

**PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, October 20, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Mark Kuzma
 Councilmember Jeff Menth
 Councilmember Chris Riley

Also Present: Public Works Superintendent Grant Riemer
 City Engineer Bruce Westby
 City Administrator Kurt Ulrich

1. CALL TO ORDER

Chairperson Kuzma called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Menth, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

4. APPROVE MINUTES

4.01: Approve September 15, 2020, Meeting Minutes

Motion by Councilmember Riley, seconded by Councilmember Menth, to approve the following minutes:

Regular Meeting Minutes dated September 15, 2020

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

5. COMMITTEE BUSINESS

5.01: Request for Street Light at the Corner of Alpaca St and 166th Ave

Public Works Superintendent Riemer reviewed the staff report and stated that staff agrees with the petition and would recommend installing the light at the intersection.

Motion by Councilmember Riley, seconded by Councilmember Menth, to approve the installation of the street light at the intersection of Alpaca St/166th Avenue.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

5.02: Request to Upgrade Street Light at the Corner of 144th Lane and Tungsten Way

Public Works Superintendent Riemer reviewed the staff report and recommendation not to upgrade to an LED fixture at this time and let Connexus Energy decide when replacement is required. Councilmember Menth asked if there was a timeline provided by Connexus.

Public Works Superintendent Riemer replied that Connexus replaces the fixtures on their maintenance schedule/when it needs replacement. He stated that it could be one year or five years. He noted that the resident was in agreement with that information.

Motion by Councilmember Riley, seconded by Councilmember Menth, to recommend that the City Council not upgrade to an LED fixture at this time and let Connexus Energy decide when replacement is required.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

5.03: Consider Recommendation to City Council Authorizing Requests for Quotes for America's Water Infrastructure Act of 2018

City Engineer Westby reviewed the staff report and recommendation to recommend City Council authorization to solicit Request for Quotes from qualified consultants to comply with the America's Water Infrastructure Act of 2018.

Councilmember Riley asked if most of the information would be the same for each city. He asked if perhaps cities could work together to develop some of the shared information.

City Engineer Westby stated that could be an option but that would take additional time. He reviewed the work that staff is currently working on and did not believe that staff would have additional time for this project. He hoped that a reasonable quote would be obtained for this work so Staff could continue to focus on their primary work duties. He stated that if a reasonable quote is not received, staff could contact other cities and work to complete the required plans in-house. He stated he was not sure how much time it would take to prepare the required plans, and noted that the plans must be updated every five years after initial approval.

Councilmember Riley asked if the plan would change if there is a new water treatment facility.

City Engineer Westby replied that it would not make that much of a difference because it is based on the entire water system, such as the piping and hydrants.

Councilmember Menth stated that he wants to know what is expected by this study.

City Engineer Westby replied that the plan could be robust or bare bones. He commented that the Midwest is pretty insulated from some emergency events that would impact the water supply system and therefore this would not need to be a robust plan.

Councilmember Menth asked if staff should be directed to reach out to neighboring communities to determine if there is an opportunity to share work.

City Engineer Westby confirmed that staff could do that and delay this action by one month until the next meeting.

Councilmember Musgrove asked if part of the work could be completed in-house and the remainder done by a consultant in order to share the workload. She commented that she noticed some links and example information that staff could use to develop the plan.

City Engineer Westby confirmed that links and other information are available online. He reviewed the benefits that would be realized by using a consultant such as familiarity with the required plans and approval processes, and knowledge of what other cities plans include.

Councilmember Riley asked the estimated ballpark cost for this type of work.

City Engineer Westby provided information on an unofficial cost estimate that he received.

Motion by Councilmember Riley, seconded by Councilmember Menth, to direct staff to contact other cities in attempt to work together to reduce costs to prepare the required plans, and to obtain an indication of services that could be provided by the Consultant preparing the water treatment feasibility study related to completing the required plans.

Motion carried. Voting Yes: Chairperson Kuzma, Councilmembers Riley and Menth. Voting No: None.

6. COMMITTEE / STAFF INPUT

6.01: Staff Updates on Improvement Projects and Items of Interest

City Engineer Westby provided an update on current and proposed City, County and MnDOT improvement projects and studies and on other items of interest.

Councilmember Riley stated that he has heard that the TH 47 BNSF railroad crossing is fully funded and asked about the timing on that project.

City Engineer Westby stated that he did not believe the plans were complete yet, so he was unsure how funding could have been obtained without a firm estimate.

Councilmember Riley asked that staff continue to follow that project to stay involved.

Councilmember Menth asked for an update on the schedule of the first Public Advisory Committee (PAC) meeting for the NW Metro Mississippi River Crossing Feasibility Analysis.

City Engineer Westby noted that while this project is proceeding slower than originally planned, MnDOT is working to prepare materials to allow the first meeting of the PAC to occur early this winter.

6.02: Review Future Topics Calendar

No comments.

7. ADJOURNMENT

Motion by Councilmember Menth, seconded by Councilmember Riley, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:01 p.m.

Respectfully submitted,

Grant Riemer
Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.