



## **Policy For Naming Of City Facilities**

It is hereby established that, in naming any City facility (defined as including, but not limited to parks, streets, bridges, and buildings), in honor of an individual or individuals the Park and Recreation Commission (or Planning Commission) will make a recommendation to the City Council for approval.

The Commission shall only give consideration of such an honor to prominent community figures who have displayed significant local civic achievement, historical importance and \ or outstanding City service to the City of Champlin. Said individual(s) shall not hold public office at the time of the naming action.

The Commission shall consider living memorials (e.g., trees or flower gardens), monuments (e.g., flagpoles or permanent plaques), or certificates of appreciation in lieu of the proposed name if such recognition is deemed more appropriate.

In the naming of Parks, the Commission will also take into consideration any unique geographic feature or landmark in the immediate area of the park area.

In the naming of streets or roadways, the Commission shall take into account the Metropolitan Grid Street naming system and related public safety concerns.

Any resident may petition for the naming of a public facility to the Commission. The petition shall contain the names of at least twenty (20) Champlin residents in support of such naming. Upon receiving said petition the Commission shall hold a public meeting, preceded by at least ten (10) days notice of the specific naming proposal in the City's official newspaper. The Commission will make a recommendation to the City Council to be considered for action within sixty (60) days of said public meeting.

All approvals require a majority vote of the city council.