

City of Ramsey
Agenda
City Council Work Session
Monday, August 10, 2020

5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

The City reserves the right to limit attendance inside the Council Chambers to maintain social distancing requirements due to the COVID-19 Pandemic. If you can join remotely, you should join remotely.
Join us via computer at www.cityoframsey.com/meetings.

- 1. Call to Order**
- 2. Topics for Discussion**
 1. 2021 General Fund/Levy Review - Continued Discussion
 2. Receive Update on Purmort Home Complaints and Current Permit Metrics
 3. Discuss 2020 Citizen Survey
- 3. Topics for Future Discussion**
 1. Review Future Topics/Calendar
- 4. Mayor/Council/Staff Input**
- 5. Adjournment**

Meeting Date: 08/10/2020

Information

Title:

2021 General Fund/Levy Review - Continued Discussion

Purpose/Background:

At the July 14, 2020 budget worksession the council was presented with the 2021 General Fund budget and its effect on the tax levy. This was the first look at the budget which included all departments requests. At this worksession, it was requested to take a look at the COLA and to reduce the levy to a six percent increase over 2020. Both of these items have been documented in the items attached.

Staff would like to use the worksession to not only focus on these items, but also to review the 2021 personnel requests and capital equipment needs. Department heads that have requested new positions will be presenting the needs of their requests.

The full budget document is not being presented at this time until further discussion is had regarding the new personnel requests, COLA, body cameras, etc.

The following items are attached for your review.

1. Changes since the 7-14-20 Budget Worksession: General Fund Budget & Debt Levy
2. Tax Capacity Calculations - Tax Capacity Rates are still estimates as County #'s have not been received
3. Debt Service Levy: List of all debt that make up debt levy.
4. 2021 Personnel Requests
5. 2021 Capital Requests

Timeframe:

45-60 minutes

Funding Source:

Responsible Party(ies):

Finance Director

Outcome:

Review of preliminary budgets and levies.

Attachments

2021 Budget/levy reductions

Tax Capacity

Debt Levy Summary

2021 Personnel Requests

2021 Capital Equipment Requests

Form Review

Inbox

Kurt Ulrich

Tim Gladhill

Form Started By: Diana Lund

Final Approval Date: 08/06/2020

Reviewed By

Kathy Schmitz

Tim Gladhill

Date

08/06/2020 11:42 AM

08/06/2020 12:17 PM

Started On: 07/28/2020 10:57 AM

Changes since 7-14-20 Budget Worksession:

GENERAL FUND BUDGET REDUCTIONS:	
Line Item Budget Changes	\$ (21,100)
Police request for Knox Boxes	\$ (12,000)
Police request for body cameras - Wait until mandates & possibility of grant funding	\$ (42,800)
Personnel requests of Police Tech & Police Officer Moved Start date from Jan 1 to March 1, 2021	\$ (24,433)
2.75% COLA to 2.00% What effect does this have on union negotiations?	\$ (59,174)
TOTAL GENERAL FUND BUDGET REDUCTIONS:	\$ (159,507)

DEBT REDUCTIONS:	
PW CAMPUS DEBT	
Reduced with CARES Funds Fund Balance (\$1.312M) (Best guess estimate of fund bal at this time)	\$ (33,060)
Fire Station Debt	
Reduced with Debt funds from Closed bond fund 9351 (closed year end 2019)	\$ (93,000)
TOTAL DEBT REDUCTIONS:	\$ (126,060)

GRAND TOTAL ALL REDUCTIONS	\$ (285,567)
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NET EFFECT ON LEVY:			
2020 Adopted Levy:	\$	12,509,232	
2021 Requested: 7-14-20	\$	13,501,199	
Levy Increase	\$	991,967	7.93%
2020 Adopted Levy	\$	12,509,232	
CC Recommendation 7-14-20	\$	13,259,786	
Levy Increase	\$	750,554	6.00%
2020 Adopted Levy	\$	12,509,232	
With all Budget Cuts Noted Above	\$	13,215,632	
Levy Increase	\$	706,400	5.65%

2021 Requested with Possible Budget Reductions of \$285,567 -2% COLA

6.00% Increase (Estimate)

	Certified	Fiscal Disp	Local Levy	County #'s Taxable Value	Estimated Tax Capacity
General	11,183,705 **	1,677,556	9,506,149	28,411,782	33.458%
EDA	88,360	13,254	75,106	28,411,782	0.264%
Bonds	1,943,567 *	291,535	1,652,032	28,411,782	5.815%
Total Levy	13,215,632	1,982,345	11,233,287		39.537%

** Levy increase of 5.65% means a \$285,567 reduction from total requested

*Muni Debt reduced by \$362,300 due to debt service fund balance & Fund Balance from CARES Fund Balance

**Fire Station Debt Reduced by \$93,000 from closed debt service fund in 2019

2021 Requested with 6% levy increase over 2020- Council Direction from 7-14-20 Worksession

6.00% Increase (Estimate)

	Certified	Fiscal Disp	Local Levy	County #'s Taxable Value	Estimated Tax Capacity
General	11,101,798 **	1,665,270	9,436,528	28,411,782	33.213%
EDA	88,360	13,254	75,106	28,411,782	0.264%
Bonds	2,069,627 *	310,444	1,759,183	28,411,782	6.192%
Total Levy	13,259,785	1,988,968	11,270,817		39.670%

** Levy increase of 6% means a \$241,414 reduction from total requested

*Muni Debt reduced by \$362,300 due to debt service funds in account

2021 Requested - 7-14-20

6.00% Increase (Estimate)

	Certified	Fiscal Disp	Local Levy	County #'s Taxable Value	Estimated Tax Capacity
General	11,343,212	1,701,482	9,641,730	28,411,782	33.936%
EDA	88,360	13,254	75,106	28,411,782	0.264%
Bonds	2,069,627 *	310,444	1,759,183	28,411,782	6.192%
Total Levy	13,501,199	2,025,180	11,476,019		40.392%

** Levy increase of 7.93%

*Muni Debt reduced by \$362,300 due to debt service funds in account

2020 Final adoption 50% of Road Debt Funded via PIR Fund amended with TIF 14 Correction

7.86% Increase

	Certified	Fiscal Disp	Local Levy	County #'s Taxable Value	Estimated Tax Capacity
General	10,670,932	1,618,371	9,052,561	26,803,568	33.774%
EDA	91,413	13,865	77,548	26,803,568	0.289%
Bonds	1,746,887	264,936	1,481,951	26,803,568	5.529%
Total Levy	<u>12,509,232</u>	<u>1,897,172</u>	<u>10,612,060</u>		<u>39.592%</u>
PIR Funded	241,263				

2019 Adopted Levy

50% of Road Debt Funded via PIR Fund - \$236,831 _FINAL #'s

8.26% Increase

	Certified	Fiscal Disp	Local Levy	County #'s Taxable Value	Estimated Tax Capacity
General	9,972,432	1,489,352	8,483,080	24,849,839	34.137%
EDA	101,663	16,035	85,628	24,849,839	0.345%
Bonds	1,757,241 *	298,225	1,459,016	24,849,839	5.872%
Total Levy	<u>11,831,336</u>	<u>1,803,612</u>	<u>10,027,724</u>		<u>40.354%</u>

* Reduced by \$75,000 from remaining debt service funds from Fire#1 & \$236,831 From PIR Fund for Road Debt

\$247,996 Total New Personnel Requests Less Police Officer (includes add'l hours & training & Uniforms)

Need to cut \$0 to get to last years rate of 41.73%

Levy Increase of \$532,155 or 4.68% Increase

2018 Adopted Levy

10.46% Increase

	Certified	Fiscal Disp**	Local Levy	Final 2018 Taxable Value	Estimated Tax Capacity
General	9,395,242	1,485,814	7,909,428	22,953,761	34.458%
EDA	103,981	18,956	85,025	22,953,761	0.371%
Bonds	1,875,172 *	291,527	1,583,645	22,953,761	6.900%
Total Levy	11,374,395	1,796,297	9,578,098		41.730%

*reduced by excess fire bond proceeds of \$60,000

Total Levy Increase of \$895,337 (8.54%) over 2017: General Levy Increase: \$724,607 (8.36%)/ Debt Levy Increase: \$170,730 (10.02%)

2017 Adopted Levy

5.97% Increase

	Certified	Fiscal Disp	Local Levy	Final 2017 Taxable Value	Estimated Tax Capacity
General	8,670,635	1,373,708	7,296,927	20,779,674	35.116%
EDA	103,981	10,905	93,076	20,779,674	0.449%
Bonds	1,704,442 *	272,867	1,431,575	20,779,674	6.890%
Total Levy	10,479,058	1,657,480	8,821,578		42.455%

*reduced by excess fire bond proceeds of \$125,000

Total Levy Increase 2016 to 2017: \$507,983 (5.09%)

General Fund Levy Increase: 382,914 (4.62%) Debt Levy: 94,706 (5.88%)

2016 Adopted Levy

5.39% Increase

	Certified	Fiscal Disp	Local Levy	Final 2016 Taxable Value	Estimated Tax Capacity
General	8,287,721	1,248,188	7,039,533	19,609,016	35.899%
EDA	73,618	17,761	55,857	19,609,016	0.285%
Bonds	1,609,736	211,563	1,398,173	19,609,016	7.130%
Total Levy	9,971,075	1,477,512	8,493,563		43.315%

2015 Adopted Levy

16.16% Increase

	Certified	Fiscal Disp	Local Levy	Final 2015 Taxable Value	Estimated Tax Capacity
General	7,921,570	1,279,483	6,642,087	18,605,528	35.700%
EDA	116,444	22,081	94,363	18,605,528	0.508%
Bonds	1,369,807	244,114	1,125,693	18,605,528	6.051%
Total Levy	9,407,821	1,545,678	7,862,143		42.259%

39.67

39.67

2021 Debt Service Levy**Bonded Debt-Levied**

	<u>Levy Amount</u>
2013 Capital Equipment Certificates(2023 Last Year)	74,366
2014 Capital Equipment Certificates (2024 last year)	103,157
PW Building (2041 last year)-Issued Fall 2020	285,940 Est A**
Muni Center (2031 last Year)	814,713 *
Fire Station #2 (2033 last year)	190,933 B
2015 Road Improvement Debt (2025 last year)	114,563
2016 Road Improvement Debt (2026 last year)	150,490
2017 Road Improvement Debt (2027 last year)	96,768
2018 Road Improvement Debt (2028 last year)	112,637
Total Bonded Debt Levied	<u>1,943,567</u>

A. Principal of total debt offset with CARES fund balance of \$1,312,000

**Interest only until Muni Center comes off in Dec 2031

* Reduced by \$362,300 due to funds on hand (2022 should be reduced by same amount)

B. Reduced by \$93,000 from closed bond fund in 2019

2021 PERSONNEL REQUESTS		RECLASS	NEW	NEW	NEW	NEW
2020	Cost Center	Administration 130	Building Maintenance 194 Part-time	Police 211 Full-Time	Police 211 Full-Time	Parks 452 Full-Time
Budget		Administrative Assistant to Deputy City Clerk	Building Maintenance Worker	Police Records Technician	Patrol Officer	Parks Maintenance Worker
TOTALS						
6102	Full-Time Regular	1,510	-	37,528	49,988	40,904
6104	Part-Time Regular	-	15,706	-	-	-
6121	Pera	114	1,178	2,815	8,848	3,068
6122	FICA/Medicare	116	1,201	2,871	725	3,129
6131	Group Insurance	-	-	10,000	10,000	10,000
6151	Workers Comp	12	696	300	2,599	3,955
6105	Current Rec & Summer Interns)					
Total Funding Required		1,752	18,781	53,514	72,160	61,056
Additional Expense:						
Uniform & phone						
Add'l Net Funding Required		1,752	19,631	53,514	81,160	61,056
STATUS OF REQUEST						
Position Reclass		NEW	NEW	NEW	NEW	NEW
(Step 2)		(Step 1)	(Step 1)	(Step 1)	(Step 1)	(Step 1)
2080 hours		800 Hours	1740 Hours	1740 Hours	1740 Hours	1740 Hours
			(Start Mar 1, 2021)	(Start Mar 1, 2021)	(Start Mar 1, 2021)	(Start Mar 1, 2021)
			Start Oct. 1, 2021			
		\$27.523/hr	\$19.776 /hr	\$21.727 /hr	\$28.069 /hr	\$23.679/hr
Full-Time Equivalent		Currently FT	0.5	1	1	1
PERSONNEL JUSTIFICATION for Reclassifications, New Positions, Additional Hours		Additional responsibility added to this position. Employee scheduled for completion of the Clerks Institute. Employee's duties are focused on assisting the City Clerk, effective 7-23-18 including preliminary testing of election equipment, recruit and manage election judges, election publications and notices, election website updates/weekly update, minutes review/cases, ordinance retention/publication and staff agenda.	Additional Part-time Building Maintenance Worker to assist with upkeep of city facilities. With the addition of the new Public Works Campus, an additional staff person will need to be added starting in mid to late 2021.	This position is the primary contact for customer service requests of the the police department office. The Police Records Technician processess and provides police reports to other criminal justice partners, insurance companies, and the public while complying with the MGDPA and other regulatory restrictions. The position compiles police statistical information/analysis and the duplication/dissemination of police squad videos. This position will spend time on the records of evidence/property and release/disposal of those items.	Assigned to patrol to continue level of basic services. Based on estimated growth and calls for service. Strategic Goals: Improve & maintain safety of community, create a strong positive image and enhance customer service	Since 2006, the city has added 5 new parks that need weekly service and maintenance, but our park maintenance staffing level has remained the same. Continue to depend more and more on seasonal help and contracted services to accomplish maintenance tasks. While seasonal help is an essential part of park's operations, they are not a viable option in the spring and fall seasons, with spring being the busiest season. As the city's park system ages, maintenance needs will continue to increase. This person would also be part of snow removal operations and on-call team.

ITEM #	COST CNTR	DESCRIPTION	ESTIMATED PURCHASE PRICE	2021 Capital USEFUL LIFE	TOTAL OF PURCH PRC	NOTES	OTHER FUND AVAILABLE 12/31/XX	Net 2021 FUNDING REQUIRED
2021 CAPITAL OUTLAY								
Data Processing #192								
6585	192	Replace Police Copier - File Room	10,500.00	8	10,500.00		0.00	10,500.00
6585	192	Replace Police Copier - Patrol Room	7,500.00	8	7,500.00		0.00	7,500.00
Total Data Processing #192			18,000.00		18,000.00		0.00	18,000.00
POLICE PROTECTION #211								
6550	211	Replace Tahoe	41,000.00	4	41,000.00	Replace #361-2016 Chev Tahoe		41,000.00
6550	211	Replace Malibu police admin veh	33,000.00	7	33,000.00	Replace #334 - 2013 Chevy Malibu		33,000.00
Total Police Protection #211			74,000.00		74,000.00		0.00	74,000.00
FIRE #220								
6540	220	Replace Fire Engine 11(2 Year Funding)	325,000.00	20	325,000.00	Replace #556-1999 HME		325,000.00
Total Fire #220			325,000.00		325,000.00		0.00	325,000.00
PUBLIC WORKS #311								
6540	311	Replace 1-Ton Truck	68,000.00	15	68,000.00	Replace #675-2010 Chevy Silverado	5,000.00	63,000.00
6540	311	Replace Snowplow Truck	225,000.00	15	225,000.00	Replace #644-2005 International	12,500.00	212,500.00
6550	311	Replace 3/4 ton pickup	30,000.00	12	30,000.00	Replace #654-2006 Ford F250	4,000.00	26,000.00
6580	311	Replace Tool Cat	57,500.00	10	57,500.00	Replace #645 2004 Tool Cat		57,500.00
6580	311	Replace Sidewalk Machine	148,500.00	15	148,500.00	Replace #655-2005 Trackless	2,000.00	146,500.00
6580	311	Replace trailer to haul skidsteer	11,500.00	15	11,500.00	Replace 1998 Felling trailer		11,500.00
6580	311	Replace Skid Steer	66,000.00	10	66,000.00	Replace #671 - 2008 Bobcat Skidst	5,000.00	61,000.00
Total Public Works #311			606,500.00		606,500.00		28,500.00	578,000.00
PARK & RECREATION #452								
6550	452	Replace 1/2 ton pickup	32,000.00	12	32,000.00	Replace #665-2007 Chevy	5,000.00	27,000.00
6580	452	Replace Bison Trailer	9,200.00	7	9,200.00	Replace #648 - 2006 Bison Trailer		9,200.00
6580	452	Replace Large Area Mower	102,000.00	7	102,000.00	Replace #679 -2013 Toro	10,000.00	92,000.00
6580	452	Replace John Deere Mower	20,000.00	12	20,000.00	Replace #635- 2001 John Deere	0.00	20,000.00
Total Park & Recreation #452			163,200.00		163,200.00		15,000.00	148,200.00
TOTAL GENERAL FUND - 2021			1,186,700.00		1,186,700.00		43,500.00	1,143,200.00
						Proposed Funding for 2021:		
						Landfill Fund		\$ 1,000,000
						Equipment Fund		\$ 143,200
						Total		\$ 1,143,200

Meeting Date: 08/10/2020

Information

Title:

Receive Update on Purmort Home Complaints and Current Permit Metrics

Purpose/Background:

At the July 28 City Council Meeting, a group of Residents in the North Commons area of The COR expressed concerns about the quality of work by their builder. In additions, concerns were raised about the City's inspection process. Staff will provide an update to the Council on the work plan to address these complains.

Purmort Homes Quality of Work Complaint

When reviewing these complaints, the City must review in the context of minimum code standards, not quality of work. Below is an excerpt from the Department of Labor and Industry's Enforcement Division.

If you elect to submit a complaint, please know that our investigation would solely seek to determine if the contractor has violated the contractor licensing law. If a violation(s) can be substantiated, appropriate administrative enforcement action would be considered. The Department has no jurisdiction over contractual disputes or any allegations of poor quality of work. Potential violations we could/would investigate include: Unlicensed activity, failure to obtain required permits and inspections, failure to provide a written contract and/or change orders, failure to correct building code violations issued by a certified building official, failure to pay subcontractors and/or material suppliers, etc.

Staff is awaiting the requested information from Residents on specific concerns about quality of work. Once that information is received, we will begin the process of working with the neighborhood to explore options.

Response Times

The COVID-19 Pandemic and associated Stay at Home Orders and increase in telecommuting has changed the way our work in permit review and inspections is completed. While Inspections Staff is primarily in the office and not telecommuting, there was a greater degree of telecommuting in April when activity levels picked up. Additionally, while new construction remains strong, there has been a large increase in 'Do It Yourself - DIY' home improvement projects. Staff spends a bit more time per permit on these project types without a contractor to help navigate the plan review and inspection process.

Year to Date, the City has issued over 2,300 permits and performed over 4,800 inspections.

For residential projects, our Council Approved Metrics are (from date of complete application):

- 10 Business Days (2 Weeks) for Plan Review
- 48 Hour Inspection Window

During June and July, Staff began to fall slightly outside these metrics, with plan review pushing to 3 weeks. Staff has since increased the amount of contracted inspections to keep up with the work volume. That being said, Staff has noted a growing expectation amongst Residents/Homeowners for Plan Review to be completed in 1 week, not the approved 2 weeks. Staff is willing to have this conversation about acceptable metrics, but would recommend converting some of our contracted inspections to a City Employee (net neutral proposal in terms of Tax Rate) for a more stable base. Staff would still contract a large portion of inspections as needed per current policy.

Timeframe:

30 Minutes

This can also be discussed in the context of the 2021 Budget Case during the Personnel Section.

Funding Source:

Funding for any Staffing changes would be paid for through permit revenue.

Responsible Party(ies):

Deputy City Administrator

Outcome:

Direct Staff that either 1) current response times are acceptable; or 2) the Council desires to amend approved response times/metrics.

Attachments

Revenue Report

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kathy Schmitz	08/06/2020 03:02 PM
Form Started By: Tim Gladhill		Started On: 07/29/2020 12:33 PM
Final Approval Date: 08/06/2020		

City of Ramsey Permit Revenue Tracker
2020

Revenue Code	Description	Forecast	Actual YTD	Percentage of Forecast	Percentage of Year Complete	Estimated Year End
4171	Investigation Fee	\$0	\$748		60%	
4205	Building Permit	\$350,000	\$258,092	74%	60%	\$399,050
4206	Plumbing Permit	\$40,000	\$21,870	55%	60%	\$37,980
4208	HVAC Permit	\$40,000	\$39,578	99%	60%	\$55,688
4209	Conditional Use Permits	\$6,000	\$2,064	34%	60%	\$4,480
4211	Sign Permit	\$2,500	\$1,125	45%	60%	\$2,132
4212	Rental License	\$5,000	\$275	6%	60%	\$2,289
4214	Electrical Permit	\$55,000	\$40,807	74%	60%	\$62,958
4220	Septic Permit	\$30,000	\$13,110	44%	60%	\$25,192
4221	Sewer Permit	\$7,500	\$1,700	23%	60%	\$4,721
4222	Water Permit	\$7,500	\$2,430	32%	60%	\$5,451
4306	Zoning Permit	\$2,500	\$520	21%	60%	\$1,527
4307	Plan Review Fee	\$160,000	\$78,563	49%	60%	\$143,001
4312	Planning Billable Time	\$25,000	\$24,561	98%	60%	\$34,630
Total		\$731,000	\$485,443	66%	60%	

Actual Surplus/(Deficit)	(\$245,557)	66%
Estimated Total Year End	\$779,846	107%
Estimated Surplus/(Deficit) Year End	\$48,846	

<u>New Housing Starts</u>			
Housing Type	Households	Forecasted Year End	
Detached SF	69	116	
Attached SF	5	15	
Multi Family	0	0	
Total	74	131	

<u>New SF Permits Applied - Not Issued</u>
21

<u>% of Permits as ePermits</u>
89.05%

<u>New Economic Development</u>			
Type	Square Feet	Forecasted Year End	
New Building	0	0	
Expansion	0	0	

	YTD	Estimated Year End
Number of ePermits	1,865	3,123
Estimated Hours Saved with ePermits	466	781
Estimated Costs Savings with ePermits	\$34,969	\$58,549

8/6/2020 14:38

TG

Meeting Date: 08/10/2020

Information

Title:

Discuss 2020 Citizen Survey

Purpose/Background:

The purpose of this case is to consider the final language on the road funding question on the 2020 Citizen Survey. At the July 28 City Council Work Session, it was requested that this question be revised based on recent actions of the City Council. The Council is asked to limit discussion to this particular question.

The question is now proposed as follows.

Table 19: Question 19

The City employs a long-term Pavement management Program to cost-effectively maintain all 180 miles of City streets. From 2015-2020 the City funded projects by assessing 25% to benefiting property owners and paying 75% through bonded debt, paid with property taxes. The City Council recently passed an ordinance to collect a monthly franchise fee on gas and electric customers and dedicate this funding to the Pavement Management Program, in lieu of additional taxes or assessments. The City periodically evaluates funding sources for this ongoing program.

Please indicate the extent to which you would support or oppose the following funding sources:

- Assess 25% of street project cost to benefiting property owners and pay 75% through bonded debt, paid with property taxes.
- No special assessments and pay 100% with property taxes, resulting in an estimated 15% increase in taxes.
- Collect a monthly franchise fee on gas and electric customers in the amount of \$7 per utility per month.

Timeframe:

15 Minutes

Funding Source:

Responsible Party(ies):

Deputy City Administrator
City Engineer
Finance Director

Outcome:

Staff is seeking consensus on the final language on the road funding question for the Citizen Survey.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kathy Schmitz	08/06/2020 03:02 PM
Form Started By: Tim Gladhill		Started On: 08/03/2020 12:24 PM
Final Approval Date: 08/06/2020		

CC Work Session

3. 1.

Meeting Date: 08/10/2020

By: Katie Schmidt, Administrative Services

Information

Title:

Review Future Topics/Calendar

Purpose/Background:

Attached is the current list of future topics for work session discussion. Items are drawn from Council requests at meetings, or are related to topics that have been identified in the City's strategic plan. Tentative dates have been assigned.

Recommendation:

N/A

Action:

For Council review - no formal action necessary.

Attachments

Future Agenda Topics

Form Review

Inbox

Colleen Lasher

Tim Gladhill

Kurt Ulrich

Form Started By: Katie Schmidt

Final Approval Date: 08/06/2020

Reviewed By

Colleen Lasher

Tim Gladhill

Kathy Schmitz

Date

08/06/2020 02:34 PM

08/06/2020 03:00 PM

08/06/2020 03:02 PM

Started On: 08/03/2020 12:42 PM

Future Regular Agenda Items - Not Work-session)

January

February

State of the City Address –regular meeting

March

Appoint and Reappoint Board and Commission members 4th regular meeting in March – regular agenda

April

April – Fire Department update – Matt

Public Presentation – Recognize Outgoing and New Board and Commission Members / Oath of Office for new Commission Members
– 1st regular meeting in April

May

Animal License Ordinance Amendments –
May – Public Works Update – Grant

June

June – Police Department Update – Jeff

July

2019 Photo Contest Presentation

August

September

Proclamation for Alexandra House /October Domestic Violence Awareness month & recognizing the PLI

October

Domestic Violence Awareness Month

November

December

Adopt Resolution Establishing Precinct and Polling Locations for the Election Year

- 1st regular meeting in December. (Must be done prior to December 31 and also must be done every year – even in a non-election year).

Adopt Resolution for Non-union Health Insurance and COLA

Adopt Resolution(s) for Budget Approved Employee Changes