City of Ramsey
Agenda
Regular City Council
Tuesday, January 12, 2021
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

This meeting is being held in accordance with Minnesota Statutes 13D.021. Due to the COVID-19 Pandemic, it is not practical and prudent for all members of this board to attend in person. Current Minnesota law requires certain social distancing standards that impacts the capacity of the Council Chambers. For those at highest risk, it is advised to isolate themselves from the general public. For these reasons, it is not practical and prudent to have this meeting exclusively in person. Members of the public are welcome to attend in person or remotely.

Remote Attendance available at www.cityoframsey.com/meetings. To maximize social distancing due to the COVID-19 Pandemic, those that can join remotely are encouraged to do so. Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Presentation

1. Swearing In Ceremony for the Mayor and Councilmembers

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Receive November 2020 Financial Reports - General Fund and Enterprise Funds

2. Receive Cash and Investments for Period Ending November 30, 2020

3. Receive Cash and Investments for Period Ending December 31, 2020

4. Approve the Following Meeting Minutes:

1. City Council Work Session dated 12/08/2020
2. City Council Regular Session dated 12/08/2020
3. City Council Special Session dated 12/15/2020

5. Approve Amending City Council Meeting Schedule for 2021

6. Approve Business Licenses

7. Approve Rental Licenses

8. Adopt Resolution #21-013 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 10, 2020 through December 30, 2020

9. Adopt Resolution # 21-019 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 1, 2021 through January 6, 2021

10. Adopt Resolution #21-002 Designating Financial Institutions as Official Depositories; Adopt Resolution #21-003 Authorizing Signatures for Financial Transactions and Adopt Resolution #21-004 Designating Bank of the West as the Official Financial Institution for the City of Ramsey Banking Services for the Year of 2021.

11. Adopt Resolution #21-005 Approving the City of Ramsey's 2022 Budget Calendar

12. Adopt Resolution # 21-006 Adopting 2021 Enterprise Fund Budgets

13. Adopt Resolution ~~#20-281~~ #21-036 Approving an Interim Use Permit for Storage Containers for Ve-Ve Inc. (Project No. 20-136); Case of John Vevea on behalf of Ve-Ve Inc.

14. Adopt Resolution #21-009 Ordering Plans and Specifications for Improvement Project # 21-02, Tiger Street Reconstruction

15. Adopt Resolution #21-010 Ordering Plans and Specifications for Improvement Project #21-03, Business Park 95 Street Reconstructions.

16. Adopt Resolution #21-011 Ordering Plans and Specifications for Improvement Project # 21-04, 2021 Neighborhood Pavement Overlay Improvements.

17. Adopt Resolution #21-012 Ordering Plans and Specifications for Improvement Project # 21-05, 2021 MSA Pavement Overlay Improvements.

18. Adopt Resolution #21-016 Appointing Election Judges for the Special Election on February 9, 2021

6. Public Hearing

1. PUBLIC HEARING: Introduce Ordinance #21-05 Vacating Easement and Resolution #21-017 Approving Development Agreement for Riverstone 5th Addition

7. Council Business

1. Adopt Resolution #21-001 Approving the 2021 Council Organization

2. Case 7.2 has been deleted. ~~**Introduce Ordinance 21-04 Approving an Addition to Chapter 58 of the City Code: Utilities**~~

3. Adopt Resolution #21-018 Providing Feedback for Bacon Property Sketch Plan; Case of Bill Boyum

4. Adopt Resolution #21-020 Approving a Home Occupation Permit for Twin Cities Generator at 17040 Baugh St NW (Project No. 20-132); Case of Twin Cities Generator

5. Adopt Resolution #21-021 Approving REVISED Sanitary Sewer Maintenance and Rain Garden Agreement for River Walk Village; Case of N & D Management, LLC

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **2. 1.**

Meeting Date: 01/12/2021

Information

Title:

Swearing In Ceremony for the Mayor and Councilmembers

Purpose/Background:

Background: In the November 2020 Election, Mark Kuzma was elected as Mayor, Chelsee Howell was elected as Councilmember At Large, Matt Woestehoff was elected as Councilmember Ward 2, and Debra Musgrove was elected as Councilmember Ward 4. Each Councilmember will have been officially sworn in prior to this Council meeting to allow them to begin their duties as a Councilmember; however, the ceremonial swearing in will be conducted this evening.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:13 AM
Form Started By: Colleen Lasher		Started On: 12/07/2020 02:06 PM
Final Approval Date: 01/07/2021		

CC Regular Session **5. 1.**

Meeting Date: 01/12/2021

By: Diana Lund, Finance

Information

Title

Receive November 2020 Financial Reports - General Fund and Enterprise Funds

Purpose/Background:

Purpose: Receive November monthly financial reports for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Recommendation:

No action required. Informational only.

Action:

No action required. Informational only.

Attachments

November 2020 General Fund Financial Report - Budget to Actual

November 2020 Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/31/2020 02:33 PM
Form Started By: Diana Lund		Started On: 12/16/2020 10:56 AM
Final Approval Date: 12/31/2020		

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: November 30, 2020

GENERAL FUND EXPENDITURES - BY DEPARTMENT -

Dept	-CURRENT YEAR ADOPTED BUDGET-	CURRENT YTD GENERAL LEDGER
Admin	2,081,454.00	1,711,741.48
Com Dev	1,192,238.00	1,037,001.13
Contingency	121,373.00	61,853.00
Council	137,330.00	102,528.62
Finance	526,624.00	596,706.57
Fire	1,331,268.00	942,121.17
Legal	131,300.00	99,269.29
Police	4,149,628.00	3,537,197.47
Public Works	3,632,374.00	2,982,996.85
Grand Total	**13,303,589.00**	**11,071,415.58**

GENERAL FUND EXPENDITURES - BY CATEGORY -

Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Capital Outlay	471,000.00	197,034.35
Debt Service	106,373.00	-
Other Services & Charges	2,774,556.00	1,855,405.35
Personal Services	8,947,160.00	8,067,040.42
Supplies	1,004,500.00	890,082.46
Transfers out	-	61,853.00
Grand Total	**13,303,589.00**	**11,071,415.58**

GENERAL FUND REVENUES - BY CATEGORY -

Category	-CURRENT YEAR ADOPTED BUDGET-	-CURRENT YTD GENERAL LEDGER-
Taxes	10,625,932.00	5,341,170.31
Charges for Services	666,162.00	660,406.78
Business Licenses/Permits	76,400.00	69,037.42
Fines and Forfeits	55,500.00	28,029.50
Federal Intergovernmental	8,000.00	-
State Intergovernmental	384,300.00	427,325.06
Interest	100,000.00	-
Local Intergovernmental	13,295.00	750.00
Miscellaneous	21,100.00	12,649.61
Non-Business Licenses/Permits	556,900.00	733,004.39
Transfers in	796,000.00	325,000.00
Grand Total	**13,303,589.00**	**7,597,373.07**

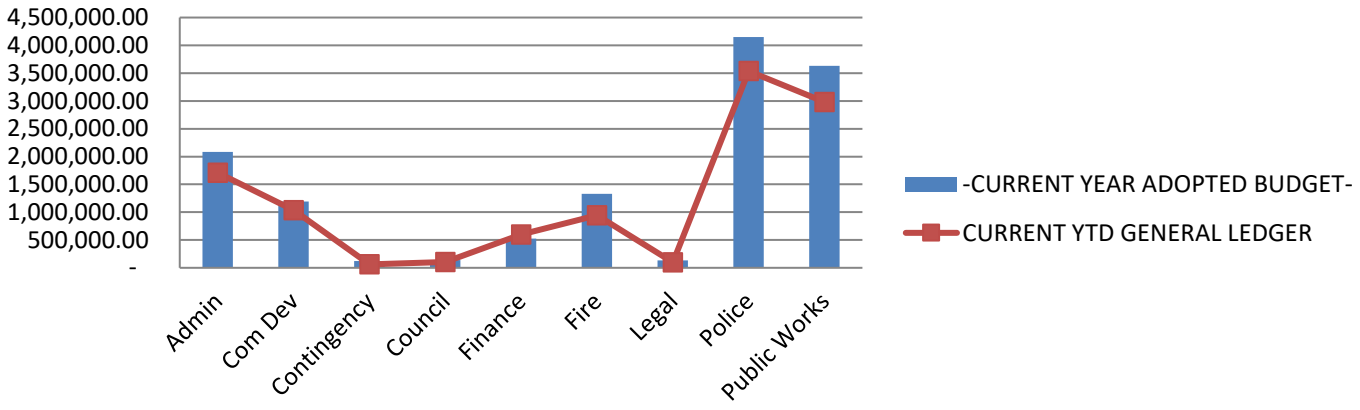
This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

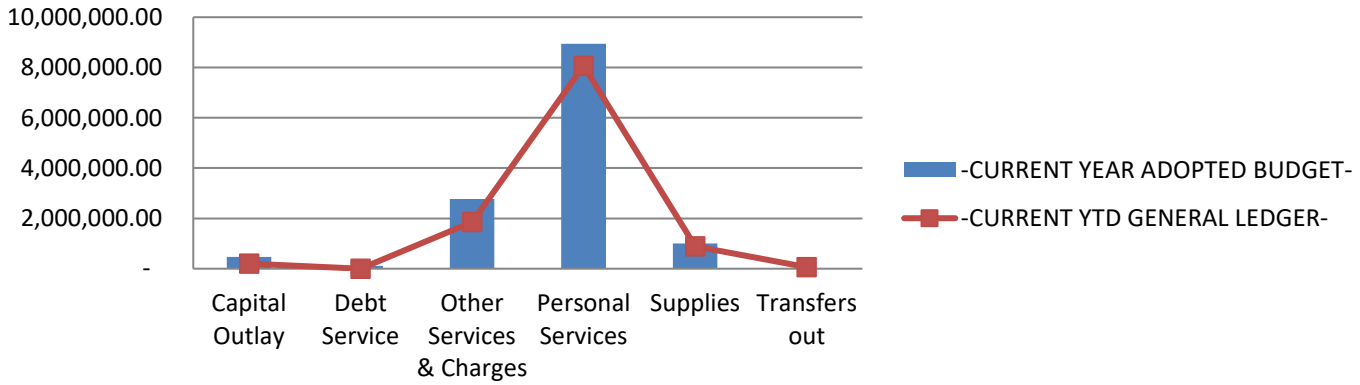
CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: November 30, 2020

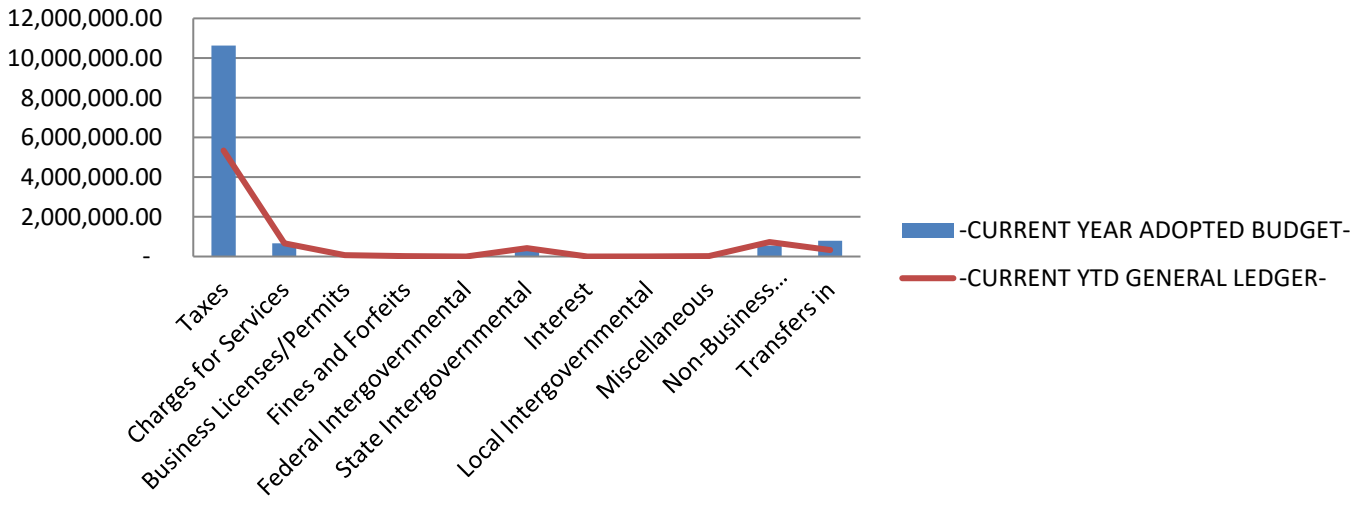
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: November 30, 2020

REVENUES

BUSINESS UNIT	9601	WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(15,000.00)	(11,963.05)	79.75%
4273 OTHER STATE GRANTS & AIDS		10,000.00	0.00%
4609 OTHER MISCELLANEOUS REVENUES	62,000.00	5,583.40	9.01%
4651 WATER REVENUE		150.00	0.00%
4652 WATER SALES - RESIDENTIAL	1,301,588.00	1,311,699.15	100.78%
4653 WATER SALES-COMMERCIAL	679,518.00	770,786.95	113.43%
4654 WATER PENALTIES	37,308.00	3,422.58	9.17%
4655 WATER METER INSTALLATION	12,000.00	23,670.00	197.25%
4656 WATER METERS	30,000.00	58,509.00	195.03%
4657 CONNECTION/RECONNECTION FEES	500.00	350.00	70.00%
4701 INTEREST ON INVESTMENTS	175,000.00	-	0.00%
4901 TRANSFER IN FROM OTHER FUNDS		61,853.00	0.00%
4702 MISCELLANEOUS INTEREST	-	7,461.82	0.00%
4606 DEVELOPER FEES (WAC)		376,684.00	0.00%
4601 MISCELLANEOUS REVENUE		1,920.28	0.00%
6436 WATER EFFICIENCY REBATE PROG		2,885.96	0.00%
Grand Total	**2,282,914.00**	**2,623,013.09**	

EXPENSES

BUSINESS UNIT	9601	WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	247,637.00	166,237.57	67.13%
6103 FULL TIME-REGULAR-OVERTIME	13,500.00	11,939.07	88.44%
6105 TEMPORARY-WAGES & SALARIES	19,167.00	8,807.33	45.95%
6121 PERA CONTRIBUTIONS	54,585.00	14,349.19	26.29%
6122 FICA/MEDICARE CONTRIBUTIONS	21,667.00	15,189.99	70.11%
6131 GROUP INSURANCE	34,467.00	23,516.35	68.23%
6133 WORKERS COMP INSURANCE PREMIUM	14,954.00	-	0.00%
6208 MISCELLANEOUS OFFICE SUPPLIES	600.00	106.95	17.83%
6223 GASOLINE	5,000.00	5,225.35	104.51%
6225 DIESEL FUEL	3,500.00	248.33	7.10%
6229 SHOP MATERIALS	600.00	87.34	14.56%
6231 UNIFORMS & TURN-OUT GEAR	2,900.00	2,318.23	79.94%
6249 MISCELLANEOUS OPERATING SUPPLY	18,000.00	8,402.28	46.68%
6257 OTHER VEHICLE PARTS	7,000.00	2,720.94	38.87%
6273 UTILITY SYSTEM MAINT SUPPLIES	78,000.00	86,043.64	110.31%
6281 SMALL TOOLS & MINOR EQUIPMENT	6,000.00	8,482.62	141.38%
6292 WATER METERS FOR RESALE	70,000.00	64,364.00	91.95%
6315 MISCELLANEOUS PROFESSIONAL SER	150,000.00	57,502.36	38.33%
6322 POSTAGE	3,000.00	864.86	28.83%
6323 CELLULAR PHONES	4,000.00	3,164.56	79.11%
6334 MILEAGE REIMBURSEMENT	400.00	74.08	18.52%
6335 TRAINING	2,400.00	3,748.22	156.18%
6352 GENERAL NOTICE & PUBLIC INFOR	300.00	172.00	57.33%
6361 GENERAL LIABILITY/PROPERTY INS	32,000.00	5,567.00	17.40%
6371 ELECTRIC UTILITIES	150,000.00	128,209.83	85.47%
6373 GAS	3,000.00	1,429.24	47.64%
6374 REFUSE/RECYCLING	700.00	605.95	86.56%
6381 BUILDING & STRUCTURE REPAIR	3,500.00	1,592.11	45.49%
6439 OTHER MISCELLANEOUS	64,000.00	7,174.48	11.21%
6451 MEMBERSHIP DUES	1,400.00	1,000.00	71.43%
6489 OTHER CONTRACTED SERVICES	76,000.00	62,893.65	82.75%
6722 DEPRECIATION	798,000.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	45,000.00	45,000.00	100.00%
6436 WATER EFFICIENCY REBATE PROG		2,885.96	0.00%
Grand Total	**1,931,277.00**	**739,923.48**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: November 30, 2020

REVENUES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(12,000.00)	(10,273.85)	85.62%
4356	SEWER AVAILABILITY CHARGE-ADM	5,000.00	3,951.15	79.02%
4609	OTHER MISCELLANEOUS REVENUES	5,000.00	-	0.00%
4661	RESIDENTIAL-SEWER CHARGES	1,283,710.00	986,950.24	76.88%
4662	COMMERCIAL-SEWER CHARGES	374,508.00	285,314.59	76.18%
4663	SEWER PENALTIES	40,000.00	7,206.15	18.02%
4701	INTEREST ON INVESTMENTS	125,000.00	-	0.00%
4606	DEVELOPER FEES (WAC)	-	140,155.00	0.00%
4601	MISCELLANEOUS REVENUE		1,920.29	0.00%
Grand Total		**1,821,218.00**	**1,415,223.57**	

EXPENSES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	167,737.00	70,850.54	42.24%
6103	FULL TIME-REGULAR-OVERTIME	-	967.47	0.00%
6105	TEMPORARY-WAGES & SALARIES	-	7,809.56	0.00%
6121	PERA CONTRIBUTIONS	30,580.00	5,927.24	19.38%
6122	FICA/MEDICARE CONTRIBUTIONS	12,945.00	6,359.76	49.13%
6131	GROUP INSURANCE	6,757.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	8,476.00	-	0.00%
6223	GASOLINE	4,000.00	2,658.06	66.45%
6225	DIESEL FUEL	2,800.00	248.07	8.86%
6249	MISCELLANEOUS OPERATING SUPPLY	18,000.00	22,518.48	125.10%
6275	OTHER EQUIPMENT PARTS	9,000.00	4,923.26	54.70%
6315	MISCELLANEOUS PROFESSIONAL SER	65,000.00	2,949.45	4.54%
6334	MILEAGE REIMBURSEMENT	400.00	36.96	9.24%
6335	TRAINING	2,400.00	1,193.00	49.71%
6361	GENERAL LIABILITY/PROPERTY INS	22,000.00	541.00	2.46%
6371	ELECTRIC UTILITIES	17,000.00	11,446.67	67.33%
6373	GAS	2,500.00	862.87	34.51%
6374	REFUSE/RECYCLING	700.00	605.95	86.56%
6377	SEWER SERVICE CHARGE	853,599.00	853,598.88	100.00%
6489	OTHER CONTRACTED SERVICES	28,000.00	25,681.34	91.72%
6722	DEPRECIATION	535,500.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	39,000.00	39,000.00	100.00%
Grand Total		**1,826,394.00**	**1,058,178.56**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: November 30, 2020

REVENUES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(3,500.00)	(2,168.48)	61.96%
4681 CHARGES FOR STREET LIGHTS	156,933.00	120,493.40	76.78%
4683 STREET LIGHTING PENALTIES	7,000.00	1,139.66	16.28%
4701 INTEREST ON INVESTMENTS	15,000.00	-	0.00%
4684 PRIORITY STREET LIGHT	53,012.00	40,573.37	76.54%
Grand Total	**228,445.00**	**160,037.95**	

EXPENSES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6371 ELECTRIC UTILITIES	125,000.00	100,857.89	80.69%
6489 OTHER CONTRACTED SERVICES	14,300.00	7,425.09	51.92%
6722 DEPRECIATION	48,801.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	22,000.00	22,000.00	100.00%
Grand Total	**210,101.00**	**130,282.98**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: **November 30, 2020**

REVENUES

BUSINESS UNIT	9604	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(4,000.00)	(2,693.08)	67.33%
4287 OTHER LOCAL GOVERNMENT GRANTS	77,566.00	21,536.50	27.77%
4609 OTHER MISCELLANEOUS REVENUES	-	946.72	0.00%
4671 RECYCLING CHARGES	313,100.00	239,438.74	76.47%
4672 RECYCLING PENALTIES	8,000.00	1,715.88	21.45%
4701 INTEREST ON INVESTMENTS	3,500.00	-	0.00%
Grand Total	**398,166.00**	**260,944.76**	

EXPENSES

BUSINESS UNIT	9604	RECYCLING UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	22,465.00	9,056.10	40.31%
6103 FULL TIME-REGULAR-OVERTIME	-	783.79	0.00%
6104 PART TIME-WAGES & SALARIES	7,280.00	-	0.00%
6121 PERA CONTRIBUTIONS	2,231.00	734.66	32.93%
6122 FICA/MEDICARE CONTRIBUTIONS	2,286.00	664.60	29.07%
6131 GROUP INSURANCE	3,437.00	-	0.00%
6133 WORKERS COMP INSURANCE PREMIUM	236.00	-	0.00%
6249 MISCELLANEOUS OPERATING SUPPLY	32,000.00	12,050.83	37.66%
6322 POSTAGE	300.00	27.50	9.17%
6489 OTHER CONTRACTED SERVICES	325,000.00	299,829.09	92.26%
Grand Total	**395,235.00**	**323,146.57**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2020 THROUGH PERIOD ENDING: **November 30, 2020**

REVENUES

BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(6,500.00)	(4,892.96)	75.28%
4693 STORM WATER-RESIDENTIAL	563,931.00	433,222.72	76.82%
4694 STORM WATER-COMMERCIAL	554,175.00	435,879.83	78.65%
4695 STORM WATER-PENALTIES	21,493.00	4,333.42	20.16%
4701 INTEREST ON INVESTMENTS	15,000.00	-	0.00%
Grand Total	**1,148,099.00**	**868,543.01**	

EXPENSES

BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6102 F.T. REGULAR-WAGES & SALARIES	138,085.00	51,184.54	37.07%
6105 TEMPORARY-WAGES & SALARIES	-	3,494.17	0.00%
6121 PERA CONTRIBUTIONS	27,356.00	3,934.34	14.38%
6122 FICA/MEDICARE CONTRIBUTIONS	10,598.00	4,163.19	39.28%
6131 GROUP INSURANCE	20,781.00	-	0.00%
6133 WORKERS COMP INSURANCE PREMIUM	5,889.00	-	0.00%
6225 DIESEL FUEL	5,500.00	4,200.84	76.38%
6249 MISCELLANEOUS OPERATING SUPPLY	10,000.00	12,416.42	124.16%
6257 OTHER VEHICLE PARTS	9,500.00	6,875.50	72.37%
6315 MISCELLANEOUS PROFESSIONAL SER	60,000.00	103,417.38	172.36%
6361 GENERAL LIABILITY/PROPERTY INS	8,652.00	-	0.00%
6371 ELECTRIC UTILITIES	3,000.00	2,062.99	68.77%
6373 GAS	2,500.00	862.86	34.51%
6374 REFUSE/RECYCLING	700.00	605.92	86.56%
6451 MEMBERSHIP DUES	22,000.00	25,592.00	116.33%
6489 OTHER CONTRACTED SERVICES	40,000.00	21,698.04	54.25%
6722 DEPRECIATION	344,793.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	34,000.00	34,000.00	100.00%
Grand Total	**743,354.00**	**274,508.19**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CC Regular Session **5. 2.**

Meeting Date: 01/12/2021

By: Diana Lund, Finance

Information

Title

Receive Cash and Investments for Period Ending November 30, 2020

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending November 30, 2020.

Cash and investment report shows the monthly cash flow - receipts and expenditures through November 30, 2020 with the current listing of the city's investment portfolio.

Recommendation:

No action required. Informational only.

Action:

No action required. Informational only.

Attachments

Cash & Investments for Period Ending November 30, 2020

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/31/2020 02:32 PM
Form Started By: Diana Lund		Started On: 12/16/2020 10:51 AM
Final Approval Date: 12/31/2020		

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended November 30, 2020

	November-20 CURRENT MONTH	2020 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	$ 85,114,758.66	$ 84,144,038.99
CASH INFLOWS:		
Daily Deposit	789,011.62	10,457,392.12
Tax Settlements	-	7,254,361.86
U/B Receipts	676,473.54	2,419,421.61
Credit Cards (Includes Utility Billing)	943,909.80	4,141,738.42
Interest Earnings [Net of Interest Paid on Investments]	71,842.76	1,299,945.15
Bond Proceeds		-
TOTAL CASH INFLOW	$ 2,481,237.72	$ 25,572,859.16
TOTAL CASH AVAILABLE	$ 87,595,996.38	$ 109,716,898.15
CASH OUTFLOWS:		
Prepaid Checks	724,180.22	8,876,584.03
Bills Lists	350,662.42	5,862,735.02
Pay Estimates	1,087,339.29	2,761,114.37
Credit Cards	4,275.02	64,730.91
Payroll - Net	419,005.60	4,560,938.33
Flex Reimbursement	525.95	40,061.66
Void Checks/Dormant Checks Paid	(10,190.66)	(83,342.56)
Debt Service	350,731.25	2,963,283.60
Miscellaneous [Bank Charges; etc.]	145.50	1,471.00
TOTAL CASH OUTFLOW	$ 2,926,674.59	$ 25,047,576.36
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 84,669,321.79**	**$ 84,669,321.79**
MEMO - NET 2019 CASH INFLOW (OUTFLOW)	**(445,436.87)**	**525,282.80**

INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 73,169,223.69**	**73,537,171.61**
Purchases	2,040,000.00	48,594,533.49
Maturities/Sales	(590,751.00)	(47,513,232.41)
ENDING BALANCE	**$ 74,618,472.69**	**$ 74,618,472.69**

Prepared by the City of Ramsey Finance Department
12/16/2020

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
191205	12/4/2020	4M	Term Series 4M			500,000.00		0.00	500,000.00	500,000.00
190927	3/31/2020	4M	Term Series 4M			1,750,000.00		1,750,000.00	0.00	1,750,000.00
190328	3/31/2020	4M	Term Series 4M			1,000,000.00		1,000,000.00	0.00	1,000,000.00
200204B	5/5/2020	4M	Term Series 4M			0.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
190131C	1/30/2020	4M	Term Series 4M			2,000,000.00		2,000,000.00	0.00	2,000,000.00
									500,000.00	
160322B	1/1/2020	BAIRD	MINNENOTONKA MN ISD 276		604195D20	100,000.00		100,000.00	0.00	100,000
150701A	2/1/2020	BAIRD	WINTHROP MN TAX		976367ND0	290,000.00		290,000.00	0.00	290,000
191008A	12/1/2020	BAIRD	ROCK ISLAND IL TAX		7724872H6	255,000.00		0.00	255,000.00	255,000
150701B	2/1/2021	BAIRD	WINTHROP MN TAX		976367NE8	305,000.00		0.00	305,000.00	305,000
160322A	3/22/2021	BAIRD	FNMA		3136H3BT1	250,000.00		0.00	250,000.00	250,000
140904	9/1/2021	BAIRD	OKLAHOMA TAXABLE		678519RP6	535,000.00		0.00	535,000.00	535,000
191008B	12/1/2021	BAIRD	ROCK ISLAND IL TAX		7724872J2	270,000.00		0.00	270,000.00	270,000
191008C	12/1/2022	BAIRD	ROCK ISLAND IL TAX		7724872K9	270,000.00		0.00	270,000.00	270,000
									1,885,000.00	
180302	1/2/2020	ICD SEC	CD-AXIOM BANK	31390	05464LAV3	200,000.00		200,000.00	0.00	200,000
200130A	1/30/2023	ICD SEC	CD-UNION BANK	34934	90520VATO		245,000.00	245,000.00	0.00	245,000
200130B	7/30/2021	ICD SEC	CD-COMMUNITY BANKE	26871	20361LCG7		245,000.00	0.00	245,000.00	245,000
180124A	1/24/2020	ICD SEC	CD-CROSSFIRST BANK	58648	2766ACD5	249,000.00		249,000.00	0.00	249,000
170728B	1/28/2020	ICD SEC	CD-NATIONWIDE BANK	34710	63861NAH8	249,000.00		249,000.00	0.00	249,000
180129	1/29/2020	ICD SEC	CD-FORTUNE BANK	58107	34969RCD8	248,000.00		248,000.00	0.00	248,000
180730	2/28/2020	ICD SEC	CD-METABANK	30776	59101LEF0	245,000.00		245,000.00	0.00	245,000.00
170928	3/27/2020	ICD SEC	CD-CONNECTONE BANK	57919	20786ABV6	249,000.00		249,000.00	0.00	249,000
170929	3/27/2020	ICD SEC	CD-LANDMARK COMM B	34982	51507LBM5	249,000.00		249,000.00	0.00	249,000
180329	3/30/2020	ICD SEC	CD-CITIBANK-Semiannual	7213	17312QHS1	249,000.00		249,000.00	0.00	249,000
180406C	4/6/2020	ICD SEC	CD-SYNCHRONY BANK-S	27314	87164WUX4	249,000.00		249,000.00	0.00	249,000
180712	4/13/2020	ICD SEC	CD-HADDON SAVINGS B/	28222	404730BV4	245,000.00		245,000.00	0.00	245,000.00
180417	4/17/2020	ICD SEC	CD-SOUTHWEST NATION	4801	845182BK9	151,000.00		151,000.00	0.00	151,000
180727B	4/27/2020	ICD SEC	CD-PLUS INTERNATIONA	57083	7294OUJH9	245,000.00		245,000.00	0.00	245,000.00
180430B	4/30/2020	ICD SEC	CD-MAGYAR BANK-Semi	30704	55977RBP7	225,000.00		225,000.00	0.00	225,000
190607	5/7/2020	ICD SEC	CD-BANK OZARK	110	064417NJE4	245,000.00		245,000.00	0.00	245,000
181217A	5/18/2020	ICD SEC	CD-FIRST SOURCE BANK	9087	33646CKN3	245,000.00		245,000.00	0.00	245,000
170922	5/26/2020	ICD SEC	CD-TEXAS EXCHANGE B.	20096	88241TCA6	249,000.00		249,000.00	0.00	249,000
190827	5/27/2020	ICD SEC	CD-ZIONS BANKCORP	2270	9897OI2Q5	245,000.00		245,000.00	0.00	245,000.00
190530C	5/29/2020	ICD SEC	CD-BANK UNITED	58979	066519JV2	245,000.00		245,000.00	0.00	245,000
171130C	5/29/2020	ICD SEC	CD-HENRY COUNTY BAN	15384	426336BM4	200,000.00		200,000.00	0.00	200,000
180531A	5/29/2020	ICD SEC	CD-STEARNS BANK	10988	857894WV9	249,000.00		249,000.00	0.00	249,000
180530	5/29/2020	ICD SEC	CD-WEX BANK-Semiannua	34697	92937CHA9	249,000.00		249,000.00	0.00	249,000
181207	6/8/2020	ICD SEC	CD-CIT BANK	58978	12556LAN6	245,000.00		245,000.00	0.00	245,000
190612	6/11/2020	ICD SEC	CD-FIRST FINANCIAL BA	6600	32021SGD2	245,000.00		245,000.00	0.00	245,000
181212B	6/12/2020	ICD SEC	CD-BANK OF AMERICA	3510	06051VD37	245,000.00		245,000.00	0.00	245,000
171215B	6/15/2020	ICD SEC	CD-PACIFIC CITY BANK	57463	69406PCT4	249,000.00		249,000.00	0.00	249,000
181214	6/15/2020	ICD SEC	CD-PINNACLE BANK	35583	72345SHM6	245,000.00		245,000.00	0.00	245,000
181221	6/22/2020	ICD SEC	CD-BROOKLINE BANK	17798	11373QFZ6	245,000.00		245,000.00	0.00	245,000
180629B	6/25/2020	ICD SEC	CD-FIRST INTERNET BAN	34607	32056GC21	249,000.00		249,000.00	0.00	249,000
181228B	6/29/2020	ICD SEC	CD-COMMUNITY FIRST E	57511	20368TCH1	245,000.00		245,000.00	0.00	245,000
180706	7/6/2020	ICD SEC	CD-ORIENTAL BANK	31469	68621KBWO	245,000.00		245,000.00	0.00	245,000.00
190711	7/13/2020	ICD SEC	CD-SECURITY BANK	15731	81404QABO	245,000.00		245,000.00	0.00	245,000
180117	7/17/2020	ICD SEC	CD-CITIZENS NATIONAL	06531	175144DH4	150,000.00		150,000.00	0.00	150,000
180718A	7/20/2020	ICD SEC	CD-UNITED STATE BANK	12214	91153QAE6	245,000.00		245,000.00	0.00	245,000.00
170726	7/27/2020	ICD SEC	CD-GOLDMAN SACHS	33124	38148PLS4	249,000.00		249,000.00	0.00	249,000
190514	8/14/2020	ICD SEC	CD-DIME COMMUNITY B	16012	25432JAA1	245,000.00		245,000.00	0.00	245,000
180831A	8/31/2020	ICD SEC	CD-PROVIDENT BANK	90141	743837DK9	204,000.00		204,000.00	0.00	204,000.00
180921A	9/21/2020	ICD SEC	CD-DISCOVER BANK	5649	254673TS5	145,000.00		145,000.00	0.00	145,000
190621B	9/21/2020	ICD SEC	CD-GREAT SOUTHERN B.	29546	39120VSJ4	245,000.00		245,000.00	0.00	245,000
171012	10/13/2020	ICD SEC	CD-ALLY BANK	57803	03006L5Z2	74,000.00		74,000.00	0.00	74,000
181217B	10/16/2020	ICD SEC	CD-FARM BUREAU BANK	35157	307660LA6	245,000.00		245,000.00	0.00	245,000
190726A	10/26/2020	ICD SEC	CD-COMMUNITY WEST E	27572	20415Q6W3	245,000.00		245,000.00	0.00	245,000
171027	10/27/2020	ICD SEC	CD-THIRD FEDERAL SAV	30012	88413QBS6	249,000.00		249,000.00	0.00	249,000
190523	11/23/2020	ICD SEC	CD-CIBC BANK	33306	12547CAE8	245,000.00		245,000.00	0.00	245,000
181213	12/14/2020	ICD SEC	CD-ALLY BANK	57803	02007GGP2	75,000.00		0.00	75,000.00	75,000
181228F	12/28/2020	ICD SEC	CD-BANK OF PRINCETON	58513	065452OAV1	245,000.00		0.00	245,000.00	245,000
181228E	12/28/2020	ICD SEC	CD-FIRST BANK OF PUER	30387	33767A6W6	249,000.00		0.00	249,000.00	249,000
191230E	12/29/2020	ICD SEC	CD-BANK OF CHINA	33653	06428FPU5	245,000.00		0.00	245,000.00	245,000
171229B	12/29/2020	ICD SEC	CD-STATE BANK OF FEN	11406	856188AV9	249,000.00		0.00	249,000.00	249,000
190118B	1/19/2021	ICD SEC	CD-NBT BANK NA	7230	628779GB0	245,000.00		0.00	245,000.00	245,000
190719B	1/19/2021	ICD SEC	CD-WELLSLEY BANK	26605	94948LCR0	245,000.00		0.00	245,000.00	245,000
180726	4/26/2021	ICD SEC	CD-SIGNATURE BANK	57269	82668XFZ6	245,000.00		0.00	245,000.00	245,000.00
190712	7/12/2021	ICD SEC	CD-TIAA FSB	34775	8727OLCJ0	85,000.00		0.00	85,000.00	85,000
180717	7/16/2021	ICD SEC	CD-CURRIE STATE BANK	8833	23130SDL4	245,000.00		0.00	245,000.00	85,000
190118A	7/19/2021	ICD SEC	CD-TIAA FSB	34775	8727OLBQ5	156,000.00		0.00	156,000.00	85,000
197023	7/23/2021	ICD SEC	CD-SECURITY STATE BA	11907	81500JAT0	245,000.00		245,000.00	0.00	85,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
190731B	7/30/2021	ICD SEC	CD-CURRIE STATE BANK	8172	510354AB9	245,000.00		0.00	245,000.00	85,000
190909	9/9/2021	ICD SEC	CD-READING COOP BANI	26620	755324CH1	245,000.00		245,000.00	0.00	245,000
180718B	10/18/2021	ICD SEC	CD-HERITAGE BANK	30090	42724JEH4	245,000.00		0.00	245,000.00	245,000.00
191023	10/22/2021	ICD SEC	CD-GREAT WESTERN BA	15289	391414BMO	245,000.00		245,000.00	0.00	245,000
190719C	11/19/2021	ICD SEC	CD-BANK OF NEW ENGL/	24540	06426KBF4	245,000.00		245,000.00	0.00	245,000
191211	12/13/2021	ICD SEC	CD-SALLIE MAE BANK	58177	7954505X9	245,000.00		0.00	245,000.00	245,000
181228D	12/28/2021	ICD SEC	CD-BAR HARBOR BANK &	11971	066851WK8	245,000.00		0.00	245,000.00	245,000
181228C	12/28/2021	ICD SEC	CD-BMW BANK	35141	05580AQB3	96,000.00		0.00	96,000.00	96,000
190628A	12/28/2021	ICD SEC	CD-FLAGSTAR BANK	32541	33847E2Q9	245,000.00		0.00	245,000.00	245,000
191231A	12/31/2021	ICD SEC	CD-IOWA TRUST & SAVI	18400	462595BB4	245,000.00		0.00	245,000.00	245,000
190130	1/30/2022	ICD SEC	CD-SECURITY FIRST BAN	5415	8142PAX9	245,000.00		245,000.00	0.00	245,000
190828A	2/28/2022	ICD SEC	CD-SB ONE BANK	22221	78414TBD3	245,000.00		245,000.00	0.00	245,000.00
191121	5/20/2022	ICD SEC	CD-AMERICAN NATIONA	33812	066519JV2	245,000.00		245,000.00	0.00	245,000
190718	7/18/2022	ICD SEC	CD-WESTERN BANK OF V	341	95772AAK9	245,000.00		245,000.00	0.00	245,000
190719A	7/19/2022	ICD SEC	CD-FRONTIER BANK	33922	359067CZ6	245,000.00		245,000.00	0.00	245,000
180727A	7/27/2022	ICD SEC	CD-KANSAS STATE BANI	19899	50116CBY4	245,000.00		0.00	245,000.00	245,000.00
191025	10/25/2022	ICD SEC	CD-FLORIDA CAPITAL BA	26323	340569GH7	245,000.00		245,000.00	0.00	245,000
191220C	12/20/2022	ICD SEC	CD-FRANKLIN SYNERGY	58714	35471TFQ0	245,000.00		245,000.00	0.00	245,000
191227A	12/27/2022	ICD SEC	CD-PROMISEONE BANK	58657	74348HAB4	245,000.00		0.00	245,000.00	245,000
191227B	12/27/2022	ICD SEC	CD-LCA BANK	58148	501798PB2	245,000.00		245,000.00	0.00	245,000
191230D	12/30/2022	ICD SEC	CD-FIRST NATIONAL BAI	03330	32112UDL2	245,000.00		0.00	245,000.00	245,000
191230C	6/30/2023	ICD SEC	CD-BANK OF SOUTHERN	57044	065104AF8	245,000.00		245,000.00	0.00	245,000
191115B	11/15/2023	ICD SEC	CD-LIVE OAKS BANKING	58665	066519JV2	245,000.00		245,000.00	0.00	245,000
191206	12/6/2023	ICD SEC	CD-LIBERTY NATIONAL I	6516	530880AL7	245,000.00		245,000.00	0.00	245,000
191220B	12/20/2024	ICD SEC	CD-FIRST BANK MCCOM	05907	319234BF6	245,000.00		245,000.00	0.00	245,000
									4,830,000.00	
150903	11/1/2021	Northland	BROOKFIELD WI, TAXABLE		112857-BL-0	500,000.00		0.00	500,000.00	500,000
200123	12/15/2022	Northland	LUVERNE MN TAX		550629-VE-6		330,000.00	0.00	330,000.00	330,000
200130D	3/1/2022	Northland	RICHLAND SCHOOL DISTRICT		764080-FN-2		200,000.00	50,000.00	150,000.00	200,000
200113	3/1/2027	Northland	RICHLAND SCHOOL DISTRICT		764080-FT-9		165,000.00	0.00	165,000.00	165,000
200323	12/1/2020	Northland	NEW HAMPSHIRE STATE TAX		644682-4H-6		285,000.00	0.00	285,000.00	285,000
200326A	4/1/2023	Northland	TULSA COUNTY OK TAX		899525-TR-0		100,000.00	0.00	100,000.00	100,000
200609	2/1/2021	Northland	MOUNTAIN LAKE MN TAX		624148-ME-9		170,000.00	0.00	170,000.00	170,000
200625	3/1/2029	Northland	LAWRENCE MASS TAX		520228-6Q-5		180,000.00	0.00	180,000.00	180,000
200805	11/1/2026	Northland	BALDWIND PA GO		058237-HM-3		100,000.00	100,000.00	0.00	100,000
200825A	8/1/2027	Northland	CENTINELA VALLEY CA HS		15239-RP-4		250,000.00	0.00	250,000.00	250,000
200825B	8/1/2029	Northland	CENTINELA VALLEY CA HS		15239-RR-0		270,000.00	0.00	270,000.00	270,000
200914	8/1/2028	Northland	BURLESON TX IDS ZERO CPN		121403-4E6		500,000.00	0.00	500,000.00	500,000
200923	7/15/2029	Northland	WILKINSBURGO BORO PA TAX		968529-JV-0		265,000.00	0.00	265,000.00	265,000
190627	2/1/2020	Northland	MOORHEAD MINN ISD #152		616157-SK-0	500,000.00		500,000.00	0.00	500,000
110310	2/1/2020	Northland	BROOKLYN CENTER ISD#286		113853-KG-9	285,000.00		285,000.00	0.00	285,000
100803D	2/1/2020	Northland	NEW PRAGUE BAB		648159-TZ-4	70,000.00		70,000.00	0.00	70,000
161003C	2/1/2020	Northland	OLIVIA MN TAX		681079-YF-0	100,000.00		100,000.00	0.00	100,000
171228A	2/1/2020	Northland	SCOTT COUNTY TAX		809557-AY-7	60,000.00		60,000.00	0.00	60,000
140502	2/15/2020	Northland	COLLINGSWOOD NJ TAX		194756-PQ-9	145,000.00		145,000.00	0.00	145,000
171218B	3/1/2020	Northland	GLENDALE RIVER HILLS WIS TAX		378541-CN-4	135,000.00		135,000.00	0.00	135,000
160606	5/1/2020	Northland	ANCHOR BAY MI SCH DISTRICT		355185-PJ-2	500,000.00		500,000.00	0.00	500,000
160728A	5/1/2020	Northland	WISCONSIN STATE TAX		97705M-DS-1	500,000.00		500,000.00	0.00	500,000
140730B	6/1/2020	Northland	DES MOINES IA TAXABLE		25009X-GC-3	145,000.00		145,000.00	0.00	145,000
180212C	6/1/2020	Northland	IOWA WESTIN COMM COLLEGE		462612-SB-9	160,000.00		160,000.00	0.00	160,000
141006	6/1/2020	Northland	NORTHEAST IOWA COMM COLLEGE		664214-JQ-7	320,000.00		320,000.00	0.00	320,000
170620B	6/1/2020	Northland	WATERLOO IOWA TAXABLE		941647-VT-3	210,000.00		210,000.00	0.00	210,000
181011	10/1/2020	Northland	OKLAHOMA COUNTY ISD #6		678720-KJ-1	400,000.00		400,000.00	0.00	400,000
191003B	12/1/2020	Northland	SOUTH-WESTERN CITY SCHOOL DIST C		840658-PX-0	230,000.00		0.00	230,000.00	230,000
140620	12/1/2020	Northland	CELINA OHIO SCHOOL DISTR		151069-FD-8	300,000.00		0.00	300,000.00	300,000
130815A	12/1/2020	Northland	CHASKA, MN TAX		161664-DY-0	75,000.00		0.00	75,000.00	75,000
120308A	12/1/2020	Northland	SHOREWOOD WIS TAX		825230-KU-8	75,000.00		0.00	75,000.00	150,000
130702B	1/1/2021	Northland	MINNETONKA ISD #276		604195-VY-0	400,000.00		0.00	400,000.00	400,000
130722	2/1/2021	Northland	MOUND MN TAXABLE		620S35-W4-2	95,000.00		0.00	95,000.00	95,000
171228B	2/1/2021	Northland	SCOTT COUNTY TAX		809557-AZ-4	115,000.00		0.00	115,000.00	115,000
190220A	3/1/2021	Northland	FRANKLIN WIS TAX		419791-U97	500,000.00		0.00	500,000.00	500,000
170712	7/1/2021	Northland	GARDENDALE ALA TAX		365478-DQ-6	240,000.00		0.00	240,000.00	240,000
190628A	8/1/2021	Northland	WASHINGTON STATE GO TAX		93974DYX0	500,000.00		0.00	500,000.00	500,000
190731A	11/30/2021	Northland	CD-ENERBANK		29266N7E1	148,000.00		0.00	148,000.00	148,000
191017	12/1/2021	Northland	COLUMBS OH SCHOOL DISTR		199507-6J-8	130,000.00		0.00	130,000.00	130,000
130815B	12/1/2021	Northland	CHASKA, MN TAX		161664-DZ-7	75,000.00		0.00	75,000.00	75,000
141104	2/1/2022	Northland	DULUTH MN TAXABLE		264438-G5-5	150,000.00		0.00	150,000.00	150,000
150430	2/1/2022	Northland	MINNETONKA ISD #276		604195-YG-6	270,000.00		0.00	270,000.00	270,000
130624B	2/1/2022	Northland	RAMSEY COUNTY TAXABLE		751622-HG-9	285,000.00		0.00	285,000.00	285,000
190826	3/1/2022	Northland	OCONOMOWOC WIS TAX BOND		675635-KW-5	250,000.00		0.00	250,000.00	250,000
120321	3/1/2022	Northland	MADISION WI SCHOOL DISTR		558495-KN-6	500,000.00		0.00	500,000.00	500,000
190703	4/1/2022	Northland	WEST ALLIS WIS TAX		951173-JA-2	180,000.00		0.00	180,000.00	180,000
190424	5/15/2022	Northland	TEXAS A&M TAX		88213AEH4	130,000.00		0.00	130,000.00	130,000
120606B	6/1/2022	Northland	CEDAR RAPIDS IO TAX		150528-N2-6	135,000.00		135,000.00	0.00	135,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
170109	6/1/2022	Northland	DESMOINES IA TAX		250097-J3-7	200,000.00		0.00	200,000.00	200,000
150109	10/1/2022	Northland	HUBBARD COUNTY TAX		443348-DE-4	135,000.00		0.00	135,000.00	140,000
190515	11/1/2022	Northland	MICHICAN STATE SCHOOL TAX		594612-CY-7	205,000.00		0.00	205,000.00	205,000
120308B	12/1/2022	Northland	SHOREWOOD WIS TAX		825230-KW-4	150,000.00		0.00	150,000.00	150,000
130624A	2/1/2023	Northland	RAMSEY COUNTY TAXABLE		751622-HH-7	595,000.00		0.00	595,000.00	595,000
190628B	4/1/2023	Northland	WEST ALLIS WIS TAX		951173NP4	240,000.00		0.00	240,000.00	240,000
160812	5/1/2023	Northland	MONROE MI TAX		611101-MF-0	190,000.00		0.00	190,000.00	190,000
191107A	6/1/2023	Northland	NEWTON IOWA TAX		652810-YZ-9	315,000.00		65,000.00	250,000.00	315,000
190726B	6/1/2023	Northland	DESMOINES IA COMM COLLEGE TAX		250097L75	250,000.00		0.00	250,000.00	250,000
120606A	6/1/2023	Northland	CEDAR RAPIDS IO TAX		150528-PA-9	140,000.00		140,000.00	0.00	140,000
180913	7/31/2023	Northland	CD-BANK NEW ENGLAND SALEM		06426K-AN-8	245,000.00		0.00	245,000.00	245,000
121228B	9/1/2023	Northland	MIDDLETON WIS REFUND		596782-T6-7	300,000.00		0.00	300,000.00	300,000
190220B	11/1/2023	Northland	HAWAII ST GO BONDS		214471-PA-6	200,000.00		0.00	200,000.00	200,000
161114B	2/1/2024	Northland	ANDOVER MN TAX		034313-ZU-3	300,000.00		0.00	300,000.00	300,000
130412	2/1/2024	Northland	BECKER MN TAX		075671LJ4	50,000.00		0.00	50,000.00	50,000
180730	10/1/2024	Northland	HUBBARD COUNTY TAX		443348-DG-9	100,000.00		0.00	100,000.00	100,000
120214B	9/1/2025	Northland	MIDDLETON WIS REFUND		596782-TJ-1	315,000.00		0.00	315,000.00	315,000
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2	500,000.00		0.00	500,000.00	500,000
190726C	7/17/2026	Northland	FFCB		3133EKVJ2	485,000.00		485,000.00	0.00	485,000
190404	9/1/2026	Northland	TUSCOLA COUNTY MISC TAX		900764RL7	395,000.00		0.00	395,000.00	395,000
191015	10/15/2026	Northland	FFCB		3133EK2H8	400,000.00		400,000.00	0.00	400,000
191003A	12/1/2026	Northland	SCOTT BLUFF CTY SCHOOL DIST		810164-CQ-4	385,000.00		0.00	385,000.00	385,000
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		0.00	225,000.00	225,000
190402	2/1/2028	Northland	CLOQUET MN TAX		189036-PS-9	150,000.00		0.00	150,000.00	150,000
191016B	4/1/2028	Northland	COLUMBUS OH TAX		199492E339	285,000.00		0.00	285,000.00	285,000
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00	465,000.00	465,000
									13,943,000.00	
150310	4/1/2020	UBS	MONTGOMERY ALA TAX		613035L69	400,000.00		400,000.00	0.00	400,000
200817	2/16/2021	UBS	BANK OF CHINA COMM PAPER		06119QPG6		10,000,000.00	0.00	10,000,000.00	10,000,000
201102	12/1/2030	UBS	XENIA OH COMM SCHOOL		984071CC2		720,000.00	0.00	720,000.00	720,000.00
201105	4/1/2026	UBS	PARAMUS NJ SCHOOL		699347LF5		500,000.00	0.00	500,000.00	500,000.00
201119A	12/1/2021	UBS	WARREN HEIGHTS OH BUILDING		936121JTO		150,000.00	0.00	150,000.00	150,000.00
201119B	12/1/2022	UBS	WARREN HEIGHTS OH BUILDING		936121JU7		165,000.00	0.00	165,000.00	165,000.00
201119C	12/1/2023	UBS	WARREN HEIGHTS OH BUILDING		936121JV5		165,000.00	0.00	165,000.00	165,000.00
201119D	12/1/2024	UBS	WARREN HEIGHTS OH BUILDING		93612JW3		165,000.00	0.00	165,000.00	165,000.00
201119E	12/1/2025	UBS	WARREN HEIGHTS OH BUILDING		936121JX1		175,000.00	0.00	175,000.00	175,000.00
201007	8/1/2028	UBS	SAN BERNARDINO CALIFORN UNIV TA		796711H44		500,000.00	0.00	500,000.00	500,000
101013	12/1/1930	UBS	HIDALGO COUNTY TEX TAX		429343BT3		1,000,000.00	0.00	1,000,000.00	1,000,000
200113	4/15/2026	UBS	PHILADELPHIA AUTHORITY-ZERO COU		71781LBU2		300,000.00	0.00	300,000.00	300,000
200611	11/1/2029	UBS	VENTURA COUNTY CA		923078CZ0		400,000.00	0.00	400,000.00	400,000
200612		UBS	UBS PRIME FUND				1,445,483.93	0.00	1,445,483.93	1,445,484
200623		UBS	UBS PRIME FUND				1,741,251.98	0.00	1,741,251.98	1,741,252
200714		UBS	UBS PRIME FUND				531,198.11	0.00	531,198.11	531,198
200717		UBS	UBS PRIME FUND				8,002,863.63	0.00	8,002,863.63	8,002,864
200728		UBS	UBS PRIME FUND				1,405,590.52	0.00	1,405,590.52	1,405,591
200731A		UBS	UBS PRIME FUND				259,035.81	0.00	259,035.81	259,036
200731B		UBS	UBS Select FUND				247,506.71	0.00	247,506.71	247,507
200630A	7/1/2029	UBS	NEW YORK STATE DORM AUTH		64990GS86		430,000.00	0.00	430,000.00	430,000
200630B		UBS	UBS PRIME FUND				601,602.80	0.00	601,602.80	601,603
200116	1/17/2023	UBS	CD-MORGAN STANLEY	32992	6169OURY8		245,000.00	0.00	245,000.00	245,000
200128	1/27/2021	UBS	CD-FIRST NATIONAL BAI	5452	33213SJA1		245,000.00	0.00	245,000.00	245,000
200130C	7/30/2020	UBS	CD-INVESTORS BANK	28892	46176PMT9		245,000.00	245,000.00	0.00	245,000
200131	7/31/2020	UBS	CD-BANK OF BARODA	33681	06063HKR3		245,000.00	245,000.00	0.00	400,000
200229		UBS	PRIME MM				3,000,000.00	3,000,000.00	0.00	3,000,000
200521		UBS	PRIME MM				2,700,000.00	2,700,000.00	0.00	2,700,000
200531		UBS	PRIME MM				1,000,000.00	332,511.72	667,488.28	1,000,000
200204A	2/3/2021	UBS	CD-TRUST BANK CHARL	9846	89788HAH6		245,000.00	0.00	245,000.00	245,000
200205	8/5/2020	UBS	CD-BEAL BANK	57833	07370YZ96		245,000.00	245,000.00	0.00	245,000
200306	3/7/2022	UBS	CD-POWELL VALLEY NA	6863	73913RAC7		240,000.00	240,000.00	0.00	240,000
200320	9/1/2028	UBS	PENNSYLVANIA UNIV TAX		709235P25		425,000.00	0.00	425,000.00	425,000
200324	3/1/1930	UBS	NEW YORK CITY TAXABLE		64966QJL5		500,000.00	0.00	500,000.00	500,000
200325	4/1/2024	UBS	NEW YORK HOUSING		6498833S2		500,000.00	0.00	500,000.00	500,000
200326B	8/1/2026	UBS	SAN BERNARDINO COMM		79672ONA47		500,000.00	0.00	500,000.00	500,000
200417	9/1/1931	UBS	CITY OF NORFOLK VA TAX		655867G94		220,000.00	0.00	220,000.00	220,000
200430		UBS	SELECT MM				2,500,000.00	748,962.04	1,751,037.96	2,500,000
200921	7/1/2030	UBS	FLORIDA STATE REV BOND		341271AF1		500,000.00	0.00	500,000.00	500,000
200925	4/1/2027	UBS	WESTERN WASHINGTON UNIV		959878RJO		500,000.00	0.00	500,000.00	500,000
160526	5/1/2020	UBS	MILAN MICH SCHOOL TAX		598801JD1	500,000.00		500,000.00	0.00	500,000
180531B	6/1/2020	UBS	CD-MORGAN STANLY	34221	6176OALP2	245,000.00		245,000.00	0.00	245,000
190725B	8/25/2020	UBS	CD-BMO HARRIS	16571	05581WX59	245,000.00		245,000.00	0.00	245,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
180831E	8/28/2020	UBS	CD-FIRST REPUBLIC BAN	59017	33616CBL3	245,000.00		245,000.00	0.00	245,000
151207	12/1/2020	UBS	SACRAMENTO TAXABLE		786060BB8	300,000.00		0.00	300,000.00	300,000
160613	12/1/2020	UBS	SCHILLER PARK TAX		8062721LM6	325,000.00		0.00	325,000.00	325,000
190123	1/25/2021	UBS	CD-ALLEGIANCE BANK	58629	01748DBM7	245,000.00		0.00	245,000.00	245,000
970625	2/25/2021	UBS	FNMA FNR-1991-7 H		31358FZW2	1,000.00		1,000.00	0.00	129,000
160927A	5/1/2021	UBS	YPSILANTI MI SCHOOL DISTR		987864NY7	405,000.00		0.00	405,000.00	405,000.00
160422	5/15/2021	UBS	UNIVERSITY OF CA TAX		91412GFS9	500,000.00		0.00	500,000.00	500,000
180629A	6/29/2021	UBS	CD-WELLS FARGO	3511	949763RX6	245,000.00		0.00	245,000.00	245,000
180907	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271ABO	400,000.00		0.00	400,000.00	400,000
171211	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271AB0	235,000.00		0.00	235,000.00	235,000
180815A	8/16/2021	UBS	CD-DISCOVER BANK	5649	254673SV9	145,000.00		0.00	145,000.00	145,000
180926A	9/27/2021	UBS	CD-TOWNEBANK PORTSMOUTH VA		89214PCA5	200,000.00		0.00	200,000.00	200,000
160705	11/1/2021	UBS	MICHIGAN STATE TAX		594612CX9	300,000.00		0.00	300,000.00	300,000
160718	12/1/2021	UBS	LITTLE MIAMI OHIO SCHOOL		537292KY9	345,000.00		0.00	345,000.00	345,000
181214	12/14/2021	UBS	CD-BMW BANK		05580AQA5	95,000.00		0.00	95,000.00	95,000
181228G	12/28/2021	UBS	CD-ALLY BANK		02007GGT4	100,000.00		0.00	100,000.00	100,000
190705	1/3/2022	UBS	CD-BANCO POPULAR	34967	05970EAM6	245,000.00		245,000.00	0.00	245,000
160601	2/15/2022	UBS	MCALLEN TAX'		582018Ff5	200,000.00		0.00	200,000.00	200,000
151104	3/1/2022	UBS	NEW YORK TAXALBE		64966KQC0	500,000.00		0.00	500,000.00	500,000
190322	3/22/2022	UBS	CD-MEDALLION BANK	57449	58404DDP3	245,000.00		0.00	245,000.00	245,000
190327	3/28/2022	UBS	CD-VALLEY NATIONAL E	9396	919853DK4	245,000.00		245,000.00	0.00	245,000
160727	5/1/2022	UBS	NORTH BRANCH SCHOOL TAX		657740F50	500,000.00		0.00	500,000.00	500,000
190710	5/15/2022	UBS	CONVENTION CENTER AUTHORITY		32115AAG7	175,000.00		0.00	175,000.00	175,000
001127	7/25/2022	UBS	FNR G92-35		31358PHV2C	232.79		142.59	90.20	75,215
190726D	7/26/2022	UBS	CD-OLD NATIONAL BANI	3832	680061HN1	245,000.00		245,000.00	0.00	245,000
160830C	8/1/2022	UBS	NEW YORK CITY TAXABLE		64966MED7	300,000.00		0.00	300,000.00	300,000
190823	8/23/2022	UBS	CD-CALPRIVATE BANK	58291	13135NAH3	245,000.00		245,000.00	0.00	245,000
021004	8/25/2022	UBS	FNR 1992-125L		31358PS40C	314.43		126.28	188.15	52,000
190913	9/13/2022	UBS	CD-PEOPLES SAVINGS B/	34973	712233AD7	245,000.00		0.00	245,000.00	2
180108	10/1/2022	UBS	PALM BEACH COUNTY SOLID WASTE		696560LD1	450,000.00		0.00	450,000.00	450,000
020826	10/15/2022	UBS	FHR 1391D		312912LUO	240.93		106.32	134.61	59,990
191213	12/13/2022	UBS	CD-WELLS FARGO NEV	27389	949495AA3	245,000.00		0.00	245,000.00	245,000
161216B	12/16/2022	UBS	CD-MERCANTIL COMM E	22953	58733ADQ9	245,000.00		0.00	245,000.00	245,000
191219C	12/19/2022	UBS	CD-MORGAN STANLY	32992	61690UQG8	245,000.00		245,000.00	0.00	245,000
161208A	4/1/2023	UBS	NEW HOPE CULTURAL ED TAX		64542WAY6	250,000.00		0.00	250,000.00	250,000
150812	6/1/2023	UBS	CHARLOTTE TAXABLE		161037L61	300,000.00		0.00	300,000.00	300,000
191122B	6/15/2023	UBS	CD-TOYOTA FINANCIAL	57542	89235MHH7	245,000.00		245,000.00	0.00	245,000
010328	6/25/2023	UBS	FHG14A		312916PD5R	2,000.00		0.00	2,000.00	152,000
180628	6/28/2023	UBS	CD-COMENITY BANK	27499	981996UP3	200,000.00		0.00	200,000.00	200,000
191230B	6/30/2023	UBS	CD-RAYMOND JAMES	33893	75472RAR2	245,000.00		0.00	245,000.00	245,000
160830D	8/24/2023	UBS	FNMA		3136G32Y0	250,000.00		250,000.00	0.00	250,000
160830B	8/28/2023	UBS	FHLMC		3134GAAKO	300,000.00		300,000.00	0.00	300,000
190930	9/30/2024	UBS	CD-JP MORGAN CHASE BANK		48128lCA5	245,000.00		245,000.00	0.00	245,000
190118C	1/18/2024	UBS	CD-CAPITAL ONE	4297	14042RLP4	245,000.00		0.00	245,000.00	245,000
190118C	1/18/2024	UBS	CD-CAPITAL ONE USA	33954	14042TAP2	245,000.00		0.00	245,000.00	245,000
190315	3/15/2024	UBS	CD-COMENITY CAPITAL	57570	20033AS31	245,000.00		0.00	245,000.00	245,000
190325	3/25/2024	UBS	CD-BANK HAPOALIM	33686	06251AW48	245,000.00		0.00	245,000.00	245,000
161018	7/1/2024	UBS	SELMA ALA TAX		816459QV6	500,000.00		0.00	500,000.00	500,000
160726	7/26/2024	UBS	FHLMC		3134G9N78	500,000.00		500,000.00	0.00	500,000
180814	8/16/2024	UBS	FHLB-STEP		3130A8UZ4	430,000.00		430,000.00	0.00	430,000
190828C	8/28/2024	UBS	CD-FIRST OKLAHOMA B/	12484	335857BN7	245,000.00		245,000.00	0.00	245,000
151009	9/1/2024	UBS	NJ ENVIRONMENTAL INFRASTRUCTUR		645791CAO	270,000.00		0.00	270,000.00	270,000
190916	9/16/2024	UBS	CD-JONESBORO ST BANK	9325	4804OPFB6	245,000.00		245,000.00	0.00	2
190918	9/18/2024	UBS	CD-FIRST NATIONAL BAI	4779	334342CF7	245,000.00		0.00	245,000.00	2
161026	10/1/2024	UBS	HONOLULU TAX		4386705W7	300,000.00		0.00	300,000.00	300,000
151023	10/1/2024	UBS	MADISON TAXABLE		55844RKN3	640,000.00		0.00	640,000.00	640,000
161208B	11/1/2024	UBS	MICHIGAN FIN AUTH REV		59447TJX2	250,000.00		0.00	250,000.00	250,000
191127	11/27/2024	UBS	CD-STATE BANK INDIA II	33682	856285RS2	245,000.00		0.00	245,000.00	245,000
191107B	12/1/2024	UBS	CORPUS CHRISTI TEX TRANS		220228BK5	400,000.00		0.00	400,000.00	400,000
190418	12/5/2024	UBS	CD-DELTA NATIONAL BA	26633	2477RBD6	200,000.00		0.00	200,000.00	200,000
191220A	12/20/2024	UBS	CD-TEXAS SECURITY	58739	88269AAU2	245,000.00		245,000.00	0.00	245,000
191230A	12/30/2024	UBS	CD-BRADFORD NATIONA	3799	10427OAL7	245,000.00		245,000.00	0.00	245,000
150311	3/11/2025	UBS	CD-HBSC BANK	57890	40434ASB6	240,000.00		240,000.00	0.00	240,000
160928	3/28/2025	UBS	FHLB		3130A9CN9	300,000.00		300,000.00	0.00	300,000.00
180629C	6/1/2025	UBS	MARYLAND STATE TAX		57420PGR1	300,000.00		0.00	300,000.00	300,000
190621	6/20/2025	UBS	CD-CELTIC BANK	57056	15118RRB5	245,000.00		245,000.00	0.00	245,000
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		0.00	300,000.00	300,000
190729B	7/29/2025	UBS	CD-FIRST NATIONAL BAI	17438	32115AAG7	245,000.00		245,000.00	0.00	245,000
191101	8/1/2025	UBS	MASSACHUSETTS ST WATER		576051VFO	400,000.00		0.00	400,000.00	400,000
190830A	8/29/2025	UBS	CD-MERRICK BANK	34519	59013KCA2	245,000.00		245,000.00	0.00	245,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
191122A	12/1/2025	UBS	WARRENSVILLE HEIGHTS OHIO		936121JM5	500,000.00		0.00	500,000.00	500,000
191105	3/1/2026	UBS	MARYLAND STATE COMM DEV		57419TDZ1	320,000.00		0.00	320,000.00	320,000
191115A	7/1/2026	UBS	LEXINGTON FAYETEE URBAN COUNTY		52909MDR2	470,000.00		0.00	470,000.00	470,000
160830A	8/28/2026	UBS	FHLB		3130A8ZF3	300,000.00		300,000.00	0.00	300,000
190830B	8/31/2026	UBS	CD-FIRST UNITED BANK	4239	33742CAP2	245,000.00		245,000.00	0.00	245,000
191219B	11/1/2026	UBS	OPELIKA ALABAMA TAX		683489ZE1	400,000.00		0.00	400,000.00	400,000
191016A	12/1/2026	UBS	DENVER CITY & COUNTY HSG		24917NAG6	500,000.00		0.00	500,000.00	500,000
190401	5/25/2027	UBS	FHLB STEP		3130A86VO	300,000.00		300,000.00	0.00	300,000
191219A	6/1/2027	UBS	UNIVERSITY OF NORTHERN COLORAD		914733DY3	360,000.00		0.00	360,000.00	360,000
191022	10/1/2027	UBS	NEW YORK NY TAX		64966QEK2	500,000.00		0.00	500,000.00	500,000
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00	400,000.00	400,000
190725A	12/1/2027	UBS	WRIGHT COUNTY TAXABLE		982276BK2	630,000.00		0.00	630,000.00	630,000
191108	8/1/2028	UBS	CORONA-NORCO CAL		219764SC2	405,000.00		0.00	405,000.00	405,000
180713C	8/24/2028	UBS	FHLB		3130A8Y56	500,000.00		500,000.00	0.00	500,000
191212	10/1/2028	UBS	UNIVERSITY OF ALABAMA TAX		914745GG2	400,000.00		0.00	400,000.00	400,000
191024	2/1/2029	UBS	PULASKI COUNTY		745401EGO3	400,000.00		0.00	400,000.00	400,000
180914	5/28/1931	UBS	FHLB STEP		3130A83X9	300,000.00		300,000.00	0.00	300,000
190630	6-30///	UBS	MM			3,000,000.00		3,000,000.00	0.00	3,000,000
191231B		UBS	PRIME MM		01748DBM7	6,383.46		6,383.46	0.00	6,383
191031		UBS	PRIME MM			1,500,000.00		1,500,000.00	0.00	1,500,000
									53,460,472.69	
	TOTAL INVESTMENTS					73,537,171.61	48,264,533.49	47,183,232.41	74,618,472.69	
			Unamortized Premiums			1,492,823.94	83,301.60		1,576,125.54	
			Unamortized Discounts			(3,461,129.52)	(369,737.88)		(3,830,867.40)	
			BOW			6,069,365.65	66,832,051.68	70,983,854.15	1,917,563.18	
			Money Market Accounts			6,505,807.31	6,882,220.47	3,000,000.00	10,388,027.78	
			Net Cash and Investments			84,144,038.99	121,692,369.36	121,167,086.56	84,669,321.79	

CC Regular Session **5. 3.**

Meeting Date: 01/12/2021

By: Diana Lund, Finance

Information

Title

Receive Cash and Investments for Period Ending December 31, 2020

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending December 31, 2020.

Cash and investment report shows the monthly cash flow - receipts and expenditures through December 31, 2020 with the current listing of the city's investment portfolio.

Recommendation:

No action required. Informational only.

Action:

No action required. Informational only.

Attachments

Cash & Investments for Period Ending December 31, 2020

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:17 AM
Form Started By: Diana Lund		Started On: 12/16/2020 10:53 AM
Final Approval Date: 01/07/2021		

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended December 31, 2020

	December-20 CURRENT MONTH	2020 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	$ 84,669,321.79	$ 84,144,038.99
CASH INFLOWS:		
Daily Deposit	333,825.36	10,791,217.48
Tax Settlements	6,586,311.85	13,840,673.71
U/B Receipts	49,264.13	2,468,685.74
Credit Cards (Includes Utility Billing)	142,706.71	4,284,445.13
Interest Earnings [Net of Interest Paid on Investments]	155,627.69	1,455,572.84
Bond Proceeds	8,895,641.10	8,895,641.10
TOTAL CASH INFLOW	$ 16,163,376.84	$ 41,736,236.00
TOTAL CASH AVAILABLE	$ 100,832,698.63	$ 125,880,274.99
CASH OUTFLOWS:		
Prepaid Checks	478,895.50	9,355,479.53
Bills Lists	832,644.45	6,695,379.47
Pay Estimates	2,251,721.13	5,012,835.50
Credit Cards	12,457.81	77,188.72
Payroll - Net	378,837.62	4,939,775.95
Flex Reimbursement	1,512.38	41,574.04
Void Checks/Dormant Checks Paid	(164.89)	(83,507.45)
Debt Service	1,759,873.76	4,723,157.36
Miscellaneous [Bank Charges; etc.]	145.50	1,616.50
TOTAL CASH OUTFLOW	$ 5,715,923.26	$ 30,763,499.62
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 95,116,775.37**	**$ 95,116,775.37**
MEMO - NET 2019 CASH INFLOW (OUTFLOW)	**10,447,453.58**	**10,972,736.38**
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 74,618,472.69**	**73,537,171.61**
Purchases	2,973,000.00	51,567,533.49
Maturities/Sales	(3,963,252.47)	(51,476,484.88)
ENDING BALANCE	**$ 73,628,220.22**	**$ 73,628,220.22**

Prepared by the City of Ramsey Finance Department
1/6/2021

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
191205	12/4/2020	4M	Term Series 4M			500,000.00		500,000.00	0.00	500,000.00
190927	3/31/2020	4M	Term Series 4M			1,750,000.00		1,750,000.00	0.00	1,750,000.00
190328	3/31/2020	4M	Term Series 4M			1,000,000.00		1,000,000.00	0.00	1,000,000.00
200204B	5/5/2020	4M	Term Series 4M			0.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
190131C	1/30/2020	4M	Term Series 4M			2,000,000.00		2,000,000.00	0.00	2,000,000.00
									0.00	
160322B	1/1/2020	BAIRD	MINNENOTONKA MN ISD 276		604195D20	100,000.00		100,000.00	0.00	100,000
150701A	2/1/2020	BAIRD	WINTHROP MN TAX		976367ND0	290,000.00		290,000.00	0.00	290,000
191008A	12/1/2020	BAIRD	ROCK ISLAND IL TAX		7724872H6	255,000.00		255,000.00	0.00	255,000
150701B	2/1/2021	BAIRD	WINTHROP MN TAX		976367NE8	305,000.00		0.00	305,000.00	305,000
160322A	3/22/2021	BAIRD	FNMA		3136H3BT1	250,000.00		0.00	250,000.00	250,000
140904	9/1/2021	BAIRD	OKLAHOMA TAXABLE		678519RP6	535,000.00		0.00	535,000.00	535,000
191008B	12/1/2021	BAIRD	ROCK ISLAND IL TAX		7724872J2	270,000.00		0.00	270,000.00	270,000
191008C	12/1/2022	BAIRD	ROCK ISLAND IL TAX		7724872K9	270,000.00		0.00	270,000.00	270,000
									1,630,000.00	
180302	1/2/2020	ICD SEC	CD-AXIOM BANK	31390	05464LAV3	200,000.00		200,000.00	0.00	200,000
200130A	1/30/2023	ICD SEC	CD-UNION BANK	34934	90520VATO		245,000.00	245,000.00	0.00	245,000
200130B	7/30/2021	ICD SEC	CD-COMMUNITY BANKE	26871	20361LCG7		245,000.00	0.00	245,000.00	245,000
180124A	1/24/2020	ICD SEC	CD-CROSSFIRST BANK	58648	2766ACD5	249,000.00		249,000.00	0.00	249,000
170728B	1/28/2020	ICD SEC	CD-NATIONWIDE BANK	34710	63861NAH8	249,000.00		249,000.00	0.00	249,000
180129	1/29/2020	ICD SEC	CD-FORTUNE BANK	58107	34969RCD8	248,000.00		248,000.00	0.00	248,000
180730	2/28/2020	ICD SEC	CD-METABANK	30776	59101LEF0	245,000.00		245,000.00	0.00	245,000.00
170928	3/27/2020	ICD SEC	CD-CONNECTONE BANK	57919	20786ABV6	249,000.00		249,000.00	0.00	249,000
170929	3/27/2020	ICD SEC	CD-LANDMARK COMM B	34982	51507LBM5	249,000.00		249,000.00	0.00	249,000
180329	3/30/2020	ICD SEC	CD-CITIBANK-Semiannual	7213	17312QHS1	249,000.00		249,000.00	0.00	249,000
180406C	4/6/2020	ICD SEC	CD-SYNCHRONY BANK-S	27314	87164WUX4	249,000.00		249,000.00	0.00	249,000
180712	4/13/2020	ICD SEC	CD-HADDON SAVINGS B/	28222	404730BV4	245,000.00		245,000.00	0.00	245,000.00
180417	4/17/2020	ICD SEC	CD-SOUTHWEST NATION	4801	845182BK9	151,000.00		151,000.00	0.00	151,000
180727B	4/27/2020	ICD SEC	CD-PLUS INTERNATIONA	57083	7294OUJH9	245,000.00		245,000.00	0.00	245,000.00
180430B	4/30/2020	ICD SEC	CD-MAGYAR BANK-Semi:	30704	55977RBP7	225,000.00		225,000.00	0.00	225,000
190607	5/7/2020	ICD SEC	CD-BANK OZARK	110	064417NJE4	245,000.00		245,000.00	0.00	245,000
181217A	5/18/2020	ICD SEC	CD-FIRST SOURCE BANK	9087	33646CKN3	245,000.00		245,000.00	0.00	245,000
170922	5/26/2020	ICD SEC	CD-TEXAS EXCHANGE B.	20096	88241TCA6	249,000.00		249,000.00	0.00	249,000
190827	5/27/2020	ICD SEC	CD-ZIONS BANKCORP	2270	9897OI2Q5	245,000.00		245,000.00	0.00	245,000.00
190530C	5/29/2020	ICD SEC	CD-BANK UNITED	58979	066519JV2	245,000.00		245,000.00	0.00	245,000
171130C	5/29/2020	ICD SEC	CD-HENRY COUNTY BAN	15384	426336BM4	200,000.00		200,000.00	0.00	200,000
180531A	5/29/2020	ICD SEC	CD-STEARNS BANK	10988	857894WV9	249,000.00		249,000.00	0.00	249,000
180530	5/29/2020	ICD SEC	CD-WEX BANK-Semiannua	34697	92937CHA9	249,000.00		249,000.00	0.00	249,000
181207	6/8/2020	ICD SEC	CD-CIT BANK	58978	12556LAN6	245,000.00		245,000.00	0.00	245,000
190612	6/11/2020	ICD SEC	CD-FIRST FINANCIAL BA	6600	32021SGD2	245,000.00		245,000.00	0.00	245,000
181212B	6/12/2020	ICD SEC	CD-BANK OF AMERICA	3510	06051VD37	245,000.00		245,000.00	0.00	245,000
171215B	6/15/2020	ICD SEC	CD-PACIFIC CITY BANK	57463	69406PCT4	249,000.00		249,000.00	0.00	249,000
181214	6/15/2020	ICD SEC	CD-PINNACLE BANK	35583	72345SHM6	245,000.00		245,000.00	0.00	245,000
181221	6/22/2020	ICD SEC	CD-BROOKLINE BANK	17798	11373QFZ6	245,000.00		245,000.00	0.00	245,000
180629B	6/25/2020	ICD SEC	CD-FIRST INTERNET BAN	34607	32056GC21	249,000.00		249,000.00	0.00	249,000
181228B	6/29/2020	ICD SEC	CD-COMMUNITY FIRST E	57511	20368TCH1	245,000.00		245,000.00	0.00	245,000
180706	7/6/2020	ICD SEC	CD-ORIENTAL BANK	31469	68621KBWO	245,000.00		245,000.00	0.00	245,000.00
190711	7/13/2020	ICD SEC	CD-SECURITY BANK	15731	81404QABO	245,000.00		245,000.00	0.00	245,000
180117	7/17/2020	ICD SEC	CD-CITIZENS NATIONAL	06531	175144DH4	150,000.00		150,000.00	0.00	150,000
180718A	7/20/2020	ICD SEC	CD-UNITED STATE BANK	12214	91153QAE6	245,000.00		245,000.00	0.00	245,000.00
170726	7/27/2020	ICD SEC	CD-GOLDMAN SACHS	33124	38148PLS4	249,000.00		249,000.00	0.00	249,000
190514	8/14/2020	ICD SEC	CD-DIME COMMUNITY B	16012	25432JAA1	245,000.00		245,000.00	0.00	245,000
180831A	8/31/2020	ICD SEC	CD-PROVIDENT BANK	90141	743837DK9	204,000.00		204,000.00	0.00	204,000.00
180921A	9/21/2020	ICD SEC	CD-DISCOVER BANK	5649	254673TS5	145,000.00		145,000.00	0.00	145,000
190621B	9/21/2020	ICD SEC	CD-GREAT SOUTHERN B.	29546	39120VSJ4	245,000.00		245,000.00	0.00	245,000
171012	10/13/2020	ICD SEC	CD-ALLY BANK	57803	03006L5Z2	74,000.00		74,000.00	0.00	74,000
181217B	10/16/2020	ICD SEC	CD-FARM BUREAU BANK	35157	307660LA6	245,000.00		245,000.00	0.00	245,000
190726A	10/26/2020	ICD SEC	CD-COMMUNITY WEST E	27572	20415Q6W3	245,000.00		245,000.00	0.00	245,000
171027	10/27/2020	ICD SEC	CD-THIRD FEDERAL SAV	30012	88413QBS6	249,000.00		249,000.00	0.00	249,000
190523	11/23/2020	ICD SEC	CD-CIBC BANK	33306	12547CAE8	245,000.00		245,000.00	0.00	245,000
181213	12/14/2020	ICD SEC	CD-ALLY BANK	57803	02007GGP2	75,000.00		75,000.00	0.00	75,000
181228F	12/28/2020	ICD SEC	CD-BANK OF PRINCETON	58513	065452OAV1	245,000.00		245,000.00	0.00	245,000
181228E	12/28/2020	ICD SEC	CD-FIRST BANK OF PUER	30387	33767A6W6	249,000.00		249,000.00	0.00	249,000
191230E	12/29/2020	ICD SEC	CD-BANK OF CHINA	33653	06428FPU5	245,000.00		245,000.00	0.00	245,000
171229B	12/29/2020	ICD SEC	CD-STATE BANK OF FEN	11406	856188AV9	249,000.00		249,000.00	0.00	249,000
190118B	1/19/2021	ICD SEC	CD-NBT BANK NA	7230	628779GB0	245,000.00		0.00	245,000.00	245,000
190719B	1/19/2021	ICD SEC	CD-WELLSLEY BANK	26605	94948LCR0	245,000.00		0.00	245,000.00	245,000
180726	4/26/2021	ICD SEC	CD-SIGNATURE BANK	57269	82668XFZ6	245,000.00		0.00	245,000.00	245,000.00
190712	7/12/2021	ICD SEC	CD-TIAA FSB	34775	8727OLCJ0	85,000.00		0.00	85,000.00	85,000
180717	7/16/2021	ICD SEC	CD-CURRIE STATE BANK	8833	23130SDL4	245,000.00		0.00	245,000.00	85,000
190118A	7/19/2021	ICD SEC	CD-TIAA FSB	34775	8727OLBQ5	156,000.00		0.00	156,000.00	85,000
197023	7/23/2021	ICD SEC	CD-SECURITY STATE BA	11907	81500JAT0	245,000.00		245,000.00	0.00	85,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
190731B	7/30/2021	ICD SEC	CD-CURRIE STATE BANK	8172	510354AB9	245,000.00		0.00	245,000.00	85,000
190909	9/9/2021	ICD SEC	CD-READING COOP BANI	26620	755324CH1	245,000.00		245,000.00	0.00	245,000
180718B	10/18/2021	ICD SEC	CD-HERITAGE BANK	30090	42724JEH4	245,000.00		0.00	245,000.00	245,000.00
191023	10/22/2021	ICD SEC	CD-GREAT WESTERN BA	15289	391414BMO	245,000.00		245,000.00	0.00	245,000
190719C	11/19/2021	ICD SEC	CD-BANK OF NEW ENGL/	24540	06426KBF4	245,000.00		245,000.00	0.00	245,000
191211	12/13/2021	ICD SEC	CD-SALLIE MAE BANK	58177	7954505X9	245,000.00		0.00	245,000.00	245,000
181228D	12/28/2021	ICD SEC	CD-BAR HARBOR BANK /	11971	066851WK8	245,000.00		0.00	245,000.00	245,000
181228C	12/28/2021	ICD SEC	CD-BMW BANK	35141	05580AQB3	96,000.00		0.00	96,000.00	96,000
190628A	12/28/2021	ICD SEC	CD-FLAGSTAR BANK	32541	33847E2Q9	245,000.00		0.00	245,000.00	245,000
191231A	12/31/2021	ICD SEC	CD-IOWA TRUST & SAVII	18400	462595BB4	245,000.00		0.00	245,000.00	245,000
190130	1/30/2022	ICD SEC	CD-SECURITY FIRST BAN	5415	8142PAX9	245,000.00		245,000.00	0.00	245,000
190828A	2/28/2022	ICD SEC	CD-SB ONE BANK	22221	78414TBD3	245,000.00		245,000.00	0.00	245,000.00
191121	5/20/2022	ICD SEC	CD-AMERICAN NATIONA	33812	066519JV2	245,000.00		245,000.00	0.00	245,000
190718	7/18/2022	ICD SEC	CD-WESTERN BANK OF V	341	95772AAK9	245,000.00		245,000.00	0.00	245,000
190719A	7/19/2022	ICD SEC	CD-FRONTIER BANK	33922	359067CZ6	245,000.00		245,000.00	0.00	245,000
180727A	7/27/2022	ICD SEC	CD-KANSAS STATE BANI	19899	50116CBY4	245,000.00		0.00	245,000.00	245,000.00
191025	10/25/2022	ICD SEC	CD-FLORIDA CAPITAL B/	26323	340569GH7	245,000.00		245,000.00	0.00	245,000
191220C	12/20/2022	ICD SEC	CD-FRANKLIN SYNERGY	58714	35471TFQ0	245,000.00		245,000.00	0.00	245,000
191227A	12/27/2022	ICD SEC	CD-PROMISEONE BANK	58657	74348HAB4	245,000.00		0.00	245,000.00	245,000
191227B	12/27/2022	ICD SEC	CD-LCA BANK	58148	501798PB2	245,000.00		245,000.00	0.00	245,000
191230D	12/30/2022	ICD SEC	CD-FIRST NATIONAL BAI	03330	32112UDL2	245,000.00		0.00	245,000.00	245,000
191230C	6/30/2023	ICD SEC	CD-BANK OF SOUTHERN	57044	065104AF8	245,000.00		245,000.00	0.00	245,000
191115B	11/15/2023	ICD SEC	CD-LIVE OAKS BANKING	58665	066519JV2	245,000.00		245,000.00	0.00	245,000
191206	12/6/2023	ICD SEC	CD-LIBERTY NATIONAL I	6516	530880AL7	245,000.00		245,000.00	0.00	245,000
191220B	12/20/2024	ICD SEC	CD-FIRST BANK MCCOM	05907	319234BF6	245,000.00		245,000.00	0.00	245,000
									3,767,000.00	
150903	11/1/2021	Northland	BROOKFIELD WI, TAXABLE		112857-BL-0	500,000.00		0.00	500,000.00	500,000
200123	12/15/2022	Northland	LUVERNE MN TAX		550629-VE-6		330,000.00	0.00	330,000.00	330,000
201230	5/1/2025	Northland	FREEPORT NY TAX		356731-CA-5		300,000.00	0.00	300,000.00	300,000
200130D	3/1/2022	Northland	RICHLAND SCHOOL DISTRICT		764080-FN-2		200,000.00	50,000.00	150,000.00	200,000
200113	3/1/2027	Northland	RICHLAND SCHOOL DISTRICT		764080-FT-9		165,000.00	0.00	165,000.00	165,000
200323	12/1/2020	Northland	NEW HAMPSHIRE STATE TAX		644682-4H-6		285,000.00	285,000.00	0.00	285,000
200326A	4/1/2023	Northland	TULSA COUNTY OK TAX		899525-TR-0		100,000.00	0.00	100,000.00	100,000
200609	2/1/2021	Northland	MOUNTAIN LAKE MN TAX		624148-ME-9		170,000.00	0.00	170,000.00	170,000
200625	3/1/2029	Northland	LAWRENCE MASS TAX		520228-6Q-5		180,000.00	0.00	180,000.00	180,000
200805	11/1/2026	Northland	BALDWIND PA GO		058237-HM-3		100,000.00	100,000.00	0.00	100,000
200825A	8/1/2027	Northland	CENTINELA VALLEY CA HS		15239-RP-4		250,000.00	0.00	250,000.00	250,000
200825B	8/1/2029	Northland	CENTINELA VALLEY CA HS		15239-RR-0		270,000.00	0.00	270,000.00	270,000
200914	8/1/2028	Northland	BURLESON TX IDS ZERO CPN		121403-4E6		500,000.00	0.00	500,000.00	500,000
200923	7/15/2029	Northland	WILKINSBURGO BORO PA TAX		968529-JV-0		265,000.00	0.00	265,000.00	265,000
190627	2/1/2020	Northland	MOORHEAD MINN ISD #152		616157-SK-0	500,000.00		500,000.00	0.00	500,000
110310	2/1/2020	Northland	BROOKLYN CENTER ISD#286		113853-KG-9	285,000.00		285,000.00	0.00	285,000
100803D	2/1/2020	Northland	NEW PRAGUE BAB		648159-TZ-4	70,000.00		70,000.00	0.00	70,000
161003C	2/1/2020	Northland	OLIVIA MN TAX		681079-YF-0	100,000.00		100,000.00	0.00	100,000
171228A	2/1/2020	Northland	SCOTT COUNTY TAX		809557-AY-7	60,000.00		60,000.00	0.00	60,000
140502	2/15/2020	Northland	COLLINGSWOOD NJ TAX		194756-PQ-9	145,000.00		145,000.00	0.00	145,000
171218B	3/1/2020	Northland	GLENDALE RIVER HILLS WIS TAX		378541-CN-4	135,000.00		135,000.00	0.00	135,000
160606	5/1/2020	Northland	ANCHOR BAY MI SCH DISTRICT		355185-PJ-2	500,000.00		500,000.00	0.00	500,000
160728A	5/1/2020	Northland	WISCONSIN STATE TAX		97705M-DS-1	500,000.00		500,000.00	0.00	500,000
140730B	6/1/2020	Northland	DES MOINES IA TAXABLE		25009X-GC-3	145,000.00		145,000.00	0.00	145,000
180212C	6/1/2020	Northland	IOWA WESTIN COMM COLLEGE		462612-SB-9	160,000.00		160,000.00	0.00	160,000
141006	6/1/2020	Northland	NORTHEAST IOWA COMM COLLEGE		664214-JQ-7	320,000.00		320,000.00	0.00	320,000
170620B	6/1/2020	Northland	WATERLOO IOWA TAXABLE		941647-VT-3	210,000.00		210,000.00	0.00	210,000
181011	10/1/2020	Northland	OKLAHOMA COUNTY ISD #6		678720-KJ-1	400,000.00		400,000.00	0.00	400,000
191003B	12/1/2020	Northland	SOUTH-WESTERN CITY SCHOOL DIST (		840658-PX-0	230,000.00		230,000.00	0.00	230,000
140620	12/1/2020	Northland	CELINA OHIO SCHOOL DISTR		151069-FD-8	300,000.00		300,000.00	0.00	300,000
130815A	12/1/2020	Northland	CHASKA, MN TAX		161664-DY-0	75,000.00		75,000.00	0.00	75,000
120308A	12/1/2020	Northland	SHOREWOOD WIS TAX		825230-KU-8	75,000.00		75,000.00	0.00	150,000
130702B	1/1/2021	Northland	MINNETONKA ISD #276		604195-VY-0	400,000.00		0.00	400,000.00	400,000
130722	2/1/2021	Northland	MOUND MN TAXABLE		620S35-W4-2	95,000.00		0.00	95,000.00	95,000
171228B	2/1/2021	Northland	SCOTT COUNTY TAX		809557-AZ-4	115,000.00		0.00	115,000.00	115,000
190220A	3/1/2021	Northland	FRANKLIN WIS TAX		419791-U97	500,000.00		0.00	500,000.00	500,000
170712	7/1/2021	Northland	GARDENDALE ALA TAX		365478-DQ-6	240,000.00		0.00	240,000.00	240,000
190628A	8/1/2021	Northland	WASHINGTON STATE GO TAX		93974DYX0	500,000.00		0.00	500,000.00	500,000
190731A	11/30/2021	Northland	CD-ENERBANK		29266N7E1	148,000.00		0.00	148,000.00	148,000
191017	12/1/2021	Northland	COLUMBS OH SCHOOL DISTR		199507-6J-8	130,000.00		0.00	130,000.00	130,000
130815B	12/1/2021	Northland	CHASKA, MN TAX		161664-DZ-7	75,000.00		0.00	75,000.00	75,000
141104	2/1/2022	Northland	DULUTH MN TAXABLE		264438-G5-5	150,000.00		0.00	150,000.00	150,000
150430	2/1/2022	Northland	MINNETONKA ISD #276		604195-YG-6	270,000.00		0.00	270,000.00	270,000
130624B	2/1/2022	Northland	RAMSEY COUNTY TAXABLE		751622-HG-9	285,000.00		0.00	285,000.00	285,000
190826	3/1/2022	Northland	OCONOMOWOC WIS TAX BOND		675635-KW-5	250,000.00		0.00	250,000.00	250,000
120321	3/1/2022	Northland	MADISION WI SCHOOL DISTR		558495-KN-6	500,000.00		0.00	500,000.00	500,000
190703	4/1/2022	Northland	WEST ALLIS WIS TAX		951173-JA-2	180,000.00		0.00	180,000.00	180,000
190424	5/15/2022	Northland	TEXAS A&M TAX		88213AEH4	130,000.00		0.00	130,000.00	130,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
120606B	6/1/2022	Northland	CEDAR RAPIDS IO TAX		150528-N2-6	135,000.00		135,000.00	0.00	135,000
170109	6/1/2022	Northland	DESMOINES IA TAX		250097-J3-7	200,000.00		0.00	200,000.00	200,000
150109	10/1/2022	Northland	HUBBARD COUNTY TAX		443348-DE-4	135,000.00		0.00	135,000.00	140,000
190515	11/1/2022	Northland	MICHICAN STATE SCHOOL TAX		594612-CY-7	205,000.00		0.00	205,000.00	205,000
120308B	12/1/2022	Northland	SHOREWOOD WIS TAX		825230-KW-4	150,000.00		0.00	150,000.00	150,000
130624A	2/1/2023	Northland	RAMSEY COUNTY TAXABLE		751622-HH-7	595,000.00		0.00	595,000.00	595,000
190628B	4/1/2023	Northland	WEST ALLIS WIS TAX		951173NP4	240,000.00		0.00	240,000.00	240,000
160812	5/1/2023	Northland	MONROE MI TAX		611101-MF-0	190,000.00		0.00	190,000.00	190,000
191107A	6/1/2023	Northland	NEWTON IOWA TAX		652810-YZ-9	315,000.00		65,000.00	250,000.00	315,000
190726B	6/1/2023	Northland	DESMOINES IA COMM COLLEGE TAX		250097L75	250,000.00		0.00	250,000.00	250,000
120606A	6/1/2023	Northland	CEDAR RAPIDS IO TAX		150528-PA-9	140,000.00		140,000.00	0.00	140,000
180913	7/31/2023	Northland	CD-BANK NEW ENGLAND SALEM		06426K-AN-8	245,000.00		0.00	245,000.00	245,000
121228B	9/1/2023	Northland	MIDDLETON WIS REFUND		596782-T6-7	300,000.00		0.00	300,000.00	300,000
190220B	11/1/2023	Northland	HAWAII ST GO BONDS		214471-PA-6	200,000.00		0.00	200,000.00	200,000
161114B	2/1/2024	Northland	ANDOVER MN TAX		034313-ZU-3	300,000.00		0.00	300,000.00	300,000
130412	2/1/2024	Northland	BECKER MN TAX		075671LJ4	50,000.00		0.00	50,000.00	50,000
180730	10/1/2024	Northland	HUBBARD COUNTY TAX		443348-DG-9	100,000.00		0.00	100,000.00	100,000
120214B	9/1/2025	Northland	MIDDLETON WIS REFUND		596782-TJ-1	315,000.00		0.00	315,000.00	315,000
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2	500,000.00		0.00	500,000.00	500,000
190726C	7/17/2026	Northland	FFCB		3133EKVJ2	485,000.00		485,000.00	0.00	485,000
190404	9/1/2026	Northland	TUSCOLA COUNTY MISC TAX		900764RL7	395,000.00		0.00	395,000.00	395,000
191015	10/15/2026	Northland	FFCB		3133EK2H8	400,000.00		400,000.00	0.00	400,000
191003A	12/1/2026	Northland	SCOTT BLUFF CTY SCHOOL DIST		810164-CQ-4	385,000.00		0.00	385,000.00	385,000
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		0.00	225,000.00	225,000
190402	2/1/2028	Northland	CLOQUET MN TAX		189036-PS-9	150,000.00		0.00	150,000.00	150,000
191016B	4/1/2028	Northland	COLUMBUS OH TAX		199492E339	285,000.00		0.00	285,000.00	285,000
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00	465,000.00	465,000
									13,278,000.00	
150310	4/1/2020	UBS	MONTGOMERY ALA TAX		613035L69	400,000.00		400,000.00	0.00	400,000
200817	2/16/2021	UBS	BANK OF CHINA COMM PAPER		06119QPG6		10,000,000.00	0.00	10,000,000.00	10,000,000
201102	12/1/2030	UBS	XENIA OH COMM SCHOOL		984071CC2		720,000.00	0.00	720,000.00	720,000.00
201105	4/1/2026	UBS	PARAMUS NJ SCHOOL		699347LF5		500,000.00	0.00	500,000.00	500,000.00
201119A	12/1/2021	UBS	WARREN HEIGHTS OH BUILDING		936121JTO		150,000.00	0.00	150,000.00	150,000.00
201119B	12/1/2022	UBS	WARREN HEIGHTS OH BUILDING		936121JU7		165,000.00	0.00	165,000.00	165,000.00
201119C	12/1/2023	UBS	WARREN HEIGHTS OH BUILDING		936121JV5		165,000.00	0.00	165,000.00	165,000.00
201119D	12/1/2024	UBS	WARREN HEIGHTS OH BUILDING		93612JW3		165,000.00	0.00	165,000.00	165,000.00
201119E	12/1/2025	UBS	WARREN HEIGHTS OH BUILDING		936121JX1		175,000.00	0.00	175,000.00	175,000.00
201007	8/1/2028	UBS	SAN BERNARDINO CALIFORN UNIV TA		796711H44		500,000.00	0.00	500,000.00	500,000
101013	12/1/1930	UBS	HIDALGO COUNTY TEX TAX		429343BT3		1,000,000.00	0.00	1,000,000.00	1,000,000
200113	4/15/2026	UBS	PHILADELPHIA AUTHORITY-ZERO COU		71781LBU2		300,000.00	0.00	300,000.00	300,000
200611	11/1/2029	UBS	VENTURA COUNTY CA		923078CZ0		400,000.00	0.00	400,000.00	400,000
200612		UBS	UBS PRIME FUND				1,445,483.93	0.00	1,445,483.93	1,445,484
200623		UBS	UBS PRIME FUND				1,741,251.98	0.00	1,741,251.98	1,741,252
200714		UBS	UBS PRIME FUND				531,198.11	0.00	531,198.11	531,198
200717		UBS	UBS PRIME FUND				8,002,863.63	0.00	8,002,863.63	8,002,864
200728		UBS	UBS PRIME FUND				1,405,590.52	0.00	1,405,590.52	1,405,591
200731A		UBS	UBS PRIME FUND				259,035.81	0.00	259,035.81	259,036
200731B		UBS	UBS Select FUND				247,506.71	0.00	247,506.71	247,507
200630A	7/1/2029	UBS	NEW YORK STATE DORM AUTH		64990GS86		430,000.00	0.00	430,000.00	430,000
200630B		UBS	UBS PRIME FUND				601,602.80	0.00	601,602.80	601,603
200116	1/17/2023	UBS	CD-MORGAN STANLEY	32992	6169OURY8		245,000.00	0.00	245,000.00	245,000
200128	1/27/2021	UBS	CD-FIRST NATIONAL BAI	5452	33213SJA1		245,000.00	0.00	245,000.00	245,000
200130C	7/30/2020	UBS	CD-INVESTORS BANK	28892	46176PMT9		245,000.00	245,000.00	0.00	245,000
200131	7/31/2020	UBS	CD-BANK OF BARODA	33681	06063HKR3		245,000.00	245,000.00	0.00	400,000
200229		UBS	PRIME MM				3,000,000.00	3,000,000.00	0.00	3,000,000
200521		UBS	PRIME MM				2,700,000.00	2,700,000.00	0.00	2,700,000
200531		UBS	PRIME MM				1,000,000.00	332,511.72	667,488.28	1,000,000
200204A	2/3/2021	UBS	CD-TRUST BANK CHARL	9846	89788HAH6		245,000.00	0.00	245,000.00	245,000
200205	8/5/2020	UBS	CD-BEAL BANK	57833	07370YZ96		245,000.00	245,000.00	0.00	245,000
200306	3/7/2022	UBS	CD-POWELL VALLEY NA	6863	73913RAC7		240,000.00	240,000.00	0.00	240,000
200320	9/1/2028	UBS	PENNSYLVANIA UNIV TAX		709235P25		425,000.00	0.00	425,000.00	425,000
200324	3/1/1930	UBS	NEW YORK CITY TAXABLE		64966QJL5		500,000.00	0.00	500,000.00	500,000
200325	4/1/2024	UBS	NEW YORK HOUSING		6498833S2		500,000.00	0.00	500,000.00	500,000
200326B	8/1/2026	UBS	SAN BERNARDINO COMM		79672ONA47		500,000.00	0.00	500,000.00	500,000
200417	9/1/1931	UBS	CITY OF NORFOLK VA TAX		655867G94		220,000.00	0.00	220,000.00	220,000
200430		UBS	SELECT MM				2,500,000.00	1,059,186.05	1,440,813.95	2,500,000
200921	7/1/2030	UBS	FLORIDA STATE REV BOND		341271AF1		500,000.00	0.00	500,000.00	500,000
200925	4/1/2027	UBS	WESTERN WASHINGTON UNIV		959878RJO		500,000.00	0.00	500,000.00	500,000
201204	4/15/2026	UBS	LONG BEACH CITY SCHOOL DIS		542535LY3		750,000.00	0.00	750,000.00	750,000
201218	12-18-24	UBS	CD-TEXAS EXCHANGE		88241TJQ4		248,000.00	0.00	248,000.00	248,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	PRIN BAL 12/31/2020	BV PAR
201221	10-1-26	UBS	LANCASTER OH SCHOOL DIST		514264FGO		1,675,000.00	0.00	1,675,000.00	1,675,000
160526	5/1/2020	UBS	MILAN MICH SCHOOL TAX		598801JD1	500,000.00		500,000.00	0.00	500,000
180531B	6/1/2020	UBS	CD-MORGAN STANLY	34221	6176OALP2	245,000.00		245,000.00	0.00	245,000
190725B	8/25/2020	UBS	CD-BMO HARRIS	16571	05581WX59	245,000.00		245,000.00	0.00	245,000
180831E	8/28/2020	UBS	CD-FIRST REPUBLIC BAN	59017	33616CBL3	245,000.00		245,000.00	0.00	245,000
151207	12/1/2020	UBS	SACRAMENTO TAXABLE		786060BB8	300,000.00		300,000.00	0.00	300,000
160613	12/1/2020	UBS	SCHILLER PARK TAX		8062721LM6	325,000.00		325,000.00	0.00	325,000
190123	1/25/2021	UBS	CD-ALLEGIANCE BANK	58629	01748DBM7	245,000.00		0.00	245,000.00	245,000
970625	2/25/2021	UBS	FNMA FNR-1991-7 H		31358FZW2	1,000.00		1,000.00	0.00	129,000
160927A	5/1/2021	UBS	YPSILANTI MI SCHOOL DISTR		987864NY7	405,000.00		0.00	405,000.00	405,000.00
160422	5/15/2021	UBS	UNIVERSITY OF CA TAX		91412GFS9	500,000.00		0.00	500,000.00	500,000
180629A	6/29/2021	UBS	CD-WELLS FARGO	3511	949763RX6	245,000.00		0.00	245,000.00	245,000
180907	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271ABO	400,000.00		0.00	400,000.00	400,000
171211	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271AB0	235,000.00		0.00	235,000.00	235,000
180815A	8/16/2021	UBS	CD-DISCOVER BANK	5649	254673SV9	145,000.00		0.00	145,000.00	145,000
180926A	9/27/2021	UBS	CD-TOWNEBANK PORTSMOUTH VA		89214PCA5	200,000.00		0.00	200,000.00	200,000
160705	11/1/2021	UBS	MICHIGAN STATE TAX		594612CX9	300,000.00		0.00	300,000.00	300,000
160718	12/1/2021	UBS	LITTLE MIAMI OHIO SCHOOL		537292KY9	345,000.00		0.00	345,000.00	345,000
181214	12/14/2021	UBS	CD-BMW BANK		05580AQA5	95,000.00		0.00	95,000.00	95,000
181228G	12/28/2021	UBS	CD-ALLY BANK		02007GGT4	100,000.00		0.00	100,000.00	100,000
190705	1/3/2022	UBS	CD-BANCO POPULAR	34967	05970EAM6	245,000.00		245,000.00	0.00	245,000
160601	2/15/2022	UBS	MCALLEN TAX'		582018Ff5	200,000.00		0.00	200,000.00	200,000
151104	3/1/2022	UBS	NEW YORK TAXALBE		64966KQC0	500,000.00		0.00	500,000.00	500,000
190322	3/22/2022	UBS	CD-MEDALLION BANK	57449	58404DDP3	245,000.00		0.00	245,000.00	245,000
190327	3/28/2022	UBS	CD-VALLEY NATIONAL E	9396	919853DK4	245,000.00		245,000.00	0.00	245,000
160727	5/1/2022	UBS	NORTH BRANCH SCHOOL TAX		657740F50	500,000.00		0.00	500,000.00	500,000
190710	5/15/2022	UBS	CONVENTION CENTER AUTHORITY		32115AAG7	175,000.00		0.00	175,000.00	175,000
001127	7/25/2022	UBS	FNR G92-35		31358PHV2C	232.79		152.73	80.06	75,215
190726D	7/26/2022	UBS	CD-OLD NATIONAL BANI	3832	680061HN1	245,000.00		245,000.00	0.00	245,000
160830C	8/1/2022	UBS	NEW YORK CITY TAXABLE		64966MED7	300,000.00		0.00	300,000.00	300,000
190823	8/23/2022	UBS	CD-CALPRIVATE BANK	58291	13135NAH3	245,000.00		245,000.00	0.00	245,000
021004	8/25/2022	UBS	FNR 1992-125L		31358PS40C	314.43		136.69	177.74	52,000
190913	9/13/2022	UBS	CD-PEOPLES SAVINGS B/	34973	712233AD7	245,000.00		245,000.00	0.00	2
180108	10/1/2022	UBS	PALM BEACH COUNTY SOLID WASTE		696560LD1	450,000.00		0.00	450,000.00	450,000
020826	10/15/2022	UBS	FHR 1391D		312912LUO	240.93		114.23	126.70	59,990
191213	12/13/2022	UBS	CD-WELLS FARGO NEV	27389	949495AA3	245,000.00		0.00	245,000.00	245,000
161216B	12/16/2022	UBS	CD-MERCANTIL COMM E	22953	58733ADQ9	245,000.00		0.00	245,000.00	245,000
191219C	12/19/2022	UBS	CD-MORGAN STANLY	32992	61690UQG8	245,000.00		245,000.00	0.00	245,000
161208A	4/1/2023	UBS	NEW HOPE CULTURAL ED TAX		64542WAY6	250,000.00		0.00	250,000.00	250,000
150812	6/1/2023	UBS	CHARLOTTE TAXABLE		161037L61	300,000.00		0.00	300,000.00	300,000
191122B	6/15/2023	UBS	CD-TOYOTA FINANCIAL	57542	89235MHH7	245,000.00		245,000.00	0.00	245,000
010328	6/25/2023	UBS	FHG14A		312916PD5R	2,000.00		0.00	2,000.00	152,000
180628	6/28/2023	UBS	CD-COMENITY BANK	27499	981996UP3	200,000.00		0.00	200,000.00	200,000
191230B	6/30/2023	UBS	CD-RAYMOND JAMES	33893	75472RAR2	245,000.00		0.00	245,000.00	245,000
160830D	8/24/2023	UBS	FNMA		3136G32Y0	250,000.00		250,000.00	0.00	250,000
160830B	8/28/2023	UBS	FHLMC		3134GAAKO	300,000.00		300,000.00	0.00	300,000
190930	9/30/2024	UBS	CD-JP MORGAN CHASE BANK		48128ICA5	245,000.00		245,000.00	0.00	245,000
190118C	1/18/2024	UBS	CD-CAPITAL ONE	4297	14042RLP4	245,000.00		0.00	245,000.00	245,000
190118C	1/18/2024	UBS	CD-CAPITAL ONE USA	33954	14042TAP2	245,000.00		0.00	245,000.00	245,000
190315	3/15/2024	UBS	CD-COMENITY CAPITAL	57570	20033AS31	245,000.00		0.00	245,000.00	245,000
190325	3/25/2024	UBS	CD-BANK HAPOALIM	33686	06251AW48	245,000.00		0.00	245,000.00	245,000
161018	7/1/2024	UBS	SELMA ALA TAX		816459QV6	500,000.00		0.00	500,000.00	500,000
160726	7/26/2024	UBS	FHLMC		3134G9N78	500,000.00		500,000.00	0.00	500,000
180814	8/16/2024	UBS	FHLB-STEP		3130A8UZ4	430,000.00		430,000.00	0.00	430,000
190828C	8/28/2024	UBS	CD-FIRST OKLAHOMA B/	12484	335857BN7	245,000.00		245,000.00	0.00	245,000
151009	9/1/2024	UBS	NJ ENVIRONMENTAL INFRASTRUCTUR		645791CAO	270,000.00		0.00	270,000.00	270,000
190916	9/16/2024	UBS	CD-JONESBORO ST BANK	9325	4804OPFB6	245,000.00		245,000.00	0.00	2
190918	9/18/2024	UBS	CD-FIRST NATIONAL BAI	4779	334342CF7	245,000.00		0.00	245,000.00	2
161026	10/1/2024	UBS	HONOLULU TAX		4386705W7	300,000.00		0.00	300,000.00	300,000
151023	10/1/2024	UBS	MADISON TAXABLE		55844RKN3	640,000.00		0.00	640,000.00	640,000
161208B	11/1/2024	UBS	MICHIGAN FIN AUTH REV		59447TJX2	250,000.00		0.00	250,000.00	250,000
191127	11/27/2024	UBS	CD-STATE BANK INDIA II	33682	856285RS2	245,000.00		0.00	245,000.00	245,000
191107B	12/1/2024	UBS	CORPUS CHRISTI TEX TRANS		220228BK5	400,000.00		0.00	400,000.00	400,000
190418	12/5/2024	UBS	CD-DELTA NATIONAL BA	26633	2477RBD6	200,000.00		0.00	200,000.00	200,000
191220A	12/20/2024	UBS	CD-TEXAS SECURITY	58739	88269AAU2	245,000.00		245,000.00	0.00	245,000
191230A	12/30/2024	UBS	CD-BRADFORD NATIONA	3799	10427OAL7	245,000.00		245,000.00	0.00	245,000
150311	3/11/2025	UBS	CD-HBSC BANK	57890	40434ASB6	240,000.00		240,000.00	0.00	240,000
160928	3/28/2025	UBS	FHLB		3130A9CN9	300,000.00		300,000.00	0.00	300,000.00
180629C	6/1/2025	UBS	MARYLAND STATE TAX		57420PGR1	300,000.00		0.00	300,000.00	300,000
190621	6/20/2025	UBS	CD-CELTIC BANK	57056	15118RRB5	245,000.00		245,000.00	0.00	245,000

2020 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2020	PURCH 2020	SOLD/ MATURE 2020	BV PRIN BAL 12/31/2020	PAR
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		0.00	300,000.00	300,000
190729B	7/29/2025	UBS	CD-FIRST NATIONAL BAI	17438	32115AAG7	245,000.00		245,000.00	0.00	245,000
191101	8/1/2025	UBS	MASSACHUSETTS ST WATER		576051VFO	400,000.00		0.00	400,000.00	400,000
190830A	8/29/2025	UBS	CD-MERRICK BANK	34519	59013KCA2	245,000.00		245,000.00	0.00	245,000
191122A	12/1/2025	UBS	WARRENSVILLE HEIGHTS OHIO		936121JM5	500,000.00		0.00	500,000.00	500,000
191105	3/1/2026	UBS	MARYLAND STATE COMM DEV		57419TDZ1	320,000.00		0.00	320,000.00	320,000
191115A	7/1/2026	UBS	LEXINGTON FAYETEE URBAN COUNTY		52909MDR2	470,000.00		0.00	470,000.00	470,000
160830A	8/28/2026	UBS	FHLB		3130A8ZF3	300,000.00		300,000.00	0.00	300,000
190830B	8/31/2026	UBS	CD-FIRST UNITED BANK	4239	33742CAP2	245,000.00		245,000.00	0.00	245,000
191219B	11/1/2026	UBS	OPELIKA ALABAMA TAX		683489ZE1	400,000.00		0.00	400,000.00	400,000
191016A	12/1/2026	UBS	DENVER CITY & COUNTY HSG		24917NAG6	500,000.00		0.00	500,000.00	500,000
190401	5/25/2027	UBS	FHLB STEP		3130A86VO	300,000.00		300,000.00	0.00	300,000
191219A	6/1/2027	UBS	UNIVERSITY OF NORTHERN COLORAD		914733DY3	360,000.00		0.00	360,000.00	360,000
191022	10/1/2027	UBS	NEW YORK NY TAX		64966QEK2	500,000.00		0.00	500,000.00	500,000
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00	400,000.00	400,000
190725A	12/1/2027	UBS	WRIGHT COUNTY TAXABLE		982276BK2	630,000.00		0.00	630,000.00	630,000
191108	8/1/2028	UBS	CORONA-NORCO CAL		219764SC2	405,000.00		0.00	405,000.00	405,000
180713C	8/24/2028	UBS	FHLB		3130A8Y56	500,000.00		500,000.00	0.00	500,000
191212	10/1/2028	UBS	UNIVERSITY OF ALABAMA TAX		914745GG2	400,000.00		0.00	400,000.00	400,000
191024	2/1/2029	UBS	PULASKI COUNTY		745401EGO3	400,000.00		0.00	400,000.00	400,000
180914	5/28/1931	UBS	FHLB STEP		3130A83X9	300,000.00		300,000.00	0.00	300,000
190630	6-30///	UBS	MM			3,000,000.00		3,000,000.00	0.00	3,000,000
191231B		UBS	PRIME MM		01748DBM7	6,383.46		6,383.46	0.00	6,383
191031		UBS	PRIME MM			1,500,000.00		1,500,000.00	0.00	1,500,000
									54,953,220.22	
	TOTAL INVESTMENTS					73,537,171.61	51,237,533.49	51,146,484.88	73,628,220.22	
			Unamortized Premiums			1,492,823.94	85,779.60		1,578,603.54	
			Unamortized Discounts			(3,461,129.52)	(439,778.88)		(3,900,908.40)	
			PW Debt-Ameritrade				8,895,641.10		8,895,641.10	
			BOW			6,069,365.65	77,555,786.50	79,606,458.77	4,018,693.38	
			Money Market Accounts			6,505,807.31	7,390,718.22	3,000,000.00	10,896,525.53	
			Net Cash and Investments			84,144,038.99	144,725,680.03	133,752,943.65	95,116,775.37	

CC Regular Session **5. 4.**

Meeting Date: 01/12/2021

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 12/08/2020
2. City Council Regular Session dated 12/08/2020
3. City Council Special Session dated 12/15/2020

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 12/08/2020
2. City Council Regular Session dated 12/08/2020
3. City Council Special Session dated 12/15/2020

Attachments

12-08-2020 CCWS

12-08-2020 CC

12-15-2020 Special CC

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	01/06/2021 10:36 AM
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:19 AM
Form Started By: Katie Schmidt		Started On: 12/18/2020 07:18 AM
Final Approval Date: 01/07/2021		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, December 8, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer – attended remotely
Administrative Services Director Colleen Lasher
Deputy City Administrator Timothy Gladhill
Councilmember Elect Chelsea Howell – attended remotely
Councilmember Elect Matt Woestehoff – attended remotely

1. CALL TO ORDER

Mayor LeTourneau called the City Council Work Session to order at 5:34 p.m.

2. TOPICS FOR DISCUSSION

2.01: Discussion Regarding Union Contract Negotiations for AFSCME, LELS-Patrol, LELS-Sergeants and LELS-Captains (Discussion closed to the public)

Administrative Services Director Lasher recommended that the Council enter closed session to discuss this case and the status of negotiations related to union contracts for AFSCME, LELS-Patrol, LELS-Sergeants, and LELS-Captains.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to recess the meeting to Closed Session at 5:36 p.m.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Menth, Musgrove, and Specht. Voting No: None.

The meeting reconvened to Open Session at 6:26 p.m.

Administrative Services Director Lasher stated that the Council discussed the negotiation strategy to settle one-year contracts with AFSCME, LELS-Patrol, LELS-Sergeants, and LELS-Captains

and directed staff to continue negotiations on the contracts and provide an update to the Council on December 15th.

2.02: Discussion Regarding the Annual Performance Review of the City Administrator, an Individual Who is Subject to the City Council's Authority (May be closed to the public)

Administrative Services Director Lasher recommended that the Council enter closed session to discuss this case and to perform the annual performance review of the City Administrator.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to recess the meeting to Closed Session at 6:28 p.m.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Menth, Musgrove, and Specht. Voting No: None.

The meeting reconvened to Open Session at 6:59 p.m.

Administrative Services Director Lasher stated that the Council discussed the annual performance review of the City Administrator which will be brought forward for formal acceptance on December 15th.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 7:00 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL CLOSED SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a Closed Session on Tuesday, December 8, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent:

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer – attended remotely
Administrative Services Director Colleen Lasher
Assistant City Administrator Tim Gladhill
Councilmember Elect Chelsea Howell – attended remotely
Councilmember Elect Matt Woestehoff – attended remotely

1. CALL TO ORDER

Mayor LeTourneau called the Closed Session of the City Council to order at 5:36 p.m.

2. COUNCIL BUSINESS

2.01: Discussion Regarding Union Contract Negotiations for AFSCME, LELS-Patrol, LELS-Sergeants & LELS-Captains

Administrative Services Director Lasher explained that the purpose of the case is for the Council to discuss the union contract negotiations for AFSCME, LELS-Patrol, LELS-Sergeant, and LELS-Captain.

3. ADJOURNMENT

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to adjourn the Closed Session.

Motion carried.

The Closed Session was adjourned at 6:26 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL CLOSED SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a Closed Session on Tuesday, December 8, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent:

Also Present: City Administrator Kurtis Ulrich
Administrative Services Director Colleen Lasher
Councilmember Elect Chelsea Howell – attended remotely
Councilmember Elect Matt Woestehoff – attended remotely

1. CALL TO ORDER

Mayor LeTourneau called the Closed Session of the City Council to order at 6:33 p.m.

2. COUNCIL BUSINESS

2.01: Discussion Regarding the Annual Performance Review of the City Administrator, an Individual Who is Subject to the City Council's Authority

Administrative Services Director Lasher explained that the purpose of the case is to conduct the annual performance review of the City Administrator, an individual who is subject to the City Council's authority.

3. ADJOURNMENT

Motion by Councilmember Kuzma, seconded by Councilmember Musgrove, to adjourn the Closed Session.

Motion carried.

The Closed Session was adjourned at 6:59 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER 2
2. PRESENTATION 2
2.01: Recognize Mayor John LeTourneau and Councilmember Jeff Menth for their Service to the City of Ramsey 2
3. CITIZEN INPUT 2
4. APPROVE AGENDA 4
5. CONSENT AGENDA 4
6. PUBLIC HEARING 5
6.01: Public Hearing: Adopt Resolution #20-290 Adopting the City's 2021-2030 Capital Improvement Plan (CIP) 5
6.02: Public Hearing on 2021 Tax Levies and General Fund Budget 6
7. COUNCIL BUSINESS 9
7.01: Adopt Resolution #20-297 Providing for the Issuance and Sale of $9,065,000 General Obligation Capital Improvement Plan Bonds, Series 2020A and Levying a Tax for the Payment Thereof 9
7.02: Consider Action Reduce Interest Charged on Deferred Assessments Due Upon Sale of Tract A, RLS No. 119 10
7.03: Adopt Resolution #20-307 to Approve Acceptance of a Grant for Dedicated DWI Enforcement and Authorize an Additional Police Officer Hire in 2021 14
7.04: Adopt Resolution #20-295 to Hire a Part-Time Police Records Technician 15
7.05: Review Current Legislative Priorities 16
8. MAYOR, COUNCIL AND STAFF INPUT 17
8.01: Confirm December 15th Special City Council Meeting 17
9. ADJOURNMENT 17

CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, December 8, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Deputy City Administrator Timothy Gladhill

1. CALL TO ORDER

Mayor LeTourneau called the regular meeting of the Ramsey City Council to order at 7:05 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. PRESENTATION

2.01: Recognize Mayor John LeTourneau and Councilmember Jeff Menth for their Service to the City of Ramsey

City Administrator Ulrich recognized Councilmember Jeff Menth for his service on the City Council and also presented him with a plaque thanking him for his service on the Quad Cities Cable Communications Commission. He recognized Mayor John LeTourneau for his service as Mayor, on the City Council, and as a member of the Economic Development Authority noting that his contributions total over 20 years of service.

The City Council and staff thanked both Mayor LeTourneau and Councilmember Menth for their service and wish them both well in their future endeavors.

3. CITIZEN INPUT

Justin Okeson, 14361 Potassium Street NW, stated that he is present tonight as a citizen of Ramsey. He stated that he has ran his business in Ramsey for the past eight years and is now raising his family in Ramsey. He stated that his concerns are with the future of Ramsey and where the community goes from here. He asked what the City will do with COVID regulations that continue to be passed down from Governor Walz. He provided background information on himself and his experience in the Marines. He commented that upon returning home from the Marines he found that his skills did not apply to regular life and therefore tried college, which he also found was not for him. He stated that because of the struggles he faced in finding a job, he started his own businesses which was also a struggle to get going. He stated that by 2018/2019 his business was successful, and he was at a point where he could sell the business, but then COVID hit and hurt his business substantially. He stated that he is expressing the concerns of a vast number of people in Ramsey which is what the future will be for the children in the community. He referenced an article in a local newspaper which stated that 96.67 percent of infections could not be prevented. He stated that it then puts the question on the impacts that are being made to the economy, education, and children in order to protect the other 3.24 percent of the population. He stated that he has seen this situation before with mandates of who can thrive and who cannot and who can gather and who cannot. He asked the Council what line in the sand the City will draw and when it will be drawn. He recognized that local government is by far the most important and asked when the City of Ramsey will stand up for its citizens. He stated that just because something is a law does not mean it is a just law and just because something is an institution, does not mean it is a just institution. He stated that he does not expect the Council to agree with him, but the public deserves an answer as to when the Council will make that decision and when the line will be drawn. He asked when the City would petition the Governor or tell the Governor that it will not enforce further mandates. He stated that he does not expect the answer tonight but does want the answer.

Mayor LeTourneau thanked the resident for the thought he put into his comments and his real and emotional message. He appreciated the input and recognized that the answer cannot be made today. He stated that the voice of the resident is heard, and the Council will work to understand the voice of the community when working under the guidelines it is given. He stated that to some point the voice of the Council can echo those concerns. He stated that the City is doing the best it can in a lot of ways but will continue to determine what else can be done and share the concerns of residents when speaking with legislators. He commented that this is an ongoing process that is not easy or predictable and has been a challenge.

Councilmember Specht thanked the resident for his service to the country. He stated that he agrees with many of the comments from the resident and would be happy to meet with him to discuss ideas on some of these mandates that he considers unconstitutional.

Councilmember Menth thanked the resident for his service. He asked what the business is.

Mr. Okeson replied that his business is called Yorfit and is located on Highway 10.

Mayor LeTourneau thanked Mr. Okeson for sharing his comments with the Council.

Mr. Okeson stated that more people have died earning the civil liberties than those that have died as those civil liberties are taken away. He stated that he will want an answer as to when the line

in the sand will be drawn. He stated that it feels that the comments going to higher levels of government are not being heard and will not be heard until the people say no more.

4. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Menth, Musgrove, and Specht. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Menth, seconded by Councilmember Riley, to approve the following items on the Consent Agenda:

5.01: Receive October Financial Reports – General Fund and Enterprise Funds
5.02: Receive Cash and Investments for Period Ending October 31, 2020
5.03: Approve the following Meeting Minutes:
1) City Council Work Session dated November 10, 2020
2) City Council Regular dated November 10, 2020
3) City Council Canvassing Board dated November 12, 2020
4) City Council Special Work Session dated November 17, 2020
5) City Council Work Session dated November 24, 2020
6) City Council Regular dated November 24, 2020
5.04: Approve Business Licenses (includes 2021 renewals)
5.05: Approve Rental Licenses
5.06: Approve Request to Declare Surplus Property
5.07: Adopt Policies and Procedures for Federal Awards Administration
5.08: Adopt Resolution #20-287 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 19, 2020 through December 2, 2020
5.09: Adopt Resolution #20-312 Amending the Allocation of CARES Act Funds for Economic Recovery Activities and Resolution #20-313 Amending the Allocation of CARES Act Funds to Local Government Activities
5.10: Adopt Resolution #20-225 Curbside Recycling Contract with ACE Solid Waste
5.11: Adopt Resolution #20-241 Authorizing Final Payment to Omann Contracting Companies, Inc. for Improvement Project #19-03, Wood Pond Hills and Chestnut Ridge Street Reconstructions
5.12: Adopt Resolution #20-266 Providing Direction to Lennar Related to Rivenwick 4th Concept Plan (Project #20-134)
5.13: Adopt Resolution #20-284 Establishing Precinct and Polling Locations for the 2021 Election Year
5.14: Adopt Resolution #20-286 Approving Release of Right of Re-Entry Agreement; Case of PSD LLC

5.15: Adopt Resolution #20-288 Authorizing Final Payment to Dryden Excavating for Improvement Project #19-10, Hedgehog Street Drainage Improvement
5.16: Adopt Resolution #20-289 Approving Donation Agreement and Acquisition of Lot 1, Block 1, Pineview Estates 2nd Addition
5.17: Adopt Resolution #20-294 Accepting Municipal Testing Proposals for 2021 Pavement Management Program Projects
5.18: Adopt Resolution #20-298 Authorizing Partial Payment #5 to Park Construction for Improvement Project #20-01, Variolite Street Reconstruction Project
5.19: Adopt Resolution #20-299 Authorizing Partial Payment #2 to Hakanson Anderson Associates for Improvement Project #20-07, New Public Works Facility
5.20: Adopt Resolution #20-300 Authorizing Partial Payment #2 to Northland Concrete and Masonry Company, LLC for Improvement Project #20-07, New Public Works Facility
5.21: Adopt Resolution #20-301 Authorizing Partial Payment #2 to Minnesota Utilities and Excavating, LLC for Improvement Project #20-07, New Public Works Facility
5.22: Adopt Resolution #20-302 Authorizing Partial Payment #1 to Herzog Coatings for Improvement Project #20-07, New Public Works Facility
5.23: Adopt Resolution #20-303 Authorizing Partial Payment #1 to Thornberg Steel for Improvement Project #20-07, New Public Works Facility
5.24: Adopt Resolution #20-304 Authorizing Partial Payment #2 to Thornberg Steel for Improvement Project #20-07, New Public Works Facility
5.25: Adopt Resolution #20-305 Authorizing Partial Payment #1 to Jacon LLC for Improvement Project #20-07, New Public Works Facility
5.26: Adopt Resolution #20-306 Authorizing Partial Payment #3 to RJM Construction for Improvement Project #20-07, New Public Works Facility
5.27: Adopt Resolution #20-308 Authorizing Local Road Improvement Program Grant Application for Riverdale Drive Extension – Llama Street to Bowers Drive, Improvement Project #20-05
5.28: Adopt Resolution #20-309 Extending Towing Services Agreement with Northstar Towing Services
5.29: Adopt Resolution #20-310 Extending Animal Impound Services Contract with North Metro Animal Care and Control
5.30: Adopt Resolution #20-311 to Approve a Position Reclassification
5.31: Adopt Resolution #20-296 Hiring Temporary Ice Rink Attendants

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Menth, Riley, Kuzma, Musgrove, and Specht. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing: Adopt Resolution #20-290 Adopting the City's 2021-2030 Capital Improvement Plan (CIP)

Presentation

Finance Director Lund reviewed the staff report and recommendation to adopt the 2021-2030 Capital Improvement Plan as outlined, noting that this is a forecasting tool and not actual, committed projects and expenditures.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:28 p.m.

Citizen Input

A resident asked if this item is related to property taxes.

Mayor LeTourneau noted that this case is related to the CIP and the next case will deal with the proposed 2021 budget and levy.

Motion by Councilmember Kuzma, seconded by Councilmember Specht, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Specht, Menth, Musgrove, and Riley. Voting No: None.

The public hearing was closed at 7:30 p.m.

Council Business

Councilmember Musgrove commented that she was glad to see the Highway 10 improvements moved from priority five to priority two. She recognized that this is a working document that does not authorize funding but stated that it is nice to see the project changed to a higher priority.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to Adopt Resolution #20-290 Adopting the 2021-2030 Capital Improvement Plan (CIP).

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Menth, Musgrove, Riley, and Specht. Voting No: None.

6.02: Public Hearing on 2021 Tax Levies and General Fund Budget

- **Adopt Resolution #20-291 Adopting the 2020, Payable 2021 Municipal Tax Levy**
- **Adopt Resolution #20-292 Adopting the 2021 General Fund Budget**
- **Adopt Resolution #20-293 Adopting the 2021 Economic Development Authority (EDA) Budget**

Presentation

Finance Director Lund reviewed the staff report and recommendation to adopt Resolution #20-291 adopting the 2020 payable 2021 municipal tax levies in the amount of $13,051,074; adopt Resolution #20-292 adopting the 2021 general fund budget in the amount of $14,383,348; and adopt Resolution #20-293 adopting the 2021 EDA budget in the amount of $85,360.

Councilmember Musgrove stated that there were both eight and four percent increases mentioned in the presentation and asked for clarification.

Finance Director Lund replied that the eight percent increase was related to the general fund budget while the four percent increase was related to the property tax levy.

Councilmember Musgrove referenced the slide in the presentation related to other funding sources and asked if the franchise fee was included.

Finance Director Lund replied that the franchise fee was not included as that is not part of the general fund budget. She reviewed the other funding sources which were included in the presentation.

Public Hearing

Mayor LeTourneau called the public hearing to order at 7:50 p.m.

Citizen Input

Jeriann Palmer, 8251 154th Lane NW, referenced the franchise fee which she feels is more of a hostage fee that will actually cost her more annually. She stated that people are having difficulties because of the impacts of COVID and does not like that her taxes are increasing to support a cost-of-living increase for staff. She noted that she has not received a cost-of-living increase in five years. She referenced the new equipment and public works facility and asked if the expenditures could be spread over more years. She asked how many households the cost is being shared across. She referenced the new properties that have been developed and how that is spread across the years. She stated that perhaps equipment purchases are pushed out until those homes are brought into the tax base to offset the cost.

Mayor LeTourneau thanked Ms. Palmer for her comments. He noted that the Council has discussed this topic on multiple occasions and has discussed the questions that Ms. Palmer brought forward.

Ms. Palmer recognized that additional personnel are necessary to keep up with the additional households that have been added but did not believe it appropriate to receive a cost-of-living increase when many residents have not been receiving cost of living increases and many have actually lost jobs.

Mayor LeTourneau stated that the Council spent much of the worksession discussion tonight related to staff compensation and there was much debate on that topic. He stated that he cannot say the City is doing it right or wrong, but the Council is attempting to make the best decisions.

Ms. Palmer stated that she moved to Ramsey because it was a small and sleepy community but over the years the noise level has changed because of the increasing growth. She stated that she is concerned that the City has perhaps lost what it was in the process.

Mayor LeTourneau stated that he hears the comments of Ms. Palmer and acknowledged that the Council continues to have discussions on those topics in order to determine the right mix.

Ms. Palmer commented that perhaps the City could share information related to growth with residents.

Finance Director Lund commented that the capital expenditures, such as equipment purchases, are not funded through the general levy.

Ms. Palmer stated that she would be interested to know what happens with equipment that is replaced, whether it is sold and how those funds are used.

Mayor LeTourneau commented that staff attempts to reclaim what can be reclaimed on the equipment that has been replaced and/or trade in that equipment or sell it.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to close the public hearing.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Menth, Musgrove, Riley, and Specht. Voting No: None.

The public hearing was closed at 7:59 p.m.

Council Business

Mayor LeTourneau asked whether the motion could be taken in one action or needs to be separate motions.

Finance Director Lund confirmed that the actions could be completed in one motion.

Councilmember Riley commented that the preliminary levy was proposed at an increase of five percent and since that time staff and the Council worked to lower that increase to four percent.

Councilmember Musgrove received the fund balances dated September 30th and October 31st, referencing the balance in the pavement management fund. She asked how much of that funding has been used this year and whether it would carry forward to the next cycle for use or could be used to offset the levy.

Finance Director Lund stated that when the franchise fee was established the balance in the pavement management account was used to determine the necessary funding that would be needed through the franchise fee. She confirmed that the funds are slated to be used in a future road improvement project. She explained that is a restricted fund that can only be used for pavement management. She stated that only the crackseal funds will remain in the general fund budget.

Mayor LeTourneau referenced the statement that the pavement management account is restricted and clarified that means that the funds in that account can only be used for pavement management purposes.

Councilmember Musgrove thanked Ms. Palmer for coming forward tonight. She stated that she attempted to share similar concerns during the budget discussions and commented that she believed that Ms. Palmer's comments will help to provide additional context for future discussions.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to Adopt Resolution #20-291 Adopting the 2020, Payable 2021, Municipal Tax Levy; Adopt Resolution #20-292 Adopting the 2021 City of Ramsey General Fund Operating Budget; and Adopt Resolution #20-293 Adopting the 2021 City of Ramsey Economic Development Authority Fund Budget.

Further discussion: Councilmember Specht thanked staff and the members of the Council for the work to develop the budget. He thanked the resident for sharing her comments as he shared similar concerns. He referenced the tax capacity rate, which allows the City to spread the taxes over a larger population. Mayor LeTourneau stated that the City monitors the tax capacity rate, as that reflects the value of the growth of the community. Councilmember Musgrove stated that she will not be supporting this budget, even though staff did a great job. She stated that they are living within a pandemic but is spending as though it is not. She commented that citizens have been burdened with the franchise fee which does not even result in a decrease to the levy. She felt that the Council should do better for its residents. Mayor LeTourneau recognized that the franchise fees are a new aspect but will fund the repair of roads, which continues to be a high priority of the City and the residents. He stated that this method of funding will provide the best rate of return for the investment of the residents.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Kuzma, Menth, Riley, and Specht. Voting No: Councilmember Musgrove.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #20-297 Providing for the Issuance and Sale of $9,065,000 General Obligation Capital Improvement Plan Bonds, Series 2020A and Levying a Tax for the Payment Thereof

Finance Director Lund reviewed the staff report and recommendation to adopt Resolution #20-297 authorizing approval of the sale of $9,065,000 of GO Capital Improvement Plan Bonds, Series 2020A as bonding was one of the recommended funding sources identified in the Capital Improvement Plan for the Public Works Campus and agreed upon after much discussion by the City Council.

Stacy Kvilvang, Ehlers, reported that the sale occurred this morning with four bidders and provided details on the sale and lowest responsible bidder.

Councilmember Riley commented that this comes in under the amount planned which decreased the levy and is a win for the City.

Councilmember Musgrove stated that when the different funding sources were discussed, the available balance was not included. She referenced the streetlight utility fund and asked if more funds could have come from that fund to support this project.

Finance Director Lund replied that $250,000 was taken from that fund. She explained that when pulling from different funds, staff attempted to determine the respective portion of the project that could be allocated to that fund. She noted that each fund has its own CIP needs to be funded in the future.

Councilmember Musgrove stated that she was pleased to see the figures come in lower than expected. She asked and received confirmation that the decrease to the debt service levy was included in the previously approved case.

Mayor LeTourneau stated that in the funding discussions there were conscious discussions and decisions in order to determine the amount of funding that would be appropriate from each fund.

Finance Director Lund explained that she used calculations specific to the staffing and equipment at the public works facility that could be legally attributed to each fund.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Adopt Resolution #20-297 Providing for the Issuance and Sale of $9,065,000 General Obligation Capital Improvement Plan Bonds, Series 2020A and Levying a Tax for the Payment Thereof.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Riley, Kuzma, Menth, Musgrove, and Specht. Voting No: None.

7.02: Consider Action Reduce Interest Charged on Deferred Assessments Due Upon Sale of Tract A, RLS No. 119

City Administrator Ulrich reviewed the staff report and recommendation to deny this request for the reasons stated in the staff report. The City Council is able to consider this request and recommend a different approach if desired, however, if it is the decision to reduce the interest payments, consideration should be given to a policy that would cover similar situations in the future.

Mayor LeTourneau invited any residents to provide input.

Joe Krekelberg, Lino Lakes resident, spoke in representation of the Hamilton/Holasek family. He stated that their family sold the land to Connections Church in September as that would be a land use that aligns with the shared faith and beliefs of the family. He noted that when selling to a church it is not as profitable as other types of development would have been. He stated that in the process of selling the property, the family learned of an $89,000 bill owed to the City for a $25,000 assessment issued in 1989. He stated that the family was shocked to see that interest had been collected, especially that amount of interest. He stated that the primary landowners, Mr. Hamilton and Mr. Holasek, have passed away and the family was unaware that interest had been charged. He thanked City staff for their assistance and consideration on this matter. He stated that they

agree that the property benefited from the road improvement and the $25,000 assessment is their responsibility. He stated that they understand that the assessment is due at closing, as outlined in statute. He stated that the only document that specifies interest was included in a resolution that was completed prior to the use of the internet. He stated that the family and staff looked for correspondence related to the interest that would be charged and neither side could find such correspondence. He stated that the resolution specified that the assessment would be paid within the ten-year period, with equal installments and interest charged over that ten-year period. He did not see how that resolution applied to this deferment. He stated that there is a lack of documentation supporting this interest and they disagree that it would be appropriate for the City to follow this so-called process. He did not believe it an appropriate process to continue to charge interest for this number of years without correspondence. He stated that if the family would have been aware that interest was accruing at that percent, they would have paid it off. He referenced the rate at which the City just bonded for debt, at almost seven percent lower than the interest rate his family has been charged for the past 30 years. He stated that a financial institution could not get away with charging interest at that rate and duration without it being well documented. He stated that the family is offering a fair offer to pay the assessment with ten years of interest, which would be consistent with the resolution and bond term. He asked the Council not to accept the recommendation of staff and instead accept the offer from the family. He suggested that after this situation, it would be helpful for the City to review its records and reach out to any residents that have deferred assessments in order to prevent a situation of this type in the future.

Councilmember Musgrove stated that as she reviewed the case, she noticed the certificate of deferred assessment and did not see any mention of interest. She stated that the document referenced the deferment and amount but did not show interest. She asked for input from staff.

City Administrator Ulrich stated that document is dated 2007 by the City Clerk, and the property owner had requested at that time whether there were deferments on the property, which was certified noting that the request stands on its own to identify the green acres classification and deferred assessments but would not include interest as that type of document does not include that level of detail.

Finance Director Lund stated that in 2007 the County requested an updated certificate for all green acres properties and deferments, which is why that data was provided. She stated that the County only requests the principal amount and not interest. She stated that the resolution from 1989 does include the interest rate and noted that Mr. Hamilton attended that meeting as he was listed as an attendee in the minutes.

Mr. Krekelberg asked if the minutes from that meeting mentioned a discussion related to the interest rate.

Finance Director Lund replied that the resolution included the project name, number, and interest rate. She confirmed that the resolution was adopted at that meeting.

Councilmember Kuzma asked why someone from the family would not call and ask for details about the deferred assessment. He recognized that a deferred assessment would come with interest.

Mr. Krekelberg stated that there has been movement between the different generations. He stated that he was unaware of the deferred assessment until the closing on the property. He stated that with his mortgage he is aware of the payment and interest that is due each month. He asked for this compromise.

Councilmember Specht thanked the resident for providing input and believed that the family's proposal is a good compromise that both takes ownership for their responsibility. He stated that he supports this compromise.

Motion by Councilmember Specht, seconded by Councilmember Musgrove, to approve the request of the Hamilton and Holasek families to reduce the interest charged on deferred assessments due upon their recent sale of Tract A, RLS No. 119, 2020.

Further discussion: Mayor LeTourneau asked staff for input on precedent that could be set by accepting this proposal, as the process follows State Statute and City process. City Administrator Ulrich confirmed that this would set a precedent that deferred assessments can be negotiated. He stated that the City still can negotiate this as a potential settlement, if desired. He noted that if the Council would like to follow this process moving forward there should be information within City policy as such. Councilmember Musgrove asked if it would help for the Council to add language to the motion specifying that this was due to green acres and generational changes, which would then make this a specific action and not set precedent. City Administrator Ulrich stated that the more specific they can be about this situation, the more helpful. He stated that there are fewer green acres parcels left in Ramsey, the additional rational could help to limit the scope of precedent being set. Mayor LeTourneau stated that perhaps these comments are contained as part of the record, so it is clear as to what informed this decision. He stated that part of the decision in this case is the lack of documentation. City Administrator Ulrich confirmed that could be sufficient. He stated that staff could work with the City Attorney to develop language and findings of fact, depending upon the timeline of the Holasek/Hamilton family. He confirmed that the motion could stand as is. Mayor LeTourneau asked if this could move forward with staff bringing back that formal language for the Council to approve. City Administrator Ulrich confirmed that staff could work with the City Attorney and bring that language back at the December 15th meeting. Councilmember Riley appreciated the situation of the family and the family making a reasonable offer. He stated that he would be inclined to support this negotiation rather than moving forward with a formal resolution tonight. Councilmember Musgrove commented that staff should seek out any other deferred assessments to ensure that this situation does not repeat itself. City Administrator Ulrich reviewed the language of the motion as stated. He commented that additional details would be helpful to make it specific to the offer made by the family. Councilmember Riley suggested that this motion not be followed and instead the direction be provided to staff to continue negotiation with the family with the same outcome. City Administrator Ulrich stated that he would prefer to draft a formal settlement agreement that could come forward to the Council on December 15th for acceptance. Councilmember Specht asked if Council approval is needed for this activity, or whether the Council could simply provide that direction to staff. City Administrator Ulrich stated that this would be a deviation from the policy and therefore approval from the Council would be needed, or authorization would need to be given to staff to complete the settlement as agreed. Councilmember Kuzma stated that he disagrees with the other members of the Council and believes that the Council should stay consistent with the policy in this matter noting that he does

not want to set precedent of this nature. Councilmember Menth commented that he also disagrees with the majority of the Council. He stated that he was married in 1987 and borrowed money from his father at a rate of eight percent. He stated that in 1979 the interest rate was 19 percent. He stated that the City deferred the payment for 30 years and therefore charged interest on that service. He stated that any place someone borrows money or defers payments will charge interest. He believed that this would set a bad precedent moving forward. He stated that he would not support this action. Councilmember Specht asked for input on the timeline of the family. Mr. Krekelberg replied that there are funds in escrow being held for this purpose. He stated that if additional interest is being charged, he would not want to postpone this decision, but would be okay with the postponement until December 15th if additional interest would not accrue. Lisa Hamilton, 6825 Riverdale Drive, stated that she understands the comments and positions of the Council. She stated that there was an assessment but through the research of their records and the understanding of her mother, the understanding was that there was not interest accruing on the deferred assessment. She stated that is why questions were not asked about the deferred assessment. She stated that in good faith they are coming back and taking ownership on the 8.1 percent interest for the ten-year period. She stated that they would have gladly paid the assessment off within the ten years if the terms had been communicated and if there was documentation supporting that. She stated that City staff could not provide any documentation showing the 8.1 percent interest was being charged to them. She asked the Council to meet them part way. She stated that they connected with Connections Church because staff reached out and made that connection. She stated that the family will gladly pay the interest for the ten-year period as proposed. Councilmember Menth asked what type of documentation the City would have related to the deferred assessment and interest rate. City Administrator Ulrich commented that the adopted resolution would be the primary documentation related to the interest rate. He stated that if the Council is inclined to support this proposal, it could authorize staff to enter into a settlement agreement subject to the approval of the City Attorney. Councilmember Specht stated that he would be amenable to amending the motion as such or tabling it to the first meeting in January.

Councilmember Specht withdrew his motion.

Motion by Councilmember Specht to table consideration of this request to the first Council meeting in January 2021.

Motion failed for lack of second.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to authorize staff to enter into a settlement agreement with the Hamilton/Holasek family consistent with their proposal in the letter dated October 26, 2020, subject to approval of the City Attorney.

Further discussion: Councilmember Kuzma stated that he cannot support the proposed action as he feels that this would set precedent. Councilmember Menth noted that he also cannot support the action for the reasons stated by Councilmember Kuzma.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Specht, and Riley. Voting No: Councilmembers Kuzma and Menth.

7.03: Adopt Resolution #20-307 to Approve Acceptance of a Grant for Dedicated DWI Enforcement and Authorize an Additional Police Officer Hire in 2021

City Administrator Ulrich reviewed the staff report and recommendation to authorize the police department's participation in the grant program and to authorize an additional Police Officer hire starting April 1, 2021.

Police Chief Katers stated that the Police Department followed the direction of the Council to look into alternate funding sources and did that by applying for this grant to dedicate an Officer to traffic enforcement, specifically to impaired driving. He stated that the department applied for the grant three times and most recently was awarded in this third round. He stated that this action would dedicate an Officer, beginning January 1, 2021, to traffic safety and impaired driving. He stated that in previous budget discussions there was a need identified to hire an Officer, which was approved tonight. He stated that there is another Officer proposed to be added in 2022, noting that this would allow the position to begin in 2021 as a budget neutral position and alternatives could be discussed for 2022. He stated that the number of deaths on the roadways has not fallen during COVID and has in fact increased from the previous year.

Bill Hammes, Law Enforcement Liaison for the eight-county metro area, noting that he assists with traffic enforcement education and the TZD grants. He stated that he lives in Anoka County and has worked in the County, noting that a traffic accident is an extremely violent way to lose a life. He stated that in Minnesota in 2019, 364 people lost their lives to traffic accidents, noting that 2020 has already seen 372 deaths. He stated that in Anoka County last year, 18 people lost their lives and already in 2020, 17 people have lost their lives due to traffic accidents. He noted that is the second highest in the eight county area. He also noted that 25 to 30 percent of those fatalities are the result of an impaired driver. He estimated that about 5,000 lives have been saved because of everything that has come forward during that time from public works, engineering, and traffic safety.

Duane Siedschlag, Office of Traffic Safety, provided background information on this grant program which continues to grow and provide value. He stated that the 15 or 16 Officers and Deputies involved in this project have arrested six percent of the impaired drivers in the State. He stated that Anoka County has the second highest fatality rate in the State. He stated that if one life is saved, then the funds provided by this program are worth it.

Police Chief Katers appreciated the input from the representatives of the Office of Traffic Safety. He stated that the calls for service have increased during COVID, noting that he has been cognizant to ensure there can be proper staffing levels. He stated that the benefit of this position is that they are out on the road looking for impaired drivers but are also able to address other traffic issues. He stated that some of the other agencies that received awards from the grant received funding in subsequent years but noted that is not a guarantee.

Councilmember Kuzma stated that a comment was made to add an Officer in 2022 and asked for details on the budget impact.

Police Chief Katers replied that the 2021 budget would not be impacted because of the costs savings provided by the grant. He stated that his request would be to commit to that 2022 position but adding that in 2021 because of this opportunity. He stated that there will be retirements in the department and other areas that could be looked upon for savings if financial difficulties come forward in 2021 and 2022. He stated that he will ask for additions in the budget based upon growth and calls for service. He noted that based on the projected growth he has anticipated adding an Officer each year.

Councilmember Musgrove asked for clarity on the period September through December.

Police Chief Katers confirmed that this grant would run from January through September. He stated that nine months of the wages of that Officer would be reimbursed through the grant. He stated that the 2021 budget included the hiring of a new Officer, which could be delayed from January to April in order to provide the three months of cost savings needed to make this position budget neutral.

Councilmember Musgrove stated that she appreciates this funding opportunity as the City is not eligible for local government aid. She thanked the police department and Police Chief Katers for putting in the effort to receive this grant award and taking the direction of the Council. She stated that the department will continue to need personnel in order to provide service to the growing community. She stated that she would support the 2022 budget request.

Councilmember echoed the comments of appreciation to staff for pursuing and receiving this grant award.

Motion by Councilmember Specht, seconded by Councilmember Riley, to Adopt Resolution #20-307 to Approve Acceptance of a Grant for Dedicated DWI Enforcement.

Further discussion: Mayor LeTourneau commented that these investments made in safety provide benefit to the City and residents and help to improve the corridor.

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Specht, Riley, Kuzma, Menth, and Musgrove. Voting No: None.

7.04: Adopt Resolution #20-295 to Hire a Part-Time Police Records Technician

Administrative Services Director Lasher reviewed the staff report and recommendation to hire Ms. Nicole Cramston as the City's new Police Records Technician, effective on or near January 4, 2021, with a credit of three vacation days and at the 2020 step one rate; after the 2021 contract is settled, the wage shall be adjusted based on the AFSCME contract.

Councilmember Musgrove asked if this position would be done remote or in office.

Administrative Services Director Lasher stated that there are some instances when Police Technicians have worked remotely, but typically most work their schedule on site at the Police Department.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to Adopt Resolution #20-295 to Hire a Part-Time Police Technician

Motion carried. Voting Yes: Mayor LeTourneau, Councilmembers Musgrove, Specht, Kuzma, Menth, and Riley. Voting No: None.

7.05: Review Current Legislative Priorities

City Administrator Ulrich reviewed the staff report and stated that the purpose of the case is to confirm current legislative priorities and identify any missing priorities and/or remove any outdated priorities. A case will be brought forward in January to adopt the platform and review with area representatives.

Councilmember Specht asked when this would come before the Council for approval.

City Administrator Ulrich stated that typically that occurs in January.

Councilmember Musgrove stated that she agrees that the LGA needs to move to a lower priority. She stated that she would like to keep the funding for non-State aid roads on the list. She stated that a lot of the issues are financial and would propose to add a priority that would relate to policy/governance. She stated that she does not feel that the Governor's Executive Orders reflect those that are intended to be represented and therefore would like to see a priority which would address the reform of that authority. She stated that she would like to see Ramsey be a sanctuary for businesses. She stated that Ramsey businesses are hurting, and the City is having a hard time attracting more business. She stated that the mandates are impacting certain businesses, mainly small businesses. She also referenced fitness businesses which have had an incredibly low rate of transmission but are forced to be closed.

Mayor LeTourneau appreciated those comments. He stated that a very powerful statement was made tonight by a resident and this action would be proof that the City is listening to its residents and hearing their concerns. He stated that if there is anything the City could do to influence policy on a State level, this would be a great start. He challenged the Council to learn about the nuisances and challenges that local businesses are facing, acknowledging that his time on the Council is almost up.

Councilmember Riley stated that he would like to discuss the issue of governance related to the Metropolitan Council as this moves forward.

Councilmember Specht agreed with the comments of his colleagues. He stated that he would want to take efforts to protect the freedoms of the Ramsey businesses and citizens. He referenced the administration of the absentee ballots and stated that he would disagree with option A, noting that he voted early and did not find the process cumbersome.

Mayor LeTourneau noted that staff will take this input and bring a draft forward for the Council to continue to discuss.

8. MAYOR, COUNCIL AND STAFF INPUT

8.01: Confirm December 15th Special City Council Meeting

City Administrator Ulrich announced upcoming meetings and events.

City Administrator Ulrich confirmed the date of the December 15, 2020 Special City Council meeting.

Councilmember Musgrove encouraged Ramsey residents to support local Ramsey businesses as they continue to struggle. She stated that the City website has been updated with lists of Ramsey restaurants that provide take-out or delivery. She thanked Councilmember Menth for being a very intuitive member of the Council, willing to listen and respectful of difference in opinion. She thanked Mayor LeTourneau for assisting her when she joined the Council and wished them both well.

The Council echoed comments of thanks to Councilmember Menth and Mayor LeTourneau.

9. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:47 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

TABLE OF CONTENTS

1. CALL TO ORDER 2
2. CITIZEN INPUT 2
3. APPROVE AGENDA 2
4. CONSENT AGENDA 3
5. COUNCIL BUSINESS 3
5.01: Adopt Resolution #20-319 Approving Final Version of 2040 Comprehensive Plan Update 3
5.02: Adopt Resolution #20-316 to Approve the City's 2021 Union Contracts for AFSCME and LELS Captains 4
5.03: Adopt Resolution #20-317 to Authorize the City's 2021 Non-Union City Health and Dental Insurance Contributions and Non-Union Cost of Living Adjustments 5
6. MAYOR, COUNCIL AND STAFF INPUT 6
7. ADJOURNMENT 7

CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a special meeting on Tuesday, December 15, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor John LeTourneau
Councilmember Mark Kuzma
Councilmember Jeff Menth – attended remotely
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Administrative Services Director Colleen Lasher – attended remotely
Deputy City Administrator Timothy Gladhill

1. CALL TO ORDER

Mayor LeTourneau called the special meeting of the Ramsey City Council to order at 5:30 p.m., followed by the Pledge of Allegiance led by Mayor LeTourneau.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Councilmember Specht, seconded by Councilmember Riley, to approve the agenda as presented.

A roll call vote was performed:

Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Councilmember Menth	aye
Councilmember Riley	aye
Mayor LeTourneau	aye

Motion carried.

4. CONSENT AGENDA

Motion by Councilmember Kuzma, seconded by Councilmember Specht, to approve the following items on the Consent Agenda:

4.01: Adopt Resolution #20-315 Not Waiving Statutory Tort Limits
4.02: Adopt Resolution #20-314 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 3, 2020 through December 9, 2020
4.03: Adopt Resolution #20-320 Accepting Awarded Grant Funds and Authorizing Grant Agreement Execution for Fiscal Year 2021 Source Water Protection Plan Implementation Grant
4.04: Adopt Resolution #20-318 to Accept the City Administrator's Annual Performance Evaluation

A roll call vote was performed:

Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Councilmember Menth	aye
Councilmember Riley	aye
Mayor LeTourneau	aye

Motion carried.

5. COUNCIL BUSINESS

5.01: Adopt Resolution #20-319 Approving Final Version of 2040 Comprehensive Plan Update

Deputy City Administrator Gladhill reviewed the staff report and stated that consistent with previous Planning Commission recommendations, staff recommends approval of this draft of the 2040 Comprehensive Plan Update. Amendments from the previous draft are administrative and technical in nature and do not have policy implications at this time. It was noted that the November 16, 2020 Metropolitan Council Review Letter includes a number of "advisory" requests and generally speaking, staff has not included these additional optional elements and has focused on the minimum requirements of approval at this time.

Councilmember Musgrove stated that it appears there is language related to changes and asked for details from staff.

Deputy City Administrator Gladhill commented that the document is a 20-year land use vision that is updated every ten years. He stated that the plan then goes into details with the elements that support that vision. He stated that Minnesota Statute requires cities to update once every ten years. He stated that in the time between updates they can make amendments, should the plan not

continue to align with the vision of the community or in response to development requests that may come forward.

Councilmember Musgrove referenced the language that different elements could be reassessed based on growth and development proposals and asked for clarity.

Deputy City Administrator Gladhill stated that adjustments are made to the forecasts throughout time. He stated that when a development proposal comes forward, the City can consider that and reassess if the plan is still in line with the values and vision of the City. He confirmed that amendments to the plan would need to go before the Metropolitan Council for review, whether that is administratively reviewed by that entity or whether it requires full Metropolitan Council approval.

Motion by Councilmember Kuzma, seconded by Councilmember Menth, to Adopt Resolution #20-319 Approving the City of Ramsey 2040 Comprehensive Plan Update and Comprehensive Sewer Plan.

A roll call vote was performed:

Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	nay
Councilmember Menth	aye
Councilmember Riley	aye
Mayor LeTourneau	aye

Motion carried.

5.02: Adopt Resolution #20-316 to Approve the City's 2021 Union Contracts for AFSCME and LELS Captains

Administrative Services Director Lasher reviewed the staff report and recommendation to adopt resolution #20-316 to settle the one-year labor agreements with AFSCME and LELS-Captains subject to final review and approval of contract language by the City Attorney.

Mayor LeTourneau acknowledged that the Council and staff have had discussion on this topic and this action follows the direction the Council has given.

Councilmember Musgrove stated that this is the first time the contracts are being seen and asked if access to those documents could be provided earlier in the process in the future.

City Administrator Ulrich confirmed that could be done.

Councilmember Musgrove stated that she struggles with this because of the current economic environment and the 2.75 percent increase in wages. She commented that she believes that the City has a generous compensation plan for its employees and believed there were additional

negotiation points within the contract that would have been helpful. She stated that COLA for social security is 1.8 percent while this COLA is at a higher rate. She stated that she will not be supporting this action although the consensus of the Council was to support the 2.75 percent COLA.

Councilmember Specht thanked staff for their efforts on this matter. He stated that due to the economic situation these numbers are not ideal but recognized that this was a result of the negotiation process. He stated that after reviewing the comparison information from other communities, this is fair, and he will be supporting this.

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to Adopt Resolution #20-316 to Approve 2021 AFSCME and Captains Union Contract, subject to final review and approval of contract language by the City Attorney.

Further discussion: Councilmember Kuzma recognized that negotiations are challenging, and this year was even more so. He stated that the Police have remained on the front line throughout this and believes that they should be compensated. Mayor LeTourneau stated that while he would like to be sensitive to the concerns of Councilmember Musgrove, this is a complicated process and he felt that the Council was well informed throughout the process. He stated that if other members did not feel the same, perhaps the process could be improved in the future. City Administrator Ulrich commented that there have been discussions on beginning the process earlier in the future, which could include an introduction and explanation of the existing contracts.

A roll call vote was performed:

Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	nay
Councilmember Menth	aye
Councilmember Riley	aye
Mayor LeTourneau	aye

Motion carried.

5.03: Adopt Resolution #20-317 to Authorize the City's 2021 Non-Union City Health and Dental Insurance Contributions and Non-Union Cost of Living Adjustments

Administrative Services Director Lasher reviewed the staff report and recommendation to adopt resolution #20-317 to move forward with the City non-union health and dental insurance contributions as listed and two- and three-quarter percent (2.75 percent) COLA on January 1, 2021.

Councilmember Musgrove stated that she has a hard time supporting this during this challenging year. She asked for an update on the number of union negotiations that have not been settled as of yet.

Administrative Services Director Lasher replied that there are two remaining union negotiations pending, noting that the City made its final offer to one and did not receive a response as of yet and the City will be communicating an offer to the other union in the following day or two.

Councilmember Musgrove asked the number of non-union employees.

Administrative Services Director Lasher stated that there are 27 non-union employees. She stated that the department heads are the positions which report to City Administrator Ulrich.

City Administrator Ulrich stated that there are seven department heads and then 20 additional members that make up the non-union group.

Councilmember Musgrove asked if the Council would entertain the thought that the department heads have a two percent increase.

Mayor LeTourneau stated that staff took the direction of the Council and the consensus of the Council was that they were not interested in pursuing that option.

Councilmember Specht stated that he appreciates that idea which makes sense given the current market and would support two percent for department heads.

Motion by Councilmember Menth, seconded by Councilmember Kuzma, to Adopt Resolution #20-317 to Authorize the City's 2021 Non-Union City Health and Dental Insurance Contributions and Non-Union Cost of Living Adjustments.

Further discussion: Councilmember Riley stated that without real numbers in front of him, his best estimate would be that the change to two percent would have a cost savings of about $4,000. He commented that is a small amount when compared to the overall budget and he would not want to see seven employees segmented from the others. He did not believe that it would be worth the ill will towards those employees. Councilmember Kuzma agreed that it would be $4,000 of ill will. He stated that the City needs those employees and needs them to be happy with their job.

A roll call vote was performed:

Councilmember Kuzma	aye
Councilmember Specht	nay
Councilmember Musgrove	nay
Councilmember Menth	aye
Councilmember Riley	aye
Mayor LeTourneau	aye

Motion carried.

6. MAYOR, COUNCIL AND STAFF INPUT

Mayor LeTourneau stated that on the Consent Agenda tonight the Council accepted the annual performance review of the City Administrator. The annual performance review of City Administrator Ulrich was conducted in closed session on Tuesday, December 8, 2020 and by consensus the Council decided that City Administrator Ulrich's performance meets expectations and that the review would be formally accepted and adopted at the December 15, 2020 meeting.

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Musgrove thanked the residents of Ramsey for trusting the Council to make their decisions and encouraged residents to reach out to the Council in 2021. She stated that the work of staff, the police and fire does not go unappreciated or unnoticed. She stated that many people are not receiving raises or going without jobs and that was the basis of her decision related to the COLA increases. She wished everyone a safe and merry Christmas and prosperous 2021.

7. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Kuzma, to adjourn the meeting.

A roll call vote was performed:

Councilmember Kuzma	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Councilmember Menth	aye
Councilmember Riley	aye
Mayor LeTourneau	aye

Motion carried.

The special meeting of the City Council adjourned at 6:07 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session **5. 5.**

Meeting Date: 01/12/2021

Submitted For: Colleen Lasher, Administrative Services

By: Kathy Schmitz, Administrative Services

Information

Title

Approve Amending City Council Meeting Schedule for 2021

Purpose/Background:

Purpose: To amend the meeting schedule for the City Council due to a special election in February and to cancel the last regular meeting in December.

Background: As Council is aware, City meetings are not allowed on Election night until after the polls close. Rather than starting meetings at 8:01, past practice has been to reschedule the meeting nights that would be affected. The Special Election is February 9, 2021 for Ward 1. The second meeting in December is December 28, 2021.

If approved, the February 9, 2021 City Council meeting will be rescheduled to Monday, February 8, 2021. The December 28, 2021 meeting will be canceled altogether as has been done in the past. All other meetings would be scheduled in accordance with the normal calendar on the second and fourth Tuesdays of each month.

Notification:

If approved, all notifications will be updated to reflect the amended meeting dates.

Observations/Alternatives:

N/A

Funding Source:

N/A

Recommendation:

Staff is recommending rescheduling the February 9, 2021 meeting to take place on Monday, February 8, 2021 and to cancel the December 28, 2021 meeting altogether, as has been done in the past.

Action:

Motion to reschedule the February 9, 2021 City Council Work Session and Regular Meeting to Monday, February 8, 2021 and to cancel the December 28, 2021 City Council Work Session and Regular Meeting, with all other meetings to be scheduled in accordance with the normal calendar on the second and fourth Tuesdays of each month.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	01/07/2021 09:58 AM
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:28 AM

Form Started By: Kathy Schmitz Started On: 12/31/2020 11:59 AM
Final Approval Date: 01/07/2021

CC Regular Session **5. 6.**

Meeting Date: 01/12/2021

By: Wendy Schlueter, Community Development

Information

Title

Approve Business Licenses

Purpose/Background:

Purpose:
To obtain City Council approval of various license requests.

Background:
Certain businesses in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Recommendation:

Staff recommends approval of business license applications contingent upon completion of background checks.

Action:

Motion to approve the attached business license applications contingent upon completion of background checks.

Attachments

Business License Applications

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	01/04/2021 03:06 PM
Tim Gladhill	Tim Gladhill	01/05/2021 07:44 PM
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:35 AM
Form Started By: Wendy Schlueter		Started On: 01/04/2021 10:07 AM
Final Approval Date: 01/07/2021		

Report Name: License Report - License Types
Council Dates: 1/12/2021 to 1/12/2021
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Temporary Intoxicating, Wine On-Sale, Amusement Center, Amusement Devices/Billiard Tables, Business License-1st Year, Business License-Renewal, Garbage Haulers, Pawnbroker, Multi-Family Rental, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor

City of Ramsey
License Report - License Types

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Tobacco						
Links At Northfork GC, LLC	Michael James Tozier	9333 Alpine Dr NW		12/31/2021	1/12/2021	A
Holiday Stationstores #395, LLC	Gary Brant	14075 Ramsey Blvd NW		12/31/2021	1/12/2021	A
Northern Tier Retail, LLC		14000 St Francis Blvd NW		12/31/2021	1/12/2021	A
Holiday Stationstores, LLC #323	Gary Brant	14350 Xkimo St NW		12/31/2021	1/12/2021	A
Cloud X Vapes Ramsey LLC	Courtney Lynn James	13939 St Francis Blvd NW	Cloud X Vapes	12/31/2021	1/12/2021	A
E-CIG Warehouse, Inc.	Trevor William Courtney	6111 Highway 10 NW 500	E-CIG Warehouse	12/31/2021	1/12/2021	A

Tobacco License Count: 6

Total Licenses: 6

CC Regular Session **5. 7.**

Meeting Date: 01/12/2021

By: JoAnn Shaw, Community Development

Information

Title

Approve Rental Licenses

Purpose/Background:

Purpose: The purpose of this case is to approve rental license requests for 2021.

Background: Detached Single-Family Homes and Attached Single-Family Homes (townhomes, duplexes, etc.) are required to obtain a license (registration), but are not subject to inspections (unless the City has sufficient evidence of a violation of City Code).

Multi-Family Units (apartments, condos, etc.) will are subject to the license and inspection program as required by code.

License application requests are attached for Council approval.

Recommendation:

Staff recommends approval of license applications.

Action:

Motion to approve rental license applications.

Attachments

Rental License Applications

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	01/06/2021 01:18 PM
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:16 AM
Form Started By: JoAnn Shaw		Started On: 12/09/2020 12:41 PM
Final Approval Date: 01/07/2021		

Report Name: License Report - License Types
Council Dates: 1/12/2021 to 1/12/2021
Status: Active, Inactive
License Type(s): Multi-Family Rental, Rental

City of Ramsey
License Report - License Types

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Rental						
Amber Tjaden		7108 139th Ave NW		1/12/2024	1/12/2021	A
2015-3 IH2 Borrower LP		5971 143rd La NW		9/12/2023	1/12/2021	A
2015-IH2 Borrower LP		5560 144th Ave NW		9/12/2023	1/12/2021	A
IH4 Property Minnesota LP		5981 146th Ave NW		9/12/2023	1/12/2021	A
Gary Magill		7222 147th La NW		9/12/2023	1/12/2021	A
Pavel Gerassenkov and Tatsiana Gerassenkov		7301 147th Ter NW		9/12/2023	1/12/2021	A
IH3 Property Minnesota LP		7151 148th La NW		9/12/2023	1/12/2021	A
IH3 Property Minnesota LP		5220 149th La NW		9/12/2023	1/12/2021	A
2015-3 IH2 Borrower LP		8426 164th Cir NW		9/12/2023	1/12/2021	A
IH5 Property Minnesota LP		14107 Barium St NW		9/12/2023	1/12/2021	A
HPA US2 LLC		14661 Cobalt St NW #39		1/12/2024	1/12/2021	A
Big Lakes Properties, LLC		14661 Cobalt St NW #43		1/12/2024	1/12/2021	A
2015-3 IH2 Borrower LP		14601 Helium St NW		9/12/2023	1/12/2021	A
2015-3 IH2 Borrower LP		16125 Nowthen Blvd NW		9/12/2023	1/12/2021	A
FDC MN 3, LLC		15461 Radium St NW		1/9/2024	1/12/2021	A
FDC MN 3, LLC		15525 Sodium Way NW		1/9/2024	1/12/2021	A
IH3 Property Minnesota LP		15201 Ute St NW		9/12/2023	1/12/2021	A
Terry Royalty		14170 Xenon St NW #14		6/13/2023	1/12/2021	A
Terry Royalty		14220 Xenon St NW #16		6/13/2023	1/12/2021	A

Rental License Count: 19

Total Licenses: 19

CC Regular Session **5. 8.**

Meeting Date: 01/12/2021

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution #21-013 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 10, 2020 through December 30, 2020

Purpose/Background:

Adopt Resolution #21-013 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 10, 2020 through December 30, 2020.

Recommendation:

Staff Recommends Adopt Resolution #21-013 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 10, 2020 through December 30, 2020.

Action:

Motion to Adopt Resolution #21-013 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of December 10, 2020 through December 30, 2020.

Attachments

Bills List 12/30/2020

Resolution 12/30/2020

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	01/04/2021 09:53 AM
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:34 AM
Form Started By: Jackie Lipski		Started On: 01/04/2021 09:36 AM
Final Approval Date: 01/07/2021		

CITY OF RAMSEY - FINANCE OFFICE Printed 12/29/2020

RAMSEY CITY COUNCIL MEETING

12/30/2020

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 12/10/2020-12/30/2020	419,549.08
Accounts Payable 12/10/2020-12/30/2020	502,481.23
Payroll 12/11/2020 and 12/23/2020	378,837.62

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
(Invoices Available for Reviewal) **$ 1,300,867.93**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:	APPROVED PREV. MTG	2020 Y.T.D.
NET PAYROLL TOTAL	$	$ 4,560,938.33
- CORRECTION TO PAYROLL		
PREPAIDS	55,911.13	8,922,205.10
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE	1,265,070.01	4,726,733.36
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	198,531.57	6,262,118.24
ADD (DELETE) BILLS LIST SUBMITTED PAY ESTIMATE(S)		5,012,835.50
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 1,519,512.71**	**$ 29,484,830.53**

12-30-2020

CITY OF RAMSEY

Council Check Register by GL

Council Check Register and Summary

12/10/2020-- 12/31/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
111743	**12/10/2020**		**100012 ACE SOLID WASTE INC**						
		27,142.95	DEC 2020 RECYLCE CONTRACT		104854	6441299	9604.6489		OTHER CONTRACTEI
		118.93	FIRE STATIONS DEC 2020		104855	6448465	0220.6374		REFUSE/RECYCLING
		216.10	PW MISC ACCTS DEC 20		104856	6441309	0311.6374		REFUSE/RECYCLING
		325.83	PW MISC ACCTS DEC 20		104856	6441309	0452.6374		REFUSE/RECYCLING
		254.32	PW MISC ACCTS DEC 20		104856	6441309	0194.6249		MISCELLANEOUS OP
		72.03	PW MISC ACCTS DEC 20		104856	6441309	9601.6374		REFUSE/RECYCLING
		72.03	PW MISC ACCTS DEC 20		104856	6441309	9602.6374		REFUSE/RECYCLING
		231.68	PW MISC ACCTS DEC 20		104856	6441309	9604.6249		MISCELLANEOUS OP
		72.04	PW MISC ACCTS DEC 20		104856	6441309	9605.6374		REFUSE/RECYCLING
		28,505.91							
111744	**12/10/2020**		**118100 BRAUTIGAM, CAL**						
		55.00-	PART BIKE LOCKER DEP REFUND		104858	120420	9101.4305		RENTAL FEES
		100.00	PART BIKE LOCKER DEP REFUND		104858	120420	9804.1160		KEY & DAMAGE DEP(
		45.00							
111745	**12/10/2020**		**100645 CASEYS GENERAL STORES, INC**						
		50.00	OVRPYMT TOBACCO LICENSE		104863	121020	9101.4164		CIGARETTE SALES LI
		50.00							
111746	**12/10/2020**		**110518 CHARETTE, KATHIE M.**						
		200.00	REFUND ESCROW BAL		104864	117519B	9804.6433	00117519	REFUNDS
		200.00							
111747	**12/10/2020**		**100117 CONNEXUS ENERGY**						
		24,304.00	NEW PW CAMPUS 14199 JASPAR ST		104865	COM0001449	9438.6520	00202007	BUILDINGS & STRUC
		24,304.00							
111748	**12/10/2020**		**118101 HOPKINS, DEANNA AND NORMAN KUNKEL**						
		100.00	REF HOME IMPRO 14249 JUNKITE		104867	121020	9804.6433	00117785	REFUNDS
		100.00							
111749	**12/10/2020**		**115386 PAULSON CONSTRUCTION INC**						
		275.00	REF PART WATER METER 044600		104869	120120	9601.4656		WATER METERS
		19.59	REF PART WATER METER 044600		104869	120120	9601.2082		SALES/USE TAX PAYA
		140.00	REF PART WATER METER 044600		104869	120120	9601.4655		WATER METER INSTA
		434.59							
111787	**12/17/2020**		**118104 ADAM, ELIZABETH**						
		200.00	WATER EFF GRANT PROGRAM		104875	121120	9601.6436		WATER EFFICIENCY I
		200.00							
111788	**12/17/2020**		**118103 EGNASH, MICHAEL**						
		199.99	WATER EFF GRANT PROGRAM		104880	121120	9601.6436		WATER EFFICIENCY I
		199.99							
111789	**12/17/2020**		**118115 INSTYLE NAILS**						
		299.00	COVID AD REIMB		104883	121120	9230.6315		MISCELLANEOUS PR
		299.00							
111790	**12/17/2020**		**118114 MARKS, KEITH OR CORINNE**						
		397.79	REFUND DUP UTILITY PYMT		104884	121420	9601.4651		WATER REVENUE
		397.79							
111791	**12/17/2020**		**100391 POSTMASTER**						

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
111791	12/17/2020		100391 POSTMASTER						Contin
		1,901.58	JAN/FEB 21 RAM RES POSTAGE		104885	120820	9101.1550		PREPAID EXPENSE
		1,901.58							
111792	12/17/2020		115972 ROBINSON, SCOTT						
		1,335.50	JAN/FEB 21 RAM RES ADS		104886	120820	9101.1550		PREPAID EXPENSE
		1,335.50							
1002014	12/11/2020		117182 BERSCHEID, SCOTT						
		58.42	ON CALL MILEAGE REIMB		104871	120820	9601.6334		MILEAGE REIMBURSI
		29.21	ON CALL MILEAGE REIMB		104871	120820	9602.6334		MILEAGE REIMBURSI
		87.63							
1002015	12/11/2020		112663 CAPSTONE HOMES INC						
		1,500.00	REF ERO ESC 8680 151ST AVE NW		104859	121020	9804.6433	00117875	REFUNDS
		1,500.00	REF ERO ESC 15175 QUINTANA CT		104860	121020A	9804.6433	00117820	REFUNDS
		1,500.00	REF ERO ESC 15165 QUINTANA CT		104861	121020B	9804.6433	00117754	REFUNDS
		1,500.00	REF ERO ESC 14964 TIGER ST NW		104862	121020C	9804.6433	00117137	REFUNDS
		6,000.00							
1002016	12/11/2020		108737 EMERGENCY AUTOMOTIVE TECHNOLOGY INC						
		472.13	PUSH BUMPER/MISC 383		104866	AW101220-2	9702.6257		OTHER VEHICLE PAR
		472.13							
1002017	12/11/2020		100291 MET COUNCIL SAC						
		49,700.00	NOV 2020 SAC CHARGES		104868	120820	9602.2083		SAC CHARGES
		497.00-	NOV 2020 SAC CHARGES		104868	120820	9602.4356		SEWER AVAILABILITY
		49,203.00							
1002018	12/11/2020		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						
		27.95	7550 SUNWOOD DR NW- POLICE		104870	150-1682-6501 NOV 20	0211.6489		OTHER CONTRACTEI
		27.95							
1002060	12/18/2020		117306 BLOOD, ANDY						
		12.65	ON CALL MILEAGE REIMBURSE.		104876	121120	0311.6334		MILEAGE REIMBURSI
		25.30	ON CALL MILEAGE REIMBURSE.		104876	121120	0452.6334		MILEAGE REIMBURSI
		37.95							
1002061	12/18/2020		118118 BREITER, MICHAEL						
		22.43	ON CALL MILEAGE REIMB.		104877	121620	0311.6334		MILEAGE REIMBURSI
		22.43	ON CALL MILEAGE REIMB.		104877	121620	0452.6334		MILEAGE REIMBURSI
		22.43	ON CALL MILEAGE REIMB.		104877	121620	9601.6334		MILEAGE REIMBURSI
		22.43	ON CALL MILEAGE REIMB.		104877	121620	9602.6334		MILEAGE REIMBURSI
		89.72							
1002062	12/18/2020		116845 CADY BUSINESS TECHNOLOGIES INC						
		39.00	DEC 2020 SERVICE		104878	121120	0192.6405		OFFICE & DATA PROC
		39.00							
1002063	12/18/2020		112663 CAPSTONE HOMES INC						
		1,500.00	REF ERO ESC 15171 QUINTANA CT		104879	121720	9804.6433	00117818	REFUNDS
		1,500.00							
1002064	12/18/2020		117439 ENGLAND, JORDAN						
		18.70	LUNCHES AT TRAINING		104881	121020	0211.6331		TRAVEL & LODGING

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
1002064	12/18/2020		117439 ENGLAND, JORDAN						Contin
		18.70							
1002065	12/18/2020		118113 GOEBEL, NOLAN						
		19.55	REIMB TRAINING MEALS		104888	121620	0211.6331		TRAVEL & LODGING
		19.55							
1002066	12/18/2020		118111 IHRKE, VAUGHN						
		49.46	ON CALL MILEAGE REIMBURSE.		104882	121420	0311.6334		MILEAGE REIMBURSI
		49.46	ON CALL MILEAGE REIMBURSE.		104882	121420	0452.6334		MILEAGE REIMBURSI
		74.19	ON CALL MILEAGE REIMBURSE.		104882	121420	9601.6334		MILEAGE REIMBURSI
		173.11							
1002067	12/18/2020		100510 VERIZON WIRELESS						
		1,188.51	NOV- DEC 20 SERVICE		104887	9868211920	0211.6323		CELLULAR PHONES
		463.13	NOV- DEC 20 SERVICE		104887	9868211920	0211.6415		OTHER EQUIPMENT I
		92.90	NOV- DEC 20 SERVICE		104887	9868211920	0280.6323		CELLULAR PHONES
		1,744.54							
1002068	12/29/2020		100257 LAW ENFORCEMENT LABOR SRV INC						
		806.00			104846	1209201616272	9101.2177		UNION DUES
		806.00			104995	1223201033062	9101.2177		UNION DUES
		1,612.00							
1002069	12/29/2020		100298 MN AFSCME COUNCIL 5						
		540.75			104847	1209201616273	9101.2177		UNION DUES
		540.54			104996	1223201033063	9101.2177		UNION DUES
		1,081.29							
90584216	12/11/2020		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		23,339.47			104848	1209201616274	9101.2174		PERA-EMPLOYEE
		31,370.99			104849	1209201616275	9101.2183		PERA-EMPLOYER
		54,710.46							
90586051	12/24/2020		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		92.03			104983	1221201358491	9101.2174		PERA-EMPLOYEE
		92.03			104984	1221201358492	9101.2183		PERA-EMPLOYER
		22,861.28			104997	1223201033064	9101.2174		PERA-EMPLOYEE
		30,686.92			104998	1223201033065	9101.2183		PERA-EMPLOYER
		53,732.26							
91728108	12/11/2020		101306 IRS						
		25,456.83			104851	1209201616277	9101.2171		FEDERAL WITHHOLD
		13,424.60			104852	1209201616278	9101.2173		FICA & MEDICARE-EM
		13,262.39			104853	1209201616279	9101.2182		FICA & MEDICARE-EM
		52,143.82							
94072236	12/24/2020		101306 IRS						
		308.59			104942	1218201301022	9101.2171		FEDERAL WITHHOLD
		1,728.08			104943	1218201301023	9101.2173		FICA & MEDICARE-EM
		1,728.08			104944	1218201301024	9101.2182		FICA & MEDICARE-EM
		300.00			104986	1221201358494	9101.2171		FEDERAL WITHHOLD
		227.80			104987	1221201358495	9101.2173		FICA & MEDICARE-EM
		227.80			104988	1221201358496	9101.2182		FICA & MEDICARE-EM
		24,949.22			105000	1223201033067	9101.2171		FEDERAL WITHHOLD
		13,394.35			105001	1223201033068	9101.2173		FICA & MEDICARE-EM

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
94072236	**12/24/2020**		**101306 IRS**						**Contin**
		13,326.93			105002	1223201033069	9101.2182		FICA & MEDICARE-EM
		56,190.85							
94826272	**12/11/2020**		**100601 MN DEPT OF REV WH**						
		11,492.49			104850	1209201616276	9101.2172		STATE WITHHOLDING
		11,492.49							
98121120	**12/11/2020**		**115568 ALERUS FINANCIAL NA**						
		3,595.52			104845	12092016162714	9101.2176		LIFE/HEALTH-EMPLO
		3,595.52							
98122420	**12/24/2020**		**115568 ALERUS FINANCIAL NA**						
		3,601.69			104994	12232010330614	9101.2176		LIFE/HEALTH-EMPLO
		3,601.69							
99121020	**12/10/2020**		**100629 MN DEPT OF REV SALES TX**						
		3.21-	Nov Sale Tax		104765	11302020	9101.4305		RENTAL FEES
		7.48	Nov Sale Tax		104765	11302020	9101.4328		ACCIDENT REPORTS
		.15-	Nov Sale Tax		104765	11302020	9101.4609		OTHER MISCELLANE
		423.08	Nov Sale Tax		104765	11302020	9601.2082		SALES/USE TAX PAYA
		2.69	Nov Sale Tax		104765	11302020	9601.2082		SALES/USE TAX PAYA
		.11	Nov Sale Tax		104765	11302020	9601.2085		ANOKA COUNTY TRA
		430.00							
99121120	**12/11/2020**		**107885 DEPARTMENT OF LABOR AND INDUSTRY**						
		2,708.03	Nov Surcharges		104766	11302020	9101.2081		SURCHARGES-PERM
		54.16-	Nov Surcharges		104766	11302020	9101.4604		SURCHARGES
		2,653.87							
99121220	**12/11/2020**		**107962 TOTAL ADMINISTRATIVE SERVICE CORP**						
		1,778.52			104841	12092016162710	9101.2176		LIFE/HEALTH-EMPLO
		1,778.52							
99121520	**12/15/2020**		**108768 COMDATA NETWORK INC**						
		15.63	AMAZON.COM*283WS7512		104872	NOV 20 COMDATA P CARD	0211.6275		OTHER EQUIPMENT I
		79.99	AMZN MKTP US*W11QP4A93		104872	NOV 20 COMDATA P CARD	0211.6233		BATTERIES EQUIP
		75.00	BCA TRAINING EDUCATION		104872	NOV 20 COMDATA P CARD	0211.6335		TRAINING
		17.96	COBORN'S SUPERSTORE		104872	NOV 20 COMDATA P CARD	0211.6331		TRAVEL & LODGING
		68.32	AMAZON.COM*2820E4YN1		104872	NOV 20 COMDATA P CARD	0194.6249		MISCELLANEOUS OP
		134.80	AMAZON.COM*VB8BE3Q43		104872	NOV 20 COMDATA P CARD	0194.6281		SMALL TOOLS & MIN
		107.49	AMZN MKTP US*200VM5JI2		104872	NOV 20 COMDATA P CARD	0194.6221		CLEANING SUPPLIES
		28.00	AMZN MKTP US*208AP1QC2		104872	NOV 20 COMDATA P CARD	0194.6281		SMALL TOOLS & MIN
		13.17	AMZN MKTP US*208AP1QC2		104872	NOV 20 COMDATA P CARD	0194.6281		SMALL TOOLS & MIN
		55.14	AMZN MKTP US*5T7R70XP3		104872	NOV 20 COMDATA P CARD	0452.6249		MISCELLANEOUS OP
		38.91	AMZN MKTP US*RK8QY4AP3		104872	NOV 20 COMDATA	0194.6281		SMALL TOOLS & MIN

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	12/15/2020		108768 COMDATA NETWORK INC						Contin
						P CARD			
		53.94	AMZN MKTP US*X70EH8OH3		104872	NOV 20 COMDATA P CARD	0452.6249		MISCELLANEOUS OP
		125.94	AMZN MKTP US*X70EH8OH3		104872	NOV 20 COMDATA P CARD	0452.6249		MISCELLANEOUS OP
		50.95	AMZN MKTP US*YQ9WX22C3		104872	NOV 20 COMDATA P CARD	0194.6281		SMALL TOOLS & MIN(
		79.30	WAL-MART #3209		104872	NOV 20 COMDATA P CARD	0194.6249		MISCELLANEOUS OP
		163.52	FRIENDLY CHEVROLET		104872	NOV 20 COMDATA P CARD	0211.6550		MOTOR VEHICLES
		24.99	AMAZON.COM*289XO2LO2		104872	NOV 20 COMDATA P CARD	0211.6275		OTHER EQUIPMENT I
		75.00	BCA TRAINING EDUCATION		104872	NOV 20 COMDATA P CARD	0211.6335		TRAINING
		75.00	BCA TRAINING EDUCATION		104872	NOV 20 COMDATA P CARD	0211.6335		TRAINING
		99.00	PAYPAL *LAW WEBINAR		104872	NOV 20 COMDATA P CARD	0211.6335		TRAINING
		50.00	TLO TRANSUNION		104872	NOV 20 COMDATA P CARD	0211.6315		MISCELLANEOUS PR
		37.38	AMAZON.COM*BC9X31KB3 A		104872	NOV 20 COMDATA P CARD	0192.6208		MISCELLANEOUS OF
		125.69	AMAZON.COM*BC9X31KB3 A		104872	NOV 20 COMDATA P CARD	0192.6249		MISCELLANEOUS OP
		59.28	AMZN MKTP US*VO8SY8773		104872	NOV 20 COMDATA P CARD	0130.6208		MISCELLANEOUS OF
		.01-	AMZN MKTP US*VO8SY8773		104872	NOV 20 COMDATA P CARD	0130.6208		MISCELLANEOUS OF
		308.99	NEWEGG B2B INC		104872	NOV 20 COMDATA P CARD	0192.6281		SMALL TOOLS & MIN(
		294.99	NEWEGG B2B INC		104872	NOV 20 COMDATA P CARD	0192.6281		SMALL TOOLS & MIN(
		9.98	NEWEGG B2B INC		104872	NOV 20 COMDATA P CARD	0192.6281		SMALL TOOLS & MIN(
		59.16	NEWEGG B2B INC		104872	NOV 20 COMDATA P CARD	0192.6281		SMALL TOOLS & MIN(
		139.95	NEWEGG B2B INC		104872	NOV 20 COMDATA P CARD	0240.6249		MISCELLANEOUS OP
		111.96	NEWEGG B2B INC		104872	NOV 20 COMDATA P CARD	0191.6249		MISCELLANEOUS OP
		207.00	SP * TERRACYCLE ZERO W		104872	NOV 20 COMDATA P CARD	0192.6405		OFFICE & DATA PROC
		20.00	REV.COM		104872	NOV 20 COMDATA P CARD	0191.6315		MISCELLANEOUS PR
		58.93	SUBWAY 37481		104872	NOV 20 COMDATA P CARD	0130.6249		MISCELLANEOUS OP
		18.00	SUBWAY 37481		104872	NOV 20 COMDATA P CARD	0130.6249		MISCELLANEOUS OP
		41.90	CHOW MIXED GRILL BBQ		104872	NOV 20 COMDATA P CARD	0211.6331		TRAVEL & LODGING
		96.63	MAMA DELUCAS PIZZERIA		104872	NOV 20 COMDATA P CARD	0220.6249		MISCELLANEOUS OP
		959.84	CAB STORE ROGERS, MN		104872	NOV 20 COMDATA	0892.6282		EMERGENCY SUPPLI

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	12/15/2020		108768 COMDATA NETWORK INC						Contin
						P CARD			
		718.88-	FLEET FARM 3700		104872	NOV 20 COMDATA P CARD	0892.6282		EMERGENCY SUPPLI
		4.98	THE HOME DEPOT #2821		104872	NOV 20 COMDATA P CARD	0130.6249		MISCELLANEOUS OP
		12.68	THE HOME DEPOT #2821		104872	NOV 20 COMDATA P CARD	0130.6249		MISCELLANEOUS OP
		49.96	THE HOME DEPOT #2821		104872	NOV 20 COMDATA P CARD	0130.6249		MISCELLANEOUS OP
		49.96	THE HOME DEPOT #2821		104872	NOV 20 COMDATA P CARD	0130.6249		MISCELLANEOUS OP
		20.02	THE HOME DEPOT #2821		104872	NOV 20 COMDATA P CARD	0130.6249		MISCELLANEOUS OP
		179.99	AMZN MKTP US*288NC6M20		104872	NOV 20 COMDATA P CARD	0312.6257		OTHER VEHICLE PAR
		39.25	JEFF STEIN SNAPON		104872	NOV 20 COMDATA P CARD	0311.6281		SMALL TOOLS & MIN(
		34.92	ACCO BRANDS DIRECT		104872	NOV 20 COMDATA P CARD	0452.6208		MISCELLANEOUS OF
		25.99	AMZN MKTP US*289ZU7740		104872	NOV 20 COMDATA P CARD	0192.6281		SMALL TOOLS & MIN(
		115.70	DOORDASH*ACAPULCO MEXI		104872	NOV 20 COMDATA P CARD	0111.6249		MISCELLANEOUS OP
		52.65	MAMA DELUCAS PIZZERIA		104872	NOV 20 COMDATA P CARD	0111.6249		MISCELLANEOUS OP
		64.65	COBORN'S SUPERSTORE		104872	NOV 20 COMDATA P CARD	0111.6249		MISCELLANEOUS OP
		9.48-	STAPLES DIRECT		104872	NOV 20 COMDATA P CARD	0130.6208		MISCELLANEOUS OF
		14.99	ZOOM.US 888-799-9666		104872	NOV 20 COMDATA P CARD	0130.6249		MISCELLANEOUS OP
		1,125.00	MINNESOTA STATE COLLEG		104872	NOV 20 COMDATA P CARD	9101.1550		PREPAID EXPENSE
		16.06	ZOOM.US		104872	NOV 20 COMDATA P CARD	0892.6282		EMERGENCY SUPPLI
		55.98	NEWEGG B2B INC		104872	NOV 20 COMDATA P CARD	9230.6249		MISCELLANEOUS OP
		1,397.11	NEWEGG B2B INC		104872	NOV 20 COMDATA P CARD	9601.6281		SMALL TOOLS & MIN(
		40.99	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		25.11	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		35.00	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		29.69	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		27.33	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		24.84	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		25.00	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		26.80	BILL'S SUPERETTE		104873	NOV 20 COMDATA	0220.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	12/15/2020		108768 COMDATA NETWORK INC						Contin
						FUEL			
		26.55	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		21.51	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		24.51	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0301.6223		GASOLINE
		30.00	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		57.69	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		30.48	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		32.37	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		32.90	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		26.25	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		47.49	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		42.53	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		19.00	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0240.6223		GASOLINE
		37.00	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		42.29	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		39.00	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		18.52	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		24.36	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		19.48	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		34.81	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		23.21	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		27.06	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		37.25	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0311.6223		GASOLINE
		62.88	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0311.6223		GASOLINE
		22.18	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		55.07	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		22.07	CASEYS GEN STORE 1988		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		45.67	CASEYS GEN STORE 1988		104873	NOV 20 COMDATA	0311.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	12/15/2020		108768 COMDATA NETWORK INC						Contin
						FUEL			
		37.90	CASEYS GEN STORE 1988		104873	NOV 20 COMDATA FUEL	0301.6223		GASOLINE
		15.72	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		6.35	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		38.51	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		16.01	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		13.78	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		33.66	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		14.80	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		18.54	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		11.46	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		18.75	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		16.66	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		13.98	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		28.13	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		31.54	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		25.74	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		27.09	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		25.45	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		19.86	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		11.40	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		18.05	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.96	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		22.23	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.98	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		13.11	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		34.48	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		34.51	CASEYS RAMSEY		104873	NOV 20 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	12/15/2020		108768 COMDATA NETWORK INC						Contin
		19.82	CASEYS RAMSEY		104873	FUEL NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		17.44	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		33.95	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		25.20	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		28.98	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0301.6223		GASOLINE
		38.83	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0301.6223		GASOLINE
		42.86	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0301.6223		GASOLINE
		41.60	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0301.6223		GASOLINE
		42.77	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0301.6223		GASOLINE
		19.96	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		12.31	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		25.11	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		26.92	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		40.56	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		51.17	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		42.05	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		43.88	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		48.97	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		12.35	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		38.98	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		54.29	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		39.62	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		51.46	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		21.34	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0311.6223		GASOLINE
		14.78	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0311.6223		GASOLINE
		20.15	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0311.6223		GASOLINE
		41.89	CASEYS RAMSEY		104873	NOV 20 COMDATA	0311.6223		GASOLINE

CITY OF RAMSEY

Council Check Register by GL

Council Check Register and Summary

12/10/2020-- 12/31/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	12/15/2020		108768 COMDATA NETWORK INC						Contin
						FUEL			
		22.91	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		26.67	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		21.99	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		34.00	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		21.42	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		35.28	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		39.40	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		34.33	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		32.45	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		20.74	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		41.23	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		37.09	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		19.97	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		20.19	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		25.05	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		20.91	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		43.72	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		43.52	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		14.98	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		23.36	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		31.58	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0311.6223		GASOLINE
		25.11	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		22.93	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.63	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		39.10	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		39.05	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		22.73	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA	0220.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	12/15/2020		108768 COMDATA NETWORK INC						Contin
		20.34	LITTLE DUKES RAMSEY		104873	FUEL NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		38.12	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		17.33	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		20.18	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		6.09	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		15.45	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		12.15	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		31.80	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		17.15	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		17.31	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		28.28	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		28.05	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		15.32	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		7.29	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		15.11	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		23.90	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		9.47	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		21.06	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		18.09	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		12.36	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		21.57	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		21.38	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		9.34	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		16.61	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.69	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.66	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		14.64	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	**12/15/2020**		**108768 COMDATA NETWORK INC**						**Contin**
		25.42	LITTLE DUKES RAMSEY		104873	FUEL NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		23.27	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		17.13	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		25.68	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		11.45	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		18.00	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		14.19	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		16.42	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.93	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		10.54	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		27.09	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0240.6223		GASOLINE
		20.99	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		24.44	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		20.57	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		26.64	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		37.94	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		39.90	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		25.22	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		28.95	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		43.57	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0311.6223		GASOLINE
		44.05	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0311.6223		GASOLINE
		25.00	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		20.04	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0311.6223		GASOLINE
		50.50	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		42.43	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0452.6223		GASOLINE
		21.14	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.29	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	12/15/2020		108768 COMDATA NETWORK INC						Contin
						FUEL			
		23.79	SPEEDWAY 04508		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		60.74	SPEEDWAY 04801		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		26.11	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		35.28	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0301.6223		GASOLINE
		18.50	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0240.6223		GASOLINE
		37.00	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0220.6223		GASOLINE
		24.67	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		20.48	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		16.88	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		25.78	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		20.69	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		13.66	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		14.41	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		23.03	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.22	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		5.12	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		30.08	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		18.99	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.93	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		10.11	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		26.96	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.18	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		37.09	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		31.16	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		19.65	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		26.52	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		19.42	CASEYS RAMSEY		104873	NOV 20 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	**12/15/2020**		**108768 COMDATA NETWORK INC**						**Contin**
						FUEL			
		36.03	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0301.6223		GASOLINE
		17.99	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.80	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		30.48	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		11.47	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		15.00	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		26.25	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		30.05	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		26.15	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		26.14	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		5.96	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		15.14	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		14.41	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.07	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		44.95	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		39.47	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		18.44	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		12.22	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		11.31	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		23.55	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		30.00	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		29.99	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		29.05	HOLIDAY STATIONS		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		34.42	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0194.6223		GASOLINE
		17.13	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		44.76	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		8.85	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA	0194.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	12/15/2020		108768 COMDATA NETWORK INC						Contin
		30.31	LITTLE DUKES RAMSEY		104873	FUEL NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		36.76	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		15.67	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		19.35	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		15.76	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		25.32	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		22.09	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		15.89	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		11.23	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		18.13	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.54	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		12.18	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		13.84	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		12.66	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		12.38	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		27.73	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		32.18	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		21.63	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		16.94	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		25.60	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		22.07	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		19.95	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		26.25	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		24.63	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		26.42	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		25.20	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		31.14	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121520	12/15/2020		108768 COMDATA NETWORK INC						Contin
						FUEL			
		32.94	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		18.71	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		17.25	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		8.83	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		11.49	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		18.02	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		49.26	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0194.6223		GASOLINE
		31.27	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0220.6225		DIESEL FUEL
		23.22	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		16.84	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		19.53	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		42.79	SPEEDWAY 04508		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		42.97	SPEEDWAY 04508		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		26.80	SPEEDWAY 04508		104873	NOV 20 COMDATA FUEL	0211.6223		GASOLINE
		41.49	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	9601.6223		GASOLINE
		62.48	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	9601.6223		GASOLINE
		59.87	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	9601.6223		GASOLINE
		44.77	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	9601.6223		GASOLINE
		59.19	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	9601.6223		GASOLINE
		36.40	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	9601.6223		GASOLINE
		42.60	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	9601.6223		GASOLINE
		50.04	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	9602.6223		GASOLINE
		59.49	LITTLE DUKES RAMSEY		104873	NOV 20 COMDATA FUEL	9602.6223		GASOLINE
		54.62	BILL'S SUPERETTE		104873	NOV 20 COMDATA FUEL	9602.6223		GASOLINE
		46.13	CASEYS RAMSEY		104873	NOV 20 COMDATA FUEL	9602.6223		GASOLINE
		13,957.28							
99121720	12/17/2020		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM						

CITY OF RAMSEY

Council Check Register by GL

Council Check Register and Summary

12/10/2020-- 12/31/2020

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99121720	12/17/2020		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM						Contin
		59.07	NOV 20 PURCHASES		104874	112720	0194.6281		SMALL TOOLS & MIN
		699.44	NOV 20 PURCHASES		104874	112720	0452.6489		OTHER CONTRACTEI
		99.92	NOV 20 PURCHASES		104874	112720	0452.6489		OTHER CONTRACTEI
		858.43							
99122420	12/24/2020		107962 TOTAL ADMINISTRATIVE SERVICE CORP						
		1,778.51			104990	12232010330610	9101.2176		LIFE/HEALTH-EMPLO
		1,778.51							
99140486	12/11/2020		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		8,475.34			104843	12092016162712	9101.2175		DEFERRED COMPEN
		8,475.34							
99143866	12/11/2020		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		3,736.56			104844	12092016162713	9101.2176		LIFE/HEALTH-EMPLO
		3,736.56							
99241220	12/24/2020		114486 SUN LIFE ASSURANCE COMPANY OF CANADA						
		879.91			104842	12092016162711	9101.2176		LIFE/HEALTH-EMPLO
		879.44			104991	12232010330611	9101.2176		LIFE/HEALTH-EMPLO
		918.09	LTD Prem		104991	12232010330611	9101.2170		DENTAL/DISABILITY/L
		2,677.44							
99451131	12/11/2020		100223 ICMA RETIREMENT TRUST 457						
		1,918.41			104840	1209201616271	9101.2175		DEFERRED COMPEN
		1,918.41							
99458369	12/24/2020		100223 ICMA RETIREMENT TRUST 457						
		1,918.41			104989	1223201033061	9101.2175		DEFERRED COMPEN
		1,918.41							
99511023	12/24/2020		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		8,472.52			104992	12232010330612	9101.2175		DEFERRED COMPEN
		8,472.52							
99515326	12/24/2020		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		3,644.58			104993	12232010330613	9101.2176		LIFE/HEALTH-EMPLO
		3,644.58							
99967264	12/24/2020		100601 MN DEPT OF REV WH						
		305.72			104941	1218201301021	9101.2172		STATE WITHHOLDING
		50.00			104985	1221201358493	9101.2172		STATE WITHHOLDING
		11,346.47			104999	1223201033066	9101.2172		STATE WITHHOLDING
		11,702.19							
		419,549.08	Grand Total						

Payment Instrument Totals

Checks	57,973.36
EFT Payments	299,469.15
A/P ACH Payment	62,106.57
Total Payments	419,549.08

CITY OF RAMSEY

Create Payment Control Groups

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100009	ACCAP RAMSEY TOWNHOMES	TIF 9 SITE IMPROVEMENT	PV	104945	001	09209	12/21/2020	122120	20,700.00
	ACCAP RAMSEY TOWNHOMES 1201 89TH AVENUE NE SUITE 345 BLAINE MN 55434				Summary Total				20,700.00
					Payment Amount				20,700.00
111377	ANOKA MUNICIPAL UTILITY	RAMSEY STREET LIGHTS	PV	105005	001	09603	12/10/2020	22-990005-01 NOV 20	88.80
	ANOKA MUNICIPAL UTILITY CITY HALL				Summary Total				88.80
		14034 DYSPROSIUM ST NW ST LT	PV	105033	001	09603	12/10/2020	22-610280-00 NOV 20	70.54
	2015 FIRST AVENUE NO ANOKA MN 55303				Summary Total				70.54
		BUNKER LK BLVD/DYSPOSIUM	PV	105034	001	09101	12/10/2020	22-612000-01 NOV 20	47.24
					Summary Total				47.24
		CTY RD 116/HWY 47 SIGNAL	PV	105056	001	09101	12/10/2020	22-613120-01 NOV 20	131.54
					Summary Total				131.54
					Payment Amount				338.12
118132	ANOKA TORNADO HOOPS/ARAA	REF DAMAGE DEP 2003/2004	PV	105057	001	09804	12/23/2020	122320	150.00
	ANOKA TORNADO HOOPS/ARAA 14936 LIMONITE STREET NW RAMSEY MN 55303				Summary Total				150.00
					Payment Amount				150.00
100063	ASPEN MILLS	MISC- N. GOEBEL	PV	105006	001	09101	12/15/2020	266063	77.50
	ASPEN MILLS 8201 C CENTRAL AVE NE				Summary Total				77.50
		MISC- C. CURTIS	PV	105007	001	09101	12/11/2020	265852	479.25
	SPRING LAKE PARK MN 55432				Summary Total				479.25
		K. MCNALLY- BELT	PV	105058	001	09101	12/20/2020	266297	39.85
					Summary Total				39.85
					Payment Amount				596.60
106953	ATOM	2021 MEMBERSHIP DUES	PV	104890	001	09101	12/14/2020	121420	250.00
	ATOM PO BOX 26274				Summary Total				250.00

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	MINNEAPOLIS MN 55426								
				Payment Amount					250.00
117389	AUGUSTA PLUMBING LLC	CANCELLED PERMIT RA46327	PV	104891	001	09101	12/16/2020	121620	25.00
	AUGUSTA PLUMBING LLC	CANCELLED PERMIT RA46327	PV	104891	002	09101	12/16/2020	121620	1.00
	24891 21ST AVENUE			Summary Total					26.00
	ST CLOUD MN 56301								
				Payment Amount					26.00
101084	BATTERIES PLUS BULBS	BATTERY	PV	104892	001	09101	12/9/2020	P34332261	49.99
	BATTERIES PLUS BULBS			Summary Total					49.99
	138 SOUTH DALE MABRY HWY								
	TAMPA FL 33609								
				Payment Amount					49.99
100086	BLUE VELVET INC	MAINT. 22 WASHES	PV	104893	001	09101	12/7/2020	199	219.78
	BLUE VELVET INC			Summary Total					219.78
	14101 ST FRANCIS BLVD NW	PD WASHES	PV	104894	001	09101	12/7/2020	198	476.64
	RAMSEY MN 55303			Summary Total					476.64
				Payment Amount					696.42
112595	BMI	2020 BASE LICENSE	PV	105035	001	09101	12/15/2020	38826884	364.00
	BMI			Summary Total					364.00
	P O BOX 630893								
	CINCINNATI OH 45263-0893								
				Payment Amount					364.00
118120	BONFE'S PLUMBING HEATING/AIR SERVICE INC	CANCELLED PERMIT RA46407	PV	104895	001	09101	12/14/2020	121420	45.00
	BONFE'S PLUMBING HEATING/AIR SERVICE INC	CANCELLED PERMIT RA46407	PV	104895	002	09101	12/14/2020	121420	1.00
	455 HARDMAN AVENUE S			Summary Total					46.00
	ST PAUL MN 55075	CANCELLED PERMIT RA46406	PV	104896	001	09101	12/14/2020	121420A	50.00
		CANCELLED PERMIT RA46406	PV	104896	002	09101	12/14/2020	121420A	1.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					51.00
				Payment Amount					97.00
118119	BRELAND ENTERPRISES INC	CANCELLED PERMIT RA45784	PV	104899	001	09101	12/16/2020	121620	365.00
	BRELAND ENTERPRISES INC	CANCELLED PERMIT RA45784	PV	104899	002	09101	12/16/2020	121620	11.44
	829 ROLLING VIEW LANE SE PINE ISLAND MN 55963			Summary Total					376.44
				Payment Amount					376.44
116439	CANTEEN VENDING	COFFEE	PV	105061	001	09101	12/15/2020	MSP20503	111.11
	CANTEEN VENDING P O BOX 91337 CHICAGO IL 60693-1337			Summary Total					111.11
				Payment Amount					111.11
100101	CANVAS CRAFT	REPAIR BACKDROP TARP	PV	105062	001	09101	12/21/2020	64552	125.00
	CANVAS CRAFT 5781 QUEENS AVENUE NE OTSEGO MN 55330			Summary Total					125.00
				Payment Amount					125.00
117422	CARPENTER, JETHRO	REF HOM ESC 17910 UTE ST NW	PV	105063	001	09804	12/30/2020	123020	100.00
	JETHRO CARPENTER 27301 VERDIN STREET NW ISANTI MN 55040			Summary Total					100.00
				Payment Amount					100.00
100297	CENTERPOINT ENERGY	7550 SUNWOOD DR	PV	104900	001	09101	12/10/2020	6702493-5 NOV 20	2,784.61
	CENTERPOINT ENERGY P O BOX 4671			Summary Total					2,784.61
		6701 HIGHWAY 10	PV	104901	001	09410	12/10/2020	6011580-5 NOV 20	177.33
	HOUSTON TX 77210-4671			Summary Total					177.33
		5650 ALPINE DR NW	PV	104946	001	09101	12/10/2020	5961540-1 NOV 20	502.67
				Summary Total					502.67
		15050 ARMSTRONG BLVD NW	PV	104947	001	09101	12/10/2020	5914352-9 DEC 20	336.97
				Summary Total					336.97

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		14515 E TOWN CENTER DR	PV	105036	001	09601	12/10/2020	8782239-1 NOV 20	89.28
				Summary Total					89.28
		MISC PW ACCTS	PV	105085	001	09101	12/17/2020	8000014064-2 NOV 2020	660.67
		MISC PW ACCTS	PV	105085	002	09101	12/17/2020	8000014064-2 NOV 2020	220.22
		MISC PW ACCTS	PV	105085	003	09101	12/17/2020	8000014064-2 NOV 2020	220.22
		MISC PW ACCTS	PV	105085	004	09101	12/17/2020	8000014064-2 NOV 2020	220.22
		MISC PW ACCTS	PV	105085	005	09101	12/17/2020	8000014064-2 NOV 2020	456.00
				Summary Total					1,777.33
				Payment Amount					5,668.19
100116	CONNEXUS ENERGY	MISC CITY ACCTS	PV	105077	001	09230	12/21/2020	759126-303107 DEC 20	73.92
	CONNEXUS ENERGY	MISC CITY ACCTS	PV	105077	002	09230	12/21/2020	759126-303107 DEC 20	1,586.10
	PO BOX 1808	MISC CITY ACCTS	PV	105077	003	09230	12/21/2020	759126-303107 DEC 20	31.12
	MINNEAPOLIS MN 55480-1808	MISC CITY ACCTS	PV	105077	004	09230	12/21/2020	759126-303107 DEC 20	700.29
		MISC CITY ACCTS	PV	105077	005	09230	12/21/2020	759126-303107 DEC 20	5,165.93
		MISC CITY ACCTS	PV	105077	006	09230	12/21/2020	759126-303107 DEC 20	4,596.64
		MISC CITY ACCTS	PV	105077	007	09230	12/21/2020	759126-303107 DEC 20	220.77
				Summary Total					12,374.77
		STREET LIGHTS	PV	105078	001	09603	12/21/2020	759126-303101 DEC20	10,119.73
				Summary Total					10,119.73
		WTR TWR/LIFT STATIONS/WELLS	PV	105079	001	09601	12/21/2020	759126-303102 DEC 20	7,961.66
		WTR TWR/LIFT STATIONS/WELLS	PV	105079	002	09601	12/21/2020	759126-303102 DEC 20	1,171.86
				Summary Total					9,133.52
		SIRENS	PV	105088	001	09101	12/21/2020	759126-303095 DEC 20	85.00
				Summary Total					85.00
		MISC PW ACCTS	PV	105089	001	09101	12/21/2020	759126-303106 DEC 20	863.72
		MISC PW ACCTS	PV	105089	002	09101	12/21/2020	759126-303106 DEC 20	287.91

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		MISC PW ACCTS	PV	105089	003	09101	12/21/2020	759126-303106 DEC 20	287.90
		MISC PW ACCTS	PV	105089	004	09101	12/21/2020	759126-303106 DEC 20	287.90
		MISC PW ACCTS	PV	105089	005	09101	12/21/2020	759126-303106 DEC 20	898.54
				Summary Total					2,625.97
		TRAFFIC LIGHTS	PV	105090	001	09101	12/21/2020	759126-303100 DEC 20	967.30
				Summary Total					967.30
				Payment Amount					35,306.29
100167	CORNERSTONE FORD	NUT FOR 601	PV	104904	001	09101	12/15/2020	15318061	6.84
	CORNERSTONE FORD			Summary Total					6.84
	17219 HIGHWAY 10 NW	WORK ON 372	PV	104905	001	09101	12/7/2020	16313460	74.82
	PO BOX 304	WORK ON 372	PV	104905	002	09101	12/7/2020	16313460	34.87
	ELK RIVER MN 55330	WORK ON 372	PV	104905	003	09101	12/7/2020	16313460	261.62
				Summary Total					371.31
		REPAIR 384	PV	105065	001	09101	12/21/2020	16314644/1	92.00
		REPAIR 384	PV	105065	002	09101	12/21/2020	16314644/1	14.72
				Summary Total					106.72
				Payment Amount					484.87
116148	DTB MANAGEMENT, LLC	PERMIT CANCELLED RA41115	PV	104906	001	09101	12/8/2020	120820	225.00
	DTB MANAGEMENT, LLC	PERMIT CANCELLED RA41115	PV	104906	002	09101	12/8/2020	120820	1.00
	13055 RIVERDALE DRIVE NW			Summary Total					226.00
	COON RAPIDS MN 55448			Payment Amount					226.00
106624	EHLERS AND ASSOCIATES, INC	TIF 17 CERT DELTA MOD TECH	PV	104951	001	09217	12/10/2020	85656	198.75
	EHLERS & ASSOCIATES, INC			Summary Total					198.75
	3060 CENTRE POINTE DRIVE								
	ROSEVILLE MN 55113-1105			Payment Amount					198.75
100164	ELECTRIC SYSTEMS OF ANOKA INC	REPAIR SIREN 6	PV	105087	001	09101	12/22/2020	7693	158.75
	ELECTRIC SYSTEMS OF ANOKA INC			Summary Total					158.75

Payment Group Control Number 3146
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2020

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	6314 HIGHWAY 10 NW ANOKA MN 55303								
				Payment Amount					158.75
100169	EMERGENCY APPARATUS MAINTENANCE INC	WORK ON 565	PV	104952	001	09101	12/11/2020	115540	1,215.60
	EMERGENCY APPARATUS MAINTENANCE INC 7512 4TH AVENUE LINO LAKES MN 55014			Summary Total					1,215.60
				Payment Amount					1,215.60
110760	FIRE SAFETY USA, INC	HOOLIGAN BAR	PV	105066	001	09101	12/15/2020	142178	230.00
	FIRE SAFETY USA, INC 3253 19TH STREET NW ROCHESTER MN 55901			Summary Total					230.00
				Payment Amount					230.00
110388	FRATTALLONE'S ACE HARDWARE STORES	LED LIGHTS- SUNWOOD DR	PV	104913	001	09101	12/2/2020	040878/J	59.94
	FRATTALLONE'S ACE HARDWARE STORES			Summary Total					59.94
	1203 COUNTY ROAD E WEST	MISC SUPPLIES	PV	105040	001	09101	12/22/2020	041060/J	8.49
	ARDEN HILLS MN 55112-3738			Summary Total					8.49
				Payment Amount					68.43
118131	HEALTHPARTNERS	REF DAMAGE DEP 2016	PV	105067	001	09804	12/23/2020	122320	100.00
	HEALTHPARTNERS 8170 33RD AVENUE S BLOOMINGTON MN 55425			Summary Total					100.00
				Payment Amount					100.00
117332	HEARTLAND TIRE INC	INSTALL TIRES 373	PV	104914	001	09101	12/8/2020	9017916	16.00
	HEARTLAND TIRE INC	INSTALL TIRES 373	PV	104914	002	09101	12/8/2020	9017916	104.00
	7151 RIVERDALE DRIVE NW			Summary Total					120.00
	RAMSEY MN 55303	INSTALL TIRES 361	PV	104915	001	09101	12/8/2020	9017917	16.00
		INSTALL TIRES 361	PV	104915	002	09101	12/8/2020	9017917	104.00
				Summary Total					120.00
				Payment Amount					240.00
115760	HENRY SCHEIN INC	CLOROX WIPES	PV	104916	001	09101	12/4/2020	86894782	15.18

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	HENRY SCHEIN INC			Summary Total					15.18
	DEPT CH 10241	FINGER TIP PULSE OXIMETERS 2	PV	104953	001	09101	12/2/2020	86776028	71.78
	PALATINE IL 60055-0241			Summary Total					71.78
				Payment Amount					86.96
106324	INSPECTRON INC	NOV 2020 SERVICES	PV	104959	001	09101	12/14/2020	121420	9,725.00
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 202 ROSEMOUNT MN 55068			Summary Total					9,725.00
				Payment Amount					9,725.00
106719	INTEREUM INC	ENGINEERING 2ND FLOOR AREA	PV	105044	001	09101	12/23/2020	175782	20,373.78
	INTEREUM INC 9800 8TH AVENUE NORTH PLYMOUTH MN 55441			Summary Total					20,373.78
				Payment Amount					20,373.78
118130	JOSEPH OTTO ENTERPRISES LLC	REF DAM DEP BIZ TO BIZ GROUP	PV	105068	001	09804	12/23/2020	122320	100.00
	JOSEPH OTTO ENTERPRISES LLC 20984 CEDAR DRIVE NW OAK GROVE MN 55011			Summary Total					100.00
				Payment Amount					100.00
100256	LANO EQUIPMENT INC	3 STIHL POLE PRUNERS	PV	104917	001	09101	12/10/2020	02-800782	1,205.70
	LANO EQUIPMENT INC	3 STIHL POLE PRUNERS	PV	104917	002	09101	12/10/2020	02-800782	695.00
	6140 HIGHWAY 10 NW ANOKA MN 55303			Summary Total					1,900.70
		CHAINSAW SUPPLIES	PV	104918	001	09101	12/8/2020	02-800257	52.40
		CHAINSAW SUPPLIES	PV	104918	002	09101	12/8/2020	02-800257	52.40
				Summary Total					104.80
		SWITCH/ROCKER	PV	105021	001	09101	12/15/2020	02-801874	100.50
				Summary Total					100.50
		HARNESS	PV	105091	001	09101	12/28/2020	02-804221	194.67
				Summary Total					194.67
				Payment Amount					2,300.67

R04570

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
118102	LUTRON SERVICES CO	LIGHTING REPAIR AT CITY HALL	PV	104919	001	09101	12/1/2020	21104038	1,650.00
	LUTRON SERVICES CO 7200 SUTER ROAD COOPERSBURG PA 18036			Summary Total					1,650.00
				Payment Amount					1,650.00
117918	MACQUEEN EMERGENCY	FIRE BOOTS	PV	105092	001	09101	12/22/2020	16627	911.16
	MACQUEEN EMERGENCY 1125 7TH STREET E ST PAUL MN 55106			Summary Total					911.16
				Payment Amount					911.16
118129	MAKI, ZACHARY	REFUND PERMIT RA046464	PV	105069	001	09101	12/21/2020	122120	20.00
	ZACHARY MAKI	REFUND PERMIT RA046464	PV	105069	002	09101	12/21/2020	122120	1.00
	6988 139TH LANE NW RAMSEY RAMSEY MN 55303			Summary Total					21.00
				Payment Amount					21.00
117588	MEDART- CPD	2 CYCLE ENGINE OIL	PV	105055	001	09101	12/21/2020	08030203	77.01
	MEDART- CPD	2 CYCLE ENGINE OIL	PV	105055	002	09101	12/30/2020	08030203	.61-
	3801 THURSTON AVENUE ANOKA MN 55303			Summary Total					76.40
				Payment Amount					76.40
118133	MERCY HOSPITAL- ALLINA HEALTH	REF DAMAGE DEP 2017	PV	105070	001	09804	12/23/2020	122320	100.00
	MERCY HOSPITAL- ALLINA HEALTH 4050 COON RAPIDS BLVD COON RAPIDS MN 55433			Summary Total					100.00
				Payment Amount					100.00
108208	METRO PRODUCTS INC	MISC PARTS	PV	104921	001	09101	12/9/2020	156061	52.90
	METRO PRODUCTS INC	MISC PARTS	PV	104921	002	09101	12/9/2020	156061	179.43
	7401 CENTRAL AVENUE NE	MISC PARTS	PV	104921	003	09101	12/9/2020	156061	24.33
	FRIDLEY MN 55432			Summary Total					256.66
		MISC SUPPLIES	PV	105023	001	09101	12/17/2020	156215	866.00
		MISC SUPPLIES	PV	105023	002	09101	12/17/2020	156215	124.29

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					990.29
		MISC SHOP SUPPLIES	PV	105024	001	09101	12/18/2020	156265	74.20
				Summary Total					74.20
				Payment Amount					1,321.15
104920	MINNESOTA HIGHWAY SAFETY RESEARCH CNTR	CLASS-GOEBEL/MCNALLY	PV	104927	001	09101	12/11/2020	629430-8149	890.00
	MINNESOTA HIGHWAY SAFETY RESEARCH CNTR			Summary Total					890.00
	720 FOURTH AVENUE SOUTH	CLASS ANDERSON/ENGLAND	PV	104928	001	09101	12/9/2020	629430-8142	1,190.00
	ST CLOUD MN 56301-4498			Summary Total					1,190.00
				Payment Amount					2,080.00
117954	MINNESOTA NATIVE LANDSCAPES INC	MOWING- PEARSON PARK	PV	104926	001	09101	12/2/2020	26982	2,500.00
	MINNESOTA NATIVE LANDSCAPES INC 8740 77TH STREET NE OTSEGO MN 55362			Summary Total					2,500.00
				Payment Amount					2,500.00
107333	MN DEPT OF LABOR AND INDUSTRY	CITY HALL 7550 SUNWOOD DR	PV	104922	001	09240	12/2/2020	ALR0114365X	200.00
	MN DEPT OF LABOR AND INDUSTRY FINANCIAL SERVICES OFFICE 443 LAFAYETTE ROAD ST PAUL MN 55155			Summary Total					200.00
				Payment Amount					200.00
107333	MN DEPT OF LABOR AND INDUSTRY	BOILER/PRESSUE VESSEL CH	PV	104923	001	09101	12/2/2020	ABR0248487X	40.00
	MN DEPT OF LABOR AND INDUSTRY FINANCIAL SERVICES OFFICE 443 LAFAYETTE ROAD ST PAUL MN 55155			Summary Total					40.00
				Payment Amount					40.00
107333	MN DEPT OF LABOR AND INDUSTRY	ELEVATOR CITY HALL	PV	104924	001	09101	12/2/2020	ALR0114382X	100.00
	MN DEPT OF LABOR AND INDUSTRY			Summary Total					100.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	FINANCIAL SERVICES OFFICE 443 LAFAYETTE ROAD ST PAUL MN 55155								
				Payment Amount					100.00
100330	MN FIRE SRV CERTIFICATION BRD	CERT EXAMS	PV	104925	001	09101	12/1/2020	8223	605.00
	MN FIRE SRV CERTIFICATION BRD			Summary Total					605.00
	2704 COUNTY ROAD 10 NE	M. HAGER FIRE INSPEC 1 CERT	PV	104960	001	09101	12/10/2020	8270	120.00
	MOUNDS VIEW MN 55112			Summary Total					120.00
				Payment Amount					725.00
118128	MPCA	OPERATORS EXAM M. GRAF	PV	105046	001	09602	12/23/2020	122320	55.00
	MINNESOTA POLUTION CONTROL AGENCY 520LAFAYETTE ROAD NORTH ST PAUL MN 55155-4194			Summary Total					55.00
				Payment Amount					55.00
118128	MPCA	EXAM REF M. GRAF	PV	105047	001	09602	12/23/2020	122320A	260.00
	MINNESOTA POLUTION CONTROL AGENCY 520LAFAYETTE ROAD NORTH ST PAUL MN 55155-4194			Summary Total					260.00
				Payment Amount					260.00
100345	NAPA AUTO PARTS ELK RIVER	WIRE/COUPLING-PLOW SUPPLIES	PV	104930	001	09101	12/11/2020	091345	24.18
	NAPA AUTO PARTS ELK RIVER			Summary Total					24.18
	17137 YALE STREET NW	AIR/OIL/HYD FILTERS 673	PV	105048	001	09101	12/22/2020	92661	221.79
	P O BOX 1041			Summary Total					221.79
	ELK RIVER MN 55330	RETURN AIR FILTER	PD	105071	001	09101	12/30/2020	092195	60.82-
				Summary Total					60.82-
		MISC SUPPLIES	PV	105072	001	09101	12/17/2020	092037	43.91
		MISC SUPPLIES	PV	105072	002	09101	12/17/2020	092037	48.48
		MISC SUPPLIES	PV	105072	003	09101	12/17/2020	092037	60.82
				Summary Total					153.21
				Payment Amount					338.36

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
116472	OSI ENVIRONMENTAL INC	RECYCLE LQUIDS/SOLIDS	PV	104970	001	09101	11/30/2020	2089093	3,212.50
	OSI ENVIRONMENTAL INC 1000 LUND BLVD ANOKA MN 55303			Summary Total					3,212.50
				Payment Amount					3,212.50
112959	PREMIUM WATERS INC	BOTTLED WATER- FIRE DEPT	PV	104972	001	09101	11/30/2020	317875600	26.64
	PREMIUM WATERS INC P O BOX 9128 MINNEAPOLIS MN 55480-9128			Summary Total					26.64
		BOTTLED WATER- FIRE DEPT	PV	104973	001	09101	11/30/2020	317839994	21.09
				Summary Total					21.09
				Payment Amount					47.73
111839	REGENTS OF THE UNIVERSITY OF MINNESOTA	TEST- NORWAY MAPLE	PV	104974	001	09101	12/4/2020	0230039661	45.00
	REGENTS OF THE UNIVERSITY OF MINNESOTA NW 5960 P O BOX 1450 MINNEAPOLIS MN 55485-5960			Summary Total					45.00
				Payment Amount					45.00
100422	REGISTERED ABSTRACTERS INC	CLOSING 1/1 PINEVIEW T&G LAND	PV	105050	001	09400	12/28/2020	122820	4,647.65
	REGISTERED ABSTRACTERS INC 2115 NORTH THIRD AVENUE ANOKA MN 55303			Summary Total					4,647.65
				Payment Amount					4,647.65
118117	RESIDENTIAL HEATING AND AIR	INSTALL FURNACE 6701 HIWAY 10	PV	104975	001	09410	12/8/2020	7313	7,800.00
	RESIDENTIAL HEATING AND AIR 7454 WASHINGTON AVE SOUTH EDEN PRAIRIE MN 55344			Summary Total					7,800.00
				Payment Amount					7,800.00
117928	RESULTS TITLE	UB REF 15513 SODIUM ST	PV	105028	001	09601	12/28/2020	122820	129.71

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	RESULTS TITLE 971 SIBLEY MEMORIAL HWY #100 LILYDALE MN 55118			Summary Total					129.71
				Payment Amount					129.71
100440	SHORT ELLIOT HENDRICKSON INC	NOV 20 RAMS CENT. WATER TREAT	PV	104937	001	09601	12/8/2020	397274	2,275.53
	SHORT ELLIOT HENDRICKSON INC P O BOX 64780 ST PAUL MN 55164-0780			Summary Total					2,275.53
				Payment Amount					2,275.53
100854	ST PAUL, CITY OF	ASPHALT	PV	104938	001	09101	12/4/2020	IN43819	401.58
	CITY OF ST PAUL 15 W KELLOGG BLVD 700 CITY HALL ST PAUL MN 55102			Summary Total					401.58
				Payment Amount					401.58
118127	THE CINCINNATI FINANCIAL CORPORATION	POLICY 0591842	PV	105030	001	09438	12/10/2020	1000548229	6,944.00
	THE CINCINNATI INS CO. P O BOX 145620 CINCINNATI OH 45250-5620			Summary Total					6,944.00
				Payment Amount					6,944.00
118112	THE EARPHONE CONNECTION	MICRO SPEAKER/EAR TIPS	PV	104939	001	09101	12/10/2020	274138	243.45
	THE EARPHONE CONNECTION 25139 AVE STANFORD			Summary Total					243.45
		EAR PIECES	PV	105076	001	09101	12/22/2020	274370	145.78
	VALENCIA CA 91355			Summary Total					145.78
				Payment Amount					389.23
116724	TRI STATE BOBCAT	BLADE/BOLT/WASHERS	PV	105053	001	09101	12/21/2020	A81729	529.20
	TRI STATE BOBCAT 1200 HIGHWAY 13 EAST BURNSVILLE MN 55337			Summary Total					529.20
				Payment Amount					529.20

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3146		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
106638	UNIQUE PAVING MATERIALS CORPORATION	ASPHALT	PV	104940	001	09101	11/25/2020	56126	446.85
	UNIQUE PAVING MATERIALS CORPORATION 3993 EAST 93RD STREET CLEVELAND OH 44105-4096						Summary Total		446.85
							Payment Amount		446.85
110317	W PROPERTIES	TIF 8 IMPROVEMENT	PV	104979	001	09208	12/21/2020	122120	15,900.00
	W PROPERTIES 11628 HOYER AVENUE NW ANNANDALE MN 55302						Summary Total		15,900.00
							Payment Amount		15,900.00
117931	WAKNITZ, ROCHELLE	UB REFUND 6913 139TH LANE NW	PV	104980	001	09601	12/21/2020	122120	35.18
	ROCHELLE WAKNITZ 18410 ZANE STREET NW ELK RIVER MN 55330						Summary Total		35.18
							Payment Amount		35.18
							Total Amount to be Processed		153,646.20
							Total Number of Payments to be Processed		59

Payment Group Control Number	3147		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
110789	4IMPRINT	PUZZLE BOOKS/LANYARDS MISC	PV	105003	001	09101	12/11/2020	20539940	5,079.39
	4IMPRINT	PUZZLE BOOKS/LANYARDS MISC	PV	105003	002	09101	12/11/2020	20539940	233.48
	P O BOX 320	PUZZLE BOOKS/LANYARDS MISC	PV	105003	003	09101	12/11/2020	20539940	278.92
	101 COMMERCE STREET				Summary Total				5,591.79
	OSHKOSH WI 54901				Payment Amount				5,591.79
111610	A DYNAMIC DOOR CO. INC.	REPAIR DOOR 1-SPRING	PV	105004	001	09101	12/19/2020	22012172	372.90
	A DYNAMIC DOOR CO. INC.	REPAIR DOOR 1-SPRING	PV	105004	002	09101	12/19/2020	22012172	19.75
	4588 194TH AVENUE NE				Summary Total				392.65
	EAST BETHEL MN 55092				Payment Amount				392.65
110402	ADVANCE AUTO PARTS	NOV 2020 PURCHASES	PV	104889	001	09101	11/30/2020	113020	203.07
	ADVANCE AUTO PARTS	NOV 2020 PURCHASES	PV	104889	002	09101	11/30/2020	113020	766.17
	AAP FINANCIAL SERVICES	NOV 2020 PURCHASES	PV	104889	003	09101	11/30/2020	113020	7.35
	P O BOX 742063	NOV 2020 PURCHASES	PV	104889	004	09101	11/30/2020	113020	82.33
	ATLANTA GA 30374-2063				Summary Total				1,058.92
					Payment Amount				1,058.92
116848	BAYCOM INC	3 SQUAD LAPTOPS	PV	105008	001	09101	12/17/2020	GO-32156-V4B4	7,317.00
	BAYCOM INC				Summary Total				7,317.00
	N16 W23217 STONE RIDGE DRIVE # 250	3 SQUAD LAPTOPS	PV	105009	001	09101	12/17/2020	GO-31973-T8Z3	7,317.00
	WAUKESHA WI 53188				Summary Total				7,317.00
					Payment Amount				14,634.00
100647	BOLTON AND MENK INC	BUSINESS PARK NOV 2020	PV	105082	001	09435	12/14/2020	0261583	1,462.50
	BOLTON AND MENK INC				Summary Total				1,462.50
	1960 PREMIER DRIVE	TIGER STREET NOV 2020	PV	105083	001	09435	12/14/2020	0261582	140.00
	MANKATO MN 56001-5900				Summary Total				140.00
		21 RIVERDALE DR NOV 2020	PV	105084	001	09402	12/14/2020	0261585	1,520.00
					Summary Total				1,520.00

Payment Group Control Number	3147		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					3,122.50
107604	BONINE, JAMES	REIMB- RADIO EAR SPEAKER	PV	105010	001	09101	12/18/2020	121820	43.24
	JAMES BONINE			Summary Total					43.24
				Payment Amount					43.24
103641	BOYER TRUCKS ROGERS	RELAY	PV	104897	001	09101	12/10/2020	87219R	21.98
	BOYER TRUCKS			Summary Total					21.98
	P O BOX 18338	SHOP SUPPLIES	PV	104898	001	09101	12/11/2020	88510R	7.68
	MINNEAPOLIS MN 55418			Summary Total					7.68
		FUEL FILTER/MISC	PV	105059	001	09101	12/22/2020	88928R	48.28
				Summary Total					48.28
				Payment Amount					77.94
116363	BROTKOWSKI, KYLE	REIMB EAR PIECE	PV	105060	001	09101	12/28/2020	122820	48.29
	KYLE BROTKOWSKI			Summary Total					48.29
				Payment Amount					48.29
112663	CAPSTONE HOMES INC	REF ERO ESC 8683 151ST AVE NW	PV	105011	001	09804	12/21/2020	122120	1,500.00
	CAPSTONE HOMES INC 14015 SUNFISH LAKE BLVD SUITE 400 RAMSEY MN 55303			Summary Total					1,500.00
				Payment Amount					1,500.00
114549	CHETS SHOES INC	WORK BOOTS BRAY/BENSON	PV	104903	001	09101	11/30/2020	50205	300.00
	CHETS SHOES INC 8870 RENDOVA STREET NE CIRCLE PINES MN 55014			Summary Total					300.00
				Payment Amount					300.00
116197	CINTAS CORPORATION	UNIFORM CLEANING	PV	104902	001	09101	12/9/2020	4069664555	28.00
	CINTAS CORPORATION	UNIFORM CLEANING	PV	104902	002	09101	12/9/2020	4069664555	4.00
	CINTAS LOC #4K	UNIFORM CLEANING	PV	104902	003	09101	12/9/2020	4069664555	17.79
	P O BOX 650838	UNIFORM CLEANING	PV	104902	004	09101	12/9/2020	4069664555	17.80
	DALLAS TX 75265-0838			Summary Total					67.59
		FIRE DEPT. MATS	PV	104948	001	09101	12/16/2020	4070331333	16.56

Payment Group Control Number	3147		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					16.56
		UNIFORM CLEANING	PV	105012	001	09101	12/16/2020	4070331459	28.00
		UNIFORM CLEANING	PV	105012	002	09101	12/16/2020	4070331459	4.00
		UNIFORM CLEANING	PV	105012	003	09101	12/16/2020	4070331459	18.96
		UNIFORM CLEANING	PV	105012	004	09101	12/16/2020	4070331459	18.97
				Summary Total					69.93
		UNIFORM CLEANING	PV	105064	001	09101	12/22/2020	4070921137	28.00
		UNIFORM CLEANING	PV	105064	002	09101	12/22/2020	4070921137	4.00
		UNIFORM CLEANING	PV	105064	003	09101	12/22/2020	4070921137	17.80
		UNIFORM CLEANING	PV	105064	004	09101	12/22/2020	4070921137	17.79
				Summary Total					67.59
				Payment Amount					221.67
100129	CRYSTEEL TRUCK EQUIPMENT	SNOW DEFLECTOR 664	PV	105013	001	09101	12/16/2020	FP179706	248.91
	CRYSTEEL MANUFACTURING 1130 73RD AVENUE NE FRIDLEY MN 55432			Summary Total					248.91
				Payment Amount					248.91
111818	DEANO'S COLLISION SPECIALISTS INC	WORK ON 384	PV	104908	001	09702	12/11/2020	57148	3,339.32
	DEANO'S COLLISION SPECIALISTS INC	WORK ON 384	PV	104908	002	09702	12/11/2020	57148	3,135.60
	11063 173RD AVENUE			Summary Total					6,474.92
	ELK RIVER MN 55330	WORK ON DTF19	PV	104949	001	09702	12/16/2020	57173	5,569.74
		WORK ON DTF19	PV	104949	002	09702	12/16/2020	57173	2,619.20
				Summary Total					8,188.94
				Payment Amount					14,663.86
100144	DEHN OIL COMPANY	BULK OIL	PV	104909	001	09101	12/14/2020	25164996	1,378.06
	DEHN OIL COMPANY			Summary Total					1,378.06
	6735 141ST AVENUE NW	DIESEL FUEL	PV	105014	001	09101	12/16/2020	81166	1,490.63
	RAMSEY MN 55303			Summary Total					1,490.63
		DIESEL FUEL	PV	105086	001	09101	12/24/2020	81207	2,240.25
				Summary Total					2,240.25
				Payment Amount					5,108.94
101185	DO ALL PRINTING COM INC	PD GENERIC BUS. CARDS	PV	104910	001	09101	12/11/2020	49851	37.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3147		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	DO ALL PRINTING COM INC			Summary Total					37.00
	6360 HIGHWAY 10 NW	SEPTIC PUMPING PERMITS	PV	104950	001	09101	12/9/2020	49804	165.00
	RAMSEY MN 55303			Summary Total					165.00
		A. BLOOD BUSINESS CARDS	PV	105037	001	09101	12/17/2020	49933	37.00
				Summary Total					37.00
				Payment Amount					239.00
118116	DTN LLC	FORECASTS NOV 20-APRIL 21	PV	104907	001	09101	12/11/2020	5867738	1,200.00
	DTN LLC 18205 CAPITOL AVENUE SUITE 100 OMAHA NE 68022			Summary Total					1,200.00
				Payment Amount					1,200.00
100158	ECM PUBLISHERS INC	RE: ALPINE PARK OFF LEASE EXPA	PV	105038	001	09101	12/18/2020	810826	139.75
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD COON RAPIDS MN 55433			Summary Total					139.75
				Payment Amount					139.75
114680	ELECTRICAL PRODUCTION SERVICES INC	PARK RAMP CAMERA	PV	105015	001	09240	12/18/2020	18571	2,684.00
	ELECTRICAL PRODUCTION SERVICES INC 2431 GALPIN COURT SUITE 140 CHANHASSEN MN 55317			Summary Total					2,684.00
				Payment Amount					2,684.00
113321	FACTORY MOTOR PARTS CO	AIR CLEANER 379	PV	104911	001	09101	12/8/2020	6-1578984	14.11
	FACTORY MOTOR PARTS CO			Summary Total					14.11
	BIN 139107	AIR CLEANER/SPLASHWASH	PV	105016	001	09101	12/17/2020	6-1579667	14.11
	P O BOX 9107	AIR CLEANER/SPLASHWASH	PV	105016	002	09101	12/17/2020	6-1579667	14.28
	MINNEAPOLIS MN 55480-9107			Summary Total					28.39
		AIR FILTER 678	PV	105054	001	09101	12/23/2020	6-1579976	7.99
				Summary Total					7.99

Payment Group Control Number	3147		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					50.49
107099 FASTENAL		ALUM SLEEVE	PV	104912	001	09101	12/8/2020	MNTC8191340	13.98
	FASTENAL COMPANY			Summary Total					13.98
	P O BOX 1286	MISC PARTS	PV	105017	001	09101	12/15/2020	MNTC8191484	1.77
	WINONA MN 55987			Summary Total					1.77
				Payment Amount					15.75
106428 FORCE AMERICA INC		DELTA MOTOR	PV	105018	001	09101	12/16/2020	001-1499601	671.54
	FORCE AMERICA INC			Summary Total					671.54
	501 EAST CLIFF ROAD SUITE 100								
	BURNSVILLE MN 55337								
				Payment Amount					671.54
116893 GRAF, MATT		ON CALL REIMB	PV	105041	001	09101	12/23/2020	122320	36.80
	MATT GRAF	ON CALL REIMB	PV	105041	002	09101	12/23/2020	122320	18.40
		ON CALL REIMB	PV	105041	003	09101	12/23/2020	122320	128.80
		ON CALL REIMB	PV	105041	004	09101	12/23/2020	122320	18.40
		ON CALL REIMB	PV	105041	005	09101	12/23/2020	122320	73.60
				Summary Total					276.00
				Payment Amount					276.00
100204 GRAFIX SHOPPE		GRAPHICS 384	PV	105042	001	09702	12/16/2020	136855	430.00
	GRAFIX SHOPPE	GRAPHICS 384	PV	105042	002	09702	12/16/2020	136855	235.00
	3240 MIKE COLLINS DRIVE			Summary Total					665.00
	EAGAN MN 55121								
				Payment Amount					665.00
100650 GRAINGER		HARD HATS	PV	105019	001	09101	12/16/2020	9748763001	252.72
	GRAINGER INC			Summary Total					252.72
	DEPT. 806511127								
	PALATINE IL 60038-0001								
				Payment Amount					252.72
100211 HAWKINS INC		CHEMICALS	PV	105043	001	09601	12/18/2020	4849825	2,619.45
	HAWKINS INC			Summary Total					2,619.45
	P O BOX 860263								
	MINNEAPOLIS MN 55486-0263								
				Payment Amount					2,619.45

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3147		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
112475	INNOVATIVE OFFICE SOLUTIONS	CALENDARS	PV	104954	001	09101	12/8/2020	IN3192947	70.44
	INNOVATIVE OFFICE SOLUTIONS			Summary Total					70.44
	P O BOX 860627	BOOK PLANNER	PV	104955	001	09101	12/9/2020	IN3194252	13.77
	MINNEAPOLIS MN 55486-0001			Summary Total					13.77
		PLANNER	PV	104956	001	09101	12/14/2020	IN3199360	10.99
				Summary Total					10.99
		MISC OFFICE SUPPLIES	PV	104957	001	09601	12/14/2020	IN3199520	34.24
		MISC OFFICE SUPPLIES	PV	104957	002	09601	12/14/2020	IN3199520	23.97
		MISC OFFICE SUPPLIES	PV	104957	003	09601	12/14/2020	IN3199520	91.60
				Summary Total					149.81
		MISC OFFICE SUPPLIES	PV	104958	001	09101	12/14/2020	IN3199585	39.98
				Summary Total					39.98
		MISC OFFICE SUPPLIES	PV	105080	001	09101	12/21/2020	IN3207634	22.99
				Summary Total					22.99
		MISC OFFICE SUPPLIES	PV	105081	001	09101	12/16/2020	IN3202634	2.73
				Summary Total					2.73
				Payment Amount					310.71
116789	KIESLER POLICE SUPPLY INC	SUPER SOCK BEAN BAGS	PV	105020	001	09101	12/8/2020	IN153623	852.00
	KIESLER POLICE SUPPLY INC 2802 SABLE MILL ROAD JEFFERSONVILLE IN 47130			Summary Total					852.00
				Payment Amount					852.00
107317	MADSEN, AARON	REIMB. REPAIR JACKET ZIPPER	PV	105022	001	09101	12/21/2020	122120	25.00
	AARON MADSEN			Summary Total					25.00
				Payment Amount					25.00
100284	MENARDS ELK RIVER	LED LIGHTS- SUNWOOD DR	PV	104920	001	09101	11/25/2020	21964	189.57
	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077			Summary Total					189.57
				Payment Amount					189.57

Payment Group Control Number	3147		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
113909	MOBILE VEHICLE INTEGRATION	366- GRILL LIGHTS/CAMERA WRK	PV	104961	001	09702	12/14/2020	20012171	170.00
	MOBILE VEHICLE INTEGRATION	366- GRILL LIGHTS/CAMERA WRK	PV	104961	002	09702	12/14/2020	20012171	10.00
	835 XENIA AVENUE NW ELK RIVER MN 55330				Summary Total				180.00
					Payment Amount				180.00
108091	MUNICIPAL CODE CORPORATION	ADMIN SUPPORT FEE 2021	PV	104929	001	09101	12/4/2020	00352088	350.00
	MUNICIPAL CODE CORPORATION P O BOX 2235 TALLAHASSEE FL 32316				Summary Total				350.00
					Payment Amount				350.00
115167	NET TRANSCRIPTS INC	NOV 20 SERVICE	PV	104962	001	09101	11/30/2020	NT753	59.70
	NET TRANSCRIPTS INC 3707 N. 7TH STREET SUITE 320				Summary Total				59.70
		DEC 20 TRANSCRIPTION	PV	105073	001	09101	12/15/2020	NT1040	10.40
	PHOENIX AZ 85014				Summary Total				10.40
					Payment Amount				70.10
100354	NEWMAN SIGNS INC	SPECIAL TRAFFIC MATERIAL	PV	105074	001	09101	12/22/2020	TRFINV027459	181.66
	NEWMAN SIGNS INC PO BOX 1728 JAMESTOWN ND 58402-1728				Summary Total				181.66
					Payment Amount				181.66
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	104931	001	09101	12/14/2020	200513	254.28
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433				Summary Total				254.28
					Payment Amount				254.28
115232	NORTHERN TECHNOLOGIES LLC	PUMA ST NOV/DEC 2020	PV	105093	001	09437	12/12/2020	37576	422.50
	NORTHERN TECHNOLOGIES LLC 3522 4TH AVENUE S				Summary Total				422.50
		VARIOLITE ST NOV/DEC	PV	105094	001	09402	12/12/2020	37575	2,993.05

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3147		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		2020							
	FARGO ND 58103			Summary Total					2,993.05
				Payment Amount					3,415.55
115071	NORTHLAND OCCUPATIONAL HEALTH	DRUG SCREEN/TESTS	PV	104932	001	09101	12/17/2020	8970	150.00
	NORTHLAND OCCUPATIONAL HEALTH			Summary Total					150.00
	7533 SUNWOOD DRIVE NW SUITE 212	DOT DRUG SCREEN	PV	104963	001	09101	12/9/2020	8944	50.00
	RAMSEY MN 55303			Summary Total					50.00
		DRUG TEST	PV	104964	001	09101	12/9/2020	8943	50.00
				Summary Total					50.00
		DRUG TEST	PV	104965	001	09101	12/9/2020	8942	50.00
				Summary Total					50.00
		DOT DRUG SCREEN	PV	104966	001	09101	12/9/2020	8941	50.00
				Summary Total					50.00
		DOT DRUG SCREEN	PV	104967	001	09101	12/9/2020	8937	50.00
				Summary Total					50.00
		DOT DRUG SCREEN	PV	104968	001	09101	12/9/2020	8935	50.00
				Summary Total					50.00
		DOT DRUG SCREEN	PV	104969	001	09101	12/10/2020	8950	50.00
				Summary Total					50.00
				Payment Amount					500.00
110547	NORTHWEST LIGHTING SYSTEMS CO.	LIGHT SUPPLIES	PV	104933	001	09101	12/14/2020	119201	81.93
	NORTHWEST LIGHTING SYSTEMS CO.			Summary Total					81.93
	746 CRAIG AVENUE	RAMP LIGHTING	PV	104934	001	09240	12/8/2020	119119	536.17
	TRACY MN 56175			Summary Total					536.17
				Payment Amount					618.10
110480	OPUS 21 MANAGEMENT SOLUTIONS	NOV 2020 SERVICE	PV	105026	001	09601	12/14/2020	201150	126.42
	OPUS 21 MANAGEMENT SOLUTIONS	NOV 2020 SERVICE	PV	105026	002	09601	12/14/2020	201150	126.42
	680 COMMERCE DRIVE SUITE 160	NOV 2020 SERVICE	PV	105026	003	09601	12/14/2020	201150	126.42
	WOODBURY MN 55125	NOV 2020 SERVICE	PV	105026	004	09601	12/14/2020	201150	126.42
		NOV 2020 SERVICE	PV	105026	005	09601	12/14/2020	201150	126.38
				Summary Total					632.06

Payment Group Control Number	3147		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					632.06
107978	PREMIER COMMERCIAL PROPERTIES INC	KEYS FOR 6701 HIWAY 10	PV	104971	001	09410	12/10/2020	7367	9.81
	PREMIER COMMERCIAL PROPERTIES INC			Summary Total					9.81
	299 COON RAPIDS BLVD NW #200 COON RAPIDS MN 55433	HIWAY MANAGE- NOV 2020	PV	105027	001	09410	11/30/2020	7319	200.00
		HIWAY MANAGE- NOV 2020	PV	105027	002	09410	11/30/2020	7319	200.00
		HIWAY MANAGE- NOV 2020	PV	105027	003	09410	11/30/2020	7319	200.00
				Summary Total					600.00
		LEASE- POTTER'S CHURCH	PV	105049	001	09410	12/8/2020	7349	4,252.20
				Summary Total					4,252.20
				Payment Amount					4,862.01
116092	ROADKILL ANIMAL CONTROL	NOV 20 2 PICKUPS	PV	104935	001	09101	12/10/2020	NOV 20	186.00
	ROADKILL ANIMAL CONTROL 520 HAROLD DRIVE BURNSVILLE MN 55337			Summary Total					186.00
				Payment Amount					186.00
113499	ROSENBAUER MINNESOTA LLC	FIRE TRUCK CHASSIS 574	PV	104976	001	09101	12/17/2020	67652	270,626.00
	ROSENBAUER MINNESOTA LLC P O BOX 549 5181 260TH STREET WYOMING MN 55092			Summary Total					270,626.00
				Payment Amount					270,626.00
117285	RUM RIVER CONSTRUCTION CONSULTANTS	NOV 2020 SERVICE	PV	104977	001	09101	12/5/2020	329	4,200.00
	RUM RIVER CONSTRUCTION CONSULTANTS 32134 111 1\2 STREET PRINCETON MN 55371			Summary Total					4,200.00
				Payment Amount					4,200.00
115381	RUMRIVER ART CENTER	DEC 20 CLASSES	PV	105051	001	09101	12/21/2020	1213686	445.10

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3147		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	RUMRIVER ART CENTER 2665 4TH AVENUE SUITE 102 ANOKA MN 55303			Summary Total					445.10
				Payment Amount					445.10
100431	SAFETY KLEEN CORPORATION	RECYCLE PARTS WASHER FLUID	PV	104936	001	09101	12/4/2020	CN11967965	110.97
	SAFETY KLEEN CORPORATION PO BOX 975201 DALLAS TX 75397-5201			Summary Total					110.97
				Payment Amount					110.97
100976	SHRED IT	PD SHREDDING	PV	105029	001	09101	12/15/2020	8181087494	74.76
	SHRED IT USA MINNEAPOLIS 28883 NETWORK PLACE			Summary Total					74.76
		SECOND PICKUP FOR SEPT 2020	PV	105075	001	09101	12/29/2020	8180491877A	74.76
	CHICAGO IL 60673-1288			Summary Total					74.76
				Payment Amount					149.52
110313	SUMMIT COMPANIES	REPLACED FIRE EXT	PV	105052	001	09101	12/4/2020	130003503	100.00
	SUMMIT COMPANIES P O BOX 6205 CAROL STREAM IL 60197-6205			Summary Total					100.00
				Payment Amount					100.00
100485	TIMESAVER OFF SITE SECRETARIAL INC	DEC 20 MEETINGS	PV	105031	001	09101	12/11/2020	M26086	682.25
	TIMESAVER OFF SITE SECRETARIAL INC 21021 KAROLINE COURT N FOREST LAKE MN 55025			Summary Total					682.25
				Payment Amount					682.25
100510	VERIZON WIRELESS	NOV-DEC 20 SERVICES	PV	104978	001	09101	12/9/2020	9868763564	75.32
	VERIZON WIRELESS P O BOX 25505 LEHIGH VALLEY PA 18002-5505	NOV-DEC 20 SERVICES	PV	104978	002	09101	12/9/2020	9868763564	70.32
		NOV-DEC 20 SERVICES	PV	104978	003	09101	12/9/2020	9868763564	212.25
		NOV-DEC 20 SERVICES	PV	104978	004	09101	12/9/2020	9868763564	114.53
		NOV-DEC 20 SERVICES	PV	104978	005	09101	12/9/2020	9868763564	551.58
		NOV-DEC 20 SERVICES	PV	104978	006	09101	12/9/2020	9868763564	83.37
		NOV-DEC 20 SERVICES	PV	104978	007	09101	12/9/2020	9868763564	210.81
		NOV-DEC 20 SERVICES	PV	104978	008	09101	12/9/2020	9868763564	240.84

R04570

CITY OF RAMSEY

Create Payment Control Groups

Payment Group Control Number	3147		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2020		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		NOV-DEC 20 SERVICES	PV	104978	009	09101	12/9/2020	9868763564	254.54
		NOV-DEC 20 SERVICES	PV	104978	010	09101	12/9/2020	9868763564	325.91
				Summary Total					2,139.47
				Payment Amount					2,139.47
100539	WRIGHT TIRE SERVICE INC	12 TIRES POLICE INVENTORY	PV	104982	001	09101	12/3/2020	84843	1,515.60
	WRIGHT TIRE SERVICE INC			Summary Total					1,515.60
	710 WEST MAIN STREET	2 TIRES 697	PV	105032	001	09601	12/16/2020	85127	251.92
	ANOKA MN 55303			Summary Total					251.92
				Payment Amount					1,767.52
112515	WSB AND ASSOCIATES INC	2020 GENERAL PLAN NOV 20	PV	104981	001	09101	12/18/2020	R-015204-000-11	160.75
	WSB AND ASSOCIATES INC 701 XENIA AVENUE SOUTH SUITE 300 MINNEAPOLIS MN 55416			Summary Total					160.75
				Payment Amount					160.75
				Total Amount to be Processed					348,835.03
				Total Number of Payments to be Processed					50

Councilmember Menth introduced the following resolution and moved for its adoption:

RESOLUTION #21-013

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF DECEMBER 10, 2020 THROUGH DECEMBER 30, 2020

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of December 10, 2020, through December 30, 2020, in the amount of $ 1,300,867.93 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period December 10, 2020, through December 30, 2020, in the amount of $ 1,300,867.93.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Riley, and upon vote being taken thereon, the following voted in favor thereof:

Mayor
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

Mayor

ATTEST:

City Clerk

CC Regular Session **5. 9.**

Meeting Date: 01/12/2021

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution # 21-019 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 1, 2021 through January 6, 2021

Purpose/Background:

Adopt Resolution # 21-019 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 1, 2021 through January 6, 2021

Recommendation:

Staff Recommends to Adopt Resolution # 21-019 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 1, 2021 through January 6, 2021.

Action:

Motion to Adopt Resolution # 21-019 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 1, 2021 through January 6, 2021.

Attachments

Resolution 1/12/2021

Bills List 1/12/2021

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	01/06/2021 02:03 PM
Jackie Lipski (Originator)	Jackie Lipski	01/06/2021 02:43 PM
Diana Lund	Diana Lund	01/06/2021 02:44 PM
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:42 AM
Form Started By: Jackie Lipski		Started On: 01/06/2021 01:22 PM
Final Approval Date: 01/07/2021		

Councilmember Menth introduced the following resolution and moved for its adoption:

RESOLUTION #21-019

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JANUARY 1, 2021 THROUGH JANUARY 6, 2021

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of January 1, 2021, through January 6, 2021, in the amount of $ 109,997.14 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period January 1, 2021, through January 6, 2021, in the amount of $ 109,997.14.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Riley, and upon vote being taken thereon, the following voted in favor thereof:

Mayor
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 19th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

RAMSEY CITY COUNCIL MEETING

1/12/2021

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 1/1/2021-1/6/2021	
Accounts Payable 1/1/2021-1/6/2021	109,997.14
Payroll	

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
(Invoices Available for Reviewal) **$ 109,997.14**

	APPROVED PREV. MTG	2021 Y.T.D.
DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:		
NET PAYROLL TOTAL	$	$
- CORRECTION TO PAYROLL		
PREPAIDS		
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED		
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 0.00**	**$ 0.00**

R04570

CITY OF RAMSEY

Create Payment Control Groups

Payment Group Control Number	3148		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100012	ACE SOLID WASTE INC	JAN 21 RECYCLE CONTRACT	PV	105104	001	09604	1/1/2021	6516903	36,046.86
	ACE SOLID WASTE INC				Summary Total				36,046.86
	PO BOX 679859	JAN 21 PW MISC ACCTS	PV	105126	001	09101	1/1/2021	6516912	178.10
	DALLAS TX 75267-9859	JAN 21 PW MISC ACCTS	PV	105126	002	09101	1/1/2021	6516912	59.37
		JAN 21 PW MISC ACCTS	PV	105126	003	09101	1/1/2021	6516912	59.37
		JAN 21 PW MISC ACCTS	PV	105126	004	09101	1/1/2021	6516912	59.36
		JAN 21 PW MISC ACCTS	PV	105126	005	09101	1/1/2021	6516912	325.83
		JAN 21 PW MISC ACCTS	PV	105126	006	09101	1/1/2021	6516912	254.32
		JAN 21 PW MISC ACCTS	PV	105126	007	09101	1/1/2021	6516912	629.00
					Summary Total				1,565.35
					Payment Amount				37,612.21
100021	AMERICAN PUBLIC WORKS ASSN	RENEW B. WESTBY 3/21-2/22	PV	105106	001	09101	12/3/2020	120320	268.75
	AMERICAN PUBLIC WORKS ASSN P O BOX 802296 KANSAS CITY MO 64180-2296				Summary Total				268.75
					Payment Amount				268.75
100033	ANOKA COUNTY ATTORNEY	FORFEITURE 20-040094	PV	105129	001	09290	1/5/2021	010521	34.00
	ANOKA COUNTY ATTORNEY 2100 - 3RD AVENUE NORTH ANOKA MN 55303				Summary Total				34.00
					Payment Amount				34.00
100033	ANOKA COUNTY ATTORNEY	FORFEITURE 20-007347	PV	105130	001	09290	1/5/2021	010521A	852.00
	ANOKA COUNTY ATTORNEY 2100 - 3RD AVENUE NORTH ANOKA MN 55303				Summary Total				852.00
					Payment Amount				852.00
117352	AT SCENE LLC	2021 SUB CRIME FIGHTER	PV	105105	001	09101	1/1/2021	1160	7,200.00
	AT SCENE LLC P O BOX 68 SARTELL MN 56377-0068				Summary Total				7,200.00
					Payment Amount				7,200.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3148		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
111922	BLUE LINE CUSTOM FABRICATION, LLC	NEW RIFLE SQUAD LOCKS	PV	105096	001	09101	12/30/2020	20010	3,250.00
	BLUE LINE CUSTOM FABRICATION, LLC 13854 191ST COURT NW ELK RIVER MN 55330						Summary Total		3,250.00
							Payment Amount		3,250.00
100306	BUREAU OF CRIMINAL APPREHENSION	OCT 2020-DEC 2020	PV	105131	001	09101	12/31/2020	00000638882	390.00
	BUREAU OF CRIMINAL APPREHENSION BUSINESS SHARED SERVICES 1430 MARYLAND AVENUE EAST ST PAUL MN 55106						Summary Total		390.00
							Payment Amount		390.00
117395	BUSINESS WATCH INTERNATIONAL	2021 RAPID REPORT SYSTEM	PV	105128	001	09101	1/1/2021	34982	250.00
	BUSINESS WATCH INTERNATIONAL 7351 WILES ROAD SUITE 102 CORAL SPRINGS FL 33067						Summary Total		250.00
							Payment Amount		250.00
112596	ENVIRONMENTAL PRODUCTS AND ACCESS	JETTER HOSE	PV	105097	001	09602	12/28/2020	249653	2,055.85
	ENVIRONMENTAL PRODUCTS AND ACCESS MSC #30157 P O BOX 415000 NASHVILLE TN 37241-0157						Summary Total		2,055.85
							Payment Amount		2,055.85
100143	FERGUSON WATERWORKS # 2516	MISC SUPPLIES	PV	105098	001	09601	12/23/2020	0466582	3,144.67
	FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817						Summary Total		3,144.67
							Payment Amount		3,144.67
106523	FOREMOST PROMOTIONS	PD MISC SUPPLIES	PV	105099	001	09101	12/18/2020	523220	306.00
	FOREMOST PROMOTIONS	PD MISC SUPPLIES	PV	105099	002	09101	12/18/2020	523220	681.19
	ATTN: ACCOUNTS RECEIVABLE DEPT						Summary Total		987.19

Payment Group Control Number	3148		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	1270 GLEN AVENUE MOORESTOWN NJ 08057								
				Payment Amount					987.19
117332	HEARTLAND TIRE INC	PD TIRES	PV	105100	001	09101	12/29/2020	9018276	1,120.00
	HEARTLAND TIRE INC 7151 RIVERDALE DRIVE NW RAMSEY MN 55303			Summary Total					1,120.00
				Payment Amount					1,120.00
112160	HOLIDAY COMPANIES	DEC 2020 PD WASHES	PV	105133	001	09101	1/1/2021	046801012100	191.25
	HOLIDAY COMPANIES 4567 AMERICAN BLVD W BLOOMINGTON MN 55437			Summary Total					191.25
				Payment Amount					191.25
100258	LEAGUE OF MINNESOTA CITIES	2021 ELECT LEADERS C. HOWELL	PV	105108	001	09101	12/29/2020	333233	175.00
	LEAGUE OF MN CITIES FINANCE DEPT 145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044			Summary Total					175.00
				Payment Amount					175.00
102954	LITTLE FALLS MACHINE INC	MOTOR/MOUNTING PLATE	PV	105119	001	09101	12/30/2020	360087	132.80
	LITTLE FALLS MACHINE INC 300 LINDBERGH DRIVE SOUTH LITTLE FALLS MN 56345-1598			Summary Total					132.80
		MISC PLOW SUPPLIES	PV	105120	001	09101	12/30/2020	360129	1,663.79
				Summary Total					1,663.79
				Payment Amount					1,796.59
108208	METRO PRODUCTS INC	TUBING/HOSE CLAMP	PV	105121	001	09101	12/30/2020	156433	65.05
	METRO PRODUCTS INC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432			Summary Total					65.05
				Payment Amount					65.05
100345	NAPA AUTO PARTS ELK	RETURN BATTERY CORE	PD	105122	001	09101	12/31/2020	093468	81.00-

Payment Group Control Number	3148		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	RIVER								
	NAPA AUTO PARTS ELK RIVER			Summary Total					81.00-
	17137 YALE STREET NW	BATTERY 682	PV	105123	001	09101	12/24/2020	092945	350.97
	P O BOX 1041			Summary Total					350.97
	ELK RIVER MN 55330								
				Payment Amount					269.97
114244	NAVAL SURFACE WARFARE CENTER CRANE DIV	LOAN # N00164LE0779-20	PV	105109	001	09101	12/30/2020	123020	525.00
	NAVAL SURFACE WARFARE CENTER CRANE DIV			Summary Total					525.00
	COMMANDING OFFICER								
	300 HWY 361 BUILDING 2044 ELECTRO OPTIC								
	ATTEN: D. OWENS								
	CRANE IN 47522								
				Payment Amount					525.00
100359	NORTH METRO MAYORS ASSN	2021 MEMBERSHIP FEE	PV	105110	001	09101	12/1/2020	99000598	11,533.00
	NORTH METRO MAYORS ASSN			Summary Total					11,533.00
	1000 WESTGATE DRIVE SUITE 252								
	ST PAUL MN 55114								
				Payment Amount					11,533.00
116752	NORTH RISK PARTNERS-BEARENCE	POLICY AFA 1/1/21-1/1/22	PV	105111	001	09101	12/16/2020	4209499	7,000.00
	NORTH RISK PARTNERS- BEARENCE			Summary Total					7,000.00
	2010 CENTRE POINTE BLVD								
	MENDOTA HEIGHTS MN 55120								
				Payment Amount					7,000.00
118033	PEPPERBALL	4 TRAINING FEES	PV	105135	001	09101	12/17/2020	0066107-IN	790.00
	PEPPERBALL			Summary Total					790.00
	2717 W FERGUSON ROAD								
	FORT WAYNE IN 46809								
				Payment Amount					790.00
100854	ST PAUL, CITY OF	ASPHALT	PV	105125	001	09101	12/28/2020	IN44152	401.58
	CITY OF ST PAUL			Summary Total					401.58
	15 W KELLOGG BLVD								

R04570

CITY OF RAMSEY

Create Payment Control Groups

Payment Group Control Number	3148		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	700 CITY HALL ST PAUL MN 55102								
								Payment Amount	401.58
113273	STATE OF MINNESOTA	FORFEITURE 20-040094	PV	105136	001	09290	1/5/2021	010521	17.00
	STATE OF MINNESOTA DEPARTMENT OF FINANCE TREASURY DIVISION- SEIZED PROPERTY P O BOX 64577 ST PAUL MN 55164-0577							Summary Total	17.00
								Payment Amount	17.00
106648	STRATEGIC INSIGHTS INC	UPGRADE/RENEW THRU 3/1/22	PV	105112	001	09101	12/14/2020	20-PLAN-IT-226	750.00
	STRATEGIC INSIGHTS INC 840 TIMBERLAKE WAY BELLINGHAM WA 98229							Summary Total	750.00
								Payment Amount	750.00
								Total Amount to be Processed	80,679.11
								Total Number of Payments to be Processed	24

Payment Group Control Number	3149		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
110553	ANCHOR PAPER COMPANY	COPIER PAPER	PV	105095	001	09101	12/30/2020	10641699-00	1,890.00
	ANCHOR PAPER COMPANY				Summary Total				1,890.00
	480 BROADWAY STREET								
	ST PAUL MN 55101				Payment Amount				1,890.00
103641	BOYER TRUCKS ROGERS	REPAIR WATER TRUCK 669	PV	105113	001	09101	12/29/2020	485470	711.03
	BOYER TRUCKS	REPAIR WATER TRUCK 669	PV	105113	002	09101	12/29/2020	485470	711.03
	P O BOX 18338	REPAIR WATER TRUCK 669	PV	105113	003	09101	12/29/2020	485470	711.03
	MINNEAPOLIS MN 55418	REPAIR WATER TRUCK 669	PV	105113	004	09101	12/29/2020	485470	449.75
		REPAIR WATER TRUCK 669	PV	105113	005	09101	12/29/2020	485470	449.75
		REPAIR WATER TRUCK 669	PV	105113	006	09101	12/29/2020	485470	449.77
					Summary Total				3,482.36
					Payment Amount				3,482.36
116197	CINTAS CORPORATION	UNIFORM CLEANING	PV	105114	001	09101	12/29/2020	4071479761	28.00
	CINTAS CORPORATION	UNIFORM CLEANING	PV	105114	002	09101	12/29/2020	4071479761	4.00
	CINTAS LOC #4K	UNIFORM CLEANING	PV	105114	003	09101	12/29/2020	4071479761	21.96
	P O BOX 650838	UNIFORM CLEANING	PV	105114	004	09101	12/29/2020	4071479761	21.97
	DALLAS TX 75265-0838				Summary Total				75.93
					Payment Amount				75.93
100129	CRYSTEEL TRUCK EQUIPMENT	HOSE/SOLENOID KIT	PV	105115	001	09101	12/30/2020	FP180007	147.56
	CRYSTEEL MANUFACTURING				Summary Total				147.56
	1130 73RD AVENUE NE	PLOW SUPPLIES 692	PV	105116	001	09101	12/31/2020	FP179911	551.53
	FRIDLEY MN 55432				Summary Total				551.53
		SPRING SLEEVE	PV	105127	001	09101	1/4/2021	FP180089	32.28
					Summary Total				32.28
					Payment Amount				731.37
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	105117	001	09101	12/29/2020	81231	1,567.49
	DEHN OIL COMPANY				Summary Total				1,567.49
	6735 141ST AVENUE NW	DIESEL FUEL	PV	105118	001	09101	12/30/2020	81265	875.63
	RAMSEY MN 55303				Summary Total				875.63

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3149		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					2,443.12
101185	DO ALL PRINTING COM INC	JAN-FEB 21 RAMSEY RESIDENT	PV	105107	001	09101	12/22/2020	50008	5,087.25
	DO ALL PRINTING COM INC 6360 HIGHWAY 10 NW RAMSEY MN 55303			Summary Total					5,087.25
				Payment Amount					5,087.25
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	DEC 2020 SERVICE	PV	105132	001	09101	12/31/2020	12 2020	6,085.95
	ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082			Summary Total					6,085.95
				Payment Amount					6,085.95
113909	MOBILE VEHICLE INTEGRATION	REPLACE ANTENNA 395	PV	105101	001	09101	12/28/2020	20012176	175.00
	MOBILE VEHICLE INTEGRATION			Summary Total					175.00
	835 XENIA AVENUE NW	WORK ON 305	PV	105134	001	09101	12/31/2020	20012181	225.00
	ELK RIVER MN 55330	WORK ON 305	PV	105134	002	09101	12/31/2020	20012181	1,200.00
		WORK ON 305	PV	105134	003	09101	12/31/2020	20012181	75.00
				Summary Total					1,500.00
				Payment Amount					1,675.00
113444	PRECISE	NOV 2020 SERVICE	PV	105124	001	09101	12/30/2020	200-1028862	900.00
	PRECISE 501 EAST CLIFF ROAD SUITE 100 BURNSVILLE MN 55337			Summary Total					900.00
				Payment Amount					900.00
113737	RATWIK ROSZAK AND MALONEY PA	NOV 2020 RETAINER	PV	105102	001	09412	12/1/2020	67884	130.50
	RATWIK ROSZAK AND MALONEY PA	NOV 2020 RETAINER	PV	105102	002	09412	12/1/2020	67884	87.00
	300 U.S. TRUST BUILDING	NOV 2020 RETAINER	PV	105102	003	09412	12/1/2020	67884	2,997.50
	730 SECOND AVENUE SOUTH			Summary Total					3,215.00
	MINNEAPOLIS MN 55402	NOV 2020 SERVICE	PV	105103	001	09101	12/1/2020	120120	2,040.50
				Summary Total					2,040.50
				Payment Amount					5,255.50

R04570

CITY OF RAMSEY

Create Payment Control Groups

Payment Group Control Number	3149		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100485	TIMESAVER OFF SITE SECRETARIAL INC	DEC 15, 2020 MEETING	PV	105137	001	09101	12/31/2020	M26130	148.00
	TIMESAVER OFF SITE SECRETARIAL INC 21021 KAROLINE COURT N FOREST LAKE MN 55025							Summary Total	148.00
								Payment Amount	148.00
111137	WRIGHT HENNEPIN COOPERATIVE ELECTRIC	7550 SUNWOOD DR POLICE	PV	105140	001	09101	12/30/2020	150-1682-6501 2/28/21	27.95
	WRIGHT HENNEPIN COOPERATIVE ELECTRIC P O BOX 77027 MINNEAPOLIS MN 55480-7727							Summary Total	27.95
								Payment Amount	27.95
100539	WRIGHT TIRE SERVICE INC	12 TIRES POLICE INVENTORY	PV	105139	001	09101	12/2/2020	84819	1,515.60
	WRIGHT TIRE SERVICE INC 710 WEST MAIN STREET ANOKA MN 55303							Summary Total	1,515.60
								Payment Amount	1,515.60
								Total Amount to be Processed	29,318.03
								Total Number of Payments to be Processed	13

CC Regular Session **5. 10.**

Meeting Date: 01/12/2021

By: Diana Lund, Finance

Information

Title

Adopt Resolution #21-002 Designating Financial Institutions as Official Depositories; Adopt Resolution #21-003 Authorizing Signatures for Financial Transactions and Adopt Resolution #21-004 Designating Bank of the West as the Official Financial Institution for the City of Ramsey Banking Services for the Year of 2021.

Purpose/Background:

Minnesota Statutes Section 118A sets forth the procedures that Cities must follow for the deposit and investment of local public funds. Annually, the city needs to adopt a resolution that designates financial institutions as official depositories of city funds (Resolution #21-002). The City further adopts Resolution #21-004 that authorizes Bank of the West (an official depository noted in Resolution #21-002) as the City's official bank for banking services such as checking.

In addition, Resolution #21-003 is annually adopted that gives authorization to those that can sign off on financial transactions. Notably, the Mayor, Acting Mayor, City Administrator, Finance Director and Assistant Finance Director.

Observations/Alternatives:

Annual Requirement that these financial resolutions be adopted.

Recommendation:

Adopt noted resolutions as these are required to be approved annually.

Action:

Motion to Adopt Resolution #21-002 Designating Financial Institutions as Official Depositories; Adopt Resolution #21-003 Authorizing Signatures for Financial Transactions and Adopt Resolution #21-004 Designating Bank of the West as the Official Financial Institution for the City of Ramsey Banking Services for the Year of 2021.

Attachments

Reso #21-002 Official Depositories

Resp #21-003 Authorized Signatures for Financial Transactions

Reso #21-004 Bank of West for Banking Services

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:31 AM
Form Started By: Diana Lund		Started On: 01/04/2021 09:25 AM
Final Approval Date: 01/07/2021		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-002

RESOLUTION DESIGNATING FINANCIAL INSTITUTIONS AS OFFICIAL DEPOSITORIES OF CITY FUNDS FOR 2021

WHEREAS, the City of Ramsey must designate certain institutions as official depositories of City funds in accordance with Minnesota Statutes Chapter 118A.04.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the City of Ramsey hereby appoints the following financial institutions as depositories of City funds for 2021:

Banking Institutions:

The Bank of the West
Ramsey, Minnesota
Walnut Creek, California

Minnesota Municipal Money Market Fund
Minneapolis, Minnesota

Brokerage Houses:

Northland Securities
Minneapolis, Minnesota

Institutional Cd's, Inc.
Scottsdale, Arizona

Dougherty & Company
Minneapolis, Minnesota

UBS Financial Services, Inc.
Minneapolis, Minnesota

Robert W. Baird & Associates
Edina, Minnesota

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-003

RESOLUTION AUTHORIZING SIGNATURES FOR FINANCIAL TRANSACTIONS

WHEREAS, in order to conduct the business affairs of the City, the Council authorizes two of its members, the City Administrator and certain members of staff to sign financial documents on behalf of the City; and

WHEREAS, except for transfers within the City's accounts, this authorization provides for financial control by requiring two signatures on all such financial documents; and

WHEREAS, the Council hereby authorizes Kurt Ulrich, City Administrator, or Diana J. Lund, Finance Director, or Angela McIntire, Assistant Finance Director, to sign checks and other withdrawal documents from the City's checking and money market accounts; and

WHEREAS, for the purpose of confirming the authenticity of the documents already signed by one of the individuals named above, and consistent with the City's past financial practice which two signatures are required on all such documents, the Council designates Mark Kuzma, Mayor, or , Acting Mayor as counter-signatures for all such financial documents; and

WHEREAS, fund transfers (this also includes electronic fund transfers for payroll, sales tax, and all other taxes that are required to be deposited electronically) between the City's checking and money market accounts are generally verbal instructions and Kurt Ulrich, City Administrator, or Diana J. Lund, Finance Director, or Angela McIntire, Assistant Finance Director, are authorized to make such transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the City's authorized signatures for financial transactions as Kurt Ulrich, City Administrator; Diana J. Lund, Finance Director; and Angela McIntire, Assistant Finance Director and further designates Mark Kuzma, Mayor, and , Acting Mayor, as the required counter-signatures.

2) That the Ramsey City Council hereby authorizes Kurt Ulrich, City Administrator; Diana J. Lund, Finance Director; and Angela McIntire, Assistant Finance Director, to make fund transfers between the City's checking and money market accounts.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-004

RESOLUTION DESIGNATING BANK OF THE WEST AS OFFICIAL FINANCIAL INSTITUTION FOR THE CITY OF RAMSEY BANKING SERVICES FOR THE YEAR OF 2021

WHEREAS, the City of Ramsey must designate certain institutions as official depositories of City funds in accordance with Minnesota Statutes Chapter 118A.04.

WHEREAS, the City of Ramsey has selected Bank of the West for its banking services for the year of 2021;

WHEREAS, banking services will consist of such items as daily deposits of cash receipts, wire transfers of funds, and automated payroll for direct deposit;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey hereby appoints Bank of the West as the financial institution that will provide the City its banking services for the year 2021.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 11.**

Meeting Date: 01/12/2021

By: Diana Lund, Finance

Information

Title

Adopt Resolution #21-005 Approving the City of Ramsey's 2022 Budget Calendar

Purpose/Background:

The City's Charter states that a budget calendar shall be established annually, by resolution, for the following year.

A draft resolution has been prepared to reflect all dates related to budget activities undertaken for the 2022 budget.

Observations/Alternatives:

The City is required by Charter to adopt a budget calendar.

Recommendation:

Staff recommends adoption of Resolution #21-005 Approving the 2022 budget calendar.

Action:

Motion to Adopt Resolution #21-005 Approving the City of Ramsey's 2022 Budget Calendar.

Attachments

Resolution #21-005 2022 Budget Calendar

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:33 AM
Form Started By: Diana Lund		Started On: 01/04/2021 09:35 AM
Final Approval Date: 01/07/2021		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-005

RESOLUTION APPROVING THE CITY OF RAMSEY'S 2022 BUDGET CALENDAR

WHEREAS, the Ramsey City Charter states that a budget calendar shall be established annually by resolution; and

WHEREAS, the City of Ramsey's Finance Committee recommends the Council adopt the following calendar:

January 12	Council adopts the 2022 Budget Calendar.
January 18 – February 28	City Council and Staff Leadership Team meet to Review and Develop a Three-Year Strategic Action Plan.
April 19	Finance Director to distribute 2022 Cost Center Budget Worksheets to Department Heads and supervisors. Worksheets include actual expenditures for 2019, 2020, 2021-year-to-date and adopted 2021 budget.
April 19	Finance Director to distribute listing of fixed assets as of December 31, 2020 to Department Heads and supervisors for review including item existence, accuracy, replacement values and number of years remaining in useful life.
April 19	Finance Director to distribute current Schedule of Rates, Fees and Charges to staff.
April 19	City Administrator to distribute most recent version of goals, objectives and 3-year departmental plans to Department Heads and supervisors.
May 21	Department Heads and supervisors to submit completed budget worksheets and accompanying justifications to the Finance Director.
May 21	Department Heads and supervisors to return listing of fixed assets to the Finance Director with any corrections noted.
May 21	Staff to return Schedule of Rates, Fees and Charges to the Finance Director with recommendations for 2021 amendments noted.
May 21	Department Heads and supervisors to submit goals, objectives and 3-year departmental plans to the City Administrator.
June 14-June 25	City Administrator and staff work sessions on the preliminary 2022 budget.
June 22	City Administrator to distribute preliminary goals, objectives and 3-year departmental plans for staff work sessions.

July 13	Finance Director and City Administrator submit preliminary budget to the City Council.
July 30	Department of Revenue certifies LGA amounts to all cities with populations over 2,500 and those receiving LGA.
August 15	Counties notify cities of the dates, which school districts, metropolitan special districts, and the county have selected for 2021 Truth in Taxation Hearings.
August 1 - September 21	Final Budget Work sessions before adoption of proposed budget/levy.
August 9	Department Heads and supervisors to submit items to be included in the 2022-2031 Capital Improvement Program.
August 16-August 20	Staff work sessions to review goals, objectives and 3-year departmental plans.
September 21	Staff recommends a 2022 Proposed Municipal Budget; 2021 Levy, Payable 2022, Proposed Municipal Levy to the City Council.
September 21	City Council adopts the 2022 Proposed Municipal Budget; 2021 Levied Payable 2022 Proposed Municipal Levy and sets the 2021 hearing dates for the 2022 Budget Public Hearing(s).
September 30	City certifies 2022 Proposed Municipal Budget; 2021 Payable 2022 Proposed Municipal Levy and 2022 Budget Public Hearing date.
September/October	Council work sessions as needed.
Sept 6-Sept 17	City Council work sessions on 2022 Goals, Objectives and 3-Year Departmental Plans.
October 26	City Council review and adopt 2022-2031 Capital Improvement Program.
November 2-20	County mails notice of proposed property taxes for payable 2022.
November 23	City Council to review and adopt the 2022 Schedule of Rates, Fees and Charges.
November 23	2022 Goals, Objectives and 3-Year Departmental Plans submitted to City Council for adoption.
November 30 - December 28	Public Hearing(s) on Final 2022 Municipal Budget and Levy
December 14	Adopt 2022 Municipal Budget and Final 2021, Payable 2022 Levy

December 30	Final levy certification to County auditor and certification of compliance with Truth in Taxation requirements to the Department of Revenue.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the City Council of Ramsey hereby approves the 2022 Budget Calendar.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 12.**

Meeting Date: 01/12/2021

By: Diana Lund, Finance

Information

Title

Adopt Resolution # 21-006 Adopting 2021 Enterprise Fund Budgets

Purpose/Background:

Annually, the city adopts Enterprise Fund budgets related to Water, Sewer, Street Lighting, Recycling and Storm Drainage utilities. These five services are billed out quarterly via the utility bill and the budgets reflect the expected revenue to be generated and the offsetting operating expenditures that these revenues support.

Enclosed for your review are the 2021 Enterprise Fund Budgets which cover the Water Utility Fund, Sewer Utility Fund, Street Light Utility Fund, Recycling Utility Fund and Storm Water Utility Fund. While formal budgets are required to be prepared and adopted annually for the General Fund, this is not the case for Enterprise funds.

In order to establish fair rates for all of the utilities that the City operates, it is necessary to determine the actual cost of providing those utilities to the residents. An important factor in these costs is the recovery of depreciation through the rate structures. We are required to keep the accounting for these funds on the full accrual method which means recognizing total depreciation, whether on City or developer installed systems. This is what we have attempted to do in preparing the attached Proposed 2021 Enterprise Fund Budgets.

Recommendation:

The recommendation for the Adoption of the 2021 Enterprise budgets is to approve Resolution #21-006 noting that the budget is an outline of how the revenues generated from the utility bill will be used in daily operations. The utility rates for each utility has already been adopted as part of the city's annual schedule of rates, fees and charges.

Action:

Motion to adopt Resolution #21-006 Adopting the 2021 Enterprise Fund Budgets.

Attachments

2021 Enterprise Funds Budgets

Reso #21-006 Adopting 2021 Enterprise Funds Budgets

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	01/07/2021 01:06 PM
Form Started By: Diana Lund		Started On: 01/04/2021 09:25 AM
Final Approval Date: 01/07/2021		

FUND **WATER**

BUDGET SUMMARY:						
Business Unit	**Object Account**	**Description**	**2018 Actual**	**2019 Actual**	**2020 Adopted Budget**	**2021 Adopted Budget**
9601	4140	CREDIT CARD PROCESSING FEES	(13,074)	(11,814)	(15,000)	(20,000)
9601	4506	PREPAID INTEREST	671			
9601	4609	OTHER MISCELLANEOUS REVENUES	79,488	82,882	62,000	12,000
9601	4651	WATER REVENUE				
9601	4652	WATER SALES - RESIDENTIAL	1,455,470	1,290,376	1,301,588	1,334,128
9601	4653	WATER SALES-COMMERCIAL	724,089	670,024	683,424	700,510
9601	4654	WATER PENALTIES	32,510	33,184	37,308	15,000
9601	4655	WATER METER INSTALLATION	17,500	18,340	12,000	12,000
9601	4656	WATER METERS	42,033	55,396	30,000	30,000
9601	4657	CONNECTION/RECONNECTION FEES	-	300	500	500
9601	4701	INTEREST ON INVESTMENTS	373,266	843,116	175,000	100,000
9601	4702	MISCELLANEOUS INTEREST	8,891	8,179		
9601	4606	CAPTIAL CONTRIBUTIONS	1,146,001	1,614,750		
Total Revenue			**3,866,846**	**4,604,731**	**2,286,820**	**2,184,137**

Business Unit	**Object Account**	**Description**	**2018 Actual**	**2019 Actual**	**2020 Adopted Budget**	**2021 Adopted Budget**
9601	6102	F.T. REGULAR-WAGES & SALARIES	240,455	254,600	247,637	271,061
9601	6103	FULL TIME-REGULAR-OVERTIME	14,502	12,948	13,500	13,500
9601	6105	TEMPORARY-WAGES & SALARIES	7,685	7,684	19,167	19,167
9601	6121	PERA CONTRIBUTIONS	22,084	27,750	54,585	56,342
9601	6122	FICA/MEDICARE CONTRIBUTIONS	20,705	21,718	21,667	23,235
9601	6131	GROUP INSURANCE	33,026	32,996	34,467	36,250
9601	6133	WORKERS COMP INSURANCE PREMIUM	10,070	8,141	14,954	15,406
9601	6208	MISCELLANEOUS OFFICE SUPPLIES	228	514	600	600
9601	6223	GASOLINE	3,776	4,705	5,000	6,000
9601	6225	DIESEL FUEL	3,863	963	3,500	1,500
9601	6229	SHOP MATERIALS	169	215	600	600
9601	6231	UNIFORMS & TURN-OUT GEAR	2,621	2,020	2,900	2,900
9601	6249	MISCELLANEOUS OPERATING SUPPLY	17,603	14,016	18,000	18,000
9601	6257	OTHER VEHICLE PARTS	10,700	4,528	7,000	5,000
9601	6273	UTILITY SYSTEM MAINT SUPPLIES	73,719	67,930	78,000	95,000
9601	6281	SMALL TOOLS & MINOR EQUIPMENT	4,528	2,584	6,000	10,000
9601	6292	WATER METERS FOR RESALE	58,225	62,493	70,000	75,000
9601	6315	MISCELLANEOUS PROFESSIONAL SER	112,770	20,876	150,000	95,000
9601	6322	POSTAGE	735	2,748	3,000	3,000
9601	6323	CELLULAR PHONES	3,054	3,746	4,000	4,000
9601	6334	MILEAGE REIMBURSEMENT		162	400	400
9601	6335	TRAINING	768	1,384	2,400	4,000
9601	6352	GENERAL NOTICE & PUBLIC INFOR	172	172	300	300
9601	6361	GENERAL LIABILITY/PROPERTY INS	22,940	27,390	32,000	35,000
9601	6371	ELECTRIC UTILITIES	142,725	126,829	150,000	155,000

9601	6372	WATER/IRRIGATION				
9601	6373	GAS	2,587	2,920	3,000	3,000
9601	6374	REFUSE/RECYCLING	856	537	700	700
9601	6381	BUILDING & STRUCTURE REPAIR	3,415	934	3,500	3,500
9601	6388	OTHER VEHICLE REPAIR				
9601	6439	OTHER MISCELLANEOUS	12,494	11,581	64,000	67,000
9601	6451	MEMBERSHIP DUES	1,240	994	1,400	1,400
9601	6489	OTHER CONTRACTED SERVICES	56,579	27,221	76,000	76,000
9601	6722	DEPRECIATION	706,447	727,864	798,000	798,000
9601	6820	OPERATING TRANSFERS TO OTHER F	41,000	43,000	45,000	47,000
Total Expenditure			**1,631,737**	**1,524,163**	**1,931,277**	**1,942,861**

6315 Miscellaneous Professional Services

Water Treatment Plant Study	-	-	45,000	15,000
Emergency Well Repairs/Generator	94,788	-	25,000	50,000
SCADA System Repairs	14,953	3,315	5,000	5,000
Well #9 Study	3,030	895	75,000	-
Water/Wellhead Protection/ Supply Rate Study	-	16,666	-	25,000
Total	112,770	20,876	150,000	95,000

6439 Other Miscellaneous

Water Appropriation	12,494	11,581	14,000	14,000
Well#1 Rehab (no longer included in CIP- Maintenance only)	-	-	41,000	50,000
Miscellaneous	-	-	9,000	3,000
Total	12,494	11,581	64,000	67,000

6489 Other Contracted Services

Water Tests	3,600	6,235	2,400	2,400
Annual Valve Replacements	-	-	50,000	50,000
OPUS 21	10,486	10,692	15,000	15,000
Miscellaneous	42,493	10,294	8,600	8,600
Total	56,579	27,221	76,000	76,000

FUND SEWER

BUDGET SUMMARY:						
Business Unit	**Object Account**	**Description**	**2018 Actual**	**2019 Actual**	**2020 Adopted Budget**	**2021 Adopted Budget**
9602	4140	CREDIT CARD PROCESSING FEES	(10,366)	(10,464)	(12,000)	(14,000)
9602	4356	SEWER AVAILABILITY CHARGE-ADM	8,623	7,902	5,000	5,000
9602	4506	PREPAID INTEREST	336		-	-
9602	4609	OTHER MISCELLANEOUS REVENUES	16,998	15,792	5,000	5,000
9602	4661	RESIDENTIAL-SEWER CHARGES	1,209,371	1,275,947	1,283,710	1,285,000
9602	4662	COMMERCIAL-SEWER CHARGES	364,151	353,234	356,767	361,000
9602	4663	SEWER PENALTIES	27,717	29,933	40,000	15,000
9602	4701	INTEREST ON INVESTMENTS	214,313	477,797	125,000	115,000
9602	4702	MISCELLANEOUS INTEREST	-	-	-	-
9602	4606	CAPTIAL CONTRIBUTIONS	566,450	679,463	-	-
Total Revenue			**2,397,594**	**2,829,604**	**1,803,477**	**1,772,000**

Business Unit	**Object Account**	**Description**	**2018 Actual**	**2019 Actual**	**2020 Adopted Budget**	**2021 Adopted Budget**
9602	6102	F.T. REGULAR-WAGES & SALARIES	130,055	137,943	167,737	175,965
9602	6103	FULL TIME-REGULAR-OVERTIME	931	898		
9602	6105	TEMPORARY-WAGES & SALARIES	8,288	9,482		
9602	6121	PERA CONTRIBUTIONS	11,646	14,707	30,580	31,197
9602	6122	FICA/MEDICARE CONTRIBUTIONS	10,837	11,583	12,945	13,577
9602	6131	GROUP INSURANCE	7,504	6,868	6,757	7,779
9602	6133	WORKERS COMP INSURANCE PREMIUM	5,348	4,126	4,250	9,639
9602	6223	GASOLINE	3,236	3,497	4,000	4,000
9602	6225	DIESEL FUEL	1,461	2,152	2,800	2,800
9602	6229	SHOP MATERIALS	-	-	-	-
9602	6249	MISCELLANEOUS OPERATING SUPPLY	4,740	16,414	18,000	25,000
9602	6273	UTILITY SYSTEM MAINT SUPPLIES	-	-		
9602	6275	OTHER EQUIPMENT PARTS	2,397	8,816	9,000	9,000
9602	6315	MISCELLANEOUS PROFESSIONAL SER	13,149	38,482	65,000	50,000
9602	6334	MILEAGE REIMBURSEMENT	-	-	400	400
9602	6335	TRAINING	1,216	910	2,400	2,400
9602	6361	GENERAL LIABILITY/PROPERTY INS	14,860	17,569	22,000	22,000
9602	6371	ELECTRIC UTILITIES	11,751	12,445	17,000	17,000
9602	6373	GAS	1,988	1,749	2,500	2,500
9602	6374	REFUSE/RECYCLING	856	537	700	700
9602	6377	SEWER SERVICE CHARGE	757,215	780,705	853,599	845,201
9602	6489	OTHER CONTRACTED SERVICES	13,054	30,962	28,000	28,000
9602	6722	DEPRECIATION	523,140	528,995	535,500	551,565
9602	6820	OPERATING TRANSFERS TO OTHER F	35,000	37,000	39,000	41,000
Total Expenditure			**1,558,670**	**1,665,840**	**1,822,168**	**1,839,723**

6315 Miscellaneous Professional Services

Public Works Campus	-	-	25,000	-
Sanitary Sewer Rate Study	1,852	1,004	-	25,000
Emergency Sewer Repairs	11,298	37,478	40,000	25,000
Total	13,149	38,482	65,000	50,000

6489 Other Contracted Services

OPUS 21	10,574	10,692	12,000	12,000
Miscellaneous-Televise Lines	2,480	20,270	16,000	16,000
Total	13,054	30,962	28,000	28,000

FUND **STREET LIGHTING**

BUDGET SUMMARY:						
Business Unit	**Object Account**	**Description**	**2018 Actual**	**2019 Actual**	**2020 Adopted Budget**	**2021 Adopted Budget**
9603	4140	CREDIT CARD PROCESSING FEES	(3,140)	(2,734)	(3,500)	(3,500)
9603	4609	MISCELLANEOUS REVENUES	-	-		
9603	4681	CHARGES FOR STREET LIGHTS	152,362	157,715	156,933	157,000
9603	4682	ST LIGHT O/M CHARGE	6,174	4,802	-	-
9603	4683	STREET LIGHTING PENALTIES	4,495	4,605	7,000	2,000
9603	4684	PRIORITY STREET LIGHT	51,468	52,781	53,012	53,000
9603	4705	CAPITAL CONTRIBUTIONS				
9603	4701	INTEREST ON INVESTMENTS	20,579	44,339	15,000	15,000
Total Revenue			**231,939**	**261,507**	**228,445**	**223,500**

Business Unit	**Object Account**	**Description**	**2018 Actual**	**2019 Actual**	**2020 Adopted Budget**	**2021 Adopted Budget**
9603	6371	ELECTRIC UTILITIES	107,581	118,362	125,000	128,000
9603	6489	OTHER CONTRACTED SERVICES	13,246	13,248	14,300	14,300
9603	6722	DEPRECIATION	40,125	40,008	41,208	42,444
9603	6820	OPERATING TRANSFERS TO OTHER F	20,000	21,000	22,000	23,000
Total Expenditure			**180,952**	**192,619**	**202,508**	**207,744**

FUND **RECYCLING**

BUDGET SUMMARY:						
Business Unit	**Object Account**	**Description**	**2018 Actual**	**2019 Actual**	**2020 Adopted Budget**	**2021 Adopted Budget**
9604	4140	CREDIT CARD PROCESSING FEES	(3,643)	(3,249)	(4,000)	(4,000)
9604	4287	OTHER LOCAL GOVERNMENT GRANTS	71,921	67,210	77,566	77,566
9604	4609	OTHER MISCELLANEOUS REVENUES	3,093	928	-	-
9604	4671	RECYCLING CHARGES	311,070	315,573	318,728	430,283
9604	4672	RECYCLING PENALTIES	6,570	6,689	8,000	8,000
9604	4701	INTEREST ON INVESTMENTS	4,771	9,851	3,500	3,500
Total Revenue			**393,782**	**397,002**	**403,794**	**515,349**

Business Unit	**Object Account**	**Description**	**2018 Actual**	**2019 Actual**	**2020 Adopted Budget**	**2021 Adopted Budget**
9604	6102	F.T. REGULAR-WAGES & SALARIES	22,638	21,308	22,465	23,000
9604	6103	FULL TIME-REGULAR-OVERTIME	1,162	814		
9604	6104	PART TIME-WAGES & SALARIES	70	-	7,280	
9604	6121	PERA CONTRIBUTIONS	1,785	1,649	2,231	2,725
9604	6122	FICA/MEDICARE CONTRIBUTIONS	1,694	1,587	2,286	1,661
9604	6131	GROUP INSURANCE	899	969	3,437	3,589
9604	6133	WORKERS COMP INSURANCE PREMIUM	188	114	236	386
9604	6249	MISCELLANEOUS OPERATING SUPPLY	30,254	27,042	32,000	32,000
9604	6322	POSTAGE	219	-	300	300
9604	6489	OTHER CONTRACTED SERVICES	321,147	326,710	325,000	445,000
9604	6820	OPERATING TRANSFERS TO OTHER F	11,500	-	-	-
Total Expenditure			**391,555**	**380,193**	**395,235**	**508,661**

FUND STORM WATER

BUDGET SUMMARY:						
Business Unit	**Object Account**	**Description**	**2018 Actual**	**2019 Actual**	**2020 Adopted Budget**	**2021 Adopted Budget**
9605	4140	CREDIT CARD PROCESSING FEES	(5,358)	(5,290)	(6,500)	(6,500)
9605	4609	OTHER MISCELLANEOUS REVENUES	446	783		
9605	4693	STORM WATER-RESIDENTIAL	521,960	570,515	563,931	570,000
9605	4694	STORM WATER-COMMERCIAL	524,926	583,733	554,175	585,000
9605	4695	STORM WATER-PENALTIES	15,729	18,753	21,493	10,000
9605	4701	INTEREST ON INVESTMENTS	28,233	78,844	15,000	12,000
9605	4901	TRANSFERS IN	-	639,494		
9605	4606	CAPITAL CONTRIBUTINS	-	297,155		
Total Revenue			**1,085,937**	**2,183,987**	**1,148,099**	**1,170,500**

Business Unit	**Object Account**	**Description**	**2018 Actual**	**2019 Actual**	**2020 Adopted Budget**	**2021 Adopted Budget**
9605	6102	F.T. REGULAR-WAGES & SALARIES	144,651	157,544	138,085	185,400
9605	6103	FULL TIME-REGULAR-OVERTIME		872		
9605	6105	TEMPORARY-WAGES & SALARIES	1,396	1,145		
9605	6121	PERA CONTRIBUTIONS	12,573	15,991	27,356	27,955
9605	6122	FICA/MEDICARE CONTRIBUTIONS	11,178	12,213	10,598	15,450
9605	6131	GROUP INSURANCE	14,816	15,674	20,781	21,130
9605	6133	WORKERS COMP INSURANCE PREMIUM	7,902	4,685	5,889	7,985
9605	6223	GASOLINE	-			
9605	6225	DIESEL FUEL	4,472	4,755	5,500	5,500
9605	6249	MISCELLANEOUS OPERATING SUPPLY	2,416	5,160	10,000	12,000
9605	6257	OTHER VEHICLE PARTS	4,993	2,610	9,500	7,500
9605	6315	MISCELLANEOUS PROFESSIONAL SER	15,112	10,198	60,000	100,000
9605	6361	GENERAL LIABILITY/PROPERTY INS	5,626	6,279	8,652	9,240
9605	6371	ELECTRIC UTILITIES	2,474	2,518	3,000	3,000
9605	6373	GAS	1,768	1,749	2,500	2,500
9605	6374	REFUSE/RECYCLING	856	537	700	700
9605	6451	MEMBERSHIP DUES	19,960	21,010	22,000	26,000
9605	6489	OTHER CONTRACTED SERVICES	13,036	11,582	40,000	30,000
9605	6722	DEPRECIATION	310,649	316,122	325,606	335,374
9605	6820	OPERATING TRANSFERS TO OTHER F	30,000	32,000	34,000	36,000
Total Expenditure			**603,877**	**622,646**	**724,167**	**825,734**

Note: Revenues exceed expenditures as only operating expenditures are noted above.
Capital assets related to storm water improvements are reported as assets but funded via the quarterly utility bill.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-006

RESOLUTION ADOPTING THE 2021 CITY OF RAMSEY ENTERPRISE FUNDS OPERATING BUDGETS

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2021 is hereby adopted for the Water Utility Fund as follows:

WATER UTILITY FUND

Revenues:	
Operating Revenues	$2,072,137
Other Revenues-	
Miscellaneous Revenues	12,000
Interest Earnings	100,000
Total Revenues	$2,184,137
Expenses:	
Operating Expenses	$1,097,861
Other Expenses	
Depreciation	798,000
Administrative Transfer	47,000
Total Expenses	$1,942,861

2) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2021 is hereby adopted for the Sewer Utility Fund as follows:

SEWER UTILITY FUND

Revenues:	
Operating Revenues	$1,652,000
Other Revenues-	
Miscellaneous Revenues	5,000
Interest Earnings	115,000
Total Revenues	$1,772,000
Expenses:	
Operating Expenses	$1,247,158
Other Expenses	
Depreciation	551,565
Administrative Transfer	41,000
Total Expenses	$1,839,723

3) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2021 is hereby adopted for the Street Light Utility Fund as follows:

STREET LIGHT UTILITY FUND

Revenues:	
Operating Revenues	$208,500
Other Revenues-	
Interest Earnings	15,000
Total Revenues	$223,500
Expenses:	
Operating Expenses	$142,300
Other Expenses	
Depreciation	42,444
Administrative Transfer	23,000
Total Expenses	$207,744

4) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2021 is hereby adopted for the Recycling Utility Fund as follows:

RECYCLING UTILITY FUND

Revenues:	
Operating Revenues	$511,849
Other Revenues-	
Miscellaneous Revenue	0
Interest Earnings	3,500
Total Revenues	$515,349
Expenses:	
Operating Expenses	$508,661
Other Expenses	
Administrative Transfer	0
Total Expenses	$508,669

5) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2021 is hereby adopted for the Storm Water Utility Fund as follows:

STORM WATER UTILITY FUND

Revenues:	
Operating Revenues	$1,158,500
Other Revenues-	
Interest Earnings	12,000
Total Revenues	$1,170,500
Expenses:	
Operating Expenses	$ 454,360
Other Expenses	
Depreciation	335,374
Administrative Transfer	36,000
Total Expenses	$ 825,734

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 13.**

Meeting Date: 01/12/2021

By: Brian McCann, Community Development

Information

Title:

Adopt Resolution ~~#20-281~~ #21-036 Approving an Interim Use Permit for Storage Containers for Ve-Ve Inc. (Project No. 20-136); Case of John Vevea on behalf of Ve-Ve Inc.

Purpose/Background:

This request comes from business owner John Vevea of Ve-Ve Inc. The Applicant is requsting approval of an Interim Use Permit for two storage containers on the property located at Ve-Ve Inc., 14047 Azurite St NW (the "Subject Property"). City Staff has received an inquiry about the potential of two (2) storage containers from the property owner, and this particular item was discussed at the November and December Planning Commission meetings.

Notification:

The City attempted to notify Property Owners of the Public Hearing at the Planning Commission, as reflected in the Anoka County Property Records, within 350 feet of the Subject Property of the request.

Notification is not required for this step.

Observations/Alternatives:

Summary

The business, Ve-Ve Inc. (the "Business"), and property owner, John Vevea (the "Applicant") have contacted the City about the possibility of a two (2) side-opening storage containers (the "Containers") for his business. A site plan, narrative, container specifications, and a letter from neighboring properties have been submitted by the Applicant, and they are seeking approval for the placement and use of the containers. These items are attached to this case.

The Applicant has noted that the containers would be managed and maintained by the business, and would like to utilize the containers for an extended period of time, at least five (5) years. The Applicant has started to outgrow their cold storage space inside and would like to utilize these containers for additional cold storage, to be accessed a few times a week, in order to remain in their current location.

Site Information

The Subject Property is approximately 2.1 acres, zoned E-1 Employment District, and consists of two separate parcels. The proposed location of the containers is near the southwest portion of the southern parcel, outlined on the attached site plan. There is a large layer of vegetative screening between Azurite St NW and the proposed location for the containers. The Applicant has provided a letter signed by his immediate neighbors addressing that they will not be affected by the addition of the containers. The containers are planned to be placed on Class V crushed concrete, which is currently installed in the proposed area.

Current Regulations

At this time, the City does not allow shipping containers or these large metal storage containers in lieu of an accessory building in any district. The request for these types of containers is becoming more and more common as the containers become more trendy and readily available. Staff is aware of at least one other request from an industrial-type user for these types of shipping containers, and has numerous requests from residents to allow these types of storage containers on residential properties.

Previous direction has been to improve the image of Ramsey and work with property owners throughout the City to incrementally improve properties. This property is one of the few remaining sites from Ramsey's original industrial park that saw significant investment to redevelop from metal panel buildings to the more modern designed buildings you see today. These containers do require upkeep and the metal containers are not an ideal architectural feature. However, Staff is empathetic to the recent economic downturn and wants to help a Ramsey business remain in their current location. If approved, Staff does anticipate other, similar requests coming forward throughout the City.

Code Sections

- E-1 Section of Code, Chapter 117-117

Funding Source:

All costs associated with this request are the responsibility of the Applicant.

Recommendation:

The Planning Commission recommends approving Resolution ~~#20-281~~ #21-036 for an Interim Use Permit for two storage containers on the Subject Property.

Action:

Motion to adopt Resolution ~~#20-281~~ #21-036 Approving an Interim Use Permit for two storage containers on the Subject Property.

Attachments

Site Location Map
Site Plan
Narrative
Shipping Container Specifications
Neighbor Signatures and Container Pictures
Res 21-036

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	01/07/2021 08:27 AM
Tim Gladhill	Kathy Schmitz	01/07/2021 01:59 PM
Brian McCann (Originator)	Kathy Schmitz	01/07/2021 01:59 PM
Kurt Ulrich	Kurt Ulrich	01/07/2021 02:18 PM
Tim Gladhill	Tim Gladhill	01/07/2021 02:56 PM
Form Started By: Brian McCann		Started On: 12/16/2020 01:47 PM
Final Approval Date: 01/07/2021		

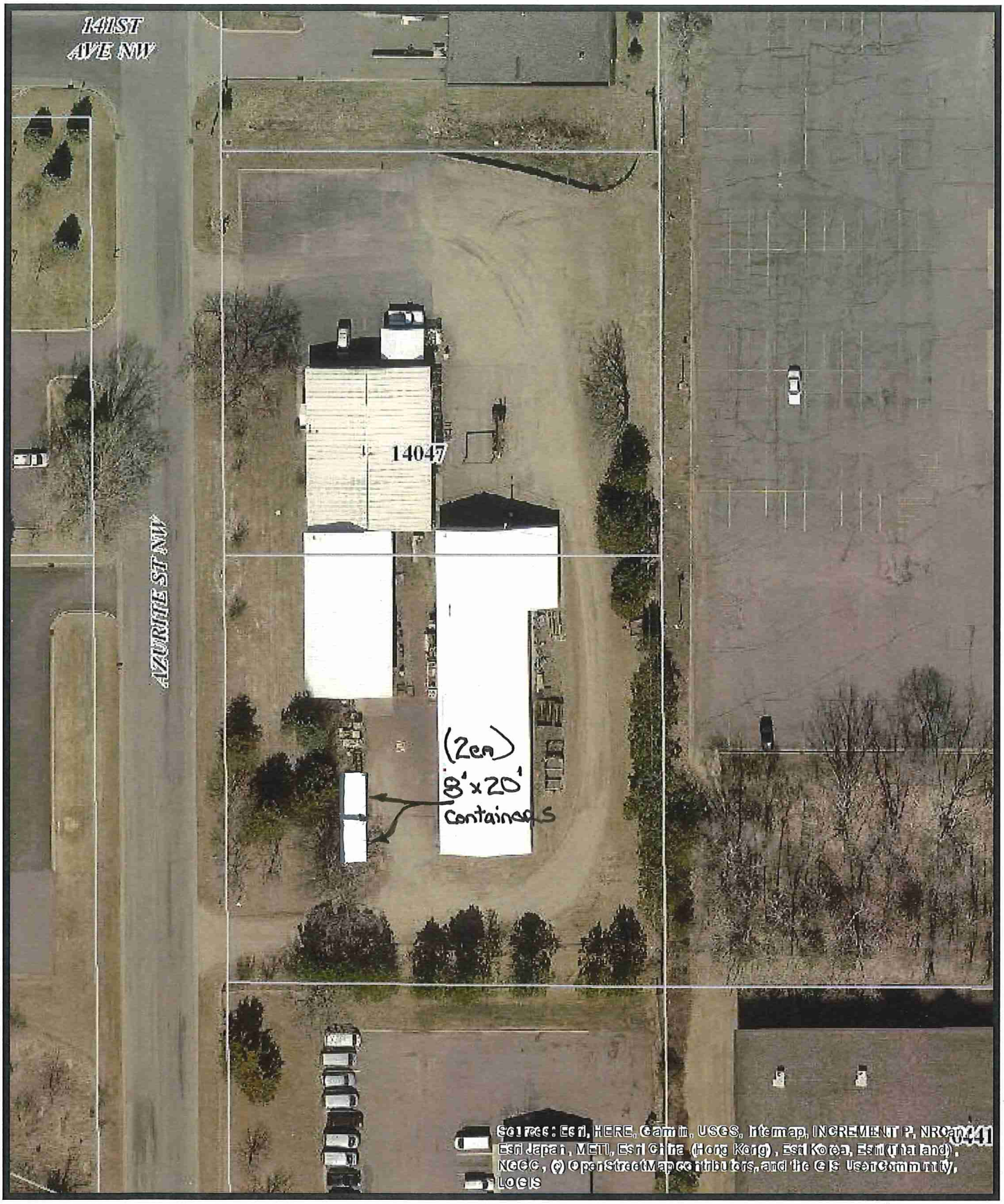
Site Location Map

Veve Inc.

14047 Azurite St NW

mi
0 0.003 0.006 0.012 0.018 0.024

October 22nd, 2020


141ST
AVE NW
AZURITE ST NW
14047
(2ea)
8'x20'
Containers
Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community, LOGIS
0.441
mi
0.003006 0.012 0.018 0.024

Ve-Ve, Inc.
MARINE PRODUCTS
14047 Azurite St NW
763-427-5330
john@veveinc.com

City of Ramsey
7550 Sunwood Drive NW

Dear Council Member(s),

We are reaching out to you in advance so we are in compliance with city regulations before we purchase (2) 8'w x 20'L shipping containers which we are in dire need of.

Our business has been at our current location since 1973. We have added on three times throughout the years. These past few years our business has grown, our sales are up and the future of Ve-Ve, Inc. looks bright. We are running out of indoor space and currently it has become a work hazard having non-essential items such as pallets and gaylord boxes piling up. In the past we have stored them outside, but that has lead to theft of our items. The storage containers would provide a immediate solution for our non-essential items and packaging materials. As winter approaches this would allow for cold storage of material and a deterrent from theft.

We look forward to the City of Ramsey approval so we may continue to use our indoor facility to keep up with production of over 300 products, and to keep our workers safe.

Warm regards,

John Vevea
Owner/President

Conexwest
800 Avenue H
San Francisco, CA 94130
(855) 878-5233

Quote

Quote date: Jul 28, 2020 09:02 AM
Quote number: 2397724000097884290
Valid until: Aug 4, 2020
Customer PO:

Thank you for choosing Conexwest. We are pleased to provide you the following quote.

CUSTOMER:
Veve, Inc.

DELIVER TO:
Arlington MN

Account name: **Veve, Inc.**
Contact name: **John Vevea**
Phone number: **(763) 427-5330**

Sales rep: **Sharon DeChavez**
Direct number: **(510) 925-1346**

Product details	Quantity	List price	Total	Tax
1. CHI 20ft New Standard Open-Side One-Trip ISO Container CHI20STOSNEW 20ft New Standard One-Trip ISO Container w/ Full Open Side 20ft x 8ft x 8ft6in (Height) w/ ISO Lock Box	1	$ 5,595.00	$ 5,595.00	$ 0.00
2. CHI 20ft New High-Cube Open-Side One-Trip ISO Container CHI20HCOSNEW 20ft New High-Cube One-Trip ISO Container w/ Full Open Side 20ft x 8ft x 9ft6in (Height) w/ ISO Lock Box	1	$ 5,995.00	$ 5,995.00	$ 0.00
3. CHI Freight CHIFRGHT Flatbed Delivery (Must have forklift/crane on-site to offload container)	1	$ 650.00	$ 650.00	$ 0.00

Sub Total (with tax) **$ 12,240.00**
Adjustment $ 0.00$ 0.00

Grand Total $ 12,240.00

Notes:
Lead time: stock.
Estimated delivery date Aug 4, 2020.

To accept this proposal please reply to the original email.
Thank you for your business, your trust and your confidence. It is our pleasure to work with you.
CONEXWEST SHIPPING CONTAINERS
(855) 878-5233 | conexwest.com

Ve-Ve, Inc.
MARINE PRODUCTS
14047 Azurite St NW
763-427-5330
john@veveinc.com

Dear Business Neighbors,

We are reaching out to you in advance before our meeting with the City of Ramsey on November 5, 2020. Our company is looking at purchasing 2 shipping containers and we are looking for approval from your business so we may go ahead and make this purchase. Our business is expanding and our storage space has diminished. We are following compliance guidelines with the city before we purchase (2) 8'w x 20'L shipping containers which we are in dire need of.

Our business has been at our current location since 1973. We have added on three times throughout the years. These past few years our business has grown, our sales are up and the future of Ve-Ve, Inc. looks bright. We are running out of indoor space and currently it has become a work hazard having non-essential items such as pallets and gaylord boxes piling up. In the past we have stored them outside, but that lead to theft of our items. The storage containers would provide an immediate solution for our non-essential items and packaging materials. As winter approaches this would allow for cold storage of material and a deterrent from theft.

Thank you for your time and attention to this matter. If you wish to support our effort, please sign below.

Warm Regards,

John Vevea
Owner/President

1. TLM Cabinets — Todd Muehlhauser
2. Accurate Litter Grind. — Jim Niemaber
3. R&D Transportation — Rick Chubb

#2 Accurate Cutter & Grind

#1 TLM Cabinets

#3 R4D Transportation

LYNU 018138 0
2202

YANG MING
LVNU 018138 0
22G2
70

LYNU 018138 0
2262
MAX.GR.
TARE
NET
CU.CAP.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-036

A RESOLUTION APPROVING THE ISSUANCE OF AN INTERIM USE PERMIT TO ALLOW TWO (2) OUTDOOR STORAGE CONTAINERS ON GRAVEL SURFACING ON THE PROPERTY LOCATED AT 14047 AZURITE ST NW AND DECLARING TERMS OF SAME

RECITALS

1. John Vevea, hereinafter referred to as the "**Permittee**" has properly applied for an Interim Use Permit to allow the use of two storage containers (the "**Containers**") on gravel surfacing on the property generally known as 14047 Azurite St NW and legally described as follows:

   S 200 FT OF N 250 FT OF W 220 FT OF E 880 FT OF LOT 1 AUDITORS SUBDIVISION NO 30, Anoka County, Minnesota

   and

   S 212.68 FT OF N 462.68 FT OF W 220 FT OF E 880 FT OF LOT 1 AUDITORS SUBDIVISION NO 30, Anoka County, Minnesota

   (the "**Subject Property**")

2. That John Vevea of VeVe Inc., owns the Subject Property and has signed off on the application.

3. That the **Subject Property** is zoned E-1 Employment District, and is approximately 2.08 acres in size between two parcels.

4. That the **Subject Property** abuts Azurite St NW to the west, and surrounding parcels to the east, south, and north of the Subject Property are zoned E-1 Employment District.

5. That the **Permittee** is proposing to utilize the shipping containers for storage purposes.

FINDINGS OF FACT

1. That the **Containers** will not be unduly dangerous or detrimental to persons residing or working in the vicinity of the use, or to the public welfare.

2. That the **Containers** will not substantially adversely impair the use, enjoyment or market value of any of the surrounding properties.

3. That the **Containers** will be harmonious with and in accordance with the specific objectives of the comprehensive plan.

4. That the **Containers** will be maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the area.

5. That the **Containers** will not be hazardous to existing or future neighboring uses.

6. That the **Containers** will not impact essential public facilities and services, such as highways, streets, police and fire protection.

7. That the **Containers** will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.

8. That the **Containers** will not involve uses, activities and equipment that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.

9. That the **Containers** will be consistent with the intent and purposes of the Zoning Chapter.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of an Interim Use Permit for Two Storage Containers on Gravel Surfacing on the **Subject Property** contingent upon the following conditions:

CONDITIONS

1. That this **Permit** allows for use on the **Subject Property** for five (5) years.

2. That the **Permittee** shall obtain all necessary permits on the **Subject Property**.

3. That the **Permittee** shall maintain the **Subject Property** in compliance with City Code Sections 117-356 (Commercial and Industrial Development Off-Street Parking) and 117-117 (E-1 Employment District); Chapter 117 (Zoning and Subdivisions) Article II (Zoning) Division 6 (Performance Standards); and Chapter 30 (Nuisances) at all times.

4. That the **Permittee** shall maintain the **Containers** in compliance with City Code Section 117-349. The **Containers** must be kept in good repair and good condition.

5. That the **Permittee** shall obtain all necessary permits to complete any required building modifications.

6. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.

7. That the **Permittee** shall be responsible for all City costs incurred in administering and enforcing this Permit.

8. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.

9. That this **Permit** approves the storage containers in the location as seen in Exhibit A. No gravel shall be expanded past this point, and there shall not be any additional outdoor storage without an amendment to this **Permit**.

10. That areas outside of the proposed location for the **Containers** may not be used for outdoor storage. The Containers may be used to store items, but additional outdoor storage is not allowed (pallets, business items, any items that could become a public nuisance, etc.).

11. That changes in screening of the **Containers** on the **Subject Property** must first be reviewed by City Staff.

12. That the **Containers** must be painted and in compliance with Chapter 30 of City Code, and the International Property Maintenance Code.

13. That this **Permit** shall automatically expire if the use is not initiated by December 3rd, 2021.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of December, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

Exhibit A: Container locations noted near southwest corner of southern parcel

CC Regular Session **5. 14.**

Meeting Date: 01/12/2021

Submitted For: Bruce Westby, Engineering/Public Works

By: Joe Feriancek, Engineering/Public Works

Information

Title

Adopt Resolution #21-009 Ordering Plans and Specifications for Improvement Project # 21-02, Tiger Street Reconstruction

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #21-009 Ordering Plans and Specifications for Improvement Project #21-02, Tiger Street Reconstruction.

Background:

City Improvement Project 21-02 proposes to reconstruct Tiger Street between Armstrong Boulevard and 173rd Avenue. The street totals approximately 2,300 linear feet (0.43 miles) in length, and is generally 24-feet wide. A figure showing the project scope is attached to this case.

On December 8, 2020, the Ramsey City Council approved the 2021 – 2030 Capital Improvement Program, which identified Tiger Street for reconstruction in 2021. On November 10, 2020, the Ramsey City Council authorized Staff to execute proposals from Bolton & Menk, Inc. for the required topographic survey, and from Chosen Valley Testing (CVT) for required geotechnical work. The CVT Geotechnical Report is attached to this case. The geotechnical report generally found clean sand below the existing bituminous and gravel pavement section, however 3 of the 10 borings found ½ foot or less of possible buried topsoil below the pavement materials. These topsoil materials are recommended to be removed prior to placement of new aggregate base and bituminous pavement.

In 2017, Tiger Street was included in the Ground Penetrating Radar (GPR) Pavement Evaluation performed by Braun Intertec. This GPR data provides bituminous and aggregate base thickness information at one-foot increments along the entire street segment. The GPR data is included in the street segment summary attached to this case. On average, 2.5 inches of bituminous pavement and 3.3-inches of aggregate base exist along this street.

Nine (9) properties have direct access to Tiger Street. Traffic counts taken by Staff in the fall of 2020 found an ADT of 573 north of Armstrong Boulevard, and 399 south of 173rd Avenue.

Tiger Street is not currently a Municipal State Aid (MSA) street but Tiger Street functions as a collector street so Staff feels this street segment would be an excellent candidate to be added to the MSA street inventory in the future. For future consideration as an MSA street, Tiger Street must be reconstructed to a 10-ton pavement design strength, which Staff feels is reasonable considering that Tiger Street functions as a collector street. To achieve a 10-ton design, the total pavement and aggregate base section depth would increase from the standard 7.5 inches (3.5 inches bituminous pavement and 4-inches aggregate base) to 10 inches (4 inches bituminous pavement and 6-inches aggregate base). With the extent of the topsoil under the existing pavement section unknown, some of this cost would be incurred with a standard city street design as topsoil removed would require back filling with new base materials.

Municipal utilities do not exist in the project area and are not proposed to be extended to the project area with this project. Stormwater runoff is directed into drainage ditches along both sides of Tiger Street. There are no known issues with stormwater management in the project area and no improvements to existing drainage ditches are

proposed with this project. During design Staff will further evaluate stormwater management to determine if any stormwater improvements are necessary.

The engineer's opinion of probable project costs for completing the proposed improvements is $380,000. The estimated costs for this project per the adopted 2021 - 2030 Capital Improvement Program (CIP) totaled approximately $360,000. However, when Staff begins the process of implementing pavement management projects a more detailed construction cost estimate is prepared including 10-percent contingency costs to account for unknowns and minor appurtenant costs. Estimated construction costs are then increased by 23-percent to arrive at estimated project costs. The 23-percent increase accounts for estimated indirect project costs for administrative, engineering, finance and legal costs needed to deliver such projects.

The street improvements proposed with this project are proposed to be funded using a combination of Pavement Management Funds and Stormwater Utility Funds as noted in the CIP. This project would best be constructed as a stand-alone project and is necessary, feasible, and cost-effective from an engineering standpoint, and can be constructed as proposed herein.

The proposed improvements are designated as City Improvement Project #21-02, Tiger Street Reconstruction.

Notification:

Notifications are not required for this case.

Observations/Alternatives:

Motion to adopt Resolution #21-009 ordering plans and specifications for improvement project #21-02, Tiger Street Reconstruction.

Funding Source:

Staff estimates project costs based on anticipated 2021 construction costs to be $380,000.

As identified in the 2021 - 2030 CIP, proposed funding sources for this improvement include the Pavement Management Fund and the Stormwater Utility Fund. Based on Staff's project cost estimate, each source is proposed to fund the following amounts.

- Street Project Cost $360,000
- Storm Sewer Project Cost $ 20,000

Recommendation:

Staff recommends adopting Resolution #21-009 ordering plans and specifications for improvement project #21-02, Tiger Street Reconstruction.

Action:

Adopt Resolution #21-009 ordering plans and specifications for improvement project #21-02, Tiger Street Reconstruction.

Attachments

#21-02 Resolution

21-02 Project Scope

21-02 Geotech Report

21-02 Street Segment Summary

Form Review

Inbox	Reviewed By	Date

Bruce Westby	Bruce Westby	01/07/2021 02:16 PM
Form Started By: Joe Feriancek		Started On: 01/05/2021 11:53 AM
Final Approval Date: 01/07/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-009

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR IMPROVEMENT PROJECT #21-02, TIGER STREET RECONSTRUCTION.

WHEREAS, the City of Ramsey proposes to reconstruct Tiger Street between Armstrong Boulevard and 173rd Avenue in 2021 as identified in the 2021-2030 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council resolution #20-259, adopted November 10, 2020, the City Council accepted the quotes of Bolton & Menk, Inc. to provide topographic survey services, and Chosen Valley Testing for the geotechnical evaluation services required to design and prepare plans and specifications for said improvements; and

WHEREAS, City Staff has received the topographic survey and geotechnical evaluations and has the capacity to prepare plans and specifications for improvement project #21-02, Tiger Street Reconstruction.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for improvement project #21-02, Tiger Street Reconstruction.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

PROJECT SCOPE
IP 21-02 TIGER STREET
(ARMSTRONG BLVD TO 173RD AVE)

0 250 500 750

SCALE (FEET)

N

City of RAMSEY

C V T

Chosen Valley Testing, Inc.

Design Phase Geotechnical Evaluation:

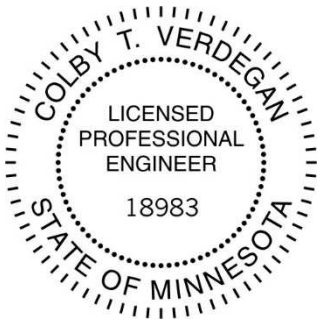
Proposed Ramsey Tiger Street Infrastructure Repair
Tiger Street
Ramsey, Minnesota

Prepared for:

City of Ramsey
c/o: Joe Feriancek

December 11, 2020
17623.20.MNS

Certification:



I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly licensed engineer under the laws of the State of Minnesota.

Colby T. Verdegan, PE
Geotechnical Engineer
Registration Number 18983
Date: December 11, 2020

Chosen Valley Testing, Inc.

Geotechnical Engineering and Testing, 141 37th Ave. N., St. Cloud, Minnesota 56303 (320) 774-3500 fax (320) 393-3309

City of Ramsey
c/o: Joe Feriancek
7550 Sunwood Drive NW
Ramsey, MN 55303
mweidner@ic.ramsey.mn.us

December 11, 2020

Re: Design Phase Geotechnical Evaluation
Proposed Tiger Street Infrastructure Improvements
Tiger Street
Ramsey, Minnesota
CVT Number: 17623.20.MNS

Dear Mr. Feriancek,

As authorized, we have completed the geotechnical evaluation for the proposed infrastructure improvements of Tiger Street in Ramsey, Minnesota. The attached report provides details of our findings and recommendations for the proposed project. Photographs of the pavement cores taken at each location are also attached. CVT appreciates the opportunity to provide geotechnical services on this project. If you have any questions about our report, please feel free to contact us at (320) 774-3500.

Sincerely,
Chosen Valley Testing, Inc.

Hannah Fischer
Graduate Engineer

Colby T. Verdegan, PE
President/Chief Engineer

TABLE OF CONTENTS

A. INTRODUCTION 2

A.1. Purpose 2
A.2. Scope 2
A.3. Boring Locations and Elevations 2
A.4. Geologic Background 2

B. SUBSURFACE DATA 2

B.1. Strata 3
B.2. Penetration Test Results 4
B.3. Groundwater Data 4

C. PROJECT DESIGN DATA 4

D. UTILITY RECOMMENDATIONS 4

D.1. Groundwater/De-watering 4
D.2. Trench Sidewalls 5
D.3. Trench Bottom Stability 5
D.4. Fill Placement and Compaction 5

E. PAVEMENT RECOMMENDATIONS 5

E.1. Stripping and Grading 5
E.2. Preliminary Pavement Design 6

F. CONSTRUCTION TESTING AND DOCUMENTATION 6

F.1. Excavation 6
F.2. Compaction 6
F.3. Cold Weather 6
F.4. Construction Phase Testing and Documentation 6

G. LEVEL OF CARE 7

APPENDIX 8

BORING LOCATION SKETCH

LOG OF BORING # 1-10

LEGEND TO SOIL DESCRIPTION

Design Phase Geotechnical Report
Proposed Tiger Street Infrastructure Improvements
Tiger Street
Ramsey, Minnesota

CVT Project Number: 17623.20.MNS
Date: December 11, 2020

A. Introduction

The intent of this report is to present our findings and describe the means used to collect the data. The data was collected for a specific purpose and may not be suitable for other purposes. We should be consulted before attempting to use the data for other uses. A complete and thorough review of the entire document, including its assumptions and its appendices, should be undertaken immediately upon receipt.

A.1. Purpose

This geotechnical report was prepared to assist planning for proposed infrastructure improvements of Tiger Street in Ramsey, Minnesota. Our services were authorized by Mr. Joe Feriancek from The City of Ramsey.

A.2. Scope

To obtain data for analysis, a total of 10 penetration test borings were performed. The borings were drilled to depths of about 10 feet. Our engineering scope consisted of providing this report of our findings and including geotechnical recommendations for construction and design of potential utility replacements and paved areas.

A.3. Boring Locations and Elevations

The preferred boring locations were indicated to Chosen Valley Testing (CVT) on a site plan provided by the city. All the borings were relocated to the west side of the street due to the proximity of utilities. The Boring Location Sketch in the Appendix shows the approximate locations as drilled on aerial imagery using Google Earth software. Ground surface elevations were estimated using MnTOPO software from the Minnesota DNR and are indicated on the Log of Boring sheets in the Appendix. The elevations should be considered approximate.

A.4. Geologic Background

A geotechnical report is based on subsurface data collected for the specific structure or problem. Available geologic data from the region can help interpretation of the data and is briefly summarized in this section.

Geologic maps indicate the soils in the area are dominated by terrace deposited sands. Bedrock is commonly more than 50 feet below the surface and is not a consideration for this project.

B. Subsurface Data

The borings were performed using penetration test procedures (Method of Test D1586 of the American Society for Testing and Materials). This procedure allows for the extraction of intact soil specimen from deep

in the ground. With this method, a hollow-stem auger is drilled to the desired sampling depth. A 2-inch OD sampling tube is then screwed onto the end of a sampling rod, inserted through the hole in the auger's tip, and then driven into the soil with a 140-pound hammer dropped repeatedly from a height of 30 inches above the sampling rod. The sampler is driven 18 inches into the soil unless the material is too hard. The samples are generally taken at 2½ to 5-foot intervals. The core of soil obtained was classified and logged by our drilling personnel at the site and a representative portion was then sealed and delivered to our laboratory for further review.

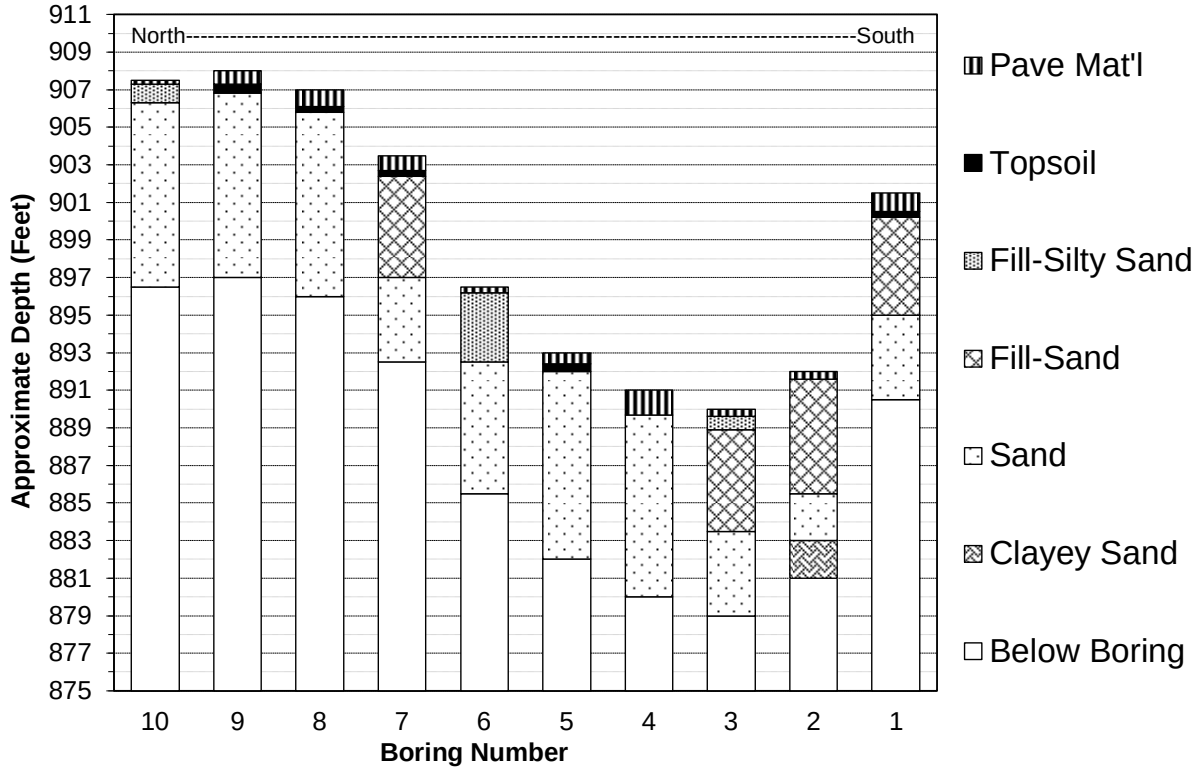
B.1. Strata

At the surface, the pavement borings encountered about 1 ½ to 5 inches of asphalt over 0 to 8 inches of aggregate base or recycled aggregate. Several borings encountered about ½ foot or less of buried topsoil below the pavement materials.

Below the surface materials, most of the borings encountered fill to possible fill to depths of 1 to 6 ½ feet. The fill consisted primarily of rather clean sands to silty sands.

Below the surface materials and fill, most of the borings were dominated by clean sands natural sands (poorly graded sand and poorly graded sand with silt). Boring B-02 encountered a layer of clayey sand at the 10-foot termination depth.

For the reader's convenience, we have summarized the soil boring data in the following cross-section. The reader is referred to the boring logs in the Appendix for more detailed information.



B.2. Penetration Test Results

Penetration Test Results: The number of blows needed for the hammer to advance the penetration test sampler is an indicator of soil characteristics. The results tend to be more meaningful for natural mineral soils, than for fill soils. In fill soils, density tests are more meaningful.

Penetration resistance values ("N" Value) of 11 to 29 blows per foot (BPF) were recorded in the fill and possible materials.

The natural sands on site returned values of 4 to 20 BPF, indicating they were very loose to medium dense. The clayey sand returned an N value of 4 BPF, indicating it was rather soft.

A key to descriptors used to qualify the relative density of soil (such as *soft, stiff, loose,* and *dense*) can be found on the Legend to Soil Description in the Appendix.

B.3. Groundwater Data

During drilling, the drillers may note the presence of moisture on the sampler, in the cuttings, or in the borehole itself. These findings are reported on the Logs of Boring. Because water levels vary with weather, time of year, and other factors, the presence or lack of water during exploration is subject to interpretation and is not always conclusive.

Water was not observed in any of the borings. Groundwater levels at the site are expected to fluctuate seasonally similar to levels in the nearby lake, as well as with local weather patterns.

C. Project Design Data

Each structure has a different loading configuration and intensity, different grades, and different structural and performance tolerances. Therefore, the geotechnical exploration will be construed differently from one structure to another. If the initial structure should change design, we should be engaged to review these conditions with respect to the prevailing soil conditions. Without the opportunity to review any such changes, the recommendations may no longer be valid or appropriate.

The project consists of complete reconstruction of pavements and the installation of watermain, storm sewer and sanitary sewer along Tiger Street. CVT assumes the pipes will be installed at depths between 5 and 10 feet using open cut excavations or direction drilling.

We have assumed final grades will be at or close to the existing grades. The new pavement is expected to consist of asphalt over aggregate base.

D. Utility Recommendations

D.1. Groundwater/De-watering

As mentioned earlier, water was not observed in the borings. If water is encountered during the excavation, well-points or dewatering wells will likely be required.

D.2. Trench Sidewalls

The contractor will be required to slope or shore the excavations as needed to meet OSHA requirements for safety. Most of the soils would be expected to classify as Type C soils as defined by OSHA. Trench boxes or other stabilization methods may be necessary if excavations encroach near existing utilities or structures.

D.3. Trench Bottom Stability

Depending upon location and depth, the utilities are expected to bear primarily on clean sands. These materials are considered generally suitable for support of pipes. If soft and unstable conditions are encountered, we recommend placing bedding of coarse sand or gravel at the base of the trenches to provide a more stable bottom for crews laying the pipes.

In order to reduce the potential for point loads on the pipes, we recommend removing any cobbles or boulders to a depth of at least 6 to 8 inches from around pipes and replacing those materials with clean sand or gravel that can more readily conform to the pipes.

D.4. Fill Placement and Compaction

Soils placed as backfill below paved areas should ideally be compacted to 100% of their maximum standard Proctor density (ASTM D 698) in the upper 3 feet, and to at least 95% below. In green areas, 90% compaction is normally adequate.

The onsite soils are considered generally suitable for use as backfill above utilities, provided they can be adequately compacted. To reduce potential for differential frost action, fill placed in upper part of the trenches should ideally be placed in layers that align reasonably similar to the soil stratification on the trench side walls. In this case, all the soils appear to be reasonably uniform and layering does not appear to be necessary.

E. Pavement Recommendations

E.1. Stripping and Grading

We recommend removing the existing asphalt, aggregate base, and any organics soils from within 3 feet of the proposed pavement section subgrade before placing any new pavement material sections. It may be possible to reclaim and reuse the existing asphalt and aggregate for use as part of the new pavement's aggregate base, provided it meets MnDOT specifications. That being said, the existing paving materials appeared to be quite varied – with little or no apparent aggregate base in most areas and asphalt materials that were thin or layered with recycled materials.

After the removals, utility construction, and grading, the near-surface soils are expected to primarily consists of clean sands and silty sands. We recommend scarifying and compacting all near-surface soils in order to even out any localized discontinuities in the subgrade materials and to provide a more gradational transition between differing materials. This action is intended to limit differential frost heave and provide more uniform pavement support.

Subgrades should be test rolled using a tandem axle truck. Any soft areas detected should be scarified, dried, and recompacted. If time constraints prohibit drying, soil corrections, extra aggregate base, breaker run, sand subbase, and/or geotextiles may be necessary for stabilization.

E.2. Preliminary Pavement Design

As mentioned earlier, subgrade soils are expected to consist primarily of clean sands and silty sands. The effective Hveem-stabilometer R-values for dominant sands and silty sands would be expected to range from 30 to 70, and associated Soil Factors from 50 to 75.

As noted before, the existing pavements could possibly be milled and then reused as base material provided the reclaimed material meets Mn/DOT Specification 3138 for Class 5 Aggregate Base.

F. Construction Testing and Documentation

F.1. Excavation

A variety of equipment is expected to be capable of performing earthwork and grading. An excavator or backhoe with a smooth-lipped bucket is recommended for completing any excavations. This is intended to limit disturbance to the supporting soils being left in place, while also producing a smooth working surface.

F.2. Compaction

Fill should be placed in lifts adjusted to the compactor being used and the material being compacted. We recommend limiting lifts to no more than 1 foot, assuming large, self-propelled or tow-behind compactors are used. Thinner lifts should be used for lighter compaction equipment.

F.3. Cold Weather

If the earthwork occurs during freezing temperatures, good winter construction practices should be used. No frozen fill should be used nor should structural filling take place on frozen ground.

F.4. Construction Phase Testing and Documentation

The bottom of all excavations, grading, and roadway subgrade should be evaluated and documented by geotechnical personnel after the unsuitable materials are removed and before placement of any fill or pavement. Samples of any fill materials and/or alternative gradations of materials proposed for use should be submitted for approval before use. The County may wish to have, or may be obligated to have tests performed regarding the other various paving components. Specification of such requirements is normally the responsibility of the City and their design consultant.

G. Level of Care

The services provided for this project have been conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in this area, under similar budget and time constraints. This is our professional responsibility. No other warranty, expressed or implied, is made.

Appendix

Boring Location Sketch

Log of Boring # 1-10

C V T

Chosen Valley Testing, Inc.

Legend

Boring Locations

Boring Location Sketch

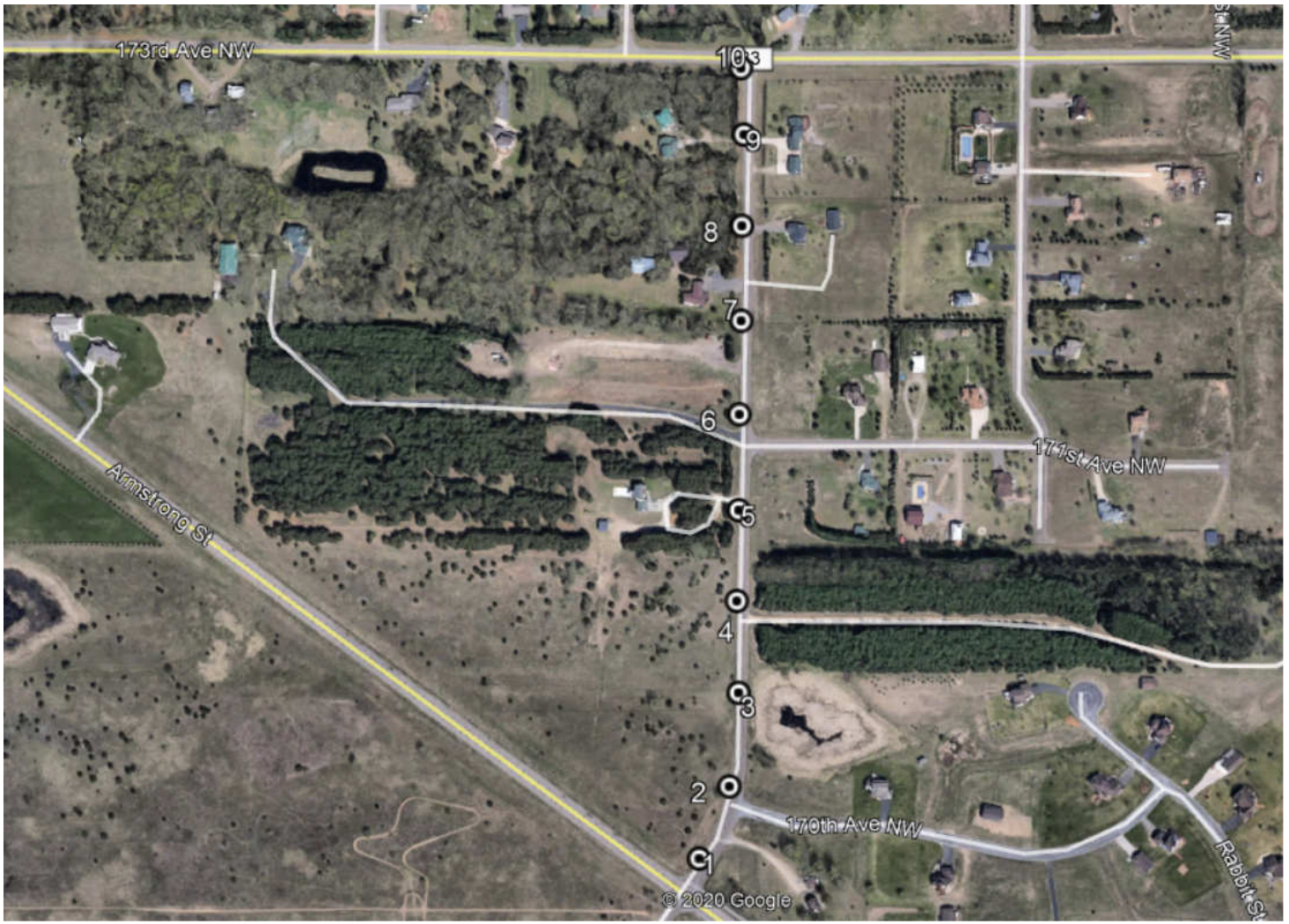
Ramsey Tiger Street Infrastructure Improvement

Tiger Street

Ramsey, Minnesota

17623.20.MNS

N



LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17623.20.MNS Design Phase Geotechnical Evaluation Proposed Infrastructure Improvements Tiger Street Ramsey, Minnesota	BORING: **B-01** LOCATION: See attached sketch DATE: 11/23/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
	0.0					
	0.3		**4" BITUMINOUS**			
		SP	**8" SAND and GRAVEL**, brown. (Fill)			
	1.0					
	1.3	SM	**SILTY SAND**, black, moist. (Fill)			
		SP	**POORLY GRADED SAND**, mostly fine to medium grained, trace gravel, brown, moist, medium dense. (Possible Fill)	19		
	4.0					
		SP SM	**POORLY GRADED SAND with SILT**, mostly fine to medium grained, trace gravel, greyish brown, moist, dense. (Possible Fill)	39		
	6.5					
		SP	**POORLY GRADED SAND**, mostly fine grained, trace gravel, brown, moist, medium dense. (Terrace Deposit)	20		
				13		
	11.0					
			End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17623.20.MNS (RAMSEY TIGER STREET).GPJ LOG A GNNN06.GDT 12/7/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17623.20.MNS Design Phase Geotechnical Evaluation Proposed Infrastructure Improvements Tiger Street Ramsey, Minnesota	BORING: **B-02** LOCATION: See attached sketch DATE: 11/23/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
	0.0					
	0.4		**5" BITUMINOUS**			
		SP SM	**POORLY GRADED SAND with SILT**, mostly fine grained, brown with dark brown mixing, moist. (Fill)	14		
	6.5			11		
		SP	**POORLY GRADED SAND**, mostly fine to medium grained, brown, moist, loose. (Terrace Deposit)	6		
	9.0					
		SC	**CLAYEY SAND** with seams of Lean Clay and Silt, very fine grained, brown to grey, very wet, very loose. (Alluvium)	4		
	11.0					
			End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17623.20.MNS (RAMSEY TIGER STREET).GPJ LOG A GNNN06.GDT 12/7/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17623.20.MNS Design Phase Geotechnical Evaluation Proposed Infrastructure Improvements Tiger Street Ramsey, Minnesota	BORING: **B-03** LOCATION: See attached sketch DATE: 11/23/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
	0.0					
	0.3		**4" BITUMINOUS**			
		SM	**1" RECYCLED BITUMINOUS SILTY SAND**, fine grained, black. (Fill)			
	0.4 1.1	SP SM	**POORLY GRADED SAND with SILT**, mostly fine grained, brown to dark brown, moist. (Fill)	13		
	6.5	SP SM	**POORLY GRADED SAND with SILT**, mostly fine to medium grained, trace gravel, grey, moist, loose. (Terrace Deposit)	17		
	9.0	SP	**POORLY GRADED SAND**, mostly fine to medium grained, greyish brown, moist, loose. (Terrace Deposit)	9		
	11.0		End of boring. Water not encountered during drilling. Boring sealed upon completion.	10		

CVT STANDARD 17623.20.MNS (RAMSEY TIGER STREET).GPJ LOG A GNNN06.GDT 12/7/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17623.20.MNS Design Phase Geotechnical Evaluation Proposed Infrastructure Improvements Tiger Street Ramsey, Minnesota	BORING: **B-04** LOCATION: See attached sketch DATE: 11/23/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
	0.0					
	0.3		**4" BITUMINOUS**			
		SP SM	**POORLY GRADED SAND with SILT**, trace gravel, brown. (Fill)			
	1.3					
		SP	**POORLY GRADED SAND**, mostly fine grained, trace gravel, brown, moist, very loose to loose. (Terrace Deposit)	8		
				10		
			Mostly fine to medium grained below 7 feet.	4		
				4		
	11.0					
			End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17623.20.MNS (RAMSEY TIGER STREET).GPJ LOG A GNNN06.GDT 12/7/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17623.20.MNS Design Phase Geotechnical Evaluation Proposed Infrastructure Improvements Tiger Street Ramsey, Minnesota	BORING: **B-05** LOCATION: See attached sketch DATE: 11/23/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
	0.0					
	0.1		**1.5" BITUMINOUS**			
	0.4	SP	**3" RECYCLED BITUMINOUS**			
		SM	**POORLY GRADED SAND with SILT**, trace gravel, brown.			
	0.6	SM	(Fill)			
	1.0	SP	**SILTY SAND**, black. (Possible Fill / Topsoil)			
			POORLY GRADED SAND, mostly fine to medim grained, trace gravel, brown, moist, loose. (Terrace Deposit)	5		
				6		
				6		
				6		
	11.0		End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17623.20.MNS (RAMSEY TIGER STREET).GPJ LOG A GNNN06.GDT 12/7/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17623.20.MNS Design Phase Geotechnical Evaluation Proposed Infrastructure Improvements Tiger Street Ramsey, Minnesota	BORING: **B-06** LOCATION: See attached sketch DATE: 11/23/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
	0.0					
	0.1		**1.5" BITUMINOUS**			
		SM	**3" RECYCLED BITUMINOUS**			
	0.3		**SILTY SAND**, mostly fine grained, dark brown with black mixing, moist. (Fill)	12		
	4.0					
		SP SM	**POORLY GRADED SAND with SILT**, mostly fine to medium grained, trace gravel, brown, moist, very loose. (Terrace Deposit)	4		
	6.5					
		SP	**POORLY GRADED SAND**, mostly fine to medium grained, trace gravel, brown, moist, very loose to loose. (Terrace Deposit)	4		
				6		
	11.0					
			End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17623.20.MNS (RAMSEY TIGER STREET).GPJ LOG A GNNN06.GDT 12/7/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17623.20.MNS Design Phase Geotechnical Evaluation Proposed Infrastructure Improvements Tiger Street Ramsey, Minnesota	BORING: **B-07** LOCATION: See attached sketch DATE: 11/23/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
	0.0					
	0.3		**4" BITUMINOUS**			
		SP	**1.5" RECYCLED BITUMINOUS**			
	0.4	SM	**POORLY GRADED SAND with SILT**, brown.			
	0.8	SM	(Fill)			
	1.1	SP	**SILTY SAND**, black.			
			(Fill)			
			POORLY GRADED SAND, mostly fine to medium grained, trace gravel, brown, moist, medium dense.			
			(Possible Fill)	11		
			Trace Silty Sand inclusions around 5 feet	11		
	6.5					
		SP	**POORLY GRADED SAND**, mostly fine to medium grained, trace gravel, brown, moist, loose.			
			(Terrace Deposit)	5		
				6		
	11.0					
			End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17623.20.MNS (RAMSEY TIGER STREET).GPJ LOG A GNNN06.GDT 12/7/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17623.20.MNS Design Phase Geotechnical Evaluation Proposed Infrastructure Improvements Tiger Street Ramsey, Minnesota	BORING: **B-08** LOCATION: See attached sketch DATE: 11/23/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
	0.0					
	0.3		**4" BITUMINOUS**			
		SM	**1" RECYCLED BITUMINOUS**			
	0.4		**SILTY SAND**, dark brown, moist. (Fill)			
	0.9	SM				
	1.2	SP	**SILTY SAND**, mostly fine grained, black, moist. (Possible Fill / Topsoil)			
			POORLY GRADED SAND, mostly fine grained, brown, moist, loose to medium dense. (Terrace Deposit)	10		
				11		
			Mostly fine to medium grained and trace gravel below 7.5 feet	5		
				7		
	11.0		End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17623.20.MNS (RAMSEY TIGER STREET).GPJ LOG A GNNN06.GDT 12/7/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17623.20.MNS Design Phase Geotechnical Evaluation Proposed Infrastructure Improvements Tiger Street Ramsey, Minnesota	BORING: **B-09** LOCATION: See attached sketch DATE: 11/23/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
	0.0					
	0.2		**3" BITUMINOUS**			
		SM	**2" RECYCLED BITUMINOUS**			
	0.4	SM	**SILTY SAND**, mostly fine grained, trace gravel, dark brown, moist.			
	0.7		(Fill)			
	1.2	SP	**SILTY SAND**, mostly fine grained, black, moist. (Possible Fill / Topsoil)			
			POORLY GRADED SAND, mostly fine to medium grained, trace gravel, brown, moist, loose to medium dense. (Terrace Deposit)	7		
				11		
			Light brown below 7 feet	12		
				12		
	11.0		End of boring. Water not enountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17623.20.MNS (RAMSEY TIGER STREET).GPJ LOG A GNNN06.GDT 12/7/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17623.20.MNS Design Phase Geotechnical Evaluation Proposed Infrastructure Improvements Tiger Street Ramsey, Minnesota	BORING: **B-10** LOCATION: See attached sketch DATE: 11/23/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
	0.0					
	0.2		**1.5" BITUMINOUS**			
		SM	**SILTY SAND**, dark brown, moist. (Fill)			
	1.2					
		SP	**POORLY GRADED SAND**, mostly fine grained, trace gravel, brown, moist, loose to medium dense. (Terrace Deposit)			
				9		
				11		
			Mostly fine to medium grained below 7 feet	8		
				9		
	11.0					
			End of boring. Water not encountered during drilling. Boring sealed upon completion.			

UNIFIED SOIL CLASSIFICATION (ASTM D-2487/2488)

MATERIAL TYPES	CRITERIA FOR ASSIGNING SOIL GROUP NAMES			GROUP SYMBOL	SOIL GROUP NAMES & LEGEND
COARSE-GRAINED SOILS >50% RETAINED ON NO. 200 SIEVE	GRAVELS >50% OF COARSE FRACTION RETAINED ON NO 4. SIEVE	CLEAN GRAVELS <5% FINES	Cu>4 AND 1<Cc<3	GW	WELL-GRADED GRAVEL
			Cu>4 AND 1>Cc>3	GP	POORLY-GRADED GRAVEL
		GRAVELS WITH FINES >12% FINES	FINES CLASSIFY AS ML OR CL	GM	SILTY GRAVEL
			FINES CLASSIFY AS CL OR CH	GC	CLAYEY GRAVEL
	SANDS >50% OF COARSE FRACTION PASSES ON NO 4. SIEVE	CLEAN SANDS <5% FINES	Cu>6 AND 1<Cc<3	SW	WELL-GRADED SAND
			Cu>6 AND 1>Cc>3	SP	POORLY-GRADED SAND
		SANDS AND FINES >12% FINES	FINES CLASSIFY AS ML OR CL	SM	SILTY SAND
			FINES CLASSIFY AS CL OR CH	SC	CLAYEY SAND
FINE-GRAINED SOILS >50% PASSES NO. 200 SIEVE	SILTS AND CLAYS LIQUID LIMIT<50	INORGANIC	PI>7 AND PLOTS>"A" LINE	CL	LEAN CLAY
			PI>4 AND PLOTS<"A" LINE	ML	SILT
		ORGANIC	LL (oven dried)/LL (not dried)<0.75	OL	ORGANIC CLAY OR SILT
	SILTS AND CLAYS LIQUID LIMIT>50	INORGANIC	PI PLOTS >"A" LINE	CH	FAT CLAY
			PI PLOTS <"A" LINE	MH	ELASTIC SILT
		ORGANIC	LL (oven dried)/LL (not dried)<0.75	OH	ORGANIC CLAY OR SILT
HIGHLY ORGANIC SOILS		PRIMARILY ORGANIC MATTER, DARK IN COLOR, AND ORGANIC ODOR		PT	PEAT

Relative Proportions of Sand and Gravel

TERM	PERCENT
Trace	< 15
With	15 - 29
Modifier	> 30

Relative Proportions of Fines

TERM	PERCENT
Trace	< 5
With	5 - 12
Modifier	> 12

Grain Size Terminology

TERM	SIZE
Boulder	< 12 in.
Cobble	3 in. - 12 in.
Gravel	#4 sieve to 3 in.
Sand	#200 sieve to #4 sieve
Silt or Clay	Passing #200 sieve

SAMPLE TYPES

Hollow Stem

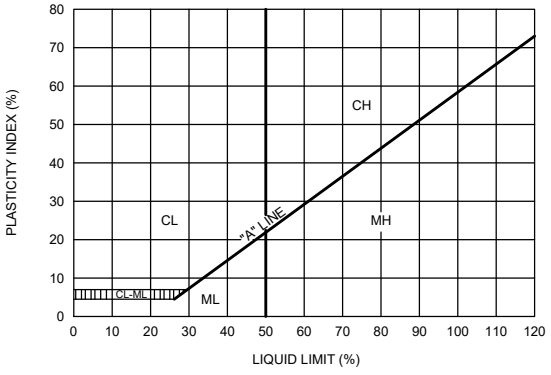
Standard Penetration Test

TEST SYMBOLS

MC	-	MOISTURE CONTENT	LL	-	LIQUID LIMIT
OC	-	ORGANIC CONTENT	PI	-	PLASTISITY INDEX
CN	-	CONSOLIDATION	SW	-	SWELL TEST
DD	-	DRY DENSITY	UU		Unconsolidated Undrained triaxial
PP	-	POCKET PENETROMETER			
RV	-	R-VALUE			
SA	-	SIEVE ANALYSIS			
P200	-	% PASSING #200 SIEVE			

- WATER LEVEL (WITH TIME OF) MEASUREMENT

PLASTICITY CHART



PENETRATION RESISTANCE
(RECORDED AS BLOWS / 0.5 FT)

SAND & GRAVEL		SILT & CLAY		
RELATIVE DENSITY	BLOWS/FOOT*	CONSISTENCY	BLOWS/FOOT*	COMPRESSIVE STRENGTH (TSF)
VERY LOOSE	0 - 4	VERY SOFT	0 - 1	0 - 0.25
LOOSE	4 - 10	SOFT	2 - 3	0.25 - 0.50
MEDIUM DENSE	10 - 30	RATHER SOFT	4 - 5	0.50 - 1.0
DENSE	30 - 50	MEDIUM	6 - 8	
VERY DENSE	OVER 50	RATHER STIFF	9 - 12	1.0 - 2.0
		STIFF	13 - 16	
		VERY STIFF	17 - 30	2.0 - 4.0
		HARD	OVER 30	OVER 4.0

* NUMBER OF BLOWS OF 140 LB HAMMER FALLING 30 INCHES TO DRIVE A 2 INCH O.D. (1-3/8 INCH I.D.) SPLIT-BARREL SAMPLER THE LAST 12 INCHES OF AN 18-INCH DRIVE (ASTM-1586 STANDARD PENETRATION TEST).

Chosen Valley Testing

Job No. 16987.20.MNR

LEGEND TO SOIL DESCRIPTIONS

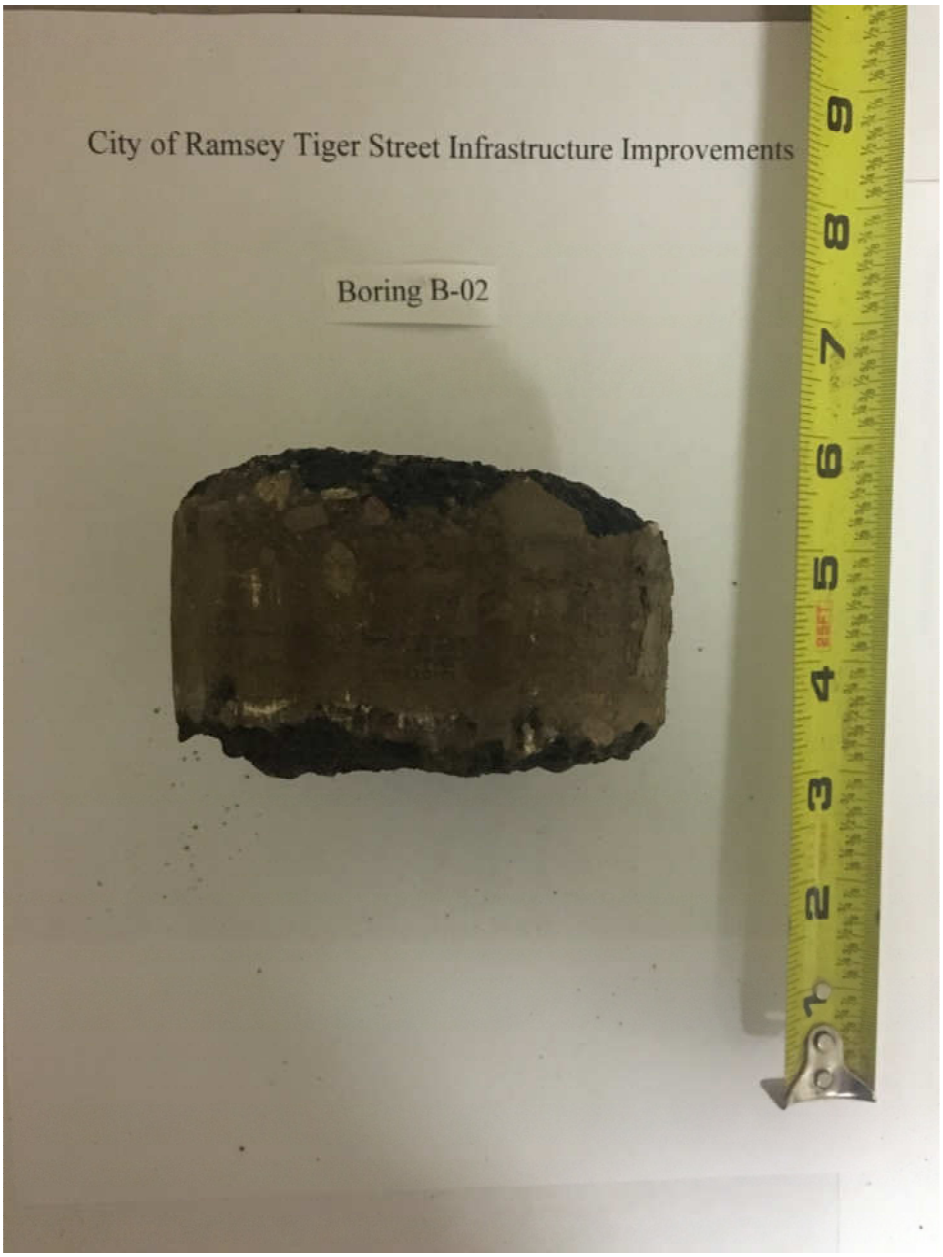
CVT

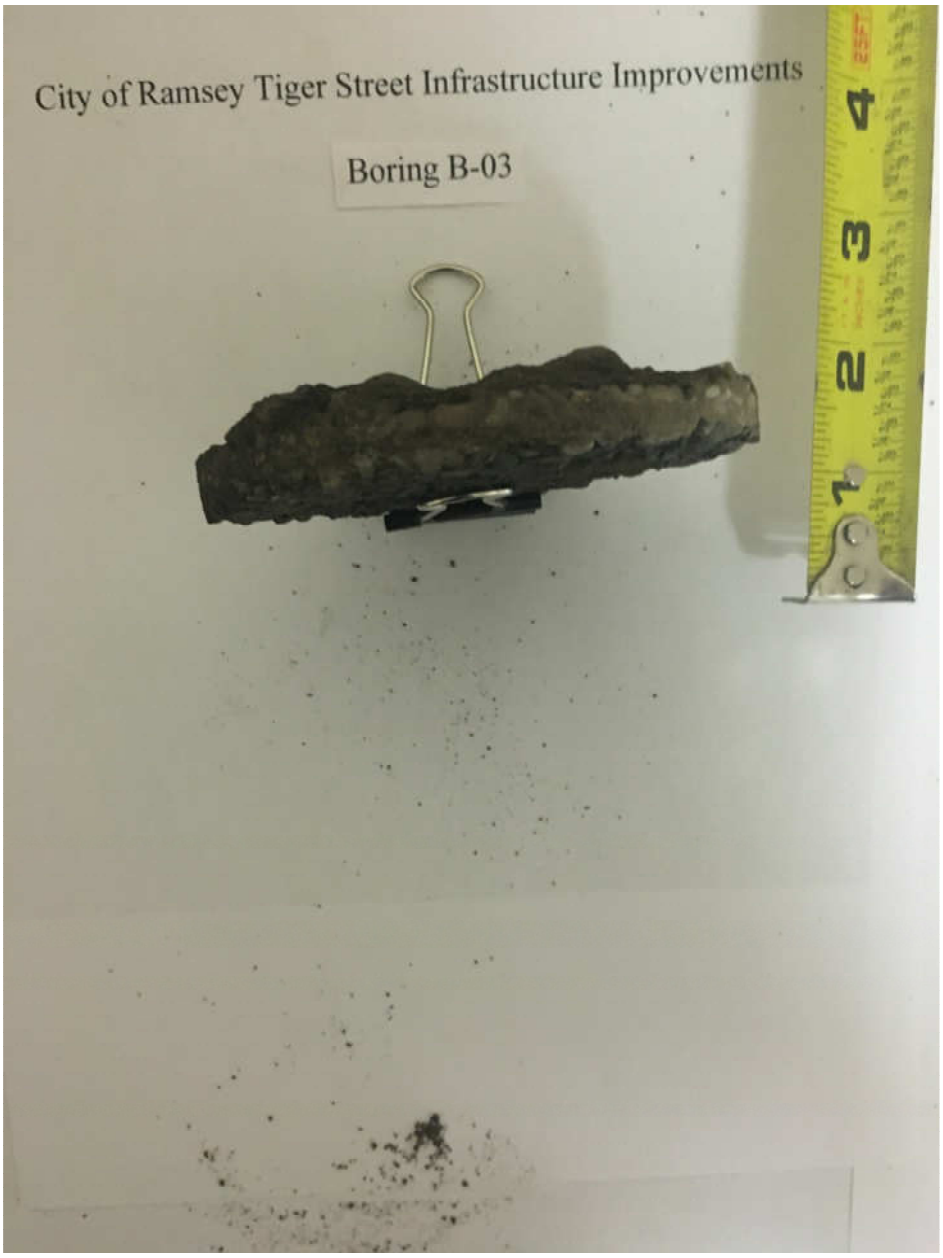
Chosen Valley Testing, Inc.

CVT 16987.20.MNR (DODGE CENTER AIRPORT WATERMAIN EXTENSION).GPJ 8/4/20

City of Ramsey Tiger Street Infrastructure Improvements

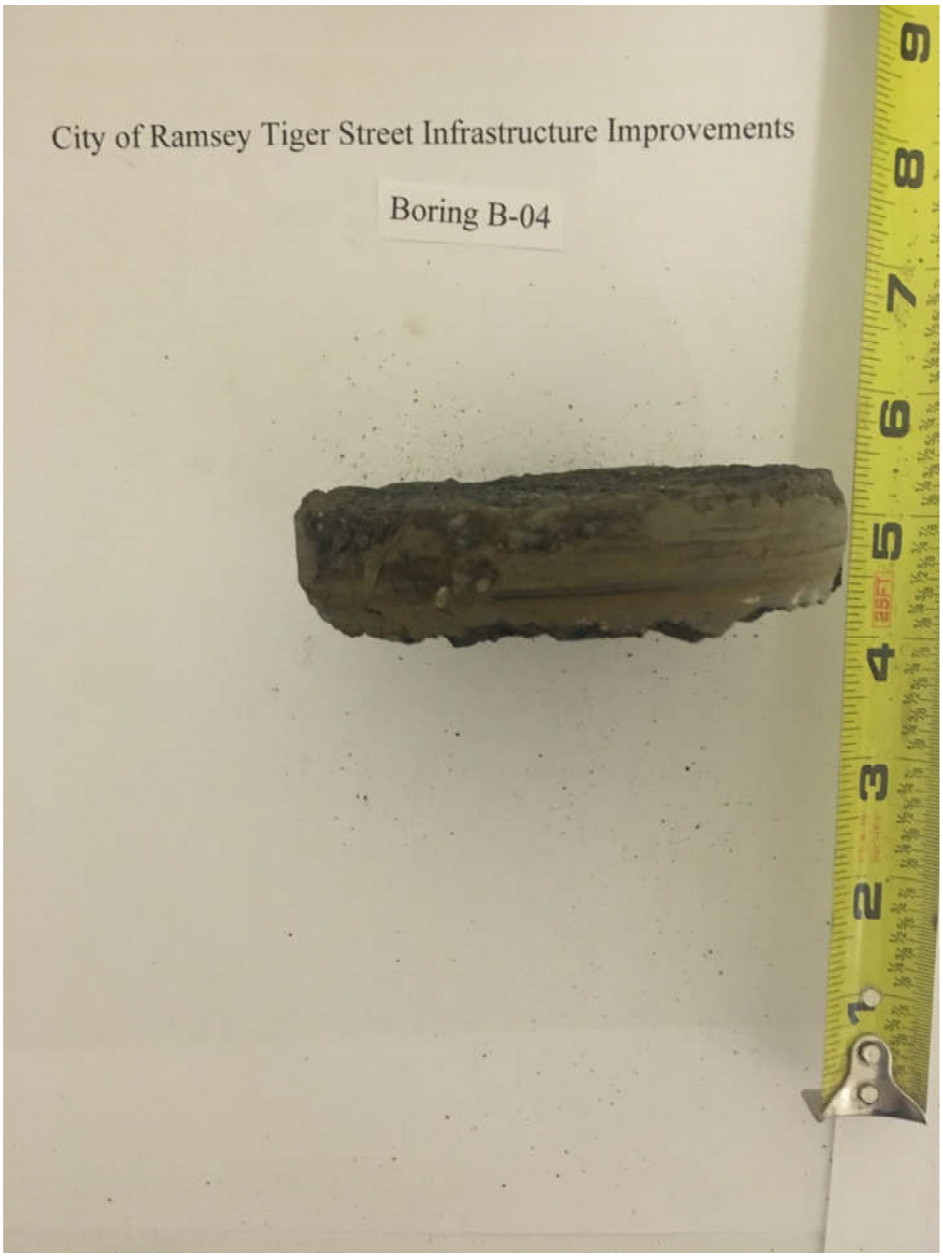
Boring B-02




City of Ramsey Tiger Street Infrastructure Improvements
Boring B-03

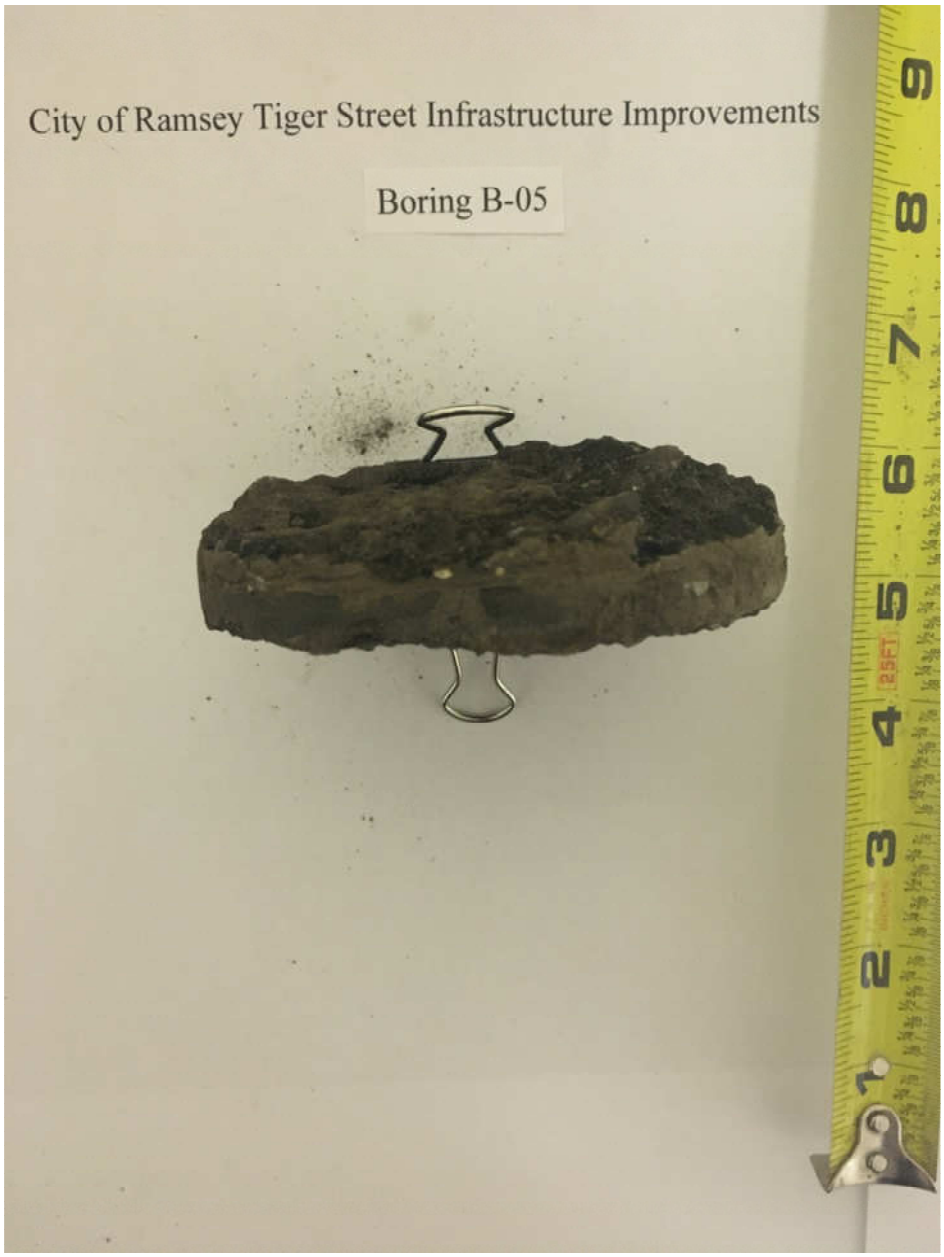
City of Ramsey Tiger Street Infrastructure Improvements

Boring B-04

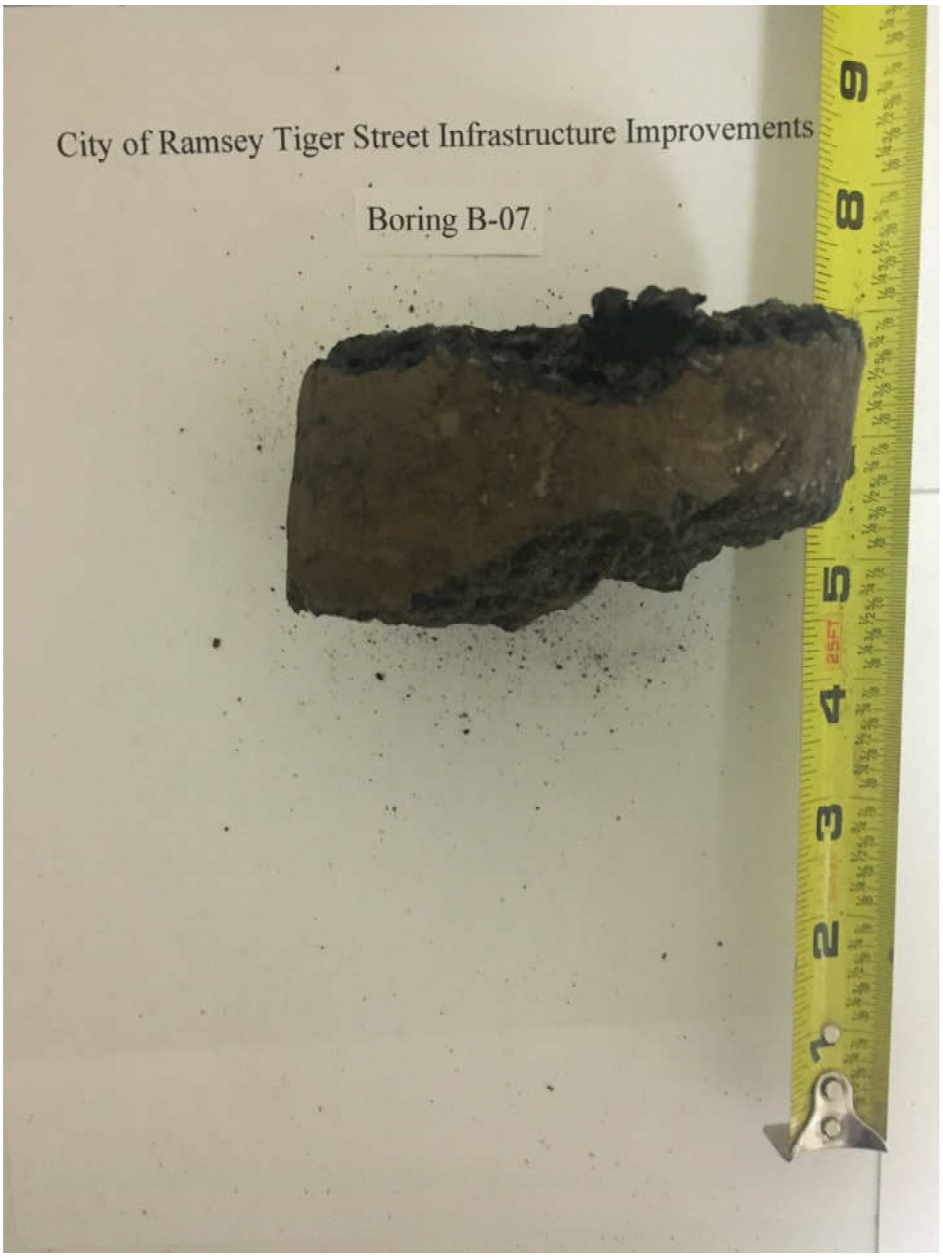


City of Ramsey Tiger Street Infrastructure Improvements

Boring B-05

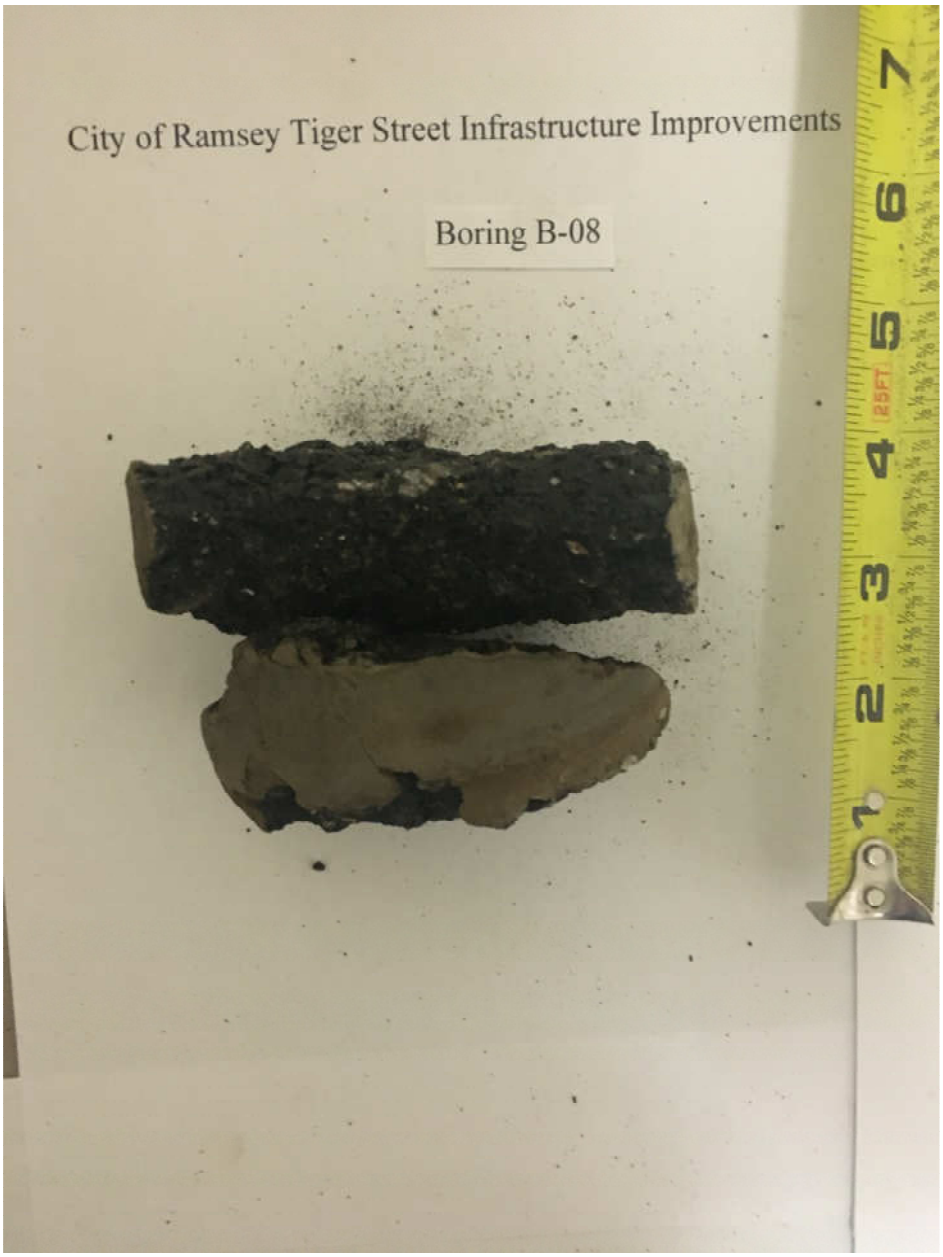


City of Ramsey Tiger Street Infrastructure Improvements
Boring B-06


City of Ramsey Tiger Street Infrastructure Improvements
Boring B-07

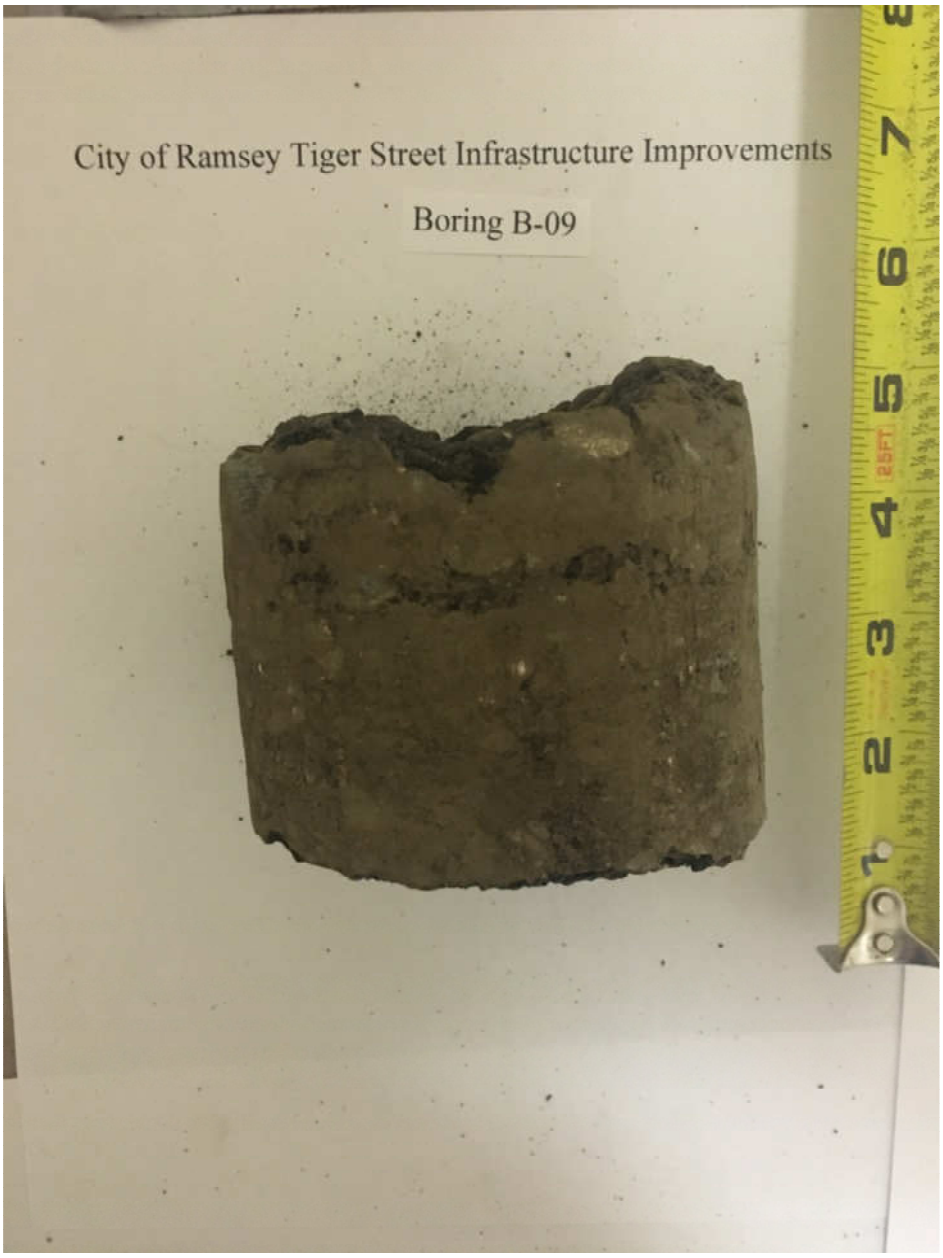
City of Ramsey Tiger Street Infrastructure Improvements

Boring B-08



City of Ramsey Tiger Street Infrastructure Improvements

Boring B-09



City of Ramsey Tiger Street Infrastructure Improvements
Boring B-10

IP 21-02 Tiger Street Reconstruction
Street Segment Summary

Street Description					Street History					GPR Summary		
Street	**Segment Description**	**Length (miles)**	**Width (feet)**	**Curb**	**2020 PASER RATING**	**YEAR BUILT**	**Maint. 1**	**Maint. 2**	**Maint. 3**	**Avg HMA (inches)**	**Avg Agg. Base (inches)**	**Avg Section (inches)**
Tiger Street	Armstrong Boulevard / 173rd Avemie	0.43	24	n/a	2	1991	SC 1997	SC 2004	OL 2006	2.5	3.3	5.8

CC Regular Session **5. 15.**

Meeting Date: 01/12/2021

Submitted For: Bruce Westby, Engineering/Public Works

By: Joe Feriancek, Engineering/Public Works

Information

Title

Adopt Resolution #21-010 Ordering Plans and Specifications for Improvement Project #21-03, Business Park 95 Street Reconstructions.

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #21-010 ordering plans and specifications for Improvement Project #21-03, Business Park 95 Street Reconstructions.

Background:

City Improvement Project 21-03 proposes to reconstruct the streets within the Business Park 95 subdivision in 2021 including; 140th Avenue, McKinley Street, Radium Street and Unity Street. The streets total approximately 6,314 lineal feet (1.20 miles) in length. A figure showing the project scope is attached to this case.

On December 8, 2020, the Ramsey City Council approved the 2021 – 2030 Capital Improvement Program, which identifies the streets in Business Park 95 for reconstructions in 2021.

On February 24, 2020, the Ramsey City Council indefinitely suspended the annual sealcoat program and reallocated $250,000 of the budgeted 2020 sealcoat funds for pavement overlay improvements in the Business Park 95 subdivision since the streets within Business Park 95 are prematurely deteriorating due to pavement stripping, which is the driving force for suspending the annual sealcoat program.

In February of 2020, Staff hired WSB to perform a pavement forensics analysis, which included the extraction of pavement cores from each street segment proposed to receive overlay improvements in Business Park 95. Based on WSB and Associates pavement forensics analysis, it was found that the deterioration of the streets in Business Park 95 were beyond the scope of overlay improvements. WSB's report solidified Staff's recommendation not to overlay the streets within Business Park 95 in 2020. The WSB report is attached to this case.

On March 16, 2020, the Public Works Committee supported Staff's conclusions and recommendations that the proposed Amended 2020 Pavement Overlay Improvements, including Business Park 95, were not feasible or cost-effective from an engineering standpoint, and that the overlay improvements as proposed should not be completed in 2020.

On November 10, 2020, the Ramsey City Council authorized Staff to execute proposals from Bolton & Menk for topographic survey work, and from Chosen Valley Testing (CVT) for geotechnical evaluation work, both of which are required to complete the project design and prepare plans and specifications. The CVT Geotechnical Report has since been received and is attached to this case. The geotechnical report generally found clean sand below the existing bituminous and gravel pavement sections.

On December 8, 2020, the Ramsey City Council authorized Staff to execute proposals from Nelson Sanitation & Rental, Inc. for televising services of the sanitary sewer and storm sewer within the project area, and from Water Conservation Services, Inc. for watermain leak testing services within the project area. The testing of the municipal utilities is not yet complete, but if utility testing reveals any issues, the required repair work will be incorporated into the plans. No extensions to municipal utilities are proposed with this project.

In 2020, Business Park 95 was included in the Ground Penetrating Radar Pavement Evaluation performed by Braun Intertec. This data provides bituminous and aggregate base thickness information. The Ground Penetrating Radar (GPR) data is included in the street segment summary attached to this case.

The Business Park 95 subdivision is a commercial subdivision with heavy truck traffic. During the fall of 2020, Staff took traffic counts with annual daily traffic (ADT) volumes of; 846 on Unity Street south of Bunker Lake Boulevard, and 2,245 on McKinley Street east of Sunfish Lake Boulevard. The City does not have a standard commercial pavement section, however, since these roads must be open during all seasons to heavy truck traffic, Staff is proposing to reconstruct the streets to a 9-ton design, per MnDOT design guidelines. Based upon pavement coring's, the existing pavement section meets a 9-ton design. The existing concrete curb and gutter is generally in good condition. Staff proposes reconstructing the streets by the full-depth reclamation method. This includes reclaiming the existing pavement and aggregate base section, removing the top 4-inches of reclaim material, then compacting the remaining 6-inches of material in place to serve as aggregate base. Then 4-inches of new bituminous pavement is proposed to be placed on top to effectively provide a 10-inch minimum pavement section, meeting a 9-ton design strength.

During project review, Staff has noted that the east end of McKinley Street dead ends approximately 450-feet east of Radium Street. McKinley Street is gravel for approximately 75-feet before turning into a private driveway, leaving no space within public right of way for snow plows or emergency vehicles to turn around. Staff therefore proposes to extend McKinley Street approximately 250-feet and create a 100 foot diameter cul-de-sac to the east within existing city-owned right-of-way. The cul-de-sac improvements are supported by the City Public Works Department and Fire Department. This cul-de-sac extension would have the added benefit of providing better access to an existing trunk sanitary sewer line which exists in green space east of McKinley Street. Staff proposes adding this cul-de-sac extension as an alternative bid to the Business Park 95 Street Reconstruction plans, which will allow the City Council to discuss the proposed 250-foot street extension and cul-de-sac improvements knowing the estimated construction costs.

Approximately 450-feet of the west end of McKinley Street is currently proposed to be left as is as this segment will be reconstructed with the Sunfish Lake Boulevard & BNSF Railway grade separation improvements, part of the Ramsey Gateway Highway 10 Improvements project. The construction limits on the west end of McKinley Street will be designed to match the tie down location for the segment of McKinley Street to be reconstructed with the Ramsey Gateway Improvements to avoid throw away costs. It is currently anticipated that the preliminary design layout for the Sunfish Lake Boulevard & BNSF Railway / Highway 10 grade separation improvements will be complete by mid-February, well before final plans for Improvement Project #21-03 are to be presented to the City Council for approval and authorization to advertise for bids.

The engineer’s opinion of probable project costs for completing the proposed improvements is $1,070,000. Estimated costs include 10-percent contingency costs, as well as 23-percent indirect costs for administrative, engineering, finance, and legal costs.

The street improvements proposed with this project are identified in the City’s current 10-year CIP, and can be funded using a combination of Pavement Management Funds, Stormwater Utility Funds, and the previously dedicated $250,000. This project would best be constructed as a stand-alone project and is necessary, feasible, and cost-effective from an engineering standpoint, and can be constructed as proposed herein.

The proposed improvements are designated as City Improvement Project #21-03, Business Park 95 Street Reconstructions.

Notification:

Notifications are not required for this case.

Observations/Alternatives:

Motion to adopt Resolution #21-010 ordering plans and specifications for improvement project #21-03, Business Park 95 Street Reconstructions.

Funding Source:

Staff estimates project costs based on anticipated 2021 construction costs to be $1,070,000.

Preparation of plans and specifications will be completed in-house as part of Staff's normal duties.

Funding for the improvements is proposed to come from the Pavement Management Fund, Stormwater Utility Fund, and $250,000 in previously dedicated funds. Below are estimated costs

- Base Street Project Costs $ 920,000
- Base Storm Sewer Project Costs $ 25,000
- Alt CDS Street Project Costs $ 110,000
- Alt CDS Storm Sewer Project Costs $ 15,000
- Total Estimated Project Cost $1,070,000

Recommendation:

Staff recommends adopting Resolution #21-010 ordering plans and specifications for improvement project #21-03, Business Park 95 Street Reconstructions.

Action:

Adopt Resolution #21-010 Ordering Plans and Specifications for Improvement Project #21-03, Business Park 95 Street Reconstructions.

Attachments

Resolution #21-010
WSB Pavement Forensics
21-03 CVT GeoTech Report
21-03 Project Scope
21-03 Street Segment Summary

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/07/2021 02:16 PM
Bruce Westby	Bruce Westby	01/08/2021 01:43 PM
Kurt Ulrich	Kathy Schmitz	01/08/2021 01:46 PM
Bruce Westby	Kathy Schmitz	01/08/2021 01:46 PM
Form Started By: Joe Feriancek		Started On: 01/05/2021 02:09 PM
Final Approval Date: 01/08/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-010

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR IMPROVEMENT PROJECT #21-03, BUSINESS PARK 95 STREET RECONSTRUCTION.

WHEREAS, the City of Ramsey proposes to reconstruct Business Park 95 subdivision including McKinley Street, Unity Street, Radium Street, and 140th Avenue in 2021 as identified in the 2021-2030 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council resolution #20-259, adopted November 10, 2020, the City Council accepted the quotes of Bolton & Menk, Inc. to provide topographic survey services and Chosen Valley Testing for the geotechnical evaluation services required to design and prepare plans and specifications for said improvements; and

WHEREAS City Staff has received the topographic survey and geotechnical evaluations and has the capacity to prepare plans and specifications for improvement project #21-03, Business Park 95 Street Reconstructions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1. The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for improvement project #21-03, Business Park 95 Street Reconstructions.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Memorandum

To: Joe Feriancek, PE

From: Andrea Blanchette, PE
Tom Wood
Sheue Torng Lee

Date: March 4, 2020

Re: Pavement Coring Forensic Report
City of Ramsey
WSB Project No. 015656-000

Introduction

WSB is pleased to submit this pavement forensics report detailing the results of the pavement coring which was completed on March 2, 2020 in the City of Ramsey. The various characteristics of the pavement cores were summarized to provide information to the City to assist in determining the appropriate pavement maintenance or rehabilitation method for the roadways.

A total of 8 (6 of which were taken in a patched area) pavement cores were obtained in the Business Park 95 Project Area and a total of 12 cores were obtained in the Regency Pond Project Area. The locations of the pavement cores are summarized in **Figure 1** and **Figure 2**. A summary of the pavement depths and conditions for the streets are shown in **Table 1**. Pictures of the cores obtained can be found in the **Appendix**.

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM

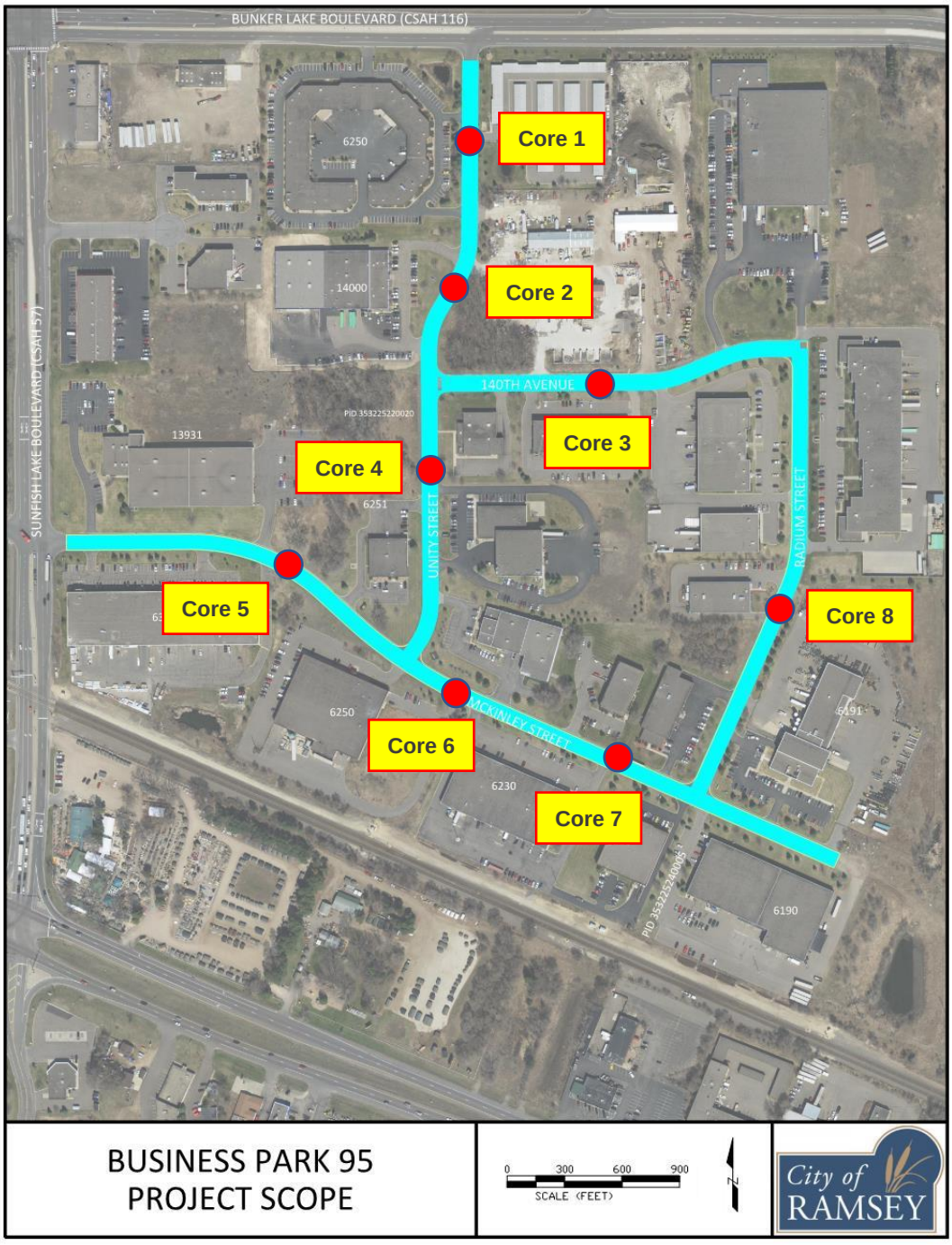


Figure 1. Pavement core locations in Business Park 95 Project Area

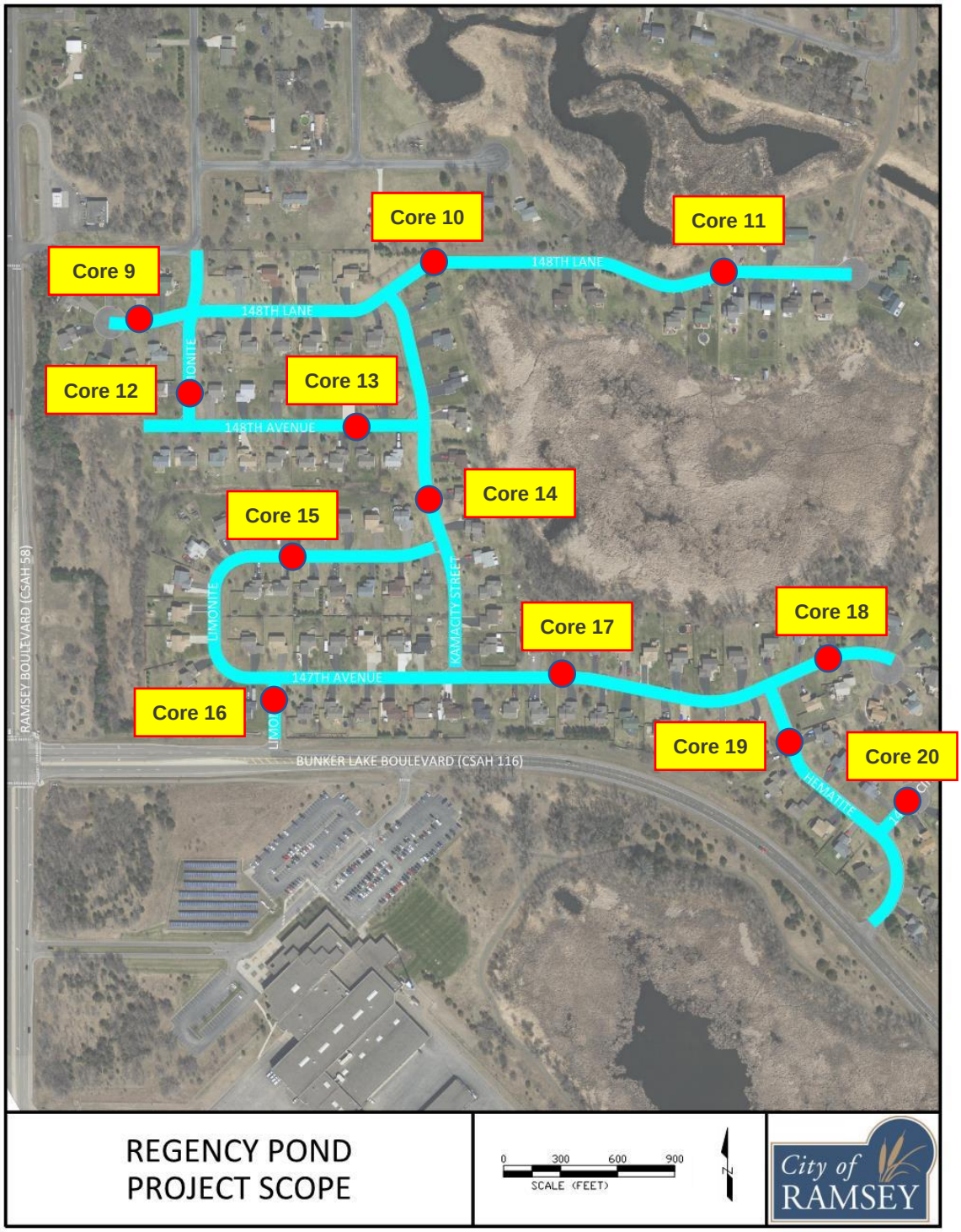


Figure 2. Regency Pond Project Area

Table 1. Pavement core location and information

Core ID	Location	Bit Depth (inches)	Agg. Depth [1] (inches)	Notes	Recommended Maintenance
1	Unity Street	6	6	The top lift of pavement was 1.25 inches. This layer was starting to show signs of deterioration losing fines and binder. The rest of the core was bonded and showing minimal signs of aging.	2 Inch Mill and Overlay
2	Unity Street **(On a Patched Area)**	7	8	The top lift of pavement was 2 inches. This layer was starting to show signs of deterioration losing fines and binder. The patch was not bonded to the pavement section and was completely delaminated. The rest of the core was in decent shape.	2.5 Inch Mill and Overlay
3	140th Avenue **(On a Patched Area)**	5	5.5	The top lift of pavement was 2.5 inches. The core completely fell apart upon removal from the hole.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
4	Unity Street **(On a Patched Area)**	8	5.5	The top lift of pavement was 2 inches. The top 4 inches of pavement broke off from the rest of the core and showed parts were delaminated with no bond. Below the top 4 inches, the core completely fell apart.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
5	McKinley Street	6.5	6.5	The top lift of pavement was 1.75 inches. The core was in good shape, all the layers were bonded together well.	2 Inch Mill and Overlay

6	McKinley Street **(On a Patched Area)**	6	9.5	The top 3 inches of pavement was completely raveled and broke apart upon removal from the core hole. The bottom 3 inches was bonded together. Because the top 3 inches crumbled the lift thickness of the wear course could not be determined.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
7	McKinley Street **(On a Patched Area)**	4.75	9	This core was in very poor condition with delamination of the patch as well as a severe loss of fines and binder throughout.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
8	Radium Street **(On a Patched Area)**	4	5	This core was in very poor condition with delamination of the patch as well as a severe loss of fines and binder throughout. The core broke apart upon removal from the core hole.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
9	148th Lane	3	6	The core was in fair condition. The layers were bonded together. The core was starting to show signs of aging losing fines and binder.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
10	148th Lane	3	4	This core was in very poor condition and broke apart upon removal from the core hole.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
11	148th Lane	2.5	5	The core was in fair to poor condition. The layers were bonded together. The core was starting to show signs of aging losing fines and binder.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
12	Limonite	2	4.5	The core was in fair condition. This was a very thin lift of	Full Depth Reclamation, Full Bituminous Removal

				pavement and was starting to show signs of aging, losing fines and binder.	and Replacement or Reconstruction
13	148th Avenue	2	6	This core was in very poor condition and broke apart upon removal from the core hole.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
14	Kamacity Street	2.75	3.75	The core was in fair to poor condition. The layers were bonded together. The core was starting to show signs of aging losing fines and binder.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
15	Limonite	2	7	This core was in very poor condition and broke apart upon removal from the core hole.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
16	Limonite	2	5	The core was in fair condition. This was a very thin lift of pavement.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
17	147th Avenue	3	4	The core was in fair condition. The layers were bonded together. The core was starting to show signs of aging losing fines and binder.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
18	147th Avenue	4	5	This core was in very poor condition and broke apart upon removal from the core hole.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
19	Hematite	3.75	4.75	The core was in fair condition. The layers were bonded together. The core was starting to show signs of aging losing fines and binder.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
20	146th Circle	2.5	11	The core was in good to fair condition. This was a thin lift of pavement.	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction
[1] Subgrade material was observed to be sand material on Cores 1 through 10 and sand/gravel on Cores 11 through 20.					

Summary of Findings

Business Park 95

The cores taken along the roadways in this project area varied in bituminous thickness from 4 to 8 inches. Cores 1, 2 and 5 were in good condition with the layers bonded together well and the bituminous condition not yet showing signs of aging. However, the remainder of the pavements in this project area were either showing severe signs of aging below the pavement surface, including crumbling upon removal from the core hole. Because of this, it is recommended to perform either a full depth reclamation, full depth bituminous removal and replacement or full reconstruction in this project area. There is not enough sound material in these locations to do a partial depth mill and overlay.

Regency Pond

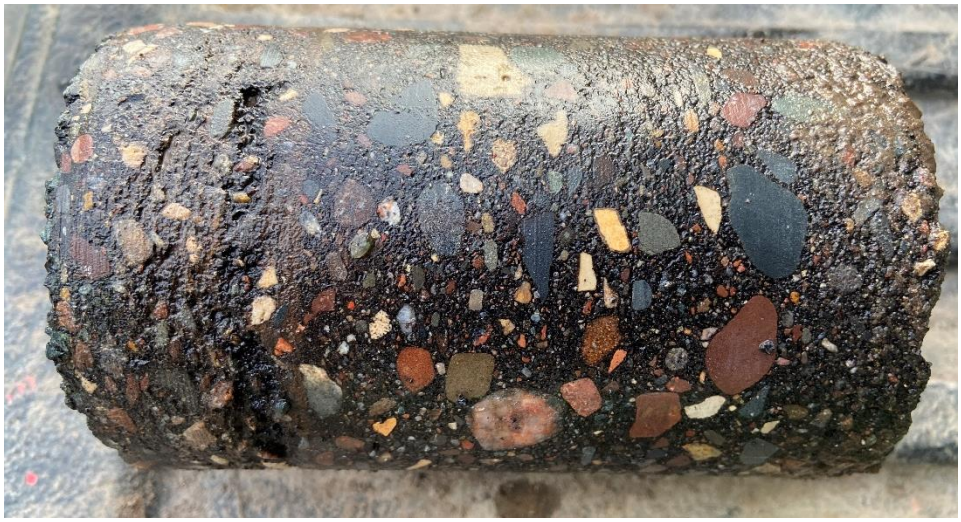
The cores taken along the roadways in this project area varied in bituminous thickness from 2 to 4 inches. In general, the bituminous was either very thin, or shown to be in very poor condition. Because of this, it is recommended to perform either a full depth reclamation, full depth bituminous removal and replacement or full reconstruction in this project area. There is not enough sound material in these locations to do a partial depth mill and overlay.

Appendix

City of Ramsey

Coring Pictures

Core 1 (Unity Street)

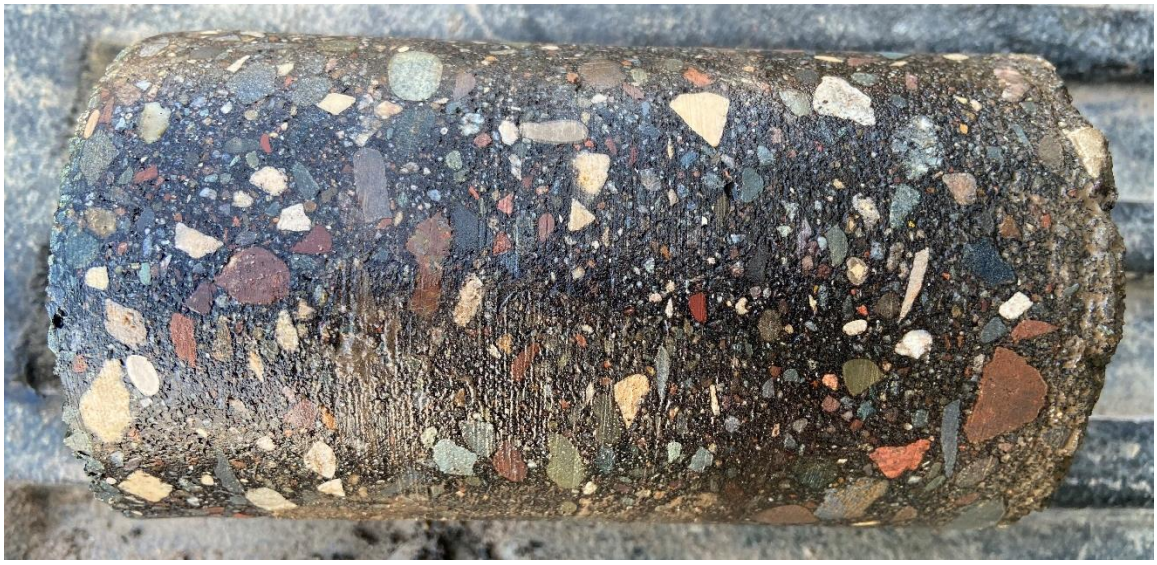


Core 2 (Unity Street on Patched Area)

Core 3 (140th Avenue on a Patched Area)

Core 4 (Unity Street on Patched Area)

Core 5 (McKinley Street)



Core 6 (McKinley Street on a Patched Area)

Core 7 (McKinley Street on a Patched Area)

Core 8 (Radium Street on a Patched Area)

Core 9 (148th Lane)

Core 10 (148th Lane)

Core 11 (148th Lane)

Core 12 (Limonite)

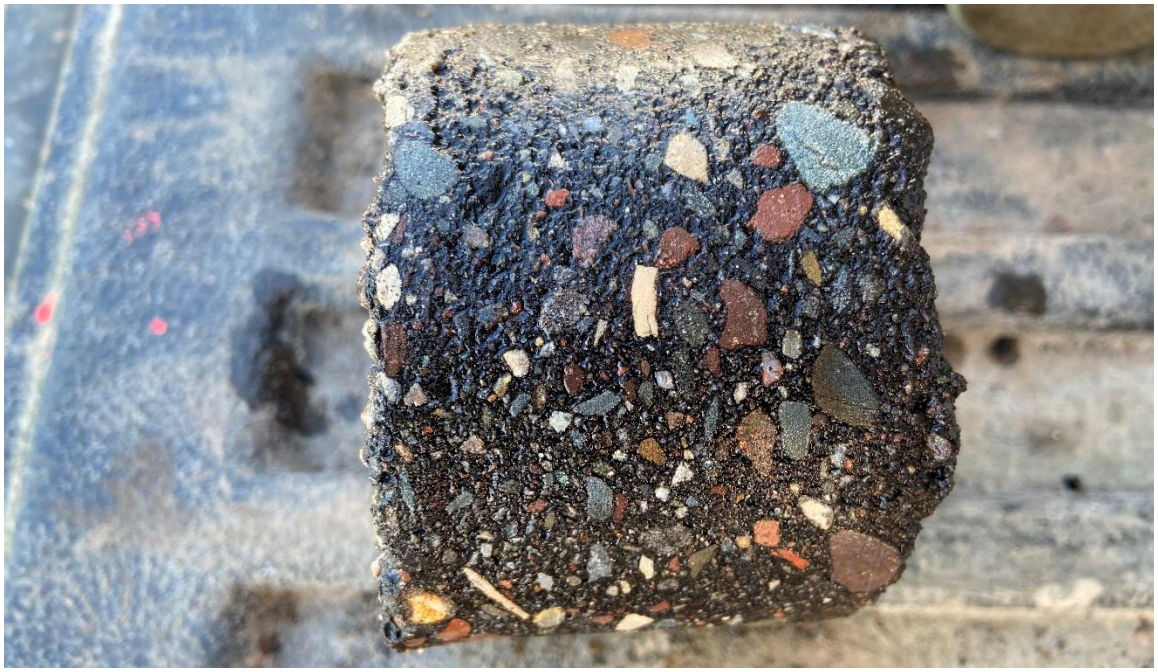
Core 13 (148th Avenue)

Core 14 (Kamacity Street)

Core 15 (Limonite)

Core 16 (Limonite)

Core 17 (147th Avenue)



Core 18 (147th Avenue)

Core 19 (Hematite)

Core 20 (146th Circle)

C V T

Chosen Valley Testing, Inc.

Design Phase Geotechnical Evaluation:

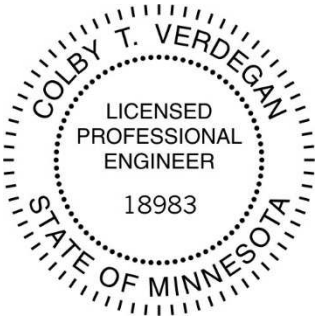
Proposed Ramsey Business Park Infrastructure
RepairMcKinley St NW, Unity St NE, Radium St. NW, 140th Ave NW
Ramsey, Minnesota

Prepared for:

City of Ramsey
c/o: Joe Feriancek

December 10, 2020
17624.20.MNS

Certification:



I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly licensed engineer under the laws of the State of Minnesota.

Colby T. Verdegan, PE
Geotechnical Engineer
Registration Number 18983
Date: December 10, 2020

Chosen Valley Testing, Inc.

Geotechnical Engineering and Testing, 141 37th Ave. N., St. Cloud, Minnesota 56303 (320) 774-3500 fax (320) 393-3309

City of Ramsey
c/o: Joe Feriancek
7550 Sunwood Drive NW
Ramsey, MN 55303
mweidner@ic.ramsey.mn.us

December 9, 2020

Re: Design Phase Geotechnical Evaluation
Proposed Business Park 95 Infrastructure Improvements
McKinley St. NW, Unity St. NW, Radium St. NW, 140th Ave. NW
Ramsey, Minnesota
CVT Number: 17624.20.MNS

Dear Mr. Feriancek,

As authorized, we have completed the geotechnical evaluation for the proposed infrastructure improvements of McKinley St. NW, Unity St. NW, Radium St, NW., 140th St NW in Ramsey, Minnesota. The attached report provides details of our findings and recommendations for the proposed project. Photographs of the pavement cores taken at each location are also attached. CVT appreciates the opportunity to provide geotechnical services on this project. If you have any questions about our report, please feel free to contact us at (320) 774-3500.

Sincerely,
Chosen Valley Testing, Inc.

Hannah Fischer
Graduate Engineer

Colby T. Verdegan, PE
President/Chief Engineer

TABLE OF CONTENTS

A. INTRODUCTION 2

A.1. Purpose 2
A.2. Scope 2
A.3. Boring Locations and Elevations 2
A.4. Geologic Background 2

B. SUBSURFACE DATA 3

B.1. Strata 3
B.2. Penetration Test Results 4
B.3. Groundwater Data 4

C. PROJECT DESIGN DATA 4

D. UTILITY RECOMMENDATIONS 4

D.1. Groundwater/De-watering 4
D.2. Trench Sidewalls 5
D.3. Trench Bottom Stability 5
D.4. Fill Placement and Compaction 5

E. PAVEMENT RECOMMENDATIONS 5

E.1. Stripping and Grading 5
E.2. Preliminary Pavement Design 6

F. CONSTRUCTION TESTING AND DOCUMENTATION 6

F.1. Excavation 6
F.2. Compaction 6
F.3. Cold Weather 6
F.4. Construction Phase Testing and Documentation 6

G. LEVEL OF CARE 7

APPENDIX 8

BORING LOCATION SKETCH

LOG OF BORING # 1-8

LEGEND TO SOIL DESCRIPTION

Design Phase Geotechnical Report
Proposed Business Park 95 Infrastructure Improvements
McKinley St. NW, Radium St NW., Unity St. NW 140th Ave NW.
Ramsey, Minnesota

CVT Project Number: 17624.20.MNS
Date: December 9, 2020

A. Introduction

The intent of this report is to present our findings and describe the means used to collect the data. The data was collected for a specific purpose and may not be suitable for other purposes. We should be consulted before attempting to use the data for other uses. A complete and thorough review of the entire document, including its assumptions and its appendices, should be undertaken immediately upon receipt.

A.1. Purpose

This geotechnical report was prepared to assist planning for proposed infrastructure improvements of McKinley St. NW, Unity St. NW, Radium St, NW., 140th St NW in Ramsey, Minnesota. Our services were authorized by Mr. Joe Feriancek from The City of Ramsey.

A.2. Scope

To obtain data for analysis, a total of 8 penetration test borings were performed. The borings were drilled to depths of about 10 feet. Our engineering scope consisted of providing this report of our findings and including geotechnical recommendations for construction and design of potential utility replacements and paved areas.

A.3. Boring Locations and Elevations

The preferred boring locations were indicated to Chosen Valley Testing (CVT) on a site plan provided by the city. Several of the borings were relocated due to the proximity of utilities. The Boring Location Sketch in the Appendix shows the approximate locations as drilled on aerial imagery using Google Earth software. Ground surface elevations were estimated using MnTOPO software from the Minnesota DNR and are indicated on the Log of Boring sheets in the Appendix. The elevations should be considered approximate.

A.4. Geologic Background

A geotechnical report is based on subsurface data collected for the specific structure or problem. Available geologic data from the region can help interpretation of the data and is briefly summarized in this section.

Geologic maps indicate the soils in the area are dominated by terrace deposited sands. Bedrock is commonly more than 50 feet below the surface and is not a consideration for this project.

B. Subsurface Data

The borings were performed using penetration test procedures (Method of Test D1586 of the American Society for Testing and Materials). This procedure allows for the extraction of intact soil specimen from deep in the ground. With this method, a hollow-stem auger is drilled to the desired sampling depth. A 2-inch OD sampling tube is then screwed onto the end of a sampling rod, inserted through the hole in the auger's tip, and then driven into the soil with a 140-pound hammer dropped repeatedly from a height of 30 inches above the sampling rod. The sampler is driven 18 inches into the soil unless the material is too hard. The samples are generally taken at 2½ to 5-foot intervals. The core of soil obtained was classified and logged by our drilling personnel at the site and a representative portion was then sealed and delivered to our laboratory for further review.

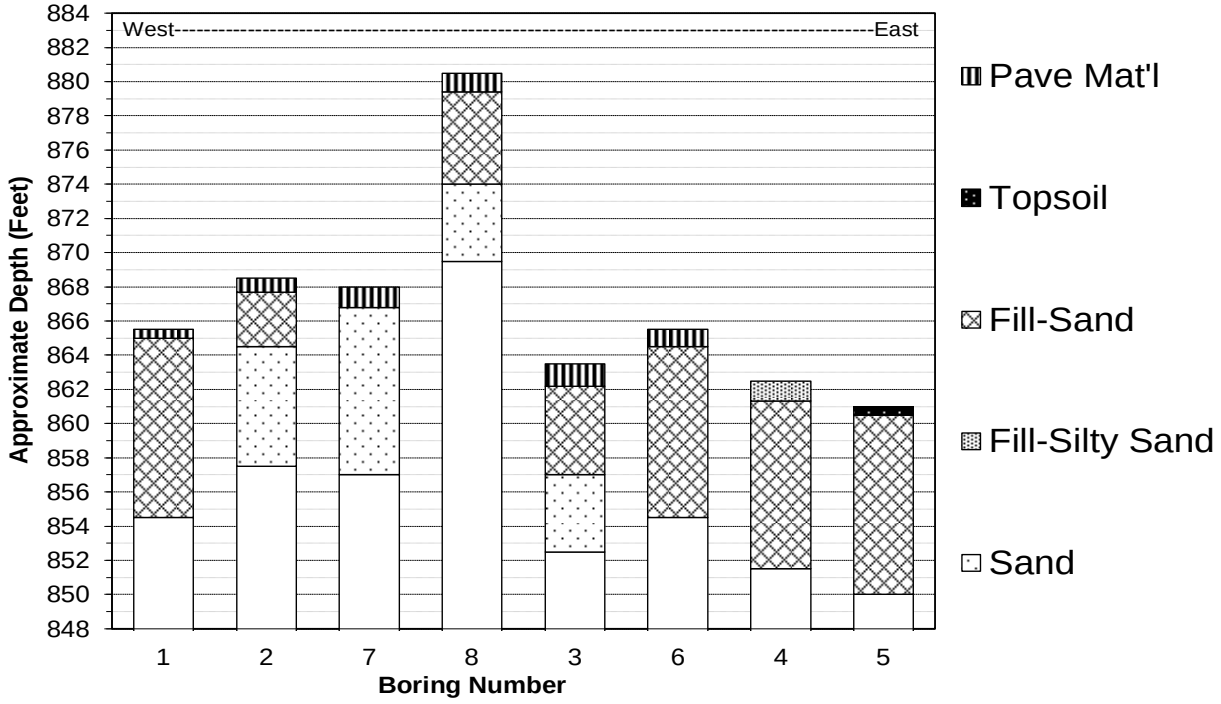
B.1. Strata

At the surface, the pavement borings encountered about 3 to 6 ½ inches of asphalt over 3 to 12 inches of aggregate base. Boring B-04 encountered about 1 foot of silty sand fill at the surface. About ½ foot of topsoil was encountered in Boring B-05 at the surface.

Below the surface materials, most of the borings encountered fill to possible fill to depths of 4 feet or more. The fill consisted primarily of rather clean sands but Boring B-06 contained some silty sand.

Below the surface materials and fill, most of the borings were dominated by clean sands natural sands (poorly graded sand and poorly graded sand with silt).

For the reader's convenience, we have summarized the soil boring data in the following cross-section. The reader is referred to the boring logs in the Appendix for more detailed information.



B.2. Penetration Test Results

Penetration Test Results: The number of blows needed for the hammer to advance the penetration test sampler is an indicator of soil characteristics. The results tend to be more meaningful for natural mineral soils, than for fill soils. In fill soils, density tests are more meaningful.

Penetration resistance values ("N" Value) of 5 to 25 blows per foot (BPF) were recorded in the fill and possible materials.

The natural sands on site returned values of 5 to 12 BPF, indicating they were very loose to medium dense.

A key to descriptors used to qualify the relative density of soil (such as *soft, stiff, loose,* and *dense*) can be found on the Legend to Soil Description in the Appendix.

B.3. Groundwater Data

During drilling, the drillers may note the presence of moisture on the sampler, in the cuttings, or in the borehole itself. These findings are reported on the Logs of Boring. Because water levels vary with weather, time of year, and other factors, the presence or lack of water during exploration is subject to interpretation and is not always conclusive.

Water was not observed in any of the borings. Groundwater levels at the site are expected to fluctuate seasonally similar to levels in the nearby Mississippi River and ponds, as well as with local weather patterns.

C. Project Design Data

Each structure has a different loading configuration and intensity, different grades, and different structural and performance tolerances. Therefore, the geotechnical exploration will be construed differently from one structure to another. If the initial structure should change design, we should be engaged to review these conditions with respect to the prevailing soil conditions. Without the opportunity to review any such changes, the recommendations may no longer be valid or appropriate.

The project consists of complete reconstruction of pavements and the installation of watermain, storm sewer and sanitary sewer along McKinley St. NE, Unity St. NW., Radium St NW., and 140th Ave. NW. CVT assumes the pipes will be installed at depths between 5 and 10 feet using open cut excavations or direction drilling.

We have assumed final grades will be at or close to the existing grades. The new pavement is expected to consist of asphalt over aggregate base.

D. Utility Recommendations

D.1. Groundwater/De-watering

As mentioned earlier, water was not observed in the borings. If water is encountered during the

excavation, well-points or dewatering wells will likely be required.

D.2. Trench Sidewalls

The contractor will be required to slope or shore the excavations as needed to meet OSHA requirements for safety. The soils encountered would be expected to classify as Type C soils as defined by OSHA. Trench boxes or other stabilization methods may be necessary if excavations encroach near existing utilities or structures.

D.3. Trench Bottom Stability

Depending upon location and depth, the utilities are expected to bear rather clean sands. These materials are considered generally suitable for support of pipes. If soft and unstable conditions are encountered, we recommend placing bedding of coarse sand or gravel at the base of the trenches to provide a more stable bottom for crews laying the pipes. Based on the data, we do not expect this will be needed.

In order to reduce the potential for point loads on the pipes, we recommend removing any cobbles or boulders to a depth of at least 6 to 8 inches from around pipes and replacing those materials with clean sand or gravel that can more readily conform to the culvert.

D.4. Fill Placement and Compaction

Soils placed as backfill below paved areas should ideally be compacted to 100% of their maximum standard Proctor density (ASTM D 698) in the upper 3 feet, and to at least 95% below. In green areas, 90% compaction is normally adequate.

The onsite soils are considered generally suitable for use as backfill above utilities, provided they can be adequately compacted. To reduce potential for differential frost action, fill placed in upper part of the trenches should ideally be placed in layers that align reasonably similar to the soil stratification on the trench side walls. In this case, all the soils appear to be reasonably uniform and layering does not appear to be necessary.

E. Pavement Recommendations

E.1. Stripping and Grading

We recommend removing the existing asphalt, aggregate base, and any organics soils from within 3 feet of the proposed pavement section subgrade before placing any new pavement material sections. The existing paving materials appeared to be quite varied, especially with regard to the depth of the aggregate base materials. It may be possible to reclaim and reuse the existing asphalt and aggregate for use as part of the new pavement's aggregate base, provided it meets MnDOT specifications.

After the removals, utility construction, and grading, the near-surface soils are expected to primarily consists of clean sands and silty sands. We recommend scarifying and compacting all near-surface soils in order to even out any localized discontinuities in the subgrade materials and to provide a more

gradational transition between differing materials. This action is intended to limit differential frost heave and provide more uniform pavement support.

Subgrades should be test rolled using a tandem axle truck. Any soft areas detected should be scarified, dried, and recompacted. If time constraints prohibit drying, soil corrections, extra aggregate base, breaker run, sand subbase, and/or geotextiles may be necessary for stabilization.

E.2. Preliminary Pavement Design

As mentioned earlier, subgrade soils are expected to consist primarily of clean sands and silty sands. The effective Hveem-stabilometer R-values for dominant sands and silty sands would be expected to range from 30 to 70, and associated Soil Factors from 50 to 75.

As noted before, the existing pavements could possibly be milled and then reused as base material provided the reclaimed material meets Mn/DOT Specification 3138 for Class 5 Aggregate Base.

F. Construction Testing and Documentation

F.1. Excavation

A variety of equipment is expected to be capable of performing earthwork and grading. An excavator or backhoe with a smooth-lipped bucket is recommended for completing any excavations. This is intended to limit disturbance to the supporting soils being left in place, while also producing a smooth working surface.

F.2. Compaction

Fill should be placed in lifts adjusted to the compactor being used and the material being compacted. We recommend limiting lifts to no more than 1 foot, assuming large, self-propelled or tow-behind compactors are used. Thinner lifts should be used for lighter compaction equipment.

F.3. Cold Weather

If the earthwork occurs during freezing temperatures, good winter construction practices should be used. No frozen fill should be used nor should structural filling take place on frozen ground.

F.4. Construction Phase Testing and Documentation

The bottom of all excavations, grading, and roadway subgrade should be evaluated and documented by geotechnical personnel after the unsuitable materials are removed and before placement of any fill or pavement. Samples of any fill materials and/or alternative gradations of materials proposed for use should be submitted for approval before use. The City may wish to have, or may be obligated to have tests performed regarding the other various paving components. Specification of such requirements is normally the responsibility of the City or their designated design consultant.

G. Level of Care

The services provided for this project have been conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in this area, under similar budget and time constraints. This is our professional responsibility. No other warranty, expressed or implied, is made.

Appendix

Boring Location Sketch

Log of Boring # 1-8

C V T

Chosen Valley Testing, Inc.

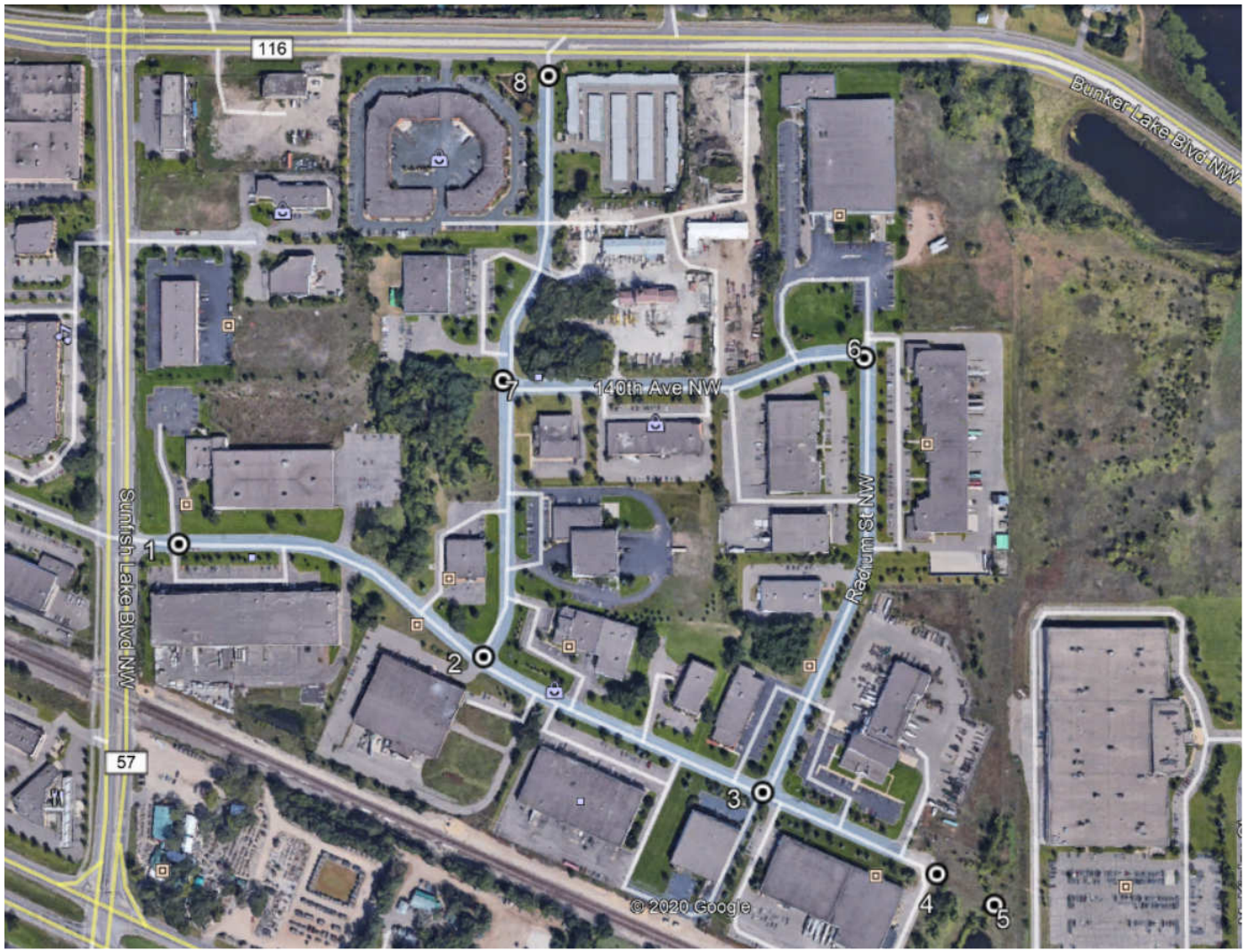
Legend

Boring Locations

Boring Location Sketch

Ramsey Business Park 95 Infrastructure Improvement
McKinley St NW., Unity St NW., Radium St NW., 140th Ave NW,
Ramsey, Minnesota
17624.20.MNS

N



LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17624.20.MNS Design Phase Geotechnical Evaluation Proposed Business Park Unity Street NW Ramsey, Minnesota	BORING: **B-1** LOCATION: See attached sketch DATE: 11/24/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
865.5	0.0					
865.3	0.2		**1.5" BITUMINOUS**			
			1.5" RECYCLED BITUMINOUS			
865.2	0.3	SP SM	**3" AGGREGATE BASE**			
865.0	0.5		**POORLY GRADED SAND with SILT**, mostly fine to medium grained, trace gravel, brown, moist, loose to medium dense. (Possible Fill)	15		
				11		
				10		
				8		
854.5	11.0		End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17624.20.MNS (RAMSEY BUSINESS PARK).GPJ LOG A GNNN06.GDT 12/10/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17624.20.MNS Design Phase Geotechnical Evaluation Proposed Business Park Unity Street NW Ramsey, Minnesota	BORING: **B-2** LOCATION: See attached sketch DATE: 11/24/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
868.5	0.0					
868.1	0.4		**5" BITUMINOUS**			
			1.5" RECYCLED BITUMINOUS			
868.0	0.5	SP	**3" AGGREGATE BASE**			
		SM	**POORLY GRADED SAND with SILT**, mostly fine grained, trace gravel, brown, moist, medium dense. (Possible Fill)	11		
864.5	4.0	SP	**POORLY GRADED SAND**, mostly fine grained, trace gravel, brown, moist, loose to medium dense. (Terrace Deposit)	12		
			Brown to orange brown around 7.5 feet	6		
			Light brown around 10 feet	8		
857.5	11.0		End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17624.20.MNS (RAMSEY BUSINESS PARK).GPJ LOG A GNNN06.GDT 12/10/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17624.20.MNS Design Phase Geotechnical Evaluation Proposed Business Park Unity Street NW Ramsey, Minnesota	BORING: **B-3** LOCATION: See attached sketch DATE: 11/24/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
863.5	0.0					
863.2	0.3		**4" BITUMINOUS**			
			12" AGGREGATE BASE			
862.2	1.3	SP	**POORLY GRADED SAND**, mostly fine to medium grained, trace gravel, brown, moist, loose. (Possible Fill)	9		
				8		
857.0	6.5	SP	**POORLY GRADED SAND**, mostly fine to medium grained, trace gravel, light brown, moist, loose. (Terrace Deposit)	6		
				5		
852.5	11.0		End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17624.20.MNS (RAMSEY BUSINESS PARK).GPJ LOG A GNNN06.GDT 12/10/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17624.20.MNS Design Phase Geotechnical Evaluation Proposed Business Park Unity Street NW Ramsey, Minnesota	BORING: **B-4** LOCATION: See attached sketch DATE: 11/24/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
862.5	0.0	SM	**SILTY SAND**, dark brown to black, moist. (Fill)			
861.3	1.2	SP	**POORLY GRADED SAND**, mostly fine to medium grained, trace gravel and dark brown Silty Sand inclusions, brown, moist, loose. (Possible Fill)	6		
				5		
				7		
				7		
851.5	11.0		End of boring. Water not encountered during drilling. Boring sealed upon completion			

CVT STANDARD 17624.20.MNS (RAMSEY BUSINESS PARK).GPJ LOG A GNNN06.GDT 12/10/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17624.20.MNS Design Phase Geotechnical Evaluation Proposed Business Park Unity Street NW Ramsey, Minnesota	BORING: **B-5** LOCATION: See attached sketch DATE: 11/24/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
861.0	0.0	SM	**SILTY SAND**, trace roots, black. (Topsoil)			
860.5	0.5	SP SM	**POORLY GRADED SAND with SILT**, mostly fine grained, trace gravel, brown, moist, medium dense. (Possible Fill)	16		
857.0	4.0	SP	**POORLY GRADED SAND**, mostly fine grained, trace gravel, brown to light brown, moist, loose to medium dense. (Possible Fill)	10		
			Dark brown and grey Silty Sand inclusions around 7.5 feet	11		
			Trace organic fibers around 10 feet	11		
850.0	11.0		End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17624.20.MNS (RAMSEY BUSINESS PARK).GPJ LOG A GNNN06.GDT 12/10/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17624.20.MNS Design Phase Geotechnical Evaluation Proposed Business Park Unity Street NW Ramsey, Minnesota	BORING: **B-6** LOCATION: See attached sketch DATE: 11/24/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
865.5	0.0					
865.1	0.4		**5" BITUMINOUS**			
			7" AGGREGATE BASE			
864.5	1.0	SM	**POORLY GRADED SAND with SILT to SILTY SAND**, mostly fine grained, dark brown to brown, moist, loose to medium dense. (Fill)	25		
			Trace gravel below 5 feet	23		
				9		
			Trace roots around 10 feet	10		
854.5	11.0					

CVT STANDARD 17624.20.MNS (RAMSEY BUSINESS PARK).GPJ LOG A GNNN06.GDT 12/10/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17624.20.MNS Design Phase Geotechnical Evaluation Proposed Business Park Unity Street NW Ramsey, Minnesota	BORING: **B-7** LOCATION: See attached sketch DATE: 11/24/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
868.0	0.0					
867.5	0.5		**6" BITUMINOUS**			
866.8	1.2		**8" AGGREGATE BASE**			
		SP	**POORLY GRADED SAND**, mostly fine to medium grained, trace gravel, light brown, moist, loose to medium dense. (Terrace Deposit)	12		
				8		
			Mostly medium grained below 7.5 feet	10		
				11		
857.0	11.0		End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17624.20.MNS (RAMSEY BUSINESS PARK).GPJ LOG A GNNN06.GDT 12/10/20

LOG OF BORING

CHOSEN VALLEY TESTING CVT

PROJECT: 17624.20.MNS Design Phase Geotechnical Evaluation Proposed Business Park Unity Street NW Ramsey, Minnesota	BORING: **B-8** LOCATION: See attached sketch DATE: 11/24/2020 SCALE: 1" = 2'

Elev.	Depth	USCS Symbol	Description of Materials (ASTM D 2487/2488)	BPF	WL	Tests and Notes
880.5	0.0					
880.1	0.4		**5" BITUMINOUS**			
			8" AGGREGATE BASE			
879.4	1.1					
		SP SM	**POORLY GRADED SAND with SILT**, mostly fine grained, trace gravel, brown to dark brown, moist, medium dense. (Fill)	16		
				14		
874.0	6.5					
		SP	**POORLY GRADED SAND**, mostly fine grained, trace gravel, light brown, moist, loose to medium dense. (Terrace Deposit)	11		
				10		
869.5	11.0					
			End of boring. Water not encountered during drilling. Boring sealed upon completion.			

CVT STANDARD 17624.20.MNS (RAMSEY BUSINESS PARK).GPJ LOG A GNNN06.GDT 12/10/20

UNIFIED SOIL CLASSIFICATION (ASTM D-2487/2488)

MATERIAL TYPES	CRITERIA FOR ASSIGNING SOIL GROUP NAMES			GROUP SYMBOL	SOIL GROUP NAMES & LEGEND
COARSE-GRAINED SOILS >50% RETAINED ON NO. 200 SIEVE	GRAVELS >50% OF COARSE FRACTION RETAINED ON NO 4. SIEVE	CLEAN GRAVELS <5% FINES	Cu>4 AND 1<Cc<3	GW	WELL-GRADED GRAVEL
			Cu>4 AND 1>Cc>3	GP	POORLY-GRADED GRAVEL
		GRAVELS WITH FINES >12% FINES	FINES CLASSIFY AS ML OR CL	GM	SILTY GRAVEL
			FINES CLASSIFY AS CL OR CH	GC	CLAYEY GRAVEL
	SANDS >50% OF COARSE FRACTION PASSES ON NO 4. SIEVE	CLEAN SANDS <5% FINES	Cu>6 AND 1<Cc<3	SW	WELL-GRADED SAND
			Cu>6 AND 1>Cc>3	SP	POORLY-GRADED SAND
		SANDS AND FINES >12% FINES	FINES CLASSIFY AS ML OR CL	SM	SILTY SAND
			FINES CLASSIFY AS CL OR CH	SC	CLAYEY SAND
FINE-GRAINED SOILS >50% PASSES NO. 200 SIEVE	SILTS AND CLAYS LIQUID LIMIT<50	INORGANIC	PI>7 AND PLOTS>"A" LINE	CL	LEAN CLAY
			PI>4 AND PLOTS<"A" LINE	ML	SILT
		ORGANIC	LL (oven dried)/LL (not dried)<0.75	OL	ORGANIC CLAY OR SILT
	SILTS AND CLAYS LIQUID LIMIT>50	INORGANIC	PI PLOTS >"A" LINE	CH	FAT CLAY
			PI PLOTS <"A" LINE	MH	ELASTIC SILT
		ORGANIC	LL (oven dried)/LL (not dried)<0.75	OH	ORGANIC CLAY OR SILT
HIGHLY ORGANIC SOILS		PRIMARILY ORGANIC MATTER, DARK IN COLOR, AND ORGANIC ODOR		PT	PEAT

Relative Proportions of Sand and Gravel

TERM	PERCENT
Trace	< 15
With	15 - 29
Modifier	> 30

Relative Proportions of Fines

TERM	PERCENT
Trace	< 5
With	5 - 12
Modifier	> 12

Grain Size Terminology

TERM	SIZE
Boulder	< 12 in.
Cobble	3 in. - 12 in.
Gravel	#4 sieve to 3 in.
Sand	#200 sieve to #4 sieve
Silt or Clay	Passing #200 sieve

SAMPLE TYPES

Hollow Stem

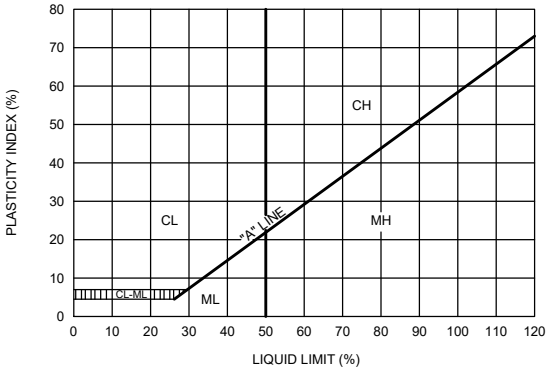
Standard Penetration Test

TEST SYMBOLS

MC	-	MOISTURE CONTENT	LL	-	LIQUID LIMIT
OC	-	ORGANIC CONTENT	PI	-	PLASTISITY INDEX
CN	-	CONSOLIDATION	SW	-	SWELL TEST
DD	-	DRY DENSITY	UU		Unconsolidated Undrained triaxial
PP	-	POCKET PENETROMETER			
RV	-	R-VALUE			
SA	-	SIEVE ANALYSIS			
P200	-	% PASSING #200 SIEVE			

- WATER LEVEL (WITH TIME OF) MEASUREMENT

PLASTICITY CHART



PENETRATION RESISTANCE
(RECORDED AS BLOWS / 0.5 FT)

SAND & GRAVEL		SILT & CLAY		
RELATIVE DENSITY	BLOWS/FOOT*	CONSISTENCY	BLOWS/FOOT*	COMPRESSIVE STRENGTH (TSF)
VERY LOOSE	0 - 4	VERY SOFT	0 - 1	0 - 0.25
LOOSE	4 - 10	SOFT	2 - 3	0.25 - 0.50
MEDIUM DENSE	10 - 30	RATHER SOFT	4 - 5	0.50 - 1.0
DENSE	30 - 50	MEDIUM	6 - 8	
VERY DENSE	OVER 50	RATHER STIFF	9 - 12	1.0 - 2.0
		STIFF	13 - 16	
		VERY STIFF	17 - 30	2.0 - 4.0
		HARD	OVER 30	OVER 4.0

* NUMBER OF BLOWS OF 140 LB HAMMER FALLING 30 INCHES TO DRIVE A 2 INCH O.D. (1-3/8 INCH I.D.) SPLIT-BARREL SAMPLER THE LAST 12 INCHES OF AN 18-INCH DRIVE (ASTM-1586 STANDARD PENETRATION TEST).

Chosen Valley Testing

Job No. 16987.20.MNR

LEGEND TO SOIL DESCRIPTIONS

CVT

Chosen Valley Testing, Inc.

CVT 16987.20.MNR (DODGE CENTER AIRPORT WATERMAIN EXTENSION).GPJ 8/4/20

City of Ramsey Business Park 95 Infrastructure Improvements
Boring B-01

City of Ramsey Business Park 95 Infrastructure Improvements

Boring B-02

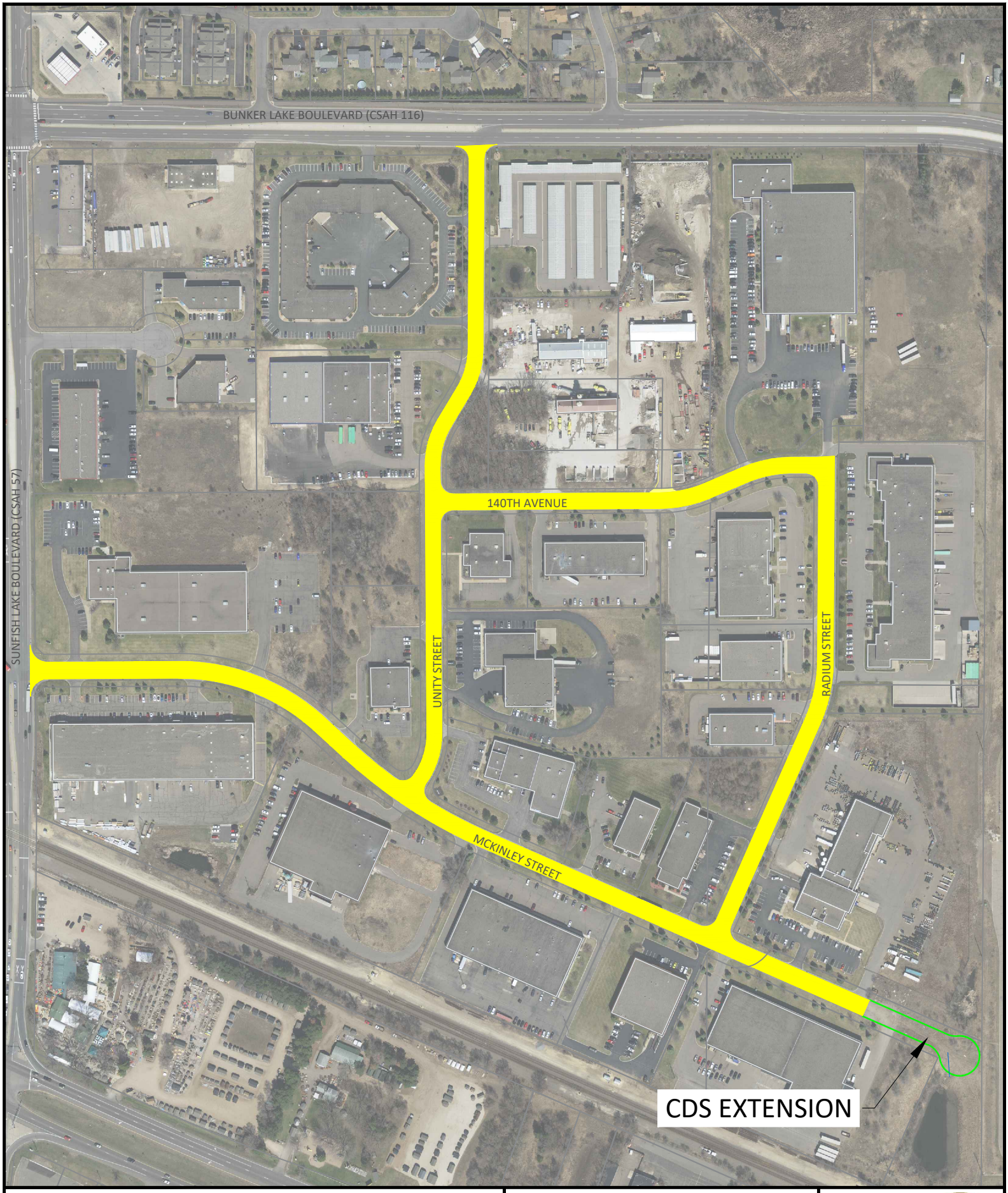
City of Ramsey Business Park 95 Infrastructure Improvements

Boring B-03

City of Ramsey Business Park 95 Infrastructure Improvements

Boring B-06

City of Ramsey Business Park 95 Infrastructure
Improvements
Boring B-07



IP 21-03 Business Park 95 Street Reconstructions Project Scope

0 300 600 900

SCALE (FEET)

N

City of RAMSEY

IP 21-03 Business Park 95 Street Reconstructions
Street Segment Summary

Street Description				Street History				Pavement Coring Results				GPR Summary		
Street	**Segment Description**	**Length (feet)**	**Curb**	**2020 PASER**	**Year Built**	**Maint. 1**	**Maint. 2**	**Core No.**	**HMA Depth (inches)**	**Agg. Depth (inches)**	**WSB Recommended Maintenance**	**Avg HMA (inches)**	**Avg Agg. Base (inches)**	**Avg Section (inches)**
140th Avenue	Radium Street / Unity Street	981	concrete	4	1998	SC 2003	SC 2015	3	5	5.5	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction	4.1	n/a	n/a*
McKinley Street	Unity Street / Sunfish Lake Boulevard	1,067	concrete	4	1995	SC 2003	SC 2015	5	6.5	6.5	2 Inch Mill and Overlay	6.0	n/a	n/a*
McKinley Street	Unity Street / End	1,320	concrete	4	1996	SC 2003	SC 2015	6	6	9.5	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction	5.3	n/a	n/a*
								7	4.75	9	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction			
Radium Street	McKinley Street / 140th Avenue	1,250	concrete	4	1998	SC 2003	SC 2015	8	4	5	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction	4.0	n/a	n/a*
Unity Street	CR 116 / McKinley Street	1,696	concrete	4	1995	SC 2003	SC 2015	1	6	6	2 Inch Mill and Overlay	6.3	n/a	n/a*
								2	7	8	2.5 Inch Mill and Overlay			
								4	8	5.5	Full Depth Reclamation, Full Bituminous Removal and Replacement or Reconstruction			
	Total Length	**6,314**	**1.2 mi.**								* GPR was unable to determine agg. base thickness			

CC Regular Session **5. 16.**

Meeting Date: 01/12/2021

Submitted For: Bruce Westby, Engineering/Public Works

By: Joe Feriancek, Engineering/Public Works

Information

Title

Adopt Resolution #21-011 Ordering Plans and Specifications for Improvement Project # 21-04, 2021 Neighborhood Pavement Overlay Improvements.

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #21-011 Ordering Plans and Specifications for Improvement Project #21-04 2021 Neighborhood Pavement Overlay Improvements.

Background:

Overlaying the streets identified within the 2021 – 2030 Capital Improvement Program for 2021 will allow the City to maintain these streets in the most cost-effective manner throughout the serviceable life of the streets.

Exhibits are attached showing the specific street segments proposed to receive bituminous pavement overlay improvements in 2021. These street segments are located in the following developments:

- Birch Hill Lodges
- Ferrum 1st & 2nd
- Gateway Industrial Park
- Mallard Ponds
- Northfork Itasca Point
- Northfork St. Andrews
- Oakridge Industrial Park
- Rabbit Run
- Ramsey Meadows 2nd

A street segment summary is attached, the proposed project is 1.81 miles in total length.

The proposed improvements are designated as City Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements.

Notification:

No notifications are required with this case.

Observations/Alternatives:

Motion to adopt Resolution #21-011 ordering plans and specifications for improvement project #21-04, 2021 Neighborhood Pavement Overlay Improvements.

Funding Source:

Funding for this improvement is proposed to come from the Pavement Management Fund and Stormwater Utility Fund.

Staff has completed an estimate based on anticipated 2021 construction cost, with a total estimated project cost of $690,000.

- Street Project Cost $643,000
- Storm Sewer Project Cost $47,000
- Total Estimated Project Cost $690,000

Recommendation:

Staff recommends adopting Resolution #21-011 ordering plans and specifications for improvement project #21-04, 2021 Neighborhood Pavement Overlay Improvements.

Action:

Adopt Resolution #21-011 ordering plans and specifications for improvement project #21-04, 2021 Neighborhood Pavement Overlay Improvements.

Attachments

21-04 Street Segment Summar

21-04 Map

Res 21-011

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kathy Schmitz	01/07/2021 11:00 AM
Kurt Ulrich	Kathy Schmitz	01/07/2021 01:43 PM
Bruce Westby	Bruce Westby	01/07/2021 02:22 PM
Form Started By: Joe Feriancek		Started On: 12/31/2020 10:59 AM
Final Approval Date: 01/07/2021		

IP 21-04 Neighborhood Pavment Overlay Improvement
Street Segment Summary

Street Description					Street History					GPR Summary		
Subdivision	**Street**	**Segment Description**	**Length (feet)**	**Curb**	**2020 PASER**	**Year Built**	**Maint. 1**	**Maint. 2**	**Maint. 3**	**Avg HMA (inches)**	**Avg Agg. Base (inches)**	**Avg Section (inches)**
Birch Hill Lodges	Cobalt Street	Sunwood Drive / S EOP	770	concrete	6	2002	SC 2007	SC 2014		n/a	n/a	n/a *
Ferrum 1st & 2nd	Azurite Street	McKinley Street / 141st Avenue	909	concrete	7	1997	SC 2003	SC 2012		4.5	n/a	n/a
Gateway Industrial Park	143rd Avenue	Jaspar Street / CR 56	890	concrete	8	2000	SC 2006	SC 2018		4.4	4.5	8.9
	Limonite Street	142nd Avenue / 143rd Avenue	366	concrete	9	2005				n/a	n/a	n/a *
Mallard Ponds	140th Avenue	Dysprosium Street / CDS	280	concrete	9	2000	SC 2005	SC 2017		4.2	n/a	n/a
Northfork Itasca Point	159th Lane	Andrie Street / CDS	1,040	bit	8	1999	SC 2008	SC 2018		3.9	3.9	7.8
Northfork St. Andrews	Inverness Court	Inverness Lane / CDS	310	bit	8	2001	SC 2008	SC 2018		n/a	n/a	n/a *
	St. Andrews Court	St. Andrews Lane / CDS	528	bit	8	2001	SC 2008	SC 2018		n/a	n/a	n/a *
	St. Andrews Lane	Inverness Lane / SE EOP	3,268	bit	8	2001	SC 2008	SC 2018		n/a	n/a	n/a *
Oakridge Industrial Park	Sunfish Lake Court	CR 57 / E CDS	385	concrete	7	1997	SC 2003	SC 2015		4	n/a	n/a
Rabbit Run	Quicksilver Street	167th Avenue / CDS	308	n/a	6	1997	SC 2004	SC 2012		3.7	2.8	6.5
Ramsey Meadows 2nd	150th Lane	W EOP / CDS	312	concrete	9	1994	SC 1998	SC 2005	SC 2016	3.6	3	6.6
	Fluorine Street	149th Lane / CDS	207	concrete	8	1994	SC 1998	SC 2005	SC 2017	3.2	4.8	8.0
		Total Length	**9,573**	**1.81 mi.**	* street is known built to current city standards							

I.P. 21-04
NEIGHBORHOOD PAVEMENT OVERLAY
NORTHFORK ST. ANDREWS

I.P. 21-04
NEIGHBORHOOD PAVEMENT OVERLAY
NORTHFORK ITASCA POINT

I.P. 21-04
NEIGHBORHOOD PAVEMENT OVERLAY
RABBIT RUN

I.P. 21-04
NEIGHBORHOOD PAVEMENT OVERLAY
RAMSEY MEADOWS 2ND

I.P. 21-04
NEIGHBORHOOD PAVEMENT OVERLAY
BIRCH HILL LODGES

I.P. 21-04
NEIGHBORHOOD PAVEMENT OVERLAY
GATEWAY INDUSTRIAL PARK

I.P. 21-04
NEIGHBORHOOD PAVEMENT OVERLAY
OAKRIDGE INDUSTRIAL PARK

I.P. 21-04
NEIGHBORHOOD PAVEMENT OVERLAY
FERRUM 1ST & 2ND

I.P. 21-04
NEIGHBORHOOD PAVEMENT OVERLAY
MALLARD PONDS

21-04
2021 Pavement Overlay Improvements

Legend

- 2021 Overlay
- Street Centerlines
- ScoutCamp
- Golf_Courses
- Parks
- Rivers
- Lakes_Ponds
- Creeks

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION 21-011

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR IMPROVEMENT PROJECT #21-04, 2021 NEIGHBORHOOD PAVEMENT OVERLAY IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous street segments in 2021 as identified within the 2021 – 2030 Capital Improvement Program; and.

WHEREAS, funding for this improvement is proposed to come from the Pavement Management Fund and Stormwater Utility Fund with a total estimated project cost of $690,000; and

WHEREAS, the City city staff has the capacity to prepare plans and specifications for improvement project #21-04, 2021 Neighborhood Pavement Overlay Improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and sections for improvement project #21-04, 2021 Neighborhood Pavement Overlay Improvements.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 17.**

Meeting Date: 01/12/2021

Submitted For: Bruce Westby, Engineering/Public Works

By: Joe Feriancek, Engineering/Public Works

Information

Title

Adopt Resolution #21-012 Ordering Plans and Specifications for Improvement Project # 21-05, 2021 MSA Pavement Overlay Improvements.

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #21-012 Ordering Plans and Specifications for Improvement Project #21-05 2021 MSA Pavement Overlay Improvements.

Background:

Overlaying the Municipal State Aid (MSA) streets identified within the 2021 – 2030 Capital Improvement Program for 2021 will allow the City to maintain these streets in the most cost-effective manner throughout the serviceable life of the streets.

The MSA street segments proposed to receive bituminous pavement overlay improvements in 2021 are:

- Sunwood Drive between Bunker Lake Boulevard and Sunfish Lake Boulevard
- Sunwood Drive between Erkium Street and Trunk Highway 47

A street segment summary is attached. The proposed project is 0.72 miles in total length.

The proposed improvements are designated as City Improvement Project #21-05, 2021 MSA Pavement Overlay Improvements.

Notification:

No notifications are required with this case.

Observations/Alternatives:

Motion to adopt Resolution #21-012 ordering plans and specifications for improvement project #21-05, 2021 MSA Pavement Overlay Improvements.

Funding Source:

Staff estimates project costs, based on anticipated 2021 construction costs, to be $324,000.

Plans and specifications will be prepared in-house as part of Staff's normal duties.

Funding for this improvement is proposed to come from the MSA Fund and Stormwater Utility Fund.

- Street Project Cost $313,000
- Storm Sewer Project Cost $ 11,000
- Total Estimated Project Cost $324,000

Recommendation:

Staff recommends adopting Resolution #21-012 ordering plans and specifications for improvement project #21-05, 2021 MSA Pavement Overlay Improvements.

Action:

Adopt Resolution #21-012 ordering plans and specifications for improvement project #21-05, 2021 MSA Pavement Overlay Improvements.

Attachments

Resolution #21-012

21-05 Street Segment Summary

21-05 Project Scope

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/07/2021 02:42 PM
Form Started By: Joe Feriancek		Started On: 01/05/2021 08:30 AM
Final Approval Date: 01/07/2021		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION 21-012

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR IMPROVEMENT PROJECT #21-05, 2021 MSA PAVEMENT OVERLAY IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous Municipal State Aid (MSA) street segments in 2021 as identified within the 2021 – 2030 Capital Improvement Program; and

WHEREAS, funding for this improvement is proposed to come from the MSA Fund and Stormwater Utility Fund with a total estimated project cost of $324,000; and

WHEREAS, City Staff has the capacity to prepare plans and specifications for improvement project #21-05, 2021 MSA Pavement Overlay Improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for improvement project #21-05, 2021 MSA Pavement Overlay Improvements.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

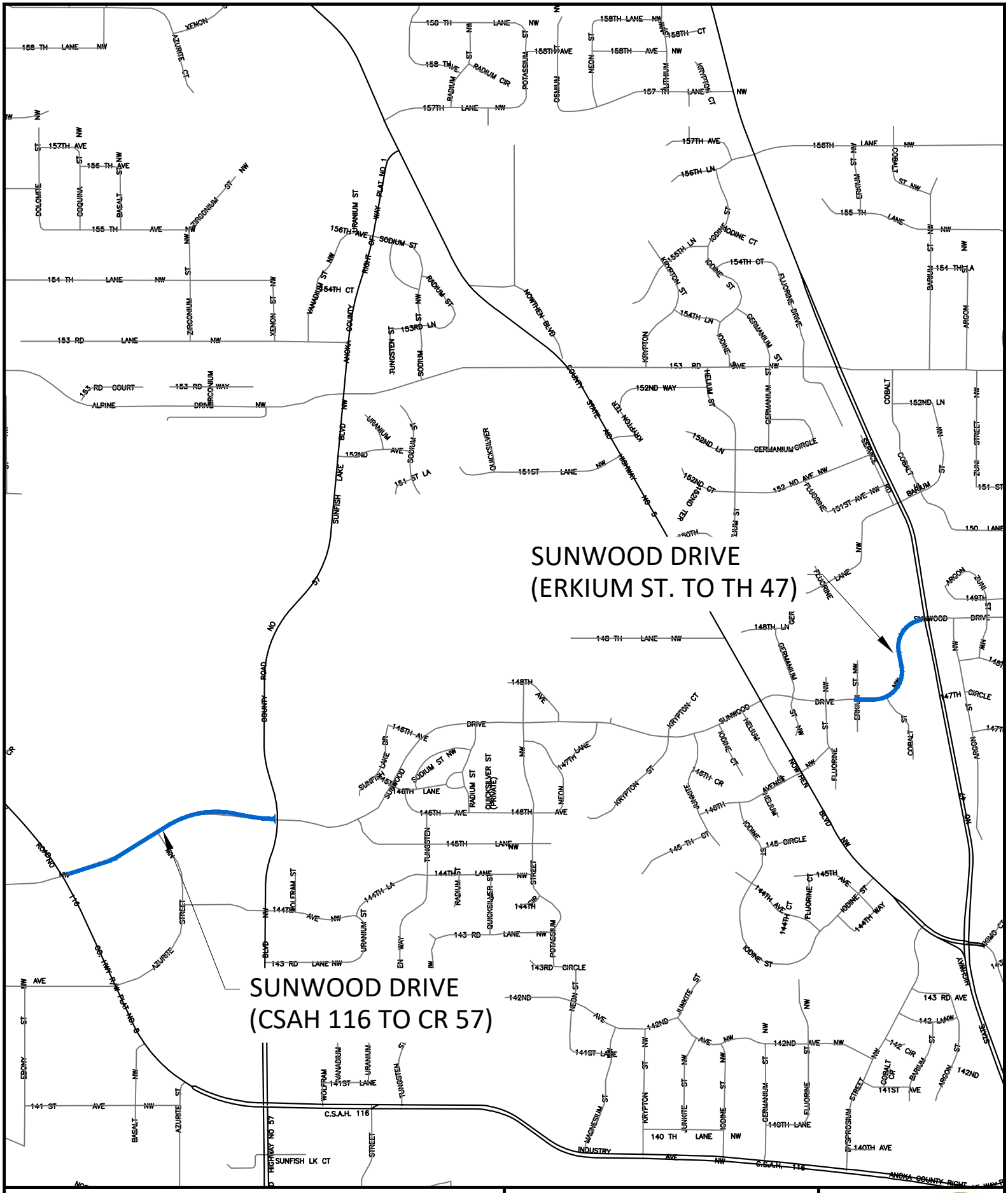
_____
Mayor

ATTEST:

_____
City Clerk

IP 21-05 MSA Pavment Overlay Improvement
Street Segment Summary

Street Description					Street History					GPR Summary		
Subdivision	**Street**	**Segment Description**	**Length (feet)**	**Curb**	**2020 PASER**	**Year Built**	**Maint. 1**	**Maint. 2**	**Maint. 3**	**Avg HMA (inches)**	**Avg Agg. Base (inches)**	**Avg Section (inches)**
MSA	Sunwood Drive	CR 116 / CR 57	2,407	concrete	7	2002	SC 2007	SC 2014		4	2.4	6.4
MSA	Sunwood Drive	Erkium Street / TH 47	1,375	concrete	7	2000	SC 2006	SC 2018		4.2	2.2	6.4
		Total Length	**3,782**	**0.72 mi.**								



I.P. 21-05
MSA PAVEMENT OVERLAYS
PROJECT SCOPE

0 1/4 1/2 3/4

SCALE (FEET)

N

City of RAMSEY

CC Regular Session **5. 18.**

Meeting Date: 01/12/2021

By: Katie Schmidt, Administrative Services

Information

Title

Adopt Resolution #21-016 Appointing Election Judges for the Special Election on February 9, 2021

Purpose/Background:

Background: Councilmember Nadine Heinrich, who represented the City in Ward 1, resigned from the Council, effective July 14, 2020. As a result of the vacancy in the Ward 1 office, and because more than 365 days remain in the term of the vacated office, pursuant to City Charter requirement, the City Council directed that a special election be held in Ward 1. The term of this office runs through January 2, 2023. Due to State Statutes dictating uniform election dates for Special Elections, the first authorized date for a Special Election is Tuesday, February 9, 2021.

Staff is requesting the Council to formally appoint election judges to work both Ward 1 polling locations. A resolution is attached appointing election judges to serve for the Special Election scheduled for February 9, 2021.

Minnesota State Statute 204B.22 is attached. The statute references the number of election judges that are required under the law. In this case, the minimum number of judges required is three per polling location. Ramsey will have two polling locations open for the election. Staff's recommendation at this time is to secure approximately ten election judges. Staff requests the Council authorize staff to train and hire additional election judges not named here, should the need arise.

Note: The last day to appoint election judges is Friday, January 15, 2021.

Funding Source:

Monies have been budgeted in the General Fund under Elections for Election expenses and Election Judge pay.

Recommendation:

Staff recommends Council adopt the Resolution appointing Election Judges for the 2021 Special Election.

Action:

Motion to adopt Resolution #21-016 Appointing Election Judges for the Special Election on February 9, 2021.

Attachments

Resolution #21-016

Statute 204B.22

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	01/06/2021 04:59 PM
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:29 AM
Form Started By: Katie Schmidt		Started On: 12/31/2020 02:34 PM
Final Approval Date: 01/07/2021		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-016

RESOLUTION APPOINTING ELECTION JUDGES FOR THE SPECIAL ELECTION ON FEBRUARY 9, 2021

WHEREAS, the City of Ramsey will be conducting a Special Election on Tuesday, February 9, 2021; and

WHEREAS, pursuant to Minnesota Statutes Section 204B.21, election judges for precincts in a municipality must be appointed by the governing body of that municipality; and

WHEREAS, the hourly rate of pay will be $10.08 for election judge trainees, $10.08 for regular election judges and $11.00 for head judges; and

WHEREAS, when necessary, regular City staff working as judges on election day will be paid their normal hourly wage.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the following individuals be appointed to serve as election judges for the Special Election to be held on February 9, 2021:

   Susan Brockman, Katherine Dague, Colleen Graber, Timothy Graber, Andrea Hillebregt and Louise Kvick.

2) That the following individuals be appointed to serve as head judges for the Special Election to be held on February 9, 2021:

   Billie Jo Bishop, Richard (Scott) Cords, Vicki Hermann and Deb Koepsell.

3) That Council authorize staff to train and hire additional election judges not named here should the need arise.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January 2021.

_____
Mayor

ATTEST:

_____
City Clerk

204B.22 ELECTION JUDGES; NUMBER REQUIRED.

Subdivision 1. **Minimum number required.** (a) A minimum of four election judges shall be appointed for each precinct in the state general election, provided that a minimum of three election judges shall be appointed for each precinct with fewer than 500 registered voters as of 14 weeks before the state primary. In all other elections, a minimum of three election judges shall be appointed for each precinct. In a combined polling place under section 204B.14, subdivision 2, at least one judge must be appointed from each municipality in the combined polling place, provided that not less than three judges shall be appointed for each combined polling place. The appointing authorities may appoint election judges for any precinct in addition to the number required by this subdivision including additional election judges to count ballots after voting has ended.

(b) An election judge may serve for all or part of election day, at the discretion of the appointing authority, as long as the minimum number of judges required is always present. The head election judge designated under section 204B.20 must serve for all of election day and be present in the polling place unless another election judge has been designated by the head election judge to perform the functions of the head election judge during any absence.

Subd. 2. [Repealed, 2013 c 131 art 2 s 85]

Subd. 3. [Repealed, 2010 c 201 s 82]

Subd. 4. **Election judge trainees not counted toward minimum number of election judges.** The presence or participation of election judge trainees must not be counted toward satisfying any of the required numbers of election judges in this chapter.

History: *1981 c 29 art 4 s 22; 1986 c 362 s 3; 1987 c 212 s 6; 1994 c 607 s 5; 1997 c 147 s 31; 1Sp2001 c 10 art 18 s 21,22; 2004 c 293 art 2 s 21; 2010 c 201 s 26,27; 2013 c 131 art 2 s 23*

Copyright © 2019 by the Revisor of Statutes, State of Minnesota. All Rights Reserved.

CC Regular Session **6. 1.**

Meeting Date: 01/12/2021

By: Chloe McGuire Brigl, Community Development

Information

Title:

PUBLIC HEARING: Introduce Ordinance #21-05 Vacating Easement and Resolution #21-017 Approving Development Agreement for Riverstone 5th Addition

Purpose/Background:

The purpose of this case is to approve a Development Agreement related to Riverstone 5th Addition, and to vacate a drainage and utility easement adopted with Riverstone 4th Addition that will be replaced by permanent easements on Riverstone 5th Addition's final plat. Both of these items are standard items that take place after approval of the Final Plat. The City Council approved the Final Plat for Riverstone 5th Addition on November 10, 2020 with the contingency for Capstone Homes (the "Developer") to enter into a Development Agreement with the City.

Notification:

Notice of Public Hearing was published in the City's official newspaper, the Anoka County UnionHerald.

Observations/Alternatives:

Development Agreement

Riverstone 5th Addition was approved with a contingency for the Developer to enter into a Development Agreement with the City. This is a standard contingency and this Development Agreement utilizes the City's standard template agreement, which has been approved by the City Attorney. There is a unique contingency in the attached resolution to verify the accounting related to the park dedication credit, which was approved with the original Riverstone Addition. Each Addition of Riverstone has credit related to the park and/or trail dedication. Staff is working on verifying the final credit amount and will recommend a different system moving forward.

Easement Vacation

The proposed easement vacation is related to a 60 foot drainage and utility easement that was adopted with Riverstone 4th Addition in order to bring utilities to the adjacent property to the west, which is now being developed as Preserve at Northfork. The Developer has requested that this easement is vacated as standard easements will be platted on the final plat sheet for Riverstone 5th Addition that are duplicative of this easement. This is a standard process to help clean up title work on the property.

Funding Source:

The Applicant is responsible for all costs associated with the request.

Recommendation:

Staff recommends adoption of Ordinance #21-05 and Resolution #21-017.

Action:

Motion to introduce Ordinance #21-05 vacating a 60 foot drainage and utility easement related to Riverstone Addition.

Motion to adopt Resolution #21-017 approving the Development Agreement for Riverstone 5th Addition.

Attachments

Final Plat
Park and Trail Credit Exhibit
Engineering Estimate
Draft Development Agreement
Resolution #21-017
Ordinance #21-05

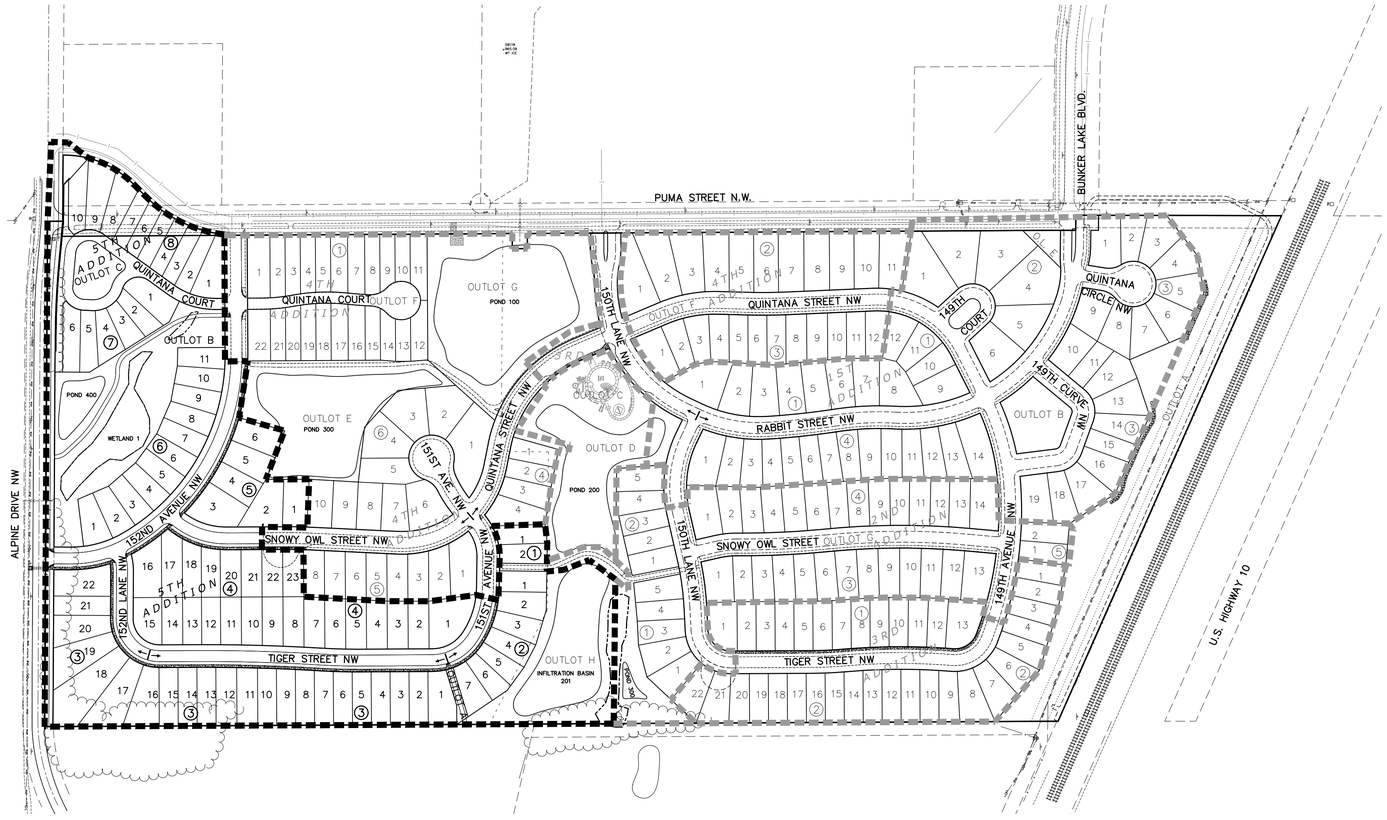
Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	01/07/2021 08:24 AM
Tim Gladhill	Tim Gladhill	01/07/2021 09:36 AM
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:22 AM
Form Started By: Chloe McGuire Brigl		Started On: 12/29/2020 12:10 PM
Final Approval Date: 01/07/2021		

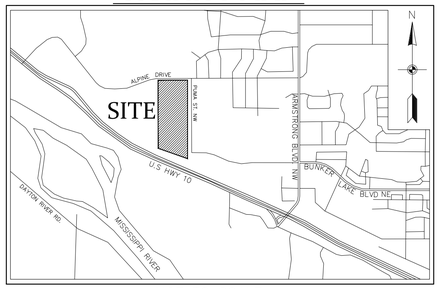
RIVERSTONE 5TH ADDITION

SANITARY SEWER, WATER MAIN, STORM SEWER AND STREET CONSTRUCTION PLANS

RAMSEY, MINNESOTA



VICINITY MAP



NOT TO SCALE

SHEET INDEX

1. COVER
2. SANITARY SEWER INDEX
3. STORM SEWER INDEX
4. SANITARY SEWER & WATERMAIN
   - TIGER STREET NW/152ND LANE NW
5. SANITARY SEWER & WATERMAIN
   - 152ND AVENUE NW/SNOWY OWL STREET NW
6. SANITARY SEWER & WATERMAIN
   - QUINTANA COURT
7–9. STORM SEWER
10. STREET CONSTRUCTION
    - TIGER STREET NW/152ND LANE NW
11. STREET CONSTRUCTION
    - 152ND AVENUE NW/SNOWY OWL STREET NW
12. STREET CONSTRUCTION
    - QUINTANA COURT
13. TRAIL CONSTRUCTION
14–18. DETAILS

N

0 100 200 400

(IN FEET)

BENCHMARK

1. Anoka County Benchmark No. 3076
   Elev.= 890.186 (NAVD 88)
2. Anoka County Benchmark No. 2078
   Elev.= 899.499 (NAVD 88)

CALL BEFORE YOU DIG

811

Know what's **below.** **Call** before you dig.

The subsurface utility information shown on this plan is utility Quality Level D. This quality level was determined according to the guidelines of CI/ASCE 38-02, entitled "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data."

CARLSON McCAIN ENGINEERING SURVEYING ENVIRONMENTAL

3890 PHEASANT RIDGE DR NE
SUITE 100
BLAINE, MN 55449
TEL 763.489.7900
FAX 763.489.7959
CARLSONMCCAIN.COM

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: Brian J. Krystofiak, P.E.
Signature:
Date: 10/1/20 License #: 25063

Drawn: NJP
Designed: BJK
Date: 10/1/20

Revisions:

RIVERSTONE DEVELOPMENT, LLC.
14015 Sunfish Lake Blvd., Suite 400
Ramsey, MN 55303

RIVERSTONE 5TH ADDITION
Ramsey, Minnesota

COVER

Save Date: 10/06/20 F:\jobs\6421 - 6440\6435 - ramsey site\cad c3d\engineering\5th addition\6435_5th_cover.dwg

Park Fees						
Phase 1			**Phase 2**			
# of lots	Billed	Paid	# of lots	Billed	Paid	
51	$ 142,800.00	$ -	39	$ 117,000.00	$ 25,300.00	

Trail Fees						
Phase 1			**Phase 2**			
# of lots	Billed	Paid	# of lots	Billed	Paid	
51	$ 40,800.00	$ -	39	$ 39,000.00	$ 39,000.00	

Park Credit Tracking			
Billed	Collected	Amt Credited	
$ 259,800.00	$ 25,300.00	$ 234,500.00	
$ 79,800.00	$ 39,000.00	$ 40,800.00	*(should not have used trail credit here)*
		$ 275,300.00	RS 1 Approved Pearson Park credit

Park		
Phase 3		
# of lots	Billed	Paid
35	$ 122,500.00	$ 122,500.00

Trail		
Phase 3		
# of lots	Billed	Paid
35	$ 35,000.00	$ 35,000.00

Full payment of both Park and Trail in Phase 3

Park Fees						
Phase 4			**Phase 5**			
# of lots	Billed	Paid	# of lots	Billed	Paid	
67	$ 187,600.00	$ 146,800.00	87	$ 261,000.00	$ 261,000.00	

Trail Fees						
Phase 4			**Phase 5**			
# of lots	Billed	Paid	# of lots	Billed	Paid	
67	$ 67,000.00	$ -	87	$ 87,000.00	$ 12,565.00	

Trail Credit Tracking			
Billed	Collected	Amt Credited	
$ 448,600.00	$ 407,800.00	$ 40,800.00	*$40,800 Park credit to adjust for trail credit taken in phase 1*
$ 154,000.00	$ 12,565.00	$ 141,435.00	
		$ 182,235.00	

RS1 Approved DA

Trail Credit	RS4 credits	RS5 Credit
$ 182,235.00	$ (107,800.00)	$ 74,435.00

PROJECT NAME: Riverstone - 5th Addition (Based on NPA Prices From 4th Addition)
PROJECT LOCATION: Ramsey, MN
CARLSON MCCAIN PROJECT NO.: 6435-00
OWNER: Riverstone Development, LLC.
DATE: 10/01/20
BY: KRO

COST ESTIMATE SUMMARY

DESCRIPTION OF WORK	AMOUNT
SANITARY SEWER	$240,060.80
WATERMAIN	$356,172.50
STORM SEWER	$156,336.50
STREETS	$583,575.00
TOTAL	$1,336,144.80

Note:
This estimate is based on preliminary design and is subject to change with final design.

PROJECT NAME: Riverstone - 5th Addition (Based on NPA Prices From 4th Addition)
PROJECT LOCATION: Ramsey, MN
CARLSON MCCAIN PROJECT NO.: 6435-00
OWNER: Riverstone Development, LLC.
DATE: 10/01/20
BY: KRO

SANITARY SEWER

Item No.	Quantity	Unit	Description	Unit Price	Amount
1	1,388	L.F.	8" PVC SDR 35 10-12' w/ Sand Bedding	$ 18.50	$ 25,678.00
2	878	L.F.	8" PVC SDR 35 12-14' w/ Sand Bedding	$ 20.50	$ 17,999.00
3	17	EA	48" Sanitary Sewer Manhole 0-10'	$ 3,100.00	$ 52,700.00
4	27.98	V.F.	48" Manhole Build in Excess of 10'	$ 285.00	$ 7,974.30
5	68	EA	8" x 4" Service Wye	$ 180.00	$ 12,240.00
6	3,250	L.F.	4" PVC SDR 26 Service Pipe w/ Sand Bedding	$ 16.25	$ 52,812.50
7	3	EA	Connect to Existing Sewer	$ 1,500.00	$ 4,500.00
8	1	EA	Connect to Existing Manhole	$ 2,000.00	$ 2,000.00
9	8	EA	Connect to Existing Service Wye/Riser	$ 500.00	$ 4,000.00
10	1	EA	Sewer Test	$ 2,000.00	$ 2,000.00
11	2,266	L.F.	Televising	$ 2.00	$ 4,532.00
12	750	Ton	1.5" Rock for Granular Pipe Bedding (100% Crushed)	$ 31.50	$ 23,625.00
13	1	L.S.	Sanitary Tracewire (Mainline & Services)	$ 5,000.00	$ 5,000.00
14	1	L.S.	Dewatering	$ 25,000.00	$ 25,000.00
			TOTAL		$ 240,060.80

PROJECT NAME: Riverstone - 5th Addition (Based on NPA Prices From 4th Addition)
PROJECT LOCATION: Ramsey, MN
CARLSON MCCAIN PROJECT NO.: 6435-00
OWNER: Riverstone Development, LLC.
DATE: 10/01/20
BY: KRO

WATERMAIN

Item No.	Quantity	Unit	Description		Amount
1	93	L.F.	6" DIP CL 52	$ 50.00	$ 4,650.00
2	3,400	L.F.	8" DIP CL 52	$ 48.75	$ 165,750.00
3	6	EA	8" Gate Valve & Box	$ 2,000.00	$ 12,000.00
4	4	EA	Connect to Existing	$ 1,750.00	$ 7,000.00
5	7	EA	Fire Hydrant w/ Gate Valve	$ 5,815.00	$ 40,705.00
6	4,000	lbs	D.I. Fittings	$ 5.00	$ 20,000.00
7	2	EA	8" Plug w/Blowout (See Detail)	$ 1,080.00	$ 2,160.00
8	76	EA	1" Corporation Stop w/ Service Saddle	$ 225.00	$ 17,100.00
9	76	EA	1" Curb Stop and Box	$ 275.00	$ 20,900.00
10	3,250	L.F.	1” Copper Type “K” Service Pipe	$ 18.55	$ 60,287.50
11	160	S.F.	4" Insulation	$ 7.00	$ 1,120.00
12	1	L.S.	Water Test	$ 4,500.00	$ 4,500.00
			TOTAL		$ 356,172.50

PROJECT NAME: Riverstone - 5th Addition (Based on NPA Prices From 4th Addition)
PROJECT LOCATION: Ramsey, MN
CARLSON MCCAIN PROJECT NO.: 6435-00
OWNER: Riverstone Development, LLC.
DATE: 10/01/20
BY: KRO

STORM SEWER

Item No.	Quantity	Unit	Description	Unit Price	Amount
1	687	L.F.	12" RCP Cl. 5	$ 35.50	$ 24,388.50
2	569	L.F.	15" RCP Cl. 5	$ 40.00	$ 22,760.00
3	412	L.F.	18" RCP Cl. 5	$ 44.00	$ 18,128.00
4	119	L.F.	21" RCP Cl. 4	$ 50.00	$ 5,950.00
5	330	L.F.	24” RCP Cl. 3	$ 60.00	$ 19,800.00
6	2	EA	12" RCP Flared End Section	$ 1,225.00	$ 2,450.00
7	1	EA	15” RCP Flared End Section w/Trash Guard	$ 1,525.00	$ 1,525.00
8	1	EA	18” RCP Flared End Section w/Trash Guard	$ 1,625.00	$ 1,625.00
9	1	EA	24" RCP Flared End Section w/Trash Guard	$ 1,925.00	$ 1,925.00
10	31	C.Y.	Rip Rap CL. 3	$ 100.00	$ 3,100.00
11	3	EA	24” x 36” Catch Basin	$ 2,075.00	$ 6,225.00
12	4	EA	27" Dia. Catch Basin	$ 1,500.00	$ 6,000.00
13	5	EA	48" Dia. Catch Basin Manhole	$ 2,500.00	$ 12,500.00
14	1	EA	48" Dia. Storm Manhole	$ 2,500.00	$ 2,500.00
15	4	EA	60” Dia. Catch Basin Manhole	$ 3,600.00	$ 14,400.00
16	1	EA	48" Outlet Control Structure	$ 7,100.00	$ 7,100.00
17	16	EA	Erosion Control for Catch Basins	$ 185.00	$ 2,960.00
18	3	EA	Connect to Existing Catch Basin Manhole	$ 1,000.00	$ 3,000.00
			TOTAL		$ 156,336.50

PROJECT NAME: Riverstone - 5th Addition (Based on NPA Prices From 4th Addition)
PROJECT LOCATION: Ramsey, MN
CARLSON MCCAIN PROJECT NO.: 6435-00
OWNER: Riverstone Development, LLC.
DATE: 10/01/20
BY: KRO

STREET CONSTRUCTION

Item No.	Quantity	Unit	Description	Unit Price	Amount
1	11,000	S.Y.	Subgrade Preparation	$ 1.00	$ 11,000.00
2	11,000	S.Y.	4" Aggregate Base Cl. 5	$ 4.75	$ 52,250.00
3	9,000	S.Y.	2" Bit. Non-wear Course Type SP 12.5, SPNWB330C	$ 9.70	$ 87,300.00
4	9,000	S.Y.	1.5" Bit. Wear Course Type SP 9.5, SPWEA340C (2022)	$ 8.50	$ 76,500.00
5	700	GAL	Tack Coat	$ 4.00	$ 2,800.00
6	5,400	L.F.	Surmountable Concrete Curb & Gutter	$ 13.00	$ 70,200.00
7	400	L.F.	B618 Concrete Curb & Gutter	$ 21.00	$ 8,400.00
8	480	L.F.	B612 Concrete Curb & Gutter	$ 18.00	$ 8,640.00
9	90	L.F.	Concrete Valley Gutter	$ 65.00	$ 5,850.00
10	11	EA	Adjust Catch Basin Casting	$ 200.00	$ 2,200.00
11	42	EA	Adjust Manhole Casting	$ 500.00	$ 21,000.00
12	14	EA	Adjust Gate Valve & Box	$ 235.00	$ 3,290.00
13	15,250	S.F.	Concrete Sidewalk (see detail)	$ 5.50	$ 83,875.00
14	2,300	S.Y.	10' Bituminous Trail (Includes Cl. 5 & Subgrade Preparation)	$ 22.00	$ 50,600.00
15	4	EA	Pedestrian Ramp	$ 2,115.00	$ 8,460.00
16	1	EA	Remove & Dispose of Existing Temporary Cul-De-Sac	$ 5,000.00	$ 5,000.00
17	100	L.F.	Remove & Dispose of Existing Concrete Curb & Gutter	$ 20.00	$ 2,000.00
18	210	L.F.	Sawcut Bituminous	$ 4.00	$ 840.00
19	210	L.F.	Mill Bituminous	$ 10.00	$ 2,100.00
20	1	L.S.	Backfill Curb & Gutter & Grade Boulevard	$ 16,285.00	$ 16,285.00
21	4,100	S.Y.	Sod	$ 6.85	$ 28,085.00
22	8.0	AC	Turf Establishment	$ 650.00	$ 5,200.00
23	600	L.F.	Conduit Crossings(Utility-4"PVC Supplied by Small Utilities)	$ 8.00	$ 4,800.00
24	100	L.F.	Conduit Crossings (Irrigation-4"PVC Supplied by Contractor)	$ 12.00	$ 1,200.00
25	4	EA	R1-1 Stop Sign	$ 275.00	$ 1,100.00
26	13	EA	R8-3 Sign	$ 150.00	$ 1,950.00
27	2	EA	R8-3MP Sign	$ 150.00	$ 300.00
28	2	EA	W11-2 Sign	$ 275.00	$ 550.00
29	2	EA	TAPCO Pedestrian Crossing Signal (See Detail)	$ 10,000.00	$ 20,000.00
30	3	EA	Street Sign	$ 600.00	$ 1,800.00
	TOTAL				$ 583,575.00

CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR RIVERSTONE 5th ADDITION

This Agreement (hereinafter the "Agreement") is dated as of this ___ day of _____, 2021 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and **RIVERSTONE DEVELOPMENT, LLC.**, a Minnesota Corporation (the "**PERMITTEE**").

Recitals

A. The **PERMITTEE** is the owner of land legally described on the attached Exhibit A (the "Subject Property").

B. The **PERMITTEE** has received approval from the **CITY** to subdivide the Subject Property and plat the same as RIVERSTONE 5th ADDITION (the "Plat").

Agreement

1. Recitals. Recitals incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.

2. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:

   a. The **PERMITTEE'S** Execution of this Agreement. That the **PERMITTEE** enter into this Agreement.

   b. Marketable Title. That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property either through a currently certified abstract, registered property abstract or title insurance commitment or policy**.**

   c. Proof of Authority. That the **PERMITTEE** provide proof that the respective governing boards of the **PERMITTEE** have authorized the **PERMITTEE'S**

execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

3. The Plans. The term "Plans" as used in this Agreement means the Final Plat Plans prepared by Carlson McCain, Inc., dated October 1, 2020. The Plans remain subject to: (a) **CITY** Staff's review and approval of the Plans to, among other things, confirm that the revisions requested in the **CITY** Staff's review letter have been made; and (b) such further revisions as the **PERMITTEE** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

4. Stage I Improvements. The improvements the **PERMITTEE** will construct or install are as follows:

a. Trunk and lateral sanitary sewer.
b. Trunk and lateral water main.
c. Storm drainage facilities (when specified).
d. Stormwater maintenance through 90 percent buildout.
e. Streets.
f. Concrete curb and gutter (urban).
g. Street traffic control signals.
h. Lot grading.
i. Trail development.
j. Sidewalks.
k. Electricity (within one-fourth mile).
l. Phone (within one-fourth mile).
m. Natural gas (within one-fourth mile).
n. Boulevard sodding.
o. Water shut off boxes.
p. Landscaping for noise mitigation

(the "Stage I Improvements").

The **PERMITTEE** agrees to construct the Stage I Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of reproducible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage I Improvements and acceptance by the **CITY**. As as-built plans are a required Stage I Improvement item per City Code Section 117-615, the **CITY** will not release in its entirety the required Stage I Improvement Financial Guarantee noted in paragraph #6 below until such as-built plans are received by the **CITY**. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage I Improvements.

~~The **CITY** is constructing Stage I Improvements in Bunker Lake Boulevard and Puma Street, including trunk water main, trunk sanitary sewer, and street improvements. These improvements are required improvements related to the Plat.~~

6. Stage I Improvement Financial Guarantee. The **PERMITTEE** shall provide a financial guarantee to the **CITY** guaranteeing the construction of the Stage I Improvements and their

timely completion. The **PERMITTEE** shall be responsible for a financial guarantee in the amount of **$1,670,181** which amount is 125% of the **CITY** Engineer's estimated cost of the Stage I Improvements. Upon completion of Stage I Improvements (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), acceptance by the **CITY**, supported by appropriate lien waivers, The **PERMITTEE** may request a reduction in the amount of the financial guarantee.

7. Inspection Fees for the Stage I Improvements. The **PERMITTEE** shall provide an inspection fee to the **CITY** to inspect the Stage I Improvements. The **PERMITTEE** shall be responsible for an inspection fee in the amount of **$66,807**, which amount is 5% of the City Engineer's estimated cost of the Stage I Improvements. The inspection fee must be in the form of a cash escrow. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I Improvements, acceptance by the **CITY**.

8. Installation of the Stage I Improvements. The **PERMITTEE** shall obtain all necessary permits from all governmental agencies before commencing construction of the Stage I Improvements. The **PERMITEE** must provide the **CITY** with copies of all necessary permits from other governmental agencies prior to or when the **PERMITTEE** applies for a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Stage I Improvements, the **PERMITTEE** shall provide the **CITY** with a complete set of reproducible "As Built" plans for the Stage I Improvements.

9. Time of Performance for the Stage I Improvements. The **PERMITTEE** must complete the Stage I Improvements within one (1) year after the recording of the Plat.

10. Ownership of the Stage I Improvements. The **PERMITTEE** owns the Stage I Improvements until the **CITY'S** acceptance of the Stage I Improvements. Title to the Stage I Improvements automatically passes to the **CITY** upon the **CITY'S** written acceptance of the Stage I Improvements. Except to the extent the **CITY** has accepted all or portions of the Stage I Improvements, in writing, prior to the lapse, expiration, or other termination of the **CITY'S** financial guaranty described in Section 6 and except to the extent the **CITY** and the **PERMITTEE** may agree, in writing, to defer the **CITY'S** acceptance of certain specified Stage I Improvements, the **CITY** is deemed to have accepted the Stage I Improvements when the **CITY** releases the financial guaranty described in Section 6 or allows such financial guarantee to lapse, expire or otherwise terminate.

11. Stage I Improvements License. The **PERMITTEE** hereby grants the **CITY** and the **CITY'S** agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the **CITY** deems appropriate during the **PERMITTEE'S** installation of the Stage I Improvements. The license shall expire after the **CITY** accepts ownership of Stage I Improvements.

12. Stage II **CITY** Improvements. The future improvements the **PERMITTEE** must construct or install are as follows:

    a. Street lights per agreement with Connexus Energy
    b. Installation of survey monumentation.

(the "Stage II Improvements"). The **PERMITTEE** must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

PERMITTEE must install the Stage II Improvements in accordance with the Plans. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of re-producible as-built plans in Computer Aided Drafting (CAD) format upon completion of the Stage II Improvements and acceptance by the **CITY**. As as-built plans are a required Stage II Improvement item per City Code Section 117-615, the **CITY** will not release the required Stage I Improvement Financial Guarantee noted in paragraph #6 above until **CITY** has received the as-built plans. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the plans in CAD format prior to the commencement of construction of the Stage II Improvements.

13. Financial Guaranty for Stage II Improvements. The **CITY** does not require a financial guaranty to secure the **PERMITTEE'S** obligation to construct the Stage II Improvements.

14. Warranty for Stage I and Stage II Improvements. The **PERMITTEE** shall provide a one year warranty in the amount of **$334,036** which is 25% of the cost of the Stage I and Stage II Improvements. Said warranty shall be in force for one year following the final acceptance of any required improvements and shall guarantee satisfactory performance of said improvement. The warranty must be in the form of a Letter of Credit in a form acceptable to the **CITY'S** Finance Director or a cash escrow. The **PERMITTEE** may reduce the Financial Guarantee noted in paragraph #6 above to this amount, and does not need to submit a separate letter of credit or cash escrow.

15. Maintenance Guarantee for Landscaping. It is herein agreed that the **PERMITTEE** shall provide the **CITY** a maintenance guarantee to ensure the survival of the plantings in the common areas. Said maintenance guarantee shall consist of cash or a Letter of Credit, approved as to form by the **CITY**, in the amount of **$3,645.00** ~~.~~ [# plantings (~~190~~ 33 trees) x cost/planting ($300/tree x 30% average non-survival rate, (~~28~~ 30 shrubs) x cost/planting $75/shrub x 30% average non-survival rate], which shall be in effect for a two-year period commencing on the date of the **CITY's** acceptance of said plantings as part of the Required Private Improvements.

At the end of the two-year period, the maintenance guarantee shall be returned to the **PERMITTEE**. The determination that all plantings that have been planted in accordance with the Site Plan have either survived or have been replaced shall be made by the **CITY**. In the event the **PERMITTEE** fails to maintain the required plantings for a two-year period, the City Council may order the replacement of plantings with **CITY** day labor and/or by letting contracts and draw upon the escrow for payment. Only the City Council shall have the authority to direct replacement of the plantings and withdraw from the escrow account. The **PERMITTEE** hereby grants permission and a license to the **CITY** and/or its contractors and assigns to enter upon the Site for the purpose of replacing plantings in the event of the **PERMITTEE's** default.

16.

17. Street Cleaning and Clean Up. After the street surfacing that is a part of the Stage I Improvements is installed, the **PERMITTEE** shall clear any soil, earth, or debris from the streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Stage I Improvements. It shall be

the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning. Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.

18. Payment of Development Fees. The **PERMITTEE** must pay to the **CITY** the fees described on Exhibit B which may include, but are not limited to, Park Land Dedication Fees, Trail Development Fees, Sanitary Sewer Connection (Trunk) Fees, Water Connection (Trunk) Fees, Sanitary Sewer Lateral Fees, Water Lateral Fees, Storm Management Fees, Street Light as well as Street Light Operation and Maintenance Fees.

19. Requirements for Building and Occupancy Permits.

a. No building permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; c.) the financial guaranty described in Section 6 to the **CITY**; d.) obtained all necessary permits from the Lower Rum River Watershed Management Organization and the Anoka County Soil Conservation District and has provided a copy of each such permit to the **CITY;** and

b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including the installation of at least one layer of bituminous surfacing; (b) constructed all utilities and storm water facilities this Contract requires to serve the lot and such utilities and storm water facilities are in place, and operational (including utility extensions in Bunker Lake Boulevard and Puma Street) and the **CITY** has accepted those utilities and storm water facilities; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Stage I Improvements.

20. **PERMITTEE** Defaults. If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Contract, i) the **CITY** gives the **PERMITTEE** thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30), then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies

the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **PERMITTEE** Property. As an alternative to seeking recovery from the **PERMITTEE** or the financial guaranty, the **CITY** may levy special assessments against the **PERMITTEE** Property in accordance with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments;

b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief;

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults; and

d. The **CITY** may draw upon all or any portion of the financial guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 6 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 19 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 18(d).

21. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until the **PERMITTEE** does comply. Upon the **CITY'S** demand **PERMITTEE** shall cease work until there is compliance.

d. Mailbox Locations. If the **PERMITTEE** desires to construct mailboxes within the public right of way, the **PERMITTEE** agrees that the placement of mailboxes along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.

e. Boulevard and Wetland Restoration. The **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards within thirty (30) days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

f. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m. The **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.

g. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

h. Estimated Cost. It is understood and agreed that cost amounts set forth in this Agreement as to Stage I and Stage II Improvements, unless qualified as fixed amounts, are estimated. The **PERMITTEE** agrees to pay the entire cost of said improvements including interest, engineering and legal fees related thereto.

i. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

j. Reimbursement to the **CITY**. The **PERMITTEE** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

k. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

l. Estoppel Certificates and Certificate of Completion. Within ten (10) days after a written request from the **PERMITTEE,** the **CITY** will provide the **PERMITTEE** and any third party who is purchasing all or any portion of the Subject Property or to whom the **PERMITTEE** is granting a mortgage on all or any portion of the Subject Property with a written estoppel certificate stating: (i) that this Agreement remains in full force and **effect – or -** that this Agreement has been terminated; (ii) that this Agreement has not been modified or amended **- or,** *if this Agreement has been modified or amended* -, identifying such modifications or amendments; (iii) the type and amount of any security the **CITY** is holding to secure the performance of the **PERMITTEE'S** obligations under this Agreement; (iv) that, to the best of the **CITY'S** actual knowledge, the **PERMITTEE** is not in default in the performance of the **PERMITTEE'S** obligations under this Agreement **- or**, *if the **CITY** has knowledge of **PERMITTEE** defaults*, describing those defaults; and (v) that, to the best of the **CITY'S** actual knowledge, the **CITY** is not in default in the performance of the **CITY'S** obligations under this Agreement **- or**, *if the **CITY** has knowledge of **CITY** defaults*, describing those defaults. At any time that the **PERMITTEE** believes it has fully performed its obligations under this Agreement, the **PERMITTEE** may so notify the **CITY** and the **CITY** shall promptly inspect the Subject Property to determine if the **PERMITTEE** has fully performed its obligations under this Agreement. Within ten (10) days after the **CITY'S** inspection the **CITY** must provide the **PERMITTEE** with either a detailed written description of the **PERMITTEE's** obligations which the **CITY** determines the **PERMITTEE** has not fully performed or a recordable instrument executed by the **CITY'S** mayor and **CITY** administrator evidencing the termination and satisfaction of this Agreement.

~~m. Future Lots. The **PERMITTEE** acknowledges that Outlot H of the Riverstone Addition is not developable until Stage I Improvements are constructed adjacent to this parcel, including Puma Street reconstruction.~~

~~n.~~m. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:
Riverstone Development, LLC.
Attn: Stephen Bona
14015 Sunfish Lake Blvd. NW

Ramsey, MN 55303

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

RIVERSTONE DEVELOPMENT, LLC.

By:_____, Stephen Bona
Its: Vice President

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____ , 20~~1~~219, by Stephen Bona, Manager of RIVERSTONE DEVELOPMENT, LLC., a Minnesota Corporation, under the laws of the State of Minnesota on behalf of the corporation.

_____
Notary Public

THE CITY:

CITY OF RAMSEY

By:_____
Its: Mayor

By:_____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this_____ day of_____ 2021~~19~~, by ~~John LeTourneau~~Mark E. Kuzma and Kurt Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

EXHIBIT A

Legal Description of the Subject Property

Outlots F and H, RIVERSTONE, and Outlot A, ALPHA DEVELOPMENT 2nd ADDITION, Anoka County, Minnesota

Formatted: Superscript

EXHIBIT B

Fees Payable to the City

	Units	Unit Type	Unit Price	Total	Notes
Park Dedication and Trail Development					
Park Dedication					
0-12 Units per acre; or	87	per unit	*$3,500*	$304,500	Credit per Agreement Exhausted
Trail Development	87	per unit	*$1,000*	$87,000	Credit per Agreement $74,435
Subtotal Park and Trail Development				***$317,065***	
Water and Sewer Fees					
Water Trunk (Connection)	87	per unit	*$1,807~~52~~*	$161,124	
Sanitary Sewer Trunk (Connection)	87	per unit	*$1,274~~13~~*	$110,838	
Subtotal Water and Sewer Fees				***$271,962***	
Stormwater Management Fees					
Stormwater Management	87	per unit	*$502~~487~~*	$43,674	
Subtotal Stormwater Management				***$43,674***	
GRAND TOTAL FOR DEVELOPMENT FEES				**$632,701**	

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-017

RESOLUTION APPROVING DEVELOPMENT AGREEMENT FOR RIVERSTONE 5th ADDITION

WHEREAS, Riverstone Development LLC, hereafter referred to as "Developer", properly applied for Final Plat approval of the following described property located in the City of Ramsey:

Outlots F and H, RIVERSTONE, Anoka County, Minnesota and Outlot A, ALPHA DEVELOPMENT, Anoka County, Minnesota.

(the 'Subject Property');

WHEREAS, the City Council approved the Final Plat with several contingencies, including the Developer entering into a Development Agreement on November 10, 2020.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby approves the Development Agreement between the Developer and the City for Riverstone 5th Addition contingent upon final approval by City Engineer, City Attorney as to legal form, and verification of park and trail dedication credit accounting.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 12th day of January, 2021.

_____
Mayor

ATTEST:

_____

City Clerk

ORDINANCE #21-05

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE VACATING 60 FOOT EASEMENT
RELATED TO RIVERSTONE 4TH ADDITION

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Home Rule Charter of the City of Ramsey, Section 12.6 and Minnesota Statutes 412.851.

SECTION 2. VACATION

The following described drainage and utility easement, a 60.00 foot wide easement lying over, under, and across that part of Outlot A, RIVERSTONE 4th ADDITION, Anoka County, Minnesota, as indicated in Exhibit A attached, are hereby vacated, to-wit.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the _____ of _____, 2021.

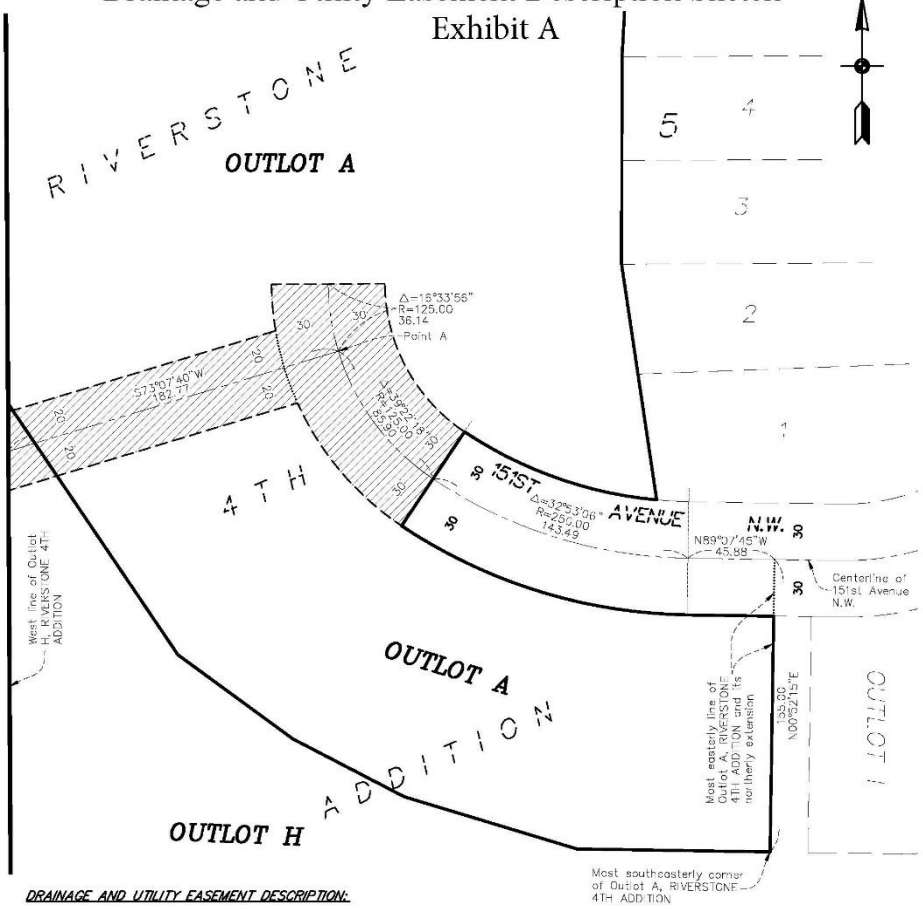
_____
Mayor

ATTEST:

_____
City Clerk

Introduction date: January 12, 2021
Posting dates:
Adoption date: January 26, 2021
Publication date:
Effective date:

Drainage and Utility Easement Description Sketch
Exhibit A



DRAINAGE AND UTILITY EASEMENT DESCRIPTION:

A 60.00 foot wide easement lying over, under, and across that part of Outlot A, RIVERSTONE 4TH ADDITION, Anoka County, Minnesota, the centerline of said easement is described as follows:

Commencing at the most southeasterly corner of said Outlot A; thence North 00 degrees 52 minutes 15 seconds East, assumed bearing, along the most easterly line of said Outlot A and its northerly extension, 155.00 feet to the centerline of 151st Avenue N.W., as created and dedicated in said RIVERSTONE 4TH ADDITION; thence North 89 degrees 07 minutes 45 seconds West, along said centerline of 151st Avenue N.W., 45.88 feet; thence northwesterly 143.49 feet along said centerline of 151st Avenue N.W., being a tangential curve concave to the Northeast, having a radius of 250.00 feet and a central angle of 32 degrees 53 minutes 06 seconds to the westerly line of said 151st Avenue N.W., also being the point of beginning of said centerline to be described; thence northwesterly 85.90 feet along a tangential curve concave to the Northeast, having a radius of 125.00 feet and a central angle of 39 degrees 22 minutes 18 seconds to a point hereinafter known as Point A; thence continuing northerly 36.14 feet, along a tangential curve concave to the East, having a radius of 125.00 feet and a central angle of 16 degrees 33 minutes 56 seconds and said centerline there terminating.

The sidelines of said 60.00 foot wide easement are to be prolonged or shortened to terminate at said westerly line of 151st Avenue N.W.

Together With

A 40.00 foot wide easement lying over, under, and across that part of Outlot A and Outlot H, said RIVERSTONE 4TH ADDITION, the centerline of said easement is described as follows:

Beginning at the aforementioned Point A; thence South 73 degrees 07 minutes 40 seconds West, 182.77 feet to the West line of said Outlot H and said centerline there terminating. EXCEPT that part lying within the above described 60.00 foot wide easement.

The sidelines of said 40.00 foot wide easement are to be prolonged or shortened to terminate at said West line of Outlot H.

Carlson McCain
ENVIRONMENTAL - ENGINEERING - SURVEYING
3890 Pheasant Ridge Drive NE,
Suite 100, Blaine, MN 55449
Phone: 763-489-7900 Fax: 763-489-7959

1308 | 8435_du easement sketch 4th add

Drainage and Utility Easement Area

GRAPHIC SCALE
0 25 50 100
(IN FEET)
(11x17 sheet)

CC Regular Session **7. 1.**

Meeting Date: 01/12/2021

By: Colleen Lasher, Administrative Services

Information

Title:

Adopt Resolution #21-001 Approving the 2021 Council Organization

Purpose/Background:

Purpose: To adopt the annual resolution appointing Councilmembers to Committees or other groups as well as designating the City's Official Newspaper, renewing contracts with TimeSaver Off-Site Recording Secretarial, Inc. and naming the firms the City will use for Legal Services.

Background: The City Council met in work session earlier this evening and discussed the organizational resolution. Discussion was held regarding who would serve on which committee or other group, the City's official newspaper designation, designation of the law firms the City will use for legal services, and the agreement with TimeSaver Off-site Recording Secretarial, Inc. The resolution as posted to this case, prior to this evening's work session may change based on discussion during the work session. Any needed changes will be made immediately following the work session and the resolution will be re-attached prior to adoption this evening.

Notification:

Additional Information as provided during tonight's work session: The organizational resolution includes declaring the City's official newspaper. At the time of this writing, the City has received one proposal - ABC Newspapers - the Anoka County UnionHerald. Such proposal is attached to this case. The Anoka County UnionHerald has historically served as the City's official newspaper and currently provides the most regular coverage of City. The proposal from ABC Newspapers states the rates for 2021 will remain unchanged. Also included for Council review and approval is the Addendum to the Recording Secretary Service Agreement between the City of Ramsey and TimeSaver Off Site Secretarial (TOSS) that extends the expiration date to December 31, 2021 (attached). The addendum shows a less than 2.5 percent increase in the rates. Approval of the contract with TOSS is part of the resolution. Appointing legal services is another part of the Organization Resolution. The most recent agreement with the City's Attorney, Joseph Langel of Ratwik, Roszak & Maloney, P.A. was effective through December 2020, the updated agreement is effective January 2021 through December 2022 and includes the following changes: Regular hourly rate of $155.00, up from $150.00, litigation rate of $175.00 (not previously defined and seldom used), development rate of $185.00 (no change) and the retainer rate of $3215.00 per month in 2021 (no change) and $3375.00 in 2022. The firm of Eckberg Lammers was contracted with in January 2018, for prosecution services through 2021. The City's policy has been to review outside professional contracts on a three to five year basis.

Funding Source:

N/A

Recommendation:

Staff recommends adopting the attached resolution.

Action:

Motion to adopt Resolution #21-001 for the 2021 Council Organization

Attachments

Resolution #21-001

Resolution #21-001 redlined

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	01/07/2021 04:02 PM
Form Started By: Colleen Lasher		Started On: 01/05/2021 04:21 PM
Final Approval Date: 01/07/2021		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-001

RESOLUTION FOR 2021 COUNCIL ORGANIZATION

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey's official newspaper is as follows:

   a) Anoka County UnionHerald - official newspaper of the City in which all legal notices, vacancies, advertisements, etc. will be published

2) That the Acting Mayor, Council standing committees, Ramsey/Nowthen Joint Powers Board, Economic Development Authority, County HRA, Health Authority, recording secretary and legal services designations, and delegate appointments are as follows:

		2020 Appt.	**2021 Appt.**
a)	Acting Mayor	Chris Riley	Chris Riley
b)	Economic Development Auth	Chris Riley Mark Kuzma Dan Specht (Alt)	Chris Riley *Second Member* [table] Chelsee Howell (Alt)
c)	Environmental Policy Board	Jeff Menth Debra Musgrove (Alt)	Chelsee Howell Debra Musgrove (Alt)
d)	Happy Days Committee	Dan Specht Jeff Menth (Alt)	Dan Specht *Vacant* (Alt)
e)	Highway 10 Committee	Mark Kuzma John LeTourneau Chris Riley Kurt Ulrich	Mark Kuzma Chris Riley Dan Specht Kurt Ulrich
f)	Legal Services:		
	General Legal	Ratwik, Roszak & Maloney	Ratwick, Roszak & Maloney
	Prosecution	Ekberg Lammers	Ekberg Lammers
	Bond Counsel/TIF	Briggs & Morgan	Briggs & Morgan

		2020 Appt.	2021 Appt.
g)	Park and Recreation Commission	Debra Musgrove Vacant (Alt)	Debra Musgrove *Vacant* (Alt)
h)	Planning Commission	Debra Musgrove Vacant (Alt)	Debra Musgrove Matt Woestehoff (Alt)
i)	Public Works Committee	Mark Kuzma Jeff Menth Chris Riley Vacant (Alt)	Debra Musgrove Chris Riley Matt Woestehoff Chelsee Howell (Alt)
j)	Public Advisory Committee (PAC) Of the NW Metro Mississippi River Crossings Feasibility Analysis	Jeff Menth Vacant (Alt)	Debra Musgrove Dan Specht (Alt)
k)	Recording Secretarial Services: TimeSaver Off-Site Recording Secretary Service (TOSS)	TOSS	TOSS
		2019-2020 Appt.	**2021-2022 Appt.**
l)	Anoka County Fire Protection Council	Chris Riley Vacant (Alt)	Matt Woestehoff Dan Specht (Alt)
m)	Anoka County Joint Law Enforcement Council (JLEC)	Jeff Katers Jeff Menth Dan Specht	Jeff Katers Chelsee Howell Dan Specht (Alt)
n)	Anoka County Solid Waste Abatement Advisory Team	Chris Anderson	Chris Anderson
o)	County Housing and Redevelopment Authority Liaisons	Tim Gladhill Sean Sullivan	Tim Gladhill Sean Sullivan
p)	Health Authority	Dr. James Long	Dr. James Long
q)	LOGIS Board of Directors	Jason Fredrickson Calvin Kubat	Jason Fredrickson Calvin Kubat
r)	Lower Rum River Watershed Management Organization (LRRWMO)	Debra Musgrove Mark Kuzma (Alt)	Debra Musgrove Chris Riley (Alt)
s)	Lower Rum River WMO TAC	Bruce Westby	Len Linton

		2019-2020 Appt.	2021-2022 Appt.
t)	North Metro Mayors Association: Operating Committee Management Committee	John LeTourneau Kurt Ulrich	Mark Kuzma Kurt Ulrich
u)	Quad Cities Cable Communications Commission	Jeff Menth Kurt Ulrich	Matt Woestehoff Kurt Ulrich
v)	Ramsey/Nowthen Joint Powers Board	Mark Kuzma Debra Musgrove Vacant (Alt)	Mark Kuzma Debra Musgrove Matt Woestehoff (Alt)
w)	Youth First	Michelle Anderson Tim Frankfurth Dan Specht Cory Gardner (Alt) Jeff Menth (Alt)	Michelle Anderson Tim Frankfurth Dan Specht Cory Gardner (Alt) Matt Woestehoff (Alt)

*Councilmember resignations not listed.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-001

RESOLUTION FOR 2021 COUNCIL ORGANIZATION

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey's official newspaper is as follows:

   a) Anoka County UnionHerald - official newspaper of the City in which all legal notices, vacancies, advertisements, etc. will be published

2) That the Acting Mayor, Council standing committees, Ramsey/Nowthen Joint Powers Board, Economic Development Authority, County HRA, Health Authority, recording secretary and legal services designations, and delegate appointments are as follows:

	2020 Appt.	**2021 Appt.**
a) Acting Mayor	Chris Riley	Chris Riley
b) Economic Development Auth	Chris Riley Mark Kuzma Dan Specht (Alt)	Chris Riley *Second Member* ~~*Matt Woestehoff*~~ [table] Chelsee Howell (Alt)
c) Environmental Policy Board	Jeff Menth Debra Musgrove (Alt)	Chelsee Howell Debra Musgrove (Alt)
d) Happy Days Committee	Dan Specht Jeff Menth (Alt)	Dan Specht *Vacant* (Alt)
e) Highway 10 Committee	Mark Kuzma John LeTourneau Chris Riley Kurt Ulrich	Mark Kuzma Chris Riley Dan Specht Kurt Ulrich
f) Legal Services:		
General Legal	Ratwik, Roszak & Maloney	Ratwick, Roszak & Maloney
Prosecution	Ekberg Lammers	Ekberg Lammers
Bond Counsel/TIF	Briggs & Morgan	Briggs & Morgan

		2020 Appt.	2021 Appt.
g)	Park and Recreation Commission	Debra Musgrove Vacant (Alt)	Debra Musgrove~~Open~~ *Vacant* (Alt)
h)	Planning Commission	Debra Musgrove Vacant (Alt)	Debra Musgrove Matt Woestehoff (Alt)
i)	Public Works Committee	Mark Kuzma Jeff Menth Chris Riley Vacant (Alt)	Debra Musgrove Chris Riley Matt Woestehoff Chelsee Howell (Alt)
j)	Public Advisory Committee (PAC) Of the NW Metro Mississippi River Crossings Feasibility Analysis	Jeff Menth Vacant (Alt)	Debra Musgrove Dan Specht ~~Matt Woestehoff~~ (Alt)
k)	Recording Secretarial Services: TimeSaver Off-Site Recording Secretary Service (TOSS)	TOSS	TOSS
		2019-2020 Appt.	**2021-2022 Appt.**
l)	Anoka County Fire Protection Council	Chris Riley Vacant (Alt)	Matt Woestehoff Dan Specht (Alt)
m)	Anoka County Joint Law Enforcement Council (JLEC)	Jeff Katers Jeff Menth Dan Specht	Jeff Katers ~~Dan Specht~~ Chelsee Howell ~~Chelsee Howell~~Dan Specht (Alt)
n)	Anoka County Solid Waste Abatement Advisory Team	Chris Anderson	Chris Anderson
o)	County Housing and Redevelopment Authority Liaisons	Tim Gladhill Sean Sullivan	Tim Gladhill Sean Sullivan
p)	Health Authority	Dr. James Long	Dr. James Long
q)	LOGIS Board of Directors	Jason Fredrickson Calvin Kubat	Jason Fredrickson Calvin Kubat
r)	Lower Rum River Watershed Management Organization (LRRWMO)	Debra Musgrove Mark Kuzma (Alt)	Debra Musgrove Chris Riley (Alt)

s)	Lower Rum River WMO TAC	Bruce Westby	Len Linton
		2019-2020 Appt.	**2021-2022 Appt.**
t)	North Metro Mayors Association: Operating Committee Management Committee	John LeTourneau Kurt Ulrich	Mark Kuzma Kurt Ulrich
u)	Quad Cities Cable Communications Commission	Jeff Menth Kurt Ulrich	Matt Woestehoff Kurt Ulrich
v)	Ramsey/Nowthen Joint Powers Board	Mark Kuzma Debra Musgrove Vacant (Alt)	Mark Kuzma Debra Musgrove Matt Woestehoff (Alt)
w)	Youth First	Michelle Anderson Tim Frankfurth Dan Specht Cory Gardner (Alt) Jeff Menth (Alt)	Michelle Anderson Tim Frankfurth Dan Specht Cory Gardner (Alt) Matt Woestehoff (Alt)

*Councilmember resignations not listed.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **7. 3.**

Meeting Date: 01/12/2021

By: Chloe McGuire Brigl, Community Development

Information

Title:

Adopt Resolution #21-018 Providing Feedback for Bacon Property Sketch Plan; Case of Bill Boyum

Purpose/Background:

The purpose of this case is to review a request from Bill Boyum (the "Applicant") for feedback from the Planning Commission before moving forward to a formal Sketch Plan application. Specifically, the Applicant desires feedback from the City Council as to the level of support of the length of the cul-de-sac.

The Applicant has provided a preferred concept, with 9 lots, and an associated narrative, and a secondary concept with 19 lots. Staff has reviewed both concepts. The Subject Property is approximately 94 acres and is being referred to as the Bacon Property, as Bruce Bacon used to reside on and organically farm the property.

The Applicant is looking for feedback from the City Council on the 9 lot sketch plan only at this time.

Notification:

No notification required for this step. The Applicant wanted to get high level feedback from the Planning Commission prior to submitting for formal Sketch Plan. If the project moves forward, next steps include sketch plan (with mailing to neighbors), preliminary plat (with formal public hearing, newspaper and mailed notice), and final plat (no notice).

Observations/Alternatives:

Concept 1 - 9 Lots

Concept 1 is the preferred concept from the Applicant. It includes 9 large lots all off a new public street constructed at the existing 175th Avenue. The proposal has an approximately 1,500 foot cul-de-sac, which is more than double the allowed 600 foot long cul-de-sac. A variance would be required for cul-de-sac length. The Applicant is requesting feedback from the Planning Commission and City Council on the potential variance. Staff does feel there is merit to the variance request, it is a very unique property and the 9 lot proposal does protect the natural character of the property. The Applicant has included a narrative on why the variance is a reasonable request, which is attached, and also includes a couple examples of long cul-de-sacs within the City. This proposal includes two larger executive lots on the north end of the site which are both over 20 acres. This would allow for significant protection of the environment.

The Applicant was looking for feedback from the Planning Commission City Council on the concept, as well as the potential for a variance to cul-de-sac length associated with Concept 1 (9 lots). The Planning Commission recommended that the Applicant work with Staff to further develop their concept, and identified some red flags and concerns associated with the proposal. The Planning Commission did not give firm direction related to the variance proposal, but noted that there is a path to approval for either option.

Clarifications on Developer Narrative (all on Page 1 and commented directly in document):

1. Current Code allows up to 37 lots, it is not a requirement to have a minimum of 37 lots
2. Showing 28 foot wide lots - should be 32 foot wide
3. 185th and Burns Parkway is in the City of Nowthen, not City of Ramsey

Funding Source:

Staff is handling this portion of review as part of normal duties to provide the Applicant feedback prior to moving forward with a concept for Sketch Plan.

Recommendation:

Staff recommends adoption of the attached resolution and to provide the Applicant feedback on which concept plan to move forward with, and develop a formal sketch plan application.

Action:

Motion to adopt Resolution #21-018.

Attachments

9 Lot Concept Plan
Narrative
19 Lot Concept Plan
Planning Review
Staff Comments (ProjectDox)
Staff Review Status
Draft December Planning Commission Minutes
Resolution #21-018

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	01/07/2021 11:59 AM
Form Started By: Chloe McGuire Brigl		Started On: 01/05/2021 11:48 AM
Final Approval Date: 01/07/2021		

Boyum Subdivision Development Data

Project Area	4,112,661 Sq. Ft. / 94.4 Acres
Wetlands and Floodplain Area	27.2 Acres
ROW Area	2.5 Acres
Net Developable Area *(less wetlands, floodplain, ROW)*	64.7 Acres
Number of Lots	9
Density	1 unit / 7 acres

Design Metrics

Minimum Lot Size	2.5 Acres
Front Setbacks	40’
Rear Setback	40’
Side Setback Interior / Street	10’ / 40’
Minimum Lot Width	200’ or 100’ on cul-de-sac
Minimum Lot Depth	100’
ROW	66’

Legend

- Wetland
- Wetland Buffer
- Floodplain
- * Net acres = less wetland, floodplain, utility easements

LANDFORM
From Site to Finish

Concept

BACON PROPERTY • Ramsey, MN
10.26.2020

Landform® and Site to Finish® are registered service marks of Landform Professional Services, LLC.

L A N D F O R M

From Site to Finish

Sketch Plan for Boyum Subdivision

Prepared for:

Bill Boyum

October 30, 2020

PREPARED FOR
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

CREATING MEMORABLE PLACES 25 YEARS

PREPARED BY
Landform Professional Services, LLC
105 5th Ave S, Suite 513
Minneapolis, MN 55401

Landform®, SensiblyGreen® and Site to Finish® are registered service marks of Landform Professional Services, LLC

TABLE OF CONTENTS

Introduction 1

Sketch Plan 1

Summary 2

Contact Information 2

Introduction

On behalf of Bill Boyum, Landform is pleased to submit this application for informal sketch plan review for consideration of a nine lot subdivision on 94.4 acres located at 7363 175th Avenue NW (PIN #04-32-25-13-0001, 04-32-25-14-0005, 04-32-25-41-0002, 04-32-25-42-0002, 04-32-25-42-0003 and 04-32-25-44-0003). We look forward to City input on our plans, so that we can continue refining the subdivision for a formal application.

Sketch Plan

The sketch plan shows nine lots accessing off a new public street that would be constructed at the existing 175th Avenue curb cut. A private drive provides access to all six existing parcels today and the new street would follow a similar alignment.

Actually allows up to 37 lots. Not a minimum requirement

All parcels comply with the minimum dimensional requirements for single family homes in the Rural Developing (outside MUSA) zoning district. This zoning district has a minimum density range of one unit per 2.5 acres, which requires 37 lots to be created on this parcel. While the Code could allow up 37 lots on this parcel, the concept plan is for only nine lots. The developer wishes to develop only seven lots on the south half of the property and leave the northern portion as two large estate lots. The proposed lots range in size of 3.5 to 22.3 gross acres.

Should be 32 foot wide.

The new public street would comply with City design standards as a 28-foot wide street in a 66-foot right-of-way; however, we are requesting flexibility on the cul de sac length. The ordinance limits cul de sacs to a maximum of 600 feet. We are requesting City approval to allow an approximately 1,500 foot long cul de sac. We understand that a variance is required to exceed the 600 foot cul de sac length.

The variance for cul de sac length is needed to put the property to reasonable use. The location of the wetlands on the southern half of the property creates a hardship that makes it impossible for the developer to create a shorter cul de sac(s) to serve the nine lots and meet the minimum lot size and width requirements. The physical characteristics of the site requires the cul de sac to be extended beyond the wetland areas.

The longer cul de sac allows the developer to limit the number of lots to nine lots only. If the development were required to build a public street to connect 178th Lane, the developer would need to increase the number of lots to offset the additional construction costs, which would result in additional significant impacts to the natural resources on the site (tree removal, grading, etc.) to extend the street and create the additional lots.

While we understand the desire to limit cul de sac length where possible, there are a number of cul de sacs in the rural part of the City that exceed the 600 foot cul de sac length and many of those serve significantly more homes than proposed on our concept. For example:

- The Xenolith Street connection from 181st Street to 178th Lane to the northwest of our site is also 1,500 feet long before extending an additional 300 feet on the 178th cul de sac, for a total cul de sac length of 1,800 feet serving 12 homes and providing access to a public park.
- 185th Avenue extends east of Burns Parkway as an approximately 4,000 foot long cul de sac serving 26 lots.

Actually in City of Nowthen

Our plans also include a concept for how the two estate lots could be further subdivided to create 10 lots and provide a future street connection to the east and west. It is not the landowner's intent to do so, but is provided simply to

show how the development could be maximized on the site and future street connections could be extended in the future. The creation of one or two estate lots on the north half of the site allows the landowner to preserve the natural features of the site as previously requested by adjacent property owners.

Summary

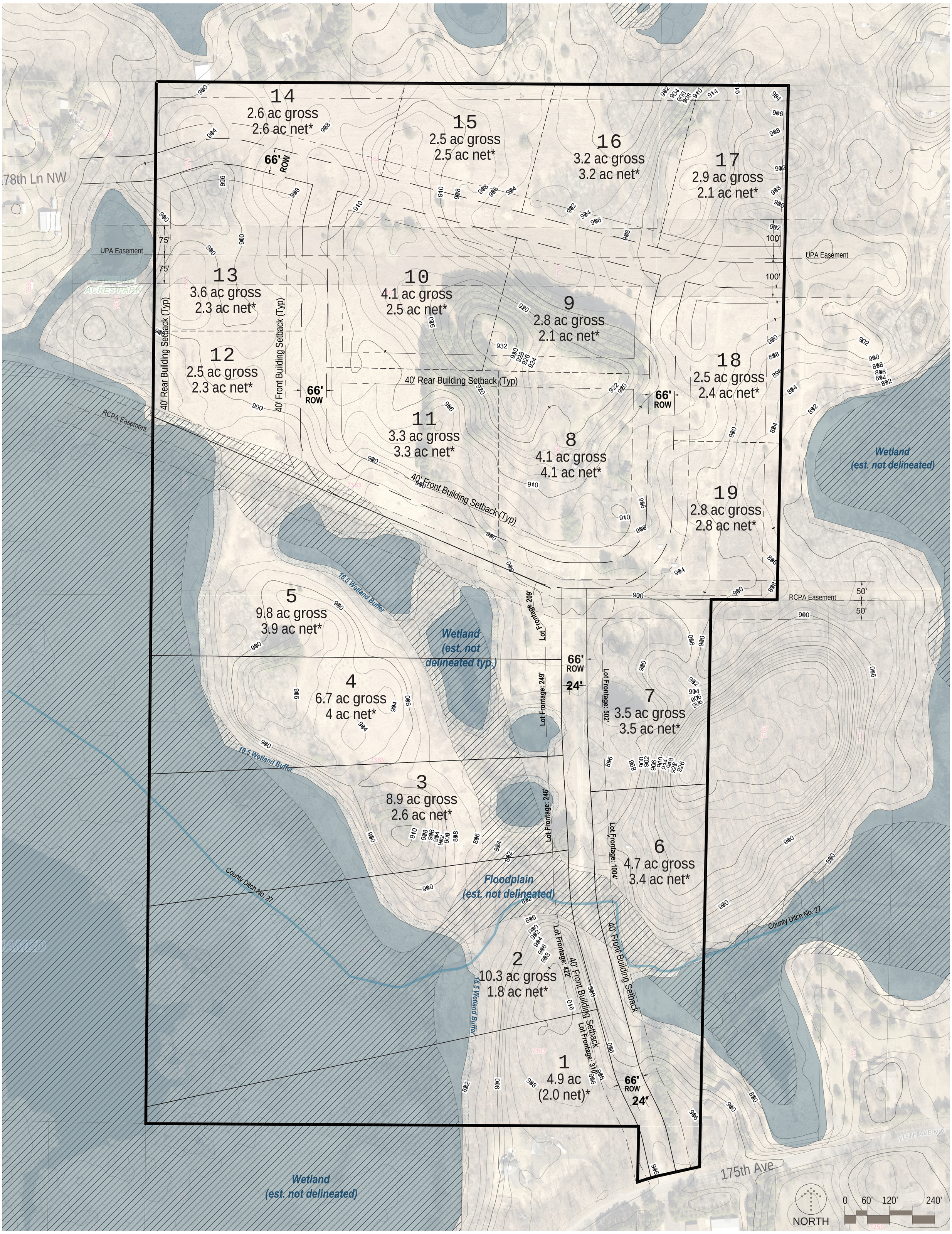
We request City feedback on the sketch plan to create nine lots on this 94-acre site and the required variance for the cul de sac length. We understand that the next steps would be 1) submittal of a formal sketch plan application, 2) submittal of a preliminary plat and variance application and 3) submittal of a final plat application. We look forward to working with the City on this development.

Contact Information

This document was prepared by:

Kendra Lindahl, AICP
Landform
105 South Fifth Avenue, Suite 513
Minneapolis, MN 55401

Any additional questions regarding this application can be directed to Kendra Lindahl at klindahl@landform.net or 612.638.0225.



Boyum Subdivision Development Data

Project Area	4,112,661 Sq. Ft. / 94.4 Acres
Wetlands and Floodplain Area	27.2 Acres
ROW Area	8.5 Acres
Net Developable Area *(less wetlands, floodplain, ROW)*	58.7 Acres
Number of Lots	19
Density	1 unit / 3 acres

Design Metrics

Minimum Lot Size	2.5 Acres
Front Setbacks	40’
Rear Setback	40’
Side Setback Interior / Street	10’ / 40’
Minimum Lot Width	200’ or 100’ on cul-de-sac
Minimum Lot Depth	100’
ROW	66’

Legend

- Wetland
- Wetland Buffer
- Floodplain
- * Net acres = less wetland, floodplain, utility easements

LANDFORM
From Site to Finish

Concept - Northern Parcel Ghost Plat

BACON PROPERTY • Ramsey, MN
10.26.2020

Landform® and Site to Finish® are registered service marks of Landform Professional Services, LLC.

CITY OF RAMSEY LAND USE APPLICATION
TECHNICAL REVIEW FILE

Date	11/20/2020	Project Site	PID: Bacon Property
Project Title	20-138 Bacon Subdivision		
Escrow #			
Department:	Community Development: Planning Division		
Technical Reviewer:	Name: Chloe McGuire Phone: 763-433-9821 Email: cmcguire@cityoframsey.com		

Required Steps

1. Free Pass (We're here)
2. Sketch Plan – Planning Commission
3. Site Plan – Planning Commission + City Council
4. Final Plat – City Council

Site Plan Review

Notes:

- Please see ProjectDox (electronic plan review) comments from Staff.
- Seems to generally meet R-1 Rural Developing

Comprehensive Plan: The property is currently guided as Rural Developing in the 2040 Comprehensive Plan. This designation would allow for larger lots on private well and septic.

Zoning: The site is currently zoned as R-1 Rural Residential. This allows for 2.5 acre lots on well and septic.

Number of Lots: The Applicant has provided two concept plans, a preferred concept plan with 9 lots, and a secondary concept plan with 19 lots. Staff reviewed both proposals.

R-1 Residential (MUSA) Single Family Detached Standards		
Standard	*Required*	*Proposed (on both concepts)*
Minimum Lot Size	2.5 acres	2.5 acres +
Minimum Lot Width	200 feet	200 feet/100 feet on cul-de-sac
Minimum Buildable Acreage (net)	1 acre	All >1 acre
Density Transitioning	Required when abutting less dense developments.	N/A

Maximum Lot Coverage (All Buildings, Excludes Paving)	35%	N/A. Appears it will meet requirement.
Maximum Driveway Width at Street	30 feet 24 on cul-de-sac	Not noted but should meet requirement.
Driveway Surface	Bituminous or Concrete	Bituminous or Concrete
Minimum Driveway Length	25 feet	25 feet
Wetland Setback	16.5 feet	Not noted but should meet requirement.

Wetlands/Floodplain: There are significant wetlands onsite, which will require a wetland delineation with 16.5 foot buffer on any edge of a wetland encumbered by drainage and utility easement.

Streets and Access:

- Concept 1 (9 Lots) – this proposal includes a long cul-de-sac that would require a variance
- Concept 2 (19 Lots) – this proposal also includes a long cul-de-sac technically, but has a loop at the end of the road instead of ending in a typical cul-de-sac. Public safety prefers this option to allow for easier turnaround at the end. This proposal also provides the opportunity to connect the road to the properties to the west and east, which is preferred by public safety.

Well and Septic: With the preliminary plat, the developer should show the proposed house pads and a primary and secondary location for the septic to ensure the lots are adequately sized.

ProjectDox

Changemarks Report

Project Name: Bacon Property Subdivision, Boyum

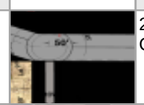
Workflow Started: 11/03/2020 10:55 AM

Report Generated: 11/24/2020 09:17 AM

Grouping	Cycle	Ref #	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
Main Workflow	1	9	False	Unresolved	Civil Engineer IV		2020-10-30 Boyum Narrative.pdf	LL	Not Ramsey	This street is in the City of Nowthen.	11/04/2020 1:37 PM	Len Linton	
		7	False	Unresolved	Civil Engineer IV		2020-10-26 Bacon Concepts.pdf	LL	Lots 3 - 5	Constructing driveways for these lots will require wetland mitigation. Wetland mitigation is generally outside of the scope of individual home builders. The next submittal must include a plan for a common shared driveway for lots 3 -5, including a potential wetland mitagation area.	11/04/2020 1:33 PM	Len Linton	
		8	False	Unresolved	Civil Engineer IV		2020-10-26 Bacon Concepts.pdf	LL	Connection to East	This connection does not appear to be feasible. All of the land to the east is private property, most with wetland areas and single family homes on the upland areas where a connection to a public street could be made. Reconfigure the Layout to remove this stub.	11/04/2020 1:33 PM	Len Linton	

ProjectDox

Changemarks Report

Grouping	Cycle	Ref #	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
Main Workflow	1	1	False	Unresolved	Civil Engineer II		2020-10-26 Bacon Concepts.pdf	JJF	ACCESS LOTS 3-5	NOT MUCH BUILDABLE AREA ACCESSABLE LOTS 3-5. THIS WILL REQUIRE GRADING AND WETLAND DELINEATION.	11/03/2020 2:53 PM	Joe Feriancek	
		2	False	Unresolved	Civil Engineer II		2020-10-26 Bacon Concepts.pdf	JJF	CDS DIMENSION	DIMENSION ARROW IS AT THE ROW, WHEN IT SHOULD BE AT THE EDGE OF PAVEMENT.	11/03/2020 2:53 PM	Joe Feriancek	
		3	False	Unresolved	Civil Engineer II		2020-10-26 Bacon Concepts.pdf	JJF	CDS LENGTH	CDS IS NEARLY 3 TIMES THE MAX 600' CDS LENGTH.	11/03/2020 2:53 PM	Joe Feriancek	
		4	False	Unresolved	Civil Engineer II		2020-10-26 Bacon Concepts.pdf	JJF	CAROL-ROSE SUBDIVISION CONNECTION	WOULD WE REQUIRE THIS CONNECTION TO BE MADE AT THE TIME OF DEVELOPMENT? EASIEST ROUTE TO A 2ND EXIT FOR THESE HOMES.	11/03/2020 2:53 PM	Joe Feriancek	
		5	False	Unresolved	Civil Engineer II		2020-10-26 Bacon Concepts.pdf	JJF	LOT 13	HOW MUCH BUILDABLE IS AVAILABLE WITH POWER LINE EASEMENT THROUGH MIDDLE OF LOT? THIS WILL HAVE AN IMPACT ON FUTURE USAGE FOR SECONDARY BUILDING, ETC.	11/03/2020 2:53 PM	Joe Feriancek	
		6	False	Unresolved	Civil Engineer II		2020-10-26 Bacon Concepts.pdf	JJF	STUB TO EAST	HOW LIKELY IS THE CONNECTION TO THE EAST? COULD SPACE FOR A CDS BE MADE TO KEEP ACCESS FOR LOT 17?	11/03/2020 2:53 PM	Joe Feriancek	

ProjectDox

Department Review Status Report

Project Name: Bacon Property Subdivision, Boyum

Workflow Started: 11/03/2020 10:55 AM

Report Generated: 11/24/2020 09:18 AM

Cycle	Department	Reviewer	Email	Status	Reviewer Comments	Applicant Comments
1	Civil Engineer IV	Len Linton	llinton@cityoframsey.com	Corrections Required	Please address the comments in the next submittal.	
	Engineering Tech	Logan Czech	lczech@cityoframsey.com	No Review Required		
	Fire	Carey Schiferli	cschiferli@cityoframsey.com	Corrections Required	9 lot subdivision doesn't work, only like 19 lot for safety	
	Police	Brad Bluml	bbluml@cityoframsey.com	Approved		
	Public Works - Street	Grant Riemer	griemer@cityoframsey.com	Corrections Required	The narrative states a 28' road in a 66' ROW, but the drawing shows a 24' road.	
	City Planner	Chloe McGuire Brigl	cmcguire@cityoframsey.com	Approved	Need to hear from Planning Commission - both options generally OK	
	Community Development Director	Tim Gladhill	tgladhill@cityoframsey.com	No Review Required	Waiting for public comment before responding.	
	Civil Engineer II	Joe Feriancek	jferiancek@cityoframsey.com	Approved	PREFER THE 2ND LAYOUT. BUT THINK THE CONNECTION TO THE WEST THROUGH CAROL-ROSE SUBDIVISION WILL NEED TO BE MADE, OTHERWISE TOO MANY HOUSES WITH ONE ACCESS AND TOO FAR OF A CDS.	

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, December 3, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	Commissioner Torrey Johnson
Also Present:	Senior Planner Chloe McGuire Brigl Deputy City Administrator Tim Gladhill Planning Technician Brian McCann City Council Liaison Debra Musgrove

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner Peters, seconded by Commissioner Woestehoff, to approve the agenda as presented.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye

Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the November 5, 2020 Planning Commission Meeting Minutes:

Motion by Commissioner VanScoy, seconded by Commissioner Peters, to approve the consent agenda as presented.

A roll call vote was performed:

Commissioner Peters aye
Commissioner Gengler aye
Commissioner Woestehoff aye
Commissioner Anderson aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Resolution #20-283 Approving a Home Occupation Permit for Twin Cities Generator at 17040 Baugh St NW (Project No. 20-132); Case of Twin Cities Generator

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends approving Resolution #20-283 granting a Home Occupation Permit on the subject property. She confirmed that the proposed garage would meet all requirements of City Code.

Citizen Input

No comments made.

Motion by Commissioner VanScoy, seconded by Commissioner Woestehoff, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:08 p.m.

Commission Business

Motion by Commissioner Anderson, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #20-283 approving a Home Occupation Permit on the subject property.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6.02: Public Hearing: Consider Resolution #20-281 Approving an Interim Use Permit for Storage Containers for Ve-Ve Inc. (Project No. 20-136); Case of John Vevea on behalf of Ve-Ve Inc.

Public Hearing

Chairperson Bauer called the public hearing to order at 7:10 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends approving Resolution #20-281 for an Interim Use Permit for two storage containers on the subject property.

Commissioner VanScoy asked if the five-year period is typical for an interim use permit.

Senior Planner McGuire Brigl confirmed that it a typical timeframe that the City and other municipalities use. She noted that an interim use permit can also be tied to a point in time, such as reconstruction of a road.

Commissioner VanScoy stated that his only concern would be the length of five years.

Commissioner Peters asked if there would be hazardous materials stored in the structures.

Senior Planner McGuire Brigl commented that she did not believe hazardous materials would be stored in the structures but noted that the applicant can provide additional details.

Citizen Input

John Vevea, applicant, confirmed that there will not be hazardous materials stored in the structures and provided details on what would be stored in the cold storage, such as boxes and pallets. He stated that these are not normal storage containers that you see on railroad tracks with an end door. He stated that these have double side doors, which allow all materials to be accessed. He stated that these would be an investment of $12,000 and therefore he would like to have a period of five years. He stated that his business is growing, and this would allow additional storage space and give them time to adjust to the growth.

Chairperson Bauer asked for details on the exterior of the container.

Mr. Vevea replied that it does have a corrugated look with side doors. Staff displayed an example photograph. He stated that his dad started this business in 1973 and they have continued to grow in Ramsey. He hoped that he could continue that growing relationship.

Commissioner Gengler asked if the applicant would keep the trees that provide screening and if those trees would be removed some other screening would be added to screen the containers from the road.

Mr. Vevea agreed that the trees help to screen the containers and confirmed that he does not plan to remove any trees. He stated that the structures will come in the tan color and he could paint it if desired. He stated that these containers are meant to serve for a number of years and therefore will hold up during the five-year period.

Commissioner Anderson asked for additional information on the location of the containers.

Senior Planner McGuire Brigl highlighted the proposed location, which would be behind the trees on the subject property.

Mr. Vevea provided additional information on the different tree screening.

Senior Planner McGuire Brigl confirmed that this area only has business uses and does not receive regular residential traffic.

Commissioner VanScoy asked the plans of the applicant in five years.

Mr. Vevea stated that ideally, he will be expanding into a new space, but it is uncertain to say that would be for sure with all the unknowns.

Councilmember Musgrove thanked the applicant for coming forward with this proposal, noting that the area looks nice from the aerial photograph. She stated that this is a business district, and this would be a great way to help a business make the jump to possibly continue to expand in the future. She commented that the proposed location is both functional and screened.

Motion by Commissioner Woestehoff, seconded by Commissioner Gengler, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:27 p.m.

Commission Business

Motion by Commissioner Gengler, seconded by Commissioner VanScoy, to recommend that City Council adopt Resolution #20-281 Approving an Interim Use Permit for two storage containers on the subject property, contingent upon screening remaining in place.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6.03: Public Hearing: Consider Resolution #20-282 Approving an Interim Use Permit for Storage Containers and Gravel Outdoor Storage Area at 8049 146th Ave NW (Project No. 20-137); Case of JBR Ramsey, LLC on behalf of Richard Lee

Public Hearing

Chairperson Bauer called the public hearing to order at 7:28 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends approving Resolution #20-282 for an Interim Use Permit for parking on gravel surfacing and the use of storage containers currently on the subject property.

Commissioner Anderson asked for details on the containers.

Richard Lee, applicant, replied that they are shipping containers similar to the last case. He stated that these containers would be front loaded. He stated that the current tenant uses three containers for salt storage and the other containers are used for storage of seasonal equipment.

Commissioner VanScoy stated that there are six containers on the site and asked if the intent would be to keep the container between the building and Ferret Street.

Mr. Lee believed that the tenant would keep the container in that location. He stated that the property is fenced with gates and that container is easily accessible as it sits across from the gate.

Commissioner VanScoy asked for details on the site setbacks.

Senior Planner McGuire Brigl replied that these are unique uses and because the entrance of the building is to the south, it is not that much of a concern with the container on the front of the building. She stated that the containers are easily moved, and that container could be moved to another location.

Commissioner VanScoy stated that he would anticipate that the City would continue to receive these types of requests and therefore he would be concerned with continuing to approve interim use permits, rather than modifying the ordinance. He stated in this case the container is not screened from the road.

Commissioner Woestehoff asked when the container usage began.

Mr. Lee replied that the previous owner constructed the building and used the property from 1986 to 2018. He stated that when he purchased the property in 2018, some of the containers were already onsite.

Commissioner Woestehoff commented that these containers do not seem to be temporary and seem to be long-term storage in a temporary container and based off the lifespan of these types of containers, he would hesitant. He also recognized that the property is listed for redevelopment and it would be easier to remove these containers than to remove a building.

Senior Planner McGuire Brigl confirmed that this area is identified for retail development and at some point, this type of use would end on the site.

Mr. Lee stated that he purchased the property for future development. He stated that they found it easy to find a tenant to use the site until development reaches this site. He agreed that the future use of this site would be retail but stated that it would be hard to anticipate when that will occur. He stated that this action would help them to maintain the site until the development reaches this site.

Commissioner Woestehoff asked if there is screening between this site and the adjacent retail development.

Mr. Lee confirmed that the retail development planted a line of trees to provide screening.

Commissioner Anderson asked and received confirmation that the time period for this interim use permit would be five years. He asked if the containers could be moved back to be behind the building and look better on the site rather than the haphazard placement that currently exists.

Mr. Lee confirmed that could be considered.

Senior Planner McGuire Brigl displayed an aerial photograph of the site, identifying the location of the containers and the area Commission Anderson would desire.

Councilmember Gengler asked if there is a specific area that would hope to be covered with the class five gravel.

Senior Planner McGuire Brigl identified the area where gravel would be placed.

Councilmember Musgrove asked if the location of the containers proposed by Commissioner Anderson on the side of the building would be functional for the use.

Mr. Lee commented that it would be hard for him to answer that question as he is not the end user and is the property owner. He did not believe there would be an issue as the containers are front loaded.

Commissioner VanScoy commented that two of the containers abut the eastern fence and asked if there would be a setback or screening added.

Mr. Lee replied that the fence is setback 10 feet from the property line, and they did not have any intent on adding screening as the neighboring property owner planted trees.

Commissioner VanScoy commented that when he visited the property, he did not notice screening in the area where the containers back to the fence. He commented that the trees on the neighboring property are on the north end, whereas he is speaking about the containers on the south end of the property.

Senior Planner McGuire Brigl displayed the landscaping plan for Armstrong Retail, which is the adjacent development and then identified the location of the containers in relation.

Citizen Input

No additional comments.

Motion by Commissioner Woestehoff, seconded by Commissioner Peters, to close the public hearing.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:49 p.m.

Chairperson Bauer stated that he received a comment Commissioner Johnson., who was not able to attend the meeting. Commissioner Johnson does not support the requests related to shipping containers as they do not meet the architectural requirements of the City. He expressed concern that if this case and the previous case were approved, the City will continue to see these types of requests.

Commission Business

Commissioner VanScoy stated that he would have difficulty supporting this request without screening and in the current locations related to setback. He believed that the City should review these uses on a more long-term consideration.

Commissioner Gengler commented that she would rather see the container on the far side remain on that side as it would be less visible from the retail center.

Councilmember Musgrove commented that this is a unique situation as this is currently an industrial area, but the use will potentially change in the coming years. She did not want to be too onerous on the business to plant trees that may be removed when the site redevelops. She stated that she would support the use of the containers rather than having the items stored outdoors.

Commissioner Anderson commented that this property can be seen from the entrance ramp onto Highway 10. He stated that these containers are not aesthetically pleasing. He commented that he would like to see the business able to function but would like to see the site cleaned up. He

stated that he does not like allowing these containers in this area and would like to see the containers perhaps fenced.

Commissioner Woestehoff stated that he also has concerns as this is an interested location and zoning compliance. He stated that he also has concerns with salt being placed into metal containers as the containers could rust more quickly. He stated that the containers are meant to store things but in the aerial photographs you can see materials stored outside of the containers. He estimated that another two containers would be needed in order to contain all the equipment.

Commissioner Anderson asked if the Commission should table this request and the applicant could come back with a better site layout and how the containers could be arranged to be more aesthetic. He stated that perhaps screening be placed around the containers as well.

Senior Planner McGuire Brigl commented that there is a not a specific timeline as the containers are already on site. She stated that having gravel placed is a priority of staff as the site is dirt and there is a concern that it would snow before that could happen. She stated that if the Commission would like to see a revised plan making the containers less visible from Armstrong Retail, staff can work on that administratively and bring that forward to the Council once they believe it is ready.

Motion by Commissioner Anderson, seconded by Commissioner VanScoy, to table this review to allow staff to work with the applicant to present a more favorable layout for the storage containers that may include screening.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Woestehoff	aye
Commissioner Anderson	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

7. COMMISSION BUSINESS

7.01: Review Concept Plan for Rivenwick 4th Addition; Case of Lennar for Rivenwick 4th Concept Plan (Project 20-134)

Presentation

Senior Planner McGuire Brigl presented the Staff Report stating that staff is open to this compromise request if the land uses within the PUD contain the same amount of commercial a previously directed. Public Works and Public Safety had a few concerns about the public road

ending at a private road, and do prefer the layout with the previous proposal, but can make this layout work with the proper signage.

Commission Business

Commissioner VanScoy asked if the pond would be that large as it takes up a portion of the site that could be used for commercial development.

Senior Planner McGuire Brigl commented that would be close to the estimated size, noting that Lennar does not tend to oversize its ponds.

Commissioner Woestehoff asked if the EDA provided input on this proposal.

Senior Planner McGuire Brigl noted that this has not gone to the EDA but the economic development department provided input, sharing similar concerns to the last proposal but agreed that this could work and they would like the retail along Highway 10.

Councilmember Musgrove asked if the pond is proposed aesthetically or to meet requirements of the City.

Senior Planner McGuire Brigl replied that it is a requirement of the City.

Commissioner Anderson commented that he would like all of the commercial property to face Highway 10. He stated that the pond could be moved to the back corner, as that location is flexible. He stated that he likes the previous proposal layout rather than this layout.

Chairperson Bauer agreed that he preferred the last proposal where the retail faced Highway 10.

Commissioner VanScoy commented that accommodations have already been made for this site and does not want to see more changes and would not support moving the pond onto the commercial area.

Senior Planner McGuire Brigl stated that the previous proposal did not include the pond and a pond would be necessary for stormwater management. She stated that one of the biggest changes was the road layout and where parking should occur.

Chairperson Bauer asked if there would be one pond for both the residential and commercial uses or whether each use would have its own pond.

Senior Planner McGuire Brigl commented that there would most likely be ponding for both uses, as they would most likely develop at separate times.

Chairperson Bauer stated that he would prefer the retail to face Highway 10.

Commissioner Woestehoff echoed the comments of the Commission thus far. He stated that he is unsure of the road going into a T. He stated that he would prefer the townhomes removed as that could provide space for the ponding and free up additional commercial space.

Senior Planner McGuire Brigl asked if the concern was that the townhomes would abut the commercial use or with the road.

Commissioner Woestehoff stated that it is the road issue and noted that moving the pond would allow additional space for the commercial use.

Commissioner Gengler commented that she preferred the previous layout as well and had concern with residential abutting commercial use and the proposed road in this configuration.

Chairperson Bauer reviewed the consensus of the Commission that the commercial portion of the property should not be reduced further than what has already been agreed to. The Commission also prefers a road between the commercial and residential uses rather than allowing those uses to abut each other as shown in this proposal.

7.02: Review Sketch Plan for Bacon Property; Case of Bill Boyum

Presentation

Senior Planner McGuire Brigl presented the Staff Report asked the Commission to provide feedback on which concept plan to move forward with and develop a formal sketch plan application.

Commission Business

Chairperson Bauer stated that the applicant's narrative includes two cul-de-sacs, noting that one lies within Nowthen. He recognized that the comments from public safety shows that they prefer the loop but asked if a larger cul-de-sac would accomplish the same things.

Senior Planner McGuire Brigl stated that she could bring that idea forward to public safety for review.

Chairperson Bauer stated that Commissioner Johnson stated that he preferred the 19-lot layout.

Commissioner VanScoy referenced the option which would connect to 178th and asked for additional details.

Senior Planner McGuire Brigl commented that connection would be challenging as the road would go through the park area that is mostly wetlands.

Commissioner VanScoy commented that several of the lots appear to be encumbered with floodplain and asked how the developer would intend to handle that.

Senior Planner McGuire Brigl stated that the floodplain circles the properties and there is upland area. She commented that some fill is allowed in the floodplain with proper measures and mitigation. She stated that the lots could accommodate the area needed for a house pad and well/septic and most likely only the driveways would be within floodplain.

Councilmember Musgrove referenced the nine-lot layout and easements and asked for additional input on whether those would be for roads.

Senior Planner McGuire Brigl noted that these are easements that already exist for utilities and would not be used for roads.

Commissioner Anderson referenced lots two through five, which would appear to be hard to build on because of the floodplain in that area. He commented that he does not like the 1,500-foot cul-de-sac and asked if a road could be run from the cul-de-sac bulb to 178th to provide a second access to the development. He stated that he does not prefer to have only one way in or out of a development.

Senior Planner McGuire Brigl displayed a map which identifies the wetlands on site, explaining that the road connection would run entirely through wetland. She stated that the comments of the neighbors have been that they do not want the road connection or disruption to the wetlands.

Commissioner VanScoy commented that it would appear the road connection would go through tilled fields rather than wetlands and that there would be minimal wetland disruption.

Commissioner Anderson stated that he could support a connection that would move to the west to connect to 178th.

Kendra Lindahl, Landform, commented that the only request tonight is for the nine-lot subdivision and they are requesting for input on the cul-de-sac. She stated that they do not intend to include a connection to 178th as it was clear that the neighbors do not want that. She stated that they received the input from the neighbors and reduced the number of lots from the 37 which would be allowed to nine lots. She stated that the road connection to 178th would need to go through a public park and require wetland fill and would instead preserve the natural features of the site with two estate lots that backup to that area and fits the existing character of the area. She stated that they are looking for feedback on this alignment and the longer cul-de-sac before they decide whether to invest additional funds into this proposal.

Commissioner Woestehoff asked if there is an economic consideration between the different alignments and whether a cul-de-sac would support nine lots and 19 lots would be needed to support a road connection. He commented that there just seems to be a large jump between the two proposals.

Ms. Lindahl replied that the neighbors would not support the 19-lot subdivision and they do not want to present something that the neighbors would not support. She stated that the road connection would require additional road costs and process, as the road would go through public

park land and impact wetlands. She commented that they believe the nine-lot proposal would be a better subdivision.

Senior Planner McGuire Brigl commented that while it may appear easy to make the road connection on paper, the requirements of the City would require acquisition of the entire public park and a portion of a neighbor's property. She commented that it would be a difficult process and would not be preferred by staff as it would be very challenging.

Commissioner VanScoy commented that it would appear that the connection to 178th would occur at the cul-de-sac bulb and did not see how a neighboring property would be impacted.

Senior Planner McGuire Brigl stated that the City only has about 40 feet of frontage on the cul-de-sac, whereas 66 feet of right-of-way is needed for a roadway.

Commissioner Gengler asked for input from the developer on perhaps making the cul-de-sac wider for more turnaround room.

Ms. Lindahl stated that the cul-de-sac proposed would meet the City standards but confirmed that if that is the desire, they could work with City staff to satisfy those concerns.

Commissioner Anderson asked whether the road would be public or private.

Ms. Lindahl stated that as drawn this would be a public street and would meet the 66-foot street right-of-way with a 28 paved rural section street.

Commissioner Anderson commented that on the drawing it is shown as 24 feet and he would have concern with the 28-foot width as well.

Ms. Lindahl confirmed that the 24-foot shown as an error and that would be 28 feet as required by City standard. She stated that if a wider road is desired, they could work with City staff.

Commissioner VanScoy stated that he would prefer not to have another cul-de-sac that is 1,500 feet in length and would prefer to see another option.

Commissioner Anderson agreed.

Chairperson Bauer asked if there would be another option for a secondary access that would not go through the park.

Senior Planner McGuire Brigl stated that the proposal from the applicant would be the only logical option as there is no development on the north or east to connect to and the other areas are surrounded by wetland.

Commissioner Gengler commented that she likes that the applicant listened to the input from the neighbors but also acknowledged the concerns of public safety. She stated that she would tend to support this layout because of the difficulties and uniqueness of the lot.

Chairperson Bauer noted that some issues and concerns have been raised and the developer should continue to work with staff in attempt to develop something more acceptable before going forward with full plan development.

8. COMMISSION / STAFF INPUT

8.01: Receive Staff Update

Chairperson Bauer asked how the Council liaison appointment is done.

Councilmember Musgrove commented that it is typically done by discussion of the Council.

Deputy City Administrator Gladhill provided additional input on the process, noting that Councilmembers rank their preference for different appointments and the Council then discusses those.

Chairperson Bauer commented that he has appreciated the participation of Councilmember Musgrove and noted the experience of Commissioner Woestehoff. He stated that he would prefer that those two members of the Council continue in a liaison relationship because of their knowledge. He stated that Commissioner Johnson stated that it has been an honor for him to serve on the Board and appreciated the knowledge of City staff. He stated that Commissioner Johnson has not been able to attend the last few meetings because of conflicts with his work and therefore has submitted his resignation. He noted that with Commissioner Woestehoff moving to the City Council, that will create a second vacancy. He stated that applications are going to be accepted for those two vacancies and appointments will be made by the City Council in the spring, but until that time the group would be a Commission of five members.

Commissioner Woestehoff thanked the Commission and staff for the last few years, stating that he has enjoyed his time on the Commission and while he will be sad to leave the Commission, he will continue to serve as a member of the City Council. He confirmed that he would hope to be able to serve as a liaison to the Planning Commission. He also thanked Chairperson Bauer and Commissioner VanScoy in their leadership in moving the Commission to a fully remote meeting in this challenging time.

The Commission thanked Commissioner Woestehoff for his service.

Commissioner VanScoy thanked the staff for making it possible to hold remote meetings.

9. ADJOURNMENT

Motion by Commissioner Peters, seconded by Commissioner Anderson, to adjourn the meeting.

A roll call vote was performed:

Commissioner Gengler aye

Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

The regular meeting of the Planning Commission adjourned at 8:52 p.m.

Respectfully submitted,

_____
Chloe McGuire Brigl
Senior Planner

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-018

RESOLUTION PROVIDING FEEDBACK ON PROPOSED SUBDIVISION ON BACON PROPERTY

1. Bill Boyum, hereafter referred to as "Applicant", requested feedback from the Planning Commission and City Council on a proposed subdivision for the property generally known as 7363 175th Ave NW and legally known as:

   The Southwest Quarter of the Northeast Quarter of Section 4, Township 32, Range 25; and
   The Northwest Quarter of the Southeast Quarter of Section 4, Township 32, Range 25; and
   The western 330 feet of the Southeastern Quarter of the Northeastern Quarter;
   of Section 4, Township 32, Range 25, Subject to Easement of Record, Anoka County, Minnesota.
   (the 'Subject Property');

2. The Planning Commission reviewed the request on December 3, 2020.

3. The Development Review Committee reviewed the two sketch plan and public safety preferred the 19 lot subdivision but agreed there was a path to approval for either option.

4. That at previous City Open Houses, residents preferred more environmental protections, fewer lots adjacent to their properties, and did not support a rezoning or smaller than 2.5 acre lots.

5. The Applicant proposes 2.5 acre lots on private well and septic.

6. The Planning Commission recommended that the Applicant work with City Staff to revise the application and come back with a formal sketch plan application.

7. The Applicant's preferred vision requires a variance from the Planning Commission for cul-de-sac length, but that the preferred 9 lot layout preserves significant environmental areas and has a low density aligning with resident's vision for the area.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Applicant shall work with Ramsey City Staff to further develop their 9 lot concept plan.
2. That the City Council supports environmental protections on the Subject Property, including larger lots, saving significant trees, and extra wetland protections.
3. That the City Council supports 2.5 acre lots, or larger, on the Subject Property, on private well and septic. The City Council does not support shared septic systems.
4. That the Applicant shall formally apply for a sketch plan application aligning with the 9 lot subdivision and shall apply for a variance, to run in parallel with the sketch plan, for cul-de-sac length.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 12th day of January, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **7. 4.**

Meeting Date: 01/12/2021

By: Brian McCann, Community Development

Information

Title:

Adopt Resolution #21-020 Approving a Home Occupation Permit for Twin Cities Generator at 17040 Baugh St NW (Project No. 20-132); Case of Twin Cities Generator

Purpose/Background:

The purpose of this case is to review a Home Occupation Permit request from Jesse Larson (the "Applicant") for operating his business, Twin Cities Generator (the "Business"), at 17040 Baugh Street NW (the "Subject Property"). Business operations involve the repair, installation, rental, and sales of generators for residential and commercial uses. The Applicant would be purchasing the new property and building a new, detached garage on the Subject Property to entirely house the business use after outgrowing his current residential property. The City Code does not allow a detached structure to be used entirely for business purpose without a Home Occupation Permit.

Notification:

The City attempted to notify Property Owners, as reflected in the Anoka County Property Records, within 350 feet of the Subject Property of the request.

Observations/Alternatives:

Summary

Jesse Larson (the "Applicant") of Twin Cities Generator (the "Business"), is moving forward with purchasing the home at 17040 Baugh St NW and contacted the City about the possibility of extending his home-based business. Mr. Larson is seeking approval for a Home Occupation Permit for his business which involves repair, installation, rental, and sale of generators. This began as a code enforcement issue for off-street parking regulations and exterior evidence of a home-based business without a permit at his current home of 7230 152nd Ave NW. The Applicant is now seeking to purchase a new property and build a detached structure to house all business items onsite, except one automobile.

Site Information

The Subject Property is approximately 1.6 acres in size, zoned R-1 Residential (Rural Developing) District. The current owner has signed off on the Applicant's application. The Applicant will be purchasing the property and home, then constructing a separate garage near the back property line where he will continue business practices. The proposed location of the second garage is near the southwest corner of the property. The Applicant has proposed a 2,400 square foot secondary garage (maximum size allowed) for his business, with a class V gravel driveway leading to the building. The garage, Home Occupation, and driveway will all require approved permits before installation. There is a large layer of vegetative screening along the south property line, separating 17040 and 17030 Baugh St NW (Birchem Sanitation). The Applicant has noted the second proposed building and all aspects of the business and property would be managed and maintained by the owner.

Current Regulations

In his questionnaire, the Applicant the Business as a generator dealer and electrical contractor, with occasional transportation of generator and generator parts for repairs. Most business is conducted in a home office. Approximately two (2) vehicle trips are made daily for business operations, and there are not any additional employees for the Business. At his current address, generator parts and equipment are stored in the garage connected to the home, but they will be moved to the accessory structure once construction is completed.

The Business does not meet the vehicle and signage regulations of the Home Occupation section of City Code that is allowed to be approved by City Staff administratively. The Applicant currently has two commercial vans dedicated to business practices, as well as three signs exceeding the allowed number and size of signage. City Staff is not supportive of both vans being stored outside, nor more than one sign exceeding two (2) square feet. Photos are attached to this case to show current business operations including storage, signage, and vehicles. This proposal requires a Home Occupation Permit approved by City Council due to the extent of business use onsite.

Staff is generally supportive of the proposal, as it is just storage onsite and the building should be large enough to store all items inside and contain the operation. Staff will include specific conditions related to outdoor storage in the permit to ensure that the use remains contained onsite and in compliance with City Code. These types of permits are able to be revoked if the Applicant was not in compliance with the conditions listed on the permit. These types of permits run with the owner, and not the land, so future homeowners would not be able to use the garage for business use without getting their own permit.

Code Sections

- R-1 Section of Code, Chapter 117-111
- Home Occupation Section of Code, Chapter 117-351
- Public Nuisances Section of Code, Chapter 30-3

Funding Source:

All costs associated with this request are the responsibility of the Applicant.

Recommendation:

The Planning Commission recommends recommends approving Resolution #21-020 granting a Home Occupation Permit on the Subject Property.

Action:

Motion to adopt Resolution #21-020 approving a Home Occupation Permit on the Subject Property.

Attachments

Site Location Map
Site Plan
Photos from Owner
Draft December Planning Commission Minutes
Resolution #21-020

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	01/07/2021 08:02 AM
Kurt Ulrich	Kurt Ulrich	01/07/2021 10:41 AM
Form Started By: Brian McCann		Started On: 01/06/2021 01:04 PM
Final Approval Date: 01/07/2021		

City of RAMSEY

Site Location Map

Twin Cities Generator

17040 Baugh St NW

07-32-25-24-0016

Legend

Site

Parcels

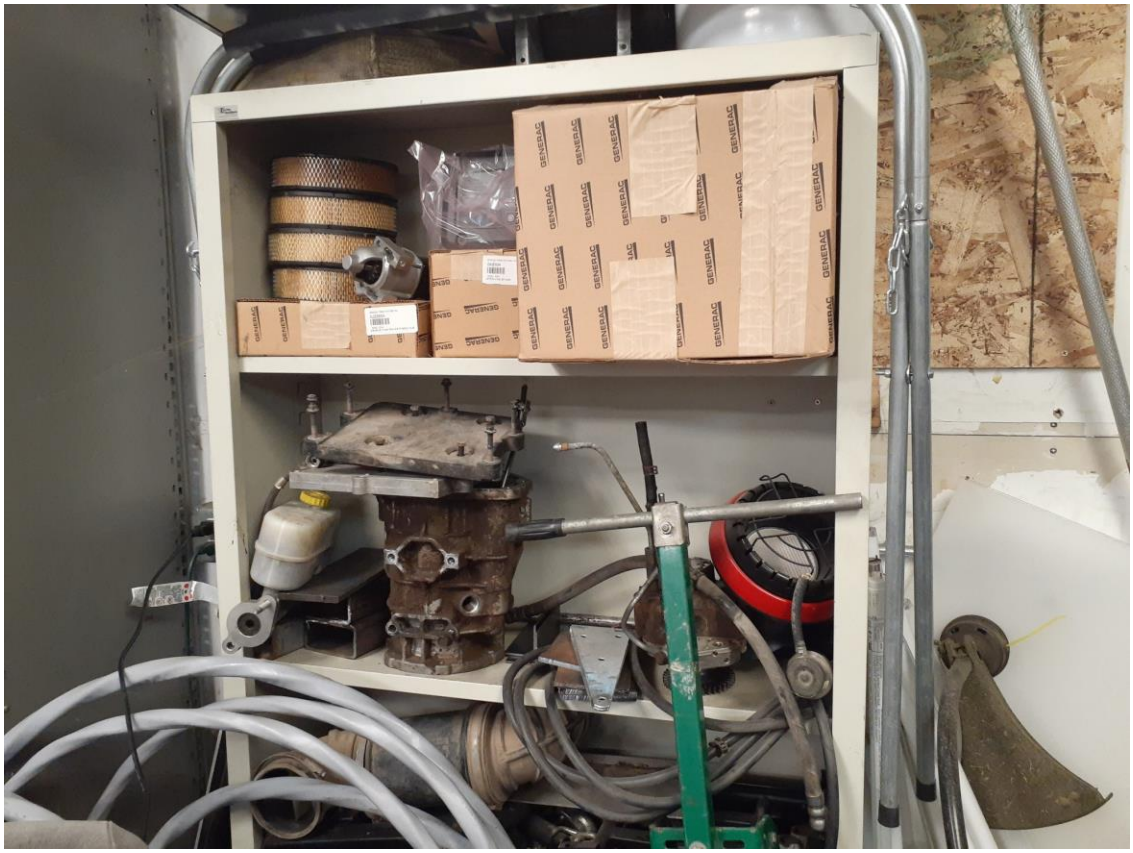
N

November 20th, 2020

0 0.0225 0.045 mi

S 83rd
60ft
40ft
17040

HALO
HDX


GENERAC

TWIN CITIES GENERATOR
763-999-1680
twincitiesgenerator.com
GENERAC
KOHLER GENERATORS
EA708734

KOHLER
POWER SYSTEMS
GENERAC
PROFESSIONAL POWER EQUIPMENT

HOME
BUSINESS
TWIN CITIES GENERATOR LLC.
Installation-Repair-Maintenance-Rental
763-999-1680
EA708734
KOHLER®
Generators
Authorized Dealer
GENERAC®
SALES & SERVICE

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, December 3, 2020, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Matt Woestehoff
Members Absent:	Commissioner Torrey Johnson
Also Present:	Senior Planner Chloe McGuire Brigl Deputy City Administrator Tim Gladhill Planning Technician Brian McCann City Council Liaison Debra Musgrove

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner Peters, seconded by Commissioner Woestehoff, to approve the agenda as presented.

A roll call vote was performed:

Commissioner Woestehoff	aye
Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye

Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the November 5, 2020 Planning Commission Meeting Minutes:

Motion by Commissioner VanScoy, seconded by Commissioner Peters, to approve the consent agenda as presented.

A roll call vote was performed:

Commissioner Peters aye
Commissioner Gengler aye
Commissioner Woestehoff aye
Commissioner Anderson aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Resolution #20-283 Approving a Home Occupation Permit for Twin Cities Generator at 17040 Baugh St NW (Project No. 20-132); Case of Twin Cities Generator

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends approving Resolution #20-283 granting a Home Occupation Permit on the subject property. She confirmed that the proposed garage would meet all requirements of City Code.

Citizen Input

No comments made.

Motion by Commissioner VanScoy, seconded by Commissioner Woestehoff, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:08 p.m.

Commission Business

Motion by Commissioner Anderson, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #20-283 approving a Home Occupation Permit on the subject property.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Woestehoff	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6.02: Public Hearing: Consider Resolution #20-281 Approving an Interim Use Permit for Storage Containers for Ve-Ve Inc. (Project No. 20-136); Case of John Vevea on behalf of Ve-Ve Inc.

Public Hearing

Chairperson Bauer called the public hearing to order at 7:10 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends approving Resolution #20-281 for an Interim Use Permit for two storage containers on the subject property.

Commissioner VanScoy asked if the five-year period is typical for an interim use permit.

Senior Planner McGuire Brigl confirmed that it a typical timeframe that the City and other municipalities use. She noted that an interim use permit can also be tied to a point in time, such as reconstruction of a road.

Commissioner VanScoy stated that his only concern would be the length of five years.

Commissioner Peters asked if there would be hazardous materials stored in the structures.

Senior Planner McGuire Brigl commented that she did not believe hazardous materials would be stored in the structures but noted that the applicant can provide additional details.

Citizen Input

John Vevea, applicant, confirmed that there will not be hazardous materials stored in the structures and provided details on what would be stored in the cold storage, such as boxes and pallets. He stated that these are not normal storage containers that you see on railroad tracks with an end door. He stated that these have double side doors, which allow all materials to be accessed. He stated that these would be an investment of $12,000 and therefore he would like to have a period of five years. He stated that his business is growing, and this would allow additional storage space and give them time to adjust to the growth.

Chairperson Bauer asked for details on the exterior of the container.

Mr. Vevea replied that it does have a corrugated look with side doors. Staff displayed an example photograph. He stated that his dad started this business in 1973 and they have continued to grow in Ramsey. He hoped that he could continue that growing relationship.

Commissioner Gengler asked if the applicant would keep the trees that provide screening and if those trees would be removed some other screening would be added to screen the containers from the road.

Mr. Vevea agreed that the trees help to screen the containers and confirmed that he does not plan to remove any trees. He stated that the structures will come in the tan color and he could paint it if desired. He stated that these containers are meant to serve for a number of years and therefore will hold up during the five-year period.

Commissioner Anderson asked for additional information on the location of the containers.

Senior Planner McGuire Brigl highlighted the proposed location, which would be behind the trees on the subject property.

Mr. Vevea provided additional information on the different tree screening.

Senior Planner McGuire Brigl confirmed that this area only has business uses and does not receive regular residential traffic.

Commissioner VanScoy asked the plans of the applicant in five years.

Mr. Vevea stated that ideally, he will be expanding into a new space, but it is uncertain to say that would be for sure with all the unknowns.

Councilmember Musgrove thanked the applicant for coming forward with this proposal, noting that the area looks nice from the aerial photograph. She stated that this is a business district, and this would be a great way to help a business make the jump to possibly continue to expand in the future. She commented that the proposed location is both functional and screened.

Motion by Commissioner Woestehoff, seconded by Commissioner Gengler, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:27 p.m.

Commission Business

Motion by Commissioner Gengler, seconded by Commissioner VanScoy, to recommend that City Council adopt Resolution #20-281 Approving an Interim Use Permit for two storage containers on the subject property, contingent upon screening remaining in place.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

6.03: Public Hearing: Consider Resolution #20-282 Approving an Interim Use Permit for Storage Containers and Gravel Outdoor Storage Area at 8049 146th Ave NW (Project No. 20-137); Case of JBR Ramsey, LLC on behalf of Richard Lee

Public Hearing

Chairperson Bauer called the public hearing to order at 7:28 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends approving Resolution #20-282 for an Interim Use Permit for parking on gravel surfacing and the use of storage containers currently on the subject property.

Commissioner Anderson asked for details on the containers.

Richard Lee, applicant, replied that they are shipping containers similar to the last case. He stated that these containers would be front loaded. He stated that the current tenant uses three containers for salt storage and the other containers are used for storage of seasonal equipment.

Commissioner VanScoy stated that there are six containers on the site and asked if the intent would be to keep the container between the building and Ferret Street.

Mr. Lee believed that the tenant would keep the container in that location. He stated that the property is fenced with gates and that container is easily accessible as it sits across from the gate.

Commissioner VanScoy asked for details on the site setbacks.

Senior Planner McGuire Brigl replied that these are unique uses and because the entrance of the building is to the south, it is not that much of a concern with the container on the front of the building. She stated that the containers are easily moved, and that container could be moved to another location.

Commissioner VanScoy stated that he would anticipate that the City would continue to receive these types of requests and therefore he would be concerned with continuing to approve interim use permits, rather than modifying the ordinance. He stated in this case the container is not screened from the road.

Commissioner Woestehoff asked when the container usage began.

Mr. Lee replied that the previous owner constructed the building and used the property from 1986 to 2018. He stated that when he purchased the property in 2018, some of the containers were already onsite.

Commissioner Woestehoff commented that these containers do not seem to be temporary and seem to be long-term storage in a temporary container and based off the lifespan of these types of containers, he would hesitant. He also recognized that the property is listed for redevelopment and it would be easier to remove these containers than to remove a building.

Senior Planner McGuire Brigl confirmed that this area is identified for retail development and at some point, this type of use would end on the site.

Mr. Lee stated that he purchased the property for future development. He stated that they found it easy to find a tenant to use the site until development reaches this site. He agreed that the future use of this site would be retail but stated that it would be hard to anticipate when that will occur. He stated that this action would help them to maintain the site until the development reaches this site.

Commissioner Woestehoff asked if there is screening between this site and the adjacent retail development.

Mr. Lee confirmed that the retail development planted a line of trees to provide screening.

Commissioner Anderson asked and received confirmation that the time period for this interim use permit would be five years. He asked if the containers could be moved back to be behind the building and look better on the site rather than the haphazard placement that currently exists.

Mr. Lee confirmed that could be considered.

Senior Planner McGuire Brigl displayed an aerial photograph of the site, identifying the location of the containers and the area Commission Anderson would desire.

Councilmember Gengler asked if there is a specific area that would hope to be covered with the class five gravel.

Senior Planner McGuire Brigl identified the area where gravel would be placed.

Councilmember Musgrove asked if the location of the containers proposed by Commissioner Anderson on the side of the building would be functional for the use.

Mr. Lee commented that it would be hard for him to answer that question as he is not the end user and is the property owner. He did not believe there would be an issue as the containers are front loaded.

Commissioner VanScoy commented that two of the containers abut the eastern fence and asked if there would be a setback or screening added.

Mr. Lee replied that the fence is setback 10 feet from the property line, and they did not have any intent on adding screening as the neighboring property owner planted trees.

Commissioner VanScoy commented that when he visited the property, he did not notice screening in the area where the containers back to the fence. He commented that the trees on the neighboring property are on the north end, whereas he is speaking about the containers on the south end of the property.

Senior Planner McGuire Brigl displayed the landscaping plan for Armstrong Retail, which is the adjacent development and then identified the location of the containers in relation.

Citizen Input

No additional comments.

Motion by Commissioner Woestehoff, seconded by Commissioner Peters, to close the public hearing.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:49 p.m.

Chairperson Bauer stated that he received a comment Commissioner Johnson., who was not able to attend the meeting. Commissioner Johnson does not support the requests related to shipping containers as they do not meet the architectural requirements of the City. He expressed concern that if this case and the previous case were approved, the City will continue to see these types of requests.

Commission Business

Commissioner VanScoy stated that he would have difficulty supporting this request without screening and in the current locations related to setback. He believed that the City should review these uses on a more long-term consideration.

Commissioner Gengler commented that she would rather see the container on the far side remain on that side as it would be less visible from the retail center.

Councilmember Musgrove commented that this is a unique situation as this is currently an industrial area, but the use will potentially change in the coming years. She did not want to be too onerous on the business to plant trees that may be removed when the site redevelops. She stated that she would support the use of the containers rather than having the items stored outdoors.

Commissioner Anderson commented that this property can be seen from the entrance ramp onto Highway 10. He stated that these containers are not aesthetically pleasing. He commented that he would like to see the business able to function but would like to see the site cleaned up. He

stated that he does not like allowing these containers in this area and would like to see the containers perhaps fenced.

Commissioner Woestehoff stated that he also has concerns as this is an interested location and zoning compliance. He stated that he also has concerns with salt being placed into metal containers as the containers could rust more quickly. He stated that the containers are meant to store things but in the aerial photographs you can see materials stored outside of the containers. He estimated that another two containers would be needed in order to contain all the equipment.

Commissioner Anderson asked if the Commission should table this request and the applicant could come back with a better site layout and how the containers could be arranged to be more aesthetic. He stated that perhaps screening be placed around the containers as well.

Senior Planner McGuire Brigl commented that there is a not a specific timeline as the containers are already on site. She stated that having gravel placed is a priority of staff as the site is dirt and there is a concern that it would snow before that could happen. She stated that if the Commission would like to see a revised plan making the containers less visible from Armstrong Retail, staff can work on that administratively and bring that forward to the Council once they believe it is ready.

Motion by Commissioner Anderson, seconded by Commissioner VanScoy, to table this review to allow staff to work with the applicant to present a more favorable layout for the storage containers that may include screening.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Woestehoff	aye
Commissioner Anderson	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

7. COMMISSION BUSINESS

7.01: Review Concept Plan for Rivenwick 4th Addition; Case of Lennar for Rivenwick 4th Concept Plan (Project 20-134)

Presentation

Senior Planner McGuire Brigl presented the Staff Report stating that staff is open to this compromise request if the land uses within the PUD contain the same amount of commercial a previously directed. Public Works and Public Safety had a few concerns about the public road

ending at a private road, and do prefer the layout with the previous proposal, but can make this layout work with the proper signage.

Commission Business

Commissioner VanScoy asked if the pond would be that large as it takes up a portion of the site that could be used for commercial development.

Senior Planner McGuire Brigl commented that would be close to the estimated size, noting that Lennar does not tend to oversize its ponds.

Commissioner Woestehoff asked if the EDA provided input on this proposal.

Senior Planner McGuire Brigl noted that this has not gone to the EDA but the economic development department provided input, sharing similar concerns to the last proposal but agreed that this could work and they would like the retail along Highway 10.

Councilmember Musgrove asked if the pond is proposed aesthetically or to meet requirements of the City.

Senior Planner McGuire Brigl replied that it is a requirement of the City.

Commissioner Anderson commented that he would like all of the commercial property to face Highway 10. He stated that the pond could be moved to the back corner, as that location is flexible. He stated that he likes the previous proposal layout rather than this layout.

Chairperson Bauer agreed that he preferred the last proposal where the retail faced Highway 10.

Commissioner VanScoy commented that accommodations have already been made for this site and does not want to see more changes and would not support moving the pond onto the commercial area.

Senior Planner McGuire Brigl stated that the previous proposal did not include the pond and a pond would be necessary for stormwater management. She stated that one of the biggest changes was the road layout and where parking should occur.

Chairperson Bauer asked if there would be one pond for both the residential and commercial uses or whether each use would have its own pond.

Senior Planner McGuire Brigl commented that there would most likely be ponding for both uses, as they would most likely develop at separate times.

Chairperson Bauer stated that he would prefer the retail to face Highway 10.

Commissioner Woestehoff echoed the comments of the Commission thus far. He stated that he is unsure of the road going into a T. He stated that he would prefer the townhomes removed as that could provide space for the ponding and free up additional commercial space.

Senior Planner McGuire Brigl asked if the concern was that the townhomes would abut the commercial use or with the road.

Commissioner Woestehoff stated that it is the road issue and noted that moving the pond would allow additional space for the commercial use.

Commissioner Gengler commented that she preferred the previous layout as well and had concern with residential abutting commercial use and the proposed road in this configuration.

Chairperson Bauer reviewed the consensus of the Commission that the commercial portion of the property should not be reduced further than what has already been agreed to. The Commission also prefers a road between the commercial and residential uses rather than allowing those uses to abut each other as shown in this proposal.

7.02: Review Sketch Plan for Bacon Property; Case of Bill Boyum

Presentation

Senior Planner McGuire Brigl presented the Staff Report asked the Commission to provide feedback on which concept plan to move forward with and develop a formal sketch plan application.

Commission Business

Chairperson Bauer stated that the applicant's narrative includes two cul-de-sacs, noting that one lies within Nowthen. He recognized that the comments from public safety shows that they prefer the loop but asked if a larger cul-de-sac would accomplish the same things.

Senior Planner McGuire Brigl stated that she could bring that idea forward to public safety for review.

Chairperson Bauer stated that Commissioner Johnson stated that he preferred the 19-lot layout.

Commissioner VanScoy referenced the option which would connect to 178th and asked for additional details.

Senior Planner McGuire Brigl commented that connection would be challenging as the road would go through the park area that is mostly wetlands.

Commissioner VanScoy commented that several of the lots appear to be encumbered with floodplain and asked how the developer would intend to handle that.

Senior Planner McGuire Brigl stated that the floodplain circles the properties and there is upland area. She commented that some fill is allowed in the floodplain with proper measures and mitigation. She stated that the lots could accommodate the area needed for a house pad and well/septic and most likely only the driveways would be within floodplain.

Councilmember Musgrove referenced the nine-lot layout and easements and asked for additional input on whether those would be for roads.

Senior Planner McGuire Brigl noted that these are easements that already exist for utilities and would not be used for roads.

Commissioner Anderson referenced lots two through five, which would appear to be hard to build on because of the floodplain in that area. He commented that he does not like the 1,500-foot cul-de-sac and asked if a road could be run from the cul-de-sac bulb to 178th to provide a second access to the development. He stated that he does not prefer to have only one way in or out of a development.

Senior Planner McGuire Brigl displayed a map which identifies the wetlands on site, explaining that the road connection would run entirely through wetland. She stated that the comments of the neighbors have been that they do not want the road connection or disruption to the wetlands.

Commissioner VanScoy commented that it would appear the road connection would go through tilled fields rather than wetlands and that there would be minimal wetland disruption.

Commissioner Anderson stated that he could support a connection that would move to the west to connect to 178th.

Kendra Lindahl, Landform, commented that the only request tonight is for the nine-lot subdivision and they are requesting for input on the cul-de-sac. She stated that they do not intend to include a connection to 178th as it was clear that the neighbors do not want that. She stated that they received the input from the neighbors and reduced the number of lots from the 37 which would be allowed to nine lots. She stated that the road connection to 178th would need to go through a public park and require wetland fill and would instead preserve the natural features of the site with two estate lots that backup to that area and fits the existing character of the area. She stated that they are looking for feedback on this alignment and the longer cul-de-sac before they decide whether to invest additional funds into this proposal.

Commissioner Woestehoff asked if there is an economic consideration between the different alignments and whether a cul-de-sac would support nine lots and 19 lots would be needed to support a road connection. He commented that there just seems to be a large jump between the two proposals.

Ms. Lindahl replied that the neighbors would not support the 19-lot subdivision and they do not want to present something that the neighbors would not support. She stated that the road connection would require additional road costs and process, as the road would go through public

park land and impact wetlands. She commented that they believe the nine-lot proposal would be a better subdivision.

Senior Planner McGuire Brigl commented that while it may appear easy to make the road connection on paper, the requirements of the City would require acquisition of the entire public park and a portion of a neighbor's property. She commented that it would be a difficult process and would not be preferred by staff as it would be very challenging.

Commissioner VanScoy commented that it would appear that the connection to 178th would occur at the cul-de-sac bulb and did not see how a neighboring property would be impacted.

Senior Planner McGuire Brigl stated that the City only has about 40 feet of frontage on the cul-de-sac, whereas 66 feet of right-of-way is needed for a roadway.

Commissioner Gengler asked for input from the developer on perhaps making the cul-de-sac wider for more turnaround room.

Ms. Lindahl stated that the cul-de-sac proposed would meet the City standards but confirmed that if that is the desire, they could work with City staff to satisfy those concerns.

Commissioner Anderson asked whether the road would be public or private.

Ms. Lindahl stated that as drawn this would be a public street and would meet the 66-foot street right-of-way with a 28 paved rural section street.

Commissioner Anderson commented that on the drawing it is shown as 24 feet and he would have concern with the 28-foot width as well.

Ms. Lindahl confirmed that the 24-foot shown as an error and that would be 28 feet as required by City standard. She stated that if a wider road is desired, they could work with City staff.

Commissioner VanScoy stated that he would prefer not to have another cul-de-sac that is 1,500 feet in length and would prefer to see another option.

Commissioner Anderson agreed.

Chairperson Bauer asked if there would be another option for a secondary access that would not go through the park.

Senior Planner McGuire Brigl stated that the proposal from the applicant would be the only logical option as there is no development on the north or east to connect to and the other areas are surrounded by wetland.

Commissioner Gengler commented that she likes that the applicant listened to the input from the neighbors but also acknowledged the concerns of public safety. She stated that she would tend to support this layout because of the difficulties and uniqueness of the lot.

Chairperson Bauer noted that some issues and concerns have been raised and the developer should continue to work with staff in attempt to develop something more acceptable before going forward with full plan development.

8. COMMISSION / STAFF INPUT

8.01: Receive Staff Update

Chairperson Bauer asked how the Council liaison appointment is done.

Councilmember Musgrove commented that it is typically done by discussion of the Council.

Deputy City Administrator Gladhill provided additional input on the process, noting that Councilmembers rank their preference for different appointments and the Council then discusses those.

Chairperson Bauer commented that he has appreciated the participation of Councilmember Musgrove and noted the experience of Commissioner Woestehoff. He stated that he would prefer that those two members of the Council continue in a liaison relationship because of their knowledge. He stated that Commissioner Johnson stated that it has been an honor for him to serve on the Board and appreciated the knowledge of City staff. He stated that Commissioner Johnson has not been able to attend the last few meetings because of conflicts with his work and therefore has submitted his resignation. He noted that with Commissioner Woestehoff moving to the City Council, that will create a second vacancy. He stated that applications are going to be accepted for those two vacancies and appointments will be made by the City Council in the spring, but until that time the group would be a Commission of five members.

Commissioner Woestehoff thanked the Commission and staff for the last few years, stating that he has enjoyed his time on the Commission and while he will be sad to leave the Commission, he will continue to serve as a member of the City Council. He confirmed that he would hope to be able to serve as a liaison to the Planning Commission. He also thanked Chairperson Bauer and Commissioner VanScoy in their leadership in moving the Commission to a fully remote meeting in this challenging time.

The Commission thanked Commissioner Woestehoff for his service.

Commissioner VanScoy thanked the staff for making it possible to hold remote meetings.

9. ADJOURNMENT

Motion by Commissioner Peters, seconded by Commissioner Anderson, to adjourn the meeting.

A roll call vote was performed:

Commissioner Gengler aye

Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner Woestehoff	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

The regular meeting of the Planning Commission adjourned at 8:52 p.m.

Respectfully submitted,

_____
Chloe McGuire Brigl
Senior Planner

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-020

A RESOLUTION APPROVING THE REQUEST FOR A HOME OCCUPATION PERMIT TO OPERATE A GENERATOR BUSINESS ON THE PROPERTY LOCATED AT 17040 BAUGH STREET NW

RECITALS

1. The City of Ramsey received an application from Jesse Larson requesting a home occupation permit to operate a generator business on the property generally known as 17040 Baugh Street NW and legally described as follows:

   THE S 200 FT OF N 1433 FT OF E 416 FT OF E1/2 OF NW1/4 OF SEC 07 TWP 32 RGE 25 (AS MEAS ALG E & N LINES THEREOF); EX RD; SUBJ TO EASE OF REC, Anoka County, Minnesota

   (the "Subject Property")

2. That the City of Ramsey pursued the code enforcement process for 7230 152nd Avenue NW for off-street parking violations, and exterior evidence of a home occupation permit including three (3) business signs on the home, and two (2) vans related to the business. Off-street parking violations were resolved immediately.

3. That on November 11, 2020, Jesse Larson (the "Applicant"), future owner of the Subject Property, submitted an application for a Home Occupation Permit to operate a generator business (the "Home Occupation") on the Subject Property.

4. That the City Council reviewed the request on January 12, 2021.

5. That the Subject Property is zoned R-1 Residential (Rural Developing) and the surrounding parcels are zoned R-1 Residential (Rural Developing).

6. That the Subject Property is approximately 1.6 acres and is surrounded by lots of similar size.

7. That the Subject Property is guided for Rural Developing (residential) in the City's Future Land Use Map.

8. That the Applicant is in the process of purchasing the dwelling unit on the Subject Property, and will occupy the dwelling while conducting business on the Subject Property.

9. That the Subject Property includes an approximately 2,400 square foot dwelling unit.

10. That the Home Occupation is proposed to be based out of both the detached accessory building that has not yet been constructed.

11. That the Applicant has stated there will be approximately 400 square feet of garage space reserved for indoor residential parking and storage in an attached garage related to residential use on the Subject Property, as established in City Code Section 117-351 (Home Occupation).

12. That the Applicant has stated there are three (3) business signs on the Subject Property.

13. That the Applicant has stated there will be no more than eight (8) vehicle trips per standard eight (8) hour day.

14. That the Home Occupation does not employ any other individuals.

15. That the Applicant has proposed to store two (2) commercial vans onsite, one (1) inside the detached garage and one (1) outside on an allowed parking surface.

16. That the Home Occupation does involve operating methods that include transactions with the public (customers, clients, consultants, subcontractors, etc.) and bookkeeping on the Subject Property via phone call and email in an office inside the home. Customers rarely come to the Subject Property.

17. That the Applicant has proposed business house from 7:00 a.m. to 5:00 p.m., Monday through Friday barring any inclement weather or holidays.

18. That the City finds the Home Occupation operates beyond the parameters of general and administrative home occupation permit requirements (City Code Section 117-351) and therefore requires Planning Commission and City Council review and approval.

19. That the City of Ramsey received complaint(s) about the off-street parking and home-based business in relation to the company vans on a residential street, the volume of exterior evidence related to the home-based business, and other code violations related to off-street parking onsite.

20. The property is not in compliance with City Code requirements related to home-based businesses, but is in compliance with off-street parking violations, and nuisance violations.

21. That the Planning Commission reviewed this request on December 3, 2020 during their regularly scheduled meeting and recommended approval of the permit contingent upon no outdoor storage related to the use and no other nuisance items.

FINDINGS OF FACT

1. That the proposed use **will not** adversely impact traffic in the area.

2. That the proposed use **will** be compatible with the residential neighborhood due to (in part) density, lot size and use of the surrounding lots.

3. That the proposed use **will not** be unduly dangerous or otherwise detrimental to persons residing or working in the vicinity of the use or the public welfare.

4. That the proposed use **will not** substantially or adversely impair the use, enjoyment, or market value of neighboring properties.

5. That the proposed use **will not** be hazardous or disturbing to existing or future neighboring uses.

6. That the proposed use **will** be served adequately by public facilities and services such as highways and streets.

7. That the proposed use **will not** create excessive additional requirements at public cost for public facilities and services, and it **will not** be detrimental to the economic welfare of the community.

8. That the proposed use **will not** involve activities and uses that would be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the request for a Home Occupation Permit for the operation of Twin Cities Generator on the Subject Property is hereby approved pursuant to Sections 117-51 and 117-351 of the Ramsey City Code with the following conditions:

1. That this agreement shall permit the operation of a generator business (the "Home Occupation") on the Subject Property consisting in entirety of:

    a. Two (2) commercial vans
    b. One (1) sign, no larger than two (2) square feet

2. That customers never visit the Subject Property more than once per day.

3. Signage shall be limited to one (1) sign that is two (2) square feet in size.

4. That the Permittee agrees there will be no exterior evidence of the Home Occupation permitted on the Subject Property unless in compliance with Chapter 117-351 (Home Occupations) of City Code except:
    a. One (1) commercial van may be parked onsite but must be in the side or rear yard on an allowed parking surface. A permit must be obtained for any new parking surface or significant alteration of an existing parking surface (e.g. driveway expansion).
    b. One (1) sign indicating on-site generator business not to exceed two (2) square feet.

5. That the Permittee is responsible to verify and ensure that the structure(s) is compliant with all applicable state and local codes.

6. That should the Permittee die or should the Subject Property be sold, the Permit shall be automatically terminated, except that in the case of death, should a surviving spouse or child, residing at the same address, desire to continue the Home Occupation, written notice to that effect shall be given to the Zoning Administrator and the City Council may authorize continuation of the Permit without further hearing.

7. The Permittee shall reside on the Subject Property; if the Permittee does not reside on the Subject Property, the Permit shall be automatically terminated.

8. That the Permittee agrees that if the operation expands, they will notify the City of Ramsey and reapply for a Permit.

9. That adequate water supply and on-site sewage disposal facilities shall be the responsibility of the Permittee.

10. The Permittee shall be responsible for obtaining and having in full force and effect all applicable State, County and City licenses. This includes a Business License with the City, registering with the State of Minnesota. The permit will not be issued until all required permits/licenses are received.

11. The Permittee shall be responsible for all costs incurred in the administration and enforcement of this Permit.

12. That the City Administrator, or his/her designee, shall have the right to inspect the Subject Property for compliance and safety purposes annually or at any time, upon reasonable request to the Permittee.

13. That the Permittee agrees to take additional measures to keep the Subject Property in compliance with City Code regulations related to off-street parking and nuisance violations.

14. That the allowed hours of operation are 7:00 a.m. to 5:00 p.m., Monday through Friday barring any inclement weather or holidays. If holiday or weather changes the regular schedule, the Permittee may shift hours of operation to another weekday, but may not operate on Saturday or Sunday. The Permittee may not expand the hours of operation on any day without express consent from the City. The Permittee is limited to five (5) total workdays per week.

15. That this Permit does not authorize a future homeowner of the Subject Property from utilizing the detached accessory building for a home-based business.

16. That there shall be no outdoor storage at any time related to the home occupation besides one vehicle associated with the use.

17. That the salvage of inoperable commercial vehicles for purposes of parts for other operable commercial vehicles is not a permitted use within the District and is declared a public nuisance.

18. That the use shall not cause any other nuisance violations or City Code violations, and the Property must remain in compliance with off-street parking violations, public nuisance code provisions, and in compliance with the International Property Maintenance Code. This includes but is not limited to: no junk being stored outside, parking only on the driveway(s), no driving on the grass, etc.

19. That the City reserves the right to revoke the permit for any violation of the above conditions.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly denied and adopted by the Ramsey City Council this _____ the day of _____, 2021.

CITY OF RAMSEY:

By: _____ By: _____
Mayor City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, _____, before me, a Notary Public, personally appeared Mayor Mark E. Kuzma and Colleen Lasher, to me personally known, who, being each by me duly sworn did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council and said Mark E. Kuzma and Colleen Lasher acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

The document drafted by:
The City of Ramsey
7550 Sunwood Dr NW
Ramsey, Minnesota 55303

CC Regular Session **7. 5.**

Meeting Date: 01/12/2021

By: Tim Gladhill, Community Development

Information

Title:

Adopt Resolution #21-021 Approving REVISED Sanitary Sewer Maintenance and Rain Garden Agreement for River Walk Village; Case of N & D Management, LLC

Purpose/Background:

The purpose of this case is to review a request by N & D Management Management, LLC to request an additional revision to the Council Approved Sanitary Sewer and Rain Garden Maintenance Agreement for River Walk Village. The Developer has accepted the maintenance obligations as approved by City Council. However, the Developer requested removal of the inspection requirement and frequency. After meeting with Public Works and Engineering Staff, City Staff is comfortable with this provision change.

A material change is requested by the is how the Agreement is signed and where the agreement is recorded. Instead of being recorded against individual properties after signed by the current owner (and passed down with each subsequent Buyer), the Agreement is proposed to be executed by the HOA (currently the same as Builder - Price Custom Homes) and recorded against HOA Property (not individual lots). In exchange, the HOA documents that are recorded against each individual property will be revised to reflect the existence of the Agreement. While not ideal, it is acceptable and has been reviewed by the City Attorney.

Please note that Staff was put in a difficult situation with a recent transaction. The Council approved an Agreement that the Developer continued to dispute after approval. Staff was aware that a closing was to occur in the near future and had repeatedly asked if this agreement had been disclosed and reminded the Developer that the agreement needed to be recorded against individual properties. The Developer did not disclose the agreement and asked Staff to quickly revise the day of closing. The Buyer ultimately contacted City Staff and Staff was able to close the loop and allow the closing to occur. Unfortunately, this materially changed the structure of the agreement. Staff believes the City's liability is still covered as outlined above.

This was a unique project and this process would not be followed in the future. Design Standards are being updated to eliminate this type of design as an option in the future. Moving forward, even if time is of the essence, projects will not be allowed to move forward until maintenance agreements such as this are executed and recorded.

The original case text begins below.

When the River Walk Village project was approved, the sanitary sewer plans included a small, private forcemain. due to the . The forcemain was necessary because the topography of the site did not allow wastewater to gravity flow to connect with the existing sanitary sewer. This forcemain is much smaller (2-inch diameter) than the City's existing forcemains, so approval was contingent upon maintenance by the individual homeowners/HOA. The City does not have the appropriate equipment to remove any blockages from the small diameter pipe. The intent of this compromise was for the homeowners to be responsible for regular maintenance of the line.

Additionally, the Developer proposed a rain garden to meet the requirements of the Lower Rum River Watershed Management Organization. A requirement of that was also to enter into a maintenance agreement. Both obligations have been included in a single agreement.

Notification:

Notification is not required.

Observations/Alternatives:

Alternatives:

1. Adopt Agreement as drafted
2. Do not approve the revision and require that the Developer record the originally approved agreement against individual properties

Funding Source:

The Applicant is responsible for all costs associated with processing the request.

Recommendation:

Staff recommends approval of the revised agreement.

Action:

Motion to adopt Resolution #20-265 approving revised version of Maintenance Agreement.

Attachments

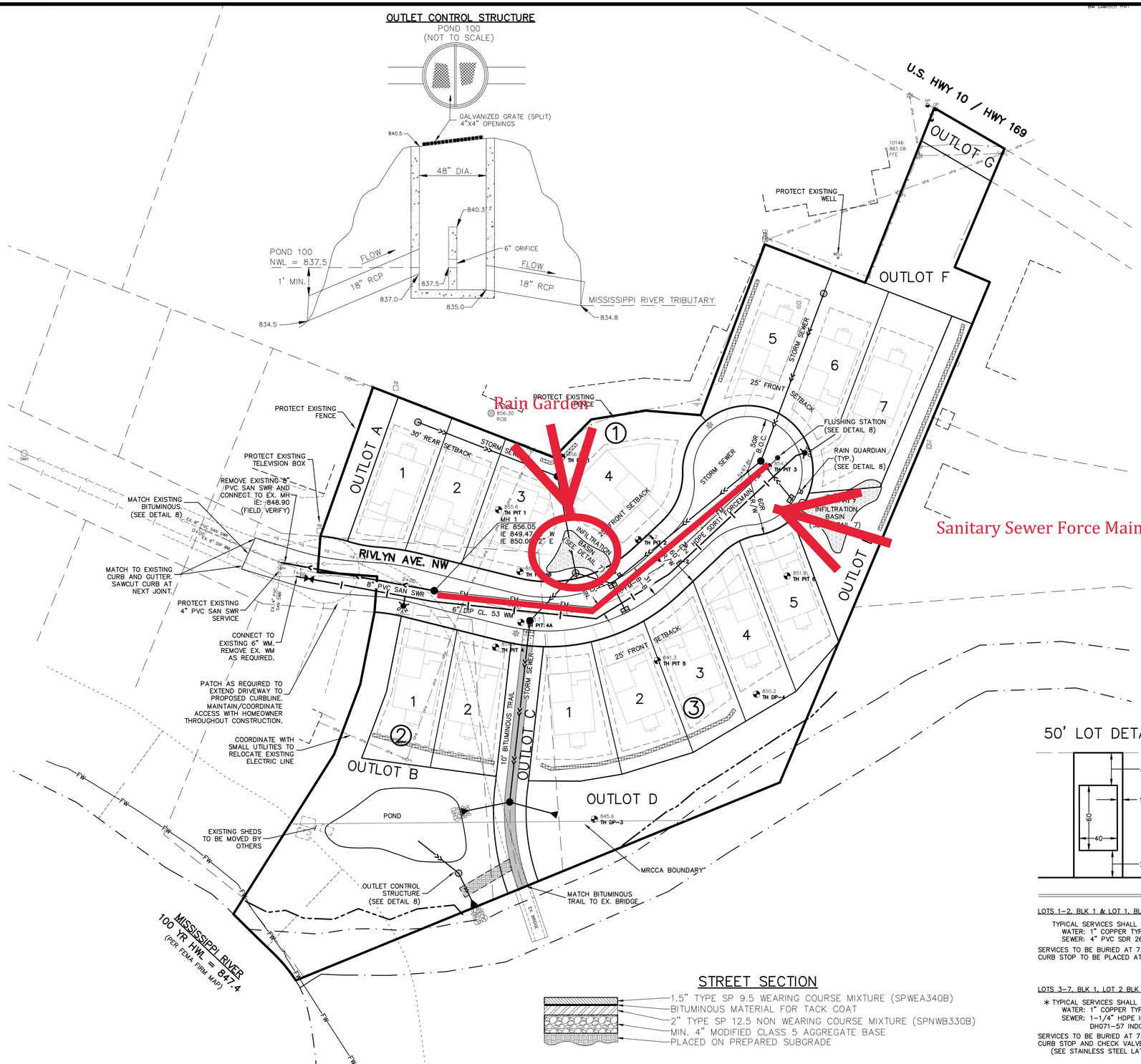
Site Plan
REVISED Maintenance Agreement
Resolution #21-021

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/07/2021 12:47 PM
Kurt Ulrich	Kurt Ulrich	01/07/2021 04:04 PM
Form Started By: Tim Gladhill		Started On: 01/05/2021 07:41 PM
Final Approval Date: 01/07/2021		

Site Plan Approved

OUTLET CONTROL STRUCTURE
POND 100
(NOT TO SCALE)



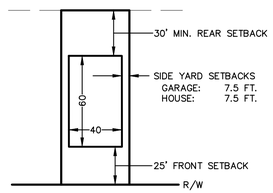
SITE PLAN LEGEND

	EXISTING	PROPOSED
LIGHT POLE	☼	
SANITARY MANHOLE	SMH	●
MISCELLANEOUS SIGN		
EXISTING SPOT ELEVATION	x0000.0	
EXISTING TREE		
TELEVISION BOX	TV	
FIRE HYDRANT	HYD	
FLUSHING HYDRANT		
GATE VALVE	GV	
CLEANOUT	CO	
ELECTRIC BOX	EB	
GAS METER	GM	
CATCH BASIN	or	or
RAIN GUARDIAN		
ELECTRIC METER	EM	
TELEPHONE BOX	TB	
UTILITY POLE	UP	
FLARED END SECTION (W/ RIP RAP)	FES	
STORM MANHOLE	STMH	●
BREAKAWAY BOLLARD		•
SERVICE	SRV	
SOIL BORING/TEST HOLE	TH	

	MODULAR	ROCK
RETAINING WALL		
WATERMAIN	W	
SANITARY SEWER	SAN	
FORCEMAIN	FM	FM
STORM SEWER	STORM	
PROPERTY LINE		
SETBACK LINE		
CURB		
WATER LINE		
WETLAND		
DITCH		
TREE LINE		
UNDERGROUND TELEPHONE	ut	ut
UNDERGROUND ELECTRIC	ue	ue
UNDERGROUND GAS	ug	ug
UNDERGROUND FIBEROPTIC	ufo	ufo
FENCE	x	x
OVERHEAD ELECTRIC	ohe	ohe

CONCRETE SURFACE		
BITUMINOUS SURFACE		
MAINTENANCE ACCESS		
INFILTRATION BASIN		
FEMA FLOODWAY	FW	FW
FEMA FLOODPLAIN	FP	FP

50' LOT DETAIL



LOTS 1–2, BLK 1 & LOT 1, BLK 2

TYPICAL SERVICES SHALL BE:
WATER: 1" COPPER TYPE K
SEWER: 4" PVC SDR 26

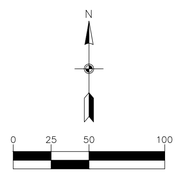
SERVICES TO BE BURIED AT 7.5' MINIMUM DEPTH
CURB STOP TO BE PLACED AT THE R/W

LOTS 3–7, BLK 1, LOT 2 BLK 2 & LOTS 1–5, BLK 3

* TYPICAL SERVICES SHALL BE:
WATER: 1" COPPER TYPE K
SEWER: 1–1/4" HDPE IPS SDR 11
DH071–57 INDOOR GRINDER PUMP

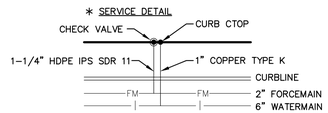
SERVICES TO BE BURIED AT 7.5' MINIMUM DEPTH
CURB STOP AND CHECK VALVE TO BE PLACED AT THE R/W
(SEE STAINLESS STEEL LATERAL ASSEMBLY DETAIL 8)

STREET SECTION



BENCHMARK

1. MNDOT GSID Station #833, Named "Lumber MNDT RM 1" Elev.= 859.11
2. MNDOT GSID Station #775, Named "E 257" Elev.= 863.67



Carlson McCain
• environmental
• engineering
• surveying

3890 Pheasant Ridge Drive NE, Suite 100
Blaine, MN 55449
Phone: (763) 489-7900
Fax: (763) 489-7959
www.carlsonmccain.com

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: Brian J. Krystofiak, P.E.
Signature:
Date: 1/25/19 License #: 25063

Drawn: ADB
Designed: BJK
Date: 1/25/19

Revisions:
1. 4/4/19 per City Comments
2. 5/16/19 per City Comments
3. 7/26/19 per City Comments

VILLAGE BANK
9298 Central Avenue NE
Blaine, MN 55434

RIVER WALK VILLAGE
Ramsey, Minnesota

PRELIMINARY SITE & UTILITY PLAN

5 of 9

Save Date: 07/28/19 F:\jobs\7801 - 7820\7802 - highway 10 ramsey\cad c3d\engineering\preliminary\7802_site.dwg

(Reserved for Recording Data)

PRIVATE SANITARY SEWER LINE AND RAIN GARDEN MAINTENANCE AGREEMENT

THIS AGREEMENT (this "Agreement") made this _____ day of _____, 2021, by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "City"), **N & D MANAGEMENT, LLC**, a Minnesota limited liability company (the "Owner"), and **River Walk Village Homeowners' Association**, a Minnesota nonprofit corporation (the "HOA").

Recitals

1. The **OWNER** is the fee owner of certain real property contained within the plat of River Walk Village, filed for record in the office of the County Recorder, Anoka County, Minnesota. ("the Plat").

2. The **OWNER** constructed a private sanitary sewer line within the public right of way, benefitting the residential lots contained on the Plat ("Private Sanitary Sewer Line") within the boundaries of the Plat, as shown on Exhibit A, attached hereto.

3. The **OWNER** constructed a private rain garden on Outlot E, River Walk Village, Anoka County, Minnesota (the "Rain Garden") to meet the requirements of the Lower Rum River Watershed Management Organization. Outlot E is owned by the HOA and is defined as a Common Element in the Declaration of Covenants, Conditions and Restrictions for River Walk Village, filed for record in the office of the County Recorder, Anoka County, Minnesota as document number 2273534.005.

4. The **CITY** approved the Plat conditioned on the requirement that the **HOA** enter into an agreement for the maintenance of the Private Sanitary Sewer Line for the Plat.

5. The **HOA** is a Minnesota nonprofit corporation constituting and acting as the homeowners' association for the property contained within the Plat, which is being developed as a planned community.

6. The **CITY**, **OWNER** and **HOA** desire to set forth their understanding with respect to the construction, repair and maintenance of the Private Sanitary Sewer Line and Rain Garden and the responsibility relating to the costs of the repair and maintenance of the Private Sanitary Sewer Line and Rain Garden.

NOW THEREFORE, in consideration of the foregoing facts and circumstances, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Recitals Incorporated. Recitals above are hereby incorporated into this Agreement.

2. Construction of the Private Sanitary Sewer Line and Rain Garden. The **OWNER** constructed the Private Sanitary Sewer Line and Rain Garden according to the plans approved by the City Council and on file with the City at its sole cost and expense.

3. Maintenance of the Private Sanitary Sewer Line. Other than the specific exceptions set forth below, the **HOA** will be responsible for maintenance and repair of the Private Sanitary Sewer Line, including, without limitation, removal of any blockages to the service lines and/or main line. Without limiting the foregoing, if any inspection by the **HOA** or **CITY** staff, reveals that the Private Sanitary Sewer Line (i) is not functioning as originally designed and intended; or (ii) is in need of repair, the **HOA** agrees to restore the Private Sanitary Sewer Line so that it functions as originally designed and intended pursuant to the Plans, subject to the review and approval of the City, which approval shall not be unreasonably withheld or delayed. The foregoing shall be subject to the following exceptions:

i) The **CITY** will be responsible for any and all repairs that require excavation under Rivlyn Avenue NW, Ramsey, Minnesota;

ii) The **CITY** will be responsible for replacement of the Private Sanitary Sewer Line in the event of damage beyond repair, not including individual service lines servicing individual dwellings; and

4. Recording. This Agreement shall be recorded in the Anoka County, Minnesota Recorder's Office at **OWNER'S** expense.

5. Maintenance of Rain Garden. The **HOA** shall maintain the Rain Garden in accordance with Lower Rum River Watershed Management Organization.

6. Assessment. Any repair or maintenance work undertaken by the **CITY** pursuant to this Agreement may be assessed pursuant to Minnesota Statutes chapter 429, the City Charter, and the then current assessment policy.

7. Terms and Conditions. The terms and conditions of this Agreement shall be binding upon, and shall insure to the benefit of, the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this document to be executed as of the day and year first above written.

(Signature pages attached)

CITY OF RAMSEY:

By:_____
Its Mayor

By:_____
Its City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by Mark E. Kuzma and by Kurt Ulrich, respectively the Mayor and City Administrator of the City of Ramsey, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

_____
Notary Public

(Additional signature pages attached)

N & D Management, LLC:

By:_____
Its: Chief Manager

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by _____, the Chief Manager of N & D Management, LLC, a Minnesota limited liability company.

_____
Notary Public

River Walk Village Homeowners' Association:

By:_____
Adam Price
Its: President

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by Adam Price, the President of River Walk Village Homeowners' Association, a Minnesota nonprofit corporation.

_____
Notary Public

Exhibit A
Plan of Private Sanitary Sewer Line

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-021

RESOLUTION APPROVING REVISED SANITARY SEWER AND RAIN GARDEN MAINTENANCE AGREEMENT FOR RIVER WALK VILLAGE

WHEREAS, in 2018, the City approved the plat known as River Walk Village; and

WHEREAS, a contingency of approval was entering into a maintenance agreement for maintenance of the private sanitary sewer force main in public right of way as well as the maintenance of the private rain garden to ensure compliance with Lower Rum River Watershed Management Organization; and

WHEREAS, construction of the project began at the end of 2018, starting with the remediation of contaminated soils; and

WHEREAS, recording of this agreement was delayed until Certificates of Occupancy and the project is now substantially complete and ready for Certificates of Occupancy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby approves the Sanitary Sewer and Rain Garden Maintenance Agreement; subject to City Attorney Review, with the following revisions.
   a. The owners shall be responsible for routine maintenance, most notably removal of any blockages.
   b. The City shall be responsible for replacement of the line if damaged.

That the motion for the adoption of the forgoing resolution was duty seconded by Councilmember Menth, and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of January, 2021.

Mayor

ATTEST:

City Clerk