City of Ramsey
Agenda
Regular City Council
Tuesday, November 24, 2020
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

This meeting is being held in accordance with Minnesota Statutes 13D.021. Due to the COVID-19 Pandemic, it is not practical and prudent for all members of this board to attend in person. Current Minnesota law requires certain social distancing standards that impacts the capacity of the Council Chambers. For those at highest risk, it is advised to isolate themselves from the general public. For these reasons, it is not practical and prudent to have this meeting exclusively in person. Members of the public are welcome to attend in person or remotely.

Remote Attendance available at www.cityoframsey.com/meetings. To maximize social distancing due to the COVID-19 Pandemic, those that can join remotely are encouraged to do so. Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Presentation

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Note the Following Boards, Commissions, and Committee Meeting Minutes:

- Planning Commission Meeting Minutes Dated October 1, 2020
- Economic Development Authority Meeting Minutes Dated October 8, 2020
- Park and Recreation Commission Meeting Minutes Dated October 8, 2020
- Public Works Committee Meeting Minutes Dated October 20, 2020

2. Approve the Following Meeting Minutes:

1. City Council Work Session dated 10/13/2020
2. City Council Regular Session dated 10/13/2020
3. City Council Special Work Session dated 10/20/2020
4. City Council Work Session dated 10/27/2020
5. City Council Regular Session dated 10/27/2020

3. Approve Rental Licenses

4. Award Contract for Review and Monitoring of Wetland Mitigation Areas in the COR

5. Schedule Public Hearing for Adoption of 2021-2030 Capital Improvement Plan

6. Adopt Resolution #20-277 Adopting the 2021 Parking Ramp Maintenance Budget & Adopt Resolution #20-278 Allocating the Parking Ramp Maintenance Costs per the Adopted 2021 Budget.

7. Adopt Resolution #20-269 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 5, 2020 through November 18, 2020

8. Adopt Resolution #20-189 Approving Interim and Conditional Use Permits at 6300 Bunker Lake NW (Project No. 20-124); Case of Lawn Monster

9. Adopt Resolution #20-280 approving Settlement Agreement with Minnesota Department of Transportation for Parking Lot Encroachment onto Highway 10 Right of Way

10. Adopt Resolution #20-256 Approving the Conditional Use Permit for Floodplain Fill at 7349 168th Cir NW.; Case of John and JoDell Seaman

11. Adopt Resolution #20-264 to Enter into a Residential Recycling Program Agreement with Anoka County

12. Adopt Resolution #20-267 Approving Lease Agreement for 6701 Hwy 10 NW: Case of Potter's House Christian Community Church
(Portions of the meeting may be closed to the public)

13. Adopt Resolution #20-268 Approving Third Amendment to Purchase Agreement for Lots 1, 2 and 3, Block 1, COR TWO; Case of RGH RAMSEY LLC (Portions may be closed to the public)

14. Adopt Resolution #20-270 Authorizing Partial Payment #3 to Douglas-Kerr Underground, LLC for Improvement Project #20-04, Puma Street Improvements.

15. Adopt Resolution #20-271 Authorizing Partial Payment #2 to RJM Construction for Improvement Project 20-07 New Public Works Facility

16. Adopt Resolution #20-272 Authorizing Partial Payment #4 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction.

17. Adopt Resolution #20-273 Authorizing Partial Payment #1 to Hakanson Anderson Associates for Improvement Project 20-07 New Public Works Facility.

18. Adopt Resolution #20-274 Authorizing Partial Payment #1 to Minnesota Utilities & Excavating, LLC for Improvement Project 20-07 New Public Works Facility

19. Update Contract with RJM Construction for Construction of the New Public Works Facility

20. Adopt Resolution #20-275 Authorizing Partial Payment #1 to Northland Concrete and Masonry Company, LLC for Improvement Project 20-07 New Public Works Facility

21. Adopt Resolution #20-276 Authorizing Partial Payment #1 to Steenberg Watrud Construction, LLC for Improvement Project 20-07 New Public Works.

6. Public Hearing

1. Public Hearing: Adopt Ordinance #20-20 Adopting the 2021 Schedule of Rates, Fees and Charges

7. Council Business

1. Adopt Resolution #20-248 Accepting Design Services Proposal for Riverdale Drive Improvements from Feldspar Street to Tungsten Street, Improvement Project #21-00

2. **Consider Expansion of Alpine Park's Off-leash Area—a 2020 Parks Capital Improvement**

3. Adopt Resolution #20-279 Approving Final Version of 2040 Comprehensive Plan Update

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **5. 1.**

Meeting Date: 11/24/2020

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards, Commissions, and Committee Meeting Minutes:

- Planning Commission Meeting Minutes Dated October 1, 2020
- Economic Development Authority Meeting Minutes Dated October 8, 2020
- Park and Recreation Commission Meeting Minutes Dated October 8, 2020
- Public Works Committee Meeting Minutes Dated October 20, 2020

Purpose/Background:

N/A

Recommendation:

N/A

Action:

N/A

Attachments

Planning 10 01 20

EDA 10 08 20

Park 10 08 20

Public Works 10 20 20

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/19/2020 02:39 PM
Form Started By: JoAnn Shaw		Started On: 11/12/2020 08:57 AM
Final Approval Date: 11/19/2020		

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, October 1, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	Commissioner Torrey Johnson
Also Present:	Senior Planner Chloe McGuire Brigl Deputy City Administrator Tim Gladhill City Planner Chris Anderson Planning Consultant Eric Maass

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner Peters, seconded by Commissioner Anderson, to approve the agenda as presented.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner Anderson	aye

Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the September 3, 2020 Planning Commission Meeting Minutes.

Motion by Commissioner Gengler, seconded by Commissioner Anderson, to approve the consent agenda as presented.

A roll call vote was performed:

Commissioner Anderson aye
Commissioner Gengler aye
Commissioner Peters aye
Commissioner Woestehoff aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Request for Variance to Minimum Lot Size and Width at 4944 178th Lane NW (Project No. 20-129); Case of Jack and Sandra Kuhn

Public Hearing

Chairperson Bauer called the public hearing to order at 7:04 p.m.

Presentation

City Planner Anderson presented the staff report stating that staff recommends adopting Resolution #20-222 granting a variance to lot size and width for the subject property, which will allow an Administrative Subdivision to be completed to correct multiple existing structure encroachments.

Chairperson Bauer asked and received confirmation that if approved, the accessory structure would be within its property and all properties would meet the required setbacks. He stated that the variance would be for lot size, because of the changing lot size for the one lot. He asked if the other lots involved would require variances.

City Planner Anderson replied that two of the properties swapping land are swapping the same amount of land, therefore their lot sizes are not changing. He stated that if this is approved, the frontage for the Tonto Street lot would be improved.

Commissioner Peters asked if iron drops would be installed when the property lines change.

City Planner Anderson explained how the surveying and deed transfers would be completed.

Commissioner VanScoy stated that he believes that this is a good solution to a problem that was created a long time ago. He stated that the property with the detached garage, on Tonto Street, would most likely meet the requirement for size but not for street frontage. He acknowledged that the frontage is improving but was unsure that it would meet the ordinance requirement and asked whether a variance would be needed.

City Planner Anderson stated that they are not increasing the nonconformity for that lot and are actually improving it. He stated that while it will not meet the minimum requirement, it will not require a variance and will continue the lawful nonconforming status.

Citizen Input

No comments.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to close the public hearing.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:19 p.m.

Commission Business

Motion by Commissioner Gengler, seconded by Commissioner Woestehoff, to recommend that City Council adopt Resolution #20-222 granting a variance to lot size and width for the subject property.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Woestehoff	aye
Commissioner Anderson	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

7. COMMISSION BUSINESS

None.

8. COMMISSION / STAFF INPUT

8.01: Receive Staff Update

Deputy City Administrator Gladhill provided an update on recent discussion of the EDA related to Highway 10 signage for businesses. He explained that the EDA received a presentation on billboards, as some members noticed the sign in Champlin and had interest in learning more. He stated that the EDA will continue to discuss the possibility of a billboard and related elements. He stated that the intent would be to have something similar to the sign located in Champlin. He stated that the EDA will continue to review possible partners and possibilities of implementation and funding. He advised that the topic would then come to the Planning Commission for input on design and location.

Commissioner Anderson stated that he would have concerns related to location, size, and possible impacts from the Highway 10 construction project. He stated that he has seen the sign in Champlin, which is an interesting sign, but he has mixed feelings as the sign stands out.

Commissioner Peters stated that he would be concerned with the brightness of the sign and the impact that could have on adjacent residential properties. He used the example of the bright sign for the assisted living facility that was recently constructed on Highway 10.

Deputy City Administrator Gladhill stated that the City has regulations on brightness and lumens. He stated that staff can work easily with users to turn the brightness down. He recognized that the Code may need refreshing to address newer technology. He stated that staff can reach out to the assisted living facility about the brightness of their sign.

Chairperson Bauer stated that he noticed the agenda for the upcoming EDA meeting, which includes a purchase agreement for a project the Planning Commission discussed at its last meeting.

Deputy City Administrator Gladhill confirmed that the EDA will be reviewing a potential purchase agreement for the Storyteller Café and confirmed that the Planning Commission reviewed that project the previous month.

Senior Planner McGuire Brigl provided updates on recent cases the Commission has considered.

Deputy City Administrator Gladhill noted that the first phase of the Public Works Facility was approved, and groundbreaking will occur the following week.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner Gengler, to adjourn the meeting.

A roll call vote was performed:

Commissioner VanScoy	aye
Commissioner Anderson	aye
Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Woestehoff	aye
Chairperson Bauer	aye

Motion carried.

The regular meeting of the Planning Commission adjourned at 7:30 p.m.

Respectfully submitted,

_____

Chloe McGuire Brigl
Senior Planner

ATTEST:

_____

JoAnn Shaw
Community Development Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, October 8, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Jim Steffen Member Scott Cords Member Ryan Heineman Member Mark Kuzma Member Chris Riley
Members Absent:	Member Brian Burandt
Also Present:	Sean Sullivan, Economic Development Manager Tim Gladhill, Deputy City Administrator

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Cords, seconded by Member Kuzma, to approve the agenda.

Motion carried. Voting Yes: Chairperson Steffen, Members Cords, Kuzma, Heineman, and Riley. Voting No: None. Absent: Member Burandt.

3. APPROVE MINUTES

3.01: Approve Meeting Minutes Dated September 10, 2020

Motion by Member Riley, seconded by Member Cords, to approve the September 10, 2020, minutes as presented.

Motion carried. Voting Yes: Chairperson Steffen, Members Riley, Cords, Heineman, and Kuzma. Voting No: None. Absent: Member Burandt.

4. EDA BUSINESS

4.01: Consider Lease Agreement of 6701 Highway 10 NW to Mille Lacs Motor Sports II (Power Lodge) (Portions of the meeting may be closed to the public)

Economic Development Manager Sullivan presented the staff report.

Chairperson Steffen asked if that space has been leased to anyone else prior to this spring.

Economic Development Manager Sullivan stated that perhaps PACT used that space when they were in the area but could not recall any official lease of that space aside from the temporary one by Mille Lacs Motor Sports in the Spring. He confirmed that the total amount for the three different periods would be paid up front.

Chairperson Steffen asked if it is unusual for a lease of three time periods to be done without leasing the space for the entire year.

Economic Development Manager Sullivan replied that this space is not being used for another purpose and therefore did not see a reason this space should not be allowed to be used for this purpose.

Chairperson Steffen asked if the Highway 10 project would impact this property.

Economic Development Manager Sullivan stated that the alignment for Highway 10 has changed from previous plan iterations and it will remain in its current alignment. The building will remain but some of the parcel might be needed for a future frontage road. He said some of these properties were acquired through the RALF program, and with the uncertainty of the Hwy 10 plan, the City is holding all properties acquired with those funds until the Highway 10 project moves forward.

Deputy City Administrator Gladhill stated that this is the third rendition of the Highway 10 project and therefore it does not seem prudent to sell the property at this time.

Motion by Member Cords, seconded by Member Riley, to recommend to City Council to approve the Lease of 6701 Highway 10 NW to Mille Lacs Motor Sports II: subject to final lease area calculation and review by the City Attorney.

Motion carried. Voting Yes: Chairperson Steffen, Members Cords, Riley, Heineman, and Kuzma. Voting No: None. Absent: Member Burandt.

4.02: Consider Purchase Agreement for Outlot B, Alpha Development 2nd Addition; Case of U.S. Home Corporation (Portions of the meeting may be closed to the public)

Economic Development Manager Sullivan presented the staff report. Sullivan noted that this Purchase Agreement did not include a Right of Re-Entry Agreement provision.

Motion by Chairperson Steffen, seconded by Member Cords, to recommend to City Council to approve the Purchase Agreement for Outlot B, Alpha Development 2nd Addition, subject to City Attorney approval.

Motion carried. Voting Yes: Chairperson Steffen, Members Cords, Heineman, Kuzma, and Riley. Voting No: None. Absent: Member Burandt.

4.03: Consider Lease Agreement for 6701 Highway 10 NW: Case of Connections Church (Portions of the meeting may be closed to the public)

Economic Development Manager Sullivan presented the staff report.

Chairperson Steffen asked if there has been any interest in the space within the past year that it has been vacant.

Economic Development Manager Sullivan replied that there was interest from a thrift store, but they declined to even submit a proposal of lease. He stated that there was some lukewarm interest from a fitness use, but the building air filtration and parking would not support that use.

Member Kuzma asked if parking would be an issue for the church.

Economic Development Manager Sullivan replied that parking could potentially be problematic but there is no competition from adjacent uses on Sundays, so there is potential for shared parking. He stated that if parking issues arise, the City can handle that through the normal processes. He commented that the potential tenant believes this space will work and is aware of the available parking.

Member Riley stated that he would like to see the space rented out but would be concerned with the perception of fairness because the previous church tenant paid a higher rate.

Chairperson Steffen asked if there is a policy that states that the City cannot lease space for under market rate.

Economic Development Manager Sullivan replied that there is not such a policy. He stated that the current market for office space of this type is depressed and therefore it not unreasonable to accept a lower rate. He acknowledged that this would be below market rate and the group should acknowledge that, noting that his staff report included a list of reasons this could be considered.

Member Cords agreed that the concept of market rate is arbitrary, and property is only worth what someone is willing to pay. He stated that he would rather see a tenant paying something rather than continuing to look for someone that may pay slightly more. He asked how the year period of the lease aligns with the construction plans of the church.

Economic Development Manager Sullivan replied that there is nothing within the lease that ties to the construction of the church.

Craig Norenberg, Connections Church, stated that they should be closing on their land in October 2020 and will then begin a building campaign to raise funds for the construction of the building, which he estimated could happen in two or three years. He was uncertain the plans of the church after the year lease expires. He stated that they plan to begin construction within three to five years.

Chairperson Steffen stated that it is certain that the new building will not be completed in one year. He asked if there is language included for the rate for a potential lease extension.

Economic Development Manager Sullivan stated that there is not language related to an extension and he would not recommend including those options. He noted that this lease is necessary because the applicant is not able to lease the space in Ramsey Elementary due to COVID-19, and therefore that opportunity may present itself in the future.

Member Heineman asked if there is information showing the savings the City would receive by not having to complete the upkeep, noting that perhaps that would make up the difference in the below market rate rent rate.

Economic Development Manager Sullivan stated that when a RALF property is rented that revenue is then put back into the RALF account for upkeep of the properties purchased with RALF funds. He stated that having an available revenue/balance in that account ensures that the City can fund those upkeep expenses.

Chairperson Steffen stated that if this were not a church or nonprofit, he would perhaps look at it differently. He stated that he would support this request.

Motion by Member Kuzma, seconded by Member Cords, to recommend to City Council to approve the Lease as presented, subject to City Attorney review.

Motion carried. Voting Yes: Chairperson Steffen, Members Kuzma, Cords, Heineman, and Riley. Voting No: None. Absent: Member Burandt.

4.04: Consider Purchase Agreement for Outlot B, COR Stone Brook Academy; Case of Stories Foundation (Portions of the meeting may be closed to the public)

Manager Heineman stated that he will be abstaining from this discussion because he has a personal connection to the organization.

Economic Development Manager Sullivan presented the staff report. Sullivan highlighted the fact that this was a mixed-use project, the offer was within the City deal range and that it would involve the sale of a challenging remnant parcel.

Mark Thurston, representing the applicant, provided background information on the creation of Stories Foundation which aims to raise awareness on human trafficking and sex trafficking. He stated that their desire has been to have a brick and mortar building with a café with a small store component and apartments.

Chairperson Steffen asked if the project is being funded through donations and fundraising.

Mr. Thurston stated that it would be a combination of financing and donations/fundraising. He stated that the land would be paid for in cash. He provided details on the potential leasing of the apartment components.

Chairperson Steffen stated that loves the concept of mixed use with retail on the bottom and apartments on the top. He recognized that this remnant parcel is challenging and commented that this seems to be great use of that space.

Motion by Chairperson Steffen, seconded by Member Riley, to recommend to City Council to approve the Purchase Agreement for Outlot B, COR Stone Brook Academy, subject to City Attorney approval.

Motion carried. Voting Yes: Chairperson Steffen, Members Riley, Cords, and Kuzma. Voting No: None. Absent: Member Burandt. Abstain: Member Heineman.

4.05: Consider Recommendation of Support for Telecommuter Forward! Certification

Economic Development Manager Sullivan presented the staff report.

Matt Woestehoff, 16078 Uraninite St NW, stated that he is a Director of Technology and has worked from home for the past few months. He stated that it can increase the digital divide, with people working from home and children distancing learning. He noted that Ramsey is in a good position in terms of internet access. He stated that the certification is fairly simple and that more people will continue to work from home even after COVID. He stated that the historic focus of the EDA has been to draw businesses to the community, but this would also help to bring additional residents and provide access for those residents.

Member Riley asked the amount of staff time that would be necessary.

Mr. Woestehoff commented that it would depend upon the staff member. He did not imagine it would take much time because of availability of high quality broadband in Ramsey. He noted that it could simply be an annual report to the EDA or Council related to broadband access.

Economic Development Manager Sullivan stated that he spoke with other participants and those staff members have experienced a very little demand on staff time. He stated that this program would help the City from a grant position to make necessary investments but did not believe that would be applicable to Ramsey because there are other areas that have a much higher demand. He stated that he views this as a marketing element and estimated that minimal staff time would be necessary. He stated that he could be the contact for the program and did not feel that it would add much to his duties.

Member Cords stated that it would seem there are some operational costs in terms of staff time but asked if there are capital costs.

Mr. Woestehoff commented that he is not aware of capital costs as it would simply involve designating a contact person to DEED and a resolution of approval. He agreed that for Ramsey it would be more of a marketing tool, whereas in Nowthen it would be a bigger endeavor because of their lacking infrastructure. He noted that the program began this year and therefore Ramsey would join those communities that have chosen to participate early in the process.

Member Heineman asked if there would be any other cost to the City outside of the staff time.

Mr. Woestehoff stated that from his understanding it is just time and the ability to be a resource to the community.

Economic Development Manager Sullivan agreed that this would simply be a marketing item for the City as he already has contacts at DEED. He stated that the State has been working hard to map the communities and show the broadband connection. He stated that it will be helpful to better understand the position of the City in terms of broadband access through that mapping tool. He did not foresee a capital cost to the program and noted that if the program changes, the City could opt out at any time.

Member Riley stated that this sounds like a new program that can be used to help market the City. He agreed that the trend for telecommuting will most likely continue to increase. He noted that if there is a capital cost, the EDA could review the program and discuss whether to continue participation.

Chairperson Steffen agreed.

Member Cords stated that while he likes the concept, he views the marketing idea as fluffy and believes there could be an increased cost in the future.

Member Heineman asked if there is a marketing tool kit, signage, or stickers that comes with participation that would assist the City in marketing.

Mr. Woestehoff commented that he has not researched the specifics but is aware of the graphic that identifies the City as a participant in the program. He believed that DEED would also help to publicize the City's participation. He stated that this decision is not time sensitive and DEED is happy to respond to the questions. He commented that this is an opportunity for Ramsey to be a forward-thinking community in this realm.

Member Heineman asked how Mr. Woestehoff became aware of this program.

Mr. Woestehoff replied that he heard about the program on Twitter from other IT specialists.

Member Heineman commented that he likes the idea but shared the concerns of Member Cords and would be willing to delay the decision.

Deputy City Administrator Gladhill recognized that there are some questions that staff could look into. He noted that this could be similar to the DEED Shovel Ready Certification, which means something in the development community. He stated that the intent today was to present this to the EDA and gain input on whether staff should spend the additional time researching this program. He explained that staff did not want to invest the time researching the program specifics without first knowing if the EDA would be interested in the program.

Chairperson Steffen commented that it is a new program and the concept is well intentioned. He commented that it seems that anyone can join the program, whether your community is well connected or not which is different than the Shovel Ready program. He confirmed the consensus

of the EDA to delay decision and direct staff to look into the details of the program and questions that arose today.

The EDA suggested that staff look into the following questions:

- The percentage of an FTE that would be necessary to manage the activities of this program.
- Whether there is sufficient staff time to handle that duty.
- Whether capital costs could arise from infrastructure demand.
- Concrete examples of a media tool kit, how the program is used and marketed, and whether there is a return of investment (ROI) from the program.
- Discussion with another city that is a member of the program to gauge their ROI.

Economic Development Manager Sullivan noted that staff will look into those questions and bring additional information back to the EDA.

5. MEMBER / STAFF UPDATE

No comments.

6. ADJOURNMENT

Motion by Member Cords, seconded by Chairperson Steffen, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Steffen, Members Cords, Heineman, Kuzma, and Riley. Voting No: None. Absent: Member Burandt.

The regular meeting of the Economic Development Authority adjourned at 8:23 a.m.

Respectfully submitted,

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Sean Sullivan
Economic Development Manager

ATTEST:

_____

Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Park and Recreation Commission conducted a regular meeting on October 8, 2020, at the Alpine Park, 6600 Alpine Drive NW, Ramsey, Minnesota.

Commission Members Present:	Chair Shane Bennett Vice Chair Brandon Sis Commissioner Nathan Barten Commissioner Matthew Guck Commissioner Jennifer Leistico Commissioner Justin Loss
Commission Members Absent:	None
Also Present:	Parks & Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Chair Bennett called the Park and Recreation Commission meeting to order at 6:35 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Sis, seconded by Commissioner Leistico, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Leistico, Barnes, Barten, Guck, and Loss. Voting No: None. Absent: None.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Loss, seconded by Commissioner Sis, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- Park Commission Minutes of Regular September 10, 2020 Meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Loss, Sis, Barnes, Barten, Guck, and Leistico. Voting No: None. Absent: None.

5. COMMISSION BUSINESS

5.01: Introduce 2021 Capital Improvement Planning, Including Proposed Improvements to Alpine's Dog Park

Parks & Assistant Public Works Superintendent Riverblood presented background information on the capital improvement planning process. He recognized that not all the 2020 projects were able to be completed in part because of COVID impacts, and highlighted some of the planned 2021 improvements including suggested improvements to Alpine's Dog Park.

Sue Brockman, 15631 Ramsey Boulevard NW, stated that she is a dog owner and frequent user of the park. She obtained input from several users of the dog park and provided details on the suggestion she brought forward to expand the fenced in area.

Chair Bennett thanked the resident for her suggestion and the extra work she puts in at the dog park.

Commissioner Loss asked if people often use the repurposed bus shelter.

Ms. Brockman replied that the shelter is used when the weather is not as pleasant, but it can only hold a few people.

Commissioner Sis asked if the resident believes that there is a need for the shelter to be expanded or whether the funds budgeted for that purpose would be better used for expansion.

Ms. Brockman stated that she has never heard a need for it when discussing the topic with other users of the park. She commented that the higher priority for users of the park seems to be increasing the size of the fenced area.

Chair Bennett commented that people love the dog park and want more of it. He agreed that the shelter comment has not come up as much since the repurposed shelter was added. He commented that the park typically has at least five or six users at any given time of the day.

Commissioner Loss asked if the City has another shelter that could be repurposed and added to the expanded area.

Parks & Assistant Public Works Superintendent Riverblood replied that the City does not have another shelter and did not believe that duplicating that in another location would be desired. He commented that lighting may be helpful. He stated that if the Commission recommends expanding the park, he would also suggest adding LED or solar lighting along the north side.

Ms. Brockman commented that many users continue to use the park after daylight savings time when it begins to get dark around 5 p.m.

Chair Bennett commented that it appears that everyone seems supportive of at least looking into the cost.

Commissioner Leistico stated that she gives higher priority to things that citizens have invested their own time in and bring forward, especially when they are realistic in terms of cost.

Chair Bennett stated that it would appear the next step would be to direct staff to continue to move forward and determine the most efficient and effective manner to expand the dog park and possibly add lighting.

Parks & Assistant Public Works Superintendent Riverblood stated that staff will look into the potential cost further and bring it back to the Commission at its November meeting. He stated that he will also provide a more detailed map with gate locations and perimeter, noting that one triangle area proposed to be included would be left out because of its use for sports.

Commissioner Sis asked if there would be interest to separate areas for small and large dogs.

Ms. Brockman commented that small dogs tends to "out boss" and out run larger dogs and noted that in her discussions with users she has not heard that request.

Parks & Assistant Public Works Superintendent Riverblood stated that he has asked users that question as well and has not heard much support for that idea. He stated that some people come with both small and larger dogs and like to have them together.

Motion by Commissioner Sis, seconded by Commissioner Leistico, to explore the expansion of the dog park including estimated costs.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Leistico, Barnes, Barten, Guck, and Loss. Voting No: None. Absent: None.

5.02: Recommend 2021 Park Development Fees and Rates and Charges

Parks & Assistant Public Works Superintendent Riverblood stated that each year the Commission makes a recommendation to the Council related to parks and trails fees. He stated that staff recommends that there be no increase in the park dedication or trail fees for 2021. He noted that modest increases were last made in 2018.

Chair Bennett commented that the rates are still competitive and sometimes even better than other communities and would support keeping the rates steady.

Motion by Commissioner Sis, seconded by Commissioner Loss, to recommend to City Council to maintain Park Dedication and Trail Fees at the existing rates, for 2021, to include the residential per unit fees and including the per acre rates for the commercial/industrial subdivision of land.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Loss, Barnes, Barten, Guck, and Leistico. Voting No: None. Absent: None.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Riverblood stated that a summary of programing was included and highlighted an upcoming event, A Day at the Farm at the Pearson's Farm, that the City is a partner in. He stated that fall soccer and football is currently occurring. He stated that it appears that the skating season will go forward.

Chair Bennett commented that Commissioner Bayer has submitted his resignation and thanked him for all of his efforts and work on the Commission over the past several years.

7. ADJOURNMENT

Motion by Commissioner Loss, seconded by Commissioner Leistico, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Loss, Leistico, Barnes, Sis, Barten, and Guck. Voting No: None. Absent: None.

The Park and Recreation Commission meeting adjourned at 7:04 p.m.

Respectfully submitted,



_____

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, October 20, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Mark Kuzma
Councilmember Jeff Menth
Councilmember Chris Riley

Also Present: Public Works Superintendent Grant Riemer
City Engineer Bruce Westby
City Administrator Kurt Ulrich

1. CALL TO ORDER

Chairperson Kuzma called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Menth, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

4. APPROVE MINUTES

4.01: Approve September 15, 2020, Meeting Minutes

Motion by Councilmember Riley, seconded by Councilmember Menth, to approve the following minutes:

Regular Meeting Minutes dated September 15, 2020

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

5. COMMITTEE BUSINESS

5.01: Request for Street Light at the Corner of Alpaca St and 166th Ave

Public Works Superintendent Riemer reviewed the staff report and stated that staff agrees with the petition and would recommend installing the light at the intersection.

Motion by Councilmember Riley, seconded by Councilmember Menth, to approve the installation of the street light at the intersection of Alpaca St/166th Avenue.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

5.02: Request to Upgrade Street Light at the Corner of 144th Lane and Tungsten Way

Public Works Superintendent Riemer reviewed the staff report and recommendation not to upgrade to an LED fixture at this time and let Connexus Energy decide when replacement is required. Councilmember Menth asked if there was a timeline provided by Connexus.

Public Works Superintendent Riemer replied that Connexus replaces the fixtures on their maintenance schedule/when it needs replacement. He stated that it could be one year or five years. He noted that the resident was in agreement with that information.

Motion by Councilmember Riley, seconded by Councilmember Menth, to recommend that the City Council not upgrade to an LED fixture at this time and let Connexus Energy decide when replacement is required.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

5.03: Consider Recommendation to City Council Authorizing Requests for Quotes for America's Water Infrastructure Act of 2018

City Engineer Westby reviewed the staff report and recommendation to recommend City Council authorization to solicit Request for Quotes from qualified consultants to comply with the America's Water Infrastructure Act of 2018.

Councilmember Riley asked if most of the information would be the same for each city. He asked if perhaps cities could work together to develop some of the shared information.

City Engineer Westby stated that could be an option but that would take additional time. He reviewed the work that staff is currently working on and did not believe that staff would have additional time for this project. He hoped that a reasonable quote would be obtained for this work so Staff could continue to focus on their primary work duties. He stated that if a reasonable quote is not received, staff could contact other cities and work to complete the required plans in-house. He stated he was not sure how much time it would take to prepare the required plans, and noted that the plans must be updated every five years after initial approval.

Councilmember Riley asked if the plan would change if there is a new water treatment facility.

City Engineer Westby replied that it would not make that much of a difference because it is based on the entire water system, such as the piping and hydrants.

Councilmember Menth stated that he wants to know what is expected by this study.

City Engineer Westby replied that the plan could be robust or bare bones. He commented that the Midwest is pretty insulated from some emergency events that would impact the water supply system and therefore this would not need to be a robust plan.

Councilmember Menth asked if staff should be directed to reach out to neighboring communities to determine if there is an opportunity to share work.

City Engineer Westby confirmed that staff could do that and delay this action by one month until the next meeting.

Councilmember Musgrove asked if part of the work could be completed in-house and the remainder done by a consultant in order to share the workload. She commented that she noticed some links and example information that staff could use to develop the plan.

City Engineer Westby confirmed that links and other information are available online. He reviewed the benefits that would be realized by using a consultant such as familiarity with the required plans and approval processes, and knowledge of what other cities plans include.

Councilmember Riley asked the estimated ballpark cost for this type of work.

City Engineer Westby provided information on an unofficial cost estimate that he received.

Motion by Councilmember Riley, seconded by Councilmember Menth, to direct staff to contact other cities in attempt to work together to reduce costs to prepare the required plans, and to obtain an indication of services that could be provided by the Consultant preparing the water treatment feasibility study related to completing the required plans.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

6. COMMITTEE / STAFF INPUT

6.01: Staff Updates on Improvement Projects and Items of Interest

City Engineer Westby provided an update on current and proposed City, County and MnDOT improvement projects and studies and on other items of interest.

Councilmember Riley stated that he has heard that the TH 47 BNSF railroad crossing is fully funded and asked about the timing on that project.

City Engineer Westby stated that he did not believe the plans were complete yet, so he was unsure how funding could have been obtained without a firm estimate.

Councilmember Riley asked that staff continue to follow that project to stay involved.

Councilmember Menth asked for an update on the schedule of the first Public Advisory Committee (PAC) meeting for the NW Metro Mississippi River Crossing Feasibility Analysis.

City Engineer Westby noted that while this project is proceeding slower than originally planned, MnDOT is working to prepare materials to allow the first meeting of the PAC to occur early this winter.

6.02: Review Future Topics Calendar

No comments.

7. ADJOURNMENT

Motion by Councilmember Menth, seconded by Councilmember Riley, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:01 p.m.

Respectfully submitted,

_____

Grant Riemer
Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **5. 2.**

Meeting Date: 11/24/2020

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 10/13/2020
2. City Council Regular Session dated 10/13/2020
3. City Council Special Work Session dated 10/20/2020
4. City Council Work Session dated 10/27/2020
5. City Council Regular Session dated 10/27/2020

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 10/13/2020
2. City Council Regular Session dated 10/13/2020
3. City Council Special Work Session dated 10/20/2020
4. City Council Work Session dated 10/27/2020
5. City Council Regular Session dated 10/27/2020

Attachments

10-13-2020 CCWS Minutes

10-13-2020 CC Minutes

10-20-2020 CCWS Minutes

10-27-2020 CCWS Minutes

10-27-2020 CC Minutes

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	11/18/2020 12:44 PM
Kurt Ulrich	Kurt Ulrich	11/19/2020 02:35 PM
Form Started By: Katie Schmidt		Started On: 11/09/2020 02:35 PM
Final Approval Date: 11/19/2020		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, October 13, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau (arrived at 6:20 p.m.)
Acting Mayor Chris Riley
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Deputy City Administrator Timothy Gladhill

1. CALL TO ORDER

Acting Mayor Riley called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Review Final Citizen Survey Questionnaire

City Administrator Ulrich reviewed the staff report and draft questions for the proposed survey.

Councilmember Musgrove referenced the questions related to parks, trails, and a community center.

Acting Mayor Riley explained that the answers would dictate the policy. He noted that new developments are not required to build a park, but instead are required to contribute towards a fund used for that purpose. He stated that the answers would dictate whether the community prefers smaller neighborhood parks or larger centrally located parks.

Councilmember Specht acknowledged that these questions are derived from the Council goals and the Strategic Plan but commented that some of the questions are vague and could be misinterpreted by residents. He believed that it would be difficult to gain meaningful information.

Councilmember Musgrove commented that she likes the additions related to financial stability for the City and would like to see additional items related to cost effectiveness and public safety.

City Administrator Ulrich noted that the question would be posed to allow residents to select as many of the items as they would like that they believe are important over the next five years.

Councilmember Kuzma commented that he would like to see something related to body cameras, as that will be an expensive expenditure but it is most likely something that will be needed in the near future.

City Administrator Ulrich confirmed that a question could be added as to whether the resident would support body cameras.

Police Chief Katers commented that he supports body cameras, noting that the equipment would be helpful to show that officers act in a responsible manner in the public and could help to address potential liabilities. He recognized that there is a cost for that equipment, noting that the largest cost is not the purchase of the equipment but the process, data storage and management. He stated that perhaps the intent of this question is to determine the priorities for the next five years and whether those match the existing Strategic Plan goals or should be updated for 2021. He stated that he does support the purchase of body cameras for the police.

Acting Mayor Riley commented that he also supports the purchase of body cameras but did not believe that question belongs on the survey. He commented that will be a decision of the Council.

Councilmember Kuzma commented that there is a cost for that equipment and would be more comfortable having the support of the public related to that purchase.

Councilmember Musgrove stated that she would support including the category of public safety, rather than being so specific. She stated that there are costs for the public safety department, and it is up to the Chief and Council as to the purchases that are highest priority in order to provide public safety services.

Mayor LeTourneau arrived.

City Administrator Ulrich agreed that the better choice would be to include public safety, as the other items do not go into specific details on the larger category choices. He stated that there are many things to factor into the use of body cameras and therefore it is perhaps too complex to include on this type of survey.

It was the consensus of the Council edit question 17 to delete learning environment and add public safety and fiscal responsibility. The Council decided not to add a question related to body cameras.

City Administrator Ulrich asked for input on whether to keep question 19 related to road financing.

Councilmember Kuzma commented that he would prefer to remove the question to avoid causing confusion and making it appear that the Council may reverse the decision on franchise fees that was just made.

Councilmember Specht commented that he would prefer to keep the question in order to continue to gain information on the number of residents that support different road funding mechanisms.

Acting Mayor Riley commented that he would prefer to remove the question for the time being and noted that perhaps the better idea would be to add the question again in four years once franchise fees have been in place for a bit and in preparation for the five year review.

Councilmember Musgrove recognized that the decision of franchise fees was just made, and residents have not yet had a chance to see whether they like it or do not like it and provide that input. She stated that if the question remains, she would have suggestions to the language. She stated that while she would like to see the question remain, she would be fine with the consensus of the Council.

It was the consensus of the Council to remove question 19 but keep that in mind for future surveys. Question 18 will be removed and question 14 will remain.

Mayor LeTourneau accepted control of the meeting.

Councilmember Specht suggested adding Zoom and other virtual meeting platforms to question 14, as it would be helpful to gauge during this time. The Council agreed.

Councilmember Musgrove noted that information related to demographics is provided from the County and was unsure whether it would be necessary to ask those questions in the survey.

City Administrator Ulrich explained that surveys ask for demographic information in order to provide more specific information for the answers to the questions. He provided the example of an issue being important for 70 percent of women but only 30 percent of men, or 80 percent of people within a certain age range believe a certain issue is important.

Councilmember Specht noted that the demographics could also identify gaps in who actually completes the survey which would allow the City to better target that demographic in the future.

City Administrator Ulrich explained that the information also helps qualify answers. He noted that perhaps skate parks are identified as a priority but it is then found out that only people 18 years of age filled out the survey, the Council could then see that may not be a priority of the whole community but only that segment that answered.

2.02: Discussion Regarding Union Contract Negotiations for AFSCME, LELS-Patrol, LELS-Sergeant and LELS-Captains (Discussion Closed to the Public)

Administrative Services Director Lasher suggested that the Council enter closed session for this discussion.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to recess the meeting to Closed Session at 6:30 p.m.

Motion carried. Voting Yes: Acting Mayor LeTourneau, Councilmembers Kuzma, Menth, Musgrove, Riley, and Specht. Voting No: None.

The meeting reconvened to Open Session at 6:58 p.m.

Administrative Services Director Lasher reported that the Council returned from closed session where discussion occurred related to contract negotiations for AFSCME, LELS-Patrol, LELS-Sergeant, and LELS-Captains.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 7:00 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL CLOSED SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a Closed Session on Tuesday, October 13, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Dan Specht
Councilmember Chris Riley

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Administrative Services Director Colleen Lasher
Police Chief Jeff Katers
Deputy City Administrator Timothy Gladhill
Public Works Superintendent Grant Riemer

1. CALL TO ORDER

Mayor LeTourneau called the Closed Session of the City Council to order at 6:30 p.m.

2. COUNCIL BUSINESS

2.01: Discussion Regarding Union Contract Negotiations for AFSCME, LELS-Patrol, LELS-Sergeants & LELS-Captains

Administrative Services Director Lasher explained that the purpose of the case is for the Council to discuss the union contract negotiations for AFSCME, LELS-Patrol, LELS-Sergeants, and LELS-Captains.

3. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to adjourn the Closed Session.

Motion carried.

The Closed Session was adjourned at 6:58 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, October 13, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Police Captain Brad Bluml
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby
City Planner Chris Anderson

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

City Administrator Ulrich stated that there was a request to pull Item 5.09 from the Consent Agenda. It was noted that will now be considered as 7.00.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to approve the agenda as amended.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Menth, Musgrove, and Specht. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Menth, seconded by Councilmember Riley, to approve the following items on the Consent Agenda:

5.01: Receive Cash and Investments for Period Ending September 30, 2020
5.02: Receive Petition Requesting Street Light at the Corner of Alpaca Street and 166th Avenue
5.03: Approve the following Meeting Minutes:
1) City Council Work Session dated July 28, 2020
2) City Council Regular dated July 28, 2020
3) City Council Work Session dated September 22, 2020
4) City Council Regular dated September 22, 2020
5.04: Approve Rental Licenses
5.05: Adopt Request to Declare Surplus Property
5.06: Adopt Resolution #20-223 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 17, 2020 through October 7, 2020
5.07: Adopt Resolution #20-075 Amending Development Agreement for Makowsky Property (Project 20-103)
5.08: Adopt Resolution #20-198 Approving Easement Encroachments for 6043 Highway 10 NW; Case of Roman Gadaskin
5.09: ~~Adopt Resolution #20-226 Approving Abatement of 6745 Highway 10 NW; Case of Independent Auto~~ This was removed from the Consent Agenda and considered as Item 7.00
5.10: Adopt Resolution #20-228 Approving Final Plat for Ramsey Villas North (Project 20-117)
5.11: Adopt Resolution #20-230 Approving Drainage and Utility Easement Encroachment for Eave Overhangs in the Riverstone Subdivision; Case of Capstone Homes/Riverstone Development, LLC
5.12: Adopt Resolution #20-234 Approving Abatement at 14700 Armstrong Boulevard NW
5.13: Adopt Resolution #20-235 Amending Development Agreement for Garden View
5.14: Adopt Resolution #20-236 to Fill Council Member Committee and Commission Vacancies for the Remainder of 2020
5.15: Authorize Citizen Survey Contract
5.16: Adopt Resolution #20-233 Approving Lease Agreement of 6701 Highway 10 NW; Case of Mille Lacs Motor Sports II (Portions of meeting may be closed to the public)
5.17: Adopt Resolution #20-232 Approving Lease Agreement for 6701 Highway 10 NW; Case of Connections Church (Portions of the meeting may be closed to the public)

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Riley, Kuzma, Musgrove, and Specht. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing: Adopt Resolution #20-229 Adopting Assessment Roll Certifying Assessments for Improvement Project #20-04, Puma Street Improvements

Presentation

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #20-229 adopting the final assessment roll certifying assessments for Improvement Project #20-04, Puma Street Improvements.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:18 p.m.

Citizen Input

There was none.

Motion by Councilmember Musgrove, seconded by Councilmember Kuzma, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Kuzma, Menth, Riley, and Specht. Voting No: None.

The public hearing was closed at 7:19 p.m.

Council Business

Councilmember Musgrove commented that she was glad to see the actual costs come in under the estimate.

Motion by Councilmember Musgrove, seconded by Councilmember Riley, to Adopt Resolution #20-229 Adopting Assessment Roll Certifying Assessments for Improvement Project #20-04, Puma Street Improvements.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Riley, Kuzma, Menth, and Specht. Voting No: None.

7. COUNCIL BUSINESS

7.00: Adopt Resolution #20-226 Approving Abatement of 6745 Highway 10 NW; Case of Independent Auto

Deputy City Administrator Gladhill reviewed the staff report and recommendation to adopt Resolution #20-226 approving the abatement of 6745 Highway 10 NW.

Allen Berg, 7470 152nd Lane NW, stated that he is present to clear his name. He stated that he started this business with 70 customers and now has 4,700 through just word of mouth. He stated that staff is accusing him of disassembling cars and using them for repairs. He stated that they use carparts.com and his employees are paid $30 per hour. He stated that the likelihood of a part from one car fitting on another one that comes in is highly unlikely. He stated that with the level of vehicles that he services, there could be 50 to 60 vehicles onsite per day. He stated that he tries to have customers provide new tabs, but often vehicles are towed in without up to date tabs for different reasons and provided an example of a vehicle with expired tabs that is currently in probate but requires a cost estimate of repairs. He stated that he also repairs vehicles for dealers that purchase vehicles at auction and often do not have tabs when they come in. He also provided details on the tire pickup and that schedule, which required outdoor storage until they could be picked up because of delays out of his hands. He stated that he is not looking to renew the lease but just wants to get through the lease which ends in March. He stated that he runs a repair shop and vehicles come in not working. He stated that most of the lots within the corridor do not have up to date tabs because they are waiting to be sold or waiting for repair. He asked for one-hour notice before the abatement so that he could have the Sheriff's Office present.

Councilmember Specht thanked Mr. Berg for sharing his side. He asked if Mr. Berg was okay with the lease expiration.

Mr. Berg confirmed that he does not want to renew the lease. He commented that the building is in poor shape and does not meet requirements. He stated that he would not have renewed the lease two years ago but wanted to help his employees.

Councilmember Musgrove thanked Mr. Berg for providing his side. She asked if the business is licensed in the State or City and whether it is in good standing.

Mr. Berg confirmed that he has been licensed for 14 years and is in good standing.

Councilmember Musgrove acknowledged that there has been a problem with tabs and licensing this year because of COVID. She asked for additional details on the tire pickup.

Mr. Berg stated that there is a company that picks up the tires for scrap and typically they arrived within seven to ten days of the request but this time it took months. He explained that the reasoning he was given was because the truck typically runs four employees but could only run two because of COVID restrictions. He noted that there are only two companies that provide this service within the state. He stated that he did explain these things when he met with staff on the property.

Councilmember Riley referenced the comment that 23 vehicles have been hauled away or fixed.

Mr. Berg replied that he hauled those vehicles back to the customers at a cost of $1,100. He stated that he did the same the previous year when he received a similar notice from the City, at a cost of $1,200 in towing. He explained that he did not feel that his customers should be penalized because the vehicles cannot be fixed within the timeline identified by the City process.

Councilmember Riley asked if Mr. Berg believes he will then be within compliance.

Mr. Berg replied that there are still six vehicles that he is waiting on tabs from customers and there are perhaps eight additional vehicles without tabs owned by dealerships. He explained the timeline on vehicle repairs and the prioritization in order to have revenue to pay expenses. He stated that for the larger projects, the customers have the understanding that the timeline will be longer.

Deputy City Administrator Gladhill stated that an appeal hearing could occur if there is a desire to appeal the substance of the letter. He stated that Mr. Berg has not requested that to this point. He recognized that Independent Auto has provided a service to the community and does a lot of great work in a substandard facility. He stated that the main concern is the number of vehicles there for an extended period of time in operable condition, such as the vehicle that has been there for 1.5 years in inoperable condition.

Councilmember Specht asked if there is something that could be worked out as there is a mutual understanding that the relationship will be terminated in March.

Deputy City Administrator Gladhill confirmed that the Council has the ability to do that. He stated that typically there should be progress made between now and then, but it could also be tied to the end of the lease. He stated that staff would not want to see an influx of inoperable vehicles during that time.

Councilmember Riley stated that he appreciates the comments of Councilmember Specht and the process of cleaning up the site and moving vehicles. He stated that perhaps Mr. Berg does not take in any more long-term projects. He stated that the Council has given staff direction that these cases need to be followed up on and traction is lost in the winter. He stated that while he would like flexibility, he would also want to see buy-in from Mr. Berg that this process will continue.

Mr. Berg confirmed that significant improvement has been made and he would continue to do so.

Councilmember Kuzma stated that he would be in support of providing flexibility until the lease is up in March but also would not want to see the situation expanded.

Councilmember Menth echoed the comments that he would support providing flexibility until March as long as things do not get worse.

Mr. Berg thanked the Council, noting that his intention was not to request flexibility but just to clear his name and his business reputation. He confirmed that he is a supporter of the community and local community organizations.

Councilmember Menth asked where the business will be moving.

Mr. Berg confirmed that he is aware of the new location but would not like to share that at this time.

Mayor LeTourneau confirmed that he would also be in favor of providing flexibility at this time. He stated that perhaps this is an opportunity to review this portion of City Code to confirm that it is still relevant and up to date. He stated that if there is going to be flexibility, he would prefer to have teeth to it and would like to direct staff to work with Mr. Berg in a way to easily see the expectations and timeline.

Deputy City Administrator Gladhill asked that the resolution be adopted, amending the resolution to line up with the expiration of the lease and perhaps providing 30 days to remove the six additional vehicles with the expectation that the site stay in compliance during the remainder of the time.

Mr. Berg replied that he would never be able to meet compliance as he would lose all his dealership customers.

Deputy City Administrator Gladhill stated that this site has not been licensed or leased for motor sales. He stated that if the vehicles are for sale, the dealer's license could be addressed but whether the vehicle is operable would still be a factor.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Adopt Resolution #20-226 Approving an Abatement of Independent Auto at 6745 Highway 10 NW, with direction that abatement will not occur until the expiration of the lease and that progress will be made between now and then on the remaining issues and the existing condition shall not get worse.

Further discussion: Councilmember Menth asked what the teeth would be in this agreement. Deputy City Administrator Gladhill stated that the typical zoning code will provide guidance on how to define that with focus on severely damaged vehicles and vehicles that do not run. Councilmember Musgrove thanked Mr. Berg for coming forward and sharing information on his case.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Menth, Musgrove, and Specht. Voting No: None.

7.01: Introduce Ordinance Amending Chapter 34 of the City Code: "Offenses and Miscellaneous Provisions", Governing the Use of Firearms, Bows and Arrows

Police Captain Bluml reviewed the staff report and recommendation to introduce the ordinance as proposed.

Councilmember Riley asked for an overview of the changes.

Police Sergeant Webb described the current permit process and highlighted the proposed changes.

Councilmember Kuzma asked the type of revenue that is received for permitting.

Police Sergeant Webb stated that the charge is five dollars per person per permit.

Councilmember Musgrove thanked staff for identifying a more streamlined process.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to introduce Ordinance #20-19 Amending Chapter 34 of the City Code: "Offenses and Miscellaneous Provisions", Governing the Use of Firearms, Bows and Arrows.

Further discussion: Councilmember Riley expressed appreciation to staff for bringing this forward in order to streamline things.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Specht, Kuzma, Menth, and Riley. Voting No: None.

7.02: Receive Update on Highway 10/169 Funding Plan and Legislative Efforts

Deputy City Administrator Gladhill reviewed the staff report and provided an update on the Highway 10 funding efforts for the Ramsey Gateway Project.

Elwyn Tinklenberg provided an update on the 2020 legislative session, which started with a request for $47,000,000 to be used in the Sunfish and Ramsey Boulevard crossings. He stated that as the session moved on it became clear that the full amount of money would not be awarded, and they changed the strategy to find an amount more likely to be approved. He stated that an amount of $10,000,000 was mentioned as a method to complete design and engineering, noting that was reduced to $8,400,000 as the City has already received some funds designated for design and engineering. He stated that the Senate and House have been working together over the past few weeks in attempt to agree on a Bill and came to a compromise that includes the $8,400,000. He stated that the final piece will come tomorrow when the House goes into session to consider the Bill. He noted that there has been a lot of contact with members of the House and Senate and they will continue to watch the progress. He noted that they will then begin the work to prepare for the 2021 session. He referenced a recent meeting that occurred at which a representative from MnDOT stated what an important project this is and how important it is that everyone works together to move this forward.

Councilmember Specht thanked Representative Emmer's office for their work to secure funding for Highway 10, along with the work of Mr. Tinklenberg. He asked if the funding for the extra lane from Hanson to Round Lake was included in the Bill.

Mr. Tinklenberg stated that the third land requires a different type of funding and he has not yet been able to find that third lane identified separately in the Bill. He reported that a language change was also included in the Bill, which will make $2,000,000 available for the Ramsey Boulevard portion of the project that had previously been designated to Anoka County within the Hanson Boulevard project.

Mayor LeTourneau thanked Mr. Tinklenberg for his update and efforts. He stated that he is encouraged to hear the support of MnDOT for the project and that the Ramsey and Sunfish projects have been linked together into one project. He recognized the effort that Ramsey has put into this process and encouraged everyone to keep up the effort in order to have this project constructed within the period stated. He stated that this project is not yet ready to go because of the funding gap, noting that he is confident that Ramsey has the skill set to do so, but that will take additional work.

Councilmember Musgrove asked if the City funds are dedicated over the next few years or whether the funds are available now.

City Engineer Westby reported that there are funds dedicated in the Capital Improvement Program in 2022 and 2023, $1,000,000 from MSA and $1,000,000 from the PIR fund in each of those two years.

7.03: Adopt Resolution #20-231 Approving Small Business Relief Grants and Modification of CARES Act Allocation and Program Criteria

Deputy City Administrator Gladhill reviewed the staff report and recommendation from staff and the EDA to adopt Resolution #20-231 approving Small Business Relief Grants with the modification to allow grants to be awarded by both the City of Ramsey and Anoka County. He thanked Economic Development Manager Sullivan for the excellent job he continues to do.

Councilmember Riley commented that he is glad the City was able to develop this program to help small businesses.

Motion by Councilmember Riley, seconded by Councilmember Specht, to Adopt Resolution #20-231 Modifying CARES Act Small Business Grant Program to Allow for Additional Grant Awards.

Further discussion: Councilmember Musgrove asked if there was communication to the businesses in Ramsey to make them aware of the program. Deputy City Administrator Gladhill confirmed that there was communication to all businesses from the City and County in an attempt to reach out to everyone they were aware of. Councilmember Musgrove asked for details on the eligible expense and reimbursement. Deputy City Administrator Gladhill explained that the Federal Government laid out the eligible expenses and applicants cannot double dip; they must have different qualified expenses to qualify for both the City and County programs. He noted that the City does have an underwriting company providing assistance and there will be an audit on this as well. Councilmember Kuzma stated that he is happy the City is able to help businesses in this tough time.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Specht, Kuzma, Menth, and Musgrove. Voting No: None.

7.04: Adopt Resolution #20-225 Approving New Curbside Recycling Contract with ACE Solid Waste, Inc.

City Planner Anderson reviewed the staff report and recommendation to approve a five-year curbside recycling contract with the pricing structure outlined. Whichever alternative the Council prefers, the motion will need to specify the contract duration.

Councilmember Riley stated that the reasoning was reviewed on why an increase was to be expected. He stated that there is a substantial increase in year one, with increases each year after that which together are substantial. He asked why there would be additional increases in following years.

City Planner Anderson stated that it is not uncommon for those increases to be included in a contract. He stated that the trend is that the processing costs continue to increase year after year, and this would be an attempt to offset those processing costs.

Randy Triplett, ACE Solid Waste, stated that typically employees are given a raise each year and the cost of fuel and processing fluctuate. He stated that in the past they have absorbed those costs but would like to prevent that situation where ACE needs to absorb those costs each year.

Councilmember Musgrove asked the amount of material that is recycled versus what is collected.

Mr. Triplett replied that ACE does not process the recycling but instead delivers the material to another company that processes the material. He stated that in order to keep their tax-exempt status, that organization must have a rate of 95 percent, which means that 95 percent of that material must be recycled. He explained that some things are rejected, like pizza boxes.

Councilmember Musgrove stated that recently there has been materials distributed that say if you are unsure, you are to put it in the trash. She stated that the cost to process is increasing but is unsure how much material is being recycled with that type of messaging. She stated that once her recycling cart is full, she puts the rest in the trash.

Mr. Triplett noted that larger recycling carts can be requested. He stated that they recently launched a waste and recycling inquisitor on the City website to help guide residents. He stated that part of the changing regulations was due to people putting things in the recycling that cannot be recycled.

Councilmember Musgrove stated that she has a concern with the increase.

Mr. Triplett explained that the proposed rates were identified through negotiations with staff.

Councilmember Riley stated that he understands the increase in price after 12 years but could not support an increase each year. He stated that if that is the method proposed, he would support a short-term contract and then go out for a RFP.

Councilmember Specht asked if there is information on the number of Ramsey residents that use recycling.

City Planner Anderson stated that monthly reports are received from ACE, which includes the participation rate. He stated that about 90 percent of households participate month after month.

Councilmember Specht asked how things would change if people could opt out of the program.

City Planner Anderson stated that opting out of the program would defeat the purpose of the contract which helps to buy down the monthly cost. He stated that would drive the core unit price up further.

Deputy City Administrator Gladhill stated that from an administrative standpoint it would add expense and time to run the program if an opt out option were added.

Councilmember Kuzma commented that the City has had a 30-year relationship with ACE, and they provide a good service to the City and community. He stated that perhaps staff could work with ACE to find a more tolerable contract in order to continue the partnership. He stated that while he understands the need for an increase, he believed the terms could be better negotiated.

Councilmember Menth agreed that it would be best to have staff and ACE further negotiate. He stated that it is difficult to estimate the inflation rate for the next five to seven years.

Deputy City Administrator Gladhill stated that this contract expires on December 31st. He advised of an upcoming employee leave that will occur in the department which handles this contract and therefore it would be impossible for staff to negotiate before the end of the year. He recommended that an extension be granted through the first quarter of 2021.

Motion by Councilmember Kuzma, seconded by Councilmember Riley, to extend the Curbside Recycling Contract with ACE Solid Waste Inc. through the first quarter of 2021 at the current rate and directing staff to continue negotiations with ACE.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Riley, Menth, Musgrove, and Specht. Voting No: None.

7.05: Select Public Advisory Committee Representative for Northwest Metro River Crossings Feasibility Analysis

City Engineer Westby reviewed the staff report and recommendation to select a member of the Council to serve on the Public Advisory Committee for the Northwest Metro River Crossing Feasibility Analysis.

Councilmember Specht stated that he would be interested in serving.

Councilmember Musgrove commented that she would also be interested in serving.

Councilmember Menth stated that he would also be interested in serving. He stated that it always amazed him that Anoka could get the funds to build a temporary bridge to fix an old bridge and then tear down the temporary bridge, but Ramsey could not even get a bridge.

Motion by Councilmember Kuzma, seconded by Mayor LeTourneau, to select Councilmember Menth to serve on the Public Advisory Committee for the Northwest Metro River Crossings Feasibility Analysis.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Menth, and Riley. Voting No: Councilmembers Musgrove and Specht.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Mayor LeTourneau asked and received confirmation that the Public Works Committee and Special City Council Worksession would be available via Zoom.

Councilmember Menth asked the dates of the COVID testing at the Anoka Armory.

City Administrator Ulrich replied that the testing began today and will also take place Wednesday and Thursday.

Councilmember Specht commended the PACT soccer team for its recent win.

9. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:05 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple

TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CITY COUNCIL SPECIAL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Special Work Session on Tuesday, October 20, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Also Present: City Administrator Kurtis Ulrich
Public Works Superintendent Grant Riemer
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 6:00 p.m.

2. TOPICS FOR DISCUSSION

2.01: Review Draft Feasibility Study for Centralized Water Treatment Plant

Chris Larson, SEH, reviewed the results of the Water Treatment Plant Feasibility Study. He reviewed the City's existing water infrastructure, distribution modeling, water quality and (manganese, iron, and hardness), future regulations, and water demand.

Additional information was provided on the use of wells one/two.

Mr. Larson provided details on groundwater pumping, noting that Ramsey appears to have sufficient capacity to meet its demands. He identified areas in which new wells could be placed, noting that if the treatment plant is constructed, three additional wells would be needed by 2040. He reviewed the different options that could be used for water treatment and reviewed recommendations related to capacity, filter options, generator, and space needs, should the City choose to construct a water treatment facility. He also provided details on backwash options, gravity filter layout, pressure filter layout, and architectural elevations of the different filter layouts. He identified treatment plant site alternatives and the watermain for each option. He reviewed the site evaluation for the three identified options noting that the public works site would be the most cost effective and efficient option.

Councilmember Musgrove asked if there is any concern with computer technology and the location to the train tracks, noting the impact train vibration can have on sensitive equipment.

Mr. Larson replied that he was not aware of any issues of that nature. He provided additional details on the system that would be needed and how the communication with the wells would occur.

Councilmember Riley commented that the excess public works land has been under contract twice in the last two years and therefore that should be considered in this discussion.

Mayor LeTourneau confirmed that this should be reviewed by the EDA and Planning Commission.

Deputy City Administrator Gladhill stated that there has been interest three times in that land. He noted that efficiency would be provided by using the public works land. He stated that when the land was purchased, it was purchased solely for use by public works and the urgency of that economic development need is not as urgent as it was in the past because of the new industrial parks.

Councilmember Menth asked and received confirmation that the excess public works land is not under contract at this time.

Councilmember Musgrove asked for some of the reasons those contracts did not move forward, as that may help to support the use of the land for this purpose.

Deputy City Administrator Gladhill explained that typically the contracts did not move forward because of developer proforma. He stated that the problems have not been site related. He noted that most of those projects were successful in the Bunker Lake Industrial Park.

Councilmember Musgrove asked for staff to review some positives and negatives about the public works space and railroad site.

Public Works Superintendent Riemer reviewed some of the plus/minus of the public works space and the parcel by the railroad.

Deputy City Administrator Gladhill commented on how the Highway 10 project could have some impact on the Jasper Street location.

Mr. Larson reviewed the capital costs for the gravity filter treatment plant and pressure filter treatment plant along with life cycle costs for both options. He noted that gravity filters are more flexible and operator friendly and could also be converted into surface water treatment. He stated that the recommendation would be for a gravity filter plant at the public works site.

Councilmember Musgrove noted that it was stated that the garage was not included in the cost estimate but asked if the generator and other elements were included.

Mr. Larson stated that he attempted to provide similar comparisons for each site but recognized that there could be cost savings for the public works site because of some features that could be shared. He stated that the City is already adding some chlorine and fluoride, therefore some of those elements could be savings.

City Engineer Westby provided details on the driving force behind this recommendation, noting that the manganese issue is taxing the current infrastructure and capacity.

Councilmember Riley asked if a pressure filter system could also be used for surface water treatment.

Mr. Larson replied that a pressure filter is typically not used for surface water. He noted that the City has been saving for this purpose and therefore has funding set aside. He reviewed the current rate charges of the City, noting that the City currently raises the rates two percent per year and stated that in order to raise the $9,000,000 bond the City would need to raise its rate at five percent for a few years.

City Engineer Westby stated that the $23,000,000 collected over the years was paid by water users over the years in anticipation of future infrastructure needs.

Councilmember Riley commented that the City saved those funds in anticipation of additional infrastructure and asked for details on the five percent rate.

Mr. Larson stated that he got that figure from the Finance Director and therefore cannot provide additional explanation.

Councilmember Musgrove asked if both water and sewer rates would increase.

City Engineer Westby replied that he believed it was just the water rate.

Mr. Larson provided details on different options for funding. He reviewed the public engagement process going forward and the different methods that could be used. He reviewed the regional surface water study findings and commented on the likelihood that would move forward. He noted that the gravity filter option would allow the City to use it for surface water if ultimately desired.

City Administrator Ulrich stated that one the reasons surface water treatment was reviewed was because of direction from the DNR related to possible capacity concerns. He stated that this study showed that the groundwater has the capacity to sustain Ramsey through full build out. He noted that as neighboring communities continue to expand, the groundwater would be more likely to impact those cities more than Ramsey if Ramsey has drilled its wells.

Mr. Larson agreed and noted that the river acts as a buffer from some communities.

The consensus of the Council was to further investigate the public works site and gravity filter option. It was the consensus of the Council to direct staff to continue to move forward.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 7:24 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, October 27, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Also Present: City Administrator Kurtis Ulrich
Public Works Superintendent Grant Riemer
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Receive Updates on Ramsey Gateway Improvements Alternatives Analysis and Value Engineering

City Engineer Westby provided a brief background on the case.

Dan Lonnes, Bolton and Menk, provided background information on the Ramsey Gateway vision for Highway 10 which would include grade separation at Sunfish Lake Boulevard and Ramsey Boulevard. He stated that the corridor study was refined into the Gateway vision and reviewed the next steps that would further refine that vision. He provided an update on funding received and associated deadlines. He reviewed some of the next steps that would be required to meet those deadlines, noting that a few things may change in the proposed layout through that process and the process of value engineering.

Joe MacPherson, Anoka County Engineer, commented that the State will be involved in the process very early so that any of the comments received through the value engineering study can be incorporated into the plans and design.

Mr. Lonnes stated that after the refinements have been made, they will hold another public open house to present those proposed plans. He provided details on the public involvement process that has occurred and will occur. He provided details on the proposed plans and alternatives for

Ramsey Boulevard, along with possible refinements, potential costs, and other items for consideration. He also provided proposed plans and alternatives for Sunfish Lake Boulevard, along with possible refinements, potential costs, and other items for consideration. He reviewed the recommended next steps to move into the value engineering study along with the additional steps involving input from adjacent property owners. He also reviewed the next steps overall.

Councilmember Kuzma asked if the roundabout would be on ground level or elevated for Ramsey Boulevard.

Mr. Lonnes replied that the roundabout would be elevated.

Councilmember Riley referenced Ramsey Boulevard and the properties that may need to be purchased. He referenced the properties that have already been purchased and asked if those would need to be reimbursed to the RALF fund.

Deputy City Administrator Gladhill stated that one of the parcels is City owned and the other parcels have been purchased with RALF funds. He confirmed that those purchased would need to be reimbursed to the RALF funds.

Mr. Lonnes replied that does not change the comparisons because those are fixed outcomes.

Councilmember Specht stated that he supports the recommended options and would like to preserve the highest number of businesses possible. He stated that he also likes the Sunfish Lake frontage road.

Councilmember Musgrove commented that the proposal for Ramsey Boulevard seems similar to Maple Grove, which has two roundabouts.

Deputy City Administrator Gladhill stated that public safety has concern with too many access points on a dead-end street and that is why the frontage road option was preferred for Sunfish Lake from public safety and economic development standpoints.

Mayor LeTourneau asked if two lanes would be able to extend across the bridge and through the roundabouts.

Mr. Lonnes replied that as shown one lane would be dropped going into the roundabout which would result in a narrow bridge over the railroad but confirmed that there are alternatives and there will be future discussions as to the best fit for that railroad bridge.

Mayor LeTourneau stated that the community continues to grow, and he would want to ensure that this is built to address that future capacity. He stated that he would like to build this once and build it right as it will be more costly to make improvements in the future.

Councilmember Menth asked how a four-lane road for Ramsey Boulevard would flow going across Ramsey Boulevard, with vehicles wanting to access Highway 10 east.

Mr. Lonnes replied that there would be a lane drop prior to entering the roundabout, which would be pretty straightforward. He stated that if the lane is not dropped, there would be one lane that exited onto the highway with the other lane continuing straight.

Mayor LeTourneau commented that his concern would be that the lane drop would create a pinch point at the bridge which would cause a backup.

Mr. Lonnes replied that currently there is not a volume that justifies the multilane roundabout, as a multilane roundabout can cause additional confusion.

Mr. MacPherson noted that will be part of the analysis that will still need to be completed. He stated that the nice thing about the roundabout option is that the turn lanes do not need to be included in the bridge, as that additional width increases cost. He stated that provisions can be added in the case that an additional roundabout lane needs to be added in the future. He stated that if the traffic volumes for the next ten to 15 years do not warrant an additional lane, they would recommend the one lane roundabout option at this time.

Councilmember Riley referenced Sunfish Lake Boulevard and the tight diamond option and asked for additional information on why that option was dismissed.

Mr. Lonnes stated that the tight diamond was not dismissed in entirety. He explained that space wise it would be tight and operationally would cause stacking. He noted that off ramp would also be expensive to build. He stated that half of the tight diamond is still in the mix, but it will be a variation.

Deputy City Administrator Gladhill noted that the southern half of the leg is a City road while the northern half is County.

Mayor LeTourneau asked if the ramp could be extended to make the slope less impactful in terms of stacking.

Mr. Lonnes replied that could be done but they do not want that level of stacking and would like to avoid that.

Councilmember Menth asked for input on the traffic control at the intersection.

Mr. Lonnes replied that currently it is shown as a stop sign but noted that additional tests would be run.

Mr. MacPherson replied that the north/south road would be a through movement uncontrolled and the ramp would be the side street stop.

Deputy City Administrator Gladhill asked if a traffic signal would assist in improving the intersection grade of E.

Mr. Lonnes replied that a traffic signal would not be warranted.

Councilmember Musgrove asked if the traffic control at Sunfish and Riverdale would be a four way stop.

Mr. Lonnes provided details on the traffic control proposed. He stated that additional tests would be run on the stop sign options.

Councilmember Musgrove referenced the access road for the two businesses and asked if it would be a better option to talk with the business owner prior to doing the value engineering study. She stated that if they were a willing property owner that may assist in the study.

Mr. Lonnes stated that they will attempt to gather the feedback concurrently.

Deputy City Administrator Gladhill encouraged the Council to look at that area. He stated that Countryside Services needs more space, and the City will look to work with the business to find another location in Ramsey for that business.

Mayor LeTourneau commented that the property acquisition model seems more forward thinking and believes that this could be a good time to work with that business.

Councilmember Specht commented that the preferred recommendation seems to make sense as it pulls the direct traffic away from the business driveways.

Mayor LeTourneau commented that option would still impact a number of residential properties. He asked if the road could be extended to cover all the properties.

Mr. Lonnes confirmed that there would be opportunities to work with those property owners.

Deputy City Administrator Gladhill stated that there would be a concern from public safety to have that many residential properties on a private driveway that would not belong to an HOA.

Councilmember Menth asked why it would be considered a private driveway and not a City road.

Deputy City Administrator Gladhill commented that the solid black line would be a City road, whereas the dotted line would be considered a private driveway. He noted that topic would continue in future discussions.

Mayor LeTourneau stated that he would still prefer the tight diamond option.

Mr. MacPherson replied that having the value engineering study at this time will provide a fresh set of eyes on the options and perhaps provide another layout or schematic that could save money or add value.

Mayor LeTourneau stated that he would like input from the businesses in regard to the northern option as the preferred recommendation seems to be the longest path to access those businesses.

Councilmember Menth commented that the first option is dangerous and barely functional, and the other option alleviates those issues.

Councilmember Musgrove agreed with the comments of Councilmember Menth. She stated that the longer option also allows traffic to move fairly quickly. She asked the intention of the yellow arrows.

Mr. Lonnes replied that those would be potential at grade access points onto the frontage road.

Councilmember Riley commented in the relocated access that could result in Ramsey losing a restaurant as that would take away from their patio.

Mr. Lonnes replied that it seems that the patio could be kept but noted that this is a high-level design.

Mayor LeTourneau encouraged that idea to be kept in mind as this moves forward as he would not want to lose that business.

Councilmember Specht asked if there has been input from that business.

Deputy City Administrator Gladhill stated that Plants and Things is concerned that this would be a major disruption to their business and if a sliver purchase is necessary, they would prefer to sell entirely and relocate.

Mr. Lonnes stated that they would have to take this to the level of the best operational design and needed right-of-way and then go through a valuation process based on the actual needs.

Deputy City Administrator Gladhill stated that there could be redevelopment potential for that site that could be reviewed.

Councilmember Kuzma commented that while that option may be safer, that seems to be too long to access those businesses.

Mr. MacPherson provided details on another option that was reviewed to provide access to the businesses. He stated that perhaps there is one way in and one way out which would help to accomplish the goals.

Councilmember Menth stated that he spoke with the restaurants and businesses in the strip mall and that parking is full along with the gravel area. He stated that if the gravel is taken away that will reduce parking further. He stated that if Plants and Things wants to move and is acquired completely, perhaps the roundabout could be moved to the west.

Mr. Lonnes replied that he reviewed that option, but they would also have to contend with the grade difference.

Mayor LeTourneau asked the possibility to take advantage of this energy and make the projects on Highway 10 more concurrent. He asked how this could be expedited to possibly move ahead with the Anoka improvements, which would combine construction of both the Anoka and Ramsey projects into two years rather than four.

Elwyn Tinklenberg provided details on the bonding bill funds and input he received related to program delivery funds and the intent for some of those funds to be spent at Sunfish and Ramsey Boulevards. He stated that MnDOT also believed that this should be a priority because of the federal funding deadlines. He stated that MnDOT stated that they can meet the 2023/2024 timeline and support that timeline. He agreed that if there is a way to accelerate this, the City would be in a good position to do that and gain additional funds. He stated that there seems to be a willingness to move this ahead and fund it.

Jennifer Wiltgen, MnDOT, stated that related to schedule, she believes that 2023/2024 is an aggressive schedule when it comes to advancing projects, especially projects with federal funding as there is a specific process that needs to be followed. She stated that they are very supportive, and the District Engineer is supportive of the project. She commented that they are committed to moving this project forward as much as possible and on an accelerated schedule, as much as they can, but with the recognition that they need to coordinate as much as possible with other projects (including the Anoka projects). She stated that Ramsey moved their projects forward and they will work as best as they can to coordinate and move through, making sure that they do as much as they can to mitigate construction. She commented that it has been great to work with Ramsey and Anoka County, as they have taken great leadership.

Councilmember Menth asked the next step from here.

Mr. Tinklenberg stated that the City's plan would go back to the next legislative session requesting additional funds. He noted that there are also applications for other funding that may be available. He stated that there has been terrific cooperation and the City needs to continue to push this forward and build on the momentum that has been built.

Mr. MacPherson reviewed the next steps, which will begin with the value engineering study. He stated that they will continue to move forward to ensure that this can be delivered on time.

Mayor LeTourneau thanked everyone for their efforts in supporting this project.

2.02: Discuss Resolution #20-225 for New Curbside Recycling Contract with ACE Solid Waste, Inc.

It was the consensus of the Council to defer this topic to another meeting.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 7:00 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, October 27, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Deputy City Administrator Timothy Gladhill

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

City Administrator Ulrich requested to add Item 7.02, Resolution Regarding New Curbside Recycling Contract.

Councilmember Musgrove commented that she would like to discuss recycling in a worksession rather than at the regular meeting.

City Administrator Ulrich stated that the item could be discussed as Item 7.02 and if the desire is to discuss in worksession that could be the consensus.

Councilmember Riley commented that the item already appeared on a regular meeting agenda and would prefer to discuss the topic in worksession.

Motion by Councilmember Specht, seconded by Councilmember Musgrove, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Specht, Musgrove, Kuzma, Menth, and Riley. Voting No: None.

Mayor LeTourneau commented that the recycling item should be scheduled for a future worksession.

5. CONSENT AGENDA

Motion by Councilmember Menth, seconded by Councilmember Specht, to approve the following items on the Consent Agenda:

5.01: Receive September 2020 Financial Reports – General Fund and Enterprise Funds
5.02: Note the Following Boards, Commissions, and Committee Meeting Minutes:
- Environmental Policy Board Meeting Minutes dated August 17, 2020
- Planning Commission Meeting Minutes dated September 3, 2020
- Economic Development Authority Meeting Minutes dated September 10, 2020
- Public Works Committee Meeting Minutes dated September 15, 2020

5.03: Approve Rental Licenses
5.04: Declare Unclaimed Bicycles as Surplus Property and Authorize Donation of the Same to a Non-Profit Organization According to the City's Donation Policy
5.05: Adopt Resolution #20-242 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 8, 2020 through October 21, 2020
5.06: Adopt Resolution #20-237 Authorizing Partial Payment #1 to RJM Construction for Improvement Project 20-07 New Public Works Facility
5.07: Adopt Resolution #20-238 Authorizing Partial Payment #2 to Douglas-Kerr Underground, LLC of Mora, Minnesota for Improvement Project #20-04, Puma Street Improvements
5.08: Adopt Resolution #20-239 Authorizing Final Payment to Asphalt Surface Technologies for Improvement Project #19-01, Ford Brook Estates Street Reconstruction
5.09: Adopt Resolution #20-240 Authorizing Partial Payment #3 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction
5.10: Adopt Resolution #20-244 Approving Purchase Agreement for Outlot B, COR Stone Brook Academy – Stories Foundation
5.11: Adopt Resolution #20-245 Approving Purchase Agreement for Outlot B, Alpha Development 2nd Addition; Case of US Home Corporation (Portions may be closed to the public)

5.12: Adopt Resolution #20-247 Approving Joint Powers Agreement for Bunker Lake Boulevard/County State Aid Highway 116 and Saint Francis Boulevard/Trunk Highway 47 Intersection
5.13: Adopt Resolution #20-251 Approving Abatement of 8049 146th Ave NW
5.14: Adopt Resolution #20-252 Approving Abatement for 5344 142nd Cir NW
5.15: Adopt Resolution #20-249 Approving City of Ramsey Small Business Relief Grants – CARES Act
5.16: Adopt Resolution #20-050 to Hire Temporary On-Call Snow Plow Drivers

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Specht, Kuzma, Musgrove, and Riley. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing on Issuance of General Obligation (GO) Capital Improvement Plan (CIP) Bonds and on Capital Improvement Plan and Adopt Resolution #20-253 Giving Preliminary Approval to the Issuance of GO Capital Improvement Plan Bonds in an Amount not to Exceed $10,000,000 and Adopting the City of Ramsey's Capital Improvement Plan (for GO CIP Bonding Projects only) for the Years 2020-2024 (In relation to funding for Public Works Campus)

Presentation

Finance Director Lund reviewed the staff report and recommendation to adopt Resolution #20-253 authorizing approval of the issuance of GO Capital Improvement Plan Bonds in an amount not to exceed $10,000,000 and adopting the City of Ramsey Capital Improvement Plan (for GO CIP Bonding Projects only) for the years 2020 through 2024. Final approval of the acceptance of the bond sale terms will occur at the regular City Council meeting of December 8, 2020.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:09 p.m.

Citizen Input

There was none.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Menth, Musgrove, Riley, and Specht. Voting No: None.

The public hearing was closed at 7:10 p.m.

Council Business

Councilmember Specht asked what would happen if this were not approved tonight.

Finance Director Lund stated that the funding scenario was described in past discussions. She stated that this action comes forward tonight in order to meet the 30-day requirement. She stated that this is based off the numbers presented by RJM related to the first bid package and where they estimate the second bid package.

Mayor LeTourneau commented that this is the next step in the process.

Finance Director Lund commented that this has been a different year in terms of costs and bids and therefore they wanted information on that first bid package prior to this action. She noted that the second bid package bids are due the following day and will be presented to the Council at its next meeting for acceptance.

Councilmember Musgrove asked if there are any other available City funds that could be used for this project.

Finance Director Lund replied that TIF funds cannot be used for a public facility. She commented that the water and sewer funds allocated for the project are related to the comparable amount of staff time and equipment. She stated that the water fund is being held for the water treatment plant. She stated that this is a prime time for interest and therefore it makes sense to pursue funding at this time. She stated that the City funds listed are to the extent that they can be used. She stated that the sewer fund could do further internal loan, but it would not make sense at this time because the City would still have to pay interest on that as well. She noted that interest rates will increase in the future and it would make sense to use the sewer fund for an internal loan at that time for another project.

Deputy City Administrator Gladhill noted that there are some development projects that could come forward in the future that would need to use the sewer fund and therefore he would not want to see that fund used to its full extent.

Councilmember Riley commented that this has been a long-term plan for the City and that is evident by the fact that 50 percent of the project can be funded internally.

Stacey Kvilvang, Ehlers, stated that it is significant that the City can fund 50 percent of the facility itself, as most cities have to bond for 100 percent. She commented that interest rates are low at this time and it is a good time to bond for projects.

Motion by Councilmember Menth, seconded by Councilmember Riley, to Adopt Resolution #20-253 Giving Preliminary Approval to the Issuance of GO Capital Improvement Plan Bonds in an Amount not to Exceed $10,000,000 and Adopting the City of Ramsey's Capital Improvement Plan (for GO CIP Bonding Projects only) for the Years 2020-2024

Further discussion: Councilmember Specht realized that this has been ongoing for longer than he has been on the Council. He stated that he is not comfortable supporting this action at this time without knowing the full cost of the second bid package. Mayor LeTourneau encouraged

Councilmember Specht to meet with staff to gain additional information. Finance Director Lund replied that if the bids come in lower than the anticipated amount, the debt would be reduced to the amount needed for the project cost.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Riley, and Kuzma. Voting No: Councilmembers Musgrove and Specht.

6.02: Public Hearing: Introduce Ordinance #20-18 to Rename 152nd Circle as Junkite Circle in Harvest Estates 2nd Addition

Presentation

Deputy City Administrator Gladhill reviewed the staff report and recommendation to introduce Ordinance #20-18 to amend the street name on the Plat of Harvest Estates 2nd Addition from 152nd Circle to Junkite Circle in accordance with the street name grid.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:23 p.m.

Citizen Input

There was none.

Motion by Councilmember Menth, seconded by Councilmember Riley, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Riley, Kuzma, Musgrove, and Specht. Voting No: None.

The public hearing was closed at 7:24 p.m.

Council Business

Councilmember Menth asked for a recap from staff as to why this is requested.

Deputy City Administrator Gladhill provided details on the grid used by public safety.

Councilmember Musgrove stated that she has been in this area and supports this request.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to introduce Ordinance #20-18 to amend the street name on the Plat of Harvest Estates 2nd Addition from 152nd Circle to Junkite Circle.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Specht, Kuzma, Menth, and Riley. Voting No: None.

7. COUNCIL BUSINESS

7.01: Adopt Ordinance #20-19 Amending Chapter 34 of the City Code: "Offenses and Miscellaneous Provisions" Governing the Use of Firearms, Bows and Arrows

City Administrator Ulrich reviewed the staff report and recommendation to adopt the ordinance.

Councilmember Musgrove commented that she believes that this is a good way to amend the ordinance to bring it into compliance with the State.

Motion by Councilmember Musgrove, seconded by Councilmember Riley, to Waive the City Charter Requirement to Read the Ordinance Aloud and Adopt Ordinance #20-19 an Amendment to Chapter 34 of the City Code: Offenses and Miscellaneous Provisions" Governing the Use of Firearms, Bows and Arrows.

A roll call vote was performed:

Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Councilmember Riley	aye
Councilmember Menth	aye
Mayor LeTourneau	aye

Motion carried.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Musgrove stated that several people came forward to help plow in the recent snow event and expressed appreciation.

9. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:32 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session **5. 3.**

Meeting Date: 11/24/2020

By: JoAnn Shaw, Community Development

Information

Title

Approve Rental Licenses

Purpose/Background:

Purpose: The purpose of this case is to approve rental license requests for 2020.

Background: Detached Single-Family Homes and Attached Single-Family Homes (townhomes, duplexes, etc.) are required to obtain a license (registration), but are not subject to inspections (unless the City has sufficient evidence of a violation of City Code).

Multi-Family Units (apartments, condos, etc.) will continue to be subject to the license and inspection program as required today, but the inspection frequency will be reduced.

License application requests are attached for Council approval.

Recommendation:

Staff recommends approval of license applications.

Action:

Motion to approve rental license applications.

Attachments

Rental License Applications

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	11/19/2020 09:49 AM
Kurt Ulrich	Kurt Ulrich	11/19/2020 02:35 PM
Form Started By: JoAnn Shaw		Started On: 11/12/2020 08:56 AM
Final Approval Date: 11/19/2020		

Report Name: License Report - License Types
Council Dates: 11/24/2020 to 11/24/2020
Status: Active, Inactive
License Type(s): Multi-Family Rental, Rental

City of Ramsey
License Report - License Types

Printed: 11/17/2020

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Multi-Family Rental						
Terrace Hill Partners, LLC		14320 Dysprosium St NW	Terrace Hill Apartm	2/1/2021	11/24/2020	A
					Multi-Family Rental License Count:	**1**
Rental						
Cliff and Amy Rowe		6500 170th La NW		6/13/2023	11/24/2020	A
Larry Fioravanti		14657 Quartz Way NW		9/12/2023	11/24/2020	A
Jodi Johnson		15470 Tungsten St NW		9/12/2023	11/24/2020	A
					Rental License Count:	**3**
					Total Licenses:	**4**

CC Regular Session **5. 4.**

Meeting Date: 11/24/2020

Submitted For: Len Linton, Engineering/Public Works

By: Len Linton, Engineering/Public Works

Information

Title

Award Contract for Review and Monitoring of Wetland Mitigation Areas in the COR

Purpose/Background:

The COR, formerly Ramsey Town Center, is a master planned development that was started in the early 2000's. The site contained several wetlands that were filled to provide more developable space. The plans for the project included creating several wetland mitigation areas to off set the loss of wetlands in other parts of the COR. The wetland mitigation process requires monitoring and vegetation management of the mitigated areas for five (5) years, with submittal of a monitoring report each year. The wetlands are reviewed by a Technical Evaluation Panel at the end of the 5 years to verify the mitigation is functioning as intended.

The mitigation areas, which are between East Ramsey Parkway North and East Ramsey Parkway South at Peridot Street and at the northeast corner of Bunker Lake Boulevard and Armstrong Boulevard, were created when the site was mass graded in the mid 2000's. The City went out for proposals for the monitoring in 2009. Monitoring and reporting was conducted for 2 years. The selected consultant had staff changes, losing the expertise to provide this service. The City also had staff changes during this time and the need for completing the reporting was forgotten. The Lower Rum River Watershed Management Organization (LRRWMO), which ultimately approves the completed mitigation project, reminded the City in 2020 that the reporting needs to be completed.

Staff identified six (6) consultants that provide this service and requested proposals for completing the reporting and vegetation management for the mitigated wetlands. Staff received three (3) responses, one was shortly after the proposal was sent out, indicating their workload did not permit preparation of a proposal at this time. Staff received two (2) proposals which were evaluated. Responses were not received from the other three (3) consultants.

The received proposals were evaluated on Project Team. Experience, Work Plan and Cost. Three staff reviewed the proposals and all three judged one proposal to be the best.

The City needs to complete the monitoring and reporting on the mitigated wetlands, otherwise the LRRWMO could require creation of new wetland mitigation areas to replace the current areas that were not completed.

The request for proposals, the two received proposals and the scoring sheet are attached to this case.

Observations/Alternatives:

The proposals were received from Houston Engineering and SEH, Inc. Both firms have experience in this type of work. The proposal from SEH, Inc. was determined to provide the best value to the City based on the project team, experience and work plan. Their proposal was also the lowest cost. Houston Engineering proposed completing the work for $22,500, while SEH, Inc. came in at $10,500. The proposals state they are hourly with a maximum not to exceed amount and the executed contract contain this requirement.

Obtaining approval of the mitigated wetlands will require submittal of the monitoring report to the Lower Rum River Watershed Management Organization. They will review the report then convene a Technical Evaluation Panel (TEP) on site to compare the report with the vegetation onsite. The TEP will issue a recommendation to accept the mitigated wetland or identify areas that must be corrected so the mitigation areas can be accepted.

The project could be completed in 2021 provided that the vegetation is consistent with the vegetation management plan and does not include a lot of invasive species. The time for completion of the contract will be longer if there is remedial work that must be done. Either way, SEH, Inc. will be retained until all mitigation areas are approved by the TEP and LRRWMO board.

Funding Source:

Funding for this project will come from the Stormwater Management Fund.

Recommendation:

Staff recommends awarding a maximum not to exceed contract to SEH, Inc. for Review and Monitoring of Wetland Areas on the COR for the amount of $10,500.

Action:

Award an hourly not to exceed contract to SEH, Inc. for Review and Monitoring of Wetland Areas in the COR for the amount of $10,500.

Attachments

RFP
Houston
SEH
Scoring

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/05/2020 02:36 PM
Kurt Ulrich	Kurt Ulrich	11/05/2020 02:42 PM
Len Linton (Originator)	Len Linton	11/17/2020 10:58 AM
Bruce Westby	Bruce Westby	11/17/2020 04:00 PM
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:13 PM
Form Started By: Len Linton		Started On: 11/04/2020 08:41 AM
Final Approval Date: 11/19/2020		

REQUEST FOR PROPOSAL

REVIEW AND MONITORING OF WETLAND MITIGATION AREAS IN THE COR (FORMERLY RAMSEY TOWN CENTER)

City of Ramsey
Ramsey, MN

Proposals Due: 4:00 p.m., Monday October 12, 2020

Location: City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

I Purpose

The City of Ramsey is seeking proposals for consulting services to assist in the review and modification of a Wetland Replacement Plan prepared in 2005 for the development associated with the Ramsey Town Center (RTC).

II Background

The City of Ramsey had the initial wetland mitigation plan approved in October of 2005. The RTC developer has implemented portions of the mitigation plan and grading has occurred in various locations within the 320 acre development impacting some of the wetlands. The City has taken over control of the development and may wishes to bring the wetland mitigation into compliance with its permit conditions. The replacement wetlands were monitored in 2011 and 2012. They have not been monitored since that time.

III Instructions to Proposers

1. All questions and related correspondence should be directed to:

   Leonard Linton, Civil Engineer IV
   City of Ramsey
   7550 Sunwood Drive NW
   Ramsey, MN 55303
   Phone: 763-433-9826
   Fax: 763-427-9898

2. Proposals must be received no later than 4:00 p.m., Monday October 12, 2020. Three copies of the Proposal must be delivered to the City at the address noted above.

3. The City will promptly review the Proposals and notify Proposers of any additional action or requirements, if any.

4. At a minimum, the Proposal shall include:

   a. Letter of Transmittal
   b. Project Understanding (Statement of one page or less)
   c. Approach/Work Plan/Level of effort/Fee
   d. Schedule
   e. Personnel Resumes/Organizational Chart
   f. Related Experience
   g. Summary

IV Scope of Work

The Scope of Work shall include;

a) Review the initial wetland delineation and mitigation plan.
b) Determine of the area total wetland impacts amount.
c) Verify the area of the wetland created.
d) Identify the areas of created wetland which require vegetative establishment or vegetative management in order to achieve approved wetland performance standards.
e) Prepare a revised 5 year wetland vegetative establishment / management plan for the created wetlands.
f) Identify the area of wetland credit shortage along with estimated cost to satisfy this deficit through the purchase of state certified wetland credits.
g) Prepare an estimate of costs to address the wetland credit shortage through the development of additional wetland mitigation. The estimate shall include the cost of construction, conducting vegetative management, and 3 years of monitoring. Replacement should be planned within the major watershed, Mississippi Metro, and ideally within the City of Ramsey

It is anticipated that the Proposer will need to consult with the Owner at critical periods during the work to determine the final scope of the revised wetland mitigation.

V Proposal Criteria

Proposals should be presented in the following order, showing the following details as a minimum:

a. Firm name, address, phone, fax, primary contact person, and date of proposal.
b. Profile of the firm, including history, experience, and client references.
c. Understanding of the project as it applies to the project requirements.
d. Work plan showing the tasks to be completed and budgeted person hours demonstrating firm's understanding of the project and ability. Identification of personnel to be assigned to the project, including their specific assignment and skills. (Organization Chart)
e. A schedule indicating key milestones and proposed completion dates.
f. Statement of fees, refined to a not-to exceed amount for the entire project, based on and broken down on a schedule at the firm's standard hourly billing rates, along with a schedule of direct expenses.
g. Terms and conditions for payment of engineering fees.
h. Any additional information that will be relevant to the City's selection of a qualified firm to perform the professional services required.
i. Experience on projects of a similar nature, qualifications, accessibility, and credentials of the proposed project manager and relevant personnel.

VI Selection Criteria

1. Ability of the firm to provide a project team capable of coordinating and efficiently addressing the components necessary for implementing potential replacement plan modifications. (15%)

2. Knowledge and experience of key project personnel in the administration of the Wet Land Conservation Act. (30%)

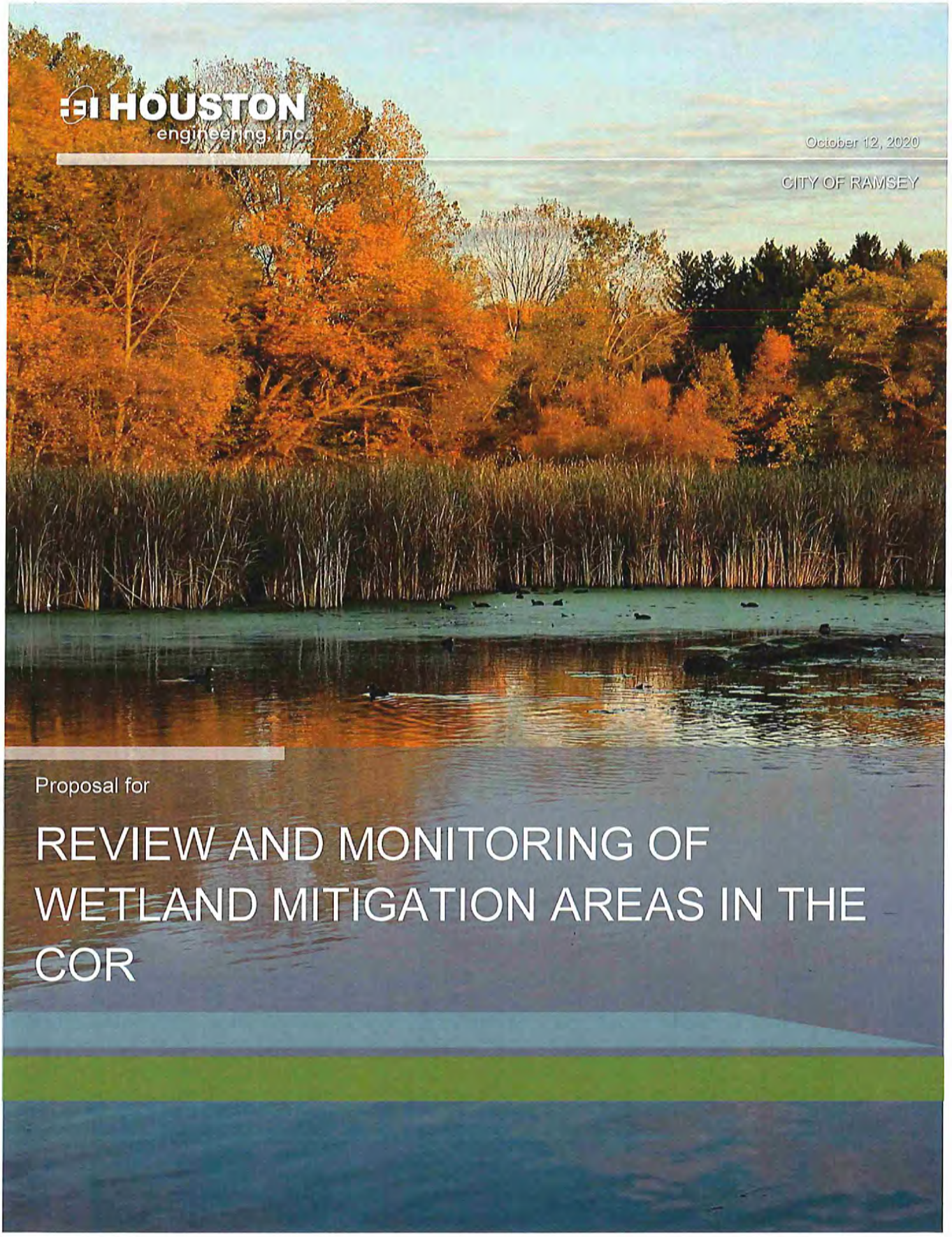
3. Clear and concise work plan that demonstrates an understanding of the project. The project scheduled shall be such that implementation might be initiated as early as possible in 2021. (40%)

4. Cost (15%)

VII Attachments

The attachments are included in this dropbox link https://www.dropbox.com/sh/0glvrkixbka01nt/AACUlzG_nVUGXZX95vn6e6rQa?dl=0 which includes seven (7) documents which provide background on the RTC wetland mitigation/ replacement. These attachments include: the LRRWMO permit approval letter; the RTC AUAR document (chapter 12), Plans for the Overall Mitigation Plan, the NW Wetland grading, the Pact Wetland Grading, the 2011 monitoring report and the 2012 monitoring report.

The attachments also include COR replacement wetlands – LRRWMO letter 7-6-20 which outlines the steps necessary to certify to the LRRWMO that the wetlands are functioning properly so that the LRRWMO project can be closed out.



HOUSTON engineering, inc.

October 12, 2020

CITY OF RAMSEY

Proposal for

REVIEW AND MONITORING OF WETLAND MITIGATION AREAS IN THE COR



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Review and Monitoring of Wetland Mitigation Areas in the COR

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HOUSTON engineering, inc.

Maple Grove Office | 763.493.4522 | 763.493.5572

7550 Meridian Circle North, Suite 120 | Maple Grove, MN 55369

A. LETTER OF TRANSMITTAL

October 12, 2020

Leonard Linton, Civil Engineer IV
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Subject: Experienced, Local Firm Prepared to Serve the City of Ramsey

Dear Leonard:

Thank you for providing Houston Engineering, Inc. (HEI) with the opportunity to serve the City of Ramsey properly on your important project to review and monitor wetland mitigation areas in the COR. Our project team is prepared to get to work right away and use the experience we have gained providing like-minded clients with similar project success.

I am excited to serve as your Project Manager on this project alongside Charlie Sawdey, who will serve as Wetland Scientist, and Thomas Moore, who will provide GIS support. Together, we have a combined total of 25 years of relevant experience, including learned expertise of working with regulatory agencies. Charlie and I both serve as Certified Minnesota Wetland Professionals and are eager to work together on this project, serving the City with two sets of eyes in a team-oriented approach.

When it comes to wetland-related work, our project team has you covered. Our team at HEI regularly serves the Rice Creek Watershed District (RCWD) with similar project concerns and assists the RCWD as the Local Government Unit (LGU) in their implementation of the state Wetland Conservation Act (WCA), giving us the experience needed to ensure success on your project. We encourage you to view examples of our related project work included in Section I of this proposal and contact the project references listed. I will call to follow up on our proposal on Thursday, October 15. However, if you have any additional questions on our submittal, please do not hesitate to contact me at the information provided below.

Sincerely,

HOUSTON ENGINEERING, INC.

Emmy Baskerville

Emmy Baskerville, CMWP
Project Manager; Primary Contact
Direct: 763.493.6669
ebaskerville@houstoneng.com

B. FIRM PROFILE AND HISTORY

Primary Contact



Emmy Baskerville, as Project Manager, will serve as your main point-of-contact from proposal evaluation through the life of the project. Emmy is known for her knowledge of wetland ecology and restoration. She is excited for the opportunity to serve the City of Ramsey and help you reach your goal of increased water quality treatments and flood control via wetland creation and restoration.

Email: ebaskerville@houstoneng.com, Phone: 763.493.6669

HOUSTON engineering, inc.

About Houston Engineering, Inc.

Houston Engineering, Inc. (HEI) is a community-focused engineering firm that serves Minnesota clients with a variety of technical services key to natural resource management. Conveniently located with nine offices across the Upper Midwest, we are committed to projects that can lead to visible improvements in the intersection of water quality and land stewardship. Our team includes engineers, scientists, and analysts, all seasoned in wetland restorations and wetland creation. **Our team will serve you out of our Maple Grove office, which is just down the road from the City of Ramsey.**

QUICK FACTS:

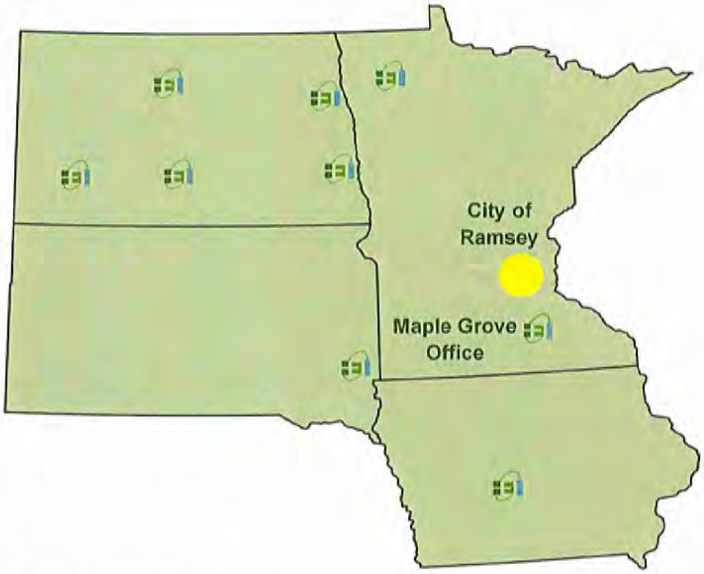
Website: houstoneng.com
Local Office: Maple Grove, MN
Number of Employees: 225+ professionals
Year Founded: 1968



HEI WILL HELP YOU ASSESS YOUR EXISTING MITIGATION AREAS

Ability to Complete Projects in a Timely and Effective Manner

To successfully complete our services within your timeframe, we have hand-picked talented staff members who will be committed to your project. Projects are kept on budget using strict accounting methods and detailed project management.



Client Contacts

We urge you to contact our references:

Nick Tomczik, Administrator
Rice Creek Watershed District
763.398.3079

Dianne Radermacher, Administrator
Upper Minnesota River Watershed District
320.839.3411

C. PROJECT UNDERSTANDING

We understand that the City of Ramsey needs a wetland consultant to guide the closeout process of the state Wetland Conservation Act (WCA) regulatory obligations associated with the Ramsey Town Center development, now known as the Center of Ramsey (COR).

HEI is ready to assist the City to assess the mitigation wetlands, determine any remaining mitigation obligations, and provide a cost estimate and plan to remedy any mitigation incompliance issues. At the end of our work, the COR development will be in compliance with the obligations of the WCA permit, which was issued in 2005.

With HEI's expertise and experience in wetland regulatory matters, our goal will be to get the City of Ramsey set up with the maximum amount of wetland credits available at the existing wetland mitigation sites, as well as confirm the previously approved and permitted wetland impacts to assess if there may be a reduction in the original permitted mitigation obligation. Once the mitigation obligations are established, HEI will work with the regulatory agencies to make sure the project is in compliance with all state and federally issued permits.

D. WORK PLAN, BUDGETED HOURS, AND PROJECT PERSONNEL

1. Scope of Services

TASK 1: REVIEW EXISTING PERMITS AND PERMITTING IMPACTS

HEI will carefully review all existing permits and associated previously permitted wetland impacts related to the COR Wetland Replacement Plan approved in 2005. **This critical first step is paramount in developing an understanding of the natural and regulatory history of the site to ensure subsequent tasks can be completed to best accomplish the project goal of WCA compliance and successful compliance monitoring.** HEI's team of wetland specialists scheduled to work on this project have a combined 25 years of experience handling wetland regulatory permitting, and we look forward to the opportunity of sharing this experience with the City of Ramsey.

TASK 2: SITE VISIT

Upon completion of Task 1, HEI will conduct two site visits to investigate current wetland conditions. This will include an updated wetland delineation, upland and wetland plant community mapping, assessment of performance standards (wetland species diversity index), and GPS boundary mapping of the updated wetland boundary. HEI's Certified Minnesota Wetland Professionals work in teams to minimize the amount of time in the field, utilizing the collective experience of two delineators to ensure determinations are made with the highest degree of accuracy, saving headaches in the long-term.

We recommend at least two site visits to assess vegetation. Because the final approval of the wetland mitigation is reliant on indices of number of native species, it will be imperative to visit the site once in the spring and once in the summer to make sure that we capture the full picture of plant species diversity within these mitigation sites.

TASK 3A: PREPARE FINAL MONITORING REPORT AND TASK 3B: CLOSEOUT COORDINATOR

HEI has broken these tasks up into parts A and B. After the updated wetland delineation investigation and performance standard assessment have been completed, HEI will begin part A of this task by consolidating all information and generating a technical memorandum that will define the status of the site's current condition in relation to the originally permitted wetland impacts. The memorandum will describe either a mitigation credit surplus or shortfall relative to what was originally required. This will set the stage for the City to take action to ensure the COR is compliant with conditions of the 2005 WCA permit. Part B of this task will include miscellaneous coordination with the agencies for closeout.

OPTIONAL TASK 4: FEASIBILITY ASSESSMENT AND COST ESTIMATE FOR ALTERNATIVE MITIGATION OPTIONS (IN CASE OF CREDIT SHORTAGE)

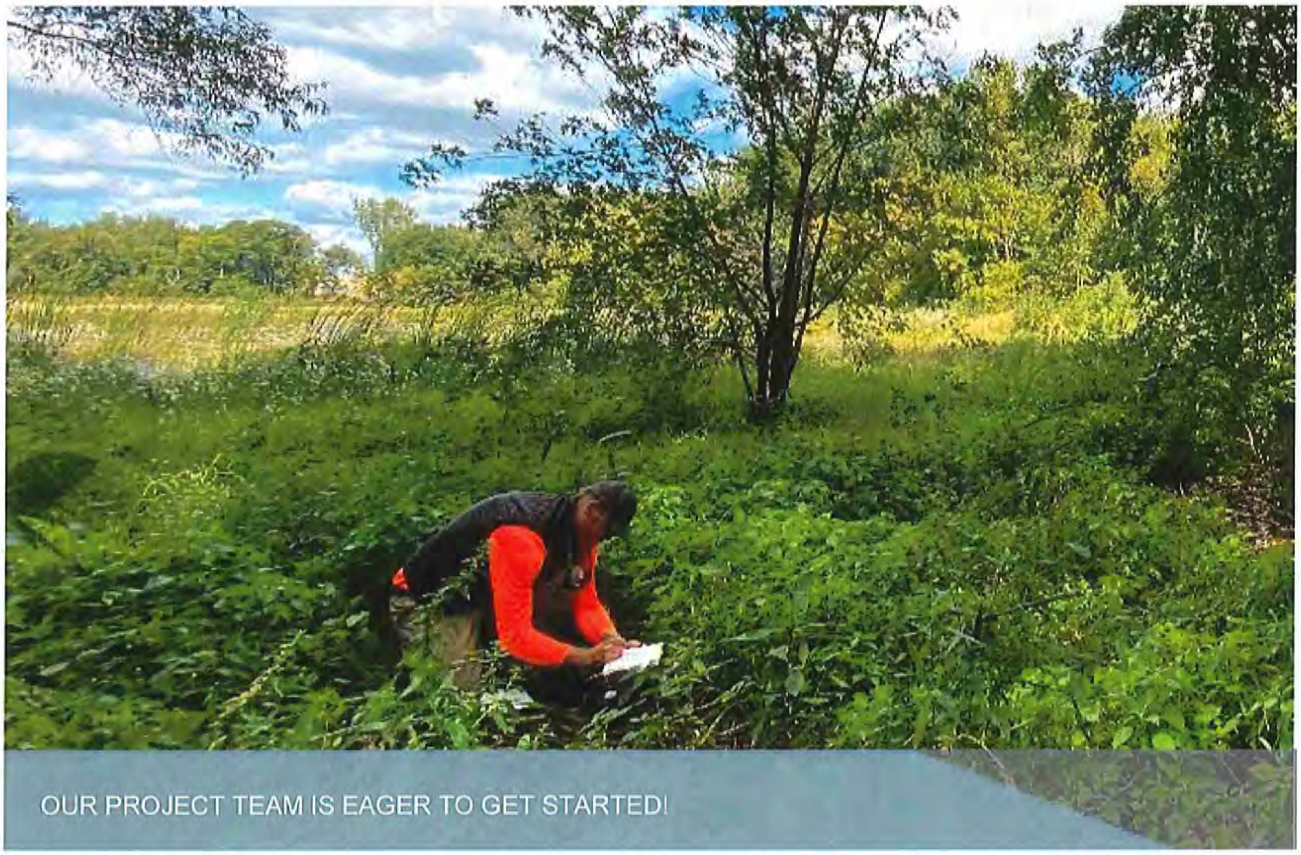
Task 3 will result in a determination of either a mitigation credit surplus or shortfall. In the event of a mitigation credit shortfall, HEI is providing an optional Task 4, which includes the preparation of an additional technical memorandum that: (1) outlines the feasibility of alternative mitigation options, and (2) assigns a cost

estimate for alternative mitigation options for the City to consider.

2. Budgeted Hours

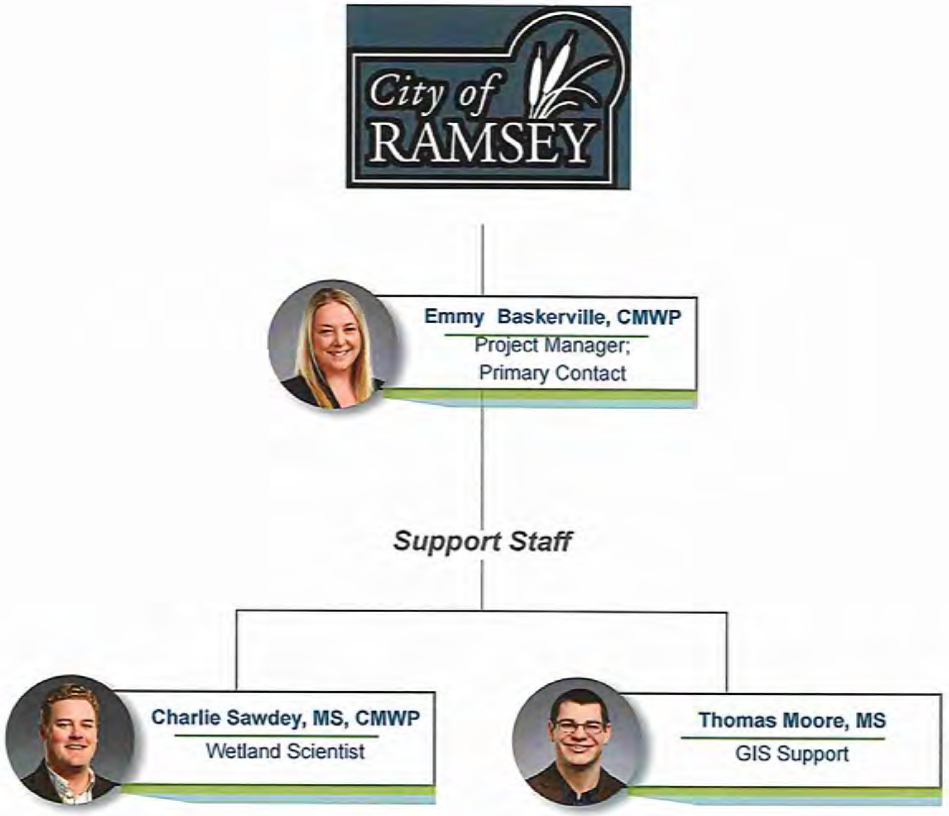
HEI has budgeted the following hours for our project team to complete this project.

Staff Member	Hours
Emmy Baskerville	40
Charlie Sawdey	89
Thomas Moore	12
Total	141



OUR PROJECT TEAM IS EAGER TO GET STARTED!

3. Organizational Chart



4. Staff Resumes

EMMY BASKERVILLE, CMWP
Project Manager; Primary Contact



Education
BS in Biology with an Emphasis in Plant Science and a Minor in Environmental Science, Minnesota State University Mankato

Registration
Certified Minnesota Wetland Professional—1181

University of Minnesota—Certificate in Ecological Restoration

Professional Experience
Houston Engineering, Inc.—2008-Present

Total Years of Experience—15 Years

Emmy is a skilled wetland scientist experienced with monitoring wetland regulations and navigating the permitting process in Minnesota.

Emmy Baskerville will serve as your Project Manager and Primary Contact for this project. Emmy has significant experience with Minnesota wetlands and water resource regulations. Her primary duties include environmental permitting and regulatory assessments, wetland delineations and restorations, preparing permit application materials, wetland restorations, mitigation wetland design and monitoring, and other natural resource-themed projects.

- **Brown's Preserve Wetland Restoration and Wetland Bank, Rice Creek Watershed District, Anoka County, MN.** As a Wetland Ecologist, was responsible for gathering all baseline data for the purposes of designing a wetland restoration plan and banking application. This included designing and implementing a hydrology study, installing hydrology monitoring equipment, performing a wetland delineation, completing plant community mapping, performing wetland functional assessments, and preparing the Wetland Restoration and Banking Application for local, state, and federal approval. Project involvement included participation in many agency coordination meetings to facilitate various regulatory approvals. The project is finished, with the final closeout on monitoring completed in the spring of 2019. The long-term management plan began in 2019 to ensure the restoration maintains its improved condition.
- **Wetland Mitigation Site Feasibility, Rice Creek Watershed District, Blaine, MN.** Project Manager in the identification and analysis of potential wetland restoration/mitigation sites. Fourteen potential sites were identified, measured, and screened to score and rank. Screening criteria included an analysis of restorability, long-term sustainability, and credit potential/cost, among other criteria. Through this project, three sites were identified to have the best potential, and this information will be used to move forward with projects in the future.
- **Wetland Conservation Act (WCA) Permit Reviews, Rice Creek Watershed District, Blaine, MN.** As Environmental Scientist, on behalf of the Rice Creek Watershed District, reviews wetland permit applications, no loss applications, plan submittals, and environmental review documents to ensure environmental compliance with the state WCA and District Rule F. HEI performs technical reviews of permit applications to ensure compliance with WCA and District rules for stormwater, erosion control, floodplain ordinances, and drainage systems. HEI communicates clearly with District staff and permit applicants on technical items and rule clarification to resolve any potential issues.
- **Wetland Monitoring, City of Maple Grove, MN.** As a Wetland Ecologist, conducted wetland monitoring activities as outlined in the Administrative Manual for the Wetland Conservation Act for several monitoring sites throughout the year. Provided a yearly monitoring report for each development characterizing the hydrology and plant communities of the sites. Also determined recommendations for modifications or corrective actions for each site based on the designed wetland types and existing conditions. Activities involved monitoring water levels during the growing season and the identification of plant species and communities
- **Wetland Delineations, Kittson County Highway Department, MN.** As a Wetland Ecologist, completed wetland delineations on approximately 20 miles of roadway within agricultural lands in the Red River Valley. ■

CHARLIE SAWDEY, MS, CMWP
Wetland Scientist



Education
MS in Water Resources, University of Minnesota

BA in Political Science with an Emphasis in Environmental Policy, Saint John's University

Registration
Certified Minnesota Wetland Professional—1362

Professional Experience
Houston Engineering, Inc.—2017-Present

Total Years of Experience—10 Years

Charlie Sawdey will serve as Wetland Scientist for this project. His skills include wetland delineation, permitting, regulatory consultation, capital improvement project management, and comprehensive watershed planning. This knowledge, combined with his previous experience with the Carver County Water Management Organization, allows Charlie to personally relate to client needs and deliver high quality products tailored specifically to local units of government. He has the experience to view projects from the prospective of local clients.

- **Wetland Delineation and Regulation, Various Clients, Statewide Minnesota.** As a Wetland Scientist, Charlie has conducted several wetland delineations across Minnesota. As a trained field hydrologist, his ability to work accurately and efficiently is a strong asset to our clients. Unique to Charlie's delineation ability is his extensive knowledge of urban stormwater and administration of local water rules/ordinances in addition to WCA.
- **Comprehensive Wetland Protection and Management Plan Reporting, Rice Creek Watershed District, Blaine, MN**. Charlie has worked for the Rice Creek Watershed District to compile annual Comprehensive Wetland Protection and Management Plan reports for submittal to the Minnesota Board of Water and Soil Resources. These plans have a strict permit tracking requirement to ensure a no-net-loss of wetlands from new development while enhancing wetland easement area to the Rice Creek Watershed District's Wetland Management Corridor.
- **Watershed Management Plan Update, Rice Creek Watershed District, Blaine, MN.** As a Scientist, Charlie helped the District update their watershed management plan by developing plan content and maps and providing in-person consultation to the District staff. The plan includes extensive wetland delineation components furnished by information gained in past environmental projects completed by HEI. Charlie helped keep all deadlines on track, guiding the plan to 60-day review. The updated plan was approved in 2020.
- **Stormwater Reuse Feasibility Targeting, City of Eagan and Washington County, MN.** As a Scientist, Charlie has performed stormwater reuse feasibility targeting efforts and assessments for the City of Eagan and Washington County. These analyses have allowed clients to prioritize and target technically feasible reuse practices and mitigate reliance on potable groundwater.

Experience Prior to HEI

- **Carver County Water Management Organization, Chaska, MN.** Charlie previously served the Carver County Water Management Organization (WMO) in the roles of Water Resources Program Specialist, Water Analyst, and Water Resources Technician. He had several responsibilities during his time with the WMO, including organizational administration, wetland permitting, delineation, and monitoring. ■

Charlie's experience working for a local unit of government, coupled with his wetland and regulatory skill set, will ensure this project is a success for the City of Ramsey.

THOMAS MOORE, MS
GIS Support



Education

MS in Environmental Science, Oklahoma State University

BS in Environmental Science, Baylor University

Professional Experience

Houston Engineering, Inc.—2019-Present

Total Years of Experience—5 Years

Thomas is talented in the multi-faceted areas of GIS and is prepared to serve the City of Ramsey on this project.

Thomas Moore will provide GIS support for this project. Thomas brings a perfect blend of GIS expertise and environmental insights to his role. He understands the subject matters being analyzed, and he knows how to present information in a way that technical and laypeople alike can understand.

- **Targeting Conservation Practices in the East Branch Chippewa River Watershed, Pope County Soil and Water Conservation District, MN.** GIS Analyst. Thomas completed hydro-conditioning of the Chippewa River Watershed to better model water flow across the watershed. He then used the conditioned data to run the Prioritize, Target, and Measure Application (PTMApp) to identify possible locations for conservation practices. The team used this information to target the best locations for conservation practices.
- **Buffalo-Red River One Watershed, One Plan, Buffalo-Red River Watershed District, MN.** GIS Analyst. Thomas performed prioritization of HUC 12s and catchments within the Buffalo-Red River Watershed based on water quality, erosion potential, altered hydrology, and habitat concerns. The team used this information to determine the best locations to implement best management practices (BMPs) within the watershed. Thomas also created maps for the prioritized subwatersheds, feasible BMPs, targeted BMPs, and land use within the watershed.
- **Bois-de-Sioux-Mustinka One Watershed, One Plan, Bois de Sioux Watershed District, MN.** GIS Analyst. Thomas performed prioritization of HUC 12s and catchments within the Bois-de-Sioux-Mustinka watershed based on water quality, erosion potential, and habitat concerns. The team used this information to determine the best locations to implement best management practices (BMPs) within the watershed. Thomas also created maps for resource concerns and targeted BMP locations within the watershed.
- **Dubuque County ACPF/PTMApp, City of Dubuque, Dubuque County, IA.** GIS Analyst. Thomas completed hydro-conditioning of the Dubuque Watershed to better model water flow across the watershed. The team used the conditioned data to target the best locations for conservation practices. HEI is identifying technically feasible conservation practices, assessing the nutrient and sediment load reduction of each practice, and estimating practice costs to identify the most cost-efficient practices to meet the local water quality goals. The project integrates the Agricultural Conservation Planning Framework (ACPF) and the Prioritize, Target, and Measure Application (PTMApp)—together called IAPA—to develop information to facilitate outreach to achieve water quality goals in a cost- and time-efficient manner.
- **Burleigh County RiskMAP, North Dakota State Water Commission, Burleigh County, ND.** GIS Analyst. Thomas mapped areas of inundation for 100- and 500-year flood events for six stream and river reaches within the county. These mapped areas will be used to create Digital Flood Insurance Rate Map panels for Burleigh County, which will be distributed to communities across the county for flood planning. ■

E. SCHEDULE

Tasks	Dates (2021)
Task 1: Review Existing Permits and Permitting Impacts	Early 2021
Task 2: Site Visits (Wetland Delineation, Plant Community Mapping, Vegetative Sampling [two site visits], Assessment of Performance Standards)	May 15 – June 30
Task 3A: Prepare Final Mitigation Monitoring Report and Closeout Recommendations and Team Meeting with City	June 30 – July 30
Task 3B: Miscellaneous Coordination with Agencies for Closeout	July 30 – September 15
Optional Task 4: Prepare Feasibility Assessment and Cost Estimate for Alternative Mitigation Options (in case of credit shortage) and Present to City	September 30



F. STATEMENT OF FEES

1. Cost Breakdown

Task Description	Total Dollars
Task 1: Review Existing Permits and Permitting Impacts	**$1,000**
Task 2: Site Visits	**$6,250**
Task 3A and 3B: Prepare Final Mitigation Monitoring Report and Recommendations for Closeout, Team Meeting with City, Coordination with Agencies to Finalize Closeout	**$10,250**
Project Total	**$17,500**

Task Description	Total Dollars
Optional Task 4: Prepare Feasibility Assessment and Cost Estimate for Alternative Mitigation Options (in case of credit shortage) and Present to City	**$5,000**
Project Total with Optional Task 4	**$22,500**



OUR PROJECT TEAM WILL WORK CAREFULLY TO KEEP YOUR PROJECT ON BUDGET

HOUSTON engineering, inc.

2021 FEE SCHEDULE

The following is a schedule of hourly rates and charges for engineering and surveying services offered by Houston Engineering, Inc. These rates are subject to a modest increase on January 1st of each year (typically no more than 5%).

Category	2021 Rates
Engineer I	$129
Engineer II	142
Engineer III	161
Project Engineer	179
Project Manager	196
Sr Project Manager	215
Scientist I	$129
Scientist II	142
Scientist III	162
Project Mgr – Environmental	190
Sr Project Mgr – Environmental	215
Hydrogeologist I	$129
Hydrogeologist II	143
Hydrogeologist III	162
Sr Hydrogeologist	202
Construction Engineer	$148
Sr Construction Engineer	175
Land Surveyor I	$129
Land Surveyor II	148
Land Surveyor III	163
Project Mgr – Land Surveying	175
Sr Project Manager – Land Surveying	196
Survey Crews:	
1-Person Crew (+ equipment)	$157
2-Person Crew (+ equipment)	191
3-Person Crew (+ equipment)	237
4-Person Crew (+ equipment)	265
Landscape Architect	$137
CAD Technician I	$88
CAD Technician II	101
CAD Supervisor	116
Designer I	$135
Designer II	145
Sr Designer	156
Engineering Specialist	165
Technician Intern (all areas)	$88
Technician I	$101
Technician II	116
Sr Technician	129

Category	2021 Rates
Right-of-Way Technician	$118
Right-of-Way Specialist	196
GIS Analyst I	$96
GIS Analyst II	112
GIS Analyst III	129
Sr GIS Analyst	148
Project Manager – GIS	163
Sr Project Manager – GIS	190
Software Engineer I	$112
Software Engineer II	129
Software Engineer III	148
Sr Software Engineer	162
Computer Technician	$156
Communications Specialist	$88
Sr Communications Specialist	98
Administrative Assistant	$83
Sr Administrative Assistant	88
Planner	$142
Senior Planner	196
Legislative/Grant Specialist	$182
Expert Witness	236
Drone Pilot	$137
Drone Visual Observer	54

Chargeable Expenses	Rate
Subsistence	Actual Cost
Mileage-Vehicles:	
2-Wheel Drive	IRS Standard Rate
4-Wheel Drive	IRS Standard Rate + $0.20/Mile
GPS Equipment	$25/hour/unit
Robotic Total Station	$40/hour
ATV/Snowmobile/Boat	$15/hour
ATV with Tracks	$30/hour
Hydrone RCV	$50/hour
Small UAS/Large UAS	$25/hour / $50/hour
Delivery, Postage, Printing	Actual Cost
Surveying Materials, Special Equipment, and other Materials required	Actual Cost
Subconsultants	Actual Cost + 10%

Standard

HOUSTON engineering, inc.

General Terms and Conditions

1. **STANDARD OF CARE**
Houston shall perform its Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the region where the Project is located.

2. **PAYMENT TERMS**
Invoices will be submitted periodically (customarily on a monthly basis) and are due and payable upon receipt. Client agrees to pay a service charge on all accounts 30 days or most past due at a rate equal to one percent (1%) each month but in no event shall such service charge exceed the maximum amount allowed by law. Acceptance of any payment from Client without accrued service charges shall not be deemed to be a waiver of such service charges by Houston. In the event Client is past due with respect to any invoice Houston may, after giving five (5) days written notice to Client, suspend all services without liability until Client has paid in full all amounts owing Houston on account of services rendered and expenses incurred, including service charges on past due invoices. Payment of invoices is not subject to discount or offset by Client.

3. **CHANGES OR DELAYS**
If the Project requires conceptual or process development services, such services often are not fully definable in the initial planning. If, as the Project progresses, facts develop that in Houston's judgment dictate a change in the Services to be performed, Houston shall inform Client of such changes and the parties shall negotiate, in good faith, with respect to any change in scope and adjustment to the time of performance and compensation and modify the Agreement accordingly. In the event the parties are unable to reach an agreement, either party may terminate this Agreement without liability by giving fourteen (14) days written notice to the other party. In the event of termination, the final invoice will include all Services and expenses associated with the Project up to the effective date of termination, and will also include equitable adjustment to reimburse Houston for any termination settlement costs incurred relating to commitments that had become firm before termination plus a 10 percent markup on those settlement costs.

4. **PAYMENT**
Where the method of payment under the Agreement is based upon cost reimbursement (e.g., hourly rate, time and materials, direct personnel expense, per diem, etc.), the following shall apply: (a) the minimum time segment for charging work is one-quarter hour; (b) labor (hours worked) and expenses will be charged at rates commensurate with the attached fee schedule or, if none is attached, with Houston's current fee schedule (at the time of the work); (c) when applicable, rental charges will be applied to cover the cost of pilot-scale facilities or equipment, apparatus, instrumentation, or other technical machinery. When such charges are applicable, Client will be advised at the start of an assignment, task, or phase; and (d) invoices based upon cost reimbursement will be submitted showing labor (hours worked) and total expense. If requested by Client, Houston shall provide supporting documentation at Client's cost, including labor and copying costs.

5. **TERMINATION**
Either party may terminate this Agreement, in whole or in part, by giving fourteen (14) days written notice to the other party, if the other party fails to fulfill its obligations under this Agreement through no fault of the terminating party. In such event, and subject to the limitations set forth in this Agreement, the non-defaulting party may pursue its rights and remedies as contemplated by this Agreement and as allowed by law.

6. **LIMITATION OF LIABILITY**
In no event shall Houston be liable for incidental, indirect or consequential damages of any kind. Houston's maximum cumulative liability with respect to all claims and liabilities under this Agreement, whether or not insured, shall not exceed the greater of $50,000 or the total compensation received by Houston under this Agreement. The disclaimers and limitations of liability set forth in this Agreement shall apply regardless of any other contrary provision set forth and regardless of the form of action, whether in contract, tort or otherwise. Each provision of this Agreement which provides for a limitation of liability, disclaimer of warranty or condition or exclusion of damages is severable and independent of any other provision and is to be enforced as such. Client hereby releases Houston from any and all liability over and above the limitations set forth in this paragraph.

7. **INSURANCE**
Houston shall obtain and maintain during the term of this Agreement, at its own expense, workers' compensation insurance and comprehensive general liability insurance in amounts determined by Houston and will, upon request, furnish insurance certificates to Client. The existence of any such insurance shall not increase Houston's liability as limited by paragraph 6 above.

8. **HAZARDOUS SUBSTANCES**
Client shall furnish or cause to be furnished to Houston all documents and information known by Client that relate to the identity, location, quantity, nature, or characteristics of any asbestos, pollutant or hazardous substance, however defined ("Hazardous Substances") at, on or under the Project site. Houston is not, and has no responsibility as a handler, generator, operator, treater, storer, transporter, or disposer of Hazardous Substances found or identified at the Project. Client agrees to bring no claim for fault, negligence, breach of contract, indemnity, or other action against Houston, its principals, employees, agents, and consultants, if such claim in any way would relate to Hazardous Substances in connection with the Project. Client further agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Houston, its principals, employees, agents, and consultants from and against all claims, damages, losses, and expenses, direct or indirect, or consequential damages, including but not limited to fees and charges for attorneys and court and arbitration costs, arising out of or resulting from the performance of Houston's Services hereunder, or claims brought against Houston by third parties arising from Houston's Services or the services of others and/or work in any way associated with Hazardous Substance activities. This indemnification shall survive termination of this Agreement.

9. **INDEMIFICATION**
Client shall indemnify, and hold harmless Houston, together with its officers, directors, agents, consultants and employees from and against any and all claims, costs, losses and damages, including attorneys' fees and other costs of litigation or dispute resolution arising directly or indirectly from Client's breach of this Agreement or Client's fault, negligent acts or omissions or intentional misconduct in connection with this Agreement or the Project. Subject to the limitations set forth in this Agreement, Houston shall indemnify and hold harmless Client, together with its officers, directors, agents, consultants and employees from and against any and all claims, costs, losses and damages, including attorneys' fees and other costs of litigation or dispute resolution arising directly or indirectly from Houston's breach of this Agreement or Houston's fault, negligent acts or omissions or intentional misconduct in connection with this Agreement or the Project. The indemnification obligations set forth in this paragraph shall survive termination of this Agreement.

10. **WARRANTY**
Except as specifically set forth in this Agreement, Houston has not made and does not make any warranties or representations whatsoever, express or implied, as to Services performed or products provided including, without limitation, any warranty or representation as to: (a) the merchantability or fitness or suitability of the Services or products for a particular use or purpose whether or not disclosed to Houston; and (b) delivery of the Services and products free of the rightful claim of any person by way of infringement (including, but not limited to, patent or copyright infringement) or the like. Houston does not warrant and will not be liable for any design, material or construction criteria furnished or specified by Client and incorporated into the Services provided hereunder.

11. **PROJECT SITE**
Client shall furnish such reports, data, studies, plans, specifications, documents, and other information regarding surface and subsurface site conditions required by Houston for proper performance of its Services. Houston shall be entitled to rely upon Client provided documents and information in performing the Services required under this Agreement. Houston assumes no responsibility or liability for the accuracy or completeness of any such documents or information. Houston will not direct, supervise, or control the work, means or methods of contractors or their subcontractors in connection with the Project. Houston's Services will not include a review or evaluation of the contractor's or subcontractor's safety measures. The presence of Houston, its employees, agents or subcontractors on a site shall not imply that Houston controls the operations of others nor shall it be construed to be an acceptance by Houston of any responsibility for job-site safety.

12. **CONFIDENTIALITY**
Houston shall maintain as confidential and not disclose to others without Client's prior consent all information obtained from Client that was not otherwise previously known to Houston or in the public domain and is expressly designated by Client in writing to be "CONFIDENTIAL." The provisions of this paragraph shall not apply to information in whatever form that (a) is published or comes into the public domain through no fault of Houston, (b) is furnished by or obtained from a third party who is under no obligation to keep the information confidential, or (c) is required to be disclosed by law on order of a court, administrative agency, or other authority with proper jurisdiction. Client agrees that Houston may use and publish Client's name and a general description of Houston's services with respect to the Project in describing Houston's experience and qualifications to other clients or potential clients.

13. **RE-USE OF DOCUMENTS**
All documents, including drawings and specifications, prepared or furnished by Houston (and Houston's affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors) pursuant to this Agreement are instruments of service in respect of the Project, and Houston shall retain ownership thereof, whether or not the Project is completed. Client may make and retain copies for information and reference in connection with the Project; however, such documents are not intended or represented to be suitable for re-use by Client or others on extensions of the Project or on any other project. Any re-use without written verification or adaptation by Houston for the specific purpose intended will be at Client's sole risk and without liability to Houston or Houston's affiliates, agents, subsidiaries, independent professional associates, consultants, and subcontractors with respect to any and all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or resulting therefrom. Any such verification or adaptation will entitle Houston to further compensation at rates to be agreed upon by Client and Houston.

14. **REMEDIES**
Subject to the limitations set forth in this Agreement, in the event any party is in default of this Agreement, the non-defaulting party shall be entitled to pursue all rights and remedies available to it under this Agreement or as allowed by law.

15. **PROPRIETARY DATA**
The technical and pricing information in connection with the Services provided by Houston is confidential and proprietary and is not to be disclosed or otherwise made available to third parties by Client without the express written consent of Houston.

16. **GOVERNING LAW**
The validity, construction and performance of this Agreement and all disputes between the parties arising out of or related to this Agreement shall be governed by the laws, without regard to the law as to choice or conflict of law, of the State of North Dakota. Client consents to jurisdiction as to all issues concerning or relating to this Agreement or the Project with the federal or state district courts designated for Cass County, North Dakota.

17. **DATA PRACTICES ACT REQUESTS**
Houston considers certain information developed during the execution of services as "not public" and "protected" from public disclosure under the various local, state and federal data practices laws. Client shall reimburse Houston for any and all costs and expenses, including attorneys' fees associated with any requests for release of information under any such laws.

18. **FORCE MAJURE**
Houston shall not be liable for any loss, damage or delay resulting out of its failure to perform hereunder due to causes beyond its reasonable control including, without limitation, acts of nature or the Client, acts of civil or military authority, terrorists threats or attacks, fires, strikes, floods, epidemics, quarantine restrictions, war, riots, delays in transportation, transportation embargos, extraordinary weather conditions or other natural catastrophe or any other cause beyond the reasonable control of Houston. In the event of any such delay, Houston's performance date(s) will be extended for that length of time as may be reasonably necessary to compensate for the delay.

19. **WAIVER OF JURY**
In the interest of expediting any disputes that might arise between Houston and Client, Client hereby waives its rights to a trial by jury of any dispute or claim concerning this Agreement, the Services, the Project and any other documents or agreements contemplated by or executed in connection with this Agreement.

20. **NOTICES**
Any and all notices, demands or other communications required or desired to be given under this Agreement shall be in writing and shall be validly given or made if personally served; sent by commercial carrier service; or if deposited in the United States Mail, certified or registered, postage prepared, return receipt requested. If such notice or demand is served personally, notice shall be deemed constructively made at the time of such personal service. If such notice, demand or other communication is given by mail or commercial carrier service, such notice shall be conclusively deemed given three (3) days after deposit thereof in the United States Mail or with a commercial carrier service. Notices, demand or other communications required or desired hereunder shall be addressed to the individuals indicated in this Agreement at the addresses indicated in this Agreement. Any party may change its address or authorized recipient for purposes of this paragraph by written notice given in the manner provided above.

21. **MISCELLANEOUS**
This Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document regarding the Services. If any provision of this Agreement is determined to be invalid or unenforceable in whole or part by a court of competent jurisdiction, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties hereto. The parties agree to reform this Agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that as closely as possible expresses the intention of the stricken provision. This Agreement, including but not limited to the indemnification provisions, shall survive the completion of the Services under this Agreement and the termination of this Agreement. This Agreement gives no rights or benefits to anyone other than Houston and Client and has no third party beneficiaries except as may be specifically set forth in this Agreement. This Agreement constitutes the entire agreement between the parties and shall not in any way be modified, varied or amended unless in writing signed by the parties. Prior negotiations, writings, quotes, and understandings relating to the subject matter of this Agreement are merged herein and are superseded and canceled by this Agreement. Headings used in this Agreement are for the convenience of reference only and shall not affect the construction of this Agreement. This Agreement and the rights and duties hereunder may not be assigned by Client, in whole or in part, without Houston's prior written approval. No failure or delay on the part of Houston in exercising the right, power or remedy under this Agreement shall operate as a waiver thereof, nor shall any single or partial exercise of any rights, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy hereunder. The remedies provided in this Agreement are cumulative and not exclusive of any remedies provided by law.

H. ADDITIONAL INFORMATION

HEI would be pleased to provide any additional information at the request of the City of Ramsey.

BROWN'S PRESERVE WETLAND RESTORATION
ANOKA COUNTY, MINNESOTA



Background

Public drainage systems often impact wetlands, even when well-managed, and these impacts require mitigation under both state and federal law.

The Rice Creek Watershed District (RCWD) manages several public drainage systems within the lands it serves. As a result, the RCWD developed an interest in an ambitious and pro-active approach to creating wetland credits for the future, streamlining the management of the public drainage systems while bringing additional ecological benefits at the same time.

The Project

Investigation

The RCWD began this process by engaging Houston Engineering, Inc. (HEI), who serves as District Engineer. The RCWD and HEI agreed that the proposed 110-acre wetland restoration project would not only provide wetland credits but also restore and improve the native ecosystem.

HEI and our team launched an extensive study of the project area, studying current hydrologic conditions, investigating past conditions, and analyzing plant communities for diversity. All the while, the team sought to understand how the site interacted with the surrounding landscape. The team used drone flights to capture images to determine where restoration activities were needed most.

Restoring and Controlling Hydrology

The project prioritized the creation and banking of wetland credits. With this in mind, HEI designed the necessary structures, including a weir, to restore and control the site's hydrology. Construction of these features was completed in the fall of 2012 for which HEI performed construction management.

These features have significantly contributed to the successful and continued restoration of 110 acres of wetlands.

A Self-Sufficient Ecosystem

The RCWD wanted to create a native, self-sufficient ecosystem that would contribute to a high-quality wetland.



» Location
Anoka County, Minnesota

» Client
Rice Creek Watershed District

» Contact
Nick Tomczik
Administrator
763.398.3079

Dennis Rodacker
Senior Wetland Specialist (BWSR)
651.296.6736

» Client Benefits

- Thorough baseline data regarding site hydrology and wetland plant communities and vegetation.
- HEI coordinated with local, state, and federal agencies to facilitate the permitting and approval process.
- Banked wetland credits that instantly add value to land and enhance the RCWD's investment.
- Receiving ongoing monitoring data as the site responds to restoration and management activities.

11 (5555_060_018_2pg) 10-8-20

This meant developing a vegetation restoration and monitoring plan. HEI and our partners evaluated, classified, and mapped the existing plant communities and used this information to design and implement a rigorous vegetation monitoring program. This included long-term vegetation monitoring plots and transects, which allowed for the collection of baseline vegetation information and helped measure the success of the restoration plan over time.

Our ecologists return to each relevé plot annually to assess and describe the current condition of the vegetation and to track project success. In 2013, a total of 112 vascular plant species were detected within the 19 relevé plots. Of these species, 97 (86.6%) were native and 15 (13.4%) were non-native to the state of Minnesota.

Ongoing Success

The wetland restoration and banking process can be detailed and lengthy, requiring coordination with state and federal agencies for design and implementation approval. Because of HEI's and our partner's—Critical Connections Ecological Services, Inc. (CCES)—diligent work, the restoration plan and banking application were accepted by state and federal agencies. Our team of ecologists prescribed plant communities to restore the community to a native, self-sufficient ecosystem that will result in the creation of high-quality wetland and wetland credit. Long-term management activities are ongoing and will likely continue for several more years.

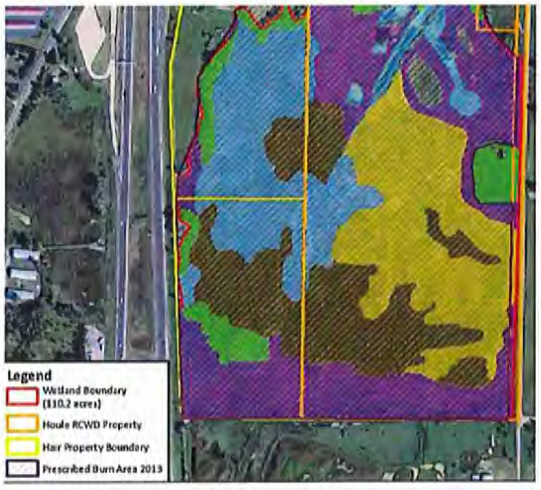
The final outcome of the project is a restored, highly functioning wetland ecosystem and a large amount of valuable wetland credits deposited into the Minnesota State Wetland Bank. The initial wetland credit deposit occurred in the spring of 2013. This project represents the best in collaborative efforts and illustrates real potential for wetland enhancement through ecological restoration. ■



The northern control structure shown above performs as intended after a recent rainfall.

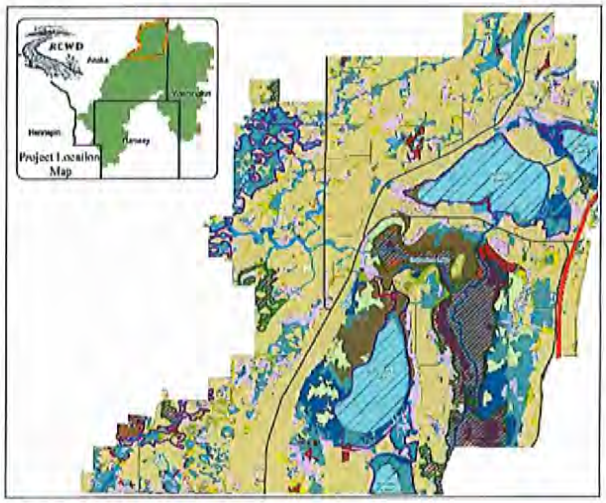


Monitoring will continue to secure credits beyond the typic five-year period.



2013 management areas.

COLUMBUS COMPREHENSIVE WETLAND PROTECTION AND MANAGEMENT PLAN
COLUMBUS, MINNESOTA



Background

The Rice Creek Watershed District (RCWD) is working to solve and prevent surface-water-related problems within its boundaries. The City of Columbus, which is located on the northern fringe of the Minneapolis/St. Paul metropolitan area, is in a rather difficult situation. Due its proximity to a growing metropolitan area, and easy access to and from a major freeway in close proximity, the area is slated for more intensified urban development in the next 20 years. The planning area also contains a relatively large amount of wetland and contains three public drainage systems.

The RCWD is responsible for the maintenance of these public drainage systems, and as the acting Local Government Unit for the Minnesota Wetland Conservation Act, is also responsible for the enforcement of state wetland law within their boundaries. This necessitated the development of a planning document to manage the public drainage systems and natural resources within the City of Columbus while recognizing the future development plans within the Columbus Comprehensive Wetland Protection and Management Plan (CWPMP) Boundary.

The Project

Development of the Columbus CWPMP began in late 2008 and included coordination with the Minnesota Board of Water and Soil Resources, Minnesota DNR, US Army Corps of Engineers, City of Columbus, and other local agencies. Over a year and a half, the CWPMP was developed with the main goal of balancing the development needs of the City of Columbus and the goals of the RCWD to achieve the goal of the Minnesota Wetland Conservation Act—no-net-loss of wetland acreage and ecological function.

The plan directs wetland management to preserve and restore existing contiguous areas containing high-quality natural resources and restore degraded wetland (while mitigating wetland impacts from development) along contiguous corridors, ultimately improving connectivity of ecological systems. The plan incorporates flood damage reduction and floodplain management efforts by establishing a management corridor adjacent to riparian areas with the intent of improving water quality by managing areas immediately adjacent to public drainage systems, Rice Creek, and select private drainage systems.

The development process included a complete wetland inventory and wetland functional analysis as well as the development of a landscape-scale natural resource corridor, which encourages wetland mitigation efforts in priority areas. The goal is increased ecological connectivity and reduced habitat fragmentation.

The final outcome of this plan was the development of the regional rule (referred to as Rule RMP-4), which implements the intended outcomes of the CWPMP. For example, the regional rule implements the process for establishing and adjusting the natural resource corridor boundary, the wetland impact and replacement ratios, and the requirements for sequencing and demonstration and achievement of no-net loss of wetland. ■

» Location
Columbus, Minnesota

» Client
Rice Creek Watershed District

» Contact
Nick Tomczik
Administrator
763.398.3079

» Client Benefits

- Completion of the CWPMP, meeting the goals of the City, the RCWD, and state and federal law.
- Completion of a regional rule, implementing the CWPMP, and technical aspects of the public drainage system repair reports
- Establishment of a preliminary natural resource corridor to direct where wetland impact and replacement will take place at the site level at the time of permitting
- Improved wetland management for the planning area, including a permitting process for land subject to the greatest likely development pressure (commercial and industrial development corridors).

10 (5555_060_017) 10-8-20

BROWNS VALLEY FLOOD MITIGATION PROJECT
BROWNS VALLEY, MINNESOTA



Background

The March 2007 spring flood caused substantial damages to the City of Browns Valley, Minnesota, placing severe social and economic hardship on the residents and the community.

The Project

The Upper Minnesota River Watershed District (UMRWD) retained Houston Engineering, Inc. (HEI) to provide technical assistance for the planning, design, and completion of the Browns Valley Flood Mitigation Project in August of 2007. Construction for a diversion dam and floodway bypass channel began in 2009 and was completed in 2012.

The constructed flood mitigation project resulted in 5.9 acres of wetland impact which required mitigation under the Federal Clean Water Act and the Minnesota State Wetland Conservation Act. The UMRWD authorized HEI to initiate plans for the restoration of a large 55-acre drained and cultivated basin. The wetland basin had been drained by surface ditches and subsurface tiles with a pumping station outlet to promote conditions conducive to agricultural production.

HEI performed field visits, surveys, and hydrologic analyses to determine the most effective methods for hydrologic and vegetative restoration. Termination of the pumping and construction of a clay ditch plug, culvert outlet, and overflow spillway began in 2011 and was completed in 2012.

Field vegetation surveys indicated that the drained wetland was generally free of any naturally occurring wetland vegetation. HEI prescribed a detailed mix of wetland plants and seed mixes that matched what would occur in a natural Type 3, 4, 5 wetland basin. Site preparation, planting, and seeding methods were developed. The upland areas adjacent to the basin were also prescribed a native upland prairie seed mix. Scheduled management activities, performance standards, and monitoring activities were prescribed to ensure the ongoing success of this restoration project. ■



» Location
Browns Valley, Minnesota

» Client
Upper Minnesota River Watershed District

» Contact
Dianne Radermacher
Administrator
320.839.3411

» Client Benefits

- Hydrologic restoration returned the basin to its pre-drained conditions.
- One year after restoration, the wetland and upland complex was well on its way to becoming a high quality, functioning Type 3, 4, 5 wetland basin.
- The restoration project restored approximately 58 acres of wetland basin as well as 25 acres of upland buffer.
- UMRWD secured permanent easements for the total project area of approximately 83 acres.
- As a result of this effort, 42 acres of wetland credits were banked.

12 (5304_002) 10-8-20

WATERSHED DISTRICT PERMIT REVIEW
MULTIPLE LOCATIONS WITHIN THE RICE CREEK WATERSHED DISTRICT



Background

The Rice Creek Watershed District operates a permit program related to floodplain management, controlling the rate and volume of runoff associated with development and redevelopment, wetland impacts, and water quality.

The Project

HEI has administered this program in its role as District Engineer, working cooperatively with District staff. Our approach has been to provide a measured level of guidance and technical support to permit applicants to minimize the frustration sometimes associated with permit processes. Activities completed include developing the technical aspects of rules, reviewing permit applications for technical completeness, working with legal counsel to ensure compliance with the rules, preparing engineer reports to document conclusions, and assisting District staff with permit compliance following project construction.

Internal fiscal procedures implemented by HEI greatly assisted the District with managing permit-related costs.

Communication is also an important key to success with permit review. Our measured level of guidance and technical support minimizes applicant frustration. We also clearly document the permitting processes and procedures for use by others in the future. ■



» Location
Multiple Cities within the District

» Client
Rice Creek Watershed District

» Contact
Nick Tomczik
Administrator
763.398.3079

» Client Benefits

- The District receives expertise in hydrology, hydraulics, water quality, and watershed management in the permit review process.

08 (5555_Permit-Program) 10-8-20

Houston Engineering, Inc. • 7550 Meridian Circle North, Suite 120 • Maple Grove, MN 55369 • 763.493.4522

houstoneng.com







Proposal for Professional Services

COR Wetland Mitigation Monitoring

City of Ramsey | October 12, 2020

SEH

Building a Better World
for All of Us®

Engineers | Architects | Planners | Scientists

SEH

Building a Better World
for All of Us®

October 12, 2020

RE: City of Ramsey
COR Wetland Monitoring
SEH No. RAMSY 157566

Leonard Linton
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Dear Mr. Linton:

Short Elliott Hendrickson Inc. (SEH®) is pleased to provide this Proposal for Wetland Monitoring Services to the City of Ramsey. The City is seeking proposals for wetland services to evaluate the wetland mitigation completed for the Ramsey Town Center (RTC), currently referred to as the Center of Ramsey (COR). These services include a review of what was completed, the current status of the wetland mitigation, and completion of plans to bring the site into compliance with the Minnesota Wetland Conservation Act.

SEH brings a strong natural resources team to this project, and is pleased to provide our qualifications and present our experienced group for delivering exceptional service on all types of natural resources management projects. Our team of specialists is knowledgeable in all facets of wetland delineations and habitat quality assessments throughout the upper Midwest. Furthermore, our collaborative approach to project delivery allows us to avoid potential constraints, maintain an aggressive project schedule to expedite implementation, and achieve project success.

This Proposal for Professional Services includes a scope, budget, and timeline for completion of a wetland evaluation, and development of plans to move the project forward.

Please feel free to contact me with any questions, or to discuss the information provided in this proposal. Feel free to contact me at 651.470.6027 or rbeduhn@sehinc.com if you need any additional information or have any questions.

Respectfully submitted,

Rebecca Beduhn, PWS, CPSS
Sr. Wetland Scientist | Project Manager

Deric Deuschle, CWD
Aquatic Ecologist | Principal

2020 Short Elliott Hendrickson Inc.

The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process. SEH is a registered trademark of Short Elliott Hendrickson Inc.

General Information

Building a Better World for All of Us®

Short Elliott Hendrickson Inc. (SEH®) is a 100% employee-owned company providing engineering, architectural, planning and environmental services to public and private clients throughout the country. Our more than 800 employee-owners deliver valuable solutions in the Environmental, Natural Resource, Infrastructure, Aviation, Transportation and Water/Wastewater markets. Our collective purpose and body of work is focused on Building a Better World for All of Us®.

"Building a better world" embodies our commitment to improving quality of life through smart design and implementation to provide safer roads and bridges, recreational opportunities through parks and trails; renewable energy and sustainable design; and cleaner air, drinking water, rivers and lakes. "For all of us" means we design customized solutions for our clients, including the residents and businesses in the communities we serve, employees in the companies we serve and citizens of the world.

Natural Resource Services

We help clients incorporate natural resources and environmental considerations in all of our projects. We deal daily with both renewable and nonrenewable resources, and appreciate that the prudent use them wisely. This philosophy is embedded on our responsibility to consider project footprints, alternatives and mitigation options through the phases of feasibility, design and implementation. Working as an extension of our clients' staff, we can manage projects from start to finish. We lead environmental work, manage the permitting process, provide design alternatives, manage the construction process and assist with compliance after completion of a project. We believe success is about working together in collaboration and partnership. We have longstanding relationships with our clients, serving as a strong member of their teams. We look forward to the opportunity to the City of Ramsey with the following capabilities and specialty services:

Capabilities

- Wetland Services, Including Functional Assessments
- Natural Resource Management Plans
- Biological Assessments
- Monitoring and Adaptive Management Strategies
- Prairie Restoration
- Invasive Species Management Plans
- Park and Recreation Planning
- NEPA Documentation and Environmental Assessments
- Shoreland and Stream Restoration
- Vegetation Inventories
- Threatened and Endangered Species Surveys
- Regulatory Program Management
- Grants, Easement Acquisition Processes, Boundary Survey and Financial Strategies

Short Elliott Hendrickson Inc:
Founded
1927

Has grown to
31
locations



Employing
800+
engineers, architects, planners, scientists and talented professionals

Who work together to serve
6 Markets:
Buildings, Energy, Environmental Infrastructure, Transportation and Water

An impressive
80%
of our clients are repeat customers

Project Understanding

The City of Ramsey is home to an abundance of natural resources including lakes, rivers, streams and wetlands. The residents and city officials have made the protection of natural resources a crucial component of a successful community. They understand the value of the Wetland Conservation Act and the preservation of wetland habitat.



Project Background

The City is seeking to comply with the wetland permit requirements of the 320-acre Ramsey Town Center development. While a wetland replacement plan was approved in 2005, and construction was completed, the City has been notified by the Lower Rum River Watershed Management Organization that the monitoring program is delinquent, and has requested that monitoring be resumed to assess the success of the proposed mitigation, with a goal of achieving regulatory compliance and termination of monitoring requirements.

Project Objectives

We understand that the City is seeking to meet the permit requirements of the original project.

- The primary task of the project will be to **evaluate credit shortages** of the project through assessment of project plans and permits, and to evaluate the condition and size of the existing wetlands onsite.
- Next, the project team will **design a vegetation establishment and monitoring** plan to monitor the progress of the site.
- Finally, **a strategy to address credit shortages** will be established to outline any future steps that may need to be completed to provide a means to find a successful outcome to meet the permit requirements of the original project. This may include new management plans, and potentially addressing shortages in wetland credits.



Project Approach

SEH proposes the following to achieve the project goals:

- **Review the Original Plans and determine wetland impacts.** The initial task will be to review and understand what was proposed and the work completed to date. This includes auditing the impacts to ensure they are accurate
- **Preform a routine on-site Wetland Delineation of the mitigation sites.** The two mitigation sites will be delineated using the 1987 Manual and Northeast Northcentral Regional Manual to quantify the amount of wetland present. The wetland boundaries will be mapped using GPS to allow for GIS analysis of total wetland area and calculation of each wetland community present.
- **Compare the wetland vegetation to proposed conditions and determine if performance standards are met.** SEH will complete an assessment of the quality of the vegetation present, and compare the current conditions to the proposed conditions and previously agreed upon performance standards. Data will be summarized in tabular format for a concise presentation of results.



- **Prepare a 5-year wetland vegetation management plan.** On the assumption that the vegetation present fails to meet the required performance standards, SEH will prepare a five year management plan that will strive to improve the quality of the wetlands so that success criteria are achieved. The plan will be prescriptive for initial actions, include contingencies for subsequent activities, and rely on adaptive management techniques to ensure the proper techniques are utilized.
- **Identify credit shortages.** On the assumption that the mitigation sites are deficient in the area of wetland created, and assuming that adjacent upland buffer is insufficient for making up the shortage through additional Public Value Credit, SEH will initially determine the shortage, and determine the costs and means to achieve compliance through purchase of wetland credits.
- **Prepare cost estimates for on-site mitigation**. As an alternative, and again on the assumption that the wetland mitigation is actually insufficient, SEH will also prepare an estimate of costs to do additional project specific mitigation. This may be on-site or within the City of Ramsey, and will include costs of construction, vegetation establishment, and 3-years of monitoring.
- **Communication plan.** Throughout the process, SEH will provide consistent updates and advice, and will collaborate on an approach that meets the City's needs.

Team Organization

SEH Natural Resources Team

Your project depends on a team with experience in the science, design, and complicated agency coordination required for implementation of a successful mitigation plan. Our team of wetland specialists has the necessary wetland ecology knowledge and extensive history working with the agencies that will participate in the approval of the mitigation plan for the City of Ramsey. We have selected our team members to offer the required technical expertise while also providing local knowledge and responsiveness from the northern twin cities area. The team below has experience working together on similar projects and will deliver mitigation work on time that complies with all applicable requirements.

Qualifications of our staff members are as follows:

Rebecca Beduhn, MS, PWS, CPSS – Sr. Scientist | Project Manager



Rebecca will be the Project Manager, and will coordinate with the City of Ramsey to define project needs and assign project staff as needed. Additionally, she will be the field team lead responsible for the completion of wetland delineation and data collection for completion of the assessments.

Ms. Beduhn is a Senior Scientist, Professional Wetland Scientist, and Certified Professional Soil Scientist with widespread knowledge of conducting wetland delineations and completing vegetative surveys throughout the Upper Midwest. Rebecca has delineated hundreds of wetlands in Anoka County alone, and works closely with the regulatory agencies. She has worked with the Lower Rum River WMO and the Technical Evaluation Panel members for many projects and has successfully completed many wetland monitoring projects. Rebecca is currently managing the monitoring efforts at Braemar Golf Course in Edina, a 600-acre wetland bank in Oak Grove, and a 200-acre wetland bank in Rochester.

Bailey Nelson, BS – Wetland Biologist

Bailey will be responsible for assisting in document preparation and determining restoration needs and/or credit calculations.



Ms. Nelson is a wetland delineator with a background in biology and chemistry. She has been part of several SEH project teams delivering complex wetland delineations, habitat assessments, monitoring of wetland mitigation sites, reporting and wetland permit applications. Bailey is also our GIS analyst responsible for doing area calculations and quantification of wetland crediting. Bailey is currently assisting with the wetland monitoring at Braemar Golf Course, the Ham Lake wetland bank, and is integrating drones and remote sensing into new data collection approaches.



Joel Asp, BS – Wetland Biologist

Joel will serve as wetland biologist, providing preliminary site assessments and technical guidance on vegetation establishment, monitoring and maintenance.

Mr. Asp is a Senior Biologist and Restoration Ecologist with over 26 years in natural resources services. He is a Minnesota Certified Wetland Delineator, and will provide detailed recommendations for a vegetative management plan. He will also support SEH field team through his years of experience working in complex wetland and upland restorations that are in natural or altered conditions. Joel is particularly familiar with practical implementation of restoration designs using appropriate land management techniques befitting the site and prescribed performance standards.

Deric Deuschle, MS, CWD – Principal | Practice Center Leader

Deric will provide technical QA/QC to staff as needed as well as be available for any long-term management recommendations as applicable.



Mr. Deuschle is a Senior Biologist with more than 20 years of experience in delineation, permitting, mitigation site design and monitoring, wetland bank development, and aquatic and terrestrial flora and fauna surveys. Deric's understanding of complex ecological systems is an advantage to clients and their projects as having a comprehensive view on factors in a large dynamic system are often critical to the success of a project. Deric has completed more than a dozen wetland monitoring projects, and will ensure that the current project similarly has a successful outcome.

Proposed Project Timeline

It is understood that the project is intended to start with understanding the history of the project, with field components starting early in the 2021 growing season. With these considerations, we propose the following schedule. This is dependent upon an assumed initial start of the growing season in May, 2021.

Task	Award of Project	Winter 2020-2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021
Project Kick off								
Authorization to proceed	X							
Review of Background materials	X	X						
Development of work plan		X						
Wetland Delineation and Credit Calculation								
Field delineation			X					
Field delineation review and TEP				X				
Report								
Vegetative Assessment				X	X			
Report Preparation				X	X	X		
Draft report submittal to COR							X	
Final report submittal to COR								X

Cost Estimate

Our fee for this work has been estimated to be $10,500. The fee would cover initial off-site assessments and crop slide reviews, wetland delineation field work, water level measurements, and preparation of the draft and final reports. Equipment, travel, and document preparation costs have also been included. This fee is proposed as a time and materials with a not to exceed without additional authorization.

Task	Hours	Costs	Expenses	Total Costs
Task 1: Project Management and Review of background information	18	$2,200	--	$2,200
Task 2: Complete wetland delineation	27	$2,500	$50	2550
Task 3: Vegetation Assessment, Quantify impacts and calculated credits	16	$1,900	--	$1,900
Task 4: 5 year vegetation plan	8	$1,050	--	$1,050
Task 5: Credit Shortage Correction - Banking	5	$500	--	$500
Task 6: Credit Shortage Correction - Design	19	$2,300	--	$2,300
Total	**93**	**$10,450**	**$50**	**$10,500**

Contract Terms and Conditions

SEH has worked previously with the City of Ramsey, and would utilize a standard Agreement for Professional Services format for contracting this project, similar to what has been used previously. We propose that the project be established as a not to exceed agreement based on time and materials, with invoicing completed monthly. While we proposed to use a standard agreement, terms and conditions may be negotiated so that both parties are in agreement.

Project Experience

The tasks requested by the City of Ramsey have been completed by SEH staff on numerous projects. Our SEH team offers relevant experience from publically funded mitigation sites throughout Minnesota. We will draw on lessons learned and best practices from this project experience, in addition to our extensive Anoka County involvement, to handle all required services for this project.

The following examples highlight our capabilities and demonstrate our ability to deliver wetland delineations and monitoring reports. References for these projects are also provided.

Ham Lake Wetland Bank



The Ham Lake Wetland Bank was designed and developed for the Metropolitan Airports Commission (MAC) in order to mitigate for wetland impacts associated with the expansion of the Blaine Airport, as well as to create a wetland system large enough to create additional credits for use on future MAC projects. The Ham Lake Wetland Bank site is a 125-acre site that was formerly a sod farm. SEH was able to successfully design and implement a wetland bank on this site by restoring the hydrology through a combined effort of grading portions of the site and installing a weir at the outlet to control water levels.

The creation of the wetland bank also included a comprehensive planting plan, which specified seed mixes necessary to create four different wetland habitat types, as well as native upland buffer. SEH has coordinated the maintenance of the site for more than 10 years with several restoration contractors. Activities have included prescribed burns, herbicide applications, reseeding and mowing.
Reference: Pat Mosites, Metropolitan Airports Commission, email: Pat.Mosites@mspmac.org. Phone: (612) 713-7499



Kelsey Round Lake Park Wetland Monitoring

SEH Scientists completed wetland delineations and permitting for the construction of the Andover High School, which included the design and monitoring of two wetland mitigation sites within Kelsey Round Lake Park. Approximately 2.5 acres of wetland was created, and includes adjacent upland buffer for Public Value Credits. SEH oversaw the construction of the sites, including grading plan revisions and management for invasive species. The sites were monitored to verify success criteria were met, and were approved by the Lower Rum River Watershed Management Organization, which completed the project requirements and terminated the need for additional monitoring. The sites are actively managed by the City of Andover, and remain high quality wetlands.
Reference: David Berkowitz, City of Andover, email: D.Berkowitz@andovermn.gov. Phone: (763) 767-5133

Braemar Golf Course Wetland Monitoring

SEH Worked with the City of Edina for the reconstruction of the driving range, Academy Course and consolidation of the main course from 27 to 18 holes. As part of this we also completed wetland permitting and the design, construction oversight, and monitoring tasks. Approximately 8 acres of wetland and upland buffer were restored as compensation for less than a half-acre of impact. In addition to the wetland mitigation, a total of 30 acres of native prairie and oak savanna were incorporated into the design of the courses. Coordination of the monitoring is being completed with the Nine Mile Creek Watershed District and the U.S. Army Corps of Engineers.
Reference: Tom Swenson, City of Edina Parks and Rec Dept.
email: TSwenson@EdinaMN.gov. *Phone:* (952) 826-0317



Gamehaven Wetland Mitigation Bank

SEH prepared a Wetland Bank Plan and Mitigation Banking Instrument which proposes the restoration of approximately 200 acres of drained farmland into wetland and upland native vegetation. Pre-project preparations included hydrology monitoring, wetland delineations, soil investigations, and coordination of herbicide applications and prescribed burns to control invasive species. The bank plan required multiple years of data gathering. A major concern of the restoration is the extent of invasive species present, which is proposed to be moderated through completion of a soils inversion as part of the grading plan. This management practice is an innovative solution to invasive species by burying the weed seeds, and at the same time exposes the historic seedbank to the surface.

Reference: Matt Crawford, City of Rochester
email: mcrawford@rochestermn.gov. Phone: (507) 328-2411





Maplewood Mogren Wetland Mitigation Site

The City of Maplewood hired SEH to provide design, planning and construction oversight services for a regional treatment pond and a multi-cell wetland mitigation area. SEH coordinated the overall planning and design of the stormwater and wetland systems for the Maplewood Mall Area Transportation Improvements (MMATI) project.

Anoka County Wetland Delineations

SEH staff have a long history of completing wetland delineation and mitigation within Anoka County, which has a unique challenge due to the dominance of the Anoka Sand Plain and the associated groundwater fluctuations present. Since 2000, SEH staff have completed hundreds of wetland delineation for Anoka County, and the multiple cities and townships.



Additional Wetland Mitigation Banks

SEH has worked with both public entities and private landowners to develop and implement many mitigation plans. A short list of some of our additional site work is included for reference. On each of these project, SEH assisted project proposers with several key tasks, which are outlined below.



Lake Superior Wetland Bank (Sax-Zim, MN)
Critical Tasks under the responsibility of SEH : Wetland mitigation planning documents, Site Design, Agency Approval of Plan, Vegetation Survey, Tree survey, Annual Monitoring Report, Invasive Species Control

Deer River Wetland Bank (Itasca Co., MN)
Critical Tasks under the responsibility of SEH : Wetland mitigation planning documents, Site Design, Agency Approval of Plan, Construction Oversight, Vegetation Survey, Annual Monitoring Report, Invasive Species Control





Haywire Point Wetland Bank (Palisade, MN)
Critical Tasks under the responsibility of SEH : Wetland mitigation planning documents, Site Design, Agency Approval of Plan, Vegetation Survey, Annual Monitoring Report, Invasive Species Control

Hardrives Wetland Bank (St. Cloud, MN)
Critical Tasks under the responsibility of SEH : Wetland mitigation planning documents, Site Design, Vegetation Survey, Annual Monitoring Report, Invasive Species Control, Credit Administration





Bluff Creek Wetland Mitigation Bank (Douglas Co., WI)
Critical Tasks under the responsibility of SEH : Wetland delineation, Site Design, Agency Approval of Plan, Vegetation Survey, Annual Monitoring Report, Invasive species control, Threatened and Endangered Plant Survey

RTC WETLAND RFP SCORING

Raw Scores	Project Team 15% Rating			Experience 30% Rating			Work Plan 40% Rating			Cost 15% Rating		
Company	**#1**	**#2**	**#3**	**#1**	**#2**	**#3**	**#1**	**#2**	**#3**	**#1**	**#2**	**#3**
Houston Engineering	3	3	3	3	3	3	4	4	4	2	2	3
SEH, Inc.	5	4	5	4	4	5	5	3	5	5	5	5
Weighted Scores												
Houston Engineering	0.45	0.45	0.45	0.9	0.9	0.9	1.6	1.6	1.6	0.3	0.3	0.45
SEH, Inc.	0.75	0.6	0.75	1.2	1.2	1.5	2	1.2	2	0.75	0.75	0.75

	Cost	Total Rating Score			
		#1	**#2**	**#3**	**Total**
Houston Engineering	$ 22,500	3.25	3.25	3.4	10
SEH, Inc.	$ 10,500	4.7	3.75	5	13

Ratings by #1 Bruce; #2 Chris; #3 Len

CC Regular Session **5. 5.**

Meeting Date: 11/24/2020

By: Diana Lund, Finance

Information

Title

Schedule Public Hearing for Adoption of 2021-2030 Capital Improvement Plan

Purpose/Background:

The Capital Improvement Program (CIP) is a strategic planning tool to assist the City Council in identifying proposed capital improvement projects over the next ten years. The 2021-2030 CIP contains the following categories: Equipment Replacement, Municipal Buildings, Park Improvements, Sewer Utility, Storm Water Utility, Street Improvements, Street Light Utility, and Water Utility Improvements.

The projects, as presented in the CIP document, are presented at total costs. The city is not responsible for the funding of all projects listed in this program. For example: If a grant is received the respective project is shown at total project costs with the amount of grant listed as an offsetting revenue source. Cash flows are presented for the respective funds presented in the CIP.. They can be found in the last several pages of the CIP document.

A supplemental section titled 'Future Consideration Projects' has also been included. This is a listing of park projects are contingent upon availability of resources. These projects are unfunded and unscheduled until resources become available.

As mentioned above, this is a planning document only, and **not an approval** of any project listed.

Per section 7.5 of the Ramsey City Charter, the city shall hold an annual public hearing on the Capital Improvement Program and adopt it by resolution. Staff is asking that a public hearing be held at the regular meeting of December 8, 2020.

Notification:

A draft document of the 2021-2030 CIP and supplemental report is attached. Any reported changes will be reflected in the document presented at the December 8, 2020 public hearing.

Funding Source:

The 2021-2030 CIP depicts the various funding sources used to fund capital improvements.

Recommendation:

Staff recommends that a Public Hearing on the 2021-2030 CIP be scheduled for December 8, 2020.

Action:

Motion to authorize a public hearing on December 8, 2020 for the adoption of the 2021-2030 Capital Improvement Plan (CIP).

Attachments

Draft 2021-2030 CIP

Draft 2021-2030 Park Supplemental

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/12/2020 02:51 PM

Form Started By: Diana Lund Started On: 11/12/2020 10:18 AM

Final Approval Date: 11/12/2020

CITY OF RAMSEY
CAPITAL IMPROVEMENT PROGRAM
2021-2030

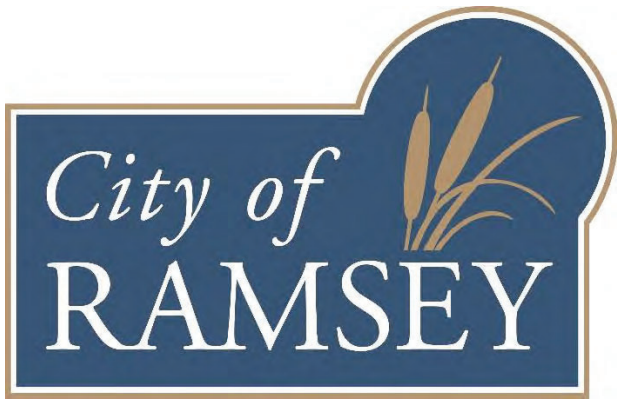
The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.











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CITY OF RAMSEY
2021-2030
CAPITAL IMPROVEMENT PLAN

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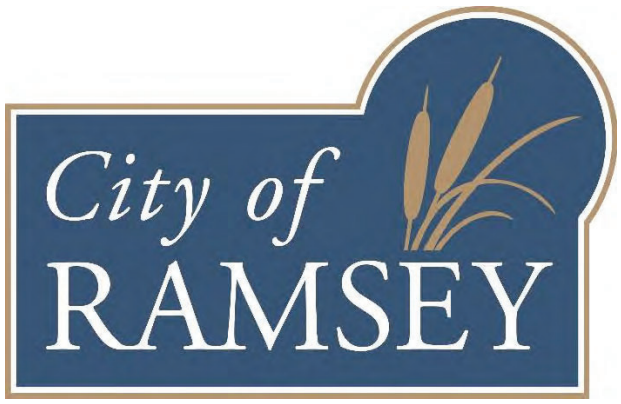
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INTRODUCTORY SECTION

CITY OF RAMSEY

CAPITAL IMPROVEMENT/CAPITAL OUTLAY PLAN

2021-2030

Enclosed is the Ramsey Capital Improvements/Capital Outlay Plan (CIP) for the years 2021-2030. It has been prepared in an attempt to anticipate major capital expenditures in advance of the year in which they are budget requests. Further, several projects may interrelate or require other improvements prior to initiation, which would cause delays without prior planning. Additionally, projects may require budgeting over several years or receipt of funds from other sources (i.e. grants) requiring planning completion prior to the funding year. Finally, the plan enables a snapshot of the identified capital needs of the community allowing for continual prioritization of these needs.

The process for completing the 2021-2030 CIP was much the same as the process for the 2021 General Fund Budget. Project requests were submitted by all divisions and reviewed by the Management Team and appropriate supervisors to establish the feasibility and priority of the projects and match with available financing.

CAPITAL IMPROVEMENT PLAN GOALS
ACKNOWLEDGE AND COMMUNICATE PUBLIC INFRASTRUCTURE PRIORITIES AND DYNAMICS
ENSURE APPROPRIATE RESPONSES TO CHANGING INFRASTRUCTURE NEEDS AND DEMANDS
DEVELOP A FINANCIAL ASSESSMENT OF CAPITAL RESOURCES AVAILABLE TO MEET FUTURE CAPITAL PROJECT NEEDS
ENCOMPASS THE CITY'S STRATEGIC PLAN'S IMPERATIVES: FINANCIAL STABILITY; A CONNECTED COMMUNITY; SMART, CITIZEN-FOCUSED GOVERNMENT; AN EFFECTIVE ORGANIZATION

Approval of the CIP by Council does not authorize spending or initiation of a given project. It does, however, provide a guide for the community for a whole array of private and public decision-making, impacted by public capital expenditures. Therefore, the CIP should receive ratification only if the Council perceives actions contemplated within the plan as reasonable and planned within justified time frames. It shall further be noted that initial project design of public infrastructure projects identified within this plan often begins two years or more prior to the date of construction.

The CIP is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction.

Capital improvements are improvements to land, streets, parks, utilities and buildings. This plan shows improvements with revenues projected from various funding sources. Improvements from the General Fund are those requiring a tax levy, referendum or similar other authority resulting in listed projects being less than certain. The other funding sources (except for intergovernmental revenue - grant funds) have increased stability over the general fund projects.

Specific information on the funding sources for each project is shown under the individual project. Cash flow projections are completed to examine the long-term stability of each fund and its ability to provide for planned expenditures.

Potential funding sources for capital improvement expenditures may include:

- General Fund
- Capital Equipment Certificates
- General Obligation Bonds
- CIP General Obligation Bonds*
- Tax Increment Financing
- Developer Fees
- Grants/Outside Sources
- Utility Funds (Water, Sewer, Recycling, Street Lights, Storm Water)
- Special Revenue Funds (Equipment Revolving, Fleet, Lawful Gambling, Storm Water Management)
- Capital Project Funds (Facility, Landfill, MSA, Park Improvement, Public Improvement Revolving (PIR), Pavement Management Fund)
- Special Assessments

**Only City Hall, Public Works facilities and Public Safety facilities may be financed with CIP General Obligation bonds under the CIP Act (Minnesota Statutes Chapter 475). Other capital improvements described in this plan as being financed under General Obligation Bonds may be financed with special assessment bonds under Minnesota Statutes, Chapter 429 and utility revenue bonds under Minnesota Statutes, Chapter 444.*

For a City to use its authority to finance expenditures under the CIP Act, it must meet the requirements provided therein. Specifically, the City Council must approve the sale of capital improvement bonds by a two-thirds vote of its membership. In addition, it must hold a public hearing for public input. Notice of such hearing must be published in the official newspaper of the City at least fourteen, but not more that twenty-eight days prior to the date of the public hearing. The City Council approves the CIP following the public hearing.

The bonds are not subject to referendum unless, within 30 days after the hearing, a petition is filed with the City Administrator signed by voters equal to at least five percent of the votes cast in the last general City election. In that event, the bonds are subject to a referendum, and may be issued only if approved by a majority of voters who vote on that question. If the referendum passes, the taxes to pay the debt service on the bonds would be levied on market value rather than tax capacity. However, if no timely petition is filed, the taxes to pay debt service are levied on tax capacity.

The CIP Act has established certain criteria that must be met. In accordance with these criteria, the City has considered the following eight points:

1. Condition of the City's infrastructure and need for the project
2. Demand for the improvement
3. Cost of the improvement
4. Availability of public resources
5. Level of overlapping debt
6. Const/benefits of alternative uses of funds
7. Operating costs of the proposed improvements
8. Options for shared facilities with other cities or local governments.

OVERVIEW SECTION

City of Ramsey, Minnesota

Capital Improvement Program

2021 thru **2030**

CATEGORY SUMMARY

Category	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Equipment	1,090,200	643,000	1,079,000	927,000	1,617,000	1,017,500	499,000	647,800	1,204,000	507,500	*9,232,000*
Municipal Building	75,000	67,000	40,000	15,000			221,300		20,000,000		*20,418,300*
Park Improvement	1,758,000	630,000	200,000	600,000	601,000	55,000					*3,844,000*
Sewer Utility Improvement	40,000		95,000								*135,000*
Storm Water Utility Improvement	100,000	30,000					350,000				*480,000*
Street Improvement	13,030,472	21,542,760	21,758,150	49,423,262	48,056,410	8,226,670	2,977,480	3,417,275	3,260,240	2,981,440	*174,674,159*
Street Light Utility Improvement	185,000										*185,000*
Water Utility Improvement	20,330,000	13,960,000	55,000		1,600,000						*35,945,000*
TOTAL	**36,608,672**	**36,872,760**	**23,227,150**	**50,965,262**	**51,874,410**	**9,299,170**	**4,047,780**	**4,065,075**	**24,464,240**	**3,488,940**	***244,913,459***

City of Ramsey, Minnesota

Capital Improvement Program

2021 thru **2030**

FUNDING SOURCE SUMMARY

Source	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund	75,000	47,000	40,000	15,000							*177,000*
Equipment Revolving Fund	70,200							417,800			*488,000*
Facility Fund		20,000									*20,000*
General Fund		643,000	786,000	698,000	1,392,000	1,017,500	499,000	152,000	750,000	507,500	*6,445,000*
Grants/Outside Sources	9,616,899	19,000,000	18,000,000	43,750,000	43,800,000						*134,166,899*
Landfill Fund	1,038,000										*1,038,000*
Lawful Gambling Fund					150,000						*150,000*
MSA	945,000	426,600	1,482,500	2,068,875	1,000,000	350,000	806,300	859,125	1,045,500	937,000	*9,920,900*
Park Improvement Trust Fund	1,700,000	630,000		350,000	201,000	55,000					*2,936,000*
Pavement Management Fund	2,128,700	1,885,000	1,934,000	1,925,000	1,733,100	2,059,700	1,903,500	2,247,500	1,972,900	1,773,400	*19,562,800*
Public Improvement Revolving Fund	59,023			1,000,000	1,000,000	206,000					*2,265,023*
Sewer Utility Fund	50,000	9,000,000	95,000	196,500		41,000		39,000	437,000		*9,858,500*
Storm Water Utility Fund	430,850	261,160	634,650	344,387	398,310	831,970	617,680	310,650	241,840	271,040	*4,342,537*
Street Light Utility Fund	185,000					196,000					*381,000*
Tax Increment Fund #1						1,050,000					*1,050,000*
Tax Increment Fund #14 (BONDING)					400,000	500,000					*900,000*
Tax Increment Fund #2						2,217,000					*2,217,000*
To Be Determined			200,000	200,000	200,000		221,300		20,000,000		*20,821,300*
Water Utility Fund	20,310,000	4,960,000	55,000	417,500	1,600,000	775,000		39,000	17,000		*28,173,500*
GRAND TOTAL	**36,608,672**	**36,872,760**	**23,227,150**	**50,965,262**	**51,874,410**	**9,299,170**	**4,047,780**	**4,065,075**	**24,464,240**	**3,488,940**	***244,913,459***

Capital Improvement Plan - Priority Codes & Definitions

Priority	
1	**Existing Obligations - High Priority: Year 2021 or 2022** Projects under this priority are previously committed to or are replacements Example: Road reconstructions, equipment replacement
2	**New Addition - High Priority: Year 2021 or 2022** Projects under this priority are needed, but have no previous commitments Example: Road extensions, additional park amenities
3	**Existing Obligations - Medium Priority: Year 2023-2030** Projects under this priority are previously committed to or are replacements but not as urgent to fulfull as those in priority 1 Example: 5th year forward of road reconstructions; equipment replacement
4	**New Addition - Medium Priority: Year 2023-2030** Projects under this priority are needed, but have no previous commitments but need is not as great as those listed in priority 2 Example: Public Works Campus; new capital equipment
5	**Opportunity Driven/Unfunded/Placeholder** Projects under this priority are development driven and/or have outside funding capacities such as grants and/or placeholders for projects that may occur after year 2030. Full funding on these projects have not been determined. Example: Highway 10 improvements; Community Center

City of Ramsey, Minnesota

Capital Improvement Program

Data in Year 2021 and 2030

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
2021				
Priority 1-Existing Obligation (High)				
Police Copier - File Room	Capital Equipment	*17-IT-004*	1	10,500
Police Copier - Patrol	Capital Equipment	*17-IT-005*	1	7,500
Replace Engine 11 (556) - Payable over 2 years	Capital Equipment	*FIRE-503*	1	325,000
2021 Chev Impala Replace 2013 Chev Malibu #334	Capital Equipment	*POL-334*	1	33,000
2020 Chev Tahoe Replace 2016 Chev Tahoe #361	Capital Equipment	*POL-372*	1	41,000
Replace 2001 John Deere Mower: Unit #635	Capital Equipment	*PW-635*	1	20,000
Replace-2004 Snowplow Truck: Unit #644	Capital Equipment	*PW-644*	1	212,500
Replace 2004 Tool Cat	Capital Equipment	*PW-645*	1	57,500
Replace Sidewalk Machine: Unit #655	Capital Equipment	*PW-655*	1	146,500
Replace 2008 Bobcat Skidster: Unit #671	Capital Equipment	*PW-671*	1	61,000
Replace 2010 Chevy 1- Ton Truck #675	Capital Equipment	*PW-675*	1	63,000
Replace 2013 Toro Wide Area Mower: Unit #679	Capital Equipment	*PW-697*	1	92,000
Replace PW Utility Trailer	Capital Equipment	*PW-711*	1	11,500
Replace 2006 Bison Trailer: Unite #648	Capital Equipment	*PW-712*	1	9,200
City Hall Exterior Lighting	Municipal Buildings	*20-BLDG-001*	1	40,000
City Hall Landscaping	Municipal Buildings	*20-BLDG-002*	1	15,000
Police Department Floor Replacement	Municipal Buildings	*20-BLDG-003*	1	5,000
Repair Roof on City Hall	Municipal Buildings	*20-BLDG-004*	1	15,000
Replace Pumps at Lift Station #6	Sewer Utility	*19-SEW-002*	1	40,000
Sunwood Drive Roundabout Landscaping	Street Improvements	*15-STR-003*	1	20,000
Reconstruction Streets: Riverdale Drive	Street Improvements	*17-STR-003*	1	836,000
Reconstruction Streets: Section 07 (Tiger Street)	Street Improvements	*17-STR-003A*	1	359,480
2021 MSA Overlays	Street Improvements	*21-STR-001*	1	203,500
2021 Neighborhood Overlays	Street Improvements	*21-STR-002*	1	414,590
Business Park 95 Street Reconstruction	Street Improvements	*21-STR-003*	1	1,567,500
Complete Pump House 3	Water Utility	*04-WTR-005*	1	240,000
Refurbish Water Tower #2	Water Utility	*14-WTR-001*	1	20,000
Refurbish Water Tower #1	Water Utility	*14-WTR-002*	1	20,000
			Total for: Priority 1	4,886,270
Priority 2-New Addition (High)				
Elmcrest Park & The Draw Entrance Monument & Sign	Park Improvements	*04-PARK-003*	2	80,000
Observation boardwalk - Lake Itasca	Park Improvements	*06-PARK-011*	2	60,000
Observation deck on the Mississippi E of Dolomite	Park Improvements	*06-PARK-015*	2	100,000
Park Development in The COR	Park Improvements	*08-PARK-005*	2	1,200,000
Bark Park Shelter-Alpine Park	Park Improvements	*17-PARK-005*	2	58,000
Northfork North Trail Connection	Park Improvements	*17-PARK-007*	2	150,000
Amphitheater Lighting	Park Improvements	*18-PARK-003*	2	40,000
Aeration for Sunfish Lake & The Draw	Park Improvements	*18-PARK-005*	2	40,000
Outlet Control Structure Improvements	Stormwater Utility	*19-STRM-001*	2	100,000
CSAH 116 & TH 47 Intersection Improvements	Street Improvements	*21-STR-004*	2	129,402
Bunker Lake Blvd & Puma Street Lights	Street Light Utility	*19-STLT-001*	2	100,000
Riverdale Drive Street Lights	Street Light Utility	*19-STLT-002*	2	85,000

Project Name	Department	Project #	Priority	Project Cost
Water Treatment Facility	Water Utility	*04-WTR-017*	2	20,000,000
			Total for: Priority 2	22,142,402
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	30,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	4,500,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	5,000,000
Construct Well #9 and Pumphouse #5	Water Utility	*16-WTR-002*	5	50,000
			Total for: Priority 5	9,580,000
	Total for 2021			**36,608,672**

2022

Priority 1-Existing Obligation (High)				
Universal Power Supply Replacement	Capital Equipment	*17-IT-008*	1	30,000
Replacement Extrication Tools R-11	Capital Equipment	*FIRE-565*	1	50,000
Replace Training Room Tables/Chairs	Capital Equipment	*FIRE-577*	1	20,000
Replace Maintenance Utility Tractor #409	Capital Equipment	*GENGOV-002*	1	55,000
2021 Ford Explorer Replace 2016 Ford Explorer #351	Capital Equipment	*POL-335*	1	32,000
2022 Ford Taurus Replace 2018 Ford Taurus #383	Capital Equipment	*POL-366*	1	33,000
2022 Ford Taurus Replace 2018 Ford Taurus #384	Capital Equipment	*POL-367*	1	33,000
2022 Ford Explorer Relace 2018 Ford Explorer #372	Capital Equipment	*POL-368*	1	32,000
2022 Chev Tahoe Replace 2018 Chev Tahoe #373	Capital Equipment	*POL-369*	1	37,000
Replace Engr Car #407 With Chevy Impala	Capital Equipment	*PW-407*	1	24,000
Replace 2000 Asphalt Trailer	Capital Equipment	*PW-613*	1	37,000
Replace 2006 Tandem Axle Plow Truck Unit #668	Capital Equipment	*PW-668*	1	260,000
Replace City Hall Carpeting	Municipal Buildings	*20-BLDG-005*	1	15,000
Resurface Fire #1 Apparatus Bay Floor Resurfacing	Municipal Buildings	*21-BLDG-001*	1	20,000
Fire 1 Apparatus Bay Paint	Municipal Buildings	*21-BLDG-002*	1	12,000
River's Bend South Shelter Replacement	Park Improvements	*21-PARK-001*	1	50,000
Reconstruction Streets: Autumn Heights	Street Improvements	*17-STR-005*	1	974,050
Reconstruction Streets:MSA Waco St-Sunwood Dr/150	Street Improvements	*19-STR-018*	1	135,850
2022 MSA Overlays	Street Improvements	*21-STR-005*	1	68,750
2022 Neighborhood Overlays	Street Improvements	*21-STR-006*	1	1,099,450
MSA - Sunwood Drive Street Reconstruction	Street Improvements	*21-STR-007*	1	264,660
Refurbish Water Tower #2	Water Utility	*14-WTR-001*	1	1,280,000
Refurbish Water Tower #1	Water Utility	*14-WTR-002*	1	680,000
			Total for: Priority 1	5,242,760
Priority 2-New Addition (High)				
Storage Building at Fire Station 1	Municipal Buildings	*18-BLDG-002*	2	20,000
Additional Land for Central Park	Park Improvements	*15-PARK-01*	2	250,000
Lake Itasca Park - Parking, Trail & Canoe System	Park Improvements	*18-PARK-004*	2	250,000
Water Treatment Facility	Water Utility	*04-WTR-017*	2	12,000,000
			Total for: Priority 2	12,520,000
Priority 3-Existing Obligation (Med)				
Stormwater Drainage Improvements	Stormwater Utility	*12-STRM-001*	3	30,000
			Total for: Priority 3	30,000
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	80,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	9,000,000

Project Name	Department	Project #	Priority	Project Cost
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	10,000,000
			Total for: Priority 5	19,080,000
	Total for 2022			**36,872,760**

2023

Priority 3-Existing Obligation (Med)

Engineering Plotter Replacement	Capital Equipment	*17-IT-011*	3	10,000
Refurbish Tanker 11 (501)	Capital Equipment	*FIRE-501*	3	25,000
Replace Rescue 11 (559)	Capital Equipment	*FIRE-564*	3	180,000
Replace Fire Duty Officer Vehicle (570)	Capital Equipment	*FIRE-570A*	3	45,000
2020 Ford Explorer Replace 2005 F150 #359	Capital Equipment	*POL-359*	3	37,000
2023 Ford Explorer Replace 2019 Ford Explorer #3XX	Capital Equipment	*POL-377*	3	34,000
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	Capital Equipment	*POL-378*	3	42,500
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	Capital Equipment	*POL-379*	3	42,500
Replace 2004 Tree Spade	Capital Equipment	*PW-002*	3	52,000
Replace 2006 3/4 Ton Truck 2x4 Unit #654	Capital Equipment	*PW-654*	3	31,000
Replace 2007 Chevy Pickup: Unit #665	Capital Equipment	*PW-665*	3	27,000
Replace 2007 International Water Truck: Unit #669	Capital Equipment	*PW-669*	3	136,000
Replace Unit 676- 2010 4 Wheel Drive 1ton	Capital Equipment	*PW-676*	3	68,000
Replace Unit 678 2013-1ton Truck w/ Plow Equipment	Capital Equipment	*PW-678A*	3	62,000
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680	Capital Equipment	*PW-680*	3	62,000
Replace 2016 Street Sweeper - Unit #691	Capital Equipment	*PW-691A*	3	225,000
Replace City Hall Caulking & Grout	Municipal Buildings	*20-BLDG-006*	3	15,000
Replace Pumps at Lift Station #2	Sewer Utility	*19-SEW-003*	3	35,000
Reconstruction Streets: Barthels Rum River Acres 2	Street Improvements	*19-STR-001*	3	1,713,800
2023 MSA Overlays	Street Improvements	*21-STR-008*	3	167,750
MSA 167th Avenue Street Reconstruction	Street Improvements	*21-STR-010*	3	1,463,000
			Total for: Priority 3	4,473,550

Priority 4-New Addition (Med)

Sprinkler System @ Fire Station #1	Municipal Buildings	*10-BLDG-004*	4	25,000
Fire Station 1 Sanitary Sewer Service	Sewer Utility	*12-SEW-002*	4	60,000
2023 Neighborhood Overlays	Street Improvements	*21-STR-009*	4	413,600
Fire Station #1 Extension of Water	Water Utility	*11-WTR-003*	4	55,000
			Total for: Priority 4	553,600

Priority 5-Opportunity/Unfunded/Placeholder

Trail Connections	Park Improvements	*06-PARK-019*	5	200,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	8,000,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	10,000,000
			Total for: Priority 5	18,200,000
	Total for 2023			**23,227,150**

2024

Priority 3-Existing Obligation (Med)

Council Chamber, Fire 1/2, Park Ramp &P W Switch	Capital Equipment	*17-IT-013*	3	30,000
Public Works Utilities Switch	Capital Equipment	*17-IT-014*	3	7,000
Replace Fire Rescue #21 (557)	Capital Equipment	*FIRE-557*	3	80,000
EQPT REPLACE-ASSISTANT FIRE CHIEF VEHICLE	Capital Equipment	*FIRE-562*	3	50,000
2022 Ford Explorer Replace 2017 Ford Explorer #363	Capital Equipment	*POL-370*	3	32,000
2024 Tahoe Replace 2020 Tahoe#3XX	Capital Equipment	*POL-380*	3	43,000

Project Name	Department	Project #	Priority	Project Cost
2024 Chev Tahoe Replace 2020 Chev Tahoe #3XX	Capital Equipment	*POL-381*	3	41,000
2024 Chev Impala Replace 2016 Chev Impala #366	Capital Equipment	*POL-382*	3	35,000
2024 Acadia Replaces 2016 Acadia #367	Capital Equipment	*POL-396*	3	35,000
Replace 2004 Mobile Generator	Capital Equipment	*PW-006*	3	164,000
Replace 2006 Tandem Axle Plow Truck: Unit #662	Capital Equipment	*PW-662*	3	260,000
Replace 2009 2WD Pickup: Unit 674	Capital Equipment	*PW-674*	3	40,000
Replace Unit 681 Utility truck	Capital Equipment	*PW-681*	3	65,000
Replace 2019 Exmark Mower (Orig Unit #683)	Capital Equipment	*PW-683*	3	15,000
Replace 2019 Exmark Mower (Orig Unit #684)	Capital Equipment	*PW-684*	3	15,000
Replace 2019 Exmark Mower (Orig Unit #685)	Capital Equipment	*PW-685*	3	15,000
Replace City Hall Counter Tops	Municipal Buildings	*20-BLDG-007*	3	15,000
Central Park Main Parking Lot Reconstruction	Park Improvements	*21-PARK-002*	3	200,000
Reconstruction Streets: Barthels Rum River Acres	Street Improvements	*17-STR-001*	3	783,750
Reconstruction Streets: Sortebergs 6th	Street Improvements	*17-STR-007A*	3	647,900
MSA Mill & Overlay: Alpine Drive-Puma St to Armst	Street Improvements	*17-STR-011*	3	600,000
Reconstruction Streets: 161st Avenue	Street Improvements	*19-STR-004*	3	532,950
Reconstruction Streets: MSA Xkimo St-TH47 to 142nd	Street Improvements	*20-STR-002*	3	337,012
2024 MSA Overlays	Street Improvements	*21-STR-011*	3	85,800
2024 Neighborhood Overlays	Street Improvements	*21-STR-012*	3	685,850
			Total for: Priority 3	4,815,262
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	400,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	22,250,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	23,500,000
			Total for: Priority 5	46,150,000
	Total for 2024			**50,965,262**
2025				
Priority 3-Existing Obligation (Med)				
Administration Copier	Capital Equipment	*17-IT-016*	3	12,000
Building Copier	Capital Equipment	*17-IT-017*	3	9,000
Engineering Workroom Copier	Capital Equipment	*17-IT-018*	3	12,000
Replace Engine #21 (565)	Capital Equipment	*FIRE-502*	3	325,000
Replace Fire Prevention Vehicle #571	Capital Equipment	*FIRE-566A*	3	45,000
Replace Fire Chief Vehicle (569)	Capital Equipment	*FIRE-569A*	3	50,000
Replace Maintenance Vehicle (564)	Capital Equipment	*GENGOV-001*	3	60,000
Replace 2013 F-250 Pickup Unit #410	Capital Equipment	*GENGOV-004*	3	42,000
2025 Ford Explorer Replace 2021 Ford Explorer #3XX	Capital Equipment	*POL-383*	3	35,000
2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX	Capital Equipment	*POL-384*	3	33,500
2025 Chevy Impala Replace2017 Chev Impala #377	Capital Equipment	*POL-385*	3	33,500
Replace 2004 Snow Thrower	Capital Equipment	*PW-005*	3	130,000
Replace 2019 Brush Chipper - Unit #605	Capital Equipment	*PW-605*	3	40,000
Replace Unit 688 2015 Case Loader	Capital Equipment	*PW-688*	3	210,000
Replace 2015 Kaboa ATV Unit #689	Capital Equipment	*PW-689*	3	20,000
Replace 2015 Kabota Mower	Capital Equipment	*PW-690*	3	20,000
Replace 2016 Street Sweeper - Unit #694	Capital Equipment	*PW-694A*	3	225,000
Reconstruction Streets: Rodeo Hills/Valley View	Street Improvements	*17-STR-009*	3	850,300
2025 Neighborhood Overlays	Street Improvements	*21-STR-013*	3	1,056,110
			Total for: Priority 3	3,208,410
Priority 4-New Addition (Med)				
Sweeper Scrubber	Capital Equipment	*GENGOV-003*	4	30,000

Project Name	Department	Project #	Priority	Project Cost
New Velocity Patcher	Capital Equipment	*PW-700*	4	250,000
New Electric Utility Vehicle	Capital Equipment	*PW-702*	4	35,000
Irrigation for Titterud Park	Park Improvements	*06-PARK-010*	4	76,000
Rabbit Park Phase Two	Park Improvements	*06-PARK-012*	4	125,000
Field Lighting - Central Park	Park Improvements	*17-PARK-006*	4	200,000
COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)	Street Improvements	*04-STR-014*	4	400,000
			Total for: Priority 4	1,116,000
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	200,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	5	22,250,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	5	23,500,000
Construct Well #9 and Pumphouse #5	Water Utility	*16-WTR-002*	5	1,600,000
			Total for: Priority 5	47,550,000
	Total for 2025			**51,874,410**
2026				
Priority 3-Existing Obligation (Med)				
Core Switch Replacement	Capital Equipment	*17-IT-009*	3	52,000
Virtual Server Refresh	Capital Equipment	*20-IT-001*	3	33,000
Replace Engine #21 (565)	Capital Equipment	*FIRE-502*	3	325,000
2026 Ford Explorer Replace 2022 Ford Explorer #3XX	Capital Equipment	*POL-390*	3	35,500
2026 Chev Tahoe Replace 2022 Chev Tahoe #3XX	Capital Equipment	*POL-391*	3	44,000
2026 Chev Caprice Replace 2022 Chey Caprice #3XX	Capital Equipment	*POL-392*	3	34,000
2026 Chevy Caprice Replace 2022 Chevy Caprice	Capital Equipment	*POL-397*	3	34,000
Replace 1999 John Deere Grader: Unit #603	Capital Equipment	*PW-603*	3	280,000
Replace Unit #686 - 2015 Kubota Tractor	Capital Equipment	*PW-686*	3	45,000
Replace Unit #687 2015 Toolcat	Capital Equipment	*PW-687*	3	60,000
Replace 2016- 1-ton truck Unit #692	Capital Equipment	*PW-692A*	3	75,000
Reconstruction Streets: Wood Pond Hills 2nd-5th	Street Improvements	*17-STR-004*	3	544,500
Reconstruction Streets: Halls Dover Acres	Street Improvements	*17-STR-006*	3	724,320
Reconstruction Streets: Ford Brook Est 3rd	Street Improvements	*19-STR-015*	3	438,900
2026 Neighborhood Overlays	Street Improvements	*21-STR-014*	3	305,800
Flintwood Hills 2nd & 3rd Street Reconstruction	Street Improvements	*21-STR-015*	3	502,150
			Total for: Priority 3	3,533,170
Priority 4-New Addition (Med)				
Zeolite Roadway Improvements	Street Improvements	*04-STR-012*	4	1,091,000
COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)	Street Improvements	*04-STR-014*	4	4,620,000
			Total for: Priority 4	5,711,000
Priority 5-Opportunity/Unfunded/Placeholder				
Acquire outlots A in Rivers Bluff & Reilly Estates	Site Acquisitions	*06-ACQ-002*	5	20,000
Alpaca Estates Outlot	Site Acquisitions	*08-ACQ-002*	5	35,000
			Total for: Priority 5	55,000
	Total for 2026			**9,299,170**
2027				
Priority 3-Existing Obligation (Med)				
Replace Grass 11 (562)	Capital Equipment	*FIRE-505*	3	45,000
Replace, Boat, Motor, Trailer Rescue	Capital Equipment	*FIRE-561*	3	10,000

Project Name	Department	Project #	Priority	Project Cost
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	Capital Equipment	*POL-393*	3	44,500
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	Capital Equipment	*POL-394*	3	44,500
2027 Ford Utility SUV Replace 2023 Ford Utili #3XX	Capital Equipment	*POL-395*	3	36,000
Replace 2004 Pull Behind PTO Mower	Capital Equipment	*PW-004*	3	28,000
Replace Paver, Trailer, Roller	Capital Equipment	*PW-660*	3	140,000
Replace Unit 679 Area Mower (2020 Replaced)	Capital Equipment	*PW-679A*	3	111,000
Replace 2017 UTV - Unit #695	Capital Equipment	*PW-695*	3	20,000
Replace 2017 UTV - Unit #696	Capital Equipment	*PW-696*	3	20,000
Stormwater Drainage Improvements	Stormwater Utility	*12-STRM-001*	3	350,000
Reconstruction Streets: Whispering Pine Est Pl 3	Street Improvements	*17-STR-013*	3	1,546,600
2027 MSA Overlays	Street Improvements	*21-STR-016*	3	494,780
2027 Neighborhood Overlays	Street Improvements	*21-STR-017*	3	543,950
MSA 156th Avenue Street Reconstruction	Street Improvements	*21-STR-018*	3	392,150
			Total for: Priority 3	3,826,480
Priority 5-Opportunity/Unfunded/Placeholder				
Old Town Hall Restoration	Municipal Buildings	*08-BLDG-005*	5	221,300
			Total for: Priority 5	221,300
	Total for 2027			**4,047,780**
2028				
Priority 3-Existing Obligation (Med)				
2028 Chevy Tahoe Replace 2024 Chevy Tahoe	Capital Equipment	*POL-398*	3	45,000
2028 Ford Utility Replace 2024 Ford Utility	Capital Equipment	*POL-399*	3	32,000
Replace 2018 Ford F-250 Extended Cab: Unit #601	Capital Equipment	*PW-705*	3	56,400
Replace 2017 International Plow Truck: Unit # 693	Capital Equipment	*PW-706*	3	230,000
Replace 2018 Ford F350 With Box: Unit #697	Capital Equipment	*PW-707*	3	78,000
Replace 2018 Ford F250 Pickup: Unit #698	Capital Equipment	*PW-708*	3	53,400
Replace 2018 Ford F350 -Dump & Plow: Unit #699	Capital Equipment	*PW-709*	3	78,000
Reconstruct Streets: Fox Ridge Estates 1st & 2nd	Street Improvements	*17-STR-008*	3	2,267,650
2028 MSA Overlays	Street Improvements	*21-STR-019*	3	892,100
2028 Neighborhood Overlays	Street Improvements	*21-STR-020*	3	204,600
MSA 142nd Avenue Street Reconstruction	Street Improvements	*21-STR-021*	3	52,925
			Total for: Priority 3	3,990,075
Priority 4-New Addition (Med)				
New 1-Ton Pickup With Box & Plow Equipment	Capital Equipment	*PW-703*	4	75,000
			Total for: Priority 4	75,000
	Total for 2028			**4,065,075**
2029				
Priority 3-Existing Obligation (Med)				
Replace Aerial Ladder Truck	Capital Equipment	*FIRE-560*	3	375,000
2029 Ford Explorer Replace 2025 Ford Explorer	Capital Equipment	*POL-400*	3	33,000
2029 Chevy Caprice Replace 2025 Chev Caprice	Capital Equipment	*POL-401*	3	34,000
Replace 2009 Jetter/Vac Truck - Unit #673	Capital Equipment	*PW-673*	3	420,000
Replace Unit #611 2019 Chev Pickup	Capital Equipment	*PW-716*	3	52,000
Replace Unit #602: 2019 Utility Tractor	Capital Equipment	*PW-717*	3	165,000
Replace Unit #604: 2019 Backhoe	Capital Equipment	*PW-718*	3	80,000
Replace Unit #415: 2019 Chevy Silverado Pickup	Capital Equipment	*PW-719*	3	45,000
Concrete Repairs	Street Improvements	*17-STR-012*	3	600,000
Reconstruction Streets: Countryside Estates	Street Improvements	*19-STR-017*	3	1,905,750

Project Name	Department	Project #	Priority	Project Cost
2029 MSA Overlays	Street Improvements	*21-STR-022*	3	490,050
2029 Neighborhood Overlays	Street Improvements	*21-STR-023*	3	264,440
			Total for: Priority 3	4,464,240
Priority 5-Opportunity/Unfunded/Placeholder				
Community Center Construction	Municipal Buildings	*04-BLDG-002*	5	20,000,000
			Total for: Priority 5	20,000,000
	Total for 2029			**24,464,240**

2030

Priority 3-Existing Obligation (Med)				
Replace Police Copier	Capital Equipment	*21-IT-001*	3	18,000
Replace Aerial Ladder Truck	Capital Equipment	*FIRE-560*	3	375,000
Replace 2026 Ford Utility	Capital Equipment	*POL-402*	3	35,500
Repalce 2026 Chevrolet Tahoe	Capital Equipment	*POL-403*	3	45,000
Replace 2026 Chevrolet Caprice	Capital Equipment	*POL-404*	3	34,000
Reconstruction Streets: Nature View	Street Improvements	*17-STR-007*	3	335,500
Reconstruction Streets: Sports Haven	Street Improvements	*18-STR-003*	3	392,920
Reconstruction Streets: Carol-Rose Acres	Street Improvements	*19-STR-011*	3	610,280
Reconstruction Streets: Windsorwood	Street Improvements	*19-STR-016*	3	308,000
2030 MSA Overlays	Street Improvements	*21-STR-024*	3	46,200
2030 Neighborhood Overlays	Street Improvements	*21-STR-025*	3	304,040
MSA Alpine Drive Street Reconstruction	Street Improvements	*21-STR-026*	3	723,250
MSA Sunwood Drive Street Reconstruction	Street Improvements	*21-STR-027*	3	261,250
			Total for: Priority 3	3,488,940
	Total for 2030			**3,488,940**
GRAND TOTAL				**244,913,459**

City of Ramsey, Minnesota

Capital Improvement Program

2021 thru **2030**

PROJECTS & FUNDING SOURCES BY CATEGORY

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Equipment												
Police Copier - File Room	17-IT-004	10,500										*10,500*
Landfill Fund		***10,500***										***10,500***
Police Copier - Patrol	17-IT-005	7,500										*7,500*
Landfill Fund		***7,500***										***7,500***
Universal Power Supply Replacement	17-IT-008		30,000									*30,000*
General Fund			***30,000***									***30,000***
Core Switch Replacement	17-IT-009						52,000					*52,000*
General Fund							***52,000***					***52,000***
Engineering Plotter Replacement	17-IT-011			10,000								*10,000*
General Fund				***10,000***								***10,000***
Council Chamber, Fire 1/2, Park Ramp &P W Switch	17-IT-013				30,000							*30,000*
General Fund					***30,000***							***30,000***
Public Works Utilities Switch	17-IT-014				7,000							*7,000*
General Fund					***7,000***							***7,000***
Administration Copier	17-IT-016					12,000						*12,000*
General Fund						***12,000***						***12,000***
Building Copier	17-IT-017					9,000						*9,000*
General Fund						***9,000***						***9,000***
Engineering Workroom Copier	17-IT-018					12,000						*12,000*
General Fund						***12,000***						***12,000***
Virtual Server Refresh	20-IT-001						33,000					*33,000*
General Fund							***33,000***					***33,000***
Replace Police Copier	21-IT-001										18,000	*18,000*
General Fund											***18,000***	***18,000***
Refurbish Tanker 11 (501)	FIRE-501			25,000								*25,000*
General Fund				***25,000***								***25,000***
Replace Engine #21 (565)	FIRE-502					325,000	325,000					*650,000*
General Fund						***325,000***	***325,000***					***650,000***
Replace Engine 11 (556) - Payable over 2 years	FIRE-503	325,000										*325,000*
Landfill Fund		***325,000***										***325,000***

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Replace Grass 11 (562)	FIRE-505							45,000				*45,000*
General Fund								***45,000***				***45,000***
Replace Fire Rescue #21 (557)	FIRE-557				80,000							*80,000*
General Fund					***80,000***							***80,000***
Replace Aerial Ladder Truck	FIRE-560									375,000	375,000	*750,000*
General Fund										***375,000***	***375,000***	***750,000***
Replace, Boat, Motor, Trailer Rescue	FIRE-561							10,000				*10,000*
General Fund								***10,000***				***10,000***
EQPT REPLACE-ASSISTANT FIRE CHIEF VEHICLE	FIRE-562				50,000							*50,000*
General Fund					***50,000***							***50,000***
Replace Rescue 11 (559)	FIRE-564			180,000								*180,000*
General Fund				***180,000***								***180,000***
Replacement Extrication Tools R-11	FIRE-565		50,000									*50,000*
General Fund			***50,000***									***50,000***
Replace Fire Prevention Vehicle #571	FIRE-566A					45,000						*45,000*
General Fund						***45,000***						***45,000***
Replace Fire Chief Vehicle (569)	FIRE-569A					50,000						*50,000*
General Fund						***50,000***						***50,000***
Replace Fire Duty Officer Vehicle (570)	FIRE-570A			45,000								*45,000*
General Fund				***45,000***								***45,000***
Replace Training Room Tables/Chairs	FIRE-577		20,000									*20,000*
General Fund			***20,000***									***20,000***
Replace Maintenance Vehicle (564)	GENGOV-001					60,000						*60,000*
General Fund						***60,000***						***60,000***
Replace Maintenance Utility Tractor #409	GENGOV-002		55,000									*55,000*
General Fund			***55,000***									***55,000***
Sweeper Scrubber	GENGOV-003					30,000						*30,000*
General Fund						***30,000***						***30,000***
Replace 2013 F-250 Pickup Unit #410	GENGOV-004					42,000						*42,000*
General Fund						***42,000***						***42,000***
2021 Chev Impala Replace 2013 Chev Malibu #334	POL-334	33,000										*33,000*
Landfill Fund		***33,000***										***33,000***
2021 Ford Explorer Replace 2016 Ford Explorer #351	POL-335		32,000									*32,000*
General Fund			***32,000***									***32,000***
2020 Ford Explorer Replace 2005 F150 #359	POL-359			37,000								*37,000*
General Fund				***37,000***								***37,000***
2022 Ford Taurus Replace 2018 Ford Taurus #383	POL-366		33,000									*33,000*
General Fund			***33,000***									***33,000***

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
2022 Ford Taurus Replace 2018 Ford Taurus #384	POL-367		33,000									*33,000*
General Fund			***33,000***									***33,000***
2022 Ford Explorer Relace 2018 Ford Explorer #372	POL-368		32,000									*32,000*
General Fund			***32,000***									***32,000***
2022 Chev Tahoe Replace 2018 Chev Tahoe #373	POL-369		37,000									*37,000*
General Fund			***37,000***									***37,000***
2022 Ford Explorer Replace 2017 Ford Explorer #363	POL-370				32,000							*32,000*
General Fund					***32,000***							***32,000***
2020 Chev Tahoe Replace 2016 Chev Tahoe #361	POL-372	41,000										*41,000*
Landfill Fund		***41,000***										***41,000***
2023 Ford Explorer Replace 2019 Ford Explorer #3XX	POL-377			34,000								*34,000*
General Fund				***34,000***								***34,000***
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	POL-378			42,500								*42,500*
General Fund				***42,500***								***42,500***
2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX	POL-379			42,500								*42,500*
General Fund				***42,500***								***42,500***
2024 Tahoe Replace 2020 Tahoe#3XX	POL-380				43,000							*43,000*
General Fund					***43,000***							***43,000***
2024 Chev Tahoe Replace 2020 Chev Tahoe #3XX	POL-381				41,000							*41,000*
General Fund					***41,000***							***41,000***
2024 Chev Impala Replace 2016 Chev Impala #366	POL-382				35,000							*35,000*
General Fund					***35,000***							***35,000***
2025 Ford Explorer Replace 2021 Ford Explorer #3XX	POL-383					35,000						*35,000*
General Fund						***35,000***						***35,000***
2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX	POL-384					33,500						*33,500*
General Fund						***33,500***						***33,500***
2025 Chevy Impala Replace2017 Chev Impala #377	POL-385					33,500						*33,500*
General Fund						***33,500***						***33,500***
2026 Ford Explorer Replace 2022 Ford Explorer #3XX	POL-390						35,500					*35,500*
General Fund							***35,500***					***35,500***
2026 Chev Tahoe Replace 2022 Chev Tahoe #3XX	POL-391						44,000					*44,000*
General Fund							***44,000***					***44,000***

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
2026 Chev Caprice Replace 2022 Chey Caprice #3XX	POL-392						34,000					*34,000*
General Fund							***34,000***					***34,000***
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	POL-393							44,500				*44,500*
General Fund								***44,500***				***44,500***
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	POL-394							44,500				*44,500*
General Fund								***44,500***				***44,500***
2027 Ford Utility SUV Replace 2023 Ford Utili #3XX	POL-395							36,000				*36,000*
General Fund								***36,000***				***36,000***
2024 Acadia Replaces 2016 Acadia #367	POL-396				35,000							*35,000*
General Fund					***35,000***							***35,000***
2026 Chevy Caprice Replace 2022 Chevy Caprice	POL-397						34,000					*34,000*
General Fund							***34,000***					***34,000***
2028 Chevy Tahoe Replace 2024 Chevy Tahoe	POL-398								45,000			*45,000*
General Fund									***45,000***			***45,000***
2028 Ford Utility Replace 2024 Ford Utility	POL-399								32,000			*32,000*
General Fund									***32,000***			***32,000***
2029 Ford Explorer Replace 2025 Ford Explorer	POL-400									33,000		*33,000*
General Fund										***33,000***		***33,000***
2029 Chevy Caprice Replace 2025 Chev Caprice	POL-401									34,000		*34,000*
General Fund										***34,000***		***34,000***
Replace 2026 Ford Utility	POL-402										35,500	*35,500*
General Fund											***35,500***	***35,500***
Repalce 2026 Chevrolet Tahoe	POL-403										45,000	*45,000*
General Fund											***45,000***	***45,000***
Replace 2026 Chevrolet Caprice	POL-404										34,000	*34,000*
General Fund											***34,000***	***34,000***
Replace 2004 Tree Spade	PW-002			52,000								*52,000*
General Fund				***52,000***								***52,000***
Replace 2004 Pull Behind PTO Mower	PW-004							28,000				*28,000*
General Fund								***28,000***				***28,000***
Replace 2004 Snow Thrower	PW-005					130,000						*130,000*
General Fund						***130,000***						***130,000***
Replace 2004 Mobile Generator	PW-006				164,000							*164,000*
Sewer Utility Fund					***164,000***							***164,000***
Replace Engr Car #407 With Chevy Impala	PW-407		24,000									*24,000*

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			***24,000***									***24,000***
Replace 1999 John Deere Grader: Unit #603	PW-603						280,000					*280,000*
General Fund							***280,000***					***280,000***
Replace 2019 Brush Chipper - Unit #605	PW-605					40,000						*40,000*
General Fund						***40,000***						***40,000***
Replace 2000 Asphalt Trailer	PW-613		37,000									*37,000*
General Fund			***37,000***									***37,000***
Replace 2001 John Deere Mower: Unit #635	PW-635	20,000										*20,000*
Sewer Utility Fund		***10,000***										***10,000***
Water Utility Fund		***10,000***										***10,000***
Replace-2004 Snowplow Truck: Unit #644	PW-644	212,500										*212,500*
Landfill Fund		***212,500***										***212,500***
Replace 2004 Tool Cat	PW-645	57,500										*57,500*
Equipment Revolving Fund		***4,500***										***4,500***
Landfill Fund		***53,000***										***53,000***
Replace 2006 3/4 Ton Truck 2x4 Unit #654	PW-654			31,000								*31,000*
General Fund				***31,000***								***31,000***
Replace Sidewalk Machine: Unit #655	PW-655	146,500										*146,500*
Landfill Fund		***146,500***										***146,500***
Replace Paver, Trailer, Roller	PW-660							140,000				*140,000*
General Fund								***140,000***				***140,000***
Replace 2006 Tandem Axle Plow Truck: Unit #662	PW-662				260,000							*260,000*
General Fund					***260,000***							***260,000***
Replace 2007 Chevy Pickup: Unit #665	PW-665			27,000								*27,000*
General Fund				***27,000***								***27,000***
Replace 2006 Tandem Axle Plow Truck Unit #668	PW-668		260,000									*260,000*
General Fund			***260,000***									***260,000***
Replace 2007 International Water Truck: Unit #669	PW-669			136,000								*136,000*
General Fund				***68,000***								***68,000***
Storm Water Utility Fund				***68,000***								***68,000***
Replace 2008 Bobcat Skidster: Unit #671	PW-671	61,000										*61,000*
Equipment Revolving Fund		***61,000***										***61,000***
Replace 2009 Jetter/Vac Truck - Unit #673	PW-673									420,000		*420,000*
Sewer Utility Fund										***420,000***		***420,000***
Replace 2009 2WD Pickup: Unit 674	PW-674				40,000							*40,000*

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					***40,000***							***40,000***
Replace 2010 Chevy 1- Ton Truck #675	PW-675	63,000										*63,000*
Equipment Revolving Fund		***4,700***										***4,700***
Landfill Fund		***58,300***										***58,300***
Replace Unit 676- 2010 4 Wheel Drive 1ton	PW-676			68,000								*68,000*
General Fund				***68,000***								***68,000***
Replace Unit 678 2013-1ton Truck w/ Plow Equipment	PW-678A			62,000								*62,000*
General Fund				***62,000***								***62,000***
Replace Unit 679 Area Mower (2020 Replaced)	PW-679A							111,000				*111,000*
General Fund								***111,000***				***111,000***
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680	PW-680			62,000								*62,000*
General Fund				***62,000***								***62,000***
Replace Unit 681 Utility truck	PW-681				65,000							*65,000*
Sewer Utility Fund					***32,500***							***32,500***
Water Utility Fund					***32,500***							***32,500***
Replace 2019 Exmark Mower (Orig Unit #683)	PW-683				15,000							*15,000*
General Fund					***15,000***							***15,000***
Replace 2019 Exmark Mower (Orig Unit #684)	PW-684				15,000							*15,000*
General Fund					***15,000***							***15,000***
Replace 2019 Exmark Mower (Orig Unit #685)	PW-685				15,000							*15,000*
General Fund					***15,000***							***15,000***
Replace Unit #686 - 2015 Kubota Tractor	PW-686						45,000					*45,000*
General Fund							***45,000***					***45,000***
Replace Unit #687 2015 Toolcat	PW-687						60,000					*60,000*
General Fund							***60,000***					***60,000***
Replace Unit 688 2015 Case Loader	PW-688					210,000						*210,000*
General Fund						***210,000***						***210,000***
Replace 2015 Kaboa ATV Unit #689	PW-689					20,000						*20,000*
General Fund						***20,000***						***20,000***
Replace 2015 Kabota Mower	PW-690					20,000						*20,000*
General Fund						***20,000***						***20,000***
Replace 2016 Street Sweeper - Unit #691	PW-691A			225,000								*225,000*
Storm Water Utility Fund				***225,000***								***225,000***
Replace 2016- 1-ton truck Unit #692	PW-692A						75,000					*75,000*
General Fund							***75,000***					***75,000***

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Replace 2016 Street Sweeper - Unit #694	PW-694A					225,000						*225,000*
Storm Water Utility Fund						***225,000***						***225,000***
Replace 2017 UTV - Unit #695	PW-695							20,000				*20,000*
General Fund								***20,000***				***20,000***
Replace 2017 UTV - Unit #696	PW-696							20,000				*20,000*
General Fund								***20,000***				***20,000***
Replace 2013 Toro Wide Area Mower: Unit #679	PW-697	92,000										*92,000*
Landfill Fund		***92,000***										***92,000***
New Velocity Patcher	PW-700					250,000						*250,000*
General Fund						***250,000***						***250,000***
New Electric Utility Vehicle	PW-702					35,000						*35,000*
General Fund						***35,000***						***35,000***
New 1-Ton Pickup With Box & Plow Equipment	PW-703								75,000			*75,000*
General Fund									***75,000***			***75,000***
Replace 2018 Ford F-250 Extended Cab: Unit #601	PW-705								56,400			*56,400*
Equipment Revolving Fund									***56,400***			***56,400***
Replace 2017 International Plow Truck: Unit # 693	PW-706								230,000			*230,000*
Equipment Revolving Fund									***230,000***			***230,000***
Replace 2018 Ford F350 With Box: Unit #697	PW-707								78,000			*78,000*
Sewer Utility Fund									***39,000***			***39,000***
Water Utility Fund									***39,000***			***39,000***
Replace 2018 Ford F250 Pickup: Unit #698	PW-708								53,400			*53,400*
Equipment Revolving Fund									***53,400***			***53,400***
Replace 2018 Ford F350 -Dump & Plow: Unit #699	PW-709								78,000			*78,000*
Equipment Revolving Fund									***78,000***			***78,000***
Replace PW Utility Trailer	PW-711	11,500										*11,500*
Landfill Fund		***11,500***										***11,500***
Replace 2006 Bison Trailer: Unite #648	PW-712	9,200										*9,200*
Landfill Fund		***9,200***										***9,200***
Replace Unit #611 2019 Chev Pickup	PW-716									52,000		*52,000*
General Fund										***52,000***		***52,000***
Replace Unit #602: 2019 Utility Tractor	PW-717									165,000		*165,000*
General Fund										***165,000***		***165,000***
Replace Unit #604: 2019 Backhoe	PW-718									80,000		*80,000*
General Fund										***46,000***		***46,000***
Sewer Utility Fund										***17,000***		***17,000***
Water Utility Fund										***17,000***		***17,000***

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Replace Unit #415: 2019 Chevy Silverado Pickup	PW-719									45,000		*45,000*
General Fund										***45,000***		***45,000***
Capital Equipment Total		**1,090,200**	**643,000**	**1,079,000**	**927,000**	**1,617,000**	**1,017,500**	**499,000**	**647,800**	**1,204,000**	**507,500**	***9,232,000***
Municipal Building												
Community Center Construction	04-BLDG-002									20,000,000		*20,000,000*
To Be Determined										***20,000,000***		***20,000,000***
Old Town Hall Restoration	08-BLDG-005							221,300				*221,300*
To Be Determined								***221,300***				***221,300***
Sprinkler System @ Fire Station #1	10-BLDG-004			25,000								*25,000*
Capital Maintenance Fund				***25,000***								***25,000***
Storage Building at Fire Station 1	18-BLDG-002		20,000									*20,000*
Facility Fund			***20,000***									***20,000***
City Hall Exterior Lighting	20-BLDG-001	40,000										*40,000*
Capital Maintenance Fund		***40,000***										***40,000***
City Hall Landscaping	20-BLDG-002	15,000										*15,000*
Capital Maintenance Fund		***15,000***										***15,000***
Police Department Floor Replacement	20-BLDG-003	5,000										*5,000*
Capital Maintenance Fund		***5,000***										***5,000***
Repair Roof on City Hall	20-BLDG-004	15,000										*15,000*
Capital Maintenance Fund		***15,000***										***15,000***
Replace City Hall Carpeting	20-BLDG-005		15,000									*15,000*
Capital Maintenance Fund			***15,000***									***15,000***
Replace City Hall Caulking & Grout	20-BLDG-006			15,000								*15,000*
Capital Maintenance Fund				***15,000***								***15,000***
Replace City Hall Counter Tops	20-BLDG-007				15,000							*15,000*
Capital Maintenance Fund					***15,000***							***15,000***
Resurface Fire #1 Apparatus Bay Floor Resurfacing	21-BLDG-001		20,000									*20,000*
Capital Maintenance Fund			***20,000***									***20,000***
Fire 1 Apparatus Bay Paint	21-BLDG-002		12,000									*12,000*
Capital Maintenance Fund			***12,000***									***12,000***
Municipal Building Total		**75,000**	**67,000**	**40,000**	**15,000**			**221,300**		**20,000,000**		***20,418,300***
Park Improvement												
Elmcrest Park & The Draw Entrance Monument & Sign	04-PARK-003	80,000										*80,000*
Park Improvement Trust Fund		***80,000***										***80,000***
Acquire outlots A in Rivers Bluff & Reilly Estates	06-ACQ-002						20,000					*20,000*
Park Improvement Trust Fund							***20,000***					***20,000***
Irrigation for Titterud Park	06-PARK-010					76,000						*76,000*

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund						***76,000***						***76,000***
Observation boardwalk - Lake Itasca	06-PARK-011	60,000										*60,000*
Park Improvement Trust Fund		***60,000***										***60,000***
Rabbit Park Phase Two	06-PARK-012					125,000						*125,000*
Park Improvement Trust Fund						***125,000***						***125,000***
Observation deck on the Mississippi E of Dolomite	06-PARK-015	100,000										*100,000*
Park Improvement Trust Fund		***100,000***										***100,000***
Trail Connections	06-PARK-019	30,000	80,000	200,000	400,000	200,000						*910,000*
Park Improvement Trust Fund		***30,000***	***80,000***		***200,000***							***310,000***
To Be Determined				***200,000***	***200,000***	***200,000***						***600,000***
Alpaca Estates Outlot	08-ACQ-002						35,000					*35,000*
Park Improvement Trust Fund							***35,000***					***35,000***
Park Development in The COR	08-PARK-005	1,200,000										*1,200,000*
Park Improvement Trust Fund		***1,200,000***										***1,200,000***
Additional Land for Central Park	15-PARK-01		250,000									*250,000*
Park Improvement Trust Fund			***250,000***									***250,000***
Bark Park Shelter-Alpine Park	17-PARK-005	58,000										*58,000*
Grants/Outside Sources		***20,000***										***20,000***
Landfill Fund		***38,000***										***38,000***
Field Lighting - Central Park	17-PARK-006					200,000						*200,000*
Grants/Outside Sources						***50,000***						***50,000***
Lawful Gambling Fund						***150,000***						***150,000***
Northfork North Trail Connection	17-PARK-007	150,000										*150,000*
Park Improvement Trust Fund		***150,000***										***150,000***
Amphitheater Lighting	18-PARK-003	40,000										*40,000*
Park Improvement Trust Fund		***40,000***										***40,000***
Lake Itasca Park - Parking, Trail & Canoe System	18-PARK-004		250,000									*250,000*
Park Improvement Trust Fund			***250,000***									***250,000***
Aeration for Sunfish Lake & The Draw	18-PARK-005	40,000										*40,000*
Park Improvement Trust Fund		***40,000***										***40,000***
River's Bend South Shelter Replacement	21-PARK-001		50,000									*50,000*
Park Improvement Trust Fund			***50,000***									***50,000***
Central Park Main Parking Lot Reconstruction	21-PARK-002				200,000							*200,000*
Park Improvement Trust Fund					***150,000***							***150,000***
Storm Water Utility Fund					***50,000***							***50,000***
Park Improvement Total		**1,758,000**	**630,000**	**200,000**	**600,000**	**601,000**	**55,000**					***3,844,000***
Sewer Utility Improvement												
Fire Station 1 Sanitary Sewer Service	12-SEW-002			60,000								*60,000*
Sewer Utility Fund				***60,000***								***60,000***

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Replace Pumps at Lift Station #6	19-SEW-002	40,000										40,000
Sewer Utility Fund		***40,000***										***40,000***
Replace Pumps at Lift Station #2	19-SEW-003			35,000								35,000
Sewer Utility Fund				***35,000***								***35,000***
Sewer Utility Improvement Total		**40,000**		**95,000**								***135,000***
Storm Water Utility Improvement												
Stormwater Drainage Improvements	12-STRM-001		30,000					350,000				380,000
Storm Water Utility Fund			***30,000***					***350,000***				***380,000***
Outlet Control Structure Improvements	19-STRM-001	100,000										100,000
Storm Water Utility Fund		***100,000***										***100,000***
Storm Water Utility Improvement Total		**100,000**	**30,000**					**350,000**				***480,000***
Street Improvement												
Zeolite Roadway Improvements	04-STR-012						1,091,000					1,091,000
Public Improvement Revolving Fund							***206,000***					***206,000***
Sewer Utility Fund							***41,000***					***41,000***
Storm Water Utility Fund							***96,000***					***96,000***
Street Light Utility Fund							***46,000***					***46,000***
Tax Increment Fund #2							***517,000***					***517,000***
Water Utility Fund							***185,000***					***185,000***
COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)	04-STR-014					400,000	4,620,000					5,020,000
MSA							***350,000***					***350,000***
Storm Water Utility Fund							***530,000***					***530,000***
Street Light Utility Fund							***150,000***					***150,000***
Tax Increment Fund #1							***1,050,000***					***1,050,000***
Tax Increment Fund #14 (BONDING)						***400,000***	***500,000***					***900,000***
Tax Increment Fund #2							***1,700,000***					***1,700,000***
Water Utility Fund							***340,000***					***340,000***
Sunwood Drive Roundabout Landscaping	15-STR-003	20,000										20,000
Public Improvement Revolving Fund		***20,000***										***20,000***
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	16-STR-002	4,500,000	9,000,000	8,000,000	22,250,000	22,250,000						66,000,000
Grants/Outside Sources		***4,500,000***	***9,000,000***	***8,000,000***	***21,250,000***	***21,250,000***						***64,000,000***
MSA					***500,000***	***500,000***						***1,000,000***
Public Improvement Revolving Fund					***500,000***	***500,000***						***1,000,000***
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	16-STR-003	5,000,000	10,000,000	10,000,000	23,500,000	23,500,000						72,000,000
Grants/Outside Sources		***5,000,000***	***10,000,000***	***10,000,000***	***22,500,000***	***22,500,000***						***70,000,000***
MSA					***500,000***	***500,000***						***1,000,000***
Public Improvement Revolving Fund					***500,000***	***500,000***						***1,000,000***

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Reconstruction Streets: Barthels Rum River Acres	17-STR-001				783,750							*783,750*
Pavement Management Fund					***712,500***							***712,500***
Storm Water Utility Fund					***71,250***							***71,250***
Reconstruction Streets: Riverdale Drive	17-STR-003	836,000										*836,000*
MSA		***760,000***										***760,000***
Storm Water Utility Fund		***76,000***										***76,000***
Reconstruction Streets: Section 07 (Tiger Street)	17-STR-003A	359,480										*359,480*
Pavement Management Fund		***326,800***										***326,800***
Storm Water Utility Fund		***32,680***										***32,680***
Reconstruction Streets: Wood Pond Hills 2nd-5th	17-STR-004						544,500					*544,500*
Pavement Management Fund							***495,000***					***495,000***
Storm Water Utility Fund							***49,500***					***49,500***
Reconstruction Streets: Autumn Heights	17-STR-005		974,050									*974,050*
Pavement Management Fund			***885,500***									***885,500***
Storm Water Utility Fund			***88,550***									***88,550***
Reconstruction Streets: Halls Dover Acres	17-STR-006						724,320					*724,320*
Pavement Management Fund							***431,200***					***431,200***
Storm Water Utility Fund							***43,120***					***43,120***
Water Utility Fund							***250,000***					***250,000***
Reconstruction Streets: Nature View	17-STR-007										335,500	*335,500*
Pavement Management Fund											***305,000***	***305,000***
Storm Water Utility Fund											***30,500***	***30,500***
Reconstruction Streets: Sortebergs 6th	17-STR-007A				647,900							*647,900*
Pavement Management Fund					***589,000***							***589,000***
Storm Water Utility Fund					***58,900***							***58,900***
Reconstruct Streets: Fox Ridge Estates 1st & 2nd	17-STR-008								2,267,650			*2,267,650*
Pavement Management Fund									***2,061,500***			***2,061,500***
Storm Water Utility Fund									***206,150***			***206,150***
Reconstruction Streets: Rodeo Hills/Valley View	17-STR-009					850,300						*850,300*
Pavement Management Fund						***773,000***						***773,000***
Storm Water Utility Fund						***77,300***						***77,300***
MSA Mill & Overlay: Alpine Drive-Puma St to Armst	17-STR-011				600,000							*600,000*
MSA					***200,000***							***200,000***
Storm Water Utility Fund					***15,000***							***15,000***
Water Utility Fund					***385,000***							***385,000***
Concrete Repairs	17-STR-012									600,000		*600,000*
MSA										***600,000***		***600,000***

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Reconstruction Streets: Whispering Pine Est Pl 3	17-STR-013							1,546,600				*1,546,600*
Pavement Management Fund								***1,406,000***				***1,406,000***
Storm Water Utility Fund								***140,600***				***140,600***
Reconstruction Streets: Sports Haven	18-STR-003										392,920	*392,920*
Pavement Management Fund											***357,200***	***357,200***
Storm Water Utility Fund											***35,720***	***35,720***
Reconstruction Streets: Barthels Rum River Acres 2	19-STR-001			1,713,800								*1,713,800*
Pavement Management Fund				***1,558,000***								***1,558,000***
Storm Water Utility Fund				***155,800***								***155,800***
Reconstruction Streets: 161st Avenue	19-STR-004				532,950							*532,950*
MSA					***484,500***							***484,500***
Storm Water Utility Fund					***48,450***							***48,450***
Reconstruction Streets: Carol-Rose Acres	19-STR-011										610,280	*610,280*
Pavement Management Fund											***554,800***	***554,800***
Storm Water Utility Fund											***55,480***	***55,480***
Reconstruction Streets: Ford Brook Est 3rd	19-STR-015						438,900					*438,900*
Pavement Management Fund							***399,000***					***399,000***
Storm Water Utility Fund							***39,900***					***39,900***
Reconstruction Streets: Windsorwood	19-STR-016										308,000	*308,000*
Pavement Management Fund											***280,000***	***280,000***
Storm Water Utility Fund											***28,000***	***28,000***
Reconstruction Streets: Countryside Estates	19-STR-017									1,905,750		*1,905,750*
Pavement Management Fund										***1,732,500***		***1,732,500***
Storm Water Utility Fund										***173,250***		***173,250***
Reconstruction Streets:MSA Waco St-Sunwood Dr/150	19-STR-018		135,850									*135,850*
MSA			***123,500***									***123,500***
Storm Water Utility Fund			***12,350***									***12,350***
Reconstruction Streets: MSA Xkimo St-TH47 to 142nd	20-STR-002				337,012							*337,012*
MSA					***306,375***							***306,375***
Storm Water Utility Fund					***30,637***							***30,637***
2021 MSA Overlays	21-STR-001	203,500										*203,500*
MSA		***185,000***										***185,000***
Storm Water Utility Fund		***18,500***										***18,500***
2021 Neighborhood Overlays	21-STR-002	414,590										*414,590*
Pavement Management Fund		***376,900***										***376,900***
Storm Water Utility Fund		***37,690***										***37,690***
Business Park 95 Street Reconstruction	21-STR-003	1,567,500										*1,567,500*
Pavement Management Fund		***1,425,000***										***1,425,000***

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund		***142,500***										***142,500***
CSAH 116 & TH 47 Intersection Improvements	21-STR-004	129,402										*129,402*
Grants/Outside Sources		***66,899***										***66,899***
Public Improvement Revolving Fund		***39,023***										***39,023***
Storm Water Utility Fund		***23,480***										***23,480***
2022 MSA Overlays	21-STR-005		68,750									*68,750*
MSA			***62,500***									***62,500***
Storm Water Utility Fund			***6,250***									***6,250***
2022 Neighborhood Overlays	21-STR-006		1,099,450									*1,099,450*
Pavement Management Fund			***999,500***									***999,500***
Storm Water Utility Fund			***99,950***									***99,950***
MSA - Sunwood Drive Street Reconstruction	21-STR-007		264,660									*264,660*
MSA			***240,600***									***240,600***
Storm Water Utility Fund			***24,060***									***24,060***
2023 MSA Overlays	21-STR-008			167,750								*167,750*
MSA				***152,500***								***152,500***
Storm Water Utility Fund				***15,250***								***15,250***
2023 Neighborhood Overlays	21-STR-009			413,600								*413,600*
Pavement Management Fund				***376,000***								***376,000***
Storm Water Utility Fund				***37,600***								***37,600***
MSA 167th Avenue Street Reconstruction	21-STR-010			1,463,000								*1,463,000*
MSA				***1,330,000***								***1,330,000***
Storm Water Utility Fund				***133,000***								***133,000***
2024 MSA Overlays	21-STR-011				85,800							*85,800*
MSA					***78,000***							***78,000***
Storm Water Utility Fund					***7,800***							***7,800***
2024 Neighborhood Overlays	21-STR-012				685,850							*685,850*
Pavement Management Fund					***623,500***							***623,500***
Storm Water Utility Fund					***62,350***							***62,350***
2025 Neighborhood Overlays	21-STR-013					1,056,110						*1,056,110*
Pavement Management Fund						***960,100***						***960,100***
Storm Water Utility Fund						***96,010***						***96,010***
2026 Neighborhood Overlays	21-STR-014						305,800					*305,800*
Pavement Management Fund							***278,000***					***278,000***
Storm Water Utility Fund							***27,800***					***27,800***
Flintwood Hills 2nd & 3rd Street Reconstruction	21-STR-015						502,150					*502,150*
Pavement Management Fund							***456,500***					***456,500***
Storm Water Utility Fund							***45,650***					***45,650***
2027 MSA Overlays	21-STR-016							494,780				*494,780*
MSA								***449,800***				***449,800***
Storm Water Utility Fund								***44,980***				***44,980***

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
2027 Neighborhood Overlays	21-STR-017							543,950				*543,950*
Pavement Management Fund								***497,500***				***497,500***
Storm Water Utility Fund								***46,450***				***46,450***
MSA 156th Avenue Street Reconstruction	21-STR-018							392,150				*392,150*
MSA								***356,500***				***356,500***
Storm Water Utility Fund								***35,650***				***35,650***
2028 MSA Overlays	21-STR-019								892,100			*892,100*
MSA									***811,000***			***811,000***
Storm Water Utility Fund									***81,100***			***81,100***
2028 Neighborhood Overlays	21-STR-020								204,600			*204,600*
Pavement Management Fund									***186,000***			***186,000***
Storm Water Utility Fund									***18,600***			***18,600***
MSA 142nd Avenue Street Reconstruction	21-STR-021								52,925			*52,925*
MSA									***48,125***			***48,125***
Storm Water Utility Fund									***4,800***			***4,800***
2029 MSA Overlays	21-STR-022									490,050		*490,050*
MSA										***445,500***		***445,500***
Storm Water Utility Fund										***44,550***		***44,550***
2029 Neighborhood Overlays	21-STR-023									264,440		*264,440*
Pavement Management Fund										***240,400***		***240,400***
Storm Water Utility Fund										***24,040***		***24,040***
2030 MSA Overlays	21-STR-024										46,200	*46,200*
MSA											***42,000***	***42,000***
Storm Water Utility Fund											***4,200***	***4,200***
2030 Neighborhood Overlays	21-STR-025										304,040	*304,040*
Pavement Management Fund											***276,400***	***276,400***
Storm Water Utility Fund											***27,640***	***27,640***
MSA Alpine Drive Street Reconstruction	21-STR-026										723,250	*723,250*
MSA											***657,500***	***657,500***
Storm Water Utility Fund											***65,750***	***65,750***
MSA Sunwood Drive Street Reconstruction	21-STR-027										261,250	*261,250*
MSA											***237,500***	***237,500***
Storm Water Utility Fund											***23,750***	***23,750***
Street Improvement Total		**13,030,472**	**21,542,760**	**21,758,150**	**49,423,262**	**48,056,410**	**8,226,670**	**2,977,480**	**3,417,275**	**3,260,240**	**2,981,440**	***174,674,159***
Street Light Utility Improvement												
Bunker Lake Blvd & Puma Street Lights	19-STLT-001	100,000										*100,000*
Street Light Utility Fund		***100,000***										***100,000***
Riverdale Drive Street Lights	19-STLT-002	85,000										*85,000*
Street Light Utility Fund		***85,000***										***85,000***

Category		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Street Light Utility Improvement Total		**185,000**										***185,000***
Water Utility Improvement												
Complete Pump House 3	04-WTR-005	240,000										*240,000*
Grants/Outside Sources		***30,000***										***30,000***
Water Utility Fund		***210,000***										***210,000***
Water Treatment Facility	04-WTR-017	20,000,000	12,000,000									*32,000,000*
Sewer Utility Fund			***9,000,000***									***9,000,000***
Water Utility Fund		***20,000,000***	***3,000,000***									***23,000,000***
Fire Station #1 Extension of Water	11-WTR-003			55,000								*55,000*
Water Utility Fund				***55,000***								***55,000***
Refurbish Water Tower #2	14-WTR-001	20,000	1,280,000									*1,300,000*
Water Utility Fund		***20,000***	***1,280,000***									***1,300,000***
Refurbish Water Tower #1	14-WTR-002	20,000	680,000									*700,000*
Water Utility Fund		***20,000***	***680,000***									***700,000***
Construct Well #9 and Pumphouse #5	16-WTR-002	50,000				1,600,000						*1,650,000*
Water Utility Fund		***50,000***				***1,600,000***						***1,650,000***
Water Utility Improvement Total		**20,330,000**	**13,960,000**	**55,000**		**1,600,000**						***35,945,000***
GRAND TOTAL		**36,608,672**	**36,872,760**	**23,227,150**	**50,965,262**	**51,874,410**	**9,299,170**	**4,047,780**	**4,065,075**	**24,464,240**	**3,488,940**	***244,913,459***

PROJECT DETAILS

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-IT-004

Project Name Police Copier - File Room

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $10,500

Description

The current copier was purchased around year 2008. The plan is to replace the police department's main copier before any major failure.

Justification

The age of the machine (in the scheduled replacement year) will be well past life expectancy. With the increased speed and capabilities of a new machine, the intent is to consolidate two copiers and a fax machine into one new copier. This will decrease maintenance, supply and power costs.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	10,500										10,500
Total	**10,500**										**10,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Landfill Fund	10,500										10,500
Total	**10,500**										**10,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-IT-005

Project Name Police Copier - Patrol

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $7,500

Description

The current copier was purchased around 2010. The copier was moved from Administration to Police after the Admin copier was replaced in 2015. The substitution has worked well for the department, but the machine is likely to run into issues.

Justification

The age of the machine (in the scheduled replacement year) will be well past life expectancy. The copier has had a useful life and lasted through two departments. Will need to replace to avoid extended outages and maintenance costs.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	7,500										7,500
Total	**7,500**										**7,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Landfill Fund	7,500										7,500
Total	**7,500**										**7,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-IT-008

Project Name Universal Power Supply Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $30,000

Description

The Universal Power Supply, or UPS, at City Hall provided lightning protection and battery backup to the city's server room. In the event of a mass power outage, the UPS would sustain on-premise city services for a limited time until generator power was available.

Justification

The current UPS went in when the Muncipal Center building was constructed in 2006, and based on research, the unit will no longer be serviceable after 2018.

New batteries will be installed in 2018 to last until the planned replacement year.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		30,000									30,000
Total		**30,000**									**30,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		30,000									30,000
Total		**30,000**									**30,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-IT-009

Project Name Core Switch Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $52,000

Description

The city's core switch is a central hub of our communication network. All servers and remote sites, cameras and workstations eventually connect back to the core switch.

Justification

The core switch may very well be the most important single piece of hardware in our network. Replacements are currently scheduled for every 10 years to prevent hardware failures due to age and to keep the unit serviceable through LOGIS.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment						52,000					52,000
Total						**52,000**					**52,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund						52,000					52,000
Total						**52,000**					**52,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-IT-011

Project Name Engineering Plotter Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $10,000

Description

The Engineering plotter is a large format printer and scanner used for scanning maps and other large documents in order to send or retain them.

Justification

The Engineering plotter/scanner was last replaced in 2013. The estimated useful life of the plotter is around 10 years. The replacement has been scheduled to evaluate the current health of the machine and to possibly give the opportunity to update to a new plotter with better technology.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			10,000								10,000
Total			**10,000**								**10,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			10,000								10,000
Total			**10,000**								**10,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-IT-013

Project Name Council Chamber, Fire 1/2, Park Ramp &P W Switch

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $30,000

Description

The networking switch is responsible for network connectivity in the city's council chambers, Fire #1, Fire #2, Parking Ramp and Parking Ramp Extension and the Public Works Trailer.

The respecive costs for each jurisdiction is $5,000 Each

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				30,000							30,000
Total				**30,000**							**30,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				30,000							30,000
Total				**30,000**							**30,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-IT-014

Project Name Public Works Utilities Switch

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $7,000

Description

Networking switch is responsible for network connectivity at the Public Works Utilities building.

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				7,000							7,000
Total				**7,000**							**7,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				7,000							7,000
Total				**7,000**							**7,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-IT-016

Project Name Administration Copier

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $12,000

Description

The copier in Administration and Finance provides high-speed and high-volume prints, as well as color and finishing capabilities.

Justification

The unit was purchased in 2015. The scheduled replacement is at the ten-year mark to evaluate the health and capabilities of the copier.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					12,000						12,000
Total					**12,000**						**12,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					12,000						12,000
Total					**12,000**						**12,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-IT-017

Project Name Building Copier

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $9,000

Description

The copier in the Building department area provides high-speed and high-volume prints, as well as color and finishing capabilities.

It also serves as the departments fax machine.

Justification

The unit was purchased in 2015 with replacement scheduled at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					9,000						9,000
Total					**9,000**						**9,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					9,000						9,000
Total					**9,000**						**9,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-IT-018

Project Name Engineering Workroom Copier

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $12,000

Description

The copier in the Engineering and Community Development area provides high-speed and high-volume prints, as well as color and finishing capabilities.

Justification

The unit was purchased in 2015 and will be scheduled for replacement at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					12,000						12,000
Total					**12,000**						**12,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					12,000						12,000
Total					**12,000**						**12,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 20-IT-001

Project Name Virtual Server Refresh

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $33,000

Description

The twin virtual servers and SAN (network centralized storage) units were put in service in 2019. Recommended replacement of these units is every 5-7 years. The onsite servers (as of 2019) provide user logon/printing functins, serveillance and telephone services.

Justification

As part of the city's replacement rotation, staff recommends replacing the onsite servers to reduce risk of failure.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment						33,000					33,000
Total						**33,000**					**33,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund						33,000					33,000
Total						**33,000**					**33,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-IT-001
Project Name	Replace Police Copier

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $18,000

Description

Replace the copiers in the Police Department

Justification

The copiers in the police department will be over 9 years old at this point.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment										18,000	18,000
Total										**18,000**	**18,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund										18,000	18,000
Total										**18,000**	**18,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	FIRE-501
Project Name	Refurbish Tanker 11 (501)

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	25
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $25,000

Description

Replacement of 1994 General Fire Tanker with a 2022 model year

1994 Ford 3000 gallon tanker
20 year life
Date Acquired: 12/31/94

Justification

Tanker 11 is one of two tankers that services the city. This tanker is located in Station #1 in the west portion of the city and will be 28 years old at time of replacement. The Fire Department attempts to keep tankers on a 25-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair cost and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			25,000								25,000
Total			**25,000**								**25,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			25,000								25,000
Total			**25,000**								**25,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # FIRE-502

Project Name Replace Engine #21 (565)

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $650,000

Description

Replacement of 2007 Rosenbauer Fire Engine with a 2027 model year.

Justification

Engine 21 is one of two engines that service the city. This engine is located in Station #2 in the east portion of the City and will be 20 years old at time of replacement. The Fire Department attempts to keep engines on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair costs and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					325,000	325,000					650,000
Total					**325,000**	**325,000**					**650,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					325,000	325,000					650,000
Total					**325,000**	**325,000**					**650,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # FIRE-503

Project Name Replace Engine 11 (556) - Payable over 2 years

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $650,000

Description

Replacement of 1999 Custom Fire Engine with a 2021 model year.

Justification

Engine 11 is one of two engines that services the city. This engine is located in Station #1 in he west portion of the city and will be 22 years old at time of replacement. The Fire Department attempts to keep engines on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair cost and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Prior	Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
325,000	Furnishings/Equipment	325,000										325,000
Total	Total	**325,000**										**325,000**

Prior	Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
325,000	Landfill Fund	325,000										325,000
Total	Total	**325,000**										**325,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # FIRE-505

Project Name Replace Grass 11 (562)

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $45,000

Description

Replacement of 2003 Ford F-350 Grass Vehicle with a 2023 Ford F-350.

Justification

Grass 11 is the primary response vehicle out of Station 1 for grass fires and is one of two grass fire response vehicles that service the City. The vehicle will be 20 years old at time of replacement. The Fire Dept attempts to keep the Grass vehicle on a 20 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment							45,000				45,000
Total							**45,000**				**45,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund							45,000				45,000
Total							**45,000**				**45,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	FIRE-557
Project Name	Replace Fire Rescue #21 (557)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	20
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $80,000

Description

Replacement of 2000 Ford F-450 Rescue Chassis with a 2025 Ford F-450.

Justification

Rescue 21 is the primary response vehicle out of Station 2 for personal injury accidents and medical calls and is one of two rescue response vehicles that service the city. The vehicle will be 25 years old at the time of replacement. The Fire Department attempts to keep the Rescue vehicles on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				80,000							80,000
Total				**80,000**							**80,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				80,000							80,000
Total				**80,000**							**80,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # FIRE-560

Project Name Replace Aerial Ladder Truck

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 25
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $750,000

Description

2003 Aerial Ladder Truck
Date Acquired: 9/11/03

Justification

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment									375,000	375,000	750,000
Total									**375,000**	**375,000**	**750,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund									375,000	375,000	750,000
Total									**375,000**	**375,000**	**750,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	FIRE-561
Project Name	Replace, Boat, Motor, Trailer Rescue

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	25
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $10,000

Description

Mako SCBA Trailer
Date Acquired: 5/13/02

Justification

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment							10,000				10,000
Total							**10,000**				**10,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund							10,000				10,000
Total							**10,000**				**10,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # FIRE-562

Project Name EQPT REPLACE-ASSISTANT FIRE CHIEF VEHICLE

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $50,000

Description

Replacement of Assistant Fire Chief's 1998 vehicle.

Date Acquired: 5/28/99 $26,000 Accum Dep: $18,200

Estimated useful life is 10 years.

Justification

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				50,000							50,000
Total				**50,000**							**50,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				50,000							50,000
Total				**50,000**							**50,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # FIRE-564

Project Name Replace Rescue 11 (559)

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $180,000

Description

Replacement of 2004 Ford F-350 Grass Vehicle with 2024 F-350.

Justification

Rescue 11 is the primary response vehicle out of Station 1 for personal injury accidents and medical calls and is one of two response vehicles that service the City. The vehicle will be 20 years old at time of replacement. The Fire Dept attempts to keep the rescue vehicles on a 20 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			180,000								180,000
Total			**180,000**								**180,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			180,000								180,000
Total			**180,000**								**180,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # FIRE-565

Project Name Replacement Extrication Tools R-11

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $50,000

Description

Replacement of 2009 Extrication Equipment.

Justification

Extrication tools are carried on each Rescue truck. These tools, also known as jaws of life, allow firefighters to extricate victims entrapped in a motor vehicle without further injury.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		50,000									50,000
Total		**50,000**									**50,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		50,000									50,000
Total		**50,000**									**50,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # FIRE-566A

Project Name Replace Fire Prevention Vehicle #571

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $45,000

Description

Replacement of 2019 Chevrolet Tahoe Fire Prevention vehicle with 2026 Chevrolet Tahoe.

Justification

The Fire Prevention vehicle is used daily for inspections and response to calls for service and is one of three first response vehicles that service the city. The vehicle will be 7 years old at time of replacement. The Fire Dept attempts to keep the Fire prevention vehicle on a 7 year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					45,000						45,000
Total					**45,000**						**45,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					45,000						45,000
Total					**45,000**						**45,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # FIRE-569A

Project Name Replace Fire Chief Vehicle (569)

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $50,000

Description

Replacement of 2017 Chevrolet Tahoe Fire Chief vehicle with 2024 Chevrolet Tahoe.

Justification

The Fire Chief vehicle is the primary emergency vehicle during the weekday hours and is one of three fire response vehicles that service the city. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 7 years old at the time of replacement. The Fire Department attempts to keep the Fire Chief vehicle on a 7-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					50,000						50,000
Total					**50,000**						**50,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					50,000						50,000
Total					**50,000**						**50,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # FIRE-570A

Project Name Replace Fire Duty Officer Vehicle (570)

Department Capital Equipment
Contact
Type Equipment
Useful Life 8
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $45,000

Description

Replacement of 2017 Ford F-150 Duty Officer vehicle with 2025 Ford Explorer.

Justification

The Duty Officer truck is the primary emergency vehicle during the evening and weekend hours and is one of three fire response vehicles that service the city. The truck rotates between on-call officers and will be 8 years old at the time of replacement. The Fire Department attempts to keep the duty vehicles on a 8-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			45,000								45,000
Total			**45,000**								**45,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			45,000								45,000
Total			**45,000**								**45,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # FIRE-577

Project Name Replace Training Room Tables/Chairs

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $20,000

Description

Replacement of 2001 Fire Training Room tables and chairs

Justification

Current Fire Department Training Room tables and chairs have been repaired and patched together for continued use. Some have been disgarded due to inability to repair. There are not enough quantity of tables & chairs to accommodate exisiting fire staff on training days. Table and chairs will be 21 years old at time of replacement.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		20,000									20,000
Total		**20,000**									**20,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		20,000									20,000
Total		**20,000**									**20,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	GENGOV-001
Project Name	Replace Maintenance Vehicle (564)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $60,000

Description

Replacement of 2008 Ford Expedition moved to Fire. Was #386

Justification

This was originally the Fire Chief vehicle handed down to building maintenance of city maintenance needs. The vehicle has met its useful life.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					60,000						60,000
Total					**60,000**						**60,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					60,000						60,000
Total					**60,000**						**60,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # GENGOV-002

Project Name Replace Maintenance Utility Tractor #409

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $55,000

Description

Replace 2000 Holder utility tractor used for snow removal at the City Hall campus. Unit #409. This piece of equipment was purchased from the City of Andover in 2009.

Justification

This unit has approximately 1100 hours of use and it getting difficult to find replacement/repair parts. This unit is used primarily for snow removal operations at City Hall.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		55,000									55,000
Total		**55,000**									**55,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		55,000									55,000
Total		**55,000**									**55,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	GENGOV-003
Project Name	Sweeper Scrubber

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	20
Category	Capital Equipment
Priority	4-New Addition (Med)
Status	Active

Total Cost $30,000

Description

This would be a small-scale industrial sweeper for cleaning the hard surface floors at City Hall/PD garage and spot clean up in the parking ramp.

Justification

This unit would be used in areas that the large scale street sweeper cannot fit into. Would also be used in City Hall for hard surface floor cleaining.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					30,000						30,000
Total					**30,000**						**30,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					30,000						30,000
Total					**30,000**						**30,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # GENGOV-004

Project Name Replace 2013 F-250 Pickup Unit #410

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $42,000

Description

Replace Unit #410 - 2013 F-250 Pick-up.

Justification

This truck is used by Building Maintenance on a daily basis to perform building maintenance throughout the city. This truck is also ussed for snow removal operations.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					42,000						42,000
Total					**42,000**						**42,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					42,000						42,000
Total					**42,000**						**42,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-334

Project Name 2021 Chev Impala Replace 2013 Chev Malibu #334

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $33,000

Description

Replace 2013 Chevrolet Impala Captain Squad #334

Justification

Maintain vehicle rotation schedule.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	33,000										33,000
Total	**33,000**										**33,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Landfill Fund	33,000										33,000
Total	**33,000**										**33,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-335

Project Name 2021 Ford Explorer Replace 2016 Ford Explorer #351

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $32,000

Description

Replace 2016 Ford Explorer Patrol/CSO Reserve Officer Squad #351

Justification

Maintain Vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		32,000									32,000
Total		**32,000**									**32,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		32,000									32,000
Total		**32,000**									**32,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-359

Project Name 2020 Ford Explorer Replace 2005 F150 #359

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $37,000

Description

Replace 2005 Ford F150 Pickup Truck - Squad #359

Justification

Maintain vehicle rotation schedule.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			37,000								37,000
Total			**37,000**								**37,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			37,000								37,000
Total			**37,000**								**37,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-366

Project Name 2022 Ford Taurus Replace 2018 Ford Taurus #383

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $33,000

Description

Replace 2018 Chevrolet Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		33,000									33,000
Total		**33,000**									**33,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		33,000									33,000
Total		**33,000**									**33,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-367

Project Name 2022 Ford Taurus Replace 2018 Ford Taurus #384

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $33,000

Description

Replace 2018 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		33,000									33,000
Total		**33,000**									**33,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		33,000									33,000
Total		**33,000**									**33,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-368

Project Name 2022 Ford Explorer Relace 2018 Ford Explorer #372

Department Capital Equipment

Contact

Type Equipment

Useful Life 3

Category Capital Equipment

Priority 1-Existing Obligation (High)

Status Active

Total Cost $32,000

Description

Replace 2018 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		32,000									32,000
Total		**32,000**									**32,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		32,000									32,000
Total		**32,000**									**32,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-369

Project Name 2022 Chev Tahoe Replace 2018 Chev Tahoe #373

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $37,000

Description

Replace 2018 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		37,000									37,000
Total		**37,000**									**37,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		37,000									37,000
Total		**37,000**									**37,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-370

Project Name 2022 Ford Explorer Replace 2017 Ford Explorer #363

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $32,000

Description

Replace 2016 Ford Explorer Patrol Squad #363

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				32,000							32,000
Total				**32,000**							**32,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				32,000							32,000
Total				**32,000**							**32,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-372

Project Name 2020 Chev Tahoe Replace 2016 Chev Tahoe #361

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $41,000

Description

Replace 2016 Chevrolet Tahoe 4x4 patrol vehicle #361

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	41,000										41,000
Total	**41,000**										**41,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Landfill Fund	41,000										41,000
Total	**41,000**										**41,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-377

Project Name 2023 Ford Explorer Replace 2019 Ford Explorer #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $34,000

Description

Replace 2019 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			34,000								34,000
Total			**34,000**								**34,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			34,000								34,000
Total			**34,000**								**34,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-378

Project Name 2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $42,500

Description

Replace 2019 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			42,500								42,500
Total			**42,500**								**42,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			42,500								42,500
Total			**42,500**								**42,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-379

Project Name 2023 Chev Tahoe Replace 2019 Chev Tahoe #3XX

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $42,500

Description

Replace 2019 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			42,500								42,500
Total			**42,500**								**42,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			42,500								42,500
Total			**42,500**								**42,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-380

Project Name 2024 Tahoe Replace 2020 Tahoe#3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $43,000

Description

Replace 2020 Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				43,000							43,000
Total				**43,000**							**43,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				43,000							43,000
Total				**43,000**							**43,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-381

Project Name 2024 Chev Tahoe Replace 2020 Chev Tahoe #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $41,000

Description

Replace 2020 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				41,000							41,000
Total				**41,000**							**41,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				41,000							41,000
Total				**41,000**							**41,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	POL-382
Project Name	2024 Chev Impala Replace 2016 Chev Impala #366

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $35,000

Description

Replace 2016 Chevrolet Impala Investigator Squad #366

Justification

Maintain Vehicle maintenance schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				35,000							35,000
Total				**35,000**							**35,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				35,000							35,000
Total				**35,000**							**35,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	POL-383
Project Name	2025 Ford Explorer Replace 2021 Ford Explorer #3XX

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $35,000

Description

Replace 2021 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					35,000						35,000
Total					**35,000**						**35,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					35,000						35,000
Total					**35,000**						**35,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-384

Project Name 2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $33,500

Description

Replace 2021 Chev Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					33,500						33,500
Total					**33,500**						**33,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					33,500						33,500
Total					**33,500**						**33,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-385

Project Name 2025 Chevy Impala Replace2017 Chev Impala #377

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $33,500

Description

Replace 2017 Chevy Impala #377

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					33,500						33,500
Total					**33,500**						**33,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					33,500						33,500
Total					**33,500**						**33,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	POL-390
Project Name	2026 Ford Explorer Replace 2022 Ford Explorer #3XX

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $35,500

Description

Replace 2022 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment						35,500					35,500
Total						**35,500**					**35,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund						35,500					35,500
Total						**35,500**					**35,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-391

Project Name 2026 Chev Tahoe Replace 2022 Chev Tahoe #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $44,000

Description

Replace 2022 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment						44,000					44,000
Total						**44,000**					**44,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund						44,000					44,000
Total						**44,000**					**44,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-392

Project Name 2026 Chev Caprice Replace 2022 Chey Caprice #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $34,000

Description

Replace 2022 Chevrolet Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment						34,000					34,000
Total						**34,000**					**34,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund						34,000					34,000
Total						**34,000**					**34,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-393

Project Name 2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $44,500

Description

Replace 2023 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment							44,500				44,500
Total							**44,500**				**44,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund							44,500				44,500
Total							**44,500**				**44,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-394

Project Name 2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $44,500

Description

Replace 2023 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment							44,500				44,500
Total							**44,500**				**44,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund							44,500				44,500
Total							**44,500**				**44,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	POL-395
Project Name	2027 Ford Utility SUV Replace 2023 Ford Utili #3XX

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $36,000

Description

Replace 2023 Ford Utility SUV Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment							36,000				36,000
Total							**36,000**				**36,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund							36,000				36,000
Total							**36,000**				**36,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-396

Project Name 2024 Acadia Replaces 2016 Acadia #367

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $35,000

Description

Replace 2016 GMC Acadia (unmarked) Unite #367

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				35,000							35,000
Total				**35,000**							**35,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				35,000							35,000
Total				**35,000**							**35,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-397

Project Name 2026 Chevy Caprice Replace 2022 Chevy Caprice

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $34,000

Description

Replace 2022 Chevy Caprice patrol vehicle

Justification

Maintain vehicle rotation schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment						34,000					34,000
Total						**34,000**					**34,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund						34,000					34,000
Total						**34,000**					**34,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-398

Project Name 2028 Chevy Tahoe Replace 2024 Chevy Tahoe

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $45,000

Description

Replace 2024 Chevy Tahoe patrol vehicle

Justification

Maintain vehicle rotation schedule.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment								45,000			45,000
Total								**45,000**			**45,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund								45,000			45,000
Total								**45,000**			**45,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-399

Project Name 2028 Ford Utility Replace 2024 Ford Utility

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $32,000

Description

Replace 2024 Ford Utility SUV patrol vehicle.

Justification

Maintain vehicle schedule

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment								32,000			32,000
Total								**32,000**			**32,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund								32,000			32,000
Total								**32,000**			**32,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-400

Project Name 2029 Ford Explorer Replace 2025 Ford Explorer

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $33,000

Description

Replace 2025 Ford Utility SUV Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment									33,000		33,000
Total									**33,000**		**33,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund									33,000		33,000
Total									**33,000**		**33,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-401

Project Name 2029 Chevy Caprice Replace 2025 Chev Caprice

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $34,000

Description

Replace 2025 Chev Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment									34,000		34,000
Total									**34,000**		**34,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund									34,000		34,000
Total									**34,000**		**34,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-402

Project Name Replace 2026 Ford Utility

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $35,500

Description

Police Vehicle originally acquired in 2026

Justification

3-4 year rotation

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment										35,500	35,500
Total										**35,500**	**35,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund										35,500	35,500
Total										**35,500**	**35,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	POL-403
Project Name	Repalce 2026 Chevrolet Tahoe

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $45,000

Description

Replace 2026 Chev Tahoe

Justification

3-4 year rotation.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment										45,000	45,000
Total										**45,000**	**45,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund										45,000	45,000
Total										**45,000**	**45,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # POL-404

Project Name Replace 2026 Chevrolet Caprice

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $34,000

Description

Replace 2026 Chevrolet Caprice

Justification

3-4 Year rotation

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment										34,000	34,000
Total										**34,000**	**34,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund										34,000	34,000
Total										**34,000**	**34,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-002

Project Name Replace 2004 Tree Spade

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $52,000

Description

65 inch tree space

Justification

This piece of equipment is used to transplant trees in parks and other city owned land. Requires a front-end loader to attach to.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			52,000								52,000
Total			**52,000**								**52,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			52,000								52,000
Total			**52,000**								**52,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-004

Project Name Replace 2004 Pull Behind PTO Mower

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $28,000

Description

Landpride wide area mower

Justification

This mower is used by the Public Works department when rough mowing large open areas including right-of-way and undeveloped city-owned land.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment							28,000				28,000
Total							**28,000**				**28,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund							28,000				28,000
Total							**28,000**				**28,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	PW-005
Project Name	Replace 2004 Snow Thrower

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $130,000

Description

2004 SnoGo snow thrower

Justification

This unit is used to load snow from city streets into trucks. Also used to remove large drifts in open areas.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					130,000						130,000
Total					**130,000**						**130,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					130,000						130,000
Total					**130,000**						**130,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-006

Project Name Replace 2004 Mobile Generator

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $164,000

Description

2004 portable generator

Justification

This tow behind unit powers our sanitary lift stations during power outages.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				164,000							164,000
Total				**164,000**							**164,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Sewer Utility Fund				164,000							164,000
Total				**164,000**							**164,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-407

Project Name Replace Engr Car #407 With Chevy Impala

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 12
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $24,000

Description

Unit #407: 2006 Chev Impala

Justification

Car will be re-evaluated closer to replacement date.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		24,000									24,000
Total		**24,000**									**24,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		24,000									24,000
Total		**24,000**									**24,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-603

Project Name Replace 1999 John Deere Grader: Unit #603

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $280,000

Description

1999 John Deere Motor Grader

Justification

This piece of equipment is used for grading the city's approximately 2.5 miles of dirt roads and also used in snow removal operations.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment						280,000					280,000
Total						**280,000**					**280,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund						280,000					280,000
Total						**280,000**					**280,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-605

Project Name Replace 2019 Brush Chipper - Unit #605

Department Capital Equipment
Contact
Type Equipment
Useful Life 6
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $40,000

Description

Replace unit #605 a 2019 brush chipper.

Justification

This unit is used by all of the streets/parks departments for routine maintenance on ROW clearing and storm damage.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					40,000						40,000
Total					**40,000**						**40,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					40,000						40,000
Total					**40,000**						**40,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-613

Project Name Replace 2000 Asphalt Trailer

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $37,000

Description

Replace #613 2000 Asphalt Trailer

Justification

This asphalt trailer is 22 years old and is getting gard to find repair parts. This unit is used almost daily in the summer for patching potholes.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		37,000									37,000
Total		**37,000**									**37,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		37,000									37,000
Total		**37,000**									**37,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-635

Project Name Replace 2001 John Deere Mower: Unit #635

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 8
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $20,000

Description

John Deere 72" Front Deck Mower

Justification

This piece of equipment is used for trail mowing and other areas requiring rough mowing.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	20,000										20,000
Total	**20,000**										**20,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Sewer Utility Fund	10,000										10,000
Water Utility Fund	10,000										10,000
Total	**20,000**										**20,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-644

Project Name Replace-2004 Snowplow Truck: Unit #644

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $212,500

Description

DATE ACQUIRED: 3/24/04

Single axle plow truck with box and plow equipment

Unit #644: 2004 International

Justification

This piece of equipment would be used for street maintenance and snow removal.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	212,500										212,500
Total	**212,500**										**212,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Landfill Fund	212,500										212,500
Total	**212,500**										**212,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-645

Project Name Replace 2004 Tool Cat

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $57,500

Description

2004 Tool Cat

Justification

This utility vehicle is uded on the Municipal Center campus for snow removal and other general maintenance activities.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	57,500										57,500
Total	**57,500**										**57,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Equipment Revolving Fund	4,500										4,500
Landfill Fund	53,000										53,000
Total	**57,500**										**57,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-654

Project Name Replace 2006 3/4 Ton Truck 2x4 Unit #654

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $31,000

Description

3/4 ton pickup with topper and bed slide-Unit #654 2006 Ford F-250.

Justification

This piece of equipment would replace unit #654 a 2-wheel drive truck used primarily in the park department for irrigation system repair and maintenance.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			31,000								31,000
Total			**31,000**								**31,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			31,000								31,000
Total			**31,000**								**31,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-655

Project Name Replace Sidewalk Machine: Unit #655

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $146,500

Description

Utility Tractor to replace sidewalk machine #655: 2006 utility tractor
Street/Snow removal department

Justification

This piece of equipment is used for snow removal on sidewalk and trails.

Unit 655 will be 14 years old by 2020. Normally start to consider replacement around 10-12 years for this type of equipment. Its 2016 Point Replacement Value is 26 see below:

Under 18 Points	Condition I	Excellent
18 to 22 Points	Condition II	Good
23 to 27 Points	Condition III	Qualifies for Replacement
28 Points Plus	Condition IV	Needs Immediate Attention

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	146,500										146,500
Total	**146,500**										**146,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Landfill Fund	146,500										146,500
Total	**146,500**										**146,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-660

Project Name Replace Paver, Trailer, Roller

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $140,000

Description

Bomag Paver-Felling Trailer and Wolf Pac pneumatic drum roller

Justification

This equipment group is used for small in-house paving projects such as trails and large patches.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment							140,000				140,000
Total							**140,000**				**140,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund							140,000				140,000
Total							**140,000**				**140,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-662

Project Name Replace 2006 Tandem Axle Plow Truck: Unit #662

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $260,000

Description

Replace Unit #662: 2006 Sterling

Justification

This piece of equipment will replace unit 662, a 2006 tandem axle plow truck.
This equipment is primarily used in street maintenance and snow removal.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				260,000							260,000
Total				**260,000**							**260,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				260,000							260,000
Total				**260,000**							**260,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-665

Project Name Replace 2007 Chevy Pickup: Unit #665

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $27,000

Description

Replacement for PW Unit #665 a 2007 Chevy pickup.

Justification

This truck is to be used by the park department Superintendent/Asst PW Superintendent.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			27,000								27,000
Total			**27,000**								**27,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			27,000								27,000
Total			**27,000**								**27,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-668

Project Name Replace 2006 Tandem Axle Plow Truck Unit #668

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $260,000

Description

Replace unit #668 - 2006 Sterling

Justification

This piece of equipment will replace unit #668, a 2006 andem axle plow truck.
This equipment is primarily used in street maintenance and snow removal.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment		260,000									260,000
Total		**260,000**									**260,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund		260,000									260,000
Total		**260,000**									**260,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-669

Project Name Replace 2007 International Water Truck: Unit #669

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $136,000

Description

Replacement for unit #669 2007 International water truck

$148,000 less $12,000 trade in = $136,000

Justification

This piece of equipment is used by the park department for ice rink flooding, boulevard tree watering, etc. This truck is also used by the street department for street sweeping and flushing out storm water catch basins.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			136,000								136,000
Total			**136,000**								**136,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			68,000								68,000
Storm Water Utility Fund			68,000								68,000
Total			**136,000**								**136,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-671

Project Name Replace 2008 Bobcat Skidster: Unit #671

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $61,000

Description

Replace unit #671 -2008 Bobcat Skidster

Justification

This piece of equipment will replace #671 a 2008 Skid Steer. This piece of equipment is used in all aspects of public works.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	61,000										61,000
Total	**61,000**										**61,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Equipment Revolving Fund	61,000										61,000
Total	**61,000**										**61,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-673

Project Name Replace 2009 Jetter/Vac Truck - Unit #673

Department Capital Equipment
Contact
Type Equipment
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $420,000

Description

Replace unit #673 a 2009 Jetter/Vac truck

Justification

This truck is 20 years old.
Unit is ued to clean sanitary sewer lines, storm sewer line, and to clear emergency blockages in the city's sewer system when/if they occur.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment									420,000		420,000
Total									**420,000**		**420,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Sewer Utility Fund									420,000		420,000
Total									**420,000**		**420,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-674

Project Name Replace 2009 2WD Pickup: Unit 674

Department Capital Equipment
Contact
Type Equipment
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $40,000

Description

Replace unit 674 a 2009 2-wheel drive pickup

Justification

Unit 674 will be 13 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				40,000							40,000
Total				**40,000**							**40,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				40,000							40,000
Total				**40,000**							**40,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-675

Project Name Replace 2010 Chevy 1- Ton Truck #675

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $63,000

Description

Replace Unit #675. A 2010 4-Wheel Drive 1 Ton Truck

Justification

Unit 675 will be 11 years old by 2021. Normally start to consider replacement round 12 years depending on the vehicle and its use. This truck will be used by the Park Department and for snow removal operations.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	63,000										63,000
Total	**63,000**										**63,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Equipment Revolving Fund	4,700										4,700
Landfill Fund	58,300										58,300
Total	**63,000**										**63,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-676

Project Name Replace Unit 676- 2010 4 Wheel Drive 1ton

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $68,000

Description

Replace unit 676 a 2010 4-wheel drive 1-ton truck

Justification

Unit 676 will be 11 years old by 2021. Normally start to consider replacement around 12 years depending on the vehicle and its use. This truck will be used by the street department and for snow removal operations.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			68,000								68,000
Total			**68,000**								**68,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			68,000								68,000
Total			**68,000**								**68,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-678A

Project Name Replace Unit 678 2013-1ton Truck w/ Plow Equipment

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $62,000

Description

Replace unit 678 a 2013 1-ton truck with plow equipment

Justification

Unit 678 will be 9 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			62,000								62,000
Total			**62,000**								**62,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			62,000								62,000
Total			**62,000**								**62,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	PW-679A
Project Name	Replace Unit 679 Area Mower (2020 Replaced)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	7 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $111,000

Description

Replace unit 679. This area mower was replaced in 2020.

Justification

This piece of equiipment is a large area mower that is used to mow the city's larger parks and athletic fields. This mower is replaced on a 7-year schedule.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment							111,000				111,000
Total							**111,000**				**111,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund							111,000				111,000
Total							**111,000**				**111,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-680

Project Name Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $62,000

Description

Replace Unit 680 a 2014-1ton truck with plow equipment

Justification

Unit 680 will be 8 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			62,000								62,000
Total			**62,000**								**62,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund			62,000								62,000
Total			**62,000**								**62,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-681

Project Name Replace Unit 681 Utility truck

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $65,000

Description

Replace Unit 681 a 2015 1-Ton Pickup

Justification

This piece of equipment will replace unit #681 a 1-ton pickup with a mobile crane used in the utility department for well and lift station repair.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				65,000							65,000
Total				**65,000**							**65,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Sewer Utility Fund				32,500							32,500
Water Utility Fund				32,500							32,500
Total				**65,000**							**65,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-683

Project Name Replace 2019 Exmark Mower (Orig Unit #683)

Department Capital Equipment
Contact
Type Equipment
Useful Life 5 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

Replace Unit #683 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost				15,000							15,000
Total				**15,000**							**15,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				15,000							15,000
Total				**15,000**							**15,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	PW-684
Project Name	Replace 2019 Exmark Mower (Orig Unit #684)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	5 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $15,000

Description

Replace Unit #684 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				15,000							15,000
Total				**15,000**							**15,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				15,000							15,000
Total				**15,000**							**15,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	PW-685
Project Name	Replace 2019 Exmark Mower (Orig Unit #685)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	5 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $15,000

Description

Replace Unit #685 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment				15,000							15,000
Total				**15,000**							**15,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund				15,000							15,000
Total				**15,000**							**15,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	PW-686
Project Name	Replace Unit #686 - 2015 Kubota Tractor

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $45,000

Description

Replace Unit 686 a 2015 Kubota tractor

Justification

Unit 686 is a Kubota Ag tractor used in road-side mowing and field work for the park department.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment						45,000					45,000
Total						**45,000**					**45,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund						45,000					45,000
Total						**45,000**					**45,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-687

Project Name Replace Unit #687 2015 Toolcat

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $60,000

Description

Replace unit #687 a 2015 Bobcat tool cat

Justification

Unit 687 is an utility vehicle used by all divisions of public works. Used as a tool carrier and forklift

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment						60,000					60,000
Total						**60,000**					**60,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund						60,000					60,000
Total						**60,000**					**60,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-688

Project Name Replace Unit 688 2015 Case Loader

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $210,000

Description

Replace Unit #688 a 2015 Case Wheel Loader

Justification

The wheel loader is the city's most versatile pieces of equipment and is used in all facets of public works.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					210,000						210,000
Total					**210,000**						**210,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					210,000						210,000
Total					**210,000**						**210,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-689

Project Name Replace 2015 Kaboa ATV Unit #689

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $20,000

Description

Replace Unite #689 - 2015 Kabota UTV

Justification

This unit is used by the Park department for routine maintenance.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					20,000						20,000
Total					**20,000**						**20,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					20,000						20,000
Total					**20,000**						**20,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-690

Project Name Replace 2015 Kabota Mower

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $20,000

Description

Replace Unit #690 - Kabota Mower

Justification

This unit is used by all of the departments for routine maintenance.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					20,000						20,000
Total					**20,000**						**20,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					20,000						20,000
Total					**20,000**						**20,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-691A

Project Name Replace 2016 Street Sweeper - Unit #691

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $225,000

Description

Replace Unit #691 - 2016 Street Sweeper

Justification

This unit is used by the street department for storm water maintenance.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment			225,000								225,000
Total			**225,000**								**225,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund			225,000								225,000
Total			**225,000**								**225,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-692A

Project Name Replace 2016- 1-ton truck Unit #692

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $75,000

Description

Replace unit #692 a 2016 1-ton pick-up.

Justification

This unit is used by the street department for street maintenance and snow removal.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment						75,000					75,000
Total						**75,000**					**75,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund						75,000					75,000
Total						**75,000**					**75,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	PW-694A
Project Name	Replace 2016 Street Sweeper - Unit #694

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	9 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $225,000

Description

Replace unit #694 a 2016 street sweeper.

Justification

This unit is used by the street department for storm water maintenance.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					225,000						225,000
Total					**225,000**						**225,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund					225,000						225,000
Total					**225,000**						**225,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-695

Project Name Replace 2017 UTV - Unit #695

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $20,000

Description

Replace Unite #695 a 2017 UTV.

Justification

This unit is used by the park department for athletic field maintenance.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment							20,000				20,000
Total							**20,000**				**20,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund							20,000				20,000
Total							**20,000**				**20,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-696

Project Name Replace 2017 UTV - Unit #696

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $20,000

Description

Replace Unit #696 a 2017 UTV.

Justification

This unit is used by the street department for weed control and other maintenance activities.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment							20,000				20,000
Total							**20,000**				**20,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund							20,000				20,000
Total							**20,000**				**20,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-697

Project Name Replace 2013 Toro Wide Area Mower: Unit #679

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 7 Years
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $92,000

Description

Replace unit #679 - 2013 Toro Groundsmaster wide area mower

Justification

This piece of equipment is a large area mower that is used to mow larger parks and athletic fields.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	92,000										92,000
Total	**92,000**										**92,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Landfill Fund	92,000										92,000
Total	**92,000**										**92,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-700

Project Name New Velocity Patcher

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost $250,000

Description

Velocity patcher plus chassis

Justification

This piece of equipment would be usedd for patching potholes on public streets.

Velocity patching or spray patching has proven to be an effective and safe way to fill potholes.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					250,000						250,000
Total					**250,000**						**250,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					250,000						250,000
Total					**250,000**						**250,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-702

Project Name New Electric Utility Vehicle

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost $35,000

Description

Electric utility vehicle

Justification

This piece of equipment would be a fully electric vehicle that would be used primarily as a park maintenance vehicle.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment					35,000						35,000
Total					**35,000**						**35,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund					35,000						35,000
Total					**35,000**						**35,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-703

Project Name New 1-Ton Pickup With Box & Plow Equipment

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost $75,000

Description

1-Ton pickup with box and plow equipment.

Justification

This piece of equipment would be used for park maintenance functions, as well as snowplowing.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment								75,000			75,000
Total								**75,000**			**75,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund								75,000			75,000
Total								**75,000**			**75,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-705

Project Name Replace 2018 Ford F-250 Extended Cab: Unit #601

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $56,400

Description

Replacement for PW Unit #601 a 2018 Ford F250 Extended Cab

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in park maintenance activities as well as snow removal

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment								56,400			56,400
Total								**56,400**			**56,400**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Equipment Revolving Fund								56,400			56,400
Total								**56,400**			**56,400**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-706

Project Name Replace 2017 International Plow Truck: Unit # 693

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $230,000

Description

2017 International Plow Truck: Unit #693

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in Street Department maintenance activities, but its main function is snow plowing.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment								230,000			230,000
Total								**230,000**			**230,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Equipment Revolving Fund								230,000			230,000
Total								**230,000**			**230,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-707

Project Name Replace 2018 Ford F350 With Box: Unit #697

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $78,000

Description

Replace 2018 Ford F350 woth utility box: Unit #697

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in utility maintenance activities.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment								78,000			78,000
Total								**78,000**			**78,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Sewer Utility Fund								39,000			39,000
Water Utility Fund								39,000			39,000
Total								**78,000**			**78,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-708

Project Name Replace 2018 Ford F250 Pickup: Unit #698

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $53,400

Description

Replace 2018 Ford F250 pickup: Unit #698

Justification

This equipment will be nearing its useful life expectancy.
This equipment is used in Street Maintenance activities as well as snow plowing.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment								53,400			53,400
Total								**53,400**			**53,400**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Equipment Revolving Fund								53,400			53,400
Total								**53,400**			**53,400**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-709

Project Name Replace 2018 Ford F350 -Dump & Plow: Unit #699

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $78,000

Description

Replace 2018 Ford F350 with dump body and plow: Unit #699

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in Park department maintenance activities, as well as snow plowing.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment								78,000			78,000
Total								**78,000**			**78,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Equipment Revolving Fund								78,000			78,000
Total								**78,000**			**78,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-711

Project Name Replace PW Utility Trailer

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $11,500

Description

Replace a 1998 Felling Trailer.

Justification

This trailer would replace a 1998 Felling Trailer that is used to carry the city's skid steer and other small equipment. The current trailer is 23 years old and too short for most of the attachments now used. A longer trailer would make the process more efficient because could leave attachments hooked to the skid steer. Currently, the attachment has to be unhooked and loaded in the back of a truck and secured when moving from jobsite to jobsite.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	11,500										11,500
Total	**11,500**										**11,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Landfill Fund	11,500										11,500
Total	**11,500**										**11,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-712

Project Name Replace 2006 Bison Trailer: Unite #648

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $9,200

Description

This trailer would be a 24' 9900lb GVWR enclosed trailer. It would be used as the primary trailer for mow crew. The trailer would be capable of hauling 3-zero-turn mowers, plus assorted weed whips and push mowers to maintain parks and boulevards.

Justification

The city's current trailer is a 2006 open bed model, which is under-sized for the equipment now being used. Currently experiencing broken axles and spring shackles because the trailer is working at capacity.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment	9,200										9,200
Total	**9,200**										**9,200**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Landfill Fund	9,200										9,200
Total	**9,200**										**9,200**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-716

Project Name Replace Unit #611 2019 Chev Pickup

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $52,000

Description

Replace Unit #611- 2019 Chevrolet Pickup used by the utility department

Justification

Unit #611 is a Chevrolet pickup used by the utility department and as a backup snow plow vehicle.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment									52,000		52,000
Total									**52,000**		**52,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund									52,000		52,000
Total									**52,000**		**52,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-717

Project Name Replace Unit #602: 2019 Utility Tractor

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $165,000

Description

Replace Unit #602: 2019 Trackless Sidewalk Machine.

Justification

Unit #602 is a 2019 utility tractor used for snow removal on sidewalks and trails.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment									165,000		165,000
Total									**165,000**		**165,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund									165,000		165,000
Total									**165,000**		**165,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-718

Project Name Replace Unit #604: 2019 Backhoe

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $80,000

Description

Replace Unit #604: 2019 Backhoe

Justification

Unit #604 is a 2019 tractor backhoe used by all divisions of public works

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment									80,000		80,000
Total									**80,000**		**80,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund									46,000		46,000
Sewer Utility Fund									17,000		17,000
Water Utility Fund									17,000		17,000
Total									**80,000**		**80,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # PW-719

Project Name Replace Unit #415: 2019 Chevy Silverado Pickup

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $45,000

Description

Replace Unit #415: 2019 Chevy Silverado Pickup

Justification

Unit #415 is a Chevy Silverado pickup used by the engineering department for field inspections of public infrastructure projects.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Furnishings/Equipment									45,000		45,000
Total									**45,000**		**45,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
General Fund									45,000		45,000
Total									**45,000**		**45,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 04-BLDG-002

Project Name Community Center Construction

Department Municipal Buildings
Contact Unassigned
Type Buildings
Useful Life 50 Years
Category Municipal Building
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $20,000,000

Description

The Community Center would include recreational areas such as a swimming pool, gym, etc. It would also include meeting rooms for various organizations to hold banquets, monthly meetings, etc.

Construction of a community center will rely on a partnership with another organization(s).

Justification

Per public consensus, the need for a Community Center is a justified expenditure of public financing. Currently, Ramsey residents must leave the City limits and drive a considerable distance to get to such a facility.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Building Cost/Construction									20,000,000		20,000,000
Total									**20,000,000**		**20,000,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
To Be Determined									20,000,000		20,000,000
Total									**20,000,000**		**20,000,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	08-BLDG-005
Project Name	Old Town Hall Restoration

Department	Municipal Buildings
Contact	
Type	Improvement
Useful Life	25
Category	Municipal Building
Priority	5-Opportunity/Unfunded/Placeholder
Status	Active

Total Cost $221,300

Description

Option 1: Move Historic Town Hall to the Northstar Rail Station Site
$125,000 Const Cost (moving and Stabilization)
$ 50,000 Site/foundation
$ 20,000 furnishing/equip-

$195,000
Option 2: Improve private access street to public standard.
$125,000 Const Cost
$ 20,000 ROW
$ 56,300 Road Construction
$ 20,000 Furn/equip

$221,300

Justification

Historic Town Hall is a city facility that is in need of restoration completion. Options include moving it from the site to the COR to serve as a library kiosk, trailhead, and potentially house restrooms.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Building Cost/Construction							125,000				125,000
Improvements Other than Building Cost							76,300				76,300
Furnishings/Equipment							20,000				20,000
Total							**221,300**				**221,300**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
To Be Determined							221,300				221,300
Total							**221,300**				**221,300**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 10-BLDG-004

Project Name Sprinkler System @ Fire Station #1

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20 Years
Category Municipal Building
Priority 4-New Addition (Med)
Status Active

Total Cost $25,000

Description

Hookup on-site municipal water to building and install sprinkler system for entire building.

Justification

Municipal water is on site with municipal well.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Building Cost/Construction			20,000								20,000
Improvements Other than Building Cost			5,000								5,000
Total			**25,000**								**25,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund			25,000								25,000
Total			**25,000**								**25,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 18-BLDG-002

Project Name Storage Building at Fire Station 1

Department Municipal Buildings
Contact
Type Buildings
Useful Life 20
Category Municipal Building
Priority 2-New Addition (High)
Status Active

Total Cost $20,000

Description

Build an out-building on Fire Station 1 site that will be used to store equipment and training props.

Justification

The fire stations are becoming limited in the amount of usable space to house equipment and props used for training. These pieces of equipment are not used daily and therefore, need a location to be stored.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Building Cost/Construction		20,000									20,000
Total		**20,000**									**20,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Facility Fund		20,000									20,000
Total		**20,000**									**20,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 20-BLDG-001

Project Name City Hall Exterior Lighting

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $40,000

Description

City Hall Exterior Lighting

Justification

Repair/replace and updgrade broken and inoperable exterior lighting on the exterior of City Hall.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 20-BLDG-002

Project Name City Hall Landscaping

Department Municipal Buildings

Contact

Type Improvement

Useful Life 25

Category Municipal Building

Priority 1-Existing Obligation (High)

Status Active

Total Cost $15,000

Description

City Hall landscaping

Justification

Repair/replace and upgrade exterior retaining walls and wall caps.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	15,000										15,000
Total	**15,000**										**15,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund	15,000										15,000
Total	**15,000**										**15,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 20-BLDG-003

Project Name Police Department Floor Replacement

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $5,000

Description

Clean and reseal Police Department floor.

Justification

The floor in the Police Department gargage is starting to wear and needs to be striped and resealed. The wear is caused by the sharp turning movements in a confined area.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	5,000										5,000
Total	**5,000**										**5,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund	5,000										5,000
Total	**5,000**										**5,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 20-BLDG-004

Project Name Repair Roof on City Hall

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

Repair/replace flat roof areas on City Hall.

Justification

City Hall roof has several small leaks that staff has been repairing, but should be repaired more comprehensively.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	15,000										15,000
Total	**15,000**										**15,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund	15,000										15,000
Total	**15,000**										**15,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 20-BLDG-005

Project Name Replace City Hall Carpeting

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

Remove and replace City Hall carpeting.

Justification

Carpet in the Alexander Ramsey Room and entryways are starting to wear from use.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost		15,000									15,000
Total		**15,000**									**15,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund		15,000									15,000
Total		**15,000**									**15,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 20-BLDG-006

Project Name Replace City Hall Caulking & Grout

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

Remove and replacement of bad caulking and grout on City Hall exterior and interior.

Justification

Caulk is starting to dry out and pull away from the joints allowing water to infiltrate.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost			15,000								15,000
Total			**15,000**								**15,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund			15,000								15,000
Total			**15,000**								**15,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 20-BLDG-007

Project Name Replace City Hall Counter Tops

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20
Category Municipal Building
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

Remove and replacement of bad counter tops in City Hall and Police Department.

Justification

Several counter tops in City Hall and the police department are starting to show wear from everyday use.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost				15,000							15,000
Total				**15,000**							**15,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund				15,000							15,000
Total				**15,000**							**15,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-BLDG-001

Project Name Resurface Fire #1 Apparatus Bay Floor Resurfacing

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $20,000

Description

Resurface of Fire Station #1 Apparatus Bay Expoxy floor.

Justification

Current Fire Station #1 expoxy floor in apparatus bay is wearing and deteriorating. The Fire Station expoxy floor will be 21 years old at the time of resurface.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost		20,000									20,000
Total		**20,000**									**20,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund		20,000									20,000
Total		**20,000**									**20,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-BLDG-002

Project Name Fire 1 Apparatus Bay Paint

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $12,000

Description

Painting of apparatus bay at Fire Station #1.

Justification

Current Fire Station #1 apparatus bay walls, door and stairwell paint is wearing and chipping off block. The Fire Station #1 wall and surface paint will be 21 years old at time of repaint.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost		12,000									12,000
Total		**12,000**									**12,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund		12,000									12,000
Total		**12,000**									**12,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 04-PARK-003

Project Name Elmcrest Park & The Draw Entrance Monument & Sign

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $80,000

Description

Entrance signing for Elmcrest Park would consist of a substantial way-finding sign and associated landscape sited near the intersection of Quicksilver Street and 167th Avenue.

For the Draw, the sign would function as a monument for the park name and also as a location to advertise upcoming events.

Justification

The 100+ acre Elmcrest community park may warrant an attractive entrance monument benefiting the park's prominence in the community. Additionally, there will be continuing events where many hundreds of out-of-Ramsey visitors will come to the city. The monument will function as a way-finding sign and also to remind visitors that they are in Ramsey.

For The Draw, the monument would describe for the community the name of the park and amphitheater (a minor issue presently). Plus, if the advertising space was digital (versus posters), there could be a modest revenue stream from non-municipal sources.

Note: The planning for this project may be an useful exercise in evaluating the costs of materials following the Design Framework relating to signs and monuments in the community.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	80,000										80,000
Total	**80,000**										**80,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund	80,000										80,000
Total	**80,000**										**80,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	06-PARK-010
Project Name	Irrigation for Titterud Park

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	4-New Addition (Med)
Status	Active

Total Cost $76,000

Description

Underground irrigation & 160 GPM well.

If municipal water is available, cost may be less.

Justification

Irrigation should be considered for this 13.5 acre park, and a part of this is the evaluation of a well versus connection to a municipal watermain. Both have advantages. The $50,000 represents the underground irrigation portion.

A 160 GPM well may cost about $26,000.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost					76,000						76,000
Total					**76,000**						**76,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund					76,000						76,000
Total					**76,000**						**76,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 06-PARK-011

Project Name Observation boardwalk - Lake Itasca

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $60,000

Description

A boardwalk or pier in the southern portion of Lake Itasca will allow trail users and visitors to the Lake Itasca Community Park to view the lake which is mostly obscured by cattails.

Justification

The Lake Itasca is an important resource along the Mississippi Flyway for migratory waterfowl and home to many types of wetland fauna. Providing access to the open water portions of the lake will provide birdwatchers and trail users a relaxing rest point and destination along the Lake Itasca Trail.

Additionally, lake access was cited as desired by several participants in the public engagement process as part of the acquisition of the Lake Itasca Community Park.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	60,000										60,000
Total	**60,000**										**60,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund	60,000										60,000
Total	**60,000**										**60,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	06-PARK-012
Project Name	Rabbit Park Phase Two

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	4-New Addition (Med)
Status	Active

Total Cost $125,000

Description

Well and underground irrigation.

Landscape and turf improvements which may include an ag-lime infield for the ballfield.

Justification

Rabbit Park is a 5-acre neighborhood park with very basic features. The park's greatest need is irrigation. Therefore, the primary component of the proposed phase two project is a well, electrical service and underground irrigation.

Landscape improvements would complete this project.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost					125,000						125,000
Total					**125,000**						**125,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund					125,000						125,000
Total					**125,000**						**125,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	06-PARK-015
Project Name	Observation deck on the Mississippi E of Dolomite

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	2-New Addition (High)
Status	Active

Total Cost $100,000

Description

On the south side of Riverdale Drive, east of Dolomite exists a storm water discharge point to the river. This project discusses an observation deck at the top of the bluff over the existing storm sewer easement, concurrent with the residential development of the land there.

Justification

This access may provide improved maintenance to the storm outlet, but the primary public value would be to maintain contact with the river by residents for the remarkable view, and as a rest point along the National, Mississippi River Trail.

This project may be combined with development of adjacent property. Improvements to the stormwater system may also be considered with the reconstruction of Riverdale Drive. While the timing is proposed as 2020, the actual project year may relate to the resolution of the road funding discussion.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	100,000										100,000
Total	**100,000**										**100,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund	100,000										100,000
Total	**100,000**										**100,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 06-PARK-019

Project Name Trail Connections

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $910,000

Description

This project would include the installation of one or more of the several high priority connections linking segments of the city's trail system as opportunities and funding become available.

Examples:
-142nd Ave, east of TH#47, north to Xkimo Street (Est $80,000)
-Armstrong Boulevard Trail from Central Park to Trott Brrok (Est $800,000)
-North Commons Neighborhood Trail Link at Zeolite Street - Projected for 2021 (Est.$30,000)
-Boardwalk parallel with Trott Brook, west of Variolite Street (Est $110,000)

Justification

The increase demand in use of the city's trail system compells the continued development of the trail system.

Resident requests for improved trail system connections are reflected in priority projects. Trails will also move people off high speed roadways and improve transportation and safety - an objective that is aligned within the strategic goal of a Connected Community.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	30,000	80,000	200,000	400,000	200,000						910,000
Total	**30,000**	**80,000**	**200,000**	**400,000**	**200,000**						**910,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund	30,000	80,000		200,000							310,000
To Be Determined			200,000	200,000	200,000						600,000
Total	**30,000**	**80,000**	**200,000**	**400,000**	**200,000**						**910,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 08-PARK-005

Project Name Park Development in The COR

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $1,350,000

Description

This proposed capital improvement represents additional park development in The COR, beginning in 2020. The project may be landscape improvements at Municipal Plaza and/or first phase development of The Waterfront to include a splash pad.

Justification

A splash pad continues to be requested by residents, and mass grading for The Waterfront park would generate fill for areas of The COR the city desires to sell.

Note: See also the public improvements considered as part of the completion of Pump House #3 elsewhere in this plan.

Prior	Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
150,000	Improvements Other than Building Cost	1,200,000										1,200,000
Total	Total	**1,200,000**										**1,200,000**

Prior	Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
150,000	Park Improvement Trust Fund	1,200,000										1,200,000
Total	Total	**1,200,000**										**1,200,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 15-PARK-01

Project Name Additional Land for Central Park

Department Park Improvements
Contact
Type Land
Useful Life
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $250,000

Description

This project envisions the purchase of 15+ acres for an expansion of Central Park or potentially all of the approximate 35 acres east of the existing park.

Justification

Central Park is a highly used park. The additional acreage would offer additional space for parking and recreational use.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Land Acquisition		250,000									250,000
Total		**250,000**									**250,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund		250,000									250,000
Total		**250,000**									**250,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	17-PARK-005
Project Name	Bark Park Shelter-Alpine Park

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20
Category	Park Improvement
Priority	2-New Addition (High)
Status	Active

Total Cost $58,000

Description

Within the off-leash area at Alpine Park would be a lighted hexagonal shelter with concrete floor. Surrounding the shelter for approximately 30 feet and connecting to the trail, would be artificial turf. Alternately, expanding the fencing to increase the area of the off-leash area may be in lieu of the shelter.

Justification

The Bark Park, as it is known, is very popular. So well used, in fact, that grass cannot be maintained in the congregating areas of the park. The artificial turf over a sport court system will provide for a quality surface around the shelter that will not be muddy and will be able to be maintained.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Building Cost/Construction	15,000										15,000
Improvements Other than Building Cost	43,000										43,000
Total	**58,000**										**58,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Grants/Outside Sources	20,000										20,000
Landfill Fund	38,000										38,000
Total	**58,000**										**58,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-PARK-006

Project Name Field Lighting - Central Park

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $200,000

Description

Proposed improvement is for additional athletic field lighting for a community park for fall sport use.

Justification

Fall sports, most notably soccer and football, are constrained by shorter daylight, necessitating field lighting. An alternate for exploration would be constructing more fields.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost					200,000						200,000
Total					**200,000**						**200,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Grants/Outside Sources					50,000						50,000
Lawful Gambling Fund					150,000						150,000
Total					**200,000**						**200,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-PARK-007

Project Name Northfork North Trail Connection

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $150,000

Description

Construct 10 foot paved multi-purpose trail through Outlot B, Northfork and Outlot A. Northfork Trail addition within dedicated 16' easement.

Justification

Bituminous trail connection constructed in lieu of on-road bicycle land on Andrie Street and 164th Lane NW per permanent pedestrian and bicycle trail easement agreement granted by Northfork Homeowner's Association on May 19th, 2016.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	150,000										150,000
Total	**150,000**										**150,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund	150,000										150,000
Total	**150,000**										**150,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 18-PARK-003

Project Name Amphitheater Lighting

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $40,000

Description

Lighting enhancements and audio conduits at The Draw.

Justification

Additional lighting in and around the amphitheater is justified for concerts that go later into the evening and in the later summer.

Conduit and cable for audio (additional speakers) is likewise merited for larger events at the park.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 18-PARK-004

Project Name Lake Itasca Park - Parking, Trail & Canoe System

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $250,000

Description

This project would permit access to the community park through a parking area adjacent to Alpine Drive, connection to the existing trails, and include a canoe/kayak/paddle-board system at the lake.

Justification

The parking lot will be for visitors, city-wide, as will the water-based recreational improvements. The trail will connect the new parking to the existing trails near the lake.

The timing of this limited, first phase of the Lake Itasca community park, also coincides with the hundreds of residential homes being platted in close proximity - with park dedication from these lots applied to the near-by park space for their benefit.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost		250,000									250,000
Total		**250,000**									**250,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund		250,000									250,000
Total		**250,000**									**250,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 18-PARK-005

Project Name Aeration for Sunfish Lake & The Draw

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $40,000

Description

This project would install two separate aeration systems at The Draw and also at Sunfish Lake. Project elements include contracted installation, electrical power supply, signing, permitting and public notifications.

Note: The General Fund Budget would need to be adjusted to accommodate both annual electric expense and other O&M costs estimated at $1,000 to $2,000 annually.

Justification

Both Sunfish Lake and The Draw have become popular destinations for youth fishing for panfish. During certain winter conditions, shallow water bodies can experience 'winterkill'. The two separate aeration systems would pump oxygen and circulate the water, maintaining the fish populations and the attendant recreational resource.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-PARK-001

Project Name River's Bend South Shelter Replacement

Department Park Improvements

Contact

Type Improvement

Useful Life 20 Years

Category Park Improvement

Priority 1-Existing Obligation (High)

Status Active

Total Cost $50,000

Description

The south shelter at River's Bend Park was furnished and constructed by volunteers in the late 1980's. The condition of the shelter aesthetically is poor, and the concrete slab is broken as well.

Justification

Replacement of the shelter with a modern, nice looking facility would expand opportunities for shelter reservations and adding stone seat walls and an outdoor fireplace would enhance its appeal.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost		50,000									50,000
Total		**50,000**									**50,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund		50,000									50,000
Total		**50,000**									**50,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-PARK-002

Project Name Central Park Main Parking Lot Reconstruction

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $200,000

Description

This reconstruction project would replace the 35+ year-old bituminous main parking area at the same time as the adjoining 161st Avenue reconstruction.

Justification

The bituminous surface is beyond its useful maintenance life and the drainage patterns would be modified to reduce significantly the amount of stormwater that flows across 161st Avenue.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost				200,000							200,000
Total				**200,000**							**200,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund				150,000							150,000
Storm Water Utility Fund				50,000							50,000
Total				**200,000**							**200,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 06-ACQ-002

Project Name Acquire outlots A in Rivers Bluff & Reilly Estates

Department Site Acquisitions
Contact
Type Land
Useful Life Unassigned
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $20,000

Description

Along the Rum River in the central part of the city are separate outlots owned by two homeowners associations. Both are very attractive, wooded parcels and connected to existing trail corridors. This project may entail the donation of the land in exchange for passive improvements such as trails, picnic areas or fishing.

Justification

The associations would benefit by realizing these amenities near their homes. The $20,000 expense represents an estimate for real-estate transaction costs, and perhaps park planning to promote the donation. The park plans would generate the development cost projections.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Land Acquisition						20,000					20,000
Total						**20,000**					**20,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund						20,000					20,000
Total						**20,000**					**20,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 08-ACQ-002

Project Name Alpaca Estates Outlot

Department Site Acquisitions

Contact

Type Land

Useful Life

Category Park Improvement

Priority 5-Opportunity/Unfunded/Placeholder

Status Active

Total Cost $35,000

Description

This lot was not large enough to build on when the plat was filed for recording.

Justification

This lot was the subject of a development proposal to build a single family home. The proposal was denied. Acquisition of this outlot would provide river access in this area and be part of larger public access area and open space along the Mississippi proposed to the west.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Land Acquisition						35,000					35,000
Total						**35,000**					**35,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund						35,000					35,000
Total						**35,000**					**35,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 12-SEW-002

Project Name Fire Station 1 Sanitary Sewer Service

Department Sewer Utility
Contact
Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $60,000

Description

Sanitary Sewer was extended to the Fire Station Property in 2011. This project will extend sanitary sewer into the fire station in conjunction with City Water. Sanitary trunk fees not waived.

Related project 11-WTR-003 of $55,000

Justification

Extending sanitary sewer will allow removal of the septic tank and drainfield.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost			60,000								60,000
Total			**60,000**								**60,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Sewer Utility Fund			60,000								60,000
Total			**60,000**								**60,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-SEW-002

Project Name Replace Pumps at Lift Station #6

Department Sewer Utility
Contact
Type Improvement
Useful Life 15
Category Sewer Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $40,000

Description

Replace both pumps at lift station #6 16230 Iodine Street

Justification

Replace both pumps and base elbows due to normal wear. By 2021, both pumps will need to be replaced to assure proper pumping and reliability

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Sewer Utility Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-SEW-003

Project Name Replace Pumps at Lift Station #2

Department Sewer Utility
Contact
Type Improvement
Useful Life 15
Category Sewer Utility Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $35,000

Description

Replace both pumps at lift station #2 - 157 Lane and Neon Street

Justification

Replace both pumps and base elbows due to normal wear by 2023. Both pumps will need to be replaced to assure proper pumping and reliability.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost			35,000								35,000
Total			**35,000**								**35,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Sewer Utility Fund			35,000								35,000
Total			**35,000**								**35,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 12-STRM-001

Project Name Stormwater Drainage Improvements

Department Stormwater Utility
Contact
Type Improvement
Useful Life 50 Years
Category Storm Water Utility Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $520,000

Description

This project will address stormwater drainage problems reported in 2011.

Justification

These projects will add storm sewer pipe, clean ditches and address standing water concerns.

- 156th and Armstrong - Clean ditch or add storm sewer 2022: $30,000

- 156th Lane and Juniper Ridge Drive - Install pipe to relieve water backing up in existing pipes 2027: $350,000 (Tied to 21-STR-018)

Prior	Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
140,000	Improvements Other than Building Cost		30,000					350,000				380,000
Total	Total		**30,000**					**350,000**				**380,000**

Prior	Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
140,000	Storm Water Utility Fund		30,000					350,000				380,000
Total	Total		**30,000**					**350,000**				**380,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-STRM-001

Project Name Outlet Control Structure Improvements

Department Stormwater Utility
Contact
Type Improvement
Useful Life 20
Category Storm Water Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $100,000

Description

Construct Oulet Control Structure for 24.6 Acre lake bounded on the south by 142nd Avenue, on the east by Iodine and Junkite Street, on the north by Krypton Street and the west by Potassium Street.

Justification

The MnDNR has requrested that the city install an outlet control structure and associated storm sewer to increase the normal water level (NWL) of the 24.6 Acre lake. Increasing the NWS may require improvements to surrounding trails and boardwalks to prevent periodic flooding of this infrastructure.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	100,000										100,000
Total	**100,000**										**100,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund	100,000										100,000
Total	**100,000**										**100,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 04-STR-012

Project Name Zeolite Roadway Improvements

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $1,091,000

Description

This project consists of the installation of 1,300 feet of bituminous street, sidewalk/trail and storm sewer in the western portion of the COR. Project to be completed in conjunction with COR Bunker Lake Boulevard Improvements (04-STR-014).

Justification

These improvements will be necessary to support the development anticipated in the west COR area.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost						1,091,000					1,091,000
Total						**1,091,000**					**1,091,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Public Improvement Revolving Fund						206,000					206,000
Tax Increment Fund #2						517,000					517,000
Sewer Utility Fund						41,000					41,000
Storm Water Utility Fund						96,000					96,000
Street Light Utility Fund						46,000					46,000
Water Utility Fund						185,000					185,000
Total						**1,091,000**					**1,091,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 04-STR-014

Project Name COR Bunker Lake Blvd (Armstrong to Ramsey Blvd)

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $5,020,000

Description

Upgrades Bunker Lake Blvd between Armstrong and Ramsey Blvds, necessitated by the COR Development. Upgrades include traffic signals at Town Center Drive. Project to be completed after Ramsey Gateway Improvements are completed.

Total Cost for Bunker Lake Blvd. = $4,870,000
Street Improvements: $3,650,000
Bunker & Sunwood Signal: $350,000
Storm Water Improvements: $530,000
Water Utility Improvements: $340,000
Total Cost for Regional Roadway improvements = $14,607,860 (Per JPA)

Justification

The construction of the COR will add additional traffic to Bunker Lake Blvd. This project will upgrade Bunker Lake Blvd to handle traffic from the COR.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost					400,000	4,620,000					5,020,000
Total					**400,000**	**4,620,000**					**5,020,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA						350,000					350,000
Tax Increment Fund #2						1,700,000					1,700,000
Tax Increment Fund #1						1,050,000					1,050,000
Storm Water Utility Fund						530,000					530,000
Street Light Utility Fund						150,000					150,000
Water Utility Fund						340,000					340,000
Tax Increment Fund #14 (BONDING)					400,000	500,000					900,000
Total					**400,000**	**4,620,000**					**5,020,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 15-STR-003

Project Name Sunwood Drive Roundabout Landscaping

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $20,000

Description

Includes installation of perenial grasses, plants, and trees/shrubs as well as irrigation modifications.

Justification

Promote the vision of The COR area.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	20,000										20,000
Total	**20,000**										**20,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Public Improvement Revolving Fund	20,000										20,000
Total	**20,000**										**20,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 16-STR-002

Project Name HWY 10 and BNSF RR Grade Separation at Ramsey Blvd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $66,000,000

Description

Construct grade-separated crossings of Highway 10 and BNSF Railway at Ramsey Boulevard. Includes half of the required frontage road improvements.

Total City cost share = $2,000,000.

Justification

The existing at-grade vehicle and pedestrian crossings of the BNSF railroad tracks are unsafe and result in traffic congestion and mobility issues along US Highway 10 and Ramsey Boulevard. When responding to calls for service, emergency vehicles are not able to cross the railroad tracks or US Highway 10 when trains are present. This can result in delays of several minutes or more, depending on the length of the train(s). Numerous private accesses to Highway 10 will be removed improving safety, congestion and mobility on Highway 10.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	4,500,000	9,000,000	8,000,000	22,250,000	22,250,000						66,000,000
Total	**4,500,000**	**9,000,000**	**8,000,000**	**22,250,000**	**22,250,000**						**66,000,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Grants/Outside Sources	4,500,000	9,000,000	8,000,000	21,250,000	21,250,000						64,000,000
MSA				500,000	500,000						1,000,000
Public Improvement Revolving Fund				500,000	500,000						1,000,000
Total	**4,500,000**	**9,000,000**	**8,000,000**	**22,250,000**	**22,250,000**						**66,000,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 16-STR-003

Project Name HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $72,000,000

Description

Construct grade-separated crossings of Highway 10 and BNSF railway at Sunfish Lake Boulevard. Includes half of the required frontage road improvements.

Total City Cost Share = $2,000,000.

Justification

The existing at-grade vehicle and pedestrian crossings of the BNSF railroad tracks are unsafe and result in traffic congestion and mobility issues along US Highway 10 and Ramsey Boulevard. When responding to calls for service, emergency vehicles are not able to cross the railroad tracks or US Highway 10 when trains are present. This can result in delays of several minutes or more, depending on the length of the train(s). Numerous private accesses to Highway 10 will be removed improving safety, congestion and mobility on Highway 10.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	5,000,000	10,000,000	10,000,000	23,500,000	23,500,000						72,000,000
Total	**5,000,000**	**10,000,000**	**10,000,000**	**23,500,000**	**23,500,000**						**72,000,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Grants/Outside Sources	5,000,000	10,000,000	10,000,000	22,500,000	22,500,000						70,000,000
MSA				500,000	500,000						1,000,000
Public Improvement Revolving Fund				500,000	500,000						1,000,000
Total	**5,000,000**	**10,000,000**	**10,000,000**	**23,500,000**	**23,500,000**						**72,000,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-001

Project Name Reconstruction Streets: Barthels Rum River Acres

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $783,750

Description

Reconstruction of Barthel's Rum River Acres: 164th Lane, Dysprosium Street, Junkite Street

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost				783,750							783,750
Total				**783,750**							**783,750**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund				71,250							71,250
Pavement Management Fund				712,500							712,500
Total				**783,750**							**783,750**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-003

Project Name Reconstruction Streets: Riverdale Drive

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $836,000

Description

Reconstruction of Riverdale Drive from Feldspar Street to Tungsten Street which is a MSA street. Staff recommends using MSA funds to fund a portion of the costs based on availability.

Total Riverdale Drive Project Cost = $836,000
Street Improvements: $760,000
Storm Water Improvements: $76,000

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	836,000										836,000
Total	**836,000**										**836,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA	760,000										760,000
Storm Water Utility Fund	76,000										76,000
Total	**836,000**										**836,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-003A

Project Name Reconstruction Streets: Section 07 (Tiger Street)

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $359,480

Description

Reconstruction of streets in Section 07 (unplatted). Tiger Street between Armstrong Boulevard and 173rd Avenue.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	359,480										359,480
Total	**359,480**										**359,480**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund	32,680										32,680
Pavement Management Fund	326,800										326,800
Total	**359,480**										**359,480**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-004

Project Name Reconstruction Streets: Wood Pond Hills 2nd-5th

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $544,500

Description

Reconstruct Wood Pond Hills 2nd, Wood Pond Hillls 3rd, Wood Pond Hills 4th, and Wood Pond Hills 5th additions

Total Project Costs: $544,500
Street Improvements: $495,000
Storm Sewer $ 49,500

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost						544,500					544,500
Total						**544,500**					**544,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund						49,500					49,500
Pavement Management Fund						495,000					495,000
Total						**544,500**					**544,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-005

Project Name Reconstruction Streets: Autumn Heights

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $974,050

Description

Reconstruction of Autumn Heights.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost		974,050									974,050
Total		**974,050**									**974,050**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund		88,550									88,550
Pavement Management Fund		885,500									885,500
Total		**974,050**									**974,050**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-006

Project Name Reconstruction Streets: Halls Dover Acres

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $724,320

Description

Reconstruction of streeets:
Halls Dover Acres: 157th Lane, 158th Avenue, 158th Lane, Quicksilver Street, Radium Circle, Radium Street and Sodium Street

Total Halls Dover Acres Project Cost = $724,320
- Street Improvements: $431,200
- Storm Water Improvements: $ 43,210
- Water Improvements $250,000

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost						724,320					724,320
Total						**724,320**					**724,320**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund						43,120					43,120
Water Utility Fund						250,000					250,000
Pavement Management Fund						431,200					431,200
Total						**724,320**					**724,320**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-007

Project Name Reconstruction Streets: Nature View

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $335,500

Description

Reconstruction of Nature View: 159th Avenue, Azurite Court & Xenon Street.

Total Nature View Project Cost = $335,500
Street Improvements: $305,000
Storm Water Improvements: $ 30,500

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost										335,500	335,500
Total										**335,500**	**335,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund										30,500	30,500
Pavement Management Fund										305,000	305,000
Total										**335,500**	**335,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-007A

Project Name Reconstruction Streets: Sortebergs 6th

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $647,900

Description

Reconstruction of streets in Sortebergs 6th Addition including 174th Lane, Puma Street and Rabbit Street.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost				647,900							647,900
Total				**647,900**							**647,900**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund				58,900							58,900
Pavement Management Fund				589,000							589,000
Total				**647,900**							**647,900**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-008

Project Name Reconstruct Streets: Fox Ridge Estates 1st & 2nd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $2,267,650

Description

Reconstruction Streets: Fox Ridge Estates 1st & 2nd: 170th Ave., 172nd Lane, 173rd Ave., 174th Ave., Potassium Court, Potassium Street, Sodium Street, Tungsten Street & Wolfram Street

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Look at Possibility of Using MSA or PIR funds for portion of costs instead of bonding.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost								2,267,650			2,267,650
Total								**2,267,650**			**2,267,650**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund								206,150			206,150
Pavement Management Fund								2,061,500			2,061,500
Total								**2,267,650**			**2,267,650**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-009

Project Name Reconstruction Streets: Rodeo Hills/Valley View

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $850,300

Description

Reconstruction of Rodeo Hills Estates, Valley View Acres: Soil Correction likely required. 177th Lane, 178th Lane, 179th Lane, 180th Lane, Uranium Street and Vanadium Street.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost					850,300						850,300
Total					**850,300**						**850,300**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund					77,300						77,300
Pavement Management Fund					773,000						773,000
Total					**850,300**						**850,300**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-011

Project Name MSA Mill & Overlay: Alpine Drive-Puma St to Armst

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $600,000

Description

Mill and overlay, with paving fabric interlayer of Alpine Drive between Puma Street and Armstrong Boulevard. Extension of trunk watermain, directional drilled between Puma Street and Armstrong Boulevard.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost				600,000							600,000
Total				**600,000**							**600,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA				200,000							200,000
Storm Water Utility Fund				15,000							15,000
Water Utility Fund				385,000							385,000
Total				**600,000**							**600,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-012

Project Name Concrete Repairs

Department Street Improvements

Contact

Type Improvement

Useful Life 20 Years

Category Street Improvement

Priority 3-Existing Obligation (Med)

Status Active

Total Cost $600,000

Description

Repair, overlay and stripe concrete pavement on Sunwood Drive and Rhinestone Street in the COR. Proposed improvements include repairing cracks, failing concrete joists and holes, as well as, replacing all existing colored concrete crosswalks with high-early concrete and adding thermoplastic crosswalk markings, alsong with new pavement striping on both sides.

Justification

Numerous concrete pavement joints are failing resulting in stormwater runoff infiltrating into the pavement base, accelerating pavement deterioration due to saturated subgrade soils. Numerous holes also exist allowing stormwater runoff into the pavement base. These holes also present trip hazards to pedestrians and most of the holes are located in pedestrian crosswalks where colored concrete was used for enhanced delineation.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost									600,000		600,000
Total									**600,000**		**600,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA									600,000		600,000
Total									**600,000**		**600,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-STR-013

Project Name Reconstruction Streets: Whispering Pine Est Pl 3

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $1,546,600

Description

Reconstruct streets in Whispering Pines Estates Plat 3: Add Concrete curb and gutter and storm sewer. 157th Lane, 158th Avenue, 158th Lane, Eland Street, Ferret Street and Kangaroo Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay should be applied. This project will install concrete curb and gutter and storm sewer to improve drainage..

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost							1,546,600				1,546,600
Total							**1,546,600**				**1,546,600**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund							140,600				140,600
Pavement Management Fund							1,406,000				1,406,000
Total							**1,546,600**				**1,546,600**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 18-STR-003

Project Name Reconstruction Streets: Sports Haven

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $392,920

Description

Reconstruct streets in Sports Haven: 165th Lane, 166th Avenue, Xenolith Street, Yolite Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay should be applied. This project will install concrete curb and gutter and storm sewer.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost										392,920	392,920
Total										**392,920**	**392,920**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund										35,720	35,720
Pavement Management Fund										357,200	357,200
Total										**392,920**	**392,920**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-STR-001

Project Name Reconstruction Streets: Barthels Rum River Acres 2

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $1,713,800

Description

Reconstruction of Streets in Barthel's Rum River Acres 2nd: 161st Avenue, 161st Lane, 162nd Lane, 164th Avenue, Dysprosium Street, Germanium Street and Junkite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost			1,713,800								1,713,800
Total			**1,713,800**								**1,713,800**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund			155,800								155,800
Pavement Management Fund			1,558,000								1,558,000
Total			**1,713,800**								**1,713,800**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-STR-004

Project Name Reconstruction Streets: 161st Avenue

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $532,950

Description

Reconstruction of MSA Street 161st Avenue: CR 83 to Variolite Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost				532,950							532,950
Total				**532,950**							**532,950**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA				484,500							484,500
Storm Water Utility Fund				48,450							48,450
Total				**532,950**							**532,950**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-STR-011

Project Name Reconstruction Streets: Carol-Rose Acres

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $610,280

Description

Reconstruction of Streets in Carol-Rose Acres: 163rd Lane, 164th Avenue, 164th Lane, and Yolite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost										610,280	610,280
Total										**610,280**	**610,280**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund										55,480	55,480
Pavement Management Fund										554,800	554,800
Total										**610,280**	**610,280**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-STR-015

Project Name Reconstruction Streets: Ford Brook Est 3rd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $438,900

Description

Reconstruction of streets in Ford Brook Estates 3rd: 180th Avenue and Barium Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost						438,900					438,900
Total						**438,900**					**438,900**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund						39,900					39,900
Pavement Management Fund						399,000					399,000
Total						**438,900**					**438,900**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-STR-016

Project Name Reconstruction Streets: Windsorwood

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $308,000

Description

Reconstruction of streets in Windsorwood: 178th Avenue, 178th Circle and Vicuna Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost										308,000	308,000
Total										**308,000**	**308,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund										28,000	28,000
Pavement Management Fund										280,000	280,000
Total										**308,000**	**308,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-STR-017

Project Name Reconstruction Streets: Countryside Estates

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $1,905,750

Description

Reconstruction of streets in Countryside Estates: 175th Lane, 176th Avenue, 176th Lane, Marmoset Street, Okapi Street, Rabbit Street, Unicorn Street, Vicuna Street, Wolverive Street and Xerus Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost									1,905,750		1,905,750
Total									**1,905,750**		**1,905,750**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund									173,250		173,250
Pavement Management Fund									1,732,500		1,732,500
Total									**1,905,750**		**1,905,750**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-STR-018

Project Name Reconstruction Streets:MSA Waco St-Sunwood Dr/150

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $135,850

Description

Reconstruction of MSA Waco Street from Sunwood Drive to 150th Avenue

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost		135,850									135,850
Total		**135,850**									**135,850**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA		123,500									123,500
Storm Water Utility Fund		12,350									12,350
Total		**135,850**									**135,850**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	20-STR-002
Project Name	Reconstruction Streets: MSA Xkimo St-TH47 to 142nd

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $337,012

Description

Reconstruction of MSA Streets: Xkimo Street (142nd Avenue to TH 47) and Waco Street (Th 47 to Xkimo Court). 0.42 Total Miles

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrade

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost				337,012							337,012
Total				**337,012**							**337,012**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA				306,375							306,375
Storm Water Utility Fund				30,637							30,637
Total				**337,012**							**337,012**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-STR-001
Project Name	2021 MSA Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $203,500

Description

Overlaying of MSA Streets: Sunwood Drive between CR 116 & CR 57 and Sunwood Drive between Erkium Street and TH47

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	203,500										203,500
Total	**203,500**										**203,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA	185,000										185,000
Storm Water Utility Fund	18,500										18,500
Total	**203,500**										**203,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-002

Project Name 2021 Neighborhood Overlays

Department Street Improvements

Contact

Type Improvement

Useful Life 60 Years

Category Street Improvement

Priority 1-Existing Obligation (High)

Total Cost $414,590

Status Active

Description

Overlay of streets with the following subdivisions:
Brich Bill Lodges, Ferrum 1st & 2nd Additions: Gateway Industrial Park: Mallard Ponds: Northfork Itasca Point, Northfork St. Andrews: Oakridge Insdustrial Park: Rabbit Run: Ramsey Meadows 2nd.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	414,590										414,590
Total	**414,590**										**414,590**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund	37,690										37,690
Pavement Management Fund	376,900										376,900
Total	**414,590**										**414,590**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-003

Project Name Business Park 95 Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $1,567,500

Description

Reconstruction of streets within the Business Park 95, Business Park 95 2nd, Business Park 95 5th and Business park95 7th subdivisions.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	1,567,500										1,567,500
Total	**1,567,500**										**1,567,500**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund	142,500										142,500
Pavement Management Fund	1,425,000										1,425,000
Total	**1,567,500**										**1,567,500**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-004

Project Name CSAH 116 & TH 47 Intersection Improvements

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $129,402

Description

Operations and safety improvements are proposed for the intersection of CASH 116 (Bunker Lake Boulevard) and TH 47 (St. Francis Boulevard), which is within the City of Ramsey and the City of Anoka. The City of Ramsey share of this project is $129,402.36. After applying federal funds the City's Pro Rata share is reduced to $62,502.72

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	129,402										129,402
Total	**129,402**										**129,402**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Grants/Outside Sources	66,899										66,899
Public Improvement Revolving Fund	39,023										39,023
Storm Water Utility Fund	23,480										23,480
Total	**129,402**										**129,402**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-005

Project Name 2022 MSA Overlays

Department Street Improvements

Contact

Type Improvement

Useful Life 60 Years

Category Street Improvement

Priority 1-Existing Obligation (High)

Status Active

Total Cost $68,750

Description

Overlaying of MSA Streets: Riverdale Drive between Armstrong Interchange & Llama Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost		68,750									68,750
Total		**68,750**									**68,750**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA		62,500									62,500
Storm Water Utility Fund		6,250									6,250
Total		**68,750**									**68,750**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-STR-006
Project Name	2022 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $1,099,450

Description

Overlaying of the streets within the following subdivisions: Reilley Estates; Reilly Estatates 2nd; Reilley Estates 3rd; Section 27 Unplatted; Sunfish Gateway Business Park; The Ponds of Ramsey, Traprock Commons; Wildlife Sanctuary 2nd; Wildlife Sanctuary 3rd.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost		1,099,450									1,099,450
Total		**1,099,450**									**1,099,450**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund		99,950									99,950
Pavement Management Fund		999,500									999,500
Total		**1,099,450**									**1,099,450**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-007

Project Name MSA - Sunwood Drive Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $264,660

Description

Reconstruction of MSA street Sunwood Drive between TH47 and Waco Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost		264,660									264,660
Total		**264,660**									**264,660**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA		240,600									240,600
Storm Water Utility Fund		24,060									24,060
Total		**264,660**									**264,660**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-008

Project Name 2023 MSA Overlays

Department Street Improvements

Contact

Type Improvement

Useful Life 60 Years

Category Street Improvement

Priority 3-Existing Obligation (Med)

Status Active

Total Cost $167,750

Description

Overlaying of MSA Streets: Riverdale Drive between Ramsey Boulevard & Garnet Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost			167,750								167,750
Total			**167,750**								**167,750**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA			152,500								152,500
Storm Water Utility Fund			15,250								15,250
Total			**167,750**								**167,750**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-009

Project Name 2023 Neighborhood Overlays

Department Street Improvements

Contact

Type Improvement

Useful Life 60 Years

Category Street Improvement

Priority 4-New Addition (Med)

Total Cost $413,600

Status Active

Description

Overlaying of streets within the following subdivisions: Alpine Meadows; Highlands at River Park: Highlands at River Park 2nd; Highlands at River Park 3rd; Highlands at River Park 4th.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost			413,600								413,600
Total			**413,600**								**413,600**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund			37,600								37,600
Pavement Management Fund			376,000								376,000
Total			**413,600**								**413,600**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-010

Project Name MSA 167th Avenue Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $1,463,000

Description

Recontruction of MSA street 167th Avenue between CSAH 5 and TH 47.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost			1,463,000								1,463,000
Total			**1,463,000**								**1,463,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA			1,330,000								1,330,000
Storm Water Utility Fund			133,000								133,000
Total			**1,463,000**								**1,463,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-STR-011
Project Name	2024 MSA Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $85,800

Description

Overlaying of MSA Streets: McKinley Street between CR 57 and Section line of Section 34.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost				85,800							85,800
Total				**85,800**							**85,800**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA				78,000							78,000
Storm Water Utility Fund				7,800							7,800
Total				**85,800**							**85,800**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-012

Project Name 2024 Neighborhood Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $685,850

Description

Overlaying of streets within the following subdivisions: Gateway Industrial Park 2nd; Sunfish Lake Business Park 2nd; Sunflower Ridge; Tiger Meadows; Town Center Gardens; Town Center Gardens 2nd; Town Center Gardens 3rd.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost				685,850							685,850
Total				**685,850**							**685,850**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund				62,350							62,350
Pavement Management Fund				623,500							623,500
Total				**685,850**							**685,850**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-STR-013
Project Name	2025 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $1,056,110

Description

Overlayiing of streets within the following subdivisions: Alpine Acres; Alpine Acres 2nd; Beaudry's 2nd; Ramsey Town Center 2nd; Ramsey Town Center 4th; Ramsey Town Center 6th; Ramsey Town Center 7th; Ramsey Town Center IP 05-22; Rivenwick 3rd; Rivenwick Village; Rum River Hills; Village of Sunfish Lake.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost					1,056,110						1,056,110
Total					**1,056,110**						**1,056,110**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund					96,010						96,010
Pavement Management Fund					960,100						960,100
Total					**1,056,110**						**1,056,110**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-STR-014
Project Name	2026 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $305,800

Description

Overlaying of streets within the following subdivisions: Alpine Woods; Evergreen Point Townhomes 1st; Evergreen Point Townhomes 2nd; Hall-Anderson Acres (TH 47 Service Road only); Section 16 Unplatted (2006 Construction only)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost						305,800					305,800
Total						**305,800**					**305,800**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund						27,800					27,800
Pavement Management Fund						278,000					278,000
Total						**305,800**					**305,800**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-015

Project Name Flintwood Hills 2nd & 3rd Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $502,150

Description

Reconstruction of streets within Flintwood Hils 2nd and Flintwood Hils 3rd subdivisions.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost						502,150					502,150
Total						**502,150**					**502,150**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund						45,650					45,650
Pavement Management Fund						456,500					456,500
Total						**502,150**					**502,150**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-016

Project Name 2027 MSA Overlays

Department Street Improvements

Contact

Type Improvement

Useful Life 60 Years

Category Street Improvement

Priority 3-Existing Obligation (Med)

Status Active

Total Cost $494,780

Description

Overlaying of MSA Streets: Rhinestone Street (Veterans Drive/Sunwood Drive); Sunwood Drive (CR 83/Zeolite Street); Sunwood Drive (Rhinestone Street/CR 56); Veterans Drive (Zeolite Street (Sunwood Drive/Veterans Drive).

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost							494,780				494,780
Total							**494,780**				**494,780**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA							449,800				449,800
Storm Water Utility Fund							44,980				44,980
Total							**494,780**				**494,780**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-017

Project Name 2027 Neighborhood Overlays

Department Street Improvements

Contact

Type Improvement

Useful Life 60 Years

Category Street Improvement

Priority 3-Existing Obligation (Med)

Status Active

Total Cost $543,950

Description

Overlaying of streets withinin the following subdivisions: Brookfield; Ebony; Estates of Silver Oaks; Riversben (non-2018 Recon); Riversbend 2nd; Riversbend Plaza.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost							543,950				543,950
Total							**543,950**				**543,950**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund							46,450				46,450
Pavement Management Fund							497,500				497,500
Total							**543,950**				**543,950**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-018

Project Name MSA 156th Avenue Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $392,150

Description

Reconstruction of MSA street 156th Avenue between Juniper Ridge Drive and Roanoke Street

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost							392,150				392,150
Total							**392,150**				**392,150**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA							356,500				356,500
Storm Water Utility Fund							35,650				35,650
Total							**392,150**				**392,150**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-STR-019
Project Name	2028 MSA Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $892,100

Description

Overlaying of MSA Streets: 173rd/175th Avenue (Armstrong Blv/CSAH 5) includes soil correction area; McKinley Street (Ebony St/ W EOP); Ramsey Boulevard (Ridgedale Dr/ TH 10)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost								892,100			892,100
Total								**892,100**			**892,100**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA								811,000			811,000
Storm Water Utility Fund								81,100			81,100
Total								**892,100**			**892,100**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-STR-020
Project Name	2028 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $204,600

Description

Overlaying of streets within the following subdivisions: Amber Ridge 2nd; Meadow; Sunfish Lake Business Park 3rd

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost								204,600			204,600
Total								**204,600**			**204,600**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund								18,600			18,600
Pavement Management Fund								186,000			186,000
Total								**204,600**			**204,600**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-021

Project Name MSA 142nd Avenue Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $52,925

Description

Reconstruction of MSA Street 142nd Avenue between TH 47 and Xkimo Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost								52,925			52,925
Total								**52,925**			**52,925**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA								48,125			48,125
Storm Water Utility Fund								4,800			4,800
Total								**52,925**			**52,925**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-STR-022
Project Name	2029 MSA Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $490,050

Description

Overlaying of MSA streets: 166th/167th Avenue (Quartz Street/CSAH 5); Alpine Drive (TH 10/Puma Street)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost									490,050		490,050
Total									**490,050**		**490,050**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA									445,500		445,500
Storm Water Utility Fund									44,550		44,550
Total									**490,050**		**490,050**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-STR-023
Project Name	2029 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $264,440

Description

Overlaying of streets in the following subdivisons: Brookfield 2nd; Brookfield 2nd/3rd; Brookfield 3rd; Gerberts Addition

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost									264,440		264,440
Total									**264,440**		**264,440**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund									24,040		24,040
Pavement Management Fund									240,400		240,400
Total									**264,440**		**264,440**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-STR-024
Project Name	2030 MSA Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $46,200

Description

Overlaying of the following MSA streets: 161st Avenue (Variolite St/Rhinestone St)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost										46,200	46,200
Total										**46,200**	**46,200**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA										42,000	42,000
Storm Water Utility Fund										4,200	4,200
Total										**46,200**	**46,200**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-025

Project Name 2030 Neighborhood Overlays

Department Street Improvements

Contact

Type Improvement

Useful Life 60 Years

Category Street Improvement

Priority 3-Existing Obligation (Med)

Total Cost $304,040

Status Active

Description

Overlaying of streets within the following subdivisions: Section 01 Unplatted (Ute Street only); Section 23 Unplatted (Old Hwy 5 only); Section 24 unplatted (2010 construction only); Sweetbay Ridge

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost										304,040	304,040
Total										**304,040**	**304,040**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Storm Water Utility Fund										27,640	27,640
Pavement Management Fund										276,400	276,400
Total										**304,040**	**304,040**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 21-STR-026

Project Name MSA Alpine Drive Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $723,250

Description

Reconstruction of MSA street Alpine Drive between TH 47 and Roanoke Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost										723,250	723,250
Total										**723,250**	**723,250**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA										657,500	657,500
Storm Water Utility Fund										65,750	65,750
Total										**723,250**	**723,250**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project #	21-STR-027
Project Name	MSA Sunwood Drive Street Reconstruction

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $261,250

Description

Reconstruction of MSA street Sunwood Drive between CSAH 5 and Erkium Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost										261,250	261,250
Total										**261,250**	**261,250**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
MSA										237,500	237,500
Storm Water Utility Fund										23,750	23,750
Total										**261,250**	**261,250**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-STLT-001

Project Name Bunker Lake Blvd & Puma Street Lights

Department Street Light Utility
Contact
Type Improvement
Useful Life 20
Category Street Light Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $100,000

Description

Construct minimal street lighting improvements along reconstructed segments of Bunker Lake Boulevard and Puma Street.

Justification

The new sections of Bunker Lake Boulevard and Puma Street serve Riverstone development residents and the West Business Park. Street lighting improvements will increase safety for the traveling public.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	100,000										100,000
Total	**100,000**										**100,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Street Light Utility Fund	100,000										100,000
Total	**100,000**										**100,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 19-STLT-002

Project Name Riverdale Drive Street Lights

Department Street Light Utility
Contact
Type Improvement
Useful Life 20
Category Street Light Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $85,000

Description

Construct minimal street lighting improvements along the segment of Riverdale Drive between Ramsey Boulevard & Traprock Street, and between old Arsmstrong Boulevard and the new Highway 10 interchange.

Justification

The new section of Riverdale Drive between Ramsey Boulevard and Traprock Street serves as a frontage road to Highway 10. Street lighting improvements will increase safety for the traveling public.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	85,000										85,000
Total	**85,000**										**85,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Street Light Utility Fund	85,000										85,000
Total	**85,000**										**85,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 04-WTR-005

Project Name Complete Pump House 3

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $240,000

Description

This project would add stone and other treatments to the exterior of the unfinished pumphouse to reflect the civic architecture in The COR, to include public buildings, landscaping, as well as, streetscaping.

Additionally, detailed planning in 2019 identified the value in adding to this highly visible public site - a restroom and a plaza/seating area along Center Street. The project will also consider photovoltaic panels to screen some of the industrial looking roofline and shade for the seating area. This power can be available for some the of the public irrigation systems - ex: the pumphouse.

Justification

The purpose and outcome would be to complete the building that has been in an unfinished state for more than a decade. The improvements coincide with the tens of millions of dollwars in adjoining private investments in Ramsey's Downtown District.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	240,000										240,000
Total	**240,000**										**240,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Grants/Outside Sources	30,000										30,000
Water Utility Fund	210,000										210,000
Total	**240,000**										**240,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 04-WTR-017

Project Name Water Treatment Facility

Department Water Utility
Contact
Type Buildings
Useful Life 50 Years
Category Water Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $32,000,000

Description

This project anticipates the construction of a 10 MGD ground water treatment plant.

Justification

Int the 2012 Bolton & Menk Comprehensive Water System Study a surface water treatment facility was identified as a means of centrally treating the municipal water supply. This was intended to treat raw water from the Mississippi River. After discussions with regulatory agencies, it was determined that there was the potential to provide more water to the system through the addtion of wells. In the 2017 report the surface water treatment facility was replaced with a groundwater treatment facility to provide water quality. The construction schedule of the facility is being driven by the need to remove Manganese to concentrations below 100 parts per billion (PPB). The water treatment facility is being depicted as being constructed in 2021 and 2022. The Centralized Water Treatment Facility Study was completed in 2020. The results of this study provided a firm cost estimate.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Building Cost/Construction	20,000,000	12,000,000									32,000,000
Total	**20,000,000**	**12,000,000**									**32,000,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Sewer Utility Fund		9,000,000									9,000,000
Water Utility Fund	20,000,000	3,000,000									23,000,000
Total	**20,000,000**	**12,000,000**									**32,000,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 11-WTR-003

Project Name Fire Station #1 Extension of Water

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $55,000

Description

Extend municipal water from parking lot into Fire Station #1 building.

Related Project 12-SEW-002 $60,000
Total Project Cost $115,000

Justification

Treated water is currently at the west end of parking lot on the property. This extension would allow for the installation of a sprinkler system within the building while also improving water quality inside of the building. The current well would be used for irrigation on the site.

Trunk charges are waived for public buildings.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost			55,000								55,000
Total			**55,000**								**55,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Water Utility Fund			55,000								55,000
Total			**55,000**								**55,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 14-WTR-001

Project Name Refurbish Water Tower #2

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $1,300,000

Description

Interior and exterior coatings at water tower #2.

Justification

Ongoing maintenance of interior and exterior coatings on 1.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	20,000	1,280,000									1,300,000
Total	**20,000**	**1,280,000**									**1,300,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Water Utility Fund	20,000	1,280,000									1,300,000
Total	**20,000**	**1,280,000**									**1,300,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 14-WTR-002

Project Name Refurbish Water Tower #1

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $700,000

Description

Interior and exterior coatings at water tower #1.

Justification

Ongoing maintenance of interior and exterior coatings on 0.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	20,000	680,000									700,000
Total	**20,000**	**680,000**									**700,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Water Utility Fund	20,000	680,000									700,000
Total	**20,000**	**680,000**									**700,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 16-WTR-002

Project Name Construct Well #9 and Pumphouse #5

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $1,650,000

Description

Construct new municipal groundwater supply well with supporting pumphouse.

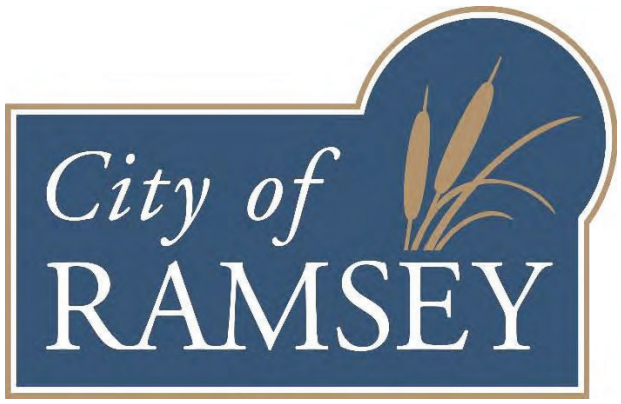
A study will be conducted in 2021 to determine a desirable site - $50,000 est.

Justification

This project will provide a ninth municipal groundwater well with pumphouse. As the City of Ramsey continues to grow, two additional wells will be needed by 2040.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	50,000				1,600,000						1,650,000
Total	**50,000**				**1,600,000**						**1,650,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Water Utility Fund	50,000				1,600,000						1,650,000
Total	**50,000**				**1,600,000**						**1,650,000**



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CASH FLOW PROJECTIONS

Business Revolving Loan Fund

	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
FUND BALANCE, Beginning of Year	233,521	250,036	347,413	350,887	354,396	357,940	361,519	365,135	368,786	372,474	376,198	379,960
REVENUES:												
StoneBrook- Prn	5,360	94,640										
StoneBrook- Int	2,927	237										
Interest Earnings	8,228	2,500	3,474	3,509	3,544	3,579	3,615	3,651	3,688	3,725	3,762	3,800
Total Revenues	16,515	97,377	3,474	3,509	3,544	3,579	3,615	3,651	3,688	3,725	3,762	3,800
EXPENDITURES:												
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	16,515	97,377	3,474	3,509	3,544	3,579	3,615	3,651	3,688	3,725	3,762	3,800
FUND BALANCE, End of Year	**250,036**	**347,413**	**350,887**	**354,396**	**357,940**	**361,519**	**365,135**	**368,786**	**372,474**	**376,198**	**379,960**	**383,760**

CAPITAL MAINTENANCE FUND - 810

	Act	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
FUND BALANCE, Beginning of Year		835,110	961,951	929,121	838,058	773,629	715,233	680,961	721,176	761,994	803,423	845,475	888,157
REVENUES:													
Excess Revenue Transfer (Year End)		172,745	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Interest Earnings		27,934	9,620	13,937	12,571	11,604	10,728	10,214	10,818	11,430	12,051	12,682	13,322
Total Revenues		200,679	39,620	43,937	42,571	41,604	40,728	40,214	40,818	41,430	42,051	42,682	43,322
EXPENDITURES:													
Repair/Replace City Hall Exterior Lighting				40,000									
City Hall Landscaping				15,000									
Reseal Police Department Floor				5,000									
Resurface Fire #1 Apparatus Bay Floor					20,000								
Fire #1 Apparatus Bay Paint					12,000								
Repair/Replace Flat Roof Areas at City Hall				15,000									
Replace City Hall Carpeting					15,000								
Replace bad caulking City Hall						15,000							
Replace Bad Counter tops city hall							15,000						
Sprinker Fire Station #1						25,000							
Park Trail Patching		50,000	60,000	60,000	60,000	60,000	60,000						
Park Maint		23,838	12,450										
Total Expenditures		73,838	72,450	135,000	107,000	100,000	75,000	-	-	-	-	-	-
Increase (Decrease) in Cash		126,841	(32,830)	(91,063)	(64,429)	(58,396)	(34,272)	40,214	40,818	41,430	42,051	42,682	43,322
CASH/FUND BALANCE, End of Year		**961,951**	**929,121**	**838,058**	**773,629**	**715,233**	**680,961**	**721,176**	**761,994**	**803,423**	**845,475**	**888,157**	**931,479**

EQUIPMENT REVOLVING FUND #234

	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
FUND BALANCE, Beginn	1,145,821	757,307	293,034	240,764	268,171	298,535	329,506	361,096	393,318	426,184	41,908	67,746
REVENUES:												
Transfers from General Fund:												
Excess Revenue	172,745	15,000	15,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
QCTV Funds	20,000	47,000										
Interest Earnings	39,877	15,146	2,930	2,408	5,363	5,971	6,590	7,222	7,866	8,524	838	1,355
Total Revenues	232,622	77,146	17,930	27,408	30,363	30,971	31,590	32,222	32,866	33,524	25,838	26,355
EXPENDITURES:												
Capital Outlay:												
General Governm	601,135	471,000	**70,200**							417,800		
Fire Generator		22,500										
Server costs remaining from 2019 budge		16,519										
Improvements with qctv funds		31,401										
Total Expenditure	601,135	541,420	70,200	-	-	-	-	-	-	417,800	-	-
Increase (Decrease) i	(368,514)	(464,274)	(52,270)	27,408	30,363	30,971	31,590	32,222	32,866	(384,276)	25,838	26,355
Reserved for QCTV F	**38,543**	**54,142**										
FUND BALANCE, End of	757,307	293,034	240,764	268,171	298,535	329,506	361,096	393,318	426,184	41,908	67,746	94,101

FACILITY FUND #412

	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
FUND BALANCE, Beginning of Year	1,502,988	1,654,885	701,434	718,448	715,632	732,789	750,117	767,618	785,294	803,147	821,178	839,390
REVENUES:												
Excess Revenue Transfer (Year End	57,582	30,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Municipal Center Land Sale	169,760											
Interest Earnings	54,386	16,549	7,014	7,184	7,156	7,328	7,501	7,676	7,853	8,031	8,212	8,394
Total Revenues	281,728	46,549	17,014	17,184	17,156	17,328	17,501	17,676	17,853	18,031	18,212	18,394
EXPENDITURES:												
PW Campus	1,966	1,000,000										
Fire Station #1 Storage Building				20,000								
City Signs-Cor & ramsey Blvd	118,315											
Old Town Hall Reroof	9,550											
Total Expenditures	129,831	1,000,000	-	20,000	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	151,897	(953,451)	17,014	(2,816)	17,156	17,328	17,501	17,676	17,853	18,031	18,212	18,394
CASH BALANCE, End of Year	**1,654,885**	**701,434**	**718,448**	**715,632**	**732,789**	**750,117**	**767,618**	**785,294**	**803,147**	**821,178**	**839,390**	**857,784**
PW Loan Balance	371,591	334,523	296,713	258,148	218,811	178,687	137,761	96,016	53,436			
FUND BALANCE, End of Year	**1,283,294**	**366,911**	**421,735**	**457,484**	**513,978**	**571,430**	**629,857**	**689,278**	**749,711**	**821,178**	**839,390**	**857,784**

FLEET VEHICLE FUND - 0297

	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
FUND BALANCE, Beginning of Year	160,340	81,769	84,141	84,141	84,141	84,141	84,141	42,141	42,141	42,141	42,141	42,141
REVENUES:												
Sale of Vehicles-Auction	8,429	2,372										
Total Revenues	8,429	2,372	-	-	-	-	-	-	-	-	-	-
EXPENDITURES:												
Replace 2005 Ford Taurus #403	29,000											
Replace 2006 Ford Taurus #404	29,000											
Replace 2006 Ford Taurus #405	29,000											
Replace 2013 Bldg Maint Pickup #410							42,000					
Total Expenditures	87,000	-	-	-	-	-	42,000	-	-	-	-	-
Increase (Decrease) in Cash	(78,571)	2,372	-	-	-	-	(42,000)	-	-	-	-	-
CASH/FUND BALANCE, End of Year	**81,769**	**84,141**	**84,141**	**84,141**	**84,141**	**84,141**	**42,141**	**42,141**	**42,141**	**42,141**	**42,141**	**42,141**

Landfill Trust Fund #803

Cash Balance	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
Beginning Balance	2,126,692	2,200,312	1,022,315	(351)	(354)	(358)	(361)	(365)	(368)	(368)	(372)	(376)
Interest Earnings	73,624	22,003	15,335	(4)	(4)	(4)	(4)	(4)	-	(4)	(4)	(4)
Total Revenues	73,620	22,003	15,335	(4)	(4)	(4)	(4)	(4)	-	(4)	(4)	(4)
Public Works Campus		(1,200,000)										
Capital Equipment			(1,000,000)									
Dog Park Shelter-Alpine Park			(38,000)									
Total Expenditures		(1,200,000)	(1,038,000)	-	-	-	-	-	-	-	-	-
Increase (decrease) in cash	73,620	(1,177,997)	(1,022,665)	(4)	(4)	(4)	(4)	(4)	-	(4)	(4)	(4)
FUND BALANCE, End of Year	**2,200,312**	**1,022,315**	**(351)**	**(354)**	**(358)**	**(361)**	**(365)**	**(368)**	**(368)**	**(372)**	**(376)**	**(380)**

LANDFILL TRUST FUND:

Landfill Sale in 1984 was for $1,580,770

LAWFUL GAMBLING FUND #270

	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
FUND BALANCE, Beginning of Y	245,433	332,098	314,704	344,851	375,300	403,053	431,083	309,394	336,488	363,853	391,491	419,406
REVENUES:												
Required Contributions:												
Anoka Area Ice Arena Ass	20,954	12,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
ARAA	5,084	5,000	3,000	3,000								
Climb Theatre	27,680	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
Ramsey Lions Club	43,624	39,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Interest Earnings	9,323	3,321	3,147	3,449	3,753	4,031	4,311	3,094	3,365	3,639	3,915	4,194
Total Revenues	106,664	72,321	60,147	60,449	57,753	58,031	58,311	57,094	57,365	57,639	57,915	58,194
EXPENDITURES:												
Park Improvement Program												
Ford Brook Playground Equipment		52,565										
Field Lighting Central Park							150,000					
Draw Park Concerts in the Park Donation		17,150	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Alexandra House		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Youth First	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Juvenile Diversion	5,000											
Total Expenditures	20,000	89,715	30,000	30,000	30,000	30,000	180,000	30,000	30,000	30,000	30,000	30,000
Increase (Decrease) in Cash	86,664	(17,394)	30,147	30,449	27,753	28,031	(121,689)	27,094	27,365	27,639	27,915	28,194
FUND BALANCE, End of Year	**332,098**	**314,704**	**344,851**	**375,300**	**403,053**	**431,083**	**309,394**	**336,488**	**363,853**	**391,491**	**419,406**	**447,600**

MSA Fund

	Actual 2015	Actual 2016	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
Beginning Balance	1,095,447	1,696,279	2,881,650	3,646,836	2,493,074	2,704,276	3,449,102	3,128,720	2,232,136	2,378,971	3,190,920	3,190,920	3,538,470	3,503,040
Revenues														
Current Year Allocation (Held at State)	1,180,877	1,206,442	1,351,861	1,298,288	1,311,271	1,324,384	1,337,627	1,351,004	1,364,514	1,378,159	1,391,940	1,405,860	1,419,918	1,434,118
TIF Transfer for Variolite St				200,000										
Riverdale Reim from metro municipal agreement														
Interest Earnings	13,555	12,064	61,868	22,950	24,931	27,043	34,491	31,287	22,321	23,790	31,909	35,385	35,030	33,518
Total Revenue	2,289,879	2,914,785	4,295,379	5,168,074	3,829,276	4,055,702	4,821,220	4,511,011	3,618,971	3,780,920	4,614,770	4,632,165	4,993,419	4,970,675
Expenditures														
MSA Maintenance (Received from State Held Allocation)	(140,000)	(140,000)	(150,000)	(150,000)	(180,000)	(180,000)	(210,000)	(210,000)	(240,000)	(240,000)	(270,000)	(270,000)	(300,000)	(300,000)
CIP Projects														
Armstrong/Bunker Bonding -Paid off early	(297,970)	(302,870)	(299,351)	(525,000)										
Mill & Overlay: Alpine Drive: Puma St to Armstrong								**(200,000)**						
MSA Overlays: 2028 See listing in CIP												**(811,000)**		
MSA Overlays: 2021 See listing in CIP					(185,000)									
MSA Overlays: 2022 See listing in CIP						(62,500)								
MSA Overlays: 2023 See listing in CIP							(152,500)							
167th Avenue Street Recon							(1,330,000)							
Waco to Sunwood Dr Rec						(123,500)								
MSA overlays: 2024 See Listing in CIP								**(78,000)**						
MSA overlays: 2027 See Listing in CIP											**(449,800)**			
MSA overlays: 2029 See Listing in CIP													**(445,500)**	
MSA overlays: 2030 See Listing in CIP														**(42,000)**
Alpine Drive Street Recon														**(657,500)**
161st Avenue Recon								**(484,500)**						
Sunwood Drive Street Recon						(240,600)								**(237,500)**
156th Avenue Street Recon											**(356,500)**			
142nd Ave Street Recon												**(48,125)**		
Hwy 10 & BNSF RR Grade Separation at Ramsey Blvd								(500,000)	(500,000)					
Hwy 10 & BNSF RR Grade Separation at Sunfish Lake								(500,000)	(500,000)					
Recon Xkimo TH47 to 142nd								**(306,375)**						
Riverdale Drive Ext Traprock-Armstrong		(62,920)	(50,929)											
Reconstruction of Riverdale Drive					(760,000)									
Reconstruction of Variolite Street (use TIF 8 for $200,000 if no road recon for 2020)				(2,000,000)										
Concrete Repairs													**(600,000)**	
Cor Bunker Lake Blvd (Armstrong to Ramsey Blvd) Signal										**(350,000)**				
Sunfish Blvd bond payments (Ends 2019)	(155,630)	(155,920)	(148,263)											
Total Expenditures	**(593,600)**	**(701,839)**	**(648,543)**	**(2,675,000)**	**(1,125,000)**	**(606,600)**	**(1,692,500)**	**(2,278,875)**	**(1,240,000)**	**(590,000)**	**(1,076,300)**	**(1,129,125)**	**(1,641,660)**	**(1,533,160)**
FUND BALANCE, End of Year	**1,696,279**	**2,212,946**	**3,646,836**	**2,493,074**	**2,704,276**	**3,449,102**	**3,128,720**	**2,232,136**	**2,378,971**	**3,190,920**	**3,538,470**	**3,503,040**	**3,351,759**	**3,437,515**

Park Improvement Fund

	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Parks Supplemental CIP 2021-2030 Future
Beginning Balance	3,696,155	4,682,220	5,062,334	3,552,957	3,098,487	3,269,471	3,092,166	3,062,088	3,177,709	3,349,486	3,522,981	3,698,210	
Projected Revenue													
Park/Trail Dedications (Averaged Ehlers Study for 2017-2(	914,022	369,200	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	
Donations	-	-	-	-	-	-	-	-	-	-	-	-	
Interest Earnings	122,064	46,822	50,623	35,530	30,985	32,695	30,922	30,621	31,777	33,495	35,230	36,982	
TOTAL REVENUE	1,036,086	416,022	195,623	180,530	175,985	177,695	175,922	175,621	176,777	178,495	180,230	181,982	
CIP Projects													
Alpaca Estates Outlet								(35,000)					
Amphitheater Lighting			(40,000)										
Aeration for Sunfish Lake & The Draw			(40,000)										
Alpine Park Dugout/Shed													
Alpine Park Winter Facilities (Future)													$ (2,500,000)
Central Park Parking Lot (authorized 10-11-16)													
Central Park Land - Additional				(250,000)									
Central Park Parking Lot						(150,000)							
Central Park Dugouts													
Draw Park			(1,200,000)										
Grading & Drainage Plan COR Parks Bolton & Menk													
Elmcrest Creek Trail (Future)2027													$ (800,000)
Elmcrest Park Entrance			(80,000)										
Emerald Pond Pergola													
Hunters Hill Park Redevelopment (Future)													$ (500,000)
Elm Crest Cameras	(11,781)												
Irrigation Titterrud Park							(76,000)						
Lake Itasca Park Parking, Trail & Canoe System				(250,000)									
Lake Ramsey Park (Future)													$ (6,300,000)
Landscape Improvements for Parks		(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
Mississippi River Park Development (Future)													$ (750,000)
Mississippi Skyway													$ (5,600,000)
Municipal Plaza (Future)													$ (3,700,000)
Northfork Trail Connection			(150,000)										
Observation Boardwalk - Lake Itasca			(60,000)										
Observation Deck-Mississippi			(100,000)										
Ramsey Plaza Dirt level		(30,909)											
Rabbit Park Phase II							(125,000)						
River's Bend South Shelter Replacement				(50,000)									
Riversbluff Outlaws A Acquisition								(20,000)					
Sixth Community Park (Future)2027													$ (3,000,000)
Sunfish Lake Phase 2 Parking Lot	(23,424)												
Mississippi River Trail-City Portion - PHASE II													
Mississippi River Trail -Federal] _WEST SECTION(PHASE III)	(14,816)												
Mississippi River Trail - Non Grant Funded (PHASE III)													
Trail Projects			(30,000)	(80,000)		(200,000)							
Trott Brook Trail Corridor (Future)													$ (4,015,000)
Lake Itasca Park Phase I & II (Future)													$ (1,200,000)
Lake Itasca/COR Greenway (Future)													$ (1,900,000)
Total CIP Projects (EXPENDITURES)	(50,021)	(35,909)	(1,705,000)	(635,000)	(5,000)	(355,000)	(206,000)	(60,000)	(5,000)	(5,000)	(5,000)	(5,000)	(30,265,000)
FUND BALANCE, End of Year	4,682,220	5,062,334	3,552,957	3,098,487	3,269,471	3,092,166	3,062,088	3,177,709	3,349,486	3,522,981	3,698,210	3,875,193	

Possible Future Projects-Currently Unfunded or not high priority

Pavement Management Fund-9435

	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
Beginning Balance	911,902	814,564	708,727	425,085	382,307	290,101	205,973	312,904	106,164	64,762	(314,124)	(399,078)
Special Assessments	46,230	-	-	-	-	-	-	-	-	-	-	-
Franchise Fees - Est			1,900,000	1,900,000	1,900,000	1,900,000	1,900,000	1,900,000	1,900,000	1,900,000	1,900,000	1,900,000
Misc Rev.												
Bid Plans	697											
Transfers In:												
TIF	300,000											
Sealcoating Fund Closed	95,402											
Interest Earnings	26,312	8,146	7,087	4,251	3,823	2,901	2,060	3,129	1,062	648	(3,141)	(3,991)
Total Revenues	468,640	8,146	1,907,087	1,904,251	1,903,823	1,902,901	1,902,060	1,903,129	1,901,062	1,900,648	1,896,859	1,896,009
Road Improvements:												
2019 Projects	(565,978)	(27,625)										
2020 Projects (Proj Canceled)		(10,014)										
Pavement Management Projects			(2,128,700)	(1,885,000)	(1,934,000)	(1,925,000)	(1,733,100)	(2,059,700)	(1,903,500)	(2,247,500)	(1,972,900)	(1,773,400)
Special Assessment Rebate			(62,029)	(62,029)	(62,029)	(62,029)	(62,029)	(50,169)	(38,964)	(32,033)	(8,913)	
GPR Pavement Eval		(76,345)										
Total Expenditures	(565,978)	(113,983)	(2,190,729)	(1,947,029)	(1,996,029)	(1,987,029)	(1,795,129)	(2,109,869)	(1,942,464)	(2,279,533)	(1,981,813)	(1,773,400)
Increase (decrease) in Cash	(97,338)	(105,837)	(283,642)	(42,778)	(92,206)	(84,128)	106,931	(206,740)	(41,402)	(378,885)	(84,954)	122,609
FUND BALANCE, End of Year	814,564	708,727	425,085	382,307	290,101	205,973	312,904	106,164	64,762	(314,124)	(399,078)	(276,469)

PUBLIC IMPROVEMENT REVOLVING [PIR] FUND #400

	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
FUND BALANCE - Beginning of Year	4,093,690	4,122,870	3,710,028	3,651,111	3,551,622	3,426,138	2,299,400	1,136,394	755,758	552,315	346,838	239,307
REVENUES:												
Special Assessments (P&I)	54,125	20,000	20,000									
General Fund -30% transfer (excess	172,745	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
TIF 8 Reimbursement interfund Loar	102,752	103,442	100,006									
Interest Earnings	143,907	41,229	37,100	36,511	35,516	34,261	22,994	11,364	7,558	5,523	3,468	2,393
Total Revenues	473,529	184,671	177,106	56,511	55,516	54,261	42,994	31,364	27,558	25,523	23,468	22,393
EXPENDITURES:												
COR Pavement Striping												
Tinklenburg Hwy 10 Funding	39,600	45,600	21,000									
Hwy 47 Transportation Study		30,000										
CSAH 116 & TH 47 Intersection Improvements			39,023									
County 5 Transportation Study		50,000										
County 83 Transportation Study		35,000										
Road Funding Study - WSB up to $40,00	23,233											
Hwy 10 road impr	8,405											
Hwy 10 & BNSF RR Grade Sep at Ramsey Lake Blvd						500,000	500,000					
Hwy 10 & BNSF RR Grade Sep at Sunfish Lake Blvd						500,000	500,000					
County Road 116 Bunker to Armstrong												
Hwy 10 Planning Study with Bolton & N	245,521	14,649										
Sunwood Drive Roundabout Landscaping			20,000									
Sunwood Drive Concrete Repairs		50,000										
Sunwood Drive Striping Improvements												
Zeolite Trail/Sidewalk								206,000				
50% of annual road debt levy		241,263										
Anoka Cnty S.A. Expenses	2,590	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Transfers to Other Funds:												
General - Street Maint Prog	125,000	125,000	150,000	150,000	175,000	175,000	200,000	200,000	225,000	225,000	125,000	125,000
Total Expenditures	444,350	597,512	236,023	156,000	181,000	1,181,000	1,206,000	412,000	231,000	231,000	131,000	131,000
INCREASE (DECREASE) IN CASH	29,180	(412,842)	(58,917)	(99,489)	(125,484)	(1,126,739)	(1,163,006)	(380,636)	(203,442)	(205,477)	(107,532)	(108,607)
FUND BALANCE - End of Year	**4,122,870**	**3,710,028**	**3,651,111**	**3,551,622**	**3,426,138**	**2,299,400**	**1,136,394**	**755,758**	**552,315**	**346,838**	**239,307**	**130,700**

Sewer Utility Fund - Working Capital

	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
New Construction Units	160	160	160	160	50	50	50	50	50	50	50	50
Connection Charge	1,212	1,243	1,274	1,306	1,338	1,372	1,406	1,441	1,477	1,514	1,552	1,591
Beginning Balance	13,583,020	14,454,237	12,061,308	3,758,736	4,382,314	4,726,253	4,921,797	5,262,222	5,508,063	5,736,784	5,864,436	5,527,034
Utility Revenue												
From Utility Billings(sewer study)	1,658,294	1,674,877	1,674,877	1,691,626	1,708,542	1,725,628	1,742,884	1,760,313	1,777,916	1,795,695	1,813,652	1,831,789
Interest Earnings	477,797	144,542	120,613	37,587	43,823	47,263	49,218	52,622	55,081	57,368	58,644	55,270
SAC (1% of SAC Fee to Met Council)	7,902	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Connection Charges-Trunk	213,672	198,837	203,808	208,903	66,914	68,587	70,302	72,059	73,861	75,707	77,600	79,540
(see Construction units & Connection Charge Above)												
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(1,136,844)	(1,193,686)	(1,253,371)	(1,316,039)	(1,381,841)	(1,450,933)	(1,523,480)	(1,599,654)	(1,679,636)	(1,763,618)	(1,851,799)	(1,944,389)
CIP Projects-Sewer Utilities												
Utility Truck(s)		(43,000)				(32,500)				(39,000)		
Jetter/Vac Truck											(420,000)	
Mower			(10,000)									
Mobile Generator						(164,000)						
Backhoe (portion of cost)	(21,391)										(17,000)	
Riverdale Drive Sewer Impr	(328,213)											
Replace Pumps at Liftsation #2					(35,000)							
Replace Pumps at Liftsation #4		(40,000)										
Replace Pumps at Liftsation #6			(40,000)									
Variolite Sewer		(400,000)										
Zeolite Sewer								(41,000)				
Public Works Campus		(2,736,000)										
Water Treatment Plant			(9,000,000)									
Fire Station #1 Sanitary Sewer					(60,000)							
Remaining Working Capital Balance	**14,454,237**	**12,061,308**	**3,758,736**	**4,382,314**	**4,726,253**	**4,921,797**	**5,262,222**	**5,508,063**	**5,736,784**	**5,864,436**	**5,527,034**	**5,550,744**

Stormwater Management Fund #292

	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
Beginning Balance	1,105,349	796,058	730,641	757,947	785,527	813,382	841,516	869,931	898,630	927,616	956,893	986,462
Developer's Contributions	266,146	51,622	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
COR Infiltration Contributions												
Ace	7,735											
Ramsey storage	14,425											
Interest Earnings	41,897	7,961	7,306	7,579	7,855	8,134	8,415	8,699	8,986	9,276	9,569	9,865
Total Revenues	330,203	59,583	27,306	27,579	27,855	28,134	28,415	28,699	28,986	29,276	29,569	29,865
CIP Projects-Park Projects												
COR Regional Infiltration Basin	(639,494)	(125,000)										
Total Expenditures	(639,494)	(125,000)	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in Cash	(309,291)	(65,417)	27,306	27,579	27,855	28,134	28,415	28,699	28,986	29,276	29,569	29,865
FUND BALANCE, End of Year	796,058	730,641	757,947	785,527	813,382	841,516	869,931	898,630	927,616	956,893	986,462	1,016,326

Storm Water Utility Fund #605												
	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
Working Capital												
Beginning Balance	1,885,041	2,294,130	2,321,843	2,521,567	2,868,994	2,820,740	3,009,591	3,142,241	2,811,117	2,657,332	2,773,043	2,920,208
Utility Revenue -	1,356,373	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000	1,150,000
From Utility Billings												
Interest Earnings	78,844	22,941	23,218	25,216	28,690	28,207	30,096	31,422	28,111	26,573	27,730	29,202
Operating Expense												
(Personal Services, Supplies, Other												
Services & Charges)	(302,102)	(320,228)	(342,644)	(366,629)	(392,293)	(419,754)	(449,137)	(480,576)	(514,216)	(550,212)	(588,726)	(629,937)
CIP Projects-Stormwater Utility												
Street Sweeper					(225,000)		(225,000)					
Water Truck (Share of)					(68,000)							
Annual Drainage Enhancement		(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
COR Regional Infiltration Basin	(686,802)	(125,000)										
Cor Bunker Lake Blvd (Armstrong to Ramsey Blvd)								(530,000)				
CSAH 116 & TH 47 Improvements			(23,480)									
Outlet Control Structure Improvement			(100,000)									
Central Park Parking Lot Recon-Run Off						(50,000)						
River Storm Water Discharge Treatment		(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Storm Sewer 161st Avenue						(48,450)						
Storm Sewer Autumn Heights				(88,550)								
Storm Sewer Alicia est						(25,216)						
Storm Sewer Barthels Rum						(71,250)						
Storm Sewer Barthels Rum River Acres 2nd					(155,800)							
Storm Sewer Brookview, Wood Pond	(4,090)											
Storm Sewer Card Rose Est												(55,480)
Storm Sewer Business Park 95			(142,500)									
Storm Sewer Countryside Est											(173,250)	
Storm Sewer Xkimo St						(30,637)						
Storm Sewer Fox Ridge Et 1st & 2nd										(206,150)		
Storm Sewer Ford Brook Estates/Hy 10	(33,134)											
Storm Sewer Ford Brook Est 3rd								(39,900)				
Storm Sewer Halls Dover								(43,120)				
Storm Sewer Alpine Drive												(65,750)
Storm Sewer Sorteberg 6						(58,900)						
Storm Sewer Nature View												(30,500)
Storm Sewer Section 07 (Tiger ST)			(32,680)									
Storm Sewer Sunwood Dr Street Recon				(24,060)								(23,750)
Storm Sewer Riverdale Drive			(76,000)									
Storm Sewer 167th Ave					(133,000)							
Storm Sewer-Flintwood Hills								(45,650)				
Storm Sewer-156th Avenue									(35,650)			
Storm Sewer 142nd Avenue										(4,800)		
Storm Sewer 2027 MSA Overlay Projects									(44,980)			
Storm Sewer 2028 MSA Overlay Projects										(81,100)		
Storm Sewer 2021 MSA Overlay Projects			(18,500)									
Storm Sewer 2021 Overlay Projects			(37,690)									
Storm Sewer 2022 MSA Overlay Projects				(6,250)								
Storm Sewer 2022 Overlay Projects				(99,950)								
Storm Sewer 2023 MSA Overlay Projects					(15,250)							
Storm Sewer 2023 Overlay Projects					(37,600)							
Storm Sewer 2024 MSA overlay projects						(7,800)						
Storm Sewer 2024 overlay projects						(62,350)						
Storm Sewer 2025 overlay projects							(96,010)					
Storm Sewer 2026 overlay projects								(27,800)				
Storm Sewer 2027 overlay projects									(46,450)			
Storm Sewer 2028 overlay projects										(18,600)		
Storm Sewer 2029 MSA overlay projects											(44,550)	
Storm Sewer 2029 Overlay Projects											(24,040)	
Storm Sewer 2030 MSA Overlay Projects												(4,200)
Storm Sewer 2030 Overlay Projects												(27,640)
Storm Sewer Alpine Drive						(15,000)						
Storm Sewer Rodeo Hills/Valley View							(77,300)					
Storm Sewer Whispering Pine Est Plat 3									(140,600)			
Storm Sewer Windsorwood												(28,000)
Storm Sewer Waco St				(12,350)								
Storm Sewer for Wood Pond Hills								(49,500)				
Storm Sewer for Zeolite								(96,000)				
Storm Sewer Sports Have Secc 1 Unpl												(35,720)
Public Works Campus		(500,000)										
RTC Bunker Lake Blvd (Armstrong to Ramsey Blvd)												
Whispering Pines Est Plat 2 Storm												
Storm Water Projects		(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Storwater Drainage Impr (see project list)				(30,000)					(350,000)			
Remaining Working Capital Balance	**2,294,130**	**2,321,843**	**2,521,567**	**2,868,994**	**2,820,740**	**3,009,591**	**3,142,241**	**2,811,117**	**2,657,332**	**2,773,043**	**2,920,208**	**2,998,432**

Street Light Utility Fund #603 - Working Capital	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
Beginning Balance	1,237,673	1,345,435	1,148,731	1,010,309	1,050,610	1,086,274	1,117,103	1,142,893	967,434	980,547	987,949	989,407
Utility Revenue From Utility Billings	217,169	213,200	213,200	213,200	213,200	213,200	213,200	213,200	213,200	213,200	213,200	213,200
Contributions from Developers												
Interest Earnings	44,339	13,454	11,487	10,103	10,506	10,863	11,171	11,429	9,674	9,805	9,879	9,894
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(153,746)	(158,358)	(163,109)	(168,002)	(173,042)	(178,234)	(183,581)	(189,088)	(194,761)	(200,604)	(206,622)	(212,820)
CIP Projects-Street Light Utility												
Bunker Lake Blvd & Puma Lights			(100,000)									
Bunker Lake Blvd between Ramsey Blvd & Armstrong Blvd								(150,000)				
PW Campus		(250,000)										
Riverdale Drive between Ramsey Blvd & Traprock Lights			(85,000)									
Zeolite Street Lights								(46,000)				
Priority/Developer Street Lights		$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)
Remaining Working Capital Balance	**1,345,435**	**1,148,731**	**1,010,309**	**1,050,610**	**1,086,274**	**1,117,103**	**1,142,893**	**967,434**	**980,547**	**987,949**	**989,407**	**984,680**

Water Utility Fund #601

	Act	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
Capital Expenses-Equipment													
CIP Projects													
Fire Station #1 Extension of Water						$ (55,000)							
Public Works Campus			$ (2,736,000)										
Scada System Software Upgrades			$ (15,000)										
Backhoe (portion of cost)		$ (21,391)										$ (17,000)	
3/4 Ton Truck			$ (19,351)										
Mower				$ (10,000)									
Utility Truck			$ (18,619)				$ (32,500)				$ (39,000)		
A. **Water Supply & Treatment Improvements**													
Complete Pump House #3				$ (210,000)									
Construct Well #9& Pumphouse #5				(50,000)				(1,600,000)					
Well #1 Rehabilitation (Not in CIP Maintenance)			$ (47,000)	(50,000)	(53,000)	(56,000)	(59,000)	(62,000)	(65,000)	(68,000)	(68,000)	(68,000)	(68,000)
Water Treatment Facility 10 MGD Groundwater				(20,000,000)	(3,000,000)								
Interest on $9M debt-20 Year													
Refurbish Water Tower #1				$ (20,000)	$ (680,000)								
Refurbish Water Tower #2				$ (20,000)	$ (1,280,000)								
Maintain Water Tower #3 (Not in CIP as maintenance)													
Watermain - Alpine Drive							$ (385,000)						
Watermain - Halls Dover Acres									$ (250,000)				
Watermain-Variolite			$ (680,000)										
Watermain - Bunker/Puma (Riverstone Proj)													
Cor Bunker Lake Blvd (Armstrong to Ramsey Blvd)									$ (340,000)				
Ford Brook Estates Reconstruction		$ (30,762)											
Riverdale Drive watermain		$ (321,938)											
Zeolite Street Improvement									$ (185,000)				
Subtotal - Capital Expenses		$ (374,090)	$ (3,515,970)	$ (20,360,000)	$ (5,013,000)	$ (111,000)	$ (476,500)	$ (1,662,000)	$ (840,000)	$ (68,000)	$ (107,000)	$ (85,000)	$ (68,000)
Operational Expenses													
Operating Expense-Distribution and Administration		$ (824,503)	$ (857,483)	$ (900,357)	$ (945,375)	$ (992,644)	$ (1,042,276)	$ (1,094,390)	$ (1,149,109)	$ (1,206,565)	$ (1,330,238)	$ (1,396,750)	$ (1,466,587)
Operating Expense-Treatment					(840,000)	(882,000)	(926,100)	(972,405)	(1,021,025)	(1,072,077)	(1,181,964)	(1,241,063)	(1,303,116)
Subtotal-Operating Expense		$ (824,503)	$ (857,483)	$ (900,357)	$ (1,785,375)	$ (1,874,644)	$ (1,968,376)	$ (2,066,795)	$ (2,170,135)	$ (2,278,641)	$ (2,512,202)	$ (2,637,812)	$ (2,769,703)
Total Annual Expenses		$ (1,198,593)	$ (4,373,453)	$ (21,260,357)	$ (6,798,375)	$ (1,985,644)	$ (2,444,876)	$ (3,728,795)	$ (3,010,135)	$ (2,346,641)	$ (2,619,202)	$ (2,722,812)	$ (2,837,703)
Water System Revenue													
10/05 reduced by 200-300 units per year to be conservative))		160	160	160	160	50	50	50	50	50	50	50	50
Water Sales (gallons/year)		1,022,960,090	1,035,235,611	1,048,693,674	1,062,326,691	1,076,136,938	1,090,126,718	1,104,298,366	1,118,654,245	1,133,196,750	1,162,851,376	1,177,968,443	1,193,282,033
Water rates ($/1000 gal)(5% annual increase)		$ 2.68	$ 2.74	$ 2.80	$ 2.87	$ 2.95	$ 3.02	$ 3.11	$ 3.20	$ 3.30	$ 3.50	$ 3.61	$ 3.71
Water Availability Charge (WAC) ($/connection)()		$ 1,331	$ 1,365	$ 1,399	$ 1,434	$ 1,470	$ 1,506	$ 1,544	$ 1,583	$ 1,622	$ 1,663	$ 1,704	$ 1,747
onnection/Trunk Charge ($/connection)(4.5% after year 2005)		$ 1,807	$ 1,852	$ 1,898	$ 1,946	$ 1,994	$ 2,044	$ 2,095	$ 2,148	$ 2,201	$ 2,256	$ 2,313	$ 2,371
ate Revenue(Water Sales/1000 x Water Rates) + water meters	Increase by 2	$ 2,138,687	$ 2,350,000	$ 2,408,750	$ 2,468,969	$ 2,530,693	$ 2,593,960	$ 2,671,779	$ 2,751,932	$ 2,834,490	$ 3,007,111	$ 3,097,324	$ 3,190,244
WAC Revenue(Service Connections x Wac Charge)		$ 839,858	$ 406,433	$ 223,796	$ 229,391	$ 73,477	$ 75,314	$ 77,197	$ 79,127	$ 81,105	$ 83,132	$ 85,211	$ 87,341
enue (Service Connections when platted x Connection Charge)													
Interest Earnings		$ 851,294	$ 265,112	$ 251,882	$ 69,120	$ 29,815	$ 37,310	$ 40,947	$ 32,586	$ 40,518	$ 39,717	$ 45,860	$ 51,535
Total System Revenue		$ 3,829,839	$ 3,021,545	$ 2,884,428	$ 2,767,479	$ 2,633,985	$ 2,706,584	$ 2,789,923	$ 2,863,645	$ 2,956,113	$ 3,129,960	$ 3,228,395	$ 3,329,120
Trunk Charges returned for John Peterson's Agreement (thru Dec 2026		$ -	$ (70,000)										
Internal Loan to offset Muni Center Debt beginning year 2009-2029 2% Paid off in 2011													
PW Land/Building-Internal Loan 2009-2028 @2%		$ 36,341	$ 37,068	$ 37,810	$ 38,566	$ 39,337	$ 40,124	$ 40,926	$ 41,745	$ 41,745	$ 41,745		
Internal Loan to offset Muni Center Debt beginning year 2011-2030 @		$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853
Water Working Capital Balance													
Total Annual Expenses		$ (1,198,593)	$ (4,373,453)	$ (21,260,357)	$ (6,798,375)	$ (1,985,644)	$ (2,444,876)	$ (3,728,795)	$ (3,010,135)	$ (2,346,641)	$ (2,619,202)	$ (2,722,812)	$ (2,837,703)
Total System Revenue		$ 3,928,033	$ 3,050,466	$ 2,984,091	$ 2,867,898	$ 2,735,175	$ 2,808,561	$ 2,892,702	$ 2,967,243	$ 3,059,711	$ 3,233,558	$ 3,290,248	$ 3,390,973
Net Income(Loss)		$ 2,729,440	$ (1,322,987)	$ (18,276,266)	$ (3,930,477)	$ 749,531	$ 363,685	$ (836,093)	$ (42,892)	$ 713,070	$ 614,356	$ 567,436	$ 553,270
Beginning Water Working Capital Balance		$ 23,781,771	$ 26,511,211	$ 25,188,224	$ 6,911,958	$ 2,981,481	$ 3,731,012	$ 4,094,697	$ 4,094,697	$ 3,258,604	$ 3,971,674	$ 4,586,029	$ 5,153,465
Ending Water Working Capital Balance		**$ 26,511,211**	**$ 25,188,224**	**$ 6,911,958**	$ 2,981,481	$ 3,731,012	$ 4,094,697	$ 3,258,604	$ 4,051,805	$ 3,971,674	$ 4,586,029	$ 5,153,465	$ 5,706,735

TIF Projections District #1-Rivers Bend

Projected Revenue FOR TIF I	Decertified Actual 2011	In TIF Amended Budget 12/11 Actual 2012	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Projected 2020>
District I (2011)										
Balance	2,122,527	2,785,666	1	402,373	322,713	1,180,519	1,142,575	1,073,522	1,084,888	1,119,223
Revenues										
TIF Increments	844,792									
Trans from TIF 10 Land sales/Orig Land Purchased with TIF 1 Bond (Fund 332)	787,803									
Advancement on F&C 10-year Loan (See $1,420,000 below)		**120,000**								
Transfer from TIF 10 for non-increment int attriuted to land sales above	24,713									
Diamond Graphics Land Sale			407,876							
F&C Loan #1 Paid Back 20% of annual cash flows from April 1, 2015-April 1, 2025					**1,300,000**					
Transfer of Int earnings prior to 1997 to HRA	(263,496)									
Interest Earnings	60,182.23		(3,412.87)	13,112	14,506	10,922	15,369	18,484	37,498	11,192
Total Revenue	1,453,994	120,000	404,463	13,112	1,314,506	10,922	15,369	18,484	37,498	11,192
Less:										
Bond Principal (B&A Cyl $1,035,000) FUND #342	(200,000)									
Bond Interest (B&A Cyl $1,035,000)	(10,300)									
Interfund Loan F&C (Tif Spending Plan)		**(1,420,000)**								
Administrative Expenses	(17,497)	(1,217)	(2,091)	(1,473)	(11,520)	(2,620)	(987)	(1,915)	(3,162)	(3,194)
Total Expense	(227,797)	(1,421,217)	(2,091)	(1,473)	(11,520)	(2,620)	(987)	(1,915)	(3,162)	(3,194)
CIP Project Costs:										
Shovel Ready Projects						(46,246)	(83,436)	(5,203)	-	(69,797)
Diamond Graphics Land sale from 2013 coded incorrectly funded with non TIF money (PIR & Landfill Trust) that should be reimbursed.					(407,876)					
New Business Park					(37,304)					
Bury Electric Wires -				(91,300)						
Ramp Construction Extension	(563,058)	(244,448)								
County Road 116 Bunker to Armstrong										(1,050,000)
Rail Stop ROW		(862,064)								
Pay TIF 10 for Transaction Error by Ehlers (See $787,803 transfer above, put TIF 10 Neg)		(377,936)								
Total CIP Project Costs	(563,058)	(1,484,448)	-	(91,300)	(445,180)	(46,246)	(83,436)	(5,203)	-	(1,119,797)
Remaining TIF Balance	2,785,666	1	402,373	322,713	1,180,519	1,142,575	1,073,522	1,084,888	1,119,223	7,424

(Total Revenue less Total Project Costs

TIF Projections District #2 - Gateway											
(2013)	Tif Plan budget amended 12-11		Tif Plan Budget Amended 11-13 Decertified								
	Actual 2011	**Actual 2012**	**Actual 2013**	**Actual 2014**	**Actual 2015**	**Actual 2016**	**Actual 2017**	**Actual 2018**	**Actual 2019**	**Projected 2020>**	
Revenues											
TIF Increments on agreements	$ 1,823,891	$ 1,713,507	$ 1,557,425	$ -	$ (29,155)	$ -	$ -	$ -	$ -	$ -	
Transfer of Int earnings prior to 1997 to HRA	(41,387)										
Easement funds for Business Park 95			10,454	0	0	0	0	0	0	0	
Interest on F&C Admin Loan (TIF 14 in amount of $425,845.90) for 2010-2015 int					64,531.94						
Transfer in for F&C Transfer done in previous years-set up as DUE to FROM		217,422									
Interest Earnings(2000 neg int adj for borrowing)	111,750.72	68,211.43	(21,681.33)	84,544	30,911	22,679	33,465	41,585	76,821	22,265	
Total Revenue	$1,894,255	$1,999,140	$1,546,197	$84,544	$66,288	$22,679	$33,465	$41,585	$76,821	$22,265	
Expenses											
Sauter Land Purchase Bond Int (Fund 329 $1,680,000 Bond-18% of bond)	(608)										
Sauter Land Purchase Bond Prin (Fund 329 $1,680,000 Bond-18% of bond)	(9,000)										
Parabody Pay-Go(site impr)	(20,264)	(20,264)		-	-	-	-	-	-	-	
Transfer out per Ehlers for non-increment funds					(10,454)						
Sharp Reimbursement-Sunfish Gateway	(46,875)										
Administrative Expenses	(18,438)	(22,511)	(10,021)	(3,241)	(9,244)	(1,569)	(987)	(1,230)	(946)	(2,090)	
Total Expense	($95,184)	($42,775)	($10,021)	($3,241)	($19,698)	($1,569)	($987)	($1,230)	($946)	($2,090)	
AVAILABLE REVENUES	$1,799,071	$1,956,365	$1,536,177	$81,303	$46,590	$21,110	$32,478	$40,355	$75,875	$20,175	
CIP Project Costs:											
Command/National Growth-Minks Property	(25,000)										
142nd Court Street Improvements (B&A Cyl)	(325,000)										
Internal Loan from TIF 14 for Admin Fees F&C project	(126,701)			-	-	-	-	-	-	-	
TIF amendment recorded incorrectly in prior years							29,155.12	-	-		
Parking Ramp Costs		**(66,363)**		-	-	-	-	-	-	-	
Sunwood Drive (Use of Excess Funding from Rail Stop See Below)		**(500,000)**		-	-	-	-	-	-	-	
RAIL Stop-net of (contingency-$889,517) (Did not need internal loan received tax funds prior to payment)Final payment 3/19		**(2,700,436)**							**(297,983)**		
Zeolite Street Constr										(517,000)	
County Road #116 (#47 toDysprosium)	**(450,000)**										
County Road 116 Bunker to Armstrong										(1,700,000)	
Sunwood Drive Realignment		(500,000)									
Total CIP Project Costs	(926,701)	(3,766,799)	-	-	-	-	29,155	-	(297,983)	(2,217,000)	
(Available Revenue less Total Project Costs)	$872,370	($1,810,434)	$1,536,177	$81,303	$46,590	$21,110	$61,633	$40,355	($222,108)	($2,196,825)	
Remaining TIF Balance/(Deficit)	$5,340,965	$3,530,531	$5,066,708	$5,148,011	$5,194,602	$5,215,712	$5,277,345	$5,317,701	$5,095,593	$2,898,768	
Internal Loans - F&C & TIF 14 Admin Expe		$ 2,782,605	$ 2,824,477 $2,943,202 eligible	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	
CASH BALANCE AVAILABLE		**$747,926**	**$2,242,231**	**$2,278,964**	**$2,325,554**	**$2,346,664**	**$2,408,298**	**$2,448,653**	**$2,226,545**	**$29,721**	

TIF Projections District #8
Maken

Decertify Dec 31, 2021

Projected Revenue FOR TIF VIII	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
District VIII (2028)										
Balance	906,580	837,836	818,014	842,989	1,146,419	1,452,883	1,762,412	2,075,036	2,390,787	2,709,695
Revenues										
Tax Increment	332,470	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000
Interest Earnings	31,828	8,378	8,180	8,430	11,464	14,529	17,624	20,750	23,908	27,097
Total Revenue	364,298	313,378	313,180	313,430	316,464	319,529	322,624	325,750	328,908	332,097
Less:										
Interfund Loan Prn from 2001 (not booked until 2017)	(102,752)	(103,442)	(100,006)							
Interfund Loan Int (4%)	(12,248)	(11,558)	(4,000)							
W Properties (Land Reimbursement)	(15,899)	(15,900)	(15,899)							
Lundeen Holdings (Phase II Reimbursement)										
Administrative Expenses	(2,143)	(2,300)	(2,300)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(22,103)
Total Expense	(133,042)	(133,200)	(122,205)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(22,103)
CIP Project Costs:										
Road Projects: Riversbend										
Road Projects: Chestnut Ridge, Wood Pond Hills & Hy	(300,000)									
Road Projects: Barthel's Rum River Acres 2nd			(166,000)							
Road Projects: Sunfish Square-Variolite		(200,000)								
Road Projects eligibile amount per 1-17-18 Ehlers Email										
Total CIP Project Costs	(300,000)	(200,000)	(166,000)	-	-	-	-	-	-	-
Remaining TIF Balance	**837,836**	**818,014**	**842,989**	**1,146,419**	**1,452,883**	**1,762,412**	**2,075,036**	**2,390,787**	**2,709,695**	**3,019,689**
(Total Revenue less Total Project Costs			** This will be sent back to County 12-31-21							
Remaining Interfund Loan	203,448	100,006	-							
Fund Balance	**634,388**	**718,008**	**842,989**							

TIF Projections District #9
ACCAP

Projected Revenue FOR TIF IX	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
District IIX (2029)											
Balance	164	12,537	18,200	23,891	29,610	35,358	41,135	46,941	73,476	100,143	126,944
Revenues											
Tax Increment	33,885	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000
Interest Earnings	257	63	91	119	148	177	206	235	367	501	635
Total Revenue	34,142	28,063	28,091	28,119	28,148	28,177	28,206	28,235	28,367	28,501	28,635
Administrative Expenses	(1,068)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)
Site Improvements(2004-202	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)				
Total Expense	(21,768)	(22,400)	(22,400)	(22,400)	(22,400)	(22,400)	(22,400)	(1,700)	(1,700)	(1,700)	(1,700)
Remaining TIF Balance	**12,537**	**18,200**	**23,891**	**29,610**	**35,358**	**41,135**	**46,941**	**73,476**	**100,143**	**126,944**	**153,878**

TIF Projections District #14-COR (2015-2040)

Projected Revenue FOR TIF XIV	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
District I4												
Balance	(26,439,759)	(26,313,266)	(26,232,744)	(26,524,178)	(26,919,983)	(26,822,516)	(26,722,796)	(26,621,581)	(26,518,847)	(26,414,572)	(26,308,734)	(26,201,307)
Revenues												
TIF Increments-F&C	620,219	650,000	650,000	650,000	650,000	650,000	650,000	650,000	650,000	650,000	650,000	650,000
Other TIF Increments (Alina VA)												
TIF Increments PSD Apartments(2018-2040)												
TIF Increments - Commonbond (2016-2040)												
Interest Earnings	19,141	11,471	12,679	8,307	1,580	3,832	5,328	6,846	8,387	9,951	11,539	13,150
Total Revenue	639,360	661,471	662,679	658,307	651,580	653,832	655,328	656,846	658,387	659,951	661,539	663,150
Expenditures												
F&C TIF ($3M)	(334,706)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)
Affinity		(26,131)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)
PSD TIF ($500,000) 8/1/18-2/1/22	(131,867)	(133,413)	(133,413)	(133,413)	(133,413)	(133,413)	(133,413)	(133,413)	(133,413)	(133,413)	(133,413)	(133,413)
Admin Expenses $500,000 Interfund Loan Dec 2010 & Fund 9468	(46,294)	(76,836)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
City Costs to be reimbursed-From Ehlers 5/14 Study												
Total Expenditures	(512,867)	(580,949)	(554,113)	(554,113)	(554,113)	(554,113)	(554,113)	(554,113)	(554,113)	(554,113)	(554,113)	(554,113)
CIP Project Costs:												
County Road 116 Bunker to Armstrong			(400,000)	(500,000)								
Total CIP Project Costs	-	-	(400,000)	(500,000)	-	-	-	-	-	-	-	-
Remaining TIF Balance-Fund Balance	**(26,313,266)**	**(26,232,744)**	**(26,524,178)**	**(26,919,983)**	**(26,822,516)**	**(26,722,796)**	**(26,621,581)**	**(26,518,847)**	**(26,414,572)**	**(26,308,734)**	**(26,201,307)**	**(26,092,270)**
Remaining TIF Balance - Cash Balance	764,725	845,247	553,813	158,008	255,475	355,195	456,410	559,144	663,419	769,257	876,684	985,721

NEED TO DETERMINE WHAT CITY FUNDS NEED TO BE PAID BACK FROM TIF 14

TIF Projections District #15-Life Fitness (2016-2033)

Projected Revenue FOR TIF XV	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
District I5															
Balance	2,778	19,987	28,791	37,684	46,665	55,736	64,898	74,151	83,497	92,936	102,470	112,099	121,825	131,648	103,568
Revenues															
TIF Increments-Life Fitness	77,455	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	38,000	
Interest Earnings	(509)	200	288	377	467	557	649	742	835	929	1,025	1,121	1,218	1,316	1,036
Total Revenue	76,946	76,200	76,288	76,377	76,467	76,557	76,649	76,742	76,835	76,929	77,025	77,121	77,218	39,316	1,036
Expenditures															
Life Fitness TIF ($224,000)2/1/17-2/1/33	(58,363)	(65,196)	(65,196)	(65,196)	(65,196)	(65,196)	(65,196)	(65,196)	(65,196)	(65,196)	(65,196)	(65,196)	(65,196)	(65,196)	
Admin Expenses $19,872.40 Interfund Loan	(1,375)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)
Total Expenditures	(59,738)	(67,396)	(67,396)	(67,396)	(67,396)	(67,396)	(67,396)	(67,396)	(67,396)	(67,396)	(67,396)	(67,396)	(67,396)	(67,396)	(2,200)
Remaining TIF Balance	**19,987**	**28,791**	**37,684**	**46,665**	**55,736**	**64,898**	**74,151**	**83,497**	**92,936**	**102,470**	**112,099**	**121,825**	**131,648**	**103,568**	**102,404**

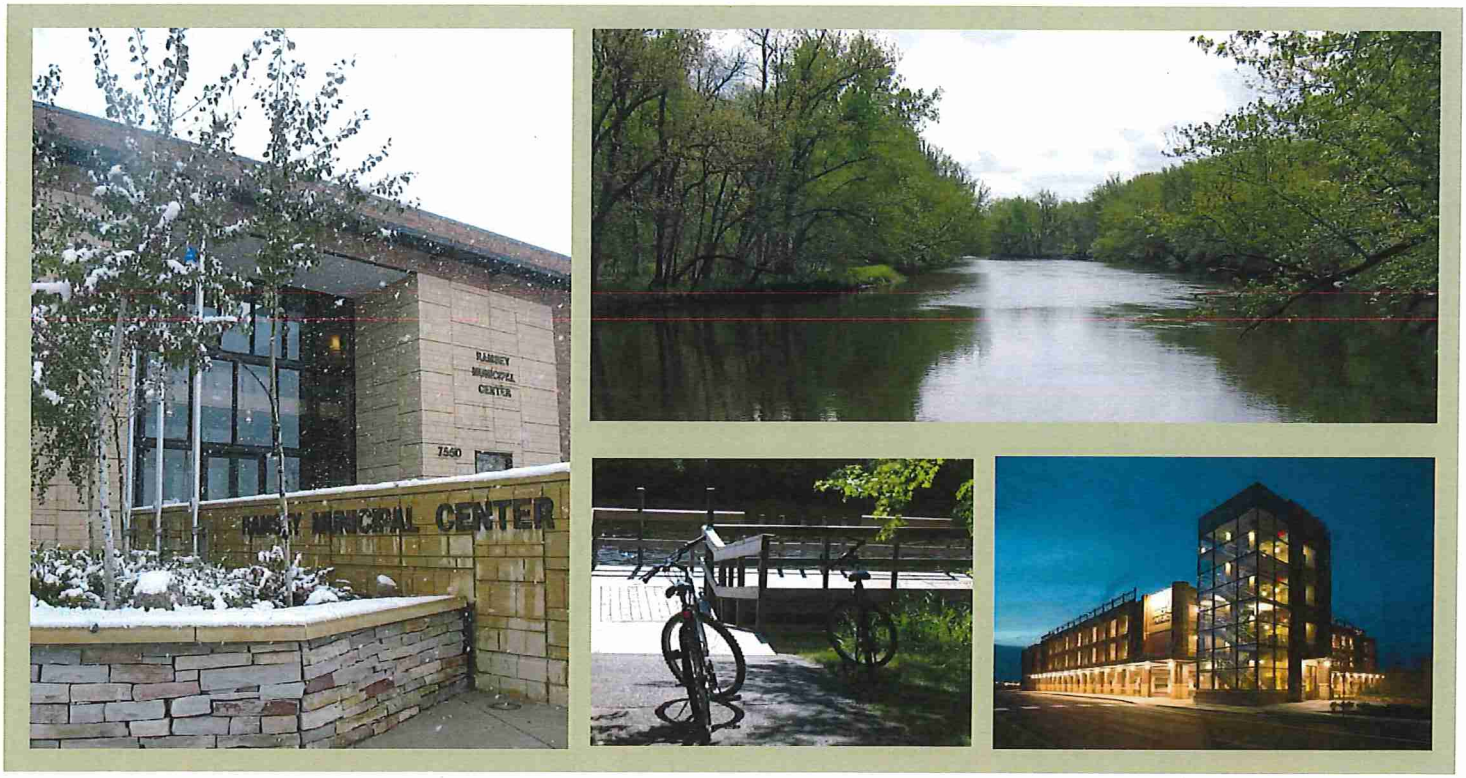
TIF Projections District #16-PSD Business Park (2018-2027)

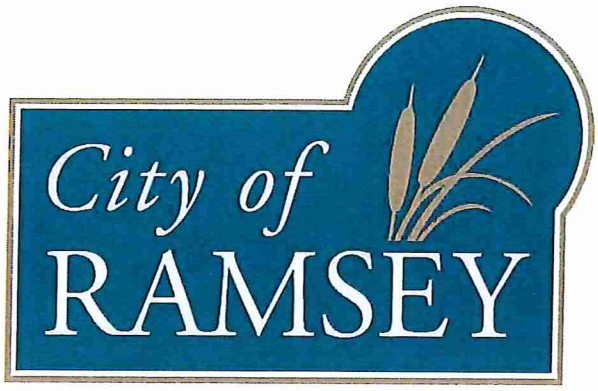
Projected Revenue FOR TIF XV	Actual 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027
District I6									
Balance	(1,006)	3,800	58	885	1,719	2,562	3,414	4,274	5,142
Revenues									
TIF Increments-	10,808	25,829	35,058	35,058	35,058	35,058	35,058	35,058	35,058
Interest Earnings	(21)	38	1	9	17	26	34	43	51
Total Revenue	10,787	25,867	35,059	35,067	35,075	35,084	35,092	35,101	35,109
Expenditures									
BLIPII TIF ($218,000)8/1/	(4,846)	(28,009)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)
Admin Expenses	(1,135)	(1,600)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
Total Expenditures	(5,982)	(29,609)	(34,232)	- (34,232)	- (34,232)	- (34,232)	- (34,232)	- (34,232)	- (34,232)
Remaining TIF Balance	**3,800**	**58**	**885**	**1,719**	**2,562**	**3,414**	**4,274**	**5,142**	**6,020**

SUPPLEMENTAL
FUTURE CONSIDERATION PROJECTS

CITY OF RAMSEY
CAPITAL IMPROVEMENT
PROGRAM
2021-2030

The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.





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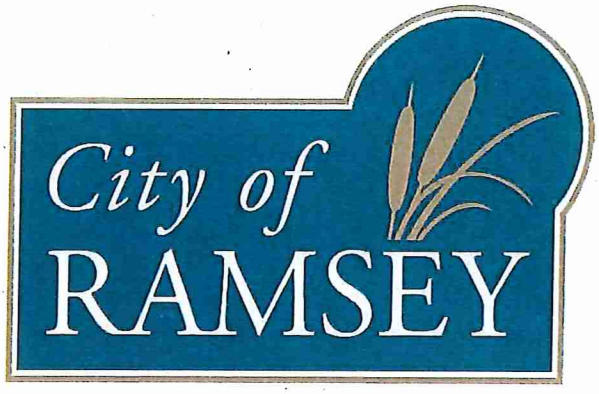
Park and Trail Capital Improvements – Future Projects



The following are park, trail and park acquisition projects that have been identified by the Park and Recreation Commission as proposed, needed improvements into the future – but do not have identified funding at the time of the 10-Year Park's CIP adoption. In other instances they are predicated on land development or future demand.

The proposed improvements are assigned to category Priority #5 which is known as Opportunity Driven/Unfunded/Placeholder. All projects are given a number 5 Priority, as the projects are currently unfunded.

Generally, additional park and trail planning should be undertaken city-wide as part of the 2040 Comprehensive Plan. A plan will be developed aside from this document to lead that process. The proposed community-wide park and trail plan, together with some of the cost estimates identified below, may point to the need for revenue beyond Park Dedication proceeds that have funded most park and trail initiatives to date.



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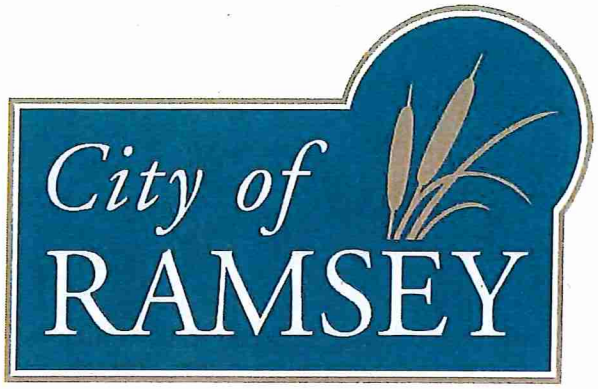
City of Ramsey, Minnesota

Capital Improvement Program

2021 thru 2030

PROJECTS BY DEPARTMENT

Department	#	Priority	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvements													
Elmcrest Creek Trail to Central Park	04-PARK-002	5							800,000				*800,000*
Lake Itasca Community Park	04-PARK-007	5			1,200,000								*1,200,000*
Trott Brook Greenway Trail	04-PARK-014	5					4,015,000						*4,015,000*
Mississippi River Park Development-Bridge location	06-PARK-016	5						750,000					*750,000*
Redevelopment of Hunters Hill	06-PARK-017	5									500,000		*500,000*
Municipal Plaza	07-PARK-001	5	100,000	3,600,000									*3,700,000*
The Waterfront	08-PARK-004	5		6,300,000									*6,300,000*
Central Anoka County Regional Trail Bridge over 10	08-PARK-008	5				5,600,000							*5,600,000*
Alpine Park Winter Facilities	11-PARK-003	5					2,500,000						*2,500,000*
Lake Itasca / COR Greenway	17-PARK-008	5						1,900,000					*1,900,000*
Park Improvements Total			**100,000**	**9,900,000**	**1,200,000**	**5,600,000**	**6,515,000**	**2,650,000**	**800,000**		**500,000**		***27,265,000***
Site Acquisitions													
Sixth Community Park (north central Ramsey)	06-ACQ-001	5							3,000,000				*3,000,000*
Site Acquisitions Total									**3,000,000**				***3,000,000***
GRAND TOTAL			**100,000**	**9,900,000**	**1,200,000**	**5,600,000**	**6,515,000**	**2,650,000**	**3,800,000**		**500,000**		***30,265,000***



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City of Ramsey, Minnesota

Capital Improvement Program

Data in Year 2021 and 2030

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
2021				
Priority 5-Opportunity/Unfunded/Placeholder				
Municipal Plaza	Park Improvements	*07-PARK-001*	5	100,000
			Total for: Priority 5	100,000
	Total for 2021			**100,000**
2022				
Priority 5-Opportunity/Unfunded/Placeholder				
Municipal Plaza	Park Improvements	*07-PARK-001*	5	3,600,000
The Waterfront	Park Improvements	*08-PARK-004*	5	6,300,000
			Total for: Priority 5	9,900,000
	Total for 2022			**9,900,000**
2023				
Priority 5-Opportunity/Unfunded/Placeholder				
Lake Itasca Community Park	Park Improvements	*04-PARK-007*	5	1,200,000
			Total for: Priority 5	1,200,000
	Total for 2023			**1,200,000**
2024				
Priority 5-Opportunity/Unfunded/Placeholder				
Central Anoka County Regional Trail Bridge over 10	Park Improvements	*08-PARK-008*	5	5,600,000
			Total for: Priority 5	5,600,000
	Total for 2024			**5,600,000**
2025				
Priority 5-Opportunity/Unfunded/Placeholder				
Trott Brook Greenway Trail	Park Improvements	*04-PARK-014*	5	4,015,000
Alpine Park Winter Facilities	Park Improvements	*11-PARK-003*	5	2,500,000
			Total for: Priority 5	6,515,000
	Total for 2025			**6,515,000**
2026				
Priority 5-Opportunity/Unfunded/Placeholder				
Mississippi River Park Development-Bridge location	Park Improvements	*06-PARK-016*	5	750,000
Lake Itasca / COR Greenway	Park Improvements	*17-PARK-008*	5	1,900,000

Project Name	Department	Project #	Priority	Project Cost
			Total for: Priority 5	2,650,000
	Total for 2026			**2,650,000**

2027

Priority 5-Opportunity/Unfunded/Placeholder

Elmcrest Creek Trail to Central Park	Park Improvements	*04-PARK-002*	5	800,000
Sixth Community Park (north central Ramsey)	Site Acquisitions	*06-ACQ-001*	5	3,000,000
			Total for: Priority 5	3,800,000
	Total for 2027			**3,800,000**

2029

Priority 5-Opportunity/Unfunded/Placeholder

Redevelopment of Hunters Hill	Park Improvements	*06-PARK-017*	5	500,000
			Total for: Priority 5	500,000
	Total for 2029			**500,000**
GRAND TOTAL				**30,265,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 04-PARK-002

Project Name Elmcrest Creek Trail to Central Park

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $800,000

Description

This trail would link Elmcrest Park to Central Park, the neighborhoods in between, and provide off-roadway trail experience within central Ramsey.

Justification

Connecting the two community parks would reduce the need to replicate some facilities in both locations. The construction of the trail may coincide at such time as residents may subdivide their lots east of Ramsey Blvd, along the county ditch.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost							800,000				800,000
Total							**800,000**				**800,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Grants/Outside Sources							150,000				150,000
Landfill Fund							75,000				75,000
Park Improvement Trust Fund							575,000				575,000
Total							**800,000**				**800,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 04-PARK-007

Project Name Lake Itasca Community Park

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $1,200,000

Description

This project is intended to begin the development of Lake Itasca Park North of Alpine Drive, east of the lake to the west line of the adjacent subdivision.

Justification

Properties south of Alpine Drive, both east and west of Puma Street will be proposed residential for development. It is this development that would provide the necessary Park Dedication funds for the first phase of construction, as well as contributing increased recreational demand.

A four acre parcel south of Alpine Drive may be sold to finance improvements in the park. This project includes mass grading of the park and development of multi-use athletic fields, including for lacrosse.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost			1,200,000								1,200,000
Total			**1,200,000**								**1,200,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund			1,200,000								1,200,000
Total			**1,200,000**								**1,200,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 04-PARK-014

Project Name Trott Brook Greenway Trail

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $4,015,000

Description

The Trott Brook Greenway Trail extends from Elk River's Youth Athletic Complex near Jarvis Street and follows the brook easterly to Rum River Central Park about six miles away. The project would involve continued acquisition of scenic and trail easements, boardwalk and trail construction and natural resource enhancements. Segments of the trail may be on-street within certain neighborhoods.

Justification

This trail project would be predicated on significant planning leading up to construction and likely involve a Master Plan, as well as receiving grant monies for funding. The land around the brook is the largest and most contiguous undeveloped natural area within Ramsey. The City presently has about half of the land acquired (through Park Dedications and a LCCMR grant) to construct this trail.

This trail has a regional context. There is a trail proposed to connect Sherburne County and Ramsey to a metro regional park. This project may be a good canidate for Legacy Ammendment funding, following a regional designation.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost					4,015,000						4,015,000
Total					**4,015,000**						**4,015,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Grants/Outside Sources					4,000,000						4,000,000
Landfill Fund					15,000						15,000
Total					**4,015,000**						**4,015,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 06-PARK-016

Project Name Mississippi River Park Development-Bridge location

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $750,000

Description

This neighborhood park is proposed in the general vicinity of the proposed bridge crossing, along the banks of the river. The park would consist of the usual park amenities, as well as open space that may be shared with adjoining new and existing residential land use.

The funding and the timing of the park development would be concurrent with the subdivision of the land.

This park may also serve as a trailhead for a trail (to be built with the bridge construction), that will connect Hennepin County, and the Three Rivers Park District to Ramsey and the Mississippi River Trail.

Justification

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost						750,000					750,000
Total						750,000					750,000

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund						750,000					750,000
Total						750,000					750,000

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 06-PARK-017

Project Name Redevelopment of Hunters Hill

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $500,000

Description

Concurrent with any redevelopment of the subdivisions around the existing Hunters Hill Park would be an opportunity to bring improvements to the underutilized Hunters Hill Park. The funding would be from any new units shared. Open space connections within a redeveloped area may also be considered.

Justification

Should redevelopment occur in this area; it is likely densities will greatly increase. This, coupled with the commercial and light industrial uses in the area will create the need for a lunch break destination - as well the residential recreational demand.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost									500,000		500,000
Total									**500,000**		**500,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund									500,000		500,000
Total									**500,000**		**500,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 07-PARK-001
Project Name Municipal Plaza

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $3,700,000

Description

Development of the proposed 2-acre Municipal Plaza in The COR, based upon the parks framework plan at $41 per square foot.

Justification

This urban park-space may be the most prominent park space within The COR - due to its visibility along Sunwood Drive, and its relationship to the Municipal Center and transit hub. The site is also likely to be used for the city's festival known as Happy Days.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost	100,000	3,600,000									3,700,000
Total	**100,000**	**3,600,000**									**3,700,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Grants/Outside Sources		200,000									200,000
Park Improvement Trust Fund	100,000	3,400,000									3,500,000
Total	**100,000**	**3,600,000**									**3,700,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 08-PARK-004

Project Name The Waterfront

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $6,300,000

Description

This project will be the culmination of comprehensive planning for a significant water feature in The COR. The 'lake' will be a layering of public and private amenities - such as the integration of a restaurant, required open space, public paths, wading areas, a splash pad and shady aesthetics, all of which provides the "green" and "blue" (and stormwater) connections between The Draw and retail areas.

Justification

In addition to providing a superior view-shed for residential and retail sites as well as water recreation, the pond will handle storm run-off and provide fill material for other projects within The COR. The cost projections are based on the parks framework plan for The COR at $11 per square foot.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost		6,300,000									6,300,000
Total		6,300,000									6,300,000

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund		6,300,000									6,300,000
Total		6,300,000									6,300,000

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 08-PARK-008

Project Name Central Anoka County Regional Trail Bridge over 10

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $5,600,000

Description

Bridge #02053 will connect The COR to the trail to the Mississippi River along the storm sewer outfall and serve as a regional trail connection between the Northstar Rail Station and Mississippi West Reional Park.

Justification

The COR is designed to be pedestrian friendly. This bridge will provide a connection to West Mississippi Regional Park and the regional trail. Further, the rail and highway crossing will allow residents to access the commuter rail and The COR without adding automobile trips to Hwys #10 and #169.

Ramsey has received $100,000 from Met Council for engineering and design, and $490,000 from the National Park Service to complete the final plans and specifications. Additionally, a private developer has contributed the touch-down land adjacent to Riverdale Drive.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost				5,600,000							5,600,000
Total				**5,600,000**							**5,600,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Grants/Outside Sources				5,600,000							5,600,000
Total				**5,600,000**							**5,600,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 11-PARK-003

Project Name Alpine Park Winter Facilities

Department Park Improvements
Contact
Type Improvement
Useful Life 25
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $2,500,000

Description

This project shall include the construction of a chalet/warming house capable of facilitating winter equipment rentals and vending. Improvements will also include the expansion of the existing parking lot, and the construction of refrigerated rinks.

Justification

This warming house will function as a hub for winter recreation in the city with ice skating, sliding, and cross-country ski trails. Further, the existing warming house and rinks at Ramsey Elementary are in sub-standard condition and would be discontinued under this proposal.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Building Cost/Construction					750,000						750,000
Improvements Other than Building Cost					1,750,000						1,750,000
Total					**2,500,000**						**2,500,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund					2,500,000						2,500,000
Total					**2,500,000**						**2,500,000**

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 17-PARK-008
Project Name Lake Itasca / COR Greenway

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $1,900,000

Description

This project envisions a Greenway connection for the Municipal Plaza, The Draw, the lake feature west through The COR to the Lake Itasca Community Park.

Justification

The Greenway will be the primary east/west pedestrian route on either side of Armstrong Blvd, connecting places to live, work and recreate. It is intended that the Greenway also will be a working component of the stormwater system.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost						1,900,000					1,900,000
Total						1,900,000					1,900,000

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund						1,900,000					1,900,000
Total						1,900,000					1,900,000

Capital Improvement Program

2021 *thru* 2030

City of Ramsey, Minnesota

Project # 06-ACQ-001

Project Name Sixth Community Park (north central Ramsey)

Department Site Acquisitions
Contact
Type Land
Useful Life Unassigned
Category Site Acquisition
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $3,000,000

Description

The park location has not been determined, but may be expected to be sited north of Trott Brook and geographically centralized.

The park should have a minimum of 60 acres of usable land.

Justification

Given the projected build-out of Ramsey, it is anticipated that a sixth Community Park will be required to meet the needs of the existing and future residents.

A joint powers agreement for funding and O & M may be explored with the City of Nowthen.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Land Acquisition							3,000,000				3,000,000
Total							3,000,000				3,000,000

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Park Improvement Trust Fund							3,000,000				3,000,000
Total							3,000,000				3,000,000

CC Regular Session **5. 6.**

Meeting Date: 11/24/2020

By: Diana Lund, Finance

Information

Title

Adopt Resolution #20-277 Adopting the 2021 Parking Ramp Maintenance Budget & Adopt Resolution #20-278 Allocating the Parking Ramp Maintenance Costs per the Adopted 2021 Budget.

Purpose/Background:

Purpose:
Allocate costs of the municipal parking ramp to the respective users: City, Residence at the COR Apartments and Transit per the Parking Use and Maintenance Agreement (PUMA).

Background:
The city adopted an amended and restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (City Municipal Ramp) on April 30, 2012 and First Amendment on January 8, 2013. This agreement obligates the owner of each parcel in Parking District A to pay the City for costs the city has or will incur to maintain, repair and replace the District A parking improvements based on an allocated costs assigned to each parcel. This agreement was transferred from Flaherty and Collins to Residence at the COR Apartments, LLC with the sale of the property on April 9, 2015.

Per the agreement, the city is required to prepare a budget for formal adoption at least 30 days prior to fiscal year end or by November 30 outlining the anticipated parking maintenance costs for the next fiscal year and adopt a resolution allocating the budgeted parking maintenance costs among the parcels per the parcels "allocated share".

The city's 2021 Parking Ramp Maintenance Budget is attached that also includes the calculation of each parcels allocated share.

Observations/Alternatives:

Per Sections 7-9 of the PUMA, the city is **required** to establish an annual parking maintenance budget and **allocate** the respective shares to those parcels receiving benefit.

Funding Source:

The parking ramp is funded by the budget of General Government Buildings under the General Fund and the allocated share charged to Residence at the COR Apartments, LLC for their usage of 275 stalls in the parking ramp

Recommendation:

Approve attached Resolution #20-277 Adopting the 2021 Parking Ramp Maintenance Budget

And

Approve attached Resolution #20-278 Allocating the Parking Ramp Maintenance Costs per the adopted 2021 budget based on each parcels allocated share as outlined.

Action:

Motion to adopt Resolution #20-277 Adopting the 2021 Parking Ramp Maintenance Budget

and

Motion to adopt Resolution #20-278 authorizing the allocation of the budgeted parking maintenance costs among the parcels.

Attachments

2021 Parking Ramp Budget
Reso #20-277 Adopting 2021 Ramp Maintenance Budget
Reso #20-278 Authorizing 2021 Ramp Maintenance Cost Allocation

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Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/19/2020 02:35 PM
Form Started By: Diana Lund		Started On: 10/12/2020 11:58 AM
Final Approval Date: 11/19/2020		

Parking Ramp Costs - 2021

Per Section 7 of PUMA Agreement: All costs to operate, maintain, repair & replace parking improvements

For 2021		2021 Budget
Snow Removal - 8 events-Per City's PW Director (3% adj over 2020)-Personnel only		$ 19,128
Truck Use per FEMA Schedule (8 events (2 hours each)/4 trucks at $30 per truck)		$ 1,920
Maintenance Labor (Dan & Don, Jeff & New position 125 hr each)Based on 2020 Salary sheet-2.75% COLA)		$ 17,864
Time increasing with garbage pickup, bulbs, etc.		
Fire Ext recharge		$ 300
Fire Sprinkler Inspection (2020 + 3%)		$ 1,226
Fire Alarm inspection (2020 + 3%)		$ 722
Bulbs (2020 Activity + 2%)		$ 3,441
Elevator-(2020 exp + 4%)		$ 5,917
Wash Glass Windows-2020 Activity + 5%		$ 1,943
Security (2020 activity + 3%)		$ 309
Mn Dept Of Labor-Elevator Lic		$ 200
Misc Supplies (2020 activity + 3%)		$ 1,376
Phone (3% Over 2020 activity)		$ 1,341
Electric-Connexus (2020 Exp + 3%)		$ 49,070
Water (2.5% over 2020 Activity)		$ 487
Mechanical Repairs-Based on 2020 budget +10% (Ramp will be 15-years old)		$ 13,200
Sweeping (2209 activity + 5%)		$ 1,575
Liability Insurance (2020 activity + 10%)	Based on annual 10% increase	$ 21,871
Administration of Agreement (1%)		$ 2,017
IT oversee of cameras (research activity)		$ 4,264
Police CSO's monitoring ramp		$ 1,340
10% Contingency-Reserve Fund for future maint		$ 14,415
Total Expense		$ 163,927
Total Budgeted Expense		$ 163,927
Residence at the COR Allocated share 275 stalls/793 stalls)		$ 56,847
Transit: 350 Stalls		$ 72,351
City Hall: 143 stalls*		**$ 29,561**
Unallocated Stalls: 25 Stalls		$ 5,168
The Residence: 275 stalls		$ 56,847
Total Parking Ramp Allocation		$ 163,927

*** Per 1-8-13 Puma Amendment. 75 Muni Center & 68 unallocated for future use**

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-277

RESOLUTION ADOPTING THE 2021 CITY OF RAMSEY PARKING RAMP MAINTENANCE BUDGET

WHEREAS, the City of Ramsey Adopted an Amended and Restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (Municipal Center Ramp) on April 30, 2012 and First Amendment on January 8, 2013; and

WHEREAS, the City of Ramsey is required to annually adopt a budget of parking ramp maintenance costs on or before the date thirty days prior to the beginning of each full fiscal year; and

WHEREAS, on or before the date thirty days prior to each full fiscal year, the City Council must adopt a resolution allocating the budgeted parking maintenance costs for that fiscal year among the benefitting parcels; and

WHEREAS, That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2021 is hereby adopted for the Parking Ramp Maintenance Fund in the amount of $163,927.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2020 is hereby adopted for the Parking Ramp Maintenance Fund as follows:

Expenses:
Operating & Capital Expenses $163,927

That the motion for the adoption of the foregoing resolution was duly seconded by and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 24th of November, 2020.

_____
Mayor

ATTEST:

_____

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-278

RESOLUTION AUTHORIZING THE ALLOCATION OF THE 2021 PARKING MAINTENANCE COSTS PER ALLOCATED SHARE ASSIGNED TO EACH PARCEL WITHIN PARKING DISTRICT A

WHEREAS, the City of Ramsey Adopted an Amended and Restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (Municipal Center Ramp) on April 30, 2012 and First Amendment January 8, 2013; and

WHEREAS, the City of Ramsey is required to annually adopt a budget of parking ramp maintenance costs on or before the date thirty days prior to the beginning of each full fiscal year; and

WHEREAS, on or before the date thirty days prior to each full fiscal year, the City Council must adopt a resolution allocating the budgeted parking maintenance costs for that fiscal year among the benefitting parcels; and

WHEREAS, the share of the anticipated annual parking maintenance costs the City allocates to each parcel for each given fiscal year will be determined by multiplying the parcel's allocated share, which is the number of parking spaces assigned to that parcel within Parking District A divided by the total number of parking spaces within Parking District A.

WHEREAS, for fiscal year 2021 the parcel allocation of the 793 stalls is calculated as such:

Transit Parcel:	350 Stalls
City Hall Parcel:	143 Stalls
Unallocated Stalls:	25 Stalls
Residence at the COR Parcel:	275 Stalls

WHEREAS, for fiscal year 2021, the budgeted park maintenance costs of $163,927 will be allocated as such based on the stall allocation listed above:

Transit Parcel Budget Allocation:	$ 72,351
City Hall Parcel Budget Allocation:	$ 29,561
Unallocated Stalls (City Portion):	$ 5,168
Residence at the COR Apartments, LLC Parcel Budget Allocation:	$ 56,847

WHEREAS, for fiscal year 2021**,** the owners of each parcel must pay to the City the amount of the parking maintenance costs that the City Council has allocated to the parcel as listed above, by February 28, 2021.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the annual allocation of 2021 budgeted Parking Ramp Maintenance Costs as follows:

Transit Parcel Budget Allocation:	$ 72,351
City Hall Parcel Budget Allocation:	$ 29,561
Unallocated Stalls (City Portion):	$ 5,168
Residence at the COR Apartments, LLC Parcel Budget Allocation:	$ 56,847

With payment due to the City by February 28, 2021.

That the motion for the adoption of the foregoing resolution was duly seconded by

and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 24th of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 7.**

Meeting Date: 11/24/2020

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution #20-269 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 5, 2020 through November 18, 2020

Purpose/Background:

Adopt Resolution #20-269 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 5, 2020 through November 18, 2020

Recommendation:

Staff Recommends to Adopt Resolution #20-269 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 5, 2020 through November 18, 2020

Action:

Motion to Adopt Resolution #20-269 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 5, 2020 through November 18, 2020.

Attachments

Bills List 11/24/2020

Resolution 11/24/2020

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	11/19/2020 06:37 AM
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:18 PM
Form Started By: Jackie Lipski		Started On: 11/18/2020 02:22 PM
Final Approval Date: 11/19/2020		

CITY OF RAMSEY - FINANCE OFFICE Printed 11/18/2020

RAMSEY CITY COUNCIL MEETING

11/24/2020

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 11/05/2020-11/18/2020	445,136.14
Accounts Payable 11/05/2020-11/18/2020	221,232.69
Payroll 11/13/2020	177,560.68
Debt Service	350,731.25
Pay Estimates- Projects	1,087,339.29

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
(Invoices Available for Reviewal) **$ 2,282,000.05**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:	APPROVED PREV. MTG	2020 Y.T.D.
NET PAYROLL TOTAL	$ 181,988.20	$ 4,141,932.73
- CORRECTION TO PAYROLL		
PREPAIDS	435,139.48	8,148,678.81
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		2,616,128.35
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	129,429.73	5,710,722.33
ADD (DELETE) BILLS LIST SUBMITTED PAY ESTIMATE(S)		1,673,775.08
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 746,557.41**	**$ 22,291,237.30**

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
111562	**11/5/2020**		**118026 ANDERSON, JEFF OR MELYNDA**						
		5,000.00	REF LAND ESC 16315 ST FRANCIS		104308	110520	9252.1155.1		MANUAL-ACCOUNTS RE(
		5,000.00							
111563	**11/5/2020**		**118024 BLUE COTTAGE FARMS**						
		349.33	REFUND ESCROW 117730		104309	117730	9804.6433	00117730	REFUNDS
		349.33							
111564	**11/5/2020**		**118030 CHAMPIONSHIP PRODUCTS UNLIMITED LLC**						
		10,000.00	GRANT- CARES ACT		104337	110520	0892.6282		EMERGENCY SUPPLIES
		10,000.00							
111565	**11/5/2020**		**113910 CMDC**						
		20,410.00	UNDERWRITING GRANT PROG.		104313	202001104	0892.6282		EMERGENCY SUPPLIES
		20,410.00							
111566	**11/5/2020**		**100116 CONNEXUS ENERGY**						
		751.34	16300 ST FRANCIS BLVD		104314	444931-267449 OCT 20	0452.6371		ELECTRIC UTILITIES
		12,807.56	WTR TWR/LIFT STAT/WELLS		104315	759126-303102 OCT 20	9601.6371		ELECTRIC UTILITIES
		1,254.00	WTR TWR/LIFT STAT/WELLS		104315	759126-303102 OCT 20	9602.6371		ELECTRIC UTILITIES
		1,109.94	MISC CITY ACCOUNTS		104316	759126-303107 OCT 20	0220.6371		ELECTRIC UTILITIES
		7,494.92	MISC CITY ACCOUNTS		104316	759126-303107 OCT 20	0194.6371		ELECTRIC UTILITIES
		258.01	MISC CITY ACCOUNTS		104316	759126-303107 OCT 20	0194.6371		ELECTRIC UTILITIES
		73.58	MISC CITY ACCOUNTS		104316	759126-303107 OCT 20	9230.6249		MISCELLANEOUS OPER/
		2,679.49	MISC CITY ACCOUNTS		104316	759126-303107 OCT 20	9240.6371		ELECTRIC UTILITIES
		31.08	MISC CITY ACCOUNTS		104316	759126-303107 OCT 20	9410.6371	00041018	ELECTRIC UTILITIES
		584.56	MISC CITY ACCOUNTS		104316	759126-303107 OCT 20	9410.6371	00041012	ELECTRIC UTILITIES
		10,051.13	STREET LIGHTS		104317	759126-303101 OCT 20	9603.6371		ELECTRIC UTILITIES
		480.27	PW MISC ACCTS		104318	759126-303106 OCT 20	0311.6371		ELECTRIC UTILITIES
		2,647.87	PW MISC ACCTS		104318	759126-303106 OCT 20	0452.6371		ELECTRIC UTILITIES
		160.09	PW MISC ACCTS		104318	759126-303106 OCT 20	9601.6371		ELECTRIC UTILITIES
		160.09	PW MISC ACCTS		104318	759126-303106 OCT 20	9602.6371		ELECTRIC UTILITIES
		160.08	PW MISC ACCTS		104318	759126-303106 OCT 20	9605.6371		ELECTRIC UTILITIES
		909.67	TRAFFIC LIGHTS		104319	759126-303100 OCT 20	0260.6371		ELECTRIC UTILITIES
		41,613.68							
111567	**11/5/2020**		**118027 HAWKINS, JOHN**						
		140.66	UB REF 14649 IODINE CT		104338	110520	9601.4651		WATER REVENUE
		140.66							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
111567	11/5/2020		118027 HAWKINS, JOHN						Continued.
111568	11/5/2020		115721 HOLMSTROM, DEAN						
		42.16	REFUND ESCROW 117172		104321	117172	9804.6433	00117172	REFUNDS
		42.16							
111569	11/5/2020		117451 INKY ELF LLC						
		10,000.00	GRANT- CARES ACT		104336	110520	0892.6282		EMERGENCY SUPPLIES
		10,000.00							
111571	11/5/2020		115606 LYNCH, MICHAEL W.						
		400.00	SKY WATCH 9/21/2020		104322	092220	0452.6489		OTHER CONTRACTED SE
		10.00	REQUIRED LATE FEE		104322	092220	0452.6489		OTHER CONTRACTED SE
		410.00							
111572	11/5/2020		118025 NEBELUNG, WILLIAM						
		283.49	REIMB. BAT HOUSES SHAWN ACRES		104323	110520	0452.6249		MISCELLANEOUS OPERA
		283.49							
111573	11/5/2020		110759 NORTHERN STAR COUNCIL						
		327.00	FEES 2501745411		104324	110320	0280.6451		MEMBERSHIP DUES
		327.00							
111574	11/5/2020		118028 SANDMANN SIGNS						
		491.36	REFUND ESCROW 117066		104326	117066	9804.6433	00117066	REFUNDS
		491.36							
111575	11/5/2020		118029 SMITH, SHAWN						
		200.00	WATER EFF GRANT PROGRAM		104327	110520	9601.6436		WATER EFFICIENCY REB
		200.00							
111576	11/5/2020		109821 T H CONSTRUCTION OF ANOKA, INC						
		1,500.00	REF ERO ESC 16315 ST FRANCIS		104328	110520	9804.6433	00117538	REFUNDS
		1,500.00							
111577	11/5/2020		116573 KITCHEN TABLE LLC						
		10,000.00	GRANT- CARES ACT		104340	110520	0892.6282		EMERGENCY SUPPLIES
		10,000.00							
111605	11/12/2020		100012 ACE SOLID WASTE INC						
		26,611.95	NOV 2020 CITY RECYCLE		104343	6360080	9604.6489		OTHER CONTRACTED SE
		26,611.95							
111606	11/12/2020		111471 COMMERCIAL PARTNERS TITLE						
		685.00	RE: GIGI'S SALON AND SPA		104350	53117	9230.6315		MISCELLANEOUS PROFE
		685.00	RE: COBBLESTONE HOTEL		104351	53540	9804.6315	00117419	MISCELLANEOUS PROFE
		755.00	RE: RGH RAMSEY		104352	50991	9230.6315		MISCELLANEOUS PROFE
		860.00	RE: KNOLL PROPERTIES		104353	51557	9230.6315		MISCELLANEOUS PROFE
		2,985.00							
111607	11/12/2020		100116 CONNEXUS ENERGY						
		85.00			104354	759126-303095 OCT 20	0250.6371		ELECTRIC UTILITIES
		85.00							
111608	11/12/2020		117179 GIRL SCOUT TROOP 16476						

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
111608	11/12/2020		117179 GIRL SCOUT TROOP 16476						Continued.
		60.00	REFUND DAMAGE/KEY DEPOSIT		104355	110620	9101.4305		RENTAL FEES
		155.00	REFUND DAMAGE/KEY DEPOSIT		104355	110620	9804.1160		KEY & DAMAGE DEPOSIT
		215.00							
111609	11/12/2020		117544 QUADIENT FINANCE USA INC						
		279.46	INK CARTRIDGES		104358	101520	0130.6405		OFFICE & DATA PROCES:
		279.46							
111610	11/12/2020		114151 TASC (FEES)						
		370.50	ADMIN FEES OCT 2020		104359	IN1876276	0130.6315		MISCELLANEOUS PROFE
		370.50							
1001876	11/6/2020		112663 CAPSTONE HOMES INC						
		1,500.00	REF ERO ESC 15021 TIGER ST NW		104310	110520	9804.6433	00117633	REFUNDS
		1,500.00	REF ERO ESC 15015 TIGER ST NW		104311	110520A	9804.6433	00117672	REFUNDS
		3,000.00							
1001877	11/6/2020		110734 CITY OF RAMSEY						
		25.00	719803		104312	110420	9601.4651		WATER REVENUE
		35.00	723946		104312	110420	9601.4651		WATER REVENUE
		26.17	726019		104312	110420	9601.4651		WATER REVENUE
		52.34	48903907		104312	110420	9601.4651		WATER REVENUE
		862.00	723757		104312	110420	9601.4651		WATER REVENUE
		1,000.51							
1001878	11/6/2020		114432 HESSE, BRADLEY						
		50.00	REFUND AR ROOM RENTAL		104320	110320	9101.4304		RENTAL FEES - REAL PR
		50.00							
1001879	11/6/2020		115381 RUMRIVER ART CENTER						
		400.00	ART CLASSES SEPT 2020		104325	1213149	0452.6489		OTHER CONTRACTED SE
		10.00	REQUIRED LATE FEE		104325	1213149	0452.6489		OTHER CONTRACTED SE
		410.00							
1001880	11/6/2020		105706 TINKLENBERG GROUP INC						
		3,500.00	RETAINER NOV 2020		104329	2120	9400.6315		MISCELLANEOUS PROFE
		3,500.00							
1001881	11/6/2020		117767 TROULLIER, MARY						
		405.00	YOGA AUG/SEPT 2020		104330	092120	0452.6489		OTHER CONTRACTED SE
		10.00	REQUIRED LATE FEE		104330	092120	0452.6489		OTHER CONTRACTED SE
		415.00							
1001882	11/6/2020		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						
		27.95	7550 SUNWOOD DR		104331	150-1681-6340 OCT 20	0194.6489		OTHER CONTRACTED SE
		22.95	7650 SUNWOOD DR		104332	150-1681-4280 OCT 20	9240.6315		MISCELLANEOUS PROFE
		27.95	6701 HWY 10 - YOUTH FIRST		104333	150-1687-1105 OCT 20	9410.6315	00041012	MISCELLANEOUS PROFE
		27.95	5650 ALPINE DR		104334	150-1691-2206 OCT 20	0220.6489		OTHER CONTRACTED SE
		35.90	7550 SUNWOOD DR		104335	150-1693-4968 OCT 20	0194.6489		OTHER CONTRACTED SE
		142.70							

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1001882	11/6/2020		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						Continued.
1001919	11/13/2020		116845 CADY BUSINESS TECHNOLOGIES INC						
		39.00	NOV 2020 SERVICE		104344	00000048 NOV 2020	0192.6405		OFFICE & DATA PROCES:
		6,680.00	MITEL UPGRADE USER LIC		104361	2239	0892.6282		EMERGENCY SUPPLIES
		6,719.00							
1001920	11/13/2020		112663 CAPSTONE HOMES INC						
		1,500.00	REF ERO ESC 14984 QUINTANA ST		104345	111220	9804.6433	00117753	REFUNDS
		1,500.00	REF ERO ESC 14932 TIGER ST NW		104346	111220A	9804.6433	00117781	REFUNDS
		3,000.00							
1001921	11/13/2020		110734 CITY OF RAMSEY						
		200.00	700617252		104347	111220	9601.4651		WATER REVENUE
		180.00	722258		104347	111220	9601.4651		WATER REVENUE
		897.07	5650 ALPINE DR		104348	726528 3RD QT 2020	0220.6372		WATER/IRRIGATION
		563.55	15050 ARMSTRONG BLVD		104349	727978 3RD QTR 2020	0220.6372		WATER/IRRIGATION
		1,840.62							
1001922	11/13/2020		100291 MET COUNCIL SAC						
		104,370.00	OCT 2020 SAC CHARGES		104356	110920	9602.2083		SAC CHARGES
		1,043.70-	OCT 2020 SAC CHARGES		104356	110920	9602.4356		SEWER AVAILABILITY CH
		103,326.30							
1001923	11/13/2020		115167 NET TRANSCRIPTS INC						
		149.29	TRANSCRIPTION AUG 2020		104357	INV2102000	0211.6315		MISCELLANEOUS PROFE
		149.29							
1001924	11/13/2020		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						
		27.95	7550 SUNWOOD DR- PD		104360	150-1682-6501 OCT 20	0211.6489		OTHER CONTRACTED SE
		27.95							
90580497	11/13/2020		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		23,262.35			104370	1112201416054	9101.2174		PERA-EMPLOYEE
		31,220.39			104371	1112201416055	9101.2183		PERA-EMPLOYER
		54,482.74							
93229146	11/13/2020		101306 IRS						
		25,239.33			104373	1112201416057	9101.2171		FEDERAL WITHHOLDING
		13,764.39			104374	1112201416058	9101.2173		FICA & MEDICARE-EMPL(
		13,523.73			104375	1112201416059	9101.2182		FICA & MEDICARE-EMPL(
		52,527.45							
97725344	11/13/2020		100601 MN DEPT OF REV WH						
		11,450.04			104372	1112201416056	9101.2172		STATE WITHHOLDING
		11,450.04							
98111420	11/13/2020		115568 ALERUS FINANCIAL NA						
		3,595.52			104367	11122014160514	9101.2176		LIFE/HEALTH-EMPLOYEE
		3,595.52							
99111120	11/11/2020		100629 MN DEPT OF REV SALES TX						

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99111120	**11/11/2020**		**100629 MN DEPT OF REV SALES TX**						**Continued.**
		21.83	Oct Sales Tax		104342	103120	9101.4305		RENTAL FEES
		6.68	Oct Sales Tax		104342	103120	9101.4328		ACCIDENT REPORTS
		.04	Oct Sales Tax		104342	103120	9101.4609		OTHER MISCELLANEOUS
		426.65	Oct Sales Tax		104342	103120	9601.2082		SALES/USE TAX PAYABLE
		26,084.10	Oct Sales Tax		104342	103120	9601.2082		SALES/USE TAX PAYABLE
		963.70	Oct Sales Tax		104342	103120	9601.2085		ANOKA COUNTY TRANSI
		27,503.00							
99111220	**11/12/2020**		**107885 DEPARTMENT OF LABOR AND INDUSTRY**						
		4,345.99	Oct Bldg Surcharges		104341	103120	9101.2081		SURCHARGES-PERMITS
		86.92-	Oct Bldg Surcharges		104341	103120	9101.4604		SURCHARGES
		4,259.07							
99111320	**11/13/2020**		**107962 TOTAL ADMINISTRATIVE SERVICE CORP**						
		1,778.52			104363	11122014160510	9101.2176		LIFE/HEALTH-EMPLOYEE
		1,778.52							
99111520	**11/13/2020**		**108768 COMDATA NETWORK INC**						
		229.95	AMZN MKTP US*MK3W55SB2		104376	OCT 20 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		66.95	AMZN MKTP US*MK0QG9BV0		104376	OCT 20 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		16.93	AMAZON.COM*284KA5OV1 A		104376	OCT 20 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		12.99	AMAZON.COM*284KA5OV1 A		104376	OCT 20 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		101.25	ETSY.COM - LANGLEYMETA		104376	OCT 20 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		24.79	AMZN MKTP US*288QE9FO1		104376	OCT 20 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		114.49	AMZN MKTP US*2T6GE2HA2		104376	OCT 20 COMDATA PCARD	0211.6281		SMALL TOOLS & MINOR E
		8.99	AMZN MKTP US*MK1MN6I30		104376	OCT 20 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		59.72	KENDALLS TAVERN & CHOP		104376	OCT 20 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		12.99	AMZN MKTP US*2T6Y74ZW2		104376	OCT 20 COMDATA PCARD	0211.6281		SMALL TOOLS & MINOR E
		16.53	AMZN MKTP US*2T6Y74ZW2		104376	OCT 20 COMDATA PCARD	0211.6281		SMALL TOOLS & MINOR E
		31.99	AMZN MKTP US*2T6Y74ZW2		104376	OCT 20 COMDATA PCARD	0211.6281		SMALL TOOLS & MINOR E
		13.99	AMZN MKTP US*2T6Y74ZW2		104376	OCT 20 COMDATA PCARD	0211.6281		SMALL TOOLS & MINOR E
		49.99	AMAZON.COM*MK8EJ8MZ2		104376	OCT 20 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		34.90	AMZN MKTP US*MK72V00U1		104376	OCT 20 COMDATA PCARD	0211.6233		BATTERIES EQUIP
		6.75-	ETSY.COM - LANGLEYMETA		104376	OCT 20 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		4.80-	AMZN MKTP US AMZN.COM/		104376	OCT 20 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		89.99	AMZN MKTP US*2T5JI9800		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		173.94	AMZN MKTP US*MK4TB82W0		104376	OCT 20 COMDATA	0892.6282		EMERGENCY SUPPLIES

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99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		108.67	AMZN MKTP US*MK8G609F0		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		198.00	AMZN MKTP US*2T49Z8D31		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		366.13	AMZN MKTP US*2T7KD4C60		104376	OCT 20 COMDATA PCARD	0194.6259		BUILDING MAINT/REPAIR
		9.29	AMZN MKTP US*2T7KD4C60		104376	OCT 20 COMDATA PCARD	0194.6259		BUILDING MAINT/REPAIR
		6.99	AMZN MKTP US*2T7KD4C60		104376	OCT 20 COMDATA PCARD	0194.6259		BUILDING MAINT/REPAIR
		35.50	AMZN MKTP US*2T2579O51		104376	OCT 20 COMDATA PCARD	0194.6259		BUILDING MAINT/REPAIR
		49.90	GATEOPENERSUNLIMIT		104376	OCT 20 COMDATA PCARD	0194.6259		BUILDING MAINT/REPAIR
		68.68	QUIK STAGE INC		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		24.67	LITTLE DUKES RAMSEY		104376	OCT 20 COMDATA PCARD	0194.6225		DIESEL FUEL
		22.88	WM SUPERCENTER #3209		104376	OCT 20 COMDATA PCARD	0211.6257		OTHER VEHICLE PARTS
		50.00	TLO TRANSUNION		104376	OCT 20 COMDATA PCARD	0211.6315		MISCELLANEOUS PROFE
		75.00	BCA TRAINING EDUCATION		104376	OCT 20 COMDATA PCARD	0211.6335		TRAINING
		138.13	MAMA DELUCAS PIZZERIA		104376	OCT 20 COMDATA PCARD	0280.6331		TRAVEL & LODGING
		24.94	AMZN MKTP US*2T2YV0TU1		104376	OCT 20 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR E
		32.99	AMZN MKTP US*2T9550ZZ2		104376	OCT 20 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR E
		39.98	AMZN MKTP US*2T9550ZZ2		104376	OCT 20 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR E
		2,299.99	NEWEGG B2B INC		104376	OCT 20 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR E
		384.00	SMK*SURVEYMONKEY.COM		104376	OCT 20 COMDATA PCARD	0191.6249		MISCELLANEOUS OPER/
		52.49	ZOOM.US		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		52.49	ZOOM.US		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		55.26	SAMMY PERRELLA S PIZZA		104376	OCT 20 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		990.00	NEWEGG B2B INC		104376	OCT 20 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR E
		57.04	SUBWAY 37481		104376	OCT 20 COMDATA PCARD	0111.6249		MISCELLANEOUS OPER/
		66.28	TARGET PLUS		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPER/
		74.99	TARGET PLUS		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPER/
		7.49	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPER/
		74.99	TARGET PLUS		104376	OCT 20 COMDATA	0130.6249		MISCELLANEOUS OPER/

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99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		24.23	TARGET PLUS		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		24.99	TARGET PLUS		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		79.99	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		439.92	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		49.99	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		74.90	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		139.99	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		34.93	COBORN'S SUPERSTORE		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		41.59	COBORN'S SUPERSTORE		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		17.38	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		15.78	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		23.66	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		24.99	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		57.99	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		77.97	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		99.99	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		22.99	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		9.49	TARGET PLUS		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		189.96	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		10.72	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		9.99	TARGET.COM *		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		14.84	COBORN'S SUPERSTORE		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		30.99	TARGET PLUS		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		38.50-	COBORN'S SUPERSTORE		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		66.92	EB MAHCO-FALL VIRTUAL		104376	OCT 20 COMDATA PCARD	0191.6335		TRAINING
		718.88	FLEET FARM 3100		104376	OCT 20 COMDATA PCARD	0141.6249		MISCELLANEOUS OPERA
		64.98	MENARDS COON RAPIDS MN		104376	OCT 20 COMDATA	0311.6249		MISCELLANEOUS OPERA

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99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		32.86-	MENARDS COON RAPIDS MN		104376	OCT 20 COMDATA PCARD	0311.6249		MISCELLANEOUS OPERA
		88.14	ELK RIVER LANDFILL		104376	OCT 20 COMDATA PCARD	0311.6374		REFUSE/RECYCLING
		39.96	COBORN'S SUPERSTORE		104376	OCT 20 COMDATA PCARD	0311.6249		MISCELLANEOUS OPERA
		973.91-	AMZN MKTP US		104376	OCT 20 COMDATA PCARD	0312.6267		OTHER STREET MAINTEI
		36.88	THE HOME DEPOT		104376	OCT 20 COMDATA PCARD	0452.6249		MISCELLANEOUS OPERA
		174.60	THE HOME DEPOT		104376	OCT 20 COMDATA PCARD	0452.6249		MISCELLANEOUS OPERA
		15.07	THE HOME DEPOT		104376	OCT 20 COMDATA PCARD	0452.6249		MISCELLANEOUS OPERA
		48.49	COBORN'S SUPERSTORE		104376	OCT 20 COMDATA PCARD	0452.6249		MISCELLANEOUS OPERA
		36.88-	THE HOME DEPOT #2803		104376	OCT 20 COMDATA PCARD	0452.6249		MISCELLANEOUS OPERA
		174.60-	THE HOME DEPOT #2803		104376	OCT 20 COMDATA PCARD	0452.6249		MISCELLANEOUS OPERA
		196.41	THE HOME DEPOT #2803		104376	OCT 20 COMDATA PCARD	0452.6249		MISCELLANEOUS OPERA
		122.40	AMZN MKTP US*MK6914VU2		104376	OCT 20 COMDATA PCARD	0220.6257		OTHER VEHICLE PARTS
		.01-	AMZN MKTP US*MK6914VU2		104376	OCT 20 COMDATA PCARD	0220.6257		OTHER VEHICLE PARTS
		31.98	AMZN MKTP US*284FP0NN1		104376	OCT 20 COMDATA PCARD	0141.6249		MISCELLANEOUS OPERA
		493.03	SUBWAY		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		27.02	SUBWAY		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		7.33	AMZN MKTP US*MK3OZ51E1		104376	OCT 20 COMDATA PCARD	0130.6208		MISCELLANEOUS OFFICI
		96.99	AMZN MKTP US*MK3OZ51E1		104376	OCT 20 COMDATA PCARD	0130.6208		MISCELLANEOUS OFFICI
		1,516.96	QUIK STAGE INC		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		57.15	MAMA DELUCAS PIZZERIA		104376	OCT 20 COMDATA PCARD	0111.6249		MISCELLANEOUS OPERA
		122.08	CKE*KITCHEN TABLE ANOK		104376	OCT 20 COMDATA PCARD	0111.6249		MISCELLANEOUS OPERA
		20.50	APPLEBEES		104376	OCT 20 COMDATA PCARD	0240.6331		TRAVEL & LODGING
		96.00	AMERICAN LODGE AND SUI		104376	OCT 20 COMDATA PCARD	0240.6331		TRAVEL & LODGING
		10.77	CARIBOU COFFEE CO #135		104376	OCT 20 COMDATA PCARD	0240.6331		TRAVEL & LODGING
		.43-	RBT CARIBOU COFFEE CO		104376	OCT 20 COMDATA PCARD	0240.6331		TRAVEL & LODGING
		9.98	AMZN MKTP US*2T3775XS2		104376	OCT 20 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		5.95	AMZN MKTP US*2T3775XS2		104376	OCT 20 COMDATA	0211.6208		MISCELLANEOUS OFFICI

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99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		15.99	AMZN MKTP US*2T3775XS2		104376	OCT 20 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		8.33	AMZN MKTP US*2T3775XS2		104376	OCT 20 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		125.99	STAPLES DIRECT		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		9.48	STAPLES DIRECT		104376	OCT 20 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERA
		16.06	ZOOM.US		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		2.14-	ZOOM.US		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		1.07-	ZOOM.US		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		1.07-	ZOOM.US		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		1.07-	ZOOM.US		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		1.07-	ZOOM.US		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		1.07-	ZOOM.US		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		75.00	BCA TRAINING EDUCATION		104376	OCT 20 COMDATA PCARD	0211.6335		TRAINING
		260.00	AMERICAN PUBLIC WORKS		104376	OCT 20 COMDATA PCARD	0301.6451		MEMBERSHIP DUES
		16.06	ZOOM.US		104376	OCT 20 COMDATA PCARD	0892.6282		EMERGENCY SUPPLIES
		150.00	AMZN MKTP US*2T7J35YR1		104376	OCT 20 COMDATA PCARD	9240.6315		MISCELLANEOUS PROFE
		85.16	THE HOME DEPOT		104376	OCT 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		57.95	BATTERIES PLUS - #0033		104376	OCT 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		26.95	BATTERIES PLUS - #0033		104376	OCT 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		43.90	BATTERIES PLUS - #0033		104376	OCT 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		49.90	BATTERIES PLUS - #0033		104376	OCT 20 COMDATA PCARD	9601.6249		MISCELLANEOUS OPERA
		31.68	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		19.13	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		10.17	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		12.60	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		40.65	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		23.79	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		32.86	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	**11/13/2020**		**108768 COMDATA NETWORK INC**						**Continued.**
						FUEL			
		20.74	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		17.67	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		23.14	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		7.92	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		56.12	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		14.51	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		27.94	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		17.02	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		17.28	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		21.13	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		23.64	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0301.6223		GASOLINE
		64.88	CASEYS GEN STORE		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		22.98	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		18.46	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		15.97	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		37.31	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		29.58	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		20.95	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		30.33	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0194.6223		GASOLINE
		20.49	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		13.11	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		40.40	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		19.34	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		25.77	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		26.60	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		20.52	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		17.63	BILL'S SUPERETTE		104377	OCT 20 COMDATA	0220.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	**11/13/2020**		**108768 COMDATA NETWORK INC**						**Continued.**
						FUEL			
		21.44	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		46.38	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		19.30	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		29.24	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		27.39	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		41.51	HOLIDAY STATIONS		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.97	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		27.77	HOLIDAY STATIONS		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		42.39	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.55	HOLIDAY STATIONS		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		18.95	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		29.94	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		11.28	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.22	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		15.25	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		13.07	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		19.84	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		36.05	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		19.99	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		12.42	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		19.25	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		19.08	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		19.24	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		19.31	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		11.54	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		15.56	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		19.19	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA	0220.6225		DIESEL FUEL

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		37.27	SPEEDWAY 04508		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		34.53	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0194.6223		GASOLINE
		14.42	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		13.09	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		29.83	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		19.76	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		28.64	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		13.81	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		33.67	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		39.23	CASEYS GEN STORE 1988		104377	OCT 20 COMDATA FUEL	0311.6223		GASOLINE
		38.64	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0311.6223		GASOLINE
		35.06	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0311.6223		GASOLINE
		29.75	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		14.00	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		13.00	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		25.89	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.51	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		34.15	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		40.19	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		42.46	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		40.94	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		31.00	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.40	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		20.94	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		16.94	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		29.40	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		26.38	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		19.80	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		15.52	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.37	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		15.41	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		15.06	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		10.26	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		20.11	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		22.95	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		16.19	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		23.50	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		6.01	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.15	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		12.35	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		15.23	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		12.72	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		23.12	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.80	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		16.89	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		14.16	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		15.24	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.87	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.06	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		28.24	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		27.93	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		22.64	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.25	HOLIDAY STATIONS 0323		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.17	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		28.62	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		28.12	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		30.79	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		27.18	HOLIDAY STATIONS 0323		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		25.25	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		28.17	KWIK TRIP 94300009431		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.37	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.54	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		7.44	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		22.75	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.19	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		15.24	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		11.61	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.70	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		15.00	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		22.09	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		16.53	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		20.95	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.44	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.00	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		26.53	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.97	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.44	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.95	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.03	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		26.67	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.55	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		20.78	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.40	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		34.07	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		27.23	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		31.01	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.14	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		19.28	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.01	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		39.81	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.05	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.65	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		37.97	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		30.92	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		23.72	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		11.75	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		13.95	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		15.30	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.81	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.10	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.38	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		22.21	HOLIDAY STATIONS 0323		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.46	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		26.05	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		12.43	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		10.33	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		23.38	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.79	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		19.67	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		10.66	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.01	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		10.17	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		19.31	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		26.53	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		29.13	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.21	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		33.23	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		35.73	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		25.96	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		38.64	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		13.39	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		27.85	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		35.19	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		20.39	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		34.94	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		34.18	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		36.87	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		19.15	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		23.36	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.53	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		16.75	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		11.87	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		20.93	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		10.70	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.75	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		20.09	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.38	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.47	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		12.78	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.87	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		9.93	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		14.07	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.66	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		13.58	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		22.12	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.17	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		19.24	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		23.31	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		22.56	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.11	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		48.98	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0194.6223		GASOLINE
		39.50	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0194.6223		GASOLINE
		37.90	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0194.6223		GASOLINE
		38.60	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0301.6223		GASOLINE
		39.69	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0301.6223		GASOLINE
		40.40	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0301.6223		GASOLINE
		22.93	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0240.6223		GASOLINE
		26.86	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0240.6223		GASOLINE
		24.94	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0240.6223		GASOLINE
		20.67	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0240.6223		GASOLINE
		19.90	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0240.6223		GASOLINE
		21.47	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA	0240.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		20.10	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0240.6223		GASOLINE
		40.48	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0301.6223		GASOLINE
		41.36	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0301.6223		GASOLINE
		44.04	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0301.6223		GASOLINE
		39.93	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0301.6223		GASOLINE
		41.41	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0301.6223		GASOLINE
		33.03	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		30.58	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		43.40	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		23.76	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		5.74	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		24.12	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		21.54	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		5.01	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		18.45	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		20.20	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		20.34	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		43.01	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		12.31	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		42.64	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		40.02	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		37.84	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		37.16	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		30.62	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		32.30	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		28.78	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		26.02	BILL'S SUPERETTE		104377	OCT 20 COMDATA	0220.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		36.00	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		23.75	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		26.80	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0220.6223		GASOLINE
		45.91	SPEEDWAY 04196		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		30.14	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		40.06	HOLIDAY STATIONS 0323		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		43.50	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		42.14	BP#1824473ROGERS BPQPS		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		29.65	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		51.30	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		37.43	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		34.38	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		43.86	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		59.79	CASEYS GEN STORE 1988		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		35.97	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		29.17	HOLIDAY STATIONS 0323		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		68.66	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0311.6223		GASOLINE
		69.13	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0311.6223		GASOLINE
		39.02	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		30.35	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		60.71	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		12.51	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		43.63	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0311.6223		GASOLINE
		65.38	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0311.6223		GASOLINE
		60.79	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0311.6223		GASOLINE
		39.15	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0311.6223		GASOLINE
		42.99	BILL'S SUPERETTE		104377	OCT 20 COMDATA	0311.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		27.69	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		36.77	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		55.05	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0452.6223		GASOLINE
		30.39	KWIK TRIP 47400004747		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		27.93	KWIK TRIP 81200008128		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		19.78	HOLIDAY STATIONS 0005		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		24.22	HOLIDAY STATIONS 0323		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		26.69	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		27.82	SPEEDWAY 04470		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		29.94	KWIK TRIP 81200008128		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		25.50	HOLIDAY STATIONS 0323		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		20.87	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		25.73	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		15.15	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.93	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		25.37	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		18.03	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.95	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.22	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		22.80	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		17.17	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		21.43	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		23.00	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		23.15	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		22.45	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		12.09	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	0211.6223		GASOLINE
		61.57	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA	9601.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111520	11/13/2020		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		67.56	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		47.30	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		49.67	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		23.59	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		43.52	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		49.52	HOLIDAY STATIONS 0395		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		37.74	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		69.26	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		38.11	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		43.75	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		24.95	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		31.45	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		23.40	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		49.47	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		33.93	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	9601.6223		GASOLINE
		65.67	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	9602.6223		GASOLINE
		62.40	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	9602.6223		GASOLINE
		57.30	BILL'S SUPERETTE		104377	OCT 20 COMDATA FUEL	9602.6223		GASOLINE
		59.00	HOLIDAY STATIONS 0323		104377	OCT 20 COMDATA FUEL	9602.6223		GASOLINE
		50.88	CASEYS RAMSEY		104377	OCT 20 COMDATA FUEL	9602.6223		GASOLINE
		60.64	LITTLE DUKES RAMSEY		104377	OCT 20 COMDATA FUEL	9602.6223		GASOLINE
		20,494.30							
99111720	11/17/2020		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM						
		80.13	OSB BOARDS/MOUNT TAPE		104475	102820	0194.6249		MISCELLANEOUS OPERA
		80.13							
99435349	11/13/2020		100223 ICMA RETIREMENT TRUST 457						
		1,918.41			104362	1112201416051	9101.2175		DEFERRED COMPENSAT
		1,918.41							
99553623	11/13/2020		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		8,475.34			104365	11122014160512	9101.2175		DEFERRED COMPENSAT

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99553623	**11/13/2020**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**						**Continued.**
		8,475.34							
99555589	**11/13/2020**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**						
		3,676.01			104366	11122014160513	9101.2176		LIFE/HEALTH-EMPLOYEE
		3,676.01							
		445,136.49	Grand Total						

Payment Instrument Totals

Checks	131,314.59
EFT Payments	190,240.53
A/P ACH Payment	123,581.37
Total Payments	445,136.49

Payment Group Control Number	3127		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100046	ANOKA COUNTY SHERIFF'S OFFICE	RANGE USE 9/28,9/29 & 10/1	PV	104379	001	09101	11/4/2020	110420	1,200.00
	ANOKA COUNTY SHERIFF'S OFFICE 13301 HANSON BLVD NW ANDOVER MN 55304			Summary Total					1,200.00
				Payment Amount					1,200.00
107591	ARMORTHANE BEDLINERS PLUS TRUCK ACCES.	UNDERCOAT WHEEL WELLS 611	PV	104430	001	09601	10/28/2020	16526	25.00
	ARMORTHANE BEDLINERS PLUS TRUCK ACCES.	UNDERCOAT WHEEL WELLS 611	PV	104430	002	09601	10/28/2020	16526	25.00
	14155 UNITY STREET NW			Summary Total					50.00
	RAMSEY MN 55303	SPRAY BEDLINER 612	PV	104431	001	09601	10/27/2020	16525	225.00
		SPRAY BEDLINER 612	PV	104431	002	09601	10/27/2020	16525	225.00
				Summary Total					450.00
				Payment Amount					500.00
100063	ASPEN MILLS	M.KOHNER- BOOTS	PV	104380	001	09101	10/22/2020	263538	99.90
	ASPEN MILLS			Summary Total					99.90
	8201 C CENTRAL AVE NE	T. FRANKFURTH- SA RAID VEST CA	PV	104381	001	09101	10/28/2020	263694	279.00
	SPRING LAKE PARK MN 55432			Summary Total					279.00
		N. DAHLBERG BODY ARMOR	PV	104382	001	09290	10/29/2020	263753	1,177.95
				Summary Total					1,177.95
		L. LOHSE BODY ARMOR	PV	104432	001	09290	11/9/2020	264227	1,147.95
				Summary Total					1,147.95
				Payment Amount					2,704.80
100070	B AND B HOFFMAN SOD FARMS INC	SOD	PV	104433	001	09101	11/2/2020	63149	8.31
	B AND B HOFFMAN SOD FARMS INC 22390 GRANT STREET NW ELK RIVER MN 55330			Summary Total					8.31
				Payment Amount					8.31
100086	BLUE VELVET INC	FIRE DEPT WASHES NOV 2020	PV	104434	001	09101	11/9/2020	110920	149.75
	BLUE VELVET INC 14101 ST FRANCIS BLVD NW			Summary Total					149.75

Payment Group Control Number	3127		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	RAMSEY MN 55303								
								Payment Amount	149.75
100111	COMMERCIAL ASPHALT COMPANY	ASPHALT	PV	104438	001	09101	10/31/2020	201031	741.25
	COMMERCIAL ASPHALT COMPANY							Summary Total	741.25
	P O BOX 1480								
	MAPLE GROVE MN 55311-6480								
								Payment Amount	741.25
111471	COMMERCIAL PARTNERS TITLE	SEARCH JAVA PROPERTIES	PV	104384	001	09230	10/22/2020	54868	720.00
	COMMERCIAL PARTNERS TITLE							Summary Total	720.00
	200 SOUTH SIXTH STREET SUITE 1300								
	MINNEAPOLIS MN 55402								
								Payment Amount	720.00
111093	DOUGLAS KERR UNDERGROUND LLC	PAY EST 3 PUMA STREET IMPROV	PV	104478	001	09437	11/16/2020	111620	129,383.04
	DOUGLAS KERR UNDERGROUND LLC							Summary Total	129,383.04
	P O BOX 85								
	MORA MN 55051								
								Payment Amount	129,383.04
106565	DRYDEN EXCAVATING	PAY EST 1 INVERNESS LN DRAIN	PV	104492	001	09605	11/17/2020	111720	45,876.04
	DRYDEN EXCAVATING							Summary Total	45,876.04
	6700 VIKING BLVD NW	PAY EST-FINAL 16660 JASPAR ST	PV	104495	001	09605	11/18/2020	111820	13,929.29
	ANOKA MN 55303							Summary Total	13,929.29
		PAY EST-FINAL 5751 164TH DRAIN	PV	104496	001	09605	11/18/2020	111820A	22,827.79
								Summary Total	22,827.79
								Payment Amount	82,633.12
104267	ELITE SANITATION	PARKS- PORTABLE TOILETS	PV	104441	001	09101	11/4/2020	27184	528.00
	ELITE SANITATION							Summary Total	528.00
	PO BOX 526								
	ELK RIVER MN 55330								

Payment Group Control Number 3127
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
							Payment Amount		528.00
100733	ELK RIVER WINLECTRIC CO	LED WALLPACK	PV	104440	001	09101	10/27/2020	324179 00	345.78
	ELK RIVER WINLECTRIC CO 12777 MEADOWVALE ROAD SUITE A ELK RIVER MN 55330						Summary Total		345.78
							Payment Amount		345.78
110760	FIRE SAFETY USA, INC	LOCK SLOT AXES/IRON STRAP	PV	104445	001	09101	10/30/2020	140119	180.00
	FIRE SAFETY USA, INC 3253 19TH STREET NW ROCHESTER MN 55901						Summary Total		180.00
							Payment Amount		180.00
112564	GROUP HEALTH INC WORKSITE	EAP OCT 2020 SERVICE	PV	104395	001	09101	10/31/2020	W817969	92.00
	GROUP HEALTH INC WORKSITE MAIL STOP # 21109A P O BOX 1309 MINNEAPOLIS MN 55440-1309						Summary Total		92.00
							Payment Amount		92.00
100209	HAKANSON ANDERSON ASSOC INC	PAY EST 1 PW CAMPUS	PV	104479	001	09412	11/12/2020	111220	2,660.00
	HAKANSON ANDERSON ASSOC INC 3601 THURSTON AVENUE ANOKA MN 55303-1063						Summary Total		2,660.00
							Payment Amount		2,660.00
117332	HEARTLAND TIRE INC	BAL TIRES/MISC 361	PV	104454	001	09101	10/15/2020	9016738	80.00
	HEARTLAND TIRE INC						Summary Total		80.00
	7151 RIVERDALE DRIVE NW	MOUNT-INSTALL-BAL 395	PV	104455	001	09101	10/15/2020	9016729	95.50
	RAMSEY MN 55303						Summary Total		95.50
		TIRE WORK 373	PV	104456	001	09101	10/15/2020	9016730	80.00
							Summary Total		80.00
							Payment Amount		255.50

Payment Group Control Number	3127		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
115760	HENRY SCHEIN INC	SUCTION DEVICE-TACTICAL	PV	104397	001	09101	10/22/2020	84798559	62.46
	HENRY SCHEIN INC			Summary Total					62.46
	DEPT CH 10241	SANITIZER/SPLINTS/MISC	PV	104474	001	09101	10/20/2020	84798556	147.05
	PALATINE IL 60055-0241			Summary Total					147.05
				Payment Amount					209.51
112160	HOLIDAY COMPANIES	PD OCT 2020 WASHES	PV	104398	001	09101	11/1/2020	046801112000	195.50
	HOLIDAY COMPANIES 4567 AMERICAN BLVD W BLOOMINGTON MN 55437			Summary Total					195.50
				Payment Amount					195.50
106324	INSPECTRON INC	REVISED JULY 2020 BILLING	PV	104399	001	09101	10/21/2020	102120	2,800.00
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 202 ROSEMOUNT MN 55068			Summary Total					2,800.00
				Payment Amount					2,800.00
100256	LANO EQUIPMENT INC	SHOCK MOUNT/BOLT/V BELT	PV	104401	001	09101	11/4/2020	02-793357	81.33
	LANO EQUIPMENT INC			Summary Total					81.33
	6140 HIGHWAY 10 NW	FILTER/SPARK PLUG/CARD ASSY	PV	104402	001	09101	10/20/2020	02-789426	219.77
	ANOKA MN 55303			Summary Total					219.77
				Payment Amount					301.10
100259	LEAGUE OF MN CITIES INS TRUST	HINNENKAMP/BAGNE	PV	104403	001	09101	11/2/2020	16635/16663	266.97
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517			Summary Total					266.97
				Payment Amount					266.97

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3127		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100259	LEAGUE OF MN CITIES INS TRUST	HEMMERICH	PV	104404	001	09101	11/2/2020	16559	1,116.58
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517						Summary Total		1,116.58
							Payment Amount		1,116.58
117334	LIDERANCA GROUP INC	K. ULRICH PERF EVAL	PV	104480	001	09101	11/16/2020	111620	529.00
	LIDERANCA GROUP INC 372 S EAGLE ROAD SUITE 372 BOISE ID 83616						Summary Total		529.00
							Payment Amount		529.00
117918	MACQUEEN EMERGENCY	CHEMGUARD	PV	104459	001	09101	11/9/2020	16361	590.00
	MACQUEEN EMERGENCY 1125 7TH STREET E ST PAUL MN 55106						Summary Total		590.00
							Payment Amount		590.00
100270	MACQUEEN EQUIPMENT INC	WORK ON SWEEPER	PV	104460	001	09605	10/30/2020	W07127	257.30
	MACQUEEN EQUIPMENT INC	WORK ON SWEEPER	PV	104460	002	09605	10/30/2020	W07127	570.91
	1125 7TH STREET EAST ST PAUL MN 55106						Summary Total		828.21
							Payment Amount		828.21
100288	METRO NORTH CHAMBER OF COMMERCE	DUES OCT 20/SEPT 21	PV	104410	001	09230	9/8/2020	23615	404.50
	METRO NORTH CHAMBER OF COMMERCE 9380 CENTRAL AVE NE SUITE 320 BLAINE MN 55434						Summary Total		404.50
							Payment Amount		404.50
118036	MINNESOTA UTILITIES AND EXCAVATING LLC	PAY EST 1 PW CAMPUS	PV	104481	001	09412	11/12/2020	111220	119,530.90
	MINNESOTA UTILITIES AND EXCAVATING LLC 13932 LAKE DRIVE FOREST LAKE MN 55025						Summary Total		119,530.90
							Payment Amount		119,530.90

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100076	MN BCA TRAINING	G. VOIT ONLINE RECERT 1187	PV	104483	001	09101	11/11/2020	15444	75.00
	MN BCA TRAINING 1430 MARYLAND AVENUE EAST ST PAUL MN 55106						Summary Total		75.00
							Payment Amount		75.00
100328	MN DEPT OF HEALTH WATER	OCT-DEC 2020 RAMSEY	PV	104482	001	09601	11/17/2020	111720	11,545.00
	MN DEPT OF HEALTH DRINKING WATER PROTECTION SECTION P O BOX 64494 ST PAUL MN 55164-0494						Summary Total		11,545.00
							Payment Amount		11,545.00
100345	NAPA AUTO PARTS ELK RIVER	PIN PUNCH/FUSES	PV	104493	001	09101	11/12/2020	087771	14.47
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW P O BOX 1041 ELK RIVER MN 55330						Summary Total		14.47
							Payment Amount		14.47
100360	NORTH STAR TOWING INC	INV 74973/75339 TOWS	PV	104413	001	09101	11/1/2020	110120	449.00
	NORTH STAR TOWING INC 833 NORTH STREET ANOKA MN 55303						Summary Total		449.00
							Payment Amount		449.00
118035	NORTHLAND CONCRETE AND MASONRY CO. LLC	PAY EST 1 PW CAMPUS	PV	104488	001	09412	11/12/2020	111220	133,000.00
	NORTHLAND CONCRETE AND MASONRY CO. LLC 1125 STAGECOACH ROAD SHAKOPEE MN 55379						Summary Total		133,000.00
							Payment Amount		133,000.00
103848	PARK CONSTRUCTION CO.	PAY EST 4 VARIOLITE ST RECON	PV	104484	001	09402	11/17/2020	111720	251,095.54-

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Payment Group Control Number	3127		
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Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	PARK CONSTRUCTION CO.	PAY EST 4 VARIOLITE ST RECON	PV	104484	002	09402	11/17/2020	111720	414,458.74
	1481 81ST AVENUE NE	PAY EST 4 VARIOLITE ST RECON	PV	104484	003	09402	11/17/2020	111720	405,202.65
	MINNEAPOLIS MN 55432			Summary Total					568,565.85
				Payment Amount					568,565.85
118033	PEPPERBALL	POWDER PEPPERBALLS	PV	104467	001	09101	11/3/2020	0060162	2,075.00
	PEPPERBALL 2717 W FERGUSON ROAD FORT WAYNE IN 46809			Summary Total					2,075.00
				Payment Amount					2,075.00
100384	PLAISTED COMPANIES INC	ICE CONTROL SAND	PV	104485	001	09101	10/31/2020	38492	2,907.31
	PLAISTED COMPANIES INC PO BOX 332 11555 - 205TH AVENUE NW ELK RIVER MN 55330			Summary Total					2,907.31
				Payment Amount					2,907.31
100393	PRAIRIE RESTORATIONS INC	MONARCH TRAIL	PV	104423	001	09101	11/5/2020	26953	815.25
	PRAIRIE RESTORATIONS INC 31646 128TH STREET PRINCETON MN 55371			Summary Total					815.25
				Payment Amount					815.25
113944	PRODUCTIVE CORPORATION	MALWAREBYTES PROTECTION	PV	104427	001	09101	10/29/2020	20200361	884.72
	PRODUCTIVE CORPORATION 121 SOUTH 8TH STREET SUITE 960 MINNEAPOLIS MN 55402			Summary Total					884.72
				Payment Amount					884.72
117956	RJM CONSTRUCTION LLC	PAY EST 2 PW CAMPUS	PV	104486	001	09412	11/12/2020	111220	49,063.14
	RJM CONSTRUCTION LLC 830 BOONE AVENUE NORTH GOLDEN VALLEY MN 55427			Summary Total					49,063.14
				Payment Amount					49,063.14

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3127		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
107711	SCHINDLER ELEVATOR	NOV 20- JAN 21 QTR BILLING	PV	104420	001	09101	11/1/2020	8105467161	673.35
	SCHINDLER ELEVATOR P O BOX 93050 CHICAGO IL 60673-3050							Summary Total	673.35
								Payment Amount	673.35
111128	SHERBURNE COUNTY SHERIFFS OFFICE	10/30/20 RANGE USE	PV	104421	001	09101	11/2/2020	0202010-RPD	60.00
	SHERBURNE COUNTY SHERIFFS OFFICE 13880 BUSINESS CENTER DRIVE NW ELK RIVER MN 55330							Summary Total	60.00
								Payment Amount	60.00
112545	SHI	MISC COMPUTERS	PV	104422	001	09101	10/27/2020	B12498699	11,136.00
	SHI INTERNATIONAL CORP. P O BOX 952121 DALLAS TX 75395-2121							Summary Total	11,136.00
								Payment Amount	11,136.00
118034	STEENBERG WATRUD CONSTRUCTION LLC	PAY EST 1 PW CAMPUS	PV	104489	001	09412	11/12/2020	111220	2,503.25
	STEENBERG WATRUD CONSTRUCTION LLC 10967 CLARK ROAD INNER GROVE HEIGHTS MN 55077							Summary Total	2,503.25
								Payment Amount	2,503.25
100495	TWIN CITIES FLAG SOURCE	FLAGS/MISC	PV	104470	001	09101	11/9/2020	34492	267.50
	TWIN CITIES FLAG SOURCE 3240 - 199TH AVENUE NW ANOKA MN 55303							Summary Total	267.50
								Payment Amount	267.50
								Total Amount to be Processed	1,132,908.66
								Total Number of Payments to be Processed	42

Payment Group Control Number	3128		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100017	AIRGAS USA, LLC	MISC GASES	PV	104476	001	09101	10/31/2020	9974576987	32.12
	AIRGAS USA LLC P O BOX 802576 CHICAGO IL 60680-2576					Summary Total			32.12
						Payment Amount			32.12
110744	ALLINA HEALTH SYSTEM	4TH QTR EDUCATION	PV	104429	001	09101	10/31/2020	II10027249	1,982.02
	ALLINA HEALTH SYSTEM LAWSON MISC BILLING NW 7710 P O BOX 9383 MINNEAPOLIS MN 55440-9383					Summary Total			1,982.02
						Payment Amount			1,982.02
100029	ANOKA AREA CHAMBER OF COMMERCE	ANNUAL MTG S. SULLIVAN	PV	104378	001	09230	10/19/2020	27282	30.00
	ANOKA AREA CHAMBER OF COMMERCE 12 BRIDGE SQUARE ANOKA MN 55303					Summary Total			30.00
						Payment Amount			30.00
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION	DOC 2281691.001	PV	104477	001	09605	11/2/2020	20-62868	46.00
	ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303					Summary Total			46.00
						Payment Amount			46.00
113508	APPRIZE TECHNOLOGY SOLUTIONS	BENEFITS SUB NOV 2020	PV	104428	001	09101	11/1/2020	200211120	360.00
	APPRIZE TECHNOLOGY SOLUTIONS 10405 6TH AVENUE NORTH SUITE 100 PLYMOUTH MN 55441					Summary Total			360.00
						Payment Amount			360.00
106346	BAUER BUILT INCORPORATED	WORK ON 556	PV	104383	001	09101	10/21/2020	940071073	230.00
	BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR					Summary Total			230.00

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Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	BLAINE MN 55449								
				Payment Amount					230.00
100647	BOLTON AND MENK INC	PUMA ST CONST.AUG-OCT 2020	PV	104435	001	09437	10/20/2020	0258721	2,375.00
	BOLTON AND MENK INC			Summary Total					2,375.00
	1960 PREMIER DRIVE								
	MANKATO MN 56001-5900								
				Payment Amount					2,375.00
114740	BOND TRUST SERVICES CORPORATION	BONDS 2015B	PV	104497	001	09350	10/14/2020	59826	120,000.00
	BOND TRUST SERVICES CORPORATION	BONDS 2015B	PV	104497	002	09350	10/14/2020	59826	7,825.00
	ATTEN: ACCOUNTS RECEIVABLE			Summary Total					127,825.00
	3060 CENTRE POINTE DRIVE SUITE 110	BONDS 2015A	PV	104498	001	09351	10/14/2020	59825	175,000.00
	ROSEVILLE MN 55113-1105	BONDS 2015A	PV	104498	002	09351	10/14/2020	59825	46,956.25
				Summary Total					221,956.25
		BONDS 2015B AGENT FEE	PV	104499	001	09350	10/14/2020	59961	475.00
				Summary Total					475.00
		BONDS 2015A AGENT FEE	PV	104500	001	09351	10/14/2020	59962	475.00
				Summary Total					475.00
				Payment Amount					350,731.25
103641	BOYER TRUCKS ROGERS	RELAY FOR 668	PV	104490	001	09101	11/12/2020	87238R	21.98
	BOYER TRUCKS			Summary Total					21.98
	P O BOX 18338	REPAIR 668	PV	104491	001	09101	11/16/2020	485177	1,467.50
	MINNEAPOLIS MN 55418	REPAIR 668	PV	104491	002	09101	11/16/2020	485177	680.36
				Summary Total					2,147.86
				Payment Amount					2,169.84
116197	CINTAS CORPORATION	UNIFORM CLEANING	PV	104436	001	09101	11/4/2020	4066300982	28.00
	CINTAS CORPORATION	UNIFORM CLEANING	PV	104436	002	09101	11/4/2020	4066300982	4.00
	CINTAS LOC #4K	UNIFORM CLEANING	PV	104436	003	09101	11/4/2020	4066300982	21.97
	P O BOX 650838	UNIFORM CLEANING	PV	104436	004	09101	11/4/2020	4066300982	21.96
	DALLAS TX 75265-0838			Summary Total					75.93
		MATS- FIRE DEPT	PV	104437	001	09101	11/4/2020	4066300840	13.20

Payment Group Control Number	3128		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					13.20
				Payment Amount					89.13
113306	DEFINITIVE TECHNOLOGY SOLUTIONS INC	OCT/NOV 2020 SERVICE	PV	104385	001	09101	10/28/2020	INV209264	449.05
	DEFINITIVE TECHNOLOGY SOLUTIONS INC 9401 JAMES AVENUE SOUTH SUITE 120 BLOOMINGTON MN 55431			Summary Total					449.05
				Payment Amount					449.05
100144	DEHN OIL COMPANY	275 GALLON TOTE-USED	PV	104439	001	09101	11/4/2020	25163246	75.00
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303			Summary Total					75.00
				Payment Amount					75.00
101185	DO ALL PRINTING COM INC	NOV/DEC 20 RAMSEY RESIDENT	PV	104386	001	09101	10/28/2020	49390	5,589.38
	DO ALL PRINTING COM INC 6360 HIGHWAY 10 NW RAMSEY MN 55303			Summary Total					5,589.38
				Payment Amount					5,589.38
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	OCT 2020 SERVICES	PV	104387	001	09101	10/31/2020	10 2020	6,093.00
	ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082			Summary Total					6,093.00
				Payment Amount					6,093.00
100158	ECM PUBLISHERS INC	BOARD/COM APPS AD	PV	104388	001	09101	10/30/2020	802800	48.38
	ECM PUBLISHERS INC			Summary Total					48.38
	4095 COON RAPIDS BLVD	ELECTION BALLOT	PV	104389	001	09101	10/23/2020	800840	204.25
	COON RAPIDS MN 55433			Summary Total					204.25
		PROJECT 20-124	PV	104390	001	09804	10/23/2020	800842	91.38
				Summary Total					91.38
		PROJECT 20-133	PV	104391	001	09804	10/23/2020	800844	86.00

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					86.00
		PROJECT 20-128	PV	104392	001	09804	10/23/2020	800843	75.25
				Summary Total					75.25
		SKETCH PLAN NORTHFORK MEADOWS	PV	104393	001	09804	10/23/2020	800841	107.50
				Summary Total					107.50
				Payment Amount					612.76
107099	FASTENAL	MISC PARTS	PV	104394	001	09101	11/3/2020	MNTC8190632	58.07
	FASTENAL COMPANY			Summary Total					58.07
	P O BOX 1286	MISC PARTS	PV	104442	001	09101	10/30/2020	MNTC8190561	23.04
	WINONA MN 55987			Summary Total					23.04
		MISC PARTS	PV	104443	001	09101	11/4/2020	MNTC8190660	53.46
				Summary Total					53.46
		MISC PARTS	PV	104444	001	09101	10/29/2020	MNTC8190524	20.43
				Summary Total					20.43
				Payment Amount					155.00
106428	FORCE AMERICA INC	CABLE	PV	104446	001	09101	11/4/2020	001-1488633	93.69
	FORCE AMERICA INC			Summary Total					93.69
	501 EAST CLIFF ROAD SUITE 100	SENSOR	PV	104447	001	09101	11/2/2020	001-1487924	410.74
	BURNSVILLE MN 55337			Summary Total					410.74
				Payment Amount					504.43
100186	FRANKENSIGNS INC	S. HURD NAME PLATE	PV	104448	001	09101	10/29/2020	276664	32.00
	FRANKENSIGNS			Summary Total					32.00
	9991 GOODHUE STREET NE								
	P O BOX 490301								
	BLAINE MN 55449								
				Payment Amount					32.00
100200	GOPHER STATE ONE CALL INC	OCT 2020 265 TICKETS	PV	104449	001	09601	10/31/2020	0100690	119.25
	GOPHER STATE ONE CALL	OCT 2020 265 TICKETS	PV	104449	002	09601	10/31/2020	0100690	119.25
	7223 PARKWAY DRIVE SUITE 210	OCT 2020 265 TICKETS	PV	104449	003	09601	10/31/2020	0100690	119.25
	HANOVER MD 21076-1317			Summary Total					357.75
				Payment Amount					357.75

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Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100650	GRAINGER	DOOR STOP/SNOW PUSHER/MISC	PV	104450	001	09101	11/9/2020	9710791345	250.10
	GRAINGER INC			Summary Total					250.10
	DEPT. 806511127	HARD HATS	PV	104451	001	09101	10/30/2020	9701298649	29.97
	PALATINE IL 60038-0001			Summary Total					29.97
		BATTERIES	PV	104452	001	09101	11/2/2020	9703579368	19.79
				Summary Total					19.79
				Payment Amount					299.86
100211	HAWKINS INC	CHEMICALS	PV	104453	001	09601	10/30/2020	4823028	2,377.63
	HAWKINS INC			Summary Total					2,377.63
	P O BOX 860263								
	MINNEAPOLIS MN 55486-0263								
				Payment Amount					2,377.63
112475	INNOVATIVE OFFICE SOLUTIONS	OFFICE SUPPLIES	PV	104457	001	09101	11/10/2020	IN3164429	12.79
	INNOVATIVE OFFICE SOLUTIONS			Summary Total					12.79
	P O BOX 860627	OFFICE SUPPLIES	PV	104458	001	09101	11/9/2020	IN3162712	20.99
	MINNEAPOLIS MN 55486-0001	OFFICE SUPPLIES	PV	104458	002	09101	11/9/2020	IN3162712	28.99
		OFFICE SUPPLIES	PV	104458	003	09101	11/9/2020	IN3162712	312.45
				Summary Total					362.43
				Payment Amount					375.22
107539	LANDSCAPE ARCHITECTURE INC	RE: EMERALD POND PRK	PV	104400	001	09101	10/30/2020	103020	4,400.00
	LANDSCAPE ARCHITECTURE INC			Summary Total					4,400.00
	2350 BAYLESS PLACE								
	ST PAUL MN 55114								
				Payment Amount					4,400.00
100266	LOGIS	NETWORK SERVICES 10/31/20	PV	104405	001	09101	10/31/2020	49495	250.00
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS			Summary Total					250.00
	5750 DULUTH STREET	OCT 2020 SERVICES	PV	104406	001	09101	11/1/2020	49434	17,261.00
	GOLDEN VALLEY MN 55422-4036			Summary Total					17,261.00
				Payment Amount					17,511.00

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
113658	MARCO	NOV 2020 SERVICES	PV	104407	001	09101	10/30/2020	INV8112415	60.00
	MARCO NW 7128 PO BOX 1450 MINNEAPOLIS MN 55485-7128			Summary Total					60.00
				Payment Amount					60.00
100283	MENARDS COON RAPIDS	MISC SUPPLIES	PV	104408	001	09101	10/28/2020	38176	38.43
	MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55433			Summary Total					38.43
				Payment Amount					38.43
100284	MENARDS ELK RIVER	WHITE DISPENSER-TOP LOAD	PV	104409	001	09101	10/14/2020	19651	99.00
	MENARDS ELK RIVER			Summary Total					99.00
	19521 EVANS STREET NW	MISC SUPPLIES	PV	104461	001	09101	11/5/2020	20923	35.69
	ELK RIVER MN 55330-1077			Summary Total					35.69
				Payment Amount					134.69
100285	MET COUNCIL ENVIRONMENTAL SRV	WASTE WATER DEC 2020	PV	104412	001	09602	11/6/2020	0001116000	71,133.24
	MET COUNCIL ENVIRONMENTAL SRV P O BOX 856513 MINNEAPOLIS MN 55485-6513			Summary Total					71,133.24
				Payment Amount					71,133.24
115167	NET TRANSCRIPTS INC	OCT 2020 TRANSCRIPTIONS	PV	104411	001	09101	10/15/2020	INV31072696	100.82
	NET TRANSCRIPTS INC 3707 N. 7TH STREET SUITE 320 PHOENIX AZ 85014			Summary Total					100.82
				Payment Amount					100.82
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	104414	001	09101	10/28/2020	200177	271.47
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433			Summary Total					271.47

Payment Group Control Number	3128		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					271.47
115232	NORTHERN TECHNOLOGIES LLC	PUMA ST SEPT/OCT 2020	PV	104462	001	09437	10/24/2020	36998	3,465.75
	NORTHERN TECHNOLOGIES LLC			Summary Total					3,465.75
	3522 4TH AVENUE S	PRES AT NORTHFORK 1ST ADD	PV	104463	001	09804	10/24/2020	36995	2,518.00
	FARGO ND 58103			Summary Total					2,518.00
		VARIOLITE RECON SEPT/OCT 20	PV	104473	001	09402	10/24/2020	37000	3,547.85
				Summary Total					3,547.85
				Payment Amount					9,531.60
115071	NORTHLAND OCCUPATIONAL HEALTH	PRE EMPLOY DRUG SCREEN	PV	104415	001	09101	10/29/2020	8434	50.00
	NORTHLAND OCCUPATIONAL HEALTH			Summary Total					50.00
	7533 SUNWOOD DRIVE NW SUITE 212	PRE EMPLOY DRUG SCREEN	PV	104416	001	09101	10/22/2020	8367	50.00
	RAMSEY MN 55303			Summary Total					50.00
		PRE EMPLOY DRUG SCREEN	PV	104417	002	09101	10/21/2020	8337	50.00
				Summary Total					50.00
		PRE EMPLOY DRUG SCREEN	PV	104418	001	09101	10/21/2020	8338	50.00
				Summary Total					50.00
				Payment Amount					200.00
117474	OERTEL ARCHITECTS LTD	PW CAMPUS- RAMSEY	PV	104494	001	09412	11/5/2020	8	41,321.40
	OERTEL ARCHITECTS LTD 1795 ST CLAIR AVENUE ST PAUL MN 55105			Summary Total					41,321.40
				Payment Amount					41,321.40
112824	PARKPLACE STUDIO	FIRE- PRINT ORDER	PV	104466	001	09101	11/3/2020	110320	120.00
	PARKPLACE STUDIO 6093 146TH LANE NW RAMSEY MN 55303			Summary Total					120.00
				Payment Amount					120.00

Payment Group Control Number	3128		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
112421	PERRILL	ROW WAY WEB NOV 2020	PV	104468	001	09101	11/1/2020	252808	200.00
	PERRIL 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00
				Payment Amount					200.00
111488	POPP.COM INC	OCT 2020 SERVICES	PV	104419	001	09101	10/31/2020	992643549	87.82
	POPP.COM INC	OCT 2020 SERVICES	PV	104419	002	09101	10/31/2020	992643549	39.03
	620 MENDELSSOHN AVE NO SUITE 101	OCT 2020 SERVICES	PV	104419	003	09101	10/31/2020	992643549	48.79
	GOLDEN VALLEY MN 55427	OCT 2020 SERVICES	PV	104419	004	09101	10/31/2020	992643549	185.40
		OCT 2020 SERVICES	PV	104419	005	09101	10/31/2020	992643549	29.27
		OCT 2020 SERVICES	PV	104419	006	09101	10/31/2020	992643549	112.21
		OCT 2020 SERVICES	PV	104419	007	09101	10/31/2020	992643549	43.90
		OCT 2020 SERVICES	PV	104419	008	09101	10/31/2020	992643549	111.78
		OCT 2020 SERVICES	PV	104419	009	09101	10/31/2020	992643549	89.37
		OCT 2020 SERVICES	PV	104419	010	09101	10/31/2020	992643549	109.32
		OCT 2020 SERVICES	PV	104419	011	09101	10/31/2020	992643549	59.59
				Summary Total					916.48
				Payment Amount					916.48
116092	ROADKILL ANIMAL CONTROL	OCT 2020 SERVICE	PV	104487	001	09101	11/10/2020	111020	186.00
	ROADKILL ANIMAL CONTROL 520 HAROLD DRIVE BURNSVILLE MN 55337			Summary Total					186.00
				Payment Amount					186.00
100469	STREICHER'S POLICE EQUIPMENT	TACTICAL POUCHES	PV	104424	001	09101	11/2/2020	I1462064	393.00
	STREICHER'S POLICE EQUIPMENT			Summary Total					393.00
	10911 WEST HWY 55	LAUNCHER/POUCH KIT	PV	104425	001	09101	11/2/2020	I1462072	408.00
	MINNEAPOLIS MN 55441			Summary Total					408.00
				Payment Amount					801.00
116602	TEAM LABORATORY CHEMICAL LLC	EX DOSE IT- 3 20# BLOCKS	PV	104469	001	09602	10/29/2020	INV0023299	862.50
	TEAM LABORATORY CHEMICAL LLC P O BOX 1467 28650 STATE HWY 34 DETROIT LAKES MN 56501			Summary Total					862.50

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3128		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					862.50
100485	TIMESAVER OFF SITE SECRETARIAL INC	OCT 20 MEETINGS	PV	104426	001	09101	10/30/2020	M25993	707.50
	TIMESAVER OFF SITE SECRETARIAL INC 21021 KAROLINE COURT N FOREST LAKE MN 55025			Summary Total					707.50
				Payment Amount					707.50
106351	WATER LABORATORIES, INC	WATER TESTING OCT 2020	PV	104472	001	09601	11/2/2020	8253	790.00
	WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330			Summary Total					790.00
				Payment Amount					790.00
112515	WSB AND ASSOCIATES INC	2020 GENERAL PLANNING	PV	104471	001	09804	11/10/2020	R-015204-000-9	59.50
	WSB AND ASSOCIATES INC	2020 GENERAL PLANNING	PV	104471	002	09804	11/10/2020	R-015204-000-9	238.00
	701 XENIA AVENUE SOUTH SUITE 300 MINNEAPOLIS MN 55416	2020 GENERAL PLANNING	PV	104471	003	09804	11/10/2020	R-015204-000-9	297.50
		2020 GENERAL PLANNING	PV	104471	004	09804	11/10/2020	R-015204-000-9	119.00
		2020 GENERAL PLANNING	PV	104471	005	09804	11/10/2020	R-015204-000-9	59.50
		2020 GENERAL PLANNING	PV	104471	006	09804	11/10/2020	R-015204-000-9	1,368.50
				Summary Total					2,142.00
				Payment Amount					2,142.00
				Total Amount to be Processed					526,394.57
				Total Number of Payments to be Processed					42

OCT 14 2020

Bond Trust

EHLERS
BOND TRUST SERVICES

Debt Service Statement

WIRES due by November 30, 2020
CHECKS due by November 23, 2020

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #: 59826
Statement Date: October 14, 2020

RE: $1,205,000.00 General Obligation Street Reconstruction Bonds, Series 2015B

Debt Service Date	CUSIP	Principal	Interest	Total Due
12-01-2020	751813TB2	$120,000.00	$7,825.00	**$127,825.00**

Payment Instructions

WIRES due by November 30, 2020
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327787

CHECKS due by November 23, 2020
Make check payable to:
Bond Trust Services Corporation
Ref: 327787
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

Vendor # 114740
9350 66028 120,000
9350 66U 7825.00
Date Rec'd 10/14 Total Due: 127,825
Reviewed By
Approval

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!

Bond Trust

EHLERS
BOND TRUST SERVICES

RECEIVED
OCT 14 2020

Debt Service Statement

WIRES due by November 30, 2020
CHECKS due by November 23, 2020

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Statement #: 59825
Statement Date: October 14, 2020

RE: $3,880,000.00 General Obligation Capital Improvement Plan Bonds, Series 2015A

Debt Service Date	CUSIP	Principal	Interest	Total Due
12-01-2020	751813SF4	$175,000.00	$46,956.25	**$221,956.25**

Payment Instructions

WIRES due by November 30, 2020
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327741

CHECKS due by November 23, 2020
Make check payable to:
Bond Trust Services Corporation
Ref: 327741
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

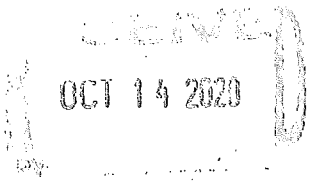
Please direct any questions to:
Accounts Receivable
(651) 209-1010

Vendor # 11490
9351 6602 175,000
9351 6611 46,956.25

Date Rec'd 10/14 Total Due: 221,956.25
Reviewed By
Dept Approval

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!

Bond Trust



EHLERS
BOND TRUST SERVICES

Paying Agent Fee Invoice

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Invoice #: 59961
Invoice Date: 10/14/2020

Re: $1,205,000.00 General Obligation Street Reconstruction Bonds, Series 2015B

Due Date:	12/1/2020	Paying Agent Fee:	$475.00

Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services Corporation
Ref: 59961-PA

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

Vendor # 114740
9350 6310
Date Rec'd. 10/14 Total Due: 475
Reviewed By.
Dept Approval

Bond Trust

RECEIVED
OCT 14 2020
BY:

EHLERS
BOND TRUST SERVICES

Paying Agent Fee Invoice

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303-5137

Invoice #: 59962
Invoice Date: 10/14/2020

Re: $3,880,000.00 General Obligation Capital Improvement Plan Bonds, Series 2015A

Due Date:	12/1/2020	Paying Agent Fee:	$475.00

Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services Corporation
Ref: 59962-PA

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

Vendor # 114740
9351 6310
Date Rec'd. 10/14 Total Due: 475.-
Reviewed By.
Payment Approval

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-269

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF NOVEMBER 5, 2020 THROUGH NOVEMBER 18, 2020

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of November 5, 2020, through November 18, 2020, in the amount of $ 2,282,000.05 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period November 5, 2020, through November 18, 2020, in the amount of $ 746,557.41.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor LeTourneau
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 8.**

Meeting Date: 11/24/2020

By: Brian McCann, Community Development

Information

Title

Adopt Resolution #20-189 Approving Interim and Conditional Use Permits at 6300 Bunker Lake NW (Project No. 20-124); Case of Lawn Monster

Purpose/Background:

The City has received a request from Lawn Monster for an Interim Use Permit to utilize a temporary membrane structure located on the property at 6300 Bunker Lake Blvd NW (the "Subject Property"). They plan to use this building for the sale of dry storage and landscape materials during different seasons such as mulch or salt. The structure was discovered after complaints were received for various code enforcement issues on the property, and the structure does not meet the architectural and exterior standards for accessory building. In addition, the amount of outside storage on gravel and/or grass has expanded over time beyond what was previously protected by lawful, non-conforming protections.

Items associated with this request include:

- Interim Use Permit (IUP) for Hoop Building
- Conditional Use Permit (CUP) for Expansion of Lawful, Nonconforming Status (outdoor storage, gravel parking)

As a sidebar, the condition of the site has improved since the City's initial Notice of Violation. Lawn Monster is a tenant of the Property owned by Denny Young Properties, Inc. Previously, additional tenants rented space for outdoor storage of inoperable vehicles and miscellaneous equipment. Much of this has been mitigated and the final corrective measures are much more manageable.

Notification:

The City attempted to notify all property owners, as reflected in the Anoka County Property Records, within 350 feet of the Subject Property of the request by U.S. Mail.

Observations/Alternatives:

Summary

Lawn Monster (the "Applicant"), has been working with the City to resolve City Code violations at 6300 Bunker Lake Blvd NW (the "Subject Property"). The site currently has open violations for public nuisance items and outside storage, as well as accessory building violations for the membrane structure's architectural standards and rear setback encroachment. A site plan and narrative have been submitted by the Applicant and are attached to the case. The Applicant is seeking a recommendation from the Planning Commission approve an Interim Use Permit for the membrane structure, as well as a Conditional Use Permit for the expansion of legal, nonconforming use on site. The Applicant has noted that the structure and property would be managed and maintained bythe Applicant, and would like to utilize the membrane structure for an extended period of time.

Site Information

The Subject Property is 2.69 acres, and is zoned E-1 Employment District. The hoop building is located 5 feet from the south property line, is approximately 913 square feet in size based on aerial photos and measurements, and is placed on concrete. The building will need to be moved to meet the rear setback after a denial for a Variance from the Planning Commission. The structure is used to store lawn maintenance items for retail sale to Ramsey residents, such as mulch and salt. A tarp canopy is utilized during the winter seasons, but is taken off for the spring and

summer months. This type of request has been made in the City's Employment Districts in the past and the City has allowed in very limited applications for the purposes of storing salt for snow removal purposes.

The overall use on site exceeds previous legal, nonconforming use of outdoor storage for equipment, materials from daily operations at work sites, and vehicles parked on unimproved surfaces. A chain link fence surrounds the property, but the Subject Property does not have any alternative screening. The City can consider an expansion of this lawful, non-conforming use through the issuance of a Conditional Use Permit.

Current Regulations
Lawn Monster is applying for the Interim Use Permit to utilize the hoop building with the tarp cover which does not meet architectural requirements. If they are denied, they will have to make adjustments to meet standards required by code or remove the building from the property. The structure does not currently meet architectural standards for accessory structures with or without the canopy cover, unless approved by City Council. It also does not meet the rear setback requirement of 35 feet for buildings in the E-1 Employment District, so the structure will need to be moved.

Conditional Use Permit
The Conditional Use Permit is proposed to increase the area utilized for outdoor storage of parking on unimproved surfaces. The City does not have documentation showing City Approval of this outdoor storage, especially on unpaved surfaces. Aerial photos showing previous use are attached to this case, but may not accurately reflect use of the property since they are essentially a snapshot of that specific time of day. However, when looking back at historical aerial photos, it is evident the small encroachments of outdoor storage continued incrementally over the years. Additionally, if a use terminates for more than 12 months, the lawful, non-conforming protection expires. The area would have to be maintained Applicant, and run with the Property. There have been similar requests from other properties with similar uses. In summary, Staff believes that the City has the legal standing to limit the amount of outdoor storage, but still has the ability to allow as presented through the issuance of a Conditional Use Permit.

Code Sections

- Nuisance Section of Code, Chapter 30 - (3-5)
- E-1 Section of Code, Chapter 117-117
- Accessory Buildings Section of Code, Chapter 117-349

Alternatives
Alternative 1: Recommend approval for the Interim Use Permit for the membrane structure, and Conditional Use Permit for expansion of legal, nonconforming use as requested. Planning Commission supported this alternative.

Alternative 2: Deny both requests. Should the Interim Use Permit be denied, it would result in necessary modifications and/or removal of the membrane structure owned by the Applicant. Should the Conditional Use Permit be denied, it would result in the Applicant seeking alternative plans for storage and parking on the Subject Property. Planning Commission did not support this alternative, but could support it if the City Council did not want an additional membrane structure.

Alternative 3: Recommend approval of either, but not both.

Funding Source:
All costs associated with this request are the responsibility of the Applicant.

Recommendation:
The Planning Commission recommends approving Resolution #20-189 granting an Interim Use Permit for use of the membrane structure and Conditional Use Permit for outside storage on the Subject Property.

Action:
Motion to adopt Resolution #20-189 approving an Interim Use Permit for use of the membrane structure and a Conditional Use Permit for outside storage on the Subject Property.

Attachments

Site Plan
Historical Aerials
Narrative
Draft November 5, 2020 Planning Commission Minutes
Resolution #20-189

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	11/19/2020 09:45 AM
Kurt Ulrich	Kurt Ulrich	11/19/2020 02:47 PM
Form Started By: Brian McCann		Started On: 11/13/2020 11:43 AM
Final Approval Date: 11/19/2020		

Exhibit A: Approved Gravel Parking, Pavement, and Outdoor Storage Locations



Legend:

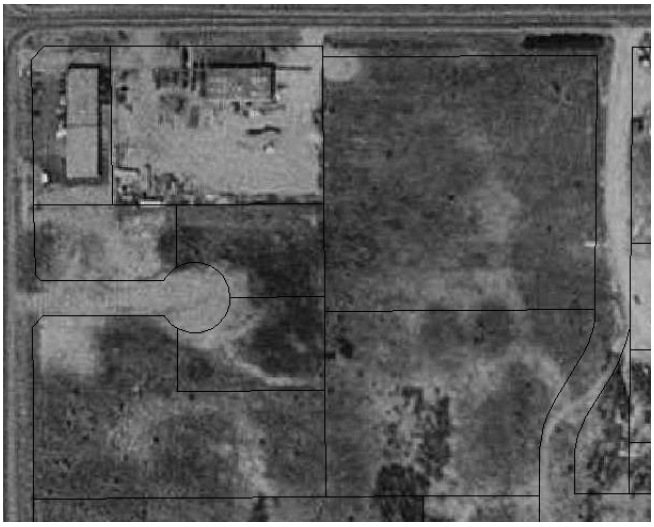
	No parking or storage, 20 foot buffer around outside and clear drive aisle and entrance to site
	Concrete/paved parking – (vehicle or equipment parking allowed)
	Gravel parking, vehicle parking allowed
	Outdoor storage allowed (items, must be organized)
	Hoop building

Aerial Imagery of Previous Use

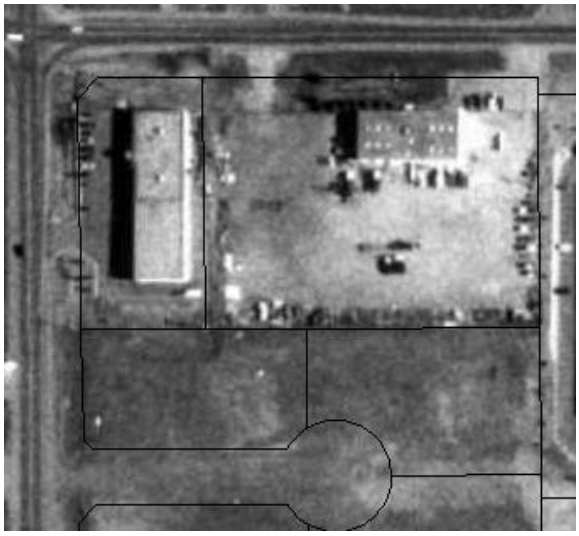
1977



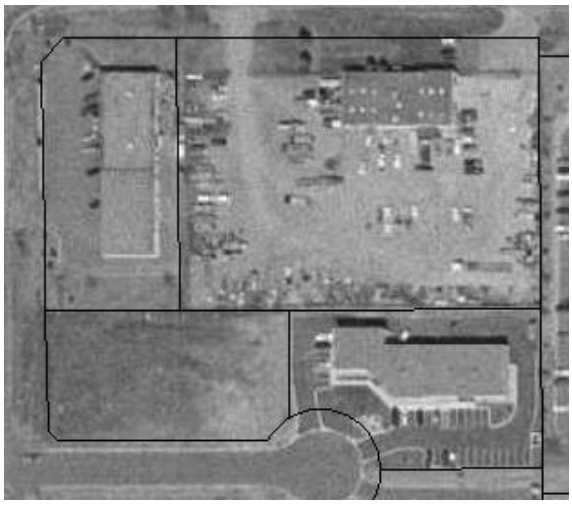
1991



1997



2000



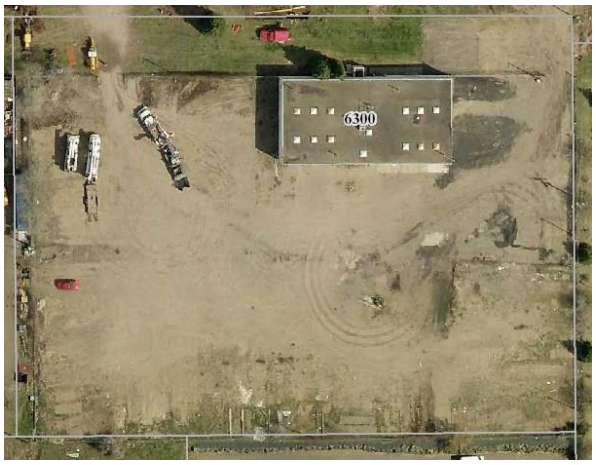
2005



2008



2011



2014



2020



Purpose of HOOP house on property located at 6300 Bunker Lake Blvd.

Purpose of Hoop house is to dry store Salt for sidewalks and driveways during the winter months.

With out this building we would not be able to fulfill business/residential contracts in the Ramsey Community

The location of the building is set back to allow for delivery of the salt and also to keep it out of the public eye from Bunker Blvd.

We chose a white top for during winter months for it to blend in better with the snow covered ground.

We had a choice of several different colors.

We are not trying to make an eye sore at the property that is located in a Commercial Zoned business park. We run this small business that employees several Ramsey residents.

During the spring, summer and fall we use the building to allow storage of or Mulch which allows us the up keep of many different contracts around the Ramsey community.

The concrete structure around the hoop house is to make sure the salt and or mulch is contained in one area and does not create any unwanted run off of the dyed mulch or salt.

The area under the house is completely paved and contained with the concrete walls that surround it.

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, November 5, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	Commissioner Torrey Johnson
Also Present:	Senior Planner Chloe McGuire Brigl Deputy City Administrator Tim Gladhill Planning Technician Brian McCann

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner Peters, seconded by Commissioner Anderson, to approve the agenda as presented.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye

Chairperson Bauer aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the October 1, 2020 Planning Commission Meeting Minutes
5.02: Review Sketch Plan for Northfork Meadows, Case of Lennar (Project 20-135)

Motion by Commissioner Anderson, seconded by Commissioner Peters, to approve the consent agenda as presented.

A roll call vote was performed:

Commissioner Anderson aye
Commissioner Peters aye
Commissioner Gengler aye
Commissioner Woestehoff aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Resolution #20-243 Approving a Conditional Use Permit for Additional Outside Storage Space at 6820 143rd Avenue NW (Project No. 20-133); Case of Molin Concrete Products Company

Public Hearing

Chairperson Bauer called the public hearing to order at 7:05 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends approving Resolution #20-243 granting a Conditional Use Permit for outside storage on the subject property not to exceed 35 percent of the lot size.

Citizen Input

No comments made.

Motion by Commissioner Peters, seconded by Commissioner Anderson, to close the public hearing.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:07 p.m.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Gengler, to recommend that City Council adopt Resolution #20-243 approving a Conditional Use Permit for outside storage on the subject property not to exceed 35 percent of the lot size.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6.02: Public Hearing: Consider Resolution #20-189 and Resolution #20-257 Approving Multiple Items Related to Outside Storage at 6300 Bunker Lake Boulevard NW (Project 20-124); Case of Lawn Monster

Public Hearing

Chairperson Bauer called the public hearing to order at 7:09 p.m.

Presentation

Planning Technician McCann presented the staff report stating that staff recommends approval of this case, contingent upon amendments as outlined in Resolution #20-189. The Planning Commission may add a termination date of five years from the date of approval for the Interim Use Permit, per past approvals and as allowed by City Code.

Senior Planner McGuire Brigl stated that this case arose through code enforcement.

Commissioner VanScoy stated that a blanket statement was made that there are other businesses that have structures within the 35-foot setback in that area and asked to what extent.

Planning Technician McCann stated that he does not have the exact number but displayed an aerial view that shows multiple businesses with encroachments.

Commissioner VanScoy stated that in the previous case there was a specific percentage of outdoor storage that would be allowed and asked if the current amount of outdoor storage could be validated as well as the percentage.

Senior Planner McGuire Brigl stated that in this case the outdoor storage would be based on the proposed site plan and provided details.

Commissioner VanScoy stated that it is his understanding that the ordinance allows a specific percentage of outdoor storage, 30 percent. He stated that this case is a legal non-conforming case and asked why the amount allowed would not be specified.

Senior Planner McGuire Brigl commented that this request is for a Conditional Use Permit to expand the legal non-conforming use, so it would be based on the site plan rather than a percentage. She stated that staff could complete the calculation and identified the area proposed for outdoor storage.

Commissioner VanScoy commented that it would appear that over half of the site would be allowed for outdoor storage.

Deputy City Administrator Gladhill noted that this site predated the establishment of the City and therefore the CUP tool would be an adequate tool to use in this case. He stated that it would be difficult to compare this site to the last case, as there needs to be acknowledgement of the lawful nonconforming protection.

Chairperson Bauer stated that the applicant indicated that they would like this to be permanent while the interim use would be for five years. He asked why the City is using the interim use tool if the desire would be for this to be permanent.

Senior Planner McGuire Brigl explained that there are allowed conditional uses within each zoning district and hoop buildings are not a listed conditional use. She stated that the only tool to allow this structure would be an interim use permit. She noted that two additional structures of this nature have been allowed within the City for salt storage through a similar Interim Use Permit process. She confirmed that when the five-year period expires, it would be reviewed and could be extended.

Councilmember Musgrove asked whether the Commission or staff looks at this type of structure differently for businesses and residential use. She noted that the Council does not desire these structures in residential areas, but the Public Works site uses this type of structure for salt. She asked if a condition could be added that the structure be placed on an appropriate surface.

Commissioner Anderson commented that this is a nonconforming site, noting that the whole site is dirt and without gravel or asphalt. He asked why the business would not want to build a permanent structure on the site. He stated that if the intent is to have retail operation there should be a permanent structure that is presentable.

Senior Planner McGuire Brigl commented that Lawn Monster is a tenant of the building and therefore investing in a permanent structure when you do not own the property would be a burden, especially in the current economical climate. She stated that for salt storage this type of structure would make more sense and follow industry standard.

Commissioner Anderson asked if the applicant has plans to update the site with class five gravel.

Senior Planner McGuire Brigl commented that staff has made that request and has worked with the property for multiple years related to code enforcement. She confirmed that could be added as a condition.

Commissioner Gengler asked for clarification on the covering.

Senior Planner McGuire Brigl stated that during the summer months there would only be the poles and cement base and the tarp/membrane structure would be used in the summer. She commented that staff would recommend the covering stay on (in good repair) year-round.

Commissioner VanScoy asked for clarification on other encroachments within the 35-foot setback.

Senior Planner McGuire Brigl reviewed some of the neighboring encroachments.

Deputy City Administrator Gladhill stated that something similar was done for another Highway 10 business, near Tungsten, a few years back noting that business is a similar use.

Councilmember Musgrove asked if the neighboring properties with encroachments are also legal nonconforming.

Senior Planner McGuire Brigl confirmed that those properties are also legal nonconforming as the buildings were constructed prior to the current setbacks being in place.

Commissioner VanScoy commented that if a variance is allowed for a situation in which the applicant created the problem without a permit that would place the City in a position where it could have to approve similar requests in the future. He stated that when he drove past the site, he did not see the metal hoops on the concrete structure.

Senior Planner McGuire Brigl commented that the hoops were up the previous week but there were some improvements being made and it could have been moved.

Commissioner VanScoy asked for details on the surface under the structure.

Planning Technician McCann replied that the surface is concrete.

Councilmember Musgrove asked if the concrete base was installed by the applicant or part of the legal nonconforming.

Senior Planner McGuire Brigl replied that those things were done within the last six months and are not part of the legal nonconforming.

Deputy City Administrator Gladhill stated that if there are more types of these requests, perhaps the variance is not the tool the City would like to use in the future. He stated that typically these small structures want to be closer to the back property line and could be considered for a Code adjustment in the future.

Commissioner Woestehoff asked if this would be considered a structure if it were just the concrete sides and did not have the metal hoops. He stated that he has worked at a landscaping company and it was not uncommon to have concrete walls between materials that could be loaded in a truck.

Senior Planner McGuire Brigl replied that if there was not a roof it would not be considered a structure. She stated that the preference of staff would still be to have it within the yellow area behind the building.

Commissioner Woestehoff asked for details on the traffic flow of the site and why the proposed location would make the most sense.

Senior Planner McGuire Brigl commented that unfortunately the applicant is not present but in past discussions the applicant stated that this was the best location. She commented that this is a large site, so most likely other sites could work.

Commissioner Woestehoff asked where the entrance to the site is.

Senior Planner McGuire Brigl identified the entrance to the site.

Commissioner Woestehoff stated that he does not feel that is an adequate reason to put it so close to the fence. He stated that he would be more likely to support the request if it were in a different location, as suggested by staff.

Citizen Input

No comments made.

Motion by Commissioner Peters, seconded by Commissioner Anderson, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson aye

Commissioner Peters	aye
Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:38 p.m.

Commission Business

Commissioner VanScoy commented that he is not opposed to the use proposed but is concerned with the variance to place the structure within five feet of the property line.

Commissioner Woestehoff echoed those comments noting that this is not a situation where the plight is not caused by the landowner, noting that there are other locations where the structure could fit on the property.

Chairperson Bauer stated that the Commission could table this and request the applicant to be present to answer some of the questions raised tonight.

Senior Planner McGuire Brigl commented that while that is an option, the longer this is pushed out the more likely the blocks would be frozen into the ground and unable to be moved.

Motion by Commissioner VanScoy, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #20-189 approving an Interim Use Permit (IUP) for use of a membrane accessory structure and Conditional Use Permit (CUP) for expansion of outdoor storage.

Further discussion

Deputy City Administrator Gladhill clarified that this action is simply for the IUP and CUP and does not yet address the variance.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner Anderson	nay
Commissioner Peters	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to deny Resolution #20-257 approving a Variance to reduce the rear building setback of the membrane structure for Lawn Monster.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6.03: Public Hearing: Review Conditional Use Permit Request for Fill within a Floodplain at 6349 168th Circle NW; Case of John and JoDell Seaman

Public Hearing

Senior Planner McGuire Brigl commented that 11 written comments in support were entered into the record and provided to the Commission prior to the meeting.

Chairperson Bauer called the public hearing to order at 7:44 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report and stated that due to the degree of policy/legislative discretion of this case, staff needs policy direction from the Commission and has forwarded this case in the event that the Commission is ready to make a contingent recommendation. The applicant is willing to extend the application period if more information is necessary. At the end of the day, staff felt it was important to discuss with the Commission due to the time it has taken to get to this point. Staff desired to ensure that the current direction to find a compromise solution is still appropriate before investing more staff resources into this project.

Commissioner Anderson asked if this floodplain is part of the 100-year floodplain and the chances of this area flooding.

Senior Planner McGuire Brigl confirmed that this area is part of the 100-year floodplain. She stated that a 100-year floodplain equates to a one percent chance of flooding during a year.

Commissioner Anderson stated that he would be more concerned on whether this would alert the flow of water. He asked if there have been comments received from the DNR.

Deputy City Administrator Gladhill stated that this is a backyard, and it would not impact a structure. He stated that the chances of flooding are minimal. He stated that there have been

numerous conversations with the DNR Floodplain Manager and the fact that this is before the Commission shows that there is a path to approval, if desired. He stated that the watershed was not consulted because the disturbance is under the one-acre threshold. He noted that the City, DNR and FEMA have been involved in the review of this request.

Commissioner Anderson asked if the necessary approvals were gained from the City for the retaining wall construction.

Senior Planner McGuire Brigl replied that there were no approvals for the retaining wall. She stated that a contractor did reach out last year and staff noted the necessary regulations and that a wall over four feet requires a permit. She stated that originally the wall was measured at four feet tall, but one layer of brick has since been removed to come under that height. She stated that the DNR has helped staff find a path to approval but does not provide recommendations. She explained that the DNR is available as a tool and resource but does not make a recommendation or approval.

Chairperson Bauer asked the options that would be available if this were approved and the calculations come back above zero percent rise.

Senior Planner McGuire Brigl replied that staff is hopefully that the results will show a 0.0 percent rise, but if rise is created the applicant could completed remediation of the rise elsewhere to mitigate that rise.

Chairperson Bauer stated that this intrudes on a portion of the conservation and trail easement and asked what would need to be reimbursed.

Senior Planner McGuire Brigl replied that the City on occasion vacates drainage and utility easements but does not typically vacate conservation easements. She estimated that the cost would be about $1,000 and staff would recommend that the homeowner pay that amount.

Commissioner VanScoy stated that staff indicated that the applicant did not obtain a building permit for the wall and indicated that a contractor contacted the City in advance. He asked if the applicant was aware that they were building a retaining wall in a conservation easement and floodplain and still proceeded.

Senior Planner McGuire Brigl suggested that the applicant answer that question.

Commissioner Anderson stated that perhaps neighboring property owners would want to construct retaining walls and asked if those property owners would also need to obtain CUPs.

Senior Planner McGuire Brigl confirmed that a CUP would be required along with vacation of the conservation and trail easement. She stated that the easement varies from site to site and some property owners have more usable backyard space outside of the easement.

Councilmember Musgrove referenced the letter sent to the residents and asked if the Commission has a copy of that letter. She felt that the information in the letter could be helpful to clarify some

of the questions. She asked if there are not other violations to the floodplain because of the variations to the floodplain.

Senior Planner McGuire Brigl replied that there are a lot of structures close to the easement and along the trail. She noted that staff completed a high-level analysis, and they encroach, most are one to two feet into the easement, and there were no unpermitted structures. She stated that some things, such as swing sets will need to be moved and the property owners have been alerted to that. She stated that the larger structures did not appear to encroach.

Councilmember Musgrove asked if this is land that the property owner owns and pays taxes on but cannot do anything on because of the easement.

Senior Planner McGuire Brigl confirmed that to be true. She commented that it is very common in more rural areas. She stated that almost all properties have drainage and utility easements around the property lines. She noted that properties along other features such as the river, a bluff, or wetland have similar restrictions.

Councilmember Musgrove commented that the difference she would see in this case is that the City received funds for the easement.

Councilmember Woestehoff asked for more information on a holistic approach for the neighborhood as he felt that this situation could come forward again. He commented that there is a steep drop and there are not enough trees on the hillside to prevent the constant runoff. He asked if the easement could match the floodplain or trail itself.

Senior Planner McGuire Brigl stated that is something staff would like to bring to the City Council as it seems more logical for the conservation boundary to follow two or three feet off the trail. She noted that would require repayment of the funds. She stated that when people purchase a home in this area the easement is on the title documents, but it has been said that builders and realtors are not alerting buyers to that.

Commissioner VanScoy asked whom the City would pay back for a change to the easement.

Deputy City Administrator Gladhill stated that there is a funding pot allocated by the State Legislature which provides funding for this type of activity. He commented that the easement was acquired for about $75,000 in 2005 but recognized that would be a higher value today. He stated that there is a process outlined for vacating that type of easement that would come along with a valuation.

Commissioner VanScoy asked who was paid $75,000 for the easement.

Deputy City Administrator Gladhill stated that the City secured the easement rights from the property owner at the time, Oakwood Land Development. He stated that the easement allowed the City to have the trail and obtain the easement which helps to protect the corridor.

Commissioner VanScoy stated that it is his understanding that taxes are based on the value of the home and property and not based on the size of the lot.

Deputy City Administrator Gladhill confirmed that to be generally correct. He stated that encumbrances on property typically have some impact on land values.

Commissioner VanScoy commented that he has a one-acre lot but about 75 percent of the lot is encumbered by wetland and buffer area, but the value of his home is still comparable to the other lots/homes in his development.

Citizen Input

JoDell Seaman, applicant, stated that Capstone told them that they could do what they wanted up to the middle of the brook and they experience continuous washouts on their property. She stated that she has sent multiple emails to City staff about the issue and their communication with Capstone related to that washout and trees falling onto their property and the trail. She stated that the email from staff to the contractor stated that they could go about 25 to 30 feet from their home and would need to work around the easement. She stated that the builder told them that he came to the City and identified the location they could use. She stated that they have cleaned up trees that have fallen, unaware of the easement. She stated that they were also unaware that a permit would be needed as they were under four feet. She stated that in the spots on the wall that reached four feet, they removed the top layer of brick. She stated that there are trees removed, retaining walls and fire pits that are within the easement throughout that area. She stated that they were not attempting to create additional land use in their backyard but are trying to correct the problems they experience from washout and trees falling. She stated that they want to plant additional trees to replace those that have fallen. She stated that she was not made aware of the different aspects of their yard until this process. She commented that the easement on their property comes up to ten feet from their home. She stated that if she were aware that this issue was the responsibility of the City, she would have placed the burden on the City. She commented that they feel that they were setup for failure from the beginning with the grading of the site.

Councilmember Musgrove asked the number of trees that have fallen in the applicant's backyard. She noted that it also appears that there are a number of dead trees in the neighboring lot.

Mr. Seaman replied that three or four trees have fallen in their yard and they removed one additional tree because of unsafe conditions.

Mrs. Seaman stated that the neighboring property owner pleaded with Capstone about the dead trees and she was told by both Capstone and the City that the trees could not be removed. She commented that one of those dead trees actually hit the neighbor's home and caused damage. She stated that following that incident the neighbor was allowed to remove the dead trees in that area at their expense. She stated that she has now found out that trees removed could result in a fine to the property owner but explained that those trees were removed because they were hazards and caused unsafe conditions.

Justin Gross, 7344 168th Circle Drive NW, commented that he supports the retaining wall. He commented that it looks nice. He echoed the comment that there are a lot of dead trees that need to be removed. He noted that snow removal could be pushed to the other side of the trail. He stated that he supports this request.

Cindy Schulwalter, 6967 170th Trail, stated that she purchased a lot and found that it would not support a walkout rambler therefore they relinquished that lot to the builder and purchased a walkout rambler that was already constructed. She stated that she was never told that there were restrictions on the property and had been told that they could do whatever they wanted up to the middle of the brook. She stated that she was told it was her land to do what she wanted. She stated that when the neighborhood was first realized there was an association but was glad to find out that the association is no longer in existence. She stated that although the trail is nice, it also causes nuisance. She stated that she has now found out that the easement area is not their land to do what they want with but if someone is injured on their property, they would be responsible. She stated that there is also an old dump in that area which is hazardous. She stated that if the City wants the property of the easement, it should complete the maintenance as large tree limbs often fall. She stated that trees were damaged by the creation of that trail and continue to die. She stated that it has been frustrating to find out that there are encumbrances on the property, along with the problems they have with erosion. She stated that it was written into their purchase agreement that if there were issues with erosion the builder would need to construct retaining walls in the back and side yards, but the builder did not fulfill that agreement. She stated that they have also found out that after the builder received the certificate of occupancy, additional fill was brought into the site. She stated that when they brought the issue to the attention of City staff, about the grade that exceeds 20 percent, staff came to the property and she was told to "go inside and let the men talk about it". She stated that she is upset about this issue. She stated that she has one retaining wall even though they need a second retaining wall, which the builder refuses to complete, and she has now been alerted by the City would not be allowed. She asked if the reference to altering the line of the easement would align with the floodplain. She noted that a majority of her backyard is floodplain.

Senior Planner McGuire Brigl explained that the easement would not be extended and would only be reduced if that were to be the direction of the Council. She stated that in spaces where more easement exists further than the trail, it could perhaps be adjusted to within two or three feet of the trail.

Ms. Schulwalter stated that she has backyard on both sides of the trail.

Senior Planner McGuire Brigl stated that if an adjustment is made it would only be made to the backyard side of the trail.

Deputy City Administrator Gladhill stated that the conservation and trail easement is shown on all property titles and the City is considering a compromise to pull back the easement and follow the southern boundary of the trail to allow property owners to maximize the usable backyard space. He stated that the north side of the trail contains considerable floodplain and wetlands therefore there would still be restrictions on use in that area. He stated that if the entire conservation and

trail easement were vacated it would have a potential cost of $100,000 and there would still be other restrictions from the wetlands and floodplain.

Ms. Schulwalter asked the point of the easement if the land is already protected.

Deputy City Administrator Gladhill replied that it provides an extra layer of protection for the scenic area in terms of vegetative management and of the tree canopy cover.

Ms. Schulwalter commented that if the City wants that easement, it needs to manage that area. She stated that there are dying trees everywhere in the easement with large branches that fall onto the trail daily.

Deputy City Administrator Gladhill stated that staff can talk about a forestry management plan. He stated that if there is a safety hazard, that can be discussed as there are opportunities for vegetative management. He stated that is part of the broader neighborhood discussion that will be held and would like to focus the discussion tonight on the question of floodplain fill.

Ms. Schulwalter stated that they have been told by City workers that they appreciate the residents taking care of the lawn areas as it results in less work for them. She stated that after she moved in, she submitted a complaint via email as tree trimming was completed and the branches were left in her yard.

Josh Schulwalter, 7341 168th Circle NW, commented that he experiences dead tree fall in their yard and have additional dead trees. He stated that they also have washout in their yard because of the grading. He stated that they installed a fence on their property to prevent cyclists from going into their yard from the trail. He stated that Capstone told them that the path could not be obstructed but they were not advised of the floodplain or easement. He stated that the path is better because of the retaining wall and the people are not attempting to impede on the path but make it nicer for the community.

Tim Tyler, 7323 168th Circle, asked if the City does a survey when they plan to build a community.

Chairperson Bauer replied that the developer is responsible for preparing those plans and marking those restrictions.

Mr. Tyler commented that it was then the responsibility of Capstone to alert potential buyers of the restrictions. He asked for clarification on the ownership of the land within the easement.

Deputy City Administrator Gladhill replied that the City holds an easement on top of private property and the easement gives the City certain rights. He stated that Capstone was required to do additional surveying and submit the information to FEMA, which is reflected on the certificate of survey.

Senior Planner McGuire Brigl stated that the City keeps records of surveys but does not complete the surveying itself.

Ben Pearson, 7371 168th Circle, thanked the Commission for taking the time to consider this request. He stated that he used to do professional landscaping and built retaining walls. He stated that the wall built by the applicant is a fine example of a professionally built wall and is a great addition to the neighborhood. He stated that it is his understanding that the only reason this is before the Commission is a result of a complaint. He noted that he is unsure that is the case and instead feels that this is an instance of the City wanting to play "big brother" and tell people what they can do on their own property. He commented that he does not believe the statement that the property value takes into account the encumbrance. He stated that his lot is smaller but is still valued the same as larger lots without the easement, while those properties owners get a lot more use of their lot. He stated that there are three massive oak trees on his property that have oak wilt and will die and impact other trees on the property. He stated that the property owner has a right to remove trees within the easement if there is an issue with safety. He stated that he has already removed two trees on his property in the easement because they were dead, and it was a hazard. He stated that he never would have purchased this property if he knew that this would be the case.

Chairperson Bauer commented that it is the responsibility of the City to enforce code violations. He stated that he does not have the background information about a complaint and noted that typically the City does not proactively look for violations.

Mr. Pearson commented that this is a small retaining wall that will not alter the floodplain.

Kendall Pane, 7336 168th Circle NW, stated that she wrote a letter of support. She echoed the comments of Mr. Pearson that a mountain has been made out of a molehill. She felt that the property owners pay taxes based on their lot size. She stated that even if a portion of the property is wetland, it still adds value to the property even if it is unusable. She stated that the applicant is paying taxes on the property and the wall does not encroach on the path. She supported the idea of the City adjusting the easement to match the path as there is a lot of confusion as to property rights. She stated that the wall has been built and did not see a benefit in making the property owners take the wall down. She asked the City to find a way to move forward that does not require the applicants to remove the wall.

Ms. Schulwalter stated that if the property owners are not going to be able to do anything with their land, she would like the money for that land and the City own it outright rather than have that easement.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to close the public hearing.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner VanScoy	aye
Commissioner Gengler	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 8:58 p.m.

Commission Business

Commissioner VanScoy stated that the retaining wall is close to the trail and asked if there would be an impact to snow removal.

Deputy City Administrator Gladhill stated that the placement is not ideal but manageable. He stated that there would be more concern if this was the situation along the entire corridor as they prefer to see things at least two feet from the trail.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #20-256 approving the Conditional Use Permit for floodplain fill at 7349 168th Circle NW.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Commissioner VanScoy stated that there were a lot of concerns and issues raised tonight by residents and asked how staff intends to address those.

Deputy City Administrator Gladhill stated that additional information has been provided to homeowners in attempt to be more proactive, similar to what they do for river corridor property owners. He stated that they can continue to respond to individual requests as they come forward. He stated that staff is also going to seek direction from the Council in order to make the regulations easier to interpret. He stated that staff will also gain a better understanding of the financial impact to adjusting the easement and will bring that forward for Council consideration as well.

7. COMMISSION BUSINESS

7.01: Review Concept Plan for Rivenwick 4th Addition; Case of Lennar for Rivenwick 4th Concept Plan (Project 20-134)

Presentation

Senior Planner McGuire Brigl presented the Staff Report stating that staff recommends retaining the existing PUD as is. This guides land along Highway 10 for retail/commercial and leaves viable commercial pads with visibility on Highway 10.

Commission Business

Chairperson Bauer stated that he would follow the guidance of the EDA, noting that most retailers want Highway 10 visibility. He stated that he would prefer to leave the area as retail.

Commissioner Peters agreed that would be too much residential next to the highway and the retail portion should remain.

Commissioner VanScoy concurred.

Commissioner Anderson stated that when this parcel has come up in the past, the Commission worked hard to determine the land use and found that commercial use along the highway was the best use of the space and he still agrees with that.

Commissioner Woestehoff agreed, stating that there has already been a compromise for this parcel to meet the current PUD and would not want to amend it further.

Commissioner Gengler agreed.

7.02: Discussion Item: Potential Interim Use Permit of Storage Containers for Ve-Ve Inc. (Project No. 20-136); Case of John Vevea on behalf of Ve-Ve Inc.

Presentation

Planning Technician McCann presented the Staff Report and asked the Commission to provide the applicant with any feedback, recommendations, and/or concerns related to the use of two storage containers for Ve-Ve Inc.

Commission Business

Chairperson Bauer commented that currently an accessory building is supposed to match the color/materials of the primary structure. He stated that the storage container could be painted to match the building, which would at least be closer to the Code.

Senior Planner McGuire Brigl commented that even if painted to match, the containers would not meet City Code provisions. She stated that if there are two of these structures located on a commercial property in Anoka, noting that they blend in with the building when driving by.

Commissioner VanScoy commented that he could see considering this on a temporary basis as there is a need to have additional space while the business grows. He commented that five years seems like a long time and does not seem temporary. He stated that he would not support this

permanently. He stated that he could support two years. He stated that he would not be in favor of amending the Code to allow these types of structures.

Commissioner Anderson echoed the comments of Commissioner VanScoy. He stated that he does not like using storage containers as they look good for a short time and then degrade and do not fit the character of Ramsey.

Commissioner Peters commented that the containers are metal and will rust out over time.

Commissioner Woestehoff commented that he would be okay with it on a temporary basis in this industrial district.

Senior Planner McGuire Brigl commented that the applicant was looking to use this as a permanent solution and therefore if an IUP is approved, the applicant would most likely come back to request extensions.

Tony Frolick, 6859 Lakewood Drive, stated that he represents Ve-Ve's for the storage units. He stated that they are experiencing heavy growth rather than steady growth. He stated that they have priced out making a permanent structure, but the expense would be a risk without knowing where the growth is going in the future. He stated that this would be a temporary solution, with a minimum of five years, to allow the company to further review the growth trend. He stated that they would keep the structures painted and maintained. He hoped that the City would consider the request.

Chairperson Bauer stated that it appears the applicant is asking if there would be support to change the Code and it is obvious that the Commission would not be in favor of that. He hoped that would provide the potential applicant with direction and save them the expense of going through the formal application process.

Councilmember Musgrove asked how this would impact of effect the business and the value that these containers would be, if allowed on a temporary basis.

Mr. Frolick explained that the applicant has many boxes on pallets that are stacked within the shop and it takes additional time to find the appropriate box. He stated that the container would allow better access to the boxes and materials and would provide additional temporary working area. He stated that if the growth continues the business could consider adding a permanent addition to the building. He stated that this would assist in the operations and production of the business.

Councilmember Musgrove asked what other communities allow.

Mr. Frolick commented on the allowances that he has seen in other communities. He stated that these are great temporary structures for different types of things that provide assistance to businesses.

Senior Planner McGuire Brigl commented that she has not reviewed neighboring community regulations but noted that Ramsey is unique in its use of Interim Use Permits to provide more

flexibility. She stated that more rural communities outside the metro tend to allow this type of structure.

Commissioner VanScoy stated that he is not interested in changing the ordinance to allow this but would support an IUP in certain circumstances. He believed that there should be additional control including the length of time allowed.

Commissioner Gengler stated that using an IUP allows the City to add stipulations and clarifications based on the request. She commented that the container could have its time and place and should be a short-term solution. She acknowledged that a business may need expansion space without being able to make a permanent expansion to their building and therefore would support this as an IUP.

Commissioner VanScoy asked the process if an applicant were to come back after expiration of an IUP.

Senior Planner McGuire Brigl stated that the applicant would go through the process again if they wanted to obtain another IUP.

Commissioner Woestehoff stated that he agrees with what has been said but would be comfortable with a term of three to five years for this type of IUP application.

Chairperson Bauer commented that it appears there is enough support for the applicant to submit an IUP application.

8. COMMISSION / STAFF INPUT

Chairperson Bauer congratulated Councilmember Musgrove on her reappointment to Councilmember Elect Woestehoff for his projected appointment to the Council. He encouraged them both to continue in a Planning Commission Liaison position because of their experience with the Commission.

Senior Planner McGuire Brigl commented that Planning Consultant Maass accepted another position and will no longer be working with Ramsey through WSB.

9. ADJOURNMENT

Motion by Commissioner Peters, seconded by Commissioner Anderson, to adjourn the meeting.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner VanScoy	aye

Chairperson Bauer aye

Motion Carried.

The regular meeting of the Planning Commission adjourned at 9:36 p.m.

Respectfully submitted,

_____
Chloe McGuire Brigl
Senior Planner

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-189

A RESOLUTION APPROVING THE ISSUANCE OF AN INTERIM USE PERMIT TO ALLOW THE USE OF A MEMBRANE STRUCTURE AND A CONDITIONAL USE PERMIT APPROVING THE EXPANSION OF LAWFUL, NONCONFORMING USE OF THE PROPERTY LOCATED AT 6300 BUNKER LAKE BLVD NW AND DECLARING TERMS OF SAME

RECITALS

1. Lawn Monster, hereinafter referred to as the "**Permittee**" has properly applied for an Interim Use Permit to allow the use of a membrane structure (the "**Structure**") on the property generally known as 6300 Bunker Lake Blvd NW and legally described as follows:

   TRACT C REG LAND SURVEY NO 30 EX THE W 169.41 FT THEREOF, TOG/W TRACT E SD REG LAND SURVEY, SUBJ TO EASE OF REC, Anoka County, Minnesota

   (the "**Subject Property**")

2. That Denny Young Properties Inc. owns the Subject Property and has signed off on Lawn Monster, tenant's, application.

3. That the **Subject Property** is zoned E-1 Employment District and is approximately 2.69 acres in size.

4. That the **Subject Property** abuts Bunker Lake Blvd NW to the south, and parcels to the east, west and south of the Subject Property are zoned E-1 Employment District.

5. That as proposed, the **Structure** would not meet the architectural and exterior element requirements of City Code Section 117-349 (Accessory Uses and Buildings) which requires siding to be in compliance with architectural and exterior elements for accessory buildings.

6. That as proposed, the **Structure** would not meet the rear setback requirement of City Code Section 117-117 (E-1 Employment District) which requires a rear building setback of 35 feet.

7. That there are existing Zoning Code violations on the **Subject Property** regarding public nuisance items and outdoor storage.

8. That the **Permittee** is proposing to use the **Structure** as it currently stands on the property.

9. That the **Subject Property** has some lawful, nonconforming rights associated with outdoor storage and gravel parking, and has expanded beyond what is allowed.

10. That expansion of a lawful, nonconforming use is allowed via Conditional Use Permit (CUP).

11. That the City of Ramsey hereby waives the requirement to allow ten days between Planning Commission and City Council to provide the Applicant an answer prior to the ground freezing and removing the opportunity to move/remove the **Structure** if needed.

FINDINGS OF FACT

1. That the **Structure and Expansion of Gravel Parking** will not be unduly dangerous or detrimental to persons residing or working in the vicinity of the use, or to the public welfare.

2. That the **Structure and Expansion of Gravel Parking** will not substantially adversely impair the use, enjoyment or market value of any of the surrounding properties.

3. That the **Structure and Expansion of Gravel Parking** will be harmonious with and in accordance with the specific objectives of the comprehensive plan.

4. That the **Structure and Expansion of Gravel Parking** will be maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the area.

5. That the **Structure and Expansion of Gravel Parking** will not be hazardous to existing or future neighboring uses.

6. That the **Structure and Expansion of Gravel Parking** will not impact essential public facilities and services, such as highways, streets, police and fire protection.

7. That the **Structure and Expansion of Gravel Parking** will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.

8. That the **Structure and Expansion of Gravel Parking** will not involve uses, activities and equipment that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.

9. That the **Structure and Expansion of Gravel Parking** will be consistent with the intent and purposes of the Zoning Chapter.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of an Interim Use Permit for the **Structure** and Conditional Use Permit ("**Permit**") for Expansion of Gravel Parking on the **Subject Property** contingent upon the following conditions:

CONDITIONS

1. That this **Permit** allows for use of the **Structure** to be on the **Subject Property** for five (5) years.

2. That the **Permittee** shall obtain all necessary permits, including a Building Permit for the **Structure** on the **Subject Property**.

3. That the **Permittee** shall maintain the Subject Property in compliance with City Code Sections 117-356 (Commercial and Industrial Development Off-Street Parking) and 117-117 (E-1 Employment District); Chapter 117 (Zoning and Subdivisions) Article II (Zoning) Division 6 (Performance Standards); and Chapter 30 (Nuisances) at all times.

4. That the **Permittee** shall obtain all necessary permits to complete any required building modifications.

5. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.

6. That the **Permittee** shall be responsible for all City costs incurred in administering and enforcing this Permit.

7. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.

8. That this **Permit** approves the expansion of the gravel parking lot and outdoor storage as seen in Exhibit A. No gravel shall be expanded past this point, and there shall not be any additional outdoor storage without an amendment to this **Permit**.

9. That this **Permit** shall automatically expire if the use is not initiated by November 5th, 2021.

10. That the **Structure** shall maintain the tarp canvas year-round, and the **Permit** shall automatically expire if the canvas is damaged and not replaced.

11. That this **Permit** shall be contingent upon:

    a. Removing all personal outdoor storage onsite
    b. Coming into compliance with other code standards, notably Chapter 30 (Nuisance Provisions) and Off-Street Parking Regulations

c. All items, such as gravel, mulch, or other items not stored in the hoop building, cannot be stored in piles outside. Any additional storage structures onsite require permits.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of November, 2020.

CITY OF RAMSEY:

By:_____ By:_____
Mayor City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, ____, before me a Notary Public personally appeared Mayor John LeTourneau and Colleen Lasher, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said John LeTourneau and Colleen Lasher acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

Exhibit A: Approved Gravel Parking, Pavement, and Outdoor Storage Locations



Legend:

	No parking or storage, 20 foot buffer around outside and clear drive aisle and entrance to site
	Concrete/paved parking – (vehicle or equipment parking allowed)
	Gravel parking, vehicle parking allowed
	Outdoor storage allowed (items, must be organized)
	Hoop building

CC Regular Session **5. 9.**

Meeting Date: 11/24/2020

By: Tim Gladhill, Community Development

Information

Title

Adopt Resolution #20-280 approving Settlement Agreement with Minnesota Department of Transportation for Parking Lot Encroachment onto Highway 10 Right of Way

Purpose/Background:

The purpose of this case is to consider an interim settlement agreement with the Minnesota Department of Transportation pertaining to a right of way encroachment on Highway 10 adjacent to 6141 Highway 10 NW.

The City acquired this parcel for Highway 10 purposes in 2005. This site was previously the location of a small office building that was destroyed by a gas explosion prior to 2005. Subsequent to the City acquiring the parcel, the City granted a parking easement to the Outpost Bar and Grill.

During the original Highway 10 study and planning efforts circa 2012, it was discovered that the ground sign and parking stalls along Highway 10 for the Outpost Bar and Grill actually encroached onto Highway 10 right of way. Some of those stalls are actually in front of the City Owned parcel.

Notification:

Notification is not required. MnDOT is working directly with the Outpost Bar and Grill. City Staff has been in communication with the Outpost Bar and Grill as well to assist in options.

Observations/Alternatives:

Unfortunately, the sign for the Outpost Bar and Grill will need to be relocated. However, MnDOT is will to work on an encroachment agreement for the parking stalls. MnDOT needs to work through some legal logistics that will take some time. MnDOT acquired easement in the 1930s and needs to acquire full right of way to allow this encroachment.

MnDOT started this request with the Outpost circa 2013 and has been attempting a resolution since that time. The City has been waiting for a resolution in the background, but now must act to protect ourselves from fines or costs of abatement. Discussions between MnDOT and City Staff have been cordial and productive. Parking stalls in front of our parcel have already been barricaded and the City will be absolved of any legal liability by entering into the Settlement Agreement.

Sidebar - the original site plans from 20+ years ago when the sign was approved proved to be inaccurate, leading to the current situation. Technology has dramatically advanced since then to avoid these situations in the future.

Funding Source:

This case is being handled as part of normal Staff duties.

Recommendation:

Staff recommends approval of the Settlement Agreement

Action:

Motion to adopt Resolution #20-280 approving Settlement Agreement with the Minnesota Department of Transportation for parking lot encroachment onto Highway 10 right of way.

Attachments

Site Plan

Proposed Settlement Agreement

Resolution #20-280

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/19/2020 02:42 PM
Form Started By: Tim Gladhill		Started On: 11/12/2020 12:52 PM
Final Approval Date: 11/19/2020		

Tract C, Registered Land Survey No. 151

Site Plan

Parking Lot Encroachments



SETTLEMENT AGREEMENT

This is a binding Settlement Agreement ("Agreement") made and entered into as of the 3rd day of November, 2020 by and between the City of Ramsey ("Ramsey") on the one hand, and the State of Minnesota, by and through its Department of Transportation, (the "State") on the other hand.

DEFINITIONS

1. "Lawsuit" means the served and filed lawsuit captioned *State of Minnesota, by and through its Department of Transportation v. Chase Holdings, LLC; Ramsey Jr. Partners, LLC; Mixmi Brands, Inc.; and City of Ramsey* with Anoka County District Court File Number 02-CV-20-2576.

2. "Party" means the parties to this Agreement, Ramsey and State, individually, and "Parties" means Ramsey and State, collectively.

3. "Barrier" means either jersey barriers or a split-rail fence.

RECITALS

WHEREAS, State has initiated the Lawsuit against Ramsey.

WHEREAS, the Parties desire to resolve the Lawsuit, on the terms stated herein, to avoid the uncertainties and costs associated with litigation.

AGREEMENT

NOW, THEREFORE, in consideration of the covenants and other terms set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which the Parties hereby acknowledge, the Parties hereby agree as follows:

1. Incorporation of Definitions and Recitals. The foregoing definitions and recitals are incorporated in this Agreement.

2. Placement of Barrier. Ramsey shall erect and maintain a Barrier around the parking spaces located south of Tract C on Registered Land Survey No. 151, which was recorded on November 15, 1994, with the Anoka County Registrar of Titles as document number 261926. The parking spaces to be fenced are located within State's Trunk Highway 10 right of way as depicted on Plat 02-M6 recorded on December 14, 1979, with the Anoka County Recover as document number 541043. The Barrier must be placed in a way to ensure no vehicles may enter into the area within the Barrier.

3. Duration of Placement of Barrier. The Barrier erected by Ramsey pursuant to paragraph 2 shall remain around the parking spaces south of Tract C until such time as the Parties reach a subsequent agreement.

4. Dismissal of Lawsuit. After Ramsey has erected a Barrier around the parking spaces south of Tract C pursuant to paragraph 2, the Parties shall enter into a partial stipulation for the dismissal of the Lawsuit with prejudice pursuant to Minn. R. Civ. P. 41.01(a) to dismiss State's claims against Ramsey.

5. Acknowledgement of Adequate Consideration. The Parties hereby acknowledge and agree that the Agreement is supported by adequate consideration, and the Parties hereby waive any allegation, claim, and/or defense to the contrary.

6. Agreement Jointly Drafted. The Parties agree that this Agreement shall not be construed against either Party on the grounds that such Party drafted this Agreement, but shall be construed as if both Parties jointly prepared this Agreement, and any uncertainty or ambiguity shall not on that ground be interpreted against any one Party.

7. Advice of Counsel Obtained. Each Party acknowledges and represents that it has had the opportunity to consult with legal, financial, and other professional advisors as it deems appropriate in connection with its consideration and execution of this Agreement. Each Party further represents and declares that in executing this Agreement, it has relied solely upon its own judgment, belief, and knowledge, and the advice and recommendation of its own professional advisors, concerning the nature, extent, and duration of its rights and obligations.

8. Choice of Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Minnesota without giving effect to principles of conflicts of law thereof.

9. Severability. If any of the provisions, terms, or clauses contained in this Agreement are declared illegal, unenforceable, or ineffective, then the Parties agree to negotiate in good faith substitute provisions, terms, or clauses, that would have, to the maximum extent possible, identical effect and that would be enforceable.

10. Writing Required. This Agreement may not be altered or amended except in writing signed by the Parties or by order of a court of appropriate jurisdiction.

11. Execution. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and it shall not be necessary in making proof of this Agreement or the terms of this Agreement to produce or account for more than one of such counterparts.

12. Authority To Execute Agreement. The Parties represent that they have the authority to enter into this Agreement.

13. Further Assurances. Each of the Parties agrees to execute and deliver any further documents or take any further acts which may be required to effectuate and/or carry out the terms of this Agreement.

14. Binding Effect. The Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective legal representatives, heirs, successors and assigns.

Other than as explicitly set forth in this Agreement, nothing in this Agreement is intended to, or does, create any rights in third parties.

IN WITNESS WHEREOF, the Parties, by and through their duly authorized representatives, have hereunder set their hands and entered into this Agreement on the day and year first written above.

Dated: November __, 2020

State of Minnesota, by and through its Department of Transportation

By:_____

Its:_____

Dated: November __, 2020

City of Ramsey

By:_____

Its Mayor

and

Dated: November __, 2020

By:_____

Its City Administrator

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-208

RESOLUTION APPROVING SETTLEMENT AGREEMENT WITH MINNESOTA DEPARTMENT OF TRANSPORTATION FOR PARKING LOT ENCROACHMENT ONTO HIGHWAY 10 RIGHT OF WAY

WHEREAS, the City of Ramsey acquired Tract C, Registered Land Survey No. 151 ("Subject Property") for future Highway 10 improvements; and

WHEREAS, in 2012, it was discovered that the parking lot on the Subject Property encroached onto Highway 10 right of way; and

WHEREAS, the Minnesota Department of Transportation has requested that these encroachments be temporarily barricaded until a longer-term solution can be approved.;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the Settlement Agreement with the Minnesota Department of Transportation for parking lot encroachments onto Highway 10 right of way.

That the motion for the adoption of the foregoing resolution was duly seconded by

and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 24th of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 10.**

Meeting Date: 11/24/2020

By: Chloe McGuire Brigl, Community Development

Information

Title:

Adopt Resolution #20-256 Approving the Conditional Use Permit for Floodplain Fill at 7349 168th Cir NW.; Case of John and JoDell Seaman

Purpose/Background:

The purpose of this case is to consider a request from John and JoDell Seaman (the "Homeowners") for a Conditional Use Permit (CUP) to fill within a floodplain at 7349 168th Cir NW (the "Subject Property"). Staff became aware of the retaining wall through the City's Code Enforcement program in May 2020. The Applicant has stated that the intent of the fill was to address erosion occurring in their back yard. There may have been erosion issues along the trail, but the City does not have any documentation of this item. This is one potential solution to this issue amongst other alternatives (some requiring fill, some not). At the end of the day, the Property Owner has the ability to make this request to the City for consideration. The City can choose to approve or deny at this point. Staff is comfortable with any solution so long as said solution meeting applicable requirements.

In addition to working through alternatives with the Property Owner, Staff has been seeking guidance from the Minnesota DNR office in terms of floodplain regulations and options. This is a very complex case that includes numerous layers of government regulation.

This step is the result of the Settlement Conference related to the Code Enforcement Case. The City is attempting to find a compromise. The intent of tonight is not to debate the boundaries of floodplain or conservation easement.

This case is focused on the Floodplain encroachment. In addition, this area is encumbered by a Conservation and Trail Easement held by the City, secured with a grant form the State of Minnesota, prior to the development of the Brookfield Neighborhood. The City Council will address the easement encroachment issue when they receive the case for review. If approved, partial repayment back to the Legislative-Citizen Commission on Minnesota Resources would be required.

While this individual case may have minor implications to floodplain and Conservation Easement, it does open the door to a number of other requests. Once the City has a better handle on updated floodplain modeling (current model is dated in the 1970s and is now inaccurate), Staff plans on holding a neighborhood meeting to discuss broader options while still maintaining a majority of the floodplain and Conservation Easement.

Notification:

Staff has sent notifications to Property Owners within 350 feet of the Subject Property as indicated by Anoka County Property Records via Standard US Mail. A Public Hearing was included in the Anoka County UnionHerald.

Observations/Alternatives:

Property Information

The Subject Property is a single family home in the Brookfield Neighborhood, in the 8th Addition. This home abuts the Trott Brook Corridor to the North, which is encumbered by a Conservation and Trail Easement and has floodplain (floodway). Homes in the Brookfield 8th Addition (final phase) homes smaller backyard space compared to other parcels in the neighborhood due to the Conservation and Trail Easement as well as Floodplain. The Homeowners put in a retaining wall within the Floodplain and Easement without specific City approval. In 2019, prior to construction, Staff had forwarded applicable restrictions to a contractor working on behalf of the Property

Owner. That being said, there are options to consider that would allow the retaining wall and fill to remain. The retaining wall is about one foot off the public trail in the backyard. The backyard is designated as floodplain by the DNR, which has specific rules about putting in fill and modifying existing grades (slopes).

If the City desires to allow this encroachment, assuming successful attainment of a No Rise Certificate from FEMA, the City will also need to process an amendment to the Conservation and Trail Easement.

Conditional Use Permit
The City is able to grant the homeowner a Conditional Use Permit (CUP) for putting fill (dirt) in the floodplain area (backyard) under certain conditions. The biggest condition is that the fill cannot change the rise across the floodplain, which is called a no-rise certificate. Modeling is completed using the slopes and fill information to determine if the fill created more than a 0.0% change across the site. It is a strict and hard to meet level, but not impossible. Staff is currently working to complete the modeling. After significant investigation and collaboration with the DNR, it has been determined that the existing model for this area needs to be updated. Unfortunately, this has created delays. Staff is working with one of the City's consulting planners/engineers to assist in updating this model that will allow the City to more quickly process these types of requests in the future.

Required Items to Keep Retaining Wall

- Amend Conservation and Trail Easement (Handled separately - items outlined in attached document)
  - Range of settlement likely $500 - $1,000. Staff will bring final vacation agreement and totals to a future City Council meeting.
  - As part of this case, Staff is asking for direction from the City Council to begin the process of vacating hte conservation and trail easement.
- Conditional Use Permit (CUP) for Fill within a Floodplain (Tonight's case)
  - Can be granted if fill resulted in a 0.0% no-rise certificate (determined via modeling)
  - Staff is currently working on the modeling but is lacking required data

Options are laid out more extensively in an attachment.

Policy Question

- If modeling shows no-rise (0.0 rise or less), is the City Council supportive of a Conditional Use Permit for the fill placed in the floodplain (backyard of Subject Property) for the retaining wall?

Funding Source:
Staff is handling this update as part of regular duties. Additionally, due to the broader policy implications along this corridor/in this neighborhood, Staff has taken on the necessary floodplain modeling that would ordinarily be the responsibility of the Applicant.

Recommendation:
Due to the degree of policy/legislative discretion of this case, Staff needs policy direction before formulating a Staff Recommendation.

Planning Commission made a contingent recommendation of Approval for the Conditional Use Permit, based upon no rise certificate from FEMA.

Action:
Motion to Adopt Resolution #20-256 Approving the Conditional Use Permit for Floodplain Fill at 7349 168th Cir NW and directing staff to start process to vacate part of the conservation and trail easement on the Subject Property and bring back a settlement agreement.

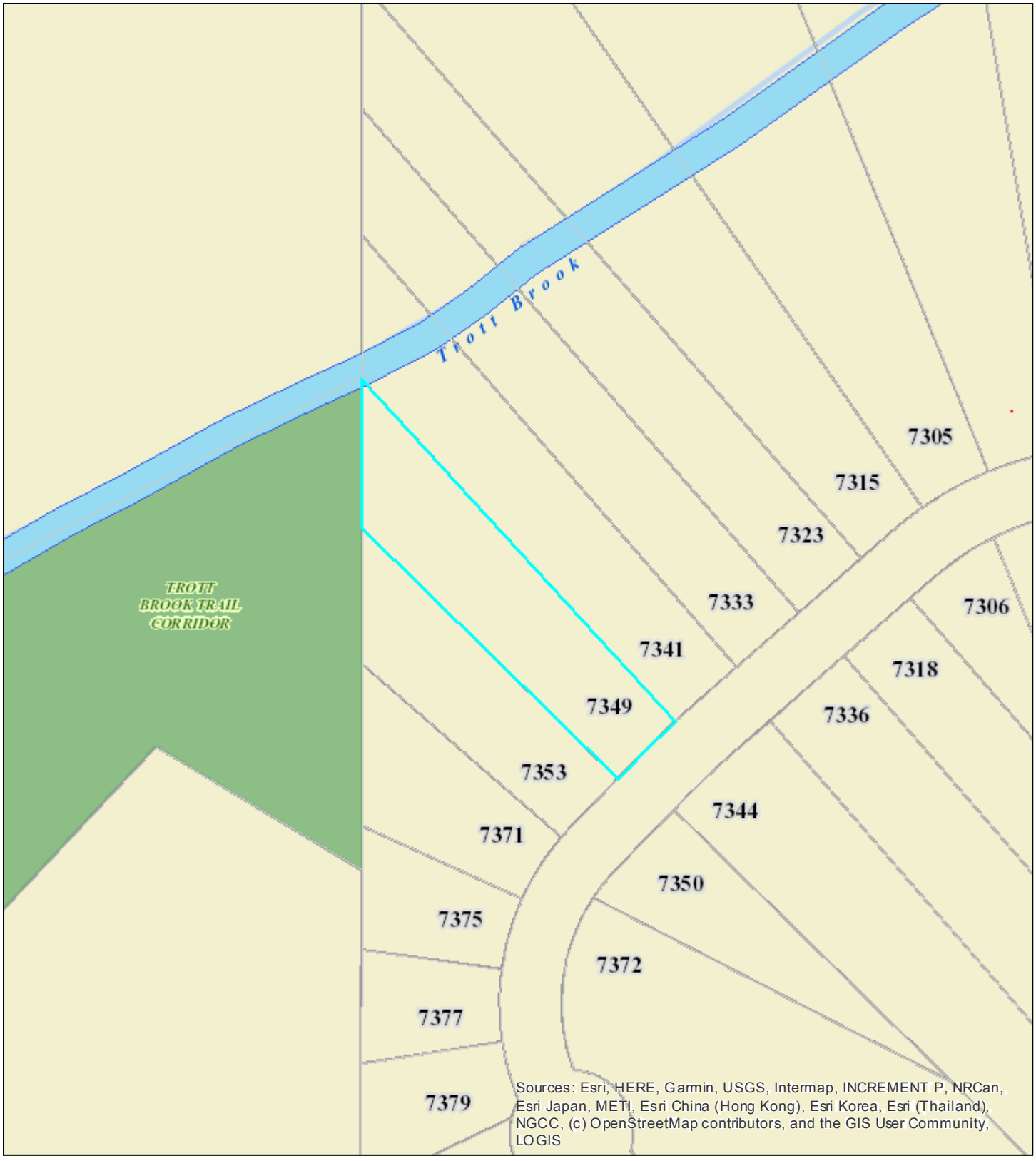
Attachments

Site Location Map

Conditions Map
Alternatives Analysis
Floodplain Modeling Timeline (Ideal)
Brookfield LOMA
Brookfield LOMR
Floodplain Site Map
Draft Nov 5, 2020 Planning Commission Minutes
Comments Received
Res #20-256

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	11/19/2020 09:52 AM
Tim Gladhill	Tim Gladhill	11/19/2020 10:42 AM
Kurt Ulrich	Kurt Ulrich	11/19/2020 02:45 PM
Tim Gladhill	Katie Schmidt	11/19/2020 04:29 PM
Form Started By: Chloe McGuire Brigl		Started On: 11/13/2020 11:37 AM
Final Approval Date: 11/19/2020		



City of RAMSEY

Site Location Map

7349 168th Cir NW

Legend

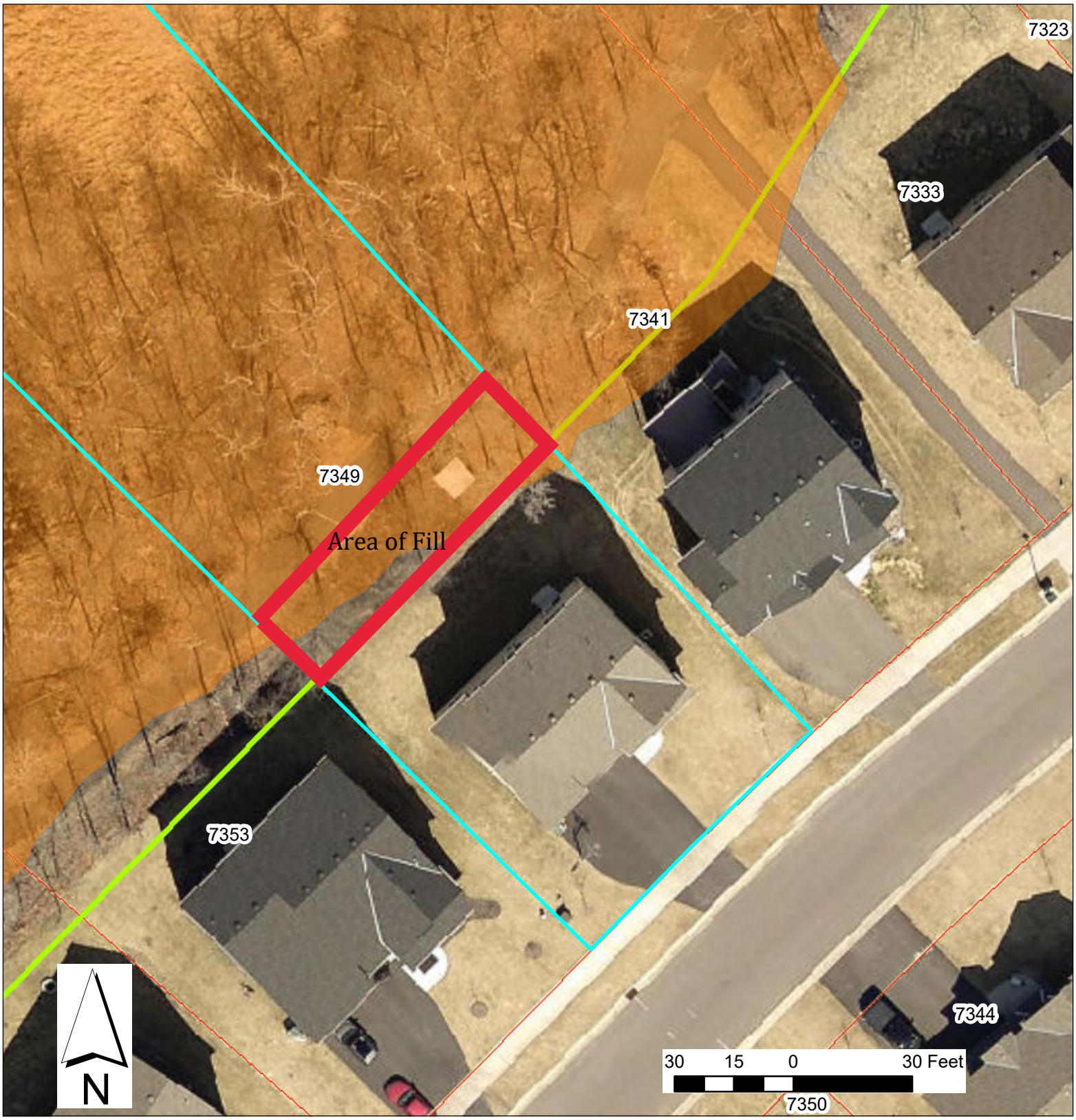
Site

Parcels

N

September 15th, 2020

0 0.045 0.09 mi



Conservation Easement

Parcels

Floodplains

Flood Zone

Floodplain - Elevation Undetermined

Floodplain - Elevation Known

Trott Brook
Conservation Easement

City of RAMSEY

Seaman Conservation Easement Options

- Option A – Move Wall and Comply w/Floodplain and Easement
    - No further approvals needed
- Option B – Leave As-Is
    - Floodplain Amendment
        - Application for Map Correction with Fill
            - Floodplain Modelling
            - Conditional Use Permit – Public Hearing
            - Potential for replacement need – volume storage
                - If Owner can obtain a No Rise Certificate, easier path to approval and City can approve without additional agency approval
                - If Owner is not able to obtain a No Rise Certificate, volume would need to be replaced somewhere else (grading) and is a much more extensive review process with FEMA
    - Conservation Easement Vacation/Encroachment
        - Request to Amend Easement to LCCMR (Legislative-Citizen Commission on Minnesota Resources)
            - Staff Time to Process
            - Surveying
            - Legal (amend agreements, etc.)
            - Appraisal (need to pay back account)
            - Replace plantings
- Option C – Meet in the Middle (same as Option B, but lesser impacts)
    - Should have more space between trail and retaining wall (5 feet)

General Talking Points

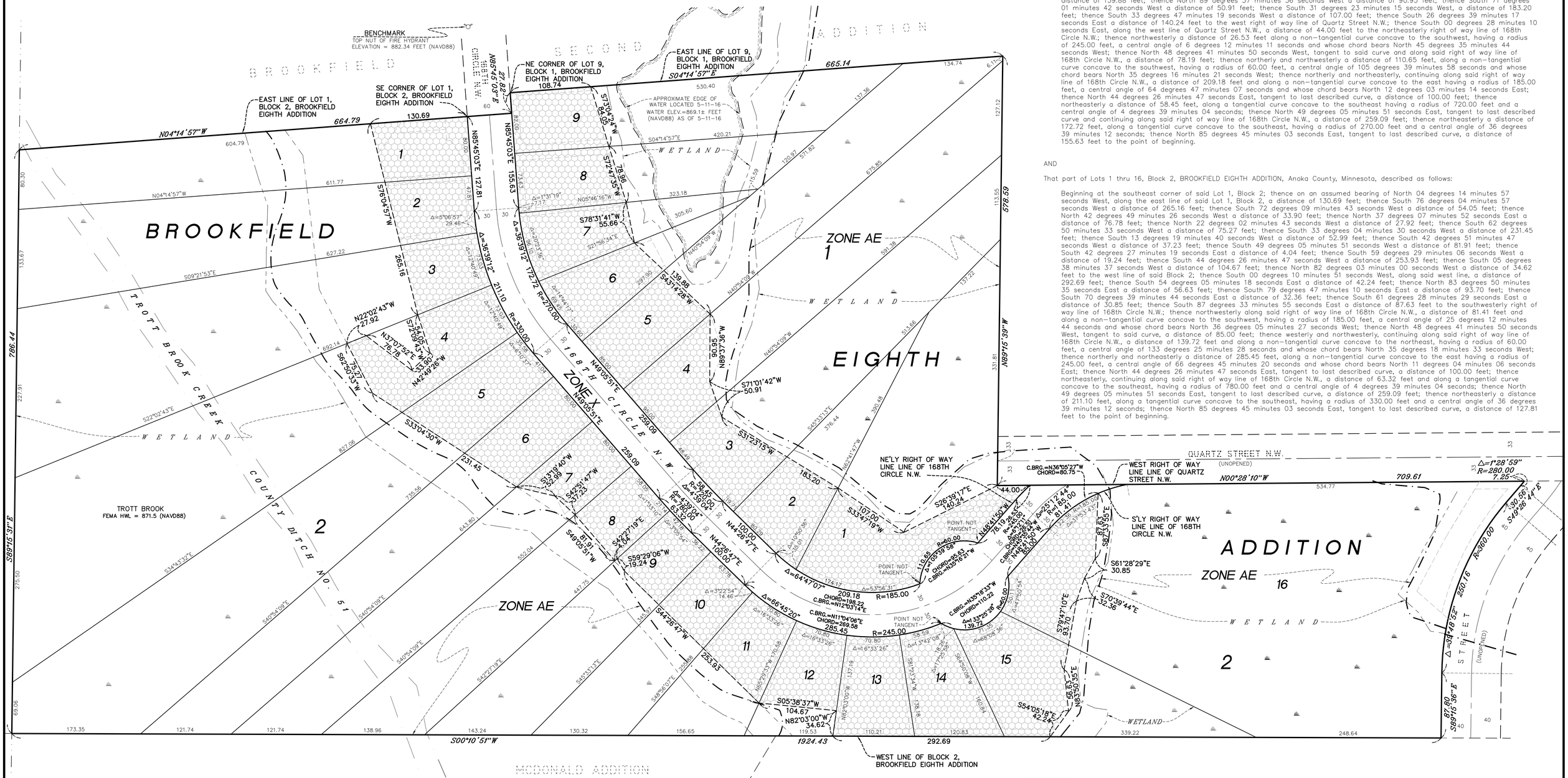
- Administrative Grading Permit Required
- Should stay out of drainage and utility easements in side yard
- Estimated cost to amend current restrictions = $5,000 to $10,000; no guarantee for approval
    - Staff is recommending that the City bear some of the costs (floodplain modeling) due to the broader impacts and/or benefits in administration for future requests

Floodplain Modelling Timeline
7349 168th Cir NW

- August 17: received a version of updated modelling for Trott Brook
- August 17: city staff determined that this modelling was for the stretch of Trott Brook in Sherburne County, not in Ramsey
- August 17: city staff emailed DNR again to inquire about updated modelling specific to Trott Brook in Ramsey
- August 18: received follow up email from DNR asking if the City or LRRWMO had done in more recent modelling
- August 18: city staff sent email to DNR asking if there's no more current modelling, should we be using the 1973 model
- August 18: DNR confirmed that City should use 1973 model
- August 21: city staff sent email to DNR with questions about 1973 model looking for further guidance (e.g. distance of Trott Brook from 1973 model compared to floodplain mapping done in 2015 was different by about 1,000 feet
- August 31: city staff sent follow up email to DNR inquiring if they had had time to review/respond to the questions sent on August 21
- September 15: city staff sent another follow up email asking for responses to questions raised on August 21
- September 16: received response from DNR providing an updated/approved model done when as part of Ermine Blvd in 2009

L.O.M.A. EXHIBIT

~FOR~ BROOKFIELD LAND, LLC
~ OF ~ LOTS 1 THRU 9, BLOCK 1 AND LOTS 1 THRU 16, BLOCK 2, BROOKFIELD EIGHTH ADDITION



DESCRIPTION OF AREA TO BE REMOVED FROM FLOOD ZONE

That part of Lots 1 thru 9, Block 1, BROOKFIELD EIGHTH ADDITION, Anoka County, Minnesota, described as follows:

Beginning at the northeast corner of said Lot 9, Block 1; thence on an assumed bearing of South 04 degrees 14 minutes 57 seconds East, along the east line of said Lot 9, Block 1, a distance of 108.74 feet; thence South 73 degrees 04 minutes 24 seconds West a distance of 84.05 feet; thence South 72 degrees 47 minutes 35 seconds West a distance of 78.96 feet; thence South 78 degrees 31 minutes 41 seconds West a distance of 55.66 feet; thence South 43 degrees 14 minutes 28 seconds West a distance of 139.88 feet; thence North 89 degrees 37 minutes 36 seconds West a distance of 90.95 feet; thence South 71 degrees 01 minutes 42 seconds West a distance of 50.91 feet; thence South 31 degrees 23 minutes 15 seconds West, a distance of 183.20 feet; thence South 33 degrees 47 minutes 19 seconds West a distance of 107.00 feet; thence South 26 degrees 39 minutes 17 seconds East a distance of 140.24 feet to the west right of way line of Quartz Street N.W.; thence South 00 degrees 28 minutes 10 seconds East, along the west line of Quartz Street N.W., a distance of 44.00 feet to the northeasterly right of way line of 168th Circle N.W.; thence northwesterly a distance of 26.53 feet along a non-tangential curve concave to the southwest, having a radius of 245.00 feet, a central angle of 6 degrees 12 minutes 11 seconds and whose chord bears North 45 degrees 35 minutes 44 seconds West; thence North 48 degrees 41 minutes 50 seconds West, tangent to said curve and along said right of way line of 168th Circle N.W., a distance of 78.19 feet; thence northerly and northwesterly a distance of 110.65 feet, along a non-tangential curve concave to the southwest, having a radius of 60.00 feet, a central angle of 105 degrees 39 minutes 58 seconds and whose chord bears North 35 degrees 16 minutes 21 seconds West; thence northerly and northeasterly, continuing along said right of way line of 168th Circle N.W., a distance of 209.18 feet and along a non-tangential curve concave to the east having a radius of 185.00 feet, a central angle of 64 degrees 47 minutes 07 seconds and whose chord bears North 12 degrees 03 minutes 14 seconds East; thence North 44 degrees 26 minutes 47 seconds East, tangent to last described curve, a distance of 100.00 feet; thence northeasterly a distance of 58.45 feet, along a tangential curve concave to the southeast having a radius of 720.00 feet and a central angle of 4 degrees 39 minutes 04 seconds; thence North 49 degrees 05 minutes 51 seconds East, tangent to last described curve and continuing along said right of way line of 168th Circle N.W., a distance of 259.09 feet; thence northeasterly a distance of 172.72 feet, along a tangential curve concave to the southeast, having a radius of 270.00 feet and a central angle of 36 degrees 39 minutes 12 seconds; thence North 85 degrees 45 minutes 03 seconds East, tangent to last described curve, a distance of 155.63 feet to the point of beginning.

AND

That part of Lots 1 thru 16, Block 2, BROOKFIELD EIGHTH ADDITION, Anoka County, Minnesota, described as follows:

Beginning at the southeast corner of said Lot 1, Block 2; thence on an assumed bearing of North 04 degrees 14 minutes 57 seconds West, along the east line of said Lot 1, Block 2, a distance of 130.69 feet; thence South 76 degrees 04 minutes 57 seconds West a distance of 265.16 feet; thence South 72 degrees 09 minutes 43 seconds West a distance of 54.05 feet; thence North 42 degrees 49 minutes 26 seconds West a distance of 33.90 feet; thence North 37 degrees 07 minutes 52 seconds East a distance of 76.78 feet; thence North 22 degrees 02 minutes 43 seconds West a distance of 27.92 feet; thence South 62 degrees 50 minutes 33 seconds West a distance of 75.27 feet; thence South 33 degrees 04 minutes 30 seconds West a distance of 231.45 feet; thence South 13 degrees 19 minutes 40 seconds West a distance of 52.99 feet; thence South 42 degrees 51 minutes 47 seconds West a distance of 37.23 feet; thence South 49 degrees 05 minutes 51 seconds West a distance of 81.91 feet; thence South 42 degrees 27 minutes 19 seconds East a distance of 4.04 feet; thence South 59 degrees 29 minutes 06 seconds West a distance of 19.24 feet; thence South 44 degrees 26 minutes 47 seconds West a distance of 253.93 feet; thence South 05 degrees 38 minutes 37 seconds West a distance of 104.67 feet; thence North 82 degrees 03 minutes 00 seconds West a distance of 34.62 feet to the west line of said Block 2; thence South 00 degrees 10 minutes 51 seconds West, along said west line, a distance of 292.69 feet; thence South 54 degrees 05 minutes 18 seconds East a distance of 42.24 feet; thence North 83 degrees 50 minutes 35 seconds East a distance of 56.63 feet; thence South 79 degrees 47 minutes 10 seconds East a distance of 93.70 feet; thence South 70 degrees 39 minutes 44 seconds East a distance of 32.36 feet; thence South 61 degrees 28 minutes 29 seconds East a distance of 30.85 feet; thence South 87 degrees 33 minutes 55 seconds East a distance of 87.63 feet to the southwesterly right of way line of 168th Circle N.W.; thence northwesterly along said right of way line of 168th Circle N.W., a distance of 81.41 feet and along a non-tangential curve concave to the southwest, having a radius of 185.00 feet, a central angle of 25 degrees 12 minutes 44 seconds and whose chord bears North 36 degrees 05 minutes 27 seconds West; thence North 48 degrees 41 minutes 50 seconds West, tangent to said curve, a distance of 85.00 feet; thence westerly and northwesterly, continuing along said right of way line of 168th Circle N.W., a distance of 139.72 feet and along a non-tangential curve concave to the northeast, having a radius of 60.00 feet, a central angle of 133 degrees 25 minutes 28 seconds and whose chord bears North 35 degrees 18 minutes 33 seconds West; thence northerly and northeasterly a distance of 285.45 feet, along a non-tangential curve concave to the east having a radius of 245.00 feet, a central angle of 66 degrees 45 minutes 20 seconds and whose chord bears North 11 degrees 04 minutes 06 seconds East; thence North 44 degrees 26 minutes 47 seconds East, tangent to last described curve, a distance of 100.00 feet; thence northeasterly, continuing along said right of way line of 168th Circle N.W., a distance of 63.32 feet and along a tangential curve concave to the southeast, having a radius of 780.00 feet and a central angle of 4 degrees 39 minutes 04 seconds; thence North 49 degrees 05 minutes 51 seconds East, tangent to last described curve, a distance of 259.09 feet; thence northeasterly a distance of 211.10 feet, along a tangential curve concave to the southeast, having a radius of 330.00 feet and a central angle of 36 degrees 39 minutes 12 seconds; thence North 85 degrees 45 minutes 03 seconds East, tangent to last described curve, a distance of 127.81 feet to the point of beginning.

LEGEND

DENOTES PROPOSED AREA (AS DESCRIBED) TO BE REMOVED FROM FLOOD ZONE.

DENOTES DRAINAGE AND UTILITY EASEMENT DEDICATED PER THE RECORDED PLAT OF BROOKVIEW EIGHTH ADDITION.

DENOTES CURRENT FLOOD ZONE LINE ACCORDING TO FLOOD INSURANCE RATE MAP COMMUNITY NO. 270681 PANEL 0165 SUFFIX E, MAP NUMBER 27003C0165E BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, EFFECTIVE DATE DECEMBER 16, 2015.

NOTES

- Bearings shown are on the Anoka County Coordinate System.
- Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance flood plain), Flood Zone AE (Base Flood Elevations determined.). Floodway areas in Zone AE – The floodway is the channel of a stream plus any adjacent flood plain areas that mus be kept free of encroachement so that the 1 % annual chance flood can be carried without substancial increases in flood heights. According to Flood Insurance Rate Map Community No. 270681 Panel 0165 Suffix E, Map Number 27003C0165E by the Federal Emergency Management Agency, effective date December 16, 2015.
- Wetland Delineation by Kjolhaug Environmental Services Company.
- Wetland Lines location by E.G. Rud and Sons, Inc August 2016.

NORTH

GRAPHIC SCALE

60 0 30 60 120 240

(SCALE IN FEET)
1 inch = 60 feet

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD

Date: 03-07-18 License No. 41578

PROPERTY DESCRIPTION

Lots 1 thru 9, Block 1 and Lots 1 thru 16, Block 2, BROOKFIELD EIGHTH ADDITION, Anoka County, Minnesota.

DRAWN BY: JEN	JOB NO: 16343PP	DATE: 03/07/18
CHECK BY: JER	SCANNED ☐	

NO.	DATE	DESCRIPTION	BY
1			
2			
3			

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

16343PP

Federal Emergency Management Agency

Washington, D.C. 20472

LETTER OF MAP REVISION FLOODWAY DETERMINATION DOCUMENT (REMOVAL)

COMMUNITY AND MAP PANEL INFORMATION		LEGAL PROPERTY DESCRIPTION
COMMUNITY	CITY OF RAMSEY, ANOKA COUNTY, MINNESOTA	A portion of Lots 1 through 9, Block 1; and a portion of Lots 1 through 16, Block 2, Brookfield Eighth Addition, as shown on the Plat recorded as Document No. 2176453.001, in the Office of the County Recorder, Anoka County, Minnesota The portion of property is more particularly described by the following metes and bounds:
	COMMUNITY NO.: 270681	
AFFECTED MAP PANEL	NUMBER: 27003C0165E	
	DATE: 12/16/2015	
FLOODING SOURCE: TROTT BROOK		APPROXIMATE LATITUDE & LONGITUDE OF PROPERTY:45.275503, -93.452408 SOURCE OF LAT & LONG: LOMA LOGIC DATUM: NAD 83

DETERMINATION

LOT	BLOCK/ SECTION	SUBDIVISION	STREET	OUTCOME WHAT IS REMOVED FROM THE SFHA	FLOOD ZONE	1% ANNUAL CHANCE FLOOD ELEVATION (NAVD 88)	LOWEST ADJACENT GRADE ELEVATION (NAVD 88)	LOWEST LOT ELEVATION (NAVD 88)
1-9	1	Brookfield Eighth Addition	--	Portion of Property	X (shaded)	--	--	871.5 feet

Special Flood Hazard Area (SFHA) - The SFHA is an area that would be inundated by the flood having a 1-percent chance of being equaled or exceeded in any given year (base flood).

ADDITIONAL CONSIDERATIONS (Please refer to the appropriate section on Attachment 1 for the additional considerations listed below.)

LEGAL PROPERTY DESCRIPTION
DETERMINATION TABLE (CONTINUED)
INADVERTENT INCLUSION FLOODWAY 1

This document provides the Federal Emergency Management Agency's determination regarding a request for a Letter of Map Revision for the property described above. Using the information submitted and the effective National Flood Insurance Program (NFIP) map, we have determined that the described portion(s) of the property(ies) is/are not located in the NFIP regulatory floodway or the SFHA, an area inundated by the flood having a 1-percent chance of being equaled or exceeded in any given year (base flood). This document revises the effective NFIP map to remove the subject property from the NFIP regulatory floodway and the SFHA located on the effective NFIP map; therefore, the Federal mandatory flood insurance requirement does not apply. However, the lender has the option to continue the flood insurance requirement to protect its financial risk on the loan. A Preferred Risk Policy (PRP) is available for buildings located outside the SFHA. Information about the PRP and how one can apply is enclosed.

This determination is based on the flood data presently available. The enclosed documents provide additional information regarding this determination. If you have any questions about this document, please contact the FEMA Map Information eXchange (FMIX) toll free at (877) 336-2627 (877-FEMA MAP) or by letter addressed to the Federal Emergency Management Agency, Engineering Library, 3601 Eisenhower Ave Ste 500, Alexandria, VA 22304-6426.

Luis V. Rodriguez, P.E., Director
Engineering and Modeling Division
Federal Insurance and Mitigation Administration

Federal Emergency Management Agency

Washington, D.C. 20472

LETTER OF MAP REVISION FLOODWAY DETERMINATION DOCUMENT (REMOVAL)

ATTACHMENT 1 (ADDITIONAL CONSIDERATIONS)

LEGAL PROPERTY DESCRIPTION (CONTINUED)

Lots 1-9, Block 1:
Beginning at the northeast corner of said Lot 9, Block 1; thence on an assumed bearing of South 04 degrees 14 minutes 57 seconds East, along the east line of said Lot 9, Block 1, a distance of 108.74 feet; thence South 73 degrees 04 minutes 24 seconds West a distance of 84.05 feet; thence South 72 degrees 47 minutes 35 seconds West a distance of 78.96 feet; thence South 78 degrees 31 minutes 41 seconds West a distance of 55.66 feet; thence South 43 degrees 14 minutes 28 seconds West a distance of 139.88 feet; thence North 89 degrees 37 minutes 36 seconds West a distance of 90.95 feet; thence South 71 degrees 01 minutes 42 seconds West a distance of 50.91 feet; thence South 31 degrees 23 minutes 15 seconds West, a distance of 183.20 feet; thence South 33 degrees 47 minutes 19 seconds West a distance of 107.00 feet; thence South 26 degrees 39 minutes 17 seconds East a distance of 140.24 feet to the west right of way line of Quartz Street N.W.; thence South 00 degrees 28 minutes 10 seconds East, along the west line of Quartz Street N.W., a distance of 44.00 feet to the northeasterly right of way line of 168th Circle N.W.; thence northwesterly a distance of 26.53 feet along a non-tangential curve concave to the southwest, having a radius of 245.00 feet, a central angle of 6 degrees 12 minutes 11 seconds and whose chord bears North 45 degrees 35 minutes 44 seconds West; thence North 48 degrees 41 minutes 50 seconds West, tangent to said curve and along said right of way line of 168th Circle N.W., a distance of 78.19 feet; thence northerly and northwesterly a distance of 110.65 feet, along a non-tangential curve concave to the southwest, having a radius of 60.00 feet, a central angle of 105 degrees 39 minutes 58 seconds and whose chord bears North 35 degrees 16 minutes 21 seconds West; thence northerly and northeasterly, continuing along said right of way line of 168th Circle N.W., a distance of 209.18 feet and along a non-tangential curve concave to the east having a radius of 185.00 feet, a central angle of 64 degrees 47 minutes 07 seconds and whose chord bears North 12 degrees 03 minutes 14 seconds East; thence North 44 degrees 26 minutes 47 seconds East, tangent to last described curve, a distance of 100.00 feet; thence northeasterly a distance of 58.45 feet, along a tangential curve concave to the southeast having a radius of 720.00 feet and a central angle of 4 degrees 39 minutes 04 seconds; thence North 49 degrees 05 minutes 51 seconds East, tangent to last described curve and continuing along said right of way line of 168th Circle N.W., a distance of 259.09 feet; thence northeasterly a distance of 172.72 feet, along a tangential curve concave to the southeast, having a radius of 270.00 feet and a central angle of 36 degrees 39 minutes 12 seconds; thence North 85 degrees 45 minutes 03 seconds East, tangent to last described curve, a distance of 155.63 feet to the point of beginning

Lots 1-16, Block 2:
Beginning at the southeast corner of said Lot 1, Block 2; thence on an assumed bearing of North 04 degrees 14 minutes 57 seconds West, along the east line of said Lot 1, Block 2, a distance of 130.69 feet; thence South 76 degrees 04 minutes 57 seconds West a distance of 265.16 feet; thence South 72 degrees 09 minutes 43 seconds West a distance of 54.05 feet; thence North 42 degrees 49 minutes 26 seconds West a distance of 33.90 feet; thence North 37 degrees 07 minutes 52 seconds East a distance of 76.78 feet; thence North 22

Luis V. Rodriguez, P.E., Director
Engineering and Modeling Division
Federal Insurance and Mitigation Administration

Federal Emergency Management Agency

Washington, D.C. 20472

LETTER OF MAP REVISION FLOODWAY DETERMINATION DOCUMENT (REMOVAL)

ATTACHMENT 1 (ADDITIONAL CONSIDERATIONS)

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DETERMINATION TABLE (CONTINUED)

LOT	BLOCK/ SECTION	SUBDIVISION	STREET	**OUTCOME** WHAT IS REMOVED FROM THE SFHA	FLOOD ZONE	1% ANNUAL CHANCE FLOOD ELEVATION (NAVD 88)	LOWEST ADJACENT GRADE ELEVATION (NAVD 88)	LOWEST LOT ELEVATION (NAVD 88)

This attachment provides additional information regarding this request. If you have any questions about this attachment, please contact the FEMA Map Information eXchange (FMIX) toll free at (877) 336-2627 (877-FEMA MAP) or by letter addressed to the Federal Emergency Management Agency, Engineering Library, 3601 Eisenhower Ave Ste 500, Alexandria, VA 22304-6426.

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Federal Insurance and Mitigation Administration

Federal Emergency Management Agency

Washington, D.C. 20472

LETTER OF MAP REVISION FLOODWAY DETERMINATION DOCUMENT (REMOVAL)

ATTACHMENT 1 (ADDITIONAL CONSIDERATIONS)

LOT	BLOCK/ SECTION	SUBDIVISION	STREET	**OUTCOME** WHAT IS REMOVED FROM THE SFHA	FLOOD ZONE	1% ANNUAL CHANCE FLOOD ELEVATION (NAVD 88)	LOWEST ADJACENT GRADE ELEVATION (NAVD 88)	LOWEST LOT ELEVATION (NAVD 88)
1-16	2	Brookfield Eighth Addition	--	Portion of Property	X (shaded)	--	--	871.5 feet

INADVERTENT INCLUSION IN THE FLOODWAY 1 (PORTIONS OF THE PROPERTY REMAIN IN THE FLOODWAY) (This Additional Consideration applies to the preceding 2 Properties.)

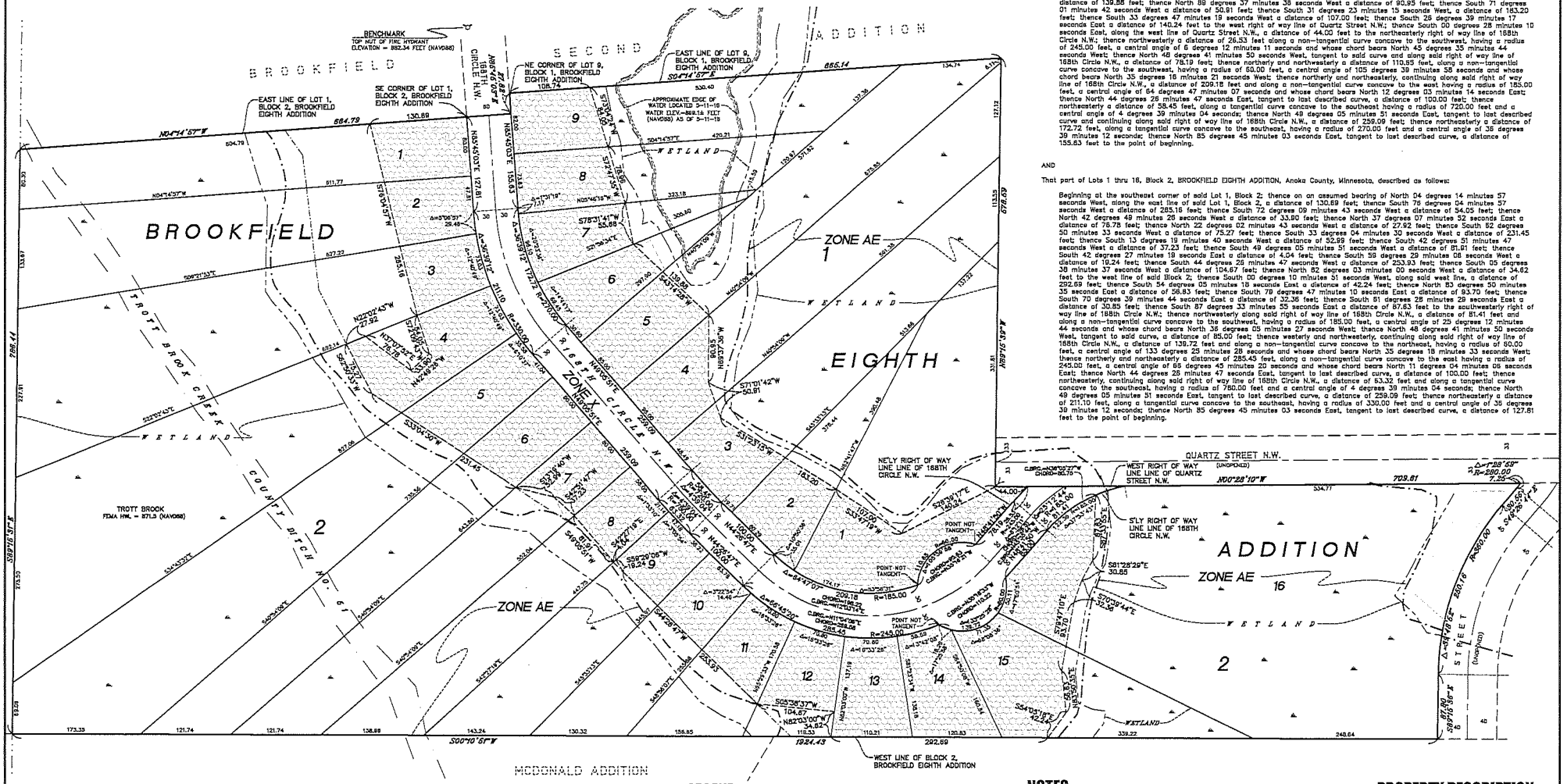
A portion of this property is located within the National Flood Insurance Program (NFIP) regulatory floodway for the flooding source indicated on the Determination Document, while the subject of this determination is not. The NFIP regulatory floodway is the area that must remain unobstructed in order to prevent unacceptable increases in base flood elevations. Therefore, no construction may take place in an NFIP regulatory floodway that may cause an increase in the base flood elevation, and any future construction or substantial improvement on the property remains subject to Federal, State/Commonwealth, and local regulations for floodplain management. The NFIP regulatory floodway is provided to the community as a tool to regulate floodplain development. Therefore, the NFIP regulatory floodway modification described in the Determination Document, while acceptable to the Federal Emergency Management Agency (FEMA), must also be acceptable to the community and adopted by appropriate community action, as specified in Paragraph 60.3(d) of the NFIP regulations. Any proposed revision to the NFIP regulatory floodway must be submitted to FEMA by community officials. The community should contact either the Regional Director (for those communities in Regions I-IV, and VI-X), or the Regional Engineer (for those communities in Region V) for guidance on the data which must be submitted for a revision to the NFIP regulatory floodway. Contact information for each regional office can be obtained by calling the FEMA Map Assistance Center toll free at (877) 336-2627 (877-FEMA MAP) or from our web site at http://www.fema.gov/about/regoff.htm.

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Luis V. Rodriguez, P.E., Director
Engineering and Modeling Division
Federal Insurance and Mitigation Administration

L.O.M.A. EXHIBIT

~FOR~ BROOKFIELD LAND, LLC
~ OF ~ LOTS 1 THRU 9, BLOCK 1 AND
LOTS 1 THRU 16, BLOCK 2,
BROOKFIELD EIGHTH ADDITION



DESCRIPTION OF AREA TO BE REMOVED FROM FLOOD ZONE

That part of Lots 1 thru 9, Block 1, BROOKFIELD EIGHTH ADDITION, Anoka County, Minnesota, described as follows:

Beginning at the northeast corner of said Lot 9, Block 1; thence on an assumed bearing of South 04 degrees 14 minutes 57 seconds East, along the east line of said Lot 9, Block 1, a distance of 108.74 feet; thence South 73 degrees 04 minutes 24 seconds West a distance of 84.05 feet; thence South 72 degrees 47 minutes 35 seconds West a distance of 78.96 feet; thence South 78 degrees 31 minutes 41 seconds West a distance of 55.66 feet; thence South 43 degrees 14 minutes 28 seconds West a distance of 139.58 feet; thence North 89 degrees 37 minutes 36 seconds West a distance of 90.95 feet; thence South 71 degrees 01 minutes 42 seconds West a distance of 50.81 feet; thence South 31 degrees 23 minutes 15 seconds West, a distance of 163.20 feet; thence South 33 degrees 47 minutes 19 seconds West a distance of 107.00 feet; thence South 26 degrees 39 minutes 17 seconds East a distance of 140.24 feet to the west right of way line of Quartz Street N.W.; thence South 00 degrees 28 minutes 10 seconds East, along the west line of Quartz Street N.W., a distance of 44.00 feet to the northeasterly right of way line of 168th Circle N.W.; thence northwesterly a distance of 26.53 feet along a non-tangential curve concave to the southwest, having a radius of 245.00 feet, a central angle of 6 degrees 12 minutes 11 seconds and whose chord bears North 45 degrees 35 minutes 44 seconds West; thence North 48 degrees 41 minutes 50 seconds West, tangent to said curve and along said right of way line of 168th Circle N.W., a distance of 78.19 feet; thence northerly and northwesterly a distance of 110.85 feet, along a non-tangential curve concave to the southwest, having a radius of 80.00 feet, a central angle of 105 degrees 38 minutes 58 seconds and whose chord bears North 35 degrees 18 minutes 21 seconds West; thence northerly and northeasterly, continuing along said right of way line of 168th Circle N.W., a distance of 209.18 feet and along a non-tangential curve concave to the east having a radius of 185.00 feet, a central angle of 64 degrees 47 minutes 07 seconds and whose chord bears North 12 degrees 03 minutes 14 seconds East; thence North 44 degrees 28 minutes 47 seconds East, tangent to last described curve, a distance of 100.00 feet; thence northeasterly a distance of 58.45 feet, along a tangential curve concave to the southeast having a radius of 720.00 feet and a central angle of 4 degrees 39 minutes 04 seconds; thence North 49 degrees 05 minutes 51 seconds East, tangent to last described curve and continuing along said right of way line of 168th Circle N.W., a distance of 259.09 feet; thence northeasterly a distance of 172.72 feet, along a tangential curve concave to the southeast, having a radius of 270.00 feet and a central angle of 36 degrees 39 minutes 12 seconds; thence North 85 degrees 45 minutes 03 seconds East, tangent to last described curve, a distance of 155.83 feet to the point of beginning.

AND

That part of Lots 1 thru 16, Block 2, BROOKFIELD EIGHTH ADDITION, Anoka County, Minnesota, described as follows:

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LEGEND

- DENOTES PROPOSED AREA (AS DESCRIBED) TO BE REMOVED FROM FLOOD ZONE.
- DENOTES DRAINAGE AND UTILITY EASEMENT DEDICATED PER THE RECORDED PLAT OF BROOKVIEW EIGHTH ADDITION.
- DENOTES CURRENT FLOOD ZONE LINE ACCORDING TO FLOOD INSURANCE RATE MAP COMMUNITY NO. 270581 PANEL 0155 SUFFIX E, MAP NUMBER 27003C0165E BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, EFFECTIVE DATE DECEMBER 16, 2013.

NORTH

GRAPHIC SCALE

90 0 30 60 120 240

(SCALE IN FEET)

1 inch = 60 feet

NOTES

- Bearings shown are on the Anoka County Coordinate System.
- Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance flood plain), Flood Zone AE (Base Flood Elevations determined.), Floodway areas in Zone AE — The floodway is the channel of a stream plus any adjacent flood plain areas that must be kept free of encroachement so that the 1 % annual chance flood can be carried without substancial increases in flood heights. According to Flood Insurance Rate Map Community No. 270581 Panel 0155 Suffix E, Map Number 27003C0165E by the Federal Emergency Management Agency, effective date December 16, 2013.
- Wetland Delineation by Kjolhaug Environmental Services Company.
- Wetland Lines location by E.G. Rud and Sons, Inc August 2018.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON E. RUD

Date: 03-07-18 License No. 41578

PROPERTY DESCRIPTION

Lots 1 thru 9, Block 1 and Lots 1 thru 16, Block 2, BROOKFIELD EIGHTH ADDITION, Anoka County, Minnesota.

DRAWN BY: JEH	JOB NO: 16343PP	DATE: 03/07/18
CHECK BY: JER	SCANNED ☐	

NO.	DATE	DESCRIPTION	BY
1			
2			
3			

E.G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
www.egrud.com
Tel. (651) 361-8200 Fax (651) 361-8701

16343PP

sued until an
Certificate is
to ensure lowest
ation is at or above
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l.



PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, November 5, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	Commissioner Torrey Johnson
Also Present:	Senior Planner Chloe McGuire Brigl Deputy City Administrator Tim Gladhill Planning Technician Brian McCann

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner Peters, seconded by Commissioner Anderson, to approve the agenda as presented.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye

6.03: Public Hearing: Review Conditional Use Permit Request for Fill within a Floodplain at 6349 168th Circle NW; Case of John and JoDell Seaman

Public Hearing

Senior Planner McGuire Brigl commented that 11 written comments in support were entered into the record and provided to the Commission prior to the meeting.

Chairperson Bauer called the public hearing to order at 7:44 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report and stated that due to the degree of policy/legislative discretion of this case, staff needs policy direction from the Commission and has forwarded this case in the event that the Commission is ready to make a contingent recommendation. The applicant is willing to extend the application period if more information is necessary. At the end of the day, staff felt it was important to discuss with the Commission due to the time it has taken to get to this point. Staff desired to ensure that the current direction to find a compromise solution is still appropriate before investing more staff resources into this project.

Commissioner Anderson asked if this floodplain is part of the 100-year floodplain and the chances of this area flooding.

Senior Planner McGuire Brigl confirmed that this area is part of the 100-year floodplain. She stated that a 100-year floodplain equates to a one percent chance of flooding during a year.

Commissioner Anderson stated that he would be more concerned on whether this would alert the flow of water. He asked if there have been comments received from the DNR.

Deputy City Administrator Gladhill stated that this is a backyard, and it would not impact a structure. He stated that the chances of flooding are minimal. He stated that there have been

numerous conversations with the DNR Floodplain Manager and the fact that this is before the Commission shows that there is a path to approval, if desired. He stated that the watershed was not consulted because the disturbance is under the one-acre threshold. He noted that the City, DNR and FEMA have been involved in the review of this request.

Commissioner Anderson asked if the necessary approvals were gained from the City for the retaining wall construction.

Senior Planner McGuire Brigl replied that there were no approvals for the retaining wall. She stated that a contractor did reach out last year and staff noted the necessary regulations and that a wall over four feet requires a permit. She stated that originally the wall was measured at four feet tall, but one layer of brick has since been removed to come under that height. She stated that the DNR has helped staff find a path to approval but does not provide recommendations. She explained that the DNR is available as a tool and resource but does not make a recommendation or approval.

Chairperson Bauer asked the options that would be available if this were approved and the calculations come back above zero percent rise.

Senior Planner McGuire Brigl replied that staff is hopefully that the results will show a 0.0 percent rise, but if rise is created the applicant could completed remediation of the rise elsewhere to mitigate that rise.

Chairperson Bauer stated that this intrudes on a portion of the conservation and trail easement and asked what would need to be reimbursed.

Senior Planner McGuire Brigl replied that the City on occasion vacates drainage and utility easements but does not typically vacate conservation easements. She estimated that the cost would be about $1,000 and staff would recommend that the homeowner pay that amount.

Commissioner VanScoy stated that staff indicated that the applicant did not obtain a building permit for the wall and indicated that a contractor contacted the City in advance. He asked if the applicant was aware that they were building a retaining wall in a conservation easement and floodplain and still proceeded.

Senior Planner McGuire Brigl suggested that the applicant answer that question.

Commissioner Anderson stated that perhaps neighboring property owners would want to construct retaining walls and asked if those property owners would also need to obtain CUPs.

Senior Planner McGuire Brigl confirmed that a CUP would be required along with vacation of the conservation and trail easement. She stated that the easement varies from site to site and some property owners have more usable backyard space outside of the easement.

Councilmember Musgrove referenced the letter sent to the residents and asked if the Commission has a copy of that letter. She felt that the information in the letter could be helpful to clarify some

of the questions. She asked if there are not other violations to the floodplain because of the variations to the floodplain.

Senior Planner McGuire Brigl replied that there are a lot of structures close to the easement and along the trail. She noted that staff completed a high-level analysis, and they encroach, most are one to two feet into the easement, and there were no unpermitted structures. She stated that some things, such as swing sets will need to be moved and the property owners have been alerted to that. She stated that the larger structures did not appear to encroach.

Councilmember Musgrove asked if this is land that the property owner owns and pays taxes on but cannot do anything on because of the easement.

Senior Planner McGuire Brigl confirmed that to be true. She commented that it is very common in more rural areas. She stated that almost all properties have drainage and utility easements around the property lines. She noted that properties along other features such as the river, a bluff, or wetland have similar restrictions.

Councilmember Musgrove commented that the difference she would see in this case is that the City received funds for the easement.

Councilmember Woestehoff asked for more information on a holistic approach for the neighborhood as he felt that this situation could come forward again. He commented that there is a steep drop and there are not enough trees on the hillside to prevent the constant runoff. He asked if the easement could match the floodplain or trail itself.

Senior Planner McGuire Brigl stated that is something staff would like to bring to the City Council as it seems more logical for the conservation boundary to follow two or three feet off the trail. She noted that would require repayment of the funds. She stated that when people purchase a home in this area the easement is on the title documents, but it has been said that builders and realtors are not alerting buyers to that.

Commissioner VanScoy asked whom the City would pay back for a change to the easement.

Deputy City Administrator Gladhill stated that there is a funding pot allocated by the State Legislature which provides funding for this type of activity. He commented that the easement was acquired for about $75,000 in 2005 but recognized that would be a higher value today. He stated that there is a process outlined for vacating that type of easement that would come along with a valuation.

Commissioner VanScoy asked who was paid $75,000 for the easement.

Deputy City Administrator Gladhill stated that the City secured the easement rights from the property owner at the time, Oakwood Land Development. He stated that the easement allowed the City to have the trail and obtain the easement which helps to protect the corridor.

Commissioner VanScoy stated that it is his understanding that taxes are based on the value of the home and property and not based on the size of the lot.

Deputy City Administrator Gladhill confirmed that to be generally correct. He stated that encumbrances on property typically have some impact on land values.

Commissioner VanScoy commented that he has a one-acre lot but about 75 percent of the lot is encumbered by wetland and buffer area, but the value of his home is still comparable to the other lots/homes in his development.

Citizen Input

JoDell Seaman, applicant, stated that Capstone told them that they could do what they wanted up to the middle of the brook and they experience continuous washouts on their property. She stated that she has sent multiple emails to City staff about the issue and their communication with Capstone related to that washout and trees falling onto their property and the trail. She stated that the email from staff to the contractor stated that they could go about 25 to 30 feet from their home and would need to work around the easement. She stated that the builder told them that he came to the City and identified the location they could use. She stated that they have cleaned up trees that have fallen, unaware of the easement. She stated that they were also unaware that a permit would be needed as they were under four feet. She stated that in the spots on the wall that reached four feet, they removed the top layer of brick. She stated that there are trees removed, retaining walls and fire pits that are within the easement throughout that area. She stated that they were not attempting to create additional land use in their backyard but are trying to correct the problems they experience from washout and trees falling. She stated that they want to plant additional trees to replace those that have fallen. She stated that she was not made aware of the different aspects of their yard until this process. She commented that the easement on their property comes up to ten feet from their home. She stated that if she were aware that this issue was the responsibility of the City, she would have placed the burden on the City. She commented that they feel that they were setup for failure from the beginning with the grading of the site.

Councilmember Musgrove asked the number of trees that have fallen in the applicant's backyard. She noted that it also appears that there are a number of dead trees in the neighboring lot.

Mr. Seaman replied that three or four trees have fallen in their yard and they removed one additional tree because of unsafe conditions.

Mrs. Seaman stated that the neighboring property owner pleaded with Capstone about the dead trees and she was told by both Capstone and the City that the trees could not be removed. She commented that one of those dead trees actually hit the neighbor's home and caused damage. She stated that following that incident the neighbor was allowed to remove the dead trees in that area at their expense. She stated that she has now found out that trees removed could result in a fine to the property owner but explained that those trees were removed because they were hazards and caused unsafe conditions.

Justin Gross, 7344 168th Circle Drive NW, commented that he supports the retaining wall. He commented that it looks nice. He echoed the comment that there are a lot of dead trees that need to be removed. He noted that snow removal could be pushed to the other side of the trail. He stated that he supports this request.

Cindy Schulwalter, 6967 170th Trail, stated that she purchased a lot and found that it would not support a walkout rambler therefore they relinquished that lot to the builder and purchased a walkout rambler that was already constructed. She stated that she was never told that there were restrictions on the property and had been told that they could do whatever they wanted up to the middle of the brook. She stated that she was told it was her land to do what she wanted. She stated that when the neighborhood was first realized there was an association but was glad to find out that the association is no longer in existence. She stated that although the trail is nice, it also causes nuisance. She stated that she has now found out that the easement area is not their land to do what they want with but if someone is injured on their property, they would be responsible. She stated that there is also an old dump in that area which is hazardous. She stated that if the City wants the property of the easement, it should complete the maintenance as large tree limbs often fall. She stated that trees were damaged by the creation of that trail and continue to die. She stated that it has been frustrating to find out that there are encumbrances on the property, along with the problems they have with erosion. She stated that it was written into their purchase agreement that if there were issues with erosion the builder would need to construct retaining walls in the back and side yards, but the builder did not fulfill that agreement. She stated that they have also found out that after the builder received the certificate of occupancy, additional fill was brought into the site. She stated that when they brought the issue to the attention of City staff, about the grade that exceeds 20 percent, staff came to the property and she was told to "go inside and let the men talk about it". She stated that she is upset about this issue. She stated that she has one retaining wall even though they need a second retaining wall, which the builder refuses to complete, and she has now been alerted by the City would not be allowed. She asked if the reference to altering the line of the easement would align with the floodplain. She noted that a majority of her backyard is floodplain.

Senior Planner McGuire Brigl explained that the easement would not be extended and would only be reduced if that were to be the direction of the Council. She stated that in spaces where more easement exists further than the trail, it could perhaps be adjusted to within two or three feet of the trail.

Ms. Schulwalter stated that she has backyard on both sides of the trail.

Senior Planner McGuire Brigl stated that if an adjustment is made it would only be made to the backyard side of the trail.

Deputy City Administrator Gladhill stated that the conservation and trail easement is shown on all property titles and the City is considering a compromise to pull back the easement and follow the southern boundary of the trail to allow property owners to maximize the usable backyard space. He stated that the north side of the trail contains considerable floodplain and wetlands therefore there would still be restrictions on use in that area. He stated that if the entire conservation and

trail easement were vacated it would have a potential cost of $100,000 and there would still be other restrictions from the wetlands and floodplain.

Ms. Schulwalter asked the point of the easement if the land is already protected.

Deputy City Administrator Gladhill replied that it provides an extra layer of protection for the scenic area in terms of vegetative management and of the tree canopy cover.

Ms. Schulwalter commented that if the City wants that easement, it needs to manage that area. She stated that there are dying trees everywhere in the easement with large branches that fall onto the trail daily.

Deputy City Administrator Gladhill stated that staff can talk about a forestry management plan. He stated that if there is a safety hazard, that can be discussed as there are opportunities for vegetative management. He stated that is part of the broader neighborhood discussion that will be held and would like to focus the discussion tonight on the question of floodplain fill.

Ms. Schulwalter stated that they have been told by City workers that they appreciate the residents taking care of the lawn areas as it results in less work for them. She stated that after she moved in, she submitted a complaint via email as tree trimming was completed and the branches were left in her yard.

Josh Schulwalter, 7341 168th Circle NW, commented that he experiences dead tree fall in their yard and have additional dead trees. He stated that they also have washout in their yard because of the grading. He stated that they installed a fence on their property to prevent cyclists from going into their yard from the trail. He stated that Capstone told them that the path could not be obstructed but they were not advised of the floodplain or easement. He stated that the path is better because of the retaining wall and the people are not attempting to impede on the path but make it nicer for the community.

Tim Tyler, 7323 168th Circle, asked if the City does a survey when they plan to build a community.

Chairperson Bauer replied that the developer is responsible for preparing those plans and marking those restrictions.

Mr. Tyler commented that it was then the responsibility of Capstone to alert potential buyers of the restrictions. He asked for clarification on the ownership of the land within the easement.

Deputy City Administrator Gladhill replied that the City holds an easement on top of private property and the easement gives the City certain rights. He stated that Capstone was required to do additional surveying and submit the information to FEMA, which is reflected on the certificate of survey.

Senior Planner McGuire Brigl stated that the City keeps records of surveys but does not complete the surveying itself.

Ben Pearson, 7371 168th Circle, thanked the Commission for taking the time to consider this request. He stated that he used to do professional landscaping and built retaining walls. He stated that the wall built by the applicant is a fine example of a professionally built wall and is a great addition to the neighborhood. He stated that it is his understanding that the only reason this is before the Commission is a result of a complaint. He noted that he is unsure that is the case and instead feels that this is an instance of the City wanting to play "big brother" and tell people what they can do on their own property. He commented that he does not believe the statement that the property value takes into account the encumbrance. He stated that his lot is smaller but is still valued the same as larger lots without the easement, while those properties owners get a lot more use of their lot. He stated that there are three massive oak trees on his property that have oak wilt and will die and impact other trees on the property. He stated that the property owner has a right to remove trees within the easement if there is an issue with safety. He stated that he has already removed two trees on his property in the easement because they were dead, and it was a hazard. He stated that he never would have purchased this property if he knew that this would be the case.

Chairperson Bauer commented that it is the responsibility of the City to enforce code violations. He stated that he does not have the background information about a complaint and noted that typically the City does not proactively look for violations.

Mr. Pearson commented that this is a small retaining wall that will not alter the floodplain.

Kendall Pane, 7336 168th Circle NW, stated that she wrote a letter of support. She echoed the comments of Mr. Pearson that a mountain has been made out of a molehill. She felt that the property owners pay taxes based on their lot size. She stated that even if a portion of the property is wetland, it still adds value to the property even if it is unusable. She stated that the applicant is paying taxes on the property and the wall does not encroach on the path. She supported the idea of the City adjusting the easement to match the path as there is a lot of confusion as to property rights. She stated that the wall has been built and did not see a benefit in making the property owners take the wall down. She asked the City to find a way to move forward that does not require the applicants to remove the wall.

Ms. Schulwalter stated that if the property owners are not going to be able to do anything with their land, she would like the money for that land and the City own it outright rather than have that easement.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to close the public hearing.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner VanScoy	aye
Commissioner Gengler	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 8:58 p.m.

Commission Business

Commissioner VanScoy stated that the retaining wall is close to the trail and asked if there would be an impact to snow removal.

Deputy City Administrator Gladhill stated that the placement is not ideal but manageable. He stated that there would be more concern if this was the situation along the entire corridor as they prefer to see things at least two feet from the trail.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #20-256 approving the Conditional Use Permit for floodplain fill at 7349 168th Circle NW.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Commissioner VanScoy stated that there were a lot of concerns and issues raised tonight by residents and asked how staff intends to address those.

Deputy City Administrator Gladhill stated that additional information has been provided to homeowners in attempt to be more proactive, similar to what they do for river corridor property owners. He stated that they can continue to respond to individual requests as they come forward. He stated that staff is also going to seek direction from the Council in order to make the regulations easier to interpret. He stated that staff will also gain a better understanding of the financial impact to adjusting the easement and will bring that forward for Council consideration as well.

7. COMMISSION BUSINESS

7.01: Review Concept Plan for Rivenwick 4th Addition; Case of Lennar for Rivenwick 4th Concept Plan (Project 20-134)

Presentation

Concerned Resident and Taxpayer
Brookside Development
Ramsey, MN 55303
October 26, 2020

City of Ramsey Planning Commission
7550 Sunwood Drive NW
Ramsey, MN 55303

Ramsey Planning Commission Members:

As a neighbor of John and JoDell Seaman, I am highly disappointed that the city's planning commission has taken such a long time to resolve the issue of their retaining wall. They are property owners and taxpayers, and want to improve the use of their own backyard. Many of us neighbors would be blindsided by the city telling us we have to tear down a retaining wall that we invested money and time in building. I cannot imagine the stress and burden this has caused the Seaman family. I would imagine the city has more pressing matters and better ways to improve life for all residents of this city rather than continuing to make this matter a pain for the Seaman family. In my opinion- which I am sure many of our other neighbors share- as the property owners, they should have the right to do what they feel is appropriate to improve their yard. I could understand if they tore down trees on the other side of the path, or interfered with the walking path behind their house, but they did not. There are many other eyesores on residential property around the city of Ramsey, and their retaining wall is not one of them. I have also seen many residents along the path that have cut down trees, built fences etc. so it seems unfair to target the retaining wall.

In summary, the Seaman family have been wonderful neighbors, are not harming anyone with their retaining wall and deserve to have this issue put to rest so they can move on with improving the quality of their yard space that they own and pay taxes on.

Thank you,

A caring and concerned neighbor.
Kendal Payne
7336 168th Cir NW
Ramsey, MN 55303

Attn: Planning Commission

I received a letter in the mail concerning a neighbor's wall built along the trail behind the Brookfield Development and would like to express my thoughts.

My family lives at 7333 168th Cir. NW, 2 houses away from the Seamans. Our family walks the trail often and is so thankful for the city providing trails and parks in our community.

As far as the wall in question goes, our family believes it made perfect sense this family built a wall. Our yard has a much smaller slope toward the trail and we're currently struggling with a washed out back yard. We've added dirt and grass and still have interesting divots where water drains from toward the street through our yard and across the trail. Feel free to come take a look. We can't even imagine what would happen if we were dealing with a greater slope.

It's also interesting to my husband, Joe, and I that our "yard" doesn't go all the way to the trail. When purchasing this house we understood the protected wetland to begin across the trail. It's likely this just wasn't clear to us, but would have been extremely helpful to know upon the purchase.

Our experience of the Seaman family are that they keep a well kept home and lawn. We were thrilled to see their project underway as this has kept debris from sliding onto the trail. When we walk the trail, there are many yards that provide such debris which is not our favorite when our kids are riding hoverboards, bikes and/or rollerblades and slip and fall.

I'm hopeful your team will consider their attempt at solving a messy problem with some great landscaping as the obvious conclusion from any great, level-headed Ramsey resident.

Thank you for taking time to read this...and thank you for working hard on behalf of our great city.

Michelle Boyd

November 3, 2020

City of Ramsey
Planning Commission
7550 Sunwood Dr NW
Ramsey, MN 55303

Ramsey Planning Commission:
As residents of the Brookfield 8th Addition, we wish to show our support for the Seaman family at 7349 168th Cir NW and the improvements they have tried to make to their property this summer. It appears to us that they have done nothing differently than many other residents along the Trott Brook Trail, those being building sheds, pools, retaining walls, etc.
We have heard easements mentioned pertaining to the 8th Addition properties. As homeowners in this addition we were not aware of any such easements to our property and how they would affect us.
We encourage you to grant this family the ability to complete their improvement project as they have been at a standstill for far too many months. These additions will only increase the appearance along this scenic nature trail.
Thank you for your time and attention.

Craig and Deb Hanson
7350 168th Cir NW
Ramsey, MN 55303

To Whom It May Concern:

We are writing this note in support of the retaining wall at 7349 168th Cir NW. As neighbors we walk the path along Trott Brook often and see many creative and beautiful landscaped yards done by our fellow neighbors. We were impressed with the retaining wall built by the Seamans, not only with how attractive it is but also with how well structurely it was built. The path often has leaves, dirt and debris on it but it seems the area around the retaining wall stays pretty clear of those things. We have no concerns with any of the landscaping along the path including the retaining wall.

Matt & Catti Knapp
7158 167th Terrace NW
Ramsey, MN 55303

763-482-9162
mtoknapp88@yahoo.com
651-592-9772
catknapp11@comcast.net

City Planning,

My husband, Drew Moldenhauer, and I have been living in the Brookfield Development for about 3 years. We enjoy walking the path often with our dogs and have seen a lot of changes and improvements happen with the pathway and with our neighbors yards over the years. Some of these changes include added gardens, fences and sheds, which all appear to be right alongside the pathway and within the easement. The retaining wall built at the Seaman's is just another of the many changes we have seen, except the retaining wall is beautifully constructed and adds value to a property of a tax-paying family. It looks nice, the weeds are gone and they kept the few viable trees that weren't dead or dropping large limbs onto the path. We support the Seaman's and have no issue with the wall. There is no need to force this family to deconstruct their retaining wall.

Amanda Moldenhauer
7296 168th Circle NW
Ramsey, MN. 55303
Cell: 763.244.9246

7383 168th Circle NW

Ramsey, MN 55303

952-715-2741

Dear City Planning Board:

We see that the Seaman Retaining wall is on your agenda for 11-5-2020. We would like to put our input in as we walk this path everyday. Over the years we have seen many changes, some by home owners and some by nature. We have seen trees and limbs fall on the path, we see washout in many different places that pour out onto the path and into the north side of the path. We see trees being cut down, sheds, pools, fences etc all close to the path in the Brookfield Development. We walked past the Seaman's daily as they were out building and trying to stop the erosion from spilling onto the path and to try and save what trees they could. They continuously kept the path clean not only during the construction but by building this wall it's helped make the path cleaner and safer. We actually wish more yards would have something like this to make the path cleaner and safe for all who frequent it daily. We are in favor of the wall/structure staying in place and hope that this can be resolved soon.

Thanks for taking into consideration and listening to your community members.

Sincerely,
Donna Nelson
16420 Quartz St NW
Ramsey, MN 55303

To Whom It May Concern,

I am writing to you in in support of the Seaman Family and the retaining wall they recently installed in their backyard along the walking path.

As a resident of 168th Circle, my family frequents that path and routinely struggles to enjoy our family walks as we push strollers over sticks, logs and large amounts of debris. The Seamans' retaining wall has prevented this debris along their lot line and, in my opinion, has made that area of the walking path more enjoyable. The city should be less concerned with the residents who are trying to make this area more enjoyable, and more concerned with maintaining the parts of the path where the residents are not proactively taking care of the path.

The easements that are in question were never communicated to the residents of 168th Circle. As elected officials who "work for the residents of Ramsey" you have a duty to listen to our opinion and our wishes. Our voices should be heard on decisions made with the land we own and pay taxes on.

Sincerely,

Hanna and Max Pryor

7383 168th Circle NW

Ramsey, MN 55303

952-715-2741

Dear Planning Committee,

We are writing to you today based on the letter we received about the Seaman's wall and Easement. We wanted to let you know that we are in agreement with our neighbors putting in the retaining wall and hope that it can stay in place for many various reasons. One reason, we are happy that they spent the time, effort, and money by putting this wall in as it has decreased the erosion issues we have been experiencing since move in between our two yards. We have both had to bring in dirt and new sod over the past 3 years to fix the issue of the grading that the city approved of and gave the final stamp to the builder. We had contacted the builder and city multiple times to get assistance and never did. We have continued to try and deal with this personally between the two families. Second, Trees have fallen in our yards, on the path and one on our house due to this erosion and rotting. Requests were put into the city to remove the trees, but the city declined removal resulting in the falls and damage to our home. This resulted in both of us spending hours cleaning it up ourselves and paying a company to come out to help with removal. If we had known this was the cities problem, we could have saved ourselves hundreds of dollars. Does the city plan on paying us back since it is in the easement and we could have gotten in trouble for removing? All we have been trying to do is keep it safe for those walking, riding etc. on the path. Third, with the yard erosion so bad due to the way the city checked off the grading and basically set us up as home owners for failure we have had to put thousands extra into multiple areas to get our deck built to code and had to have things built up way more than the builder expected because he couldn't see all the erosion when he first came out. Fourth, We run a home for adults with disabilities and we walk the path daily and have done so since moving in, there is continuous dirt, debris, sticks, holes and more on the path up and down. Which is overly concerning to us and is a safety Hazard. The one thing that has been great ever since our neighbors put up the wall is it looks cleaner and the pathway is well taken care of, so we do not worry about the safety in that area. The dirt continues to slide in our yard and onto the path that we must clean but we have noticed the neighbors has stopped due to the wall. So, we ask the city what are you going to do with this since it is an easement that we know we cannot touch but we continue to struggle with the same problems? Fifth, we also ask and question why up and down the path trees have been taken down, sheds that touch the path, spots on the north side of the path being cleared and have a fire pit, chairs and more. All for look and enjoyment. All while we as neighbors are truly trying to solve a problem. Sixth, being their neighbor, we love how clean their yard and the path looks since trying to fix these issues. Plus, it is not even finished, we know more trees and other like agriculture were going in. Not to mention, it has helped the other trees from Falling. It's odd that as you walk the path around the neighborhood you will see several homes with retaining walls up and the easement being used in all sorts of ways but yet our neighbors are not able to keep their wall? Why has the city allowed all of this and all of a sudden they come to reprimand home owners on our street? Seventh, I find it interesting that We do not recall a conversation being had with Capstone about the easement and the fact we would be unable to do anything we wanted with the land. In fact, we were sold on how our property line went all the way back to the water as if we had all this land we could utilize. Being one of the highest paying taxpayers in the city I find it absurd we are unable to actually use the land. Not to mention we are paying taxes on a school across from our neighborhood that our children are unable to utilize. My solution would be and hope that we as tax payers and the city can resolve this as it has gone on far too long: since we are unable to touch the easement the city either use our tax money instead of taking more $ from us to build us all retaining walls along 168th circle and correct the issues they approved of and to pay to take care of our trees as the erosion is causing them to fall on our homes and are all dying. Or we would like to see the easement moved to the north side so we can clean and fix up these issues on our own without the city hounding those that they work for. All we are and have been trying to do is keep our yards clean, intact and from harming those that walk this path daily.

Unfortunately, we are unable to attend this hearing but if you have any other questions please feel free to come with questions, solutions, or concerns.

Sincerely,

Heather and Leo Ramos
7353 168th circle NW
Ramsey, MN 55303
612-594-4951
Sidebysidewithyou@yahoo.com

We received notice concerning this in the mail and would like to address the planning commission.

My family and I live have lived at 7372 168th Circle NW since the summer of 2019 and are frequent users of the trail system. Professionally, I have been in the construction industry for almost 15 years, and am a managing partner of an earthwork/civil contractor in the area.

In regards the issue of the Seaman's Fill Material on their property and retaining wall. I have no concerns about the fill material and retaining wall that was put it in at 7349 168th Circle NW, and would like Planning Committee to consider granting this Conditional Use Permit (CUP) to the Seaman's. Here is my personal and professional opinion for consideration.

- Erosion Concerns; I understand before the install of the fill and retaining wall, there was some erosion due to the steep slope left behind the house. The grading plan submitted by the developer was approved by the City. In my experience, whether vegetation is established or not, if you get a steep enough slope and enough water running off the roof and around the house, it doesn't matter how much vegetation is in place, if its running fast enough it can cause erosion. This was happening on the Seaman Property, and within the trail easement. The install of fill to lessen the rate that water sheds away from the home and hardscapes is a way you combat that issue. Furthermore was the install of a retaining wall was the correct thing to do to retain this amount of fill dirt, while maintaining aesthetics along the trail easement, as well as lessen the erosion as water runs freely from the yard, over the wall, and hits the bituminous trail, and dissipating runoff towards the Brook.
- In regards to the floodplain; If the data/modeling the current floodplain hasn't been fully updated since the 1970's, it seems a bit unfair to reference that as an issue in consideration of this CUP, a single family home with minimum shared acreage in the floodplain when you consider the floodplain in its entirety . There has been a lot of development to the surrounding area since the 1970s. Per the timeline given, it wasn't initiated for review until August 2020. Just in the immediate general area, there has been the construction of the entire Brookfield Development (including that Seaman's lot) and a bituminous trail, well after 1973. I would think that would have been enough nearby disturbance to update the all of the modeling of the floodplain. The approximately 100 Cubic Yards of topsoil fill on one single lot does seem like a drop in the bucket compared to all the land development permitted and completed. Can the City provide documentation of revising the floodplain for the bituminous trail from FEMA?
- Consistency and Easement Encroachment; Simple as taking a walk down the trail and seeing several properties in this same floodplain that have been altered in one way or the other. The difficulty of tracking all alterations to the easement and floodplain I'm sure is not easy for the planning commission, but should be considered while reviewing this CUP request.
- Developer Comments/ Notice of Floodplain; I understand no comments were made by the seller about the floodplain, which I feel should have been addressed given the location of it. I understand the permitting of this is all taken care of on the front end for the development, but if the floodplain is inside the taxable land purchased by the buyer, and property taxes are to be paid, notice should be given by the seller to the buyer in reference to not being able to fully utilize/alter the purchased property. While an in-depth explanation may not be a requirement of the seller, a copy of the site plan that, may or may not, have some gray text on it calling out a floodplain, is not sufficient for the typical homeowner to fully understand.

I do hope this can resolved with common sense and considered for approval, and movement to the next step. I do appreciate all the hard work by the planning commission, made up of fellow Ramsey Residents. I trust a complete and considerate review will be done.

Regards,
Blake Smith
Ramsey Resident

To whom it may concern:

I understand there has been concern in regards to a retaining wall built by the Seaman family on 168th Circle in Ramsey. As a member of the community and neighborhood, their addition has had a positive impact on the walking trail. We have experienced less mud run-off onto the trail which obviously makes for a more positive walking experience and I would assume less future maintenance for those who maintain the trail. Aesthetically speaking, their retaining wall fits into the landscape.

As someone who also purchased from Capstone, we were not made aware of the easement rules and regulations by the builder or realtor. We have a large portion of our property we are not able to use as we would like because it was never brought to our attention prior to purchasing the property which negatively impacts our daily living.

Please contact me with any questions, concerns, or comments.

Ashley Swanson
7277 168th Circle NW
Ramsey, MN 55303

Attn: Planning Commission
To whom it may concern,

I am writing in regards to my neighbors, John & Jodell Seaman and the upcoming hearing concerning the retaining wall they built this past summer near the walking trail that runs through our neighborhood. My husband, Tim, and I are supportive of the Seaman's retaining wall. Many of our yards have had a lot of erosion and runoff from the yards flowing down onto the path. The Seaman's wall not only looks clean and tidy, it actually helps keep dirt, weeds and debris from washing out into the path.

Before we chose to build our home in the Brookfield 8th division, my husband and I walked that trail multiple times. We saw that many people had built retaining walls or brought in landscaping boulders and rocks. We saw people had done up landscaping all the way to the edge of the path. We talked with the realtor from Capstone builders and were told that we would own the land on both sides of the path with a couple feet or so of easement. But there was never once a mention of it being called a floodplain. We pay property taxes to own all of that property and now we are told two years after the purchase that we can't actually do anything on most of the property we pay for. For the city to now try to punish the Seaman's for landscaping their yard when it has never been an issue with other homeowners who have done similar landscaping projects on their properties along the same pathway is very suspicious and frustrating. It is also selective enforcement of a rule. So if you require one family to remove their landscaping, you'd have to do the same for every family who has already invested in landscaping projects along the path.

We ask that you reconsider the easement policies that are being unequally enforced through the neighborhood and allow the Seaman's to keep their retaining wall.

Sincerely,
Karalynn and Tim Tyler
7323 168th Circle NW
Ramsey

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-256

RESOLUTION APPROVING CONDITIONAL USE PERMIT FOR FILL IN A FLOODPLAIN ASSOCIATED WITH A RETAINING WALL AT 7349 168TH CIR NW

RECITALS

1. John and JoDell Seaman, hereafter referred to as "Property Owners", properly applied for Conditional Use Permit for fill in a floodplain on the following described property located in the City of Ramsey:

   Lot 9, Block 2, Brookfield 8th Addition, Anoka County, Minnesota

   (the 'Subject Property');

2. That the Property Owners placed fill in the back yard of the Subject Property to create a flatter backyard with a retaining wall.

3. That the Subject Property is partially in the DNR Floodplain, including where the fill was placed.

4. That the Subject Property is encumbered by a Conservation and Trail Easement that does not allow fill to be placed.

5. That the City can process a Conditional Use Permit (CUP) for the fill associated with the retaining wall if the fill is certified to create no rise, which is defined as less than 0.0 foot of rise and reviewed by the DNR.

6. That if the fill is found to have created rise, defined as more than 0.0 feet of rise, then the City is unable to process the Conditional Use Permit.

FINDINGS OF FACT

1. That the **fill will not** be unduly dangerous or detrimental to persons residing or working in the vicinity of the use, or to the public welfare.

2. That the **fill will not** substantially adversely impair the use, enjoyment or market value of any of the surrounding properties.

3. That the **fill will** be maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the area.

4. That the **fill will not** be hazardous to existing or future neighboring uses.

5. That the **fill will not** impact essential public facilities and services, such as highways, streets, police and fire protection.

6. That the **fill will not** create excessive additional requirements at public cost for public facilities and services and **will not** be detrimental to the economic welfare of the community.

7. That the **fill will not** involve uses, activities and equipment that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby **approves/denies** the Conditional Use Permit for fill within a floodplain contingent upon the following conditions:
    a. Conformance with Staff Review and approval of plans by the City Engineer.
    b. Review to final legal form by City Attorney.
    c. Removing/amending Conservation and Trail Easement on the Subject Property so that retaining wall is in conformance.
    d. Review of modeling to ensure that fill has created no rise (Certificate of No Rise required, confirming that the fill has no created more than a 0.0 foot rise)
2. That the Ramsey City Council directs Staff to begin the process of vacating the Conservation and Trail Easement on the Subject Property and bring back final settlement offer.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this ____ day of _____, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 11.**

Meeting Date: 11/24/2020

By: Chris Anderson, Community Development

Information

Title

Adopt Resolution #20-264 to Enter into a Residential Recycling Program Agreement with Anoka County

Purpose/Background:

Each year, Anoka County receives funding from the State of Minnesota pursuant to Minnesota Statute § 115A.557. The County distributes these funds, known as SCORE (Select Committee On Recycling and the Environment) funds, to municipalities within the county. In 2021, the allocation includes a base of $10,000 plus $5.00 per household. Ramsey's base allocation for 2021 is $57,990.

The funding is intended to help municipalities achieve their recycling goals as established by the Anoka County Board of Commissioners. Ramsey's 2021 recycling goal, established by Anoka County, is 2,858 tons. The goal is based on 215 pounds per person (single family households, up to four [4] units) and 160 pounds per person for multi-tenant households (five [5] or more units). The City of Ramsey has traditionally used these funds to promote recycling and waste reduction education and awareness, notifying new residents of the recycling program components, to offset costs of the spring and fall recycling day events and other collection events/opportunities, and to fund the recycling coordinator position, which duties are a component of the City Planner position.

To receive the SCORE funding, each municipality must enter into an agreement with Anoka County that outlines required components of a municipality's recycling program. These required components include providing households an opportunity to recycle at least four (4) broad types of materials, a public information program, recycling drop-off opportunities, and notifying new residents of the recycling program. Furthermore, municipalities are encouraged, but not required, to look at opportunities to expand its recycling program by offering additional drop-off events, enhance recycling at community events, enhance multi-family recycling opportunities, and/or develop opportunities for source separated organics collection.

Observations/Alternatives:

For the third consecutive year, the tonnage goal, which is based on both single family and multi-family homes, is being increased, from 2,077 tons (2019) to 2,840 tons (2020) to 2,858 tons in 2021. The increase reflects the County's attempt to incrementally move toward the State's goal of recycling 75% of total solid waste generated (by weight) by 2030, which is a very optimistic benchmark.

Other challenges to recycling have been growing throughout the last couple of years. China has implemented very restrictive thresholds for contaminants in bales of recycled materials that it will accept.

The downturn in the plastics recycling markets has also brought into question what is truly recyclable. At this time, items such as black, plastic frozen dinner trays, refrigerator and freezer boxes, and fiber egg cartons, should not be put in the recycling cart as there is no longer a market for these materials (this is a change from past years).

Due to the day to day changes in the recycling world, there needs to be a greater emphasis on the basic tenets of recycling, which would be to focus on fiber (paper and cardboard), aluminum and steel/tin cans, glass, and plastic containers, tubs, bottles and lids that have a #1 or #2 stamped on them.

It is now more important than ever to focus on recycling education to avoid the 'wish-cycling' mentality. Wish-cycling is the thought (or hope) that by placing a material or product in the recycling cart, somebody will find

a way to recycle it. This is leading to excessive contamination. The recycling motto has now shifted to 'when in doubt, throw it out'. This is where our efforts should be focused.

Funding Request to Anoka County

In addition to the base allocation ($57,990.00), there are four (4) broad funding categories where additional funds can be requested (Drop-Off, General Enhancement, Organics, and an Open-Grant option for general program expansion). Staff sought additional funding for drop-off programing ($15,000.00), general program enhancements ($3,000.00) and organics ($3,300.00) programming. This resulted in a total funding request and approved allocation of $62,950 for recycling programming.

Alternatives

Alternative 1: Enter into the Residential Recycling Agreement for the base allocation of $57,990 plus an additional $21,300 for recycling drop-off programming, general program enhancements and continuation of the organics recycling drop-off program. The additional funds will assist the City with efforts to meet the 2021 tonnage goal established by Anoka County. Staff supports this alternative.

Alternative 2: Do not enter into the Residential Recycling Agreement with the County. By not executing this agreement with the County, the City would not receive any SCORE funding for 2021 (a loss of $57,990.00). A portion of the City Planner position is funded through this allocation (duties related to managing the recycling program) as are all recycling related activities, including the spring, summer, and fall recycling events. Staff does not support this option.

Funding Source:

Ramsey's recycling program and related staff time are funded with SCORE funds received from Anoka County annually and recorded under the Recycling Enterprise Fund.

Recommendation:

Staff recommends adopting Resolution #20-264 authorizing the Mayor, on behalf of the City, to sign the Agreement for Residential Recycling Program with Anoka County

Action:

Motion to Adopt Resolution #20-264 authorizing SCORE funds for 2021.

Attachments

SCORE Document

Resolution #20-264

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	11/19/2020 09:51 AM
Kurt Ulrich	Kurt Ulrich	11/19/2020 02:35 PM
Form Started By: Chloe McGuire Brigl		Started On: 11/05/2020 04:49 PM
Final Approval Date: 11/19/2020		

Anoka County Contract # C0008098

2021 AGREEMENT FOR RESIDENTIAL RECYCLING PROGRAM

THIS AGREEMENT made and entered into on the 1st day of January 2021, notwithstanding the date of the signatures of the parties, between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as the "COUNTY", and the CITY OF RAMSEY, hereinafter referred to as the "MUNICIPALITY".

WITNESSETH:

WHEREAS, the County will receive funding from the State of Minnesota pursuant to Minn. Stat. § 115A.557 (hereinafter "SCORE funds") during 2021 which must be used to encourage and improve recycling and a portion must be specifically directed to recycling source -separated compostable materials; and

WHEREAS, the County will also receive funding pursuant to Minn. Stat. § 473.8441 (hereinafter "LRDG) funds") during 2021 and

WHEREAS, the County also has additional budgeted program funding available to supplement SCORE and LRDG funds for solid waste recycling programs, so that the available amount for the Residential Recycling Program is $1,559,067.00.

WHEREAS, the County Solid Waste Management Master Plan 2018 (Master Plan 2018) and MPCA Metropolitan Solid Waste Management Policy Plan 2016-2036 state that MSW generated in the County that is not reused, recycled or composted, will be processed to the extent that processing capacity is available; and

WHEREAS, the Master Plan 2018 was developed with the participation of a representative from the Municipality staff, and the Municipality is required to develop and implement programs, practices, or methods designed to meet waste abatement goals by Minn. Stat. § 115A.551, Subd 2a. (b).

WHEREAS, the County wishes to assist the Municipality in meeting recycling goals established by Anoka County by providing said SCORE, LRDG, and County budgeted program funds to cities and townships in the County for solid waste recycling programs.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement, the parties mutually agree to the following terms and conditions:

1. **PURPOSE AND CONTRACT DOCUMENTS.** The purpose of this Agreement is to provide for cooperation between the County and the Municipality to implement solid waste recycling programs in the Municipality which will help the County and member municipalities meet the goals set in the current Anoka County Solid Waste Management Master Plan. The County and the Municipality agree that the information provided in the recitals above is to be incorporated into the purpose of this agreement.

   The Contract Documents include: the **Anoka County Municipal Waste Abatement Grant Funding Application** submitted by the Municipality for the current contract year,

and the **Grant Funding Award** issued by Anoka County for the current contract year. These documents are incorporated into this agreement by reference and are components of the entire contract package. The order of precedence of these documents in the event of inconsistency or ambiguity shall be resolved in the following order: 1) this **Agreement for Residential Recycling Program;** 2) **Grant Funding Award**; and 3) **Anoka County Municipal Waste Abatement Grant Funding Application.**

2. **TERM.** The term of this Agreement is from January 1, 2021 through December 31, 2021 unless earlier terminated as provided herein.

3. **DEFINITIONS.** Defined terms contained in this Agreement and all the attachments are found in Minn. Stat. §§ 115A.03; 115A.471; and 115A.552. The use of capitalization for defined terms has no special effect. For convenience, a full list of defined terms is included with the Municipal Waste Abatement Grant Funding Application. Additionally:

   a. "Full-Service Recycling Drop-off Center" means centralized permanent drop-off center that is open at least two times a week and accepts at least four types of materials beyond traditional curbside recyclables, i.e.: mattresses, appliances, scrap metal, furniture, source-separated compostable materials, electronics, etc.

   b. "Multi-family dwellings" means households within apartment complexes, condominiums, townhomes, mobile homes and senior housing complexes.

   c. "Quasi-municipal event" means community festivals which appear to the public to be supported and run by the Municipality but in fact are sponsored or co-sponsored by an independent non-profit 501c (3) organization, for example: the Anoka Halloween Parade.

4. **ELIGIBILITY FOR FUNDS.** The Municipality is entitled to receive reimbursement for eligible expenses, less revenues or other reimbursement received, for eligible activities up to the project maximum, which shall not exceed $62,950.00.

   The County reserves the right to reduce the funding provided in the event the Municipality does not complete the additional Grant Projects referenced in the Anoka County Municipal Waste Abatement Grant Funding Application.

   The County also reserves the ability to assess the programs and reallocate unused SCORE and/or, LRDG funds mid-year if any participating municipality demonstrates the need for the funding and funds are available. The Municipality shall be provided documentation of the funding award determination and rationale as indicated by the 2021 Grant Funding Award.

5. **PROGRAM.** The Municipality shall develop and implement a residential solid waste recycling program adequate to meet the Municipality's annual recycling goal of 2,858 tons of recyclable materials as established by the County. The Municipality shall ensure that the recyclable materials collected are delivered to processors or end markets for recycling.

   a. The Municipal recycling program shall include the following components:

      i. Each household (including both single and Multi-family dwellings) in the Municipality shall have the Opportunity to Recycle at least four broad types of

materials, including but not limited to, paper (including cardboard/paperboard cartons), glass, plastic and metal.

ii. The recycling (including any organics) program shall be operated in compliance with all applicable federal, state, and local laws, ordinances, rules and regulations.

iii. The Municipality shall implement a public information program that contains at least the following components:

(1) One promotional mailing to each household focused exclusively on the Municipality's recycling and source-separated compostable materials program;

(2) One promotional advertisement detailing recycling and organics opportunities available for residents included in the Municipality's newsletter or local newspaper; and

(3) Two community outreach activities at Municipal or Quasi-municipal events to inform residents about recycling and source-separated compostable materials opportunities.

iv. The public information components listed above shall focus on all recyclable materials and the various opportunities to recycle and compost source-separated compostable materials within the Municipality. The Municipality shall incorporate County/regional/State campaigns and images and use the toolkits provided by the County when preparing promotional materials. The Municipality, on an ongoing basis, shall identify new residents and provide detailed information on the recycling opportunities available to these new residents. The County shall work with the Municipality on promotional materials to coordinate messages. The Municipality shall provide promotional materials to the County for review prior to publication to ensure accuracy.

v. The Municipality shall regularly attend the bi-monthly Solid Waste Abatement Advisory Team (SWAAT) meetings per year.

vi. The Municipality shall offer a minimum of one spring and/or fall recycling drop-off event(s) where items not normally accepted at the curb are collected for recycling. If the Municipality is hosting a monthly drop-off as described below, the spring/fall recycling drop-off events may be included within that program.

b. The Municipality is encouraged to expand its recycling program to include one or more of the following components in order to receive additional funding.

i. Organize monthly/quarterly recycling drop-off events which can be held in conjunction with a neighboring municipality(ies) on a cooperative basis for the citizens of both/all municipalities.

ii. Provide a community event recycling program, which at a minimum would consist of providing recycling opportunities at all Municipal sponsored or Quasi-municipal events and festivals as required by Minn. Stat. § 115A.151. The feasibility of

adding organics collection at the event will be explored, and if feasible, implemented as an enhancement to the waste abatement program.

iii. Provide the opportunity for citizens to engage in recycling activities at Municipal and Quasi-municipal facilities as required by Minn. Stat. § 115A.151 such as athletic fields and public centers.

iv. Organize and manage a Full-Service Recycling Drop-off Center.

v. Develop enhanced recycling promotion and assistance for Multi-family dwellings.

vi. Develop additional opportunities for source-separated compostable materials collection.

vii. Develop and implement additional opportunities to recycle bulky and problem materials (e.g. appliances, batteries, carpet pad, electronics, fluorescent lamps, mattresses, oil, scrap metal, etc.) from residents on an on-going basis either curbside or at a drop-off.

c. If the Municipality's recycling program did not achieve the Municipality's recycling goals as established by the County for the prior calendar year, the Municipality shall work with the County to prepare a plan to achieve the recycling goals set forth in this Agreement.

d. The Municipality's recycling program shall be limited to residential programming for funding reimbursements under this Agreement. The County will not reimburse business recycling programming or household hazardous waste programming by the Municipality. Any inquiries or requests regarding these topics should be sent to the County for response.

e. In addition to the above requirements designed to increase residential recycling opportunities, the Municipality shall provide recycling opportunities in all municipal buildings including but not limited to, city offices, public meeting rooms and parks, as required by Minn. Stat. § 115A.151. If items collected through the Municipal recycling program prove to be contaminated or not recyclable, those items shall be treated as public entity waste and shall be processed at a resource recovery facility unless the waste has been certified as unprocessible. Minn. Stat. §§ 115A.46, 115A.471 and 473.848. See page 44, 47-48, 51, and p. 67 of the 2018 Anoka County Solid Waste Management Master Plan regarding the requirements for Public Entity Waste.

f. If the Municipality requests reimbursement for park/public entity recycling/organics/trash waste systems/containers, the Municipality needs to work with the County before an order is placed to make sure the containers are consistent with the requirements set forth by the County for colors e.g. (blue for recycling, green for organics and gray or black for trash), openings and labels.

g. Pursuant to Minn. Stat. §§ 115A. 46, 115A.471 and 473.848, all waste generated by municipal government activities (including city/town halls, public works and public safety buildings, parks, and libraries, and for municipalities that arrange for waste services on behalf of their residents (organized collection)) shall be

delivered to a waste processing plant for disposal as long as capacity is available. Failure to comply with this provision shall constitute a breach of this Agreement resulting in the loss of all Grant Funding unless, pursuant to statute, the Municipality has conferred with the County and developed a plan to comply within a reasonable period of time.

6. **REPORTING.** The Municipality shall submit the following reports semi-annually to the County no later than the third Friday in July 2021 and the second Friday in January 2022.

   a. An accounting of the amount of waste which has been recycled as a result of the Municipality's activities and the efforts of other community programs, redemption centers and drop-off centers. For recycling programs, the Municipality shall certify the number of tons of each recyclable material which has been collected and the number of tons of each recyclable material which has been marketed. For recycling programs run by other persons or entities, the Municipality shall also provide documentation on forms provided by the County showing the tons of materials that were recycled by the Municipality's residents through these other programs. The Municipality shall keep detailed records documenting the disposition of all recyclable materials collected pursuant to this Agreement. The Municipality shall also report the number of cubic yards or tons of yard waste and source-separated compostable materials collected for composting, chipping, or land spreading, together with a description of the methodology used for calculations. Any other material removed from the waste stream by the Municipality, i.e. tires and used oil, shall also be reported separately.

   b. Information regarding any revenue received from sources other than the County for the Municipality's recycling programs, i.e. revenue taken in from the sale of recyclables and fees collected from residents, shall be reported.

   c. Copies of all promotional materials that have been prepared by the Municipality during the term of this Agreement to promote its recycling and organics collection programs.

   d. The Municipality agrees to support County efforts in obtaining hauler reports by ensuring compliance through ordinance, contract or license requirements and the ability to exercise punitive actions, if needed.

   e. The Municipality agrees to furnish the County with additional reports in form and at frequencies requested by the County for financial evaluation, program management purposes, and reporting to the State of Minnesota.

7. **BILLING AND PAYMENT PROCEDURE.** The Municipality shall submit itemized invoices semi-annually to the County for abatement activities no later than the third Friday in July 2021 and the second Friday in January 2022. The invoices shall be paid in accordance with standard County procedures, subject to the approval of the Anoka County Board of Commissioners.

8. **PUBLICATIONS.** The Municipality shall acknowledge the financial assistance of Anoka County on all promotional materials, reports and publications relating to the activities funded under this Agreement, by including the following acknowledgement: "Funded by the Anoka County Board of Commissioners and State SCORE (Select Committee On

Recycling and the Environment) funds." The Municipality shall provide copies of all promotional materials funded by this grant.

The County shall provide all printed public information pieces about County programs. A Municipality shall not modify County publications related to business recycling, household hazardous waste management or the County compost sites.

Information about the County's business recycling program, household hazardous waste management program or County compost sites that a Municipality plans to publish in a Municipal communication, printed or electronic, shall be provided to the County for review and approved by the County prior to publication to ensure accuracy and consistency.

9. **INDEMNIFICATION.** The County agrees to indemnify, defend, and hold the Municipality harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the County under this Agreement.

The Municipality agrees to indemnify, defend, and hold the County harmless from all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, resulting from the acts or omissions of its public officials, officers, agents, employees, and contractors relating to activities performed by the Municipality under this Agreement.

The provisions of this subdivision shall survive the termination or expiration of the term of this Agreement.

10. **GENERAL PROVISIONS.**

a. In performing the provisions of this Agreement, both parties agree to comply with all applicable federal, state or local laws, ordinances, rules, regulations or standards established by any agency or special governmental unit which are now or hereafter promulgated insofar as they relate to performance of the provisions of this Agreement. In addition, the Municipality shall comply with all applicable requirements of the State of Minnesota for the use of SCORE funds provided to the Municipality by the County under this Agreement. The Municipality shall also comply with all relevant portions of the current Anoka County Solid Waste Management Master Plan and shall participate in the preparation of the successor Master Plans.

b. If the Municipality utilizes the services of a subcontractor for purposes of meeting requirements herein, the Municipality shall be responsible for the performance of all such subcontracts and shall ensure that the subcontractors perform fully the terms of the subcontract. The agreement between the Municipality and a subcontractor shall obligate the subcontractor to comply fully with the terms of this Agreement.

c. It is understood and agreed that the entire agreement is contained herein, and that this Agreement supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof.

d. Any amendments, alterations, variations, modifications, or waivers of this Agreement shall be valid only when they have been reduced to writing, duly signed by the parties.

e. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause or phrase of this Agreement is for any reason held to be contrary to law, such decision shall not affect the remaining portion of this Agreement.

f. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint venturers, or an association between the County and the Municipality, nor shall the Municipality, its employees, agents or representatives be considered employees, agents, or representatives of the County for any purpose.

g. The Municipality shall maintain financial and other records and accounts in accordance with requirements of the County and the State of Minnesota. The Municipality shall maintain strict accountability of all funds and maintain records of all receipts and disbursements. Such records and accounts shall be maintained in a form which will permit the tracing of funds and program income to final expenditure. The Municipality shall maintain records sufficient to reflect that all funds received under this Agreement were expended in accordance with Minn. Stat. § 115A.557, Subd. 2, for residential solid waste recycling purposes. The Municipality shall also maintain records of the quantities of materials recycled. All records and accounts shall be retained as provided by law, but in no event for a period of less than five years from the last receipt of payment from the County pursuant to this Agreement.

h. Pursuant to Minn. Stat. § 16C.05, the Municipality shall allow the County or other persons or agencies authorized by the County, and the State of Minnesota, including the Legislative Auditor or the State Auditor, access to the records of the Municipality at reasonable hours, including all books, records, documents, and accounting procedures and practices of the Municipality relevant to the subject matter of the Agreement, for purposes of audit. In addition, the County shall have access to the project site(s), if any, at reasonable hours.

11. **TERMINATION.** This Agreement may be terminated by mutual written agreement of the parties or by either party, with or without cause, by giving not less than seven (7) days' written notice, delivered by mail or in person to the other party, specifying the date of termination. If this Agreement is terminated, assets acquired in whole or in part with funds provided under this Agreement shall be the property of the Municipality so long as said assets are used by the Municipality for the purpose of a landfill abatement program approved by the County.

(SIGNATURE PAGE TO FOLLOW)

IN WITNESS WHEREOF, the parties hereunto set their hands.

CITY OF RAMSEY

By: _____

Name: _____

Title: _____

Date: _____

By: _____
Municipality's Clerk

Date: _____

Approved as to form and legality:

By: _____

Date: _____

COUNTY OF ANOKA

By: _____
Cindy Cesare, Division Manager
Anoka County Human Services Division

Date: _____

By: _____
Rhonda Sivarajah
County Administrator

Date: _____

Approved as to form and legality:

By: _____
Kathryn M. Timm
Assistant County Attorney

Date: _____

2021 Anoka County Municipal Waste Abatement Grant Funding Award Letter

The Municipality of Ramsey is eligible for a total of $92,186.00 for their Municipal program abatement efforts in 2021, plus if awarded upon request up to an additional $20,000.00.

The total funding for the 2021 Residential Recycling Program is based on the budgeted amounts stated in the Municipal Waste Abatement Grant Funding Application.

Check one below:

x (09-30-2020) The grant application was received on or before September 30, 2020.

_____ The grant application was not received on or before September 30, 2020. Therefore, the municipality is only eligible for the Base Funding Allocation.

The Grant Funding Award for Ramsey is as follows:

Base Funding Allocation	$ 41,650.00

Enhancement Funding Grant			
	Amount Eligible	Amount Requested	Amount Awarded
Drop-off Grant	$ 15,000.00	$ 15,000.00	$ 15,000.00
General Enhance-ment Grant	$ 9,598.00	$ 3,000.00	$ 3,000.00
Organics Grant	$ 9,598.00	$ 3,300.00	$ 3,300.00
Additional Grant	$ 20,000.00	$ -	$ -
TOTAL			$ 21,300.00

Total Funding Award (Base + Enhancement Funding)	$ 62,950.00

To the extent that the Municipality requested funds in excess of the total eligible amount, the excess amount in any category is denied.

Reviewed by: Jill Curran Dated: 10/30/2020

Approved by: Alison Peterson Dated: 10/30/2020

Contract # C0008098

2021 Funding for Municipal Waste Abatement Programs

Municipality	2021 Base Funding and Goals								2021 Additional Enhancement Funds Requested by Municipalities													
									Drop-off Grant				General Enhancement Grant		Organics Grant				Total Funds Unrequested from Base + Drop-off, General Enhancement and Organics Enhancement Funds	Total Funds Requested for Base + Drop-off, General Enhancement and Organics Enhancement Funds	Additional Grant Program		Total Amount Municipalities Awarded (Including Additional Grant)
	Base Funding: $10,000 + $5 Per HH (Household)						Base Amount Requested	Goals: 160 PP MF + 215 PP SF	Up to 4,999 households	Amount Requested	5,000 + households	Amount Requested	All municipalities are eligible equally	Amount Requested	Municipalities that do not have curbside or drop-off programs	Amount Requested	Municipalities that have curbside or drop-off programs	Amount Requested			If awarded, amount will be added to total funds available	Amount Awarded	
	Contract Number	Total Pop	HH	$10,000 Base	$5.00/HH	Total			$10,000		$15,000		$1/HH		$0.50/HH		$1/HH				Maximum Available $20,000		
Ramsey	C0008098	27,263	9,598	$ 10,000.00	$ 47,990.00	$ 57,990.00	$ 41,650.00	2,858			$ 15,000	$ 15,000	$ 9,598	$ 3,000			$ 9,598	$ 3,300	$ 29,236.00	$ 62,950.00		$ -	$ 62,950.00

2021 Total Allocation includes state SCORE and LRDG funds and additional budgeted program funding.
Population and Household Counts are based on 2018 Met Council Estimates.
Goals are based on 215 pounds/person/year single family home up to 4 units and 160 pounds/person/year multi-family dwellings 5 units or more.
* Municipalities must complete the 2021 Municipal Waste Abatement Grant Funding Application to receive funding.
Municipalities that did not request full amount available in enhancement grants
Municipalities that did not request all base funds

2021 Anoka County Municipal Waste Abatement Grant Funding Application

Applications are due September 30, 2020

The **City of Ramsey** is requesting the following funding for their 2021 Anoka County municipal waste abatement program efforts.

General Instructions

- **Please review and complete each section of this grant application carefully and in its entirety. How completely you fill out this form will affect our ability to process your request and the amount of funding that is awarded.**

- **If the County does not receive a completely filled out funding application from your municipality by the September 30, 2020, deadline, you will not receive funding. If there is nothing filled out in a section for how you plan to spend the funds, and you only list a dollar amount, that will be considered an incomplete section, and the application will be returned to the applicant.**

- All funding is reimbursement funding. Reimbursements are processed twice per year. No funds are processed until proof of expenditures are submitted to the county semi-annually in July and January as specified in the municipal contract.

- The County reserves the right to reduce the funding provided in the event the municipality does not complete the additional grant projects referenced in this application. The County also reserves the ability to reallocate unused SCORE (Select Committee On Recycling and the Environment) and LRDG (Local Recycling Development Grant) funds mid-year if any participating municipality demonstrates the need for additional funds and if funding is available.

- Any calculations based on the number of households or population of each community are established by using the latest Met Council data available when the contract documents were prepared.

Eligible Expenses

The following items are examples of eligible expenses allowed for reimbursement.

Collection Expenses: If residents are charged recycling fees for curbside or recycling events, waste abatement funds will reimburse the difference between the fees collected and the cost of recycling or composting the materials.

Equipment: The cost to purchase, maintain and repair equipment that is used **exclusively** to operate the recycling or composting program.

Containers: The cost for recycling or organics containers.

Promotion: The entire cost of a publication if totally dedicated to waste reduction, recycling or composting information or a percentage of the cost for the portion of a municipal publication dedicated to waste management information.

Staffing: Salary and benefits to cover a portion of full-time or part-time recycling program staff who are **directly** working on the planning, implementation and promotion of waste reduction, recycling and composting programs can be covered with base funding.

Ineligible Expenses

The following general operating expenses should NOT be submitted for reimbursement.

Standard Operational Expenses/Building Overhead: Since most of the municipal recycling coordinators are part-time positions and staff serve multiple roles at the municipality, standard operating expenses including office space rental, leasing office equipment and general office supplies, are not eligible for reimbursement.

Project Expenses: Specific to transportation, energy or ground water protection.

Collection Costs: The costs for general waste and recycling collection at municipal buildings, trash costs when advertised as being accepted at a recycling/cleanup day, and costs associated with road side cleanup of illegally dumped materials should not be included in this application.

General Municipal Staff: Staff time related to standard municipal operations (city administrator, office administration, facilities management, finance and legal staff) are not eligible for reimbursement. If municipal staff do not assist the recycling coordinator directly on activities to help the municipality achieve its recycling goal, e.g. communications and collecting, processing or marketing recyclable materials and organics, their time will not be reimbursed.

2021 Base Funding Allocation

All municipalities are eligible for base waste abatement grant funding. When completing this application, base funding requests should fall under one of the folowing categories:

- regular curbside collection,
- general operations of a drop-off center,
- costs for spring and fall recycling days,
- basic promotion,
- yard waste collection and
- percentage of time the recycling coordinator spends on waste abatement activities.

Base Funding is $10,000.00 base, plus $5.00/household (household counts are based on 2019 Met Council estimates)

Base Funding Allocation	Maximum Amount Available
City of Ramsey	$57,990.00

Curbside Collection	
Collection Contract (estimating $4.00 per household)	$38,392.00
Other	
Less estimated revenue received	$38,392.00
General Operations of a Drop-off Center	
Equipment	
Facility Costs (electric, rent, disposal costs, porta potty) (portable restrooms for events)	$200.00
Service Providers/Collection Costs (Vendors at recycling events)	$5,500.00
Labor/Staffing (see above for eligible expenses) (Public Works Staff and Equipment)	$4,000.00
Other (food/beverages for vendors during recycling events)	$200.00
Less estimated revenue received	

Promotion	
Printing (2 recycle day postcards, 2 Ramsey Recycler newsletters, articles in Ram. Res.)	$10,000.00
Postage (2 postcards, 2 Ramsey Recycler newsletters, new resident mailings)	$7,250.00
Yard Waste/Tree Waste	
Collection Contract	
Less estimated revenue received	
Problem Materials	
Tires, oil & other	
Less estimated revenue received	
Administration (see above for eligible expenses)	
Recycling Coordinator 15 % of full-time equivelant	$13,000.00
Program Assistant	$500.00
Office supplies/training/mileage (RAM Membership, RAM Conference)	$1,000.00
Total Drop-off Grant Requested	$41,650.00

2021 Enhancement Funding Allocation

The purpose of the Anoka County Municipal Waste Abatement grant funding program is to increase recycling and organics diversion and help the County achieve the State mandated goal of 75% recycling/composting by 2030. The County recognizes that this funding is needed to support established infrastructure costs that exceed municipal funding. To be eligible for grant funds, municipalities must apply for these funds. Applicants must itemize expenditures within each section below and calculate the total grant request for each category.

Drop-off Grant

This grant is allocated to cover additional drop-off center costs or events beyond the regularly scheduled spring and fall recycling days.

The grant maximum for this section is $10,000.00 for municipalities with up to 4,999 households and $15,000.00 for municipalities with household counts 5,000 and over.

Examples of materials that can be collected for reuse, recycling or composting:

Standard Reusable or Recyclable Materials Collected at Drop-off Centers or Events		Additional Items
Appliances	Electronics	Block n Shape Polystrene
Automotive Products	Fluorescent Bulbs	Film Plastics
Bicycles**	Household Batteries	Furniture* and **
Carpet Pad	Mattresses* and **	Small Household Goods*
Clothing**	Scrap Metal	Source Separated Organics
Confidential Papers		Yard Waste

* None of these materials should be advertised as being collected on a Recycling Day and then disposed of as trash

** Items that should be evaluated for reuse prior to recycling

Drop-off Grant	Maximum Amount Available
City of Ramsey	$15,000.00

Special Monthly/Quarterly Drop-off Events	
Equipment	
Service Providers/Collection Costs (dumpsters for cardboard collection over winter holidays)	$1,500.00
Promotional Coupon Costs (will try offering a coupon for 1 free item at recycling event) Assume average item cost is $35, this would allow for about 385 items	$13,500.00
Labor - Staff/organizations (see above for eligible expenses)	
Other	
Additional Drop-off Center Costs	
Equipment	
Service Providers/Collection Costs	
Additional staffing requirements	
Total Drop-off Grant Requested	$ 15,000.00

General Enhancement Grant

The grant maximum for this section is $1.00/household.

General Enhancement Grant	Maximum Amount Available
City of Ramsey	$9,598.00

Park Recycling		
Recycling Containers	Price/container	
Recycling Bags (bags for parks carts)		$ 1,000.00
Service Providers/Collection Costs		
Labor - Staff costs needed for collection (Public Works Staff collecting recycling in parks))		$ 2,000.00
Park Recycling Subtotal		$ 3,000.00
Quasi-Municipal Event Recycling - Please list any organics costs in organics section.		
Recycling Containers	Price/container	
Recycling Bags		
Service Providers/Collection Costs		
Labor - Staff costs needed for collection (see above for eligible expenses)		
Event Recycling Subtotal		$ -

Special Curbside Recycling Pickups		
Collection Costs		
Subsidy to resident -- # of items collected x _____		
Special Curbside Subtotal	$	-
Multi-Family Recycling Outreach		
Equipment/Promotion		
Staff costs (see above for eligible expenses)		
Multi-unit Enhancement Subtotal	$	-
Additional Promotion Costs		
Printing		
Postage		
Advertising		
Promotion Subtotal	$	-
Total General Enhancement Grant Requested	$	3,000.00

Organics Program Grant

The grant maximum for this section is .50/household if additional curbside or drop-off grant programs are not offered to residents or $1.00/household if curbside or drop-off organics programs are offered to residents.

Organics Program Grant	**Maximum Amount Available**
City of Ramsey	$9,598.00

Organics Program Expenses		
Equipment		
-- Organics Containers/Starter Kits (about $2.65 per bucket and $1.35 per lid)	$	300.00
-- Compostable Bags		
-- Compostable Serving Ware - cups/bowls/utensils		
-- Container rental or collection costs		
Promotional costs		
Labor - Staff/organizations # of hours (Hauler collection costs from organics drop off)	$	3,000.00
Other		
Total Organics Grant Requested	$	3,300.00

Supplemental Funding Request

Supplemental grant funding is currently available to help support municipal waste abatement programs and/or new program development. Supplemental funding, however, should not be depended on for long-term program sustainability. Before requesting supplemental additional grant program dollars, it is critical that your municipality is willing to support and sustain the services before implementation.

Please be aware that there is a limited amount of supplemental funding available for this section. If the County receives more funding requests than funds, the funds may be reduced or denied for a municipalities supplemental funding request. Grants will be evaluated based on which projects best help the County meet the State mandated goal of 75% by 2030.

The maximum supplemental grant available may be up to $20,000.00 per municipality.

Do you need additional funds to grow existing waste abatement programs? **Yes or No**

If **No**, go to page 7.

If **Yes**, continue on with this section.

In the box below, please include the following information:

- Identify need for supplemental funding;
- Describe project scope and design;
- Describe how the project may benefit multiple municipalities or the County as a whole;
- Note key stakeholders participating in project activities, including project collaborators;
- Quantify and list expected outcomes, such as, new materials to be collected, projected amount to be collected, percentage increase of currently collected materials if supplemental grant funding is approved.

Attach additional information as needed.

Project Budget (list all project elements that require funding)	Costs
Total Additional Grant Program Requested	$ -

Total Funding Requested

Base Funding Allocation	$	41,650.00

Enhancement Funding Summary		
• Drop-off Grant Request	$	15,000.00
• General Enhancement Grant Request	$	3,000.00
• Organics Grant Request	$	3,300.00
• Supplemental Funding Request	$	-
Total Enhancement Funding Requested	$	21,300.00

Total Funding Requested (Base + Enhancement Funding)	$	62,950.00

City of Ramsey

Date: September 29, 2020

Name (print) Chris Anderson

Signature Chris Anderson

Title: City Planner

Office Use Only

Received by _____

Date _____

Total Funding Requested

Base Funding Allocation	$	41,650.00

Enhancement Funding Summary		
• Drop-off Grant Request	$	15,000.00
• General Enhancement Grant Request	$	3,000.00
• Organics Grant Request	$	3,300.00
• Supplemental Funding Request	$	-
Total Enhancement Funding Requested	$	21,300.00

Total Funding Requested (Base + Enhancement Funding)	$	62,950.00

City of Ramsey

Date: September 29, 2020

Name (print) Chris Anderson

Signature Chris Anderson

Title: City Planner

Office Use Only

Received by Robin Wochnick

Date 9-30-2020

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-264

RESOLUTION TO ENTER INTO A RESIDENTIAL RECYCLING PROGRAM AGREEMENT WITH ANOKA COUNTY TO RECEIVE 2021 SCORE FUNDS

WHEREAS, Anoka County annually receives funding from the State of Minnesota pursuant to Minn. Stat. § 115A.557. This funding is provided by the Select Committee on Recycling and the Environment (SCORE); and

WHEREAS, the City of Ramsey's is eligible for Base Funding of $10,000 plus $5 per household, with a total base allocation of SCORE funds for 2021 is $41,650; and

WHEREAS, the City of Ramsey is eligible for additional targeted program funds to focus on activities such as monthly/quarterly drop-off events (up to $15,000.00), general program enhancements (up to $3,000.00), organics recycling (up to $3,300.00), totaling $62,950 for the City of Ramsey's total funding award; and

WHEREAS, the Anoka County Board of Commissioners annually sets recycling goals for municipalities to achieve and the City of Ramsey's recycling goal for 2021 is 2,858 tons; and

WHEREAS, Anoka County wishes to assist municipalities in meeting the recycling goals established by the Anoka County Board of Commissioners by providing SCORE funds to municipalities for solid waste recycling programs; and

WHEREAS, SCORE funding can be, and previously has been, used to implement various components of the City's recycling program including: recycling and waste reduction education and awareness activities, notifying new residents of Ramsey's recycling program, spring, summer and fall recycling events, and to fund the recycling coordinator position; and

WHEREAS, in order to receive SCORE funds, the City of Ramsey must enter into a Residential Recycling Program Agreement with Anoka County.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Mayor is hereby authorized to sign the Agreement for Residential Recycling Program between the City of Ramsey and Anoka County to receive the base allocation of SCORE funds and additional targeted program funds for drop off programming, general program enhancements, and organics recycling.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the _____th day of _____, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 12.**

Meeting Date: 11/24/2020
Submitted For: Sean Sullivan, Community Development
By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #20-267 Approving Lease Agreement for 6701 Hwy 10 NW: Case of Potter's House Christian Community Church
(Portions of the meeting may be closed to the public)

Purpose/Background:

Potter's House Christian Community Church has presented an offer to lease the west 4,820 square feet of 6701 Highway 10 NW for 5 years. Staff, along with Premier Commercial Properties (property manager), has been negotiating with the proposed tenant over the past few weeks. Potter's House Christian Community Church currently leases space in New Hope and their lease expires in December 2020. The west 4,820 square feet of 6701 is currently vacant and has been used sporadically by Youth First over the past summer.

This space was previously occupied by Northern Light Church. During the last lease period from 11/1/18-10/31/19, Northern Light Church paid $2,962 / month. The offer from Potter's House Christian Community Church is $3,500 / month for year one with inflationary increases of approximately 2.5% over the next five years. The offered rate is $8.71/SF with market rate being around $12.00/SF. The EDA reviewed this request at the November 12, 2020 meeting and recommends approval as presented.

Please note - this site was previous the subject of an approved lease with Connections Church. Ultimately, Connections Church chose a different solution for their temporary space needs in Coon Rapids and is no longer pursuining this site.

Notification:

N/A

Observations/Alternatives:

The offer of $3,500 / month by Potter's House Christian Community Church is the offer that is on the table for consideration. Staff and the property manager have negotiated a lease that is closer to market rate. Even though the rate of $3,500 / month ($8.71 / SF) is slightly below market ($10-12/SF) but much higher than what was previously approved for Connections Church ($6.22/SF). There is value to having a tenant in the building and maintaining it. Staff and the Property Manager support accepting the offer with the key terms below.

Key Lease Terms
Location: 6701 Hwy 10 (West 4,820 SF)
Lease Duration: December 1, 2020 - November 30, 2025
Lease Rate (2.5% inflator):
Year 1 (12/1/20 through 11/30/21): $3,500.00
Year 2 (12/1/21 through 11/30/22): $3,587.00
Year 3 (12/1/22 through 11/30/23): $3,677.00
Year 4 (12/1/23 through 11/30/24): $3,769.00
Year 5 (12/1/24 through 11/30/25): $3,863.00
Utilities: Tenant paid
Snow Plowing / Sidewalks: Tenant paid (Tenant has agreed to paying "pro-rata" share)

Alternatives:

1. Approve Resolution #20-267 as presented; subject to City Attorney review.
2. Approve Resolution #20-267 with changes; subject to City Attorney review.
3. Direct staff to continue negotiations with proposed tenant.
4. Something else.

Funding Source:

This item is being handled under normal Staff duties

Recommendation:

The EDA reviewed the offer by Potter's House Christian Community Church on November 12, 2020 and made a unanimous recommendation to approve as presented.

Action:

Motion to Resolution #20-267 approving Lease Agreement for 6701 Hwy 10 NW: Case of Potter's House Christian Community Church (as presented); subject to City Attorney review.

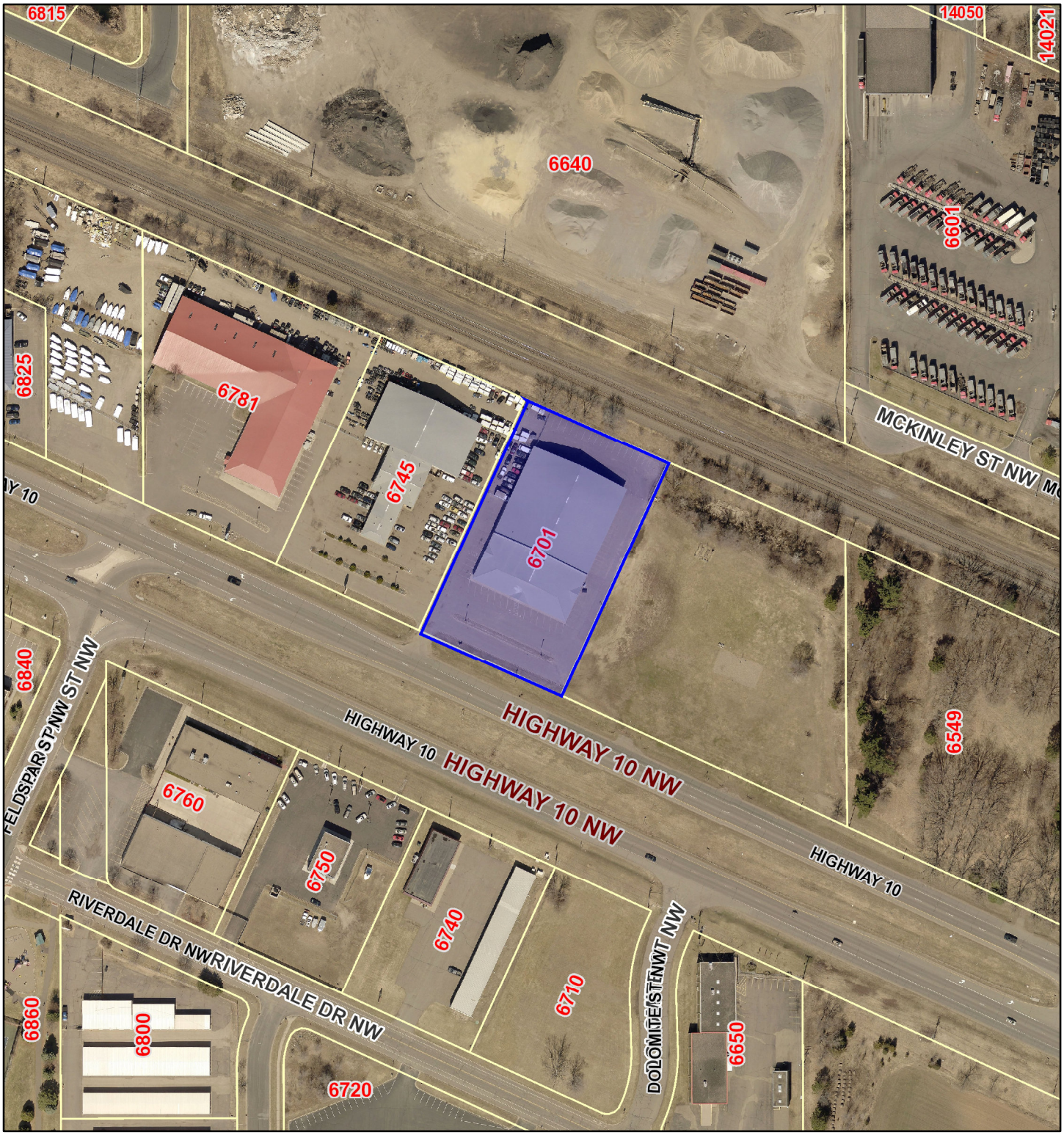
Attachments

Site Location Map
ACTION - Resolution #20-267
ACTION Draft Lease Agreement
EDA 11.12.20 DRAFT Minutes Excerpt

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	11/16/2020 01:20 PM
Tim Gladhill	Tim Gladhill	11/19/2020 09:47 AM
Kurt Ulrich	Kurt Ulrich	11/19/2020 02:39 PM
Form Started By: Sean Sullivan		Started On: 11/12/2020 10:21 AM
Final Approval Date: 11/19/2020		

Site Location Map - 6701 Hwy 10 NW



September 28, 2020

1:2,400

0 112.5 225 450 ft

0 30 60 120 m

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search,appraisal, survey, or for zoning verification.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-267

APPROVING LEASE AGREEMENT FOR 6701 HWY 10 NW: CASE OF POTTER"S HOUSE CHRISTIAN COMMUNITY CHURCH

WHEREAS, Potter's House Christian Community Church (the "Church") has made an offer to lease the West 4,820 SF of the building located at 6701 Hwy 10 NW (the "Lease Space"); and

WHEREAS, the Church asked the city to consider a 5 year lease of the Lease Space; and

WHEREAS, the Ramsey EDA had a meeting on November 12, 2020 and recommended approval of the Lease Space at an initial rate of $3,500.00 per month with a schedule that included inflators for a 5-year period.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey authorizes execution of the lease with Potter's House Christian Community Church.

The motion for the adoption of the foregoing resolution was duly seconded by _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Existing Vacancy

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 24th day of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

LEASE AGREEMENT

THIS LEASE AGREEMENT (hereinafter "Lease") made as of this _____ day of _____, 2020, is entered into by and between the **City of Ramsey**, a Minnesota municipal corporation, 7550 Sunwood Drive, Ramsey, Minnesota 55303 ("Landlord") and **Potter's House Christian Community Church, Inc.**, a non-profit corporation organized under the laws of the State of Minnesota, 4000 Winnetka Ave N, New Hope, NN 55427, Minnesota ("Tenant"). The Landlord and the Tenant are hereinafter collectively referred to as "the parties" and individually as a "party."

IN CONSIDERATION OF the mutual agreements expressed herein, the parties agree as follows:

1. **Purpose.** Landlord is the fee owner of the Premises described in Paragraph 2 of this Agreement. Tenant desires to rent the Premises from Landlord for Tenant's use as a place of worship and related uses. Landlord is willing to lease the Premises to Tenant pursuant to the terms and conditions of this Lease.

2. **Premises.** The "Premises" consists of the Westerly 4,820 square feet of the office area located in the building located at 6701 Highway 10 Northwest, in Ramsey, Minnesota and which building ("Building") is located on the following legally described property:

Lot 3, Block 1, DEAL INDUSTRIAL PARK, Anoka County, Minnesota.

The Premises also include the nonexclusive use of the paved parking areas adjacent to the Building, excluding the fenced in area. The Tenant's employees and invitees shall not be permitted to the use of those parking areas which interfere with the reasonable use of other tenants located within the Building.

The Premises is depicted on the attached Exhibit A hereto, and is labeled "4,820 sf Office Space" and "Parking." Exhibit A is incorporated herein as if fully set forth in this Lease.

3. **Term.** The term of this Lease is for a period of five years, commencing on December 1, 2020 (the "Commencement Date") and ending at midnight on November 30, 2025, unless extended by written agreement of both parties or sooner terminated as provided herein ("Lease Term"). If Tenant desires to end this Lease after a period of one year, Tenant may do so by providing Landlord with 90 days prior written notice. However, in no event may Tenant terminate this Lease earlier than November 30, 2021. Notwithstanding the Lease Term, Landlord may terminate this Lease at any time at Landlord's sole option upon 90 days prior written notice to Tenant.

4. **Use.** The Premises shall be used by Tenant as a commercial use for worship, educational and outreach purpose programs as directed by Connections Church. Tenant will not make or suffer any unlawful or offensive use of the Premises or any use or occupancy thereof contrary to any federal law, state law or ordinance of the City of Ramsey now or subsequently hereto made. Tenant will not conduct or permit to be conducted any activity, or place any equipment in or about the Premises, which will in any way increase the rate of fire insurance or other insurance on the Premises; and if any increase in the in the rate of fire insurance or other insurance is stated by any insurance company or by the applicable Insurance Rating Bureau to be due to activity or equipment of Tenant in or about the Premises, such statement shall be conclusive evidence that such increase in such rate is due to such activity or equipment and, as a result thereof, Tenant shall be liable for such increase and shall reimburse Landlord therefore and further, shall discontinue or cause the discontinuance of such conduct or shall remove such equipment upon Landlord's demand made at any time thereafter.

5. **Rent.** Tenant covenants and agrees to pay to Landlord at the Landlord's office without demand, monthly rent in the following amounts:

Year 1 (12/1/20 through 11/30/21): $3,500.00
Year 2 (12/1/21 through 11/30/22): $3,587.00
Year 3 (12/1/22 through 11/30/23): $3,677.00
Year 4 (12/1/23 through 11/30/24): $3,769.00
Year 5 (12/1/24 through 11/30/25): $3,863.00

All Rent shall be payable on the first day of each month during the Lease Term. If Landlord does not receive the Rent by the fifth day of the month, Tenant must pay a late fee equal to five percent of the overdue rent payment as an additional rent. Rent is "paid" when Landlord receives it, not when mailed or sent by Tenant.

Tenant contemporaneously with the execution of this Lease shall deposit with Landlord the sum of Three Thousand Five Hundred and 00/100 Dollars ($3,500.00) as first month's gross rent, receipt which is hereby acknowledged by the Landlord.

6. **Additional Rent.** In addition to the Rent set forth in Paragraph 5 of this Lease, Tenant covenants and agrees to pay as additional rent all monies required to be paid by Tenant as set forth in the balance of this Lease. Specifically, but not by way of limitation, the reasonable value of any action taken or materials used by Landlord to correct or mitigate any violations of this Lease by the Tenant shall be deemed additional rent and charged to Tenant payable with the Rent as set forth in Paragraph 5.

7. **Utilities and Trash Removal.** Tenant is solely responsible for paying for all utilities servicing the Premises, including but not limited to, water, natural gas and

electricity. Tenant is also responsible for paying for the removal of all trash and recycling materials generated as a result of Tenant's use of the Premises. Landlord is not responsible for any interruption in such services beyond the reasonable control of Landlord.

8. **Real Estate Taxes and Special Assessments.** Landlord is responsible for the payment of all real estate taxes and special assessments pertaining to the Premises during the Lease Term.

9. **Repair and Maintenance.** Tenant shall keep in good order and repair all glass, including plate glass, and the interior of the Premises, and heating, sprinkler, water and electric fixtures in and upon the Premises, ordinary wear and tear excepted. Tenant shall protect such systems against freezing and damage due to neglect of Tenant, and Tenant shall keep the abutting sidewalks and parking areas free of ice and snow. Tenant shall pay all costs and expenses necessary to maintain the plumbing, heating, air conditioning and electrical systems in and upon the Premises in good order and repair. Landlord shall have the plumbing, heating, air conditioning, and electrical systems in working order on the Commencement Date. Tenant shall be responsible to keep sidewalks adjacent to the Premises neat and clean and in sanitary condition, free from ice and snow, waste or debris and shall neither commit or permit and waste or nuisance thereon. Tenant shall arrange for all necessary maintenance of the Premises, including but not limited to snow removal, except that Landlord shall be responsible for all lawn (grass) maintenance on the grassy areas around the Building. Tenant shall also be responsible for any flower, shrubbery plantings, and or tree pruning it may choose on the front and east side of the Building. Except for lawn (grass) maintenance above referenced, Tenant shall pay 100% of all costs and expenses for such maintenance of any plantings it chooses and/or tree pruning. Tenant shall be solely and exclusively responsible for any and all costs and expenses of any nature or kind whatsoever attributable to the Premises except as herein otherwise provided. Tenant agrees to and shall maintain and keep the interior and exterior areas of the Premises in the same high degree of maintenance and upkeep as when the Tenant takes possession. Provided, however, that Landlord shall be responsible for repair of the foundation, the exterior walls excluding glass and doors, the roof and any defect that is pre-existing as of the date hereof.

10. **Tenant's Improvements, Alterations and Remodeling.** Tenant shall be permitted to perform improvements, alterations or remodeling on or to the Premises consistent with its intended use thereof; provided however, that such improvements shall be done at the sole expense of Tenant and provided that any single improvement reasonably expected to exceed $2,500.00 in cost may be done only with Landlord's prior written consent. Notwithstanding the above, Tenant shall not make any alterations to the

structure, plumbing, electrical, or HVAC systems of the Building without the prior written consent of Landlord.

11. **Signage.** Tenant is permitted signage above the Premises. Costs for signage to be at that expense of the Tenant and must be compliant with sign code and obtain required City approvals.

12. **Assignment or Subletting.** Tenant may not assign, transfer, mortgage or encumber this Lease, and may not sublet, rent or permit occupancy or use of the Premises, or any part thereof, by any third party; no assignment or transfer of this Lease shall be effectuated voluntarily, by operation of law, or otherwise. Any of the foregoing will hereinafter be referred to as an "Assignment" for purposes of this Lease.

13. **Destruction of Premises.** If the Premises are totally destroyed (or so substantially damaged as to be wholly untenable) by storm, fire, earthquake or other casualty, this Lease shall terminate as of the date of such destruction or damage, and Rent shall be accounted for between Landlord and Tenant as of that date. If the Premises are damaged but not rendered wholly untenable and the damage can be fully repaired within 90 days from the date of the damage, Rent shall abate in proportion as the Premises have been damaged, and Landlord shall restore within said 90 day time limit, whereupon payment of full Rent shall re-commence. In the event Landlord fails or refuses to fully repair the Premises within said 90 days, Tenant may terminate this Lease.

14. **Removal of Fixtures.** Unless otherwise approved by Landlord, Tenant must, prior to the termination of this Lease, remove all fixtures and equipment which Tenant has placed in the Premises. Tenant must repair all damage caused by removal of fixtures or equipment.

15. **Entry by Landlord.** Landlord or its agents or representatives may enter the Premises at all reasonable hours to inspect the same, clean, make repairs, alterations and additions thereto or exhibit the Premises to prospective tenants, purchasers or others, or for other reasonable purposes as Landlord may deem necessary or desirable, and Tenant shall not be entitled to any abatement or reduction of Rent, or any other sums due. Tenant waives any claim for damages or for any injury or inconvenience or for interference with Tenant's business, and any other loss occasioned thereby.

16. **Default.** If Tenant defaults for 10 days after written notice from Landlord in paying any Rent, including additional rent, or if Tenant shall be declared bankrupt or insolvent according to law or if Tenant shall make an assignment for the benefit of its creditors or if Tenant shall violate or default in any other covenants, agreements, stipulations or conditions herein and such violation or default shall continue for ten 10 days after written notice from Landlord of such violation or default, then and in such case

Landlord lawfully may immediately, or at any time thereafter, and without notice or demand, enter into and upon the Premises, or any part thereof, in the name of the whole, and repossess the same and expel Tenant and those claiming under it and remove their effects, forcibly if necessary, without being taken or deemed to be guilty of any manner of trespass, and prejudice, and Landlord shall have all remedies and recourse which might otherwise be used by Landlord for arrears of Rent or any breach of covenants contained in this Lease.

17. **Quiet Enjoyment.** Landlord covenants and agrees to allow Tenant to peacefully have, hold and enjoy the Premises during the Lease Term, provided that Tenant pays the Rent set forth herein and performs all of Tenant's other agreements and obligations set forth herein.

18. **Nuisance.** Tenant shall conduct its business and control its agents, employees, invitees and visitors in such a manner as not to create waste, odors, nuisance, or interfere with, annoy or disturb any other tenant of Landlord in its operation of the Building or the Premises.

19. **Hold Harmless and Liability Insurance.** Except in the case of the negligence of Landlord, its agents or its employees, Tenant agrees to indemnify, save, hold harmless and defend Landlord against all claims, losses or liabilities for injury or death to any person or for damage to or loss of use of any property arising or resulting from the occupancy or use by Tenant of the Premises. Landlord shall not be liable to Tenant, its agents, employees, representatives, customers or invitees for any personal injury, death or damage to property caused by theft, burglary, water, gas, electricity, fire or for any other cause occurring on or about the Premises. All property kept, stored or maintained in the Premises shall be so kept, stored or maintained at the sole risk of the Tenant. Tenant further agrees to indemnify, defend and hold harmless Landlord from and against any and all claims arising from any breach or default in the performance of any obligation on Tenant's part to be performed under the terms of this Lease. Further, in no event shall Landlord be liable for damages caused by Tenant or Tenant's employees or agents. The provisions of this Paragraph shall survive the expiration or termination of this Lease with respect to any damage, injury, death, breach or default occurring prior to such expiration or termination.

During the Lease Term and any extension thereof, Tenant shall at all times have in full force and effect a policy of general public liability insurance in the amount of the greater of $2,000,000.00 or the maximum liability for tort liability pursuant to Minnesota Statutes Section 466.04 and any amendments thereto, which insurance shall insure Landlord and Tenant against liability for acts of Landlord and Tenant.

20. **Hazard Insurance.** It shall be the responsibility of Landlord to keep the Premises and its interest therein covered by hazard insurance against loss or damage by fire and other perils. Landlord shall provide to Tenant copies of such insurance policies upon reasonable request of Tenant.

21. **Time of the Essence.** Time is of the essence with regard to this Lease and the terms therein.

22. **Relationship of Parties.** This Lease shall create the relationship of Landlord and Tenant between the parties and none other.

23. **Holding Over.** If Tenant remains in possession of the Premises, or any part thereof, after the expiration or termination of the Lease Term with the express written consent of Landlord, Tenant shall be deemed to be occupying the Premises as a Tenant at will, subject to all the conditions, provisions and obligation of this Lease insofar as the same can be applicable to a tenant at will; provided, however, that the Rent required to be paid by Tenant during any holdover period shall be a minimum of 1.5 times the monthly Rent which Tenant was obligated to pay for the month immediately preceding the end of the Lease Term, for each month or any part thereof, of any such holdover period. In the event of holding over by Tenant after expiration or termination of this Lease without the written consent of Landlord, Tenant shall be in breach of this Lease and Landlord shall be entitled to all of its rights and remedies under this Lease, in law, or in equity. No holding over by Tenant after the Lease Term shall operate to extend the Lease Term or renew this Lease. In the event of any unauthorized holding over, Tenant shall indemnify Landlord against all claims for damages by any other tenant to whom Landlord may have leased all or any part of the Premises covered hereby effective upon the expiration or termination of the Lease.

24. **Surrender of Premises.** At the termination of this Lease, Tenant shall surrender the Premises and all keys thereof to Landlord.

25. **Eminent Domain.** If the entire Premises are taken by any public authority under the power or threat of eminent domain, then the term of this Lease shall cease as of the day possession shall be taken by such public authority, and the Landlord shall make a pro rata refund of any Rent that has been paid in advance by Tenant for a period beyond the date of the taking. In the event that less than the entire Premises is so taken and provided the Premises are not rendered untenable thereby, then this Lease shall terminate only at the option of the Landlord. In the event that only a part of the Premises is so taken and that this Lease does not so terminate, there shall be a pro rata reduction in Rent to the extent that such taking interferes in any way with Tenant's use of the Premises, and all other terms and provisions of this Lease shall remain in full force and effect. All

damages awarded for such taking shall belong to and be the property of the Landlord, irrespective of the basis on which they were awarded.

26. **Subordination.** Tenant agrees that, at the Landlord's election, this Lease shall be subordinate to any land Lease or mortgage now on or to be placed in the future on the Premises or Building and to any and all advances to be made thereunder and to the interest thereon and to all renewals, replacements and extensions thereof, provided that such subordination shall not materially affect either party's obligations under this Lease. Tenant hereby appoints Landlord as its attorney-in-fact to execute such documents as may be required to accomplish such subordination.

27. **No Waiver.** No reference to any specific right or remedy shall preclude Landlord from exercising any other right or from having any other remedy or from maintaining any action to which it may otherwise be entitled ether at law or in equity. Landlord's failure to insist upon a strict performance of any covenant of this Lease or to exercise any option or right herein contained shall not be a waiver or relinquishment for the future of such covenant, right or option; but the same shall remain in full force and effect.

28. **Captions.** The captions and headings herein are for convenience and reference only.

29. **Brokers.** Each of the parties represents and warrants to the other that there are no claims for brokerage commission or finder's fees in connection with the execution of this Lease, and agrees to indemnify the other against, and hold it harmless from, all liabilities arising from any such claim including, without limitation, reasonable attorney's fees in connection therewith.

30. **No Partnership.** This Lease does not create a joint venture or partnership relation between the parties hereto.

31. **Notices.** All communications, demands, notices or objections permitted or required to be given or served under this Lease shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its duly authorized agent or if deposited in the United States mail, postage prepaid, for mailing by certified or registered mail, return receipt requested, and addressed to the other party to this Lease at the addresses set forth below for each party, or if to a person not a party to this Lease, to the address designated by a party to this Lease in the foregoing manner.

Landlord: City Administrator
City of Ramsey
7550 Sunwood Drive

Ramsey, Minnesota 55303

Tenant: Adolphus D.W. Summerville
Potter's House Christian Community Church, Inc.
7841 Kentucky Ave N
Brooklyn Park, MN 55428
Greaterglory90@yahoo.com

Either party may, by written notice to the other party, designate a different address to which notices must be sent. Such written notice designating a different address must state the party's newly designated address, and must be provided by following the above notice requirements. Commencing on the 10th day after a party gives notice designating a new address to which notices must be sent, the newly designated address shall be the party's address for the purpose of all communication, demands, notices or objections permitted or required to be given or served under this Lease.

32. **Force Majeure.** The time within which any of the parties hereto shall be required to perform any act or acts under this Lease, except for the payment of monies, shall be extended to the extent that the performance of such act or acts shall be delayed by acts of God, fire, windstorm, flood, explosion, collapse or structures, riot, war, labor and/or legal disputes, delays or restrictions by government bodies, inability to obtain or use necessary materials or any cause beyond the reasonable control of such party, provided however that the party entitled to such extension hereunder shall give prompt notice to the other party of the occurrence causing such delay.

33. **Minnesota Law.** This Lease shall be construed and enforced in accordance with the laws of the State of Minnesota. The parties agree that the Minnesota state courts will have exclusive jurisdiction over any dispute arising out of this Lease.

34. **Entire Agreement.** This Lease constitutes the entire agreement between the parties relating to the subject matter described herein. The terms of this Lease are contractual and are intended to be legally binding. This Lease supersedes any and all prior agreements between the parties relating to the subject matter described herein. No party has relied upon any statements, representations, or promises that are not set forth in this Lease. No changes to this Lease will be valid or enforceable unless they are in writing and signed by all of the parties.

35. **Equal Drafting.** In the event any party asserts a provision of this Lease is ambiguous, this Lease must be construed to have been drafted equally by the parties.

36. **Savings Clause.** Each provision of this Lease is separate and distinct and individually enforceable. In the event any provision hereof or the application of any such provision under any circumstance is declared to be unlawful or invalid, the enforceability of all the other provisions shall not be affected.

37. **Counterparts.** This Lease may be executed in multiple counterparts, each of which shall be an original, but all of which together shall constitute a single agreement.

38. **Security And Damage Deposit.** Tenant contemporaneously with the execution of this Lease, has deposited with Landlord the sum of Three Thousand Five Hundred and 00/100 Dollars ($3,500.00), receipt of which is hereby acknowledged by Landlord, which deposit is to be held by Landlord, as a security and damage deposit for the faithful performance by Tenant during the term hereof or any extension hereof. Prior to the time when Tenant shall be entitled to the return of this security deposit, Landlord may commingle such deposit with Landlord's own funds and to use such security deposit for such purpose as Landlord may determine. In the event of the failure of Tenant to keep and perform any of the terms, covenants and conditions of this Lease to be kept and performed by Tenant during the term hereof or any extension hereof, then Landlord, either with or without terminating this Lease may (but shall not be required to) apply such portion of said deposit as may be necessary to compensate or repay Landlord for all losses or damages sustained or to be sustained by Landlord due to such breach on the part of Tenant, including, but not limited to overdue and unpaid rent, any other sum payable by Tenant to Landlord pursuant to the provisions of this Lease, damages or deficiencies in the reletting of the Leased Property, and reasonable attorney's fees incurred by Landlord. Should the entire deposit or any portion thereof, be appropriated and applied by Landlord, in accordance with the provisions of this paragraph, Tenant upon written demand by landlord, shall remit forthwith to Landlord a sufficient amount of cash to restore said security deposit to the original sum deposited, and tenant's failure to do so within five (5) days after receipt of such demand shall constitute a breach of this Lease. Said security deposit shall be returned to Tenant, less any depletion thereof as the result of the provisions of this paragraph, at the termination of this Lease. Tenant shall have no right to anticipate return of said deposit by withholding any amount required to be paid pursuant to the provision of this Lease or otherwise.

IN WITNESS WHEREOF, the parties hereto have executed this Lease the date and year first above written.

Landlord's Address:

City Administrator
7550 Sunwood Drive
Ramsey, Minnesota 55303

CITY OF RAMSEY

By: _____
Its: Mayor

ATTEST:

By: _____
Its: City Administrator

Tenant's Address:
4000 Winnetka Ave N
New Hope, MN 55427

Potter's House Christian Community Church, a Minnesota Non-Profit Corporation

By: _____
Its: President

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2020, by John Letourneau, the Mayor, and Kurtis G. Ulrich, the City Administrator, of the City of Ramsey, a Minnesota Municipal Corporation, under the laws of the State of Minnesota on behalf of the Corporation.

_____
Notary Public

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this _____ day of November, 2020, by Adolphus D.W. Summerville, the President of the Potter's House Christian Community Church, a Minnesota Non-Profit Corporation, under the laws of the State of Minnesota on behalf of the Corporation.

_____
Notary Public

EXHIBIT A



ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, November 12, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Acting Chairperson Brian Burandt Member Scott Cords Member Ryan Heineman Member Mark Kuzma Member Chris Riley
Members Absent:	Chairperson Jim Steffen
Also Present:	Sean Sullivan, Economic Development Manager Tim Gladhill, Deputy City Administrator

DRAFT

4.02: Consider Lease Agreement for 6710 Highway 10 NW; Case of Potter's House Christian Community Church (Portions of the meeting may be closed to the public)

Economic Development Manager Sullivan presented the staff report.

Member Cords referenced the lease accepted the previous month and asked if this lease would occupy the remainder of the building.

Economic Development Manager Sullivan confirmed that this lease for Potter's House Church would occupy the remainder of the space as the other portion is occupied by Youth First.

Member Cords noted the concern related to parking for a church use at the last meeting and asked for input on how there would be sufficient parking for two churches.

Economic Development Manager Sullivan explained that Connections Church withdrew its lease and therefore this lease would replace that and use that same proposed space which provided enough parking.

Member Kuzma asked the timeline if the City exercised the opt out clause.

Economic Development Manager Sullivan commented that the lease would require a 90-day notice from either side to terminate.

Member Kuzma hoped that more notice could be provided as the Highway 10 planning effort continues and more information is known.

Member Heineman asked if there are two different occupants for the north and south sides of the building.

Economic Development Manager Sullivan identified the areas of the building used by Youth First and proposed area to be leased by Potter's House Church. He stated that the neighboring tenant has a lease that expires in March 2021 and additional parking opportunities could arise.

Motion by Member Cords, seconded by Member Kuzma, to recommend to City Council to approve of the lease as presented, subject to City Attorney review.

Motion carried. Voting Yes: Acting Chairperson Burandt, Members Cords, Kuzma, Heineman, and Riley. Voting No: None. Absent: Chairperson Steffen.

DRAFT

CC Regular Session **5. 13.**

Meeting Date: 11/24/2020

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #20-268 Approving Third Amendment to Purchase Agreement for Lots 1, 2 and 3, Block 1, COR TWO; Case of RGH RAMSEY LLC (Portions may be closed to the public)

Purpose/Background:

Purpose:

The purpose of this case is to consider a request by the Buyer to extend the Closing Date and Certificate(s) of Occupancy dates due to the Covid-19 Pandemic and it impact of the commercial/retail sector.

Background:

RGH RAMSEY, LLC the the City of Ramsey have entered into a Purchase Agreement and a First Amendment to Purchase Agreement and Second Amendment to Purchase Agreement to acquire and Develop Lots 1, 2 and 3, Block 1, COR TWO. The proposed purchase price is within the City's approved deal range for this parcel; however, it would require site plan approval compliant with COR zoning and vision.

The Buyer has been marketing the property to many end users and has developed a revised site concept plan. Due to the Covid-19 Pandemic, the proposed convenience store user has put a hold on all new projects in Ramsey. The request by the Buyer is to allow for more time to negotiate a deal with the first end user and to close once a LOI is received. To date the City has received $40,000 in Non-refundable Earnest Money and has approved a Conditional Use permit for a 75 foot sign on the Development site. It is standard process to have the Planning Commission weigh in on any concept that is associated with a City Purchase Agreement. The concept presented is similar to others reviewed by the Planning Commission. The deadlines in the current PA will allow sufficient time to accomplish this. The Buyer has not provided any "up-front" additional Earnest Money.

Notification:

Notification is not required.

Observations/Alternatives:

Proposed Amendments to Purchase Agreement Terms:

- Extend the final Closing Date from January 15, 2021 to July 15, 2021 (6 months)
- Extend Certificate of Occupancy Date for Building 1 from July 15, 2021 to January 15, 2022 (6 months)
- Extend Certificate of Occupancy Date for Building 2 from February 15, 2022 to August 15, 2022 (6 months)
- There is no "up-front" Additional Earnest money being provided as part of this request for Extension
- Buyer is offering to provide $5,000 in Non-refundable Earnest Money on a monthly basis (up to 6 months, or $30,000) to extend the Building 2, February 15, 2022 certificate of occupancy date to no later then August 15, 2022.

Site Plan:

This site plan has not yet gone through site plan review and shall not be considered as any indication of compliance with Zoning Code. This is being shown for illustrative purposes only. Official site plan review might result in required amendments to the attached site plan.

Alternatives:

1) Approve Resolution #20-268 as presented; subject to City Attorney review.
2) Approve Resolution #20-268 with Changes; subject to City Attorney review.
3) Something else.

Funding Source:

This case is being handled as part of normal Staff duties.

Recommendation:

The EDA reviewed the attached PA on November 12, 2020 and recommended unanimously to approve the Third Amendment to Purchase Agreement for Lots 1, 2, and 3, Block 1, COR TWO; subject to City Attorney review. This agreement provides flexibility in the final determination of the site layout.

Action:

Motion to Adopt Resolution #20-268 approving Third Amendment to Purchase Agreement for Lots 1, 2 and 3, Block 1, COR TWO; Case of RGH RAMSEY LLC; subject to City Attorney review.

Attachments

Site Location Map
ACTION - Resolution #20-268
ACTION - Third Amendment to PA
Revised Site Concept
11.12.20 DRAFT EDA Minutes Excerpt

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	11/17/2020 11:12 AM
Tim Gladhill	Tim Gladhill	11/19/2020 09:48 AM
Kurt Ulrich	Kurt Ulrich	11/19/2020 02:39 PM
Form Started By: Sean Sullivan		Started On: 11/12/2020 10:20 AM
Final Approval Date: 11/19/2020		

Site Location Map (RGH Ramsey)



Feet
0 35 70 140 210 280

Print Date: July 3, 2019

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-268

RESOLUTION APPROVING THIRD AMENDMENT TO PURCHASE AGREEMENT FOR LOTS 1, 2 AND 3, BLOCK 1, COR TWO

WHEREAS, the City of Ramsey (the "City") executed a Purchase Agreement with RGH Ramsey, LLC (the Developer") to purchase Lots 1, 2 and 3, Block 1, COR TWO (the "Property") on February 12, 2019; and

WHEREAS, the City executed a First Amendment to Purchase Agreement with the Developer to purchase Lots 1, 2 and 3, Block 1, COR TWO (the "Property") with an Effective Date of July 23, 2019; and

WHEREAS, the City executed a Second Amendment to Purchase Agreement with the Developer to purchase Lots 1, 2 and 3, Block 1, COR TWO (the "Property") with an Effective Date of June 9, 2020; and

WHEREAS, the Developer has communicated to the City that more time is needed to secure end users for the project due to the impacts of Covid-19 on the commercial / retail business sectors; and

WHEREAS, the Developer has requested that the Closing Date be extended from January 15, 2021 to July 15, 2021; and

WHEREAS, the Developer has requested that the Deadline date for the Certificate of Occupancy for Building 1 be extended from July 15, 2021 to January 15, 2022; and

WHEREAS, the Developer has requested that the Deadline date for the Certificate of Occupancy for Building 2 be extended from February 15, 2022 to August 15, 2022; and

WHEREAS, the Developer is offering to provide $5,000 in Non-refundable Earnest Money on a monthly basis (up to 6 months, or $30,000) to extend the construction of Building 2, February 15, 2023 certificate of occupancy date outlined in the Third Amendment to Purchase Agreement; and

WHEREAS, the Third Amendment to Purchase Agreement requires future approvals for site plan and the execution of a Right of Re-Entry Agreement prior to closing on the Property; and

WHEREAS, RGH Ramsey, LLC has provided the City of Ramsey with the $40,000 in Non-refundable Earnest Money for the Original Purchase Agreement, First Amendment to Purchase Agreement and Second Amendment to Purchase Agreement; and

WHEREAS, the EDA reviewed the Developer request for the Third Amendment to

Purchase Agreement and recommended approval to the City Council.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City of Ramsey authorizes the Mayor and City Administrator to execute the attached Third Amendment to Purchase Agreement; subject to City Attorney approval.

2) That the City of Ramsey authorizes the sale of Lots 1, 2 and 3, Block 1, COR TWO and authorizes the Mayor and City Administrator to execute a Right of Re-Entry Agreement and deed of transfer; subject to City Attorney approval.

The motion for the adoption of the foregoing resolution was duly seconded by _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

PURCHASE AGREEMENT
THIRD AMENDMENT

This is the Third Amendment is to the Purchase Agreement by and between RGH RAMSEY LLC, a Minnesota Limited Liability Company ("Buyer"), and the **City of Ramsey**, a Minnesota municipal corporation ("Seller"), with an effective date of November 24, 2020.

Recitals

1. Pursuant to the terms of the original Purchase Agreement and First Amendment to Purchase Agreement and Second Amendment to Purchase Agreement, the Closing Date is to be no later than January 15, 2021.

2. Buyer seeks to move the Closing Date to be no later than July 15, 2021.

3. Pursuant to the terms of the Original Purchase Agreement, First Amendment to Purchase Agreement and Second Amendment to Purchase Agreement the Buyer shall obtain a certificate(s) of occupancy from the City of Ramsey for the construction of Building 1 (to be further defined) by July 15, 2021 and the construction of Building 2 by February 15, 2022.

4. Buyer seeks to move certificate(s) of occupancy dates for construction of Building 1 to January 15, 2022 and for the construction of Building 2 to August 15, 2022.

5. Buyer completed its inspection during the Inspection Period, which is expired, and Buyer also completed its examination of title and has formally given a Notice to Proceed to Seller.

6. Buyer has cited the impact of Covid-19 on the commercial/retail sector as reason to ask for additional time to complete project.

7. Buyer is offering to provide $5,000 in Non-refundable Earnest Money on a monthly basis (up to 6 months, or $30,000) to extend the construction of Building 2, August 15, 2022 certificate of occupancy date.

8. The Seller has received $40,000 in non-refundable Earnest Money from the Buyer.

9. Seller is willing to extend the Closing Date and Certificate(s) of Occupancy Dates due to the impacts of COVID-19 on the commercial/retail sector in accordance with the terms set forth below.

10. The legal description of the subject property in the Purchase Agreement and First Amendment to Purchase Agreement is Lots 1, 2 and 3, Block 1 COR TWO subject to easements as shown on Plat), Anoka County, Minnesota. (the "Property") and is not being modified.

Agreement

In consideration for the mutual promises set forth below, the parties agree as follows:

1. The above recitals are incorporated into the Agreement.
2. The Closing Date is hereby extended from January 15, 2021 to July 15, 2021.
3. The certificate(s) of occupancy dates are extended for construction of Building 1 to January 15, 2022 and for construction of Building 2 to August 15, 2022. The required certificate of occupancy date for the construction of Building 2 can be extended in one month increments with provision of $5,000 in Non-refundable Earnest Money for each additional month beyond August 15, 2022, up to 6 months, or $30,000. The required construction of Building 2 certificate of occupancy date will not be extended past February 15, 2023. The penalty provision of $150,000 remains in place if Building 2 is not constructed according to the terms and conditions set forth in the original Purchase Agreement.
4. Buyer acknowledges that the Inspection Period expired on July 15, 2019 and that a Notice to Proceed was provided to the Seller.
5. All other terms of the Original Purchase Agreement and First Amendment to Purchase Agreement and Second Amendment to Purchase Agreement remain unchanged except to the extent inconsistent with this Third Amendment to Purchase Agreement.

SELLER: The City of Ramsey, a Minnesota municipal corporation

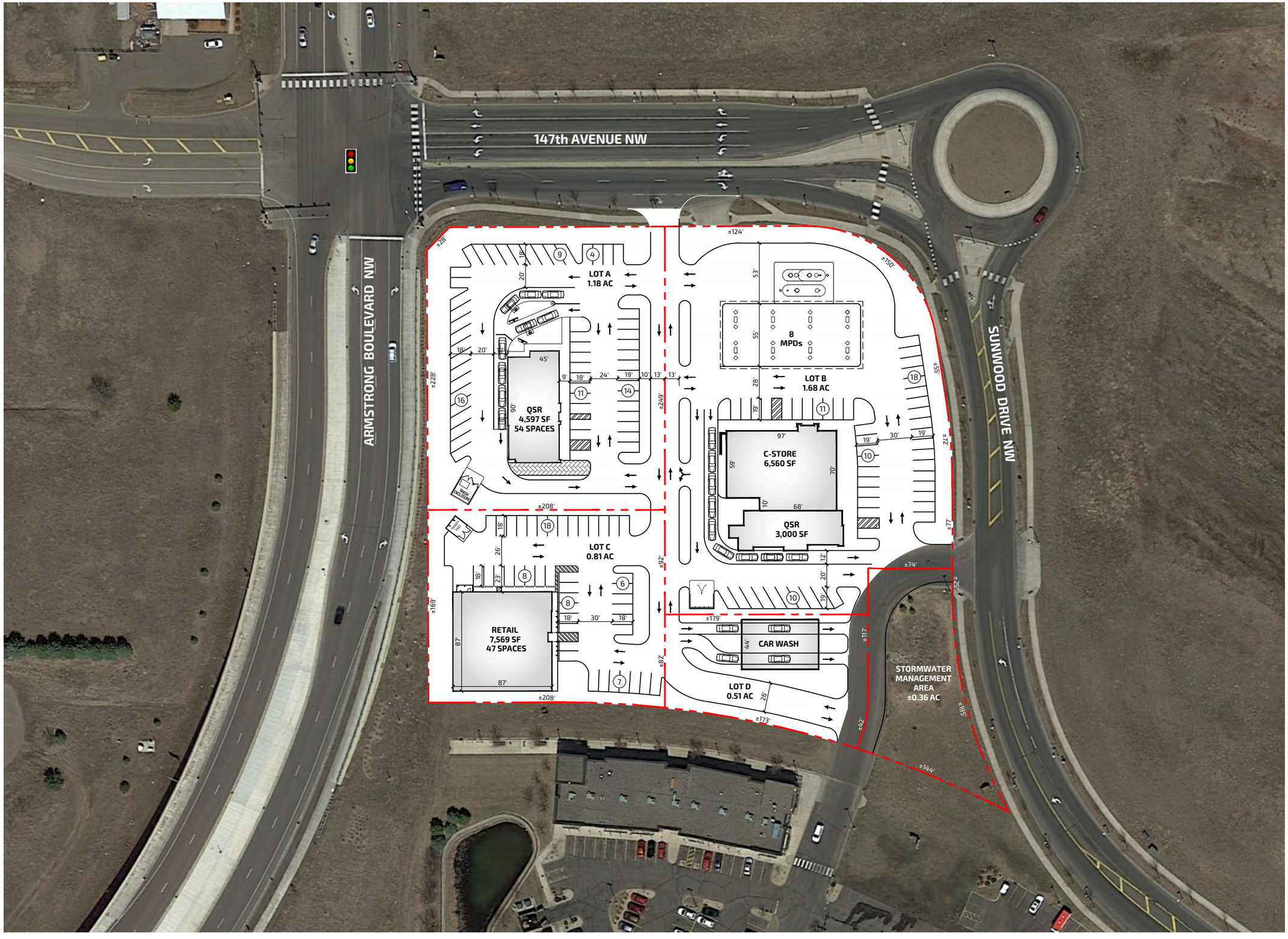
By:_____ Dated:_____, 2020
John LeTourneau, Mayor

By:_____
Kurt Ulrich, City Administrator Dated:_____, 2020

BUYER: RGH RAMSEY, LLC, a Minnesota Limited Liability Company

By:_____ Dated:_____, 2020

Robert C. Hardy, Chief Manager



SITE DATA

LOT A
- LOT AREA ±1.18 AC
- BUILDING 4,597 SF - QSR
- PARKING 54 SPACES

LOT B
- LOT AREA ±1.80 AC
- BUILDING 6,560 SF - C STORE
- PARKING 3,000 SF - QSR
  49 SPACES

LOT C
- LOT AREA ±0.81 AC
- BUILDING 7,569 SF - RETAIL
- PARKING 46 SPACES

LOT D
- LOT AREA ±0.40 AC
- BUILDING CAR WASH

POND
- LOT AREA ±0.36 AC

DEVELOPER
ROB HARDY
REAL ESTATE ADVISORY GROUP
ACQUISITION/DEVELOPMENT
SPECIALISTS

NORTH

0 40' 80' 160'

SCALE: 1" = 80' PRINT 11X17

PROJECT NAME:

COR COMMONS

project

RAMSEY, MINNESOTA

ARMSTRONG BOULEVARD NW AND 147TH AVENUE NW

drawing title

PROPOSED SITE PLAN

date	drawing no.
09.15.2020	**1.9**

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, November 12, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Acting Chairperson Brian Burandt Member Scott Cords Member Ryan Heineman Member Mark Kuzma Member Chris Riley
Members Absent:	Chairperson Jim Steffen
Also Present:	Sean Sullivan, Economic Development Manager Tim Gladhill, Deputy City Administrator

DRAFT

4. EDA BUSINESS

4.01: Consider Approval of Third Amendment to Purchase Agreement for Lots 1, 2, and 3, Block 1, COR TWO; Case of RGH RAMSEY LLC (Portions may be closed to the public)

Economic Development Manager Sullivan presented the staff report.

Member Riley asked if there has been any other interest in these properties.

Economic Development Manager Sullivan stated that there have not been any additional requests in the site but noted that the site is not listed in the market due to an active PA. He stated that the market interest from retail is not strong right now because of COVID. He stated that the applicant has been working hard to bring different prospects to the site and has shared those communications with staff. He stated that the applicant has not been able to gain traction because the retail market remains in a holding pattern. He stated that the applicant has invested $40,000 in the process thus far and still wants to make it work. He stated that due to the COVID environment and anticipated winter conditions, staff supports the amendment.

Commissioner Heineman asked if there are other similar parcels in the City that garnered retail interest recently.

Economic Development Manager Sullivan stated that the only retail interest in recent times has been for the site adjacent to Casey's Gas Station by O'Reilly's, noting that business has not been impacted by COVID in the same manner other businesses have been.

Member Cords asked how this project would compare to the strip mall constructed across Armstrong from this location. He asked if that would have similar tenants and whether it would compete for tenants.

Economic Development Manager Sullivan replied that rather than a multi-tenant building, which is across Armstrong, this project would have a different structure with three separate owner-occupied buildings.

Member Kuzma commented that this is a reasonable request with the challenges of COVID.

Motion by Member Kuzma, seconded by Member Cords, to recommend to City Council to approve the Third Amendment to Purchase Agreement for Lots 1, 2, and 3, Block 1, COR TWO; subject to City Attorney review as to legal form.

Further discussion: Member Cords agreed that this is a reasonable request based on the current economic and other conditions.

Motion carried. Voting Yes: Acting Chairperson Burandt, Members Kuzma, Cords, Heineman, and Riley. Voting No: None. Absent: Chairperson Steffen.

DRAFT

CC Regular Session **5. 14.**

Meeting Date: 11/24/2020

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #20-270 Authorizing Partial Payment #3 to Douglas-Kerr Underground, LLC for Improvement Project #20-04, Puma Street Improvements.

Purpose/Background:

Resolution and Pay Estimate Attached.

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends authorizing partial payment #3 to Douglas-Kerr Underground, LLC of Mora, Minnesota for Improvement Project #20-04, Puma Street Improvements, in the amount of $129,383.03.

Action:

Motion to adopt Resolution #20-270, authorizing partial payment #3 to Douglas-Kerr Underground, LLC of Mora, Minnesota for Improvement Project #20-04, Puma Street Improvements, in the amount of $129,383.03.

Attachments

Resolution 20-270

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/17/2020 03:58 PM
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:11 PM
Form Started By: Marsha Weidner		Started On: 11/16/2020 02:47 PM
Final Approval Date: 11/19/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-270

RESOLUTION AUTHORIZING PARTIAL PAYMENT #3 TO DOUGLAS-KERR UNDERGROUND, LLC FOR IMPROVEMENT PROJECT #20-04, PUMA STREET IMPROVEMENTS.

WHEREAS, pursuant to Ramsey City Council Resolution #20-015, adopted February 24, 2020, the City Engineer instructed to prepare a Feasibility Report with reference to proposed street, trail, and trunk utility improvements to approximately 1,050 feet of Puma Street between 150th Lane NW and Alpine Drive NW, and other appurtenant work. A Public Hearing was ordered for March 10, 2020 at 7 p.m., where the City Council would consider the proposed improvements for said streets in accordance with the Feasibility Report; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-043, adopted March 10, 2020, the Public Hearing was postponed to March 24, 2020, to allow sufficient time to mail notices to benefiting property owners and to publish notice twice in the City's official newspaper as required by law; and

WHEREAS, the City Clerk gave mailed and published notice of such hearing and improvements as required by law; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-043A, adopted March 24, 2020, the City Council conducted a Public Hearing, approved the Feasibility Report, and ordered the City Engineer to prepare plans and specifications for the making of such improvements; and

WHEREAS, benefiting properties are proposed to be assessed for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes Chapter 429, Chapter 8 of the City Charter, and the City's Special Assessments Policy; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-106 adopted May 26, 2020, the City Council approved plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on May 29 and June 5, 2020, and twelve bids were received, opened, and tabulated on June 19, 2020; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-130, adopted June 23, 2020, the low bid of Douglas-Kerr Underground, LLC. of Mora, Minnesota, was accepted in the amount of $622,062.11 for the total bid for construction of said improvements in accordance with the approved plans and specifications and advertisement for bids, and a Contract for construction was awarded to said bidder.

WHEREAS, pursuant to Ramsey City Council Resolution #20-141, adopted July 14, 2020 the City Administrator was authorized and directed to request funds from the Anoka Housing and Redevelopment Authority for and on behalf of the City of Ramsey in the amount of $490,000 for said improvements.

WHEREAS, as of November 24th, 2020 $441,143.88 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends authorizing partial payment #3 to Douglas Kerr Underground, LLC of Mora, Minnesota for Improvement Project #20-04, Puma Street Improvements, in the amount of $129,383.03.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council authorizes partial payment #3 to Douglas Kerr Underground, LLC of Mora, Minnesota for Improvement Project #20-04, Puma Street Improvements, in the amount of $129,383.03.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of November 24, 2020.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24nd day of November, 2020.

Mayor

ATTEST:

City Clerk

CONTRACTOR'S PAY REQUEST

2020 PUMA STREET IMPROVEMENTS
SAP 199-109-007
CITY OF RAMSEY
CITY PROJECT NO. 20-04
BMI PROJECT NO. R12.121681

DISTRIBUTION:
CONTRACTOR (1)
OWNER (1)
ENGINEER (1)
BONDING CO. (1)

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	$622,062.11
TOTAL, COMPLETED WORK TO DATE	$600,554.64
TOTAL, STORED MATERIALS TO DATE	$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	$600,554.64
RETAINED PERCENTAGE (5%)	$30,027.73
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	$570,526.91
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$441,143.88
PAY CONTRACTOR AS ESTIMATE NO. 3	$129,383.03

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Douglas-Kerr Underground, L.L.C.
P O Box 85
Mora, MN 55051

By _____ Manager
Name Title

Date 11-16-20

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: BOLTON & MENK, INC., 7533 Sunwood Drive NW, Suite 206, Ramsey, MN 55303

By _____, PROJECT ENGINEER

Date 11/10/2020

APPROVED FOR PAYMENT:
OWNER: CITY OF RAMSEY

By _____ ENG TECH IV 11/16/2020
Name Title Date

And _____ City Engineer 11/16/2020
Name Title Date

Partial Pay Estimate No.: 3

2020 PUMA STREET IMPROVEMENTS
SAP 199-109-007
CITY OF RAMSEY
CITY PROJECT NO. 20-04
BMI PROJECT NO. R12.121681
WORK COMPLETED THROUGH NOVEMBER 6, 2020

ITEM NO.		ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
				ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	2021.501	MOBILIZATION	$24,333.10	1 LUMP SUM	$24,333.10	0.75 LUMP SUM	$18,249.83	1.00 LUMP SUM	$24,333.10
2	2102.503	PAVEMENT MARKING REMOVAL	$0.80	1050 LIN FT	$840.00	0 LIN FT	$0.00	1,630.00 LIN FT	$1,304.00
3	2104.503	REMOVE CURB AND GUTTER	$2.90	240 LIN FT	$696.00	240 LIN FT	$696.00	240.00 LIN FT	$696.00
4	2104.504	REMOVE BITUMINOUS PAVEMENT	$2.25	4380 SQ YD	$9,855.00	4380 SQ YD	$9,855.00	4,380.00 SQ YD	$9,855.00
5	2104.504	REMOVE CONCRETE WALK	$4.50	16 SQ YD	$72.00	16 SQ YD	$72.00	16.00 SQ YD	$72.00
6	2105.507	COMMON EXCAVATION (P) (EV)	$10.45	3700 CU YD	$38,665.00	3700 CU YD	$38,665.00	3,700.00 CU YD	$38,665.00
7	2105.507	SUBGRADE EXCAVATION (EV)	$6.35	125 CU YD	$793.75	0 CU YD	$0.00	0.00 CU YD	$0.00
8	2105.609	GRANULAR BORROW	$9.70	190 TON	$1,843.00	0 TON	$0.00	0.00 TON	$0.00
9	2105.601	DEWATERING	$52,305.65	1 LUMP SUM	$52,305.65	1 LUMP SUM	$52,305.65	1.00 LUMP SUM	$52,305.65
10	2211.509	AGGREGATE BASE CLASS 5 MODIFIED	$12.70	2980 TON	$37,846.00	1535.65 TON	$19,502.76	2,574.03 TON	$32,690.18
11	2360.509	TYPE 9.5 WEARING COURSE MIX (3,C) (TRAIL)	$96.85	190 TON	$18,401.50	0 TON	$0.00	146.61 TON	$14,199.18
12	2360.509	TYPE 9.5 WEARING COURSE MIX (3,C) (ROADWAY)	$73.00	605 TON	$44,165.00	0 TON	$0.00	544.77 TON	$39,768.21
13	2360.509	TYPE 12.5 NON WEARING COURSE MIX (3,C) (ROADWAY)	$63.35	755 TON	$47,829.25	0 TON	$0.00	671.71 TON	$42,552.83
14	2501.502	24" RC PIPE APRON	$1,265.15	1 EACH	$1,265.15	1 EACH	$1,265.15	1.00 EACH	$1,265.15
15	2501.602	TRASH GUARD FOR 24" PIPE APRON	$975.05	1 EACH	$975.05	1 EACH	$975.05	1.00 EACH	$975.05
16	2503.503	8" PVC PIPE SEWER SDR 26	$62.95	650 LIN FT	$40,917.50	650 LIN FT	$40,917.50	650.00 LIN FT	$40,917.50
17	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	$40.30	540 LIN FT	$21,762.00	536 LIN FT	$21,600.80	536.00 LIN FT	$21,600.80
18	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	$41.05	235 LIN FT	$9,646.75	233 LIN FT	$9,564.65	233.00 LIN FT	$9,564.65
19	2503.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	$50.55	100 LIN FT	$5,055.00	100 LIN FT	$5,055.00	100.00 LIN FT	$5,055.00
20	2503.602	8" PIPE PLUG	$77.45	2 EACH	$154.90	1 EACH	$77.45	1.00 EACH	$77.45
21	2503.602	CONSTRUCT BULKHEAD	$339.40	1 EACH	$339.40	1 EACH	$339.40	1.00 EACH	$339.40
22	2503.602	CONNECT TO EXISTING SANITARY MANHOLE (CORE & BOOT)	$6,258.90	1 EACH	$6,258.90	2 EACH	$12,517.80	2.00 EACH	$12,517.80
23	2504.602	CONNECT TO EXISTING WATER MAIN	$4,544.75	1 EACH	$4,544.75	2 EACH	$9,089.50	2.00 EACH	$9,089.50
24	2504.602	ADJUST GATE VALVE & BOX	$972.35	2 EACH	$1,944.70	1 EACH	$972.35	2.00 EACH	$1,944.70
25	2504.602	6" GATE VALVE & BOX	$1,335.40	2 EACH	$2,670.80	2 EACH	$2,670.80	2.00 EACH	$2,670.80
26	2504.602	8" GATE VALVE & BOX	$2,508.95	2 EACH	$5,017.90	1 EACH	$2,508.95	1.00 EACH	$2,508.95
27	2504.602	12" GATE VALVE & BOX	$4,184.40	1 EACH	$4,184.40	1 EACH	$4,184.40	1.00 EACH	$4,184.40
28	2504.602	16" GATE VALVE & BOX	$10,015.95	1 EACH	$10,015.95	1 EACH	$10,015.95	1.00 EACH	$10,015.95
29	2504.602	HYDRANT (8.5' BURY)	$4,985.95	1 EACH	$4,985.95	1 EACH	$4,985.95	1.00 EACH	$4,985.95
30	2504.602	HYDRANT (9.0' BURY)	$4,985.95	1 EACH	$4,985.95	1 EACH	$4,985.95	1.00 EACH	$4,985.95
31	2504.603	6" WATERMAIN DUCTILE IRON CL 53	$32.35	60 LIN FT	$1,941.00	55 LIN FT	$1,779.25	55.00 LIN FT	$1,779.25
32	2504.603	8" WATERMAIN DUCTILE IRON CL 52	$47.70	90 LIN FT	$4,293.00	113 LIN FT	$5,390.10	113.00 LIN FT	$5,390.10
33	2504.603	12" WATERMAIN DUCTILE IRON CL 52	$58.50	25 LIN FT	$1,462.50	20 LIN FT	$1,170.00	20.00 LIN FT	$1,170.00
34	2504.603	16" WATERMAIN DUCTILE IRON CL 52	$76.95	1050 LIN FT	$80,797.50	1057 LIN FT	$81,336.15	1,057.00 LIN FT	$81,336.15
35	2504.608	WATERMAIN FITTINGS	$5.80	1770 POUND	$10,266.00	1349 POUND	$7,824.20	1,587.00 POUND	$9,204.60
36	2506.502	CASTING ASSEMBLY (SANITARY)	$1,804.60	2 EACH	$3,609.20	0 EACH	$0.00	2.00 EACH	$3,609.20
37	2506.502	CASTING ASSEMBLY (STORM)	$708.30	8 EACH	$5,666.40	8 EACH	$5,666.40	8.00 EACH	$5,666.40
38	2506.502	ADJUST FRAME AND RING CASTING	$1,547.05	2 EACH	$3,094.10	0 EACH	$0.00	2.00 EACH	$3,094.10
39	2506.503	CONSTRUCT SANITARY SEWER MANHOLE	$236.50	39 LIN FT	$9,223.50	38.65 LIN FT	$9,140.73	38.65 LIN FT	$9,140.73
40	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	$426.80	22 LIN FT	$9,389.60	20.95 LIN FT	$8,941.46	20.95 LIN FT	$8,941.46
41	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1	$420.40	17 LIN FT	$7,146.80	16.15 LIN FT	$6,789.46	16.15 LIN FT	$6,789.46
42	2506.603	CONSTRUCT 8" INSIDE DROP	$279.00	8.2 LIN FT	$2,287.80	12 LIN FT	$3,348.00	12.00 LIN FT	$3,348.00
43	2511.507	RANDOM RIPRAP CL III	$126.95	10 CU YD	$1,269.50	10 CU YD	$1,269.50	10.00 CU YD	$1,269.50
44	2521.518	6" CONCRETE WALK	$9.85	800 SQ FT	$7,880.00	780 SQ FT	$7,683.00	780.00 SQ FT	$7,683.00
45	2531.503	CONCRETE CURB & GUTTER DES B618	$15.65	2410 LIN FT	$37,716.50	2435 LIN FT	$38,107.75	2,435.00 LIN FT	$38,107.75
46	2531.604	7" CONCRETE VALLEY GUTTER	$95.00	48 SQ YD	$4,560.00	50 SQ YD	$4,750.00	50.00 SQ YD	$4,750.00
47	2531.618	TRUNCATED DOMES	$40.00	118 SQ FT	$4,720.00	113 SQ FT	$4,520.00	113.00 SQ FT	$4,520.00
48	2563.601	TRAFFIC CONTROL	$2,600.00	1 LUMP SUM	$2,600.00	0.75 LUMP SUM	$1,950.00	1.00 LUMP SUM	$2,600.00
49	2573.501	STABILIZED CONSTRUCTION EXIT	$0.01	1 LUMP SUM	$0.01	0 LUMP SUM	$0.00	0.00 LUMP SUM	$0.00
50	2573.502	STORM DRAIN INLET PROTECTION	$94.05	8 EACH	$752.40	8 EACH	$752.40	8.00 EACH	$752.40

Partial Pay Estimate No.: 3

2020 PUMA STREET IMPROVEMENTS

SAP 199-109-007

CITY OF RAMSEY

CITY PROJECT NO. 20-04

BMI PROJECT NO. R12.121681

WORK COMPLETED THROUGH NOVEMBER 6, 2020

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
51 2573.503	SILT FENCE, TYPE MS	$2.10	1600 LIN FT	$3,360.00	1367 LIN FT	$2,870.70	1,367.00 LIN FT	$2,870.70
52 2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	$2.55	550 LIN FT	$1,402.50	0 LIN FT	$0.00	180.00 LIN FT	$459.00
53 2574.508	FERTILIZER TYPE 3	$0.60	750 POUND	$450.00	0 POUND	$0.00	350.00 POUND	$210.00
54 2575.505	SEEDING	$650.00	2.5 ACRE	$1,625.00	0 ACRE	$0.00	1.14 ACRE	$741.00
55 2575.505	RAPID STABILIZATION METHOD 2	$2,250.00	0.5 ACRE	$1,125.00	0 ACRE	$0.00	0.00 ACRE	$0.00
56 2575.508	SEEDING MIXTURE 25-121	$3.50	230 POUND	$805.00	0 POUND	$0.00	105.00 POUND	$367.50
57 2575.508	HYDRAULIC BONDED FIBER MATRIX	$0.95	8750 POUND	$8,312.50	0 POUND	$0.00	4,000.00 POUND	$3,800.00
58 2582.503	4" SOLID LINE MULTI COMP	$0.20	4760 LIN FT	$952.00	0 LIN FT	$0.00	5,986.00 LIN FT	$1,197.20
59 2582.503	4" BROKEN LINE MULTI COMP	$0.20	410 LIN FT	$82.00	0 LIN FT	$0.00	480.00 LIN FT	$96.00
60 2582.503	4" DBLE SOLID LINE MULTI COMP	$0.45	360 LIN FT	$162.00	0 LIN FT	$0.00	0.00 LIN FT	$0.00
61 2582.503	24" SOLID LINE MULTI COMP	$8.00	35 LIN FT	$280.00	0 LIN FT	$0.00	47.00 LIN FT	$376.00
62 2582.518	PAVT MSSG MULTI COMP	$8.00	150 SQ FT	$1,200.00	0 SQ FT	$0.00	150.00 SQ FT	$1,200.00
63 2582.518	CROSSWALK MULTI COMP	$4.20	300 SQ FT	$1,260.00	0 SQ FT	$0.00	225.00 SQ FT	$945.00
	TOTAL AMOUNT:			$622,062.11		$464,361.98		$600,554.64

CC Regular Session **5. 15.**

Meeting Date: 11/24/2020

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #20-271 Authorizing Partial Payment #2 to RJM Construction for Improvement Project 20-07 New Public Works Facility

Purpose/Background:

Resolution and Pay Estimate #2 attached.

Funding Source:

Funding for this this item was budgeted as part of the public works building project.

Recommendation:

The Public Works Superintendent has inspected the completed work and recommends approving partial payment #2 in the amount of $49,063.14 to RJM Construction for Improvement Project #20-07, New Public Works Facility.

Action:

Motion to adopt Resolution #20-271 authorizing partial payment #2 to RJM Construction for Improvement Project #20-07, New Public Works Facility.

Attachments

Resolution

Pay Request 2

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	11/17/2020 07:45 AM
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:15 PM
Form Started By: MaryJo Warner		Started On: 11/16/2020 04:01 PM
Final Approval Date: 11/19/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-271

RESOLUTION AUTHORIZING PARTIAL PAYMENT #2 TO RJM CONSTRUCTION FOR THE NEW RAMSEY PUBLIC WORKS FACILITY, IMPROVEMENT PROJECT #20-07

WHEREAS, the City of Ramsey has planned for a new public works facility and added it to our Capital Improvement Plan in 2006; and

WHEREAS, the location of the new for the new public works facility was purchased in 2008 adjacent to the current facility and that purchase was finalized in 2013; and

WHEREAS, a third party architectural firm (BKV Group) was hired in 2015 to perform a space needs analysis to determine the size of facility needed to serve the public works departments needs for now and 30-50 years into the future.; and

WHEREAS, the old facility consists of three buildings and multiple off site storage locations, the new site will contain all public works functions and equipment at one centralized location; and

WHEREAS, on September 10th 2019 Ramsey City Council entered into a contract with RJM Construction to provide construction management services for the new Ramsey public works facility; and

WHEREAS, as of November 24th, 2020 $83,784.88 has been paid to date; and

WHEREAS, the Public Works Superintendent has inspected the completed work and recommends authorizing partial payment #2 to RJM Construction for Improvement Project #20-07, New Ramsey Public Works Facility, in the amount of $49,063.14.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

1) The City Council authorizes partial payment #2 to RJM Construction for Improvement Project #20-07, New Public Works Facility, in the amount of $49,063.14.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of November 24, 2020.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

DocuSign Envelope ID: 74A66727-20DF-4329-9253-19EDEA1C9B7F

#117956 $49,063.14
9412.6520 W202007

CONSTRUCTION

Please Remit Payment to: RJM Construction, LLC
830 Boone Ave North
Golden Valley, MN 55427

APPLICATION AND CERTIFICATE FOR PAYMENT

To Owner: City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Project: 19520-0180 City of Ramsey Public Works

Architect:

Invoice #: 9520018002
Application No.: 2
Application Date: 10/31/2020
Period From: 10/1/2020
To: 10/31/2020

Distribution to :
☐ Owner
☐ Architect
☐ Contractor

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum				$610,087.00
2. Net Change By Change Order				$0.00
3. Contract Sum To Date				$610,087.00
4. Total Completed and Stored To Date				$139,840.02
5. Retainage:				
a.	5.00%	of Completed Work	$6,992.00	
b.	0.00%	of Stored Material	$0.00	
Total Retainage				$6,992.00
6. Total Earned Less Retainage				$132,848.02
7. Less Previous Certificates For Payments				$83,784.88 ✓
8. Current Payment Due				✓ $49,063.14
9. Balance To Finish, Plus Retainage				$477,238.98

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$0.00	$0.00
Total Approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
Net Changes By Change Order	**$0.00**	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **RJM Construction LLC**

By: DocuSigned by: Curtis Sell 8A488F980CE74A8... Date: 11/5/2020

State of:
Subscribed and sworn to before me this
Notary Public:
My Commission expires:

County of:
day of

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT'S CERTIFICATE FOR PAYMENT

AMOUNT CERTIFIED **$ 49,063.14**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: 11/10/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Approved by: _____

Date 11/12/20

CC Regular Session **5. 16.**

Meeting Date: 11/24/2020

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #20-272 Authorizing Partial Payment #4 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction.

Purpose/Background:

Resolution and Pay Estimate Attached.

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends authorizing partial payment #4 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of $568,565.85.

Action:

Motion to adopt Resolution #20-272 authorizing partial payment #4 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of $568,565.85.

Attachments

Resolution #20-272

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/17/2020 04:01 PM
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:16 PM
Form Started By: Marsha Weidner		Started On: 11/17/2020 01:48 PM
Final Approval Date: 11/19/2020		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-272

RESOLUTION AUTHORIZING PARTIAL PAYMENT #4 TO PARK CONSTRUCTION COMPANY FOR IMPROVEMENT PROJECT #20-01, VARIOLITE STREET RECONSTRUCTION

WHEREAS, the City of Ramsey proposes to reconstruct Variolite Street between Alpine Drive and 173rd Avenue in 2020; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-219 adopted September 10, 2019, the City Council approved and authorized Staff to execute proposals from Hakanson Anderson and Associates for required topographic survey in the amount of $12,800, and from Northern Technologies Inc. for required geotechnical work in the amount of $29,750; and

WHEREAS, pursuant to Ramsey City Council Resolution #19-285 adopted December 10, 2019, the City Council ordered the City Engineer to prepare a Feasibility Report for Improvement Project #20-01, Variolite Street Reconstruction; and

WHEREAS, the Ramsey Public Works Committee directed Staff to explore options for reducing speeds and improving pedestrian accommodations along Variolite Street; and

WHEREAS, one of the primary purposes of a Feasibility Report is to explore alternative design options and provide recommendations on which options to construct; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-071 adopted April 14, 2020, the City Council accepted the Feasibility Report and ordered the City Engineer to prepare plans and specifications for Improvement Project #20-01, Variolite Street Reconstruction; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-089 adopted May 12, 2020, the City Council approved plans and specifications and authorized advertisements for bids for said improvements; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on May 15 and May 22, 2020; and

WHEREAS, bids were received, opened, and tabulated on June 5, 2020, and the following bids were found to comply with the advertisement for bids; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-124 adopted June 9, 2020, Park Construction Company of Minneapolis, Minnesota, was awarded the construction contract in the amount of $2,811,859.49 for said improvements in accordance with the approved plans and specifications and advertisement for bids, including Alternate Bid A and Alternate Bid B; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-165 adopted August 10, 2020 the City Council approved Change Order #1 in the amount of $43,410.80 to prevent impacts to existing trees, landscaping, and private utilities, and will prevent the need to

reconstruct a portion of Variolite Street in the future by extending trunk sanitary sewer 160 linear feet to the north, and will allow for the connection to City sewer and water services as requested by the residents at 7600 163rd Lane NW; and

WHEREAS, as of November 24th, 2020 $1,010,915.99 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends authorizing partial payment #4 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of $568,565.85.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council authorizes partial payment #4 to Park Construction Company of Spring Lake Park, MN for Improvement Project #20-01, Variolite Street Reconstruction, in the amount of $568,565.85.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of November 24, 2020.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet
IP 20-01 Variolite Street Reconstruction

City of Ramsey

Estimate no **4**

TOTAL BASE BID PLUS ALTERNATES	$	2,811,859.49
TOTAL CHANGE ORDERS	$	43,410.80
TOTAL CONTRACT WITH CHANGE ORDERS	$	2,855,270.29
STORED MATERIALS		
TOTAL COMPLETED WORK TO DATE	$	1,662,612.46
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	1,662,612.46
RETAINED PERCENTAGE 5%	$	83,130.62
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	1,579,481.84
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	1,010,915.99
PAY CONTRACTOR PER ESTIMATE NO. 4	$	568,565.85

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Contractor: Park Construciton Company

By _____ Chad Grady Project Manager
Name Title

Date 11/16/2020

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ Civil Engineer II
Joe Feriancek, PE

Date 11/16/2020

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By _____ City Engineer 11/17/2020
Name Title Date

IP 20-01 Variolite Street Reconstruction
Pay Estamite

PAY ESTIMATE NO 4

BASE BID	$ 2,813,756.09	$ 562,310.36	$ 1,400,516.96
ALTERNATIVE A	$ 40,200.00	$ 36,180.00	$ 36,180.00
ALTERNATIVE B	$ (42,096.60)	$ -	$ 182,709.20
CHANGE ORDER No.1	$ 43,410.80	$ -	$ 43,206.30
BASE BID PLUS ALTERNATIVES	$ 2,855,270.29	$ 598,490.36	$ 1,662,612.46

BASE BID

Item No.	MnDot No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
				Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
1	2021.501	MOBILIZATION	LS	1	$ 150,000.00	$ 150,000.00	0.10	$ 15,000.00	0.85	$ 127,500.00
2	2101.524	GRUBBING	TREE	1	$ 132.00	$ 132.00	2	$ 264.00	2	$ 264.00
3	2101.524	CLEARING	TREE	1	$ 295.00	$ 295.00	2	$ 590.00	2	$ 590.00
4	2104.502	REMOVE MANHOLE (SANITARY)	EA	2	$ 869.00	$ 1,738.00	2	$ 1,738.00	2	$ 1,738.00
5	2104.502	SALVAGE MAIL BOX SUPPORT	EA	12	$ 50.00	$ 600.00	0	$ -	4	$ 200.00
6	2104.503	REMOVE PIPE CULVERT	LF	513	$ 8.25	$ 4,232.25	20	$ 165.00	486	$ 4,009.50
7	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	58	$ 7.35	$ 426.30	58	$ 426.30	58	$ 426.30
8	2104.503	REMOVE PIPE SEWER (SANITARY)	LF	33	$ 15.60	$ 514.80	0	$ -	18	$ 280.80
9	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	40	$ 5.00	$ 200.00	22	$ 110.00	22	$ 110.00
10	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	710	$ 2.65	$ 1,881.50	612	$ 1,621.80	612	$ 1,621.80
11	2104.504	REMOVE BITUMINOUS PAVEMENT (DRIVEWAY)	SY	154	$ 11.00	$ 1,694.00	154	$ 1,694.00	154	$ 1,694.00
12	2104.504	REMOVE BITUMINOUS PAVEMENT (TRAIL)	SY	477	$ 4.85	$ 2,313.45	512	$ 2,483.20	512	$ 2,483.20
13	2104.504	REMOVE GRAVEL PAVEMENT (DRIVEWAY)	SY	216	$ 15.10	$ 3,261.60	198	$ 2,989.80	198	$ 2,989.80
14	2104.518	REMOVE CONCRETE PAVEMENT	SF	280	$ 1.50	$ 420.00	360	$ 540.00	360	$ 540.00
15	2105.507	COMMON EXCAVATION (EV)	CY	2,098	$ 5.55	$ 11,643.90	949	$ 5,266.95	1,619	$ 8,985.45
16	2105.507	SUBGRADE EXCAVATION, REMOVE UNSUITABLE MATERIAL (EV)	CY	7,000	$ 2.55	$ 17,850.00	477	$ 1,216.35	477	$ 1,216.35
17	2105.601	TEMPORARY ACCESS ROAD	LS	1	$ 17,900.00	$ 17,900.00	0	$ -	1	$ 17,900.00
18	2105.601	DEWATERING	LS	1	$ 122,100.00	$ 122,100.00	0.0	$ -	1.0	$ 122,100.00
19	2106.507	SELECT GRANULAR BORROW (CV)	CY	8,750	$ 19.40	$ 169,750.00	477	$ 9,253.80	477	$ 9,253.80
20	2106.507	GRANULAR EMBANKMENT (LV)	CY	1,001	$ 5.25	$ 5,255.25	360	$ 1,890.00	360	$ 1,890.00
21	2112.519	SUBGRADE PREPARATION	RDST	119	$ 492.00	$ 58,548.00	93	$ 45,756.00	119	$ 58,548.00
22	2118.507	AGGREGATE SURFACING (LV); CLASS 5 MODIFIED (DRIVEWAYS)	CY	37	$ 99.00	$ 3,663.00	37	$ 3,663.00	37	$ 3,663.00
23	2130.523	WATER	MGAL	400	$ 54.50	$ 21,800.00	52	$ 2,834.00	120	$ 6,540.00
24	2211.507	AGGREGATE BASE (CV) CLASS 5 MODIFIED	CY	2,919	$ 31.20	$ 91,072.80	2,919	$ 91,072.80	2,919	$ 91,072.80
25	2215.504	STABILIZED FULL DEPTH RECLAMATION	SY	37,705	$ 1.75	$ 65,983.75	19,226	$ 33,645.50	37,705	$ 65,983.75
26	2215.504	FULL DEPTH RECLAMATION	SY	19,543	$ 1.05	$ 20,520.15	0	$ -	19,543	$ 20,520.15
27	2215.507	HAUL FULL DEPTH RECLAMATION (LV)	CY	6,189	$ 11.50	$ 71,173.50	2,030	$ 23,345.00	7,478	$ 85,997.00
28	2215.509	BITUMINOUS MATERIAL FOR MIXTURE	TON	546	$ 395.00	$ 215,670.00	368	$ 145,360.00	368	$ 145,360.00
29	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	145	$ 7.00	$ 1,015.00	0	$ -	0	$ -
30	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	4,076	$ 0.01	$ 40.76	0	$ -	0	$ -
31	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (2.0")	TON	6,114	$ 69.50	$ 424,923.00	0	$ -	0	$ -
32	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (2.0") (DRIVEWAYS)	TON	22	$ 149.00	$ 3,278.00	0	$ -	0	$ -
33	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (SPWEA340C) (2.5") (BITUMINOUS TRAIL)	TON	31	$ 107.00	$ 3,317.00	0	$ -	0	$ -
34	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (SPNWB330C) (2.0")	TON	6,405	$ 61.90	$ 396,469.50	1,528	$ 94,583.20	1,528	$ 94,583.20
35	2501.502	15" CS PIPE APRON	EA	1	$ 224.00	$ 224.00	0	$ -	1	$ 224.00
36	2501.502	18" CS PIPE APRON	EA	24	$ 229.00	$ 5,496.00	8	$ 1,832.00	26	$ 5,954.00
37	2501.503	15" CS PIPE CULVERT	LF	21	$ 35.60	$ 747.60	0	$ -	21	$ 747.60
38	2501.503	18" CS PIPE CULVERT	LF	516	$ 38.50	$ 19,866.00	80	$ 3,080.00	521	$ 20,058.50
39	2502.502	4" PRECAST CONCRETE HEADWALL	EA	14	$ 441.00	$ 6,174.00	0	$ -	0	$ -
40	2502.503	4" PERF PVC PIPE DRAIN	LF	371	$ 10.50	$ 3,895.50	350	$ 3,675.00	350	$ 3,675.00
41	2503.503	8" PVC PIPE SEWER (SDR 26)	LF	33	$ 40.60	$ 1,339.80	12	$ 487.20	33	$ 1,339.80
42	2503.503	21" PVC PIPE SEWER (SDR 26)	LF	2,328	$ 88.70	$ 206,493.60	0	$ -	2,311	$ 204,985.70
43	2503.602	CONNECT TO EXISTING STORM SEWER	EA	1	$ 1,170.00	$ 1,170.00	0	$ -	1	$ 1,170.00
44	2503.602	CONNECT TO EXISTING SANITARY SEWER	EA	2	$ 1,560.00	$ 3,120.00	1	$ 1,560.00	2	$ 3,120.00
45	2503.602	21" PVC PIPE PLUG	EA	1	$ 641.00	$ 641.00	0	$ -	1	$ 641.00
46	2503.603	CLEAN AND VIDEO TAPE PIPE SEWER (SANITARY)	LF	2,361	$ 1.40	$ 3,305.40	0	$ -	0	$ -
47	2503.603	PLUG FILL AND ABANDON PIPE SEWER (SANITARY FORCE MAIN)	LF	2,277	$ 4.95	$ 11,271.15	2,275	$ 11,261.25	2,275	$ 11,261.25
48	2503.618	MANHOLE COATING	SF	751	$ 0.01	$ 7.51	751	$ 7.51	751	$ 7.51
49	2504.602	ADJUST VALVE BOX	EA	17	$ 301.00	$ 5,117.00	0	$ -	0	$ -
50	2504.602	HYDRANT	EA	6	$ 4,630.00	$ 27,780.00	3	$ 13,890.00	6	$ 27,780.00
51	2504.602	6" GATE VALVE & BOX	EA	5	$ 1,630.00	$ 8,150.00	3	$ 4,890.00	5	$ 8,150.00
52	2504.602	8" GATE VALVE & BOX	EA	1	$ 2,110.00	$ 2,110.00	0	$ -	1	$ 2,110.00
53	2504.602	12" GATE VALVE & BOX	EA	8	$ 3,630.00	$ 29,040.00	2	$ 7,260.00	8	$ 29,040.00
54	2504.602	CONNECT TO EXISTNG WATERMAIN	EA	1	$ 1,590.00	$ 1,590.00	0	$ -	1	$ 1,590.00
55	2504.603	6" WATERMAIN DUCTILE IRON CLASS 53	LF	100	$ 51.90	$ 5,190.00	48	$ 2,491.20	79	$ 4,100.10
56	2504.603	8" WATERMAIN DUCTILE IRON CLASS 52	LF	20	$ 55.70	$ 1,114.00	0	$ -	4	$ 222.80
57	2504.603	12" WATERMAIN DUCTILE IRON CLASS 52	LF	3,341	$ 68.00	$ 227,188.00	0	$ -	40	$ 2,720.00
58	2504.603	12" WATERMAIN HDPE (DIRECTIONAL DRILLED)	LF	1,204	$ 72.10	$ 86,808.40	0	$ -	1,204	$ 86,808.40
59	2504.608	DUCTILE IRON FITTINGS	LBS	968	$ 6.35	$ 6,146.80	1,330	$ 8,445.50	2,436	$ 15,468.60

60	2506.502	CASTING ASSEMBLY (SANITARY)	EA	7	$ 801.00	$ 5,607.00	0	$ -	0	$	-
61	2506.502	ADJUST FRAME AND RING CASTING	EA	9	$ 439.00	$ 3,951.00	0	$ -	0	$	-
62	2506.503	CONSTRUCT SANITARY STRUCTURE DESIGN 48-4007	LF	98.3	$ 306.00	$ 30,079.80	0.0	$ -	98.0	$	29,988.00
63	2506.503	CONSTRUCT SANITARY STRUCTURE DESIGN 60-4007	LF	23.9	$ 747.00	$ 17,853.30	0.0	$ -	24.4	$	18,226.80
64	2506.602	RESET CATCH BASIN CASTING	EA	2	$ 366.00	$ 732.00	0	$ -	0	$	-
65	2506.603	CONSTRUCT 15" INSIDE DROP	LF	15.0	$ 592.00	$ 8,880.00	0.0	$ -	12.0	$	7,104.00
66	2521.518	6" CONCRETE WALK	SF	1,331	$ 13.20	$ 17,569.20	0	$ -	0	$	-
67	2531.503	CONCRETE CURB & GUTTER DESIGN B418	LF	580	$ 30.50	$ 17,690.00	564	$ 17,202.00	564	$	17,202.00
68	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SY	45	$ 88.70	$ 3,991.50	0	$ -	0	$	-
69	2531.504	CONCRETE MEDIAN	SY	10	$ 72.00	$ 720.00	10	$ 720.00	10	$	720.00
70	2531.604	CONCRETE DRAINAGE FLUME	SY	5	$ 135.00	$ 675.00	0	$ -	0	$	-
71	2531.618	TRUNCATED DOMES	SF	206	$ 60.00	$ 12,360.00	0	$ -	0	$	-
72	2540.601	LANDSCAPE RESTORATION	LS	1	$ 3,490.00	$ 3,490.00	0	$ -	0	$	-
73	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	4	$ 250.00	$ 1,000.00	0	$ -	1	$	250.00
74	2540.602	INSTALL MAIL BOX SUPPORT	EA	12	$ 75.00	$ 900.00	0	$ -	0	$	-
75	2563.601	TRAFFIC CONTROL	LS	1	$ 5,800.00	$ 5,800.00	0.0	$ -	0.5	$	2,900.00
76	2573.502	STORM DRAIN INLET PROTECTION	EA	5	$ 197.00	$ 985.00	0	$ -	4	$	788.00
77	2573.503	SILT FENCE, TYPE MS	LF	13,255	$ 1.80	$ 23,859.00	0	$ -	7,835	$	14,103.00
78	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	1,795.0	$ 2.40	$ 4,308.00	0	$ -	0	$	-
79	2574.507	TOPSOIL (LV)	CY	1,992	$ 33.70	$ 67,130.40	0	$ -	0	$	-
80	2574.508	FERTILIZER TYPE 3	LBS	555	$ 0.53	$ 294.15	0	$ -	0	$	-
81	2575.504	SODDING TYPE LAWN	SY	100	$ 8.25	$ 825.00	0	$ -	0	$	-
82	2575.505	SEEDING	ACRE	5.45	$ 475.00	$ 2,588.75	0.00	$ -	0.00	$	-
83	2575.508	SEED MIXTURE 25-151	LBS	665	$ 3.10	$ 2,061.50	0	$ -	0	$	-
84	2575.508	HYDRAULIC MUCLH MATRIX	LBS	21,800	$ 0.69	$ 15,042.00	0	$ -	0	$	-
85	2582.503	24" SOLID LINE PAINT (EPOXY)	LF	142	$ 7.00	$ 994.00	0	$ -	0	$	-
86	2582.503	4" DOUBLE SOLID LINE PAINT (EPOXY)	LF	2,825	$ 0.44	$ 1,243.00	0	$ -	0	$	-
87	2582.503	4" SOLID LINE PAINT (EPOXY)	LF	27,935	$ 0.22	$ 6,145.70	0	$ -	0	$	-
88	2582.503	4" BROKEN LINE PAINT (EPOXY)	LF	1,860	$ 0.22	$ 409.20	0	$ -	0	$	-
89	2582.503	4" DOTTED LINE PAINT (EPOXY)	LF	300	$ 0.22	$ 66.00	0	$ -	0	$	-
90	2582.518	CROSSWALK PAINT (EPOXY)	SF	408.00	$ 5.00	$ 2,040.00	0	$ -	0	$	-
91	2582.518	PAVEMENT MESSAGE PAINT (EPOXY)	SF	124	$ 6.43	$ 797.32	0	$ -	0	$	-
					TOTAL BID	$ 2,813,756.09		$ 562,310.36		$	1,400,516.96

ALTERNATE A

Item No.	MnDot No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
				Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
A1	2565.616	PEDESTRIAN CROSSWALK FLASHER SYSTEM	SYS	1	$ 40,200.00	$ 40,200.00	0.9	$ 36,180.00	0.9	$ 36,180.00
					TOTAL BID	$ 40,200.00		$ 36,180.00		$ 36,180.00

ALTERNATIVE B

Item No.	MnDot No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
				Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
B1	2504.603	12" WATERMAIN DUCTILE IRON CLASS 52	LF	-3,341	$ 68.00	$ (227,188.00)	0	$ -	0	$ -
B2	2504.603	12" WATERMAIN HDPE (DIRECTIONAL DRILLED)	LF	3,341	$ 55.40	$ 185,091.40	0	$ -	3,298	$ 182,709.20
					TOTAL BID	$ (42,096.60)		$ -		$ 182,709.20

CHANGE ORDER No.1

Item No.	MnDot No.	Item Description	Unit	CONTRACT AMOUNT			PAY THIS PERIOD		PAID TO DATE	
				Estimated Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension
18	2105.601	ADDITIONAL DEWATERING	LS	1	$ 11,985.00	$ 11,985.00	0.0	$ -	1.0	$ 11,985.00
42	2503.503	21" PVC PIPE SEWER (SDR 26)	LF	160	$ 88.70	$ 14,192.00	0	$ -	177	$ 15,699.90
92	2503.503	4" PVC SANITARY SEWER SERVICE PIPE (SDR 26)	LF	58	$ 42.00	$ 2,436.00	0	$ -	55	$ 2,310.00
93	2503.602	21" X 4" PVC WYE (SDR 26)	EA	1	$ 2,292.00	$ 2,292.00	0	$ -	1	$ 2,292.00
94	2503.602	4" PVC CAP	EA	1	$ 50.00	$ 50.00	0	$ -	1	$ 50.00
46	2503.603	CLEAN AND VIDEO TAPE PIPE SEWER (SANITARY)	LF	160	$ 1.40	$ 224.00	0	$ -	0	$ -
95	2504.602	1" CORPORATION STOP	EA	1	$ 787.00	$ 787.00	0	$ -	1	$ 787.00
96	2504.602	1" CURB STOP AND BOX	EA	1	$ 768.00	$ 768.00	0	$ -	1	$ 768.00
97	2504.603	1" COPPER PIPE TYPE K	LF	75	$ 43.00	$ 3,225.00	0	$ -	75	$ 3,225.00
60	2506.502	CASTING ASSEMBLY (SANITARY)	EA	1	$ 801.00	$ 801.00	0	$ -	0	$ -
61	2506.502	ADJUST FRAME AND RING CASTING	EA	1	$ 439.00	$ 439.00	0	$ -	0	$ -
62	2506.503	CONSTRUCT SANITARY STRUCTURE DESIGN 48-4007	LF	20.3	$ 306.00	$ 6,211.80	0.0	$ -	19.9	$ 6,089.40
					TOTAL BID	$ 43,410.80		$ -		$ 43,206.30

CC Regular Session **5. 17.**

Meeting Date: 11/24/2020

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #20-273 Authorizing Partial Payment #1 to Hakanson Anderson Associates for Improvement Project 20-07 New Public Works Facility.

Purpose/Background:

Resolution and Pay Estimate #1 attached.

Funding Source:

Funding for this this item was budgeted as part of the public works building project.

Recommendation:

RJM Construction has inspected the completed work and recommends approving partial payment #1 in the amount of $2,660.00 to Hakanson Anderson Associates for Improvement Project #20-07, New Public Works Facility.

Action:

Motion to adopt Resolution #20-273 authorizing partial payment #1 to Hakanson Anderson Associates for Improvement Project #20-07, New Public Works Facility.

Attachments

Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Grant Riemer	MaryJo Warner	11/18/2020 02:57 PM
Mary Jo Warner (Originator)	MaryJo Warner	11/18/2020 03:17 PM
Grant Riemer	Grant Riemer	11/18/2020 03:35 PM
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:16 PM
Form Started By: MaryJo Warner		Started On: 11/18/2020 12:55 PM
Final Approval Date: 11/19/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-273

RESOLUTION AUTHORIZING PARTIAL PAYMENT #1 TO HAKANSON ANDERSON ASSOCIATES FOR THE NEW RAMSEY PUBLIC WORKS FACILITY, IMPROVEMENT PROJECT #20-07

WHEREAS, the City of Ramsey has planned for a new public works facility and added it to our Capital Improvement Plan in 2006; and

WHEREAS, the location of the new for the new public works facility was purchased in 2008 adjacent to the current facility and that purchase was finalized in 2013; and

WHEREAS, a third party architectural firm (BKV Group) was hired in 2015 to perform a space needs analysis to determine the size of facility needed to serve the public works departments needs for now and 30-50 years into the future.; and

WHEREAS, the old facility consists of three buildings and multiple off site storage locations, the new site will contain all public works functions and equipment at one centralized location; and

WHEREAS, on September 22nd, 2020 Ramsey City Council entered into a contract with Hakanson Anderson Associates to provide surveying services for the new Ramsey public works facility; and

WHEREAS, as of Novemember 24th, 2020 $0 has been paid to date; and

WHEREAS, RJM Construction has inspected the completed work and recommends authorizing partial payment #1 to Hakanson Anderson Associates for Improvement Project #20-07, New Ramsey Public Works Facility, in the amount of $2,660.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

1) The City Council authorizes partial payment #1 to Hakanson Anderson Associates for Improvement Project #20-07, New Public Works Facility, in the amount of $2,660.00.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of November 24th, 2020.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

DocuSign Envelope ID: 74A66727-20DF-4329-9253-19EDEA1C9B7F

APPLICATION FOR PAYMENT

100209 $ 2,660.00
9412.6520 W 202007

To: City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

From: Hakanson Anderson Associates
3601 THURSTON AVE
STE 101
ANOKA, MN 55303

Contract For: 195200180-022105 - Survey

Project: City of Ramsey Public Works

Application No.: 1
Period To: 10/31/20
Application Date: 10/28/20
Project No.: 19520-0180
Contract Date: 09/23/20
Commitment: 195200180-022105

1. ORIGINAL CONTRACT AMOUNT		$22,160.00
2. NET CHANGE BY CHANGE ORDERS		$0.00
3. CONTRACT SUM TO DATE		$22,160.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G)		$2,800.00
5. RETAINAGE		
5.00% of Completed Work (Columns D + E)	$140.00	
5.00% of Stored Materials (Columns F)	-	
Total Retainage (Line 5a + Line 5b OR Sum of Column I)		$140.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		$2,660.00
7. LESS PRIOR CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$0.00
8. CURRENT PAYMENT DUE	✓	$2,660.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$19,500.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	$0.00	$0.00
Total approved this month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Orders		$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by ths Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: _____

State Of: _____

County Of: _____

Subscribed and sworn to before me this _____ day of _____

Notary Public: _____

My commission expires: _____

ARCHITECTS CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data compromising this application, the Architect certifies to the owner that to the best of the Architects knowledge, information and belief the Work under the Architect's Contract has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $2,660.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on the Application for Payment and on the Continuation sheet that are changes to conform to the amount certified.)

ARCHITECT:

By: _____ Date: 11/10/2020

The Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Approved by _____

Date 11/12/20

CC Regular Session **5. 18.**

Meeting Date: 11/24/2020

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #20-274 Authorizing Partial Payment #1 to Minnesota Utilities & Excavating, LLC for Improvement Project 20-07 New Public Works Facility

Purpose/Background:

Resolution and Pay Estimate #1 attached.

Funding Source:

Funding for this this item was budgeted as part of the public works building project.

Recommendation:

RJM Construction, our construction management consultant, has inspected the completed work and recommends approving partial payment #1 in the amount of $119,530.90 to Minnesota Utilities & Excavating, LLC for Improvement Project #20-07, New Public Works Facility.

Action:

Motion to adopt Resolution #20-274 authorizing partial payment #1 to Minnesota Utilities & Excavating, LLC for Improvement Project #20-07, New Public Works Facility.

Attachments

Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Grant Riemer	MaryJo Warner	11/18/2020 02:57 PM
Mary Jo Warner (Originator)	MaryJo Warner	11/18/2020 03:26 PM
Grant Riemer	Grant Riemer	11/18/2020 03:36 PM
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:17 PM
Form Started By: MaryJo Warner		Started On: 11/18/2020 01:43 PM
Final Approval Date: 11/19/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-274

RESOLUTION AUTHORIZING PARTIAL PAYMENT #1 TO MINNESOTA UTILITIES & EXCAVATING, LLC FOR THE NEW RAMSEY PUBLIC WORKS FACILITY, IMPROVEMENT PROJECT #20-07

WHEREAS, the City of Ramsey has planned for a new public works facility and added it to our Capital Improvement Plan in 2006; and

WHEREAS, the location of the new for the new public works facility was purchased in 2008 adjacent to the current facility and that purchase was finalized in 2013; and

WHEREAS, a third party architectural firm (BKV Group) was hired in 2015 to perform a space needs analysis to determine the size of facility needed to serve the public works departments needs for now and 30-50 years into the future.; and

WHEREAS, the old facility consists of three buildings and multiple off site storage locations, the new site will contain all public works functions and equipment at one centralized location; and

WHEREAS, on September 22nd, 2020 Ramsey City Council entered into a contract with Minnesota Utilities & Excavating, LLC to provide excavating services for the new Ramsey public works facility; and

WHEREAS, as of Novemember 24th, 2020 $0 has been paid to date; and

WHEREAS, RJM Construction has inspected the completed work and recommends authorizing partial payment #1 to Minnesota Utilities & Excavating, LLC for Improvement Project #20-07, New Ramsey Public Works Facility, in the amount of $119,530.90.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

1) The City Council authorizes partial payment #1 to Minnesota Utilities & Excavating, LLC for Improvement Project #20-07, New Public Works Facility, in the amount of $119,530.90.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of November 24th, 2020.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of November, 2020.

Mayor

ATTEST:

City Clerk

DocuSign Envelope ID: 74A66727-20DF-4329-9253-19EDEA1C9B7F

118036 $ 119,530.90
9412.6520 W202007

APPLICATION FOR PAYMENT

To: City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

From: Minnesota Utilities & Excavating, LLC
13932 Lake Drive
Forest Lake, MN 55025

Contract For: 195200180-312205 - Earthwork

Project: City of Ramsey Public Works

Application No.: 1
Period To: 10/31/20
Application Date: 10/27/20
Project No.: 19520-0180
Contract Date: 09/23/20
Commitment: 195200180-312205

1. ORIGINAL CONTRACT AMOUNT		$648,988.00
2. NET CHANGE BY CHANGE ORDERS		$0.00
3. CONTRACT SUM TO DATE		$648,988.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G)		$125,822.00
5. RETAINAGE		
5.00% of Completed Work (Columns D + E)	$6,291.10	
5.00% of Stored Materials (Columns F)	-	
Total Retainage (Line 5a + Line 5b OR Sum of Column I)		$6,291.10
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		$119,530.90
7. LESS PRIOR CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$0.00
8. CURRENT PAYMENT DUE		✓ $119,530.90
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$529,457.10

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	$0.00	$0.00
Total approved this month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Orders		$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by ths Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: _____

State Of: _____

County Of: _____

Subscribed and sworn to before me this _____ day of _____

Notary Public: _____

My commission expires: _____

ARCHITECTS CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data compromising this application, the Architect certifies to the owner that to the best of the Architects knowledge, information and belief the Work under the Architect's Contract has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $119,530.90

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on the Application for Payment and on the Continuation sheet that are changes to conform to the amount certified.)

ARCHITECT:

By: _____ Date: 11/10/2020

The Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Approved by _____

Date _____ 11/12/20

CC Regular Session **5. 19.**

Meeting Date: 11/24/2020

By: Grant Riemer, Engineering/Public Works

Information

Title

Update Contract with RJM Construction for Construction of the New Public Works Facility

Purpose/Background:

Purpose:
The purpose of this case is to update the city's contract with RJM Construction to include the final construction costs for the new PW Facility.
Background:
The original RFP that RJM Construction original responded to was for construction of a new PW facility with an estimated cost of $13 million. That estimated cost was provided to RJM from a 2015 space needs study performed by BKV Group. The contract amendment will include all finalized costs of construction approved by council at the November 10th meeting which is $17,338,423.000. This amount includes the alternate #1 which increased the size of the building to address the future needs of the City at full development.

Notification:

N/A

Observations/Alternatives:

Attached to the case is a file named RJM Contract Back up. The costs highlighted in yellow are all the costs that were unknown at the time when the original RFP was written. Now that the cost for construction has been finalized and approved at $17,338,423.00 (incudes base bid and alternate #1) these costs can be added into the final contract for approval. There is no increase in price from the final budget approved by council on November 10th because of this contract amendment.

Funding Source:

N/A

Recommendation:

Staff recommendation is to approve the amendment to RJM's Construction Management Contract

Action:

Motion to council to approve the amendment to RJM's Construction Management Contract

Attachments

RJM Contract Backup
Contract Amendment RJM

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:26 PM

Form Started By: Grant Riemer Started On: 11/19/2020 12:58 PM
Final Approval Date: 11/19/2020

RJM CONSTRUCTION

Exhibit A

City of Ramsey Public Works and Fleet Maintenance Facility
RJM Construction - Construction Manager Fee Proposal
August 9, 2019

Phase 1 (Preconstruction) **6** **Months**

Description	Quantity	Unit	Unit Cost	Total
Project Executive	30	HRS	$ 159.40	$ 4,766
Senior Project Manager	20	HRS	$ 132.40	$ 2,582
Estimator	70	HRS	$ 117.40	$ 8,241
Project Scheduler	8	HRS	$ 97.40	$ 810
MEP Coordinator	16	HRS	$ 132.40	$ 2,065
BIM Specialist	16	HRS	$ 97.40	$ 1,519
		Estimated Phase 1 (Preconstruction)		**$ 19,985** *

* The staffing and hours outlined above are an estimate of anticipated services for the noted duration. Once an agreed upon schedule and defined scope of services has been finalized, the hours may adjust up or down accordingly.

Phase 2 (Construction) **10** **Months**

Description	Quantity	Unit	Unit Cost	Total
Project Executive	44	HRS	$ 159.40	$ 7,014
Project Manager	880	HRS	$ 117.40	$ 103,312
Project Engineer	352	HRS	$ 85.40	$ 30,061
General Superintendent	44	HRS	$ 122.90	$ 5,408
Superintendent	1760	HRS	$ 114.90	$ 202,224
Estimator	30	HRS	$ 117.40	$ 3,513
Project Scheduler	44	HRS	$ 97.40	$ 4,286
MEP Coordinator	8	HRS	$ 132.40	$ 1,049
BIM Specialist	8	HRS	$ 97.40	$ 771
QAQC Director	44	HRS	$ 122.90	$ 5,408
Safety Director	44	HRS	$ 122.90	$ 5,408
Project Assistant	88	HRS	$ 56.40	$ 4,963
Risk Manager	16	HRS	$ 159.40	$ 2,525
Truck	1936	HRS	$ 4.50	$ 8,712
Fuel	44	WK	$ 85.00	$ 3,740
Site Trailer & Equipment	10	MO	$ 950.00	$ 9,654
Printing, Postage, Cell Phones	10	MO	$ 350.00	$ 3,557
		Subtotal Phase 2 (Construction)		**$ 401,602** *

Construction Manager Fee

Proposed Construction Manager Fee	1	LS	1.45%	**$ 188,500** *
CM Fee Based on a Construction Value of:	$ 13,000,000			

* The staffing and hours outlined above are an estimate of anticipated services for the noted duration. Once an agreed upon schedule as been finalized, the hours may adjust up or down accordingly.

*RJM Construction Current Contract: $610,087.00

ESTIMATE DATE:	October 30, 2020
PROJECT:	**City of Ramsey Public Works**
ARCHITECT:	Oertel
DRAWING DATE:	September 29, 2020

DESCRIPTION	Sub Contractors	Final Estimate	$/sf 86,018
Construction Costs			
1A - Special Inspections	City of Ramsey	$52,800	$0.61
1B - Surveying	Hakanson Anderson	$22,160	$0.26
1C - Final Cleaning	Midwest Specialty Maintenance	$49,247	$0.57
3A - Cast-in-Place Concrete	Northland Concrete and Masonry	$1,194,000	$13.88
3B - Precast Structural & Architectural Concrete	Moline	$1,379,458	$16.04
3C - Polished and Sealed Concrete	Donlar	$81,225	$0.94
4A - Unit Masonry	Steenburg Watrud	$213,240	$2.48
5A - Structural Steel/Misc. Metals - Material	Thorneburg Steel	$754,161	$8.77
5B - Structural Steel & Misc. Metals - Erection	MetCon Construction	$249,000	$2.89
6A - Carpentry Materials and Install	Ebert Construction	$152,700	$1.78
7A - Waterproofing & Weatherproofing	Herzog Coatings	$41,000	$0.48
7B - Architectural Metal Panels	Atomic Architectural Sheet Metal	$220,200	$2.56
7C - EPDM Roofing	Granite City Roofing	$767,000	$8.92
7D - Joint Sealants	WCS1 LLC	$9,448	$0.11
8A - Doors, Frames and Hardware - Materials	Bredemus Hardware	$111,795	$1.30
8B - Overhead Coiling Doors	Twin City Garage Door	$17,000	$0.20
8C - Accordian Security Doors	Won Door	$20,273	$0.24
8D - Sectional Overhead Doors	Twin City Garage Door	$196,650	$2.29
8E - Aluminum Framed Storefronts & Entrances	Top Lite Contract Glazing	$143,000	$1.66
8F - Translucent Wall Panels	W.L. Hall	$84,737	$0.99
9A - Gypsum Board Assemblies	RTL Construction	$234,733	$2.73
9B - Tiling	Tims Construction Group	$35,882	$0.42
9C - Acoustical Ceilings	Acoustic Associates	$32,500	$0.38
9D - Carpet and Resilient Base	Henricksen	$16,572	$0.19
9E - Painting	Swanson and Youngdale	$165,781	$1.93
10A - Signage	Spectrum Signs	$16,431	$0.19
10B - Specialties Materials	Construction Supply Inc.	$15,783	$0.18
10C - Lockers	Olympus	$52,713	$0.61
10D - Operable Partitions	Acoustic Associates	$19,497	$0.23
11A - Vehicle Wash Equipment	RJM Allowance	$75,000	$0.87
11B - Vehicle Fueling System	Pump and Meter Service	$292,572	$3.40
11C - Loading Dock Equipment	Star Equipment	$11,695	$0.14
12A - Window Treatments	RJM Allowance	$45,000	$0.52
12B - Casework Materials	Distictive Cabinet Design	$58,672	$0.68
14A - Vehicle Lifts	Midwest Lift Works	$281,054	$3.27
21A - Fire Supression Systems	Brothers Fire and Security	$147,800	$1.72
22A - Plumbing Systems	Klamm Mechanical Contracts	$944,250	$10.98
23A - HVAC Systems	Architect Mechanical	$1,216,000	$14.14
26A - Electrical Systems	Wolf River Electric	$792,196	$9.21
31A - Earthwork	MUE	$636,549	$7.40
32A - Asphalt Paving	Northland Paving	$619,000	$7.20
32B - Concrete Paving	Stapf Concrete Construction	$124,900	$1.45
32C - Fences and Gates	Midwest Fence	$313,330	$3.64
32D - Landscaping	Peterson Companies	$68,219	$0.79
33A - Utilities	Jacon	$503,809	$5.86
41A - Overhead Crane System	Aero Material Handling	$83,348	$0.97

				Delta from Original Contract
General Conditions - Preconstruction		$19,985	$0.23	$0.00
General Conditions - Construction		$447,929	$5.21	+$46,327.00
General Requirements		$173,486	$2.02	+$173,486.00
COVID Screening and Sanitation		$63,924	$0.74	+$63,924.00
Temporary Barriers and Enclosures	Multiple Contractors	$174,538	$2.03	+$174,538.00
Winter Conditions	Multiple Contractors	$169,302	$1.97	+$169,302.00
General Liability Insurance		$173,738	$2.02	+$173,738.00
Builders Risk Insurance	By City of Ramsey	$27,549	$0.32	
Building Permit		$61,640	$0.72	+$61,640.00
Bond		$0	$0.00	
Subtotal Construction Costs		***$13,874,471***	***$161.30***	
Escalation		$0	$0.00	
Design Contingency		$481,981	$5.60	
Construction Contingency		$803,303	$9.34	
Contractor's Fee		$254,506	$2.96	+$66,006.00
Total Construction Estimate		***$15,414,261***	***$179.20***	

Owner Costs			
SAC/WAC		$96,250	$1.40
Owner Furniture		$100,000	$1.16
Owner Appliances		$10,000	$0.12
Owner Equipment		$10,000	$0.12
Phone and Data		$25,000	$0.29
Audio Visual		$18,000	$0.21
Security Systems		$55,000	$0.64
Owner Moving Expense		$0	$0.00
Soils Testing		$7,500	$0.09
Environmental Remediation		$0	$0.00
Special Testing & Inspections		$0	$0.00
Utility Connection and Consumption		$0	$0.00
Commissioning		$18,000	$0.23
Owner Signage		$23,500	$0.47
Subtotal Owner Costs		***$363,250***	***$4.71***
Design Fees			
Arch. Design Fees		$586,000	$6.81
Subtotal Design Fees		***$586,000***	***$6.81***
Contingency			
Owner Contingency		$0	$0.00
Subtotal Contingency		***$0***	***$0.00***
Total Project Estimate		***$16,363,511***	***$190.72***

Council approved base bid amount (see consecutive pages for council approved alternate #1 amount)

Alternate #1

Additional building square footage.

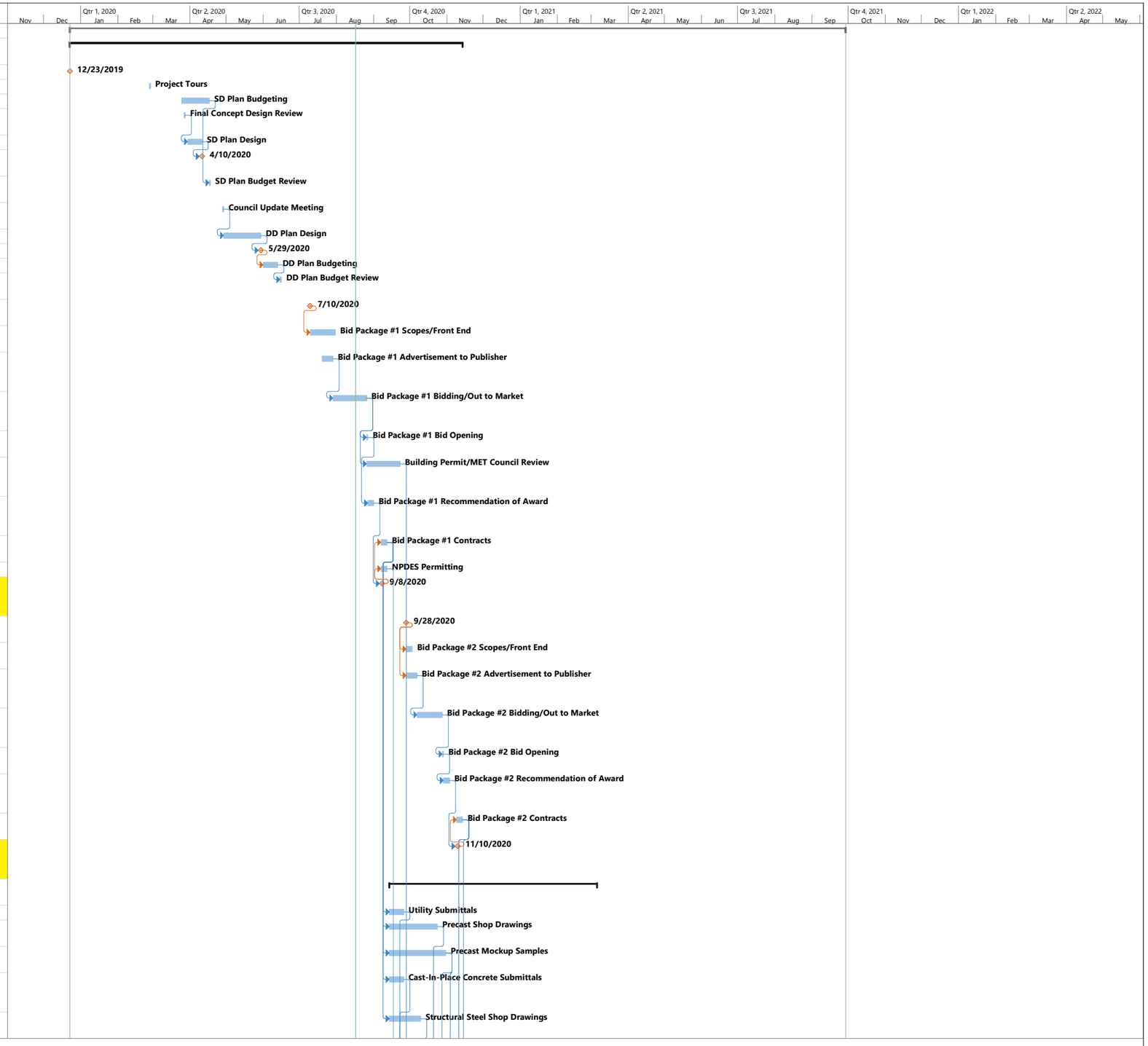
Description	Final Estimate
Alternates	
1A - Special Inspections	$0
1B - Surveying	$0
1C - Final Cleaning	$2,800
3A - Cast-in-Place Concrete	$153,350
3B - Precast Structural & Architectural Concrete	$176,000
3C - Polished and Sealed Concrete	$6,100
4A - Unit Masonry	$0
5A - Structural Steel/Misc. Metals - Material	$64,000
5B - Structural Steel & Misc. Metals - Erection	$34,000
6A - Carpentry Materials and Install	$1,700
7A - Waterproofing & Weatherproofing	$3,000
7B - Architectural Metal Panels	$4,000
7C - EPDM Roofing	$107,000
7D - Joint Sealants	$0
8A - Doors, Frames and Hardware - Materials	$0
8B - Overhead Coiling Doors	$0
8C - Accordian Security Doors	$0
8D - Sectional Overhead Doors	$11,250
8E - Aluminum Framed Storefronts & Entrances	$0
8F - Translucent Wall Panels	$5,814
9A - Gypsum Board Assemblies	$0
9B - Tiling	$0
9C - Acoustical Ceilings	$0
9D - Carpet and Resilient Base	$0
9E - Painting	$0
10A - Signage	$0
10B - Specialties Materials	$228
10C - Lockers	$0
10D - Operable Partitions	$0
11A - Vehicle Wash Equipment	$0
11B - Vehicle Fueling System	$0
11C - Loading Dock Equipment	$0
12A - Window Treatments	$0
12B - Casework Materials	$0
14A - Vehicle Lifts	$0
21A - Fire Supression Systems	$10,500
22A - Plumbing Systems	$97,000
23A - HVAC Systems	$67,464
26A - Electrical Systems	$58,086
31A - Earthwork	$12,439
32A - Asphalt Paving	($22,000)
32B - Concrete Paving	$0
32C - Fences and Gates	$0
32D - Landscaping	$0
33A - Utilities	($3,500)
41A - Overhead Crane System	$0

		Delta from Original Contract
General Conditions - Preconstruction		
General Conditions - Construction	$25,842	+$25,842.00
General Requirements	$8,295	+$8,295.00
COVID Screening and Sanitation	$4,316	+$4,316.00
Temporary Barriers and Enclosures	$8,264	+$8,264.00
Winter Conditions	$8,671	+$8,671.00
General Liability Insurance	$10,724	+$10,724.00
Builders Risk Insurance	$0	
Building Permit	$12,830	+$12,830.00
Bond	$0	
Subtotal Alternate	**$868,173**	
Escalation	$14,318	
Design Contingency	$34,362	
Construction Contingency	$44,125	
Contractor's Fee	$13,934	+$13,934.00
Total Alternate Cost	**$974,912**	

Council approved Alternate #1 amount.

Net add amount for final construction budget: $1,021,837.00

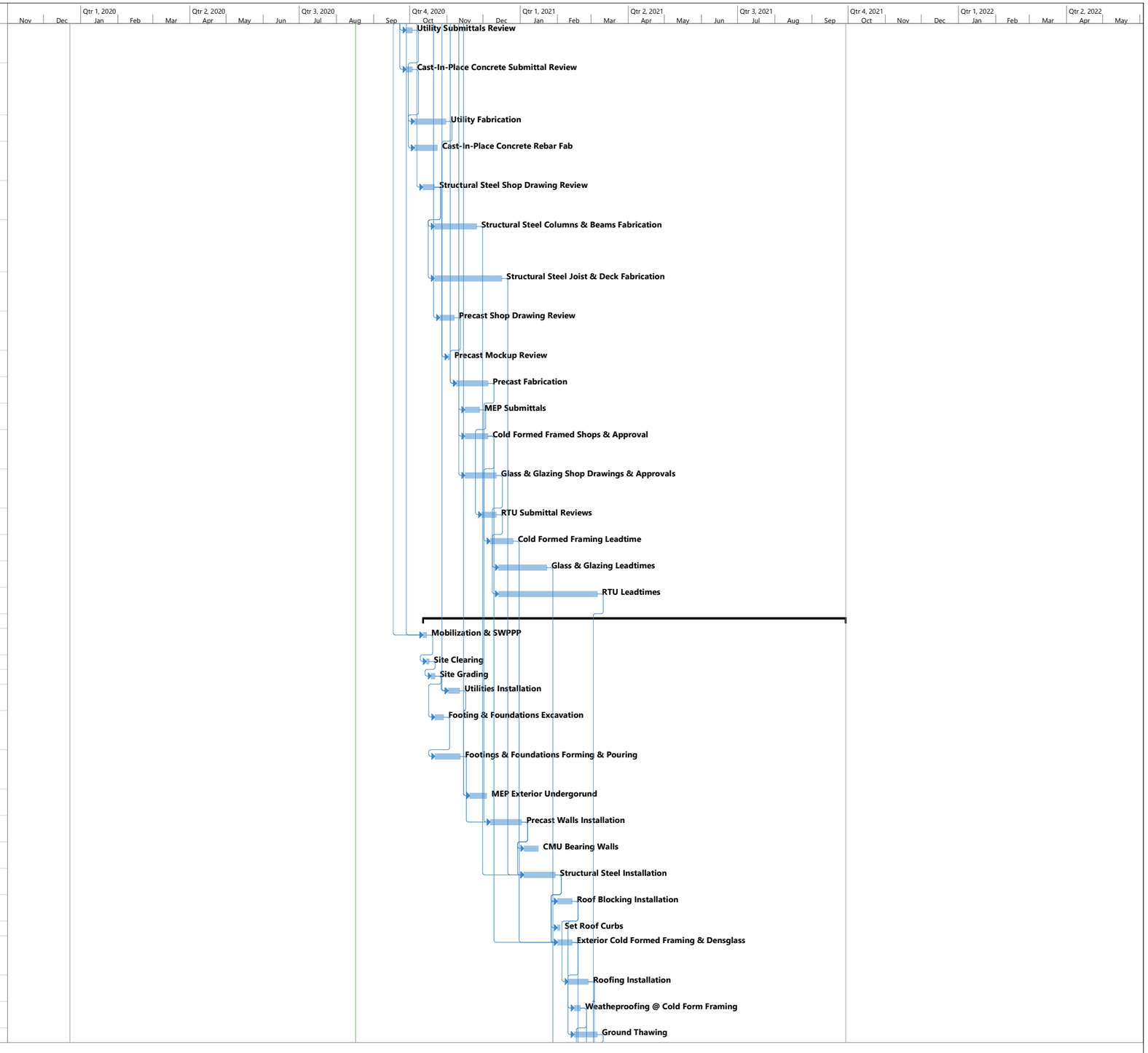
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Successors	Notes
0		**City of Ramsey - Pu**	**462 days**	**Mon 12/23/**	**Tue 9/28/21**			
1		**Preconstruction & Bidding**	**235 days**	**Mon 12/23/19**	**Fri 11/13/20**			
2		Project Kick Off	0 days	Mon 12/23/1	Mon 12/23/19			
3		Project Tours	1 day	Thu 2/27/20	Thu 2/27/20			
7		SD Plan Budgetir	17 days	Wed 3/25/20	Thu 4/16/20		8	
4		Final Concept Design Review	1 day	Fri 3/27/20	Fri 3/27/20		5	
5		SD Plan Design	10 days	Mon 3/30/20	Fri 4/10/20	4	6	
6		SD Plan Issuance	0 days	Fri 4/10/20	Fri 4/10/20	5		
8		SD Plan Budget Review	1 day	Fri 4/17/20	Fri 4/17/20	7		
9		Council Update Meeting	1 day	Tue 4/28/20	Tue 4/28/20		10	
10		DD Plan Design	23 days	Wed 4/29/20	Fri 5/29/20	9	11	
11		DD Plan Issuance	0 days	Fri 5/29/20	Fri 5/29/20	10	12	
12		DD Plan Budgeti	2 wks	Mon 6/1/20	Fri 6/12/20	11	13	
13		DD Plan Budget Review	1 day	Mon 6/15/20	Mon 6/15/20	12		
14		Bid Package #1 Issuance	0 days	Fri 7/10/20	Fri 7/10/20		15	
15		Bid Package #1 Scopes/Front	15 days	Fri 7/10/20	Thu 7/30/20	14		
16		Bid Package #1 Advertisement to Publisher	7 days	Mon 7/20/20	Tue 7/28/20		17	
17		Bid Package #1 Bidding/Out to Market	4 wks	Wed 7/29/20	Tue 8/25/20	16	18,30	
18		Bid Package #1 Bid Opening	1 day	Wed 8/26/20	Wed 8/26/20	17	19	
30		Building Permit/MET Council Review	4 wks	Wed 8/26/20	Tue 9/22/20	17	56	
19		Bid Package #1 Recommendatio of Award	3 days	Thu 8/27/20	Mon 8/31/20	18	20FS+1 day	
28		Bid Package #1 Contracts	5 days	Mon 9/7/20	Fri 9/11/20	20FS-1 day	36,37,33,46,49	
29		NPDES Permittin	5 days	Mon 9/7/20	Fri 9/11/20	20FS-1 day	56	
20		Bid Package #1 Award - Council Meeting	0 days	Tue 9/8/20	Tue 9/8/20	19FS+1 day	28FS-1 day,29FS-1 day	2nd & 4th Tuesday of the Month.
21		Bid Package #2 Issuance	0 days	Mon 9/28/20	Mon 9/28/20		22,23	
22		Bid Package #2 Scopes/Front	5 days	Mon 9/28/20	Fri 10/2/20	21		
23		Bid Package #2 Advertisement to Publisher	7 days	Mon 9/28/20	Tue 10/6/20	21	24	
24		Bid Package #2 Bidding/Out to Market	3 wks	Wed 10/7/20	Tue 10/27/20	23	25	
25		Bid Package #2 Bid Opening	1 day	Wed 10/28/20	Wed 10/28/20	24	26	
26		Bid Package #2 Recommendatio of Award	3 days	Thu 10/29/20	Mon 11/2/20	25	27FS+1 day	
31		Bid Package #2 Contracts	5 days	Mon 11/9/20	Fri 11/13/20	27FS-1 day	53,54,60FS+4 days,38	
27		Bid Package #2 Award - Council Meeting	0 days	Tue 11/10/20	Tue 11/10/20	26FS+1 day	31FS-1 day	2nd & 4th Tuesday of the Month.
32		**Submittals & Review Process**	**125 days**	**Mon 9/14/20**	**Fri 3/5/21**			
33		Utility Submittal	2 wks	Mon 9/14/20	Fri 9/25/20	28	34	
36		Precast Shop Drawings	6 wks	Mon 9/14/20	Fri 10/23/20	28	41	
37		Precast Mockup Samples	7 wks	Mon 9/14/20	Fri 10/30/20	28	44,43	
46		Cast-In-Place Concrete Submittals	2 wks	Mon 9/14/20	Fri 9/25/20	28	47	
49		Structural Steel Shop Drawings	4 wks	Mon 9/14/20	Fri 10/9/20	28	50	



Project: City of Ramsey - Public
Date: Mon 8/17/20

Task · Split · Milestone · Summary · Project Summary · Inactive Task · Inactive Milestone · Inactive Summary · Manual Task · Duration-only · Manual Summary Rollup · Manual Summary · Start-only · Finish-only · External Tasks · External Milestone · Deadline · Progress · Manual Progress

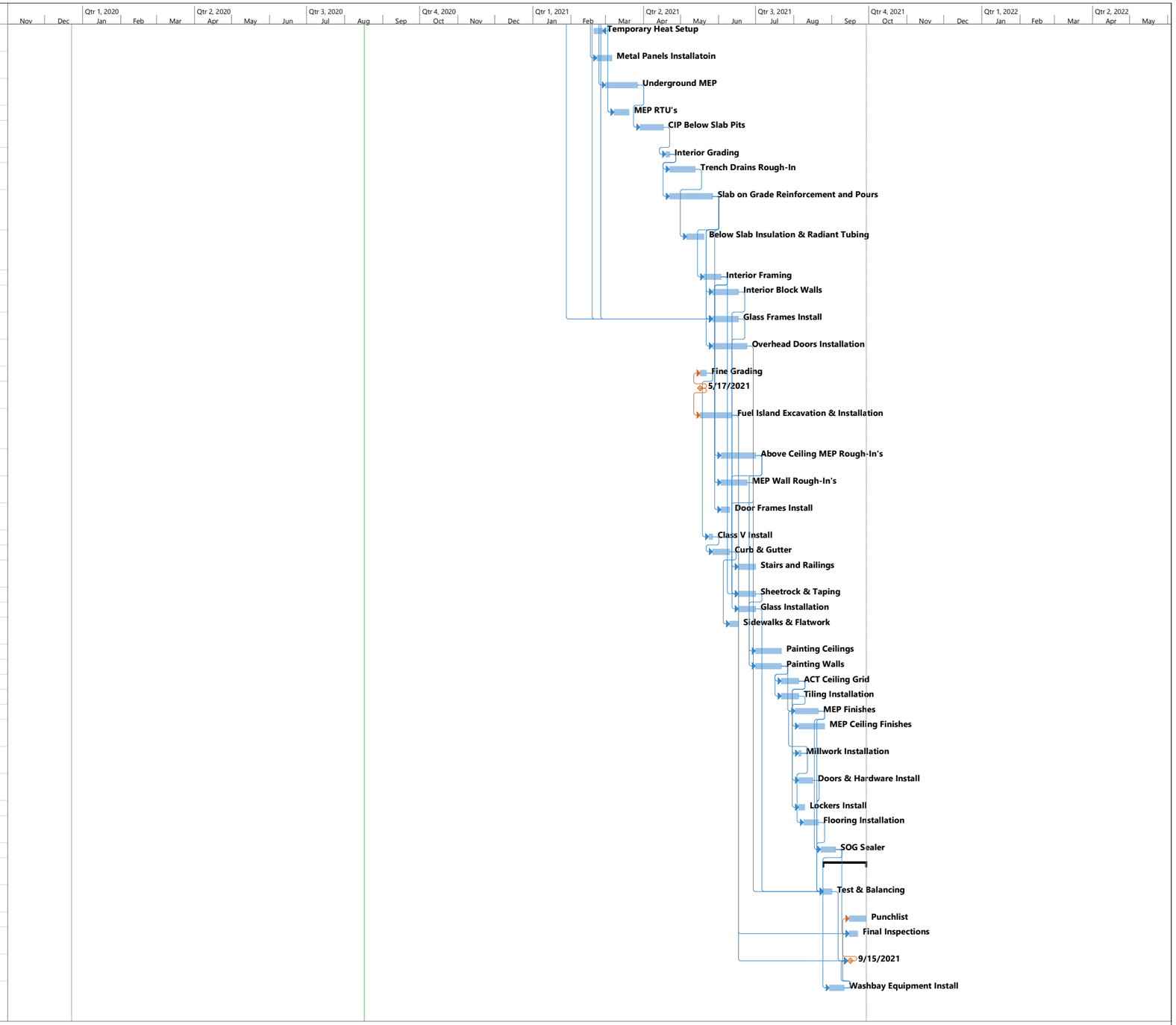
ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Successors	Notes
34		Utility Submittals Review	1 wk	Mon 9/28/20	Fri 10/2/20	33	35	
47		Cast-In-Place Concrete Submittal Review	1 wk	Mon 9/28/20	Fri 10/2/20	46	48	
35		Utility Fabrication	4 wks	Mon 10/5/20	Fri 10/30/20	34	59	
48		Cast-In-Place Concrete Rebar Fab	3 wks	Mon 10/5/20	Fri 10/23/20	47		
50		Structural Steel Shop Drawing Review	1.5 wks	Mon 10/12/20	Wed 10/21/20	49	51,52	
51		Structural Steel Columns & Beams Fabrication	5 wks	Wed 10/21/20	Wed 11/25/20	50	65	
52		Structural Steel Joist & Deck Fabrication	8 wks	Wed 10/21/20	Wed 12/16/20	50	65	
41		Precast Shop Drawing Review	2 wks	Mon 10/26/20	Fri 11/6/20	36	43	
44		Precast Mockup Review	1 day	Mon 11/2/20	Mon 11/2/20	37		
43		Precast Fabrication	4 wks	Mon 11/9/20	Fri 12/4/20	41,37	64	
38		MEP Submittals	2 wks	Mon 11/16/20	Fri 11/27/20	31	45	
53		Cold Formed Framed Shops & Approval	3 wks	Mon 11/16/20	Fri 12/4/20	31	40,95	
54		Glass & Glazing Shop Drawings & Approvals	4 wks	Mon 11/16/20	Fri 12/11/20	31	39	
45		RTU Submittal Reviews	2 wks	Mon 11/30/20	Fri 12/11/20	38	42	
40		Cold Formed Framing	3 wks	Mon 12/7/20	Fri 12/25/20	53	95	
39		Glass & Glazing Leadtimes	6 wks	Mon 12/14/20	Fri 1/22/21	54	94	
42		RTU Leadtimes	12 wks	Mon 12/14/20	Fri 3/5/21	45	112	
55		**Construction**	**252 days**	**Mon 10/12/2**	**Tue 9/28/21**			
56		Mobilization & SWPPP	3 days	Mon 10/12/20	Wed 10/14/20	29,30	57	
57		Site Clearing	2 days	Thu 10/15/2(	Fri 10/16/20	56	58	
58		Site Grading	3 days	Mon 10/19/2	Wed 10/21/20	57	59,61	
59		Utilities Installation	1.5 wks	Mon 11/2/20	Wed 11/11/20	58,35	60	
61		Footing & Foundations Excavation	1 wk	Thu 10/22/20	Wed 10/28/20	58	62FS-5 days	
62		Footings & Foundations Forming &	3 wks	Thu 10/22/20	Wed 11/11/20	61FS-5 days	64	
60		MEP Exterior Undergorund	2 wks	Fri 11/20/20	Thu 12/3/20	31FS+4 days,59		
64		Precast Walls Installation	4 wks	Mon 12/7/20	Fri 1/1/21	43,62	65,63	
63		CMU Bearing Walls	2 wks	Mon 1/4/21	Fri 1/15/21	64		
65		Structural Steel Installation	4 wks	Mon 1/4/21	Fri 1/29/21	51,52,64	66,81,95	
66		Roof Blocking Installation	2 wks	Mon 2/1/21	Fri 2/12/21	65,95SS	68FS-3 days,70	
81		Set Roof Curbs	2 days	Mon 2/1/21	Tue 2/2/21	65		
95		Exterior Cold Formed Framing &	2 wks	Mon 2/1/21	Fri 2/12/21	65,40,53	66SS,94,67	
68		Roofing Installation	2.5 wks	Wed 2/10/21	Fri 2/26/21	66FS-3 days	69FF,112	
67		Weatheproofing @ Cold Form	1 wk	Mon 2/15/21	Fri 2/19/21	95	94,113	
70		Ground Thawing	3 wks	Mon 2/15/21	Fri 3/5/21	66	71FS-5 days	



Project: City of Ramsey - Public
Date: Mon 8/17/20

Task | Split | Milestone | Summary | Project Summary | Inactive Task | Inactive Milestone | Inactive Summary | Manual Task | Duration-only | Manual Summary Rollup | Manual Summary | Start-only | Finish-only | External Tasks | External Milestone | Deadline | Progress | Manual Progress

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Successors	Notes
69		Temporary Heat Setup	1 wk	Fri 2/19/21	Fri 2/26/21	68FF		
113		Metal Panels Installatoin	2 wks	Mon 2/22/21	Fri 3/5/21	67		
71		Underground MEP	4 wks	Mon 3/1/21	Fri 3/26/21	70FS-5 days	74	
112		MEP RTU's	10 days	Mon 3/8/21	Fri 3/19/21	68,42		
74		CIP Below Slab Pits	3 wks	Mon 3/29/21	Fri 4/16/21	71	72	
72		Interior Grading	3 days	Mon 4/19/21	Wed 4/21/21	74	73,76	
73		Trench Drains Rough-In	3 wks	Thu 4/22/21	Wed 5/12/21	72	75FS-5 days	
76		Slab on Grade Reinforcement and Pours	5 wks	Thu 4/22/21	Wed 5/26/21	72	77,78FS-5 days,80FS+5 days,94,100	
75		Below Slab Insulation & Radiant Tubing	2 wks	Thu 5/6/21	Wed 5/19/21	73FS-5 days		
78		Interior Framing	2 wks	Thu 5/20/21	Wed 6/2/21	76FS-5 days	82,87,99	
77		Interior Block Walls	3 wks	Thu 5/27/21	Wed 6/16/21	76	79	
94		Glass Frames Install	3 wks	Thu 5/27/21	Wed 6/16/21	95,39,67,76	96	
100		Overhead Doors	4 wks	Thu 5/27/21	Wed 6/23/21	76	108FS+2 days	
91		Fine Grading	1 wk	Mon 5/17/21	Fri 5/21/21	103	101	
103		Anticipated Frost Out	0 days	Mon 5/17/21	Mon 5/17/21		104,91	
104		Fuel Island Excavation & Installation	4 wks	Mon 5/17/21	Fri 6/11/21	103	109FS+3 days,111FS+2 days	
80		Above Ceiling MEP Rough-In's	4 wks	Thu 6/3/21	Wed 6/30/21	76FS+5 days	82FS-10 days,83	
87		MEP Wall Rough-In's	3 wks	Thu 6/3/21	Wed 6/23/21	78	82FS-5 days	
99		Door Frames Install	1 wk	Thu 6/3/21	Wed 6/9/21	78		
101		Class V Install	3 days	Mon 5/24/21	Wed 5/26/21	91	92	
92		Curb & Gutter	2 wks	Thu 5/27/21	Wed 6/9/21	101	102	
79		Stairs and Railings	2 wks	Thu 6/17/21	Wed 6/30/21	77		
82		Sheetrock & Tap	2 wks	Thu 6/17/21	Wed 6/30/21	78,80FS-10 days,8	84	
96		Glass Installatior	2 wks	Thu 6/17/21	Wed 6/30/21	94	108FS+2 days	
102		Sidewalks & Flatwork	1 wk	Thu 6/10/21	Wed 6/16/21	92		
83		Painting Ceilings	3 wks	Thu 7/1/21	Wed 7/21/21	80		
84		Painting Walls	3 wks	Thu 7/1/21	Wed 7/21/21	82	85,88,97	
85		ACT Ceiling Grid	2 wks	Thu 7/22/21	Wed 8/4/21	84	86,89	
97		Tiling Installatior	2 wks	Thu 7/22/21	Wed 8/4/21	84	98	
88		MEP Finishes	3 wks	Mon 8/2/21	Fri 8/20/21	84,89FS-5 days	106,108FS+2 days	
86		MEP Ceiling Finishes	3 wks	Thu 8/5/21	Wed 8/25/21	85		
89		Millwork Installation	2 days	Thu 8/5/21	Fri 8/6/21	85	88FS-5 days,90,93SS	
93		Doors & Hardware	1.5 wks	Thu 8/5/21	Mon 8/16/21	89SS	108FS+2 days	
98		Lockers Install	3 days	Thu 8/5/21	Mon 8/9/21	97		
90		Flooring Installation	2 wks	Mon 8/9/21	Fri 8/20/21	89	108FS+2 days	
106		SOG Sealer	2 wks	Mon 8/23/21	Fri 9/3/21	88	105FS-5 days,111FS+	
107		**Project Commissioning/**	**25 days**	**Wed 8/25/21**	**Tue 9/28/21**			
108		Test & Balancing	5 days	Wed 8/25/21	Tue 8/31/21	88FS+2 days,90FS+2	109FS+3 days	
110		Punchlist	10 days	Wed 9/15/21	Tue 9/28/21	109FS-1 day		
111		Final Inspections	5 days	Wed 9/15/21	Tue 9/21/21	104FS+2 days,105FS+2		
109		Substantial Completion	0 days	Wed 9/15/21	Wed 9/15/21	104FS+3 days,105FS+3	110FS-1 day	
105		Washbay Equipment Install	2 wks	Mon 8/30/21	Fri 9/10/21	106FS-5 days	109FS+3 days,111FS+2 days	



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Change Order

PROJECT: *(Name and address)* City of Ramsey Public Works 14100 Jasper Street NW Ramsey, MN 55303	**CONTRACT INFORMATION:** Contract For: General Construction Date: 9/10/2019	**CHANGE ORDER INFORMATION:** Change Order Number: 1 Date: 11/11/20
OWNER: *(Name and address)* City of Ramsey Public Works 7550 Sunwood Drive NW Ramsey, MN 55303	**ARCHITECT:** *(Name and address)* Oertel Architects 1795 St. Clair Ave St. Paul, MN 55105	**CONTRACTOR:** *(Name and address)* RJM Construction, LLC 830 Boone Avenue North Golden Valley, MN 55427

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The original Contract Sum was	$	610,087.00
The net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	610,087.00
The Contract Sum will be increased by this Change Order in the amount of	$	1,021,837.00
The new Contract Sum including this Change Order will be	$	1,631,924.00

The Contract Time will be increased by Twenty (20) days.
The new date of Substantial Completion will be September 15, 2021

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Oertel Architects	RJM Construction, LLC	City of Ramsey
ARCHITECT *(Firm name)*	**CONTRACTOR** *(Firm name)*	**OWNER** *(Firm name)*
SIGNATURE	**SIGNATURE**	**SIGNATURE**
PRINTED NAME AND TITLE	**PRINTED NAME AND TITLE**	**PRINTED NAME AND TITLE**
DATE	**DATE**	**DATE**

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User Notes: (3B9ADA4B)

CC Regular Session **5. 20.**

Meeting Date: 11/24/2020

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #20-275 Authorizing Partial Payment #1 to Northland Concrete and Masonry Company, LLC for Improvement Project 20-07 New Public Works Facility

Purpose/Background:

Resolution and Pay Estimate #1 attached.

Funding Source:

Funding for this this item was budgeted as part of the public works building project.

Recommendation:

RJM Construction, our construction management consultant, has inspected the completed work and recommends approving partial payment #1 in the amount of $133,000.00 to Northland Concrete and Masonry Company, LLC for Improvement Project #20-07, New Public Works Facility.

Action:

Motion to adopt Resolution #20-275 authorizing partial payment #1 to Northland Concrete and Masonry Company, LLC for Improvement Project #20-07, New Public Works Facility.

Attachments

resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	11/18/2020 05:07 PM
Kurt Ulrich	MaryJo Warner	11/19/2020 08:26 AM
Mary Jo Warner (Originator)	MaryJo Warner	11/19/2020 08:27 AM
Grant Riemer	Grant Riemer	11/19/2020 08:42 AM
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:18 PM
Form Started By: MaryJo Warner		Started On: 11/18/2020 04:12 PM
Final Approval Date: 11/19/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-275

RESOLUTION AUTHORIZING PARTIAL PAYMENT #1 TO NORTHLAND CONCRETE AND MASONRY COMPANY, LLC FOR THE NEW RAMSEY PUBLIC WORKS FACILITY, IMPROVEMENT PROJECT #20-07

WHEREAS, the City of Ramsey has planned for a new public works facility and added it to our Capital Improvement Plan in 2006; and

WHEREAS, the location of the new for the new public works facility was purchased in 2008 adjacent to the current facility and that purchase was finalized in 2013; and

WHEREAS, a third party architectural firm (BKV Group) was hired in 2015 to perform a space needs analysis to determine the size of facility needed to serve the public works departments needs for now and 30-50 years into the future.; and

WHEREAS, the old facility consists of three buildings and multiple off site storage locations, the new site will contain all public works functions and equipment at one centralized location; and

WHEREAS, on September 22nd, 2020 Ramsey City Council entered into a contract with Northland Concrete and Masonry Company, LLC to provide foundation work for the new Ramsey public works facility; and

WHEREAS, as of Novemember 24th, 2020 $0 has been paid to date; and

WHEREAS, RJM Construction, construction management consultant, has inspected the completed work and recommends authorizing partial payment #1 to Northland Concrete & Masonry Company, LLC for Improvement Project #20-07, New Ramsey Public Works Facility, in the amount of $133,000.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

1) The City Council authorizes partial payment #1 to Northland Concrete & Masonry Company, LLC for Improvement Project #20-07, New Public Works Facility, in the amount of $133,000.00.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of November 24th, 2020.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of November, 2020.

Mayor

ATTEST:

City Clerk

DocuSign Envelope ID: 74A66727-20DF-4329-9253-19EDEA1C9B7F

118035 $133,000.00
9412.6520 W202007

APPLICATION FOR PAYMENT

To: City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

From: S & S Concrete & Masonry DBA Northland Concrete and Masonry Company, LLC
1125 Stagecoach Road
Shakopee, MN 55379

Contract For: 195200180-033005 - Concrete

Project: City of Ramsey Public Works

Application No.: 1
Period To: 10/31/20
Application Date: 10/21/20
Project No.: 19520-0180
Contract Date: 09/23/20
Commitment: 195200180-033005

1. ORIGINAL CONTRACT AMOUNT		$1,347,350.00
2. NET CHANGE BY CHANGE ORDERS		$0.00
3. CONTRACT SUM TO DATE		$1,347,350.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G)		$140,000.00
5. RETAINAGE		
5.00% of Completed Work (Columns D + E)	$7,000.00	
5.00% of Stored Materials (Columns F)	-	
Total Retainage (Line 5a + Line 5b OR Sum of Column I)		$7,000.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		$133,000.00
7. LESS PRIOR CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$0.00
8. CURRENT PAYMENT DUE	✓	$133,000.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$1,214,350.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	$0.00	$0.00
Total approved this month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Orders		$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by ths Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Kristin Berg Date: 10/21/20

State Of: _____

County Of: _____

Subscribed and sworn to before me this _____ day of _____

Notary Public: _____

My commission expires: _____

ARCHITECTS CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data compromising this application, the Architect certifies to the owner that to the best of the Architects knowledge, information and belief the Work under the Architect's Contract has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $133,000.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on the Application for Payment and on the Continuation sheet that are changes to conform to the amount certified.)

ARCHITECT:

By: _____ Date: 11/10/2020

The Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Approved by _____

Date 11/12/20

CC Regular Session **5. 21.**

Meeting Date: 11/24/2020

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #20-276 Authorizing Partial Payment #1 to Steenberg Watrud Construction, LLC for Improvement Project 20-07 New Public Works.

Purpose/Background:

Resolution and Pay Estimate #1 attached.

Funding Source:

Funding for this this item was budgeted as part of the public works building project.

Recommendation:

RJM Construction, our construction management consultant, has inspected the completed work and recommends approving partial payment #1 in the amount of $2,503.25 to Steenberg Watrud Construction, LLC for Improvement Project #20-07, New Public Works Facility.

Action:

Motion to adopt Resolution #20-276 authorizing partial payment #1 to Steenberg Watrud Construction, LLC for Improvement Project #20-07, New Public Works Facility.

Attachments

Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	11/19/2020 08:44 AM
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:19 PM
Form Started By: MaryJo Warner		Started On: 11/19/2020 08:19 AM
Final Approval Date: 11/19/2020		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #20-276

RESOLUTION AUTHORIZING PARTIAL PAYMENT #1 TO STEENBERG WATRUD CONSTRUCTION, LLC FOR THE NEW RAMSEY PUBLIC WORKS FACILITY, IMPROVEMENT PROJECT #20-07

WHEREAS, the City of Ramsey has planned for a new public works facility and added it to our Capital Improvement Plan in 2006; and

WHEREAS, the location of the new for the new public works facility was purchased in 2008 adjacent to the current facility and that purchase was finalized in 2013; and

WHEREAS, a third party architectural firm (BKV Group) was hired in 2015 to perform a space needs analysis to determine the size of facility needed to serve the public works departments needs for now and 30-50 years into the future.; and

WHEREAS, the old facility consists of three buildings and multiple off site storage locations, the new site will contain all public works functions and equipment at one centralized location; and

WHEREAS, on September 22nd, 2020 Ramsey City Council entered into a contract with Steenberg Watrud Construction, LLC to provide masonry work for the new Ramsey public works facility; and

WHEREAS, as of Novemember 24th, 2020 $0 has been paid to date; and

WHEREAS, RJM Construction has inspected the completed work and recommends authorizing partial payment #1 to Steenberg Watrud Construction, LLC for Improvement Project #20-07, New Ramsey Public Works Facility, in the amount of $2,503.25.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

1) The City Council authorizes partial payment #1 to Steenberg Watrud Construction, LLC for Improvement Project #20-07, New Public Works Facility, in the amount of $2,503.25.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of November 24th, 2020.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

DocuSign Envelope ID: 74A66727-20DF-4329-9253-19EDEA1C9B7F

#118034 $2,503.25
9412.6520 W202007

APPLICATION FOR PAYMENT

To: City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

From: Steenberg Watrud Construction LLC
10967 Clark Road
Inver Grove Heights, MN 55077

Contract For: 195200180-030105 - Masonry

Project: City of Ramsey Public Works

Application No.: 1
Period To: 10/31/20
Application Date: 10/23/20
Project No.: 19520-0180
Contract Date: 09/23/20
Commitment: 195200180-030105

1. ORIGINAL CONTRACT AMOUNT		$213,240.00
2. NET CHANGE BY CHANGE ORDERS		$0.00
3. CONTRACT SUM TO DATE		$213,240.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G)		$2,635.00
5. RETAINAGE		
5.00% of Completed Work (Columns D + E)	$131.75	
5.00% of Stored Materials (Columns F)	-	
Total Retainage (Line 5a + Line 5b OR Sum of Column I)		$131.75
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		$2,503.25
7. LESS PRIOR CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$0.00
8. CURRENT PAYMENT DUE	✓	$2,503.25
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$210,736.75

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	$0.00	$0.00
Total approved this month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Orders		$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by ths Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: _____

State Of: _____

County Of: _____

Subscribed and sworn to before me this _____ day of _____

Notary Public: _____

My commission expires: _____

ARCHITECTS CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data compromising this application, the Architect certifies to the owner that to the best of the Architects knowledge, information and belief the Work under the Architect's Contract has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $2,503.25

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on the Application for Payment and on the Continuation sheet that are changes to conform to the amount certified.)

ARCHITECT:

By: _____ Date: 11/10/2020

The Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Approved by CR

Date 11/12/20

CC Regular Session **6. 1.**

Meeting Date: 11/24/2020

By: Diana Lund, Finance

Information

Title:

Public Hearing: Adopt Ordinance #20-20 Adopting the 2021 Schedule of Rates, Fees and Charges

Purpose/Background:

The city annually adopts a schedule of rates, fees and charges which outlines the fees that the city charges for such items as building construction, business licenses, utility rates and planning and zoning.

A listing of the schedule of rates, fees and charges is attached. Changes are noted on the far right column of the schedule. The majority of the changes from 2020 to 2021 are reflected in the utility section related to water rates.

Under Administrative Hearings/Citations/Abatements section a $75.00 fee has been added for a 1st violation within 12 months related to zoning code violations.

In the Building Construction section, the only fee proposed to change is the Water Availability Charge (WAC) from $1,365 to $1,399 per address as recommended in the City's 2017 Comprehensive Water System Study.

Under the Miscellaneous Charges Section the only proposed increase is from $3.00 to $5.00 which is the fee established by State Statute.

The Professional Services section has only one change for Police Officer billable time to reflect the average 2021 personnel costs (salary and benefits) of Patrol Officers and Sergeants for when their time is billed out for respective events such as Game Fair.

The Utility Section has been updated to reflect the following increases: water usage rates and Connection Charges (both Sewer and Water) at 2.5% which are all per the 2017 Comprehensive Sewer and Water Studies. Water and sewer laterals are proposed to increase at 3% for residential and commercial construction based on the construction cost index since 2012. The proposed utility water rate ranks 7th lowest out of 27 cities (includes Blaine, Maple Grove, Coon Rapids, Eden Prairie, Anoka, Plymouth, Fridley) based on 2020 metro rates for like utilities.

Notification:

This Ordinance was introduced by the City Council at their regular meeting of November 10, 2020.

The Public Hearing notice was published in the Anoka Union on November 13, 2020.

Observations/Alternatives:

Options:

1. Accept the 2021 Fee Schedule as proposed

2. Hold all rates constant with 2020 rates

3. Recommend changes that arise from input at public hearing.

Recommendation:

Recommend Option #1 and to adopt Ordinance #20-20 - 2021 Schedule of Rates, Fees, and Charges

Action:

Motion to waive the City Charter requirement that the Ordinance be read aloud and adopt Ordinance #20-20 adopting the 2021 Schedule of Rates, Fees and Charges.

Attachments

2021 Schedule of Rates, Fees and Charges

Ord 20-20 Rates & Fees

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/12/2020 02:52 PM
Form Started By: Diana Lund		Started On: 11/12/2020 10:27 AM
Final Approval Date: 11/12/2020		

SERVICE OR LICENSE	SPECIAL NOTES	2020 Adopted	2021 Proposed
Administrative Hearings/Citations/Abatements			
Abatement: Administration Fee		25% of cost of abatement or 750.00, whichever is less	
Administrative Citation: Violations of 10 - Animals		25.00	
Administrative Citation: Violations of 26 - Rental Property		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 30 - Public Nuisance	1st offense after failure to abate within 14 days	75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 42 - Dump Garbage/Refuse		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 54 - Prohibited Parking		25.00	
Administrative Citation: Violations of 54 - Recreational Vehicles		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 54 - Time Zone Parking		25.00	
Administrative Citation: Violations of 105 - Construction		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 105 - Exterior Completion		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 105 - No Permit		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 105 - Property Identification		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 113 - Sewage		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 117 - Off Street Parking		25.00	
Administrative Citation: Violations of 117 - Signs		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 117 - Landscaping		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: 1st Violation within 12 Months (Zoning Code Violations)			75.00
Administrative Hearing: Filing Fee		250.00	
Alcoholic Beverages			
3.2 beer off-sale		100.00	
3.2 beer on Sale		200.00	
Change of Name-Liquor Establishment		50.00	
Liquor license investigation fee	Corporate	500.00	
	Partnership	500.00	
	Sole-Proprietor	500.00	
Liquor off-sale		380.00	

SERVICE OR LICENSE	SPECIAL NOTES	2020 Adopted	2021 Proposed
	Tiered Payment System:		
	License Reduced by:		
	$100-Meet State Statutes Conditions		
	$100-Purchase/Utility ID Technology		
Liquor on-sale		5,000.00	
Liquor on-sale Sunday		200.00	
Wine license investigation fee	Corporate	500.00	
	Partnership	500.00	
	Sole-Proprietor	500.00	
Wine on-sale		1,000.00	
2 a.m. closing (optional)		300.00	
Amusement & Commercial Recreation			
Temporary Amusement Center (Carnivals, Circus)		250.00	
Lawful gambling investigation fee - New applicant only	Limit $100.00	100.00	
Lawful gambling investigation fee - Single Events		50.00	
Fire Works Sales-Business selling only fireworks	Ordinance Adopted 6/11/02	350.00	
Fire Works Sales-Retail Sellers		100.00	
Parade Permit		100.00	
Special Events - Ex: Music festival, performing arts, parades, carnivals, 5K Runs	Including Clean Up Fees, Electrical Inspection Fees etc.	50.00 Application fee +License Fee to be	
		determined per event by CC + Staff Time @ 2.30*wage/hour	
All Other Misc. Permit/Licenses		50.00/Admin fee + Staff time @ 2.30/hr. if needed	
Building Construction			
Administrative Fee-Process Returned Bldg. Permits		25.00	
Basement Finish	Cover 3 trips	158.00	
Building permit		City of Ramsey Valuation Fee Schedule	
Electronic Plan Review-Application Fee	Building Permit only	20.00	
Electronic Plan Review-Application Fee	All Other Permits: Fire, Mechanical, Plumbing, Septic, Zoni	25.00	
Building plan check - Residential		50% of Bldg. Permit Fee	
Plan Review fee for Similar Plans		25% of Bldg. Permit Fee	
Plan Check Fee for Accessory Structures	Garages, Remodels, Additions, etc.	50% of Bldg. Permit Fee	
Plan Check Fee for changes, additions, or revisions to plans		53.00/hr./Minimum 1 hr. (Non-Refundable)	
Plan Check Fee for Commercial, Industrial & Apartments		50% of Bldg. Permit Fee (Non-Refundable)	
Plan Check Fee (Outside Contracted)	All administrative and Overhead Costs	Actual Costs (Non-Refundable)	
Air Conditioner Replacement		50.00	
Air Conditioner & Furnace Replacement (Combination)		50.00	
Deck Permit		50.00	
Demo Permit		50.00	
Driveway Escrow		2,000.00	
Water Heater Replacement		50.00	
Electrical Permit Fee	Per Tokle Contract	Electrical Permit Fee Schedule	
Erosion Control Escrow - New Construction	Returned when complete - not part of building code	1,500.00	
Fence Permit	Over 7 feet in height	City of Ramsey Valuation Fee Schedule	

SERVICE OR LICENSE	SPECIAL NOTES	2020 Adopted	2021 Proposed
Fence Permit	Less than 7 feet in height	10.00	
Fireplace Permit	Cover 2 trips	25.00	
Furnace Replacement		50.00	
Home Improvement Erosion Control Escrow		100 + Assessment Agreement	
Inspections-After Hours/Weekend	1.5 times hourly rate	80.00/hr./minimum 2 hr.	
Investigation Fee	Work Started Without a Permit	Equal to Permit Fee	
Gas Line (Residential)		50.00	
Landscape Escrow		5,000.00	
Lawn Irrigation-Residential	Cover 1 trip	25.00	
Lawn Irrigation-Commercial (Multi)		50.00	
Mechanical Permit-Residential	New Construction	150.00	
	Remodel/Addition	100.00	
Mechanical permit-Commercial	New Construction	150.00	
	Remodel/Addition	75.00	
Plan Check fee (65% of commercial mechanical permit)		50% of Comm Mech Permit fee (None-Refundable)	
Moving Structure Permit		50.00	
Moving Structure Permit Site Inspection		50.00	
Mobile Home Tie Down		50.00	
Mobile Home Water Hookup	1.25 hours	50.00	
Plumbing permit- Residential/Single Family	New Construction	100.00	
	Remodel/Addition	100.00	
Plumbing permit- Commercial	New Construction	250.00	
	Remodel/Addition	100.00	
Public Sidewalk Panels-Broken		Min $500.00/Max $1,500.00	
ReInspection Fees		80.00 per trip	
Re-Roofing/Shingling Permit-Residential	Cover 2 trips	75.00	
Re-Roofing/Shingling Permit-Commercial/Multi-Family		City of Ramsey Valuation Fee Schedule	
Re-Siding Permit	Cover 2 trips	75.00	
Replacement Windows (Residential)	City Required pre-inspection	75.00	
Septic system permit-residential		125.00	
Septic system permit-commercial		250.00	
Septic Tank Installation Permit-Residential		125.00	
Service Availability Charge (SAC)	[current MCES rates]	2,485.00	
Septic Tank Pumping Permit		15.00	
Sewer permit (Utility Connection)-Residential		25.00	
Sewer permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00	
Site Evaluation Fee		50.00	
State Surcharge	Applies to all permit types	1.00	
	Per State of Minnesota Fee Schedule		
Swimming pool permit		100.00	
Vacuum Breaker Verification for Irrigation System (RPZ)-Residential		50.00	
Vacuum Breaker Verification for Irrigation System (RPZ)-Commercial	1.25 Hours	50.00	

SERVICE OR LICENSE	SPECIAL NOTES	2020 Adopted	2021 Proposed
Water Availability Charge (WAC) - per address	Per 2012 & 2017 Comprehensive Water System Study	1,365.00	1,399.00
Water Softener Permit-Residential		50.00	
Water permit (Utility Connection)-Residential		25.00	
Water permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00	
Business			
Administrative Fee - Process Returned Business Permits		25.00	
Business Registration Certificate (BRC)	Original Application	30.00	
Contractor License	All Contractors	50.00	
Garbage & refuse hauler		50.00	
License Late Fee		15% of license fee/month	
Massage Establishment		100.00/annual	
Massage Establishment Owner/Manager Background Check Fee		50.00	
Massage Therapist		50.00/annual	
Massage Therapist Background Check Fee		35.00	
Pawn broker/Precious Metals		4,000.00	
Yearly Fee-Pawnbroker enters		$250/per year all transactions	
Transaction Fee-State Entered		2.10/per transaction	
Pawn broker investigation fee	in-state investigation	500.00	
	out-of-state investigation	1,500.00	
Residential Rental - Multifamily	3-Year License	400.00/building	
Residential Rental - Single Family/Townhome	3-Year License	25.00/unit	
Second Hand Dealer		2,000.00	
Second Hand Dealer investigation fee	in-state investigation	500.00	
	out-of-state investigation	1,500.00	
Transient merchant/peddler/solicitor		100 + 35 per person backgrounded	
City Financing			
Interest rate charge - non-bonded programs		US Treas. rate + 2 points	
[bonded projects will be dependent upon interest rates being paid]		Bond Int rate + 2 points	
Equipment Chargeback			
All Equipment Rental		Per FEMA Schedule + Staffing	
Public Works Maintenance Worker		2.30 x wage/hr.	
Portable Toilet		Actual Cost	
Facility Use			
Antenna Lease - City Owned Property [PCS towers]	Per Individual Agreement	Per Individual Agreement	
Concession stand/pavilion/shelter- per day/event- residents	Includes 7.125% sales tax	See Facility Use & Rental Policy	
Concession stand pavilion/shelter- per day/event - non-res.	Includes 7.125% sales tax	See Facility Use & Rental Policy	
Key deposit - per building		55.00	
Softball/baseball field maintenance - youth teams	Includes 7.125% sales tax	12.00/game	
Football field maintenance - youth teams			
Large Fields	Includes 7.125% sales tax	47.00/week	
Soccer & Lacrosse field maintenance - youth teams			
Full Size (Large Field)	Includes 7.125% sales tax	37.00/week	
1/2 Size (Medium Field)	Includes 7.125% sales tax	20.00/week	
Small Field	Includes 7.125% sales tax	12.00/week	
Field Layout Field-Soccer, Football, Lacrosse		300.00	
Tennis court - non-residents	Includes 7.125% sales tax	20.00	
Basketball court - non-residents	Includes 7.125% sales tax	20.00	
Horseshoe pit - non-residents	Includes 7.125% sales tax	20.00	
Lighted ballfield Deposit Fee		100/individual	
		500/athletic organization	

SERVICE OR LICENSE	SPECIAL NOTES	2020 Adopted	2021 Proposed
Lighted ballfield - residents	Includes 7.125% sales tax	45.00/Per 3 hours and then 15.00/Each Additional hour	
Lighted ballfield - non-residents	Includes 7.125% sales tax	60.00/Per 3 hours minimum and then 20.00/Each Additional hour + 25.00 for lights	
Light - Used By ARAA		Actual Cost	
General Field Use - Residents (football, soccer, softball,baseball)		45.00/Per 3 hours minimum and then 15.00/Each Additional hour	
General Field Use - Non-Residents (football, soccer, softball,baseball)		60.00/Per 3 hours minimum and then 20.00/Each Additional hour	
Athletic Field Marking Paint - ARAA		Actual Cost	
Pact School Field Maintenance	5% Increase per year	600.00	
Municipal Center per day/event - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	
Coffee for Meetings		5.00/pot	
Park Facilities - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	
Miscellaneous			
Cemetery Plot (Trott Brook Cemetery)		900.00	
Cemetery Plot Perpetual Care		400.00	
Comp Plan CD		10.00	
City Information-CD Format		10.00/disc	
Kennel License (Administrative)	4th Dog on Property	30.00	
Maps - City (28X 24)		5.00	
Maps - Zoning (28 X 34)		15.00	
Maps - Zoning/Address (34 X 44)		25.00	
Maps-Zoning or Comp Plan (11 X 17)		6.00	
Maps - Plat		10.00	
Maps - Topo aerials per half section		20.00	
Maps- Parks & Trails 11 X 17)		6.00	
Maps - Parks & Trails (36 X 24)		15.00	
Maps-Large Ward/Precinct	With Addresses	25.00	
Notary Fee	State Statute	3.00	5.00
Photo copies - one-sided/duplexed	Up to 100 pages; over 100 pages plus staff time	0.25	
Political office filing fee	State Statute	5.00	
Public hearing publications		At City Cost	
Returned check		35.00	
Reissued Check Fee		15.00	
Special assessment search		30.00	
Planning and Zoning			
Comp Plan Amendment Application		200.00	
Comp Plan Escrow		700.00	
Conditional use escrow minimum		800.00	
Conditional use permit application		200.00	
Conditional use escrow min-environ sens		2,000.00	

SERVICE OR LICENSE	SPECIAL NOTES	2020 Adopted	2021 Proposed
Conditional use permit app.-environ sens		200.00	
Conditional use permit annual inspection		75.00	
Dock permit		25.00	
Environmental Permit		200.00	
Environmental Escrow		400.00	
Grading Permit		200.00	
Industrial Revenue Bond - application		200.00	
Industrial Revenue Bond - escrow		1,000.00	
Interim Use Permit Escrow - Minimum		600.00	
Interim Use Permit Application		200.00	
Interim Use Annual Inspection Fee		75.00	
Park Dedication - Cash Contribution: Residential Unit	Including Townhomes & Apartment Units	3,500.00/dwelling unit	
Park Dedication - Cash Contribution: Residential Unit	Exceed 12+ units per acre	7.5% Discount/$2,775.00	
Park Dedication - Cash Contribution: Residential Unit	Exceed 20+ units per acre	15% Discount/$2,550.00	
Park Dedication - Cash Contribution: Commercial/Assisted Living Facilities		5,100.00/acre	
Park Dedication - Cash Contribution: Industrial		4,375.00/acre	
Park Dedication - Land Contribution: Residential	0 - 3.0 dwelling units per acre	10% of land	
	3.1 - 5.0 dwelling units per acre	15% of land	
	5.1 + dwelling units per acre	Add .5% for each over 5	
Park Dedication - Land Contribution: Commercial/Industrial/Assisted Living Facilities		5% gross land area	
Park Dedication - Land Contribution: Planned Unit Developments	(public open space/rec. uses-not including wetlands)	10% gross land area	
		2,800.00/dwelling unit	
Sidewalk Panel Replacement Escrow		1500.00	
Trail Development Fee - Cash Contribution: Residential Unit		1,000.00/dwelling unit	
Trail Development Fee - Commercial/Industrial/Assisted Living Facilities		1,300.00/acre	
Approval/Recording of Deeds:			
Abstract Property		County Fee+10.00/staff Time	
Torrens Property		County Fee+10.00/staff Time	
Rezoning application		200.00	
Rezoning escrow		400.00	
Sign permit application - permanent		25.00	
Sign permit - permanent		75.00	
Sign permit - temporary		25.00	
Site plan review application		200.00	
Site plan review escrow		800.00	
Special Council, HRA or Commission meeting fee		350.00	
Temporary Structure escrow		500.00	
TIF/Conduit Debt Application Fee		4,000.00/+legal fee deposit	
Vacation of easement application		200.00	
Vacation of easement escrow		300.00	
Variance application		200.00	
Variance escrow		400.00	
Zoning Permit		25.00	
Platting or Subdividing			
Address Charge		175.00	
Administrative (interior lot lines) escrow		225.00	
Administrative (interior lot lines) app.		200.00	
Major Subdivision escrow		1,500.00	
Major Subdivision application		300.00	
Minor subdivision escrow		900.00	
Minor subdivision application		200.00	
Registered land survey escrow		300.00	

SERVICE OR LICENSE	SPECIAL NOTES	2020 Adopted	2021 Proposed
Registered land survey application		200.00	
Professional Services			
Administrative Fee (Project Related Activity-Staff admin)	Consultants hired for project: Ex: Hakanson Anderson	3% of contractor bill	
Attorney - municipal		At City cost	
Attorney - non-municipal		At City cost	
City Staff Services		2.30 x wage/hr.	
Police Officer		93.00/hr	97.00/hr
Other professional /staff services		2.30 X wage/hr.	
Public Safety			
Alarms: False (3rd offense)	In a Calendar Year	75.00	
Alarms: False (4th offense)	In a Calendar Year	150.00	
Alarms: False (5th offense)	In a Calendar Year	225.00	
Alarms: False (6th offense)	In a Calendar Year	300.00	
ATV/Golf Cart Permit		10.00	
Car Seat Check -Non-Resident only		25.00	
Clandenstine Drug Labs Remediation	Recovery of Public Costs	125% of Recovery Costs (Recovery Cost + 25% admin Fee)	
Copies: Audio/Video CD/DVD		20.00	
Copies: Incident/Investigative Reports	Per statute Ch163 sec 8 adopted 8/1/05	.25/page	
Copies: Statistical Summary Reports		5.00	
Dangerous Dog License		500.00	
Dog Impoundment fee		125.00+board	
Dog Impoundment fee - If Non Licensed		145.00 +board	
Dog Impoundment fee (2nd offense)	w/in 12 months (+50.00 each addtl w/in 12 mo)	175.00 +board	
Dog license - duplicate		5.00	
Dog license - male/female - 3 yr. license		20	
Dog license - male/female neutered/spayed - 3 yr. license		10	
Fire Prevention:			
Fire Suppression Fees:			
Permit		Valuation based/1997 UBC Fee Table 1-A	
		Minimum of 23.50	
Plan Review		65% of permit fee	
		5.00 Minimum State Surcharge	
Fire Alarm Fees:			
Permit		Valuation based/1997 UBC Fee Table 1-A	
		Minimum of 23.50	
Plan Review		65% of permit fee	
		5.00 Minimum State Surcharge	
Temporary Assembly/Tent Permit(Greater than 100 sq. ft.)		50.00/per tent	
Aboveground Tank Storage		100.00/per tank	
Underground Tank Storage		100.00/per tank	
Fuel Tank Storage Removal		100.00/per tank	
Daycare Inspection Fee		50.00	
Permit Re-Inspection Fee		50.00	
Fireworks/Pyrotechnic Display Permit		200.00	
Fireworks -Retail Sale Permit - Retailer only selling fireworks		350.00	
Fireworks-Retail Sale Permit-All other retailers		100.00	
Double Permit Fee		2 x normal permit fee	
Lock Box Fee:			

SERVICE OR LICENSE	SPECIAL NOTES	2020 Adopted	2021 Proposed
Surface Mount		Per Vendor Pricing	
Recessed Box		Per Vendor Pricing	
All Others		Actual cost + 10% Admin fee	
Fire Code Re-Inspection Fee		140.00	
Gas Line Hit By Contractors	Effective 4-1-10	300.00	
Open Burn Permits:			
Open burn permit application	Residential	25.00	
Open burn permit fire suppression escrow		500.00	
Open burn permit fire suppression services		300.00/hr. - min 300.00	
Illegal Burning	Effective 4-1-10	200.00	
Subsequent Site Evaluations		45.00/visit	
Fire Service Fee:			
Disaster Assistance		300.00/hr. per truck	
Ordinance Violations		300.00/hr.	
Victim Service Fee		300.00/hr. per truck	
Hunting Permit (Bow) per person		5.00	0.00
Hunting Permit (Shotgun) per person		5.00	0.00
Hunting Permit (Target Shooting) per person		5.00	0.00
Letter of Good Standing		10.00	
Photo CD		20.00/cd	
Photo Electronical Transfers		10.00/transmission	
Photo Reprints		5.00 min chg + 1.00/print	
Vehicle Lockout		20.00	
Vehicle Storage		10.00/day	
Reimbursements			
Mileage/personal vehicle (IRS allowable rate)	Always follow IRS adopted rate	.5754/mile	
Right-of-Way			
Permit Fee - Boring/Open Trench	Centerpoint Energy, City of Anoka & Connexus Energy Exempt from ROW fees if Franchise Fees are in effect	95.00+15.00/Driveway, 20.00/Road Closing	
		+ $10,000 Bond per mile	
Boulevard Tree Replacement		700.00/Tree	
Permit Fee - Overhead		95.00\+.05/linear foot	
Street and Traffic Charges			
Developer contribution:			
street and/or traffic signs		Developer Installed	
Bituminous Paving/Patching		25.00/sq yard	
Culverts		Price + Tax	
Road Improvement Assessment	Per Special Assessment Policy	Per Policy	
Street Sweeping: Equipment Only:	Per FEMA Schedule of Equipment Rates	74.00/Hr	
Traffic Sign Replacement		200.00	225.00

SERVICE OR LICENSE	SPECIAL NOTES	2020 Adopted	2021 Proposed
Tobacco			
Cigarette Sales (vending and over-the counter)		250.00	
Cigarette Sales with age verification technology		150.00	
E-Cigarette Sales		250.00	
E-Cigarette Sales with age verification technology		150.00	
UTILITY RATES			
Assessment Charge for Unpaid Items Assessed	Administration fee	30.00/account	
Interest Rate on Unpaid Items Assessed		5.50%	
Penalty/late payment	Past due on current billing	10%	
Recycling Rates			
Residential Curb-side Program fee/qtr	Per Ace Contract	8.85/qtr	Per Negotiated Contract
Sewer Rates			
Residential/Single dwelling usage fee/qtr	Per 2016 Comprehensive Sewer Study	75.14	
Multi-family(apt) & commercial usage fee/qtr		75.14+3.13/1000 gal.	
		in excess of 20,000 gal.	
Connection charge/res. equivalent	Per 2012 & 2017 Comprehensive Sewer System Study	1,243.00	1,274.00
Connection charge/acre comm./ind.	Per 2012 & 2017 Comprehensive Sewer System Study	3,743.00	3,837.00
Lateral Benefit Charges: Residential	Increased by construction cost index-Avg 3% since 2012	4,968.00	5,117.00
Lateral Benefit Charges: Commercial	Increased by construction cost index-Avg 3% since 2012	8,179.00	8,424.00
Street Lights			
Developer contribution:			
installation of Cobra street light		Per Connexus Energy Fee Schedule	
traditionaire subdivision street light (w/100 ft of wire)		Developer Installed	
New ROW COR Lights		Per Connexus Energy Fee Schedule	
street light O & M 3 year @ $98/year		294/light	
Residential billing:			
urban subdivision street light rate per lot (>7/92)		9.01/qtr	
rural subdivision street light rate per lot		14.85/qtr	
priority street light rate per residential/apartment/ lot		1.37/qtr	

SERVICE OR LICENSE	SPECIAL NOTES	2020 Adopted	2021 Proposed
Storm Water Management Rates			
Residential		15.95/qtr	
Commercial		63.80/REU/qtr	
Trunk charge/res. equivalent	Increased by construction cost index-Avg 3% since 2012	487.00	502.00
Trunk charge/acre comm./ind.	Increased by construction cost index-Avg 3% since 2012	4,855.00	5,001.00
Water Rates			
Minimum usage fee/qtr	Per 2012 & 2017 Comprehensive Water System Study	41.10	42.15
Quarterly Rate Structure			
	Conservation Rates	$41.10 Minimum	$42.15 Minimum
		$2.82 per 1,000 for 15,001-25,000	$2.89 per 1,000 for 15,001-25,000
		$2.91per 1,000 for 25,001-40,000	$2.98per 1,000 for 25,001-40,000
		$3.11 per 1,000 for 40,001-60,000	$3.19 per 1,000 for 40,001-60,000
		$3.33 per 1,000 for 60,001-99,000	$3.41 per 1,000 for 60,001-99,000
		$3.69 per 1,000 for 99,001-201,000	$3.78 per 1,000 for 99,001-201,000
		$4.40 per 1,000 for 201,001 and above	$4.51 per 1,000 for 201,001 and above
Odd/Even Sprinkling Violations:	Effective day after Memorial Day thru Day after Labor Day		
	No Sprinkling between 10 am-8:00 pm		
First Violation		Written Warning & Registered Letter	
Second Violation		50.00	
Third Violation		100.00	
Fourth Violation		Water Service turned off	
Meter Replacement Admin Fee for Non-Compliance		75.00/qtr	
Installation of meter w/remote (Res & Commercial)		140.00	
5/8" Meter - Radio Read System		275.00	
1" Meter - Radio Read System		439.00	
1 1/2" Meter - Radio Read System		839.00	
2" Meter - Readio Read System (Irrigation Only)		1,039.00	
2" Compound Domestic Meter - Radio Read System		2,286.00	
3" Compound Domestic Meter - Radio Read System		3,004.00	
4" Compound Domestic Meter - Radio Read System		3,818.00	
Other than Meters Noted Above		Cost plus 5%	
Water shut off at Curbstop		100.00	
Water shut off at Curbstop	Winter Period of November 1 - April 1	150.00	
Townhouse Irrigation Meter Winterization		150.00	
Broken Hydrant Replacement - Summer		500.00	
Broken Hydrant Replacement - Winter		750.00	
Connection charge/res. equivalent	Per 2012 & 2017 Comprehensive Water System Study	1,852.00	1,898.00
Connection charge/res. Within Reimbursement Area	PER $6M Agreement with 21st Century Bank		
Connection charge/acre comm./ind.	Per 2012 & 2017 Comprehensive Water System Study	6,766.00	6,935.00
Lateral Benefit Charges: Residential	Increased by construction cost index-Avg 3% since 2012	6,346.00	6,536.00
Lateral Benefit Charges: Commercial	Increased by construction cost index-Avg 3% since 2012	7,100.00	7,313.00

ORDINANCE #20-20
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE ESTABLISHING PERMIT FEES, SERVICE CHARGES, AND VARIOUS OTHER FEES TO BE COLLECTED BY THE CITY OF RAMSEY.

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Charter of the City of Ramsey.

SECTION 2. PURPOSE

Per S701.10 (Fees) the purpose of this Ordinance is to establish the Permit Fees, service Charges, and Other Fees that will be collected by the City in year 2021. This is known as the Schedule of Rates, Fees and Charges.

SECTION 3. SCHEDULE

The attached permit fees and service charges are hereby established for the year 2021.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the 24th day of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

Introduction date: November 10, 2020
Posting dates: November 10 – November 24, 2020
Adoption date:
Publication date:
Effective date:

CC Regular Session **7. 1.**

Meeting Date: 11/24/2020

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #20-248 Accepting Design Services Proposal for Riverdale Drive Improvements from Feldspar Street to Tungsten Street, Improvement Project #21-00

Purpose/Background:

Purpose:

The purpose of this case is to consider adopting Resolution #20-248 accepting the design services proposal from Bolton & Menk, Inc. for preparing final plans and specifications for Riverdale Drive Improvements from Feldspar Street to Tungsten Street, Improvement Project #21-00.

Background:

The segment of Riverdale Drive between Feldspar Street and Tungsten Street is proposed to be improved in 2021 per the unapproved 2021 - 2030 Capital Improvement Plan (CIP). The pavement on this segment of Riverdale Drive is in very poor condition and Public Works Staff spend an excessive amount of time each year patching the pavement. In addition, Staff has received numerous complaints from the public in recent years regarding the poor condition of this pavement.

Attached is a proposal submitted by Bolton & Menk, Inc. (BMI) on November 18, 2020 at Staff's request for providing all engineering services needed to develop final plans and specifications allowing the proposed improvements to be bid for construction in 2021. Staff wishes to direct select BMI due to the need to develop plans quickly to allow bids to be solicited this winter with the intent of receiving the best bids possible. BMI is extremely familiar with the City's Staff, design standards, and plan review processes. BMI is also the design engineer for the Ramsey Gateway Highway 10 improvements, which will allow them to properly design the proposed improvements for Riverdale Drive in the vicinity of Sunfish Lake Boulevard.

Staff currently proposes to reconstruct the west half of this segment of Riverdale Drive and overlay the east half to minimize "throw away costs" when the intersection of Sunfish Lake Boulevard and Highway 10 is grade-separated with the Ramsey Gateway Highway 10 Improvements, which is currently anticipated to occur in 2024. Staff discussed whether it might make sense to delay this project until 2024 or later, but this spring alone a three-person crew from Public Works spent three weeks patching this segment of pavement, which will take longer to complete with each passing year as the pavement continues to deteriorate.

The attached proposal from BMI identifies the scope of the proposed improvements, and outlines the fees proposed by BMI to prepare final plans and specifications and to solicit bids. As outlined in the proposal, BMI proposes to hire American Engineering and Testing (AET) to complete the required geotechnical evaluation work, and will collect additional topographic survey to augment the survey data that was collected this fall by City Staff. BMI's proposal outlines their proposed fees for each task required to prepare final plans and specifications and to bid the final plans and specifications for construction.

Notification:

Notifications are not required for this case.

Observations/Alternatives:

Observations:
Staff is looking into the costs and funding sources to remove the segment of Dolomite Street between Riverdale Drive and Highway 10 during this project. Removing this segment of Dolomite Street is identified within the Highway 10 Access Planning Study and was carried forward in the Ramsey Gateway Plan. However, this work is not eligible for State Aid funding since it is not a State Aid street. Staff is therefore exploring alternate funding sources for this work.

Alternatives:
Alternative #1 – Motion to adopt Resolution #20-248 accepting the design services proposal from Bolton & Menk, Inc. for Riverdale Drive Improvements from Feldspar Street to Tungsten Street, Improvement Project #21-00.

Alternative #2 – Motion denying adoption of Resolution #20-248 at this time.

Funding Source:
Per the attached proposal from Bolton & Menk, Inc., the proposed engineering services can be provided at a cost of $70,445. This is based on an estimated project cost of $1,200,000.

Payment for this work is proposed to come from the City of Ramsey's Municipal State Aid funds.

Recommendation:
Staff recommends alternative #1 in accordance with the unapproved 2021 – 2030 CIP.

Action:
Motion to adopt Resolution #20-248 accepting the design services proposal from Bolton & Menk, Inc. for Riverdale Drive Improvements from Feldspar Street to Tungsten Street, Improvement Project #21-00.

Attachments

BMI Proposal IP2100
Resolution 20-248

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:14 PM
Form Started By: Bruce Westby		Started On: 11/16/2020 04:00 PM
Final Approval Date: 11/19/2020		

BOLTON & MENK
Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

November 18, 2020

Mr. Bruce Westby, P.E.
City Engineer
City of Ramsey
7550 Sunwood Drive NW
Ramsey, Minnesota 55303

RE: Proposal for Engineering Services – 2021 Riverdale Drive Improvement Project – Feldspar Street to Tungsten Street

Dear Mr. Westby:

We appreciate the opportunity to present this scope of services for the Riverdale Drive Improvement project. Our scope and fees were prepared based on our understanding of the project and our previous experience in delivering State Aid projects.

The following proposal is based on your November 17, 2020 email request, including the layouts attached to the email.

SCOPE

The proposed improvements will be generally as described below:

- Riverdale Drive reconstruction from Feldspar Street to 750 feet west of Sunfish Lake Boulevard,
- Mill & overlay of Riverdale Drive from 750 feet west of Sunfish Lake Boulevard to Tungsten Street,
- Construction of a 10 ft wide bituminous trail from Feldspar Street to 300 feet east of Dolomite Street,
- Construction of a 6 ft sidewalk from Feldspar Street to Dolomite Street,
- Adjustments of fire hydrants, as needed,
- Exposing of water services to verify they are properly restrained, and
- Storm sewer facilities at various locations along Riverdale Drive.

Attached are the figures received from the City of Ramsey depicting the proposed improvements.

Project scope assumptions used in creating this fee proposal include the following:

- **A topographic survey** of the corridor was completed by the City of Ramsey. We have assumed the City will forward information related to the survey control points to us for reference. We have estimated an additional augmentation survey will be required during design.
- **Geotechnical** borings will be required for the project. A total of 4 borings, along with 3 bituminous corings, will be completed along the corridor. We are proposing to use AET for the geotechnical evaluation.
- No **Right-of-Way** or easements will be required for the project.

- **State Aid formatted plans and specifications**, including plan review checklist and spread calculations, are required. The signature block will follow the State Aid format.
- The anticipated **plan set** will include the following 45 sheets:
    - Title (1 sheet),
    - Legend (1 sheet),
    - Estimated Quantities/Standard Plates (1 sheet),
    - Tabulations (2 sheets),
    - Alignment Plan and Tabulation (1 sheet),
    - Typical Sections (1 sheet),
    - Construction Details (3 sheets),
    - MnDOT Standard Plan Sheets (6 sheets),
    - Intersection and Pedestrian Ramp Details (2 sheets),
    - Storm Water Pollution Prevention Plan (3 sheets),
    - Erosion and Sediment Control (2 sheets),
    - Existing Conditions & Removals (4 sheets),
    - Riverdale Drive Plan and Profile – Street and Storm Sewer (4 sheets),
    - Riverdale Drive Mill & Overlay (2 sheets),
    - Traffic Control and Staging Plan (3 sheets),
    - Storm Sewer Leads (1 sheet),
    - Signage & Striping (2 sheet), and
    - Cross-Sections (6 sheets).

    The above sheet listing assumes traffic control will be designed per the Field Manual for Temporary Traffic Control Zone Layouts, and no project specific traffic control layouts will be created. The Traffic Control and Staging plans listed above will provide guidance to allow the contractor to prepare details plans for submittal and review.
- The City will forward existing plans and record drawings for the corridor for use in creation of the base drawings.
- The City will provide the most current City standard plans, specifications and details.
- On-line bidding through QuestCDN will be used for procurement of bids, with the on-line bid opening facilitated at Bolton & Menk's Ramsey office location.
- Storm sewer will be designed to meet State Aid standards for allowable spread for the narrowed roadway.
- Storm sewer will be extended to the vacant lot in the NW quadrant of Dolomite Street and Riverdale Drive.
- The City will complete a Feasibility Report and provide the documents to us.
- No storm water ponding will be required. One water quality structure will be added at the existing storm sewer connection.
- Construction related services such as staking, administration and observation are not included in this proposal. A separate proposal can be submitted once the extent and timing of the improvements is finalized.

ESTIMATED CONSTRUCTION COSTS OF IMPROVEMENTS

Estimated construction costs are based on pricing observed in 2020, with adjustments to account for construction in the year 2021. The estimated costs also include 10 percent contingencies to account for unforeseen costs. Our scope of services is based on a project with a construction cost of approximately $1,200,000.

We will create a detailed engineer's estimate during the design phase of the project.

SCHEDULE

Plan preparation is anticipated to begin in December of 2020, with anticipation of a bid opening in late February of 2021, and City Council Award in early March of 2021.

PERMITTING AND APPROVALS

The work associated with the roadway improvements will require the following permits:

- MnDOT State Aid Approval,
- Lower Rum River Watershed Management Organization (Stormwater and Erosion Control), and
- MPCA (NPDES – Construction Stormwater General Permit).

FEES

We have attached a fee spreadsheet depicting hours, rates, and total compensation on a per task basis. We are proposing to use AET for geotechnical services. Based on our understanding of the improvements, our proposed fees for the work, including geotechnical services, are $70,445.00.

If there are any questions related to the scope and/or fee portion of this proposal, please call me at (651) 968-7760.

Sincerely,

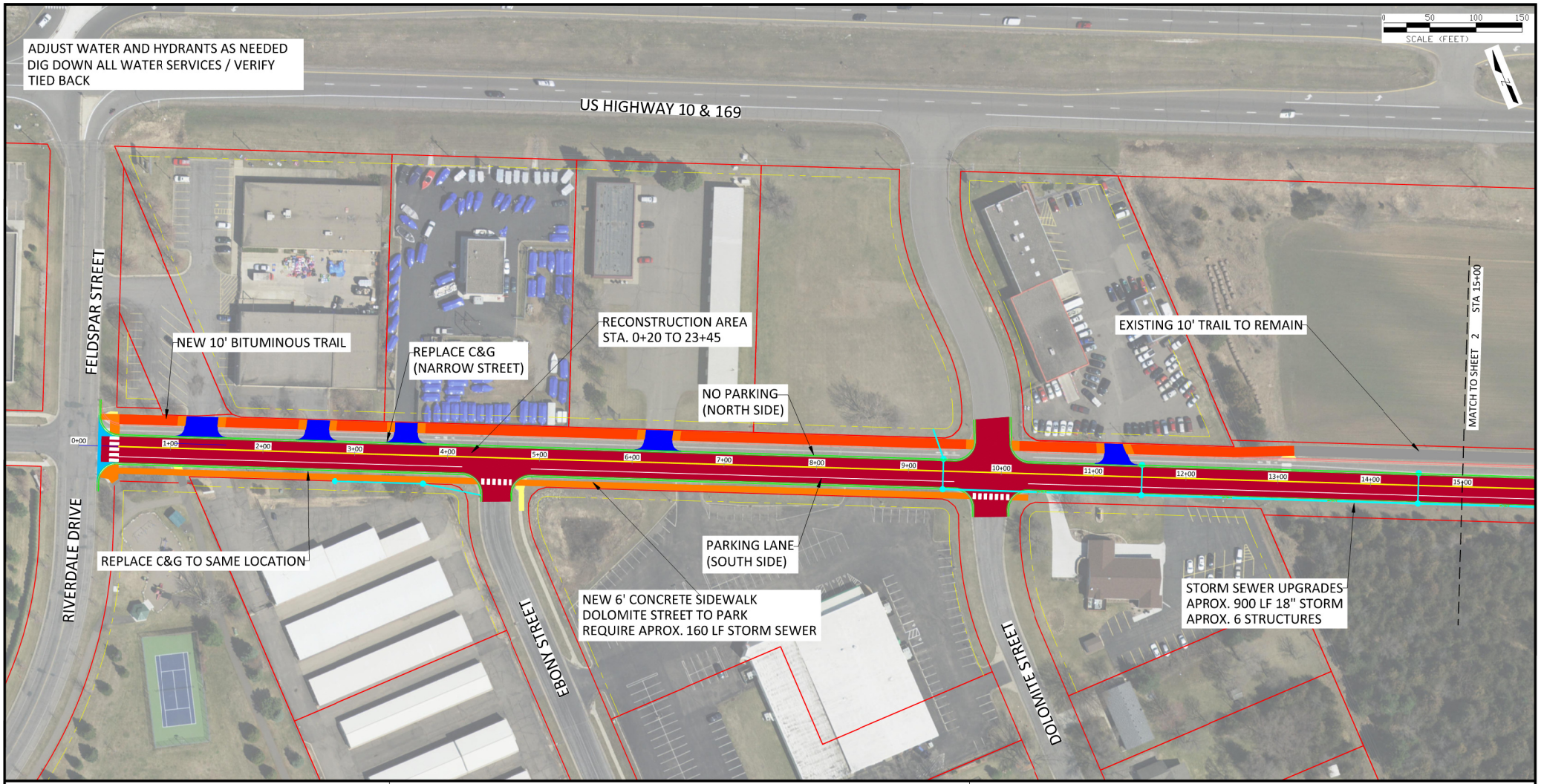
Bolton & Menk, Inc.

Kevin P Kielb

Kevin P. Kielb, P.E.
Principal Engineer

ATTACHMENTS:

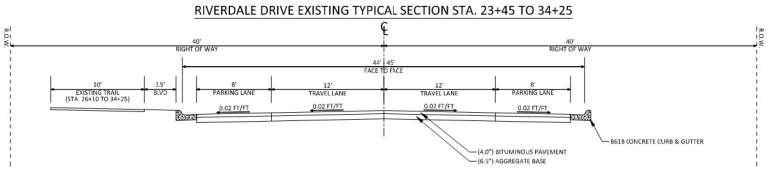
- Improvements Exhibits
- Detailed Fee Spreadsheet



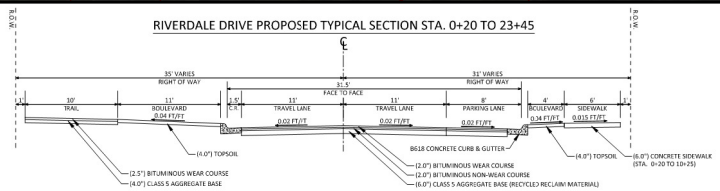
LEGEND

- PR. RECONSTRUCTION
- PR. OVERLAY
- PR. 10' BITUMINOUS TRAIL
- PR. 6' CONCRETE WALK
- PR. CONCRETE VALLEY GUTTER
- PR. DRIVEWAY
- PR. STORM SEWER
- PR. CONCRETE CURB AND GUTTER
- EX. BITUMINOUS TRAIL
- EX. CONCRETE WALK
- EX. CONCRETE CURB AND GUTTER

RIVERDALE DRIVE EXISTING TYPICAL SECTION STA. 23+45 TO 34+25



RIVERDALE DRIVE PROPOSED TYPICAL SECTION STA. 0+20 TO 23+45



DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Engineer Name
Date: xx /xx/xx Lic. No. Eng. No.

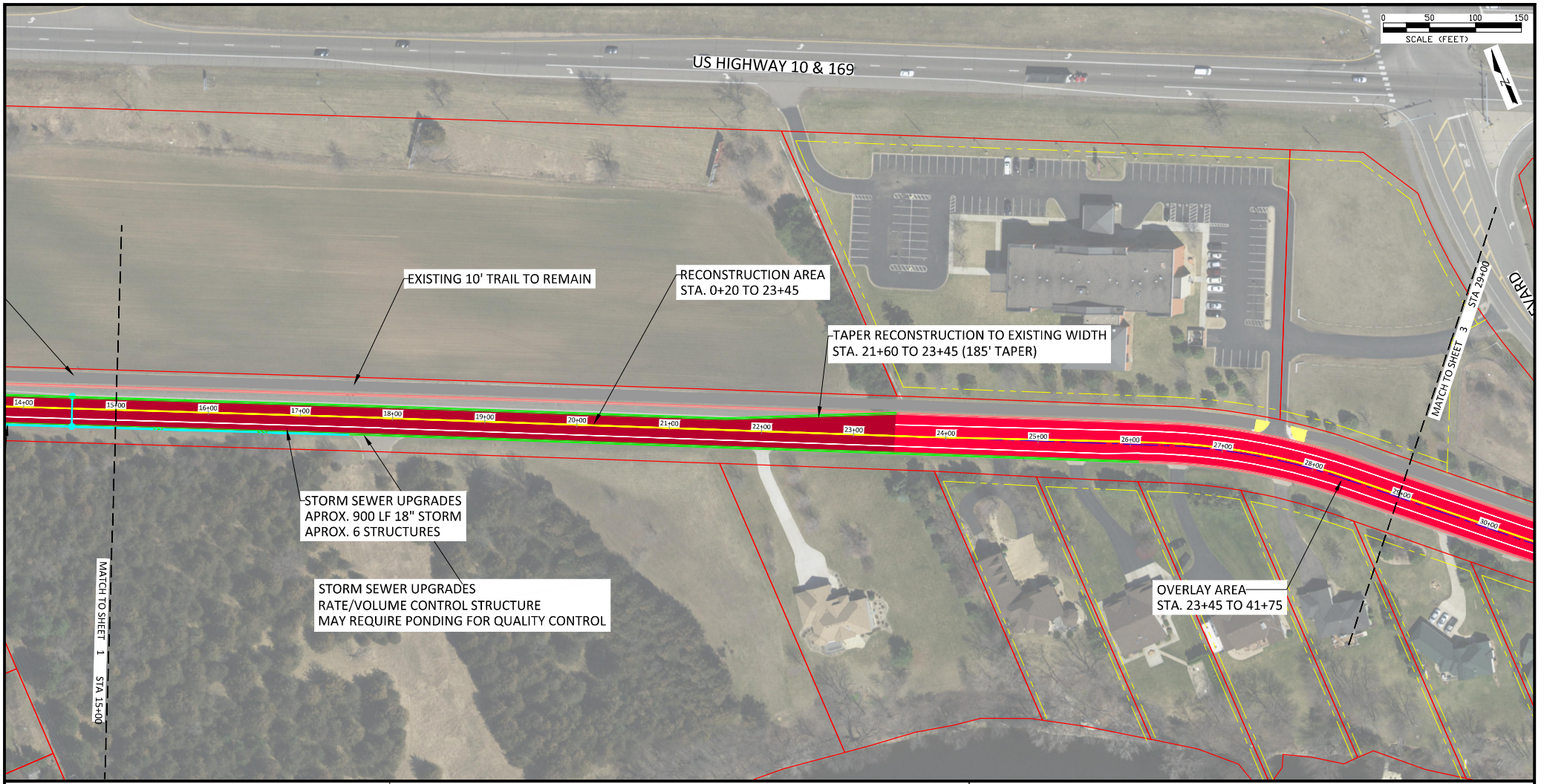
DESIGNED BY:	---	DATE:	xx/xx/xx
DRAWN BY:	---		
CHECKED BY:	---	FILE:	(file no.)

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

PRE-DESIGN LAYOUT
STA. 0+00 TO 15+00

RIVERDALE DRIVE (FELDSPAR TO TUNGSTEN)
CITY PROJECT NO. (File No.)
CITY OF RAMSEY, MINNESOTA

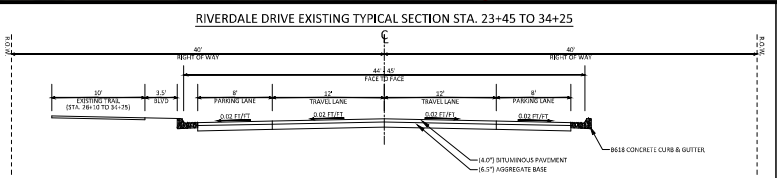
SHEET 1 OF 3 SHEETS



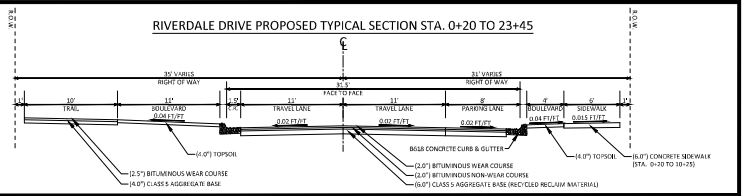
LEGEND

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- PR. STORM SEWER
- PR. CONCRETE CURB AND GUTTER
- EX. BITUMINOUS TRAIL
- EX. CONCRETE WALK
- EX. CONCRETE CURB AND GUTTER

RIVERDALE DRIVE EXISTING TYPICAL SECTION STA. 23+45 TO 34+25



RIVERDALE DRIVE PROPOSED TYPICAL SECTION STA. 0+20 TO 23+45



DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Engineer Name
Date xx /xx/xx Lic. No. Eng. No.

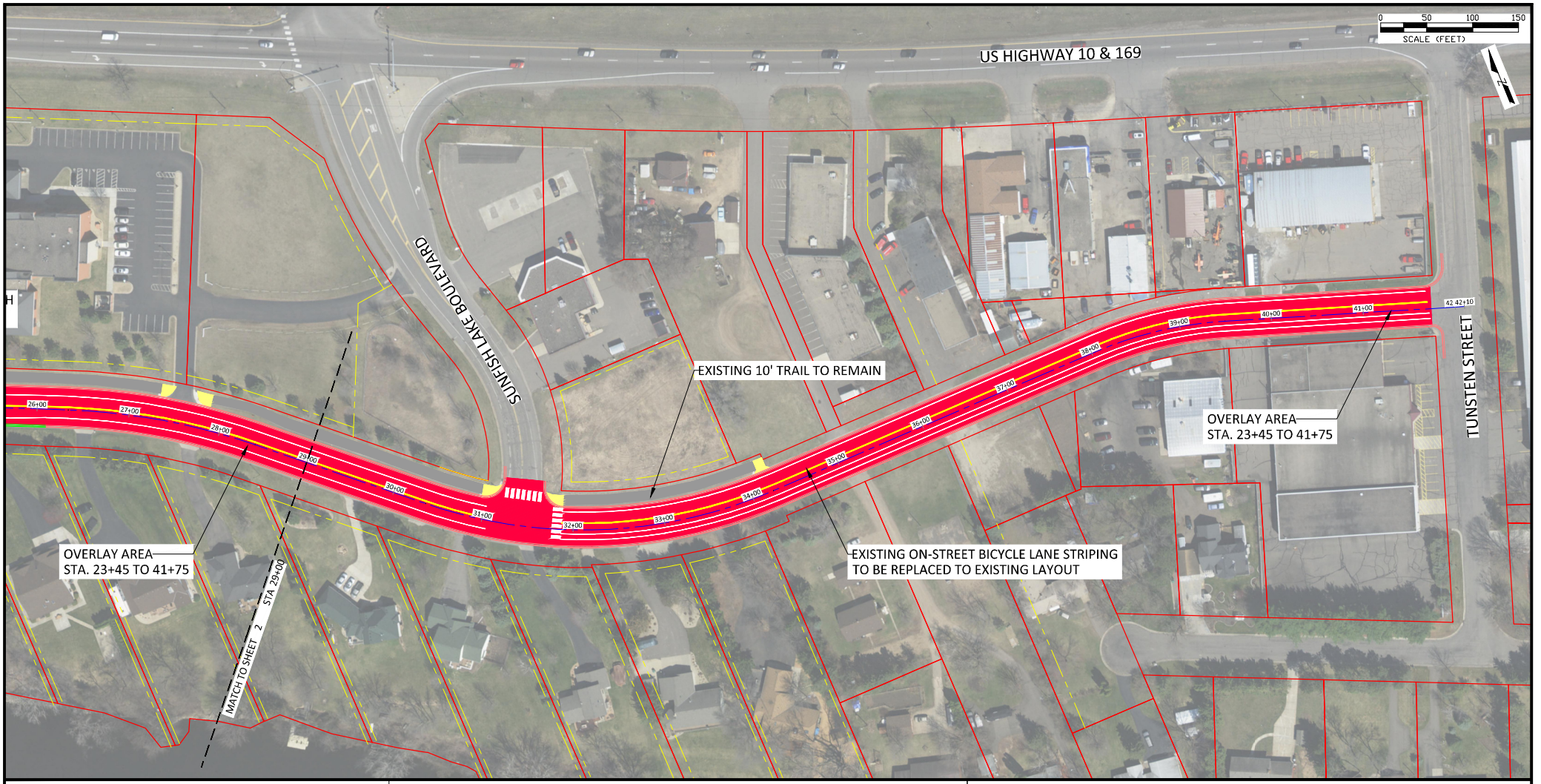
DESIGNED BY:	---		
DRAWN BY:	---	DATE:	xx/xx/xx
CHECKED BY:	---	FILE:	(file no.)

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

PRE-DESIGN LAYOUT
STA. 15+00 TO 29+00

RIVERDALE DRIVE (FELDSPAR TO TUNGSTEN)
CITY PROJECT NO. (File No.)
CITY OF RAMSEY, MINNESOTA

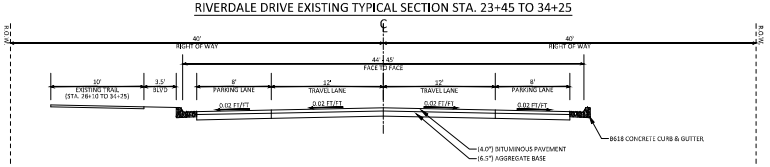
SHEET 2 OF 3 SHEETS



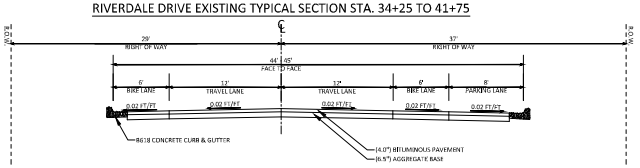
LEGEND

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- PR. STORM SEWER
- PR. CONCRETE CURB AND GUTTER
- EX. BITUMINOUS TRAIL
- EX. CONCRETE WALK
- EX. CONCRETE CURB AND GUTTER

RIVERDALE DRIVE EXISTING TYPICAL SECTION STA. 23+45 TO 34+25



RIVERDALE DRIVE EXISTING TYPICAL SECTION STA. 34+25 TO 41+75



DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Engineer Name
Date xx /xx/xx Lic. No. Eng. No.

DESIGNED BY:	---		
DRAWN BY:	---	DATE:	xx/xx/xx
CHECKED BY:	---	FILE:	(file no.)

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

PRE-DESIGN LAYOUT
STA. 29+00 TO 41+75

RIVERDALE DRIVE (FELDSPAR TO TUNGSTEN)
CITY PROJECT NO. (File No.)
CITY OF RAMSEY, MINNESOTA

SHEET 3 OF 3 SHEETS

DETAILED COST ESTIMATE

CLIENT: City of Ramsey PROJECT: 2021 Riverdale Drive Extension Project	BOLTON & MENK, INC.								
WORK TASK DESCRIPTION	**Project Manager**	**Project Engineer**	**Design Engineer**	**Sr. Traffic Engineer**	**Technician**	**Survey**	**Clerical**	**Total Hours**	**Cost**
Preliminary and Final Design									
1.0 Project Management / Meetings	8	12	2	0	0	0	2	**24**	$3,764
2.0 Data Collection / Base Map	1	4	4	0	0	34	0	**43**	$6,002
3.0 Utility Coordination	0	4	8	0	4	0	1	**17**	$2,108
4.0 Geotechnical Coordination	0	2	2	0	0	0	1	**5**	$610
5.0 Final Design and Plan Preparation	12	64	92	10	202	0	20	**400**	$52,736
6.0 Bidding Services	5	11	10	0	0	0	6	**32**	$4,239
Subtotal Bolton & Menk Design	**21**	**86**	**108**	**10**	**206**	**34**	**24**	**489**	$65,220
								SUBCONSULTANT - American Engineering Testing	$5,225
								TOTAL for Design through Bidding	**$70,445**

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-248

RESOLUTION ACCEPTING DESIGN SERVICES PROPOSAL FOR RIVERDALE DRIVE IMPROVEMENTS FROM FELDSPAR STREET TO TUNGSTEN STREET, IMPROVEMENT PROJECT #21-00

WHEREAS, the City proposes to construct improvements to Riverdale Drive from Feldspar Street to Tungsten Street in 2021 under City Improvement Project #21-00; and

WHEREAS, Bolton & Menk, Inc. submitted a proposal dated November 18, 2020, for providing engineering services required to develop final plans and specifications for the purpose of soliciting bids for the construction of Improvement Project #21-00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Bolton & Menk, Inc. for engineering services required to develop final plans and specifications for Improvement Project #21-00, Riverdale Drive Improvements from Feldspar Street to Tungsten Street, for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **7. 2.**

Meeting Date: 11/24/2020

By: Mark Riverblood, Engineering/Public Works

Information

Title:

Consider Expansion of Alpine Park's Off-leash Area—a 2020 Parks Capital Improvement

Purpose/Background:

This case requests authorization of a 2020 Capital Improvement Plan for improvements for Alpine Park's Off-leash area. The Park and Recreation Commission heard a proposal by resident(s) to expand the off-leash area at Alpine Park in March of 2020, and then met again at the park in October to inspect the project, and then subsequently recommended the expansion move forward for City Council consideration at the Commission's November regular meeting.

Notification:

The proposed off-leash area project was subject to a Public Hearing as part of the adoption of the 2020-2029 CIP, and included as part of the Park and Recreation Commission's agenda in several months within 2020.

Observations/Alternatives:

Commission discussion on this CIP project began in 2020 with a Ramsey resident attending the Commission's March meeting to advocate for a particular improvement for the off-leash area of Alpine Park. Her summary memo to this affect is attached. At the June meeting, the Commission discussed meeting at Alpine Park in October to fully consider that proposal, which did occur. Resident Susan Brockman presented her proposal again at this meeting, with Commission members discussing various aspects and options for the proposed improvements.

In summary, staff feels that the proposed expansion of the off-leash area to the west of the existing area with three custom gates may be completed for $14,000. Also discussed was lighting, as part of this same project. Staff does not have detailed plans for what this may consist of, but feels that effective solar lighting may be developed subsequent to the completion of the fencing for less than $5,000.

An Alternative to authorizing this project is a motion to deny, or direct Staff to refine the proposal in some manner.

Funding Source:

The Capital Improvement work sheet identifies the proposed funding source as the Landfill Trust Fund.

Recommendation:

The Park and Recreation Commission and Staff recommends City Council authorize this project, consisting of an expansion of the off-leash area at Alpine Park, with solar lighting at a not-to-exceed cost of $20,000, for implementation in 2020 if possible, or Spring of 2021 if Winter conditions do not permit earlier construction.

Action:

Based upon discussion, motion to authorize a not-to-exceed amount of $20,000 for the expansion of Alpine Park's off-leash area to include aspects of solar lighting.

Attachments

Resident proposal

2020 CIP worksheet

Expansion Area Exhibit

Form Review

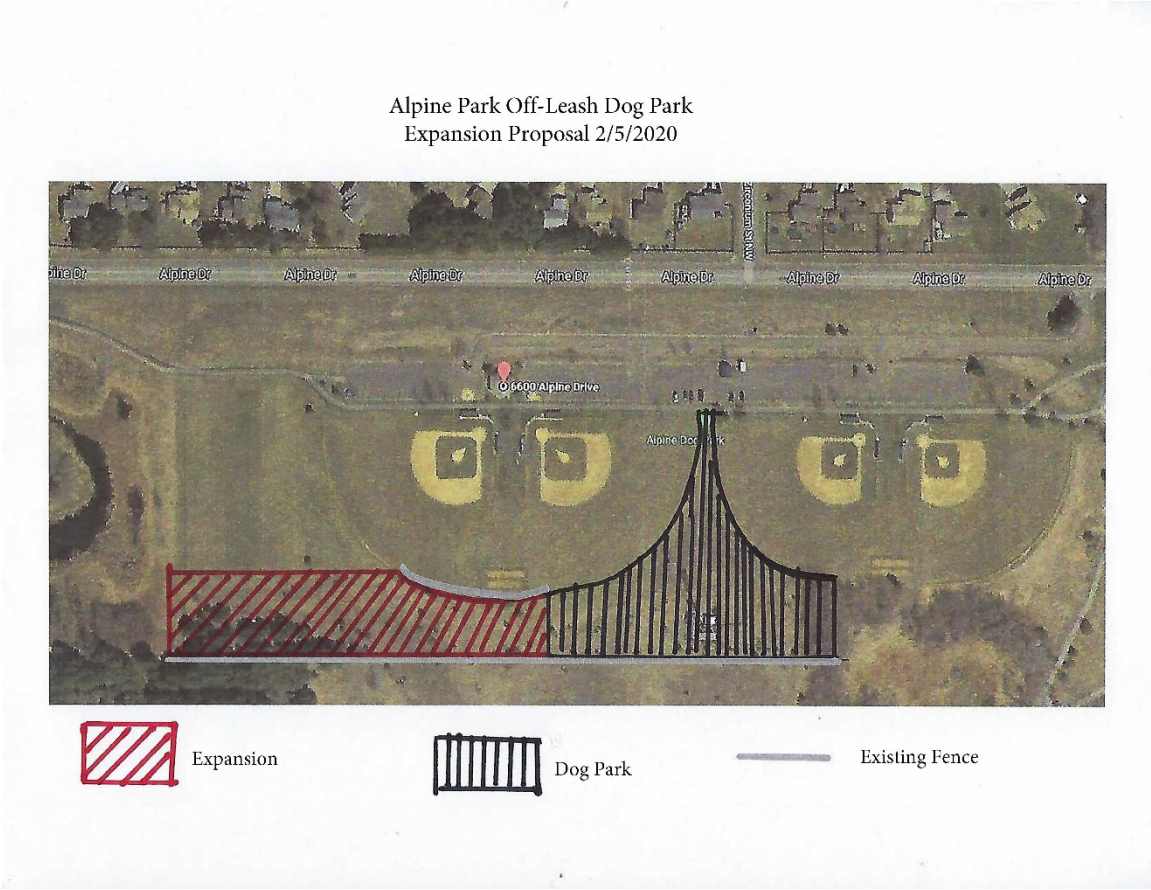
Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	11/19/2020 11:00 AM
Kurt Ulrich	Kurt Ulrich	11/19/2020 03:22 PM
Form Started By: Mark Riverblood		Started On: 11/19/2020 09:51 AM
Final Approval Date: 11/19/2020		

To: Mark Riverblood, Parks & Assistant Public Works Superintendent
Fr: Sue Brockman, Ramsey Resident
Sub: Expansion of Alpine Park Off-Leash Dog Park

Da: February 5, 2020

Proposal for the Expansion of the Alpine Park Off-Leash Dog Park

This proposal is to expand the park to the West of the existing fence line up to the wetlands and the West edge of the soccer field.
The South side would be using the existing fencing that is the border of the landfill acreage.
The North side would need to have fencing added that would extend from the furthest west baseball diamond across the South end of the soccer field.
The West end would need to be fenced.
Gates added as necessary.
A future addition would be lighting towards the West end.



Reasons for Expansion

- Reduce confrontations amongst dogs, because the park is just large enough for a dog to feel it is their territory.
- Increase options of entering the park to avoid the “Welcoming committee” of dogs at the gate- which is intimidating for some owners and dogs.
- Dog owners walk the perimeter of the park for exercise and to keep their dogs moving to help avoid confrontations.
- Increased running room for larger dogs and high energy breeds, could give a more natural separation of sizes.
- It would help reduce some of the wear on the turf of the existing park.

Capital Improvement Program 2020 *thru* 2029

City of Ramsey, Minnesota

Project # 17-PARK-005
Project Name Bark Park Shelter-Alpine Park

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $58,000

Description

Within the off-leash area at Alpine Park would be a lighted hexagonal shelter with concrete floor. Surrounding the shelter for approximately 30 feet and connecting to the trail, would be artificial turf.

Justification

The Bark Park, as it is known, is very popular. So well used, in fact, that grass cannot be maintained in the congregating areas of the park. The artificial turf over a sport court system will provide for a quality surface around the shelter that will not be muddy and will be able to be maintained.

Expenditures	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Building Cost/Construction	15,000										15,000
Improvements Other than Building Cost	43,000										43,000
Total	**58,000**										**58,000**

Funding Sources	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Total
Grants/Outside Sources	20,000										20,000
Landfill Fund	38,000										38,000
Total	**58,000**										**58,000**

Proposed Expansion Area in Green (Existing Off-leash Area in Yellow)



CC Regular Session **7. 3.**

Meeting Date: 11/24/2020

By: Tim Gladhill, Community Development

Information

Title:

Adopt Resolution #20-279 Approving Final Version of 2040 Comprehensive Plan Update

Purpose/Background:

The purpose of this case is to provide preliminary approval of what Staff believes will be the final version of the 2040 Comprehensive Plan Update. Minnesota Statute Chapter 473 requires that the City Council's final approval occur after the Metropolitan Council provides their final approval. Staff inquired as to whether the City Council could take action this evening contingent upon final Metropolitan Council, but that request was denied. See below for impacts to a specific development project later in this case.

This will be the third version approved by the City Council. The City Council originally approved the plan on June 11, 2019. However, that draft was deemed incomplete by the Metropolitan Council. Staff invested significant effort to address these comments, and ultimately the City Council approved a revised draft on January 24, 2020. Minutes from that case are attached.

Staff had clearly hoped to have this task completed at least 12 months ago. However, Staff resources to dedicate to this effort were completely consumed by development review and code enforcement in 2019. The Covid-19 pandemic put the City further behind as we again had record levels of development review and code enforcement amplified by the impacts of the pandemic.

Notification:

A Public Hearing has already been held on this case. Additional notification is not required.

Observations/Alternatives:

The following is a comparison to the draft approved by the City Council on January 14, 2020. Policy direction is still largely consistent from the previous draft, with modifications focusing on Metropolitan Council requirements and data inconsistencies.

Request	Response	Final Decision
Provide Map of Septic System in GIS Format	Database has an error that will require significant Staff time to correct	Original Map in PDF Format is acceptable
Correct Inconsistencies in Forecast Tables across various Chapters	Verified that some tables had slightly different numbers. Corrected	Corrected
Correct Inconsistency in MUSA Boundary (water and sewer area) between Land Use Map and Wastewater Map	Corrected	Corrected

Amend Forecast Tables and Maps for Mixed Use/Transit Oriented Development Area (The COR)	Metropolitan Council already approved a Master Plan for The COR	City methodology accepted
Amend Staged MUSA Map (water and sewer area) to account for Preserve at Ramsey	Since 2008, Ramsey has not had a phased MUSA	City methodology accepted
Create a Capital Improvement Program in the Implementation Chapter of the Plan	City already has a CIP document - no desire to create a separate document specific to the Comprehensive Plan	City methodology accepted

Preserve at Northfork Impacts

When Preserve at Northfork was approved, it was contingent upon final adoption of this Plan. Under the previous 2030 Comprehensive Plan, this site was not in the urban service area. When the property sold circa 2018, the request of the new Owner (Paxmar) was to include this parcel in the urban service area. That approval was granted by the City Council, the project was ultimately sold and the City Council ultimately granted approval of the project. The project is currently under construction, but the final connection to sanitary sewer is on pause pending this resolution. The Metropolitan Council cannot grant the necessary Sanitary Sewer Connection Permit until the plan is adopted.

Staff had anticipated a much quicker resolution. Staff began working with the Metropolitan Council in late August/early September to identify a reasonable solution to avoid impacting a small 30 acre project as part of a Citywide planning effort. Staff was able to work with the Metropolitan Council to allow the project to move forward, but pause on final connection to the existing Sanitary Sewer Line located at the Riverstone Neighborhood. The Metropolitan Council did work to expedite the process a bit (compared to their regular schedule), but still took three months of work from the time of our original request pertaining to Preserve at Northfork to resolve. Below is a quick summary of alternatives suggested by City Staff and the ultimate resolution. Staff understands that the Metropolitan Council cannot vary from Statutes, as those are approved by the Minnesota Legislature. However, Staff was hopeful that some flexibilities in internal policies that are not directly tied to a statute might be explored, especially in light of the Covid-19 pandemic.

Suggestion	**Response**
Allow the Sanitary Sewer Pipe to be connected, but plug the pipe until the Comprehensive Plan is finalized and Sanitary Sewer Extension Permit is granted	Not permitted by Minnesota Statute Chapter 473
Amend or grant exemption to policy prohibiting amendments to current 2030 Plans while waiting for 2040 Plan to be adopted	Metropolitan Council is not interested in amending or granting exemptions to this policy
Allow the City of Ramsey to adopt our Plan, contingent upon final approval by the Metropolitan Council (past City practice no longer permitted by the Metropolitan Council)	Not permitted by Minnesota Statute Chapter 473

Expedite Schedule for a October to November Review Timeframe	Metropolitan Council schedules and workload allow for an expedited schedule of November to December

Supporting documents are attached for reference. With the above in mind and given that final approval of the Comprehensive Plan Update will not occur until December 9, the City Council is asked to meet in a brief Special Meeting to confirm tonight's approval (if approved). The City Council also has the Regular Meeting on December 8 if additional amendments are necessary.

At the end of the day, Staff is comfortable with 90% of the Comprehensive Plan Update process. Through the final review and implementation process, Staff believes there is room for improvement on the final 10% of the process. The Metropolitan Council has sent out a survey to local Planners and Administrators/Managers to review how the process went. There will ultimately be a working group to debrief on the process and discuss ways to improve the process for the next round. Staff has already responded to this survey with our concerns on the processes as outlined above and will be a key participant in the process improvement moving forward. Staff recommends that we not hold up this current update based on these concerns, but engage in the process moving forward.

The plan was originally due on December 31, 2018 then extended to December 31, 2019. The City can always circle back and amend the plan as needed.

Funding Source:

This case is being handled as part of normal Staff duties. The Metropolitan Council granted the City a $32,000 planning grant to assist with the efforts.

Recommendation:

Consistent with previous Planning Commission recommendations, Staff recommends approval of this draft of the 2040 Comprehensive Plan Update. Amendments from the previous draft are administrative and technical in nature and do not have policy implications at this time.

Note - the November 16, 2020 Metropolitan Council Review Letter includes a number of "advisory" (optional) requests. Generally speaking, Staff has not included these additional optional elements and has focused on the minimum requirements of approval at this time.

Action:

Motion to adopt Resolution #20-279 approving revised draft of 2040 Comprehensive Plan Update.

Attachments

Comprehensive Plan
Appendix A
Appendix B
City Council Minutes dated July 23, 2019
City Council Minutes dated January 14, 2020
Previous Incomplete Letter
Metropolitan Council Review Letter dated November 16, 2020
Metropolitan Council Presentation
Res #20-279

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/19/2020 02:35 PM
Form Started By: Tim Gladhill		Started On: 11/02/2020 11:21 AM
Final Approval Date: 11/19/2020		

City of RAMSEY











2040 Comprehensive Plan Update

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Chapter 1: Community Profile

Chapter 2: Land Use

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Chapter 5: Natural Resources

Chapter 6: Mississippi River Corridor Critical Area (MRCCA) Plan

Chapter 7: Park and Recreation

Chapter 8: Economic Development

Chapter 9: Water Resources

Chapter 10: Implementation

Appendix A: Local Water Supply Plan (LWSP)

Appendix B: Referenced Studies

Our Values

- Ethics and Integrity
- Fiscal Responsibility
- Cooperation and Teamwork
- Open and Honest Communications
- Excellence and Quality in the Delivery of Service
- Treating People with Respect and Fairness
- Adaptability and Continuous Learning

Our Mission

To work together to responsibly grow our community and to provide quality, cost-effective, and efficient government services.

Our Vision

Ramsey will be a secure, citizen-driven, collaborative community that respects the balance and connectivity between its unique urban, rural, and natural environment for current and future generations.

Objectives

1. Financial Stability
2. A Balance of Rural Character and Urban Growth Balance
3. An Active and Connected Community
4. Smart, Citizen Focused Government
5. An Effective Organization

Core Values for Land Use

These core values carry equal importance. They are not shown in a prioritized list.

- Encourage new pedestrian friendly neighborhoods and balanced transportation.
- Maintain landowner rights.
- Employ careful foresight that involves all citizens in decisions that affect their lives, property, and neighborhoods through collaborative public engagement.
- Nurture neighborhood and community interactions with flexibility to meet future needs without compromising the needs and interests of current residents.
- Develop and maintain a well-connected park and public space system for all ages.
- Attract and retain businesses that support the whole community.

Components of the Comprehensive Plan

The Land Use Plan serves as the foundation in a series of plans that guides the future of Ramsey. Policy decisions on how the community will change over the next twenty (20) years will have

impacts on a variety of systems. This chapter sets the stage and tone for subsequent chapters. The Comprehensive Plan is a compilation of several chapters that are well integrated to form a vision for the community for the next twenty (20) years.

- Land Use
- Transportation
- Wastewater
- Surface Water
- Water Supply
- Parks and Trails
- Housing
- Resilience (Natural Resources)
- Economic Competitiveness
- Implementation (tying it all together in a plan of action)

Key Achievements of the Previous Plan

- Improved Public Engagement in Key Policy Decisions
- Secured the Ramsey Station on the Northstar Commuter Rail.
- Completed the Armstrong Interchange.
- Progressed on Completing The COR according to its Vision.

Chapter 01: Community Profile

Prepared with assistance from WSB

Community Profile

The Community

Located in the northwest Twin Cities Metro, the City of Ramsey boasts incredible outdoor recreation opportunities, a growing downtown in Ramsey COR, an impressive manufacturing sector, and a strong local government.

The City of Ramsey has experienced steady growth and development over the past 20 years. This trend is expected to continue as the City has over 1,000 acres of developable land in the COR located near U.S. Highway 10.

Our Neighborhoods

Ramsey's neighborhoods make up the fabric of our community and define the balance of Rural Character and Urban Development. Each neighborhood is uniquely connected to a variety of services.

Ramsey is a great place to live!

Ramsey boasts a robust recreation system, high-quality affordable housing, great jobs, and living wages.

Ramsey is a great place to locate a business!

Ramsey strives to provide high-quality, cost-effective government services while balancing a low tax rate.

Forecasted Growth

Table 1: Forecasted Growth

	2016	2020	2030	2040
Households	8,973	9,600	11,500	13,500
Population	26,251	27,550	33,350	39,150
Employment	6,334	6,900	7,800	8,400

Ramsey acknowledges that these forecasts deviate from the approved 2040 forecasts for Ramsey. After careful consultation and analysis of recent growth trends, Ramsey requests these modifications to our 2040 Forecasts. For assistance in reviewing requested changes, the series of tables below are offered.

Table 2: Requested Household Forecast Amendment

	2020	2030	2040
Published Forecast	9,400	11,300	13,000
Requested Amendment	9,600	11,500	13,500
Difference	+200	+200	+500

Table 3: Requested Population Forecast Amendment

	2020	2030	2040
Published Forecast	26,400	30,700	34,700
Requested Amendment	27,550	33,350	39,150
Difference	+1,150	+2,650	+4,450

Table 4: Requested Employment Forecast Amendment

	2020	2030	2040
Published Forecast	6,200	7,000	7,600
Requested Amendment	6,900	7,800	8,400
Difference	+700	+800	+800

The People

Population

As of the 2010 US Census, the population of Ramsey was 18,510, and the most recent estimates from the 2015 American Community Survey (ACS) put the population at 25,362. The population has steadily increased since 1990. Although the number of households in the city has increased, the number of persons per household has decreased from 3.43 in 1990 to 2.95 in 2010. According to forecasts by the Metropolitan Council, the 2040 population is projected to nearly 40,000.

Table 5: Historical and Future Population

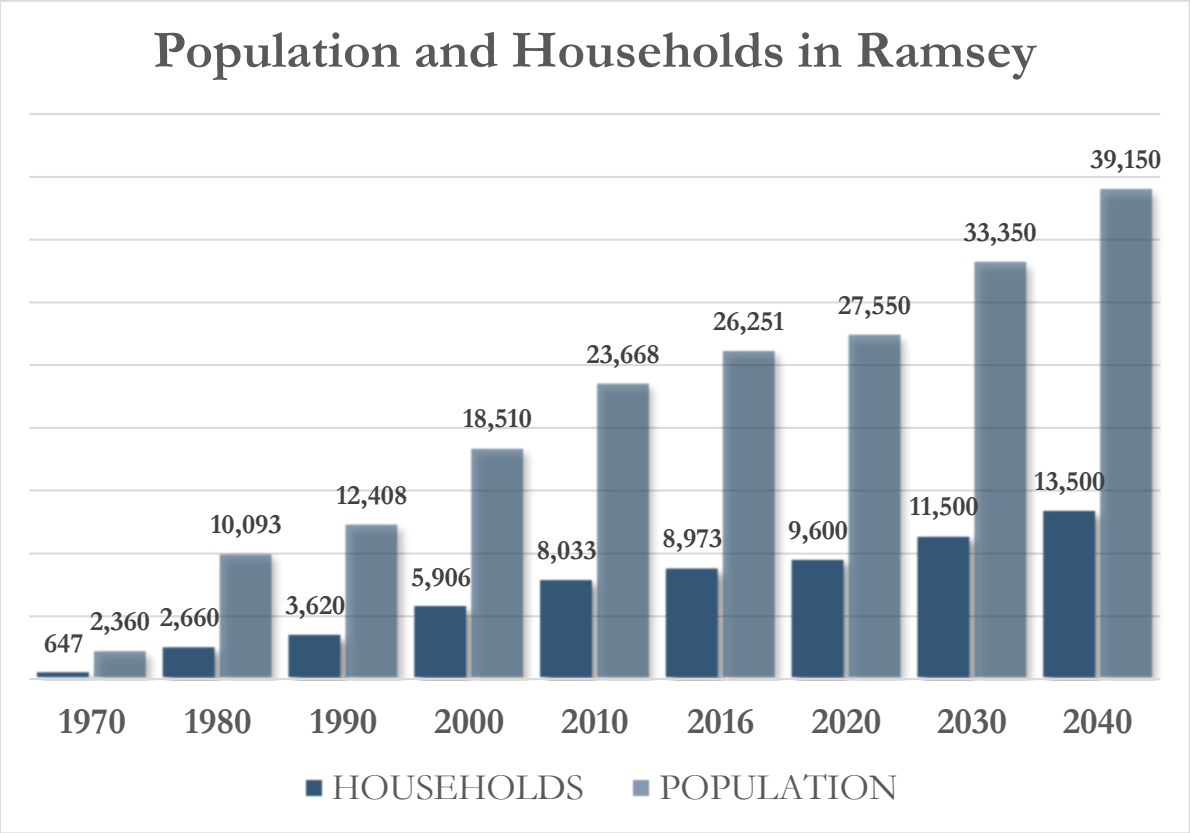
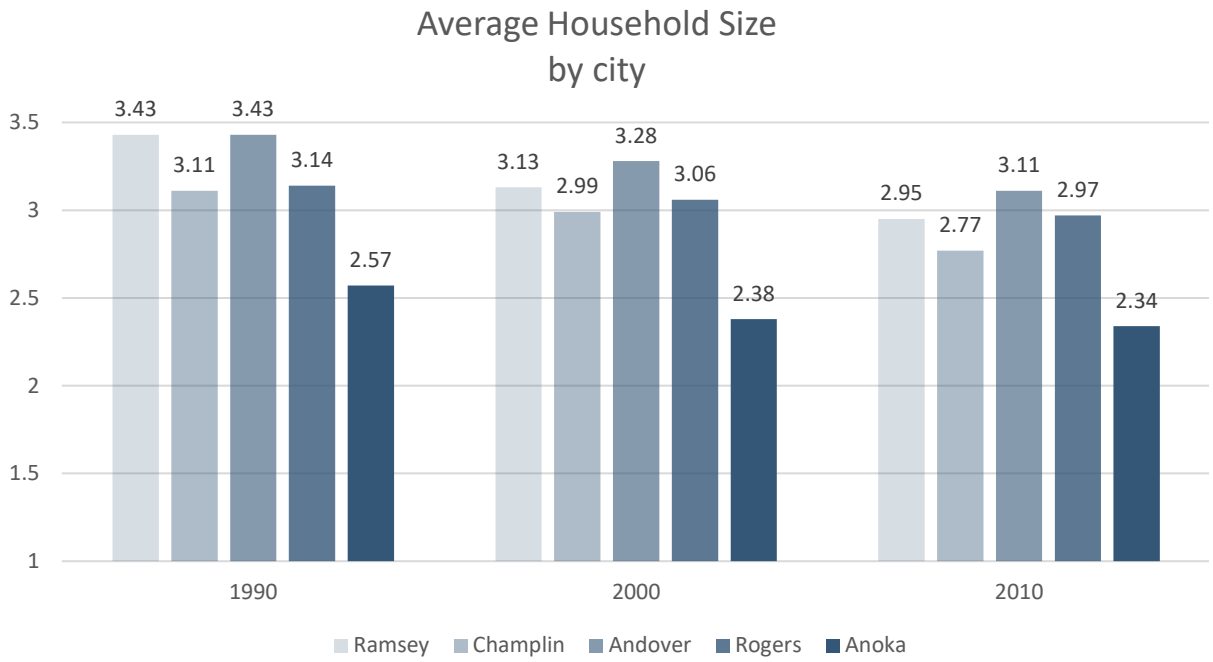


Table 6: Average Household Size



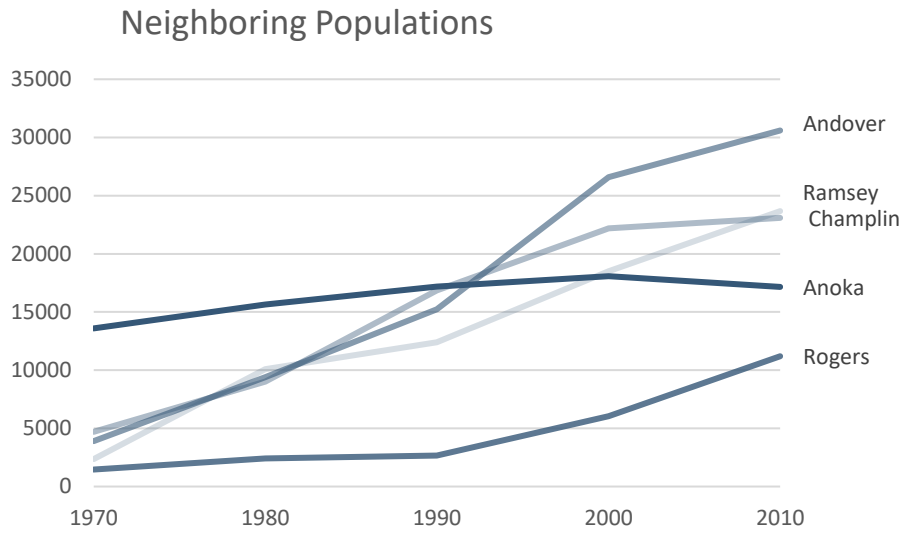
With the number of residents per household likely to continue to decline as the overall population of Ramsey ages, residential housing types will need to be accommodated through development of a variety of housing types including apartments and townhomes.

Ramsey's population experienced steady growth between 1990 and 2010, slowed from 2010 to 2015, and is projected by the Metropolitan Council to steadily increase yet again from 2020 to 2040.

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As shown in Table 7, Ramsey has been outpaced by only Andover in population growth since 1990 and has risen to the second most populated City in the area.

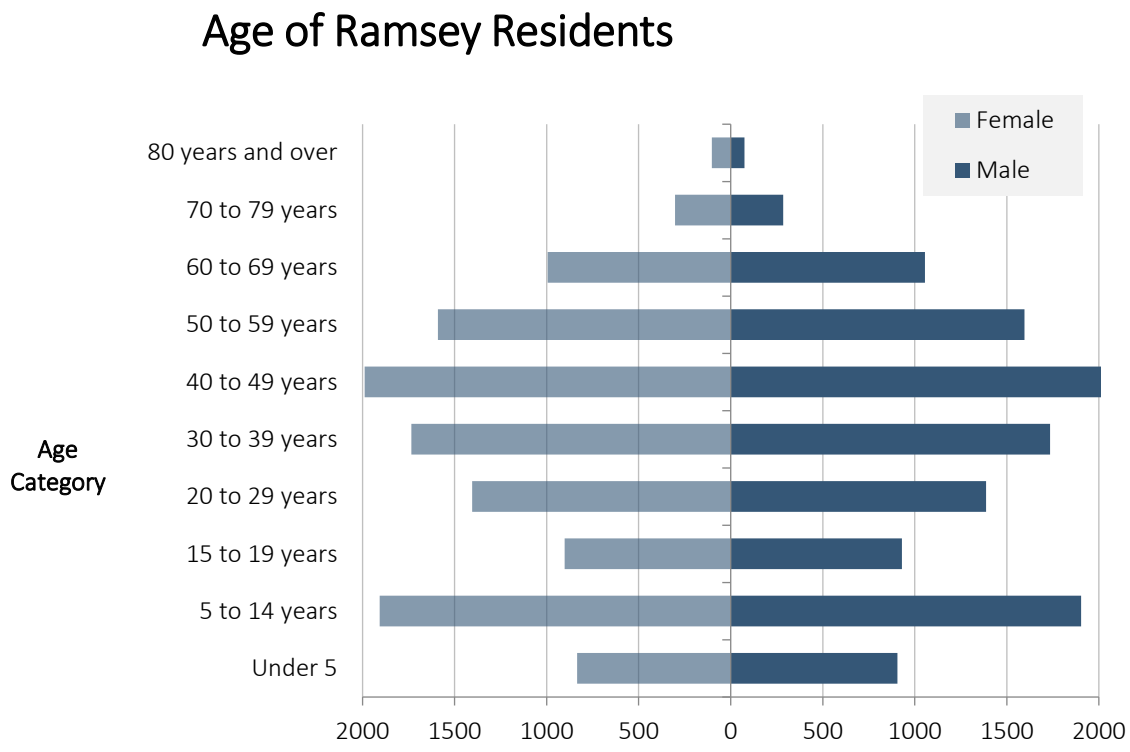
Table 7: Population Comparison



Age demographics

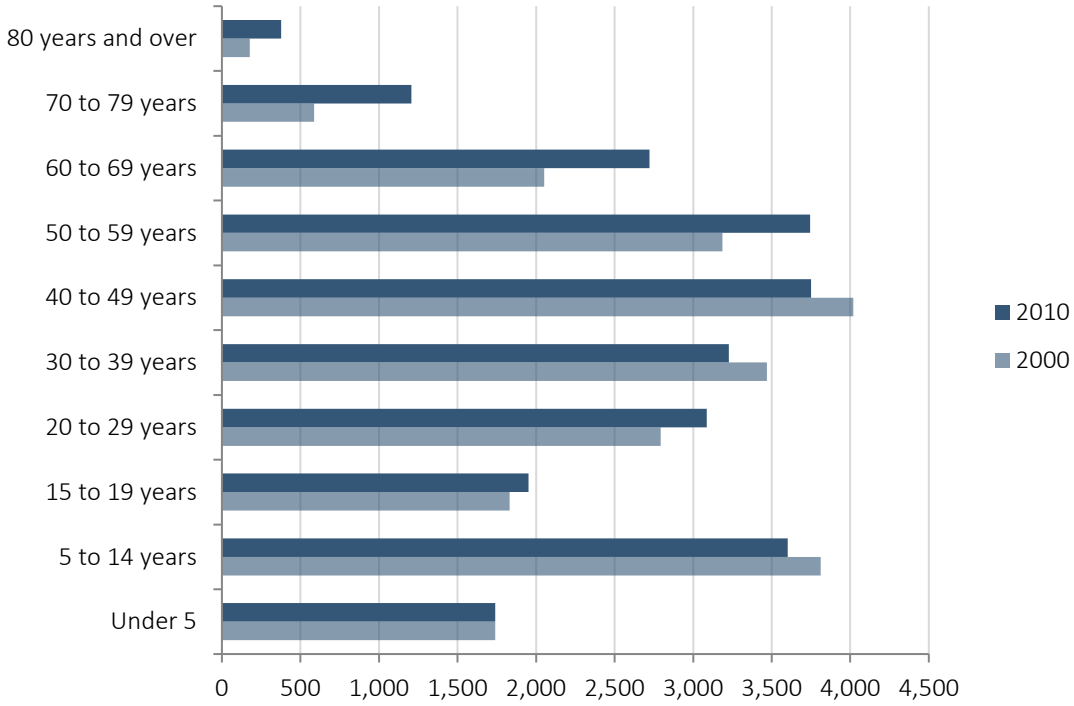
Consistent with most other communities across the region, Ramsey's population is aging. Table 8, shows that the largest segment of the population is in the 40-49 age range which is quite young compared to many other communities in the metropolitan region. It will be important for Ramsey to plan for alternative housing options for these residents as they age so that they can remain in the community. In addition, it will also remain important that Ramsey seek ways to be competitive in retaining younger residents as the data shows the second largest section of residents in the 5-14 age range.

Table 8: Age Distribution



Looking at the changes in age demographics from 2000 to 2010, the greatest gains were in the categories of "empty nester" adults, while there were losses in population amongst 30- to 50-year-olds. This age demographic profile helps explain Ramsey's key themes pertaining to schools, parks, and recreation.

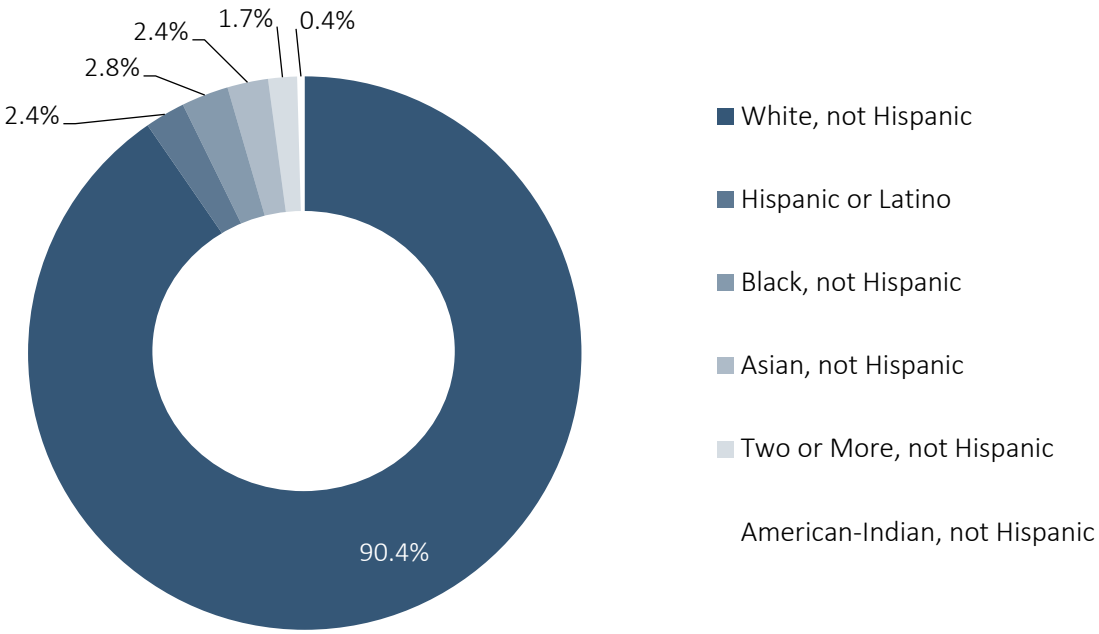
Table 9: Age Cohort



Race

At 90.4 percent, Ramsey residents are primarily white non-Hispanic individuals with the remaining 9.6% of residents being people of color. By comparison, the Twin Cities region is 24.6% residents of color, and Anoka County is 15.6% residents of color. As such, Ramsey is not diversifying at the same rate as Anoka County or the Twin Cities region. Regional trends indicate that in the Twin Cities metro area, residents of color will continue to comprise a greater share of our region's population, increasing from 24% in 2010 to 41% in 2040.

Table 10: Racial Demographics



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The Neighborhoods

Housing Types

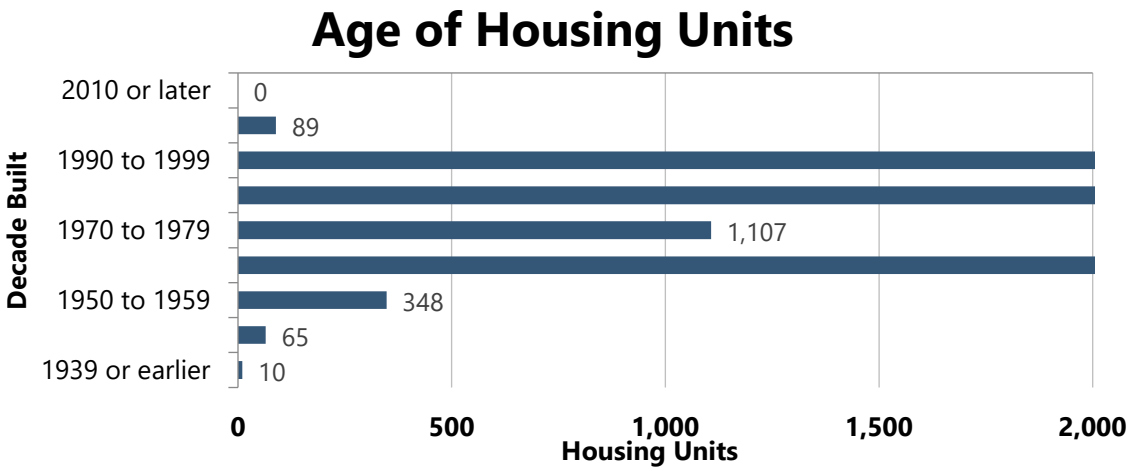
Housing is the predominant land use in Ramsey. Estimates from the Metropolitan Council indicate that there were 8,812 housing units in Ramsey in 2015. Around 75 percent of the housing units in Ramsey are single-family detached homes with townhomes counting for an additional 15 percent of the total housing units.

Table 11: Housing Type

Unit Type	Units	
Single Family Detached	6,692	75.9%
Multifamily (5 units or more)	680	7.7%
Townhomes	1403	15.9%
Duplex, triplex, quad	37	0.5%
Total:	**8,812**	100%

Source: Metropolitan Council Housing Stock Estimates (2015)

Table 12: Age of Housing Stock

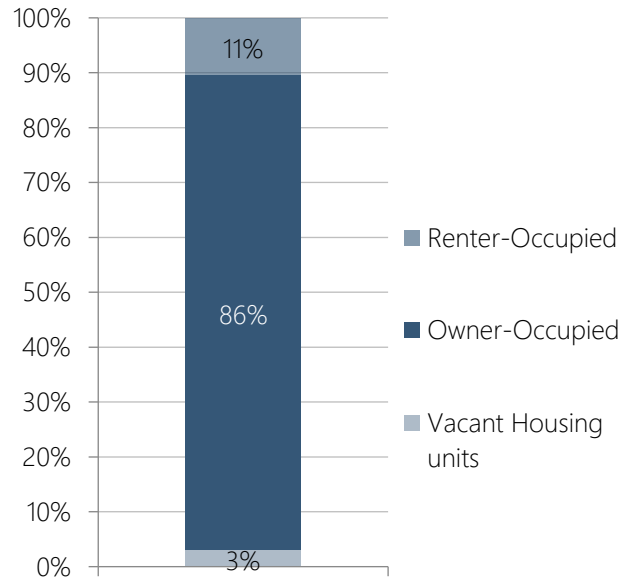


Data source: ACS 2011-2015

Housing Tenure

The City of Ramsey has a historically consistent foundation of owner-occupied housing which remains true today. Approximately 85 percent of Ramsey housing units are owner-occupied, and that percentage has remained largely the same since 1990. That percentage is higher than most of the cities surrounding Ramsey with the lowest percentage of owner-occupied housing of local communities being the City of Anoka at 52 percent.

Table 13: Housing Tenure



The Economy

The Minnesota Department of Employment and Economic Development estimate approximately 6,150 jobs in the City of Ramsey in 2015. Average annual wages for 2015 are estimated at $46,637. A large reason for this average is likely due to the fact that manufacturing represents the largest employment industry in Ramsey at 34 percent, and these are typically living wage jobs. Anoka County as a whole has 16 percent devoted to Manufacturing.

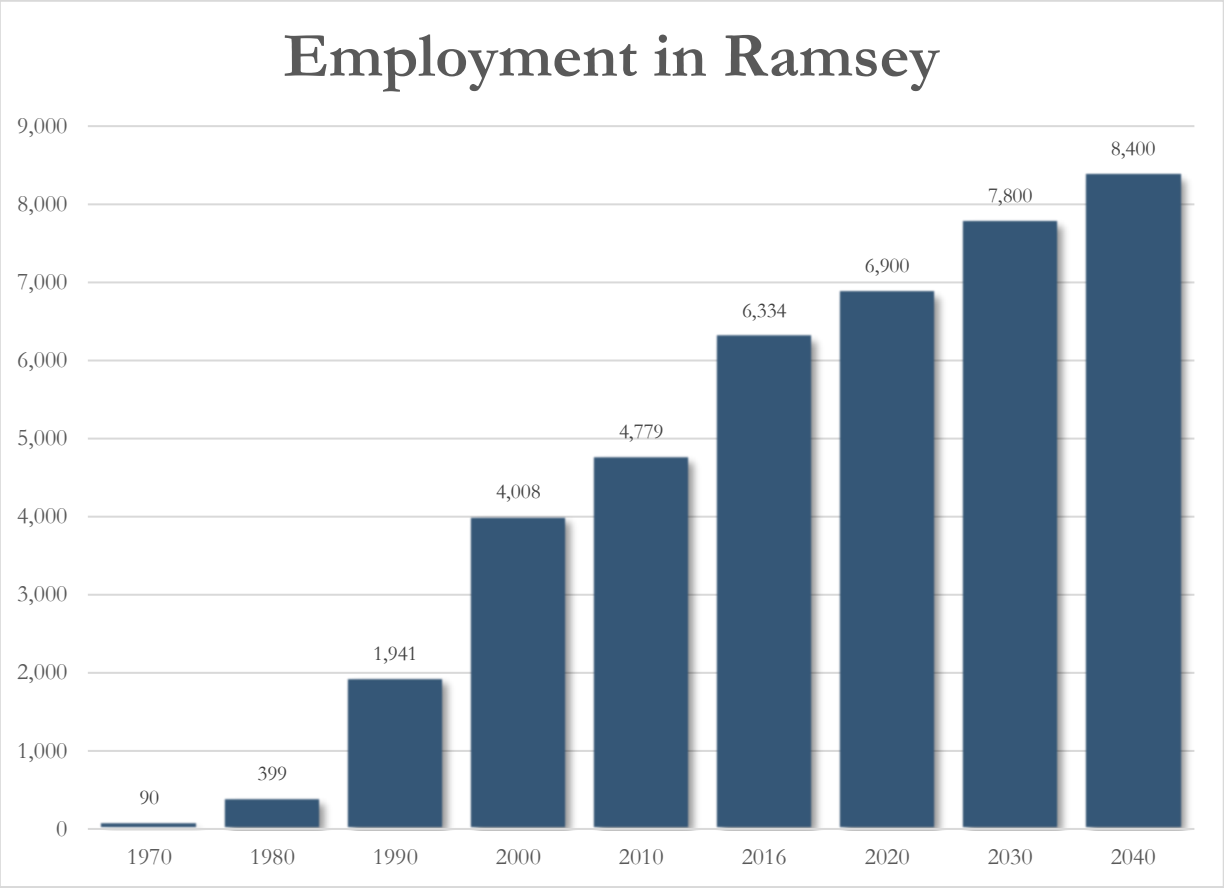
Table 14: Jobs Located in Ramsey

Industry	Employment Total	Percentage
Retail Trade	554	9%
Health Care and Social Assistance	246	4%
Accommodation and Food Services	369	6%
Public Administration	185	3%
Manufacturing	2,091	34%
Other Services, Ex. Public Admin	308	5%
Educational Services	369	6%
Administrative and Waste Services	369	6%
Finance and Insurance	123	2%
Arts, Entertainment, and Recreation	123	2%
Information	62	1%
Wholesale Trade	308	5%
All Other Industries	1,046	17%
Total:	**6,150**	**100%**

The U.S. Highway 10 corridor is the commercial hub of Ramsey, running the length of the City. Ramsey faces the challenge of encouraging updates and redevelopment of its older and more outmoded buildings and businesses along U.S. Highway 10, while also developing greenfield properties within The COR and new business park east of Armstrong Boulevard.

Employment Forecasts

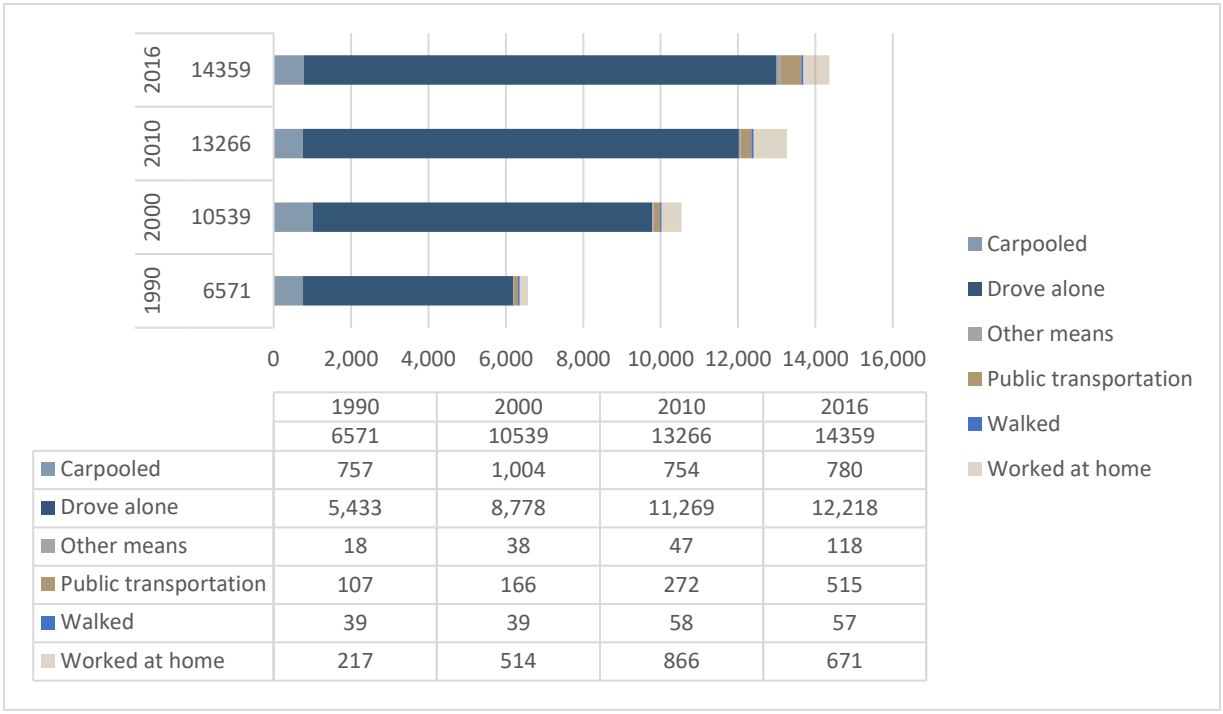
Table 15: Employment Forecasts



Source: U.S. Census Decennial Survey, U.S. Census American Communities Survey, Metropolitan Council Forecasts

The Commute

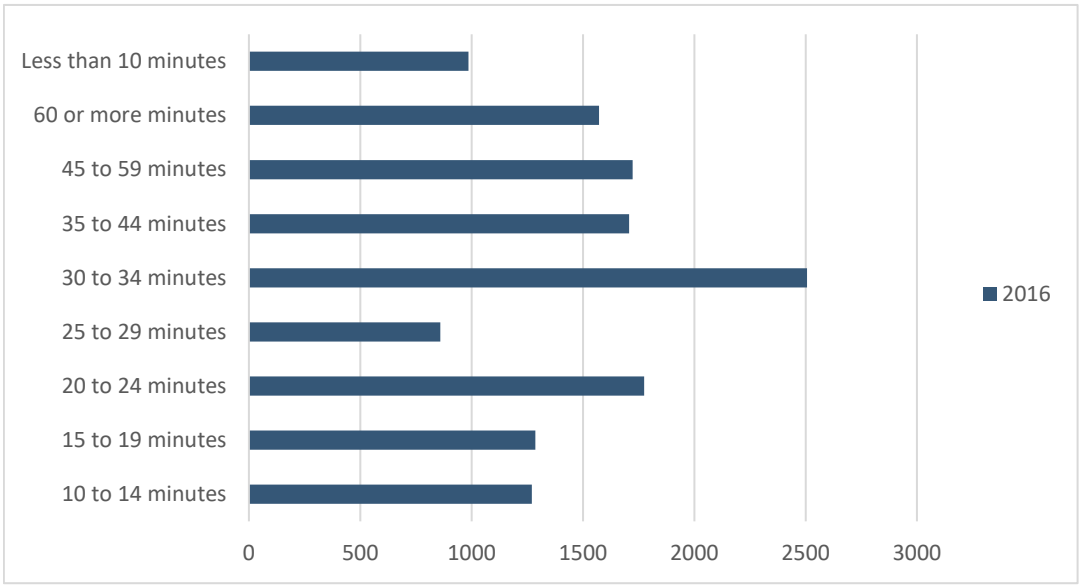
Table 16: Means of Commuting



	1990	2000	2010	2016
	6571	10539	13266	14359
Carpooled	757	1,004	754	780
Drove alone	5,433	8,778	11,269	12,218
Other means	18	38	47	118
Public transportation	107	166	272	515
Walked	39	39	58	57
Worked at home	217	514	866	671

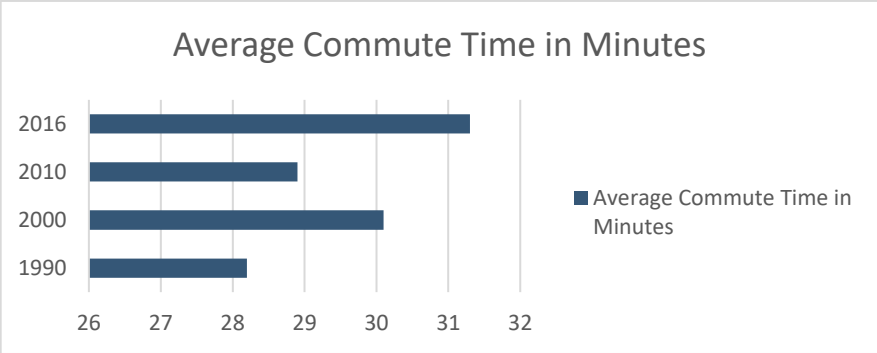
Source: U.S. Census American Communities Survey

Table 17: Travel Time to Work



Source: U.S. Census American Communities Survey

Table 18: Average Time to Work



Source: U.S. Census Decennial Census, U.S. Census American Communities Survey

Table 19: Top Workplaces of Ramsey Residents

Workplace	Workers
Other	4,282
Minneapolis	1,722
Coon Rapids	1,062
Anoka	1,061
Ramsey	952
St. Paul	554
Plymouth	444
Brooklyn Park	433
Blaine	429
Fridley	425
Maple Grove	400

Table 20: Top Residences of Ramsey Workers

Residence	Workers
Other	1,322
Ramsey	952
Coon Rapids	429
Andover	333
Anoka	280
Blaine	206
Nowthen	160
Brooklyn Park	145
Minneapolis	133
Oak Grove	121
Champlin	116

Proximity to jobs and commuting profiles are important to Ramsey's Transportation Goals and Economic Development Goals.

Chapter 02: Land Use Plan

Prepared with assistance from WSB

Land Use Strategies

The following represents goals and strategies for the future land use plan which are consistent with the five key goals of the Comprehensive Plan, as set by the City Council. Subsequent chapters will include their strategies, policies and actions related to these goals. Specific policies and actions for the land use plan goals and actions appear at the end of this chapter.

- Plan for a balance of desired community amenities with the goal of maintaining a low tax rate.
- Maintain and expand the rural character of Ramsey
- Balance vision with market forces.
- Improve the safety and mobility of major corridors
- Create a diverse and robust offering of recreation opportunities
- Create a healthy community
- Plan for future educational needs for youth in Ramsey
- Ensure an adequate workforce for business community and economic development goals
- Achieve and maintain success in efficient and equitable development

2030 Land Use Plan Accomplishments

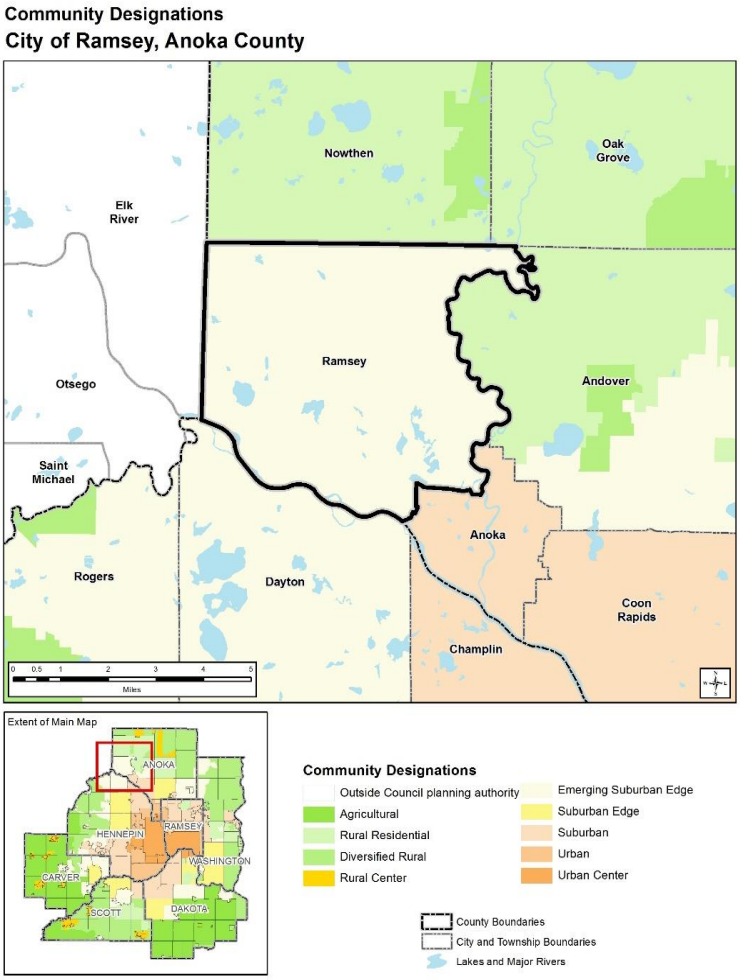
The last plan was adopted in 2010. While a number of factors changed since the last plan, the City can celebrate a number of successes as it relates to our land use vision. Subsequent chapters of the 2040 Comprehensive Plan will celebrate their own successes.

- Created a collaborative development review process for land use plans and project review.
- Implemented meaningful density transition into projects that are located adjacent to existing residential neighborhoods.
- Protected Ramsey's rural character in many areas of the community, representing the largest land area category in the community.
- Responded to changing market conditions to provide a variety of housing types and prices.
- Concentrated more dense developments in or near The COR to protect the City's rural character, create walkability, and create a unique identity for the community.
- Re-assessed the effectiveness of rural reserve and rural preserve practices and policies.
- Implemented design standards for walkable streets into review practices.
- Mitigated City's financial risks associated by new developments by encouraging new development to focus near existing infrastructure.
- Developed incentives for The COR to enhance its marketability.
- Maintained high quality design standards in The COR.
- Planned for adequate retail and commercial services.
- Expanded employment and industrial opportunities by facilitating a new, private business park.
- Ensured new development protected natural resources, made trail connections, and blended in with surrounding development.
- Employed conservation subdivision practices aimed to protect existing neighborhoods and natural resources.
- Struck a balance between land use planning, policy development, natural resource protection, and private property rights.

Community Designation: Balancing Rural Character and Urban Growth

A primary theme from Ramsey public engagement and outreach efforts was the need to better plan for and communicate our vision for a balanced approach of rural preservation and urban growth. Ramsey supports continued urban growth in areas planned for growth, all while preserving some of the Rural Character that makes Ramsey unique. After extensive review, Ramsey believes this balance can be best achieved through our existing designation as Emerging Suburban Edge. Later in the plan, Ramsey will highlight a generalized land use map that better illustrates the balance of rural character and urban growth while providing the flexibility to develop consistent with historical growth patterns.

Figure 1: Ramsey Community Designation



The Metropolitan Council uses community designations to group communities with similar characteristics in order to more effectively target its policies, similar to Ramsey's Future Land Use Categories and Zoning Districts. The Metropolitan Council uses these community designations to:

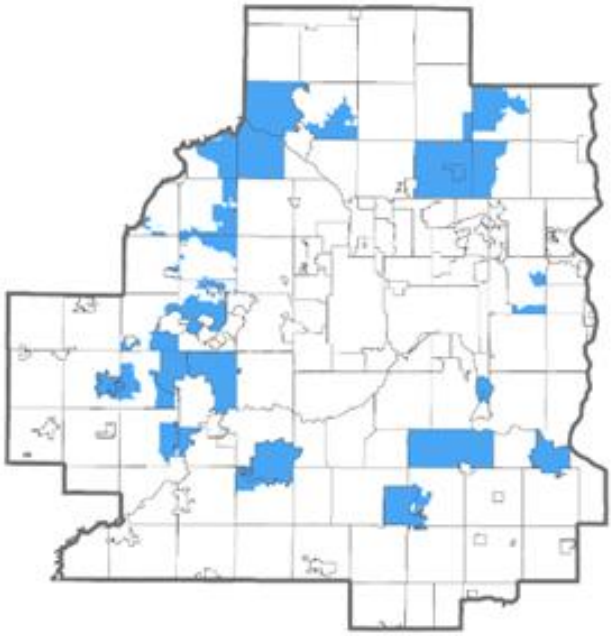
- Guide regional growth and development to areas that have urban infrastructure in place and the capacity to accommodate development and redevelopment.
- Establish land use expectations, including overall densities and development patterns, for different community designations.
- Outline the respective roles of the Metropolitan Council and Ramsey along with strategies for planning for forecasted growth.

Emerging Suburban Edge

An Emerging Suburban Edge Community is characterized as transitioning from rural to developed. It should be noted that although a portion of Ramsey certainly is transition in this manner, a significant portion of the community remains guided for larger-lot, single-family development on private well and septic along with goals to protect a significant amount of exceptional quality ecological resources.

The Emerging Suburban Edge includes cities, townships, and portions of both that are in the early stages of transitioning into urbanized levels of development. Strategically located between Suburban Edge and Rural communities, the Emerging Suburban Edge communities offer both connections to urban amenities and the proximity to open spaces that characterizes a rural lifestyle. Often, the cities and townships in the Emerging Suburban Edge are in more than one Community Designation. In the majority of Emerging Suburban Edge communities, less than 40% of the land has been developed. Communities designated as Emerging Suburban Edge communities are expected to plan for forecasted population and household growth at average densities of at least 3-5 units per acre for new development and redevelopment. In addition, Emerging Suburban Edge communities are expected to target opportunities for more intensive development near regional transit investments at densities and in a manner articulated in the 2040 Transportation Policy Plan.

Figure 2: Emerging Suburban Edge Communities



Communities in the Emerging Suburban Edge have a mix of residential, rural, and agricultural areas, often including lower-density single-family neighborhoods and small downtown service centers. The growth patterns in these communities demonstrate the challenges of changing from rural to suburban. New developments are typically built in a traditional suburban pattern, characterized by large curving streets, limited through-roadways, and auto-oriented street design. Emerging Suburban Edge communities have access to regional wastewater services (either municipally owned or regional services), access to the metropolitan highway system, and include existing or planned Regional Parks System facilities.

The Emerging Suburban Edge communities provide a variety of commercial activities along the main transportation corridors, and most encompass historic small downtowns with small town characteristics. These communities benefit from their proximity to more developed areas while retaining their local rural character and protecting natural resources. Commercial areas in the Emerging Suburban Edge tend to be individual large employers and smaller-scale commercial centers serving the local population.

Although these communities have some redevelopment potential in older areas such as historic downtown districts, the focus in the Emerging Suburban Edge is on greenfield development. Greenfields present opportunities to integrate natural resource preservation into site planning prior to development. Some of these communities have land available within their jurisdiction staged for future development, while others are expanding through orderly annexation agreements with neighboring townships. This mix of uses, availability of undeveloped land, and rich access to natural resources is a characteristic unique to Emerging Suburban Edge communities.

As of May 2014, the Metropolitan Council forecasts that the Emerging Suburban Edge area will add 201,000 residents, 93,000 households, and 58,000 jobs between 2010 and 2040. This represents growth of 66% in population, 87% in households, and 66% in employment over the three decades. Because most Emerging Suburban Edge communities also have areas designated as rural, these numbers are approximations. These numbers may change during the current comprehensive planning process, which will more precisely delineate how much community growth belongs inside the Metropolitan Urban Service Area.

Forecasted Growth

Table 21: Existing and Original Forecasted Growth

	2016 (existing)	2020	2030	2040
Households	8,973	9,500	11,500	13,500
Population	26,251	27,550	33,350	39,150
Employment	6,334	6,900	7,800	8,400

Ramsey acknowledges that these forecasts deviate from the approved 2040 forecasts for Ramsey. After careful consultation and analysis of recent growth trends, Ramsey requests these modifications to our 2040 Forecasts. For assistance in reviewing requested changes, the series of tables below are offered.

Table 22: Requested Household Forecast Amendment

	2020	2030	2040
Published Forecast	9,400	11,300	13,000
Requested Amendment	9,600	11,500	13,500
Difference	+200	+200	+500

Table 23: Requested Population Forecast Amendment

	2020	2030	2040
Published Forecast	26,400	30,700	34,700
Requested Amendment	27,550	33,350	39,150
Difference	+1,150	+2,650	+4,450

Table 24: Requested Employment Forecast Amendment

	2020	2030	2040
Published Forecast	6,200	7,000	7,600
Requested Amendment	6,900	7,800	8,400
Difference	+700	+800	+800

Table 25: Forecasted Household and Population Growth

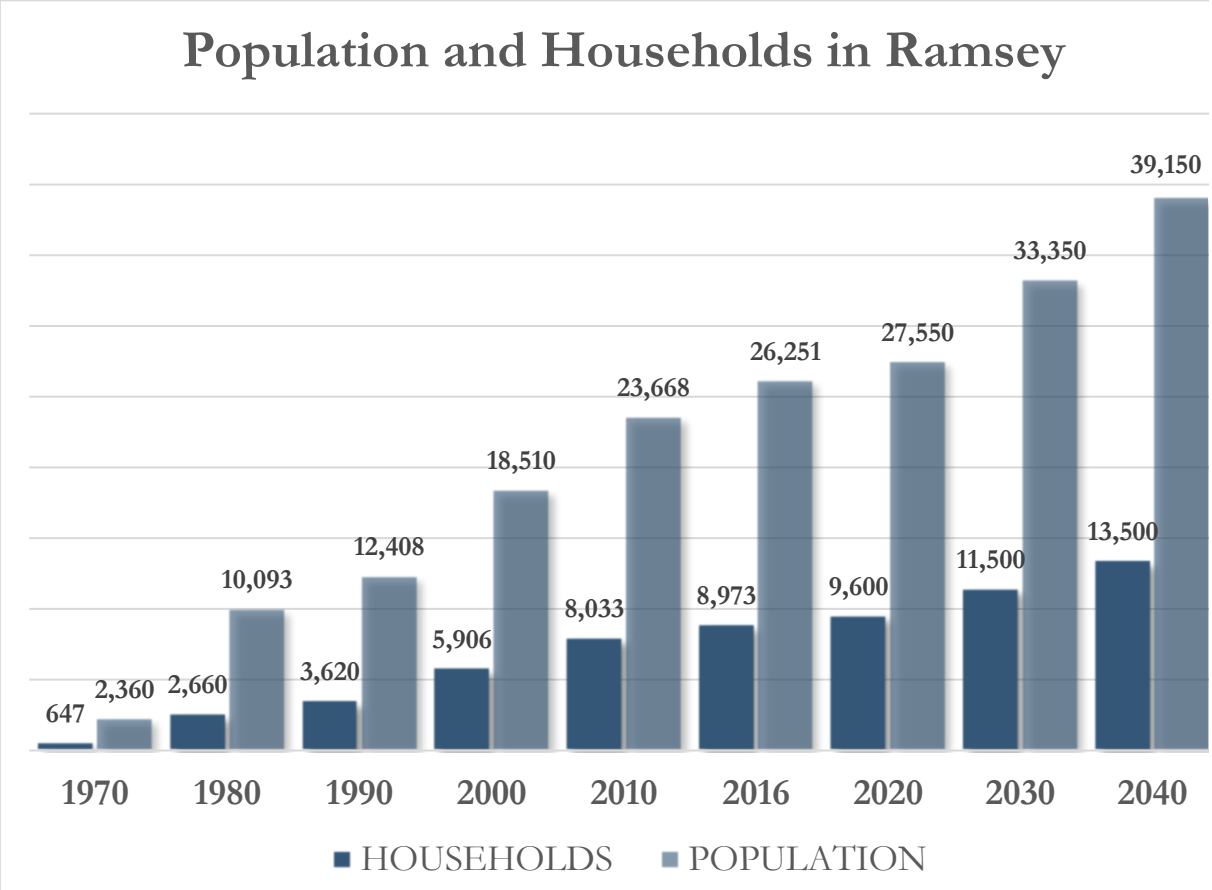
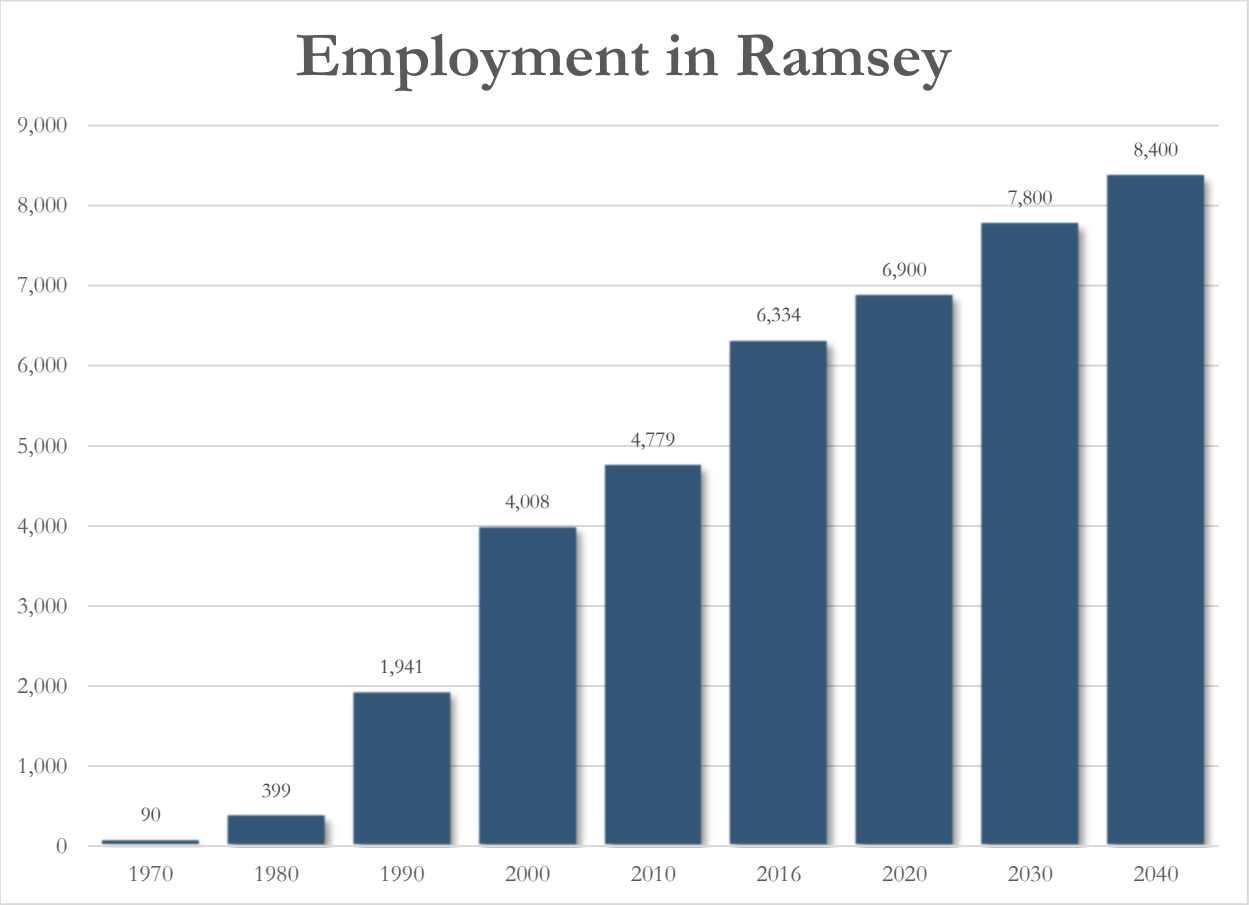


Table 26: Forecasted Employment Growth



Existing Land Uses

Figure 3: Existing Land Use Map

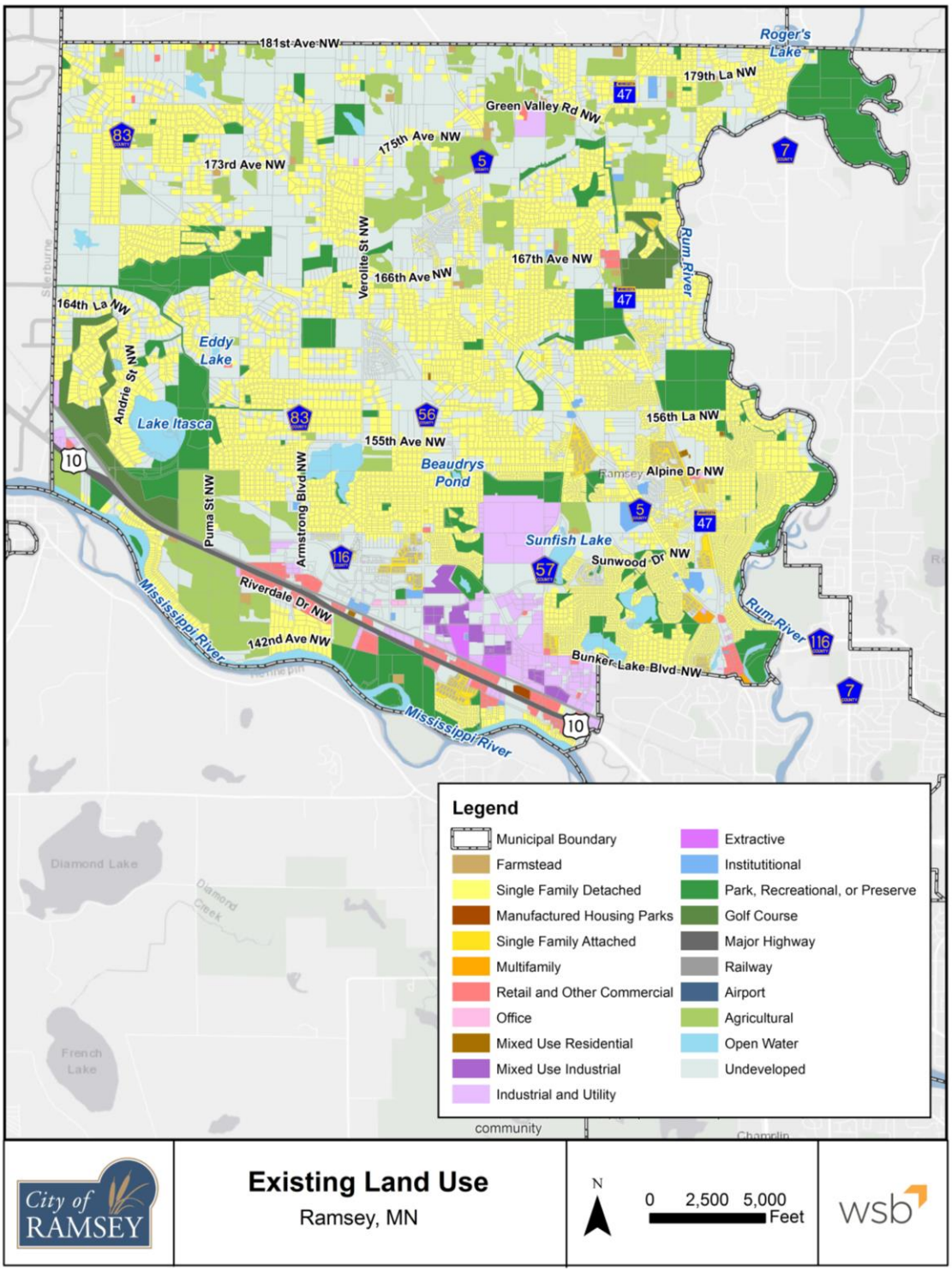


Table 27: 2016 Existing Land Use Categories

Land Use	Acres	Percentage of Total
Agriculture	1,399	7 %
Airport	0	0%
Extractive	16	<1%
Farmstead	55	<1%
Golf Course	335	2%
Industrial and Utility	534	3%
Institutional	95	<1%
Major Highway	149	<1%
Manufactured Housing Park	7	<1%
Mixed Use Industrial	122	<1%
Mixed Use Residential	16	<1%
Multifamily	22	<1%
Office	25	<1%
Open Water	756	4%
Park, Recreational or Preserve	1,988	10%
Railway	84	<1%
Retail and Other Commercial	248	1%
Single Family Attached	250	1%
Single Family Detached	7,395	39%
Undeveloped Land	5,600	29%
Total	19,096	100%

Note: over 8,000 acres of Ramsey is already developed.

Future Land Uses

Figure 4: Future Land Use Map

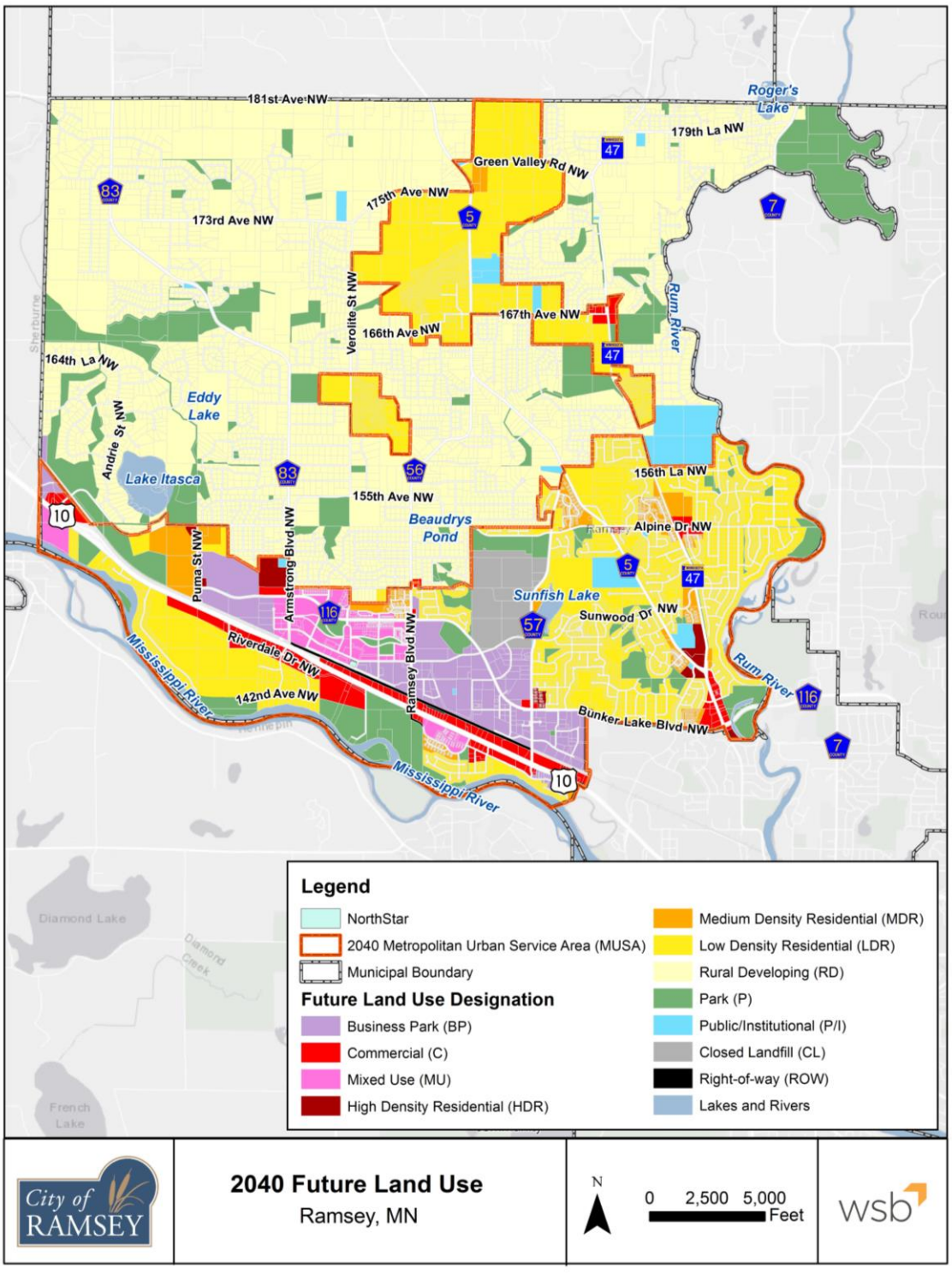


Table 28: Future Land Use Categories by Planning Period

Land Use	2018 – 2020		2021 – 2030		2031 - 2040	
	Acres	Percentage of Total	Acres	Percentage of Total	Acres	Percentage of Total
Business Park (BP)	719	3.8	696.78	3.8	696.78	3.8
Commercial (C)	372	1.9	410.68	1.9	410.68	1.9
Mixed Use (MU)	301	1.6	326.67	1.6	326.67	1.6
High Density Residential (HDR)	84	0.4	83.56	0.4	83.56	0.4
Medium Density Residential (MDR)	364	2.0	324.15	2.0	324.15	2.0
Low Density Residential (LDR)	3,721	19.4	3,812.89	19.4	3,812.89	19.4
Rural Developing (RD)	8,523	44.6	8,570.18	44.6	8,570.18	44.6
Park (P)	1,999	10.4	2,053.29	10.4	2,053.29	10.4
Public/Institutional (P/I)	373	2.0	375.50	2.0	375.50	2.0
Closed Landfill (CL)	262	1.4	261.84	1.4	261.84	1.4
Right-of-way (ROW)	1,622	8.5%	1,622	8.5%	1,622	8.5%
Lakes and Rivers	756	4.0%	756	4.0%	756	4.0%
Total	19,096	100%	19,096	100%	19,096	100%

Future Land Use Descriptions

Rural Developing (RD)

Areas guided Rural Developing are those areas that may be developed utilizing private utilities. These areas are expected to develop at a minimum of 1 unit per 10 acres and a maximum of 1 unit per 2.5 acres.

Low Density Residential (LDR)

Areas guided Low Density Residential must have urban services before development can take place. These areas are expected to develop at a minimum of 3 units per acre and a maximum of 4 units per acre for an average of 3.5 units per acre and contain single family, detached dwellings.

Where Low Density Residential is directly adjacent to areas guided Rural Developing that contain 2.5 acre lots, strategies for density transitioning will be employed. This means that while an area of Low Density Residential may average three (3) units per acre, those lots directly adjacent to 2.5 acre lots will be required to provide an effective transition that maintains the existing character of the neighborhood. Screening methods, such as landscaping must also be employed to transition between very low-density areas and urban lots.

Medium Density Residential (MDR)

These areas are within the MUSA and intended to receive medium density housing including lower density multi-family housing and higher density single-family housing. These areas are expected to develop at a minimum of four (4) units per acre and a maximum of eight (8) units per acre. Average density will be six (6) units per acre. Medium density detached single-family is becoming an increasingly popular development pattern for Ramsey.

High Density Residential (HDR)

These areas are within the MUSA and intended to accommodate multi-family housing such as townhomes and apartment buildings. These areas are expected to develop at a minimum of eight (8) units per acre and a maximum of fifteen (15) units per acre. The average density will be 12.5 units per acre.

Mixed Use (MU)

Mixed Use areas may include a combination of residential, commercial, light industrial, open space, and a transit hub and are broken into the following three categories:

Mixed Use (Low). Areas guided as Mixed Use (Low) are expected to develop at a minimum of five (5) units per acre and a maximum of fifteen (15) units per acre. It is expected that 50% of the land area will be developed as residential.

Mixed Use (Medium). Areas guided as Mixed Use (Medium) are expected to develop at a minimum of eight (8) units per acre and a maximum of twenty-five (25) units per acre. It is expected that 50% of the land area will be developed as residential.

Mixed Use (High). Areas guided as Mixed Use (High) are expected to develop at a minimum of fifteen (15) units per acre and a maximum of seventy-five (75) units per acre. It is expected that 50% of the land area will be developed as residential.

Commercial (C)
Areas guided Commercial may include a range of neighborhood and community commercial/retail development.

Business Park (BP)
Areas guided Business Park are reserved for office and industrial development.

Public/Institutional (P/I)
This category generally includes city offices, public works facilities, churches, schools, other non-profit or government facilities, and bridges/major rights-of-way.

Park (P)
Parks, trails and open space include the City Park and trail system, golf courses, regional parks, wetlands, and the greenway. Lands in this category are intended to preserve the natural resource base and provide an adequate supply of active and passive recreational lands in Ramsey.

Closed Landfill (CL)
The risk to public health and safety associated with the closed landfill in Ramsey is mitigated by implementing land-use controls that minimize public exposure to landfill hazards and protect the state's response action equipment. In other words, future use of land at and around closed landfills needs to be planned carefully and responsibly. The purpose, then, for preparing a Closed Landfill Use Plan (CLUP) for each landfill is to protect the integrity of the landfill's remediation and monitoring systems, protect human health and public safety at each landfill, and accommodate local government needs and desires for land use at the qualified facility with consideration for health and safety requirements.

Right of Way (ROW)
Right of way identifies area designated for public roadways.

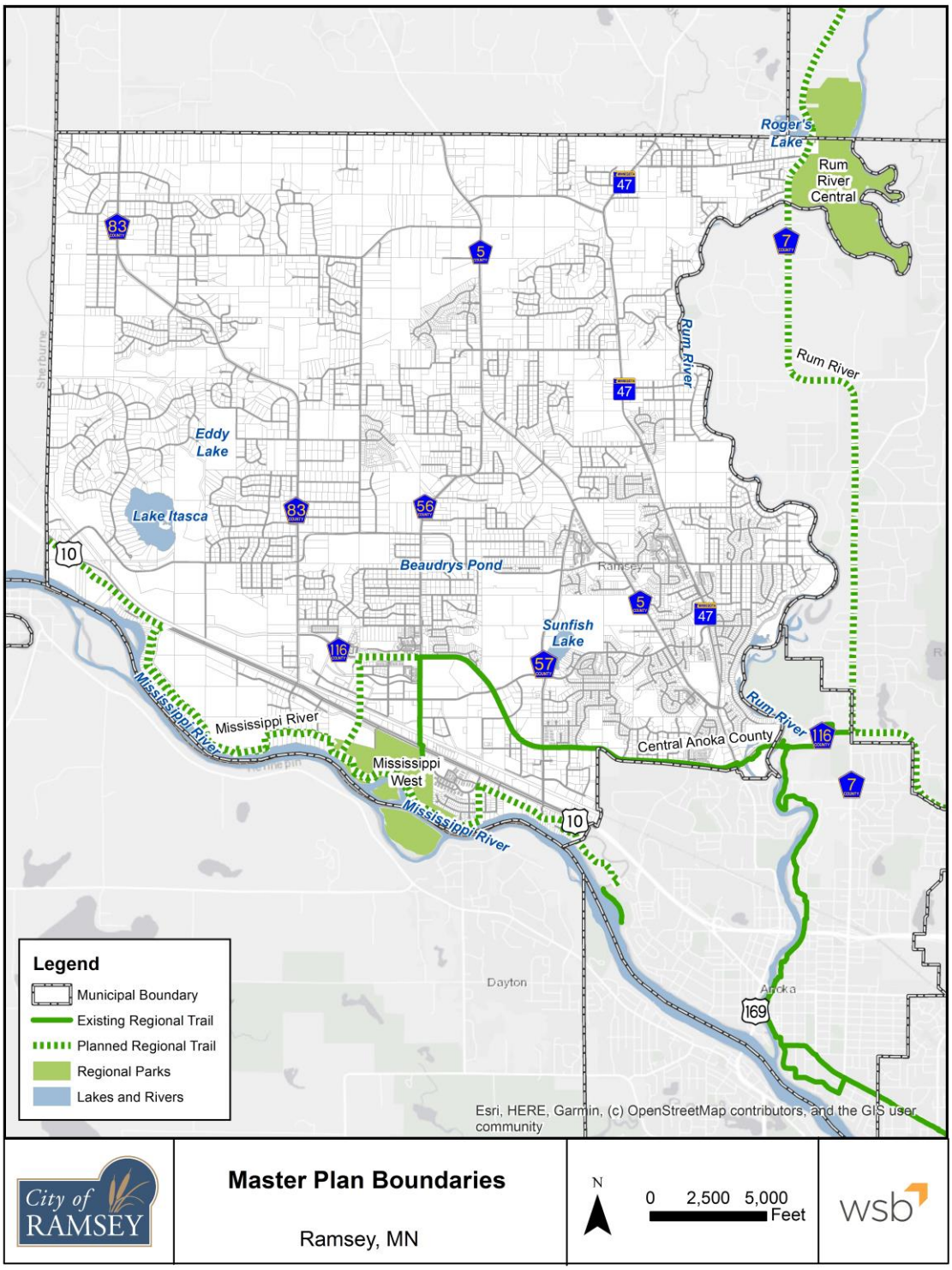
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Metropolitan Council Approved Master Plans

The Metropolitan Council has approved Master Plans for Rum River Central Regional Park and Mississippi West Regional Park (future). These Master Plan Boundaries are reflected in the Future Land Use Map and within the Parks and Recreation Plan. Additional information on local park and recreation planning is included in the Parks and Recreation Plan.

Continued on Next Page.

Figure 5: Master Plan Boundaries



Employment

According to the Metropolitan Council, the City had 6,334 jobs in 2016. Additional employment opportunities are anticipated to include manufacturing, service, and office positions.

Forecasting employment involves numerous criteria. The level of retail development may follow the extent of residential activity. The amount of retail development in adjacent communities will also impact the potential in Ramsey. Industrial uses vary dramatically in terms of jobs per acre or floor area.

The City has submitted a proposed amendment to the Metropolitan Council local forecast for employment to 8,400 jobs by the year 2040 which is an increase of 800 jobs from the original Metropolitan Council forecast of 7,600 jobs by the year 2040. Currently the City has approximately 70 acres of land guided for commercial/retail and 67 acres of land guided for industrial that are available for development. The permitted uses in the Employment (E-1, E-2, and E-3) districts are primarily related to manufacturing which averages one employee per 1,000 square feet of building space according to the Minnesota Department of Employment and Economic Development (MnDEED). Based on the table below the City has guided enough land to support in excess of the additional 2,066 jobs needed to support the City proposed forecast amendment for 8,400 jobs by the year 2040.

Table 29: Employment Bearing Land Use Intensity

Land Use Type	Employees Per 1,000 Sq Ft of Building Space	Typical Floor Area Ratio (FAR) by Land Use	Developable Land	Anticipated Jobs
Industrial	0.67*	0.33	67 acres (2,918,520 sq ft)	1,955
Commercial/retail	1.00*	0.33	70 acres (3,049,200 sq ft)	3,049
			Total:	5,004
*Source: MNDEED 2015 & 2016, Institute of Transportation Engineers 2008				

Affordable Housing Allocation

The City participates in the Livable Communities Program of the Metropolitan Council, which provides access to a number of funding opportunities. As part of said participation, the City plans for an allocation of affordable housing. The City has confirmed that the Future Land Use Map/Plan is acceptable for anticipated affordable housing need. Additional information and narrative regarding affordable housing within the City is included in the Housing chapter.

Table 30: Affordable Housing Allocation

Affordable Housing Need	
At or Below 30% AMI	292
31% to 50% AMI	167
51% to 80% AMI	40
Total Units	499
AMI = Area Median Income	

Staged Development Plan

Planned Density

Table 31: Density Table

Land Use Category	Minimum Density	Midpoint Density	Maximum Density
Rural Developing	0.1 units/acre	0.25 units/acre	0.4 units/acre
Low Density Residential	3 units/acre	3.5 units/acre	4 units/acre
Medium Density Residential	4 units/acre	6 units/acre	8 units/acre
High Density Residential	8 units/acre	11.5 units/acre	15 units/acre
The COR – Low Density*	5 units/acre	10 units/acre	15 units/acre
The COR – Medium Density*	8 units/acre	16.5 units/acre	25 units/acre
The COR – High Density*	15 units/acre	45 units/acre	75 units/acre

*The City of Ramsey along with the Metropolitan Council has previously approved of a master plan for the area known as The COR. The master plan outlines specific subdistricts for low, medium, and high density areas.

The City is committed to achieving an average net density of 10 dwelling units/acre within the COR, mixed use land use designation. The City will monitor and achieve the 10 dwelling units/acre through plat monitoring.

Residential development within ½ mile of the Northstar Commuter Rail Station that is guided as Mixed Use will be developed at a net minimum density of 15 units per acre. The City will track the 15 dwelling units/acre minimum through plat monitoring.

Table 32: Mixed Use Densities

Land Use Category	% Residential	% Commercial	% Office	Residential Density Range
The COR – Low Density	50%	25%	25%	5 - 15 units/acre
The COR – Medium Density	50%	25%	25%	8 – 25 units/acre
The COR – High Density	50%	25%	25%	15 – 75 units/acre

Table 33: Forecasted Growth Allocations

	Guided Land Use Type	Dev. Acres	Density Range			Yield %	Minimum Units (overall density and average)	Midpoint Units (meet forecast)
			Min	Mid	Max			
Guided in 2040 Plan	Low Density Residential (LDR)	1,096.95	3	3.5	4	100%	3,291	3,839
	Medium Density Residential (MDR)	49.62	4	6	8	100%	198	298
	High Density Residential (HDR)	29.50	8	12.5	15	100%	236	339
	Mixed Use (Low Density)	4.30	5	10	15	50%	11	22
	Mixed Use (Medium Density)	45.30	8	16.5	25	50%	181	374
	Mixed Use (High Density	16.39	15	45	75	50%	122	368
	Guided Total	1,204.32					4,039	5,240
Community Designation Density								
Overall Average		3.35	(min. 3 for emerging suburban edge community)					

Staged Development and Redevelopment

Development and Redevelopment is likely to focus on the following areas. Public utilities (water and sewer) were recently extended to the Armstrong West/COR West and Mississippi West areas. Utilities will need to be extended to north of the Trott Brook and to the Rum River Retail Node to assist with future development and redevelopment. The City will work with developers to extend additional utilities as projects require.

- Armstrong West/COR West
  - Bunker Lake Industrial Park
  - Future Business Park
  - Riverstone
- Mississippi West
  - Pearson Agricultural Area
  - Riverside Farms
- Rum River Retail Node
  - Rum River Hills
  - Retail Node Revitalization
- The COR
- Trott Brook

Figure 6: Development Staging by Planning Period

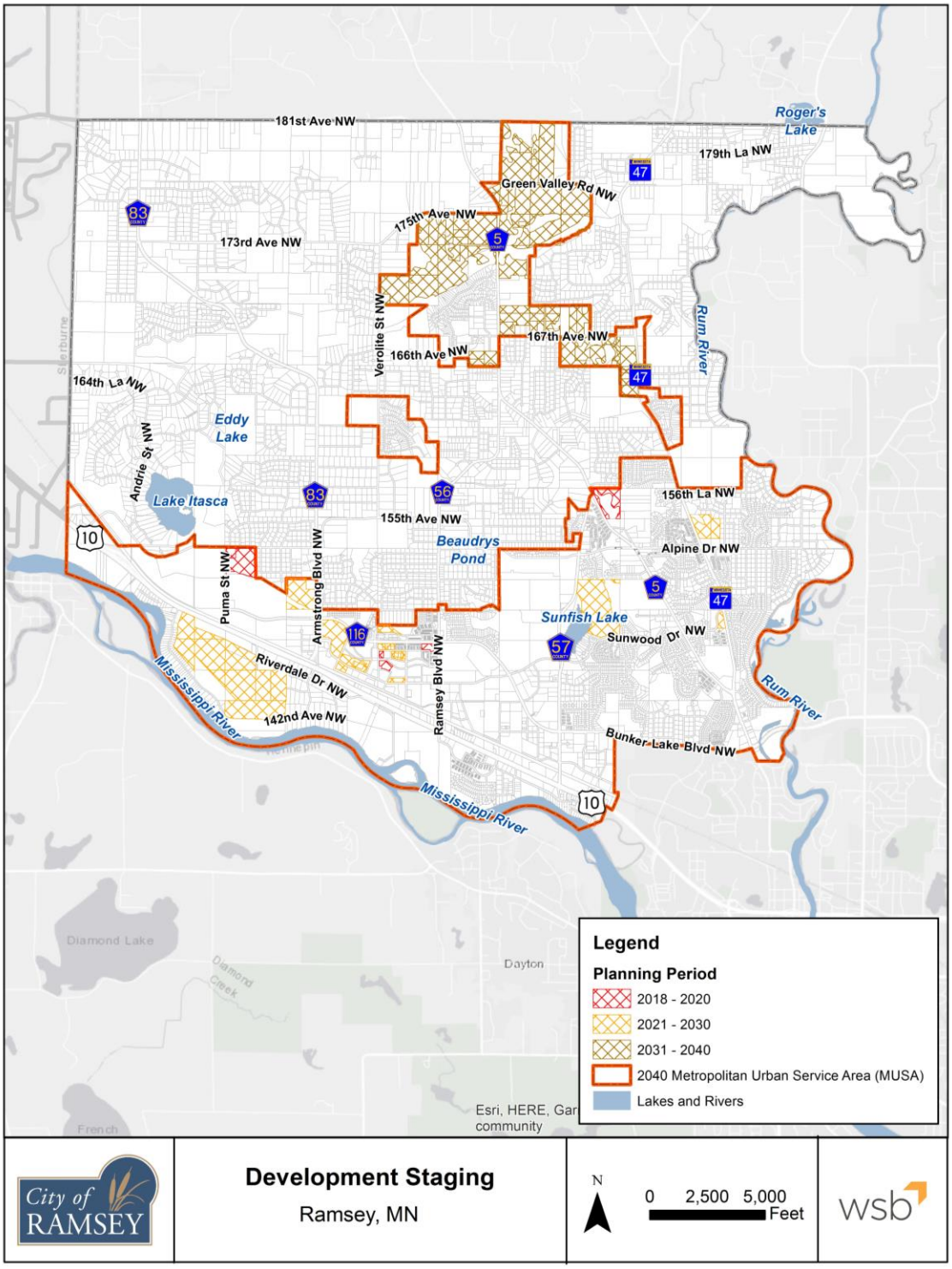
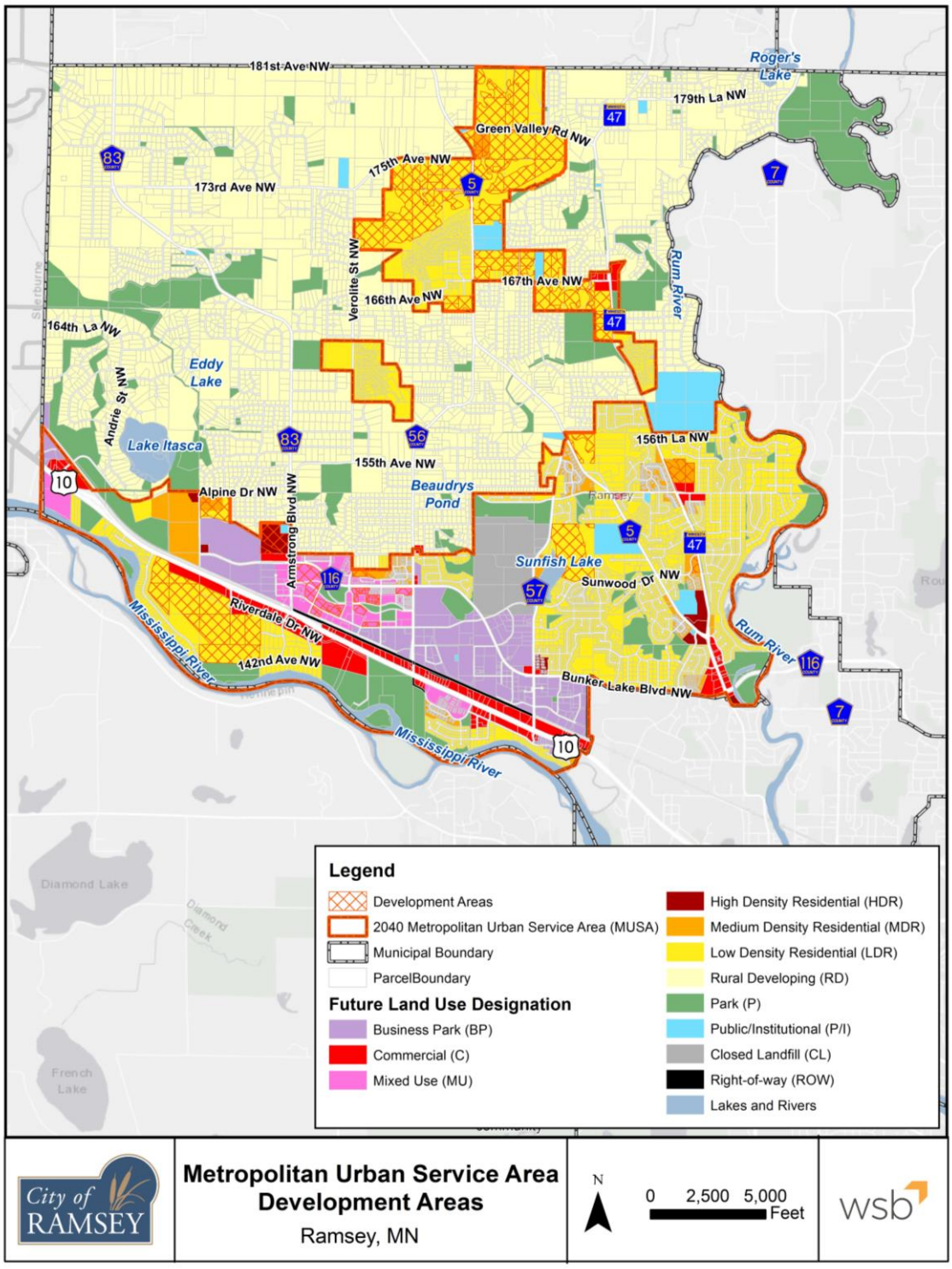


Table 34: Development Staging by Planning Period

Land Use	Dev. Acres	2018 - 2020	2021 - 2030	2031 - 2040	Density Range			Planning Period Units					
					Min	Mid	Yield %	2020		2030		2040	
								Min	Mid	Min	Mid	Min	Mid
LDR	1096.95	47.78	311.11	738.06	3	3.5	100%	143	167	933	1089	2214	1279
MDR	49.62	0	31.52	18.1	4	6	100%	0	0	126	189	72	100
HDR	29.50	0	29.50	0	8	11.5	100%	0	0	236	339	0	0
MU-Low	4.30	4.30	0	0	5	10	50%	11	22	0	0	0	0
MU-Med	45.30	0	45.3	0	8	16.5	50%	0	0	181	374	0	0
MU-High	16.39	5.26	11.13	0	15	45	50%	39	118	83	250	0	0

Figure 7: Development Potential to meet Metropolitan Council Forecast



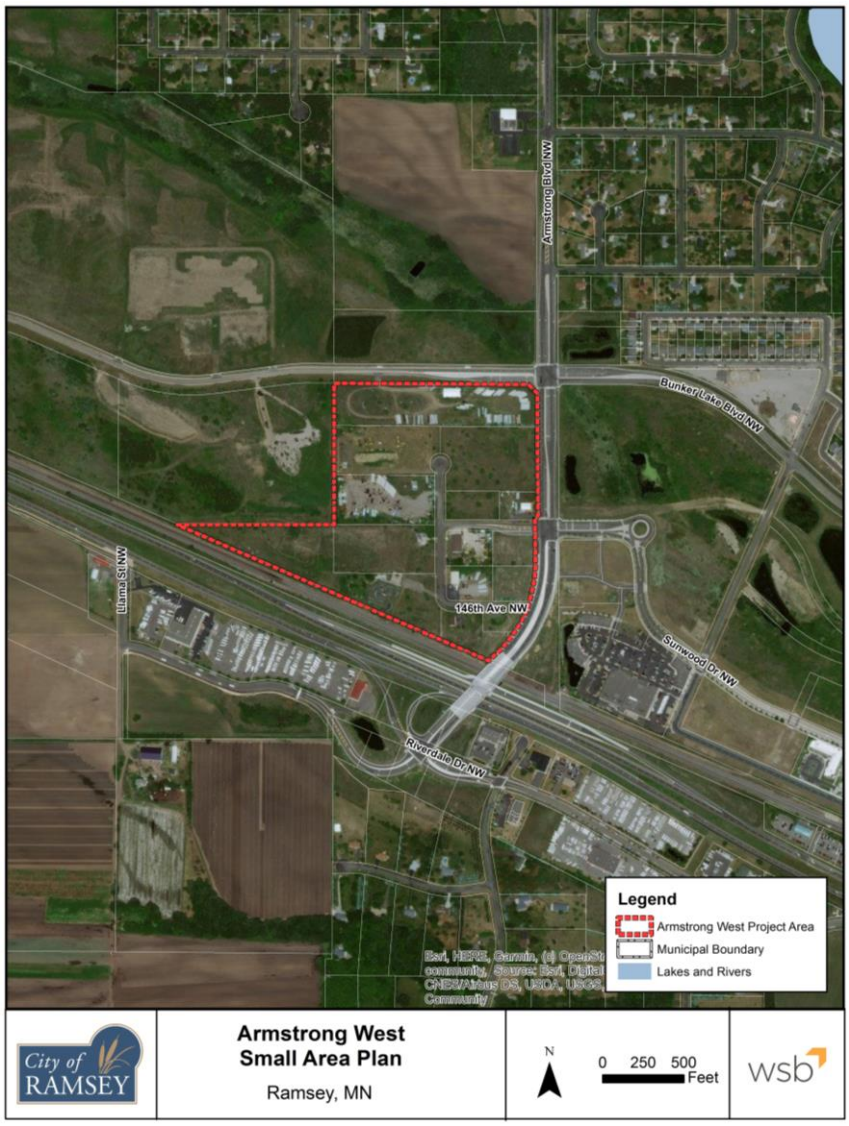
Small Area Plans

Over the next five (5) years, Ramsey will be taking a deeper dive into several smaller areas to do more detailed planning analysis.

Armstrong West Small Area Plan

Armstrong West is a planning area generally north of Highway 10 and west of Armstrong Boulevard. This area is approximately 350 acres and is current a mix of agricultural land, vacant land, and industrial land. Planned future land uses include a retail redevelopment area of the current industrial park, Business Park, low density residential, medium density residential, high density residential, and rural developing. Development is expected to commence in 2018. Full build out is expected in the next ten (10) to fifteen (15) years.

Figure 8: Armstrong West Project Area

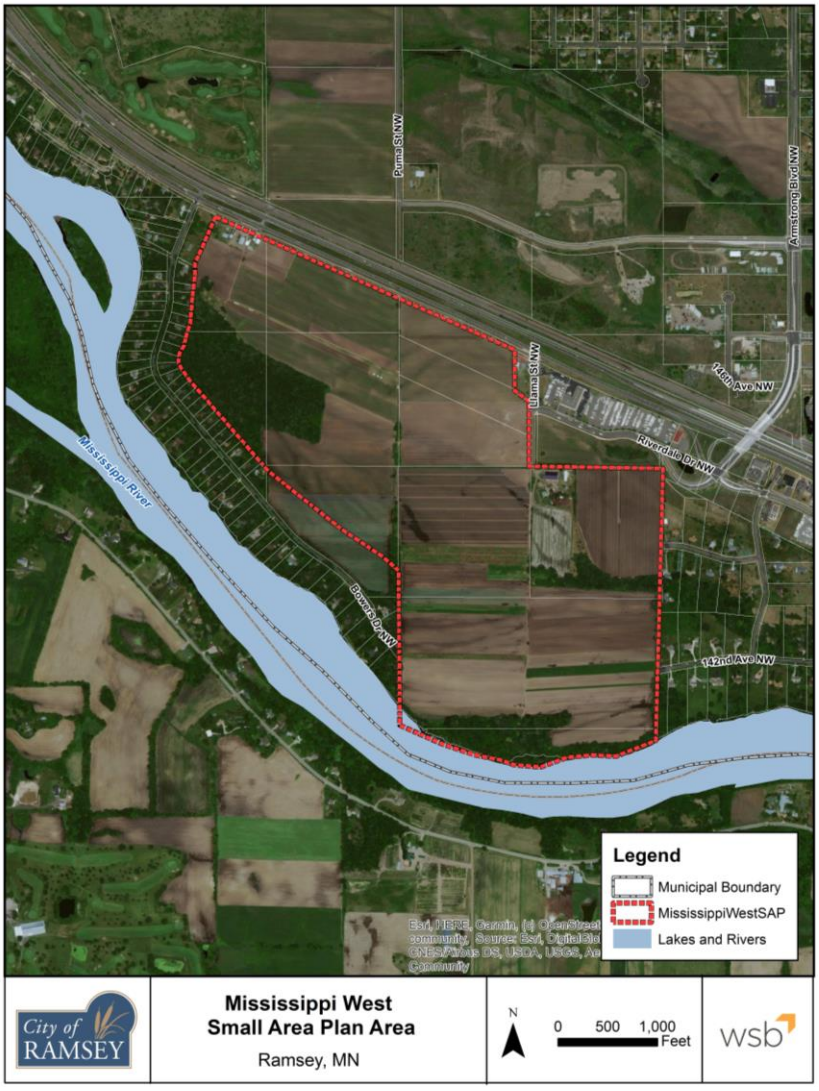


Mississippi West Small Area Plan

Mississippi West is a planning area generally south of Highway 10 between Armstrong Boulevard and Bowers Drive. This area is predominantly agricultural and is the location of a potential future river crossing in the form of an extension of Armstrong Boulevard to the City of Dayton. This improvement is not currently in official regional planning documents and is likely at least twenty (20) years away, if not longer. The cities of Dayton and Ramsey choose to plan for this long-term improvement to protect the necessary corridor.

Planned land use within this area is predominantly low density residential with a stretch of commercial land use along Highway 10 and an area of natural resource protection along the Mississippi River. Development of this area is likely ten (10) to fifteen (years) in the future due to availability of infrastructure (2015 to 2025 timeframe). Connexus Energy constructed a nineteen (19) acre solar farm within this planning district in 2018.

Figure 9: Mississippi West Project Area



Elmcrest District Small Area Plan

The Elmcrest District is a planning area anchored by a 1970s area rural commercial node. This node has shown evidence of blight and vacancy, with some recent renovations of existing structures. The City has excess land for sale, remnant from the construction of Water Tower #3. Rum River Hills Golf Course desires to redevelop a portion of their property (two holes only) and reconfigure the two (2) holes displaced by redevelopment.

The retail node located at 167th Avenue and Trunk Highway 47 has been a topic of discussion with City Councils and EDA boards for several years. The Elmcrest District has struggled to become economically viable for some time, is experiencing high vacancy rates, an increase of blighted building conditions, and escalating crime.

Ramsey's goal is to improve and/or remove blight from properties-of-concern and encourage sustainable market-driven redevelopment of the Elmcrest District that will benefit the entire City of Ramsey. Our vision is a mixture of residential and retail uses. Residential users may include single family residential, townhomes, or senior living units as directed by the market. Retail will include a market driven neighborhood commercial node. Redevelopment of the Elmcrest District should include a connection to Elmcrest Park and/or nearby trails where feasible.

Figure 10: Elmcrest District Project Area



The COR

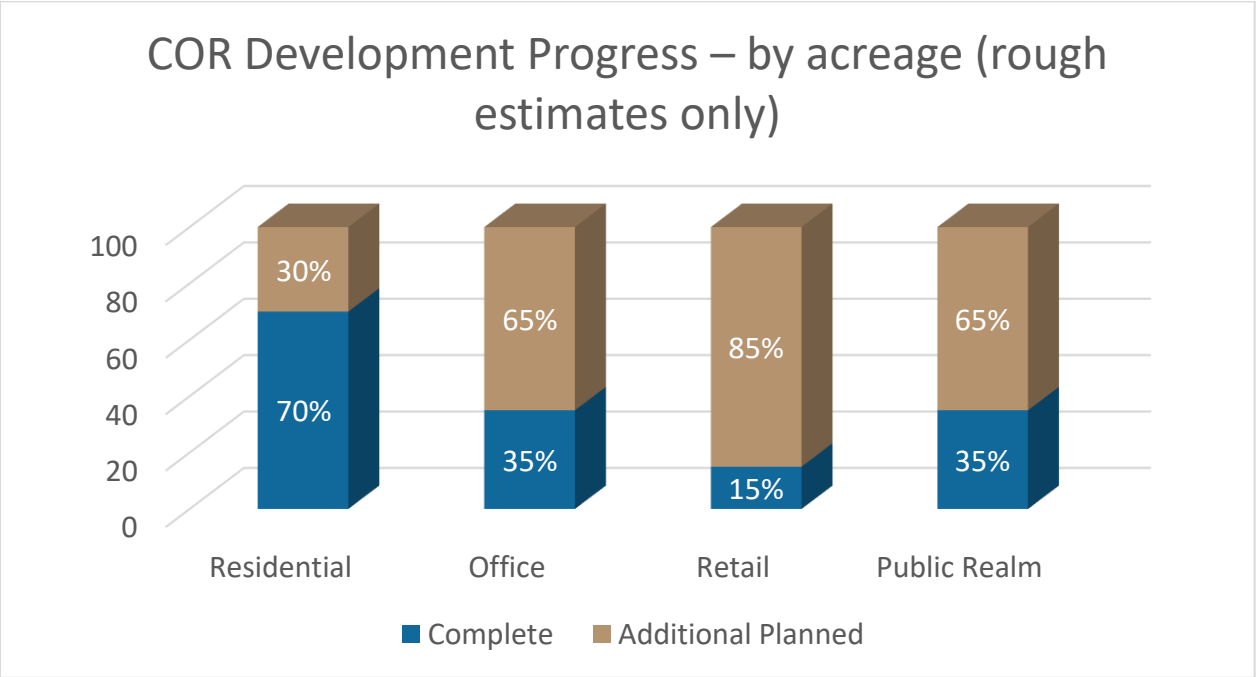
The COR is a 320-acre master-planned community located adjacent to the Northstar Commuter Rail – Ramsey Station (The COR plus surrounding developable area is over 400 acres). Together with adjacent developed and developable area, there are approximately 400 acres of development of a mix of uses. Goals for this development include an identity for the community, a destination for retail to support the local community, walkability, and supportive of commuter-rail transit.

As an implementation strategy of this Comprehensive Plan Update, Ramsey will be updating the land use plans for The COR. To frame said update, the vision of the COR is as follows.

The COR will serve as a City Center primarily to bring people of Ramsey together that embraces natural market opportunities. The COR will also attract energy from the surrounding region. It will be a unique destination, technology-accessible, and serve as a gathering place. It will feature unique architecture stressing historical feel and function.

Approximately 50% of the available land in The COR has been developed. Based on existing market trends the City anticipates The COR to experience substantial additional development over the next ten (10) years. Ramsey is updating the COR Development Plan as a separate planning document known as The COR Development Plan Update.

Table 35: Development Progress in The COR

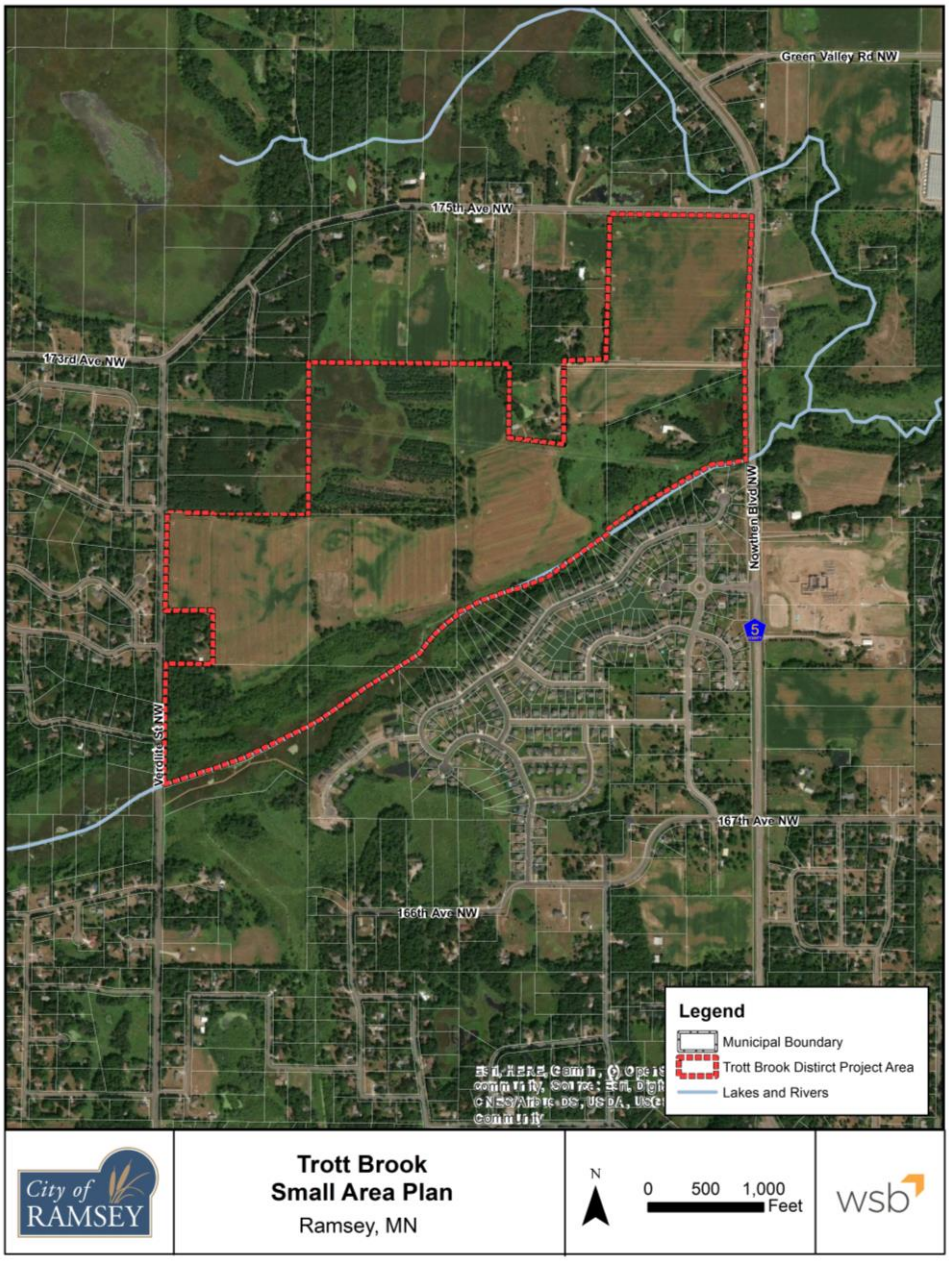


Trott Brook Small Area Plan

A significant area for future development of primarily Low Density Residential uses is planned for north of Trott Brook. Trott Brook is a significant ecological resource for the City to protect, and also serves as an important recreational corridor. This development area will represent the first area in the community north of Trott Brook to receive municipal services (water and sanitary sewer).

Immediately adjacent to this area is the site of a second elementary school that is currently under construction and once open will be operated by Anoka Hennepin School District #11.

Figure 11: Trott Brook Project Area



Natural Resources

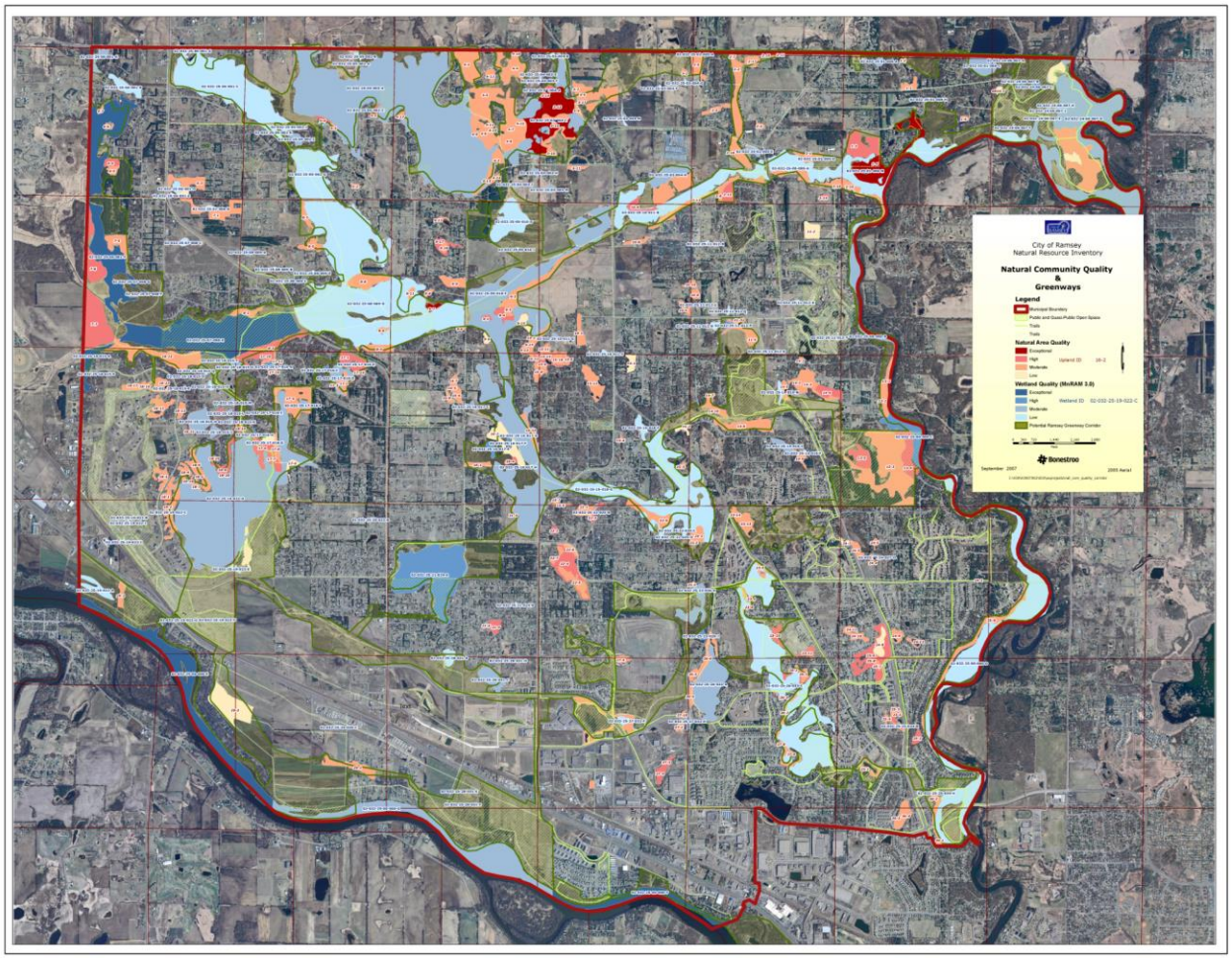
Ramsey has established a number of land use goals focused on natural resources.

- Enhanced Protection of Natural Resources
- Enhanced Recreation Opportunities in Natural Resource Areas
- Clean Water and Clean Air
- Reduced Waste Stream in Landfills

These goals are defined within the Natural Resources Plan

There are no known aggregate resources within the community.

Figure 12: Natural Resources



Special Resources Plan

Ramsey has two (2) special resources within the community.

1. Mississippi River Corridor Critical Area
2. Old Town Hall

Mississippi River Corridor Critical Area

The Minnesota Department of Natural Resources has adopted new rules for the Mississippi River Corridor Critical Area. Ramsey is awaiting guidance from the DNR before updating our Comprehensive Plan for this section. The City will prepare this plan as a separate chapter.

Old Town Hall

The former Ramsey Township Town Hall is the only structure within Ramsey on the National Historic Database. Ramsey is working with the Anoka County Historical Society to develop a long-term plan for this facility.

Other Opportunities

The City has partnered with the University of Minnesota through its Resilient Communities Project (RCP). One of these projects is evaluating other cultural and historical resources that may exist within the community.

Mississippi River Corridor Critical Area

Portions of Ramsey are located within the Mississippi River Corridor Critical Area (MRCCA). Ramsey acknowledges the requirement to update MRCCA Plans based on new State of Minnesota Rules. The Cities MRCCA Plan is provided as an individual chapter within this Comprehensive Plan .

Land Use Goals, Strategies, and Actions

Strategy: Plan for a balance of desired community amenities with goal of maintaining a low tax rate.

1. Prioritize desired amenities and basic infrastructure needs through the annual Capital Improvement Program (CIP) process.

Strategy: Maintain and Enrich the Rural Character of Ramsey

Policies and Actions:

1. Establish a Policy for Urban Service Boundary Extensions
2. Update the Density Transitioning Ordinance

Strategy: Balance Land Use Vision with Market Realities

Policies and Actions:

1. Complete the Development Plan Update for The COR
2. Create a Neighborhood Plan for Green Valley Greenhouse Area
3. Create a Neighborhood Plan for Mississippi West Neighborhood
4. Create a Neighborhood Plan for the Elmcrest District

Strategy: Ensure a Sense of Place

Policies and Actions:

1. Complete the Community Identity and Streetscape Plan

Strategy: Create a Diverse and Robust Offering of Recreation Opportunities

Policies and Actions:

1. Complete the Master Park and Recreation Plan

Strategy: Ensure a Healthy Community

Policies and Actions:

1. Ensure all Comprehensive Plan Chapters are reviewed through the lens of Healthy Communities

Strategy: Improve the Safety and Mobility of Major Corridors

Policies and Actions:

1. Create a Corridor Plan for Highway 10
2. Create a Corridor Plan for Highway 47
3. Create a Corridor Plan for Highway 5
4. Create a Corridor Plan for Green Valley Road
5. Create a Corridor Plan for Mississippi River Crossing

Strategy: Plan for Future Educational Needs

Policies and Actions:

1. Advocate for a new Middle School and third Elementary School
2. Create a Workforce Development Plan
3. Encourage updates to district boundaries to reflect neighborhood boundaries
4. Ensure an Adequate Workforce for Business Community and Economic Development Goals

Strategy: Achieve and maintain success in efficient and equitable development

Policies and Actions:

1. Update the city's zoning ordinances to improve clarity in the development process

Land Use Implementation

Ramsey will achieve our land use goals and strategies through the following specific action items.

Table 36: Land Use Implementation Table

Action	Priority	Timeframe
Amend Official Zoning Map	Required	June 1, 2019
Amend Zoning Code	Required	December 31, 2019
Update The COR Development Plan	Immediate	December 31, 2018
Complete the Mississippi West Small Area Plan	Opportunity Driven	Prior to 2023
Complete the Elmcrest District Small Area Plan	Opportunity Driven	Prior to 2023
Complete the Green Valley District Small Area Plan	Opportunity Driven	Prior to 2023
Complete Corridor Plans	See Transportation Plan	

Chapter 03: Transportation Plan

Prepared with assistance from WSB

Transportation Background

The City of engaged the services of WSB to complete a Transportation Plan on behalf of the City. The Transportation Plan is included in the Comprehensive Plan Update by reference.

This transportation plan includes the following information:

1. Summary of Regional Strategies
2. Existing Roadway System
3. 2040 Traffic Forecasts and Roadway Network Planning
4. Existing and Planned Non-Motorized Transportation Network
5. Freight Network
6. Transit
7. Aviation
8. Goals and Multimodal Strategies
9. Proposed Short and Long Range Roadway Projects
10. Public Comments
11. Conclusion and Next Steps

Transportation Priorities

Ramsey has several transportation priorities highlighted in the Transportation Plan. Detailed planning efforts are planned for each of these main corridors.

- Highway 10
- Highway 47
- Mississippi River Crossing
- Nowthen Boulevard
- Armstrong Boulevard
- Green Valley Road
- 181st Avenue

Ramsey hopes to have Corridor Plans completed for each of these corridors by 2023.

Introduction

The transportation system in Ramsey generally operates well today. The city's multimodal transportation system includes facilities for vehicles, freight, walking, bicycling and transit. Facilities are operated by a number of agencies, including the City of Ramsey, Anoka County, the Minnesota Department of Transportation (MnDOT), Metro Transit, and the Burlington Northern Santa Fe (BNSF) Railway.

This transportation chapter has been prepared in compliance with State of Minnesota Statutes and applicable Metropolitan Council guidelines. As part of this Plan, the city has reviewed existing and

future conditions for each mode and identified safety, operations, and network improvements that will be important to address over the 2040 planning horizon. The city has also developed goals and strategies to preserve and improve the transportation system.

This transportation plan includes the following information:

1. Summary of Regional Strategies
2. Existing Roadway System
3. 2040 Traffic Forecasts and Roadway Network Planning
4. Existing and Planned Non-Motorized Transportation Network
5. Freight Network
6. Transit
7. Aviation
8. Goals and Multimodal Strategies
9. Proposed Short and Long Range Roadway Projects
10. Public Comments
11. Conclusion and Next Steps

Transportation Glossary

CIP: Capital Improvement Plan – five year plan for capital investments in the transportation system and in other capital assets owned by the city (equipment, buildings, etc.).

CR: County Road – county-owned roadway that does not receive State funding.

Critical Crash Rate: Statistical indicator of a safety problem at a location. If crash rates at a location are above the critical crash rate, it indicates that the location has a crash rate that is statistically significant compared to similar roadways.

CSAH: County State Aid Highway – county-owned roadway that receives State Aid funding.

MnDOT: Minnesota Department of Transportation.

RBTN: Regional Bicycle Transportation Network – existing and planned regional bicycle network established by the Metropolitan Council.

TH: Trunk Highway – State highway owned and operated by MnDOT.

TPP: Transportation Policy Plan – Regional transportation plan for the Twin Cities metropolitan region, developed by the Metropolitan Council.

Summary of Regional Strategies

This Plan has been prepared to be consistent with the regional transportation strategies outlined in the Metropolitan Council 2040 Transportation Policy Plan (TPP). Similar to this Plan, the TPP evaluates the existing transportation system, identifies transportation challenges to the region, and sets regional goals, objectives, and priorities to meet the transportation needs of current residents while accommodating the region's anticipated growth. The TPP also guides local agencies in coordinating land use and transportation and establishes regional performance measures and targets.

The TPP is guided by the following goals:

- **Transportation system stewardship:** Sustainable investments in the transportation system are protected by strategically preserving, maintaining, and operating system assets.
- **Safety and Security:** The regional transportation system is safe and secure for all users.
- **Access to Destinations:** People and businesses prosper by using a reliable, affordable, and efficient multimodal transportation system that connects them to destinations throughout the region and beyond.
- **Competitive Economy:** The regional transportation system supports the economic competitiveness, vitality, and prosperity of the region and State.
- **Healthy Environment:** The regional transportation system advances equity and contributes to communities' livability and sustainability while protecting the natural, cultural, and developed environments.
- **Leveraging Transportation Investment to Guide Land Use:** The region leverages transportation investments to guide land use and development patterns that advance the regional vision of stewardship, prosperity, livability, equity, and sustainability.

Funding is a key constraint that is acknowledged in the TPP. Current transportation revenue will not meet the region's transportation needs through 2040. As a result, the TPP includes two long-term investment scenarios: a fiscally-constrained scenario that identifies projects anticipated to be funded based on current revenue projections, and an increased revenue scenario that identifies project priorities should additional transportation funding become available.

Under the current revenue scenario, the TPP is focused on operations and maintenance of the existing transportation system. Investments in highway mobility and access are limited to those projects that address multiple TPP goals and objectives. The increased revenue scenario would allow additional investments in operations and maintenance, as well as regional mobility, access, safety, and bicycle/pedestrian improvements. However, congestion cannot be greatly reduced under even the increased revenue scenario. Under both scenarios, proposed investments are focused on areas of the metro with the greatest existing and future challenges and anticipated growth.

The Metropolitan Council classifies Ramsey under the Emerging Suburban Edge Community Designation. Based on *Thrive MSP 2040*, Emerging Suburban Edge areas are expected to plan for forecasted population and household growth at average densities of at least three to five units per acre for new development and redevelopment. These communities are also expected to target opportunities for more intensive development near regional transit investments.

Existing Roadway System

The sections below provide information about the existing roadway system in Ramsey, including existing number of lanes, existing roadway jurisdiction, existing functional classification, existing traffic, existing safety, and access management. This chapter also includes summary recommendations from recent plans and corridor studies.

Functional Classification

The functional classification system groups roadways into classes based on roadway function and purpose. Functional classification is based on both transportation and land use characteristics, including roadway speeds, access to adjacent land, connection to important land uses, and the length of trips taken on the roadway.

The **functional classification system** organizes a roadway and street network that distributes traffic from local neighborhood streets to collector roadways, then to minor arterials and ultimately the principal arterial system. Roads are placed into categories based on the degree to which they provide access to adjacent land and mobility for through traffic. Functional classification gives an indication of the relative hierarchy of roadways in the transportation network.

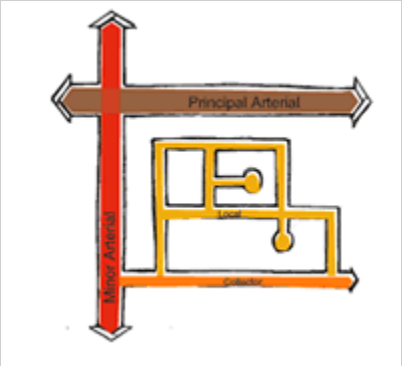


Image: MnDOT

Four classes of roadways are included in the seven-county metropolitan area functional classification system: principal arterials, minor arterials, collector streets, and local streets. Figure 31 shows the existing functional classification of each road in the City of Ramsey and Figure 32 shows the existing roadway jurisdiction. The following sections describe each functional class in greater detail and indicate which roadways fall into each classification.

Figure 13: Existing Functional Classification

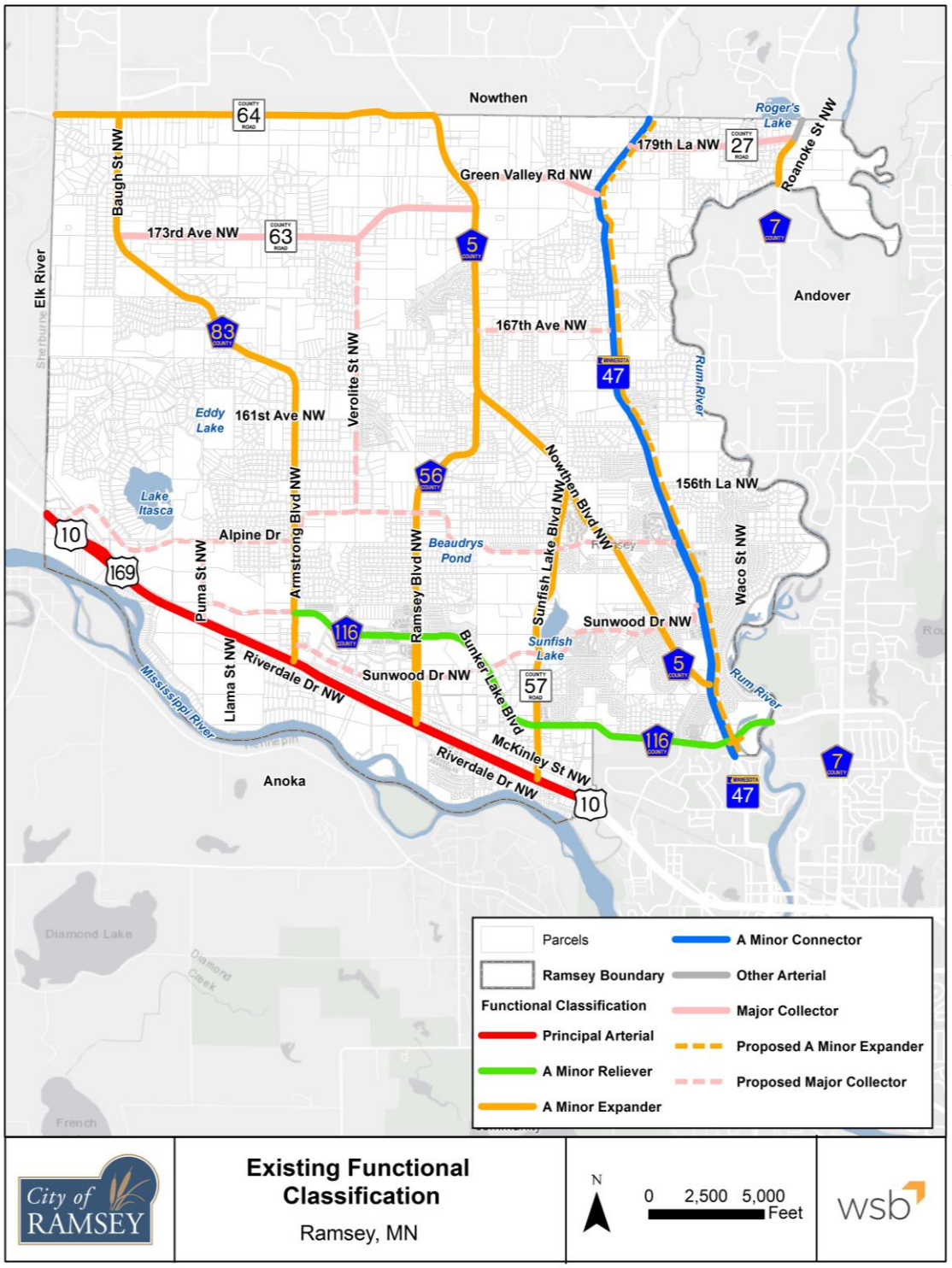
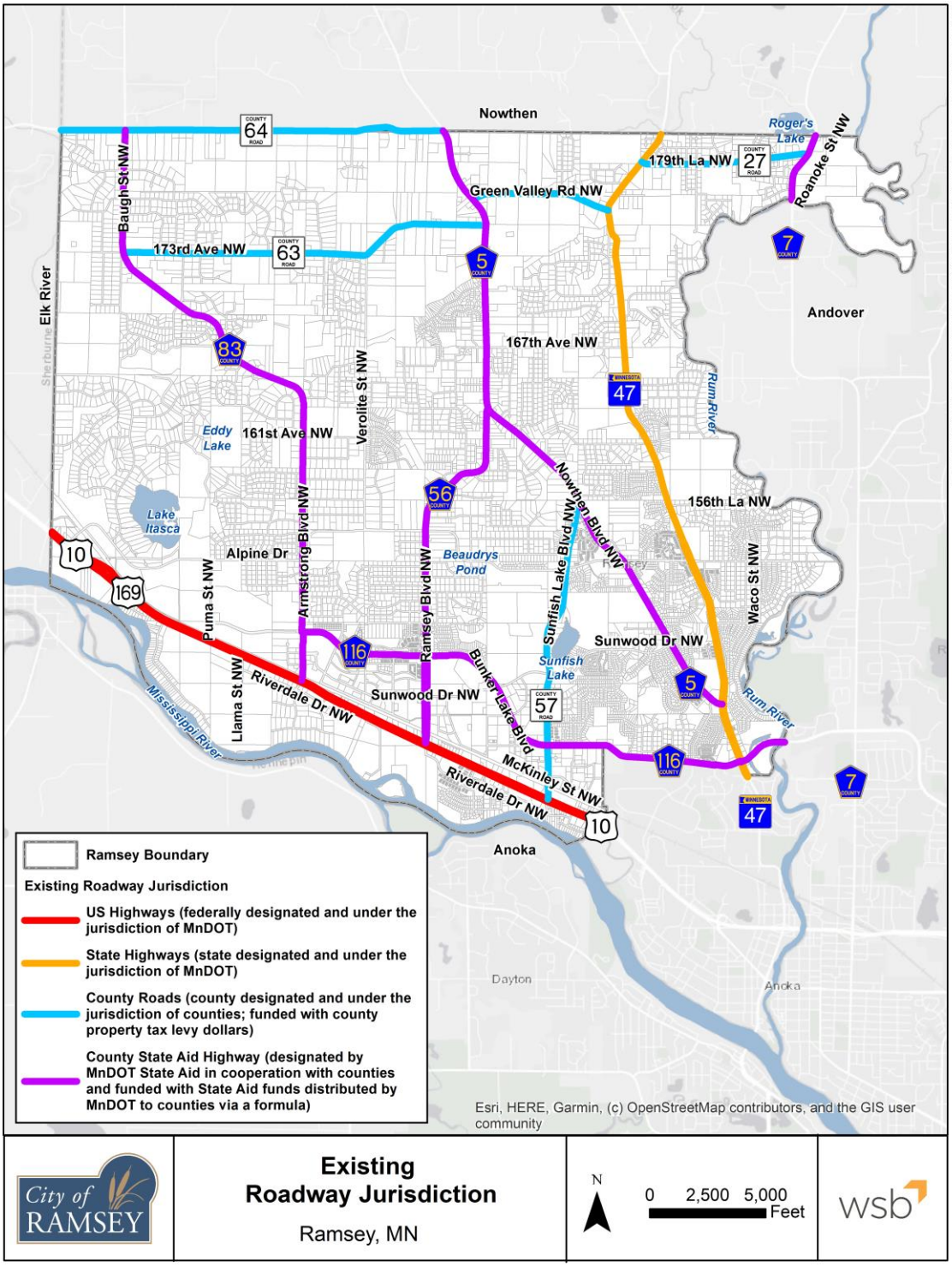


Figure 14: Existing Roadway Jurisdiction



Principal Arterials

Principal arterials are roadways that provide the greatest level of mobility and access control. Within the metropolitan area, the great majority of principal arterials are under MnDOT jurisdiction. Principal arterials are typically Interstate highways or other state or US freeways or expressways. These facilities are intended to serve trips greater than eight miles and express transit trips. Spacing of principal arterials varies within developing areas of the metropolitan area. Typically these facilities are spaced between two and six miles apart. These facilities connect regional business and commercial concentrations, transportation terminals, and large institutions within the metropolitan area. Principal arterials also connect to other cities, regions, and states outside of the metropolitan area.

Principal arterials are intended to maintain average speeds of 40 mph during peak traffic periods. To maintain mobility and speeds on principal arterials, land access and transportation system connections are limited. There is little to no direct land access from principal arterials. Intersections are limited to interstate freeways, other principal arterials, and "A" Minor arterials. Access points are typically grade-separated or controlled with a signal and are spaced one to two miles apart.

One existing principal arterial is located within Ramsey. US Highway (US) 169/US Highway 10 crosses the southern portion of the city in a northwest-southeast direction parallel to the Mississippi River. US 169 and US 10 join in the City of Elk River to the west of Ramsey and diverge again in the City of Anoka, just east of Ramsey. US 169 connects northern Minnesota with the Twin Cities metropolitan area, Mankato, and areas further south. US 10 provides a connection between the western portion of the state and the Twin Cities metropolitan area and Wisconsin. These roadways are also trunk highways (THs) on the MnDOT system, and these combined highways in Ramsey are hereafter referred to as "US 10" in this Plan. The 2040 Transportation Policy Plan does not propose any additional principal arterials within the city.

Minor Arterials

Minor arterials maintain a focus on mobility, but provide more land access than principal arterials. Within Ramsey, all minor arterials are under the jurisdiction of MnDOT or Anoka County. Minor arterials are intended to serve trips of four to eight miles in length. Within developing areas of the metro, these facilities are spaced between one and two miles apart. Minor arterials connect cities and towns within the region and link to regional business and commercial concentrations. Access points along minor arterials are generally at-grade and typically controlled with signals or stop signs.

During peak traffic, minor arterials in developing areas are intended to maintain 30 mph average speeds. As a result, transportation system connections are limited to interstate freeways, other principal arterials, other minor arterials, collectors, and some local streets. Land access is limited to concentrations of commercial and industrial land uses. The Metropolitan Council has established a system of "A" Minor and "B" Minor arterials. "A" Minor arterials are eligible for federal funding administered by the Metropolitan Council.

The Metropolitan Council has further split "A" Minor arterials into four types, described below:

- Relievers: Arterials located parallel to congested principal arterials. The purpose of "A" Minor Relievers is to provide additional capacity in congested corridors.

- Augmenters: Arterials that supplement the principal arterials system within urban centers and urban communities.
- Expanders: Arterials that supplement principal arterials in less-densely developed areas of the metro area.
- Connectors: Arterials that provide connections between rural towns and connect rural areas with the principal arterial system.

There are seven "A" Minor Expanders, one "A" Minor Reliever, and one "A" Minor Connector within the city:

"A" Minor Expanders:

- Anoka County State Aid Highway (CSAH) 5 (Nowthen Boulevard)
- CSAH 7 (Rum River Boulevard) south of 179th Lane
- CSAH 22 (181st Avenue)
- CSAH 56 (Ramsey Boulevard)
- CSAH/County Road 57 (Sunfish Lake Boulevard)
- County Road 64 (181st Avenue)
- CSAH 83 (Armstrong Boulevard/Baugh Street)

"A" Minor Reliever:

- CSAH 116 (Bunker Lake Boulevard)

"A" Minor Connector:

- Trunk Highway (TH) 47 (St. Francis Boulevard)

"B" Minor arterials have a similar focus on mobility above land access. These roadways connect major traffic generators in the region. "B" Minor arterials are not eligible for federal funding. "B" Minor arterials within the city include the following:

- CSAH 7 (Rum River Boulevard) north of 179th Lane

An additional B minor arterial connecting CSAH 5 with TH 47 in the northern section of the city is identified as a planned arterial in the 2040 Transportation Policy Plan.

Major and Minor Collectors

Major and minor collector roadways provide linkages to larger developments and community amenities. They generally do not link communities to one another. Collector roadways generally favor access to the system over mobility, but try to balance the two competing needs. Collector roadways are generally lower speed than the principal or minor arterial routes. Collector roadways are often owned and operated by cities, although counties operate some of these facilities. Within Ramsey, two collector roadways are owned and operated by the city, and Anoka County operates two. Collectors are intended to serve trips of one to four miles in length. Collectors link minor arterials, other collectors, and local streets.

Major collectors typically serve higher density residential areas and concentrations of commercial and industrial land uses. These facilities tend to serve longer trips than minor collectors. Major collectors within the city include the following:

- 173rd Avenue Northwest
- 175th Avenue Northwest
- County Road 63 (Green Valley Road)
- County Road 27 (179th Lane Northwest)

There are no minor collectors within the city, and the 2040 Transportation Policy Plan does not propose any additional collector roadways within the city.

Local Roadways

The primary function of local roadways is land access. Local roadways connect individual land parcels with other local roadways and collectors. Trips on local roadways are typically under two miles. Speeds on local roadways are typically low. Longer trips are facilitated by local roadway connections to the collector and arterial systems. Local roadways are under the jurisdiction of the City of Ramsey. Local roadways are all roadways that are not arterials or collectors.

Planned Functional Classification

Aside from new proposed roadways, no functional classification changes are currently recommended in the city.

> **A note on transportation plan strategies:**
>
> Throughout this Plan, locations associated with numbered mode-specific strategies are identified on corresponding maps. These strategies are listed and described in further detail in **Table 42.**

Existing Roadway Capacity and Safety

Roadway capacity and roadway safety are two key indicators of how well the roadway system is meeting the city's transportation needs. The sections below provide information to better understand capacity and safety issues within Ramsey.

Existing Roadway Capacity

A roadway's capacity indicates how many vehicles may use a roadway before it experiences congestion. Capacity is largely dependent upon the number of lanes. **Table 37** below lists planning-level thresholds that indicate a roadway's capacity for different facility types based on the Anoka County travel demand model. Additional variation (more or less capacity) on an individual segment is influenced by a number of factors including: amount of access, type of access, peak hour percent of traffic, directional split of traffic, truck percent, opportunities to pass, and amount of turning traffic, the availability of dedicated turn lanes, parking availability, intersection spacing, signal timing and a variety of other factors.

Table 37: Planning-level Roadway Capacities

Facility Type	Number of Lanes	Daily Capacity
Metered Freeway	8	147,000
	6	110,000
	4	73,000
Un-Metered Freeway	6	99,000
	4	66,000
Expressway	6	62,000
	4	41,000
Divided Arterial (Rural)	6	56,000
	4	36,000
	2	19,000
Divided Arterial (Developing)	6	54,000
	4	34,000
	2	18,000
Divided Arterial (Developed)	6	48,000
	4	30,000
	2	16,000
Un-Divided Arterial (Rural)	6	45,000
	4	28,000
	2	15,000
Un-Divided Arterial (Developing)	6	42,000
	4	26,000
	2	14,000
Undivided Arterial (Developed)	6	36,000
	4	22,000
	2	12,000
Collector (Rural)	4	23,000
	2	11,000
Collector (Developing)	4	21,000
	2	10,000
Collector (Developed)	4	19,000
	2	9,000

Existing Capacity Problems on Arterial Roads

At the planning level, capacity problems are identified by comparing the existing number of lanes with current traffic volumes. **Table 38** and **Figure 33** illustrate the existing number of lanes on collector and arterial roadways within the city. **Figure 18** illustrates existing traffic volumes on Principal Arterial, A-Minor Arterials and other significant roadways within the city.

As shown in the table, US 10 has four lanes throughout the city, as do portions of CSAH 56 (Ramsey Boulevard), CSAH 57 (Sunfish Lake Boulevard), CSAH 83 (Armstrong Boulevard), and CSAH 116

(Bunker Lake Boulevard). All other arterial roadways have two lanes. Most of the arterials in Ramsey currently exhibit traffic volumes below or within the range of the planning level capacity thresholds shown in **Table 37**; however, existing volumes on TH 47 (St. Francis Boulevard) exceed these thresholds in the southeastern area of the city. This indicates that this roadway may be experiencing some levels of congestion during peak travel periods.

Figure 15: Existing Roadway Lanes

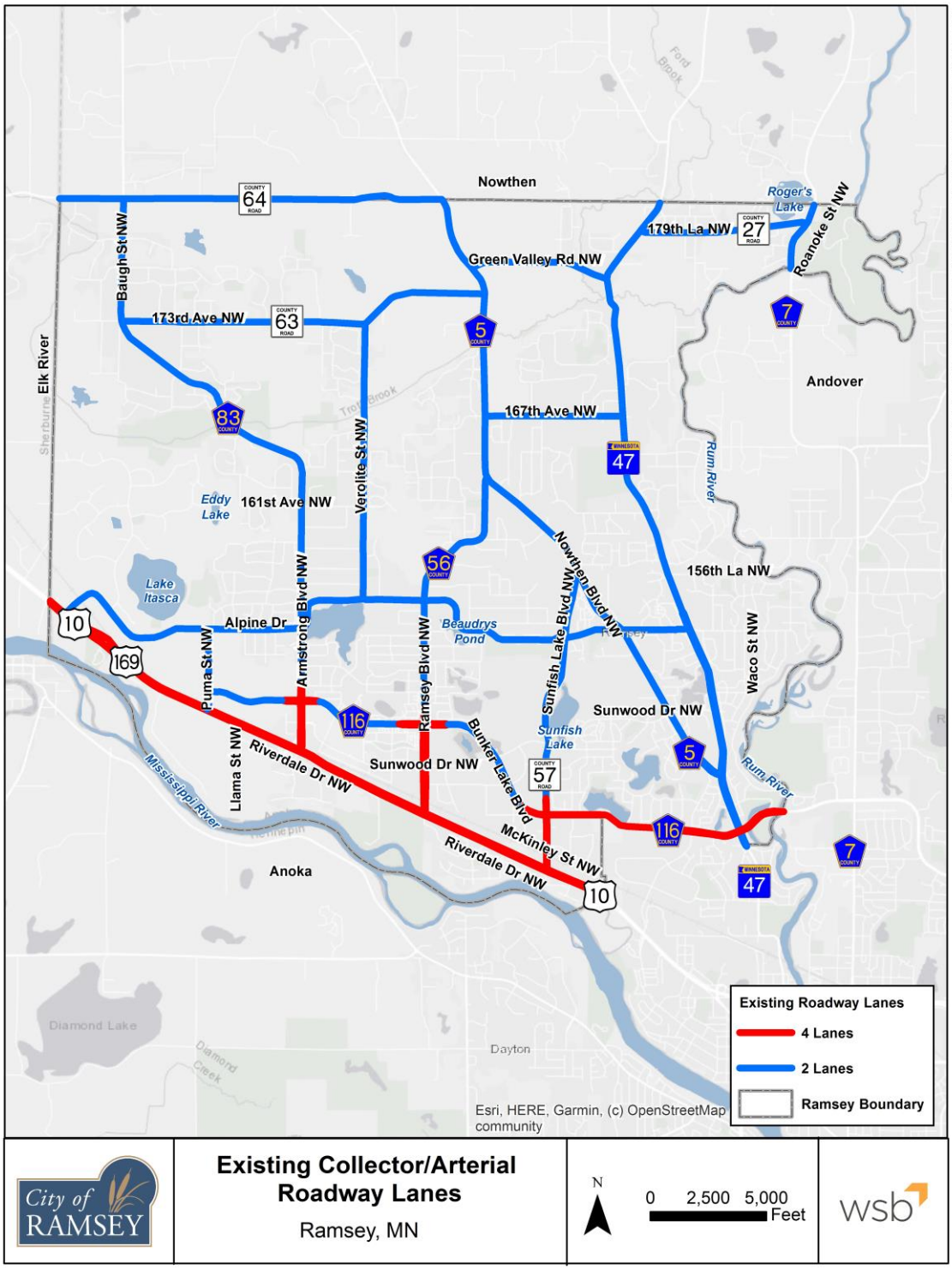


Figure 16: Existing Traffic Volumes

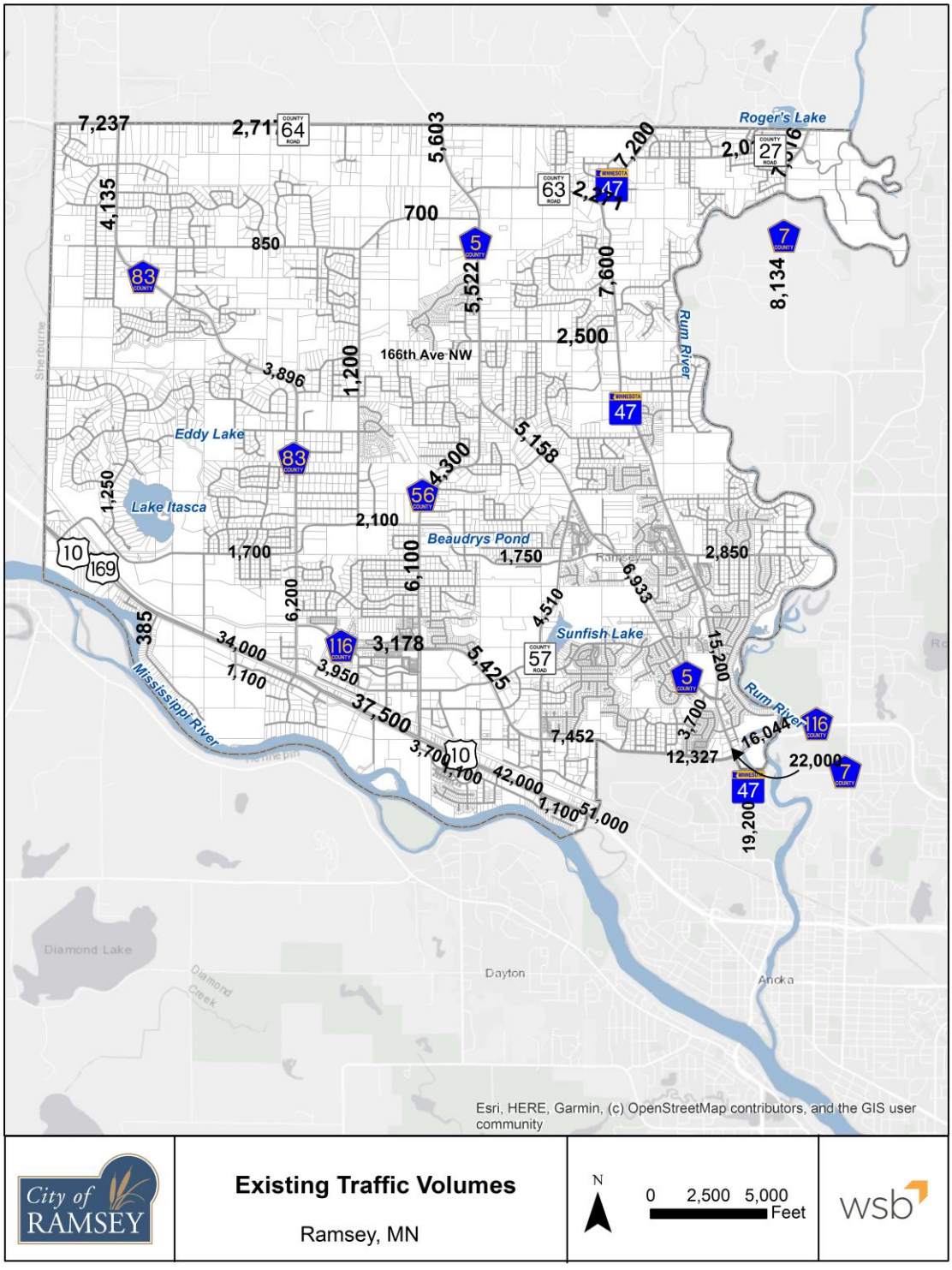


Table 38: Existing number of lanes on arterial roads

Functional Classification	Roadway Name	Location	Number of Lanes
Principal Arterial	US 10	Ramsey-Elk River border to Ramsey-Anoka border	4
"A" Minor Expander	CSAH 5 (Nowthen Boulevard)	TH 47 to Ramsey-Nowthen border	2
	CSAH 7 (Rum River Boulevard)	Ramsey-Andover border to 179th Lane	2
	CSAH 22 (181st Avenue)	Ramsey-Elk River border to CSAH 83	2
	CSAH 56 (Ramsey Boulevard)	US 10 to CSAH 5	2–4
	CSAH/County Road 57 (Sunfish Lake Boulevard)	US 10 to CSAH 5	2–4
	County Road 64 (181st Avenue)	CSAH 83 to CSAH 5	2
	CSAH 83 (Armstrong Boulevard/Baugh Street)	US 10 to Ramsey-Nowthen border	2–4
"A" Minor Reliever	CSAH 116 (Bunker Lake Boulevard)	CSAH 83 to Ramsey-Anoka border	2–4
"A" Minor Connector	TH 47 (St. Francis Boulevard)	Ramsey-Anoka border to Ramsey-Nowthen border	2
"B" Minor	CSAH 7	179th Lane to Ramsey-Oak Grove border	2

Existing Safety and Operational Issues

There are a number of intersection locations within Ramsey where safety, geometric, or operational issues have been identified for motorists and pedestrians. These locations include:

- TH 47 and Bunker Lake Boulevard (CSAH 116)
- TH 47 and Nowthen Boulevard (CSAH 5)
- Armstrong Boulevard (CSAH 83) and Alpine Drive
- Armstrong Boulevard (CSAH 83) and 161st Avenue
- Ramsey Boulevard (CSAH 56) and Alpine Drive
- Ramsey Boulevard (CSAH 56) and Nowthen Boulevard (CSAH 5)
- Nowthen Boulevard (CSAH 5) and Sunfish Lake Boulevard (CSAH 57)
- Nowthen Boulevard (CSAH 5) and 167th Avenue
- Nowthen Boulevard (CSAH 5) and 175th Avenue
- Nowthen Boulevard (CSAH 5) and Green Valley Road

Access Management

The purpose of access management is to provide adequate access to adjacent land development while maintaining acceptable and safe traffic flow on higher level roadways. Access management consists of carefully controlling the spacing and design of public street intersections and private access points to the public roadway system. Because they are designed for higher speed, longer distance trips, arterials generally have restricted access, while local streets can accommodate much greater access. Collector roadways fall in between arterials and local roadways regarding the amount of access that is permitted.

The agency with jurisdiction over a roadway sets access management guidelines. Access to US 10 must meet MnDOT access management guidelines. See **Tables 39** and **40** for MnDOT Access Management Guidelines.

Anoka County has established access management guidelines for county roadways, as displayed in **Table 41**.

MnDOT Access Management Manual

Table 39 – Summary of Recommended Street Spacing for IRCs

Category	Area or Facility Type	Typical Functional Class	Public Street Spacing		Signal Spacing
			Primary Full-Movement Intersection	Secondary Intersection	
1	**High Priority Interregional Corridors & Interstate System (IRCs)**				
1F	Interstate Freeway	Principal Arterials	Interchange Access Only		⊘
1AF	Non-Interstate Freeway		Interchange Access Only (see Section 3.2.7 for interim spacing)		See Section 3.2.5 for Signalization on Interregional Corridors
1A	Rural		1 mile	1/2 mile	
1B	Urban/Urbanizing		1/2 mile	1/4 mile	
1C	Urban Core		300-660 feet dependent upon block length		
2	**Medium Priority Interregional Corridors**				
2AF	Non-Interstate Freeway	Principal Arterials	Interchange Access Only (See Section 3.2.7 for interim spacing)		See Section 3.2.5 for Signalization on Interregional Corridors
2A	Rural		1 mile	1/2 mile	
2B	Urban/Urbanizing		1/2 mile	1/4 mile	
2C	Urban Core		300-660 feet, dependent upon block length		¼ mile
3	**Regional Corridors**				
3AF	Non-Interstate Freeway	Principal and Minor Arterials	Interchange Access Only (see Section 3.2.7 for interim spacing)		Interim
3A	Rural		1 mile	1/2 mile	See Section 3.2.5
3B	Urban/Urbanizing		1/2 mile	1/4 mile	1/2 mile
3C	Urban Core		300-660 feet, dependent upon block length		1/4 mile

MnDOT Access Management Manual

Table 40 – Summary of Recommended Street Spacing for Non-IRCs

Category	Area or Facility Type	Typical Functional Class	Public Street Spacing		Signal Spacing
			Primary Full-Movement Intersection	Secondary Intersection	
4	**Principal Arterials in the Twin Cities Metropolitan Area and Primary Regional Trade Centers (Non-IRCs)**				
4AF	Non-Interstate Freeway	Principal Arterials	Interchange Access Only (see Section 3.2.7 for interim spacing)		Interim
4A	Rural		1 mile	1/2 mile	See Section 3.2.5
4B	Urban/Urbanizing		1/2 mile	1/4 mile	1/2 mile
4C	Urban Core		300-660 feet dependent upon block length		1/4 mile
5	**Minor Arterials**				
5A	Rural	Minor Arterials	1/2 mile	1/4 mile	See Section 3.2.5
5B	Urban/Urbanizing		1/4 mile	1/8 mile	1/4 mile
5C	Urban Core		300-660 feet, dependent upon block length		1/4 mile
6	**Collectors**				
6A	Rural	Collectors	1/2 mile	1/4 mile	See Section 3.2.5
6B	Urban/Urbanizing		1/8 mile	Not Applicable	1/4 mile
6C	Urban Core		300-660 feet, dependent upon block length		1/8 mile
7	**Specific Area Access Management Plans**				
7	All	All	By adopted plan		

Table 41: Anoka County Access Spacing Guidelines

	Roadway Type	Principal Arterial			Arterial Expressway	Minor Arterial			Collector and Local			Specific Access Plan
	Route Speed (miles per hour)	50 – 55	40 – 45	< 40	50 – 55	50 – 55	40 – 45	< 40	50 – 55	40 – 45	< 40	By adopted plan/agreement/covenant on land
Intersection Spacing	Full Movement Intersection	1 mi.	1/2 mi.	1/8 mi.	1 mi.	1/2 mi.	1/4 mi.	1/8 mi.	1/2 mi.	1/8 mi.	1/8 mi.	
	Conditional Secondary Intersection	1/2 mi.	1/4 mi.	300 – 660 ft.	1/2 mi.	1/4 mi.	1/8 mi.	300 – 660 ft.	1/4 mi.	NA	300 – 660 ft.	
Signal Spacing		1 mi.	1/2 mi.	1/4 mi.	1 mi.	1/2 mi.	1/4 mi.	1/4 mi.	1/2 mi.	1/4 mi.	1/8 mi.	
Private Access		Subject to conditions for all roadway types and speeds										

Recommendations from Recent Plans and Studies

A number of recent planning efforts have been completed that identify potential improvements to the City of Ramsey's transportation system. This section describes these studies and summarizes their recommendations.

Highway 10 Access Planning Study

In 2014, MnDOT completed the Highway 10 Access Planning Study to identify safety and mobility along the US 10 corridor between the Anoka/Sherburne County line and the Rum River. Specifically, the purpose of the study was to identify high-benefit improvements that are fiscally responsible so that improvements can be funded, programmed, and implemented incrementally. The study area was divided into subareas and concepts were developed and evaluated, and recommendations for individual projects were broken into immediate priority, short-term priority projects, mid-term priority projects, and opportunity/development/safety-driven projects. The recommended projects specific to the City of Ramsey include the following:

- Immediate Priority projects
  - Construct North Frontage Road from Sunfish Lake Boulevard to Anoka Technical College
  - Construct North Frontage Road from Ramsey Boulevard to Sunfish Lake Boulevard
  - Construct South Frontage Road from Traprock Street to Ramsey Boulevard
- Short-Term Priority projects
  - Extend Riverdale Drive east of Tungsten Street (two alignment options)
- Mid-Term Priority projects
  - Grade separation at Sunfish Lake Boulevard – Highway 10 flyover with access or overpass with right-turn access
  - Grade separation at Ramsey Boulevard – Highway 10 flyover with access or overpass with right-turn access
- Opportunity/Development/Safety Driven Priority projects
  - Purchase ROW north of US 10 and west of Ramsey Boulevard
  - Extend Civic Center Drive to Ramsey Boulevard
  - Railroad grade separation at Sunfish Lake Boulevard
  - Railroad grade separation at Ramsey Blvd
  - Extend 156th Street from Jarvis Street to Alpine Drive
  - Construct a Reduced Conflict U-Turn (RCUT) intersection at US 10 and Alpine Drive
  - Construct a Reduced Conflict U-Turn (RCUT) intersection at US 10 and Bowers Drive
  - Extend Riverdale Drive from Bowers Drive to Llama Street

Mississippi Skyway Preliminary Engineering Report

In 2014, the City of Ramsey completed the Mississippi Skyway Preliminary Engineering Report to identify potential alignments for a new pedestrian bridge crossing of US 10 near Riverdale Drive. This study also produced a preliminary analysis of alternative profiles and aesthetic design options, along with impacts associated with various alternatives. This study recommended an open air bridge with a helix approach ramp located just south of Riverdale Drive. A preferred bridge concept was also identified, with a prefabricated steel truss including dual modified bowstring arches.

Future Roadway System

This section addresses future roadway improvement needs and roadway design guidelines.

Roadway Capacity – Traffic Forecasting

To determine future roadway capacity needs, year 2040 traffic forecasts were prepared using the Metropolitan Council travel demand model. The 2040 projections were compared against the assumed 2040 roadway network to see where roadway segment capacity deficiencies may result. The 2040 roadway network assumed for this analysis is the same as the current roadway network, as the City and County Capital Improvement Plans (CIPs) do not include any projects that add significant capacity to the roadway network.

While the travel demand model is a valuable tool for identifying future traffic based on the proposed land use impacts, it is not meant for use in detailed traffic operations studies. For a more accurate representation of the transportation impacts from specific developments, detailed traffic studies should be conducted to determine the operational impacts on adjacent roadways and intersections.

A central concept of travel demand forecasting is the use of Transportation Analysis Zones (TAZs). Each forecast study area, in this case, the City of Ramsey, is divided into a series of TAZs. Each TAZ has population, employment, and household data that is used by the model to assign trips to the various network roadways. **Figure 19** displays Metropolitan Council TAZs within Ramsey.

The results of the Ramsey modeling process are summarized in **Figure 20**, which displays Metropolitan Council 2040 projected average daily traffic volumes compared to the existing (2012–2015) traffic volumes.

Tables 42 provides a summary of existing and forecasted demographic growth by TAZ for Ramsey through the year 2040. The Ramsey population is forecasted to reach 39,150 by the year 2040, with households and employment increasing by approximately 5,500 and 3,600 respectively. Allocated demographic growth and associated land use was located throughout the community. Higher density residential was generally allocated to the southern portion of the city, with commercial and multi-optional development areas also generally identified within the southern portion of the city, consistent with the Center of Ramsey (COR) land use plan. For more information about the demographic allocation and associated land use forecast, please refer to the Ramsey Land Use Plan in Chapter 2 of the Ramsey Comprehensive Plan.

Figure 17: Transportation Analysis Zones

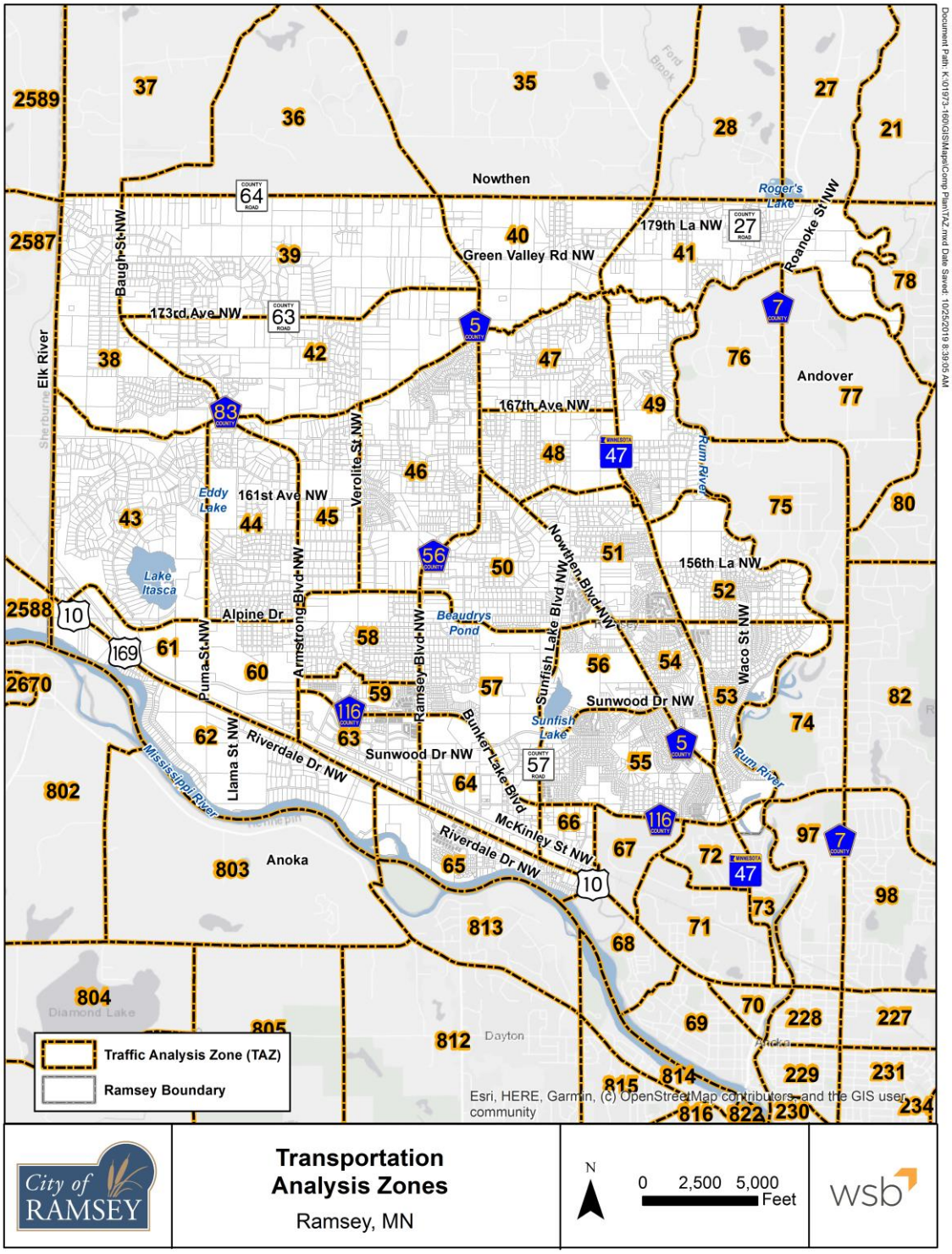


Figure 18: Existing Traffic Volume & Adjusted Met Council Forecast

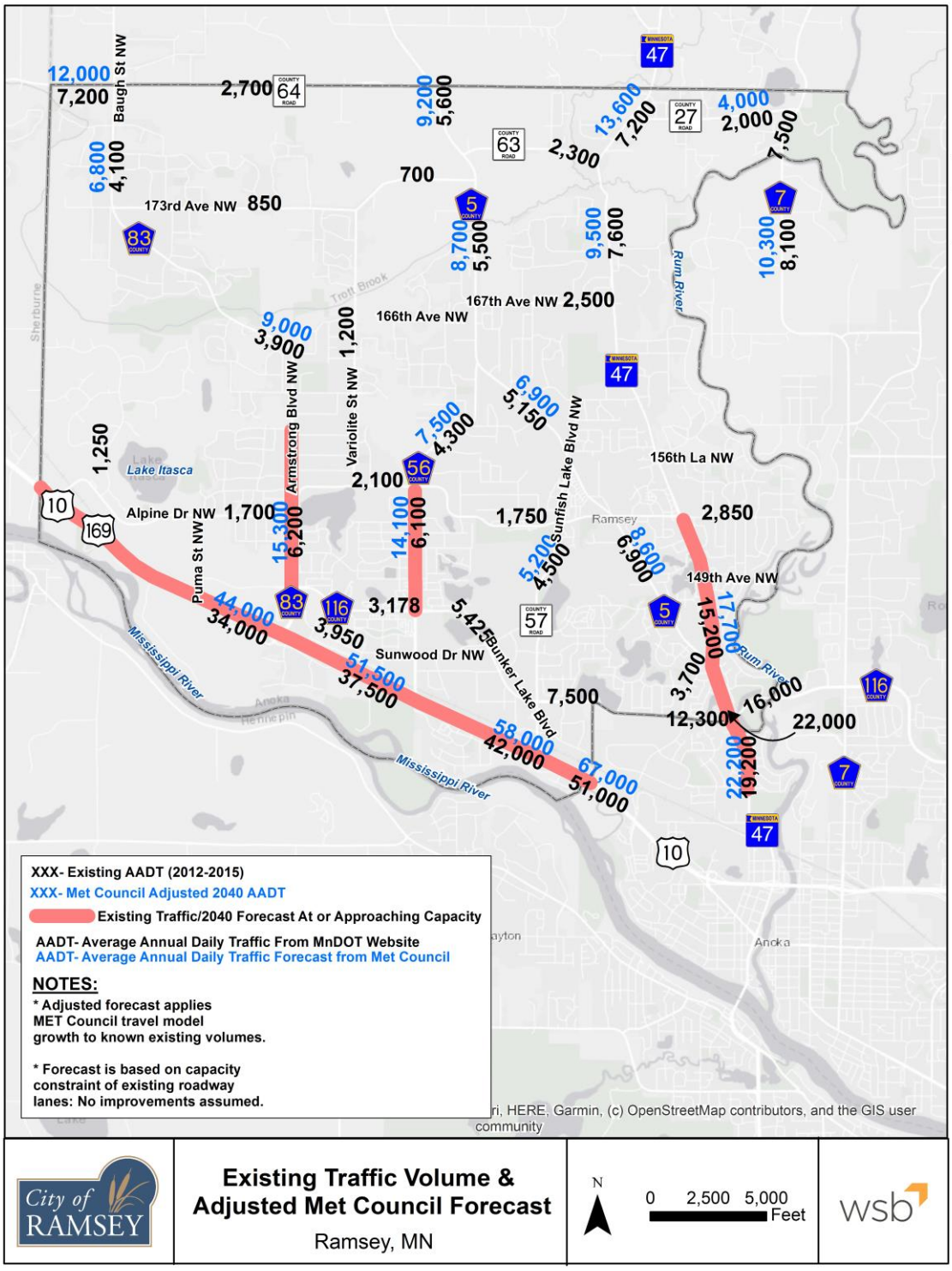


Table 42: Ramsey 2040 Land Use Plan TAZ Growth Allocation

Change from 2030-2040			EMP2040	HH2040	POP2040	Change from 2020-2030			EMP2030	HH2030	POP2030	Change from 2010-2020			EMP2020	HH2020	POP2020	EMP2010	HH2010	POP2010	TAZ
EMP	HH	POP				EMP	HH	POP				EMP	HH	POP							
0	67	159	11	434	1145	0	86	198	11	367	986	5	47	88	11	281	788	6	234	700	38
3	89	212	16	515	1355	3	105	243	13	426	1143	-10	55	150	10	321	900	20	266	750	39
3	112	293	192	309	831	9	76	198	189	197	538	54	19	18	180	121	340	126	102	322	40
4	2	-1	12	211	600	5	2	-6	8	209	601	-12	0	76	3	207	607	15	207	531	41
1	398	1,243	53	734	3161	2	96	1,232	52	336	1918	34	45	89	50	240	686	16	195	597	42
4	37	70	224	574	1558	41	116	281	220	537	1488	19	96	155	179	421	1207	160	325	1,052	43
2	66	153	64	532	1443	9	117	291	62	466	1290	30	84	257	53	349	999	23	265	742	44
0	28	59	9	323	847	0	50	113	9	295	788	4	85	219	9	245	675	5	160	456	45
1	48	95	33	696	1824	1	104	226	32	648	1729	10	186	469	31	544	1503	21	358	1,034	46
1	60	150	36	342	919	2	54	132	35	282	769	-8	21	-10	33	228	637	41	207	647	47
2	32	78	198	285	766	7	38	87	196	253	688	176	17	24	189	215	601	13	198	577	48
5	9	17	81	237	672	10	9	13	76	228	655	9	4	-23	66	219	642	57	215	665	49
0	50	109	20	662	1770	1	77	165	20	612	1661	0	39	145	19	535	1496	19	496	1,351	50
1	30	46	90	749	1988	5	75	145	89	719	1942	-5	44	-67	84	644	1797	89	600	1,864	51
8	3	-10	20	321	898	5	3	-15	12	318	908	4	0	-115	7	315	923	3	315	1,038	52
15	9	-23	233	588	1588	23	9	-37	218	579	1611	-4	-7	-144	195	570	1648	199	577	1,792	53
61	5	-2	310	401	1078	75	7	-16	249	396	1080	65	31	21	174	389	1096	109	358	1,075	54
2	18	-12	156	1304	3438	6	22	-62	154	1286	3450	22	-5	-273	148	1264	3512	126	1,269	3,785	55
15	5	3	129	165	430	18	3	-9	114	160	427	-25	-1	-53	96	157	436	121	158	489	56
26	2	12	805	240	694	26	4	-1	779	238	682	255	-7	-32	753	234	683	498	241	715	57
0	-11	-48	3	389	1018	0	32	50	3	400	1066	2	115	291	3	368	1016	1	253	725	58
5	67	154	106	466	1215	8	85	195	101	399	1061	-41	114	344	93	314	866	134	200	522	59
-4	218	582	639	473	1290	176	149	54	643	255	708	416	46	475	467	106	654	51	60	179	60
12	50	128	56	86	227	13	-36	-317	44	36	99	19	72	416	31	72	416	12	0	0	61
165	233	1,602	776	809	3546	433	391	1,444	611	576	1944	96	62	187	178	285	500	82	123	313	62
114	350	676	982	967	3015	33	233	975	868	617	2339	409	209	917	835	384	1364	426	175	447	63
142	2	1	1756	82	227	-131	1	-2	1614	80	226	166	-2	-18	1745	79	228	1,579	81	246	64
2	21	54	428	606	1606	102	112	273	426	585	1552	174	98	257	324	473	1279	150	375	1,022	65
10	0	0	962	0	1	35	0	0	952	0	1	252	0	1	917	0	1	665	0	0	66
2	0	1	20	21	49	1	1	-2	18	21	48	4	0	18	17	20	50	13	20	32	73
600	2,000	5,800	8,400	13,500	39,150	900	2,000	5,800	7,800	11,500	33,350	2,120	1,467	3,882	6,900	9,380	27,550	4,780	8,033	23,668	2040 Land Use Plan Totals

2040 Future Roadway Capacity Improvement Needs

To identify the need for potential future capacity improvements, Metropolitan Council 2040 forecasts were compared to planning-level roadway capacities for Principal and A-Minor Arterial Roadways. Planning-level roadway capacities used for this analysis are illustrated in **Table 36** of this chapter. Based on this comparison, most roadways in the city have adequate capacity to accommodate forecasted Metropolitan Council 2040 travel volumes with little to minimal congestion. These roadways are expected to function well through the 2040 planning horizon.

Based on these planning level roadway capacities, portions of TH 47, US 10, Armstrong Boulevard (CSAH 83), and Ramsey Boulevard (CSAH 56) are expected to exceed capacity in 2040. TH 47 is currently a rural two-lane roadway with a planning-level capacity of 10,000–12,000 and a forecasted 2040 volume of 9,600–22,200. US 10 is a four-lane divided roadway with a planning-level capacity of 28,000–32,000 and a forecasted 2040 volume of 44,000–67,000. Armstrong Boulevard (CSAH 83) and Ramsey Boulevard (CSAH 56) each vary between two and four lanes within Ramsey, but each roadway includes a segment where the forecasted 2040 volume would surpass the associated planning-level capacity for a two-lane undivided roadway of 10,000–12,000 (15,300 for Armstrong Boulevard and 14,100 for Ramsey Boulevard). US Highway 10 also has forecasted 2040 volumes that exceed its capacity through Ramsey. Accordingly, motorists will likely experience some congestion along these roadways during the 2040 planning horizon.

Existing and Planned Non-Motorized Transportation Network

This section addresses network needs for walking and bicycling within Ramsey. This section also addresses the needs of people using wheelchairs and assistive mobility devices such as mobility scooters, as they are considered pedestrians.

Enhancing the non-motorized elements of the Ramsey transportation system is a key goal in terms of improving transportation sustainability in the city and in the region. This approach gives residents an alternative to driving, supports transportation options for people who do not have consistent access to a personal vehicle, and encourages healthy activities and lifestyles.

This section includes information on the existing non-motorized transportation network within Ramsey, connections to land use planning, the planned local non-motorized transportation network, and the planned regional non-motorized transportation network. This section also includes recommendations for intersection improvements and design best practices.

Existing Non-Motorized Transportation Network

The non-motorized transportation network in Ramsey is comprised of sidewalks, on-street bicycle lanes/shoulders, local multi-use trail, and regional trail. As shown in **Figure 19**, there is existing sidewalk on many of the streets in the COR and on some residential streets in other areas of the city. There are also approximately 38 miles of city trails, which are largely paved with asphalt and primarily adjacent to roadways, connecting parks, schools, and other destinations within the city.

Additionally, there are two regional multi-use trails located in the City of Ramsey. The Central Anoka Regional Trail is an existing Anoka County regional trail that, when complete, will be 26 miles long, beginning at the Mississippi West Regional Park in Ramsey and ending at the Anoka-Washington County line. The completed portions of the trail within Ramsey are located along Bunker Lake Boulevard and Ramsey Boulevard. A route for the Mississippi River Regional Trail (which is also part of a national bikeway) crosses the southern portion of the city using a combination of on-street and off-street facilities.

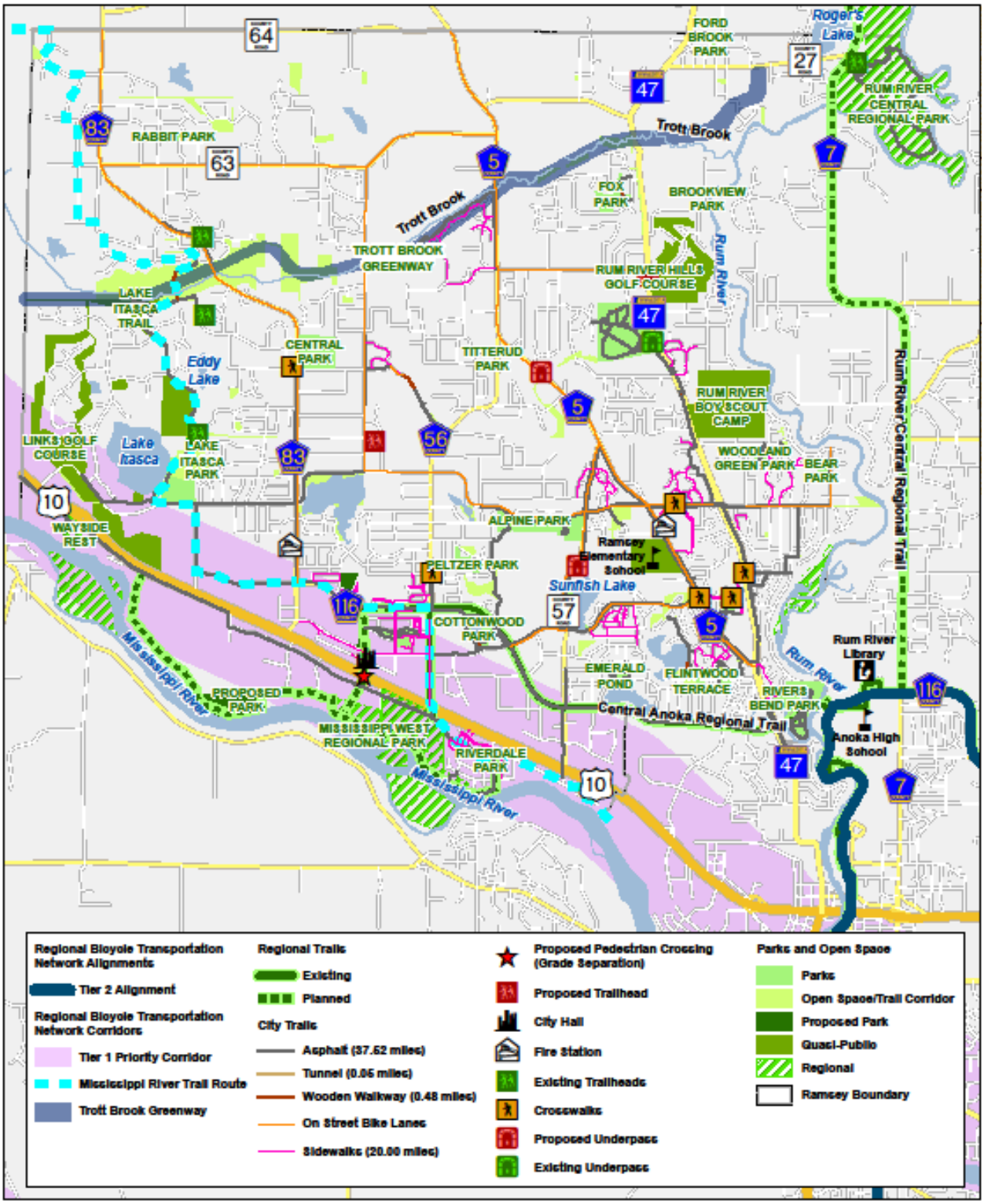
Connections to Land Use Planning

Ramsey has development patterns largely consistent with its designation as an Emerging Suburban Edge community. In many areas of the city, existing residential development is lower in density compared with many urban and suburban areas, reflecting a community that has developed relatively recently. As a result, most commercial land uses are separated from largely single-family residential land uses. This means that people walking and bicycling must cover greater distances to reach commercial areas from their homes. In these areas of the city, development patterns are likely better suited to bicycling than walking for transportation for most trips due to the distance between residential and commercial areas of the city. However, the COR area demonstrates existing and planned land use patterns that are more similar to urban or suburban areas, including transit facilities and a mix of land uses at higher densities, along with a more regular street grid. In this area, development patterns are better-suited to bicycling and walking.

The city's land use planning and coordination with developers can help improve opportunities for walking and bicycling for transportation. The city can continue to encourage mixed-use development that situates residents within a short walk of commercial destinations. The city can also work with developers to construct sidewalks and trails within developments. Additionally, the

city can require pedestrian and bicycle connections in areas where the roadway network does not connect, such as cul-de-sac connector trails that provide shortcuts for people walking and bicycling.

Figure 19: Non-Motorized Transportation Network



Planned Local Non-Motorized Transportation Network

The city's planned local non-motorized transportation network includes sidewalk, paved multi-use trails, and on-street bicycle lanes or shoulders. The existing and proposed network is shown in **Figure 19**. When the network is complete, it will provide safe, convenient linkages between residential areas and commercial, institutional, and recreational areas within the city. This includes filling existing network gaps and adding facilities adjacent to developing areas. The planned network also includes completion of the Trott Brook Trail Corridor, which would generally follow Trott Brook from the city's border with Elk River to Rum River Regional Park. The network will improve options for people to walk and bicycle for transportation within the city, and facilitate regional connections (described in greater detail in the following section).

The planned non-motorized transportation network also includes construction of the planned Mississippi Skyway, a bicycle and pedestrian bridge that would cross US 10, providing a dedicated crossing between the COR and Mississippi West Regional Park for non-motorized users. While the project is being led by the City of Ramsey and is important in providing a local connection between the COR and the Mississippi River area, the Mississippi Skyway would be a key regional connection, likely becoming part of the Central Anoka Regional Trail and providing a key connection to the Mississippi River Regional Trail (MRRT).

Planned Regional Non-Motorized Transportation Network

The Metropolitan Council 2040 TPP encourages the use of bicycles as a mode of transportation and establishes a Regional Bicycle Transportation Network (RBTN) to establish an integrated network of on-street bikeways and off-road trails that complement each other to improve conditions for bicycle transportation at the regional level. The RBTN identifies Tier 1 and Tier 2 alignments where existing regional or other trails exist or where a specific alignment has been identified. The RBTN also identifies Tier 1 and Tier 2 corridors where specific alignments have not yet been defined.

Within Ramsey, the RBTN identifies one Tier 1 RBTN corridor. The corridor follows the alignment of US 10 west–east along the Mississippi River and the southern border of the city. This corridor substantially contains completed or planned off-street segments of the MRRT. In 2017, a segment of the MRRT was constructed within the US 10 right of way between Mississippi West Regional Park and the city's border with Elk River. The county's planned ultimate alignment for MRRT will include a segment closer to the river. The timing for construction of this portion of the MRRT is dependent on the pace of development in the area and available funding. The city proposes the ultimate MRRT alignment as the RBTN alignment.

The Rum River Regional Trail is a planned Anoka County trail that, when completed, would be 20 miles long stretching north to south through the county along the east side of the Rum River. A short segment of this trail is planned to pass through the City of Ramsey along CSAH 7 and connecting to Rum River Central Regional Park in the northeastern portion of the city. Anoka County also plans to complete the Central Anoka Regional Trail through the city, completing existing gaps in the trail. The city and county plan to realign Central Anoka Regional Trail to pass through the COR and over the Mississippi Skyway. This would provide an off-road connection to Mississippi West Regional Park.

The existing and proposed regional network is shown in **Figure 19**.

Roadway Crossing Improvements for Bicycling and Walking

Through public outreach, a number of intersections and other locations throughout the city have been identified for potential improvements based on safety issues for crossing pedestrians and bicyclists. In these locations, potential improvements could be made by adding or improving pavement markings or signals, constructing traffic calming elements, shortening crossing distances, and/or providing pedestrian refuges. In most cases, addition of these features would be evaluated and conducted as opportunities arise. For example, crossing improvements would be considered in concert with adjacent roadway improvements or as development/redevelopment occurs in an area.

Non-Motorized Transportation Design Considerations

Design dimensions for sidewalks are recommended to be five-feet or wider, with a minimum of a four-foot-wide boulevard between the sidewalk and the curb. Increased separation improves pedestrian comfort and provides space for street signs and snow storage.

Design considerations for bicycle facilities are somewhat more complicated due to the hierarchy of facility types. In order of their ability to provide a comfortable bicycling environment from largest improvement to smallest, facilities include: off-street facilities, protected bikeways, buffered bicycle lanes, conventional bicycle lanes, bicycle boulevards, and wide paved shoulders. **Figure 8** shows examples of these facility types.

Multi-use trails are recommended to be a minimum of eight-feet wide. Regional trails are recommended to be a minimum of ten-feet wide due to higher use and the design requirements to comply with federal funding. Trails must have a two-foot wide clear zone on either side to reduce hazards for bicyclists and provide a recovery zone if a bicyclist leaves the edge of the trail. The clear zone can be paved or turf surface. No signs, furnishings, trees, or other obstructions can be in the clear zone.

Paved shoulders should be a minimum of four-feet wide if intended for bicycle and pedestrian use. Four-foot wide shoulders are adequate on streets with traffic volumes below 1,000 vehicles per day. Six- to eight-foot shoulders are recommended when traffic volumes exceed 1,000 vehicles per day. A wider shoulder improves pedestrian and bicyclist safety and comfort when vehicle traffic speeds and volumes are higher.

As non-motorized facilities are planned and designed, the city should consult additional planning and design resources, including:

- Minnesota's Best Practices for Pedestrian/Bicycle Safety, MnDOT
- Bikeway Facility Design Manual, MnDOT
- Minnesota Manual on Uniform Traffic Control Devices, MnDOT
- NACTO Urban Bikeway Design Guide, Second Edition, National Association of City Transportation Officials
- Guide for the Development of Bicycle Facilities, American Association of State Highway and Transportation Officials
- Guide for the Planning, Design, and Operation of Pedestrian Facilities, American Association of State Highway and Transportation Officials
- Complete Streets Implementation Resource Guide for Minnesota Local Agencies, MnDOT
- Public Rights of Way Accessibility Guidelines (PROWAG), US Access Board

A Complete Streets approach to planning and implementing non-motorized facilities, as described in the MnDOT Complete Streets Implementation Resource Guide, can provide a helpful framework for creating a community-supported, safe, comfortable, and convenient transportation network that serves all modes. A Complete Streets policy or process is intended to provide design guidance and implementation clarity, allowing the community and project designers to advance individual projects in a collaborative and cost-efficient manner.

Accessibility is a very important consideration for non-motorized design. All new pedestrian and bicycle facilities must meet the ADA accessibility guidelines established in PROWAG. The guidelines in PROWAG address the design needs of people with physical and/or visual impairments. Accessibility will become increasingly important over the next 20 years due to demographic changes. Baby boomers are aging and the population over age 65 is increasing. People over 65 are more likely to have physical and/or visual impairments that affect their ability to get around.



Off-street Facility
Source: www.pedbikeimages.org / Laura Sandt



Conventional Bicycle Lane
Source: www.pedbikeimages.org / Jennifer Compos



Protected Bikeway
Source: NACTO Urban Bikeway Design Guide



Bicycle Boulevard
Source: NACTO Urban Bikeway Design Guide



Buffered Bicycle Lane
Source: www.pedbikeimages.org / Lyubov Zuyeva



Wide Paved Shoulder
Source: www.pedbikeimages.org / Laura Sandt

Freight

Freight transportation in Ramsey is primarily served by one rail line and arterial roadways. **Figure 20** shows the city's freight system and potential freight generators. A Burlington Northern Santa Fe (BNSF) rail line passes through the southern portion of the city, adjacent to TH 10.

There are no large freight traffic generators or intermodal facilities within the city. Most truck and rail traffic are passing through Ramsey on trips to, from, and through the Twin Cities. Freight traffic generators within Ramsey are located along the BNSF rail line and TH 10. Freight generators include concentrations of industrial and commercial land uses along the TH 10 corridor.

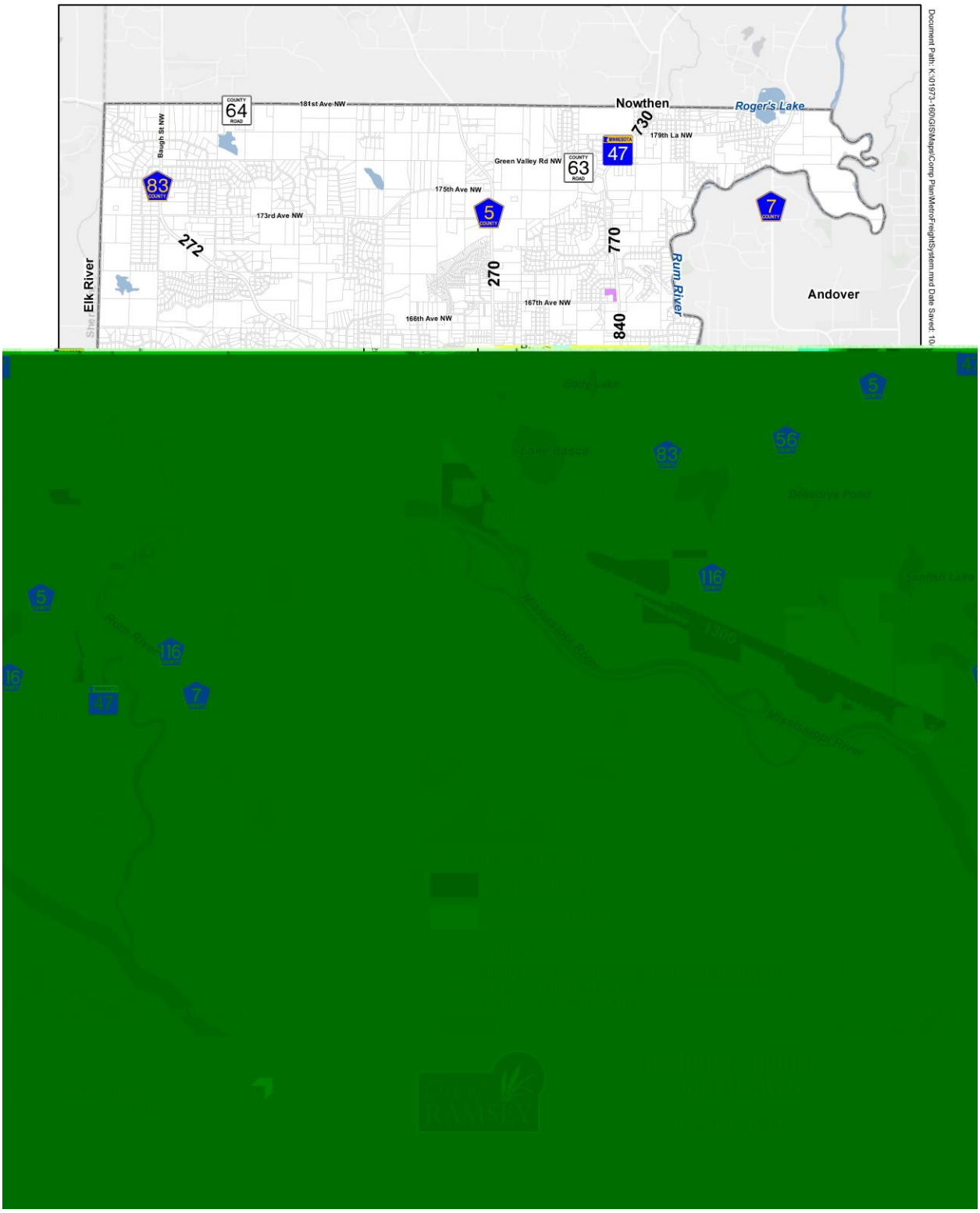
Figure 20 also shows Heavy Commercial Average Annual Daily Traffic (HCAADT) within the City of Ramsey. TH 10 carries the greatest number of heavy commercial vehicles (1,600 vehicles per day). TH 47 also carries a substantial amount of heavy commercial traffic within the city. The 2017 Regional Truck Highway Corridor study identifies TH 10 as a Tier 2 Corridor on the regional freight network.

The BNSF rail line carries 40–80 trains per day through Ramsey, depending on market conditions, which includes 12 Northstar Commuter Rail trains and 2 Amtrak trains. The Metropolitan Council 2040 TPP notes that freight rail traffic has increased substantially since 2010. Throughout the region, freight rail traffic is expected to increase, especially as the regional population continues to grow.

With the recent construction of a grade separation at Armstrong Boulevard, there are three remaining locations in the city where the BNSF rail line crosses public roadways at grade: Alpine Drive, Ramsey Boulevard, and Sunfish Lake Boulevard. Each of these crossings is controlled by flashing lights and gates. The Ramsey Boulevard crossing includes sidewalk and the Sunfish Lake Boulevard crossing includes multi-use trail.

The Metropolitan Council 2040 TPP acknowledges several freight challenges that impact the city and the region. As mentioned above, freight traffic is expected to increase and place pressure on the region's highway and rail systems. East-west traffic on the BNSF lines has increased in recent years in part due to growth in the Bakken oil fields of North Dakota and Montana. Safety is also an increasing concern, particularly rail safety as related to Bakken crude oil being transported through the region on the BNSF lines. The volume of rail traffic has therefore raised concerns about compatibility between freight traffic and adjacent land uses. While land use adjacent to the city's primary freight routes is generally compatible with these uses (industrial, commercial, etc.), there are several areas of existing and planned multi-family residential housing or mixed use that lie adjacent to the rail lines, particularly in the COR area.

Figure 20: Freight Facilities and HCADT



Transit

Ramsey is located within the Transit Capital Levy District as shown in the Metropolitan Council 2040 TPP. The TPP further classifies the metropolitan area into transit markets based on demographic and urban design factors. Ramsey is located in Market Area IV and Market Area V. Market Area IV generally supports public dial-a-ride services and can support peak-period express bus services if a sufficient concentration of commuters likely to use transit service is located along a corridor. However, with the presence of the Northstar transitway, Ramsey has a unique level of transit service for a city in Market Area IV. In addition, the City has a transit advantage along Highway 10 in the form of existing shoulder lands from Armstrong Boulevard to the City of Ankoa.

Market Area V is generally all forms of Rural and Agricultural but does include the unique freestanding town centers of Stillwater, Waconia, Forest Lake, and Hastings; Market Area V is generally characterized by low-density development or undeveloped land not well suited for regular-route transit service.

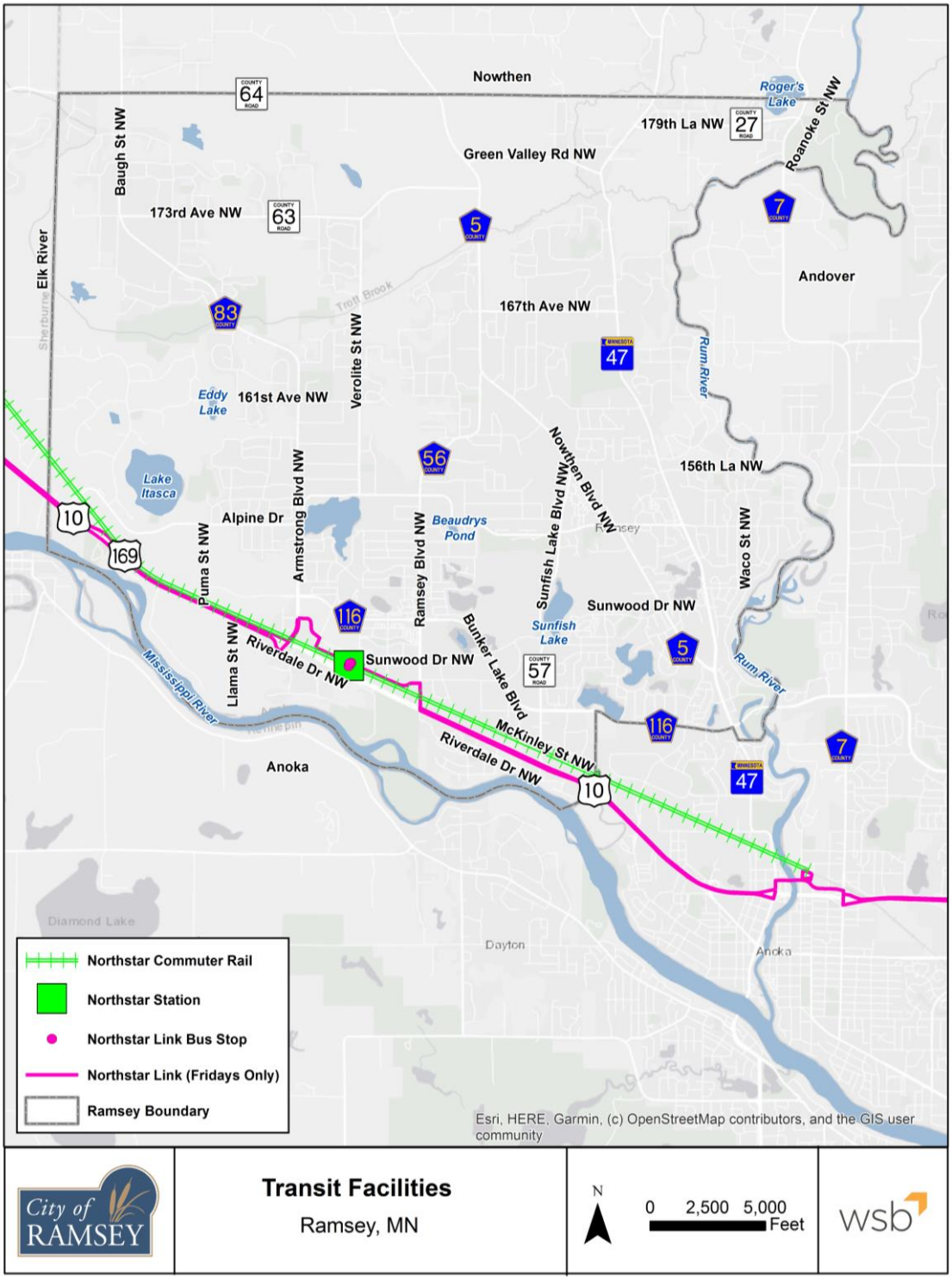
The Northstar transitway is a commuter rail line that runs six daily round trips between Big Lake and downtown Minneapolis, with stations in Elk River, Ramsey, Anoka, Coon Rapids, and Fridley. It uses the BNSF rail corridor, and the Ramsey station is located within the COR area, supporting transit-oriented development and providing an alternative for Ramsey residents commuting to Minneapolis. The station includes a park-and-ride lot with 350 free parking spaces as well as ticket machines, seating, and covered and enclosed waiting areas. The Northstar Link also provides commuter bus service to Ramsey on Fridays. Transit facilities in Ramsey are shown on **Figure 21**.

In addition to the fixed-route transit options, the city is also served by Anoka County Transit Link, a dial-a-ride service for the general public. Transit Link provides connections to destinations within Anoka County. Transit Link also connects to regular route transit for trips within the metro area, including outside of Anoka. Ramsey residents also have opportunities to participate in the Metro Vanpool program. This program provides financial assistance for vanpools to serve areas with limited regular-route transit service.

A small area of the City is also served by Metro Mobility. Metro Mobility is a shared ride public transportation service for certified riders who are unable to use regular fixed-route buses due to a disability or health condition. Trips are provided for any purpose.

The TPP's transit investment plan does not show any additional regional transitway investments planned for Ramsey in the current revenue scenario. The city is interested in exploring the feasibility of future bus service between Ramsey Station and Anoka Technical College. Following additional growth in the COR, demand may be sufficient in the future to provide this service. There is also interest in partnering with Anoka Commuter Solutions in the future to provide circulator-type service between the city and Anoka and Coon Rapids, connecting the Northstar station and the COR with employment areas in neighboring communities.

Figure 21: Transit Facilities



Aviation

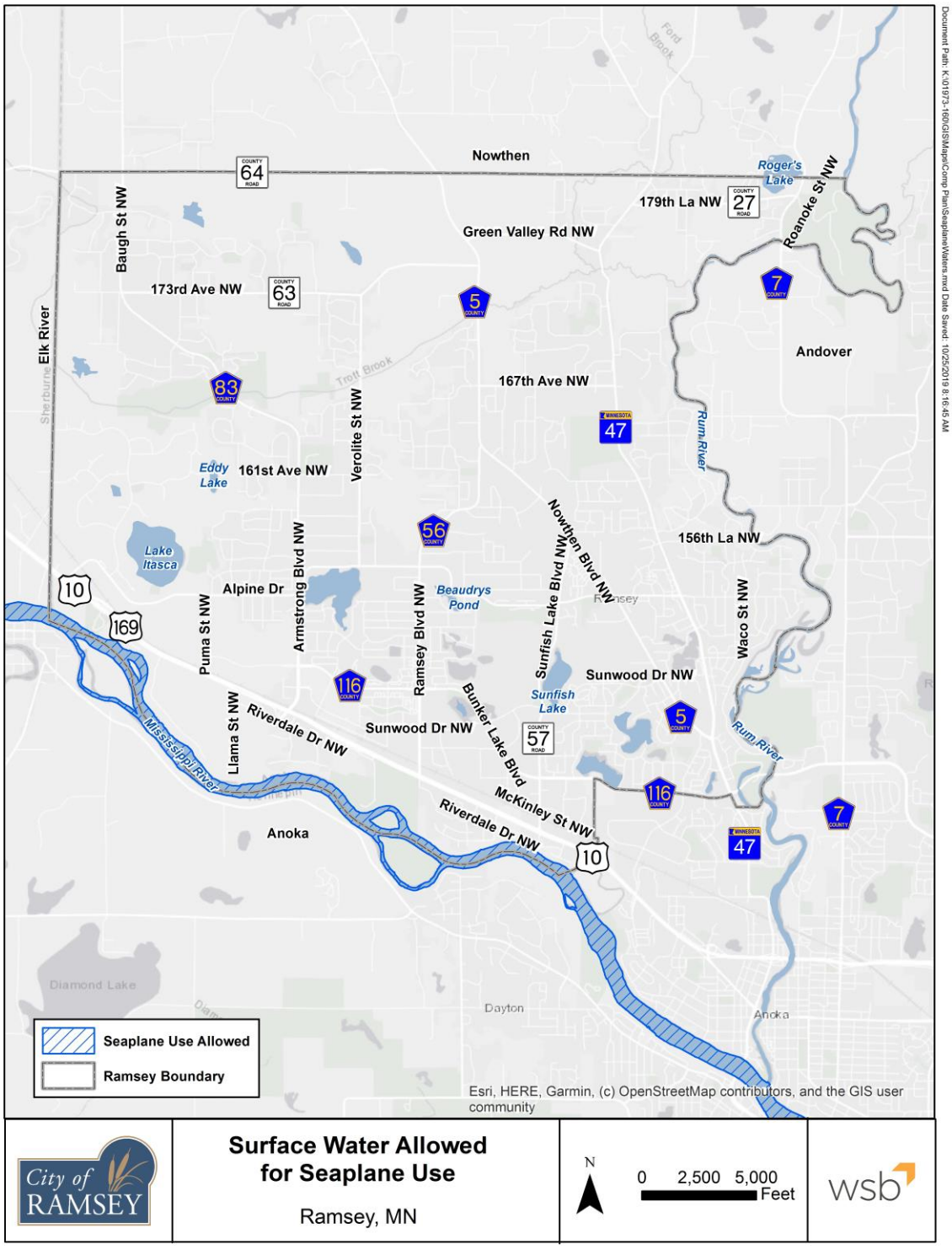
There are currently no existing or planned aviation facilities within Ramsey. However, the city is responsible for airspace protection in order to reduce hazards to air travel within the region. The closest airport is the Anoka County-Blaine Airport, approximately 10 miles southeast of Ramsey.

Due to the distance to the nearest airport, there are no radio beacons or other air navigation aids located in off-airport locations in Ramsey. The city is not within an area of influence, and is therefore not subject to associated land use restrictions.

Any person or organization who intends to sponsor the construction or alteration of a structure affecting navigable airspace as defined in Federal Regulation Title 14; Part 77 needs to inform the Federal Aviation Agency (FAA) of the project. This notification is accomplished through the completion and submittal to FAA of Form 7460-1, Notice of Proposed Construction or Alteration. In Ramsey, this requirement applies to any construction or alteration exceeding 200 feet above ground level. The city's zoning code also requires the zoning administrator to provide notification to MnDOT when an applicant proposes construction or alteration of a structure that would exceed 200 feet.

There are currently no heliports in Ramsey or any known plans to construct one. As shown on **Figure 22**, the Mississippi River within the city is identified by MnDOT as an authorized landing site for seaplanes.

Figure 22: Surface Waters Allowed for Seaplane Use



Transportation Strategies and Actions

This Plan, and the city's actions over the next 20 years, will be guided by the following transportation goals, objectives, and strategies.

Strategies and Actions

Table 43 below displays the goals and of the Ramsey Transportation Plan. These goals represent the city's overall vision for transportation over the next 20 years. The strategies listed in the following section provide guidance that the city can use to reach the transportation objectives.

Table 43: Transportation Plan Goals and Objectives

Strategies	Actions
1. Facilitate efficient movement of people within and through the city	1.1. Improve local roadway system connectivity to county roadways and state highways.
	1.2. Provide safe and efficient routes for emergency and public safety vehicles.
	1.3. Provide adequate capacity to relieve congestion.
	1.4. Encourage sound access management.
	1.5. Preserve necessary rights-of-way for the 20-year planning horizon and beyond.
2. Facilitate efficient movements of goods within and through the city	2.1. Maintain a safe and effective network of roadways for freight movement.
	2.2. Coordinate with MnDOT and Anoka County to proactively address freight safety.
3. Provide a transportation system that is integrated with land use and development	3.1. Coordinate transportation system investments with the City of Ramsey Land Use Plan.
	3.2. Connect land use districts and provide safe access to major activity areas.
	3.3. Design, construct, and maintain roadways that fit the character of the adjacent land use (rural vs. urban development areas).
	3.4. Require private residential streets be designed to city standards.
4. Improve transportation safety for all users and modes of transportation	4.1. Implement safety improvements to address high crash locations.
	4.2. Proactively address bicycle and pedestrian safety concerns along roadways and at crossings.

	4.3. Bring sidewalks, trails, and intersections into compliance with ADA.
	4.4. Support traffic calming and design to minimize speed on minor city collectors and local roadways.
5. Develop a safe and convenient multimodal transportation system	5.1. Invest in multi-modal transportation solutions including bicycle and pedestrian infrastructure.
	5.2 Consider a "complete streets" approach to designing and constructing roadways in high pedestrian and bicycle traffic corridors.
	5.2. Preserve adequate right of way for sidewalk and trail construction.
6. Conserve and enhance environmental resources	6.1. Support investments in bicycle, pedestrian, and transit infrastructure to reduce environmental impacts of transportation.
	6.2. Manage storm water effectively and minimize the construction of new impervious surfaces.
	6.3. Support native plant landscapes along roadways.
	6.4. Design new roadways to preserve natural features.
7. Maintain the Existing Transportation System	7.1. Regularly assess transportation maintenance needs and include roadway, trail pavement, and other transportation infrastructure maintenance in the City of Ramsey Capital Improvement Program.

Multimodal Strategies

The multimodal strategies listed in this section are specific, actionable steps that the city can take in support of the goals of this Plan. These strategies are based upon existing and future transportation needs as described in detail in the previous sections of this Plan.

Each strategy is tied to one or multiple goals; however, not all goals are associated with a specific strategy. In these cases, the city's goals apply across individual projects, and the city will identify opportunities to achieve them throughout its existing project and policy development processes. **Table 44** on the following pages describes each strategy, notes which goal(s) is/are related to each strategy, and identifies the lead agency for the strategy. **Figures 23–25** following the tables illustrate the location-specific strategies geographically.

Table 44: Transportation Implementation Strategies

Location	Type of Improvement	Action	Lead Agency(ies)
CR 63/TH 47/179th Avenue NW (CR 27 from CSAH 83 to Roanoke Street NW	Corridor Study	Conduct a multimodal safety/operations corridor study to evaluate potential elimination of intersection jog at Green Valley Road NW/County Road 5/175th Avenue NW. Also evaluate overall safety operations along entire corridor to evaluate speed, shoulder adequacy, signing, bicycling and pedestrian safety, traffic enforcement etc.	Anoka County/ City of Ramsey
East/West Collector between CR 63 (Green Valley Road) and Bunker Lake Boulevard (CSAH 116)	Corridor Study	Conduct a multimodal corridor feasibility study to evaluate purpose and need and potential alignment alternatives for a new east/west collector roadway connecting Armstrong Boulevard (CSAH 83) to TH 47.	City of Ramsey
Mississippi River Crossing	River Crossing Study	Conduct a feasibility study to evaluate purpose and need and potential alignment alternatives for a new Mississippi River crossing connecting the City of Ramsey to the City of Dayton	City of Ramsey/ City of Dayton/ Anoka County/ Hennepin County
Bunker Lake Boulevard (CSAH 116) and Puma Street NW from Alpine Drive to CSAH 7	Corridor Study	Conduct a multimodal corridor study to evaluate safety, operations, and capacity deficiencies. As part of this study, the segment between Ramsey Boulevard (CSAH 56) and Sunfish Lake Boulevard (CSAH 57) should specifically be considered for a four-lane divided expansion and signals at Sunwood Drive NW	Anoka County/ City of Ramsey
Armstrong Boulevard (CSAH 83) from Sunwood Drive to 161st Avenue NW	Corridor Study	Conduct a multimodal corridor study to evaluate safety, operations, and capacity deficiencies. As part of this study, a four-way stop, or other intersection control options should be considered at Alpine Drive and updates/enhancements to the pedestrian crossing and associated signage will be considered at 161st Avenue NW.	Anoka County/ City of Ramsey

TH 47 from north city limits to south city limits	Corridor Study	Conduct a multimodal corridor study to evaluate safety, operations, and capacity deficiencies.	MnDOT/ City of Ramsey
TH 10/Ramsey Boulevard (CSAH 56)	Interchange and Railroad Grade Separation	Construct full access grade-separated interchange including railroad grade separation of BNSF mainline railroad per Highway 10 Access Planning Study Report (September 2014) and Metropolitan Council Principal Arteria Intersection Conversion Study (January 2017) – "low priority" in Metropolitan Council Study	MnDOT/ City of Ramsey/ Anoka County
TH 10/ Sunfish Lake Boulevard (CSAH 57)	Interchange and Railroad Grade Separation	Construct full access grade-separated interchange including railroad grade separation of BNSF mainline railroad per Highway 10 Access Planning Study Report (September 2014) and Metropolitan Council Principal Arterial Intersection Conversion Study (January 2017) – "high priority" in Metropolitan Council Study	MnDOT/ City of Ramsey/ Anoka County
TH 10	Frontage Roads	Construct north and south frontage roads through the City of Ramsey consistent with the Highway 10 Access Planning Study Report (September 2014)	City of Ramsey/ MnDOT/ Anoka County
Alpine Drive and Armstrong Boulevard (CSAH 83)	Intersection Control	Explore need for intersection control and/or geometric improvements	City of Ramsey
Sunfish Lake Blvd/157th Lane and Nowthen Boulevard	Safety/ Operations	Evaluate intersection for potential left-turn lane or other geometric improvements	City of Ramsey
Bunker Lake Boulevard (CSAH 116)	Freight – Intelligent Transportation Systems (ITS)	Evaluate feasibility of installing advanced warning system to notify drivers of approaching trains along BNSF mainline to allow drivers time to consider alternate routes	Anoka County/City of Ramsey

TH 10/Tungsten Street NW	Freight – Truck Ingress and Egress	Coordinate with MnDOT to explore solution to truck ingress/egress	City of Ramsey/MnDOT
Ramsey Northstar Station	Transit Improvement	Consider long-term improvement of circulator shuttle bus service by Anoka Commute Solutions between Anoka businesses and the Ramsey Northstar Station	Anoka County/ Metro Transit
Ramsey Northstar Station	Transit Improvement	Consider long-term improvement of adding shuttle bus service between Anoka Technical College and the Ramsey Northstar Station	Anoka County/ Metro Transit
COR Area	Transit-Oriented Development	Continue to implement urban design and land use policies (including the Design Framework for the COR) supportive of transit use within the COR area, including compacted, mixed use development patterns and convenient multimodal connections to Ramsey Northstar Station	City of Ramsey
TH 10/Ramsey Northstar Station	Bicycle and Pedestrian Bridge	Construct Trunk Highway 10 pedestrian bridge extension of existing Ramsey Northstar Station pedestrian bridge between Ramsey Boulevard (CSAH 56) and Armstrong Boulevard (CSAH 83) consistent with the Mississippi Skyway Preliminary Engineering Report (December 2014)	City of Ramsey/MnDOT
Rum River Regional Trail Corridor	Bicycle and Pedestrian Improvements	Construct trail between Ramsey–Anoka border and Ramsey–Oak Grove border as opportunities arise	Anoka County
Mississippi River Regional Trail Corridor	Bicycle and Pedestrian Improvements	Construct final trail alignment along river as opportunities arise. Designate as Tier 1 RBTN alignment.	Anoka County/ City of Ramsey
Central Anoka Regional Trail Corridor	Bicycle and Pedestrian Improvements	Realign regional trail along Bunker Lake Blvd. and E. Town Center Dr. through COR and over Mississippi Skyway to Mississippi West Regional Park	Anoka County

Various Locations	Bicycle and Pedestrian Improvements	Sidewalks shall be installed with any street reconstruction project occurring within the City's urban service area	City of Ramsey
Various Locations	Bicycle and Pedestrian Improvements	Continue to proactively pursue opportunities to make off-road multiuse trails and on-road bicycle lane and wide shoulder network connections to existing trails, schools, parks, commercial nodes, and residential areas	City of Ramsey
Various Locations	Bicycle and Pedestrian Safety	Evaluate intersections for potential safety improvements such as intersection controls, crosswalks, etc.	City of Ramsey
Various locations	Bicycle and Pedestrian Maintenance	Continue to monitor and maintain bicycle and pedestrian facilities to provide safe and convenient conditions for users	City of Ramsey/ Anoka County

Figure 23: Roadway and Freight Strategies

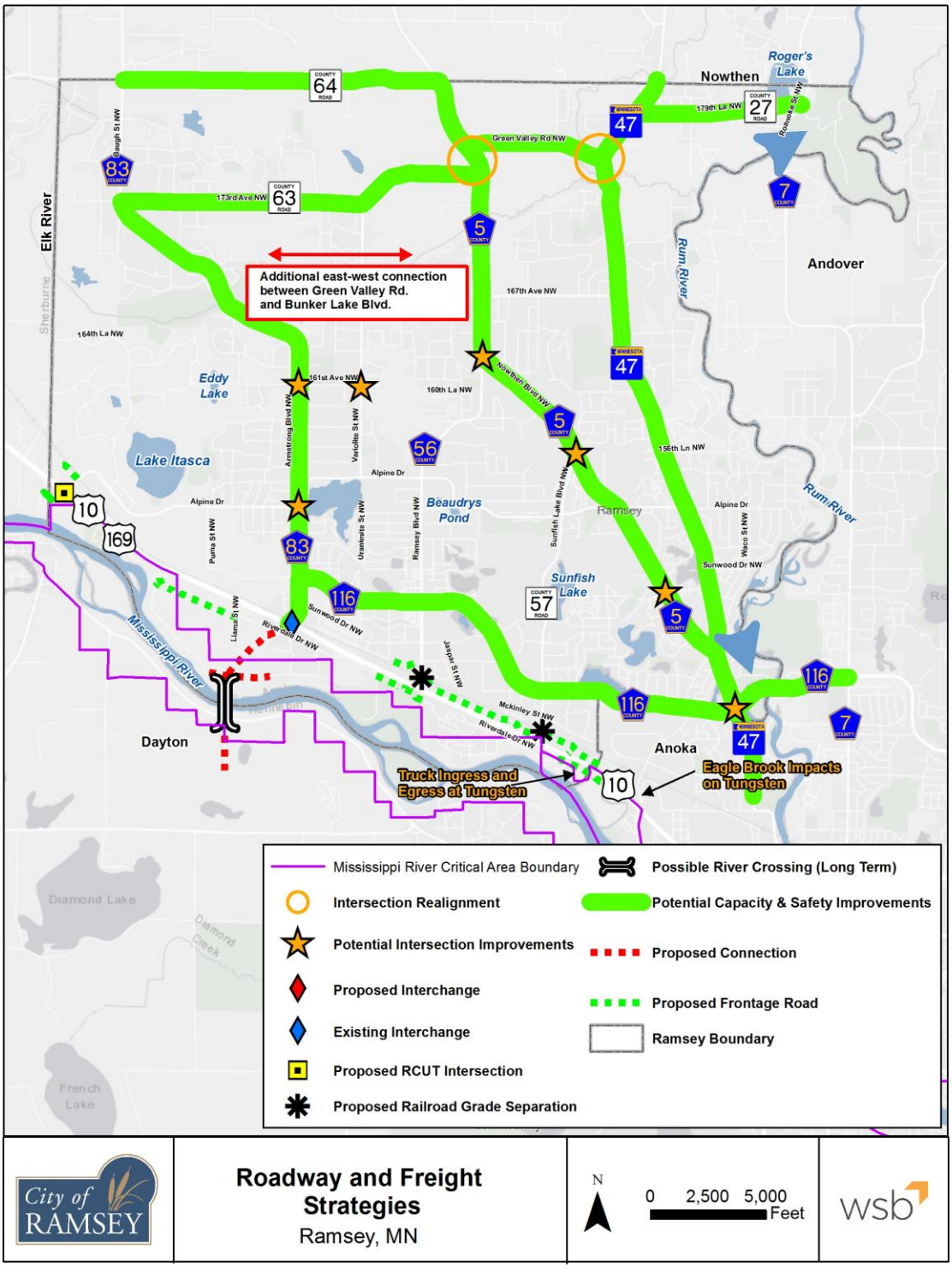


Figure 24: Proposed Non-Motorized and Transit Strategies

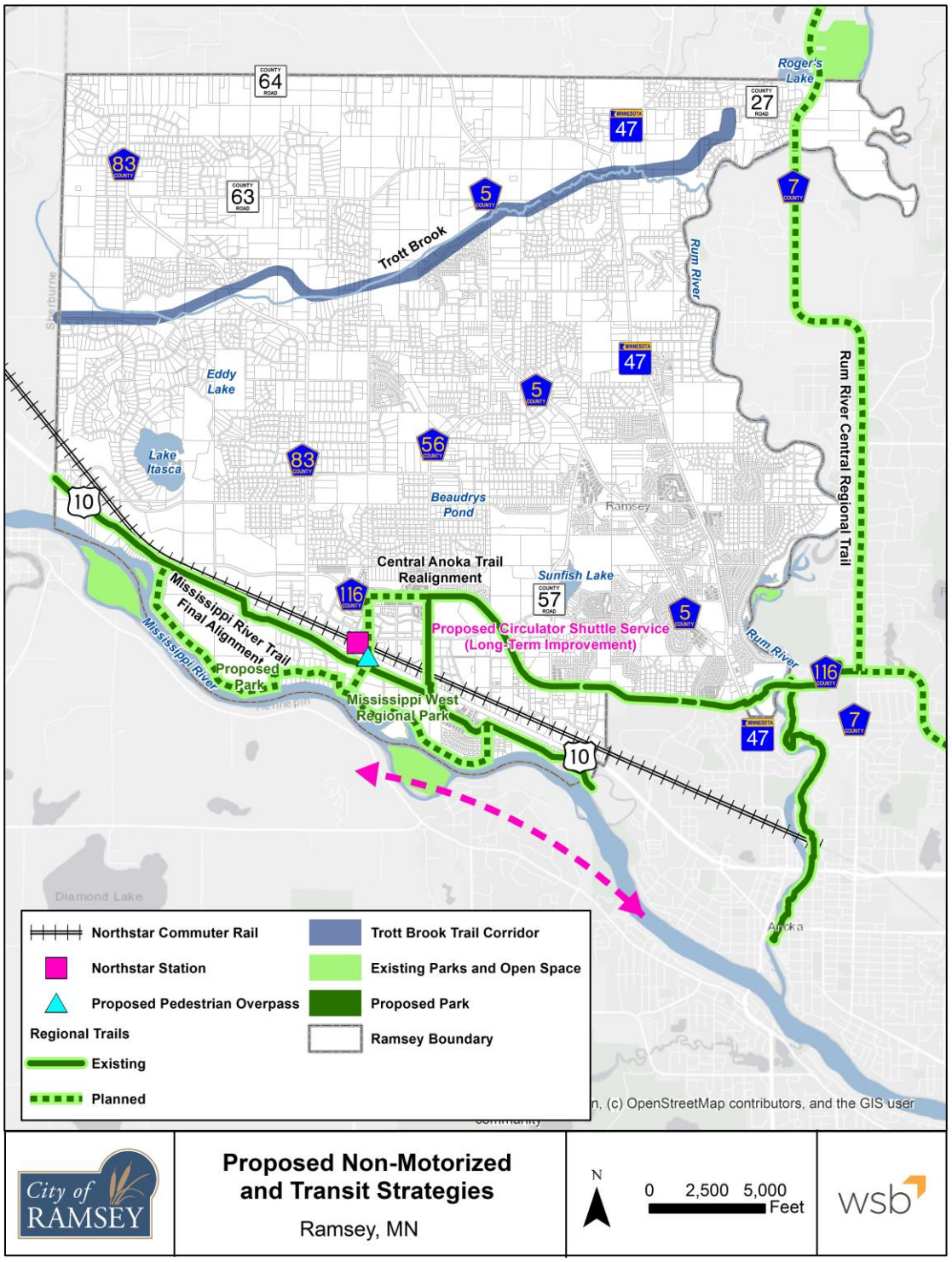
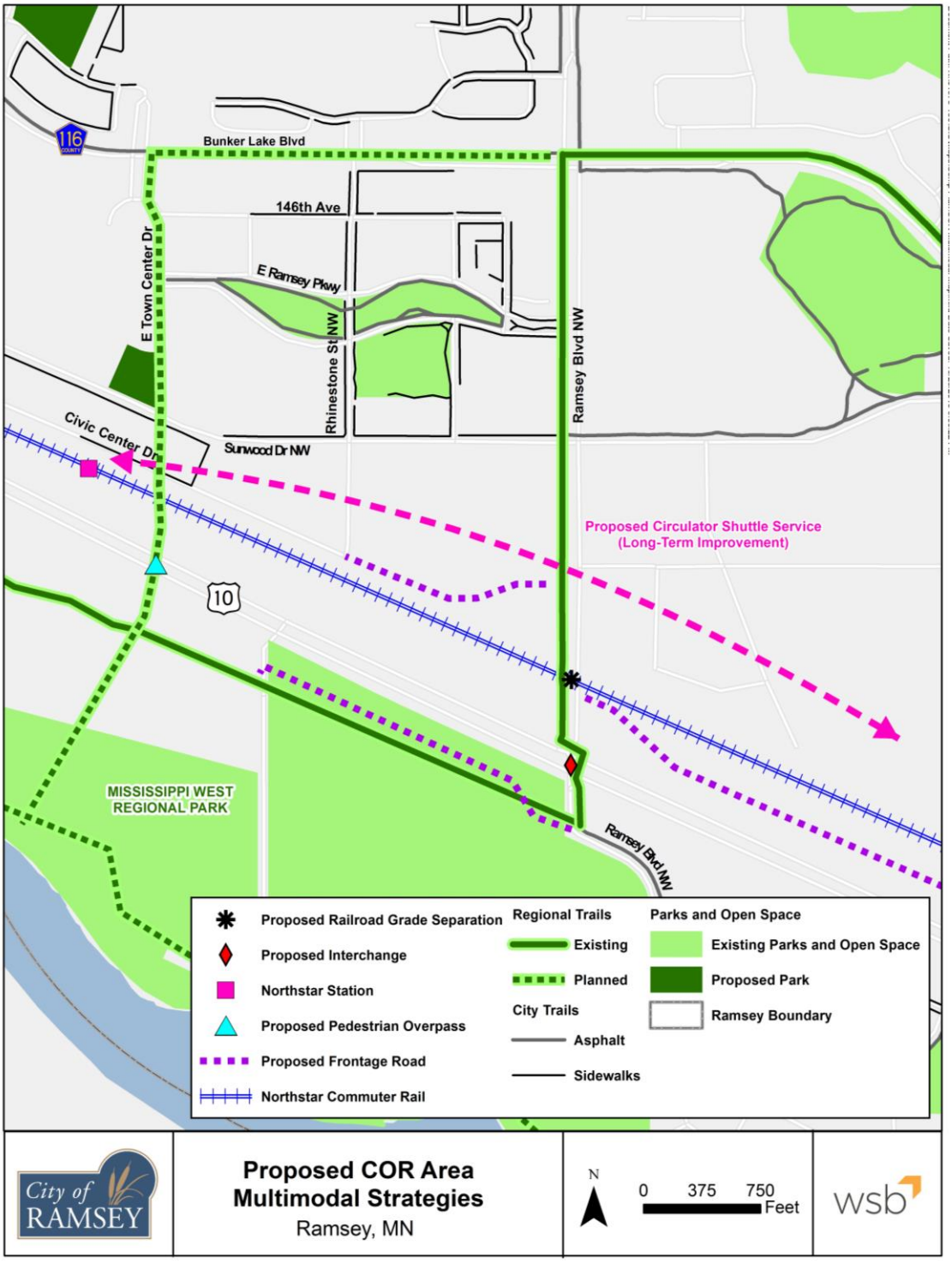


Figure 25: Proposed COR Area Multimodal Strategies



Proposed Short and Long Range Roadway Projects

The sections below identify proposed short and long range roadway projects identified in the city's CIP and based on the proposed land use and redevelopment activities described in previous sections of this Plan. This section does not include information on proposed projects from the Metropolitan Council 2040 TPP, as the TPP does not include any planned improvements to principal arterials in Ramsey (aside from the completed interchange at TH 10 and Armstrong Boulevard (CSAH 83). No additional interchanges, MnPASS lanes, dedicated busways, or bus-only shoulders are proposed in the Current Revenue Scenario of the 2040 TPP.

Proposed Projects from CIPs

The city's CIP identifies a number of roadway projects. These projects are primarily reconstruction and overlay projects intended to improve and maintain the roadway surface. However, there are also several projects that will extend or expand the operational capacity of the roadway network within the COR area, including improvements along Zeolite Street and Bunker Lake Boulevard. A number of projects identified in the Highway 10 Access Planning Study are also included in the CIP, including extension of Riverdale Drive, construction of a BNSF railroad underpass on Ramsey Boulevard, construction of north and south frontage roads along TH 10. Other road improvement projects included in the CIP include projects for striping, lighting, and landscaping.

There are also a number of non-motorized transportation projects identified in the city's CIP. These include completion of the off-road Mississippi River Regional Trail within the city, construction of a trail connection to McKinley Street in the City of Anoka, a number of other high-priority trail connections, and a pedestrian underpass at Alpine Drive.

Proposed Projects based on Land Use and Development

Transportation needs in the city will shift as development occurs. Narrow rural roadways may no longer be suitable in certain areas. Additionally, there may be areas where development occurs and requires new connecting roadways to ensure that roadways and intersections can accommodate additional traffic volumes. Similarly, areas with new development may require non-motorized transportation facilities to provide safe access to the transportation system for pedestrians and bicyclists. Consideration of roadway modifications, intersection traffic control improvements, and non-motorized facilities will continue as individual proposals for development move forward.

Public Comments

The city held a workshop to gather public input on the transportation plan. At this workshop, members of the public identified issues and opportunities related to transportation as well was parks, trails, and recreation. A wide range of topics was raised, including roadway speeds, pedestrian safety, congestion, enforcement of speeding/stop signs, general support for trails, support for an additional river crossing, and a request for a new east/west road connection in the community. These comments were compiled and used to inform the strategies identified in **Table 44**.

Conclusion and Next Steps

The purpose of this Transportation Plan is to set a multimodal transportation vision for the City of Ramsey through the year 2040. Goals and specific strategies have been identified collaboratively by the city, Anoka County, MnDOT, and members of the public within the framework of Metropolitan Council requirements. The vision and associated strategies outlined in this Plan were established by considering existing and forecasted conditions, City of Ramsey priorities, regional travel patterns and a variety of other factors.

As the owners of the transportation network in Ramsey (i.e. City of Ramsey, Anoka County, MnDOT, Metro Transit, and the BNSF railway) advance their respective Capital Improvement Programs (CIPs), this Plan is intended to serve as an important resource and reference in establishing priorities and advancing transportation projects for implementation. Advancing these projects from a planning to implementation phase will require collaborative discussions among facility owners, adjacent communities, the Metropolitan Council, residents and others to conduct traffic studies, finalize designs, preserve rights-of-way, obtain environmental clearances and leverage necessary financial resources.

Chapter 04: Housing Plan

Housing Plan Background

Through the City of Ramsey's Open Houses, Workshops, and updates to the Planning Commission and City Council regarding the 2040 Comprehensive Plan Update, as well as working directly with the Housing Committee, the City of Ramsey has created the following vision statement:

"We envision a community with a variety of housing options, with options for residents of all socioeconomic statuses, races, income levels, preferences, and ages. We envision a community where residents can age in place, but also one where young families want to live. Our community provides homes with rural character, homes for those who prefer a more urban environment, and amenities for homeowners and renters."

Housing Goals and Strategies

The following represents goals and strategies for the housing plan which are consistent with the five key goals of the Comprehensive Plan, as set by the City Council. Subsequent chapters will include their objectives, policies and actions related to these goals. Specific policies and actions for the housing plan goals and strategies appear at the end of this chapter.

- Create low-cost solutions to improve housing stock
- Support county-wide, regional, state-wide, and national funding sources for new development projects
- Rehabilitate and improve housing stock to preserve rural character and enhance existing neighborhoods
- Provide sufficient housing options for all types of residents; provide lifecycle housing options
- Promote development that preserves the natural environment and respects residential health
- Support affordable housing development
- Increase community knowledge of affordable housing
- Ensure that discrimination does not occur against persons seeking housing in Ramsey based on age, religion, race, ethnic origin, sexual preference, gender, status with regard to public assistance, marital or familial status, or disability
- Ensure that individuals of similar income levels have equal access to Minnesota Housing programs, regardless of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, familial status, gender identity, or sexual orientation
- Plan for multi-family and senior residential developments near transit, bicycle routes, trails, sidewalks, etc. in order to reduce building footprints, energy consumption, and reliance on automobiles
- Ensure new development projects support an active lifestyle
- Expand community engagement efforts to create lasting relationships and educated residents
- Employ innovative engagement strategies to keep residents informed
- Identify areas for life cycle housing and update city land use and zoning designations accordingly

2030 Housing Plan Accomplishments

The last plan was adopted in 2010. While a number of factors changed since the last plan was adopted, the City can celebrate a number of successes as it relates to our housing plan vision. Subsequent chapters of the 2040 Comprehensive Plan will celebrate their own successes.

- Exceeded the 2030 goal of renters within the City of Ramsey
- Provided an increased variety of housing options including difference lot sizes maintenance levels and affordability
- Increased the overall number of available housing units
- Developed strong, positive relationships with developers
- Increased customer service and efficiency in the development process
- Established a right-sized Rental License Program

Housing Definitions

Affordable Housing:

In general, housing for which occupants are paying no more than 30 percent of their income for gross housing costs, including utilities. This type of housing can be an apartment, single family home, townhome, duplex, etc. This type of housing does not need to be subsidized by the government, but instead is only based on monthly housing costs as related to the area median income.

Naturally Occurring Affordable Housing (NOAH):

Residential properties that are affordable, but are unsubsidized by any federal program. The housing costs associated with these properties are relatively low compared to the regional housing market.

Multifamily Housing:

Also known as multi-unit dwellings, multifamily building contain multiple housing units within one building or complex, such as an apartment building, quad-plex, or duplex.

Publicly Subsidized Housing:

Government-sponsored assistance program aimed towards alleviating housing costs and expenses. Often referred to as “affordable housing.”

Single Family Housing:

A stand-alone housing unit, such a detached home, detached townhouse, or attached townhouse.

Existing Housing Supply

The following tables and figures represent the current context of the City of Ramsey. The data for the following tables, graphics, and narratives were provided by the Metropolitan Council or the American Community Survey 2016 5-Year Estimates. The City of Ramsey had approximately 8,776 units in 2016, as estimated by the American Community Survey 2016 5-Year Estimates. The Metropolitan Council estimated a slightly higher number for housing units in Ramsey – 8,896.

Total Housing Units

According to the American Community Survey (ACS) 2016 5-Year Estimates, the City of Ramsey has 8,776 units. The majority of these, 97 percent, are occupied housing units. Total housing vacancy was approximately 2.6% in 2016. This low vacancy rates shows a demand for existing housing units. Due to movement in and out of units, housing vacancy cannot reach zero percent. 2.6% vacancy is an extremely healthy vacancy rate for the City of Ramsey and is on par with other cities in the region.

Table 45: Total Housing Units

Unit Type	Total Units
Occupied Housing Units	8,544
Vacant Housing Units	232
Total Housing Units	8,776

Source: ACS 2016 Estimates

Total Existing Affordable Housing Units

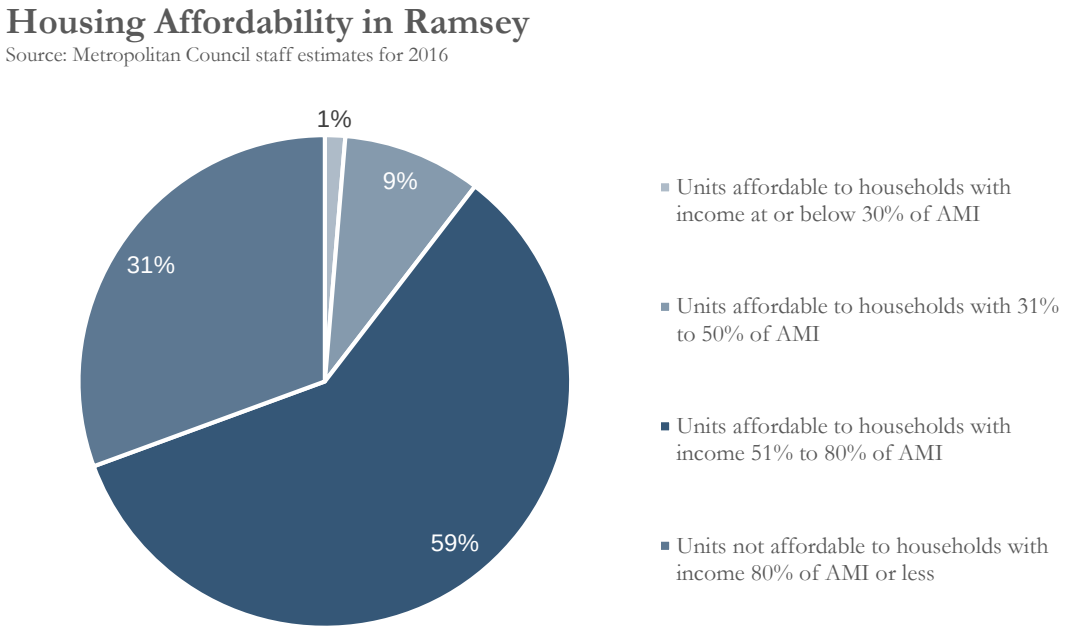
Affordable housing is based upon the Area Median Income (AMI) of the region. Half of those in the region earn more than the AMI, and half earn less than the AMI. Housing policies for affordable housing are based upon income thresholds related to this AMI.

In the Twin Cities Metropolitan Region, the U.S. Department of Housing and Urban Development (HUD) has defined the following affordability levels for a family of four.

Table 46: Housing Affordability Level

Affordability Level	Number of Units	Percent of Total
Affordable at 30% AMI	122	1%
Affordable from 31 – 50% AMI	834	9%
Affordable from 51 – 80% AMI	5,400	59%
Total Affordable Units	6,356	
Units Not Affordable to Households with Income 80% of AMI or Less	2,802	31%

Source: Metropolitan Council Existing Housing Assessment



Owner vs. Renter Occupied Housing Units

The majority of Ramsey units, around 87%, are owner-occupied housing units. In these owner-occupied housing units, the average household size is approximately 3.01. Renter-occupied housing units are approximately 11% of the total housing units in Ramsey. These renter-occupied housing units have an average household size of approximately 2.58. On average, gross rent in 2016 was $1,313 per month.

Vacancy rates are extremely low in Ramsey, which shows a demand for housing and a quick movement of people in and out of units. Although there is no agreed upon number, a vacancy rate of 5% is typically considered "a healthy vacancy rate" within the planning community. The rental vacancy rate is less than half a percent, which shows there is a need for this type of housing, because essentially all rental units are rented. The City of Ramsey should look into the opportunity to provide additional housing units, because there clearly is a demand for housing within the community.

The number of owner-occupied units (according to the US Census estimates) increased from 3,493 in 1990 to 7,593 in 2016, while the number of renter-occupied units increased from 127 to 951. The rate of increase in rental housing units was over 6% in the last 26 years, significantly higher than the rate of owner-occupied units at just over 1%.

Table 47: Housing Units by Renter, Owner, or Vacant

Unit Type	Number of Units
Renter-Occupied Housing Units	951
Owner-Occupied Housing Units	7,593
Vacant Housing Units	232
Total Housing Units	8,776

Source: ACS 2016 Estimates

Table 48: Owner vs Rental Units

Unit Type	Vacancy Rate
Owned Housing Units	1.5%
Rental Housing Units	0.3%

Source: ACS 2016 Estimates

Table 49: Housing Tenure

Housing Tenure	1990	2000	2010	2016	Percent Increase 1990 - 2016
Renter-Occupied Housing Units	3,493	5,756	7,349	7,593	1.2%
Owner-Occupied Housing Units	127	150	684	951	6.5%
Vacant Housing Units	54	40	269	232	3.3%
Total Housing Units	3,674	5,946	8,302	8,776	1.4%

Source: ACS 2016 Estimates, US Census 1990, 2000, 2010

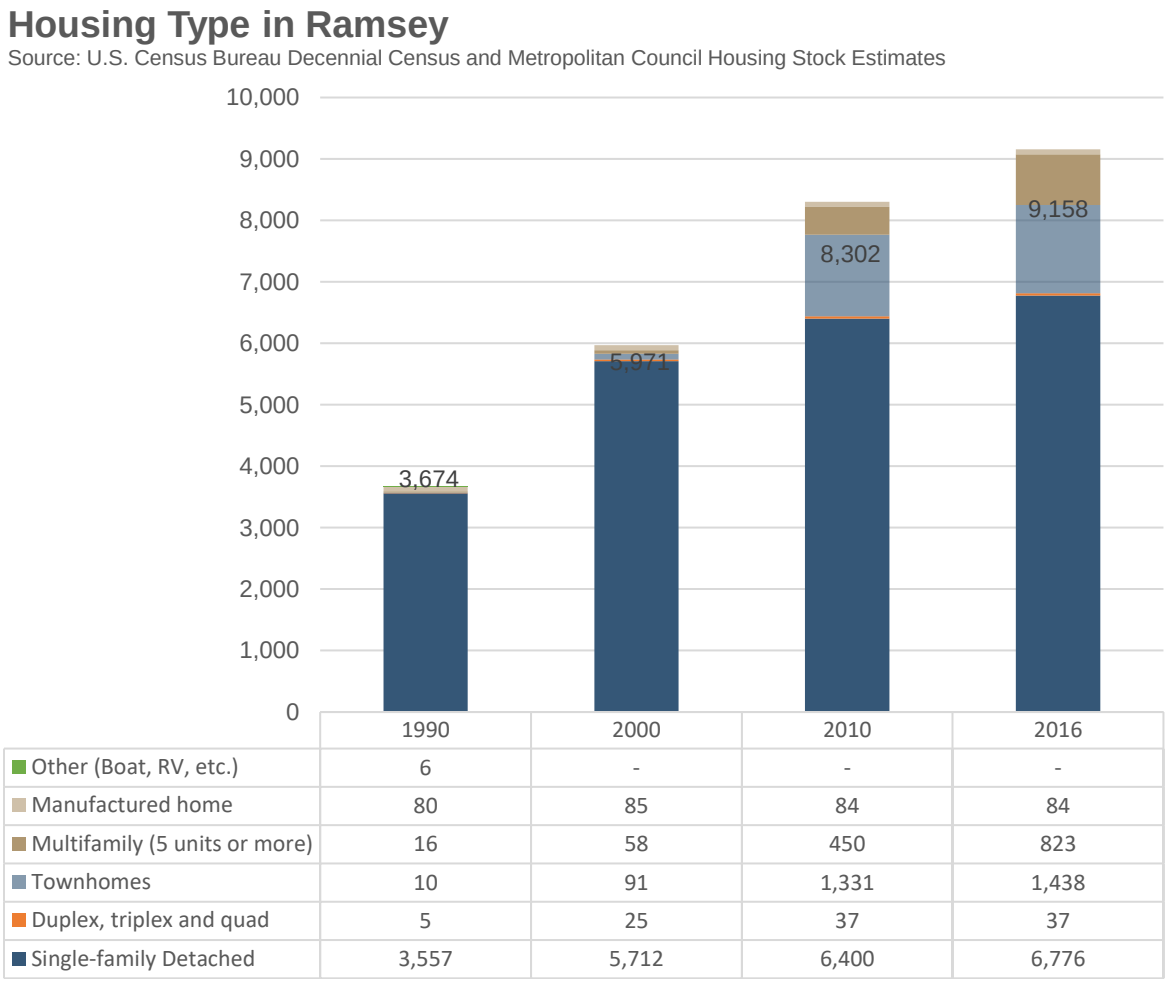
Housing Types

The vast majority of Ramsey residents, almost 75%, live in single-family detached housing, while only 9 percent of residents live within multi-family housing. Approximately 16% of residents live in townhomes, and only 1% in manufactured homes.

Table 50:

Housing Type	1990	2000	2010	2016
Single-family Detached	3,557	5,712	6,400	6,776
Duplex, triplex and quad	5	25	37	37
Townhomes	10	91	1,331	1,438
Multifamily (5 units or more)	16	58	450	823
Manufactured home	80	85	84	84
Other (Boat, RV, etc.)	6	-	-	-
Total	3,674	5,971	8,302	9,158

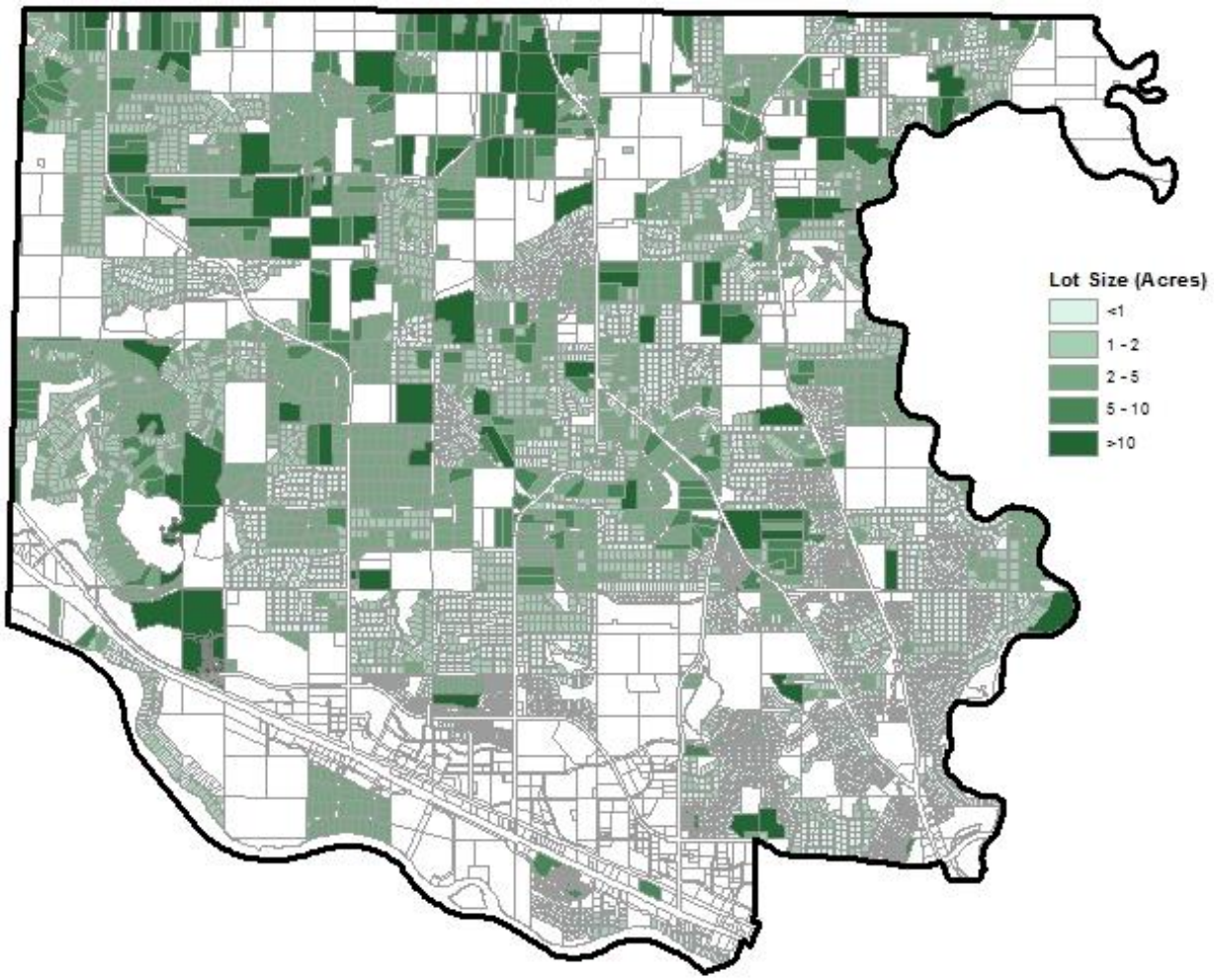
Source: Metropolitan Council, Ramsey Community Profile



Lot Sizes

Of the residential lots with one unit (detached townhomes, single family homes, etc.), the majority are on lots less than one acre according to 2016 Metropolitan Council data. The map below shows the geographic distribution of different sized single-family residential lots. The larger lots are generally not near The COR, but are instead in the west, north, and northeast portions of the City. Lots in residential subdivisions are generally less than 5 acres, and usually less than 2 acres. Lot sizes tend to increase in the northern portion of the City, and are smaller in the central and southern portions of the City. This shift in lot size reflects the shift from rural character in the north into a more urban growth pattern in the central and southern parts of the City.

Figure 26: Area Lot Sizes



Though it may seem like the larger lots identified on the map represent an opportunity for future subdivisions and absorption of residential growth, many of the larger lots contain wetlands, which are protected in the City.

Table 51: Lot Sizes

Lot Size	Count
Less than 1 acre	6,456
1 acre – 2 acres	1,417
2 acre – 5 acres	1,037
5 acre – 10 acres	181
10 acres or greater	111
Total	9,202

Source: Metropolitan Council GIS data, 2016

Publicly Subsidized Housing Units

Publicly subsidized housing units represent housing projects that receive funding to keep rents low. Often, this type of funding subsidizes the mortgage, allowing the building owner to keep rents low, and is not a direct subsidy to renters. These buildings have income restrictions and limits. As of 2016, the City of Ramsey only has general units, none specifically for seniors or people with disabilities. The City of Ramsey has a goal of having lifecycle housing options and housing options for all types of residents. In order to reach this goal, the City of Ramsey should support housing for differently-abled types of residents, as well as senior residents with fixed incomes, who are not currently served by public housing.

Table 52: Subsidized Housing by Type

Housing Type	Number of Units
Senior Housing	0
Housing for People with Disabilities	0
All other Publicly Subsidized Units	102
Total Publicly Subsidized Housing Units	102

Source: Metropolitan Council Existing Housing Assessment and HousingLink Streams Data, total housing units 8,896

Information on Publicly Subsidized Buildings:

The Seasons

Funding: LIHTC 9% Tax Credit		Funding Dates & Programs	
7436-7600 147th Cir NW		First known closing:	07/01/2013
Year Built:	2013	Most recent closing:	07/01/2013
Total Units:	50	Earliest expiration:	07/01/2043
Affordable Units:	49	Last Activity:	New construction
Affordability by Bedroom		MHFA: Housing Tax Credits 9%	
2 BR:	22	Close Date:	07/01/2013
3 BR:	27	Est. Expiration:	07/01/2043
Affordability by AMI		Property Identifiers	
60%:	49	HousingLink	10893
		MHFA	D7574
		HUDLIHTC	MNA2013019

Sunwood Village

Funding: Other		Funding Dates & Programs	
7550 Sunwood Dr NW		First known closing:	09/24/2015
Year Built:	2016	Most recent closing:	12/21/2016
Total Units:	47	Earliest expiration:	01/01/2017
Affordable Units:	47	Last Activity:	New construction
Affordability by Bedroom		County: County	
1 BR:	9	Close Date:	12/21/2016
2 BR:	26	Expiration:	03/01/2047
3 BR:	12		
		MHFA: LHIA	
Affordability by AMI		Close Date:	12/21/2016
30%:	4	Expiration:	03/01/2047
50%:	43		
		MHFA: LMIR	
Property Identifiers		Expiration:	03/01/2047
HousingLink	10924	Close Date:	12/21/2016
MHFA	D7721		
		MHFA: Bonds	
		Close Date:	12/21/2016
		Expiration:	03/01/2047

Sunwood Townhomes

Funding: LIHTC 9% Tax Credit		Funding Dates & Programs	
5350 – 5444 Sunwood Dr NW*		First known closing:	07/01/2002
Year Built:	2003	Most recent closing:	07/01/2003
Total Units:	34	Earliest expiration:	05/16/2023
Affordable Units:	27	Last Activity:	New construction
Affordability by Bedroom		County: County	
1 BR:	2	Close Date:	05/16/2003
2 BR:	12	Est. Expiration:	05/16/2023
3 BR:	12		
4 BR:	1	MHFA: LHIA	
		Close Date:	05/16/2003
Affordability by AMI		Est. Expiration:	05/16/2023
60%:	49		
		MHFA: ARIF	
Property Identifiers		Close Date:	05/16/2003
HousingLink	4521	Est. Expiration:	05/16/2023
MHFA	D2743		
TC9:	D2743, MNA2002095	MHFA: Housing Tax Credits 9%	
		Close Date:	07/01/2002
		Est. Expiration:	07/01/2021
*Some addresses within City of Anoka Source: HousingLink – Streams Search, data through 12/31/2016			

Housing Cost Burden

According to the Metropolitan Council in 2018, 1,537 households in Ramsey are cost-burdened. Being cost-burdened is defined as spending more than 30% of your annual income on housing costs. Being cost-burdened by housing costs affects lower income residents at a higher rate than higher income residents.

In 2016, the ACS data showed that of those households making less than $35,000 annually (which is almost one third of Ramsey households), around 22% of those households spend more than 30% of their annual income on housing costs. The percent of households who spend more than 30% of their annual income on housing costs is much higher for lower income residents. Households that make more than $75,000 per year rarely pay more than 30% of their income to housing costs – less than 2%.

Approximately 17% of all households in Ramsey are cost-burdened to some extent. Ideally, no residents in Ramsey would be cost-burdened. While this goal is not realistic or likely even achievable, the City of Ramsey should strive to support housing options at all affordability levels to decrease the burden on its residents. As the City tries to provide housing for all types of residents, at all stages of life, maintaining low costs for residents with lower incomes is extremely important. These types of residents could be seniors with fixed incomes, residents with disabilities, or firefighters, teachers, non-profit workers, etc. The City of Ramsey is proactively working on their "Could I Be Your Neighbor?" campaign to remove the stigma around low-income housing, as providing low-income housing options reduces the cost-burden for those individuals and families.

While there are only 122 housing units affordable to households with income at or below 30% of AMI, there are 272 households that are cost-burdened and have income at or below the 30% AMI threshold. The 150 units differential between available units to cost burdened households means that Ramsey simply does not have the necessary number of units at that affordability level to meet the City's existing need. Comparatively, while there are households that have cost-burden at higher income levels, Ramsey already has a surplus of units deemed affordable at those income levels.

Table 53: Household Income Levels

Income Levels	Number of Households	Discrepancy
< 30% AMI	272	-150
31 – 50% AMI	411	423
51 – 80% AMI	674	4,726
Total	1,357	

Source: US Department of Housing and Urban Development, 2010 – 2014 Comprehensive Housing Affordability Strategy (CHAS) Data

Assessed Values of Owner-Occupied Housing Units

Values above and below $238,500 are shown in the figure below. $238,500 represents the affordable purchase prize for a housing unit in 2015 for those at 80% of AMI. 2015 AMI was $86,600 for a family of four in the Minneapolis-Saint Paul-Bloomington Metropolitan Area. The median value for a home in Ramsey was approximately $210,200 in 2016. Assessed values are typically lower than sale values, especially when homes are selling for above asking price during a busy housing market. The map below shows total market values for housing units across Ramsey,

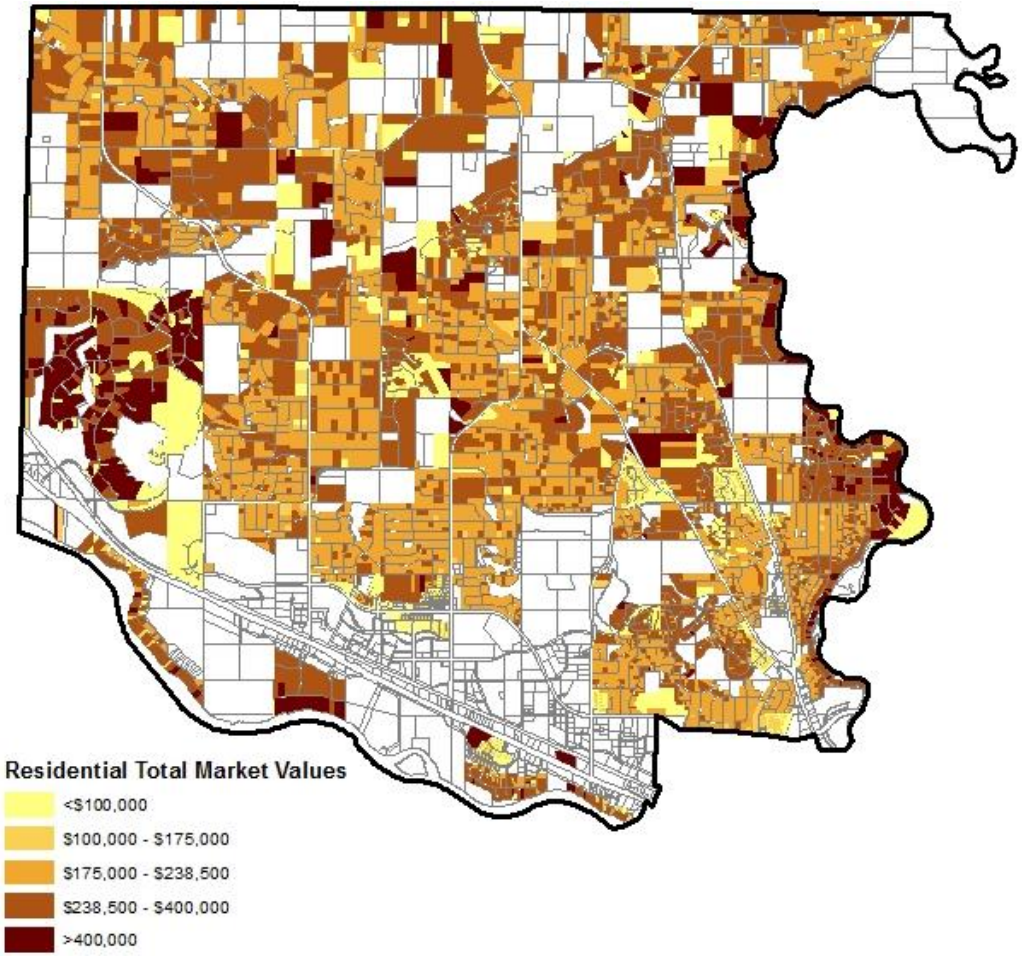
as reported by the Metropolitan Council, in order to attempt to show residential market values more accurately.

Table 54: Household Assessed Value

Assessed Value	Number	Percent of Total
Less than $50,000	329	4%
$50,000 - $99,999	141	2%
$100,000 - $149,999	851	11%
$150,000 - $199,999	2,109	28%
$200,000 - $299,999	2,965	39%
$300,000 - $499,999	1,067	14%
$500,000 - $999,999	131	2%
$1,000,000 or more	0	-
Total Units:	7,593	
Median Value:	$210,200	

Source: ACS 2016 Estimates

Figure 27: Residential Total Market Values



Building Permit Data

Buildings permits for 2013, 2014, and 2015 show 247 permits issued for new residential dwellings. The total value for all new homes in this period was almost $56,000,000. This data was pulled to supplement the American Community Survey data shown below, which is an estimate created by the Census every year. This estimate shows that very few homes were built after 2013, which is not realistic. In reality, the number of houses built in the 2010s will likely compete with the numbers shown during the housing booms in the 1990s and 2000s, as Ramsey continues to grow.

Housing Age (Single Family Homes)

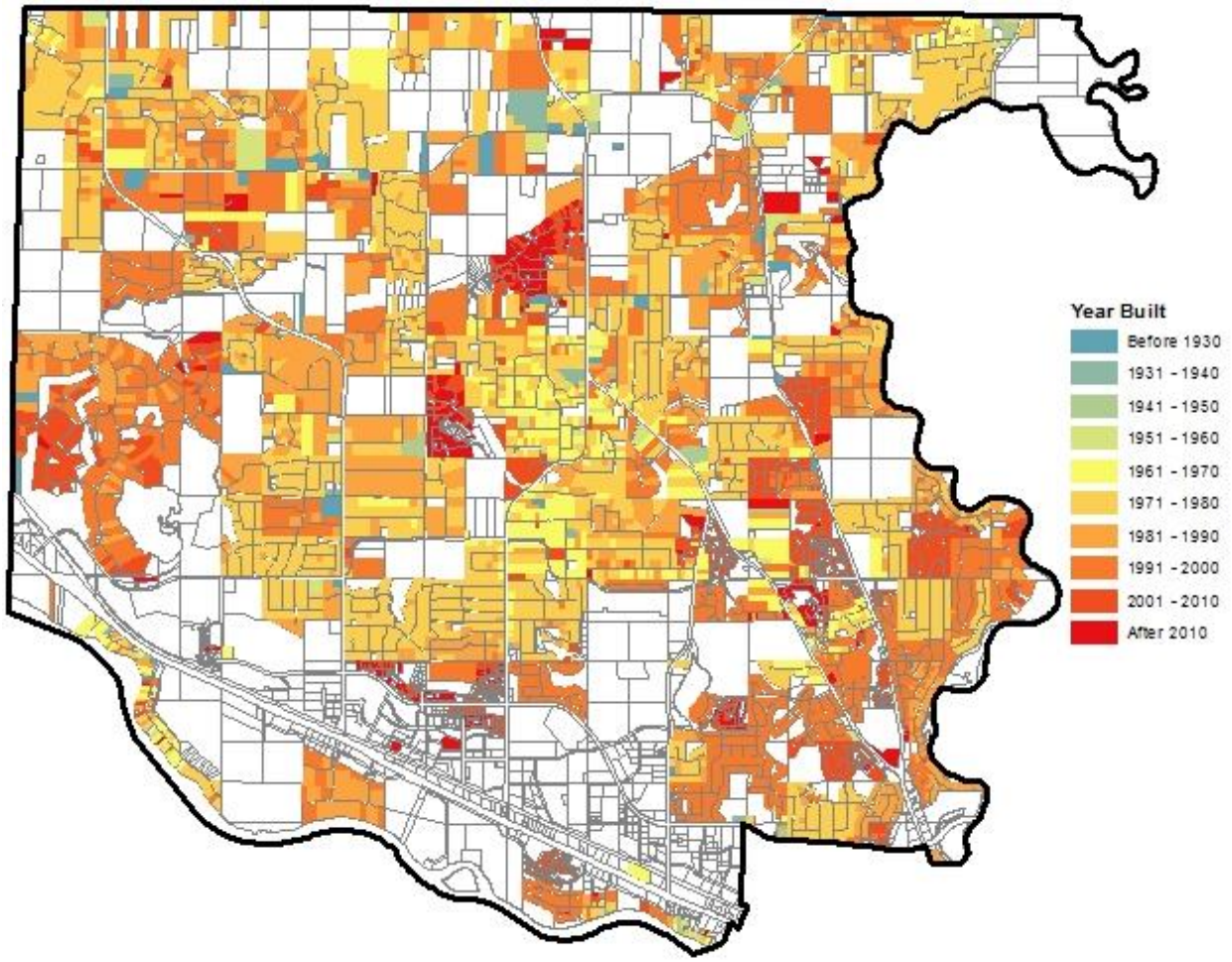
The majority of single-family homes were built between 1970 and 2009. Less than 10% of all single-family homes in Ramsey were built outside this period.

Table 55: Year Principal Structure was Built

Year Built	Number of Houses	Percent of Total
Before 1939	53	<1%
1940s	16	<1%
1950s	56	<1%
1960s	375	4%
1970s	2,017	23%
1980s	1,322	15%
1990s	2,381	27%
2000s	2,397	27%
2010 to 2013	134	2%
2013 or Later	23	<1%
Total Housing Units	8,776	

Source: ACS 2016 Estimates

Figure 28: Year Principal Structure was Built



Summary of Existing Housing

Within Ramsey, most of the homes are owner-occupied, and rentals are approximately 11% of the total housing units. Ramsey has a healthy vacancy rate, less than 3%, showing the high demand for housing units within Ramsey.

Approximately 96% of all housing units in Ramsey are single-family homes, both attached and detached. Only 4% of all housing units are multi-family units. Likely, future housing growth will be single family in the northern portions of the City, which represent and maintain Ramsey's rural character. Areas near The COR represent areas where multi-family housing is more likely to occur in the future, this area represents the urban, transit-oriented growth around the Northstar Commuter Rail Station.

The Future Land Use Map and Development Maps show future areas that are likely to change in land uses. There are areas in the northern half of the City that will likely accommodate future single-family housing development projects.

Seventeen percent of all Ramsey households are cost-burdened, and the percent of lower income residents who are cost-burdened (spending more than 30% of their income on housing) is much higher than higher income residents. Creating and maintaining affordable housing options is a key priority for the City of Ramsey, in order to support these residents.

In summary, the existing housing assessment shows that there are residents who could use assistance from the City in order to reduce their housing costs. One route to reduce the number of cost-burdened residents is to provide additional housing options, including affordable housing options, across the City. The existing housing assessment also shows that housing in Ramsey is sought-after. There is a low vacancy rate, and a low rental rate, which means that those who want to move to Ramsey likely have to buy a single family home in order to move to the community. In order to provide options for all types of residents, at all stages of life, different housing options, including multi-family options and single-family rentals, the City should support these types of projects.

Most of the homes in Ramsey were built in 1970 or after, with very few built after 2010. Many of these homes will likely need reinvestment in coming years, such as putting in a new roof, updating well and septic, or upgrading the interior finishes in the home. The City could consider options to providing incentives for homeowners to make these improvements.

Land Supply

The Future Land Use Map guides the future land uses for the entire City of Ramsey. The areas designated low density, medium density, and high density residential are sufficient to absorb the City's necessary growth in housing and affordable housing allocations. The mass of the affordable housing allocation will likely be in The COR area, which provides flexibility and density bonuses for projects near the Northstar Commuter Rail Station.

With the City of Ramsey's knowledge of the area and land that is likely to develop, or projects that have been started on vacant land, the City does not expect to have any issues meeting the projected growth or affordable housing allocation.

Projected Housing Need

Ramsey's population is anticipated to steadily increase through 2040. In order to accommodate the future growth, there will need to be additional housing units within Ramsey. A variety of housing types will need to be provided in order to house residents of all income levels, stages of life, and housing preferences. For instance, young families may prefer single family homes or townhomes, while seniors may prefer a denser living environment near The COR.

By 2040, the City of Ramsey will need to provide almost 4,000 additional housing units for almost 11,600 additional residents. Population and housing projections through 2040 are shown below.

Table 56: Population and Households by Decade

	2010	2020	2030	2040
Population	23,668	27,550	33,350	39,150
Households	8,033	9,600	11,500	13,500

Source: Metropolitan Council

Affordable Housing Allocation

The City participates in the Livable Communities Program of the Metropolitan Council, which provides access to a number of funding opportunities. As part of said participation, the City plans for an allocation of affordable housing. The total need for affordable housing in the region from 2021 – 2030 is 37,900 units. In order to reach this total need, the City of Ramsey will need to plan for an additional 499 units between 2021 and 2030. The breakdown of unit types is shown below.

Affordable housing is defined by different affordability levels depending on tenant income. Affordability levels for necessary affordable housing in Ramsey is shown at three different levels below. 292 units will be required for those who make less than 30% Area Median Income (AMI). In 2015, annual income for those in this type of housing would need to be less than $25,980 as the 2015 AMI was $86,600 for a family of four in the region.

The need for affordable housing is shown below. As the City of Ramsey meets its affordable housing need, less Ramsey residents will experience a housing cost-burden. These residents, many of whom are members of the workforce in Ramsey and surrounding communities, can reside in our community without fear of homelessness.

Table 57: Housing Affordability Need

Affordability Level	Number of Units
At or Below 30% AMI	292
31% to 50% AMI	167
51% to 80% AMI	40
Total Units	499

Source: Metropolitan Council Existing Housing Assessment, total housing units 8,896

Guided Land Use

The Future Land Use Map shows the areas guided for low density, medium density, and high density residential. The areas included in The COR are estimated to be approximately 50% residential, as The COR is a fully mixed-use area. As shown in Table 34: Forecasted

Growth Allocations in the Land Use Chapter, based on planned densities and associated acreages available for development, the City can expect a minimum of 528 housing units. This meets the minimum requirements.

Existing Housing Programs

City of Ramsey Programs

City of Ramsey Economic Development Authority

The City of Ramsey maintains a local Economic Development Authority (EDA). The EDA will consider supporting affordable housing on a case by case basis. The City of Ramsey and Ramsey EDA will work to partner with other regional, state, and federal entities and programs to support affordable housing within the community.

Anoka County Programs

Anoka County Community Action Program (ACCAP) for Affordable Housing

Affordable Housing is a partnership between ACCAP and Anoka County Corrections to construct affordable housing in Anoka County. The goal of the program is to build two new homes each year using inmate labor to reduce construction costs making homeownership for eligible buyers very affordable. These homes are available to buyers who have completed the Home Ownership Program offered by ACCAP.

Anoka County – Housing & Redevelopment Authority

Anoka County Housing and Redevelopment Authority (ACHRA) was created in December 1994 and is responsible for the administration of federal, state, and Anoka County programs. They provide housing and redevelopment services to many communities in Anoka County, including Ramsey. The City of Ramsey utilizes ACHRA dollars for numerous projects that support the City's goals and visions, including those related to affordable housing. The City will continue to utilize this program for development of affordable housing, cleanup of residential sites, and other applications if deemed fitting of the City's goals. The City would also utilize these dollars to support efforts to explore the preservation of expiring low-income housing tax credit properties.

Anoka County – Senior Housing

Anoka County owns four properties, managed by Great Lakes Management Company, with market rate rental units for residents 55 years and older.

Anoka County – MN Housing Rehabilitation Loan Program (MNRLP)

Owner-occupied properties in Anoka County that are either single-family detached home, townhome, duplex, or condominium, or manufactured homes that are taxed as real or personal property can apply for eligible improvements including: Roof, furnace/boiler, insulation, radon mitigation, lead paint hazards, siding, handrails, plumbing, smoke/CO detectors, well and septic systems, electrical wiring, windows/doors. Applicants must meet the income requirements based on household size and other borrower requirements.

When we would use these: The City of Ramsey cannot actively maintain or manage these programs; however, they are important to note as the City of Ramsey actively supports these programs and will lend their support to maintaining these programs in any way possible. The City would, and has in the past, utilize ACHRA dollars to support a variety of housing needs, including development of affordable housing and gap funding for projects with community benefit. The Anoka County programs listed above support a variety of local housing needs and will remain

programs widely used by the City to support housing goals. The City Council makes formal requests to Anoka County on behalf of the City, and would make requests to utilize ACHRA dollars for items such as housing studies, cleanup of residential properties (brownfields), creation of new affordable housing projects, preservation of NOAH properties, and exploring the preservation of expiring low-income housing tax credit properties. The City would also utilize these programs and dollars for research and exploration of new tools. Additionally, these tools are included in this section to provide additional resources for residents, and potential residents, of the City.

Regional Programs

Livable Communities Demonstration Account – Metropolitan Council Grant Fund

The Livable Communities Demonstration Account (LCDA) funds innovative projects that efficiently link housing, jobs, services, and transit.

When we would use this: The City of Ramsey is actively seeking projects that align with the mission of the LCDA. Due to the funding schedule and timeline, partners in these types of applications must be able to wait approximately 6 months from application to award letters. Because of this timeline, City-initiated projects, affordable housing projects (likely for those less than 50% AMI), and senior living projects are likely the prime candidates for this program.

Section 8 Housing

Section 8 programs for Anoka County are administered by the Metropolitan Housing and Redevelopment Authority (HRA), located in Saint Paul, MN.

When we would use this: The City of Ramsey does not administer Section 8 housing. Ramsey residents apply through the Metropolitan Council. The City of Ramsey does make interested parties aware of the opportunity and would support applications to this program.

Home Energy Loan Program

Center for Energy and Environment (CEE) offers low-interest home energy loans for homeowners to make improvements to their homes. Examples of eligible projects include: heating system upgrades, central air conditioning, light fixtures, window and exterior door replacement, attic air sealing and insulation, wall insulation and heater, and geothermal and heat pumps. Loans are typically from $1,000 - $2,000 dollars. There is no maximum income limit for these loans.

When we would use this: The City of Ramsey does not manage this program, but they do support this program. The City has resources available to residents of all income levels, and is able to point residents to Center for Energy and the Environment for additional information on which they are not experts (such as insulating attics). Specially, the City is able to direct residents whose homes have code enforcement issues to this type of program to help increase the safety, value, and appearance of the home. Because these loans do not have income limits, these are options for all residents, developers, and others throughout the City. This type of program supports small upgrades to homes that long-term increase cost savings and environmental savings. This program not only represents the City of Ramey's commitment to maintaining existing properties, but also our commitment to environmentally sensitive housing and design.

Statewide Programs

Minnesota Housing – Coordinated Entry

Coordinated Entry is a HUD initiative to those who may be at-risk of losing their housing, or who are homeless. The Coordinated Entry initiative supports people in connecting their housing needs with the appropriate resources. Anoka County has a separate resource line to assist residents.

When we would use this: The City of Ramsey does not maintain this program, but does believe this program is an important tool they are able to point residents towards. The City of Ramsey provides a connection to this resource for residents who are at risk, or afraid of, losing their housing. They can also direct homeless individuals towards this program. The City of Ramsey will continue to support this program as they believe it is an important part of supporting their residents and maintaining their mission of equity.

Minnesota Housing – Start Up Program

This first-time homebuyer program is meant to promote affordable interest rates and help homeowners' better tackle their down payments and closing costs. Qualified first-time homebuyers must have a credit score of at least 640, they must meet certain income limits and must be able to obtain a mortgage from a lender. Borrowers must also attend a homebuyer education course.

In order to be eligible for this program, residents must be first-time homebuyers, have a credit score of at least 640, and meet the income requirements.

When we would use this: The City of Ramsey does not maintain this program, but believes it to be a great opportunity for potential homebuyers. Because so much of the City has naturally occurring affordable housing (NOAH), the City expects to see first time homebuyers purchasing properties in Ramsey. This type of program is an excellent tool to point those types of residents towards. Additionally, this type of program supports low-income individuals, and supports the City of Ramsey's goal and mission to provide lifecycle housing options and affordable housing options.

Minnesota Housing - Step Up

This is a loan can be used for home purchase or to help homeowners refinance. The loan is meant to promote affordable interest rates in the state of Minnesota. The monthly payment portion of this Minnesota Housing program is available to help buyers afford closing costs and the down payment of a home purchase. The loan allows borrowers to reduce or eliminate mortgage insurance costs. Qualified borrowers need to have a credit score of at least 640, they must meet program income limits and, in some cases, borrowers must attend homebuyer education courses.

Summary:

- Loan can be used for home purchase or refinancing.
- Must have a credit score of at least 640.
- Must meet income limits.

When we would use this: The City of Ramsey does not maintain this program, but does make interested parties aware of the opportunity. The City of Ramsey would support applications to this program.

Minnesota Housing - Deferred Payment Loan

This loan is meant for first-time homebuyers to help ease the cost of home ownership. There are two loan options, a deferred payment loan and a plus loan. The deferred payment loan starts at $5,000 and up to $7,500. The maximum for the plus loan is higher, up to $10,000 for those borrowers who fit target criteria. Minimum credit score for qualified borrowers is 640. The borrowers must also attend a homebuyer education course. The loan term is equal to the first mortgage and has 0% interest - the loan is repaid when the property is sold, no longer the homestead of the homeowners, or the loan is refinanced.

Summary:

- Must be first-time homebuyers
- Two loan options — can borrow from $5,000 to $10,000
- Minimum credit score of 640

Minnesota Housing - Monthly Payment Loan

This program is designed to help Minnesota homebuyers afford the costs of purchasing a home. Minnesota Housing has a monthly payment loan to help with 5% of the purchase price or $5,000, whichever is greater, to be put towards closing costs and the down payment. Borrowers need to get a Minnesota Housing first mortgage loan as well, which is either a Start Up (first-time homebuyers), Step Up (refinancing), or MCC (mortgage credit certificate). The ten-year loan term comes with monthly payments with an interest rate equal to first mortgage rate. Qualified borrowers need a minimum 640 credit score and must meet program income limits. Borrowers also need to attend a homebuyer education course.

Summary:

- Loan towards closing costs and home down payment
- Ten-year loan term with monthly payments
- Minimum 640 credit score
- Qualified borrowers must attend homebuyer education course

When we would use this: The City of Ramsey does not maintain this program, but does make interested parties aware of the opportunity. The City of Ramsey would support applications to this program.

Minnesota Housing - Mortgage Credit Certificate

This program was designed to help Minnesota homeowners better afford their mortgages. This Mortgage Credit Certificate allows homeowners to claim 35% of their mortgage interest paid every year as a federal income tax credit — this can provide households with up to $2,000 in tax savings. This certificate can used in conjunction with a Minnesota Housing mortgage, as well as the Monthly Payment Loan which helps with the home down payment and closing costs. This program is geared towards first-time homebuyers (not owned a home in at least three years and not displaced by divorce). The certificate has many qualifications like: borrowers must qualify for a mortgage on a house, meet the income limits of the program, plan to have the property as their primary residence

and hold a federal income tax liability. In order to be eligible for this program, residents must be first-time homebuyers, qualify for a home mortgage, and meet the income restrictions

When we would use this: The City of Ramsey does not maintain this program, but does make interested parties aware of the opportunity. The City of Ramsey would support applications to this program.

Minnesota Housing Finance Agency – Consolidated Request for Proposals

The Minnesota Housing Finance Agency (MHFA) currently utilizes a single application for affordable housing financing with multiple partners, including the Metropolitan Council, Minnesota Housing, Family Housing Fund, Minnesota Department of Employment and Economic Development (DEED), and the Saint Paul Public Housing Agency. The Consolidated RFP has a significant amount of financial resources and numerous partners, which allows for creative finance packages for projects.

When we would use this: The City of Ramsey does not maintain this program; however, the City of Ramsey would support and engage in applications to this program to maintain naturally occurring affordable housing (NOAH), particularly rental units, within the City. The City would support an application to this program for any NOAH preservation within the City, and would prioritize well-maintained housing throughout the City at 80% or less of AMI. The City would consider being a partner for applications to this program for affordable housing projects at any affordability level. It is likely that the City Council would write a letter of support on behalf of an application to this program.

Greater Minnesota Housing Fund

The Greater Minnesota Housing Fund (GMHF) provides equity investments in affordable housing projects, both for new LIHTC projects and for NOAH preservation projects. Their priority projects include the preservation of affordable homes, preventing and ending homelessness, and the creation of new affordable homes. They provide gap loans, interim loans, and permanent loans to multifamily projects.

When we would use this: The City of Ramsey actively makes potential project partners aware of GMHF programs, and would support applications to their loan funds for the creation of new affordable housing projects, and for the preservation of NOAH. The City would consider utilizing this program for NOAH preservation if the City decided to create its own housing programs. It is likely that the City Council would write a letter of support on behalf of an application to this program.

Minnesota GreenStar Certification

In order to be eligible for this program, residents must be first-time homebuyers, qualify for a home mortgage, and meet the income restrictions

When we would use this: The City of Ramsey does not maintain this program, but does make interested parties aware of the opportunity. The City of Ramsey would support applications to this program.

Weatherization Program

The Weatherization Assistance Program through the Minnesota Department of Commerce provides free home energy upgrades to income-eligible homeowners and renters. The goal of this program is to allow homeowners to save energy and ensure their homes are healthy and safe. Weatherization services include: exterior wall and attic insulation, air leakage reduction, furnace, boiler, and hot water heater repair or replacement, and can help decrease energy costs by 30% annually. The 2017 income limit for a household of 4 to be eligible for this program was an annual income of $49,200.

When we would use this: The City of Ramsey does not maintain this program, but does make interested parties aware of the opportunity. The City of Ramsey would support applications to this program.

Low Income Energy Assistance Program

The Low Income Energy Assistance Program (EAP) helps pay for heating costs and furnace repairs for low-income households. In order to be eligible, households must be at or below 50% AMI for the state. This program is eligible to homeowners and renters. Services may include: payment of energy bills, education on safe energy use, repair or replacement of broken heating systems, and help with utility disconnections or fuel deliveries. The 2017 income limit for a household of 4 to be eligible for this program is $48,077.

When we would use this: The City of Ramsey does not maintain this program, but believes it to be a great opportunity for potential homebuyers. Because so much of the City has naturally-occurring affordable housing, the City expects to see first time homebuyers purchasing properties in Ramsey. This type of program is an excellent tool to point those types of residents towards. Additionally, this type of program supports low-income individuals, and supports the City of Ramsey's goal and mission to provide lifecycle housing options and affordable housing options.

When we would use this: The City of Ramsey does not maintain this program, but does make interested parties aware of the opportunity. The City of Ramsey would support applications to this program.

Federal Programs

When we would use this: Federal program are managed by the Federal Government; however, they are noted in this section of the Comprehensive Plan Update to provide additional information to residents seeking guidance or specific tools to increase homeownership. The City of Ramsey is supportive of these types of programs and will guide residents towards these programs in order to increase homeownership rates within the City, and provide opportunities for residents who many not have the option to purchase a home without these types of programs, specifically low-income residents and people of color. These programs have income limits, and therefore would be helpful for residents with lower incomes.

FHA Loans

Federal Housing Administration (FHA) loans typically have lower interest rates and smaller down payments than other loans. They also have low closing costs and are typically available to first-time homebuyers and those who are trying to make their homes more energy efficient (FHA Energy-Efficient Mortgage).

FHA Down Payment Assistance

Federal Housing Administration (FHA) loans typically have lower interest rates and smaller down payments than other loans. They also have low closing costs and are typically available to first-time homebuyers and those who are trying to make their homes more energy efficient (FHA Energy-Efficient Mortgage).

Other Tools

Public-Private Partnerships

The City of Ramsey is actively creating relationships with local businesses, developers, and potential partners. The Economic Development Department works diligently to find opportunities for public-private partnerships, when private dollars can assist a public project with a mutually beneficial outcome.

When we would use this: Public-private partnerships work best when the City and the partner have similar goals and desired outcomes for a project. Potential projects that the City is actively looking at are new park spaces around affordable housing projects, a new parking ramp near affordable, multi-family housing, park spaces, and The COR, as well as roadway improvements. For new single-family housing development projects proposed through the PUD process, the City will attempt to suggest the cost-sharing of public amenities and improvements to adjacent spaces – such as parks, trails, open spaces, roadway improvements, or pedestrian crossings.

Implementation Plan

Strategy: Create low-cost solutions to improve housing stock

Policies and Actions:

1. Provide incentive-based approaches for individual improvements to private properties
2. Create a toolkit or cheat sheet of resources available to homeowners and renters to improve existing housing stock, including programs listed in the previous section
3. Engage with manufactured housing community members and management to ensure infrastructure and City service needs are being met
4. Support the creation of a cooperative community in the manufactured housing community

Strategy: Support county-wide, regional, state-wide, and national funding sources for new development projects

Policies and Actions:

1. Provide letters of support for new development projects for funding applications

Strategy: Rehabilitate and improve housing stock to preserve rural character and enhance existing neighborhoods

Policies and Actions:

1. Provide incentive-based approaches for individual improvements to private properties
2. Eliminate blighting influences such as unkempt yards, glaring lights, unscreened storage, noise, inappropriate vehicle storage, etc.
3. Identify and remove substandard housing units that are economically unfeasible to rehabilitate.
4. Create a simple webpage/portal that allows residents to voice anonymously code enforcement concerns
5. Create relationships with neighborhood leaders and Community Development Staff
6. Create and implement a strategy for targeted outreach to homeowners of aging housing
7. Monitor the City's housing supply to ensure quality, low-income options
8. Create Eliminate blighting influences such as unkempt yards, glaring lights, unscreened storage, noise, inappropriate vehicle storage, etc.
9. Develop a strong relationship with manufactured housing community management to continue ongoing rehabilitation of site and provide resources for continued maintenance

Strategy: Provide sufficient housing options for all types of residents; provide lifecycle housing options

Policies and Actions:

1. Complete a housing needs assessment and analysis in the immediate future
2. Create a policy (allow, not allow, and under what conditions) accessory dwelling units (ADUs) on single family lots in order to maintain rural character while increasing lifecycle housing options and increasing affordability levels
3. Create policy allowing flexibility for senior projects to convert to affordable housing when the demand for senior housing changes
4. Encourage developers to consider all aspects of resident needs, such as one level living for seniors, shared workspaces in multifamily buildings, and wheel-chair accessible doorway widths in senior housing
5. Allow higher density housing options near The COR and the Northstar Commuter Rail Station; in neighborhoods furthest from The COR, allow new housing within existing range of housing densities
6. Support preservation of naturally occurring affordable housing (NOAH), particularly rental units, including partnering with organization that have funds dedicated to NOAH preservation
7. Consider the use of local tax increment financing (TIF) for creation of new affordable housing projects
8. Support a local notice of sale or first look provision to provide residents in manufacture housing communities time to consider cooperative ownership if the land was ever placed for sale

Strategy: Promote development that preserves the natural environment and respects residential health

Policies and Actions:

1. Promote improvements to existing housing that meet or exceed energy efficiency standards and implement sustainable design features
2. Maintain, and update if needed, conservation subdivision ordinances.
3. Provide incentives for innovative water-saving solutions for stormwater management, water conservation, and rainwater reuse
4. Create a policy regarding sprinkler gauging for single family homes, townhomes, and homeowners associations in order to save water
5. Encourage multifamily buildings and homeowners associations to require individual tenants to pay utilities, which typically reduces the amount of water, electricity, and heat used, creating responsibility for own actions
6. Require environmentally-sensitive site planning, green building design, and indoor environmental quality best practices. Continue to require stormwater management,

strict wetland setbacks, tree preservation standards, and environmental review on development projects.

Strategy: Support affordable housing development

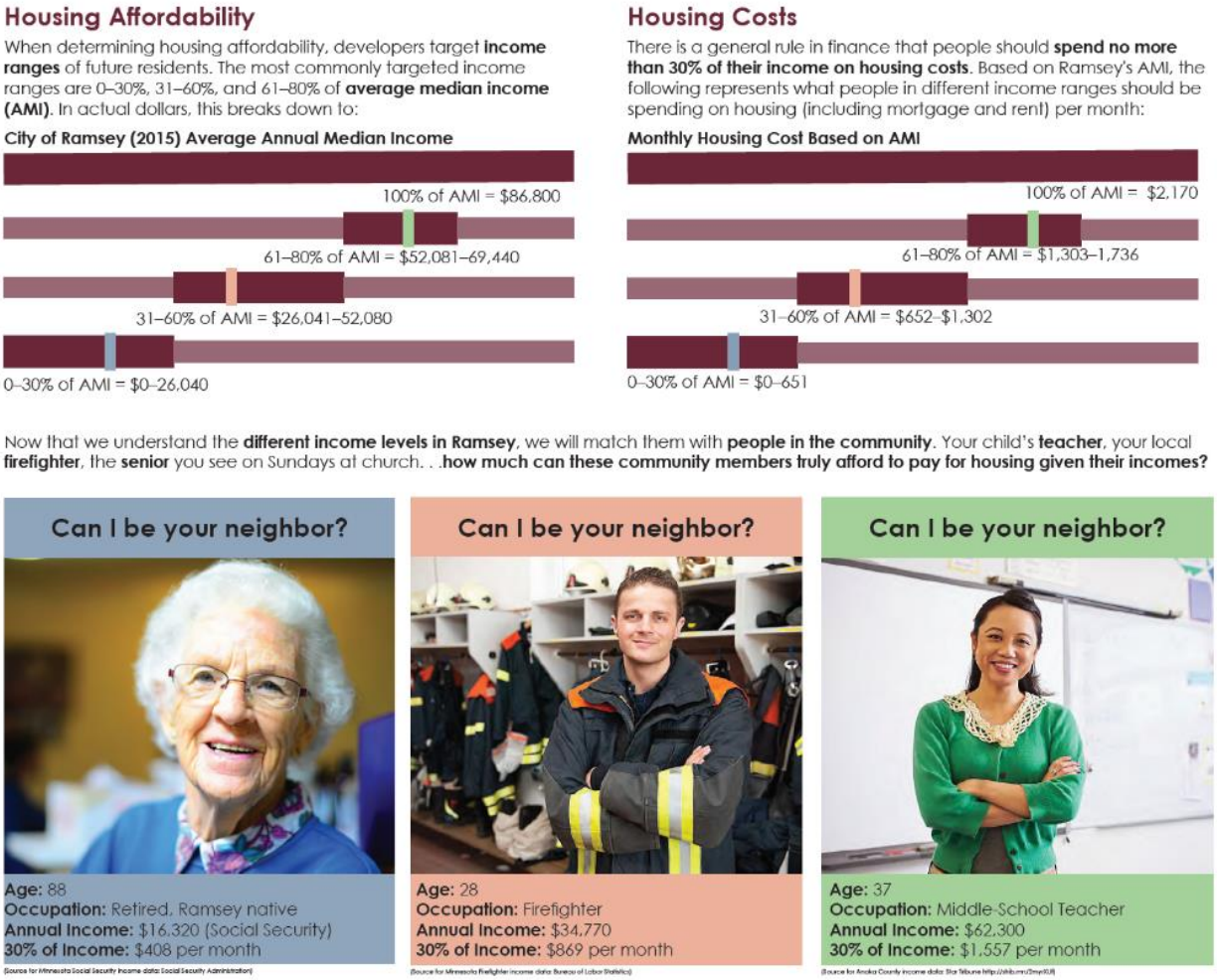
Policies and Actions:

1. Monitor the City's housing supply to ensure quality, low-income options
2. Create relationships with affordable housing developers to determine working styles, possible grants, and quickly take advantage of opportunities
3. Ensure development fees are appropriate but do not restrict affordable housing development
4. Create an inclusionary housing policy and toolkit
5. Consider the use of Anoka County HRA and City of Ramsey EDA powers to subsidize new affordable housing projects
7. Consider the use of local tax increment financing (TIF) for creation of new affordable housing projects Consider proactive site assembly for affordable housing projects
8. Issue housing revenue bonds for new construction of workforce housing, with special focus on mixed-income housing projects in the COR and those projects that meet City goals and vision
9. Prioritize the sale of City-owned land to projects that meet, and exceed, City goals
10. Consider tax abatement for new affordable housing projects, with special consideration to mixed-income housing projects in the COR and those projects that meet City goals and vision
11. Support applications to the Minnesota Housing Consolidated RFP for mixed-income housing projects in the COR and those projects that meet City goals and vision for affordable housing

Strategy: Increase community knowledge of affordable housing

Policies and Actions:

1. Roll out the "Can I Be Your Neighbor?" initiative



An Active and Connected Community

The City will attempt to eliminate barriers in fair housing through ongoing policy development and evaluation informed by community engagement and fair housing evaluations and data. Because many fair housing barriers are regional in nature, the City will participate in regional efforts to eliminate racial disparities and fair housing barriers.

As Ramsey attempts to utilize HUD grants for future projects, we have the responsibility to take meaningful action to eliminate discrimination and remove barriers that restrict access based on protected characteristics, such as race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, gender identity, sexual orientation, and family status. The City will examine policies, regulations, programs and actions that both the City and its partners take to assess their impact on affordable housing

and the ability of people to make housing choices in an environment free from discriminatory practices, referred to as "fair housing choice."

Strategy: Ensure that discrimination does not occur against persons seeking housing in Ramsey based on age, religion, race, ethnic origin, sexual preference, gender, status with regard to public assistance, marital or familial status, or disability.

Policies and Actions:

1. Adopted a Fair Housing Policy for the City including the creation of a Fair Housing Officer

Strategy: Expand fair housing choice and access throughout the City

Policies and Actions:

1. Direct developers to the Affirmative Marketing Toolkit from the Fair Housing MN Resource Guide to make it easier for providers to meet federal requirements for planning fair housing
2. Direct those seeking assistance with housing programs to Minnesota Housing programs
3. Provide clear, concise, and easy to access fair housing information and resources
4. Support and collaborate on the expansion of fair housing work throughout the region, including the 7 county metropolitan area, and those outside the metropolitan area
5. Participate in regional collaboration to eliminate fair housing barriers, including completing a fair housing assessment every five years (at minimum) which is informed by resident and stakeholder engagement

Strategy: Plan for multi-family and senior residential developments near transit, bicycle routes, trails, sidewalks, etc. in order to reduce building footprints, energy consumption, and reliance on automobiles.

Policies and Actions:

1. Allow flexibility in regulations for multi-family or senior housing projects near Northstar Commuter Rail Station
2. Create and maintain a policy that allows for density bonuses for new projects in The COR that provide additional public amenities, such as open space dedication or affordable housing, in exchange for densities greater than the Zoning Ordinance typically would allow

Strategy: Ensure new development projects support an active lifestyle.

Policies and Actions:

1. Continue to require internal trails and sidewalks on adjacent roads for new residential development projects
2. Continue to require sidewalks on adjacent roads for all non-residential development projects

3. Encourage new residential development projects to include items such as bike racks, bike storage, workout centers, and showers

Strategy: Support all types of active lifestyles, including children, seniors, differently-abled, disabled and families.

Policies and Actions:

1. Require strict accessibility standards on new development projects that comply with updated ADA standards
2. Ensure new housing developments have sidewalks and trails wide enough for strollers, wheelchairs, and other mobility devices

Strategy: Expand community engagement efforts to create lasting relationships and educated residents

Policies and Actions:

1. Educate residents on tools available for rehabilitation and upgrading of residences
2. Encourage multifamily buildings and homeowners associations to provide spaces for community gathering and learning, such as libraries, incubator spaces, and computer labs
3. Create informational packet of first time homebuyer programs to provide to prospective homebuyers
4. Develop a strong relationship with the manufactured home community to provide information, resources, and that City service needs are being met

Strategy: Employ innovative engagement strategies to keep residents informed

Policies and Actions:

1. Invite community members on housing tours to show different types of housing first-hand
2. Host living room meetings, understanding that some community members may not be comfortable or able to attend meetings at City Hall

Strategy: Provide efficient costumer service to development applications that provide housing to residents.

Policies and Actions:

1. Review expectations for timeliness of application and permit reviews

Chapter 05: Natural Resources Plan

Natural Resources Goals and Strategies

The following represents goals and strategies for Natural Resources Plan, which are consistent with the five key goals of the Comprehensive Plan, as set by the City Council. Subsequent chapters will include their objectives, policies and actions related to these goals. Specific policies and actions for the land use plan goals and strategies appear at the end of this chapter.

- Prioritize areas of preservation to identify key areas of preservation
- Utilize staff and local knowledge to reduce consulting costs
- Utilize Planned Unit Development (PUD) process where applicable to acquire high-priority natural resource areas and provide flexibility in development design
- Ensure sustainability of food supply and food web
- Maintain and enhance the public community forest (boulevard tree program)
- Reduce erosion along both the Mississippi and Rum Rivers
- Preserve significant ecological resources through conservation design.
- Improve sustainability and resilience
- Improve connections to significant ecological resources
- Improve recreation opportunities along the City's Priority Greenway Plan
- Improve water quality of Mississippi River
- Improve awareness for groundwater planning
- Improve awareness for solid waste reduction
- Maintain efficient use of public works staff to maintain community natural resources

2030 Plan Accomplishments

Before looking forward to what Ramsey will strive to accomplish within the timeframe of this Comprehensive Plan, it is always good to pause and look back to what it was able to accomplish over during the course of the 2030 Comprehensive Plan. The last plan was adopted in 2010. While a number of factors have changed since the adoption of the last plan, the City can celebrate a number of successes as it relates to natural resources. Subsequent chapters of the 2040 Comprehensive Plan will celebrate their own successes.

- Relied on the Natural Resources Inventory (NRI) to inform recommendations on subdivision design and areas of focused protection/preservation where feasible.
- Purchased two (2) Weed Wrenches to assist property owners with managing and eradicating certain invasive species, specifically Buckthorn.
- Protected Ramsey's rural character in many areas of the community, representing the largest land area category in the community.
- Mitigated City's financial risks associated by new developments by encouraging new development to focus near existing infrastructure.
- Ensured new development protected natural resources, made trail connections, and blended in with surrounding development.
- Employed conservation subdivision practices intended to protect existing neighborhoods and natural resources.

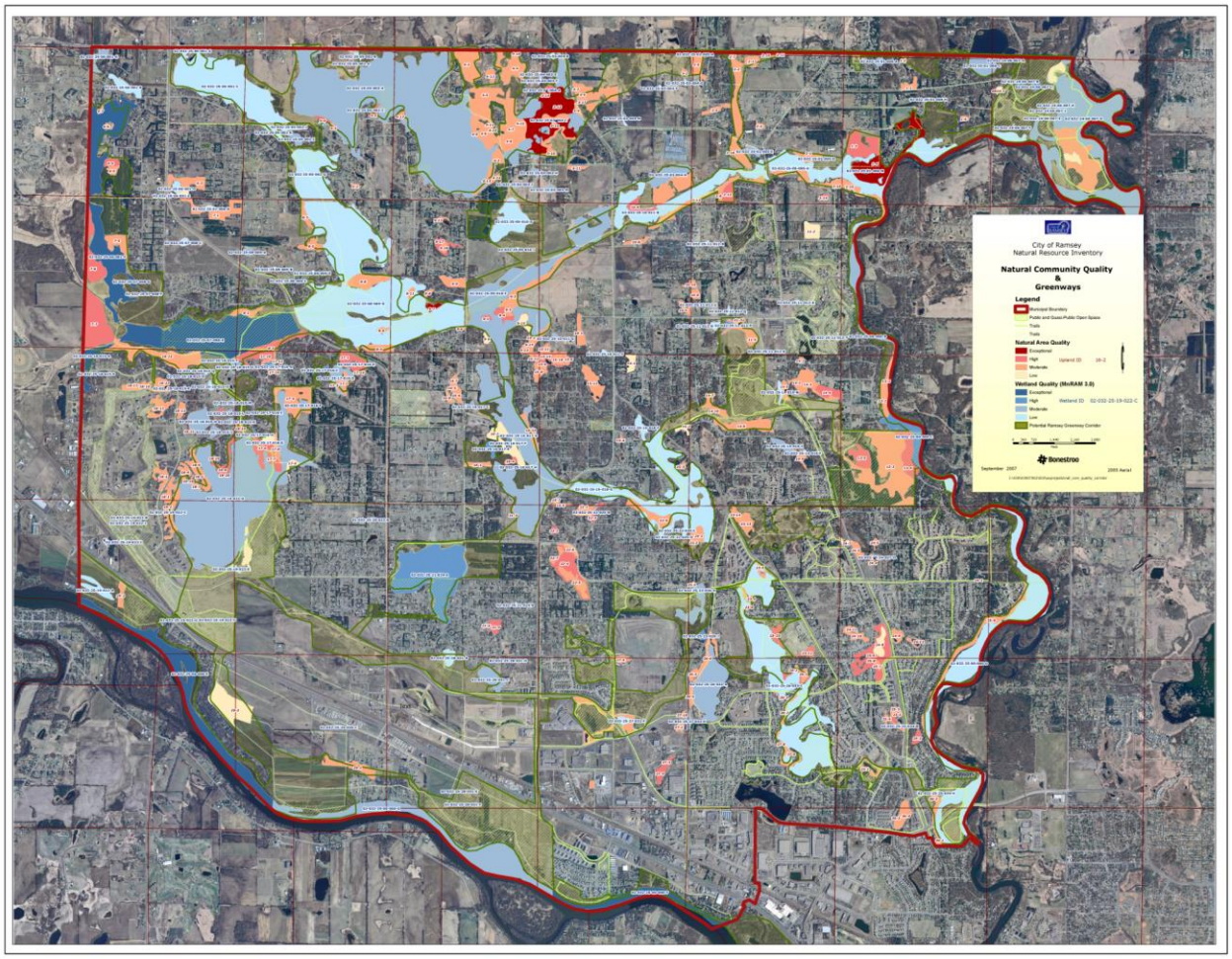
- Struck a balance between land use planning, policy development, natural resource protection, and private property rights.
- Refined the Tree Preservation Ordinance to establish a reforestation standard and proactively began working with developers to establish street trees rather than just front yard trees.
- Encouraged stormwater management systems/plans that incorporate rain harvesting techniques (reducing the demand on and use of groundwater for irrigation) and rain gardens (to promote infiltration and groundwater recharge).
- Employed new strategies to help residents recycle additional materials and divert more materials from landfills.
- Implemented an organics recycling drop-off program for residents.
- Secured grant funds to establish a 'mini-arboretum' of tree species native to Minnesota in North Commons.
- Continued to maintain the Tree City USA designation (twenty-five [25] years and counting).
- Updated the Floodplain Ordinance and adopted new Flood Insurance Rate Maps to remain compliant with the National Flood Insurance Program.
- Adopted an Emerald Ash Borer (EAB) Management Plan.

Existing Natural Resources

Ramsey undertook two (2) comprehensive inventories in the mid-2000s; a Natural Resources Inventory (NRI) and a Wetland Inventory. Both of these data sets are referenced any time a new development is proposed. These data sets help inform Ramsey if there are significant and/or high value natural resources within a development site that may warrant greater protections. While both provide valuable insight, Ramsey acknowledges that both require periodic updates to ensure that the data is accurate and relevant. There has been no specific timeframe identified for updates to either, but for this data to remain useful, they should be revisited no less than every ten (10) to fifteen (15) years.

Existing Natural Resource Quality

Figure 29: Natural Resource Inventory

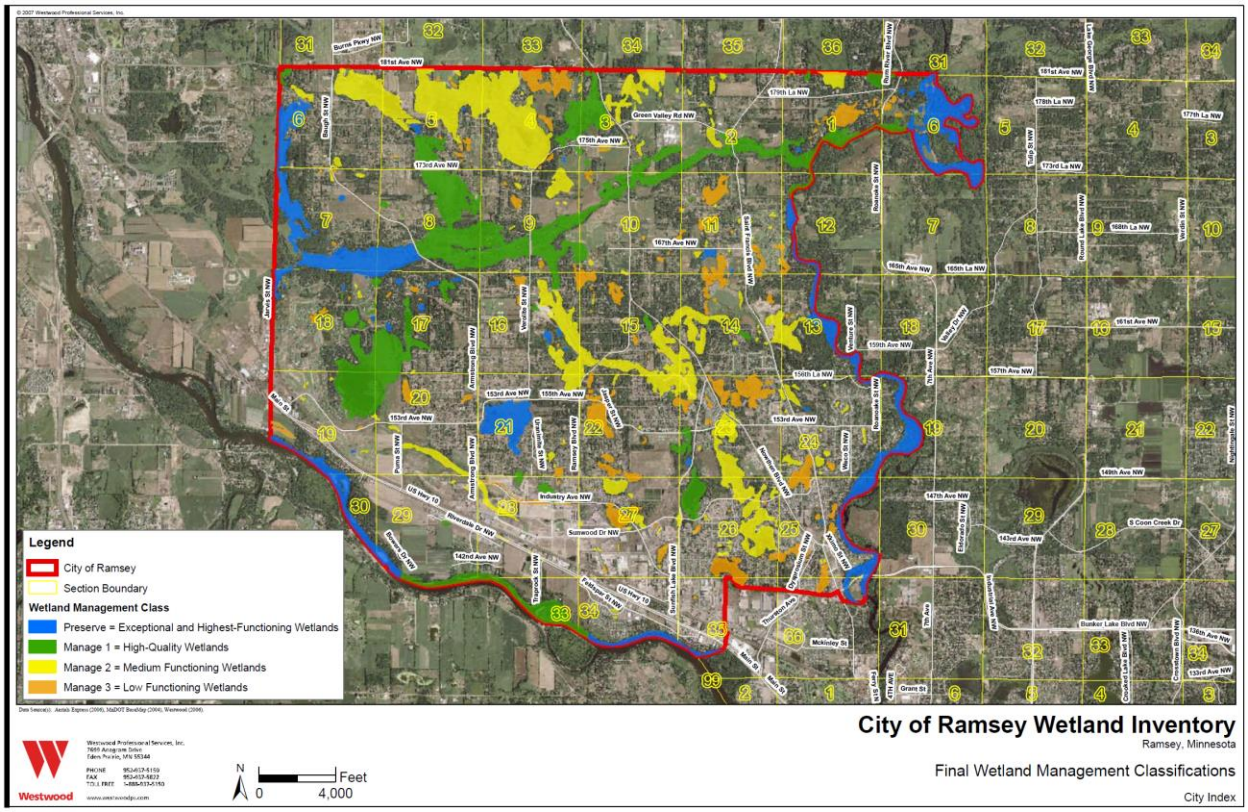


As part of the NRI, potential greenway corridors were identified. Thus, in addition to providing insight to the potential presence of higher value natural areas, the NRI can also be utilized as a reference and guide for critical corridor connections. As Ramsey continues to experience

development pressures, the NRI will eventually need to be 'recalibrated' to ensure that it is still a meaningful and reliable data source.

Existing Wetland Quality

Figure 30: Wetland Inventory



In 2006, Ramsey completed a Wetland Inventory utilizing the Minnesota Routine Assessment Method (MnRAM) to accompany a now repealed wetland buffer ordinance. While the wetland buffer standards are no longer codified, the Wetland Inventory is still relied upon to understand what, if any, impacts proposed development may have, especially regarding wetlands classified as high and exceptional.

Natural Resource Initiatives and Pilot Projects

Ramsey has completed a number of natural resource initiatives and pilot projects in recent years. Key programs include, but are not limited to the following.

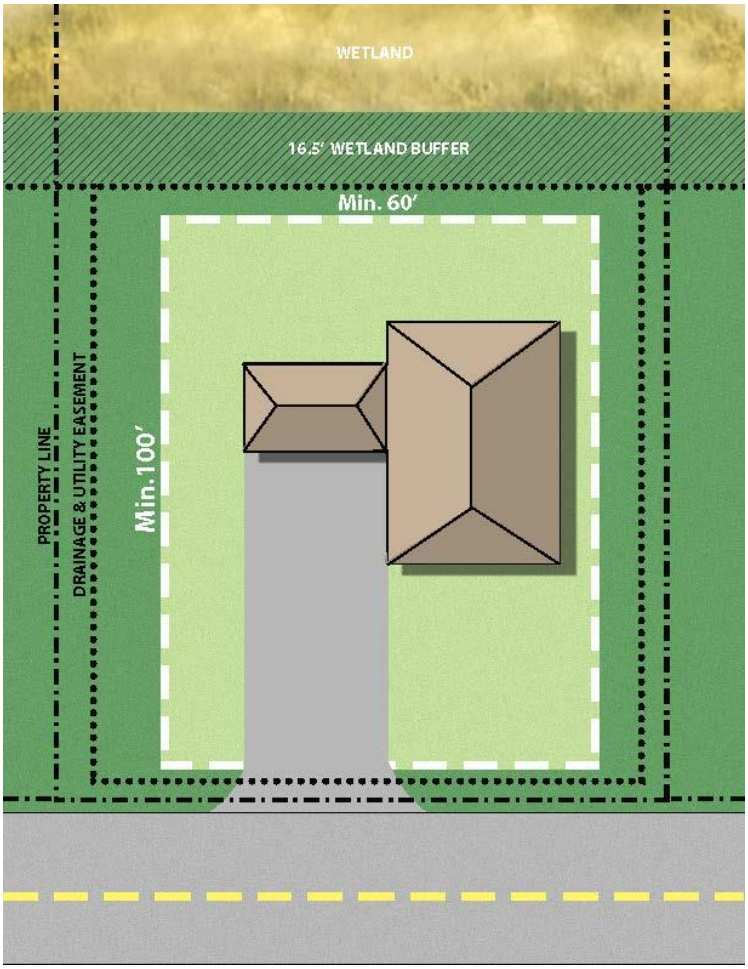
- Buildable Area Standards
- Pollinator Friendly Habitat
- Shoreline Protection

Buildable Area Standards

In 2016, the City adopted new standards related to lot depth as well as instituted a wetland setback. The purpose of both of these standards was to ensure that newly created lots would actually have

sufficient buildable and usable area to accommodate typical homeowner additions, such as a deck, small shed, a yard to play in, etc. Too often, homeowners attempting to make improvements to their property were discovering that there was not sufficient space to accommodate a new deck, a detached accessory building, or even to establish what they viewed as a usable backyard. This was creating a lot of frustration on their part and was also resulting in code violations as well. By implementing these new standards, it not only assured that each newly created lot would have buildable and/or usable space beyond the footprint of their home, but also helped to protect wetlands both from being filled in as well as from a water quality stand point (more filtration of runoff before entering the wetland).

Buildable Area and Wetland Setback Example



Pollinator Friendly Habitat

The City desires to encourage more pollinator friendly habitat for a multitude of reasons. First and foremost, Ramsey desires to ensure the sustainability of food supply and the food web, which relies heavily on pollinators. By promoting pollinator friendly practices and initiatives, the City not only helps foster the concept of local food through opportunities such as a local farmer's market, but also encourages the protection, restoration, and/or establishment of pollinator habitat.

Broadly speaking, pollinator habitat generally consists of native plants, shrubs and trees. Native species are generally more drought tolerant and require fewer inputs, such as water (irrigation) and chemicals (fertilizers and herbicides). Thus, by establishing more pollinator friendly habitat, the demand on groundwater for irrigation purposes should decrease. Furthermore, the reduced need for chemical applications should lower the potential of groundwater and/or surface water contamination from inappropriate application of these products on the landscape.

Protecting, restoring, and/or establishing pollinator habitat also creates habitat for a variety of wildlife. Where feasible, conglomerations of pollinator friendly landscapes can become the basis for wildlife corridors and potentially even a greenway corridor. Even small patches, such as a backyard butterfly garden, of pollinator friendly habitat can be beneficial for many pollinators whose populations are declining as habitat loss continues to increase.

Mayors for Monarchs

The City has taken the Mayors for Monarchs Pledge to affirm its support not only for the iconic monarch butterfly, but also for pollinators in general, whose habitat continues to be fragmented and/or destroyed.









Mayors for Monarchs

Many people may not realize that Monarch butterflies play an important role in pollinating various plants, including many of our food crops. But their population has declined by more than 90% in the last two decades. That is why it is important to create special habitats for these pollinators in our yards and gardens. Recently, the City of Ramsey adopted a resolution to support pollinator initiatives throughout our community.



Ramsey Mayor, Sarah Strommen, launched the initiative by signing the Mayors for Monarchs Pledge to support Monarch butterflies in our community by implementing efforts to create, restore, and protect pollinator habitat and encouraging our citizens to do the same in their own backyards. The Mayors for Monarchs Pledge Signing event took place on June 6, 2017 at the Lake Itasca Trailhead in Ramsey.

At the pledge signing event Mayor Strommen designated a new "Monarch Trail" along the Lake Itasca Trail corridor. Together with the U.S. Fish and Wildlife Service, the City of Ramsey will be restoring six and a half acres of land along this trail to a natural habitat designed to support Monarch butterflies and other important pollinators.



Students from Youth First Community of Promise were there to jump-start the project by planting a small section of native plant plugs at this event, which was representative of the larger-scale planting that will happen this fall.

Fourth grade students from Ramsey Elementary also contributed to the event by creating 150 colorful butterflies, which served as the backdrop for this event and will also be on display in the Ramsey City Hall in honor of National Pollinator Week, June 19 - 25, 2017.

If you are interested in learning more about the Monarch butterfly, be sure to check out Ramsey Parks & Recreation's Monarch Lab on July 25. Visit www.cityoframsey.com/ParkEvents for more information on how to register.

City of RAMSEY

Lake Itasca Monarch Trail

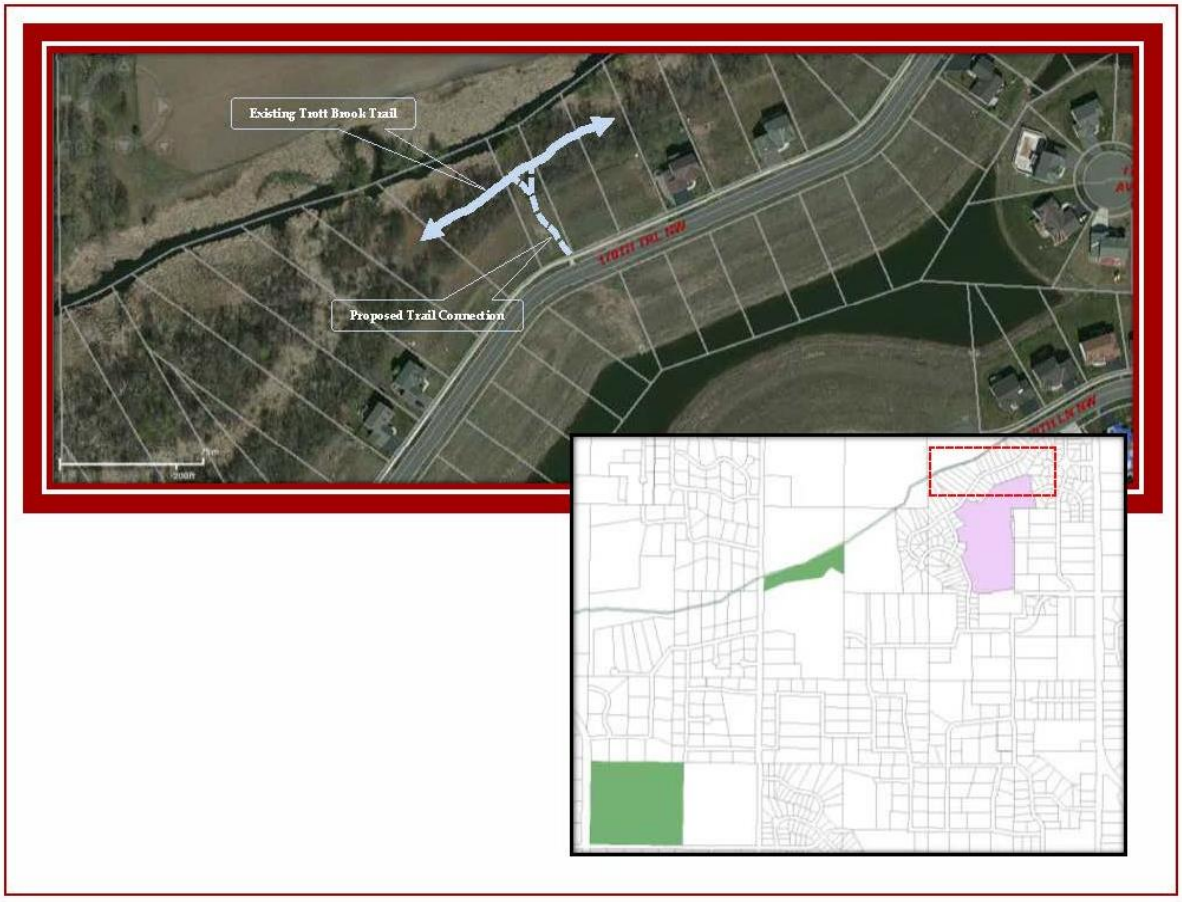
In the summer of 2017, the City designated a portion of the Lake Itasca Trail as a Monarch Trail. This was in conjunction with the Mayor's Monarch Pledge proclamation. The Monarch Trail includes roughly seven (7) acres of land on both sides of an existing, well used trail segment along Lake Itasca. A ceremonial planting of a mixture of plugs was completed in the summer of 2017. Site preparations occurred over the following fall, winter and spring seasons. This included a prescribed burn to eliminate non-native and undesirable vegetation (forbs/grasses) and removal of red cedar and Siberian elms within approximately 100 feet of the trail. The site was then seeded with species favored by monarch butterflies and other pollinators. This project converted fallow land into a native, pollinator friendly landscape that abuts a heavily used walking/biking trail in the community. Thus, it not only created new habitat but also did so in a location that would is highly visible to the community.



Brookfield Trail Connection

In 2016, Ramsey identified an opportunity to create a new trail connection to the Trott Brook Trail, a very popular walking/biking trail that parallels Trott Brook. There were multiple facets to this project that, in concert, would improve mobility, create pollinator friendly habitat, promote infiltration and improve water quality. The new trail segment provided a 'mid-block' connection to the existing Trott Brook Trail. Since the existing pedestrian ramp was at the low spot in the road, an opportunity existed to incorporate a rain garden into this project to promote infiltration and groundwater recharge while also improving the water quality of a large stormwater pond that serves as a 'water feature amenity' for this neighborhood also. Finally, rather than installing a typically turf grass landscape that would require irrigation and regular, routine maintenance (mowing), a native, pollinator friendly landscape was established on both sides of the trail. This creates not only additional habitat for pollinators, but also will result in year round interest and variability in the view shed.

Figure 31: Brookfield Trail Connection



Shoreline Protection

The Mississippi River and Rum River experience significant erosion that poses a threat to individual properties and water quality as well. The Anoka Conservation District completed an inventory of the Mississippi River shoreline in December of 2015 to assess the severity of erosion. While a

formal shoreline erosion inventory has not been completed on the Rum River, the Lower Rum River Watershed Management Organization (LRRWMO), along with City Staff, do conduct annual inspections to identify potential erosion concerns (as well as potential violations of the Wild and Scenic River Overlay District).

One of the primary impetuses for the formal inventory of the Mississippi River shoreline was to identify the most problematic properties and to use that data to solicit funding assistance.

Acceptable Shoreline Stabilization Techniques

There are a number of potential acceptable stabilization techniques that can be employed. While Ramsey would look for guidance from other, more technically specialized agencies, such as the Anoka Conservation District and the Department of Natural Resources, some potentially acceptable techniques may include:

- Vegetation
- Natural Barriers
- Rip Rap
- Wing Dams
- Other

Oftentimes, a combination of techniques may be necessary. However, each site likely will have specific conditions or circumstances that will, at least in part, determine which method(s) will be most effective.

New Preservation Efforts

Moving forward, Ramsey desires to enhance efforts in two (2) main categories.

1. Groundwater Supply Preservation
2. Solid Waste Reduction
3. Access to Solar
4. Alternative Energy
5. Greenway Planning
6. Water Quality
7. Public Realm Landscaping

Groundwater Supply Preservation

Ramsey desires to protect the quantity and quality of our groundwater supply and aquifers. The City will accomplish this goal with two (2) broad strategies.

1. Programs, Incentives, and Rebates
2. Educational Initiatives

In the summer months, Ramsey's water usage typically doubles or almost triples that of winter months. This is not due to a lack of concern by Ramsey residents regarding water supply, but rather it is the result of the predominantly sandy nature of sandy soils. This previously prompted Ramsey to adopt a topsoil requirement applicable to any property with a Building Permit for a new

principal building. However, this is not necessarily addressing the water usage as many property owners have not altered the programming of their irrigation system to account for the higher organic content of the topsoil.

The Environmental Policy Board (EPB) recommended a change to City Code that required any new in-ground irrigation system to be equipped with some form of water efficient technology (e.g. smart controller, soil moisture sensors, evapotranspiration sensors, etc.). But, beyond that, the EPB also expressed an interest in incentives and/or rebates to encourage existing property owners with in-ground irrigation systems to consider retrofitting their irrigation system with water efficient technologies. Due to the greater financial impact of retrofitting, the EPB felt that a carrot, rather than a stick, approach would be better.

There continues to be a need for public education on the current status of groundwater availability and conservation techniques and measures that could be implemented by individual property owners to help reduce the demand on aquifers. Ramsey has a keen interest in this subject as it had previously explored utilizing surface water from the Mississippi River as a source of drinking water. However, this is truly a regional issue and one that Ramsey believes needs a regional solution. Thus, instituting an education and awareness campaign around groundwater has the distinct ability to help delay and defer any significant capital expenses that Ramsey may incur.

Solid Waste Reduction

Ramsey contracts with a single hauler for curbside service for single-family residential . This not only helps with participation rates and education, but also helps reduce the number of trucks traversing local streets (less wear and tear and likely reduces air pollutants as well). The curbside program provides collection of recyclables on an every other week (EOW) schedule. Ramsey is divided into an east side and west side for collection purposes, generally along Sunfish Lake Blvd and Nowthen Blvd (with all residential properties south of Highway 10 being considered west).

In 2014, State Statute 115A.551 (Recycling) was amending to specify that by December 31, 2030, each metropolitan county will have a goal to recycle seventy-five percent (75%), by weight, of the total solid waste generated. Furthermore, it states that counties will develop or require political subdivisions within the county to develop and implement programs, practices, and/or methods designed to achieve this goal.

In recognition of this aggressive goal, Ramsey has created new and/or additional opportunities for residents to properly dispose of recyclable materials. This includes expanding the list of acceptable materials collected during Ramsey's Recycling Day events, which now accepts carpet, carpet padding, textiles, motor oil, oil filters, and antifreeze. Additionally, Ramsey has added a third Recycling Day (summer) event to provide an additional opportunity for residents to properly dispose of materials generally not accepted through the curbside program.

After review of a recent metropolitan waste sort (completed for Hennepin County in 2016), it is clear that organic materials represent the largest component remaining in trash. This represents a potential opportunity to boost Ramsey's recycling tonnage, which led the city to implement an organics recycling drop-off program.



Ramsey is providing 'starter kits' at no cost to encourage residents to participate in this program. There are carts located at the Public Works Campus for participants to drop off their organics. Ramsey is continuing to explore various options to expand and improve the organics program. This could include a larger scale drop-off site and/or a curbside program is yet another attempt to increase the amount of material diverted from the trash to the recycling stream.



The greatest opportunity to realize significant gains in recycling, however, will likely come from the commercial sector. While Ramsey's recycling program is focused on the residential sector, primarily based on how the program is funded (Select Committee on Recycling and the Environment, aka SCORE), Anoka County does work with the commercial sector. They have partnered with Minnesota Waste Wise to conduct waste audits for interested commercial entities and guidance on how to increase recycling and reduce waste (and possibly costs too). Ramsey supports this work and will continue to explore opportunities to educate and assist the commercial sector with waste reduction measures where feasible.

Access to Solar

In the mid-2010s, Ramsey amended its Zoning Code to permit both ground mounted and building mounted solar arrays as an accessory use in any zoning district. This created the possibility for both the residential and commercial/industrial sectors to lawfully install solar energy systems if they so desired. In 2017, Ramsey amended its Zoning Code again to identify solar energy systems as a principal use with the issuance of a Conditional Use Permit within the Public/Quasi-Public zoning district.

Figure 32: Gross Solar Potential

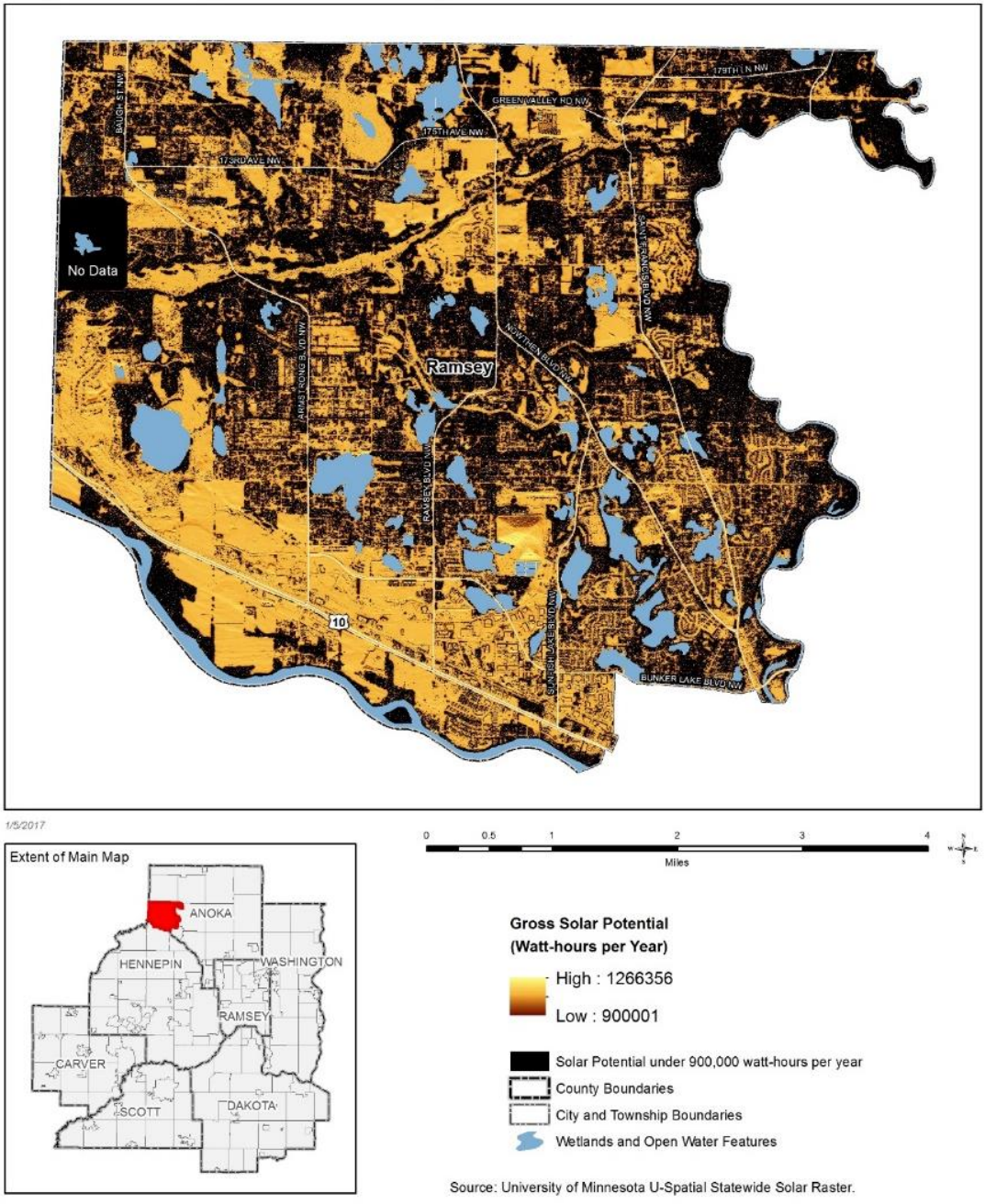


Table 58: Solar Resource Calculation

Gross Potential (Mwh/year)	Rooftop Potential (Mwh/year)	Gross Generation Potential (Mwh/year)	Rooftop Generation Potential (Mwh/year)
42,494,174	1,503,708	4,249,417	150,370

Alternative Energy

Ramsey recognizes the growing field of renewable energy sources and has taken steps over the past decade to include provisions in the Zoning Code that govern their installation. In addition to solar energy systems (as addressed above), Ramsey also permits, under certain conditions, Wind Energy Conversion Systems (WECS) and Ground Source Heat Pumps. Ramsey will continue to monitor the evolution of alternative energies and, where appropriate and supported by the community, will contemplate zoning amendments to avoid unintentionally prohibiting their installation.

Greenway Planning

Ramsey has developed a robust system of parks and trails. Trail connectivity is a key metric of success for our community. Ramsey desires to continue our tradition of prudent trail planning, connecting important recreational and ecological resources. In order prioritize limited resources to accomplish this goal, Ramsey has prioritized important trail connections around the 'Circle of Ramsey' connecting our system of Community Parks. More information on this topic is found in the parks section of this plan.

Water Quality

Chlorides (de-icing salts) are a growing concern, not only in Ramsey but across the state, due to their likely impact on water quality. Ramsey is committed to exploring opportunities to reduce the quantities of de-icing salts used on roadways as long as it does not negatively impact safety. Options that could be considered or further investigated include an outright reduction in salt applied to roadways and parking lots, installation of pervious pavement and/or pervious concrete roads, alternative road surfaces (e.g. 'solar' roads that aid in melting snow), etc.

Public Realm Landscaping

Ramsey is committed to growing its boulevard/street tree program. A well designed urban forest addresses several of the key imperatives that were identified throughout the public engagement process. Boulevard trees aid with reducing stormwater runoff (improved water quality and increased infiltration). As Ramsey continues to develop, it will inevitably result in a greater number of vehicles on the roads. Boulevard trees will help filter out pollutants and other particulates from the air while also having a traffic calming effect. Boulevard trees also add economic and aesthetic value to neighborhoods and commercial districts.

University of Minnesota Resilient Communities Project

During the 2017-2018 Academic School Year, Ramsey partnered with the University of Minnesota's Resilient Communities Project (RCP) to advance resilience planning and goals. A summary of the projects evaluated during the academic year is found below. Project reports are available upon requests. Many of the recommendations from the RCP partnership are integrated into this document's goals and implementation strategies.



RESILIENT COMMUNITIES PROJECT

What is the Resilient Communities Project?

The Resilient Communities Project (RCP) is a cross disciplinary program at the University of Minnesota whose mission is to connect communities in Minnesota with University faculty and students to advance local sustainability and resilience through collaborative, course based projects. Ultimately, RCP strives to

- build local capacity to address community sustainability and resilience issues
- train students to be future sustainability practitioners in their fields
- produce case studies, tool kits, and other resources that advance sustainability and resilience practice at the community scale

How does RCP work?

Each academic year, RCP selects a partner community (typically a city, county, or tribal government) through a competitive process. RCP collaborates with the selected community to identify between 5 and 30 projects— based on community identified environmental, social, and economic issues and needs—that will advance local sustainability and resilience. Then, RCP serves as a matchmaker, strategically connecting the community's projects with existing U of MN courses that can provide appropriate research or technical assistance.

Staff and stakeholders from our partner communities work closely with faculty and students to provide local knowledge and deeper insight into the issues, ensuring the work students undertake is relevant to the community context. Outcomes from each University course are documented in a final report and presentation at the conclusion of the semester. Project results are shared with the community, and disseminated through RCP's website for use by other communities.

What are the benefits to students of collaborating with RCP?

- Efficient access to high-quality and well-organized community projects
- Experience applying your knowledge and skills to real-world issues
- Opportunities to build your resume or portfolio for future job interviews
- Potential to meaningfully advance local sustainability and resilience
- Local and regional visibility and recognition for your work
- Opportunities to network with local government and industry professionals

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Resilient Communities Project
University of Minnesota
Driven to Discover℠



RCP–RAMSEY PROJECTS, 2017–2018

City of RAMSEY

For the 2017–2018 academic year, RCP is collaborating with the City of Ramsey on 20 projects that will engage dozens of U of MN courses and hundreds of students to provide information, ideas, and new perspectives on locally identified sustainability and resilience issues.

Community Identity and Engagement

Every Voice Matters
Resident Engagement and Volunteerism Plan

A Gathering Place for Community
Community Center Plan

Sustaining Our Legacy
Historic Town Hall Plan

Creating Community Identify
Branding and Marketing Plan

Land Use and Transportation

Highway 10: A Community and Regional Focal Point
U.S. Highway 10 Corridor Plan

Connecting Ramsey
City-Wide Greenway Plan

A Gathering Within: An Attraction Beyond
The CDR Development Plan Update

Paying for Future Infrastructure Needs
Development Fee Study

Environmental Stewardship

Integrating Resources into Our Future
Natural Resources Management and Outreach Plan

Preventing Flood Damage and Disaster
Floodplain Communications Plan

Reduce Waste, Reuse Resources
Organics Recycling Plan

Clean Water, Clean Soil
Septic System Communications Plan

Will the Faucet Turn On?
Water Conservation Toolkit

Restoring Our Edge
Mississippi Shoreline Plan

Housing and Economic Development

Encouraging Small Business Growth and Expansion
Business Incubator Plan

Creating Housing Opportunities for All Generations
Housing Plan

Creating Destination
Retail Market Analysis

Administration

Protecting Our Investments
Asset Management Plan

Sustaining Our Team
Employee Development Plan

Employee Benefits for the Next Generation
Employee Benefits Plan

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RCP is a program of the University of Minnesota's Center for Urban and Regional Affairs (CURA).

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Printed on recycled and recyclable paper with at least 10 percent postconsumer waste material.

Natural Resources Implementation Plan

Strategy: Ensure sustainability of food supply and food web

Policies and Actions:

1. Promote pollinator-friendly landscape practices

Strategy: Maintain and enhance the community forest

Policies and Actions:

1. Develop a boulevard tree program

Strategy: Reduce erosion along shorelines

Policies and Actions:

1. Create a Shoreline Protection Plan for the Mississippi River
2. Create a Shoreline Protection Plan for the Rum River

Strategy: Preserve significant ecological resources during development

Policies and Actions

1. Create a Conservation Subdivision Design policy
2. Create and overlay district for Trott Brook
3. Implement the Mississippi River Corridor Critical Area Plan

Strategy: Improve Sustainability and Resilience

Policies and Actions

1. Create a Community Resilience Plan

Strategy: Improve recreation opportunities along the City's Priority Greenway Plan

Policies and Actions

1. Complete the priority greenway plan

Strategy: Improve connections to significant ecological resources

Policies and Actions

1. Inventory potential access points to significant ecological resources

Strategy: Improve awareness for groundwater planning

Policies and Actions

1. Create an outreach plan for groundwater planning

Strategy: Improve awareness for solid waste reduction

Policies and Actions

1. Create an outreach plan for organics recycling

Chapter 06: Mississippi River Corridor Critical Area Plan (MRCCA)

Introduction

Designated by Governor's Executive Order in the 1970s, the Mississippi River Corridor Critical Area (MRCCA) is a land corridor along the Mississippi River in the Twin Cities Metropolitan Area governed by special land planning requirements and land development regulations. These regulations, which are implemented through local MRCCA plans and ordinances, protect and preserve the natural, scenic, recreational, and transportation resources of this section of the Mississippi River. The MRCCA comprises 72 miles of river and 54,000 acres of surrounding land in 30 local jurisdictions.

Ramsey adopted its first Critical Area Plan in 1980. Ramsey adopted its first Critical Area Ordinance in 1985, and has processed several amendments since that date.

Ramsey has ensured that plan preparation has included extensive public engagement. In 2013, Ramsey hosted a series of public workshops on the topic, and maintains a contact database. With the 2040 Comprehensive Plan update that included the updating of the MRCCA plan, the City has conducted the most extensive public engagement process to date for any of its Comprehensive Plan updates. Community engagement included both online and in person activities resulting in feedback from a wide variety of stakeholders, many of which had likely not previously participated in community planning efforts.

In 1988, the U.S. Congress established the Mississippi River and Recreation Area (MNRRA), a unit of the National Park System. The MNRRA shares the same boundary as the MRCCA, and the park's Comprehensive Management Plan (CMP), signed by the Governor and Secretary of the Interior, incorporates by reference the MRCCA program for land use management. Rather than institute a separate layer of federal regulations, the MNRRA largely relies on the MRCCA to manage land use within the park. This reliance establishes a unique partnership and framework for land use management amongst the local, state, and federal governments to protect the intrinsic resources of the Mississippi River Corridor.

Comprehensive Plan Strategic Imperatives

- A Balance of Rural Character and Urban Growth
- An Active Community (Parks, Recreation, and Open Space)
- A Connected Community (Transportation)
- A Positive Learning Environment

Initiatives for the Critical Area

- Protect and Restore Significant Ecological Resources
- Improve Water Quality
- Maintain and Improve Recreation Opportunities along and adjacent to the Mississippi River
- Improve Access to the Mississippi River
- Communicate the Benefits of Protection of Ecological Resources

Progress on MRCCA goals

The City of Ramsey has accomplished many goals described in previously approved plans including the Critical Area Plan.

1. Pearson Place Residential Development – a 12 unit large lot subdivision which is serviced by an extension of Bowers Drive was recently approved by the City. The City maintained large lot standards to improve pretreatment of runoff prior to flowing down to the Mississippi River.

2. Connexus Solar Garden – Connexus Energy recently developed a solar garden near the intersection of Riverdale Dr NW and Llama St NW. The solar garden had native pollinator plants established as ground cover providing additional water treatment benefits as well as increased habitat for area wildlife.

3. Riverwalk Village – a 14 unit single family residential development on the southeastern edge of the City will result in the removal of a former landfill and will have stormwater ponds constructed for additional pretreatment of runoff. The project received Tax Base Revitalization Account (TBRA) funds from the Metropolitan Council to assist with the clean up costs.

Mississippi River Corridor Critical Area Districts

The City is not currently aware of any conflicts with future land use designations and the established purpose of the MRCCA districts.

River Neighborhood (CA-RN)

The river neighborhood district is characterized by primarily residential neighborhoods that are riparian or readily visible from the river or that abut riparian parkland. The district includes parks and open space, limited commercial development, marinas, and related land uses.

The river neighborhood district must be managed to maintain the character of the river corridor within the context of existing residential and related neighborhood development, and to protect and enhance habitat, parks and open space, public river corridor views, and scenic, natural, and historic areas. Minimizing erosion and the flow of untreated storm water into the river and enhancing habitat and shoreline habitat vegetation are priorities in the district.

Rural Open Space (CA-ROS)

The rural and open space district is characterized by rural and low-density development patterns and land uses, and includes land that is riparian or visible from the river, as well as large, undeveloped tracts of high ecological and scenic value, floodplain, and undeveloped islands. Many primary conservation areas exist in the district.

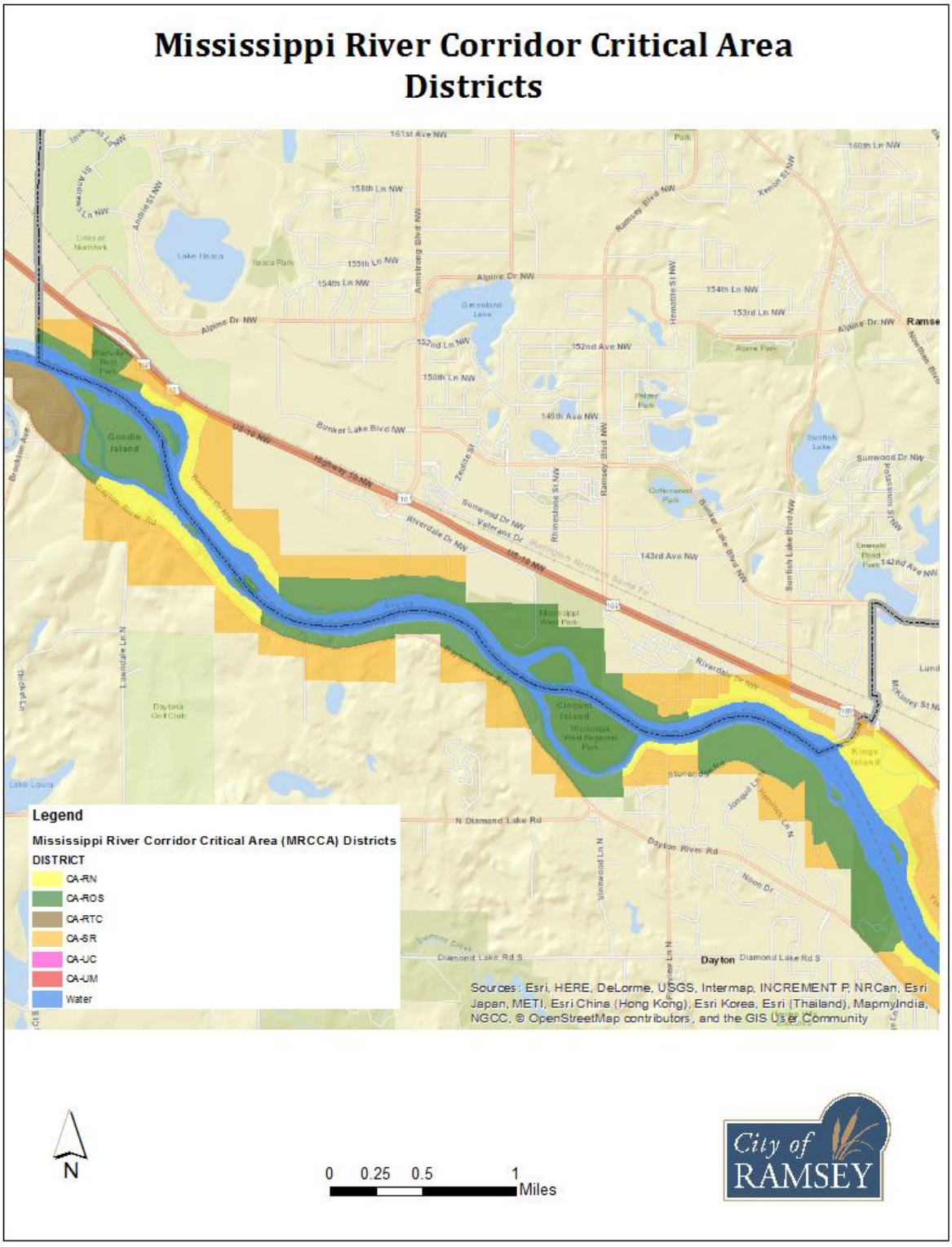
The rural open space district must be managed to sustain and restore the rural and natural character of the corridor and to protect and enhance habitat, parks and open space, public river corridor views, and scenic, natural, and historic areas.

Separated From River (CA-SR)

The separated from river district is characterized by its physical and visual distance from the Mississippi River. The district includes land separated from the river by distance, topography, development, or a transportation corridor. The land in this district is not readily visible from the Mississippi River.

The CA-SR district provides flexibility in managing development without negatively affecting the key resources and features of the river corridor. Minimizing negative impacts to primary conservation areas and minimizing erosion and flow of untreated storm water into the Mississippi River are priorities in the district.

Figure 33: Mississippi River Corridor Critical Area Districts



Primary Conservation Areas

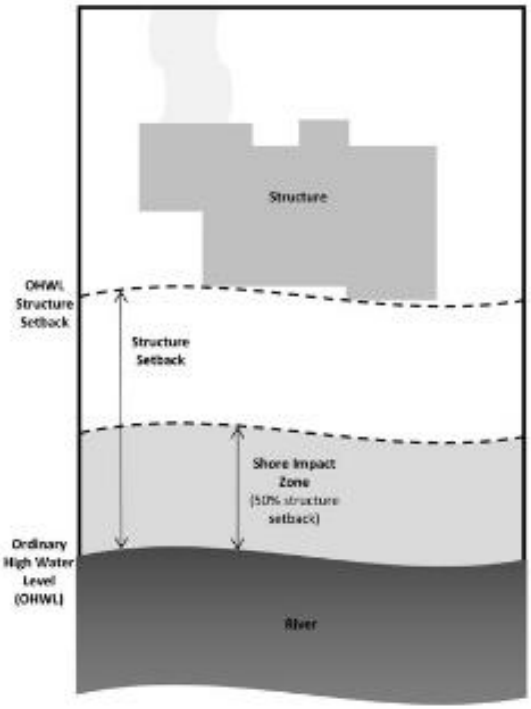
"Primary conservation areas" means key resources and features, including shore impact zones, bluff impact zones, floodplains, wetlands, gorges, areas of confluence with tributaries, natural drainage routes, unstable soils and bedrock, native plant communities, cultural and historic properties, significant existing vegetative stands, tree canopies, and other resources identified in local government plans.

General Overview and Description

The City recognizes bluffs, wetlands, floodplains, natural drainage routes, bluff impact zones, cultural and historic properties, unstable soils and bedrock, as well as shore impact zones and DNR identified native plant communities as primary conservation areas (PCAs) within the MRCCA boundary in the City. These areas are shown on Figures 34, 35, 36, 37, 38, and 39. The City will strive to protect these areas from public and private development and land use activities.

Shore Impact Zones

"Shore impact zone" means land located between the ordinary high water level of public waters and a line parallel to it at a setback of 50 percent of the required structure setback or, for areas in agricultural use, 50 feet landward of the ordinary high water level.



Floodplains and Wetlands

"Floodplain" means the areas adjoining a watercourse which has been or hereafter may be covered by the regional flood.

Confluence with Key Tributaries

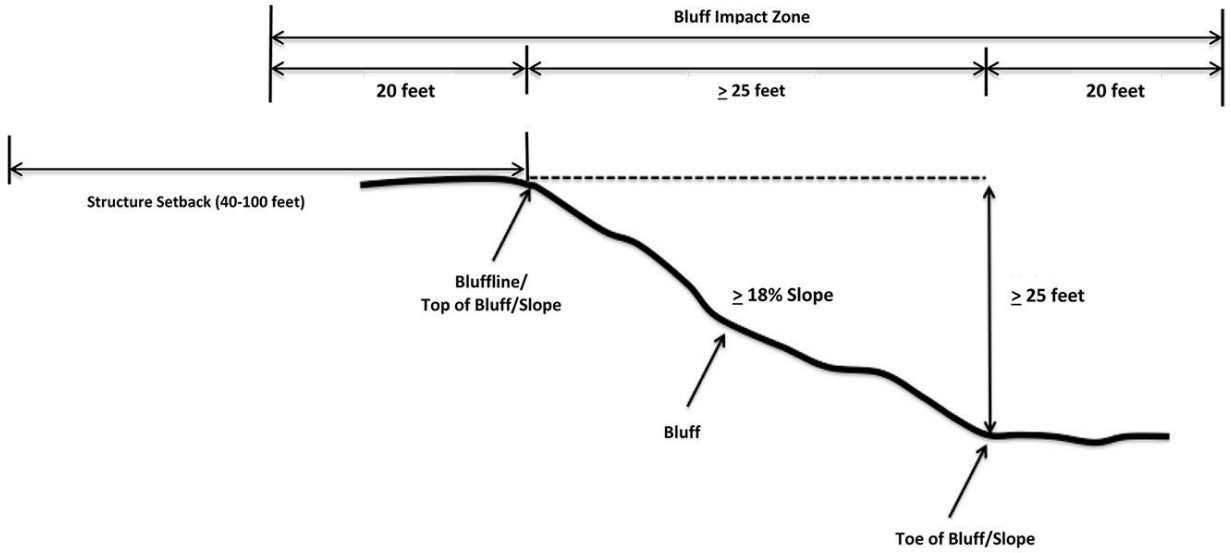
There are no confluences with key tributaries within Ramsey.

Natural Drainage Areas

The Critical Area Plan includes mapping of natural drainage areas that impact the Mississippi River.

Bluff Impact Zone

"Bluff impact zone" means the bluff and land within 20 feet of the bluff.



Native Plant Communities and Significant Existing Vegetative Stands

"Native plant community" means a plant community that has been identified as part of the Minnesota biological survey or biological survey issued or adopted by a local, state, or federal agency. Significant existing vegetation stands refers to vegetation considered 'significant'. The plant communities are significant based on their state of being largely intact and connected and contain a sufficient representation of the original native plant community. This vegetation provides high ecological value in addition to the water quality and scenic values of "natural vegetation".

Cultural & Historic Properties

Historic property" means an archaeological site, standing structure, site, district, or other property that is:

- Listed in the National Register of Historic Places or the State Register of Historic Places or locally designated as a historic site under Minnesota Statutes, chapter 471;
- Determined to meet the criteria for eligibility to the National Register of Historic Places or the State Register of Historic Places; or
- An unplatted cemetery that falls under the provisions of Minnesota Statutes, chapter 307, in consultation with the Office of the State Archeologist.

One area of cultural and historic significance is located in the corridor. It does not meet the definition above. The location of the first settlement in Ramsey is located within the corridor, originally known as Itasca Village. There are no remaining structures or assets from this original settlement.

Gorges

There are no gorges located in Ramsey.

Unstable Soils and Bedrock

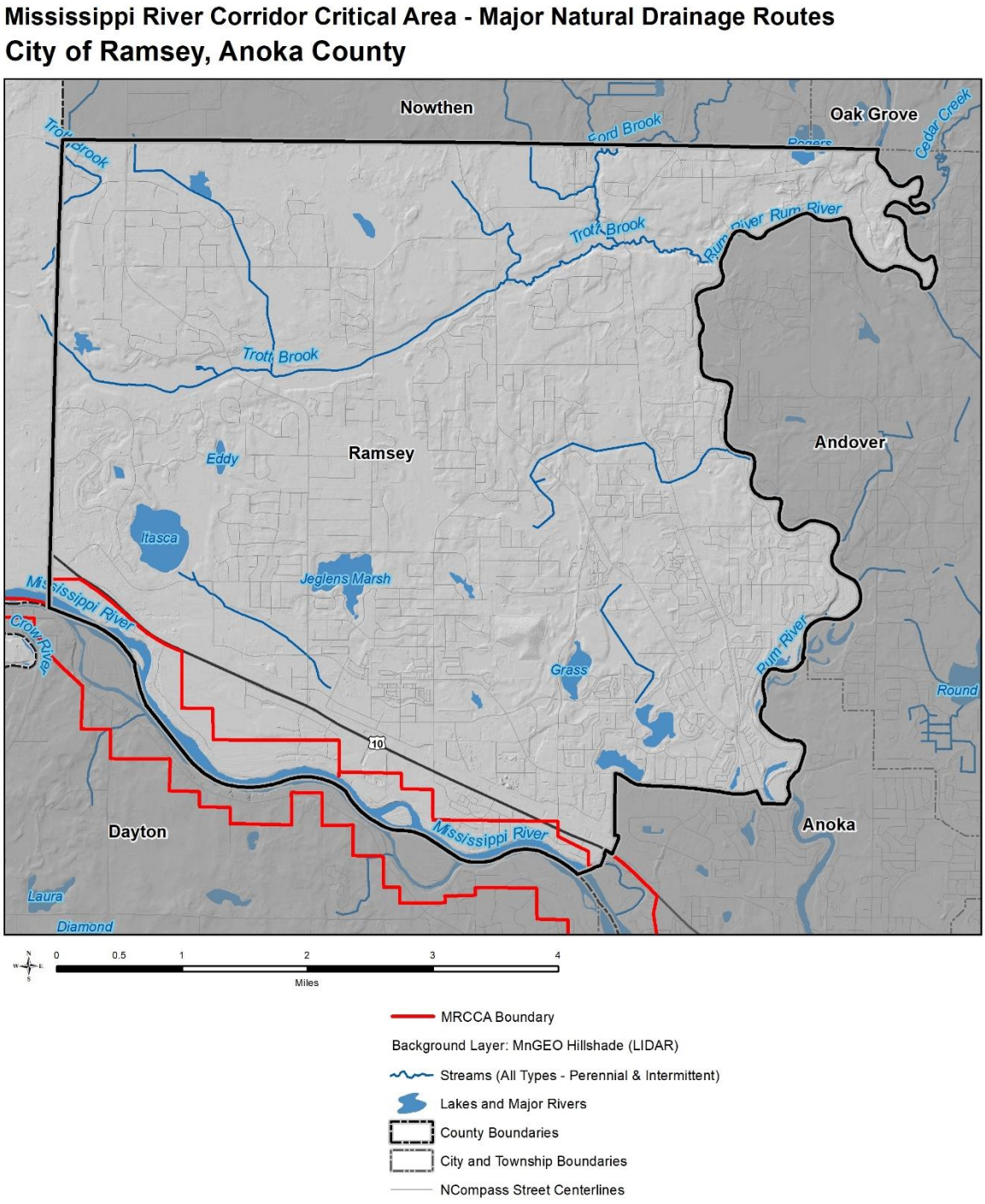
There are significant areas of shoreline erosion located along Ramsey's Mississippi River Shoreline. This erosion is documented through a 2016 Anoka Conservation District Survey. The results of said survey are incorporated into this document by reference. Ramsey will be utilizing this information for education, outreach, and funding purposes to restore priority areas from further erosion.

Figure 34: Shore Impact Zone Map



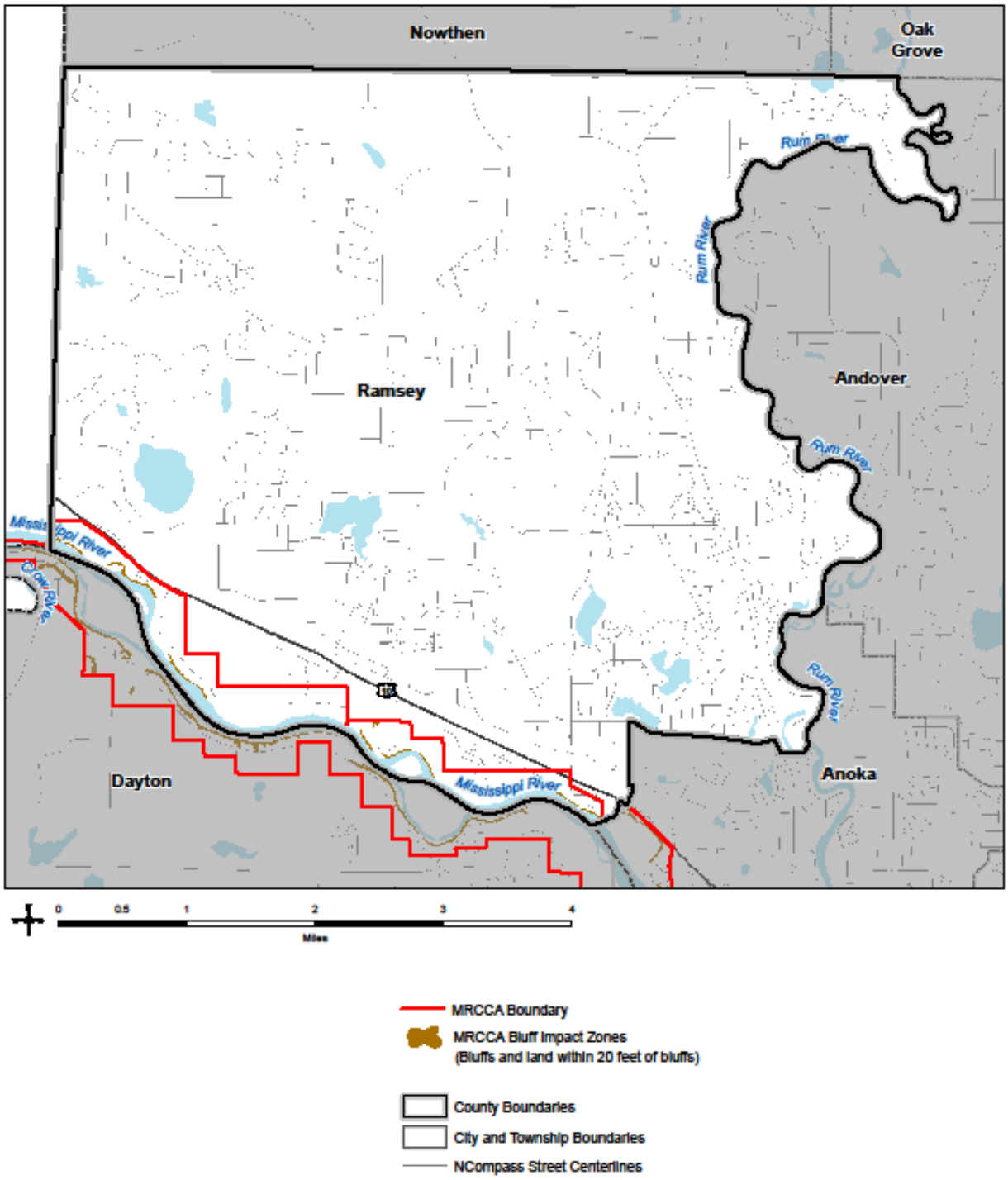
Figure 35: Floodplains and Wetland

Figure 36: Natural Drainage Areas



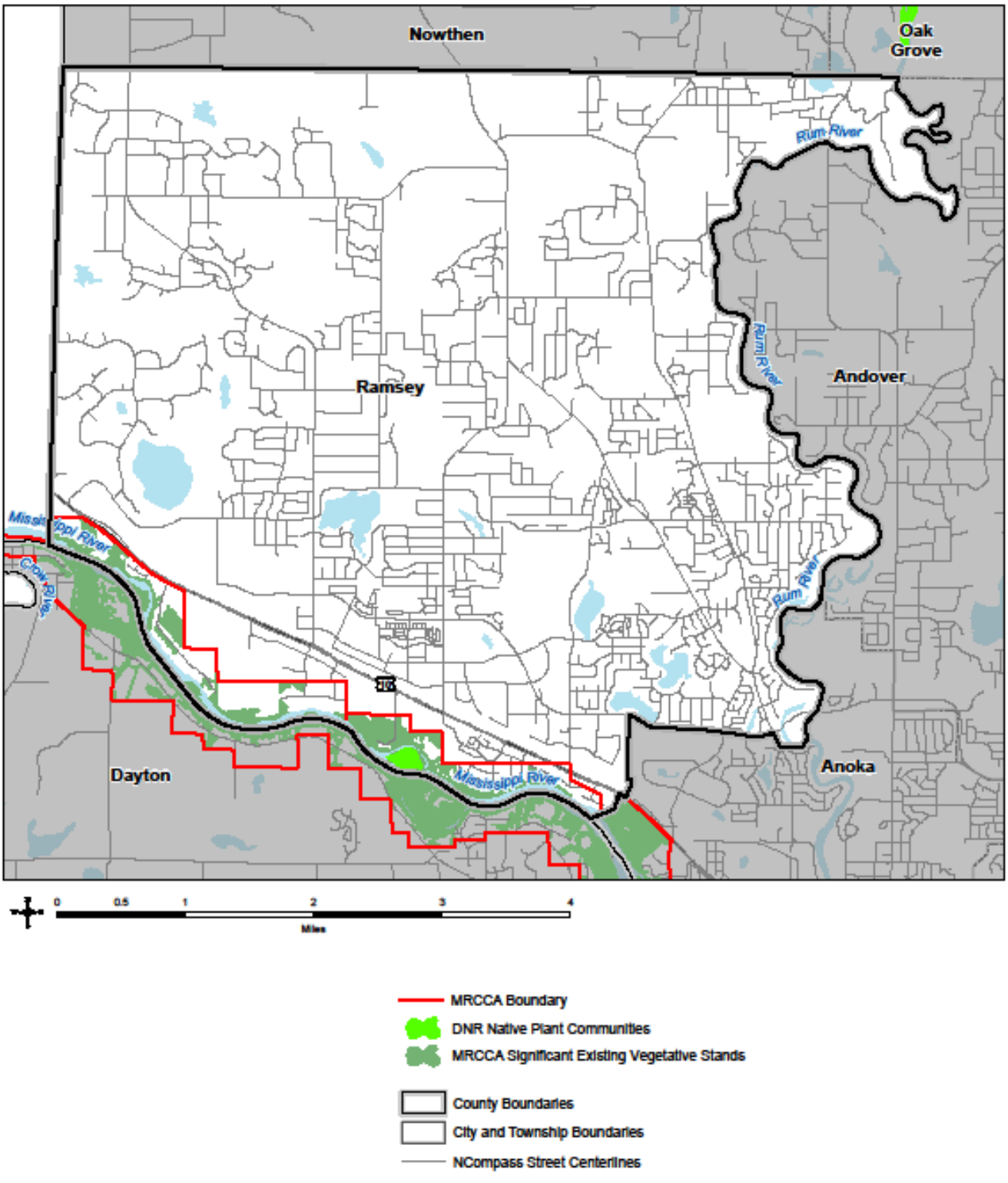
The Mississippi River serves as the only natural drainage route within the MRCCA within the City's municipal boundary.

Figure 37: Bluffs and Bluff Impact Zones



Bluffs are located on both the City of Ramsey as well as City of Dayton sides of the river. These bluffs are visible from the adjacent communities and provide valuable scenic views due to the bluffs themselves as well as the vegetation which exists along the bluffs. These views are of scenic value to those on land as well as river users.

Figure 38: Native Plant Communities & Significant Existing Vegetative Stands



Public River Corridor Views

General Overview

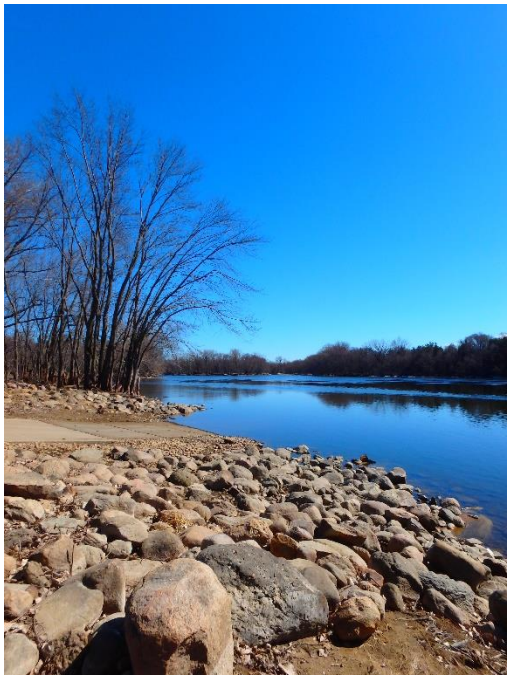
The City of Ramsey is fortunate to have the Mississippi West Regional Park from which residents and visitors can view the Mississippi River. The location of this park is shown on Map 39. A key component of the Critical Area Plan is to when possible to improve access to public river corridor views and protect the views of bluffs from the river.

Views Toward River from Public Places (PRCV)

Two views were identified by Staff as being key public river corridor views (PRCVs) which are showing below as well as the location of the PRCV mapped with the direction of the view included.



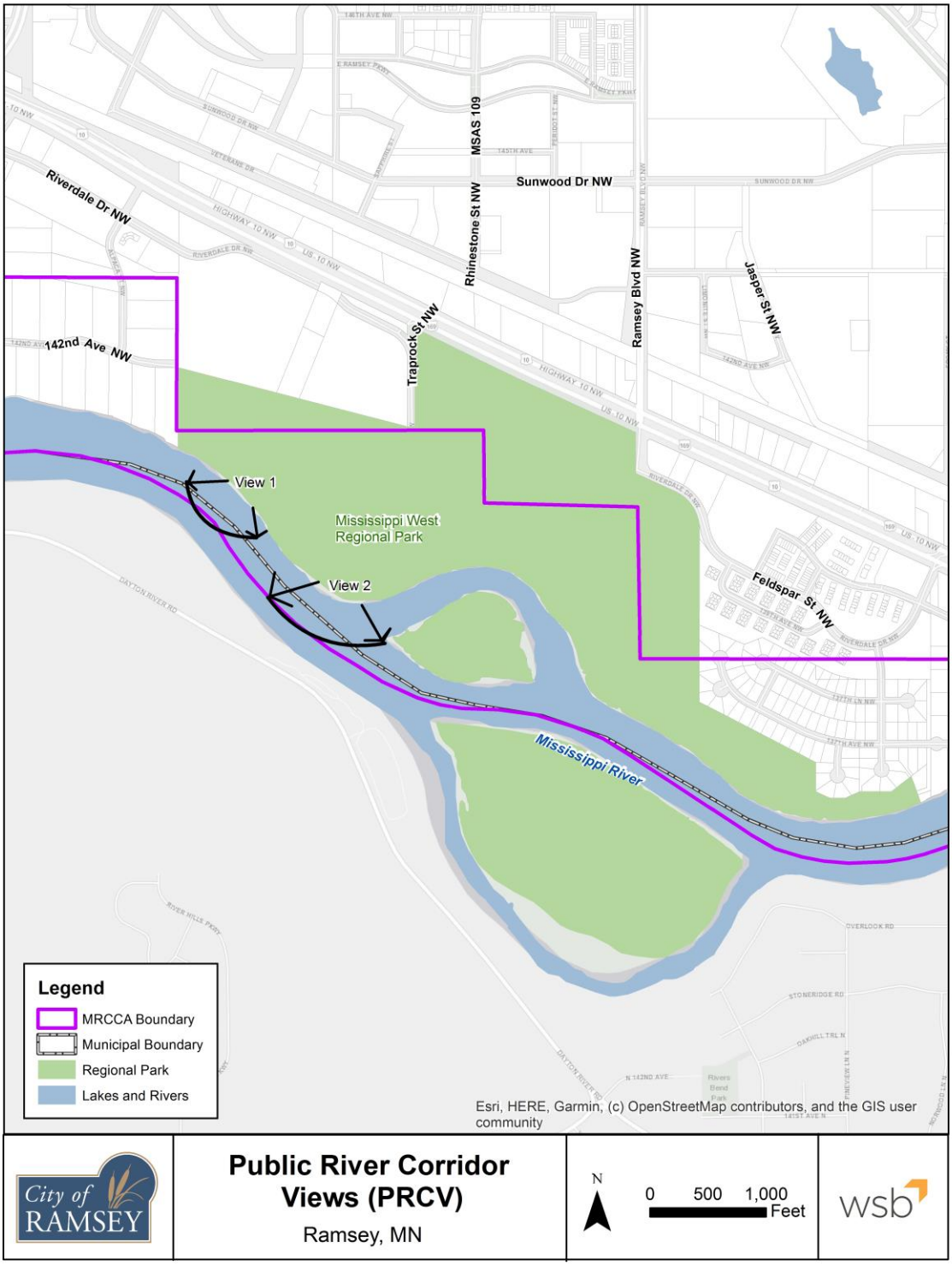
PRCV View 1



PRCV View 2

View 1 and 2 are deemed important PRCV's due to their direct pedestrian (view 1) and vehicular (view 2) access to the waterfront as well as existing dense vegetation at both sites. Loss of vegetation at either site may result in erosion that could reduce water quality in the area and thus degrade the overall aesthetic of the area.

Figure 39: Public River Corridor View Location

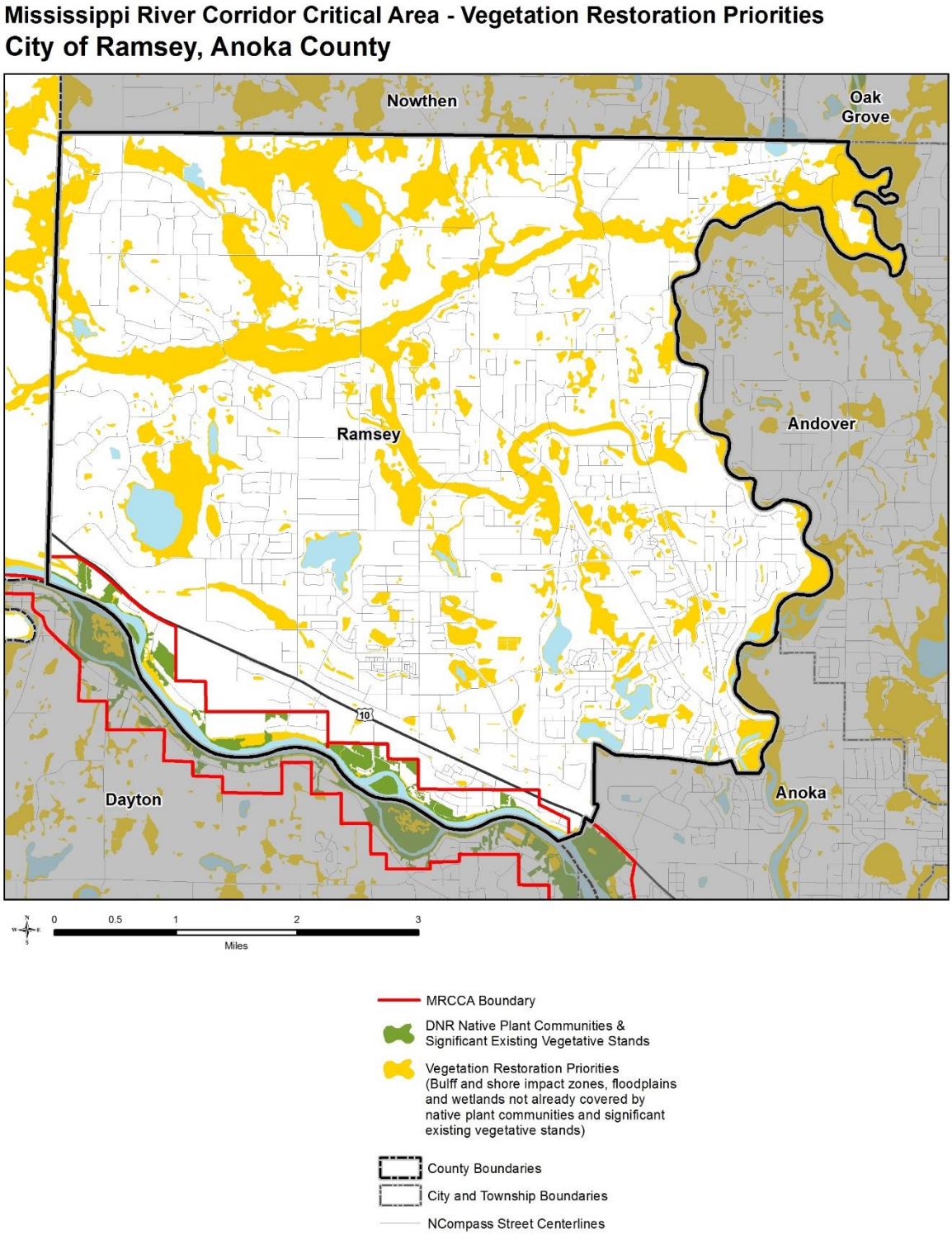


Priorities for Restoration

Ramsey's priority for restoration within the Corridor is protecting the Corridor from significant erosion as identified by the 2017 Anoka Conservation District Mississippi River Shoreline Inventory for Ramsey.

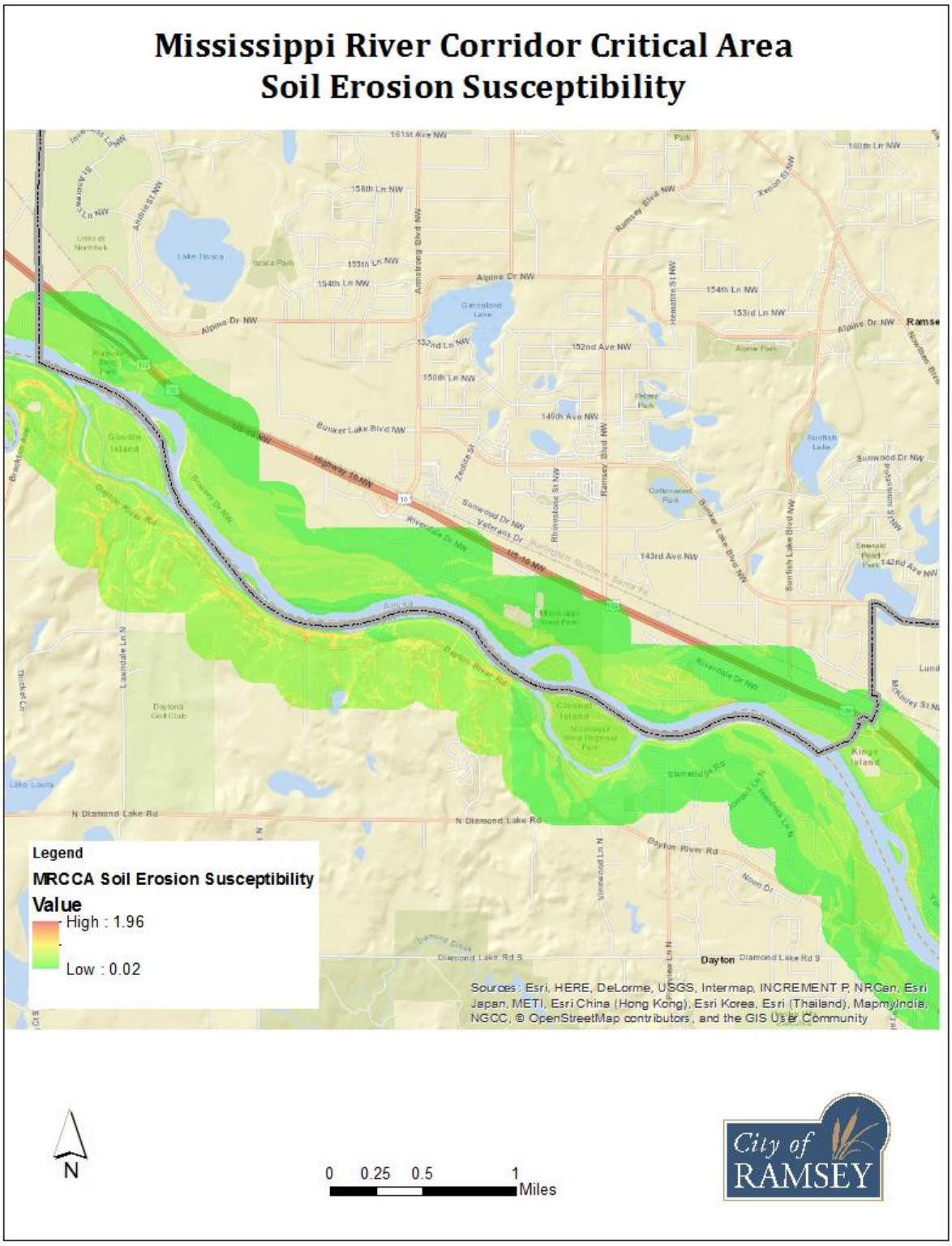
The City will work to make available the location of natural vegetation restoration priorities and the relevant ordinance requirements that apply to their property for project planning and permitting.

Figure 40: Vegetation Restoration Priorities



Vegetation restoration priorities are shore and bluff impact zones, floodplains and wetland that do not have native or natural vegetation cover and are susceptible to erosion or degradation because they are not stabilized with high quality vegetation. Restoration priorities are composed of both vegetation establishment as well as erosion and bank stabilization.

Figure 41: Soil Erosion Susceptibility



Those areas with higher erosion susceptibility are of increased importance for vegetation restoration and bank and slope stabilization as the likelihood of damage is higher due to the increase susceptibility of soil erosion in these areas.

Surface Water Uses

Surface water Uses can have negative impacts on riverbank erosion. The City is aware that recreational boat uses have known impacts on the Coon Rapids Dam Pool. The City does not currently regulate any surface water use under Chapter 86B (MR 6110.3000 – 6110.3800).

Open Space & Recreational Facilities

Existing Recreation Facilities

The Mississippi River Trail, Mississippi West Regional Park, and Riverdale Park are currently located within the Corridor.

Future Recreation Facilities

The future Mississippi West Regional Park is located within the Corridor. In addition, the future alignment of Central Anoka County Regional Trail connects to the Corridor. A future component of the Central Anoka County Regional Trail is a grade-separated pedestrian crossing over the BNSF/Northstar Commuter Rail Corridor and U.S. Highway 10, known as the Mississippi Skyway.

Water-Oriented Land Uses

Water oriented land uses are land uses on land riparian to the river that need to be there because they are water-oriented, such as a marina or restaurant with views of the river. As such, a boat launch classifies as a water-oriented land use.

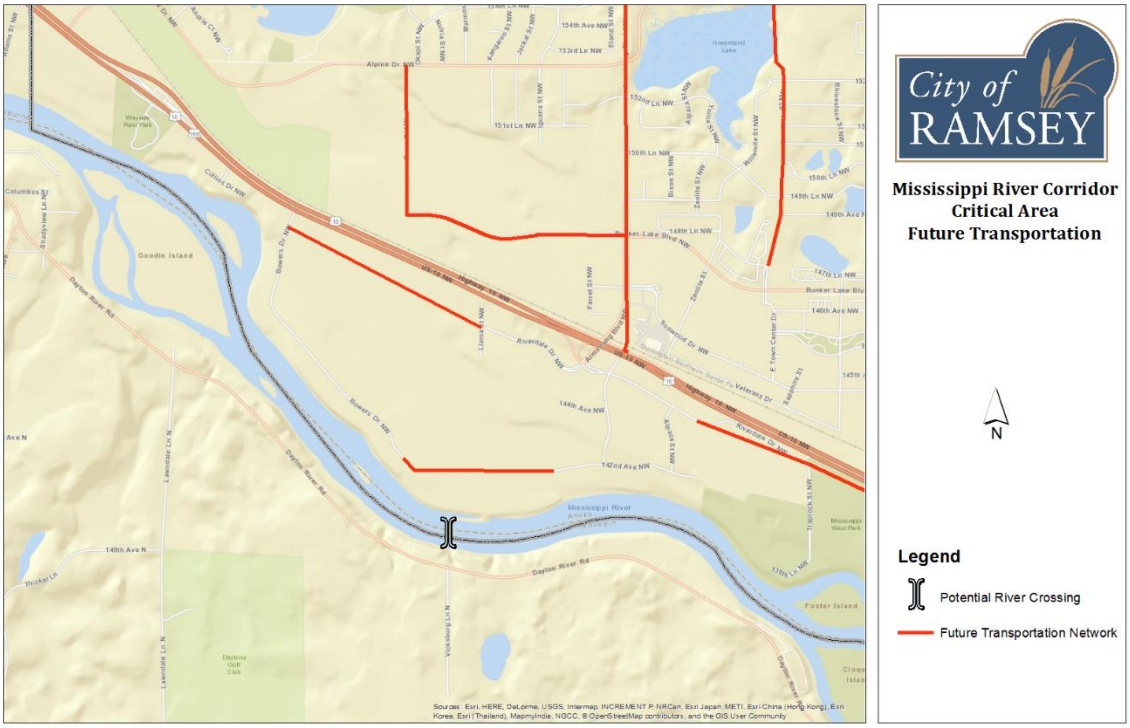
Water-Oriented Use

Currently there is a boat launch at the site of the planned Mississippi River West Regional Park. This is an important community asset for the purposes of public river access. The Mississippi West Regional Park will be a primary access to encourage interaction with the Mississippi River. There is also a future local park planned west of Mississippi West Regional Park. The location of this water-oriented use is identified as “view 2” on the Public River Corridor View figure.

Transportation & Public Utilities

An existing Connexus Energy Electric Transmission Line current crosses the Mississippi River connecting Ramsey and Dayton. Ramsey continues to plan for a future River Crossing between Ramsey and Dayton which is shown in Figure 23 in the Transportation chapter.

Figure 42: Mississippi River Bridge/Crossing



There are currently no electric power generating facilities installed within the MRCCA boundary. There is however a solar garden owned and operated by Connexus Energy just outside of the boundary. The City and will work with Connexus Energy to minimize the visual impact future transmission lines to the system would have on PCAs and PRCVs in the area. Solar power generating facilities are allowed as an accessory use is all city zoning districts. Ground mounted solar energy systems are required to comply with all building setbacks in the applicable zoning district. The height of ground mounted solar energy systems at maximum designed tilt shall not exceed the distance from the nearest property boundary or the maximum allowable building height for the applicable zoning district, whichever is more restrictive. Building mounted solar energy systems shall comply with the maximum allowable building height for the applicable zoning district. The limitations on height to be in conformance with height of other structures in the zoning district will limit the amount of impact a solar energy system could have on area PRCV's.

MRCCA Policies

Districts/Land Use

Policy 1: The City will implement the policies of the Critical Area by adopting the new MRCCA districts within our Zoning Code and amend the City's Zoning Map accordingly.

Policy 2: The City will protect native and existing vegetation during the development process and require restoration if any is removed by development. Priorities for restoration shall include stabilization of erodible soils, riparian buffers and bluffs or steep slopes visible from the river.

Policy 3: Identify and encourage connection of CA-SR district land to existing and planned parks and trails for Local Governing Units (LGUs) with developable land in CA-SR districts.

Policy 4: Encourage that land dedication requirements be used to acquire land suitable for public river access.

Policy 5: Guide land use and development consistent with management purpose of each district.

Policy 6: Amending existing or adopting new MRCCA ordinance overlay district compliant with the goals of the MRCCA Plan and Minnesota Rules, part 6106.0070, Subp. 5 – Content of Ordinances

Primary Conservation Areas

Policy 1: The City will encourage conservation subdivision design to protect Primary Conservation Areas.

Policy 2: Conservation Subdivision Design will be utilized to allow the clustering of lots in exchange for permanent protection of Primary Conservation Areas.

Policy 3: The City will continue its proactive approach to subdivision design by encouraging setbacks and adequate lot depth to preserve Primary Conservation Areas.

Policy 4: The City will support mitigation of impacts to PCAs through subdivisions/PUDs, variances, CUPs, and other permits.

Policy 5: The City will where possible and feasible restore previously removed native plant communities and natural vegetation in riparian areas a high priority during development.

Policy 6: The City will seek to establish permanent protection of PCAs through either public acquisition, conservation easement, or deed restrictions.

Policy 7: The City will seek to minimize impacts to PCAs from solar and wind generation facilities, public transportation facilities and public utilities.

Policy 8: The City will protect Primary Conservation Areas as shown and described within this MRCCA plan.

Public River Corridor Views

Policy 1: The City will strive to work with applicable partners, especially Anoka County Parks, to improve access to Public River Corridor Views.

Policy 2: When feasible, the City will protect and minimize impacts to PRCVs from public and private development activities.

Policy 3: The City will protect and minimize impacts to PRCVs from public and private vegetation management activities.

Policy 4: The City will protect PRCVs located within the community and identified by other communities adjacent or across the river.

Policy 5: The City will seek to minimize impacts on PRCVs from solar and wind generation facilities, public transportation facilities and public utilities.

Restoration Priorities

Policy 1: The City will continue to implement pilot demonstration projects and incentives to encourage restoration of priority areas.

Policy 2: The City will seek opportunities to restore vegetation to protect and enhance PRCVs identified in this plan.

Policy 3: The City will seek opportunities to restore vegetation in restoration priority areas identified in this plan through the CUP, variance, vegetation permit and subdivision/PUD processes.

Policy 4: The City will work to sustain and enhance ecological functions (habitat value) during vegetation restorations.

Policy 5: The City will require that proposed development sites be evaluated for erosion prevention and bank and slope stabilization issues and require restoration as part of the development process.

Surface Water Uses

Policy 1: The City will continue to support Anoka County's operation of a Boat Launch along Traprock Street.

Policy 2: The City recognizes the Mississippi River as a "working river" that is important to the economy of the Twin Cities metropolitan area and the Midwest.

Policy 3: The City does not currently regulate surface water use under Minn. Statute, Chapter 86B and does not intend to assume that responsibility.

Policy 4: Where applicable, the City will seek to balance commercial and recreational surface water uses.

Water Oriented Uses

Policy 1: The City will work to minimize potential conflicts of water-oriented uses with other land uses.

Policy 2: The City acknowledges the existing water oriented uses described in this MRCCA plan and will protect those uses within the MRCCA boundary.

Open Space & Recreation Facilities

Ramsey will continue to support planning and implementation for Mississippi West. Ramsey will continue to own and maintain Riverdale Park. Ramsey will continue to plan for a new municipal park along the Mississippi River between the Alpaca Estates and Bowers neighborhoods.

Transportation & Public Utilities

Ramsey will continue to support future planning for the future Mississippi River Crossing to the City of Dayton in Hennepin County.

Ramsey will continue to support Connexus Energy's electric transmission line across the Mississippi River to the City of Dayton.

Natural Resources Planning

Ramsey undertook two (2) comprehensive inventories in the mid-2000s; a Natural Resources Inventory (NRI) and a Wetland Inventory. Both of these data sets are referenced any time a new development is proposed. These data sets help inform Ramsey if there are significant and/or high value natural resources within a development site that may warrant greater protections. While both provide valuable insight, Ramsey acknowledges that both require periodic updates to ensure that the data is accurate and relevant. There has been no specific timeframe identified for updates

to either, but for this data to remain useful, they should be revisited no less than every ten (10) to fifteen (15) years. This may be useful as Ramsey continues to consider partnering with other agencies, especially as it relates to shoreline stabilization efforts.

City Code Amendments

In order to properly administer this amended plan, the City will need to make certain amendments to City Code. These amendments include but are not necessarily limited to the following.

- Establish General Land Use Review Procedures.
- Develop administrative procedures for shoreline stabilization.
- Establish a vegetation permitting process that includes permit review procedures to ensure consideration of restoration priorities identified in this plan in permit issuance, as well as standard conditions requiring vegetation restoration for those priority areas.
- Establish process for evaluating priorities for natural vegetation restoration, erosion prevention and bank and slope stabilization, or other restoration priorities identified in this plan in CUP, variances and subdivision/PUD processes.
- Develop visual analysis approach for CUPs for additional height in the RTC and UM districts (if applicable), as well as for proposed PUDs and variances.
- Develop a system for reviewing, tracking, and monitoring open space required as part of the subdivision process.

Critical Area Implementation Plan

Strategy: Protect and Restore Significant Ecological Resources

- Update Zoning Code to reflect Amended Plan
- Establish a plan to reduce erosion, protect canopy coverage, protect significant vegetative areas, and encourage pollinator-friendly landscapes
- Ensure that information on the location of PRCVs is readily available to property owners to understand how PRCV-relevant ordinance requirements, such as vegetation management and land alteration permits, apply to their property for project planning and permitting.
- Actively communicate with other communities to protect views they have identified in your community that are valuable, and vice versa
- Establish procedures for processing applications with potential impacts to PRCVs including
    - Identifying the information that must be submitted and how it will be evaluated
    - Determining appropriate mitigation procedures/methods for variances and CUPs

Strategy: Improve Water Quality

- Establish a plan to reduce the amount of sediment and phosphorus entering the river.

Strategy: Maintain and Improve Recreation Opportunities along and adjacent to the Mississippi River

- Prioritize areas for acquisition to increase opportunities to access the river
- Coordinate jurisdictional planning efforts

Strategy: Improve Access to the Mississippi River

- Encourage creation, connection, and maintenance of open space, recreational facilities, including public access to the river
- Create and maintain access facilities for public access
- Complete the Central Anoka County Regional Trail Connection
- Update the Capital Improvement Program (CIP) to reflect the amended Plan
- Update Surface Water Use Regulations
- Provide Guidance to Private Property Owners for Private Accesses

Strategy: Communicate the Benefits of Protection of Ecological Resources

- Create Informational Packets that provide the location of PCAs and information for property owners to understand how PCA-relevant ordinance requirements, such as vegetation management and land alternation permits apply to their property for project planning and permitting
- Establish procedures and criteria for processing applications with potential impacts to PCA's including:
    - Identify what information must be submitted for projects within the MRCCA boundary and the way in which it will be evaluated
    - Determine appropriate mitigation procedures/methods for variances and CUPs
    - Establish evaluation criteria for protecting PCAs when a development site contains multiple types of PCAs and the total area of PCAs exceed the required set aside percentages

    - Develop administrative procedures for integrating DNR and local permitting of riprap, walls and other hard armoring.
- Develop a Communications Plan
- Create a new Critical Area Webpage
- Create a Signage Package for Public Spaces
- Provide information on the location of natural vegetation restoration priorities to property owners to help them understand how relevant ordinance requirements apply to their property for project planning and permitting.

Strategy: Prioritize Areas of Preservation

- Focus efforts on stabilizing erosion at Mississippi West Regional Park
- Work collaboratively with owners of undeveloped land with shoreline to partner of preservation and flexibility in subdivision design

Chapter 07: Parks and Recreation Plan

Parks and Recreation Goals and Strategies

- Prioritize desired recreation amenities with goal for financial stability in complete the Master Park and Recreation Plan.
- Preserve and enhance continuous open space corridors.
- Balance a variety of smaller neighborhood parks and larger community parks.
- Expand opportunities for community recreation programming.
- Expand recreation opportunities for aging population.
- Ensure equitable access to recreation programs and facilities.
- Ensure connected regional and local parks and open spaces.
- Coordinated planning efforts across multiple jurisdictions.
- Maximize joint use facilities and recreation opportunities.
- Strengthen relationships with local youth organizations.
- Prioritize desired recreation amenities with goal for financial stability in complete the Master Park and Recreation Plan.

Parks and Recreation Introduction

Ramsey recognizes parks, trails, and natural open spaces as vital to the quality of life and in many ways define the community. In some ways, Ramsey's park system emerged from the conversion of agricultural land to suburban in the 1970's with small park areas—often just open space, dedicated with these subdivisions. Ramsey created its first prominent park in the early 1980's, largely to meet the demand for youth athletics' play fields. Originally envisioned as a community park, Central Park serves as our flagship park. In the 1990's trails were added to Ramsey's landscape—and these were embraced every bit as much as parks. Citywide, the *value* of parks, trails and open space continues to grow, mirroring the increasing population, and corresponding with the conversion of open space to residential uses.

Taking advantage of its unique geography, cherished natural resources, and a diversity of recreational venues, while responding to its history and recognized rural character, are both determinants and opportunities for future public realm investments in the community. The Public Realm is what gives cities and neighborhoods their identity—typically including streets, parks, plazas, trails and other amenities. This network of connected spaces supports a host of broader city goals, sets the stage for ongoing quality development, and at the same time; promotes Community Parks and Trails, Regional Parks and The COR, to become a vibrant, dynamic, must-experience destinations.

Remaking infrastructure (including public space), as Ramsey develops a stewardship plan for a three decade-old 'built' park system, invites an opportunity to promote innovative design strategies that embrace the challenges of a growing city. Ramsey also has a bounty of natural resources to build upon, as in the instance of one of the most renowned rivers in the world. Indeed, both the Mississippi River and Rum River are significant water resources, and both part of the State's Wild and Scenic Rivers system that literally define the borders of the community. These two rivers are also state designated canoe routes, or recreational water trails—reconnecting residents through parks and trails, connects us to our past—as well as our future.

Another relevant stream is Trott Brook with its associated wetlands and uplands, representing a natural greenway spanning the northern 1/3rd of the city. Ramsey by area is also more than 17% wetlands of varying types and classes. Of the many wetland complexes, some have valuable oak and other forested areas in association, providing people opportunities to both live and recreate in these natural settings. These layers of habitat are valuable vestiges for the wildlife that residents embrace and enjoy. The greenway system referred to as the Circle of Ramsey. Trott Brook is the primary element and will inspire people to move within their community and will help restore ecological connectivity at the same time.

Exploring opportunities to reconnect all these valuable resources, to re-establish the continuity, functionality and beauty of these systems through a citywide greenway will serve as an expression of Ramsey's history, physical character and community identity.

People also want safe and enjoyable places that meet a range of recreational needs, providing both indoor/outdoor venues, supporting programmed or spontaneous activities. However, Ramsey will not be 'locked in' to an auto-centric environment as the only means to access parks and destinations, but rather, view the opportunity when thinking about parks and the public realm to creating a community that invites bicycling and pedestrians, to experience the city via greenways that connect neighborhoods, amenities and destinations.

Healthy, thriving cities invariably contain significant civic components that celebrate the "publicness" of place—yielding measurable returns; economic, environmental, and social—this Comprehensive Plan highlights the investments in the Park, Trail, and Recreation and Open Space system that will pay dividends for generations to come.

2030 Plan Accomplishments

The Comprehensive Plan is an important document that establishes a vision for the community that stakeholders can rely upon. The Comprehensive Plan is the result of commitment policy makers as well as engagement and participation by the community. Only true priorities make it into the Plan. The goals and strategies identified become the City's work plan and focus for the coming years. The following are a sampling of completed goals and strategies from the Parks, Recreation, Trails and Open Space Chapter of the 2030 Plan.

'Establish a regional trail along the Mississippi River'

Status: The City of Ramsey has completed construction of the Mississippi River Trail from King's Island in the City of Anoka to city limits at the border with Elk River.

'Improve coordination of park and trail planning within City and adjacent communities'

Status: Ramsey's Council meets with neighboring Councils regularly, which has resulted in collaboration on the above trail project with the City of Anoka.

'Design for connectivity with local and regional parks'

Status: The concept for the Circle of Ramsey emerged to address this goal with much of the greenway that encircles the community, now in place today.

'Develop a Trott Brook Trail Corridor'

Status: A quarter mile long boardwalk that will be constructed in the Spring of 2018, will complete the Trott Brook Trail between Variolite Street and Nowthen Boulevard.

'Explore providing pedestrian access from the Mississippi River to the north side of Highway 10'

Status: The skyway over Veteran's Drive was completed with the 2012 construction of the Northstar Rail Station. More recently a private landowner granted the 'touchdown' location (valued at $100,000) for the proposed pedestrian bridge referred to as the Mississippi Skyway. In 2014, the City secured $490,000 from the National Park Service, and completed the Final Plans and Specifications—for a project that is shovel ready.

'Minimize at-grade crossings of trails and roads and other interactions between trail users and automobiles, with underpasses or overpasses'

Status: See above. In addition to the underpass constructed below T.H #47 with the second phase of Elmcrest Park's development—a realignment of the Central Anoka County Regional Trail is underway to be routed from Ramsey Boulevard, through The COR and over both the railroad tracks and Hwy #10.

'Seek out alliances and partnerships with non-profit and governmental agencies to assist in securing funding and other resources that will assist in implementing the park and trail plan'

Status: Ramsey has secured well in excess of $2 million dollars from governmental agencies for park and trail construction in recent years. In 2017, an alliance with the Mississippi River Park Connection (a non-profit) and Recreational Equipment Incorporated (REI) funded a new recreational opportunity for Ramsey, canoe campsites on the Mississippi River. A partnership with Anoka County and Ramsey Parks, MN DNR and Conservation Corps Minnesota implemented this unique amenity.

'Work with the schools and community organizations to plan for athletic fields and facilities that will accommodate the growing community'

Status: The City is working closely with the School District #11 on the new elementary school (2018-19 construction) which will have several outdoor facilities, as well as trail connections to the adjoining neighborhoods. Additionally, the City and the Anoka Ramsey Athletic Association have a strong partnership in both planning for and renovating and developing fields and facilities to meet increasing demands.

'Study the need for a Community Center that offers a variety of recreational uses for all age groups'

Status: Through the Resilient Communities Program partnership with the University of Minnesota, the City is organizing a number of different evaluations on how a Community Center may be structured to meet the future needs of residents. These studies will inform City Council on the way forward, with this discussion expected to occur later in 2018.

Public Engagement

Since the early 1990s, Ramsey has engaged residents purposely and consciously in their neighborhood park planning with good success. This approach creates ownership in their public spaces. More recently, the City of Ramsey has undertaken a variety of engagement efforts, citywide that directly and indirectly affect decision making about the park system. The responses to all those efforts have highlighted the importance of parks, recreation, trails, and open space on the quality of life in Ramsey. Access to parks and trails, coupled with high-quality open space—even if only visually, evokes a sense of rural character and is a significant reason that people choose to live and invest in the community and thus, parks, trails greenways should remain a priority for on-going municipal investment.

As part of the specific engagement effort for this Comprehensive Plan Update, the City of Ramsey has held several meetings and workshops, along with other engagement tools. Specifically, we have heard Ramsey should:

- Prioritize preservation along Trott Brook.
- Begin addressing reconstruction of aging/existing parks.
- Develop a plan for filling in trail gaps in the community—especially in the northern tier of the community, and along arterial roadways.
- Find a balance in investment between larger Community Parks and Neighborhood Parks.
    - A few of our newer subdivisions are asking for parks to be included within their new neighborhood.
    - Many existing neighborhoods desire updating of play structures—some less than 15 years old, some exceedingly beyond their useful life.
- Preserve open space along the Mississippi River as a priority.
- Focus new park efforts on
    - Future Community Park #6 (north central portions of the city)
    - The COR (at the top of the list is a splash pad/water recreation)
    - Lake Itasca Park (natural resource-based development, lake access and the proposed Lake Itasca Greenway—connecting The COR)

There were related comments with more of a focus on Ramsey's ecological resources, such as "Protect Mississippi River and Rum River from shoreline erosion," and those comments are included in Ramsey's Natural Resources Plan.

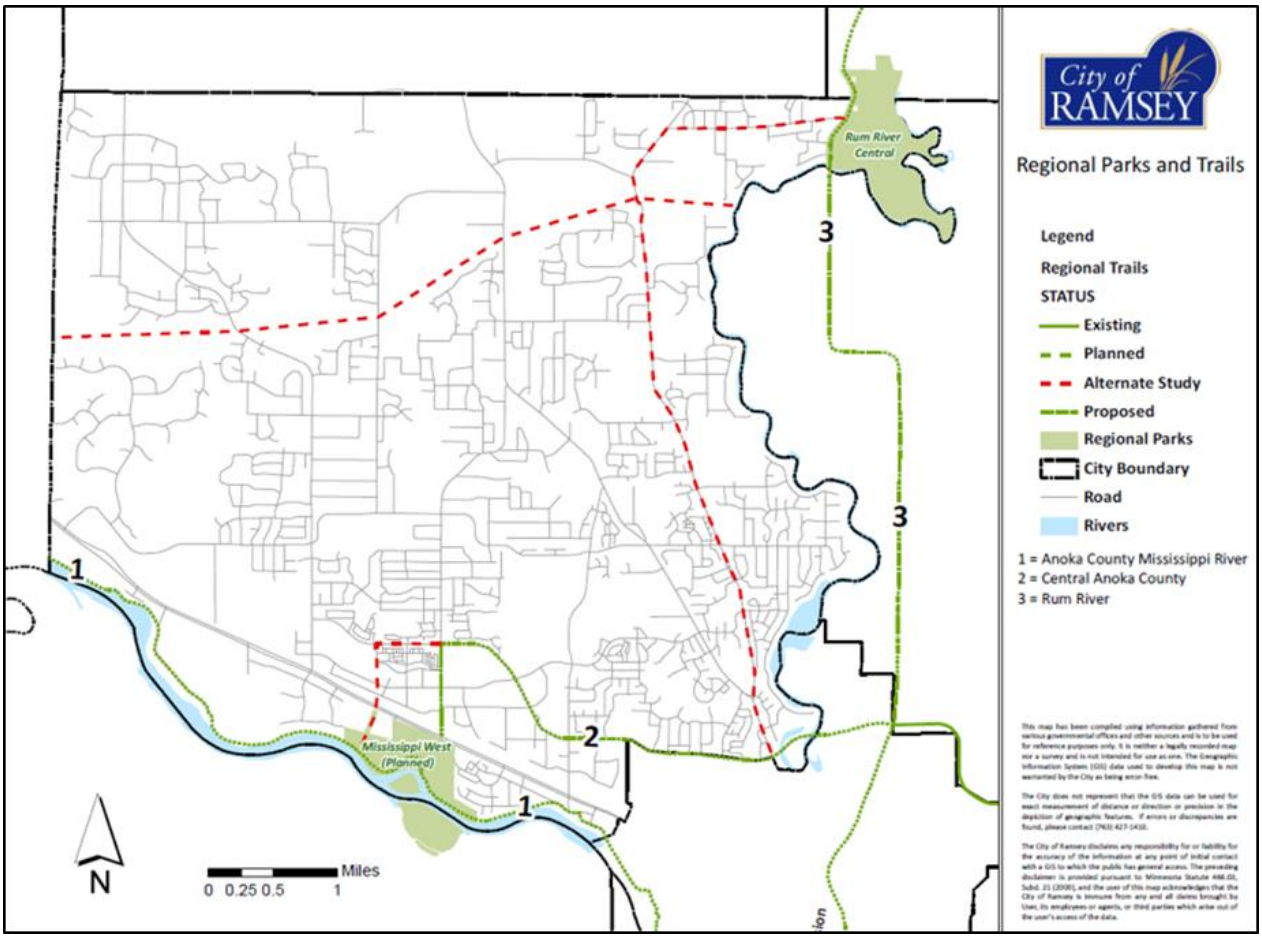
Existing Parks System

Regional Parks

There are two (2) Regional Parks and two (2) Regional Trails in Ramsey.

- Central Anoka County Regional Trail
- Mississippi River Regional Trail
- Mississippi West Regional Park
- Rum River Central Regional Park

Figure 43: Regional Parks and trails



The City of Ramsey is unique and fortunate in that it has two county parks within its boundaries that are a part of the Metropolitan Council's regional system. Rum River Central Park is 434 acres, 304 acres of which are in the City of Ramsey (the remaining is in the City of Oak Grove) and occupies the northeast corner of the city.

Mississippi West Regional Park

Mississippi West Park includes bluffs, wooded areas and two islands on the Mississippi River. The 273-acre park includes a small boat landing and shore fishing, and, in the Fall of 2017, canoe campsites were established on the islands—an amenity that is rare in the Metropolitan area— and one that provides additional recreational access to the most renown river in the nation. The campsites required close coordination between the City, County and the MN DNR, and are an example of the success of inter-jurisdictional cooperation and planning.

Mississippi River Regional Trail

Coursing along America's most renowned river, the Mississippi River Trail winds its way from the headwaters within Lake Itasca State Park in Minnesota to the Gulf of Mexico. A 3,000-mile system of bicycle-friendly roads and multi-use pathways, the Mississippi River Trail is referred to as a "string

of pearls" connecting ten states, the cities of Ramsey, Minneapolis, St. Louis, Memphis, New Orleans, and myriad towns between.

In addition to being a Regional Trail within the Twin Cities metro, this trail is also United States Bikeway #45 within the entirety of Minnesota—connecting 700 miles of existing shouldered highways, low-use roads and off-road paths for bicyclists. While in place in Minnesota, southern states are actively constructing and identifying additional routes. Once complete, USBR 45 will continue south along the Mississippi River to Louisiana—then the U.S. Bicycle Route System will encompass more than 50,000 miles of riding connected to Ramsey.

A key improvement benefitting the utility and safe access to the Mississippi River Regional Trail in Ramsey, will be the completion of the pedestrian bridge over Hwy #10 discussed below.

Wayside Rest

In addition, the aforementioned county facilities, Ramsey also benefits from the Mn/DOT Wayside Rest between Highway 10 and the Mississippi River in western Ramsey that has visitor contact building with restrooms, canoe access and picnic facilities. This site serves as a trailhead for the Mississippi River Trail that traverses from the Headwaters in Minnesota, through 10 states to New Orleans.

Local Parks

The City of Ramsey is approximately 29 square miles in area, has a population of approximately 23,500, and is fortunate to be known for its natural resources. More than half of the City borders the Rum and Mississippi Rivers, and over 15% of its area is protected wetlands.

Establishing parks and creating quality recreational and open space opportunities remains a high priority for the City. There are approximately 500 acres of existing municipal parkland and two regional parks with varying amenities, creating a comprehensive system with many diverse opportunities to recreate and enjoy the natural environment.

Other Recreation Opportunities

Ramsey is also home to a variety of other unique recreation amenities.

- Game Fair
- Rum River Hills Golf Course
- Rum River Scout Camp (Boy Scouts of America)
- The Links at Northfork Golf Course
- Wayside Rest (State of Minnesota)

Planned Park System

Recreation Districts

Most residents cherish their park system. Given the choice, most would like more parks, especially near their homes. However, financial priorities continue to challenge city leadership to build and manage a park system that meets those desires yet meet the financial obligations to build and maintain these improvements. Currently, the overall amount of acreage devoted to Ramsey's park and open space system is over 1,800 acres, or approximately 10% of the of the City's 28 square

miles. Given this large available area, the focus is on using these spaces wisely and connecting them effectively.

The gap between the desire for more parks and the stark reality of limited annual maintenance funding calls for a strategy to plan a system of interconnected parks and trails distributed reasonably and equitably throughout the community. Ramsey can achieve this goal by viewing Ramsey's park system as divided into ten 'Recreation Districts.' These districts are delineated by major roadways or other barriers and provide a means for more effective planning in determining future park needs at the scale of larger groups of neighborhoods (see map below).

A broad overview of the existing park system in Ramsey reveals a number of small, underutilized park spaces scattered throughout rural areas of the community. These low-density (or large lot) developments do not support high use of a neighborhood park system and thus can lead to inefficiencies. Larger scale community parks, which would provide park and recreation opportunities not available within private yards or large lots, would prove a more effective and efficient use of a park and recreation system for these areas, and at the same time serve both rural and urban areas of Ramsey—especially if well connected by trails or greenways.

It should be clarified that these Recreation Districts are not only a planning tool, but are an organizing structure of aggregating neighborhoods in order to interconnect them with the 'Circle of Ramsey' greenway. This greenway encircles the community, while connecting each Recreation District to each other, as well as to destinations like retail areas, schools, and workplaces.

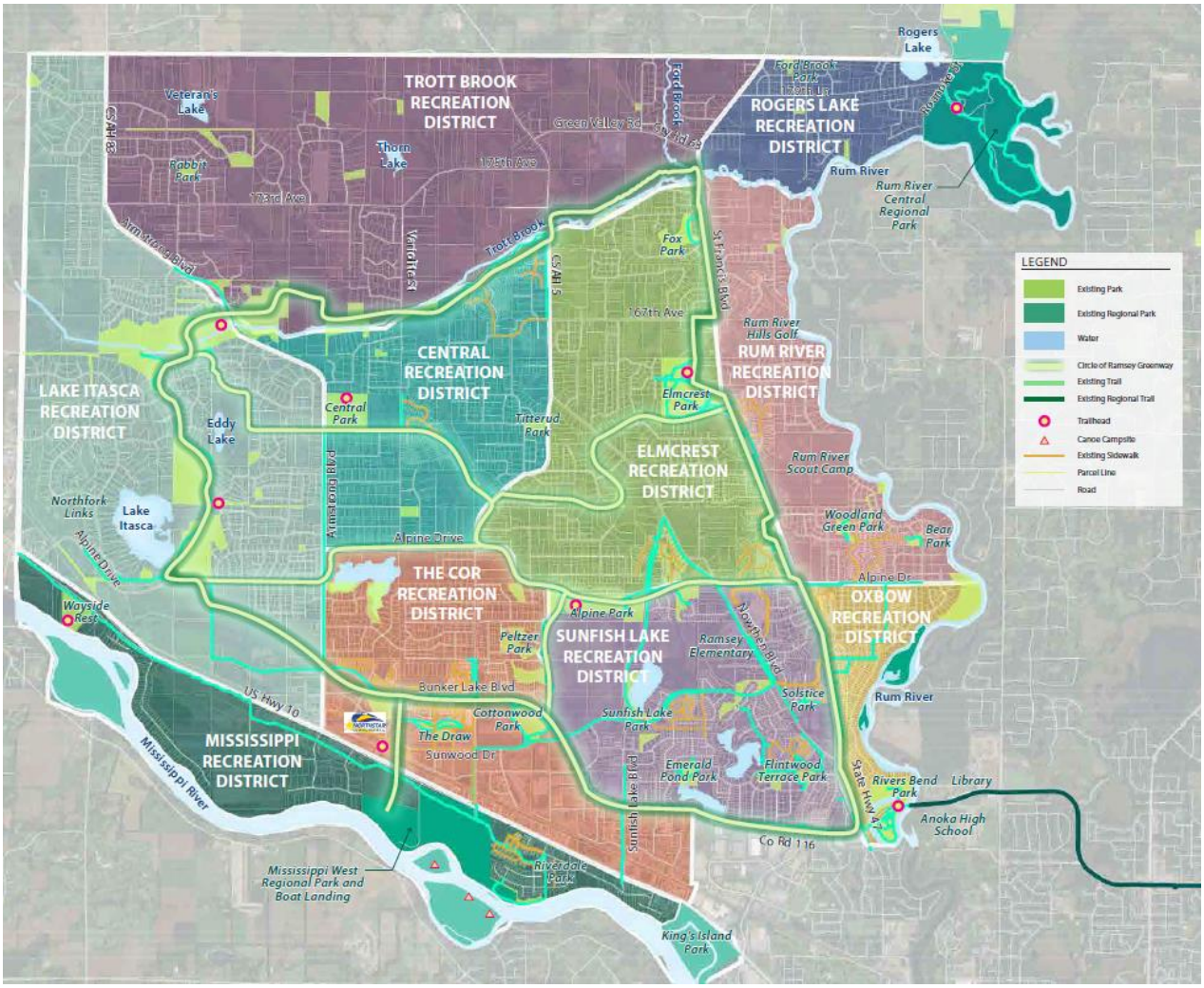
Using the structure of the Recreation Districts, it is evident that there are relatively few developed neighborhood parks in the northern third of the city. This, coupled with the need for additional spaces for a growing youth athletic program, suggests the need for a sixth community park in the north central part of the city. The remaining major emphases in the rural area of Ramsey should be, first, to provide trail connections to connect people to larger park facilities and destinations such as Central Park, Elmcrest, and Rum River Central Regional Park and, second, to preserve open space corridors consistent with a more rural land use. This approach is also consistent with the refrain heard throughout the public engagement process of the Comprehensive Plan: strive to find the "balance of rural and urban character."

In urban districts, this same approach is not effective. Higher density development demands more parks that are within walking distance of homes and provide a greater variety of activities. It would be prudent to start more detailed planning for the provision of neighborhood parks in future urban areas as well as looking to fill gaps in existing urban developed areas. As traffic patterns become denser within the urban areas, more neighborhood barriers may occur and further accentuate the need for more neighborhood park facilities. Trail, sidewalk, and greenway development is a significant element of future park planning to connect residents to the places they work, shop, and recreate. Therefore, the City must continue installing paved trails or sidewalks along all collector streets concurrent with their construction and enhance intersections with pedestrian-friendly treatments in the more urban areas.

In terms of significant outdoor recreation available from the private sector, Ramsey has two 18-hole golf courses open to the public; the Links at Northfork located in northwest of Lake Itasca and Rum River Hills Golf Course to the east, adjacent to the river at the 167th Avenue alignment. An

additional privately-owned outdoor recreation facility is the 160-acre Boy Scouts of America site along the Rum River. Upon request, this site is open to the public. Recreational camping and outdoor activities for scouts are available, and the site serves as an area of important wildlife habitat along the river. If the Owner ever proposes this site for development, Ramsey proposes that a portion of the Scout camp along the Rum River to become a municipal park with access to the river.

Figure 44: Recreation Districts



Park Types and Classifications

Community Park

A Community Park is generally defined as a larger park (usually more than 40 acres) serving multiple neighborhoods, enhanced amenities, and with trail connections to the large area. Examples include Alpine Park, Central Park, Rivers' Bend, and Elmcrest Park.

Neighborhood Park

A Neighborhood Park is generally defined as a smaller park serving mainly an individual neighborhood, or a group of neighborhoods. Neighborhood Parks generally have less amenities.

Future Improvements

Existing Park Replacement Plan

Ramsey heard throughout the Comprehensive Plan public engagement process a desire to reinvest in existing park spaces. Through the Parks System Plan, and the associated Capital Improvements Plan, Ramsey will identify and prioritize park, trails, and open spaces in need of reinvestment.

New Park Improvements

A number of areas are planned for future expansion and improvements. The key improvements in the current plan include.

- Circle of Ramsey
- Community Center
- Community Park #6
- Lake Itasca Park
- The COR

Potential Regional Trail and Regional Trail Search Corridor Realignments.

Ramsey requests an analysis of multiple regional trail corridors for alternate alignment as part of the next regional planning cycle. These corridors include the following.

- Central Anoka County Regional Trail
- Rum River Regional Trail
- Regional Trail Search Corridor (Trott Brook Greenway)

Rum River Regional Trail

Rum River Regional Trail - Existing Planned Alignment

The exhibit below identifies the proposed Rum River Regional Trail as number 3 between the Central Anoka County Trail (at Bunker Lake Boulevard) and Rum River Central Park. None of the trail is currently in place. Ramsey assumes that construction of the trail would occur in existing right-of-way.

Figure 45: Destinations along a Potential Realigned Rum River Regional Trail

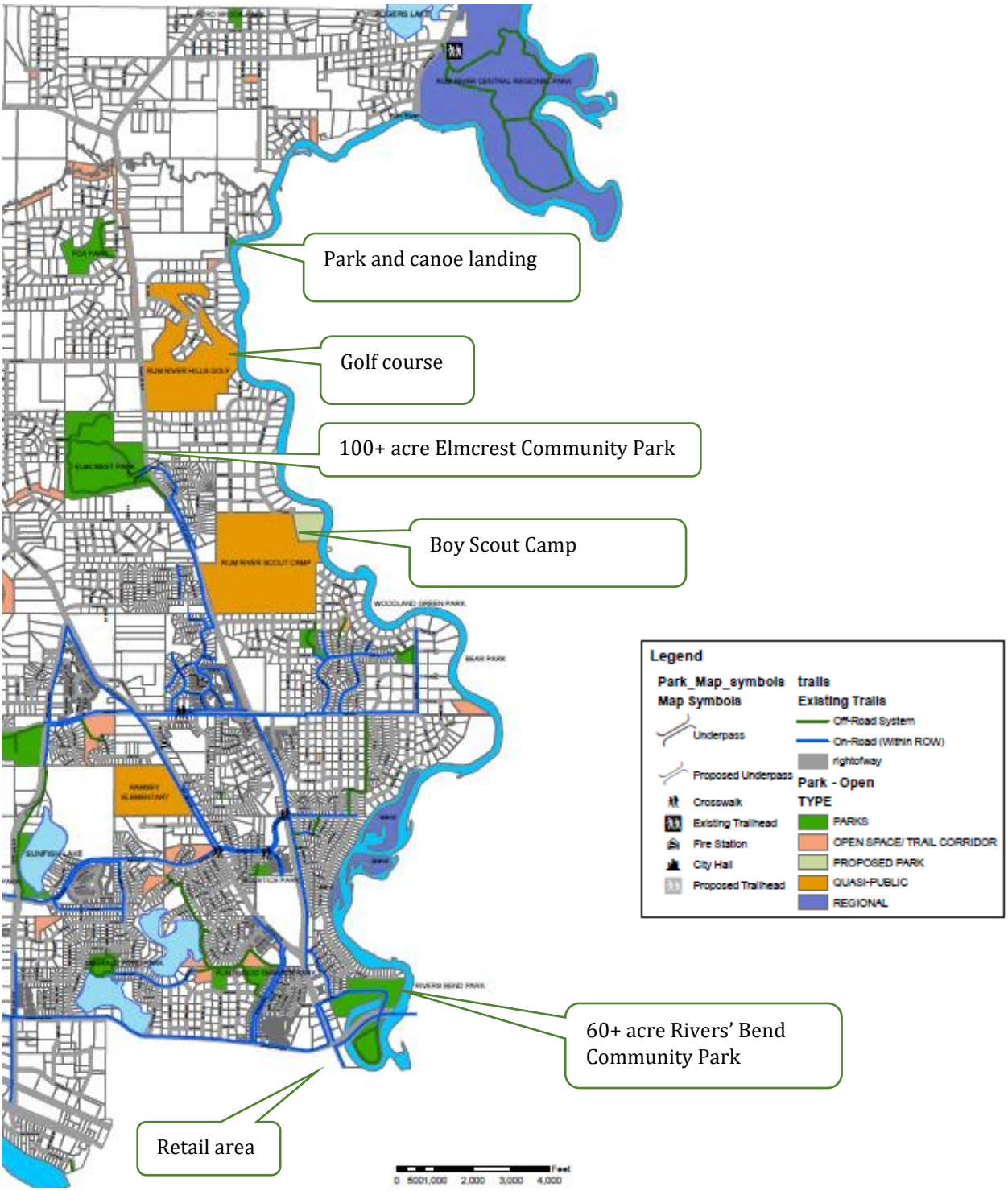
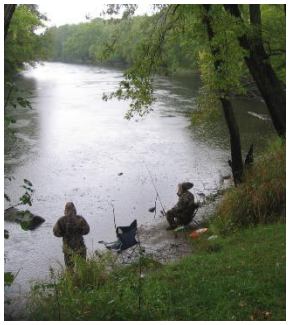
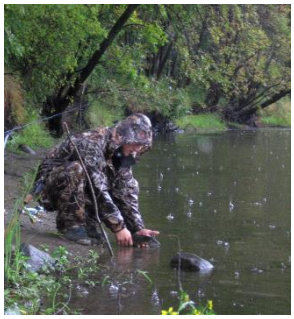




Figure 46: Illustration of the newly completed one million-dollar Elmcrest Park Community Building with public restrooms

In addition to many more parks and recreation facilities on the west side of the Rum River than the east, there is an area of retail services (restaurants etc.) that are presently accessed by trails on both sides of T. H. #47 north of the Central Anoka County Regional Trail at Bunker Lake Boulevard.





Within the **Linking Regional Trails** definitions in the 2040 Policy Plan, indicates that: "Visitor origin data from the [Metropolitan] Council's **2008 Regional Parks and Trails Survey** indicate that regional trails in the metropolitan area are used most by people who live nearby or can reach the trail in a short bicycle trip or drive. Therefore, a priority is to develop more trail corridors in the Metropolitan Urban Service Area, where more than 90% of the population lives".

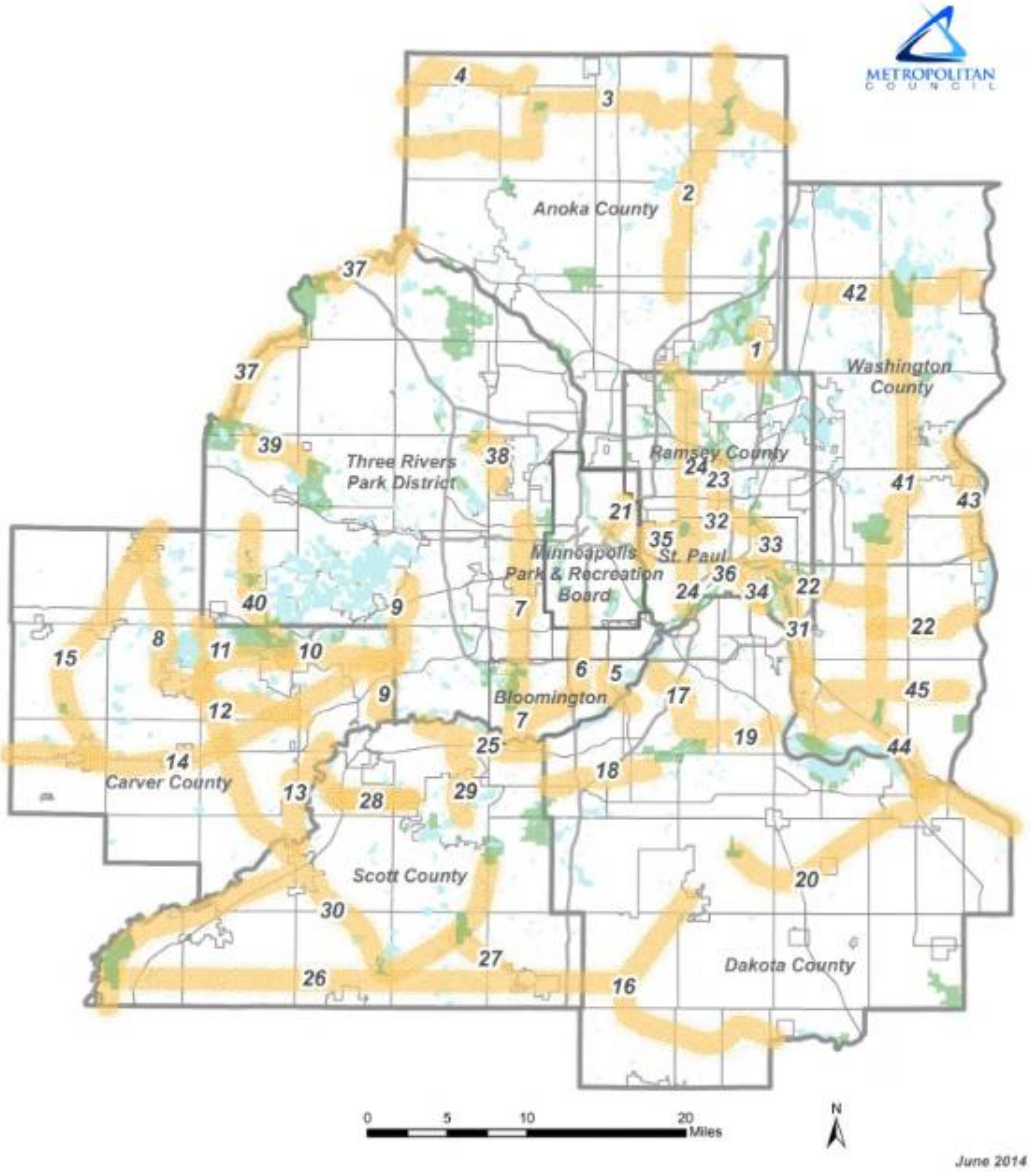
Ramsey has many thousands of residents in the Metropolitan Urban Service Area within 1.5 miles of the proposed, realigned Rum River Regional Trail.

In concluding, the Alternate Alignment Study would explore moving this proposed regional trail from the east side of the river to the west, (#3 from green to the red dashed line west of the Rum River above).

North Anoka County Regional Trail Search Corridor – Trott Brook Greenway Alternative

The 2040 Regional Parks Policy Plan, Chapter Three identifies 'Regional Search Corridors', including one entitled 'North Anoka County' generally designated as number three on Figure 3-9 below.

Figure 47: Regional Trail Search Corridors

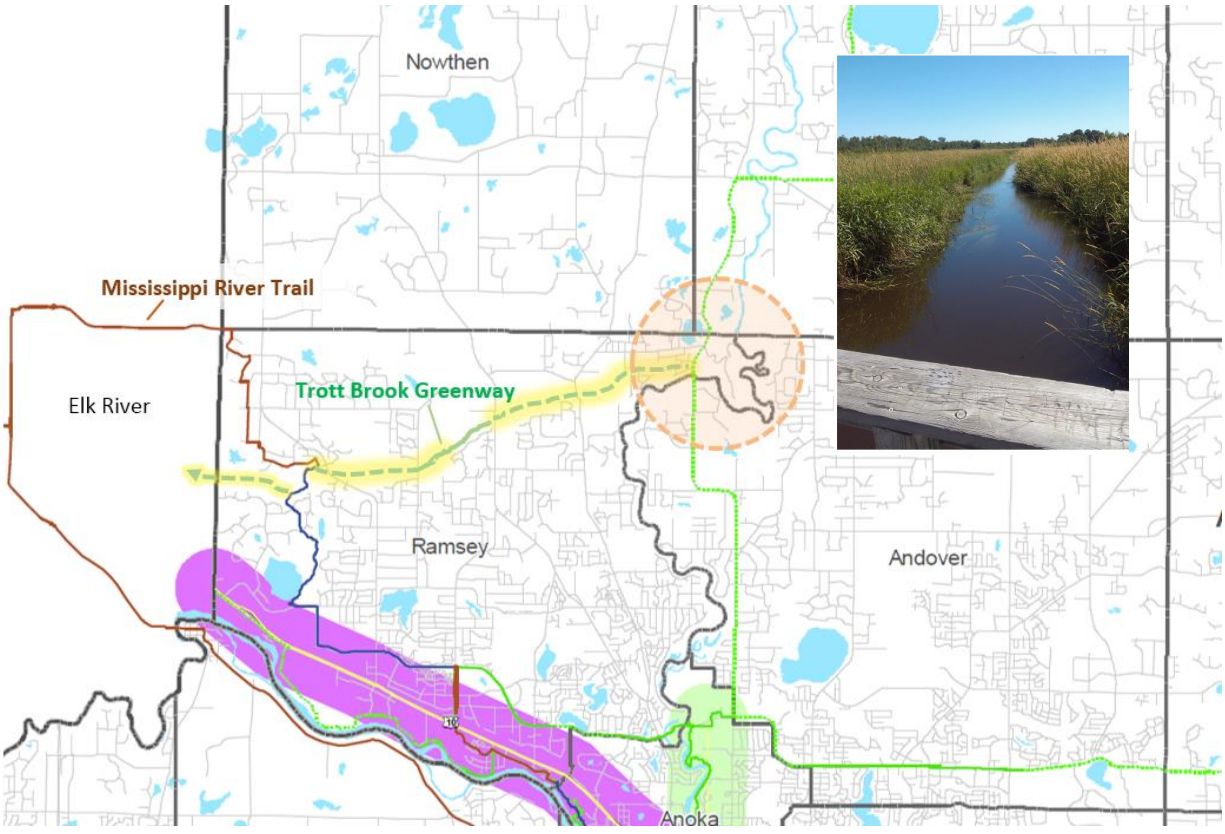


Regional Trail Search Corridor - Better Connectivity to Regional Parks System

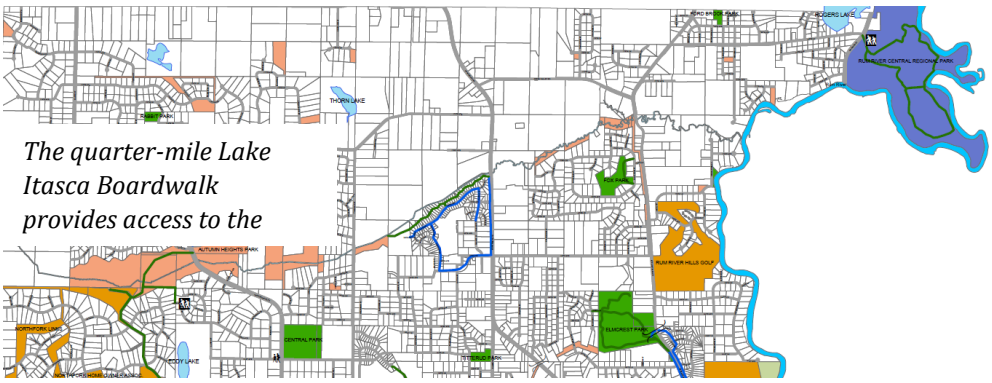
The introduction of Regional Trails within Chapter 3 states: "[…] regional trails are selected to pass through or provide connections between components in the Regional Parks System. The regional parks and park reserves perform the important function of providing places for parking, comfort facilities and safe water supplies.

Trails also are selected for their ability to intersect with local trail networks, with the regional trails functioning much like regional highways that interconnect with more local arterials and local streets".

In keeping with the above statement and intent, Anoka County Parks and the Metropolitan Council should investigate the west portion of Search Corridor 3 to connect to the only regional park in this area. By aligning the proposed, search area trail south to Rum River Central Regional Park, it also then intersects with the east/west Trott Brook Greenway. Additionally, this connects the Four-corner sub-regional center (depicted by the circle below) of Nowthen, Oak Grove, Andover and Ramsey, thus connecting four communities to; the Mississippi River Trail, a Regional Park, Wild and Scenic Rum River, and proposed Rum River Regional Trail—(without regard to whether the trail is east or west of the Rum).



Ramsey has already acquired significant tracts of land along Trott Brook for the greenway and trail, including a $500,000 investment by the Legislative Commission on Minnesota Resources for conservation and trail easements. Trott Brook runs west to east within the area below.

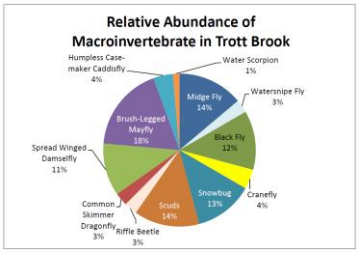


The quarter-mile Lake Itasca Boardwalk provides access to the

Regional Trail Search Corridor - Fish and Wildlife Benefits



A proposal exists for habitat improvements and the stocking of trout within the brook. If feasible, this would provide a rare opportunity in the Metropolitan area, and a unique recreational opportunity with significant tourism and favorable economic impacts. The MN DNR has placed data loggers in Trott Brook to collect the thermo profile of the stream to better understand the streams suitability as a fishery – and a report has identified the brook as potential as a trout fishing stream for the Metro. Trails and public lands along the brook are synergistic with fishing and the deliberate multi-use nature of the greenway.



Excerpt from the 22-page report: ***Assessing the Ability to Bring Trout Fishing to the North Metro Area through Stream Quality Assessments and the Summarization of the Economic Impact of***

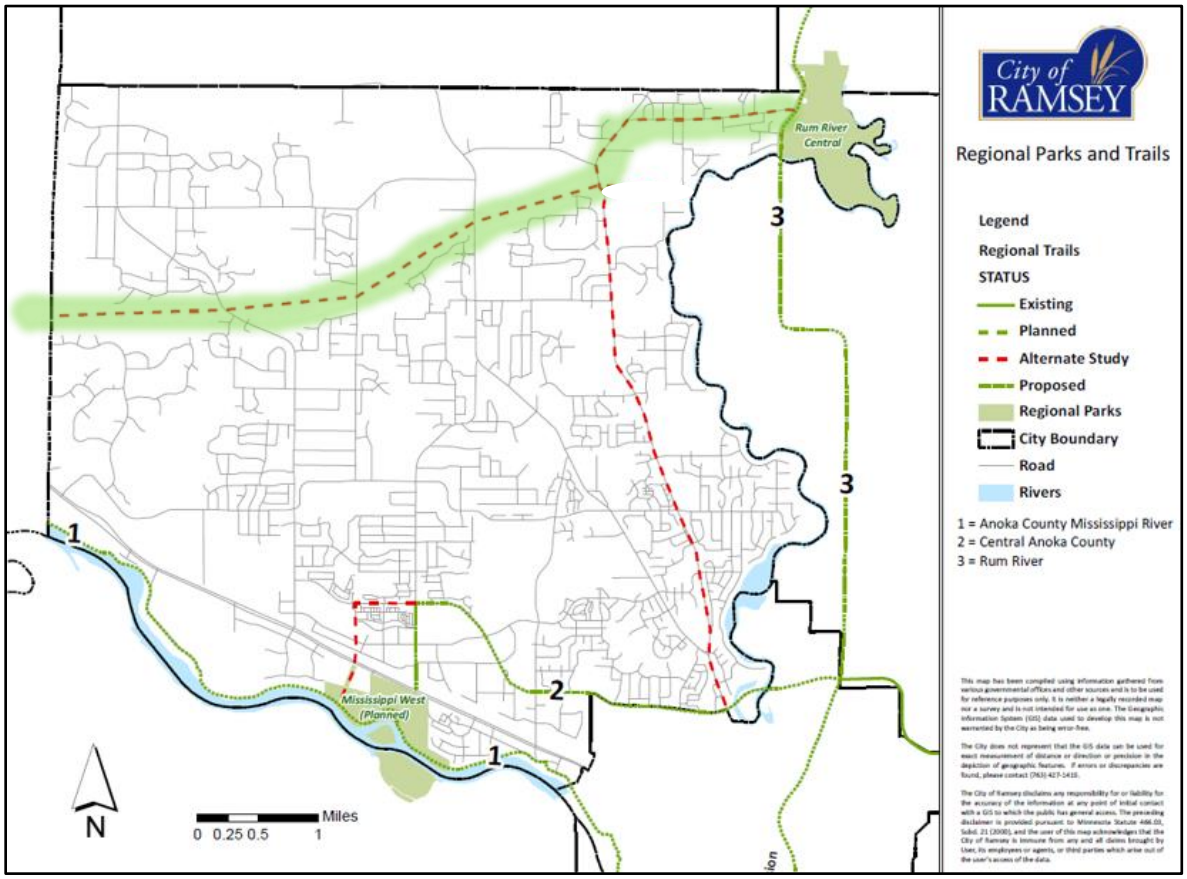
DNR electro-fishing at Trott Brook to survey existing fish populations



Fish sampling in 2012

In concluding, this proposal would recommend that the Trott Brook Greenway be considered as a Regional Trail, fulfilling the east/west Regional Search Corridor goals, as aligned generally and depicted below.

Figure 48: Trail Search Corridors and planned/existing trails within Ramsey



The 2040 Regional Parks Policy Plan, Chapter 4: Siting and Acquisition – Strategy 3, cites, "New regional trails must serve a regional audience and provide connection between regional parks, park preserves, and regional trails without duplicating an existing trail." The proposal above meets this objective, by connecting Rum River Central Regional Park to the proposed Rum River Regional Trail (potentially west of the river, as described above) and does not duplicate an existing trail. Moreover, by designating the Trott Brook Greenway as a regional trail, it will function as described by the Council "…two major types of trails to serve the region: 1) destination or greenway trails and 2) linking trails". The trail would be a destination, and one significant linkage would be the Mississippi River Trail in Ramsey, with its connection to the west in Elk River and subsequent link to the Great Northern Trail.

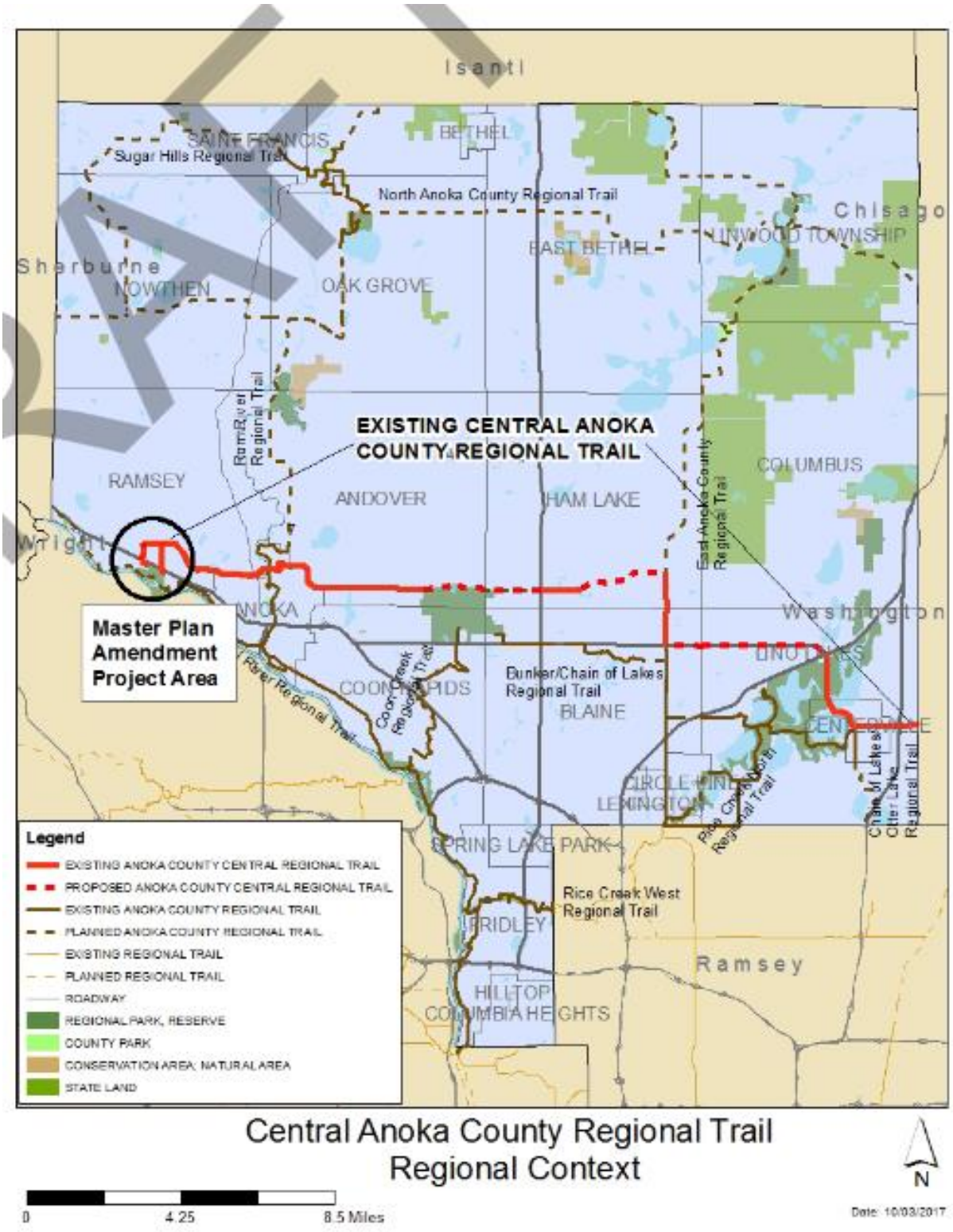




Central Anoka County Regional Trail

The Central Anoka County Regional Trail is an outstanding recreational (and transportation) amenity for Ramsey residents, and connects them via trail to broad swaths of the county. This includes Bunker Hills Regional Park to the east, with planned connections that will link the Rice Creek Chain of Lakes near Lino Lakes and Centerville, and on to Washington County. Approximately 19 miles of this 26-mile trail are in place today.

Figure 49: Central Anoka County Regional Existing Alignment

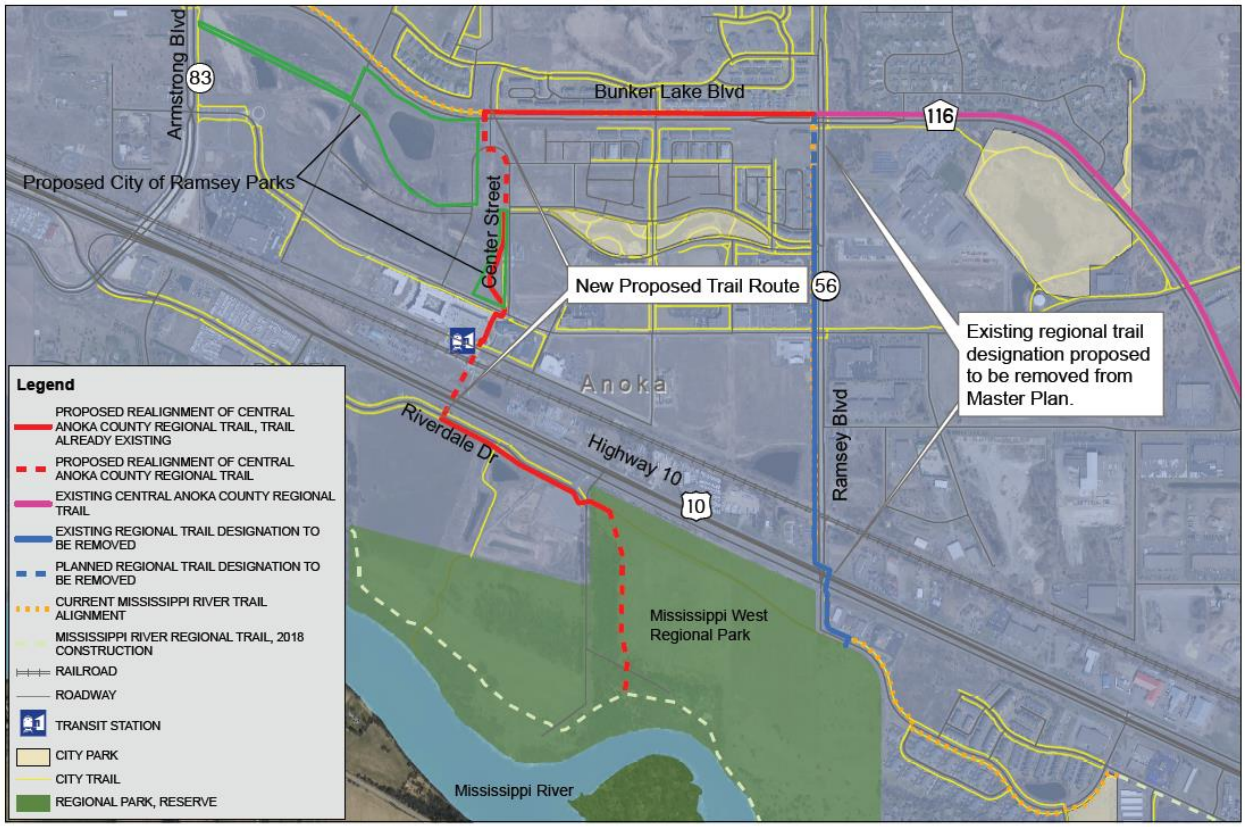


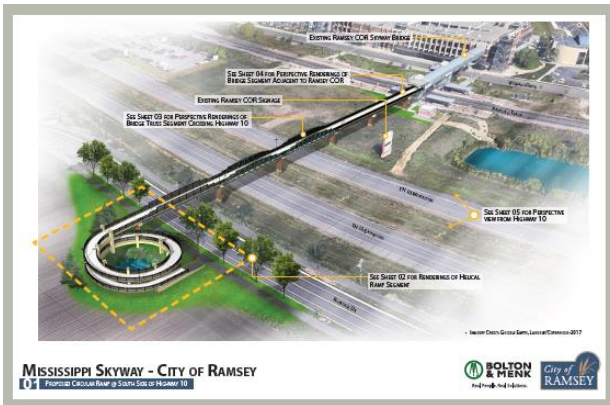
Central Anoka County Regional Trail - Pending Alternative Alignment

Anoka County Parks & Recreation has submitted to Metropolitan Council, a Master Plan Amendment for the realignment of the Central Anoka County Regional Trail. This amendment is located between Ramsey Boulevard and Center Street and connects to the Northstar Commuter Rail station and future grade separated pedestrian crossing of Highway 10, for a safe, direct, and multi-modal connection to the Mississippi River Regional Trail, and Mississippi West Regional Park.

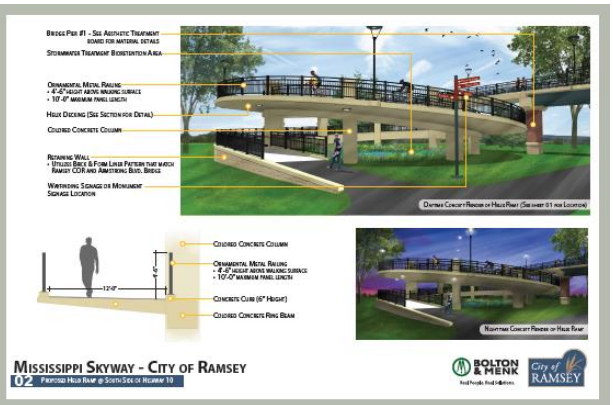
The realignment in Ramsey is needed as, presently the City of Ramsey has limited access to the Mississippi River and Mississippi West Regional Park because Highway 10 is a significant barrier for bicycle and pedestrian access. The amendment will change the alignment of the Central Anoka County Regional Trail within the City of Ramsey to better connect with local parks, trails, restaurants, businesses and transit, while still providing a safe connection to the river and Mississippi West Regional Park.

Figure 50: Potential Anoka County Regional Trail Alignments





SKYWAY VIEW OF BRIDGE

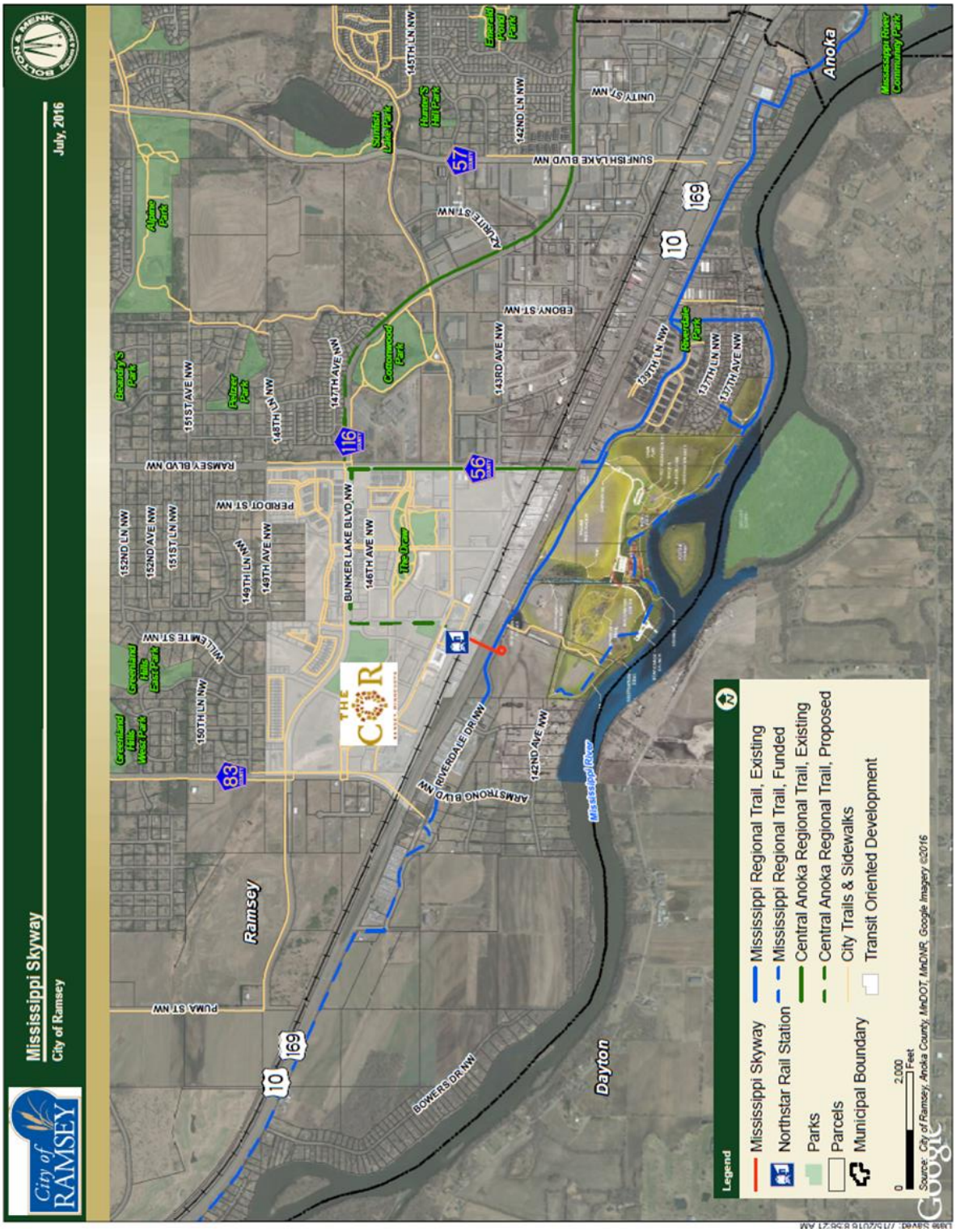


ELEVATIONS OF RAMP

Considerable investments in regional improvements converge in this location, including the $13 million-dollar Northstar rail station, with $1.1 million-dollar pedestrian skyway over Veteran's Drive, $8 million dollar covered transit and parking facility, as well as more than one-half million in boat landing and river access improvements. Additionally, a segment of the Mississippi River Regional Trail is now complete from the City of Anoka, through the City of Ramsey to Sherburne County (including within Mississippi West Regional Park). The trail together with two bridges on the 80-acre King's Island represents over one million dollars in bike facilities that are also a key component of the Mississippi National River and Recreation Area. The National Parks Service awarded Ramsey a $490,000 planning grant to complete Final Plans and Specifications for the Mississippi Skyway. This now makes the project shovel-ready.

This Central Anoka County Regional Trail with multi-modal connections and host of retail services will make this pedestrian bridge the nexus of regional systems and destinations. Therefore, it is imperative that Anoka County Parks and the City of Ramsey work with Metropolitan Council and other regional partners to develop a cost-share plan for the funding and construction of the remaining portion of the Mississippi Skyway, utilizing grant monies that are uniquely available for pedestrian and bicycle facilities

Figure 51: Mississippi Skyway (Central Anoka County Regional Trail) Layout



Parks and Recreation Implementation

Relationship to Local Park System Plan Process

Concurrently with this Comprehensive Plan Update process, the City of Ramsey is conducting our first-ever Park System Plan (PSP) process. The foundation of that plan is an analysis of the needs and desires of the community, a review of existing features, and an exploration of the context for the system. It will then provide a vision for the overall system and planning and policy direction for parks, trails, recreation, and open space. It is meant to guide the system as it evolves over the next several decades, including how new investments and ongoing maintenance and operations will be conducted.

Ramsey anticipates completing the Local Parks System Plan by the end of 2019. Because that plan is underway and will be a formally adopted City policy document, this Chapter refers to the PSP for much of its findings about local planning direction and implementation for the system. This current Comprehensive Plan will cover topics such as relationship to other citywide planning decisions and regional coordination. Ramsey will ensure consistency between this Comprehensive Plan and the future Local Parks System Plan.

Parks and Recreation Action Items

Strategy: Balance desire for additional amenities with goal for financial stability.

- Actions
    - Establish a policy for Neighborhood Park selection
    - Consider a Long-Term Park and Trail Replacement Plan

Strategy: Preserve and enhance continuous open space corridors.

- Actions
    - Continue to acquire land along Trott Brook for the Trott Brook Greenway Segment of the Circle of Ramsey

Strategy: Balance a variety of smaller neighborhood parks and larger community parks.

- Actions
    - Complete the Local Parks System Plan

Strategy: Ensure equitable access to recreation programs and facilities.

- Actions
    - Each of these strategies is achieve by maintaining the existing Recreation Program.

Strategy: Ensure connected regional and local parks and open spaces.

- Actions
    - Complete the Parks System Plan
    - Create a Master Trail Plan

Strategy: Coordinated planning efforts across multiple jurisdictions.

- Actions
    - Amend Mississippi West Regional Park Master Plan

- Create a plan to connect the Mississippi River Regional Trail to the Oliver Kelly Farm

Strategy: Maximize joint use facilities and recreation opportunities.

- Actions
  - Consider a plan for a future Community Center

Strategy: Strengthen relationships with local youth organizations.

- Actions
  - Formalize a process to include youth athletic associations in CIP Updates

Strategy: Improve the accessibility and user experience of the City's Trail System

- Actions
  - Create a sustainable maintenance plan for routine maintenance of trails.

Strategy: Provide staffing levels which are efficient will providing for the appropriate support for recreational activities in the community.

- Actions
  - Assess the impacts of the recreational coordinator position

Table 59: Capital Improvement Plan

Capital Improvement	Construction Date	Cost	Responsible Agency
Central Anoka County Trail	TBD	TBD	Anoka County Parks
Circle of Ramsey	TBD	TBD	Ramsey
Community Center	TBD	TBD	Ramsey
Community Park #6	TBD	TBD	Ramsey
Lake Itasca Park	TBD	TBD	Ramsey
Local Trail Gaps	TBD	TBD	Ramsey
Nathe Park	TBD	TBD	Ramsey
Mississippi River Trail	TBD	TBD	Anoka County Parks
Mississippi West Regional Park	TBD	TBD	Anoka County Parks
Rum River Trail	TBD	TBD	Anoka County Parks
The COR Parks	TBD	TBD	Ramsey

Chapter 08: Economic Development Plan

Economic Development Strategies

- Complete Built-Out of The COR according to the approved Development Plan.
- Create a Robust Offering of Recreational Opportunities that benefit Businesses.
- Improve Highway 10
- Increase and Construct Retail Options for Residents and Businesses
- Improve the Image of Ramsey and its Neighborhoods, Business Districts, and Key Corridors
- Maintain and Expand our Employment Base



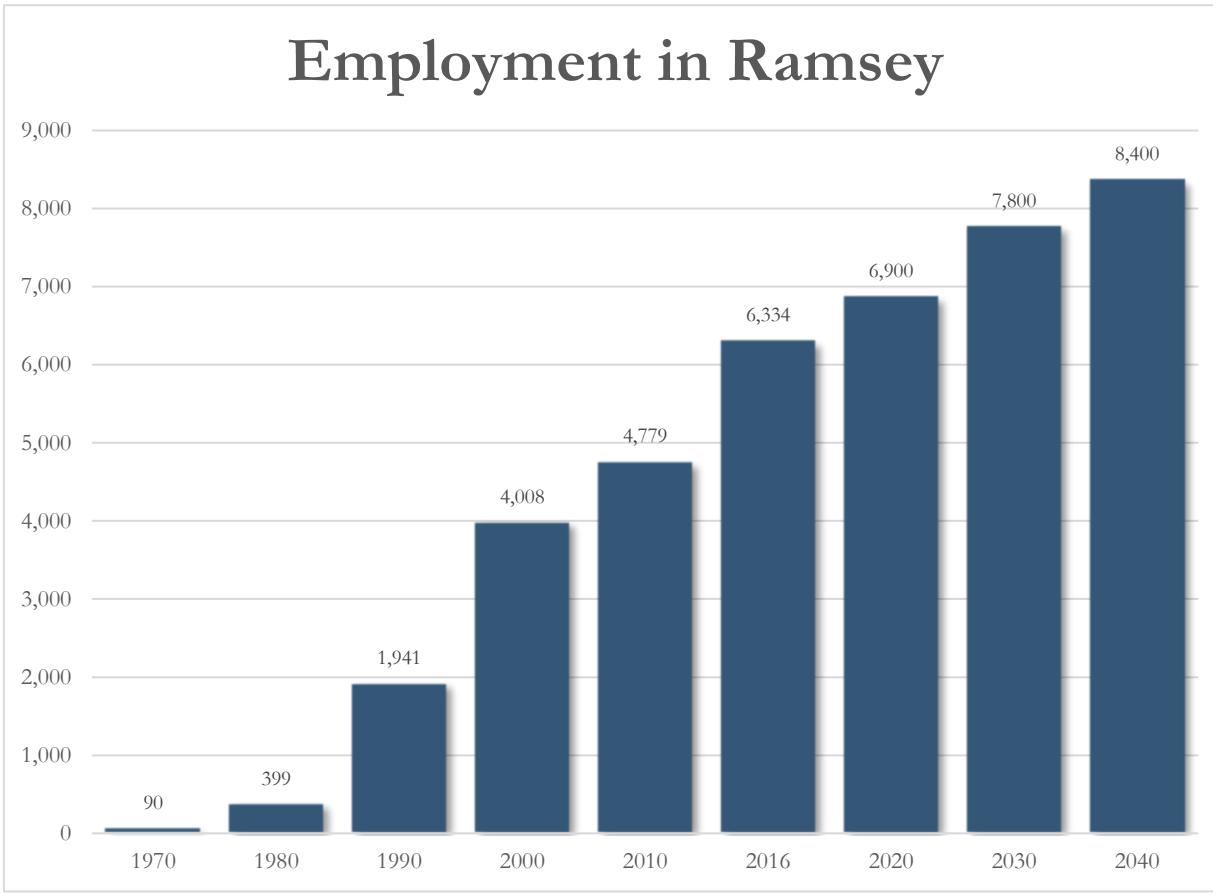




Economic Development Outlook

Ramsey has an estimated employment base of 6,334 employees working in Ramsey and approximately 634 acres of industrial land.

Figure 28: Employment Forecasts



Source: U.S. Census Decennial Survey, U.S. Census American Communities Survey, Metropolitan Council Forecasts





Industrial Development

Existing Industrial Conditions

Ramsey/Anoka Industrial Park

Ramsey's existing industrial park area borders another large industrial park in the City of Anoka. Highlights of the combined industrial park area are below.

- Approximately 1,000 acres
- Approximately 15,000 jobs
- Hundreds of businesses, with a high concentration of manufacturing

Future Industrial Opportunities

Employment growth is expected to continue to grow through 2040. The current estimated employment within Ramsey is 6,334 jobs. The number is expected to grow 8,100 jobs in the year 2040.

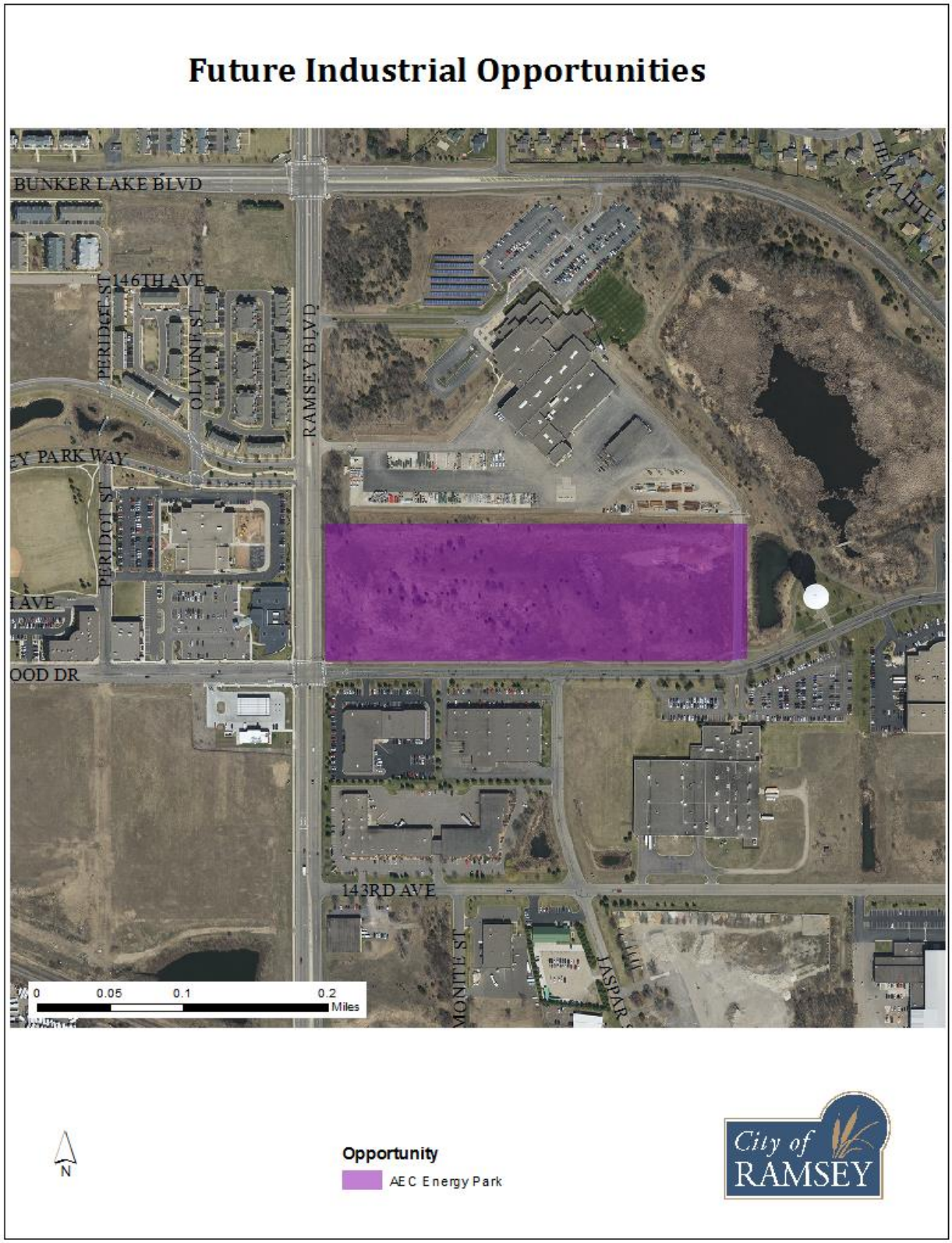
Ramsey has been fortunate to be extremely successful in both greenfield development and redevelopment. Ramsey's supply of industrial land guided by the 2030 Comprehensive Plan is extremely low. In response, Ramsey amended its 2030 Comprehensive Plan to guide an additional 115 acres for future employment growth.

Highlights of existing employment growth opportunities include, but are not limited to the following.

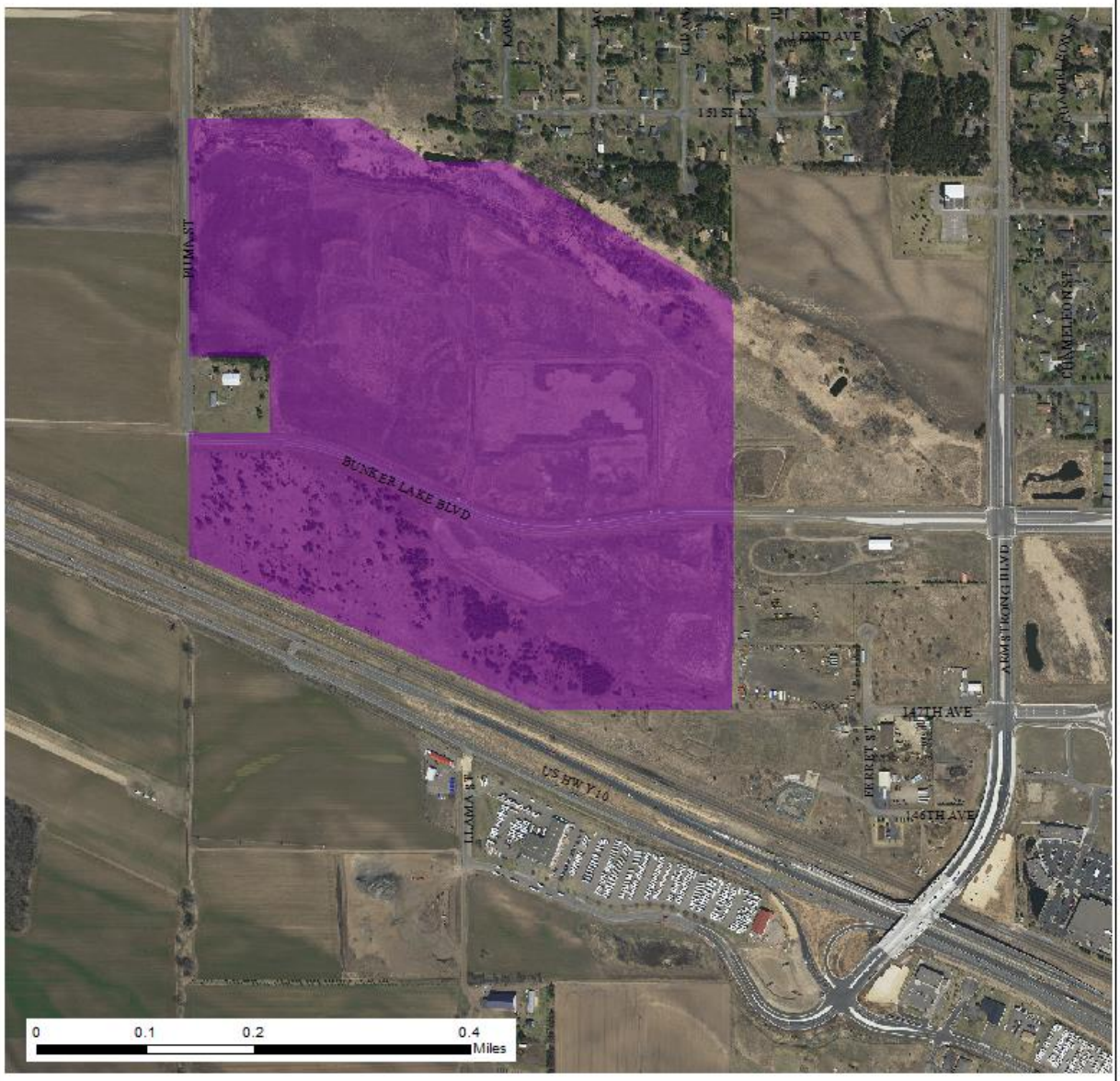
- AEC Energy Park (15 Acres)
- Bunker Lake Industrial Park (140 Acres)
- Highway 10 Business Park (150 Acres)
- Jaspar Industrial Park (9 Acres)






Future Industrial Opportunities
BUNKER LAKE BLVD
146TH AVE
PERIDOT ST
OLIVINE ST
RAMSEY BLVD
PARK WAY
143RD AVE
0
0.05
0.1
0.2
Miles
N
Opportunity
AEC Energy Park
City of RAMSEY

Future Industrial Opportunities

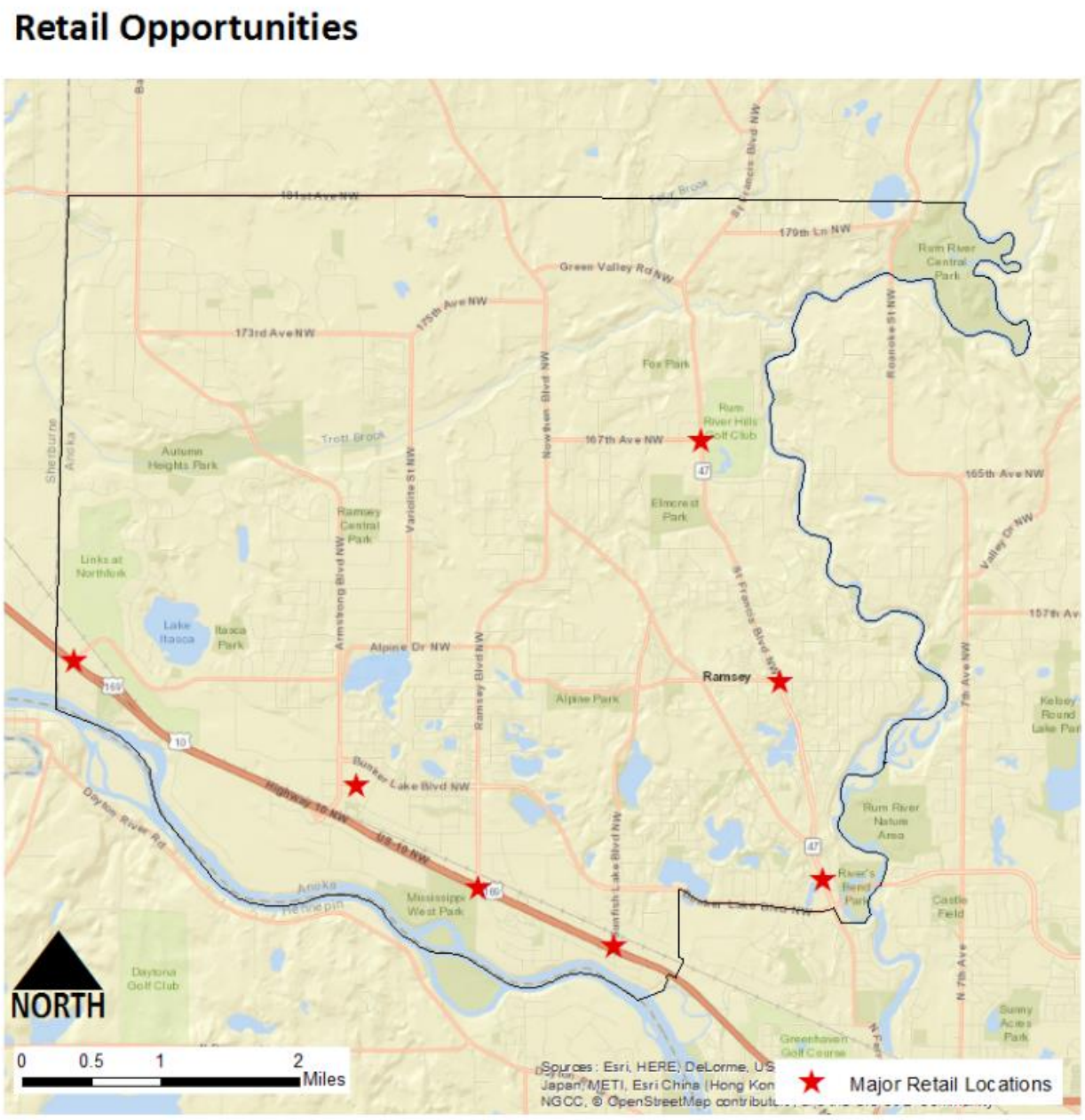


Retail Development

Existing Retail

Primary retail nodes are indicated on the map below. The City has approximately 125 acres of developable land available for development of new retail opportunities.

Figure 523: Retail Opportunities



Market Conditions in Ramsey

Ramsey's Market Area for retail growth has a positive outlook, but is constrained by several factors. While the Mississippi River and Rum River are some of Ramsey's primary assets, they do constrain Ramsey's Retail Market Area, as these physical barriers restrict access for many in close proximity.



Future Retail Opportunities

The COR

The COR is commonly known as Ramsey's Downtown Area. This development has a planned mix of uses, including a variety of retail areas. Within The COR and surrounding area, there are approximately 100 acres of area guided for retail growth. Ramsey has employed an aggressive economic development strategy to attract retailers to the area. This includes, but is not limited to a dedicated economic development staff, partnering with a commercial real estate broker, and offering a variety of financial incentives to locate to Ramsey.

Figure 53: The COR Development Plan

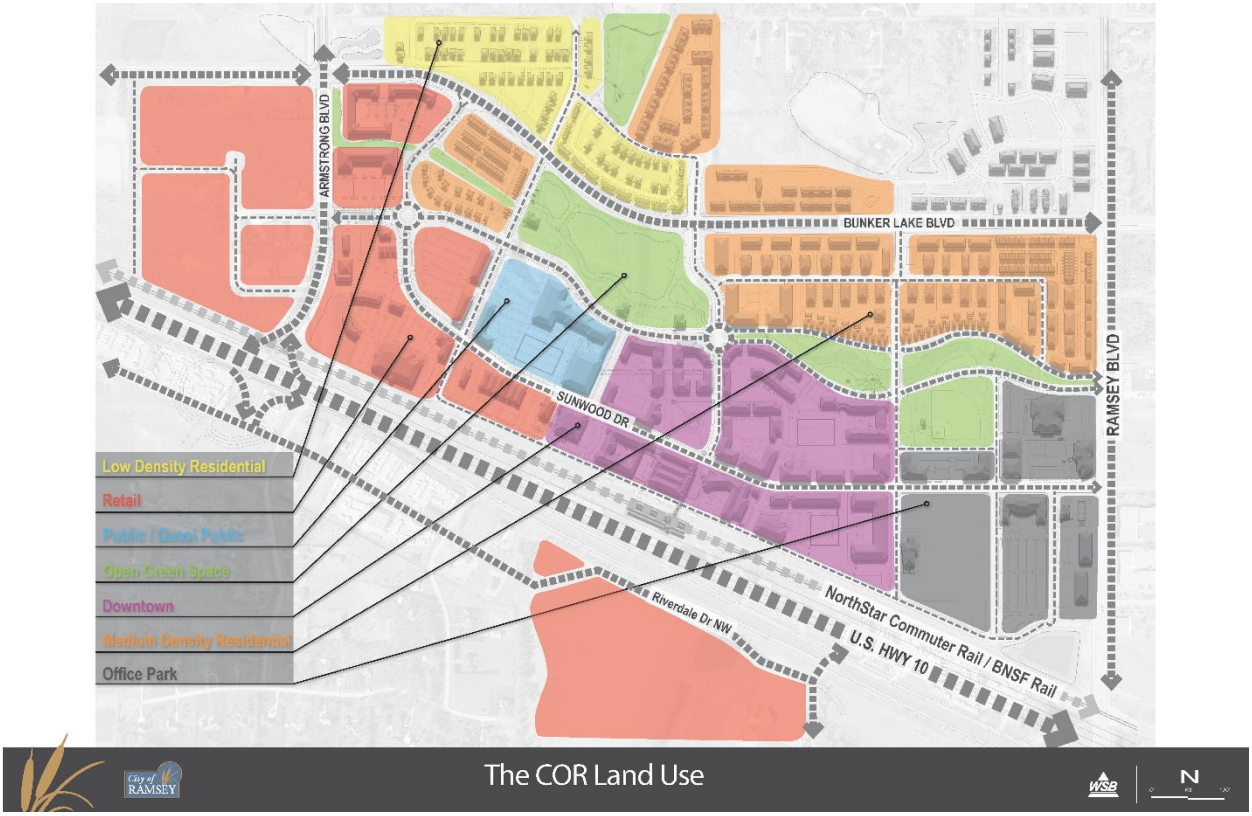
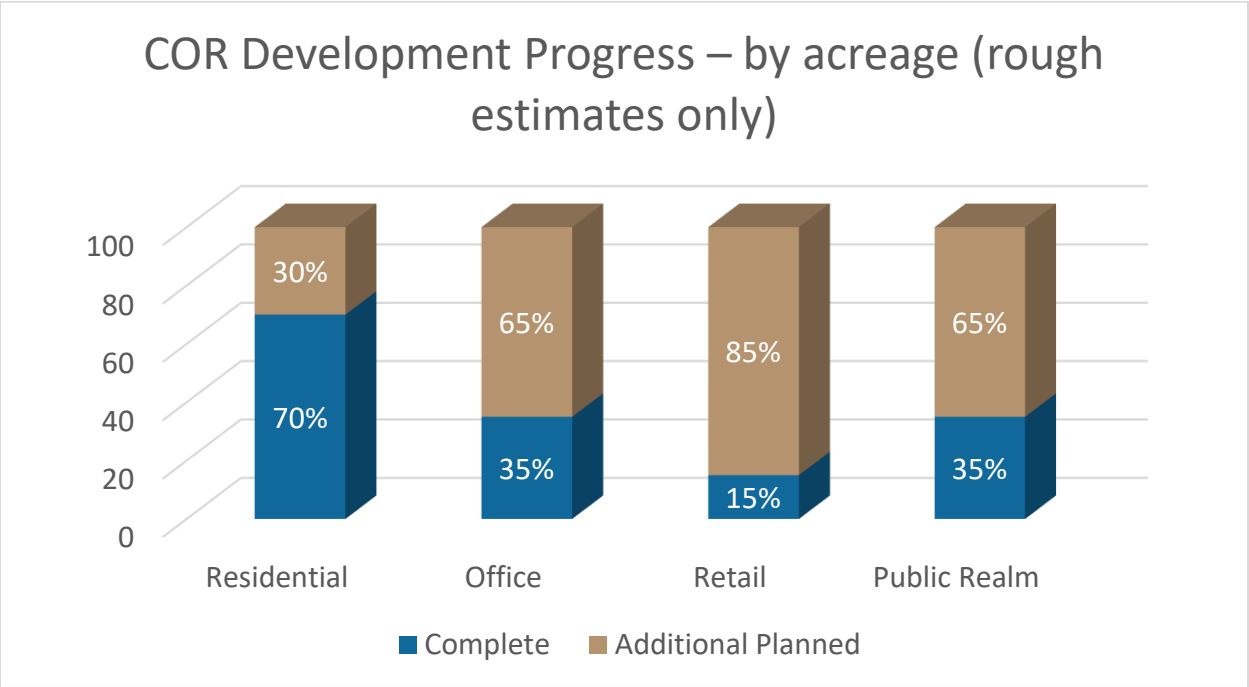


Table 61: Planned Growth in The COR



Elmcrest District

The Elmcrest District is anchored by a small retail node at the intersection of 167th Avenue and Saint Francis Boulevard (T.H. 47). For a number of years, Ramsey has analyzed how to best revitalize this node that has experienced a high rate of vacancy and blight. This node has seen some private reinvestment in recent years. The Rum River Hills Golf Course has also expressed an interest in redeveloping a small portion of their land for residential development.

The goal of this district is to improve and/or remove blight from the retail node and encourage sustainable market-driven redevelopment that will benefit the entire City of Ramsey.

Ramsey's vision for the neighborhood is a mixture of residential and retail uses. Residential users may include single family residential, townhomes, or senior living units as directed by the market. Retail will include a market driven neighborhood commercial node. Redevelopment should include a connection to Elmcrest Park and/or nearby trails where feasible.

Economic Development Tools

The City of Ramsey has a number of financial tools available for economic development projects. Below is an overview of the most commonly used economic development tools.

Gap Financing:

The City's RLF and the DEED MIF programs are used to fill the financial "gap" of a particular project. A financial gap occurs when private financing and/or owner equity cannot fund an entire project. Commonly, these programs are used to purchase equipment; however, other eligible uses exist. Interest rates and terms are negotiable.

Deed Job Creation Fund:

DEED assistance to projects that have capital investment and provide well-paying jobs. Program would allow for a company to receive a 5% rebate on capital expenditures (construction costs, materials etc.) up to $500,000. In addition, this program allows for up to $500,000 in job creation rebates based upon jobs created and their salary levels.

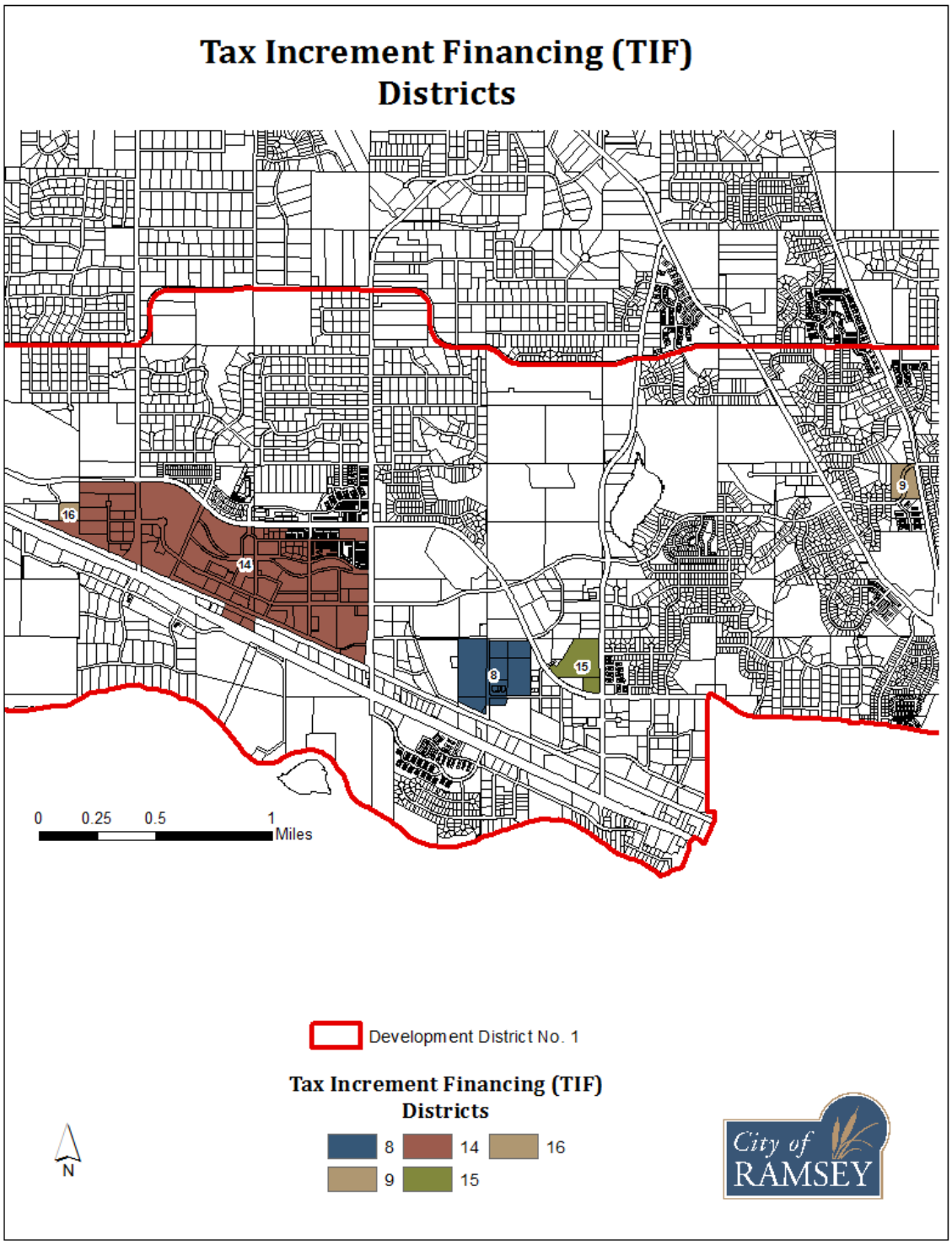
Property Tax Programs:

Tax abatement and TIF are local tax programs typically used for public infrastructure or land acquisition costs. In general, both programs work by capturing property taxes generated by a particular parcel then dedicating said tax revenue for a specific project cost.

Eligibility for financing tools based on the merit of an individual project, compliance with specific program requirements and in many cases approval from the Ramsey EDA and City Council. The City of Ramsey targets quality projects with high quality job growth. Typically, projects require owner equity and/or private financing. Most programs require specific job creation goals and annual reporting.

Tax Increment Financing

Figure 53: Tax Increment Financing District



Economic Development Strategies and Actions

Ramsey will strive to achieve its economic development goals through the following actions and policies.

Strategy: Maintain and Expand our Employment Base

- Continue our Business Retention and Expansion Efforts.
- Build Out the Bunker Lake Industrial Base.
- Plan for the Highway 10 Business Park (next Business Park after Bunker Lake Industrial Park).
- Make sites shovel ready.
- Provide incentives to achieve our economic development goals.
- Be flexible with zoning.

Strategy: Complete Built-Out of The COR according to the approved Development Plan.

- Complete the Development Plan Update.
- Continue Current Recruitment Efforts.

Strategy: Improve Highway 10

- Establish a Stakeholder Group for Highway 10.
- Improve Traffic Conditions (Complete Highway 10 Traffic Plan).
- Create a sustainable funding plan for right-of-way acquisition and construction.
- Remove Blight and Public Nuisances (Complete Highway 10 Land Use Plan).

Strategy: Improve the Image of Ramsey and its Neighborhoods, Business Districts, and Key Corridors

- Improve signage.
- Grade separate rail crossings to eliminate physical barriers.
- Remove Blight and Public Nuisances at the Rum River Hills Node.
- Remove Blight and Public Nuisances at the Highway 47 Corridor.
- Improve Relationships Communitywide to Remove Blight and Public Nuisances.

Strategy: Create a Robust Offering of Recreational Opportunities that benefit Businesses.

- Support the completion of the Master Park and Recreation Plan

Strategy: Increase Retail Options for Residents and Businesses

- Continue and Expand Current Marketing and Recruitment Efforts for New Retailers.
- Improve Access and Visibility for Retailers from Key Corridors.
- Consider free land and incentives.
- Directly recruit businesses.
- Execute a marketing campaign to draw businesses.
- Coordinate with existing efforts (Anoka County, DEED, Chambers of Commerce, etc.)

Strategy: Provide quality customer service to development contacts and residents

- Improve access and visibility of economic development staff.

Chapter 09: Water Resources Plan

Prepared with assistance from Bolton and Menk

Water Supply Plan

In 2004 the City of Ramsey completed a Water Supply and Distribution plan as required by State Legislation adopted in 1993, which required public water suppliers to adopt plans to promote the efficient use of water. This plan, prepared by consulting engineers Bolton & Menk, Inc. documented the water supply, demand and use characteristics of the existing municipal water system and projected future municipal water system needs. The plan also established a conservation plan and an emergency preparedness plan.

Continued growth and changes in development plans of the future community prompted a need to update this study in 2012 as part of the 2030 Comprehensive Plan.

The 2012 Comprehensive Water Plan included a plan for meeting the City's needs based on development projected within the City's 2030 Comprehensive Plan. The 2012 Comprehensive Water Plan outlined infrastructure needs and included an implementation schedule based on the anticipated development.

In 2017, the 2012 Comprehensive Water Plan was updated based on current (2017) population and land use projections and included the following revisions:

- Development projections from 2012 indicated a new water supply capacity would be required by 2019. With the updated development data, new water supply is now projected to be required by 2022.
- In the 2012 report, a water treatment facility was identified as a means of water supply. This was intended to be a surface water treatment facility that drew raw water from the Mississippi River. Based on current discussions with regulatory agencies, there is the potential to provide more water to the system through the addition of wells. In the 2017 report, the treatment facility was removed.
- A new treatment facility was added to the 2017 report to provide greater water quality than exists from the untreated well water current used in the City. The construction of the facility will depend on several factors, including: needs of business and industrial users, and acceptability of the water by residents of the community. The water treatment facility is depicted as being constructed in 2027 and 2028. The actual timing of the construction of the facility is undetermined at this time.
- Construction of new wells in 2023 and 2028 will provide adequate capacity to the year 2040 based upon projected growth rates. In order to determine a viable location for a new well, and potential for additional water supply options utilizing groundwater sources, a well location study should be undertaken.

The Proposed Water System Improvements map from the 2017 update is attached as Figure 1 in Appendix A. The 2017 Comprehensive Water System Study Update completed by Bolton & Menk, Inc is incorporated in this Plan as Appendix B.

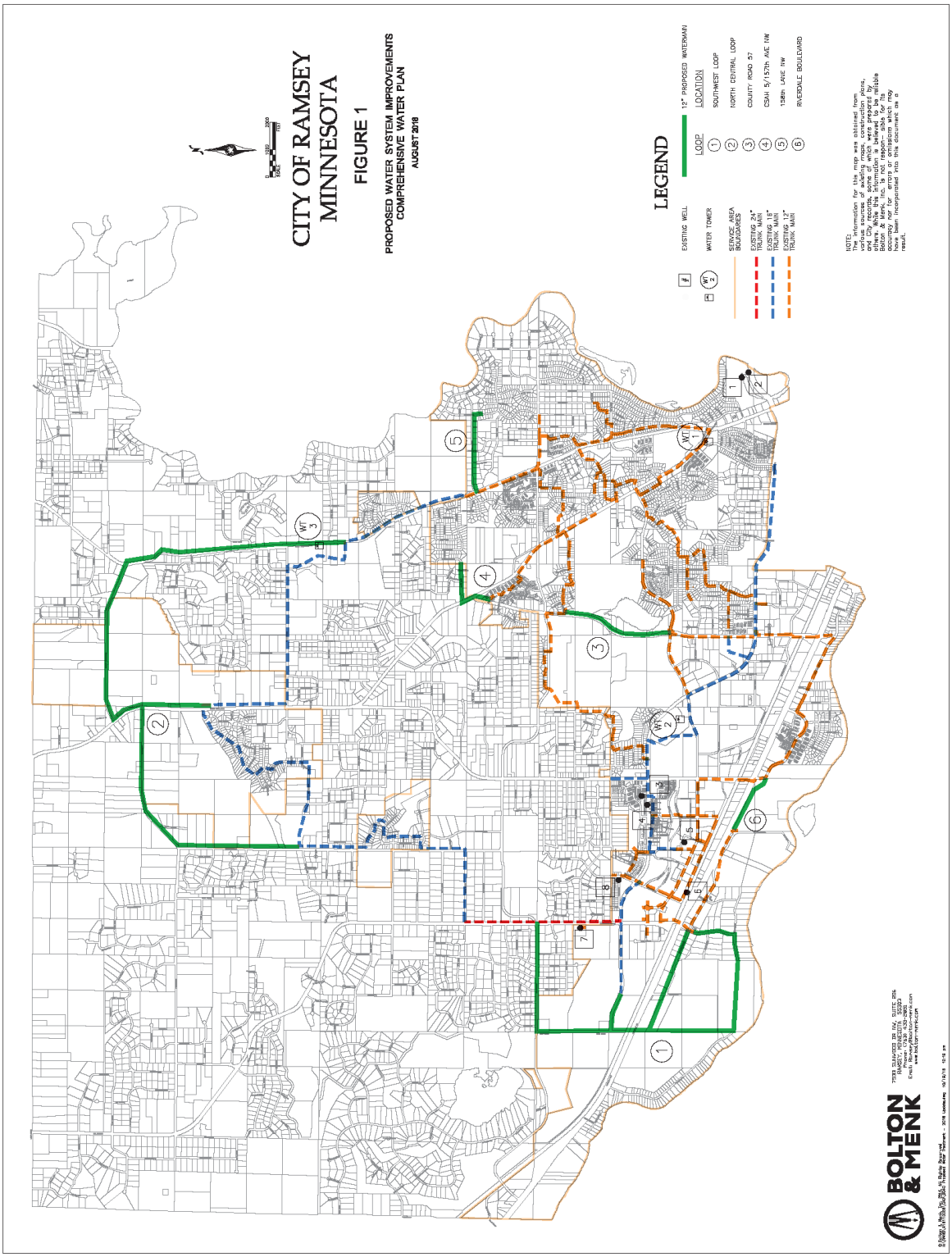
In August 2009, the City of Ramsey adopted a Wellhead Protection Plan as required by the Minnesota Department of Health. The purpose of this study was to protect the city's water supply system from pollution by updating information regarding private wells, storage tanks, hazardous waste generators, etc. within close proximity to public wells. The Wellhead Protection Plan is

included in Appendix B. An update to the Wellhead Protection Plan is scheduled to be completed in 2019.

In 2017, the City of Ramsey completed a Water Supply Plan and submitted it to the Department of Natural Resources and the Metropolitan Council for approval. The submitted Water Supply Plan is included in Appendix B.

The City of Ramsey will continue to explore opportunities for water conservation, including the recently adopted topsoil ordinance for new primary structures.

Figure 54: Trunk Water Supply Map



Wastewater Plan

Overview and Background

Growth of population and jobs in a community can present challenges to ensuring the needs of residents and businesses are adequately met. One of the key elements in addressing this challenge is the planning, construction, and maintenance of adequate wastewater collection systems. A Wastewater and Comprehensive Sewer Plan is a useful tool for defining the strategies the City will use to accomplish planning, construction, and maintenance of the wastewater system.

Under the state Metropolitan Planning Act, local governments are required to submit a wastewater and comprehensive sewer plan element as part of their overall comprehensive plan. This includes describing service needs from the regional system in support of planned growth. Prior to any expansion of sanitary sewer service, this plan must be found consistent with the regional 2040 Water Resources Policy Plan produced by the Metropolitan Council.

In 2005 the City of Ramsey completed a Comprehensive Sanitary Sewer Study which was prepared by consulting engineers Bolton & Menk, Inc. The 2005 Plan presented a guide plan for the extension of the sanitary sewer trunk system to the entire City. In 2012 the City updated the 2005 Comprehensive Sanitary Sewer Study. This update focused on the proposed sanitary sewer trunk extensions and improvements which are required to provide service to all areas within the 2030 MUSA boundaries. In September, 2017, the City completed an update to the 2012 Comprehensive Sanitary Sewer Study. The 2012 study and 2017 update identified the ultimate sanitary sewer flows for the City. The City of Ramsey is considered by Metropolitan Council to be a "Developing Community" and as such is presently allowed to extend sanitary sewer service anywhere within MWCC Sanitary Sewer District 3 boundary (south of Trott Brook). The current extent of the sewered area is now adjacent to Trott Brook and revised land use plans require its extension to the remaining portion of the City. The City's current wastewater flow allocation is 3.8 million gallons per day (mgd).

The 2017 update to the Comprehensive Sanitary Sewer Study completed by Bolton & Menk Inc. is incorporated in this Plan in Appendix B. Revised sanitary sewer flow projections based on the revised Future Land Use Map are included as Exhibit 8:1 of this Chapter. The flow assumptions for calculating sanitary sewer flow are as follows:

Description	Factor
Gallons per Person per Day	75.0
Flow Variation Factor	2.5 to 4.0
People per Unit	3.0
Flow per unit	225
Employees per Acre	20
Commercial/Industrial Flow per Acre	1,500

Existing System

The existing wastewater treatment system, shown in Figure 1 in Appendix A, includes 8 Lift Stations, forcemain and gravity sanitary sewer. This figure also shows the location of the two connection points to the MCES system. The City does not have a separate sanitary sewer treatment facility from the MCES,

however, approximately 4,600 Individual Sewage Treatment Systems are active in the City limits. A map of the ISTS is shown on Figure 57.

Population, Household, and Employment Forecasts

The municipally owned sanitary sewer system provides service to all residents and businesses in the City. The following are the current revisions to the Met Council projections of population, household, and employment forecasts. The City of Ramsey anticipates the following sewer demands, as detailed in Table 60.

Table 60 – Population, Housing, & Employment Sewer Allocation Forecasts

	Forecast Component	2010	2020	2030	2040
Population	Sewered	10,615	14,210	19,865	25,900
	Unsewered	13,053	13,340	13,485	13,250
Households	Sewered	3,615	5,000	6,850	8,940
	Unsewered	4,418	4,600	4,650	4,560
Employment	Sewered	4,304	6,280	7,100	7,640
	Unsewered	475	620	700	760

Actual and Projected Wastewater Flow

Table 61 shows actual and projected average flows for the City's wastewater system, in millions of gallons per day (MGD). The current system has sufficient capacity to meet the demands of population forecasts.

According to the Metropolitan Council, regional capacity for North Trott Brook Sewer District can be provided through the existing Regional Disposal System by system capacity improvements. Therefore, a future regional wastewater treatment plant (WWTP) is not being planned at this time.

Table 61 – Actual and Projected Average Wastewater Flows (MGD)

Meter	2010	2020	2030	2040
M302	0.54	0.9	1.0	1.2
M304	0.24	0.6	1.0	1.3
Total	0.78	1.5	2.0	2.5

Table 62 – System Pipe Capacity at Meter Connection (MGD)

	City Pipe Capacity 30" RCP	Met Council Capacity
M302	7.5 MGD	8.14 MGD
M304	9.56 MGD	9.97 MGD

Table 63: Sewer Flow Forecasts by Sewer District

Sewer Flow Forecasts for North Trott Brook Sewer District – To Meter M302					
Year	**Households (Sewer)**	**Flow Projection-MGD**	**Employment (Sewer)**	**Flow Projection - MGD**	**Total Flow**
2020	**372**	**0.1**	**42**	**0.0**	**0.1**
2030	**745**	**0.2**	**48**	**0.0**	**0.2**
2040	**1,311**	**0.3**	**52**	**0.0**	**0.3**
Sewer Flow Forecasts for Rum River Sewer District – To Meter M302					
Year	**Households (Sewer)**	**Flow Projection-MGD**	**Employment (Sewer)**	**Flow Projection - MGD**	**Total Flow**
2020	**3,514**	**0.8**	**413**	**0.0**	**0.8**
2030	**3,690**	**0.8**	**468**	**0.0**	**0.8**
2040	**3,945**	**0.9**	**502**	**0.0**	**0.9**
Sewer Flow Forecasts for Mississippi River Sewer District – To Meter M304					
Year	**Households (Sewer)**	**Flow Projection-MGD**	**Employment (Sewer)**	**Flow Projection-MGD**	**Total Flow**
2020	**1,114**	**0.2**	**5,825**	**0.4**	**0.6**
2030	**2,415**	**0.5**	**6,584**	**0.5**	**1.0**
2040	**3,684**	**0.8**	**7,086**	**0.5**	**1.3**

Inflow and Infiltration

Groundwater infiltration and surface water inflows, often called infiltration/inflow (I/I), may contribute a substantial amount of municipal wastewater volume. Reducing I/I through proper design, construction, maintenance, and other interventions can reduce the strain this puts on municipal wastewater systems.

The Inflow and Infiltration (I/I) goal established for the City of Ramsey varies based on annual average flow for each connection point to the Metropolitan Disposal System (MDS). The Metropolitan Council's metering program shows that the City's 2017 annual average flow at meter M302 was 0.567 mgd. The current I/I goal for the City of Ramsey at this point is an allowable peak hourly flow of 2.54 mgd. The 2017 annual flow at meter M304 was 0.279 mgd. The current I/I goal for Ramsey at this point is an allowable peak hourly flow of 1.29 mgd.

The City continues to monitor the integrity of its sanitary sewer infrastructure. The City has had a sewer vac truck since 2009 and have a program in place to clean one third of the Sanitary Sewer system each year In addition to cleaning the existing sewer system, the City has a program in place to televise one tenth of the system each year to monitor for I/I issues. The City has historically spent approximately $10,000 per year televising and mitigating I/I issues that are discovered during the televising process. Items that are repaired though this process include: private utility hits, leaking joints, collapsed pipes and leaking manholes.

Table 65 shows the number residential units within the City that were built before 1970 vs those built from 1970 to the present. It also breaks out the percentage of pre-1970 residential units that

are connected to the sanitary sewer system and have been evaluated for I/I susceptibility and repair. Considering 99% of the sewered services have been constructed after 1970, and 37% of the sewered services have been evaluated, with only 0.1% of those evaluated had an I&I issue, the data suggests that the remaining 63% of the services should only anticipate 5-10 properties have an I&I issue that has not been resolved. This amounts to an estimated average annual flow of 0.43 MGY or 0.001 MGD.

Table 64 – Pre and Post 1970 Residential Homes

	City Wide Number of Existing Homes	Existing Homes Connected to Sewer System	% Sewered Homes Evaluated for I&I
Pre-1970	353	38	50% (19)
Post-1970	8,974	4,834	37% (1769)

Ordinance 92-05 prohibits the connection of sump pump, rain leaders, or passive drain tile from the sanitary sewer system and requires those that exist be disconnected. The City of Ramsey has adopted the Minnesota State Building Code, which states that drainage systems shall discharge into an approved sewer system or to daylight (§R405.2.3) and storm sewer systems shall not drain into sewers intended for sanitary sewage only (§4715.2700). The City of Ramsey interprets that these systems must drain to daylight only unless storm sewer is available on-site. The City of Ramsey will explore the need for such ordinances if it is determined the City is not meeting the established I/I goal.

The City applied for $25,250 in matching grant funds from the 2014 State Bond Fund Municipal Inflow & Infiltration Grant program though the Met Council Environmental Services to perform needed I&I improvements. The grant was awarded and this project was completed in 2016 where multiple castings were adjusted and chimney seals were installed to prevent I&I at those structures. A lift station and a manhole were also rehabilitated to seal the structure by coating the insides of the structures.

The City also has a program in place that notifies residents if their water meter runs continuously. A letter is sent to the resident alerting them that there may be a possible water leak inside their home and includes a toilet dye strip and informational flyer on how to perform a water leak test and how to read their water meter.

Figure 55: Existing Sanitary Sewer Trunk Map

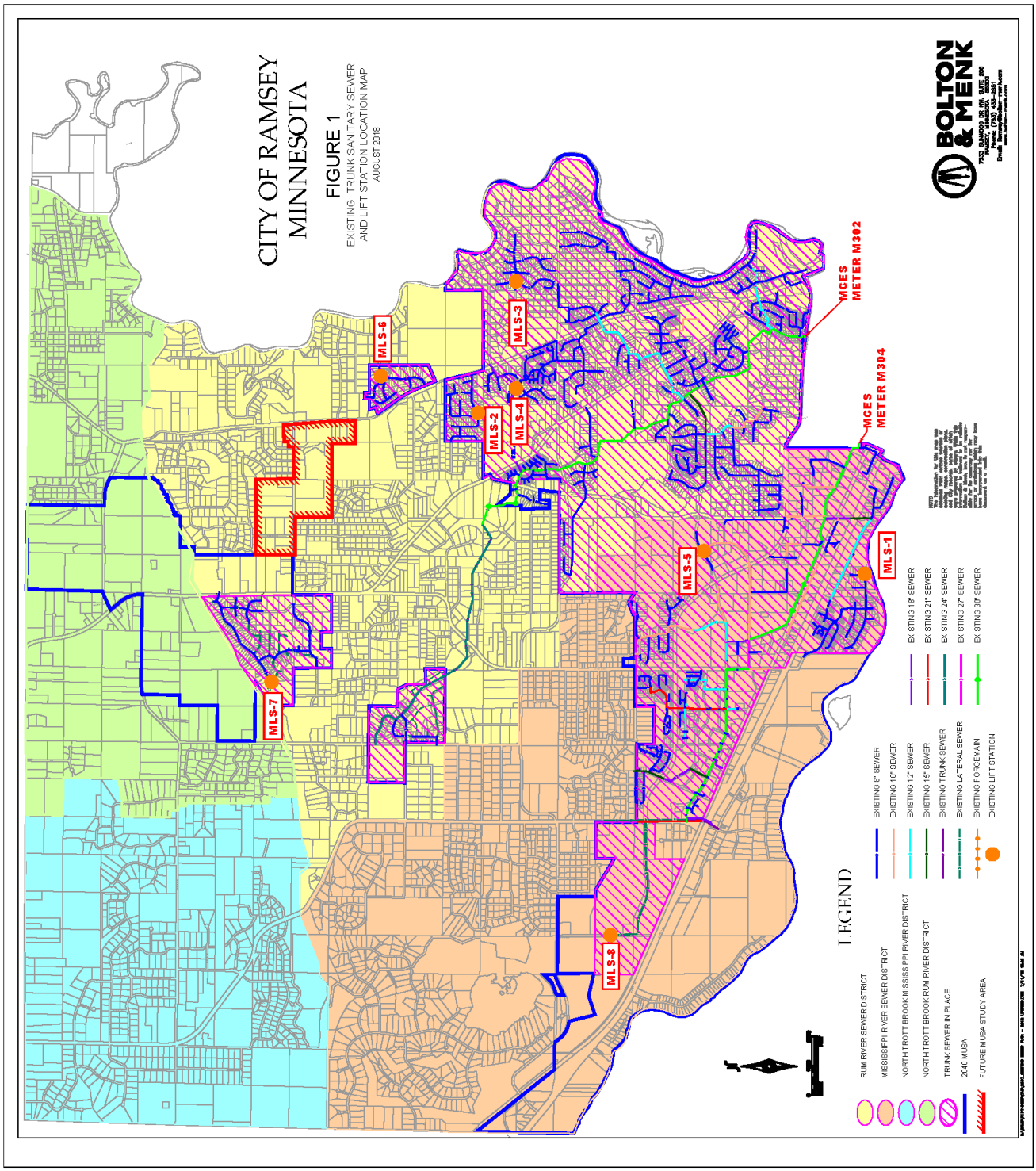
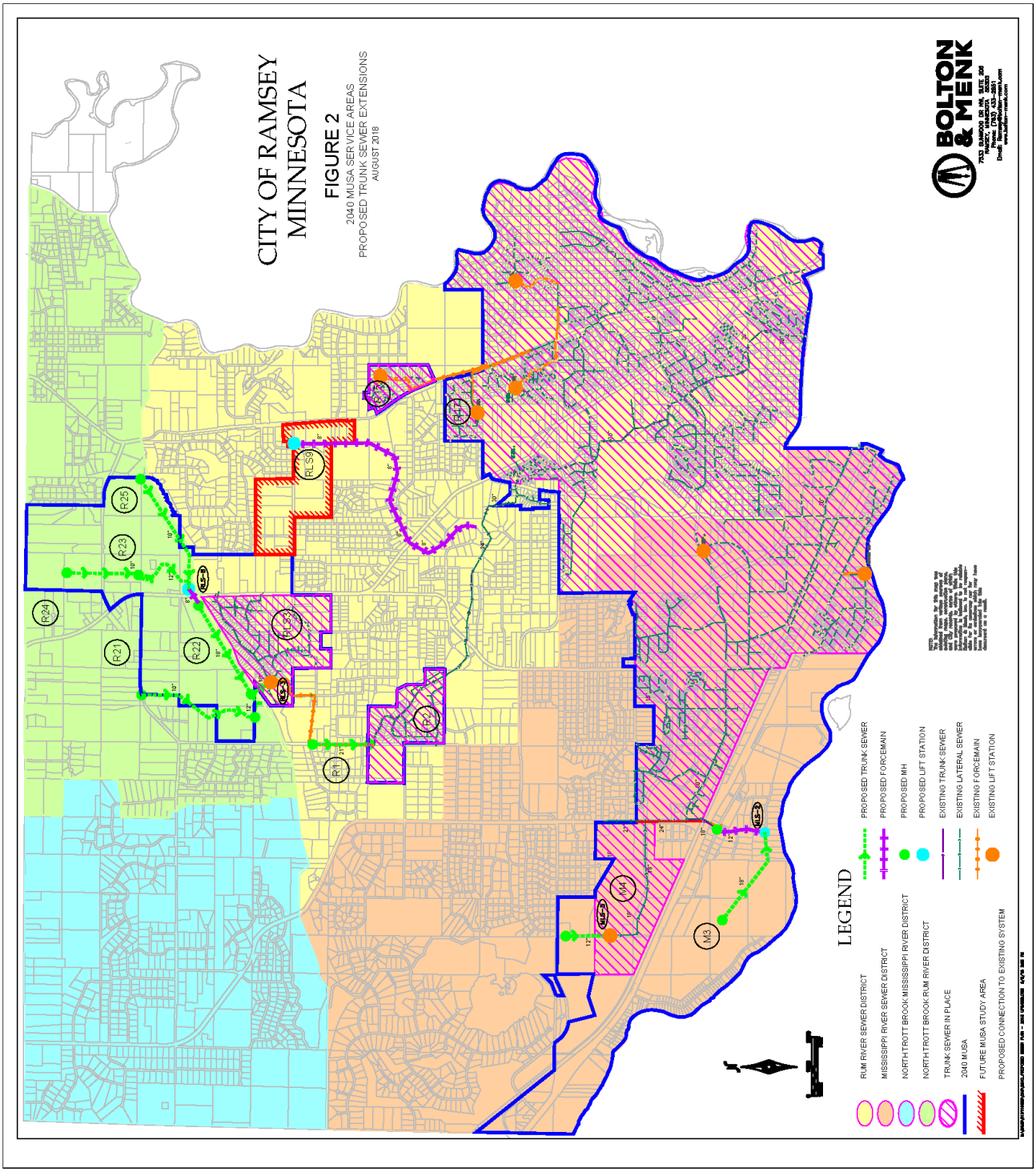


Figure 564: Future Sanitary Sewer Trunk Map

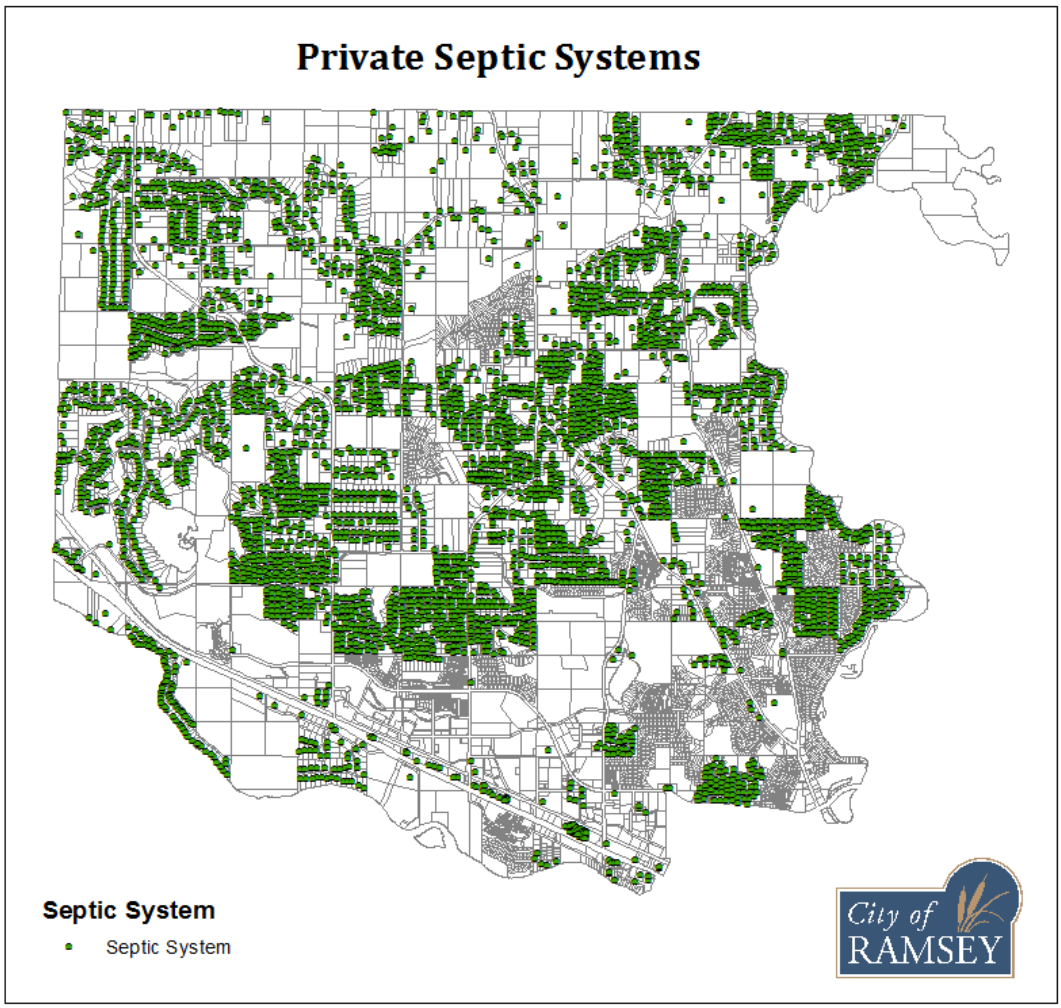


Community and Subsurface Treatment Systems

Community and Subsurface Treatment System Management Program

The City of Ramsey anticipates having 4,600 private subsurface septic systems in 2020. A majority of these are for single-family homes. There is one group septic system for a six (6) unit townhome development owned and operated by a private Home Owners Association (HOA). In 2016, the Minnesota Pollution Control Agency (MPCA) reported a total of approximately 541,000 septic systems in Minnesota. Anoka County has an estimated 28,000 systems, the second highest number of septic systems per County in the State and the highest number of systems of any County in Metropolitan Area. When properly maintained, these systems are an adequate means of treating wastewater. However, given the number of private septic systems in the community, Ramsey must dedicate resources to ensure that these systems are being properly maintained in order to protect groundwater quality, prevent public health threats, and avoid public nuisances.

Figure 57: Private Septic Systems



Ramsey is a Home Rule Charter City. Ramsey City Charter states the following.

> *Connection Policy.* The city may not compel any property owner with a functional private sewer and water system to connect to city sewer and/or water.
>
> *Assessment policy.* The city may not levy an assessment for any component of any project which includes sewer and/or water improvements against a property whose owner elects to remain on a functional private sewer and/or water system.
>
> *Request for urban services.* Property owners who remain on private sewer and water systems after urban services become available may request connection to urban services at any time. Upon connection to urban services an assessment may be levied provided it is consistent with the original assessment.

Ramsey tracks septic systems with a permit management system known as Permit Information Management System (PIMS). PIMS is a product of the Local Government Information System (LOGIS) consortium of local communities.

Public Treatment Systems

Ramsey has no public treatments in our community. Ramsey does have three (3) cluster systems serving four (4) units each, resulting in twelve (12) units being served by a clustered (shared) system.

Subsurface Treatment Systems

The City of Ramsey estimates there will be 4,600 subsurface treatment systems in 2020. Ordinance 04-32 states the City has adopted Minnesota Rule 7080 technical standards and criteria contained in the "Individual Sewage Treatment System Program" regarding non-conforming sewage treatment systems.

Public Education

Ramsey has set a goal to improve public education on proper maintenance of septic systems. Ramsey's primary clearinghouse for education materials is www.cityoframsey.com/septic. The website serves as a clearinghouse leveraging a number of existing resources including, but not limited to the Minnesota Pollution Control Agency (MPCA) and Know the Flow (Anoka County).

Ramsey actively participates in Septic Smart Week each September.

Additionally, during the 2017-2018 Academic Year, Ramsey collaborated with the University of Minnesota through its Resilient Communities Project (RCP). One of the projects this partnership worked on was septic education. The partnership developed printed materials and website content. Ramsey is working on incorporating these resources within our new website rolling out in 2018.

The City also has a program in place that notifies residents if their water meter runs continuously. A letter is sent to the resident alerting them that there may be a possible water leak inside their home and includes a toilet dye strip and informational flyer on how to perform a water leak test as well as how to read their water meter.

Required Pumping and/or Maintenance Reminders

Each year Ramsey sends reminders to septic system owners that are due for septic pumping and/or maintenance at an interval not to exceed once every three (3) years as required by the State of Minnesota.

Financial Assistance for Public Health or Safety Concerns

In instances where a septic system has failed to the point it poses a threat to public health or safety, Property Owners may request the City replace a private septic system and assess the costs of the replacement to the benefitted property. The Property Owner must enter into an Assessment Agreement and the costs of replacement will be levied against the Property as a Special Assessment. The Property Owner must submit proof that they have exhausted all other financial options to replace the system.

Anoka County also has potential dollars and/or loans available for septic replacement needs.

Administrative Enforcement of Septic Rule Violations

Ramsey has established an administrative process to enforce violations of various sections of our City Code, including our Septic Code. When the City becomes aware of a septic system in violation of the Septic Code, we track the violation through our code enforcement management system. Property Owners are provided two (2) notices of violation with instruction on how to comply with Septic Code. The City is able to issue Administrative Fines in addition to the Notices of Violation.

Civil Prosecution

In the rare occasion where Ramsey's Administrative Enforcement is unsuccessful in achieving compliance, the City will file civil prosecution charges in order to obtain an injunction from District Court to remedy the situation.

Criminal Prosecution

In extremely rare occasions, especially in events of threats to public health or safety, Ramsey may choose to seek criminal charges to remedy the situation.

Future Community Treatment Systems

In certain instances, Ramsey may consider allowing private, community septic systems.

Land Uses and Physical Conditions

Ramsey will generally only allow a private, community system outside of the Metropolitan Urban Service Area (MUSA). In certain circumstances where an agreement for future connection is reached, Ramsey may allow private, community septic systems within the MUSA boundary.

Rural Residential

Private septic systems are generally reserved for rural residential lots of at least one (1) acre in size. Properties shall ensure adequate space for a primary and secondary drainfield area.

Shoreland Areas

Ramsey is supportive of private, community septic systems in areas located within our Shoreland Overlay District, Rum River Wild and Scenic Overlay District, and Mississippi River Corridor Critical

Area (MRCCA). These are environmentally sensitive areas, and the public benefits from limiting the number of potential individual source points of pollution that could pose a threat to water quality.

Urban Residential

For areas in the future urban service area but future municipal utilities are not expected within the current planning period (20 years), Owners may cluster lots and serve through a private, community septic system. The Owners must enter into a Future Connection Agreement providing for future connections when municipal services are available.

Administrative Procedures

Ramsey will require that a legal entity be established prior to the construction of any private, community septic systems. Although Ramsey will have no enforcement responsibilities of the entity, Ramsey will require a review of the articles of incorporation by the City Attorney. The participating properties shall enter into a Maintenance Agreement with the City and shall agree to allow the City to assess the costs of future repair in the event of failure to repair a non-compliant system.

Compliance with Applicable Regulations

Owners and Installers of private, community septic systems shall design and construct consistent with Minnesota Rules, Anoka County Ordinances, and Ramsey City Code.

Ramsey Administration

Ramsey shall administer applicable Minnesota Rules consistent with other private septic systems. Ramsey shall require the issuance of a permit prior to installation and shall ensure ongoing compliance.

System Expansion

Section 4 of the 2012 report describes the trunk infrastructure improvements needed to serve each defined subdistrict within the MUSA boundary.

The sanitary sewer trunk system extension and improvement required to service the 2040 MUSA are shown on Figure 4 in Appendix A. The extensions are required generally in three areas which are individually discussed below. The proposed facilities are sized to accommodate the ultimate sewer flow from the entire service area for each extension including the areas outside of the 2040 MUSA boundary. This provides flexibility for allowing future MUSA expansions. The current projected growth in each of the below regions is anticipated to occur uniformly through 2040. With developments occurring in each region listed below equally. Figure 5 in Appendix A shows anticipated development areas within the 2040 MUSA.

Subdistrict M3

This subdistrict is located in the southwest corner of the City south of Highway 10. The majority of the area will be serviced by lift station MLS-2 which will discharge to the gravity sewer that is extended to the south side of Highway 10.

The total estimated cost of the trunk sewer improvements to service the M3 subdistrict is $1,851,000. This cost was calculated in the 2016 Comprehensive Sanitary Sewer Study update and

has been adjusted to 2018 dollars. Lateral sewer extensions from the proposed trunk will be required and these costs are not included.

Subdistrict M4

This subdistrict is located north of Highway 10 and west of Armstrong Boulevard. Service to this area will require extensions from the existing lift station on Puma Street. The total estimated cost of the 12- inch gravity sewer extensions is $176,000. This cost has been reduced from the 2016 Comprehensive Sanitary Sewer Study update to account for the 2017 construction of trunk sanitary sewer main and new lift station along Bunker Lake Boulevard and Puma Street.

Subdistricts R21 Through R25

These subdistricts are located north of Trott Brook in the north central portion of the City. Service to this area will require extensions from existing lift station RLS-3 in the Brookfield development. Subdistricts R21 and R22 on the west side of CSAH 5 can be serviced from an 18-inch gravity sewer extension from the lift station. Subdistricts R23, R24, and R25 on the east side of CSAH 5 will be serviced by trunk sewers flowing to lift station RLS-8. The forcemain from the station will discharge to the proposed trunk sewer in subdistrict R22. Existing lift station RLS-3 was not designed to accommodate the sewer flow from the north side of Trott Brook. The existing pumps will need to be replaced with higher capacity pumps. The existing 8-inch forcemain from lift station RLS-3 will be essentially at maximum capacity after the upgrade of the lift station pumps and will have high head loss from the flow through the pipe.

The high head loss requires larger motors on the lift station pumps. To reduce this head loss somewhat, it is proposed to extend a 21-inch gravity sewer about 1300 feet north in subdistrict R-1 on Variolite Street from the existing 24-inch trunk sewer. This reduces the forcemain length and related head loss.

The lift station upgrade at RLS-3 and the sewer extension in subdistrict R1 are south of Trott Brook but are required to provide sewer service to the subdistricts north of Trott Brook. The lift station upgrade will be required with the initial extension to the north side of Trott Brook. The R1 trunk construction would not be required until service is extended to Subdistricts R23 - R25. The total estimated costs were calculated in the 2016 Comprehensive Sanitary Sewer Study update and has been adjusted to 2018 dollars as follows:

Subdistrict R23-R25	$2,058,000
Subdistrict R21 and R22	2,426,000
Subdistrict R1	509,000
Subdistrict RLS-3	290,000
Total:	*$5,283,000*

System Extension for 167th Avenue Future MUSA Study Area

The Future MUSA Study Area identifies an area to better understand the feasibility of extending a trunk sewer line to the 167th Avenue/Saint Francis Boulevard (TH 47) land use node. Municipal

Water service exists to the area, but Sanitary Sewer does not. The City has a land use goal to revitalize this node and

surrounding area, and the availability of Sanitary Sewer is a major variable in future land use decisions. The MUSA boundary does not currently include this area. Findings from this study area will be utilized to influence the City's 2040 Comprehensive Plan Update and discussions with private developers currently proposing certain land use scenarios. The total estimated cost for this study area is $1,776,000. This cost was calculated in the 2016 Comprehensive Sanitary Sewer Study update and has been adjusted to 2018 dollars.

Surface Water Management Plan

Ramsey originally updated its Surface Water Management Plan in 2015. Changes to Minnesota Rules required updates to this plan sooner than originally planned as part of the Comprehensive Plan Update. A revised Surface Water Management Plan is incorporated by reference into the Comprehensive Plan Update.

Ramsey supports additional discussion to coordinate the efforts of local municipalities, watershed organizations, the Minnesota Board of Water and Soil Resources (BWSR), and the Metropolitan Council to provide clarity, consistency, and reasonable update cycles for Surface Water Management Plans.

Chapter 10: Implementation Plan

Action Item	Policy or Capital Improvement?	Resources Needed	Timeframe
Land Use			
Establish Policy for Urban Service Boundary Extensions	Policy	Existing Resources	2019
Update Density Transitioning Ordinance	Policy	Existing Resources	2019
Small Area Plan – The COR	Policy	Existing Resources	2019
Small Area Plan – Green Valley District	Policy	Existing Resources	2020
Small Area Plan/Infrastructure Study – Mississippi West District	Policy	$25,000 Partner with Developers and Land Owners	2020
Small Area Plan – Elmcrest District	Policy	Existing Resources	2020
Complete the Streetscape Plan	Policy	Existing Resources	2019
Advocate for a new Middle School and Third Elementary School	Policy	Existing Resources	Ongoing
Encourage School Districts to Amend District Boundaries to follow Neighborhood Boundaries	Policy	Existing Resources	Ongoing
Prioritize Desired Amenities with goal of Financial Stability through Annual CIP Process	Policy	Existing Resources	Ongoing
Update Official Zoning Map for consistency with Comprehensive Plan	Policy	Existing Resources	Ongoing
Complete a Comprehensive Zoning Code Update	Policy	Existing Resources	2019
Transportation Plan			
Complete the Ramsey Highway 10 Plan	Policy	Existing Resources	2019

Complete the Highway 47 Corridor Plan	Policy	$25,000	2020
Complete the Nowthen Boulevard/CSAH 5 Corridor Plan	Policy	$25,000	2020
Complete the Green Valley Road/CR 63 Corridor Plan	Policy	Existing Resources	2021
Complete the 181st Avenue/CR64 Plan	Policy	Existing Resources	2021
See Transportation Plan for Capital Improvements			
Housing Plan			
Provide incentive-based approach to neighborhood revitalization	Policy	TBD	2022
Identify and remove substandard housing units that are economically unfeasible to rehabilitate.	Policy	TBD	2023
Create a simple webpage/portal that allows residents to voice anonymously code enforcement concerns	Policy	Existing Resources	2019
Complete a housing needs assessment and analysis in the immediate future	Policy	Existing Resources	2020
Create policy allowing flexibility for senior projects to convert to affordable housing when the demand for senior housing changes	Policy	Existing Resources	2023
Maintain, and update if needed, conservation subdivision ordinances	Policy	Existing Resources	2020

Consider incentives for innovative water-saving solutions for stormwater management, water conservation, and rainwater reuse	Policy	TBD	2023
Consider a policy regarding sprinkler gauging for single family homes, townhomes, and homeowners' associations in order to save water	Policy	TBD	2023
Create an inclusionary housing policy and toolkit	Policy	Existing Resources	2022
Roll out the "Can I Be Your Neighbor?" initiative	Policy	Existing Resources	2019
Create a Fair Housing Policy for the City	Policy	Existing Resources	2020
Create and maintain a policy that allows for density bonuses for new projects in The COR that provide additional public amenities, such as open space dedication or affordable housing, in exchange for densities greater than the Zoning Ordinance typically would allow	Policy	Existing Resources	2020
Create informational packet of first-time homebuyer programs to provide to prospective homebuyers	Policy	Existing Resources	2019
Natural Resources Plan			
Create a Pollinator-Friendly Toolkit	Policy	Existing Resources	2020
Consider a Boulevard Tree Program	Policy	Existing Resources	2020

Create a Shoreline Protection Plan	Policy	Existing Resources	2019
Create a Conservation Subdivision Design Policy	Policy	Existing Resources	2021
Create an Environmental Protection Overlay District for Trott Brook	Policy	Existing Resources	2020
Implement the Mississippi River Corridor Critical Area (MRCCA) Plan	Policy	Existing Resources	2021
Create a Community Resilience Plan	Policy	Existing Resources	2020
Complete the Circle of Ramsey Greenway Plan	Policy	Existing Resources	2019
Inventory potential access points to significant ecological resources	Policy	Existing Resources	2022
Create an Outreach Program for Groundwater Planning	Policy	Existing Resources	2022
Create an Outreach Program for Organics Recycling/Solid Waste Reduction	Policy	Existing Resources	2019
Mississippi River Corridor Critical Area (MRCCA)			
Parks and Recreation			
Circle of Ramsey Greenway	Capital Construction	TBD (Private/Public Partnership)	Opportunity Driven
Community Center	Capital Construction	TBD	Opportunity Driven
Lake Itasca Park	Capital Construction	$750,000 (paid by Developer Park Dedication Dollars)	2023
Nathe Park	Planning and Design	$25,000	2023
The COR Parks System	Capital Construction	TBD	2020-2030 (phased)

Community Park #6	Capital Construction	TBD (paid by Developer Park Dedication Dollars)	2025
Complete the Parks System Plan	Policy	Existing Resources	2019
Acquire Land along Trott Brook	Acquisition	TBD	Opportunity Driven
Maintain the Recreation Program	Policy	0.50 FTE Recreation Coordinator	2019
Create a Trail Plan to connect Mississippi River Regional Trail to Oliver Kelly Farm	Policy	$10,000	2020
Create a Trail Maintenance Plan	Policy	Existing Resources	2020
Formalize process to involve local athletic association in Capital Improvement Program (CIP) Process	Policy	Existing Resources	2019
Create a policy for Neighborhood Park Selection	Policy	Existing Resources	2020
Economic Development			
Create a Plan for the Highway 10 Business Park	Policy	Existing Resources	2023
Create a Plan to increase access and visibility for Retailers	Policy	Existing Resources	2020
Create a Marketing and Recruitment Campaign for Economic Development	Policy	Existing Resources	2020
Create the Highway 10 Steering Committee	Policy	Existing Resources	2018
Complete the Highway 10 and Highway 47 Plans	Policy	Existing Resources	2020

City of Ramsey Capital Improvement Plan

The City of Ramsey maintains a complete ten-year Capital Improvement Plan (CIP). That CIP is available online at https://www.cityoframsey.com/DocumentCenter/View/1977/FINAL-Capital-Improvement-Plan-2020-2029-PDF?bidId= .

Official Controls

Ramsey maintains an official zoning map as well as ordinances governing zoning, subdivisions, water supply, and private septic systems.

Ramsey Zoning Designations

R-1 Residential District – the intent of the R-1 Residential District is to accommodate single-family dwelling units on suitable land in the 2040 Metropolitan Urban Service Area (MUSA) and rural developing areas of the city. All newly created lots, except the remnant of a lot of record not less than five acres in size and located within the 2040 MUSA, shall be serviced by sanitary sewer and municipal water. All developing lots located within the rural developing area shall be served with individual septic systems and wells.

R-2 Residential District - The intent of the R-2 Residential District is to accommodate multiple dwellings at a density of four to seven dwelling units per acre and multiple-dwelling complexes within the 2040 MUSA. All lots created by subdivision located within the 2040 MUSA shall be serviced by sanitary sewer and municipal water.

R-3 Residential District The intent of the R-3 Residential District is to accommodate high-density residential housing at a density greater than seven units per acre but not to exceed 15 units per acre within the 2020 MUSA. All lots created by subdivision located within the 2020 MUSA shall be serviced by sanitary sewer and municipal water.

B-1 General Business District The intent of the B-1 General Business District is to provide a commercial area for goods and services for the surrounding neighborhoods and community on a smaller scale than the B-2 Highway Commercial District.

B-2 Highway Business District The purpose of the B-2 Highway Business District is to provide for and limit the establishment of motor vehicle oriented or dependent and convenience type, high intensity commercial and service activities characteristically located along major traffic carriers.

E-1: Employment District To accommodate general industrial activities.

E-2: Employment District The purpose of the E-2 Employment District is to provide for the mix of typically large volumes or bulk commercial goods and services, wholesale/warehouse activities and limited retail activities.

E-3: Employment District The purpose of the E-3 Employment District is to provide for the mix of typically large volumes or bulk commercial goods and services, wholesale/warehouse activities and limited retail activities and limited outdoor storage.

The COR District The primary intent of the COR district is to create a focal point in the community that embodies the principles of transit-oriented and mixed-use development. The COR district envisions a distinctly different development pattern, with a more urban structure of streets and blocks, than the suburban and rural patterns that have shaped the community to date. The COR area is comprised of a number of distinct subdistricts intended to define the type and intensity of uses, location of amenities and overall character of development. The COR district incorporates the COR development plan and development framework by reference to provide necessary building and site design features that are essential to a pedestrian environment.

Mixed Use Planned Unit Development (MU-PUD) District The intent of the Mixed Use Planned Unit Development (MU-PUD) District is to provide a range of retail and service commercial, office, and residential uses that are organized and planned in a comprehensive manner. The MU-PUD District is created for development seeking alternative development regulations that embody more traditional neighborhood design (TND) principles to promote a better integration of uses that might typically be separated and to provide for an adequate mixture of commercial and residential uses and in no case shall a development contain more than 75 percent of one use.

H-1 Highway 10 Business District The city finds that the properties lying between Highway 10 and Burlington Railroad tracks are integral to the future improvement of the U.S. Highway 10 transportation system. These properties are therefore in a state of transition. The intent of the H-1 Highway 10 Business District is to allow for uses that minimize traffic, vehicular access, and facilitate orderly transition of the corridor while allowing the property owners the ability to utilize their property for economic benefit until such time as the U.S. Highway 10 transportation system improvements are initiated.

Public/Quasi-Public District The intent of the Public/Quasi-Public District is to provide for and regulate uses that are public or semi-public in nature and to provide the community with area designated specifically for open spaces, community gathering places, public and private recreational spaces, educational facilities, and government buildings.

Planned Unit Development District The intent of the Planned Unit Development District is to provide a district that will encourage:

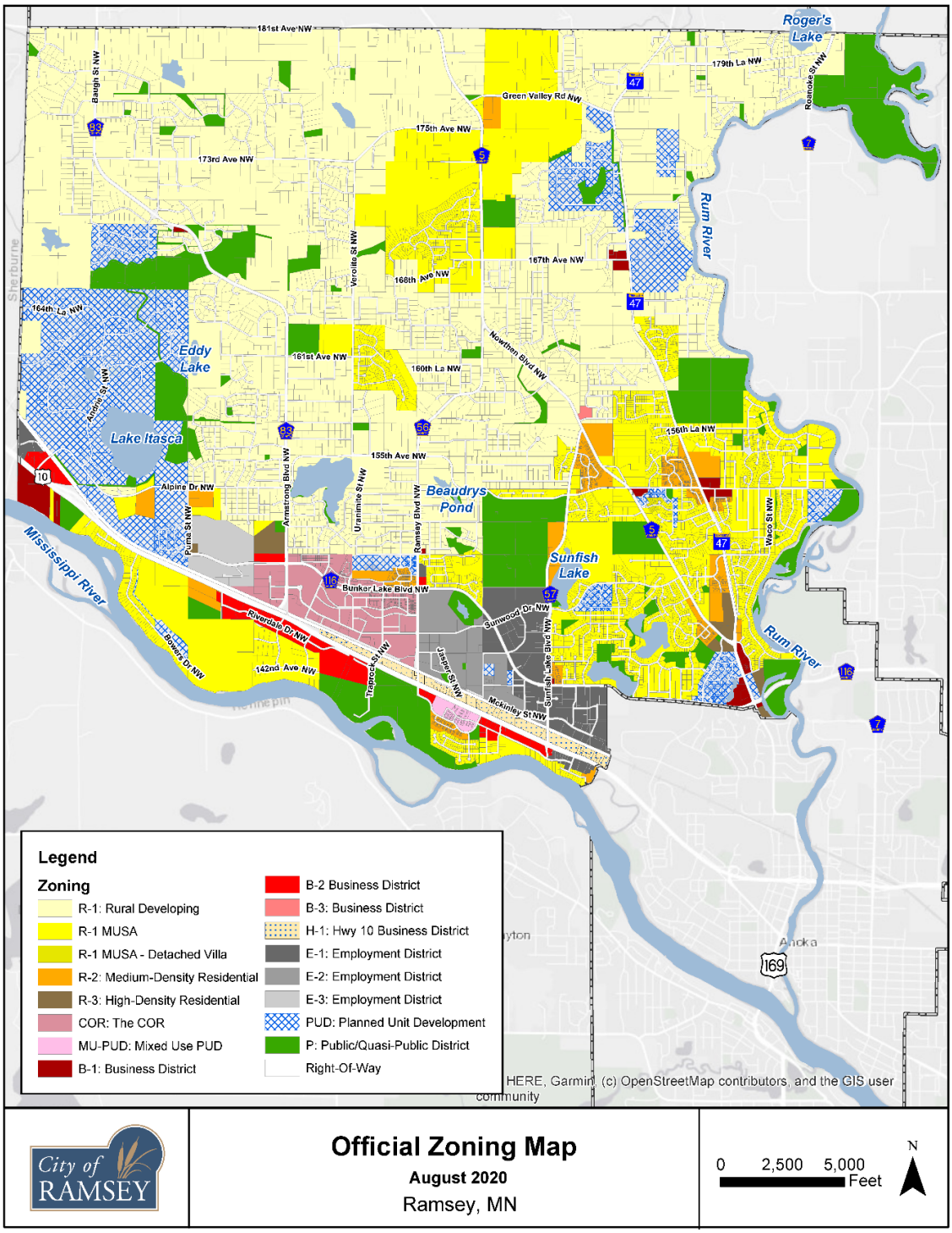
(1) Flexibility in land development in order to make better use of new techniques in building design and construction and land development.
(2) Housing affordable to all income groups.
(3) More efficient use of public infrastructure.
(4) Energy conservation through the use of more efficient building designs and through the clustering of buildings and land uses.
(5) Preservation of desirable land characteristics and open space and protection of sensitive environmental features such as steep slopes, poor soils and trees.
(6) More effective and efficient use of land, open space and public facilities through the mixing of land uses and assembly and development of land in larger lots.

Neighborhood Business District The intent of the Neighborhood Business District is to provide a commercial area for office space, daycare uses and other similar uses, which are compatible with the neighboring residential properties.

Ramsey City Ordinances

The City of Ramsey maintains official records of all land use regulations and ordinances on the city's website. Regulations related to zoning, subdivision, water supply, and private sewer systems can be found at www.ci.ramsey.mn.us.

Ramsey Official Zoning Map



Water Resources Appendix

COMPREHENSIVE WATER SYSTEM STUDY UPDATE

IN COORDINATION WITH 2040 COMPREHENSIVE PLAN UPDATE

CITY OF RAMSEY, MN

SEPTEMBER 2017

Submitted by:
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COMPREHENSIVE WATER PLAN UPDATE
IN COORDINATION WITH
2040 COMPREHENSIVE PLAN UPDATE

CITY OF RAMSEY, MINNESOTA

A. PURPOSE

The purpose for this report is to update the City's 2012 Comprehensive Water Plan based on current (2017) population and land use projections. The 2012 Comprehensive Water Plan included a plan for meeting the City's needs based on development projected within the City's 2030 Comprehensive Plan. The 2012 Comprehensive Water Plan outlined infrastructure needs and included an implementation schedule based on the anticipated development.

City staff has identified development which has occurred since the 2012 study was completed and has provided projections for development which is likely to occur in the next 23 years (Year 2040). This report evaluates the impact of the recent and projected development on the proposed schedule for water infrastructure implementation.

Typically water system improvements are funded through a combination of Water Availability Charges, trunk charges, and water usage fees. We have prepared one option for funding the water system which should be reviewed and discussed with the City's financial advisor prior to setting or adjusting any charges or fees.

B. SUMMARY OF INFRASTRUCTURE REVISIONS TO 2012 COMPREHENSIVE PLAN

Infrastructure expenditures were based on the City's Capital Improvement Plan for the years 2017 to 2020. We also identified several capital improvement projects which will need to be implemented between 2021 and 2040.

1. Water Distribution System

The water distribution system is depicted on Figure 1. Water wells, towers and existing and proposed water mains are shown on the graphic. A summary of revisions (when compared to the 2012 map) is as follows:

1. Removed both alternative Water Treatment Facility locations and related surface water pipes.
2. Updated the existing water main locations to match the current City water map.
3. Loop #1
    a. Revised to reflect the Bowers Drive water main as a lateral main rather than a trunk facility.
    b. Added a loop along Puma Street and Alpine Drive.
    c. Added a water main on Riverdale Drive, west of Armstrong Boulevard to complete the loop in that area.
    d. Removed the small loop east of Armstrong Boulevard on 142nd Avenue.
    e. Revised the segment east of Armstrong Boulevard, on Riverdale Drive, from proposed to existing.
4. Loop #4 was revised to connect from one existing 12" main to another. The southern existing 12" pipe appears to have been installed since the 2012 report.

5. Loop #6 was added to the map. This is proposed work to be completed next summer.

We have included a table depicting the costs of the improvements in the areas described at the back of this report.

2. Water Supply Wells and Storage

Development projections from 2012 indicated a new water supply capacity would be required by 2019. With the updated development data, new water supply is now projected to be required by 2022.

Construction of new wells in 2023 and 2028 will provide adequate capacity to the year 2040 based upon projected growth rates.

In order to determine a viable location for a new well, and potential for additional water supply options utilizing groundwater sources, a well location study should be undertaken beginning in 2017.

The following capital costs, presented in 2017 dollars, should be expected for the water system:

- A new water supply well and pumphouse in 2023 at $1,500,000,
- A new water supply well and pumphouse in 2028 at $1,500,000, and
- Water tower rehabilitation in 2030 at $2,000,000.

Additionally, $100,000 per year for the years 2021 through 2028 should be allocated for well service and pump maintenance.

Water tower 3 is anticipated to need rehabilitation in approximately 2030. Approximately $2,000,000 will be required for this work.

3. Water Treatment Facility

In the 2012 report, a water treatment facility was identified as a means of water supply. This was intended to be a surface water treatment facility that drew raw water from the Mississippi River. Based on current discussions with regulatory agencies, there is the potential to provide more water to the system through the addition of wells. In the 2017 report, the treatment facility was removed.

A new treatment facility was added to the 2017 report to provide greater water quality than exists from the untreated well water current used in the City. The construction of the facility will depend on several factors, including: needs of business and industrial users, and acceptability of the water by residents of the community. The water treatment facility is depicted as being constructed in 2027 and 2028 at a cost of $24,000,000. The actual timing of the construction of the facility is undetermined at this time.

C. TRUNK WATER MAIN COSTS

Attached are updated cost estimates related to the water distribution system improvements, totaling $6,574,097. These costs include 25% indirect costs such as administration, engineering, legal and financing. Additionally, we have included a 20% contingency for unforeseen improvements which may be required during the study period, for a total cost of $7,888,916 in 2017 dollars.

The City's current Capital Improvement Plan was used to determine expenditures for the years 2017 to 2020. For the years 2021 to 2040, the above costs were spread evenly over the 20 year period, while being inflated at a rate of 3% per year.

D. DEVELOPMENTAL IMPACT ON COMPREHENSIVE WATER PLAN

Population and Growth

Actual and projected development within the City of Ramsey since the 2012 Comprehensive Water Plan was developed are summarized as follows:

- Connections from 2012-2015 are as follows:
  - 2012: 295
  - 2013: 164
  - 2014: 66
  - 2015: 258
  - Avg: 196
- Projected development is as follows:
  - 160 Residential Units/Year, (50% High Density)
  - 10 Commercial/Industrial Acres/Year
  - 567 Residential Units in NE Expansion Area

The development projections above are projected to occur from 2016 to 2040. The total projected number of new units to be served by the water system, after a high density unit adjustment of 0.7 per high density unit, is 3831 units. This represents an average of 160 units per year will be developed. The attached Table 1 provides a summary of both the 2012 comprehensive Water Plan population and water demand projected, and the updated projections based on new development information.

E. ANALYSIS

Our detailed analysis (depicted on a spreadsheet at the back of this report) provides an evaluation of the impact of development and proposed improvements on the current rate structure. The following assumptions were made for the analysis:

- Capital expenditures for 2017 to 2020 were taken from the City's current Capital Improvement Plan.
- Capital expenditures for the years 2021 to 2040 were based on assumptions described in Sections B and C above.
- Operating expenses of $836,662 were used for 2017 and then inflated at a rate of 4% per year for the duration of the analysis period.
- Treatment facility operating expenses were assumed to begin in 2029 at an annual rate of $1,000,000 per year and then inflated at 3% per year each year after 2029.
- Water usage rates of $2.57/1,000 gallons for 2017 were used and then inflated at a rate of 2% per year after 2017.
- Water Availability Charges of $1,236 were used for 2017 and then inflated at a rate of 2.5% per year after 2017.
- Trunk charges of $1,720 were used for 2017 and then inflated at a rate of 2.5% per year after 2017.

Table 1
Population and Water Demand Projections
Ramsey, Minnesota
9/15/2017 - Updated 10/19/2020

2012 Comprehensive Water Plan

Year	2012	2016	2020	2025	2030	2035	2040
Service Area Population	11,434	14,961	18,669	22,519	26,029		
New Residential Customer Accounts	260	323	323	260	260		
People/Household	2.87	2.87	2.7	2.7	2.7		
Added Population	746	927	872	702	702		
End of Year Service Area Population	12,180	15,888	19,541	23,221	26,731		
Average Daily Water Demand (gpd)	1,827,030	2,383,236	2,931,206	3,483,221	4,009,721		
Maximum Day Water Demand (gpd)	5,481,090	7,149,708	8,793,617	10,449,662	12,029,162		

Update

Year	2012	2016	2020	2025	2030	2035	2040
Service Area Population	11,434	13,681	15,409	17,569	19,729	21,889	24,049
New Residential Customer Accounts	295	160	160	160	160	160	160
People/Household	2.87	2.70	2.70	2.70	2.70	2.70	2.70
Added Population	847	432	432	432	432	432	432
End of Year Service Area Population	12,281	14,113	15,841	18,001	20,161	22,321	24,481
End of Year Unserviced Population		12,138	11,709		13,189		14,669
End of Year City Population		26,251	27,550		33,350		39,150
Average Daily Water Demand	1,842,098	2,116,982	2,376,182	2,700,182	3,024,182	3,348,182	3,672,182
Maximum Day Water Demand	5,526,293	6,350,945	7,128,545	8,100,545	9,072,545	10,044,545	11,016,545

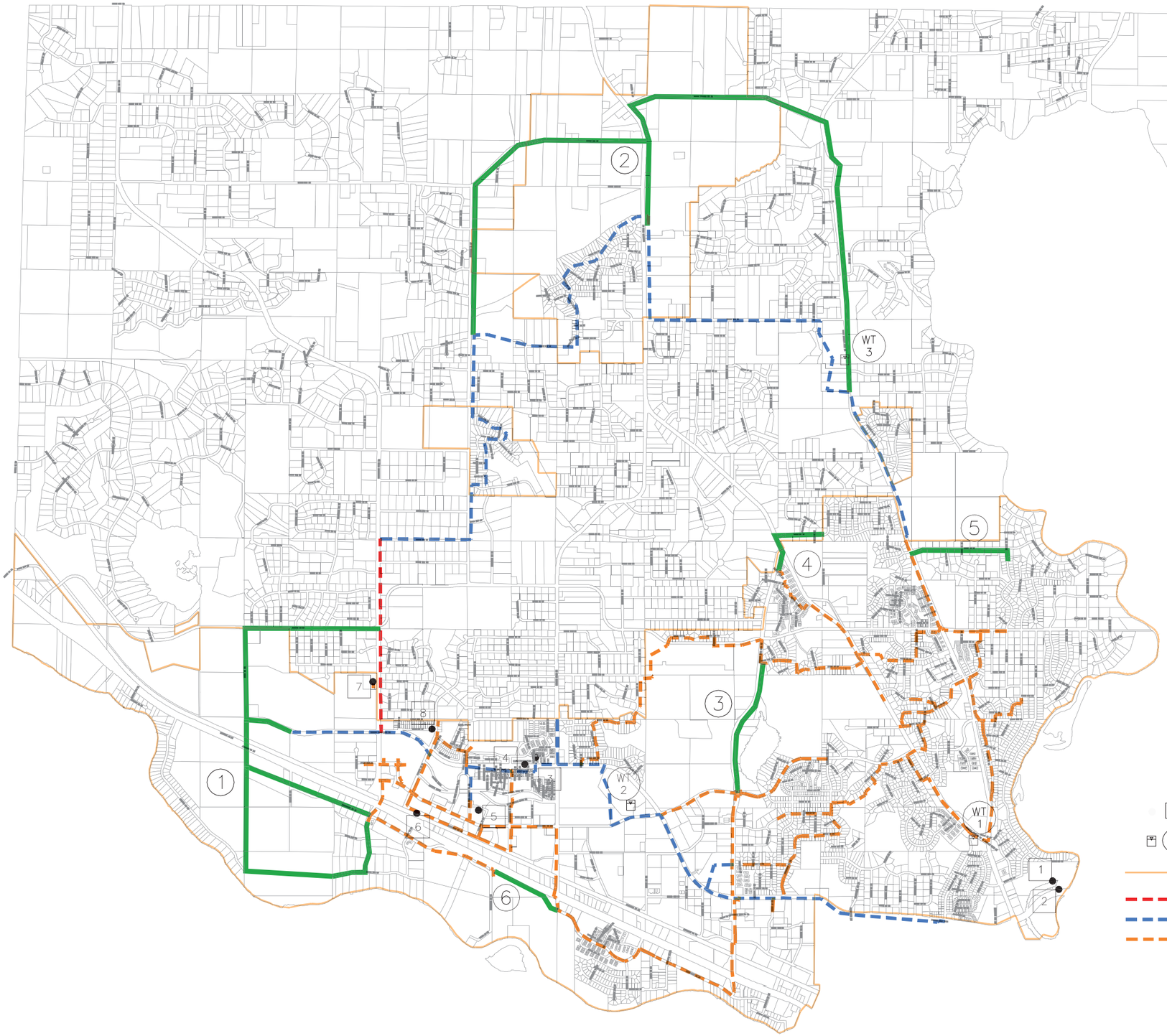
2040 MUSA - Water System Loop Improvements (2021-2040)

Loop	LOCATION	SIZE (IN.)	LENGTH (FT.)	COST PER FOOT*	COST
1	Southwest Loop	12"	19,000	$124	$2,352,313
		3,000 LF Constructed in 2017			
				TOTAL LOOP 1	**$2,352,313**
2	North Central Loop	12"	28,000	$124	$3,466,567
				TOTAL LOOP 2	**$3,466,567**
3	County Road 57	12"	4,100	**INCLUDED IN YEAR 2020 OF CIP**	
4	CSAH 5/157TH AVE NW	12"	2,700	$124	$334,276
				TOTAL LOOP 4	**$334,276**
5	158TH LANE NW	12"	3,400	$124	$420,940
				TOTAL LOOP 5	**$420,940**
6	RIVERDALE BOULEVARD	12"	2,300	**INCLUDED IN YEAR 2017 OF CIP**	
				SUB-TOTAL	**$6,574,097**
				20% CONTINGENCIES FOR UNFORSEEN IMPROVEMENTS	**$1,314,819**
				TOTAL IMPROVEMENT COSTS	**$7,888,916**
				AVERAGE YEAR FOR 20 YEARS (2017 DOLLARS)	**$394,446**
				INFLATED AT 3% PER YEAR TO YEAR 2021	**$443,952**

* INCLUDES 25% INDIRECT COST

Table 2
Water Utility Rate Impact Summary
City of Ramsey, Minnesota
9/15/2017

	Actual 2016	Projected / Actual 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2035	Projected 2040
Beginning Balance		**$ 18,440,114**	**$ 18,249,021**	**$ 17,702,048**	**$ 19,553,332**	**$ 20,635,777**	**$ 22,190,135**	**$ 23,779,713**	**$ 23,704,661**	**$ 25,339,597**	**$ 27,009,720**	**$ 28,876,172**	**$ 18,784,291**	**$ 6,426,591**	**$ 7,126,392**	**$ 7,072,941**	**$ 9,587,285**
Water System Revenue																	
New Customers		160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160
Annual Water Sales (gallons/year)		994,500,000	1,006,500,000	1,018,500,000	1,030,500,000	1,042,500,000	1,054,500,000	1,066,500,000	1,078,500,000	1,090,500,000	1,102,500,000	1,114,500,000	1,126,500,000	1,138,500,000	1,150,500,000	1,210,500,000	1,270,500,000
Water Rates ($/1000 gallons) (Inflated at 2% per year)		**$ 2.57**	2.62	2.67	2.73	2.78	2.84	2.89	2.95	3.01	3.07	3.13	3.20	3.26	3.32	3.67	4.05
Water Availability Charge (WAC) ($/connection) (Inflated at 2.5% per year)		**$ 1,236**	$ 1,267	$ 1,299	$ 1,331	$ 1,364	$ 1,398	$ 1,433	$ 1,469	$ 1,506	$ 1,544	$ 1,582	$ 1,622	$ 1,662	$ 1,704	$ 1,928	$ 2,181
Connection/Trunk Charge ($/connection) (Inflated at 2.5% per year)		**$ 1,720**	$ 1,763	$ 1,807	$ 1,852	$ 1,899	$ 1,946	$ 1,995	$ 2,045	$ 2,096	$ 2,148	$ 2,202	$ 2,257	$ 2,313	$ 2,371	$ 2,683	$ 3,035
Water Rate Revenue (Inflated at 2.5% per year)		$ 2,087,443	$ 2,139,629	$ 2,193,120	$ 2,247,948	$ 2,304,146	$ 2,361,750	$ 2,420,794	$ 2,481,314	$ 2,543,347	$ 2,606,930	$ 2,672,104	$ 2,738,906	$ 2,807,379	$ 2,877,563	$ 3,255,699	$ 3,683,524
WAC Revenue		$ 197,760	$ 202,704	$ 207,772	$ 212,966	$ 218,290	$ 223,747	$ 229,341	$ 235,074	$ 240,951	$ 246,975	$ 253,150	$ 259,478	$ 265,965	$ 272,614	$ 308,438	$ 348,969
Trunk Revenue		$ 290,575	$ 294,230	$ 297,976	$ 301,816	$ 305,752	$ 309,787	$ 313,922	$ 318,161	$ 322,506	$ 343,687	$ 352,279	$ 361,086	$ 370,113	$ 379,366	$ 429,218	$ 485,621
Interest Earnings		$ 184,401	$ 273,735	$ 265,531	$ 293,300	$ 309,537	$ 332,852	$ 356,696	$ 355,570	$ 380,094	$ 405,146	$ 433,143	$ 281,764	$ 96,399	$ 106,896	$ 106,094	$ 143,809
Total Water System Revenue		$ 2,760,179	$ 2,910,298	$ 2,964,398	$ 3,056,030	$ 3,137,726	$ 3,228,136	$ 3,320,753	$ 3,390,119	$ 3,486,897	$ 3,602,738	$ 3,710,675	$ 3,641,235	$ 3,539,856	$ 3,636,440	$ 4,099,449	$ 4,661,924
Water Utility Expenses - Capital Improvement Projects																	
Miscellaneous Projects																	
Fire Station #1 Extension of Water					$ 55,000												
County Radio Station (3 -Year Funding)		$ 1,700															
Public Works Campus			$ 1,715,750														
3/4 Ton Truck				$ 43,000													
Utility Truck		$ 25,000	$ 23,500														
Water Supply & Treatment Improvements																	
Renovate Pump House #3			$ 60,000														
Construct Well & Pumphouse #9					$ 75,000			$ 1,700,000									
Well #1 Rehabilitation		$ 38,000	$ 41,000	$ 44,000	$ 47,000												
Emergency Supply for Well #3		$ 115,000															
Well Location Study		$ 75,000															
Water Treatment Facility - 10 MGD Groundwater												$ 12,000,000	$ 12,000,000				
Water Storage Improvements																	
Refurbish Water Tower #1		$ 1,300,000															
Refurbish Water Tower #2			$ 700,000														
Maintain Water Tower #3				$ 75,000													
Distribution System Improvements																	
River Pines Lift Station Water Connection					$ 20,000												
Distribution System Maintenance Improvements																	
Watermain Looping Bunker Lake Blvd.					$ 340,000												
Watermain Looping Sunfish Lake Blvd.					$ 450,000												
Watermain Looping Ramsey Blvd to Traprock		$ 129,250															
Watermain Bunker Lake Boulevard - Business Park		$ 162,842															
Watermain Puma Street - Business Park		$ 220,226															
2021 through 2040 Projected Improvements																	
Distribution System						$ 443,952	$ 457,271	$ 470,989	$ 485,118	$ 499,672	$ 514,662	$ 530,102	$ 546,005	$ 562,385	$ 579,257	$ 671,517	$ 778,473
Construct Well & Pumphouse #10													$ 2,138,641				
Storage Tower 3 Rehabilitation															$ 3,025,179		
Well Service and Pump Maintenance (8 wells)						$ 115,927	$ 119,405	$ 122,987	$ 126,677	$ 130,477	$ 134,391	$ 138,423	$ 142,576				
Subtotal- Capital Expenses		**$ 2,067,018**	**$ 2,540,250**	**$ 162,000**	**$ 987,000**	**$ 559,879**	**$ 576,675**	**$ 2,293,976**	**$ 611,795**	**$ 630,149**	**$ 649,053**	**$ 12,668,525**	**$ 14,827,222**	**$ 562,385**	**$ 3,604,436**	**$ 671,517**	**$ 778,473**
Operational Expenses																	
Operating Expense- Distribution and Administration (Inflated at 4% per year)		$ 836,662	$ 870,128	$ 904,934	$ 941,131	$ 978,776	$ 1,017,927	$ 1,058,644	$ 1,100,990	$ 1,145,030	$ 1,190,831	$ 1,238,464	$ 1,288,003	$ 1,339,523	$ 1,393,104	$ 1,694,924	$ 2,062,134
Operating Expense- Treatment (Inflated at 3% per year)														$ 1,000,000	$ 1,030,000	$ 1,194,052	$ 1,384,234
Subtotal- Operating Expense		$ 836,662	$ 870,128	$ 904,934	$ 941,131	$ 978,776	$ 1,017,927	$ 1,058,644	$ 1,100,990	$ 1,145,030	$ 1,190,831	$ 1,238,464	$ 1,288,003	$ 2,339,523	$ 2,423,104	$ 2,888,976	$ 3,446,368
Total Annual Expenses		**$ 2,903,680**	**$ 3,410,378**	**$ 1,066,934**	**$ 1,928,131**	**$ 1,538,655**	**$ 1,594,603**	**$ 3,352,620**	**$ 1,712,785**	**$ 1,775,178**	**$ 1,839,884**	**$ 13,906,989**	**$ 16,115,224**	**$ 2,901,908**	**$ 6,027,539**	**$ 3,560,493**	**$ 4,224,840**
Finance Adjustments																	
Trunk Charges Returend per John Peterson's agreement (thru 2025)		$ (144,375)	$ (144,375)	$ (144,375)	$ (144,375)	$ (144,375)	$ (144,375)	$ (144,375)	$ (144,375)	$ (144,375)							
PW Land/Building - Internal Loan 2009-2028 @2%		$ 34,930	$ 35,629	$ 36,341	$ 37,068	$ 37,810	$ 38,566	$ 39,337	$ 40,124	$ 40,926	$ 41,745	$ 42,580	$ 54,436				
Internal Loan to offset Muni Center Debt beginning year 2011-2030@2%		$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853		
Internal Loan for RTC Land Purchase- 10 yr@2% when land sold																	
Net Finance Adjustments		$ (47,592)	$ (46,893)	$ (46,181)	$ (45,454)	$ (44,712)	$ (43,956)	$ (43,185)	$ (42,398)	$ (41,596)	$ 103,598	$ 104,433	$ 116,289	$ 61,853	$ 61,853		
Water System Working Capital Balance																	
Total Annual Expenses		$ 2,903,680	$ 3,410,378	$ 1,066,934	$ 1,928,131	$ 1,538,655	$ 1,594,603	$ 3,352,620	$ 1,712,785	$ 1,775,178	$ 1,839,884	$ 13,906,989	$ 16,115,224	$ 2,901,908	$ 6,027,539	$ 3,560,493	$ 4,224,840
Total System revenue		$ 2,712,587	$ 2,863,405	$ 2,918,217	$ 3,010,576	$ 3,093,014	$ 3,184,180	$ 3,277,568	$ 3,347,721	$ 3,445,301	$ 3,706,336	$ 3,815,108	$ 3,757,524	$ 3,601,709	$ 3,698,293	$ 4,099,449	$ 4,661,924
Net Income (loss)		$ (191,093)	$ (546,973)	$ 1,851,284	$ 1,082,445	$ 1,554,358	$ 1,589,578	$ (75,052)	$ 1,634,936	$ 1,670,123	$ 1,866,452	$ (10,091,881)	$ (12,357,700)	$ 699,801	$ (2,329,247)	$ 538,956	$ 437,084
Beginning Water Working Capital Balance		$ 18,440,114	$ 18,249,021	$ 17,702,048	$ 19,553,332	$ 20,635,777	$ 22,190,135	$ 23,779,713	$ 23,704,661	$ 25,339,597	$ 27,009,720	$ 28,876,172	$ 18,784,291	$ 6,426,591	$ 7,126,392	$ 7,072,941	$ 9,587,285
Remaining Working Capital Balance	**$ 18,440,114**	**$ 18,249,021**	**$ 17,702,048**	**$ 19,553,332**	**$ 20,635,777**	**$ 22,190,135**	**$ 23,779,713**	**$ 23,704,661**	**$ 25,339,597**	**$ 27,009,720**	**$ 28,876,172**	**$ 18,784,291**	**$ 6,426,591**	**$ 7,126,392**	**$ 4,797,145**	**$ 7,611,896**	**$ 10,024,369**



CITY OF RAMSEY
MINNESOTA

FIGURE 1

PROPOSED WATER SYSTEM IMPROVEMENTS
COMPREHENSIVE WATER PLAN
SEPTEMBER 2017

0 1000 2000
SCALE FEET

LEGEND

- # — EXISTING WELL
- WT 2 — WATER TOWER
- SERVICE AREA BOUNDARIES
- EXISTING 24" TRUNK MAIN
- EXISTING 16" TRUNK MAIN
- EXISTING 12" TRUNK MAIN
- 12" PROPOSED WATERMAIN

LOOP	LOCATION
1	SOUTHWEST LOOP
2	NORTH CENTRAL LOOP
3	COUNTY ROAD 57
4	CSAH 5/157th AVE NW
5	158th LANE NW
6	RIVERDALE BOULEVARD

NOTE:
The information for this map was obtained from various sources of existing maps, construction plans, and City records, some of which were prepared by others. While this information is believed to be reliable Bolton & Menk, Inc. is not respon- sible for its accuracy nor for errors or omissions which may have been incorporated into this document as a result.

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Submittal to DNR and Metropolitan Council Incorporating DNR comments

City of Ramsey Local Water Supply Plan
Third Generation for 2016-2018

Formerly called Water Emergency & Water Conservation Plan



Cover photo by Molly Shodeen



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DEPARTMENT OF NATURAL RESOURCES – DIVISION OF ECOLOGICAL AND WATER RESOURCES AND METROPOLITAN COUNCIL

INTRODUCTION TO WATER SUPPLY PLANS (WSP)

Who needs to complete a Water Supply Plan

Public water suppliers serving more than 1,000 people, large private water suppliers in designated Groundwater Management Areas, and all water suppliers in the Twin Cities metropolitan area are required to prepare and submit a water supply plan.
The goal of the WSP is to help water suppliers: 1) implement long term water sustainability and conservation measures; and 2) develop critical emergency preparedness measures. Your community needs to know what measures will be implemented in case of a water crisis. A lot of emergencies can be avoided or mitigated if long term sustainability measures are implemented.

Groundwater Management Areas (GWMA)

The DNR has designated three areas of the state as Groundwater Management Areas (GWMAs) to focus groundwater management efforts in specific geographies where there is an added risk of overuse or water quality degradation. A plan directing the DNRs actions within each GWMA has been prepared. Although there are no specific additional requirements with respect to the water supply planning for communities within designated GWMAs, communities should be aware of the issues and actions planned if they are within the boundary of one of the GWMAs. The three GWMAs are the North and East Metro GWMA (Twin Cities Metro), the Bonanza Valley GWMA and the Straight River GWMA (near Park Rapids). Additional information and maps are included in the DNR webpage at http://www.dnr.state.mn.us/gwmp/areas.html

Benefits of completing a WSP

Completing a WSP using this template, fulfills a water supplier's statutory obligations under M.S. M.S.103G.291 to complete a water supply plan. For water suppliers in the metropolitan area, the WSP will help local governmental units to fulfill their requirements under M.S. 473.859 to complete a local comprehensive plan. Additional benefits of completing WSP template:

- The standardized format allows for quicker and easier review and approval.
- Help water suppliers prepare for droughts and water emergencies.
- Create eligibility for funding requests to the Minnesota Department of Health (MDH) for the Drinking Water Revolving Fund.
- Allow water suppliers to submit requests for new wells or expanded capacity of existing wells.
- Simplify the development of county comprehensive water plans and watershed plans.

- Fulfill the contingency plan provisions required in the MDH wellhead protection and surface water protection plans.
- Fulfill the demand reduction requirements of Minnesota Statutes, section 103G.291 subd 3 and 4.
- Upon implementation, contribute to maintaining aquifer levels, reducing potential well interference and water use conflicts, and reducing the need to drill new wells or expand system capacity.
- Enable DNR to compile and analyze water use and conservation data to help guide decisions.
- Conserve Minnesota's water resources

If your community needs assistance completing the Water Supply Plan, assistance is available from your area hydrologist or groundwater specialist, the MN Rural Waters Association circuit rider program, or in the metropolitan area from Metropolitan Council staff. Many private consultants are also available.

WSP Approval Process

10 Basic Steps for completing a 10-Year Water Supply Plan

1. Download the DNR/Metropolitan Council Water Supply Plan Template www.mndnr.gov/watersupplyplans
2. Save the document with a file name with this naming convention: WSP_cityname_permitnumber_date.doc.
3. The template is a form that should be completed electronically.
4. Compile the required water use data (Part 1) and emergency procedures information (Part 2)
5. The Water Conservation section (Part 3) may need discussion with the water department, council, or planning commission, if your community does not already have an active water conservation program.
6. Communities in the seven-county Twin Cities metropolitan area should complete all the information discussed in Part 4. The Metropolitan Council has additional guidance information on their webpage http://www.metrocouncil.org/Handbook/Plan-Elements/Water-Resources/Water-Supply.aspx. All out-state water suppliers do *not* need to complete the content addressed in Part 4.
7. Use the Plan instructions and Checklist document to insure all data is complete and attachments are included. This will allow for a quicker approval process. www.mndnr.gov/watersupplyplans
8. Plans should be submitted electronically – no paper documents are required. https://webapps11.dnr.state.mn.us/mpars/public/authentication/login

9. DNR hydrologist will review plans (in cooperation with Metropolitan Council in Metro area) and approve the plan or make recommendations.
10. Once approved, communities should complete a Certification of Adoption form, and send a copy to the DNR.

Complete Table 1 with information about the public water supply system covered by this WSP.

Table 1. General information regarding this WSP

Requested Information	Description
DNR Water Appropriation Permit Number(s)	**1985-6005**
Ownership	☒ Public or ☐ Private
Metropolitan Council Area	☒ Yes or ☐ No (and county name)
Street Address	**7550 Sunwood Drive, NW**
City, State, Zip	**Ramsey, MN 55303**
Contact Person Name	**John Nelson**
Title	**Utilities Supervisor**
Phone Number	763 286-0296
MDH Supplier Classification	Municipal

PART 1. WATER SUPPLY SYSTEM DESCRIPTION AND EVALUATION

The first step in any water supply analysis is to assess the current status of demand and availability. Information summarized in Part 1 can be used to develop Emergency Preparedness Procedures (Part 2) and the Water Conservation Plan (Part 3). This data is also needed to track progress for water efficiency measures.

A. Analysis of Water Demand

Complete Table 2 showing the past 10 years of water demand data.

- Some of this information may be in your Wellhead Protection Plan.
- If you do not have this information, do your best, call your engineer for assistance or if necessary leave blank.

If your customer categories are different than the ones listed in Table 2, please describe the differences below:

Wholesale deliveries are not part of Ramsey Water Demand

Table 2. Historic water demand (see definitions in the glossary after Part 4 of this template)

Year	Pop. Served	Total Connections	Residential Water Delivered (MG)	C/I/I Water Delivered (MG)	Water used for Non-essential	Wholesale Deliveries (MG)	Total Water Delivered (MG)	Total Water Pumped (MG)	Water Supplier Services	Percent Unmetered/ Unaccounted	Average Daily Demand (MGD)	Max. Daily Demand (MGD)	Date of Max. Demand	Residential Per Capita Demand (GPCD)	Total per capita Demand (GPCD)
2005	8,717	3307	327	200	20	N/A	542	576	N/A	8.50%	1.58	5.2	Jul-15	103	170
2006	9,263	3544	392	249	21	N/A	661	686	N/A	6.62%	1.88	5.6	Jul-10	116	196
2007	9,702	3720	424	244	35	N/A	704	705	N/A	5.23%	1.93	5.2	Jul-30	120	199
2008	10,101	3776	370	255	35	N/A	625	627	N/A	0.30%	1.72	5.2	Jul-06	100	170
2009	10,540	3820	397	226	30	N/A	623	640	N/A	2.70%	1.75	4.6	Jun-04	103	162
2010	11,669	3879	375	217	28	N/A	620	628	N/A	5.70%	1.72	4.1	Jul-06	88	146
2011	11,807	3901	353	205	20	N/A	577	590	N/A	5.42%	1.62	4.6	Jul-10	82	134
2012	11,987	3957	418	233	28	N/A	680	690	N/A	5.65%	1.89	5.5	Jul-25	96	155
2013	12,838	4050	386	213	18	N/A	617	620	N/A	3.34%	1.70	5.0	Aug-26	82	132
2014	13,535	4110	343	224	20	N/A	552	588	N/A	3.52%	1.61	4.6	Jul-23	69	112
2015	13,774	4186	360	231	22	N/A	613	661	N/A	10.63%	1.81	4.5	Aug-05	72	122
Avg. 2010-2015	12,602	4,014	373	221	23		610	629		5.71%	1.72	4.7		81	131

MG – Million Gallons **MGD –** Million Gallons per Day **GPCD** – Gallons per Capita per Day

See Glossary for definitions

Table 3. Historic water demand (see definitions in the glossary after Part 4 of this template)

Complete Table 3 by listing the top 10 water users by volume, from largest to smallest. For each user, include information about the category of use (residential, commercial, industrial, institutional, or wholesale), the amount of water used in gallons per year, the percent of total water delivered, and the status of water conservation measures.

Table 3. Large volume users

Customer Rank	Name	Use Category (Residential, Industrial, Commercial, Institutional, Wholesale)	Amount Used (Gallons per Year)	Percent of Total Annual Water Delivered	Implementing Water Conservation Measures? (Yes/No/Unknown)
1	City, Buildings and Park Irrigation	IRRIGATION	26,163,000	5.39	YES
2	Vision Ease Lens, Inc.	INDUSTRIAL	23,634,000	4.87	YES
3	Alpine Acres	IRRIGATION	12,518,000	2.58	UNKNOWN
4	Oak Terrace Park Properties	RESIDENTIAL	7,669,000	1.58	UNKNOWN
5	Cove at Mississippi	IRRIGATION	6,494,000	1.34	UNKNOWN
6	Holiday Companies #395 Ramsey Blvd	COMMERCIAL	5,076,000	1.05	UNKNOWN
7	Life Fitness	INDUSTRIAL	4,696,000	0.97	YES
8	Holiday Station Stores #323 TH 47	COMMERCIAL	4,351,000	0.90	UNKNOWN
9	Comfort Suites	COMMERCIAL	4,170,000	0.86	YES
10	Sauter & Sons, Inc.	INDUSTRIAL	4,109,000	0.85	UNKNOWN

B. Treatment and Storage Capacity

Complete Table 4 with a description of where water is treated, the year treatment facilities were constructed, water treatment capacity, the treatment methods (i.e. chemical addition, reverse osmosis, coagulation, sedimentation, etc.) and treatment types used (i.e. fluoridation, softening, chlorination, Fe/MN removal, coagulation, etc.). Also describe the annual amount and method of disposal of treatment residuals. Add rows to the table as needed.

Table 4. Water treatment capacity and treatment processes

Treatment Site ID (Plant Name or Well ID)	Year Constructed	Treatment Capacity (GPD)	Treatment Method	Treatment Type	Annual Amount of Residuals	Disposal Process for Residuals	Do You Reclaim Filter Backwash Water?
Pump House 1 Wells 1 & 2	**1989**	**1,368,000**	**Chemical addition**	**Chlorination, fluoridation, Ortho Polyphosphate C5**	**N/A**	**N/A**	**N/A**
Pump House 2 Well 3	**1997**	**2,304,000**	**Chemical addition**	**Chlorination, fluoridation, Ortho Polyphosphate C5**	**N/A**	**N/A**	**N/A**
Well 4 added to Pump house 2	**1998**	**1,224,000**	**Chemical addition**	**Chlorination, fluoridation, Ortho Polyphosphate C5**	**N/A**	**N/A**	**N/A**
Pump House 3 Well 5	**2000**	**1,224,000**	**Chemical addition**	**Chlorination, fluoridation, Ortho Polyphosphate C5**	**N/A**	**N/A**	**N/A**
Well 6 added to Pump House 3	**2005**	**1,296,000**					**N/A**
Pump House 4 Wells 7 & 8	**2007**	**3,528,000**	**Chemical addition**	**Chlorination, fluoridation, Ortho Polyphosphate C5**	**N/A**	**N/A**	**N/A**
Total	**NA**	**10,944,000**	**NA**	**NA**		**NA**	

Complete Table 5 with information about storage structures. Describe the type (i.e. elevated, ground, etc.), the storage capacity of each type of structure, the year each structure was constructed, and the primary material for each structure. Add rows to the table as needed.

Table 5. Storage capacity, as of the end of the last calendar year

Structure Name	Type of Storage Structure	Year Constructed	Primary Material	Storage Capacity (Gallons)
1	Elevated storage	1989	Steel	500,000
2	Elevated storage	2000	Steel	1,500,000
3	Elevated storage	2010	Steel	2,000,000
Total	NA	NA	NA	4,000,000

Treatment and storage capacity versus demand

It is recommended that total storage equal or exceed the average daily demand.

Discuss the difference between current storage and treatment capacity versus the water supplier's projected average water demand over the next 10 years (see Table 7 for projected water demand):

The current treatment capacity is 11 MGD and storage is 4 MGD. Average day demand is projected to increase from 1.81 MGD in 2015 to 2.38 MGD in 2025. The additional 0.57 MGD of demand is within the system's storage and treatment capacity based on Ten States Standards recommendation 7.0.1 that total storage shall equal the average daily consumption.

C. Water Sources

Complete Table 6 by listing all types of water sources that supply water to the system, including groundwater, surface water, interconnections with other water suppliers, or others. Provide the name of each source (aquifer name, river or lake name, name of interconnecting water supplier) and the Minnesota unique well number or intake ID, as appropriate. Report the year the source was installed or established and the current capacity. Provide information about the depth of all wells. Describe the status of the source (active, inactive, emergency only, retail/wholesale interconnection) and if the source facilities have a dedicated emergency power source. Add rows to the table as needed for each installation.
Include copies of well records and maintenance summary for each well that has occurred since your last approved plan in **Appendix 1.**

Table 6. Water sources and status

Resource Type (Groundwater, Surface water, Interconnection)	Resource Name	MN Unique Well # or Intake ID	Year Installed	Capacity (Gallons per Minute)	Well Depth (Feet)	Status of Normal and Emergency Operations (active, inactive, emergency only, retail/wholesale interconnection))	Does this Source have a Dedicated Emergency Power Source? (Yes or No)
Groundwater	Well #1	161441	1984	700	320	Active	No
Groundwater	Well #2	416183	1987	220	320	Active	No
Groundwater	Well #3	580303	1997	1450	345	Active	No
Groundwater	Well #4	580313	1998	850	321	Active	No
Groundwater	Well #5	593672	2000	850	316	Active	Yes
Groundwater	Well #6	706840	2005	900	390	Active	No
Groundwater	Well #7	743832	2007	850	332	Active	No
Groundwater	Well #8	743833	2007	1400	354	Active	No

Limits on Emergency Interconnections

Discuss any limitations on the use of the water sources (e.g. not to be operated simultaneously, limitations due to blending, aquifer recovery issues etc.) and the use of interconnections,

including capacity limits or timing constraints (i.e. only 200 gallons per minute are available from the City of Prior Lake, and it is estimated to take 6 hours to establish the emergency connection). If there are no limitations, list none.

Well 2 is used to meet seasonal peak demands only. The City has two (2) interconnections with Anoka, one is hard piped and one uses hoses.

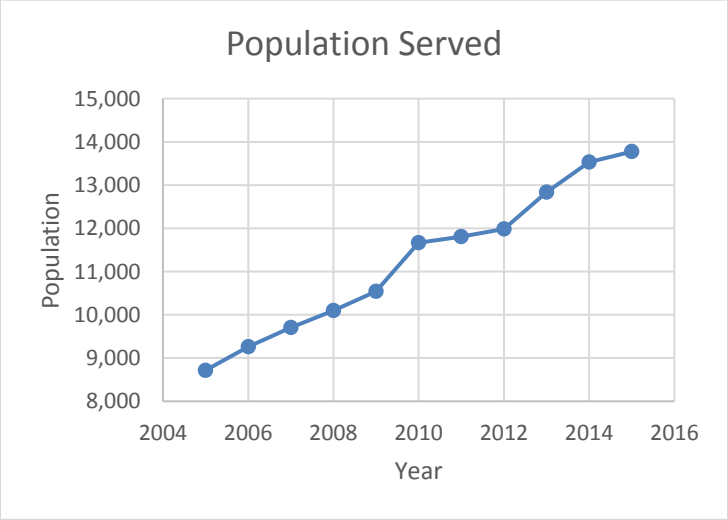
D. Future Demand Projections – *Key Metropolitan Council Benchmark*

Water Use Trends

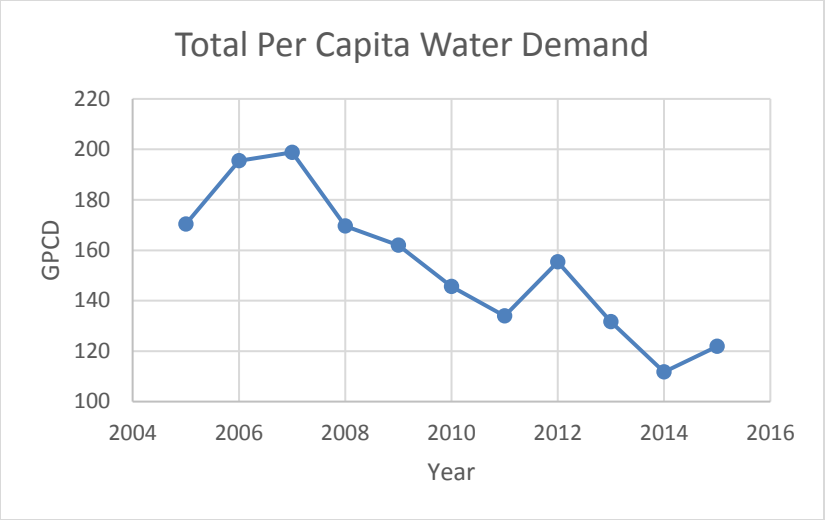
Use the data in Table 2 to describe trends in 1) population served; 2) total per capita water demand; 3) average daily demand; 4) maximum daily demand. Then explain the causes for upward or downward trends. For example, over the ten years has the average daily demand trended up or down? Why is this occurring?

The following trends are observed:

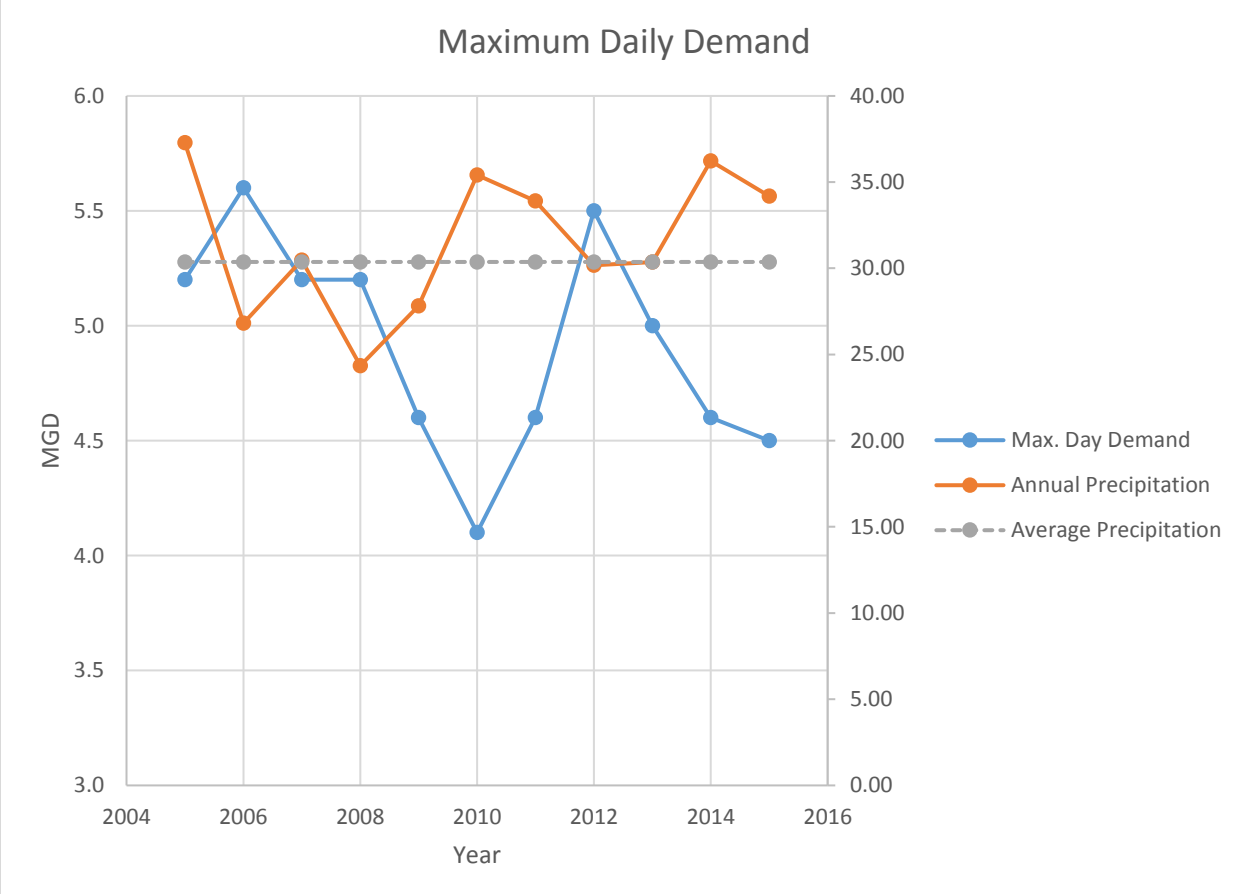
1. Population served increased to a peak in 2010, then dipped in 2011 and increased again. See graph below. The overall upward trend is caused by new connections added each year and construction that occurred in the past 10 years. There have been about 60 connections added per year on average over the last 5 years.



2. The total per capita water demand decreased from 170 GPCD in 2005 to 122 GPCD in 2015. Between 2005 and 2015, water use peaked at 196 GPCD and 199 GPCD in 2006 and 2007 respectively. The 5 year average from 2011 to 2015 was 131 GPCD. Several measures may have contributed to the overall decrease in total per capita water use, including replacing all residential meters in a 5 year period, implementation and enforcement of a new topsoil ordinance, changing the rate structure and increased enforcement of irrigation restrictions.



3. The average daily demand has fluctuated some between 2005 and 2015. Demand peaked in 2012, declined through 2014 then increased in 2015. The increased demand correlates with an uptick in housing construction in 2014 -2015.



4. The maximum daily demand decreased from 2006 to 2010, then increased until 2012 then decreased again to 2015. The decreasing trend is due to higher efficiency appliances, sprinkling bans and other conservation measures. The city had a flat fee residential rate structure in 2005. This was changed to a 7 tier sliding rate structure in 2006, with the rate increasing when each level. The City also has an escalating series of fines and penalties including water shutoff for those who consistently violate the odd-even sprinkling ban. The overall increase can be attributed to adding new customers as noted above. The spike in maximum daily demand in 2012 corresponds to two extremely dry months, August and September. These months saw less than one inch of precipitation in each month while the average is over 3.5 inches per month. The month of May saw 3 times the normal precipitation; however, eight (8) of the months were drier than normal. The year ended with close to normal precipitation.

Use the water use trend information discussed above to complete Table 7 with projected annual demand for the next ten years. Communities in the seven-county Twin Cities metropolitan area must also include projections for 2030 and 2040 as part of their local comprehensive planning.

Projected demand should be consistent with trends evident in the historical data in Table 2, as discussed above. Projected demand should also reflect state demographer population projections and/or other planning projections.

Table 7. Projected annual water demand

Year	Projected Total Population	Projected Population Served	Projected Total Per Capita Water Demand (GPCD)	Projected Average Daily Demand (MGD)	Projected Maximum Daily Demand (MGD)
2016	25,308	12,252	131	1.6050	4.6545
2017	25,581	12,524	131	1.6406	4.7579
2018	25,854	12,796	131	1.6763	4.8612
2019	26,127	13,068	131	1.7119	4.9645
2020	26,400	13,340	131	1.7475	5.0679
2021	26,830	14,150	131	1.8537	5.3756
2022	27,260	14,960	131	1.9598	5.6833
2023	27,690	15,770	131	2.0659	5.9910
2024	28,120	16,580	131	2.1720	6.2987
2025	28,550	17,390	131	2.2781	6.6065
2030	30,700	21,160	131	2.7720	8.0387
2040	34,700	23,920	131	3.1335	9.0872

GPCD – Gallons per Capita per Day **MGD** – Million Gallons per Day

Projection Method

Describe the method used to project water demand, including assumptions for population and business growth and how water conservation and efficiency programs affect projected water demand:

Populations were projected using linear interpolation of Metropolitan Council projections given in the 2015 System Statement for Ramsey.
The projected population served was estimated by multiplying the projected person per household by the projected residential connections. The projected residential connections were calculated by taking the average for the annual increase in residential connections from 2011 to 2015. (60 residential connections added per year) and added onto the 2015 actual residential connections and extrapolated out to 2040. The person/ household (PPH) was calculated to decrease from 3.1 in 2017 to 2.7 in 2040 by taking the projected total population and dividing it by the projected total households.

The average day demand was determined by multiplying the projected population served by 131 gallons per person per day (GPCD). The value 131 GPCD is the average GPCD for the last five years. The maximum daily demand was determined by multiplying the average day demand by 2.90, which is the max day peaking factor.

E. Resource Sustainability

Monitoring – *Key DNR Benchmark*

Complete Table 8 by inserting information about source water quality and quantity monitoring efforts. List should include all production wells, observation wells, and source water intakes or reservoirs. Add rows to the table as needed. Find information on groundwater level monitoring program at: http://www.dnr.state.mn.us/waters/groundwater_section/obwell/index.html

Table 8. Information about source water quality and quantity monitoring

MN Unique Well # or Surface Water ID	Type of monitoring point	Monitoring program	Frequency of monitoring	Monitoring Method
161441	☒ production well ☐ observation well ☐ source water intake ☐ source water reservoir	☐ routine MDH sampling ☒ routine water utility sampling ☐ other	☐ continuous ☐ hourly ☐ daily ☒ monthly ☐ quarterly ☐ annually	☒ SCADA ☐ grab sampling ☐ steel tape ☐ stream gauge
416183	☒ production well ☐ observation well ☐ source water intake ☐ source water reservoir	☐ routine MDH sampling ☒ routine water utility sampling ☐ other	☐ continuous ☐ hourly ☐ daily ☒ monthly ☐ quarterly ☐ annually	☒ SCADA ☐ grab sampling ☐ steel tape ☐ stream gauge
580303	☒ production well ☐ observation well ☐ source water intake	☐ routine MDH sampling ☒ routine water utility sampling	☐ continuous ☐ hourly ☐ daily ☒ monthly	☒ SCADA ☐ grab sampling ☐ steel tape ☐ stream gauge

MN Unique Well # or Surface Water ID	Type of monitoring point	Monitoring program	Frequency of monitoring	Monitoring Method
	☐ source water reservoir	☐ other	☐ quarterly ☐ annually	
580313	☒ production well ☐ observation well ☐ source water intake ☐ source water reservoir	☐ routine MDH sampling ☒ routine water utility sampling ☐ other	☐ continuous ☐ hourly ☐ daily ☒ monthly ☐ quarterly ☐ annually	☒ SCADA ☐ grab sampling ☐ steel tape ☐ stream gauge
593672	☒ production well ☐ observation well ☐ source water intake ☐ source water reservoir	☐ routine MDH sampling ☒ routine water utility sampling ☐ other	☒ continuous ☐ hourly ☐ daily ☒ monthly ☐ quarterly ☐ annually	☐ SCADA ☐ grab sampling ☐ steel tape ☐ stream gauge
706814	☐ production well ☒ observation well ☐ source water intake ☐ source water reservoir	☐ routine MDH sampling ☒ routine water utility sampling ☐ other	☒ continuous ☐ hourly ☐ daily ☒ monthly ☐ quarterly ☐ annually	☒ SCADA ☐ grab sampling ☐ steel tape ☐ stream gauge
706815	☐ production well ☒ observation well ☐ source water intake ☐ source water reservoir	☐ routine MDH sampling ☒ routine water utility sampling ☐ other	☒ continuous ☐ hourly ☐ daily ☐ monthly ☐ quarterly ☐ annually	☒ SCADA ☐ grab sampling ☐ steel tape ☐ stream gauge
706840	☒ production well ☐ observation well ☐ source water intake ☐ source water reservoir	☐ routine MDH sampling ☒ routine water utility sampling ☐ other	☐ continuous ☐ hourly ☐ daily ☒ monthly ☐ quarterly ☐ annually	☒ SCADA ☐ grab sampling ☐ steel tape ☐ stream gauge
731127	☐ production well ☒ observation well ☐ source water intake ☐ source water reservoir	☐ routine MDH sampling ☒ routine water utility sampling ☐ other	☒ continuous ☐ hourly ☐ daily ☐ monthly ☐ quarterly ☐ annually	☒ SCADA ☐ grab sampling ☐ steel tape ☐ stream gauge
743832	☒ production well ☐ observation well ☐ source water intake ☐ source water reservoir	☐ routine MDH sampling ☒ routine water utility sampling ☐ other	☐ continuous ☐ hourly ☐ daily ☒ monthly ☐ quarterly ☐ annually	☒ SCADA ☐ grab sampling ☐ steel tape ☐ stream gauge
713833	☒ production well ☐ observation well	☐ routine MDH sampling	☐ continuous ☐ hourly ☐ daily	☒ SCADA ☐ grab sampling ☐ steel tape

MN Unique Well # or Surface Water ID	Type of monitoring point	Monitoring program	Frequency of monitoring	Monitoring Method
	☐ source water intake ☐ source water reservoir	☒ routine water utility sampling ☐ other	☒ monthly ☐ quarterly ☐ annually	☐ stream gauge
759582	☐ production well ☒ observation well ☐ source water intake ☐ source water reservoir	☐ routine MDH sampling ☒ routine water utility sampling ☐ other	☒ continuous ☐ hourly ☐ daily ☐ monthly ☐ quarterly ☐ annually	☒ SCADA ☐ grab sampling ☐ steel tape ☐ stream gauge

Water Level Data

A water level monitoring plan that includes monitoring locations and a schedule for water level readings must be submitted as **Appendix 2**. If one does not already exist, it needs to be prepared and submitted with the WSP. Ideally, all production and observation wells are monitored at least monthly.

Complete Table 9 to summarize water level data for each well being monitored. Provide the name of the aquifer and a brief description of how much water levels vary over the season (the difference between the highest and lowest water levels measured during the year) and the long-term trends for each well. If water levels are not measured and recorded on a routine basis, then provide the static water level when each well was constructed and the most recent water level measured during the same season the well was constructed. Also include all water level data taken during any well and pump maintenance. Add rows to the table as needed. Provide water level data graphs for each well in **Appendix 3** for the life of the well, or for as many years as water levels have been measured. See DNR website for Date Time Water Level http://www.dnr.state.mn.us/waters/groundwater_section/obwell/waterleveldata.html

Table 9. Water level data

Unique Well Number or Well ID	Aquifer Name	Seasonal Variation (Feet)	Long-term Trend in water level data	Water level measured during well/pumping maintenance
161441	Tunnel City Group	25	☐ Falling ☒ Stable ☐ Rising	MM/DD/YY: N/A MM/DD/YY:____ MM/DD/YY:____
416183	Tunnel City Group	0	☐ Falling ☒ Stable ☐ Rising	MM/DD/YY: N/A MM/DD/YY:____ MM/DD/YY:____
580303	Tunnel City Group	10	☐ Falling ☒ Stable ☐ Rising	MM/DD/YY: N/A MM/DD/YY:____ MM/DD/YY:____
580313	Tunnel City Group	40	☐ Falling ☒ Stable	MM/DD/YY: N/A MM/DD/YY:____

Unique Well Number or Well ID	Aquifer Name	Seasonal Variation (Feet)	Long-term Trend in water level data	Water level measured during well/pumping maintenance
			☐ Rising	MM/DD/YY:____
593672	Tunnel City Group	90	☐ Falling ☒ Stable ☐ Rising	MM/DD/YY: N/A MM/DD/YY:____ MM/DD/YY:____
706840	Tunnel City Group	70	☐ Falling ☒ Stable ☐ Rising	MM/DD/YY: N/A MM/DD/YY:____ MM/DD/YY:____
743832	Tunnel City Group	130	☐ Falling ☒ Stable ☐ Rising	MM/DD/YY: N/A MM/DD/YY:____ MM/DD/YY:____
713833	Tunnel City Group	160	☐ Falling ☒ Stable ☐ Rising	MM/DD/YY: N/A MM/DD/YY:____ MM/DD/YY:____

Potential Water Supply Issues & Natural Resource Impacts – *Key DNR & Metropolitan Council Benchmark*

Complete Table 10 by listing the types of natural resources that are or could be impacted by permitted water withdrawals. If known, provide the name of specific resources that may be impacted. Identify what the greatest risks to the resource are and how the risks are being assessed. Identify any resource protection thresholds – formal or informal – that have been established to identify when actions should be taken to mitigate impacts. Provide information about the potential mitigation actions that may be taken, if a resource protection threshold is crossed. Add additional rows to the table as needed. See glossary at the end of the template for definitions.

Some of this baseline data should have been in your earlier water supply plans or county comprehensive water plans. When filling out this table, think of what are the water supply risks, identify the resources, determine the threshold and then determine what your community will do to mitigate the impacts.

Your DNR area hydrologist is available to assist with this table.

For communities in the seven-county Twin Cities metropolitan area, the *Master Water Supply Plan Appendix 1 (Water Supply Profiles*, provides information about potential water supply issues and natural resource impacts for your community.

Table 10. Natural resource impacts

Resource Type	Resource Name	Risk	Risk Assessed Through	Describe Resource Protection Threshold*	Mitigation Measure or Management Plan	Describe How Changes to Thresholds are Monitored
☐ River or stream	N/A	☐ Flow/water level decline ☐ Degrading water quality trends and/or MCLs exceeded ☐ Impacts on endangered, threatened, or special concern species habitat or other natural resource impacts ☐ Other: _____	☐ GIS analysis ☐ Modeling ☐ Mapping ☐ Monitoring ☐ Aquifer testing ☐ Other: ___		☐ Revise permit ☐ Change groundwater pumping ☐ Increase conservation ☐ Other	
☐ Calcareous fen	N/A	☐ Flow/water level decline ☐ Degrading water quality trends and/or MCLs exceeded ☐ Impacts on endangered, threatened, or special concern species habitat or other natural resource impacts ☐ Other: _____	☐ GIS analysis ☐ Modeling ☐ Mapping ☐ Monitoring ☐ Aquifer testing ☐ Other: ___		☐ Revise permit ☐ Change groundwater pumping ☐ Increase conservation ☐ Other	
☐ Lake	N/A	☐ Flow/water level decline ☐ Degrading water quality trends and/or MCLs exceeded ☐ Impacts on endangered, threatened, or special concern species habitat or other natural resource impacts	☐ GIS analysis ☐ Modeling ☐ Mapping ☐ Monitoring ☐ Aquifer testing ☐ Other: ___		☐ Revise permit ☐ Change groundwater pumping ☐ Increase conservation ☐ Other	

Resource Type	Resource Name	Risk	Risk Assessed Through	Describe Resource Protection Threshold*	Mitigation Measure or Management Plan	Describe How Changes to Thresholds are Monitored
		☐ Other: _____				
☐ Wetland	N/A	☐ Flow/water level decline ☐ Degrading water quality trends and/or MCLs exceeded ☐ Impacts on endangered, threatened, or special concern species habitat or other natural resource impacts ☐ Other: _____	☐ GIS analysis ☐ Modeling ☐ Mapping ☐ Monitoring ☐ Aquifer testing ☐ Other: ___		☐ Revise permit ☐ Change groundwater pumping ☐ Increase conservation ☐ Other	
☐ Trout stream	N/A	☐ Flow/water level decline ☐ Degrading water quality trends and/or MCLs exceeded ☐ Impacts on endangered, threatened, or special concern species habitat or other natural resource impacts ☐ Other: _____	☐ GIS analysis ☐ Modeling ☐ Mapping ☐ Monitoring ☐ Aquifer testing ☐ Other: ___		☐ Revise permit ☐ Change groundwater pumping ☐ Increase conservation ☐ Other	
☒ Aquifer	Tunnel City Group	☒ Flow/water level decline ☐ Degrading water quality trends and/or MCLs exceeded ☐ Impacts on endangered, threatened, or special concern species habitat or other natural	☐ GIS analysis ☐ Modeling ☐ Mapping ☒ Monitoring ☒ Aquifer testing ☐ Other: ___		☐ Revise permit ☐ Change groundwater pumping ☒ Increase conservation ☐ Other	

Resource Type	Resource Name	Risk	Risk Assessed Through	Describe Resource Protection Threshold*	Mitigation Measure or Management Plan	Describe How Changes to Thresholds are Monitored
		resource impacts ☐ Other: _____				
☐ Endangered, threatened, or special concern species habitat, other natural resource impacts	N/A	☐ Flow/water level decline ☐ Degrading water quality trends and/or MCLs exceeded ☐ Impacts on endangered, threatened, or special concern species habitat or other natural resource impacts ☐ Other: _____	☐ GIS analysis ☐ Modeling ☐ Mapping ☐ Monitoring ☐ Aquifer testing ☐ Other: ___		☐ Revise permit ☐ Change groundwater pumping ☐ Increase conservation ☐ Other	

* Examples of thresholds: a lower limit on acceptable flow in a river or stream; water quality outside of an accepted range; a lower limit on acceptable aquifer level decline at one or more monitoring wells; withdrawals that exceed some percent of the total amount available from a source; or a lower limit on acceptable changes to a protected habitat.

Wellhead Protection (WHP) and Surface Water Protection (SWP) Plans

Complete Table 11 to provide status information about WHP and SWP plans.

The emergency procedures in this plan are intended to comply with the contingency plan provisions required in the Minnesota Department of Health's (MDH) Wellhead Protection (WHP) Plan and Surface Water Protection (SWP) Plan.

Table 11. Status of Wellhead Protection and Surface Water Protection Plans

Plan Type	Status	Date Adopted	Date for Update
WHP	☐ In Process ☒ Completed ☐ Not Applicable	August 11, 2009	August 2019
SWP	☐ In Process ☐ Completed ☒ Not Applicable		

F. Capital Improvement Plan (CIP)

Please note that any wells that received approval under a ten-year permit, but that were not built, are now expired and must submit a water appropriations permit.

Adequacy of Water Supply System

Complete Table 12 with information about the adequacy of wells and/or intakes, storage facilities, treatment facilities, and distribution systems to sustain current and projected demands. List planned capital improvements for any system components, in chronological order. Communities in the seven-county Twin Cities metropolitan area should also include information about plans through 2040.

The assessment can be the general status by category; it is not necessary to identify every single well, storage facility, treatment facility, lift station, and mile of pipe.

Please attach your latest Capital Improvement Plan as **Appendix 4**.

Table 12. Adequacy of Water Supply System

System Component	Planned action	Anticipated Construction Year	Notes
Wells/Intakes	☐ No action planned - adequate ☐ Repair/replacement ☒ Expansion/addition	2021 based on current demands and future projections	
Water Storage Facilities	☒ No action planned - adequate ☐ Repair/replacement ☐ Expansion/addition		
Water Treatment Facilities	☒ No action planned - adequate ☐ Repair/replacement ☐ Expansion/addition		
Distribution Systems (pipes, valves, etc.)	☐ No action planned - adequate ☐ Repair/replacement ☒ Expansion/addition	Based on development needs	

System Component	Planned action	Anticipated Construction Year	Notes
Pressure Zones	☒ No action planned - adequate ☐ Repair/replacement ☐ Expansion/addition		
Other:	☒ No action planned - adequate ☐ Repair/replacement ☐ Expansion/addition		

Proposed Future Water Sources

Complete Table 13 to identify new water source installation planned over the next ten years. Add rows to the table as needed.

Table 13. Proposed future installations/sources

Source	Installation Location (approximate)	Resource Name	Proposed Pumping Capacity (gpm)	Planned Installation Year	Planned Partnerships
Groundwater	TBD	Tunnel City Group	1500	2020	
Surface Water	N/A				
Interconnection to another supplier	N/A				

Water Source Alternatives - *Key Metropolitan Council Benchmark*

Do you anticipate the need for alternative water sources in the next 10 years? Yes ☐ No ☒

For metro communities, will you need alternative water sources by the year 2040? Yes ☒ No ☐

If you answered yes for either question, then complete table 14. If no, insert NA.

Complete Table 14 by checking the box next to alternative approaches that your community is considering, including approximate locations (if known), the estimated amount of future demand that could be met through the approach, the estimated timeframe to implement the approach, potential partnerships, and the major benefits and challenges of the approach. Add rows to the table as needed.

For communities in the seven-county Twin Cities metropolitan area, these alternatives should include approaches the community is considering to meet projected 2040 water demand.

Table 14. Alternative water sources

Alternative Source Considered	Source and/or Installation Location (approximate)	Estimated Amount of Future Demand (%)	Timeframe to Implement (YYYY)	Potential Partners	Benefits	Challenges
☐ Groundwater	N/A					
☒ Surface Water	Mississippi River	100	2030	Met Council, Regional Partners	Current source aquifer lateral extent and capacity is unknown. Surface water connection would provide know supply.	Cost of new Water treatment plant and intake
☐ Reclaimed stormwater	N/A					
☐ Reclaimed wastewater	N/A					
☐ Interconnection to another supplier	N/A					

Part 2. Emergency Preparedness Procedures

The emergency preparedness procedures outlined in this plan are intended to comply with the contingency plan provisions required by MDH in the WHP and SWP. Water emergencies can occur as a result of vandalism, sabotage, accidental contamination, mechanical problems, power failings, drought, flooding, and other natural disasters. The purpose of emergency planning is to develop emergency response procedures and to identify actions needed to improve emergency preparedness. In the case of a municipality, these procedures should be in support of, and part of, an all-hazard emergency operations plan. Municipalities that already have written procedures dealing with water emergencies should review the following information and update existing procedures to address these water supply protection measures.

A. Federal Emergency Response Plan

Section 1433(b) of the Safe Drinking Water Act, (Public Law 107-188, Title IV- Drinking Water Security and Safety) requires community water suppliers serving over 3,300 people to prepare an Emergency Response Plan.

Do you have a federal emergency response plan? Yes ☒ No ☐

If yes, what was the date it was certified? May 8, 2008

Complete Table 15 by inserting the noted information regarding your completed Federal Emergency Response Plan.

Table 15. Emergency Preparedness Plan contact information

Emergency Response Plan Role	Contact Person	Contact Phone Number	Contact Email
Emergency Response Lead	MATT KOHNER	763 433-9859	MKOHNER@CI.RAMSEY.MN.US
Alternate Emergency Response Lead	JOHN NELSON	763 286-0296	JNELSON@CI.RAMSEY.MN.US

B. Operational Contingency Plan

All utilities should have a written operational contingency plan that describes measures to be taken for water supply mainline breaks and other common system failures as well as routine maintenance.

Do you have a written operational contingency plan? Yes ☒ No ☐

At a minimum, a water supplier should prepare and maintain an emergency contact list of contractors and suppliers.

C. Emergency Response Procedures

Water suppliers must meet the requirements of MN Rules 4720.5280 . Accordingly, the Minnesota Department of Natural Resources (DNR) requires public water suppliers serving more than 1,000 people to submit Emergency and Conservation Plans. Water emergency and

conservation plans that have been approved by the DNR, under provisions of Minnesota Statute 186 and Minnesota Rules, part 6115.0770, will be considered equivalent to an approved WHP contingency plan.

Emergency Telephone List

Prepare and attach a list of emergency contacts, including the MN Duty Officer (1-800-422-0798), as **Appendix 5**. A template is available at www.mndnr.gov/watersupplyplans

The list should include key utility and community personnel, contacts in adjacent water suppliers, and appropriate local, state and federal emergency contacts. Please be sure to verify and update the contacts on the emergency telephone list and date it. Thereafter, update on a regular basis (once a year is recommended). In the case of a municipality, this information should be contained in a notification and warning standard operating procedure maintained by the Emergency Manager for that community. Responsibilities and services for each contact should be defined.

Current Water Sources and Service Area

Quick access to concise and detailed information on water sources, water treatment, and the distribution system may be needed in an emergency. System operation and maintenance records should be maintained in secured central and back-up locations so that the records are accessible for emergency purposes. A detailed map of the system showing the treatment plants, water sources, storage facilities, supply lines, interconnections, and other information that would be useful in an emergency should also be readily available. It is critical that public water supplier representatives and emergency response personnel communicate about the response procedures and be able to easily obtain this kind of information both in electronic and hard copy formats (in case of a power outage).

Do records and maps exist? Yes ☒ No ☐

Can staff access records and maps from a central secured location in the event of an emergency?

Yes ☒ No ☐

Does the appropriate staff know where the materials are located?

Yes ☒ No ☐

Procedure for Augmenting Water Supplies

Complete Tables 16 – 17 by listing all available sources of water that can be used to augment or replace existing sources in an emergency. Add rows to the tables as needed.

In the case of a municipality, this information should be contained in a notification and warning standard operating procedure maintained by the warning point for that community. Municipalities are encouraged to execute cooperative agreements for potential emergency

water services and copies should be included in **Appendix 6**. Outstate Communities may consider using nearby high capacity wells (industry, golf course) as emergency water sources. WSP should include information on any physical or chemical problems that may limit interconnections to other sources of water. Approvals from the MDH are required for interconnections or the reuse of water.

Table 16. Interconnections with other water supply systems to supply water in an emergency

Other Water Supply System Owner	Capacity (GPM & MGD)	Note Any Limitations On Use	List of services, equipment, supplies available to respond
CITY OF ANOKA	2000 GPM 2,880,000 GPD	EMERGENCY USE ONLY	MUTUAL AID AGREEMENT MNWARN

GPM – Gallons per minute MGD – million gallons per day

Table 17. Utilizing surface water as an alternative source

Surface Water Source Name	Capacity (GPM)	Capacity (MGD)	Treatment Needs	Note Any Limitations On Use
N/A				

If not covered above, describe additional emergency measures for providing water (obtaining bottled water, or steps to obtain National Guard services, etc.)

Allocation and Demand Reduction Procedures

Complete Table 18 by adding information about how decisions will be made to allocate water and reduce demand during an emergency. Provide information for each customer category, including its priority ranking, average day demand, and demand reduction potential for each customer category. Modify the customer categories as needed, and add additional lines if necessary.

Water use categories should be prioritized in a way that is consistent with Minnesota Statutes 103G.261 (#1 is highest priority) as follows:

1. Water use for human needs such as cooking, cleaning, drinking, washing and waste disposal; use for on-farm livestock watering; and use for power production that meets contingency requirements.
2. Water use involving consumption of less than 10,000 gallons per day (usually from private wells or surface water intakes)
3. Water use for agricultural irrigation and processing of agricultural products involving consumption of more than 10,000 gallons per day (usually from private high-capacity wells or surface water intakes)
4. Water use for power production above the use provided for in the contingency plan.

5. All other water use involving consumption of more than 10,000 gallons per day.
6. Nonessential uses – car washes, golf courses, etc.

Water used for human needs at hospitals, nursing homes and similar types of facilities should be designated as a high priority to be maintained in an emergency. Lower priority uses will need to address water used for human needs at other types of facilities such as hotels, office buildings, and manufacturing plants. The volume of water and other types of water uses at these facilities must be carefully considered. After reviewing the data, common sense should dictate local allocation priorities to protect domestic requirements over certain types of economic needs. Water use for lawn sprinkling, vehicle washing, golf courses, and recreation are legislatively considered non-essential.

Table 18. Water use priorities

Customer Category	Allocation Priority	Average Daily Demand (GDP)	Short-Term Emergency Demand Reduction Potential (GPD)
Residential	1	1,542,000	1,370,000
Institutional	2	14,600	10,000
Commercial	3	163,400	15,000
Industrial	4		
Irrigation	5		
Wholesale	N/A		
Non-Essential	6		
TOTAL		1,720,000	1,395,000

GPD – Gallons per Day

Tip: Calculating Emergency Demand Reduction Potential

The emergency demand reduction potential for all uses will typically equal the difference between maximum use (summer demand) and base use (winter demand). In extreme emergency situations, lower priority water uses must be restricted or eliminated to protect priority domestic water requirements. Emergency demand reduction potential should be based on average day demands for customer categories within each priority class. Use the tables in Part 3 on water conservation to help you determine strategies.

Complete Table 19 by selecting the triggers and actions during water supply disruption conditions.

Table 19. Emergency demand reduction conditions, triggers and actions (Select all that may apply and describe)

Emergency Triggers	Short-term Actions	Long-term Actions
☐ Contamination ☒ Loss of production ☒ Infrastructure failure ☒ Executive order by Governor ☐ Other: _____	☐ Supply augmentation through ____ ☒ Adopt (if not already) and enforce a critical water deficiency ordinance to penalize lawn watering, vehicle washing, golf course and park irrigation & other nonessential uses. ☒ Water allocation through chart above ☒ Meet with large water users to discuss their contingency plan.	☐ Supply augmentation through ____ ☐ Adopt (if not already) and enforce a critical water deficiency ordinance to penalize lawn watering, vehicle washing, golf course and park irrigation & other nonessential uses. ☐ Water allocation through____ ☐ Meet with large water users to discuss their contingency plan.

Notification Procedures

Complete Table 20 by selecting trigger for informing customers regarding conservation requests, water use restrictions, and suspensions; notification frequencies; and partners that may assist in the notification process. Add rows to the table as needed.

Table 20. Plan to inform customers regarding conservation requests, water use restrictions, and suspensions

Notification Trigger(s)	Methods (select all that apply)	Update Frequency	Partners
☒ Short-term demand reduction declared (< 1 year)	☒ Website ☒ Email list serve ☒ Social media (e.g. Twitter, Facebook) ☒ Direct customer mailing, ☒ Press release (TV, radio, newspaper), ☒ Meeting with large water users (> 10% of total city use) ☐ Other: _____	☐ Daily ☒ Weekly ☐ Monthly ☐ Annually	
☒ Long-term Ongoing demand reduction declared	☒ Website ☒ Email list serve ☒ Social media (e.g. Twitter, Facebook) ☒ Direct customer mailing, ☒ Press release (TV, radio, newspaper), ☒ Meeting with large water users (> 10% of total city use) ☐ Other: _____	☐ Daily ☒ Weekly ☐ Monthly ☐ Annually	

Notification Trigger(s)	Methods (select all that apply)	Update Frequency	Partners
☒ Governor's critical water deficiency declared	☒ Website ☒ Email list serve ☒ Social media (e.g. Twitter, Facebook) ☒ Direct customer mailing, ☒ Press release (TV, radio, newspaper), ☐ Meeting with large water users (> 10% of total city use) ☐ Other: _____	☐ Daily ☒ Weekly ☐ Monthly ☐ Annually	

Enforcement

Prior to a water emergency, municipal water suppliers must adopt regulations that restrict water use and outline the enforcement response plan. The enforcement response plan must outline how conditions will be monitored to know when enforcement actions are triggered, what enforcement tools will be used, who will be responsible for enforcement, and what timelines for corrective actions will be expected.

Affected operations, communications, and enforcement staff must then be trained to rapidly implement those provisions during emergency conditions.

Important Note:

Disregard of critical water deficiency orders, even though total appropriation remains less than permitted, is adequate grounds for immediate modification of a public water supply authority's water use permit (2013 MN Statutes 103G.291)

Does the city have a critical water deficiency restriction/official control in place that includes provisions to restrict water use and enforce the restrictions? (This restriction may be an ordinance, rule, regulation, policy under a council directive, or other official control) Yes ☐ No ☒

If yes, attach the official control document to this WSP as **Appendix 7**.

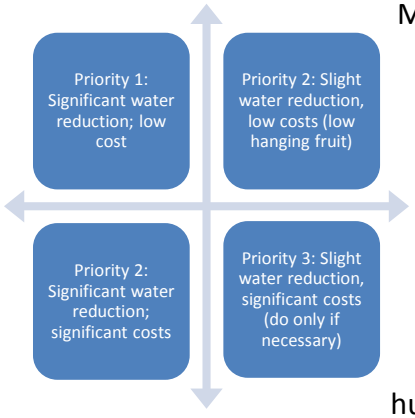
If no, the municipality must adopt such an official control within 6 months of submitting this WSP and submit it to the DNR as an amendment to this WSP.

Irrespective of whether a critical water deficiency control is in place, does the public water supply utility, city manager, mayor, or emergency manager have standing authority to implement water restrictions? Yes ☒ No ☐

If yes, cite the regulatory authority reference: City Code 58-118 .

If no, who has authority to implement water use restrictions in an emergency?

PART 3. WATER CONSERVATION PLAN



Minnesotans have historically benefited from the state's abundant water supplies, reducing the need for conservation. There are however, limits to the available supplies of water and increasing threats to the quality of our drinking water. Causes of water supply limitation may include: population increases, economic trends, uneven statewide availability of groundwater, climatic changes, and degraded water quality. Examples of threats to drinking water quality include: the presence of contaminant plumes from past land use activities, exceedances of water quality standards from natural and human sources, contaminants of emerging concern, and increasing pollutant trends from nonpoint sources.

There are many incentives for conserving water; conservation:

- reduces the potential for pumping-induced transfer of contaminants into the deeper aquifers, which can add treatment costs
- reduces the need for capital projects to expand system capacity
- reduces the likelihood of water use conflicts, like well interference, aquatic habitat loss, and declining lake levels
- conserves energy, because less energy is needed to extract, treat and distribute water (and less energy production also conserves water since water is use to produce energy)
- maintains water supplies that can then be available during times of drought

It is therefore imperative that water suppliers implement water conservation plans. The first step in water conservation is identifying opportunities for behavioral or engineering changes that could be made to reduce water use by conducting a thorough analysis of:

- Water use by customer
- Extraction, treatment, distribution and irrigation system efficiencies
- Industrial processing system efficiencies
- Regulatory and barriers to conservation
- Cultural barriers to conservation
- Water reuse opportunities

Once accurate data is compiled, water suppliers can set achievable goals for reducing water use. A successful water conservation plan follows a logical sequence of events. The plan should address both conservation on the supply side (leak detection and repairs, metering), as well as on the demand side (reductions in usage). Implementation should be conducted in phases, starting with the most obvious and lowest-cost options. In some cases one of the early steps will be reviewing regulatory constraints to water conservation, such as lawn irrigation requirements. Outside funding and grants may be available for implementation of projects. Engage water system operators and maintenance staff and customers in brainstorming opportunities to reduce water use. Ask the question: "How can I help save water?"

Progress since 2006

Is this your community's first Water Supply Plan? Yes ☐ No ☒

If yes, describe conservation practices that you are already implementing, such as: pricing, system improvements, education, regulation, appliance retrofitting, enforcement, etc.

If no, complete Table 21 to summarize conservation actions taken since the adoption of the 2006 water supply plan.

Table 21. Implementation of previous ten-year Conservation Plan

2006 Plan Commitments	Action Taken?
Change water rates structure to provide conservation pricing	☒ Yes ☐ No
Water supply system improvements (e.g. leak repairs, valve replacements, etc.)	☒ Yes ☐ No
Educational efforts	☒ Yes ☐ No
New water conservation ordinances	☒ Yes ☐ No
Rebate or retrofitting Program (e.g. for toilet, faucets, appliances, showerheads, dish washers, washing machines, irrigation systems, rain barrels, water softeners, etc.	☐ Yes ☒ No
Enforcement	☒ Yes ☐ No
Describe other: Replaced all residential meters with Neptune Smart meters within last 10 years	☒ Yes ☐ No

What are the results you have seen from the actions in Table 21 and how were results measured?

Overall per capita demand dropped while adding new customers during this time period.

A. Triggers for Allocation and Demand Reduction Actions

Complete table 22 by checking each trigger below, as appropriate, and the actions to be taken at various levels or stages of severity. Add in additional rows to the table as needed.

Table 22. Short and long-term demand reduction conditions, triggers and actions

Objective	Triggers	Actions
Protect surface water flows	☐ Low stream flow conditions ☐ Reports of declining wetland and lake levels	☐ Increase promotion of conservation measures ☐ Other: _____

Objective	Triggers	Actions
	☐ Other: _____	
Short-term demand reduction (less than 1 year	☒ Extremely high seasonal water demand (more than double winter demand) ☒ Loss of treatment capacity ☒ Lack of water in storage ☒ State drought plan ☐ Well interference ☐ Other: _____	☒ Adopt (if not already) and enforce the critical water deficiency ordinance to restrict or prohibit lawn watering, vehicle washing, golf course and park irrigation & other nonessential uses. ☐ Supply augmentation through ____ ☒ Water allocation through____ ☒ Meet with large water users to discuss user's contingency plan.
Long-term demand reduction (>1 year)	☒ Per capita demand increasing ☒ Total demand increase (higher population or more industry)Water level in well(s) below elevation of _____ ☐ Other: _____	☒ Develop a critical water deficiency ordinance that is or can be quickly adopted to penalize lawn watering, vehicle washing, golf course and park irrigation & other nonessential uses. ☐ Enact a water waste ordinance that targets overwatering (causing water to flow off the landscape into streets, parking lots, or similar), watering impervious surfaces (streets, driveways or other hardscape areas), and negligence of known leaks, breaks, or malfunctions. ☒ Meet with large water users to discuss user's contingency plan. ☐ Enhanced monitoring and reporting: audits, meters, billing, etc.
Governor's "Critical Water Deficiency Order" declared	☒ "Critical Water Deficiency Order" issued	☒ Strictly enforce Odd/ Even Sprinkling Ban ☒ Reduce or eliminate irrigation at public buildings and parks

B. Conservation Objectives and Strategies – *Key benchmark for DNR*

This section establishes water conservation objectives and strategies for eight major areas of water use.

Objective 1: Reduce Unaccounted (Non-Revenue) Water loss to Less than 10%

The Minnesota Rural Waters Association, the Metropolitan Council and the Department of Natural Resources recommend that all water uses be metered. Metering can help identify high use locations and times, along with leaks within buildings that have multiple meters.

It is difficult to quantify specific unmetered water use such as that associated with firefighting and system flushing or system leaks. Typically, water suppliers subtract metered water use from total water pumped to calculate unaccounted or non-revenue water loss.

Is your five-year average (2005-2014) unaccounted Water Use in Table 2 higher than 10%?

Yes ☐ No ☒

What is your leak detection monitoring schedule? (e.g. monitor 1/3rd of the city lines per year)

We get quarterly leak reports from our meter reading software. We follow up with a letter to the identified properties.

Water Audits - are intended to identify, quantify and verify water and revenue losses. The volume of unaccounted-for water should be evaluated each billing cycle. The American Water Works Association (AWWA) recommends that ten percent or less of pumped water is unaccounted-for water. Water audit procedures are available from the AWWA and MN Rural Water Association www.mrwa.com . Drinking Water Revolving Loan Funds are available for purchase of new meters when new plants are built.

What is the date of your most recent water audit? 2016 DNR Water Appropriation Permit

Frequency of water audits: ☒ **yearly** ☐ **other (specify frequency) _____**

Leak detection and survey: ☐ **every year** ☐ **every other year** ☒ **periodic as needed**

Year last leak detection survey completed: _____

If Table 2 shows annual water losses over 10% or an increasing trend over time, describe what actions will be taken to reach the <10% loss objective and within what timeframe

Metering -AWWA recommends that every water supplier install meters to account for all water taken into its system, along with all water distributed from its system at each customer's point of service. An effective metering program relies upon periodic performance testing, repair, maintenance or replacement of all meters. AWWA also recommends that water suppliers conduct regular water audits to ensure accountability. Some cities install separate meters for interior and exterior water use, but some research suggests that this may not result in water conservation.

Complete Table 23 by adding the requested information regarding the number, types, testing and maintenance of customer meters.

Table 23. Information about customer meters

Customer Category	Number of Customers	Number of Metered Connections	Number of Automated Meter Readers	Meter testing intervals (years)	Average age/meter replacement schedule (years
Residential	4105	4105	4105		8/10
Irrigation meters	145	145	145		/
Institutional	5	5	5		/
Commercial	255	255	255		/
Industrial					/
Public facilities	15	15	15		/

Customer Category	Number of Customers	Number of Metered Connections	Number of Automated Meter Readers	Meter testing intervals (years)	Average age/meter replacement schedule (years
Other					___ / ___
TOTALS	4525	4525	4525	NA	NA

For unmetered systems, describe any plans to install meters or replace current meters with advanced technology meters. Provide an estimate of the cost to implement the plan and the projected water savings from implementing the plan.

All of our meters have advanced technology.

Table 24. Water source meters

	Number of Meters	Meter testing schedule (years)	Number of Automated Meter Readers	Average age/meter replacement schedule (years
Water source (wells/intakes)	8	10	0	_0_ / _10__
Treatment plant	N/A			___ / ___

Objective 2: Achieve Less than 75 Residential Gallons per Capita Demand (GPCD)

The 2002 average residential per capita demand in the Twin Cities Metropolitan area was 75 gallons per capita per day.

Is your average 2010-2015 residential per capita water demand in Table 2 more than 75? Yes ☒ No ☐

What was your 2010 – 2015 five-year average residential per capita water demand? 87 g/person/day

Describe the water use trend over that timeframe:

Residential Per Capita Water use has declined during this period while the number of users has increased each year. There were two high years in the beginning of this 5 year period which affect the average. The last two years were 69 and 729 gpcd, respectively.

Complete Table 25 by checking which strategies you will use to continue reducing residential per capita demand and project a likely timeframe for completing each checked strategy (Select all that apply and add rows for additional strategies):

Table 25. Strategies and timeframe to reduce residential per capita demand

Strategy to reduce residential per capita demand	Timeframe for completing work
☒ Revise city ordinances/codes to encourage or require water efficient landscaping.	2019

Strategy to reduce residential per capita demand	Timeframe for completing work
☐ Revise city ordinance/codes to permit water reuse options, especially for non-potable purposes like irrigation, groundwater recharge, and industrial use. Check with plumbing authority to see if internal buildings reuse is permitted	
☒ Revise ordinances to limit irrigation. Describe the restricted irrigation plan:	Odd/ Even no Watering between 10 AM and 8 PM has been in code for several years
☐ Revise outdoor irrigation installations codes to require high efficiency systems (e.g. those with soil moisture sensors or programmable watering areas) in new installations or system replacements.	
☒ Make water system infrastructure improvements	Leak detection reports are generated, letters are sent to each customer. Follow up letters are sent. Toilet dye kits are available for residents.
☒ Offer free or reduced cost water use audits) for residential customers.	No
☒ Implement a notification system to inform customers when water availability conditions change.	We use the website, signs and the city newsletter.
☐ Provide rebates or incentives for installing water efficient appliances and/or fixtures indoors (e.g., low flow toilets, high efficiency dish washers and washing machines, showerhead and faucet aerators, water softeners, etc.)	
☐ Provide rebates or incentives to reduce outdoor water use (e.g., turf replacement/reduction, rain gardens, rain barrels, smart irrigation, outdoor water use meters, etc.)	
☐ Identify supplemental Water Resources	
☒ Conduct audience-appropriate water conservation education and outreach.	Water conservation tips for residents are posted on the website.
☐ Describe other plans	

Objective 3: Achieve at least a 1.5% per year water reduction for Institutional, Industrial, Commercial, and Agricultural GPCD over the next 10 years or a 15% reduction in ten years.

Complete Table 26 by checking which strategies you will used to continue reducing non-residential customer use demand and project a likely timeframe for completing each checked strategy (add rows for additional strategies).

Where possible, substitute recycled water used in one process for reuse in another. (For example, spent rinse water can often be reused in a cooling tower.) Keep in mind the true cost of water is the amount on the water bill PLUS the expenses to heat, cool, treat, pump, and dispose of/discharge the water. Don't just calculate the initial investment. Many conservation retrofits that appear to be prohibitively expensive are actually very cost-effective when amortized over the life of the equipment. Often reducing water use also saves electrical and other utility costs. Note: as of 2015, water reuse, and is not allowed by the state plumbing code, M.R. 4715 (a variance is needed). However several state agencies are addressing this issue.

Table 26. Strategies and timeframe to reduce institutional, commercial industrial, and agricultural and non-revenue use demand

Strategy to reduce total business, industry, agricultural demand	Timeframe for completing work
☐ Conduct a facility water use audit for both indoor and outdoor use, including system components	
☒ Install enhanced meters capable of automated readings to detect spikes in consumption	Leak detection reports are generated, letters are sent to each customer. Follow up letters are sent.
☐ Compare facility water use to related industry benchmarks, if available (e.g., meat processing, dairy, fruit and vegetable, beverage, textiles, paper/pulp, metals, technology, petroleum refining etc.)	
☐ Install water conservation fixtures and appliances or change processes to conserve water	
☒ Repair leaking system components (e.g., pipes, valves)	Leaks are investigated and repaired.
☐ Investigate the reuse of reclaimed water (e.g., stormwater, wastewater effluent, process wastewater, etc.)	
☒ Reduce outdoor water use (e.g., turf replacement/reduction, rain gardens, rain barrels, smart irrigation, outdoor water use meters, etc.)	The City is open to installation of rain gardens on commercial projects
☐ Train employees how to conserve water	
☒ Implement a notification system to inform non-residential customers when water availability conditions change.	The odd/ even signs are posted in locations where residents and commercial customers see them.
☐ Rainwater catchment systems intended to supply uses such as water closets, urinals, trap primers for floor drains and floor sinks, industrial processes, water features, vehicle washing facilities, cooling tower makeup, and similar uses shall be approved by the commissioner. Proposed plumbing code 4714.1702.1 http://www.dli.mn.gov/PDF/docket/4714rule.pdf	
☐ Describe other plans:	

Objective 4: Achieve a Decreasing Trend in Total Per Capita Demand

Include as **Appendix 8** one graph showing total per capita water demand for each customer category (i.e., residential, institutional, commercial, industrial) from 2005-2014 and add the calculated/estimated linear trend for the next 10 years.

Describe the trend for each customer category; explain the reason(s) for the trends, and where trends are increasing.

Water demand has been decreasing over the last 10 years. Non-essential use is not declining as fast as Residential or C/I/I. Residential has shown the largest decrease which correlates to the rate structure change and requiring better topsoil for all new construction green areas.

Objective 5: Reduce Peak Day Demand so that the Ratio of Average Maximum day to the Average Day is less than 2.6

Is the ratio of average 2005-2014 maximum day demand to average 2005-2014 average day demand reported in Table 2 more than 2.6? Yes ☒ No ☐

Calculate a ten year average (2005 – 2014) of the ratio of maximum day demand to average day demand: 2.74

The position of the DNR has been that a peak day/average day ratio that is above 2.6 for in summer indicates that the water being used for irrigation by the residents in a community is too large and that efforts should be made to reduce the peak day use by the community.

It should be noted that by reducing the peak day use, communities can also reduce the amount of infrastructure that is required to meet the peak day use. This infrastructure includes new wells, new water towers which can be costly items.

Objective 6: Implement a Conservation Water Rate Structure and/or a Uniform Rate Structure with a Water Conservation Program

Water Conservation Program

Municipal water suppliers serving over 1,000 people are required to adopt demand reduction measures that include a conservation rate structure, or a uniform rate structure with a conservation program that achieves demand reduction. These measures must achieve demand reduction in ways that reduce water demand, water losses, peak water demands, and nonessential water uses. These measures must be approved before a community may request well construction approval from the Department of Health or before requesting an increase in water appropriations permit volume (*Minnesota Statutes*, section 103G.291, subd. 3 and 4). Rates should be adjusted on a regular basis to ensure that revenue of the system is adequate under reduced demand scenarios. If a municipal water supplier intends to use a Uniform Rate Structure, a community-wide Water Conservation Program that will achieve demand reduction must be provided.

Current Water Rates

Include a copy of the actual rate structure in **Appendix 9** or list current water rates including base/service fees and volume charges below.

Volume included in base rate or service charge: 15,000 gallons or ____ cubic feet ___ other

Frequency of billing: ☐ Monthly ☐ Bimonthly ☒ Quarterly ☐ Other:

_____

Water Rate Evaluation Frequency: ☒ every year ☐ every ___ years ☐ no schedule

Date of last rate change: 1/1/2017

Table 27. Rate structures for each customer category (Select all that apply and add additional rows as needed)

Customer Category	Conservation Billing Strategies in Use *	Conservation Neutral Billing Strategies in Use **	Non-Conserving Billing Strategies in Use ***
Residential	☐ Monthly billing ☒ Increasing block rates (volume tiered rates) ☐ Seasonal rates ☐ Time of use rates ☒ Water bills reported in gallons ☐ Individualized goal rates ☒ Excess use rates ☐ Drought surcharge ☐ Use water bill to provide comparisons ☐ Service charge not based on water volume ☐ Other (describe)	☐ Uniform ☐ Odd/even day watering	☐ Service charge based on water volume ☐ Declining block ☐ Flat ☐ Other (describe)
Commercial/ Industrial/ Institutional	☒ Monthly billing ☒ Increasing block rates (volume tiered rates) ☐ Seasonal rates ☐ Time of use rates ☒ Water bills reported in gallons ☐ Individualized goal rates ☐ Excess use rates ☐ Drought surcharge ☐ Use water bill to provide comparisons ☐ Service charge not based on water volume ☐ Other (describe)	☐ Uniform	☐ Service charge based on water volume ☐ Declining block ☐ Flat ☐ Other (describe)
☐ Other			

*** Rate Structures components that may promote water conservation:**

- **Monthly billing:** is encouraged to help people see their water usage so they can consider changing behavior.
- **Increasing block rates (also known as a tiered residential rate structure):** Typically, these have at least three tiers: should have at least three tiers.
    - The first tier is for the winter average water use.
    - The second tier is the year-round average use, which is lower than typical summer use. This rate should be set to cover the full cost of service.
    - The third tier should be above the average annual use and should be priced high enough to encourage conservation, as should any higher tiers. For this to be effective, the difference in block rates should be significant.
- **Seasonal rate:** higher rates in summer to reduce peak demands
- **Time of Use rates:** lower rates for off peak water use
- **Bill water use in gallons:** this allows customers to compare their use to average rates

- **Individualized goal rates:** typically used for industry, business or other large water users to promote water conservation if they keep within agreed upon goals. **Excess Use rates**: if water use goes above an agreed upon amount this higher rate is charged
- **Drought surcharge:** an extra fee is charged for guaranteed water use during drought
- **Use water bill to provide comparisons**: simple graphics comparing individual use over time or compare individual use to others.
- **Service charge or base fee that does not include a water volume** – a base charge or fee to cover universal city expenses that are not customer dependent and/or to provide minimal water at a lower rate (e.g., an amount less than the average residential per capita demand for the water supplier for the last 5 years)
- **Emergency rates** -A community may have a separate conservation rate that only goes into effect when the community or governor declares a drought emergency. These higher rates can help to protect the city budgets during times of significantly less water usage.

****Conservation Neutral****

- **Uniform rate**: rate per unit used is the same regardless of the volume used
- **Odd/even day watering** –This approach reduces peak demand on a daily basis for system operation, but it does not reduce overall water use.

***** Non-Conserving *****

- **Service charge or base fee with water volume:** an amount of water larger than the average residential per capita demand for the water supplier for the last 5 years
- **Declining block rate:** the rate per unit used decreases as water use increases.
- **Flat rate:** one fee regardless of how much water is used (usually unmetered).

Provide justification for any conservation neutral or non-conserving rate structures. If intending to adopt a conservation rate structure, include the timeframe to do so:

Objective 7: Additional strategies to Reduce Water Use and Support Wellhead Protection Planning

Development and redevelopment projects can provide additional water conservation opportunities, such as the actions listed below. If a Uniform Rate Structure is in place, the water supplier must provide a Water Conservation Program that includes at <u>least two</u> of the actions listed below. Check those actions that you intent to implement within the next 10 years.

Table 28. Additional strategies to Reduce Water Use & Support Wellhead Protection

☐	Participate in the GreenStep Cities Program, including implementation of at least one of the 20 "Best Practices" for water
☐	Prepare a master plan for smart growth (compact urban growth that avoids sprawl)
☐	Prepare a comprehensive open space plan (areas for parks, green spaces, natural areas)
☐	Adopt a water use restriction ordinance (lawn irrigation, car washing, pools, etc.)
☐	Adopt an outdoor lawn irrigation ordinance
☐	Adopt a private well ordinance (private wells in a city must comply with water restrictions)
☐	Implement a stormwater management program

☐	Adopt non-zoning wetlands ordinance (can further protect wetlands beyond state/federal laws-for vernal pools, buffer areas, restrictions on filling or alterations)
☐	Adopt a water offset program (primarily for new development or expansion)
☒	Implement a water conservation outreach program
☐	Hire a water conservation coordinator (part-time)
☐	Implement a rebate program for water efficient appliances, fixtures, or outdoor water management
☒	Revise the commercial development ordinance to allow low water landscaping practices and eliminate the requirement for installation of an irrigation system.

Objective 8: Tracking Success: How will you track or measure success through the next ten years?

We will keep a record of new commercial developments that are constructed with low water or no water landscaping plans. We will record contacts and successes through the water conservation outreach program.

Tip: The process to monitor demand reduction and/or a rate structure includes:

a) The DNR Hydrologist will call or visit the community the first 1-3 years after the water supply plan is completed.
b) They will discuss what activities the community is doing to conserve water and if they feel their actions are successful. The Water Supply Plan, Part 3 tables and responses will guide the discussion. For example, they will discuss efforts to reduce unaccounted for water loss if that is a problem, or go through Tables 33, 34 and 35 to discuss new initiatives.
c) The city representative and the hydrologist will discuss total per capita water use, residential per capita water use, and business/industry use. They will note trends.
d) They will also discuss options for improvement and/or collect case studies of success stories to share with other communities. One option may be to change the rate structure, but there are many other paths to successful water conservation.
e) If appropriate, they will cooperatively develop a simple work plan for the next few years, targeting a couple areas where the city might focus efforts.

A. Regulation

Complete Table 29 by selecting which regulations are used to reduce demand and improve water efficiencies. Add additional rows as needed.

Copies of adopted regulations or proposed restrictions or should be included in **Appendix 10** (a list with hyperlinks is acceptable).

Table 29. Regulations for short-term reductions in demand and long-term improvements in water efficiencies

Regulations Utilized	When is it applied (in effect)?
☒ Rainfall sensors required on landscape irrigation systems	☒ Ongoing

Regulations Utilized	When is it applied (in effect)?
Commercial, Parks and City Own Properties	☐ Seasonal ☐ Only during declared Emergencies
☐ Water efficient plumbing fixtures required	☐ New development ☐ Replacement ☐ Rebate Programs
☒ Critical/Emergency Water Deficiency ordinance	☒ Only during declared Emergencies
☒ Watering restriction requirements (time of day, allowable days, etc.) Odd/ Even Day, Time of day watering restrictions are enforced	☒ Odd/even ☐ 2 days/week ☐ Only during declared Emergencies
☐ Water waste prohibited (for example, having a fine for irrigators spraying on the street)	☐ Ongoing ☐ Seasonal ☐ Only during declared Emergencies
☐ Limitations on turf areas (requiring lots to have 10% - 25% of the space in natural areas)	☐ New development ☐ Shoreland/zoning ☐ Other
☒ Soil preparation requirement s (after construction, requiring topsoil to be applied to promote good root growth) Approved topsoil is required under sod for all new construction projects.	☒ New Development ☐ Construction Projects ☐ Other
☒ Tree ratios (requiring a certain number of trees per square foot of lawn)	☒ New development ☐ Shoreland/zoning ☐ Other
☐ Permit to fill swimming pool and/or requiring pools to be covered (to prevent evaporation)	☐ Ongoing ☐ Seasonal ☐ Only during declared Emergencies
☐ Ordinances that permit stormwater irrigation, reuse of water, or other alternative water use (Note: be sure to check current plumbing codes for updates)	☐ Describe

B. Retrofitting Programs

Education and incentive programs aimed at replacing inefficient plumbing fixtures and appliances can help reduce per capita water use, as well as energy costs. It is recommended that municipal water suppliers develop a long-term plan to retrofit public buildings with water efficient plumbing fixtures and appliances. Some water suppliers have developed partnerships with organizations having similar conservation goals, such as electric or gas suppliers, to develop cooperative rebate and retrofit programs.

A study by the AWWA Research Foundation (Residential End Uses of Water, 1999) found that the average indoor water use for a non-conserving home is 69.3 gallons per capita per day (gpcd). The average indoor water use in a conserving home is 45.2 gpcd and most of the decrease in water use is related to water efficient plumbing fixtures and appliances that can reduce water, sewer and energy costs. In Minnesota, certain electric and gas providers are required (Minnesota Statute 216B.241) to fund programs that will conserve energy resources and some utilities have distributed water efficient showerheads to customers to help reduce energy demands required to supply hot water.

Retrofitting Programs

Complete Table 30 by checking which water uses are targeted, the outreach methods used, the measures used to identify success, and any participating partners.

Table 30. Retrofitting programs (Select all that apply)

Water Use Targets	Outreach Methods	Partners
☐ Low flush toilets, ☒ Toilet leak tablets, ☐ Low flow showerheads, ☐ Faucet aerators;	☒ Education about leak detection ☒ Free distribution of toilet leak kits ☐ Rebate for ☐ Other	☐ Gas company ☐ Electric company ☐ Watershed organization
☐ Water conserving washing machines, ☐ Dish washers, ☐ Water softeners;	☐ Education about ☐ Free distribution of ☐ Rebate for ☐ Other	☐ Gas company ☐ Electric company ☐ Watershed organization
☒ Rain gardens, ☒ Rain barrels, ☒ Native/drought tolerant landscaping, etc.	☒ Education about rain gardens, rain barrels ☐ Free distribution of ☐ Rebate for ☐ Other	☐ Gas company ☐ Electric company ☒ Watershed organization

Briefly discuss measures of success from the above table (e.g. number of items distributed, dollar value of rebates, gallons of water conserved, etc.):

We will record and report on the number of rain gardens, rain barrels and native landscaping areas installed. We will continue to provide toilet leak tablets and information on detecting other leaks in homes and businesses.

C. Education and Information Programs

Customer education should take place in three different circumstances. First, customers should be provided information on how to conserve water and improve water use efficiencies. Second, information should be provided at appropriate times to address peak demands. Third, emergency notices and educational materials about how to reduce water use should be available for quick distribution during an emergency.

Proposed Education Programs

Complete Table 31 by selecting which methods are used to provide water conservation and information, including the frequency of program components. Select all that apply and add additional lines as needed.

Table 31. Current and Proposed Education Programs

Education Methods	General summary of topics	#/Year	Frequency
Billing inserts or tips printed on the actual bill	- Water conservation topics - Odd/ Even information - How much water does irrigation use	2	☐ Ongoing ☒ Seasonal ☐ Only during declared emergencies
Consumer Confidence Reports		1	☒ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Press releases to traditional local news outlets (e.g., newspapers, radio and TV)			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Social media distribution (e.g., emails, Facebook, Twitter)	- Water conservation topics - Odd/ Even information - How much water does irrigation use		☒ Ongoing ☒ Seasonal ☐ Only during declared emergencies
Paid advertisements (e.g., billboards, print media, TV, radio, web sites, etc.)			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Presentations to community groups			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Staff training			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Facility tours			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Displays and exhibits	Signs for Odd/ Even Ban		☐ Ongoing ☒ Seasonal ☐ Only during declared emergencies
Marketing rebate programs (e.g., indoor fixtures & appliances and outdoor practices)			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Community news letters	Odd/ even news letter articles		☐ Ongoing ☒ Seasonal ☐ Only during declared emergencies

Education Methods	General summary of topics	#/Year	Frequency
Direct mailings (water audit/retrofit kits, showerheads, brochures)			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Information kiosk at utility and public buildings			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Public service announcements			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Cable TV Programs	Odd/ Even Ban		☐ Ongoing ☒ Seasonal ☐ Only during declared emergencies
Demonstration projects (landscaping or plumbing)			☒ Ongoing ☐ Seasonal ☐ Only during declared emergencies
K-12 education programs (Project Wet, Drinking Water Institute, presentations)	Water Tower Tours for local elementary school		☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Community events (children's water festivals, environmental fairs)			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Community education classes			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Water week promotions	Well Testing kits provided		☒ Ongoing ☒ Seasonal ☐ Only during declared emergencies
Website (include address: www.cityoframsey.com/utilities-water-system)			☒ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Targeted efforts (large volume users, users with large increases)			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Notices of ordinances			☐ Ongoing ☐ Seasonal

Education Methods	General summary of topics	#/Year	Frequency
			☐ Only during declared emergencies
Emergency conservation notices			☐ Ongoing ☐ Seasonal ☐ Only during declared emergencies
Other: City website	Page on Xeriscapes, Hardscape Page on Water Conservation Grant Opportunities Page on Irrigation Do's and Do Not's		☒ Ongoing ☐ Seasonal ☐ Only during declared emergencies

Briefly discuss what future education and information activities your community is considering in the future:

The City meets with school age children once a year about water conservation, future water conservation practices, irrigation calculator, website and newsletter articles.
We will continue this practice and expand the audience when the opportunity arises.

Part 4. ITEMS FOR METROPOLITAN AREA COMMUNITIES

Minnesota Statute 473.859 requires WSPs to be completed for all local units of government in the seven-county Metropolitan Area as part of the local comprehensive planning process.

Much of the information in Parts 1-3 addresses water demand for the next 10 years. However, additional information is needed to address water demand through 2040, which will make the WSP consistent with the Metropolitan Land Use Planning Act, upon which the local comprehensive plans are based.

This Part 4 provides guidance to complete the WSP in a way that addresses plans for water supply through 2040.

A. Water Demand Projections through 2040

Complete Table 7 in Part 1D by filling in information about long-term water demand projections through 2040. Total Community Population projections should be consistent with the community's system statement, which can be found on the Metropolitan Council's website and which was sent to the community in September 2015.

Projected Average Day, Maximum Day, and Annual Water Demands may either be calculated using the method outlined in *Appendix 2* of the *2015 Master Water Supply Plan* or by a method developed by the individual water supplier.

B. Potential Water Supply Issues

Complete Table 10 in Part 1E by providing information about the potential water supply issues in your community, including those that might occur due to 2040 projected water use.

The *Master Water Supply Plan* provides information about potential issues for your community in *Appendix 1 (Water Supply Profiles).* This resource may be useful in completing Table 10.

You may document results of local work done to evaluate impact of planned uses by attaching a feasibility assessment or providing a citation and link to where the plan is available electronically.

C. Proposed Alternative Approaches to Meet Extended Water Demand Projections

Complete Table 12 in Part 1F with information about potential water supply infrastructure impacts (such as replacements, expansions or additions to wells/intakes, water storage and treatment capacity, distribution systems, and emergency interconnections) of extended plans for development and redevelopment, in 10-year increments through 2040. It may be useful to refer to information in the community's local Land Use Plan, if available.

Complete Table 14 in Part 1F by checking each approach your community is considering to meet future demand. For each approach your community is considering, provide information about the amount of future water demand to be met using that approach, the timeframe to

implement the approach, potential partners, and current understanding of the key benefits and challenges of the approach.
As challenges are being discussed, consider the need for: evaluation of geologic conditions (mapping, aquifer tests, modeling), identification of areas where domestic wells could be impacted, measurement and analysis of water levels & pumping rates, triggers & associated actions to protect water levels, etc.

D. Value-Added Water Supply Planning Efforts (Optional)

The following information is not required to be completed as part of the local water supply plan, but completing this can help strengthen source water protection throughout the region and help Metropolitan Council and partners in the region to better support local efforts.

Source Water Protection Strategies

Does a Drinking Water Supply Management Area for a neighboring public water supplier overlap your community? Yes ☐ No ☒

If you answered no, skip this section. If you answered yes, please complete Table 32 with information about new water demand or land use planning-related local controls that are being considered to provide additional protection in this area.

Table 32. Local controls and schedule to protect Drinking Water Supply Management Areas

Local Control	Schedule to Implement	Potential Partners
☐ None at this time		
☐ Comprehensive planning that guides development in vulnerable drinking water supply management areas		
☐ Zoning overlay		
☐ Other:		

Technical assistance

From your community's perspective, what are the most important topics for the Metropolitan Council to address, guided by the region's Metropolitan Area Water Supply Advisory Committee and Technical Advisory Committee, as part of its ongoing water supply planning role?

- ☒ Coordination of state, regional and local water supply planning roles
- ☐ Regional water use goals
- ☐ Water use reporting standards
- ☒ Regional and sub-regional partnership opportunities
- ☐ Identifying and prioritizing data gaps and input for regional and sub-regional analyses
- ☐ Others:

GLOSSARY

Agricultural/Irrigation Water Use - Water used for crop and non-crop irrigation, livestock watering, chemigation, golf course irrigation, landscape and athletic field irrigation.

Average Daily Demand - The total water pumped during the year divided by 365 days.

Calcareous Fen - Calcareous fens are rare and distinctive wetlands dependent on a constant supply of cold groundwater. Because they are dependent on groundwater and are one of the rarest natural communities in the United States, they are a protected resource in MN. Approximately 200 have been located in Minnesota. They may not be filled, drained or otherwise degraded.

Commercial/Institutional Water Use - Water used by motels, hotels, restaurants, office buildings, commercial facilities and institutions (both civilian and military). Consider maintaining separate institutional water use records for emergency planning and allocation purposes. Water used by multi-family dwellings, apartment buildings, senior housing complexes, and mobile home parks should be reported as Residential Water Use.

Commercial/Institutional/Industrial (C/I/I) Water Sold - The sum of water delivered for commercial/institutional or industrial purposes.

Conservation Rate Structure - A rate structure that encourages conservation and may include increasing block rates, seasonal rates, time of use rates, individualized goal rates, or excess use rates. If a conservation rate is applied to multifamily dwellings, the rate structure must consider each residential unit as an individual user. A community may have a separate conservation rate that only goes into effect when the community or governor declares a drought emergency. These higher rates can help to protect the city budgets during times of significantly less water usage.

Date of Maximum Daily Demand - The date of the maximum (highest) water demand. Typically this is a day in July or August.

Declining Rate Structure - Under a declining block rate structure, a consumer pays less per additional unit of water as usage increases. This rate structure does not promote water conservation.

Distribution System - Water distribution systems consist of an interconnected series of pipes, valves, storage facilities (water tanks, water towers, reservoirs), water purification facilities, pumping stations, flushing hydrants, and components that convey drinking water and meeting fire protection needs for cities, homes, schools, hospitals, businesses, industries and other facilities.

Flat Rate Structure - Flat fee rates do not vary by customer characteristics or water usage. This rate structure does not promote water conservation.

Industrial Water Use - Water used for thermonuclear power (electric utility generation) and other industrial use such as steel, chemical and allied products, paper and allied products, mining, and petroleum refining.

Low Flow Fixtures/Appliances - Plumbing fixtures and appliances that significantly reduce the amount of water released per use are labeled "low flow". These fixtures and appliances use just enough water to be effective, saving excess, clean drinking water that usually goes down the drain.

Maximum Daily Demand - The maximum (highest) amount of water used in one day.

Metered Residential Connections - The number of residential connections to the water system that have meters. For multifamily dwellings, report each residential unit as an individual user.

Percent Unmetered/Unaccounted For - Unaccounted for water use is the volume of water withdrawn from all sources minus the volume of water delivered. This value represents water "lost" by miscalculated water use due to inaccurate meters, water lost through leaks, or water that is used but unmetered or otherwise undocumented. Water used for public services such as hydrant flushing, ice skating rinks, and public swimming pools should be reported under the category "Water Supplier Services".

Population Served - The number of people who are served by the community's public water supply system. This includes the number of people in the community who are connected to the public water supply system, as well as people in neighboring communities who use water supplied by the community's public water supply system. It should not include residents in the community who have private wells or get their water from neighboring water supply.

Residential Connections - The total number of residential connections to the water system. For multifamily dwellings, report each residential unit as an individual user.

Residential Per Capita Demand - The total residential water delivered during the year divided by the population served divided by 365 days.

Residential Water Use - Water used for normal household purposes such as drinking, food preparation, bathing, washing clothes and dishes, flushing toilets, and watering lawns and gardens. Should include all water delivered to single family private residences, multi-family dwellings, apartment buildings, senior housing complexes, mobile home parks, etc.

Smart Meter - Smart meters can be used by municipalities or by individual homeowners. Smart metering generally indicates the presence of one or more of the following:

- Smart irrigation water meters are controllers that look at factors such as weather, soil, slope, etc. and adjust watering time up or down based on data. Smart controllers in a typical summer will reduce water use by 30%-50%. Just changing the spray nozzle to new efficient models can reduce water use by 40%.
- Smart Meters on customer premises that measure consumption during specific time periods and communicate it to the utility, often on a daily basis.
- A communication channel that permits the utility, at a minimum, to obtain meter reads on demand, to ascertain whether water has recently been flowing through the meter and onto the premises, and to issue commands to the meter to perform specific tasks such as disconnecting or restricting water flow.

Total Connections - The number of connections to the public water supply system.
Total Per Capita Demand - The total amount of water withdrawn from all water supply sources during the year divided by the population served divided by 365 days.
Total Water Pumped - The cumulative amount of water withdrawn from all water supply sources during the year.
Total Water Delivered - The sum of residential, commercial, industrial, institutional, water supplier services, wholesale and other water delivered.
Ultimate (Full Build-Out) - Time period representing the community's estimated total amount and location of potential development, or when the community is fully built out at the final planned density.
Unaccounted (Non-revenue) Loss - See definitions for "percent unmetered/unaccounted for loss".
Uniform Rate Structure - A uniform rate structure charges the same price-per-unit for water usage beyond the fixed customer charge, which covers some fixed costs. The rate sends a price signal to the customer because the water bill will vary by usage. Uniform rates by class charge the same price-per-unit for all customers within a customer class (e.g. residential or non-residential). This price structure is generally considered less effective in encouraging water conservation.
Water Supplier Services - Water used for public services such as hydrant flushing, ice skating rinks, public swimming pools, city park irrigation, back-flushing at water treatment facilities, and/or other uses.
Water Used for Nonessential Purposes - Water used for lawn irrigation, golf course and park irrigation, car washes, ornamental fountains, and other non-essential uses.
Wholesale Deliveries - The amount of water delivered in bulk to other public water suppliers.

Acronyms and Initialisms

AWWA – American Water Works Association
C/I/I – Commercial/Institutional/Industrial
CIP – Capital Improvement Plan
GIS – Geographic Information System
GPCD – Gallons per capita per day
GWMA – Groundwater Management Area – North and East Metro, Straight River, Bonanza,
MDH – Minnesota Department of Health
MGD – Million gallons per day
MG – Million gallons
MGL – Maximum Contaminant Level
MnTAP – Minnesota Technical Assistance Program (University of Minnesota)

MPARS – MN/DNR Permitting and Reporting System (new electronic permitting system)

MRWA – Minnesota Rural Waters Association

SWP – Source Water Protection

WHP – Wellhead Protection

APPENDICES TO BE SUBMITTED BY THE WATER SUPPLIER

Appendix 1: Well records and maintenance summaries – see Part 1C
Appendix 2: Water level monitoring plan – see Part 1E
Appendix 3: Water level graphs for each water supply well - see Part 1E
Appendix 4: Capital Improvement Plan - see Part 1E
Appendix 5: Emergency Telephone List – see Part 2C
Appendix 6: Cooperative Agreements for Emergency Services – see Part 2C
Appendix 7: Municipal Critical Water Deficiency Ordinance – see Part 2C
Appendix 8: Graph showing annual per capita water demand for each customer category during the last ten-years – see Part 3 Objective 4
Appendix 9: Water Rate Structure – see Part 3 Objective 6
Appendix 10: Adopted or proposed regulations to reduce demand or improve water efficiency – see Part 3 Objective 7
Appendix 11: Implementation Checklist – summary of all the actions that a community is doing, or proposes to do, including estimated implementation dates – see www.mndnr.gov/watersupplyplans

Appendix 1: Well Records and Maintenance Summaries

Well Records and Maintenance Summaries

Well No.	Construction	Maintenance	Type
1	1985		
2	1987		
3	1997		
4	1998	2013	Replace VFD
5	2000		
6	2005		
7	2007	2016	Replace check valve and drop pipe
8	2007		

Appendix 2: Water Level Monitoring Plan – see Part 1E

Water Level Monitoring Plan for the City of Ramsey

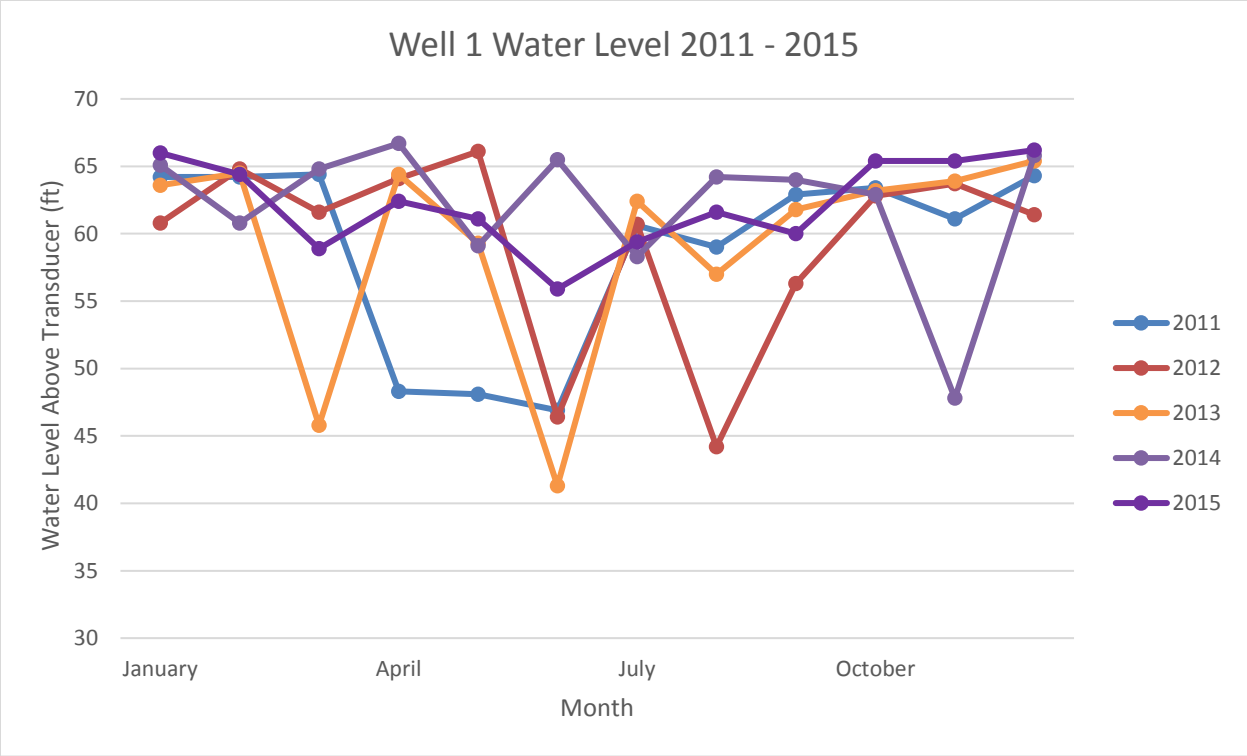
1. Purpose of the Water Level Monitoring Plan
   The purpose of the Water Level Monitoring Plan is to document the water level for wells 1 – 8 to track the seasonal variation in water levels and the long-term trends for each well.
2. Data Collection Method
   The water level is measured by recording the depth to water in feet from the top of the casing located at each will. The top of the casing is 2.5 feet above the ground surface for each well. The depth to water for each well is measured with a SCADA system.
3. Measurement Frequency and Timing
   The depth to water for each will is recorded on the last day of the month. The time the measurement is taken for each well is shown in Table 1.

Table 1 – Well Locations and Schedule for Water Level Readings

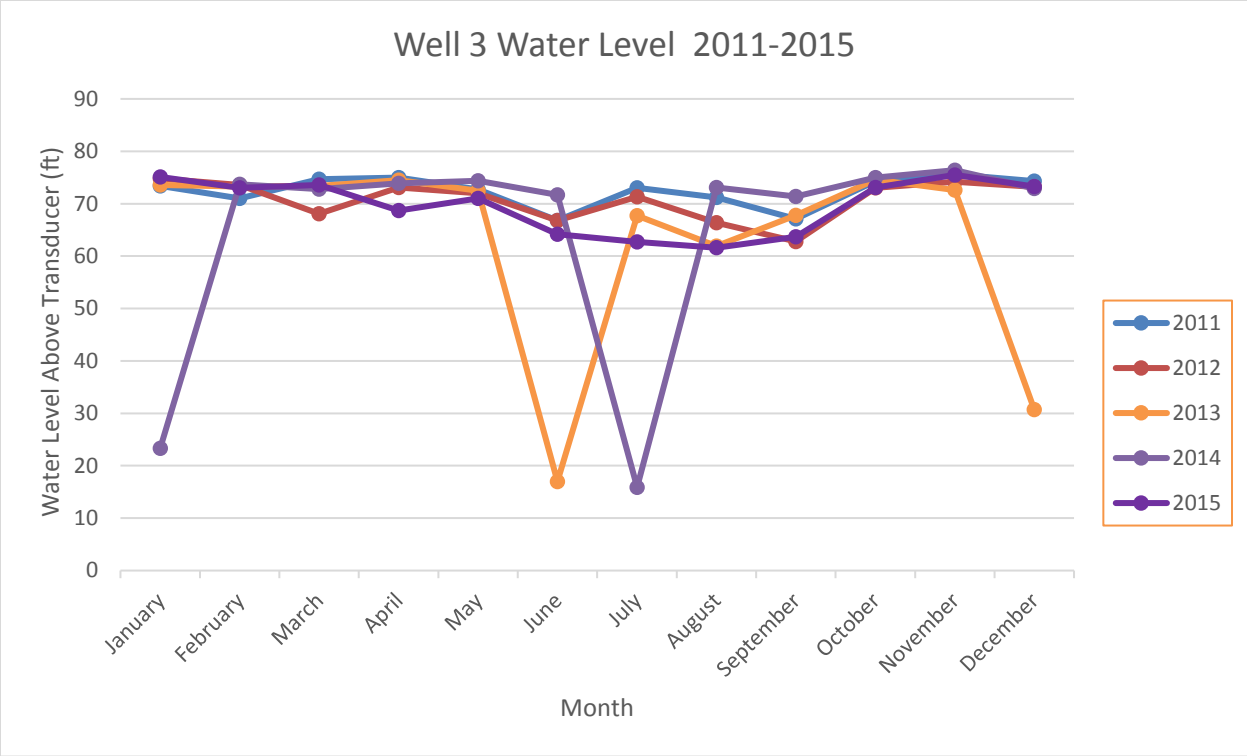
Permittee Well Number:	MDH Unique Well Number:	Well Address:	DNR Permit Number:	Measurement Frequency	SCADA Measurement Timing
1	161441	T32-R25-SEC 25-DCCA	1985-6005	1x/month (Last Day of Month)	11:30 pm
2	416183	T32-R25-SEC 25-ABAB	1985-6005	1x/month (Last Day of Month)	11:30 pm
3	580303	T32-R25-SEC 28-AACD	1985-6005	1x/month (Last Day of Month)	11:30 pm
4	580313	T32-R25-SEC 28-ABCC	1985-6005	1x/month (Last Day of Month)	11:30 pm
5	593672	T32-R25-SEC 28-ACCC	1985-6005	1x/month (Last Day of Month)	11:30 pm
6	706840	T32-R25-SEC 28-BCDC	1985-6005	1x/month (Last Day of Month)	11:30 pm
7	743832	T32-R25-SEC 20-DDAA	1985-6005	1x/month (Last Day of Month)	11:30 pm

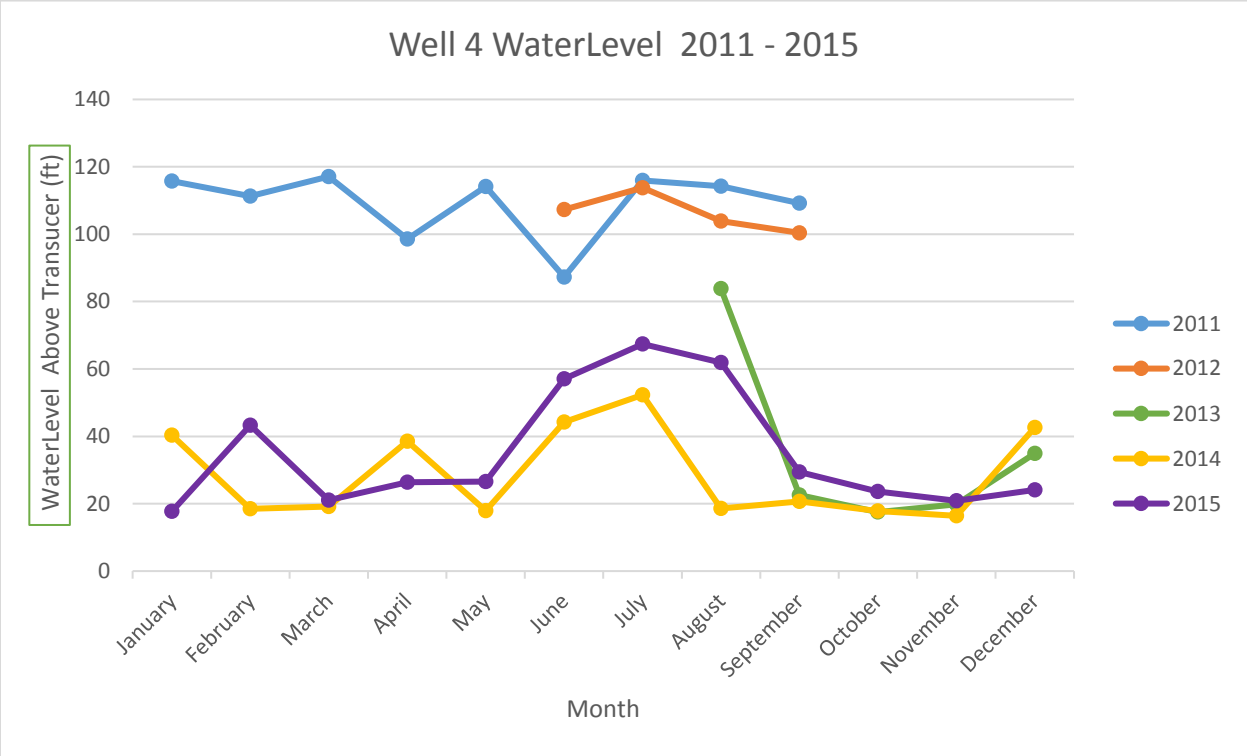
	731127	T32-R25-SEC 21-CCCC	1985-6005	Continuous	30 Min
8	743833	T32-R28-SEC 28-BABD	1985-6005	1x/month (Last Day of Month)	11:30 pm

Appendix 3: Water Level Graphs for Each Water Supply Well

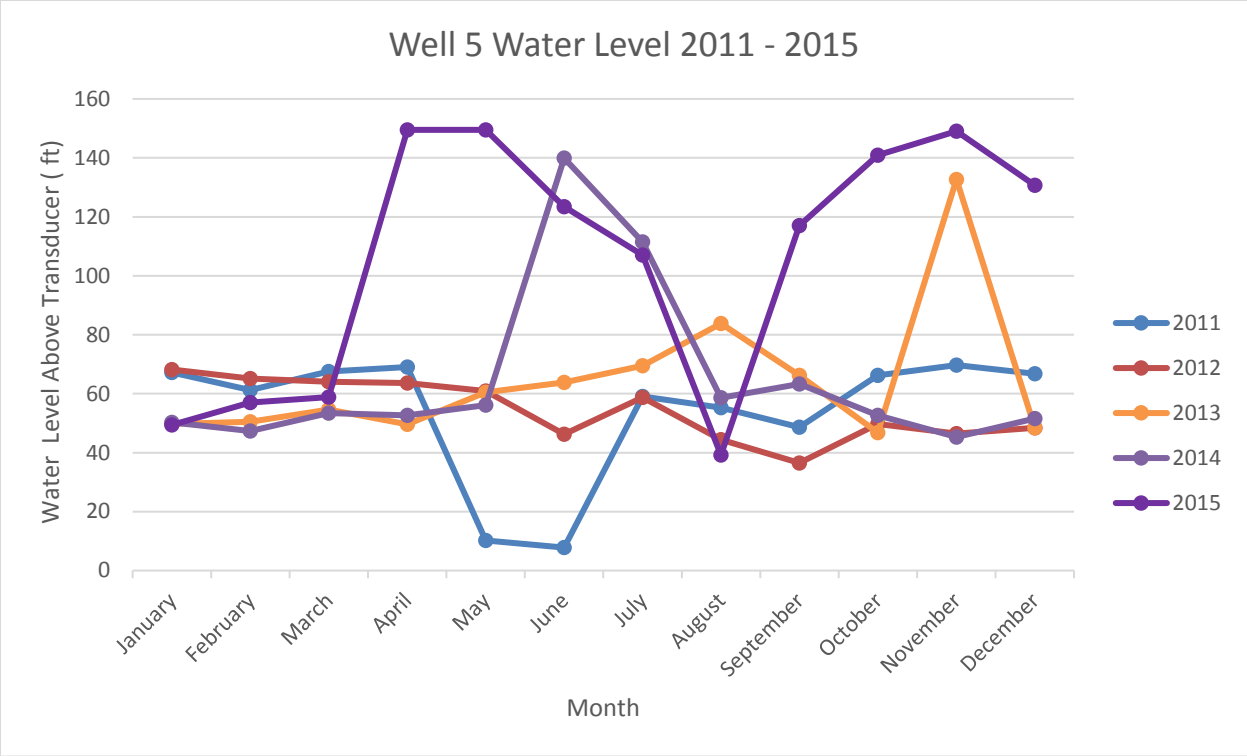


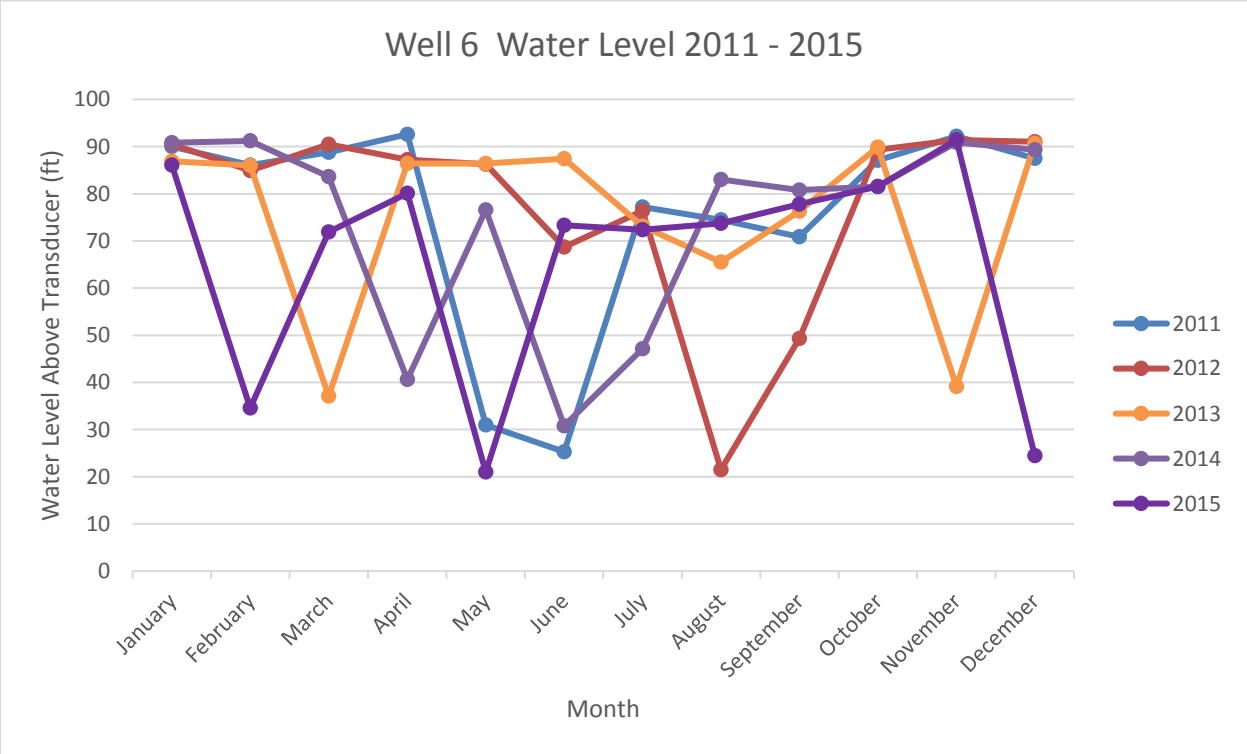
Well 2 is only used for extreme demand periods. It was not used in this period.

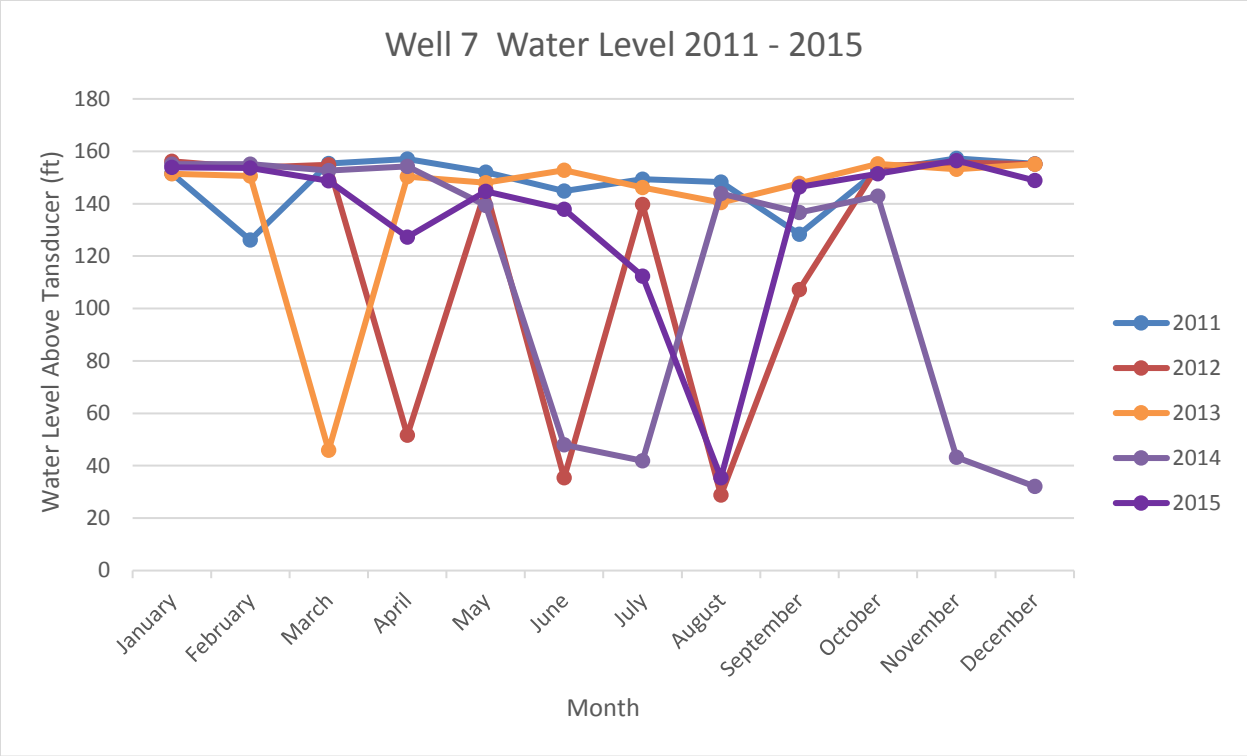


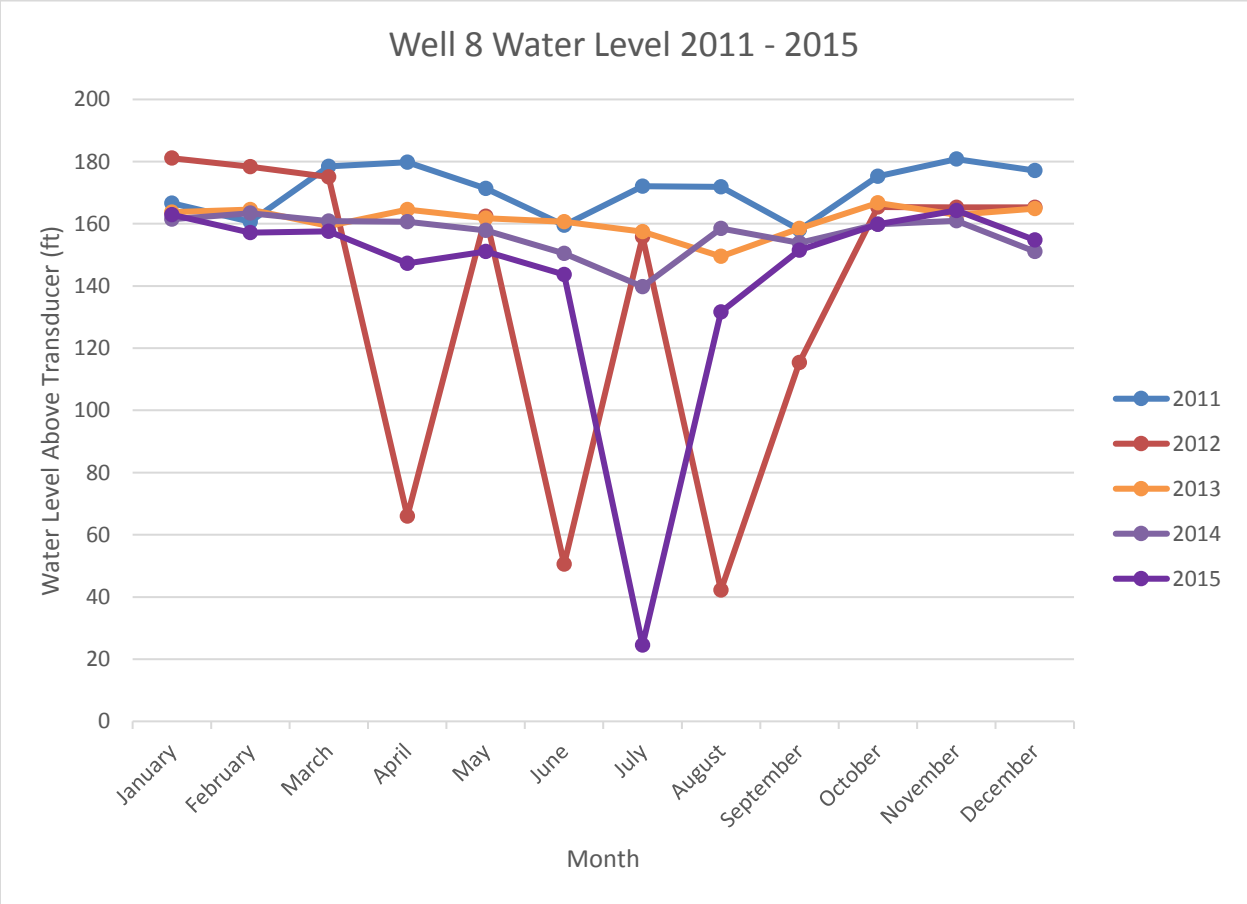


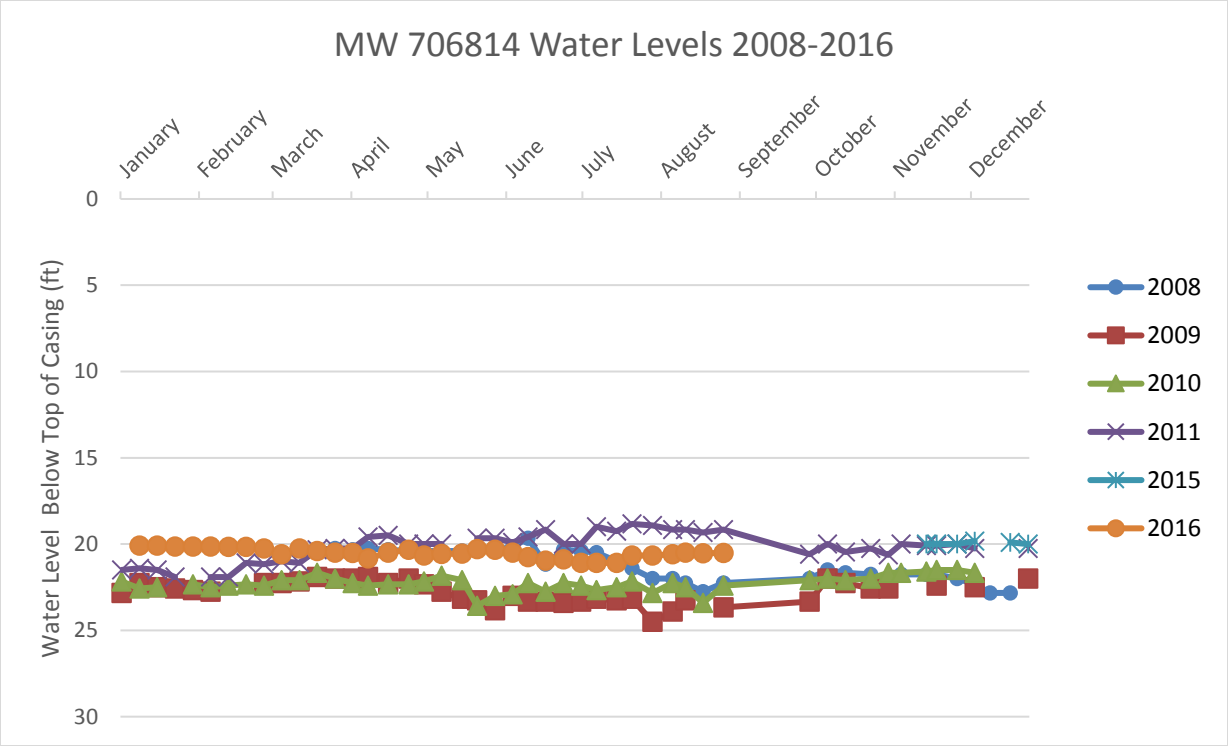
The Well 4 transducer was malfunctioning in late 2011 and early 2012 so there is no data for this period.

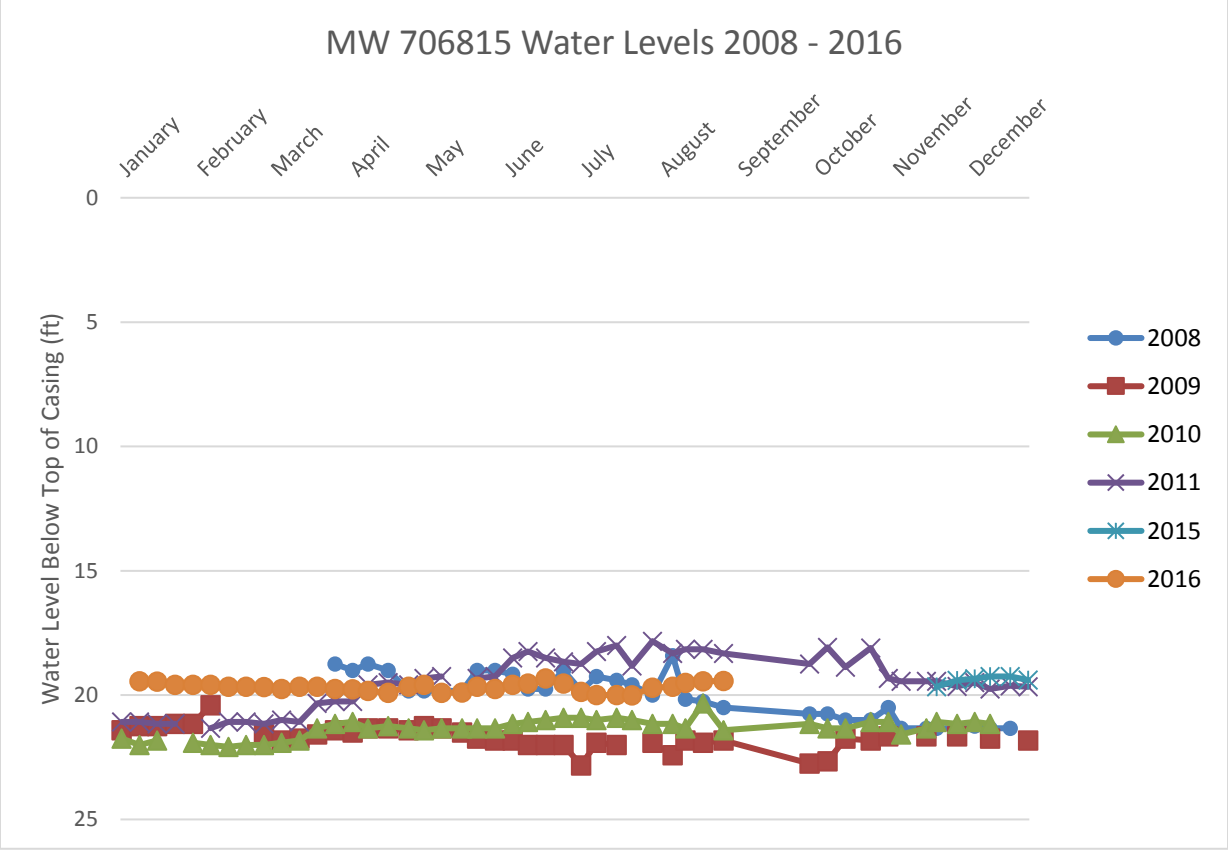

Well 5 Water Level 2011 - 2015
Water Level Above Transducer (ft)
160
140
120
100
80
60
40
20
0
January
February
March
April
May
June
July
August
September
October
November
December
Month
2011
2012
2013
2014
2015

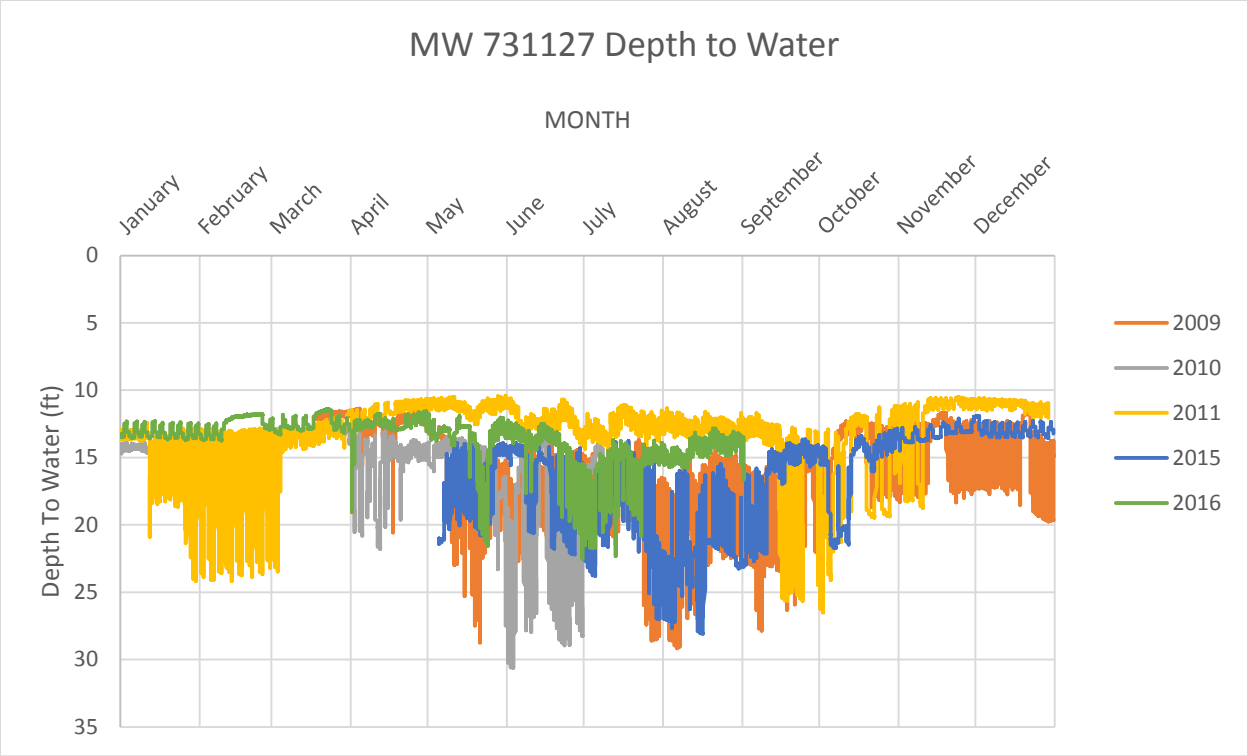

Well 6 Water Level 2011 - 2015
Water Level Above Transducer (ft)
100
90
80
70
60
50
40
30
20
10
0
January
February
March
April
May
June
July
August
September
October
November
December
Month
2011
2012
2013
2014
2015

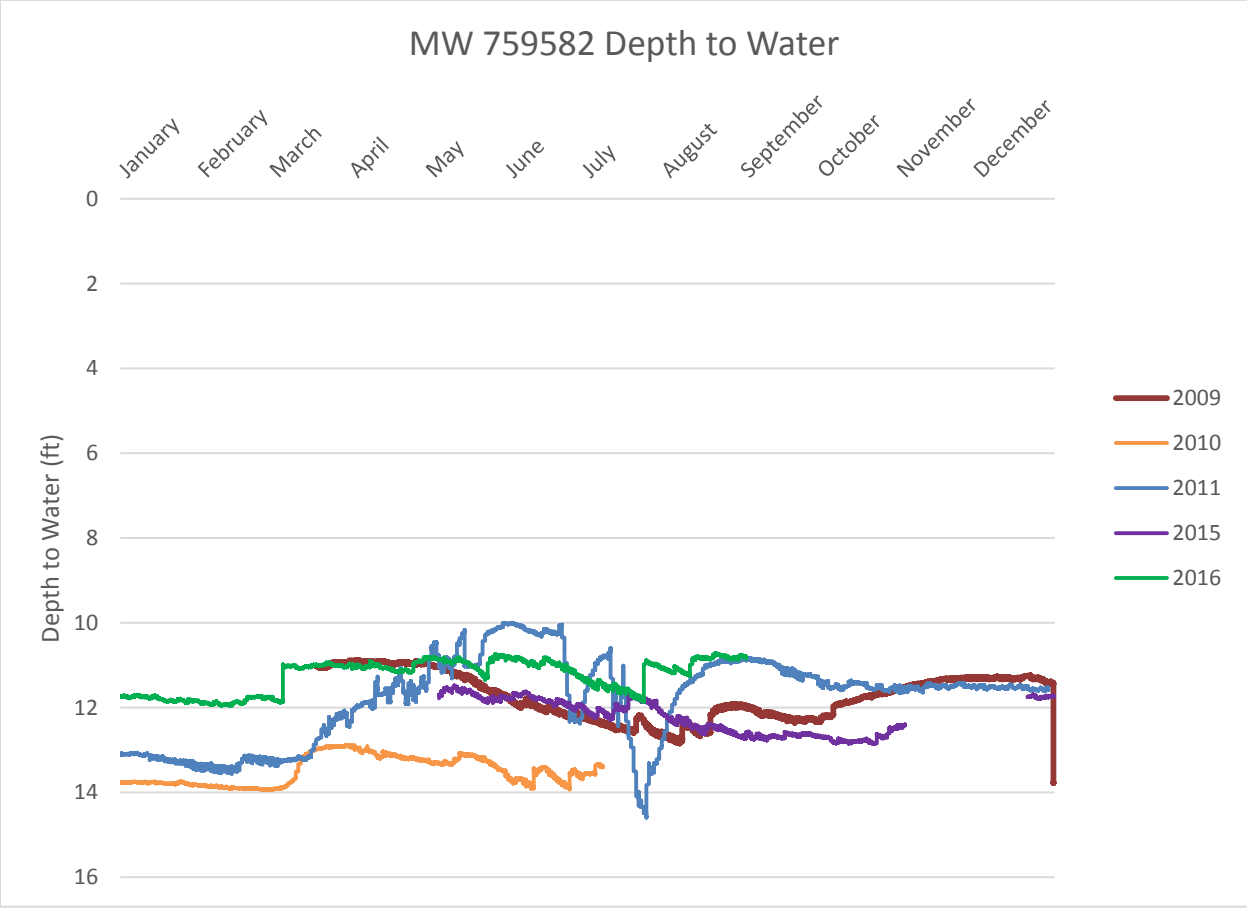

Well 7 Water Level 2011 - 2015
Water Level Above Tansducer (ft)
180
160
140
120
100
80
60
40
20
0
January
February
March
April
May
June
July
August
September
October
November
December
Month
2011
2012
2013
2014
2015


Well 8 Water Level 2011 - 2015
Water Level Above Transducer (ft)
200
180
160
140
120
100
80
60
40
20
0
January
February
March
April
May
June
July
August
September
October
November
December
Month
2011
2012
2013
2014
2015


MW 706814 Water Levels 2008-2016
January
February
March
April
May
June
July
August
September
October
November
December
0
5
10
15
20
25
30
Water Level Below Top of Casing (ft)
2008
2009
2010
2011
2015
2016


MW 706815 Water Levels 2008 - 2016
January
February
March
April
May
June
July
August
September
October
November
December
0
5
10
15
20
25
Water Level Below Top of Casing (ft)
2008
2009
2010
2011
2015
2016


MW 731127 Depth to Water
MONTH
January
February
March
April
May
June
July
August
September
October
November
December
Depth To Water (ft)
0
5
10
15
20
25
30
35
2009
2010
2011
2015
2016


MW 759582 Depth to Water
January
February
March
April
May
June
July
August
September
October
November
December
Depth to Water (ft)
0
2
4
6
8
10
12
14
16
2009
2010
2011
2015
2016

Appendix 4: Capital Improvement Plan

Project #	04-WTR-005
Project Name	Complete Pump House 3

Department	Water Utility
Contact	Unassigned
Type	Improvement
Useful Life	50 Years
Category	Water Utility Improvement
Priority	3-Existing Obligation (Med)
Status	Active
Total Cost	$60,000

Description

Install brick exterior to match building style of The COR buildings; landscape to match streetscape.

Justification

The intent is to have the building and grounds match The COR and adjacent developments.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Improvements Other than Building Cost		60,000									60,000
Total		**60,000**									**60,000**

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Water Utility Fund		60,000									60,000
Total		**60,000**									**60,000**

229

Project #	04-WTR-009
Project Name	The COR Bunker Lake Blvd (Armstrong - Ramsey Blvd)

Department	Water Utility
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Water Utility Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $340,000

Description

Upgrades Bunker Lake Blvd between Armstrong and Ramsey Blvds, necessitated by the COR Development. Watermain segments along this portion of roadway will be lowered and extended as necessary.

Total Cost for Bunker Lake Blvd. = $4,520,000
Street Improvements: $3,650,000
Storm Water Improvements: $530,000
Water Utility Improvements: $340,000
Total Cost for Regional Roadway improvements = $14,607,860 (Per JPA)

Justification

The construction of the COR will add additional traffic to Bunker Lake Blvd. This project will upgrade Bunker Lake Blvd between Ramsey Blvd and Armstrong Blvd to better handle the traffic.

See projects Core Armstrong, Core Hwy 10 and Core Ramsey Blvd and Storm Sewer south of Bunker Lake Blvd.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Improvements Other than Building Cost				340,000							340,000
Total				**340,000**							**340,000**

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Water Utility Fund				340,000							340,000
Total				**340,000**							**340,000**

Project # 04-WTR-018

Project Name Watermain Looping: (Ramsey Blvd to Traprock St.)

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Water Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $129,250

Description

This project includes the looping of a 12" watermain from Ramsey Blvd to Traprock Street with the extension of Riverdale Drive along the south side of Highway 10.

Watermain Extension (04-WTR-018)	$ 129,250
Stormwater (16-STM-003)	$ 118,120
Street Improvement (12-STR-007)	$ 911,905
Right-of-Way	$ 200,000
*Street Lighting (16-STLT-001)	$ 275,000 (related project not included in costs)
Total Project Cost	$ 1,359,275 (not including street lights)

Justification

Development south of Highway 10 is anticipated as a result of The COR, including through the Mississippi West County Park. The project will provide dependable water pressure and supply to this developing area.

The city was awarded a MNDOT cooperative agreement funds grant to extend Riverdale Drive from Traprock Street to Ramsey Blvd in 2016/2017. Installation of water with street construction will eliminate the need to dig up the street in the future.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Improvements Other than Building Cost	129,250										129,250
Total	**129,250**										**129,250**

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Water Utility Fund	129,250										129,250
Total	**129,250**										**129,250**

Project # 08-WTR-003
Project Name River Pines Lift Station Water Connection

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $20,000

Description

This project involves extending the watermain in conjunction with extending gravity sewer to the River Pines Lift Station.

Total costs including street & water utility = $120,000.

Justification

This project adds a water loop at the same time a lift station is eliminated.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Improvements Other than Building Cost				20,000							20,000
Total				**20,000**							**20,000**

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Water Utility Fund				20,000							20,000
Total				**20,000**							**20,000**

Project # 11-WTR-003
Project Name Fire Station #1 Extension of Water

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $55,000

Description

Extend municipal water from parking lot into Fire Station #1 building.

Related Project 12-SEW-002 $60,000
Total Project Cost $115,000

Justification

Treated water is currently at the west end of parking lot on the property. This extension would allow for the installation of a sprinkler system within the building while also improving water quality inside of the building. The current well would be used for irrigation on the site.

Trunk charges are waived for public buildings.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Improvements Other than Building Cost				55,000							55,000
Total				**55,000**							**55,000**

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Water Utility Fund				55,000							55,000
Total				**55,000**							**55,000**

Project #	12-WTR-001
Project Name	Watermain Sunfish Lk Blvd

Department	Water Utility
Contact	
Type	Improvement
Useful Life	50 Years
Category	Water Utility Improvement
Priority	4-New Addition (Med)
Status	Active

Total Cost $450,000

Description

Extend watermain along Sunfish Lake Boulevard from Sunwood Drive to Fox Knoll approx. 4,000 feet.

Justification

This project will complete another watermain loop connection, providing increased fire flows, increased pressure and enhanced system reliability.

Coordinate with development east of Sunfish Lake Blvd.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Improvements Other than Building Cost				450,000							450,000
Total				**450,000**							**450,000**

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Water Utility Fund				450,000							450,000
Total				**450,000**							**450,000**

Project # 14-WTR-001
Project Name Refurbish Water Tower #2

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $1,300,000

Description

Interior and exterior coatings at water tower #2.

Justification

Ongoing maintenance of interior and exterior coatings on 1.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Improvements Other than Building Cost	1,300,000										1,300,000
Total	**1,300,000**										**1,300,000**

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Water Utility Fund	1,300,000										1,300,000
Total	**1,300,000**										**1,300,000**

Project # 14-WTR-002
Project Name Refurbish Water Tower #1

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $700,000

Description

Interior and exterior coatings at water tower #1.

Justification

Ongoing maintenance of interior and exterior coatings on 0.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Improvements Other than Building Cost		700,000									700,000
Total		**700,000**									**700,000**

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Water Utility Fund		700,000									700,000
Total		**700,000**									**700,000**

Project #	16-WTR-001
Project Name	Emergency Power Supply for Well #3

Department	Water Utility
Contact	
Type	Improvement
Useful Life	
Category	Water Utility Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $115,000

Description

Purchase and install a back up generator for Pumphouse #2, 7301 Bunker Lake Blvd. The generator is 150 KW 480 Volt, 3 phase 60 hz 1800 rpm.

Justification

Currently the City has a backup generator on one well that has the ability to produce 850 gallons per minute (gpm). Our average consumption rate is 1,120 gpm. In the event of a power failure our well cannot keep pace with demand. Well #3 can produce 1,600 gpm so with both wells running we will be able to produce 2,450 gpm, thus able to keep up with demand during a long power outage.

This project includes running a natural gas service to the well house to supply fuel for the generator. The project will also include SCADA upgrades for the site.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Improvements Other than Building Cost	115,000										115,000
Total	**115,000**										**115,000**

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Water Utility Fund	115,000										115,000
Total	**115,000**										**115,000**

Project # 16-WTR-002
Project Name Construct Well and Pumphouse #9

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $1,775,000

Description

Construct new municipal groundwater supply well with supporting pumphouse and chemical feed system to remove pollutants, including iron and manganese and to add chlorine and fluoride.

A study will be conducted in 2020 to determine a desirable site - $75,000 est.

Justification

This project will provide a ninth municipal groundwater well with pumphouse and chemical feed system to treat the groundwater before supplying for public consumption. This project was added in lieu of the previously proposed surface water supply treatment facility which was removed due to excessively large project costs and a general lack of regional support for funding the proposed surfacewater treatment facility. As the City of Ramsey continues to grow, additional wells or a surface water supply facility will be needed.

Expenditures	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Improvements Other than Building Cost				75,000			1,700,000				1,775,000
Total				**75,000**			**1,700,000**				**1,775,000**

Funding Sources	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	Total
Water Utility Fund				75,000			1,700,000				1,775,000
Total				**75,000**			**1,700,000**				**1,775,000**

Appendix 5: Emergency Telephone List

Ramsey Emergency Telephone List

Emergency Response Team	Name	Work Telephone	Alternate Telephone
Emergency Response Lead	Matt Kohner	763 433-9859	
Alternate Emergency Response Lead	Jeff Katers	763 433-9882	
Water Operator	John Nelson	763 286-0296	
Public Works Superintendent	Grant Riemer	763 286-0282	
City Engineer	Bruce Westby	763 433-9825	
City Administrator/ Public Communications	Kurt Ulrich	763 433-9845	

State and Local Emergency Response Contacts	Name	Work Telephone	Alternate Telephone
State Incident Duty Officer	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State
County Emergency Director	Terry Stoltzman	763 421-4760	
National Guard	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State
Mayor	Sarah Strommen		
Fire Chief	Matt Kohner	763 433-9859	
Sherriff	Anoka County Sheriff	763 427-1212	
Central Communications	Anoka County Sheriff	763 427-1212	
Ambulance	Allina	763 576-9593	
Hospital	Mercy Medical Center	763 236-7144	
Doctor or Medical Facility	Allina Clinic Ramsey	763 236-0000	

State and Local Agencies	Name	Work Telephone	Alternate Telephone
MDH District Engineer			
MDH	Drinking Water Protection	651 201-4700	
State Testing Laboratory	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State
MPCA	St. Paul Regional Office	651 296-6300	800 657-3864
DNR Area Hydrologist	Kate Drewry	651 259-5753	
Anoka County Environmental Services	Bart Biernat	763 422-6985	
MNWARN	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State

Utilities	Name	Work Telephone	Alternate Telephone
Electric Company	Connexus Energy	763 323-2660	763 323-2600
Gas Company	CenterPoint Energy	612 372-5050	612 372-4727
Telephone Company	Century Link	763 712-5020	763 712-5002
Utility Locations	Gopher State One Call	800 252-1166	651 454-0002
County Highway Department	Anoka County	763 862-4201	
State Highway Department	MNDOT	651 296-3000	911

Mutual Aid Agreements	Name	Work Telephone	Alternate Telephone
Neighboring Water System	City of Anoka	763 576-2980	763 576-2860
Emergency Water Connection	City of Anoka	763 573-2980	
Materials	HD Supply	952 937-9666	

Technical/ Contracted Services/ Supplies	Name	Work Telephone	Alternate Telephone
MRWA Technical Services	MN Rural Water Association	800 367-6792	
Well Driller/ Repair	E. H. Renner	763 427-6100	
Electrician	3 Way Electric	612 865-3262	
Water Main Repair	Dave Perkins Contracting	763 427-0109	612 363-6459
Chemical Feed	Hawkins Chemical	612 331-9100	
Meter Repair	City of Ramsey	763 433-9861	
SCADA System	Total Control	763 286-7365	
Valves, Pipes and Fittings	Ferguson Water Works	763 560-5200	
Laboratory	Twin Cities Water Clinic	953 935-3556	

Communications	Name	Work Telephone	Alternate Telephone
Newspaper	Star Tribune	612 673-4000	
	Pioneer Press	651 222-1111	
School Superintendent	David Law	763 506-1001	
Property and Casualty Insurance	League of MN Cities	651 281-1200	

Critical Water Users	Name	Work Telephone	Alternate Telephone
Long Term Care Center	Stoney River Assisted Living	612 615-9936	

Appendix 6: Cooperative Agreements for Emergency Services

JOINT POWERS AGREEMENT BETWEEN THE
CITY OF ANOKA AND THE CITY OF RAMSEY
FOR THE SUPPLY OF MUNICIPAL WATER SERVICE
TO PORTIONS OF THE CITY OF RAMSEY

THIS AGREEMENT is entered into between the City of Anoka, Minnesota, a Charter City under the laws of the State of Minnesota ("Anoka"), and the City of Ramsey, Minnesota, a Charter City under the laws of the State of Minnesota ("Ramsey"), on the 14th day of August, 1996.

WHEREAS, both Anoka and Ramsey own and operate municipal water systems for the purpose of providing municipal water service to their citizens, and

WHEREAS, Anoka's and Ramsey's corporate boundaries are adjacent and their respective water systems are in close proximity at the West boundary of Anoka and the East boundary of Ramsey; and

WHEREAS, Anoka has reserve municipal water system capacity beyond that which is currently needed to supply its peak day demand, and Ramsey has an expanding customer base which has exhausted Ramsey's municipal water system capacity, and

WHEREAS, it would be in the best interests of both cities to cooperate in providing municipal water service to portions of Ramsey and providing Ramsey with a secondary emergency water source, by utilizing Anoka's excess capacity, and

WHEREAS, such cooperation will provide revenue to Anoka and postpone the need for Ramsey to spend substantial amounts to expand its water system capacity.

NOW, THEREFORE, Anoka and Ramsey, pursuant to the authority contained in Minnesota Statutes, Section 471.59, commonly known as the "Joint Powers Act," in order to accomplish the foregoing purposes, agree as follows:

1. CONSTRUCTION OF INTERCONNECTIONS. Anoka and Ramsey shall and have constructed two interconnections between the Anoka municipal water system and the Ramsey municipal water system, as follows:

(a) Highway 10 Connection - a permanent connection located at the Anoka/Ramsey boundary on the North side of Highway 10 which consists of water main, a manhole, a back flow preventer, water meter, and valves and fittings. The purpose of this connection is to provide a supplemental source to Ramsey and an emergency water supply to Ramsey in the event of a water main break or interruption of Ramsey's water supply.

(b) County Road #116/Thurston Avenue Connection - a connection at the Southeast corner of the intersection of County Road #116 and Thurston Avenue. This connection is temporary in nature and has been accomplished by the connection of fittings and a hose line between two fire hydrants. Water drawn at this location will be for emergency use only. The connection contains a backflow preventer and meter.

2. OWNERSHIP OF HIGHWAY 10 CONNECTION EQUIPMENT. Anoka shall own all equipment East of the metering manhole and within the corporate limits of Anoka, and shall own and maintain the meter within the metering manhole and have access to the meter. Ramsey shall own and maintain the metering manhole and all equipment West of the manhole and within the corporate limits of Ramsey. All water flow through this connection shall be from Anoka to Ramsey and the one-way flow is insured by a double check backflow preventer owned and maintained by Ramsey. All equipment has been

purchased and installed by Ramsey, and Anoka has credited Ramsey for that portion of the equipment owned by Anoka. The construction, equipment, engineering, and other costs are described in Exhibit A attached hereto, as is the portion of the cost charged to Anoka and the credit given by Anoka. Ramsey has furnished Anoka a set of reproducible "as built" drawings of the connection.

3. **SALE OF WATER**. Anoka shall sell, at Ramsey's option, at least one million gallons of water per day through both connections described above, provided however:

(a) Anoka may, without notice to Ramsey, reduce or eliminate the amount of water sold to Ramsey in the event of a catastrophic event or emergency circumstance which causes an extraordinary demand for water within Anoka. The existence of any such catastrophic event or emergency circumstance shall be determined in the sole discretion and judgment of Anoka.

(b) Commencing upon and after January 1, 2000, Anoka may, upon nine months' written notice, reduce or eliminate the amount of water sold to Ramsey

4. **WATER CONSERVATION**. Ramsey agrees, with regard to its customers drawing water from Anoka, to implement water conservation and water restriction regulations similar to those imposed by Anoka on its water customers.

5. **COMPENSATION**.

(a) Ramsey shall pay Anoka for water supplied pursuant to this agreement according to the following schedule:

That standard industrial rate charged by Anoka to its industrial customers from time to time (currently 85 cents per 1,000 gallons) plus an additional monthly charge, based on the high usage day of each month, in the following amounts:

$150.00 if the high usage day of the month is less than 250,001 gallons.

IN WITNESS WHEREOF, the undersigned Cities, by action of their governing bodies, have caused this agreement to be executed in accordance with the authority of Minnesota Statutes, Section 471.59.

CITY OF RAMSEY

By: _____ Mayor Date

Attest: _____ City Clerk Date 8/14/96

Approved as to form: _____ City Attorney

CITY OF ANOKA

By: Peter M Beby 8-19-96 Mayor Date

Attest: Mark Nagel 8/16/96 City Clerk Date

Approved as to form: _____ City Attorney

5

Appendix 7: Municipal Critical Water Deficiency Ordinance

DRAFT

10-1-13: **DEFICIENCY OF WATER:**

A. General Requirements: The city shall not be liable for any deficiency or failure in the supply of water to consumers, whether occasioned by shutting the water off for the purpose of making repairs or connections or from any other cause whatsoever. In case of fire, or alarm of fire, or in making repairs or construction of new works, water may be shut off at such time and kept off as long as necessary. In addition, the City Council or City Administrator shall have the right to impose reasonable restrictions on the use of the city water system in emergency situations. (Amended Ord. 55, 5-5-1981; amd. 2003 Code)

B. Irrigation And Sprinkling Restrictions: The following irrigation and sprinkling restrictions shall apply to those persons on the municipal water system:

1. Cross Connections Prohibited: No person shall construct, cause to be constructed or operate any device which provides a cross connection between the municipal water supply and a private well or the sewer system.

2. Waste Of Water Prohibited:
    a. Customers shall maintain taps, faucets, valves and other water facilities so that water waste is eliminated from seeps, dripping faucets, etc.

    b. No person shall waste water deliberately by allowing irrigation or sprinkling water to run off onto the street or into the drains.

3. Permission To Use Hydrant: No person shall open, close or tamper with any fire hydrant except under the authorization of the Public Utilities Department personnel.

4. Odd-Even Day Sprinkling: Sprinkling will be curtailed from May 1 through August 31. Even numbered houses can sprinkle on even numbered calendar days. Odd numbered houses can sprinkle on odd numbered calendar days.

5. Prohibited Hours: There will be no watering in the city (on the city water system), odd or even, between the hours of twelve o'clock (12:00) noon and six o'clock (6:00) P.M.

6. Warning; Penalty: There will be only one written warning for violators of the sprinkling restrictions. Any subsequent violations carry a penalty as set forth by city ordinance.
7. Exemptions:

a. Newly sodded or seeded yards will be exempt from the odd-even restriction for a period of two (2) weeks only. Overseeding or spot patching of existing established yards can be watered every day with a hand controlled hose. No watering will be allowed between twelve o'clock (12:00) noon and six o'clock (6:00) P.M.

b. Other exemptions are: car washing, filling of children's swimming pools, children playing in a hose operated sprinkler or water toy.

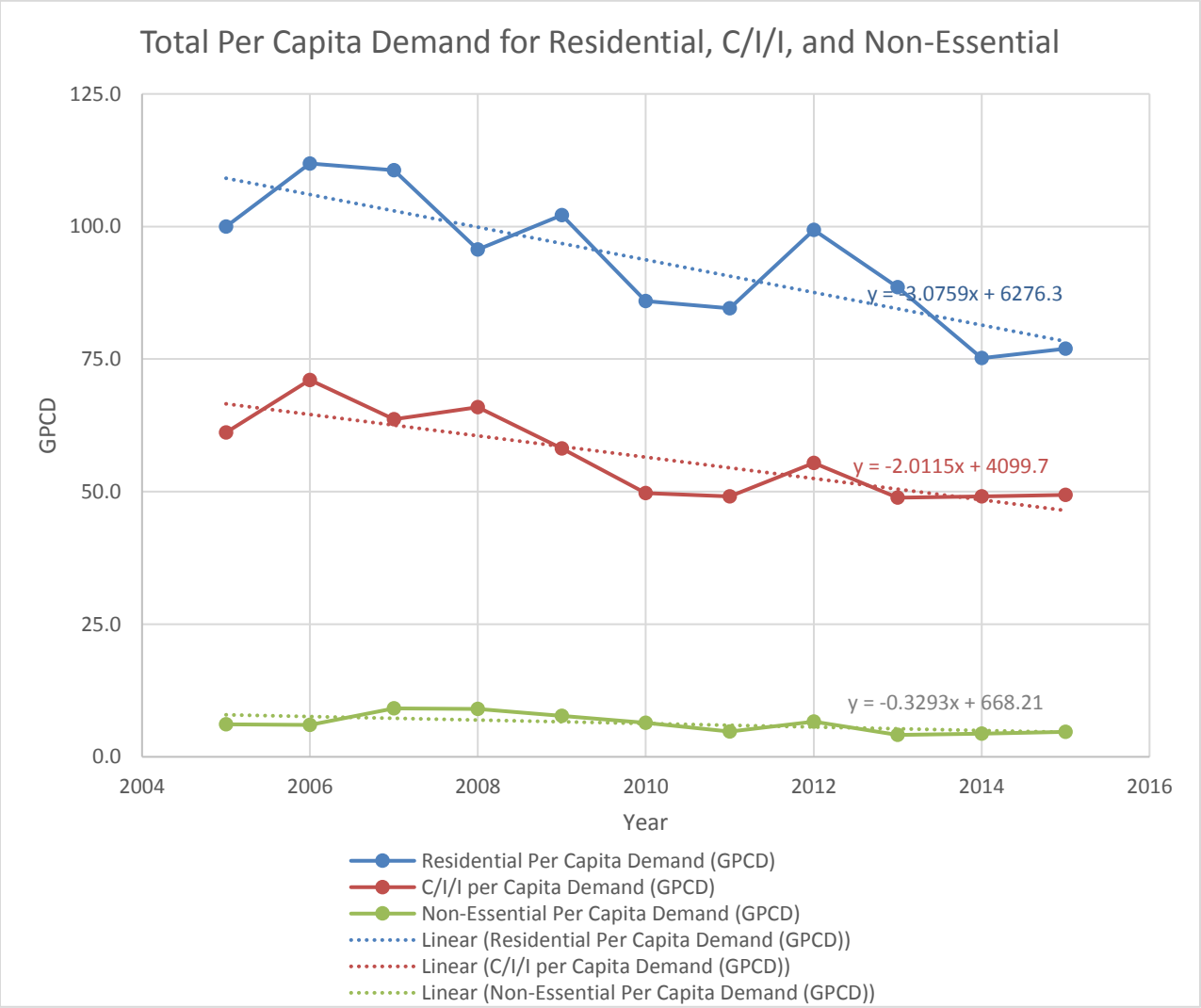
8. Additional Restrictions:

a. Additional curtailment of water usage in dry weather will be by order of the City Administrator. When restricted, no person shall discharge water for the purposes of watering lawns, shrubs, trees, washing cars or structures. All unnecessary uses of water are prohibited for the duration of the imposed restriction. If such restriction endangers the life of a new lawn, shrubs or trees, the Water Department shall be notified. If justified, limited permission may be granted to deviate from restrictions.

b. If more drastic restrictions are necessary, orders may issued by the City Administrator to take necessary action to protect the water system so that ample water may be available for health, sanitation and fire protection. (Amended Ord. 55, 5-5-1981; amd. 2003 Code)

Appendix 8: Graph Showing Annual Per Capita Water Demand for Each Customer Category During the Last 10 Years

Figure 1 – Annual Per Capita Water Demand for Each Customer Category During the Last Ten Years



Appendix 9: Water Rate Structure

Water Rate Structure for the City of Ramsey Effective 1/1/2016

Source: http://cityoframsey.com/utility-billing

Water Rates			2016
	Minimum usage fee/qtr	Per 2012 Comprehensive Water System Study	37.80
	Quarterly Rate Structure		
		Conservation Rates	$37.80 Minimum
			$2.61 per 1,000 for 15,001-25,000
			$2.69 per 1,000 for 25,001-40,000
			$2.86 per 1,000 for 40,001-60,000
			$3.08 per 1,000 for 60,001-99,000
			$3.40 per 1,000 for 99,001-201,000
			$4.07 per 1,000 for 201,001 and above
	Odd/Even Sprinkling Violations:	Effective day after Memorial Day thru Day after Labor Day	
		No Sprinkling between 10 am-8:00 pm	
	First Violation		Written Warning & Registered Letter
	Second Violation		50.00
	Third Violation		100.00
	Fourth Violation		Water Service turned off
	Meter Replacement Admin Fee for Non-Compliance		$75/qtr.

Appendix 10: Adopted or Proposed Regulations to Reduce Demand or Improve Water Efficiency

Adopted or Proposed Regulations to Reduce Demand or Improve Water Efficiency
Note: Ramsey is not proposing and new regulations to reduce demand. Listed in the table below are current regulations that are already in place.

Regulations Utilized	Website Link
☒ Rainfall sensors required on landscape irrigation systems	"Rain Sensors are required: Section 117-588, 589 (www.municode.com/library/mn/ramsey/codes/)
☐ Critical/ Emergency Water Deficiency ordinance	Ordinance will be developed within 6 months of plan approval by DNR.
☒ Watering restriction requirements (time of day, allowable days, etc.)	Rules for Lawn Irrigation Odd and Even Number Houses Time Restrictions 10:00 am – 8:00 pm Chapter 58 of City Code found at: (www.municode.com/library/mn/ramsey/codes/)
☒ Water waste prohibited	Chapter 58 of City Code found at: (www.municode.com/library/mn/ramsey/codes/)
☒ Soil preparation requirements (after construction, requiring topsoil to be applied to promote good root growth)	A minimum of 4" of approved topsoil is required under lawn areas of all newly constructed buildings. Section 117-348 of City Code found at: (www.municode.com/library/mn/ramsey/codes/)
☒ Tree ratios (requiring a certain number of trees per square foot of lawn)	Two trees are required per single family lot, additional trees are required for multi-family dwellings and commercial/ industrial lots. Section 117-111,112,113,114,115,116,117,118,119 (www.municode.com/library/mn/ramsey/codes/)
All air conditioning systems connected directly or indirectly with public water system must be equipped with water conserving and regulating devices.	

Appendix 11: Implementation Checklist – Summary All the Actions That A Community Is Doing or Proposes To Do, Including Estimated Implementation Dates

Implementation Checklist – Summary of all the Actions That a Community Is Doing or Proposes To Do, Including Estimated Implementation Dates

Ramsey is a developing city with an increasing number of irrigation systems. The City plans to focus on reducing irrigation to decrease the total per capita water demand. Listed below is a table summarizing the actions Ramsey is proposing to complete within the next five years to reduce irrigation usage.

Proposed Action	Implementation Date
Promote videos on how to operate and program irrigation systems. This will be done through Anoka County. The videos will be promoted through individual contact, QCTV, Newsletter, social media and "Know the Flow" website.	2021
Rain Sensor Promotion – Ramsey and Anoka County will promote installation of rain sensors. Ramsey has applied to participate in a study of irrigation water use for 2017.	2021

Appendix B: REFERENCED STUDIES

COMPREHENSIVE SANITARY SEWER STUDY 2016 UPDATE

CITY OF RAMSEY, MN

JUNE 2017

Submitted by:
Bolton & Menk, Inc.
7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303
P: 763-433-2851
F: 763-427-0833

2016 COMPREHENSIVE SANITARY SEWER STUDY UPDATE

CITY OF RAMSEY, MINNESOTA

A. PURPOSE

The purpose for this report is to update the City's 2012 Comprehensive Sanitary Sewer Study based on current population and land use projections. The 2012 Comprehensive Sanitary Sewer Study included a plan for meeting the City's infrastructure needs based on development projected within the City's 2030 Comprehensive Plan.

City staff has identified development which has occurred since the 2012 study was completed and has provided projections for development which is likely to occur in the next 24 years (Year 2040). This report evaluates the impact of the recent and projected development on the proposed sanitary sewer infrastructure implementation.

The following paragraphs present a summary of key updates to the 2012 plan. The intent is to complete the following:

- Estimate costs associated with infrastructure needed to serve future development areas,
- Provide estimations of growth and development anticipated through Year 2040, and
- Develop a connection amount based on the estimated costs and development.

B. SUMMARY OF INFRASTRUCTURE REVISIONS TO THE 2012 COMPREHENSIVE PLAN

Section 4 of the 2012 report describes the trunk infrastructure improvements needed to serve each defined subdistrict within the MUSA boundary. For this report, each subdistrict was reviewed and revisions were made to the required infrastructure based on:

- Improvements made over the last 4 years, and
- Considerations of improvements required.

Through discussions with the City, we were able to determine the improvements made within each subdistrict over the last 4 years. We also made revisions based on anticipated development patterns and anticipated future needs. The following paragraphs describe the revisions made within each subdistrict to allow us to quantify the total improvement costs throughout the City. We attached the updated 2016 "Proposed Trunk Sewer Extensions" map showing the subdistricts and the proposed trunk sewer extensions.

1. Subdistrict M3

This subdistrict is located in the Southwest corner of the City, south of Highway 10. The primary sewer crossing of Trunk Highway 10 has been completed and was removed from the figure and cost estimate. The Bower's Drive NW trunk sanitary sewer line has been converted from a trunk facility to a lateral sewer line. This line was removed from the 2016 proposed trunk sewer extensions as it is now anticipated to serve the area as a standard lateral line. All trunk line project costs have been updated to 2016 unit prices.

2. Subdistrict M4

This subdistrict is located north of Highway 10 and west of Armstrong Boulevard. The trunk sanitary sewer facilities have been modified to reflect the findings of the 2015

Future Business Park study that was completed for this area of the City. Lift station MLS-5 was added to the improvements required for this subdistrict. All project costs have been updated to 2016 unit prices.

3. Subdistricts R21 Through R25

These subdistricts are located north of Trott Brook in the north central portion of the City. No layout revisions to these trunk extensions were made. All trunk line project costs have been updated to current 2016 unit prices.

4. System Extension for 167th Avenue Future MUSA Study Area

The Future MUSA Study Area identifies an area to better understand the feasibility of extending a trunk sewer line to the 167th Avenue/Saint Francis Boulevard (TH 47) land use node. Municipal Water service exists to the area, but Sanitary Sewer does not. The City has a land use goal to revitalize this node and surrounding area, and the availability of Sanitary Sewer is a major variable in future land use decisions. The MUSA boundary does not currently include this area. Findings from this study area will be utilize to influence the City's 2040 Comprehensive Plan Update and discussions with private developers currently proposing certain land use scenarios.

C. TRUNK SANITARY SEWER SYSTEM COSTS

Attached are the updated cost estimates related to the above revisions, totaling $8,432,995. These costs include 25% for indirect costs such as administration, engineering, legal and financing. Additionally, we have included a 20% contingency for unforeseen improvements which may be required during the study period, for a total cost of $10,119,594 in 2016 dollars.

The City's current Capital Improvement Plan was used to determine expenditures for the years 2016 to 2020. For the years 2021 to 2040, the above described costs were spread evenly over the 20 year period, while being inflated at a rate of 3% per year.

D. DEVELOPMENTAL IMPACT ON THE COMPREHENSIVE SANITARY SEWER STUDY

Actual and projected development within the City of Ramsey since the 2012 Comprehensive Sanitary Sewer Study are summarized as follows:

- Actual Total Connections from 2012-2015 are as follows:
  - 2012: 295
  - 2013: 164
  - 2014: 66
  - 2015: 258
  - Avg: 196
- Projected development rates used in 2012 study (through 2030) were as follows:
  - 260 Residential Units/Year (25% High Density)
  - 25 Commercial/Industrial Acres/Year
- Projected development rates (through 2040) are anticipated to be as follows:
  - 160 Residential Units/Year (50% High Density)
  - 10 Commercial/Industrial Acres/Year

The projected Residential development rate was lowered by 100 Units/Year (-38.5%) and the projected Commercial/Industrial development rate was lowered by 15 Acres/Year (-60%) while the projected number of high density units increased from 40 Units/Year to 80 Units/Year (+200%).

Based on these considerations, the Residential Equivalent Units (connections) is conservatively estimated at 160 per year.

The 2016 sewer connection charge is $1,126 per residential unit and $3,391 per commercial/industrial acre.

E. ANALYSIS

Many factors impact the actual fee required to sustain and expand the trunk sanitary sewer facilities. We have included a more comprehensive spreadsheet analysis of the sanitary sewer expenses and revenues. Assumption made in the spreadsheet are:

- Anticipated revenue from utility billings of $1,424,849 were used for 2016 and then inflated at 1% per year.
- Trunk Connection charges and SAC fees were set at $1,126 and $2,485 for 2016 and then inflated at 2.5% per year.
- Operating expenses were set at $1,044,170 for 2016 and then inflated at 3% per year.
- Capital expenditures for 2016 to 2020 were taken from the City's current Capital Improvement Plan.
- Capital expenditures for 2021 to 2040 was determined as described in Section 3 of this report.

The information provided in this report should be considered when setting sanitary sewer connection charges within the City.

2040 MUSA - Trunk Sanitary Sewer System Improvements (2021 - 2040)

DISTRICT	LOCATION	SIZE (IN.)	LENGTH (FT.)	COST PER FOOT*	LIFT STATION	COST
M3	MLS-2				$393,928	$393,928
	MLS-2 to MH-11A	12" FM	1750	$124		$216,660
	MLS-2 to MH-9A	18"	3600	$259		$931,921
				TOTAL M3 DISTRICT		**$1,542,510**
M4	MLS-5				$300,000	$300,000
	MH-92 to MLS-5	12"	1600	$146		$234,106
	MLS-5 to MH-9	6" FM	750	$79		$59,089
	MH-9 to MH-10A	18"	1600	$259		$414,187
				TOTAL M4 DISTRICT		**$1,007,382**
R1	MH-89 to MH-92	21"	1300	$326		$424,317
				TOTAL R1 DISTRICT		**$424,317**
R23, 24 & 25	RLS-8				$343,280	$343,280
	RLS-8 to MH-82	8" FM	720	$90		$64,829
	RLS-8 to MH-82	8" FM Jacking	80	$281		$22,510
	RLS-8 to MH-84A	10"	4400	$129		$569,507
	RLS-8 to MH-83A	12"	2500	$146		$365,790
	MH-83A to MH-83	10"	2700	$129		$349,470
				TOTAL R23, 24 & 25 DISTRICT		**$1,715,388**
R21 & 22	MH-79 to MH-78	10"	5100	$129		$660,111
	MH-81 to MH-79	12"	900	$146		$131,685
	MH-81 to MH-82	18"	3900	$259		$1,009,581
	RLS-3 to MH-81	18"	850	$259		$220,037
				TOTAL R21 & 22 DISTRICT		**$2,021,414**
RLS-3	RLS-3				$241,984 (upgrade existing LS)	$241,984
				TOTAL RLS-3 DISTRICT		**$241,984**
FUTURE MUSA STUDY AREA						
RLS-9	RLS-9				$500,000	$500,000
	RLS-9 to MH-14	8" FM	10000	$98		$980,000
				TOTAL RLS-9 DISTRICT		**$1,480,000**
					SUB-TOTAL	**$8,432,995**
				20% CONTINGENCY FOR UNFORSEEN IMPROVEMENTS		**$1,686,599**
					TOTAL IMPROVEMENT COSTS	**$10,119,594**
					AVERAGE YEAR FOR 20 YEARS (2016 DOLLARS)	**$505,980**

* INCLUDES 25% INDIRECT COSTS

Sanitary Sewer System Rate Impact Summary
City of Ramsey, Minnesota
6/9/2017

	Actual 2015	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2030	Projected 2035	Projected 2040
Beginning Balance	**7,904,738**	**10,179,569**	**10,491,559**	**11,196,631**	**10,188,288**	**10,916,183**	**11,184,400**	**11,312,737**	**11,410,306**	**11,475,330**	**11,505,960**	**11,500,275**	**11,073,299**	**9,127,366**	**5,613,793**
Sanitary Sewer System Revenue															
Billings and Interest															
From Utility Billings (2016 is based on current activity and inflated 1% per year to 2040)	1,383,348	1,424,849	1,439,097	1,453,488	1,468,023	1,482,704	1,497,531	1,512,506	1,527,631	1,542,907	1,558,336	1,573,920	1,637,827	1,721,373	1,809,180
Internal Loan to offset Muni Center Debt beginning year 2010-2029 @ 2%	45,958	46,877	47,814	48,771	49,746	50,741	51,756	52,791	53,847	54,924	56,022	57,143			
Interal loan to offset RTC land Purchase - 10 Year @ 2% (When land proceeds received)	1,301,289	-	-	-	-	-	-	-	-	-	-	-			
Interest Earnings	138,674	101,796	104,916	167,949	152,824	163,743	167,766	169,691	171,155	172,130	172,589	172,504	166,099	136,910	84,207
Total Billings and Interest	**2,869,268**	**1,573,522**	**1,591,828**	**1,670,209**	**1,670,594**	**1,697,187**	**1,717,053**	**1,734,988**	**1,752,632**	**1,769,961**	**1,786,948**	**1,803,567**	**1,803,927**	**1,858,283**	**1,893,387**
SAC and Connection Charges															
New Customers (REUs)		**160**	**160**	**160**	**160**	**160**	**160**	**160**	**160**	**160**	**160**	**160**	**160**	**160**	**160**
Residential Connection (Trunk) Fees per Connection (Actual 2016 value and then inflated at 2.5% per year to 2040)		**1,126**	1,154	1,183	1,213	1,243	1,274	1,306	1,338	1,372	1,406	1,441	1,591	1,800	2,037
Residential Sewer Availability Charge (SAC) (Actual 2016 value and then inflated at 2.5% per year to 2040)		**2,485**	2,547	2,611	2,676	2,743	2,812	2,882	2,954	3,028	3,103	3,181	3,511	3,973	4,495
Trunk Revenue (Based on 2016 activity) (2017 to 2040 based on 160 REUs per year)		82,198	184,664	189,281	194,013	198,863	203,835	208,930	214,154	219,507	224,995	230,620	254,561	288,013	325,860
SAC Revenue (1% of Total) (Based on 2016 activity) (2017 to 2040 based on 160 REUs per year)		1,441	4,075	4,177	4,282	4,389	4,498	4,611	4,726	4,844	4,965	5,090	5,618	6,356	7,191
Total SAC and Conenction Fees		**83,639**	**188,739**	**193,458**	**198,294**	**203,252**	**208,333**	**213,541**	**218,880**	**224,352**	**229,961**	**235,710**	**260,179**	**294,369**	**333,052**
From City for 2015															
SAC (3421 acct)	1,425														
Connection Charges-Trunk (3431 acct) 3% annual increase	278,702														
Total SAC and Connection Charges	**280,127**														
Sanitary Sewer System Expenses															
Operating Expenses (Personal Services, Supplies, Other Services & Charges)	**(844,588)**	**(1,044,170)**	**(1,075,495)**	**(1,107,760)**	**(1,140,993)**	**(1,175,223)**	**(1,210,479)**	**(1,246,794)**	**(1,284,197)**	**(1,322,723)**	**(1,362,405)**	**(1,403,277)**	**(1,579,401)**	**(1,830,958)**	**(2,122,583)**
Based on 2016 Activity and inflated at 3% per year from 2017 to 2040)															
CIP Projects-Sewer Utilities															
Backhoe															
Utility Truck(s)				(48,500)											
Sewer Jet Vac Truck															
Abandon Wildlife Sanctuary Lift Station						(352,000)									
Sewer Forcemain Manhole Replacement		(30,000)													
Pump															
Abandon Liftstation River Pines						(45,000)									
Garnet Street Reconstruction Impr		(271,000)													
Public Works Campus				(1,715,750)											
Sewer Ext Armstrong to Traprock (Riverdale)															
Fire Station #1 Sanitary Sewer						(60,000)									
Lift Station #1 Replace Cabinet	(29,977)														
Sunwood Realignment															
Water Treatment Plant Extend Sewer															
Total CIP Projects (2021 to 2040 represent a 5 year CIP average inflated at 3% per year)	**(29,977)**	**(301,000)**	**-**	**(1,764,250)**	**-**	**(457,000)**	**(586,569)**	**(604,166)**	**(622,291)**	**(640,960)**	**(660,189)**	**(679,994)**	**(765,340)**	**(887,238)**	**(1,028,552)**
Remaining Working Capital Balance	**10,179,569**	**10,491,559**	**11,196,631**	**10,188,288**	**10,916,183**	**11,184,400**	**11,312,737**	**11,410,306**	**11,475,330**	**11,505,960**	**11,500,275**	**11,456,280**	**10,792,665**	**8,561,822**	**4,689,096**

*** This fund is created to offset the repairs of lines. The city currently has over $21,000,000 of sewer lines (per 2013 audit) which includes over $5.8M of accumulated depreciation

Indicates adjustable values

CITY OF RAMSEY
MINNESOTA

FIGURE 1

PROPOSED 2040 SERVICE AREAS
COMPREHENSIVE SANITARY SEWER PLAN
PROPOSED TRUNK SEWER EXTENSIONS

SEPTEMBER 2016

R21 R22 R23 R24 R25 R2 M3 M4

RLS-1 RLS-2 RLS-3 RLS-4 RLS-5 RLS-6 RLS-7 RLS-8 RLS-9

MLS-1 MLS-2 MLS-3 MLS-4 MLS-5

0 1000 2000
SCALE FEET

LEGEND

- RUM RIVER SEWER DISTRICT
- MISSISSIPPI RIVER SEWER DISTRICT
- NORTH TROTT BROOK MISSISSIPPI RIVER DISTRICT
- NORTH TROTT BROOK RUM RIVER DISTRICT
- TRUNK SEWER IN PLACE
- 2030 MUSA
- FUTURE MUSA STUDY AREA
- PROPOSED TRUNK SEWER
- PROPOSED FORCEMAIN
- PROPOSED MH
- PROPOSED LIFT STATION
- EXISTING TRUNK SEWER
- EXISTING LATERAL SEWER
- EXISTING FORCEMAIN
- EXISTING LIFT STATION

NOTE:
The information for this map was obtained from various sources of existing maps, construction plans, and City records, some of which were prepared by others. While this information is believed to be reliable Bolton & Menk, Inc. is not responsible for its accuracy nor for errors or omissions which may have been incorporated into this document as a result.

BOLTON & MENK
7533 SUNWOOD DR NW, SUITE 206
RAMSEY, MINNESOTA 55303
Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

H:\RAMS\R161110056\CAD\2040_PROPOSED SEWER PLAN - 2016 UPDATED.DWG 10/21/16 2:58 PM

Appendix C: CITY DOCUMENTS

DIVISION 4. - SEWER SYSTEM

Sec. 58-139. - Operation, records and inspection.

(a) The city shall keep a record of the location and size of all parts of the municipal sewer systems, connections thereto, and other measurements or records which may be necessary.

(b) The city shall superintend all connections for service, inspect all service pipes and the premises to ensure that the installation conforms to the intent of the plumbing code.

(c) No sanitary sewer service line between the sanitary sewer main and the plumbing system of any dwelling, building or other structure to be served shall be installed until a connection permit has been obtained from the city and the appropriate fees set by the council from time to time are paid. In installing said sanitary sewer service line, the applicant shall adhere to standards regarding location, size, grade, materials and workmanship as required by the plumbing code. After the sanitary sewer service connection has been accomplished, the applicant shall notify the city. It shall be unlawful to cover the sanitary sewer service line until an inspection has been completed to ensure that a proper and suitable connection has been made.

(Code 1978, § 4.40.07, subd. 1; Ord. No. 92-05, 6-29-1992)

Sec. 58-140. - Application for service.

(a) No buildings located on property lying outside the limits of the city shall be connected to the sanitary sewer system without first having a resolution by the city or township in whose jurisdiction the property lies stating that said city or township has no objection to such connection.

(b) The city shall make every effort to design the sewage collection system to accommodate gravity flow to the system from adjacent properties. However, in instances it may be technically or economically infeasible to provide gravity service to every structure. In such cases, the property owner shall furnish and install a means of lifting the sewage for discharge into the sanitary sewer. Such system shall be reviewed and accepted by the city. The cost of installation, operation and maintenance of such system shall be the responsibility of the property owner.

(Code 1978, § 4.40.07, subd. 2; Ord. No. 92-05, 6-29-1992)

Sec. 58-141. - Required use of sewers.

(a) It shall be unlawful for any person to place, deposit or permit to be deposited in any unsanitary manner upon public or private property within the city or in any area under the jurisdiction of the city, human or animal excrement, garbage or other objectionable waste.

(b) It shall be unlawful for any person to discharge into any natural outlet within the city or in any area under the jurisdiction of the city any sanitary sewage, industrial wastes or other polluted waters.

(c) No person shall deposit the contents taken from any vault, privy, cesspool, septic tank or private drain into any sanitary sewer of the city unless a permit is obtained from the city.

(Code 1978, § 4.40.07, subd. 3; Ord. No. 92-05, 6-29-1992; Ord. No. 10-07, § 2, 4-13-2010)

Sec. 58-142. - Discharge of prohibited substances.

No person shall discharge or permit to be discharged, directly or indirectly, into the sanitary sewer system of the city, rain water from roofs, yards, lawns, streets, or alleys; groundwater; water or other fluid used for the operation of air cooling and air conditioning equipment in plants or units, any gasoline,

naphtha, benzene, kerosene, turpentine or any spirit gas or fluid, or any materials of an explosive or suffocating nature, or that may possibly create combustible or suffocating gases or vapors; waters having a PH lower than 5.5 or higher than 9.5 or having any other corrosive property capable of causing damage to wastewater facilities; nor discharge or permit to be discharged directly or indirectly into said sanitary sewer system any gravel, sand, dirt or any other heavy materials or any substances.

(Code 1978, § 4.40.07, subd. 4; Ord. No. 92-05, 6-29-1992)

Sec. 58-143. - Maintenance.

(a) The cost of installing the sanitary sewer service line between the building and main service stub shall be borne wholly by the customer. After the initial connection to the main service stub, the customer shall thereafter be liable for all maintenance and repairs to the sanitary sewer service line between the street main and the building being served.

(b) There shall be no discharge of any substance or matter that may form a deposit or obstruction in the public sanitary sewer. Any customer discharging such a substance shall, within five days of written notice, provide said drain with an approved means to prevent any substance or matter from passing into the drain or sanitary sewer that may cause a deposit or obstruction therein. In case of neglect or refusal to provide a cesspool or catchbasin, or to clean out or repair or alter such drain, for a period of five days, the council shall cause the same to be repaired, altered, cleaned and provided with such other means to prevent any substances or matter from passing into the sanitary sewer or drain that may cause a deposit or obstruction therein as it may deem expedient, at the expense of the customer.

(Code 1978, § 4.40.07, subd. 5; Ord. No. 92-05, 6-29-1992)

Secs. 58-144—58-169. - Reserved.

Sec. 117-226. - Nonconformities.

All legally established nonconformities as of the date of the ordinance from which this subdivision is derived may continue, but they will be managed according to applicable state statutes and other regulations of this community for the subjects of alterations and additions, repair after damage, discontinuance of use, and intensification of use; except that the following standards will also apply in shoreland areas:

(1) *Construction on nonconforming lots of record.*

a. Lots of record in the office of the county recorder on the date of enactment of local shoreland controls that do not meet the requirements of this subdivision may be allowed as building sites without variances from lot size requirements provided the use is permitted in the zoning district, the lot has been in separate ownership from abutting lands at all times since it became substandard, was created compliant with official controls in effect at the time, and sewage treatment and setback requirements of this subdivision are met.

b. A variance from setback requirements must be obtained before any use, sewage treatment system, or building permit is issued for a lot. In evaluating the variance, the board of adjustment shall consider sewage treatment and water supply capabilities or constraints of the lot and shall deny the variance if adequate facilities cannot be provided.

c. If, in a group of two or more contiguous lots under the same ownership, any individual lot does not meet the requirements of this subdivision, the lot must not be considered as a separate parcel of land for the purposes of sale or development. The lot must be combined with the one or more contiguous lots so they equal one or more parcels of land, each meeting the requirements of this subdivision as much as possible.

(2) *Additions/expansions to nonconforming structures.*

a. All additions or expansions to the outside dimensions of an existing nonconforming structure must meet the setback, height, and other requirements of this subdivision. Any deviation from these requirements must be authorized by a variance.

b. Deck additions may be allowed without a variance to a structure not meeting the required setback from the ordinary high water level if all of the following criteria and standards are met:

1. The structure existed on the date the structure setbacks were established;

2. A thorough evaluation of the property and structure reveals no reasonable location for a deck meeting or exceeding the existing ordinary high water level setback of the structure;

3. The deck encroachment toward the ordinary high water level does not exceed 15 percent of the existing setback of the structure from the ordinary high water level or does not encroach closer than 30 feet, whichever is more restrictive; and

4. The deck is constructed primarily of wood, and is not roofed or screened.

(3) *Nonconforming sewage treatment systems.*

a. A sewage treatment system not meeting the requirements of chapter 113, article II must be upgraded, at a minimum, at any time a variance of any type is required for any improvement on, or use of, the property. For the purposes of this provision, a sewage treatment system shall not be considered nonconforming if the only deficiency is the sewage treatment system's improper setback from the ordinary high water level.

b. The city has adopted the following by reference: Minn. Rules pts. 7080.0020, 7080.0060, 7080.0065, 7080.0110, 7080.0120, 7080.0125, 7080.0150, 7080.0160, 7080.0170, 7080.0175 7080.0176, being the sections containing the technical standards and criteria contained in the "Individual Sewage Treatment Systems Program." The city currently

requires and monitors septic system pumping permits that indicate the status of each system. The city will require upgrading or replacement of any nonconforming system within a reasonable period of time, which will not exceed two years following issuance of written notification from the city to the property owner of said nonconforming system. Sewage systems installed according to all applicable local shoreland management standards adopted under Minn. Stats. §§ 103F.201—103F.221 in effect at the time of installation may be considered as conforming unless they are determined to be failing, except that systems using cesspools, leaching pits, seepage pits, or other deep disposal methods, or systems with less soil treatment area separation above groundwater than required by Minn. Rules ch. 7080 for design of on-site sewage treatment systems, shall be considered nonconforming.

(Code 1978, § 9.25.06; Ord. No. 04-32, 5-30-2005)

CITY OF RAMSEY SEPTIC PUMPING PERMIT (SAMPLE ONLY-PLEASE CALL FOR ACTUAL FORM)

7550 SUNWOOD DRIVE RAMSEY, MN 55303 PHONE 763-433-9850 FAX 763-433-9848 (This form to be completed by pumper)

CURRENT RESIDENT: _____ **ADDRESS:** _____ **CIRCLE : HOMEOWNER / RENTER / COMMERCIAL**			**SEPTIC SYSTEM IS OPERABLE:** **YES / NO** **DRAINFIELD FAILING TO PROTECT GROUNDWATER :** **YES / NO** **IMMINANT PUBLIC HEALTH THREAT:** **YES / NO**	
PUMP DATE	**PIN #**		TYPE OF SEPTIC SYSTEM: _____ NUMBER OF SYSTEMS ON PROPERTY: _____	
NOTICEABLE EVIDENCE OF SEWAGE BACKUP OR SURFACING IN AREA OF SOIL SYSTEM.			NOTE: WHEN SEPTAGE IS NOT PUMPED THROUGH MAINTENANCE HOLE THE OWNER ACCEPTS ALL RESPONSIBILITIES IF ADVERSE CONDITIONS RESULT. OWNERS SIGNATURE: _____	
PUMPER'S NAME: _____ **PHONE #:** _____			MAINTENANCE COVER REMOVED YES / NO	MAINTENANCE INSPECTION, NO PUMPING EXPLAIN:
REGISTRATION #: **DISPOSAL LOCATION:**			NO MANHOLE PRESENT YES / NO	TANK LID DEPTH EMERGENCY PUMPING YES / NO

TANK(S)	1	2	3	4
TANK TYPE (septic,dosing,cesspool)				
MATERIAL (precast,plastic,block)				
INLET,OUTLET BAFFLES INSPECTED				
SURFACE DISCHARGE IN AREA OF TANK				
STRAIGHT PIPES OBSERVED TRANSPORTING SEWAGE ONTO GROUND				
SEPTAGE GALLONS REMOVED				
TANK MANAGEMENT(I.E. EVERY 3 YEARS)				

Revised 8/24/2011

City Code Sec. 113-21 Maintenance: Within 30 days after pumping a system, the septic tank maintainer shall file a pumping permit with the city.

SAMPLE

City of RAMSEY

7550 Sunwood Drive NW.
Ramsey, MN 55303
763-433-9850 - Phone
763-433-9848 - Fax

ONSITE SEWAGE TREATMENT AS-BUILT DRAWING

PERMIT #_____ DATE_____
ADDRESS_____ PIN/PID NO._____
CONTRACTOR_____ LIC. NO._____ PHONE NO._____
DESIGNER_____ PHONE NO._____
TANK SIZE(s)_____ NO. OF TANKS_____
TANK MANUFACTURER_____ TANK MATERIAL: PRECAST / FIBERGLASS / PLASTIC
TYPE OF DRAINFIELD_____
S.F. OF DRAINFIELD_____ NO. OF DRAINFIELD RUNS_____
DEPTH OF DIRT OVER DRAINFIELD_____ DEPTH OF ROCK UNDER TRENCH_____
DEPTH OF ROCK OVER PIPE_____ TOTAL DEPTH OF TRENCH_____
NUMBER OF BEDROOMS_____ WHIRLPOOL: YES/NO GARBAGE DISPOSAL: YES/NO
MOUND SYSTEM: YES/NO GEOTEXTILE: YES/NO SCHEDULE 40: YES/NO

Show well location and distance from septic tank, easements, and property lines.

↑ N

This As-Built must be received by the City no later than 30 days after the completed installation of the system.
Revised 2/07/2007

NOTE: An electrical permit is required for all electrical connections.

PERMIT APPLICATION

Permit #:

7550 Sunwood Drive NW
Ramsey, Minnesota 55303
City Hall: 763-427-1410
Building and Inspections: 763-433-9850
Fax: 763-433-9848
www.cityoframsey.com/permits
permits@cityoframsey.com

☐ Building	☐ Plumbing	☐ Heating/Mechanical	☐ Zoning
☐ Water/Sewer	☐ Private Septic	☐ Grading	☐ Sign

Site Information

Site Address			
PID #		**Year Built**	
Legal Description			

Contractor Information

Contractor			
Address		**City, State ZIP**	
Phone		**Email**	
State License #		**Lead Cert. # & Date**	

Owner Information

Owner			
Address		**City, State ZIP**	
Phone		**Email**	

Contact		**Contact Phone**	

Description of Work	

Valuation (including labor):_____

Does this plan qualify for *SS*1300.0160_____ **Yes** _____ **No** **If yes, the master plan number is** _____

The undersigned acknowledges that he/she has read this application and the above information is correct and accurate. Applicant also understands by signing this application that he/she could be held responsible as representative of this project for any violation of compliance with all applicable laws and ordinances of the City of Ramsey.

_____ _____

Signature of Applicant or Authorized Agent **Date**

Notice: This is an **application only.** Permit will be issued after City approval and payment of fees

Building Permit Number_____

BUILDING PERMIT APPLICANT: PROPERTY OWNER

I understand that the State of Minnesota requires that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. By signing this document, I attest to the fact that I am the property owner and I am performing this work myself. I hereby claim to be exempt from the state licensing requirements because I am not in the business of building on speculation or for resale and that the house for which I am applying for this permit, located at:

Address_____

This is the first residential structure I have built or improved in the past 24 months. I also acknowledge that because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minnesota Statute 514.01.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this house, and I understand that some of these contractors may be required to be licensed by the State of Minnesota (or the City of Ramsey). I understand that unlicensed residential contracting; remodeling, and/or roofing activity is a misdemeanor under Minnesota Statutes 326B.845 Sub. Div. 1 and 2, and that I would forfeit my rights to reimbursement from the Contractor's Recovery Fund in the event that any contractors I hire are unlicensed.

I also acknowledge that by signing for the permit, I am solely and personally responsible for any violations of the state building code and/or city ordinance in connection with the work performed on this property.

_____

Signature of Property Owner

_____

Date

To determine whether a particular contractor is required to be licensed, or to check on licensing status of individual contractors, please call the Minnesota Department of Labor And Industry, Enforcement Division, at 651-284-5065, or toll-free at 1-800-657-3944 or the City of Ramsey at (763) 433-9850. You can also check for licensure at https://secure.doli.state.mn.us/lookup/licensing.aspx

**************************************FOR OFFICE USE ONLY**************************************

Engineering		Date		Construction Type	
Planning		Date		Occupancy Classification	
Building		Date		Special Conditions	
Septic		Date		Environmental	
Fire		Date		**Total**	

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, MN 55303
City Hall: 763.427.1410 • Fax: 763.427.5543
www.cityoframsey.com

October 24, 2019

Dear Utility Customer:

This letter is to alert you that the City of Ramsey Utility Department has detected a water leak inside your home or business while performing routine meter readings. The water meter installed in your home alerts us when there is a continuous leak. This leak could be as little as .1 gallons per minute. This could be caused from a leaky faucet, a leak in your irrigation system, or typically a leaky toilet. Small leaks can turn into large water bills.

Please see attached instructions on how to read your water meter.

Enclosed is a complimentary toilet dye leak kit.

If you have any questions regarding this letter please contact John Nelson, Utilities Supervisor at 763-433-9861.

Sincerely,
CITY OF RAMSEY
Utilities Department

Did you know:

a leaky toilet can waste **75** gallons a day.

- Leaky toilets waste water and cost you money.
- Mail or hand out Toilet Dye Strips. (Tablets cannot be mailed)
- Toilets are the most common source of leaks.

We all share the same water

Please use it wisely.

Use these dye strips to detect a leaky toilet.

For additional leak detection strips contact your local water provider.

Use only one strip per toilet.

Directions

1. Remove the tank cover and put one strip in the tank.
2. DO NOT FLUSH.
3. Wait 30 minutes.
4. If the water in the bowl remains clear, no leaks!

If the water in the bowl turns blue, there is a leak in the tank.

The repair may be a very simple one. Learn how to do-it-yourself or contact a licensed plumber.

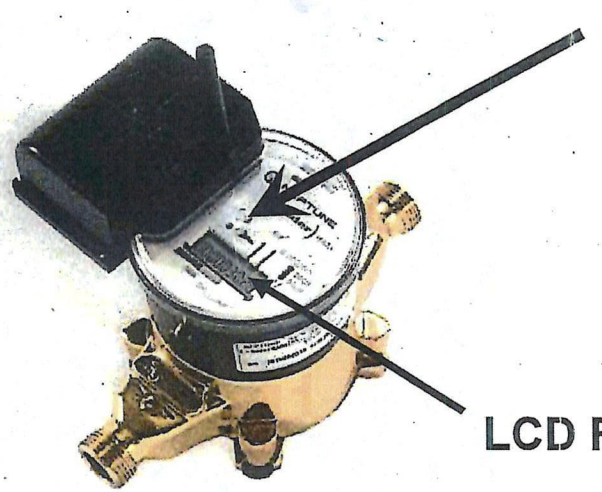


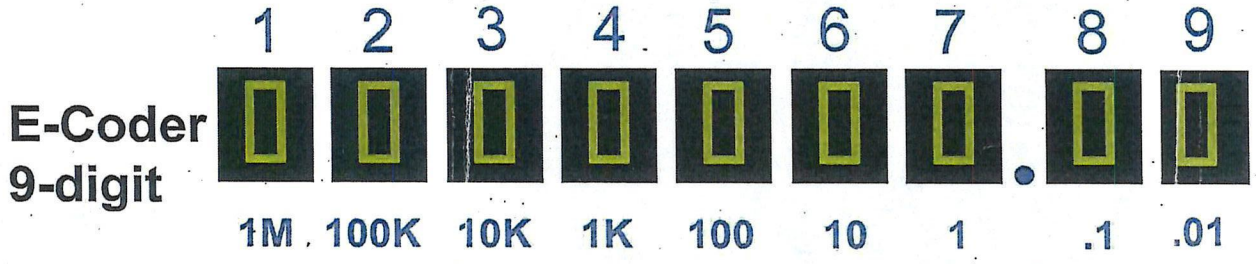
After dye test, flush toilet to remove dye.

16¢ or less to check one toilet.

- Shining a light on the sensor will activate the LCD readout
- The readout will display a flashing faucet icon representing an intermittent leak. A full time faucet represents a full-time leak
- The LCD shows a meter reading and six seconds later the display switches to rate-of-flow.

- There is an arrow showing the direction of flow



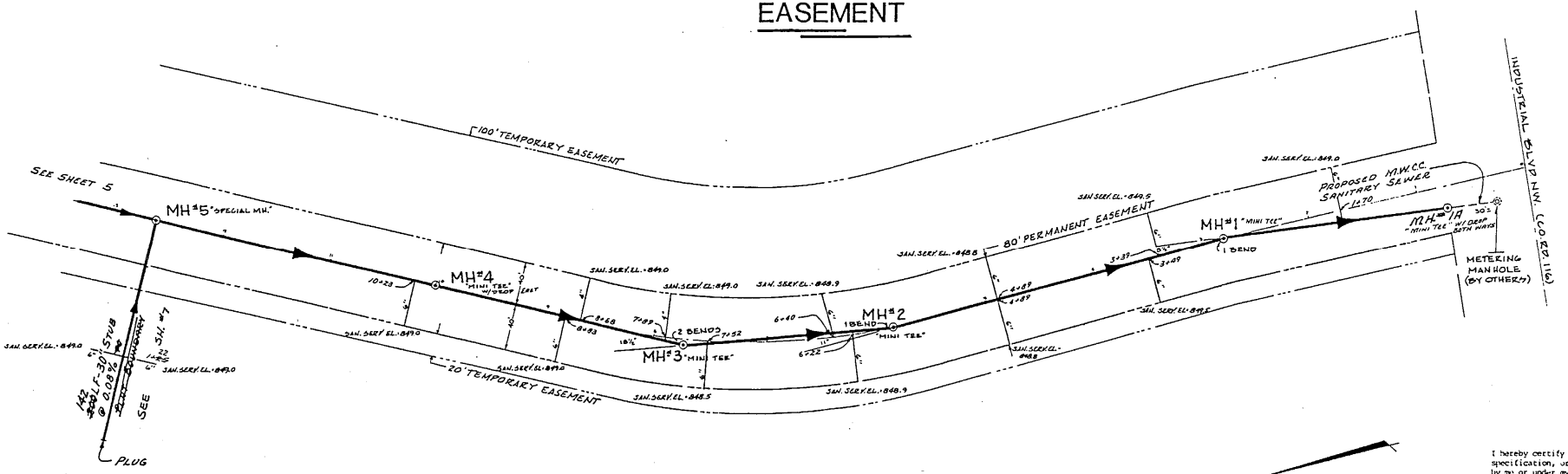


5/8", 3/4", 1" T-10, GALLONS

northern water works supply
FERGUSON WATERWORKS

Fed. Proj. No.

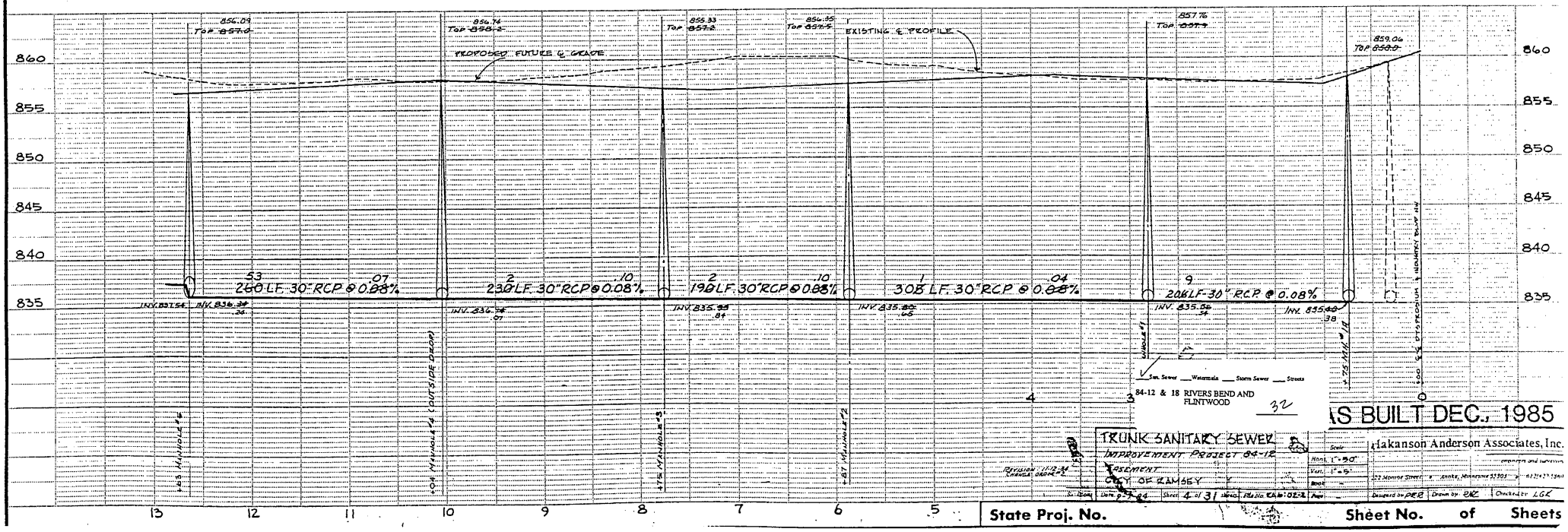
EASEMENT



NOTE: CONTRACTOR TO VERIFY ALL UTILITY LOCATION BEFORE DIGGING.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the State of Minnesota.

Date 4/8/86 Reg. No. 11576

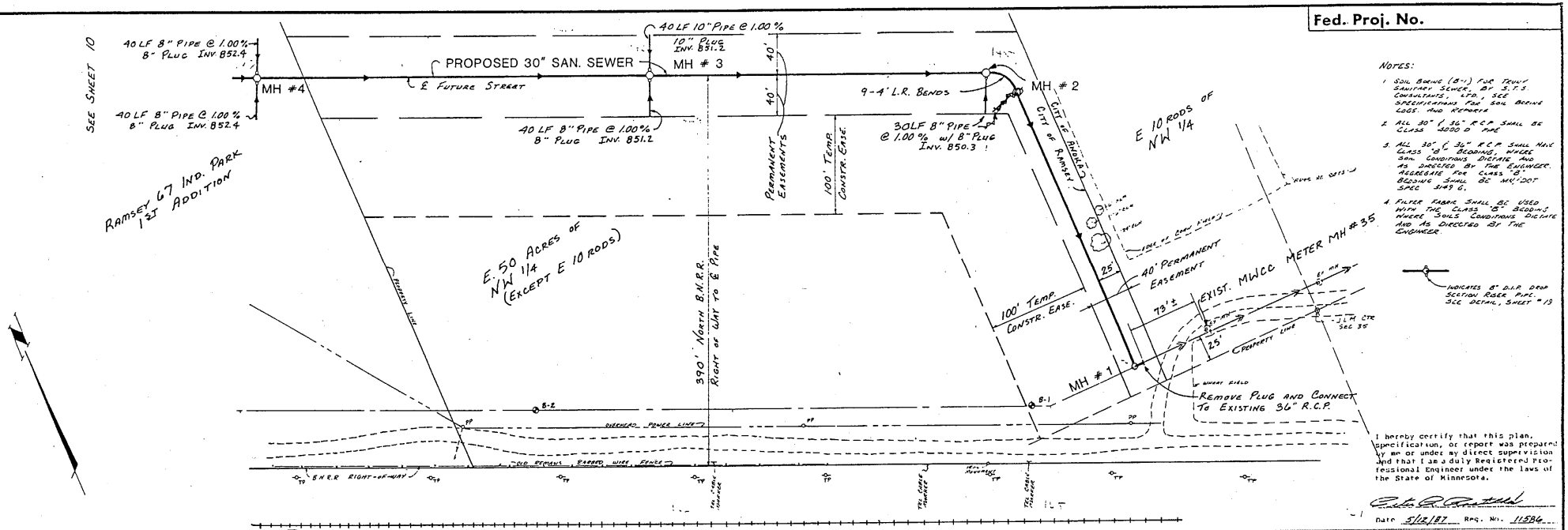


TRUNK SANITARY SEWER
IMPROVEMENT PROJECT 84-12
EASEMENT
CITY OF RAMSEY

Jakanson Anderson Associates, Inc.

State Proj. No. Sheet No. of Sheets

Fed. Proj. No.

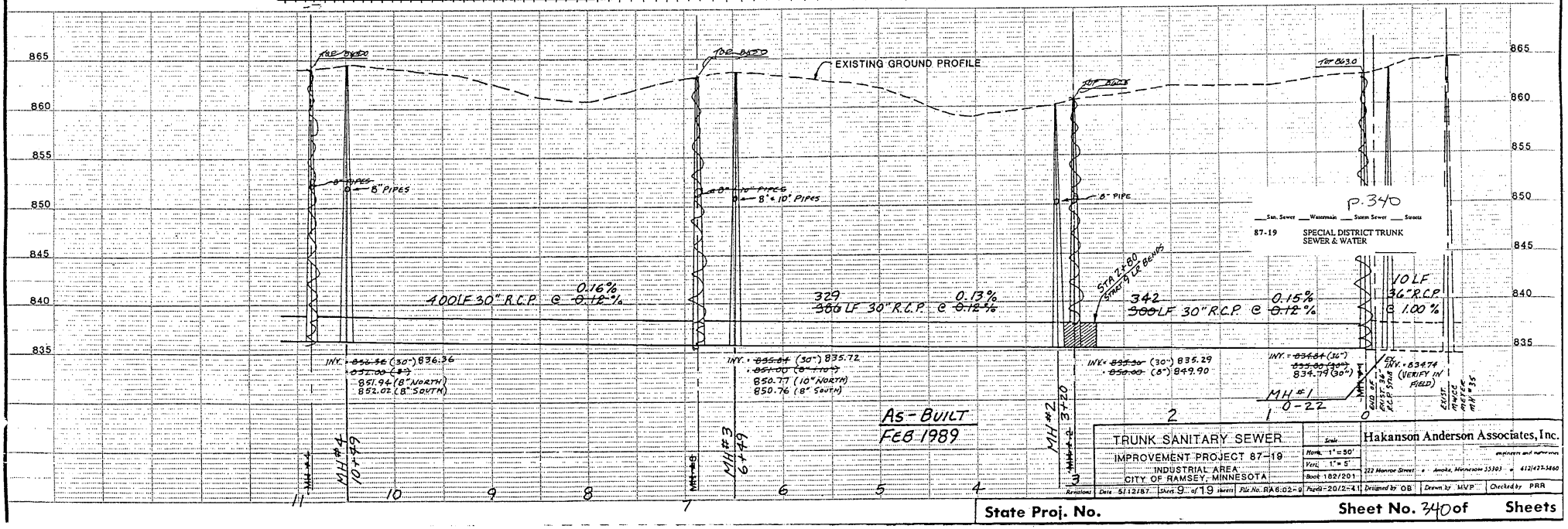


NOTES:

1. SOIL BORING (8") FOR TRUNK SANITARY SEWER, BY S.T.S CONSULTANTS, LTD.; SEE SPECIFICATIONS FOR SOIL BORING LOGS AND REPORT.
2. ALL 30" & 36" R.C.P. SHALL BE CLASS 3030 D PIPE.
3. ALL 30" & 36" R.C.P. SHALL HAVE CLASS "B" BEDDING, WHERE SOIL CONDITIONS DICTATE AND AS DIRECTED BY THE ENGINEER. AGGREGATE FOR CLASS "B" BEDDING SHALL BE MN/DOT SPEC 3149 G.
4. FILTER FABRIC SHALL BE USED WITH THE CLASS "B" BEDDING WHERE SOILS CONDITIONS DICTATE AND AS DIRECTED BY THE ENGINEER.

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the State of Minnesota.

Date 5/12/87 Reg. No. 11586



AS-BUILT FEB 1989

p. 340

___San. Sewer ___Watermain ___Storm Sewer ___Streets

87-19 SPECIAL DISTRICT TRUNK SEWER & WATER

TRUNK SANITARY SEWER IMPROVEMENT PROJECT 87-19 INDUSTRIAL AREA CITY OF RAMSEY, MINNESOTA	Scale: Horiz. 1" = 50' Vert. 1" = 5'	Hakanson Anderson Associates, Inc. engineers and surveyors 222 Monroe Street • Anoka, Minnesota 55303 • 612/427-5860	
Revisions	Date 5/12/87	Sheet 9 of 19 sheets	File No. RA6.02-9
Book 182/201	Page 20/2-41	Designed by OB	Drawn by MVP
Checked by PRR			

State Proj. No. Sheet No. 340 of Sheets

Boulevard and between the property and the property to the west. He noted that these items were not created by the applicant but are challenges that exist in developing the property. He advised that he also submitted a letter, which states why it would be appropriate to grant a variance. He noted that staff has done a great job listing these facts in the proposed resolution as well. He noted that this use and setback supports the intent of the Comprehensive Plan and will help to improve the tax base of the community. He asked the Council to approve the variance for the reasons discussed tonight, as it will not affect the essential character of the neighborhood or future uses of the property around it.

Councilmember Musgrove stated that she reviewed the minutes from the Planning Commission meeting from June and noted that there was discussion of the desired setback and the Site Plan was approved at that time. She noted that she did not see the discussion related to the variance as discussed tonight.

Mayor LeTourneau noted that the variance discussion occurred at the July Planning Commission meeting.

Councilmember Heinrich stated that with the support of the residential property owner, she does not see a reason to deny the request.

Motion by Councilmember Heinrich, seconded by Councilmember Riley, to Adopt Resolution #19-180 Approving Appeal for a Variance to Buffer Yard Setbacks for Delta ModTech.

Further discussion: Councilmember Kuzma stated that he would like to support the Planning Commission and therefore would like to see this go back to the Planning Commission. He stated that the law is applied to everyone and he would want to see it done equally. Community Development Director Gladhill stated that the review was done based on the current statute and explained that the decision was based on the information shared or lack thereof.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Heinrich, Riley, and Musgrove. Voting No: Councilmember Kuzma.

Motion by Councilmember Musgrove, seconded by Councilmember Heinrich, to Adopt Resolution #19-152 Approving Development Agreement and Releasing and Restating Associated Agreements for Delta ModTech.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Heinrich, Kuzma, and Riley. Voting No: None.

7.03: Adopt Resolution #19-085 Authorizing Submission of the City's 2040 Comprehensive Plan to the Metropolitan Council

Community Development Director Gladhill reviewed the staff report and recommendation to adopt Resolution #19-085 authorizing submission of the City's 2040 Comprehensive Plan to the Metropolitan Council.

Motion by Councilmember Kuzma, seconded by Councilmember Heinrich, to Adopt Resolution #19-085 Authorizing Submission of the City of Ramsey's 2040 Comprehensive Plan Update to the Metropolitan Council.

Further discussion: Councilmember Heinrich appreciated the additional work done by staff to implement the previous feedback of the Council. Councilmember Riley echoed the comments from Councilmember Heinrich stating that this is a document that everyone can live with.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Heinrich, Musgrove, and Riley. Voting No: None.

7.04: Adopt Resolution #19-179 Approving Manufactures Cohort 2019 Renewal

Mayor LeTourneau stated that he is directly related to this case and therefore recused himself from the discussion.

Acting Mayor Riley took control of the case.

Economic Development Manager Sullivan reviewed the staff report and recommendation from the EDA to approve the resolution and continue to support the Anoka Area Chamber of Commerce Manufacture Cohort.

Councilmember Musgrove asked the number of years Ramsey has participated in the program and the previous contributions.

Economic Development Manager Sullivan stated that it is his understanding that Ramsey has participated in the program beginning in 2016. He assumed that the contribution has remained the same.

Community Development Director Gladhill confirmed that he believed that the contribution has been the same each year the City has participated.

Acting Mayor Riley confirmed that this would be the third year Ramsey has participated at the same level of contribution. He stated that as a member of the EDA, he was present for the presentation from Mayor LeTourneau. He explained that this cohort helps to support the local manufacturing businesses and bring together education to prepare youth in the community.

Councilmember Kuzma stated that he was also present for the presentation as a member of the EDA. He stated that the success in bringing prepared students to the workforce has been excellent and therefore he is in full support.

Motion by Councilmember Kuzma, seconded by Councilmember Heinrich, to Adopt Resolution #19-179 Approving Manufacturers Cohort 2019 Renewal.

Motion carried. Voting Yes: Acting Mayor Riley, Councilmembers Kuzma, Heinrich, and Musgrove. Voting No: None.

Councilmember Musgrove acknowledged the effort of Mr. Tinklenberg. She asked for additional information on The Tinklenberg Group and whether there are anticipated trips to Washington D.C. She commented that the County most likely has a strong desire to see the same improvements along Highway 10.

Mr. Tinklenberg Group clarified that he is the only member of his company. He did not anticipate any upcoming trips to D.C. He advised of some federal funding opportunities and noted that these types of projects require a large mix of funding. He stated that they will continue to work with those in D.C. on those efforts and provided an update on recent conversations with Congressman Emmer's office. He stated that his preference would be to provide in person updates as often as he can, as he understands that written materials cannot always convey the information in the same way.

Mayor LeTourneau commented on the level of awareness that Mr. Tinklenberg brings with him in D.C. and at the Capital. He stated that it is a key part of scheduling meetings and gaining time with legislators and decision makers. He noted that because of the relationships Mr. Tinklenberg has, they have been able to gain conversations with people they may not otherwise gain.

Councilmember Kuzma thanked Mr. Tinklenberg for his efforts and recognized the success the City has had with Mr. Tinklenberg. He commented that he feels that there is value and understand the extra effort that will be needed to get this to the finish line.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to approve the amendment to the contract with The Tinklenberg Group to increase the monthly fee by $1,200 per month for the four months (February-May) of the contract, as stated in the proposal dated January 6, 2020.

Further discussion: Councilmember Musgrove stated that she has thought about this case and what to do but will support this because of the value needed for Sunfish Boulevard and Ramsey Boulevard. She recognized that in person updates may not be possible during the legislative session. Councilmember Riley stated that the increase proposed is only for the months of the legislative session, when more work will be involved. He stated that he looks forward to the successes ahead.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Menth, Heinrich, Musgrove, Riley, and Specht. Voting No: None.

7.04: Authorize Staff to Submit Revised 2040 Comprehensive Plan to Metropolitan Council based on Initial Metropolitan Council Comments

Deputy City Administrator Gladhill reviewed the staff report and recommendation for the Council to direct staff to submit the updated 2040 Comprehensive Plan to the Metropolitan Council for their review.

Councilmember Riley referenced the forecasted growth shown on page six, noting that the Metropolitan Council is asking the City to amend the 2020 numbers to reflect an increase of 1,150 people.

Deputy City Administrator Gladhill stated that the population estimates shown currently are only going back to 2018, and therefore the increase reflects the increased growth the City has experienced in the past few years. He stated that the changes seem to be fairly accurate.

Councilmember Riley referenced the projected growth for 2040 and asked if that would be on track as well.

Deputy City Administrator Gladhill explained that staff was involved in that discussion with the Metropolitan Council based on the City's land use plan and growth trend. He stated that staff is comfortable with the estimates.

Councilmember Riley referenced the land use map and asked for clarification on the decisions the Council is about to make.

Deputy City Administrator Gladhill displayed the tracked change document, highlighting the BK Land parcel that the Council previously discussed tonight. He noted that there was a resolution reviewed by the Council in the past which guided this land use designation.

Councilmember Menth asked if the approval of this draft Comprehensive Plan would lock in the split of the land discussed in the previous sketch plan review.

Deputy City Administrator Gladhill stated that the decision tonight would not lock the Council into a decision. He stated that this would simply authorize staff to send in the updated Comprehensive Plan to the Metropolitan Council for additional review. He noted that the Council will still have the ability to change the plan prior to final adoption of the Comprehensive Plan. He provided additional clarification on the action taken earlier tonight related to the zoning request and sketch plan review.

Councilmember Heinrich asked for additional information on the changes to high density residential on page 37.

Deputy City Administrator Gladhill explained that the Metropolitan Council wants a more detailed land use plan for The COR, compared to the previous master plan which stated that a certain number of households were planned within The COR boundaries.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Authorize Staff to Submit the Updated 2040 Comprehensive Plan to the Metropolitan Council.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Heinrich, Menth, Musgrove, and Specht. Voting No: None.

March 31, 2020

Tim Gladhill, Community Development Director
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN, 55303

RE: City of Ramsey 2040 Comprehensive Plan – Incomplete for Review
Metropolitan Council Review File No. 21819-1
Metropolitan Council District 9

Dear Mr. Gladhill:

Thank you for the submission of the City of Ramsey's 2040 Comprehensive Plan (Plan) on September 5, 2019. The Council reviewed the Plan and sent a response letter on September 26, 2019. The City submitted a revised 2040 Comprehensive Plan on March 10, 2020. Council staff found that there are areas where the Plan is still incomplete. Review of the Plan will be suspended until the additional information is submitted and found complete for review. The following items were found incomplete:

REQUIRED INFORMATION

Wastewater (Roger Janzig, 651-602-1119)

- Provide an electronic map or maps (GIS shape files or equivalent) showing the following existing sanitary sewer system information:
  - Lift stations.
  - Existing connection points to the metropolitan disposal system.
  - Future connection points for new growth, if needed.
  - Local sewer service districts by connection point.
  - Intercommunity connections.
  - Proposed changes in government boundaries based on orderly annexation agreements.
  - Location of all private and public wastewater treatment plants in the City.
- Describe the sources, extent, and significance of existing inflow and infiltration in both the municipal and private sewer systems.
  - Include a breakdown of residential housing stock age within the City into pre- and post-1970 era, and what percentage of pre-1970 era private services have been evaluated for I/I susceptibility and repair.
  - Include the measured or estimated amount of clearwater flow generated from the public municipal and private sewer systems.
    - For quantifying I/I, some communities have used the *EPA guidance* to determine the annual I/I and peak month I/I *https://www3.epa.gov/region1/sso/pdfs/Guide4EstimatingInfiltrationInflow.pdf*
    - Council staff advise review of the *www.metrocouncil.org/iandi* website and the *Thrive 2040 plan* for current policy.
- Provide a map or maps (GIS shape files or equivalent) showing the following information:
  - Location of sub-surface sewage treatment systems.
  - Location of nonconforming systems or systems with problems.

Subsurface Sewage Treatment Systems (SSTS) (Kyle Colvin, 651-602-1151)
On Page 4 of Chapter 9, Water Resources Plan (PDF page 226), the Plan states that the City maintains a database of approximately 4,170 SSTS; and that the City has an estimated 4,170 SSTS. On Page 2 of Chapter 9 (PDF page 224) Table 1 shows 4,418 SSTS in 2010 and 4,600 SSTS in 2020. These numbers need to be consistent throughout the Plan.

Forecasts (Todd Graham, 651-602-1322)
The City requests a revision of its population, households, and employment forecast. (Forecasts appear in Tables 1 thru 4, and 22 through 24). The employment forecast revision has been previously discussed and agreed to by Council staff. The population and households revision has not been agreed to.

At this time, Council staff can agree to the City's requested revision of 2020 and 2030 numbers. The Council will require that the 2040 sewer-serviced forecast remain as specified in the System Statement: 8,940 sewer-serviced households. The corresponding sewer-serviced population will be 25,900 in 2040. The Plan is incomplete, awaiting an agreement on an acceptable sewer-serviced forecast.

Sewer-Serviced Forecast: City of Ramsey

	Census	System Statement			City's Proposed Forecast			Council staff Recommendation
	2010	2020	2030	2040	2020	2030	2040	2040
Population	10,615	13,340	21,160	23,920	14,210	19,865	25,520	25,900
Households	3,615	4,720	7,780	8,940	5,000	6,850	8,800	8,940
Employment	4,304	6,080	6,800	7,340	6,280	7,100	7,640	7,640

Total Forecast: City of Ramsey

	Census	Council Forecast			Observed	City's Proposed Forecast		
	2010	2020	2030	2040	2018	2020	2030	2040
Population	23,668	26,400	30,700	34,700	27,051	27,550	33,350	39,150
Households	8,033	9,400	11,300	13,000	9,211	9,600	11,500	13,500
Employment	4,779	6,700	7,500	8,100	6,864	6,900	7,800	8,400

Advisory Comments
Red-line edits contained in the TAZ table (Table 43) cause errors in extracting the data into a database. This needs to be corrected in the final version of the Plan.

Land Use (Eric Wojchik, 651-602-1330)
Future Land Use

- This resubmitted Plan includes a revision to the High Density Residential land use category density range. Previously, the density range of this category was 10-15 units/acre. The Plan has been revised to 8-15 units/acre which results in the density range for this land use now inconsistently referenced in the Plan:
  - Both Table 35, Development Staging by Planning Period, on page 41, and Future Land Use Descriptions, on page 32, still show the HDR land use category with a minimum residential density of 10 units/acre. The density ranges for this land use category must be consistently referenced throughout the Plan.
- Table 35, Development Staging by Planning Period, on page 41, shows MU High Density Residential land use as having 16.39 development acres, but this is inconsistent with the 6.9

development acres for this land use shown in Table 34, Forecasted Growth Allocations, on page 38. Information must be consistently referenced throughout the Plan.

- Per the previous response letter, the Mixed Use category is identified as Mixed Use Low (5-15 units/acre), Medium (8-25 units/acre) and High (15-75 units/acre) in both the land use category descriptions and in Tables 31, 32, 33, and 34. However, there is only one Mixed Use category identified in Figure 4, page 30, Future Land Use map. If the Plan does not differentiate these Mixed Use categories the Future Land Use map, the Council will use the minimum (MU Low at 5 units/acre) and the maximum (MU High at 75 units/acre) in all density and Affordable Housing Need allocation calculations.
    - The calculation results in a lower overall community density and a lower Affordable Housing calculation for the City. For instance, for 2021-2030, only 295 affordable housing units can be calculated using the minimum, as opposed to 502 units when MU Medium and MU High are included. It would be in the City's interest to display all the MU land uses on the Future Land Use map to allow for calculation of Mixed Use (Low Density), Mixed Use (Medium Density), and Mixed Use (High Density) land uses, respectively.
    - If the City does not wish to identify specific areas within the Center of Ramsey (COR) on the Future Land Use map for MU Low, MU Medium, and MU High, then an alternative approach to including these acreages in calculations may be feasible, but it will require specific Plan language regarding the MU acreages and the amendment process should such acreages change. Such an approach should be discussed with Council staff.

Density Calculations

The Plan needs to demonstrate how the land use guiding is anticipated to achieve minimum development/redevelopment densities of 15 units per acre within 1/2 mile of the Northstar Commuter rail station. Minimum average net densities within 1/2 mile of the Ramsey Northstar Commuter rail station must meet the minimum of 15 units per acre based on the standards in the *2040 Transportation Policy Plan*.

- The revised Plan includes Table 33, on page 38, to address this requirement. However, this table does not calculate ***minimum*** average net densities; instead, it uses the midpoint to calculate density.
    - Moreover, this calculation should be made for all development/redevelopment areas within 1/2 of the station, but no acreages are included in the calculation.
    - To meet this requirement, some communities have opted to use a transit overlay district which includes a minimum density of 15 units per acre for any future proposed residential development within 1/2 mile of the station area.
    - For more guidance, please refer to the Council resource "Density and Activity Near Transit": *https://metrocouncil.org/Handbook/Files/Resources/Fact-Sheet/LAND-USE/Density-and-Activity-Near-Transit.aspx*
- On page 120, in the Housing Chapter, the total planned affordable housing units is detailed to be 528 units. However, this total of 528 units, calculated from Table 34, on page 38, should be revised based on Table 35 for the 2021-2030 decade. Moreover, per the Land Use comments above, the Low, Medium, and High MU acreages and resulting minimum units can only be applied if the MU land uses are mapped in Figure 4, Future Land Use map, on page 30.

Advisory Comments

The Rural Developing (0.1-0.4 units/acre) and Low Density Residential (3-4 units/acre) density ranges leave a gap for planned development densities of 0.4 to three units per acre. While the Plan acknowledges a transitional development approach where the two land uses are adjacent

to one another, it is unclear whether the density of this transitional development would be within the two categories' allowed density ranges.

Housing (Hilary Lovelace, 651-602-1555)

The Plan is complete for review, but inconsistent with Council housing policy.

- Table 57, on page 119, in the Housing Chapter details the original community forecast. This page and any subsequent details need to be revised to reflect the City's revised forecast.

Implementation Plan

The Plan fails to consider the use of their own municipal HRA or EDA, which is a widely accepted tool that must be considered. If a community plans to rely on cooperation with County HRA or EDAs and not use their own local development powers, stating so in the Plan will satisfy this requirement for consistency with Council housing policy.

Advisory Comments

- Page 120, in the Housing Chapter, makes reference to Table 7, Forecasted Growth Allocations. This reference should be revised to Table 34.
- If the community forecast is revised upward, this may increase the Affordable Housing Need allocation number. The City should consider this factor in making any Plan revisions. The City may need to guide more High Density Residential land to meet a revised housing need number.

Water Supply (John Clark, 651-602-1452)

Because the community has a municipal public water supply system, the Local Water Supply Plan (LWSP) must be included as part of the 2040 Plan. Council staff request that the City provide the complete final LWSP in an appendix to the 2040 Plan.

The City prepared a LWSP in 2016 that was submitted to both the MN Department of Natural Resources (DNR) and Metropolitan Council and reviewed separately. Council comments were shared with the DNR on July 5, 2017.

Advisory Comments

The City will need to update its LWSP with the current total population forecast revisions requested by the City. This includes Table 7 "Projected Annual Water Demand" and any other Plan information that the population changes may impact such as future infrastructure needs. The updated Plan would then need to be submitted to the Council as an appendix to the 2040 Plan. In order to ensure Plan consistency across agencies the updated LWSP needs to be provided to the DNR.

Mississippi River Corridor Critical Area (MRCCA) (Raya Esmaeili, 651-602-1616)

The MRCCA section of the Plan is still undergoing review through the DNR's 45-day review period. Please note that the DNR will communicate directly with the City about the review and approval of the MRCCA plan under the Critical Areas Act (Minn. Statute § 116G.07 Subd. 3) and the MRCCA Rules (Minn. Rules 6106.0070 Subp. 3. E.). The Plan will be considered complete for this item once the DNR has issued its conditional approval letter.

Implementation (Eric Wojchik, 651-602-1330)

The Plan does include an Implementation Chapter, Chapter 10. However, as stated in the previous response letter, the Plan and Implementation Chapter needs to include the following:

- Local zoning map and zoning category descriptions.
- Descriptions of all relevant official controls addressing at least zoning, subdivision, water supply, and private sewer systems.

- A Capital Improvement Program (CIP) for transportation, sewers, parks, water supply, and open space facilities. The CIP must align with development staging and include budgets and expenditure schedules.

OTHER ADVISORY INFORMATION
Council staff offer the following additional advisory comments for your consideration.

Surface Water Management (Judy Sventek, 651-602-1156)
When available, Council staff request that the City provide the date the City adopted the final Local Water Management Plan (LWMP), and a copy of the final adopted LWMP that will be included in the Plan that the City adopts, if it differs from the August 23, 2018 version contained in the September 5, 2019 Plan submittal.

To expedite the Council's review of supplemental materials submitted in response to incomplete items, please provide a cover memo that outlines where and how the incomplete items are addressed in the new material. Also, as with the original submittal, please use the online submittal for supplemental information.

After all of the required elements of the Plan are submitted and found complete, Council staff will begin the official review process. If you have any questions or need further information regarding the comments in this letter, please contact Raya Esmaeili, Principal Reviewer, at 651-602-1616, or Eric Wojchik, Sector Representative, at 651-602-1330 with any questions or for additional assistance.

Sincerely,



Angela R. Torres, AICP, Manager
Local Planning Assistance

CC: Matt Bauman, Minnesota Department of Natural Resources
Tod Sherman, Development Reviews Coordinator, MnDOT Metro Division
Raymond Zeran, Metropolitan Council District 9
Eric Wojchik, Sector Representative
Raya Esmaeili, Principal Reviewer/Reviews Coordinator

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Community Development Committee
Meeting date: November 16, 2020

Environment Committee
Meeting date: December 8, 2020

For the Metropolitan Council meeting of December 16, 2020

Subject: City of Ramsey 2040 Comprehensive Plan and Comprehensive Sewer Plan, Review File 21819-1

District(s), Member(s): District 9, Raymond Zeran

Policy/Legal Reference: Metropolitan Land Planning Act (Minn. Stat. § 473.175), Minn. Stat. § 473.513

Staff Prepared/Presented:	Eric Wojchik, Planning Analyst (651-602-1330) Angela R. Torres, Local Planning Assistance Manager (651-602-1566) Kyle Colvin, Engineering Programs, Manager (651-602-1151)
Division/Department:	Community Development / Regional Planning Environmental Services / Technical Services

Proposed Action
That the Metropolitan Council adopt the attached Advisory Comments and Review Record and take the following actions:

Recommendations of the Community Development Committee

1. Authorize the City of Ramsey to place its 2040 Comprehensive Plan into effect.
2. Revise the City's forecasts upward as shown in Table 2 and Table 3 of the attached Review Record.
3. Advise the City to implement the advisory comments in the Review Record for wastewater, surface water management, land use, water supply, and plan implementation.
4. Advise the City to adopt the Mississippi River Critical Corridor Area (MRCCA) Plan within 60 days after receiving final DNR approval, and submit a copy of the final adopted plan and evidence of adoption to the DNR, Council, and National Park Service within 10 days after the adoption.

Recommendation of the Environment Committee

1. Approve the City of Ramsey's Comprehensive Sewer Plan.

METROPOLITAN COUNCIL

Advisory Comments

The following Advisory Comments are part of the Council action authorizing the City of Ramsey to implement its 2040 Comprehensive Plan (Plan).

Community Development Committee

1. As stated in the *Local Planning Handbook*, the City must take the following steps:
    a. Adopt the Plan in final form after considering the Council's review recommendations as contained in the body of this report.
    b. Submit one hard copy and one electronic copy of the Plan to the Council. The electronic copy must be submitted as one unified file.
    c. Submit to the Council a copy of the City Council resolution evidencing final adoption of the Plan.
2. The *Local Planning Handbook* also states that local governments must formally adopt their comprehensive plans within nine months after the Council's final action. If the Council has recommended changes to the Plan, local governments should incorporate those recommended changes into the Plan or respond to the Council before "final adoption" of the comprehensive plan by the governing body of the local governmental unit. (Minn. Stat. § 473.858, subd. 3)
3. Local governments must adopt official controls as identified in their 2040 comprehensive plans and must submit copies of the official controls to the Council within 30 days after the official controls are adopted. (Minn. Stat. § 473.865, subd. 1)
4. Local governmental units cannot adopt any official controls or fiscal devices that conflict with their comprehensive plans or which permit activities in conflict with the Council's metropolitan system plans (Minn. Stat. §§ 473.864, subd. 2; 473.865, subd. 2). If official controls conflict with comprehensive plans, the official controls must be amended within 9 months following amendments to comprehensive plans (Minn. Stat. § 473.865, subd. 3).

Environment Committee

1. The Council-approved Comprehensive Sewer Plan becomes effective only after the Plan receives final approval from the local governmental unit's governing body. After the Plan receives final approval from the City and the Comprehensive Sewer Plan becomes effective, the City may implement its Plan to alter, expand, or improve its sewage disposal system consistent with the Council-approved Comprehensive Sewer Plan.
2. A copy of the City Council resolution adopting its 2040 comprehensive plan, including its Comprehensive Sewer Plan, must be submitted to the Council.

Background

The City of Ramsey is located along the western border of Anoka County. It is surrounded by the communities of Nowthen, Oak Grove, Andover, Anoka, Champlin, Dayton, and Rogers.

The City submitted its 2040 Comprehensive Plan (Plan) to the Council for review to meet the Metropolitan Land Planning Act requirements (Minn. Stat. §§ 473.851 to 473.871) and the Council's 2015 System Statement requirements.

Review Authority & Rationale

Minn. Stat. § 473.175 directs the Metropolitan Council to review a local government's comprehensive plan and provide a written statement to the local government regarding the Plan's:

- **Conformance** with metropolitan system plans
- **Consistency** with the adopted plans and policies of the Council
- **Compatibility** with the plans of adjacent governmental units and plans of affected special districts and school districts

By resolution, the Council may require a local government to modify its comprehensive plan if the Council determines that "the plan is more likely than not to have a substantial impact on or contain a substantial departure from metropolitan system plans" (Minn. Stat. § 473.175, subd. 1).

Each local government unit shall adopt a policy plan for the collection, treatment, and disposal of sewage for which the local government unit is responsible, coordinated with the Metropolitan Council's plan, and may revise the same as often as it deems necessary (Minn. Stat. § 473.513).

The attached Review Record details the Council's assessment of the Plan's conformance, consistency, and compatibility, and is summarized below.

Review Standard	Review Area	Plan Status
Conformance	Regional system plan for Parks	Conforms
Conformance	Regional system plan for Transportation, including Aviation	Conforms
Conformance	Water Resources (Wastewater Services and Surface Water Management)	Conforms
Consistency with Council Policy	*Thrive MSP 2040* and Land Use	Consistent
Consistency with Council Policy	Forecasts	Consistent, with the proposed forecast revision
Consistency with Council Policy	*2040 Housing Policy Plan*	Consistent
Consistency with Council Policy	Water Supply	Consistent
Consistency with Council Policy	Community and Subsurface Sewage Treatment Systems (SSTS)	Consistent
Compatibility	Compatible with the plans of adjacent and affected governmental districts	Compatible

Thrive Lens Analysis

The proposed 2040 comprehensive plan is reviewed against the land use policies in *Thrive MSP 2040*. To achieve the outcomes identified in Thrive, the metropolitan development guide defines the Land Use Policy for the region and includes strategies for local governments and the Council to implement. These policies and strategies are interrelated and, taken together, serve to achieve the outcomes identified in Thrive.

Funding

The Metropolitan Council awarded the City a Planning Assistance Grant of $32,000 to complete its 2040 comprehensive plan. The first half of this grant was paid to initiate the local planning process. The second half of the grant will be paid after Council authorization of the City's plan, local adoption, and the City's submittal of final reporting requirements.

Known Support / Opposition

List any known local opposition/support if applicable. There is no known local opposition to the 2040 comprehensive plan.

REVIEW RECORD

City of Ramsey 2040 Comprehensive Plan

Review File No. 21819-1, Business Item No. 2020-309 JT

The following Review Record documents how the proposed Plan meets the requirements of the Metropolitan Land Planning Act and conforms to regional system plans, is consistent with regional policies, and is compatible with the plans of adjacent and affected jurisdictions.

Conformance with Regional Systems

The Council reviews plans to determine conformance with metropolitan system plans. The Council has reviewed the City's Plan and finds that it conforms to the Council's regional system plans for Regional Parks, Transportation (including Aviation), and Water Resources.

Regional Parks and Trails

Reviewer: Colin Kelly, Community Development (CD) - Regional Parks (651-602-1361)
The Plan conforms to the *2040 Regional Parks Policy Plan* (RPPP). Anoka County is the Park Implementing Agency for Regional Parks System components in Ramsey, for which the Plan accurately describes the Regional Parks System components. Regional Parks, Park Reserves or Special Recreation Features in the City include Rum River Central and Mississippi West regional parks. Regional Trails located within the City include the Central Anoka and Mississippi River regional trails. There are no State or Federal recreation lands in the City.

Regional Transportation, Transit, and Aviation

Reviewer: Russ Owen, Metropolitan Transportation Services (MTS) (651-602-1724)
The Plan conforms to the *2040 Transportation Policy Plan* (TPP). The Plan accurately reflects transportation system components of the TPP as well as applicable land use policies for regional transitways. The Plan is also consistent with Council policies regarding community roles, the needs of non-automobile transportation, access to job concentrations, and the needs of freight, except as detailed below. The Plan is compatible with the plans of adjacent and affected governmental units.

Roadways

The Plan conforms to the Roadways system element of the TPP. The City's Plan accurately accounts for the metropolitan highway system of principal arterials including planned additions and improvements identified in the Current Revenue Scenario, and any right-of-way preservation needs. This includes the construction of an interchange and rail grade separation at TH 10 Armstrong Boulevard.

The City's Plan accurately reflects the regional functional classification map of A-minor arterials and has delineated major and minor collectors.

The Plan identifies all the required characteristics of the community's roadways, including existing and future functional class, right-of-way preservation needs, and existing and forecasted traffic volumes for principal and A-minor arterials. Forecasting was done consistent with regional methodology.The Plan also includes guidelines on how access will be managed for principal and A-minor arterials.

The Plan identifies roadway and corridor studies that include recommendations regarding alignments, changes in access, and/or changes in land use, including the Highway 10 Access Planning Study. The Plan accurately describes the status of such facilities, including needs for right-of-way and the likelihood and timing of funding.

METROPOLITAN COUNCIL

Transit
The Plan conforms to the Transit system element of the TPP. It shows the location of existing transit routes and facilities and acknowledges the City is within Transit Market Area IV.

The Plan incorporates existing and future transitways that are part of the Current Revenue Scenario in the TPP. This includes the Northstar Commuter Rail. For transitways that are in service or in advanced stages of planning, the Plan incorporates guiding land use for station areas that meet the minimum density targets of the TPP. (See Land Use section of this Review Record for land use and density analysis.)

The Plan is consistent with the policies of the Transit system element of the TPP. The Plan addresses community roles related to its Community Designation, as well as the opportunities and challenges related to its Transit Market Area.

Aviation
The Plan conforms to Aviation system element of the TPP. The Plan includes policies that protect regional airspace from obstructions and addresses seaplane use.

Bicycling and Walking
The Plan is consistent with the Bicycle and Pedestrian chapter of the TPP. The Plan identifies existing and future segments of and connections to the Regional Bicycle Transportation Network (RBTN) and regional trails. (For other comments regarding regional trails, see the Regional Parks section of this Review Record.) The Plan proposes a preferred alignment for an RBTN corridor and clearly identifies the alignment as "proposed for the RBTN".

The Plan is also consistent with Bicycle and Pedestrian policies of the TPP by planning for local pedestrian and bicycle connections to transit, regional trails, regional job concentrations, and other regional destinations as identified on the RBTN map.

Freight
The Plan is consistent with Freight policies of the TPP. The Plan identifies the needs of freight movement in and through the community, including accessibility to freight terminals and facilities. These specific needs include safety concerns at at-grade rail crossings.

Transportation Analysis Zones (TAZs)
The Plan conforms to the TPP regarding TAZ allocations. The City's TAZ allocations for employment, households and population appropriately sum to the Metropolitan Council's citywide forecast totals for all forecast years.

Water Resources

Wastewater Service
Reviewer: Kyle Colvin, Environmental Services (ES) – Engineering Programs (651-602-1151)
The Plan conforms to the *2040 Water Resources Policy Plan* (WRPP). It represents the City's guide for future growth and development through the year 2040. It includes growth forecasts that are consistent with the Council's accepted forecasts for population, households, and employment.

Current wastewater treatment services are provided to the City by the Metropolitan Council Environmental Services (MCES). Wastewater generated within the City is conveyed by Council Interceptors 7707 and 8362-299 with treatment at the Metropolitan Council's Metropolitan Wastewater Treatment Plant in St. Paul. The Plan projects that the City will have 8,940 sewered households and 7,640 sewered employees by 2040. The Metropolitan Disposal System with its scheduled improvements has or will have adequate capacity to serve the City's growth forecasts.

The Plan provides sanitary flow projections in 10-year increments. The rationale for the projections is given in the Plan and determined appropriate for planning local services. The Metropolitan Council is committing to provide the level of wastewater service based on the sewered forecasts as stated in the sewer element of the Plan.

The Land Use Plan reflects an overall minimum residential sewered density that is consistent with Council policy for future sewered residential growth for Emerging Suburban Edge communities.

The Plan defines the community's goals, policies, and strategies for preventing and reducing excessive inflow and infiltration (I/I) primarily in the local municipal (City) sanitary sewer system. The Plan includes a summary of activities and programs intended to mitigate I/I in the public collection system including inspection, evaluation and mitigation. The City's program includes a televised inspection program whereby 10% of the City's total system is inspected annually. Any I/I issues that are discovered from the inspection are corrected. Follow-up work includes addressing leaking joints, collapsed pipe and leaking manholes. The Plan characterizes that less than one percent of the homes within the City were built prior to 1970, and that half of those private services have been evaluated for I/I susceptibility. The Plan infers that I/I from private property sources is not significant and does not reflect any evaluation or mitigation efforts in this portion of the collection system.

The Plan describes the requirements and standards for minimizing I/I and references City Ordinance (92-05) that prohibits the connection of sump pump, rain leaders, or passive drain tile from the sanitary sewer system and requires those that exist be disconnected. The Plan also states that the City has adopted the Minnesota State Building Code, which states that storm sewer systems shall not drain into sewers intended for sanitary sewage only (§4715.2700).

The Plan describes the sources, extent, and significance of existing I/I within the private property collection system and provides a description of an implementation plan for preventing and eliminating excessive I/I from entering the public collection system. The Plan states that less than one percent of the total residential households within the City have clay tile services and suggests that very little I/I within the City originates in the private collection system. Using an unspecified methodology, the Plan suggests that as little as 1,000 gallons per day, or 0.001 million gallons per day originates from all private property sources. The Plan does not provide an estimate for I/I that originates in the public collection system.

Comprehensive Sewer Plan Comments

The Sewer Element of the Plan has been reviewed against the requirements for Comprehensive Sewer Plans for Emerging Suburban Edge communities. It was found to be complete and consistent with Council polices. Upon adoption of the Plan by the City, the action of the Council to approve the Sewer Plan becomes effective. At that time, the City may implement its Update to alter, expand, or improve its sewage disposal system consistent with the approved Sewer Plan. A copy of the City Council Resolution adopting its Plan needs to be submitted to the Metropolitan Council for its records.

Advisory Comment

1. The Plan references two previous studies related to wastewater system planning and system evaluation efforts. A 2012 Comprehensive Update Study, and a subsequent Bolton & Menk 2016 update to that study. A portion of the 2016 Update was provided in Appendix B. The City shall include full version copies of both studies within the final fully adopted Plan that is to be submitted to the Council after local adoption.

Surface Water Management

Reviewer: Judy Sventek, ES – Water Resources (651-602-1156)

The Plan is consistent with Council policy requirements and in conformance with the Council's *2040 Water Resources Policy Plan* for local surface water management. The Plan satisfies the requirements for 2040 comprehensive plans.

Ramsey lies within the oversight boundaries of the Lower Rum River Watershed Management Organization (WMO). The City submitted a draft Local Water Management Plan (LWMP) update to the Metropolitan Council (Council) in November 2018. Council Water Resources staff reviewed and commented on the LWMP to the City and WMO in a letter dated November 7, 2018. The LWMP was approved by the Lower Rum River WMO on December 20, 2018. The Plan incorporates the City's August 23, 2018 draft LWMP in an Appendix.

Advisory Comments

When available, we request that the City provide to the Council the date the City adopted the final LWMP, and a copy of the final adopted LWMP.

Consistency with Council Policies

The Council reviews plans to evaluate their apparent consistency with the adopted plans of the Council. Council staff have reviewed the City's Plan and find that it is consistent with the Council's policies, as detailed below.

Forecasts

Reviewer: Todd Graham, CD – Research (651-602-1322)

The City and Council staff have discussed and agreed on forecast revisions. (Forecasts appear in Tables 1 through 4, Figures 5 and 15, Tables 21 through 24). Council staff find that there has been more growth in the past decade than previously forecasted. Forecast revisions are highlighted in the following tables:

Table 1. City of Ramsey Forecasts

	Census	Estimated	System Statement			Revised Forecast		
	2010	2019	2020	2030	2040	2020	2030	2040
Population	23,668	27,263	26,400	30,700	34,700	27,550	33,350	39,150
Households	8,033	9,428	9,400	11,300	13,000	9,600	11,500	13,500
Employment	4,779	6,937	6,700	7,500	8,100	6,900	7,800	8,400

Table 2. City of Ramsey Sewer-Serviced Forecasts (Metro Plant)

	Census	System Statement			Revised Forecast		
	2010	2020	2030	2040	2020	2030	2040
Population	10,615	13,340	21,160	23,920	14,210	19,865	25,900
Households	3,615	4,720	7,780	8,940	5,000	6,850	8,940
Employment	4,304	6,080	6,800	7,340	6,280	7,100	7,640

The Council will approve the revised forecasts above, simultaneous with action on the Plan. The Affordable Housing Need calculation for Ramsey is unaffected by this forecast revision.

The Land Use Plan describes how land supply and staging accommodate forecasted growth. The City analyzes that the land supply within MUSA can accommodate the forecast for 2020-2040 if the land supply is fully developed and absorbed, mostly at densities above the mid-point of allowed ranges.

Thrive MSP 2040 and Land Use

Reviewer: Eric Wojchik, CD – Local Planning Assistance (651-602-1330)

The 2040 comprehensive plan is consistent with *Thrive MSP 2040* and its land use policies. The Plan acknowledges the *Thrive* community designation of Emerging Suburban Edge (Figure 2). *Thrive* describes Emerging Suburban Edge communities as places that are in stages of transitioning into urbanized levels of development.

Emerging Suburban Edge communities are expected to plan for forecasted population and household growth at average densities of at least 3-5 units per acre for new development and redevelopment. Furthermore, communities designated as Emerging Suburban Edge are expected to target higher-intensity developments in areas with better access to regional sewer and transportation infrastructure, connections to local commercial activity centers, transit facilities, and recreational amenities. Unlike many other emerging suburban edge communities, Ramsey is uniquely characterized by a wide variety of land uses from higher intensity commercial and industrial uses along major transportation corridors to an extensive array of housing types ranging from rural residential homes to apartment buildings and mixed use develoments in the Center of Ramsey (COR) area.

The existing land uses in the City of Ramsey are predominantly residential (40%) and undeveloped land (29%). The majority of the commercial (1%), industrial (3%) and institutional (1%) uses are near transportation corridors and within the Center of Ramsey area. Approximately 10% of the City consists of parks and open space (Figure 3).

Future residential land use categories include Low Density Residential, Medium Density Residential, High Density Residential, and Mixed Use (Figure 4). The latter land use category carries a residential share of 50%. The Mixed Use category includes subcategories of MU Low (5-15dua), MU Medium (8-25dua), and MU High (15-75dua), all within the Center of Ramsey (COR) planning area. To determine the planned residential density calculation of the Mixed Use land use category in Table 3, the minimum of MU Low and the maximum of MU High are utilized because the Mixed Use land use category is mapped as a standalone land use in the Future Land Use Map (Figure 4).

Within the unsewered portions of the City, primarily the northwest, central, and northeastern portions of the City, the Plan guides land at low densities with the Rural Developing land use (1 unit per 10 acres) to allow for the future expansion of urban services to these areas. The Rural Developing land use recognizes existing development within this land use at 1 unit per 2.5 acres while seeking to transition lower density rural land to sewered development where minimum densities for urban services can be achieved.

For the most part, the 2030 and 2040 Plans are similar in terms of land use categories. Over the last few years, the City has adjusted the MUSA boundary through plan amendments. The principal difference between the 2030 and 2040 Plans is the MUSA boundary, which now extends further along US Hwy 10/US Hwy 169 and into the central, northern portion of the City. The COR has continued to develop, and the City has been very proactive in terms of small area planning and more detailed studies of its residential, mixed use, and commercial sectors. This work is reflected in the 2040 Plan.

The Plan is consistent with Thrive for land use and residential density policies for an Emerging Suburban Edge community designation. Thrive calls for Emerging Suburban Edge communities to plan for forecasted population and household growth at overall average densities of between 3 and 5 units per acre. As shown in Table 3 below, the overall planned residential density in the City is between 3.2 and 6.3 units per acre, and target opportunities for more intensive development near regional transit investments at densities and in a manner articulated in the *2040 Transportation Policy Plan.*

Table 3. Planned Residential Density, City of Ramsey

			2018-2040 Change		
Category	Density Min	Max	Net Acres	Min Units	Max Units
Low Density Residential	3	4	1096.9	3291	4388
Medium Density Residential	4	6	49.6	198	397
High Density Residential	8	15	29.5	326	443
Mixed Use*	5	75	33.0	165	2471
	TOTALS		**1209**	**3890**	**7699**
			Overall Density	**3.2**	**6.3**

*50% residential. The MU land use includes MU subcategories with density ranges within the minimum and maximum shown here.

Station Area Planning

The Plan recognizes the existing transitway, Northstar Ramsey Commuter Rail Station, that is part of the Current Revenue Scenario of the TPP.

The TPP directs Emerging Suburban Edge communities with existing commuter rail transit to guide an average minimum of 15 residential units per acre and target 40-75+ units per acre within the station area (area within 10-minute walk or 1/2 mile).

The Center of Ramsey (COR) is centered on US Hwy 10/US Hwy 169 and the Northstar Ramsey Ramsey Commuter Rail Station. This development consists of a mix of uses and is home to a long list of development projects including residential, retail, office, recreation, and government facilities. The Plan requires that residential development within ½ mile of the Northstar Commuter Rail Station guided as Mixed Use will be developed at a net minimum density of 15 units per acre. The City will track the 15 dwelling units/acre minimum density through the Council's plat monitoring program. Planned densities for areas identified for redevelopment in the station area within the City are consistent with the minimum density required in the TPP.

Advisory Comments

The Rural Developing (0.1-0.4 units/acre) and Low Density Residential (3-4 units/acre) density ranges leave a gap for planned development densities of 0.4 to three units per acre. While the Plan acknowledges a transitional development approach where the two land uses are adjacent to one another, it is unclear whether the density of this transitional development would be within the two categories' allowed density ranges.

As the COR continues to develop, the Council encourages the City to submit a revised Future Land Use Map that specifically identifies the various Mixed Use subcategories within the COR area. In the absence of a map specifically identifying these subcategories, the Council will calculate overall community density based on the full range (5-75dua) of the Mixed Use land use category.

Housing

Reviewer: Hilary Lovelace, CD – Housing (651-602-1555)

The Plan is consistent with the *2040 Housing Policy Plan*. As of 2016, the City has more than 9,000 homes including more than 850 multifamily units and 8,200 single-family homes. Roughly 1,000 homes are rented. More than 6,300 housing units are currently affordable to households earning under 80% of Area Median Income (AMI); however, more than 1,300 households earning 80% of AMI or below are paying more than 30% of their income toward housing costs. Notably, there are 122 units affordable to households with income at or below 30% AMI and more than 270 cost burdened households with incomes at or below 30% AMI.

The Plan identifies existing housing needs including create low-cost solutions to improve and rehab existing housing stock, provide sufficient housing options for all types of residents including lifeyclce housing options, supporting affordable housing development and supporting. The City has more than 120 units of publicly subsidized housing, none of which are age-restricted for seniors.

The Plan acknowledges the 2021-2030 affordable housing need allocation of 499 units; 292 of which are needed at prices affordable to households earning 30% of AMI or less, 167 of which are needed at prices affordable to households earning between 31 and 50% of AMI, and 40 of which are needed at prices affordable to households earning between 51 and 80% of AMI. As shown in Figure 5, the Plan guides sufficient land expected to develop in the 2021-2030 time period at a minimum of eight units per acre to allow for development of at least 502 new housing units.

The housing implementation plan component of the Plan describes that the City will continue partnership with the Anoka County HRA to meet many of their housing needs including preservation of naturally occurring affordable housing and affordable housing nearing expiration terms. The Plan also indicates that the City sees senior and affordable projects at or below 50% AMI as great opportunities to apply for Livable Communities Act Funding. The City states that they will continue to make property owners aware of the Metro HRA Section 8 program and supports applications.

Water Supply

Reviewer: John D. Clark, ES – Water Supply Planning (651-602-1452)
Ramsey's 2040 comprehensive plan is considered complete for review and is consistent with the *2040 Water Resources Policy Plan* policies related to water supply, including the policy on sustainable water supplies, the policy on assessing and protecting regional water resources, and the policy on water conservation and reuse. The Metropolitan Council's review of water supply-related content reflects the expectations shared with communities in their system statements and the water supply-related policies in the WRPP.

Advisory Comments

The City of Ramsey and the Council have agreed to changes to the total population forecasts for 2020, 2030, and 2040. These changes have been reflected in Table 7 of the Local Water Supply Plan (LWSP), and do not significantly alter future water demand projections. The City will need to append the LWSP to their final plan.

The Council encourages the community to expand its water conservation and efficiency program to help achieve the goals in the Master Water Supply Plan. The community's historical residential per capita demand is about 80 gallons per person per day, which is slightly higher than the regional sustainability goal of 75. Historical and projected total per capita demand of 131 is also greater than the regional sustainability goal of 100. This indicates that water use efficiency may be able to be increased, particularly with industrial and commercial customers. Council staff and resources are available to support these ongoing efforts.

Ramsey had previously prepared a Local Water Supply Plan that was submitted to both the MN Department of Natural Resources and Metropolitan Council and reviewed under separate cover. The Council shared comments with the DNR in July of 2017. The earlier version of the plan used different population forecasts to predict future demand and was included in a previous 2040 Plan submission. The current (updated) version of the City's LWSP should be provided to the DNR. The City may also provide the DNR with a memo describing the changes.

Community and Subsurface Sewage Treatment Systems (SSTS)

Reviewer: Kyle Colvin, ES – Engineering Programs (651-602-1151)
The Plan indicates that there are approximately 4,600 individual SSTS, one privately-operated Community Wastewater Treatment System serving a 6-unit townhome development, and three cluster

systems serving four units each operating in the City. City Code Section 113, Article II guides SSTS installation, operation and maintenance within the City, and is consistent with Minnesota Pollution Control Agency Chapter 7080-7083 Rules and Council 2040 Water Resources Policy Plan requirements.

Special Resource Protection

Mississippi River Corridor Critical Area

Reviewer: Raya Esmaeili, CD – Local Planning Assistance (651-602-1616)
The Plan includes a Mississippi River Corridor Critical Area Plan (MRCCA Plan) component that was reviewed by Minnesota Department of Natural Resources (DNR) staff and found to be substantially consistent with Minnesota Statutes 116G and Minnesota Rules Chapter 6106. Council staff also find the MRCCA plan component to be consistent with *Thrive MSP 2040* land use policies, and Minnesota Rules Chapter 6106. The DNR's April 24, 2020 conditional approval letter is attached as an appendix. Final DNR approval of the MRCCA Plan will be sent to the community after the Council authorizes local adoption of the Plan.

Advisory Comments

Within 60 days after receiving final DNR approval, the community must adopt the MRCCA Plan; and submit a copy of the final adopted plan and evidence of adoption to the DNR, Council, and National Park Service within 10 days after the adoption.

Solar Access Protection

Reviewer: Cameran Bailey, CD – Local Planning Assistance (651-602-1212)
The Plan is consistent with statutory requirements (Minn. Stat. § 473.859) and Council policy regarding planning for the protection and development of access to direct sunlight for solar energy systems as requiredby the Metropolitan Land Planning Act (MLPA). The Plan includes the required solar planning elements.

Aggregate Resource Protection

Reviewer: Cameran Bailey, CD – Local Planning Assistance (651-602-1212)
The Plan states that there are no aggregate resources in the City. The Council's aggregate resources inventory information contained in *Minnesota Geological Survey Information Circular 46*, does not indicate the presence of any known viable aggregate resource deposits within the community.

Historic Preservation

Reviewer: Eric Wojchik, CD – Local Planning Assistance (651-602-1330)
The Plan details Historic Preservation policies on within the Land Use chapter. The former Ramsey Township Town Hall is the only structure within Ramsey on the National Historic Database. Ramsey is working with the Anoka County Historical Society to develop a longterm plan for this facility. The City also recently partnered with the University of Minnesota through its Resilient Communities Project (RCP) to evaluated other cultural and historical resources that may exist within the community.

Plan Implementation

Reviewer: Eric Wojchik, CD – Local Planning Assistance (651-602-1330)
Chapter 10: Implementation Plan includes a description of and schedule for any necessary changes to the capital improvement program, the zoning code, the subdivision code, the SSTS code, and the housing implementation program.

The Plan, with supplemental materials, describes the official controls and fiscal devices that the City will employ to implement the Plan. Specific implementation strategies are contained in individual chapters of the Plan, with capital improvements on page 236 of Chapter 10.

Advisory Comments

The City provided a revised Chapter 10, page 236, with a website link to the current City of Ramsey 2020-2029 Capital Improvement Plan. This document must be appended to the final, City-adopted Plan submitted to the Council.

Compatibility with Plans of Adjacent Governmental Units and Plans of Affected Special Districts and School Districts

The proposed Plan is compatible with the plans of adjacent jurisdictions. No compatibility issues with plans of adjacent governmental units and plans of affected special districts and school districts were identified. [MODIFY LANGUAGE IF OTHERWISE]

Documents Submitted for Review

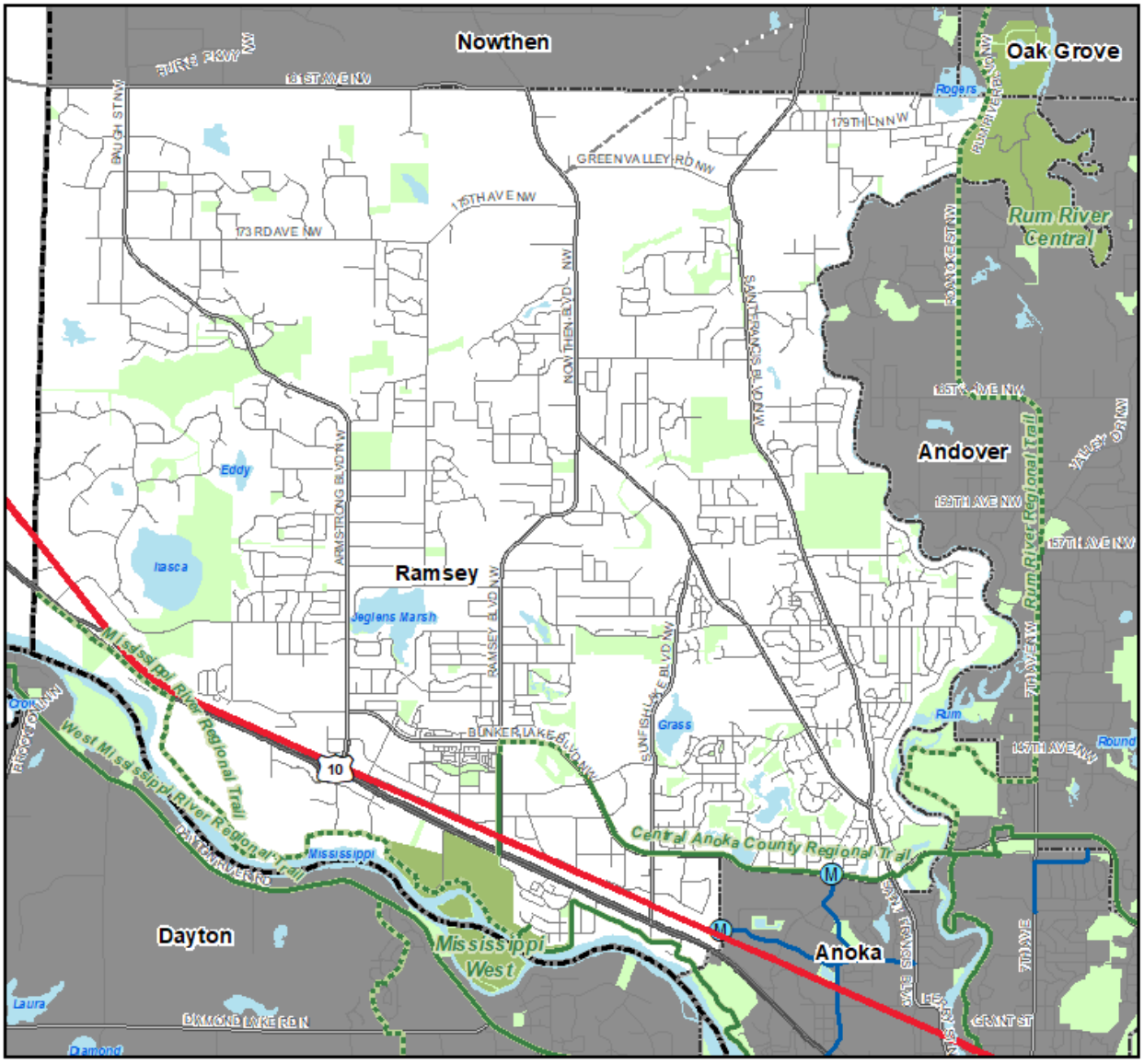
In response to the 2015 System Statement, the City submitted the following documents for review:

- November 13, 2017: Ramsey Preliminary 2040 Comprehensive Plan
- September 5, 2019: Ramsey 2040 Comprehensive Plan
- March 10, 2020: Revised Comprehensive Plan Responding to Council Incomplete Items for Affected Jurisdiction Review, Wastewater, Forecasts, Land Use, Housing, Surface Water Management, Solar Resource Protection and Development, and Mississippi River Corridor Critical Area (MRCCA).
- August 31, 2020: Revised Comprehensive Plan Responding to Council Incomplete Items for Forecasts, Land Use, Housing, Wastewater, Water Supply, Implementation, and Mississippi River Corridor Critical Area (MRCCA).
- September 18, 2020: Revised Comprehensive Plan
- September 25, 2020: Local Water Supply Plan
- September 28, 2020: Capital Improvement Plan
- October 21, 2020: Revised MUSA Map and Water Supply Table

Attachments

Figure 1: Location Map with Regional Systems
Figure 2: *Thrive MSP 2040* Community Designations
Figure 3: Existing Land Use
Figure 4: 2040 Future Land Use
Figure 5: Development Staging Map
Figure 6: Land Guided for Affordable Housing
Figure 7: MRCCA Plan Approval Letter

Figure 1. Location Map with Regional Systems



Regional Systems

Transportation

Transitways
2040 Transportation System Policy - adopted January 2015

- Existing
- Planned Current Revenue Scenario
- Planned Current Revenue Scenario - CTIB* Phase 1 Projects
- Potential Increased Revenue Scenario

Regional Highway System

- Existing Principal Arterials
- Planned Principal Arterials
- Existing Minor Arterials
- Planned Minor Arterials
- Existing Other Arterials
- Planned Other Arterials

Recreation Open Space

Regional Parks

- Existing (Open to Public)
- In Master Plan (Not Open to Public)
- Planned Units

Regional Trails

- Existing (Open to Public)
- Existing (Not Open to Public)
- Planned

Wastewater

- Meters
- Lift Stations
- MCES Interceptors
- MCES Treatment Plants

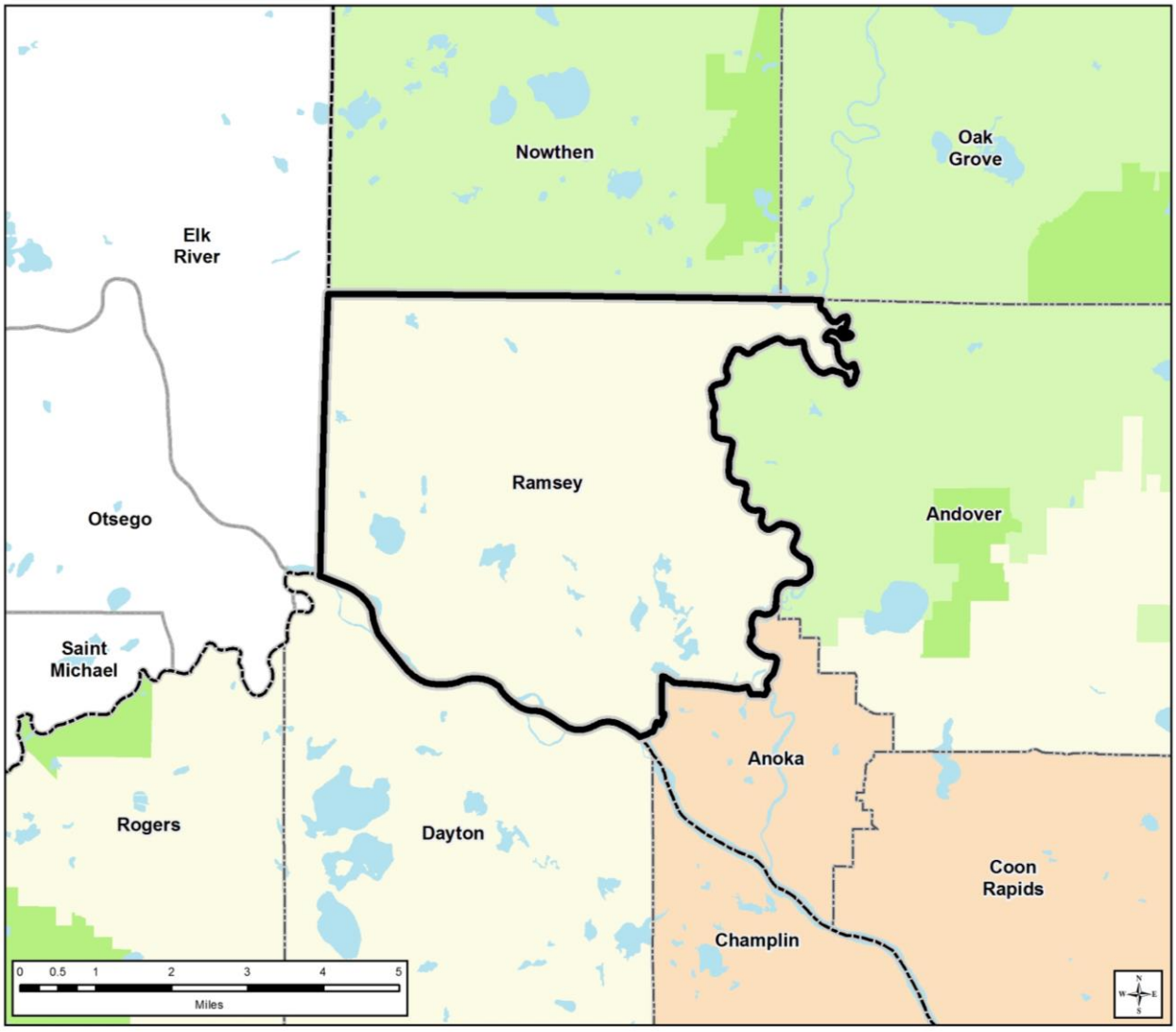
Regional Park Search Areas and Regional Trail Search Corridors

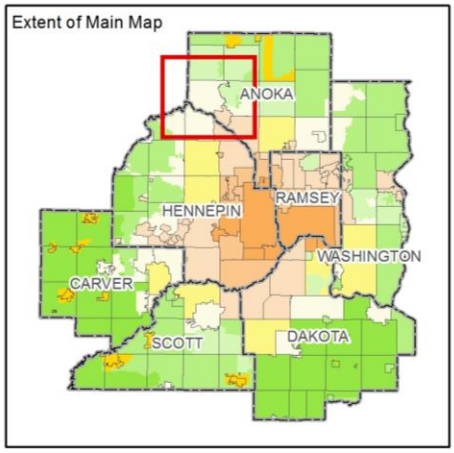
- Boundary Adjustment
- Search Area
- Regional Trail Search Corridors

- Local Streets
- Existing State Trails
- Other Parks, Preserves, Refuges and Natural Areas

* Counties Transit Improvement Board (CTIB)

Figure 2. Thrive MSP 2040 Community Designations





Community Designations

- Outside Council planning authority
- Agricultural
- Rural Residential
- Diversified Rural
- Rural Center
- Emerging Suburban Edge
- Suburban Edge
- Suburban
- Urban
- Urban Center

- County Boundaries
- City and Township Boundaries
- Lakes and Major Rivers

Figure 3. Existing Land Use

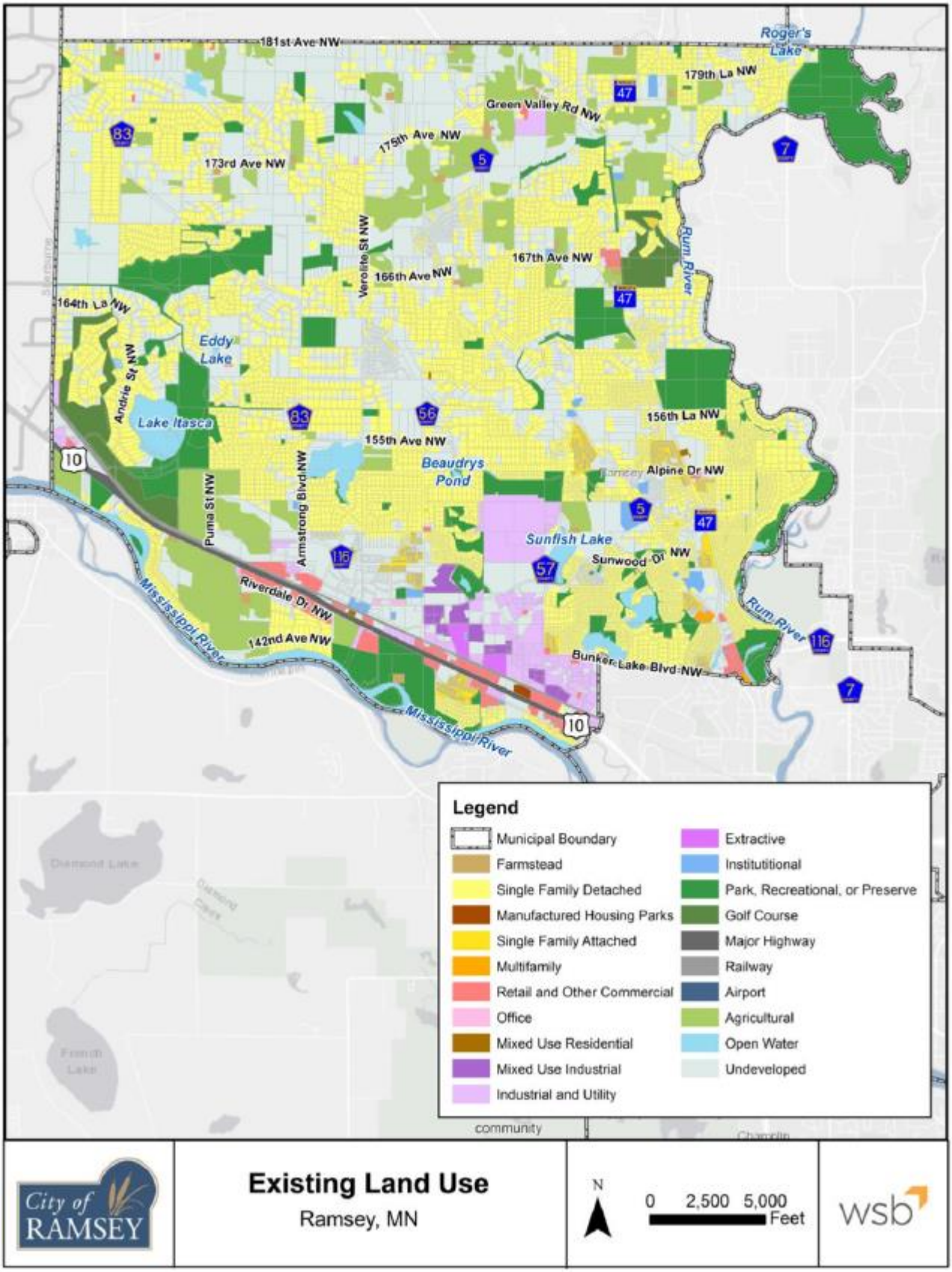


Figure 4. 2040 Future Land Use

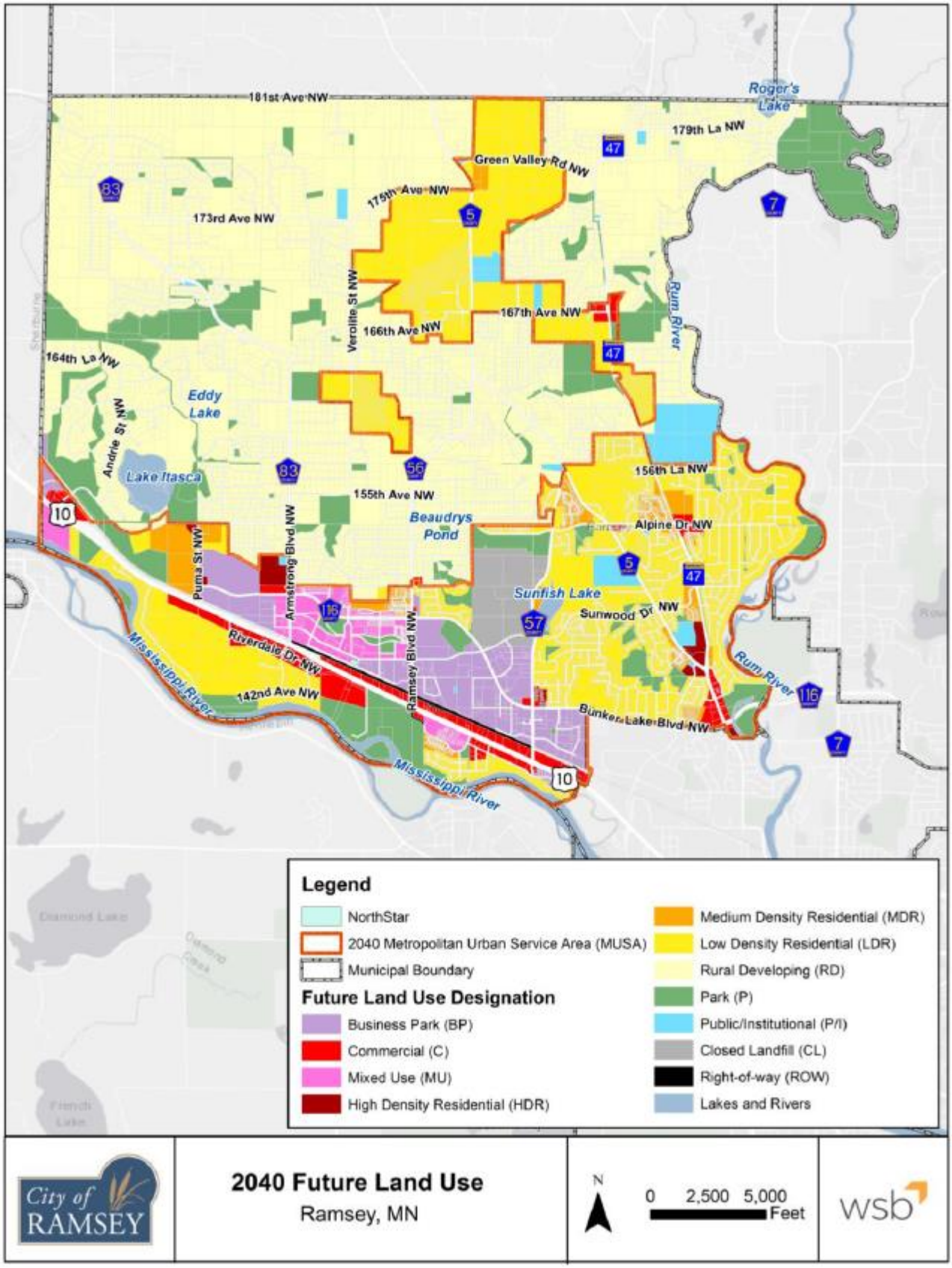


Figure 5. Development Staging Map

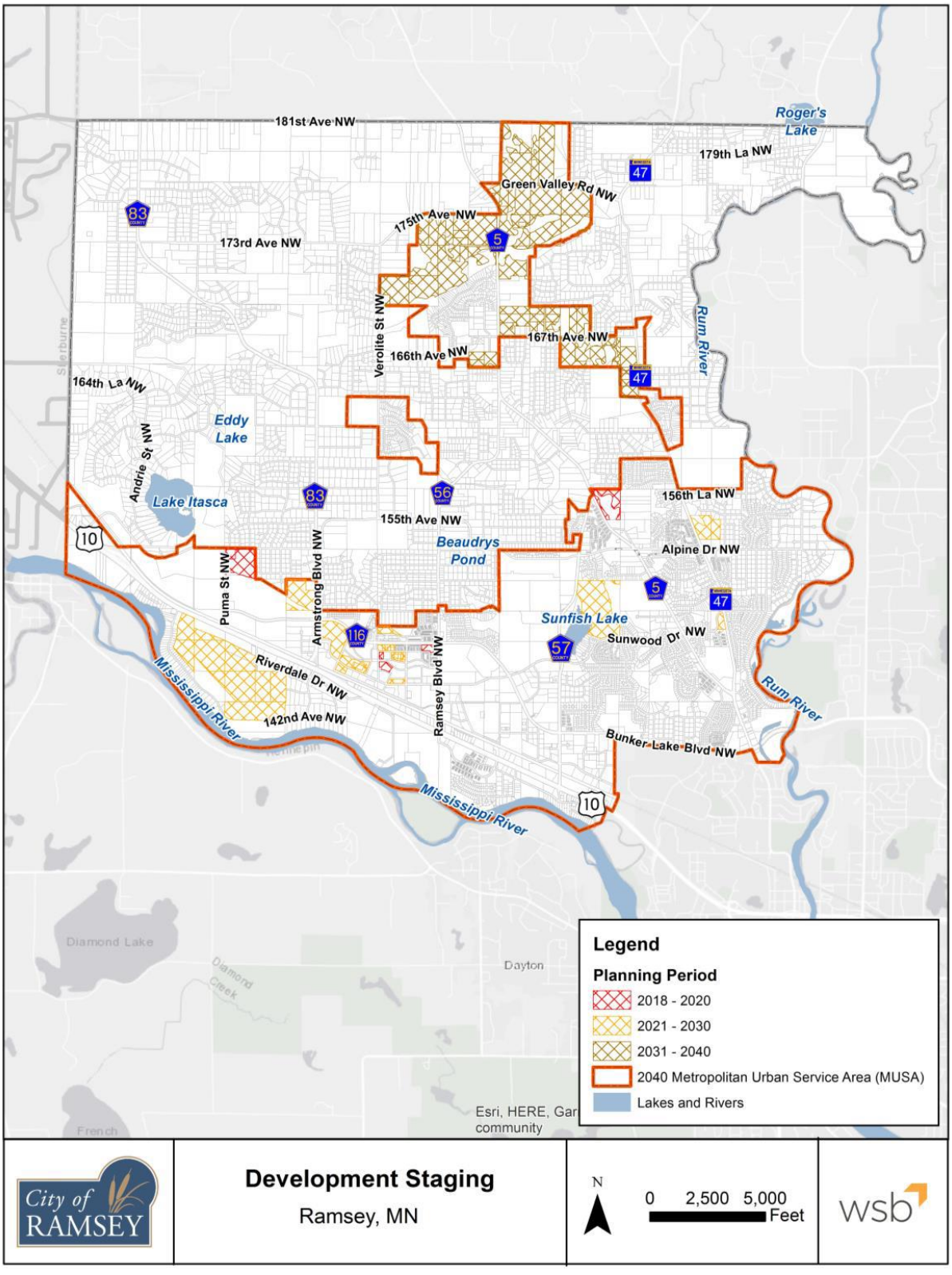


Figure 6. Land Guided for Affordable Housing

Insert your map here. Remember to add alt text for the map.

Land Guided for Affordable Housing 2021-2030

Ramsey
Anoka County
Council Member Wendy Wulff, District 16

2021-2030 share of regional need for Affordable Housing:	***499 units***
2021-2030 total regional need for Affordable Housing:	***37,900 units***

	Available Acres	x	***Minimum Density*** *(units per acre)*	x	***Expected % Residential*** *(if mixed use)*	=	***Minimum Units Possible***
High Density Residential	29.50		8		100%		236
Mixed Use - Medium	45.30		8		50%		182
Mixed Use - High	11.13		15		50%		84
Total	**30**						**502**

Sufficient/(insufficient) units possible against share of regional need:	**3**
Affordable units built since 2021:	**0**
Sufficient/(insufficient) units possible adjusted for affordable units built:	**3**
Number of Comp Plan Amendments approved since Comp Plan Update:	**0**

METROPOLITAN COUNCIL

Figure 7. MRCCA Plan Approval Letter

DEPARTMENT OF NATURAL RESOURCES

April 24, 2020

Tim Gladhill, Community Development Director
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Re: Conditional Approval of City of Ramsey MRCCA Plan

Dear Mr. Gladhill:

I am pleased to inform you that the Minnesota Department of Natural Resources (DNR) conditionally approves the City of Ramsey's Mississippi River Corridor Critical Area (MRCCA) plan.

We reviewed the MRCCA plan chapter of your 2040 Comprehensive Plan submitted to the DNR on April 15, 2020. We have found that the MRCCA plan is substantially consistent with Minnesota Statutes, §116G and Minnesota Rules, chapter 6106. We will send final approval of your MRCCA plan after the Metropolitan Council authorizes the City of Ramsey to put the comprehensive plan into effect. Within 60 days of receiving DNR final approval, the City of Ramsey must adopt the MRCCA plan. The City must then submit a copy of the final adopted plan, with evidence of adoption, to the DNR, the Metropolitan Council, and the National Park Service within ten days of the adoption.

Only MRCCA plans and plan amendments approved by the DNR have the force and effect of law. Once in effect, local governments must implement and enforce the DNR-approved plans.

We appreciate your efforts to develop and adopt the MRCCA plan, which provides a solid basis for future ordinance amendments and MRCCA management. Please contact Dan Petrik at 651-259-5697 or at daniel.petrik@state.mn.us if you have any questions about next steps.

Sincerely,

Jennifer Shillcox
Land Use Unit Supervisor

c: Raya Esmaeili, Metropolitan Council
Alan Robbins-Fenger, National Park Service
BJ Bonin, DNR Region 3 Area Hydrologist
Dan Petrik, DNR Land Use Unit

City of Ramsey – District 9

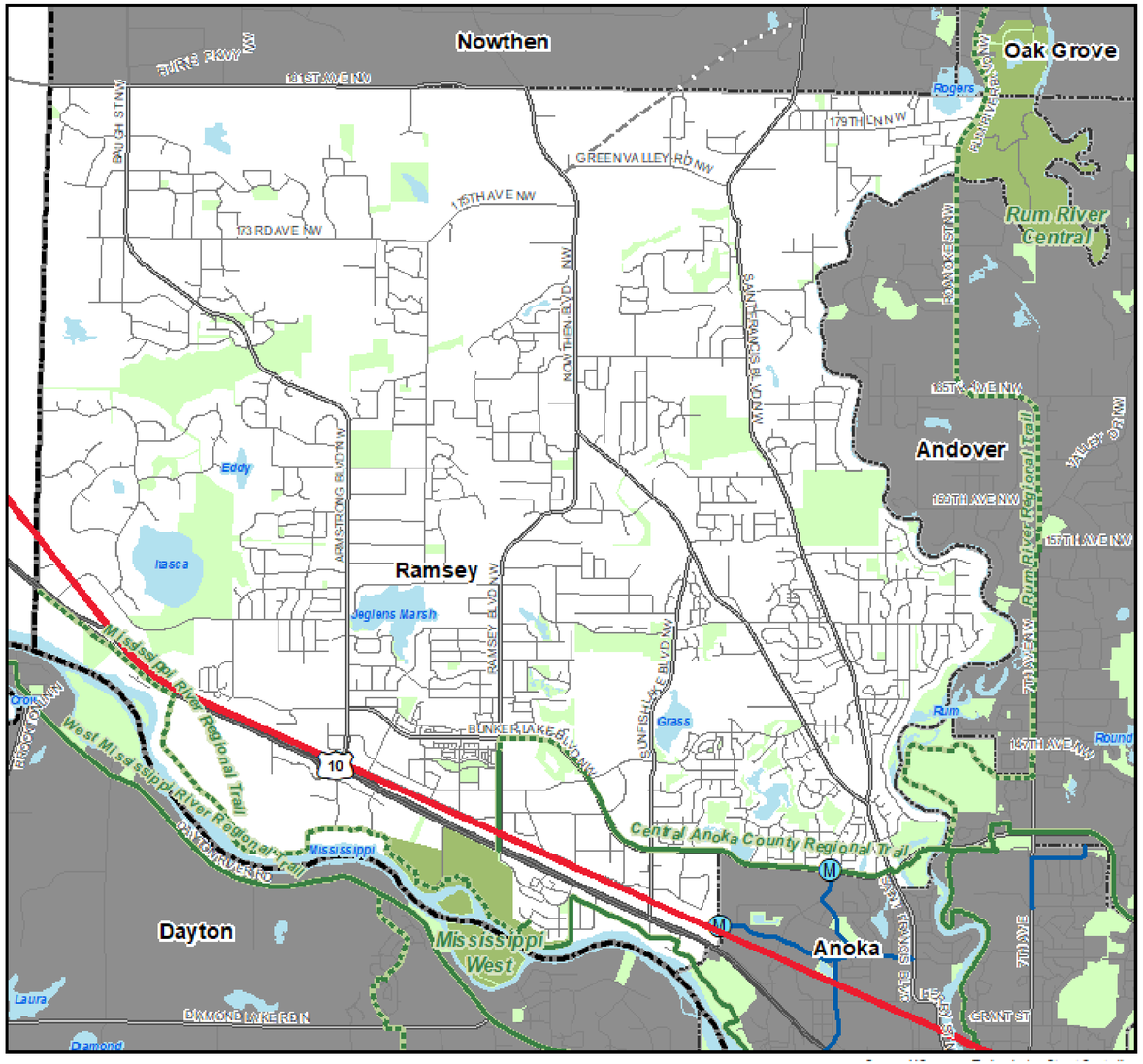
2040 Comprehensive Plan

November 16, 2020

Community Development Committee

METROPOLITAN COUNCIL

Regional Systems



Regional Systems

Transportation

Transitways

2040 Transportation System Policy - adopted January 2015

- Existing
- Planned Current Revenue Scenario
- Planned Current Revenue Scenario - CTIB* Phase 1 Projects
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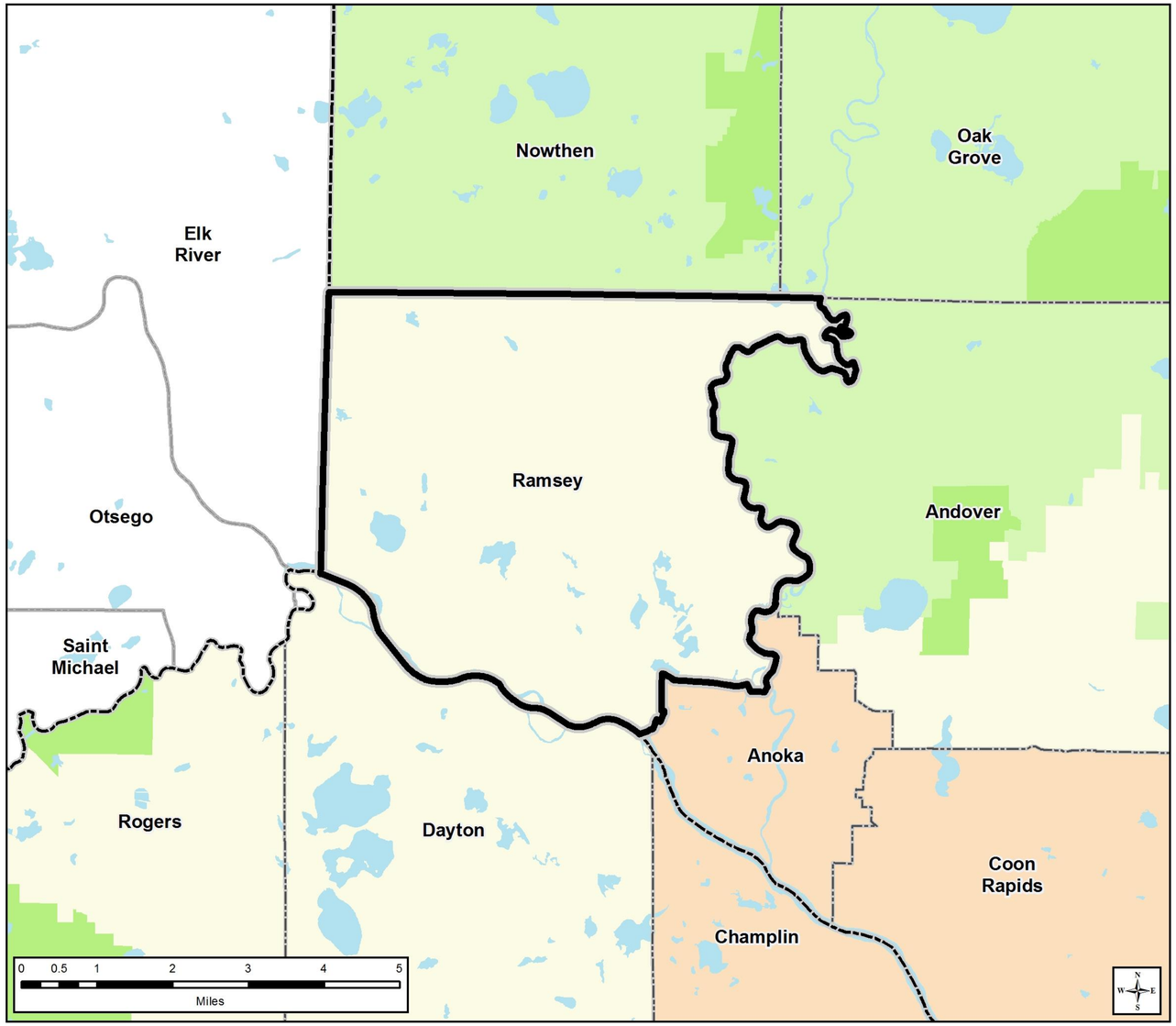
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METROPOLITAN COUNCIL

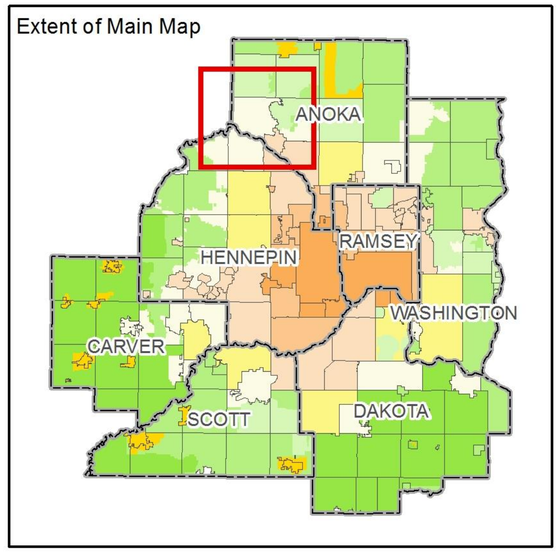
Community Designation



Community Designations

- Outside Council planning authority
- Agricultural
- Rural Residential
- Diversified Rural
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- Suburban Edge
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- Urban
- Urban Center

- County Boundaries
- City and Township Boundaries
- Lakes and Major Rivers



METROPOLITAN COUNCIL

Forecasted Growth

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METROPOLITAN COUNCIL

Planned Residential Density

Table 2. Planned Residential Density, City of Ramsey

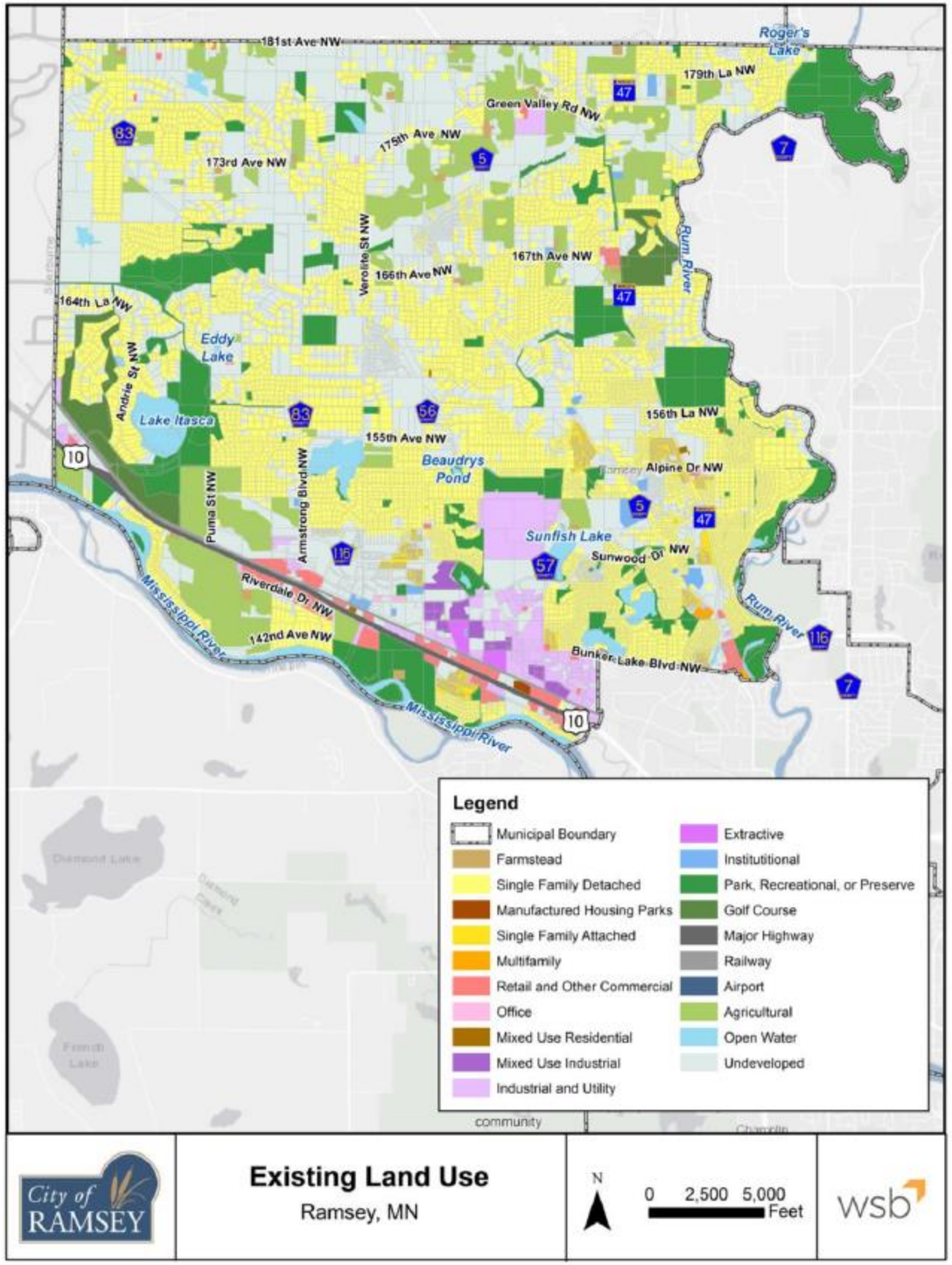
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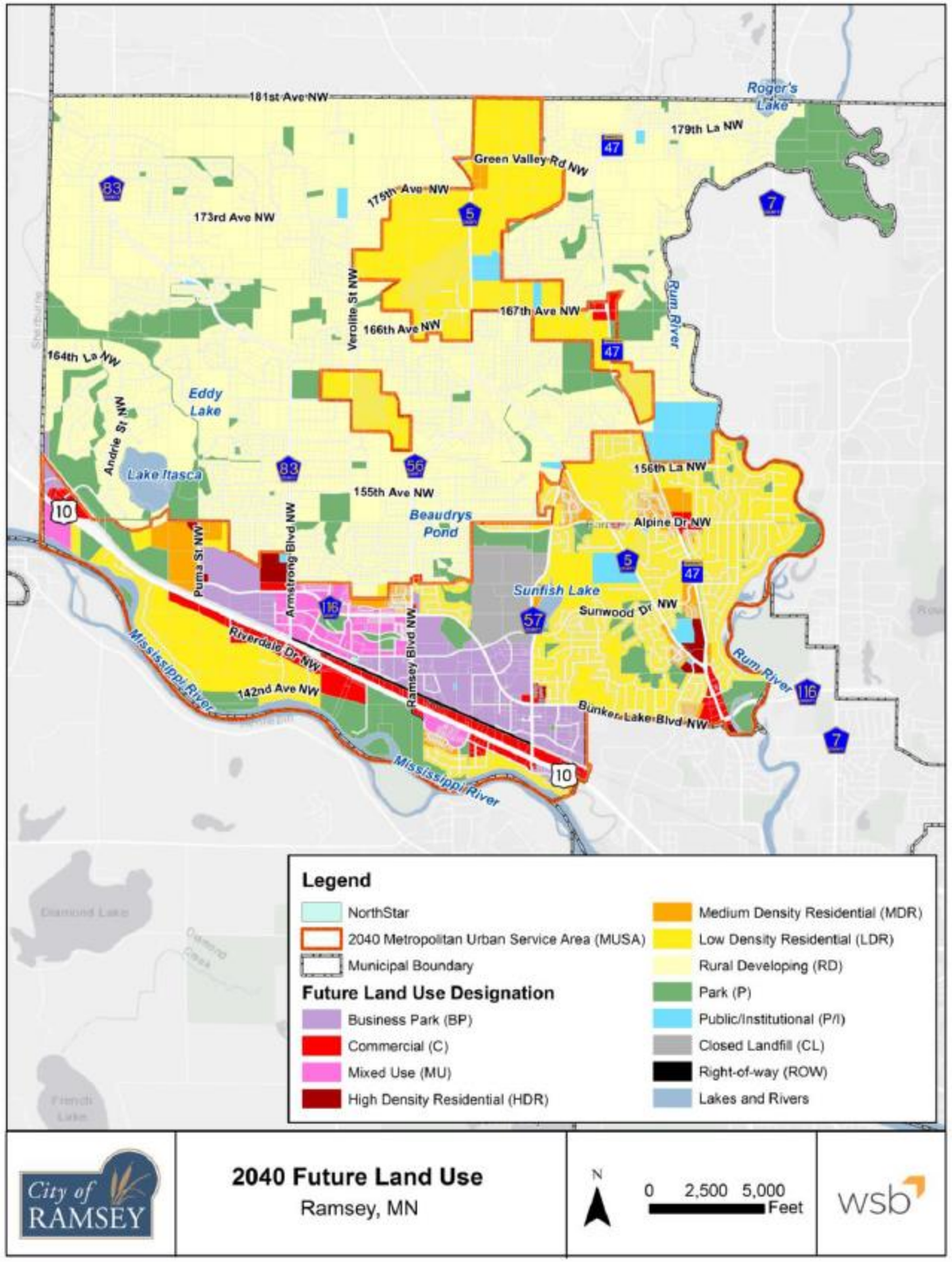
METROPOLITAN COUNCIL

Existing Land Use



METROPOLITAN COUNCIL

2040 Future Land Use



METROPOLITAN COUNCIL

Proposed Findings

That the Plan:

- Conforms to Metropolitan system plans
- Consistent with Council policies, with proposed forecast revision
- Compatible with the plans of adjacent local governmental units and affected jurisdictions

Meeting Schedule

- Environment Committee on Tuesday, December 8
- Metropolitan Council on Wednesday, December 16

Proposed Action

- Authorize the City of Ramsey to place its 2040 Comprehensive Plan into effect.
- Revise the City's forecasts upward as shown in Table 2 and Table 3 of the attached Review Record.
- **Advise the City that per state statute resolutions adopting comprehensive plans cannot be based on contingent approval by the Metropolitan Council. Minnesota Statutes, section 473.585, subdivision 3, states: Comprehensive "plans shall be submitted to the council following recommendation by the planning agency of the unit and after consideration but *before final approval by the governing body* of the unit." (emphasis added). Submission of an adopting resolution inconsistent with state statute may jeopardize the City's access to necessary permits or eligible grant programs.**

METROPOLITAN COUNCIL

Proposed Action (continued)

- Advise the City to:
  - Adopt the Mississippi River Critical Corridor Area (MRCCA) Plan within 60 days after receiving final DNR approval, and submit a copy of the final adopted plan and evidence of adoption to the DNR, Council, and National Park Service within 10 days after the adoption.
  - When available, provide to the Council the date the City adopted the final Local Water Management Plan, and a copy of the final adopted Local Water Management Plan.
  - Implement the advisory comments in the Review Record for land use, water supply, and plan implementation.

Questions

METROPOLITAN COUNCIL

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #20-279

RESOLUTION APPROVING THE CITY OF RAMSEY 2040 COMPREHENSIVE PLAN UPDATE

WHEREAS, Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes sections 473.858 and 473.864 require local governmental units to complete their "decennial" reviews by December 31, 2018; and

WHEREAS, the City of Ramsey was granted an extension to submit the Cities 2040 Comprehensive Plan update to the Metropolitan Council by no later than June 30, 2019; and

WHEREAS, the City Council, Planning Commission, and the City Staff have prepared a proposed Comprehensive Plan intended to meet the requirements of the Metropolitan Land Planning Act and Metropolitan Council guidelines and procedures; and

WHEREAS, pursuant to Minnesota Statutes section 473.858, the proposed Comprehensive Plan was submitted to adjacent governmental units and affected special districts and school districts for a period of 6 months for their review and comment; and

WHEREAS, the Planning Commission has considered the proposed Comprehensive Plan and all public comments, and thereafter submitted its recommendations to this Council; and

WHEREAS, the City's Planning Commission conducted a public hearing on April 4th, 2019 relative to the submission of the plan for adjacent community and affected jurisdiction review and submission of the Comprehensive Plan update to the Metropolitan Council; and

WHEREAS, on April 4th, 2019 the Planning Commission recommended approval of the proposed Comprehensive Plan Amendment for City Council consideration; and

WHEREAS, the City Council has reviewed the proposed Comprehensive Plan and those recommendations, public comments, and comments from adjacent jurisdictions and affected districts; and

WHEREAS, Minnesota Statutes section 473.858 requires a local governmental unit to submit its proposed comprehensive plan to the Metropolitan Council following recommendation by the planning commission and after consideration but before final approval by the governing body of the local governmental unit.

WHEREAS, based on its review of the proposed Comprehensive Plan and Planning Commission and staff recommendations, the City Council has submitted its proposed plan to the Metropolitan Council for review pursuant to Minnesota Statutes section 473.864; and

WHEREAS, the Metropolitan Council has accepted the Plan as Complete and is scheduled to provide final approval on December 9, 2020.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby approves the 2040 Comprehensive Plan as revised, consistent with the Metropolitan Council Review Letter dated November 16, 2020, contingent upon final action of the Metropolitan Council on December 9, 2020.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 24th day of November, 2020.

_____
Mayor

ATTEST:

_____
City Clerk