

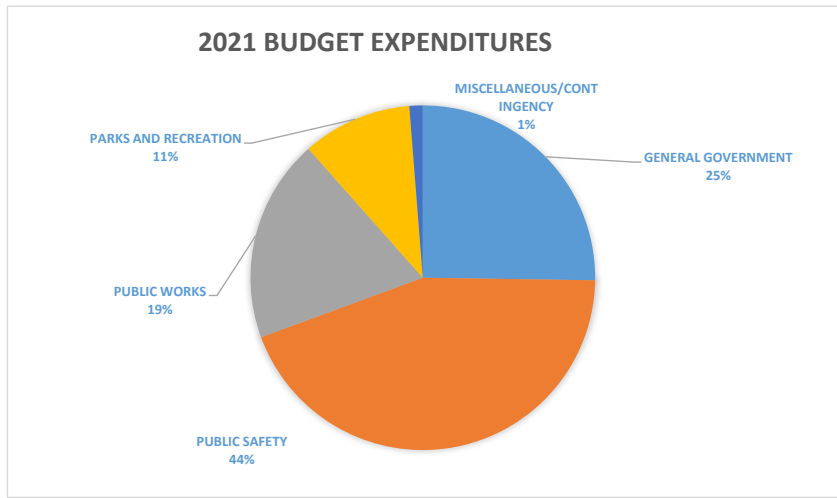
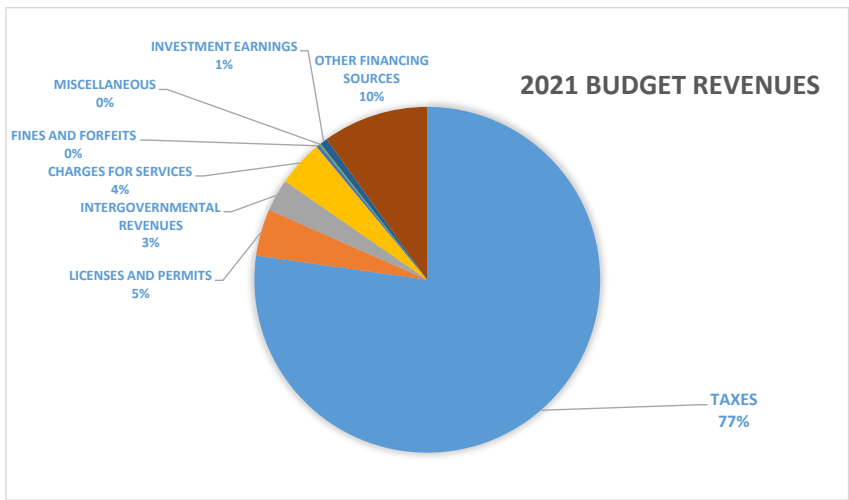
GENERAL FUND 101 - BUDGET SUMMARY

REVENUES

| | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|----------------------------|-------------------|-------------------|-------------------|-------------------|
| TAXES | 9,361,993 | 9,902,004 | 10,625,932 | 11,109,848 |
| LICENSES AND PERMITS | 1,031,944 | 901,222 | 633,300 | 629,800 |
| INTERGOVERNMENTAL REVENUES | 418,106 | 442,366 | 405,595 | 433,800 |
| CHARGES FOR SERVICES | 815,127 | 790,112 | 666,162 | 621,500 |
| FINES AND FORFEITS | 46,651 | 49,479 | 55,500 | 45,500 |
| MISCELLANEOUS | 21,873 | 16,637 | 21,100 | 20,700 |
| INVESTMENT EARNINGS | 104,401 | 174,930 | 100,000 | 100,000 |
| OTHER FINANCING SOURCES | 936,450 | 953,354 | 796,000 | 1,422,200 |
| TOTAL REVENUES | 12,736,544 | 13,230,103 | 13,303,589 | 14,383,348 |

EXPENDITURES

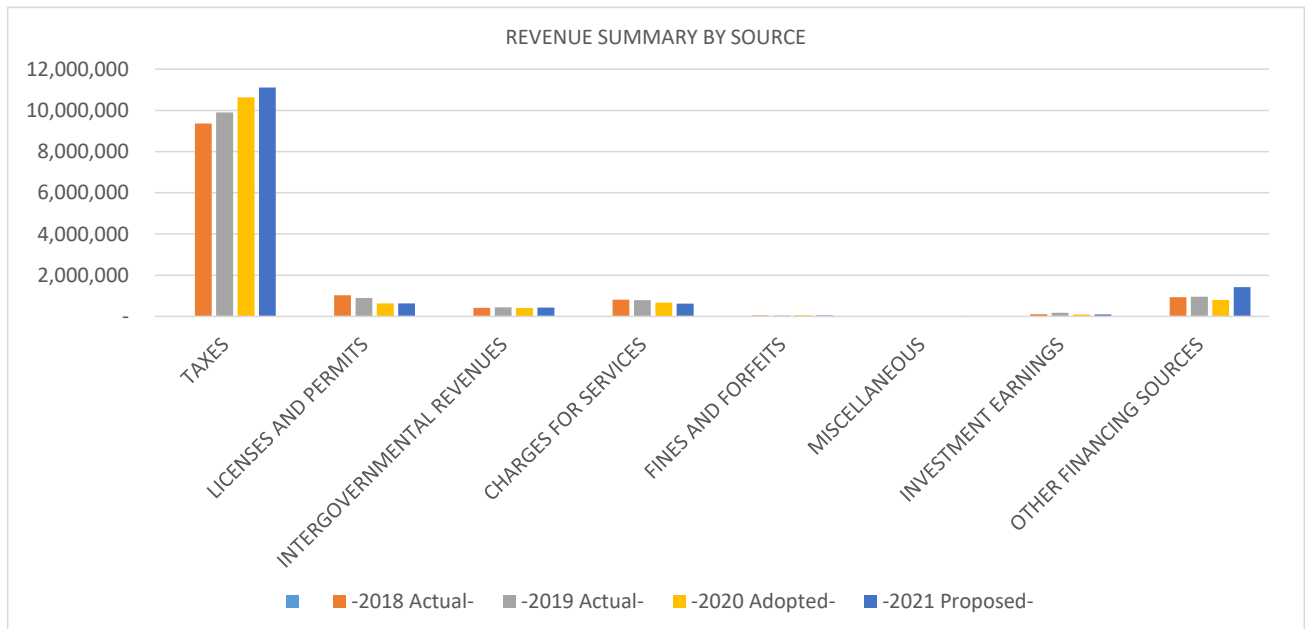
| | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|---------------------------|-------------------|-------------------|-------------------|-------------------|
| GENERAL GOVERNMENT | 3,291,647 | 3,467,904 | 3,600,556 | 3,629,946 |
| PUBLIC SAFETY | 5,103,105 | 5,511,745 | 6,075,072 | 6,350,740 |
| PUBLIC WORKS | 2,005,042 | 2,047,054 | 2,176,741 | 2,740,999 |
| PARKS AND RECREATION | 1,380,689 | 1,303,410 | 1,329,847 | 1,481,290 |
| MISCELLANEOUS/CONTINGENCY | 705,685 | 637,670 | 121,373 | 180,373 |
| TOTAL EXPENDITURES | 12,486,167 | 12,967,783 | 13,303,589 | 14,383,348 |



| GENERAL FUND 101 - REVENUE SUMMARY | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| TAXES | 9,361,993 | 9,902,004 | 10,625,932 | 11,109,848 |
| LICENSES AND PERMITS | 1,031,944 | 901,222 | 633,300 | 629,800 |
| INTERGOVERNMENTAL REVENUES | 418,106 | 442,366 | 405,595 | 433,800 |
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| MISCELLANEOUS | 21,873 | 16,637 | 21,100 | 20,700 |
| INVESTMENT EARNINGS | 104,401 | 174,930 | 100,000 | 100,000 |
| OTHER FINANCING SOURCES | 936,450 | 953,354 | 796,000 | 1,422,200 |
| TOTAL REVENUES | 12,736,544 | 13,230,103 | 13,303,589 | 14,383,348 |

HISTORICAL LEVY AMOUNTS

| | | |
|-----------|---------------|-------|
| 2017 LEVY | \$ 8,670,635 | 4.62% |
| 2018 LEVY | \$ 9,395,242 | 8.36% |
| 2019 LEVY | \$ 9,972,432 | 6.14% |
| 2020 LEVY | \$ 10,670,932 | 7.00% |
| 2021 LEVY | \$ 11,154,848 | 4.53% |



| GENERAL FUND 101 - REVENUE BY SOURCE | | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|---|--------------------------------|------------------|------------------|-------------------|-------------------|
| TAXES | | | | | |
| 4011 | CURRENT-AD VALOREM TAXES | 7,821,806 | 8,383,643 | 9,172,932 | 9,656,848 |
| 401A | CURRENT-UNCOLLECTED ALLOWANCE | | - | (100,000) | (100,000) |
| 4012 | DELINQUENT-AD VALOREM TAXES | 57,625 | 37,958 | 50,000 | 50,000 |
| 4014 | FISCAL DISPARITIES | 1,472,625 | 1,477,121 | 1,498,000 | 1,498,000 |
| 4015 | EXCESS TAX INCREMENTS | 16 | 179 | - | - |
| 4018 | PENALTY/INT-AD VALOREM TAXES | 9,921 | 3,104 | 5,000 | 5,000 |
| TAXES Total | | 9,361,993 | 9,902,004 | 10,625,932 | 11,109,848 |
| LICENSES AND PERMITS | | | | | |
| - BUSINESS LICENSES/PERMITS | | | | | |
| 4140 | CREDIT CARD PROCESSING FEES | (11,494) | (5,960) | (5,000) | (5,000) |
| 4155 | LIQUOR-ON SALE | 55,500 | 48,740 | 55,000 | 50,000 |
| 4156 | LIQUOR-OFF SALE | 740 | - | 1,000 | 1,000 |
| 4159 | MECHANICAL LICENSE | 12,200 | 14,300 | 11,000 | 12,000 |
| 4163 | PAWNSHOP LICENSE | 5,891 | 9,868 | 6,000 | 4,000 |
| 4164 | CIGARETTE SALES LICENSE | 550 | 3,050 | 2,500 | 2,500 |
| 4165 | REFUSE HAULERS LICENSE | 200 | 450 | 400 | 400 |
| 4166 | MOTOR VEHICLES LICENSE | - | - | - | - |
| 4168 | PEDDLERS LICENSE | 2,535 | 2,820 | 1,500 | 2,000 |
| 4169 | GASOLINE SALES LICENSE | - | - | - | - |
| 4170 | OTHER BUSINESS LICENSES & PERM | 1,125 | 2,180 | 1,000 | 2,000 |
| 4171 | INVESTIGATIVE FEES | 414 | 3,451 | 3,000 | 1,000 |
| - NON-BUSINESS LICENSES/PERMITS | | | | | |
| 4205 | BUILDING PERMIT | 626,166 | 577,644 | 350,000 | 350,000 |
| 4206 | PLUMBING PERMIT | 64,517 | 46,218 | 40,000 | 40,000 |
| 4207 | ANIMAL LICENSE | 2,590 | 1,250 | 1,200 | 1,200 |
| 4208 | HEATING PERMIT | 96,141 | 53,963 | 40,000 | 40,000 |
| 4209 | CONDITIONAL USE PERMIT | 3,006 | 8,750 | 6,000 | 6,000 |
| 4211 | SIGN PERMITS | 2,101 | 2,625 | 2,500 | 2,500 |
| 4212 | RENTAL LICENSE | 6,275 | 1,525 | 5,000 | 3,000 |
| 4213 | FIRE PERMIT | 10,160 | 8,386 | 11,000 | 11,000 |
| 4214 | ELECTRICAL INSPECTION PERMIT | 100,338 | 92,148 | 55,000 | 60,000 |
| 4220 | SEPTIC SYSTEM PERMIT | 32,409 | 21,159 | 30,000 | 30,000 |
| 4221 | URBAN SEWER PERMIT | 8,855 | 2,850 | 7,500 | 7,500 |
| 4222 | URBAN WATER PERMIT | 8,855 | 3,525 | 7,500 | 7,500 |
| 4230 | OTHER NON-BUSINESS LIC & PERM | 2,870 | 2,280 | 1,200 | 1,200 |
| LICENSES AND PERMITS Total | | 1,031,944 | 901,222 | 633,300 | 629,800 |
| INTERGOVERNMENTAL REVENUES | | | | | |
| - FEDERAL INTERGOVERNMENTAL | | | | | |
| 4253 | FEDERAL EXCISE TAX REFUND | 8,409 | 8,863 | 8,000 | 8,500 |
| 4252 | FEDERAL GRANTS | - | - | - | - |
| - STATE INTERGOVERNMENTAL | | | | | |
| 4262 | LOCAL GOVERNMENT AID | - | - | - | - |
| 4263 | MARKET VALUE HOMESTEAD CREDIT | 2,902 | 2,689 | - | - |
| 4268 | MSA FOR STREETS | 140,000 | 150,000 | 150,000 | 180,000 |
| 4269 | POLICE - INSURANCE PREMIUM TAX | 207,352 | 228,225 | 205,000 | 220,000 |
| 4271 | POST BOARD REIMBURSEMENT | 22,968 | 23,860 | 9,000 | 15,000 |
| 4272 | STATE EXCISE TAX REFUND | 337 | 364 | 300 | 300 |
| 4273 | OTHER STATE GRANTS & AIDS | 36,139 | 28,365 | 20,000 | 10,000 |
| - LOCAL INTERGOVERNMENTAL | | | | | |
| 4287 | OTHER LOCAL GOVERNMENT GRANTS | - | - | 13,295 | - |
| INTERGOVERNMENTAL REVENUES Total | | 418,106 | 442,366 | 405,595 | 433,800 |

| CHARGES FOR SERVICES | | | | | |
|--------------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| 4304 | RENTAL FEES - REAL PROPERTY | 149,819 | 153,799 | 145,000 | 118,000 |
| 4305 | RENTAL FEES | 9,739 | 11,042 | 12,000 | 12,000 |
| 4306 | ZONING & SUBDIVISION FEES | 3,739 | 2,082 | 3,000 | 3,000 |
| 4307 | PLAN CHECKING FEES | 296,301 | 241,565 | 160,000 | 160,000 |
| 4308 | SALES OF MAPS & PUBLICATIONS | 499 | 358 | 1,000 | 500 |
| 4309 | ASSESSMENT SEARCHES | 840 | 630 | - | - |
| 4312 | GENERAL GOVERNMENT STAFF TIME | 33,889 | 39,694 | 25,000 | 25,000 |
| 4326 | SPECIAL POLICE SERVICES | 16,645 | 21,082 | 15,000 | 15,000 |
| 4327 | SPECIAL FIRE PROTECTION SERVIC | 55,953 | 86,157 | 55,000 | 60,000 |
| 4328 | ACCIDENT REPORTS | 1,657 | 1,373 | 2,000 | 2,000 |
| 4329 | OPEN BURN PERMIT FEES | 675 | 975 | 1,000 | 1,000 |
| 4330 | OTHER PUBLIC SAFETY | 6,995 | 4,935 | 5,000 | 5,000 |
| 4337 | ENGINEERING | 214,693 | 200,453 | 221,262 | 200,000 |
| 4338 | PLAN & SPECIFICATION FEES | - | - | - | - |
| 4339 | OTHER PUBLIC WORKS | 14,862 | 13,460 | 12,000 | 12,000 |
| 4347 | OTHER CULTURE-RECREATION | 8,821 | 12,507 | 8,900 | 8,000 |
| CHARGES FOR SERVICES Total | | 815,127 | 790,112 | 666,162 | 621,500 |
| FINES AND FORFEITS | | | | | |
| 4452 | COURT FINES | 44,569 | 45,404 | 55,000 | 45,000 |
| 4453 | OTHER FINES & FORFEITS | 33 | 405 | - | - |
| 4454 | ADMINISTRATIVE FINES | 2,049 | 3,669 | 500 | 500 |
| FINES AND FORFEITS Total | | 46,651 | 49,479 | 55,500 | 45,500 |
| MISCELLANEOUS | | | | | |
| 4604 | SURCHARGES | 689 | 690 | 700 | 700 |
| 4605 | ELECTION FILING FEES | 55 | 20 | - | - |
| 4609 | OTHER MISCELLANEOUS REVENUES | 21,129 | 15,927 | 20,400 | 20,000 |
| 4608 | CONTRIBUTIONS & DONATIONS | - | - | - | - |
| MISCELLANEOUS Total | | 21,873 | 16,637 | 21,100 | 20,700 |
| INVESTMENT EARNINGS | | | | | |
| 4701 | INTEREST ON INVESTMENTS | 104,401 | 174,930 | 100,000 | 100,000 |
| INVESTMENT EARNINGS Total | | 104,401 | 174,930 | 100,000 | 100,000 |
| OTHER FINANCING SOURCES | | | | | |
| TRANSFERS IN | | | | | |
| 4901 | TRANSFER IN FROM OTHER FUNDS | 936,450 | 953,354 | 796,000 | 1,422,200 |
| OTHER FINANCING SOURCES Total | | 936,450 | 953,354 | 796,000 | 1,422,200 |
| TOTAL REVENUE | | 12,736,544 | 13,230,103 | 13,303,589 | 14,383,348 |

GENERAL FUND 101 - LINE ITEM DETAIL

-2018 Actual-

-2019 Actual-

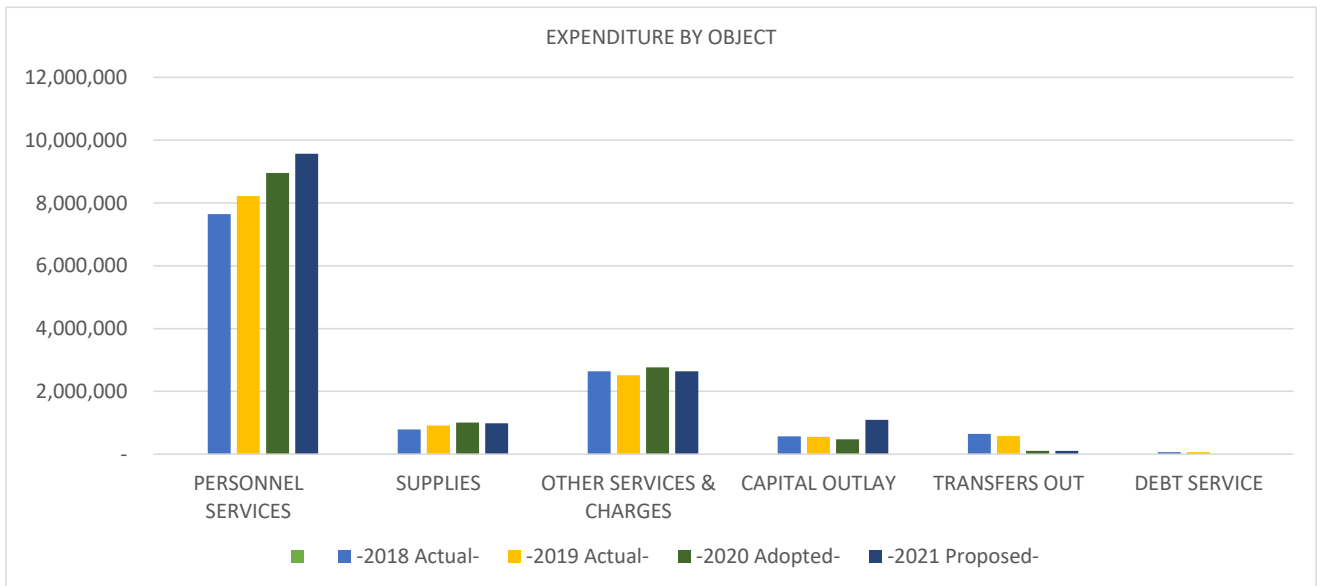
-2020 Adopted-

-2021 Proposed-

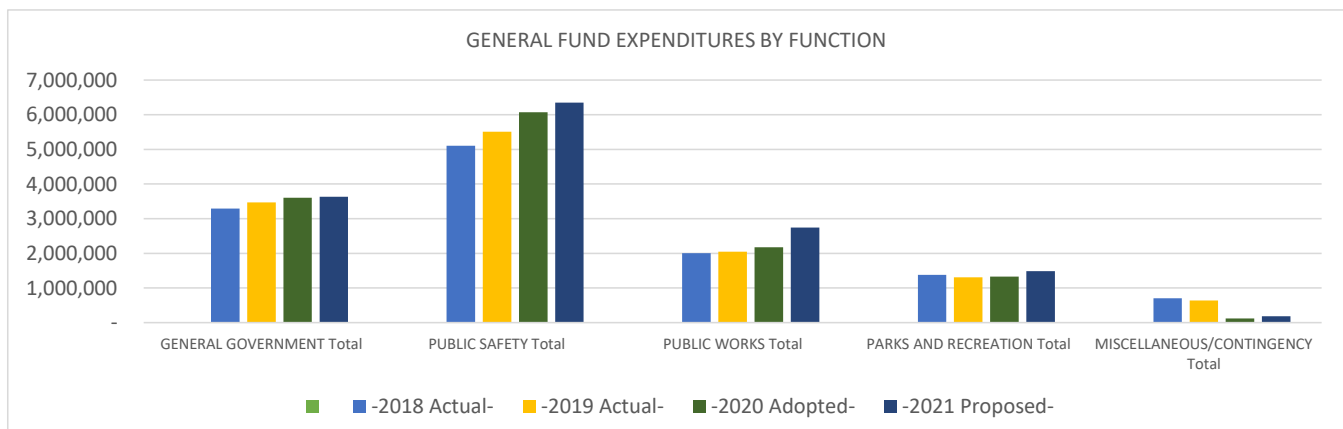
4901 Other Finance Sources

| | | | | |
|--|----------------|----------------|----------------|------------------|
| Water Fund Administrative Transfer | 41,000 | 43,000 | 45,000 | 47,000 |
| Sewer Fund Administrative Transfer | 35,000 | 37,000 | 39,000 | 41,000 |
| St. Lighting Fund Administrative Transfer | 20,000 | 21,000 | 22,000 | 23,000 |
| Recycling Fund Administrative Transfer | 11,500 | - | - | - |
| Storm Water Utility Fund Administrative Transfer | 30,000 | 32,000 | 34,000 | 36,000 |
| Landfill Fund | - | - | - | 1,000,000 |
| Capital Maintenance Fund - For Trail Maintenance | - | 50,000 | 60,000 | 60,000 |
| Insurance Fund | 22,588 | - | - | - |
| Fleet Vehicle Fnd | - | 87,000 | - | - |
| PIR Fund-Street Maintenance | 100,000 | 125,000 | 125,000 | 125,000 |
| Equipment Revolving Fund | 676,362 | 558,354 | 471,000 | 143,200 |
| | <u>936,450</u> | <u>953,354</u> | <u>796,000</u> | <u>1,475,200</u> |

| EXPENDITURE BY OBJECT SUMMARY | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|
| PERSONNEL SERVICES | 7,649,639 | 8,216,968 | 8,957,160 | 9,566,381 |
| SUPPLIES | 789,149 | 913,056 | 1,004,500 | 981,228 |
| OTHER SERVICES & CHARGES | 2,640,548 | 2,511,623 | 2,764,556 | 2,639,166 |
| CAPITAL OUTLAY | 565,955 | 549,084 | 471,000 | 1,090,200 |
| TRANSFERS OUT | 643,832 | 575,817 | 106,373 | 106,373 |
| DEBT SERVICE | 61,853 | 61,853 | - | - |
| TOTAL EXPENDITURE BY OBJECT | 12,350,976 | 12,828,401 | 13,303,589 | 14,383,348 |



| EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS | | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|---|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| GENERAL GOVERNMENT | | | | | |
| 0111 | MAYOR AND COUNCIL | 125,890 | 118,969 | 131,847 | 108,872 |
| 0114 | CHARTER/PLAN/HORSE COMMISSIONS | 4,141 | 3,642 | 5,483 | 4,483 |
| 0130 | ADMINISTRATION | 861,767 | 812,003 | 834,618 | 858,631 |
| 0141 | ELECTIONS | 59,959 | 22,103 | 72,729 | 19,845 |
| 0153 | FINANCE | 350,532 | 367,590 | 379,624 | 393,205 |
| 0155 | ASSESSING | 140,246 | 143,667 | 147,000 | 150,500 |
| 0161 | LEGAL | 121,965 | 152,821 | 131,300 | 133,600 |
| 0191 | PLANNING & ZONING | 583,331 | 680,965 | 723,848 | 747,219 |
| 0192 | DATA PROCESSING | 505,957 | 623,164 | 571,552 | 604,570 |
| 0194 | GENERAL GOVERNMENT BUILDINGS | 483,815 | 494,094 | 545,378 | 554,662 |
| 0195 | NEWSLETTER | 54,043 | 48,885 | 57,177 | 54,359 |
| GENERAL GOVERNMENT Total | | 3,291,647 | 3,467,904 | 3,600,556 | 3,629,946 |
| PUBLIC SAFETY | | | | | |
| 0211 | POLICE PROTECTION | 3,502,113 | 3,794,498 | 4,118,778 | 4,441,253 |
| 0220 | FIRE PROTECTION | 999,255 | 1,024,125 | 1,331,268 | 1,299,675 |
| 0240 | PROTECTIVE INSPECTIONS | 450,223 | 600,831 | 468,390 | 460,744 |
| 0250 | CIVIL DEFENSE | 11,627 | 15,164 | 12,325 | 13,350 |
| 0260 | TRAFFIC ENGINEERING | 124,516 | 59,904 | 125,786 | 117,193 |
| 0270 | ANIMAL CONTROL | 4,381 | 4,336 | 4,750 | 4,750 |
| 0280 | COMMUNITY ORIENTING POLICING | 10,990 | 12,888 | 13,775 | 13,775 |
| PUBLIC SAFETY Total | | 5,103,105 | 5,511,745 | 6,075,072 | 6,350,740 |
| PUBLIC WORKS | | | | | |
| 0301 | ENGINEERING | 229,140 | 379,804 | 420,950 | 433,803 |
| 0311 | STREET MAINTENANCE | 1,474,670 | 1,306,948 | 1,436,508 | 1,992,847 |
| 0312 | SNOW & ICE REMOVAL | 301,233 | 360,301 | 319,283 | 314,349 |
| PUBLIC WORKS Total | | 2,005,042 | 2,047,054 | 2,176,741 | 2,740,999 |
| PARKS AND RECREATION | | | | | |
| 0452 | PARK & RECREATION | 1,292,547 | 1,283,410 | 1,329,847 | 1,481,290 |
| 0455 | COMMUNITY PROGRAMS | 10,000 | 20,000 | - | - |
| 0461 | ENVIRONMENTAL SERVICES | 78,142 | - | - | - |
| PARKS AND RECREATION Total | | 1,380,689 | 1,303,410 | 1,329,847 | 1,481,290 |
| MISCELLANEOUS/CONTINGENCY | | | | | |
| 0892 | EXPENDITURE RESERVE | 705,685 | 637,670 | 121,373 | 180,373 |
| MISCELLANEOUS/CONTINGENCY Total | | 705,685 | 637,670 | 121,373 | 180,373 |
| TOTAL EXPENDITURES & OTHER FINANCING | | 12,486,167 | 12,967,783 | 13,303,589 | 14,383,348 |



| EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS | | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|---|--------------------------------|------------------|------------------|------------------|------------------|
| PERSONNEL SERVICES | | | | | |
| WAGES AND SALARIES | | | | | |
| 6102 | F.T. REGULAR-WAGES & SALARIES | 5,183,931 | 5,513,787 | 5,982,625 | 6,289,802 |
| 6103 | FULL TIME-REGULAR-OVERTIME | 123,989 | 146,188 | 109,000 | 109,000 |
| 6104 | PART TIME-WAGES & SALARIES | 462,116 | 496,943 | 474,410 | 642,109 |
| 6105 | TEMPORARY-WAGES & SALARIES | 152,872 | 125,768 | 281,185 | 261,674 |
| 6106 | OVERTIME-TEMPORARY | 1,404 | 926 | - | - |
| 6107 | OVERTIME-PART TIME | - | 1,905 | - | - |
| WAGES AND SALARIES | | 5,924,312 | 6,285,516 | 6,847,220 | 7,302,585 |
| OTHER GROSS EARNINGS | | | | | |
| 6108 | SEVERANCE PAY | 33,314 | 45,355 | - | - |
| OTHER GROSS EARNINGS | | 33,314 | 45,355 | - | - |
| EMPLOYER CONTRIBUTIONS | | | | | |
| 6121 | PERA CONTRIBUTIONS | 612,622 | 678,558 | 757,531 | 806,715 |
| 6122 | FICA/MEDICARE CONTRIBUTIONS | 298,253 | 315,349 | 357,635 | 381,207 |
| 6123 | ICMA RETIREMENT TRUST | 2,000 | 2,000 | 2,000 | 2,000 |
| 6131 | GROUP INSURANCE | 598,674 | 683,256 | 770,903 | 832,466 |
| 6132 | DISABILITY INSURANCE | 1,284 | 1,313 | 1,300 | 1,300 |
| 6133 | WORKERS COMP INSURANCE PREMIUM | 179,180 | 205,620 | 220,571 | 240,108 |
| EMPLOYER CONTRIBUTIONS | | 1,692,013 | 1,886,097 | 2,109,940 | 2,263,796 |
| PERSONNEL SERVICES Total | | 7,649,639 | 8,216,968 | 8,957,160 | 9,566,381 |

SUPPLIES

| | | | | | |
|--|---------------------------------|----------------|----------------|----------------|----------------|
| OFFICE SUPPLIES | | | | | |
| 6203 | DUPLICATING SUPPLY & COPY PAPER | 3,596 | 2,174 | 3,600 | 4,000 |
| 6204 | STATIONERY, ENVELOPES & FORMS | 4,764 | 4,725 | 6,100 | 6,200 |
| 6205 | DRAFTING SUPPLIES | - | - | 200 | 200 |
| 6206 | FILM, MICROFILM, TAPES, DISKS | 1,150 | 1,983 | 1,300 | 1,400 |
| 6207 | TRAINING SUPPLIES | 1,951 | 2,565 | 2,500 | 3,400 |
| 6208 | MISCELLANEOUS OFFICE SUPPLIES | 15,744 | 12,357 | 16,100 | 16,150 |
| OFFICE SUPPLIES | | 27,205 | 23,804 | 29,800 | 31,350 |
| OPERATING SUPPLIES | | | | | |
| 6221 | CLEANING SUPPLIES | 1,946 | 1,503 | 2,500 | 3,000 |
| 6223 | GASOLINE | 108,942 | 105,124 | 114,300 | 109,900 |
| 6225 | DIESEL FUEL | 44,225 | 57,591 | 46,800 | 52,000 |
| 6227 | LUBRICANTS & ADDITIVES | 4,011 | 6,247 | 5,100 | 5,100 |
| 6229 | SHOP MATERIALS | 4,008 | 2,537 | 7,000 | 5,200 |
| 6231 | UNIFORMS & TURN-OUT GEAR | 56,745 | 63,103 | 75,300 | 81,500 |
| 6233 | BATTERIES | 1,105 | 1,071 | 1,500 | 2,500 |
| 6235 | AMMUNITION | 7,135 | 9,386 | 8,500 | 8,500 |
| 6237 | CRIME SCENE KIT MATERIALS | 894 | 669 | 1,000 | 1,000 |
| 6239 | FIRST AID SUPPLIES | 17,964 | 2,560 | 4,500 | 6,000 |
| 6241 | COMMUNITY POLICING SUPPLIES | 4,880 | 7,750 | 7,000 | 7,000 |
| 6247 | HAPPY DAYS SUPPLIES | 11,750 | 12,000 | 12,000 | 7,000 |
| 6249 | MISCELLANEOUS OPERATING SUPPLY | 114,828 | 113,972 | 132,450 | 121,250 |
| 6246 | MARKETING | 1,391 | 1,210 | 3,000 | 3,000 |
| OPERATING SUPPLIES | | 379,822 | 384,725 | 420,950 | 412,950 |
| REPAIR AND MAINTENANCE SUPPLIES | | | | | |
| 6251 | BATTERIES | 2,051 | 812 | 3,000 | 3,000 |
| 6253 | BRAKES | 2,281 | 2,342 | 3,000 | 3,000 |
| 6255 | TIRES | 6,427 | 7,271 | 7,500 | 7,500 |
| 6257 | OTHER VEHICLE PARTS | 99,426 | 98,407 | 104,000 | 106,000 |
| 6259 | BUILDING MAINT/REPAIR SUPPLIES | 3,852 | 14,227 | 8,500 | 21,000 |
| 6261 | SAND & GRAVEL | 2,355 | 4,726 | 4,000 | 4,000 |
| 6263 | SALT | 72,544 | 97,334 | 94,200 | 78,528 |
| 6265 | ASPHALT | 53,060 | 107,676 | 121,000 | 116,000 |
| 6266 | SCBA-PARTS | 2,292 | 4,843 | 5,000 | 6,000 |
| 6267 | OTHER STREET MAINTENANCE SUPPL | 4,279 | 7,353 | 5,700 | 5,700 |
| 6269 | LANDSCAPE MATERIALS | 28,460 | 24,972 | 27,500 | 29,500 |

| | | | | | |
|--|--------------------------------|----------------|----------------|------------------|----------------|
| 6271 | SIGN REPAIR MATERIALS | - | 121 | 3,000 | 2,000 |
| 6275 | OTHER EQUIPMENT PARTS | 4,362 | 6,158 | 5,100 | 6,100 |
| 6268 | IRRIGATION SUPPLIES | 15,111 | 9,317 | 15,000 | 15,000 |
| REPAIR AND MAINTENANCE SUPPLIES | | 296,500 | 385,559 | 406,500 | 403,328 |
| SMALL TOOLS AND MINOR EQUIPMENT | | | | | |
| 6281 | SMALL TOOLS & MINOR EQUIPMENT | 85,622 | 118,464 | 147,050 | 133,400 |
| SMALL TOOLS AND MINOR EQUIPMENT | | 85,622 | 118,464 | 147,050 | 133,400 |
| MERCHANDISE FOR RESALE | | | | | |
| 6291 | CULVERTS, SIGNS, STREET SUPPLY | - | 505 | 200 | 200 |
| MERCHANDISE FOR RESALE | | - | 505 | 200 | 200 |
| SUPPLIES Total | | 789,149 | 913,056 | 1,004,500 | 981,228 |

OTHER SERVICES & CHARGES

| | | | | | |
|--|--------------------------------|----------------|----------------|----------------|----------------|
| PROFESSIONAL SERVICES | | | | | |
| 6302 | AUDITING & ACCOUNTING SERVICES | 34,235 | 36,580 | 37,600 | 43,000 |
| 6304 | LEGAL FEES | 120,873 | 151,343 | 130,000 | 132,000 |
| 6305 | MEDICAL/PSYCHOLOGICAL FEES | 9,391 | 6,425 | - | - |
| 6306 | PERSONNEL TESTING & RECRUITMT | 1,598 | 800 | 12,000 | 6,000 |
| 6315 | MISCELLANEOUS PROFESSIONAL SER | 435,732 | 422,044 | 372,000 | 204,568 |
| PROFESSIONAL SERVICES | | 601,829 | 617,192 | 551,600 | 385,568 |
| COMMUNICATION | | | | | |
| 6321 | TELEPHONE | 18,190 | 17,842 | 19,400 | 19,600 |
| 6322 | POSTAGE | 18,564 | 17,517 | 24,050 | 20,850 |
| 6323 | CELLULAR PHONES | 34,945 | 33,701 | 39,700 | 44,250 |
| 6325 | LONG DISTANCE CHARGES | - | - | - | - |
| COMMUNICATION | | 71,699 | 69,060 | 83,150 | 84,700 |
| EMPLOYEE REIMBURSEMENTS | | | | | |
| 6331 | TRAVEL & LODGING | 8,416 | 11,972 | 16,300 | 15,950 |
| 6334 | MILEAGE REIMBURSEMENT | 296 | 639 | 1,450 | 1,450 |
| 6335 | TRAINING | 76,598 | 91,174 | 97,200 | 103,100 |
| EMPLOYEE REIMBURSEMENTS | | 85,310 | 103,785 | 114,950 | 120,500 |
| ADVERTISING AND PUBLISHING | | | | | |
| 6352 | GENERAL NOTICE & PUBLIC INFOR | 40,224 | 34,969 | 41,600 | 38,600 |
| 6353 | ORDINANCE PUBLICATION | 941 | 876 | 2,000 | 2,000 |
| 6354 | HELP WANTED ADVERTISEMENTS | 3,850 | 2,305 | 3,500 | 3,500 |
| ADVERTISING AND PUBLISHING | | 45,015 | 38,150 | 47,100 | 44,100 |
| INSURANCE | | | | | |
| 6361 | GENERAL LIABILITY/PROPERTY INS | 127,215 | 145,692 | 145,635 | 154,910 |
| INSURANCE | | 127,215 | 145,692 | 145,635 | 154,910 |
| UTILITIES | | | | | |
| 6371 | ELECTRIC UTILITIES | 161,824 | 153,221 | 168,700 | 167,200 |
| 6372 | WATER/IRRIGATION | 19,775 | 15,205 | 22,000 | 21,150 |
| 6373 | GAS | 44,072 | 45,139 | 44,000 | 47,000 |
| 6374 | REFUSE/RECYCLING | 12,728 | 12,945 | 12,300 | 13,100 |
| UTILITIES | | 238,398 | 226,511 | 247,000 | 248,450 |
| REPAIRS AND MAINTENANCE - LABOR | | | | | |
| 6381 | BUILDING & STRUCTURE REPAIR | 33,741 | 19,827 | 39,000 | 44,100 |
| 6382 | MACHINERY & EQUIPMENT REPAIR | 49,712 | 42,527 | 51,500 | 51,500 |
| 6383 | OFFICE EQUIPMENT REPAIR | - | - | - | - |
| 6386 | BRAKE REPAIR | - | - | - | - |
| 6387 | TIRE MOUNTING & BALANCING | 278 | 160 | 800 | 400 |
| 6388 | OTHER VEHICLE REPAIR | 71,178 | 102,635 | 67,500 | 69,500 |
| 6389 | TOWING SERVICES | 3,224 | 1,623 | 3,500 | 3,500 |
| REPAIRS AND MAINTENANCE - LABOR | | 158,134 | 166,772 | 162,300 | 169,000 |
| REPAIRS AND MAINTENANCE - CONTRACTS | | | | | |
| 6404 | MACHINERY & EQUIPMENT | 1,221 | 1,332 | 1,500 | 1,300 |
| 6405 | OFFICE & DATA PROCESSING EQUIP | 336,747 | 344,102 | 376,387 | 391,134 |
| REPAIRS AND MAINTENANCE - CONTRACTS | | 337,968 | 345,433 | 377,887 | 392,434 |
| RENTALS | | | | | |
| 6413 | OFFICE EQUIPMENT RENTAL | 5,966 | 4,837 | 6,000 | 6,000 |
| 6415 | OTHER EQUIPMENT RENTAL | 93,483 | 119,147 | 107,125 | 109,425 |
| 6416 | MACHINERY RENTAL | - | 275 | 300 | 300 |

| | | | | | |
|---|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| 6417 | UNIFORM RENTAL | 1,530 | 1,948 | 2,200 | 1,800 |
| RENTALS | | 100,979 | 126,208 | 115,625 | 117,525 |
| DUES, SUBSCRIPTIONS, AND REGISTRATION FEES | | | | | |
| 6451 | MEMBERSHIP DUES | 57,608 | 58,318 | 53,359 | 49,579 |
| 6452 | SUBSCRIPTIONS | 799 | 2,238 | 2,500 | 3,000 |
| DUES, SUBSCRIPTIONS, AND REGISTRATION FEES | | 58,407 | 60,556 | 55,859 | 52,579 |
| BOOKS AND PAMPHLETS | | | | | |
| 6471 | BOOKS & PAMPHLETS | 3,055 | 862 | 4,450 | 3,400 |
| BOOKS AND PAMPHLETS | | 3,055 | 862 | 4,450 | 3,400 |
| CONTRACTED SERVICES | | | | | |
| 6488 | STREET MAINTENANCE CONTRACT | 467,265 | 237,483 | 500,000 | 500,000 |
| 6489 | OTHER CONTRACTED SERVICES | 345,273 | 373,918 | 359,000 | 366,000 |
| CONTRACTED SERVICES | | 812,538 | 611,401 | 859,000 | 866,000 |
| OTHER SERVICES & CHARGES Total | | 2,640,548 | 2,511,623 | 2,764,556 | 2,639,166 |
| CAPITAL OUTLAY | | | | | |
| CAPITAL OUTLAY | | | | | |
| 6520 | BUILDINGS | - | - | - | - |
| 6540 | HEAVY MACHINERY | 220,423 | 185,980 | 33,000 | 275,500 |
| 6550 | MOTOR VEHICLES | 98,487 | 145,289 | 395,000 | 399,000 |
| 6580 | OTHER EQUIPMENT | 247,045 | 136,289 | 43,000 | 397,700 |
| 6585 | COMPUTER HARDWARE/SOFTWARE | - | 81,526 | - | 18,000 |
| CAPITAL OUTLAY | | 565,955 | 549,084 | 471,000 | 1,090,200 |
| CAPITAL OUTLAY Total | | 565,955 | 549,084 | 471,000 | 1,090,200 |
| TRANSFERS OUT | | | | | |
| OPERATING TRANSFERS | | | | | |
| 6820 | OPERATING TRANSFERS TO OTHER F | 643,832 | 575,817 | 106,373 | 106,373 |
| OPERATING TRANSFERS | | 643,832 | 575,817 | 106,373 | 106,373 |
| TRANSFERS OUT Total | | 643,832 | 575,817 | 106,373 | 106,373 |
| DEBT SERVICE | | | | | |
| DEBT SERVICE | | | | | |
| 6603 | OTHER L.T. OBLIGATION PRINCIPA | 61,853 | 61,853 | - | - |
| DEBT SERVICE | | 61,853 | 61,853 | - | - |
| DEBT SERVICE Total | | 61,853 | 61,853 | - | - |
| TOTAL EXPENDITURES & OTHER FINANCING | | 12,350,976 | 12,828,401 | 13,303,589 | 14,383,348 |

FUND: GENERAL

| Business Unit | 2020 Adopted Budget | 2021 Proposed Budget |
|-----------------------------|------------------------|-------------------------|
| REVENUE | | |
| 9101 - GENERAL FUND REVENUE | 13,303,589 | 14,383,348 |
| TOTAL REVENUE | 13,303,589 | 14,383,348 |

| | | |
|------------------------------------|-------------------|-------------------|
| EXPENDITURES | | |
| 111 - MAYOR AND COUNCIL | 131,847 | 108,872 |
| 114 - COMMISSIONS | 5,483 | 4,483 |
| 130 - ADMINISTRATION | 834,618 | 858,631 |
| 141 - ELECTIONS | 72,729 | 19,845 |
| 153 - FINANCE | 379,624 | 393,205 |
| 155 - ASSESSING | 147,000 | 150,500 |
| 161 - LEGAL SERVICES | 131,300 | 133,600 |
| 191 - PLANNING AND ZONING | 723,848 | 747,219 |
| 192 - DATA PROCESSING | 571,552 | 604,570 |
| 194 - GENERAL GOVERNMENT BUILDINGS | 545,378 | 554,662 |
| 195 - NEWSLETTER | 57,177 | 54,359 |
| 211 - POLICE PROTECTION | 4,118,778 | 4,441,253 |
| 220 - FIRE PROTECTION | 1,331,268 | 1,299,675 |
| 240 - BUILDING INSPECTION | 468,390 | 460,744 |
| 250 - CIVIL DEFENSE | 12,325 | 13,350 |
| 260 - TRAFFIC ENGINEERING | 125,786 | 117,193 |
| 270 - ANIMAL CONTROL | 4,750 | 4,750 |
| 280 - COMMUNITY ORIENTING POLICING | 13,775 | 13,775 |
| 301 - ENGINEERING | 420,950 | 433,803 |
| 311 - STREET MAINTENANCE | 1,436,508 | 1,992,847 |
| 312 - SNOW AND ICE REMOVAL | 319,283 | 314,349 |
| 452 - PARK AND RECREATION | 1,329,847 | 1,481,290 |
| 455 - COMMUNITY PROGRAMS | - | - |
| 461 - ENVIRONMENTAL SERVICES | - | - |
| 892 - MISCELLANEOUS/CONTINGENCY | 121,373 | 180,373 |
| TOTAL EXPENDITURES | 13,303,589 | 14,383,348 |

Excess (deficiency) of revenue over expenditures

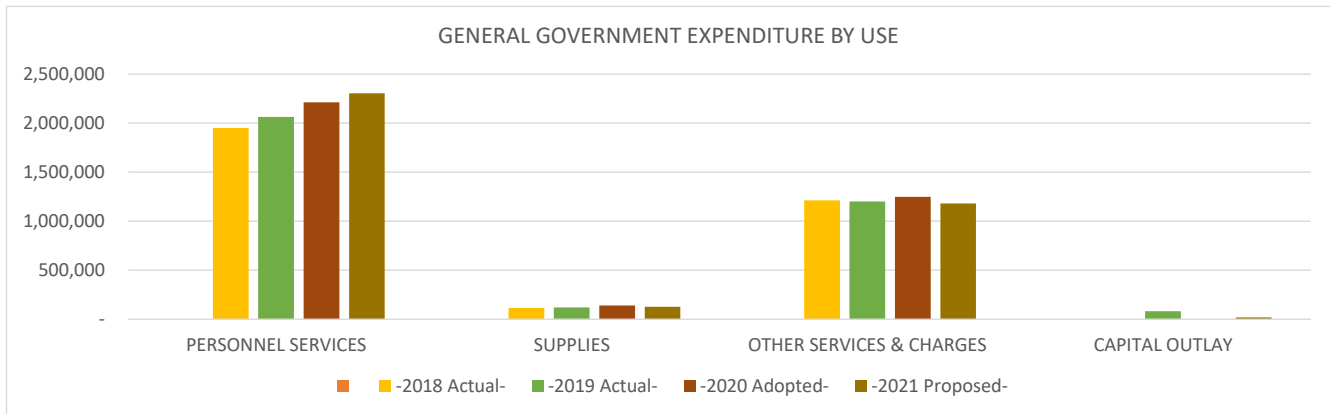
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-

GENERAL FUND 101 - GENERAL GOVERNMENT

| | |
|--------------------|---------|
| GENERAL GOVERNMENT | 111-195 |
|--------------------|---------|

| EXPENDITURE BY OBJECT SUMMARY | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|------------------------------------|------------------|------------------|------------------|------------------|
| PERSONNEL SERVICES | 1,952,471 | 2,064,540 | 2,212,322 | 2,304,417 |
| SUPPLIES | 115,396 | 120,179 | 139,100 | 127,550 |
| OTHER SERVICES & CHARGES | 1,212,768 | 1,201,658 | 1,249,134 | 1,179,979 |
| CAPITAL OUTLAY | - | 81,526 | - | 18,000 |
| TOTAL EXPENDITURE BY OBJECT | 3,280,635 | 3,467,904 | 3,600,556 | 3,629,946 |



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

GENERAL GOVERNMENT

111-195

| EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS | | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|---|--------------------------------|------------------|------------------|------------------|------------------|
| PERSONNEL SERVICES | | | | | |
| WAGES AND SALARIES | | | | | |
| 6102 | F.T. REGULAR-WAGES & SALARIES | 1,362,167 | 1,432,355 | 1,498,374 | 1,595,870 |
| 6103 | FULL TIME-REGULAR-OVERTIME | 5,289 | 2,645 | - | - |
| 6104 | PART TIME-WAGES & SALARIES | 110,163 | 154,597 | 128,522 | 158,917 |
| 6105 | TEMPORARY-WAGES & SALARIES | 55,266 | 31,496 | 116,123 | 43,120 |
| 6107 | OVERTIME-PART TIME | - | 1,905 | - | - |
| TOTAL WAGES AND SALARIES | | 1,532,885 | 1,622,998 | 1,743,019 | 1,797,907 |
| OTHER GROSS EARNINGS | | | | | |
| 6108 | SEVERANCE PAY | 22,741 | 14,464 | - | - |
| TOTAL OTHER GROSS EARNINGS | | 22,741 | 14,464 | - | - |
| EMPLOYER CONTRIBUTIONS | | | | | |
| 6121 | PERA CONTRIBUTIONS | 105,289 | 112,726 | 121,660 | 129,441 |
| 6122 | FICA/MEDICARE CONTRIBUTIONS | 110,784 | 117,515 | 139,255 | 145,102 |
| 6123 | ICMA RETIREMENT TRUST | 2,000 | 2,000 | 2,000 | 2,000 |
| 6131 | GROUP INSURANCE | 165,274 | 178,168 | 186,136 | 210,337 |
| 6133 | WORKERS COMP INSURANCE PREMIUM | 13,499 | 16,670 | 20,252 | 19,630 |
| TOTAL EMPLOYER CONTRIBUTIONS | | 396,845 | 427,079 | 469,303 | 506,510 |
| Total PERSONNEL SERVICES | | 1,952,471 | 2,064,540 | 2,212,322 | 2,304,417 |
| SUPPLIES | | | | | |
| OFFICE SUPPLIES | | | | | |
| 6203 | DUPLICATING SUPPLY & COPY PAPE | 3,596 | 2,174 | 3,600 | 4,000 |
| 6204 | STATIONERY, ENVELOPES & FORMS | 2,870 | 1,472 | 3,100 | 3,100 |
| 6206 | FILM, MICROFILM, TAPES, DISKS | - | - | - | - |
| 6208 | MISCELLANEOUS OFFICE SUPPLIES | 10,084 | 4,052 | 8,250 | 7,700 |
| TOTAL OFFICE SUPPLIES | | 16,550 | 7,698 | 14,950 | 14,800 |
| OPERATING SUPPLIES | | | | | |
| 6221 | CLEANING SUPPLIES | 1,946 | 1,503 | 2,500 | 3,000 |
| 6223 | GASOLINE | 3,111 | 2,466 | 3,000 | 3,000 |
| 6225 | DIESEL FUEL | 978 | 793 | 2,000 | 1,000 |
| 6231 | UNIFORMS & TURN-OUT GEAR | 2,278 | 1,605 | 1,850 | 1,850 |
| 6247 | HAPPY DAYS SUPPLIES | 11,750 | 12,000 | 12,000 | 7,000 |
| 6249 | MISCELLANEOUS OPERATING SUPPLY | 42,942 | 32,969 | 46,300 | 38,300 |
| 6246 | MARKETING | 1,391 | 1,210 | 3,000 | 3,000 |
| TOTAL OPERATING SUPPLIES | | 64,396 | 52,547 | 70,650 | 57,150 |
| REPAIR AND MAINTENANCE SUPPLIES | | | | | |
| 6257 | OTHER VEHICLE PARTS | 1,168 | 4,101 | 1,500 | 1,500 |
| 6259 | BUILDING MAINT/REPAIR SUPPLIES | 3,067 | 4,001 | 5,000 | 6,000 |
| TOTAL REPAIR AND MAINTENANCE SUPPLIES | | 4,236 | 8,103 | 6,500 | 7,500 |
| SMALL TOOLS AND MINOR EQUIPMENT | | | | | |
| 6281 | SMALL TOOLS & MINOR EQUIPMENT | 30,214 | 51,832 | 47,000 | 48,100 |
| TOTAL SMALL TOOLS AND MINOR EQUIPMENT | | 30,214 | 51,832 | 47,000 | 48,100 |
| Total SUPPLIES | | 115,396 | 120,179 | 139,100 | 127,550 |
| OTHER SERVICES & CHARGES | | | | | |
| PROFESSIONAL SERVICES | | | | | |
| 6302 | AUDITING & ACCOUNTING SERVICES | 30,485 | 32,680 | 34,000 | 39,000 |
| 6304 | LEGAL FEES | 120,873 | 151,343 | 130,000 | 132,000 |
| 6305 | MEDICAL/PSYCHOLOGICAL FEES | 9,391 | 6,425 | - | - |
| 6306 | PERSONNEL TESTING & RECRUITMT | 1,598 | 800 | 12,000 | 6,000 |
| 6315 | MISCELLANEOUS PROFESSIONAL SER | 198,252 | 148,577 | 145,000 | 54,735 |
| TOTAL PROFESSIONAL SERVICES | | 360,599 | 339,824 | 321,000 | 231,735 |
| COMMUNICATION | | | | | |
| 6321 | TELEPHONE | 10,829 | 10,261 | 11,600 | 11,550 |
| 6322 | POSTAGE | 15,031 | 13,119 | 17,800 | 16,600 |
| 6323 | CELLULAR PHONES | 6,878 | 5,136 | 7,300 | 7,300 |
| 6325 | LONG DISTANCE CHARGES | - | - | - | - |
| TOTAL COMMUNICATION | | 32,738 | 28,515 | 36,700 | 35,450 |

| | | | | | |
|---|--------------------------------|------------------|------------------|------------------|------------------|
| EMPLOYEE REIMBURSEMENTS | | | | | |
| 6331 | TRAVEL & LODGING | 2,700 | 7,938 | 8,000 | 8,000 |
| 6334 | MILEAGE REIMBURSEMENT | 2 | 111 | 700 | 700 |
| 6335 | TRAINING | 12,514 | 19,771 | 22,900 | 21,500 |
| TOTAL EMPLOYEE REIMBURSEMENTS | | 15,215 | 27,820 | 31,600 | 30,200 |
| ADVERTISING AND PUBLISHING | | | | | |
| 6352 | GENERAL NOTICE & PUBLIC INFOR | 40,224 | 34,969 | 41,600 | 38,600 |
| 6353 | ORDINANCE PUBLICATION | 941 | 876 | 2,000 | 2,000 |
| 6354 | HELP WANTED ADVERTISEMENTS | 3,850 | 2,305 | 3,500 | 3,500 |
| TOTAL ADVERTISING AND PUBLISHING | | 45,015 | 38,150 | 47,100 | 44,100 |
| INSURANCE | | | | | |
| 6361 | GENERAL LIABILITY/PROPERTY INS | 29,491 | 33,983 | 33,610 | 35,860 |
| TOTAL INSURANCE | | 29,491 | 33,983 | 33,610 | 35,860 |
| UTILITIES | | | | | |
| 6371 | ELECTRIC UTILITIES | 98,140 | 90,508 | 102,000 | 100,000 |
| 6372 | WATER/IRRIGATION | 3,044 | 2,057 | 4,000 | 4,000 |
| 6373 | GAS | 28,789 | 29,313 | 28,000 | 30,000 |
| 6374 | REFUSE/RECYCLING | 3,882 | 4,790 | 4,500 | 5,000 |
| TOTAL UTILITIES | | 133,854 | 126,668 | 138,500 | 139,000 |
| REPAIRS AND MAINTENANCE - LABOR | | | | | |
| 6381 | BUILDING & STRUCTURE REPAIR | 12,463 | 7,641 | 15,000 | 20,000 |
| 6382 | MACHINERY & EQUIPMENT REPAIR | 12,587 | 11,461 | 15,000 | 20,000 |
| 6388 | OTHER VEHICLE REPAIR | 1,771 | 1,845 | 2,000 | 1,500 |
| TOTAL REPAIRS AND MAINTENANCE - LABOR | | 26,821 | 20,947 | 32,000 | 41,500 |
| REPAIRS AND MAINTENANCE - CONTRACTS | | | | | |
| 6405 | OFFICE & DATA PROCESSING EQUIP | 295,378 | 302,488 | 324,415 | 337,000 |
| TOTAL REPAIRS AND MAINTENANCE - CONTRACTS | | 295,378 | 302,488 | 324,415 | 337,000 |
| RENTALS | | | | | |
| 6415 | OTHER EQUIPMENT RENTAL | - | - | - | - |
| TOTAL RENTALS | | - | - | - | - |
| DUES, SUBSCRIPTIONS, AND REGISTRATION FEES | | | | | |
| 6451 | MEMBERSHIP DUES | 49,518 | 51,387 | 42,209 | 39,634 |
| 6452 | SUBSCRIPTIONS | 799 | 1,551 | 1,500 | 1,500 |
| TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES | | 50,317 | 52,938 | 43,709 | 41,134 |
| BOOKS AND PAMPHLETS | | | | | |
| 6471 | BOOKS & PAMPHLETS | - | 155 | - | - |
| TOTAL BOOKS AND PAMPHLETS | | - | 155 | - | - |
| CONTRACTED SERVICES | | | | | |
| 6489 | OTHER CONTRACTED SERVICES | 223,340 | 230,169 | 240,500 | 244,000 |
| TOTAL CONTRACTED SERVICES | | 223,340 | 230,169 | 240,500 | 244,000 |
| Total OTHER SERVICES & CHARGES | | 1,212,768 | 1,201,658 | 1,249,134 | 1,179,979 |
| CAPITAL OUTLAY | | | | | |
| CAPITAL OUTLAY | | | | | |
| 6520 | BUILDINGS | - | - | - | - |
| 6550 | MOTOR VEHICLES | - | - | - | - |
| 6580 | OTHER EQUIPMENT | - | - | - | - |
| 6585 | COMPUTER HARDWARE/SOFTWARE | - | 81,526 | - | 18,000 |
| TOTAL CAPITAL OUTLAY | | - | 81,526 | - | 18,000 |
| Total CAPITAL OUTLAY | | - | 81,526 | - | 18,000 |
| TOTAL EXPENDITURES & OTHER FINANCING | | 3,280,635 | 3,467,904 | 3,600,556 | 3,629,946 |

FUND GENERAL

DEPARTMENT: MAYOR AND COUNCIL

FUNCTION: GENERAL GOVERNMENT

BUDGET SUMMARY:

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|----------------|---------------------|-----------------------|
| 0111 | 6104 | PART TIME-WAGES & SALARIES | 31,412 | 36,932 | 44,000 | 44,000 |
| 0111 | 6121 | PERA CONTRIBUTIONS | 600 | 775 | 900 | 900 |
| 0111 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 2,403 | 2,838 | 3,366 | 3,366 |
| 0111 | 6131 | GROUP INSURANCE | 3,171 | 3,648 | | |
| 0111 | 6133 | WORKERS COMP INSURANCE PREMIUM | 98 | 130 | 242 | 242 |
| 0111 | 6247 | HAPPY DAYS | 11,750 | 12,000 | 12,000 | 7,000 |
| 0111 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 12,698 | 11,485 | 13,000 | 13,000 |
| 0111 | 6315 | MISCELLANEOUS PROFESSIONAL SER | 16,740 | - | 17,000 | |
| 0111 | 6322 | POSTAGE | - | - | - | - |
| 0111 | 6331 | TRAVEL & LODGING | 1,331 | 2,268 | 3,000 | 3,000 |
| 0111 | 6335 | TRAINING | 56 | 753 | 1,500 | 2,500 |
| 0111 | 6361 | GENERAL LIABILITY/PROPERTY INS | 1,148 | 1,177 | 1,300 | 1,300 |
| 0111 | 6451 | MEMBERSHIP DUES | 44,482 | 46,963 | 35,539 | 33,564 |
| Total Expenditure | | | 125,890 | 118,969 | 131,847 | 108,872 |

PERSONNEL COMPLEMENT

| | | | | |
|-------------------------|------|------|------|------|
| Mayor | 1.00 | 1.00 | 1.00 | 1.00 |
| Council | 6.00 | 6.00 | 6.00 | 6.00 |
| Mayor and Council Total | 7.00 | 7.00 | 7.00 | 7.00 |

6249 Miscellaneous Operating Supplies

| | | | | |
|---------------------------------|--------|--------|--------|--------|
| Mayor's Prayer Breakfast | 400 | 400 | 400 | 400 |
| Meals for Council Work sessions | 3,491 | 2,861 | 4,000 | 4,000 |
| Anoka Area Chamber of Commerce | 600 | - | 600 | 600 |
| Holiday Party | 2,439 | 3,153 | 2,750 | 2,750 |
| Tree Lighting | 750 | 1,400 | 750 | 750 |
| Gala/Fundraising Events | 2,000 | 1,340 | 2,000 | 2,000 |
| Miscellaneous | 3,018 | 2,331 | 2,500 | 2,500 |
| | 12,698 | 11,485 | 13,000 | 13,000 |

6315 Miscellaneous Professional Services

| | | | | |
|----------------|--------|---|--------|---|
| Citizen Survey | 16,740 | | 17,000 | |
| | 16,740 | - | 17,000 | - |

6451 Dues

| | | | | |
|--|--------|--------|--------|--------|
| Anoka County Mediation Services | 2,883 | 2,882 | - | - |
| Mississippi River Cities & Towns Initiatives (MRCTI) | 3,000 | - | - | - |
| North Metro Mayors Association | 12,008 | 12,008 | 12,200 | 12,200 |
| North Metro Chamber (EDA) | 370 | 660 | - | - |
| Mississippi/Champlin Streamgagge Agreement | | | 334 | 334 |
| Anoka Area Chamber of Commerce (EDA) | 410 | 410 | - | - |
| Association of Metro Municipalities | 4,155 | 8,429 | - | - |
| League of Minnesota Cities | 19,765 | 20,627 | 21,000 | 21,000 |
| MN Mayors Assoc | 30 | 30 | 30 | 30 |
| Metro Cities | | | - | - |
| National League of Cities | 1,861 | 1,917 | 1,975 | - |
| | 44,482 | 46,963 | 35,539 | 33,564 |

DESCRIPTION OF SERVICES:

The Mayor and Council budget provides for legislative and policy making activities of the city on behalf of the citizens of Ramsey. They provide for the planning and control of all financial activities including approving the tax levy, rates and charges, and approval of expenditures.

BUDGET HIGHLIGHTS

- No major changes
-

GOALS OF CURRENT YEAR BUDGET:

- Establish and implement a Strategic Action Plan
- Establish legislative priorities for the City
- Maintain a stable tax levy rate
- Advocate for Highway 10 Improvements at the State and Federal Level

Performance Measurements:

| | 2018 Actual | 2019 Estimate | 2020 Projected | 2021 Projected |
|---------------|-------------|---------------|----------------|----------------|
| Tax Levy Rate | 41.73% | 40.35% | 42.40% | TBD |

FUND GENERAL

DEPARTMENT: COMMISSIONS

FUNCTION: GENERAL GOVERNMENT

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|--------------|--------------|---------------------|-----------------------|
| 0114 | 6105 | TEMPORARY-WAGES & SALARIES | 3,785 | 3,335 | 5,000 | 4,000 |
| 0114 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 300 | 255 | 383 | 383 |
| 0114 | 6133 | WORKERS COMP INSURANCE PREMIUM | 18 | 16 | 40 | 40 |
| 0114 | 6322 | POSTAGE | - | - | - | - |
| 0114 | 6361 | GENERAL LIABILITY/PROPERTY INS | 38 | 36 | 60 | 60 |
| Total Expenditure | | | 4,141 | 3,642 | 5,483 | 4,483 |

PERSONNEL COMPLEMENT

| | | | | |
|-----------------------------|-------|-------|-------|-------|
| Charter Commission Members | 9.00 | 9.00 | 9.00 | 9.00 |
| Planning Commission Members | 7.00 | 7.00 | 7.00 | 7.00 |
| Commission Total | 16.00 | 16.00 | 16.00 | 16.00 |

DESCRIPTION OF SERVICES:

The Commissions budget provides council-appointed committee members tasked to review and provide feedback on city plans, initiatives, and policies. Commissions include: Charter Commission, Economic Development Authority Commission, Environmental Policy Board Commission, Parks and Recreation Commission, and Planning Commission.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Assist the City Council in the implementation of the City's 3-Year Strategic Action Plan
- Implement individual commissions' work plans and missions
- Implement and manage individual commissions' budgets

Performance Measurements:

| | 2018 Actual | 2019 Actual | 2020 Projected | 2021 Projected |
|--|-------------|-------------|----------------|----------------|
| # of Meetings: Charter Commission | 1 | 2 | 1 | 2 |
| # of Meetings: Economic Development Authority Commission | 12 | 10 | 12 | 12 |
| # of Meetings: Environmental Policy Board Commission | 10 | 10 | 10 | 11 |
| # of Meetings: Parks and Recreation Commission | 9 | 11 | 11 | 10 |
| # of Meetings: Planning Commission | 16 | 13 | 15 | 17 |
| # of Meetings: City Council Regular Session | 23 | 23 | 23 | 23 |
| # of Meetings: City Council Work Session | 26 | 31 | 26 | 25 |
| # of Meetings: Public Works Committee | 10 | 9 | 10 | 8 |

FUND GENERAL

DEPARTMENT: ADMINISTRATION

FUNCTION: GENERAL GOVERNMENT

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|----------------|---------------------|-----------------------|
| 0130 | 6102 | F.T. REGULAR-WAGES & SALARIES | 512,646 | 497,636 | 525,235 | 541,682 |
| 0130 | 6103 | FULL TIME-REGULAR-OVERTIME | 1,116 | 261 | | |
| 0130 | 6104 | PART TIME-WAGES & SALARIES | 30,124 | 36,677 | - | |
| 0130 | 6105 | TEMPORARY-WAGES & SALARIES | 8,653 | 9,685 | 14,560 | 14,560 |
| 0130 | 6108 | SEVERANCE PAY | 22,741 | 14,464 | | |
| 0130 | 6121 | PERA CONTRIBUTIONS | 37,440 | 36,244 | 40,485 | 41,796 |
| 0130 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 40,475 | 38,717 | 44,761 | 46,814 |
| 0130 | 6123 | ICMA RETIREMENT TRUST | 2,000 | 2,000 | 2,000 | 2,000 |
| 0130 | 6131 | GROUP INSURANCE | 62,195 | 58,925 | 67,989 | 78,251 |
| 0130 | 6133 | WORKERS COMP INSURANCE PREMIUM | 3,144 | 3,007 | 4,318 | 4,458 |
| 0130 | 6203 | DUPLICATING SUPPLY & COPY PAPE | 3,596 | 2,174 | 3,600 | 4,000 |
| 0130 | 6204 | STATIONERY, ENVELOPES & FORMS | 2,240 | 1,039 | 2,300 | 2,300 |
| 0130 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 8,934 | 3,046 | 6,000 | 6,000 |
| 0130 | 6246 | MARKETING | 1,391 | 1,210 | 3,000 | 3,000 |
| 0130 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 6,115 | 4,305 | 6,000 | 6,500 |
| 0130 | 6305 | MEDICAL/PSYCHOLOGICAL FEES | 9,391 | 6,425 | - | - |
| 0130 | 6306 | PERSONNEL TESTING | 1,598 | 800 | 12,000 | 6,000 |
| 0130 | 6315 | MISCELLANEOUS PROFESSIONAL SER | 66,292 | 44,262 | 48,000 | 50,000 |
| 0130 | 6321 | TELEPHONE | 1,518 | 1,006 | 1,600 | 1,600 |
| 0130 | 6322 | POSTAGE | 391 | 356 | 1,000 | 1,000 |
| 0130 | 6323 | CELLULAR PHONES | 2,566 | 1,397 | 2,500 | 2,500 |
| 0130 | 6331 | TRAVEL & LODGING | 975 | 4,409 | 3,500 | 3,500 |
| 0130 | 6334 | MILEAGE REIMBURSEMENT | - | 111 | 200 | 200 |
| 0130 | 6335 | TRAINING | 9,877 | 14,233 | 15,000 | 12,500 |
| 0130 | 6352 | GENERAL NOTICE & PUBLIC INFOR | 495 | 285 | 1,000 | 1,000 |
| 0130 | 6353 | ORDINANCE PUBLICATION | 941 | 876 | 2,000 | 2,000 |
| 0130 | 6354 | HELP WANTED ADVERTISEMENTS | 3,850 | 2,305 | 3,500 | 3,500 |
| 0130 | 6361 | GENERAL LIABILITY/PROPERTY INS | 7,876 | 8,008 | 9,000 | 9,000 |
| 0130 | 6405 | OFFICE & DATA PROCESSING EQUIP | 9,792 | 14,129 | 11,000 | 11,000 |
| 0130 | 6451 | MEMBERSHIP DUES | 3,053 | 3,247 | 3,570 | 2,970 |
| 0130 | 6452 | SUBSCRIPTIONS | 343 | 764 | 500 | 500 |
| 0130 | 6489 | OTHER CONTRACTED SERVICES | - | - | - | - |
| Total Expenditure | | | 861,767 | 812,003 | 834,618 | 858,631 |

PERSONNEL COMPLEMENT

| | | | | |
|---|------|------|------|------|
| City Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant City Administrator/Econ Dev Dir | 1.00 | - | - | - |
| Human Resources Manager | 1.00 | - | - | - |
| Director of Administrative Services | - | 1.00 | 1.00 | 1.00 |
| City Clerk | 0.50 | 0.50 | - | - |
| Deputy City Clerk | - | - | - | 1.00 |
| HR Generalist | - | - | 1.00 | 1.00 |
| Administrative Clerks | 1.00 | 1.00 | 1.00 | 1.00 |
| Mgmt Intern | 0.50 | 0.50 | 0.50 | 0.50 |
| Administrative Assistant | 1.50 | 1.73 | 1.00 | - |
| Public Information & Events Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Receptionist | 1.00 | 1.00 | 1.00 | 1.00 |
| Administration Total | 8.50 | 7.73 | 7.50 | 7.50 |

6249 Miscellaneous Operating Supplies

| | | | | |
|--|--------------|--------------|--------------|--------------|
| Employee Recognition | 2,810 | 1,813 | 2,900 | 2,900 |
| Expenses for staff workshops and other misc. operating supplies. | 3,305 | 2,492 | 3,100 | 3,600 |
| | <u>6,115</u> | <u>4,305</u> | <u>6,000</u> | <u>6,500</u> |

6315 Miscellaneous Professional Services

| | | | | |
|---|---------------|---------------|---------------|---------------|
| Insurance Agent of Record Annual Fee | 6,400 | 7,000 | 7,000 | 7,000 |
| Excess Liability Insurance Coverage -\$1M for total of \$3M | 22,848 | - | | |
| Flex Spending(admin & deposit) | 4,248 | 4,248 | 4,500 | 4,800 |
| Employee Assistance Program | 1,300 | 1,300 | 1,300 | 1,300 |
| City Code Codification | 3,609 | 1,677 | 3,500 | 3,000 |
| Miscellaneous department charges | 4,324 | 5,417 | 6,800 | 7,900 |
| Recruiting Software | 3,000 | 3,000 | 3,000 | 3,500 |
| Health admin/enrollment | 2,900 | 2,900 | 2,900 | 3,500 |
| Minute Taking | 17,663 | 18,720 | 19,000 | 19,000 |
| | <u>66,292</u> | <u>44,262</u> | <u>48,000</u> | <u>50,000</u> |

6451 Dues

| | | | | |
|-----------------------|--------------|--------------|--------------|--------------|
| IPMA - National | | 150 | 150 | 150 |
| ICMA | 1,152 | 1,200 | 1,200 | 1,200 |
| MCCMA | 168 | 168 | 375 | 375 |
| MAMA | 45 | 45 | 45 | 45 |
| Miscellaneous | 1,088 | 1,084 | 1,200 | 1,200 |
| HR organizations-misc | | | | |
| Rotary | 600 | 600 | 600 | - |
| | <u>3,053</u> | <u>3,247</u> | <u>3,570</u> | <u>2,970</u> |

DESCRIPTION OF SERVICES:

The Administration Department is generally responsible for the execution of city policy/ strategic plan as adopted by the City Council, prepares and maintains official records, provides for the licensing of local businesses and activities as required by state law or city ordinance, provides Human Resource services, and generally oversees the coordination of events and communications for the City.

BUDGET HIGHLIGHTS

- Administrative Clerk Reclassified to Deputy City Clerk - \$1,765
-
-
-

GOALS OF CURRENT YEAR BUDGET:

- Oversee implementation of the Council Strategic Action Plan and Legislative Priorities
- Optimize use of non-city funding through joint projects, grants, and partnerships
- Actively participate in effort to secure funding for U.S. Highway 10

Performance Measurements:

| | 2018 Projected | 2019 Projected | 2020 Projected | 2021 Projected |
|---|----------------|----------------|----------------|----------------|
| Strategic action plan items completed (all departments) | 25 of 35 | 25 of 35 | ___ of 13 | |

FUND GENERAL

DEPARTMENT: ELECTIONS

FUNCTION: GENERAL GOVERNMENT

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|---------------|---------------|---------------------|-----------------------|
| 0141 | 6102 | F.T. REGULAR-WAGES & SALARIES | 7,550 | 1,716 | | |
| 0141 | 6103 | FULL TIME-REGULAR-OVERTIME | 2,189 | 1,309 | | |
| 0141 | 6104 | PART TIME-WAGES & SALARIES | 1,615 | 392 | | |
| 0141 | 6105 | TEMPORARY-WAGES & SALARIES | 34,516 | 9,264 | 53,600 | 10,000 |
| 0141 | 6121 | PERA CONTRIBUTIONS | 730 | 256 | | |
| 0141 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 843 | 246 | 4,100 | 765 |
| 0141 | 6133 | WORKERS COMP INSURANCE PREMIUM | 213 | 57 | 429 | 80 |
| 0141 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 176 | - | - | - |
| 0141 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 5,371 | 1,184 | 6,500 | - |
| 0141 | 6281 | SMALL TOOLS & MINOR EQUIPMENT | 5,949 | 7,425 | 7,000 | 8,100 |
| 0141 | 6322 | POSTAGE | 60 | 36 | 100 | 100 |
| 0141 | 6361 | GENERAL LIABILITY/PROPERTY INS | 547 | 219 | 700 | 500 |
| 0141 | 6451 | MEMBERSHIP DUES | 200 | - | 300 | 300 |
| 0141 | 6580 | OTHER EQUIPMENT | - | - | | |
| Total Expenditure | | | 59,959 | 22,103 | 72,729 | 19,845 |

DESCRIPTION OF SERVICES:
 The Elections budget provides funds needed to conduct the national, state, and local elections in accordance with statutory requirements.

- BUDGET HIGHLIGHTS**
- Special Election in February
 -

| Performance Measurements: | | | | |
|--|--------|--------|--------|---------|
| | 2014 | 2016 | 2018 | 2020 |
| Number of Votes | 9097 | 16927 | 11764 | |
| Number of Voters registered Election Day | 15130 | 17280 | 15890 | |
| Percent (votes/registered) | 60.13% | 97.96% | 74.03% | #DIV/0! |
| Number of Wards | 4 | 4 | 4 | 4 |
| Number of Precincts | 8 | 8 | 8 | 8 |

FUND GENERAL

DEPARTMENT: FINANCE

FUNCTION: GENERAL GOVERNMENT

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|----------------|---------------------|-----------------------|
| 0153 | 6102 | F.T. REGULAR-WAGES & SALARIES | 246,595 | 256,779 | 261,490 | 265,726 |
| 0153 | 6108 | SEVERANCE PAY | - | - | | |
| 0153 | 6121 | PERA CONTRIBUTIONS | 18,175 | 18,954 | 19,612 | 19,929 |
| 0153 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 17,834 | 18,222 | 21,169 | 21,540 |
| 0153 | 6131 | GROUP INSURANCE | 26,524 | 28,896 | 27,900 | 29,024 |
| 0153 | 6133 | WORKERS COMP INSURANCE PREMIUM | 660 | 1,395 | 2,053 | 2,086 |
| 0153 | 6204 | STATIONERY, ENVELOPES & FORMS | 630 | 433 | 800 | 800 |
| 0153 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 112 | 390 | 300 | 400 |
| 0153 | 6302 | AUDITING & ACCOUNTING SERVICES | 30,485 | 32,680 | 34,000 | 39,000 |
| 0153 | 6321 | TELEPHONE | 343 | 447 | 500 | 500 |
| 0153 | 6322 | POSTAGE | 1,910 | 1,689 | 2,200 | 2,000 |
| 0153 | 6335 | TRAINING | - | 225 | 1,000 | 3,500 |
| 0153 | 6352 | GENERAL NOTICE & PUBLIC INFOR | 527 | 263 | 600 | 600 |
| 0153 | 6361 | GENERAL LIABILITY/PROPERTY INS | 3,200 | 3,637 | 3,700 | 3,800 |
| 0153 | 6451 | MEMBERSHIP DUES | 659 | 544 | 800 | 800 |
| 0153 | 6489 | OTHER CONTRACTED SERVICES | 2,877 | 3,035 | 3,500 | 3,500 |
| Total Expenditure | | | 350,532 | 367,590 | 379,624 | 393,205 |

PERSONNEL COMPLEMENT

| | | | | |
|------------------------|------|------|------|------|
| Finance Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Asst. Finance Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Accountant I | 1.00 | - | - | - |
| Accountant II | - | 1.00 | 1.00 | 1.00 |
| Accounting Clerk | 1.00 | - | - | - |
| Sr. Accounting Clerk | - | 1.00 | 1.00 | 1.00 |
| Finance Total | 4.00 | 4.00 | 4.00 | 4.00 |

DESCRIPTION OF SERVICES:

The Finance Department is responsible for financial reporting and budgeting, assessments, cash receipts, accounts receivable, accounts payable, payroll processing, debt service management and investment of all city funds.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Continued long-term financial planning (5-Year Budget & 10-Year CIP)
- Continued CAFR award recognition
- Ensure compliance with state and federal laws

Performance Measurements:

| | 2018 Actual | 2019 Actual | 2020 Projected | 2021 Projected |
|------------------------|-------------|-------------|----------------|----------------|
| Average Rate of Return | 1.53% | 2.18% | 2.00% | 2.00% |
| Bond Rating | AA+ | AA+ | AA+ | AA+ |

FUND GENERAL

DEPARTMENT: **ASSESSING**

FUNCTION: GENERAL GOVERNMENT

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|---------------------------|----------------|----------------|---------------------|-----------------------|
| 0155 | 6489 | OTHER CONTRACTED SERVICES | 140,246 | 143,667 | 147,000 | 150,500 |
| Total Expenditure | | | 140,246 | 143,667 | 147,000 | 150,500 |

DESCRIPTION OF SERVICES:
 The Assessing budget provides contractual assessing services provided by Anoka County.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:
 Increase number of in-person assessment appraisals to better reflect market values

| Performance Measurements: | | | | |
|---|-------------|-------------|----------------|----------------|
| | 2018 Actual | 2019 Actual | 2020 Projected | 2021 Projected |
| Number of Assessed Parcels - Residential Properties | 8,717 | 8,848 | 9,000 | 9,135 |
| Number of Assessed Parcels - Commercial Properties | 378 | 384 | 384 | 390 |
| | | | | |
| | | | | |

FUND GENERAL

DEPARTMENT: LEGAL

FUNCTION: GENERAL GOVERNMENT

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|----------------|---------------------|-----------------------|
| 0161 | 6304 | LEGAL FEES | 120,873 | 151,343 | 130,000 | 132,000 |
| 0161 | 6361 | GENERAL LIABILITY/PROPERTY INS | 1,092 | 1,479 | 1,300 | 1,600 |
| Total Expenditure | | | 121,965 | 152,821 | 131,300 | 133,600 |

DESCRIPTION OF SERVICES:

The Legal budget provides for legal counsel to the City Council and city staff, reviews ordinances, resolutions, contracts and other legal documents. The budget also provides for prosecution services. The City's prosecution services are provided by Eckberg, Lammers Attorneys at Law and other legal services are provided by Ratwik, Roszak & Maloney, P.A.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Ensure city compliance with all laws

FUND GENERAL

DEPARTMENT: **PLANNING AND ZONING**

FUNCTION: GENERAL GOVERNMENT

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|----------------|---------------------|-----------------------|
| 0191 | 6102 | F.T. REGULAR-WAGES & SALARIES | 342,609 | 408,399 | 424,508 | 496,679 |
| 0191 | 6104 | PART-TIME WAGES & SALARIES | 8,873 | 31,332 | 30,297 | 64,806 |
| 0191 | 6105 | TEMPORARY-WAGES & SALARIES | 7,516 | 9,212 | 42,963 | 14,560 |
| 0191 | 6121 | PERA CONTRIBUTIONS | 25,938 | 32,796 | 35,060 | 41,174 |
| 0191 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 26,675 | 33,750 | 39,362 | 46,079 |
| 0191 | 6131 | GROUP INSURANCE | 35,865 | 42,110 | 40,976 | 51,328 |
| 0191 | 6133 | WORKERS COMP INSURANCE PREMIUM | 2,006 | 2,415 | 3,982 | 3,608 |
| 0191 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 803 | 464 | 1,500 | 1,000 |
| 0191 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 1,091 | 473 | 4,000 | 2,000 |
| 0191 | 6315 | MISCELLANEOUS PROFESSIONAL SER | 115,220 | 104,315 | 80,000 | 4,735 |
| 0191 | 6321 | TELEPHONE | 432 | 559 | 500 | 750 |
| 0191 | 6322 | POSTAGE | 2,598 | 481 | 2,500 | 1,500 |
| 0191 | 6323 | CELLULAR PHONES | 2,607 | 2,163 | 3,000 | 3,000 |
| 0191 | 6325 | LONG DISTANCE CHARGES | - | - | | |
| 0191 | 6331 | TRAVEL & LODGING | 394 | 1,261 | 1,500 | 1,500 |
| 0191 | 6334 | MILEAGE REIMBURSEMENT | 2 | | 500 | 500 |
| 0191 | 6335 | TRAINING | 2,581 | 1,852 | 3,000 | 3,000 |
| 0191 | 6352 | GENERAL NOTICE & PUBLIC INFOR | 1,252 | 1,145 | 2,000 | 2,000 |
| 0191 | 6361 | GENERAL LIABILITY/PROPERTY INS | 5,289 | 6,663 | 5,200 | 6,000 |
| 0191 | 6451 | MEMBERSHIP DUES | 1,124 | 633 | 2,000 | 2,000 |
| 0191 | 6452 | SUBSCRIPTIONS | 456 | 787 | 1,000 | 1,000 |
| 0191 | 6471 | BOOKS & PAMPHLETS | - | 155 | | |
| Total Expenditure | | | 583,331 | 680,965 | 723,848 | 747,219 |

PERSONNEL COMPLEMENT

| | | | | |
|------------------------------------|-------------|-------------|-------------|-------------|
| City Planner | 2.00 | 2.00 | 2.00 | 1.00 |
| Senior Planner | - | - | 1.00 | 1.00 |
| Community Development Director | 1.00 | 1.00 | - | - |
| Zoning Code Enforcement Officer | - | - | - | 1.00 |
| Deputy City Administrator | - | - | 1.00 | 1.00 |
| Planning Technician | - | - | - | 1.00 |
| Economic Development Manager | - | 1.00 | 1.00 | 1.00 |
| Community Development Assistant | 1.00 | 1.00 | 0.40 | 0.40 |
| Planning Intern | 0.50 | 0.50 | 0.50 | 0.50 |
| Administrative Assistant | - | 0.73 | 0.73 | 0.73 |
| Planning & Zoning Total | 4.50 | 6.23 | 6.63 | 7.63 |

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The Planning Division's function is to prepare and implement the City's Comprehensive Plan (the City's land use guide) and comprises of two (2) major functions: long-range land use planning and zoning administration.

BUDGET HIGHLIGHTS

- FT Zoning Code Enforcement Officer (\$75,265) offset with reduction in Professional Services (6315)
-
-

GOALS OF CURRENT YEAR BUDGET:

- All Land Use Applications processed with 60 days.
- Standard plan review completed within 5 business day (previously 10 business days).
- Improve Responsiveness to Code Violation Complaints
- Improve the image of key nodes and corridors and clean up Highway 10.
- Improve the application process for land use applications.

Performance Measurements:

| | 2018 Estimate | 2019 Projected | 2020 Projected | 2021 Projected |
|----------------------------------|---------------|----------------|----------------|----------------|
| Number of Land Use Applications | 30 | 30 | 30 | |
| Number of Permits | 2,250 | 2,250 | 2,250 | |
| Number of Code Enforcement Cases | 100 | 100 | 100 | |

FUND GENERAL

DEPARTMENT: DATA PROCESSING

FUNCTION: GENERAL GOVERNMENT

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|----------------|---------------------|-----------------------|
| 0192 | 6102 | F.T. REGULAR-WAGES & SALARIES | 138,336 | 149,915 | 157,777 | 160,316 |
| 0192 | 6104 | PART TIME-WAGES & SALARIES | 1,004 | - | | |
| 0192 | 6121 | PERA CONTRIBUTIONS | 10,384 | 11,173 | 11,833 | 12,024 |
| 0192 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 10,084 | 11,182 | 12,070 | 12,265 |
| 0192 | 6131 | GROUP INSURANCE | 21,240 | 20,645 | 22,745 | 23,882 |
| 0192 | 6133 | WORKERS COMP INSURANCE PREMIUM | 812 | 836 | 1,262 | 1,283 |
| 0192 | 6206 | FILM, MICROFILM, TAPES, DISKS | - | - | - | - |
| 0192 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 59 | 153 | 450 | 300 |
| 0192 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 2,353 | 1,060 | 800 | 800 |
| 0192 | 6281 | SMALL TOOLS & MINOR EQUIPMENT | 22,974 | 41,290 | 35,000 | 35,000 |
| 0192 | 6321 | TELEPHONE | 8,536 | 8,249 | 9,000 | 8,700 |
| 0192 | 6335 | TRAINING | - | 2,708 | 2,400 | - |
| 0192 | 6361 | GENERAL LIABILITY/PROPERTY INS | 4,590 | 6,070 | 4,800 | 6,000 |
| 0192 | 6374 | REFUSE/RECYCLING | - | - | | |
| 0192 | 6405 | OFFICE & DATA PROCESSING EQUIP | 285,585 | 288,359 | 313,415 | 326,000 |
| 0192 | 6580 | OTHER EQUIPMENT | - | - | | |
| 0192 | 6585 | COMPUTER HARDWARE/SOFTWARE | - | 81,526 | | 18,000 |
| Total Expenditure | | | 505,957 | 623,164 | 571,552 | 604,570 |

PERSONNEL COMPLEMENT

| | | | | |
|-----------------------|------|------|------|------|
| IT Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| IT Tech | 0.73 | 0.73 | 1.00 | 1.00 |
| Data Processing Total | 1.73 | 1.73 | 2.00 | 2.00 |

6405 Office Equipment Contracts

| | | | | |
|--|---------|---------|---------|---------|
| Support | 10,000 | 10,000 | 12,000 | - |
| Financial Support(General Ledger,P/R, S/A, F/A & System Dev) | 93,222 | 93,222 | 100,741 | 108,545 |
| PIMS System Support | 35,169 | 35,169 | 44,271 | 46,115 |
| GIS | 38,500 | 38,500 | 42,753 | 48,415 |
| Laser Fiche Licensing | 7,000 | 7,000 | 8,000 | 8,000 |
| Licensing/maintenance | 62,287 | 65,417 | 58,783 | 57,290 |
| Internet (Included in LOGIS Support) | 12,344 | 12,344 | 15,219 | 16,660 |
| Server Backup/Hosting LOGIS | | | 26,648 | 35,975 |
| Printer Support | 4,000 | 5,180 | 5,000 | 5,000 |
| Website Annual Fee | 23,063 | 21,527 | | |
| | 285,585 | 288,359 | 313,415 | 326,000 |

6585 Computer Hardware / Software

| | | | | |
|--------------------------------------|---|--------|---|--------|
| Server Virtualization | - | 81,526 | - | - |
| Police Copiers - File & Patrol Rooms | | | | 18,000 |
| | - | 81,526 | - | 18,000 |

DESCRIPTION OF SERVICES:

The Information Technology Department manages and maintains all voice, network and data systems for the city. They also handle long-term project planning, technology implementations and helpdesk support for city staff.

BUDGET HIGHLIGHTS

- Capital Equipment: Police Copiers in File & Patrol Rooms - \$18,000

GOALS OF CURRENT YEAR BUDGET:

- Ensure all city staff have the technology resources available to them to provide efficient service.
- Maintain and implement current technologies into the existing work environments and infrastructure.
- Identify any opportunities for improvement and seek out solutions to improve city services.

Performance Measurements:

| | 2018 Estimate | 2019 Projected | 2020 Projected | 2021 Projected |
|----------------------------------|---------------|----------------|----------------|----------------|
| Number of Physical Servers | 8 | 4 | 4 | 0 |
| Number of Virtualized Servers | 0 | 7 | 7 | 12 |
| Number of Desktop PCs / Laptops | 160 | 162 | 162 | 173 |
| Number of Phones | 104 | 105 | 105 | 105 |
| Number of Mobile Phones | 61 | 62 | 62 | 62 |
| Number of Tablets | 16 | 18 | 18 | 20 |
| Number of Wireless Access Points | 8 | 8 | 8 | 11 |

FUND GENERAL

DEPARTMENT: GENERAL GOVERNMT. BUILDINGS

FUNCTION: GENERAL GOVERNMENT

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|----------------|---------------------|-----------------------|
| 0194 | 6102 | F.T. REGULAR-WAGES & SALARIES | 109,443 | 113,982 | 123,649 | 125,638 |
| 0194 | 6103 | FULL TIME-REGULAR-OVERTIME | 1,985 | 1,075 | | |
| 0194 | 6104 | PART TIME-WAGES & SALARIES | 46,008 | 49,263 | 54,225 | 50,111 |
| 0194 | 6107 | OVERTIME-PART TIME | | 1,905 | | |
| 0194 | 6121 | PERA CONTRIBUTIONS | 11,666 | 12,232 | 13,341 | 13,181 |
| 0194 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 11,775 | 11,980 | 13,607 | 13,444 |
| 0194 | 6131 | GROUP INSURANCE | 19,450 | 23,944 | 26,526 | 27,852 |
| 0194 | 6133 | WORKERS COMP INSURANCE PREMIUM | 6,523 | 8,796 | 7,880 | 7,786 |
| 0194 | 6221 | CLEANING SUPPLIES | 1,946 | 1,503 | 2,500 | 3,000 |
| 0194 | 6223 | GASOLINE | 3,111 | 2,466 | 3,000 | 3,000 |
| 0194 | 6225 | DIESEL FUEL | 978 | 793 | 2,000 | 1,000 |
| 0194 | 6231 | UNIFORMS & TURN-OUT GEAR | 2,278 | 1,605 | 1,850 | 1,850 |
| 0194 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 15,313 | 14,463 | 16,000 | 16,000 |
| 0194 | 6257 | OTHER VEHICLE PARTS | 1,168 | 4,101 | 1,500 | 1,500 |
| 0194 | 6259 | BUILDING MAINT/REPAIR SUPPLIES | 3,067 | 4,001 | 5,000 | 6,000 |
| 0194 | 6275 | OTHER EQUIPMENT PARTS | - | - | | |
| 0194 | 6281 | SMALL TOOLS & MINOR EQUIPMENT | 1,291 | 3,117 | 5,000 | 5,000 |
| 0194 | 6323 | CELLULAR PHONES | 1,705 | 1,575 | 1,800 | 1,800 |
| 0194 | 6361 | GENERAL LIABILITY/PROPERTY INS | 5,217 | 6,210 | 7,000 | 7,000 |
| 0194 | 6371 | ELECTRIC UTILITIES | 98,140 | 90,508 | 102,000 | 100,000 |
| 0194 | 6372 | WATER/IRRIGATION | 3,044 | 2,057 | 4,000 | 4,000 |
| 0194 | 6373 | GAS | 28,789 | 29,313 | 28,000 | 30,000 |
| 0194 | 6374 | REFUSE/RECYCLING | 3,882 | 4,790 | 4,500 | 5,000 |
| 0194 | 6381 | BUILDING & STRUCTURE REPAIR | 12,463 | 7,641 | 15,000 | 20,000 |
| 0194 | 6382 | MACHINERY & EQUIPMENT REPAIR | 12,587 | 11,461 | 15,000 | 20,000 |
| 0194 | 6388 | OTHER VEHICLE REPAIR | 1,771 | 1,845 | 2,000 | 1,500 |
| 0194 | 6415 | OTHER EQUIPMENT RENTAL | - | - | | |
| 0194 | 6417 | UNIFORM RENTAL | - | - | | |
| 0194 | 6489 | OTHER CONTRACTED SERVICES | 80,216 | 83,467 | 90,000 | 90,000 |
| 0194 | 6520 | BUILDINGS | - | - | - | - |
| 0194 | 6550 | MOTOR VEHICLES | - | - | - | - |
| Total Expenditure | | | 483,815 | 494,094 | 545,378 | 554,662 |

PERSONNEL COMPLEMENT

Gen. Gov't. Bldgs.

| | | | | |
|----------------------|------|------|------|------|
| Building Maintenance | 2.63 | 3.13 | 3.13 | 3.13 |
| Gen Govt Bldgs Total | 2.63 | 3.13 | 3.13 | 3.13 |

DESCRIPTION OF SERVICES:

The General Government Buildings Department is responsible for cleaning city buildings and the repair and maintenance of all building systems.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Clean and maintain our municipal buildings to the highest level possible
- Continue to prepare and support voting precincts during elections
- Respond to all maintenance requests in a timely manner

Performance Measurements:

| | 2018 Estimate | 2019 Projected | 2020 Projected | 2021 Projected |
|--------------------------------------|---------------|----------------|----------------|----------------|
| Buildings Maintained | 12 | 12 | 12 | 13 |
| Rooms Prepared for Meetings Annually | 1210 | 1210 | 1210 | 1210 |
| Maintenance Request Cleared | 40 | 40 | 40 | 45 |
| | | | | |
| | | | | |

FUND GENERAL

DEPARTMENT: NEWSLETTER

FUNCTION: GENERAL GOVERNMENT

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|---------------|---------------|---------------------|-----------------------|
| 0195 | 6102 | F.T. REGULAR-WAGES & SALARIES | 4,751 | 3,928 | 5,715 | 5,829 |
| 0195 | 6121 | PERA CONTRIBUTIONS | 356 | 295 | 429 | 437 |
| 0195 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 395 | 327 | 437 | 446 |
| 0195 | 6133 | WORKERS COMP INSURANCE PREMIUM | 25 | 20 | 46 | 47 |
| 0195 | 6322 | POSTAGE | 10,072 | 10,557 | 12,000 | 12,000 |
| 0195 | 6352 | GENERAL NOTICE & PUBLIC INFOR | 37,951 | 33,276 | 38,000 | 35,000 |
| 0195 | 6361 | GENERAL LIABILITY/PROPERTY INS | 493 | 484 | 550 | 600 |
| Total Expenditure | | | 54,043 | 48,885 | 57,177 | 54,359 |

DESCRIPTION OF SERVICES:
 The community newsletter, The Ramsey Resident, is distributed to residential homes every two months. It is intended to provide public information about community events and local government.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

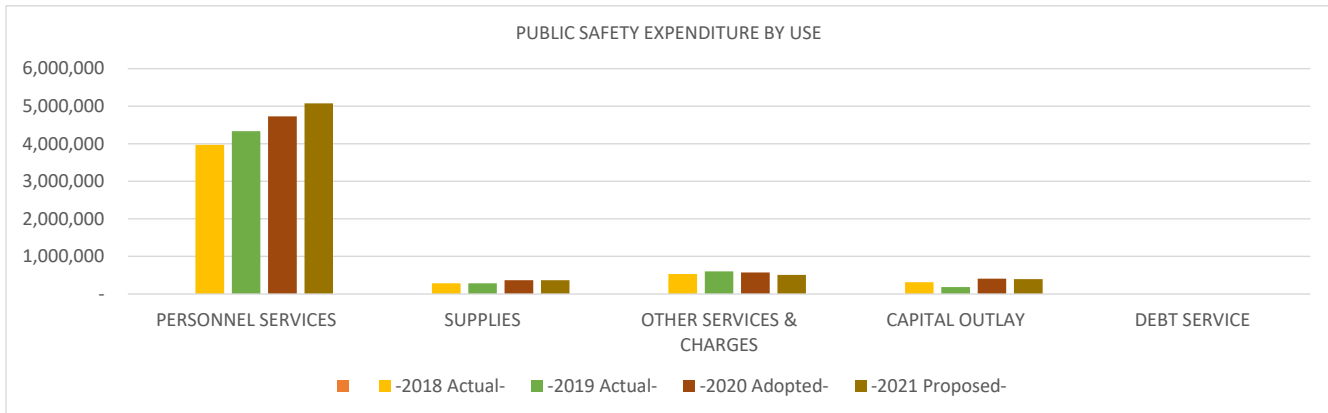
- Implement refreshed Ramsey branding items into the newsletter

| Performance Measurements: | | | | |
|---|---------------|----------------|----------------|----------------|
| | 2018 Estimate | 2019 Projected | 2020 Projected | 2021 Projected |
| Number of newsletters completed annually | 6 | 6 | 6 | 6 |
| Number of full color newsletters completed annually | 6 | 6 | 6 | 6 |
| Number of pages published annually | 100 | 100 | 100 | 100 |
| Annual quantity of paid ads | 60 | 60 | 60 | 60 |

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC SAFETY **211-280**

| EXPENDITURE BY OBJECT SUMMARY | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|------------------------------------|------------------|------------------|------------------|------------------|
| PERSONNEL SERVICES | 3,970,489 | 4,337,124 | 4,728,900 | 5,074,848 |
| SUPPLIES | 283,527 | 284,616 | 366,950 | 370,450 |
| OTHER SERVICES & CHARGES | 530,344 | 605,576 | 572,222 | 506,442 |
| CAPITAL OUTLAY | 314,203 | 187,166 | 407,000 | 399,000 |
| DEBT SERVICE | - | - | - | - |
| TOTAL EXPENDITURE BY OBJECT | 5,098,563 | 5,414,483 | 6,075,072 | 6,350,740 |



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC SAFETY **211-280**

| EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS | | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|---|--------------------------------|------------------|------------------|------------------|------------------|
| PERSONNEL SERVICES | | | | | |
| WAGES AND SALARIES | | | | | |
| 6102 | F.T. REGULAR-WAGES & SALARIES | 2,629,530 | 2,867,497 | 3,170,530 | 3,289,774 |
| 6103 | FULL TIME-REGULAR-OVERTIME | 94,925 | 100,480 | 90,000 | 90,000 |
| 6104 | PART TIME-WAGES & SALARIES | 351,953 | 342,346 | 345,888 | 483,192 |
| 6105 | TEMPORARY-WAGES & SALARIES | - | - | - | - |
| 6107 | OVERTIME-PART TIME | - | - | - | - |
| TOTAL WAGES AND SALARIES | | 3,076,408 | 3,310,324 | 3,606,418 | 3,862,966 |
| OTHER GROSS EARNINGS | | | | | |
| 6108 | SEVERANCE PAY | 6,894 | 22,719 | - | - |
| TOTAL OTHER GROSS EARNINGS | | 6,894 | 22,719 | - | - |
| EMPLOYER CONTRIBUTIONS | | | | | |
| 6121 | PERA CONTRIBUTIONS | 418,119 | 471,042 | 532,481 | 566,970 |
| 6122 | FICA/MEDICARE CONTRIBUTIONS | 87,930 | 92,679 | 102,576 | 112,940 |
| 6131 | GROUP INSURANCE | 273,027 | 315,534 | 362,321 | 391,659 |
| 6132 | DISABILITY INSURANCE | 1,284 | 1,313 | 1,300 | 1,300 |
| 6133 | WORKERS COMP INSURANCE PREMIUM | 106,826 | 123,514 | 123,804 | 139,013 |
| TOTAL EMPLOYER CONTRIBUTIONS | | 887,186 | 1,004,081 | 1,122,482 | 1,211,882 |
| Total PERSONNEL SERVICES | | 3,970,489 | 4,337,124 | 4,728,900 | 5,074,848 |
| SUPPLIES | | | | | |
| OFFICE SUPPLIES | | | | | |
| 6204 | STATIONERY, ENVELOPES & FORMS | 1,894 | 3,253 | 3,000 | 3,100 |
| 6206 | FILM, MICROFILM, TAPES, DISKS | 1,150 | 1,983 | 1,300 | 1,400 |
| 6207 | TRAINING SUPPLIES | 1,951 | 2,565 | 2,500 | 3,400 |
| 6208 | MISCELLANEOUS OFFICE SUPPLIES | 3,335 | 3,487 | 5,450 | 5,450 |
| TOTAL OFFICE SUPPLIES | | 8,330 | 11,288 | 12,250 | 13,350 |
| OPERATING SUPPLIES | | | | | |
| 6223 | GASOLINE | 73,963 | 70,208 | 78,500 | 76,000 |
| 6225 | DIESEL FUEL | 3,617 | 3,783 | 3,800 | 4,000 |
| 6227 | LUBRICANTS & ADDITIVES | 939 | 951 | 1,100 | 1,100 |
| 6229 | SHOP MATERIALS | 647 | 962 | 1,000 | 1,000 |
| 6231 | UNIFORMS & TURN-OUT GEAR | 45,597 | 52,434 | 64,750 | 70,750 |
| 6233 | BATTERIES | 1,105 | 1,071 | 1,500 | 2,500 |
| 6235 | AMMUNITION | 7,135 | 9,386 | 8,500 | 8,500 |
| 6237 | CRIME SCENE KIT MATERIALS | 894 | 669 | 1,000 | 1,000 |
| 6239 | FIRST AID SUPPLIES | 17,964 | 2,560 | 4,500 | 6,000 |
| 6241 | COMMUNITY POLICING SUPPLIES | 4,880 | 7,750 | 7,000 | 7,000 |
| 6249 | MISCELLANEOUS OPERATING SUPPLY | 43,103 | 35,512 | 47,350 | 44,350 |
| TOTAL OPERATING SUPPLIES | | 199,844 | 185,286 | 219,000 | 222,200 |
| REPAIR AND MAINTENANCE SUPPLIES | | | | | |
| 6251 | BATTERIES | 2,051 | 812 | 3,000 | 3,000 |
| 6253 | BRAKES | 2,281 | 2,342 | 3,000 | 3,000 |
| 6255 | TIRES | 6,427 | 7,271 | 7,500 | 7,500 |
| 6257 | OTHER VEHICLE PARTS | 19,638 | 9,690 | 26,000 | 27,000 |
| 6259 | BUILDING MAINT/REPAIR SUPPLIES | 118 | 7,844 | 500 | 12,500 |
| 6266 | SCBA-PARTS | 2,292 | 4,843 | 5,000 | 6,000 |
| 6271 | SIGN REPAIR MATERIALS | - | 121 | 3,000 | 2,000 |
| 6275 | OTHER EQUIPMENT PARTS | 4,362 | 6,158 | 5,100 | 6,100 |
| TOTAL REPAIR AND MAINTENANCE SUPPLIES | | 37,168 | 39,081 | 53,100 | 67,100 |
| SMALL TOOLS AND MINOR EQUIPMENT | | | | | |
| 6281 | SMALL TOOLS & MINOR EQUIPMENT | 38,186 | 48,456 | 82,400 | 67,600 |
| TOTAL SMALL TOOLS AND MINOR EQUIPMENT | | 38,186 | 48,456 | 82,400 | 67,600 |
| MERCHANDISE FOR RESALE | | | | | |
| 6291 | CULVERTS, SIGNS, STREET SUPPLY | - | 505 | 200 | 200 |
| TOTAL MERCHANDISE FOR RESALE | | - | 505 | 200 | 200 |
| Total SUPPLIES | | 283,527 | 284,616 | 366,950 | 370,450 |
| OTHER SERVICES & CHARGES | | | | | |
| PROFESSIONAL SERVICES | | | | | |
| 6302 | AUDITING & ACCOUNTING SERVICES | 3,750 | 3,900 | 3,600 | 4,000 |
| 6315 | MISCELLANEOUS PROFESSIONAL SER | 160,494 | 212,959 | 158,000 | 77,833 |
| TOTAL PROFESSIONAL SERVICES | | 164,244 | 216,859 | 161,600 | 81,833 |

| | | | | | |
|---|--------------------------------|------------------|------------------|------------------|------------------|
| COMMUNICATION | | | | | |
| 6321 | TELEPHONE | 4,395 | 4,459 | 4,700 | 4,900 |
| 6322 | POSTAGE | 2,118 | 1,991 | 3,450 | 2,950 |
| 6323 | CELLULAR PHONES | 17,080 | 17,549 | 22,400 | 25,200 |
| TOTAL COMMUNICATION | | 23,594 | 24,000 | 30,550 | 33,050 |
| EMPLOYEE REIMBURSEMENTS | | | | | |
| 6331 | TRAVEL & LODGING | 5,216 | 3,962 | 7,800 | 7,800 |
| 6334 | MILEAGE REIMBURSEMENT | - | 528 | 750 | 750 |
| 6335 | TRAINING | 55,005 | 60,763 | 64,100 | 70,600 |
| TOTAL EMPLOYEE REIMBURSEMENTS | | 60,221 | 65,253 | 72,650 | 79,150 |
| INSURANCE | | | | | |
| 6361 | GENERAL LIABILITY/PROPERTY INS | 60,944 | 71,100 | 69,025 | 74,250 |
| TOTAL INSURANCE | | 60,944 | 71,100 | 69,025 | 74,250 |
| UTILITIES | | | | | |
| 6371 | ELECTRIC UTILITIES | 31,589 | 32,858 | 34,200 | 34,200 |
| 6372 | WATER/IRRIGATION | 4,994 | 4,397 | 4,000 | 4,500 |
| 6373 | GAS | 6,077 | 7,072 | 7,000 | 8,000 |
| 6374 | REFUSE/RECYCLING | 1,122 | 1,250 | 1,200 | 1,400 |
| TOTAL UTILITIES | | 43,782 | 45,576 | 46,400 | 48,100 |
| REPAIRS AND MAINTENANCE - LABOR | | | | | |
| 6382 | MACHINERY & EQUIPMENT REPAIR | 26,808 | 13,645 | 26,500 | 21,500 |
| 6383 | OFFICE EQUIPMENT REPAIR | - | - | - | - |
| 6386 | BRAKE REPAIR | - | - | - | - |
| 6388 | OTHER VEHICLE REPAIR | 45,129 | 70,917 | 38,000 | 40,000 |
| 6389 | TOWING SERVICES | 3,224 | 1,623 | 3,500 | 3,500 |
| TOTAL REPAIRS AND MAINTENANCE - LABOR | | 75,161 | 86,185 | 68,000 | 65,000 |
| REPAIRS AND MAINTENANCE - CONTRACTS | | | | | |
| 6405 | OFFICE & DATA PROCESSING EQUIP | 41,370 | 41,614 | 50,072 | 54,134 |
| TOTAL REPAIRS AND MAINTENANCE - CONTRACTS | | 41,370 | 41,614 | 50,072 | 54,134 |
| RENTALS | | | | | |
| 6413 | OFFICE EQUIPMENT RENTAL | 5,966 | 4,837 | 6,000 | 6,000 |
| 6415 | OTHER EQUIPMENT RENTAL | 31,613 | 31,014 | 35,125 | 35,125 |
| TOTAL RENTALS | | 37,578 | 35,851 | 41,125 | 41,125 |
| DUES, SUBSCRIPTIONS, AND REGISTRATION FEES | | | | | |
| 6451 | MEMBERSHIP DUES | 5,421 | 5,546 | 9,000 | 8,000 |
| 6452 | SUBSCRIPTIONS | - | 688 | 1,000 | 1,500 |
| TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES | | 5,421 | 6,234 | 10,000 | 9,500 |
| BOOKS AND PAMPHLETS | | | | | |
| 6471 | BOOKS & PAMPHLETS | 3,020 | 626 | 4,300 | 3,300 |
| TOTAL BOOKS AND PAMPHLETS | | 3,020 | 626 | 4,300 | 3,300 |
| CONTRACTED SERVICES | | | | | |
| 6489 | OTHER CONTRACTED SERVICES | 15,010 | 12,279 | 18,500 | 17,000 |
| TOTAL CONTRACTED SERVICES | | 15,010 | 12,279 | 18,500 | 17,000 |
| Total OTHER SERVICES & CHARGES | | 530,344 | 605,576 | 572,222 | 506,442 |
| CAPITAL OUTLAY | | | | | |
| CAPITAL OUTLAY | | | | | |
| 6540 | HEAVY MACHINERY | - | - | - | - |
| 6550 | MOTOR VEHICLES | 98,487 | 111,789 | 395,000 | 399,000 |
| 6580 | OTHER EQUIPMENT | 215,716 | 75,378 | 12,000 | - |
| TOTAL CAPITAL OUTLAY | | 314,203 | 187,166 | 407,000 | 399,000 |
| Total CAPITAL OUTLAY | | 314,203 | 187,166 | 407,000 | 399,000 |
| DEBT SERVICE | | | | | |
| DEBT SERVICE | | | | | |
| 6603 | OTHER L.T. OBLIGATION PRINCIPA | - | - | - | - |
| TOTAL DEBT SERVICE | | - | - | - | - |
| TOTAL DEBT SERVICE | | - | - | - | - |
| TOTAL EXPENDITURES & OTHER FINANCING | | 5,098,563 | 5,414,483 | 6,075,072 | 6,350,740 |

FUND GENERAL

DEPARTMENT:

POLICE PROTECTION

FUNCTION:

PUBLIC SAFETY

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|------------------|------------------|---------------------|-----------------------|
| 0211 | 6102 | F.T. REGULAR-WAGES & SALARIES | 2,226,750 | 2,382,526 | 2,619,059 | 2,767,065 |
| 0211 | 6103 | FULL TIME-REGULAR-OVERTIME | 94,598 | 100,248 | 90,000 | 90,000 |
| 0211 | 6104 | PART TIME-WAGES & SALARIES | 86,060 | 77,511 | 89,203 | 121,254 |
| 0211 | 6105 | TEMPORARY-WAGES & SALARIES | | - | | |
| 0211 | 6108 | SEVERANCE PAY | 6,894 | 22,719 | | |
| 0211 | 6121 | PERA CONTRIBUTIONS | 369,085 | 408,862 | 459,624 | 487,180 |
| 0211 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 50,348 | 53,390 | 58,813 | 64,129 |
| 0211 | 6131 | GROUP INSURANCE | 226,600 | 258,970 | 298,275 | 323,264 |
| 0211 | 6133 | WORKERS COMP INSURANCE PREMIUM | 79,187 | 94,302 | 87,754 | 105,311 |
| 0211 | 6204 | STATIONERY, ENVELOPES & FORMS | 911 | 2,567 | 1,500 | 1,600 |
| 0211 | 6206 | FILM, MICROFILM, TAPES, DISKS | 1,150 | 1,101 | 1,000 | 1,100 |
| 0211 | 6207 | TRAINING SUPPLIES | 1,951 | 2,565 | 2,500 | 3,400 |
| 0211 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 2,579 | 2,561 | 3,500 | 3,500 |
| 0211 | 6223 | GASOLINE | 58,811 | 55,400 | 63,000 | 60,000 |
| 0211 | 6227 | LUBRICANTS & ADDITIVES | 939 | 951 | 1,100 | 1,100 |
| 0211 | 6229 | SHOP MATERIALS | 647 | 962 | 1,000 | 1,000 |
| 0211 | 6231 | UNIFORMS & TURN-OUT GEAR | 18,878 | 30,905 | 34,000 | 34,000 |
| 0211 | 6233 | BATTERIES | 1,105 | 1,071 | 1,500 | 2,500 |
| 0211 | 6235 | AMMUNITION | 7,135 | 9,386 | 8,500 | 8,500 |
| 0211 | 6237 | CRIME SCENE KIT MATERIALS | 894 | 669 | 1,000 | 1,000 |
| 0211 | 6239 | FIRST AID SUPPLIES | 15,719 | 1,164 | 2,500 | 4,000 |
| 0211 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 5,742 | 9,644 | 9,100 | 9,100 |
| 0211 | 6251 | BATTERIES | 961 | 812 | 2,000 | 2,000 |
| 0211 | 6253 | BRAKES | 2,281 | 2,342 | 3,000 | 3,000 |
| 0211 | 6255 | TIRES | 6,427 | 7,271 | 7,500 | 7,500 |
| 0211 | 6257 | OTHER VEHICLE PARTS | 10,986 | 6,795 | 14,000 | 15,000 |
| 0211 | 6259 | BUILDING MAINT/REPAIR SUPPLIES | 118 | 7,844 | 500 | 12,500 |
| 0211 | 6275 | OTHER EQUIPMENT PARTS | 964 | 1,268 | 1,100 | 1,100 |
| 0211 | 6281 | SMALL TOOLS & MINOR EQUIPMENT | 17,568 | 31,268 | 37,300 | 42,500 |
| 0211 | 6315 | MISCELLANEOUS PROFESSIONAL SER | 3,444 | 4,730 | 8,000 | 8,000 |
| 0211 | 6321 | TELEPHONE | 2,233 | 2,124 | 2,300 | 2,300 |
| 0211 | 6322 | POSTAGE | 1,020 | 1,259 | 1,100 | 1,100 |
| 0211 | 6323 | CELLULAR PHONES | 10,166 | 10,072 | 12,500 | 16,000 |
| 0211 | 6331 | TRAVEL & LODGING | 4,716 | 3,549 | 4,500 | 4,500 |
| 0211 | 6334 | MILEAGE REIMBURSEMENT | - | - | 250 | 250 |
| 0211 | 6335 | TRAINING | 24,495 | 26,762 | 30,000 | 32,500 |
| 0211 | 6361 | GENERAL LIABILITY/PROPERTY INS | 42,787 | 49,548 | 45,000 | 52,000 |
| 0211 | 6382 | MACHINERY & EQUIPMENT REPAIR | 373 | 235 | 500 | 500 |
| 0211 | 6383 | OFFICE EQUIPMENT REPAIR | - | - | - | - |
| 0211 | 6386 | BRAKE REPAIR | - | - | - | - |
| 0211 | 6388 | OTHER VEHICLE REPAIR | 7,904 | 5,643 | 10,000 | 10,000 |
| 0211 | 6389 | TOWING SERVICES | 3,224 | 1,623 | 3,500 | 3,500 |
| 0211 | 6405 | OFFICE & DATA PROCESSING EQUIP | 2,830 | 2,445 | 8,800 | 12,000 |
| 0211 | 6413 | OFFICE EQUIPMENT RENTAL | 5,966 | 4,837 | 6,000 | 6,000 |
| 0211 | 6415 | OTHER EQUIPMENT RENTAL | 30,485 | 31,014 | 35,000 | 35,000 |
| 0211 | 6451 | MEMBERSHIP DUES | 2,422 | 3,018 | 3,500 | 3,500 |
| 0211 | 6489 | OTHER CONTRACTED SERVICES | 7,467 | 5,410 | 7,500 | 7,500 |
| 0211 | 6550 | MOTOR VEHICLES | 57,293 | 67,155 | 30,000 | 74,000 |
| 0211 | 6580 | OTHER EQUIPMENT | - | - | 12,000 | - |
| Total Expenditure | | | 3,502,113 | 3,794,498 | 4,118,778 | 4,441,253 |

PERSONNEL COMPLEMENT

| | | | | |
|----------------------------|--------------|--------------|--------------|--------------|
| Police Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Captain | 2.00 | 2.00 | 2.00 | 2.00 |
| Sergeant | 4.00 | 4.00 | 4.00 | 4.00 |
| Drug Task Force Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Patrol Officer | 17.00 | 19.00 | 19.00 | 20.00 |
| Community Service Officer | 1.26 | 1.26 | 1.26 | 1.26 |
| Police Office Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Clerical/Support Personnel | 2.50 | 2.50 | 2.63 | 3.26 |
| Public Safety Total | 29.76 | 31.76 | 31.89 | 33.52 |

6550 Motor Vehicles

| | | | | |
|------------------|---------------|---------------|---------------|---------------|
| Ford Interceptor | 28,646 | - | 30,000 | - |
| Malibu | - | - | - | 31,500 |
| Taurus | - | 29,592 | - | - |
| Tahoe | 28,647 | 37,563 | - | 37,000 |
| | 57,293 | 67,155 | 30,000 | 68,500 |

6580 Other Equipment

| | | | | |
|-----|---|---|--------|---|
| ATV | - | - | 12,000 | - |
| | - | - | - | - |
| | - | - | 12,000 | - |

DESCRIPTION OF SERVICES:

The Police Department is responsible for the protection of life and property and an atmosphere of community security through the deterrence of criminal activity by visible patrols; the enforcement of traffic laws; the apprehension of criminal offenders; emergency response services; and the delivery of other community services such as animal control and school liaison. The department provides for the investigation of criminal incidents and the apprehension of criminal offenders through the gathering, analysis, preservation and presentation of evidence.

BUDGET HIGHLIGHTS

- Full-Time Patrol Officer - March 1, 2021 Start (with Uniform) - \$81,160
- Part-Time Police Records Technician - \$32,510
- Building Repairs (6259): Window Tint & Repair Garage Floor: \$12,000
- Capital Equipment: Replace 2016 Chev Tahoe: \$41,000
- Capital Equipment: Replace 2013 Chevy Malibu: \$33,000

GOALS OF CURRENT YEAR BUDGET:

- Reduce Illegal drug activity in the community
- Adequately staff public safety based on changing demographics
- Leverage technology to create operational efficiencies
- Enhance traffic safety in the community

Performance Measurements:

| | 2017 Actual | 2018 Actual | 2019 Actual | 2020 Projected |
|--|-------------|-------------|-------------|----------------|
| Police Department Activity | | | | |
| Dispatched Calls for Service | 12578 | 12102 | 13484 | 12800 |
| Motor Vehicle Accidents | 442 | 466 | 423 | 480 |
| Citations and Warnings | 2997 | 1812 | 1278 | 2000 |
| Criminal | 1388 | 1257 | 1217 | 1400 |
| Non-Criminal | 5375 | 7413 | 8531 | 7500 |
| | | | | |
| <i>State CPM Performance Measurement Results</i> | 2017 | 2018 | 2019 | 2020 |
| Part 1 and Part 2 Crime Rates (per 1000) | 16.25/23.72 | 1 yr lag | 1 yr lag | 1 yr lag |
| Part 1 and Part 2 Crime Clearance Rates (per 1000) | 46% | 1 yr lag | 1 yr lag | 1 yr lag |

FUND GENERAL

DEPARTMENT: FIRE PROTECTION

FUNCTION: PUBLIC SAFETY

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|------------------|---------------------|-----------------------|
| 0220 | 6102 | F.T. REGULAR-WAGES & SALARIES | 192,691 | 260,037 | 287,632 | 299,814 |
| 0220 | 6103 | FULL TIME-REGULAR-OVERTIME | 327 | 232 | | |
| 0220 | 6104 | PART TIME-WAGES & SALARIES | 260,022 | 264,836 | 256,685 | 258,750 |
| 0220 | 6105 | TEMPORARY-WAGES & SALARIES | | | | |
| 0220 | 6108 | SEVERANCE PAY | | | | |
| 0220 | 6121 | PERA CONTRIBUTIONS | 32,865 | 45,362 | 53,069 | 55,334 |
| 0220 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 21,170 | 21,479 | 23,579 | 23,866 |
| 0220 | 6131 | GROUP INSURANCE | 18,479 | 35,216 | 40,488 | 38,977 |
| 0220 | 6132 | DISABILITY INSURANCE | 1,284 | 1,313 | 1,300 | 1,300 |
| 0220 | 6133 | WORKERS COMP INSURANCE PREMIUM | 24,715 | 26,414 | 30,143 | 29,100 |
| 0220 | 6206 | FILM, MICROFILM, TAPES, DISKS | - | - | | |
| 0220 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 356 | 602 | 1,200 | 1,200 |
| 0220 | 6223 | GASOLINE | 12,220 | 12,643 | 12,500 | 13,000 |
| 0220 | 6225 | DIESEL FUEL | 3,617 | 3,783 | 3,800 | 4,000 |
| 0220 | 6231 | UNIFORMS & TURN-OUT GEAR | 26,159 | 21,515 | 30,000 | 36,000 |
| 0220 | 6233 | BATTERIES | - | | | |
| 0220 | 6239 | FIRST AID SUPPLIES | 2,245 | 1,396 | 2,000 | 2,000 |
| 0220 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 14,171 | 14,880 | 20,000 | 18,000 |
| 0220 | 6255 | TIRES | - | - | | |
| 0220 | 6257 | OTHER VEHICLE PARTS | 8,652 | 2,895 | 12,000 | 12,000 |
| 0220 | 6266 | SCBA-PARTS | 2,292 | 4,843 | 5,000 | 6,000 |
| 0220 | 6275 | OTHER EQUIPMENT PARTS | - | - | | |
| 0220 | 6281 | SMALL TOOLS & MINOR EQUIPMENT | 20,561 | 16,725 | 45,000 | 25,000 |
| 0220 | 6302 | AUDITING & ACCOUNTING SERVICES | 3,750 | 3,900 | 3,600 | 4,000 |
| 0220 | 6315 | MISCELLANEOUS PROFESSIONAL SER | - | - | | |
| 0220 | 6321 | TELEPHONE | 1,772 | 2,000 | 1,800 | 2,000 |
| 0220 | 6322 | POSTAGE | 251 | 146 | 300 | 300 |
| 0220 | 6323 | CELLULAR PHONES | 6,256 | 6,906 | 6,200 | 7,000 |
| 0220 | 6335 | TRAINING | 27,695 | 27,851 | 28,000 | 32,000 |
| 0220 | 6361 | GENERAL LIABILITY/PROPERTY INS | 12,402 | 14,493 | 18,000 | 16,000 |
| 0220 | 6371 | ELECTRIC UTILITIES | 18,308 | 17,327 | 20,000 | 20,000 |
| 0220 | 6372 | WATER/IRRIGATION | 4,994 | 4,397 | 4,000 | 4,500 |
| 0220 | 6373 | GAS | 6,077 | 7,072 | 7,000 | 8,000 |
| 0220 | 6374 | REFUSE/RECYCLING | 1,122 | 1,250 | 1,200 | 1,400 |
| 0220 | 6388 | OTHER VEHICLE REPAIR | 37,225 | 65,273 | 28,000 | 30,000 |
| 0220 | 6405 | OFFICE & DATA PROCESSING EQUIP | 14,056 | 14,685 | 16,272 | 17,134 |
| 0220 | 6451 | MEMBERSHIP DUES | 2,035 | 1,236 | 2,000 | 2,000 |
| 0220 | 6452 | SUBSCRIPTIONS | - | 688 | 1,000 | 1,500 |
| 0220 | 6471 | BOOKS & PAMPHLETS | 95 | 275 | 1,000 | 1,000 |
| 0220 | 6489 | OTHER CONTRACTED SERVICES | 3,038 | 2,444 | 3,500 | 3,500 |
| 0220 | 6550 | MOTOR VEHICLES | 41,195 | 44,634 | 365,000 | 325,000 |
| 0220 | 6580 | OTHER EQUIPMENT | 177,160 | 75,378 | | |
| Total Expenditure | | | 999,255 | 1,024,125 | 1,331,268 | 1,299,675 |

PERSONNEL COMPLEMENT

| | | | | |
|----------------|--------------|--------------|--------------|--------------|
| Fire Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Secretary | 0.70 | 0.70 | 0.70 | 0.70 |
| Fire Inspector | | 1.00 | 1.00 | 1.00 |
| Fire Marshall | 1.00 | 1.00 | 1.00 | 1.00 |
| Firefighters | 7.58 | 7.58 | 7.58 | 7.58 |
| Fire Total | <u>10.28</u> | <u>11.28</u> | <u>11.28</u> | <u>11.28</u> |

6550 Motor Vehicles

| | | | | |
|--|---------------|---------------|----------------|----------------|
| 1st half funding Replace 1999 Fire Engine #556 | | | 325,000 | - |
| 2nd half funding Replace 1999 Fire Engine #556 | | | - | 325,000 |
| Replace Fire Prevention Veh #386 | | | 40,000 | - |
| Replace Grass Truck #21 | 41,195 | 44,634 | - | - |
| | <u>41,195</u> | <u>44,634</u> | <u>365,000</u> | <u>325,000</u> |

6580 Other Equipment

| | | | | |
|--------------------------------|----------------|---------------|----------|----------|
| 800 MHZ Radio - 3 Year Funding | - | - | - | - |
| SCBA's - 28 | 177,160 | - | - | - |
| Thermal Imaging Camera | | 23,897 | | |
| Bullex Attack Training Prop | | 16,515 | | |
| Extrication Tools | | 34,966 | | |
| Rescue Truck #1 Box | - | - | - | - |
| | <u>177,160</u> | <u>75,378</u> | <u>-</u> | <u>-</u> |

BUDGET HIGHLIGHTS

- Capital Equipment: Replace 1999 Fire Engine over 2 years: \$325,000 annually
-

GOALS OF CURRENT YEAR BUDGET:

- Identify and improve workflow process with implementation of Duty Crew response model
- Revise and update department policies/procedures and Standard Operating Guidelines
- Expand use of FDM software modules to include training, public education & equipment inventory
- Establish and maintain programs that enhance the health and fitness of all department employees
- Ensure adequate staff numbers to meet increased demand of calls for service
- Increase use of PSDS software to include mobile inspections module

Performance Measurements:

| | 2018 Actual | 2019 Actual | 2020 Estimated | 2021 Projected |
|--------------------------------------|-------------|-------------|----------------|----------------|
| Number of Calls for Service | 821 | 975 | 1050 | 1100 |
| Mutual Aid | 44 | 41 | 42 | 45 |
| Given | 33 | 19 | 25 | 27 |
| Received | 11 | 22 | 17 | 18 |
| Number of firefighters | 52 | 52 | 55 | 40 |
| Prevention: | | | | |
| # of Public Education contacts | 62 | 57 | 75 | 75 |
| # of commercial property inspections | 194 | 282 | 300 | 320 |

| | | | | |
|--|-------------|-------------|-------------|-----------------------|
| # of permits issued | 90 | 96 | 110 | 110 |
| | | | | |
| <i>State CPM Performance Measurement Results</i> | 2017 | 2018 | 2019 | 2020 Estimated |
| Insurance industry rating of fire services | 4/7 | 4/7 | 4/7 | 4/7 |

FUND GENERAL

DEPARTMENT: PROTECTIVE INSPECTIONS

FUNCTION: PUBLIC SAFETY

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|----------------|---------------------|-----------------------|
| 0240 | 6102 | F.T. REGULAR-WAGES & SALARIES | 185,628 | 199,091 | 206,669 | 163,214 |
| 0240 | 6103 | FULL TIME-REGULAR-OVERTIME | - | - | | |
| 0240 | 6104 | PART TIME-WAGES & SALARIES | 5,871 | - | | 103,188 |
| 0240 | 6105 | TEMPORARY-WAGES & SALARIES | - | - | | |
| 0240 | 6108 | SEVERANCE PAY | 4,541 | 16,493 | | |
| 0240 | 6121 | PERA CONTRIBUTIONS | 14,291 | 14,888 | 15,500 | 19,980 |
| 0240 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 14,566 | 15,876 | 15,810 | 20,380 |
| 0240 | 6131 | GROUP INSURANCE | 27,948 | 21,348 | 23,558 | 29,418 |
| 0240 | 6133 | WORKERS COMP INSURANCE PREMIUM | 1,133 | 1,160 | 1,653 | 2,131 |
| 0240 | 6204 | STATIONERY, ENVELOPES & FORMS | 983 | 393 | 1,000 | 1,000 |
| 0240 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 400 | 323 | 750 | 750 |
| 0240 | 6223 | GASOLINE | 2,932 | 2,165 | 3,000 | 3,000 |
| 0240 | 6231 | UNIFORMS & TURN-OUT GEAR | 560 | 14 | 750 | 750 |
| 0240 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 1,093 | 2,404 | 2,500 | 2,500 |
| 0240 | 6315 | MISCELLANEOUS PROFESSIONAL SER | 157,050 | 208,230 | 150,000 | 69,833 |
| 0240 | 6321 | TELEPHONE | 390 | 335 | 600 | 600 |
| 0240 | 6322 | POSTAGE | 847 | 585 | 2,000 | 1,500 |
| 0240 | 6323 | CELLULAR PHONES | 658 | 570 | 2,500 | 1,000 |
| 0240 | 6331 | TRAVEL AND LODGING | | | 2,000 | 2,000 |
| 0240 | 6334 | MILEAGE REIMBURSEMENT | - | 528 | 500 | 500 |
| 0240 | 6335 | TRAINING | 1,945 | 5,496 | 5,000 | 5,000 |
| 0240 | 6361 | GENERAL LIABILITY/PROPERTY INS | 4,468 | 6,237 | 4,600 | 6,000 |
| 0240 | 6405 | OFFICE & DATA PROCESSING EQUIP | 24,484 | 24,484 | 25,000 | 25,000 |
| 0240 | 6451 | MEMBERSHIP DUES | 435 | 360 | 2,000 | 1,000 |
| 0240 | 6471 | BOOKS & PAMPHLETS | - | 100 | 3,000 | 2,000 |
| 0240 | 6550 | MOTOR VEHICLES | - | 79,752 | | |
| Total Expenditure | | | 450,223 | 600,831 | 468,390 | 460,744 |

PERSONNEL COMPLEMENT

| | | | | |
|---------------------------|------|------|------|------|
| Building Official | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Inspector | - | - | - | 1.00 |
| Permit Technician | 2.00 | 1.81 | 1.81 | 1.81 |
| Inspectors | 0.25 | 0.25 | 0.25 | 0.25 |
| Building Inspection Total | 3.25 | 3.06 | 3.06 | 4.06 |

6550 Motor Vehicles

| | | | | |
|------------------|---|--------|---|---|
| Replace Veh #401 | - | 26,584 | - | - |
| Replace Veh #405 | | 26,584 | - | - |
| Replace Veh #406 | | 26,584 | - | - |
| | | 79,752 | - | - |

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The purpose of the Building Division is to help ensure all your construction projects meet the requirements of both the Minnesota State Building Code and the City Zoning regulations.

BUDGET HIGHLIGHTS

- Full-Time Building Inspector(\$80,792) Offset with reduction in Professional Services (6315)

GOALS OF CURRENT YEAR BUDGET:

- Complete standard residential plan review within 10 business days.
- Complete standard commercial plan review within 30 business days.
- Allow for inspection availability within 48 hours.

Performance Measurements:

| | 2018 Estimate | 2019 Projected | 2020 Projected | 2021 Projected |
|-----------------------|---------------|----------------|----------------|----------------|
| New Residential Units | 75 | 150 | 150 | |
| Total Permits | 2,250 | 2,250 | 2,250 | |
| Number of Inspections | 6,250 | 6,250 | 6,250 | |

FUND GENERAL

DEPARTMENT: CIVIL DEFENSE

FUNCTION: PUBLIC SAFETY

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|---------------|---------------|---------------------|-----------------------|
| 0250 | 6251 | BATTERIES | 1,090 | - | 1,000 | 1,000 |
| 0250 | 6275 | OTHER EQUIPMENT PARTS | 3,398 | 4,891 | 4,000 | 5,000 |
| 0250 | 6361 | GENERAL LIABILITY/PROPERTY INS | 106 | 150 | 125 | 150 |
| 0250 | 6371 | ELECTRIC UTILITIES | 1,020 | 1,020 | 1,200 | 1,200 |
| 0250 | 6382 | MACHINERY & EQUIPMENT REPAIR | 6,013 | 9,104 | 6,000 | 6,000 |
| Total Expenditure | | | 11,627 | 15,164 | 12,325 | 13,350 |

DESCRIPTION OF SERVICES:

The Civil Defence budget funds expenditures related to the city-wide emergency siren notification system.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Maintain infrastructure of siren warning system

Performance Measurements:

| | 2018 Actual | 2019 Projected | 2020 Projected | 2021 Projected |
|------------------|-------------|----------------|----------------|----------------|
| Number of Sirens | 17 | 17 | 17 | 17 |
| | | | | |
| | | | | |
| | | | | |

FUND GENERAL

DEPARTMENT: **TRAFFIC ENGINEERING**

FUNCTION: PUBLIC SAFETY

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|---------------|---------------------|-----------------------|
| 0260 | 6102 | F.T. REGULAR-WAGES & SALARIES | 24,461 | 25,844 | 57,170 | 59,681 |
| 0260 | 6103 | FULL TIME-REGULAR-OVERTIME | - | - | | |
| 0260 | 6105 | TEMPORARY-WAGES & SALARIES | - | - | | |
| 0260 | 6121 | PERA CONTRIBUTIONS | 1,878 | 1,930 | 4,288 | 4,476 |
| 0260 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 1,845 | 1,934 | 4,374 | 4,565 |
| 0260 | 6133 | WORKERS COMP INSURANCE PREMIUM | 1,790 | 1,639 | 4,254 | 2,471 |
| 0260 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 21,921 | 8,448 | 15,000 | 14,000 |
| 0260 | 6271 | SIGN REPAIR MATERIALS | - | 121 | 3,000 | 2,000 |
| 0260 | 6361 | GENERAL LIABILITY/PROPERTY INS | 1,081 | 572 | 1,200 | |
| 0260 | 6371 | ELECTRIC UTILITIES | 12,261 | 14,511 | 13,000 | 13,000 |
| 0260 | 6382 | MACHINERY & EQUIPMENT REPAIR | 20,422 | 4,307 | 20,000 | 15,000 |
| 0260 | 6489 | CONTRACTED SERVICES | 300 | 600 | 3,500 | 2,000 |
| 0260 | 6580 | OTHER EQUIPMENT | 38,556 | - | | |
| Total Expenditure | | | 124,516 | 59,904 | 125,786 | 117,193 |

DESCRIPTION OF SERVICES:
 The Traffic Engineering budget funds the installation and maintenance of traffic signage on, above, and/or near city streets.

BUDGET HIGHLIGHTS

- No major changes. Staff time redistributed between streets, traffic engr & snow plowing

GOALS OF CURRENT YEAR BUDGET:

- Continue to meet FHWA guidelines for traffic signage
- Replace damaged or defective signs within 48 hours
- Bring signage up to current standards on all reconstruct and overlay projects
- Continue to support Engineering and Community Development departments with traffic issues

| Performance Measurements: | | | | |
|------------------------------------|---------------|-------------|----------------|----------------|
| | 2018 Estimate | 2019 Actual | 2020 Projected | 2021 Projected |
| Total Hours | 610 | 539 | 610 | |
| Number of Traffic Signs in System | 2390 | 2390 | 2390 | |
| Number of Traffic Counts Performed | 15 | 15 | 15 | |
| | | | | |
| | | | | |

FUND GENERAL

DEPARTMENT: ANIMAL CONTROL

FUNCTION: PUBLIC SAFETY

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|--------------|--------------|---------------------|-----------------------|
| 0270 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 176 | 136 | 750 | 750 |
| 0270 | 6281 | SMALL TOOLS & MINOR EQUIPMENT | - | 375 | | |
| 0270 | 6489 | OTHER CONTRACTED SERVICES | 4,205 | 3,825 | 4,000 | 4,000 |
| Total Expenditure | | | 4,381 | 4,336 | 4,750 | 4,750 |

DESCRIPTION OF SERVICES:
 This fund covers expenditures related to animal control which is provided on a contractual basis with North Metro Animal Care.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Provide animal containment services to residents

| Performance Measurements: | | | | |
|--------------------------------------|-------------|-------------|----------------|----------------|
| | 2018 Actual | 2019 Actual | 2020 Projected | 2021 Projected |
| Animal Complaints | 456 | 375 | 456 | 390 |
| Number of Animals Impounded | 70 | 33 | 70 | 45 |
| Number of Animals Released to Owners | 59 | 26 | 59 | 45 |
| Number of Euthanizations | 0 | 0 | 0 | 0 |

FUND GENERAL

DEPARTMENT: COMMUNITY ORIENTATING POLICE

FUNCTION: PUBLIC SAFETY

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|---------------|---------------|---------------------|-----------------------|
| 0280 | 6204 | STATIONERY, ENVELOPES & FORMS | - | 293 | 500 | 500 |
| 0280 | 6206 | FILM, MICROFILM, TAPES, DISKS | - | 883 | 300 | 300 |
| 0280 | 6241 | COMMUNITY POLICING SUPPLIES | 4,880 | 7,750 | 7,000 | 7,000 |
| 0280 | 6281 | SMALL TOOLS & MINOR EQUIPMENT | 56 | 88 | 100 | 100 |
| 0280 | 6291 | CULVERTS, SIGNS, STREET SUPPLY | - | 505 | 200 | 200 |
| 0280 | 6322 | POSTAGE | 1 | - | 50 | 50 |
| 0280 | 6323 | CELL PHONES | - | 1,018 | 1,200 | 1,200 |
| 0280 | 6331 | TRAVEL & LODGING | 500 | 413 | 1,300 | 1,300 |
| 0280 | 6335 | TRAINING | 870 | 655 | 1,100 | 1,100 |
| 0280 | 6361 | GENERAL LIABILITY/PROPERTY INS | 100 | 101 | 100 | 100 |
| 0280 | 6415 | OTHER EQUIPMENT RENTAL | 1,127 | - | 125 | 125 |
| 0280 | 6451 | MEMBERSHIP DUES | 530 | 933 | 1,500 | 1,500 |
| 0280 | 6471 | BOOKS & PAMPHLETS | 2,925 | 251 | 300 | 300 |
| Total Expenditure | | | 10,990 | 12,888 | 13,775 | 13,775 |

DESCRIPTION OF SERVICES:
 The Community Orientating Policing funds expenditures related to community programs such as: Kids Safety Camp, Car Seat Inspections, Night to Unite, Pet Clinics, Bike Helmet Fitting and Sale, Police Explorers, and Drug Take Back Program

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

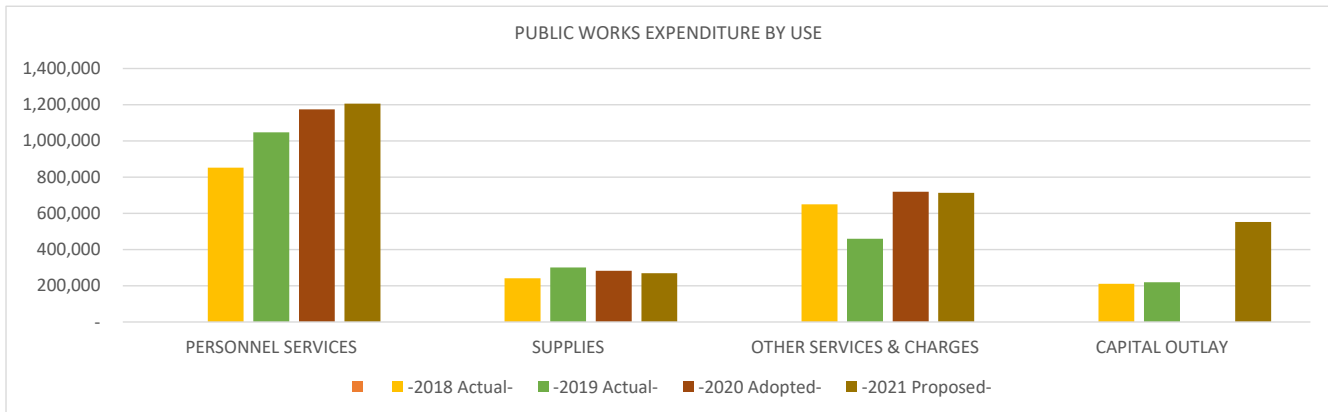
- Increase participation in community based programs

| Performance Measurements: | | | | |
|--|-------------|-------------|----------------|----------------|
| | 2018 Actual | 2019 Actual | 2020 Projected | 2021 Projected |
| # of participants attending Kids Safety Camp | 125 | 144 | 142 | 144 |
| # of car seat inspections | 50 | 29 | 40 | 30 |
| Night to Unite - # of Parties | 45 | 48 | 48 | 48 |
| # of animals served at Pet Clinics | 231 | 120 | 231 | 120 |
| | | | | |
| | | | | |

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC WORKS **301-312**

| EXPENDITURE BY OBJECT SUMMARY | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|------------------------------------|------------------|------------------|------------------|------------------|
| PERSONNEL SERVICES | 851,970 | 1,047,527 | 1,174,591 | 1,206,326 |
| SUPPLIES | 241,961 | 301,182 | 282,350 | 268,928 |
| OTHER SERVICES & CHARGES | 649,658 | 460,263 | 719,800 | 713,745 |
| CAPITAL OUTLAY | 211,093 | 219,480 | - | 552,000 |
| TOTAL EXPENDITURE BY OBJECT | 1,954,681 | 2,028,451 | 2,176,741 | 2,740,999 |



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

| | |
|--------------|---------|
| PUBLIC WORKS | 301-312 |
|--------------|---------|

| EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|---|----------------|------------------|------------------|------------------|
| PERSONNEL SERVICES | | | | |
| WAGES AND SALARIES | | | | |
| 6102 F.T. REGULAR-WAGES & SALARIES | 594,983 | 697,857 | 781,477 | 814,650 |
| 6103 FULL TIME-REGULAR-OVERTIME | 22,650 | 38,755 | 18,000 | 18,000 |
| 6105 TEMPORARY-WAGES & SALARIES | 19,178 | 28,718 | 51,095 | 51,095 |
| 6106 OVERTIME-TEMPORARY | 1,404 | 926 | - | - |
| TOTAL WAGES AND SALARIES | 638,215 | 766,256 | 850,572 | 883,745 |
| OTHER GROSS EARNINGS | | | | |
| 6108 SEVERANCE PAY | 3,678 | 8,173 | - | - |
| TOTAL OTHER GROSS EARNINGS | 3,678 | 8,173 | - | - |
| EMPLOYER CONTRIBUTIONS | | | | |
| 6121 PERA CONTRIBUTIONS | 43,216 | 53,931 | 62,145 | 64,633 |
| 6122 FICA/MEDICARE CONTRIBUTIONS | 47,778 | 58,394 | 67,057 | 69,694 |
| 6131 GROUP INSURANCE | 87,178 | 120,893 | 148,601 | 142,235 |
| 6133 WORKERS COMP INSURANCE PREMIUM | 31,905 | 39,881 | 46,216 | 46,019 |
| TOTAL EMPLOYER CONTRIBUTIONS | 210,077 | 273,098 | 324,019 | 322,581 |
| Total PERSONNEL SERVICES | 851,970 | 1,047,527 | 1,174,591 | 1,206,326 |
| SUPPLIES | | | | |
| OFFICE SUPPLIES | | | | |
| 6205 DRAFTING SUPPLIES | - | - | 200 | 200 |
| 6208 MISCELLANEOUS OFFICE SUPPLIES | 1,803 | 3,377 | 1,800 | 2,400 |
| TOTAL OFFICE SUPPLIES | 1,803 | 3,377 | 2,000 | 2,600 |
| OPERATING SUPPLIES | | | | |
| 6221 CLEANING SUPPLIES | - | - | - | - |
| 6223 GASOLINE | 13,235 | 13,344 | 13,800 | 11,900 |
| 6225 DIESEL FUEL | 34,393 | 48,516 | 34,000 | 40,000 |
| 6227 LUBRICANTS & ADDITIVES | 3,072 | 5,296 | 4,000 | 4,000 |
| 6229 SHOP MATERIALS | 2,588 | 922 | 4,000 | 2,200 |
| 6231 UNIFORMS & TURN-OUT GEAR | 4,582 | 5,176 | 4,700 | 4,700 |
| 6249 MISCELLANEOUS OPERATING SUPPLY | 6,769 | 9,669 | 8,800 | 8,600 |
| TOTAL OPERATING SUPPLIES | 64,639 | 82,923 | 69,300 | 71,400 |
| REPAIR AND MAINTENANCE SUPPLIES | | | | |
| 6257 OTHER VEHICLE PARTS | 63,272 | 66,918 | 60,500 | 60,500 |
| 6259 BUILDING MAINT/REPAIR SUPPLIES | 667 | 2,382 | 3,000 | 2,500 |
| 6261 SAND & GRAVEL | 2,355 | 4,726 | 4,000 | 4,000 |
| 6263 SALT | 72,544 | 97,334 | 94,200 | 78,528 |
| 6265 ASPHALT | 11,129 | 14,235 | 21,000 | 21,000 |
| 6267 OTHER STREET MAINTENANCE SUPPL | 4,279 | 7,353 | 5,700 | 5,700 |
| 6269 LANDSCAPE MATERIALS | 5,929 | 5,675 | 7,500 | 7,500 |
| 6275 OTHER EQUIPMENT PARTS | - | - | - | - |
| TOTAL REPAIR AND MAINTENANCE SUPPLIES | 160,176 | 198,622 | 195,900 | 179,728 |
| SMALL TOOLS AND MINOR EQUIPMENT | | | | |
| 6281 SMALL TOOLS & MINOR EQUIPMENT | 15,343 | 16,261 | 15,150 | 15,200 |
| TOTAL SMALL TOOLS AND MINOR EQUIPMENT | 15,343 | 16,261 | 15,150 | 15,200 |
| Total SUPPLIES | 241,961 | 301,182 | 282,350 | 268,928 |
| OTHER SERVICES & CHARGES | | | | |
| PROFESSIONAL SERVICES | | | | |
| 6315 MISCELLANEOUS PROFESSIONAL SER | 21,585 | 28,986 | 29,000 | 24,000 |
| TOTAL PROFESSIONAL SERVICES | 21,585 | 28,986 | 29,000 | 24,000 |
| COMMUNICATION | | | | |
| 6321 TELEPHONE | 2,182 | 2,337 | 2,300 | 2,350 |
| 6322 POSTAGE | 1,221 | 2,328 | 2,700 | 1,200 |
| 6323 CELLULAR PHONES | 6,662 | 6,427 | 6,500 | 7,250 |
| TOTAL COMMUNICATION | 10,065 | 11,092 | 11,500 | 10,800 |

| | | | | | |
|---|--------------------------------|------------------|------------------|------------------|------------------|
| EMPLOYEE REIMBURSEMENTS | | | | | |
| 6331 | TRAVEL & LODGING | 145 | 72 | 500 | 150 |
| 6335 | TRAINING | 8,236 | 7,726 | 7,700 | 8,500 |
| TOTAL EMPLOYEE REIMBURSEMENTS | | 8,380 | 7,798 | 8,200 | 8,650 |
| INSURANCE | | | | | |
| 6361 | GENERAL LIABILITY/PROPERTY INS | 22,473 | 25,244 | 28,000 | 28,300 |
| TOTAL INSURANCE | | 22,473 | 25,244 | 28,000 | 28,300 |
| UTILITIES | | | | | |
| 6371 | ELECTRIC UTILITIES | 7,422 | 7,555 | 8,500 | 8,500 |
| 6372 | WATER/IRRIGATION | 2,677 | 2,656 | 3,000 | 2,650 |
| 6373 | GAS | 5,304 | 5,240 | 5,000 | 5,000 |
| 6374 | REFUSE/RECYCLING | 3,912 | 2,167 | 2,800 | 2,800 |
| TOTAL UTILITIES | | 19,317 | 17,618 | 19,300 | 18,950 |
| REPAIRS AND MAINTENANCE - LABOR | | | | | |
| 6381 | BUILDING & STRUCTURE REPAIR | 2,102 | 3,393 | 3,000 | 3,100 |
| 6382 | MACHINERY & EQUIPMENT REPAIR | 6,704 | 4,820 | 5,000 | 5,000 |
| 6387 | TIRE MOUNTING & BALANCING | 278 | 160 | 800 | 400 |
| 6388 | OTHER VEHICLE REPAIR | 19,809 | 23,444 | 23,000 | 23,000 |
| TOTAL REPAIRS AND MAINTENANCE - LABOR | | 28,894 | 31,817 | 31,800 | 31,500 |
| REPAIRS AND MAINTENANCE - CONTRACTS | | | | | |
| 6404 | MACHINERY & EQUIPMENT | 1,221 | 1,332 | 1,500 | 1,300 |
| 6405 | OFFICE & DATA PROCESSING EQUIP | - | - | 1,900 | - |
| TOTAL REPAIRS AND MAINTENANCE - CONTRACTS | | 1,221 | 1,332 | 3,400 | 1,300 |
| RENTALS | | | | | |
| 6415 | OTHER EQUIPMENT RENTAL | 60,355 | 86,565 | 70,000 | 72,300 |
| 6417 | UNIFORM RENTAL | 1,268 | 1,672 | 1,800 | 1,400 |
| TOTAL RENTALS | | 61,623 | 88,237 | 71,800 | 73,700 |
| DUES, SUBSCRIPTIONS, AND REGISTRATION FEES | | | | | |
| 6451 | MEMBERSHIP DUES | 1,484 | 1,084 | 1,650 | 1,445 |
| TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES | | 1,484 | 1,084 | 1,650 | 1,445 |
| BOOKS AND PAMPHLETS | | | | | |
| 6471 | BOOKS & PAMPHLETS | 35 | 82 | 150 | 100 |
| TOTAL BOOKS AND PAMPHLETS | | 35 | 82 | 150 | 100 |
| CONTRACTED SERVICES | | | | | |
| 6488 | STREET MAINTENANCE CONTRACT | 467,265 | 237,483 | 500,000 | 500,000 |
| 6489 | OTHER CONTRACTED SERVICES | 7,316 | 9,489 | 15,000 | 15,000 |
| TOTAL CONTRACTED SERVICES | | 474,582 | 246,971 | 515,000 | 515,000 |
| Total OTHER SERVICES & CHARGES | | 649,658 | 460,263 | 719,800 | 713,745 |
| CAPITAL OUTLAY | | | | | |
| CAPITAL OUTLAY | | | | | |
| 6540 | HEAVY MACHINERY | 197,061 | 185,980 | - | 275,500 |
| 6550 | MOTOR VEHICLES | - | 33,500 | - | - |
| 6580 | OTHER EQUIPMENT | 14,032 | - | - | 276,500 |
| TOTAL CAPITAL OUTLAY | | 211,093 | 219,480 | - | 552,000 |
| Total CAPITAL OUTLAY | | 211,093 | 219,480 | - | 552,000 |
| TOTAL EXPENDITURES & OTHER FINANCING | | 1,954,681 | 2,028,451 | 2,176,741 | 2,740,999 |

FUND GENERAL

DEPARTMENT: ENGINEERING

FUNCTION: PUBLIC WORKS

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|----------------|---------------------|-----------------------|
| 0301 | 6102 | F.T. REGULAR-WAGES & SALARIES | 132,852 | 206,802 | 263,174 | 275,646 |
| 0301 | 6103 | FULL TIME-REGULAR-OVERTIME | 6,020 | 9,788 | 6,000 | 6,000 |
| 0301 | 6104 | PART TIME-WAGES & SALARIES | 12,784 | - | | |
| 0301 | 6105 | TEMPORARY-WAGES & SALARIES | 10,046 | 11,915 | 29,120 | 29,120 |
| 0301 | 6106 | OVERTIME-TEMPORARY | 1,404 | 926 | | |
| 0301 | 6108 | SEVERANCE PAY | - | 18,602 | | |
| 0301 | 6121 | PERA CONTRIBUTIONS | 7,989 | 15,192 | 22,372 | 23,307 |
| 0301 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 11,695 | 17,825 | 22,819 | 23,774 |
| 0301 | 6131 | GROUP INSURANCE | 19,753 | 36,693 | 44,806 | 46,353 |
| 0301 | 6133 | WORKERS COMP INSURANCE PREMIUM | 687 | 1,180 | 2,009 | 2,108 |
| 0301 | 6205 | DRAFTING SUPPLIES | - | - | 200 | 200 |
| 0301 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 1,706 | 2,755 | 1,500 | 2,000 |
| 0301 | 6223 | GASOLINE | 3,540 | 3,917 | 3,800 | 3,900 |
| 0301 | 6231 | UNIFORMS & TURN-OUT GEAR | 1,711 | 2,156 | 2,000 | 2,000 |
| 0301 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 98 | 841 | 300 | 500 |
| 0301 | 6257 | OTHER VEHICLE PARTS | 1,436 | 893 | 500 | 500 |
| 0301 | 6281 | SMALL TOOLS & MINOR EQUIPMENT | 144 | 218 | 150 | 200 |
| 0301 | 6315 | MISCELLANEOUS PROFESSIONAL SER | 4,730 | 967 | 5,000 | 2,000 |
| 0301 | 6321 | TELEPHONE | 1,140 | 1,285 | 1,200 | 1,250 |
| 0301 | 6322 | POSTAGE | 980 | 2,298 | 2,500 | 1,000 |
| 0301 | 6323 | CELLULAR PHONES | 3,268 | 2,660 | 3,000 | 3,750 |
| 0301 | 6331 | TRAVEL & LODGING | 145 | 72 | 500 | 150 |
| 0301 | 6335 | TRAINING | 3,148 | 4,090 | 3,200 | 4,400 |
| 0301 | 6361 | GENERAL LIABILITY/PROPERTY INS | 2,593 | 4,415 | 3,500 | 4,500 |
| 0301 | 6405 | OFFICE & DATA PROCESSING EQUIP | - | - | 1,900 | - |
| 0301 | 6451 | MEMBERSHIP DUES | 1,239 | 732 | 1,250 | 1,045 |
| 0301 | 6471 | BOOKS & PAMPHLETS | 35 | 82 | 150 | 100 |
| 0301 | 6550 | MOTOR VEHICLES | - | 33,500 | | |
| Total Expenditure | | | 229,140 | 379,804 | 420,950 | 433,803 |

PERSONNEL COMPLEMENT

| | | | | |
|--------------------------|-------------|-------------|-------------|-------------|
| City Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Tech IV | 1.00 | 0.50 | 1.00 | 1.00 |
| Engineering Tech II | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Tech III | 1.00 | 1.00 | - | - |
| Civil Engineer IV | 1.00 | 1.00 | 1.00 | 1.00 |
| Civil Engineer II | - | - | 1.00 | 1.00 |
| Secretary (Moved to PW) | 1.00 | - | - | - |
| Administrative Assistant | - | 0.50 | 1.00 | 1.00 |
| Interns | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Total | 7.00 | 6.00 | 7.00 | 7.00 |

6550 Motor Vehicles

| | | | | |
|------------------|---|---|--------|---|
| Replace Veh #402 | - | - | 31,500 | - |
|------------------|---|---|--------|---|

DESCRIPTION OF SERVICES:

The Engineering budget covers engineering functions not charged to specific projects. The City Engineer oversees all engineering including working with the Minnesota Department of Transportation, Anoka County, other cities and regulating agencies, maintaining mapping and GIS data, managing stormwater runoff, responding to citizen and staff requests, and general engineering functions.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Continue assisting to implement a long-term funding program for the Pavement Management Program
- Continue researching grant funding opportunities for transportation and utility improvements
- Conduct CSAH 5/Nowthen Blvd. transportation corridor study and develop improvements program
- Conduct TH 47/St. Francis Blvd. transportation corridor study and develop improvements program
- Develop and plan for key infrastructure improvements (AUAR, utilities, transportation)
- Continue assisting to fund and implement Ramsey Gateway Highway 10 improvements
- Continue working to fund and implement a Groundwater Treatment Facility to reduce iron and manganese
- Identify and implement an improved pavement rating system

Performance Measurements:

| | 2018 Estimate | 2019 Projected | 2020 Projected | 2021 Projected |
|---|---------------|----------------|----------------|----------------|
| Active Engineering Projects | 12 | 12 | 11 | 13 |
| Completed Engineering Projects | 9 | 10 | 10 | 11 |
| Infrastructure Asset Management System Upgrades | 1 | | 1 | 1 |

FUND GENERAL

DEPARTMENT: STREET MAINTENANCE

FUNCTION: PUBLIC WORKS

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|------------------|------------------|---------------------|-----------------------|
| 0311 | 6102 | F.T. REGULAR-WAGES & SALARIES | 367,183 | 379,894 | 419,208 | 435,274 |
| 0311 | 6103 | FULL TIME-REGULAR-OVERTIME | 810 | 1,533 | 2,000 | 2,000 |
| 0311 | 6105 | TEMPORARY-WAGES & SALARIES | 2,888 | 9,361 | 13,200 | 13,200 |
| 0311 | 6108 | SEVERANCE PAY | 3,678 | 8,173 | | |
| 0311 | 6121 | PERA CONTRIBUTIONS | 27,316 | 28,192 | 31,591 | 32,796 |
| 0311 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 27,607 | 29,153 | 35,221 | 36,549 |
| 0311 | 6131 | GROUP INSURANCE | 67,425 | 84,200 | 103,795 | 95,882 |
| 0311 | 6133 | WORKERS COMP INSURANCE PREMIUM | 21,034 | 29,349 | 33,893 | 33,196 |
| 0311 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 97 | 622 | 300 | 400 |
| 0311 | 6221 | CLEANING SUPPLIES | - | - | | |
| 0311 | 6223 | GASOLINE | 9,695 | 9,427 | 10,000 | 8,000 |
| 0311 | 6225 | DIESEL FUEL | 12,992 | 22,378 | 15,000 | 16,000 |
| 0311 | 6227 | LUBRICANTS & ADDITIVES | 3,072 | 5,296 | 4,000 | 4,000 |
| 0311 | 6229 | SHOP MATERIALS | 2,377 | 865 | 3,500 | 2,000 |
| 0311 | 6231 | UNIFORMS & TURN-OUT GEAR | 2,871 | 3,020 | 2,700 | 2,700 |
| 0311 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 6,671 | 8,828 | 8,500 | 8,100 |
| 0311 | 6257 | OTHER VEHICLE PARTS | 22,718 | 30,149 | 25,000 | 25,000 |
| 0311 | 6259 | BUILDING MAINT/REPAIR SUPPLIES | 667 | 2,382 | 3,000 | 2,500 |
| 0311 | 6261 | SAND & GRAVEL | - | - | 1,000 | 1,000 |
| 0311 | 6265 | ASPHALT | 11,129 | 14,235 | 21,000 | 21,000 |
| 0311 | 6267 | OTHER STREET MAINTENANCE SUPPL | 418 | 1,577 | 2,000 | 2,000 |
| 0311 | 6269 | LANDSCAPE MATERIALS | 5,929 | 5,675 | 7,500 | 7,500 |
| 0311 | 6275 | OTHER EQUIPMENT PARTS | - | - | | |
| 0311 | 6281 | SMALL TOOLS & MINOR EQUIPMENT | 15,199 | 16,043 | 15,000 | 15,000 |
| 0311 | 6315 | MISCELLANEOUS PROFESSIONAL SER | 16,855 | 28,019 | 24,000 | 22,000 |
| 0311 | 6321 | TELEPHONE | 1,042 | 1,052 | 1,100 | 1,100 |
| 0311 | 6322 | POSTAGE | 241 | 30 | 200 | 200 |
| 0311 | 6323 | CELLULAR PHONES | 3,394 | 3,767 | 3,500 | 3,500 |
| 0311 | 6335 | TRAINING | 5,088 | 3,636 | 4,500 | 4,100 |
| 0311 | 6361 | GENERAL LIABILITY/PROPERTY INS | 17,130 | 17,277 | 21,000 | 20,000 |
| 0311 | 6371 | ELECTRIC UTILITIES | 7,422 | 7,555 | 8,500 | 8,500 |
| 0311 | 6372 | WATER/IRRIGATION | 2,677 | 2,656 | 3,000 | 2,650 |
| 0311 | 6373 | GAS | 5,304 | 5,240 | 5,000 | 5,000 |
| 0311 | 6374 | REFUSE/RECYCLING | 3,912 | 2,167 | 2,800 | 2,800 |
| 0311 | 6381 | BUILDING & STRUCTURE REPAIR | 2,102 | 3,393 | 3,000 | 3,100 |
| 0311 | 6382 | MACHINERY & EQUIPMENT REPAIR | 6,704 | 4,820 | 5,000 | 5,000 |
| 0311 | 6387 | TIRE MOUNTING & BALANCING | 278 | 160 | 800 | 400 |
| 0311 | 6388 | OTHER VEHICLE REPAIR | 4,400 | 13,953 | 8,000 | 8,000 |
| 0311 | 6404 | MACHINERY & EQUIPMENT | 1,221 | 1,332 | 1,500 | 1,300 |
| 0311 | 6415 | OTHER EQUIPMENT RENTAL | 60,355 | 86,565 | 70,000 | 72,300 |
| 0311 | 6417 | UNIFORM RENTAL | 1,268 | 1,672 | 1,800 | 1,400 |
| 0311 | 6451 | MEMBERSHIP DUES | 245 | 353 | 400 | 400 |
| 0311 | 6488 | STREET MAINTENANCE CONTRACT | 467,265 | 237,483 | 500,000 | 500,000 |
| 0311 | 6489 | OTHER CONTRACTED SERVICES | 7,316 | 9,489 | 15,000 | 15,000 |
| 0311 | 6540 | HEAVY MACHINERY | 197,061 | 185,980 | | 275,500 |
| 0311 | 6550 | MOTOR VEHICLES | 37,577 | - | | - |
| 0311 | 6580 | OTHER EQUIPMENT | 14,032 | | | 276,500 |
| Total Expenditure | | | 1,474,670 | 1,306,948 | 1,436,508 | 1,992,847 |

PERSONNEL COMPLEMENT

| | | | | |
|--|------|-------|-------|-------|
| Public Works Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Secretary (Formerly under Engineering) | 1.00 | 1.00 | 1.00 | 1.00 |
| Heavy Equipment Operator | - | - | - | - |
| Mechanic | 2.00 | 2.00 | 2.00 | 2.00 |
| Streets Lead Worker | 1.00 | 1.00 | 1.00 | 1.00 |
| PW Maintenance Worker | 4.00 | 5.00 | 5.00 | 5.00 |
| Temporary - Streets | 0.50 | 0.50 | 0.50 | 0.50 |
| Street Maintenance Total | 9.50 | 10.50 | 10.50 | 10.50 |

6488/6489 Other Contracted Services

| | | | | |
|-------------------------------------|---------|---------|---------|---------|
| Pavement Management Program Funding | | | | 300,000 |
| Cracksealing/Sealcoating | 237,483 | 237,483 | 500,000 | 200,000 |
| Curb Repair/Tree Removal | | | 15,000 | 15,000 |
| | 237,483 | 237,483 | 515,000 | 515,000 |

6540 - Heavy Machinery

| | | | | |
|---|---------|---------|---|---------|
| F350 truck with plow | 197,061 | - | - | 212,500 |
| 1-Ton Truck | 37,577 | - | - | 63,000 |
| Sidewalk Machine | | 148,292 | - | - |
| Tractor Backhoe (\$84,000 total remainder utility funded) | | 37,688 | - | - |
| Sidewalk Machine | - | - | - | - |
| | 234,638 | 185,980 | - | 275,500 |

6550-Motor Vehicle

| | | | | |
|--|---|---|---|---|
| | - | - | - | - |
|--|---|---|---|---|

6580 - Other Equipment

| | | | | |
|--|--------|--------|---|---------|
| Sidewalk Machine | - | - | - | 146,500 |
| Trailer for skidsteer | - | - | - | 11,500 |
| Toolcat | | | | 57,500 |
| Skidsteer | - | - | - | 61,000 |
| ATV Athletic Field Maintenance Machine | 14,032 | 14,032 | - | - |
| | 14,032 | 14,032 | - | 276,500 |

DESCRIPTION OF SERVICES:

The Street Maintenance Department is responsible for maintaining city streets, sidewalks, traffic signs, boulevards, ROW mowing and the storm water collection system.

BUDGET HIGHLIGHTS

- Capital Equipment: All Replacements. See listing above: Total Capital: \$578,000
Replaces aged equipment from a 1998 Felling Trailer to a 2010 Chevy 1-ton truck
See Capital Equipment List for 7 Capital items replaced

GOALS OF CURRENT YEAR BUDGET:

- Maintain and improve city's rating of 7.0 average of road condition
- Increase use of contracted services on pothole repair (velocity patching)
- Increase prevenative maintenace to prolong the life of our public streets
- Maintain our city vehicles and equipment to the highest level possible

Performance Measurements:

| | 2018 Actual | 2019 Actual | 2020 Projected | 2021 Projected |
|-------------------------|--------------------|--------------------|-----------------------|-----------------------|
| Crack filling (miles) | 7.95 | 21.5 | 7 | |
| Sealcoating (miles) | 7.5 | 0 | 0 | 0 |
| Asphalt patching (tons) | 150 | 532 | 500 | |

FUND GENERAL

DEPARTMENT: SNOW & ICE REMOVAL

FUNCTION: PUBLIC WORKS

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|----------------|---------------------|-----------------------|
| 0312 | 6102 | F.T. REGULAR-WAGES & SALARIES | 94,947 | 111,161 | 99,095 | 103,730 |
| 0312 | 6103 | FULL TIME-REGULAR-OVERTIME | 15,820 | 27,433 | 10,000 | 10,000 |
| 0312 | 6105 | TEMPORARY-WAGES & SALARIES | 6,244 | 7,443 | 8,775 | 8,775 |
| 0312 | 6121 | PERA CONTRIBUTIONS | 7,911 | 10,547 | 8,182 | 8,530 |
| 0312 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 8,476 | 11,416 | 9,017 | 9,371 |
| 0312 | 6133 | WORKERS COMP INSURANCE PREMIUM | 10,184 | 9,353 | 10,314 | 10,715 |
| 0312 | 6223 | GASOLINE | - | - | | |
| 0312 | 6225 | DIESEL FUEL | 21,401 | 26,138 | 19,000 | 24,000 |
| 0312 | 6229 | SHOP MATERIALS | 211 | 57 | 500 | 200 |
| 0312 | 6251 | BATTERIES | - | - | | |
| 0312 | 6257 | OTHER VEHICLE PARTS | 39,117 | 35,875 | 35,000 | 35,000 |
| 0312 | 6261 | SAND & GRAVEL | 2,355 | 4,726 | 3,000 | 3,000 |
| 0312 | 6263 | SALT | 72,544 | 97,334 | 94,200 | 78,528 |
| 0312 | 6267 | OTHER STREET MAINTENANCE SUPPL | 3,861 | 5,777 | 3,700 | 3,700 |
| 0312 | 6361 | GENERAL LIABILITY/PROPERTY INS | 2,750 | 3,553 | 3,500 | 3,800 |
| 0312 | 6388 | OTHER VEHICLE REPAIR | 15,410 | 9,491 | 15,000 | 15,000 |
| 0312 | 6489 | OTHER CONTRACTED SERVICES | - | - | | |
| Total Expenditure | | | 301,233 | 360,301 | 319,283 | 314,349 |

DESCRIPTION OF SERVICES:
 The Snow and Ice Removal budget provides for snow removal and for ice control on city streets, parking lots, and pathways.

BUDGET HIGHLIGHTS
 No major changes. Staff time redistributed between streets, traffic engr & snow plowing

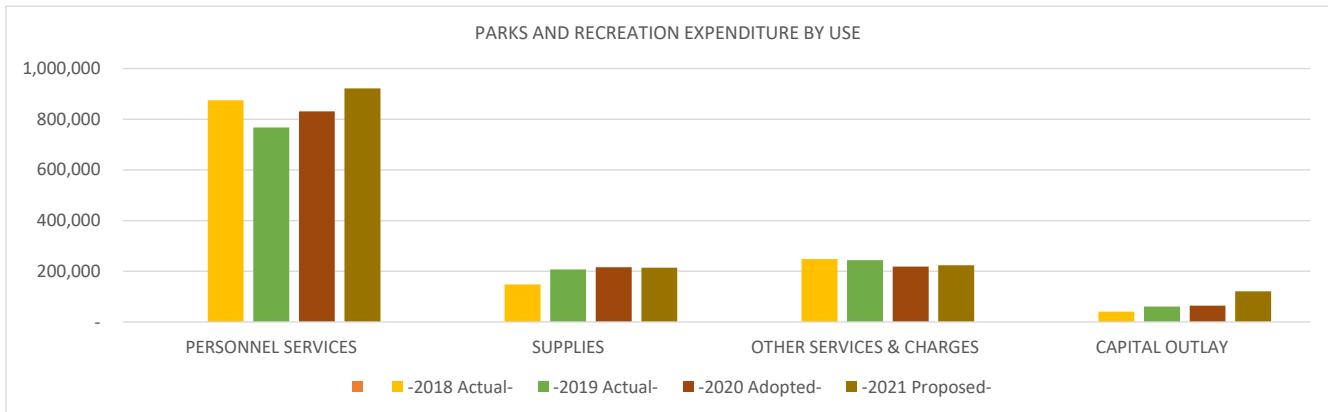
- GOALS OF CURRENT YEAR BUDGET:**
- Clearing of parking ramp utilizing PW Staff (full time, temp on call, & seasonal staff) See PUMA Budget
 - Continue to monitor and reduce salt usage
 - Continue to complete citywide plowing in 8 hours or less
 - Upgrade weather service to MDSS (maintenance decision support software)
 - Equip cul-de-sac trucks and sidewalk plowing equipment with AVL to track snow removal operations

| Performance Measurements: | 2018 Estimate | 2019 Actual | 2020 Projected | 2021 Projected |
|----------------------------|---------------|-------------|----------------|----------------|
| Miles of Streets Plowed | 175 | 181.8 | 181.8 | |
| Cul-de-sacs | 275 | 283 | 283 | |
| Salt/Sand Purchased (tons) | 1200 | 1200 | 1200 | |
| Snow Removal Hours | 4000 | 5126 | 4000 | |
| Full Scale Plowing Events | 15.00 | 17.00 | 8 to 12 | |

GENERAL FUND 101 - GENERAL GOVERNMENT

PARKS AND RECREATION 452-461

| EXPENDITURE BY OBJECT SUMMARY | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|------------------------------------|------------------|------------------|------------------|------------------|
| PERSONNEL SERVICES | 874,710 | 767,777 | 831,347 | 921,790 |
| SUPPLIES | 148,265 | 207,079 | 216,100 | 214,300 |
| OTHER SERVICES & CHARGES | 247,778 | 244,126 | 218,400 | 224,000 |
| CAPITAL OUTLAY | 40,660 | 60,911 | 64,000 | 121,200 |
| TOTAL EXPENDITURE BY OBJECT | 1,311,412 | 1,279,893 | 1,329,847 | 1,481,290 |



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PARKS AND RECREATION

452-461

| EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS | | -2018 Actual- | -2019 Actual- | -2020 Adopted- | -2021 Proposed- |
|---|--------------------------------|----------------|----------------|----------------|-----------------|
| PERSONNEL SERVICES | | | | | |
| WAGES AND SALARIES | | | | | |
| 6102 | F.T. REGULAR-WAGES & SALARIES | 597,252 | 516,077 | 532,244 | 589,508 |
| 6103 | FULL TIME-REGULAR-OVERTIME | 1,124 | 4,308 | 1,000 | 1,000 |
| 6105 | TEMPORARY-WAGES & SALARIES | 78,428 | 65,553 | 103,967 | 108,459 |
| TOTAL WAGES AND SALARIES | | 676,804 | 585,939 | 637,211 | 698,967 |
| EMPLOYER CONTRIBUTIONS | | | | | |
| 6121 | PERA CONTRIBUTIONS | 45,997 | 40,860 | 41,245 | 45,671 |
| 6122 | FICA/MEDICARE CONTRIBUTIONS | 51,761 | 46,762 | 48,747 | 53,471 |
| 6131 | GROUP INSURANCE | 73,196 | 68,662 | 73,845 | 88,235 |
| 6133 | WORKERS COMP INSURANCE PREMIUM | 26,951 | 25,555 | 30,299 | 35,446 |
| TOTAL EMPLOYER CONTRIBUTIONS | | 197,905 | 181,839 | 194,136 | 222,823 |
| Total PERSONNEL SERVICES | | 874,710 | 767,777 | 831,347 | 921,790 |
| SUPPLIES | | | | | |
| OFFICE SUPPLIES | | | | | |
| 6208 | MISCELLANEOUS OFFICE SUPPLIES | 522 | 1,441 | 600 | 600 |
| TOTAL OFFICE SUPPLIES | | 522 | 1,441 | 600 | 600 |
| OPERATING SUPPLIES | | | | | |
| 6223 | GASOLINE | 18,633 | 19,107 | 19,000 | 19,000 |
| 6225 | DIESEL FUEL | 5,237 | 4,500 | 7,000 | 7,000 |
| 6229 | SHOP MATERIALS | 773 | 654 | 2,000 | 2,000 |
| 6231 | UNIFORMS & TURN-OUT GEAR | 4,287 | 3,888 | 4,000 | 4,200 |
| 6249 | MISCELLANEOUS OPERATING SUPPLY | 22,014 | 35,821 | 30,000 | 30,000 |
| TOTAL OPERATING SUPPLIES | | 50,943 | 63,970 | 62,000 | 62,200 |
| REPAIR AND MAINTENANCE SUPPLIES | | | | | |
| 6257 | OTHER VEHICLE PARTS | 15,348 | 17,698 | 16,000 | 17,000 |
| 6265 | ASPHALT | 41,931 | 93,441 | 100,000 | 95,000 |
| 6269 | LANDSCAPE MATERIALS | 22,531 | 19,297 | 20,000 | 22,000 |
| 6268 | IRRIGATION SUPPLIES | 15,111 | 9,317 | 15,000 | 15,000 |
| TOTAL REPAIR AND MAINTENANCE SUPPLIES | | 94,921 | 139,753 | 151,000 | 149,000 |
| SMALL TOOLS AND MINOR EQUIPMENT | | | | | |
| 6281 | SMALL TOOLS & MINOR EQUIPMENT | 1,878 | 1,915 | 2,500 | 2,500 |
| TOTAL SMALL TOOLS AND MINOR EQUIPMENT | | 1,878 | 1,915 | 2,500 | 2,500 |
| Total SUPPLIES | | 148,265 | 207,079 | 216,100 | 214,300 |
| OTHER SERVICES & CHARGES | | | | | |
| PROFESSIONAL SERVICES | | | | | |
| 6315 | MISCELLANEOUS PROFESSIONAL SER | 55,401 | 31,522 | 35,000 | 33,000 |
| TOTAL PROFESSIONAL SERVICES | | 55,401 | 31,522 | 35,000 | 33,000 |
| COMMUNICATION | | | | | |
| 6321 | TELEPHONE | 784 | 784 | 800 | 800 |
| 6322 | POSTAGE | 194 | 79 | 100 | 100 |
| 6323 | CELLULAR PHONES | 4,325 | 4,590 | 3,500 | 4,500 |
| TOTAL COMMUNICATION | | 5,303 | 5,453 | 4,400 | 5,400 |

| | | | | | |
|---|--------------------------------|------------------|------------------|------------------|------------------|
| EMPLOYEE REIMBURSEMENTS | | | | | |
| 6331 | TRAVEL & LODGING | 356 | - | - | - |
| 6334 | MILEAGE REIMBURSEMENT | 294 | - | - | - |
| 6335 | TRAINING | 844 | 2,914 | 2,500 | 2,500 |
| TOTAL EMPLOYEE REIMBURSEMENTS | | 1,494 | 2,914 | 2,500 | 2,500 |
| ADVERTISING AND PUBLISHING | | | | | |
| 6352 | GENERAL NOTICE & PUBLIC INFOR | - | - | - | - |
| TOTAL ADVERTISING AND PUBLISHING | | - | - | - | - |
| INSURANCE | | | | | |
| 6361 | GENERAL LIABILITY/PROPERTY INS | 14,308 | 15,364 | 15,000 | 16,500 |
| TOTAL INSURANCE | | 14,308 | 15,364 | 15,000 | 16,500 |
| UTILITIES | | | | | |
| 6371 | ELECTRIC UTILITIES | 24,672 | 22,301 | 24,000 | 24,500 |
| 6372 | WATER/IRRIGATION | 9,060 | 6,095 | 11,000 | 10,000 |
| 6373 | GAS | 3,902 | 3,514 | 4,000 | 4,000 |
| 6374 | REFUSE/RECYCLING | 3,812 | 4,739 | 3,800 | 3,900 |
| TOTAL UTILITIES | | 41,445 | 36,648 | 42,800 | 42,400 |
| REPAIRS AND MAINTENANCE - LABOR | | | | | |
| 6381 | BUILDING & STRUCTURE REPAIR | 19,176 | 8,793 | 21,000 | 21,000 |
| 6382 | MACHINERY & EQUIPMENT REPAIR | 3,612 | 12,601 | 5,000 | 5,000 |
| 6388 | OTHER VEHICLE REPAIR | 4,470 | 6,429 | 4,500 | 5,000 |
| TOTAL REPAIRS AND MAINTENANCE - LABOR | | 27,259 | 27,823 | 30,500 | 31,000 |
| RENTALS | | | | | |
| 6415 | OTHER EQUIPMENT RENTAL | 1,515 | 1,568 | 2,000 | 2,000 |
| 6416 | MACHINERY RENTAL | - | 275 | 300 | 300 |
| 6417 | UNIFORM RENTAL | 263 | 276 | 400 | 400 |
| TOTAL RENTALS | | 1,777 | 2,119 | 2,700 | 2,700 |
| DUES, SUBSCRIPTIONS, AND REGISTRATION FEES | | | | | |
| 6451 | MEMBERSHIP DUES | 1,185 | 300 | 500 | 500 |
| TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES | | 1,185 | 300 | 500 | 500 |
| CONTRACTED SERVICES | | | | | |
| 6489 | OTHER CONTRACTED SERVICES | 99,607 | 121,982 | 85,000 | 90,000 |
| TOTAL CONTRACTED SERVICES | | 99,607 | 121,982 | 85,000 | 90,000 |
| Total OTHER SERVICES & CHARGES | | 247,778 | 244,126 | 218,400 | 224,000 |
| CAPITAL OUTLAY | | | | | |
| CAPITAL OUTLAY | | | | | |
| 6540 | HEAVY MACHINERY | 23,362 | - | 33,000 | - |
| 6550 | VEHICLES | - | - | - | - |
| 6580 | OTHER EQUIPMENT | 17,298 | 60,911 | 31,000 | 121,200 |
| TOTAL CAPITAL OUTLAY | | 40,660 | 60,911 | 64,000 | 121,200 |
| Total CAPITAL OUTLAY | | 40,660 | 60,911 | 64,000 | 121,200 |
| TOTAL EXPENDITURES & OTHER FINANCING | | 1,311,412 | 1,279,893 | 1,329,847 | 1,481,290 |

FUND GENERAL

DEPARTMENT: **PARK & RECREATION**

FUNCTION: PARKS AND RECREATION

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|------------------|------------------|---------------------|-----------------------|
| 0452 | 6102 | F.T. REGULAR-WAGES & SALARIES | 531,530 | 516,077 | 532,244 | 589,508 |
| 0452 | 6103 | FULL TIME-REGULAR-OVERTIME | 1,124 | 4,308 | 1,000 | 1,000 |
| 0452 | 6104 | PART TIME-WAGES & SALARIES | 1,550 | 23,517 | | 24,819 |
| 0452 | 6105 | TEMPORARY-WAGES & SALARIES | 78,428 | 65,553 | 103,967 | 83,640 |
| 0452 | 6121 | PERA CONTRIBUTIONS | 40,833 | 40,860 | 41,245 | 45,671 |
| 0452 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 46,849 | 46,762 | 48,747 | 53,471 |
| 0452 | 6131 | GROUP INSURANCE | 68,971 | 68,662 | 73,845 | 88,235 |
| 0452 | 6133 | WORKERS COMP INSURANCE PREMIUM | 26,663 | 25,555 | 30,299 | 35,446 |
| 0452 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 501 | 1,441 | 600 | 600 |
| 0452 | 6223 | GASOLINE | 18,633 | 19,107 | 19,000 | 19,000 |
| 0452 | 6225 | DIESEL FUEL | 5,237 | 4,500 | 7,000 | 7,000 |
| 0452 | 6229 | SHOP MATERIALS | 773 | 654 | 2,000 | 2,000 |
| 0452 | 6231 | UNIFORMS & TURN-OUT GEAR | 4,287 | 3,888 | 4,000 | 4,200 |
| 0452 | 6249 | MISCELLANEOUS OPERATING SUPPLY | 22,014 | 35,821 | 30,000 | 30,000 |
| 0452 | 6257 | OTHER VEHICLE PARTS | 15,348 | 17,698 | 16,000 | 17,000 |
| 0452 | 6265 | ASPHALT | 41,931 | 93,441 | 100,000 | 95,000 |
| 0452 | 6268 | IRRIGATION SUPPLIES | 15,111 | 9,317 | 15,000 | 15,000 |
| 0452 | 6269 | LANDSCAPE MATERIALS | 22,531 | 19,297 | 20,000 | 22,000 |
| 0452 | 6281 | SMALL TOOLS & MINOR EQUIPMENT | 1,878 | 1,915 | 2,500 | 2,500 |
| 0452 | 6315 | MISCELLANEOUS PROFESSIONAL SER | 55,401 | 31,522 | 35,000 | 33,000 |
| 0452 | 6321 | TELEPHONE | 784 | 784 | 800 | 800 |
| 0452 | 6322 | POSTAGE | 194 | 79 | 100 | 100 |
| 0452 | 6323 | CELLULAR PHONES | 4,325 | 4,590 | 3,500 | 4,500 |
| 0452 | 6335 | TRAINING | 528 | 2,914 | 2,500 | 2,500 |
| 0452 | 6361 | GENERAL LIABILITY/PROPERTY INS | 14,308 | 15,364 | 15,000 | 16,500 |
| 0452 | 6371 | ELECTRIC UTILITIES | 24,672 | 22,301 | 24,000 | 24,500 |
| 0452 | 6372 | WATER/IRRIGATION | 9,060 | 6,095 | 11,000 | 10,000 |
| 0452 | 6373 | GAS | 3,902 | 3,514 | 4,000 | 4,000 |
| 0452 | 6374 | REFUSE/RECYCLING | 3,812 | 4,739 | 3,800 | 3,900 |
| 0452 | 6381 | BUILDING & STRUCTURE REPAIR | 19,176 | 8,793 | 21,000 | 21,000 |
| 0452 | 6382 | MACHINERY & EQUIPMENT REPAIR | 3,612 | 12,601 | 5,000 | 5,000 |
| 0452 | 6388 | OTHER VEHICLE REPAIR | 4,470 | 6,429 | 4,500 | 5,000 |
| 0452 | 6415 | OTHER EQUIPMENT RENTAL | 1,515 | 1,568 | 2,000 | 2,000 |
| 0452 | 6416 | MACHINERY RENTAL | - | 275 | 300 | 300 |
| 0452 | 6417 | UNIFORM RENTAL | 263 | 276 | 400 | 400 |
| 0452 | 6451 | MEMBERSHIP DUES | 280 | 300 | 500 | 500 |
| 0452 | 6489 | OTHER CONTRACTED SERVICES | 89,607 | 101,982 | 85,000 | 90,000 |
| 0452 | 6540 | HEAVY MACHINERY | 23,362 | - | 33,000 | |
| 0452 | 6550 | MOTOR VEHICLES | 71,788 | - | | - |
| 0452 | 6580 | OTHER EQUIPMENT | 17,298 | 60,911 | 31,000 | 121,200 |
| Total Expenditure | | | 1,292,547 | 1,283,410 | 1,329,847 | 1,481,290 |

PERSONNEL COMPLEMENT

| | | | | |
|--|--------------|--------------|--------------|--------------|
| Park Maintenance Worker | 5.00 | 4.00 | 4.00 | 5.00 |
| Utilities Maintenance Worker (Enterprise Funded) | 3.00 | 3.00 | 3.00 | 3.00 |
| Utilities Supervisor (Enterprise Funded) | 1.00 | 1.00 | 1.00 | 1.00 |
| Parks/Assistant PW Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Park Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Parks Lead Worker | - | 1.00 | 1.00 | 1.00 |
| Recreation Specialist | - | 0.50 | 0.50 | 0.50 |
| Temporary - Parks | 3.62 | 3.62 | 3.62 | 3.62 |
| Parks Intern | 0.34 | 0.34 | - | - |
| | 14.96 | 15.46 | 15.12 | 16.12 |

6540/6550 Heavy Machinery

| | | | | |
|---------------------------------------|---------------|----------|---------------|----------|
| 3/4 ton 4/4 Truck | | | 33,000 | - |
| 3/4 Ton 4/4 Truck with plow equipment | 36,580 | - | - | - |
| 1-ton truck with plow equipment | 58,570 | - | - | - |
| | 95,150 | - | 33,000 | - |

6580 Other Equipment

| | | | | |
|--|---------------|---------------|---------------|----------------|
| ATV Athletic Field Maintenance Machine | 17,298 | - | - | - |
| Kubota Tractor Attachment | | | 31,000 | - |
| Large Area Mower | | | - | 92,000 |
| John Deere Mower | | | | 20,000 |
| Bison Trailer | | | | 9,200 |
| 3-Zero-Turn Mowers | - | 21,338 | - | |
| Chipper | | 33,800 | - | |
| | 17,298 | 55,138 | 31,000 | 121,200 |

DESCRIPTION OF SERVICES:

The Park and Recreation Department is responsible for the maintenance of all city parks and facilities. These parks and facilities include playgrounds, shelters, ballfields, trails, public grounds and streetscapes.

BUDGET HIGHLIGHTS

- Full-Time Parks Maintenance Worker - Start March 1, 2021: \$63,428
- Capital Equipment: Replace 2007 Chevy 1/2 ton Pickup - \$27,000
- Capital Equipment: Replace 2006 Bison Trailer - \$9,200
- Capital Equipment: Replace 2001 John Deere Tractor - \$20,000
- Capital Equipment: Replace 2013 Toro Large Area Mower - \$92,000

GOALS OF CURRENT YEAR BUDGET:

- Begin implementation of new trail maintenance policy developed in 2015
- Continue to coordinate trail, sidewalk, parking lot and rink snow removal with city-wide snow plowing for
- Continue to work year-round with the athletic associations in the provision of youth recreation
- Complete a citizen survey to identify community need for recreation programming
- Following the conclusion of the 2018 comprehensive plan update and master park planning endeavor begin implementing the park and trail plan objectives
- Continue organizing a Master Park and Trail Plan, including cost estimates for the emerging future vision

Performance Measurements:

| | 2018 Estimate | 2019 Projected | 2020 Projected | 2021 Projected |
|----------------------|---------------|----------------|----------------|----------------|
| Number of City Parks | 23 | 23 | 23 | 26 |

| | | | | |
|--------------------------------------|--------|--------|--------|--------|
| Number of Athletic Fields Maintained | 42 | 42 | 42 | 42 |
| Number of Playgrounds Maintained | 17 | 17 | 17 | 17 |
| Miles of Trails Maintained | 41 | 70 | 70 | 70 |
| Total Acreage Mowed | 150.11 | 150.11 | 150.11 | 150.11 |

FUND GENERAL

DEPARTMENT: COMMUNITY PROGRAMS

FUNCTION: PARKS AND RECREATION

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|---------------------------|---------------|---------------|---------------------|-----------------------|
| 0455 | 6489 | OTHER CONTRACTED SERVICES | 10,000 | 20,000 | | |
| Total Expenditure | | | 10,000 | 20,000 | - | - |

6489 Other Contracted Services

| | | | | |
|---|--------------|---------------|---|---|
| Alexandra House (Gambling Funds) | - | 10,000 | - | - |
| Family Promise Donation | - | - | - | - |
| Ramsey Foundation - Draw Park Events (Gambling Funds) | 5,000 | 10,000 | - | - |
| | 5,000 | 20,000 | - | - |

DESCRIPTION OF SERVICES:

The Community Programs budget provides funding for those organizations that provide programs and support to Ramsey residents in need.

BUDGET HIGHLIGHTS

- Funding For Alexandra House and Draw Park Events Funded via Gambling Fund

GOALS OF CURRENT YEAR BUDGET:

- Increase citizens knowledge of programs offered

Performance Measurements:

| | 2018 Estimate | 2019 Projected | 2020 Projected | 2021 Projected |
|--|---------------|----------------|----------------|----------------|
| Average Number of People at Concert Events at Draw | 300 | 500 | 500 | |
| Number of Services Provided - Alexandra House | 1648 | 1680 | 1680 | |
| | | | | |
| | | | | |

FUND GENERAL

DEPARTMENT: ENVIRONMENTAL SERVICES
 FUNCTION: PARKS AND RECREATION

DON'T USE

| Business Unit | Object Account | Description | 2015 Actual | 2016 Actual | 2017 Adopted Budget |
|--------------------------|----------------|--------------------------------|---------------|---------------|---------------------|
| 0461 | 6102 | F.T. REGULAR-WAGES & SALARIES | 65,722 | 62,603 | |
| 0461 | 6121 | PERA CONTRIBUTIONS | 5,164 | 4,587 | |
| 0461 | 6122 | FICA/MEDICARE CONTRIBUTIONS | 4,912 | 4,381 | |
| 0461 | 6131 | GROUP INSURANCE | 4,225 | 4,379 | |
| 0461 | 6133 | WORKERS COMP INSURANCE PREMIUM | 288 | 276 | |
| 0461 | 6208 | MISCELLANEOUS OFFICE SUPPLIES | 21 | 12 | |
| 0461 | 6231 | UNIFORMS & TURN-OUT GEAR | - | - | |
| 0461 | 6249 | MISCELLANEOUS OPERATING SUPPLY | - | 140 | |
| 0461 | 6281 | SMALL TOOLS & MINOR EQUIPMENT | - | - | |
| 0461 | 6315 | MISCELLANEOUS PROFESSIONAL SER | - | 182 | |
| 0461 | 6321 | TELEPHONE | - | - | |
| 0461 | 6322 | POSTAGE | - | - | |
| 0461 | 6331 | TRAVEL & LODGING | 356 | 212 | |
| 0461 | 6334 | MILEAGE REIMBURSEMENT | 294 | 29 | |
| 0461 | 6335 | TRAINING | 316 | 565 | |
| 0461 | 6352 | GENERAL NOTICE & PUBLIC INFOR | - | - | |
| 0461 | 6361 | GENERAL LIABILITY/PROPERTY INS | 919 | - | |
| 0461 | 6451 | MEMBERSHIP DUES | 905 | 776 | |
| Total Expenditure | | | 83,122 | 78,142 | |

DESCRIPTION OF SERVICES:

The Environmental Services Department is responsible for promoting environmental awareness and conservation practice by citizens by advising the City Council on policy issues, review of new development proposals, communication and education.

GOALS OF CURRENT YEAR BUDGET:

- Assist in development review process related to natural resources.
- Complete update to natural resource component of the Comprehensive Plan.
- Complete communication plan for water resources.
- Improve review process for avoiding wetland impacts.
-
-

FUND GENERAL

DEPARTMENT: EXPENDITURE RESERVE

FUNCTION: MISCELLANEOUS/CONTINGENCY

| Business Unit | Object Account | Description | 2018 Actual | 2019 Actual | 2020 Adopted Budget | 2021 Requested Budget |
|--------------------------|----------------|--------------------------------|----------------|----------------|---------------------|-----------------------|
| 0892 | 6105 | TEMPORARY-WAGES & SALARIES | - | - | 10,000 | 59,000 |
| 0892 | 6315 | MISCELLANEOUS PROFESSIONAL SER | - | - | 5,000 | 15,000 |
| 0892 | 6603 | OTHER L.T. OBLIGATION PRINCIPA | 61,853 | 61,853 | | |
| 0892 | 6820 | OPERATING TRANSFERS TO OTHER F | 643,832 | 575,817 | 106,373 | 106,373 |
| Total Expenditure | | | 705,685 | 637,670 | 121,373 | 180,373 |

6105 Temporary Wages & Salaries

| | | | | |
|--|--------|---------|---------|---------|
| Contingency for Negotiations | - | - | - | 59,000 |
| Presidential Primary Election | - | - | 10,000 | 15,000 |
| Health Insurance Increases | - | - | - | - |
| | - | - | 10,000 | 74,000 |
| 6603/6820 Principal & Transfers | | | | |
| PW Campus (Sewer Fund) | - | - | - | 40,000 |
| Bury Carlson Internal Loan (PIR Fund)* | - | 44,520 | 44,520 | 44,520 |
| Minicipal Center debt transfer interfund | 61,853 | 61,853 | 61,853 | 61,853 |
| | 61,853 | 106,373 | 106,373 | 146,373 |

*Coded directly against property tax when collected

6820 Transfers to Other Funds

| | | | | |
|-------------------------|---------|---------|---|---|
| Excess Revenue Transfer | 643,832 | 575,817 | - | - |
| | - | - | - | - |
| | 643,832 | 575,817 | - | - |

DESCRIPTION OF SERVICES:

The Contingency budget is to be used for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

- Minimize unbudgeted/unallocated expenses