City of Ramsey
Agenda
Regular City Council
Tuesday, February 23, 2021
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

This meeting is being held in accordance with Minnesota Statutes 13D.021. Due to the COVID-19 Pandemic, it is not practical and prudent for all members of this board to attend in person. Current Minnesota law requires certain social distancing standards that impacts the capacity of the Council Chambers. For those at highest risk, it is advised to isolate themselves from the general public. For these reasons, it is not practical and prudent to have this meeting exclusively in person. Members of the public are welcome to attend in person or remotely.

Remote Attendance available at www.cityoframsey.com/meetings. To maximize social distancing due to the COVID-19 Pandemic, those that can join remotely are encouraged to do so. Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Presentation

1. [POSTPONED UNTIL 3/9/21] State of the City 2021: Mayor's Address

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Note the Following Boards, Commissions, and Committee Meeting Minutes:

- Planning Commission Meeting Minutes Dated January 7, 2021
- Economic Development Authority Meeting Minutes Dated January 14, 2021
- Park and Recreation Commission Meeting Minutes Dated January 14, 2021
- Public Works Committee Meeting Minutes Dated January 19, 2021

2. Approve the Following Meeting Minutes:

1. City Council Work Session dated 1/26/2021
2. City Council Regular and Work Session Suggested Revisions 1/26/2021
3. City Council Regular Session dated 1/26/2021
4. City Council Work Session dated 2/8/2021
5. City Council Regular Session dated 2/8/2021
6. City Council Canvassing Board dated 2/16/2021
7. City Council Special Work Session dated 2/16/2021
8. City Council Special Work Session Suggested Revisions 2/16/2021

3. Adopt Resolution # 21-053 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 4, 2021 through February 17, 2021

4. Adopt Resolution #21-031 Approving Final Plat and Development Agreement for Muller 2nd Addition (Project No. 21-101); Case of Jethro Carpenter

5. Adopt Resolution #21-041 approving Final Plat of Becker Rolling Pines Second Addition

6. Adopt Resolution #21-043 Approving a Metes and Bounds Subdivision of PID #23-32-25-21-0002 (Project No. 21-100); Case of Shade Tree Communities LLC

7. Approve Business Licenses

8. Adopt Resolution #21-047 Authorizing Partial Payment #5 to RJM Construction for Improvement Project 20-07 New Public Works Facility

9. Adopt Resolution #21-048 Accepting Design Services Proposal for Dolomite Street Demolition, Riverdale Drive to Highway 10, Improvement Project #21-07.

10. Adopt Resolution #21-051 Authorizing Renewal of Anoka County Regional Economic Development Partnership (ACRED)

11. Adopt Resolution #21-052 Approving CBRE Real Estate Listing Agreement for City Owned Land

6. Public Hearing

1. PUBLIC HEARING: Introduce Ordinance #21-09 Amending City Code Section 26-852 Entitled Massage Therapist License

7. Council Business

1. Adopt Ordinance #21-08 to amend city code Chapter 10, Article III, Sec- 57, 58, and 65 pertaining to dog licensing.

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **2. 1.**

Meeting Date: 02/23/2021

Information

Title:

[POSTPONED UNTIL 3/9/21] State of the City 2021: Mayor's Address

Purpose/Background:

This presentation is being postponed until 3/9/21.

Annually, the Mayor provides a 'State of the City' presentation to Ramsey residents and businesses during a regular City Council meeting. The purpose of this presentation is to provide a recap of City operations, updates and news from the past year, as well as a look ahead at what is to come in the new year.

Attachments

State of the City 2021

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Kathy Schmitz	02/18/2021 02:51 PM
Kurt Ulrich	Kurt Ulrich	02/18/2021 02:53 PM
Form Started By: Megan Thorstad		Started On: 02/17/2021 03:27 PM
Final Approval Date: 02/18/2021		

City of Ramsey

2021 State of the City Address

Vision & Mission

Vision: “Ramsey will be a secure, citizen-driven, collaborative community that respects the balance and connectivity between its unique urban, rural and natural environments.”

Mission: “To work together to responsibly grow our community and to provide quality, cost-effective and efficient government services.”

FINANCIAL STABILITY







City of RAMSEY

FINANCIAL STABILITY

- **Pavement Management**: Implemented a stable/dedicated funding source that will generate $2 Million annually for repair and reconstruction of roads

- **Investment in Infrastructure**: The new Public Works Facility is funded through the issuance of $9 Million in general obligation bonds and $8.4 Million funded internally

- **Fiscal Responsibility**: Tax Capacity Rate has dropped for the last four years.

City of RAMSEY

BALANCING RURAL CHARACTER & URBAN GROWTH









City of RAMSEY

BALANCING RURAL CHARACTER & URBAN GROWTH

- **Housing Growth:** 200 new households in 2020

- **Industrial Expansion**: 300,000 square feet of new industrial space adding to the 552 Businesses that call Ramsey home, employing nearly 7,000 people

- **Business Relief Program**: Implemented a phased approach to help struggling businesses during the pandemic

- **Preserve City's rural character**:
  - Tree City
  - Preserve and protect historic places like Old Town Hall on Highway 47

AN ACTIVE AND CONNECTED COMMUNITY









City of RAMSEY

AN ACTIVE AND CONNECTED COMMUNITY

The Ramsey Gateway Project

will provide grade separations of US Highway 10/169 and the BNSF Railway to address major crash and congestion issues that are greatly impacting the movement of goods and people between the Minneapolis/Saint Paul metro area and greater northern Minnesota.

Anoka County MINNESOTA
Respectful. Innovative. Fiscally Responsible

GREATER MN PARTNERSHIP

DEPARTMENT OF TRANSPORTATION

Investment Results:

- 42% Crash Reduction
- Reliable movement of regional railroad and highway freight and commuter traffic
- 1 + Benefit-cost Ratio
- 94% Average Delay Reduction
- Accommodates 74,000 Vehicles Per Day



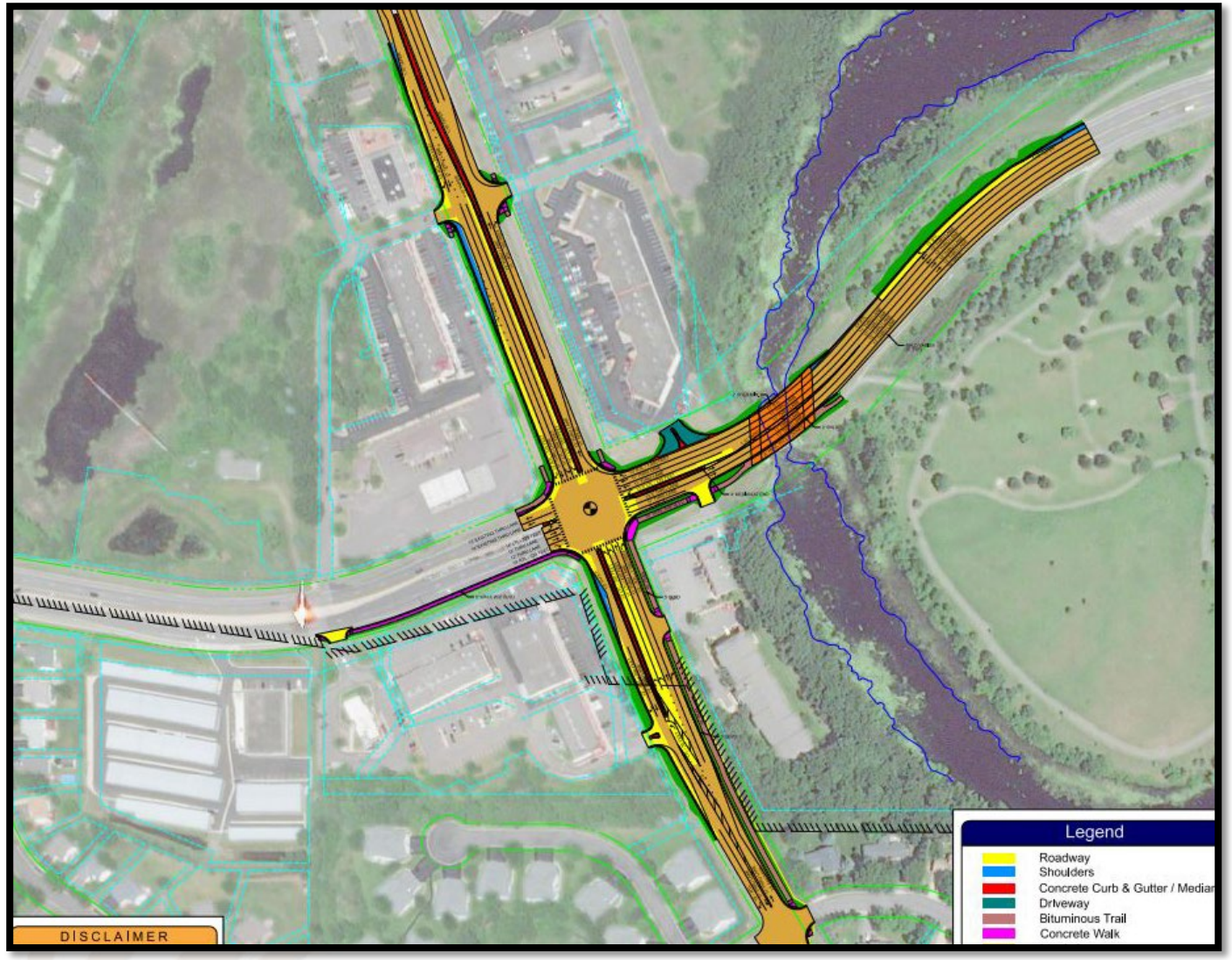
US Highway 10/169 Importance

- A principal arterial carrying up to 55,000 vehicles per day (1,650 trucks)
- Significant commuter and freight corridor between Minneapolis – St Paul, northwestern Minnesota, and into North Dakota
- Busiest BNSF rail line in MN with 57-81 freight trains and 14 transit trains per day
- Connection to northern Minnesota lakes and outdoor tourism industry

Project Need

- 218 crashes in the last 5 years, 4 fatal crashes in the last 10 years
- Crash rate 2x the state average
- Traffic backups approaching 1 mile by 2025 and almost 4 miles in 2045
- Fully funded Anoka and Elk River 2023/24 projects will result in Ramsey having the only two remaining at-grade traffic signals on the US Highway 10/169 freeway system from Minneapolis/St Paul to Elk River.

AN ACTIVE AND CONNECTED COMMUNITY





- Ramsey Gateway – Highway 10/169
- Bunker Lake/Highway 47
- River Crossing to Dayton
- Ramsey's Pavement Management Plan

City of RAMSEY

AN ACTIVE AND CONNECTED COMMUNITY

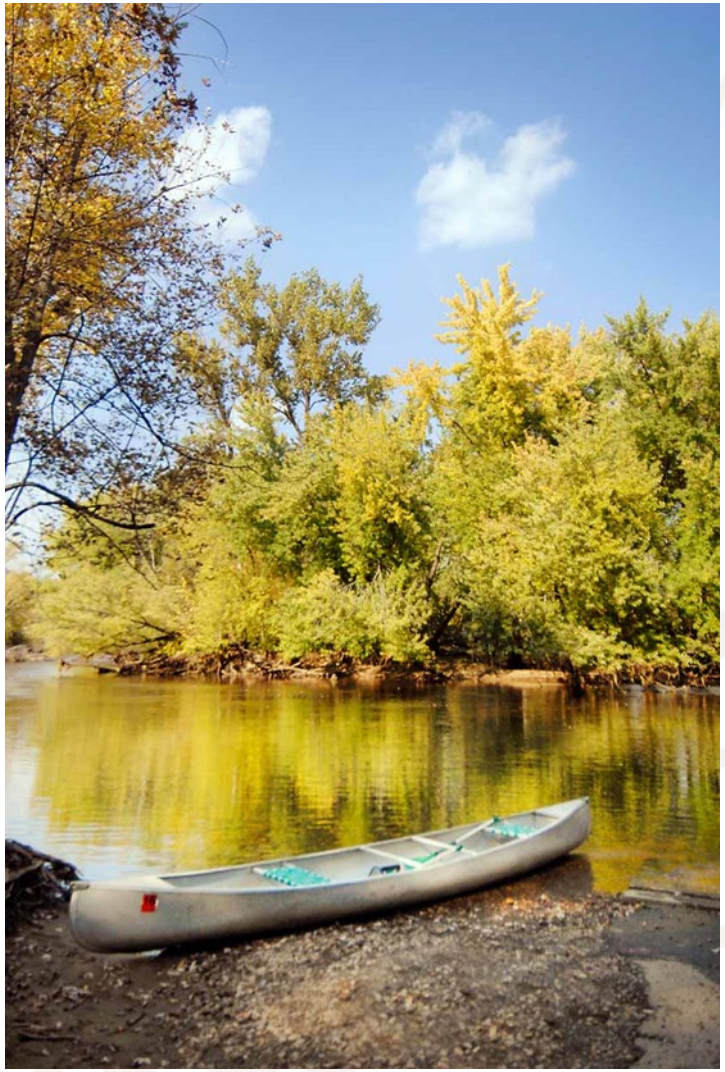
- **The Ramsey Gateway Project**: Hwy 10 improvements at Sunfish Lake and Ramsey Blvd.; $80 Million of $138 Million secured

- **River Crossing:** Feasibility Study complete

- **Parks & Recreation Programming:**
  - Access to natural resources, especially lakes and rivers, through canoe and kayak rentals
  - Gardening, pollinator protection and recreational programming like birdwatching, snowshoeing, art, concerts in the park and so much more!

City of RAMSEY

SMART, CITIZEN-FOCUSED GOVERNMENT









City of RAMSEY

SMART, CITIZEN-FOCUSED GOVERNMENT

- **Communications:** In 2020, we made strides in technology in order to streamline internal and public meetings

- **Public Safety:**
  - Birthday parades for kids' birthdays
  - Assisted in Civil Unrest in Minneapolis
  - Duty crew model adopted
  - Improved response times

EFFECTIVE ORGANIZATION









City of RAMSEY

EFFECTIVE ORGANIZATION

- **Improved Facilities:** Construction of a new public works garage began in 2020. Water Treatment Plant planning is ongoing

- **Staffing:** Recent additions include a CSO in the Police Department, a Planning Technician in Community Development, a Building Maintenance Worker in Public Works and a Building Inspections Administration Assistant in Community Development

- **Welcome:** Ryan Heineman, winner of the Ward 1 Special Election

Thank You







City of RAMSEY

CC Regular Session **5. 1.**

Meeting Date: 02/23/2021

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards, Commissions, and Committee Meeting Minutes:

- Planning Commission Meeting Minutes Dated January 7, 2021
- Economic Development Authority Meeting Minutes Dated January 14, 2021
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- Public Works Committee Meeting Minutes Dated January 19, 2021

Purpose/Background:

N/A

Recommendation:

N/A

Action:

N/A

Attachments

Planning 01 07 21

EDA 01 14 21

Park 01 14 21

Public Works 01 19 21

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	02/18/2021 02:21 PM
Form Started By: JoAnn Shaw		Started On: 02/11/2021 08:35 AM
Final Approval Date: 02/18/2021		

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, January 7, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Eric Peters Commissioner Gary VanScoy
Members Absent:	None
Also Present:	Senior Planner Chloe McGuire Brigl Deputy City Administrator Tim Gladhill City Council Liaison Debra Musgrove City Planner Chris Anderson Park and Assistant Public Works Superintendent Mark Riverblood City Engineer Bruce Westby

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner VanScoy, seconded by Commissioner Peters, to approve the agenda as presented.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Anderson	aye

Commissioner Peters aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion carried.

5. CONSENT AGENDA

5.01: Approve the December 3, 2020 Planning Commission Meeting Minutes
5.02: Review Revised Sketch Plan for Hunt Addition, Case of Platinum Land (Project 20-105)
5.03: Consider Resolution #21-014 Approving an Interim Use Permit for Storage Containers and Gravel Outdoor Storage Area at 8049 146th Ave NW (Project No. 20-137); Case of JBR Ramsey, LLC on Behalf of Richard Lee
5.04: Provide Feedback for Site Plan and Final Plat for Gigi's Salon (Project #20-140)

Motion by Commissioner Anderson, seconded by Commissioner Peters, to approve the consent agenda as presented.

A roll call vote was performed:

Commissioner Anderson aye
Commissioner Peters aye
Commissioner Gengler aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Review Resolution #21-007 Approving Preliminary Plat for Northfork Meadows, Case of Lennar (Project #20-135)

Public Hearing

Chairperson Bauer called the public hearing to order at 7:04 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends adoption of Resolution #21-007.

Chairperson Bauer stated that it was indicated that the number of trees were less than required and asked for more information.

Senior Planner McGuire Brigl replied that per the applicant's calculations they would be approximately 14 trees short on the shared property line, which would equate to being about one tree short per lot in the backyards along that line. She stated that staff has not had an extensive amount of time to review the information as it was submitted earlier today.

Commissioner VanScoy asked the number of trees listed.

Councilmember Musgrove asked for information on the tree growth and coverage as the trees grow and whether that is a factor in the proposal before the Commission.

Senior Planner McGuire Brigl replied that 133 trees would be required on the shared property line and the applicant is proposing 119 trees on the shared property line. She stated that part of the request is to allow slightly less trees in order to prevent trees from dying off as they grow. She stated that typically the City requires more smaller trees in order to provide screening with the understanding that some will die off in the process because of how closely packed together they are.

Commissioner VanScoy asked if there has been input from City Planner Anderson as to the trees.

Senior Planner McGuire Brigl commented that she did have a chance to speak with City Planner Anderson who recommended that input be obtained from the Planning Commission and that he be allowed additional time to review the request. She stated that he was open to a compromise, noting that had been done in Harvest Estates 2nd Addition, if adequate screening was provided and the neighbors were amenable.

Citizen Input

Josh Metzer, Lennar, stated that if approved they would like to begin grading activities in the early spring of this year with street and utility construction during the summer and hoped that a model could be ready for the fall parade of 2021. He stated that they would look for a mixture of three and four car garages with prices would begin in the mid-$300,000's and go up from there. He estimated that overall construction would run about three years for all of the homes. He stated that they like to provide landscape buffers for the benefit of both their own residents and adjacent property owners. He stated that they would be exceeding the two trees per yard requirement by two trees. He stated that their initial landscaping plan showed less trees than the 119 proposed, simply from the recommendation on spacing trees from their landscape architect. He stated that in discussions with staff they made the decision to add quite a few more trees to the eastern boundary to get closer to the required number. He recognized that a buffer is needed but commented that they would like to create a buffer that will live and succeed to maturity. He stated that while more dense planting would provide a nice buffer when planted, once those trees get to maturity, trees will die off and need to be removed and the trees that remain will not be of the best quality because they were crowded as they grew and therefore not able to live to their full potential. He commented that by their calculation they are only 14 trees short of the requirement and hoped the Commission could support that. He stated that if the Commission feels strongly, they will find

space to plant those additional trees but would prefer to provide adequate spacing to allow the trees to grow.

Chairperson Bauer referenced the comment made during the beginning of the applicant's presentation that the homes would have three or four car garages and asked if that was meant to address the number of bedrooms.

Mr. Metzer stated that the homes would be a mix of three and four bedroom homes, noting that the basements would be unfinished and therefore an additional bedroom could be added. He confirmed that his previous statement was correct, the smaller lots would have three car garages while the larger lots would have four car garages.

Commissioner VanScoy asked the species of tree that would be planted along the buffer area.

Mr. Metzer review the mix of overstory, ornamental and evergreen trees that would be planted. He confirmed that a combination of the different types of trees would be planted to create the buffer. He stated that four of the six adjacent lots to the east have a significant number of trees in their yard, which also adds to the buffer. He stated that they would plan to plant more evergreen trees to buffer the two lots that do not have a lot of trees in their yards.

Councilmember Musgrove stated that as the trees are planted and grow, if there are trees that fail, would those be required to be replaced by the developer.

Senior Planner McGuire Brigl stated that the standard Development Agreement includes a two year guarantee on all trees. She stated that agreement calculates a one third die off rate.

Councilmember Musgrove stated that planting, failing and requiring the applicant to replant and fail again could setup a cycle that does not provide a successful barrier.

Leslie Clark, 15150 Kangaroo Street, stated that her property is one of those referred to as one without trees. She stated that she would like to see as many trees planted as possible. She recognized that Lennar has just taken on this project but throughout the history of the site itself the residents have done a lot of compromising as to what could be developed on that parcel. She stated that she wants a buffer that provides a clear delineation between the properties.

City Planner Anderson commented that when landscaping is used as the tool for density transitioning there is a fine line in regard to survivability of trees. He stated that in the beginning the trees planted are small and even a fairly dense planting at the onset will not provide a tremendous visual barrier between the two neighborhoods. He agreed that 15 to 20 years down the road as the trees start to reach maturity there may be some overcrowding and some that dominate more than others. He commented that you do have to plant trees tighter in the beginning in order to provide that buffer. He stated that there is a 35 foot wide corridor and the trees can be staggered. He believed that there are ways to accomplish the goal with the recognition that some trees may be lost in the long-term due to overcrowding. He provided an example of the 4th Addition of Brookfield where trees were planted as density transitioning and 15 years later there

is still quite a bit of space between the trees. He commented that typically the Development Agreement requires a two year guarantee to replace trees that die. He stated that when speaking of density transitioning, that is intended to be there in perpetuity and are viewed differently than typical boulevard trees.

Jannie Brock, 15240 Kangaroo Street NW, stated that when she looked at the map, she did not notice the berm, but recognized that it was mentioned in the presentation. She asked if the berm would remain in perpetuity and when the homes adjacent to Kangaroo would be planned for construction.

Mr. Metzer commented that the entire site would be graded during the 2021 construction season and estimated less than one month for grading. He estimated that street and utility construction would take a few months, therefore there would be continual construction through the summer and fall with continual construction of homes for another two years. He stated that once the grading and street and utility construction is completed, the homes would be constructed individually with two or three homes constructed at a time. He stated that if they receive the approvals from the City, they would like to begin grading in late March or in April, depending upon weather conditions.

Ms. Clark asked when the berm would be constructed and whether trees would be removed to construct the berm.

Mr. Metzer replied that the grading would occur this year. He commented that they are not allowed to remove trees that are not on their property. He commented that the only existing trees that would be preserved are to the south end of the site. He stated that after grading is completed they would plant the trees, estimated that those buffer trees could be planted in late summer.

Ms. Clark asked if a tree partially over the property line would be removed.

Mr. Metzer replied that anything on the property in that area would be removed in order to complete grading. He stated that the homes would have full basements and therefore only two floors would be visible. He provided additional details on the grading and berm, noting that the berm would be four feet in height.

Ms. Brock asked if these homes would be connected to City sewer and water. She asked if the homes along Kangaroo would be able to connect to City services.

Mr. Metzer confirmed that these homes would be connected to City sewer and water.

Senior Planner McGuire Brigl commented that homes with private sewer and water would not be forced to connect to City services. She noted that she could follow up with Ms. Brock.

Motion by Commissioner Peters, seconded by Commissioner VanScoy, to close the public hearing.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion carried.

Chairperson Bauer closed the public hearing closed at 7:42 p.m.

Commission Business

Commissioner Gengler asked if the resolution as proposed would require the applicant to meet the full tree requirement.

Senior Planner McGuire Brigl confirmed that to be correct.

Commissioner Anderson stated that he is disappointed to see that the berm is only four feet high as that seems like a small berm for that number of trees. He stated that he expected to see a minimum of ten feet for the berm. He stated that he is not happy with the berm because of all the compromise that has been done on this project.

City Planner Anderson commented that the plantings would occur on the berm and both sides of the crown of the berm. He stated that the higher the berm gets, the wider it must be in order to provide a safe slope and that would take up a larger piece of land and would press the required corridor. He believed that four feet is acceptable by City Code.

Commissioner Anderson stated that he would like that issue further explored. He asked how wide the berm would be.

Nate Hermer, ISG and engineer for the project, stated that with a four foot berm there would be a four to one side slope. He stated that a four foot berm would be 32 feet wide. He stated that you could not go much higher and remain within the buffer easement.

Commissioner Anderson asked if some of the trees would be going into the 80 foot lot yards in order to accomplish the number of trees being planted. He stated that a focus of this project has been on the density transition and the residents have made it clear that is something they want.

Senior Planner McGuire Brigl commented that the four foot berm does meet the City Code requirements for the density transition zone with the plantings on top. She noted that the additional 14 trees can be required and the applicant has stated that they can make that work, but the berm would meet the City requirements.

Commissioner VanScoy commented that the City has done a lot of work to ensure that the transitioning will be adequate and believed that the Commission should follow the requirements and recommendations of staff.

Motion by Commissioner VanScoy, seconded by Commissioner Gengler, to recommend that City Council adopt Resolution #21-007 with the recommended number of trees.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion carried.

6.02: Public Hearing: Consider Ordinance #20-01 Amending City Code Sections 117-111 (R-1 Residential District) and 117-112 (R-2 Residential District) Clarifying Subdistricts based on Lot Size

Public Hearing

Chairperson Bauer called the public hearing to order at 7:51 p.m.

Presentation

Deputy City Administrator Gladhill presented the staff report stating that staff recommends adoption of Ordinance #20-01.

Citizen Input

No comments.

Motion by Commissioner Peters, seconded by Commissioner Anderson, to close the public hearing.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion carried.

Chairperson Bauer closed the public hearing closed at 7:56 p.m.

Commission Business

Commissioner Anderson asked how these changes would affect projects like Trott Brook.

Deputy City Administrator Gladhill commented that this would not change the outcome. He stated that this is a tool that would allow for smaller lots sizes. He confirmed that a zoning change would still be necessary to achieve this zoning and therefore the Council would have final control over any requests.

Commissioner VanScoy asked if in the past the smaller lots have been allowed that has been done through PUD. He asked if there would be an issue in terms of negotiations.

Deputy City Administrator Gladhill confirmed that has been the process, which has been challenging in order to equate the tradeoff benefits. He commented that the zoning amendment, and often times Comprehensive Plan amendment, would be needed therefore the ability to negotiate would be available. He commented that this would be a better tool to use rather than attempting to go through a PUD process, which would also be less burdensome on applicants.

Commissioner VanScoy commented that he believes that this would be a helpful tool as the Commission has recommended approvals in the past that have in turn been denied by the Council because it did not believe that a PUD was achieved. He commented that he does see the benefit of having this tool available.

Commissioner Anderson stated that this would then open up R-1 to 55 foot wide lots, which he could see becoming an advantage for a developer. He stated that it is important to control where 55 foot wide lots are placed, especially in the northern part of Ramsey.

Chairperson Bauer commented that the City would still have control as this would be a subzone, therefore R-1 would still require 80 foot lots and smaller lots could only be achieved with a zoning change.

Deputy City Administrator Gladhill confirmed that this would be a separate zoning district and would require a zoning amendment. He stated that this would only apply where the City allows and does not provide rights to a developer. He commented that nothing would actively be zoned for 55 foot lots, this would simply be a tool that could be used.

Motion by Commissioner Peters, seconded by Commissioner Gengler, to recommend that City Council adopt Ordinance #20-01.

A roll call vote was performed:

Commissioner Anderson	nay
Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion carried.

6.03: Public Hearing: Consider Ordinance #21-02 Amending City Code Section 117-148 Entitled Mississippi River Corridor Critical Area

Public Hearing

Chairperson Bauer called the public hearing to order at 8:06 p.m.

Presentation

Deputy City Administrator Gladhill presented the staff report stating that staff recommends adoption of the ordinance.

Councilmember Musgrove asked if staff has worked with other cities in this area and how those cities are adjusting to the changes.

Deputy City Administrator Gladhill noted that there were two attempts at rule making, noting that the first did not go well and the DNR took a step back and reevaluated. He stated that the second attempt was much more successful with community input. He stated that staff worked extensively with communities on the upper pool of the Coon Rapids Dam (Anoka, Dayton, Brooklyn Park and Coon Rapids). He stated that while there was frustration in the beginning, throughout the process there was improvement. He commented that Ramsey may be one of the first to bring forward the ordinance amendment, but all cities should have submitted their Comprehensive Plan and will be updating their ordinance as well.

Citizen Input

No comments.

Motion by Commissioner VanScoy, seconded by Commissioner Peters, to close the public hearing.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion carried.

Chairperson Bauer closed the public hearing closed at 8:16 p.m.

Commission Business

Motion by Commissioner Gengler, seconded by Commissioner VanScoy, to recommend that City Council adopt Ordinance #21-02 amending City Code Section 117-148 (Mississippi River Corridor Critical Area).

Further discussion

Councilmember Musgrove asked if these changes could result in more project opportunities, such as riverbank stabilization and whether there would be additional funding opportunities for river property owners. Deputy City Administrator Gladhill stated that changing the zoning ordinance may not directly result in that action but having compliant regulations will assist. He advised of work that was done through the EPB that reviewed the condition of the shoreline and could result in additional funding opportunities for residents.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion carried.

6.04: Public Hearing: Consider Recommendations Related to Riverstone South; Case of Capstone Homes/Riverstone Development

1. **Adopt Resolution #21-015 Approving Comprehensive Plan Amendment from Low Density Residential to Medium Density Residential for Detached Townhome Section and Preliminary Plat for Riverstone South**
2. **Adopt Ordinance #21-03 Approving Zoning Amendment from R-1 Residential (MUSA – 80) District to R-1 Residential (MUSA – 65) District, R-1 Residential MUSA – 50) District and R-2 Residential (Detached Townhome) District**

Public Hearing

Chairperson Bauer called the public hearing to order at 8:20 p.m.

Presentation

Deputy City Administrator Gladhill presented the staff report stating staff recommends approval of the project with the contingencies noted in the staff report.

Commissioner VanScoy stated that in general he likes the plan but is concerned with the safety of the residents on Bowers Drive. He recognized that those residents do not like the concept of an additional access but stated that he believes that is critical for safety and without that he cannot support this request.

Deputy City Administrator commented that originally staff proposed that connection, but it did not move forward. He stated that he would not want to tie that to this project as the developer is not responsible for that.

Chairperson Bauer commented that this development has nothing to do with a second access for Bowers Drive, as that will continue to be an issue regardless of this proposal.

Commissioner Anderson asked if this development would have an HOA and private streets. He commented that the street width seems narrow.

Deputy City Administrator Gladhill commented that he would let the developer speak to whether there would be an HOA. He stated that in terms of road widths there is a menu of options that can be selected with different levels of parking allowed. He stated that a 32-foot width road would allow parking on both sides of the street, whereas parking would only be allowed on one side of the street for the road width proposed. He stated that the main street that goes through this development would be a little wider, whereas the spur roads would be 29 feet in width with no parking on one side of the street.

Commissioner Anderson commented that he has been plowing snow for the City this season and the narrower roads can be tough, therefore he would support wider streets where possible.

Councilmember Musgrove commented that she would also prefer a wider road. She asked if there would be sidewalks, and whether that would be on one side or both sides. She also asked if there would be fencing between the homes and solar garden.

Deputy City Administrator Gladhill replied that sidewalks would be along one side of the road, as required by the City. He stated that the smaller lot homes will be adjacent to the solar garden and noted that he would allow the developer to provide details on the buffering between those homes and solar garden.

Citizen Input

Tom Bakritges, Capstone Homes, acknowledged the landowners noting that the Pearson family has trusted them with developing a project to preserve their legacy. He also expressed appreciation to City staff, the Commissions and City Council for the communication and cooperation throughout the past year of planning. He stated that the overall site is about 78 acres and it was

important for them to figure out the right transition of density transitioning throughout the site. He noted that the larger lots are proposed on the south side, adjacent the existing homes and preserved trees, transitioning to smaller lots as you move towards the solar garden. He stated that there would be a landscaping buffer along the length of Riverdale Drive. He stated that as you enter into the site onto Pearson Drive, people would pass the preserved area of trees and park area. He commented that there will be seven acres of tree preservation that will be dedicated to the City along with another eight acres of open space and ponding. He stated that they have created a 15-acre area to act as a buffer between this development and adjacent development. He stated that they developed this plan after receiving input from City staff, the City Council and advisory groups, and residents. He stated that the townhomes will have a lawn maintenance HOA while the single-family homes would be under a master that includes the buffer area along Riverdale Drive. He stated that the street widths proposed match the road width in Riverstone North and has worked very well. He stated that they are required to provide sidewalks on one side of the road and have those proposed on the plans. He stated that there is vegetation on the other side of the existing fence around the solar garden site. He noted that with the existing vegetation they would not propose additional screening for that area.

Steve Bona, Capstone Homes, stated that throughout the site they would have homes similar to Riverstone North but noted that they would have more of the larger homes in this development. He commented that there will a great variety of homes throughout the development. He provided details on the townhome product offerings that they would propose for this development in order to match the desires of home buyers. He stated that there is a large variety of front elevations and home plans included in the preliminary plat for the detached townhome product, noting that they have been selling extremely well in their other developments. He commented that the 29-foot width for streets has worked well in Riverstone North, noting that this would be similar with amenities provided in return for the 29-foot-wide streets. He commented that Unicorn is proposed for a street name. He recognized that the City has a street naming policy but asked that a different name be selected for that roadway in order to assist in marketing.

Commissioner Peters stated that he lives in the Brookfield development, in a Capstone home, and asked if the front porches would be wood or concrete.

Mr. Bona replied that they do wood front porches because they continue building in the winter and therefore concrete cannot be poured in the winter months.

Commissioner Peters asked if the wood would be treated or left raw.

Mr. Bona was unsure but noted that he could follow up on that.

Commissioner Peters stated that in his neighborhood some of the homeowners were not aware of how to treat a porch and used paint, which does not hold up well. He suggested that the porches be stained/treated to ensure they look the same.

Mr. Bona commented that he would be happy to pass those comments on and can recommend that to their production team. He stated that it is a significant process to make a change to every home but would be happy to share the comment and get feedback.

Commissioner Anderson referenced the northeast corner, specifically lots 16 through 20, noting that those lots appear to be less than 40 feet in width and asked for details.

Mr. Bakritges stated that those lots are not less than 40 feet, as they are measured at the setback and not the right-of-way.

Chairperson Bauer commented that he lives in Riverstone North and has not had a problem with the 29-foot width.

Mr. Bona commented that the narrower road provides a benefit to calming traffic, as traffic travels at higher speeds on wider roads.

John Dehen, 14806 Bowers Drive, stated that he was previously a member of the Ramsey City Council before transitioning to being a District Court Judge. He commented that virtually no one along Bowers Drive likes the density higher than it needs to be. He recognized the concept that if someone does not want something to be built next to them, they should purchase the land themselves. He commented that with the required amendments, it is an ability for the City to follow the plan that was set forth before them. He asked why the number of houses is being packed in above what is allowed by the Comprehensive Plan and zoning. He used the example of 29-foot roads, which developers like because they are less costly and allow more lots, but they are not good for cities and maintenance. He believed that higher density housing should continue to be concentrated around The COR rather than increasing the density in this area. He stated that often sidewalks are setback into yards with tree planting between the road and sidewalk while other times sidewalks are against the road and asked which option this plan would propose. He stated that this is an opportunity for the Commission to require the developer to follow the guidance of the Comprehensive Plan and not increase the density in this more rural area. He appreciated the architectural considerations included in this plan to ensure that all the homes would not look the same. He commented that developers will come and go but residents often remain in the community for longer terms. He asked the Commission to deny the amendment to the Comprehensive Plan and require the developer to rework its plan to meet the guidance of the Comprehensive Plan.

Dave Nathe, 14453 Llama Street, stated that he owns the adjoining property. He asked what would happen with Lazy Dayz RV, as that business parks on both sides of the street. He asked if there would be a buffer zone or fence buffering his property. He asked if the ponding area on the site would be increased or whether another ponding area would be added.

Deputy City Administrator Gladhill commented that he will work with Lazy Dayz to evaluate the parking as he believed the intent was to only allow parking on one side of the street. He commented that as the connection for this development is made that parking issue will become more important. He stated that the Nathe property is undeveloped and abuts 65-foot lots. He

stated that he could follow up with Mr. Nathe to speak in further detail. He stated that this development will need to treat its own stormwater and its plans will be reviewed by the City and Lower Rum River Water Management Organization and confirmed that new ponds will be created on the site.

Mr. Dehen commented that anyone coming out of Bowers Drive would need to travel one mile down onto Armstrong to get onto Highway 10 to head west to Elk River, which would dramatically change the access to the highway for those residents.

Deputy City Administrator Gladhill commented that is not a Capstone improvement but a highway planning process for the City and encouraged residents to continue to provide input as they continue to walk through the design for Riverdale Drive.

Eric Nathe, 14453 Llama Street, asked for clarification on the lift station on the east. He stated that the plot shows Pearson Drive almost coming into their property and commented that he would love to see a buffer zone between this development and his property. He stated that people from Bowers Drive often come onto their property and believed that additional residents in this area would only increase this problem.

Deputy City Administrator Gladhill commented that the lift station is the sanitary sewer connection for wastewater and provided details on that system. He stated that the connection is shown in order to provide a connection in the case the property to the east is developed. He stated that pavement could be put in or a sign could be placed stating of a possible connection in the future, noting that it is important for residents to know of a possible road connection to prevent issues in the future.

John Jacobson, 14691 Bowers Drive, stated that he is concerned with vehicles entering Highway 10 to go towards Anoka from Bowers Drive, noting a slight turn to the northwest which makes it difficult to see if cars are coming from the Elk River direction. He asked if there would be a way to add an acceleration lane to allow Bowers Drive traffic to reach the traveling speed.

Deputy City Administrator Gladhill provided details on the Riverdale Drive project which would be setup before new motorists are added to the area. He noted that the City would develop plans and specifications which would be reviewed and approved by MnDOT. He agreed that an at grade acceleration lane could be considered, as there is right-of-way available. He stated that the constraining factor will be the distance between Bowers Drive and Armstrong on Highway 10. He stated that staff will discuss that option as the Riverdale Drive process moves forward and hoped that process would begin later this year.

Gretchen Morris, 14820 Bowers Drive, commented that she believes the issue of density was previously discussed. She stated that while she is not a fan of ten feet between townhouses, she recognizes that there is a return on investment that is necessary to make a project feasible. She asked the number of homes that would be needed to make the development work.

Deputy City Administrator Gladhill commented that there were multiple open houses for the project, which incorporated a lot of input from residents on Bowers Drive. He stated that changes were made to the design to increase the lots sizes for the properties nearest Bowers Drive along with the additional buffer in order to provide a compromise. He stated that this is the model that the Planning Commission and City Council agreed to move forward in terms of neighborhood design and variety of housing products.

Mr. Bona stated that they have been working on this process for one year with six or more meetings with neighbors on the design along with concept design meetings with the Planning Commission and City Council. He stated that the tree preservation land and buffer area was provided as a compromise, removing 21 lots, in order to address the input received from the Bowers Drive residents. He stated that the five-foot side yard setback is the typical setback for detached townhome products. He noted that he would be willing to meet with the Nathe family to discuss buffering concerns. He noted that they do not have buffering proposed in that area because of existing vegetation and the tree preservation and landscaping that would be provided on the overall plan.

Motion by Commissioner VanScoy, seconded by Commissioner Peters, to close the public hearing.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Anderson	aye
Commissioner VanScoy	aye
Commissioner Peters	aye
Chairperson Bauer	aye

Motion carried.

Chairperson Bauer closed the public hearing closed at 9:31 p.m.

Commission Business

Commissioner VanScoy stated that he expressed his concern with the disregard for public safety and feeling very strongly about that. He stated that staff made the comment that the issue is not related to this case and asked for clarification.

Deputy City Administrator Gladhill stated that the Commission could take action on this proposal, and if desired could provide a second motion asking the City Council to reconsider a second access for Bowers Drive.

Chairperson Bauer commented that a second access for Bowers Drive is a separate issue from this specific development. He noted that although that connection was part of one of the original sketch plans, it was removed as a result of the input from the Bowers Drive residents and not the position of Capstone.

Motion by Commissioner Gengler, seconded by Commissioner Peters, to recommend that City Council adopt Ordinance #21-03 and Resolution #21-015 approving actions related to the Riverstone South Preliminary Plat.

Further discussion

Commissioner Anderson asked for a friendly amendment to the motion to request the Council to review the second access to Bowers Drive as he is also opposed to not having a second access for that neighborhood. Chairperson Bauer asked for input from the Council discussion on that topic. Councilmember Musgrove commented that the consensus was divided, but overall, the Council respected the concerns from the Bowers Drive residents related to safety concerns that would arise from adding additional traffic onto the narrow Bowers Drive. Deputy City Administrator Gladhill commented that the was a strong consensus from the Council to not have that connection. He noted that there were even concerns from the Bowers Drive neighborhood with a pedestrian connection because of the narrow road and lack of sidewalk. He stated that while one or two members of the Council may have still favored the connection, the strong majority opposed that. Chairperson Bauer stated that the issue of a second access to Bowers Drive is separate of this request and stated that this action should first be considered and then a separate action could be taken related to a secondary access for Bowers Drive.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner Anderson	nay
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion carried.

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to recommend that City Council reconsider the connection to Bowers Drive, at some form, for public safety reasons.

Further discussion

Commissioner Peters stated that he thought he recalled different ways to manage an emergency pathway for vehicles and asked what happened with that. Deputy City Administrator Gladhill stated that option was discussed internally but there was not enough support to move anything forward that would allow pedestrians or vehicles.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner VanScoy	aye

Commissioner Gengler	nay
Commissioner Peters	nay
Chairperson Bauer	aye

Motion carried.

Chairperson Bauer asked that Councilmember Musgrove share the input from the Commission when the issue is considered by the Council.

7. COMMISSION BUSINESS

7.01: Center Street Framework and Policy Plan

Presentation

Parks and Assistant Public Works Superintendent Riverblood presented the Staff Report and highlighted the Center Street Area Framework and Policy Plan and welcomed any comments or feedback the Commission may have on draft plans or its elements.

Commission Business

Commissioner Gengler commented that this is a great plan and appreciated the thought and details that went into the plan. She stated that the pumphouse treatment stands out as being something that will add so much value to the center of the city. She also appreciated the thoughtful amenities and stormwater treatments. She asked where public art might come into this as it could be an additional amenity that could attract more visitors.

Parks and Assistant Public Works Superintendent Riverblood provided an example of public art/display. He stated that he appreciated the notion of more traditional public art and identified concrete placeholders that could be foundational elements for public sculpture that could become wayfinding areas and provide a sense of community. He stated that he is excited about public art in this location as well as throughout the park system. He recognized that there would need to be additional discussion on possible funding for public art elements in the parks.

Commissioner Anderson stated that he also likes the plan. He stated that if he were asked to prioritize, he would suggest beginning with the pumphouse and then Municipal Plaza as that was promised to Affinity. He stated that the remaining items could fall in line after those two items.

Chairperson Bauer commented that some of the projects within The COR are on hold right now with the challenges of the past year and stated that perhaps this would be the right time to begin on these elements which would continue to attract people to this area. He stated that housing in this area continues to fill up as soon as it is built and that increase in population will continue to attract the interest of retailers when the economy opens up more and restrictions are lifted.

Parks and Assistant Public Works Superintendent Riverblood commented that activity within The COR has continued regardless of the economic climate, between public improvement and infrastructure and housing developments which shows retailers the confidence that the City and residents have in this community.

7.02: Consider Water Treatment Plant Site Selection Recommendation

Presentation

City Engineer Westby presented the Staff Report stating that based on the tabulated information in the staff report, as well as other operational benefits and cost savings that would be realized over time, engineering and public works staff recommend locating the proposed WTP on the public works site. It was noted that the City has been primarily running only two to four of its municipal wells to supply water to the City since mid-2019. Since these wells are constantly in operation they are not able to be taken off-line for routine maintenance. Staff therefore recommends proceeding with the proposed WTP construction in as timely a manner as possible to ensure that the City is able to continue providing water in compliance with the MDH HBV for manganese. If the City elects to proceed with construction of the WTP, it could be operational by spring of 2023.

Commission Business

Chairperson Bauer commented that the construction costs are the same no matter the site but when looking at operation, convenience and ease it would make the most sense to locate on the public works site.

Commissioner Peters and Gengler agreed.

Commissioner Anderson agreed that this site would be the most efficient of the choices and that it would make sense to have the buildings close together for staff. He asked if they have considered placing the facility on the west corner as that would leave the east portion for sale/development in the future.

City Engineer Westby replied that the west side would be more marketable as it has access from two different roads and provides more development/redevelopment opportunities. He stated that the proposed location would also be across from Moline Concrete and therefore the uses would compatible. He noted that Moline also provided concrete panels for the public works facility and would perhaps do the same for this facility, as it also provides Moline with the opportunity to easily show those panels to customers.

Commissioner Anderson asked if the City is considering pulling water from the river for treatment, on a longer-term scale.

City Engineer Westby stated that the City just completed a study that looked at using surface water, in conjunction with the Metropolitan Council and nearby communities but the cost for each community would be many times over the $32,000,000 for a water treatment plant. He noted that

the other communities all have their own water treatment facilities and have no desire to move to surface water systems. He confirmed that the option was reviewed but the cost was prohibitive.

Chairperson Bauer confirmed the consensus of the Planning Commission to support the public works site for the proposed Water Treatment Plant.

8. COMMISSION / STAFF INPUT

8.01: Receive Update on Ramsey Gateway Project (US Highway 10/169 Plan)

Deputy City Administrator Gladhill provided a brief update on the status of the preliminary engineering efforts by Anoka County on the Ramsey Gateway Project. The update focused on history, recent progress and the schedule moving forward. It was noted that over half of the funding for the project has been secured and is now a reality for a 2023/2024 construction start date.

9. ADJOURNMENT

Motion by Commissioner Peters, seconded by Commissioner Anderson, to adjourn the meeting.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion carried.

The regular meeting of the Planning Commission adjourned at 10:39 p.m.

Respectfully submitted,

_____

Chloe McGuire Brigl
Senior Planner

ATTEST:

_____

JoAnn Shaw
Community Development Assistant
Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, January 14, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jim Steffen
Member Brian Burandt
Member Scott Cords
Member Ryan Heineman
Member Chelsea Howell
Member Chris Riley

Members Absent: None

Also Present: Sean Sullivan, Economic Development Manager
Tim Gladhill, Deputy City Administrator
Bruce Westby, City Engineer
Mark Riverblood, Parks and Assistant Public Works Superintendent
Grant Riemer, Public Works Superintendent

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Cords, seconded by Member Heineman, to approve the agenda.

Motion carried. Voting Yes: Chairperson Steffen, Members Cords, Heineman, Burandt, Howell, and Riley. Voting No: None. Absent: None.

3. APPROVE MINUTES

3.01: Approve Meeting Minutes Dated November 12, 2020

Motion by Member Riley, seconded by Member Burandt, to approve the November 12, 2020, minutes as presented.

Motion carried. Voting Yes: Chairperson Steffen, Members Riley, Burandt, Cords, Heineman, and Howell. Voting No: None. Absent: None.

4. EDA BUSINESS

4.01: Consider Second Amendment to Purchase Agreement with Gigi's Salon and Spa, Inc. (Portions of case may be closed to the public)

Economic Development Manager Sullivan presented the staff report.

Chairperson Steffen commented that this is similar to the last request from the applicant and seems reasonable.

Motion by Member Cords, seconded by Member Heineman, to recommend to City Council approval of the Second Amendment to Purchase Agreement and Right of Re-Entry Agreement, subject to City Attorney review.

Motion carried. Voting Yes: Chairperson Steffen, Members Cords, Heineman, Burandt, Howell, and Riley. Voting No: None. Absent: None.

4.02: Consider Loan Application for Restaurant Subsidy Program: Water Availability Charge Program for Pleasant Valley Sunrise Group LLC dba Aurelio's Pizza

Economic Development Manager Sullivan presented the staff report.

Member Cords stated that he likes this idea, especially with the current economic conditions and impacts to the hospitality industry. He stated that the business started this expansion last fall, and it was delayed because of shutdowns. He commented that he would support providing this assistance.

Member Riley commented that residents continue to make the comment that Ramsey needs more restaurants and that is why the subsidy program was created. He stated that this seems to be a good use of this program, to help an existing business expand.

Chairperson Steffen agreed.

Economic Development Manager Sullivan continued to present the staff report details.

Chairperson Steffen referenced the comment made by staff that the program has never been used but noted that he recalls two restaurants that used the program.

Deputy City Administrator Gladhill confirmed that Acapulco was the first project to use a similar program and one other applied, was awarded but never used the program.

Economic Development Manager Sullivan explained that his comment was related to the program since last updated in 2018.

Member Cords asked if the allocation would come from the EDA budget. He asked if the $16,000 would come from the $50,000 amount proposed.

Economic Development Manager Sullivan stated that he would suggest having this $16,000 loan come from the $50,000. He confirmed that staff would recommend that the $50,000 come from the EDA cash balance.

Chairperson Steffen commented that the loan dollars would still fund the City WAC charges.

Economic Development Manager Sullivan confirmed that the loan dollars would still be used to pay the City WAC fee and the only dollars that would go outside of the City would be the SAC charges that are paid to the Metropolitan Council.

Member Heineman asked if this information would be made public to all Ramsey businesses, so that businesses that wish to expand could apply.

Economic Development Manager Sullivan commented that when the City Council approves something it is public information. He stated that it could make sense to publicize this information further. He noted that the intended use of the program is to attract new businesses but there is a provision that allows exception for existing businesses. He agreed that the program could be highlighted further.

Member Heineman commented that if this is going to be used for this business to expand, it would be wise to make other Ramsey businesses aware that if they wish to expand this program would be available.

Chairperson Steffen clarified that this is a restaurant program and would only apply to that type of business.

Member Riley agreed that it should be used for a new or existing business but noted that the change has to be big enough to add enough seats that it would change water use.

Member Cords stated that he was under the impression that the term exception applied because typically this is only applied to one of the charges and in this case, it is applying to both WAC and SAC.

Economic Development Manager Sullivan commented that the exception word was used for the new versus existing. He stated that perhaps that language be clarified moving forward so that it is understood that both SAC and WAC could be considered.

Member Burandt stated that if a business is expanding to the point where additional SAC and WAC is needed, he would not differentiate between new or existing as business growth is business growth.

Member Riley asked if the EDA likes the idea of allocating the $50,000 versus taking applications as they come. He stated that he questions $50,000 as the program has been in place for three years without use. He stated that applications could continue to be reviewed as they come.

Member Burandt agreed that the program has not been used so funds do not necessarily need to be allocated and the group could leave the program open and review applications on a case-by-case basis.

Chairperson Steffen agreed.

Economic Development Manager Sullivan noted that in this case six SAC and WAC units were requested but with a new restaurant that number could increase quickly. He stated that if three new restaurants came forward with requests that could easily be $70,000 which the City would be inclined to support. He noted that his intention was not to provide an open checkbook.

Deputy City Administrator Gladhill stated that the policy does not obligate any amount of support. He stated that there is underwriting that occurs and review that is done to determine what is actually needed for a project.

Chairperson Steffen asked if this would only apply to full-service restaurants.

Economic Development Manager Sullivan confirmed that only full-service restaurants would be eligible.

Motion by Member Burandt, seconded by Chairperson Steffen, to recommend to City Council to amend the Restaurant Subsidy Program to allow for both SAC and WAC charges to be eligible for loans and approve of 70 percent, zero percent interest, forgivable loan for both the SAC and WAC charges in the amount of $16,170 for Pleasant Valley Sunrise Group, LLC dba Aurelio's Pizza, subject to satisfactory underwriting.

Motion carried. Voting Yes: Chairperson Steffen, Members Burandt, Cords, Heineman, Howell, and Riley. Voting No: None. Absent: None.

4.03: Anoka Area Chamber of Commerce: Manufacture Cohort: 2020-2021 Renewal

Economic Development Manager Sullivan presented the staff report.

Peter Turok, Anoka Area Chamber of Commerce, stated that in 2015 there was a need identified for the manufacturing industry, which was different than some of the other business sectors. He explained how the cohort was developed with input from the manufacturing businesses. He stated that 30 percent of the Ramsey workforce is in manufacturing. He stated that the cohort is one of the best things the Chamber has done.

John LeTourneau, Anoka Area Chamber of Commerce, reviewed the mission statement of the cohort and highlighted some of the manufacturing businesses in Ramsey that the cohort has interacted with. He stated that over the past several years the focus has been on workforce acquisition, incumbent workforce development, and continuous improvement. He provided a highlight of the different networking that took place in the third quarter of 2019 and into 2020 and the issues that were discussed. He recognized that COVID-19 brought its own challenges, noting that the cohort assisted in directing businesses towards PPP opportunities and other lending and

funding opportunities. He reviewed the work plan that was developed for 2020/2021 with input from the manufacturing businesses. He stated that this program is another way the City can extend its touch and benefit businesses in the community. He stated that the cohort is for manufacturing by manufacturing and is driven by that input.

Member Cords stated that the presentation was very informative. He referenced the budgetary request within the case and asked for additional details on that budget and what it is used for.

Mr. LeTourneau replied that the budget is focused on the mission and 98 percent of the budget is used to benefit the users and to deliver the outcome. He stated that the request from Ramsey is $5,000 and those funds will be used in a way that provides benefit to the businesses in Ramsey. He stated that the budget is flexible and different every year. He stated that there are some miscellaneous expenses, which are minor.

Member Heineman commented that this seems like a great program and asked if the budget includes salaries. He asked how much of the budget is used for things like signage, social media and other things that benefit businesses compared to the percentage that is allocated to payroll.

Mr. LeTourneau commented that he is a contracted employee with the Chamber, and he facilitates the cohort effort based on the direction of the Chamber Board. He stated that all of the activity is focused on the effort and 98 percent of the activity is the effort he puts forward. He stated that the effort would not exist without the help of the trusted partners. He stated that the contributions from the trusted partners equates to about $15,000 per year with 98 percent of that allocated towards the programming and about two percent towards miscellaneous costs and expenses.

Mr. Turok commented that it is legal to have an employee to do this work. He stated that this was never a John LeTourneau push/effort noting that the direction came from the Board of Directors and it was recognized that help would be needed. He commented that the Anoka Area Chamber is one of the largest in the state, with one of the smallest staff as they only have two staff members and therefore, they knew additional help would be needed to implement this program. He stated that the bottom line is the outcome of the program.

Member Howell asked if any other cities contribute to the program.

Mr. LeTourneau confirmed that Anoka contributes a similar amount.

Member Howell stated that she likes to see itemized benefits to the City and while this information is good, it is very broad which makes her uncomfortable.

Chairperson Steffen asked if other cities have declined participation.

Mr. LeTourneau stated that the focus is appropriate, and the effort of the program is growing. He stated that they do ask for participation. He stated that the cities that are able to understand the depth of the value choose to invest in the program. He stated that his interest is in interacting with the industry and making changes, using the example of working with the school district to rewrite outdated curriculum that provides a focus on manufacturing.

Member Burandt commented that he was around and Connexus was one of the original companies that provided funding. He stated that the names of businesses on this list is the bulk of employment within Ramsey. He stated that a person is needed to facilitate this program and the amount of participation within Ramsey from its businesses is substantial. He stated that the bulk of the programming continues to be done in Anoka and Ramsey.

Motion by Member Burandt, seconded by Member Riley, to recommend to City Council to continue its contribution to the Anoka Area Chamber of Commerce Manufacture Cohort.

Further discussion: Member Riley stated that they would like to see other cities participate. He commented that this is a good use of EDA effort and funds, noting the number of manufacturing businesses in Ramsey. He commented that the function of the EDA is to support local businesses and for $5,000 this is something that specifically helps the businesses in Ramsey. He stated that the challenges with workforce continue to be an issue and this cohort is attempting to tackle that issue in a different way through partnerships with the School District. Member Heineman commented that it is important to support local businesses and manufacturing and agreed that there are challenges ahead. He stated that in terms of transparency he believes this could be seen as lobbying. He stated that he agrees with the mission but based on transparency he will not be supporting this action.

Motion carried. Voting Yes: Chairperson Steffen, Members Burandt, Riley, and Cords. Voting No: Members Heineman and Howell. Absent: None.

4.04: Consider Water Treatment Plant Selection Recommendation

City Engineer Westby presented the staff report.

Deputy City Administrator Gladhill stated that the Council asked that both the EDA and Planning Commission make a recommendation, noting that the Planning Commission recommended the public works site because of the operational efficiencies.

Chairperson Steffen asked where the $32,000,000 cost is coming from.

City Engineer Westby explained that is the cost to construct the plant and the functions within. He stated that there are funds available within the water treatment fund as this was an anticipated expense.

Deputy City Administrator Gladhill stated that there have been similar projects within the state, where state dollars have been allocated and staff can look at that as an option if desired by the Council. He confirmed that the water treatment funds have come from fees paid by residents and developers.

Chairperson Steffen asked what the building will look like when it is done, whether it would look like a warehouse or commercial building.

City Engineer Westby replied that the buildings are typically lower end with brick and stone, but additional architectural features can be added as desired.

Member Cords stated that some of the cons of the other sites were required trips to site and asked how often those trips to the site would occur. He asked if additional staff would be added as well or whether existing staff would handle these duties.

City Engineer Westby replied that someone would visit the site several times per day. He commented that they do not intend to hire additional staff and believe that existing staff could maintain the site.

Chairperson Steffen asked if someone would still need to drive to the site or whether there would be an office there.

City Engineer Westby replied that there would be a working office at the building. He stated that if it were on the public works site, staff would walk from building to building.

Member Heineman asked if there is filtration on the pumps for the existing wells.

City Engineer Westby replied that there are eight wells, six within The COR. He stated that there are three pump houses within The COR with two wells feeding into each pump house. He stated that the treatment occurs within the pump houses, but filtration is not currently provided.

Member Heineman asked if it would not be feasible to add filtration to the existing pump house locations.

City Engineer Westby replied that in order to add filtration at the four pump house locations, the City would need to build new pump houses, expanding the footprints of the site and adding the feature which would be more costly and cause additional staff time as staff would need to visit each site rather than a central location.

Member Burandt commented that he has been to several water treatment plants, and it makes sense to have the facility on the public works site because of operation and maintenance savings that would be provided over the life of the facility.

Deputy City Administrator Gladhill commented that the building will point towards the industrial area and will be an industrial looking building that blends well into the area.

Member Heineman asked if the $32,000,000 cost includes the architectural treatments.

City Engineer Westby replied that cost estimate is based on a typical water treatment plant with typical architectural treatments. He noted that the sketch shown in the case was fairly typical but perhaps on the higher end with the entryway and glass treatments. He stated that some cities use the water treatment plants as learning centers, noting that those are optional add-ons that would be above the typical cost.

Member Heineman asked and received confirmation that the decision tonight would be related to the site selection and not whether the water treatment plant is wanted or the design of it.

Chairperson Steffen referenced the cons of the public works site noted in the case, which are related to economic development. He noted that this site is probably the best site with the most interest in the past. He commented that the site is also shovel ready.

Economic Development Manager Sullivan commented that the deals have been close in the past but have not been able to close. He stated that there has been ongoing interest in the site in the past but per the direction of the EDA and Council he is not currently marketing the site.

Member Riley commented that it is clear that the discussion should look at City owned sites, which takes away the site to the west. He referenced the B and A site that will be impacted by Highway 10 and would perhaps not be marketable as it would not have access or visibility from the highway. He asked for more input on that site as it is close to the preferred site.

Deputy City Administrator Gladhill commented that a lot of that property will take up with the slope for the highway project. He stated that if the site were used for this purpose, retaining walls would be needed and additional costs could be needed because of the proximity to the railroad. He stated that a deep dive was not completed on the site because of the challenges.

Member Riley commented that he misread the number for that site within the case. He acknowledged that this case is not discussing the necessity for the water treatment plant but noted that this cost and usage only applies to the users on City water.

Chairperson Steffen asked if the B and A site would not be likely to ever be developed following the highway project.

Deputy City Administrator Gladhill commented that there will be less buildable area than there appears to be today but noted that the adjacent user may have some interest in that site.

Chairperson Steffen asked the last offer for the public works site.

Economic Development Manager Sullivan replied that the offer was $675,000 for seven acres. He stated that if the water treatment facility were located on the public works site it would be hard to say exactly what would be left for economic development because of storm water needs.

Chairperson Steffen asked where the funds would have gone if that land had been sold, whether it would go to the EDA or general fund.

Economic Development Manager Sullivan stated that whatever source was used to acquire the parcel, it would be prorated back to that source. He believed it was acquired using public works funds but was not 100% positive.

Deputy City Administrator Gladhill stated that the site was purchased for public works and therefore if there were any land sales, those funds would go back to public works.

Chairperson Steffen stated that originally be believed that the use should go on the least desirable parcel but is inclined to support the staff recommendation for the public works site.

Motion by Chairperson Steffen, seconded by Member Howell, to recommend to City Council to approve of the Public Works Site for the proposed Water Treatment Plant.

Motion carried. Voting Yes: Chairperson Steffen, Members Howell, Burandt, Cords, Heineman, and Riley. Voting No: None. Absent: None.

4.05: Center Street Area Framework and Policy Plan

Parks and Assistant Public Works Superintendent Riverblood presented the staff report, providing a highlight of the Center Street Area Framework and Policy Plan.

Member Howell referenced the public restroom and plaza seating area and asked if that would be an additional expenditure to the $240,000.

Parks and Assistant Public Works Superintendent Riverblood replied that cost is what would be needed for the architectural treatments of the pump house along with the plaza improvements and would not include the panels or restroom as those would be items for future consideration. He commented that the restrooms would enhance the walkability and use of the plaza area.

Member Heineman stated that he agrees that a restroom would be a great addition. He asked for information on the cost versus benefit for the solar panels.

Parks and Assistant Public Works Superintendent Riverblood confirmed that he is working to determine the payback that solar panels could provide. He stated that the pump house would continue to remain there for a great length of time and therefore if the payback is 30 to 35 years, it could still be beneficial. He stated that it could also contribute to sustainability and provide a canopy/shelter from the sun. He stated that he will continue to work on that.

Member Heineman cautioned against investment in technology that could have a lower cost in the future as that technology continues to improve. He stated that the restrooms are a needed facility.

Member Cords commented that he likes the idea of public restrooms but believed that almost everything else would be nice to have but is not in the best interest of the City. He referenced the infiltration basin that was just constructed to hold rainwater and the other elements would be nice to have but would have ongoing maintenance costs. He stated that the City just imposed a large cost on residents to repair roads that have not been maintained and asked why additional funds would be spent at this time.

Parks and Assistant Public Works Superintendent Riverblood referenced the Sapphire Street sidewalk, which is a City obligation. He commented that the City would like to identify what streetscapes along Center Street should look like and how those will be paid for, noting that some of the improvements could be funded through development and others could be funded through

the Public Improvement Revolving fund. He stated that it could also be seen as something that could attract and incentivize development and be funded through TIF. He confirmed that some of the improvements would be funded through private development.

Deputy City Administrator Gladhill noted that funds, such as park dedication, cannot be used for road improvements and asked staff to provide additional details.

Parks and Assistant Public Works Superintendent Riverblood used the Affinity project as an example, noting that project paid park dedication fees of approximately $375,000. He stated that when a private develop pays the park dedication there is a connection between those fees and the related demand, in this case park improvements in the COR. He stated that both the Affinity and Sapphire projects have paid park dedication fees that should be used to fund improvements in Municipal Plaza.

Member Cords stated that he is not suggesting that the City not meets its obligations, but this looks excessive. He commented that the pump building treatments seem excessive as it is just a pump building.

Member Riley commented that the infiltration basin allows all of the properties in the COR to fully utilize their land explaining that one central treatment location was provided rather than requiring all of those properties to provide their own water treatment on their individual sites. He recognized the comment that this seems excessive and noted that other comments are made to that regard but on the other side there are comments that this is exactly what other residents want. He stated that the attempt is to try to find the balance between the two sides, which is perhaps beyond the purview of the EDA.

Member Heineman asked if the commitments made to developers were made by City staff or the City Council.

Parks and Assistant Public Works Superintendent Riverblood replied that every development goes through multiple Commissions and then the City Council for review and approval.

Member Heineman stated that it sounds like the City has made some commitments and it has taken longer than agreed upon. He stated that it would be nice to see things go forward that were committed to.

Deputy City Administrator Gladhill stated that there were not specific timelines identified for the improvements. He noted that this plan solidifies those plans so that the improvements could move forward.

Chairperson Steffen asked if there is a timeline involved in this process.

Parks and Assistant Public Works Superintendent Riverblood replied that some of the elements within the document have been underway for some time beginning in 2012. He stated that this process refines those elements further. He stated that this plan is timely as the streetscape and design plans need to be agreed upon for that the Sapphire Street improvements could move forward

this spring. He stated that he would like to see the pump house area move forward this spring in order to improve that area that is adjacent to development that have invested significant amounts of money. He stated that the Park and Recreation and Planning Commissions have reviewed and provided input on the plan. He noted that the plan does not authorize expenditure but solidifies the plans. He stated that after the review by the EDA, he would like to bring this forward to the Council for review of the plan and with a request to move forward on the pump house elements in January or February.

Member Burandt stated that streetscaping is in alignment with the vision of the COR and would help buildout the COR which helps economic development. He agreed that it could seem excessive but there are citizens that want this. He stated that the Council will make the ultimate decision on what moves forward.

Member Howell asked if the Sapphire Street improvements are the only hard and fast obligation.

Parks and Assistant Public Works Superintendent Riverblood confirmed that is the only hard obligation.

Member Howell stated that she likes the style of Edina and Wayzata but practically speaking she wondered how much interest a façade on the pump house would generate in terms of attracting business. She stated that she would love to see it look that way but $250,000 does not seem a reasonable expense for the project.

Chairperson Steffen asked if the $240,000 has been earmarked for the project or whether staff would lobby for that money.

Parks and Assistant Public Works Superintendent Riverblood replied that the funding for the pump house treatment would be from the water utility fund. He commented that those funds are available. He stated that while cheaper materials could be used, there should be an aspect of longevity in the lifespan of the materials because the pump house will remain in perpetuity. He commented that the City should reflect the same standards that developers are held to in this area as this is in the center of this district.

Deputy City Administrator Gladhill asked staff to share the feedback that was received from an adjacent development that chose to make an investment into this area.

Parks and Assistant Public Works Superintendent Riverblood commented that the developer of the Sapphire project was very displeased with the building in its raw unfinished state, especially in the timeline when the City was talking about the base requirements for the Sapphire building. He commented that the developer was investing over $18,000,000 in his project and was displeased with the poor aesthetic of the adjacent City pump house.

Member Cords asked the annual income for the water utility fund.

Parks and Assistant Public Works Superintendent Riverblood estimated that the annual operating budget of the water utility is $10,000,000. He commented that the funds are available, and this

project had been outstanding for over 15 years. He confirmed that the balance in the fund grows each year outside of the operation and maintenance expenses. He commented that the Council would consider the balance of that fund when making the decision as to whether to expend those funds.

Member Heineman asked if the water utility funds could be used for the water treatment plant.

Deputy City Administrator Gladhill stated that would be detail that staff at this meeting would be guessing at. He noted that staff can prepare information on how the funds come together and how those funds are intended to be used for future projects. He noted that the Finance Director could be brought in for that future discussion.

Member Heineman stated that he would caution that people think about where money is coming from and where it is going in terms of the water treatment plant compared to a façade.

Parks and Assistant Public Works Superintendent Riverblood replied that the rate study incorporates the proposed improvements that would be needed over time along with the anticipated needs along with operation and maintenance.

Chairperson Steffen asked if the pump house item would be the first priority.

Parks and Assistant Public Works Superintendent Riverblood commented that the sidewalk on Sapphire would be the first priority as that project is leasing and the pump house would be the second priority.

Chairperson Steffen recognized that funds were saved when the pump house was constructed and this would be the time to improve that element.

Parks and Assistant Public Works Superintendent Riverblood agreed that the vision for this area is now known and therefore the design should be solidified so that these elements can move forward.

Chairperson Steffen commented that the pump house is in the center of this area that is used for many different events. He was unsure that a solar canopy would be needed but noted that he would leave that to staff. He stated that if an eyesore of a pump house could be improved to the point where people want to congregate in that area, kudos to staff. He stated that he believes that something needs to be done out there. He stated that the plans are beautiful and whether that full scope is recognized, something needs to be done.

Member Howell stated that the plans are lovely. She stated that perhaps priorities of the City and residents should be kept in mind as residents are the customer of the City. She stated that there are large expenditures on the horizon and perhaps this is the wrong priority and timing. She hoped that this could be delayed as she did not believe it is smart to be doing this now.

Member Cords stated that he is also against this as it is excessive. He recognized that commitments need to be met but did not believe this the best way to spend money right now.

Member Heineman commented that the City is looking to create a magnificent water treatment plant and perhaps rather than adding the additional architectural design elements on that project (archway and glass) and use those funds to improve the COR in this manner.

Parks and Assistant Public Works Superintendent Riverblood confirmed that he has the input necessary in order to provide the consensus and input from the EDA when making the ultimate presentation to the Council.

4.06: Receive 2020 Business Retention and Expansion Presentation

Economic Development Manager Sullivan presented the staff report.

Chairperson Steffen asked and received confirmation that 30 of the visits would be businesses that received grants this past year and that staff has a list of an additional 20 businesses that would total 50 visits for the year. He agreed that it would make sense to ask a business whether they would prefer an in person or phone visit. He commented that he would be happy to attend if staff gets back to in person visits.

4.07: City of Ramsey 2020 COVID-19 Business Assistance Program Summary

Economic Development Manager Sullivan presented the staff report and provided a summary of the City of Ramsey 2020 COVID-19 Business Assistance Program.

Chairperson Steffen asked if the Ramsey funds have been depleted with the expectation that additional funds are not coming.

Economic Development Manager Sullivan confirmed that to be true, noting that any CARES Act funds had to be expended by November 2020.

5. MEMBER / STAFF UPDATE

The EDA reviewed the Staff Update.

5.01: Receive Update on Ramsey Gateway Project (US Highway 10/169 Plan)

Deputy City Administrator Gladhill provided a brief update on the status of the preliminary engineering efforts by Anoka County on the Ramsey Gateway Project. It was noted that over half of the funding for this $138,000,000 project has been secured and is now a reality for a 2023/2024 construction start date. An open house for the public will be held in February and that information will be shared with the EDA once available.

Member Cords asked when the Anoka project will begin.

Deputy City Administrator Gladhill noted that there is great information on the City of Anoka page noting that construction will occur during 2022 and 2023.

6. ADJOURNMENT

Motion by Member Cords, seconded by Member Burandt, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Steffen, Members Cords, Burandt, Howell, Heineman, and Riley. Voting No: None. Absent: None.

The regular meeting of the Economic Development Authority adjourned at 10:18 a.m.

Respectfully submitted,

_____
Sean Sullivan
Economic Development Manager

ATTEST:

_____
Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Park and Recreation Commission conducted a regular meeting on January 14, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Commission Members Present:	Chair Shane Bennett Vice Chair Brandon Sis Commissioner Nathan Barten Commissioner Jennifer Leistico Commissioner Justin Loss
Commission Members Absent:	Commissioner Matthew Guck
Also Present:	Deputy City Administrator Tim Gladhill Parks & Assistant Public Works Superintendent Mark Riverblood Recreation Specialist Abby Proulx Public Works Superintendent Grant Riemer

1. CALL TO ORDER

Chair Bennett called the Park and Recreation Commission meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Sis, seconded by Commissioner Barten, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Barten, Leistico, and Loss. Voting No: None. Absent: Commissioner Guck.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Leistico, seconded by Commissioner Loss, to approve the following Park and Recreation Commission Regular Meeting Minutes:

1. Park and Recreation Commission Meeting Minutes dated November 12, 2020.

Motion carried. Voting Yes: Chair Bennett; Commissioners Leistico, Loss, Barten, and Sis. Voting No: None. Absent: Commissioner Guck.

5. COMMISSION BUSINESS

5.01: 2020 Summer Event Series Recap

Recreation Specialist Proulx presented a recap of the 2020 summer event series, noting that the first few events were canceled. She reviewed some of the new COVID-19 safety protocols which were implemented and highlighted the different performers. She stated that staff anticipates having similar protocols for 2021 events. She stated that Roadhouse Blue Band will be kicking off the 2021 season and highlighted some of the performers that have been invited back for 2021.

Chair Bennett thanked staff for that recap and the sneak peek into 2021. He recognized and thanked staff for implementing protocols that allowed the City to offer the series in 2020.

5.02: Consider Park Dedication Recommendations Related to Riverstone South; Case of Capstone Homes/Riverstone Development

Deputy City Administrator Gladhill commented that the group reviewed this on a high-level basis almost one year ago and the preliminary plat is now moving forward. He stated that this proposal is a 230-lot subdivision with detached single homes, although some of the homes will be smaller lot residential. He stated that this project will mostly mirror the original Riverstone north development, which has been very popular. He commented that the single-family housing market continued to be strong despite the uncertainty of the pandemic. He highlighted the development request specific to Park Dedication, noting that the one-acre park proposed along with a cash contribution of $350,000 would satisfy the Park Dedication requirement for the development. He stated that the standard trail development fee of $1,000 per unit would also apply to the project. He continued that as part of the land use planning the City and Developer were able to negotiate a creative design that would allow for some smaller lots in return for the City acquiring long-term permanent preservation of seven acres of the wooded area. He stated that the City is seeking financial assistance from an outside group in order to make the preservation of that seven acres possible. He stated that the preserved wooded area along with greenspace and stormwater management areas will create a great buffer area and density transitioning. He stated that the focus of the discussion should be on the one-acre park and cash contribution.

Commissioner Barten asked for additional information on the connection to the existing Bowers Drive, specifically whether it would be paved.

Deputy City Administrator Gladhill commented that there has been quite a bit of discussion about connectivity to Bowers Drive, which is the longest cul-de-sac in the community. He stated that the neighborhood was created prior to the cul-de-sac length limitations. He stated that the initial recommendation of staff was to provide a connection between the neighborhoods, however the Council direction was not to include that connection based on the input received from the Bowers Drive residents. He stated that the Bowers Drive residents were strongly opposed to the

connection. He stated that the corridor will still exist, and a hydrant will be added to provide additional safety to the Bowers Drive neighborhood.

Chair Bennett asked if the tree preservation area would be left as wild space or whether there would be a trail through that area.

Deputy City Administrator Gladhill stated that at minimum it will be left in its natural state.

Parks & Assistant Public Works Superintendent Riverblood commented that there are no planned trails, but it would be expected that residents could enjoy that area and therefore staff is recommending an additional narrow access along what is shown as Street A to provide access. He stated that if that access is not provided there would still be access through the public area, which would be adequate. He stated that the staff recommendation is consistent with the recommendations generally offered by the Commission during the sketch plan review process in 2020. He stated that the Commission had requested adequate trail connections to the east, which is shown on the preliminary plat. He commented that he believes Capstone is also supportive of the recommended action.

Chair Bennett agreed that during the original discussions, tree preservation, Park Dedication and trail connections were the main requests of the Commission and noted that those appear to be addressed on the proposed plan.

Commissioner Loss asked if this park included preservation of a barn.

Parks & Assistant Public Works Superintendent Riverblood replied that the barn preservation was actually part of a different development request. He noted that as this park development moves forward staff would recommend taking advantage of the trees and perhaps use a tree fort theme for the playground within Riverstone South. He provided some example concepts that take advantage of treed areas.

Commissioner Barten stated that in the earlier sketches it appeared that the park area and tree preservation area was larger than shown on this plan.

Parks & Assistant Public Works Superintendent Riverblood stated that the first plan showed the one-acre park in a different area and since that time the one-acre park was moved to the proposed location which does include mature trees. He noted that this preserved tree area and park go well beyond the requirements of the City. He stated that Park Dedication is limited to the one-acre park land and the $350,000.

Commissioner Leistico commented that she was glad that the developer was able to move the park location to the site which include mature trees.

Tom Bakritges, Capstone Homes, commented that this has been a collaborative process between the developer and City staff to provide a quality development. He stated that when they completed the tree survey the previous summer, the location for the one-acre park actually contains the highest quality oak trees. He stated that tree preservation was important to staff and the Pearson family, along with the residents in the adjacent Bowers Drive neighborhood. He stated that with that

preservation area, green space, and stormwater retention ponds there will be over 15 acres of area that will provide a buffer between the neighborhoods. He stated that they would prefer to have a connection to the woods as proposed in the greenspace area but noted that they would work with staff to determine if another easement could be provided off Street A. He stated that they will also continue to work with staff related to the trail requirements and trail widths. He noted that they believe that an eight-foot concrete trail connection would be adequate to the Nathe property but could provide a ten-foot bituminous trail if desired. He hoped that they could begin construction on this neighborhood in the spring of 2022 once the Riverstone North development is completely sold out.

Chair Bennett thanked Mr. Bakritges for the collaboration with City staff and the Commissions and Council over the past year.

Parks & Assistant Public Works Superintendent Riverblood stated that the recommendation in the case is consistent with the staff, developer, and previous Commission discussion. He stated that in regard to the trail width, the City equipment is up to nine feet wide and therefore it would be impossible to clear an eight-foot trail without damage to sod occurring. He stated therefore a ten-foot width would be required for trails.

Public Works Superintendent Riemer commented that snowplowing is a large task for public works and a ten-foot width is needed for trails in order to avoid damaging the sod. He noted that the wider trails also allow sufficient space for pedestrians to pass one another.

Parks & Assistant Public Works Superintendent Riverblood stated that whether concrete or bituminous is used would be the choice of the developer.

Motion by Commissioner Barten, seconded by Commissioner Leistico, to recommend that the City Council accept the proposal to satisfy Park Dedication through dedication of one acre of land along with $350,000 cash contribution; together with a pedestrian access point to the Tree Preservation area, and the payment of Trail Fees of $1,000 per residential lot platted in 2021.

Motion carried. Voting Yes: Chair Bennett; Commissioners Barten, Leistico, Loss and Sis. Voting No: None. Absent: Commissioner Guck.

5.03: Consider Land Purchase to Expand Loral I Armstrong Central Park

Parks & Assistant Public Works Superintendent Riverblood stated that the community park system discussion has included a notion to expand Central Park for more than the past decade. He stated that until now an agreement could not be made on a purchase for additional land. He noted that most recently the adjacent property owner has developed a price concept for the land and presented that to the City. He identified the general 11-acre parcel that could be considered with a proposed value of about $517,000 plus closing costs. He asked for input from the Commission on the potential purchase or whether those funds would be better used in creating new athletic fields in another park area. He stated that another option would be to work with the adjacent property owner on a ghost plat to achieve the highest and best land use, to include park space with a potential future subdivision, noting that if the adjacent property were subdivided, land could be required to satisfy Park Dedication for that subdivision.

Chair Bennett noted that additional land has been discussed for Central Park in past discussions, the main issues centered more on traffic management and parking for events. He stated that ARAA provided comments to staff and believed that additional work and discussion could occur with that group. He stated that the sense from ARAA is that right now additional field space is not needed. He stated that if additional fields were to be added, ARAA would look more towards artificial turf fields which would provide flexibility due to different weather conditions. He noted that ARAA is most interested in additional indoor space, whether that be through a community center or mixed-use space. He commented indoor space would be the number one want from ARAA at this point, therefore a commitment of $500,000 for this park space could take away from those other wants and needs in the community. He stated that he does like the idea of ghost platting as that would still provide a potential opportunity to add another field or two along with traffic and parking improvements which could then be done through Park Dedication.

Parks & Assistant Public Works Superintendent Riverblood commented that in this instance the adjacent property would develop in R-1, which would be 80-foot-wide lots on City water, and therefore irrigation could be provided to any additional field space that may be added. He noted that the current well at the field does not have capacity for any more irrigation. He stated that ARAA has made the request that the City look at synthetic turf for additional fields. He noted that while there is additional cost to create that type of field, there are significantly lower maintenance needs, and impacts from weather.

Chair Bennett asked if this would be a good value for the City and the overall community and whether it is needed now.

Parks & Assistant Public Works Superintendent Riverblood reviewed details on land sales that occurred outside The COR in 2019 and 2020 and equated that to a per square foot cost for comparison purposes.

Commissioner Sis stated that he would also support the ghost plat idea. He stated that there is not a firm plan for the exact layout of the adjacent property. He believed that would be a good conversation to have in order to assess needs over time.

Commissioner Leistico asked when the appraisal was completed that was included in the case.

Parks & Assistant Public Works Superintendent Riverblood commented that he believed that was completed in 2016 or 2017 and had a valuation of $118,000. He stated that the adjacent property owner rejected that proposal at that time and did not believe that was the correct valuation.

Commissioner Leistico stated that there is quite a difference between that valuation and this proposal. She stated that this seems like a large amount of money when there are other huge endeavors in other areas of the park system. She stated that this is an opportunity but does not seem to fit in with the vision for the other parks. She stated that there would also be an added expense for irrigation as described by staff. She recognized that adding to Central Park has been a discussion, but this cost was not part of that discussion.

Chair Bennett agreed that the number seems high and there are other priorities in the community that the Commission has discussed. He stated that while ARAA would welcome more fields, that is not the top priority of that organization at this time. He stated that those should be factored into this decision. He stated that the fix for Central Park was not necessarily to make it bigger but address the flow, traffic management and parking for the site. He did not believe that this purchase would achieve the long-term vision for the park.

Commissioner Leistico agreed.

Commissioner Loss agreed that the ghost plat option and continuing that discussion with the adjacent property owner would be the best choice. He stated that there are higher priorities that could utilize those funds.

Chair Bennett stated that there seems to be a consensus to not recommend pursuit of this purchase.

Parks & Assistant Public Works Superintendent Riverblood stated that there seems to be universal consensus to pursue this manner with planning with the adjacent property owner rather than only pursuing a purchase. He stated that if the land is sold in the future one could say that opportunity would be lost but the City would still have the opportunity to require park dedication along with a future plat. He stated that the offer for the City to purchase the 11 acres may have been a courtesy to the City. He confirmed that staff could continue discussions with the property owner as related to the ghost plat option.

Chair Bennett commented that this would not mean that the City could not go back if the circumstances change but the Commission has reached consensus that this is not the right time or need, and would prefer to take the course of working with a future landowner/developer on the needs for Central Park at that time.

Commissioner Sis asked if artificial turf would be for indoors or also for outdoor use.

Parks & Assistant Public Works Superintendent Riverblood replied that the desire is for outdoor turf. He noted that staff can continue to explore the potential cost for that improvement.

Chair Bennett noted that there is opportunity to continue discussions with ARAA on the real needs for that organization. He appreciated the approach and priorities shared by that organization.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Riverblood stated that the ice skating got off to a slow start because of the weather. He stated that the rinks are open and warming houses are open at 25 percent capacity. He stated that a pleasure rink was created to the northwest of City Hall as well.

Recreation Specialist Proulx advised that the virtual art programming that was previously offered was a great success and highlighted upcoming virtual art programs. She stated that they have also partnered with Anoka County Recreation to offer snowshoeing in the parks on February 6th and March 16th. She stated that another opportunity is being offered on March 20th which will be a

birding hike. She stated that staff is working to offer a few more programing opportunities related to monarchs and provided details. She stated that more fitness opportunities will be offered once indoor facilities can be opened again.

Chair Bennett thanked staff for the update. He noted that the Commission does have a vacant position and encouraged interested residents to apply for the position.

7. ADJOURNMENT

Motion by Commissioner Sis, seconded by Commissioner Barten, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Barten, Leistico, and Loss. Voting No: None. Absent: Commissioner Guck.

The Park and Recreation Commission meeting adjourned at 7:43 p.m.

Respectfully submitted,



_____

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, January 19, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Chris Riley
Councilmember Debra Musgrove
Councilmember Matt Woestehoff

Also Present: City Engineer Bruce Westby
Deputy City Administrator Tim Gladhill
Councilmember Chelsea Howell

1. CALL TO ORDER

Acting Chairperson Riley called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the agenda, as presented.

Motion carried. Voting Yes: Acting Chairperson Riley, Councilmembers Woestehoff and Musgrove. Voting No: None.

4. APPROVE MINUTES

4.01: Approve November 17, 2020, Meeting Minutes

Acting Chairperson Riley acknowledged that the other members were not present at the meeting but commented that the minutes accurately reflect the discussion.

Councilmember Musgrove was unsure that the motion could be passed as the members not present would need to abstain.

Deputy City Administrator Gladhill confirmed that the group could approve the minutes even though not present.

Motion by Acting Chairperson Riley, seconded by Councilmember Woestehoff, to approve the following minutes:

Regular Meeting Minutes dated November 17, 2020.

Motion carried. Voting Yes: Acting Chairperson Riley and Councilmembers Woestehoff. Voting No: None. Abstain: Councilmember Musgrove.

5. COMMITTEE BUSINESS

5.01: Appoint Chair and Vice Chair of the Public Works Committee

City Engineer Westby noted that a Chairperson and Vice Chairperson would need to be elected.

Acting Chairperson Riley recommended appointing the Chair and Vice Chair at the first Public Works Committee meeting of the year in future years.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to appoint Councilmember Riley as Chairperson and Councilmember Musgrove as Vice Chairperson of the Public Works Committee.

Motion carried. Voting Yes: Acting Chairperson Riley, Councilmembers Woestehoff and Musgrove. Voting No: None.

5.02: Receive Update on Cost Share Alternatives for Riverdale Drive Extension Improvement Project Related to Riverstone South; Case of Capstone Homes and Pearson Properties of Ramsey

Deputy City Administrator Gladhill provided an update on a potential cost share framework for the Riverdale Drive Extension Improvement Project.

Councilmember Musgrove asked for additional input on the timeframe planned for Riverdale Drive and the projected funding sources.

Deputy City Administrator Gladhill stated that the original study from MnDOT and Anoka County for Highway 10 and the corridor had Riverdale Drive labeled as an opportunity or development driven project with no specific timeframe, therefore it would move forward when development occurred, or funding was available. He noted that if the project were not development driven the extension would be linked to grant funding, similar to the other phases of Riverdale Drive, which would have estimated that about five or ten years out. He provided additional details on grant funding, noting that typically a project of this scope would have a five-year planning process in order to successfully obtain grants.

Councilmember Musgrove asked for more clarity related to the developer and assurance that the contribution of the City for this project would not financially benefit the developer's project.

Deputy City Administrator Gladhill explained that the City looks at the project as a whole and the benefit that it provides. He noted that all contributions to the project are valid, but the City is concerned that its contribution could be considered above industry standards and therefore it would make sense to have underwriting done.

Councilmember Musgrove asked if the $350,000 would not be paid in addition to the preserve land.

Deputy City Administrator Gladhill provided background information on the park dedication for the Riverstone South property, noting that park dedication focused on the one acre of park and cash contribution of $350,000. He noted that the City will look for outside funding to assist in the price for the preserved area.

Chairperson Riley asked if the reason this has changed is related to the County parcel.

Deputy City Administrator Gladhill confirmed that is a large portion of the discussion but noted that the developer also offered a counteroffer.

Chairperson Riley asked if the offer would be to buy the entire County parcel.

Deputy City Administrator Gladhill stated that there are three parcels that make up the property in discussion, noting that the County purchased that in 2008 in attempt to preserve that for a future river crossing. He stated that the parcel is split in three pieces because the County used different funding sources to purchase the property. He noted that the City would not be purchasing the entire County owned parcel, but the entire parcel outlined in the case.

Chairperson Riley asked and received confirmation that the road would take up about one third of that proposed parcel.

Deputy City Administrator Gladhill believed that a user could be found for the remainder of the parcel outside of the road.

Councilmember Woestehoff asked if there is contingency planned if the funds are not received from MnDOT.

Deputy City Administrator Gladhill stated that the deal would not move forward without that funding from MnDOT, therefore when action is taken on the preliminary plat, the City will be well protected.

Tom Bakritges, Capstone Homes, commented that this has been a 13-month process thus far and a lot of different iterations to the plan have occurred, to the good. He commented that they have been cooperative with all the necessary parties, noting that by the time construction would begin they would be more than two years into the planning process. He commented on the seven acres of wooded area that will be preserved, the one acre of wooded park land, the buffering that would occur along Riverdale Drive, and the variety of housing that would be provided through their development. He stated that there are 15 acres of open space on the south side that provide

buffering between the Riverstone development and adjacent Bowers Drive neighborhood. He stated that the seven acres plus one acre equate to over 10 percent of the site which is above the required park dedication with only land contributions. He referenced the original framework for Riverdale Drive that used one third contributions that everyone agreed to, acknowledging that there was a gap. He stated that they do not agree to spend their funds on a public improvement on County property. He stated that the mechanism of the dollar amounts, and percentages do not change by much, but they do not want to contribute to the County property. He commented that things were added to the project which add cost and they do not want to contribute to. He stated that staff was able to develop the new framework which they agree to. He stated that they cost-shared on the construction of Puma with the City in Riverdale North and is an example of how this can work. He stated that they agreed to the recommendation of staff to provide the seven acres of wooded area, one acre of park land and a cash park dedication of $350,000 for Riverstone South as long as the City purchases the seven acres of wooded land for $350,000. He stated that they have not discussed about opening books throughout this process and would not agree to that. He stated that they are not asking for TIF or anything above what is typically done for public improvement projects. He commented that they realize that the City and County are going through the appraisal process for the County parcel and that potential purchase would provide the City with benefit down the road when development of that site occurs. He stated that if Capstone had to put more dollars into this improvement, they would not move the project forward. He stated that the goal would be for the City to have its third-party financing in order to move forward in spring of 2022 when Capstone is ready to move forward on Riverstone South. He stated that they want to continue working with and collaborating with staff and agree to the framework but do not agree with the underwriting component.

John Dobbs, representing the Pearson family, commented that they have had direct conversations with staff which he appreciates. He commented that there are two things different in this framework, than the original which split it into thirds. He stated that the land value is different and not accounted for. He stated that if grant funds are allocated for land purchase that provides the City with land that would be improved as it would have both right-of-way and road access and could be sold for development, therefore he struggles with the premise that the entire cost for the land is shown on the sheet, but the future value is not accredited to offset that. He stated that the other difference from the original framework is the Bowers Drive extension, cul-de-sac, and access point. He commented that the Pearson family is donating the right-of-way for Riverdale Drive and would also be asked to provide the right-of-way and cul-de-sac area for Bowers Drive, which is not their responsibility to donate. He stated that the associated details and costs were not shown in the original framework and it is the opinion that the Bowers Drive right-of-way and cul-de-sac for Bowers Drive is the responsibility of Bowers Drive residents and not the Pearson family. He stated that the original framework agreed to each of the three parties contributing one third of the cost, with an acknowledgement that there was a gap on the County contribution. He stated that the new framework does not show the value of the land that the City would purchase with grant funds and also shows the Bowers Drive requirements as a credit on the City portion. He stated that the Pearson's agreed to the one third split and do not agree to the Bowers Drive components.

Steve Bona, Capstone Homes, commented that the original framework included the one third split of costs between the parties and Capstone still agrees to that. He stated that the framework then allowed the negotiation of the park dedication and tree preservation, which was then approved.

He noted that those two elements were approved, and Capstone proceeded with the preliminary plat in order to reach this point. He stated that they are concerned because there is now a discussion about underwriting and that is being used in a manner to say that if Capstone does not want to go through underwriting, it could forego the $350,000 the City offered to pay for the tree preservation area or could pay $272,000 for Riverdale Drive. He stated that means that the framework originally approved as significantly changed. He noted that the initial funding gap in the original framework for the County was $117,000.

Chairperson Riley thanked Capstone for being present as they have been a great partner and developer in the community. He stated that it appears that Capstone agrees to the framework but is concerned with the tree preservation dollars and the Ehlers underwriting. He stated that it appears the Pearson family is concerned with the land value.

Mr. Dobbs commented that he understands the land value is an estimate but there is no estimate for the potential return on investment for the City owning the land if the grant funds will all be used for that acquisition. He noted that the Bowers Drive portion also reduces the City contribution and was not included in the original framework.

Councilmember Musgrove commented that she feels that she understands both sides after hearing input. She asked if there would be time to gain additional outside funds associated with the tree preservation land.

Deputy City Administrator Gladhill stated that staff has been discussing opportunities with different outside groups that are providing input to the City.

Councilmember Musgrove stated that it sounds like these issues were perhaps unknowns and they are now fitting them into the framework. She stated that she would like to stick to the original framework to the extent possible and encouraged staff to continue to look for funding with the option of perhaps using the County HRA funds as well.

Deputy City Administrator Gladhill stated that if the road wants to be built, it has been the input from the County that the City would need to purchase that parcel. He noted that staff continues to have discussions with the County to investigate options that would not include purchase of the parcel.

Councilmember Musgrove stated that it appears there is still time to move forward with the original framework split and continue to look for funds to use for tree preservation and the County portion. She stated that the consensus throughout this discussion has included the preserved trees and the developer presented that plan.

Deputy City Administrator Gladhill noted that staff is attempting to stay close to the original framework and provided details.

Councilmember Musgrove asked if a cul-de-sac is needed at the end of Bowers Drive.

Deputy City Administrator Gladhill stated that MnDOT is not going to allow two access points that close together and if that cul-de-sac is not provided, the $1,250,000 grant will not be provided from MnDOT.

Councilmember Musgrove asked if the road could be stubbed rather than a cul-de-sac.

City Engineer Westby commented that a shared driveway or something of that nature could be considered but that comes with other issues.

Deputy City Administrator Gladhill stated that a second connection to Bowers Drive was already foregone and therefore he would find it hard to believe that public works and public safety would agree to less than a cul-de-sac.

Councilmember Woestehoff asked the density for the County parcel.

Deputy City Administrator Gladhill stated that currently the parcel is zoned R-2, medium density residential. He stated that part of this exercise would be to determine the highest and best use of the parcel adjacent to the solar farm.

Chairperson Riley stated that it appears that everyone agrees to the one third split for the framework as presented and reviewed some of the other assumptions. He stated that it appears the consensus is to continue to look for outside funds for tree preservation purchase. He stated that underwriting is often done for the EDA but was unsure if that was typically done for public works.

Deputy City Administrator Gladhill confirmed that it would be at the discretion of the City as to whether to require that underwriting. He stated that the underwriting does not have to be done and was provided as a tool.

Chairperson Riley stated that two uses of funds were identified that could remove the underwriting recommendation.

Mr. Bakritges stated that the mention of underwriting is new. He stated that the dollars for the approved framework and this framework are essentially the same and therefore he does not see a need for underwriting. He stated that the County parcel was not part of the framework before and now it is, and they agree that if funds are received the City can use them in that way. He stated that they do not see any additional enrichment of dollars to the developer which would justify underwriting.

Mr. Bona stated that Capstone would never open their books for private development. He stated that the seven acres of tree preservation is something the City asked them to do. He stated that Riverdale is a collector road and traditionally both the City and developers contribute. He stated that they are not asking for public assistance that would justify underwriting.

Chairperson Riley stated that underwriting is typically done for the EDA and it would essentially be the same idea but recognized that it is not typically done.

Councilmember Musgrove commented that she does not see the developer gaining anything differently because the City would be acquiring land in order to construct a road through that parcel.

Deputy City Administrator Gladhill stated that underwriting is not recommended because of the new version but more related to the more known costs.

Councilmember Musgrove commented that she does not fully understand the implications of underwriting.

Chairperson Riley provided additional details on the underwriting process and rate of return on the investment related to the City contribution.

Mr. Bona commented that they did two assessment projects that included City contributions, Bunker Lake and Puma, and there was never a discussion of underwriting or Capstone opening its books. He stated that they would like to continue to follow that process.

Councilmember Woestehoff stated that he was unsure that underwriting is the right process for this. He acknowledged that without the County property, this project would die because the collector road cannot go through.

Mr. Dobbs stated that when the original framework was done the required right-of-way was not known and so they understand that more details are known at this time. He stated that he has a lot of residential, commercial, and industrial development experience and while it makes sense to use underwriting to show benefit on commercial development it would be unrealistic to do that for residential development. He stated that he does not speak for Capstone but based on his experience in development it would not make sense for Capstone to open its books for underwriting.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to recommend City Council approve the alternate cost share framework without the underwriting.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

5.03: Consider Water Treatment Plant Site Selection Recommendation

City Engineer Westby reviewed the staff report and stated that engineering and public works staff recommend locating the proposed water treatment plant (WTP) on the Public Works Site due to that site having the lowest estimated construction cost; the ability to maintain control over the cemetery access road; the ability to most cost-effectively share security infrastructure, an emergency generator, and garage space; and significant operational efficiencies and cost savings of the life of the WTP. Staff also recommends proceeding with the proposed WTP construction in as timely a manner as possible to ensure the City is able to continue to provide water in compliance with Minnesota Department of Health (MDH) health based values (HBV) for manganese, The City has been running only two to four municipal wells to supply water to the City since the summer of 2019, meaning these wells are constantly in operation and are not able

to be rested or taken off-line for routine maintenance. If the City elects to move forward with constructing a WTP in a timely manner, it could be operational by spring of 2023. On January 7th, the Planning Commission unanimously recommended City Council approval of the Public Works Site for the proposed WTP. On January 14th, the Economic Development Authority unanimously recommended approval of the Public Works Site for the proposed WTP.

Deputy City Administrator Gladhill stated that public works prefer the east side of the site for access to the cemetery. He stated that in terms of EDA this is the best site for economic development, but the economy is in a much different position than it was, and this site provides the most overall benefit.

Councilmember Musgrove commented that this seems to be well thought out and this site seems to be the best location. She agreed that it would make the most sense to use the public works site because of the efficiencies identified in the report. She referenced the funding for the added project costs and whether that could come from the same funding source even though those are ancillary uses.

City Engineer Westby stated that this would all be part of constructing the WTP and therefore all the funding could be used for that purpose.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to recommend City Council approval of the Public Works Site for the proposed Water Treatment Plant.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

5.04: Consider Recommending City Council Approval of Plans and Specifications and Authorization to Advertise for Bids for Riverdale Drive Reconstruction, Improvement Project #21-00

City Engineer Westby reviewed the staff report and recommendation to recommend approval of plans and specifications and authorization to advertise for bids for Riverdale Drive Reconstruction, Improvement Project #21-00. Staff recommendations include not constructing concrete sidewalk south of Riverdale Drive as part of this project, and not constructing the Mississippi River observation deck as part of this project.

Councilmember Musgrove asked for additional details as it relates to the Ramsey Gateway Highway 10 improvements.

City Engineer Westby provided additional details noting that design alternatives are being reviewed for the Ramsey Gateway project, and identified the construction limits on the east end of Riverdale Drive, which could then be tied into the Highway 10 project in the future.

Councilmember Musgrove commented that the Highway 10 plans are still being finalized.

City Engineer Westby noted that the proposed termination of the road would align as closely as possible with the Ramsey Gateway Highway 10 plans.

Councilmember Musgrove referenced the section of road for the townhome section, west of Feldspar Street, and asked the width of that segment and whether that would match in terms of width and lanes to the new road east of Feldspar Street.

City Engineer Westby replied that is a narrower segment and this segment would be about four feet wider. He identified the placement of the trail and noted that the lanes would align even with the different widths.

Chairperson Riley asked the amount of MSA funds the City has been receiving.

City Engineer Westby replied that the City received around $1,600,000 last year in total for construction and maintenance. He confirmed that all previous loans have been paid back and therefore any MSA funds received moving forward will be available for projects. He noted that they are estimating less in MSA funds this year because the calculation is based on road usage and there were less people on the road in 2020 due to the pandemic.

Chairperson Riley commented that 15 or 20 years ago the City borrowed money against future MSA to construct specific improvements. He noted that those funds have been paid back and the funds therefore are available for use on projects.

Councilmember Musgrove asked if the plans and specifications are typically included in cases or only upon request.

City Engineer Westby commented that if the plans and specifications are complete they could be included in the case, but he explained that if the plans are included in the case, they become public and anyone can access that information. He explained that if changes are made to the plans after that time, a contractor could then incorrectly base their bid on the plans that were included in the case. He stated that the plans can be presented and shared with the Council once they are fully prepared. He acknowledged that the plan development process has been hurried the past few years so Council approvals were requested while plans were being finalized but he hoped that this would be the last year because of the change in funding, which will allow Staff to start developing projects earlier in the year. He noted that the most relevant plans would be included in the presentation to the full Council when the process reaches that step.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to recommend City Council approval of plans and specifications and authorization to advertise for bids for Riverdale Drive Reconstruction, Improvement Project #21-00.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

5.05: Consider Recommending City Council Approval of Plans and Specifications and Authorization to Advertise for Bids for 2021 Crack Seal Improvements, Improvement Project #21-06

City Engineer Westby reviewed the staff report and recommendation to recommend approval of plans and specifications and authorization to advertise for bids for 2021 Crack Seal Improvements, Improvement Project #21-06 as crack sealing remains the most cost-effective maintenance operation available.

Chairperson Riley noted that it is scheduled to crack seal the rejuvenated section in Stanhope and asked if that would be the intended process.

City Engineer Westby noted that the projects are unrelated. He explained when the rejuvenation would typically occur and noted that once that is completed crack sealing could occur anytime.

Councilmember Musgrove stated that within the case she noticed similar lengths of area with different materials proposed and asked if that is related to the age of the street.

City Engineer Westby replied that the pounds of the material are adjusted based on the condition of the road. He stated that staff estimate the pounds that will be needed in order to address the disparity of the cracking.

Councilmember Musgrove referenced areas within the Riverstone development, noting that those are new streets and asked how those roads would already need crack sealing. She stated that when she has driven on the roads, they look really nice and she was surprised to see them on the list.

City Engineer Westby replied that staff attempts to crack seal pavements three years after construction and these roads were constructed in 2017. He commented that the cracking should be minimal, but they are attempting to be proactive in maintenance.

Councilmember Musgrove asked if other areas of the City would be more in need than this newer area.

City Engineer Westby replied that the primary focus is to be proactive with maintenance in order to keep the good streets good. He commented that some streets in the City are past the point of maintenance and staff will do something if they can, but the priority will remain on extending the lifespan of the new roads.

Councilmember Howell asked how staff determines that quality work will be received from bids.

City Engineer Westby replied that experience is the best teacher, noting that typically the City receives bids from the same contractors that they know to do a good job. He stated that if a contractor is not known, staff reaches out for input from other municipalities to determine if there have been past issues. He stated that very rarely does the City find a contractor they do not want to work with. He stated that the City is typically required to award to the low bidder. He noted that there are specifications and the minimum requirements that a low bidder must meet.

Chairperson Riley stated that the City has become strict on inspections to ensure that road is built to specification.

Councilmember Musgrove referenced the MSA roads included for crack seal and asked if that would be funded through crack seal or MSA funds.

City Engineer Westby replied that crack seal funds budgeted are historically used for crack sealing, regardless of whether a road is an MSA road. He stated that the intent is to use MSA funds for reconstruction or overlay projects.

Councilmember Musgrove asked if additional crack seal work would be anticipated later this year using MSA maintenance dollars.

City Engineer Westby replied that the budget for this year uses the MSA funds for reconstruction and overlay projects.

Councilmember Musgrove asked for details on the 14 percent indirect costs associated in the case. She also asked for details on the consortium that exists for road improvements.

City Engineer Westby replied that he could bring additional information back to the group related to the consortium. He stated that Ramsey is not a partner city, but he is on the email list and receives shared information. He believed there were currently 11 members in the consortium with Coon Rapids leading the group and organized maintenance activities. He stated that Ramsey has been watching the consortium to determine if they should join for maintenance, but thus far Ramsey has received lower bids, including the 14 percent indirect costs which includes plan preparation and inspection. He noted that being independent also allows for greater flexibility in scheduling the work, which can benefit abutting property owners.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to recommend City Council approval of plans and specifications and authorization to advertise for bids for 2021 Crack Seal Improvements, Improvement Project #21-06.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Woestehoff and Musgrove. Voting No: None.

5.06: Consider Recommending City Council Approval of Resolution Adopting Minimum Requirements for Public Utilities Installed in Public Right-of-Ways and Easements

City Engineer Westby reviewed the staff report and recommendation to approval of a resolution adopting minimum requirements for public utilities installed in public right-of-way and easements.

Chairperson Riley stated that he likes where this is headed. He asked if this were in place would it be hamstringing the City and future developers.

City Engineer Westby replied that the City prefers gravity sewer, and the Riverwalk site was too low to make that work. He reviewed the different options that could be used and noted that the developer chose the cheapest route with the intent of the developer maintaining that line. He stated that if that option were chosen in a future development, one lift station would need to be created with a pressurized system going to the gravity system. He recognized that there would be additional cost to a developer for that.

Councilmember Woestehoff asked if this is something that should be run by EDA and the Planning Commission before going before the Council.

Chairperson Riley commented that this is more of a policy decision.

Councilmember Woestehoff stated that there are sites that may fall into this category and as a previous member of the Planning Commission he did not recall this being an issue when Riverwalk was proposed.

Deputy City Administrator Gladhill explained that the core function of the EDA is business retention and subsidy, and this level of detail is not intended to be a function of the Planning Commission. He commented that additional feedback could be gathered from those groups, but Public Works Committee would be the appropriate group to review this and make a recommendation to the Council.

Councilmember Musgrove commented that as part of this draft resolution, perhaps the excluded areas of the City should be listed. She asked if Riverwalk would be the only development of that nature.

City Engineer Westby replied that there are numerous undeveloped parcels that would fall into this category and require some level of a pressurized system to reach the City system.

Councilmember Musgrove clarified that she did not want to misconstrue that this action would make the City responsible for any other systems.

Chairperson Riley stated that the language is generic in utility and trunk lines and asked if that would accurately cover water and sewer.

City Engineer Westby replied that it is his understanding that it is the intent of the City to maintain infrastructure under the roadway and/or right-of-way and therefore the City would want to ensure that the pipes are adequately sized.

Chairperson Riley asked if there would be a downside.

City Engineer Westby replied that he did not notice a downside but would double check with Public Works Superintendent Riemer before bringing this forward to Council. He noted that this was intended to be a starting point and therefore broad language was used and confirmed that staff would verify to ensure that the City would not be at risk.

Councilmember Musgrove asked if a resolution is needed or whether the City simply needs to update the policy/designs.

Deputy City Administrator Gladhill stated that having the backing of the Council through resolution helps with developer discussions. He stated that the language is broad enough yet specific enough for negotiations and code enforcement.

City Engineer Westby replied that the Council does not adopt the design standards per se, therefore the resolution provides the policy direction to guide those standards.

Deputy City Administrator Gladhill explained that this direction and policy from the Council is helpful on the front end to prevent a situation like Riverwalk from occurring.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to recommend City Council approval of a resolution adopting minimum requirements for public utilities in public right-of-way and easements as discussed.

Further discussion: Chairperson Riley commented that if staff feels that additional language is needed for the resolution it should be added as discussed. Councilmember Woestehoff commented that he would be comfortable with staff making the amendments in line with the discussion.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

6. COMMITTEE / STAFF INPUT

6.01: Staff Updates on Improvement Projects and Items of Interest

City Engineer Westby provided an update on current and proposed City, County and MnDOT improvement projects and studies and other items of interest to the Committee.

6.02: Review Future Topics Calendar

City Engineer Westby stated that staff is doing its best to reach the topics on the list once other projects are cleared off.

Councilmember Musgrove asked if any of the projects on the list would qualify for Watershed Based Funding.

City Engineer Westby stated that staff will look through the CIP to determine if any of the projects would qualify.

7. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 8:23 p.m.

Respectfully submitted,



_____

Grant Riemer
Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **5. 2.**

Meeting Date: 02/23/2021

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 1/26/2021
2. City Council Regular and Work Session Suggested Revisions 1/26/2021
3. City Council Regular Session dated 1/26/2021
4. City Council Work Session dated 2/8/2021
5. City Council Regular Session dated 2/8/2021
6. City Council Canvassing Board dated 2/16/2021
7. City Council Special Work Session dated 2/16/2021
8. City Council Special Work Session Suggested Revisions 2/16/2021

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 1/26/2021
2. City Council Work Session Suggested Revisions 1/26/2021
3. City Council Regular Session dated 1/26/2021
4. City Council Work Session dated 2/8/2021
5. City Council Regular Session dated 2/8/2021
6. City Council Canvassing Board dated 2/16/2021
7. City Council Special Work Session dated 2/16/2021
8. City Council Special Work Session Suggested Revisions 2/16/2021

Attachments

1-26-2021 CCWS
1-26-2021 Suggested Revisions
1-26-2021 CC Mtg
2-8-2021 CCWS
2-8-2021 CC Mtg
2-16-2021 Canvassing Board
2-16-2021 Special WS
2-16-2021 Special WS Suggested Revisions

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	02/18/2021 10:49 AM
Kurt Ulrich	Kurt Ulrich	02/18/2021 01:49 PM
Form Started By: Katie Schmidt		Started On: 02/09/2021 02:21 PM
Final Approval Date: 02/18/2021		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, January 26, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Kurtis Ulrich
Public Works Superintendent Grant Riemer
Deputy City Administrator Timothy Gladhill
Representative John Heinrich
Representative Peggy Scott
Senator Jim Abeler

1. CALL TO ORDER

Mayor Kuzma called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Review Current Legislative Session with Local Legislators

City Administrator Ulrich reviewed the staff report.

Representative Heinrich commented that it is refreshing to be in the meeting with live people and to see everyone this evening. He stated that he will once again be in the minority in the House for the next two years. He stated that he will continue to be on the Transportation Committee and will also be serving on the Committee to Prevent Homelessness and the Housing Policy and Financing Committee. He stated that one of his top priorities will continue to be funding for Highway 10 while also learning more about housing and helping to prevent homelessness.

Representative Scott commented that she continues to serve on the Ways and Means Committee and provided input on the Governor's proposed budget which includes tax increases that would place the State in the top five for commercial taxes and the second highest for taxes on the wealthy. She noted that those would not help to attract people and businesses and would most likely cause higher income people to leave the State. She commented that in order to replace a high-income person that has left the State, you need about 30 average or above average families. She stated that she continues to serve on the Education Policy Committee noting that her top priority is getting

children back to school and to make sure that assessment tests are done to determine the learning loss that has occurred and create a plan to address that. She stated that she is also the lead for the Judiciary Finance and Civil Law Committee which covers the financing of the judiciary branch and any civil law or data practice issue. She affirmed that her top priority will be getting children back to school for both educational and psychological reasons. She commented that she also believes that reforms to Chapter 12 are needed to ensure that the legislature can share in the decision making related to pandemics and other emergency situations. She stated that she has signed in support of the third lane for Highway 10 from Hanson to Round Lake.

Senator Abeler commented that will be quite a session as the Governor proposed $1,900,000,000 in tax increases. He stated that he is the Chairman of the Human Services Reform and Finance Policy Committee along with the Licensing Committee and Aging Committee. He stated that it is tough to predict how the legislative session will go as communication with the Governor continues to be difficult. He stated that everyone is interested in working on the priorities of Ramsey and the communities they represent, providing an example of the sales tax exemption the City previously requested. He commented that it is his job to represent the communities that elected him and welcomed continued input.

Councilmember Musgrove thanked everyone for attending. She asked if there was information available with the priorities of the City, as she did not notice those in the case.

City Administrator Ulrich stated that would be included in the next packet when the formal legislative platform is reviewed as that would be based upon discussion tonight.

Councilmember Musgrove commented that it is very important that the Governor's powers be returned to the legislative body that represent the communities. She stated that residents and businesses continue to ask for that as people are struggling not just from COVID but from loss of business. She stated that Highway 10 funding continues to be a priority of Ramsey as well.

Representative Scott thanked Councilmember Musgrove for reinforcing that message. She stated that the Statute never considered a pandemic such as this and was meant to address emergencies such as fire or tornado. She stated that something of this length was never considered and what has happened runs contrary to the intent of the government. She commented that about the second month of COVID, the powers should have been shifted from emergency based to management based and the legislative body should have been allowed to contribute to the decision making. She commented that section of the Statute needs to change but recognized that this Governor will be reluctant to make that change. She agreed that one person should not be making all the decisions. She commented that it has been a frustration for citizens, parents of school children, and business owners. She stated that the justification for the decisions made do not always seem to align with the data.

Senator Abeler stated that the three representatives present tonight agree. He stated that he attempted to reach out to the Governor 13 times since July and only recently received a response. He encouraged the Governor to share the load as that is a lot of responsibility. He stated that the focus should be on nursing homes, hospitals and prisons and the remainder of organizations are well suited to make their own decisions such as schools. He noted that the County Boards could

be placed in charge of the business regulations which could involve City Councils. He stated that 40 percent of the people do not care what the Governor says at this point and therefore there needs to be an adjustment to how things are sorted out. He stated that this budget cycle would be a good opportunity for that and to open communications.

Representative Heinrich agreed with the previous comments noting that it is important that there are up and down votes on decisions. He stated that with the Governor making decisions it lets people off the hook on making tough decisions related to Saint Paul. He commented that people need to know how their representatives vote. He agreed that language should be changed in Chapter 12 and noted there is some bipartisan support for that. He noted that some representatives are working to change that language to ensure that this situation does not reappear in the future. He stated that currently the House majority is not willing to remove the emergency powers, so there it sits. He commented that it could go forward to court, but if the courts upheld the decision of the Governor it would die there.

Senator Abeler provided background on the funding that has been allocated thus far, noting that the State funding could have been backfilled by the Federal funds, but the Governor chose not to do that and will continue to have control over the Federal funds allocated. He stated that the discussion should occur at the legislature rather than one person making the decision on where the funds are allocated. He stated that the Ramsey City Council could submit something to the Governor if interested.

City Administrator Ulrich stated that the Council is going to go through a process to provide a group opinion on the Council. He noted that if there is specific legislation that should be addressed, that could be included.

Senator Abeler stated that he is unsure how that would be received but perhaps statements from cities would be heard but noted it is another step that could be taken.

Councilmember Woestehoff appreciated the efforts of the representatives and commented that he does not support such an action. He stated that he loves the attitude of Senator Abeler and appreciates the openness and dialogue but stated that his priority for the legislature is Highway 10 and the things on the list. He stated that any other efforts, in his opinion, would be wasted and he would not want to contribute to a political farce.

Councilmember Howell commented that she has an opposing view. She noted that she has seen people lose 50 percent of their business and some on the verge of suicide. She stated that those voices need to be heard and the job of representatives is to be the voice of the community. She stated that people are being crushed by the decisions. She noted that some people are losing business because they choose to be open, and in one year, she receives the number of customers that casinos receive in one day, yet casinos are allowed to be open by the Governor. She stated that it is awful to see people lose what they have worked for and she does not see this as a political issue but more an issue of people hurting. She stated that the top level has made this political, but this is an issue of people hurting.

Councilmember Woestehoff agreed with those comments but does not believe that is an issue of the Governor versus the legislation. He stated that the legislature can bring forward ideas.

Councilmember Riley commented that Highway 10 continues to be a priority for Ramsey, noting that if one more funding round could be passed that would be complete. He stated that Ramsey is in the process of building a Public Works Facility and is planning a Water Treatment Facility and therefore the sales tax exemption would help to provide substantial savings to the City.

Councilmember Musgrove commented that Ramsey does not receive LGA and therefore the sales tax exemption would help to equal that disparity.

Representative Heinrich stated that he signed the Bill that included the sales tax exemption that was forwarded from Senator Abeler.

Representative Scott referenced the Water Treatment Plant and asked if that will be solely Ramsey's or whether that would be regional.

City Administrator Ulrich replied that the City was involved in a regional treatment study using surface water from the Mississippi but that was proven to be not feasible and therefore Ramsey is pursuing its own Water Treatment Plant in order to address its issues with manganese.

Representative Scott asked the cost.

City Administrator Ulrich replied that the estimated cost is between $32,000,000 and $36,000,000 which will be funded primarily through water utility revenue by the utility users. He stated that they will be researching whether capital dollars are available for water treatment based on health issues.

Senator Abeler stated that they could support that effort.

Elwyn Tinklenberg commented that it is a treat to work with these legislators as they are informed, engaged and supportive of City issues. He commented that part of that effectiveness is evident by the support for Highway 10.

2.02: Receive Update on Highway 10/169 Planning, Design and Funding Efforts

Joe MacPherson commented that the legislators have been very supportive in gaining funding for Highway 10, noting that if everything goes well, they could be at $92,000,000 in funding which would leave a gap of $46,000,000. He commented that a lot of work has been done over the past six months and reviewing the estimate to ensure it is accurate and true prior to the 2021 session.

Jason Orcutt commented that it is good to have a supportive team for this project. He stated that they are currently in the layout development phase and are expediting the required process as quickly as possible while still hearing input from the community. He stated that public involvement is important and recognized that the past year has created challenges. He stated that they are working with Bolton and Menk as to how the presentation can be shared online and how

that can be done equitably to ensure all members of the community can be engaged. He stated that this is a large project and identified the area in which information and notification will be provided to ensure that both residents and users will be informed. He reviewed the base concept that was previously shown and identified the refinements that have been identified through the value engineering study.

Councilmember Specht referenced the Sunfish right-of-way that would be needed and asked for details.

Mr. Orcutt replied that they are looking at Do All Printing and Plants and Things. He stated that the parcel next to the hotel had previously been identified but the refined design has avoided that as well as providing more consistent access to businesses. He reviewed the adjustments that were done and the benefits that were able to be provided through that process. He highlighted the next steps for the process.

Representative Heinrich asked for information on the traffic counts compared to 35.

Mr. Orcutt commented that there has been a decline with COVID, but they will continue to base their projections on pre-COVID numbers.

Senator Abeler asked if PDF's could be forwarded to the representatives to share to increase awareness for the project.

Councilmember Specht referenced the area where the postcards are being sent and commented that it would be great to spread that area because not all residents go on Facebook or the City website.

Jerry Auge commented that with the virtual settings of meetings they are looking at different ways to target people. He stated that they are looking at using GPS notifications for drivers that travel through the area along with social media. He stated that mailers will be sent to the corridor because those people have direct interest, but the network of interest is much larger than Ramsey and therefore they continue to explore additional opportunities.

Mayor Kuzma asked for input on how large trucks handle the roundabouts as there are many semitrucks that use this area.

Mr. Orcutt commented that as long as the roundabout is designed appropriately, they have been proven to be accommodating for large trucks. He stated that this team is experienced and would ensure it is large enough to support that activity.

Deputy City Administrator Gladhill asked the level of comfort of the Council for the open house meeting. He stated that staff has thought about using the hybrid format, opening this room for those that wanted to attend in person with presentations to be provided virtually and additional attendees also allowed to participate remotely.

Mr. Tinklenberg commented that there is a great opportunity to finish the funding this year, and next, as there is momentum that has been gained. He appreciated the comment of where this has come from, especially where Ramsey was just a few years ago. He commented that the City is close to having $92,000,000 in hand and that says a great deal about the leadership of the City in keeping that momentum going. He commented that the work the City and County have been doing to improve the design to not only improve traffic flow but also realize cost savings.

Councilmember Musgrove asked if there would be an invite extended to Representative Emmer in regard to the Federal dollars. She asked when it would be known as to the cost savings that could be gained.

Mr. MacPherson replied that over the next few weeks they will look at the original estimate and compare that to the value engineering to ensure that everything is well identified and in the right categories. He stated that they may choose to move forward with the original estimate or may choose to reduce the project estimate consistent with the value engineering estimates. He commented that this project is going in the right direction with a great team.

Mr. Tinklenberg commented that they have a great working relationship with Representative Emmer's office, and they have been working on language issues that provide context for this to continue to move forward. He noted that is also true of the offices of Senators Smith and Klobuchar as well.

Councilmember Musgrove commented that it is good to hear that support to help move this forward.

Mr. Tinklenberg commented that a lot will depend on what happens with COVID and whether people will host in person meetings. He stated that it may be helpful to consider a trip to DC in the spring to have some conversations about the project and reinforce support for the project.

Representative Heinrich asked for input on whether this would be competition for Highway 65.

Mr. MacPherson acknowledged that Blaine is excited about that project and that is their priority. He stated that the priority of Anoka County continues to be Highway 10 at this time until that project is done. He noted that Blaine is attempting to move forward on a segment of 65 this year, south of 105th and will pursue bonding for a design development at this time. He stated that the County continues to focus on Highway 10.

Representative Heinrich thanked Mr. Tinklenberg and Mr. MacPherson for their efforts and open communication throughout this process.

Mr. Tinklenberg commented that one of the huge advantages for Highway 10 is that these would be the last dollars to complete the project. He noted that this would also add value to job creation and economic development.

Mayor Kuzma thanked everyone for coming and speaking tonight.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

City Administrator Ulrich commented that a list of future topics was included and asked the Council for input on the priorities of those items. He asked if the Council would be open to holding some special worksession meetings as well in order to address additional topics.

Councilmember Musgrove asked whether the Council would be open to starting worksessions at 5:00 p.m. rather than holding additional worksessions. She recognized that there are certain topics that take up the entire length of a worksession, such as budget and union negotiations.

Councilmember Specht stated that he could agree with a 5:00 p.m. start time or holding an additional worksession. He noted that some City Councils choose to continue their worksessions after regular sessions to continue discussions.

Councilmember Riley commented that rather than beginning early, he would prefer to hold a special worksession. He used the example of perhaps holding an extra session after the Public Works Committee meeting as three members of the Council are already present that night.

Councilmember Howell commented that she could support either.

Mayor Kuzma stated that he would support holding an additional worksession after the Public Works Committee meeting.

City Administrator Ulrich commented that for the time being, staff will schedule a regular worksession to follow the Public Works Committee meetings until these topics can be addressed.

4. MAYOR / COUNCIL / STAFF INPUT

Councilmember Howell commented that her job as a Councilmember is to represent the residents and in order to do that, she needs to have accurate information in a timely manner. She stated that she requested information on Ordinance #21-04 15 days ago and still does not have that information. She commented that if the Council is intended to vote, the Council needs to have that information available to them. She stated that she requested financial information on January 13th and received that on January 21st. She stated that she was told by City Administrator Ulrich that it would take the Finance Director one day to gather that information but was told by Finance Director Lund that it took 30 minutes. She commented that the previous night at the EPB meeting she was cut off by the camera almost the entire length of the meeting. She stated that the power does not sit with the recommending bodies but with the Council. She commented that she finds this behavior unacceptable and feels that she is being hazed as a new member of the Council. She stated that she has asked for three things since she joined the Council and is unsure why those things cannot be provided. She stated that she is disappointed by the actions of staff.

City Administrator Ulrich stated that he treats all requests by the Council the same, noting that there is no interest in not responding to requests. He stated that he follows the capacity of staff.

He noted that while some financial things can be done with a push of a button, other things require a day of gathering data, therefore there is perhaps a difference in interpretation. He stated that a lot of information is being made available related to water conservation, noting that will come forward to the Council. He stated that staff is working on the underlying statutory language related to the model ordinance. He stated that they have reached out the League of Minnesota Cities but do not feel an adequate answer has yet to be provided. He appreciated the input and noted that staff does the best job they can and will continue to do so. He noted that many of the answers are not immediate and are not always black and white. He stated that if there is a strong priority, staff will attempt to do so, but if the request allows additional time, staff would appreciate that flexibility because they have to complete their typical duties as well.

Councilmember Howell stated that she understands that but believes that 15 days is adequate time to address her concern.

City Administrator Ulrich noted that item was removed from the agenda based on input received from the Council. He stated that an ordinance requires two readings, with two weeks between readings and advised that changes can be made between the first and second readings. He noted that the introduction is meant for the purpose of introducing the idea and gathering input from the Council. He commented that it was not meant to be a final ordinance or to rush it through. He stated that ordinance has been rescheduled for a worksession based on the concerns of several Councilmembers.

Councilmember Howell stated that her question was not replied to.

Mayor Kuzma commented that the point has been made.

Councilmember Specht commented that when he has made a request, staff has often replied that it may take a few days to get that information which has been helpful.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 7:03 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Deputy City Clerk

Drafted by Amanda Staple, *TimeSaver Off Site Secretarial, Inc.*

Councilmember Howell Request to Correct Minutes (on 2/23 City Council Meeting for Approval)

1/26 City Council Work Session

- Page 3 – Requested Additions in **BOLD**.
    - Councilmember Howell commented that she has an opposing view. She noted that she has seen people lose 50 percent of their business and some on the verge of suicide. She stated that those voices need to be heard and the job of representatives is to be the voice of the community. She stated that people are being crushed by the decisions**. She noted that some people are losing their businesses because they have been forced to be closed like one small business owner. In one year she (the business owner) receives the number of customers that casinos receive in one day, yet casinos are allowed to be open by the Governor even though he has the authority to close them. She stated that it is awful to see people lose what they have worked for and she does not see this as a political issue but more an issue of people hurting. She stated that the top levels of government have made this political, but it is not. This is an issue of people hurting.**
- Page 7 – Requested Additions in **BOLD**.
- MAYOR / COUNCIL / STAFF INPUT Councilmember Howell commented that her job as a Councilmember is to represent the residents and in order to do that, she needs to have accurate information in a timely manner. She stated that she requested information on Ordinance #21-04 15 days ago and still does not have that information. She commented that if the Council is intended to vote, the Council needs to have that information available to them. She stated that she requested financial information on January 13th and received that on January 21st. She stated that she was told by City Administrator Ulrich that it would take the Finance Director one day to gather that information but was told by Finance Director Lund that it took 30 minutes. She commented that the previous night at the EPB meeting she was cut off by the camera almost the entire length of the meeting. **She stated that she was only given 1 main commission appointment while all other council members were given far more. She stated that staff allocated an appointment for her with no voting power unlike the other council member' appointments. She stated that after attending various commission meetings she recognizes the power does not sit on the EPB and believes this was the intention behind the original allocation of appointments.** She commented that she finds this behavior unacceptable and feels that she is being hazed as a new member of the Council. She stated that she has asked for three things since she joined the Council and is unsure why those things cannot be provided. She stated that she is disappointed by the actions of staff. City Administrator Ulrich stated that he treats all requests by the Council the same, noting that there is no interest in not responding to requests. He stated that he follows the capacity of staff. City Council Work Session / January 26, 2021 Page 8 of 8 He noted that while some financial things can be done with a push of a button, other things require a day of gathering data, therefore there is perhaps a difference in interpretation. He stated that a lot of information is being made available related to water conservation, noting that will come forward to the Council. He stated that staff is working on the underlying statutory language related to the model ordinance. He stated that they have reached out the League of Minnesota Cities but do not feel an adequate answer has yet to be provided. He appreciated the input and noted that staff does the best job they can and will continue to do so. He noted that many of the

answers are not immediate and are not always black and white. He stated that if there is a strong priority, staff will attempt to do so, but if the request allows additional time,staff would appreciate that flexibility because they have to complete their typical duties as well.

- **Councilmember Howell stated that she understands that but believes that 15 days was more than adequate time to address her concern and not at all reasonable.**

1/26 City Council Regular Meeting

- Page 12
    - Minutes reflect Motion by Howell, Second by Musgrove to adjourn.
    - Motion and Second should be flipped – Motion by Musgrove, Second by Howell

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, January 26, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby
Economic Development Manager Sean Sullivan

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:10 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

City Administrator Ulrich read a statement related to the COVID-19 pandemic and local state of emergency. In declaring this Local State of Emergency, the City of Ramsey has determined that in person meetings and meetings conducted under Minnesota Statutes Section 13D.02 are not practical or prudent because of the declared health pandemic emergency.

2. PRESENTATION

There were none.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Musgrove, Howell, Specht, and Woestehoff. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to approve the following items on the Consent Agenda:

5.01: Note the Following Boards, Commissions and Committee Meeting Minutes:
- Planning Commission Meeting Minutes dated November 5, 2020
- Planning Commission Meeting Minutes dated December 3, 2020
- Economic Development Authority Meeting Minutes dated November 12, 2020
- Park and Recreation Commission Meeting Minutes dated November 12, 2020
- Public Works Committee Meeting Minutes dated November 17, 2020

5.02: Approve the following Meeting Minutes:
1) City Council Work Session dated January 12, 2021
2) City Council Regular dated January 12, 2021

5.03: Approve Rental Licenses

5.04: Award Sign Addition for Loral I Armstrong Delaney Ramsey Central Park

5.05: Adopt Resolution #21-033 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 7, 2021 through January 20, 2021

5.06: Adopt Resolution #21-014 Approving an Interim Use Permit for Storage Containers and Gravel Parking at 8049 146th Avenue NW (Project 20-137); Case of JBR Ramsey, LLC on behalf of Richard Lee

5.07: Adopt Resolution #21-024 Prohibiting Parking on Riverdale Drive between Feldspar Street and Sunfish Lake Boulevard for Improvement Project #21-00

5.08: Adopt Resolution #21-025 Approving Second Amendment to Purchase Agreement and Right of Re-Entry Agreement with Gigi's Salon and Spa, Inc. (Portions of case may be closed to the public)

5.09: Adopt Resolution #21-028 Authorizing Partial Payment #4 to RJM Construction for Improvement Project #20-07 New Public Works Facility

5:10: Adopt Resolution #21-029 Authorizing Final Payment to Northern Lines Contracting, Inc. for Improvement Project #18-09, COR Infiltration Basin Improvements

5:11: Adopt Resolution #21-032 Authorizing Partial Payment #6 to Park Construction for Improvement Project #20-01, Variolite Street Reconstruction Project

5:12: Adopt Resolution #21-034 to Approve the City's 2021 Union Contracts for LELS Patrols and LELS Sergeants

5:13: Adopt Resolution #21-035 Directing Staff to Subject the 2021 Pay Equity Report

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Howell, Musgrove, Riley, and Specht. Voting No: None.

6. PUBLIC HEARING

There were none.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #21-027 Approving Request for Interest (RFI) for a Dynamic Display Billboard for Retail Advertising on Highway 10 Near The COR

Economic Development Manager Sullivan reviewed the staff report and recommendation of the EDA that the City Council begin a process seeking interest in construction of a dynamic display billboard on Highway 10.

Councilmember Riley referenced the cost of the sign and asked if that would be funded through private investment rather than by the City.

Economic Development Manager Sullivan confirmed that the City would ask the developer to incur the cost.

Councilmember Woestehoff asked if the sign would meet the current requirements for average signage if it were located on private property.

Economic Development Manager Sullivan stated that included in the RFI there is language related to adjusting or working within the sign ordinance. He commented that he would imagine that the City would need to potentially tweak the regulation if it makes sense.

Councilmember Musgrove stated that she believes this action would be premature. She asked if the plan would be for this to be located on private or public land.

Economic Development Manager Sullivan commented that the City would be asking these companies to provide suggestions as to the best placement of the sign. He stated that the goal would be to have companies present information that the City could evaluate, and this would not commit the City to any action.

Deputy City Administrator Gladhill stated that the design process for Highway 10 will provide a better understanding of the right-of-way needs, which could also create opportunities. He stated that he understands the concern but recognized that this process would take time and the right-of-way needs should be known by that time.

Mayor Kuzma commented that he saw the presentation at the EDA meeting, and this would really help the businesses in Ramsey to have that additional exposure opportunity and therefore he would be interested in receiving proposals.

Councilmember Musgrove asked if it would be more favorable to change the restrictions for business signage rather than having those businesses pay for space on a billboard. She asked if the sign ordinance is too restrictive.

Mayor Kuzma stated that the EDA did not discuss that and instead focused on what the dynamic sign could bring. He commented that the sign would sell to national chains but would also make advertising available on a scale that small businesses could support. He stated that this process

would identify opportunities that the City could review, and it would not bind the City to any action.

Councilmember Specht stated that he likes that the RFI states that space must be reserved for City and local advertising and asked for details on the type of advertising that the City may do.

Economic Development Manager Sullivan replied that they are open to any and all City messaging that could enhance the message the City is attempting to spread, using the example of local events that the City advertises. He stated that if the City is going to move forward, it would be important to identify City input and restrictions along with the time and space that would be reserved for Ramsey businesses. He used the example of the sign in Champlin, which identifies a minimum amount of time and space for local Champlin businesses. He stated that the City can also prohibit content that it does not feel appropriate through ordinance.

EDA Chairperson Steffen commented that bringing retail and restaurants to The COR has been a long-term goal of the EDA and Council. He stated that in the past six years the City has added rooftops and therefore he does not believe that lack of rooftops is a continued barrier that the City once faced. He noted that the Armstrong Interchange has also not been the golden ticket in attracting those types of businesses. He stated that the issue at this time seems to be related to visibility and lack of exposure. He stated that RDH has contacted almost every national retailer and restaurant in the country and continues to hear that the businesses are not interested because of the lack of exposure. He stated that this process is simply a request for information for something that would have zero cost to the City. He stated that many businesses do not have the ability to have a sign on their property, if located on the interior of The COR, that could be visible from the highway. He stated that this request for interest will answer some of the questions that have been brought forward tonight.

Councilmember Specht stated that originally, he was not a fan of this idea based on how this would look, but as he hears the feedback from staff, the EDA, and businesses, he would respect the idea of gathering more information. He stated that he will support this effort to gather additional information.

Councilmember Woestehoff stated that he agrees with the comments of Councilmembers Specht and Musgrove. He stated that he has hesitations because of the current sign regulations which do not allow billboards but is happy to entertain what this might look like and how it could help and attract businesses.

Councilmember Howell stated that she was also hesitant about this idea. She asked the radius of local businesses that would be allowed to advertise on the sign.

Economic Development Manager Sullivan commented that the sign would be available to all Ramsey businesses and not just those within The COR. He stated that whatever the design of the sign, it would be complimentary to the existing signage.

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to Adopt Resolution #21-027 Approving Request for Interest for a Dynamic Display Billboard for Retail Advertising Along Highway 10 Near the COR.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Woestehoff, Howell, and Specht. Voting No: Councilmember Musgrove.

7.02: Adopt Resolution #21-022 Approving Plans and Specifications and Authorizing Advertisement for Bids for Riverdale Drive Reconstruction, Improvement Project #21-00

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #21-022 approving plans and specifications and authorizing advertisements for bids for Riverdale Drive Reconstruction, Improvement Project #21-00 in accordance with the approved 2021-2030 CIP.

Councilmember Musgrove asked if it is normal to have 90 percent plans.

City Engineer Westby replied that staff would love to have 100 percent plans every time it presents to Council, but they are trying to expedite the process. He stated that typically the best bids are received during the winter (January/February) before contractors have filled their project slate for the year as that relates to better pricing. He stated that if the City waits until March/April to bid projects, it typically receives higher bids. He stated that staff is comfortable presenting these plans tonight and will have plans 100 percent complete by the bid time.

Councilmember Riley commented that the repair crew spent about three weeks on this section of road and about three weeks on Variolite, which has already been reconstructed. He stated that the rest of the City will benefit by having this section of road reconstructed as well as that frees up six weeks for patch work in other areas of the community.

Motion by Councilmember Specht, seconded by Councilmember Musgrove, to Adopt Resolution #21-022 Approving Plans and Specifications and Authorizing Advertisements for Bids for Riverdale Drive Reconstruction, Improvement Project #21-00.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Specht, Musgrove, Howell, Riley, and Woestehoff. Voting No: None.

7.03: Adopt Resolution #21-023 Approving Plans and Specifications and Authorizing Advertisements for Bids for 2021 Crack Seal Improvements, Improvement Project #21-06

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #21-023 approving plans and specifications and authorizing advertisements for bids for 2021 Crack Seal Improvements, Improvement Project #21-06.

Motion by Councilmember Howell, seconded by Councilmember Specht, to Adopt Resolution #21-023 Approving Plans and Specifications and Authorizing Advertisements for Bid for 2021 Crack Seal Improvements, Improvement Project #21-06.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Howell, Specht, Musgrove, Riley, and Woestehoff. Voting No: None.

7.04: Introduce Ordinance #20-01 Amending City Code Sections 117-111 (R-1 Residential District) and 117-112 (R-2 Residential District) Clarifying Sub-Districts Based on Lot Size

Deputy City Administrator Gladhill reviewed the staff report and recommendation of the Planning Commission to adopt Ordinance #20-01.

Councilmember Riley asked for additional information as this would appear to move 50 foot lots from R-2 to R-1.

Deputy City Administrator Gladhill replied that the Council would still dictate where the subdistrict would go through rezoning. He stated that staff was finding that the 50-foot-wide lots were not reaching the density range in R-2 and therefore it better fits in the density allowed in R-1. He confirmed that the Planning Commission held a public hearing on this issue and recommended approval.

Councilmember Musgrove asked the difference between R-1-1 and R-1-3.

Deputy City Administrator Gladhill recognized that there was a typo noting that it should state MUSA-80, MUSA-65, and MUSA-50. He stated that staff would make that correction before the ordinance comes back for adoption. He stated that by default, R-1 would remain at 80-foot-wide lots and if something less is requested, the developer would still need to go through a rezoning request.

Councilmember Musgrove stated that this references residential MUSA areas and asked if there are areas outside of that.

Deputy City Administrator Gladhill confirmed that there are other areas outside of residential MUSA that would remain unchanged.

Councilmember Specht asked if this change would make it easier for developers to request this smaller lot size.

Deputy City Administrator Gladhill stated that this change would not impact the City's ability to remain more restrictive, it simply provides another tool in the box for the City.

Councilmember Woestehoff commented that this change would clean up the zoning map and would not change anything. He noted that R-1 would become all single family, R-2 would be

townhomes, and R-3 would be condominiums. He commented that this would then be a cleaner way to describe the different zones.

Motion by Councilmember Woestehoff, seconded by Councilmember Riley, to Introduce Ordinance #21-01 Amending Article II Division 4 Section 117-89 (Districts), 117-111 (R-1 Residential District), and 117-112 (R-2 Residential District).

Further discussion: Councilmember Musgrove asked if this would be a housekeeping item to better clarify the areas. Councilmember Woestehoff stated that he views this as updating the glossary of terms. Deputy City Administrator Gladhill confirmed that this would not make any changes and would simply be more tools and placing things in the right area. He confirmed that the Council would still hold control over the ultimate land use.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Riley, Howell, and Musgrove. Voting No: Councilmember Specht.

7.05: Introduce Ordinance #21-02 Amending City Code Section 117-148 Entitled Mississippi River Corridor Critical Area

Deputy City Administrator Gladhill reviewed the staff report and recommendation of the Planning Commission to adopt Ordinance #21-02.

Councilmember Riley commented that there is a whole neighborhood that was colored green and asked if that area would become lawful nonconforming.

Deputy City Administrator Gladhill replied that the neighborhood already conforms with the rules as it is developed under rural character. He stated that if there was a deficiency that would create lawful nonconforming, a subdistrict would be applied.

Councilmember Riley stated that he would not be ready to move forward until there is more time to digest the information and the ramifications of these decisions.

Councilmember Musgrove asked if the timing for this is part of the DNR timing or whether it is needed for Riverstone South.

Deputy City Administrator Gladhill replied that the City is required to have this adopted by the end of 2022, as he believed Ramsey is part of the second wave. He stated that the City originally did not anticipate a project coming forward, therefore Riverstone is a driving factor. He noted that the ordinance and development are under review by the DNR. He stated that staff is attempting to meet the schedule of the developer.

Councilmember Musgrove stated that she would also have concerns moving forward tonight and would like additional time to review the information and what it would mean for the City of Ramsey and the impacted developments. She stated that she does not want to deter development but wants to ensure the best decisions are made.

Deputy City Administrator Gladhill confirmed that staff would welcome additional time for review. He stated that the Council could postpone this discussion and forward this to a future worksession.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to postpone Ordinance #20-02 Amending City Code Section 117-148 Entitled Mississippi River Corridor Critical Area and forward it to a future worksession.

Further discussion: Councilmember Specht asked if postponing this action would impact the Riverstone South development. Deputy City Administrator Gladhill provided an update on the case on tonight's agenda and noted that action could still occur tonight. He stated that there is additional time before the Council reviews the Preliminary Plat.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Musgrove, Howell, and Specht. Voting No: Councilmember Woestehoff.

7.06: Receive Request from Planning Commission to Reconsider Bowers Drive Connection

Planning Commissioner Randy Bauer reviewed the staff report and stated that upon a vote of 3-2, the Planning Commission recommended that the City Council reconsider the connection to Bowers Drive, at some form, for public safety reasons. He asked for input from members of public safety and/or public works related to their concerns for not having a second access on Bowers Drive because that was the driving force behind the Planning Commission recommendation.

Police Chief Katers replied that public safety has been consistent in their recommendations for access. He stated that for police, two accesses are better than one and connection between neighborhoods is good. He believed that fire also requires adequate turning radius and dedication of fire access roads. He commented that for public works it is easier to plow a through street rather than a dead end. He stated that he fully understands that this is a nonconforming existing residential neighborhood and that the residents are opposed to this connection.

Councilmember Musgrove stated that she appreciates the concern from the members of the Planning Commission, but when this previously came forward to the City Council through a public hearing, the Council agreed that the development should move forward without that second access. She asked how many Bowers Drive residents are aware that this is up for discussion tonight, noting that she would hate to make a decision on this without allowing those residents to again provide input. She commented that her position on this issue has not changed.

Deputy City Administrator Gladhill stated that the steps prior to this point have been concept planning and setup for Preliminary Plat review. He stated that the Planning Commission held the full public hearing and its last review of the project, therefore the Commission can make that recommendation as they are a recommending body. He stated that staff did not choose to notify the public for this discussion. He stated that if the decision of the Council changes, the residents would again be notified for the next review. He stated that if the Council chooses to take no action and move forward without that additional connection, that would be fine.

Councilmember Specht commented that he has received phone calls with concern over a second connection and many residents spoke at the last public meeting expressing their concerns. He stated that his position remains unchanged.

Motion by Councilmember Specht, seconded by Councilmember Howell, to affirm the previous direction of the Council to not require a second connection to Bowers Drive.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Specht, Howell, Musgrove, Riley, and Woestehoff. Voting No: None.

Deputy City Administrator Gladhill confirmed that this action reaffirms the previous direction of the Council and would most likely satisfy the Bowers Drive residents that may be present at the meeting tonight.

Councilmember Specht acknowledged that residents took time out of their night to attend and welcomed any input they may wish to provide.

Carol Larson, 14480 Bowers Drive, commented that she has been a resident on Bowers Drive for nearly 57 years and has seen many changes. She stated that adding 12 homes to Bowers Drive has added a significant amount of traffic and many young children. She stated that she was concerned that level of traffic and pedestrian traffic would increase significantly if Bowers Drive were connected to Riverstone South which would create a safety issue. She was thankful that the Council is not accommodating that connection. She thanked the Council for its continued support.

7.07: Consider Preliminary Approvals Related to Riverstone South; Case of Capstone Homes/Riverstone Development

1. **Adopt Resolution #21-015 Approving Comprehensive Plan Amendment from Low Density Residential to Medium Density Residential for Detached Townhome Section**
2. **Introduce Ordinance #21-03 Approving Zoning Amendment from R-1 Residential (MUSA – 80) District to R-1 Residential (MUSA – 65) District, R-1 Residential (MUSA – 50) District and R-2 Residential (Detached Townhome) District**

Deputy City Administrator Gladhill reviewed the staff report and recommendation of the Planning Commission to approve the Comprehensive Plan Amendment and Zoning Amendment. For future reference, the Planning Commission recommends approval of the Preliminary Plat at a future date following completion of the required EAW and with the contingencies noted in the case.

Councilmember Specht commented that this is a good plan and an area that can accommodate smaller lots, especially in the area near the solar farm. He believed that this is a good compromise for the adjacent residents of Bowers Drive and supports the changes.

Councilmember Howell stated that she is concerned with the smaller lot sizes. She commented that she recognizes that this is a compromise and likes the acreage that would be set aside but is concerned with the City's ability to maintain that and therefore is hesitant to support this.

City Administrator Ulrich clarified that the second action would be to introduce the ordinance rather than adopt it tonight.

Motion by Councilmember Specht, seconded by Councilmember Riley, to Introduce Ordinance #21-03 Amending Section 117-90 "Map" of Chapter 117 of the City Code of Ramsey, Minnesota, and Adopt Resolution #21-015 Granting Comprehensive Plan Amendment Approval, Preliminary Plat Approval and Determining that an Environmental Impact Statement is not Necessary for Riverstone Addition.

Further discussion: Councilmember Musgrove asked if the right action would be to introduce both items. Deputy City Administrator Gladhill confirmed that the recommended action in the case and as proposed is correct, to introduce the ordinance and adopt the resolution.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Specht, Riley, Musgrove, and Woestehoff. Voting No: Councilmember Howell.

7.08: Approve Revised Cost Share Framework for Riverdale Drive Extension Improvement Project Related to Riverstone South; Case of Capstone Homes and Pearson Properties of Ramsey

Deputy City Administrator Gladhill reviewed the staff report and recommendation of the Public Works Committee to approve the revised Cost Share Framework without the need for financial underwriting. The Public Works Committee feels that a contribution to a collector roadway has a broader public benefit and that the revised cost share framework is close to the original framework originally approved (non-binding) by the City Council and that additional underwriting is unnecessary.

Councilmember Riley commented that Public Works Committee had a robust discussion on this item. He noted that the previous concept split the cost into thirds between the three parties. He stated that the only change is related to the County parcel, but the cost still remains close to the one third split with the potential grant funds that could be used for that purpose. He stated that all parties continue to support the framework split as proposed.

Councilmember Musgrove asked if the City must purchase the property rather than having a right-of-way.

Deputy City Administrator Gladhill replied that the property was purchased through the RALF program with the County as the lead party for the purpose of a potential river crossing. He stated that the reaction of the County is if improvements are made to that property that aren't related to the river crossing those RALF dollars would need to be paid back. He stated that staff will continue to push on that and continue discussions.

Councilmember Musgrove asked how the solar garden interplays with that. She commented that she has a hard time with the County land being a hurdle. She recognized that if the parcel is required to be purchased, the City could have additional revenue potential from development in the future.

Deputy City Administrator Gladhill replied that the solar farm is a lease, similar to City leases that exist within properties the City purchased with RALF funds. He stated that right-of-way would be acquisition, which is different than a lease. He stated that the County does not have funds to contribute through its capital improvement plan and therefore their solution was that the City purchase the land to provide that connection for the roadway.

City Administrator Ulrich noted that the draft resolution was not included in the case and the motion would actually be to approve the revised Cost Share Framework as outlined in alternative 6A.

Councilmember Specht asked if more details for the road layout would be identified in the future.

Deputy City Administrator Gladhill confirmed that this is a conceptual higher level planning layout and details would be determined as this continues to progress.

Motion by Councilmember Specht, seconded by Councilmember Woestehoff, to Approve the Revised Cost Share Framework for the Riverdale Drive Extension Related to Riverstone South as described in alternative 6A.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Specht, Woestehoff, Musgrove, and Riley. Voting No: Councilmember Howell.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Specht encouraged people to try the Police Citizens Academy, noting that it is an amazing opportunity.

9. ADJOURNMENT

Motion by Councilmember Howell, seconded by Councilmember Musgrove, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:02 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Deputy City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Monday, February 8, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby
Communications and Events Coordinator Megan Thorstad

1. CALL TO ORDER

Mayor Kuzma called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Consider Next Steps for Implementation of Centralized Water Treatment Plant

City Engineer Westby reviewed the staff report.

Mayor Kuzma asked if there would still be room for expansion in the future.

City Engineer Westby replied that the plan would be to be to build the 10,300,000 gallon per day plant now with the option to expand to a 20,000,000 per day plant at full build out in the future if that is needed.

Mayor Kuzma asked staff to provide details on proposed funding.

City Engineer Westby replied that the estimate for the plant is currently $32,000,000 with up to $4,500,000 for site development. He stated that $25,000,000 has already been secured for this purpose from municipal water users. He stated that additional funds would be needed, and the City has been working with legislators in attempt to find additional funding opportunities through

the State. He stated that bonding would also be an option, along with other alternatives that will be explored as the process gets to that point.

Councilmember Specht referenced the mention of the pressure being placed on the wells as they are constantly being run and asked if there is a plan B in the case that a problem arises.

City Engineer Westby commented that there are six wells and any of those wells can be used, but they have to limit the downtime to no more than one month. He stated that if another well needs to be used, that can be done. He stated that the City has been lucky in that maintenance needs have occurred during nonpeak use. He noted that the issue of manganese would need to continue to be monitored if one of those wells were brought online. He stated that Ramsey also has an interconnect with the City of Anoka that could possibly be utilized in an emergency.

Councilmember Riley stated that two direct procurements were mentioned. He noted that the first action seems easier but noted that he did not hear associated costs or pros/cons.

The City Engineer estimated $1,500,000 to $2,000,000 in watermain work. He stated that if they complete that action now, that will prevent further disruption to Bunker Laker Boulevard in the future which would also have additional costs.

Councilmember Riley asked how the Council can be made comfortable with that cost.

The City Engineer stated that the earlier a project is bid, the better the bids come back as contractors do not have full schedules for the season.

City Administrator Ulrich clarified that the project itself would still be bid. He stated that the cost for the design and specs could be compared to similar projects from other municipalities in order to provide the Council with comfort for that cost.

City Engineer Westby agreed that the first step would be to authorize SEH to prepare plans and specifications and those would come back for the Council to review and then the second step would be to go out for bids for the construction, therefore it will come before the Council multiple times. He stated that the larger action would to be to go out for RFP's for the Water Treatment Plant, similar to the process followed for the Public Works Facility and provided additional details on the process. He confirmed that he would like direction from the Council on whether they are comfortable moving ahead on the plans or the additional information that would be needed to make the Council comfortable.

Councilmember Riley stated that he is not comfortable procuring the whole plans and administration of the project as he is concerned with saving dollars and making sure things are right. He agreed that it would seem to make sense to move forward with the portion that can be completed with the County project.

City Administrator Ulrich agreed that for a project of this size he would agree with the RFP process, as that would involve interviews similar to the Public Works Facility where additional

details and questions could be answered that would help to ensure the desired timeline could be met.

Councilmember Musgrove asked for details on the location of the County project on Bunker Lake Boulevard.

City Engineer Westby identified the portion of Bunker Lake Boulevard that would be part of the County project.

Councilmember Musgrove commented that the timing seems to be a benefit in working with the County project but asked if there is also a cost savings provided.

City Engineer Westby replied that the contractors would have all the information needed for the design which would be more efficient. He commented that adding another consultant would add staff time to go through the RFP process, along with the additional information staff would need to provide, therefore the savings would be staff time.

Councilmember Musgrove asked the total number for that process, as she tends to favor that because she does not want to pay the County down the road or do work that causes the road to be torn up again in the future. She asked if there are any other options for additional wells in the interim.

City Engineer Westby stated that requesting additional wells is a different process that has its own hoops with the DNR. He estimated a total cost of $3,250,000 to $3,500,000 to run the watermain/lines. He stated that if the process moves forward, he can provide more detailed figures in that staff report.

Mayor Kuzma asked the cost to prepare an RFP.

City Engineer Westby replied that the RFP is prepared in-house by staff and then the proposals are reviewed and rated by staff. He stated that the first action would be related to the watermain itself and staff asks for authorization to hire SEH to prepare the plans and specifications. He stated that typically that cost is a percentage of the project cost.

Miles Jensen with SEH, Inc stated that staff is not fully sure of the scope of the County project, therefore that needs to be taken into account. He stated that if the County is going to do something, it would make sense to work with that.

City Engineer Westby stated that there will be another meeting with the County later this week, noting that he will continue to provide updates, during which he will gather more information on their plans for the project. He stated that SEH cannot provide an estimate until the scope of the County work is known.

Councilmember Woestehoff stated that it would also be helpful to know the additional cost that would be incurred if the City does not work within the timeline of the County project.

Councilmember Specht agreed that if the initial planning can fall in line with the County project, he could support that.

Mayor Kuzma confirmed the consensus of the Council to move forward with the first step as outlined by staff.

City Engineer Westby stated that staff will attempt to place all the requested information within a case and asked if the Council would be comfortable with staff placing that item on the Consent Agenda.

Councilmember Riley stated that he believes he could be comfortable with the number but that has not yet been provided. He asked if the City is moving too fast.

City Engineer Westby replied that the County is moving at a fast pace and the desire is to keep up with that. He stated that if there were unanswered questions, staff would not place the item on the Consent Agenda. He stated that the desire is to move with the County pace in order to provide efficiency and save funds. He stated that staff will continue to provide updates as available and hopes to bring this forward as a case on February 23rd. He noted that if the answers are not known at that time, staff would not bring the case forward at that meeting.

2.02: Discussion Regarding the City's Draft Strategic Communications Plan

City Administrator Ulrich provided brief background and introduced the case.

Communications and Events Coordinator Thorstad reviewed the communications plan included within the staff report.

Councilmember Riley referenced the content calendar and asked if that was simply provided as a format tool that has not yet been populated.

Communications and Events Coordinator Thorstad confirmed that to be true. She stated that staff did not want to get too specific and simply provide an overview of the topics covered through all communications platforms.

Mayor Kuzma asked who manages the social media and Facebook.

Communications and Events Coordinator Thorstad confirmed that she does manage the City Facebook page while the Police and Fire pages are managed by CRO's for those departments.

Mayor Kuzma commented that it is important that there is a clean and consistent message going out.

Councilmember Musgrove commented that the whole idea of this discussion came about in 2019 and 2020 and the role of the Communications position and whether the role could be absorbed into regular staffing. She stated that this does not appear to be the direction that staff took as this is simply reiteration of the communication goals and strategy. She did not feel that staff took the

appropriate direction. She asked how these job tasks could be done using other staff members. She commented that some of the things included are a part of normal staff duties that have been expanded. She stated that the City does not have to be available on every platform and should focus on directing residents to the City website for information. She preferred a simpler strategy and did not want to see it overcomplicated.

City Administrator Ulrich stated that there were some discussions about the position during the budget process. He stated that his interpretation was how this position can be used to enhance communication rather than backfilling with other staff. He stated that there is a desire for a focused and consistent message, and therefore they are attempting to better define the duties. He stated that the work requires someone to pay attention to the details and is not something that would be covered by another staff member doing this in addition to their job. He stated that staff believes that this position adds value and opportunities to enhance communications efforts using the budget resources allocated to the position. He stated that there have been issues with communications in the past and did not believe less resources would be the answer. He stated that staff took the direction that the budget is tight and how those resources and efforts can be best directed.

Councilmember Musgrove commented that staff and leadership should use the strategic goals and priorities of the Council to make this work. She stated that she has had several conversations related to accuracy, which she feels is important. She believes that staff already knows the position of the Council related to communications and thinks these things should be done in-house and did not believe specific direction is needed for every little thing. She stated that the Council already knows these things about communications and the task is implementing this within City staff.

City Administrator Ulrich appreciated the input from Councilmember Musgrove. He stated that staff was looking for feedback on this strategy and noted that if this format seems acceptable, staff will proceed to fill in the additional details. He noted that staff simply wanted direction before placing more effort into this strategy.

Mayor Kuzma commented that he would view this as a guiding tool.

Councilmember Howell stated that she was not present for the budget discussion. She stated that perhaps the Council could review the newsletter before it goes to print to ensure there are not errors. She did not see a purpose for a Communications Committee or the additional people or tasks. She stated that the goal should be to streamline and focus on accuracy.

Councilmember Specht commented that there would be value to a discussion about the position itself and whether it is needed. He stated that he likes that there was this opportunity for a more in-depth discussion on the communications strategy. He stated that he would like to see short blurbs on different platforms that direct people to the website for additional information. He stated that he is interested in communications and would encourage multiple platforms and again a focus on accuracy.

Councilmember Riley stated that part of the previous discussion was whether the position was needed, and he believed the takeaway was not to get rid of the position but instead that communications was vital, and it needed to be refocused. He stated that from this information he

took away the added accountability and measure, the calendar of what would be done and the strategic measures.

2.03: 2021 Legislative Platform

No comments.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

No comments.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:56 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Deputy City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Monday, February 8, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Deputy City Administrator Timothy Gladhill
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

2. PRESENTATION

2.01: Mayoral Proclamation Proclaiming February 2021 as Black History Month in the City of Ramsey

Mayor Kuzma read the Mayoral Proclamation Proclaiming February 2021 as Black History Month in the City of Ramsey.

James Wade provided additional background information on Black History Month. He stated that he has known Mayor Kuzma for 30 years and thanked Mayor Kuzma for the opportunity to speak tonight. He stated that his company 2110 Design Group along with Heritage Colors designed a series of posters over the years and presented one of those posters to the City of Ramsey to display at City Hall titled *Stretch Your Mind and Fly*.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Woestehoff, Howell, Musgrove, and Specht. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the following items on the Consent Agenda:

5.01: Approve Rental Licenses
5.02: Adopt Resolution #21-039 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 21, 2021 through February 3, 2021
5.03: Adopt Resolution #21-026 Approving Restaurant Assistance Plan: WAC (Water Availability Charge) Program and Approving Loan for Pleasant Valley Sunrise Group LLC dba (doing business as) Aurelio's Pizza
5.04: Adopt Resolution #21-037 to Hire a Public Works Parks Maintenance Worker

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Musgrove, Howell, Riley, and Specht. Voting No: None.

6. PUBLIC HEARING

There were none.

7. COUNCIL BUSINESS

7.01: Introduce Ordinance #21-08 to Amend City Code Chapter 10, Article III, Section 57 and 58 Dog Licensing

Police Chief Katers reviewed the staff report and recommendation to remove Section 1-57 – Individual Dog Licensing and the rewording of Section 10-58 – Tags. He noted an additional clean-up item identified by the City Attorney for Section 10-65.1.

Councilmember Musgrove thanked staff for looking into this further after the previous direction from the Council to identify policy streamlines that could be made to make things more efficient. She asked if the motion tonight could include the suggestion from the City Attorney.

City Administrator Ulrich clarified that action would come back in a separate ordinance at a future time.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to introduce Ordinance #21-08 amending Chapter 10, Article III, eliminating Section 10-57 – Individual Dog Licensing and rewording of Section 10-58 – Tags.

Further discussion: Councilmember Riley asked if the additional suggestion could be added to this motion. City Administrator Ulrich commented that is a separate ordinance, so the change would come back. Police Chief Katers stated that it would be a clean-up item and would like to also introduce that tonight. City Administrator Ulrich clarified that the language could be added to the motion. Councilmember Musgrove clarified the language of her motion and Councilmember Specht reconfirmed his second. The updated motion is as follows:

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to introduce Ordinance #21-08 amending Chapter 10, Article III, eliminating Section 10-57 – Individual Dog Licensing and rewording of Section 10-58 – Tags with the addition of the proposed changes to Section 10-65.1 as recommended by the City Attorney.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Specht, Howell, Riley, and Woestehoff. Voting No: None.

7.02: Adopt Resolution #21-007 Approving Preliminary Plat for Northfork Meadows, Case of Lennar (Project #20-135)

Deputy City Administrator Gladhill reviewed the staff report and recommendation of the Planning Commission to adopt Resolution #21-007.

Councilmember Riley stated that along the eastern edge there are 80-foot lots, which are allowed by zoning. He asked if the proposed buffering would also be allowed per zoning.

Deputy City Administrator Gladhill confirmed both those statements to be true. He stated that the proposed lots meet the minimum lot size requirements and also include the 35-foot buffer area, which the City would own under fee title. He explained that the City has learned that easement over private property is not the preferred method for that purpose.

Councilmember Musgrove asked for more information on the strip of land and asked how the developer would construct the berm on that area if it will be an outlot owned by the City.

Deputy City Administrator Gladhill replied that similar to other public improvements, the developer is required to build the improvement which would then be deeded to the City.

Councilmember Musgrove asked when the transfer to the City would occur and how that would impact the typical two-year tree guarantee period.

Deputy City Administrator Gladhill replied that typically the development agreements include three years of maintenance and replacement of landscaping by the developer.

Councilmember Musgrove stated that she did visit the site with some residents and noted that some of the mature trees are near the property line and if they are removed it could impact the adjacent fences. She stated that she was glad to hear there will be discussion of how some of those trees could possibly remain in place. She asked if all berms must have equal slopes on each side.

Deputy City Administrator Gladhill commented that staff can have that conversation with the developer prior to final plat depending upon the flexibility provided by the Council. He stated that staff has taken the approach of where the berm could be stopped to protect additional trees rather than changing the slope. He stated that if the slope is changed that could cause problems with drainage and erosion for adjacent properties. He noted that the berm could be stopped short on the southern tip to protect additional trees if desired.

Mayor Kuzma invited members of the public to provide input.

Leslie Clark, 15150 Kangaroo Street, stated that she has become the spokesperson for her neighbors. She stated that there has been recent confusion about which trees will remain and which will be removed, so she would like clarification on that aspect. She commented that there are very mature trees that provide a good buffer, but they are eight to ten feet into the developer's property. She hoped that perhaps those mature trees could be preserved as that would provide a better buffer than a berm with new plantings. She commented that the residents have done a lot of compromising with the City and previous developers in order to agree upon the density for the site and just want to find the best compromise for the buffer.

Deputy City Administrator Gladhill stated that staff can continue the discussions with residents and the developer. He stated that staff believed that the buffer and berm with plantings was the desire of the neighbors. He stated that they can continue discussions prior to construction and could bring that back to the Council. He suggested that flexibility be given for the berm if that is the desire of the Council.

Councilmember Riley asked if there would be future ramifications if the berm design is changed.

Deputy City Administrator Gladhill commented that they would not want to skip lots for the berm but if the last three lots would prefer to preserve the existing trees rather than have the berm, staff would be agreeable as long as that is agreed upon in writing. He did not believe there would be long-term ramifications as future homeowners would be buying into the situation already in existence.

Councilmember Howell commented that she would prefer to preserve larger mature trees to the extent possible.

Motion by Councilmember Specht seconded by Councilmember Musgrove, to Adopt Resolution #21-007 Approving Preliminary Plat of Northfork Meadows, contingent upon work with adjacent neighbors and developer to finalize the landscaping and density transition plan to balance and preserve as many trees as possible while meeting the minimum density transitioning requirements.

Further discussion: Josh Metzer, Lennar, stated that they will do what they can to preserve existing trees, but they would need to first define which trees are on the developer property and which are on adjacent properties to the east. He stated that there will be a graded swale on the eastern property to create the berm and manage stormwater to move south to the stormwater system. He stated that in order to do that, most trees along the property line would need to be removed. He stated that if the stormwater plan can work while preserving trees, they would attempt to do so. He stated that the tree buffer ordinance is very specific on the number of trees that need to be planted per foot, and therefore he would ask that any action specify that for every tree preserved, that would be one less tree required to be planted. He asked if the project engineer could provide input on the grading near that southern boundary and if it would be possible to even preserve trees in that location. Nathan Hermer, ISG, stated that he reviewed the grading prior to the meeting, and it does appear that this could perhaps work to save some trees in that area. Deputy City Administrator Gladhill stated that the developer requested that for every tree preserved one be removed from those that need to be planted. He stated that he would suggest that would apply to those trees that would be required to be planted adjacent to that lot and not just allowed to be removed from somewhere else on the site. Councilmember Specht commented that he worked with staff to develop the language he proposed in his motion which he feels gives staff the flexibility to work with the developer and neighbors without becoming too specific. Councilmember Musgrove asked if staff is comfortable with the motion as stated. Deputy City Administrator Gladhill confirmed that staff is comfortable with the motion language as proposed. Councilmember Musgrove asked if there would still be a berm in the area to the south where trees could be preserved. Deputy City Administrator Gladhill stated that the berm could taper off and stop short, leaving the existing plantings. He noted that staff will continue to have the discussions recognizing that the developer has come forward with the desired buffer as directed.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Specht, Musgrove, Howell, Riley, and Woestehoff. Voting No: None.

7.03: 2021 Legislative Platform

City Administrator Ulrich reviewed the staff report and recommendation to adopt the 2021 City of Ramsey Legislative Platform as presented.

Councilmember Howell referenced the item related to the Governors Executive Order and local control. She stated that many people are running out of time with their finances and businesses and would like to see that item as a high priority.

Councilmember Musgrove agreed. She commented that the Executive Orders impact local control and agree that should be moved up. She asked for more information on TIF districting, specifically if extending the district would keep those funds within The COR rather than placing them on the levy which would benefit the City as a whole.

City Administrator Ulrich explained that typically there is a limited amount of time to complete TIF projects within the District. He stated that the TIF district does capture all of the taxing jurisdiction dollars for primarily infrastructure related improvements within that area. He stated that if those improvements are not funded through the TIF districts, they would be projects that

Ramsey would need to fund through its general fund or other City funds. He stated that if the district were decertified those funds would be distributed to Anoka County and other taxing entities. He reviewed some of the infrastructure that is being paid for through TIF, noting that the cost for those improvements continues to be paid back through the TIF district. He noted that there are also a number of future infrastructure needs that would continue to make The COR viable for additional commercial development. He stated that the TIF district continues to make the opportunity for commercial and business development more attractive and viable.

Mayor Kuzma commented that it also allows Ramsey to be more competitive with other communities that have TIF available.

Councilmember Musgrove asked the length of the extension.

City Administrator Ulrich replied that this extension would be for five years and confirmed that an additional extension could be considered if desired at that time. He commented that there is an eventual lifespan of the TIF district.

Councilmember Woestehoff stated that he likes the idea of pulling some of the policy items for additional discussion. He stated that the item related to the Governors Executive Order does not seem to have much description to it. He understood and agreed that small businesses are struggling but did not think the finger could be pointed at one person. He commented that it is a broad statement that he does not agree with and would want to see it narrowed down.

Councilmember Specht commented that he agrees with Councilmember Howell that there is an issue of timeliness in getting that control away from one person and back to local authorities.

Motion by Councilmember Specht, seconded by Councilmember Musgrove, to Adopt the 2021 City of Ramsey Legislative Platform as presented.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Specht, Musgrove, and Riley. Voting No: Councilmembers Howell and Woestehoff.

7.04: Adopt Resolution #21-046 Resolution Supporting Legislation Adopting Minnesota Tax Conformity for Payroll Protection Plan (PPP) Loans

City Administrator Ulrich reviewed the staff report and recommendation to adopt Resolution #21-046.

Councilmember Riley commented that this is help to almost all Ramsey businesses that would conform to federal guidelines as to taxing for PPP loans. He stated that without acting, Minnesota is saying that they want part of that back. He commented that he is a CPA and there is a lobbyist on behalf of the CPAs moving on this, noting that this is also supported by the National Association of CPAs. He stated that Minnesota stated that this change would result in a loss of income for the State, but the State did not count on this revenue as it did not exist before the Federal Government allocated these funds to help businesses and therefore it should not be seen as a reduction in income for Minnesota. He asked that the other members of the Council support this proposed action.

Councilmember Woestehoff commented that he agrees with Councilmember Riley and noted that this would be participation in a very specific manner that impacts Ramsey businesses, whereas the statement he previously opposed was a broad stroke statement. He appreciated that this item is moving forward and hoped for the support of the Council.

Councilmember Howell stated that she will also be supporting this item. She stated that she has spoken with many small business owners and not all of them qualified for PPP. She stated that many small business owners do not qualify for unemployment and therefore additional solutions need to be found for those that have been left out.

Mayor Kuzma stated that he agrees that small businesses should not be taxed on the PPP loans.

Councilmember Musgrove commented that she is glad that this is moving forward, and that the City worked with its legislators on this issue. She stated that this is not a standalone issue in terms of taxing, as there are many instances in which Minnesota does not conform with Federal taxing.

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to Adopt Resolution #21-046 Supporting Legislation Adopting Minnesota Tax Conformity for Payroll Protection Plan (PPP) Loans.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Woestehoff, Howell, Musgrove, and Specht. Voting No: None.

7.05: Adopt Resolution #21-044 Adopting Concept Level Layout Review Comments on Anoka County's Interim Improvements Proposed to Bunker Lake Boulevard/County Road 116

City Engineer Westby reviewed the staff report and recommendation to adopt Resolution #21-044 adopting concept level layout review comments on Anoka County's interim improvements proposed to Bunker Lake Boulevard/County Road 116.

Councilmember Riley referenced the signal system that would be put in at Sunwood and Bunker and asked if the traffic number indicate that is a needed improvement.

City Engineer Westby replied that the warrant numbers have been met for that intersection.

Councilmember Riley asked which intersections would be temporarily restricted, which would be permanently restricted, and where medians would be proposed.

City Engineer Westby replied that the intersections proposed to have a concrete median island would be 143rd Avenue and Basalt Street. He stated that the County is also reviewing a median at the access into Altron, north of 143rd, along with temporary restrictions at Limonite and the access to Connexus.

Councilmember Riley asked if there would be a through median all the way down Bunker, similar to other segments of Bunker.

City Engineer Westby replied that the red line shown on the sketch in the case is a proposed narrow raised concrete median. Staff identified those areas on the sketch and explained the path traffic would need to take to access certain sites. He confirmed that the actions would impact numerous businesses.

Councilmember Specht commented that he would not want to impact businesses in that manner. He recognized that it is in the hands of the County but wanted to ensure that the comment is passed on from the City. He referenced the proposed lights for Sunwood and Bunker and asked if those would be needed to manage actual traffic or anticipated traffic from Highway 10.

City Engineer Westby replied that the County claims that intersection currently meets the warrants.

Councilmember Specht commented that he did not see that as a benefiting improvement, as it would simply be another stop for vehicles traveling the roadway. He asked for clarification on the ability to turn on Limonite.

City Engineer Westby replied that would become a right-in/right-out as a temporary condition with the intent for it to become a permanent improvement when Bunker Lake Boulevard is constructed to its full design in 10 to 20 years.

Councilmember Specht commented that there is sufficient space for a vehicle to wait to turn left onto Limonite without disrupting traffic and therefore did not feel that is a needed improvement.

Councilmember Musgrove asked if the JPA is active with regular meetings or whether meetings are held only when a project comes forward.

City Engineer Westby replied that the JPA was adopted in 2005 between the County and City and it guides Public Works improvements throughout The COR. He commented that it is active, still used and still enforced. He stated that the JPA could be amended.

Councilmember Musgrove stated that she would like to see additional study of the JPA as she is unsure of the input the City would have based on the JPA. She stated that she is concerned with the impacts to trucks and semis attempting to access the businesses.

City Engineer Westby replied that Anoka County is aware of the business park and that there is a large volume of trucks, therefore it will be designed to accommodate heavy truck traffic.

Councilmember Riley stated that he would assume everyone supports the turn lanes and improvements but would like to see stronger language related to the restrictions and business impacts. He stated that there are many businesses off 143rd, many residents off Limonite, and Connexus, which is one of the biggest businesses in Ramsey that would be impacted. He stated that the description of temporary for an improvement is not typically 10 to 20 years.

Mayor Kuzma asked if there could be a meeting with MnDOT to review these details.

City Engineer Westby replied that MnDOT attended a virtual meeting in January and had no comments on the access restrictions. He confirmed that the comments would need to be discussed with Anoka County. He asked for direction on the stronger term preferred to replace concern.

Councilmember Riley suggested strongly objects to.

Councilmember Specht suggested has grave concerns.

City Engineer Westby asked and received consensus of the Council to use strongly opposes.

Motion by Councilmember Riley, seconded by Councilmember Specht, to Adopt Resolution #21-044 Adopting Concept Level Layout Review Comments on Anoka County's Interim Improvements Proposed to Bunker Lake Boulevard/County Road 116, with the changes as discussed and direction for staff to continue meeting with the County in attempt to gain the best design possible.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Specht, Howell, Musgrove, and Woestehoff. Voting No: None.

7.06: Adopt Ordinance #21-05 Vacating Easement for Riverstone 5th Addition

Deputy City Administrator Gladhill reviewed the staff report and recommendation to adopt Ordinance #21-05.

Councilmember Musgrove asked for additional details on the request.

Deputy City Administrator Gladhill identified the easement proposed for vacation and provided background information on the request.

Motion by Councilmember Riley, seconded by Councilmember Howell, to waive the Charter requirement to read the ordinance aloud and adopt Ordinance #21-05 Vacating a 60 Foot Drainage and Utility Easement Related to Riverstone 4th Addition.

A roll call vote was performed:

Councilmember Woestehoff	aye
Councilmember Howell	aye
Councilmember Riley	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Mayor Kuzma	aye

Motion carried.

7.07: Authorize Staff to Submit Application to Legislative-Citizen Commission on Minnesota Resources, and Minnesota DNR for Tree Preservation for Riverstone South (Project No. 19-152); Case of Capstone Homes

Deputy City Administrator Gladhill reviewed the staff report and recommendation to authorize staff to prepare and submit grant applications for either or both, Legislative-Citizen Commission on Minnesota Resources (LCCMR) and DNR Natural and Scenic Areas Grants.

Councilmember Riley stated that additional sources of funds were mentioned and asked if any of those would come from the lottery.

Deputy City Administrator Gladhill stated that some of those applications have a yearlong review process. He stated that these are competitive grants and go through a scoring process. He stated that the other opportunities are more for the 2023/2024 funding cycle.

Councilmember Howell asked what the City would be required to fund in a scenario that requires a 50 percent match.

Deputy City Administrator Gladhill estimated the cost of the property to be about $350,000, therefore 50 percent would be $175,000. He stated that if the timing does not work out, the City could continue discussions with the developer.

Councilmember Musgrove commented that there are a lot of restrictions that would be placed on the seven acres if the grant is obtained and asked if there has been discussion with the parks department to ensure that they are aware of the restrictions.

Deputy City Administrator Gladhill replied that Parks and Assistant Public Works Superintendent has been an integral part of this process. He noted that the seven acres is intended to be preserved in its natural state and this would not be developed into an active park. He stated that the one-acre park would be provided for recreational opportunity.

Councilmember Musgrove commented that forest is very special and therefore she would like to preserve that area to the extent possible, noting that it will also provide a barrier between the neighborhoods.

Councilmember Riley asked at what point the City could say the area does not need to be preserved if funding cannot be obtained.

Deputy City Administrator Gladhill replied that if the City is not successful in gaining funding, it would need to think about a contingency. He recognized that there are some variables but believed the City would be successful in gaining some type of funding. He stated that is a question the Council could discuss if it comes to that point.

Motion by Councilmember Specht, seconded by Councilmember Musgrove, to authorize staff to prepare and submit Grant Applications for LCCMR as well as DNR Natural and Scenic Areas Grants.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Specht, Musgrove, Howell, Riley, and Woestehoff. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Specht thanked the Boy Scout Troops #3204 and #5204 for allowing him to speak to them recently about local government.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:41 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Deputy City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CANVASSING BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, February 16, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Administrative Services Director Colleen Lasher
Deputy City Administrator Timothy Gladhill

1. CALL TO ORDER

Mayor Kuzma called the Canvassing Board meeting to order at 5:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Councilmember Specht, seconded by Councilmember Musgrove, to approve the agenda as presented.

Motion carried. Voting Yes: Acting Mayor Kuzma, Councilmembers Specht, Musgrove, Howell, Riley, and Woestehoff. Voting No: None.

4. COMMISSIONER BUSINESS

4.01: Declare the Results of the February 9, 2021 Ward 1 – Special General Election

Administrative Services Director Lasher reviewed the staff report and provided a summary of the Special General Election and its results.

Councilmember Specht asked when the new Councilmember will be sworn in.

Administrative Services Director Lasher advised of the required seven day waiting period, noting that on February 24, 2021 the new member can be sworn in and March 9th would be the first regular City Council meeting.

Motion by Councilmember Riley, seconded by Councilmember Howell, to accept and declare the results of the Ward 1 – 2021 Special General Election.

Further discussion: Councilmember Musgrove stated that it was interesting to see the number of military ballots. She asked if any ballots came in after election day that were counted, whether there were any discrepancies, and whether chain of custody was maintained. Administrative Services Director Lasher confirmed that ballots after election day were not counted, there were no discrepancies and chain of custody was maintained.

Motion carried. Voting Yes: Acting Mayor Kuzma, Councilmembers Riley, Howell, Musgrove, Specht, and Woestehoff. Voting No: None.

5. MAYOR / COUNCIL / STAFF INPUT

No additional comments.

6. ADJOURNMENT

The regular meeting of the Canvassing Board adjourned at 5:35 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Deputy City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL SPECIAL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Special Work Session on Tuesday, February 16, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Kurtis Ulrich
Fire Chief Matt Kohner
Police Chief Jeff Katers
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
Deputy City Administrator Timothy Gladhill
Communications and Events Coordinator Megan Thorstad
Councilmember Elect Ryan Heineman
Planning Commission Chairperson Randy Bauer
Planning Commissioner Gary VanScoy
Planning Commissioner Bruce Anderson

1. CALL TO ORDER

Mayor Kuzma called the City Council Work Session to order at 6:15 p.m.

Councilmember Musgrove expressed concern with beginning the meeting early.

Mayor Kuzma confirmed that the meeting was noticed for a 6:15 p.m. start.

Councilmember Musgrove provided input on the process noting that perhaps it is understood that the information in the case was reviewed prior to the meeting with the meeting time more focused on discussion in order to allow the Council to move through topics more quickly.

2. TOPICS FOR DISCUSSION

2.01: Discussion Regarding Duty Officer On-Call Pay

Administrative Services Director Lasher reviewed the staff report.

Fire Chief Kohner stated that the case provides a great explanation on the value of the duty officer. He noted that this responsibility has been in place for ten years, but times have changed, and other cities are paying, therefore it is important and the right thing to do to compensate those that are waiting at home for the pager to go off. He stated that there is a big value to having an officer that can respond from their home.

Councilmember Riley asked if people volunteer to be the duty officer.

Fire Chief Kohner replied that they are not volunteers but a group of officers that are designated as duty on-call. He stated that there are seven officers that choose different weeks of availability to be on-call.

Councilmember Musgrove stated that she appreciates the restructuring that occurred for the duty officer wages, which resulted in a savings for the City. She asked for more detail on the readiness for the on-call position, specifically whether they are just waiting at home.

Fire Chief Kohner stated that during the specific timeframe they have to be at home and ready to respond to any calls, should the pager go off.

Councilmember Musgrove asked for input on the two options for pay.

Fire Chief Kohner explained that these were examples from neighboring cities. He stated that although the purpose of a duty officer is the same, the hours could be slightly different. He stated that Ramsey would be paying two hours per day, which would equate to 14 hours per week whereas Andover pays 24 hours in one week. He confirmed that officers would still receive compensation when responding to a call.

Councilmember Musgrove referenced the comments that these funds would come from the 2021 budget and asked for further details on how this could have been included in the budget.

Administrative Services Director Lasher stated that the funding listed within the case is the amount that would be required based on the current employee hourly wages and hours staffed. She stated that this has been on the to do list for staff for multiple years and therefore believed that the dollars were built into the budget in anticipation of this action and therefore this would not cause wages to go over budget.

Councilmember Musgrove stated that she would want to know more about how this was budgeted and the funding available.

Mayor Kuzma stated that the question would be whether duty officers are compensated for taking time out of their lives to commit to an on-call shift. He stated that other cities are paying their duty officers and therefore it would be fair to compensate these employees.

Fire Chief Kohner stated that although the pay structure is different, this would mirror the on-call public works staff compensation.

Councilmember Musgrove asked if firefighters received a cost of living increase each year.

Fire Chief Kohner stated that the pay scale was restructured last year and provided additional details. He noted that officers can increase their wages through years or service and additional training initiatives.

Councilmember Musgrove commented that she would want to ensure that the City is competitive in its wages for firefighters.

Fire Chief Kohner stated that Ramsey is probably a little lower than neighboring communities.

Councilmember Musgrove stated that she would like to see additional budget information as to the available funds.

Fire Chief Kohner stated that he makes his best guess on what the on-call pay will be for a year but that varies based on the number of calls.

City Administrator Ulrich recognized the desire to have additional information, noting that staff can bring that information forward in the formal Council case to consider this item on a regular Council agenda.

Mayor Kuzma confirmed the consensus of the Council to bring this forward for formal consideration.

Councilmember Riley asked if there are other policy decisions that have been built into the budget.

City Administrator Ulrich stated that he is unsure and is not sure this was built in as a policy, or whether it simply fell within the on-call budget for the year. He confirmed that he could bring that information back to the Council.

2.04: Review Current Multifamily Housing Policies and Receive Update on Current Requests for Interest by Multifamily Housing Developers

Deputy City Administrator Gladhill noted that there were requests from members of the Planning Commission to move up cases 2.04 and 2.03 because of time constraints and confirmed the consensus of the Council to move this case up to this position with case 2.03 to follow.

Deputy City Administrator Gladhill reviewed the staff report.

Mayor Kuzma commented that there are 552 businesses in Ramsey that employ over 7,000 people. He noted that not all of those employees are able to afford $500,000 homes and typically begin in apartment living and move through different housing levels during their lives. He commented that Ramsey needs to provide housing options for all of its residents. He stated that he was approached by a business that would like to locate in Ramsey offering assisted living to seniors, which would provide jobs as well. He stated that he does not want Ramsey to have the reputation of not being open to options and at least consider projects developers bring forward.

Councilmember Riley commented that he would advocate for a pause for all of the development to catch up. He stated that Ramsey was successful getting apartments built, with at least six buildings in The COR. He stated that the housing part has come forward and the eat and shop options need the opportunity to catch up. He proposed that City land not be sold for apartments at this time.

Councilmember Howell stated that she would also like to focus on allowing other types of development to catch up and pause multifamily housing within The COR.

Councilmember Woestehoff asked if potential projects would come in on parcels already zoned for high density residential.

Deputy City Administrator Gladhill stated that there has been a request for multifamily housing on the old Diamonds parcel, which is not currently zoned for that use. He stated that typically multifamily housing comes with some type of economic assistance request.

Councilmember Musgrove stated that she would agree to pause apartments and focus on the other types of development. She asked if there is information known as to the availability of the apartments in The COR.

Deputy City Administrator Gladhill replied that before the pandemic the workforce units were filling prior to completion of the building with a waiting list developed. He stated that market rate apartments were filling within one year to 18 months. He stated that he has not yet received information on the senior and market rate apartments that have recently been completed.

Planning Commissioner Chairperson Randy Bauer stated that the Planning Commission is very interested in this topic. He stated that this was scheduled for a previous worksession discussion, but the time ran short. He stated that when reviewing the plan for The COR there are areas designated for multifamily, both developed and not yet developed. He stated that retailers want to see rooftops before they felt it economically feasible to open retail in The COR, therefore the two developments work hand in hand. He stated that pausing multifamily with the desire to attract retail could actually create the opposite action. He stated that many retailers are not going forward because of COVID but housing continues. He stated that this would be an opportunity to allow additional multifamily housing developments to come forward in The COR which will in turn attract retailers when they come back to the market after COVID.

Councilmember Specht commented that in a previous case related to the potential for billboards a comment was made that population is no longer the issue deterring retailers but instead it is related to visibility from Highway 10. He stated that the City can continue to offer affordable housing in small detached single-family homes and pause multifamily development.

Planning Commissioner Gary VanScoy commented that the development Councilmember Specht referenced has houses beginning in a value of $350,000, which he would not consider affordable. He commented that not all jobs are located within The COR and therefore there should be

consideration for affordable housing outside of that area. He did not understand a desire to pause development on land that is already zoned for that purpose.

Planning Commissioner Bruce Anderson stated that he also does not understand the desire for a pause as there are two or three additional parcels within The COR designated for multifamily. He commented that once those parcels are filled, it would require a change to the Comprehensive Plan to consider additional multifamily housing. He stated that he would not support changing the Comprehensive Plan at this time but would want to see the designated land allowed to be developed.

Councilmember Musgrove asked the percentage of land that is left within The COR designated as R-3.

Deputy City Administrator Gladhill stated that previous calculation was based on acreage rather than unit count. He noted that there are a few parcels within The COR that have a flex designation that could be further reviewed in the future.

Councilmember Woestehoff agreed that the Council needs to continue to discuss this topic. He stated that in terms of the housing options for residence he would want to know where Ramsey rates in its offering of affordable housing.

Deputy City Administrator Gladhill stated that balance needs to be determined by the Council. He noted that in the past the guide was set as ten percent for rental housing. He stated that he is hearing support for a pause on City owned land and development that would require subsidy.

Councilmember Woestehoff stated that he sides with the Planning Commission and does not understand why the City would stop the sale of its City owned land for development if the land is zoned appropriately. He stated that many people are having to downsize and change their housing situation and therefore it would make sense to have a variety of housing options.

Councilmember Howell stated that she has heard comments from residents that the shops in Ramsey do not cater to the people in apartments, which is why the shops leave the City.

Councilmember Musgrove stated that she believes the City needs to focus and be more receptive to businesses. She stated that there was a business that wanted to come into The COR in the hotel location, but it was determined that was not appropriate. She stated that an auto parts store was also deemed inappropriate for the proposed location. She stated that she would like to see staff and other Commissions work harder to bring in retail. She commented that the City has a good mix of housing options and wants to see more of a drive to attract retail. She believed that once that happens there would be more support to allow additional multifamily housing. She commented that within her HOA there is a cap of 10 percent of rental units in order to maintain property values. She believed that there is a balance of housing options and the effort should be focused on attracting businesses.

Mayor Kuzma commented that O'Reilly Auto Parts is coming in and the hotel project is on pause because of COVID, not any action of the City.

Councilmember Woestehoff noted that the other business that proposed to locate on the hotel site was Suite Living, which located to another site in Ramsey.

Mayor Kuzma stated that he agrees with the Planning Commission that it does not make sense to pause land that is already zoned for that purpose. He believed that additional housing would help to attract retailers.

Deputy City Administrator Gladhill recognized that there are good points on both sides, but it seems that the majority support keeping the current policy.

City Administrator Ulrich stated that there are some multifamily housing developments that are owner occupied. He stated that the units do not fall within the affordable range but do provide nice developments. He asked if the Council would be open to that type of owner-occupied multifamily development, because those are good projects that could help support areas such as this.

Councilmember Howell stated that her opposition is not related to affordability and therefore she would like to focus on economic development and pause multifamily.

Councilmember Elect Heineman commented that there has to be a goal. He stated that if you are bringing people in there has to be a quality of life to support those people, such as retail, entertainment, and established boulevards. He stated that there are new apartment buildings but that simply brings in a large group of people without the supported infrastructure and needed amenities. He believed that bringing population into the City in this manner is not a viable solution.

Planning Commissioner Anderson commented that Ramsey has a lack of communication to its residents on what it takes to bring businesses in. He stated that residents do not understand that it takes a certain population and level of income in order to attract retailers. He stated that there is a communication problem in explaining this to residents and there needs to be an education campaign aimed at residents, explaining what it takes to bring retailers to the City.

Deputy City Administrator Gladhill commented that the general consensus seems to continue the current policy to pause City owned land and projects that request subsidy.

Councilmember Woestehoff was unsure why the City owned land would be taken off the table. He asked if there would be opposition to a market rate project that sells City owned land and does not require a change in zoning.

Councilmember Howell stated that she would still want to see a pause as she believes The COR has too many apartment buildings and they need to review options for the land and allow the other markets to catch up. She stated that the stores available in Ramsey do not suit the needs of those living in apartments.

2.03: Review Mississippi River Corridor Critical Area Ordinance Update

Deputy City Administrator Gladhill reviewed the staff report.

Councilmember Musgrove asked for more information on the definition of tall grass and vegetative removal and how residents would be made aware. She asked about the segment of Sunfish that goes on the other side of 10 and whether that would impact Highway 10 construction.

Deputy City Administrator Gladhill stated that vegetative removal is related to significant trees rather than mowing. He stated that of the complaints related to the river, the most complaints are received for tree cutting. He stated that when the district was established there was not authority to change the outside boundaries, which is how the subdistrict came forward, as separated from river. He stated that the boundary lines were created following section boundaries of the river rather than specifics in the area.

Councilmember Musgrove referenced the standards comparison within the case and asked for more clarity on the items that generally remain unchanged. She stated that when she thinks of vegetation she thinks of grasses and plants rather than trees. She stated that it would appear people on private property would follow City Code rather than the district.

Deputy City Administrator Gladhill replied that City Code administers these provisions. He explained that these rules have been provided by the State through the DNR and City Code enforces those regulations. He stated that there were questions related to vegetative removal during the rule making process and advised where additional information can be found on that aspect.

Councilmember Riley stated that he is concerned with the undeveloped properties, noting that the City should watch what is being limited for the Nathe property and the parcel closer to Sunfish Lake Boulevard.

Deputy City Administrator Gladhill replied that the Sunfish Lake Boulevard guiding would better match the Comprehensive Plan guiding and provide more flexibility. He stated that the City asked about the Nathe property and made official comment. He stated that the City comment was not accepted but there was a compromise and provided additional details. He stated that if the City wanted to be more proactive it could ask the legislature to make a change but noted that could open up more review of the corridor. He stated that the DNR would possibly be willing to provide flexibility, providing an example in the City of Champlin that was allowed by the DNR in order to allow the City's project to move forward.

Councilmember Specht stated that it sounds like this will benefit residents in some ways, like expansion on nonconforming uses but asked what some of the negatives may be.

Deputy City Administrator Gladhill recognized the need for a vegetative permit but stated that overall; the rules will be relaxed in Ramsey. He commented that staff feels the benefit will far outweigh any negatives.

Councilmember Specht asked what would happen if the City were not to adopt these changes.

Deputy City Administrator Gladhill replied that the City is required to adopt these changes, noting a deadline of 2022 for the City's update. He noted that Ramsey is advancing the process more quickly in order to assist a potential project.

Councilmember Howell asked if the permits would be a requirement of the DNR.

Deputy City Administrator Gladhill confirmed that the DNR delegated that authority to the City to issue the permits. He noted that there are minimum standards for the permit, but it would be the choice of the City as to whether to charge a fee for the permit. He stated that he is not concerned with charging a fee for the permit.

Councilmember Musgrove referenced statements within the staff report related to Park Boards for other municipalities and asked for additional explanation.

Deputy City Administrator Gladhill replied that this is a model ordinance, and it provided those examples. He noted that in this area, Anoka County would manage its regional parks areas. He noted that park agencies have no jurisdiction over private property but must comply with the rules for its own parks.

Councilmember Howell referenced the language shown in blue, which was noted as optional and asked where that came from.

Deputy City Administrator Gladhill noted that those were best practices suggested by the DNR and advised that staff did not include the optional pieces unless directed otherwise.

Councilmember Riley commented that Anoka County has a large park in this area and asked if the County provided input.

Deputy City Administrator Gladhill confirmed that Anoka County was involved in the rule making discussions and provided input similar to Ramsey. He stated that the river communities in this area worked together to express a common voice.

Deputy City Administrator Gladhill confirmed the consensus of the Council to bring the ordinance forward for its first reading on a regular Council meeting agenda.

2.02: Discussion Regarding the Planning of 2021 City Events

Communications and Events Coordinator Thorstad reviewed the staff report.

Parks and Assistant Public Works Superintendent Riverblood provided input on the concerts scheduled for the 2021 season.

Deputy City Administrator Gladhill noted that the EDA will not be holding the spring expo but will keep a potential to connect residents to businesses in the fall, pending regulations.

City Administrator Ulrich stated that both police and fire hold community open house events and other public engagement activities which are shown on the schedule and will be dependent on guidance from the Governor at that time.

Councilmember Musgrove stated that overall, she would like to see the City do as much as it can in terms of events. She hoped that the City would not have to use tickets and require residents to register for the concerts as it is open space and people could be spread out. She asked if the expo is already canceled.

Deputy City Administrator Gladhill commented with an event of that size they could not plan well enough in advance for April and therefore that has been postponed. He hoped that perhaps that could be done in October if regulations are loosened.

Councilmember Musgrove suggested possibly holding the event during the summer months.

Deputy City Administrator Gladhill stated that staff has to use the best guidance estimates and to hold an indoor event during June/July would seem optimistic. He stated that signs would point towards fall being a better opportunity but noted that staff will review the options when it is closer to the time needed for planning.

Councilmember Howell asked if it would be within the purview of the Mayor and the City Administrator to make a decision to drastically change or modify events without input from the Council.

Mayor Kuzma commented that any change would come before the Council.

Councilmember Howell asked if the Council could have input on different changes for events, such as tree lighting. She believed that tweaks should come before the Council if possible.

City Administrator Ulrich agreed that is a reasonable approach. He explained that the tree lighting was shifted on a staff level and recognized the disappointment that some members of the Council expressed. He agreed that it would make sense to bring format changes to the Council for discussion. He noted that events typically have a three-to-four-month lead time and advised that input from the Council could be incorporated into the process.

Parks and Assistant Public Works Superintendent Riverblood provided background information on the difficulties in the tree lighting event, noting a connection that was lost at Connexus as well as COVID challenges and regulations. He confirmed that options can be brought to the Council this year and better explain the known cost.

Councilmember Musgrove commented that Anoka has a large tree lighting each year and perhaps that staff could provide a connection. She noted that there is also a tree business in Ramsey that may be willing to participate.

Parks and Assistant Public Works Superintendent Riverblood confirmed that staff will gather input from those sources.

Councilmember Riley recognized that there are limits but would like to see staff find a way to say yes for events.

Councilmember Specht agreed that he would like to see as many events move forward as possible.

City Administrator Ulrich referenced the alternative events that were offered and whether the Council received input on which of those offerings were liked.

Councilmember Specht stated that his daughter liked the smaller lit tree since the large tree lighting was not possible.

Councilmember Musgrove commented that she has heard that the residents like the crafts and activities and Santa line events from 2019. She stated that young families like those events and she would like to see a way to make those happen. She stated that perhaps there is a way the City can work creatively with the schools in Ramsey.

City Administrator Ulrich stated that perhaps families could provide homemade ornaments and the City could decorate the tree with those.

Councilmember Specht referenced a private event that was City marketed, the storybook trail, which was enjoyed by many residents. He stated that it would be great to continue to look for those partnership opportunities.

Councilmember Riley commented that the EDA golf tournament was one of the first events and many residents and businesses were happy to participate in that event.

Councilmember Woestehoff agreed with those comments. He noted that the parks and rec bingo was a great offering as well. He stated that last year was a great year for golf facilities and asked if there was feedback that the course would rather be open to the public rather than holding that event.

Councilmember Riley commented that the event was shifted to Rum River Hills from Northfork because the banquet facility was not needed.

Deputy City Administrator Gladhill commented that Rum River Hills was happy to host the golf event but noted that if the banquet can be held this year the event would need to be shifted back to Northfork.

City Administrator Ulrich confirmed the consensus of the Council for staff to proceed with Happy Days to the extent possible and if certain elements cannot be held, alternatives should be explored.

Councilmember Musgrove asked that plans be flexible in a manner which could adapt if the regulations from the Governor are loosened.

Communications and Events Coordinator Thorstad stated that as related to Happy Days staff will plan for a typical event. She stated that with the unknowns from COVID regulations, they will hold off on signing contracts and ensure that there is a clause that protects the City if regulations prohibit the event.

3. OTHER

Councilmember Musgrove stated that cases are well put together with the Council developing their questions off that information. She asked if it is necessary for staff to summarize the information in the case during the meeting as it takes away from the time for discussion. She stated that would allow the Council to move through topics more quickly and hold fewer special meetings. She clarified that this suggestion would only apply to worksessions.

Councilmember Specht commented that there are times when things are being discussed multiple times when the background is perhaps redundant or drawn out. He stated that perhaps there is a goal for length of staff presentations.

City Administrator Ulrich stated that staff could assume that the Council has read the entire case. He noted that while that works in a worksession presentation, staff would like to provide some background for the public that may be watching.

Councilmember Howell agreed that perhaps staff presentations could be shortened in order to allow for additional Council discussion.

Councilmember Woestehoff agreed. He noted that he attempts to provide his questions to staff ahead of time so that answers can be prepared by staff prior to the meeting. He noted that as liaisons or members of other groups, Councilmembers often hear the same presentation multiple times.

It was confirmed that this would apply to worksessions.

4. ADJOURNMENT

The Work Session of the City Council was adjourned at 7:58 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Deputy City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Councilmember Howell Request to Correct Minutes (on 2/23 City Council Meeting for Approval)

2/16 City Council Work Session

- Page 5
    - Current text = Councilmember Howell stated that she has heard comments from residents that the shops in Ramsey do not cater to the people in apartments, which is why the shops leave the City.
    - Howell Request = **Councilmember Howell stated that she has heard comments from residents that the shops in Ramsey do not necessarily cater to the needs of people in apartments**.
- Page 6 (requested change in bold) = Councilmember Howell stated that her opposition is not related to affordability, **but multifamily housing itself** and therefore she would like to focus on economic development and pause multifamily.
- Page 6 (requested change in bold) = Councilmember Howell stated that she would still want to see a pause as she believes The COR has too many apartment buildings and they need to review options for the land and allow the other markets to catch up. She stated that the stores available in Ramsey do not **necessarily** suit the needs of those living in apartments **and that residents can drive 10 minutes in any direction to find what they need to meet their needs. She stated that stores have no incentive to move to Ramsey if residents are willing to drive to these locations. She stated that the city needs to come up with a different, creative approach to bring businesses into Ramsey including businesses that meet the needs of these residents.**

CC Regular Session **5. 3.**

Meeting Date: 02/23/2021

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution # 21-053 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 4, 2021 through February 17, 2021

Purpose/Background:

Adopt Resolution # 21-053 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 4, 2021 through February 17, 2021

Recommendation:

Staff Recommends to Adopt Resolution # 21-053 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 4, 2021 through February 17, 2021.

Action:

Motion to Adopt Resolution # 21-053 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 4, 2021 through February 17, 2021.

Attachments

Bills List 2/23/2021

Resolution 2/23/2021

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	02/17/2021 01:53 PM
Kurt Ulrich	Kurt Ulrich	02/18/2021 02:09 PM
Form Started By: Jackie Lipski		Started On: 02/17/2021 01:37 PM
Final Approval Date: 02/18/2021		

CITY OF RAMSEY - FINANCE OFFICE Printed 2/17/2021

RAMSEY CITY COUNCIL MEETING

2/23/2021

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 2/4/2021-2/17/2021	268,932.44
Accounts Payable 2/04/2021-2/17/2021	485,475.38
Payroll 2/5/2021	191,215.17
Pay Estimates- Projects	456,386.50

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
(Invoices Available for Reviewal) **$ 1,402,009.49**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:	APPROVED PREV. MTG	2021 Y.T.D.
NET PAYROLL TOTAL	$ 206,908.59	$ 390,249.91
- CORRECTION TO PAYROLL		
PREPAIDS	612,077.54	847,205.62
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	170,790.11	1,055,769.51
ADD (DELETE) BILLS LIST SUBMITTED PAY ESTIMATE(S)		1,767,473.46
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 989,776.24**	**$ 4,060,698.50**

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
112026	**2/4/2021**		**100012 ACE SOLID WASTE INC**						
		137.23	FEB 2021 SERVICES		105614	3067-43575-001	0311.6374		REFUSE/RECYCLING
		325.83	FEB 2021 SERVICES		105614	3067-43575-001	0452.6374		REFUSE/RECYCLING
		254.32	FEB 2021 SERVICES		105614	3067-43575-001	0194.6374		REFUSE/RECYCLING
		45.74	FEB 2021 SERVICES		105614	3067-43575-001	9601.6374		REFUSE/RECYCLING
		45.74	FEB 2021 SERVICES		105614	3067-43575-001	9602.6374		REFUSE/RECYCLING
		1,172.00	FEB 2021 SERVICES		105614	3067-43575-001	9604.6249		MISCELLANEOUS OPER/
		45.75	FEB 2021 SERVICES		105614	3067-43575-001	9605.6374		REFUSE/RECYCLING
		2,026.61							
112027	**2/4/2021**		**100297 CENTERPOINT ENERGY**						
		1,025.61	MISC PW ACCTS		105611	8000014064-2 DEC 20	0311.6373		GAS
		668.55	MISC PW ACCTS		105611	8000014064-2 DEC 20	0452.6373		GAS
		341.87	MISC PW ACCTS		105611	8000014064-2 DEC 20	9601.6373		GAS
		341.87	MISC PW ACCTS		105611	8000014064-2 DEC 20	9602.6373		GAS
		341.87	MISC PW ACCTS		105611	8000014064-2 DEC 20	9605.6373		GAS
		2,719.77							
112028	**2/4/2021**		**118072 KAERCHER, JEFF**						
		179.00	WATER EFF GRANT PROGRAM		105615	12921	9601.6436		WATER EFFICIENCY REB
		179.00							
112029	**2/4/2021**		**115826 LIFE FITNESS**						
		28,137.61	TIF 8 PAYMENT		105616	020321	9215.6433		REFUNDS
		2,328.49	TIF 8 PAYMENT		105616	020321	9215.6433		REFUNDS
		30,466.10							
112030	**2/4/2021**		**116804 SAFEASSURE CONSULTANTS INC**						
		8,219.16	2021 SAFETY TRAINING		105618	2898	0130.6335		TRAINING
		8,219.16							
112061	**2/11/2021**		**100012 ACE SOLID WASTE INC**						
		495.60	OCT-DEC 20 RATE ADJ RECYCLE		105756	6598045-2020	9604.6489		OTHER CONTRACTED SI
		118.93	FEB 21 FIRE STATIONS		105758	6604998	0220.6374		REFUSE/RECYCLING
		36,492.62	JAN 21 CONTRACT RECYCLE		105759	6598045	9604.6489		OTHER CONTRACTED SI
		37,107.15							
112062	**2/11/2021**		**100063 ASPEN MILLS**						
		169.50	JACKET- L. NIEMELA		105757	263770	0220.6231		UNIFORMS & TURN-OUT
		169.50							
112063	**2/11/2021**		**100678 PETTY CASH**						
		8.70	POSTAGE		105766	020821	0311.6322		POSTAGE
		25.00	ELECTION SUPPLIES		105766	020821	0141.6249		MISCELLANEOUS OPER/
		25.00	ADMIN TABLE		105766	020821	0130.6249		MISCELLANEOUS OPER/
		58.70							
112064	**2/11/2021**		**102242 VISION EASE LENS**						
		100.00	REF DAMAGE DEP 8/3/2015		105767	021021	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
1002192	2/5/2021		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						Continued
		27.95	7550 SUNWOOD DR		105612	150-1681-6340 DEC 2020	0194.6489		OTHER CONTRACTED SI
		22.95	7650 SUNWOOD DR		105613	150-1681-4280 DEC 2020	9240.6315		MISCELLANEOUS PROFE
		27.95	6701 HWY 10- YOUTH FIRST		105620	150-1687-1105 MAR 21	9410.6315	00041012	MISCELLANEOUS PROFE
		27.95	5650 ALPINE DR- FIRE STATION		105621	150-1691-2206 FEB 21	0220.6489		OTHER CONTRACTED SI
		35.90	7550 SUNWOOD DR		105622	150-1693-4968 FEB 21	0194.6489		OTHER CONTRACTED SI
		142.70							
1002232	2/12/2021		116363 BROTKOWSKI, KYLE						
		26.24	TRAINING LUNCHES		105760	020821	0211.6331		TRAVEL & LODGING
		26.24							
1002233	2/12/2021		116845 CADY BUSINESS TECHNOLOGIES INC						
		39.00	FEB 21 SERVICE		105761	00000048 FEB 21	0192.6405		OFFICE & DATA PROCES
		39.00							
1002234	2/12/2021		112663 CAPSTONE HOMES INC						
		5,000.00	REF LAND ESC 15022 TIGER ST NW		105762	021121	9252.1155.1		MANUAL-ACCOUNTS RE
		1,500.00	REF ERO ESC 15022 TIGER ST		105763	021121A	9804.6433	00117782	REFUNDS
		6,500.00							
1002235	2/12/2021		110734 CITY OF RAMSEY						
		150.00	62855296		105764	021121	9601.4651		WATER REVENUE
		26.17	726019		105764	021121	9601.4651		WATER REVENUE
		30.00	719803		105764	021121	9601.4651		WATER REVENUE
		206.17							
1002236	2/12/2021		107603 DAHLBERG, NICHOLAS						
		25.92	TRAINING LUNCHES		105765	020821	0211.6331		TRAVEL & LODGING
		25.92							
1002237	2/12/2021		105706 TINKLENBERG GROUP INC						
		3,500.00	FEB 2021 RETAINER		105769	021021	9400.6315		MISCELLANEOUS PROFE
		3,500.00							
1002238	2/12/2021		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						
		27.95	7550 SUNWOOD DR POLICE		105768	150-1682-6501 MAR 21	0211.6489		OTHER CONTRACTED SI
		27.95							
90591560	2/5/2021		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		24,973.07			105631	0204211010324	9101.2174		PERA-EMPLOYEE
		33,655.42			105632	0204211010325	9101.2183		PERA-EMPLOYER
		58,628.49							
92553796	2/5/2021		101306 IRS						
		27,508.97			105634	0204211010327	9101.2171		FEDERAL WITHHOLDING
		14,708.77			105635	0204211010328	9101.2173		FICA & MEDICARE-EMPL
		14,708.77			105636	0204211010329	9101.2182		FICA & MEDICARE-EMPL
		56,926.51							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
92899232	2/5/2021		100601 MN DEPT OF REV WH						Continued
		12,349.76			105633	0204211010326	9101.2172		STATE WITHHOLDING
		12,349.76							
98020521	2/5/2021		115568 ALERUS FINANCIAL NA						
		4,172.38			105628	02042110103214	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,172.38							
99013121	2/8/2021		100629 MN DEPT OF REV SALES TX						
		.96	Jan Sales/Use Tax		105637	01312021	9101.4328		ACCIDENT REPORTS
		.07	Jan Sales/Use Tax		105637	01312021	9101.4308		SALES OF MAPS & PUBL
		.14	Jan Sales/Use Tax		105637	01312021	9101.4609		OTHER MISCELLANEOUS
		117.54	Jan Sales/Use Tax		105637	01312021	9601.2082		SALES/USE TAX PAYABLE
		188.66	Jan Sales/Use Tax		105637	01312021	9601.2085		ANOKA COUNTY TRANSI
		4,809.63	Jan Sales/Use Tax		105637	01312021	9601.2082		SALES/USE TAX PAYABLE
		5,117.00							
99020521	2/5/2021		107962 TOTAL ADMINISTRATIVE SERVICE CORP						
		1,756.11			105624	02042110103210	9101.2176		LIFE/HEALTH-EMPLOYEE
		1,756.11							
99021021	2/10/2021		107885 DEPARTMENT OF LABOR AND INDUSTRY						
		1,486.59	February Bldg Surcharges		105638	013121	9101.2081		SURCHARGES-PERMITS
		29.75-	February Bldg Surcharges		105638	013121	9101.4604		SURCHARGES
		1,456.84							
99021221	2/12/2021		108768 COMDATA NETWORK INC						
		15.04-	AMAZON.COM		105830	JAN 21 COMDATA PCARD	0211.6275		OTHER EQUIPMENT PAR
		15.04-	AMAZON.COM		105830	JAN 21 COMDATA PCARD	0211.6275		OTHER EQUIPMENT PAR
		7.52-	AMAZON.COM		105830	JAN 21 COMDATA PCARD	0211.6275		OTHER EQUIPMENT PAR
		9.35	AMAZON.COM*286DR4YL3		105830	JAN 21 COMDATA PCARD	0211.6275		OTHER EQUIPMENT PAR
		207.90	AMAZON.COM*KC51U6873		105830	JAN 21 COMDATA PCARD	0211.6281		SMALL TOOLS & MINOR I
		22.56	AMAZON.COM*KY0RY8NH3		105830	JAN 21 COMDATA PCARD	0211.6275		OTHER EQUIPMENT PAR
		15.04	AMAZON.COM*QM33Z9VN3		105830	JAN 21 COMDATA PCARD	0211.6275		OTHER EQUIPMENT PAR
		75.90	AMAZON.COM*ZA1XK54E3		105830	JAN 21 COMDATA PCARD	0211.6275		OTHER EQUIPMENT PAR
		229.95	AMZN MKTP US*0G2MO1523		105830	JAN 21 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		25.64	AMZN MKTP US*EP8VK6XV3		105830	JAN 21 COMDATA PCARD	0211.6233		BATTERIES EQUIP
		229.95	AMZN MKTP US*IQ4UR33Q3		105830	JAN 21 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		11.99	AMZN MKTP US*MS4EJ0JO3		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		488.40	AMZN MKTP US*N26SP5823		105830	JAN 21 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		261.98	AMZN MKTP US*VU2909XU3		105830	JAN 21 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		402.49	AMZN MKTP US*W94SO7GD3		105830	JAN 21 COMDATA	0211.6207		TRAINING SUPPLIES

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued
		1,358.39	AMZN MKTP US*YC9AY12O3		105830	JAN 21 COMDATA PCARD	0211.6281		SMALL TOOLS & MINOR I
		346.98	BROWNELLS INC		105830	JAN 21 COMDATA PCARD	0211.6281		SMALL TOOLS & MINOR I
		146.16	JIMMY JOHNS # 713 - E		105830	JAN 21 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		197.90	WEATHERTECH DIRECT LLC		105830	JAN 21 COMDATA PCARD	0211.6550		MOTOR VEHICLES
		239.90	WEATHERTECH DIRECT LLC		105830	JAN 21 COMDATA PCARD	0211.6550		MOTOR VEHICLES
		212.01-	WEATHERTECH DIRECT LLC		105830	JAN 21 COMDATA PCARD	0211.6550		MOTOR VEHICLES
		257.00-	WEATHERTECH DIRECT LLC		105830	JAN 21 COMDATA PCARD	0211.6550		MOTOR VEHICLES
		29.79	AMAZON.COM*5W7ZB4W53		105830	JAN 21 COMDATA PCARD	0194.6281		SMALL TOOLS & MINOR I
		59.98	AMZN MKTP US*8745D3HO3		105830	JAN 21 COMDATA PCARD	0194.6249		MISCELLANEOUS OPER/
		15.29	AMZN MKTP US*E36HC39T3		105830	JAN 21 COMDATA PCARD	0194.6249		MISCELLANEOUS OPER/
		15.76	AMZN MKTP US*E36HC39T3		105830	JAN 21 COMDATA PCARD	0194.6249		MISCELLANEOUS OPER/
		26.21	AMZN MKTP US*GO6CY9CL3		105830	JAN 21 COMDATA PCARD	0194.6221		CLEANING SUPPLIES
		8.40	AMZN MKTP US*P92O30IM3		105830	JAN 21 COMDATA PCARD	0194.6249		MISCELLANEOUS OPER/
		10.38	AMZN MKTP US*SX0TC5AZ3		105830	JAN 21 COMDATA PCARD	0194.6249		MISCELLANEOUS OPER/
		28.56	AMZN MKTP US*UM9UA23T3		105830	JAN 21 COMDATA PCARD	0194.6281		SMALL TOOLS & MINOR I
		48.42	AMZN MKTP US*Y002A5XA3		105830	JAN 21 COMDATA PCARD	0194.6221		CLEANING SUPPLIES
		29.65	LITTLE DUKES RAMSEY		105830	JAN 21 COMDATA PCARD	0194.6225		DIESEL FUEL
		29.65	LITTLE DUKES RAMSEY		105830	JAN 21 COMDATA PCARD	0194.6225		DIESEL FUEL
		60.85	WAL-MART #3209		105830	JAN 21 COMDATA PCARD	0194.6249		MISCELLANEOUS OPER/
		75.00	BCA TRAINING EDUCATION		105830	JAN 21 COMDATA PCARD	0211.6335		TRAINING
		75.00	BCA TRAINING EDUCATION		105830	JAN 21 COMDATA PCARD	0211.6335		TRAINING
		75.00	BCA TRAINING EDUCATION		105830	JAN 21 COMDATA PCARD	0211.6335		TRAINING
		525.00	PAYPAL *ATOM		105830	JAN 21 COMDATA PCARD	0211.6335		TRAINING
		50.00	TLO TRANSUNION		105830	JAN 21 COMDATA PCARD	0211.6315		MISCELLANEOUS PROFE
		129.99	NEWEGG B2B INC		105830	JAN 21 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR I
		132.48	NEWEGG B2B INC		105830	JAN 21 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR I
		179.98	NEWEGG B2B INC		105830	JAN 21 COMDATA	0192.6281		SMALL TOOLS & MINOR I

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99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued.
						PCARD			
		1,321.98	NEWEGG B2B INC		105830	JAN 21 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR I
		36.99	NEWEGG B2B INC		105830	JAN 21 COMDATA PCARD	0192.6249		MISCELLANEOUS OPER/
		399.96	NEWEGG B2B INC		105830	JAN 21 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR I
		167.70	NEWEGG B2B INC		105830	JAN 21 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR I
		999.00	SP * OWL LABS		105830	JAN 21 COMDATA PCARD	0191.6249		MISCELLANEOUS OPER/
		17.73-	ZOOM.US 888-799-9666		105830	JAN 21 COMDATA PCARD	0191.6315		MISCELLANEOUS PROFE
		9.98-	ZOOM.US 888-799-9666		105830	JAN 21 COMDATA PCARD	0191.6315		MISCELLANEOUS PROFE
		254.86	THE UPS STORE 6690		105830	JAN 21 COMDATA PCARD	0211.6322		POSTAGE
		110.00	FBI NATIONAL ACADEMY A		105830	JAN 21 COMDATA PCARD	0211.6451		MEMBERSHIP DUES
		100.00	MINNESOTA STATE FIRE C		105830	JAN 21 COMDATA PCARD	0220.6451		MEMBERSHIP DUES
		200.00	TAHO SPORTSWEAR FRIDLE		105830	JAN 21 COMDATA PCARD	0220.6249		MISCELLANEOUS OPER/
		94.28	TST* ACAPULCO MEXICAN		105830	JAN 21 COMDATA PCARD	0111.6249		MISCELLANEOUS OPER/
		70.00	MINNESOTA GOVERNMENT F		105830	JAN 21 COMDATA PCARD	0153.6451		MEMBERSHIP DUES
		29.99	AMZN MKTP US*ZY8C30J93		105830	JAN 21 COMDATA PCARD	0311.6249		MISCELLANEOUS OPER/
		8.82	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6249		MISCELLANEOUS OPER/
		8.82	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6249		MISCELLANEOUS OPER/
		11.88	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6249		MISCELLANEOUS OPER/
		7.98	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR I
		23.70	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR I
		3.96	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR I
		6.98	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR I
		24.99	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR I
		3.96	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR I
		2.99	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR I
		12.97	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR I
		22.16-	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR I
		22.16-	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA	0311.6281		SMALL TOOLS & MINOR I

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99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued.
		22.16	MENARDS COON RAPIDS MN		105830	JAN 21 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR I
		159.80	AMZN MKTP US*BE3PZ0EP3		105830	JAN 21 COMDATA PCARD	0220.6231		UNIFORMS & TURN-OUT
		79.90	AMZN MKTP US*NR3BU84H3		105830	JAN 21 COMDATA PCARD	0220.6231		UNIFORMS & TURN-OUT
		98.72	AMZN MKTP US*TZ9EU3OI3		105830	JAN 21 COMDATA PCARD	0220.6239		FIRST AID SUPPLIES
		25.99	AMZN MKTP US*V731K9IE3		105830	JAN 21 COMDATA PCARD	0220.6249		MISCELLANEOUS OPER/
		12.98	AMZN MKTP US*V731K9IE3		105830	JAN 21 COMDATA PCARD	0220.6249		MISCELLANEOUS OPER/
		65.11	MAMA DELUCAS PIZZERIA		105830	JAN 21 COMDATA PCARD	0111.6249		MISCELLANEOUS OPER/
		94.28	TST* ACAPULCO MEXICAN		105830	JAN 21 COMDATA PCARD	0111.6249		MISCELLANEOUS OPER/
		100.00	INT'L CODE COUNCIL INC		105830	JAN 21 COMDATA PCARD	0240.6335		TRAINING
		100.00	INT'L CODE COUNCIL INC		105830	JAN 21 COMDATA PCARD	0240.6335		TRAINING
		145.00	INT'L CODE COUNCIL INC		105830	JAN 21 COMDATA PCARD	0240.6335		TRAINING
		200.00	INT'L CODE COUNCIL INC		105830	JAN 21 COMDATA PCARD	0240.6335		TRAINING
		13.49	AMAZON.COM*O931Y38H3 A		105830	JAN 21 COMDATA PCARD	0211.6204		STATIONERY, ENVELOPE
		36.99	AMZN MKTP US*147MF8HK3		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		8.50	AMZN MKTP US*2W8FZ1DC1		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		14.99	AMZN MKTP US*2W8FZ1DC1		105830	JAN 21 COMDATA PCARD	0211.6204		STATIONERY, ENVELOPE
		9.69	AMZN MKTP US*7Y03123E3		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		12.99	AMZN MKTP US*7Y03123E3		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		16.79	AMZN MKTP US*7Y03123E3		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		6.99	AMZN MKTP US*7Y03123E3		105830	JAN 21 COMDATA PCARD	0211.6204		STATIONERY, ENVELOPE
		11.99	AMZN MKTP US*7Y03123E3		105830	JAN 21 COMDATA PCARD	0211.6204		STATIONERY, ENVELOPE
		101.00	AMZN MKTP US*7Y03123E3		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		14.99	AMZN MKTP US*9H2EB1273		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		20.66	AMZN MKTP US*9Y9XG9ZO3		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		26.96	AMZN MKTP US*EO9LB2V43		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		44.81	AMZN MKTP US*GA3G01MG3		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		16.97	AMZN MKTP US*JZ7PN8IR3		105830	JAN 21 COMDATA	0211.6208		MISCELLANEOUS OFFICI

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						PCARD			
		12.65	AMZN MKTP US*UB12S5W53		105830	JAN 21 COMDATA PCARD	0211.6204		STATIONERY, ENVELOPE
		18.04	COBORN'S SUPERSTORE		105830	JAN 21 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		4.84-	ZOOM.US 888-799-9666		105830	JAN 21 COMDATA PCARD	0130.6249		MISCELLANEOUS OPER/
		100.00	MINNESOTA STATE COLLEG		105830	JAN 21 COMDATA PCARD	0301.6335		TRAINING
		175.00	U OF M CONTLEARNING		105830	JAN 21 COMDATA PCARD	0301.6335		TRAINING
		60.00	U OF M CONTLEARNING		105830	JAN 21 COMDATA PCARD	0301.6451		MEMBERSHIP DUES
		175.00	U OF M CONTLEARNING		105830	JAN 21 COMDATA PCARD	0301.6335		TRAINING
		60.00	U OF M CONTLEARNING		105830	JAN 21 COMDATA PCARD	0301.6451		MEMBERSHIP DUES
		175.00	U OF M CONTLEARNING		105830	JAN 21 COMDATA PCARD	0301.6335		TRAINING
		45.00	U OF M CONTLEARNING		105830	JAN 21 COMDATA PCARD	0301.6335		TRAINING
		175.00	ECONOMIC DEVELOPMENT A		105830	JAN 21 COMDATA PCARD	9230.6335		TRAINING
		108.00	MN DVS BLAINE 156 706		105830	JAN 21 COMDATA PCARD	0243.6249		MISCELLANEOUS OPER/
		2.69	MN DVS BLAINE 156 706		105830	JAN 21 COMDATA PCARD	0243.6249		MISCELLANEOUS OPER/
		91.67	ALCOPRO		105830	JAN 21 COMDATA PCARD	0230.6237		CRIME SCENE KIT MATEI
		240.00	DIVERSIFIEDPRODUCTS		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		5.97	THE HOME DEPOT #2821		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		21.97	THE HOME DEPOT #2821		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		16.97	THE HOME DEPOT #2821		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		16.97	THE HOME DEPOT #2821		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		19.97	THE HOME DEPOT #2821		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		22.97	THE HOME DEPOT #2821		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		22.97	THE HOME DEPOT #2821		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		15.97	THE HOME DEPOT #2821		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		7.88	THE HOME DEPOT #2821		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		9.98	THE HOME DEPOT #2821		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		1.97	THE HOME DEPOT #2821		105830	JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		1.97	THE HOME DEPOT #2821		105830	JAN 21 COMDATA	9601.6249		MISCELLANEOUS OPER/

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99021221	**2/12/2021**		**108768 COMDATA NETWORK INC**						**Continued.**
		26.97	THE HOME DEPOT #2821		105830	PCARD JAN 21 COMDATA PCARD	9601.6249		MISCELLANEOUS OPER/
		28.79	ANOKA GAS STOP		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		46.00	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		27.40	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		35.54	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		25.36	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		25.39	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		36.72	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		24.04	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		31.30	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		21.00	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		48.39	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		16.63	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		24.25	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0240.6223		GASOLINE
		21.90	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0240.6223		GASOLINE
		32.41	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		25.83	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		44.15	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		29.50	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		50.03	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		8.02	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		16.26	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		22.18	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		29.26	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		25.01	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		45.55	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		58.56	BILL'S SUPERETTE		105831	JAN 21 COMDATA	0311.6223		GASOLINE

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99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued.
		62.96	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		59.04	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		26.69	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		40.34	CASEYS GEN STORE 1988		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		26.94	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		11.11	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		13.58	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		27.01	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		19.58	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.96	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		34.11	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		12.82	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		29.71	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		12.20	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		28.53	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		48.13	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		52.42	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		38.50	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		31.24	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		24.74	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		29.27	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		35.36	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		36.91	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.30	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		11.44	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		21.71	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		21.48	CASEYS RAMSEY		105831	JAN 21 COMDATA	0211.6223		GASOLINE

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99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued
		22.08	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		18.52	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		17.87	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		19.76	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		25.54	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		34.21	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		18.33	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		18.73	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		23.60	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		15.85	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		19.43	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		25.50	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		17.62	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		17.50	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		15.61	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		39.51	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		40.07	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		18.01	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		31.93	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		39.02	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		29.32	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		44.16	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		29.95	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		24.51	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		16.68	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		18.05	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		17.09	CASEYS RAMSEY		105831	JAN 21 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued
						FUEL			
		46.06	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0301.6223		GASOLINE
		27.76	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0240.6223		GASOLINE
		28.94	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0240.6223		GASOLINE
		47.13	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0301.6223		GASOLINE
		22.66	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		27.12	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		31.89	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		23.43	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		23.15	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		47.81	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		43.45	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		21.57	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		56.06	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		45.96	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		54.89	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		52.20	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		46.40	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		27.00	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		50.56	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		57.78	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		51.36	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		46.09	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		43.46	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		81.89	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		48.21	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		43.91	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		27.77	CASEYS RAMSEY		105831	JAN 21 COMDATA	0452.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		59.29	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		34.96	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		32.49	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		27.79	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		24.70	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		26.96	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		31.87	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		12.64	HOLIDAY STATIONS 0323		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		39.28	HOLIDAY STATIONS 0323		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		40.96	HOLIDAY STATIONS 0323		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		27.71	HOLIDAY STATIONS 0323		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		25.50	HOLIDAY STATIONS 0323		105831	JAN 21 COMDATA FUEL	0240.6223		GASOLINE
		18.00	HOLIDAY STATIONS 0323		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		32.15	HOLIDAY STATIONS 0323		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		50.96	HOLIDAY STATIONS 0323		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		28.22	HOLIDAY STATIONS 0323		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		47.43	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		10.84	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		35.40	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		16.43	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.50	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		24.00	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		35.81	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		30.20	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		11.86	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		25.55	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.06	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued
		32.58	HOLIDAY STATIONS 0395		105831	FUEL JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		26.30	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.75	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		25.75	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		29.15	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		30.00	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		28.27	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		30.65	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		21.76	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		13.02	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		17.39	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		27.43	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		16.87	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		30.50	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		24.11	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		27.37	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		8.70	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		22.39	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		43.21	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		19.28	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.53	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		32.75	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		29.33	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		30.95	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		44.85	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		31.53	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		31.08	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued.
		35.62	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		19.00	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		34.55	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		27.73	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		30.25	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		35.89	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		29.79	HOLIDAY STATIONS 0395		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		33.94	HOLIDAY STATIONS 0440		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		36.51	HOLIDAY STATIONS 3514		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		22.38	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		16.43	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		12.51	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		11.06	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		28.44	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.22	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		24.93	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		38.25	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		28.62	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		19.70	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		27.29	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		21.13	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		21.00	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		22.41	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		15.36	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		38.12	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0194.6223		GASOLINE
		14.20	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		48.83	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA	0220.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued
						FUEL			
		27.78	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		22.89	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		29.07	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		14.60	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		37.18	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		15.33	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		14.77	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		18.91	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		14.78	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		35.21	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		34.96	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		32.86	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		41.50	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		43.99	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		43.09	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		22.77	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		28.48	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		32.90	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		19.52	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		30.45	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		29.62	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		31.27	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		26.97	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		26.61	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		32.49	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		28.45	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		32.11	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued.
		32.00	LITTLE DUKES RAMSEY		105831	FUEL JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		25.46	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		18.48	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		32.22	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		21.93	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		16.06	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		19.45	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		19.46	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		3.65	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		23.15	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		19.39	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.86	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		30.29	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		13.74	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		27.21	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		25.88	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		28.41	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		30.43	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		22.93	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		31.96	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		30.01	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		18.43	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		29.69	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		14.89	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		35.73	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		32.36	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		19.11	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued
						FUEL			
		25.46	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		13.25	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.61	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		13.84	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.94	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		19.31	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.01	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		17.76	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		10.46	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		26.32	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		23.21	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		8.39	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		16.03	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		30.39	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		27.27	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		17.58	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		18.59	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		20.65	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		27.18	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		39.48	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0194.6223		GASOLINE
		41.95	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0194.6223		GASOLINE
		37.17	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		23.92	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		21.44	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		31.15	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		34.84	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6225		DIESEL FUEL
		21.08	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA	0220.6225		DIESEL FUEL

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued
						FUEL			
		22.28	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		29.31	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		38.17	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		39.17	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		38.88	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		29.43	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0220.6223		GASOLINE
		21.16	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0452.6223		GASOLINE
		47.70	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		58.31	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		27.02	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		37.03	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		26.65	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		37.48	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0311.6223		GASOLINE
		24.02	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		29.56	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		27.46	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		13.29	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		46.15	SPEEDWAY 04508		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		35.58	SPEEDWAY 04508		105831	JAN 21 COMDATA FUEL	0211.6223		GASOLINE
		58.00	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	9601.6223		GASOLINE
		43.00	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	9601.6223		GASOLINE
		56.35	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	9601.6223		GASOLINE
		40.47	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	9601.6223		GASOLINE
		70.51	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	9601.6223		GASOLINE
		74.40	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	9601.6223		GASOLINE
		50.73	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	9601.6223		GASOLINE
		58.84	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA	9601.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99021221	2/12/2021		108768 COMDATA NETWORK INC						Continued.
						FUEL			
		42.39	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	9601.6223		GASOLINE
		55.09	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	9601.6223		GASOLINE
		35.68	LITTLE DUKES RAMSEY		105831	JAN 21 COMDATA FUEL	9601.6223		GASOLINE
		66.42	BILL'S SUPERETTE		105831	JAN 21 COMDATA FUEL	9602.6223		GASOLINE
		68.82	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	9602.6223		GASOLINE
		57.28	CASEYS RAMSEY		105831	JAN 21 COMDATA FUEL	9602.6223		GASOLINE
		21,334.91							
99483055	2/5/2021		100223 ICMA RETIREMENT TRUST 457						
		1,920.85			105623	0204211010321	9101.2175		DEFERRED COMPENSAT
		1,920.85							
99757684	2/5/2021		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		9,799.18			105626	02042110103212	9101.2175		DEFERRED COMPENSAT
		9,799.18							
99759218	2/5/2021		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		3,956.44			105627	02042110103213	9101.2176		LIFE/HEALTH-EMPLOYEE
		3,956.44							
		268,932.44	Grand Total						

Payment Instrument Totals

Checks	81,045.99
EFT Payments	177,418.47
A/P ACH Payment	10,467.98
Total Payments	268,932.44

Payment Group Control Number	3167		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
117584	ACE SOLID WASTE- RAMSEY	2020 FRANCHISE FEE REBATE	PV	105679	001	09438	2/10/2021	021021	140.00
	ACE SOLID WASTE- RAMSEY 6601 MCKINLEY STREET NW RAMSEY MN 55303						Summary Total		140.00
							Payment Amount		140.00
118241	ADAMS, LYNN	2020 FRANCHISE FEE REBATE	PV	105726	001	09438	2/10/2021	021021	35.00
	LYNN ADAMS 16455 DRISCOLL CIRCLE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118292	AHLQUIST, JOHN OR PEGGY	2020 FRANCHISE FEE REBATE	PV	105770	001	09435	2/11/2021	021121	35.00
	JOHN OR PEGGY AHLQUIST 15561 ERKIUM ST NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118352	ALEXANDER, TONY E	2020 FRANCHISE FEE REBATE	PV	105875	001	09435	2/16/2021	021621	35.00
	TONY E ALEXANDER 5700 150TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118328	ALTRINGER, BARBARA	2020 FRANCHISE FEE REBATE	PV	105876	001	09435	2/16/2021	021621	35.00
	BARBARA ALTRINGER 14559 KRYPTON STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
100041	ANOKA COUNTY HIGHWAY DEPARTMENT	PERMIT 21-001 JAN 2021	PV	105942	001	09101	2/1/2021	020121	150.00
	ANOKA COUNTY HIGHWAY DEPARTMENT 1440 BUNKER LAKE BLVD NW ANDOVER MN 55304						Summary Total		150.00

Payment Group Control Number	3167		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					150.00
100050	ANOKA HENNEPIN ISD 11	2020 FRANCHISE FEE REBATE	PV	105686	001	09438	2/10/2021	021021	80.00
	ANOKA HENNEPIN ISD 11 2727 N. FERRY STREET ANOKA MN 55303			Summary Total					80.00
				Payment Amount					80.00
118295	ARCHER, FRANK	2020 FRANCHISE FEE REBATE	PV	105771	001	09435	2/11/2021	021121	35.00
	FRANK ARCHER 9041 160TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118207	ARMSTRONG RANCH	2020 FRANCHISE FEE REBATE	PV	105685	001	09438	2/10/2021	021021	34.00
	ARMSTRONG RANCH 8404 161ST AVENUE NW RAMSEY MN 55303			Summary Total					34.00
				Payment Amount					34.00
118203	ATOMIC ARCHITECTURAL SHEET METAL INC	PAY EST 1 PW CAMPUS	PV	105639	001	09438	2/5/2021	020521	4,275.00
	ATOMIC ARCHITECTURAL SHEET METAL INC 3207 LABORE ROAD VADNAIS HEIGHTS MN 55110			Summary Total					4,275.00
				Payment Amount					4,275.00
118245	AUGUSTSON, TERRANCE OR DEBORAH	2020 FRANCHISE FEE REBATE	PV	105731	001	09438	2/10/2021	021021	35.00
	TERRANCE OR DEBORAH AUGUSTSON 14887 YAKIMA STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118369	BABKIN, VYACHESLAV	2020 FRANCHISE FEE REBATE	PV	105877	001	09435	2/16/2021	021621	35.00

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	VYACHESLAV BABKIN 8131 155TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118284	BACKMAN, JEANINE	2020 FRANCHISE FEE REBATE	PV	105772	001	09435	2/11/2021	021121	35.00
	JEANINE BACKMAN 8030 155TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118269	BALLARD, DAVID J	2020 FRANCHISE FEE REBATE	PV	105773	001	09435	2/11/2021	021121	35.00
	DAVID J BALLARD 9370 164TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118233	BARBER, JAMES	2020 FRANCHISE FEE REBATE	PV	105716	001	09438	2/10/2021	021021	35.00
	JAMES BARBER 16450 WOLVERINE STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118225	BARKA, NOAH	2020 FRANCHISE FEE REBATE	PV	105707	001	09438	2/10/2021	021021	14.00
	NOAH BARKA 7520 149TH AVENUE NW RAMSEY MN 55303			Summary Total					14.00
				Payment Amount					14.00
118329	BARTHEL, JAMES OR SANDRA	2020 FRANCHISE FEE REBATE	PV	105878	001	09435	2/16/2021	021621	35.00
	JAMES OR SANDRA BARTHEL 15990 ANDRIE STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00

Payment Group Control Number	3167		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
118375	BERRY, FRANCIS	2020 FRANCHISE FEE REBATE	PV	105879	001	09435	2/16/2021	021621	35.00
	FRANCIS BERRY 15750 OKAPI STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
100082	BILL'S SUPERETTE	2020 FRANCHISE FEE REBATE	PV	105683	001	09438	2/10/2021	021021	20.00
	BILL'S SUPERETTE 15299 ST FRANCIS BLVD NW RAMSEY MN 55303						Summary Total		20.00
							Payment Amount		20.00
118268	BLISS, ROBERT	2020 FRANCHISE FEE REBATE	PV	105774	001	09435	2/11/2021	021121	35.00
	ROBERT BLISS 9550 164TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
100086	BLUE VELVET INC	FEB 21 FIRE WASHES	PV	105836	001	09101	2/8/2021	020821	128.34
	BLUE VELVET INC 14101 ST FRANCIS BLVD NW RAMSEY MN 55303						Summary Total		128.34
							Payment Amount		128.34
118251	BLUML, ANNIE	2020 FRANCHISE FEE REBATE	PV	105737	001	09438	2/10/2021	021021	35.00
	ANNIE BLUML 9411 INVERNESS LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118317	BOVY, SCOTT	2020 FRANCHISE FEE REBATE	PV	105775	001	09435	2/11/2021	021121	35.00
	SCOTT BOVY 4851 154TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00

Payment Group Control Number	3167		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
118226	BROCKMAN, SUSAN	2020 FRANCHISE FEE REBATE	PV	105708	001	09438	2/10/2021	021021	14.00
	SUSAN BROCKMAN 15631 RAMSEY BLVD NW RAMSEY MN 55303						Summary Total		14.00
							Payment Amount		14.00
118256	BRUSVEN, MARY OR DAVID	2020 FRANCHISE FEE REBATE	PV	105743	001	09438	2/10/2021	021021	35.00
	MARY OR DAVID BRUSVEN 8690 160TH COURT NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118320	CANTU, RAUL	2020 FRANCHISE FEE REBATE	PV	105776	001	09435	2/11/2021	021121	35.00
	RAUL CANTU 14671 KRYPTON STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118353	CARLSON, ANN	2020 FRANCHISE FEE REBATE	PV	105880	001	09435	2/16/2021	021621	35.00
	ANN CARLSON 9520 164TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118381	CARLSON, CHRIS	2020 FRANCHISE FEE REBATE	PV	105881	001	09435	2/16/2021	021621	14.00
	CHRIS CARLSON 15580 ANDRIE STREET NW RAMSEY MN 55303						Summary Total		14.00
							Payment Amount		14.00
118307	CHISMAR, PAMELA J	2020 FRANCHISE FEE REBATE	PV	105777	001	09435	2/11/2021	021121	35.00
	PAMELA J CHISMAR 8070 155TH LANE NW						Summary Total		35.00

Payment Group Control Number	3167		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	RAMSEY MN 55303								
				Payment Amount					35.00
118359	CHURCH, RICHARD	2020 FRANCHISE FEE REBATE	PV	105882	001	09435	2/16/2021	021621	35.00
	RICHARD CHURCH 6900 168TH AVENUE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118312	CICH, JONATHAN	2020 FRANCHISE FEE REBATE	PV	105778	001	09435	2/11/2021	021121	35.00
	JONATHAN CICH 5194 147TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118315	CIKOTTE, TOM OR SHELLEY	2020 FRANCHISE FEE REBATE	PV	105779	001	09435	2/11/2021	021121	35.00
	TOM OR SHELLEY CIKOTTE 5220 155TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
112194	CLASS C COMPONENTS	2020 FRANCHISE FEE REBATE	PV	105780	001	09435	2/11/2021	021121	275.00
	CLASS C COMPONENTS 6825 SUNWOOD DR NW RAMSEY MN 55303			Summary Total					275.00
				Payment Amount					275.00
100117	CONNEXUS ENERGY	ADD ELECTRIC CABLE PW CAMPUS	PV	105648	001	09438	1/28/2021	COM0001494	720.00
	CONNEXUS ENERGY 14601 RAMSEY BLVD NW RAMSEY MN 55303			Summary Total					720.00
				Payment Amount					720.00
118255	COOLEY, STEVEN A.	2020 FRANCHISE FEE REBATE	PV	105742	001	09438	2/10/2021	021021	35.00

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	STEVEN A. COOLEY 14614 HELIUM ST NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
100167	CORNERSTONE FORD	SOCKET AND WIRE	PV	105943	001	09101	2/4/2021	15322811	330.94
	CORNERSTONE FORD 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330			Summary Total					330.94
				Payment Amount					330.94
118339	COULT, BRENDA OR STEVEN	2020 FRANCHISE FEE REBATE	PV	105883	001	09435	2/16/2021	021621	35.00
	BRENDA OR STEVEN COULT 8425 158TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118334	CUNNINGHAM, MICHAEL	2020 FRANCHISE FEE REBATE	PV	105884	001	09435	2/16/2021	021621	35.00
	MICHAEL CUNNINGHAM 9280 164TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118288	DAKIS, ANTHONY	2020 FRANCHISE FEE REBATE	PV	105781	001	09435	2/11/2021	021121	35.00
	ANTHONY DAKIS 16230 TURNBERRY TURN RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
111363	DEBROBANDER, SANDRA	2020 FRANCHISE FEE REBATE	PV	105727	001	09438	2/10/2021	021021	35.00
	SANDRA DEBROBANDER 5706 180TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00

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CITY OF RAMSEY
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Payment Group Control Number	3167		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
118273	DRISCOLL, JON OR TRIANNA	2020 FRANCHISE FEE REBATE	PV	105782	001	09435	2/11/2021	021121	35.00
	JON OR TRIANNA DRISCOLL 5220 156TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118276	DUNAWAY, ANDREW	2020 FRANCHISE FEE REBATE	PV	105783	001	09435	2/11/2021	021121	35.00
	ANDREW DUNAWAY 14860 YAKIMA STREET NW RAMSSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
114161	EDWARDS, DAVE OR BETH	2020 FRANCHISE FEE REBATE	PV	105722	001	09438	2/10/2021	021021	35.00
	DAVE OR BETH EDWARDS 16101 TURNBERRY TURN NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118257	EILERTSON, CHRIS	2020 FRANCHISE FEE REBATE	PV	105744	001	09438	2/10/2021	021021	35.00
	CHRIS EILERTSON 16221 TURNBERRRY TURN NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118204	ELITE LIFT TRUCK	2020 FRANCHISE FEE REBATE	PV	105681	001	09438	2/10/2021	021021	20.00
	ELITE LIFT TRUCK 7575 HIGHWAY 10 NW RAMSEY MN 55303						Summary Total		20.00
							Payment Amount		20.00
104267	ELITE SANITATION	PORTABLE TOILETS RENTAL	PV	105945	001	09101	2/3/2021	27404	216.00
	ELITE SANITATION PO BOX 526 ELK RIVER MN 55330						Summary Total		216.00

CITY OF RAMSEY
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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
							Payment Amount		216.00
118262	EVERSON, TODD	2020 FRANCHISE FEE REBATE	PV	105749	001	09438	2/10/2021	021021	35.00
	TODD EVERSON 5481 156TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
100143	FERGUSON WATERWORKS # 2516	DISCHARGE HOSE	PV	105947	001	09101	1/20/2021	0468789	79.25
	FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817						Summary Total		79.25
							Payment Amount		79.25
118287	FIORE, EDWARD	2020 FRANCHISE FEE REBATE	PV	105784	001	09435	2/11/2021	021121	35.00
	EDWARD FIORE 9081 ANDRIE COURT NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118229	FISCHER, TIMOTHY	2020 FRANCHISE FEE REBATE	PV	105712	001	09438	2/10/2021	021021	35.00
	TIMOTHY FISCHER 15600 COBALT STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118246	FLAVIN, RANDY OR JOAN	2020 FRANCHISE FEE REBATE	PV	105732	001	09438	2/10/2021	021021	35.00
	RANDY OR JOAN FLAVIN 9060 162ND LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118354	FLORES, ANTHONY	2020 FRANCHISE FEE REBATE	PV	105885	001	09435	2/16/2021	021621	35.00

Payment Group Control Number	3167		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	ANTHONY FLORES 14848 YAKIMA STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118283	FOGGIA, JOSEPH M	2020 FRANCHISE FEE REBATE	PV	105785	001	09435	2/11/2021	021121	35.00
	JOSEPH M FOGGIA 8671 160TH COURT NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118379	FOOTE, CLIFFORD JR	2020 FRANCHISE FEE REBATE	PV	105886	001	09435	2/16/2021	021621	35.00
	CLIFFORD FOOTE JR 16470 DRISCOLL CIRCLE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
110388	FRATTALLONE'S ACE HARDWARE STORES	MISC SUPPLIES	PV	105948	001	09101	2/2/2021	041461/J	33.94
	FRATTALLONE'S ACE HARDWARE STORES 1203 COUNTY ROAD E WEST ARDEN HILLS MN 55112-3738			Summary Total					33.94
				Payment Amount					33.94
118343	FREDERICKSON, TOM	2020 FRANCHISE FEE REBATE	PV	105887	001	09435	2/16/2021	021621	35.00
	TOM FREDERICKSON 9040 164TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118322	FREDRICK, DAVID	2020 FRANCHISE FEE REBATE	PV	105888	001	09435	2/16/2021	021621	35.00
	DAVID FREDRICK 14615 KRYPTON STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00

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Bank Account	999.1010	CASH IN BANK	00002224
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116385	FRIESE, KELLI	2020 FRANCHISE FEE REBATE	PV	105740	001	09438	2/10/2021	021021	35.00
	KELLI FRIESE 14670 KRYPTON STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118240	GODLEWSKI, PAUL OR KATHY	2020 FRANCHISE FEE REBATE	PV	105725	001	09438	2/10/2021	021021	35.00
	PAUL OR KATHY GODLEWSKI TRUSTEES 15551 ANDRIE STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118361	GOOR, VERNA	2020 FRANCHISE FEE REBATE	PV	105889	001	09435	2/16/2021	021621	35.00
	VERNA GOOR 6630 165TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
110568	GREEN VALLEY GREENHOUSE	2020 FRANCHISE FEE REBATE	PV	105680	001	09438	2/10/2021	021021	306.00
	GREEN VALLEY GREENHOUSE 6530 GREEN VALLEY ROAD RAMSEY MN 55303						Summary Total		306.00
							Payment Amount		306.00
118222	GREINER, JUSTIN	2020 FRANCHISE FEE REBATE	PV	105704	001	09438	2/10/2021	021021	14.00
	JUSTIN GREINER 16028 IRONSTONE STREET NW RAMSEY MN 55303						Summary Total		14.00
							Payment Amount		14.00
118281	GRISWOLD, ROBERT	2020 FRANCHISE FEE REBATE	PV	105786	001	09435	2/11/2021	021121	35.00
	ROBERT GRISWOLD 15881 YORK CIRCLE NW RAMSEY MN 55303						Summary Total		35.00

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				Payment Amount					35.00
118376	GUSTAVSON, GENE	2020 FRANCHISE FEE REBATE	PV	105890	001	09435	2/16/2021	021621	35.00
	GENE GUSTAVSON 8211 156TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118326	GUTIERREZ, CARRILLO SAMUAL	2020 FRANCHISE FEE REBATE	PV	105891	001	09435	2/16/2021	021621	35.00
	CARRILLO SAMUAL GUTIERREZ 15779 OKAPI STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118300	HABEN, CHARLES	2020 FRANCHISE FEE REBATE	PV	105787	001	09435	2/11/2021	021121	35.00
	CHARLES HABEN 9310 164TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118335	HALTER, GINA OR JONATHAN	2020 FRANCHISE FEE REBATE	PV	105892	001	09435	2/16/2021	021621	35.00
	GINA OR JONATHAN HALTER 15630 ERKIUM STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118337	HAMMOCK, LATISHA	2020 FRANCHISE FEE REBATE	PV	105893	001	09435	2/16/2021	021621	35.00
	LATISHA HAMMOCK 15621 ERKIUM STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
100210	HARDIN, GLEN	2020 FRANCHISE FEE REBATE	PV	105750	001	09438	2/10/2021	021021	35.00

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	GLEN HARDIN 15681 ANDRIE STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
114131	HARTER, LYNNE OR GREG	2020 FRANCHISE FEE REBATE	PV	105894	001	09435	2/16/2021	021621	35.00
	LYNNE OR GREG HARTER 8980 162ND LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118253	HATCH, JOHN	2020 FRANCHISE FEE REBATE	PV	105739	001	09438	2/10/2021	021021	35.00
	JOHN HATCH 15500 BARIUM STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118293	HAVEL, PAUL	2020 FRANCHISE FEE REBATE	PV	105788	001	09435	2/11/2021	021121	35.00
	PAUL HAVEL 15931 YORK CIRCLE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118224	HEATON, RANDALL	2020 FRANCHISE FEE REBATE	PV	105706	001	09438	2/10/2021	021021	14.00
	RANDALL HEATON			Summary Total					14.00
	16531 COQUINA STREET NW	2020 FRANCHISE FEE REBATE	PV	105789	001	09435	2/11/2021	021121	35.00
	RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					49.00
111159	HEDIN, ROSS OR ROXANNE	2020 FRANCHISE FEE REBATE	PV	105790	001	09435	2/11/2021	021121	35.00
	ROSS OR ROXANNE HEDIN 5251 156TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00

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115760	HENRY SCHEIN INC	MISC FIRE DEPT SUPPLIES	PV	105850	001	09101	2/2/2021	89429961	187.47
	HENRY SCHEIN INC DEPT CH 10241 PALATINE IL 60055-0241						Summary Total		187.47
							Payment Amount		187.47
118338	HERRBOLDT, DANIEL OR CAROLYN	2020 FRANCHISE FEE REBATE	PV	105895	001	09435	2/16/2021	021621	35.00
	DANIEL OR CAROLYN HERRBOLDT 9580 164TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
114242	HERRICK, GREGG	2020 FRANCHISE FEE REBATE	PV	105717	001	09438	2/10/2021	021021	35.00
	GREGG HERRICK 15881 ANDRIE STREET RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118077	HERZOG COATINGS	PAY EST 2 PW CAMPUS	PV	105652	001	09438	2/5/2021	020521	18,050.00
	HERZOG COATINGS 2014 W ALCOTT AVENUE FERGUS FALLS MN 56537						Summary Total		18,050.00
							Payment Amount		18,050.00
118270	HIATT, MICHAEL OR PATTI	2020 FRANCHISE FEE REBATE	PV	105791	001	09435	2/11/2021	021121	35.00
	MICHAEL OR PATTI HIATT 4850 153RD COURT NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118235	HICKEY, THOMAS J.	2020 FRANCHISE FEE REBATE	PV	105719	001	09438	2/10/2021	021021	35.00
	THOMAS J. HICKEY 9250 164TH LANE NW RAMSEY MN 55303						Summary Total		35.00

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								Payment Amount	35.00
118211	HICKS, PATRICIA	2020 FRANCHISE FEE REBATE	PV	105692	001	09438	2/10/2021	021021	14.00
	PATRICIA HICKS 16340 NOWTHEN BLVD NW RAMSEY MN 55303							Summary Total	14.00
								Payment Amount	14.00
118212	HILLEBREGT, ANDREA	2020 FRANCHISE FEE REBATE	PV	105693	001	09438	2/10/2021	021021	14.00
	ANDREA HILLEBREGT 16926 BISON STREET NW RAMSEY MN 55303							Summary Total	14.00
								Payment Amount	14.00
112160	HOLIDAY COMPANIES	JAN 21 WASHES PD	PV	105653	001	09101	2/1/2021	046801022100	255.00
	HOLIDAY COMPANIES 4567 AMERICAN BLVD W BLOOMINGTON MN 55437							Summary Total	255.00
								Payment Amount	255.00
118345	HOYA OPTICAL LABS OF AMERICA INC	2020 FRANCHISE FEE REBATE	PV	105896	001	09435	2/16/2021	021621	770.00
	HOYA OPTICAL LABS OF AMERICA INC 7000 SUNWOOD DRIVE NW RAMSEY MN 55303							Summary Total	770.00
								Payment Amount	770.00
118360	HUNTER, ALENA OR DAVID	2020 FRANCHISE FEE REBATE	PV	105897	001	09435	2/16/2021	021621	35.00
	ALENA OR DAVID HUNTER 14628 HELIUM STREET NW RAMSEY MN 55303							Summary Total	35.00
								Payment Amount	35.00
118351	HUTH, JEFF	2020 FRANCHISE FEE REBATE	PV	105898	001	09435	2/16/2021	021621	35.00
	JEFF HUTH							Summary Total	35.00

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	5680 146TH AVENUE NW RAMSEY MN 55303								
				Payment Amount					35.00
118346	HUTSON, TODD	2020 FRANCHISE FEE REBATE	PV	105899	001	09435	2/16/2021	021621	35.00
	TODD HUTSON 16070 ROYAL ROAD RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
106324	INSPECTRON INC	JAN 21 INSPECTIONS	PV	105854	001	09101	2/2/2021	2021-007	7,500.00
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 202 ROSEMOUNT MN 55068			Summary Total					7,500.00
				Payment Amount					7,500.00
118205	J A C AUTO REPAIR	2020 FRANCHISE FEE REBATE	PV	105682	001	09438	2/10/2021	021021	20.00
	J A C AUTO REPAIR 6336 HIGHWAY 10 NW RAMSEY MN 55303			Summary Total					20.00
				Payment Amount					20.00
118303	JANISCH, TODD OR GREGORY PTACEK	2020 FRANCHISE FEE REBATE	PV	105792	001	09435	2/11/2021	021121	35.00
	TODD JANISCH OR GREGORY PTACEK 14573 KRYPTON STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118227	JEANSON, RICHARD	2020 FRANCHISE FEE REBATE	PV	105709	001	09438	2/10/2021	021021	14.00
	RICHARD JEANSON 6140 172ND LANE NW RAMSEY MN 55303			Summary Total					14.00
				Payment Amount					14.00
115903	JEDNEAK, TIM	2020 FRANCHISE FEE	PV	105698	001	09438	2/10/2021	021021	14.00

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		REBATE							
	TIM JEDNEAK 6410 154TH LANE NW RAMSEY MN 55303			Summary Total					14.00
				Payment Amount					14.00
118305	JEFFERS, HERMAN OR CAROLYN	2020 FRANCHISE FEE REBATE	PV	105793	001	09435	2/11/2021	021121	35.00
	HERMAN OR CAROLYN JEFFERS 9160 164TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118250	JOHNSON, BRENDA OR CLARK	2020 FRANCHISE FEE REBATE	PV	105736	001	09438	2/10/2021	021021	35.00
	BRENDA OR CLARK JOHNSON 15951 ANDRIE STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118350	JOHNSON, BRENT	2020 FRANCHISE FEE REBATE	PV	105900	001	09435	2/16/2021	021621	35.00
	BRENT JOHNSON 9430 164TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118333	JOHNSON, RANDY C	2020 FRANCHISE FEE REBATE	PV	105901	001	09435	2/16/2021	021621	35.00
	RANDY C JOHNSON 15812 OKAPI STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118382	JOHNSTON, STEVE OR BETTY	2020 FRANCHISE FEE REBATE	PV	105902	001	09435	2/16/2021	021621	14.00
	STEVE OR BETTY JOHNSTON 17501 BAUGH STREET NW RAMSEY MN 55303			Summary Total					14.00
				Payment Amount					14.00

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118318	JUREK, PATRICIA A	2020 FRANCHISE FEE REBATE	PV	105794	001	09435	2/11/2021	021121	35.00
	PATRICIA A. JUREK 15950 YORK CIRCLE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118214	KELLER, WARREN OR SARA	2020 FRANCHISE FEE REBATE	PV	105695	001	09438	2/10/2021	021021	14.00
	WARREN OR SARA KELLER 16521 ZIRCONIUM STREET NW RAMSEY MN 55303						Summary Total		14.00
							Payment Amount		14.00
118340	KERN, CHERYL	2020 FRANCHISE FEE REBATE	PV	105903	001	09435	2/16/2021	021621	35.00
	CHERYL KERN 16771 GARNET STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118344	KLECKNER THIELE, BEVERLY	2020 FRANCHISE FEE REBATE	PV	105904	001	09435	2/16/2021	021621	35.00
	BEVERLY KLECKNER THIELE 16611 COQUINA STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118364	KNOLL, PETER OR JOCELYN	2020 FRANCHISE FEE REBATE	PV	105905	001	09435	2/16/2021	021621	35.00
	PETER OR JOCELYN KNOLL 16181 ANDRIE STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118219	KOCH, JAMES	2020 FRANCHISE FEE REBATE	PV	105701	001	09438	2/10/2021	021021	14.00
	JAMES KOCH 4741 154TH LANE NW						Summary Total		14.00

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	RAMSEY MN 55303								
				Payment Amount					14.00
118265	KOENIG, GREGORY	2020 FRANCHISE FEE REBATE	PV	105753	001	09438	2/10/2021	021021	35.00
	GREGORY KOENIG 9245 164TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118324	KOKESH, STEPHEN	2020 FRANCHISE FEE REBATE	PV	105906	001	09435	2/16/2021	021621	35.00
	STEPHEN KOKESH 9225 164TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118282	KRIDNER, DEBRA	2020 FRANCHISE FEE REBATE	PV	105795	001	09435	2/11/2021	021121	35.00
	DEBRA KRIDNER 16151 ANDRIE STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118309	KRUGER, TODD OR KATHY	2020 FRANCHISE FEE REBATE	PV	105796	001	09435	2/11/2021	021121	35.00
	TODD OR KATHY KRUGER 18012 KRYPTON STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118297	KUNKEL, NICK	2020 FRANCHISE FEE REBATE	PV	105797	001	09435	2/11/2021	021121	35.00
	NICK KUNKEL 9040 162ND LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118372	KUZMA, MARK OR WENDY	2020 FRANCHISE FEE REBATE	PV	105907	001	09435	2/16/2021	021621	35.00

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	MARK OR WENDY KUZMA 16120 ROYAL ROAD NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118216	KVETON, DONALD	2020 FRANCHISE FEE REBATE	PV	105697	001	09438	2/10/2021	021021	14.00
	DONALD KVETON 5750 177TH AVENUE NW RAMSEY MN 55303			Summary Total					14.00
				Payment Amount					14.00
118263	LABONNE, JOE	2020 FRANCHISE FEE REBATE	PV	105751	001	09438	2/10/2021	021021	35.00
	JOE LABONNE 14643 KRYPTON STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118209	LANG WEBORG, JEAN	2020 FRANCHISE FEE REBATE	PV	105689	001	09438	2/10/2021	021021	14.00
	JEAN LANG WEBORG 8101 152ND AVENUE NW RAMSEY MN 55303			Summary Total					14.00
				Payment Amount					14.00
118296	LANGMADE, GERALD	2020 FRANCHISE FEE REBATE	PV	105798	001	09435	2/11/2021	021121	35.00
	GERALD LANGMADE 5851 SUNWOOD DRIVE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
100256	LANO EQUIPMENT INC	SEALS/O RINGS	PV	105949	001	09101	2/5/2021	02-811544	208.03
	LANO EQUIPMENT INC			Summary Total					208.03
	6140 HIGHWAY 10 NW	AIR FILTER/SPARK PLUGS	PV	105950	001	09101	2/5/2021	02-811559	98.35
	ANOKA MN 55303			Summary Total					98.35
		MISC PARTS	PV	105951	001	09101	2/4/2021	02-811359	249.29
		MISC PARTS	PV	105951	002	09101	2/4/2021	02-811359	249.30

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				Summary Total					498.59
		2021 BOBCAT/TRACK/BUCKET 616	PV	105952	001	09101	2/8/2021	02-811792	43,991.03
				Summary Total					43,991.03
				Payment Amount					44,796.00
118349	LAUER, PERRY L OR CECILIA A	2020 FRANCHISE FEE REBATE	PV	105911	001	09435	2/16/2021	021621	35.00
	PERRY L OR CECILIA A LAUER 16220 TURNBERRY TURN RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
100259	LEAGUE OF MN CITIES INS TRUST	21 GENERAL LIABILITY	PV	105655	001	09101	1/29/2021	012921	231,129.00
	LEAGUE OF MN CITIES INS TRUST	21 GENERAL LIABILITY	PV	105655	002	09101	1/29/2021	012921	21,043.00
	C/O BERKLEY RISK SERVICES INC	21 GENERAL LIABILITY	PV	105655	003	09101	1/29/2021	012921	5,872.00
	P O BOX 581517	21 GENERAL LIABILITY	PV	105655	004	09101	1/29/2021	012921	4,471.00
	MINNEAPOLIS MN 55458-1517	21 GENERAL LIABILITY	PV	105655	005	09101	1/29/2021	012921	4,435.00
		21 GENERAL LIABILITY	PV	105655	006	09101	1/29/2021	012921	571.00
		21 GENERAL LIABILITY	PV	105655	007	09101	1/29/2021	012921	468.00
		21 GENERAL LIABILITY	PV	105655	008	09101	1/29/2021	012921	163.00
				Summary Total					268,152.00
				Payment Amount					268,152.00
100259	LEAGUE OF MN CITIES INS TRUST	RE: K. HEMMERICH	PV	105855	001	09101	2/10/2021	16916	484.38
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517			Summary Total					484.38
				Payment Amount					484.38
100259	LEAGUE OF MN CITIES INS TRUST	NIELSEN/PULLAR	PV	105953	001	09101	2/1/2021	020121	562.63
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517			Summary Total					562.63

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	MINNEAPOLIS MN 55458-1517								
				Payment Amount					562.63
111405	LEITHER, SUSAN	2020 FRANCHISE FEE REBATE	PV	105799	001	09435	2/11/2021	021121	35.00
	SUSAN LEITHER 16250 ANDRIE STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118330	LEONARD, KEVIN OR LOIS	2020 FRANCHISE FEE REBATE	PV	105908	001	09435	2/16/2021	021621	35.00
	KEVIN OR LOIS LEONARD 16090 ANDRIE ST NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118264	LEPAGE, GREG	2020 FRANCHISE FEE REBATE	PV	105752	001	09438	2/10/2021	021021	35.00
	GREG LEPAGE 15350 UTE STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118362	LI, HUISHEN OR YING	2020 FRANCHISE FEE REBATE	PV	105909	001	09435	2/16/2021	021621	35.00
	HUISHEN OR YING LI 14602 KRYPTON STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
115826	LIFE FITNESS	2020 FRANCHISE FEE REBATE	PV	105710	001	09438	2/10/2021	021021	140.00
	LIFE FITNESS 14150 SUNFISH LAKE BLVD RAMSEY MN 55303			Summary Total					140.00
				Payment Amount					140.00
118347	LINDBERG, RANDY OR CINDY	2020 FRANCHISE FEE REBATE	PV	105910	001	09435	2/16/2021	021621	35.00

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	RANDY OR CINDY LINDBERG 5745 180TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118357	LORETZ, JAMES	2020 FRANCHISE FEE REBATE	PV	105912	001	09435	2/16/2021	021621	35.00
	JAMES LORETZ 15551 BARIUM STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
105991	M K GRAPHICS	AP CHECKS (2000)	PV	105859	001	09101	2/2/2021	6758	300.04
	M K GRAPHICS 8224 FLORIDA COURT BROOKLYN PARK MN 55445			Summary Total					300.04
				Payment Amount					300.04
118286	MAC DONALD, SCOTT	2020 FRANCHISE FEE REBATE	PV	105800	001	09435	2/11/2021	021121	35.00
	SCOTT MAC DONALD 9220 164TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118365	MAJKRZAK, THOMAS	2020 FRANCHISE FEE REBATE	PV	105913	001	09435	2/16/2021	021621	35.00
	THOMAS MAJKRZAK 15610 ERKIUM STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118327	MALECK, KATHLEEN M	2020 FRANCHISE FEE REBATE	PV	105914	001	09435	2/16/2021	021621	35.00
	KATHLEEN M MALECK 9030 162ND LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118237	MALEK, DAVE	2020 FRANCHISE FEE	PV	105721	001	09438	2/10/2021	021021	35.00

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		REBATE							
	DAVE MALEK 14737 XKIMO ST NW RAMSEY MN 55303							Summary Total	35.00
								Payment Amount	35.00
118367	MANCINI, FRANK	2020 FRANCHISE FEE REBATE	PV	105915	001	09435	2/16/2021	021621	35.00
	FRANK MANCINI 14859 XKIMO STREET NW RAMSEY MN 55303							Summary Total	35.00
								Payment Amount	35.00
118371	MARDAUS, JOHN	2020 FRANCHISE FEE REBATE	PV	105916	001	09435	2/16/2021	021621	35.00
	JOHN MARDAUS 14863 YAKIMA ST NW RAMSEY MN 55303							Summary Total	35.00
								Payment Amount	35.00
118244	MASSA, STEVEN	2020 FRANCHISE FEE REBATE	PV	105730	001	09438	2/10/2021	021021	35.00
	STEVEN MASSA 14670 HELIUM STREET NW RAMSEY MN 55303							Summary Total	35.00
								Payment Amount	35.00
118311	MATHISON, JEFF OR CORRINE	2020 FRANCHISE FEE REBATE	PV	105801	001	09435	2/11/2021	021121	35.00
	JEFF OR CORRINE MATHISON 9301 INVERNESS LANE NW RAMSEY MN 55303							Summary Total	35.00
								Payment Amount	35.00
118348	MAU, DAVID	2020 FRANCHISE FEE REBATE	PV	105917	001	09435	2/16/2021	021621	35.00
	DAVID MAU 8230 156TH LANE NW RAMSEY MN 55303							Summary Total	35.00
								Payment Amount	35.00

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118254	MAY, DAVID R.	2020 FRANCHISE FEE REBATE	PV	105741	001	09438	2/10/2021	021021	35.00
	DAVID R. MAY 9190 164TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118325	MCLEAN, MICHAEL OR ESTELLE	2020 FRANCHISE FEE REBATE	PV	105918	001	09435	2/16/2021	021621	35.00
	MICHAEL OR ESTELLE MCLEAN 5560 156TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118201	MET CON CONSTRUCTION INC	PAY EST 1 PW CAMPUS	PV	105657	001	09438	2/5/2021	020521	31,682.50
	MET CON CONSTRUCTION INC 15760 ACRON TRAIL FARIBAULT MN 55021						Summary Total		31,682.50
							Payment Amount		31,682.50
108208	METRO PRODUCTS INC	MISC PARTS	PV	105860	001	09101	2/3/2021	157187	117.61
	METRO PRODUCTS INC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432						Summary Total		117.61
							Payment Amount		117.61
118332	MIELKE, LEE A	2020 FRANCHISE FEE REBATE	PV	105919	001	09435	2/16/2021	021621	35.00
	LEE A MIELKE 9400 164TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118356	MIEMIETZ, PHIL	2020 FRANCHISE FEE REBATE	PV	105920	001	09435	2/16/2021	021621	35.00
	PHIL MIEMIETZ 5300 156TH LANE NW RAMSEY MN 55303						Summary Total		35.00

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				Payment Amount					35.00
101164	MILLER CHEVROLET	WORK ON 373	PV	105658	001	09101	1/26/2021	CTCS657305	995.70
	MILLER CHEVROLET	WORK ON 373	PV	105658	002	09101	1/26/2021	CTCS657305	1,145.89
	P O BOX 130 21150 JOHN MILLESS DRIVE ROGERS MN 55374			Summary Total					2,141.59
				Payment Amount					2,141.59
118363	MILLER, STEVE L OR MARYLEE A	2020 FRANCHISE FEE REBATE	PV	105921	001	09435	2/16/2021	021621	35.00
	STEVE L OR MARYLEE A MILLER 5490 155TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118036	MINNESOTA UTILITIES AND EXCAVATING LLC	PAY EST 4 PW CAMPUS	PV	105659	001	09438	2/5/2021	020521	2,975.40
	MINNESOTA UTILITIES AND EXCAVATING LLC 13932 LAKE DRIVE FOREST LAKE MN 55025			Summary Total					2,975.40
				Payment Amount					2,975.40
100328	MN DEPT OF HEALTH WATER	JAN-MAR 2021	PV	105862	001	09601	2/5/2021	020521	11,713.00
	MN DEPT OF HEALTH DRINKING WATER PROTECTION SECTION P O BOX 64494 ST PAUL MN 55164-0494			Summary Total					11,713.00
				Payment Amount					11,713.00
100330	MN FIRE SRV CERTIFICATION BRD	CERTIFICATION (6)	PV	105861	001	09101	1/27/2021	8421	2,460.00
	MN FIRE SRV CERTIFICATION BRD 2704 COUNTY ROAD 10 NE MOUNDS VIEW MN 55112			Summary Total					2,460.00
				Payment Amount					2,460.00
118266	MOLER, CAROL	2020 FRANCHISE FEE REBATE	PV	105754	001	09438	2/10/2021	021021	35.00

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	CAROL MOLER 14715 KRYPTON STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
115868	MOLIN CONCRETE	PAY EST 2 PW CAMPUS	PV	105663	001	09438	2/5/2021	020521	300,505.33
	MOLIN CONCRETE 415 LILAC STREET LINO LAKES MN 55014			Summary Total					300,505.33
				Payment Amount					300,505.33
112579	MONSERUD, LISA	2020 FRANCHISE FEE REBATE	PV	105922	001	09435	2/16/2021	021621	35.00
	LISA MONSERUD 5725 180TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118366	MOORE, DANIEL OR LAURA	2020 FRANCHISE FEE REBATE	PV	105923	001	09435	2/16/2021	021621	35.00
	DANIEL OR LAURA MOORE 8277 155TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118319	MORLEY, JOHN	2020 FRANCHISE FEE REBATE	PV	105802	001	09435	2/11/2021	021121	35.00
	JOHN MORLEY 8031 155TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118261	MULVANEY, MICHAEL	2020 FRANCHISE FEE REBATE	PV	105748	001	09438	2/10/2021	021021	35.00
	MICHAEL MULVANEY 16169 JARVIS STREET NW ELK RIVER MN 55330			Summary Total					35.00
				Payment Amount					35.00
100345	NAPA AUTO PARTS ELK	BLUE DEF FIRE	PV	105664	001	09101	1/26/2021	096972	53.96

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	RIVER	STATIONS							
	NAPA AUTO PARTS ELK RIVER			Summary Total					53.96
	17137 YALE STREET NW	WIPER BLADES	PV	105665	001	09101	1/29/2021	097329	35.48
	P O BOX 1041			Summary Total					35.48
	ELK RIVER MN 55330	AIR FILTER	PV	105957	001	09101	2/11/2021	099016	42.61
				Summary Total					42.61
		PRIMER	PV	105958	001	09101	2/12/2021	099177	28.45
				Summary Total					28.45
				Payment Amount					160.50
115543	NATURAL ENDEAVORS LANDSCAPING INC	JAN 21 PLOW 6701 HWY 10	PV	105864	001	09410	2/1/2021	1611- JAN 2021	753.38
	NATURAL ENDEAVORS LANDSCAPING INC 2662 S COON CREEK DRIVE ANDOVER MN 55304			Summary Total					753.38
				Payment Amount					753.38
117184	NELSON SANITATION AND RENTAL INC	TELEVISING	PV	105865	001	09602	1/20/2021	B-64641	341.08
	NELSON SANITATION AND RENTAL INC P O BOX85 1376 105TH ST NW RICE MN 56367			Summary Total					341.08
				Payment Amount					341.08
118267	NESS, ERIC	2020 FRANCHISE FEE REBATE	PV	105755	001	09438	2/10/2021	021021	35.00
	ERIC NESS 15390 UTE STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118275	NORDAHL, JOSEPH	2020 FRANCHISE FEE REBATE	PV	105803	001	09435	2/11/2021	021121	35.00
	JOSEPH NORDAHL 9195 164TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00

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118035	NORTHLAND CONCRETE AND MASONRY CO. LLC	PAY EST 4 PW CAMPUS	PV	105668	001	09438	2/5/2021	020521	2,890.37
	NORTHLAND CONCRETE AND MASONRY CO. LLC 1125 STAGECOACH ROAD SHAKOPEE MN 55379							Summary Total	2,890.37
								Payment Amount	2,890.37
118223	NYBLOM, DERICK	2020 FRANCHISE FEE REBATE	PV	105705	001	09438	2/10/2021	021021	14.00
	DERICK NYBLOM 5254 179TH LANE NW RAMSEY MN 55303							Summary Total	14.00
								Payment Amount	14.00
114494	O SHAUGHNESSY, TIM	2020 FRANCHISE FEE REBATE	PV	105688	001	09438	2/10/2021	021021	14.00
	TIM O SHAUGHNESSY 17201 ST FRANCIS BLVD RAMSEY MN 55303							Summary Total	14.00
								Payment Amount	14.00
117180	OATES, RAY	2020 FRANCHISE FEE REBATE	PV	105804	001	09435	2/11/2021	021121	35.00
	RAY OATES 4851 153RD COURT NW RAMSEY MN 55303							Summary Total	35.00
								Payment Amount	35.00
109219	OBLINGER, JENNIFER	2020 FRANCHISE FEE REBATE	PV	105805	001	09435	2/11/2021	021121	35.00
	JENNIFER OBLINGER 16220 ANDRIE STREET NW RAMSEY MN 55303							Summary Total	35.00
								Payment Amount	35.00
118314	OLSON, CARRIE	2020 FRANCHISE FEE REBATE	PV	105806	001	09435	2/11/2021	021121	35.00
	CARRIE OLSON 15811 OKAPI STREET NW RAMSEY MN 55303							Summary Total	35.00

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							Payment Amount		35.00
118336	OLSON, DANIEL	2020 FRANCHISE FEE REBATE	PV	105924	001	09435	2/17/2021	021721	35.00
	DANIEL OLSON 15991 JARVIS STREET NW ELK RIVER MN 55330						Summary Total		35.00
							Payment Amount		35.00
118313	OLSON, MITCHELL	2020 FRANCHISE FEE REBATE	PV	105807	001	09435	2/11/2021	021121	35.00
	MITCHELL OLSON 9140 ANDRIE COURT NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118383	OLSON, PAUL	2020 FRANCHISE FEE REBATE	PV	105925	001	09435	2/17/2021	021721	35.00
	PAUL OLSON 15801 ANDRIE STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118210	OLSON, WARREN	2020 FRANCHISE FEE REBATE	PV	105691	001	09438	2/10/2021	021021	14.00
	WARREN OLSON 16427 COQUINA STREET NW RAMSEY MN 55303						Summary Total		14.00
							Payment Amount		14.00
118202	OLYMPUS LOCKERS AND STORAGE	PAY EST 1 PW CAMPUS	PV	105670	001	09438	2/5/2021	020521	1,549.45
	OLYMPUS LOCKERS AND STORAGE 6560 EDENVALE B EDEN MN 55346						Summary Total		1,549.45
							Payment Amount		1,549.45
118231	PAYNE. RYAN	2020 FRANCHISE FEE REBATE	PV	105714	001	09438	2/10/2021	021021	35.00

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	RYAN PAYNE 14811 XKIMO ST NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118310	PERRY, BERNARD A R	2020 FRANCHISE FEE REBATE	PV	105808	001	09435	2/11/2021	021121	35.00
	BERNARD A R PERRY 15941 YORK CIRCLE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118258	PERSONS, MICHAEL	2020 FRANCHISE FEE REBATE	PV	105745	001	09438	2/10/2021	021021	35.00
	MICHAEL PERSONS 16630 COQUINA STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118294	PETERSEN, TIM	2020 FRANCHISE FEE REBATE	PV	105809	001	09435	2/11/2021	021121	35.00
	TIM PETERSEN 16150 ANDRIE STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118218	PETERSON, DANA	2020 FRANCHISE FEE REBATE	PV	105700	001	09438	2/10/2021	021021	14.00
	DANA PETERSON 7657 166TH AVENUE NW RAMSEY MN 55303			Summary Total					14.00
				Payment Amount					14.00
118252	PETERSON, WENDY	2020 FRANCHISE FEE REBATE	PV	105738	001	09438	2/10/2021	021021	35.00
	WENDY PETERSON 14827 YAKIMA STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00

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116970	PIERSON, STEVE	2020 FRANCHISE FEE REBATE	PV	105928	001	09435	2/17/2021	021721	35.00
	STEVE PIERSON 5821 SUNWOOD DR NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118358	PITT, JEFF	2020 FRANCHISE FEE REBATE	PV	105926	001	09435	2/17/2021	021721	35.00
	JEFF PITT 15901 JARVIS ST NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118342	PLAISTED, TODD	2020 FRANCHISE FEE REBATE	PV	105927	001	09435	2/17/2021	021721	35.00
	TODD PLAISTED 15781 ANDRIE STREET RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118306	QUICK, BRYAN	2020 FRANCHISE FEE REBATE	PV	105810	001	09435	2/11/2021	021121	35.00
	BRYAN QUICK 8991 162ND LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118291	REEDER, CHRISTINA	2020 FRANCHISE FEE REBATE	PV	105811	001	09435	2/11/2021	021121	35.00
	CHRISTINA REEDER 5601 146TH AVENUE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118280	REINERT, MICHAEL	2020 FRANCHISE FEE REBATE	PV	105812	001	09435	2/11/2021	021121	35.00
	MICHAEL REINERT 14545 KRYPTON ST NW RAMSEY MN 55303						Summary Total		35.00

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							Payment Amount		35.00
118239	REINHOLZ, RICHARD JAMES	2020 FRANCHISE FEE REBATE	PV	105724	001	09438	2/10/2021	021021	35.00
	RICHARD JAMES REINHOLZ 16530 DOLOMITE STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118301	RESECH, SHAREN	2020 FRANCHISE FEE REBATE	PV	105813	001	09435	2/11/2021	021121	35.00
	SHAREN RESECH 16450 DRISCOLL CIRCLE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118355	REYNOLDS, SHEILA OR BRIAN	2020 FRANCHISE FEE REBATE	PV	105929	001	09435	2/17/2021	021721	35.00
	SHEILA OR BRIAN REYNOLDS 14752 ZKIMO STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118373	RIDGLEY, MARK	2020 FRANCHISE FEE REBATE	PV	105931	001	09435	2/17/2021	021721	35.00
	MARK RIDGLEY 9401 INVERNESS LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118321	RINGOLD, JAMES B	2020 FRANCHISE FEE REBATE	PV	105814	001	09435	2/11/2021	021121	35.00
	JAMES B RINGOLD 14531 KRYPTON STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118378	RISTOW, REBECCA	2020 FRANCHISE FEE REBATE	PV	105930	001	09435	2/17/2021	021721	35.00

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	REBECCA RISTOW 16550 COQUINA STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
117956	RJM CONSTRUCTION LLC	PAY EST 5 PW CAMPUS	PV	105673	001	09438	2/5/2021	020521	73,094.85
	RJM CONSTRUCTION LLC 830 BOONE AVENUE NORTH GOLDEN VALLEY MN 55427			Summary Total					73,094.85
				Payment Amount					73,094.85
118247	ROBINSON, HOLLIE	2020 FRANCHISE FEE REBATE	PV	105733	001	09438	2/10/2021	021021	35.00
	HOLLIE ROBINSON 14587 KRYPTON STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118316	ROMANCHUK, KATHLEEN	2020 FRANCHISE FEE REBATE	PV	105815	001	09435	2/11/2021	021121	35.00
	KATHLEEN ROMANCHUK 14764 XKIMO STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118289	RONDO,ANGELA	2020 FRANCHISE FEE REBATE	PV	105816	001	09435	2/11/2021	021121	35.00
	ANGELA RONDO 5195 147TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118277	ROSE, GARY OR GERALDINE	2020 FRANCHISE FEE REBATE	PV	105817	001	09435	2/11/2021	021121	35.00
	GARY OR GERALDINE ROSE 5500 155TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118304	ROSIER, GEORGE	2020 FRANCHISE FEE	PV	105818	001	09435	2/11/2021	021121	35.00

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		REBATE							
	GEORGE ROSIER 8980 160TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118164	RTL CONSTRUCTION INC	PAY EST 2 PW CAMPUS	PV	105674	001	09438	2/5/2021	020521	2,061.50
	RTL CONSTRUCTION INC 290 SARAZIN STREET SHAKOPEE MN 55379			Summary Total					2,061.50
				Payment Amount					2,061.50
118259	RYBAK, COLLEEN	2020 FRANCHISE FEE REBATE	PV	105746	001	09438	2/10/2021	021021	35.00
	COLLEEN RYBAK 16540 COQUINA STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118213	SCHRADER, MICHAEL	2020 FRANCHISE FEE REBATE	PV	105694	001	09438	2/10/2021	021021	14.00
	MICHAEL SCHRADER 17344 PUMA ST NW RAMSEY MN 55303			Summary Total					14.00
				Payment Amount					14.00
118236	SCHROEDER, JAMES	2020 FRANCHISE FEE REBATE	PV	105720	001	09438	2/10/2021	021021	35.00
	JAMES SCHROEDER 9000 160TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118368	SCHUETTE, LEON	2020 FRANCHISE FEE REBATE	PV	105932	001	09435	2/17/2021	021721	35.00
	LEON SCHUETTE 8184 155TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
118232	SEELEY, ANGELA	2020 FRANCHISE FEE REBATE	PV	105715	001	09438	2/10/2021	021021	35.00
	ANGELA SEELEY 14714 KRYPTON STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
104635	SHAPPELL, DAVID OR SANDRA	2020 FRANCHISE FEE REBATE	PV	105819	001	09435	2/11/2021	021121	35.00
	DAVID OR SANDRA SHAPPELL 9325 164TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118238	SHERER, RICH OR MOLLY	2020 FRANCHISE FEE REBATE	PV	105723	001	09438	2/10/2021	021021	35.00
	RICH OR MOLLY SHERER 16470 FORTMANN CIRCLE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118341	SIZEN, STANLEY	2020 FRANCHISE FEE REBATE	PV	105933	001	09435	2/17/2021	021721	35.00
	STANLEY SIZEN 16251 ANDRIE STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118302	SKIBA, THOMAS S	2020 FRANCHISE FEE REBATE	PV	105820	001	09435	2/11/2021	021121	35.00
	THOMAS S SKIBA 15310 UTE STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118260	SMITH, GARY	2020 FRANCHISE FEE REBATE	PV	105747	001	09438	2/10/2021	021021	35.00
	GARY SMITH 16821 GARNET STREET NW						Summary Total		35.00

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	RAMSEY MN 55303								
				Payment Amount					35.00
118249	SOGN, BRUCE L. OR MARGARET D.	2020 FRANCHISE FEE REBATE	PV	105735	001	09438	2/10/2021	021021	35.00
	BRUCE L. OR MARGARET D. SOGN 8681 160TH COURT NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118370	SOLTIS, JAY	2020 FRANCHISE FEE REBATE	PV	105934	001	09435	2/17/2021	021721	35.00
	JAY SOLTIS 14642 HELIUM ST NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118221	SPITZLEY, PAUL	2020 FRANCHISE FEE REBATE	PV	105703	001	09438	2/10/2021	021021	14.00
	PAUL SPITZLEY 16208 COQUINE STREET NW RAMSEY MN 55303			Summary Total					14.00
				Payment Amount					14.00
118285	SPOHN, PAMELA A	2020 FRANCHISE FEE REBATE	PV	105821	001	09435	2/11/2021	021121	35.00
	PAMELA A SPOHN 5150 147TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118242	STRANTZ, MIKE OR LAURIE	2020 FRANCHISE FEE REBATE	PV	105728	001	09438	2/10/2021	021021	35.00
	MIKE OR LAURIE STRANTZ 16701 GARNET STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118230	STROUP, TIMOTHY	2020 FRANCHISE FEE REBATE	PV	105713	001	09438	2/10/2021	021021	35.00

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	TIMOTHY STROUP 14778 XKIMO STREET NW RAMSEY MN 55303								
				Summary Total					35.00
				Payment Amount					35.00
118206	SZYKULSKI, GERALD	2020 FRANCHISE FEE REBATE	PV	105684	001	09438	2/10/2021	021021	40.00
	GERALD SZYKULSKI 14440 AZURITE STREET NW RAMSEY MN 55303								
				Summary Total					40.00
				Payment Amount					40.00
118279	TAYLOR, RICHARD	2020 FRANCHISE FEE REBATE	PV	105822	001	09435	2/11/2021	021121	35.00
	RICHARD TAYLOR 15521 ANDRIE STREET NW RAMSEY MN 55303								
				Summary Total					35.00
				Payment Amount					35.00
111076	TEIGEN, ROBERT	2020 FRANCHISE FEE REBATE	PV	105690	001	09438	2/10/2021	021021	14.00
	ROBERT TEIGEN 7833 159TH LANE NW RAMSEY MN 55303								
				Summary Total					14.00
				Payment Amount					14.00
118228	THIEL, MARK	2020 FRANCHISE FEE REBATE	PV	105711	001	09438	2/10/2021	021021	35.00
	MARK THIEL 5200 155TH LANE NW RAMSEY MN 55303								
				Summary Total					35.00
				Payment Amount					35.00
107797	THOMSON REUTERS- WEST	SUB- QUINLAN ZONING BULLETIN	PV	105871	001	09101	2/4/2021	843862065	636.00
	THOMSON REUTERS- WEST P O BOX 6292 CAROL STREAM IL 60197-6292								
				Summary Total					636.00
				Payment Amount					636.00

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Bank Account	999.1010	CASH IN BANK	00002224
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Payment Instrument	Check Payment		
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
118076	THORNBERG STEEL	PAY EST 4 PW CAMPUS	PV	105676	001	09438	2/5/2021	020521	19,302.10
	THORNBERG STEEL 23604 UNIVERSITY AVENUE NW BETHEL MN 55005						Summary Total		19,302.10
							Payment Amount		19,302.10
118274	THURSTON, DOUGLAS W OR L K	2020 FRANCHISE FEE REBATE	PV	105823	001	09435	2/11/2021	021121	35.00
	DOUGLAS W OR L K THURSTON 16661 DOLOMITE STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118299	UVEGES, MATTHEW R	2020 FRANCHISE FEE REBATE	PV	105824	001	09435	2/11/2021	021121	35.00
	MATTHEW R UVEGES 9460 164TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118323	VANG, LA	2020 FRANCHISE FEE REBATE	PV	105935	001	09435	2/17/2021	021721	35.00
	LA VANG 5390 155TH LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118208	VIKING MOLD INC	2020 FRANCHISE FEE REBATE	PV	105687	001	09438	2/10/2021	021021	80.00
	VIKING MOLD INC 7060 143RD AVENUE NW RAMSEY MN 55303						Summary Total		80.00
							Payment Amount		80.00
118217	VILLENEUVE, ANTHONY	2020 FRANCHISE FEE REBATE	PV	105699	001	09438	2/10/2021	021021	14.00
	ANTHONY VILLENEUVE 6230.177TH LANE NW RAMSEY MN 55303						Summary Total		14.00
							Payment Amount		14.00

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Bank Account 999.1010 CASH IN BANK 00002224
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118298	VOIGT, BRANDEN OR EMMA	2020 FRANCHISE FEE REBATE	PV	105825	001	09435	2/11/2021	021121	35.00
	BRANDEN OR EMMA VOIGT 15784 OKAPI STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118290	WALZ, GERALD OR DARLENE	2020 FRANCHISE FEE REBATE	PV	105826	001	09435	2/11/2021	021121	35.00
	GERALD OR DARLENE WALZ 18030 KRYPTON STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118377	WATSON, BARBARA	2020 FRANCHISE FEE REBATE	PV	105936	001	09435	2/17/2021	021721	35.00
	BARBARA WATSON 9000 162ND LANE NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
118331	WATSON, MICHAEL E	2020 FRANCHISE FEE REBATE	PV	105937	001	09435	2/17/2021	021721	35.00
	MICHAEL E WATSON 15530 BARIUM STREET NW RAMSEY MN 55303						Summary Total		35.00
							Payment Amount		35.00
100529	WENDELL'S INC	RED INK	PV	105872	001	09101	2/1/2021	2534400	4.45
	WENDELL'S INC 6601 BUNKER LAKE BLVD PO BOX 458 RAMSEY MN 55303-0458						Summary Total		4.45
							Payment Amount		4.45
118243	WENNDT, VERLYN	2020 FRANCHISE FEE REBATE	PV	105729	001	09438	2/10/2021	021021	35.00
	VERLYN WENNDT 5221 156TH LANE NW						Summary Total		35.00

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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	RAMSEY MN 55303								
				Payment Amount					35.00
118248	WEST, JONATHAN OR CHRISTINA	2020 FRANCHISE FEE REBATE	PV	105734	001	09438	2/10/2021	021021	35.00
	JONATHAN OR CHRISTINA WEST 16180 ANDRIE STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118215	WEST, RON	2020 FRANCHISE FEE REBATE	PV	105696	001	09438	2/10/2021	021021	14.00
	RON WEST 17960 ERMINE BLVD NW RAMSEY MN 55303			Summary Total					14.00
				Payment Amount					14.00
118220	WESTCOTT, WILLIAM	2020 FRANCHISE FEE REBATE	PV	105702	001	09438	2/10/2021	021021	14.00
	WILLIAM WESTCOTT 15220 WILLEMITE STREET NW RAMSEY MN 55303			Summary Total					14.00
				Payment Amount					14.00
118374	WIK, MEGAN	2020 FRANCHISE FEE REBATE	PV	105938	001	09435	2/17/2021	021721	35.00
	MEGAN WIK 5240 155TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118278	WILEY, STEVEN	2020 FRANCHISE FEE REBATE	PV	105827	001	09435	2/11/2021	021121	14.00
	STEVEN WILEY 54 CHAIN BLVD BAYVILLE NJ 08721			Summary Total					14.00
				Payment Amount					14.00
113539	WINSUPPLY TWIN CITIES MN CO.	SPLIT CLAMP	PV	105873	001	09601	2/2/2021	136116 01	2.98

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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	WINSUPPLY TWIN CITIES MN CO. 13930 RADIUM STREET NW RAMSEY MN 55303			Summary Total					2.98
				Payment Amount					2.98
118234	WOEHLER, MARIE	2020 FRANCHISE FEE REBATE	PV	105718	001	09438	2/10/2021	021021	35.00
	MARIE WOEHLER 14801 XKIMO STREET NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118272	WOLFF, DAVID OR SUSAN	2020 FRANCHISE FEE REBATE	PV	105828	001	09435	2/11/2021	021121	35.00
	DAVID OR SUSAN WOLFF 5650 146TH AVENUE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
118308	ZIMMERMANN, RONALD	2020 FRANCHISE FEE REBATE	PV	105829	001	09435	2/11/2021	021121	35.00
	RONALD ZIMMERMANN 5460 155TH LANE NW RAMSEY MN 55303			Summary Total					35.00
				Payment Amount					35.00
				Total Amount to be Processed					806,628.08
				Total Number of Payments to be Processed					235

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Bank Account 999.1010 CASH IN BANK 00002224
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Payment Instrument T A/P ACH Payment
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100017	AIRGAS USA, LLC	MISC GASES	PV	105941	001	09101	1/31/2021	9976756801	32.12
	AIRGAS USA LLC P O BOX 802576 CHICAGO IL 60680-2576				Summary Total				32.12
					Payment Amount				32.12
100029	ANOKA AREA CHAMBER OF COMMERCE	LUNCH- KUZMA/ULRICH	PV	105940	001	09101	2/2/2021	27621	20.00
	ANOKA AREA CHAMBER OF COMMERCE	LUNCH- KUZMA/ULRICH	PV	105940	002	09101	2/2/2021	27621	20.00
	12 BRIDGE SQUARE ANOKA MN 55303				Summary Total				40.00
					Payment Amount				40.00
116848	BAYCOM INC	SQUAD CAR PRINTERS	PV	105640	001	09101	1/27/2021	030934	3,030.00
	BAYCOM INC N16 W23217 STONE RIDGE DRIVE # 250 WAUKESHA WI 53188				Summary Total				3,030.00
					Payment Amount				3,030.00
103641	BOYER TRUCKS ROGERS	RETURN CLAMP	PD	105641	001	09101	2/2/2021	CM90598R	26.43-
	BOYER TRUCKS				Summary Total				26.43-
	P O BOX 18338	EXHAUST PIPE/CLAMP	PV	105642	001	09101	2/1/2021	90598R	247.01
	MINNEAPOLIS MN 55418				Summary Total				247.01
		MISC PARTS	PV	105643	001	09101	2/2/2021	90736R	30.95
					Summary Total				30.95
		MISC PARTS	PV	105644	001	09101	2/3/2021	90760R	144.49
					Summary Total				144.49
		FITTINGS	PV	105645	001	09101	2/3/2021	90766R	39.19
					Summary Total				39.19
					Payment Amount				435.21
116197	CINTAS CORPORATION	MATS- FIRE STATIONS	PV	105646	001	09101	1/28/2021	4074337650	13.20
	CINTAS CORPORATION				Summary Total				13.20
	CINTAS LOC #4K	UNIFORM CLEANING	PV	105647	001	09101	2/3/2021	4074834224	16.00
	P O BOX 650838	UNIFORM CLEANING	PV	105647	002	09101	2/3/2021	4074834224	5.00
	DALLAS TX 75265-0838	UNIFORM CLEANING	PV	105647	003	09101	2/3/2021	4074834224	13.19
		UNIFORM CLEANING	PV	105647	004	09101	2/3/2021	4074834224	13.19
					Summary Total				47.38

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Payment Instrument	T A/P ACH Payment		
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				Payment Amount					60.58
100129	CRYSTEEL TRUCK EQUIPMENT	PLOW SUPPLIES	PV	105837	001	09101	2/10/2021	FP180974	261.25
	CRYSTEEL MANUFACTURING 1130 73RD AVENUE NE FRIDLEY MN 55432			Summary Total					261.25
				Payment Amount					261.25
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	105649	001	09101	1/29/2021	80603	1,665.68
	DEHN OIL COMPANY			Summary Total					1,665.68
	6735 141ST AVENUE NW	DIESEL FUEL	PV	105944	001	09101	2/5/2021	80390	1,431.00
	RAMSEY MN 55303			Summary Total					1,431.00
				Payment Amount					3,096.68
118116	DTN LLC	MARCH 21 CLEARPATH	PV	105838	001	09101	2/5/2021	5886891	400.00
	DTN LLC 18205 CAPITOL AVENUE SUITE 100 OMAHA NE 68022			Summary Total					400.00
				Payment Amount					400.00
100158	ECM PUBLISHERS INC	SAMPLE ELECTION BALLOT	PV	105839	001	09101	1/29/2021	816745	102.13
	ECM PUBLISHERS INC			Summary Total					102.13
	4095 COON RAPIDS BLVD	BID RIVERDALE IMPROV	PV	105840	001	09402	2/5/2021	818820	408.50
	COON RAPIDS MN 55433			Summary Total					408.50
		2021 CRACK SEAL IMPROV BID	PV	105841	001	09101	2/5/2021	818821	247.25
				Summary Total					247.25
		AD ZONING/CODE ENFORCE	PV	105874	001	09101	1/31/2021	817392	221.50
				Summary Total					221.50
				Payment Amount					979.38
113651	ELECTRO WATCHMAN INC	2021 SOFTWARE RENEWAL	PV	105842	001	09101	2/5/2021	362308	2,384.74
	ELECTRO WATCHMAN INC ONE W WATER STREET SUITE 110 ST PAUL MN 55107			Summary Total					2,384.74

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Payment Instrument	T	A/P ACH Payment	
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				Payment Amount					2,384.74
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC	5 GUN LOCKS FOR RIFLES	PV	105650	001	09101	1/26/2021	DL012621-25	657.97
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC			Summary Total					657.97
	2755 GENEVA AVE N	WHELEN LED MODULE 305	PV	105946	001	09101	2/3/2021	DL12032025A	162.80
	OAKDALE MN 55128			Summary Total					162.80
				Payment Amount					820.77
113321	FACTORY MOTOR PARTS CO	AIR FILTER 351	PV	105843	001	09101	2/8/2021	6-1583015	5.99
	FACTORY MOTOR PARTS CO			Summary Total					5.99
	BIN 139107	SPLASHWASH	PV	105844	001	09101	2/5/2021	6-1582929	34.08
	P O BOX 9107			Summary Total					34.08
	MINNEAPOLIS MN 55480-9107			Payment Amount					40.07
100200	GOPHER STATE ONE CALL INC	JAN 21 76 TICKETS	PV	105651	001	09601	1/31/2021	1010690	34.20
	GOPHER STATE ONE CALL	JAN 21 76 TICKETS	PV	105651	002	09601	1/31/2021	1010690	34.20
	7223 PARKWAY DRIVE SUITE 210	JAN 21 76 TICKETS	PV	105651	003	09601	1/31/2021	1010690	34.20
	HANOVER MD 21076-1317			Summary Total					102.60
				Payment Amount					102.60
100650	GRAINGER	MISC PARTS	PV	105845	001	09601	2/2/2021	9793203002	170.68
	GRAINGER INC			Summary Total					170.68
	DEPT. 806511127	RETURN BATTERY	PD	105846	001	09101	1/11/2021	9767695662	182.68-
	PALATINE IL 60038-0001			Summary Total					182.68-
		RETURN BATTERY CHARGER	PD	105847	001	09101	1/11/2021	9767695670	83.38-
				Summary Total					83.38-
		MISC SUPPLIES	PV	105848	001	09101	1/11/2021	9768958630	23.84
				Summary Total					23.84
		MISC PARTS	PV	105849	001	09601	2/3/2021	9794795071	96.84
				Summary Total					96.84
				Payment Amount					25.30

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112475	INNOVATIVE OFFICE SOLUTIONS	CLEAR LABELS-RETURN	PD	105851	001	09101	2/1/2021	SCN-104913	9.82-
	INNOVATIVE OFFICE SOLUTIONS				Summary Total				9.82-
	P O BOX 860627	OFFICE SUPPLIES	PV	105852	001	09101	2/2/2021	IN3250474	24.27
	MINNEAPOLIS MN 55486-0001				Summary Total				24.27
		OFFICE SUPPLIES	PV	105853	001	09101	2/1/2021	IN3249015	9.82
		OFFICE SUPPLIES	PV	105853	002	09101	2/1/2021	IN3249015	11.98
		OFFICE SUPPLIES	PV	105853	003	09101	2/1/2021	IN3249015	33.96
					Summary Total				55.76
					Payment Amount				70.21
107539	LANDSCAPE ARCHITECTURE INC	RE: CENTRAL PRK EXPAN DESIGN	PV	105654	001	09101	2/3/2021	020321	4,850.00
	LANDSCAPE ARCHITECTURE INC				Summary Total				4,850.00
	2350 BAYLESS PLACE								
	ST PAUL MN 55114				Payment Amount				4,850.00
100266	LOGIS	FEB 2021 SERVICES	PV	105856	001	09101	2/1/2021	49913	18,355.00
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS				Summary Total				18,355.00
	5750 DULUTH STREET	NETWORK SER. THRU 1/23/21	PV	105857	001	09101	1/31/2021	49973	218.75
	GOLDEN VALLEY MN 55422-4036				Summary Total				218.75
		FIREWALL/ADOBE PRO	PV	105858	001	09101	1/31/2021	50009	50.79
		FIREWALL/ADOBE PRO	PV	105858	002	09101	1/31/2021	50009	1,439.01
					Summary Total				1,489.80
					Payment Amount				20,063.55
100283	MENARDS COON RAPIDS	MISC SUPPLIES	PV	105954	001	09101	1/27/2021	44183	89.42
	MENARDS COON RAPIDS	MISC SUPPLIES	PV	105954	002	09101	1/27/2021	44183	89.43
	3045 MAIN STREET				Summary Total				178.85
	COON RAPIDS MN 55433	CREDIT- RETURN	PD	105955	001	09101	1/27/2021	44182	105.52-
		CREDIT- RETURN	PD	105955	002	09101	1/27/2021	44182	145.89-
					Summary Total				251.41-
		MISC SUPPLIES	PV	105956	001	09101	1/27/2021	44180	105.52
		MISC SUPPLIES	PV	105956	002	09101	1/27/2021	44180	145.89
					Summary Total				251.41
					Payment Amount				178.85
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	105656	001	09101	1/30/2021	25401	38.77

Payment Group Control Number 3168
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2021

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077			Summary Total					38.77
				Payment Amount					38.77
100285	MET COUNCIL ENVIRONMENTAL SRV	MARCH 21 WASTE WATER	PV	105863	001	09602	2/8/2021	0001119451	70,433.39
	MET COUNCIL ENVIRONMENTAL SRV P O BOX 856513 MINNEAPOLIS MN 55485-6513			Summary Total					70,433.39
				Payment Amount					70,433.39
113909	MOBILE VEHICLE INTEGRATION	REPAIR DOOR SENSOR 565	PV	105660	001	09101	1/21/2021	21-01003	157.50
	MOBILE VEHICLE INTEGRATION			Summary Total					157.50
	835 XENIA AVENUE NW	WORK ON 363	PV	105661	001	09290	1/31/2021	21-01008	315.00
	ELK RIVER MN 55330			Summary Total					315.00
		WORK ON 392	PV	105662	001	09101	1/21/2021	21-01004	262.50
		WORK ON 392	PV	105662	002	09101	1/21/2021	21-01004	89.25
				Summary Total					351.75
				Payment Amount					824.25
115167	NET TRANSCRIPTS INC	JAN 21 TRANSCRIPTION	PV	105666	001	09101	1/15/2021	NT1755	353.37
	NET TRANSCRIPTS INC			Summary Total					353.37
	3707 N. 7TH STREET SUITE 320	JAN 25, 2021 TRANSCRIPTION	PV	105866	001	09101	1/31/2021	NT2006	23.40
	PHOENIX AZ 85014			Summary Total					23.40
				Payment Amount					376.77
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	105667	001	09101	2/3/2021	200874	202.18
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433			Summary Total					202.18
				Payment Amount					202.18
115071	NORTHLAND OCCUPATIONAL HEALTH	PRE EMPLOY TESTING	PV	105867	001	09101	2/3/2021	9406	180.00
	NORTHLAND OCCUPATIONAL HEALTH			Summary Total					180.00

Payment Group Control Number 3168
Bank Account 999.1010 CASH IN BANK 00002224
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Payment Instrument T A/P ACH Payment
Pay Through Date 12/31/2021

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	7533 SUNWOOD DRIVE NW SUITE 212 RAMSEY MN 55303								
								Payment Amount	180.00
110547	NORTHWEST LIGHTING SYSTEMS CO.	MISC LIGHTING SUPPLIES	PV	105868	001	09101	2/8/2021	119917	252.00
	NORTHWEST LIGHTING SYSTEMS CO. 746 CRAIG AVENUE TRACY MN 56175							Summary Total	252.00
								Payment Amount	252.00
117474	OERTEL ARCHITECTS LTD	RE: RAMSEY PW CAMPUS	PV	105669	001	09438	2/4/2021	10	13,447.59
	OERTEL ARCHITECTS LTD 1795 ST CLAIR AVENUE ST PAUL MN 55105							Summary Total	13,447.59
								Payment Amount	13,447.59
112421	PERRILL	FEB 21 ROW WAY WEB	PV	105671	001	09101	2/1/2021	253587	200.00
	PERRIL 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305							Summary Total	200.00
								Payment Amount	200.00
111488	POPP.COM INC	JAN 21 SERVICE	PV	105869	001	09101	1/31/2021	992658369	84.35
	POPP.COM INC	JAN 21 SERVICE	PV	105869	002	09101	1/31/2021	992658369	37.49
	620 MENDELSSOHN AVE NO SUITE 101	JAN 21 SERVICE	PV	105869	003	09101	1/31/2021	992658369	46.86
	GOLDEN VALLEY MN 55427	JAN 21 SERVICE	PV	105869	004	09101	1/31/2021	992658369	178.07
		JAN 21 SERVICE	PV	105869	005	09101	1/31/2021	992658369	28.12
		JAN 21 SERVICE	PV	105869	006	09101	1/31/2021	992658369	107.78
		JAN 21 SERVICE	PV	105869	007	09101	1/31/2021	992658369	42.16
		JAN 21 SERVICE	PV	105869	008	09101	1/31/2021	992658369	112.95
		JAN 21 SERVICE	PV	105869	009	09101	1/31/2021	992658369	90.45
		JAN 21 SERVICE	PV	105869	010	09101	1/31/2021	992658369	110.40
		JAN 21 SERVICE	PV	105869	011	09101	1/31/2021	992658369	60.31
								Summary Total	898.94
								Payment Amount	898.94
107978	PREMIER COMMERCIAL PROPERTIES INC	HIWAY 10 MANAGEMENT	PV	105870	001	09410	1/31/2021	7428	200.00
	PREMIER COMMERCIAL	HIWAY 10 MANAGEMENT	PV	105870	002	09410	1/31/2021	7428	200.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3168		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	PROPERTIES INC 299 COON RAPIDS BLVD NW #200 COON RAPIDS MN 55433	HIWAY 10 MANAGEMENT	PV	105870	003	09410	1/31/2021	7428	200.00
				Summary Total					600.00
				Payment Amount					600.00
117396	RIHM KENWORTH RIHM KENWORTH 425 CONCORD STREET S SOUTH ST PAUL MN 55075	TUBE-PRESS	PV	105672	001	09101	1/29/2021	3065561G	124.35
				Summary Total					124.35
				Payment Amount					124.35
100469	STREICHER'S POLICE EQUIPMENT STREICHER'S POLICE EQUIPMENT 10911 WEST HWY 55 MINNEAPOLIS MN 55441	BALLISTIC PLATES	PV	105675	001	09101	1/29/2021	I1480757	2,976.00
				Summary Total					2,976.00
				Payment Amount					2,976.00
112721	W W GOETSCH ASSOCIATES INC W W GOETSCH ASSOCIATES INC 5250 WEST 74TH STREET SUITE 24 MINNEAPOLIS MN 55439-2226	STEEL BRAIDED PUMP CORDS	PV	105677	001	09605	1/18/2021	105601	2,844.00
				Summary Total					2,844.00
				Payment Amount					2,844.00
106351	WATER LABORATORIES, INC WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330	JAN 21 WATER TEST	PV	105678	001	09601	1/30/2021	8382	660.00
				Summary Total					660.00
				Payment Amount					660.00
112515	WSB AND ASSOCIATES INC WSB AND ASSOCIATES INC 701 XENIA AVENUE SOUTH SUITE 300 MINNEAPOLIS MN 55416	DEC 2020 GENERAL PLANNING	PV	105939	001	09101	1/26/2021	R-015204-000-12	445.00
		DEC 2020 GENERAL PLANNING	PV	105939	002	09101	1/26/2021	R-015204-000-12	3,013.75
		DEC 2020 GENERAL PLANNING	PV	105939	003	09101	1/26/2021	R-015204-000-12	267.00
		DEC 2020 GENERAL	PV	105939	004	09101	1/26/2021	R-015204-000-12	578.50

R04570

CITY OF RAMSEY

Create Payment Control Groups

Payment Group Control Number	3168		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount
		PLANNING							
								Summary Total	4,304.25
								Payment Amount	4,304.25
								Total Amount to be Processed	135,233.80
								Total Number of Payments to be Processed	34

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-053

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF FEBRUARY 4, 2021 THROUGH FEBRUARY 17, 2021

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of February 4, 2021, through February 17, 2021, in the amount of $ 1,402,009.49 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period February 4, 2021, through February 17, 2021, in the amount of $ 1,402,009.49.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Kuzma
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of February, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 4.**

Meeting Date: 02/23/2021

By: Chris Anderson, Community Development

Information

Title

Adopt Resolution #21-031 Approving Final Plat and Development Agreement for Muller 2nd Addition (Project No. 21-101); Case of Jethro Carpenter

Purpose/Background:

The City has received an application from Jethro Carpenter (the "Applicant") for a variance and minor plat to subdivide the property located at 16736 St. Francis Blvd NW (the "Subject Property") into two (2) buildable parcels. The variance, which was approved by the Planning Commission on February 4, 2021, is to deviate from the minimum lot size standard. In 2016, the City issued a Demolition Permit for the removal of an old home that was on the Subject Property and since that time, the parcel has been vacant.

Notification:

For the previous Planning Commission Meeting, the City attempted to notify Property Owners, as reflected in the Anoka County Property Records, within 700 feet of the Subject Property of the request. The Public Hearing Notice was also properly posted in the Anoka County UnionHerald, the City's Official Newsletter.

Notice is not required for this step.

Observations/Alternatives:

The Subject Property is zoned R-1 Residential (Rural Developing) and is approximately 3.10 acres in size. The parcels to the west and north are also zoned R-1 Residential (Rural Developing); the properties to the south are zoned B-1 General Business; the property to east (across St. Francis Blvd) is zoned PUD (Rum River Hills Golf Course). The surrounding residential lots range in size from about 0.88 acres to 1.3 acres.

Presently, the Subject Property gains access from Saint Francis Boulevard (aka Highway 47). The Applicant has agreed to eliminate the existing access onto the state highway and dedicate restricted access to the state of Minnesota (shown on both the Sketch Plan and Final Plat). Both new lots would be accessed from 168th Avenue, which is both preferred by the City and a safer alternative to maintaining the direct access onto St. Francis Boulevard. The minor subdivision was forwarded to MnDOT for review and comment. MnDOT has no concerns or comments regarding the Minor Plat.

As part of the submittal, the Applicant did have soil borings completed to determine if there were suitable soils for septic systems on each lot. Due to the shallow water table, both lots will need to be served by mound systems (not necessarily uncommon). Both lots have sufficient area to accommodate both a primary and secondary septic area along with a well.

The Sketch Plan demonstrates that a home can be located on each lot without infringing on any minimum setback. Additionally, the Sketch Plan and Final Plat include all requisite drainage and utility easements as well. Each of the resulting lots would also exceed the minimum lot frontage requirements along 168th Ave.

The Planning Commission conducted a Public Hearing on February 4, 2021 regarding a variance to minimum lot size requirements for both proposed lots. While each proposed lot would be about 1.55 acres (minimum lot size required is 2.5 acres), both would still be larger than all the surrounding residential parcels. The only comment received during the Public Hearing had to do with noise generated from the adjacent indoor shooting range. The

individual noted that he had no concerns with the proposed subdivision but rather wanted to request retention of as much vegetation as possible to help mitigate noise during the summer months. The Applicant appreciated this feedback and noted that he would attempt to retain as much existing vegetation as possible and would also explore the potential of additional landscaping along the southern lot line to establish more of a buffer between the commercial and residential uses. The Planning Commission approved the requested variance.

Alternatives

Alternative 1: Adopt Resolution #21-031 approving the Final Plat and Development Agreement for Muller 2nd Addition. This alternative would eliminate a direct access point onto State Highway 47, increasing safety within this major traffic corridor. Furthermore, the resulting two (2) buildable lots would still be larger than all surrounding residential lots, thus, maintaining the essential character of the neighborhood.

Alternative 2: Do not approve the Minor Plat. The Planning Commission has granted a variance to address the lot size of both proposed lots. The Sketch Plan shows that a home (and primary and secondary septic locations) can be sited on each parcel without encroaching on any minimum setback. This project would eliminate a direct access onto Highway 47.

Funding Source:

The Applicant is responsible for all costs associated with this request.

Recommendation:

The Planning Commission recommends approving the Final Plat.

Action:

Motion to adopt Resolution #21-031 approving Final Plat and Development Agreement for Muller 2nd Addition.

Attachments

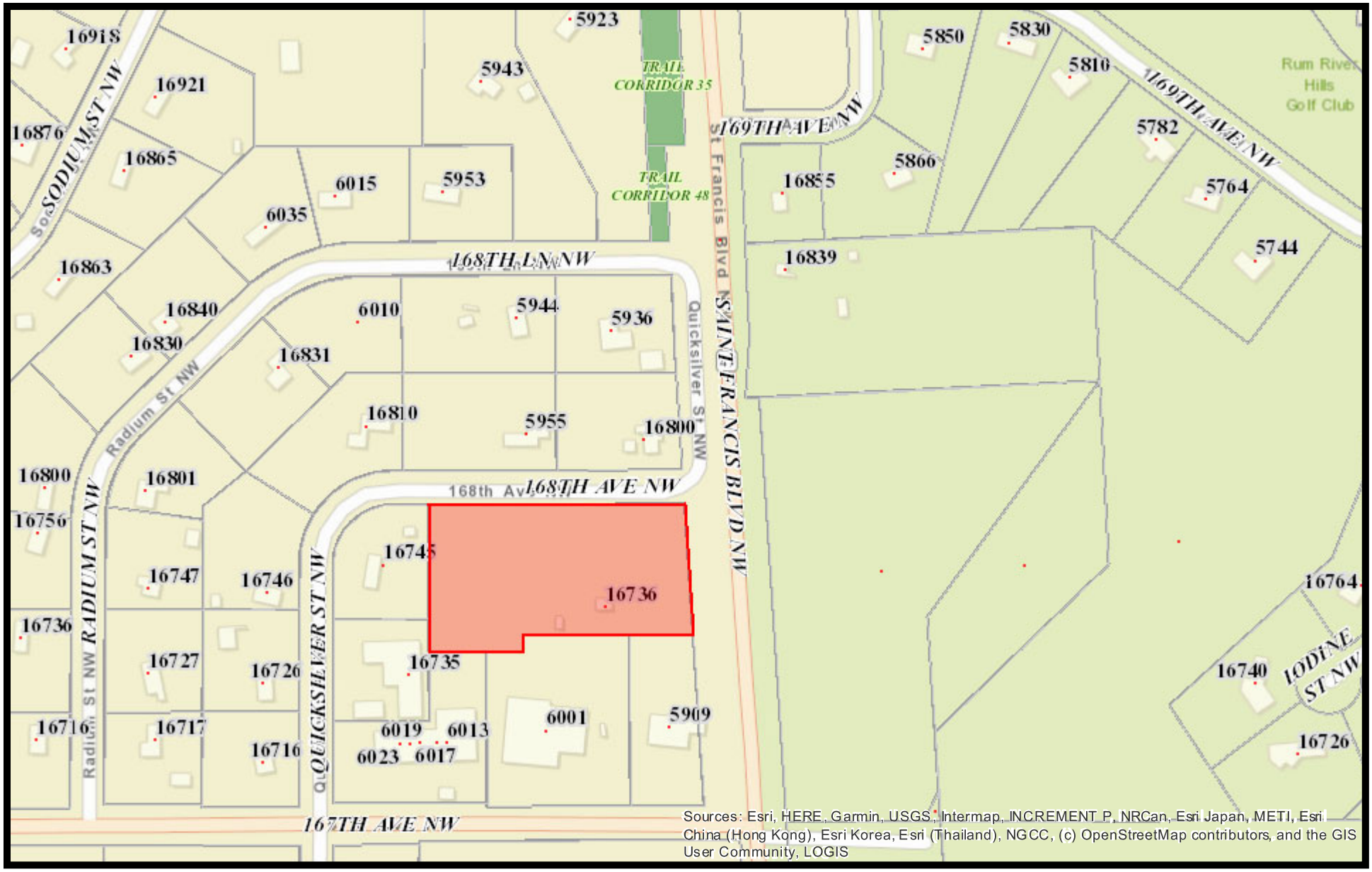
Site Location Map
Sketch Plan
Sketch Plan with Aerial
Final Plat
Draft Planning Commission Meeting Minutes Dated February 4, 2021
Development Agreement
Resolution #21-031: Final Plat and Development Agreement

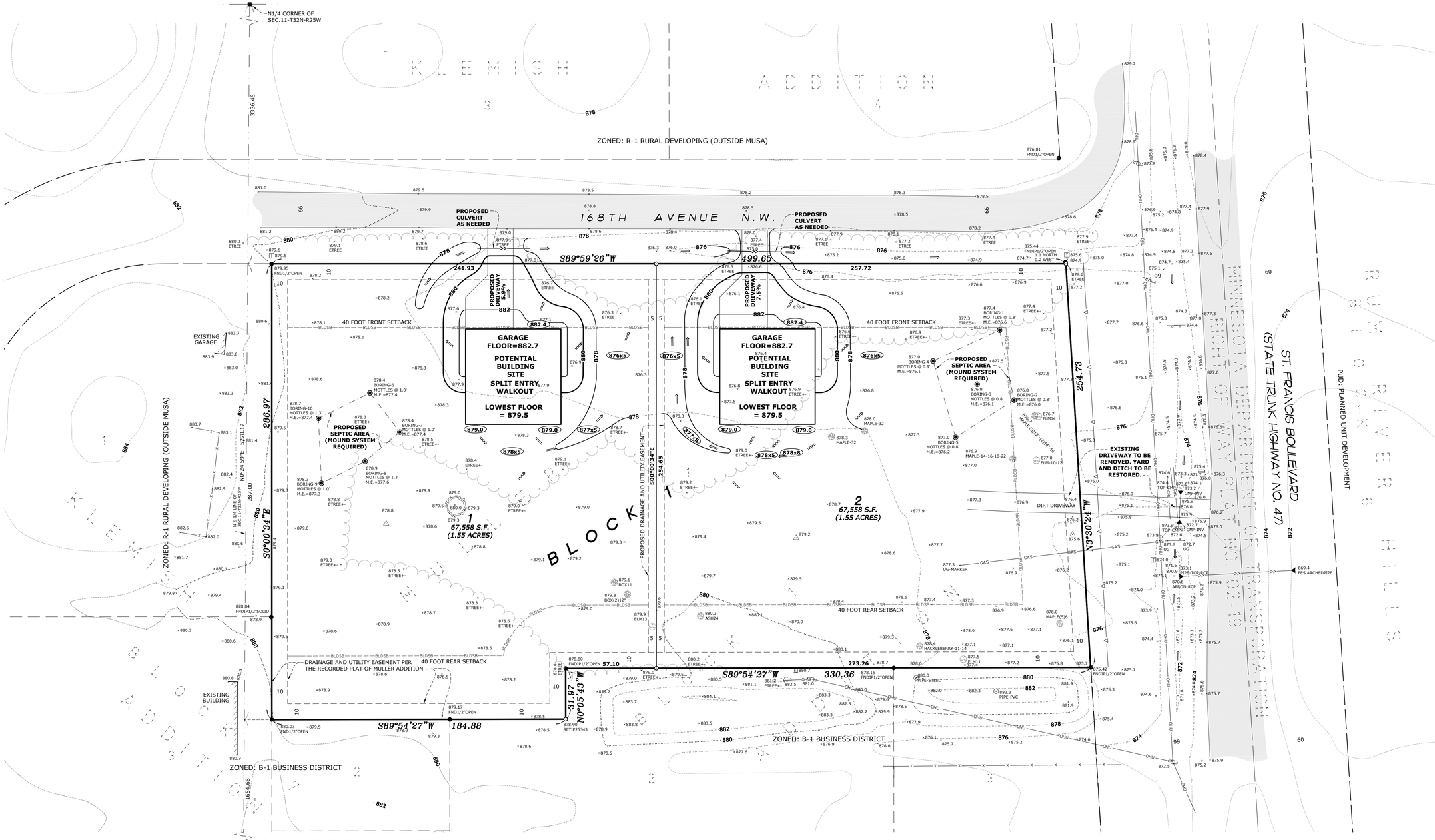
Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	02/18/2021 11:57 AM
Kurt Ulrich	Kurt Ulrich	02/18/2021 01:50 PM
Form Started By: Chris Anderson		Started On: 02/09/2021 03:03 PM
Final Approval Date: 02/18/2021		

16736 St. Francis Blvd NW

Site Location Map





VICINITY MAP

PART OF SEC. 11, TWP. 32, RNG. 25



ANOKA COUNTY, MINNESOTA
(NO SCALE)

PROPERTY DESCRIPTION

Lot 1, Block 1, MULLER ADDITION, Anoka County, Minnesota.

NOTES

- Field survey was completed by E.G. Rud and Sons, Inc. on 12/30/2020.
- Address of the surveyed premises: 16736 St. Francis Boulevard N.W., Ramsey, MN 55303.
- Bearings shown are on Anoka County Coordinate System.
- Fee ownership is vested in Vladimir Krivov.
- Parcel ID Number: 11-32-25-42-0026.
- This survey is based upon information found in the commitment for title insurance prepared by Home Security Abstract & Title Company, as issuing agents for Chicago Title Insurance Company, File No. 1086697, dated effective December 08th, 2020 at 7:00 A.M..
- Due to field work being completed during the winter season there may be improvements in addition to those shown that were not visible due to snow and ice conditions characteristic of Minnesota winters.
- Surveyed premises shown on this survey map is in Flood Zone X (Areas determined to be outside the 0.2% annual chance floodplain.), according to Flood Insurance Rate Map Community No. 27003C Panel No. 0170 Suffix E by the Federal Emergency Management Agency, effective date December 16 , 2015.
- Iron monuments to be set, once city approval has been obtained.

AREA COMPUTATIONS

TOTAL SITE AREA:	3.10 ACRES
PROPOSED NUMBER OF LOTS:	2 LOTS
DENSITY:	0.65 UNITS/ACRE

ZONING AND SETBACKS

CURRENT ZONING: R-1 RURAL DEVELOPING (OUTSIDE MUSA)

R-1 RESIDENTIAL NON-MUSA SETBACKS & DEVELOPMENTS REQUIREMENTS

FRONT YARD SETBACK:	40 FEET
SIDE YARD SETBACK:	10 FEET
SIDE STREET SETBACK:	40 FEET
REAR YARD SETBACK:	40 FEET
MAJOR/MINOR ARTERIAL SETBACK:	60 FEET FROM CENTERLINE PLUS APPLICABLE SETBACK.
WETLAND/STORMWATER PONDS:	16.5 FEET
MAXIMUM BUILDING HEIGHT:	35 FEET (MEAN GROUND LEVEL TO MEAN GABLE HEIGHT)
MAXIMUM BUILDING LOT COVERAGE:	35%
MINIMUM LOT SIZE:	*2.5 ACRES
MINIMUM LOT WIDTH:	200 FEET

* VARIANCE REQUIRED FOR LOT AREA.

NORTH

GRAPHIC SCALE

30 0 15 30 60

1 INCH = 30 FEET

LEGEND

- DENOTES ANOKA COUNTY CONCRETE MONUMENT
- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 41578 TO BE SET.
- DENOTES CABLE PEDESTAL
- DENOTES ELECTRICAL BOX
- DENOTES EXISTING SPOT ELEVATION
- DENOTES GUY WIRE
- DENOTES POWER POLE
- DENOTES STORM SEWER APRON
- DENOTES TELEPHONE PEDESTAL
- DENOTES FENCE
- DENOTES EXISTING CONTOURS
- DENOTES LIDAR CONTOURS
- DENOTES PROPOSED CONTOURS
- DENOTES TREE LINE
- DENOTES OVERHEAD WIRE
- DENOTES BUILDING SETBACK LINE
- DENOTES UNDERGROUND ELECTRIC LINE
- DENOTES UNDERGROUND GAS LINE
- DENOTES UNDERGROUND CABLE LINE
- DENOTES EXISTING STORM SEWER
- DENOTES BITUMINOUS SURFACE
- DENOTES CONCRETE SURFACE
- DENOTES GRAVEL SURFACE
- DENOTES SOIL BORING (BY ARK SEPTIC TESTING)
- DENOTES RIGHT OF ACCESS TO BE DEDICATED TO THE STATE OF MINNESOTA.
- 800.0 DENOTES PROPOSED SPOT ELEVATION

BENCHMARK

MNDOT STATION NAME 0206 J
ELEVATION = 880.22 (NAVD88)

PROPOSED GRADING NOTE

ALL LOTS ARE TO BE CUSTOM BUILT. HOUSE LOCATION, ELEVATIONS AND TYPE ARE SUBJECT TO CHANGE PENDING FINAL HOUSE DESIGN AND SOIL BORINGS.

E.G. RUD & SONS, INC.
ESTD 1977
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
www.egrud.com Tel. (651) 361-8200 Fax (651) 361-8701

DRAWN BY: JEN | JOB NO: 20154BPP | DATE: 01-06-21
CHECK BY: JEN | SCANNED ☐

NO.	DATE	DESCRIPTION	BY
1			
2			
3			
4			
5			

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JAMES E. NAPIER
Date: 01-06-2021 License No. 25343

MULLER SECOND ADDITION
CITY OF RAMSEY, MN
SKETCH PLAN

PREPARED FOR: MT CARPENTER LANDSCAPE

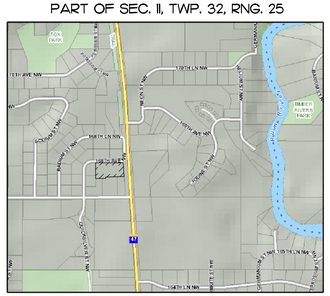
SHEET
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VICINITY MAP

PART OF SEC. 11, TWP. 32, RNG. 25



ANOKA COUNTY, MINNESOTA
(NO SCALE)

S1/4 CORNER OF SEC.11-T32N-R25W

PROPERTY DESCRIPTION

Lot 1, Block 1, MULLER ADDITION, Anoka County, Minnesota.

NOTES

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- Parcel ID Number: 11-32-25-42-0026.
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AREA COMPUTATIONS

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PROPOSED NUMBER OF LOTS:	2 LOTS
DENSITY:	0.65 UNITS/ACRE

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R-1 RESIDENTIAL NON-MUSA SETBACKS & DEVELOPMENTS REQUIREMENTS

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MAXIMUM BUILDING HEIGHT:	35 FEET (MEAN GROUND LEVEL TO MEAN GABLE HEIGHT)
MAXIMUM BUILDING LOT COVERAGE:	35%
MINIMUM LOT SIZE:	*2.5 ACRES
MINIMUM LOT WIDTH:	200 FEET

* VARIANCE REQUIRED FOR LOT AREA.

NORTH

GRAPHIC SCALE

30 0 15 30 60

1 INCH = 30 FEET

LEGEND

- DENOTES ANOKA COUNTY CONCRETE MONUMENT
- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 41578 TO BE SET.
- DENOTES CABLE PEDESTAL
- DENOTES ELECTRICAL BOX
- x 952.36 DENOTES EXISTING SPOT ELEVATION
- DENOTES GUY WIRE
- DENOTES POWER POLE
- DENOTES STORM SEWER APRON
- DENOTES TELEPHONE PEDESTAL
- DENOTES FENCE
- DENOTES EXISTING CONTOURS
- DENOTES LIDAR CONTOURS
- DENOTES PROPOSED CONTOURS
- DENOTES TREE LINE
- OHU DENOTES OVERHEAD WIRE
- BLDSB DENOTES BUILDING SETBACK LINE
- E DENOTES UNDERGROUND ELECTRIC LINE
- GAS DENOTES UNDERGROUND GAS LINE
- CBL DENOTES UNDERGROUND CABLE LINE
- DENOTES EXISTING STORM SEWER
- DENOTES BITUMINOUS SURFACE
- DENOTES CONCRETE SURFACE
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MNDOT STATION NAME 0206 J
ELEVATION = 880.22 (NAVD88)

PROPOSED GRADING NOTE

ALL LOTS ARE TO BE CUSTOM BUILT. HOUSE LOCATION, ELEVATIONS AND TYPE ARE SUBJECT TO CHANGE PENDING FINAL HOUSE DESIGN AND SOIL BORINGS.

E.G. RUD & SONS, INC.
ESTD 1911
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel. (651) 361-8200 Fax (651) 361-8701
www.egrud.com

NO.	DATE	DESCRIPTION	BY
1			
2			
3			
4			
5			

DRAWN BY: JEN | JOB NO: 20154BPP | DATE: 01-06-21
CHECK BY: JEN | SCANNED ☐

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JAMES E. NAPIER
Date: 01-06-2021 License No. 25343

MULLER SECOND ADDITION

CITY OF RAMSEY, MN

SKETCH PLAN
AERIAL OVERLAY

PREPARED FOR: MT CARPENTER LANDSCAPE

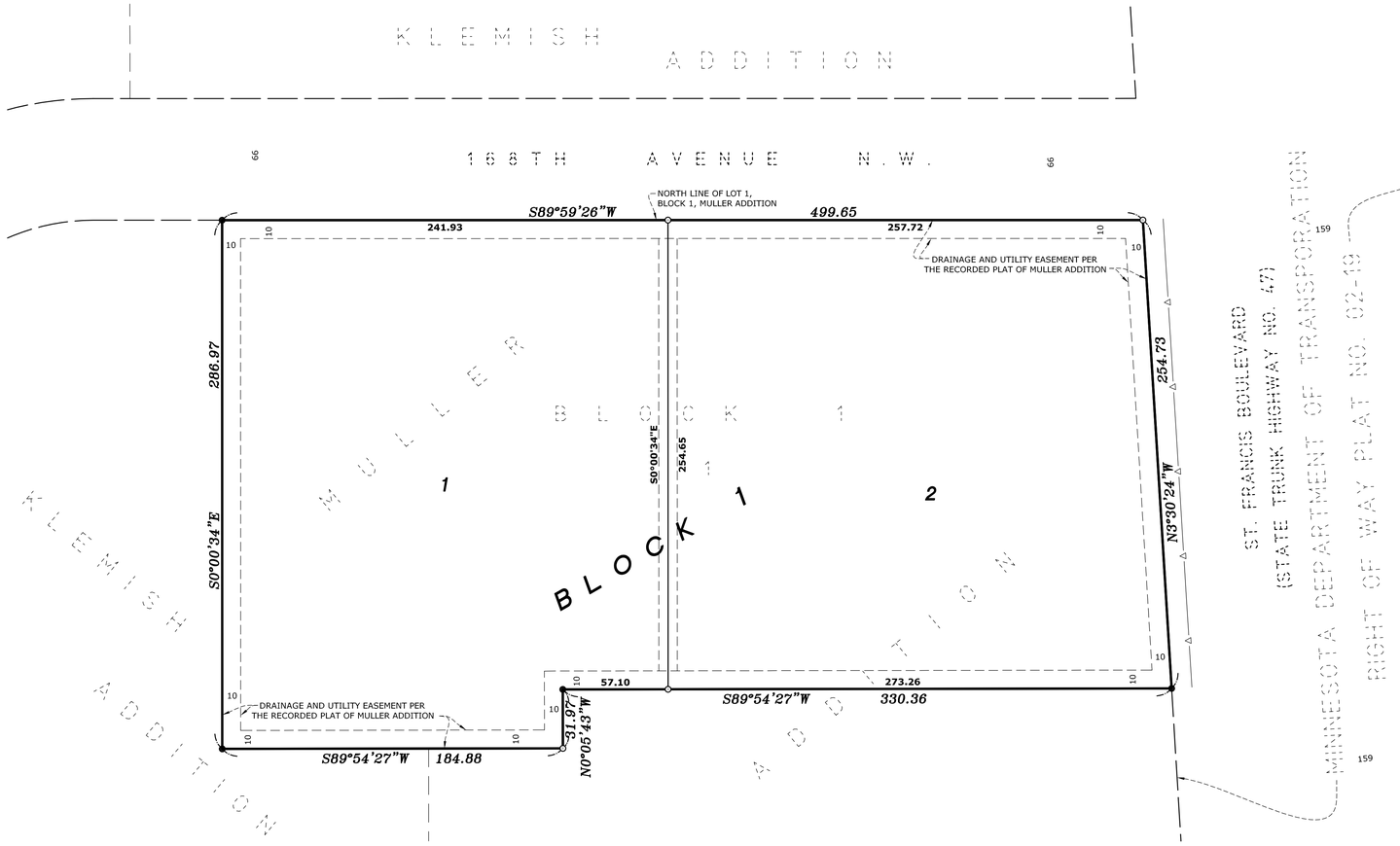
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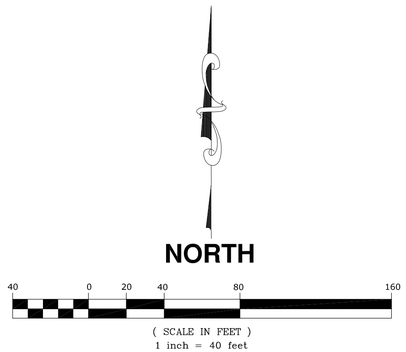
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PRELIMINARY COPY
UNRECORDED AS OF 01-06-2021

MULLER SECOND ADDITION

City of Ramsey
County of Anoka
Sec. 11, T32, R25





LEGEND

- ● DENOTES 1/2 INCH OPEN IRON PIPE MONUMENT FOUND
- ○ DENOTES 1/2 INCH BY 14 INCH IRON PIPE SET, MARKED RLS NO. 25343
- ——△—— DENOTES RIGHT OF ACCESS DEDICATED TO THE STATE OF MINNESOTA

FOR THE PURPOSES OF THIS PLAT, THE NORTH LINE OF THE LOT 1, BLOCK 1, MULLER ADDITION IS ASSUMED TO HAVE A BEARING OF SOUTH 89 DEGREES 59 MINUTES 26 SECONDS WEST.

KNOW ALL PERSONS BY THESE PRESENTS: That Jethro M. Carpenter and Nicole A. Carpenter, husband and wife, owners of the following described property:

Lot 1, Block 1, MULLER ADDITION, Anoka County, Minnesota.

Have caused the same to be surveyed and platted as MULLER SECOND ADDITION and do hereby dedicate to the public for public use the drainage and utility easements as shown on this plat. Also dedicating to the State of Minnesota the right of access onto State Trunk Highway No. 47 as shown on this plat.

In witness whereof said Jethro M. Carpenter and Nicole A. Carpenter, husband and wife, have hereunto set their hands this _____ day of _____, 20___ .

_____ _____
Jethro M. Carpenter Nicole A. Carpenter

STATE OF_____
COUNTY OF_____

This instrument was acknowledged before me this ____ day of_____, 20___ by said Jethro M. Carpenter and Nicole A. Carpenter.

_____ (Signature)

_____ (Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

I James E. Napier do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ___ day of _____, 20___.

_____
James E. Napier, Licensed Land Surveyor
Minnesota License No. 25343

STATE OF MINNESOTA
COUNTY OF_____

This instrument was acknowledged before me this ___ day of _____, 20___ by James E. Napier.

_____ (Signature)

_____ (Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA
This plat of MULLER SECOND ADDITION was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this ____ day of _____, 20___, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Ramsey, Minnesota

By _____ Mayor By _____Clerk

COUNTY SURVEYOR
I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ____ day of _____, 20___ .

_____
Charles F. Gitzen
Anoka County Surveyor

COUNTY AUDITOR/TREASURER
Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20 ___ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ___ day of _____, 20___.

_____
Property Tax Administrator

By _____, Deputy

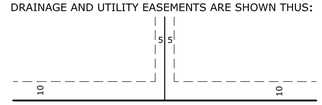
COUNTY RECORDER/REGISTRAR OF TITLES
COUNTY OF ANOKA, STATE OF MINNESOTA

I hereby certify that this plat of MULLER SECOND ADDITION was filed in the office of the County Recorder/Registrar of Titles for public record on this ____ day of _____, 20___, at ___ o'clock ____.M. and was duly recorded as Document Number _____.

_____
County Recorder/Registrar of Titles

By _____, Deputy

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 5 FEET IN WIDTH, AND ADJOINING SIDE LOT LINES, AND 10 FEET IN WIDTH AND ADJOINING RIGHT OF WAY LINES, AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THIS PLAT.

E.G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors

6.03: Public Hearing: Consider Request for Variance for Minimum Lot Size for a Proposed Minor Subdivision at 16736 St. Francis Boulevard (Project No. 21-101); Case of Jethro Carpenter

Public Hearing

Chairperson Bauer called the public hearing to order at 7:21 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends adoption of Resolution #21-030 granting a variance to minimum lot size.

Citizen Input

Jethro Carpenter, applicant, commented that staff did a great job describing his request which is consistent with the surrounding neighborhood. He was available to address any questions from the Commission.

Gerald Ladwig, 5955 168th Avenue, stated that he is not concerned with the houses being built in that location. He commented that the noise from the gun range is a lot louder than he anticipated. He noted that the leaves in the summer help to mitigate that noise during the summer, but that noise increases in the winter. He asked if there would be something done to help mitigate that noise because it would be loud for the people that purchase the new homes.

Deputy City Administrator Gladhill stated that it has been several years since the gun range was approved. He stated that the soundproofing requirements were related to the building itself. He stated that staff has worked with the gun range in the past to work with the noise concerns. He stated that realistically the noise escapes through a Code required door. He stated that staff can speak with the gun range owners in attempt to discuss landscaping that could help to mitigate the noise.

Mr. Ladwig stated that a lot of the brush on the subject property helps to mitigate the noise, so when that is removed for the homes to be constructed that will increase the noise issues. He referenced the pond on his property and the path it follows. He asked if the property would be built up to create a ditch and not cause the water to flow back onto his property.

Mr. Carpenter stated that it is their intention not to remove more trees and brush than necessary and people tend to prefer that be used for screening. He appreciated the information from the neighbor and noted that they can attempt to plant additional landscaping to create a buffer for the new homes. He stated that both of the homes would have culverts under the driveway, noting that the water flows south and to the east to the Highway 47 ditch and through a culvert to the golf course. He stated that this would hopefully improve the drainage for the resident that spoke.

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner VanScoy	aye
Commissioner Gengler	aye
Commissioner Peters	aye
Chairperson Bauer	aye

Motion carried.

Chairperson Bauer closed the public hearing closed at 7:33 p.m.

Commission Business

Councilmember Musgrove commented that this appears to be a good and proactive step that will remove a driveway from Highway 47.

Motion by Commissioner VanScoy, seconded by Commissioner Peters, to adopt Resolution #21-030 Approving the Issuance of a Variance to Minimum Lot Size in the R-1 Residential (Rural Developing) District and Declaring Terms of Permit.

Further discussion: Commissioner VanScoy stated that because this is a variance, he wanted to be clear about the uniqueness of this request. He noted that this would remove an access from Highway 47 and is also a piece of property between commercial and a PUD and would still be significantly larger than adjacent residential lots. He noted that this lot split would still create two lots significantly larger than neighboring lots. Chairperson Bauer noted that the resolution addresses the adjacent lots and sizes. Commissioner VanScoy confirmed that the resolution is adequate and simply wanted those points noted as discussion.

A roll call vote was performed:

Commissioner VanScoy	aye
Commissioner Gengler	aye
Commissioner Anderson	aye
Commissioner Peters	aye
Chairperson Bauer	aye

Motion carried.

CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR MULLER 2ND ADDITION

This Agreement (hereinafter the "Agreement") is dated as of this _____ day of _____, 2021 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "CITY") and **JETHRO M. CARPENTER AND NICOLE A. CARPENTER** ("DEVELOPER").

WHEREAS, the **DEVELOPER** is the fee owner of the following described property situated in the City of Ramsey, County of Anoka, State of Minnesota, and legally described as follows:

Lot 1, Block 1 MULLER ADDITION

-or upon recording-

Lots 1-2, Block 1 MULLER 2ND ADDITION, Anoka County, Minnesota

(the "Subject Property"); and

WHEREAS, on February 23, 2023, pursuant to Resolution #21-031, the **CITY** approved the final plat for the Subject Property, which plat is known as **MULLER 2ND ADDITION** (the "Plat"), which approval is contingent on certain requirements, including the **DEVELOPER** and the **CITY** entering into this Agreement.

THEREFORE, in consideration of the mutual promises set forth below, the **CITY** and the **DEVELOPER** agree as follows:

1. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:

    a. Development Agreement. That the **DEVELOPER** enter into this Agreement.

    b. Marketable Title. That prior to recording the Plat, the **DEVELOPER** shall provide the **CITY** with proof of marketable title to the **Subject Property** either through a currently certified abstract, registered property abstract or title insurance commitment or policy**.**

    c. Proof of Authority. That the **DEVELOPER** provide proof that the respective governing boards of the **DEVELOPER** have authorized the **DEVELOPER'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

2. The Plans. The term "Plans" as used in this Agreement means the Sketch Plan and Final Plat, each dated January 6, 2021, and both prepared by E. G. Rud & Sons,

Inc. The Plans remain subject to: (a) **CITY** Staff's review and approval and (b) any such further revisions as the **DEVELOPER** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

3. Utilities. The **DEVELOPER** acknowledges that any home constructed on the **Subject Property** shall be serviced with a private well and septic system compliant with all applicable standards in City Code.

4. Stage I Improvements. There are no Stage I Improvements required.

5. Stage I Financial Surety. There are no Stage I Improvements and therefore, there is no Financial Surety required.

6. Stage II **CITY** Improvements. The future improvements the **DEVELOPER** must construct or install are as follows:

   a. Installation of survey monumentation.

(the "Stage II Improvements"). The **DEVELOPER** must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

7. Payment of Development Fee's. The **DEVELOPER** must pay to the **CITY** the fees described on Exhibit A, which may include, but are not limited to, Park Land Dedication Fees, Trail Development Fees, and Storm Management Fees.

8. Requirements for Building and Occupancy Permits.

   a. No building permit for any lot in the Plat shall be issued until the **DEVELOPER** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; and (c) obtained all necessary permits from the Lower Rum River Watershed Management Organization and the Anoka Conservation District and has provided a copy of each such permit to the **CITY.**

   b. No occupancy permit for any lot in the Plat shall be issued until the **DEVELOPER** has: (a) constructed vehicular access to the lot in accordance with standards of City Code; (b) constructed all utilities and storm water facilities this Agreement requires to serve the lot(s) and such utilities and storm water facilities are in place, and operational and the **CITY** has accepted those utilities and storm water facilities; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Stage I Improvements; (d) removed the existing dirt driveway accessing Highway 47 and restored yard and ditch areas per the approved Plans.

9. **DEVELOPER** Defaults. If the **DEVELOPER** defaults in the performance of one or more of the **DEVELOPER'S** obligations under this Contract, and i) the **CITY** gives the **DEVELOPER** 30 days written notice of the default and ii) the **DEVELOPER** fails to cure the default within said 30 days, then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **DEVELOPER'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **DEVELOPER'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **DEVELOPER** as promptly as possible that the **CITY** is undertaking to perform the **DEVELOPER'S** obligation or obligations. If the **CITY** performs one or more obligations of the **DEVELOPER**, the **DEVELOPER** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **DEVELOPER**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **DEVELOPER** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **DEVELOPER** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **DEVELOPER'S** Property. As an alternative to seeking recovery from the **DEVELOPER** or the financial guaranty, the **CITY** may levy special assessments against the **DEVELOPER** Property in accordance with Minnesota Statutes Section 429, and the **DEVELOPER**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **DEVELOPER** may have to such special assessments;

b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief;

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **DEVELOPER** has cured all of its defaults; and

d. The **CITY** may draw upon all or any portion of the financial guaranty the **DEVELOPER** has provided to the **CITY** pursuant to Section 4and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **DEVELOPER** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 9 (h) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 8(d).

10. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraphs or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **DEVELOPER** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **DEVELOPER'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **DEVELOPER** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the platted area until the **DEVELOPER** does comply. Upon the **CITY**'**S** demand **DEVELOPER** shall cease work until there is compliance.

d. Mailbox Locations. If the **DEVELOPER** desires to construct mailboxes within the public right of way, the **DEVELOPER** agrees that the placement of mailboxes along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.

e. Boulevard and Wetland Restoration. The **DEVELOPER** shall be responsible for the cost of establishing seed in all boulevards within 30 days of the completion of the street improvements, and restoring all other areas

disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **DEVELOPER** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

f. Construction Hours. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m.

g. Construction Site Maintenance. The **DEVELOPER** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

h. Plat Approval Expenses. The **DEVELOPER** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

i. Reimbursement to the **CITY**. The **DEVELOPER** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

j. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

k. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO DEVELOPER:
Jethro and Nicole Carpenter
27301 Verdin St
Isanti, MN 55040

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE DEVELOPER:

_____ _____

Jethro Carpenter Nicole Carpenter

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by Jethro M. Carpenter and Nicole A. Carpenter, husband and wife, to me known to be the persons described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

_____

Notary Public

THE CITY:

CITY OF RAMSEY

By:_____
Its: Mayor

By:_____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this_____ day of_____, _____, by Mark E. Kuzma and Kurtis G. Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

EXHIBIT A

Fees Payable to the City

1. Park Dedication. The **DEVELOPER** is responsible for satisfying applicable Park Dedication requirements for Lot 1, Block 1 of the Plat (there was a homestead on what will become Lot 2, Block 1 of the Plat; thus that lot is exempt from these Development Fees). The 2021 Park Dedication Fee applicable to the Plat is $3,500 per residential unit. **DEVELOPER** must pay a Park Dedication Fee of Three Thousand Five Hundred Dollars and No Cents ($3,500 x 1 unit = **$3,500.00**). The **DEVELOPER** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.

2. Trail Development Fees. The **DEVELOPER** is responsible for satisfying applicable Trail Development Fee requirements for Lot 1, Block 1 of the Plat (there was a homestead on what will become Lot 2, Block 1 of the Plat; thus that lot is exempt from these Development Fees). The 2021 Trail Development Fee applicable to the Plat is $1,000 per residential unit. **DEVELOPER** must pay a Trail Development Fee of One Thousand Dollars and No Cents ($1,000 x 1 unit = **$1.000.00**). The **DEVELOPER** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.

3. Stormwater Management Fee. The **DEVELOPER** is responsible for satisfying applicable Stormwater Trunk Fee requirements for Lot 1, Block 1 of the Plat (there was a homestead on what will become Lot 2, Block 1 of the Plat; thus that lot is exempt from these Development Fees). The 2021 Stormwater Management Fee applicable to the Plat is $502 per residential unit. **DEVELOPER** must pay a Stormwater Management Fee of Five Hundred Two Dollars and No Cents ($502 x 1 unit = **$502.00**). The **DEVELOPER** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-031

RESOLUTION APPROVING THE FINAL PLAT AND DEVELOPMENT AGREEMENT FOR MULLER SECOND ADDITION

RECITALS

1. Jethro M. Carpenter, hereafter referred to as "Developer", properly applied for Final Plat approval of the following described property located in the City of Ramsey:

   Lot 1, Block 1 Muller Addition, Anoka County, Minnesota

   (the "Subject Property")

   -Or upon recording-

   Lots 1-2, Block 1, MULLER SECOND ADDITION

2. The City of Ramsey received an application for a Variance, Sketch Plan, and Final Plat for MULLER SECOND ADDITION from the Developer on December 31, 2020; and

3. The Planning Commission reviewed the Sketch Plan and conducted a Public Hearing for the Variance on February 4, 2021; and

4. The Planning Commission approved a Variance to minimum lot size and recommended approval of the Minor Plat on February 4, 2021; and

5. The City Council reviewed the Final Plat on February 23, 2021.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants approval of the Final Plat and Development Agreement for MULLER SECOND ADDITION in accordance with relevant City Codes, subject to the following conditions:

   a) Compliance with City Staff Review.
   b) Final Plat and Development Agreement subject to review and approval as to legal form by the City Attorney.
   c) Developer entering into a Development Agreement with the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of February, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 5.**

Meeting Date: 02/23/2021

By: Brian McCann, Community Development

Information

Title:

Adopt Resolution #21-041 approving Final Plat of Becker Rolling Pines Second Addition

Purpose/Background:

The City has received an application from Lisa Becker (the "Applicant") for a variance and minor plat to combine the properties with PID's 09-32-25-12-0008 and 09-32-25-12-0010 (the "Subject Properties") into one (1) buildable parcel. The requested variance is to deviate from the minimum road frontage standard. Both lots were platted as outlots for Becker Rolling Pines subdivision, and require re-platting to create a buildable lot.

Notification:

For the previous Planning Commission Meeting, the City attempted to notify Property Owners, as reflected in the Anoka County Property Records, within 700 feet of the Subject Property of the request. The Public Hearing Notice was also properly posted in the Anoka County UnionHerald, the City's Official Newsletter.

Notification is not required for this step.

Observations/Alternatives:

Observations

First and foremost, this is a review of a project stemming from previous City decisions several decades ago that relied on policies that have since been updated. This situation would not have presented itself in this manner under today's standards. Most importantly, the City today would have required a full cul-de-sac and full ROW for the cul-de-sac and not allowed the lot to be split separately unless the required infrastructure (road) were installed.

The Subject Property with PID ending in -0008 is approximately 0.49 acres in size. This parcel was intended to serve as future road right-of-way and any future plat would require the extension of Sapphire Street, however the City did not retain any easement over the land nor did they take fee title (ownership) of this parcel, so it is privately owned. The Subject Property with PID ending in -0010 is zoned R-1 Residential (Rural Developing) and is approximately 3.68 acres in size. The parcels to the west, south, and north or also zoned R-1 Residential (Rural Developing); the property to the east is zoned R-1 Residential (MUSA) District. The surrounding residential lots range in size from about 2.34 acres to 38.3 acres. City Staff has discussed and the City does not intend to extend Sapphire Street in this location.

Properties to the north have road access to the cul-de-sac at the end of Sapphire Street. The new lot would also be accessed from the cul-de-sac on Sapphire Street. As proposed, the combined parcel would have to connect to the cul-de-sac through a driveway installation since neither property abuts the cul-de-sac.

The Sketch Plan demonstrates that a home can be located on the combined lot without infringes on any minimum setback. Additionally, the Sketch Plan and Final Plat include all requisite drainage and utility easements as well. The resulting lot would also exceed the minimum lot size requirement of the R-1 Rural Developing Zoning District.

The proposed combination is a reasonable use of the Subject Properties (single family residences are a permitted use in the R-1 Residential District). This proposal is unique in the sense that it has less road frontage access to the cul-de-sac than surrounding parcels. The resulting residential parcel would be similar in size to surrounding parcels of the area. Staff does not believe that the variance would alter the essential character of the locality. The Planning

Commission approved a variance to road frontage requirements for this plat at their regular meeting on February 4th, 2021.

Funding Source:

The Applicant is responsible for all costs associated with this request.

Recommendation:

The Planning Commission recommends adopting Resolution #21-041 approving final plat of Becker Rolling Pines Second Addition.

Public Safety Staff is comfortable with the access as it currently exists. Public Works is also comfortable from a maintenance standpoint.

Action:

Adopt Resolution #21-041 approving final plat for Becker Rolling Pines Second Addition.

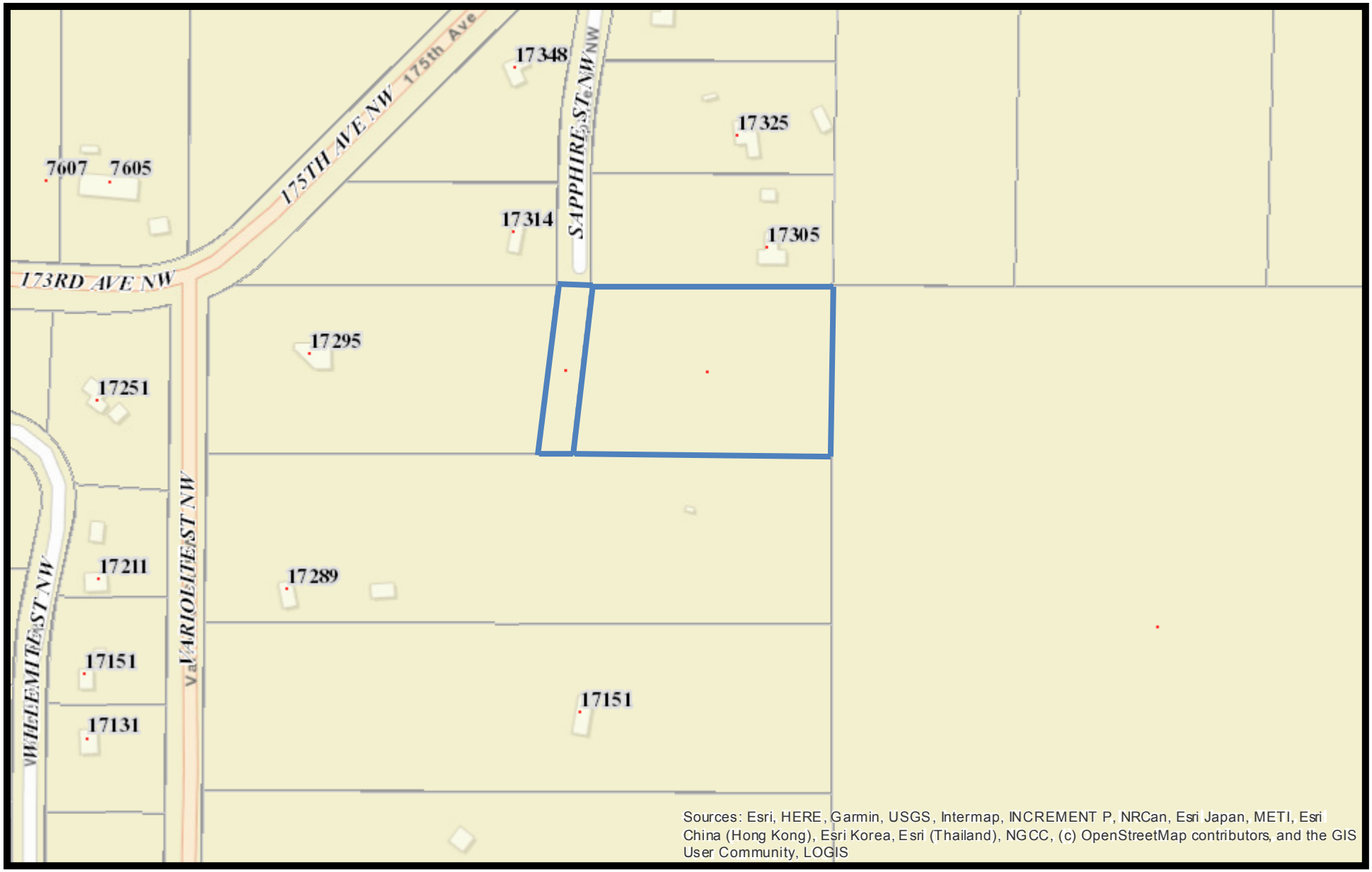
Attachments

Site Location Map
Final Plat
Preliminary Plat
Resolution #21-041 - Final Plat

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	02/18/2021 11:53 AM
Kurt Ulrich	Kurt Ulrich	02/18/2021 01:42 PM
Form Started By: Brian McCann		Started On: 02/08/2021 03:33 PM
Final Approval Date: 02/18/2021		

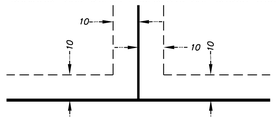
Site Location Map



BECKER ROLLING PINES 2ND ADDITION

C.R. DOC. NO. _____

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING RIGHT-OF-WAY LINES, AND BEING 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING LOT LINES, AS SHOWN ON THE PLAT.

KNOW ALL PERSONS BY THESE PRESENTS: That _____, _____, fee owners of the following described property situated in the County of Anoka, State of Minnesota, to wit:

Outlots A and C, BECKER ROLLING PINES, Anoka County, Minnesota, according to the recorded plat thereof.

Have caused the same to be surveyed and platted as BECKER ROLLING PINES 2ND ADDITION and do hereby dedicate to the public for public use the drainage and utility easements as shown on this plat.

In witness whereof said _____ and _____, _____, have hereunto set their hands this _____ day of _____, 20_____.

_____ _____

_____ _____

STATE OF _____
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20_____ by _____, _____.

_____
(Notary Signature)

_____
(Notary Printed Name)

Notary Public, _____County, _____

My commission expires _____

I Paul E. Otto do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20_____.

_____
Paul E. Otto, Licensed Land Surveyor
Minnesota License Number 40062

STATE OF MINNESOTA
COUNTY OF WRIGHT

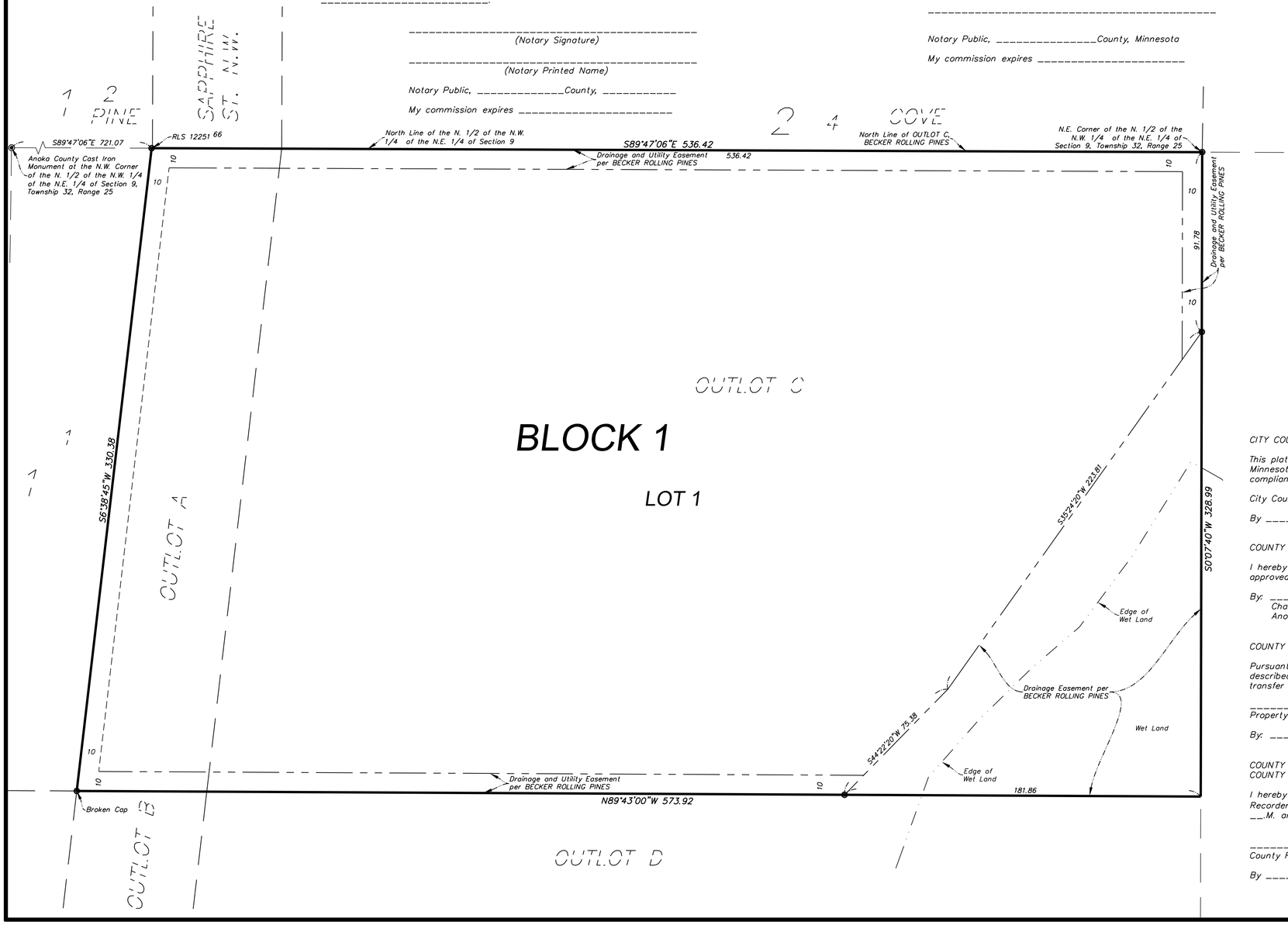
This instrument was acknowledged before me on this _____ day of _____, 20_____ by Paul E. Otto.

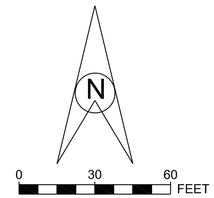
_____

_____

Notary Public, _____County, Minnesota

My commission expires _____





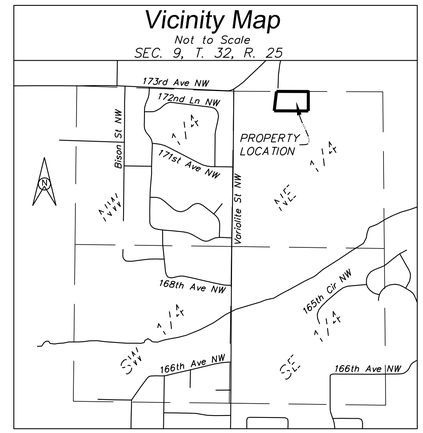
SCALE IN FEET
1 INCH = 30 FEET

Bearing Note:
The North line of OUTLOT C, BECKER ROLLING PINES, Anoka County, Minnesota, is assumed to bear S89°47'06"E.

- ● denotes 1/2 inch open iron monument found (Unless Otherwise Noted)
- ○ denotes 1/2 inch iron by 14 inch iron pipe set and marked by License number 40062
- ◉ denotes found Anoka County Cast Iron Monument (Unless Otherwise Noted)

Vicinity Map

Not to Scale
SEC. 9, T. 32, R. 25



CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

This plat of BECKER ROLLING PINES 2ND ADDITION was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this _____ day of _____, 20_____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of Ramsey, Minnesota

By _____ Mayor By _____ Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20_____.

By: _____
Charles F. Gitzen
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20_____on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____day of _____, 20_____.

_____
Property Tax Administrator

By: _____, Deputy

COUNTY RECORDER/REGISTRAR OF TITLES
COUNTY OF ANOKA, STATE OF MINNESOTA

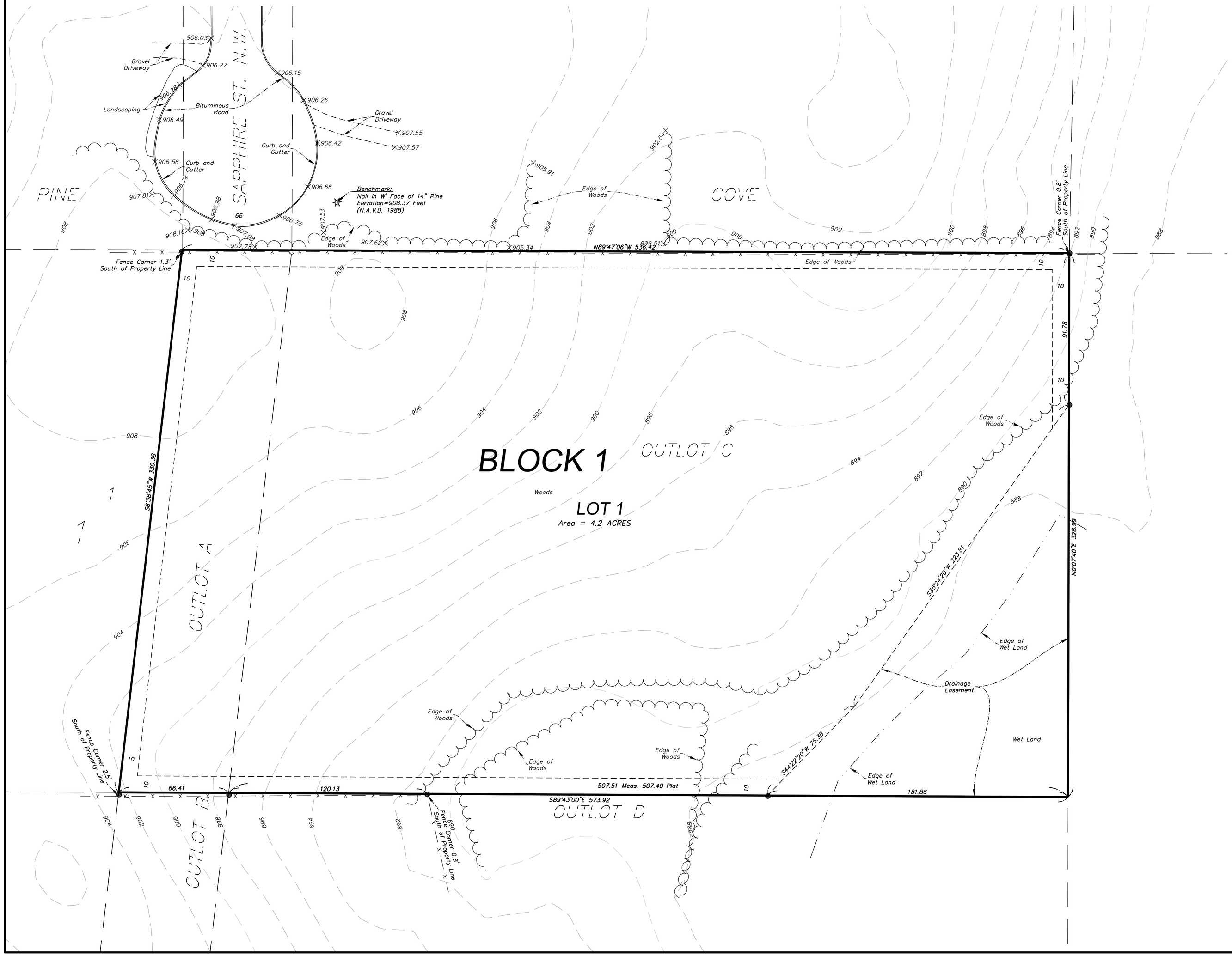
I hereby certify that this plat of BECKER ROLLING PINES 2ND ADDITION was filed in the office of the County Recorder/Registrar of Titles for public record on this _____ day of _____, 20_____, at _____ o'clock __.M. and was duly recorded as Document Number _____.

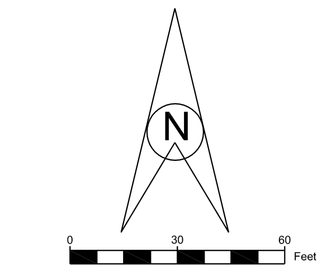
_____
County Recorder/Registrar of Titles

By _____, Deputy

TTO ASSOCIATES
Engineers & Land Surveyors, Inc.

Preliminary Plat of
BECKER ROLLING PINES 2ND ADDITION

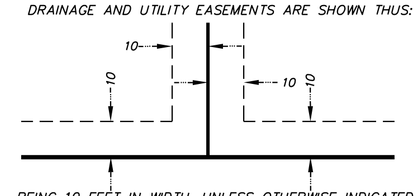




LEGEND

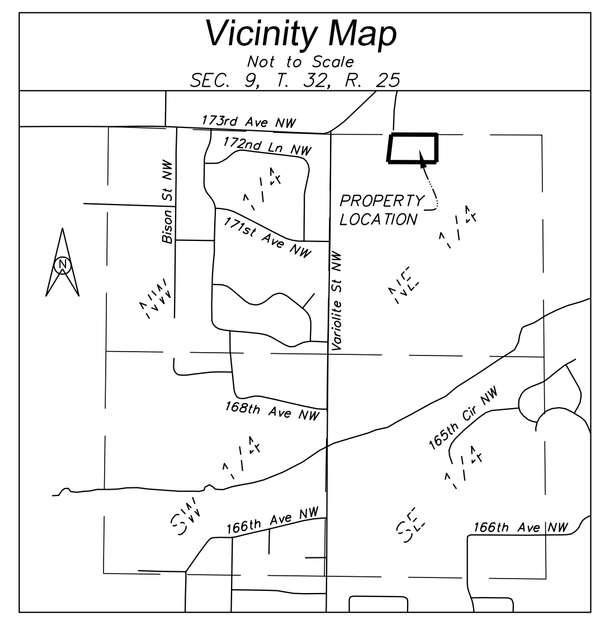
- 988 — denotes Existing Contour
- 988.00 × denotes Existing Spot Elevation
- denotes Coniferous Tree
- —x— denotes Fence Line
- – – – – denotes Drainage and Utility Easement per the plat BECKER ROLLING PINES

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING RIGHT-OF-WAY LINES, AND BEING 10 FEET IN WIDTH, UNLESS OTHERWISE INDICATED, AND ADJOINING LOT LINES, AS SHOWN ON THE PLAT.

Vicinity Map
Not to Scale
SEC. 9, T. 32, R. 25



PROPERTY DESCRIPTION:

Outlots A and C, BECKER ROLLING PINES, Anoka County, Minnesota, according to the recorded plat thereof.

denotes iron monument found
denotes 1/2 inch by 14 inch iron pipe set and marked by License #40062

Project No. 20-0545

www.ottoassociates.com
9 West Division Street
Buffalo, MN 55313
(763)682-4727
Fax: (763)682-3522

OTTO ASSOCIATES
Engineers & Land Surveyors, Inc.

Requested By: Realty One Group

Date: 11-12-2020

Drawn By: S.O.S.

Scale: 1"=30'

Checked By: P.E.O.

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Paul E. Otto
License #40062 Date: 12-3-2020

Preliminary Plat on Outlot A and Outlot C, BECKER ROLLING PINES, anoka County, Minnesota

Revised:

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-041

RESOLUTION APPROVING THE FINAL PLAT FOR BECKER ROLLING PINES SECOND ADDITION

RECITALS

1. Lisa Becker, hereafter referred to as "Developer", properly applied for Final Plat approval of the following described property located in the City of Ramsey:

   OUTLOT A BECKER ROLLING PINES, Anoka County, Minnesota

   and

   OUTLOT C BECKER ROLLING PINES, Anoka County, Minnesota

   -Or upon recording-

   Lots 1, Block 1, BECKER ROLLING PINES SECOND ADDITION

   (the "Subject Property")

2. The City of Ramsey received an application for a Variance, Sketch Plan, and Final Plat for BECKER ROLLING PINES SECOND ADDITION from the Developer on December 14, 2020; and

3. The Planning Commission reviewed the Sketch Plan and conducted a Public Hearing for the Variance on February 4, 2021; and

4. The Planning Commission approved a Variance to minimum lot size on February 4, 2021; and

5. The City Council reviewed the Final Plat on February 23, 2021.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants approval of the Final Plat for BECKER ROLLING PINES SECOND ADDITION in accordance with relevant City Codes, subject to the following conditions:

   a) Compliance with City Staff Review.
   b) Final Plat subject to review and approval as to legal form by the City Attorney.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember

_____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of February, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 6.**

Meeting Date: 02/23/2021

By: Chris Anderson, Community Development

Information

Title

Adopt Resolution #21-043 Approving a Metes and Bounds Subdivision of PID #23-32-25-21-0002 (Project No. 21-100); Case of Shade Tree Communities LLC

Purpose/Background:

The City has received an application from Shade Tree Communities LLC (the "Applicant") for a variance to platting requirements and for a Minor Plat to facilitate a lot split of the property identified by PID #23-32-25-21-0002 (the "Subject Property"). In 2005, the Applicant acquired approximately twenty-eight (28) acres of land lying east/north of Nowthen Boulevard NW. However, in the late 1970s or early 1980s, Anoka County realigned Nowthen Boulevard (to its current alignment). This new alignment actually bisected the Subject Property, leaving a small, remnant portion south/west of Nowthen Boulevard.

When the land sale occurred in 2005, the original legal description was utilized, which described the land as lying entirely east of Nowthen Boulevard. Both the seller and buyer (the Applicant) at that time were of the belief that the transaction was only for the roughly twenty-eight (28) acres east of Nowthen Boulevard. But, there was never an official subdivision legally separating the two parcels. Thus, Anoka County records show the Applicant as the single owner of the land now bisected by Nowthen Boulevard.

Notification:

The City attempted to notify Property Owners, as reflected in the Anoka County Property Records, within 700 feet of the Subject Property of the request. The Public Hearing Notice was also properly posted in the Anoka County UnionHerald, the City's Official Newsletter.

Observations/Alternatives:

The Applicant is attempting to transfer the roughly twenty-eight (28) acres to another LLC. As part of the title review for this transaction, it was discovered that the Subject Property was never legally subdivided. Both the Applicant and the previous owner assumed that the bisected parcel had been legally subdivided and the land transaction clearly intended to only transfer the 28 acres north/ease of Nowthen Boulevard. Since the City never approved this lot split, it is not obligated to do so today.

This case has been discussed with the City Attorney due to its uniqueness. For all intents and purposes, this property has been subdivided; it just didn't go through the proper process to be acknowledged and approved by the City and the County and does not obligate the City to allow development of this parcel. The original legal description called out the easterly boundary of right-of-way for County State Aid Highway No. 5 (aka Nowthen Boulevard). However, when Nowthen Boulevard was realigned, legal descriptions were not updated; it still referred to only the land east of Nowthen Boulevard.

At the February 4, 2021 Planning Commission meeting, a Public Hearing was held to consider a variance to the platting requirements. Since this subdivision is only attempting to clear up title issues and does not authorize any proposed improvements, the Applicant sought a variance to allow a metes and bounds subdivision (more expeditious and less costly). The Planning Commission approved the variance with the understanding that any future proposed development would be subject to the subdivision standards in City Code.

There were no public comments provided at the Public Hearing. Staff did receive multiple inquiries leading up to

the Planning Commission meeting; however, once it was understood that this request did not include any proposed development, there were no formal objections filed.

Alternatives

Alternative 1: Adopt Resolution #21-043 approving the proposed metes and bounds subdivision to legally separate the Subject Property along Nowthen Boulevard into two (2) parcels. The Planning Commission approved a variance to facilitate a metes and bounds subdivision at their February 4, 2021 meeting. Both parcels meet/exceed the minimum bulk standards and, to the general public, already appear to be separate parcels. Any future proposed development would be subject to the zoning and subdivision standards in effect at the time of application.

Alternative 2: Do not approve the proposed metes and bounds subdivision. In practicality, the Subject Property was subdivided in 2005 (albeit without consent or acknowledgement of the City or County) when the land transaction occurred. The Applicant is not claiming ownership of the land south/west of Nowthen Boulevard (the seller in 2005 is legally claiming ownership of that land) but rather is simply attempting to clean up the title so that the portion thought to have been acquired in 2005 can be transferred to another LLC.

Funding Source:

All costs associated with this request are the responsibility of the Applicant.

Recommendation:

The Planning Commission granted a variance to platting requirements to facilitate this metes and bounds subdivision. By doing so, the Planning Commission acknowledged their support of this subdivision.

Action:

Motion to adopt Resolution #21-043 approving a metes and bounds subdivision of the Subject Property along Nowthen Boulevard.

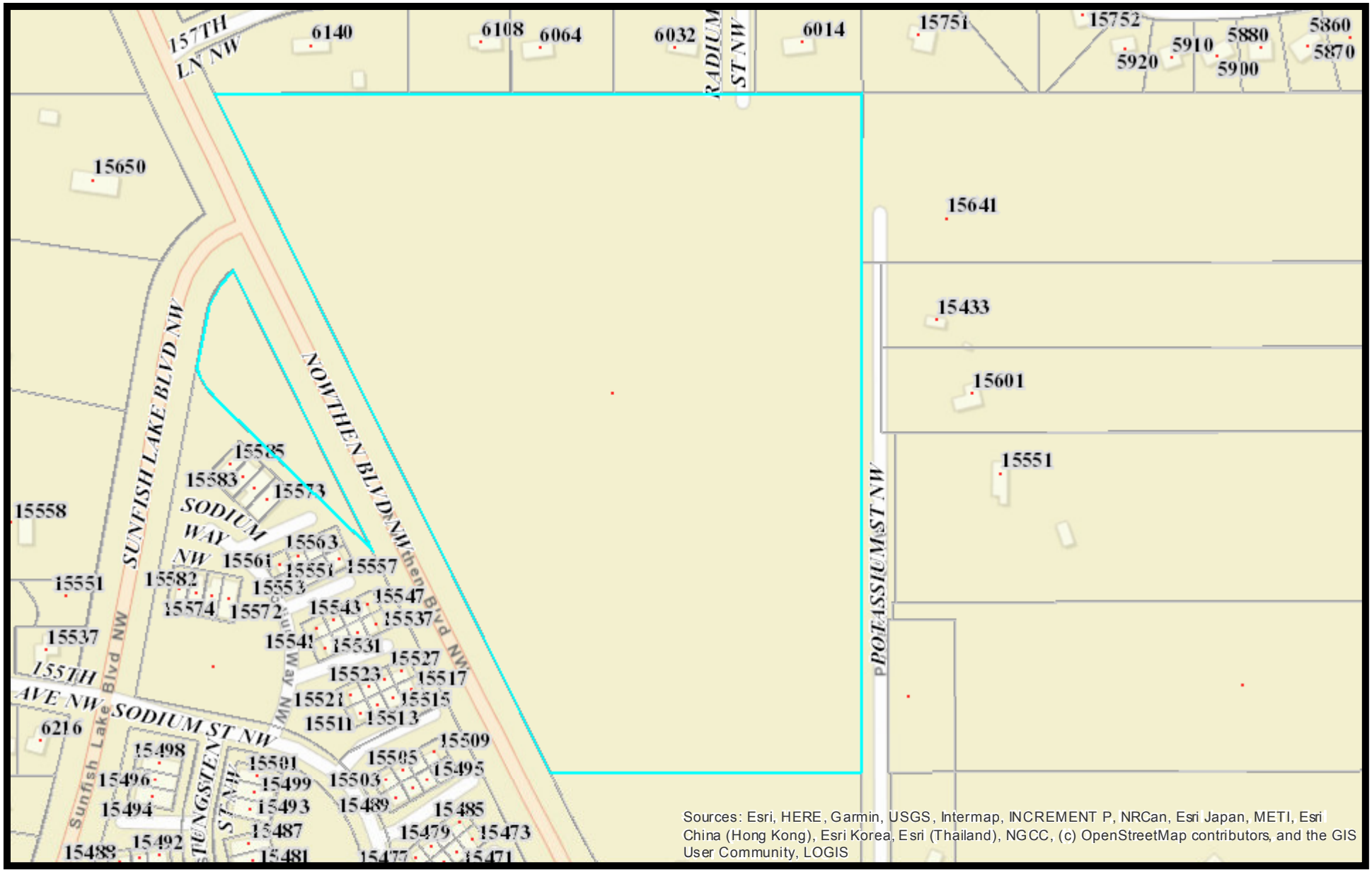
Attachments

Site Location Map
Warranty Deed from 2005
Draft Planning Commission Meeting Minutes Dated February 4, 2021
Legal Description
Resolution #21-043

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	02/18/2021 11:55 AM
Kurt Ulrich	Kurt Ulrich	02/18/2021 01:46 PM
Form Started By: Chris Anderson		Started On: 02/09/2021 02:11 PM
Final Approval Date: 02/18/2021		

Site Location Map



Record ID 1577641

1976786.001

23.32.25.21.0002

MDocs 2005 3-M -- WARRANTY DEED (Top 3 inches Reserved for Recording Data) Miller/Davis Co. ® St. Paul, MN 651-642-1988
Individual(s) to Corporation, Partnership or Limited Liability Company Minnesota Uniform Conveyancing Blanks (6/1/97)

DEED TAX DUE: $

Date: July 12, 2005

FOR VALUABLE CONSIDERATION, Michael R. Guzik and Diane M. Guzik, husband and wife, Stanley J. Guzik, Jr. and Patricia G. Guzik, husband and wife, Brian Turbak and Colleen T. Turbak, husband and wife
(marital status)

Grantor, hereby conveys and warrants to Shade Tree Communities, LLC

Grantee, a Limited Liabilty Company under the laws of Minnesota
real property in Anoka County, Minnesota, described as follows:
All that part of the Northeast Quarter of the Northwest Quarter of Section 23, Township 32, Range 25, lying East of the Easterly Right of Way County State Aid Highway No. 5

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:
easements, restrictions and covenants if any

Check box if applicable:
☑ The Seller certifies that the seller does not know of any wells on the described real property.
☒ A well disclosure certificate accompanies this document.
☐ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Brian Turbak

Colleen T. Turbak

Affix Deed Tax Stamp Here

STATE OF MINNESOTA
COUNTY OF Anoka } ss.

Michael R. Guzik

Diane M. Guzik

Stanley J. Guzik, Jr.

Patricia G. Guzik

This instrument was acknowledged before me on July 12, 2005
Date

by Michael R. Guzik and Diane M. Guzik, husband and wife, Stanley J. Guzik, Jr. and Patricia G. Guzik, husband and wife, Brian Turbak and Colleen T. Turbak, husband and wife

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK):

EILEEN R. DORSEY
Notary Public-Minnesota
My Commission Expires Jan 31, 2010

SIGNATURE OF NOTARY PUBLIC OR OTHER OFFICIAL

Check here if part or all of the land is Registered (Torrens) ☐

Tax Statements for the real property described in this instrument should be sent to (include name and address of Grantee):

Shade Tree Communities, LLC
18530 Ulysses Street
East Bethel, MN 55011

THIS INSTRUMENT WAS DRAFTED BY (NAME AND ADDRESS):

All American Title CO., Inc

1071 County Highway 10 NE #210

Spring Lake Park, MN 55432
763-780-6389

WARNING: UNAUTHORIZED COPYING OF THIS FORM PROHIBITED.

ANOKA COUNTY MINNESOTA

Document No.: 1976786.001 ABSTRACT

I hereby certify that the within instrument was filed in this office for record on: 07/20/2005 10:06:00 AM

Fees/Taxes In the Amount of: $5,196.00

MAUREEN J. DEVINE

Anoka County Property Tax

Administrator/Recorder/Registrar of Titles

MLE, Deputy

Well Certificate | Certificate of Real Estate Value Filed

Delinquent Taxes Certified

Transfer Entered

Record ID: 1577641

TW00 2681

TIMEWISE

6.01: Public Hearing: Adopt Resolution #21-042 Granting a Variance to Platting Requirements to Facilitate a Metes and Bounds Subdivision of PID #23-32-25-21-0002 (Project No. 21-100); Case of Shade Tree Communities, LLC

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff recommends adopting Resolution #21-042 granting a variance to the platting requirements to facilitate a metes and bounds subdivision.

Commissioner VanScoy asked why the applicant would prefer this method over platting.

Senior Planner McGuire Brigl replied that the legal description is already drawn up with the metes and bounds description therefore it would add time and cost to the process without much benefit. She stated that this process would be efficient and a cost savings. She noted that the City also has the format in the metes and bounds description and confirmed that this would be consistent with the existing description. She noted that this only effects the west sliver, and the east side would be platted at a later time.

Councilmember Musgrove asked if this would help to cleanup tax payment for the individual properties.

Senior Planner McGuire Brigl confirmed that would assist. She noted that because the County states the applicant owns both pieces it would most likely lower the applicant's taxes and appropriately tax the property to the west.

Citizen Input

Mark Strandlund, applicant, commented that staff provided an accurate description noting that this would help to cleanup something that was recorded with the County and would help to provide clarification to the City and both property owners. He stated that they will come back at a later time to plat the eastern portion of the property.

Motion by Commissioner Anderson, seconded by Commissioner Peters, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Gengler	aye
Commissioner Peters	aye
Commissioner VanScoy	aye

DRAFT

Chairperson Bauer aye

Motion carried.

Chairperson Bauer closed the public hearing closed at 7:11 p.m.

Commission Business

Motion by Commissioner VanScoy, seconded by Commissioner Gengler, to adopt Resolution #21-042 Approving the Issuance of a Variance to Platting Requirements to Facilitate a Metes and Bounds Subdivision of PID #23-32-25-21-0002 and Declaring Terms of Permit.

A roll call vote was performed:

Commissioner VanScoy aye
Commissioner Anderson aye
Commissioner Peters aye
Commissioner Gengler aye
Chairperson Bauer aye

Motion carried.

DRAFT

From: Mark Strandlund mark@shadetreeco.com
Subject: Legal description
Date: Dec 11, 2020 at 3:10:27 PM
Bcc: mark@shadetreeco.com

Underlying: NE of NW of 23-32-25 in ANOKA

Traditional Legal:
All that part of the Northeast Quarter of the Northwest Quarter of Section 23, Township 32, Range 25, in Anoka County, Minnesota, excepting that part thereof described as follows:

Beginning at the Southwest corner of said Northeast Quarter of the Northwest Quarter; thence North (assumed bearing) on the West line of said Northeast Quarter of the Northwest Quarter a distance of 793.13 feet to the centerline of a Town Road as now laid out and traveled;
thence Northerly along said centerline on a curve concave to the Northwest having a radius of 229.18 feet and a central angle of 19 degrees 44 minutes 42 seconds a distance of 78.98 feet to its intersection with the centerline of County State Aid Highway No. 5 (Nowthen Road) as now laid out and traveled;
thence South 1 degree 01 minute 30 seconds East, along said centerline, a distance of 20.05 feet;
thence deflect left along said centerline on a tangential curve having a radius of 181.89 feet a distance of
142.96 feet;
thence South 46 degrees 03 minutes 30 seconds East, along said centerline, a distance of 524.54 feet;
thence deflect right along said centerline on a tangential curve having a radius of 520.87 feet a distance of 298.94 feet;
thence South 13 degrees 10 minutes 30 seconds East along said centerline a distance of 105.41 feet to its intersection with the South line of said Northeast Quarter of the Northwest Quarter;
thence Westerly along said South line a distance of 615.65 feet to the point of beginning.

SUBJECT TO the right of way of said Town Road and said County State Aid Road No. 5.

Legal conveyed to Shade:
All that part of the Northeast Quarter of the Northwest Quarter of Section 23, Township 32, Range 25, Anoka County, Minnesota, lying East of the Easterly Right of Way County State Aid Highway No. 5.

New Legal (perhaps):
ABSTRACT / **PID# 23-32-25-21-0002**:

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-043

RESOLUTION APPROVING A METES AND BOUNDS SUBDIVISION OF PID #23-32-25-21-0002

RECITALS

1. Shade Tree Communities LLC, hereafter referred to as "Developer", properly applied for a Variance to platting requirements to facilitate a metes and bounds subdivision of the following described property located in the City of Ramsey:

   TH PT OF NE1/4 OF NW1/4 OF SEC 23 TWP 32 RGE 25 EX TH PT
   THEREOF DESC AS FOL: BEG AT SW COR OF SD 1/4 1/4, TH N ASSD
   BRG ON W LINE OF SD 1/4 OF 1/4, 793.13 FT TO C/L OF TOWN RD,
   TH NLY ALG SD C/L ON CUR CONC TO NW, RADIUS OF 229.18 FT &
   CENTRAL ANG OF 19 DEG 44 MIN 42 SEC, 78.98 FT TO INTER/W
   C/L OF CSAH NO 5, TH S 1 DEG 01 MIN 30 SEC E ALG SD C/L
   20.05 FT, TH DEFL LFT ALG SD C/L ON TAN CUR, RADIUS OF
   181.89 FT, 142.96 FT, TH S 46 DEG 03 MIN 30 SEC E ALG SD C/L
   524.54 FT, TH DEFL RT ALG SD C/L ON TAN CUR RADIUS OF
   520.87 FT, 298.94 FT, TH S 13 DEG 10 MIN 30 SEC E ALG SD C/L
   105.41 FT TO INTER/W S LINE OF SD 1/4 1/4, TH WLY ALG SD S
   LINE 615.65 FT TO POB, EX RD SUBJ TO EASE OF REC, Anoka County, Minnesota;

   (the "Subject Property")

2. The Permittee appeared before the Planning Commission for a public hearing pursuant to Section 117-53 (Variances) of the Ramsey City Code on February 4, 2021, and that said public hearing was properly advertised and that the minutes of said public hearing are available.

3. The Planning Commission reviewed the proposed metes and bounds subdivision and conducted a Public Hearing for the Variance on February 4, 2021; and

4. The Planning Commission approved a Variance to platting requirements to facilitate a metes and bounds subdivision of the Subject Property into two (2) parcels, divided by Nowthen Boulevard on February 4, 2021; and

5. The City Council reviewed the metes and bounds subdivision on February 23, 2021.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants approval of the metes and bounds subdivision of the Subject Property to create two (2) separate parcels, one on each side of Nowthen Boulevard in accordance with relevant City Codes, subject to the following conditions:

a) Any future proposed improvements on either parcel are subject to the zoning and subdivision standards in effect at the time of application.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of February, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 7.**

Meeting Date: 02/23/2021

By: Wendy Schlueter, Community Development

Information

Title

Approve Business Licenses

Purpose/Background:

Purpose:
To obtain City Council approval of various license requests.

Background:
Certain businesses in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Recommendation:

Staff recommends approval of business license applications contingent upon completion of background checks.

Action:

Motion to approve the attached business license applications contingent upon completion of background checks.

Attachments

Business Licenses

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	02/12/2021 04:22 PM
Tim Gladhill	Tim Gladhill	02/18/2021 02:42 PM
Sean Sullivan	Sean Sullivan	02/18/2021 03:06 PM
Tim Gladhill	Tim Gladhill	02/18/2021 03:25 PM
Kurt Ulrich	Kurt Ulrich	02/18/2021 04:02 PM
Form Started By: Wendy Schlueter		Started On: 02/11/2021 02:44 PM
Final Approval Date: 02/18/2021		

Report Name: License Report - License Types
Council Dates: 2/23/2021 to 2/23/2021
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Temporary Intoxicating, Wine On-Sale, Amusement Center, Amusement Devices/Billiard Tables, Business License-1st Year, Business License-Renewal, Garbage Haulers, Pawnbroker, Multi-Family Rental, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor

City of Ramsey
License Report - License Types

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Transient Merchant/Peddler/Solicitor						
Custom Remodelers Inc - Armstrong	Anthony J Armstrong			12/31/2021	2/23/2021	A
Custom Remodelers Inc - Cao	Chuong Hoang Cao			12/31/2021	2/23/2021	A
Custom Remodelers Inc - Current	Nickolas Ronald Current			12/31/2021	2/23/2021	A
Custom Remodelers Inc - Spike	Troy Anthony Spike			12/31/2021	2/23/2021	A
Custom Remodelers Inc - Koza	Zachary Adam Koza			12/31/2021	2/23/2021	A

Transient Merchant/Peddler/Solicitor License Count: 5

Total Licenses: 5

CC Regular Session **5. 8.**

Meeting Date: 02/23/2021

By: MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #21-047 Authorizing Partial Payment #5 to RJM Construction for Improvement Project 20-07 New Public Works Facility

Purpose/Background:

Resolution and Pay Estimate #5 attached.

Observations/Alternatives:

Checks are made payable and addressed to contractors, payments will be sent to RJM Construction, LLC for disbursement as listed in the attached Resolution #21-047.

Funding Source:

Funding for this this item was budgeted as part of the public works building project.

Recommendation:

The Public Works Superintendent has inspected the completed work and recommends approving partial payment #5 in the amount of $456,386.50 to RJM Construction for Improvement Project #20-07, New Public Works Facility.

Action:

Motion to adopt Resolution #21-047 authorizing partial payment #5 to RJM Construction for Improvement Project #20-07, New Public Works Facility.

Attachments

Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	02/18/2021 08:41 AM
Kurt Ulrich	Kurt Ulrich	02/18/2021 02:28 PM
Form Started By: MaryJo Warner		Started On: 02/12/2021 03:55 PM
Final Approval Date: 02/18/2021		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-047

RESOLUTION AUTHORIZING PARTIAL PAYMENT #5 TO RJM CONSTRUCTION AND ITS CONTRACTORS FOR THE NEW RAMSEY PUBLIC WORKS FACILITY, IMPROVEMENT PROJECT #20-07

WHEREAS, the City of Ramsey has planned for a new public works facility and added it to our Capital Improvement Plan in 2006; and

WHEREAS, the property for the new public works facility was purchased in 2008 adjacent to the current facility and that purchase was finalized in 2013; and

WHEREAS, a third party architectural firm (BKV Group) was hired in 2015 to perform a space needs analysis to determine the size of facility needed to serve the public works departments needs for now and 30-50 years into the future.; and

WHEREAS, the old facility consists of three buildings and multiple off site storage locations, the new site will contain all public works functions and equipment at one centralized location; and

WHEREAS, on September 10th 2019 Ramsey City Council entered into a contract with RJM Construction to provide construction management services for the new Ramsey public works facility; and

WHEREAS, as of February 23, 2021 $4,011,449.61 has been paid to date; and

WHEREAS, the Public Works Superintendent has inspected the completed work and recommends authorizing partial payment #5 to RJM Construction for Improvement Project #20-07, New Ramsey Public Works Facility; and

WHEREAS, checks are made payable and addressed to contractors, payments will be sent to RJM Construction, LLC for disbursment as listed below:

CONTRACTOR	PAY REQUEST AMOUNT
Northland· Concrete & Masonry	$2,890.37
Molin Concrete	$300,505.33
Thornberg Steel	$19,302.10
Met-Con Construction	$31,682.50
Herzog Coatings	$18,050.00
Atomic Arch Sheet Metal	$4,275.00
RTL Construction	$2,061.50
Olympus Lockers & Storage	$1,549.45
Minnesota Utilities & Excavating	$2,975.40
RJM Construction	$73,094.85
Total	$456,386.50

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council authorizes partial payment #5 to RJM Construction for disbursement for Improvement Project #20-07, New Public Works Facility, in the amount of $456,386.50.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of February 23, 2021.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of February, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

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C/C 2-23-2021

2021

PAYMENT SUMMARY
FOR PERIOD ENDING 01-31-21
PROJECT: City of Ramsey Public Works
Job #19520-0180

CONTRACT PAYMENTS

*Checks are to be made payable and address to the contractors. Payments should then be sent to RJM Construction, LLC for disbirsement.

Contractor	App	Application #	Certified Amount
Northland Concrete & Masonry	4	5	2,890.37
Molin Concrete	2	5	300,505.33
Thornberg Steel	4	5	19,302.10
Met-Con Construction	1	5	31,682.50
Herzog Coatings	2	5	18,050.00
Atomic Arch Sheet Metal	1	5	4,275.00
RTL Construction	2	5	2,061.50
Olympus Lockers & Storage	1	5	1,549.45
Minnesota Utilities & Excavating	4	5	2,975.40
RJM Construction	5	5	73,094.85
		Totals	456,386.50

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Please Remit Payment to: RJM Construction, LLC

RJM CONSTRUCTION

APPLICATION AND CERTIFICATE FOR PAYMENT

To Owner: City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Project: 19520-0180 City of Ramsey Public Works

Architect:

Invoice #: 0180-05
Application No. : 5
Application Date: 1/31/2021
Period From: 1/1/2021
To: 1/31/2021

Distribution to :
☐ Owner
☐ Architect
☐ Contractor

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum			$16,361,624.00
2. Net Change By Change Order			$0.00
3. Contract Sum To Date			$16,361,624.00
4. Total Completed and Stored To Date			$4,011,449.61
5. Retainage:			
a. 5.00%	of Completed Work	$200,572.49	
b. 0.00%	of Stored Material	$0.00	
Total Retainage			$200,572.49
6. Total Earned Less Retainage			$3,810,877.12
7. Less Previous Certificates For Payments			$3,354,490.62
8. Current Payment Due			$456,386.50
9. Balance To Finish, Plus Retainage			$12,550,746.88

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$0.00	$0.00
Total Approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
Net Changes By Change Order	**$0.00**	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **RJM Construction LLC**

By: DocuSigned by: Curtis Sill _____ Date: 2/2/2021

State of:
Subscribed and sworn to before me this
Notary Public:
My Commission expires:

County of:
day of

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT'S CERTIFICATE FOR PAYMENT

AMOUNT CERTIFIED **$ 456,386.50**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 5
Application Date : 01/31/21
To: 01/31/21
Architect's Project No.:

Invoice # : 0180-05 **Contract :** 19520-0180 City of Ramsey Public Works

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed and Stored To Date	% (G / C)	Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place	(Not in D or E)	(D+E+F)			
1	City of Ramsey Public Works	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	
1A	Special Inspections	52,800.00	12,177.00	0.00	0.00	12,177.00	23.06%	40,623.00	
1B	Survey	22,160.00	9,938.50	0.00	0.00	9,938.50	44.85%	12,221.50	
1C	Final Cleaning	52,047.00	0.00	0.00	0.00	0.00	0.00%	52,047.00	
3A	Concrete	1,350,392.50	530,218.00	3,042.50	0.00	533,260.50	39.49%	817,132.00	
3B	Architectural Precast Concrete	1,555,458.00	1,059,874.90	316,321.40	0.00	1,376,196.30	88.48%	179,261.70	
3C	Polished and Sealed Concrete	87,325.00	0.00	0.00	0.00	0.00	0.00%	87,325.00	
4A	Masonry	213,240.00	112,469.00	0.00	0.00	112,469.00	52.74%	100,771.00	
5A	Structural Steel/Misc. Metals - Material	823,894.00	393,353.00	20,318.00	0.00	413,671.00	50.21%	410,223.00	
5B	Structural Steel/Misc. Metals - Erection	283,714.56	0.00	33,350.00	0.00	33,350.00	11.75%	250,364.56	
6A	Carpentry Materials and Install	154,400.00	1,365.00	0.00	0.00	1,365.00	0.88%	153,035.00	
7A	Waterproofing & Weatherproofing	44,000.00	5,000.00	19,000.00	0.00	24,000.00	54.55%	20,000.00	
7B	Architectural Metal Panels	224,200.00	0.00	4,500.00	0.00	4,500.00	2.01%	219,700.00	
7C	EPDM Roofing	874,000.00	0.00	0.00	0.00	0.00	0.00%	874,000.00	
7D	Joint Sealants	9,448.00	0.00	0.00	0.00	0.00	0.00%	9,448.00	
8A	Doors, Frames, and Hardware - Materials	111,795.00	0.00	0.00	0.00	0.00	0.00%	111,795.00	
8B	Overhead Coiling Doors	17,000.00	0.00	0.00	0.00	0.00	0.00%	17,000.00	
8C	Accordian Security Doors	20,273.00	0.00	0.00	0.00	0.00	0.00%	20,273.00	
8D	Sectional Overhead Doors	207,900.00	0.00	0.00	0.00	0.00	0.00%	207,900.00	
8E	Aluminum Framed Storefronts & Entrances	143,000.00	10,600.00	0.00	0.00	10,600.00	7.41%	132,400.00	
8F	Translucent Wall Panels	90,551.00	0.00	0.00	0.00	0.00	0.00%	90,551.00	
9A	Gypsum Board Assemblies	234,733.00	8,000.00	2,170.00	0.00	10,170.00	4.33%	224,563.00	
9B	Tiling	35,882.00	0.00	0.00	0.00	0.00	0.00%	35,882.00	
9C	Acoustical Ceilings	32,500.00	0.00	0.00	0.00	0.00	0.00%	32,500.00	
9D	Carpet and Resilient Base	16,572.00	0.00	0.00	0.00	0.00	0.00%	16,572.00	
9E	Painting	165,781.00	0.00	0.00	0.00	0.00	0.00%	165,781.00	
10A	Signage	16,431.00	0.00	0.00	0.00	0.00	0.00%	16,431.00	
10B	Specialties Materials	16,011.00	0.00	0.00	0.00	0.00	0.00%	16,011.00	
10C	Lockers	52,713.00	0.00	1,631.00	0.00	1,631.00	3.09%	51,082.00	
10D	Operable Partitions	19,497.00	0.00	0.00	0.00	0.00	0.00%	19,497.00	
11A	Vehicle Wash Equipment	75,000.00	0.00	0.00	0.00	0.00	0.00%	75,000.00	

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CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 5
Application Date : 01/31/21
To: 01/31/21
Architect's Project No.:

Invoice # : 0180-05 **Contract : 19520-0180 City of Ramsey Public Works**

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed and Stored To Date	% (G / C)	Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place	(Not in D or E)	(D+E+F)			
11B	Vehicle Fueling System	292,572.00	0.00	0.00	0.00	0.00	0.00%	292,572.00	
11C	Loading Dock Equipment	11,695.00	0.00	0.00	0.00	0.00	0.00%	11,695.00	
12A	Window Treatments	45,000.00	0.00	0.00	0.00	0.00	0.00%	45,000.00	
12B	Casework Materials	58,672.00	0.00	0.00	0.00	0.00	0.00%	58,672.00	
14A	Vehicle Lifts	281,054.00	0.00	0.00	0.00	0.00	0.00%	281,054.00	
21A	Fire Supression Systems	158,300.00	0.00	0.00	0.00	0.00	0.00%	158,300.00	
22A	Plumbing Systems	1,041,250.00	10,400.00	0.00	0.00	10,400.00	1.00%	1,030,850.00	
23A	HVAC Systems	1,279,432.69	54,500.00	0.00	0.00	54,500.00	4.26%	1,224,932.69	
26A	Electrical Systems	850,808.73	60,905.00	0.00	0.00	60,905.00	7.16%	789,903.73	
31A	Earthwork	656,679.98	261,523.90	3,132.00	0.00	264,655.90	40.30%	392,024.08	
32A	Asphalt Paving	597,000.00	0.00	0.00	0.00	0.00	0.00%	597,000.00	
32B	Site Concrete	131,595.00	0.00	0.00	0.00	0.00	0.00%	131,595.00	
32C	Fences and Gates	313,330.00	0.00	0.00	0.00	0.00	0.00%	313,330.00	
32D	Landscaping	68,219.00	0.00	0.00	0.00	0.00	0.00%	68,219.00	
33A	Site Utilities	475,146.00	458,426.00	0.00	0.00	458,426.00	96.48%	16,720.00	
41A	Overhead Crane System	83,348.00	0.00	0.00	0.00	0.00	0.00%	83,348.00	
01-00	General Conditions & Requirements	1,084,566.00	249,259.94	63,519.89	0.00	312,779.83	28.84%	771,786.17	
01-80	Preconstruction	19,985.00	19,985.00	0.00	0.00	19,985.00	100.00%	0.00	
90-40	Building Permit	74,470.00	0.00	0.00	0.00	0.00	0.00%	74,470.00	
90-50	General Liability Insurance	184,462.00	184,462.00	0.00	0.00	184,462.00	100.00%	0.00	
90-65	Construction Contigency	1,382,879.54	0.00	0.00	0.00	0.00	0.00%	1,382,879.54	
99-99	Contractors Fee	268,441.00	88,585.53	13,422.05	0.00	102,007.58	38.00%	166,433.42	
	Grand Totals	**16,361,624.00**	**3,531,042.77**	**480,406.84**	**0.00**	**4,011,449.61**	**24.52%**	**12,350,174.39**	**200,572.49**

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INVOICE

From:	**RJM Construction, LLC**	*Invoice:*	**0180-05**
	830 Boone Avenue North	*Invoice Date:*	**01/31/21**
	Golden Valley, MN 55427	*Due Date:*	**03/02/21**
		Disc Date:	
To:	**City of Ramsey**		
	7550 Sunwood Drive NW		
	Ramsey, MN 55303		

Contract : 19520-0180 City of Ramsey Public Works

Concrete

SUBCONTRACTS

Northland Concrete & Masonry Co, Ll	Concrete	Inv#	19520-01804	3,042.50
	Total SUBCONTRACTS			**3,042.50**
	Concrete Sub-Total:			**3,042.50**

Architectural Precast Concrete

SUBCONTRACTS

Molin Concrete Products Co.	Architectural Precast Concrete	Inv#	19520-01802	316,321.40
	Total SUBCONTRACTS			**316,321.40**
	Architectural Precast Concrete Sub-Total:			**316,321.40**

Structural Steel/Misc. Metals - Material

SUBCONTRACTS

Thornberg Steel	Structural Steel	Inv#	19520-01804	20,318.00
	Total SUBCONTRACTS			**20,318.00**
	Structural Steel/Misc. Metals - Material Sub-Total:			**20,318.00**

Structural Steel/Misc. Metals - Erection

SUBCONTRACTS

Met-Con Construction, Inc.	Structural Steel Erection	Inv#	19520-01801	33,350.00
	Total SUBCONTRACTS			**33,350.00**
	Structural Steel/Misc. Metals - Erection Sub-Total:			**33,350.00**

Waterproofing & Weatherproofing

SUBCONTRACTS

Herzog Coatings	Waterproofing	Inv#	19520-01802	19,000.00
	Total SUBCONTRACTS			**19,000.00**
	Waterproofing & Weatherproofing Sub-Total:			**19,000.00**

Architectural Metal Panels

SUBCONTRACTS

Atomic Arch. Sheet Metal Inc.	Metal Wall Panels	Inv#	19520-01801	4,500.00
	Total SUBCONTRACTS			**4,500.00**
	Architectural Metal Panels Sub-Total:			**4,500.00**

Gypsum Board Assemblies

SUBCONTRACTS

RTL Construction, Inc.	Drywall	Inv#	19520-01802	2,170.00
	Total SUBCONTRACTS			**2,170.00**
	Gypsum Board Assemblies Sub-Total:			**2,170.00**

Lockers

DocuSign Envelope ID: ADE9A9F6-BADF-4B4A-ABEF-3ECDB16146A9

INVOICE

From: **RJM Construction, LLC**		*Invoice:*	**0180-05**
830 Boone Avenue North		*Invoice Date:*	**01/31/21**
Golden Valley, MN 55427		*Due Date:*	**03/02/21**
		Disc Date:	
To: **City of Ramsey**			
7550 Sunwood Drive NW			
Ramsey, MN 55303			

Contract : 19520-0180 City of Ramsey Public Works

Lockers

SUBCONTRACTS

Olympus Lockers & Storage	Lockers	Inv#	19520-01801	1,631.00
	Total SUBCONTRACTS			**1,631.00**
	Lockers Sub-Total:			**1,631.00**

Earthwork

SUBCONTRACTS

Minnesota Utilities & Excavating, LLC	Earthwork	Inv#	19520-01804	3,132.00
	Total SUBCONTRACTS			**3,132.00**
	Earthwork Sub-Total:			**3,132.00**

General Conditions & Requirements

SUBCONTRACTS

RJM Construction, LLC	General Requirements	Inv#	9520018005	63,519.89
	Total SUBCONTRACTS			**63,519.89**
	General Conditions & Requirements Sub-Total:			**63,519.89**

Contractors Fee

SUBCONTRACTS

RJM Construction, LLC	Contractors Fee	Inv#	9520018005	13,422.05
	Total SUBCONTRACTS			**13,422.05**
	Contractors Fee Sub-Total:			**13,422.05**

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INVOICE

Summary

INVOICE TOTAL:			**480,406.84**
1A Special Inspections			
Retainage	480,406.84 @	5.00%	**0.00**
3A Concrete			**3,042.50**
Retainage	480,406.84 @	5.00%	**(152.13)**
3B Architectural Precast Concrete			**316,321.40**
Retainage	480,406.84 @	5.00%	**(15,816.07)**
5A Structural Steel/Misc. Metals - Material			**20,318.00**
Retainage	480,406.84 @	5.00%	**(1,015.90)**
5B Structural Steel/Misc. Metals - Erection			**33,350.00**
Retainage	480,406.84 @	5.00%	**(1,667.50)**
7A Waterproofing & Weatherproofing			**19,000.00**
Retainage	480,406.84 @	5.00%	**(950.00)**
7B Architectural Metal Panels			**4,500.00**
Retainage	480,406.84 @	5.00%	**(225.00)**
9A Gypsum Board Assemblies			**2,170.00**
Retainage	480,406.84 @	5.00%	**(108.50)**
10C Lockers			**1,631.00**
Retainage	480,406.84 @	5.00%	**(81.55)**
31A Earthwork			**3,132.00**
Retainage	480,406.84 @	5.00%	**(156.60)**
01-00 General Conditions & Requirements			**63,519.89**
Retainage	480,406.84 @	5.00%	**(3,175.99)**
99-99 Contractors Fee			**13,422.05**
Retainage	480,406.84 @	5.00%	**(671.10)**
CURRENT DUE :			**456,386.50**

CC Regular Session **5. 9.**

Meeting Date: 02/23/2021

By: Bruce Westby, Engineering/Public Works

Information

Title

Adopt Resolution #21-048 Accepting Design Services Proposal for Dolomite Street Demolition, Riverdale Drive to Highway 10, Improvement Project #21-07.

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #21-048 accepting a design services proposal from Bolton & Menk, Inc. for demolishing Dolomite Street between Riverdale Drive and Highway 10, Improvement Project #21-07.

Background:

The adopted 2021 – 2030 Capital Improvement Program identifies the segment of Riverdale Drive between Feldspar Street and Tungsten Street as a proposed street reconstruction project in 2021.

On November 24, 2020, the City Council adopted Resolution #20-248 accepting a design services proposal from Bolton & Menk, Inc. (BMI) for designing, preparing plans and specifications, and bidding the proposed improvements to Riverdale Drive between Feldspar Street and Tungsten Street as Improvement Project #21-00. This segment of Riverdale Drive is on the City of Ramsey's Municipal State Aid Street (MSAS) system.

On January 26, 2021, the City Council adopted Resolution #21-024 prohibiting parking on one side of Riverdale Drive between Feldspar Street and Tungsten Street as required to meet State Aid design standards. That same evening, the City Council adopted Resolution #21-022 approving plans and specifications and authorizing advertisements for bids for Improvement Project #21-00. Bids are scheduled to be opened March 2, 2021.

Staff explored costs and funding sources for removing Dolomite Street between Riverdale Drive and Highway 10 as part of Improvement Project #21-00. Removing this segment of Dolomite Street is identified in the Highway 10 Access Planning Study, and was carried forward in the Ramsey Gateway Plan. Most of this work is not eligible for State Aid funding since Dolomite Street is not part of the MSAS system so Staff explored alternate funding sources for this work. Minnesota Department of Transportation (MnDOT) State Aid Staff informed Staff that the portion of Dolomite Street within Highway 10 right-of-way would need to be removed, which would require a separate State Aid project number, separate plans, and separate reviews. Staff therefore determined that including this work with Improvement Project #21-00 would delay bids and did not pursue this work further.

After plans were bid, City Staff had additional conversations with MnDOT State Aid Staff and were informed that State Aid Staff can expedite their plan review process for this work since it will benefit the trunk highway system. This may allow the City to incorporate this work into Improvement Project #21-00 via supplemental agreement. Alternatively, the City could bid the work separately and construct as a separate project. Staff is reviewing these options with MnDOT and will provide an update to Council when the Council is asked to approve plans and specifications.

To allow plans and specifications to be prepared as quickly as possible, Staff requested a design services proposal from BMI since they are the design engineer for the Riverdale Drive improvements, as well as the design engineer for the Ramsey Gateway Highway 10 improvements.

Attached is a proposal from BMI identifying the scope of the proposed improvements and outlining their proposed

fees for each task required to prepare plans and specifications and to bid the approved plans and specifications for construction. BMI's not to exceed fee is $17,784 which is based on an estimated project cost of $50,000.

Per the attached proposal, BMI proposes to collect all topographic survey needed to design the improvements, including collecting survey points along all marked private utility lines that exist along this corridor of Dolomite Street. BMI will then design and prepare plans and specifications for the proposed improvements. Upon completion, the City Council will be asked to approve plans and specifications and authorize advertising for bids or entering into a supplemental agreement using the approved plans and specifications. This case is anticipated to be presented in June of 2021 per the schedule in the attached proposal.

Notification:

Notifications are not required for this case.

Observations/Alternatives:

Observations:

The removal of Dolomite Street was discussed with the Economic Development Authority at their regular February 11, 2021 meeting. Staff presented the project as an opportunity to increase the marketability of the City-owned parcel west of Dolomite Street. As is noted in the attached EDA case, developers that have expressed interest in this property over the years were ultimately unable to cost-effectively manage stormwater on site and decided not to develop the parcel. Attached is a copy of the EDA case with attachments, as well as draft meeting minutes for this case.

Alternatives:

Alternative #1 – Adopt Resolution #21-048 accepting design services proposal for Dolomite Street Demolition, Riverdale Drive to Highway 10, Improvement Project #21-07.

Funding Source:

A copy of the preliminary engineer's estimate for project costs is included in the EDA case attachments. The EDA case includes detailed information on the various project cost components, including estimated cost savings associated with incorporating this project into Improvement Project #21-00. In summary, estimated project costs for the removal of Dolomite Street total $47,997.24 of which $38,562.54 is proposed to be paid using City Funds. The remaining costs will be paid though MnDOT Municipal State Aid funds. By constructing these improvements with Improvement Project #21-00 a cost savings of $12,520.66 can be realized. Additional costs related to the transfer of property after the City vacates the Dolomite Street right-of-way is estimated at less than $10,000.

On February 11, 2021, the EDA recommended City Council approval for the removal of Dolomite Street between Riverdale Drive and Highway 10, and approved allocating $50,000 from the EDA cash balance to fund the City's portion of project costs.

Staff anticipates that all project costs will apply towards the City's share of costs for the Ramsey Gateway Highway 10 Improvements, and is working to confirm this with MnDOT.

Recommendation:

Staff recommends approving alternative #1, as does the City of Ramsey's Economic Development Authority.

Action:

Adopt Resolution #21-048 accepting design services proposal for Dolomite Street Demolition, Riverdale Drive to Highway 10, Improvement Project #21-07.

Attachments

Resolution 21-048

BMI ES Proposal IP2107

021121 EDA Case

DRAFT 021121 EDA Minutes Dolomite

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	02/17/2021 03:59 PM
Kurt Ulrich	Kurt Ulrich	02/18/2021 02:43 PM
Form Started By: Bruce Westby		Started On: 02/16/2021 10:56 AM
Final Approval Date: 02/18/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-048

RESOLUTION ACCEPTING DESIGN SERVICES PROPOSAL FOR DOLOMITE STREET DEMOLITION, IMPROVEMENT PROJECT #21-07

WHEREAS, the City proposes to reconstruct Riverdale Drive NW between Feldspar Street NW and Sunfish Lake Boulevard in 2021 under City Improvement Project #21-00; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-248 adopted November 24, 2020, the City Council accepted the design services proposal of Bolton & Menk, Inc. for providing engineering services required to develop final plans and specifications for the purpose of soliciting bids for the construction of Improvement Project #21-00; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-022 adopted January 26, 2021, the City Council approved the plans and specifications prepared by Bolton & Menk, Inc. and authorized advertisements for bids for the construction of Improvement Project #21-00; and

WHEREAS, the City proposes to demolish Dolomite Street between Riverdale Drive NW and U.S. Highway 10 in 2021 under City Improvement Project #21-07, including removing the Dolomite Street access to U.S. Highway 10 as identified within the Highway 10 Access Planning Study; and

WHEREAS, on February 11, 2021, the City of Ramsey's Economic Development Authority recommended City Council approval for the removal of Dolomite Street between Riverdale Drive and Highway 10, and approved allocating $50,000 from the EDA cash balance to fund the City's portion of project costs; and

WHEREAS, Bolton & Menk, Inc. submitted a proposal dated January 27, 2021, for providing engineering services required to develop final plans and specifications for the purpose of soliciting bids for the construction of Improvement Project #21-07.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Bolton & Menk, Inc. for engineering services required to develop final plans and specifications for Improvement Project #21-07, Dolomite Street Demolition between Riverdale Drive and Highway 10, for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Existing Vacancy

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of February, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

BOLTON & MENK
Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

January 27, 2021

Mr. Bruce Westby, P.E.
City Engineer
City of Ramsey
7550 Sunwood Drive NW
Ramsey, Minnesota 55303

RE: Proposal for Engineering Services – Dolomite Street Removal

Dear Mr. Westby:

We appreciate the opportunity to present this scope of services for the Dolomite Street Removal project. Our scope and fees were prepared based on our understanding of the project and our previous experience in delivering State Aid projects.

SCOPE

The proposed improvements will be generally as described below:

- Removal of Dolomite Street from TH 10 to Riverdale Drive.

Project scope assumptions used in creating this fee proposal include the following:

- **A topographic survey** of the corridor will need to be completed.
- **Geotechnical** borings will not be required for the project.
- No **Right-of-Way** or easements will be required for the project.
- **State Aid formatted plans and specifications** will be required. The signature block will follow the State Aid format.
- The anticipated **plan set** will include the following 13 sheets:
    - Title (1 sheet),
    - Legend (1 sheet),
    - Estimated Quantities/Standard Plates (1 sheet),
    - Tabulations (1 sheet),
    - Alignment Plan and Tabulation (1 sheet),
    - Typical Sections (1 sheet),
    - Construction Details (1 sheet),
    - Erosion and Sediment Control (1 sheet),
    - Existing Conditions & Removals (1 sheet),
    - Traffic Control and Staging Plan (1 sheet),
    - Restoration/Vegetation Plan (1 sheet), and
    - Cross-Sections (2 sheets).

The above sheet listing assumes traffic control will be designed per the Field Manual for Temporary Traffic Control Zone Layouts, and no project specific traffic control layouts will be created. The Traffic Control and Staging plans listed above will provide guidance to allow the contractor to prepare detailed plans for submittal and review.

- On-line bidding through QuestCDN will be used for procurement of bids, with the on-line bid opening facilitated at Bolton & Menk's Ramsey office location OR we will work with the Riverdale Drive Contractor to incorporate the work into that project via supplemental agreement OR we will request quotes from up to three selected contractors.
- Construction related services such as staking, administration and observation are not included in this proposal. A separate proposal can be submitted once the extent and timing of the improvements is finalized.

ESTIMATED CONSTRUCTION COSTS OF IMPROVEMENTS

Our preliminary estimate of construction costs is approximately $50,000. We will create a detailed engineer's estimate during the design phase of the project.

SCHEDULE

Plan preparation is anticipated to begin in February 2021. The plan approval process through MnDOT will begin in March 2021, with approvals anticipated in June 2021. Based on factors such as the Riverdale Drive contractor and dollar value of the project, a decision will then be made as to how to proceed with awarding a construction contract for this project.

PERMITTING AND APPROVALS

The work associated with the roadway improvements will require MnDOT State Aid Approval. No other permits are anticipated.

FEES

We have attached a fee spreadsheet depicting hours, rates, and total compensation on a per task basis. Based on our understanding of the improvements, our proposed not-to-exceed fees for the work are $17,784.00.

If there are any questions related to the scope and/or fee portion of this proposal, please call me at (651) 968-7760.

Sincerely,

Bolton & Menk, Inc.

Kevin P Kielb

Kevin P. Kielb, P.E.
Principal Engineer

ATTACHMENT: Detailed Fee Spreadsheet

DETAILED FEE ESTIMATE

CLIENT: City of Ramsey Dolomite Street Removal Project	BOLTON & MENK, INC.								
WORK TASK DESCRIPTION	**Project Manager**	**Project Engineer**	**Design Engineer**	**Sr. Traffic Engineer**	**Technician**	**Survey**	**Clerical**	**Total Hours**	**Cost**
Preliminary and Final Design									
1.0 Project Management / Meetings	2	2	2	0	0	0	2	**8**	$1,138
2.0 Data Collection / Base Map	1	2	2	0	0	16	0	**21**	$3,020
3.0 Utility Coordination	0	2	2	0	4	0	1	**9**	$1,234
4.0 Final Design Plans and Specifications	8	8	16	4	16	0	4	**56**	$8,316
5.0 Permitting, Approvals, and Estimates	2	8	4	0	0	0	2	**16**	$2,348
6.0 Bidding or Change Order Services	2	4	4	0	0	0	2	**12**	$1,728
Subtotal Bolton & Menk Design	**15**	**26**	**30**	**4**	**20**	**16**	**11**	**122**	$17,784

TOTAL for Design through Bidding	**$17,784**

Economic Development Authority (EDA) **4. 4.**

Meeting Date: 02/11/2021

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Title:

Consider Participation in Riverdale Drive Reconstruction Project: Dolomite Street Removal/Lot Configuration

Purpose/Background:

The purpose of this case is to consider EDA participation in the Riverdale Drive Improvement Project by funding the removal of Dolomite Street.

The City has not been able to sell Parcel 40 due to, storm water retention issues, uncertainty of access and the small, irregular lot configuration. The site is currently 1.23 acres. The removal of Dolomite Street, including its access to Highway 10, will be beneficial to future development. The vacation of the Right of Way will result in cleaner property lines each lot gaining an additional 0.232 acres (10,123.50 SF).

The City of Ramsey will complete the Street Improvement Project for Riverdale Drive in 2021. The removal of Dolomite Street is not budgeted for the 2021 project. However, there are some cost savings if this is done along with the Riverdale Drive project. In addition, the Riverdale Drive project will include the installation of a storm water systems which will help with the development of Parcel 40 (6710 Highway 10 NW) and other properties in the area.

Staff is asking the EDA to consider financial participation in this project to make the City property more marketable. It should be noted that Dolomite Street access to Highway 10 will likely be closed as part of the upcoming Highway 10 Expansion Project. Staff will work to ensure that this cost will count towards our contribution to the broader Highway 10 Expansion Project.

Notification:

N/A

Observations/Alternatives:

The removal of Dolomite Street, vacation of right of way and the reallocation of the vacated right of way is a two step process. The vacation is a simple City process, guided by State Statute, where the right of way is split down the centerline of the road and deeded to each property owner on each side. On the face of the overall process, this might seem like an unnecessary additional step, but it is required to start this way by Minnesota Law. The second step would then exchange property to square off property lines. Staff has contacted Able Property Management (owner of property to east) and they have expressed support for this action.

The estimated cost for the removal of Dolomite Street is $47,997.24. Of that cost, only $38,562.54 is proposed to come from City Funds. The rest from the State of Minnesota through our allocation of Municipal State Aid (MSA) Dollars. It should be noted that by including this project with Riverdale drive there is a cost savings of $12,520.66. There will be some additional costs relating to the transfer of property after the vacation of the right of way. Staff estimates those closing costs to be less than $10,000. Based on these estimates, Staff is asking the EDA to consider a contribution not to exceed $50,000 to complete the Dolomite Street portion of the Riverdale Drive Reconstruction Project.

Alternatives:

1. EDA recommend to City Council to authorize the Dolomite Street Removal Project and to allocate $50,000 from the EDA cash balance to fund the City portion of the project

2. EDA recommend that the City Council authorize the project but utilize other sources of funds
3. Something else.

Funding Source:

The proposed funding source is the EDA cash balance which is estimated to be $1,137,000.

Recommendation:

EDA recommend to City Council to authorize the Dolomite Removal and to allocate $50,000 from the EDA cash balance to fund the City portion of the project.

Action:

Motion to recommend to City Council to authorize the Dolomite Street Removal and to allocate $50,000 from the EDA cash balance to fund the City portion of the project.

Attachments

Site Location Map
Project Cost Estimate
Dolomite Easement Vacation Exhibit
Additional Vacation Exhibit

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	02/03/2021 04:23 PM
Tim Gladhill	Tim Gladhill	02/04/2021 04:32 PM
Form Started By: Sean Sullivan		Started On: 02/01/2021 03:49 PM
Final Approval Date: 02/04/2021		

Site Location Map - Parcel 40



Remove Dolomite Street				**Dolomite ROW (City Fund only)**		**MnDOT ROW (MSA Funds)**		**Riverdale ROW (MSA Funds)**		**Total**	
Item No.	**Item Description**	**Unit**	**Unit Price**	**Quantity**	**Extension**	**Quantity**	**Extension**	**Quantity**	**Extension**	**Quantity**	**Extension**
1	Mobilzation (5%)	LS	$ 2,000.00	0.7	$ 1,400.00	0.2	$ 400.00	0.1	$ 200.00	1	$ 2,000.00
2	Sawing Pavement	LF	$ 4.00	0	$ -	140	$ 560.00	40	$ 160.00	180	$ 720.00
3	Remove Bituminous Pavement	SY	$ 10.00	1450	$ 14,500.00	350	$ 3,500.00	0	$ -	1800	$ 18,000.00
4	Remove Culvert	LF	$ 12.00	0	$ -	100	$ 1,200.00	0	$ -	100	$ 1,200.00
5	Ditch Excavation	CY	$ 15.00	0	$ -	230	$ 3,450.00	0	$ -	230	$ 3,450.00
6	Traffic Control	LS	$ 2,000.00	0	$ -	0.9	$ 1,800.00	0.1	$ 200.00	1	$ 2,000.00
7	Topsoil (LV)	CY	$ 30.00	182	$ 5,460.00	52	$ 1,560.00	26	$ 780.00	260	$ 7,800.00
8	Restoration	ACRE	$ 4,000.00	0.259	$ 1,036.00	0.074	$ 296.00	0.037	$ 148.00	0.37	$ 1,480.00
9	Bolton & Menk Design	LS	$ 17,784.00	0.7	$ 12,448.80	0.2	$ 3,556.80	0.1	$ 1,778.40	1	$ 17,784.00
	Remove Dolomite Street Construction Cost				*$ 22,396.00*		*$ 12,766.00*		*$ 1,488.00*		*$ 36,650.00*
	10% Contingency Cost				*$ 2,239.60*		*$ 1,276.60*		*$ 148.80*		*$ 3,665.00*
	Indirect Cost (B&M Plus (6% Admin, Legal, Finance))				*$ 13,926.94*		*$ 4,399.36*		*$ 1,876.61*		*$ 20,202.90*
	Remove Dolomite Street Total Project Cost				***$ 38,562.54***		***$ 18,441.96***		***$ 3,513.41***		***$ 60,517.90***
Reductions to Riverdale Drive Projects											
Item No.	**Item Description**	**Unit**	**Unit Price**	**Quantity**	**Extension**	**Quantity**	**Extension**	**Quantity**	**Extension**	**Quantity**	**Extension**
1	Mobilzation (5%)	LS	$ 2,000.00	0	$ -	0	$ -	0.1	$ 200.00	0.1	$ 200.00
2	Aggregate Base CL 5 Mod. (Trail) (4.0")	TON	$ 18.00	0	$ -	0	$ -	20	$ 360.00	20	$ 360.00
3	Wear Course (Trail) (2.5")	TON	$ 102.00	0	$ -	0	$ -	10	$ 1,020.00	10	$ 1,020.00
4	Aggregate Base (Roadway) (6.0")	CY	$ 8.00	0	$ -	0	$ -	-42	$ (336.00)	-42	$ (336.00)
5	Wear Course (Roadway) (2.0")	TON	$ 75.00	0	$ -	0	$ -	-22	$ (1,650.00)	-22	$ (1,650.00)
6	Non Wear Course (Roadway) (2.0")	TON	$ 72.00	0	$ -	0	$ -	-22	$ (1,584.00)	-22	$ (1,584.00)
7	6" Concrete Walk	SF	$ 12.00	0	$ -	0	$ -	-362	$ (4,344.00)	-362	$ (4,344.00)
8	Truncated Domes	SF	$ 50.00	0	$ -	0	$ -	-64	$ (3,200.00)	-64	$ (3,200.00)
9	Topsoil (LV)	CY	$ 30.00	0	$ -	0	$ -	8	$ 240.00	8	$ 240.00
10	Restoration	ACRE	$ 4,000.00	0	$ -	0	$ -	0.01	$ 40.00	0.01	$ 40.00
	Riverdale Drive Construction Cost				*$ -*		*$ -*		*$ (9,254.00)*		*$ (9,254.00)*
	10% Contingency Cost				*$ -*		*$ -*		*$ (925.40)*		*$ (925.40)*
	23% Indirect Cost				*$ -*		*$ -*		*$ (2,341.26)*		*$ (2,341.26)*
	Riverdale Drive Project Cost				***$ -***		***$ -***		***$ (12,520.66)***		***$ (12,520.66)***
	Dolomite Street Removal Cost Summary										
	Dolomite Street Removal				$ 38,562.54		$ 18,441.96		$ 3,513.41		*$ 60,517.90*
	Riverdale Drive Savings				$ -		$ -		$ (12,520.66)		*$ (12,520.66)*
	Adjusted Cost Summary				***$ 38,562.54***		***$ 18,441.96***		***$ (9,007.25)***		***$ 47,997.24***


start and let go to finish (Press CTRL to enable snapping)
6710
6650
6650
DOLOMITE ST NW
RIVERDALE DR NW


City of Ramsey GIS
LOGISmap v3.3
Find Parks and Subdivision
Green Line =
Required Boundary
For Vacation
Blue Line = Proposed Lot Line
60ft
45.222693 -93.435918 Degrees
Three Rivers Park District, Esri, H

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, February 11, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Chairperson Brian Burandt
Member Scott Cords
Member Ryan Heineman
Member Chelsea Howell
Member Chris Riley

Members Absent: Chairperson Jim Steffen

Also Present: Sean Sullivan, Economic Development Manager
Tim Gladhill, Deputy City Administrator
Kurt Ulrich, City Administrator

1. CALL TO ORDER

Acting Chairperson Burandt called the Economic Development Authority meeting to order at 7:30 a.m.

4. EDA BUSINESS

4.04: Consider Participation in Riverdale Drive Reconstruction Project: Dolomite Street Removal/Lot Configuration

Economic Development Manager Sullivan presented the staff report.

Member Cords asked if this would count towards any funding the City would be required to contribute to Highway 10 updates.

Deputy City Administrator Gladhill commented that is generally the intent of they City but cannot confirm that with certainty.

Member Heineman asked what type of business may desire a location that close to the highway without direct access.

Economic Development Manager Sullivan stated that Highway 10 exposure cannot be underestimated. He provided examples of different destination businesses that have looked at this site, noting that the site could work for a number of different uses. He stated that visibility from

DRAFT

Highway 10 is important for many businesses. He stated that the triangular shaped lot and issue of stormwater has hurt the marketability of the site and therefore making the site square would make it more desirable.

Motion by Member Cords, seconded by Member Heineman, to recommend to City Council to authorize the Dolomite Street Removal and to allocate $50,000 from the EDA cash balance to fund the City portion of the project.

A roll call vote was performed:

Member Cords	aye
Member Heineman	aye
Member Riley	aye
Member Howell	aye
Acting Chairperson Burandt	aye

Motion carried.

DRAFT

CC Regular Session **5. 10.**

Meeting Date: 02/23/2021

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #21-051 Authorizing Renewal of Anoka County Regional Economic Development Partnership (ACRED)

Purpose/Background:

The purpose of this case is to consider a continued financial partnership in ACRED.

Anoka County Regional Economic Development Partnership - Anoka County along with its 21 communities, Connexus Energy and MetroNorth Chamber of Commerce have identified the need for a regional economic development focus. A research study was completed by a Consultant, Ady Advantage, in December 2017 ("the Study") for a market research analysis and evaluation of business opportunities, targets, and strategies for economic development within Anoka County. After a year of research, Ady provided a 200+page report with many goals and action steps to help the region grow to its full economic potential. The County hired an Economic Development Specialist (Jacquel Hajder) to tackle these goals and help many of the municipalities with their economic development needs/strategies.

The City of Ramsey has entered into a Memorandum of Understanding (MOU) setting up a framework for participating entities, to further the goals of the economic development collaboration by: (a) outlining general objectives, (b) defining mutual responsibilities, and (c) setting goals, timelines, communication, and other details necessary to achieve the desired outcomes.

The cost of this partnership to the City is $1,506.00 annually.

Notification:

N/A

Observations/Alternatives:

The City of Ramsey has worked closely with ACRED to market City owned properties on MNCAR, to process CARES Acts grants for Ramsey businesses, identify and submit site selection for regional RFP's, provide business leads, and participation with in-person and web based marketing activities highlighting the City of Ramsey and Anoka County. Staff believes that the continued investment of $1,506 is worthwhile and supports execution of the 2021 Voluntary Cost Sharing Agreement (VCSA).

Alternatives:

1. Adopt Resolution #21-051 Authorizing Renewal of Anoka County Regional Economic Development Partnership (ACRED)
2. Something else

Funding Source:

Originally, the cost for cities in Anoka County was $0.057 per person of population which amounted to $1,506.00. However, this amount has not changed since its inception in 2018 and the cost for the upcoming year remains at $1,506 annually. The City has historically used the EDA Budget (9230-6246) for this expense.

Recommendation:

The EDA met on February 11, 2021 to discuss this item and recommends to the City Council continue participation in the Anoka County Economic Development Partnership (ACRED) and to approve continued $1,506 cost share for 2021.

Action:

Motion to adopt Resolution #21-051 authorizing renewal of Anoka County Regional Economic Development Partnership (ACRED).

Attachments

ACTION - Resolution #21-051
ACTION - VCSA Invoice
ACTION - DRAFT 2021 VCSA (ACRED)
2020 ACRED Summary
2021 ACRED Strategic Plan
2021 Proposed Budget
DRAFT EDA Minutes 2.11.21 Excerpt ACRED

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	02/16/2021 05:25 PM
Tim Gladhill	Tim Gladhill	02/18/2021 12:04 PM
Kurt Ulrich	Kurt Ulrich	02/18/2021 02:16 PM
Form Started By: Sean Sullivan		Started On: 02/11/2021 10:45 AM
Final Approval Date: 02/18/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-051

RESOLUTION AUTHORIZING RENEWAL OF ANOKA COUNTY REGIONAL ECONOMIC DEVELOPMENT PARTNERSHIP (ACRED)

WHEREAS, the City of Ramsey is an Anoka County municipality, and as such is a rapidly growing and important segment of the Twin Cities Metropolitan Region, made up of a rich variety of vital and desirable communities; and

WHEREAS, the City of Ramsey has worked with ACRED to market City owned land, respond to regional RFP's and other participate in economic development and marketing projects; and

WHEREAS, the City of Ramsey has been a party to the Voluntary Cost Sharing Agreement (VCSA) with Anoka County since 2019 and has received a 2021 VCSA for consideration; and

WHEREAS, the City of Ramsey has received the attached Invoice # EC010421U in the amount of $1,506 for the 2021 Economic Development Cost Share.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey authorizes execution the of the 2021 Voluntary Cost Sharing Agreement, in a Memorandum of Understanding for Anoka County Regional Economic Development activities.

2) That the City of Ramsey authorizes $1,506 of the City's EDA Fund (9230-6246) to pay to Invoice # EC010421U for the City's share of the Voluntary Cost Sharing Agreement, in a Memorandum of Understanding for Anoka County Regional Economic Development activities.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of February, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Anoka County
MINNESOTA

Respectful, Innovative, Fiscally Responsible

Customer/Division Code: ECON

CITY OF RAMSEY
ATTN SEAN SULLIVAN
7550 SUNWOOD DR NW
RAMSEY, MN 55303

Customer Invoice

As of:	1/11/2021	Customer:	130878
Amount Due:	$1,506.00	**Due By:**	2/10/2021
Questions?	Please	Contact:	763-324-1700

Date	Transaction	Amount	Balance
	Prior Balance as of 12/01/2020:		**0.00**
Invoice: EC010421U			
01/04/2021	2021 ECONOMIC DEV COST SHARE	$1,506.00	
	Invoice: EC010421U Total:	**$1,506.00**	$1,506.00

Current	31 - 60 days	61 - 90 days	over 90 days	Total Due
$1,506.00	$0.00	$0.00	$0.00	$1,506.00

Amount Due By: **2/10/2021**

Customer: **130878** Balance: **$1,506.00** Due By: **2/10/2021** Payment Amount: $_____.____

☐ Check ☐ Money Order ☐ VISA ☐ Master Card ☐ Discover

Make Checks Payable To:

Anoka County Treasury Office
2100 3rd Ave Suite 300
Anoka, MN 55303-5029

Credit Card:____-____-____-____ Ex-Date___/___ CSC 3 Digit Code_____

Card Holder's Name: _____ Phone:_____

Billing Address: _____

Signature: _____

VOLUNTARY COST SHARING AGREEMENT FOR ANOKA COUNTY ECONOMIC DEVELOPMENT

THIS AGREEMENT is made between the County of Anoka, a political subdivision of the State of Minnesota ("County"), and the undersigned participating municipality ("City"), a municipal corporation organized under the laws of the State of Minnesota.

WITNESSETH

WHEREAS, the County and the City, along with other community partners, entered into a Memorandum of Agreement ("MOU") on January 1, 2019, to set goals, create an action plan, and implement shared objectives in promoting economic development within Anoka County;

WHEREAS, the MOU addresses the need for cost sharing between the County and municipalities of Anoka County to support continued services for website services, social media support, marketing assistance, and future services related to the county-wide economic development initiative;

WHEREAS, an annual budget for the above activities was developed, including a formula for participating municipalities to provide proportional cost sharing based upon its population;

NOW, THEREFORE, the parties understand and mutually agree as follows:

1. The budget for services related to website services, social media, marketing, and other supportive activities required for economic development, is currently set at $20,000.00 for calendar year 2021.

2. For 2021, the City agrees to contribute the sum of $0.057 per individual resident within its city limits, as a voluntary contribution to the economic development costs described above.

3. The City shall provide such payment annually, by the end of the first quarter in each calendar year, beginning in 2021.

4. Each calendar year, the County will provide an annual budget and proposed formula for the City's use in calculating its contributions under this Agreement.

5. The City may opt out or cancel this Agreement by providing 30 days' written notice to the County Administrator: Rhonda Sivarajah, 2100 Third Avenue, Ste. 700, Anoka, MN 55303.

6. This agreement shall terminate concurrently with the MOU, unless a City chooses to opt out or cancel this agreement prior to its expiration, as provided above.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

ANOKA COUNTY:

By: _____
Scott Schulte, Board Chair

Dated: _____

By: _____
Karen Skepper, Executive Director
ACHRA

Dated: _____

APPROVED AS TO FORM

By: _____
Christine Carney
Assistant County Attorney

CITY: Ramsey

By: _____

Dated: _____

By: _____

Dated: _____

By: _____

ANOKA COUNTY
Regional Economic Development
Positioned for Success

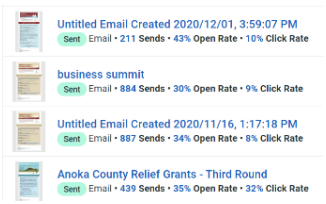
2020 Highlights of ACRED Partnership

Marketing Tools

- ACRED Website updates: COVID relief page, COVID relief matrix, new events page, and event resource pages and incentives page update
- Marketing video with Sky Eye Films – on the website main page and regional profile pages
- LinkedIn follows up 44% (102 to 147 followers)
- New Constant Contact database. Contact database grew by 43% - 190 new real estate contacts, 220 new business contacts, 80 other stakeholder contacts (DEED, other Economic Development organizations, etc.)
- MN Technology Corridor – New property study to further shovel readiness in the corridor and existing corridor partnerships (Excipio study) responded to four requests for proposals, engaged Greater MSP to further the corridor awareness and gather additional data about regional competitiveness, and hosted stakeholder meetings.







Events

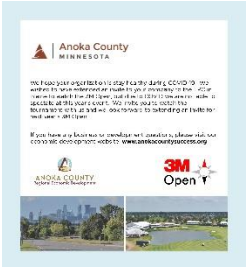
- Sponsored & Attended MN Real Estate Journal Events



  - Virtual Economic Development Update (Apr 27)
  - Virtual Data Event (June 16)
  - Virtual North Metro Summit (September 2)
  - Hybrid Land Development Summit (Oct 13)
  - Hybrid Industrial Summit (Nov 13)
  - Virtual Redevelopment Summit (Dec 8)



- 3M/PGA Open Event (July 20th) – promoted the county opportunities for development with an email to what would have been potential attendees at the 3M/PGA Tent
- Business Summit (virtual) – November 17th
  Promoted resources for businesses to sustain, survive or grow as they head into 2021. PowerPoint, and event resources are uploaded on the ACRED website. (68 attendees)



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- UpRiver Real Estate (virtual) December 16th
  Promoted energy incentives available for projects, recent success projects in the county and how city partnerships played a role, and the Tech Corridor – Excipio project study. The event recording, presenter documents, and event resources are uploaded on the ACRED website. (72 attendees)



- Additional Event Presentations on the ACRED Partnership included:
  MN Real Estate Exchangers event in February, Chamber presentations and updates, Anoka Technical College and Anoka Ramsey Community College Business Forums and Rotary presentations



ACRED Partnership Meetings

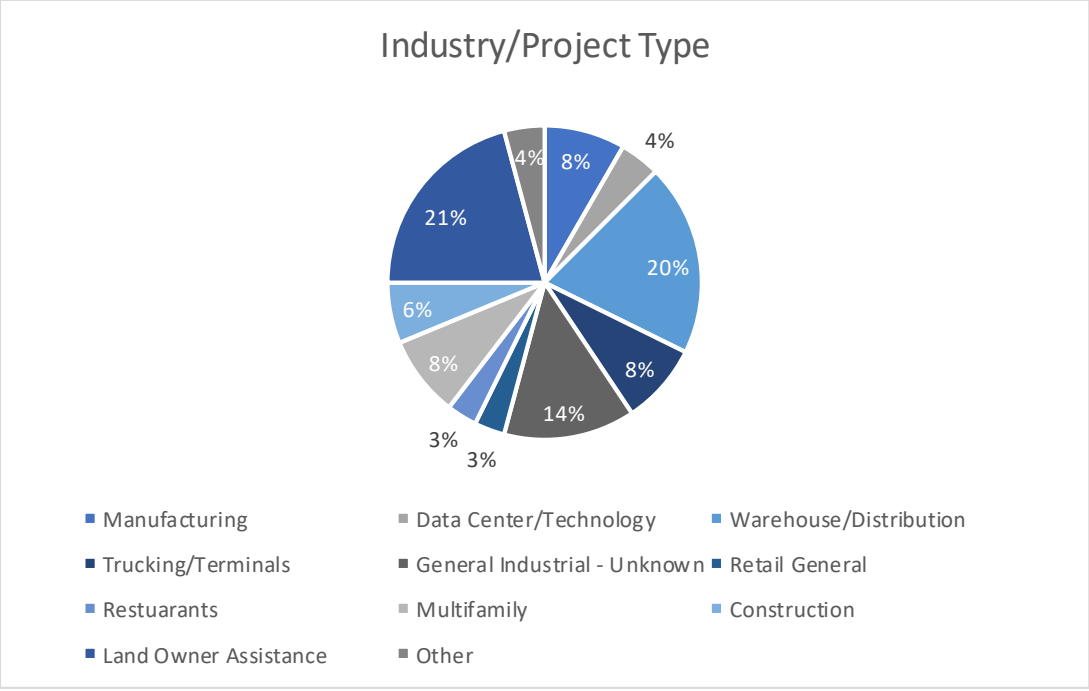
ACRED held meetings throughout the year with area stakeholder to discuss items such as the Cares Act, Right-of-way permits, and more. In addition to these meetings, there were three strategic city partner meetings to cover the following items:

- County Department Workshop
  - Navigating various departments at the county and opportunities for collaboration. Presentations from the following departments: Highway, Property Tax /Assessors office, Surveyors Office/GIS, Library, Finance, Parks, HRA / Community & Government Relations, CareerForce, and Open to Business
- Highway Department Workshop
  - Opportunities for collaboration and partnership to improve roadways, and the appearance of the county's corridors.
- ACRED updates and 2020 Wrap Up
  - 2020 Updates from DEED and Greater MSP, ACRED, Communities – related to the COVID-19 pandemic, Cares Act grants and projects.

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Projects

- March – June, projects were down 92%, in the height of the pandemic. However, Q3-Q4, projects were up from previous year significantly, resulting in an overall increase in projects from 2019 to 2020. Retail/Hotel projects were minimal, industrial related projects and land owner assistance increased over 50% from 2019.
- 96 total projects in 2020 (up 9 from last year)
    - Types of responses –
        - Responded to RFP with other stakeholders
        - Provided property information to real estate, business or development teams per requests
        - Connected business or real estate group searching for property with cities
        - Connected existing or prospecting business with workforce resources
        - Connected businesses with finance resources
        - Listed properties on the ACRED MNCAR page
        - Pulled together information about available properties for land owners such as maps, acreage, useable acreage, etc.



ANOKA COUNTY
Regional Economic Development
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Municipality Assistance

ACRED has brought resources to help municipalities (partners) with various needs in Economic Development. Examples of those projects can be seen below, plus a snapshot of feedback collected from the cities via survey monkey on the type of assistance received:

- COVID Relief Resources: sharing information on the latest federal, state or county resources available to communities on the website and in a handout. Right-of-way policy sharing, Cares act forum with County lobbyist, and responding to requests from community businesses about these resources.
- Cares Act Coordination – sharing grant guidelines and program materials to help community partners get their programs started, connections with grant administrators, and communication to business community about grant resources.
- City marketing assistance, including market data, branding or economic development strategies, video and photo footage
- Fiber Resources – providing contacts for fiber providers, assistance in finding gap financing for projects, and mapping out areas needed for service.
- Property Readiness assistance, including - marketing target properties, due diligence on a site, connections with stakeholders on a property such as brokers or developers, and coordination with property owners on the community's behalf to help market or attract investment to their property
- Business Expansions – connecting existing businesses to resources such as PACE financing, state incentives, construction/banking resources, etc. to assist in the project progression.
- Based on city survey feedback, this was the type of assistance provided directly to the cities
    - Assistance with creating an economic development plan
    - Assistance with marketing or advertising for business development
    - Making connections with site selectors, developers or businesses
    - Assistance with using state and local financing tools for business expansion efforts
    - Assistance with searching for sites & buildings
    - Assistance with business expansion, development or redevelopment opportunities
    - Assistance with Fiber improvements or provider contacts

ANOKA COUNTY
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Workforce Development Partnerships

ACRED has formed a strong partnership with our CareerForce Center and area workforce initiatives including:

- The economic development specialist sits on the Workforce Board and ensures economic development strategies are aligned with workforce strategies
- Provide updates on new relief funding for area businesses
- Advocate for employer needs and explains industry changes throughout the pandemic
- Connects cities to area workforce resources for employers – especially pandemic related resources.

Chamber Partnerships

ACRED worked with 8 area chambers in 2020 on the items listed below. The chambers that serve Anoka County include Anoka Area, East Bethel, Forest Lake Area, Ham Lake, MetroNorth, Quad Area and Twin Cities North Chamber of Commerce.

- Event partnerships – ACRED/COVID Relief Resources, updates via zoom, etc.
- Providing information to the business and nonprofit community about COVID relief assistance
- Connections between the business community and area chambers
- Data collection from

Additional Partnerships

ACRED has worked with Open to Business on multiple projects providing the information listed below. The County's Open to Business Advisor shares quarterly updates on businesses that were assisted in the County. These lists can be requested for additional information beyond this report.

- Finding available properties for the business owner
- Connecting them with local city contacts
- Connecting them with state or local financing incentives for their projects
- Connecting them with COVID relief resources

ANOKA COUNTY
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Anoka County Cares Act Relief Grants

In 2020, Anoka County issued Cares Act grants in addition to the assistance many municipalities provided their businesses and nonprofits. The number of grants received by businesses or nonprofits can be found in the chart below. A complete list of the names of the organizations and the amount they received was sent to the city, chamber and commissioners.

County COVID Relief Grants by City

Andover	16
Anoka	54
Bethel	2
Blaine	52
Centerville	14
Circle Pines	1
Columbia Heights	16
Columbus	1
Coon Rapids	49
East Bethel	6
Fridley	28
Ham Lake	21
Hilltop	1
Lexington	5
Lino Lakes	18
Nowthen	5
Oak Grove	6
Ramsey	35
Saint Francis	6
Spring Lake Park	9

Anoka County will be issuing additional COVID relief grants from the latest state relief package that was passed. These grants will serve organizations that have been the most severely impacted by COVID, need additional assistance beyond Cares Act relief, or those that have not yet qualified for relief through the Cares Act program. After March 15, 2021, another list of organizations that received assistance will be shared with the ACRED stakeholders.

Thank you to all of the ACRED partners and area stakeholders for their work in 2020 to support the local economy and communities!

ANOKA COUNTY
Regional Economic Development

Positioned for Success

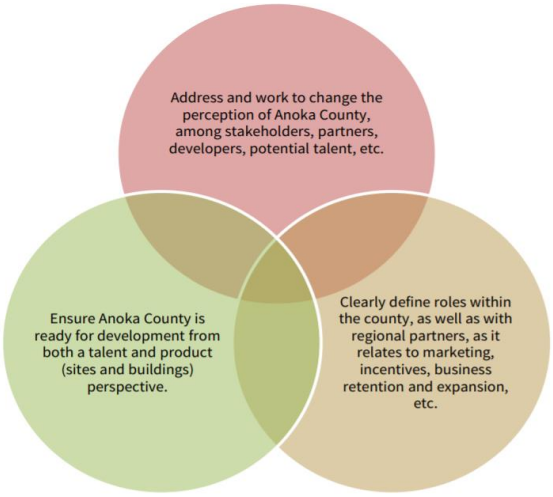
Anoka County Regional Economic Development (ACRED)

2021 Strategic Plan

Overview

The Anoka County Regional Economic Development partnership was formed in 2018 after the Anoka County/Connexus Energy/MetroNorth Chamber of Commerce economic development recruitment study was completed by Ady Advantage. This study has three overall goals identified for Anoka County that were development after a work session with stakeholders in 2017. These goals include:

1. Address and work to change the perception of Anoka County, among stakeholders, partners, developers, potential talent, etc.
2. Ensure Anoka County is ready for development from both a talent and product (sites and buildings) perspective.
3. Clearly define roles within the county, as well as with regional partners, as it relates to marketing, incentives, business retention and expansion, etc.



The following strategies were developed to help Anoka County meet its three goals, as outlined on the above. The strategies fall into the categories of alignment/regionalism, readiness and marketing. Tactics within each strategy can be found as attachments to this plan.

In 2020, the economy swiftly shifted towards an ongoing recession due to the 2020 COVID-19 pandemic. It is important our strategy in 2021 reflects the needs of our current economy while remaining in alignment with the County's long-term economic development vision. The following goals are a subset of the Anoka County Business Recruitment plan identified by the stakeholders in Anoka County as priorities for 2021.

ANOKA COUNTY
Regional Economic Development
Positioned for Success

2021 Goals

Alignment and Regionalism

1. Improve communication to business leaders and area stakeholders in Anoka County.
2. Improve Business Retention and Expansion outreach and collaboration among county-wide stakeholders.
3. Develop a roadmap for the future of the ACRED partnership budget by the end of 2021

Marketing

1. Continue the momentum of brand recognition with internal and external partners.
2. Assist stakeholders to promote local organizations and investment into our small business community.
3. Increase online marketing presence on platforms and connections.
4. Market the MN Technology Corridor and continue to promote opportunities for further partnerships.

Readiness

1. Promote financial resources for existing small businesses and entrepreneurs for COVID-19 relief and refine incentives for expanding companies.
2. Assist communities in the MN Tech Corridor and throughout Anoka County that have sites ready for development to conduct shovel readiness checklists and/or certifications.
3. Continue partnerships with the Anoka County Workforce Board and CareerForce Center to ensure the county workforce is ready for the regrowth of the economy.
4. Assist in the infrastructure improvements needed to increase economic development competitiveness by providing resources, aiding in connections and advocacy.

ANOKA COUNTY
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2021 Goal Implementation & Action Plan

Alignment and Regionalism

- Goal 1: Improve communication to business leaders and area stakeholders in Anoka County

  Implementation:

  - Continue to update Constant Contact database with business, real estate, community and other stakeholder contacts. Categorize contacts for strategic outreach. Report growth in this data base quarterly
    - Communicate through consistent quarterly Economic Development newsletters to broader audience. In addition, communicate to targeted audiences about events and new financial resources available to businesses.
  - Keep the ACRED COVID Relief WebPage and Handout updated with the latest resources available to businesses and nonprofits affected by COVID; review weekly.
    Assist in the administration on local relief grants when or if funding is received. Offer assistance to communities with program promotion or guidelines.
  - Continue to host ACRED Partnership meetings with a topic focus in the following categories: business retention, COVID-19 business resources, incentives for new projects, watershed district opportunities for partnership, and readiness.
  - Connect with area chambers quarterly via meetings or one on one phone calls with Executive Directors or presidents at each chamber.
  - Connect with banking, credit union, and CPA/accounting leaders when there are new resources to help area businesses through the pandemic. Include this audience in the ACRED quarterly newsletter. Ensure the quarterly newsletter offers information about regional incentives such as PACE financing or utility incentives.

- Goal 2: Improve Business Retention and Expansion outreach and collaboration among county-wide stakeholders

  Implementation:

  - Host a BRE Workshop in Q2 2021 with all chambers and cities present, Connexus, Xcel Energy and County leadership (Workforce, Open to Business). Discuss red flags, how to follow up on these.

- Develop continued relationships with real estate leaders and bankers to ensure they understand these "red flags" and know how to follow up on these leads. Track any project wins.
    - In addition, ensure they know what resources ACRED can provide to them when working on projects.
- Track number of visits in the county quarterly that are done
- Host at least 2 virtual "business summits" targeting minority and woman owned business leaders to help bridge communication to this business community that is less connected
- Proactive Visits
    - In Q1, gather list of fasted growing industries in the Metro in Anoka County. Reach out to stakeholders where employers are located to see if they need support in reaching out to these companies
    - Track industries at risk of job loss by utilizing Greater MSP's recovery dashboard and "at risk matrix." Share this list with stakeholders to help in their outreach strategies in Q1 and Q2.

- **Goal 3:** Develop a roadmap for the future of the ACRED partnership budget by the end of 2021

Implementation:

- Develop a sustainable budget for 2022 and future years that will help grow the activities of the partnership and develop a reserve to update the Ady Advantage Economic Development Roadmap in 5-10 years.
- Engage community stakeholders throughout this discussion starting in the end of Q3 or early Q4
- Utilize the latest census information to update the cost sharing model on more current population numbers

Marketing

- **Goal 1:** Continue the momentum of brand recognition with internal and external partners.

  Implementation:

- Real Estate Community Brand Recognition
    - Continue partnerships with the real estate community by speaking at MN Real Estate Journal events, Site Selector events and the UpRiver Real Estate Event. At least 8 real estate events in total (4 MN Real Estate Journal, Upriver event and 3 other real estate related events)

- Other stakeholders
  - Continue to speak/promote the region and provide resources for doing business in the county at events such as city, chamber, business association, or rotary meetings quarterly
  - Provide the target industry and the regional profile(s) to stakeholders to support marketing efforts, while elevating the communication of the county's economic development brand semi-annually, or with any new significant property listing where the broker or community asks for assistance in marketing the property.

- **Goal 2:** Assist stakeholders to promote local organizations and investment into our small business community.

  Implementation:

  - In Q1, work with the County Communications team to develop a catchy phrase, marketing and video for shopping locally and supporting small businesses in Anoka County.
  - Provide all cities, downtown associations, shopping center owners, chambers and other stakeholders with this marketing material to add to their own efforts to support our small business community throughout the year.

- **Goal 3:** Increase online marketing presence of ACRED and connections.

  Implementation:

  - Use platforms including but not limited to the ACRED LinkedIn page, the www.anokacountysuccess.org website and more. Post weekly on the ACRED page about projects, new financing available, events. Etc.
  - Utilize the video that was created by SkyEye films to promote the county on LinkedIn quarterly and at events. Allow cities, chambers or other stakeholders to use this video to promote the region throughout the year.
  - Invite stakeholders such as key business leaders, real estate professionals, and community partners to follow the ACRED LinkedIn page. Increase followers from 150 to 250 by 2022.
  - Work with state partners such as Greater MSP, DEED and the MN Marketing Partnership to connect with out-state site selectors and ensure Anoka County is at the table when opportunities arise (number of meetings events will be dependent on partners).

- **Goal 4:** Market the MN Technology Corridor and continue to promote opportunities for further partnerships

  Implementation:

  - Continue to follow up on monthly website traffic reports for the tech corridor in partnership with Greater MSP and DEED. Follow ups made within 2-4 weeks of receiving each monthly report.
  - Host quarterly stakeholder meetings to progress in the corridor iniative such as site readiness, infrastructure improvements, new partnerships and data discovery.
  - Coordinate with stakeholders to respond to RFPs from Greater MSP, site selectors, brokers, etc. that the Tech Corridor would be a good fit for.
  - Market the Data Center Study conducted with Excipio consulting to promote the cost advantages for data centers to locate within the corridor. Identify what deliverables from the study are transferable to other sites within the corridor and the County by the end of Q1.
  - Use leads generated by the corridor as an opportunity to promote other sites within the County by responding to project requests with sites that meet their specs in the corridor and outside the corridor in the other areas of Anoka County.
  - Continue the partnership with Greater MSP and DEED to promote and develop the MN Tech Corridor through the MN Marketing Partnership, and the Greater MSP partnership plan with the tech corridor.

Readiness

- **Goal 1**: Promote financial resources for existing small businesses and entrepreneurs for COVID-19 relief and refine incentives for expanding companies.

  Implementation:

  - Add additional information to the COVID-19 matrix and COVID-19 resource list when new resources become available or old resources expire
  - Host meetings with city, chamber or other stakeholders when new resources for businesses become available to share information and collaborate when possible.
  - Create a one stop shop on the ACRED website for resources for new businesses in Anoka County. List state resources, open to business and more on the taxes and incentives page by Q2 2021
    - Host a workshop with stakeholders and the subcommittee to develop this resource list by Q2 2021.

- **Goal 2:** Assist communities in the MN Tech Corridor and throughout the county that have sites ready for development to conduct shovel readiness checklists and/or certifications.

  Implementation:

  - Review properties within the Anoka county that are off the market quarterly. Support the property stakeholders to help prepare more information or marketability of the sites by creating documents that outline the specifics of a site in order to make sharing information about off-market properties easier.
  - Coordinate with stakeholders to conduct shovel readiness certifications when requeste, site list checklists or certified building programs to prepare these properties for RFP and increase their competitiveness

- **Goal 3:** Continue partnerships with the County Workforce Board and CareerForce Center to ensure the county workforce is ready for the regrowth of the economy.

  Implementation:

  - Support Job Recovery in the County
    - Partner with DEED and the Workforce Board to track data semi-annually. Understand where permanent job losses will end up in Anoka County after the economy fully reopens, what industries are seeing job growth and where the gaps in talent and skills are.
    - Promote and aid in partnerships that assist in the solutions to talent shortages and gaps by making connections with stakeholders working on similar iniative or connecting employers with talent initiatives at the Job Training Center, chambers or area colleges.

- **Goal 4:** Assist in the infrastructure improvements needed to increase economic development competitiveness by providing resources, aiding in connections and advocacy.

  Implementation:

  - Internet/Fiber Improvements
    - Continue to work with community partners to make improvements to the internet and fiber connectivity issues in the County. Ensure all underserved communities have an outline on how to aid in improvements by the end of 2021.
    - Be a resource to community partners to find solutions to internet issues by continuing involvement with MAPCED, the rural broadband initiative and the Blandin Foundation annually.

- Provide advocacy for the benefits of upcoming highway projects such at the Highway 10 and 65 improvements by sharing the project information with stakeholders such as real estate developers, brokers and prospecting businesses.

2021 Anoka County Regional Economic Development Budget Outline

Fixed Cost	*Budget*	*Change from 2020 budget*
MNCAR Properties Listing - Available site search engine on website, and access to pull property information for RFP's or pull data for businesses such as traffic counts, area demographics, etc. Ability for cities to list key development sites or buildings	$8,200	Same
Minnesota Marketing Partnership - Anoka County will remain part of the metropolitan economic development leaders to influence Minnesota's economic development marketing strategy, increase Anoka County's visibility and brand, bridge Minnesota Marketing with County-wide marketing, and access to exclusive site selector events.	$700	Fee has increased $75
Annual Cost to host website (iceberg) - hosting and maintenance service for website	$1,460	Increased $260 to cover increased bandwidth with video and dashboard on the website
Constant Contact - contact management and email distribution system	$840	New item, was included in Marketing dollars in 2020. Cost has not changed for this service from 2020.
Total Fixed Cost	**$11,200**	
Additional Budget Items		
Marketing Activities - Industry events chosen by marketing subcommittee, marketing materials or banners, 3M/PGA open items, etc. Or additional event attendances/sponsorships	$2,700	Increase from 2020 - allows for flexibility with marketing subcommittee and events especially with variations in in-person or online event costs
MNCAR Booth, October - Largest broker/development summit gathering of the year through MNCAR. Over 600 in attendance.	$1,100	Same - event may look different in 2021, but planning for an in-person event option later in the year
MN Real Estate Journal - Event sponsorship and panel presentations - Connect with the regions brokers and developers at events that are often highly attended and informative. Cities can attend, or participate. Four events will be sponsored with a panel presence at each event	$4,500	Same

ACRED Events		
Conduct Annual Business Summit	$1,000	
Banking/Credit Union Event	$0	Decrease $800 from 2020 budget - still host the event - online option or if in person, obtain sponsors to cover cost - work with Marketing Subcommittee to allocate funds if needed
UpRiver Event	$1,500	Increase $25 from 2020. Plan for in-person, but lower attendance
MN Tech Corridor Stakeholder Event	$0	Not allocated in 2020 Budget. Online event planned. If in person attendance event is planned later 2021, funds could be used from marketing budget if approved by Subcommittee
Total	**$22,000**	
City Share	$20,000	
Connexus Contribution	$2,000	

ACRED Reserves from 2019 & 2020 - do not allocate funds in budget	$1,157

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, February 11, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Acting Chairperson Brian Burandt Member Scott Cords Member Ryan Heineman Member Chelsea Howell Member Chris Riley
Members Absent:	Chairperson Jim Steffen
Also Present:	Sean Sullivan, Economic Development Manager Tim Gladhill, Deputy City Administrator Kurt Ulrich, City Administrator

1. CALL TO ORDER

Acting Chairperson Burandt called the Economic Development Authority meeting to order at 7:30 a.m.

4.01: Consider Renewal of Anoka County Regional Economic Development Partnership (ACRED)

Economic Development Manager Sullivan presented the staff report.

Jacquel Hajder, ACRED, stated that the contract is year to year and therefore the City has the option whether it wants to continue participating each year. She stated that the MOU is the five-year document. She stated that all 21 communities in Anoka County contribute towards the program based on their size. She noted that her work with the communities is driven by the needs of each community. She provided background information on the different subcommittees and the tasks that those groups focus their efforts on. She noted that members from the cities participate on either subcommittees or the Executive Committee. She stated that within the case was the year report, recognizing that efforts shifted during 2020 because of the challenges of COVID. She noted that the in-person events were held virtually, and those budgets funds were then used for other purposes such as the marketing video for Anoka County. She stated that they also coordinated information related to COVID and possible grant and CARES Act Fund dollars available to communities and businesses. She provided additional information on the partnership with the Minnesota Real Estate Journal and the promotion efforts they complete for the Anoka County. She also provided information on other coordinated efforts she facilitated between the

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cities and the highway department and other County departments. She stated that there are still planned events for the second part of 2021, and they will continue to plan accordingly to restrictions at that time. She noted that the other efforts will continue in terms of marketing, promotion and providing direction to businesses related to COVID relief. She reviewed different elements included in the budget for 2021.

Member Riley commented that staff believes this is a good relationship and the MNCAR access is beneficial to the City for its City owned parcels that are not marketed through CBRE; therefore, he believes this to be a good partnership.

Motion by Member Cords, seconded by Member Heineman, to recommend to City Council to participate in the Anoka County Economic Development Partnership (ACRED) and to approve of the $1,506 continued contribution to the partnership.

A roll call vote was performed:

Member Heineman	aye
Member Cords	aye
Member Riley	aye
Member Howell	aye
Acting Chairperson Burandt	aye

Motion carried.

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CC Regular Session **5. 11.**

Meeting Date: 02/23/2021

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #21-052 Approving CBRE Real Estate Listing Agreement for City Owned Land

Purpose/Background:

The purpose of this case is to consider extending the listing agreement with CBRE for some of the the City owned land held for resale. The City currently lists some of its own property utilizing Loopnet and MNCAR through the Anoka County access. City Staff has been satisfied with the work of Brian Pankratz with CBRE on the current listings. Covid-19 has slowed down many projects/retailers/restaurants the City is still receiving inquiries generated from listings from CBRE and the City listings. The speed in which site selection and acquisition progresses has slowed, but the City continues to respond to interest. The proposed listing agreement with CBRE would be from February 1, 2021 - January 31, 2022.

Notification:

Notification is not required.

Observations/Alternatives:

There are no proposed changes to properties listed or the terms or conditions of the CBRE Listing agreement aside from extending it to January 31, 2022.

Brian Pankratz, CBRE, presented a market update and highlighted listing activity in Ramsey at the February 11, 2021 EDA meeting.

Alternatives include, but are not limited to the following:

1. Approval of Listing Agreement as presented.
2. Approval of Listing Agreement, with additional changes
3. Something else.

Funding Source:

There is no immediate or initial up front costs. CBRE is only paid at time of sale, and a commission is deducted from the gross sales price rather than an hourly rate.

Recommendation:

EDA recommends approval Resolution #21-052 Approving CBRE Real Estate Listing Agreement for City Owned Land

Action:

Motion to Adopt Resolution #21-052 Approving CBRE Real Estate Listing Agreement for City Owned Land

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Attachments

ACTION - Resolution #20-052

ACTION - CBRE Listing Agreement Extension

City Owned Parcel List Summary

Listing Map - Citywide

Listing Map - COR Area

CBRE Sign locations

DRAFT EDA Min 2.11.21 Excerpt CBRE

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	02/17/2021 09:17 AM
Tim Gladhill	Tim Gladhill	02/18/2021 02:41 PM
Kurt Ulrich	Kurt Ulrich	02/18/2021 02:46 PM
Form Started By: Sean Sullivan		Started On: 02/11/2021 10:47 AM
Final Approval Date: 02/18/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-052

RESOLUTION APPROVING LISTING AGREEMENT FOR CITY OWNED LAND

WHEREAS, since 2014, the City has contracted with CBRE for commercial real estate brokerage services to sell available City Owned Land; and

WHEREAS, the current contract expired February 1, 2021; and

WHEREAS, the proposed contract only includes listings inside the COR; and

WHEREAS, the proposed contract maintains previous terms from the prior contract and does not add additional properties.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the Amendment to Listing Agreement with CBRE for the period of February 1, 2021 through midnight January 31, 2022.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 23rd day of February, 2021.

Mayor

ATTEST:

City Clerk

AMENDMENT TO LISTING AGREEMENT

CBRE, INC.
BROKERAGE AND MANAGEMENT
LICENSED REAL ESTATE BROKER

January 20, 2021

This is an Amendment to the Exclusive Sales Listing Agreement ("Listing") dated July 10, 2019 between City of Ramsey ("Owner") and CBRE, INC. ("Broker") for the real property described as Multiple Land Parcels, City of Ramsey, Minnesota.

1. Parcel 50a - 28-32-25-41-0020
2. Parcel 47c - 28-32-25-31-0023
3. Parcel 47e - 28-32-25-23-0018
4. Parcel 46 - 28-32-25-22-0058
5. Parcel 42a -7994 Sunwood Drive - 28-32-25-23-0012
6. Parcel 42b - 7990 Sunwood Drive - 28-32-25-23-0011
7. Parcel 42c - 7992 Sunwood Drive- 28-32-25-23-0013
8. Parcel 48a -28-32-25-24-0017
9. Parcel 48c - 28-32-25-31-0025

Owner and Broker hereby agree to amend the Listing as follows:

1. That the Listing Term be extended for another period commencing February 1, 2021 and ending midnight January 31, 2022.

2. All other terms and conditions remain the same.

As used herein the term "Owner" shall be deemed to include a tenant wishing to affect a sublease, lease assignment or lease cancellation.

Except as expressly set forth in this Amendment, the Listing shall remain in full force and effect.

BROKER:	OWNER:
CBRE, Inc. Licensed Real Estate Broker	City of Ramsey
By: _____	By: _____
Title: Jeffrey V. Jiovanazzo Managing Director	Title: _____
Address: 800 LaSalle Avenue	Address: _____
Suite 1900	_____
Minneapolis, MN 55402	_____
Telephone: (952) 924-4600	Telephone: ( ) _____
Date: _____	Date: _____

#333635

Minnesota Sale/Lease Disclosures

Property: Multiple Land Parcels, City of Ramsey, Minnesota

Seller/Landlord Disclosure of Material Facts, Delivery of Reports, and Compliance with Laws. Sellers/landlords are hereby requested to disclose directly to buyers/tenants all facts known to sellers/landlords that materially affect the value or desirability of the Property and are not readily observable nor known to the buyer/tenant, including, but not limited to, facts regarding hazardous materials, zoning, construction, design, engineering, soils, title, survey, fire/life safety, proneness to natural hazards such as earthquakes, and other matters, and to provide buyers/tenants with copies of all reports in the possession of or accessible to sellers/landlords regarding the Property. Sellers/landlords and buyers/tenants must comply with all applicable federal, state and local laws, regulations, codes, ordinances and orders, including, but not limited to, the 1964 Civil Rights Act and all amendments thereto, the Foreign Investment in Real Property Tax Act, the Comprehensive Environmental Response Compensation and Liability Act, and The Americans With Disabilities Act.

Americans with Disabilities Act (ADA). The Americans With Disabilities Act (42 United States Code §12101 et seq.) and other federal, state and local requirements may require changes to the Property. Have your experts investigate and evaluate these matters.

Taxes. Sales, leases and other real estate transactions can have federal, state and local tax consequences. In sales transactions, Internal Revenue Code §1445 requires buyers to withhold and pay to the IRS 15% of the gross sales price within 20 days of the date of a sale unless the buyers can establish that the sellers are not foreigners, generally by having the sellers sign a Non-Foreign Seller Affidavit. Depending on the structure of the transaction, the tax withholding liability can exceed the net cash proceeds to be paid to sellers at closing. Have your experts investigate and evaluate these matters.

Flood Zones. Many lenders require flood insurance for properties located in flood zones, and government authorities may regulate development and construction in flood zones. Whether or not located in a flood zone, properties can be subject to flooding and moisture problems, especially properties on a slope or in low-lying areas. Buyers/tenants should have their experts confirm whether the Property is in a flood zone and otherwise investigate and evaluate these matters.

Fires. Properties, whether or not located in a fire hazard zone, are subject to fire/life safety risks and may be subject to state and local fire/life safety-related requirements, including retrofit requirements. Have your experts investigate and evaluate these matters.

Hazardous Materials and Underground Storage Tanks. Due to prior or current uses of the Property or in the areas or the construction materials used, the Property may have hazardous or undesirable metals (including but not limited to lead-based paint), minerals (including but not limited to asbestos), chemicals, hydrocarbons, petroleum-related compounds, or biological or radioactive/emissive items (including but not limited to electrical and magnetic fields) in soils, water, building components, above or below-ground tanks/containers or elsewhere in areas that may or may not be accessible or noticeable. Such items may leak or otherwise be released. If the Property was built before 1978 and has a residential unit, sellers/landlords must disclose all reports, surveys and other information known to them regarding lead-based paint to buyers/tenants and allow for inspections (42 United States Code §4851 et seq.). Have your experts investigate and evaluate these matters.

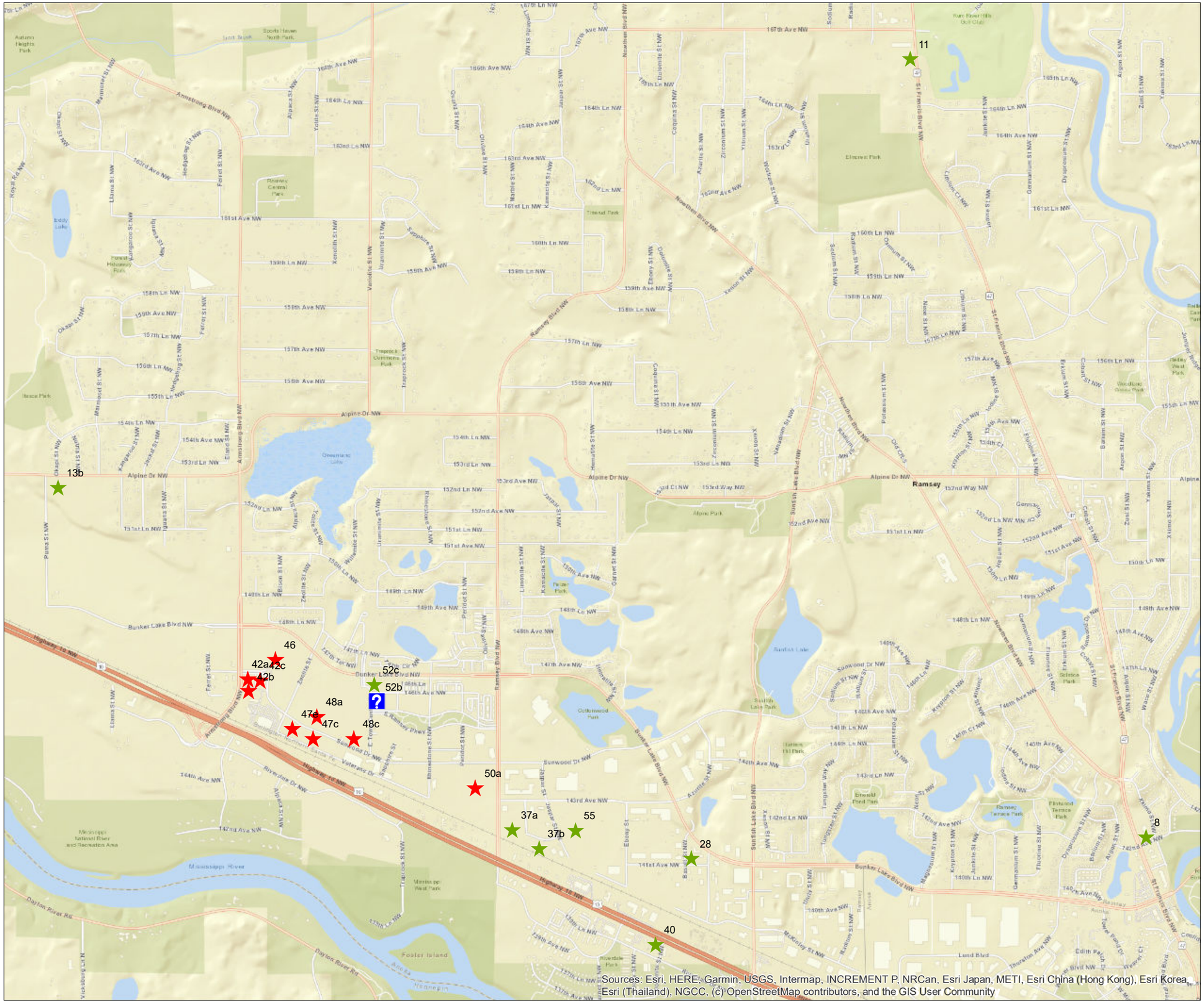
Property Inspections and Evaluations. Buyers/tenants should have the Property thoroughly inspected and all parties should have the transaction thoroughly evaluated by the experts of their choice. Ask your experts what investigations and evaluations may be appropriate as well as the risks of not performing any such investigations or evaluations. Information regarding the Property supplied by the real estate brokers has been received from third party sources and has not been independently verified by the brokers. Have your experts verify all information regarding the Property, including any linear or area measurements, the availability of all utilities, applicable zoning, and entitlements for the intended use. All work should be inspected and evaluated by your experts, as they deem appropriate. Any projections or estimates are for example only, are based on assumptions that may not occur, and do not represent the current or future performance of the property. Real estate brokers are not experts concerning, nor can they determine if any expert is qualified to provide advice on, legal, tax, design, ADA, engineering, construction, soils, title, survey, fire/life safety, insurance, hazardous materials, or other such matters. Such areas require special education and, generally, special licenses not possessed by real estate brokers. Consult with the experts of your choice regarding these matters.

CONSULT YOUR ADVISORS – This document has legal consequences. No representation or recommendation is made by Broker as to the legal or tax consequences of this Agreement or the transaction(s) which it contemplates. This form is not intended to substitute for any disclosures the law requires that the parties make to each other. These are questions for your attorney and financial advisors.

Parcels Included in Map

Map ID	PID Numbers (s)		Listing
8	253225430043		City
11	113225430004		City
13b	203225310003		City
28	273225440003		City
37a	273225330006		City
37b	273225330009	273225330017	City
40	343225130005		City
42a	283225230012		CBRE
42b	283225230011		CBRE
42c	283225230013		CBRE
46	283225220058		CBRE
47c	283225310023		CBRE
47e	283225230018		CBRE
48a	283225240017		CBRE
48c	283225310025		CBRE
50a	283225410020		CBRE
52b	283225130092		City
52c	283225130034	283225240005	City
55	273225340009		City

Active Listing?
Yes
Yes
Yes
Yes
No
No
Yes
Under Contract
Under Contract
Under Contract
Yes
Yes
Under Contract
Yes
Yes
Yes
Maybe / Former AEON P 2
No
Yes



City of RAMSEY

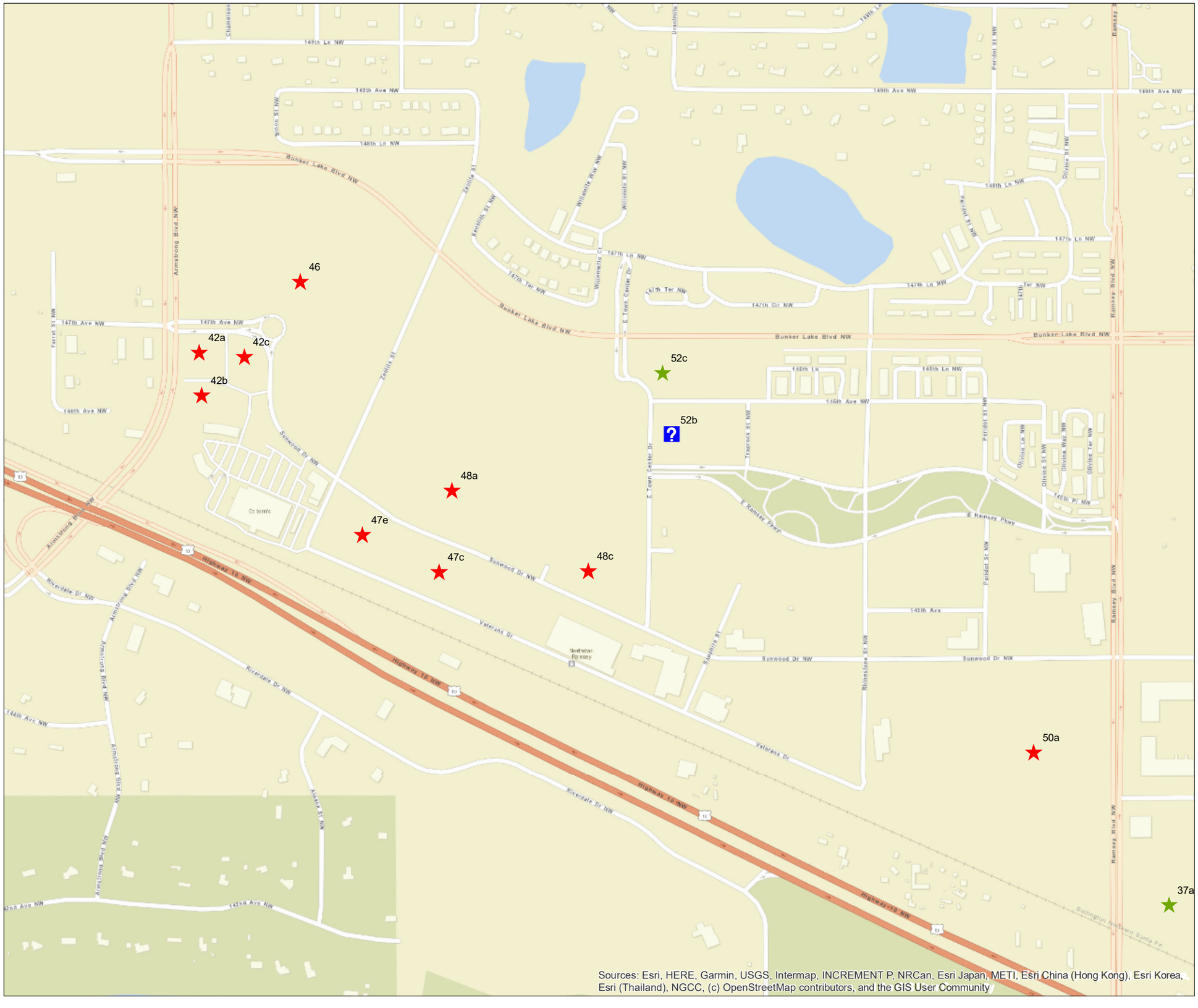
City Listings

Listings

Listing type

- ★ CBRE
- ★ City
- ? PENDING

N



City of RAMSEY

City Listings
COR Area

Listings

Listing type

- ★ CBRE
- ★ City
- ? PENDING

N

CITY OF RAMSEY PROPERTY SIGNS



CBRE

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, February 11, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Chairperson Brian Burandt
Member Scott Cords
Member Ryan Heineman
Member Chelsea Howell
Member Chris Riley

Members Absent: Chairperson Jim Steffen

Also Present: Sean Sullivan, Economic Development Manager
Tim Gladhill, Deputy City Administrator
Kurt Ulrich, City Administrator

1. CALL TO ORDER

Acting Chairperson Burandt called the Economic Development Authority meeting to order at 7:30 a.m.

4. EDA BUSINESS

4.02: Consider CBRE Real Estate Listing Agreement for City Owned Land

Economic Development Manager Sullivan presented the staff report.

Brian Pankratz, CBRE, stated that during 2020 the retail and office markets basically shutdown as people worked their way through but the industrial and residential markets took off and continued to stay strong. He stated that heading into 2021 industrial and residential continue to stay strong but it appears that retail and office are starting to come back as well. He noted that in the past few months they received more calls related to the commercial and retail parcels within The COR than they did for the entire 2020 period. He noted that the additional residential construction that has occurred in Ramsey is beginning to show in the retail market demographics and increase interest in Ramsey. He stated that he also has a call later today from a national builder looking to construct owner occupied townhomes within The COR. He stated that the improvements at Armstrong and Highway 10 and the additional of Delta ModTech are additional benefits that retailers will look for. He stated that CBRE continues its marketing efforts on multiple platforms as well as cross selling. He explained that sometimes he receives a call from someone looking to develop in

another community, but they suggest Ramsey because the available sites would better fit their needs, noting that the business would perhaps have not considered Ramsey otherwise.

Member Riley referenced the comment related to the demographics of Ramsey and asked if there is anything the City can do to ensure that those demographics are updated as quickly as they could be.

Mr. Pankratz replied that retailers use different services to track that type of data and therefore he is unsure if there is a specific action the City could take to ensure all those systems are up to date. He commented that during the past five years he has seen changes in the demographics for Ramsey that have been beneficial in attracting development.

Member Riley stated that perhaps staff could make a note and follow up to determine if there are things the City, County or CBRE could be doing to update that information as soon as it can.

Mr. Pankratz stated that businesses also use traffic counts, noting that those counts are typically updated every few years. He used the example of Armstrong Boulevard and believed that traffic count has significantly dramatically since the completion of the interchange and noted that would help to attract retailers that look for drive-by traffic when selecting locations.

Economic Development Manager Sullivan provided background information on the systems the City uses to create its economic development report. He stated that the City could also complete additional traffic counts in the area. He did not feel that now would be the right time to provide an accurate count as some people continue to work from home because of COVID. He stated that CBRE also refreshes its marketing brochures every three to six months with the changing demographics. He stated that Ramsey is approaching 28,000 in population with a median income of $95,000, which garners respect and interest from retailers and other businesses. He noted that Mr. Pankratz does a great job of focusing potential prospects on Ramsey. He believed that the City, with its partners of the County and CBRE, does an excellent job marketing itself.

Mr. Pankratz agreed that traffic patterns and counts will change in the coming year as more people return to work. He stated that within a three-mile radius of Armstrong and Bunker there is a median income of $113,000 and that information would be used to market Parcel 46 within The COR.

Economic Development Manager Sullivan commented that he has a great relationship with Mr. Pankratz and believes the partnership to be beneficial to the City. He asked the EDA to support the one-year extension of the contract.

Member Cords asked the sense from the business community related to the construction challenges that Highway 10 could bring.

Mr. Pankratz stated that there is probably talk about it related to local distribution truck routes, but he is unsure that the larger business community understands the scope of the project through Anoka. He stated that once the Anoka portion of the project, it will help to increase the speed and flow of traffic with the removal of those stoplights. He stated that groups are beginning to see the

DRAFT

attraction to Ramsey and its workforce with the access to Highway 10, using the example of Delta ModTech and the recent concept proposal from Oppidan. He stated that he has not yet heard direct concerns related to the Highway 10 construction. He noted that when you figure in the entitlement process, plan development and construction, many businesses would not be opening until the backend of that project.

Economic Development Manager Sullivan stated that in the past year staff has met with many businesses to discuss potential impacts from Highway 10. He stated that retail and industrial sectors understand that there is something coming, that it could be painful for a time, but it is necessary and will provide a benefit in the end. He stated that he has not heard many comments from businesses concerned that this would kill their business. He noted that staff is working with an auto part retailer on the site adjacent to Casey's, noting that the business is aware of the project and that has not deterred their desire to come to Ramsey.

Member Heineman commented agreed that questions will arise related to the Highway 10 construction and noted that it will be helpful to have data driven facts available to respond with. He stated that while he would agree that gathering additional traffic counts during COVID may not provide accurate numbers, it could help if those numbers show favorably compared to other communities during that time.

Motion by Member Riley, seconded by Member Cords, to recommend to City Council to approve the Listing Agreement with CBRE from February 1, 2021 through January 31, 2022 as presented.

A roll call vote was performed:

Member Riley	aye
Member Cords	aye
Member Heineman	aye
Member Howell	aye
Acting Chairperson Burandt	aye

Motion carried.

DRAFT

CC Regular Session **6. 1.**

Meeting Date: 02/23/2021

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Information

Title:

PUBLIC HEARING: Introduce Ordinance #21-09 Amending City Code Section 26-852 Entitled Massage Therapist License

Purpose/Background:

The purpose of this case is to consider Ordinance #21-09 to revise City Code, Section 26-852 Therapeutic Massage Therapist license to:

1. Authorize designated City Officials (other than the City Clerk) to accept and process applications
2. Require a minimum amount of training
3. Require that Therapists operate out of a licensed therapeutic massage establishment in Ramsey
4. Require that Applicant provide insurance coverage within the City of Ramsey, Anoka County, Minnesota.

Many of these standards are already required in our Application Process. However, it was discovered that these standards do not currently exist in City Code itself and must be updated in order to continue to require these requirements. The Massage License is a collaborative process between Community Development and Police Department. Staff has prepared the proposed Ordinance #21-09 Amending City Code Section 26-852 Entitled Massage Therapist License for review.

Notification:

The Public Hearing notice for Ordinance #21-09 was published on February 12, 2021. The Public Hearing will occur on February 23, 2021 at the regularly scheduled City Council Meeting.

Observations/Alternatives:

Upon review of area communities massage licensing requirements and discussion with City Staff and Ramsey PD, a proposed Ordinance has been drafted. Underlined text indicates proposed changes to City Code Section 26-852:
:

(b) Each application for a massage therapist license must be made to the city clerk, or designated City Official on such forms as the clerk, or designated City Official may make available.

(c)(4) A certified copy of therapeutic massage training from a U.S. accredited school indicating applicant has completed a minimum of 500 hours.

(i.) Applicant must be affiliated with, employed by, or owns a therapeutic massage establishment licensed by the City, or is exempt from such requirement.

(j) Applicant has current insurance coverage of $1,000,000.00 for professional liability in the practice of massage.

Alternatives:

1. Introduce Ordinance #21-09 as presented
2. Introduce Ordinance #21-09 as modified
3. Postpone action to further refine draft ordinance
4. Something else.

Funding Source:
This case is being handled as part of normal Staff duties.

Recommendation:
City Staff and recommends that the City Council introduce and adopt the ordinance.

Action:
Motion to introduce Ordinance #21-09 amending City Code Section 26-852 entitled Massage Therapist License.

Attachments

Ordinance #21-09

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	02/18/2021 12:02 PM
Kurt Ulrich	Kurt Ulrich	02/18/2021 02:21 PM
Tim Gladhill	Kathy Schmitz	02/18/2021 03:59 PM
Form Started By: Sean Sullivan		Started On: 02/10/2021 09:26 AM
Final Approval Date: 02/18/2021		

ORDINANCE #21-09
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AMENDING CITY CODE SECTION 26-852 ENTITLED MASSAGE THERAPIST LICENSE

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Charter of the City of Ramsey.

SECTION 2. PURPOSE

The purpose of this Ordinance is to revise City Code, Section 26-852 Therapeutic Massage Therapist license to: 1) authorize designated City Officials to accept and process applications, 2) require a minimum amount of training, 3) operate out of a licensed therapeutic massage establishment in Ramsey, and 4) to provide insurance coverage within the City of Ramsey, Anoka County, Minnesota.

SECTION 3. AMENDMENT TO CITY CODE SECTION 26-852

The current City Code Section 26-852 is revised as follows (additions indicated by underline, deletions indicated by ~~strikethrough~~).

Sec. 26-852. - Massage therapist license.

(a) Each person intending to offer massage services to the public or for monetary compensation or other consideration must first apply for a license to perform such activities.

(b) Each application for a massage therapist license must be made to the city clerk, or designated City Official on such forms as the clerk, or designated City Official may make available.

(c) Each application must include:

(1) All information and documentation required for a business license for a natural person as required in subpart (e) of section 26-851.

(2) The length of experience of the applicant in this occupation and the past places of employment and positions held.

(3) The name and address of any training institutions attended and the dates of such attendance.

(4) A certified copy of therapeutic massage training from a U.S. accredited school indicating applicant has completed a minimum of 500 hours.

(d) Each application must indicate whether the applicant is licensed or has applied to be licensed in other communities to perform massage services, and, if so, in which community the applicant is licensed or has applied and the status of such license or application.

(e) Each application must indicate whether the applicant has previously been denied a license to perform massage services, or has had such a license revoked or suspended, and, if so, the circumstances of such denial, revocation, or suspension.

(f) Each application must indicate a description of the services to be provided, including specific techniques and equipment.

(g) Each application must indicate a description and location of the premises at which the applicant will perform massage services.

(h) Each application must be accompanied by written authorization for the city, its agents, and employees to seek information and conduct an investigation into the truth of the statements set forth in the application and the qualifications of the applicant for the license.

(i) Applicant must be affiliated with, employed by, or owns a therapeutic massage establishment licensed by the City, or is exempt from such requirement.

(j) Applicant has current insurance coverage of $1,000,000.00 for professional liability in the practice of massage.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

SECTION 5. SUMMARY

The following is the official summary of proposed changes to Ordinance #21-09, as clearly informing the public of the intent and effect of the Ordinance.

Ordinance #21-09 updates and adds the following revisions to City Code, Section 26-852 Therapeutic Massage Therapist:

Each application for a massage therapist license must be made to the city clerk, or designated City Official on such forms as the clerk, or designated City Official may make available;

A certified copy of therapeutic massage training from a U.S. accredited school indicating applicant has completed a minimum of 500 hours;

Applicant must be affiliated with, employed by, or owns a therapeutic massage establishment licensed by the City, or is exempt from such requirement;

Applicant has current insurance coverage of $1,000,000.00 for professional liability in the practice of massage.

PASSED by the City Council of the City of Ramsey, Minnesota the ____ day of _____, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Introduction date: 2/23/2021
Posting dates:
Adoption date:
Publication date:
Effective date:

CC Regular Session **7. 1.**

Meeting Date: 02/23/2021

By: Jeff Katers, Police

Information

Title:

Adopt Ordinance #21-08 to amend city code Chapter 10, Article III, Sec- 57, 58, and 65 pertaining to dog licensing.

Purpose/Background:

The current City Code 10-57 requires that dogs be licensed and registered with the city of Ramsey. The Ramsey Police Department has been issuing licenses and collecting fees for dog registration. In previous City Council work sessions it was recommended that staff consider eliminating these requirements based on readily available micro chip technologies for animal identification, plus the addition of social media as a means to connect lost dogs to owners. Staff researched the current use of dog license registration data and determined it is rarely used to identify lost or recovered dogs. Consequently, staff recommends changes to the city code (see attachment).

Observations/Alternatives:

The city need for collecting dog licensing information has changed along with technologies in animal identification. The city and residents would benefit from the proposed changes to city code.

Recommendation:

Staff recommends removing Sec 10-57 - Individual Dog Licensing, the rewording of Sec 10-58 - Tags, and addition of clarifying language in Sec 10-63 - Dangerous Dog Registration.

Action:

Motion to Adopt Ordinance #21-08 amending Chapter 10, Article III, eliminating Sec 10-57 - Individual Dog Licensing and rewording of Sec 10-58 - Tags and Sec 10-63 -Dangerous Dog Registration.

Attachments

Ordinance #21-08

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	02/18/2021 02:48 PM
Form Started By: Jeff Katers		Started On: 02/16/2021 12:01 PM
Final Approval Date: 02/18/2021		

ORDINANCE #21-08

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 10 OF THE CITY CODE: "ANIMALS," VACATING THE REQUIREMENT OF DOG LICENSING AND REQUIRING IDENTIFICATION TAGS. ADDING CLARIFYING LANGUAGE TO DANGEROUS DOGS LIABILITY INSURANCE.

The City of Ramsey ordains:

SECTION 1. PURPOSE

The purpose of this Ordinance is to eliminate the requirement that all dogs in the city be registered and licensed with the city. This ordinance will also modify language pertaining to identification tags. Identification tags will be required for all dogs in public spaces. Either physical tags or microchips are acceptable. Added clarifying language pertaining to dangerous dogs and liability insurance.

SECTION 2. AUTHORITY

Pursuant to authority granted by Minnesota Statutes, Section 471.633, the City of Ramsey hereby regulates animals within City limits.

SECTION 3. AMENDMENT TO CITY CODE SECTION 10-57

(Underline is added language, strikeout is deleted language.)

~~Sec. 10-57. - Individual dog licensing.~~

~~All dogs kept, harbored, or maintained in the city shall be licensed and registered. Applications for license shall be made to the city administrator, or his designee, upon forms provided by the city administrator. Said application shall require the owner, among other information required by the city administrator, to supply the name, age, predominant breed, sex, color and markings of each dog sought to be licensed. In addition, when the applicant or owner has been convicted of violation of section 10-65 relative to the dog sought to be licensed, the application shall require proof of public liability insurance in the minimum amount of $300,000.00. Upon submission of the application and a certificate evidencing compliance with the terms and provisions of section 10-59, relating to vaccination for rabies, and upon payment of a fee as established by ordinance, the city administrator or his designee shall issue a license. Said license will be concurrent with a valid rabies vaccination for up to three years.~~

Sec. 10-58. - Tags.

All dogs in public spaces shall have an identification tag with owner or veterinarian contact information affixed to the dog collar. In lieu of a physical tag, a microchip embedded in the dog with the same information is sufficient for identification.

~~The license shall be in the form of an identification tag and shall be affixed by the owner to a collar to be worn by the dog. In case a tag is lost or destroyed, a duplicate will be issued by the city administrator upon presentation of a receipt showing payment of the license fee for the current period and a payment as established by ordinance. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee because of death of the dog or the owners leaving the city prior to expiration of the license period.~~

Sec. 10-65.1. - Dangerous dog registration.

(a) *Requirement.* No person may own a dangerous dog in this state unless the dog is registered as provided in this section.
(b) *Registration.* An animal control authority shall issue a certificate of registration to the owner of a dangerous dog if the owner presents sufficient evidence that:
(1) A proper enclosure exists for the dangerous dog and a posting on the premises with a clearly visible warning sign that there is a dangerous dog on the property, including a warning symbol to inform children;
(2) A surety bond issued by a surety company authorized to conduct business in this state in a form acceptable to the animal control authority in the sum of at least $300,000.00, payable to any person injured by the dangerous dog, or a policy of public liability insurance issued by an insurance company authorized to conduct business in this state in the amount of at least $300,000.00, insuring the owner for any personal injuries inflicted by the dangerous dog;

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective 30 days after its passage and publication, subject to City Charter section 5.04.

ADOPTED this 23th day of February, 2021, by the City Council of the City of Ramsey.

CITY OF RAMSEY

By: _____
Mark E. Kuzma, Mayor

ATTEST:

_____
Collen Lasher, City Clerk

Introduction date: February 9th, 2021
Posting dates: February 8 – February 24, 2021
Adoption date: February 23, 2021tentative
Publication: February 26, 2021 tentative
Effective date: March 26, 2021 tentative