

Chloe McGuire Brigl

From: Chris Anderson
Sent: Wednesday, September 16, 2020 2:17 PM
To: ron@touchette.net
Cc: Eric Maass [External]; Chloe McGuire Brigl; Tim Gladhill; Brian McCann
Subject: Conditional Use Permit Application

Good afternoon Ron,

I have been asked to connect with you about initiating the application process for a Conditional Use Permit for multiple motor vehicle sales operations at 7127 Highway 10 NW. You can access the Land Use Application [here](#). At this time, the earliest agenda an application could be considered by the Planning Commission would their November 5, 2020 meeting (they only meet the first Thursday of each month). Presumably, if the Planning Commission holds the Public Hearing on November 5, it would tentatively be scheduled for consideration by the City Council on November 24, 2020. The current fees required are a \$200 non-refundable application fee and an \$800 escrow payment (total of \$1,000). All costs incurred by the city while processing the request are charged to that escrow. If there is a balance left at the conclusion, that is refunded back to the applicant. If costs exceed that initial escrow payment, the applicant is invoiced the difference.

In addition to the application, a summary of the proposed use(s) on site should be included. Also, a scaled site plan should accompany the application that outlines how many suites are proposed for motor vehicle sales, outlines/demonstrates that there is sufficient space for motor vehicles displayed for sale, dedicated customer parking for each dealer (not to be used for display of vehicles for sale), and can maintain a twenty-four (24) foot wide drive aisle between rows of vehicles. If any motor vehicle repair work is proposed on site, that should also be indicated as well. Once completed, please feel free to email the application and supporting information to us. You can either mail in, drop off, or pay over the phone (via credit card) the fees.

Please let us know if you have any questions.

Sincerely,



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Building Permit Updates

<http://cityoframsey.com/753/Building-Permit-COVID-19-Polices>

Business Resource Updates

<https://www.cityoframsey.com/752/COVID-19-Business-Resources>

