

**ECONOMIC DEVELOPMENT AUTHORITY  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, June 11, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:     Chairperson Jim Steffen  
                              Member Brian Burandt  
                              Member Scott Cords  
                              Member Glen Hardin  
                              Member Ryan Heineman  
                              Member Mark Kuzma  
                              Member Chris Riley

Members Absent:     None

Also Present:         Sean Sullivan, Economic Development Manager  
                              Tim Gladhill, Deputy City Administrator  
                              City Councilmember Debra Musgrove (Alternate)

**1.     CALL TO ORDER**

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

**2.     APPROVE AGENDA**

Motion by Member Hardin, seconded by Member Cords, to approve the agenda.

A roll call vote was performed by the Deputy City Administrator:

Commissioner Heineman	aye
Commissioner Cords	aye
Commissioner Burandt	aye
Commissioner Riley	aye
Commissioner Kuzma	aye
Commissioner Hardin	aye
Chairperson Steffen	aye

Motion carried.

Deputy City Administrator Gladhill read a statement related to the COVID-19 pandemic and local state of emergency. In declaring this Local State of Emergency, the City of Ramsey has

determined that in person meetings and meetings conducted under Minnesota Statutes Section 13D.02 are not practical or prudent because of the declared health pandemic emergency.

### **3. APPROVE MINUTES**

#### **3.01: Approve Meeting Minutes Dated May 14, 2020**

Motion by Member Riley, seconded by Member Hardin, to approve the May 14, 2020, minutes as presented.

A roll call vote was performed by the Deputy City Administrator:

Commissioner Heineman	aye
Commissioner Cords	aye
Commissioner Burandt	aye
Commissioner Riley	aye
Commissioner Kuzma	aye
Commissioner Hardin	aye
Chairperson Steffen	aye

Motion carried.

### **4. EDA BUSINESS**

#### **4.01: Consider Approval of 2020 Business Appreciation Day Budget and Format**

Economic Development Manager Sullivan presented the staff report.

Chairperson Steffen commented that if the event is setup with tee times, it could take about four hours to get everyone going on the course, which could be a long length of time for hole sponsors.

Economic Development Manager Sullivan stated that Rum River Hills staff believed that it would be about a six-hour event with 120 people, as the new social distancing standards have some time savings for the speed of play. He stated that for hole sponsors, they could stagger their times to fit with the times the golfers are on the course too. He commented that tee times could begin at 9 a.m. He noted that some participants could likely enjoy the earlier tee times.

Commissioner Riley stated that he likes the idea of sharing electronic contact information and asked if staff could think of a fun way to package and share that information outside of a spreadsheet.

Economic Development Manager Sullivan confirmed that staff could look into that. He stated that a USB drive could be loaded with the information along with other helpful information the City would want to share. He stated that they could also review and include information on the previous business of the year recipients. He stated that he was unsure of the level of participation the event will receive and that is why flexibility was requested in the budget.

Chairperson Steffen asked if there would still be drawings and door prizes.

Economic Development Manager Sullivan noted that element could be part of a live streaming, or taped program. He noted that the prizes would be available for pickup at City Hall.

Chairperson Steffen commented that people will be finishing their golf hours apart.

Economic Development Manager Sullivan stated that the live streaming segment could potentially be recorded on the patio at golf course or studio. He stated that staff is still working to develop all the details.

Chairperson Steffen confirmed the consensus of the group with option one. He stated that he likes the format and providing the opportunity for Rum River Hills to host the golf event.

Economic Development Manager Sullivan stated that he had discussions with The Links at Northfork Golf Course and that staff understands that the was not based upon past performance and that the City would return to that course in the following year.

Motion by Member Burandt, seconded by Member Cords, to approve the Business Appreciation Day at Rum River Hills Golf Course for the third week in August with an allocation from the EDA up to an amount of \$6,000.

Further discussion: Commissioner Cords asked if there is a possibility that changes in Executive Orders could cause additional changes to the format. He used the example of restrictions being lightened and whether a shotgun start could occur. Economic Development Manager Sullivan stated that is unknown at this time but confirmed that there have been eases in restrictions. He stated that while perhaps there could be a change back to the shotgun start, he did not see the ability to hold a banquet changing. He noted that staff would have the flexibility to make the change should the restrictions change before the event.

A roll call vote was performed by the Deputy City Administrator:

Commissioner Heineman	aye
Commissioner Cords	aye
Commissioner Burandt	aye
Commissioner Riley	aye
Commissioner Kuzma	aye
Commissioner Hardin	aye
Chairperson Steffen	aye

Motion carried.

## **5. MEMBER / STAFF UPDATE**

Economic Development Manager Sullivan stated that Ramsey Self Storage held its grand opening the previous day, noting that it was a great event that was well attended. He commented that it is exciting to see something built on that corner and that this is a well-constructed facility.

Chairperson Steffen asked if there is an update on the hotel project.

Economic Development Manager Sullivan commented that the project is going through the platting process and normal City review process. He stated that the project did not move forward with an early closing because of timing with their financing.

## **6. ADJOURNMENT**

Motion by Member Hardin, seconded by Member Burandt, to adjourn the meeting.

A roll call vote was performed by the Deputy City Administrator:

Commissioner Heineman	aye
Commissioner Cords	aye
Commissioner Burandt	aye
Commissioner Riley	aye
Commissioner Kuzma	aye
Commissioner Hardin	aye
Chairperson Steffen	aye

Motion carried.

The regular meeting of the Economic Development Authority adjourned at 8:02 a.m.

Respectfully submitted,

---

Sean Sullivan  
Economic Development Manager

ATTEST:

---

Wendy Schlueter  
Economic Development Administrative Assistant

Draft by Amanda Staple  
*TimeSaver Off Site Secretarial, Inc.*