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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, May 11, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Ryan Heineman – attended remotely
Councilmember Chelsea Howell
Councilmember Debra Musgrove
Councilmember Chris Riley – attended remotely
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Parks and Assistant Public Works Superintendent Mark Riverblood
Public Works Superintendent Grant Riemer
Deputy City Administrator Timothy Gladhill
Senior Planner Chloe McGuire Brigl

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:10 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

2. PRESENTATION

2.01: Review 2020-2021 Winter Maintenance and Update on New Public Works Facility

Public Works Superintendent Riemer reviewed the 2020-2021 winter maintenance season and provided an update on the amount of salt used during the winter season.

Councilmember Musgrove asked for details on the requirement for homeowners associations to remove vehicles from their driveways for snow removal and how that coordinates with plowing of the streets. She asked if there are parking restrictions after a snow event.

Public Works Superintendent Riemer replied that no parking is allowed on streets between the hours of 2 a.m. to 6 a.m. He stated that parking is also not allowed on streets after two inches or more of snow falls until the snow is cleared. He commented that it would be difficult to coordinate with homeowners associations as they use private contractors for snow removal. He noted that most townhome associations also have garage parking. He acknowledged that there is sometimes a coordination issue with everyone attempting to remove snow at the same time.

Public Works Superintendent Riemer provided an update on the construction of the new Public Works Facility.

Councilmember Musgrove asked what would happen to the old office and when a tour could be completed by the Council.

Public Works Superintendent Riemer stated that he is not sure what will happen with the trailer. He noted that a Council tour has been scheduled for May 18th at 5 p.m.

Councilmember Musgrove stated that she was glad to hear that this is coming along under budget and hoped that continues as this moves forward towards completion.

Public Works Superintendent Riemer stated that there was a large contingency for this project and therefore it should remain under budget. He stated that most of the unknown costs occur when working under the ground and that part of the project has been completed.

3. CITIZEN INPUT

Alex Purinton, 5040 143rd Lane NW, stated that he is present to speak about Titterude Park. He noted that he has reached out to the parks staff but has not received a response. He commented that while other parks are well maintained, this park does not provide a good representation of Ramsey. He identified different maintenance issues that should be addressed related to the merry go round and commented that the condition of the playground equipment is deteriorating. He commented that the softball field behind the park also needs attention. He stated that if these issues are not addressed, people may stop using the park. He requested that the Council consider an upgrade or renovation for the park. He also provided photographs he has taken of the equipment at the park.

Mayor Kuzma thanked the resident for bringing his concerns to the Council.

Councilmember Specht thanked the resident for spending his time and energy gathering this information and providing it to the Council.

4. APPROVE AGENDA

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to approve the agenda as presented.

A roll call vote was performed:

Councilmember Heineman	aye
Councilmember Woestehoff	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Councilmember Howell	aye

Councilmember Riley aye
Mayor Kuzma aye

Motion carried.

5. **CONSENT AGENDA**

Deputy City Administrator Gladhill noted that this motion should be made contingent upon the worksession discussion related to the settlement for Item 5.01.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to approve the following items on the Consent Agenda, contingent upon the worksession consensus related to the settlement for Item 5.01:

- 5.01: Adopt Resolution #21-138 Relieving Property Owners of Reimbursement Requirement for Conservation and Trail Easement Partial Vacation Associated with Retaining Wall at 7349 168th Circle NW; Case of Jodell and John Seaman
- 5.02: Approve Business License – New Tobacco Shop (Ramsey Tobacco LLC)
- 5.03: Approve Rental Licenses
- 5.04: Approve Request to Declare Surplus Property
- 5.05: Approve State of MN Joint Powers Agreements with the City of Ramsey on Behalf of its City Prosecutor and Police Department
- 5.06: Adopt Resolution #21-119 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of April 22, 2021 through May 5, 2021
- 5.07: ~~Adopt Resolution #21-112 Confirming Extent of Lawful Nonconforming Rights at 14300 Sunfish Lake Blvd NW Case moved to be considered as Item 7.05~~
- 5.08: ~~Adopt Resolution #21-115 Approving an Abatement of 7471 152nd Avenue NW Case moved to be considered as Item 7.06~~
- 5.09: Adopt Resolution #21-120 Approving an Easement Encroachment Agreement for the Property Located at 5410 149th Lane NW (Project No. 21-115); Case of Jake and Katherine LaFlair
- 5.10: ~~Adopt Resolution #21-122 Approving the Final Plat and Development Agreement for Wetterlind Acres (Project No. 21-114); Case of Mark Roe on Behalf of Sandra and Loren Wetterlind Case moved to be considered as Item 7.04~~
- 5.11: Adopt Resolution #21-125 Approving Lease Agreement with RM Golf Carts for 7039 Highway 10
- 5.12: Adopt Resolution #21-127 Approving Development Agreement for Becker Rolling Pines Second Addition (Project No. 20-141); Case of Lisa Becker
- 5.13: Adopt Resolution #21-129 Approving an Easement Encroachment Agreement for the Property Located at 6141 145th Lane NW; Case of Chad and Shuck Lennander
- 5.14: Adopt Resolution #21-130 Approving Donation Agreement and Acquisition of Outlot A, Northfork Alpine Addition
- 5.15: ~~Adopt Resolution #21-131 Approving Selection of Dynamic Display Billboard Vendor for Retail Advertising on Highway 10 Near the COR Case moved to be considered as Item 7.02~~

- 5.16: Adopt Resolution #21-132 Authorizing Abatement of 6225 Rivlyn Avenue and #21-133 for 6237 Rivlyn Avenue
- 5.17: Adopt Resolution #21-114 to Fill the Vacant Part-Time Community Service Officer Position
- 5.18: Adopt Resolution #21-135 to Fill the Vacant Part-Time Recreation Specialist Position
- 5.19: Adopt Resolution #21-136 Hiring Seasonal Public Works Maintenance Workers

A roll call vote was performed:

Councilmember Heineman	aye
Councilmember Woestehoff	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Riley	aye
Mayor Kuzma	aye

Motion carried.

6. PUBLIC HEARING

6.01: Public Hearing: Adopt Ordinance #21-12 Vacating Right-of-Way and Easement for Bunker Lake Industrial Park Third Addition; Case of PSD LLC (Project #21-109)

Presentation

Senior Planner McGuire Brigl reviewed the staff report and recommendation of the Planning Commission to approve of the project and adopt the ordinance vacating right-of-way and easement for Bunker Lake Industrial Park Third Addition.

Public Hearing

Mayor Kuzma called the public hearing to order at 7:34 p.m.

Citizen Input

There was none.

Motion by Councilmember Specht, seconded by Councilmember Woestehoff, to close the public hearing.

A roll call vote was performed:

Councilmember Heineman	aye
Councilmember Woestehoff	aye
Councilmember Specht	aye
Councilmember Musgrove	aye

Councilmember Howell aye
Councilmember Riley aye
Mayor Kuzma aye

Motion carried.

The public hearing was closed at 7:35 p.m.

Council Business

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to waive the Chart requirements to read the ordinance aloud and Adopt Ordinance #21-12 Vacating Right of Way and Drainage and Utility Easement Related to Bunker Lake Industrial Park 3rd Addition.

A roll call vote was performed:

Councilmember Heineman aye
Councilmember Woestehoff aye
Councilmember Specht aye
Councilmember Musgrove aye
Councilmember Howell aye
Councilmember Riley aye
Mayor Kuzma aye

Motion carried.

7. COUNCIL BUSINESS

7.00: Adopt Resolution #21-124 Approving Anoka Area Chamber of Commerce Manufacturers Cohort 2020-2021 Renewal

Deputy City Administrator Gladhill reviewed the staff report and recommendation of the EDA, with a vote of 5-2, to continue the contribution to the Anoka Area Chamber of Commerce Manufacturers Cohort.

Peter Turok, Anoka Area Chamber of Commerce, provided background information on how the Manufacturers Cohort began with input from the manufacturing businesses and how it has evolved since that time. He stated that workforce continues to be the main issue for that section of businesses.

John LeTourneau, Anoka Area Chamber of Commerce, stated that he has been before the Council on this topic for many years and enjoys the opportunity to provide an update. He stated that this program is for manufacturing by manufacturing and is an extension of community development and business retention. He stated that this is a partnership in which they work together to best meet the needs of the manufacturing community. He stated that he currently manages about 100 different manufacturing businesses throughout the region, noting that about 21 of those businesses are located in Ramsey. He recognized that Ramsey continues to grow, and the manufacturing

community continues to expand. He stated that they assist manufacturers in workforce incumbent, workforce acquisition, and continuous improvement. He stated that the results of those efforts have allowed them to make progress over the past several years, noting the example of the relationship they have developed with the School District. He explained that interaction with the School District and future business leaders allows them to be more effective. He stated that they have been able to introduce curriculum and develop skills that will allow students to be more prepared for careers in manufacturing. He noted that many of those students are finding jobs before they graduate.

David Law, Superintendent of Anoka Hennepin School District 11, advised of courses available through the technical college. He stated that the schools work hard to connect students with the appropriate secondary education option. He stated that they attempt to expose students to areas in which they may be interested, and manufacturing was not previously included. He stated that they have been working to connect students with manufacturing opportunities. He stated that the cohort has an opportunity to reach students and their peers and noted that the District supports this with internship opportunities for students. He stated that it takes a collective effort and the District provides funding to the cohort in the same manner in which the City does.

Mr. LeTourneau expressed appreciation to the District for its continued support. He stated that the cohort continues to focus on what is important for manufacturing including issues with workforce, integration of automation, duplicating a model for a national training center, and others. He stated that they work with the school district and specifically with Anoka High School. He stated that although the thought it to lean towards a four-year college, realistically about 70 percent of the student population is more suited towards a career in the trades and 20 percent towards a four-year college program. He stated that they encourage students to find the place in which they would gain value in a career. He stated that this would allow them to continue to work with students and prepare more students for a career in the trades. He stated that this work with the school district would provide more employees to work in the manufacturing businesses in the community. He stated that the cohort wants to continue to do this work and build relationships that allow students to begin a career that will provide them with a great income and build the community. He asked Ramsey to continue to be part of the cohort. He stated that testimonials were included in the staff report from local businesses.

Councilmember Howell acknowledged that 21 Ramsey businesses are involved in the cohort and asked how many jobs have been brought into the community because of the cohort.

Mr. LeTourneau commented that it has been significant, noting that the testimonials from the businesses support that. He noted that the businesses are expanding and use the cohort format to attract and find more employees. He stated that on occasion he will receive a resume from someone, and he distributes that to the cohort network and receives immediate response from multiple businesses. He stated that it has been amazing to see how this effort has assisted with the employment challenges.

Councilmember Howell asked if the businesses have indicated a concrete number of employees.

Mr. LeTourneau stated that he does not have an exact number as he does not track that information but noted that he has received input from the businesses that they have been able to find the employees they need using the cohort.

Councilmember Heineman referenced the 5-2 vote for the EDA and noted that there were only six members present. He asked for clarification on that. He stated that it was mentioned there were over 100 members, 21 of those within Ramsey, and asked if those members pay dues.

Mr. LeTourneau replied that there are participants that are members of Chamber of Commerce and some that are not. He explained that while they encourage membership, it is not a requirement in order to participate in the cohort.

Councilmember Heineman asked the number of members that pay dues.

Mr. LeTourneau estimated that 60 percent of the businesses are members.

Councilmember Heineman stated that Anoka Utility seems to be the only other municipal related member and asked if that organization renewed its membership.

Mr. LeTourneau replied that they appeared in front of that Council within the past month and the support was renewed.

Councilmember Heineman stated that the request is for \$5,000 and asked the revenue that is received annually from the other contributors.

Mr. Turok estimated that \$30,000 to \$35,000 is received annually.

Mr. LeTourneau stated that the direction from the Chamber of Commerce Board is that the cohort will self-fund.

Deputy City Administrator Gladhill clarified that the EDA vote was 4-2 as there was a vacancy on the EDA at that time.

Councilmember Specht appreciated the information in the presentation. He stated that it is great to hear about the partnership with the schools and how this assists manufacturing businesses. He asked if this funding would come from the EDA budget.

Deputy City Administrator Gladhill confirmed that the funding would come from the EDA fund.

Councilmember Specht asked if typically, the Council provides leeway in how the EDA uses its funds.

Deputy City Administrator Gladhill confirmed that there are items in which the EDA can delegate its own funding. He noted that in the past, this came forward to the City Council because Mr. LeTourneau was a part of the Council and staff wanted to avoid a conflict of interest. He noted that going forward this could remain a duty of the EDA.

Councilmember Musgrove asked the number of businesses in Ramsey in total.

Deputy City Administrator Gladhill estimated 350 to 500 businesses in total as there are homebased businesses.

Councilmember Musgrove asked for details on why the cohort funds raised are kept separate.

Mr. LeTourneau replied that the Chamber Board made a specific request that the cohort self-fund and therefore funds raised for that purpose stay separate from the Chamber. He confirmed that his salary is included in those dollars along with programing and other costs the cohort has, such as payment to speakers.

Councilmember Musgrove asked if the equipment that students were able to gain through this program were gained through use of the fund or donated.

Mr. LeTourneau replied that it was neither. He explained that the cohort solicited private businesses and individuals that were willing to contribute donations to support that need.

Councilmember Musgrove stated that she likes details and facts, and a lot of the information was generic. She stated that it would have been nice to have more specific information related to the equipment that was needed and the value the 21 Ramsey businesses have received. She reviewed some of the ways a student could gain information on available employment opportunities. She asked if there is a manufacturing job fair at the high school.

Dr. Law replied that the schools bring kids out on buses to job sites, as that allows students to better understand the actual job sites and that manufacturing is not dirty and oily as it was in the past. He stated that spending time onsite with the support of a teacher provides a student with much more understanding of the career option which the student is able to share with other students. He stated that it is a completely different experience to have a student that has experienced the job site provide details to other students. He confirmed that the schools also have job fairs.

Councilmember Musgrove asked how many businesses come to a job fair.

Dr. Law replied that there are hundreds of businesses that attend. He stated that the job fairs are centrally located in order to provide exposure to more students. He stated that the cohort works with the school district on internship placement but is also involved in the job fair. He stated that they have six internships this year, which is lower than typical because of COVID and the difficulties the district has had in even having students in person this year.

Councilmember Musgrove asked if this would be similar to DECA or a work program which allows a student to spend half the day in school and half at work.

Dr. Law replied that there were changes in funding and graduation requirements therefore students need to be in school for the majority of the four years in order to graduate. He explained that they

are looking to find creative ways in which they can allow seniors to participate in internships during their senior year for half a day.

Councilmember Musgrove commented that it is disappointing that students no longer have the opportunity to earn credit by working a half day. She believed that a higher volume of businesses would benefit through that type of activity.

Dr. Law replied that the district continues to ask the State to make changes to the standards for graduation but that will be the decision of the legislature.

Councilmember Musgrove stated that she attempted to review information about the cohort on the Anoka Chamber of Commerce website but noted that the data on the website has not been updated since 2015.

Mr. LeTourneau commented that someone has to be part of the cohort in order to have access to that page. He explained that the members of the cohort have asked for that page to be exclusive for them to use to communicate. He stated that they have also learned that the way people gather information has changed and the website has not added much value since that time as the members of the cohort are not using the website to communicate with each other.

Councilmember Musgrove asked if the cohort is an exclusive group.

Mr. LeTourneau commented that it is for manufacturing by manufacturing. He stated that the desire is for the group to work together with peers and not have general members of the public involved as they would like to maintain their focus.

Deputy City Administrator Gladhill commented that the Chamber was blocked by the City spam filter and noted that he will send a request to IT to correct that.

Councilmember Howell asked how much of the \$5,000 funding from Ramsey would go to Mr. LeTourneau's contract directly.

Mr. LeTourneau stated that the majority of the funding received goes towards the scope of work and activities of the cohort.

Councilmember Howell stated that at the EDA meeting the same question was asked and eventually an answer of 98 percent was given. She stated that if 98 percent of the funding goes towards Mr. LeTourneau's services but there is value provided through that, she would be comfortable with that. She stated that she does not have a problem with the percentage, as long as the value is provided in return but wants to have a clear answer. She stated that she likes clear answers and numbers and is not comfortable with the general answers provided. She stated that this seems to be a great alignment with the school district and free market rather than having the City of Ramsey provide specialized funding.

Mr. LeTourneau stated that he respects the need to have numbers and apologized as he is not able to give those exact numbers as things change every year in relation to the work plan and available funding.

Councilmember Riley stated that the Council has spent a long time discussing \$5,000. He stated that the EDA has discussed this in length and recommended that this be funded. He stated that the EDA has the job of assisting businesses and manufacturing is the largest portion of businesses within Ramsey. He stated that the businesses have stated over and over that they need employees, and this cohort was an answer to that question. He stated that this is funded through EDA funds and the EDA recommended approval.

Motion by Councilmember Riley, seconded by Councilmember Specht, to Adopt Resolution #21-124 Approving Anoka Area Chamber of Commerce Manufacturers Cohort 2020-2021 Renewal.

Further discussion: Councilmember Heineman stated that he agrees with Councilmember Riley that manufacturers are needed. He stated that he will be sticking with his vote opposing the request. Councilmember Musgrove commented that the City wants to have manufacturing jobs and supports the purpose but also wants to hold the responsibility to residents that a value is shown for dollars spent. She recommended that a better work plan be presented to show the value that is gained.

A roll call vote was performed:

Councilmember Heineman	nay
Councilmember Woestehoff	aye
Councilmember Specht	aye
Councilmember Musgrove	nay
Councilmember Howell	nay
Councilmember Riley	aye
Mayor Kuzma	aye

Motion carried.

Mr. LeTourneau thanked the Council for continuing the effort. He stated that they look forward to continuing to work with the manufacturing businesses, noting that 30 percent of Ramsey businesses are manufacturing.

7.01: Consider Collector Roads and Trunk Utility Infrastructure for Trott Brook North Planning Area

Deputy City Administrator Gladhill reviewed the staff report and recommendation of the Public Works Committee to authorize the Infrastructure Study by Bolton and Menk for the Trott Brook North Planning Area, with equal contributions from the City, Makowsky Addition, and Hunt Addition. The Public Works Committee understood the need for the study but asked for the developers to contribute their share upfront. Both developers have agreed to this scenario.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to authorize the Infrastructure Study by Bolton and Menk for the Trott Brook North Planning Area with a cost share from the Makowsky Addition and Hunt Addition.

A roll call vote was performed:

Councilmember Heineman	aye
Councilmember Woestehoff	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Riley	aye
Mayor Kuzma	aye

Motion carried.

7.02: Adopt Resolution #21-131 Approving Selection of Dynamic Display Billboard Vendor for Retail Advertising on Highway 10 Near the COR

Deputy City Administrator Gladhill reviewed the staff report and stated that the EDA met on April 8, 2021 and made a formal recommendation to the City Council to further investigate and approve the concept of a digital billboard on Highway 10 with the EDA preference for vendor as iDigital Outdoor.

EDA Chairperson Jim Steffen stated that this concept has been discussed by the EDA for the past year or so. He stated that the role of the EDA is to support the business community and ensure those businesses have the tools to be successful. He stated that the EDA feels that this would be a tool that would assist in allowing them to be successful. He stated that a billboard would provide Ramsey businesses with additional eyes on Highway 10 and additional advertising opportunity. He noted that this vendor would provide a reduced rate for Ramsey businesses. He stated that in terms of economic development and recruitment of new businesses it has been stated repeatedly that visibility to Highway 10 is important. He noted that a majority of businesses within The COR are not visible from Highway 10 and therefore the vacant sites are not attractive to retailers and restaurants because they are not visible from Highway 10. He stated that an electronic billboard would provide that opportunity to be visible from Highway 10. He stated that many things have been learned about The COR in the past few years related to the Armstrong interchange, the increase in population, and all the other things they thought would attract national brands. He believed that this sign would help to increase visibility and attract additional retailers and restaurants to The COR. He stated that this would be a no cost option to the City. He stated that the City currently has a digital sign which it invested funds in. He noted that this sign would not have a cost to the City but additionally would generate revenue for the City. He commented that there are billboards along Highway 10, although not currently in Ramsey, and therefore this would not be out of place in the corridor. He stated that the nicest billboard along the TH 169 corridor is the new digital billboard installed in Champlin. He stated that the EDA unanimously supports this action.

Councilmember Musgrove stated that she thinks this could be premature with the Highway 10 construction and the potential for changes to the corridor and visibility. She stated that currently there are not billboards because of the City Code. She stated that in Champlin there are several stoplights and vehicles have time to read the messaging. She stated that with the Highway 10 project the intent would be to have traffic constantly moving and was unsure that the same benefit would be gained. She asked if that would be a part of future discussions related to location.

EDA Chairperson Steffen commented that there are several options for location, but there was a preferred location. He stated that Highway 10 construction would not impact that location.

Deputy City Administrator Gladhill commented that nothing is locked in, this would only select the vendor to continue to work with. He stated that the proposed location would not be impacted by Highway 10 construction or stormwater ponding. He stated that it will take time to negotiate the terms with iDigital and believed that moving forward would help to align this with the timeline of the Highway 10 project. He noted that this vendor would also be willing to move the sign location if needed.

EDA Chairperson Steffen commented that on I-94 people are driving at high speeds and there are still billboards, therefore he would believe stoplights are not critical to sign placement. He stated that there would not be three major players interested in a Ramsey location if they felt it would not be a good fit.

Councilmember Musgrove commented that she supports signage. She recognized that the Code should be reviewed related to signage and regulations within The COR. She stated that it sounds like all those discussions can move along at the same time.

Deputy City Administrator Gladhill commented that iDigital would become part of the team in working on those tasks. He stated that the company has experience in ordinance writing and would assist staff in creating a better ordinance related to the technical specifications.

Mayor Kuzma commented that having a digital sign would help Ramsey businesses and those businesses need help. He stated that the comment has been made repeatedly that The COR businesses need visibility.

Councilmember Heineman stated that he also supports this. He asked for details on the proposed height of the sign.

Deputy City Administrator Gladhill commented that the height would be part of the discussion and businesses would be involved in that discussion. He stated that the sign would be more similar to Champlin rather than similar in height to the sign at the Armstrong interchange.

Councilmember Woestehoff thanked the EDA and Chairperson Steffen for their work and input. He stated that billboards are not new to him as his dad was involved in marketing for 30 years. He commented on how marketing has evolved over time. He commented that he is concerned that the City is attempting to solve the wrong problem. He acknowledged that the City needs to assist businesses but did not think Ramsey could be compared to other cities. He stated that Sunwood

is a great example of a vision that has not yet been met in a traditional Main Street with more unique businesses. He commented that Ramsey has a great balance of rural and suburban throughout the different sections of the community. He stated that the City should come to terms with what its identity is and what can truly come to be within The COR. He noted that as time has gone on, exceptions continue to be made that go away from the vision of creating that Main Street vision for Sunwood Drive. He stated that these would be long-term commitments, and no one can say what Sunwood will look like in even five years. He stated that there are currently over 80 signs between Armstrong and the Anoka border. He stated that his fear would be that this would be one more exception to what people want and expect in The COR. He stated that he can see the value of what Champlin has done, noting that entire revenue has been earmarked for use in parks and trails. He stated that if this goes forward, he would want those funds earmarked for a specific use. He stated that his concern would not be with the vendor but the concept in general and whether it fits with the vision for The COR. He stated that perhaps Clear Channel could come back to the table and could agree to remove some existing billboards in return for having this digital opportunity.

Councilmember Musgrove suggested that the revenue be used for road improvements.

Councilmember Woestehoff stated that he does not disagree that roads need work but there is a secure funding source in place for that and would instead suggest an EDA related use.

Councilmember Specht commented that he believes this is a good idea that would provide revenue and benefit to businesses.

Motion by Councilmember Specht, seconded by Councilmember Howell, to Adopt Resolution #21-131 Approving Selection of Dynamic Display Billboard Vendor for Retail Advertising on Highway 10 Near the COR.

Further discussion: Councilmember Musgrove asked for details on what this action would do and what the next steps would be. Deputy City Administrator Gladhill replied that this would commit the City to reduce the number of vendors from three to one to continue negotiations. He stated that this would come back when appropriate but did not have a timeline for that. He noted that additional work would also occur related to review of the Code and discussions with the Planning Commission. Councilmember Musgrove asked if Chairperson Steffen feels that adequate input was provided from the Council tonight. EDA Chairperson Steffen confirmed that he has heard the comments from the Council tonight. He stated that while there would be a desire to have a Main Street like Anoka or Stillwater, he would ask how long the City waits for that to happen before trying something else. He agreed that the sign would not solve all the problems, but it would provide another tool. He stated that this company is excited to work with the City and has the experience to assist staff in developing the right language in ordinance.

A roll call vote was performed:

Councilmember Heineman aye
Councilmember Woestehoff nay
Councilmember Specht aye

Councilmember Musgrove aye
Councilmember Howell aye
Councilmember Riley aye
Mayor Kuzma aye

Motion carried.

7.03: Adopt Resolution #21-123 Awarding Contract for the Design and Construction of Exterior Finishes to Pump House No. 3

Parks and Assistant Public Works Superintendent Riverblood reviewed the staff report and recommendation to adopt the resolution awarding the contract for the design and construction of exterior finishes to pump house no. 3.

Councilmember Musgrove commented that she has concerns that the information was not provided in the case given the concerns Councilmembers had with the project. She stated that the not to exceed amount is listed in the case, but the information within the motion and what would be left out was not included. She stated that the proposed motion is generic, and she would like more specific information related to the design changes. She stated that she would prefer to see the RFP.

Parks and Assistant Public Works Superintendent Riverblood stated that the RFP was a design build and did not get into the minutia of specific items. He noted that the major components and cost were identified and then staff would work out the details with the construction manager. He stated that there are details that will be worked out as this moves ahead in order to fit within the budget/approved amount. He commented that if desired, the Council could approve the resolution tonight to authorize the funds transfer and he could bring back more specific design line items on a future Consent Agenda for Council review.

Councilmember Musgrove commented that she was not looking for that level of detail. She clarified that the previous motion included specific language related to the type of siding that reduced the cost.

City Administrator Ulrich stated that the Council could reference how this item was approved at the April 27th meeting and that could become part of the resolution language to firm up those concerns.

Councilmember Musgrove commented that the minutes are narrative and not verbatim and asked if the motion includes that specific language. She stated that her concern is that the resolution as drafted does not demonstrate that guidance that was given related to the type of siding at the April meeting.

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to Adopt Resolution #21-123 Awarding Contract to American Liberty Construction Inc. for the Design and Exterior Finishes for Pump House No. 3.

Further discussion: Councilmember Musgrove stated that she will not be supporting this motion tonight because she believes this could be done for less. Councilmember Howell commented that she will not be supporting this as she would prefer to see the funds used at the water treatment plant. She appreciates the effort that has been put into the project and looks forward to seeing the results.

A roll call vote was performed:

Councilmember Heineman	aye
Councilmember Woestehoff	aye
Councilmember Specht	aye
Councilmember Musgrove	nay
Councilmember Howell	nay
Councilmember Riley	aye
Mayor Kuzma	aye

Motion carried.

7.04: Adopt Resolution #21-122 Approving the Final Plat and Development Agreement for Wetterlind Acres (Project No. 21-114); Case of Mark Roe on Behalf of Sandra and Loren Wetterlind

Senior Planner McGuire Brigl reviewed the staff report and recommendation to approve the Final Plat and Development Agreement for Wetterlind Acres.

Motion by Councilmember Howell, seconded by Councilmember Musgrove, to Adopt Resolution #21-122 Approving the Final Plat and Development Agreement for Wetterlind Acres.

A roll call vote was performed:

Councilmember Heineman	aye
Councilmember Woestehoff	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Riley	aye
Mayor Kuzma	aye

Motion carried.

7.05: Adopt Resolution #21-112 Confirming Extent of Lawful Nonconforming Rights at 14300 Sunfish Lake Boulevard NW

Senior Planner McGuire Brigl reviewed the staff report and recommendation to adopt the resolution stating that there are no existing lawful nonconforming rights allowing automotive sales, automotive repairs, or other nonconforming rights onsite.

Councilmember Musgrove asked if a Conditional Use Permit follows the property or landowner.

Senior Planner McGuire Brigl replied that a CUP would follow the land, if granted.

Councilmember Musgrove stated that staff indicated that applications were not found granting that CUP but there was language in the case stating that if the applicant can provide that proof this would come back to the Council.

Senior Planner McGuire Brigl stated that with the correct documentation the City would need to review the rights of the property. She stated that from the perspective of the City and the notices that would be mailed, 28 days would be provided to the applicant.

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to Adopt Resolution #21-112 Stating the Extent of Lawful, Nonconforming Rights at 14300 Sunfish Lake Boulevard NW.

A roll call vote was performed:

Councilmember Heineman	aye
Councilmember Woestehoff	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Riley	aye
Mayor Kuzma	aye

Motion carried.

7.06: Adopt Resolution #21-115 Approving an Abatement of 7471 152nd Avenue NW

Senior Planner McGuire Brigl reviewed the staff report and recommendation to adopt the resolution approving an abatement at 7471 152nd Avenue NW to remove items in violation of City Code including lawnmowers, machinery parts, and other refuse items from the property. The cost of the work will be assessed to the property taxes for the subject property.

Councilmember Howell asked if third notices are sent out.

Senior Planner McGuire Brigl stated that third notices are sent out if the property owner has reached out and was attempting to work with staff.

Councilmember Woestehoff asked if the property has a second driveway and whether that is allowed by Code.

Senior Planner McGuire Brigl commented that this district would allow two driveways with a driveway permit, noting that permit has not been obtained.

Councilmember Musgrove asked if the abatement occurs would there be testing and whether the property owner would then be responsible for cleanup.

Senior Planner McGuire Brigl commented that before and after photos are taken but testing is not completed. She stated that if there was an active oil leak noticed or the condition was bad, the photos could be sent to the MPCA. She stated that the item could come back to the Council if the condition is poor.

Councilmember Musgrove commented that she would want to ensure the current property owner is held liable rather than the City or future property owner.

Councilmember Heineman asked if the letters are sent via certified mail. He noted that this would be a substantial cost and would want to ensure they were received.

Senior Planner McGuire Brigl commented that the letters are sent via regular mail and have not been returned. She stated that if desired, the abatement letter could be sent via certified mail or delivered to the property. She stated that the abatement letter would provide 14 days for the applicant to clean up the property on their own.

Deputy City Administrator Gladhill provided context on the code enforcement process and how it has evolved. He noted that a prior method of gaming the system was for residents to reject the certified letter, which drug out the code enforcement process. He stated that the abatement notice could be mailed both ways and posted at the property.

Councilmember Heineman asked if a rejected letter would serve as proof that the City attempted service.

Deputy City Administrator Gladhill commented that he did not recall as it has been quite some time since a certified letter was sent. He stated that the City attempts to avoid gray area in the instance a case proceeds to court.

Councilmember Heineman commented that this will be an expensive process and therefore wants to ensure that all attempts at effort are made.

Senior Planner McGuire Brigl commented that the City is not charged for towing service.

Motion by Councilmember Howell, seconded by Councilmember Musgrove, to Adopt Resolution #21-115 Approving Hiring Contractors to Abate Public Nuisance Items from 7471 152nd Avenue NW.

A roll call vote was performed:

Councilmember Heineman aye
Councilmember Woestehoff aye
Councilmember Specht aye

Councilmember Musgrove aye
Councilmember Howell aye
Councilmember Riley aye
Mayor Kuzma aye

Motion carried.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Mayor Kuzma noted the upcoming Mayors Prayer Breakfast that will be held Friday at Lord of Life Church.

Councilmember Specht commented that Youth First is a great organization that benefits the youth of the community. He reported that PACT Charter School had success at both speech and robotics at the State level.

Councilmember Musgrove commented that the regular meeting of the Lower Rum River Water Management Organization was postponed one week to the fourth Thursday of the month for May.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to adjourn the meeting.

A roll call vote was performed:

Councilmember Heineman aye
Councilmember Woestehoff aye
Councilmember Specht aye
Councilmember Musgrove aye
Councilmember Howell aye
Councilmember Riley aye
Mayor Kuzma aye

Motion carried.

The regular meeting of the City Council adjourned at 9:33 p.m.

Respectfully submitted,

Kurtis G. Ulrich

City Administrator

ATTEST:

Katie M. Schmidt
Deputy City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.