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**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, November 24, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau  
Councilmember Mark Kuzma  
Councilmember Jeff Menth  
Councilmember Chris Riley  
Councilmember Dan Specht

Members Absent: Councilmember Debra Musgrove

Also Present: City Administrator Kurtis Ulrich  
Finance Director Diana Lund  
Police Captain Brad Bluml  
Parks and Assistant Public Works Superintendent Mark Riverblood  
Deputy City Administrator Timothy Gladhill  
City Engineer Bruce Westby

**1. CALL TO ORDER**

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

**2. PRESENTATION**

None.

**3. CITIZEN INPUT**

None.

**4. APPROVE AGENDA**

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Menth, and Specht. Voting No: None. Absent: Councilmember Musgrove.

**5. CONSENT AGENDA**

Motion by Councilmember Menth, seconded by Councilmember Riley, to approve the following items on the Consent Agenda:

- 5.01: Note the Following Boards, Commissions and Committee Meeting Minutes:
- Planning Commission Meeting Minutes dated October 1, 2020
  - Economic Development Authority Meeting Minutes dated October 8, 2020
  - Park and Recreation Commission Meeting Minutes dated October 8, 2020
  - Public Works Committee Meeting Minutes dated October 20, 2020
- 5.02: Approve the following Meeting Minutes:
- 1) City Council Work Session dated October 13, 2020
  - 2) City Council Regular dated October 13, 2020
  - 3) City Council Special Work Session dated October 20, 2020
  - 4) City Council Work Session dated October 27, 2020
  - 5) City Council Regular dated October 27, 2020
- 5.03: Approve Rental Licenses
- 5.04: Award Contract for Review and Monitoring of Wetland Mitigation Areas in the COR
- 5.05: Schedule Public Hearing for Adoption of 2021-2030 Capital Improvement Plan
- 5.06: Adopt Resolution #20-277 Adopting the 2021 Parking Ramp Maintenance Budget and Adopt Resolution #20-278 Allocating the Parking Ramp Maintenance Costs per the Adopted 2021 Budget
- 5.07: Adopt Resolution #20-269 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 5, 2020 through November 18, 2020
- 5.08: Adopt Resolution #20-189 Approving Interim and Conditional Use Permits at 6300 Bunker Lake NW (Project No. 20-124); Case of Lawn Monster
- 5.09: Adopt Resolution Approving Settlement Agreement with Minnesota Department of Transportation for Parking Lot Encroachment onto Highway 10 Right-of-Way
- 5.10: Adopt Resolution #20-256 Approving the Conditional Use Permit for Floodplain Fill at 7349 168<sup>th</sup> Circle NW; Case of John and JoDell Seaman
- 5.11: Adopt Resolution #20-264 to Enter into a Residential Recycling Program Agreement with Anoka County
- 5.12: Adopt Resolution #20-267 Approving Lease Agreement for 6701 Highway 10 NW; Case of Potter's House Christian Community Church (Portions may be closed to the public)
- 5.13: Adopt Resolution #20-268 Approving Third Amendment to Purchase Agreement for Lots 1, 2, and 3, Block 1, COR TWO; Case of RGH Ramsey LLC (Portions may be closed to the public)
- 5.14: Adopt Resolution #20-270 Authorizing Partial Payment #3 to Douglas-Kerr Underground, LLC for Improvement Project #20-04, Puma Street Improvements
- 5.15: Adopt Resolution #20-271 Authorizing Partial Payment #2 to RJM Construction for Improvement Project #20-07, New Public Works Facility
- 5.16: Adopt Resolution #20-272 Authorizing Partial Payment #4 to Park Construction Company for Improvement Project #20-01, Variolite Street Reconstruction
- 5.17: Adopt Resolution #20-273 Authorizing Partial Payment #1 to Hakanson Anderson Associates for Improvement Project #20-07, New Public Works Facility
- 5.18: Adopt Resolution #20-274 Authorizing Partial Payment #1 to Minnesota Utilities and Excavating, LLC for Improvement Project #20-07, New Public Works Facility

- 5.19: Update Contract with RJM Construction for Construction of the New Public Works Facility
- 5.20: Adopt Resolution #20-275 Authorizing Partial Payment #1 to Northland Concrete and Masonry Company, LLC for Improvement Project #20-07, New Public Works Facility
- 5.21: Adopt Resolution #20-276 Authorizing Partial Payment #1 to Steenberg Watrud Construction, LLC for Improvement Project #20-07, New Public Works Facility

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Riley, Kuzma, and Specht. Voting No: None. Absent: Councilmember Musgrove.

## **6. PUBLIC HEARING**

### **6.01: Public Hearing: Adopt Ordinance #20-20 Adopting the 2021 Schedule of Rates, Fees and Charges**

#### **Presentation**

Finance Director Lund reviewed the staff report and recommendation to accept the 2021 Fee Schedule as proposed.

#### **Public Hearing**

Mayor LeTourneau called the public hearing to order at 7:05 p.m.

#### **Citizen Input**

There was none.

Motion by Councilmember Kuzma, seconded by Councilmember Specht, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Specht, Menth, and Riley. Voting No: None. Absent: Councilmember Musgrove.

The public hearing was closed at 7:05 p.m.

#### **Council Business**

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to waive the City Charter requirement to read the Ordinance aloud and Adopt Ordinance #20-20 Adopting the 2021 Schedule of Rates, Fees and Charges.

A roll call vote was performed:

Councilmember Kuzma	aye
Councilmember Menth	aye
Councilmember Riley	aye

Councilmember Specht        aye  
Mayor LeTourneau            aye

Motion carried.

## **7. COUNCIL BUSINESS**

### **7.01: Adopt Resolution #20-248 Accepting the Design Services Proposal for Riverdale Drive Improvements from Feldspar Street to Tungsten Street, Improvement Project #21-00**

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #20-248 accepting the design services proposal from Bolton and Menk Inc. for Riverdale Drive Improvements from Feldspar Street to Tungsten Street, Improvement Project #21-00.

Councilmember Riley commented that this is a 30-year-old road that has had two sealcoats. He asked for an opinion on why the lifespan of the road was only 30 years before a full reconstruct was needed.

City Engineer Westby replied that typically an overlay would be completed after 15 to 20 years to extend the life. He stated that there is a robust pavement section but because the right maintenance was not completed, a reconstruct is needed.

Mayor LeTourneau asked the anticipated life of the new road.

City Engineer Westby replied that he would anticipate a life of 60 years with two overlays completed during that time.

Councilmember Menth asked if the completion of this project should be done to prepare for the Highway 10 project.

The City Engineer Westby replied that the primary reason this is moving forward is because of the condition of the road. He stated that public works spent about 360 hours patching the road. He stated that staff contemplated delaying this project until the time the Highway 10 project goes forward, but the condition of the road does not allow for that.

Motion by Councilmember Kuzma, seconded by Councilmember Specht, to Adopt Resolution #20-248 Accepting Design Services Proposal for Riverdale Drive Improvements from Feldspar Street to Tungsten Street, Improvement Project #21-00.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Specht, Menth, and Riley. Voting No: None. Absent: Councilmember Musgrove.

### **7.02: Consider Expansion of Alpine Park's Off-Leash Area – a 2020 Parks Capital Improvement**

Parks and Assistant Public Works Superintendent Riverblood reviewed the staff report and recommendation of the Park and Recreation Commission and staff to authorize this project, consisting of an expansion of the off-leash area at Alpine Park, with solar lighting at a not to exceed cost of \$20,000, for implementation in 2020, if possible, or spring of 2021 if winter conditions do not permit earlier construction.

Councilmember Specht asked for clarification on the existing and proposed expansion areas.

Parks and Assistant Public Works Superintendent Riverblood stated that the proposed area for expansion has been reduced in size from the proposal from the resident in order to reduce cost and not encumber the area used for sports warmups. He stated that there is most likely a need for another off-leash area in the community, perhaps near the downtown area and noted that the Commission will continue to review those options.

Motion by Councilmember Specht, seconded by Councilmember Kuzma, to authorize a not to exceed amount of \$20,000 for the expansion of Alpine Park's off-leash area to include aspects of solar lighting.

Further discussion: Mayor LeTourneau recognized that Ms. Brockman is in the audience and thanked her for bringing forward this request. Sue Brockman, 15631 Ramsey Boulevard NW, thanked the Council and Parks and Assistant Public Works Superintendent Riverblood for considering this project. She stated that when she brought this consideration forward earlier this year, she did not anticipate that it could move forward this quickly.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Specht, Kuzma, Menth, and Riley. Voting No: None. Councilmember Musgrove.

### **7.03: Adopt Resolution #20-279 Approving Final Version of 2040 Comprehensive Plan Update**

Deputy City Administrator Gladhill reviewed the staff report and stated that consistent with previous Planning Commission recommendations, staff recommends approval of this draft 2040 Comprehensive Plan Update. Amendments from the previous draft are administrative and technical in nature and do not have policy implications at this time.

Motion by Councilmember Menth, seconded by Councilmember Kuzma, to Adopt Resolution #20-279 Approving the City of Ramsey 2040 Comprehensive Plan Update.

Further discussion: Mayor LeTourneau thanked Deputy City Administrator Gladhill for the work he has put into this process over the past few years. He commented that this document is used to guide the development of the City and again thanked staff.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Kuzma, Riley, and Specht. Voting No: None. Absent: Councilmember Musgrove.

## **8. MAYOR, COUNCIL AND STAFF INPUT**

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Specht wished everyone a happy Thanksgiving.

## **9. ADJOURNMENT**

Motion by Councilmember Riley, seconded by Councilmember Menth, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:48 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Katie M. Schmidt  
Administrative Assistant

Drafted by Amanda Staple  
*TimeSaver Off Site Secretarial, Inc.*

A recording of this meeting is available for viewing online at [www.qctv.org](http://www.qctv.org)  
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.