City of Ramsey
Agenda
Regular City Council
Tuesday, July 27, 2021
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings. To maximize social distancing due to the COVID-19 Pandemic, those that can join remotely are encouraged to do so. Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Presentation

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Receive Cash & Investments for Period Ending June 30, 2021

2. Note the Following Boards, Commissions, and Committee Meeting Minutes:

- Park and Recreation Commission Meeting Minutes Dated April 8, 2021
- Planning Commission Meeting Minutes Dated May 6, 2021
- Economic Development Authority Meeting Minutes Dated May 13, 2021
- Economic Development Authority Meeting Minutes Dated June 10, 2021
- Park and Recreation Commission Meeting Minutes Dated June 10, 2021
- Public Works Committee Meeting Minutes Dated June 15, 2021
- Environmental Policy Board Meeting Minutes Dated June 28, 2021

3. Consider Approving Modification for COR Infiltration Basin Pumping Station Inlet

4. Approve the Following Meeting Minutes:

1. City Council Work Session dated 7/13/2021
2. City Council Regular Session dated 7/13/2021

5. Approve Business Licenses

6. Approve Rental Licenses

7. Adopt Resolution #21-211 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 8, 2021 through July 21, 2021

8. Adopt Resolution #21-195 Ordering Plans and Specifications for Improvement Project #21-10, Fire Station No.1 Parking Lot Improvements

9. Adopt Resolution #21-200 Accepting Bids and Awarding Contract for Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements

10. Adopt Resolution #21-201 Authorizing Partial Payment No. 3 to Kuechle Underground, Inc. for Improvement Project #21-00, Riverdale Drive Reconstruction, Feldspar Street to Sunfish Lake Boulevard.

11. Adopt Resolution #21-205 Authorizing Partial Payment No. 1 to North Valley, Inc. for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvements.

12. Adopt Resolution #21-206 Authorizing Partial Payment No.1 to North Valley, Inc. for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Imp.

13. Adopt Resolution #21-213 Authorizing Partial Payment #10 to RJM Construction for Improvement Project 20-07 New Public Works Facility

14. Adopt Resolution #21-214 Approving the Abatement of a Fence at 8405 167th Lane NW.

15. Adopt Resolution #21-217 Accepting Easement Related to Java Properties, O'Reilly Auto Parts

16. ~~Adopt Resolution #21-218 Granting an Amended Interim Use Permit for the Church of St. Katharine Drexel~~ **Please Note: this case was moved to the regular agenda as Item 7.8.**

17. Adopt Resolution #21-215 to Hire an Accounting Clerk and Reclassify the Accountant II

6. Public Hearing

1. PUBLIC HEARING: Introduce Ordinance #21-11 Amending Chapter 10 of City Code to Include Requirements for Keeping Cats and Roosters, and to Amend Standards for Agricultural Animals and Beekeeping

7. Council Business

1. Adopt Ordinance #21-16 Repealing Ordinances 20-11, 20-12, and 20-13 in regard to Franchise Fees on Centerpoint Energy, Connexus Energy and City of Anoka Electric

2. Adopt Resolution #21-183 Denying an Easement Encroachment Agreement for an attached accessory structure in a drainage and utility easement at 16206 Sapphire St NW; Case of William Cowette (Proj. 21-119)

3. Authorization to Enter Into a Negotiations for Design/Bid/Build Services for the New Water Treatment Plant

4. Adopt Resolution #21-221 Approving Amendment to Development Agreement for COR Sapphire Addition; Case of PSD, LLC

5. Adopt Resolution #21-222 Approving Joint Powers Agreement with Anoka County for Interim Bunker Lake Boulevard/County Road 116 Improvements

6. Adopt Resolution #21-216 Approving an Abatement of 7009 Highway 10 NW

7. Adopt Resolution #21-209 Approving an Abatement of 6336 Highway 10 NW; Case of JAC Auto

8. Adopt Resolution #21-218 Granting an Amended Interim Use Permit for the Church of St. Katharine Drexel **Please Note: this item was moved from the Consent Agenda (Item 5.16) to the regular agenda.**

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **5. 1.**

Meeting Date: 07/27/2021

By: Diana Lund, Finance

Information

Title

Receive Cash & Investments for Period Ending June 30, 2021

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending June 30, 2021.

Cash and investment report shows the monthly cash flow - receipts and expenditures through June 30, 2021 with the current listing of the city's investment portfolio.

Recommendation:

No action required. Informational only.

Action:

No acton required. Informational only.

Attachments

Cash & Investments for Period Ending June 30, 2021

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Colleen Lasher	07/21/2021 01:49 PM
Form Started By: Diana Lund		Started On: 07/15/2021 03:07 PM
Final Approval Date: 07/21/2021		

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended June 30, 2021

	June-21 CURRENT MONTH	2021 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE (Includes PW Bond Proceeds)	$ 86,564,058.91	$ 95,116,775.37
CASH INFLOWS:		
Daily Deposit	912,038.65	4,741,032.46
Tax Settlements	4,517,137.59	4,891,886.80
U/B Receipts	63,970.00	1,021,482.38
Credit Cards (Includes Utility Billing)	111,415.43	1,825,188.83
Interest Earnings [Net of Interest Paid on Investments]	148,459.28	498,978.67
Bond Proceeds-int		1,166.74
TOTAL CASH INFLOW	$ 5,753,020.95	$ 12,979,735.88
TOTAL CASH AVAILABLE	$ 92,317,079.86	$ 108,096,511.25
CASH OUTFLOWS:		
Prepaid Checks	1,362,324.34	6,039,782.91
Bills Lists	544,679.97	3,675,801.32
Pay Estimates	1,887,278.77	7,626,392.40
Credit Cards	9,613.50	35,178.35
Payroll - Net	405,499.94	2,588,843.49
Flex Reimbursement	1,548.85	24,032.11
Void Checks/Dormant Checks Paid	(406.96)	(1,277.29)
Debt Service	289,304.39	289,304.39
Miscellaneous [Bank Charges; etc.]	163.00	1,379.51
TOTAL CASH OUTFLOW	$ 4,500,005.80	$ 20,279,437.19
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 87,817,074.06**	**$ 87,817,074.06**
MEMO - NET 2021 CASH INFLOW (OUTFLOW)	**1,253,015.15**	**(7,299,701.31)**
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 73,125,747.79**	**73,628,220.22**
Purchases	3,810,000.00	40,792,150.11
Maturities/Sales	(3,703,243.76)	(41,187,866.30)
ENDING BALANCE	**$ 73,232,504.03**	**$ 73,232,504.03**

Prepared by the City of Ramsey Finance Department
7/15/2021

2021 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2021	PURCH 2021	SOLD/ MATURE 2021	Adjust to Market Value	BV PRIN BAL 12/31/2021
150701B	2/1/2021	BAIRD	WINTHROP MN TAX		976367NE8	305,000.00		305,000.00		0.00
160322A	3/22/2021	BAIRD	FNMA		3136H3BT1	250,000.00		250,000.00		0.00
140904	9/1/2021	BAIRD	OKLAHOMA TAXABLE		678519RP6	535,000.00		0.00		535,000.00
191008B	12/1/2021	BAIRD	ROCK ISLAND IL TAX		7724872J2	270,000.00		0.00		270,000.00
191008C	12/1/2022	BAIRD	ROCK ISLAND IL TAX		7724872K9	270,000.00		0.00		270,000.00
										1,075,000.00
200130B	7/30/2021	ICD SEC	CD-COMMUNITY BA	26871	20361LCG7	245,000.00		0.00		245,000.00
190118B	1/19/2021	ICD SEC	CD-NBT BANK NA	7230	628779GB0	245,000.00		245,000.00		0.00
190719B	1/19/2021	ICD SEC	CD-WELLSLEY BAN	26605	94948LCR0	245,000.00		245,000.00		0.00
180726	4/26/2021	ICD SEC	CD-SIGNATURE BAI	57269	82668XFZ6	245,000.00		245,000.00		0.00
190712	7/12/2021	ICD SEC	CD-TIAA FSB	34775	8727OLCJ0	85,000.00		0.00		85,000.00
180717	7/16/2021	ICD SEC	CD-CURRIE STATE E	8833	23130SDL4	245,000.00		0.00		245,000.00
190118A	7/19/2021	ICD SEC	CD-TIAA FSB	34775	8727OLBQ5	156,000.00		0.00		156,000.00
190731B	7/30/2021	ICD SEC	CD-LAKE OSEOLA S	8172	510354AB9	245,000.00		0.00		245,000.00
180718B	10/18/2021	ICD SEC	CD-HERITAGE BANI	30090	42724JEH4	245,000.00		0.00		245,000.00
191211	12/13/2021	ICD SEC	CD-SALLIE MAE BA	58177	7954505X9	245,000.00		0.00		245,000.00
181228D	12/28/2021	ICD SEC	CD-BAR HARBOR BA	11971	066851WK8	245,000.00		0.00		245,000.00
181228C	12/28/2021	ICD SEC	CD-BMW BANK	35141	05580AQB3	96,000.00		0.00		96,000.00
190628A	12/28/2021	ICD SEC	CD-FLAGSTAR BANI	32541	33847E2Q9	245,000.00		0.00		245,000.00
191231A	12/31/2021	ICD SEC	CD-IOWA TRUST & S	18400	462595BB4	245,000.00		0.00		245,000.00
180727A	7/27/2022	ICD SEC	CD-KANSAS STATE	19899	50116CBY4	245,000.00		0.00		245,000.00
191227A	12/27/2022	ICD SEC	CD-PROMISEONE BA	58657	74348HAB4	245,000.00		0.00		245,000.00
191230D	12/30/2022	ICD SEC	CD-FIRST NATIONAI	03330	32112UDL2	245,000.00		0.00		245,000.00
										3,032,000.00
150903	11/1/2021	Northland	BROOKFIELD WI, TAXABLE		112857-BL-0	500,000.00		0.00		500,000.00
210401	12/1/2027	Northland	RUSH COUNTY KANSAS TAX		781834-D4-9		180,000.00	0.00		180,000.00
210615	8/1/2030	Northland	MN STATE TAX		60412A-VP-5		500,000.00	0.00		500,000.00
210625	7/15/2026	Northland	EAST LYME CONN TAX		273587-P3-3		200,000.00	0.00		200,000.00
200123	12/15/2022	Northland	LUVERNE MN TAX		550629-VE-6	330,000.00		0.00		330,000.00
201230	5/1/2025	Northland	FREEPORT NY TAX		356731-CA-5	300,000.00		0.00		300,000.00
200130D	3/1/2022	Northland	RICHLAND SCHOOL DISTRICT		764080-FN-2	150,000.00		20,000.00		130,000.00
200113	3/1/2027	Northland	RICHLAND SCHOOL DISTRICT		764080-FT-9	165,000.00		0.00		165,000.00
200326A	4/1/2023	Northland	TULSA COUNTY OK TAX		899525-TR-0	100,000.00		0.00		100,000.00
200609	2/1/2021	Northland	MOUNTAIN LAKE MN TAX		624148-ME-9	170,000.00		170,000.00		0.00
200625	3/1/2029	Northland	LAWRENCE MASS TAX		520228-6Q-5	180,000.00		0.00		180,000.00
200825A	8/1/2027	Northland	CENTINELA VALLEY CA HS		15239-RP-4	250,000.00		0.00		250,000.00
200825B	8/1/2029	Northland	CENTINELA VALLEY CA HS		15239-RR-0	270,000.00		0.00		270,000.00
200914	8/1/2028	Northland	BURLESON TX IDS ZERO CPN		121403-4E6	500,000.00		0.00		500,000.00
200923	7/15/2029	Northland	WILKINSBURGO BORO PA TAX		968529-JV-0	265,000.00		0.00		265,000.00
130702B	1/1/2021	Northland	MINNETONKA ISD #276		604195-VY-0	400,000.00		400,000.00		0.00
130722	2/1/2021	Northland	MOUND MN TAXABLE		620S35-W4-2	95,000.00		95,000.00		0.00
171228B	2/1/2021	Northland	SCOTT COUNTY TAX		809557-AZ-4	115,000.00		115,000.00		0.00
190220A	3/1/2021	Northland	FRANKLIN WIS TAX		419791-U97	500,000.00		500,000.00		0.00
170712	7/1/2021	Northland	GARDENDALE ALA TAX		365478-DQ-6	240,000.00		0.00		240,000.00
190628A	8/1/2021	Northland	WASHINGTON STATE GO TAX		93974DYX0	500,000.00		0.00		500,000.00
190731A	11/30/2021	Northland	CD-ENERBANK		29266N7E1	148,000.00		0.00		148,000.00
191017	12/1/2021	Northland	COLUMBS OH SCHOOL DISTR		199507-6J-8	130,000.00		0.00		130,000.00
130815B	12/1/2021	Northland	CHASKA, MN TAX		161664-DZ-7	75,000.00		0.00		75,000.00
141104	2/1/2022	Northland	DULUTH MN TAXABLE		264438-G5-5	150,000.00		0.00		150,000.00
150430	2/1/2022	Northland	MINNETONKA ISD #276		604195-YG-6	270,000.00		0.00		270,000.00
130624B	2/1/2022	Northland	RAMSEY COUNTY TAXABLE		751622-HG-9	285,000.00		285,000.00		0.00
190826	3/1/2022	Northland	OCONOMOWOC WIS TAX BOND		675635-KW-5	250,000.00		0.00		250,000.00
120321	3/1/2022	Northland	MADISION WI SCHOOL DISTR		558495-KN-6	500,000.00		500,000.00		0.00
190703	4/1/2022	Northland	WEST ALLIS WIS TAX		951173-JA-2	180,000.00		0.00		180,000.00
190424	5/15/2022	Northland	TEXAS A&M TAX		88213AEH4	130,000.00		0.00		130,000.00
170109	6/1/2022	Northland	DESMOINES IA TAX		250097-J3-7	200,000.00		0.00		200,000.00
150109	10/1/2022	Northland	HUBBARD COUNTY TAX		443348-DE-4	135,000.00		0.00		135,000.00
190515	11/1/2022	Northland	MICHICAN STATE SCHOOL TAX		594612-CY-7	205,000.00		0.00		205,000.00
120308B	12/1/2022	Northland	SHOREWOOD WIS TAX		825230-KW-4	150,000.00		0.00		150,000.00
130624A	2/1/2023	Northland	RAMSEY COUNTY TAXABLE		751622-HH-7	595,000.00		595,000.00		0.00
190628B	4/1/2023	Northland	WEST ALLIS WIS TAX		951173NP4	240,000.00		0.00		240,000.00
160812	5/1/2023	Northland	MONROE MI TAX		611101-MF-0	190,000.00		0.00		190,000.00
191107A	6/1/2023	Northland	NEWTON IOWA TAX		652810-YZ-9	250,000.00		60,000.00		190,000.00
190726B	6/1/2023	Northland	DESMOINES IA COMM COLLEGE TAX		250097L75	250,000.00		0.00		250,000.00
180913	7/31/2023	Northland	CD-BANK NEW ENGLAND SALEM		06426K-AN-8	245,000.00		0.00		245,000.00
121228B	9/1/2023	Northland	MIDDLETON WIS REFUND		596782-T6-7	300,000.00		0.00		300,000.00
190220B	11/1/2023	Northland	HAWAII ST GO BONDS		214471-PA-6	200,000.00		0.00		200,000.00
161114B	2/1/2024	Northland	ANDOVER MN TAX		034313-ZU-3	300,000.00		0.00		300,000.00
130412	2/1/2024	Northland	BECKER MN TAX		075671LJ4	50,000.00		50,000.00		0.00
180730	10/1/2024	Northland	HUBBARD COUNTY TAX		443348-DG-9	100,000.00		0.00		100,000.00
120214B	9/1/2025	Northland	MIDDLETON WIS REFUND		596782-TJ-1	315,000.00		0.00		315,000.00
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2	500,000.00		0.00		500,000.00
190404	9/1/2026	Northland	TUSCOLA COUNTY MISC TAX		900764RL7	395,000.00		0.00		395,000.00
191003A	12/1/2026	Northland	SCOTT BLUFF CTY SCHOOL DIST		810164-CQ-4	385,000.00		0.00		385,000.00
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		0.00		225,000.00
190402	2/1/2028	Northland	CLOQUET MN TAX		189036-PS-9	150,000.00		0.00		150,000.00
191016B	4/1/2028	Northland	COLUMBUS OH TAX		199492E339	285,000.00		0.00		285,000.00
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00		465,000.00
										11,368,000.00
190123	1/25/2021	UBS	CD-ALLEGIANCE BA	58629	01748DBM7	245,000.00		245,000.00		0.00
210107	6/1/2031	UBS	SAN JOSE CA FING AUTHO		798153NL2		1,000,000.00	0.00		1,000,000.00
210604	7/1/1930	UBS	FLORIDA STATE BOARD TAX		341271AF1		1,000,000.00	0.00		1,000,000.00
210630	7/15/2026	UBS	MICHIGAN CITY IND SCHOOL		594381HJ7		500,000.00	0.00		500,000.00

2021 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2021	PURCH 2021	SOLD/ MATURE 2021	Adjust to Market Value	BV PRIN BAL 12/31/2021
210617A	7/1/2028	UBS	EL SEGUNDO CA PENSION		284035AG7		1,000,000.00	0.00		1,000,000.00
210617B	6/1/2029	UBS	ORANGE COUNTY TAX		684184TC8		110,000.00	0.00		110,000.00
210621	11/1/2026	UBS	REGIONAL TRANSPORTATION		759136VD3		500,000.00	0.00		500,000.00
210408A	7/1/2028	UBS	PHOENIX AZ CIVIC		71884AH44		500,000.00	0.00		500,000.00
210408B	1/15/2027	UBS	APACHE COUNTY ARIZ		03743TAF9		590,000.00	0.00		590,000.00
210427		UBS	UBS PRIME FUND				310,569.60	0.00		310,569.60
210430	6/1/2028	UBS	BEVERLY HILLS CA PUB		088006KC4		500,000.00	0.00		500,000.00
210111	6/1/2031	UBS	SAN JOSE CA FING AUTHO		798153NL2		320,000.00	0.00		320,000.00
210113	5/1/2029	UBS	NYC TRANSITIONAL		64971XSZ2		1,000,000.00	0.00		1,000,000.00
210114	12/1/2029	UBS	FRANKLIN COUNTY OH		353174JE6		1,000,000.00	0.00		1,000,000.00
210121	10/1/2027	UBS	MIAMI DADE COUNTY TAX		59333NV91		750,000.00	0.00		750,000.00
210129		UBS	UBS PRIME FUND				500,000.00	500,000.00		0.00
210222		UBS	UBS PRIME FUND				8,544,716.80	4,844,893.82		3,699,822.98
210217	6/1/2021	UBS	CP-SANTANDER UK				2,900,000.00	2,900,000.00		0.00
210219	9/1/2027	UBS	VIRGINIA COLLEGE BLDG				500,000.00	0.00		500,000.00
210224A	8/23/2021	UBS	CP-BANK OF CHINA				10,000,000.00	0.00		10,000,000.00
210224B	11/1/2028	UBS	WILL COUNTY ILL COMMUNITY		969078QN7		2,500,000.00	0.00		2,500,000.00
210301	8/1/2028	UBS	SAN JOSE CA FING AUTHO		79818186P30		1,000,000.00	0.00		1,000,000.00
210302	8/1/2027	UBS	VISTA CA UNI SCHOOL		928346P45		1,050,000.00	0.00		1,050,000.00
210308A	6/1/2029	UBS	RIO RANCHO NEW MEXICO TAX		767169ER2		500,000.00	0.00		500,000.00
210308B	6/1/2027	UBS	RIO RANCHO NEW MEXICO TAX		767169EP6		580,000.00	0.00		580,000.00
210309	6/1/2026	UBS	BEVERLY HILLS CA PUB		088006KA8		300,000.00	0.00		300,000.00
210311	1/1/2027	UBS	FORT LAUDERDALE FLA SPL		347622CW0		500,000.00	0.00		500,000.00
210326	9/1/2028	UBS	CHINO CALIF PUB FING		169548FP4		615,000.00	0.00		615,000.00
210506		UBS	UBS Select FUND				451,921.15	0.00		451,921.15
210514	10/1/2026	UBS	BOSSIER CITY LA UTIL		100216FZ8		500,000.00	0.00		500,000.00
200128	1/27/2021	UBS	CD-FIRST NATIONAI	5452	33213SJA1	245,000.00		245,000.00		0.00
200204A	2/3/2021	UBS	CD-TRUST BANK CF	9846	89788HAH6	245,000.00		245,000.00		0.00
200817	2/16/2021	UBS	BANK OF CHINA COMM PAPER		06119QPG6	10,000,000.00		10,000,000.00		0.00
160927A	5/1/2021	UBS	YPSILANTI MI SCHOOL DISTR		987864NY7	405,000.00		405,000.00		0.00
160422	5/15/2021	UBS	UNIVERSITY OF CA TAX		91412GFS9	500,000.00		500,000.00		0.00
180629A	6/29/2021	UBS	CD-WELLS FARGO	3511	949763RX6	245,000.00		245,000.00		0.00
180907	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271ABO	400,000.00		0.00		400,000.00
171211	7/1/2021	UBS	FLORIDA STATE BOARD OF ADMIN		341271AB0	235,000.00		0.00		235,000.00
180815A	8/16/2021	UBS	CD-DISCOVER BANI	5649	254673SV9	145,000.00		0.00		145,000.00
180926A	9/27/2021	UBS	CD-TOWNEBANK PORTSMOUTH VA		89214PCA5	200,000.00		0.00		200,000.00
160705	11/1/2021	UBS	MICHIGAN STATE TAX		594612CX9	300,000.00		0.00		300,000.00
201119A	12/1/2021	UBS	WARREN HEIGHTS OH BUILDING		936121JTO	150,000.00		0.00		150,000.00
160718	12/1/2021	UBS	LITTLE MIAMI OHIO SCHOOL		537292KY9	345,000.00		0.00		345,000.00
181214	12/14/2021	UBS	CD-BMW BANK		05580AQA5	95,000.00		0.00		95,000.00
181228G	12/28/2021	UBS	CD-ALLY BANK		02007GGT4	100,000.00		0.00		100,000.00
160601	2/15/2022	UBS	MCALLEN TAX'		582018Ff5	200,000.00		0.00		200,000.00
151104	3/1/2022	UBS	NEW YORK TAXALBE		64966KQC0	500,000.00		0.00		500,000.00
190322	3/22/2022	UBS	CD-MEDALLION BA	57449	58404DDP3	245,000.00		0.00		245,000.00
160727	5/1/2022	UBS	NORTH BRANCH SCHOOL TAX		657740F50	500,000.00		0.00		500,000.00
190710	5/15/2022	UBS	CONVENTION CENTER AUTHORITY		32115AAG7	175,000.00		0.00		175,000.00
001127	7/25/2022	UBS	FNR G92-35		31358PHV2C	80.06		45.84		34.22
160830C	8/1/2022	UBS	NEW YORK CITY TAXABLE		64966MED7	300,000.00		0.00		300,000.00
021004	8/25/2022	UBS	FNR 1992-125L		31358PS40C	177.74		87.32		90.42
180108	10/1/2022	UBS	PALM BEACH COUNTY SOLID WASTE		696560LD1	450,000.00		0.00		450,000.00
020826	10/15/2022	UBS	FHR 1391D'		312912LUO	126.70		61.04		65.66
201119B	12/1/2022	UBS	WARREN HEIGHTS OH BUILDING		936121JU7	165,000.00		0.00		165,000.00
191213	12/13/2022	UBS	CD-WELLS FARGO N	27389	949495AA3	245,000.00		0.00		245,000.00
161216B	12/16/2022	UBS	CD-MERCANTIL COI	22953	58733ADQ9	245,000.00		0.00		245,000.00
200116	1/17/2023	UBS	CD-MORGAN STANI	32992	6169OURY8	245,000.00		0.00		245,000.00
161208A	4/1/2023	UBS	NEW HOPE CULTURAL ED TAX		64542WAY6	250,000.00		0.00		250,000.00
150812	6/1/2023	UBS	CHARLOTTE TAXABLE		161037L61	300,000.00		0.00		300,000.00
010328	6/25/2023	UBS	FHG14A		312916PD5R	2,000.00		0.00		2,000.00
180628	6/28/2023	UBS	CD-COMENITY BAN	27499	981996UP3	200,000.00		0.00		200,000.00
191230B	6/30/2023	UBS	CD-RAYMOND JAMI	33893	75472RAR2	245,000.00		0.00		245,000.00
201119C	12/1/2023	UBS	WARREN HEIGHTS OH BUILDING		936121JV5	165,000.00		0.00		165,000.00
190118C	5/22/2024	UBS	CD-CAPITAL ONE	4297	14042RLP4	245,000.00		0.00		245,000.00
190118C	5/22/2024	UBS	CD-CAPITAL ONE U!	33954	14042TAP2	245,000.00		0.00		245,000.00
190315	3/15/2024	UBS	CD-COMENITY CAPI	57570	20033AS31	245,000.00		0.00		245,000.00
190325	3/25/2024	UBS	CD-BANK HAPOALII	33686	06251AW48	245,000.00		0.00		245,000.00
200325	4/1/2024	UBS	NEW YORK HOUSING		6498833S2	500,000.00		0.00		500,000.00
161018	7/1/2024	UBS	SELMA ALA TAX		816459QV6	500,000.00		0.00		500,000.00
151009	9/1/2024	UBS	NJ ENVIRONMENTAL INFRASTRUCTURE		645791CAO	270,000.00		0.00		270,000.00
190918	9/18/2024	UBS	CD-FIRST NATIONAI	4779	334342CF7	245,000.00		245,000.00		0.00
161026	10/1/2024	UBS	HONOLULU TAX		4386705W7	300,000.00		0.00		300,000.00
151023	10/1/2024	UBS	MADISON TAXABLE		55844RKN3	640,000.00		0.00		640,000.00
161208B	11/1/2024	UBS	MICHIGAN FIN AUTH REV		59447TJX2	250,000.00		0.00		250,000.00
191127	11/27/2024	UBS	CD-STATE BANK IN	33682	856285RS2	245,000.00		0.00		245,000.00
201119D	12/1/2024	UBS	WARREN HEIGHTS OH BUILDING		93612JW3	165,000.00		0.00		165,000.00
191107B	12/1/2024	UBS	CORPUS CHRISTI TEX TRANS		220228BK5	400,000.00		0.00		400,000.00
190418	12/5/2024	UBS	CD-DELTA NATION/	26633	2477RBD6	200,000.00		0.00		200,000.00
180629C	6/1/2025	UBS	MARYLAND STATE TAX		57420PGR1	300,000.00		0.00		300,000.00
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		0.00		300,000.00
191101	8/1/2025	UBS	MASSACHUSETTS ST WATER		576051VFO	400,000.00		0.00		400,000.00
201119E	12/1/2025	UBS	WARREN HEIGHTS OH BUILDING		936121JX1	175,000.00		0.00		175,000.00
191122A	12/1/2025	UBS	WARRENSVILLE HEIGHTS OHIO		936121JM5	500,000.00		0.00		500,000.00
191105	3/1/2026	UBS	MARYLAND STATE COMM DEV		57419TDZ1	320,000.00		0.00		320,000.00
201105	4/1/2026	UBS	PARAMUS NJ SCHOOL		699347LF5	500,000.00		0.00		500,000.00
200113	4/15/2026	UBS	PHILADELPHIA AUTHORITY-ZERO COUP		71781LBU2	300,000.00		0.00		300,000.00

2021 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2021	PURCH 2021	SOLD/ MATURE 2021	Adjust to Market Value	BV PRIN BAL 12/31/2021
201204	4/15/2026	UBS	LONG BEACH CITY SCHOOL DIS		542535LY3	750,000.00		0.00		750,000.00
191115A	7/1/2026	UBS	LEXINGTON FAYETEE URBAN COUNTY		52909MDR2	470,000.00		0.00		470,000.00
200326B	8/1/2026	UBS	SAN BERNARDINO COMM		79672ONA47	500,000.00		0.00		500,000.00
191219B	11/1/2026	UBS	OPELIKA ALABAMA TAX		683489ZE1	400,000.00		0.00		400,000.00
191016A	12/1/2026	UBS	DENVER CITY & COUNTY HSG		24917NAG6	500,000.00		0.00		500,000.00
200925	4/1/2027	UBS	WESTERN WASHINGTON UNIV		959878RJO	500,000.00		0.00		500,000.00
191219A	6/1/2027	UBS	UNIVERSITY OF NORTHERN COLORADO		914733DY3	360,000.00		0.00		360,000.00
191022	10/1/2027	UBS	NEW YORK NY TAX		64966QEK2	500,000.00		0.00		500,000.00
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00		400,000.00
190725A	12/1/2027	UBS	WRIGHT COUNTY TAXABLE		982276BK2	630,000.00		0.00		630,000.00
201007	8/1/2028	UBS	SAN BERNARDINO CALIFORN UNIV TAX		796711H44	1,000,000.00		0.00		1,000,000.00
191108	8/1/2028	UBS	CORONA-NORCO CAL		219764SC2	405,000.00		0.00		405,000.00
200320	9/1/2028	UBS	PENNSYLVANIA UNIV TAX		709235P25	425,000.00		0.00		425,000.00
191212	10/1/2028	UBS	UNIVERSITY OF ALABAMA TAX		914745GG2	400,000.00		0.00		400,000.00
191024	2/1/2029	UBS	PULASKI COUNTY		745401EGO3	400,000.00		0.00		400,000.00
200630A	7/1/2029	UBS	NEW YORK STATE DORM AUTH		64990GS86	430,000.00		0.00		430,000.00
200611	11/1/2029	UBS	VENTURA COUNTY CA		923078CZ0	400,000.00		0.00		400,000.00
200324	3/1/2030	UBS	NEW YORK CITY TAXABLE		64966QJL5	500,000.00		0.00		500,000.00
200921	7/1/2030	UBS	FLORIDA STATE REV BOND		341271AF1	500,000.00		0.00		500,000.00
101013	12/1/2030	UBS	HIDALGO COUNTY TEX TAX		429343BT3	500,000.00		0.00		500,000.00
201102	12/1/2030	UBS	XENIA OH COMM SCHOOL		984071CC2	720,000.00		0.00		720,000.00
200417	9/1/2031	UBS	CITY OF NORFOLK VA TAX		655867G94	220,000.00		0.00		220,000.00
201221	10/01/26	UBS	LANCASTER OH SCHOOL DIST		514264FGO	1,675,000.00		0.00		1,675,000.00
201218	12-18-24	UBS	CD-TEXAS EXCHANGE		88241TJQ4	248,000.00		0.00		248,000.00
200612		UBS	UBS PRIME FUND			1,445,483.93		1,445,483.93		0.00
200623		UBS	UBS PRIME FUND			1,741,251.98		1,741,251.98		0.00
200714		UBS	UBS PRIME FUND			531,198.11		531,198.11		0.00
200717		UBS	UBS PRIME FUND			8,002,863.63		8,002,863.63		0.00
200728		UBS	UBS PRIME FUND			1,405,590.52		1,405,590.52		0.00
200731A		UBS	UBS PRIME FUND			259,035.81		259,035.81		0.00
200731B		UBS	UBS Select FUND			247,506.71		247,506.71		0.00
200630B		UBS	UBS PRIME FUND			601,602.80		601,602.80		0.00
200531		UBS	PRIME MM			667,488.28		667,488.28		0.00
200430		UBS	SELECT MM			1,440,813.95		1,440,813.95		0.00
										57,757,504.03
TOTAL INVESTMENTS						73,628,220.22	40,402,207.55	40,797,923.74		**73,232,504.03**
			Unamortized Premiums			1,578,603.54	162,885.25			1,741,488.79
			Unamortized Discounts			(3,900,908.40)	(328,414.66)			(4,229,323.06)
			PW Debt-Ameritrade			8,895,641.10	1,574.48	407.74		8,896,807.84
			BOW			4,018,693.38	59,750,451.70	61,491,509.87		2,277,635.21
			Money Market Accounts			10,896,525.53	1,001,435.72	6,000,000.00		5,897,961.25
			Net Cash and Investments			95,116,775.37	100,990,140.04	108,289,841.35		87,817,074.06

CC Regular Session **5. 2.**

Meeting Date: 07/27/2021

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards, Commissions, and Committee Meeting Minutes:

- Park and Recreation Commission Meeting Minutes Dated April 8, 2021
- Planning Commission Meeting Minutes Dated May 6, 2021
- Economic Development Authority Meeting Minutes Dated May 13, 2021
- Economic Development Authority Meeting Minutes Dated June 10, 2021
- Park and Recreation Commission Meeting Minutes Dated June 10, 2021
- Public Works Committee Meeting Minutes Dated June 15, 2021
- Environmental Policy Board Meeting Minutes Dated June 28, 2021

Purpose/Background:

N/A

Recommendation:

N/A

Action:

N/A

Attachments

Park & Rec 04 08 21 Minutes

Planning 05 06 21 Minutes

EDA 05 13 21 Minutes

EDA 06 10 21 Minutes

Park & Rec 06 10 21 Minutes

PW 06 15 21 Minutes

EPB 06 28 21 Minutes

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Colleen Lasher	07/22/2021 11:43 AM

Form Started By: JoAnn Shaw Started On: 07/08/2021 08:17 AM

Final Approval Date: 07/22/2021

PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Park and Recreation Commission conducted a regular meeting on April 8, 2021, at the Park Center Building, Central Park, 7925 161st Avenue NW, Ramsey, Minnesota.

Commission Members Present:	Chair Shane Bennett Vice Chair Brandon Sis Commissioner Nathan Barten Commissioner Jennifer Leistico Commissioner Justin Loss Commissioner Dean Olson Commissioner Brian Walker
Commission Members Absent:	
Also Present:	City Council Liaison Ryan Heineman City Councilmember Debra Musgrove Parks & Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Chair Bennett called the Park and Recreation Commission meeting to order at 6:32 p.m.

Chair Bennett welcomed the two new members of the Commission, Dean Olson, and Brian Walker.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Leistico, seconded by Commissioner Loss to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Leistico, Barten, Loss, Olson, Sis, and Walker. Voting No: None. Absent: None.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Barten seconded by Commissioner Leistico, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- Park and Recreation Commission Meeting Minutes dated March 11, 2021.

Motion carried. Voting Yes: Chair Bennett; Commissioners Barten, Leistico, Loss, Olson, Sis. Voting No: None. Absent: None. Abstain: Commissioner Walker.

5. COMMISSION BUSINESS

5.01: Consider Park and Recreation 2021 Outdoor Meeting Schedule

Parks & Assistant Public Works Superintendent Riverblood commented that the Commission typically meets outdoors in various parks for the months of May through September or October. He stated that the group can decide the various locations and reviewed the suggestions included in the staff report.

Chair Barten commented that the suggestions feel appropriate based on the work occurring in those parks at those times. He welcomed input for the June meeting and the Commission provided input on some smaller parks.

Parks & Assistant Public Works Superintendent Riverblood commented that Rabbit Park could be a good fit for the June meeting and the Commission agreed.

Chair Barten asked if the Commission would also like to select an October location and it was the consensus of the Commission that the group would plan to meet at City Hall for October as there were issues with daylight when the October meeting was held outdoors the previous year.

Motion by Commissioner Loss, seconded by Commissioner Barten to approve the 2021 outdoor meeting locations as presented adding Rabbit Park for June.

Motion carried. Voting Yes: Chair Bennett; Commissioners Barten, Leistico, Loss, Olson, Sis, and Walker. Voting No: None. Absent: None.

5.02: Options and Alternatives for Maintaining Turfgrass in Public Spaces

Parks & Assistant Public Works Superintendent Riverblood stated that at the September meeting in Pearson Park the group discussed the costs of maintaining turfgrass and alternatives and the Commission agreed to look at alternatives when possible and look to convert areas that are hard to maintain from turfgrass to alternative landscapes. He stated that an experiment will be completed at Elmcrest Park, dividing a field in half, and applying plant growth regulators to one half of the field and assess the mowing needs each week for both halves of the field along with the turf qualities. He stated that this would allow the City to gather information on the mowing needs, turf quality and costs.

Commissioner Walker asked if the cost for the five applications includes the labor costs for the contractor.

Parks & Assistant Public Works Superintendent Riverblood confirmed that cost includes the work of the contractor. He commented that he does not have staff with the appropriate licensing or knowledge to apply that product. He commented that these are the known costs, and the unknown costs would be if there is a savings in mowing time.

Commissioner Sis asked if the contractor has a frequently asked questions brochure available related to application.

Parks & Assistant Public Works Superintendent Riverblood confirmed that information is available along with the EPA determination on the safety of the product.

Councilmember Musgrove asked who would be responsible for tracking this information.

Parks & Assistant Public Works Superintendent Riverblood replied that he, the Parks Supervisor, and the Lead Person will monitor and track that data.

Commissioner Loss asked if both halves would be treated if the experiment is successful.

Parks & Assistant Public Works Superintendent Riverblood replied that they will review the data, any cost savings, and then determine the appropriate application for the product, whether it is park specific or more appropriate for different soil types.

Commissioner Walker commented that regulators are also helpful in areas that are hard to mow such as areas around trees and buildings, which could provide additional cost and time savings.

Parks & Assistant Public Works Superintendent Riverblood agreed that a lot of time is spent weed whipping around certain elements because of cultural practices. He stated that they are continuing to work on policies that help to guide the use of time and resources. He commented that they use seasonal workers for mowing and that can cause difficulties for establishing and following those processes. He stated that this work will help to create the policies that provide that guidance for seasonal workers.

Commissioner Barten commented that he read all 30 pages of the Rivers' Bend Park management plan today and was impressed and excited. He advocated for more of that as much as possible system wide and to include areas mentioned by Commissioner Walker, around trees and buildings. He commented that PGR's are a huge step forward environmentally, but he still thinks that the ultimate goal would be to have zero environmental impact and would like the group to keep that in mind. He agreed that PGR's can be a big step forward but still wanted the City and Commission to continue to look for alternate management practices. He believed that community members should switch to, or add, clover to their yard as it can crowd out noxious weeds and uses less water. He commented that PGR use is a net positive but wants to continue to move towards the ultimate goal.

Parks & Assistant Public Works Superintendent Riverblood stated that personally he agrees with those statements. He stated that those were great statements and noted that public education would be a key component. He stated that currently they are spending money and contributing to pollution to maintain areas that serve little purpose, referencing an area that could be better served by wildflower planting. He recognized that residents have varying opinions on turf maintenance.

Commissioner Barten commended staff for the scientific approach to this process at Elmcrest Park.

Councilmember Musgrove commented that there are regulations within homeowners associations and therefore the City should recognize the difference between private, public, and association properties. She agreed that education would be a key component to whatever is done.

Parks & Assistant Public Works Superintendent Riverblood commented that almost all the townhome developments use municipal water. He stated that if a townhome association wanted to reduce an area with irrigation, they could look towards the park plan as to how they could do that. He stated that for new developments, perhaps some regulations could be relaxed in exchange for more natural areas that require less irrigation and maintenance.

Councilmember Heineman commented that it would be great to use this as a learning experience and share the details with the public as an educational experience.

Chair Bennett agreed that the City cannot control everything, but they can control the City properties. He stated that this experiment will help to identify the cost benefit and noted that there are also other environmental benefits. He stated that there are practices that could be implemented by the City that could provide a cost savings and reduce the impacts on the environment. He stated that he loves the concept of including an educational component for the public.

Commissioner Loss commented that it would be great to have signs available to educate the public as well.

Commissioner Barten commented that even on small areas, prairie grass can help to introduce new species to the area.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Riverblood stated that the recreation programs planned were included in the Commission packet. He stated that the Art Fair is planned for July and encouraged the Commission to spread the word to artists that may be interested. He stated that the Recreation Specialist left for a new position and the City hopes to have a new employee on board in June.

Commissioner Loss commented that he noticed fencing going up at Alpine for the dog park. He asked for details on where the entrance gate would be located.

Parks & Assistant Public Works Superintendent Riverblood noted that past cases included the layout and provided additional details on the expansion and gate locations.

Councilmember Musgrove asked if The Draw Concert Series is listed on the City website and whether it would be shown on the monument sign.

Parks & Assistant Public Works Superintendent Riverblood commented that he would assume that information is, or will be, available on the website.

Chair Bennett commented that he did notice a post on the City Facebook page.

Commissioner Leistico asked for details on how the gap would be filled from the Recreation Specialist leaving.

Parks & Assistant Public Works Superintendent Riverblood provided details on how the gap will attempt to be filled until the new employee comes on board, using a temporary intern.

7. ADJOURNMENT

Motion by Commissioner Barten, seconded by Commissioner Leistico, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Barten, Leistico, Loss, Olson, Sis, and Walker. Voting No: None. Absent: None.

The Park and Recreation Commission meeting adjourned at 7:13 p.m.

Respectfully submitted,

_____

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, May 6, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Andrew Dunaway Commissioner Cheri Gengler Commissioner Eric Peters Commissioner Gary VanScoy
Members Absent:	Commissioner Brian Walker
Also Present:	Senior Planner Chloe McGuire Brigl Deputy City Administrator Tim Gladhill City Council Liaison Matt Woestehoff

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Chairperson Bauer noted that Item 7.01 has been withdrawn and has been removed from the agenda prior to the meeting tonight.

Motion by Commissioner Gengler, seconded by Commissioner Peters, to approve the agenda as presented.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Anderson	aye

Commissioner Gengler aye
Commissioner Dunaway aye
Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the April 8, 2021 Planning Commission Meeting Minutes:

No action taken.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

None.

7. COMMISSION BUSINESS

7.01: ~~Review Concept Plan for Graw Addition (Lot Split); Case of Gail Graw~~ Case Withdrawn

7.02: Discuss Ordinance Modernizing and Streamlining Land Use Applications

Presentation

Deputy City Administrator Gladhill presented the Staff Report stating that the purpose of this item is to discuss opportunities to streamline certain land use applications. No action is being requested at this time, but the Planning Commission is asked to provide broad policy discussion to direct staff to prepare/not prepare general policy framework and/or a draft ordinance at a future date.

Commission Business

Chairperson Bauer stated that he likes the first option but noted that sometimes site plans bring about questions and concerns. He cautioned that staff be aware of any questions or concerns the Commission may have to ensure those are addressed prior to preliminary plat and avoid having to place that burden onto the applicant after they have gone through the expense of preliminary plat. He also agreed with the proposal related to variances. He asked why interim use permits would continue to go to Council as those seem to be pretty much approved. He stated that the timing of the Council and Commission meetings does not align well for items to appear on the first Council agenda for the month.

Deputy City Administrator Gladhill provided additional details on the staff deadline for the Council packet.

Chairperson Bauer asked if there would be enough time if the Commission meeting were moved to Tuesday night rather than Thursday.

Deputy City Administrator Gladhill stated that would depend upon how important it would be to have draft minutes from the meeting and provided additional details on the length of time for a meeting video to be posted in order for minutes to be provided.

Chairperson Bauer stated that perhaps the Commission meeting could be moved to the fourth Thursday of the month, which would allow for additional time to make the next Council meeting.

Deputy City Administrator Gladhill stated that staff could review a different date for the meeting but noted that he would need to review the other meeting schedules and whether it would even save time. He noted that it would all depend upon when the application is submitted due to the staff time necessary to review a request as well.

Commissioner VanScoy asked if staff were to approve a site plan, would it still come before the Commission for preliminary plat approval.

Deputy City Administrator Gladhill commented that preliminary plat and site plan review are different applications. He noted that the Commission does not always see a site plan review once a preliminary plat is approved and provided additional details on the review process. He noted that staff cannot grant a variance and therefore those requests would continue to come before the Commission. He stated that site plan is pretty cut and dry as to whether a request meets the City Code.

Commissioner Anderson stated that he could live with staff reviewing the commercial and industrial properties, noting that he reviews the buffering, building materials, road layout, public safety concerns for a site plan. He stated that if staff takes those issues into account and thinks about how the Commission thinks about those things, he could support staff reviewing those. He stated that he would still want the Commission to review residential and applications within The COR. He stated that he would also support speeding things up related to CUP process. He stated that he would be fine changing the date of the Commission meeting as well.

Deputy City Administrator Gladhill stated that public road design and infrastructure would always continue to be reviewed by the Commission unless it is a minor change. He confirmed that residential platting would continue to go through the regular review process. He stated that buffering is also included in the City Code and would have to be met. He stated that this process suggested would only apply to applications that meet all of the requirements of City Code and any deviations would need to go before the Commission.

Chairperson Bauer referenced an application that came in a few meetings prior for a site plan for a large commercial/industrial building and did not recall anything that was a major concern, noting that would have fallen under this new proposed process.

Deputy City Administrator Gladhill stated that there was some discussion related to buffering and screening of outdoor storage and staff could have come to the group for guidance. He stated that

project has not yet moved forward but perhaps if it does, it could be the first example to go through this process.

Commissioner Anderson referenced the case and believed that would be appropriate to follow this new process.

Commissioner VanScoy commented that changing the meeting date would be problematic for him as he is committed on Tuesdays and he has another commitment the first Monday of the month. He stated that any other Monday or Thursday would work.

Chairperson Bauer confirmed that the first Monday or third Thursday would not work for him.

Commissioner Gengler stated that she would support a pilot project to try out these alternative methods of approval. She stated that she would also support changing the meeting date.

Chairperson Bauer noted that staff could poll the Commission to determine which date would be a good fit. He noted that most IUP requests are pretty straightforward and asked for input from staff as to why that is not included.

Deputy City Administrator Gladhill replied that IUP's are unique in that they have an expiration date and is typically something not allowed by Code and therefore is something subjective that would continue to be reviewed by the Council and not included in the pilot project.

5. CONSENT AGENDA (Continued)

5.01: Approve the April 8, 2021 Planning Commission Meeting Minutes:

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to approve the consent agenda as presented.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner VanScoy	aye
Commissioner Dunaway	aye
Commissioner Gengler	aye
Chairperson Bauer	aye

Motion Carried.

7. COMMISSION BUSINESS (Continued)

7.03: Review Request for Auto Repair at 6588 141st Avenue NW

Presentation

Senior Planner McGuire Brigl presented the Staff Report stating that the purpose of this case is to review a request from Kiryl Sachok for a zoning question related to 6588 141st Avenue NW. The site is zoned E-1 Employment District. Kiryl is looking to purchase the property for Auto Body Repair, Painting and Detailing. The vehicles are planned to be stored both inside and outside. They plan to use 51 percent of the building for repairs. They are currently not selling vehicles, but it is something they would like to consider in the future. Under the current code, auto repair and sales are allowed but only in a business incubator or multi-tenant building and no outside storage is allowed related to the use. Staff is requesting policy direction from the Commission on the proposed used.

Commission Business

Chairperson Bauer asked if one of the conditions could be a time limit on how long a single vehicle could be stored on the property. He recognized that there could be a delay in repairing a vehicle but would not want to see a vehicle stay for a long period of time.

Senior Planner McGuire Brigl confirmed that could be added.

Commissioner Gengler asked if the only zone that would allow for single tenant auto body repair would be along Highway 10.

Senior Planner McGuire Brigl confirmed that the commercial district along Highway 10 and a few locations along Highway 47.

Commissioner VanScoy asked what the applicant would want to do, whether it would be auto body repair or automotive repair in general.

Allison Kirilsachok spoke in representation of the applicant and explained that the business is labeled as an auto repair shop. She stated that they purchase vehicles through a third party to repair the damaged vehicles, detail them, paint them and then those vehicles are taken to a different site for sale. She stated that they do not sell from the shop but from another location. She stated that they also have clientele that find their business for repair and bring their own vehicle for repair. She stated that business is currently located in Blaine.

Chairperson Bauer asked the percentage of vehicles that are purchased for repair compared to the percentage of vehicles brought in for repair by owner.

Ms. Kirilaschok estimated that they have more vehicles brought in from clientele than through purchase. She estimated 40 percent of work is done through purchase and 60 percent from clientele bringing in their own vehicles.

Commissioner VanScoy stated that he drove by the proposed location and it appears it could work well. He asked what the applicant would intend to do to mitigate the visual impact of damaged vehicles.

Ms. Kirilaschok replied that they do have car covers that could be used for vehicles stored outdoors. She stated that they tend to stick with minor damaged vehicles as those take less time to repair. She stated that at the current location there are three vehicles outdoors and six or seven inside. She stated that the vehicles stored outdoors have already been repaired or are covered.

Commissioner VanScoy asked if the applicant would be open to using a fence for screening.

Ms. Kirilaschok stated that they would be open to a fence if that were to become a condition.

Commissioner Dunaway stated that his concern was with the number of vehicles that would be stored outdoors but that was answered by the applicant.

Commissioner Anderson stated that he has an issue with the E-1 district. He stated that this would be a request to change the Code and he does not prefer to change the Code to meet the request of one business. He stated that in the E-1 district this activity is only allowed in a multi-tenant building with no outdoor storage and he cannot support changing the Code in this manner. He stated that he would be more in favor of looking to add more commercial areas where this activity could occur. He stated that making these changes to the district would simply open up additional issues.

Senior Planner McGuire Brigl displayed a zoning map and identified the areas where this use is currently allowed.

Commissioner Gengler asked if this were to come forward as a case, would it be through CUP or a Code change for the entire district.

Senior Planner McGuire Brigl replied that the easiest way to do this would be a Code change to remove the multi-tenant requirement for this type of use. She noted that the outdoor storage could be addressed through a CUP.

Chairperson Bauer asked the rational that this activity occur in a multi-tenant building.

Senior Planner McGuire Brigl commented that she believed the thinking was to allow this use to begin in a smaller scale in a multi-tenant building which could grow into its own freestanding business. She displayed the related section of City Code for business incubator/multi-tenant facility. She stated that the section is very confusing and regardless of the action tonight, the language should be cleaned up.

Commissioner VanScoy stated that he does not ever recall an applicant coming forward to use anything in the E-1 district as a business incubator.

Senior Planner McGuire Brigl commented that there are a few larger buildings that rent out suites within the building and take advantage of this section of Code. She stated that the only other example would be in the business district where a business owner rents out individual units for vehicle sales. She stated that building has consistent turnover from tenants.

Commissioner VanScoy commented that the only concern he would have with this use is aesthetically and would support a revision of Code to allow this activity as long as outdoor storage is limited and screened appropriately.

Chairperson Bauer echoed the comments. He stated that if there have not been incubator businesses within the E-1 district, that section of the Code should be cleaned up. He stated that there are very industrial uses adjacent to this site but to the east the use is cleaner. He encouraged staff to work with the applicant and see if they can make it work. He agreed that screening would make this much more acceptable. He stated that access would also be easier for customers to bring their vehicles in for repair compared to the businesses located on Highway 10.

Ms. Kirilaschok replied that the business is currently renting and has never had any issues with the landlord. She stated that they would be open to conditions the Commission may place upon the request and would be happy to meet conditions for screening and car covers for outdoor storage.

Senior Planner McGuire Brigl confirmed the direction of the Commission for the E-1 district. She asked if the Commission would want staff to look into removing auto repair from the Highway 10 corridor to improve that aesthetic.

Chairperson Bauer commented that it is often difficult to enter and exit those businesses.

Commissioner Anderson commented that he would be opposed to adding new uses of those types but would be fine allowing the existing uses to continue operating as they are.

Chairperson Bauer stated that perhaps the Commission review adding that use to other zoning districts to remove it from Highway 10 as that is not an ideal location.

Commissioner VanScoy stated that he really does not see the need to eliminate that use, although he understands the issue of access. He stated that as Highway 10 is improved, that access would also improve. He noted that some of the businesses will have to move anyway as the Highway 10 improvements move forward and therefore did not see a need to remove that use from the district. He agreed that the Commission should review the possibility of expanding the districts in which the use is allowed, but with good control.

Commissioner Gengler agreed with the comments of Commissioner VanScoy that the Commission should review other areas where the use may be appropriate. She stated that she would be inclined to not have new auto repair businesses allowed on Highway 10.

Colton Brausen spoke in representation of the applicant and asked the timeline that the Commission would estimate, as his contract for the sale of the property would be contingent upon City approval.

Senior Planner McGuire Brigl commented that this would involve an ordinance change and CUP. She stated that this could be included on the June Commission meeting and if approved could go forward on the July Council meeting.

Mr. Brausen replied that the business would not be doing fluid changes and noted that the proper air exchange would be provided for the paint work.

8. COMMISSION / STAFF INPUT

Commissioner VanScoy commented that the recently completed recycling day held at ACE Solid Waste ran well and asked if staff has any comments on the event.

Senior Planner McGuire Brigl commented that City Planner Anderson commented that the event was successful and appreciated the staff members that assisted.

Commissioner VanScoy commented that the event was well organized and appreciated the ability to drop off a few items.

Senior Planner McGuire Brigl commented that the project on the north side of Bunker Lake industrial park submitted a formal application today and will come before the Commission in June, along with the case just discussed by the Commission. She provided a brief update on the status of other projects previously approved by the Commission including GiGi's Salon, O'Reilly's Auto Parts, and Storyteller Café. She also provided an update on ongoing residential development projects.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner VanScoy, to adjourn the meeting.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Anderson	aye
Commissioner Dunaway	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Chairperson Bauer	aye

Motion Carried.

The regular meeting of the Planning Commission adjourned at 8:09 p.m.

Respectfully submitted,

_____

Chloe McGuire Brigl
Senior Planner

ATTEST:

_____

JoAnn Shaw
Community Development Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, May 13, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jim Steffen
Member Scott Cords
Member Chelsee Howell
Member Rachal Johnson (arrived at 7:33 a.m.)
Member William MacLennan
Member Michael Olson
Member Chris Riley

Members Absent: None

Also Present: Sean Sullivan, Economic Development Manager
Tim Gladhill, Deputy City Administrator

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Cords, seconded by Member Olson, to approve the agenda.

Motion carried. Voting Yes: Chairperson Steffen, Members Cords, Olson, Howell, MacLennan, and Riley. Voting No: None. Absent: Member Johnson.

3. CONSENT AGENDA

3.01: Approve Meeting Minutes Dated April 8, 2021

Motion by Member Cords, seconded by Member Steffen, to approve the April 8, 2021, minutes as presented.

Motion carried. Voting Yes: Chairperson Steffen, Members Cords, Howell, MacLennan, Olson, and Riley. Voting No: None. Absent: Member Johnson.

4. EDA BUSINESS

4.01: Consider First Amendment to Purchase Agreement with Java Properties, LLC (Portions of meeting may be in closed session)

Member Johnson joined the meeting.

Economic Development Manager Sullivan presented the staff report.

Member Cords asked if the buyer has any feelings on the suggested approach from the City.

Economic Development Manager Sullivan commented that the developer approached the City with concern related to these additional costs and this is the solution reached between the parties.

Chairperson Steffen asked if it were out of the ordinary that these additional expenses would come along so late in the process.

Economic Development Manager Sullivan stated that intuitively the connection would come directly from the street for sewer and water rather than running along a future roadway. He stated that this process would avoid disruption to Sunwood Drive, which has become a busy roadway.

Chairperson Steffen asked how the anticipated infrastructure/utility costs are being covered through the process.

Economic Development Manager Sullivan replied that typically those costs come into play when a street is constructed. He stated that this method will provide easier connection for the adjacent development lot, which is why the City is asking to cover some of that cost, as this would not be the typical route for utility connection.

Deputy City Administrator Gladhill stated that some of these details had been discussed during the development process. He stated that typically the cost would be born of the developer, but the City agreed to cost share in order to provide utility connection to the adjacent City owned parcel and avoid disruption to Sunwood Drive. He stated that some of these details had been discussed early in the development process, but what had not been known was the exact path they would take to avoid disruption to Sunwood.

Chairperson Steffen asked why the choice was made to reduce the property cost in order to provide the cost-share.

Economic Development Manager Sullivan replied that the developer agreed to this method and it will allow the project to stay on schedule.

Deputy City Administrator Gladhill noted that another benefit would be that the developer would install the utilities, which avoids the City having to go through its own plan prep, bidding, and construction process.

Member Cords stated that he understands the shared access safety concerns. He asked if an additional access would be added or whether people would be blocked from accessing from Casey's.

Economic Development Manager Sullivan replied that the second access is more of a reliever and access still can be gained through Casey's entrance.

Motion by Member Cords, seconded by Member Johnson, to recommend to City Council to approve the First Amendment to Purchase Agreement as presented, subject to City Attorney review.

A roll call vote was performed:

Member MacLennan aye
Member Olson aye
Member Cords aye
Member Johnson aye
Member Riley aye
Member Howell aye
Chairperson Steffen aye

Motion carried.

4.02: Review West Armstrong Redevelopment Plans and Discuss Opportunities for Strategic Acquisition to Preserve Redevelopment Vision (Portions of meeting may be closed to the public to consider purchase of real property)

Economic Development Manager Sullivan presented the staff report.

Deputy City Administrator Gladhill provided additional details on the land uses contemplated in the redevelopment vision for the area within the Comprehensive Plan. He stated that if they do want to see industrial growth, the next step would be to construct the roads and put in utilities.

Chairperson Steffen asked what has changed.

Economic Development Manager Sullivan explained in 2019 there was not a willingness from the property owners to support redevelopment, whereas now there are willing sellers and developers interested in the installation of sewer, water and roads. He stated that some landowners want to see utilities brought to the area, which is different than what the City heard back in 2019. He stated that PSD and Delta ModTech have been active in area and noted that the site to the east of Delta ModTech is under contract. He stated that the amount of industrial land in the community is dwindling and therefore it would help to create more industrial development opportunities.

Chairperson Steffen asked if the properties marked one through five were the willing sellers.

Economic Development Manager Sullivan noted that those are the properties with existing buildings. He noted that some of those properties are willing sellers, but not all of them.

Matt Kuker, PSD, stated that they have been working to develop the Bunker Lake Industrial Park for the past three to four years and are 100 percent full, working on their fourth building. He stated that some people want to stand alone, with 20,000 or 30,000 square feet. He explained that their concept is to have larger buildings with shared infrastructure, but some people simply prefer to have their own building. He stated that he has an interested party, but that party chose to go elsewhere because of the condition of the road that provides access from Ferret Street and with the time it would add for the trucks to be weighed at the nearby scale site. He stated that the road has come up multiple times when he is showing his site to potential users. He supported Ferret St to be extended north to Bunker.

Chairperson Steffen asked if there is additional space on the PSD site for additional buildings after building four.

Mr. Kuker replied that he would have 18 to 20 acres to the west of the fourth building in Bunker Lake Industrial Park. He noted that the number of buildings that could fit on the remainder of the site would vary depending on the shape and/or size but noted that if they stay consistent with the size they have been building, he would estimate about three more buildings. He stated that they would support Ferret Street running across their property. He stated that he believes that the western portion of that parcel would be more suited for industrial rather than retail. He believed a 20,000/15,000 square foot building or small industrial user would fit on that area that would be created by splitting the parcel with the road. He provided additional details on the other PSD property in the area, anticipating a quick service food restaurant or gas station. He commented that the City has recently been doing a good job of cleaning up the blight on properties in that area. He commented on the cost to construct an industrial building and noted that those property owners do not want to see blight adjacent to their expensive newly constructed building.

Chairperson Steffen asked whether this could be done through development or whether the City would need to step in.

Economic Development Manager Sullivan commented that the first decision would be whether the EDA supports additional industrial use and then the question can be asked as to the involvement the City should have.

Member Cords commented that it sounds like the first step would be fixing 147th and Ferret Street.

Mr. Kuker agreed that the road is the first step as that is the first thing people notice when coming to look at the property. He stated that an owner-occupied building would also generate additional tax dollars.

Member Cords asked fixing the roads would mean that sewer and water would need to be added while the road is being reconstructed.

Economic Development Manager Sullivan commented that it is his understanding that the overlay was not done in the past as there was a desire to make the best use of City funds. He stated that sewer and water will ultimately be in this area and therefore the City wants to make sure the project is done right.

Mr. Kuker agreed that industrial uses would need access to sewer and water.

Deputy City Administrator Gladhill commented that if the City puts that infrastructure in the ground, that cost can be recouped through development. He stated that if the City were going through the expense of redoing the roadway, it would make sense to put in the utilities at the same time.

Chairperson Steffen asked and received confirmation that there is sewer and water at the PSD site and then stops.

Deputy City Administrator Gladhill commented that it seemed there was consensus in the past for industrial on the west and retail on the east and staff just wanted to confirm that remains true today.

Chairperson Steffen commented that seems to make sense. He asked and received confirmation from Mr. Kuker that he would support having his parcel on the southwest corner of Bunker and Armstrong cut in half with half industrial and half retail. He confirmed the consensus of the EDA with that direction.

Economic Development Manager Sullivan asked if the EDA feels that moving forward with a project to put in sewer and water and complete the road is a good idea. He noted that the first step would be to put together plans and specifications and the second step would be to determine how that process would be funded. He noted that once the plans and specifications are completed, the estimated project cost would be known. He asked if the EDA would support the use of TIF, HRA funds, or EDA dollars to prepare the plans and specifications for the roads and utilities in this area.

Member Cords commented that seems reasonable.

Chairperson Steffen agreed that it would seem that the City would lead the project.

Economic Development Manager Sullivan provided additional details on the timeline related to the use of TIF district funds. He confirmed that TIF dollars would be the preferred choice of funding as it would provide the greatest flexibility. He acknowledged the tough timeline but believed it could be met.

Chairperson Steffen confirmed the consensus of the EDA with the recommendation of staff to prepare plans and specifications, with a preference for using TIF funds for that cost.

Economic Development Manager Sullivan asked if there would be support from the EDA for the City to be a partner in the extension of utilities.

Member MacLennan asked if those properties would be more attractive to developers if there was sewer and water already available. He asked the possibility of a developer going in on that investment with the City.

Mr. Kuker replied that if lot five had sewer and water it would be much more attractive and open to many more uses. He stated that typically roads are funding through assessment or franchise fees.

Member Johnson commented that it seems that investing these funds today would provide benefit in the future as additional tax dollars would be generated through development.

Mr. Kuker commented that PSD is on the third year of the blue building. He stated that the taxes for just the lot were $6,000 per year, whereas with the blue building his taxes are now $141,000 a year.

Member Johnson stated that it seems economically beneficial to have these properties developed and that the City could recoup the road and utility costs through those development benefits.

Deputy City Administrator Gladhill commented that the EDA is not here to solve the whole project proforma. He asked if TIF, HRA and/or EDA dollars could be a part of this process and the negotiations.

Member MacLennan commented that he does agree that this would be the job of the City to lead the project and the funds should be used.

Chairperson Steffen confirmed the consensus of the EDA in support of that.

Economic Development Manager Sullivan moved to the next question within the staff report as to whether the EDA would like to be proactive in acquiring some of the parcels that have caused a lot of time from code enforcement issues or whether the EDA would prefer to let the market drive the change of ownership.

Deputy City Administrator Gladhill commented that he did not have an exact dollar amount, but staff has spent more staff time on code enforcement and abatement on those two properties than any other commercial/industrial properties in the community. He stated that at some point the amount of staff time invested in code enforcement for these properties will exceed the value of the properties.

Member Cords commented that he does not like the idea of buying more property but if the sites are that problematic and given the discussion to clean up that area to make it more attractive to developers, it could make sense to look into it.

Member MacLennan agreed that it might make sense to look into that option, but once the road is reconstructed and utilities are available, a developer might be interested in one of those properties.

Mr. Kuker commented that on parcel three the owners were parting out vehicles on the road and causing disruption to vehicles attempting to reach his site. He noted that with the condition of that building and site, other desired uses are not going to be attracted to the adjacent parcels for development.

Economic Development Manager Sullivan asked how active the City should be and where the efforts should be focused. He stated that acquisition of parcels two and three could be pursued if/when there is a willing seller in order to help promote redevelopment in that area. He stated that the decision today is whether the City should approach the property owners to determine if they are willing sellers. He asked if there is support from the EDA to proactively acquire properties in instances of blight and/or strategic planning.

Chairperson Steffen stated that he would be hesitant to add more retail property to the City's land inventory.

Member MacLennan stated that he would prefer to move forward with the roads and infrastructure and then review the situation again.

Chairperson Steffen agreed that there is no rush to engage those properties owners, and this could come back after the roads and infrastructure is in place as developers may be interested in the properties after that time. He confirmed the consensus of the EDA that there is not support to acquire additional properties.

Economic Development Manager Sullivan asked if there were interest from a private party to purchase one of the properties, would the EDA support a City partnership related to demolition and site prep.

Chairperson Steffen commented that he could be open to that if a private buyer were interested.

Economic Development Manager Sullivan commented that the question related to strategic acquisition could wait but asked if there is appetite to acquire strategic parcels.

Chairperson Steffen stated that he would be more interested in acquisitions needed to facilitate related to industrial development.

Deputy City Administrator Gladhill confirmed the statement that the EDA does support strategic acquisition of industrial property.

4.03: 2021 Business Appreciation Day Event

Economic Development Manager Sullivan presented the staff report.

Member Johnson stated that she would prefer to use a Ramsey business rather than an outside business.

Member MacLennan commented that he would love to keep it local.

Chairperson Steffen agreed. He asked if proposals could be requested from both Lisa's and Kitchen Table.

Economic Development Manager Sullivan confirmed that could be done. He asked that staff be provided the ability to make the decision based on a per meal budget of $40 per meal. He stated that he could meet that with Wells Catering but is unsure that could be done with the other two vendors as of yet. He stated that in looking at the website for Lisa's Catering he did see a steak meal under $40. He asked that flexibility be provided to ensure that staff can verify that the vendor could meet the demands of the event.

Chairperson Steffen commented that the consensus is to provide the opportunity to those Ramsey businesses, but provide staff with the flexibility to make the decision.

Motion by Member Steffen, seconded by Member Cords, to authorize EDA budget allocation of $5,000, direct staff to select a preferred caterer (preferably from Ramsey) and select Tuesday, August 17th at The Links at Northfork for the 2021 Business Appreciation Day Event.

A roll call vote was performed:

Member MacLennan aye
Member Olson aye
Member Cords aye
Member Johnson aye
Member Riley aye
Member Howell aye
Chairperson Steffen aye

Motion carried.

4.04: Consider Implementation of Metropolitan Council Sewer Availability Charge (SAC) Deferral and Financing Program

Economic Development Manager Sullivan presented the staff report.

Member Cords asked if any opportunities have been lost recently.

Economic Development Manager Sullivan commented that no projects have been lost. He stated that there is a project that has asked for assistance in reaching the finish line for their project and this tool could potentially be utilized.

Member MacLennan commented that this could be a good tool for businesses to use and exploring this option would not hurt.

Chairperson Steffen asked and received confirmation that the restaurant policy remains in place.

Member Cords noted that the mentioned project is a non-profit and therefore not eligible for the program.

Economic Development Manager Sullivan provided additional details on how the program would work.

Deputy City Administrator Gladhill provided additional details on the SAC program with the Metropolitan Council. He noted that the City has been close to losing prospects because of those charges. He noted that there are businesses that have struggled with SAC and this program would provide another option.

Member Riley asked if this would apply to every building that would be built in the City with sewer and water and asked if other cities have this same type of program.

Economic Development Manager Sullivan replied that there are a number of communities that have programs of this nature which are more attractive to businesses. He did not believe this program would be used all of the time, as most businesses do not want to pay interest when they do not have to.

Chairperson Steffen commented that he does not see a reason not to further explore this option.

Motion by Member Steffen, seconded by Member MacLennan, to direct/nor direct staff to conduct further research and to bring back a draft SAC Deferral Policy for future EDA review.

A roll call vote was performed:

Member MacLennan	aye
Member Olson	aye
Member Cords	aye
Member Johnson	aye
Member Riley	aye
Member Howell	aye
Chairperson Steffen	aye

Motion carried.

5. MEMBER / STAFF UPDATE

Economic Development Manager Sullivan indicated that there is one vacancy for the Chamber Gala event and welcomed interested members of the EDA. He advised of an upcoming Ramsey Employee Appreciation Day at Sunwood Nutrition. He stated that the Council directed staff to move forward on the billboard process with iDigital. He provided an update on the Storyteller Café project. He asked if the EDA would be willing to consider utilizing the revolving loan fund or SAC/WAC fund for a non-profit business.

Member Johnson commented that it sounds like a good organization and would be interested in pursuing that option.

Member Riley commented that he would also support allowing the current policy to be used for this non-profit restaurant business.

Member MacLennan agreed that the program should be allowed to be used.

Chairperson Steffen asked if that program would be enough to help the business reach the finish line.

Economic Development Manager Sullivan commented that he is unsure of the exact details. He noted that the question was simply whether there would be support from the EDA and it appears there is consensus as such.

Member Johnson introduced herself to the other members of the EDA.

6. ADJOURNMENT

Motion by Member Steffen, seconded by Member Cords, to adjourn the meeting.

A roll call vote was performed:

Member MacLennan	aye
Member Olson	aye
Member Cords	aye
Member Johnson	aye
Member Riley	aye
Member Howell	aye
Chairperson Steffen	aye

Motion carried.

The regular meeting of the Economic Development Authority adjourned at 8:56 a.m.

Respectfully submitted,

Sean Sullivan
Economic Development Manager

ATTEST:

Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, June 10, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Jim Steffen
Member Scott Cords
Member Chelsee Howell
Member Rachal Johnson (remote)
Member William MacLennan
Member Michael Olson
Member Chris Riley

Members Absent: None

Also Present: Sean Sullivan, Economic Development Manager
Tim Gladhill, Deputy City Administrator

1. CALL TO ORDER

Chairperson Steffen called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Cords, seconded by Member Olson, to approve the agenda.

Motion carried. Voting Yes: Chairperson Steffen, Members Cords, Howell, Johnson, MacLennan, Olson, and Riley. Voting No: None. Absent: None.

3. CONSENT AGENDA

3.01: Approve Meeting Minutes Dated May 13, 2021

Motion by Member Riley, seconded by Member Olson, to approve the May 13, 2021, minutes as presented.

Motion carried. Voting Yes: Chairperson Steffen, Members Riley, Cords, Howell, Johnson, MacLennan, and Olson. Voting No: None. Absent: None.

4. EDA BUSINESS

4.01: Consider Renovation and Lease of Old Town Hall

Economic Development Manager Sullivan presented the staff report.

Member Cords asked the last time the building was used for commercial or other official purposes.

Economic Development Manager Sullivan commented that he was unsure but believes perhaps the 1980s.

Member Riley asked for information on parking and signage.

Economic Development Manager Sullivan replied that there are some parking spaces on site and cross easement agreements likely would be used for shared parking. He noted that the business would start with night and weekend hours, which would be generally different than the hours of the bank and daycare. He stated that a sign could not be hung on the building but there is great visibility from Highway 47 and a standing monument sign could be placed out front to advertise the business.

Member Cords asked if there would be rules as to how the building could be used/restored because it is a historical site.

Economic Development Manager Sullivan commented that the building could be used for any purpose but confirmed that there are some regulations that would apply to renovations as outlined in the RCP report.

Chairperson Steffen commented that he did not recall an EDA case in 2018 to repair the roof and asked why that was done, and why only that was done.

Economic Development Manager Sullivan commented that case did not come before the EDA and only went to the City Council. He stated that the roof repairs were identified in the RCP report and if it were not repaired, the building would not have made it because of the poor condition.

Member Olson asked the estimated length of the renovation.

Economic Development Manager Sullivan was unsure of the length of time, noting that the repairs are not that significant. He stated that the length would be dependent on contractor availability. He stated that staff would need to do some research in terms of paint color palette acceptable for renovation standards.

Chairperson Steffen asked if the business owner is aware of the timeline and is okay with that.

Economic Development Manager Sullivan confirmed that the business owner is aware it will take time to make the improvements. He noted that the business is currently online, and the owner likes this location and building and is willing to follow the timeline of the City.

Member Olson asked if there is a specific type of contractor that would be used to complete the renovation that specializes in historical buildings.

Economic Development Manager Sullivan replied that is not required. He noted that the RCP report would be shared with a contractor to identify the things that would need to be followed.

Member Riley commented that if this is leased to a for profit entity, this would become a taxable property and this would also provide an opportunity for a local business owner. He referenced the miscellaneous cost budgeted and noted that while that is a healthy amount he would wonder if that should be increased because of the unknown items that could arise.

Economic Development Manager Sullivan replied that if the EDA decides to move forward, staff would go out and get quotes with a cost not to exceed $50,000. He stated that the City Council could choose to increase the contingency.

Member MacLennan referenced the lease proposal and asked if this would be a three-year lease.

Economic Development Manager Sullivan confirmed that the proposal would be for a three-year lease at this time.

Member MacLennan asked if that length could be extended to five years to ensure the City receives a return on the investment.

Economic Development Manager Sullivan commented that while that is a good discussion, that would be a big ask for a start-up business that is moving from an online format to a brick and mortar location. He reviewed some of the offers the City has received in the past to lease the building. He commented that if the condition of the building is improved to support a business, the City would most likely not have a problem leasing the space for another use.

Member MacLennan asked if the monument sign would be the cost of the business, or whether that would remain in place to be used by a future user as well.

Economic Development Manager Sullivan replied that it would depend upon the type of sign the business chooses. He stated that it would be wonderful to have an interchangeable sign, but that would be discussed as this moves forward.

Chairperson Steffen asked if this was on the City's radar regardless of whether this is being brought forward because of the interest of the tenant.

Economic Development Manager Sullivan replied that this was on the radar of the City, but perhaps not at the top of the list. He stated that the City does continue to receive interest in the site, but it does not move forward because of the condition of the building.

Member Olson asked if the web address for the business is available.

Economic Development Manager Sullivan replied that he did not have the website, but staff could get that information.

Chairperson Steffen commented that he loves this idea. He noted that the roof has been repaired and it would make sense to complete the necessary renovations in order to support use.

Motion by Chairperson Steffen, seconded by Member MacLennan, to recommend to City Council to obtain quotes to complete the full renovation and to utilize EDA/HRA funds to complete the renovation and recommend that the City Council authorize staff to enter into negotiations with Small Town Girl Boutique.

Further discussion: Chairperson Steffen asked if the EDA would need to designate whether EDA or HRA funds should be used. Economic Development Manager Sullivan commented that if there is a preference, that should be specified. He reviewed the available EDA balance and noted that there could be a stipulation that if EDA funds are used, the lease revenue come back to the EDA fund. Chairperson Steffen asked if the EDA should recommend that HRA funds be used prior to suggesting the EDA fund. Economic Development Manager Sullivan noted that he would suggest using EDA funds, but either fund would be appropriate. Deputy City Administrator Gladhill explained that the HRA account is actually the Anoka County HRA fund and noted that fund is probably overprescribed for use with other projects. He stated that this would seem to be a good use of EDA funds, especially if the lease revenue were going to come back to the EDA fund. Chairperson Steffen confirmed that he would leave the motion as stated and allow staff to make the choice on the fund to be used, with the stipulation that the revenue come back to the EDA fund.

A roll call vote was performed:

Member Howell	aye
Member Riley	aye
Chairperson Steffen	aye
Member Cords	aye
Member Johnson	aye
Member MacLennan	aye
Member Olson	aye

Motion carried.

4.02: Consider Approval of Fourth Amendment to Purchase Agreement for Lots 1, 2, and 3, Block 1, COR TWO; Case of RGH Ramsey LLC (Portions may be closed to the public)

Chairperson Steffen recused himself from this discussion as the developer is a relative of his.

Economic Development Manager Sullivan presented the staff report.

Acting Chairperson Cords asked the status of the developer in terms of finding businesses to put within the proposed spaces.

Economic Development Manager Sullivan commented that there is open communication with the developer and the volume about the potential prospects has increased recently. He stated that retailers are starting to look in the market again following the pause during COVID.

Member Riley commented that it is clear as to why nothing has happened in the last year but is optimistic for the future. He stated that the fact the developer is willing to put in another $10,000 is great and he supports this action.

Member MacLennan commented that he also supports this as the developer is interested, is willing to put up more money and is putting in the effort.

Acting Chairperson Cords commented that this has been ongoing for two years by the end of the proposed term and it sounds like the $50,000 that will have been put into this by the developer would be equal to payment of the property taxes. He stated that he also likes that there is someone that is willing to continue to put money and effort into this.

Motion by Acting Chairperson Cords, seconded by Member MacLennan, to recommend approval of Fourth Amendment to Purchase Agreement for Lots 1, 2, and 3, Block 1, COR TWO, subject to City Attorney review.

A roll call vote was performed:

Member Howell	aye
Member Riley	aye
Acting Chairperson Cords	aye
Member MacLennan	aye
Member Johnson	aye
Member Olson	aye

Motion carried.

Chairperson Steffen rejoined the group.

~~4.03: Consider Offers for Outlot B Ramsey Town Center 7th Addition (portions of meeting may be closed to the public under Minnesota Statutes Section 13.D.05 Subdivision 3(c)(3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property)~~ Item previously removed from the agenda.

5. MEMBER / STAFF UPDATE

Economic Development Manager Sullivan stated that invitations will be sent out for Business Appreciation Day this week and asked if there is a meal preference between steak or prime rib. He commented that Wells Catering was selected for the caterer.

It was the consensus of the EDA to choose prime rib.

Deputy City Administrator Gladhill commented that this will be his last EDA meeting as his last day with Ramsey will be June 22nd.

Chairperson Steffen thanked Deputy City Administrator Gladhill for his great work over the years and wished him well.

6. ADJOURNMENT

Motion by Chairperson Steffen, seconded by Member Cords, to adjourn the meeting.

A roll call vote was performed:

Member Howell	aye
Member Riley	aye
Chairperson Steffen	aye
Member Cords	aye
Member Johnson	aye
Member MacLennan	aye
Member Olson	aye

Motion carried.

The regular meeting of the Economic Development Authority adjourned at 8:02 a.m.

Respectfully submitted,

Sean Sullivan
Economic Development Manager

ATTEST:

Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Park and Recreation Commission conducted a regular meeting on June 10, 2021, at Rabbit Park, 17440 Rabbit Street NW, Ramsey, Minnesota.

Commission Members Present: Chair Shane Bennett
Vice Chair Brandon Sis
Commissioner Nathan Barten
Commissioner Jennifer Leistico
Commissioner Justin Loss
Commissioner Dean Olson
Commissioner Brian Walker

Commission Members Absent: None

Also Present: City Council Liaison Ryan Heineman
Parks & Assistant Public Works Superintendent Mark Riverblood
Parks and Recreation Intern Brandon Wagenfeld

1. CALL TO ORDER

Chair Bennett called the Park and Recreation Commission meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Commissioner Sis, seconded by Commissioner Leistico, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Leistico, Barten, Loss, Olson, and Walker. Voting No: None. Absent: None.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

No action needed.

5. COMMISSION BUSINESS

5.01: Recommend Park Dedication for Williams Woods (Project No. 20-138)

Parks & Assistant Public Works Superintendent Riverblood stated that this is a small plat of nine lots, but over a large area of land. He stated that a variance is requested for the long cul-de-sac length because there is not opportunity to connect to another road because of the wetlands. He provided details on the subject property, noting that this area had been included in a general search area for a community park, but a low-density development of this area would not be a good fit for a community park. He stated that staff recommends that Park Dedication and Trail fees be satisfied in cash for this subdivision.

Chair Bennett agreed with the staff recommendation that it would not seem to make sense to place a neighborhood park in this location and the property is outside of the core loop for trails.

Parks & Assistant Public Works Superintendent Riverblood reviewed the recommended motion language in that the cash amount be satisfied at the time of final plat, as the process sometimes lags, and the park dedication and trail fees may differ at the time final plat eventually moves forward.

Motion by Commissioner Sis, seconded by Commissioner Barten, to recommend to City Council, that Park Dedication and Trail Fees by satisfied in an amount calculated at the time of Final Platting for Williams Woods.

Further discussion: Commissioner Walker stated that he is also a member of the Planning Commission. He noted that there were lengthy discussions related to the cul-de-sac length and advised that the road width may increase in order to satisfy the concerns of Public Safety. He asked for clarification on the park dedication requirement. Parks & Assistant Public Works Superintendent Riverblood explained that State statutes provide for certain development fees when additional demand is placed on the community systems. He used the example of a 200-lot apartment building and the impact that would have on City amenities, such as parks and facilities. He explained that the existing residents should not be burdened with that additional demand and therefore park dedication is charged to support the additional demand that would be placed on the system. He stated that the maintenance of parks and trails is understood to be a part of the operating costs of the City. He noted that similarly the City has other development fees such as stormwater, street lighting, etc. Commissioner Walker referenced the number of parks in Ramsey noting that there is one park for every 1,000 residents. He likened it to extorsion or blackmail, even though there is State statute, as he was unsure why more parks are needed rather than maintaining the existing infrastructure. Commissioner Sis stated that is part of the discussion for the next agenda item. Chair Bennett stated that the policy of the City for the past ten years has been to avoid pocket parks, as developers have previously followed the trend to install a pocket park in their developments. He stated that the Commission has shifted away from that model to a model with more regional parks that serve a broader purpose for the community. He stated that for larger developments with 200 homes, it would still make sense to include a park within the development. Commissioner Walker commented that he understands that intent but in the case of this development these will be estate type homes that most likely will not be occupied by families and therefore park dedication seems unfair. Parks & Assistant Public Works Superintendent Riverblood stated that there needs to be equity in the application of City fees rather than placing

different commitments to the community on different homes. He stated that the people that purchase these homes will most likely have children that play sports and use the regional parks. He stated that the park system provides something for everyone to enjoy, whether it be sports, playground use, or use for different celebrations. Chair Bennett commented that this is a consistent practice across communities and noted that Ramsey surveys other communities to ensure the development fees are similar.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Barten, Leistico, Loss, and Olson. Voting No: Commissioner Walker. Absent: None.

5.02: Playground Replacement Policy

Parks & Assistant Public Works Superintendent Riverblood stated that this has been on the radar of the Commission for some time, to develop a schedule for playground replacement and in a manner that allows for proper planning and budgeting. He stated that $100,000 would most likely be the minimum amount to estimate for playground equipment. He noted that the focus should first be placed on developing the replacement plan and then can consider discussion of a funding source, noting that a good suggestion for funding could be the lawful gambling fund.

Parks and Recreation Intern Wagenfeld stated that while some communities have more informal policies, larger cities like Minneapolis have a more formal policy. He stated that he is considering seven different factors, four related to the playground itself while the other three factors relate more to context. He recognized the shift towards regional parks with more amenities rather than neighborhood parks as well as the factors of density and accessibility.

Parks & Assistant Public Works Superintendent Riverblood commented that the Ramsey policy would not be based on the policy of Minneapolis but instead the City is developing a scoring system that can be used to evaluate and schedule the replacements in an efficient and programmatic way.

Chair Bennett referenced the most recent update at Ford Brook and the discussions with the community members. He stated that he would like to see use studies and community engagement as a part of the process. He noted that sometimes the neighborhood parks are being used far more than originally believed.

Parks & Assistant Public Works Superintendent Riverblood confirmed that would become a part of the larger process. He noted that the scoring system would be developed along with the other elements such as use and community input. He referenced a policy used by Andover where input was solicited from the community and neighborhoods that did not provide input, did not rise to the top of the list for playground replacement.

Commissioner Barten agreed that the additional study would make sense, as sometimes you do not notice activity at the park when you drive by, but it can be heavily used at different times of the day. He stated that sometimes there is turnover in home ownership where the residents with children that have aged out of the park use have been replaced by families with younger children, similar to the Ford Brook area. He stated that he also supports more natural play areas.

Parks & Assistant Public Works Superintendent Riverblood stated that a GIS line of 1,500 feet could be drawn for a park. He stated that while the school district will not tell you whether a home has children, it will reply to the number and ages of children within that GIS area. He stated that data tends to provide valuable information on whether a playground replacement would be appropriate or whether there is not an age group demand in that area to support the investment.

Councilmember Heineman commented that he likes the idea of larger regional parks as it provides a broader benefit for the community and economy. He agreed that it would be important to review the usage of the parks as part of the consideration. He noted that some parks are desolate. He asked if there is an ability to sell a park that is not being used and use those funds to improve trails and other park infrastructure.

Parks & Assistant Public Works Superintendent Riverblood commented that had been considered in the past but there was a large amount of opposition from that neighborhood. He stated that if land is dedicated through park dedication, the land cannot be sold in that manner, it would revert to the original owner.

Councilmember Heineman commented that a feasibility study on the use of the park could support transitioning an active park into a more natural recreation area.

Commissioner Barten agreed that transition to a natural area could be viewed as more preferential for neighborhoods that have aged and no longer have a use for playground equipment.

Councilmember Heineman agreed and stated that if playground features are still desired, perhaps more natural features are incorporated that reduce maintenance needs.

Commissioner Walker stated that even if park dedicated land reverts back to the original owner, that land would be sold for development and would add to the tax roll.

Councilmember Heineman commented that he did not see that as a benefit to giving up park land.

Chair Bennett noted that there are creative solutions to be had but the policy will be needed in order to provide the initial evaluation.

Consensus of the Commission was to direct staff to continue to develop a potential framework and policy.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Riverblood stated that the Summer Concert Series is starting the following week. He noted that Art in the Park will restart again, and the Art Fair will be July 11th at Elmcrest Park. He stated that the new Recreation Specialist was recently hired and will be working on recreational programming opportunities.

Commissioner Loss referenced the expansion of the dog park at Alpine, noting that he is unsure if people are aware that new section is open for use. He commented that he believed a second entrance was also being adding that he has not noticed.

Parks & Assistant Public Works Superintendent Riverblood stated that he has received comments, so some people have been using the new portion. He stated that perhaps signage could be added. He stated that the two halves were meant to be separated in order to provide two areas for people to self-select for use. He stated that there are three new escape gates near the parking area, but a double gate was not installed on the east side.

Commissioner Loss stated that perhaps a welcome sign could be put on the gate between the areas to explain it is open for use. He referenced the swings at Elmcrest and noted that there are only baby swings available and asked if there would be an option to add regular swings.

Parks & Assistant Public Works Superintendent Riverblood stated that in 2014 the Commission looked at a number of different designs and selected that design. He stated that regular swings could be placed in the tot swings, but due to regulations they cannot be mixed. He doubted that there would be space to add a second swing area because of the spacing needed for that type of use.

Commissioner Loss stated that he has noticed that there are not dedicated areas for basketball outside of the school playgrounds. He stated that he noticed that the only basketball hoops available in City parks are within the parking area and dilapidated.

Parks & Assistant Public Works Superintendent Riverblood stated that the parking area is only used during peak tournament times, otherwise the hoops are available for use. He stated that the courts available at PACT Charter School are open for public use. He advised of other basketball court locations in the city.

Commissioner Sis asked if the aeration of Sunfish Lake is still included on the CIP.

Parks & Assistant Public Works Superintendent Riverblood confirmed that is included on the CIP for this year and noted that he is attempting to schedule the work.

Commissioner Walker referenced he previously sent to staff related to the cost the City pays for application of chemical spraying.

Parks & Assistant Public Works Superintendent Riverblood stated that he can provide that information to Commissioner Walker. He estimated the cost to be between $15,000 to $20,000 for broad leaf spraying and fertilization.

7. ADJOURNMENT

Motion by Commissioner Barten, seconded by Commissioner Sis, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Barten, Sis, Leistico, Loss, Olson, and Walker. Voting No: None. Absent: None.

The Park and Recreation Commission meeting adjourned at 7:28 p.m.

Respectfully submitted,

_____

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, June 15, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Chris Riley
Councilmember Debra Musgrove
Councilmember Matt Woestehoff

Also Present: Public Works Superintendent Grant Riemer
City Engineer Bruce Westby
City Administrator Kurt Ulrich
Jeff and Bridget Sailor – 7650 178th Lane NW

1. CALL TO ORDER

Chairperson Riley called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Woestehoff and Musgrove. Voting No: None.

4. APPROVE MINUTES

4.01: Approve April 20, 2021, Meeting Minutes

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the following minutes:

Regular Meeting Minutes dated April 20, 2021

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Woestehoff and Musgrove. Voting No: None.

City Administrator Ulrich suggested taking Case 6.01 first as there are residents present for that case.

Councilmember Musgrove noted that case is under Committee/Staff Input rather than Committee Business and asked for clarification between the two categories.

Chairperson Riley explained that the intent of that case is to provide policy guidance rather than making a formal recommendation. It was agreed that Case 6.01 could be considered first.

6. COMMITTEE / STAFF INPUT

6.01: Review Gravel Road Elimination Policy

City Engineer Westby reviewed the existing Gravel Road Elimination Policy (GREP) and asked for input as to whether staff should continue to follow the existing policy or whether revisions should be explored. Staff recommends continuing to eliminate gravel roads as development occurs, as funds become available, and when residents petition to pave gravel roads and contribute to the costs.

Jeff Sailor introduced himself and referenced his previous discussions with the City dating back to 2006 and noted that annual maintenance costs for gravel roads are significant and need to be considered. He stated that traffic driving at higher speeds cause more dust, as does dry conditions. He commented that larger vehicles such as garbage trucks and buses put additional strain on the gravel roads. He stated that they are adjacent to a property that is developing and asked who is responsible for the costs for those roads. He noted that equipment would already be in the area and could perhaps be used to pave the unpaved roads (Xenolith Street NW and 178th Lane NW) leading to his house.

Chairperson Riley commented that the developer is funding the road improvements on that adjacent property.

Jeff Sailor asked if staff could investigate the cost to include his road with that adjacent development while that equipment is in the area to obtain a cost savings for paving his roads. He commented that there are seven homes on these roads with some older residents.

Bridget Sailor stated that they like the country aspect of their property, but it seems that other roads are being paved and they feel their roads should be paved as well.

Jeff Sailor asked if the residents along paved roads were assessed for that cost.

Public Works Superintendent Riemer replied that another roadway was paved through petition by the property owners and that project was assessed.

Chairperson Riley asked if a majority of the residents on their streets would want the roads paved.

Jeff Sailor commented that times are tougher financially than they were in the past, and he would not think all the residents would support an assessment.

Chairperson Riley commented that he does not believe anyone would disagree that they would like to continue to eliminate gravel roads. He commented that they have eliminated the assessment policy for the road reconstruction and overlay program as that has been replaced by another program. He stated that this program still remains, but it has been suggested that perhaps the money proposed to purchase a new road grader in the near future could be used for this purpose. He noted that the number of gravel roads are being reduced as adjacent parcels develop and the roads are paved to support the development. He asked for details on the funds that could be available if the City wanted to take a stronger role in this purpose.

City Engineer Westby asked if it would be helpful for the Committee for staff to gather estimates on the costs to pave the remaining gravel roads, splitting those into those that have future development potential and those that do not.

Chairperson Riley agreed that would be helpful.

Jeff Sailor commented that perhaps a comparison could be done showing the annual maintenance costs and paving cost.

City Engineer Westby replied that it is known there are some soils issues in different areas and therefore borings would be taken prior to paving to ensure the full scope of costs would be known. He stated that staff can gather the additional details as requested and bring that back to the Committee to review and discuss.

Public Works Superintendent Riemer highlighted some of the remaining gravel roads, the number of homes or business along the road, and whether there would be additional challenges.

Councilmember Musgrove asked and received confirmation that the gravel roads are City owned. She asked if there would be a process for public input. She stated that a funding source is mentioned in the case that splits the cost between the City and assessment to residents. She stated that she would explore reviewing alternative funding sources. She asked if it would be possible to use another city's road grader if Ramsey were to sell its grader.

Public Works Superintendent Riemer confirmed that Nowthen has a grader that could potentially be used if needed.

Councilmember Musgrove noted that even if a road is paved there would be ongoing maintenance costs.

Councilmember Woestehoff asked whether a gravel road would be easier to pave because there is already a gravel base.

Public Works Superintendent Riemer commented that it would depend upon the road. He noted that one gravel road may have class five material in anticipation of paving, while others are dirt roads.

Councilmember Woestehoff asked the estimated cost to pave a road.

City Engineer Westby replied that every section would be different and have a different cost. He stated that staff could look into the sections in further detail to provide estimated costs.

Councilmember Woestehoff asked if assessments are based on the increase in value that would be provided related to the road improvement.

City Engineer Westby replied that by statute the City cannot assess more than the increase in property value resulting from the improvement.

Councilmember Woestehoff commented that the properties along Variolite were not assessed because the return would not provide the desired value. He stated that he is unsure as to whether that would be the same case for some of the smaller roads.

City Engineer Westby confirmed that could be part of the review.

Chairperson Riley stated that while he would like to see the road paved, he agrees that the additional information is necessary to make an informed decision.

Councilmember Woestehoff asked if adding pavement to a gravel road could be considered as maintenance and then potentially funded through the pavement management plan.

Chairperson Riley commented that he would be resistant to that approach.

Councilmember Woestehoff stated that he would agree to treat the two types of roads separately.

Councilmember Musgrove agreed that she would not want to see a gravel road take the place of another paved road that has been waiting for needed repair/reconstruction.

City Administrator Ulrich explained that one reason to assess a gravel road conversion to a paved road is because those properties never paid for the road construction in the first place, whereas new developments pay for the roads constructed through the cost of their home. He stated that it would then make sense that the property owners share in the cost because paving would be an improvement to their road.

Councilmember Musgrove commented that the assessment for gravels roads does not seem to specify the benefit to the property, it simply states 50 percent of the cost. She stated that if curb and gutter were installed that would be an additional cost, compared to a blacktop rural road.

City Engineer Westby replied that the current policy is to reconstruct existing pavement sections in kind, meaning a rural section is replaced with a rural section, and an urban section is replaced with an urban section.

Chairperson Riley stated that the reference to an assessment not exceeding the value added to the property is part of State law.

City Engineer Westby commented that staff will complete the information gathering and bring that back to the Committee to review.

5. COMMITTEE BUSINESS

5.01: Consider Recommendation to City Council to Adopt Resolution Requesting Traffic Study for CSAH 5 Between TH 47 and Alpine Drive

City Engineer Westby reviewed the staff report.

Chairperson Riley commented that this has been on the radar for most of the years he has been on the Council, and he has received many resident comments. He asked if Alpine would be the natural break for the study.

City Engineer Westby commented that there are concerns at different points along the corridor and he stated that while there is not a natural break, the section between TH 47 and Alpine Drive is pretty set in terms of development therefore Anoka County is open to beginning with this section.

Chairperson Riley agreed that it would make sense to begin with this section.

Councilmember Musgrove asked what would be learned beyond what was done as part of the previous project. She stated that she would be okay stopping at Alpine Drive if that is what is needed to get this moving forward but asked if it would make more sense to extend to Sunfish Lake or Ramsey Boulevards.

City Engineer Westby replied that the only drawback that he would note is that once the scope of the project is expanded, it could take longer, identify larger improvements that require additional funding, and ultimately delay the entire process. He stated that a lot of the work has been done between TH 47 and Alpine Drive and therefore the study itself could be completed fairly quickly, identifying potential improvements. He noted that perhaps then a future study phase could be identified to follow.

Councilmember Musgrove if it would be anticipated that the County would plan for future study phases as well.

City Engineer Westby stated that perhaps if there are efficiencies or economies of scale identified, that could be a potential.

Chairperson Riley noted that would be the decision of the County and he would not want the City to make that ask.

Councilmember Musgrove asked if the County would be asking for funding from the City for this study.

City Engineer Westby replied that if the work is done in-house by the County, he would not expect a request for funding from the City. He stated that if a consultant is used, perhaps a request could be made to the City. He noted that if the City requested an expanded study area, past Alpine Drive, he would expect the County might use a consultant and request funds from the City.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to recommend City Council approval to adopt a resolution requesting that Anoka County complete a traffic study for CSAH 5 between TH 47 and Alpine Drive.

Further discussion: Chairperson Riley noted that the City does not make this type of request to the County often, so perhaps this will emphasize the importance.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

6. COMMITTEE / STAFF INPUT (Continued)

6.02: Staff Updates on Improvement Projects and Items of Interest

City Engineer Westby provided updates on current and proposed City, County and MnDOT improvement projects and studies and on other items of interest to the Committee.

Chairperson Riley asked and received confirmation that the County is moving forward with the proposed interim improvements to Bunker Lake Boulevard between Armstrong Boulevard and Sunfish Lake Boulevard and asked for input on the section between Ramsey Boulevard and Armstrong Boulevard.

City Engineer Westby replied that turn lanes are being proposed at each of the public street intersections as part of this late fall project. He confirmed that initially the City was supposed to be responsible for paying for the permanent improvements per the adopted RTC JPA, but since the County is now completing these interim improvements, discussions with the County related to amending the RTC JPA seem to be in order.

Chairperson Riley asked if it is known as to why there is more train traffic on the tracks.

Public Works Superintendent Riemer replied that they are completing track maintenance.

6.03: Review Future Topics Calendar

City Engineer Westby asked if the August meeting should be canceled due to the EDA golf tournament being held the same day. He noted that the Committee's August meetings have been canceled for that scheduling conflict in the past.

Chairperson Riley asked and received confirmation that the meeting could be canceled without impacting the schedule for items to be considered. It was the consensus of the Committee to cancel the August meeting.

7. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:30 p.m.

Respectfully submitted,

_____

Grant Riemer
Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

On Monday, June 28, 2021, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present:	Chairperson Jane Covart Board Member Melissa Fetterley Board Member Michael Hiatt Board Member Jared Little Board Member Laura Moore Board Member Michael Valentine
Members Absent:	Board Member Reid Bernard
Also Present:	City Planner Chris Anderson City Council Liaison Chelsee Howell

1. CALL TO ORDER

Chairperson Covart called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Little and seconded by Board Member Hiatt to approve the agenda as submitted.

A roll call vote was performed:

Board Member Valentine	aye
Board Member Moore	aye
Board Member Fetterley	aye
Board Member Little	aye
Board Member Hiatt	aye
Chair Covart	aye

Motion carried.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated May 17, 2021

Motion by Board Member Hiatt and seconded by Board Member Little to approve the regular meeting minutes dated May 17, 2021.

A roll call vote was performed:

Board Member Moore	aye
Board Member Valentine	aye
Board Member Little	aye
Board Member Hiatt	aye
Board Member Fetterley	aye
Chair Covart	aye

Motion carried.

5. POLICY BOARD BUSINESS

5.01: Review Lower Rum River Watershed Management Organization's Draft 4th Generation Plan

City Planner Anderson presented the staff report. He stated that the Lower Rum River Watershed Management Organization (LRRWMO) has drafted its 4th Generation Plan (their equivalent to a Comprehensive Plan) and distributed it for comments. The 60-day comment period will end on July 27, 2021. Any requested revisions must be submitted to the LRRWMO before the aforementioned deadline. This will be the EPB's only opportunity to provide advisory comments on the draft 4th Generation Plan. The LRRWMO 4th Generation Plan will also be forwarded to City Council for its consideration and for formal direction to submit any advisory comments to the LRRWMO. He reviewed the comments staff noted within the report.

Board Member Hiatt referenced the classification of the three lakes and asked the previous classification of the lakes.

City Planner Anderson commented that he was unsure. He noted that this question arose several years ago when the City was asked to look at some concerns with what is known as Rogers Lake.

Board Member Hiatt asked if this is an intentional tightening of those classifications and not a random change.

City Planner Anderson commented that he believes it could be an oversight or misclassification.

Motion by Board Member Little and seconded by Board Member Hiatt to forward all comments on the plan to City Council for consideration.

A roll call vote was performed:

Board Member Fetterley	aye
Board Member Valentine	aye
Board Member Moore	aye
Board Member Hiatt	aye

Board Member Little aye
Chair Covart aye

Motion carried.

5.02: Consider Recycling Program Funding for 2022

City Planner Anderson presented the staff report. He stated that the purpose of the case is to get initial feedback from the EPB on potential funding opportunities for the recycling program in 2022. The City's recycling program is funded through the Select Committee On Recycling and the Environment (SCORE) program. Annually, the City must submit a funding request to Anoka County for SCORE funds for the upcoming year. Typically, each community is allocated base funding of $10,000, plus $5 per household. In 2021, Ramsey's base funding allocation, along with enhancement funding was $41,650.

Board Member Fetterley asked if the question is whether the Board would support using those buildings for those purposes.

City Planner Anderson clarified that there is a portion of one of the buildings that was identified for future recycling use and therefore he is seeking feedback on whether to explore how to use a portion of that building for a mini recycling center. He stated that he did not want to start gathering information without input from the Board.

Board Member Fetterley asked if any other cities are pursuing those kinds of opportunities.

City Planner Anderson commented that many cities in Anoka County have a space where residents can drop items off for recycling within their city hall. He noted that some cities in Anoka County have full blown recycling centers, such as Coon Rapids. He noted that Andover and Nowthen also have year-round recycling centers. He stated that the intention would be to have a smaller scale opportunity in Ramsey.

Board Member Fetterley commented that this would be a great opportunity as often people want to do the right thing but do not always have the ability. She believed it would get great use from the community.

Board Member Little agreed.

Board Member Hiatt commented that his family often uses the Andover location. He asked if there would be additional funding resources if the program were expanded in this nature or whether the City would continue to receive the same level of SCORE funds.

City Planner Anderson commented that there is another category of funding that could be made available and provided additional details on the SCORE funds. He noted that it clearly states that the City should not solely rely on this type of funding to support this type of operation and the funds are intended to help implement new programs and ideas.

Board Member Hiatt commented that he believes this would be a great idea but would want to ensure the plan is well thought out and attended to. He noted that one location he has visited is

much better taken care of than a location in another community. He recognized that ongoing maintenance and attention would require ongoing funding and a system in order to move materials out and keep the area clean.

City Planner Anderson commented that staff is proposing baby steps, on a very small scale as this would be an unstaffed area. He recognized that there would be logistics that would need to be worked out in order to determine what would be needed. He stated that they are not contemplating a large-scale recycling center and do not want to get off on the wrong foot and be negatively impacted.

Board Member Hiatt commented that the spring and fall recycling days show that there would be support for this type of activity and the demand could grow with residents making good use of the opportunity. He stated that if the demand is there, there could be more funding dedicated from the City to grow the opportunity.

Chair Covart asked for details on the recycling events and whether the cost for the event is covered by the vendors.

City Planner Anderson commented that the event is not entirely self-sustaining, and the City incurs some costs to host the events.

Board Member Little asked if this is still in the rough draft phase and whether it would come back once further tuned.

City Planner Anderson commented that there could be an opportunity to bring this back to the Board at the July meeting if desired. He stated that he would need to ensure he could bring this to the Council at its second meeting in July to submit the grant application.

Board Member Hiatt asked if there is a timeframe in which some other use could occupy this space in the public works facility if this does not move forward quickly.

City Planner Anderson commented that a small space in the public works facility has been and will continue to be planned for recycling. He stated that the time sensitivity would be related to the deadline for the grant application with Anoka County.

Board Member Fetterley commented that she would support pursuing this opportunity.

Board Member Moore agreed that this is a great idea and supported submitting the application and attempting to move forward in a small-scale opportunity to begin this in the right way.

City Planner Anderson commented that ACE Solid Waste has a micro drop-off for organics and other recycling at its property as well.

Chair Covart confirmed consensus of the Board to support staff submitting the grant application to explore additional opportunities for recycling.

City Planner Anderson welcomed any additional recycling ideas the Board may have.

Chair Covart commented that cardboard recycling was popular and noted that there would seem to be a continued demand for that.

City Planner Anderson commented that the Public Works Committee decided not to explore that opportunity at this time because of the opportunity ACE Solid Waste is offering at its facility. He noted that perhaps that conversation be revisited again in the future.

5.03: Environmental Policy Board Work Plan Update

City Planner Anderson presented the staff report. He stated that the EPB has a draft Work Plan that was prepared as the City Council was initiating its strategic planning noting that the Strategic Plan was adopted by the Council on June 22, 2021. As was noted during the development of the draft Work Plan, once the Council adopted its Strategic Plan, the EPB would need to review that document and their Work Plan to make any necessary adjustments.

Board Member Hiatt stated that he would not be opposed to this but asked what the EPB would be asked to do in order to make this happen.

City Planner Anderson commented that this would be related to research on what other communities have done in terms of open space preservation and by using the natural resources inventory to identify properties that could be considered if there were willing sellers. He noted that this would simply explore mechanisms that could support that possibility.

Board Member Hiatt stated that perhaps this is related to exploring the feasibility of whether there are areas worth protecting and that this would be more related to policy development than action.

City Planner Anderson confirmed that although this is listed as an action item within the Strategic Plan it would be more policy related and information gathering.

Board Member Hiatt stated that he would encourage and support looking into that concept.

Chair Covart asked if this would be land that would be brought to the City or whether the City would be looking for land for this purpose.

City Planner Anderson stated that it is his understanding that this would be to look for ways in which the City could fund acquisition of higher quality areas. He noted that could occur as part of development proposals that come forward or willing seller. He noted that some cities have been successful using a referendum to gather funds that the city then used to acquire properties for open space preservation.

Chair Covart asked if these types of funding sources have already come to the attention of staff or whether that would be expanded.

City Planner Anderson stated that staff has not yet begun to explore this concept but noted that some additional funding sources came to the attention of staff during the Riverstone South planning in order to preserve the wooded area.

Board Member Valentine commented that this seems like a significant task compared to the other items on the EPB Work Plan. He stated that he does not see a clear picture of how the EPB would fit into that task.

City Planner Anderson stated that perhaps the discussion on this is tabled and he can gather additional information from staff members that were part of the strategic planning discussion with the Council in order to bring more information to the Board.

Board Member Fetterley agreed that she would find more information helpful. She stated that she does not understand how this item got on the radar of the Council or why it became a goal.

Councilmember Howell stated that the Riverstone South project initiated the discussion because of the need to find funding for that element. She stated that the information presented is a fairly accurate description as there was not a much broader discussion.

Chair Covart stated that she would prefer to have additional information and asked if this is time sensitive or if it could be postponed.

City Planner Anderson commented that this would simply be researching how the City could fund protection of open space and would not include identification of any certain parcels but how the activity could be funded. He noted that he would be more than happy to gather additional information for the July meeting for the Board to review. He noted that he would propose to carry over the language from the Strategic Plan to the EPB Work Plan.

Board Member Moore commented that she would prefer to leave the language as generic and open as possible to provide flexibility for things that may come up. She stated that she is very interested in adding this to the Work Plan in some form and is also interested in any mechanism that would allow the City to preserve open space areas.

Board Member Fetterley stated that she also supports protection of open spaces but is unsure if she could support the wording. She stated that it would seem that the funding is going to be considered by referendum and would prefer to leave it open to all potential funding mechanisms and not pigeonhole into that one source.

City Planner Anderson stated that when the Work Plan moves forward to the City Council for review there would be an opportunity to expand the discussion with the Council. He confirmed that he would bring this back to the Board in July.

5.04: Review Tree Preservation Plan Request for Trott Brook North

City Planner Anderson presented the staff report. He stated that the purpose of the case is to review a request from the Excelsior Group on the project generally known as Trott Brook North which is the area between Variolite Street and Nowthen Boulevard NW, north of Trott Brook. The application has requested a deviation from the City's standard tree preservation plan.

Board Member Little asked for input as to what would be considered a negative in allowing this plan to move forward.

City Planner Anderson commented that on the surface the concern would be whether the standards are being applied consistently and fairly. He stated that the tree inventory is based on inches rather than total trees and therefore there could be a deviation, although perhaps not significantly. He explained that there will be a lot of plantings with this large development along with areas of tree preservation. He noted that the applicant has stated that there would be more time and cost to provide a review in inches. He asked if the Board feels that this method would provide a fairly accurate depiction of what exists and what would need to be replaced.

Board Member Little commented that he has experience working with trees and he believes that this method would provide accurate information. He stated that in his opinion he believes that this would be an accurate method but agreed the question would be whether the City wants to deviate from policy.

Board Member Hiatt recognized that this was a planted area and therefore the type and size should be similar for the trees as they were planted at the same time. He stated that if this method is going to be allowed it should be noted that this was a planted area and not naturally occurring, in order to prevent precedent from being set.

Board Member Little stated that if this method is approved, he would agree to specify that was allowed because it was an artificially planted area.

Board Member Hiatt asked how staff feels about this method.

City Planner Anderson commented that he agrees it would give a fair representation of what is out there. He agreed that it would be critical to mention that this was allowed because it is unique in that it was a planted area in order to avoid setting precedent. He stated that the hardest challenge would be determining reforestation requirements if the removal threshold is exceeded.

Board Member Fetterley commented that this would be an exception to the normal process, and she would be hesitant although this seems like a fair method proposed. She asked if the Board wants to allow another reason for exceptions. She asked if there are other areas similar to this in Ramsey.

Board Member Valentine commented that this would seem to be a situation that points out a need for the City to have a process to systematically address variances. He stated that perhaps the developer would need to follow a variance request to request this approach for evaluating the site. He stated that there probably would not be a problem with this method but would be hesitant without having a more systematic variance request the developer could follow. He commented that if this approach is going to be allowed there should be a thorough statistical analysis.

Board Member Little asked how many more plots would exist to this.

City Planner Anderson commented that there are other pockets of plantings similar in nature but did not have an estimate. He stated that the group could choose to support this because of the planted setting along with perhaps consideration of a potential ordinance amendment that would dictate that this approach would be acceptable in certain circumstances. He stated that he could speak with the City Attorney to determine if the variance process could be applied in this case. He

stated that a third option would be to state that this method does not meet the Code and the typical process would need to be followed.

Chair Covart commented that she likes efficiency and understands the request from the developer but would prefer to follow City Code.

Board Member Fetterley asked if a sample of accuracy could be provided. She commented that she does not feel that she has enough information to say an exception could be granted.

Board Member Hiatt stated that it might be helpful to know what the developer is looking at in terms of cost savings and energy savings. He stated that if the potential to be reasonably accurate is there and it would cost five times as much to complete the review required by Code, he would see that as a reasonable request. He stated that he wants to work with developers when it makes sense. He noted that City Planner Anderson stated that this method could be fairly accurate, and the statement could be made that this is being allowed because it is unique in that it was a planted area. He believed that the developer should provide that additional information to support their request. He stated that two examples were given of where this method is used, but neither seems really comparable to this situation.

Board Member Valentine commented that it is not that complex to determine whether or not this would be a similar method for calculation and characterization of the area. He stated that it does not appear there is full support for this approach as of yet.

Chair Covart asked that staff bring this back at the next meeting with additional information provided and an invitation for the developer to attend.

City Planner Anderson stated that he agrees from a forestry standpoint this would be accurate, but the question would be related to the deviation from policy. He stated that if this method is found to be acceptable, he would prefer direction to amend the Code to allow an alternative method such as this when certain conditions are met.

Board Member Moore commented that she is unsure that she would feel comfortable changing Code requirements for this type of development. She noted that from the aerial map there are two properties that could fall under the same characterization, along with other areas in Ramsey. She stated that she would not be comfortable changing the requirements for the tree count and vegetation count for this type of development. She stated that the role of the EPB is not to make it easier for developers.

Chair Covart commented that perhaps the developer would not need to attend the July meeting and the information desired could simply be provided by staff.

Board Member Little stated that he would be curious as to the cost of doing the calculation under Code as well as the cost to use the method proposed by the developer. He stated that he would find that information helpful in making a determination on whether it would be appropriate to consider amending the Code.

6. BOARD / STAFF INPUT

No comments.

7. ADJOURNMENT

Motion by Board Member Little and seconded by Board Member Fetterley to adjourn the meeting.

A roll call vote was performed:

Board Member Moore	aye
Board Member Valentine	aye
Board Member Hiatt	aye
Board Member Fetterley	aye
Board Member Little	aye
Chair Covart	aye

Motion carried.

The meeting adjourned at 7:53 p.m.

Respectfully submitted,

_____
Chris Anderson
City Planner

ATTEST:

_____
JoAnn Shaw
Community Development Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **5. 3.**

Meeting Date: 07/27/2021

Submitted For: Len Linton, Engineering/Public Works

By: Len Linton, Engineering/Public Works

Information

Title

Consider Approving Modification for COR Infiltration Basin Pumping Station Inlet

Purpose/Background:

The COR Infiltration Basin (Improvement Project 18-09) was designed to capture the first inch of runoff after a rainfall from properties in the COR. The design anticipated the normal water level in the pond would be at the top of the lift station inlet structure installed in the pond and water would flow over the top of the structure into the pumping chamber so the pumps could pump the water into the infiltration basins. The pumps were activated in July 2020 and tested for several weeks to ensure they were working properly.

Review of the operation logs indicated the pumps were cycling on multiple times an hour. Review of the level meter for the input well indicated the level in the wet well would drop below the pump cutoff level so the pumps would stop until the level increased. This was traced to insufficient flow into the pumping station if the water level was below the rim of the structure, then the only water that entered the structure was from seepage through the joints of the structure.

Staff had based the design of the inlet structure on several stormwater lift stations that were designed to provide relief for stormwater ponds without gravity outlets. Water reaching those ponds would build up until it was pumped out. The COR pond has an outlet that allows stormwater to flow out once stormwater enters the pond. Staff reviewed the design and determined that an inlet opening is required below the water surface in the pond to allow water to reach the pump chamber regardless of the level of the pond. It was also determined that the level of the pond outlet should be raised to retain the 1 inch storm, which will allow the pumps to remove the required volume of water before it leaves the pond and flows to the river.

The City utilized the services of Bolton and Menk, Inc for designing the pumping system and controls. Staff consulted with Bolton & Menk, Inc. to verify that the proposed changes will work.

Observations/Alternatives:

Staff prepared an estimate for the required work which will entail lowering the water level of the pond while work is proceeding, drilling an 18" diameter hole in the wall of the inlet structure, and constructing a wall on top of the current outlet structure wall. The new hole will allow water to reach the pump chamber regardless of the level of the pond. The new wall will retain the 1 inch storm in the pond while allowing the pumps to move the water to the infiltration basins constructed north of the pond. The new wall will have a small opening that will allow the pond level to return to normal over time. The work will also include installing a grate over the underwater opening to keep muskrats out of the structure.

Staff submitted the estimate to two contractors for quotes. The quotes are attached and are summarized below:
Reshetar Systems , Inc. $ 22,500.00
Dave Perkins Contracting, Inc. $ 18,700.00

Funding Source:

Funding for this project will come from the Stormwater Management Fund.

Recommendation:

The Public Works Committee recommended the City Council accept the quote from Dave Perkins Contracting, Inc. in the
amount of $ 18,700.00 and to authorize proceeding with the work in 2021.

Action:

Motion to accept the quote for modification of the Infiltration Basin Pumping Station Inlet from Dave Perkins Contracting, Inc. in the amount of $ 18,700.00 and authorize Dave Perkins, Inc. to proceed with the work in 2021.

Attachments

Reshetar

Perkins

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/22/2021 09:34 AM
Kurt Ulrich	Colleen Lasher	07/22/2021 11:57 AM
Form Started By: Len Linton		Started On: 07/22/2021 08:31 AM
Final Approval Date: 07/22/2021		

Reshetar Systems, Inc.
730 Bunker Lake Boulevard Northwest
Anoka, MN 55303
763.421.1152 Fax 763.421.1153

PROPOSAL

PROPOSAL NUMBER: **20-11497**

DATE: **14-Dec-20**

PROJECT: **Veterans Drive Storm Water Pond**

TO: **City of Ramsey**
Attn: Aaron Madsen
amadsen.ci.ramsey.mn.us

PLAN DATE: **NA**
ADDENDA: **NA**

Weir Wall And Grate Install $ 22,500.00

Labor and Materials for the following;
Dewater pond as needed to perform work
Dewater till curing process complete aprox 5-days
Install new grate and Weir Wall
Core Drill 18" diameter hole

Josh Holmstrom

This proposal may be withdrawn if not accepted within 14 days.

Josh Holmstrom Direct (763) 286-8625

All materials to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, theft, and other necessary insurance. Our workers are fully covered by Worker's Comp. Insurance.

ACCEPTANCE OF PROPOSAL

The work described above is approved and payments are to be received within thirty days of invoice.

Date of acceptance

Signed

Signed

dave
perkins
contracting
inc.

19745 Nowthen Blvd. NW - Nowthen, MN 55303 * (763) 427-0109 * (763) 427-3806

May 24, 2021

City of Ramsey

REF: Rhinestone & Vet Drive

Sub: Storm Sewer Modification

Pump pond down core drill 18" hole into existing structure
Install the Haalas grate
Install weir wall

BID: $18,700.00

BY: Rene' Perkins (President)
Dave Perkins Contracting, Inc.

Grade & Backfill With Existing Material. No Soil Correction. No Haul Off. No Erosion Control. Staking By Others. Dewatering Extra If Required. Not Responsible For Private Utilities Locate By Others. Not Responsible For Any Unforeseen Circumstances Would Be Extra. No Sub Grade Stabilization. No Restoration. Permits Fees Paid By Owner. Add 1.5 % If Bond Required. Frost As Per Hourly Rate. Bid Good For 30 Days.
ACCEPTED BY:_____DATE:_____

PRE-LIEN NOTICE

(a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.
(b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

CC Regular Session **5. 4.**

Meeting Date: 07/27/2021

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 7/13/2021
2. City Council Regular Session dated 7/13/2021

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 7/13/2021
2. City Council Regular Session dated 7/13/2021

Attachments

7-13-2021 CCWS

7-13-2021 Mtg

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	07/22/2021 10:47 AM
Kurt Ulrich	Colleen Lasher	07/22/2021 11:38 AM
Form Started By: Katie Schmidt		Started On: 07/21/2021 02:23 PM
Final Approval Date: 07/22/2021		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, July 13, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Ryan Heineman
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Fire Chief Matt Kohner
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
Administrative Services Director Colleen Lasher
City Engineer Bruce Westby
IT Manager Jason Fredrickson

1. CALL TO ORDER

Mayor Kuzma called the City Council Work Session to order at 5:33 p.m.

2. TOPICS FOR DISCUSSION

2.01: Discussion Regarding Non-Union Compensation

Administrative Services Director Lasher reviewed the staff report.

Councilmember Musgrove asked if there would be information coming back related to other staff that might be impacted by this.

Administrative Services Director Lasher commented that there are several male classes that show below the average market, and it is the intent to discuss that as part of the budget discussions.

City Administrator Ulrich stated that may be a part of union discussions as well.

Councilmember Musgrove asked if this formula would perhaps ramp down with new hires.

Administrative Services Director Lasher commented that points for a position do not change. She stated that when a position becomes vacant it is an opportunity to review the wage to determine if changes should be made. She noted that Ramsey continues to be on the low end for wage comparisons to the market.

2.02: Preliminary 2022 General Fund Budget/Levy Review

Finance Director Lund reviewed the staff report.

Councilmember Musgrove referenced the decrease in health insurance and asked the length of the contract.

Administrative Services Director Lasher replied that it is a three-year contract and provided details on the rate caps in years two and three.

Finance Director Lund stated that the reason for the decrease was related to COVID and the overall decreased use of the plan which is reflected in the rates.

Councilmember Heineman commented that people that fall in the average median and under would see a decrease in their liability if road financing were placed on the levy versus the franchise fee.

Councilmember Musgrove asked how the current franchise fees for businesses were calculated.

Finance Director Lund replied that the current franchise fee is not listed on that sheet and provided another document with that information. She compared the amount a commercial property would pay in franchise fees versus if the road debt were put on the tax levy.

Councilmember Heineman stated that it would appear that the difference for commercial properties is about $400.

Finance Director Lund noted that these figures are only related to road debt and the levy number would not represent the full amount of property taxes.

City Administrator Ulrich stated that he would like to devote one worksession to personnel requests and union negotiation directions. He suggested that perhaps the Council suggest levy increase targets and the impacts that would occur to operations at those levels.

Councilmember Heineman suggested using a five percent increase scenario.

Finance Director Lund asked and received clarification that would only apply to the general fund and not the debt levy.

Councilmember Musgrove asked if additional questions could be directed to City staff in order to obtain additional clarification.

Finance Director Lund confirmed that emails related to the budget/levy could be sent to her and copied to City Administrator Ulrich.

2.03: Discuss Possible Uses of Coronavirus State and Local Fiscal Recovery Funds (American Rescue Plan Act Funds)

City Administrator Ulrich reviewed the staff report.

Finance Director Lund stated that the guidance is being changed as to how funds can be used but the water treatment plant will still qualify as will the body worn cameras.

City Administrator Ulrich commented that additional discussion can occur because of the time allowed to use the funds. He noted that because half the city is not on City water and uses well water, full use of the funds for the water treatment facility may not be the best choice.

Finance Director Lund provided additional information on the revenue reduction use.

Councilmember Riley commented that if there is a way the funds can be used in a general fund manner that benefits the entire city, he would support that but is glad the City would have the backup option of the water treatment facility.

2.04: Select Three Councilmembers to Serve on the Deputy City Administrator/ Community Development Director Interview Panel

Administrative Services Director Lasher reviewed the staff report.

Councilmember Musgrove asked if there are specific dates setup for the interviews.

Administrative Services Director Lasher commented that the first round would occur during the week of July 26th. It was noted most likely Wednesday and Thursday.

It was the consensus of the Council that Councilmembers Howell, Heineman, and Musgrove participate in the interview panel.

2.05: Discussion Regarding Union Contract Negotiations for AFSCME, LELS-Patrol, LELS-Sergeants, and LELS-Captains (Discussion closed to the public)

Administrative Services Director Lasher recommended that the Council enter closed session to discuss this item.

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to recess the meeting to Closed Session at 6:18 p.m.

Motion carried. Voting Yes: Acting Mayor Kuzma, Councilmembers Riley, Woestehoff, Heineman, Howell, Musgrove, and Specht.

The meeting reconvened to Open Session at 6:55 p.m.

Administrative Services Director Lasher stated that during the closed session the Council discussed union negotiations and directed staff to continue pursuit of closing the contracts.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:55 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Deputy City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL CLOSED SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a Closed Session on Tuesday, July 13, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Ryan Heineman
Councilmember Chelsea Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent:

Also Present: City Administrator Kurtis Ulrich
Police Chief Jeff Katers
Administrative Services Director Colleen Lasher
Public Works Superintendent Grant Riemer
Finance Director Diana Lund

1. CALL TO ORDER

Mayor Kuzma called the Closed Session of the City Council to order at 6:19 p.m.

2. COUNCIL BUSINESS

2.01: Discussion Regarding Union Contract Negotiations for AFSCME, LELS-Patrol, LELS-Sergeants, and LELS-Captains

Administrative Services Director Lasher explained that the purpose of the case is for the Council to discuss union contract negotiations for AFSCME, LELS-Patrol, LELS-Sergeants, and LELS-Captains.

3. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Heineman, to adjourn the Closed Session.

Motion carried.

The Closed Session was adjourned at 6:55 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Deputy City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, July 13, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Ryan Heineman
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
Police Chief Jeff Katers
Public Works Superintendent Grant Riemer
City Engineer Bruce Westby
Senior Planner Chloe McGuire Brigl

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

City Administrator Ulrich provided details on how members of the public can participate via Zoom.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Howell, Heineman, Musgrove, Riley, Specht. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to approve the following items on the Consent Agenda:

5.01: Receive May 2021 Financial Reports – General Fund and Enterprise Funds
5.02: Approve the following Meeting Minutes:
  1) City Council Work Session dated June 22, 2021
  2) City Council Regular dated June 22, 2021
5.03: Approve Rental Licenses
5.04: Approve Business Licenses
5.05: Adopt Resolution #21-189 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 17, 2021 through July 7, 2021
5.06: Adopt Resolution #21-194 Ordering Request for Proposals for Topographic Surveys, Geotechnical Evaluations and Utility Testing for 2022 Pavement Management Program Projects
5.07: Adopt Resolution #21-196 Approving Property Maintenance Standards Agreement and Declaring Terms for Rum River Hills Golf Club at 16659 Saint Francis Blvd NW
5.08: Adopt Resolution #21-197 Approving an Abatement of 14950 Peridot Street NW
5.09: Adopt Resolution #21-198 Approving an Abatement of 5991 146th Avenue NW
5:10: Adopt Resolution #21-199 Approving Development Agreement for Oppidan Industrial
5:11: Adopt Resolution #21-204 Approving Updated Development Agreement for Bunker Lake Industrial Park Third Addition, Case of PSD, LLC
5:12: Adopt Resolution #21-202 to Adjust Certain Non-Union Wage Scales and Direct Staff to Submit a Compliant Pay Equity Report
5:13: Adopt Resolution #21-192 Hiring a Paid-On-Call Firefighter
5.14: Adopt Resolution #21-193 Hiring Seasonal Public Works Maintenance Workers

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Woestehoff, Heineman, Howell, Riley, and Specht. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing for Ordinance #21-11 Regarding Amendments to Chapter 10 of City Code Regarding Agricultural Animals, Roosters and Cats in the City of Ramsey has been Rescheduled to the July 27, 2021 City Council Meeting

7. COUNCIL BUSINESS

7.01: Approve a Professional Services Contract Extension for the Tinklenberg Group

City Administrator Ulrich reviewed the staff report and recommendation to approve of the contract extension as outlined in the proposal for a period of six months.

Elwyn Tinklenberg, The Tinklenberg Group, stated that there were some exciting times at the end of the special legislature session and reported that the Ramsey Gateway project was awarded $31,000,000 by MnDOT. He stated that Ramsey has also been included as one of the projects on Senator Klobuchar's list for projects to be federally funded. He noted that with those actions and the funds Ramsey has accumulated thus far, things are looking very good for the project. He noted that they will continue to attempt to reduce the need for local match as much as possible. He stated that the MnDOT letter stated that they would anticipate some minor construction to begin in 2023 with major construction beginning in 2024. He explained that the funding through MnDOT was made available because of COVID relief funds, but the project was included because of the work Ramsey has done to make that project ready. He stated that the City has led the effort and has done the major share of moving this forward and this should be celebrated. He thanked the Council for allowing him to be a part of this process.

Councilmember Specht thanked Mr. Tinklenberg for the work he has done throughout this process and expressed appreciation. He asked if there was anything that had been cut out of the project that could be put back in with additional funding.

Mr. Tinklenberg noted that additional work would be done during the final design process and the City should continue to attempt to fund the project aggressively to anticipate any changes or things that arise, such as increased material costs.

Councilmember Riley also thanked Mr. Tinklenberg. He stated that it sounds like the project has been fully funded but that is based on contingencies and asked for additional clarification.

Mr. Tinklenberg commented that there is still a grant application out there for $10,000,000 and Ramsey should continue to be visible to ensure that funding is secured. He stated that in terms of the federal funding opportunity there should be continued communication with the Senators to move that process along.

Councilmember Musgrove thanked Mr. Tinklenberg. She referenced the proposed extension, noting that credit was given to the Biden administration for any work it may do but there is not credit for the Trump administration and Congressman Emmer for the funding that was received during that time. She asked if there would be any more dollars from the State for this project.

Mr. Tinklenberg commented that he believed that the project is basically done receiving funds through the State legislature and they will focus on the Metropolitan Council and that grant application. He acknowledged that Congressman Emmer did provide critical assistance and has been a great alliance for this project. He stated that his reference to the Biden administration was simply because that is the administration currently in power.

Councilmember Musgrove referenced the last comment on the extension proposal and asked if that is related to Highway 10 funding specifically or more in general.

City Administrator Ulrich stated that Highway 10 is not the end of the City's transportation needs. He stated that a study was sponsored by Representative Heinrich to complete the bridge to Dayton,

which would be a transportation priority. He stated that just because the Highway 10 project could be funded and under construction would not mean that is the end of the City's transportation goals. He stated that after the six-month period there could be further evaluation to determine how hard the City wants to push for its next goals or whether it would like to take a break.

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to approve a six-month extension to the contract with The Tinklenberg Group.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Howell, Heineman, Musgrove, Riley, and Specht. Voting No: None.

7.02: Request Council Approval to Solicit Bids for Salt Shed and Quotes for Additional Equipment for the New Public Works Facility

Public Works Superintendent Riemer reviewed the staff report and recommendation to accept the Oertel Architects design services proposal and solicit bids through Sourcewell for a new salt building approximately 80'x100' in size to be located on the east side of the new Public Works Facility. Staff also recommends soliciting quotes for a sweeper/scrubber for the New Public Works Facility through Sourcewell or The Minnesota CPV. All purchases would be brought back to the Council for final approval to purchase.

Mayor Kuzma asked if the new salt shed would be in the range of about $5,000 to $6,000.

Public Works Superintendent Riemer confirmed that is the range that was estimated through Oertel. He stated that this would simply be to solicit prices and for the Oertel contract for design services, any purchases would still come back to the Council.

Councilmember Heineman asked if the City has to go through Sourcewell or if an RFP could also be used to view additional prices.

Public Works Superintendent Riemer confirmed that an RFP could be done as well once the design is completed.

Councilmember Heineman stated that he would also like to see the RFP completed.

Councilmember Musgrove referenced the temporary use of the existing salt shed for storage, if the new salt shed is approved, and asked if the items stored in that shed would eventually need additional storage space at the Public Works Facility or whether those items would then be stored outdoors.

Public Works Superintendent Riemer commented that currently the items are stored outdoors and tarped. He stated that in the future a smaller canopy structure could be used to store those items.

Councilmember Riley stated that this is basically spending savings from the construction of the Public Works Facility on these items.

Public Works Superintendent Riemer confirmed that these items would be contained within the original budget for the project.

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to direct staff to accept the Oertel Architects design services proposal and to solicit bids for a salt shed and quotes for a sweeper/scrubber and used forklift for the new Public Works Facility that will be brought back to the Council for final purchase approval.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Woestehoff, Heineman, Howell, Musgrove, and Specht. Voting No: None.

7.03: Adopt Resolution #21-191 Authorizing Code Enforcement Action Plan Regarding Right-of-Way Encroachment at 14781 Potassium Street NW; Case of Deborah and Guy Peterson

Senior Planner McGuire Brigl reviewed the staff report and recommendation to remove the fence from the right-of-way. Staff has given the property owner seven months to remove the fence from the right-of-way and worked with the property owner during that period of time. In fairness to other property owners who frequently request fences in the right-of-way, staff is requesting that the Council give the applicant two weeks to move the fence from the right-of-way or the City will remove it on their behalf. This is consistent with City Code and abatement section which provides a 14-day notice for abatement.

Councilmember Musgrove asked if the resident was present. The resident was not. She commented that she is aware of this property from door knocking. She stated that this home is surrounded by neighbors on four sides. She asked if the position of the resident is known as to why they want the fence to remain in its current location, even though it is in the right-of-way.

Senior Planner McGuire Brigl identified the current fence location and property line. She commented that she believes the property owner wanted to shield items in the backyard and did not want to spend the funds to relocate the fence.

Councilmember Musgrove commented that clearly the fence is in the wrong location. She stated that she sympathizes with the property owner because of the location of their lot, but the fence still needs to come out of the right-of-way. She stated that if the fence pieces are left in the yard, there is no guarantee the property owner would obtain a permit to reinstall the fence in a proper location.

Councilmember Riley commented that this is an example of why a fence permit is necessary as the proper location would have been determined from the start. He stated that the fence is currently in the right-of-way and blocking views. He noted that staff has been flexible in trying to work with the property owner, but it sounds like progress has stopped. He stated that two weeks will be provided for the homeowner to remedy the situation before abatement occurs.

Motion by Councilmember Riley, seconded by Councilmember Heineman, to Adopt Resolution #21-191 Approving Code Enforcement Process and Hiring of a Contractor at 14781 Potassium St NW.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Heineman, Howell, Musgrove, Specht, and Woestehoff. Voting No: None.

7.04: Introduce Ordinance #21-16 Repealing Ordinances 20-11, 20-12, and 20-13 in Regard to Franchise Fees

City Administrator Ulrich reviewed the staff report.

Mayor Kuzma stated that he is very disappointed in bringing this forward for a vote to repeal without going forward with the previously agreed upon discussion that would occur after the budgeting discussion. He stated that in the last election cycle there were several new Councilmembers elected that campaigned against the franchise fee but have never presented a replacement plan. He stated that during the June 22nd worksession it was agreed upon to review all road financing options in an upcoming discussion, even if the franchise fee ended up being the best option. He stated that the Council needs to stop playing politics and start representing the people of Ramsey. He stated that this step is ill conceived without having another funding method in place. He provided background information on the seven year process the Council underwent before enacting the franchise fee, which included gathering information, use of consultants, public meetings, and a study completed by the Charter Commission through the University of Minnesota. He stated that the only city he is aware of that includes all road funding within its levy is Minnetonka and that is not representative of Ramsey. He stated that in terms of road financing there would be four options: to cut the public safety budget, substantially raise taxes, do nothing with the roads and let them return to dirt, or continue with the franchise fees. He noted that the Council took a first look at the budget for 2022 tonight. He stated that he received a number of calls from residents that experienced hardships from assessments. He noted that the City is still paying interest on bonds that were used for road projects in the past, whereas with franchise fees the City pays for improvements as funds are collected rather than acquiring debt. He stated that he will not be supporting this action as he believes it is a mistake.

Councilmember Heineman commented that he appreciates the comment about not playing politics but then made statements that police funding would be cut, or roads would be returned to dirt creates a false narrative. He stated that the statement was made that there are several new Councilmembers that are not aware of what they are doing but noted that there are also two members of the Council that were involved in the previous process that also support this action. He noted that when the City reviewed options for road financing which included franchise fee, tax levy, and tax levy and assessment those three options should have had equal time spent reviewing them. He stated that if that happened as it should have, that information should be available. He stated that there are members on the Council that have heard those options and the new members are not uneducated. He stated that the decision would be to look back over those plans and review the options.

Mayor Kuzma commented that the review of those options has not happened.

Councilmember Heineman commented that the research and preparation would be available.

Mayor Kuzma stated that if raising taxes is not going to be part of the discussion or process, then budget cuts would be needed to hold the levy to a certain amount. He stated that he would have preferred to go through the budget process and look at the alternatives before making a motion to repeal this.

Councilmember Heineman asked if returning to dirt roads and reducing funding for police were options included in the previous discussions.

Mayor Kuzma commented that many options were discussed during that seven-year process with multiple Councils.

Councilmember Howell commented that she has strong beliefs and views which are different than the Mayor, that is not playing politics. She stated that Mayor Kuzma played politics with her in May and his comments related to cutting police funding or returning to dirt roads would be considered playing politics.

Councilmember Specht stated that when they look at the big picture, the last Council raised taxes significantly by adding the franchise fee. He stated that the issue is not increasing taxes, as that was already done. He stated that he is looking for the most fair and equitable method to do so. He noted that 70 percent of homes are paying more in franchise fees than they would through property taxes. He stated that property owners can file for a property tax rebate at the end of the year but that cannot be done with franchise fees. He stated that unfortunately some things will need to be cut and taxes will need to be increased in order to finance the roads. He believed that it would be much fairer and more equitable to fund roads through the levy versus franchise fees.

Councilmember Heineman stated that he used data from Anoka County and a few other sources. He stated that the franchise fee is a tax increase. He reviewed what a home of a certain value would pay under franchise fees and what it would pay placing that on property taxes. He stated that his data shows that 81 percent of residents would save money placing the road financing on the levy versus the franchise fee. He stated that the franchise fee is a regressive tax, where people with lower value homes pay more for their house value than people with higher value homes. He stated that he supports proportionate taxing. He stated that he does have a plan he hopes to share at the next worksession.

City Administrator Ulrich reviewed the action before the Council tonight.

Councilmember Woestehoff commented that Councilmember Specht is correct in that the revenue generated by the City through franchise fees did increase to support the $1,900,000 needed for roads. He believed that it is more efficient and cost effective to finance roads through the franchise fee. He noted that there are 440-500 exempt properties that pay a franchise fee that would not pay a property tax. He stated that there are 103 different versions of why a home or business would not pay a property tax, but they still use the roads. He stated that the reasoning that because he finished his basement means he drives more and should pay more for roads does not make sense. He commented that the terms used such as regressive or proportionate taxing is more linked towards income tax rather than property tax. He stated that his biggest concern is that this would repeal this method for road financing and then plan to discuss alternatives in the future. He stated

that the Finance Director has given a lot of valuable details and has stated that the franchise fee is one of the best and more stable methods to finance roads. He stated that previously the legality of franchise fees was mentioned but there are 357 cities in Minnesota that have franchise fees. He stated that the League of Minnesota Cities is a proponent for franchise fees and also provides the City insurance, therefore he finds it hard to believe that organization would support something that is of risk. He noted that there are a number of reasons why the franchise fee makes sense for businesses and citizens of Ramsey. He stated that the franchise fee is substantial for some people, but it is not massive. He stated that he focuses on the stability of the franchise fee and the five-year commitment to that rate, rather than the fluctuation of market value. He stated that with the franchise fee each household was committed to $14 per month, rather than an unknown figure that climbs as property values climb. He stated that he does not dispute that a discussion and review should be done but does not believe this is the proper action to take before that review is done. He stated that this issue is heavily debated by the Council and perhaps this is the time when this issue should go to the residents for them to decide. He stated that more details will be needed as to what a replacement could look like before repealing this funding method. He stated that this is a growing community and there are a lot of factors to be considered. He noted that most homes in new developments have a tax of $20 the first year, therefore it is disingenuous to say that placing this on the levy would be the most equitable. He stated that he is hesitant to support this without a real solution.

Councilmember Specht commented that there are wonderful churches in Ramsey and other non-profit organizations that have to pay the franchise fee, but he does not believe should have to be punished by paying that fee. He stated that he was not aware that new homes pay less in tax the first year but believed that would be an incentive for people to move to Ramsey. He stated that any similar argument could be made related to property taxes and City services.

Councilmember Riley commented that if this is going on the levy, so be it, but the roads need to be fully funded and therefore he wants to see the roads fully funded in whatever plan is presented. He stated that in order to do that there would be a 15 percent increase on the levy just to pay for the roads. He noted that this will also increase taxes for businesses and the Council should be aware of how that will be impacting businesses or attracting more businesses. He stated that he is concerned with stopping this form of revenue to fix the roads without something else in place. He likened it to quitting his job before having another job in place. He stated that his main priority is the roads and wants to see them fully funded in whatever plan.

Mayor Kuzma commented that there is currently a rebate program for people that have previously paid assessments during the past five years and noted that he has not heard how that would be handled in a new plan.

Councilmember Heineman referenced the comment that administrative costs are lower, and he would like to see the supporting documentation. He was unsure that lower administrative costs would be at the expense of the residents with the lowest house values. He stated that the City is taking action overlooking tax code, cultural norms, and how non-profits have been taxed in order to gain funds from non-profit organizations. He stated that he ran on getting rid of the franchise fee and understands that Councilmember Woestehoff may have ran on keeping the franchise fee,

acknowledging passion on both sides. He did not believe that they would be starting from square one.

Councilmember Howell stated that as a body, the Council can make resolutions and ordinances which can change by the Council. She stated that this dollar amount fixes two miles per year which is not enough. She stated that the franchise fee hides the percentage of taxes being paid. She stated that she also has concerns with the legality of franchise fees.

Councilmember Musgrove commented that part of the fluctuation in the administrative costs came from using assessments rather than having the road funding on the taxes. She stated that once a home is constructed it takes two years to get on the tax rolls and provide benefit for the City. She stated that there will be increased revenue within Ramsey because of the homes that have been and continue to be constructed. She stated that roads have been discussed for a long time and the tax levy should fund the roads.

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to introduce Ordinance #21-16 Repealing Gas and Electric Franchise Fees Implemented under Ordinance Nos. 20-11, 20-12, and 20-13.

Motion carried. Voting Yes: Councilmembers Musgrove, Howell, Heineman, and Specht. Voting No: Mayor Kuzma, Councilmembers Riley and Woestehoff.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Councilmember Specht welcomed a new business to Ramsey. He also congratulated Sunwood Nutrition on six successful months in The COR.

Councilmember Musgrove commented that City Administrator Ulrich was on vacation and City staff did a great job in his absence.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Riley, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:08 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich

City Administrator

ATTEST:

_____

Katie M. Schmidt
Deputy City Clerk

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session **5. 5.**

Meeting Date: 07/27/2021

By: Wendy Schlueter, Community Development

Information

Title

Approve Business Licenses

Purpose/Background:

Purpose:
To obtain City Council approval of various license requests.

Background:
Certain businesses in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Recommendation:

Staff recommends approval of business license applications contingent upon completion of background checks.

Action:

Motion to approve the attached business license applications contingent upon completion of background checks.

Attachments

Business License Applications

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	07/22/2021 01:57 PM
Bruce Westby	Bruce Westby	07/22/2021 02:35 PM
Kurt Ulrich	Colleen Lasher	07/22/2021 02:59 PM
Form Started By: Wendy Schlueter		Started On: 07/20/2021 10:13 AM
Final Approval Date: 07/22/2021		

Report Name: License Report - License Types
Council Dates: 7/27/2021 to 7/27/2021
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Temporary Intoxicating, Wine On-Sale, Amusement Center, Amusement Devices/Billiard Tables, Business License-1st Year, Business License-Renewal, Garbage Haulers, Pawnbroker, Multi-Family Rental, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor

City of Ramsey
License Report - License Types

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Transient Merchant/Peddler/Solicitor						
Barnhill, David	David Shepherd Barnhill			12/31/2021	7/27/2021	A

Transient Merchant/Peddler/Solicitor License Count: 1

Total Licenses: 1

CC Regular Session **5. 6.**

Meeting Date: 07/27/2021

By: JoAnn Shaw, Community Development

Information

Title

Approve Rental Licenses

Purpose/Background:

Purpose: The purpose of this case is to approve rental license requests for 2021.

Background: Detached Single-Family Homes and Attached Single-Family Homes (townhomes, duplexes, etc.) are required to obtain a license (registration), but are not subject to inspections (unless the City has sufficient evidence of a violation of City Code).

Multi-Family Units (apartments, condos, etc.) are subject to the license and inspection program as required by code.

License application requests are attached for Council approval.

Recommendation:

Staff recommends approval of license applications.

Action:

Motion to approve rental license applications.

Attachments

Rental License Applications

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Colleen Lasher	07/22/2021 01:55 PM
Form Started By: JoAnn Shaw		Started On: 07/08/2021 08:17 AM
Final Approval Date: 07/22/2021		

Report Name: License Report - License Types
Council Dates: 7/27/2021 to 7/27/2021
Status: Active, Inactive
License Type(s): Multi-Family Rental, Rental

City of Ramsey
License Report - License Types

Printed: 7/22/2021

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Rental						
Setliff Investments LLC		7082 139th Ave NW		8/6/2024	7/27/2021	A
Setliff Investments LLC		7102 139th Ave NW		8/6/2024	7/27/2021	A
Corrie Oyinloye		6020 145th La NW		8/6/2024	7/27/2021	A
Donald L Stauffer		14660 Cobalt St NW #24		8/6/2024	7/27/2021	A
Sherman Chan		7289 E Ramsey Pkwy		8/6/2024	7/27/2021	A

Rental License Count: 5

Total Licenses: 5

CC Regular Session **5. 7.**

Meeting Date: 07/27/2021

By: Jackie Lipski, Finance

Information

Title

Adopt Resolution #21-211 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 8, 2021 through July 21, 2021

Purpose/Background:

Adopt Resolution #21-211 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 8, 2021 through July 21, 2021

Recommendation:

Staff Recommends to Adopt Resolution #21-211 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 8, 2021 through July 21, 2021.

Action:

Motion to Adopt Resolution #21-211 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 8, 2021 through July 21, 2021.

Attachments

Bills List 07/27/2021

Resolution 07/27/2021

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	07/21/2021 03:35 PM
Kurt Ulrich	Colleen Lasher	07/22/2021 11:38 AM
Form Started By: Jackie Lipski		Started On: 07/21/2021 02:05 PM
Final Approval Date: 07/22/2021		

RAMSEY CITY COUNCIL MEETING

7/27/2021

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 7/8/2021-7/21/2021	332,640.56
Accounts Payable 7/8/2021-7/21/2021	207,176.82
Payroll 7/9/2021	195,967.93
Pay Estimates- Projects	2,045,912.30

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
(Invoices Available for Reviewal) **$ 2,781,697.61**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:	APPROVED PREV. MTG	2021 Y.T.D.
NET PAYROLL TOTAL	$ 213,258.75	$ 2,588,843.49
- CORRECTION TO PAYROLL		
PREPAIDS	1,231,777.51	6,149,509.33
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		344,048.14
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	358,377.29	4,034,178.61
ADD (DELETE) BILLS LIST SUBMITTED PAY ESTIMATE(S)		7,626,392.40
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 1,803,413.55**	**$ 20,742,971.97**

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
112914	7/8/2021		100012 ACE SOLID WASTE INC						
		36,468.74	JULY 21 CONTRACT RECYCLE		107855	6988443	9604.6489		OTHER CONTRACTED SI
		118.93	FIRE STATIONS JULY 21		107927	6995193	0220.6374		REFUSE/RECYCLING
		178.10	PW MISC ACCTS		107928	6988453	0311.6374		REFUSE/RECYCLING
		493.02	PW MISC ACCTS		107928	6988453	0452.6374		REFUSE/RECYCLING
		254.32	PW MISC ACCTS		107928	6988453	0194.6374		REFUSE/RECYCLING
		59.37	PW MISC ACCTS		107928	6988453	9601.6374		REFUSE/RECYCLING
		59.37	PW MISC ACCTS		107928	6988453	9602.6374		REFUSE/RECYCLING
		433.96	PW MISC ACCTS		107928	6988453	9604.6249		MISCELLANEOUS OPER/
		59.36	PW MISC ACCTS		107928	6988453	9605.6374		REFUSE/RECYCLING
		38,125.17							
112915	7/8/2021		115203 ALL AMERICAN TITLE CO INC						
		122.00	UB REF 5501 146TH AVE NW		107856	070121	9601.4651		WATER REVENUE
		122.00							
112916	7/8/2021		113045 ANCONA TITLE AND ESCROW						
		226.01	UB REF 14220 XENON ST #14		107857	070121	9601.4651		WATER REVENUE
		226.01							
112917	7/8/2021		113045 ANCONA TITLE AND ESCROW						
		61.93	UB REF 14651 SAPPHIRE LN		107858	070121A	9601.4651		WATER REVENUE
		61.93							
112918	7/8/2021		100063 ASPEN MILLS						
		325.00	MISC- K. HEMMERICH		107929	276298	0211.6231		UNIFORMS & TURN-OUT
		325.00							
112919	7/8/2021		118659 BAJULAYE, TOPE OR PRECIOUS OVABOR						
		412.66	UB REF 5697 154TH COVE NW		107859	070121	9601.4651		WATER REVENUE
		412.66							
112920	7/8/2021		118147 BANDIMERE, RICHARD REVOCABLE TRUST						
		242.85	UB REF 15824 NEON ST NW		107904	070121	9601.4651		WATER REVENUE
		242.85							
112921	7/8/2021		118665 BANKERS TITLE						
		392.94	UB REF 5477 BUNKER LK BLVD		107860	070121	9601.4651		WATER REVENUE
		392.94							
112922	7/8/2021		117923 BURNET TITLE						
		346.16	UB REF 14951 SNOWY OWL ST		107861	070121	9601.4651		WATER REVENUE
		346.16							
112923	7/8/2021		100297 CENTERPOINT ENERGY						
		32.39	PW MISC ACCTS		107870	8000014064-2 MAY 21	0311.6373		GAS
		56.83	PW MISC ACCTS		107870	8000014064-2 MAY 21	0452.6373		GAS
		10.80	PW MISC ACCTS		107870	8000014064-2 MAY 21	9601.6373		GAS
		10.79	PW MISC ACCTS		107870	8000014064-2 MAY 21	9602.6373		GAS
		10.79	PW MISC ACCTS		107870	8000014064-2 MAY 21	9605.6373		GAS
		121.60							

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112923	7/8/2021		100297 CENTERPOINT ENERGY						Continued.
112924	7/8/2021		107724 COMCAST						
		6.99	JULY-SEPT 2021 SERVICE		107930	877210504012970 8 JULY 21	0220.6489		OTHER CONTRACTED SI
		6.99							
112925	7/8/2021		100111 COMMERCIAL ASPHALT COMPANY						
		384.53	ASPHALT		107931	210630	0311.6265		ASPHALT
		6.61-	DISCOUNT		107931	210630	0311.6265		ASPHALT
		377.92							
112926	7/8/2021		113795 CONCIERGE TITLE INC						
		50.62	UB REF 15521 BASALT ST NW		107871	070121	9601.4651		WATER REVENUE
		50.62							
112927	7/8/2021		100116 CONNEXUS ENERGY						
		10,382.61	STREET LIGHTS		107872	759126-303101 JUNE 21	9603.6371		ELECTRIC UTILITIES
		1,182.57	MISC CITY ACCTS		107873	759126-303107 JUNE 21	0220.6371		ELECTRIC UTILITIES
		14,392.49	MISC CITY ACCTS		107873	759126-303107 JUNE 21	0194.6371		ELECTRIC UTILITIES
		350.48	MISC CITY ACCTS		107873	759126-303107 JUNE 21	0194.6371		ELECTRIC UTILITIES
		76.21	MISC CITY ACCTS		107873	759126-303107 JUNE 21	9230.6249		MISCELLANEOUS OPER/
		3,433.81	MISC CITY ACCTS		107873	759126-303107 JUNE 21	9240.6371		ELECTRIC UTILITIES
		29.01	MISC CITY ACCTS		107873	759126-303107 JUNE 21	9410.6371	00041018	ELECTRIC UTILITIES
		521.12	MISC CITY ACCTS		107873	759126-303107 JUNE 21	9410.6371	00041012	ELECTRIC UTILITIES
		208.91	FINAL 6745 HWY 10		107874	444931-174141 JUNE 21	9410.6371	00041001	ELECTRIC UTILITIES
		22,242.63	WTR TWR/WELLS/LIFT STATIONS		107875	759126-3031052 JUNE 21	9601.6371		ELECTRIC UTILITIES
		2,807.91	WTR TWR/WELLS/LIFT STATIONS		107875	759126-3031052 JUNE 21	9602.6371		ELECTRIC UTILITIES
		1,062.03	TRAFFIC LIGHTS		107876	759126-303100 JUNE 21	0260.6371		ELECTRIC UTILITIES
		900.62	MISC PW ACCTS		107877	759126-303106 JUNE 21	0311.6371		ELECTRIC UTILITIES
		2,851.47	MISC PW ACCTS		107877	759126-303106 JUNE 21	0452.6371		ELECTRIC UTILITIES
		300.21	MISC PW ACCTS		107877	759126-303106 JUNE 21	9601.6371		ELECTRIC UTILITIES
		300.21	MISC PW ACCTS		107877	759126-303106 JUNE 21	9602.6371		ELECTRIC UTILITIES
		300.20	MISC PW ACCTS		107877	759126-303106 JUNE 21	9605.6371		ELECTRIC UTILITIES
		85.00	SIRENS		107932	759126-303095 JUNE 21	0250.6371		ELECTRIC UTILITIES
		61,427.49							
112928	7/8/2021		100870 EDINA REALTY TITLE						

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112928	7/8/2021		100870 EDINA REALTY TITLE						Continued.
		279.46	UB REF 6092 146TH LN NW		107879	070121	9601.4651		WATER REVENUE
		279.46							
112929	7/8/2021		115836 EMERALD FENCE						
		8,047.00	ALPINE PRK-DOG PRK FENCE		107880	21050	9805.6580		OTHER EQUIPMENT
		8,047.00							
112930	7/8/2021		118658 FLAIJA, SARI OR A A ALKARAGOLLI						
		479.79	UB REF 5800 158TH LN		107881	070121	9601.4651		WATER REVENUE
		479.79							
112931	7/8/2021		109238 FRITZ, GREGORY						
		80.84	UB REF 16280 ANDRIE ST NW		107882	070121	9601.4651		WATER REVENUE
		80.84							
112932	7/8/2021		118657 GETTY, KIMBERLY OR DARREL PAURUS						
		441.18	UB REF 7396 159TH AVE		107883	070121	9601.4651		WATER REVENUE
		441.18							
112933	7/8/2021		115760 HENRY SCHEIN INC						
		124.92	SUCTION DEVICE		107884	94250771	0220.6239		FIRST AID SUPPLIES
		124.92							
112934	7/8/2021		112948 HOME SECURITY ABSTRACT AND TITLE						
		111.61	UB REF 6870 169TH LN NW		107885	070121	9601.4651		WATER REVENUE
		111.61							
112935	7/8/2021		118479 HORN, DAVID						
		765.00	7/8/21 DRAW CONCERT BAL.		107886	070821	9270.6315		MISCELLANEOUS PROFE
		765.00							
112936	7/8/2021		116491 JAMES, JEREMY						
		128.42	UB REF 5374 140TH AVE NW		107935	070821	9601.4651		WATER REVENUE
		128.42							
112937	7/8/2021		118672 LACROSSE, JIM						
		175.93	WATER EFF GRANT PROGRAM		107887	070721	9601.6436		WATER EFFICIENCY REB
		175.93							
112938	7/8/2021		113464 LAND TITLE						
		518.61	UB REF 7296 168TH CIR NW		107888	070121	9601.4651		WATER REVENUE
		518.61							
112939	7/8/2021		113464 LAND TITLE						
		404.58	UB REF 6828 170TH TRL		107889	070121A	9601.4651		WATER REVENUE
		404.58							
112940	7/8/2021		113464 LAND TITLE						
		142.42	UB REF 14609 PERIDOT TER		107890	070121B	9601.4651		WATER REVENUE
		142.42							
112941	7/8/2021		113464 LAND TITLE						
		48.95	UB REF 15238 GARNET ST NW		107891	070121C	9601.4651		WATER REVENUE
		48.95							

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112942	7/8/2021		118675 LANDBORG, DAVID						Continued
		1,500.00	REF ERO ESC 9052 173RD AVE NW		107937	070821	9804.6433	00117342	REFUNDS
		1,500.00							
112943	7/8/2021		118656 LEE, RICHARD						
		247.68	UB REF 14563 OLIVINE TER #4		107892	070121	9601.4651		WATER REVENUE
		247.68							
112944	7/8/2021		117357 LEGACY TITLE						
		517.25	UB REF 14275 TUNGSTEN ST		107895	070121	9601.4651		WATER REVENUE
		517.25							
112945	7/8/2021		117358 LEGACY TITLE						
		114.84	UB REF 15412 RADIUM ST		107894	070121	9601.4651		WATER REVENUE
		114.84							
112946	7/8/2021		117618 LEGACY TITLE						
		31.25	UB REF 14791 COBALT ST		107893	070121	9601.4651		WATER REVENUE
		31.25							
112947	7/8/2021		118660 LEUKAM, JOHN						
		319.34	UB REF 8050 147TH AVE NW		107896	070121	9601.4651		WATER REVENUE
		319.34							
112948	7/8/2021		114999 LINDBERG, JASON						
		200.00	WATER EFF GRANT PROGRAM		107897	070721	9601.6436		WATER EFFICIENCY REB
		200.00							
112949	7/8/2021		117716 MCLEOD, WARREN						
		198.98	WATER EFF GRANT PROGRAM		107898	070721	9601.6436		WATER EFFICIENCY REB
		198.98							
112950	7/8/2021		116025 MINNESOTA TITLE						
		255.06	UB REF 7061 167TH CROSSING NW		107899	070121	9601.4651		WATER REVENUE
		255.06							
112951	7/8/2021		116025 MINNESOTA TITLE						
		106.27	UB REF 13671 HEMATITE CIR		107900	070121A	9601.4651		WATER REVENUE
		106.27							
112952	7/8/2021		116025 MINNESOTA TITLE						
		62.38	UB REF 7224 147TH TER NW		107901	070121B	9601.4651		WATER REVENUE
		62.38							
112953	7/8/2021		118674 OSTER, PAUL						
		5,000.00	REF LAND ESC 16930 NEON ST NW		107938	070821	9252.1155.1		MANUAL-ACCOUNTS RE
		1,500.00	REF ERO ESC 16930 NEON ST		107939	070821A	9804.6433	00117549	REFUNDS
		6,500.00							
112954	7/8/2021		115963 PARTNERS TITLE						
		277.95	UB REF 15270 UTE ST NW		107902	070121	9601.4651		WATER REVENUE
		277.95							
112955	7/8/2021		118008 REALTECH TITLE LLC						
		233.06	UB REF 14871 XKIMO ST NW		107903	070121	9601.4651		WATER REVENUE
		233.06							

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112955	7/8/2021		118008 REALTECH TITLE LLC						Continued.
112956	7/8/2021		118663 ROSTER, BRANDON						
		269.04	UB REF 15535 SODIUM WAY		107908	070121	9601.4651		WATER REVENUE
		269.04							
112957	7/8/2021		118664 SERPICO, ANTHONY OR HANNAH						
		32.09	UB REF 7066 139TH AVE NW		107905	070121	9601.4651		WATER REVENUE
		32.09							
112958	7/8/2021		111688 STEWART TITLE OF MN						
		242.94	UB REF 15344 RADIUM WAY		107906	070121	9601.4651		WATER REVENUE
		242.94							
112959	7/8/2021		118661 SWANSON, JOSHUA OR ASHLEY						
		320.46	UB REF 7277 168TH CIRCLE NW		107907	070121	9601.4651		WATER REVENUE
		320.46							
112960	7/8/2021		113038 THE TITLE GROUP						
		230.82	UB REF 14701 QUICKSILVER ST		107909	070121	9601.4651		WATER REVENUE
		242.03	UB REF 5787 152ND WAY NW		107910	070121A	9601.4651		WATER REVENUE
		21.67	UB REF 15547 SODIUM WAY NW		107911	070121B	9601.4651		WATER REVENUE
		564.79	UB REF 5695 160TH LN NW		107912	070121C	9601.4651		WATER REVENUE
		1,059.31							
112961	7/8/2021		115045 TITLE NEXUS LLC						
		163.62	UB REF 7245 146TH AVE NW		107913	070121	9601.4651		WATER REVENUE
		163.62							
112962	7/8/2021		117096 TITLE SMART						
		77.56	UB REF 7261 151ST LN NW		107915	070121	9601.4651		WATER REVENUE
		77.56							
112963	7/8/2021		114074 TITLE SPECIALIST INC						
		530.62	UB REF 6119 146TH LN NW		107916	070121	9601.4651		WATER REVENUE
		530.62							
112964	7/8/2021		114074 TITLE SPECIALIST INC						
		256.77	UB REF 14648 IODINE CT NW		107917	070121A	9601.4651		WATER REVENUE
		256.77							
112965	7/8/2021		115456 TITLESMART						
		444.32	UB REF 7051 167TH LN NW		107914	070121	9601.4651		WATER REVENUE
		444.32							
112966	7/8/2021		116311 TRADEMARK TITLE SERVICES INC						
		179.58	UB REFUND 5625 156TH LN NW		107918	070121	9601.4651		WATER REVENUE
		179.58							
112967	7/8/2021		118673 TULEY, MICHELLE						
		338.00	WATER EFF GRANT PROGRAM		107919	070721	9601.6436		WATER EFFICIENCY REB
		338.00							
112968	7/8/2021		113806 WATERMARK TITLE AGENCY LLC						
		574.43	UB REF 7371 168TH CIRCLE NW		107920	070121	9601.4651		WATER REVENUE
		574.43							

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112968	7/8/2021		113806 WATERMARK TITLE AGENCY LLC						Continued.
112969	7/8/2021		118662 WICK, DIANE J.						
		321.28	UB REF 14971 FLUORINE ST		107921	070121	9601.4651		WATER REVENUE
		321.28							
113006	7/15/2021		118691 AESHLIMAN, JASON						
		200.00	WATER EFF GRANT PROGRAM		107956	071421	9601.6436		WATER EFFICIENCY REB
		200.00							
113007	7/15/2021		116708 ALBRIGHT, LONNIE						
		23.34	UB REF 14191 BARIUM ST		107957	071521	9601.4651		WATER REVENUE
		23.34							
113008	7/15/2021		100031 ANOKA COUNTY						
		52.65	FEE-WARRANTY DEED OUTLOT A		107958	071421	9605.6315		MISCELLANEOUS PROFE
		52.65							
113009	7/15/2021		118684 LAFRANCE, JEFFREY						
		684.00	REFUND PERMIT RA48024-CANCEL		107961	070721	9101.4205		BUILDING PERMIT
		24.50	REFUND PERMIT RA48024-CANCEL		107961	070721	9101.2081		SURCHARGES-PERMITS
		708.50							
113010	7/15/2021		118478 SHIRTS AND SKINS INC						
		1,020.00	DRAW CONCERT 7/15/2021		107962	071521	9270.6315		MISCELLANEOUS PROFE
		1,020.00							
113011	7/15/2021		114151 TASC (FEES)						
		224.62	PLAN FUNDING		107963	IN2043471	0130.6315		MISCELLANEOUS PROFE
		471.55	PLAN FUNDING		107964	IN2043470	0130.6315		MISCELLANEOUS PROFE
		696.17							
1002700	7/9/2021		116845 CADY BUSINESS TECHNOLOGIES INC						
		39.00	JULY 2021 SERVICE		107878	IN-80010728487	0192.6405		OFFICE & DATA PROCES
		39.00							
1002701	7/9/2021		112663 CAPSTONE HOMES INC						
		72.52	UB REF 14956 TIGER ST NW		107862	070721A	9601.4651		WATER REVENUE
		69.27	UB REF 15210 WOLVERINE ST		107863	070721B	9601.4651		WATER REVENUE
		53.68	UB REF 15166 SNOWY OWL ST		107864	070721C	9601.4651		WATER REVENUE
		1,500.00	REF ERO ESC 15005 QUINTANA ST		107865	070821D	9804.6433	00118018	REFUNDS
		7,000.00	REF LAND/DRIVE 15005 QUINTANA		107866	070821E	9252.1155.1		MANUAL-ACCOUNTS RE
		7,000.00	REF LAND/DRIVE ESC 15120 QUINT		107867	070821F	9252.1155.1		MANUAL-ACCOUNTS RE
		1,500.00	REF ERO ESC 15120 QUINTANA		107868	070821G	9804.6433	00118023	REFUNDS
		83.11	UB REF 15144 SNOWY OWL ST		107869	070821H	9601.4651		WATER REVENUE
		17,278.58							
1002702	7/9/2021		107737 FINANCE AND COMMERCE INC						
		83.93	AD DESIGN WATER TREATMENT		107934	745090370	9601.6352	00202109	GENERAL NOTICE & PUE
		83.93							
1002703	7/9/2021		116789 KIESLER POLICE SUPPLY INC						
		987.00	2 HANDGUNS-NEW OFFICERS		107936	IN162012	0211.6231		UNIFORMS & TURN-OUT
		987.00							
1002704	7/9/2021		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						

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1002704	7/9/2021		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						Continued.
		22.95	7650 SUNWOOD DR NW		107922	150-1681-4280 MAY 21	9240.6315		MISCELLANEOUS PROFE
		27.95	6701 HWY 10- YOUTH FIRST		107923	150-1687-1105 AUG 21	9410.6315	00041012	MISCELLANEOUS PROFE
		27.95	5650 ALPINE DR- FIRE STATION		107924	150-1691-2206 JULY 21	0220.6489		OTHER CONTRACTED SI
		35.90	7550 SUNWOOD DR NW		107925	150-1693-4968 JULY 21	0194.6489		OTHER CONTRACTED SI
		27.95	7550 SUNWOOD DR NW		107926	150-1681-6340 MAY 21	0194.6489		OTHER CONTRACTED SI
		142.70							
1002746	7/16/2021		112663 CAPSTONE HOMES INC						
		1,500.00	REF ERO ESC 15214 QUINTANA CT		107959	071521	9804.6433	00118043	REFUNDS
		1,500.00							
1002747	7/16/2021		107603 DAHLBERG, NICHOLAS						
		19.42	TRAINING LUNCHES		107960	071521	0211.6331		TRAVEL & LODGING
		19.42							
1002748	7/16/2021		100510 VERIZON WIRELESS						
		1,252.89	JUN/JUL 2021 SERVICES		107965	9883148467	0211.6323		CELLULAR PHONES
		463.13	JUN/JUL 2021 SERVICES		107965	9883148467	0211.6415		OTHER EQUIPMENT REN
		93.00	JUN/JUL 2021 SERVICES		107965	9883148467	0280.6323		CELLULAR PHONES
		1,809.02							
1002749	7/16/2021		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						
		27.95	7550 SUNWOOD DR POLICE		107966	150-1682-6501 AUG 21	0211.6489		OTHER CONTRACTED SI
		27.95							
90611378	7/9/2021		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		24,590.04			107949	0708211448064	9101.2174		PERA-EMPLOYEE
		32,997.60			107950	0708211448065	9101.2183		PERA-EMPLOYER
		57,587.64							
91697145	7/9/2021		101306 IRS						
		26,934.81			107952	0708211448067	9101.2171		FEDERAL WITHHOLDING
		15,590.03			107953	0708211448068	9101.2173		FICA & MEDICARE-EMPL
		15,590.03			107954	0708211448069	9101.2182		FICA & MEDICARE-EMPL
		58,114.87							
98051616	7/9/2021		100601 MN DEPT OF REV WH						
		12,733.57			107951	0708211448066	9101.2172		STATE WITHHOLDING
		12,733.57							
98070921	7/9/2021		115568 ALERUS FINANCIAL NA						
		4,667.38			107945	07082114480614	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,667.38							
99070821	7/8/2021		100629 MN DEPT OF REV SALES TX						
		5.99	June Sales/Use Tax		107783	06302021	9101.4305		RENTAL FEES
		5.47	June Sales/Use Tax		107783	06302021	9101.4328		ACCIDENT REPORTS
		1.43	June Sales/Use Tax		107783	06302021	9101.4308		SALES OF MAPS & PUBL
		.18	June Sales/Use Tax		107783	06302021	9101.4609		OTHER MISCELLANEOUS

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99070821	7/8/2021		100629 MN DEPT OF REV SALES TX						Continued.
		528.93	June Sales/Use Tax		107783	06302021	9601.2082		SALES/USE TAX PAYABLE
		542.00							
99070921	7/9/2021		107962 TOTAL ADMINISTRATIVE SERVICE CORP						
		1,691.11			107941	07082114480610	9101.2176		LIFE/HEALTH-EMPLOYEE
		1,691.11							
99071221	7/12/2021		107885 DEPARTMENT OF LABOR AND INDUSTRY						
		4,017.88	June Surcharges		107955	063021	9101.2081		SURCHARGES-PERMITS
		80.42-	June Surcharges		107955	063021	9101.4604		SURCHARGES
		3,937.46							
99071521	7/15/2021		108768 COMDATA NETWORK INC						
		89.95	HIRSHFIELDS - 22 - RAM		107968	JUNE 2021 COMDATA PCARD	0452.6249		MISCELLANEOUS OPER/
		131.94	HIRSHFIELDS - 22 - RAM		107968	JUNE 2021 COMDATA PCARD	0452.6249		MISCELLANEOUS OPER/
		32.67	HIRSHFIELDS - 22 - RAM		107968	JUNE 2021 COMDATA PCARD	0452.6249		MISCELLANEOUS OPER/
		41.37	SP * 221B TACTICAL		107968	JUNE 2021 COMDATA PCARD	0211.6231		UNIFORMS & TURN-OUT
		21.98	CAB STORE ROGERS, MN		107968	JUNE 2021 COMDATA PCARD	0211.6235		AMMUNITION
		75.00	TLO TRANSUNION		107968	JUNE 2021 COMDATA PCARD	0211.6315		MISCELLANEOUS PROFE
		69.99	NEWEGG B2B INC		107968	JUNE 2021 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR I
		1,879.00	PAYPAL *SYSAID		107968	JUNE 2021 COMDATA PCARD	0192.6405		OFFICE & DATA PROCES
		22.45	COBORN'S SUPERSTORE		107968	JUNE 2021 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		323.10	MAGPUL INDUSTRIES CORP		107968	JUNE 2021 COMDATA PCARD	0211.6207		TRAINING SUPPLIES
		2.24	POST BOARD SERVICE FEE		107968	JUNE 2021 COMDATA PCARD	0211.6451		MEMBERSHIP DUES
		90.00	STATE OF MN POST BOARD		107968	JUNE 2021 COMDATA PCARD	0211.6451		MEMBERSHIP DUES
		234.00	TAHO SPORTSWEAR FRIDLE		107968	JUNE 2021 COMDATA PCARD	0220.6249		MISCELLANEOUS OPER/
		295.00	AMERICAN PLANNING A		107968	JUNE 2021 COMDATA PCARD	0130.6354		HELP WANTED ADVERTI
		117.13	BEST WESTERN HOTELS -		107968	JUNE 2021 COMDATA PCARD	0130.6331		TRAVEL & LODGING
		375.00	ICMA ONLINE		107968	JUNE 2021 COMDATA PCARD	0130.6354		HELP WANTED ADVERTI
		384.00	SMK*SURVEYMONKEY.COM		107968	JUNE 2021 COMDATA PCARD	0130.6451		MEMBERSHIP DUES
		530.00	GOVERNMENT FINANCE OFF		107968	JUNE 2021 COMDATA PCARD	0153.6302		AUDITING & ACCOUNTIN
		19.59	ONLINE LABELS, INC.		107968	JUNE 2021 COMDATA PCARD	0153.6208		MISCELLANEOUS OFFICI
		1.75	ONLINE LABELS, INC.		107968	JUNE 2021 COMDATA PCARD	0153.6208		MISCELLANEOUS OFFICI
		4.95	ONLINE LABELS, INC.		107968	JUNE 2021 COMDATA PCARD	0153.6208		MISCELLANEOUS OFFICI

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99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued.
		4.15	COBORN'S SUPERSTORE		107968	JUNE 2021 COMDATA PCARD	0191.6322		POSTAGE
		8.50	COBORN'S SUPERSTORE		107968	JUNE 2021 COMDATA PCARD	0191.6322		POSTAGE
		148.08	ELK RIVER LANDFILL		107968	JUNE 2021 COMDATA PCARD	0311.6374		REFUSE/RECYCLING
		145.80	ELK RIVER LANDFILL		107968	JUNE 2021 COMDATA PCARD	0311.6374		REFUSE/RECYCLING
		89.99	M&G TRAILER SALES SERV		107968	JUNE 2021 COMDATA PCARD	0311.6257		OTHER VEHICLE PARTS
		80.49	AMZN MKTP US*214P98RJ0		107968	JUNE 2021 COMDATA PCARD	0220.6471		BOOKS & PAMPHLETS
		26.98	AMZN MKTP US*216905IO0		107968	JUNE 2021 COMDATA PCARD	0220.6249		MISCELLANEOUS OPER/
		830.40	FIRE SAFETY USA INC		107968	JUNE 2021 COMDATA PCARD	0220.6281		SMALL TOOLS & MINOR I
		73.44	COBORN'S SUPERSTORE		107968	JUNE 2021 COMDATA PCARD	0111.6249		MISCELLANEOUS OPER/
		128.40	GRUBHUBACAPULCOMEXICA		107968	JUNE 2021 COMDATA PCARD	0111.6249		MISCELLANEOUS OPER/
		60.00	MAMA DELUCAS PIZZERIA		107968	JUNE 2021 COMDATA PCARD	0111.6249		MISCELLANEOUS OPER/
		51.51	FASTENAL COMPANY 01MNT		107968	JUNE 2021 COMDATA PCARD	0240.6231		UNIFORMS & TURN-OUT
		4.59	FASTENAL COMPANY 01MNT		107968	JUNE 2021 COMDATA PCARD	0240.6231		UNIFORMS & TURN-OUT
		4.53	FASTENAL COMPANY 01MNT		107968	JUNE 2021 COMDATA PCARD	0240.6231		UNIFORMS & TURN-OUT
		48.17	COBORN'S SUPERSTORE		107968	JUNE 2021 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		41.25	COBORN'S SUPERSTORE		107968	JUNE 2021 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICI
		20.00	METRO NORTH CHAMBER OF		107968	JUNE 2021 COMDATA PCARD	0130.6249		MISCELLANEOUS OPER/
		50.01	ANDOVER PIZZA RANCH		107968	JUNE 2021 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		150.00	ANOKA COUNTY		107968	JUNE 2021 COMDATA PCARD	0301.6315		MISCELLANEOUS PROFE
		117.13	BEST WESTERN HOTELS -		107968	JUNE 2021 COMDATA PCARD	0130.6331		TRAVEL & LODGING
		14.95	COBORN'S SUPERSTORE		107968	JUNE 2021 COMDATA PCARD	0237.6249		MISCELLANEOUS OPER/
		11.96	COBORN'S SUPERSTORE		107968	JUNE 2021 COMDATA PCARD	0237.6249		MISCELLANEOUS OPER/
		429.00	KNOX COMPANY		107968	JUNE 2021 COMDATA PCARD	9438.6259	00202007	BUILDING MAINT/REPAIR
		30.00	KNOX COMPANY		107968	JUNE 2021 COMDATA PCARD	9438.6259	00202007	BUILDING MAINT/REPAIR
		227.00	MAI MCLEAN PARTS		107968	JUNE 2021 COMDATA PCARD	9601.6381		BUILDING & STRUCTURE
		350.00	PSN*MINNESOTA RWA MN		107968	JUNE 2021 COMDATA PCARD	9601.6335		TRAINING
		150.00	PSN*MINNESOTA RWA MN		107968	JUNE 2021 COMDATA PCARD	9601.6335		TRAINING

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99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued
		12.97	THE HOME DEPOT #2821		107968	JUNE 2021 COMDATA PCARD	9601.6281		SMALL TOOLS & MINOR I
		24.97	THE HOME DEPOT #2821		107968	JUNE 2021 COMDATA PCARD	9601.6281		SMALL TOOLS & MINOR I
		24.97	THE HOME DEPOT #2821		107968	JUNE 2021 COMDATA PCARD	9601.6281		SMALL TOOLS & MINOR I
		15.97	THE HOME DEPOT #2821		107968	JUNE 2021 COMDATA PCARD	9601.6281		SMALL TOOLS & MINOR I
		9.97	THE HOME DEPOT #2821		107968	JUNE 2021 COMDATA PCARD	9601.6281		SMALL TOOLS & MINOR I
		219.00	THE HOME DEPOT #2821		107968	JUNE 2021 COMDATA PCARD	9601.6281		SMALL TOOLS & MINOR I
		219.00	THE HOME DEPOT #2821		107968	JUNE 2021 COMDATA PCARD	9601.6281		SMALL TOOLS & MINOR I
		15.97	THE HOME DEPOT #2821		107968	JUNE 2021 COMDATA PCARD	9601.6281		SMALL TOOLS & MINOR I
		5.00	THE HOME DEPOT #2821		107968	JUNE 2021 COMDATA PCARD	9601.6281		SMALL TOOLS & MINOR I
		94.30	THE UPS STORE #5093		107968	JUNE 2021 COMDATA PCARD	9601.6322		POSTAGE
		40.66	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		10.17	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		100.00	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		48.60	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		90.00	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		42.48	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		47.91	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		38.39	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		7.43	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		42.21	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		44.48	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		58.07	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		50.27	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		38.25	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		33.85	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		77.00	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		21.65	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE

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99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued.
		14.10	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		40.42	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		36.07	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		31.67	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		78.54	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		27.19	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		32.98	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		101.68	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		21.23	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		41.93	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		36.82	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		36.31	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		38.54	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		50.04	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		38.89	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		35.75	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		6.60	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		32.01	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		8.20	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		30.10	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		22.21	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		36.68	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		30.23	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		45.49	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		69.15	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		38.58	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		23.50	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE

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99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued.
		98.00	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		63.00	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		62.01	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		66.00	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		97.00	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		75.70	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		58.00	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		106.00	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		23.97	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		71.00	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		61.00	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		45.36	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		15.87	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		87.49	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		85.75	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		47.75	BILL'S SUPERETTE		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		82.30	BP#1824473ROGERS BPQPS		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		33.86	CASEYS GEN STORE 1988		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		33.99	CASEYS GEN STORE 1988		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		61.82	CASEYS GEN STORE 1988		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		60.16	CASEYS GEN STORE 1988		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		79.16	CASEYS GEN STORE 1988		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		35.87	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		35.23	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		60.54	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		41.92	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		46.50	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE

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99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued
		105.35	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		18.31	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		38.12	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0194.6223		GASOLINE
		51.75	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		28.91	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		64.15	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		21.04	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0194.6223		GASOLINE
		11.86	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		51.84	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		33.19	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		37.95	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		35.30	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		45.37	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		45.84	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		29.95	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		28.98	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		39.94	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		25.69	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		50.35	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		35.45	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		57.24	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		67.49	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		19.69	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		53.49	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		47.16	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		28.13	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		20.75	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued.
		26.06	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		40.98	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		24.34	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		21.59	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		44.32	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		40.01	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		16.63	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		36.48	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		18.80	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		24.92	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		23.73	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		24.13	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		14.98	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		60.49	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		65.24	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		37.17	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0240.6223		GASOLINE
		39.98	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0240.6223		GASOLINE
		65.89	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		62.97	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		61.02	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		30.34	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		27.94	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		55.06	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		47.80	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		.12	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		15.60	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		65.03	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE

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99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued
		76.43	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		59.24	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		69.00	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		63.39	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		74.28	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		64.39	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		51.06	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		59.90	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		72.22	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		69.19	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		46.68	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		41.64	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0194.6223		GASOLINE
		32.03	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		38.45	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		37.66	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		36.95	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		38.66	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		35.74	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		51.19	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		47.68	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		30.22	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		37.16	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		43.11	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		9.46	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		10.97	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		34.00	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0301.6223		GASOLINE
		19.00	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued.
		61.35	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		36.49	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		40.00	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		41.33	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		35.50	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		52.60	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		36.25	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		30.34	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		40.42	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		37.11	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		51.43	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		46.06	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		43.34	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		28.87	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		63.97	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		45.70	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		31.36	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		49.70	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		37.38	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0240.6223		GASOLINE
		29.70	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0240.6223		GASOLINE
		27.80	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0240.6223		GASOLINE
		29.80	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0240.6223		GASOLINE
		92.85	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		40.37	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0452.6223		GASOLINE
		33.58	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		42.81	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		34.60	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued
		25.49	HOLIDAY STATIONS 0395		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		29.06	HOLIDAY STATIONS 0417		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		39.72	KWIK TRIP 14900001495		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		38.80	KWIK TRIP 47400004747		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		33.61	KWIK TRIP 81200008128		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		67.10	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		42.54	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		6.09	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		48.05	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		67.09	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		9.75	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0194.6223		GASOLINE
		12.69	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		23.77	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		22.71	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		40.32	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		26.74	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0194.6223		GASOLINE
		61.37	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		50.13	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0194.6223		GASOLINE
		66.15	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		9.98	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		51.72	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		37.85	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		84.27	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		53.75	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		50.80	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		55.82	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		52.34	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued
		56.73	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		21.91	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		25.50	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		26.65	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		35.08	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		32.20	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		13.81	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		39.83	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		22.63	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		30.10	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		37.15	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		16.68	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		33.39	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		26.76	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		16.46	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		30.36	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		31.89	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		35.30	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		30.29	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		1.52	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		33.19	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		40.79	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		40.12	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		35.04	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		38.91	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		39.39	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		43.74	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued
		21.97	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		26.37	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		42.88	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		27.44	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		36.95	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		36.24	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		24.02	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		39.25	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		43.18	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		43.16	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		44.07	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		66.11	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		41.20	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		19.94	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		26.20	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		60.39	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		49.49	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		51.96	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		60.28	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		33.89	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		41.50	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		58.74	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		29.30	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		23.37	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		28.20	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		25.86	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		44.29	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued
		15.18	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		40.20	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		31.59	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		21.15	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		17.61	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		17.65	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		18.05	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		32.56	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		22.17	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		25.02	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		54.45	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0194.6223		GASOLINE
		61.36	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0194.6223		GASOLINE
		36.36	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0240.6223		GASOLINE
		41.31	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0240.6223		GASOLINE
		40.88	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0240.6223		GASOLINE
		28.30	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		28.31	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		33.19	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		25.73	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		29.43	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		28.86	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		39.12	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		27.35	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6225		DIESEL FUEL
		31.65	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		56.97	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		52.84	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		51.09	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued.
		39.41	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		118.86	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		65.38	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		57.42	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		84.12	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0311.6223		GASOLINE
		46.53	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		46.32	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		48.49	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		37.32	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		27.35	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		31.51	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		29.27	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		43.14	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		33.02	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		34.86	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		36.27	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		39.59	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		52.46	SPEEDWAY 04508		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		39.32	SPEEDWAY 04508		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		34.50	SPEEDWAY 04508		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		24.65	SPEEDWAY 04508		107969	JUNE 2021 COMDATA FUEL	0220.6223		GASOLINE
		35.13	SPEEDWAY 04508		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		43.50	SPEEDWAY 04773 11872 R		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		47.00	SPEEDWAY 04773 11872 R		107969	JUNE 2021 COMDATA FUEL	0211.6223		GASOLINE
		73.15	HOLIDAY STATIONS 0323		107969	JUNE 2021 COMDATA FUEL	9601.6223		GASOLINE
		92.22	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	9601.6223		GASOLINE
		99.12	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	9601.6223		GASOLINE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99071521	7/15/2021		108768 COMDATA NETWORK INC						Continued
		64.51	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	9601.6223		GASOLINE
		62.04	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	9601.6223		GASOLINE
		71.80	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	9601.6223		GASOLINE
		65.80	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	9601.6223		GASOLINE
		71.24	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	9601.6223		GASOLINE
		64.51	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	9601.6223		GASOLINE
		70.25	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	9601.6223		GASOLINE
		62.99	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	9602.6223		GASOLINE
		61.75	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	9602.6223		GASOLINE
		49.37	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	9602.6223		GASOLINE
		82.31	CASEYS RAMSEY		107969	JUNE 2021 COMDATA FUEL	9602.6223		GASOLINE
		78.44	LITTLE DUKES RAMSEY		107969	JUNE 2021 COMDATA FUEL	9602.6223		GASOLINE
		22,649.14							
99071621	7/16/2021		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM						
		315.47	JUNE 2021 PURCHASES		107967	062821	0194.6281		SMALL TOOLS & MINOR I
		315.47							
99210709	7/9/2021		118579 ND CHILD SUPPORT DIVISION						
		287.08			107946	07082114480615	9101.2185		GARNISHMENTS/SUPPO
		287.08							
99569636	7/9/2021		100223 ICMA RETIREMENT TRUST 457						
		1,920.85			107940	0708211448061	9101.2175		DEFERRED COMPENSAT
		1,920.85							
99880384	7/9/2021		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		10,387.48			107943	07082114480612	9101.2175		DEFERRED COMPENSAT
		10,387.48							
99895566	7/9/2021		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		3,856.12			107944	07082114480613	9101.2176		LIFE/HEALTH-EMPLOYEE
		3,856.12							
		332,640.56	Grand Total						

Payment Instrument Totals

Checks	132,062.79
EFT Payments	178,690.17
A/P ACH Payment	21,887.60
Total Payments	332,640.56

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3240		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
117651	ACCESS MECHANICAL INC	REPAIR COMPRESSOR	PV	108035	001	09601	7/7/2021	022321-1169	520.00
	ACCESS MECHANICAL INC P O BOX 5 CIRCLE PINES MN 55014							Summary Total	520.00
								Payment Amount	520.00
118165	ARCHITECT MECHANICAL INC	PAY APP 6 PW CAMPUS	PV	107971	001	09438	7/15/2021	071521	184,247.85
	ARCHITECT MECHANICAL INC 2917 ANTHONY LANE NORTH ST ANTHONY MN 55418							Summary Total	184,247.85
								Payment Amount	184,247.85
107591	ARMORTHANE BEDLINERS PLUS TRUCK ACCES.	WEATHERTECH FLOOR LINERS	PV	108004	001	09101	6/29/2021	17043	491.00
	ARMORTHANE BEDLINERS PLUS TRUCK ACCES. 14155 UNITY STREET NW RAMSEY MN 55303							Summary Total	491.00
								Payment Amount	491.00
100063	ASPEN MILLS	FIRE CHIEF- MISC	PV	108005	001	09101	6/25/2021	276500	562.53
	ASPEN MILLS							Summary Total	562.53
	8201 C CENTRAL AVE NE	K. SINTON BOOTS	PV	108006	001	09101	6/28/2021	276540	139.50
	SPRING LAKE PARK MN 55432							Summary Total	139.50
		BODY ARMOR- R. DURAN	PV	108078	001	09101	7/13/2021	277161	698.00
								Summary Total	698.00
		NAME TAG- J. PETRICK	PV	108079	001	09101	7/6/2021	276871	24.85
								Summary Total	24.85
		PANTS/SHIRT K. LATARTE	PV	108080	001	09101	7/6/2021	276885	87.90
								Summary Total	87.90
		CASES M. SCHANTZEN	PV	108081	001	09101	7/12/2021	277128	26.85
								Summary Total	26.85
		MISC K. LATARTE	PV	108082	001	09101	7/12/2021	277120	176.25
								Summary Total	176.25
								Payment Amount	1,715.88
118203	ATOMIC ARCHITECTURAL	PAY APP 6 PW CAMPUS	PV	107972	001	09438	7/15/2021	071521	8,227.00

Payment Group Control Number 3240
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2021

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	SHEET METAL INC								
	ATOMIC ARCHITECTURAL SHEET METAL INC 3207 LABORE ROAD VADNAIS HEIGHTS MN 55110			Summary Total					8,227.00
				Payment Amount					8,227.00
118709	BACK DEFENSE SYSTEMS INC	HOLDERS	PV	108117	001	09101	6/30/2021	1057	159.98
	BACK DEFENSE SYSTEMS INC P O BOX 356 CROWLEY TX 76036			Summary Total					159.98
				Payment Amount					159.98
108513	BLAINE LOCK AND SAFE INC	KEY LOCK ON SITE CITY HALL	PV	108038	001	09101	7/6/2021	25620	175.00
	BLAINE LOCK AND SAFE INC 10136 SUNSET AVENUE BLAINE MN 55014			Summary Total					175.00
				Payment Amount					175.00
100086	BLUE VELVET INC	JULY 21 FIRE WASHES	PV	108084	001	09101	7/12/2021	071221	128.34
	BLUE VELVET INC 14101 ST FRANCIS BLVD NW RAMSEY MN 55303			Summary Total					128.34
				Payment Amount					128.34
118685	BREDEMUS HARDWARE COMPANY INC	PAY APP 1 PW CAMPUS	PV	107973	001	09438	7/15/2021	071521	34,290.24
	BREDEMUS HARDWARE COMPANY INC 1285 SYLVAN STREET ST PAUL MN 55117			Summary Total					34,290.24
				Payment Amount					34,290.24
118401	BROTHERS FIRE PROTECTION	PAY APP 3 PW CAMPUS	PV	107974	001	09438	7/15/2021	071521	31,909.59
	BROTHERS FIRE PROTECTION 9950 EAST HIGHWAY 10 ELK RIVER MN 55330			Summary Total					31,909.59
				Payment Amount					31,909.59

Payment Group Control Number	3240		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100306	BUREAU OF CRIMINAL APPREHENSION	CJDN ACCESS FEE 4/21-6/21	PV	108039	001	09101	6/30/2021	00000661376	390.00
	BUREAU OF CRIMINAL APPREHENSION BUSINESS SHARED SERVICES 1430 MARYLAND AVENUE EAST ST PAUL MN 55106			Summary Total					390.00
				Payment Amount					390.00
118550	CBIZ INVESTMENT ADVISORY SERVICES LLC	2ND QTR 2021 INVEST ADV SER.	PV	108040	001	09101	6/30/2021	13525	51.25
	CBIZ INVESTMENT ADVISORY SERVICES LLC P O BOX 645547 CINCINNATI OH 45264-5547			Summary Total					51.25
				Payment Amount					51.25
113910	CMDC	RE: AURELIO'S SAC/WAC	PV	108007	001	09230	5/6/2021	20210506	2,870.00
	CMDC 1885 STATION PARKWAY NW ANDOVER MN 55304			Summary Total					2,870.00
				Payment Amount					2,870.00
100167	CORNERSTONE FORD	REAR LAMP ASY,	PV	108116	001	09101	7/14/2021	15339957	37.91
	CORNERSTONE FORD 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330			Summary Total					37.91
				Payment Amount					37.91
114117	CRAWFORD'S EQUIPMENT INC	LINK HINGE	PV	108010	001	09101	6/15/2021	01-51163	32.18
	CRAWFORD'S EQUIPMENT INC 4898 HIGHWAY 95 NW CAMBRIDGE MN 55008			Summary Total					32.18
				Payment Amount					32.18
118687	DISTINCTIVE CABINET DESIGN	PAY APP 1 PW CAMPUS	PV	107976	001	09438	7/15/2021	071521	9,500.00

Payment Group Control Number	3240		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	DISTINCTIVE CABINET DESIGN 30 2ND AVENUE W FOLEY MN 56329			Summary Total					9,500.00
				Payment Amount					9,500.00
100684	EBERT CONSTRUCTION	PAY APP 4 PW CAMPUS	PV	107977	001	09438	7/15/2021	071521	26,229.73
	EBERT CONSTRUCTION 23350 COUNTY ROAD 10 CORCORAN MN 55357			Summary Total					26,229.73
				Payment Amount					26,229.73
106624	EHLERS AND ASSOCIATES, INC	RE: OPPIDAN INDUSTRIAL	PV	108047	001	09804	6/12/2021	87470	2,565.00
	EHLERS & ASSOCIATES, INC 3060 CENTRE POINTE DRIVE ROSEVILLE MN 55113-1105			Summary Total					2,565.00
				Payment Amount					2,565.00
100164	ELECTRIC SYSTEMS OF ANOKA INC	REPAIR SIREN 11	PV	108090	001	09101	7/6/2021	7814	1,303.40
	ELECTRIC SYSTEMS OF ANOKA INC 6314 HIGHWAY 10 NW ANOKA MN 55303			Summary Total					1,303.40
				Payment Amount					1,303.40
104267	ELITE SANITATION	TOILET RENTAL- PARKS MAY 21	PV	108014	001	09101	6/29/2021	27777	576.00
	ELITE SANITATION PO BOX 526 ELK RIVER MN 55330			Summary Total					576.00
				Payment Amount					576.00
100169	EMERGENCY APPARATUS MAINTENANCE INC	WORK ON 560	PV	108091	001	09101	7/12/2021	118995	3,772.20
	EMERGENCY APPARATUS MAINTENANCE INC			Summary Total					3,772.20
	7512 4TH AVENUE	WORK ON 565	PV	108092	001	09101	7/8/2021	119204	5,997.86
	LINO LAKES MN 55014			Summary Total					5,997.86
				Payment Amount					9,770.06

Payment Group Control Number	3240		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100143	FERGUSON WATERWORKS # 2516	WATER METER FLAG KITS	PV	108093	001	09601	7/7/2021	0475799	706.01
	FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817							Summary Total	706.01
								Payment Amount	706.01
100209	HAKANSON ANDERSON ASSOC INC	PAY APP 6 PW CAMPUS	PV	107979	001	09435	7/15/2021	071521	3,268.24
	HAKANSON ANDERSON ASSOC INC 3601 THURSTON AVENUE ANOKA MN 55303-1063							Summary Total	3,268.24
								Payment Amount	3,268.24
117067	HARTZELL CONSTRUCTION LLC	WORK AT 6701 HIGHWAY 10	PV	108054	001	09410	7/7/2021	6701-001	600.00
	HARTZELL CONSTRUCTION LLC 13737 UNDERCLIFF STREET NW ANDOVER MN 55304							Summary Total	600.00
								Payment Amount	600.00
117332	HEARTLAND TIRE INC	ROAD FORCE BAL 384 4 TIRES	PV	108095	001	09101	7/19/2021	9022080	80.00
	HEARTLAND TIRE INC							Summary Total	80.00
	7151 RIVERDALE DRIVE NW	ROAD FORCE BAL 392 4 TIRES	PV	108096	001	09101	7/16/2021	9022027	80.00
	RAMSEY MN 55303							Summary Total	80.00
								Payment Amount	160.00
112160	HOLIDAY COMPANIES	PD VEHICLE WASHES	PV	108055	001	09101	7/1/2021	046801072100	225.25
	HOLIDAY COMPANIES 4567 AMERICAN BLVD W BLOOMINGTON MN 55437							Summary Total	225.25
								Payment Amount	225.25
110569	INDY LIFT, INC.	GENIE ANNUAL INSPECTION	PV	108097	001	09101	7/14/2021	S45404	196.40
	INDY LIFT, INC. 5655 QUAM AVENUE NE ST MICHAEL MN 55376-9025							Summary Total	196.40

Payment Group Control Number 3240
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2021

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
								Payment Amount	196.40
107712	KLAMM MECHANICAL CONTRACTORS	PAY APP 6 PW CAMPUS	PV	107980	001	09438	7/15/2021	071521	75,611.45
	KLAMM MECHANICAL CONTRACTORS 12409 COUNTY ROAD 11 BURNSVILLE MN 55337							Summary Total	75,611.45
								Payment Amount	75,611.45
100256	LANO EQUIPMENT INC	RENTAL- EXCAVATOR	PV	108019	001	09605	7/1/2021	02-843888	375.00
	LANO EQUIPMENT INC							Summary Total	375.00
	6140 HIGHWAY 10 NW	RENT- VIRNIG 72 BUCKET/BROOM	PV	108057	001	09101	7/12/2021	02-845902	1,180.00
	ANOKA MN 55303							Summary Total	1,180.00
								Payment Amount	1,555.00
100722	LATOUR VINYL	1 HELMET NAME	PV	108020	001	09101	7/1/2021	070121	7.00
	LATOUR VINYL 7747 158TH AVENUE NW RAMSEY MN 55303							Summary Total	7.00
								Payment Amount	7.00
100259	LEAGUE OF MN CITIES INS TRUST	RE: HEMMERICH	PV	108058	001	09702	7/2/2021	179619	66.26
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517							Summary Total	66.26
								Payment Amount	66.26
117425	MAUER MAIN CHEVROLET	HOSE	PV	108021	001	09101	7/6/2021	5006287	76.01
	MAUER MAIN CHEVROLET 435 WEST MAIN STREET ANOKA MN 55303							Summary Total	76.01
								Payment Amount	76.01
108201	METRO TENT RENTAL	RENT TABLES- ELMCREST ART FAIR	PV	108099	001	09101	7/8/2021	8277	260.00
	METRO TENT RENTAL							Summary Total	260.00

Payment Group Control Number 3240
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2021

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	9273 188TH AVE NW ELK RIVER MN 55330								
								Payment Amount	260.00
118689	MIDWEST LIFT WORKS LLC	PAY APP 1 PW CAMPUS	PV	107982	001	09438	7/15/2021	071521	71,122.03
	MIDWEST LIFT WORKS LLC 614 BROADWAY ST NORTH JORDAN MN 55352							Summary Total	71,122.03
								Payment Amount	71,122.03
101164	MILLER CHEVROLET	WORK ON 373	PV	108063	001	09101	7/8/2021	CTCS666133	23.58
	MILLER CHEVROLET	WORK ON 373	PV	108063	002	09101	7/8/2021	CTCS666133	327.99
	P O BOX 130	WORK ON 373	PV	108063	003	09101	7/8/2021	CTCS666133	218.33
	21150 JOHN MILLESS DRIVE ROGERS MN 55374							Summary Total	569.90
								Payment Amount	569.90
118036	MINNESOTA UTILITIES AND EXCAVATING LLC	PAY APP 9 PW CAMPUS	PV	107983	001	09438	7/15/2021	071521	92,731.40
	MINNESOTA UTILITIES AND EXCAVATING LLC 13932 LAKE DRIVE FOREST LAKE MN 55025							Summary Total	92,731.40
								Payment Amount	92,731.40
115611	MN STATE FIRE DEPARTMENT ASSOCIATION	DUP FLAG-FD OF THE YEAR	PV	108100	001	09101	7/15/2021	119	155.50
	MN STATE FIRE DEPARTMENT ASSOCIATION 28711 HOLLY DRIVE NW ISANTI MN 55040							Summary Total	155.50
								Payment Amount	155.50
114244	NAVAL SURFACE WARFARE CENTER CRANE DIV	NIGHT VISION RENEWAL	PV	108024	001	09101	7/2/2021	N00164LE0779-21	1,200.00
	NAVAL SURFACE WARFARE CENTER WARFARE CEN COMMANDING OFFICER 300 HWY 361 BUILDING 2044 ELECTRO OPTIC ATTEN: D OWENS CRANE IN 47522							Summary Total	1,200.00

Payment Group Control Number	3240		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					1,200.00
100360	NORTH STAR TOWING INC	TOWS JUNE 21	PV	108064	001	09101	7/1/2021	070121	703.00
	NORTH STAR TOWING INC 833 NORTH STREET ANOKA MN 55303			Summary Total					703.00
				Payment Amount					703.00
118035	NORTHLAND CONCRETE AND MASONRY CO. LLC	PAY APP 8 PW CAMPUS	PV	107986	001	09438	7/15/2021	071521	160,124.40
	NORTHLAND CONCRETE AND MASONRY CO. LLC 1125 STAGECOACH ROAD SHAKOPEE MN 55379			Summary Total					160,124.40
				Payment Amount					160,124.40
118516	NORTHLAND PAVING LLC	PAY APP 2 PW CAMPUS	PV	107987	001	09438	7/15/2021	071521	302,532.91
	NORTHLAND PAVING LLC 21716 KENRICK S. SUITE 4 LAKEVILLE MN 55044			Summary Total					302,532.91
				Payment Amount					302,532.91
118688	PETERSON COMPANIES INC	PAY APP 1 PW CAMPUS	PV	107990	001	09438	7/15/2021	071521	4,517.82
	PETERSON COMPANIES INC 8326 WYOMING TRAIL CHISAGO CITY MN 55013			Summary Total					4,517.82
				Payment Amount					4,517.82
118400	PUMP AND METER SERVICE	PAY APP 3 PW CAMPUS	PV	107991	001	09438	7/15/2021	071521	46,997.63
	PUMP AND METER SERVICE 11303 EXCELSIOR BLVD HOPKINS MN 55343			Summary Total					46,997.63
				Payment Amount					46,997.63
117595	QUADIENT LEASING USA INC	INK CARTRIDGE-POSTAGE MACHINE	PV	108065	001	09101	6/18/2021	16414593	139.73
	QUADIENT LEASING USA INC			Summary Total					139.73

Payment Group Control Number	3240		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	DEPT 3682 P O BOX 123682 DALLAS TX 75312-3682								
				Payment Amount					139.73
100422	REGISTERED ABSTRACTERS INC	RE: OUTLOT A HARVEST ESTATES	PV	108066	001	09605	6/23/2021	T21-06034	325.00
	REGISTERED ABSTRACTERS INC 2115 NORTH THIRD AVENUE ANOKA MN 55303			Summary Total					325.00
				Payment Amount					325.00
117956	RJM CONSTRUCTION LLC	PAY APP 10 PW CAMPUS	PV	107992	001	09438	7/15/2021	071521	101,307.84
	RJM CONSTRUCTION LLC 830 BOONE AVENUE NORTH GOLDEN VALLEY MN 55427			Summary Total					101,307.84
				Payment Amount					101,307.84
118164	RTL CONSTRUCTION INC	PAY APP 6 PW CAMPUS	PV	107993	001	09438	7/15/2021	071521	72,222.69
	RTL CONSTRUCTION INC 290 SARAZIN STREET SHAKOPEE MN 55379			Summary Total					72,222.69
				Payment Amount					72,222.69
111128	SHERBURNE COUNTY SHERIFFS OFFICE	RANGE USE 7/12/2021	PV	108105	001	09101	7/19/2021	0202107-RPD	60.00
	SHERBURNE COUNTY SHERIFFS OFFICE 13880 BUSINESS CENTER DRIVE NW ELK RIVER MN 55330			Summary Total					60.00
				Payment Amount					60.00
118690	STAPF CONCRETE CONSTRUCTION INC	PAY APP 1 PW CAMPUS	PV	107994	001	09438	7/15/2021	071521	13,958.24
	STAPF CONCRETE CONSTRUCTION INC 201 W TRAVELERS TRAIL SUITE 210 BURNSVILLE MN 55337			Summary Total					13,958.24
				Payment Amount					13,958.24
118034	STEENBERG WATRUD CONSTRUCTION LLC	PAY APP 4 PW CAMPUS	PV	107995	001	09438	7/15/2021	071521	40,214.45

Payment Group Control Number	3240		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	STEENBERG WATRUD CONSTRUCTION LLC 10967 CLARK ROAD INNER GROVE HEIGHTS MN 55077			Summary Total					40,214.45
				Payment Amount					40,214.45
118686	SWANSON AND YOUNGDALE INC	PAY APP 1 PW CAMPUS	PV	107996	001	09438	7/15/2021	071521	23,750.00
	SWANSON AND YOUNGDALE INC 6565 WEST 23RD STREET MINNEAPOLIS MN 55426			Summary Total					23,750.00
				Payment Amount					23,750.00
114151	TASC (FEES)	JUNE 21 HRA/ADMIN FEES	PV	108069	001	09101	6/29/2021	IN2055213	237.75
	TASC			Summary Total					237.75
	CLIENT INVOICES	JUNE 21 FSA/HRA/ADMIN FEES	PV	108070	001	09101	6/29/2021	IN2055212	137.75
	P O BOX 88278 MILWAUKEE WI 53288-0001			Summary Total					137.75
				Payment Amount					375.50
118163	TOP LITE CONTRACT GLAZING INC	PAY APP 4 PW CAMPUS	PV	107997	001	09438	7/15/2021	071521	43,849.15
	TOP LITE CONTRACT GLAZING INC 15548 260TH STREET LINDSTROM MN 55045			Summary Total					43,849.15
				Payment Amount					43,849.15
108522	TOTAL CONTROL SYSTEMS, INC	2 AC UNITS WELL 7	PV	108107	001	09601	7/14/2021	9839	10,845.08
	TOTAL CONTROL SYSTEMS, INC P O BOX 40 STANCHFIELD MN 55080			Summary Total					10,845.08
				Payment Amount					10,845.08
107705	TWIN CITY GARAGE DOOR CO	PAY APP 1 PW CAMPUS	PV	108119	001	09438	7/15/2021	071521A	96,900.00
	TWIN CITY GARAGE DOOR CO 5601 BOONE AVE N MINNEAPOLIS MN 55428			Summary Total					96,900.00

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3240		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
								Payment Amount	96,900.00
115935	UNITED STATES GEOLOGICAL SURVEY	STREAMGAUGE MISS 10/20-9/21	PV	108071	001	09605	7/8/2021	6000006026 JULY 21	2,122.00
	UNITED STATES GEOLOGICAL SURVEY PO BOX 6200-27 PORTLAND OR 97228-6200							Summary Total	2,122.00
								Payment Amount	2,122.00
100529	WENDELL'S INC	K. SCHMIDT BADGE	PV	108072	001	09101	6/29/2021	2574559	5.23
	WENDELL'S INC 6601 BUNKER LAKE BLVD PO BOX 458 RAMSEY MN 55303-0458							Summary Total	5.23
								Payment Amount	5.23
108453	WITMER PUBLIC SAFETY GROUP INC	IRON DUCK BLS BACKPACK	PV	108109	001	09101	7/6/2021	2136811	1,507.93
	WITMER PUBLIC SAFETY GROUP INC 104 INDEPENDENCE WAY COATESVILLE PA 19320							Summary Total	1,507.93
								Payment Amount	1,507.93
118166	WOLF RIVER ELECTRIC	PAY APP 6 PW CAMPUS	PV	107998	001	09438	7/15/2021	071521	157,293.44
	WOLF RIVER ELECTRIC 101 ISANTI PARKWAY NE # G ISANTI MN 55040							Summary Total	157,293.44
								Payment Amount	157,293.44
106402	ZEP MANUFACTURING COMPANY	BRAKE WASH	PV	108000	001	09101	7/7/2021	9006448267	602.25
	ZEP SALES & SERVICE 13237 COLLECTIONS CENTER DRIVE CHICAGO IL 60693							Summary Total	602.25
								Payment Amount	602.25
								Total Amount to be Processed	1,644,055.15
								Total Number of Payments to be Processed	60

Payment Group Control Number	3241		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
110402	ADVANCE AUTO PARTS	JUNE 2021 PURCHASES	PV	107970	001	09101	6/30/2021	063021	301.48
	ADVANCE AUTO PARTS	JUNE 2021 PURCHASES	PV	107970	002	09101	6/30/2021	063021	816.29
	AAP FINANCIAL SERVICES	JUNE 2021 PURCHASES	PV	107970	003	09101	6/30/2021	063021	79.32
	P O BOX 742063	JUNE 2021 PURCHASES	PV	107970	004	09101	6/30/2021	063021	14.70
	ATLANTA GA 30374-2063			Summary Total					1,211.79
				Payment Amount					1,211.79
115149	ADVANCED FIRST AID INC	INFANT/CHILD E;ECTRODE PADS	PV	108001	001	09101	7/5/2021	0721-363	261.00
	ADVANCED FIRST AID INC 4201 DREW AVENUE NORTH ROBBINSDALE MN 55422-1549			Summary Total					261.00
				Payment Amount					261.00
100017	AIRGAS USA, LLC	MISC GASES	PV	108002	001	09101	6/30/2021	9980516478	32.03
	AIRGAS USA LLC P O BOX 802576 CHICAGO IL 60680-2576			Summary Total					32.03
				Payment Amount					32.03
117343	AMAZON CAPITAL SERVICES INC	PD MISC SUPPLIES	PV	108003	001	09101	6/28/2021	16VC-N6HL-KH7F	82.41
	AMAZON CAPITAL SERVICES INC	PD MISC SUPPLIES	PV	108003	002	09101	6/28/2021	16VC-N6HL-KH7F	36.18-
	410 TERRY AVENUE NORTH	PD MISC SUPPLIES	PV	108003	003	09101	6/28/2021	16VC-N6HL-KH7F	8.41
	SEATTLE WA 98109			Summary Total					54.64
		PD MISC SUPPLIES	PV	108036	001	09101	7/12/2021	1LRD-NJC1-1TD1	26.06
				Summary Total					26.06
		MISC POLICE	PV	108077	001	09101	6/28/2021	11T9-Y9DV-14C1	8.78
		MISC POLICE	PV	108077	002	09101	6/28/2021	11T9-Y9DV-14C1	54.49
				Summary Total					63.27
				Payment Amount					143.97
101084	BATTERIES PLUS BULBS	12 V BATTERIES (10)	PV	108083	001	09101	7/12/2021	P41578131	347.64
	BATTERIES PLUS BULBS 138 SOUTH DALE MABRY HWY TAMPA FL 33609			Summary Total					347.64
				Payment Amount					347.64

Payment Group Control Number	3241		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
106346	BAUER BUILT INCORPORATED	2 TIRES	PV	108037	001	09101	7/13/2021	940078856	211.76
	BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR BLAINE MN 55449			Summary Total					211.76
				Payment Amount					211.76
116197	CINTAS CORPORATION	UNIFORM CLEANING	PV	107975	001	09101	7/7/2021	4089114314	16.50
	CINTAS CORPORATION	UNIFORM CLEANING	PV	107975	002	09101	7/7/2021	4089114314	13.29
	CINTAS LOC #4K	UNIFORM CLEANING	PV	107975	003	09101	7/7/2021	4089114314	5.00
	P O BOX 650838	UNIFORM CLEANING	PV	107975	004	09101	7/7/2021	4089114314	13.29
	DALLAS TX 75265-0838			Summary Total					48.08
		UNIFORM CLEANING	PV	108008	001	09101	6/30/2021	4088684018	16.50
		UNIFORM CLEANING	PV	108008	002	09101	6/30/2021	4088684018	5.00
		UNIFORM CLEANING	PV	108008	003	09101	6/30/2021	4088684018	14.46
		UNIFORM CLEANING	PV	108008	004	09101	6/30/2021	4088684018	14.46
				Summary Total					50.42
		FIRE- MATS	PV	108009	001	09101	6/30/2021	4088683874	16.56
				Summary Total					16.56
		UNIFORM CLEANING	PV	108041	001	09101	7/14/2021	4089992969	16.56
		UNIFORM CLEANING	PV	108041	002	09101	7/14/2021	4089992969	5.00
		UNIFORM CLEANING	PV	108041	003	09101	7/14/2021	4089992969	20.00
		UNIFORM CLEANING	PV	108041	004	09101	7/14/2021	4089992969	20.06
				Summary Total					61.62
		FIRE MATS	PV	108085	001	09101	7/8/2021	4089383919	13.20
				Summary Total					13.20
				Payment Amount					189.88
115896	CIVICPLUS INC	ANNUAL FEES/SUPP 8/21-8/22	PV	108042	001	09101	7/19/2021	214282	7,813.97
	CIVIC PLUS			Summary Total					7,813.97
	P O BOX 1572	CIVIC REC RENEW 8/21-8/22	PV	108043	001	09101	7/19/2021	214302	7,276.50
	MANHATTAN KS 66505			Summary Total					7,276.50
				Payment Amount					15,090.47
113306	DEFINITIVE TECHNOLOGY SOLUTIONS INC	COPIER CONTRACT JUNE/JULY 2021	PV	108044	001	09101	6/22/2021	INV220559	345.60
	DEFINITIVE TECHNOLOGY SOLUTIONS INC 9401 JAMES AVENUE SOUTH SUITE 120			Summary Total					345.60

Payment Group Control Number	3241		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T A/P ACH Payment		
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	BLOOMINGTON MN 55431								
				Payment Amount					345.60
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	108011	001	09101	7/1/2021	86234	2,603.03
	DEHN OIL COMPANY			Summary Total					2,603.03
	6735 141ST AVENUE NW								
	RAMSEY MN 55303								
				Payment Amount					2,603.03
101185	DO ALL PRINTING COM INC	HIRING BANNER- FIRE DEPT	PV	108012	001	09101	6/28/2021	52041	772.50
	DO ALL PRINTING COM INC			Summary Total					772.50
	6360 HIGHWAY 10 NW	RAMSEY RESIDENT JUL/AUG 21	PV	108045	001	09101	6/25/2021	52018	6,145.00
	RAMSEY MN 55303			Summary Total					6,145.00
		NITE TO UNITE DOOR HANGERS	PV	108087	001	09101	7/6/2021	52108	275.00
				Summary Total					275.00
		PW DOOR HANGERS-UTILITIES	PV	108088	001	09601	7/15/2021	52219	127.50
				Summary Total					127.50
		ART FAIR 2021 YARD SIGNS	PV	108089	001	09101	6/30/2021	52082	95.10
				Summary Total					95.10
				Payment Amount					7,415.10
100158	ECM PUBLISHERS INC	BIDS 202112 PROJECT	PV	107978	001	09435	7/2/2021	842797	258.00
	ECM PUBLISHERS INC			Summary Total					258.00
	4095 COON RAPIDS BLVD	AD DEPUTY CITY ADMIN/COM DEV	PV	108013	001	09101	6/27/2021	841919	389.00
	COON RAPIDS MN 55433			Summary Total					389.00
		JUNE 21 UNION HERALD	PV	108046	001	09101	6/30/2021	20568	15.00
				Summary Total					15.00
				Payment Amount					662.00
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC	WORK ON 312	PV	108015	001	09101	6/28/2021	DL05272122D	84.10
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC			Summary Total					84.10
	2755 GENEVA AVE N	MISC FOR 311	PV	108048	001	09702	6/30/2021	DL05252121G	526.70

Payment Group Control Number	3241		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	OAKDALE MN 55128			Summary Total					526.70
		MISC FOR 311	PV	108049	001	09702	6/29/2021	DL05252121F	200.68
				Summary Total					200.68
				Payment Amount					811.48
113321	FACTORY MOTOR PARTS CO	MISC PARTS	PV	108016	001	09101	7/6/2021	1-7015071	13.85
	FACTORY MOTOR PARTS CO BIN 139107 P O BOX 9107 MINNEAPOLIS MN 55480-9107			Summary Total					13.85
				Payment Amount					13.85
107099	FASTENAL	MISC PARTS	PV	108050	001	09101	7/13/2021	MNTC8195923	57.32
	FASTENAL COMPANY			Summary Total					57.32
	P O BOX 1286	MISC PARTS	PV	108051	001	09101	7/9/2021	MNTC8195896	22.17
	WINONA MN 55987			Summary Total					22.17
				Payment Amount					79.49
100200	GOPHER STATE ONE CALL INC	JUNE 21 329 TICKETS	PV	108017	001	09601	6/30/2021	1060688	148.05
	GOPHER STATE ONE CALL	JUNE 21 329 TICKETS	PV	108017	002	09601	6/30/2021	1060688	148.05
	7223 PARKWAY DRIVE SUITE 210	JUNE 21 329 TICKETS	PV	108017	003	09601	6/30/2021	1060688	148.05
	HANOVER MD 21076-1317			Summary Total					444.15
				Payment Amount					444.15
100204	GRAFIX SHOPPE	BIKE HELMET GRAPHICS	PV	108052	001	09101	7/1/2021	139724	389.26
	GRAFIX SHOPPE 3240 MIKE COLLINS DRIVE EAGAN MN 55121			Summary Total					389.26
				Payment Amount					389.26
100650	GRAINGER	SHOVELS	PV	108018	001	09101	7/1/2021	9951198549	137.70
	GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001			Summary Total					137.70
				Payment Amount					137.70

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CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3241		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
112564	GROUP HEALTH INC WORKSITE	JUNE 2021 EAP SERVICES	PV	108053	001	09101	6/29/2021	W819041	94.00
	GROUP HEALTH INC WORKSITE MAIL STOP # 21109A P O BOX 1309 MINNEAPOLIS MN 55440-1309			Summary Total					94.00
				Payment Amount					94.00
100211	HAWKINS INC	CHEMICALS	PV	108094	001	09601	7/9/2021	4980405	7,586.38
	HAWKINS INC P O BOX 860263 MINNEAPOLIS MN 55486-0263			Summary Total					7,586.38
				Payment Amount					7,586.38
112475	INNOVATIVE OFFICE SOLUTIONS	THREE OFFICE CHAIRS	PV	108056	001	09101	6/24/2021	CIN101717	1,121.30
	INNOVATIVE OFFICE SOLUTIONS P O BOX 860627 MINNEAPOLIS MN 55486-0001			Summary Total					1,121.30
				Payment Amount					1,121.30
101172	KUECHLE UNDERGROUND INC	PAY EST 3 RIVERDALE DR IMPROV	PV	107981	001	09402	7/13/2021	071321	385,690.39
	KUECHLE UNDERGROUND INC 10998 STATE HWY 55 PO BOX 509 KIMBALL MN 55353			Summary Total					385,690.39
				Payment Amount					385,690.39
100266	LOGIS	NETWORK SERVICES THRU 6/26/21	PV	108059	001	09101	6/30/2021	50638	2,093.75
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS			Summary Total					2,093.75
	5750 DULUTH STREET GOLDEN VALLEY MN 55422-4036	JULY 2021 SERVICE	PV	108060	001	09101	7/1/2021	50574	18,355.00
				Summary Total					18,355.00
				Payment Amount					20,448.75
106616	MARTIN MCALLISTER, INC	PUBLIC SAFETY ASSESSEMENTS	PV	108061	001	09101	6/30/2021	14001	1,100.00
	MARTIN MCALLISTER, INC 7650 EDINBOROUGH WAY #550			Summary Total					1,100.00

Payment Group Control Number	3241		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	EDINA MN 55435								
				Payment Amount					1,100.00
100283	MENARDS COON RAPIDS	MISC SUPPLIES	PV	108022	001	09101	7/2/2021	54569	253.15
	MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55433			Summary Total					253.15
				Payment Amount					253.15
100284	MENARDS ELK RIVER	20 GAL AIR COMPRESSOR	PV	108098	001	09101	7/1/2021	34277	279.99
	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077			Summary Total					279.99
				Payment Amount					279.99
100285	MET COUNCIL ENVIRONMENTAL SRV	WASTE WATER AUG 2021	PV	108023	001	09602	7/7/2021	0001126726	70,433.39
	MET COUNCIL ENVIRONMENTAL SRV P O BOX 856513 MINNEAPOLIS MN 55485-6513			Summary Total					70,433.39
				Payment Amount					70,433.39
100289	METRO SALES INC	COPIER CONTRACT APR-JUNE 21	PV	108062	001	09101	7/2/2021	INV1846155	1,717.06
	METRO SALES INC 1620 EAST 78TH STEET MINNEAPOLIS MN 55423			Summary Total					1,717.06
				Payment Amount					1,717.06
115167	NET TRANSCRIPTS INC	TRANSCRIPTION	PV	108101	001	09101	7/7/2021	NT4681	140.20
	NET TRANSCRIPTS INC 3707 N. 7TH STREET SUITE 320 PHOENIX AZ 85014			Summary Total					140.20
				Payment Amount					140.20
101234	NORTH VALLEY, INC	PAY EST 1 21 MSA PAVEMENT OVLY	PV	107984	001	09402	7/13/2021	071321	11,845.64
	NORTH VALLEY, INC			Summary Total					11,845.64

Payment Group Control Number	3241		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	20015 IGUANA STREET NW	PAY EST 1 21 PAVEMENT OVERLAY	PV	107985	001	09435	7/12/2021	071221	47,570.17
	NOWTHEN MN 55330					Summary Total			47,570.17
						Payment Amount			59,415.81
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	108102	001	09101	7/9/2021	202044	331.87
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433					Summary Total			331.87
						Payment Amount			331.87
115071	NORTHLAND OCCUPATIONAL HEALTH	PRE EMPLOY DRUG SCREEN	PV	108025	001	09101	6/23/2021	10723	50.00
	NORTHLAND OCCUPATIONAL HEALTH					Summary Total			50.00
	7533 SUNWOOD DRIVE NW SUITE 212	PRE EMPLOY TESTING	PV	108026	001	09101	6/30/2021	11161	430.00
	RAMSEY MN 55303					Summary Total			430.00
						Payment Amount			480.00
110547	NORTHWEST LIGHTING SYSTEMS CO.	BULBS FOR RAMP	PV	108103	001	09240	7/14/2021	121672	15.00
	NORTHWEST LIGHTING SYSTEMS CO.					Summary Total			15.00
	746 CRAIG AVENUE	BULBS/MISC FOR RAMP	PV	108104	001	09240	7/12/2021	121641	553.00
	TRACY MN 56175					Summary Total			553.00
						Payment Amount			568.00
117474	OERTEL ARCHITECTS LTD	JUNE 21 PW CAMPUS	PV	107988	001	09438	7/8/2021	14	13,645.60
	OERTEL ARCHITECTS LTD 1795 ST CLAIR AVENUE ST PAUL MN 55105					Summary Total			13,645.60
						Payment Amount			13,645.60
112421	PERRILL	ROW WAY WEB APP JULY 2021	PV	107989	001	09101	7/1/2021	254841	200.00
	PERRIL 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305					Summary Total			200.00
						Payment Amount			

Payment Group Control Number	3241		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
									200.00
100384	PLAISTED COMPANIES INC	BLACK DIRT	PV	108027	001	09101	6/30/2021	45188	693.75
	PLAISTED COMPANIES INC	BLACK DIRT	PV	108027	002	09101	6/30/2021	45188	693.75
	PO BOX 332 11555 - 205TH AVENUE NW ELK RIVER MN 55330			Summary Total					1,387.50
				Payment Amount					1,387.50
107978	PREMIER COMMERCIAL PROPERTIES INC	HIGHWAY 10 MANAG. JUNE 2021	PV	108028	001	09410	6/30/2021	7712	200.00
	PREMIER COMMERCIAL PROPERTIES INC	HIGHWAY 10 MANAG. JUNE 2021	PV	108028	002	09410	6/30/2021	7712	200.00
	299 COON RAPIDS BLVD NW #200	HIGHWAY 10 MANAG. JUNE 2021	PV	108028	003	09410	6/30/2021	7712	200.00
	COON RAPIDS MN 55433			Summary Total					600.00
				Payment Amount					600.00
115381	RUMRIVER ART CENTER	DEMO- ELMCREST ART FAIR	PV	108118	001	09101	7/14/2021	1215223	630.00
	RUMRIVER ART CENTER 2665 4TH AVENUE SUITE 102 ANOKA MN 55303			Summary Total					630.00
				Payment Amount					630.00
114269	SPEEDCUTTERS OUTDOOR MAINTENANCE LLC	TURF CARE JUNE 21-FF1	PV	108029	001	09101	6/24/2021	13466	516.35
	SPEEDCUTTERS OUTDOOR MAINTENANCE LLC			Summary Total					516.35
	18523 OLSON STREET NW	TURF CARE MISC SITES JUNE 21	PV	108030	001	09101	6/24/2021	13454	7,900.89
	ELK RIVER MN 55330			Summary Total					7,900.89
				Payment Amount					8,417.24
100469	STREICHER'S POLICE EQUIPMENT	K. LATARTE-BALLISTIC PLATES	PV	108068	001	09101	6/29/2021	I1510862	744.00
	STREICHER'S POLICE EQUIPMENT 10911 WEST HWY 55 MINNEAPOLIS MN 55441			Summary Total					744.00
				Payment Amount					744.00

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Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
110313	SUMMIT FIRE PROTECTION	FF2 FIRE ALARM INSPECT	PV	108031	001	09101	6/24/2021	130019527	315.00
	SUMMIT FIRE PROTECTION			Summary Total					315.00
	P O BOX 6205	INSPECT SPRINKLER FF 2	PV	108032	001	09101	6/30/2021	130020135	315.00
	CAROL STREAM IL 60197-6205			Summary Total					315.00
		PARK RAMP- SPRINKLER INSPECT	PV	108067	001	09240	6/30/2021	130020584	362.25
				Summary Total					362.25
				Payment Amount					992.25
116602	TEAM LABORATORY CHEMICAL LLC	EZ DOSE IT - 3 BLOCKS	PV	108106	001	09602	7/14/2021	INV0026678	864.00
	TEAM LABORATORY CHEMICAL LLC P O BOX 1467 28650 STATE HWY 34 DETROIT LAKES MN 56501			Summary Total					864.00
				Payment Amount					864.00
106812	TWIN CITY FILTER SERVICE INC	MISC FILTERS	PV	108108	001	09101	7/2/2021	0704546-IN	471.31
	TWIN CITY FILTER SERVICE INC 2529 25TH AVE S MINNEAPOLIS MN 55406-1280			Summary Total					471.31
				Payment Amount					471.31
106990	USA BLUE BOOK	CABLE	PV	108033	001	09601	6/30/2021	649015	371.58
	USA BLUE BOOK PO BOX 9004 GURNEE IL 60031-9004			Summary Total					371.58
				Payment Amount					371.58
106351	WATER LABORATORIES, INC	JUNE 2021 WATER TEST	PV	108034	001	09601	7/2/2021	8590	660.00
	WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330			Summary Total					660.00
				Payment Amount					660.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3241		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JLIPSKI		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount

Total Amount to be Processed	609,033.97
Total Number of Payments to be Processed	45

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-211

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JULY 8, 2021 THROUGH JULY 21, 2021

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of July 8, 2021, through July 21, 2021, in the amount of $ 2,781,697.61 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period July 8, 2021, through July 21, 2021, in the amount of $ 2,781,697.61.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Woestehoff, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Kuzma
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 27th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 8.**

Meeting Date: 07/27/2021

Submitted For: Joe Feriancek, Engineering/Public Works

By: Joe Feriancek, Engineering/Public Works

Information

Title

Adopt Resolution #21-195 Ordering Plans and Specifications for Improvement Project #21-10, Fire Station No.1 Parking Lot Improvements

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #21-195 ordering plans and specifications for Improvement Project #21-10, Fire Station No.1 Parking Lot Improvements.

Background:

Existing Parking Lot:

The existing parking lot was built in 2001, with a mix of concrete curb and gutter and areas with no curb. No storm sewer inlets exist in the concrete curb and gutter, storm water flows to low points with curb cut openings. Drainage issues are apparent near the northern entrance to the site off of Armstrong Boulevard. Staff estimates approximately 10 percent of the pavement will require full-depth removal and replacement, due to poor condition beyond a mill and overlay fix. Four pavement cores were taken in various areas of the parking lot, 3 found a thickness of 2.25", 1 found a thickness of 2.75" of existing bituminous pavement.

Proposed Improvements:

Staff is proposing to mill 1.0" and overlay 1.5" of new bituminous pavement. The pavement near the northern entrance from Armstrong Boulevard back approximately 70 feet will be removed, and rebuilt to allow for proper drainage to the existing swale along Armstrong Boulevard. Four pedestrian ramp improvements will be required where the existing bituminous trail crosses the entrances, this is required anytime a mill and overlay improvement touches a pedestrian facility. Spot curb and gutter replacements and spot bituminous patching are also proposed. After paving, the parking lot is proposed to be marked to match the existing pavement marking layout. A preliminary site plan is attached to this case.

Utility Connections:

The fire station is currently served by an on-site well and septic field, which connect to the western side of the building. The 2021 – 2030 Capital Improvement Program list extending sanitary sewer, water, and adding a sprinkler system to fire station no.1 in 2023. Water and sewer are both stubbed to the site, located in the green space south of the parking lot. Staff does not recommend extending services with this project due to the necessary length and location of services. A more efficient connection would potentially come from the west side of the site, with future development. On-site services may be extended with a future utility connection site with only minor impact to the proposed parking lot improvements. The throw away cost resulting from the mill and overlay of the parking lot where the future connection to the building would be made, are estimated to be $2,700. Staff feels this cost is justified considering waiting an additional 2 years to mill and overlay the entire parking lot could potentially lead to more costly bituminous patching costs as the pavement continues to deteriorate. Copies of the Capital Improvement Program sheets are attached to this case.

Notification:

No notifications are required with this case.

Observations/Alternatives:

Motion to adopt Resolution #21-195 ordering plans and specification for Improvement Project #21-195, Fire Station No.1 Parking Lot Improvements.

Funding Source:

Funding for this improvement is proposed to come from the Facility Fund. Estimated project costs for the proposed Fire Station No.1 parking lot improvements totals $92,000. This includes 14% indirect costs for administrative, engineering, legal and financing.

Recommendation:

Staff recommends adopting Resolution #21-195 ordering plans and specifications for Improvement Project #21-10, Fire Station No.1 Parking Lot Improvements.

The Public Works Committee reviewed this project on July 20, 2021 and unanimously recommended ordering of plans and specifications for this improvement project.

Action:

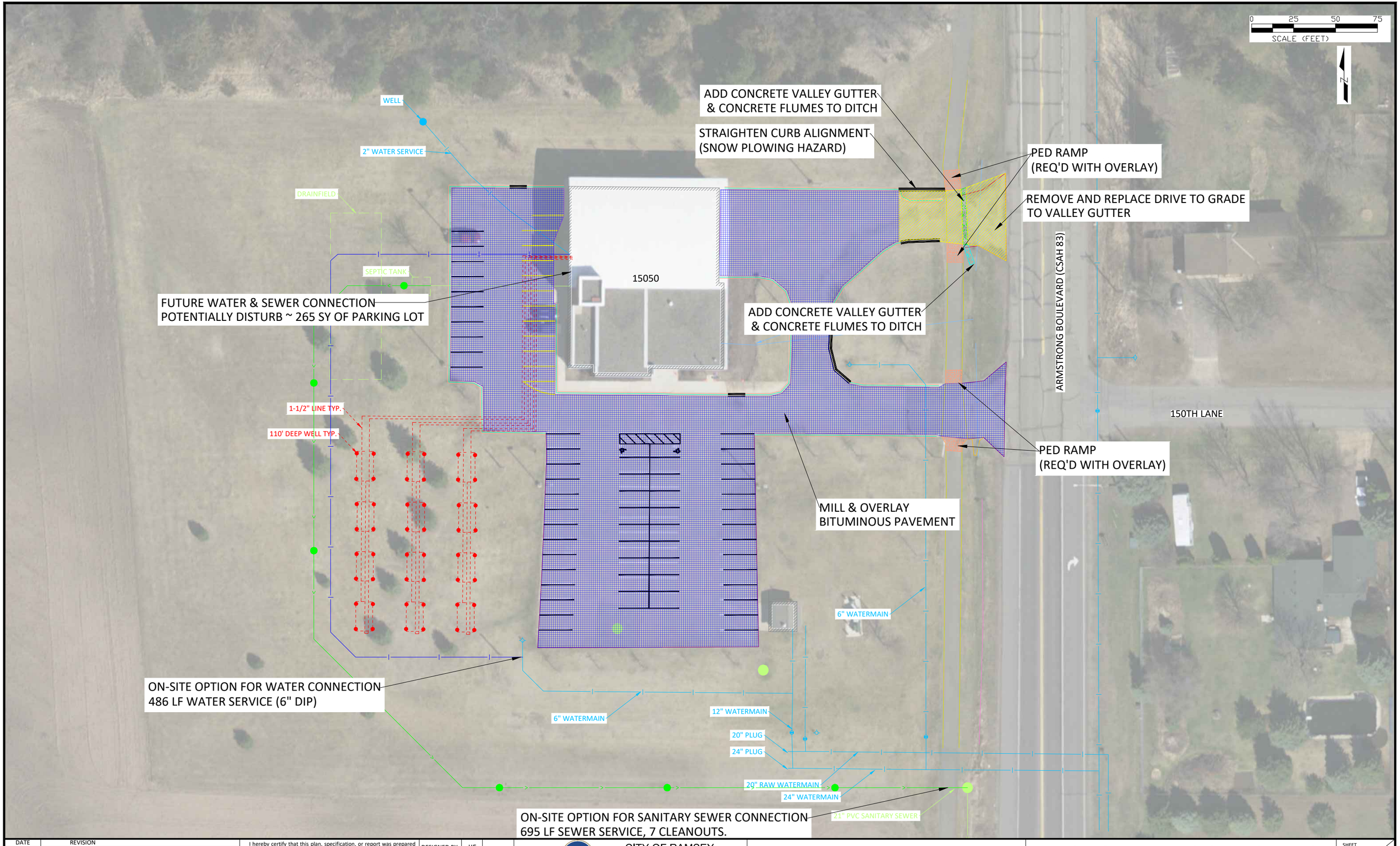
Adopt Resolution #21-195 ordering plans and specification for Improvement Project #21-10, Fire Station No.1 Parking Lot Improvements.

Attachments

Fire Station Site Plan
CIP Water Connection
CIP Sewer Connection
CIP Sprinkler System
Resolution 21-195

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/22/2021 09:24 AM
Kurt Ulrich	Colleen Lasher	07/22/2021 11:49 AM
Form Started By: Joe Feriancek		Started On: 07/19/2021 08:36 AM
Final Approval Date: 07/22/2021		



DATE	REVISION

jul 12, 2021 - 1:23pm
G:\Engineering\AutoCad Dwgs\Projects A-M\Fire Station No.1 Parking Lot Improvements 21-10\Plan Drawings\21-10 Site Plan.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date XX/XX/XX Lic. No. XXXXX

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 7/12/21
CHECKED BY:	JJF	FILE: 21-10

City of RAMSEY
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

SITE PLAN

FIRE STATION No.1 PARKING LOT IMPROVEMENTS
CITY PROJECT NO. 21-10
CITY OF RAMSEY, MINNESOTA

SHEET 1 OF 1 SHEETS

Project # 11-WTR-003
Project Name Fire Station #1 Extension of Water

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $55,000

Description

Extend municipal water from parking lot into Fire Station #1 building.

Related Project 12-SEW-002 $60,000
Total Project Cost $115,000

Justification

Treated water is currently at the west end of parking lot on the property. This extension would allow for the installation of a sprinkler system within the building while also improving water quality inside of the building. The current well would be used for irrigation on the site.

Trunk charges are waived for public buildings.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost			55,000								55,000
Total			**55,000**								**55,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Water Utility Fund			55,000								55,000
Total			**55,000**								**55,000**

Project # 12-SEW-002
Project Name Fire Station 1 Sanitary Sewer Service

Department Sewer Utility
Contact
Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $60,000

Description

Sanitary Sewer was extended to the Fire Station Property in 2011. This project will extend sanitary sewer into the fire station in conjunction with City Water. Sanitary trunk fees not waived.

Related project 11-WTR-003 of $55,000

Justification

Extending sanitary sewer will allow removal of the septic tank and drainfield.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Improvements Other than Building Cost			60,000								60,000
Total			**60,000**								**60,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Sewer Utility Fund			60,000								60,000
Total			**60,000**								**60,000**

Project # 10-BLDG-004
Project Name Sprinkler System @ Fire Station #1

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20 Years
Category Municipal Building
Priority 4-New Addition (Med)
Status Active

Total Cost $25,000

Description

Hookup on-site municipal water to building and install sprinkler system for entire building.

Justification

Municipal water is on site with municipal well.

Expenditures	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Building Cost/Construction			20,000								20,000
Improvements Other than Building Cost			5,000								5,000
Total			**25,000**								**25,000**

Funding Sources	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Capital Maintenance Fund			25,000								25,000
Total			**25,000**								**25,000**

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-195

RESOLUTION ORDERING PLANS AND SPECIFICATIONS FOR IMPROVEMENT PROJECT #21-10, FIRE STATION No. 1 PARKING LOT IMPROVEMENTS

WHEREAS, the City proposes to overlay the pavement and improve drainage of the Fire Station No. 1 Parking Lot; and

WHEREAS, funding for this improvement is proposed to come from the Facilities Fund with a total estimated project cost of $92,000; and

WHEREAS, the City staff has the capacity to prepare plans and specifications for improvement project #21-10, Fire Station No.1 Parking Lot Improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Ramsey City Council hereby orders the City Engineer to prepare plans and specifications for Improvement Project #21-10, Fire Station No.1 Parking Lot Improvements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember ____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 9.**

Meeting Date: 07/27/2021

Submitted For: Bruce Westby, Engineering/Public Works

By: Joe Feriancek, Engineering/Public Works

Information

Title:

Adopt Resolution #21-200 Accepting Bids and Awarding Contract for Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #21-200 Accepting Bids and Awarding Contract for Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements.

Background:

In past years, the City Council has directed Staff to fully utilize funds annually budgeted for necessary Pavement Management Program (PMP) projects. Overlaying an additional 2.58 miles of street segments in 2021 will ensure all PMP funds designated for 2021 PMP projects will be spent in 2021. The streets selected for the 2021 Additional Pavement Overlay Improvements were included in the 2021 – 2030 Capital Improvement Program (CIP) for 2022 mill and overlay improvements. The street segments, which are outlined in the attached street segment summary, were specifically selected since they are exhibiting pavement stripping issues. This will allow the City to address stripping concerns on these streets one year sooner than anticipated in the current CIP, reducing potential impacts to the underlying pavement structure.

Plans are attached showing the street segments proposed to receive additional bituminous pavement overlay improvements in 2021. The street segments are located in the following developments:

- Reilley Estates
- Reilley Estates 2nd
- Reilley Estates 3rd
- Sunfish Gateway Business Park
- Traprock Commons
- Wildlife Sanctuary 2nd
- Wildlife Sanctuary 3rd

On June 8, 2021 the Ramsey City Council adopted resolution #21-159, ordering Staff to prepare plans and specifications for improvement project #21-12, 2021 Additional Pavement Overlay Improvements. Staff has prepared plans and specifications in-house, as part of their normal duties.

On June 22, 2021 the Ramsey City Council adopted resolution #21-180, approving plans and specifications and authorizing advertisement for bids for improvements project #21-12, 2021 Additional Pavement Overlay Improvements.

The proposed improvements are designated as City Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements.

Notification:

Advertisements were published in the Anoka Union Herald and in Finance & Commerce on June 25 and July 2, 2021. Bids were also advertised on-line on QuestCDN.

If Council awards the project, project notification letters will be mailed to property owners impacted by the construction project.

Time Frame/Observations/Alternatives:

Observations/Alternatives:
Motion to adopt Resolution #21-200 accepting bids and awarding a construction contract for 2021 Additional Pavement Overlay Improvements, Improvement Project #21-12, to North Valley, Inc. for the bid in the amount of $563,416.59.

Funding Source:

Bids were advertised in the Anoka Union Herald and in Finance and Commerce on June 25 and July 2, 2021. On July 19, 2021 a total of six (6) bids were received, opened, and tabulated, and the following bids were found to comply with the advertisement for bids.

CONTRACTOR	**TOTAL BID**
North Valley, Inc.	$563,416.59
Valley Paving, Inc.	$613,342.82
Bituminous Roadways, Inc.	$630,069.10
Asphalt Surface Technologies Corp.	$680,899.96
OMG Midwest Inc. dba Minnesota Paving & Materials	$696,019.20
C.S. McCrossan Construction, Inc.	$728,864.00
Engineer's Estimate	*$606,764.60*

The bid of North Valley, Inc. of Nowthen, Minnesota, in the amount of $563,416.59 for the total bid for construction of said improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder. Adding indirect costs in the amount of 14-percent brings total project costs to $642,294.91.

Per the final plans and specifications, estimated construction costs were $606,764.60. After adding 14-percent for indirect costs including; administrative, engineering, finance and legal costs, estimated project costs totaled $691,711.64.

The low bid is 7% less than the engineer's estimate, primarily due to lower than anticipated bituminous paving pricing.

Funding sources for these improvements includes a mix of Pavement Management Funds, and Stormwater Utility Funds.

- Pavement Management Funds $623,805.96
- Stormwater Utility Funds $18,488.95
- **Total Project Costs $642,294.91**

Bolton & Menk proposes to provide construction staking in a total not-to-exceed amount of $1,560.00. These costs are included in the 14% indirect costs. Staff feels these costs are reasonable on the scope of the proposed improvements and required staking and recommends accepting the proposal, which is attached for reference.

City Staff proposes to administer and inspect construction.

Plans and specifications were prepared in-house as part of Staff's normal duties.

Recommendation:

Staff recommends adopting Resolution #21-200, Accepting Bids and Awarding Contract for Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements.

Outcome/Action:

Motion to adopt Resolution #21-200 Accepting Bids and Awarding Contract for Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements, to North Valley, Inc. for the total bid in the amount of $563,416.59.

Attachments

21-12 Street Segment Summary

B&M Staking Proposal

21-12 Final Plans

Resolution #21-200

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/22/2021 02:36 PM
Kurt Ulrich	Colleen Lasher	07/22/2021 02:58 PM
Form Started By: Joe Feriancek		Started On: 07/19/2021 08:28 AM
Final Approval Date: 07/22/2021		

IP 21-12 2021 Additional Pavement Overlay Improvements
Street Segment Summary

Street Description						Street History							GPR Summary		
Subdivision	**Street**	**Segment Description**	**Length (feet)**	**Section (Urban / Rural)**	**Curb (Bit / Conc.)**	**2020 PASER**	**Year Built**	**Maint. 1**	**Maint. 2**	**Maint. 3**	**Maint. 4**	**Maint. 5**	**Avg HMA (inches)**	**Avg Agg. Base (inches)**	**Avg Section (inches)**
Reilley Estates	Juniper Ridge Drive	156th Lane / N EOP	486	Urban	Bit	6	1976	SC 1981	SC 1991	OL 2002	SC 2009	SC 2017	4.0	4.1	8.1
	Salish Street	Juniper Ridge Drive / CDS	288	Urban	Bit	7	1976	SC 1981	SC 1991	OL 2002	SC 2009	SC 2017	4.7	3.1	7.8
	Waco Street	S EOP / Juniper Ridge Dirve	182	Urban	Bit	7	1976	SC 1981	SC 1991	OL 2002	SC 2009	SC 2017	3.5	7.3	10.8
	Reilley Estates Total Length		*956*	*0.18 mi.*											
Reilley Estates 2nd	Juniper Ridge Drive	CDS / S EOP	1020	Urban	Bit	7	1978	SC 1984	SC 1991	OL 2002	SC 2009	SC 2017	4.0	4.1	8.1
	Yakima Street	SW EOP / Juniper Ridge Drive	335	Urban	Bit	6	1978	SC 1984	SC 1991	OL 2002	SC 2009	SC 2017	3.9	2.9	6.8
	Reilley Estates 2nd Total Length		*1355*	*0.26 mi.*											
Reilley Estates 3rd	157th Lane	Yakima Street / CDS	317	Urban	Bit	6	1978	SC 1984	SC 1991	OL 2002	SC 2009	SC 2017	4.2	4.7	8.9
	Yakima Street	S EOP / N EOP	983	Urban	Bit	6	1978	SC 1984	SC 1991	OL 2002	SC 2009	SC 2017	3.9	2.9	6.8
	Reilley Estates 3rd Total Length		*1300*	*0.25 mi.*											
Sunfish Gateway Business Park	140th Court	Sunfish Lake Boulevard / CDS	552	Urban	Conc.	6	2002	SC 2009	SC 2016				3.6	n/a**	n/a**
	Sunfish Gateway Business Park Total Length		*552*	*0.1 mi.*											
Traprock Commons	158th Avenue	Traprock Street / Variolite Street	485	Urban	Bit	6	1978	SC 1984	SC 1992	OL 1999	SC 2004	SC 2013	3.6	n/a**	n/a**
	Traprock Street	155th Avenue / 158th Avenue	2006	Urban	Bit	6	1978	SC 1984	SC 1992	OL 1999	SC 2004	SC 2013	3.8	4.4	8.2
	Traprock Street	158th Avenue / N EOP	871	Urban	Bit	6	1978	SC 1984	SC 1992	OL 1999	SC 2004	SC 2013	3.8	4.4	8.2
	Traprock Commons Total Length		*3362*	*0.64 mi.*											

IP 21-12 2021 Additional Pavement Overlay Improvements
Street Segment Summary

Street Description						Street History							GPR Summary		
Subdivision	**Street**	**Segment Description**	**Length (feet)**	**Section (Urban / Rural)**	**Curb (Bit / Conc.)**	**2020 PASER**	**Year Built**	**Maint. 1**	**Maint. 2**	**Maint. 3**	**Maint. 4**	**Maint. 5**	**Avg HMA (inches)**	**Avg Agg. Base (inches)**	**Avg Section (inches)**
Wildlife Sanctuary 2nd	156th Lane	Iodine Street / CDS	540	Urban	Conc.	6	2003	SC 2008	SC 2017				n/a*	n/a*	n/a*
	156th Lane	TH 47 / Iodine Street	464	Urban	Conc.	5	2003	SC 2008	SC 2017				n/a*	n/a*	n/a*
	157th Avenue	156th Avenue / Krypton Street	586	Urban	Conc.	7	2003	SC 2008	SC 2017				n/a*	n/a*	n/a*
	157th Avenue	Krypton Street / CDS	289	Urban	Conc.	7	2003	SC 2008	SC 2017				n/a*	n/a*	n/a*
	Iodine Court	Iodine Street / CDS	217	Urban	Conc.	8	2003	SC 2008	SC 2017				n/a*	n/a*	n/a*
	Iodine Street	156th Lane / S EOP	905	Urban	Conc.	8	2003	SC 2008	SC 2017				n/a*	n/a*	n/a*
	Krypton Street	157th Avenue / N EOP	179	Urban	Conc.	8	2003	SC 2008	SC 2017				n/a*	n/a*	n/a*
	Wildlife Sanctuary 2nd Total Length		*3180*	*0.6 mi.*											
Wildlife Sanctuary 3rd	154th Avenue	Krypton Street / E EOP	227	Urban	Conc.	6	2003	SC 2008					n/a*	n/a*	n/a*
	155th Lane	Krypton Street / Iodine Street	543	Urban	Conc.	6	2003	SC 2009					n/a*	n/a*	n/a*
	155th Lane	Krypton Street / W EOP	555	Urban	Conc.	6	2003	SC 2010					n/a*	n/a*	n/a*
	Krypton Street	155th Lane / CDS	307	Urban	Conc.	6	2003	SC 2011					n/a*	n/a*	n/a*
	Krypton Street	Alpine Drive / 155th Lane	1296	Urban	Conc.	6	2003	SC 2012					n/a*	n/a*	n/a*
	Wildlife Sanctuary 3rd Total Length		*2928*	*0.55 mi.*											
2021 Additional Pavement Overlay Improvement Total Length			**13,633**	**2.58 mi.**											

**GPR not available, built with current City Standards*

*** Aggregate Base not visable*

BOLTON & MENK

Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

July 7, 2021

Bruce Westby, P.E.
City Engineer
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Proposal for Construction Staking Services, City of Ramsey – 2021 Additional Pavement Overlay Improvements (City Project No. 21-12)

Dear Mr. Westby:

We appreciate the opportunity to assist the City of Ramsey with construction staking for the Additional Pavement Overlay Improvements (City Project No. 21-12).

Bolton & Menk will complete the following survey staking for the project:

- 0" height curb staking, and
- Top of pedestrian ramp staking.

We have made the following assumptions in preparing this proposal:

- No elevations will be staked,
- A second visit will be required to restake the top of each ramp,
- 2 hour of office surveyor time will be required to prepare the files, and
- 8 hours of field survey time will be required.

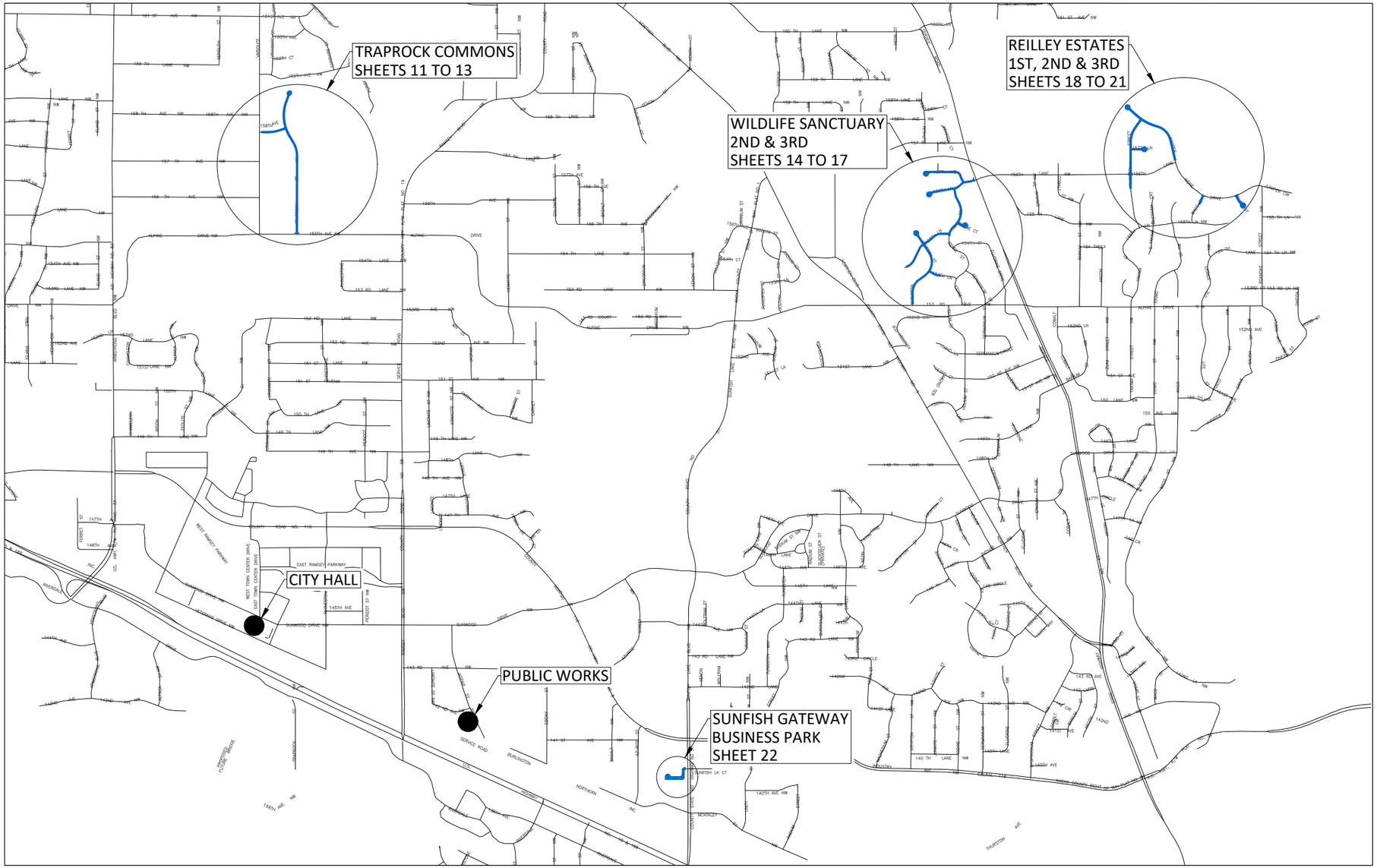
All work will be completed for a Not-to-Exceed amount of $1,560. If there are any questions, please call me at (651) 968-7760.

Sincerely,
BOLTON & MENK, INC.

Kevin P. Kielb, P.E.
Principal Engineer

Bolton & Menk is an equal opportunity employer.

CITY OF RAMSEY
2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY IMPROVEMENT PROJECT NO. 21-12



0 1/5 2/5 3/5
SCALE (MILE)

N

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002

GSOC

Call before you dig
811
651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 22 SHEETS

SHEET No.	DESCRIPTION
01	TITLE SHEET
02	STATEMENT OF ESTIMATED QUANTITIES
03 - 04	CITY DETAILS
05 - 10	MNDOT PED RAMP DETAILS
11 - 13	BITUMINOUS MILL & OVERLAY - TRAPROCK COMMONS
14 - 17	BITUMINOUS MILL & OVERLAY - WILDLIFE SANCTUARY 2ND & 3RD
18 - 21	BITUMINOUS MILL & OVERLAY - REILLEY ESTATES 1ST, 2ND & 3RD
22	BITUMINOUS MILL & OVERLAY - SUNFISH GATEWAY BP

LEGEND

	LIGHT POLE		EASEMENT
	TREE		RIGHT OF WAY
	TREE	E	ELECTRIC
	SHRUB	OE	OVERHEAD ELECTRIC
	SIGN	G	GAS
	VALVE	T	TELECOMMUNICATIONS
	UTILITY PEDESTAL		STORM SEWER
	HAND HOLE		SANITARY SEWER
	REMOVE TREE		WATERMAIN
	3'X2' CATCH BASIN		SAWCUT PAVEMENT
	MANHOLE		TREE LINE
	INLET PROTECTION		FENCE
			LANDSCAPING
	HYDRANT		RETAINING WALL
	VALVE		5' CONTOUR LINE
			1' CONTOUR LINE
			SILT FENCE
			REMOVE BITUMINOUS PAVEMENT
			SODDING TYPE LAWN
			CONCRETE PAVEMENT
			BITUMINOUS PAVEMENT
			GRAVEL SURFACE
			MILL BITUMINOUS PAVEMENT

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOE FERIANCEK, P.E.
CIVIL ENGINEER II

57095 LIC. NO.

DATE 6/29/21

DATE	REVISION
7/9/21	UPDATE PEDESTRIAN RAMP

Jul 09, 2021 – 8:55am
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21-12 2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS STATEMENT OF ESTIMATED QUANTITIES					
NOTE	**ITEM No.**	**MNDOT No.**	**DESCRIPTION**	**UNIT**	**ESTIMATED QUANTITY**
	1	2021.501	MOBILIZATION	LS	1
1	2	2104.502	REMOVE CASTING	EA	10
1	3	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	333
1	4	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	1,502
1	5	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	133
1	6	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	100
1	7	2104.504	REMOVE CONCRETE WALK	SY	135
2	8	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	55
8	9	2231.604	BITUMINOUS PATCH	SY	460
1	10	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	46,806
3	11	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	3,278
4	12	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0"	TON	5,151
	13	2503.602	GROUT CATCH BASIN	EA	40
	14	2503.602	RESET CATCH BASIN	EA	1
	15	2504.602	ADJUST VALVE BOX	EA	21
	16	2506.502	ADJUST FRAME AND RING CASTING	EA	37
	17	2506.502	CASTING ASSEMBLY	EA	10
6	18	2521.504	6" CONCRETE WALK	SY	209
6	19	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	216
6	20	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	241
	21	2531.618	TRUNCATED DOMES	SF	197
	22	2540.601	LANDSCAPE RESTORATION	LS	1
5	23	2563.601	TRAFFIC CONTROL	LS	1
7	24	2574.507	TOPSOIL (LV)	CY	29
	25	2575.504	SODDING TYPE LAWN	SY	191

PAY ITEM NOTES:

1. REMOVAL LIMITS SHALL BE MARKED IN THE FIELD BY CITY STAFF.
2. EV TO CV CONVERSION FACTOR = 1.25.
3. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 0.07 GAL/SY.
4. ESTIMATED QUANTITY BASED ON APPLICATION RATE OF 110 LB/SY-IN.
5. LUMP SUM QUANTITY SHALL INCLUDE ALL COST REQUIRED FOR MAINTAINING ALL FLAGGING OPERATIONS AS NECESSARY, MAINTAINING PEDESTRIAN ACCESS ROUTES, ANY SIGNAGE AND BARRICADES AS NECESSARY.
6. FINISH WITH CLEAR CURING COMPOUND.
7. CV TO LV CONVERSION FACTOR = 1.3.
8. BITUMINOUS PAVEMENT PATCH INCLUDES REMOVAL OF BITUMINOUS PAVEMENT BITUMINOUS CURB AND AGGREGATE BASE AS NECESSARY. INCLUDES PLACING AGGREGATE BASE, BITUMINOUS PAVEMENT AND BITUMINOUS CURB AS NECESSARY. BITUMINOUS PATCH AREAS WILL BE MARKED IN THE FIELD BY CITY STAFF AFTER THE MILLING OPERATION.

GENERAL NOTES:

1. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY. IT IS NOT GUARANTEED ANY OR ALL EXISTING UTILITIES ARE SHOWN. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
2. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING IRRIGATION SYSTEMS WITHIN THE PROJECT CONSTRUCTION LIMITS BEFORE COMMENCING WORK. THE CONTRACTOR IS RESPONSIBLE FOR AVOIDING DAMAGE TO IRRIGATION SYSTEMS WHERE POSSIBLE.
3. PAVEMENT RADII AT INTERSECTIONS ARE ASSUMED 20 FEET AND AT CUL-DE-SAC ENTRANCES ARE ASSUMED TO BE 50 FEET UNLESS OTHERWISE NOTED.

DATE	REVISION
7/9/21	REMOVE PED RAMPS W1 AND W2, UPDATE QUANTITIES

Jul 09, 2021 - 8:54am
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

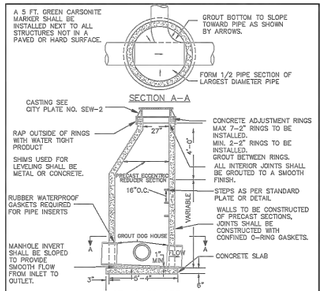
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

STATEMENT OF ESTIMATED QUANTITIES

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

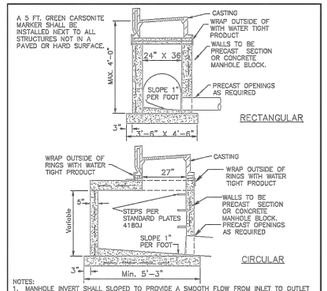
Notes:
1. INSTALLATION OF 4" OF TOPSOIL REQUIRED ACROSS ALL DISTURBED AREAS.
2. TOPSOIL IS DEFINED AS BLACK DIRT COMPOSED OF UNCONSOLIDATED MATERIAL, LARGELY UNDECOMPOSED ORGANIC MATTER WHICH IS SUITABLE FOUNDATION FOR VEGETATIVE GROWTH.
3. THE COMPOSITION OF TOPSOIL SHOULD CONTAIN NO MORE THAN THIRTY-FIVE PERCENT (35%) SAND CONTENT.

APPROVED:		STANDARD DETAILS:
7 – 2019	City of RAMSEY	TOPSOIL REQUIREMENTS
		CITY PLATE No. ERO–6



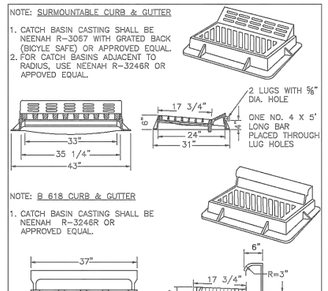
NOTES:
1. A 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES.
2. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
3. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS.
4. 6" BASE FOR ALL MANHOLES LESS THAN 14 FT. OF DEPTH, INCREASE BASE THICKNESS 2" PER 6 FT. OF DEPTH BEYOND 14 FT.
5. 5" PRECAST BASE MAY BE USED FOR MANHOLES LESS THAN 14 FT. DEEP.
6. ALL INVERTS TO BE 0.10' ABOVE OUTLET.

APPROVED:		STANDARD DETAILS:
1 – 2016	City of RAMSEY	SANITARY MANHOLE
		CITY PLATE No. SEW–1

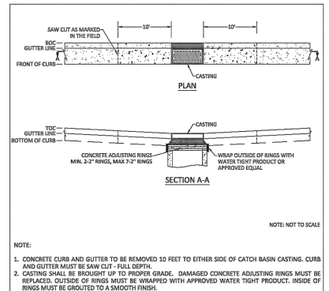


NOTES:
1. MANHOLE INVERT SHALL SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET
2. CONCRETE BASE SHALL BE 6" POURED IN PLACE OR 5" PRECAST SLAB.
3. CONCRETE ADJUSTING RINGS TO BE INSTALLED MAX.7–2" RINGS, MIN 2–2" RINGS
4. GROUT BETWEEN RINGS,SHIMS SHALL BE METAL, CONCRETE OR PLASTIC
5. INSPECTION OF MANHOLE REQUIRED BEFORE BACKFILLING
6. A 10 GAUGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL STORM LINES.
7. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
8. STEPS ARE REQUIRED IF STRUCTURE FROM THE CASTING TO THE INVERT IS GREATER THAN 4 FEET
9. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS

APPROVED:		STANDARD DETAILS:
4 – 2007	City of RAMSEY	CATCH BASIN
		CITY PLATE No. STO–1



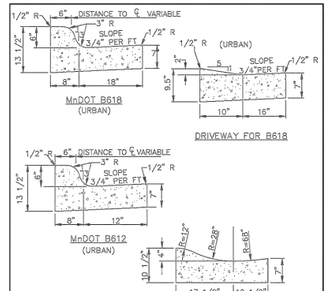
APPROVED:		STANDARD DETAILS:
7 – 2016	City of RAMSEY	STORMWATER CASTING
		CITY PLATE No. STO–4



NOTE: NOT TO SCALE

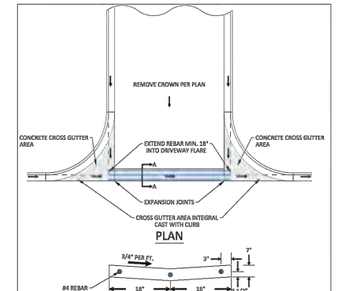
NOTE:
1. CONCRETE CURB AND GUTTER TO BE REMOVED 10 FEET TO EITHER SIDE OF CATCH BASIN CASTING. CURB AND GUTTER MUST BE SAW CUT - FULL DEPTH.
2. CASTING SHALL BE BROUGHT UP TO PROPER GRADE. DAMAGED CONCRETE ADJUSTING RINGS MUST BE REPLACED. OUTSIDE OF RINGS MUST BE WRAPPED WITH APPROVED WATER TIGHT PRODUCT. INSIDE OF RINGS MUST BE GROUTED TO A SMOOTH FINISH.
3. CONCRETE CURB AND GUTTER SHALL BE REPLACED AND MATCH INTO THE RESET CASTING AND THE EXISTING CURB AND GUTTER.
4. DAMAGED BITUMINOUS PAVEMENT SHALL BE REPAIRED AND IS INCIDENTAL. FOLLOW CITY STANDARD PLATE STR–25.
5. PROPER TRAFFIC CONTROL DEVICES SHALL BE REQUIRED TO MAINTAIN A SAFE WORK ENVIRONMENT, AND IS INCLUDED IN THE TRAFFIC CONTROL LUMP SUM BIT ITEM.
6. ALL EQUIPMENT, MATERIALS, DISPOSAL, AND LABOR REQUIRED TO RESET CATCH BASIN CASTING AS DESCRIBED BY THIS DETAIL IS INCIDENTAL.
7. BOULEVARD RESTORATION BEHIND CURB IS NOT INCLUDED WITH THE RESET CATCH BASIN CASTING PAY ITEM.

APPROVED:		STANDARD DETAILS:
3 – 2017	City of RAMSEY	RESET CATCH BASIN CASTING
		CITY PLATE No. STO–13



NOTES:
1. ON WEAR COURSE MILL THE EXISTING BITUMINOUS 1.5" BY 24" IN FRONT OF THE REPLACEMENT CURB.
2. ON BASE COURSE SAW CUT AND REMOVE EXISTING BITUMINOUS 18" IN FRONT OF THE REPLACEMENT CURB.

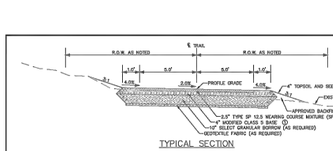
APPROVED:		STANDARD DETAILS:
1 – 2016	City of RAMSEY	CURB AND GUTTER
		CITY PLATE No. STR–1



NOTE: NOT TO SCALE

NOTES:
1. WITH REMOVAL OF EXISTING CURB AT A STREET, MILL BITUMINOUS TO A DEPTH OF 1.5" AND A WIDTH OF 18" IN EXISTING STREET.
2. TO BE USED WHENEVER CROSS DRAINAGE IS < 2%.
3. CONCRETE CURB AND GUTTER SHALL BE CAST INTEGRAL WITH CONCRETE CROSS GUTTER AREA.
4. CONCRETE CURB AND GUTTER SHALL BE PAID SEPARATELY FROM CONCRETE CROSS GUTTER AREA.

APPROVED:		STANDARD DETAILS:
3 – 2017	City of RAMSEY	CROSS GUTTER
		CITY PLATE No. STR–2



NOTE:
1. BROOM FINISH CONCRETE WALK SURFACE
2. MAXIMUM 100 FOOT SPACING BETWEEN EXPANSION JOINTS
3. 1/2" EXPANSION JOINT MEETING MNDOT SPEC 3702. PROVIDE ONE PIECE OF FILLER FOR THE ENTIRE DEPTH AND WIDTH OF THE JOINT

NOT TO SCALE

APPROVED:		STANDARD DETAILS:
10 – 2015	City of RAMSEY	CONCRETE SIDEWALK
		CITY PLATE No. STR–3

NOTES:
1. PANEL WIDTH SHALL NOT EXCEED 10 FT. WITHOUT A CENTERLINE CONSTRUCTION JOINT.
2. DRIVEWAY TO BE ONE COURSE CONCRETE PAVEMENT. (SEE SPECIAL PROVISIONS FOR CLASS OF CONCRETE.)
3. GUTTER TO BE PAVED INTEGRAL WITH DRIVEWAY.
4. 8" THICK FOR COMMERCIAL DRIVEWAYS.
5. 1/2" EXPANSION JOINT, 1/2" PREFORMED JOINT FILLER MATERIAL, AASHTO M 213 (REQUIRED WHEN 2 CONCRETE AREAS ARE POURED SEPARATELY.)

APPROVED:		STANDARD DETAILS:
4 – 2016	City of RAMSEY	COMMERCIAL DRIVEWAY CURBCUT
		CITY PLATE No. STR–14

NOTES:
1. PANEL WIDTH SHALL NOT EXCEED 10 FT. WITHOUT A CENTERLINE CONSTRUCTION JOINT.
2. DRIVEWAY TO BE ONE COURSE CONCRETE PAVEMENT. (SEE SPECIAL PROVISIONS FOR CLASS OF CONCRETE.)
3. GUTTER TO BE PAVED INTEGRAL WITH DRIVEWAY.
4. CLASS 5 AND BITUMINOUS COURSES SHALL BE MECHNICALLY COMPACTED.
5. 1/2" EXPANSION JOINT, 1/2" PREFORMED JOINT FILLER MATERIAL, AASHTO M 213 (REQUIRED WHEN 2 CONCRETE AREAS ARE POURED SEPARATELY.)

APPROVED:		STANDARD DETAILS:
2 – 2004	City of RAMSEY	RESIDENTIAL DRIVEWAY
		CITY PLATE No. STR–19

NOTES:
1. BITUMINOUS SHALL BE SAWCUT AND REMOVED AFTER CURB IS REPLACED.
2. CLASS 5 AND BITUMINOUS COURSES SHALL BE MECHNICALLY COMPACTED.
3. SEE CITY PLATE STR–26 FOR MODIFIED CLASS 5 SPECIFICATIONS.

APPROVED:		STANDARD DETAILS:
6 – 2016	City of RAMSEY	STREET PATCHING STANDARDS
		CITY PLATE No. STR–25

TABLE A
MODIFIED CLASS 5 SPECIFICATIONS
% PASSING

1"	100
3/4"	90 – 100
3/8"	50 – 80
No.4	35 – 70
No.10	20 – 60
No.40	10 – 35
No.200	5 – 10

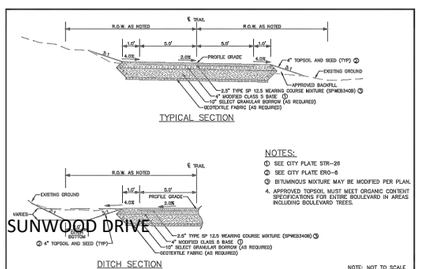
NOTES:
1. THE AGGREGATE BASE CONSTRUCTION WILL BE ACCEPTED FOR PAYMENT IN ACCORDANCE WITH THE PROVISIONS IN TABLE A.
2. IF THE AGGREGATE BASE FAILS TO MEET THE REQUIREMENTS OF TABLE A THE MATERIAL CAN BE CORRECTED IN PLACE OR REMOVED AND REPLACED WITH MATERIAL THAT MEET THE REQUIREMENTS OF TABLE A.
3. IN THE EVENT THAT RECYCLED MATERIAL IS USE IT MUST MEET MNDOT REQUIREMENTS FOR RECYCLED BASE.

APPROVED:		STANDARD DETAILS:
2 – 2003	City of RAMSEY	MODIFIED CLASS 5 SPECIFICATIONS
		CITY PLATE No. STR–26

NOTES:
1. PANEL WIDTH SHALL NOT EXCEED 10 FT. WITHOUT A CENTERLINE CONSTRUCTION JOINT.
2. CONCRETE DRIVEWAY TO BE ONE COURSE CONCRETE PAVEMENT. (SEE SPECIAL PROVISIONS FOR CLASS OF CONCRETE.)
3. CONCRETE DRIVEWAYS TO BE 6" THICK.
4. 1/2" EXPANSION JOINT, 1/2" PREFORMED JOINT FILLER MATERIAL, AASHTO M 213 (REQUIRED WHEN 2 CONCRETE AREAS ARE POURED SEPARATELY.)
5. BITUMINOUS DRIVEWAYS MINIMUM 2" THICK, MATCH EXISTING BITUMINOUS PAVEMENT THICKNESS.

APPROVED:		STANDARD DETAILS:
1 – 2016	City of RAMSEY	RESIDENTIAL DRIVEWAY – NO SIDEWALK
		CITY PLATE No. STR–30

NOTE:
1. REMOVAL OF BITUMINOUS PAVEMENT, BITUMINOUS CURB, AGGREGATE BASE IS INCIDENTAL TO THE REMOVE BIT PAVEMENT PAY ITEM.
2. CLASS 5 AND BITUMINOUS COURSES SHALL BE MECHANICALLY COMPACTED.
3. SEE CITY PLATE STR–25 FOR STREET PATCHING.
4. SEE CITY PLATE STR–26 FOR MODIFIED CLASS 5 SPECIFICATIONS.



NOTES:
① SEE CITY PLATE STR–28
② SEE CITY PLATE ERO–6
③ BITUMINOUS MIXTURE MAY BE MODIFIED PER PLAN.
4. APPROVED TOPSOIL MUST MEET ORGANIC CONTENT SPECIFICATIONS FOR ENTIRE BOULEVARD IN AREAS INCLUDING BOULEVARD TREES.

NOTE: NOT TO SCALE

APPROVED:		CITY PLATE No.	STANDARD DETAILS:
1 – 2016	City of RAMSEY	PARK–1	BITUMINOUS TRAIL

DATE	REVISION

Jun 29, 2021 - 12:22pm
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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

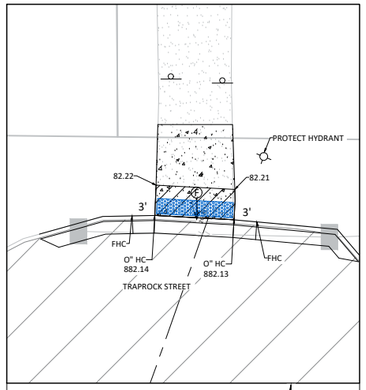
DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	6/29/21
CHECKED BY:	JJF	FILE:	21-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

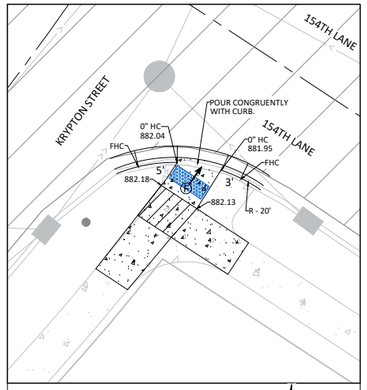
CITY DETAILS

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

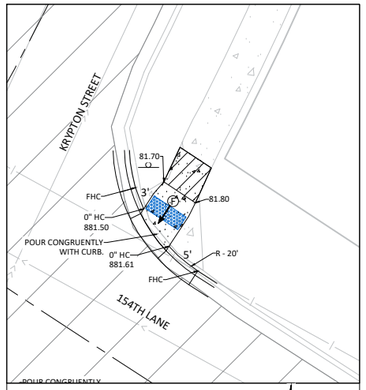
SHEET 03 OF 22 SHEETS



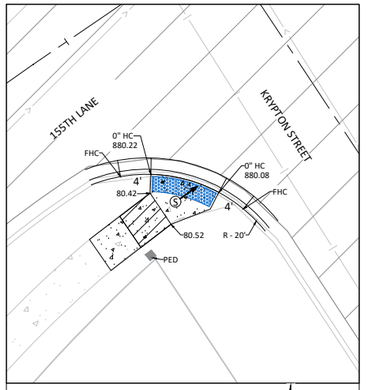
T1: TRAPROCK COMMONS; TRAPROCK STREET NORTH CDS SCALE 1" = 5'



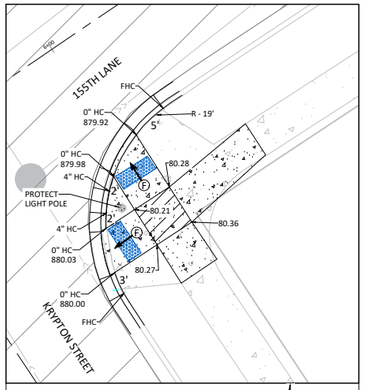
W3: WILDLIFE SANCTUARY; SE 154TH LN. & KRYPTON ST. SCALE 1" = 5'



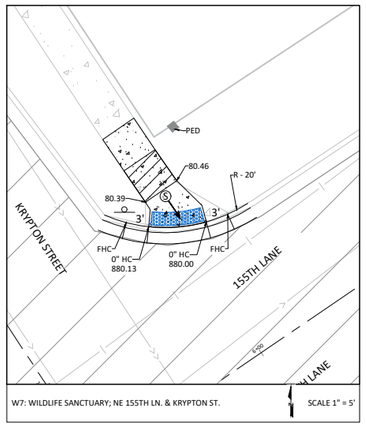
W4: WILDLIFE SANCTUARY; NE 154TH LN. & KRYPTON ST. SCALE 1" = 5'



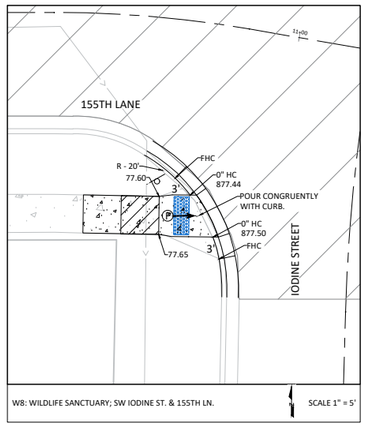
W5: WILDLIFE SANCTUARY; SW 155TH LN. & KRYPTON ST. SCALE 1" = 5'



W6: WILDLIFE SANCTUARY; SE 155TH LN. & KRYPTON ST. SCALE 1" = 5'

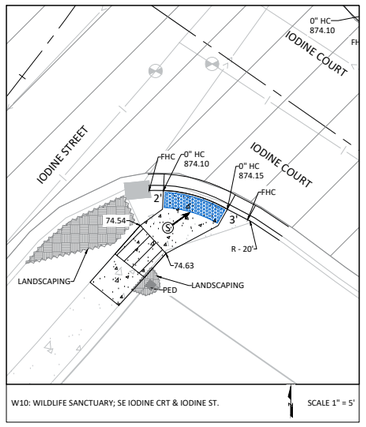


W7: WILDLIFE SANCTUARY; NE 155TH LN. & KRYPTON ST. SCALE 1" = 5'

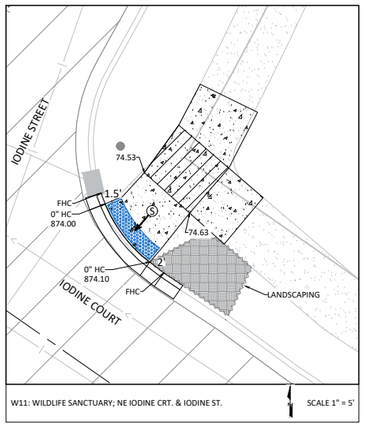


W8: WILDLIFE SANCTUARY; SW IODINE ST. & 155TH LN. SCALE 1" = 5'

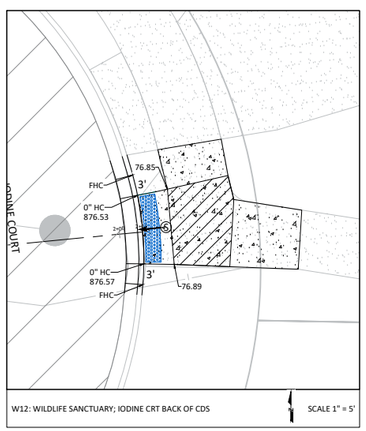
W9: WILDLIFE SANCTUARY; SE IODINE ST. & 155TH LN. SCALE 1" = 5'



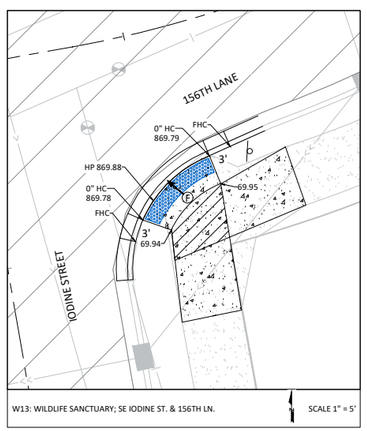
W10: WILDLIFE SANCTUARY; SE IODINE CRT & IODINE ST. SCALE 1" = 5'



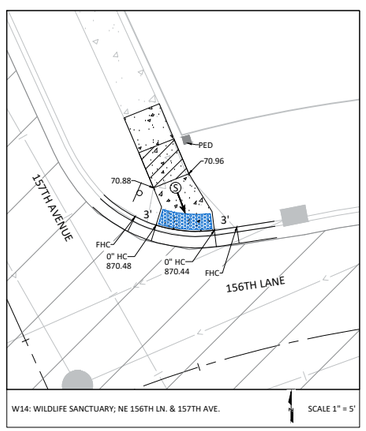
W11: WILDLIFE SANCTUARY; NE IODINE CRT. & IODINE ST. SCALE 1" = 5'



W12: WILDLIFE SANCTUARY; IODINE CRT BACK OF CDS SCALE 1" = 5'



W13: WILDLIFE SANCTUARY; SE IODINE ST. & 156TH LN. SCALE 1" = 5'



W14: WILDLIFE SANCTUARY; NE 156TH LN. & 157TH AVE. SCALE 1" = 5'

PED RAMP LEGEND

- (S) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.
- (F) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.
- LANDING AREA - 4'X4' MIN. DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS.
- DRAINAGE FLOW ARROW

DATE	REVISION
7/9/21	REMOVE PED RAMPS W1 AND W2

Jul 09, 2021 - 8:17am
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlays\21-12 2021 Additional Overlay Improvements\Plan Drawings\21-12 Details.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

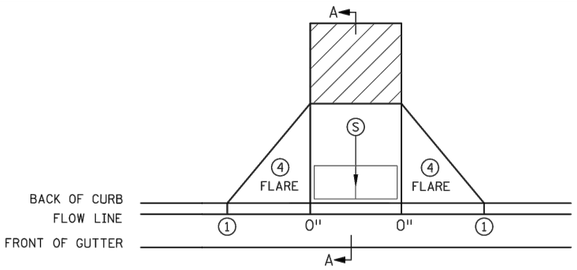
DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

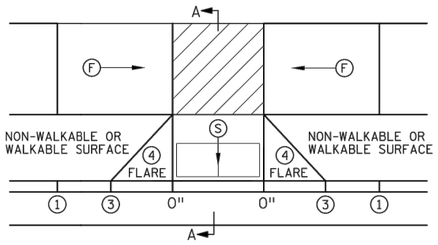
CITY DETAILS

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

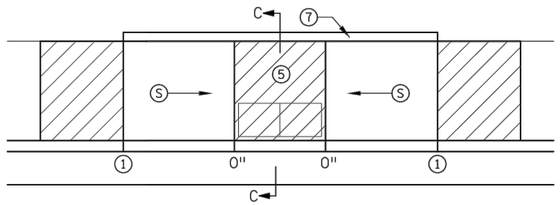
SHEET 04 OF 22 SHEETS



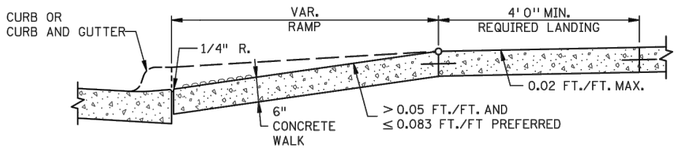
PERPENDICULAR



TIERED PERPENDICULAR

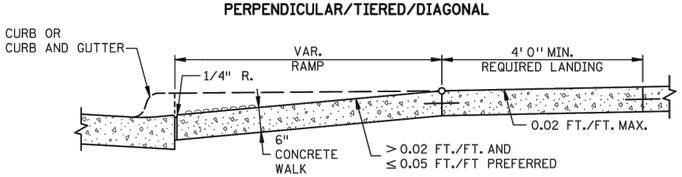


PARALLEL



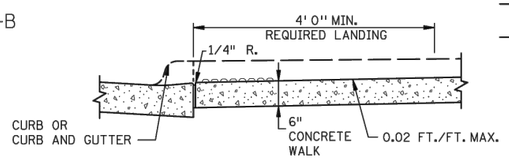
SECTION A-A

PERPENDICULAR/TIERED/DIAGONAL



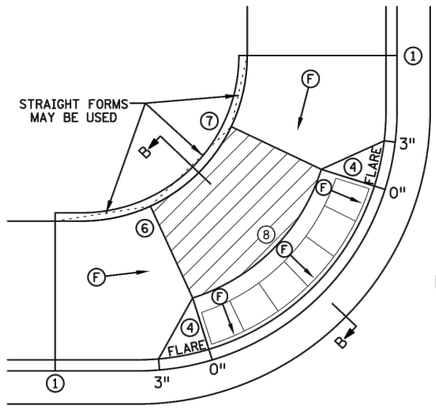
SECTION B-B

FAN

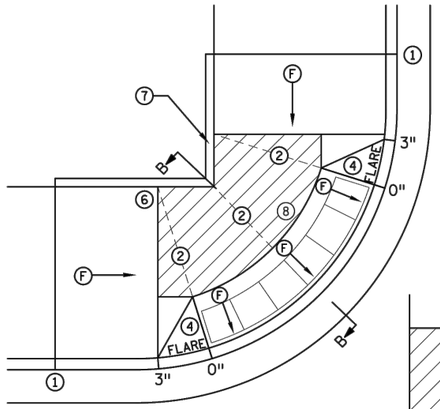


SECTION C-C

PARALLEL/DEPRESSED CORNER

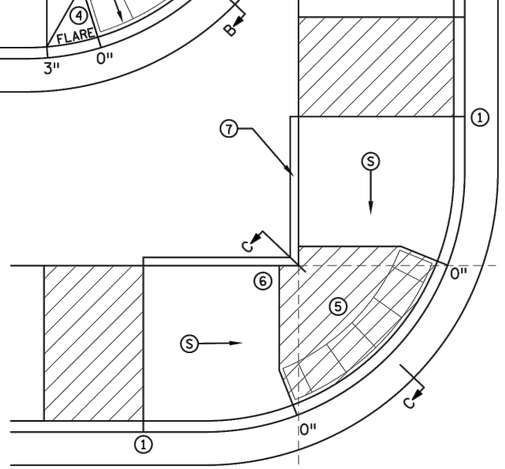


FAN⑩

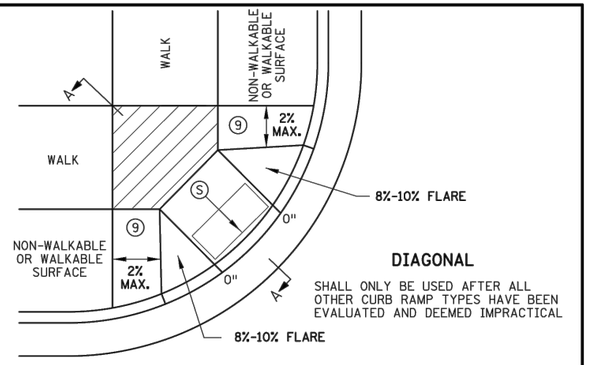


MODIFIED FAN ⑩

USED WHEN RIGHT-OF-WAY IS CONSTRAINED



DEPRESSED CORNER



DIAGONAL

SHALL ONLY BE USED AFTER ALL OTHER CURB RAMP TYPES HAVE BEEN EVALUATED AND DEEMED IMPRACTICAL

NOTES:

LANDINGS SHALL BE LOCATED ANYWHERE THE PEDESTRIAN ACCESS ROUTE (PAR) CHANGES DIRECTION, AT THE TOP OF RAMPS THAT HAVE RUNNING SLOPES GREATER THAN 5.0%, AND IF THE APPROACHING WALK IS INVERSE GRADE GREATER THAN 2%.

INITIAL CURB RAMP LANDINGS SHALL BE CONSTRUCTED WITHIN 15' FROM THE BACK OF CURB, WITH 6' FROM THE BACK OF CURB BEING THE PREFERRED DISTANCE, ONLY APPLICABLE WHEN THE INITIAL RAMP RUNNING SLOPE IS OVER 5.0%.

SECONDARY CURB RAMP LANDINGS ARE REQUIRED FOR EVERY 30" OF VERTICAL RISE WHEN THE LONGITUDINAL RUNNING SLOPE IS GREATER THAN 5.0%.

CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS WITHIN THE PAR. 1/4" DEEP VISUAL JOINTS SHALL BE USED AT THE TOPS OF CONCRETE FLARES ADJACENT TO WALKABLE SURFACES.

ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL. THUS BOTH SIDES OF A SLOPED WALKING SURFACE MUST BE EQUAL LENGTH. (EXCEPT AS STATED IN ⑥ BELOW.

TO ENSURE INITIAL RAMPS AND INITIAL LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS SHALL BE CAST SEPARATELY. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 6 AND THE ADA SPECIAL PROVISIONS - PROSECUTION OF WORK (ADA).

TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.

WHEN THE BOULEVARD IS 4' WIDE OR LESS, THE TOP OF CURB TAPER SHALL MATCH THE RAMP SLOPES TO REDUCE NEGATIVE BOULEVARD SLOPES FROM THE TOP BACK OF CURB TO THE PAR.

ALL RAMP TYPES SHOULD HAVE A MINIMUM 3' LONG RAMP LENGTH.

4' MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MIN. OF 24" IN THE PATH OF TRAVEL. DETECTABLE WARNING TO COVER ENTIRE WIDTH OF SHARED-USE PATHS AND THE ENTIRE PAR WIDTH OF THE WALK. DETECTABLE WARNING SHOULD BE 6" LESS THAN THE PAR/TRAIL WIDTH. ARC LENGTH OF RADIAL DETECTABLE WARNINGS SHOULD NOT BE GREATER THAN 20 FEET.

RECTANGULAR DETECTABLE WARNINGS SHALL BE SETBACK 3" FROM THE BACK OF CURB. RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MINIMUM TO 6" MAXIMUM FROM THE BACK OF CURB.

① MATCH FULL HEIGHT CURB.
② 4' MINIMUM DEPTH LANDING REQUIRED ACROSS TOP OF RAMP.
③ 3" HIGH CURB WHEN USING A 3' LONG RAMP, 4" HIGH CURB WHEN USING A 4' LONG RAMP.
④ SEE SHEET 4 OF 6, TYPICAL SIDE TREATMENT OPTIONS, FOR DETAILS ON FLARES AND RETURNED CURBS, WHEN INITIAL LANDING IS AT FULL CURB HEIGHT.
⑤ DETECTABLE WARNINGS MAY BE PART OF THE 4' X 4' MIN. LANDING AREA IF IT IS NOT FEASIBLE TO CONSTRUCT THE LANDING OUTSIDE OF THE DETECTABLE WARNING AREA.
⑥ THE GRADE BREAK SHALL BE PERPENDICULAR TO THE BACK OF WALK. THIS WILL ENSURE THAT THE GRADE BREAK IS PERPENDICULAR TO THE DIRECTION OF TRAVEL. (TYPICAL FOR ALL)
⑦ WHEN ADJACENT TO GRASS, GRADING SHALL ALWAYS BE USED WHEN FEASIBLE. V CURB, IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. WHEN ADJACENT TO PARKING LOTS, CONCRETE OR BITUMINOUS TAPERS SHOULD BE USED OVER V CURB TO REDUCE TRIPPING HAZARDS AND FACILITATE SNOW & ICE REMOVAL.
⑧ A 7' MIN TOP RADIUS GRADE BREAK REQUIRED TO BE CONSTRUCTIBLE.
⑨ PAVE FULL WALK WIDTH.
⑩ "S" SLOPES ON FANS SHALL ONLY BE USED WHEN ALL OTHER FEASIBLE OPTIONS HAVE BEEN EVALUATED AND DEEMED IMPRACTICAL.

LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.

- (S) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.
- (F) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.
- LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.
- X" CURB HEIGHT

REVISION:

APPROVED: JANUARY 23, 2017

OPERATIONS ENGINEER

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 1 OF 6

APPROVED: 1-23-2017

REVISED:

STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (T.H.) SHEET NO. OF SHEETS

PLOTTED/REVISED: 4-APR-2018

PLOT NAME: s250_1.spn

PATH & FILENAME: 0TS\DesignStandards\Development\New Border\200_Series\s250_1_spn.dgn

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK

Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	6/29/21
CHECKED BY:	JJF	FILE:	21-12

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MNDOT PED RAMP DETAILS

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 05 OF 22 SHEETS

PLOTTED/REVISED: 4-APR-2018
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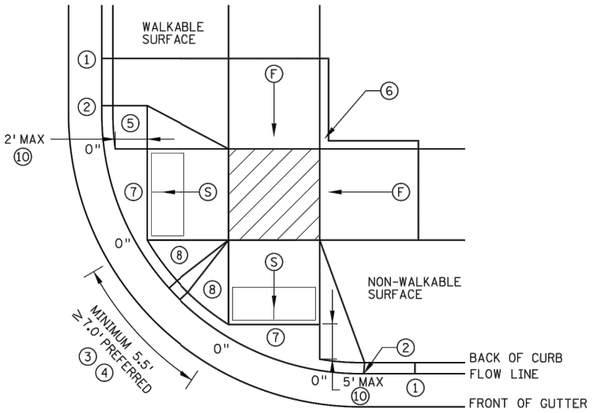
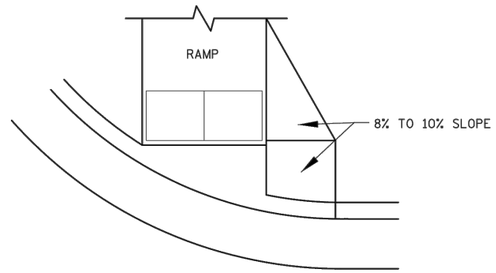


COMBINED DIRECTIONAL ⑨



DIRECTIONAL RAMP WALKABLE FLARE

NOTES:

LANDINGS SHALL BE LOCATED ANYWHERE THE PEDESTRIAN ACCESS ROUTE (PAR) CHANGES DIRECTION, AT THE TOP OF RAMPS THAT HAVE RUNNING SLOPES GREATER THAN 5.0%, AND IF THE APPROACHING WALK IS INVERSE GRADE.

INITIAL CURB RAMP LANDINGS SHALL BE CONSTRUCTED WITHIN 15' FROM THE BACK OF CURB, WITH 6' FROM THE BACK OF CURB BEING THE PREFERRED DISTANCE, ONLY APPLICABLE WHEN THE INITIAL RAMP RUNNING SLOPE IS OVER 5.0%.

SECONDARY CURB RAMP LANDINGS ARE REQUIRED FOR EVERY 30" OF VERTICAL RISE WHEN THE LONGITUDINAL SLOPE IS GREATER THAN 5.0%.

CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS WITHIN THE PAR. 1/4" DEEP VISUAL JOINTS SHALL BE USED AT THE TOP GRADE BREAK OF CONCRETE FLARES ADJACENT TO WALKABLE SURFACES.

ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL. THUS BOTH SIDES OF A SLOPED WALKING SURFACE MUST BE EQUAL LENGTH.

TO ENSURE INITIAL RAMPS AND INITIAL LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS SHALL BE CAST SEPARATELY. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 6 AND THE ADA SPECIAL PROVISION (PROSECUTION OF WORK).

TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.

WHEN THE BOULEVARD IS 4' WIDE OR LESS, THE TOP OF CURB TAPER SHALL MATCH THE RAMP SLOPES TO REDUCE NEGATIVE BOULEVARD SLOPES FROM THE TOP BACK OF CURB TO THE PAR.

ALL RAMP TYPES SHOULD HAVE A MINIMUM 3' LONG RAMP LENGTH.

4' MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MIN. OF 24" IN THE PATH OF TRAVEL. DETECTABLE WARNING TO COVER ENTIRE WIDTH OF SHARED-USE PATH AND THE ENTIRE PAR WIDTH OF THE WALK. DETECTABLE WARNING SHOULD BE 6" LESS THAN THE PAR/PATH WIDTH. ARC LENGTH OF RADIAL DETECTABLE WARNINGS SHOULD NOT BE GREATER THAN 20 FEET.

RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MINIMUM TO 6" MAXIMUM FROM THE BACK OF CURB. SEE NOTES ⑩ & ⑪ FOR INFORMATION REGARDING RECTANGULAR DETECTABLE WARNING PLACEMENT.

① MATCH FULL CURB HEIGHT.

② 3" HIGH CURB WHEN USING A 3' LONG RAMP
4" HIGH CURB WHEN USING A 4' LONG RAMP.

③ 3" MINIMUM CURB HEIGHT (5.5' MIN. DISTANCE REQUIRED BETWEEN DOMES)
4" PREFERRED (7' MIN. DISTANCE REQUIRED BETWEEN DOMES).

④ THE "BUMP" IN BETWEEN THE RAMPS SHOULD NOT BE IN THE PATH OF TRAVEL FOR COMBINED DIRECTIONAL RAMPS. IF THIS OCCURS MODIFY THE RAMP LOCATION OR SWITCH RAMP TO A FAN/DEPRESSED CORNER.

⑤ WHEN USING CONCRETE PAVED FLARES ON THE OUTSIDE OF DIRECTIONAL RAMPS, AND ADJACENT TO A WALKABLE SURFACE, DIRECTIONAL RAMP FLARES SHOULD BE USED. SEE THE DETAIL ON THIS SHEET.

⑥ GRADING SHALL ALWAYS BE USED WHEN FEASIBLE. V CURB, IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. WHEN ADJACENT TO PARKING LOTS, CONCRETE OR BITUMINOUS TAPERS SHOULD BE USED OVER V CURB TO REDUCE TRIPPING HAZARDS AND FACILITATE SNOW & ICE REMOVAL.

⑦ MAX. 2.0% SLOPE IN ALL DIRECTIONS IN FRONT OF GRADE BREAK AND DRAIN TO FLOW LINE. SHALL BE CONSTRUCTED INTEGRAL WITH CURB AND GUTTER.

⑧ 8% TO 10% WALKABLE FLARE.

⑨ PLACE DOMES AT THE BACK OF CURB WHEN ALLOWABLE SETBACK CRITERIA IS EXCEEDED.

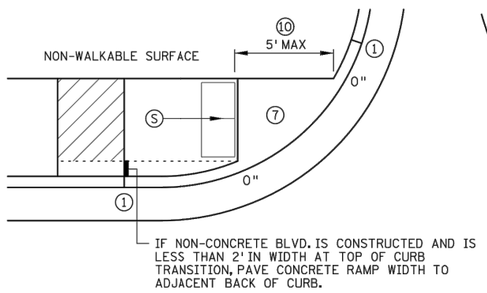
⑩ FRONT EDGE OF DETECTABLE WARNING SHALL BE SET BACK 2' MAXIMUM WHEN ADJACENT TO WALKABLE SURFACE, AND 5' MAXIMUM WHEN ADJACENT TO NON-WALKABLE SURFACE WITH ONE CORNER SET 3" FROM BACK OF CURB. A WALKABLE SURFACE IS DEFINED AS A PAVED SURFACE ADJACENT TO A CURB RAMP WITHOUT RAISED OBSTACLES THAT COULD MISTAKENLY BE TRAVERSED BY A USER WHO IS VISUALLY IMPAIRED.

⑪ RECTANGULAR DETECTABLE WARNINGS MAY BE SETBACK UP TO 9" FROM THE BACK OF CURB WITH CORNERS SET 3" FROM BACK OF CURB. IF 9" SETBACK IS EXCEEDED USE RADIAL DETECTABLE WARNINGS.

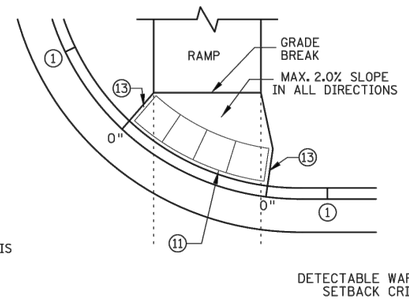
⑫ FOR DIRECTIONAL RAMPS WITH THE DETECTABLE WARNINGS PLACED AT THE BACK OF CURB, THE DETECTABLE WARNINGS SHALL COVER THE ENTIRE WIDTH OF THE WALK/PATH. THIS ENSURES A DETECTABLE EDGE AND HELPS ELIMINATE THE CURB TAPER OBSTRUCTING THE PATH OF PEDESTRIAN TRAVEL.

⑬ THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE BACK OF CURB. MAINTAIN 3" BETWEEN EDGE OF DOMES AND EDGE OF CONCRETE.

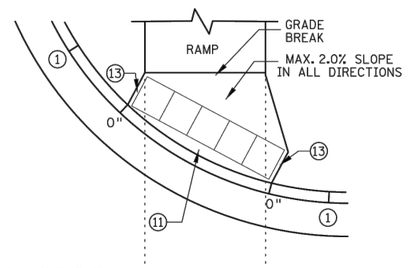
⑭ TO BE USED FOR ALL DIRECTIONAL RAMPS, EXCEPT WHERE DOMES ARE PLACED ALONG THE BACK OF CURB.

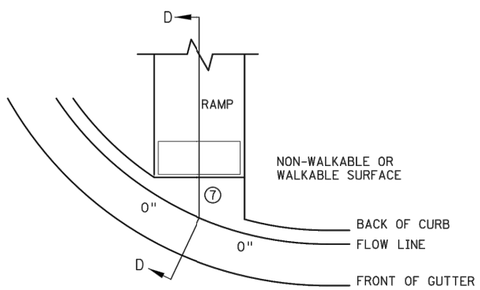


STANDARD ONE-WAY DIRECTIONAL ⑨

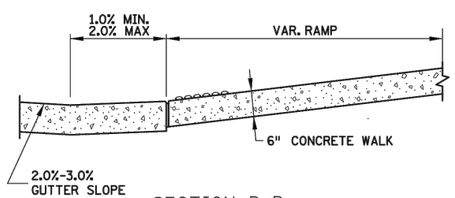


ONE-WAY DIRECTIONAL WITH DETECTABLE WARNING AT BACK OF CURB

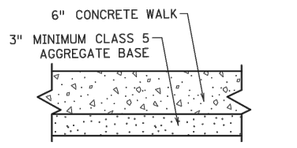




CURB FOR DIRECTIONAL RAMPS ⑭



SECTION D-D



TYPICAL SIDEWALK SECTION WITHIN INTERSECTION CORNER

LEGEND
THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.
(S) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.
(F) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.
LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.
X" CURB HEIGHT

REVISION:
APPROVED: JANUARY 23, 2017
OPERATIONS ENGINEER

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 2 OF 6

APPROVED: 1-23-2017
REVISED:
STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (T.H.) SHEET NO. OF SHEETS

DATE	REVISION

Jun 29, 2021 - 12:27pm
G:\Engineering\Acad\Cad Dwgs\Projects N-Z\Overlay\21-12 2021 Additional Overlay Improvement\Plan Drawing\21-12 Details.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

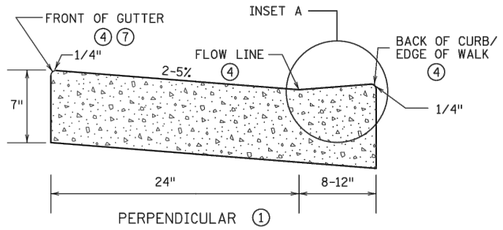
City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

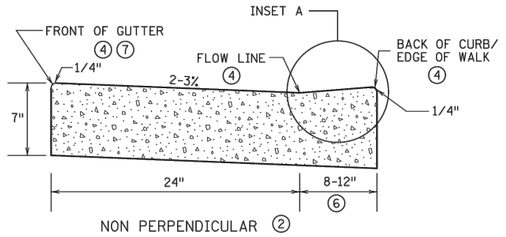
MNDOT PED RAMP DETAILS

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 06 OF 22 SHEETS

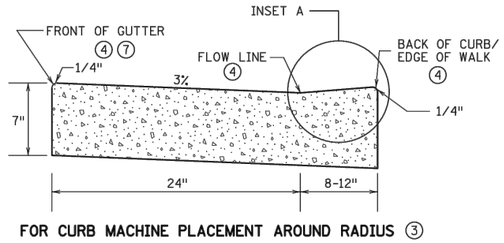


PERPENDICULAR ①

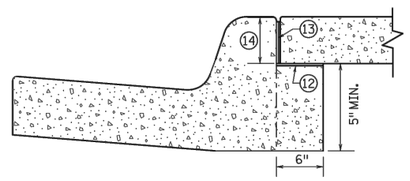


NON PERPENDICULAR ②

PEDESTRIAN ACCESS ROUTE CURB & GUTTER DETAIL

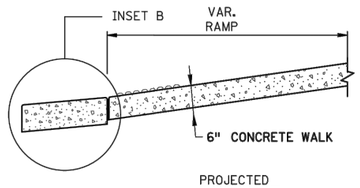


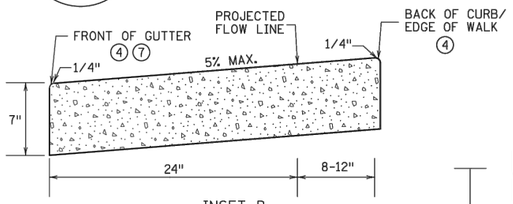
FOR CURB MACHINE PLACEMENT AROUND RADIUS ③
(REGARDLESS OF RAMP TYPE)



OPTIONAL SILL CURB WHEN SIDEWALK IS AT BACK OF CURB

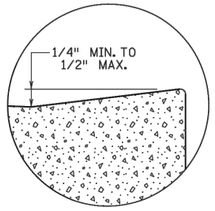
CONCRETE SILL TO BE USED ONLY WHEN SPECIFIED IN THE PLAN.



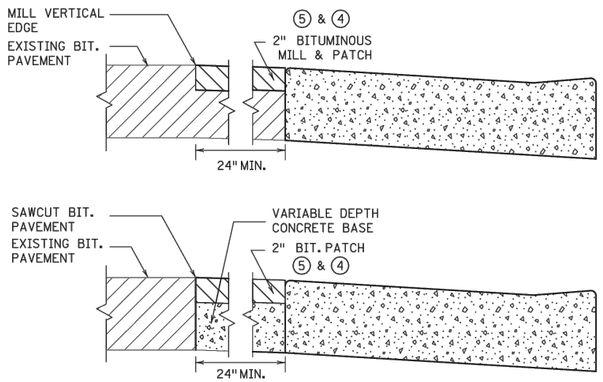


INSET B

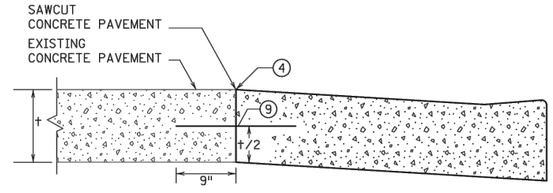
OUTFLOW GUTTER ⑧



INSET A

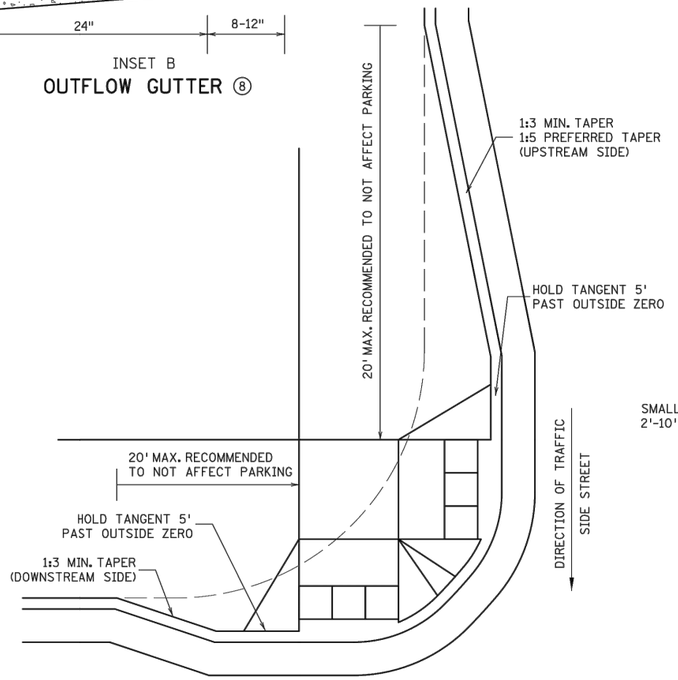


ONLY ALLOWED PER ENGINEER'S APPROVAL

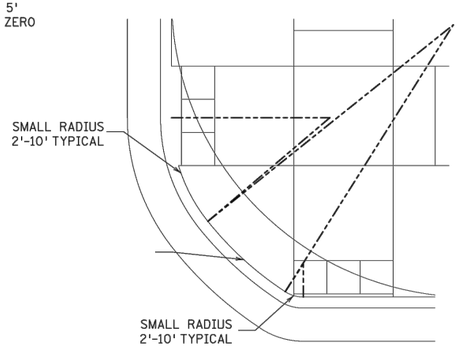


PAVEMENT TREATMENT OPTIONS IN FRONT OF CURB & GUTTER

FOR USE ON CURB RAMP RETROFITS



ADA CURB EXTENSION WITH COMPOUND RADIUS (BUMP OUT) ⑪



COMBINED DIRECTIONAL ⑩
(COMPOUND RADIUS)

NOTES:

POSITIVE FLOW LINE DRAINAGE SHALL BE MAINTAINED THROUGH THE PEDESTRIAN ACCESS ROUTE (PAR) AT A 2% MAXIMUM.

NO PONDING SHALL BE PRESENT IN THE PAR.

ANY VERTICAL LIP THAT OCCURS AT THE FLOW LINE SHALL NOT BE GREATER THAN 1/4 INCH.

① FOR USE AT CURB CUTS WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: PERPENDICULAR, TIERED PERPENDICULAR, PARALLEL, AND DIAGONAL RAMPS.

② FOR USE AT CURB RAMPS WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED NON PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: FANS & DEPRESSED CORNERS.

③ BEGIN GUTTER SLOPE TRANSITION 10' OUTSIDE OF ALL CURB RAMPS.

④ THERE SHALL BE NO VERTICAL DISCONTINUITIES GREATER THAN 1/4".

⑤ ELEVATION CHANGE TAKES PLACE FROM THE EXISTING TO NEW FRONT OF GUTTER. PATCH IS USED TO MATCH THE NEW GUTTER FACE INTO THE EXISTING ROADWAY.

⑥ VARIABLE WIDTH FOR DIRECTIONAL CURB APPLICATIONS. SEE SHEET 2 FOR DIRECTIONAL CURB SLOPE REQUIREMENTS.

⑦ TOP FRONT OF GUTTER SHALL BE CONSTRUCTED FLUSH WITH PROPOSED ADJACENT PAVEMENT ELEVATION. TOP 1.5" OF THE GUTTER FACE MUST BE A FORMED EDGE. PAR GUTTER SHALL NOT BE OVERLAID.

⑧ SHOULD BE USED AT VERTICALLY CONSTRAINED AREAS WHEN AT A DRAINAGE HIGH POINT OR SUPER ELEVATED ROADWAY SEGMENTS.

⑨ DRILL AND GROUT NO. 4 EPOXY-COATED 18" LONG TIE BARS AT 30" CENTER TO CENTER INTO EXISTING CONCRETE PAVEMENT 1' MINIMUM FROM ALL JOINTS.

⑩ HELPS PROVIDE TWO SEPARATE RAMPS, REDUCES THE DOME SETBACK LENGTH AND MINIMIZES DIRECTIONAL CURB. THIS RADIUS DESIGN CLOSELY FOLLOWS THE TURNING VEHICLE PATH WHILE OPTIMIZING CURB RAMP LENGTH.

⑪ CURB EXTENSIONS SHOULD BE USED IN VERTICALLY CONSTRAINED AREAS, USUALLY IN DOWNTOWN ROADWAY SEGMENTS WHERE ON-STREET PARKING IS AVAILABLE. CURB EXTENSIONS SHOULD BE CONSIDERED FOR APS INTERSECTIONS WHERE SPACE IS LIMITED. PUSH BUTTONS MUST MEET APS CRITERIA AS DESCRIBED IN THE PUSH BUTTON LOCATION DETAIL SHEET.

⑫ PLACE BOND BREAKER BETWEEN WALK AND TOP OF SILL.

⑬ 1/2" PREFORMED JOINT FILLER PER MNDOT SPEC. 3702.

⑭ DIMENSION TO BE SAME AS SIDEWALK THICKNESS, 4" MIN.

REVISION:
APPROVED: JANUARY 23, 2017
OPERATIONS ENGINEER

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 3 OF 6

APPROVED: 1-23-2017
REVISED:

STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. | (T.H.) | SHEET NO. OF SHEETS

PLOT NAME: s250_3_spn
PATH & FILENAME: 07'S\DesignStandards\Development\New Border\200_Series\s250_3_spn.dgn

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

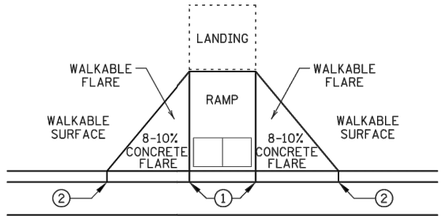
DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

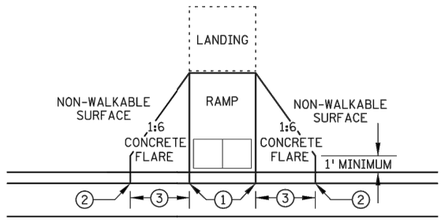
MNDOT PED RAMP DETAILS

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

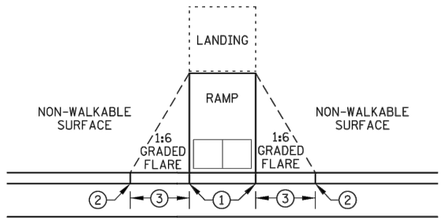
SHEET 07 OF 22 SHEETS



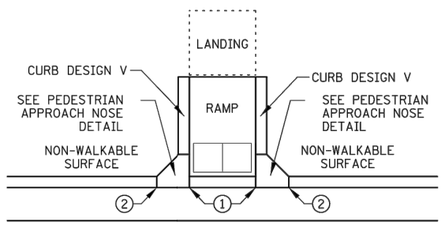
PAVED FLARES
ADJACENT TO WALKABLE SURFACE



PAVED FLARES
ADJACENT TO NON-WALKABLE SURFACE

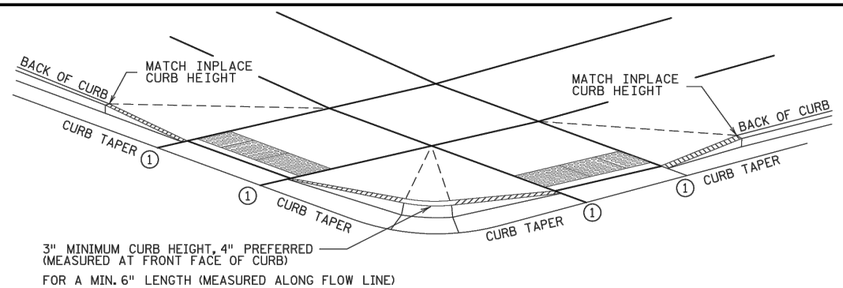


GRADED FLARES

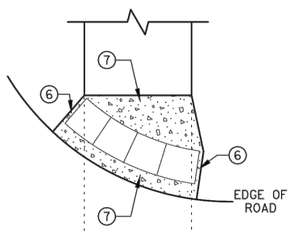


RETURNED CURB ⑤

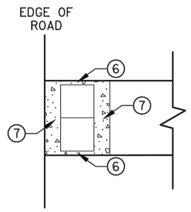
TYPICAL SIDE TREATMENT OPTIONS ④ ⑪



DETECTABLE EDGE WITH ⑧ CURB AND GUTTER

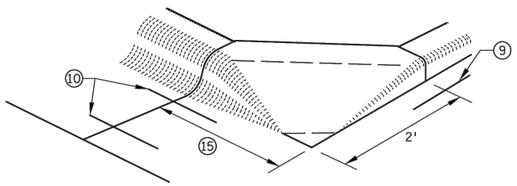


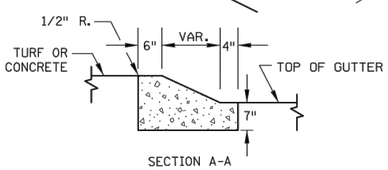
RADIAL DETECTABLE WARNING



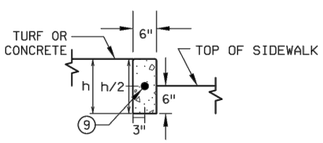
RECTANGULAR DETECTABLE WARNING

DETECTABLE EDGE WITHOUT CURB AND GUTTER

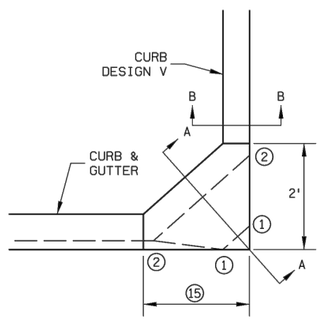




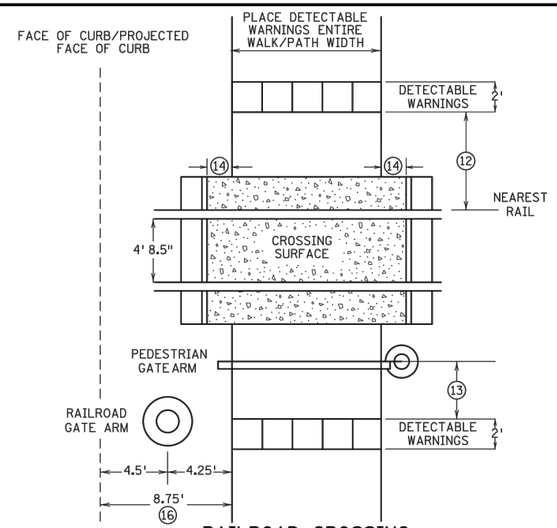
SECTION A-A



SECTION B-B



PEDESTRIAN APPROACH NOSE DETAIL
(FOR RETURNED CURB SIDE TREATMENT)



RAILROAD CROSSING PLAN VIEW

NOTES:

SEE STANDARD PLATE 7038 AND THIS SHEET FOR ADDITIONAL DETAILS ON DETECTABLE WARNING.

A WALKABLE SURFACE IS DEFINED AS A PAVED SURFACE ADJACENT TO A CURB RAMP WITHOUT RAISED OBSTACLES THAT COULD MISTAKENLY BE TRAVERSED BY A USER WHO IS VISUALLY IMPAIRED.

CONCRETE FLARE LENGTHS ADJACENT TO NON-WALKABLE SURFACES SHOULD BE LESS THAN 8' LONG MEASURED ALONG THE RAMPS FROM THE BACK OF CURB.

① 0" CURB HEIGHT.

② FULL CURB HEIGHT.

③ 2' FOR 4" HIGH CURB AND 3' FOR 6" HIGH CURB.

④ SIDE TREATMENTS ARE APPLICABLE TO ALL RAMP TYPES AND SHOULD BE IMPLEMENTED AS NEEDED AS FIELD CONDITIONS DICTATE. THE ENGINEER SHALL DETERMINE THE RAMP SIDE TREATMENTS BASED ON MAINTENANCE OF BOTH ROADWAY AND SIDEWALK, ADJACENT PROPERTY CONSIDERATIONS, AND MITIGATING CONSTRUCTION IMPACTS.

⑤ TYPICALLY USED FOR MEDIANS AND ISLANDS.

⑥ WHEN NO CONCRETE FLARES ARE PROPOSED, THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE EDGE OF ROADWAY. MAINTAIN 3" MAX. BETWEEN EDGE OF DOMES AND EDGE OF CONCRETE.

⑦ IF NO CURB AND GUTTER IS PLACED IN RURAL SECTIONS, DETECTABLE WARNINGS SHALL BE PLACED 1' FROM THE EDGE OF BITUMINOUS ROADWAY AND/OR BITUMINOUS SHARED-USE PATH TO PROVIDE VISUAL CONTRAST.

⑧ ALL CONSTRUCTED CURBS MUST HAVE A CONTINUOUS DETECTABLE EDGE FOR THE VISUALLY IMPAIRED. THIS DETECTABLE EDGE REQUIRES DETECTABLE WARNINGS WHEREVER THERE IS ZERO-INCH HIGH CURB. CURB TAPERS ARE CONSIDERED A DETECTABLE EDGE WHEN THE TAPER STARTS WITHIN 3" OF THE EDGE OF THE DETECTABLE WARNINGS AND UNIFORMLY RISES TO A 3-INCH MINIMUM CURB HEIGHT. ANY CURB NOT PART OF A CURB TAPER AND LESS THAN 3 INCHES IN HEIGHT IS NOT CONSIDERED A DETECTABLE EDGE AND THEREFORE IS NOT COMPLIANT WITH ACCESSIBILITY STANDARDS.

⑨ DRILL AND GROUT 1 - NO. 4 12" LONG REINFORCEMENT BAR (EPOXY COATED) WITH 3" MIN. COVER. REINFORCEMENT BARS ARE NOT NEEDED IF THE APPROACH NOSE IS POURED INTEGRAL WITH THE V CURB.

⑩ DRILL AND GROUT 2 - NO. 4 12" LONG REINFORCEMENT BARS (EPOXY COATED) WITH 3" MIN. COVER. REINFORCEMENT BARS ARE NOT NEEDED IF THE APPROACH NOSE IS POURED INTEGRAL WITH THE CURB AND GUTTER.

⑪ SIDE TREATMENT EXAMPLES SHOWN ARE WHEN THE INITIAL LANDING IS APPROXIMATELY LEVEL WITH THE FULL HEIGHT CURB (I.E. 6' LONG RAMP FOR 6" HIGH CURB). WHEN THE INITIAL LANDING IS MORE THAN 1" BELOW FULL HEIGHT CURB REFER TO SHEETS 1 & 2 TO MODIFY THE CURB HEIGHT TAPERS AND MAINTAIN POSITIVE BOULEVARD DRAINAGE.

⑫ NEAREST EDGE OF DETECTABLE WARNING SURFACES SHALL BE PLACED 12' MINIMUM TO 15' MAXIMUM FROM THE NEAREST RAIL. FOR SKEWED RAILWAYS IN NO INSTANCE SHALL THE DETECTABLE WARNING BE CLOSER THAN 12' MEASURED PERPENDICULAR TO THE NEAREST RAIL.

⑬ WHEN PEDESTRIAN GATES ARE PROVIDED, DETECTABLE WARNING SURFACES SHALL BE PLACED ON THE SIDE OF THE GATES OPPOSITE THE RAIL, 2' FROM THE APPROACHING SIDE OF THE GATE ARM. THIS CRITERIA GOVERNS OVER NOTE ⑫.

⑭ CROSSING SURFACE SHALL EXTEND 2' MINIMUM PAST THE OUTSIDE EDGE OF WALK OR SHARED-USE PATH.

⑮ 3' FOR MEDIANS AND SPLITTER ISLANDS. NOSE CAN BE REDUCED TO 2' ON FREE RIGHT ISLANDS.

⑯ SIDEWALK TO BE PLACED 8.75' MIN. FROM THE FACE OF CURB/PROJECTED FACE OF CURB. THIS ENSURES MIN. CLEARANCE BETWEEN THE SIDEWALK AND GATE ARM COUNTERWEIGHT SUPPORTS.

REVISION:

APPROVED: JANUARY 23, 2017

OPERATIONS ENGINEER

MINNESOTA DEPARTMENT OF TRANSPORTATION

STATE DESIGN ENGINEER

STANDARD PLAN 5-297.250 | 4 OF 6

APPROVED: 1-23-2017

REVISED:

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (T.H.) SHEET NO. OF SHEETS

PLOTTED/REVISED: 4-APR-2018

PLOT NAME: s250_4_spn

PATH & FILENAME: O:\TS\DesignStandards\Development\New Border\200_Series\s250_4_spndgn

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK

Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	6/29/21
CHECKED BY:	JJF	FILE:	21-12

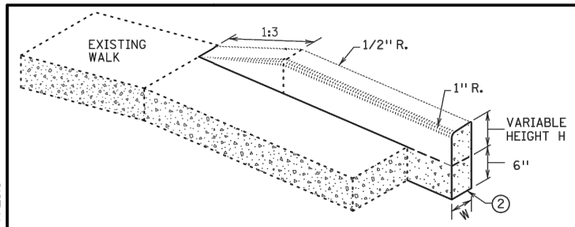
City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MNDOT PED RAMP DETAILS

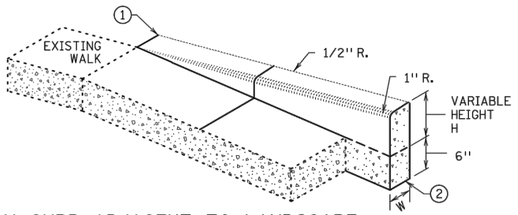
2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 08 OF 22 SHEETS



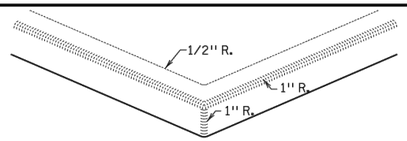
V CURB ADJACENT TO LANDSCAPE

CURB WITHIN SIDEWALK LIMITS

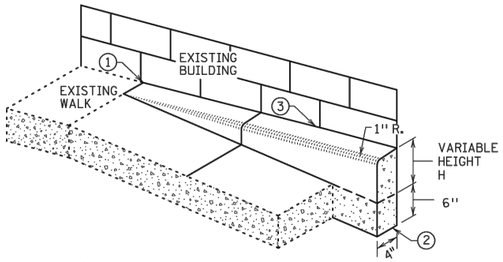


V CURB ADJACENT TO LANDSCAPE

CURB OUTSIDE SIDEWALK LIMITS

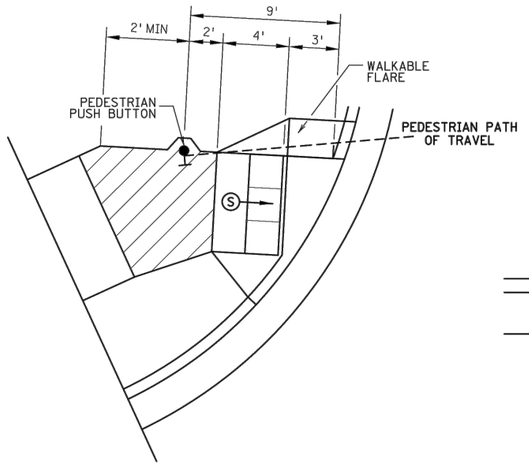


V CURB INTERSECTION



V CURB ADJACENT TO BUILDING OR BARRIER

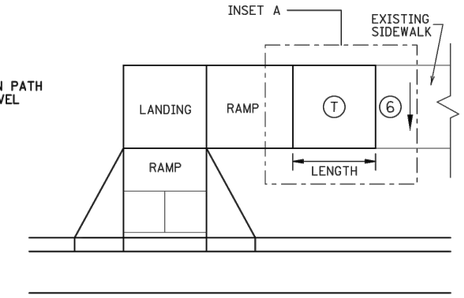
CONCRETE CURB DESIGN V	
CURB HEIGHT H	CURB WIDTH W
<6"	4"
≥6"	6"

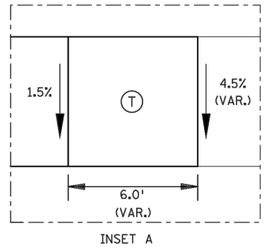


SEMI-DIRECTIONAL RAMP (3,4,9)

3' DOME SETBACK, 4' LONG RAMP AND PUSH BUTTON 9' FROM THE BACK OF CURB

PRIMARILY USED FOR APS APPLICATIONS WHERE THE PAR DOES NOT CONTINUE PAST THE PUSH BUTTON (DEAD-END SIDEWALK)





TRANSITION PANEL ④⑤

NOTES:

A WALKABLE FLARE IS AN 8-10% CONCRETE FLARE THAT IS REQUIRED WHEN THE FLARE IS ADJACENT TO A WALKABLE SURFACE, OR WHEN THE PEDESTRIAN PATH OF TRAVEL OF A PUSH BUTTON TRAVERSES THE FLARE.

ALL V CURB CONTRACTION JOINTS SHALL MATCH CONCRETE WALK JOINTS.

WHERE RIGHT-OF-WAY ALLOWS, USE OF V CURB SHOULD BE MINIMIZED. GRADING ADJACENT TURF OR SLOPING ADJACENT PAVEMENT IS PREFERRED.

V CURB SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS.

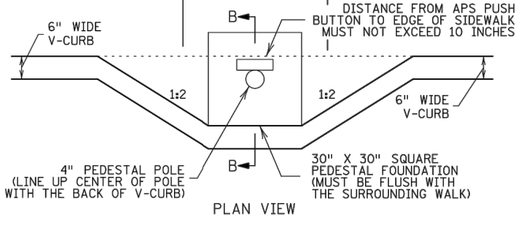
V CURB NEXT TO BUILDING SHALL BE A 4" WIDTH AND SHALL MATCH PREVIOUS TOP OF SIDEWALK ELEVATIONS.

1. END TAPERS AT TRANSITION SECTION SHALL MATCH INPLACE SIDEWALK GRADES.
2. ALL V CURB SHALL MATCH BOTTOM OF ADJACENT WALK.
3. EDGE BETWEEN NEW V CURB AND INPLACE STRUCTURE SHALL BE SEALED AND BOND BREAKER SHALL BE USED BETWEEN EXISTING STRUCTURE AND PLACED V-CURB.
4. THE MAX. RATE OF CROSS SLOPE TRANSITIONING IS 1' LINEAR FOOT OF SIDEWALK PER HALF PERCENT CROSS SLOPE. WHEN PAR WIDTH IS GREATER THAN 6' OR THE RUNNING SLOPE IS GREATER THAN 5%, DOUBLE THE CALCULATED TRANSITION LENGTH.
5. TRANSITION PANELS ARE TO ONLY BE USED AFTER THE RAMP, OR IF NEEDED, LANDING ARE AT THE FULL CURB HEIGHT (TYPICAL SECTION).
6. EXISTING CROSS SLOPE GREATER THAN 2.0%.

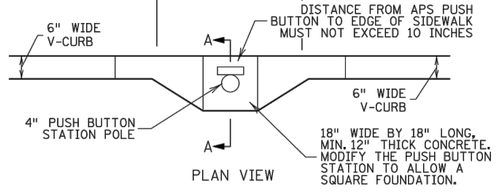
LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.

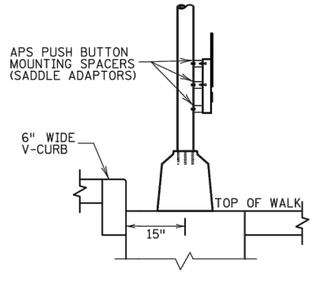
- (S) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.
- LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.
- (T) TRANSITION PANEL(S) - TO BE USED FOR TRANSITIONING THE CROSS-SLOPE OF A RAMP TO THE EXISTING WALK CROSS-SLOPE. RATE OF TRANSITION SHOULD BE 0.5% PER 1 LINEAR FOOT OF WALK. SEE THIS SHEET FOR ADDITIONAL INFORMATION.



PLAN VIEW

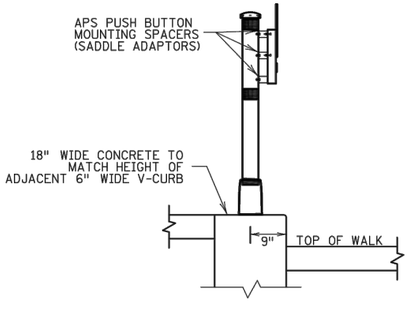


PLAN VIEW



SECTION B-B

SIGNAL PEDESTAL & PUSH BUTTON (V-CURB)



SECTION A-A

PUSH BUTTON STATION (V-CURB)

REVISION:
APPROVED: JANUARY 23, 2017
OPERATIONS ENGINEER

MINNESOTA DEPARTMENT OF TRANSPORTATION

STATE DESIGN ENGINEER

STANDARD PLAN 5-297.250	5 OF 6
APPROVED: 1-23-2017	
REVISED:	
STATE PROJ. NO.	(T.H.) SHEET NO. OF SHEETS

PEDESTRIAN CURB RAMP DETAILS

PLOTTED/REVISED: 4-APR-2018

IPLOT NAME: s250_5.spn
PATH & FILENAME: OTS\DesignStandards\Development\New Border\200_Series\s250_5_spn.dgn

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

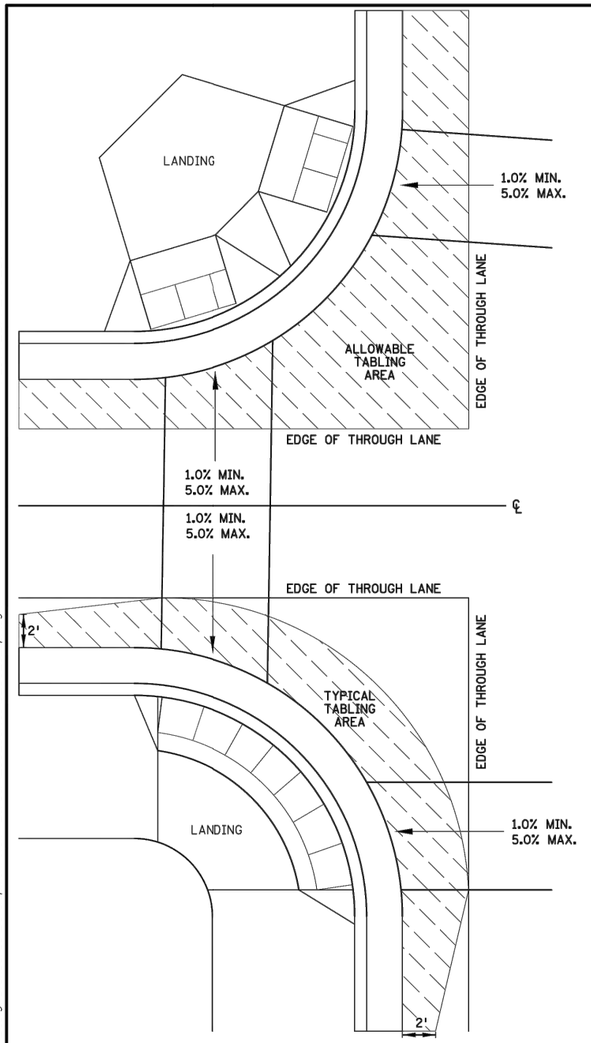
City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

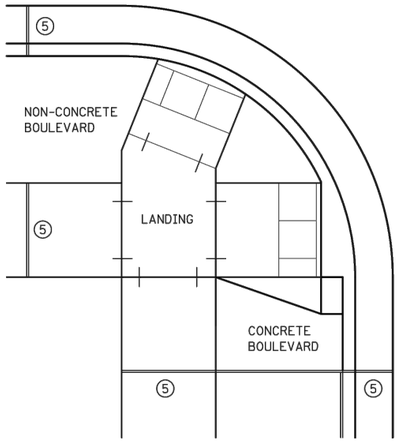
MNDOT PED RAMP DETAILS

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

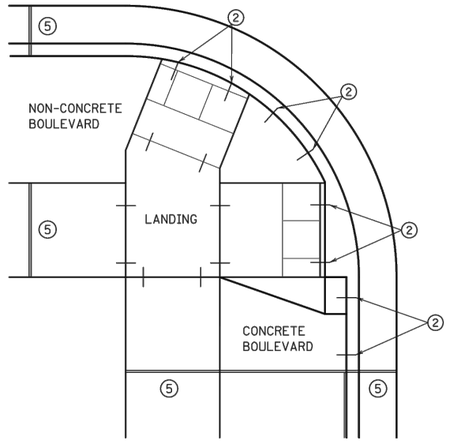
SHEET 09 OF 22 SHEETS



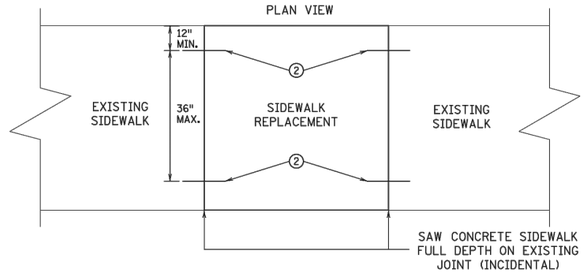
CURB LINE AND ROAD CROSSING ADJUSTMENTS



EXPANSION MATERIAL PLACEMENT FOR CONCRETE AND BITUMINOUS ROADWAYS

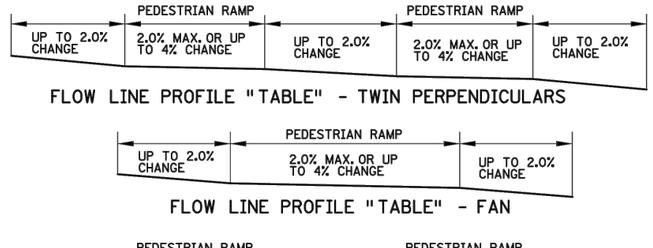


OPTIONAL CURB LINE REINFORCEMENT PLACEMENT ON BITUMINOUS ROADWAYS ④



OPTIONAL SIDEWALK REINFORCEMENT

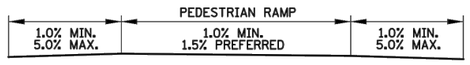
SIDEWALK REINFORCEMENT TO BE USED ONLY WHEN SPECIFIED IN THE PLAN.



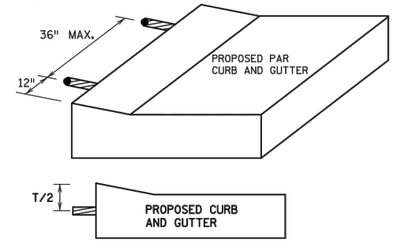
FLOW LINE PROFILE "TABLE" - TWIN PERPENDICULARS

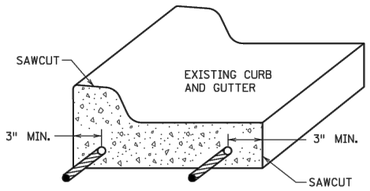
FLOW LINE PROFILE "TABLE" - FAN

FLOW LINE PROFILE RAISE - TWIN PERPENDICULARS



FLOW LINE PROFILE RAISE - FAN

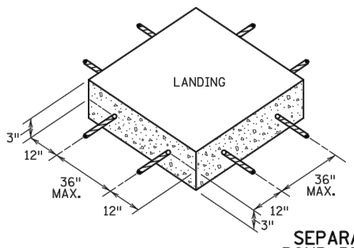


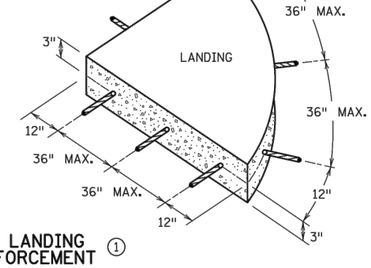


FOR USE ON CURB RAMP RETROFITS

CURB AND GUTTER REINFORCEMENT ③

OPTIONAL CURB LINE REINFORCEMENT DETAILS ②④





SEPARATE LANDING POUR REINFORCEMENT ①

"TABLING" OF CROSSWALKS MEANS MAINTAINING LESS THAN 2% CROSS SLOPE WITHIN A CROSSWALK, IS REQUIRED WHEN A ROADWAY IS IN A STOP OR YIELD CONDITION AND THE PROJECT SCOPE ALLOWS.

RECONSTRUCTION PROJECTS: ON FULL PAVEMENT REPLACEMENT PROJECTS "TABLING" OF ENTIRE CROSSWALK SHALL OCCUR WHEN FEASIBLE.

MILL & OVERLAY PROJECTS: "TABLING" OF FLOW LINES, IN FRONT OF THE PEDESTRIAN RAMP, IS REQUIRED WHEN THE EXISTING FLOW LINE IS GREATER THAN 2%. WARPING OF THE BITUMINOUS PAVEMENT CAN NOT EXTEND INTO THE THROUGH LANE. TABLE THE FLOW LINE TO 2% OR AS MUCH AS POSSIBLE WHILE ADHERING TO THE FOLLOWING CRITERIA;

1) 1.0% MIN. CROSS-SLOPE OF THE ROAD
2) 5.0% MAX. CROSS-SLOPE OF THE ROAD
3) "TABLE" FLOW LINE UP TO 4% CHANGE FROM EXISTING SLOPE IN FRONT OF PEDESTRIAN RAMP
4) UP TO 2% CHANGE IN FLOW LINE FROM EXISTING SLOPE BEYOND THE PEDESTRIAN CURB RAMP

STAND-ALONE ADA RETROFITS: FOLLOW MILL & OVERLAY CRITERIA ABOVE HOWEVER ALL PAVEMENT WARPING IS DONE WITH BITUMINOUS PATCHING ON BITUMINOUS ROADWAYS AND FULL-DEPTH APRON REPLACEMENT ON CONCRETE ROADWAYS.

RAISING OF CURB LINES SHOULD OCCUR IN VERTICALLY CONSTRAINED AREAS. RAISE THE CURB LINES ENOUGH TO ALLOW COMPLIANT RAMPS OR AS MUCH AS POSSIBLE WHILE ADHERING TO THE FOLLOWING CRITERIA;

1) 1.0% MIN. AND 5.0% MAXIMUM CROSS-SLOPE OF THE ROAD
2) 1.0% MIN. FLOW LINE (ON EITHER SIDE OF PEDESTRIAN RAMP) TO MAINTAIN POSITIVE DRAINAGE
3) 5.0% RECOMMENDED MAX. FLOW LINE
4) LONGITUDINAL THROUGH LANE ROADWAY TAPERS SHOULD BE 1" VERTICAL PER 15' HORIZONTAL

NOTES:

1. TO ENSURE RAMPS AND LANDINGS ARE PROPERLY CONSTRUCTED, ALL INITIAL LANDINGS AT A TOP OF A RAMPED SURFACE (RUNNING SLOPE GREATER THAN 2%) SHALL BE FORMED AND PLACED SEPARATELY IN AN INDEPENDENT CONCRETE POUR. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON THIS SHEET FOR ALL SEPARATELY POURED INITIAL LANDINGS.
2. DRILL AND GROUT NO. 4 12" LONG REINFORCEMENT BARS AT 36" MAXIMUM CENTER TO CENTER (EPOXY COATED). BARS TO BE ADJUSTED TO MATCH RAMP GRADE.
3. DRILL AND GROUT 2 - NO. 4 X 12" LONG REINFORCEMENT BARS (EPOXY COATED). REINFORCEMENT REQUIRED FOR ALL CONSTRUCTION JOINTS WITHIN RADIUS.
4. THIS OPTIONAL CURB LINE REINFORCEMENT DETAIL SHOULD ONLY BE USED ON BITUMINOUS ROADWAYS WHEN SPECIFIED IN THE PLAN.
5. 1/2 IN. PREFORMED JOINT FILLER MATERIAL PER MNDOT SPEC. 3702.

REVISION:

APPROVED: JANUARY 23, 2017

OPERATIONS ENGINEER

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 6 OF 6

APPROVED: 1-23-2017

REVISED:

STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (T.H.) SHEET NO. OF SHEETS

PLOTTED/REVISED: 4-APR-2018

IPLOT NAME: s250_6_spn

PATH & FILENAME: O:\SVDesignStandards\Development\New Border\200_Series\s250_6_spn.dgn

DATE	REVISION

Jun 29, 2021 - 12:30pm
O:\Engineering\AutoCad Dwgs\Projects N-Z\Overlay\21-12 2021 Additional Overlay Improvements\Plan Drawing\21-12 Details.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	6/29/21
CHECKED BY:	JJF	FILE:	21-12

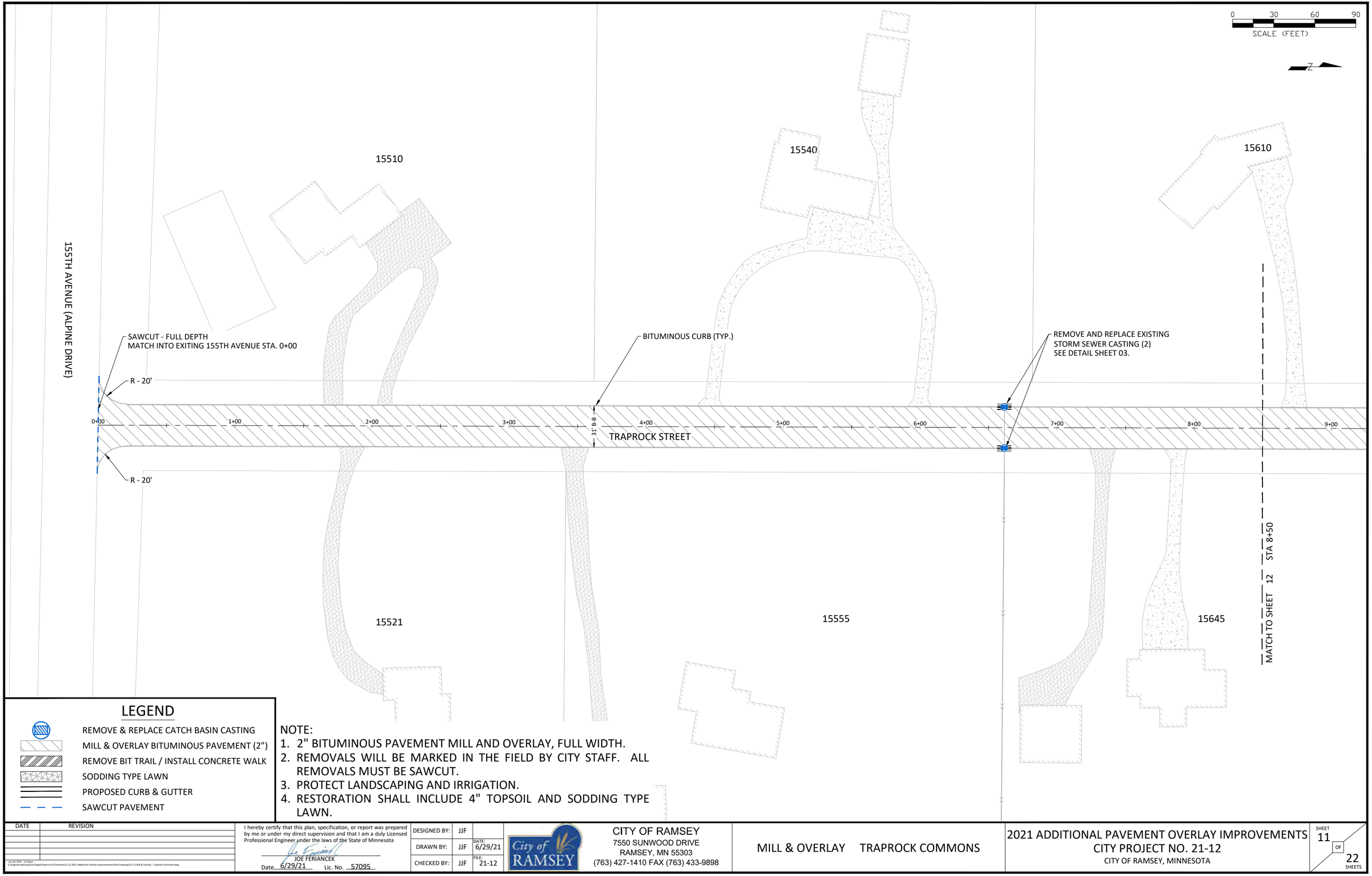
City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MNDOT PED RAMP DETAILS

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 10 OF 22 SHEETS



LEGEND

- REMOVE & REPLACE CATCH BASIN CASTING
- MILL & OVERLAY BITUMINOUS PAVEMENT (2")
- REMOVE BIT TRAIL / INSTALL CONCRETE WALK
- SODDING TYPE LAWN
- PROPOSED CURB & GUTTER
- SAWCUT PAVEMENT

NOTE:

1. 2" BITUMINOUS PAVEMENT MILL AND OVERLAY, FULL WIDTH.
2. REMOVALS WILL BE MARKED IN THE FIELD BY CITY STAFF. ALL REMOVALS MUST BE SAWCUT.
3. PROTECT LANDSCAPING AND IRRIGATION.
4. RESTORATION SHALL INCLUDE 4" TOPSOIL AND SODDING TYPE LAWN.

DATE	REVISION

Jun 29, 2021 - 12:32pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlays\21-12 2021 Additional Overlay Improvements\Plan Drawings\21-12 Mill & Overlay - Traprock Commons.dwg

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JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

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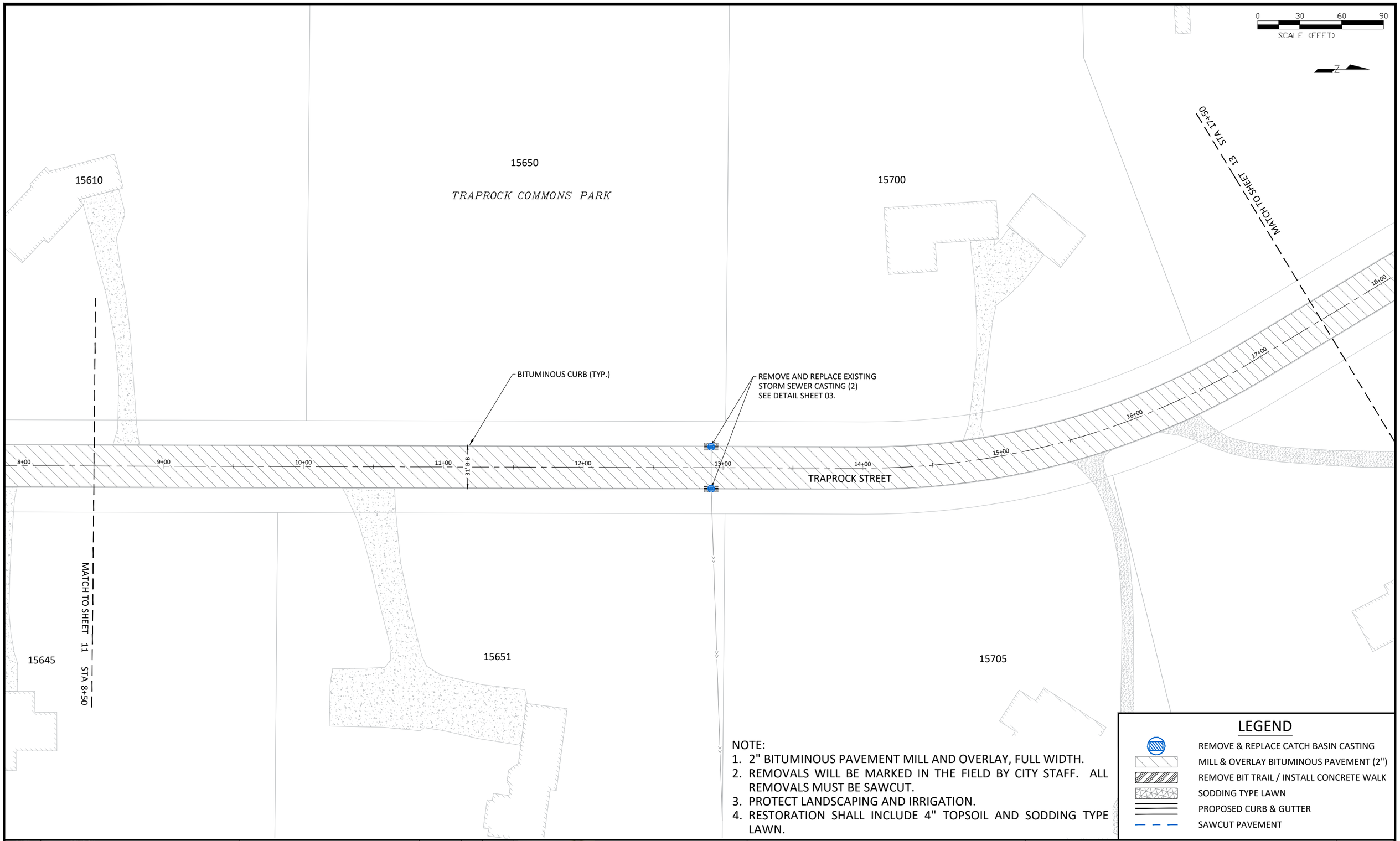
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MILL & OVERLAY TRAPROCK COMMONS

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA



NOTE:
1. 2" BITUMINOUS PAVEMENT MILL AND OVERLAY, FULL WIDTH.
2. REMOVALS WILL BE MARKED IN THE FIELD BY CITY STAFF. ALL REMOVALS MUST BE SAWCUT.
3. PROTECT LANDSCAPING AND IRRIGATION.
4. RESTORATION SHALL INCLUDE 4" TOPSOIL AND SODDING TYPE LAWN.

LEGEND

- REMOVE & REPLACE CATCH BASIN CASTING
- MILL & OVERLAY BITUMINOUS PAVEMENT (2")
- REMOVE BIT TRAIL / INSTALL CONCRETE WALK
- SODDING TYPE LAWN
- PROPOSED CURB & GUTTER
- SAWCUT PAVEMENT

DATE	REVISION

Jun 29, 2021 - 12:34pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlay\21-12 2021 Additional Overlay Improvements\Plan Drawings\21-12 Mill & Overlay - Traprock Commons.dwg

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JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

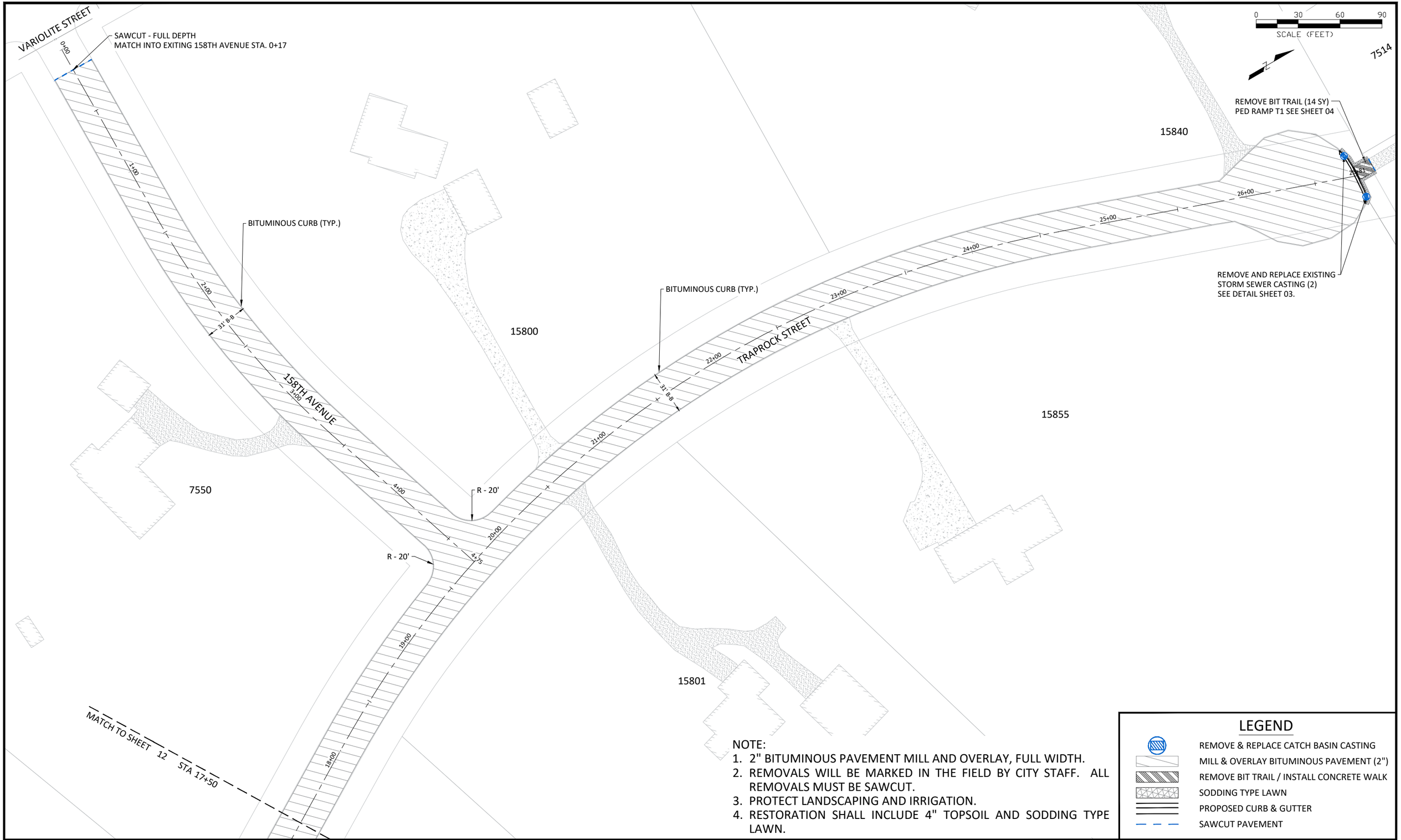
DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MILL & OVERLAY TRAPROCK COMMONS

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 12 OF 22 SHEETS



NOTE:
1. 2" BITUMINOUS PAVEMENT MILL AND OVERLAY, FULL WIDTH.
2. REMOVALS WILL BE MARKED IN THE FIELD BY CITY STAFF. ALL REMOVALS MUST BE SAWCUT.
3. PROTECT LANDSCAPING AND IRRIGATION.
4. RESTORATION SHALL INCLUDE 4" TOPSOIL AND SODDING TYPE LAWN.

LEGEND

- REMOVE & REPLACE CATCH BASIN CASTING
- MILL & OVERLAY BITUMINOUS PAVEMENT (2")
- REMOVE BIT TRAIL / INSTALL CONCRETE WALK
- SODDING TYPE LAWN
- PROPOSED CURB & GUTTER
- SAWCUT PAVEMENT

DATE	REVISION

Jun 29, 2021 - 12:46pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlay\21-12 2021 Additional Overlay Improvements\Plan Drawings\21-12 Mill & Overlay - Traprock Commons.dwg

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JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

CITY OF RAMSEY
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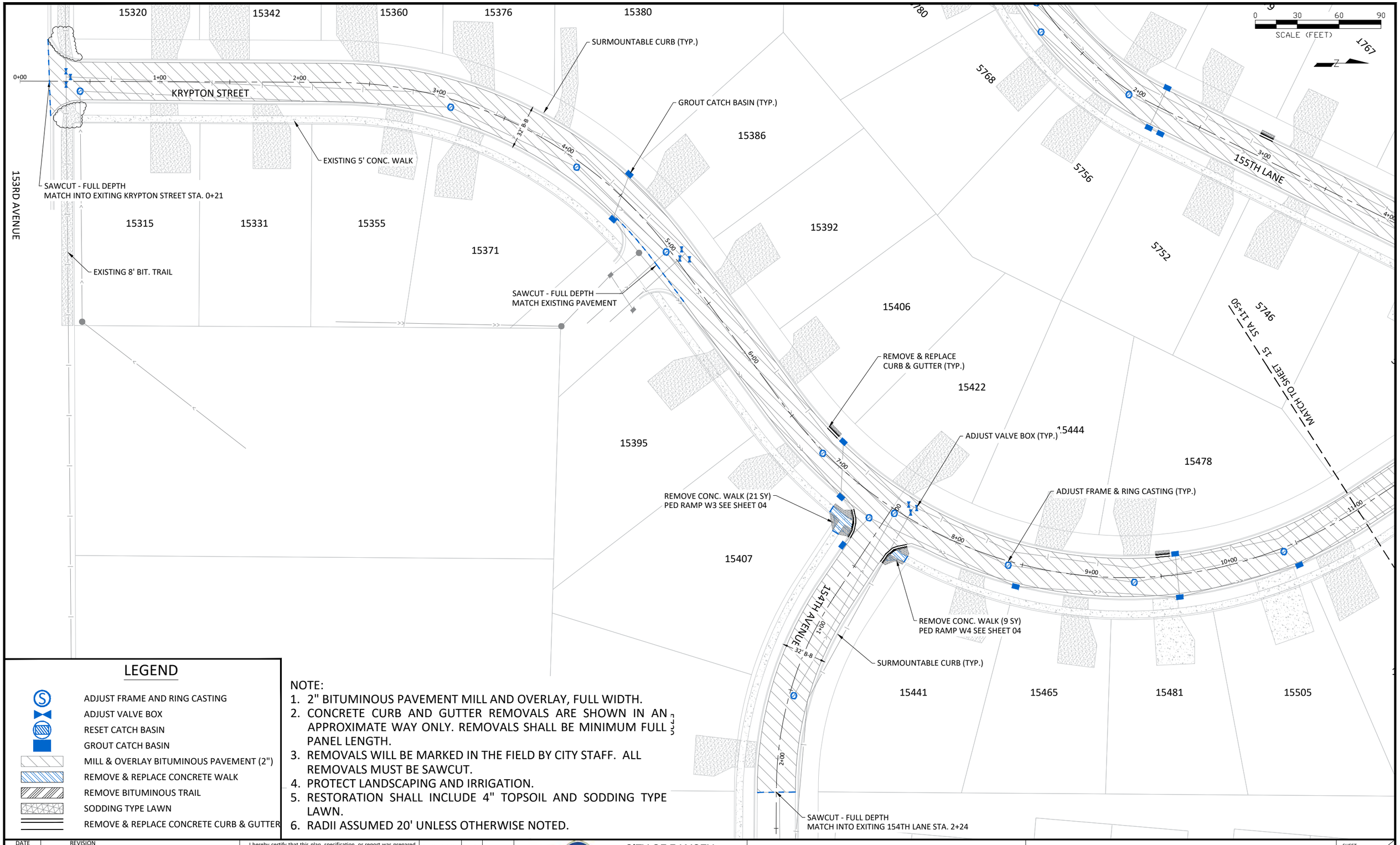
MILL & OVERLAY
TRAPROCK COMMONS

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 13 OF 22 SHEETS



LEGEND

- ADJUST FRAME AND RING CASTING
- ADJUST VALVE BOX
- RESET CATCH BASIN
- GROUT CATCH BASIN
- MILL & OVERLAY BITUMINOUS PAVEMENT (2")
- REMOVE & REPLACE CONCRETE WALK
- REMOVE BITUMINOUS TRAIL
- SODDING TYPE LAWN
- REMOVE & REPLACE CONCRETE CURB & GUTTER

NOTE:

1. 2" BITUMINOUS PAVEMENT MILL AND OVERLAY, FULL WIDTH.
2. CONCRETE CURB AND GUTTER REMOVALS ARE SHOWN IN AN APPROXIMATE WAY ONLY. REMOVALS SHALL BE MINIMUM FULL PANEL LENGTH.
3. REMOVALS WILL BE MARKED IN THE FIELD BY CITY STAFF. ALL REMOVALS MUST BE SAWCUT.
4. PROTECT LANDSCAPING AND IRRIGATION.
5. RESTORATION SHALL INCLUDE 4" TOPSOIL AND SODDING TYPE LAWN.
6. RADII ASSUMED 20' UNLESS OTHERWISE NOTED.

DATE	REVISION
7/9/21	REMOVE PED RAMPS W1 AND W2

Jul 09, 2021 - 8:30am
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlay\21-12 2021 Additional Overlay Improvements\Plan Drawings\21-12 Mill & Overlay - Wildlife Sanctuary.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MILL & OVERLAY
WILDLIFE SANCTUARY

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 14 OF 22 SHEETS

0 30 60 90
SCALE (FEET)

N

EXISTING 8' BIT. TRAIL
R - 50'
SURMOUNTABLE CURB (TYP.)
ADJUST VALVE BOX (TYP.)
REMOVE CONC. WALK (10 SY)
PED RAMP W7 SEE SHEET 04
LIFT STATION
REMOVE & REPLACE
CURB & GUTTER (TYP.)
SURMOUNTABLE CURB (TYP.)
GROUT CATCH BASIN (TYP.)
ADJUST FRAME AND
RING CASTING (TYP.)
155TH LANE
REMOVE CONC. WALK (10 SY)
PED RAMP W5 SEE SHEET 04
KRYPTON STREET
REMOVE CONC. WALK (34 SY)
PED RAMP W6 SEE SHEET 04
PROTECT LIGHT POLE
EXISTING 5' CONC. WALK
MATCH TO SHEET 14 STA 11+50
MATCH TO SHEET 16 STA 10+00

15618 15625 15606 15615 15594 15605 5745 15572 1767 15585 5779 5717 5783 5742 5728 5722 5746 5714 5780 5768 5756 5752 15531

LEGEND

- ADJUST FRAME AND RING CASTING
- ADJUST VALVE BOX
- RESET CATCH BASIN
- GROUT CATCH BASIN
- MILL & OVERLAY BITUMINOUS PAVEMENT (2")
- REMOVE & REPLACE CONCRETE WALK
- REMOVE BITUMINOUS TRAIL
- SODDING TYPE LAWN
- REMOVE & REPLACE CONCRETE CURB & GUTTER

NOTE:
1. 2" BITUMINOUS PAVEMENT MILL AND OVERLAY, FULL WIDTH.
2. CONCRETE CURB AND GUTTER REMOVALS ARE SHOWN IN AN APPROXIMATE WAY ONLY. REMOVALS SHALL BE MINIMUM FULL PANEL LENGTH.
3. REMOVALS WILL BE MARKED IN THE FIELD BY CITY STAFF. ALL REMOVALS MUST BE SAWCUT.
4. PROTECT LANDSCAPING AND IRRIGATION.
5. RESTORATION SHALL INCLUDE 4" TOPSOIL AND SODDING TYPE LAWN.
6. RADII ASSUMED 20' UNLESS OTHERWISE NOTED.

DATE	REVISION

Jun 29, 2021 - 1:43pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlays\21-12 2021 Additional Overlay Improvements\Plan Drawings\21-12 Mill & Overlay - Wildlife Sanctuary.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	6/29/21
CHECKED BY:	JJF	FILE:	21-12

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MILL & OVERLAY
WILDLIFE SANCTUARY

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 15 OF 22 SHEETS

MATCH TO SHEET 15 STA 10+00

REMOVE CONC. WALK (10 SY)
PED RAMP W8 SEE SHEET 04

REMOVE CONC. WALK (17 SY)
PED RAMP W9 SEE SHEET 04

SAWCUT - FULL DEPTH
MATCH INTO EXITING IODINE STREET STA. 0+69

ADJUST FRAME AND RING CASTING (TYP.)

REMOVE & REPLACE
CURB & GUTTER (TYP.)

ADJUST VALVE BOX (TYP.)

REMOVE CONC. WALK (13 SY)
PED RAMP W10 SEE SHEET 04

REMOVE BIT TRAIL (28 SY)
PED RAMP W11 SEE SHEET 04

EXISTING 8' BIT. TRAIL

REMOVE BIT TRAIL (28 SY)
PED RAMP W12 SEE SHEET 04

GROUT CATCH BASIN (TYP.)

SURMOUNTABLE CURB (TYP.)

IODINE STREET

IODINE COURT

156TH LANE

MATCH TO SHEET 17 STA 9+50

R - 50'

5650 5645 5640 5635 5630 5625 5621

15526 15532 15540 15564 15600 15603 15591 15581 15543 15557 15569 15535 15537 15539 15541 15531

0 30 60 90
SCALE (FEET)

N

NOTE:
1. 2" BITUMINOUS PAVEMENT MILL AND OVERLAY, FULL WIDTH.
2. CONCRETE CURB AND GUTTER REMOVALS ARE SHOWN IN AN APPROXIMATE WAY ONLY. REMOVALS SHALL BE MINIMUM FULL PANEL LENGTH.
3. REMOVALS WILL BE MARKED IN THE FIELD BY CITY STAFF. ALL REMOVALS MUST BE SAWCUT.
4. PROTECT LANDSCAPING AND IRRIGATION.
5. RESTORATION SHALL INCLUDE 4" TOPSOIL AND SODDING TYPE LAWN.
6. RADII ASSUMED 20' UNLESS OTHERWISE NOTED.

LEGEND

- ADJUST FRAME AND RING CASTING
- ADJUST VALVE BOX
- RESET CATCH BASIN
- GROUT CATCH BASIN
- MILL & OVERLAY BITUMINOUS PAVEMENT (2")
- REMOVE & REPLACE CONCRETE WALK
- REMOVE BITUMINOUS TRAIL
- SODDING TYPE LAWN
- REMOVE & REPLACE CONCRETE CURB & GUTTER

DATE	REVISION

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JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

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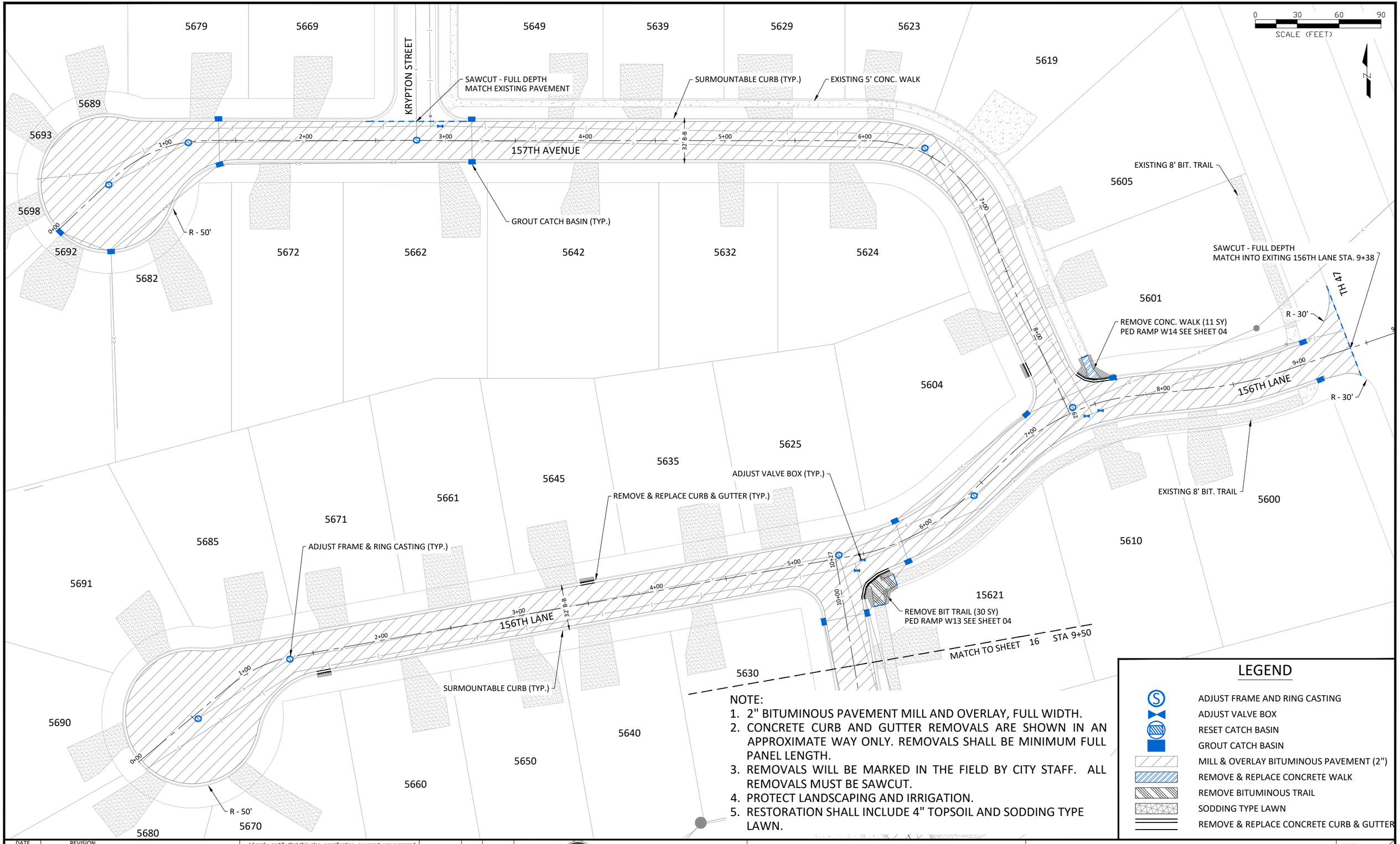
CHECKED BY:	JJF	FILE:	21-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MILL & OVERLAY
WILDLIFE SANCTUARY

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 16 OF 22 SHEETS



LEGEND

- ADJUST FRAME AND RING CASTING
- ADJUST VALVE BOX
- RESET CATCH BASIN
- GROUT CATCH BASIN
- MILL & OVERLAY BITUMINOUS PAVEMENT (2")
- REMOVE & REPLACE CONCRETE WALK
- REMOVE BITUMINOUS TRAIL
- SODDING TYPE LAWN
- REMOVE & REPLACE CONCRETE CURB & GUTTER

NOTE:

1. 2" BITUMINOUS PAVEMENT MILL AND OVERLAY, FULL WIDTH.
2. CONCRETE CURB AND GUTTER REMOVALS ARE SHOWN IN AN APPROXIMATE WAY ONLY. REMOVALS SHALL BE MINIMUM FULL PANEL LENGTH.
3. REMOVALS WILL BE MARKED IN THE FIELD BY CITY STAFF. ALL REMOVALS MUST BE SAWCUT.
4. PROTECT LANDSCAPING AND IRRIGATION.
5. RESTORATION SHALL INCLUDE 4" TOPSOIL AND SODDING TYPE LAWN.

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MILL & OVERLAY
WILDLIFE SANCTUARY

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 17 OF 22 SHEETS

Jun 29, 2021 - 2:43pm
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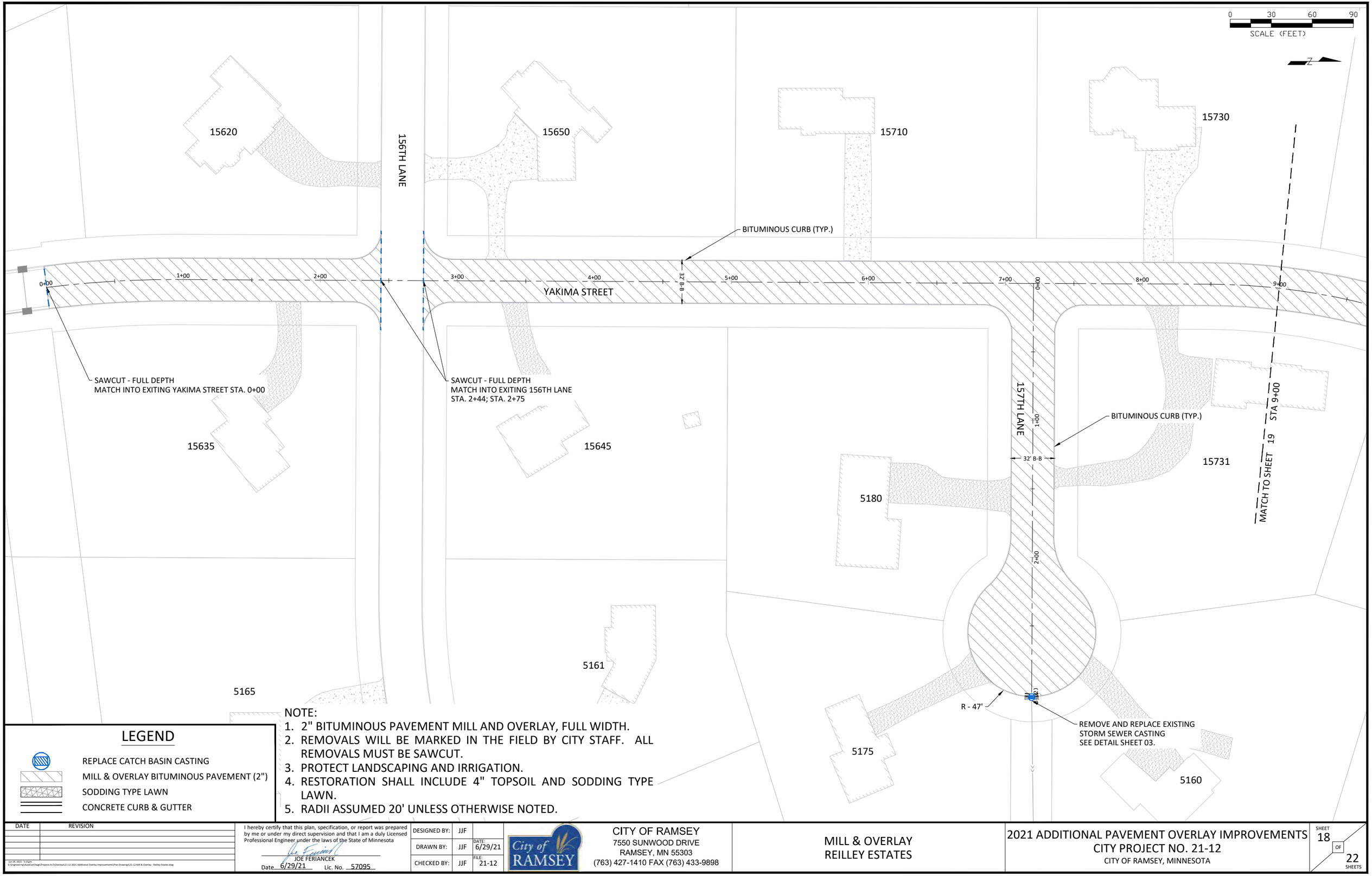

LEGEND

- REPLACE CATCH BASIN CASTING
- MILL & OVERLAY BITUMINOUS PAVEMENT (2")
- SODDING TYPE LAWN
- CONCRETE CURB & GUTTER

NOTE:

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3. PROTECT LANDSCAPING AND IRRIGATION.
4. RESTORATION SHALL INCLUDE 4" TOPSOIL AND SODDING TYPE LAWN.
5. RADII ASSUMED 20' UNLESS OTHERWISE NOTED.

DATE	REVISION

Jun 29, 2021 - 3:21pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlay\21-12 2021 Additional Overlay Improvements\Plan Drawings\21-12 Mill & Overlay - Reilley Estates.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

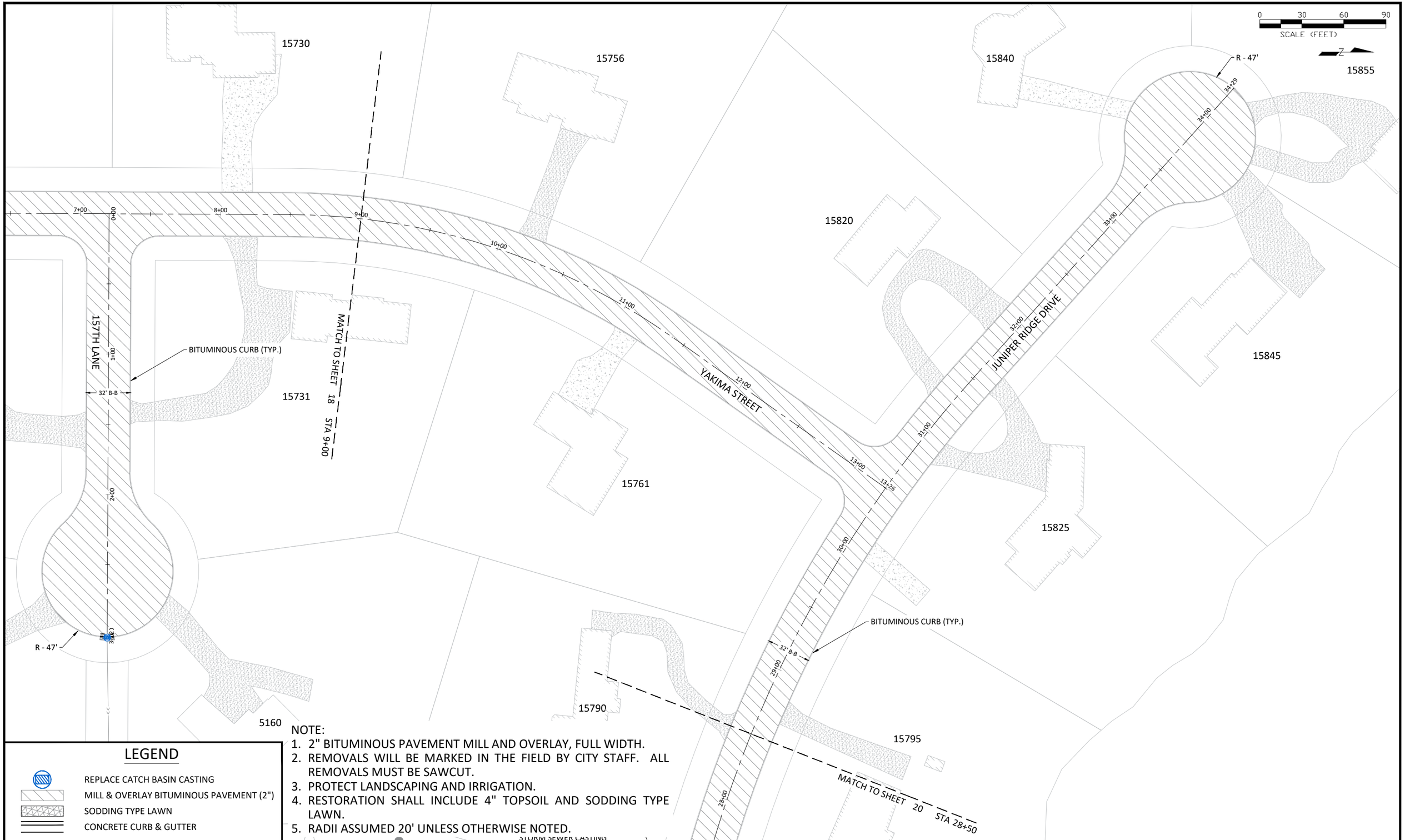
JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MILL & OVERLAY
REILLEY ESTATES

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA



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LEGEND

- REPLACE CATCH BASIN CASTING
- MILL & OVERLAY BITUMINOUS PAVEMENT (2")
- SODDING TYPE LAWN
- CONCRETE CURB & GUTTER

DATE	REVISION

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JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

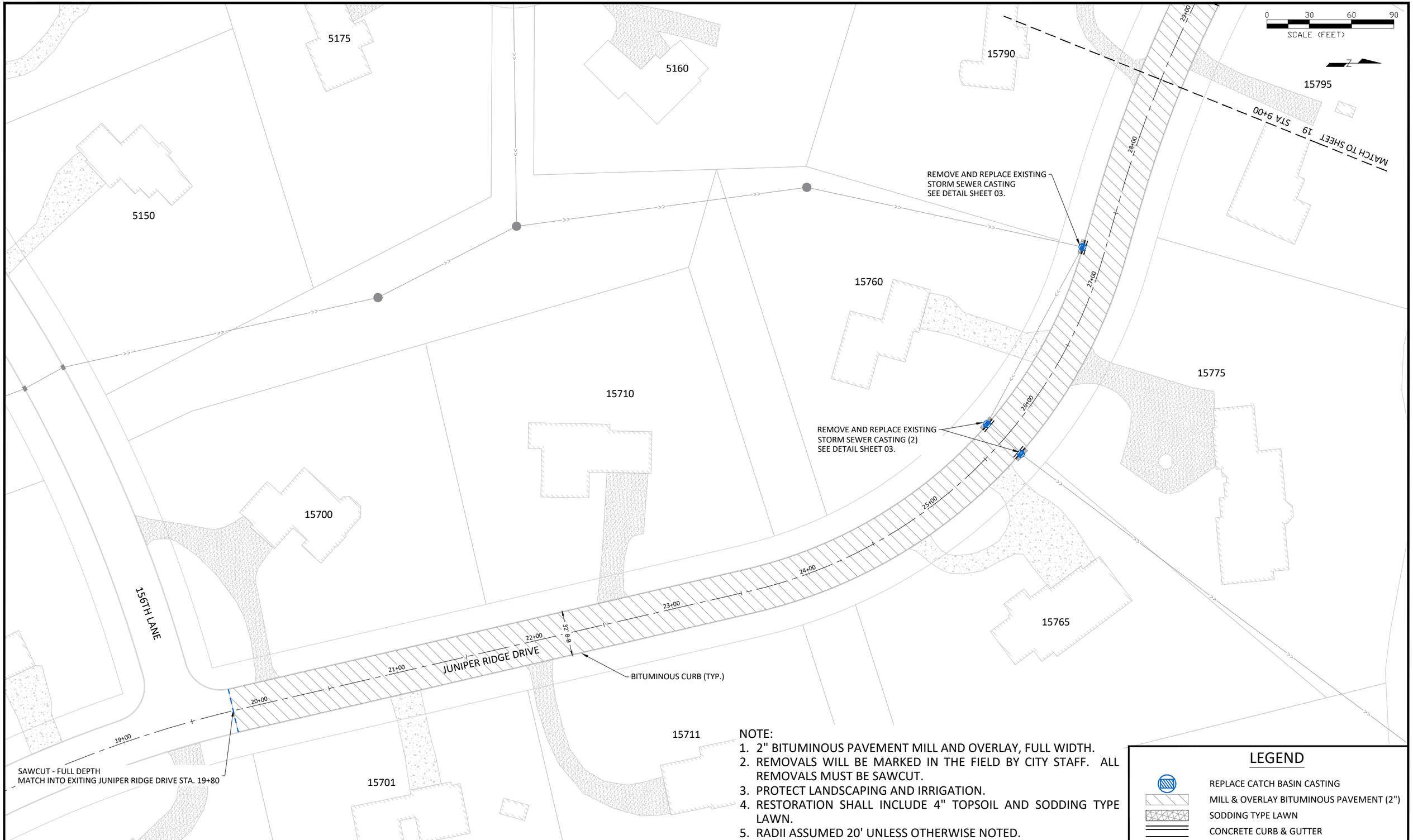
DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	6/29/21
CHECKED BY:	JJF	FILE:	21-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MILL & OVERLAY
REILLEY ESTATES

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 19 OF 22 SHEETS



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LEGEND

- REPLACE CATCH BASIN CASTING
- MILL & OVERLAY BITUMINOUS PAVEMENT (2")
- SODDING TYPE LAWN
- CONCRETE CURB & GUTTER

DATE	REVISION

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JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
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MILL & OVERLAY
REILLEY ESTATES

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 20 OF 22 SHEETS

0 30 60 90
SCALE (FEET)

N

15657
15653
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15640
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13+00
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8+00
7+00
6+00
5+00
4+00
3+00
2+00
1+00
0+00

SAWCUT - FULL DEPTH
MATCH INTO EXITING JUNIPER RIDGE DRIVE
STA. 1+75

SAWCUT - FULL DEPTH
MATCH INTO EXITING JUNIPER RIDGE DRIVE
STA. 2+66

JUNIPER RIDGE DRIVE

1+84

2+82

32' B-B

BITUMINOUS CURB (TYP.)

WACO STREET

SALISH STREET

R - 50'

SAWCUT - FULL DEPTH
MATCH INTO EXITING WACO STREET STA. 0+00

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- MILL & OVERLAY BITUMINOUS PAVEMENT (2")
- SODDING TYPE LAWN
- CONCRETE CURB & GUTTER

DATE	REVISION

Jun 29, 2021 - 3:27pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlay\21-12 2021 Additional Overlay Improvements\Plan Drawings\21-12 Mill & Overlay - Reilley Estates.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Joe Feriancek
JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

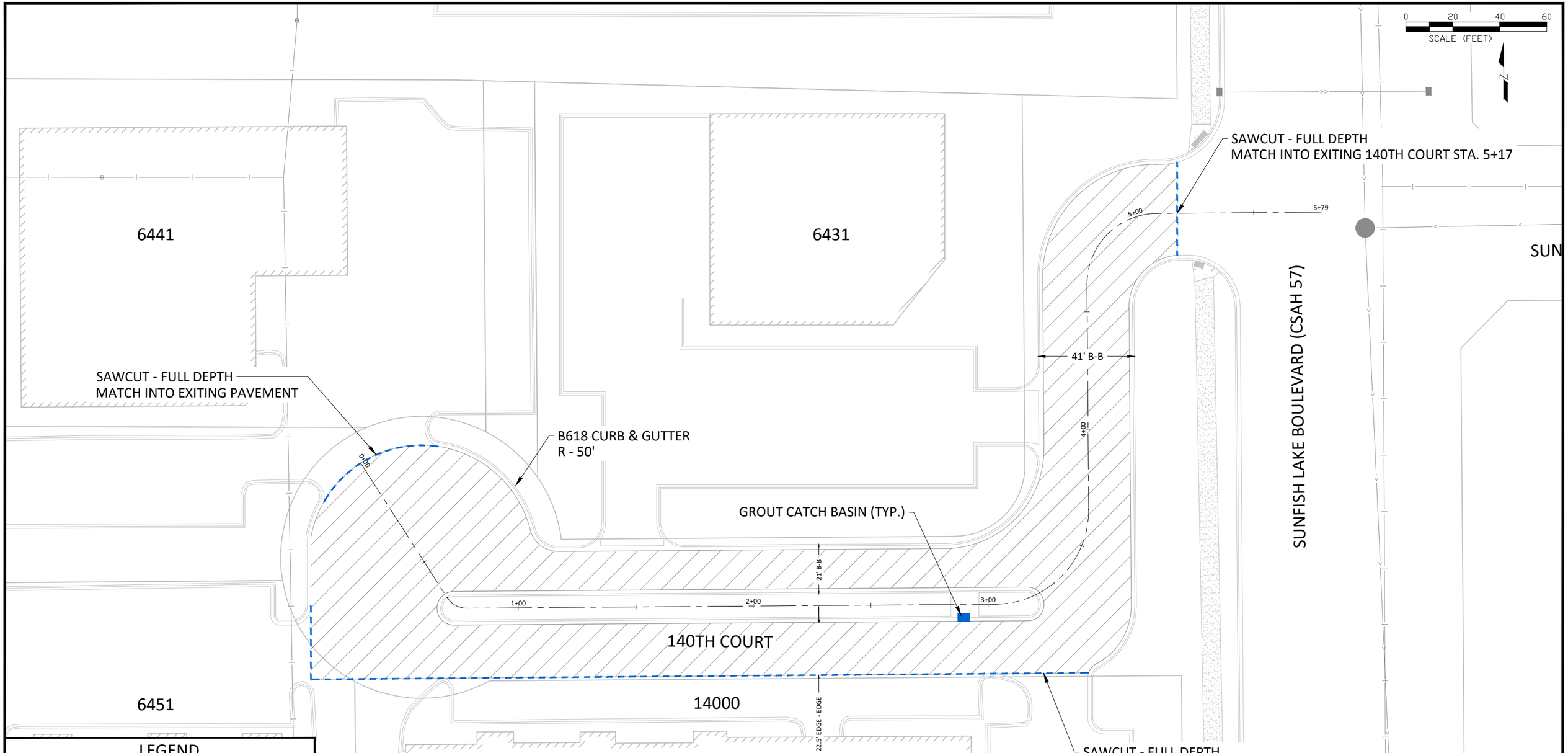
DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 6/29/21
CHECKED BY:	JJF	FILE: 21-12

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MILL & OVERLAY
REILLEY ESTATES

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA



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- GROUT CATCH BASIN
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DATE	REVISION

Jun 29, 2021 - 3:33pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlay\21-12 2021 Additional Overlay Improvements\Plan Drawings\21-12 Mill & Overlay - Sunfish Gateway.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 6/29/21 Lic. No. 57095

DESIGNED BY:	JJF		
DRAWN BY:	JJF	DATE:	6/29/21
CHECKED BY:	JJF	FILE:	21-12

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

MILL & OVERLAY
SUNFISH GATEWAY
BUSINESS PARK

2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 21-12
CITY OF RAMSEY, MINNESOTA

SHEET 22 OF 22 SHEETS

Councilmember ____introduced the following resolution and moved for its adoption:

RESOLUTION #21-200

RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT FOR IMPROVEMENT PROJECT #21-12, 2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous street segments in 2021 as identified within the 2021 – 2030 Capital Improvement Program; and.

WHEREAS, the City of Ramsey 2021 – 2030 Capital Improvement Program budgeted $1,878,700 Pavement Management Funds for 2021 street improvement projects including Improvement Projects 21-02, 21-03, 21-04, and 21-05; and

WHEREAS, the awarded bids for the 2021 street improvement projects will draw $1,313,831.08 from the Pavement Management Fund; and

WHEREAS, Staff proposes to expend an additional estimated $671,000 on pavement overlay improvements in 2021 to utilize the entire 2021 Pavement Management Fund budget; and

WHEREAS, Staff proposes to overlay an additional 2.58 miles of street segments in 2021 as identified within the 2021 – 2030 Capital Improvement Program for 2022 pavement overlay improvements; and

WHEREAS, funding for this improvement is proposed to come from the Pavement Management Fund and Stormwater Utility Fund with a total estimated project cost of $694,000; and

WHEREAS, pursuant to Ramsey City Council resolution #21-159 adopted June 8, 2021, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #21-180, adopted June 22, 2021, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for said improvements; and

WHEREAS, the City Administrator is hereby authorized to execute the proposal from Bolton & Menk, Inc. to provide construction staking services for said improvements in a total not-to-exceed amount of $1,560 for the project; and

WHEREAS, Six (6) bids were received, opened, and tabulated on July 19, 2021, and the following bids were found to comply with the approved plans and specifications and advertisements for bids; and

Contractor	Bid
North Valley, Inc.	$ 563,416.59
Valley Paving, Inc	$ 613,342.82
Bituminous Roadways Inc.	$ 630,069.10
Asphalt Surface Technologies Corp.	$ 680,899.96
OMG Midwest Inc. dba Minnesota Paving & Materials	$ 696,019.20
C.S. McCrossan Construction, Inc.	$ 728,864.00

WHEREAS, the bid of North Valley, Inc. of Nowthen, in the amount of $563,416.59 for the total bid for construction of the improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.

2) The City Administrator is hereby authorized to execute the proposal from Bolton & Menk, Inc. to provide construction staking services for said improvements in a total not-to-exceed amount of $1,560 for the project.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 10.**

Meeting Date: 07/27/2021

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #21-201 Authorizing Partial Payment No. 3 to Kuechle Underground, Inc. for Improvement Project #21-00, Riverdale Drive Reconstruction, Feldspar Street to Sunfish Lake Boulevard.

Purpose/Background:

Resolution and Pay Estimate Attached.

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends partial payment No. 3 to Kuechle Underground, Inc. of Kimball, Minnesota for Improvement Project #21-00 Riverdale Drive Reconstruction, from Feldspar Street to Sunfish Lake Boulevard, in the amount of $385,690.39.

Action:

Motion to adopt Resolution #21-201 authorizing partial payment No. 3 to Kuechle Underground, Inc. of Kimball, Minnesota for Improvement Project #21-00, Riverdale Drive Reconstruction, from Feldspar Street to Sunfish Lake Boulevard, in the amount of $385,690.39.

Attachments

Resolution #21-201

Pay Estimate No. 3

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/22/2021 02:36 PM
Kurt Ulrich	Colleen Lasher	07/22/2021 02:56 PM
Form Started By: Marsha Weidner		Started On: 07/14/2021 08:46 AM
Final Approval Date: 07/22/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-201

RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 3 TO KUECHLE UNDERGROUND, INC. FOR IMPROVEMENT PROJECT #21-00, RIVERDALE DRIVE RECONSTRUCTION, FELDSPAR STREET TO SUNFISH LAKE BOULEVARD

WHEREAS, the City proposes to reconstruct Riverdale Drive NW between Feldspar Street NW and Sunfish Lake Boulevard in 2021 under City Improvement Project #21-00; and

WHEREAS, pursuant to Ramsey City Council Resolution #20-248 adopted November 24, 2020, the City Council accepted the design services proposal of Bolton & Menk, Inc. for providing engineering services required to develop final plans and specifications for the purpose of soliciting bids for the construction of Improvement Project #21-00; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-022 adopted January 26, 2021, the City Council approved final plans and specifications as prepared by Bolton & Menk, Inc. and authorized advertisements for bids for the construction of Improvement Project #21-00; and

WHEREAS, bids were advertised in the Anoka Union Herald and in Finance and Commerce on January 29th and February 5th, 2021; and

WHEREAS, eleven (11) bids were received, opened, and tabulated on March 2, 2021, and the bids were found to comply with the approved plans and specifications and advertisements for bids, and

WHEREAS, pursuant to Ramsey City Council Resolution #21-057 adopted March 9, 2021, the bid of Kuechle Underground Inc. of Kimball, Minnesota, in the amount of $771,913.13 for the construction of the said improvements was accepted; the Mayor and city Administrator were authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-128, adopted May 25, 2021, Kuechle Underground, Inc. incorporated the Dolomite Street Demolition work, as well as furnishing and installing 19 water gate valve boxes, in the amount of $73,988.48 into their contract for the Riverdale Drive Reconstruction project per Supplemental Agreement #1; and

WHEREAS, as of July 27, 2021 $272,573.66 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends partial payment No. 3 to Kuechle Underground, Inc. of Kimball, Minnesota for Improvement Project #21-00 Riverdale Drive Reconstruction, from Feldspar Street to Sunfish Lake Boulevard, in the amount of $385,690.39

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1.) That the City Council hereby authorizes partial payment No. 3 to Kuechle Underground, Inc. of Kimball, Minnesota for Improvement Project #21-00, Riverdale Drive Reconstruction, from Feldspar Street to Sunfish Lake Boulevard, in the amount of $385,690.39.

2.) The City Council authorizes the Mayor and City Administrator to sign the release form for this payment.

3.) The total amount of this payment is not included in resolutions approving payment of bills for the date of July 27, 2021.

4.) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember ____,and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	CP# 21-00; 21-07
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.124017
Contractor:	Kuechle Underground, Inc.	**Agency's Project No.:**	SAP 199-108-004; 199-010-013
Project:	Riverdale Drive Improvements		
Contract:			

Application No.: 3 **Application Date:** 7/7/2021

Application Period: From 6/1/2021 to 7/2/2021

1. Original Contract Price	$	771,913.13
2. Net change by Change Orders	$	73,988.48
3. Current Contract Price (Line 1 + Line 2)	$	845,901.61
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	692,909.53
5. Retainage		
a. 5% X $ 692,909.53 Work Completed	$	34,645.48
b. ____ X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	34,645.48
6. Amount eligible to date (Line 4 - Line 5.c)	$	658,264.05
7. Less previous payments (Line 6 from prior application)	$	272,573.66
8. Amount due this application	$	385,690.39
9. Balance to finish, including retainage (Line 3 - Line 4)	$	152,992.08

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Kuechle Underground, Inc.

Signature: _____ **Date:** 07 July, 2021

Name: _____ **Title:** Project Manager

Recommended by Engineer		**Approved by Owner (City of Ramsey)**	
By:	Kevin P Kielb	**By:**	Bruce Westby
Name:	Kevin Kielb	**Name:**	Bruce Westby
Title:	Project Engineer	**Title:**	City Engineer
Date:	7/7/2021	**Date:**	7/13/21

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey
Engineer:	Bolton & Menk, Inc.
Contractor:	Kuechle Underground, Inc.
Project:	Riverdale Drive Improvements
Contract:	

Owner's Project No.:	CP# 21-00; 21-07
Engineer's Project No.:	0R1.124017
Contractor's Project No.:	
Agency's Project No.:	SAP 199-108-004; 199-010-013

Application No.: 3 Application Period: From 06/01/21 to 07/02/21 Application Date: 07/07/21

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract										
1	MOBILIZATION	1.00	LUMP SUM	25,000.00	25,000.00	0.85	21,250.00		21,250.00	85%	3,750.00
2	REMOVE CATCH BASIN	6.00	EACH	200.00	1,200.00	6.00	1,200.00		1,200.00	100%	-
3	REMOVE CASTING	9.00	EACH	50.00	450.00	16.00	800.00		800.00	178%	(350.00)
4	SALVAGE GATE VALVE & BOX	3.00	EACH	50.00	150.00	3.00	150.00		150.00	100%	-
5	REMOVE GATE VALVE & BOX	2.00	EACH	50.00	100.00	2.00	100.00		100.00	100%	-
6	REMOVE PIPE SEWERS (STORM)	240.00	LIN FT	8.00	1,920.00	203.00	1,624.00		1,624.00	85%	296.00
7	REMOVE WATER MAIN	30.00	LIN FT	0.01	0.30	20.00	0.20		0.20	67%	0.10
8	REMOVE CURB AND GUTTER	6,140.00	LIN FT	2.50	15,350.00	6,140.00	15,350.00		15,350.00	100%	-
9	SAWING CONCRETE PAVEMENT (FULL DEPTH)	60.00	LIN FT	3.00	180.00	59.00	177.00		177.00	98%	3.00
10	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	550.00	LIN FT	3.00	1,650.00	550.00	1,650.00		1,650.00	100%	-
11	REMOVE BITUMINOUS PAVEMENT (DRIVEWAY)	690.00	SQ YD	3.00	2,070.00	578.55	1,735.65		1,735.65	84%	334.35
12	REMOVE CONCRETE WALK	120.00	SQ YD	3.00	360.00	90.00	270.00		270.00	75%	90.00
13	REMOVE CONCRETE PAVEMENT	120.00	SQ YD	3.00	360.00	132.00	396.00		396.00	110%	(36.00)
14	SALVAGE LANDSCAPE ROCK	10.00	SQ YD	5.00	50.00	8.00	40.00		40.00	80%	10.00
15	COMMON EXCAVATION (EV) (P)	2,205.00	CU YD	17.00	37,485.00	2,205.00	37,485.00		37,485.00	100%	-
16	SUBGRADE EXCAVATION (EV)	100.00	CU YD	0.01	1.00	-	-		-		1.00
17	DEWATERING	1.00	LUMP SUM	5,000.00	5,000.00	1.00	5,000.00		5,000.00	100%	-
18	HAUL & STOCKPILE RECLAIM MATERIAL (LV) (P)	3,610.00	CU YD	8.00	28,880.00	4,018.00	32,144.00		32,144.00	111%	(3,264.00)
19	GRANULAR BORROW	150.00	TON	0.01	1.50	-	-		-		1.50
20	STREET SWEEPER (WITH PICKUP BROOM)	20.00	HOUR	150.00	3,000.00	-	-		-		3,000.00
21	AGGREGATE BASE CLASS 5 MODIFIED (TRAIL)	400.00	TON	0.01	4.00	-	-		-		4.00
22	AGGREGATE BASE (CV) FROM STOCKPILE (DRIVEWAYS)	150.00	CU YD	0.01	1.50	-	-		-		1.50
23	AGGREGATE BASE (CV) FROM STOCKPILE (ROADWAY)	2,065.00	CU YD	0.01	20.65	-	-		-		20.65
24	FULL DEPTH RECLAMATION (9") (P)	13,965.00	SQ YD	3.00	41,895.00	13,965.00	41,895.00		41,895.00	100%	-
25	TYPE 9.5 WEARING COURSE MIX (3,C) (TRAIL)	190.00	TON	76.00	14,440.00	190.00	14,440.00		14,440.00	100%	-
26	TYPE 9.5 WEARING COURSE MIX (3,C) (DRIVEWAY)	120.00	TON	116.00	13,920.00	120.00	13,920.00		13,920.00	100%	-
27	TYPE 9.5 WEARING COURSE MIX (3,C) (ROADWAY)	1,390.00	TON	67.00	93,130.00	-	-		-		93,130.00
28	TYPE 12.5 NON WEARING COURSE MIX (3,C) (ROADWAY)	1,390.00	TON	62.00	86,180.00	1,390.00	86,180.00		86,180.00	100%	-
29	CONCRETE FLUME	3.00	EACH	750.00	2,250.00	3.00	2,250.00		2,250.00	100%	-
30	12" RC PIPE SEWER DESIGN 3006 CLASS III	15.00	LIN FT	57.50	862.50	-	-		-		862.50
31	15" RC PIPE SEWER DESIGN 3006 CLASS III	986.00	LIN FT	55.50	54,723.00	993.00	55,111.50		55,111.50	101%	(388.50)
32	27" RC PIPE SEWER DESIGN 3006 CLASS III	52.00	LIN FT	81.25	4,225.00	69.00	5,606.25		5,606.25	133%	(1,381.25)
33	15" PIPE PLUG	1.00	EACH	85.00	85.00	1.00	85.00		85.00	100%	-
34	CONNECT TO EXISTING STORM SEWER	3.00	EACH	1,875.00	5,625.00	3.00	5,625.00		5,625.00	100%	-
35	CONNECT TO EXISTING WATER MAIN	4.00	EACH	2,000.00	8,000.00	4.00	8,000.00		8,000.00	100%	-
36	8" GATE VALVE & BOX	1.00	EACH	1,875.00	1,875.00	1.00	1,875.00		1,875.00	100%	-
37	12" GATE VALVE & BOX	1.00	EACH	3,550.00	3,550.00	1.00	3,550.00		3,550.00	100%	-
38	INSTALL GATE VALVE & BOX	3.00	EACH	700.00	2,100.00	3.00	2,100.00		2,100.00	100%	-
39	ADJUST VALVE & BOX	19.00	EACH	500.00	9,500.00	-	-		-		9,500.00
40	RELOCATE HYDRANT & VALVE	1.00	EACH	1,575.00	1,575.00	1.00	1,575.00		1,575.00	100%	-
41	REPAIR WATER SERVICE	16.00	EACH	2,700.00	43,200.00	18.00	48,600.00		48,600.00	113%	(5,400.00)
42	6" WATERMAIN DUCTILE IRON CL 53	30.00	LIN FT	95.00	2,850.00	30.00	2,850.00		2,850.00	100%	-
43	WATERMAIN FITTINGS	132.00	POUND	8.00	1,056.00	151.00	1,208.00		1,208.00	114%	(152.00)
44	CASTING ASSEMBLY (STORM)	13.00	EACH	800.00	10,400.00	13.00	10,400.00		10,400.00	100%	-
45	CASTING ASSEMBLY (SANITARY)	9.00	EACH	1,000.00	9,000.00	9.00	9,000.00		9,000.00	100%	-
46	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 2	1.00	EACH	20,000.00	20,000.00	1.00	20,000.00		20,000.00	100%	-
47	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	18.00	LIN FT	407.00	7,326.00	18.00	7,326.00		7,326.00	100%	-

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey
Engineer:	Bolton & Menk, Inc.
Contractor:	Kuechle Underground, Inc.
Project:	Riverdale Drive Improvements
Contract:	

Owner's Project No.:	CP# 21-00; 21-07
Engineer's Project No.:	0R1.124017
Contractor's Project No.:	
Agency's Project No.:	SAP 199-108-004; 199-010-013

Application No.: 3 Application Period: From 06/01/21 to 07/02/21 Application Date: 07/07/21

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
48	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	15.00	LIN FT	605.00	9,075.00	15.05	9,105.25		9,105.25	100%	(30.25)
49	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1	20.00	LIN FT	292.00	5,840.00	20.00	5,840.00		5,840.00	100%	-
50	6" CONCRETE WALK	2,640.00	SQ FT	8.00	21,120.00	2,250.00	18,000.00		18,000.00	85%	3,120.00
51	CONCRETE CURB & GUTTER DES B618	6,360.00	LIN FT	14.00	89,040.00	6,344.00	88,816.00		88,816.00	100%	224.00
52	6" CONCRETE DRIVEWAY PAVEMENT	110.00	SQ YD	54.00	5,940.00	110.00	5,940.00		5,940.00	100%	-
53	7" CONCRETE VALLEY GUTTER	50.00	SQ YD	90.00	4,500.00	50.00	4,500.00		4,500.00	100%	-
54	TRUNCATED DOMES	210.00	SQ FT	50.00	10,500.00	144.00	7,200.00		7,200.00	69%	3,300.00
55	RELOCATE MAIL BOX	9.00	EACH	150.00	1,350.00	9.00	1,350.00		1,350.00	100%	-
56	INSTALL LANDSCAPE ROCK	10.00	SQ YD	20.00	200.00	-	-		-		200.00
57	WIRE FENCE DESIGN 48V-9322	55.00	LIN FT	92.00	5,060.00	-	-		-		5,060.00
58	TRAFFIC CONTROL	1.00	LUMP SUM	2,500.00	2,500.00	1.00	2,500.00		2,500.00	100%	-
59	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	900.00	900.00	1.00	900.00		900.00	100%	-
60	STORM DRAIN INLET PROTECTION	18.00	EACH	250.00	4,500.00	18.00	4,500.00		4,500.00	100%	-
61	SILT FENCE, TYPE MS	960.00	LIN FT	2.60	2,496.00	-	-		-		2,496.00
62	COMMON TOPSOIL BORROW	500.00	CU YD	23.00	11,500.00	528.00	12,144.00		12,144.00	106%	(644.00)
63	FERTILIZER TYPE 3	360.00	POUND	1.00	360.00	-	-		-		360.00
64	SODDING TYPE LAWN	3,590.00	SQ YD	6.80	24,412.00	-	-		-		24,412.00
65	SEEDING	1.20	ACRE	1,150.00	1,380.00	-	-		-		1,380.00
66	SEEDING MIXTURE 25-131	400.00	POUND	3.00	1,200.00	-	-		-		1,200.00
67	HYDRAULIC BONDED FIBER MATRIX	4,200.00	POUND	1.10	4,620.00	-	-		-		4,620.00
68	4" SOLID LINE MULTI COMP	3,100.00	LIN FT	0.26	806.00	-	-		-		806.00
69	4" DBLE SOLID LINE MULTI COMP	2,750.00	LIN FT	0.52	1,430.00	-	-		-		1,430.00
70	CROSSWALK MULTI COMP	258.00	SQ FT	8.46	2,182.68	-	-		-		2,182.68
							-		-		-
							-		-		-
				Original Contract Totals	$ 771,913.13		$ 621,763.85	$ -	$ 621,763.85	81%	$ 150,149.28

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey
Engineer:	Bolton & Menk, Inc.
Contractor:	Kuechle Underground, Inc.
Project:	Riverdale Drive Improvements
Contract:	

Owner's Project No.:	CP# 21-00; 21-07
Engineer's Project No.:	0R1.124017
Contractor's Project No.:	
Agency's Project No.:	SAP 199-108-004; 199-010-013

Application No.: 3 **Application Period:** From 06/01/21 to 07/02/21 **Application Date:** 07/07/21

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
					Change Orders		-				
SA1	MOBILIZATION	1.00	LUMP SUM	12,000.00	12,000.00	1.00	12,000.00		12,000.00	100%	-
SA2	REMOVE PIPE CULVERTS	95.00	LIN FT	11.00	1,045.00	95.00	1,045.00		1,045.00	100%	-
SA3	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	145.00	LIN FT	3.50	507.50	146.00	511.00		511.00	101%	(3.50)
SA4	COMMON EXCAVATION (EV) (P)	160.00	CU YD	20.00	3,200.00	160.00	3,200.00		3,200.00	100%	-
SA5	HAUL & STOCKPILE RECLAIM MATERIAL	235.00	CU YD	9.20	2,162.00	451.00	4,149.20		4,149.20	192%	(1,987.20)
SA6	AGGREGATE SURFACING (CV) CLASS 5	16.00	CU YD	52.00	832.00	16.00	832.00		832.00	100%	-
SA7	STREET SWEEPER (WITH PICKUP BROOM)	4.00	HOUR	175.00	700.00	-	-		-		700.00
SA8	FULL DEPTH RECLAMATION (6") (P)	1,740.00	SQ YD	3.50	6,090.00	1,740.00	6,090.00		6,090.00	100%	-
SA9	PORTABLE PRECAST CONCRETE BARRIER DES 8337	120.00	LIN FT	21.00	2,520.00	120.00	2,520.00		2,520.00	100%	-
SA10	TRAFFIC CONTROL	1.00	LUMP SUM	2,900.00	2,900.00	1.00	2,900.00		2,900.00	100%	-
SA11	TEMPORARY IMPACT ATTENUATOR	1.00	AMBY	3,500.00	3,500.00	1.00	3,500.00		3,500.00	100%	-
SA12	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	2,100.00	2,100.00	1.00	2,100.00		2,100.00	100%	-
SA13	SEDITMENT CONTROL LOG TYPE COMPOST	600.00	LIN FT	3.75	2,250.00	-	-		-		2,250.00
SA14	SEDIMENT REMOVAL VAC TRUCK	4.00	HOUR	355.62	1,422.48	4.00	1,422.48		1,422.48	100%	-
SA15	COMMON TOPSOIL BORROW	325.00	CU YD	26.00	8,450.00	326.00	8,476.00		8,476.00	100%	(26.00)
SA16	FERTILIZER TYPE 3	155.00	POUND	0.85	131.75	-	-		-		131.75
SA17	EROSION CONTROL BLANKETS CATEGORY 3N	550.00	SQ YD	2.30	1,265.00	-	-		-		1,265.00
SA18	SEEDING	0.50	ACRE	1,325.00	662.50	-	-		-		662.50
SA19	SEEDING MIXTURE 25-121	55.00	POUND	5.35	294.25	-	-		-		294.25
SA20	HYDRAULIC BONDED FIBER MATRIX	1,470.00	POUND	1.30	1,911.00	-	-		-		1,911.00
SA21	4" SOLID LINE MULTI COMP	180.00	LIN FT	8.70	1,566.00	-	-		-		1,566.00
SA22	REMOVE VALVE BOX	19.00	EACH	430.00	8,170.00	16.00	6,880.00		6,880.00	84%	1,290.00
SA23	VALVE BOX	19.00	EACH	970.00	18,430.00	16.00	15,520.00		15,520.00	84%	2,910.00
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
				Change Order Totals	$ 82,109.48		$ 71,145.68	$ -	$ 71,145.68	87%	$ 10,963.80
					Original Contract and Change Orders						
				Project Totals	$ 854,022.61		$ 692,909.53	$ -	$ 692,909.53	81%	$ 161,113.08

EJCDC C-620 Contractor's Application for Payment
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CC Regular Session **5. 11.**

Meeting Date: 07/27/2021

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #21-205 Authorizing Partial Payment No. 1 to North Valley, Inc. for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvements.

Purpose/Background:

Resolution and Pay Estimate Attached.

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvements, in the amount of $11,845.64.

Action:

Motion to adopt Resolution #21-205 authorizing partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvements, in the amount of $11,845.64.

Attachments

Resolution #21-205

Pay Estimate No. 1

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/22/2021 02:36 PM
Kurt Ulrich	Colleen Lasher	07/22/2021 02:57 PM
Form Started By: Marsha Weidner		Started On: 07/14/2021 10:52 AM
Final Approval Date: 07/22/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-205

RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 1 TO NORTH VALLEY, INC. FOR IMPROVEMENT PROJECT #21-05, 2021 MSA PAVEMENT OVERLAY IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous Municipal State Aid (MSA) street segments in 2021 as identified within the 2021 – 2030 Capital Improvement Program; and

WHEREAS, funding for this improvement is proposed to come from the MSA Fund and Stormwater Utility Fund with a total estimated project cost of $295,000; and

WHEREAS, pursuant to Ramsey City Staff resolution #21-012, adopted January 12, 2021, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #21-075, adopted March 23, 2021, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for said improvements; and

WHEREAS, eight (8) bids were received, opened, and tabulated on April 19, 2021, and the bids were found to comply with the approved plans and specifications and advertisements for bids; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-108 adopted April 27, 2021, the bid of North Valley, Inc., of Nowthen, Minnesota, in the amount of $206,395.58, for the construction of said improvements was accepted, and the Mayor and city Administrator were authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey; and

WHEREAS, as of July 27, 2021 $0.00 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends partial payment to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvements, in the amount of $11,845.64.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1.) That the City Council hereby authorizes partial payment to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvements, in the amount of $11,845.64.

2) The City Council authorizes the Mayor and City Administrator to sign and release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for

the date of July 27, 2021.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	1 Partial
Project Number:	21-05
Project Name:	2021 MSA Pavement Overlay Improvements
Period Ending	June 30, 2021
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Suite 100, Nowthen, MN 55330

1	Original Contract Amount			$ 206,395.58
2	Change Order(s)	No. ____ Thru No. ____		
3	Total Funds Encumbered			$ 206,395.58
4	Value of Work Completed			$ 12,469.09
	Value of Work Remaining		$ 193,926.49	
	Percent Complete		6%	
5	Retainage	5 %		$ 623.45
6	Previous Payment(s)			$ -
7	Deductions or Charges			
8	Total Retainage, Payments & Deductions (Lines 5+6+7)			$ 623.45
	Payment Due (Lines 4-8)			$ 11,845.64

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley, Inc.	Brad Schmidtbauer
Contractor Name	Print Name
President	
Title	Signature
	July 9, 2021
	Date

City of Ramsey Approval	
	7/9/21
Signature (Project Engineer)	Date
	7/13/21
Signature (City Engineer)	Date

2021 MSA Pavement Overlay Improvements
I.P. 21-05
Estimate No. 1 **Partial**
Period Ending June 30, 2021

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 10,796.41	$ 10,796.41	0.2	$ 2,159.28	0.2	$ 2,159.28
2	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	299	$ 8.09	$ 2,418.91	283	$ 2,289.47	283	$ 2,289.47
3	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	8	$ 5.35	$ 42.80	8	$ 42.80	8	$ 42.80
4	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	199	$ 6.95	$ 1,383.05	352	$ 2,446.40	352	$ 2,446.40
5	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	39	$ 26.96	$ 1,051.44	39	$ 1,051.44	39	$ 1,051.44
6	2104.504	REMOVE CONCRETE WALK	SY	69	$ 11.43	$ 788.67	66	$ 754.38	66	$ 754.38
7	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	15622	$ 0.97	$ 15,153.34	0	$ -	0	$ -
8	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1094	$ 2.83	$ 3,096.02	0	$ -	0	$ -
9	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0"	TON	1719	$ 66.81	$ 114,846.39	0	$ -	0	$ -
10	2503.602	GROUT CATCH BASIN	EA	20	$ 155.00	$ 3,100.00	5	$ 775.00	5	$ 775.00
11	2503.602	RESET CATCH BASIN	EA	5	$ 416.89	$ 2,084.45	4	$ 1,667.56	4	$ 1,667.56
12	2504.602	ADJUST VALVE BOX	EA	13	$ 240.51	$ 3,126.63	0	$ -	0	$ -
13	2506.502	ADJUST FRAME AND RING CASTING	EA	17	$ 320.69	$ 5,451.73	4	$ 1,282.76	4	$ 1,282.76
14	2521.504	6" CONCRETE WALK	SY	69	$ 86.59	$ 5,974.71	0	$ -	0	$ -
15	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	299	$ 26.72	$ 7,989.28	0	$ -	0	$ -
16	2531.504	7" CONCRETE VALLEY GUTTER	SY	39	$ 96.21	$ 3,752.19	0	$ -	0	$ -
17	2531.618	TRUNCATED DOMES	SF	128	$ 106.90	$ 13,683.20	0	$ -	0	$ -
18	2563.601	TRAFFIC CONTROL	LS	1	$ 2,137.90	$ 2,137.90	0	$ -	0	$ -
19	2574.507	TOPSOIL (LV)	CY	12	$ 53.45	$ 641.40	0	$ -	0	$ -
20	2575.504	SODDING TYPE LAWN	SY	77	$ 48.10	$ 3,703.70	0	$ -	0	$ -
21	2582.503	24" SOLID LINE PAINT (EPOXY)	LF	31	$ 7.72	$ 239.32	0	$ -	0	$ -
22	2582.503	4" BROKEN LINE PAINT (EPOXY)	LF	480	$ 0.32	$ 153.60	0	$ -	0	$ -
23	2582.503	4" DOUBLE SOLID LINE PAINT (EPOXY)	LF	1425	$ 0.65	$ 926.25	0	$ -	0	$ -
24	2582.503	4" SOLID LINE PAINT (EPOXY)	LF	7249	$ 0.32	$ 2,319.68	0	$ -	0	$ -
25	2582.518	CROSSWALK PAINT (EPOXY)	SF	256	$ 5.56	$ 1,423.36	0	$ -	0	$ -
26	2582.518	PAVEMENT MESSAGE PAINT (EPOXY)	SF	15	$ 7.41	$ 111.15	0	$ -	0	$ -
		GRAND TOTALS				**$ 206,395.58**		**$ 12,469.09**		**$ 12,469.09**

Internal City Use Only				
MSA Funds		*$ 10,026.53*		*$ 10,026.53*
Storm Sewer Utility Funds		*$ 2,442.56*		*$ 2,442.56*
Total Funds		*$ 12,469.09*		*$ 12,469.09*

CC Regular Session **5. 12.**

Meeting Date: 07/27/2021

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #21-206 Authorizing Partial Payment No.1 to North Valley, Inc. for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Imp.

Purpose/Background:

Resolution and Pay Estimate Attached.

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements, in the amount of $47,570.17.

Action:

Motion to Adopt Resolution #21-206 authorizing partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements, in the amount of $47,570.17.

Attachments

Resolution #21-206

Pay Estimate No.1

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/22/2021 02:36 PM
Kurt Ulrich	Colleen Lasher	07/22/2021 02:57 PM
Form Started By: Marsha Weidner		Started On: 07/14/2021 10:40 AM
Final Approval Date: 07/22/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-206

RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 1 TO NORTH VALLEY, INC. FOR IMPROVEMENT PROJECT #21-04, 2021 NEIGHBORHOOD PAVEMENT OVERLAY IMPROVEMENTS,

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous neighborhood street segments in 2021 as identified within the 2021 – 2030 Capital Improvement Program; and

WHEREAS, funding for this improvement is proposed to come from the Pavement Management Fund and Stormwater Utility Fund with a total estimated project cost of $594,000; and

WHEREAS, pursuant to Ramsey City Council resolution #21-011 adopted January 12, 2021, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #21-074, adopted March 23, 2021, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for said improvements; and

WHEREAS, seven (7) bids were received, opened, and tabulated on April 19, 2021, and the bids were found to comply with the approved plans and specifications and advertisements for bids; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-107, adopted April 27, 2021 the bid of North Valley, Inc. of Nowthen, Minnesota, in the amount of $421,410.74 for the construction of said improvements was accepted, and the Mayor and city Administrator were authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey, and

WHEREAS, as of July 27, 2021 $0.00 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends partial payment to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements, in the amount of $47,570.17.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1.) That the City Council hereby authorizes partial payment to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements, in the amount of $47,570.17.

2) The City Council authorizes the Mayor and City Administrator to sign and release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the

date of July 27, 2021.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	1 Partial
Project Number:	21-04
Project Name:	2021 Neighborhood Pavement Overlay Improvements
Period Ending	June 30, 2021
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Suite 100, Nowthen, MN 55330

1	Original Contract Amount			$ 421,410.74
2	Change Order(s)	No. ___ Thru No. ___		
3	Total Funds Encumbered			$ 421,410.74
4	Value of Work Completed			$ 50,073.86
	Value of Work Remaining		$ 371,336.88	
	Percent Complete		12%	
5	Retainage	5 %		$ 2,503.69
6	Previous Payment(s)			$ -
7	Deductions or Charges			
8	Total Retainage, Payments & Deductions (Lines 5+6+7)			$ 2,503.69
	Payment Due (Lines 4-8)			$ 47,570.17

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley, Inc.	Brad Schmidtbauer
Contractor Name	Print Name
President	
Title	Signature
	July 9, 2021
	Date

City of Ramsey Approval

	7/9/21
Signature (Project Engineer)	Date
	7/12/21
Signature (City Engineer)	Date

2021 Neighborhood Pavement Overlay Improvements
I.P. 21-04
Estimate No. 1 **Partial**
Period Ending June 30, 2021

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 16,292.52	$ 16,292.52	0.2	$ 3,258.50	0.2	$ 3,258.50
2	2104.502	REMOVE CASTING	EA	17	$ 160.78	$ 2,733.26	0	$ -	0	$ -
3	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	289	$ 8.65	$ 2,499.85	298	$ 2,577.70	298	$ 2,577.70
4	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	2121	$ 1.77	$ 3,754.17	798	$ 1,412.46	798	$ 1,412.46
5	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	80	$ 6.43	$ 514.40	0	$ -	0	$ -
6	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	84	$ 12.57	$ 1,055.88	173	$ 2,174.61	173	$ 2,174.61
7	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	24	$ 0.01	$ 0.24	0	$ -	0	$ -
8	2231.604	BITUMINOUS PATCH	SY	1018	$ 19.08	$ 19,423.44	1000	$ 19,080.00	1000	$ 19,080.00
9	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	35377	$ 1.03	$ 36,438.31	19142	$ 19,716.26	19142	$ 19,716.26
10	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	2539	$ 2.84	$ 7,210.76	0	$ -	0	$ -
11	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0"	TON	3991	$ 68.68	$ 274,101.88	0	$ -	0	$ -
12	2503.602	GROUT CATCH BASIN	EA	20	$ 155.42	$ 3,108.40	2	$ 310.84	2	$ 310.84
13	2503.602	RESET CATCH BASIN	EA	3	$ 418.03	$ 1,254.09	1	$ 418.03	1	$ 418.03
14	2504.602	ADJUST VALVE BOX	EA	21	$ 241.17	$ 5,064.57	2	$ 482.34	2	$ 482.34
15	2506.502	ADJUST FRAME AND RING CASTING	EA	18	$ 321.56	$ 5,788.08	2	$ 643.12	2	$ 643.12
16	2506.502	CASTING ASSEMBLY	EA	17	$ 767.46	$ 13,046.82	0	$ -	0	$ -
17	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	219	$ 26.80	$ 5,869.20	0	$ -	0	$ -
18	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	240	$ 26.80	$ 6,432.00	0	$ -	0	$ -
19	2531.604	7" CONCRETE VALLEY GUTTER	SY	36	$ 96.47	$ 3,472.92	0	$ -	0	$ -
20	2563.601	TRAFFIC CONTROL	LS	1	$ 2,143.75	$ 2,143.75	0	$ -	0	$ -
21	2574.507	TOPSOIL (LV)	CY	18	$ 48.23	$ 868.14	0	$ -	0	$ -
22	2575.504	SODDING TYPE LAWN	SY	102	$ 69.67	$ 7,106.34	0	$ -	0	$ -
23	2582.503	24" SOLID LINE PAINT (EPOXY)	LF	13	$ 12.79	$ 166.27	0	$ -	0	$ -
24	2582.503	4" DOUBLE SOLID LINE PAINT (EPOXY)	LF	870	$ 1.07	$ 930.90	0	$ -	0	$ -
25	2582.503	4" SOLID LINE PAINT (EPOXY)	LF	1735	$ 0.53	$ 919.55	0	$ -	0	$ -
26	2582.518	CROSSWALK PAINT (EPOXY)	SF	150	$ 8.10	$ 1,215.00	0	$ -	0	$ -
		GRAND TOTALS				**$ 421,410.74**		**$ 50,073.86**		**$ 50,073.86**

Internal City Use Only				
Pavement Management Funds		*$ 49,344.99*		*$ 49,344.99*
Storm Sewer Utility Funds		*$ 728.87*		*$ 728.87*
Total Funds		*$ 50,073.86*		*$ 50,073.86*

CC Regular Session **5. 13.**

Meeting Date: 07/27/2021

Submitted For: Grant Riemer, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #21-213 Authorizing Partial Payment #10 to RJM Construction for Improvement Project 20-07 New Public Works Facility

Purpose/Background:

Resolution and Pay Estimate #10 attached.

Observations/Alternatives:

Checks are made payable and addressed to contractors, payments will be sent to RJM Construction, LLC for disbursement as listed in the attached Resolution #21-213.

Funding Source:

Funding for this this item was budgeted as part of the public works building project.

Recommendation:

The Public Works Superintendent has inspected the completed work and recommends approving partial payment #10 in the amount of $1,600,806.10 to RJM Construction for Improvement Project #20-07, New Public Works Facility.

Action:

Motion to adopt Resolution #21-213 authorizing partial payment #10 to RJM Construction for Improvement Project #20-07, New Public Works Facility.

Attachments

Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	07/21/2021 11:53 AM
Diana Lund	Diana Lund	07/21/2021 12:48 PM
Kurt Ulrich	Colleen Lasher	07/21/2021 01:50 PM
Form Started By: MaryJo Warner		Started On: 07/19/2021 03:22 PM
Final Approval Date: 07/21/2021		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-213

RESOLUTION AUTHORIZING PARTIAL PAYMENT #10 TO RJM CONSTRUCTION AND ITS CONTRACTORS FOR THE NEW RAMSEY PUBLIC WORKS FACILITY, IMPROVEMENT PROJECT #20-07

WHEREAS, the City of Ramsey has planned for a new public works facility and added it to our Capital Improvement Plan in 2006; and

WHEREAS, the property for the new public works facility was purchased in 2008 adjacent to the current facility and that purchase was finalized in 2013; and

WHEREAS, a third party architectural firm (BKV Group) was hired in 2015 to perform a space needs analysis to determine the size of facility needed to serve the public works departments needs for now and 30-50 years into the future.; and

WHEREAS, the old facility consists of three buildings and multiple off site storage locations, the new site will contain all public works functions and equipment at one centralized location; and

WHEREAS, on September 10th 2019 Ramsey City Council entered into a contract with RJM Construction to provide construction management services for the new Ramsey public works facility; and

WHEREAS, as of July 27, 2021 $11,096,465.31 has been paid to date; and

WHEREAS, the Public Works Superintendent has inspected the completed work and recommends authorizing partial payment #10 to RJM Construction for Improvement Project #20-07, New Ramsey Public Works Facility; and

WHEREAS, checks are made payable and addressed to contractors, payments will be sent to RJM Construction, LLC for disbursment as listed below:

CONTRACTOR	PAY REQUEST AMOUNT
Hakanson Anderson Associates	$3,268.24
Northland Concrete and Masonry	$160,124.40
Steenberg-Watrud	$40,214.45
Ebert Construction	$26,229.73
Atomic Arch Sheet Metal	$8,227.00
Bredemus Hardware	$34,290.24
Twin City Garage Door	$96,900.00
Top Lite Contract Glazing	$43,849.15
RTL Construction	$72,222.69
Swanson & Youngdale	$23,750.00
Pump & Meter	$46,997.63
Distinctive Cabinet Design	$9,500.00

Midwest Lift Works	$71,122.03
Brothers Fire Protection	$31,909.59
Klamm Mechanical Contractors	$75,611.45
Architect Mechanical	$184,247.85
Wolf River Electric	$157,293.44
Minnesota Utilities & Excavating	$92,731.40
Northland Paving	$302,532.91
Stapf Concrete	$13,958.24
Peterson Companies	$4,517.82
RJM Construction	$101,307.84
Total	$1,600,806.10

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council authorizes partial payment #10 to RJM Construction for disbursement for Improvement Project #20-07, New Public Works Facility, in the amount of $1,600,806.10.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of July 27, 2021.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

DocuSign Envelope ID: DFDAD95A-42A1-4402-86C7-97CBFEE125EA

PAYMENT SUMMARY
FOR PERIOD ENDING 06-30-2021
PROJECT: City of Ramsey Public Works
Job #19520-0180

CONTRACT PAYMENTS

*Checks are to be made payable and address to the contractors. Payments should then be sent to RJM Construction, LLC for disbirsement.

Contractor	Application #	Certified Amount
Hakanson Anderson Associates	10	3,268.24
Northland Concrete & Masonry	10	160,124.40
Steenberg-Watrud	10	40,214.45
Ebert Construction	10	26,229.73
Atomic Arch Sheet Metal	10	8,227.00
Bredemus Hardware	10	34,290.24
Twin City Garage Door	10	96,900.00
Top Lite Contract Glazing	10	43,849.15
RTL Construction	10	72,222.69
Swanson & Youngdale	10	23,750.00
Pump & Meter	10	46,997.63
Disctinctive Cabinet Design	10	9,500.00
Midwest Lift Works	10	71,122.03
Brothers Fire Protection	10	31,909.59
Klamm Mechanical Contractors	10	75,611.45
Architect Mechanical	10	184,247.85
Wolf River Electric	10	157,293.44
Minnesota Utilities & Excavating	10	92,731.40
Northland Paving	10	302,532.91
Stapf Concrete	10	13,958.24
Peterson Companies	10	4,517.82
RJM Construction	10	101,307.84
	Totals	1,600,806.10

DocuSign Envelope ID: DFDAD95A-42A1-4402-86C7-97CBFEE125EA

Please Remit Payment to: RJM Construction, LLC

RJM CONSTRUCTION

APPLICATION AND CERTIFICATE FOR PAYMENT

To Owner:	City of Ramsey 7550 Sunwood Drive NW Ramsey, MN 55303	**Project:** 19520-0180 City of Ramsey Public Works **Architect:**	**Invoice #:** 0180-10 **Application No. :** 10 **Application Date:** 6/30/2021 **Period From:** 6/1/2021 **To:** 6/30/2021	**Distribution to :** ☐ Owner ☐ Architect ☐ Contractor	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum			$16,361,624.00
2. Net Change By Change Order			$0.00
3. Contract Sum To Date			$16,361,624.00
4. Total Completed and Stored To Date			$11,096,465.31
5. Retainage:			
a. 5.00%	of Completed Work	$554,823.31	
b. 0.00%	of Stored Material	$0.00	
Total Retainage			$554,823.31
6. Total Earned Less Retainage			$10,541,642.00
7. Less Previous Certificates For Payments			$8,940,835.90
8. Current Payment Due			$1,600,806.10
9. Balance To Finish, Plus Retainage			$5,819,982.00

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$0.00	$0.00
Total Approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
Net Changes By Change Order	**$0.00**	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **RJM Construction LLC**

By: Curtis Sell Date: 7/9/2021

State of: County of:
Subscribed and sworn to before me this day of
Notary Public:
My Commission expires:

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT'S CERTIFICATE FOR PAYMENT

AMOUNT CERTIFIED $ 1,600,806.10

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Date: 7/13/2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

DocuSign Envelope ID: DFDAD95A-42A1-4402-86C7-97CBFEE125EA

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 10
Application Date : 06/30/21
To: 06/30/21
Architect's Project No.:

Invoice # : 0180-10 **Contract :** 19520-0180 City of Ramsey Public Works

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed and Stored To Date	% (G / C)	Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place	(Not in D or E)	(D+E+F)			
1	City of Ramsey Public Works	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
1A	Special Inspections	56,022.00	22,866.50	0.00	0.00	22,866.50	40.82%	33,155.50	1,143.33
1B	Survey	22,160.00	18,719.75	3,440.25	0.00	22,160.00	100.00%	0.00	1,108.00
1C	Final Cleaning	52,047.00	0.00	0.00	0.00	0.00	0.00%	52,047.00	0.00
3A	Concrete	1,356,238.50	1,089,512.50	168,552.00	0.00	1,258,064.50	92.76%	98,174.00	62,903.23
3B	Architectural Precast Concrete	1,534,950.00	1,508,599.00	0.00	0.00	1,508,599.00	98.28%	26,351.00	75,429.95
3C	Polished and Sealed Concrete	87,325.00	0.00	0.00	0.00	0.00	0.00%	87,325.00	0.00
4A	Masonry	217,361.00	164,853.00	42,331.00	0.00	207,184.00	95.32%	10,177.00	10,359.20
5A	Structural Steel/Misc. Metals - Material	845,680.90	844,693.90	0.00	0.00	844,693.90	99.88%	987.00	42,234.70
5B	Structural Steel/Misc. Metals - Erection	306,920.90	306,020.90	0.00	0.00	306,020.90	99.71%	900.00	15,301.05
6A	Carpentry Materials and Install	154,400.00	20,115.55	27,610.25	0.00	47,725.80	30.91%	106,674.20	2,386.30
7A	Waterproofing & Weatherproofing	44,000.00	39,000.00	0.00	0.00	39,000.00	88.64%	5,000.00	1,950.00
7B	Architectural Metal Panels	221,121.72	192,461.72	8,660.00	0.00	201,121.72	90.96%	20,000.00	10,056.09
7C	EPDM Roofing	874,000.00	857,981.00	0.00	0.00	857,981.00	98.17%	16,019.00	42,899.05
7D	Joint Sealants	9,448.00	0.00	0.00	0.00	0.00	0.00%	9,448.00	0.00
8A	Doors, Frames, and Hardware - Materials	111,795.00	0.00	36,095.00	0.00	36,095.00	32.29%	75,700.00	1,804.76
8B	Overhead Coiling Doors	21,575.00	0.00	0.00	0.00	0.00	0.00%	21,575.00	0.00
8C	Accordian Security Doors	20,273.00	0.00	0.00	0.00	0.00	0.00%	20,273.00	0.00
8D	Sectional Overhead Doors	207,900.00	0.00	102,000.00	0.00	102,000.00	49.06%	105,900.00	5,100.00
8E	Aluminum Framed Storefronts & Entrances	142,557.00	64,680.00	46,157.00	0.00	110,837.00	77.75%	31,720.00	5,541.85
8F	Translucent Wall Panels	84,602.00	647.00	0.00	0.00	647.00	0.76%	83,955.00	32.35
9A	Gypsum Board Assemblies	254,588.40	122,340.51	76,023.89	0.00	198,364.40	77.92%	56,224.00	9,918.23
9B	Tiling	35,882.00	0.00	0.00	0.00	0.00	0.00%	35,882.00	0.00
9C	Acoustical Ceilings	32,500.00	0.00	0.00	0.00	0.00	0.00%	32,500.00	0.00
9D	Carpet and Resilient Base	16,572.00	7,714.08	0.00	0.00	7,714.08	46.55%	8,857.92	385.70
9E	Painting	165,781.00	0.00	25,000.00	0.00	25,000.00	15.08%	140,781.00	1,250.00
10A	Signage	16,431.00	0.00	0.00	0.00	0.00	0.00%	16,431.00	0.00
10B	Specialties Materials	14,868.00	0.00	0.00	0.00	0.00	0.00%	14,868.00	0.00
10C	Lockers	51,718.00	1,631.00	0.00	0.00	1,631.00	3.15%	50,087.00	81.55
10D	Operable Partitions	19,497.00	0.00	0.00	0.00	0.00	0.00%	19,497.00	0.00
11A	Vehicle Wash Equipment	67,037.71	0.00	0.00	0.00	0.00	0.00%	67,037.71	0.00

DocuSign Envelope ID: DFDAD95A-42A1-4402-86C7-97CBFEE125EA

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 10
Application Date : 06/30/21
To: 06/30/21
Architect's Project No.:

Invoice # : 0180-10 **Contract :** 19520-0180 City of Ramsey Public Works

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed and Stored To Date	% (G / C)	Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place	(Not in D or E)	(D+E+F)			
11B	Vehicle Fueling System	292,572.00	164,374.53	49,471.18	0.00	213,845.71	73.09%	78,726.29	10,692.29
11C	Loading Dock Equipment	11,695.00	0.00	0.00	0.00	0.00	0.00%	11,695.00	0.00
12A	Window Treatments	20,531.22	0.00	0.00	0.00	0.00	0.00%	20,531.22	0.00
12B	Casework Materials	57,833.00	0.00	10,000.00	0.00	10,000.00	17.29%	47,833.00	500.00
14A	Vehicle Lifts	281,054.00	0.00	74,865.29	0.00	74,865.29	26.64%	206,188.71	3,743.26
21A	Fire Supression Systems	158,300.00	70,996.50	33,589.05	0.00	104,585.55	66.07%	53,714.45	5,229.28
22A	Plumbing Systems	1,036,900.73	580,092.90	79,591.00	0.00	659,683.90	63.62%	377,216.83	32,984.20
23A	HVAC Systems	1,284,759.08	749,249.98	193,945.10	0.00	943,195.08	73.41%	341,564.00	47,159.74
26A	Electrical Systems	870,803.09	456,563.80	165,572.04	0.00	622,135.84	71.44%	248,667.25	31,106.81
31A	Earthwork	648,804.48	500,916.16	97,612.00	0.00	598,528.16	92.25%	50,276.32	29,926.41
32A	Asphalt Paving	637,840.00	131,100.00	318,455.70	0.00	449,555.70	70.48%	188,284.30	22,477.79
32B	Site Concrete	139,592.88	0.00	14,692.88	0.00	14,692.88	10.53%	124,900.00	734.64
32C	Fences and Gates	313,330.00	0.00	0.00	0.00	0.00	0.00%	313,330.00	0.00
32D	Landscaping	68,219.00	0.00	4,755.60	0.00	4,755.60	6.97%	63,463.40	237.78
33A	Site Utilities	487,782.00	479,412.00	0.00	0.00	479,412.00	98.28%	8,370.00	23,970.60
41A	Overhead Crane System	83,348.00	0.00	0.00	0.00	0.00	0.00%	83,348.00	0.00
01-00	General Conditions & Requirements	1,070,034.49	637,930.32	86,506.75	0.00	724,437.07	67.70%	345,597.42	36,221.85
01-80	Preconstruction	19,985.00	19,985.00	0.00	0.00	19,985.00	100.00%	0.00	999.25
90-40	Building Permit	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
90-50	General Liability Insurance	184,462.00	184,462.00	0.00	0.00	184,462.00	100.00%	0.00	9,223.10
90-65	Construction Contigency	1,380,084.90	0.00	0.00	0.00	0.00	0.00%	1,380,084.90	0.00
99-99	Contractors Fee	268,441.00	174,486.65	20,133.08	0.00	194,619.73	72.50%	73,821.27	9,730.97
	Grand Totals	**16,361,624.00**	**9,411,406.25**	**1,685,059.06**	**0.00**	**11,096,465.31**	**67.82%**	**5,265,158.69**	**554,823.31**

DocuSign Envelope ID: DFDAD95A-42A1-4402-86C7-97CBFEE125EA

INVOICE

From:	**RJM Construction, LLC**	*Invoice:*	**0180-10**
	830 Boone Avenue North	*Invoice Date:*	**06/30/21**
	Golden Valley, MN 55427	*Due Date:*	**07/30/21**
		Disc Date:	
To:	**City of Ramsey**		
	7550 Sunwood Drive NW		
	Ramsey, MN 55303		

Contract : 19520-0180 City of Ramsey Public Works

Survey

SUBCONTRACTS

Hakanson Anderson Associates	Survey	Inv#	19520-01806	3,440.25
	Total SUBCONTRACTS			**3,440.25**
	Survey Sub-Total:			**3,440.25**

Concrete

SUBCONTRACTS

Northland Concrete & Masonry Co, Ll	Concrete	Inv#	19520-01808	168,552.00
	Total SUBCONTRACTS			**168,552.00**
	Concrete Sub-Total:			**168,552.00**

Masonry

SUBCONTRACTS

Steenberg-Watrud Construction LLC	Masonry	Inv#	19520-01804	42,331.00
	Total SUBCONTRACTS			**42,331.00**
	Masonry Sub-Total:			**42,331.00**

Carpentry Materials and Install

SUBCONTRACTS

Ebert Construction	Rough Carpentry	Inv#	19520-01804	27,610.25
	Total SUBCONTRACTS			**27,610.25**
	Carpentry Materials and Install Sub-Total:			**27,610.25**

Architectural Metal Panels

SUBCONTRACTS

Atomic Arch. Sheet Metal Inc.	Metal Wall Panels	Inv#	19520-01806	8,660.00
	Total SUBCONTRACTS			**8,660.00**
	Architectural Metal Panels Sub-Total:			**8,660.00**

Doors, Frames, and Hardware - Materials

SUBCONTRACTS

Bredemus Hardware Company	Doors and Frames	Inv#	19520-01801	36,095.00
	Total SUBCONTRACTS			**36,095.00**
	Doors, Frames, and Hardware - Materials Sub-Total:			**36,095.00**

Sectional Overhead Doors

SUBCONTRACTS

Twin City Garage Door Co.	Sectional Overhead Garage Doors	Inv#	19520-01801	102,000.00
	Total SUBCONTRACTS			**102,000.00**
	Sectional Overhead Doors Sub-Total:			**102,000.00**

Aluminum Framed Storefronts & Entrances

DocuSign Envelope ID: DFDAD95A-42A1-4402-86C7-97CBFEE125EA

INVOICE

From: **RJM Construction, LLC**		*Invoice:*	**0180-10**
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Golden Valley, MN 55427		*Due Date:*	**07/30/21**
		Disc Date:	
To: **City of Ramsey**			
7550 Sunwood Drive NW			
Ramsey, MN 55303			
Contract : 19520-0180 City of Ramsey Public Works			

Aluminum Framed Storefronts & Entrances

SUBCONTRACTS

Top Lite Contract Glazing Inc.	Glass	Inv#	19520-01804	46,157.00
	Total SUBCONTRACTS			**46,157.00**
	ıminum Framed Storefronts & Entrances Sub-Total:			**46,157.00**

Gypsum Board Assemblies

SUBCONTRACTS

RTL Construction, Inc.	Drywall	Inv#	19520-01806	76,023.89
	Total SUBCONTRACTS			**76,023.89**
	Gypsum Board Assemblies Sub-Total:			**76,023.89**

Painting

SUBCONTRACTS

Swanson & Youngdale, Inc.	Painting	Inv#	19520-01801	25,000.00
	Total SUBCONTRACTS			**25,000.00**
	Painting Sub-Total:			**25,000.00**

Vehicle Fueling System

SUBCONTRACTS

Pump & Meter Service, Inc	Vehicle Fueling System	Inv#	19520-01803	49,471.18
	Total SUBCONTRACTS			**49,471.18**
	Vehicle Fueling System Sub-Total:			**49,471.18**

Casework Materials

SUBCONTRACTS

Distinctive Cabinet Design	Millwork - Sub Furnish	Inv#	19520-01801	10,000.00
	Total SUBCONTRACTS			**10,000.00**
	Casework Materials Sub-Total:			**10,000.00**

Vehicle Lifts

SUBCONTRACTS

Midwest Lift Works LLC	Vehicle Lifts	Inv#	19520-01801	74,865.29
	Total SUBCONTRACTS			**74,865.29**
	Vehicle Lifts Sub-Total:			**74,865.29**

Fire Supression Systems

SUBCONTRACTS

Brothers Fire Protection	Fire Protection	Inv#	19520-01803	33,589.05
	Total SUBCONTRACTS			**33,589.05**
	Fire Supression Systems Sub-Total:			**33,589.05**

Plumbing Systems

DocuSign Envelope ID: DFDAD95A-42A1-4402-86C7-97CBFEE125EA

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To:	**City of Ramsey**		
	7550 Sunwood Drive NW		
	Ramsey, MN 55303		

Contract : 19520-0180 City of Ramsey Public Works

Plumbing Systems				
SUBCONTRACTS				
Klamm Mechanical Contractors	Plumbing	Inv#	19520-01806	79,591.00
		Total SUBCONTRACTS		**79,591.00**
		Plumbing Systems Sub-Total:		**79,591.00**
HVAC Systems				
SUBCONTRACTS				
Architect Mechanical Inc.	HVAC	Inv#	19520-01806	193,945.10
		Total SUBCONTRACTS		**193,945.10**
		HVAC Systems Sub-Total:		**193,945.10**
Electrical Systems				
SUBCONTRACTS				
Wolf River Electric	Electrical	Inv#	19520-01806	165,572.04
		Total SUBCONTRACTS		**165,572.04**
		Electrical Systems Sub-Total:		**165,572.04**
Earthwork				
SUBCONTRACTS				
Minnesota Utilities & Excavating, LLC	Earthwork	Inv#	19520-01809	97,612.00
		Total SUBCONTRACTS		**97,612.00**
		Earthwork Sub-Total:		**97,612.00**
Asphalt Paving				
SUBCONTRACTS				
Northland Paving LLC	Asphalt Paving	Inv#	19520-01802	318,455.70
		Total SUBCONTRACTS		**318,455.70**
		Asphalt Paving Sub-Total:		**318,455.70**
Site Concrete				
SUBCONTRACTS				
Stapf Concrete Construction	Site Concrete	Inv#	19520-01801	14,692.88
		Total SUBCONTRACTS		**14,692.88**
		Site Concrete Sub-Total:		**14,692.88**
Landscaping				
SUBCONTRACTS				
Peterson Companies, Inc.	Landscaping	Inv#	19520-01801	4,755.60
		Total SUBCONTRACTS		**4,755.60**
		Landscaping Sub-Total:		**4,755.60**
General Conditions & Requirements				

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INVOICE

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	7550 Sunwood Drive NW		
	Ramsey, MN 55303		

Contract : 19520-0180 City of Ramsey Public Works

General Conditions & Requirements

SUBCONTRACTS

RJM Construction, LLC	General Requirements	Inv#	9520018010	86,506.75
	Total SUBCONTRACTS			**86,506.75**
	General Conditions & Requirements Sub-Total:			**86,506.75**

Contractors Fee

SUBCONTRACTS

RJM Construction, LLC	Contractors Fee	Inv#	9520018010	20,133.08
	Total SUBCONTRACTS			**20,133.08**
	Contractors Fee Sub-Total:			**20,133.08**

DocuSign Envelope ID: DFDAD95A-42A1-4402-86C7-97CBFEE125EA

INVOICE

Summary

INVOICE TOTAL:			**1,685,059.06**
1A Special Inspections			
Retainage	1,685,059.19@	5.00%	0.00
1B Survey			3,440.25
Retainage	1,685,059.19@	5.00%	(172.01)
3A Concrete			168,552.00
Retainage	1,685,059.19@	5.00%	(8,427.60)
4A Masonry			42,331.00
Retainage	1,685,059.19@	5.00%	(2,116.55)
6A Carpentry Materials and Install			27,610.25
Retainage	1,685,059.19@	5.00%	(1,380.52)
7B Architectural Metal Panels			8,660.00
Retainage	1,685,059.19@	5.00%	(433.00)
8A Doors, Frames, and Hardware - Materials			36,095.00
Retainage	1,685,059.19@	5.00%	(1,804.76)
8D Sectional Overhead Doors			102,000.00
Retainage	1,685,059.19@	5.00%	(5,100.00)
8E Aluminum Framed Storefronts & Entrances			46,157.00
Retainage	1,685,059.19@	5.00%	(2,307.85)
9A Gypsum Board Assemblies			76,023.89
Retainage	1,685,059.19@	5.00%	(3,801.20)
9E Painting			25,000.00
Retainage	1,685,059.19@	5.00%	(1,250.00)
11B Vehicle Fueling System			49,471.18
Retainage	1,685,059.19@	5.00%	(2,473.55)
12B Casework Materials			10,000.00
Retainage	1,685,059.19@	5.00%	(500.00)
14A Vehicle Lifts			74,865.29
Retainage	1,685,059.19@	5.00%	(3,743.26)
21A Fire Supression Systems			33,589.05
Retainage	1,685,059.19@	5.00%	(1,679.46)
22A Plumbing Systems			79,591.00
Retainage	1,685,059.19@	5.00%	(3,979.55)
23A HVAC Systems			193,945.10
Retainage	1,685,059.19@	5.00%	(9,697.25)
26A Electrical Systems			165,572.04
Retainage	1,685,059.19@	5.00%	(8,278.60)
31A Earthwork			97,612.00

DocuSign Envelope ID: DFDAD95A-42A1-4402-86C7-97CBFEE125EA

INVOICE

Retainage	1,685,059.19@	5.00%	(4,880.60)
32A Asphalt Paving			318,455.70
Retainage	1,685,059.19@	5.00%	(15,922.79)
32B Site Concrete			14,692.88
Retainage	1,685,059.19@	5.00%	(734.64)
32D Landscaping			4,755.60
Retainage	1,685,059.19@	5.00%	(237.78)
01-00 General Conditions & Requirements			86,506.75
Retainage	1,685,059.19@	5.00%	(4,325.34)
99-99 Contractors Fee			20,133.08
Retainage	1,685,059.19@	5.00%	(1,006.65)
CURRENT DUE :			1,600,806.10

CC Regular Session **5. 14.**

Meeting Date: 07/27/2021

By: Bria Raines, Community Development

Information

Title

Adopt Resolution #21-214 Approving the Abatement of a Fence at 8405 167th Lane NW.

Purpose/Background:

Planning is seeking authorization to abate a fence placed through a City owned Easement and into a neighboring property. The Property Owner installed the fence without a permit in 2020. A code enforcement case was opened after receiving a complaint in Juy 2020. The Property Owner applied for a fencing permit with a site plan that showed the fence being placed a foot from the Easement, on their own property. The Property Owner was given 6 months from the issuance of the fence permit, October 2020, to move the fence entirely on his property according to the site plan. The Property Owner has not moved the fence from the Easement or the neighboring property.

Notification:

No notification is required.

Observations/Alternatives:

The Property Owner is allowed to have a fence in accordance with City Code Section 117-111 R-1 Residential District. The fence was not placed in compliance with City Code Section 117-111; the fence was not accurately placed in the Subject Property boundaries. The fence on the Subject Property has been in place for at least one year, without removal from the Easement by the Property Owner. The Site Plan submitted and approved in the fence permit is not the location where the fence is currently.

Most recently, a first notice of violation has been sent to the Property Owner on July 15, 2021 requesting the fence be moved form the Easement to entirely on the Subject Property.

Funding Source:

Staff handles all Code Enforcement cases as part of their regular duties.

Recommendation:

Staff recommends motion to adopt Resolution #21-214 approving an abatement of 8405 167th Lane NW to remove fence in violation of City Code Section 117-111 regarding fence location on the Subject Property. The cost of the work will be assessed to the Property Taxes for the Subject Property.

Action:

Motion to adopt Resolution #21-214 approving an abatement of 8405 167th Lane NW.

Attachments

First Notice of Violation - 7.1.2020

First Notice of Violation -7.15.21

Permit Application

Fence Location

Resolution #21-214

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/22/2021 10:29 AM
Kurt Ulrich	Colleen Lasher	07/22/2021 11:48 AM
Form Started By: Bria Raines		Started On: 07/15/2021 09:51 AM
Final Approval Date: 07/22/2021		

7550 Sunwood Drive NW • Ramsey, MN 55303
City Hall: 763.427.1410 • Fax: 763.427.5543
www.cityoframsey.com

Willis Ware Jr.
Or current resident
8405 167th Lane NW
Ramsey, MN 55303

Hello Mr. Ware Jr.,

I am writing to you regarding the fence in your backyard, as it extends into your neighbor's property. Staff understands that you have invested in the fence in the backyard. For tracking purposes, this shall serve as your official first notice of violation. Within the next fourteen (14) days, Staff would like to understand your plan to remove or relocate the fencing from the neighbor's property, and onto your property.

A fence permit will be required for the fence relocation or removal, which includes a $10 application fee. You can apply for the permit in person at City Hall, or apply online. Please stay in touch about your plans regarding the relocation.

As this is your first notice of violation, you are able to file an appeal if you feel this letter was sent in error or if you are not in violation of our regulations. The appeal information is attached. Please let me know if you'd like to file a formal appeal.

Thank you,

Brian McCann, Planning Technician
City of Ramsey Community Development Department
763 – 576 – 4314 | bmccann@cityoframsey.com

PLEASE CONTACT THE PLANNING DEPARTMENT BEFORE FILING AN APPEAL

You may request a hearing before a Hearing Examiner regarding these violations. Your request must be filed in writing addressed to the Chief of Police within fourteen (14) days from the date you receive this notice and your request MUST identify with specificity the basis for your objection to the interpretation of the Code and the Notice of Violation for requesting the hearing. A $250 filing fee must also accompany your hearing request. The Police Chief's name and address is as follows:

Jeff Katers, Chief of Police
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

If you fail to correct the violations and come into compliance with the City Code or request a hearing within the fourteen (14) day period, you may be subject to an administrative fine AND the City will come onto the Property and correct (abate) the violations, and assess the costs of abatement along with any penalties and interest incurred. Those costs will be certified to the county auditor and will be collected along with current taxes the following year or in annual installments not exceeding ten as the City Council may determine. The assessments will remain a perpetual lien on the Property until paid in full.

You are further notified that any item removed from the Property by the City will be held for 15 days prior to disposal. Within said 15 days you may reclaim the items held by the City after paying all fees incurred by the City associated with the abatement. If you do not contact the City within 15 days to reclaim the items, all items will be disposed of and sold. Any abated items that are reclaimed and returned to the Property owner that are found to be in violation of the City Code's nuisance provisions shall be abated immediately by the City.

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, MN 55303
City Hall: 763.427.1410 • Fax: 763.427.5543
www.cityoframsey.com

July 15, 2021

Willis Ware Jr.
Or Current Owner
8405 167th Lane NW
Ramsey, MN 55303

-FIRST NOTICE OF VIOLATION -

RE: Violations on Anoka County PID # 08-32-25-31-0011 (8405 167th Lane NW)

Dear Property Owner:

Last fall Staff contacted you concerning a fence built without a permit. Since then, the Property Owner has applied for and was issued a zoning permit. The site plan of the fence location and the existing location of the fence do not match. The Property Owner was told last fall to move the fence entirely on his property. The fence has yet to be moved and is still encroaching on a City owned Easement and a neighboring property.

You have 14 days from the date of this letter to address the following (or you will receive an administrative citation of $75):

- City Code Section 117-349. – Accessory Uses and Buildings
  - **Remove the fencing from the Easement and neighboring property.**
    - The fence must be ENTIRELY on your property.
    - Please follow the approved fence permit site plan (included)

Please contact me at (763) 433-9840 to schedule a follow up inspection when the violations have been corrected, or to answer any questions you may have.

Sincerely,

Bria Raines

Bria Raines, Zoning Code Enforcement Officer
(763) 433-9840 | braines@cityoframsey.com

PLEASE CONTACT THE PLANNING DIVISION BEFORE FILING AN APPEAL

You may request a hearing before a Hearing Examiner regarding these violations. Your request must be filed in writing addressed to the Chief of Police within fourteen (14) days from the date you receive this notice and your request MUST identify with specificity the basis for your objection to the interpretation of the Code and the Notice of Violation for requesting the hearing. A $250 filing fee must also accompany your hearing request. The Police Chief's name and address is as follows:

Jeff Katers, Chief of Police
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

If you fail to correct the violations and come into compliance with the City Code or request a hearing within the fourteen (14) day period, you may be subject to an administrative fine AND the City will come onto the Property and correct (abate) the violations, and assess the costs of abatement along with any penalties and interest incurred. Those costs will be certified to the county auditor and will be collected along with current taxes the following year or in annual installments not exceeding ten as the City Council may determine. The assessments will remain a perpetual lien on the Property until paid in full.

You are further notified that any item removed from the Property by the City will be held for 15 days prior to disposal. Within said 15 days you may reclaim the items held by the City after paying all fees incurred by the City associated with the abatement. If you do not contact the City within 15 days to reclaim the items, all items will be disposed of and sold. Any abated items that are reclaimed and returned to the Property owner that are found to be in violation of the City Code's nuisance provisions shall be abated immediately by the City.

PERMIT

City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303
763-433-9850
www.ci.ramsey.mn.us

Permit Type: Zoning
Permit Number: RA046076
Date Issued: 11/06/2020

Site Address: 8405 167th La NW

Lot: 007 Block: 004 Addition: Autumn Heights
PID: 08-32-25-31-0011
Use:

Description:

Sub Type: Residential
Work Type: New
Description: Fence
Census Code: -
Zoning:
Square Feet:

Construction Type:

Occupancy:

Comments: Call Gopher State BEFORE YOU DIG 1-800-252-1166, thank you!
City reserves right to remove fencing in any drainage/utility easement if necessary.
Fence frame must face inward on owners lot.
Fence must be 100% on fence owners lot can be up to but not on property line.

Fee Summary:

Description	Amount	Revenue Code
Zoning Application Fee Credit	$0.00	9101.4306
Fence Permit	$10.00	
Total:	**$10.00**	

Contractor:

Lic. #:

Owner:

- Applicant -

Ware Jr Willis
8405 167th Ln NW
Ramsey MN 55303--000
(612) 845-9651

THIS PERMIT BECOMES VOID IF WORK AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS OR IF WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. PERMIT EXPIRES AFTER 1 YEAR FROM DATE OF ISSUANCE. CITY CODE CHAPTER 105 SEC. 105-24.

11/6/2020
Applicant/Permitee: Signature

Issued By: Signature

Site Plan Approved

Pd CASh

PERMIT APPLICATION

Permit #: RA0460076

7550 Sunwood Drive NW
Ramsey, Minnesota 55303
City Hall: 763-427-1410
Building and Inspections: 763-433-9850
Fax: 763-433-9848
www.cityoframsey.com/permits
permits@cityoframsey.com

City of RAMSEY

☐ Building	☐ Plumbing	☐ Heating/Mechanical	☑ Zoning
☐ Water/Sewer	☐ Private Septic	☐ Grading	☐ Sign

Site Information

Site Address	8405 167th lane NW		
PID #		Year Built	
Legal Description			

Contractor Information

Contractor	Self		
Address		City, State ZIP	
Phone		Email	
State License #		Lead Cert. # & Date	

Owner Information

Owner	Willis Ware		
Address	8405 167th lane	City, State ZIP	Ramsey MN 55303
Phone	612-845-9651	Email	Wware@ddw.com

Contact	Burt Ware	Contact Phone	612-845-9651

Description of Work	move Fence

Valuation (including labor): _____

Does this plan qualify for *SS*1300.0160 ☐ Yes ☑ No **If yes, the master plan number is** _____

The undersigned acknowledges that he/she has read this application and the above information is correct and accurate. Applicant also understands by signing this application that he/she could be held responsible as representative of this project for any violation of compliance with all applicable laws and ordinances of the City of Ramsey.

Signature of Applicant or Authorized Agent

10-29-20
Date

Notice: This is an **application only.** Permit will be issued after City approval and payment of fees

It is our mission to work together to responsibly grow our community, and to provide quality, cost-effective and efficient government services.

Building Permit Number_____

BUILDING PERMIT APPLICANT: PROPERTY OWNER

I understand that the State of Minnesota requires that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. By signing this document, I attest to the fact that I am the property owner and I am performing this work myself. I hereby claim to be exempt from the state licensing requirements because I am not in the business of building on speculation or for resale and that the house for which I am applying for this permit, located at:

Address_____

This is the first residential structure I have built or improved in the past 24 months. I also acknowledge that because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minnesota Statute 514.01.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this house, and I understand that some of these contractors may be required to be licensed by the State of Minnesota (or the City of Ramsey). I understand that unlicensed residential contracting; remodeling, and/or roofing activity is a misdemeanor under Minnesota Statutes 326B.845 Sub. Div. 1 and 2, and that I would forfeit my rights to reimbursement from the Contractor's Recovery Fund in the event that any contractors I hire are unlicensed.

I also acknowledge that by signing for the permit, I am solely and personally responsible for any violations of the state building code and/or city ordinance in connection with the work performed on this property.

_____
Signature of Property Owner

10-29-20
_____
Date

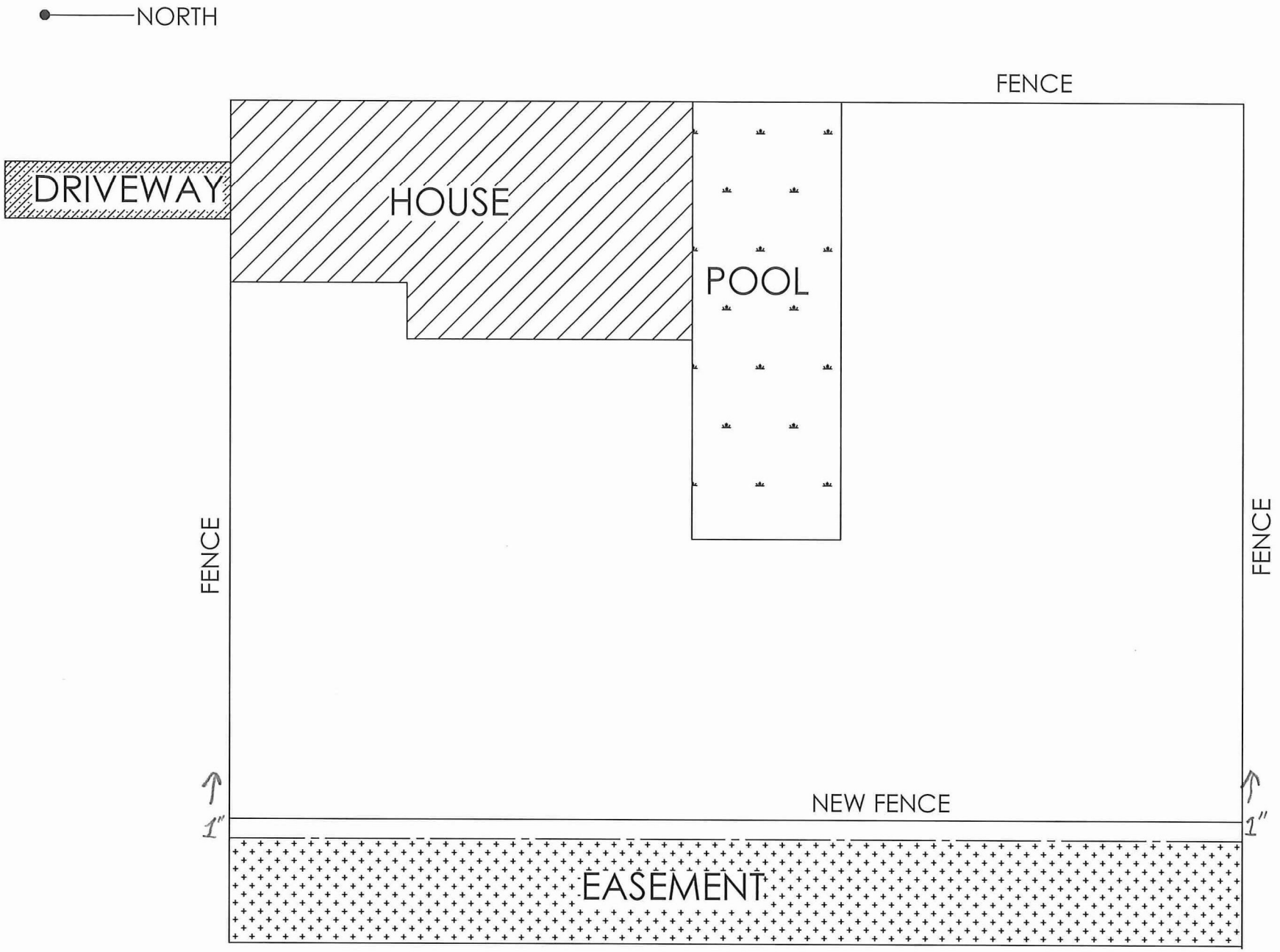
To determine whether a particular contractor is required to be licensed, or to check on licensing status of individual contractors, please call the Minnesota Department of Labor And Industry, Enforcement Division, at 651-284-5065, or toll-free at 1-800-657-3944 or the City of Ramsey at (763) 433-9850. You can also check for licensure at https://secure.doli.state.mn.us/lookup/licensing.aspx

**********FOR OFFICE USE ONLY**********

Engineering		Date		Construction Type	
Planning		Date		Occupancy Classification	
Building		Date		Special Conditions	
Septic		Date		Environmental	
Fire		Date		**Total**	

It is our mission to work together to responsibly grow our community, and to provide quality, cost-effective and efficient government services.

Site Plan Approved



8450
8405
TRAIL
CORRIDOR 20
8409

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-214

A RESOLUTION APPROVING HIRING CONTRACTORS TO ABATE A FENCE FROM 8405 167th LANE NW

WHEREAS, the property owner Willis Ware Jr. (the "Property Owner") has an open code enforcement case on the property generally known as 8405 167th Lane NW and legally described as follows:

LOT 7 BLOCK 4 AUTUMN HEIGHTS, Anoka County, Minnesota (the "Subject Property"); and

WHEREAS, the Subject Property is an owner-occupied property; and

WHEREAS, the Subject Property is zoned R-1 Residential (Rural Developing); and

WHEREAS, the Subject Property is approximately .76 acres in size; and

WHEREAS, the City has recently opened a case on the Subject Property for violations related to a fence location and work without a permit in July 2020; and

WHEREAS, the City sent a formal first notice of violation on July 1, 2020; and

WHEREAS, the Property Owner applied for and was issued a fence permit on November 6, 2020 with the condition that the fence be moved after Winter; and

WHEREAS, the City received another complaint regarding the fence location, upon which Staff discovered the fence had not been removed from the Easement; and

WHEREAS, the City sent a recent formal first notice of violation on July 15, 2021 for public nuisances and off-street parking; and

WHEREAS, the City of Ramsey City Code would allow a fence to be placed on the Subject Property in accordance with Section 117-111 regarding fences; and

WHEREAS, the City of Ramsey had the Easement surveyed to confirm encroachment; and

WHEREAS, the Property Owner has had notice for the last year that the fence is encroaching on a City owned Easement and a neighboring property; and

WHEREAS, the Property Owner has not removed the fence from the Easement or neighboring property.

FINDINGS OF FACT

1. The City recently inspected the property from the road on:

    a. July 1, 2020;
    b. June 15, 2021; and

2. Property Owner has applied for and was issued a permit for the fence "after-the-fact" with notice that the fence would need to be moved out of the Easement by the following Spring; 2021.

3. The City sent formal notices via US Mail on:

    a. July 1, 2020 for a first notice of violation requesting a submitted application for the fence, or the removal of the fence on the property. The notice cited City Code regarding work without a permit violation and fence location violation.
    b. July 15, 2021 for a most recent first notice of violation requesting the fence location removed from the Easement. The notice cited City Code regarding fence placement.

4. The fence has not been removed from the Easement.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the proposed code enforcement action plan on the Subject Property as outlined below, contingent upon verification of any violation(s) of City Code:

1. The City of Ramsey shall utilize Reshetar Systems Inc. for abatement services per City policy.

2. That the City Staff will send a first notice of abatement on July 29, 2021 requesting the fence be removed from the Easement or a contractor will be hired to remove the portion of the fence in the easement.

3. City of Ramsey Staff will work with the abatement contractors listed above to remove:

    a. Fence

4. That future violations within twelve (12) months of the same type will result in financial penalties and quicker escalation of violation notices.

5. That the City Council reserves the right to escalate future violations directly to District Court for Temporary Restraining Order.

6. That if the Property Owner misses one of the aforementioned deadlines, Staff has the approval to:

a. Reinspect the Subject Property and document all items out of compliance.
b. Issue an abatement notice for specific items outlined in step (a).
c. Abate the Subject Property of items and charge abatement back to Property Owner.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

CITY OF RAMSEY:

By:_____
City Clerk

By:_____ Mayor

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this_____day of_____, 2021, before me a Notary Public personally appeared Mayor Mark E. Kuzma and Colleen Lasher, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said Mark E. Kuzma Colleen Lasher acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Dr
NW Ramsey, MN
55303

CC Regular Session **5. 15.**

Meeting Date: 07/27/2021

By: Chloe McGuire Brigl, Community Development

Information

Title

Adopt Resolution #21-217 Accepting Easement Related to Java Properties, O'Reilly Auto Parts

Purpose/Background:

The purpose of this case is to accept an easement for access, drainage and utilities related to the Java Properties project off Sunwood Drive NW. The Applicant has been approved for site plan and final plat approval for O'Reilly Auto Parts. The City requested an access west of the project onto Sunwood Drive, allowing for another access into the site until the site to the west is developed. The proposed easement would cross the Outlot of the plat (seen in the exhibit) allowing for a utility and roadway connection to Sunwood Drive. This easement is supported by City Staff. This easement also provides direction for future roadway connection onto Sunwood Drive, aligning said entrance with Peridot St to the north. This roadway easement will likely be removed when a future developer purchases the site from the City and builds onsite.

Notification:

No notification required.

Funding Source:

The Applicant is responsible for all costs associated with the project.

Recommendation:

Staff recommends adoption of Resolution #21-217.

Action:

Motion to adopt Resolution #21-217.

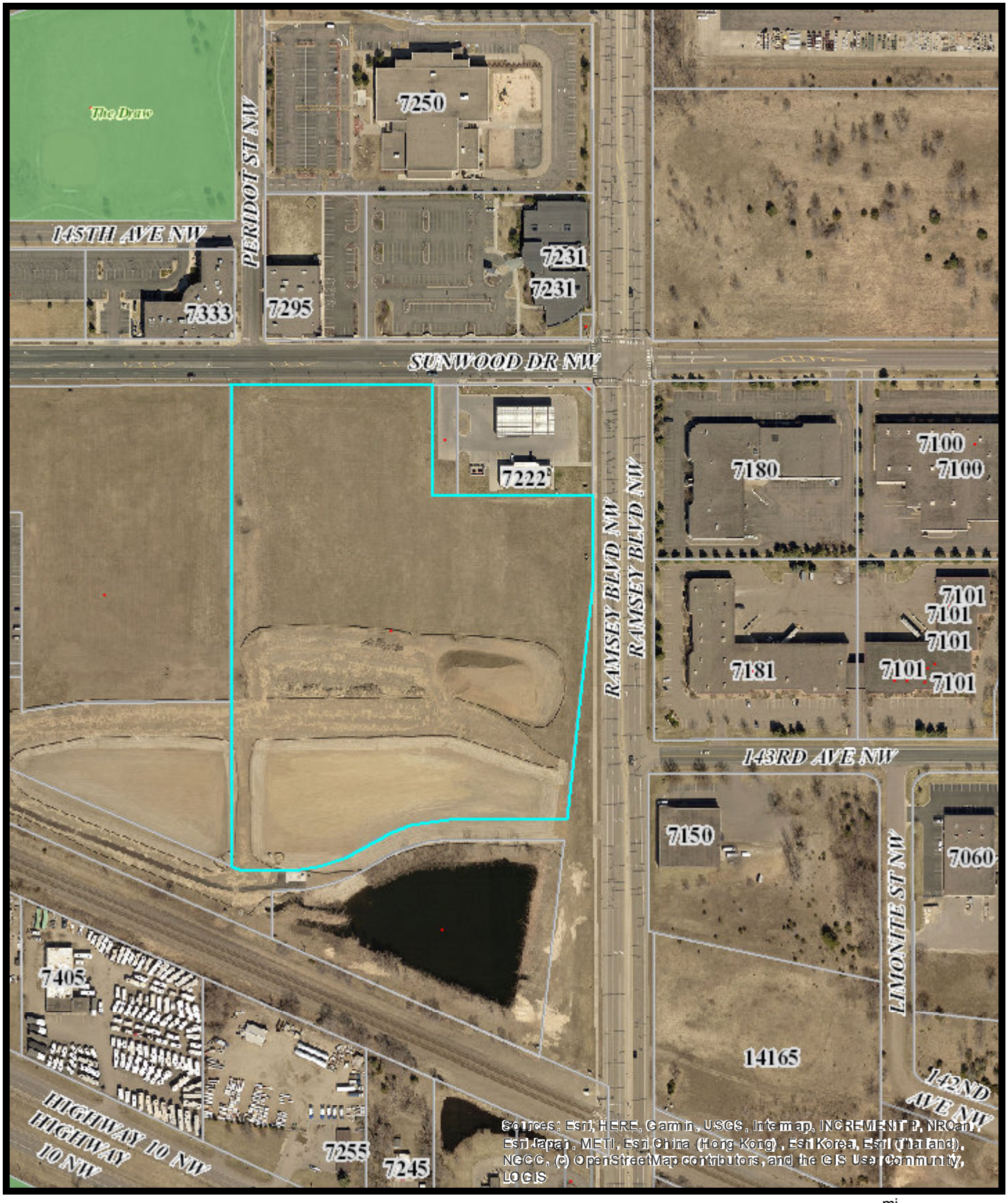
Attachments

Site Location Map
Easement Document
Easement Exhibit
ACTION Resolution #21-217

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/22/2021 09:29 AM
Kurt Ulrich	Colleen Lasher	07/22/2021 11:51 AM
Form Started By: Chloe McGuire Brigl		Started On: 07/21/2021 11:17 AM
Final Approval Date: 07/22/2021		

Site Location



Print Date: August 24, 2020

GRANT OF PERMANENT EASEMENT

THIS AGREEMENT, made this _____ day of _____, 2021, by and between Java Properties, LLC a Minnesota limited liability company, Grantor, and the City of Ramsey, a municipal corporation under the laws of the State of Minnesota, Grantee;

WITNESSETH, that the said Grantor, in consideration of One and No/100 ($1.00) Dollar to them in hand paid by said Grantee, and for other good and valuable consideration, the receipt of which is hereby acknowledged, hereby grant(s) and warrant(s) to said Grantee, its successors and assigns, a permanent easement for access, drainage and utility purposes, and for ingress and egress at any and all times with all machinery, equipment and materials necessary for the aforesaid purpose, in, over, and upon the following described property owned by Grantor and situated in Anoka County, Minnesota:

A perpetual easement for public access, drainage and utility purposes over, under and across that part of property depicted on Exhibit A of this easement Agreement.

TO HAVE AND HOLD said Easement unto said Grantee and its assigns. The Grantor(s) hereby warrant(s) the title to the Easement property and will defend such title against the lawful claims of all persons.

IN WITNESS WHEREOF, said Grantor(s) has hereunto set his hand the day and year first above written.

GRANTOR:

COMPANY NAME

Minnesota _____ company

By: _____
Name: _____
Title: _____

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by _____, the _____ of _____., a Minnesota _____ company.

_____
Notary Public

GRANTEE

CITY OF RAMSEY, MINNESOTA,
a Minnesota municipal corporation

By:_____
Its: Mayor

By: _____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2021, by Mark E Kuzma, and Kurtis G. Ulrich the Mayor and City Administrator, respectively, of the City of Ramsey, Minnesota, a Minnesota municipal corporation, on behalf of the municipal corporation.

_____
Notary Public

This Easement is hereby accepted
by the City of Ramsey

By:_____

(SEAL)

EXHIBIT A

An easement for access, drainage and utility purposes over, under and across OUTLOT A, JAVA AUTO PARTS, according to the recorded plat thereof, Anoka County, Minnesota. Said easement being a 44.00 foot strip of land, the centerline of which is described as follows:

> Commencing at the northwest corner of said OUTLOT A; thence easterly along the north line of said OUTLOT A on an assumed bearing of South 89 degrees 59 minutes 57 seconds East, for 40.00 feet to the point of beginning of the centerline to be described; thence South 00 degrees 00 minutes 03 seconds West for 43.00 feet; thence South 89 degrees 59 minutes 57 seconds East for 174.98 feet to "Point A"; thence continuing South 89 degrees 59 minutes 57 seconds East for 17.00 feet to an easterly line of said OUTLOT A, and said centerline there terminating.

The sidelines of said easement shall be shortened or prolonged to begin on said north line of OUTLOT A and end on said easterly line of OUTLOT A.

Together with and easement for drainage and utility purposes over, under and across that part of said Outlot A lying southerly of the above described easement and left of the following described line:

> Beginning at the above described "Point A"; thence South 00 degrees 00 minutes 38 seconds West for 128.84 feet and said line there terminating.

Access, Drainage and Utility Easement Exhibit
OUTLOT A, JAVA AUTO PARTS
Ramsey, Anoka County, Minnesota

DESCRIPTION

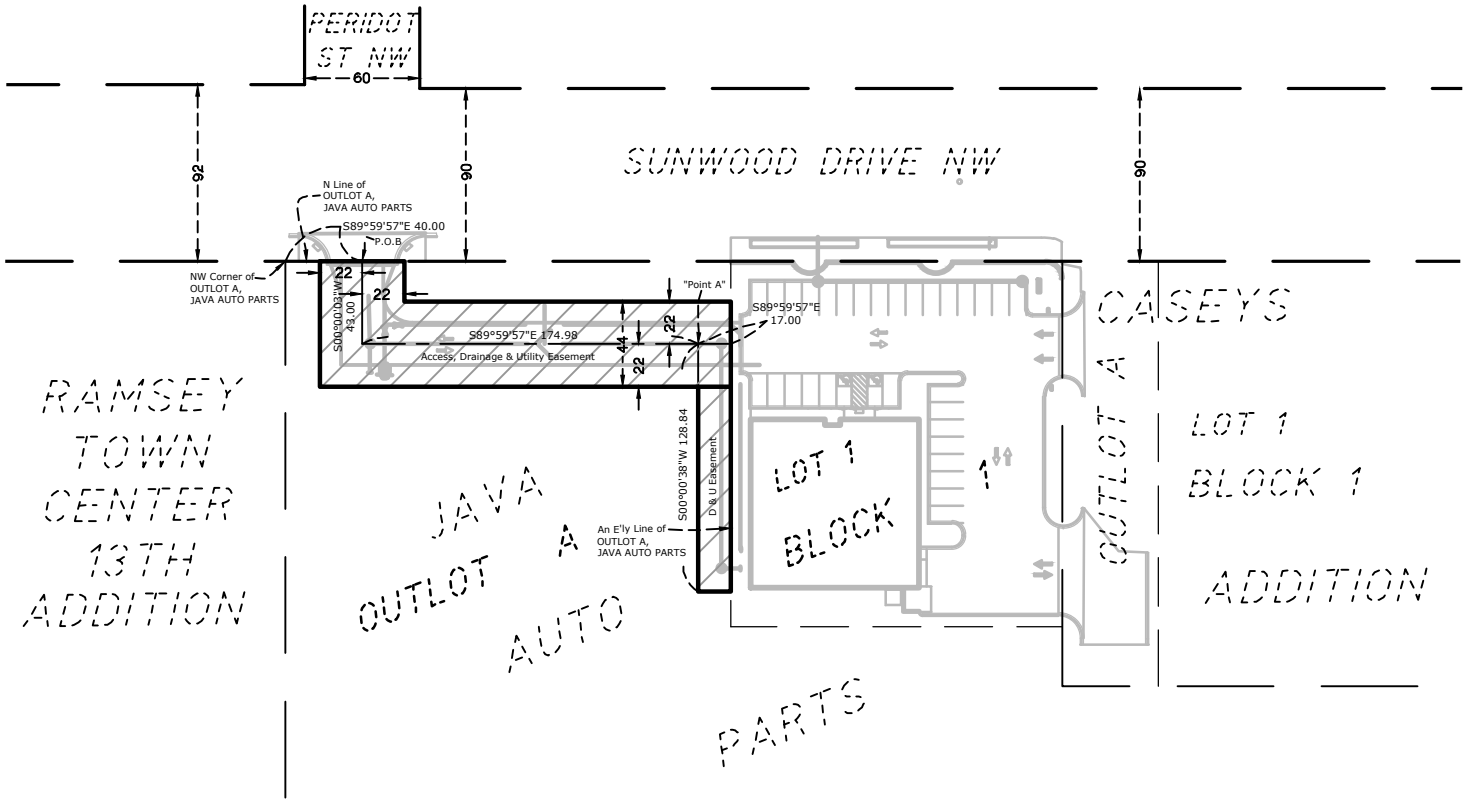
An easement for access, drainage and utility purposes over, under and across OUTLOT A, JAVA AUTO PARTS, according to the recorded plat thereof, Anoka County, Minnesota. Said easement being a 44.00 foot strip of land, the centerline of which is described as follows:

Commencing at the northwest corner of said OUTLOT A; thence easterly along the north line of said OUTLOT A on an assumed bearing of South 89 degrees 59 minutes 57 seconds East, for 40.00 feet to the point of beginning of the centerline to be described; thence South 00 degrees 00 minutes 03 seconds West for 43.00 feet; thence South 89 degrees 59 minutes 57 seconds East for 174.98 feet to "Point A"; thence continuing South 89 degrees 59 minutes 57 seconds East for 17.00 feet to an easterly line of said OUTLOT A, and said centerline there terminating.

The sidelines of said easement shall be shortened or prolonged to begin on said north line of OUTLOT A and end on said easterly line of OUTLOT A.

Together with and easement for drainage and utility purposes over, under and across that part of said Outlot A lying southerly of the above described easement and left of the following described line:

Beginning at the above described "Point A"; thence South 00 degrees 00 minutes 38 seconds West for 128.84 feet and said line there terminating.



MINNESOTA CERTIFICATION

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 9th day of July, 2021

Rory L. Synstelien Minnesota License No. 44565

N

0 100 200

SCALE IN FEET

CivilSite GROUP
4931 W. 35TH ST. SUITE 200
ST. LOUIS PARK, MN 55416
CivilSiteGroup.com

Drawn By:CJ
Project No. 20386 SHEET 1 OF 1

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-217

RESOLUTION ACCEPTING PERMANENT EASEMENT RELATED TO JAVA PROPERTIES

WHEREAS, Java Properties, LLC, hereafter referred to as "Developer", properly applied for a site plan and final plat for O'Reilly Auto Parts on the following described property located in the City of Ramsey:

Outlot A, Java Auto Parts, Anoka County, Minnesota.

(the 'Subject Property');

WHEREAS, the City requires an access easement for a temporary road access west of the site plan connecting to Sunwood Drive; and

WHEREAS, the City Council accepted the permanent easement on July 27, 2021.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby grants approval of a permanent easement as seen and legally described in Exhibit A contingent upon City Engineer and City Attorney review as to final form.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 27h day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Exhibit A

Access, Drainage and Utility Easement Exhibit
OUTLOT A, JAVA AUTO PARTS
Ramsey, Anoka County, Minnesota

DESCRIPTION

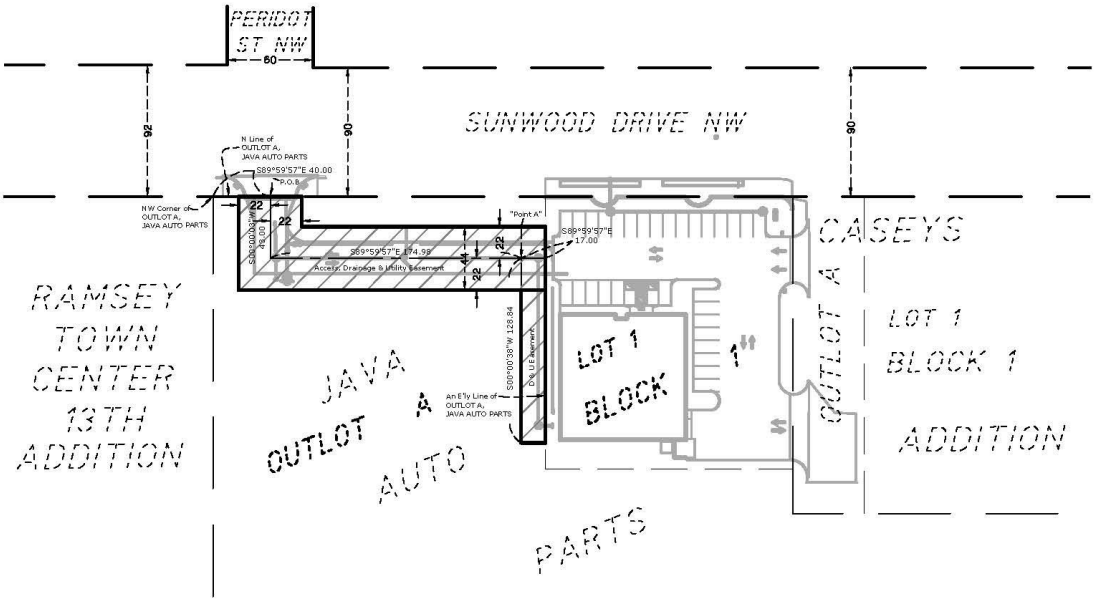
An easement for access, drainage and utility purposes over, under and across OUTLOT A, JAVA AUTO PARTS, according to the recorded plat thereof, Anoka County, Minnesota. Said easement being a 44.00 foot strip of land, the centerline of which is described as follows:

Commencing at the northwest corner of said OUTLOT A; thence easterly along the north line of said OUTLOT A on an assumed bearing of South 89 degrees 59 minutes 57 seconds East, for 40.00 feet to the point of beginning of the centerline to be described; thence South 00 degrees 00 minutes 03 seconds West for 43.00 feet; thence South 89 degrees 59 minutes 57 seconds East for 174.98 feet to "Point A"; thence continuing South 89 degrees 59 minutes 57 seconds East for 17.00 feet to an easterly line of said OUTLOT A, and said centerline there terminating.

The sidelines of said easement shall be shortened or prolonged to begin on said north line of OUTLOT A and end on said easterly line of OUTLOT A.

Together with and easement for drainage and utility purposes over, under and across that part of said Outlot A lying southerly of the above described easement and left of the following described line:

Beginning at the above described "Point A"; thence South 00 degrees 00 minutes 38 seconds West for 128.84 feet and said line there terminating.



MINNESOTA CERTIFICATION

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 9th day of July, 2021

Rory L. Synstelien Minnesota License No. 44565

N

0 100 200

SCALE IN FEET

CivilSite GROUP
4931 W. 35TH ST. SUITE 200
ST. LOUIS PARK, MN 55416
CivilSiteGroup.com

Drawn By:CJ
Project No. 20386 SHEET 1 OF 1

CC Regular Session **5. 16.**

Meeting Date: 07/27/2021

Submitted For: Chloe McGuire Brigl, Community Development

By: Brian McCann, Community Development

Information

Title

~~Adopt Resolution #21-218 Granting an Amended Interim Use Permit for the Church of St. Katharine Drexel~~ **Please Note: this case was moved to the regular agenda as Item 7.8.**

Purpose/Background:

The Church of St. Katharine Drexel is requesting an amendment to their Interim Use Permit to allow sewer and water connections for their interim accessory structure.

Notification:

Notification is not required.

Observations/Alternatives:

The Church of St. Katharine Drexel is requesting an amendment to their Interim Use Permit to allow sewer and water connections for their proposed accessory structure. The approved Interim Use Permit allows the structure for cold storage purposes, but the Church is requesting utility connections to accommodate individuals that will be working with the Church in the interim until their principal structure is permitted and built. The utility lines will be extended to the principal structure through the proposed accessory structure in the future, so this will initiate a baseline for the future development of the Subject Property. The Applicants are also working with the Metropolitan Council and City of Ramsey's Building Division for all necessary components to add sewer and water connections to the proposed structure.

Funding Source:

All costs associated with this request are the responsibility of the Applicant.

Recommendation:

Staff recommends adopting Resolution #21-218 Granting an Amended Interim Use Permit for the Church of St. Katharine Drexel.

Action:

Motion to adopt Resolution #21-218 Granting an Amended Interim Use Permit for the Church of St. Katharine Drexel

Attachments

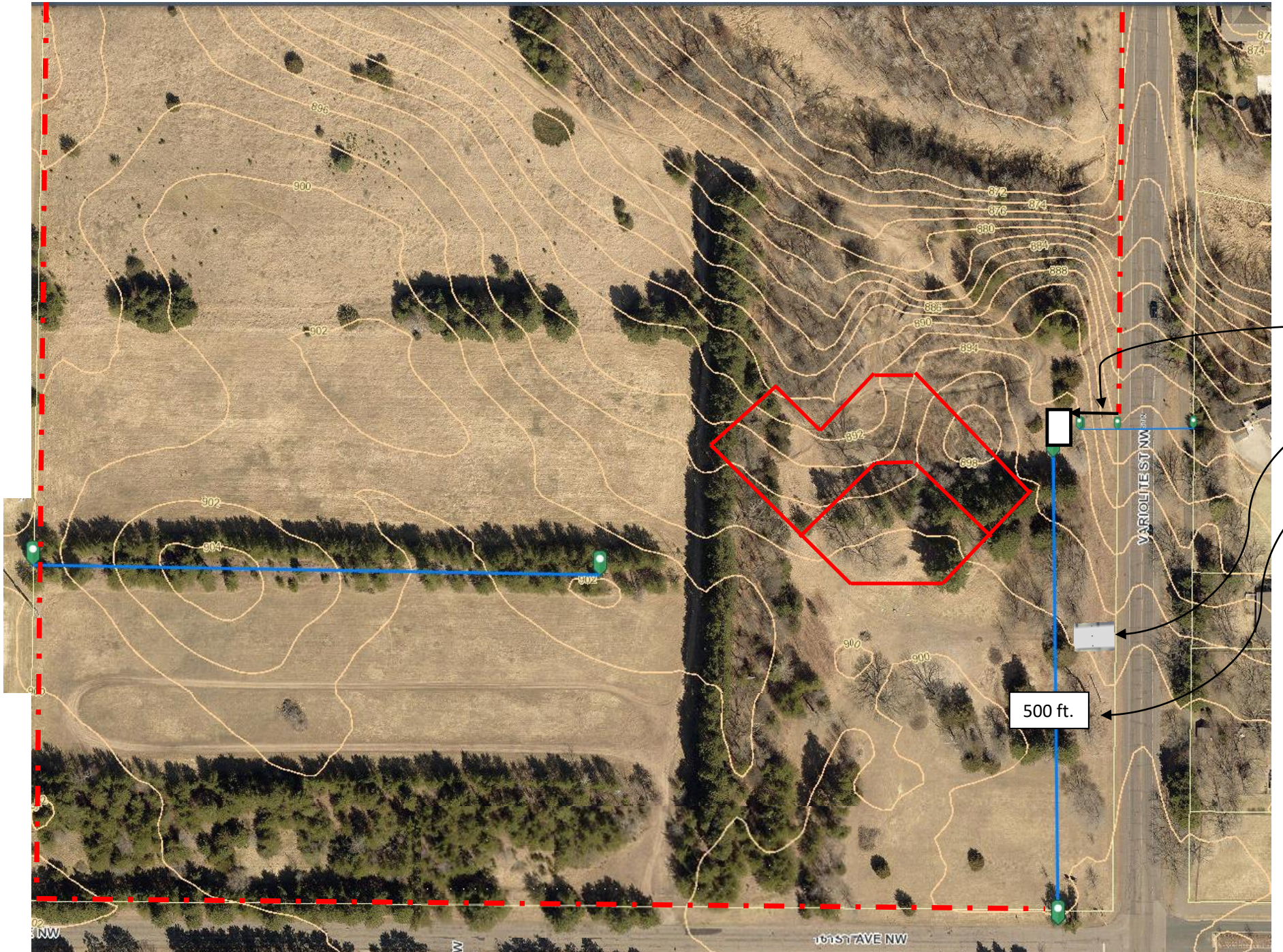
Submitted Plans

ACTION - Resolution #21-218

Form Review

Inbox	Reviewed By	Date
Brian McCann (Originator)	Brian McCann	07/20/2021 05:57 PM
Bruce Westby	Bruce Westby	07/22/2021 10:29 AM

Kurt Ulrich	Colleen Lasher	07/22/2021 11:50 AM
Form Started By: Brian McCann		Started On: 07/20/2021 02:57 PM
Final Approval Date: 07/22/2021		



Storage building location
7633 161st Ave. NW

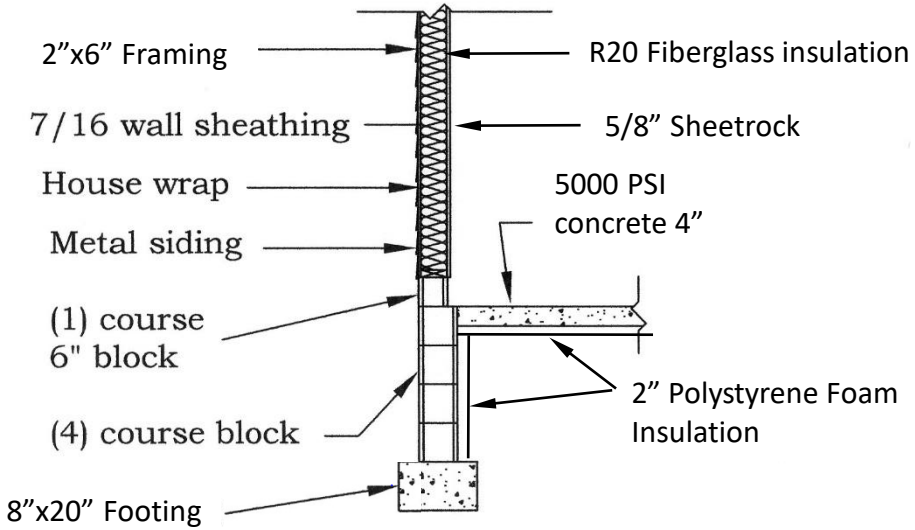
Side setback from property line = 45 ft.

Existing access

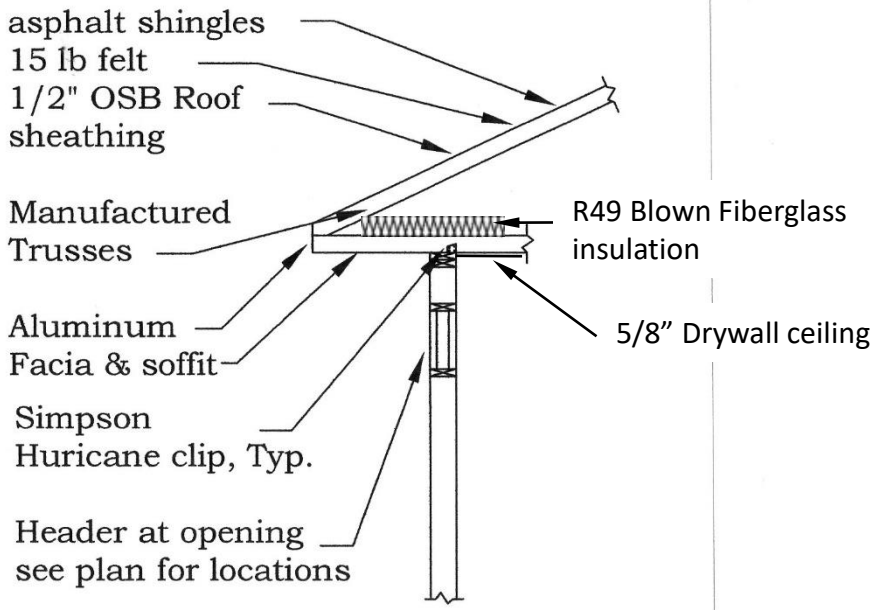
Distance from 161st roadway = 500 ft.

Storage building setback minimum:
60 feet from centerline of road right-of-way + 20’ for Side yard on corner lot.
(40’ from property line)

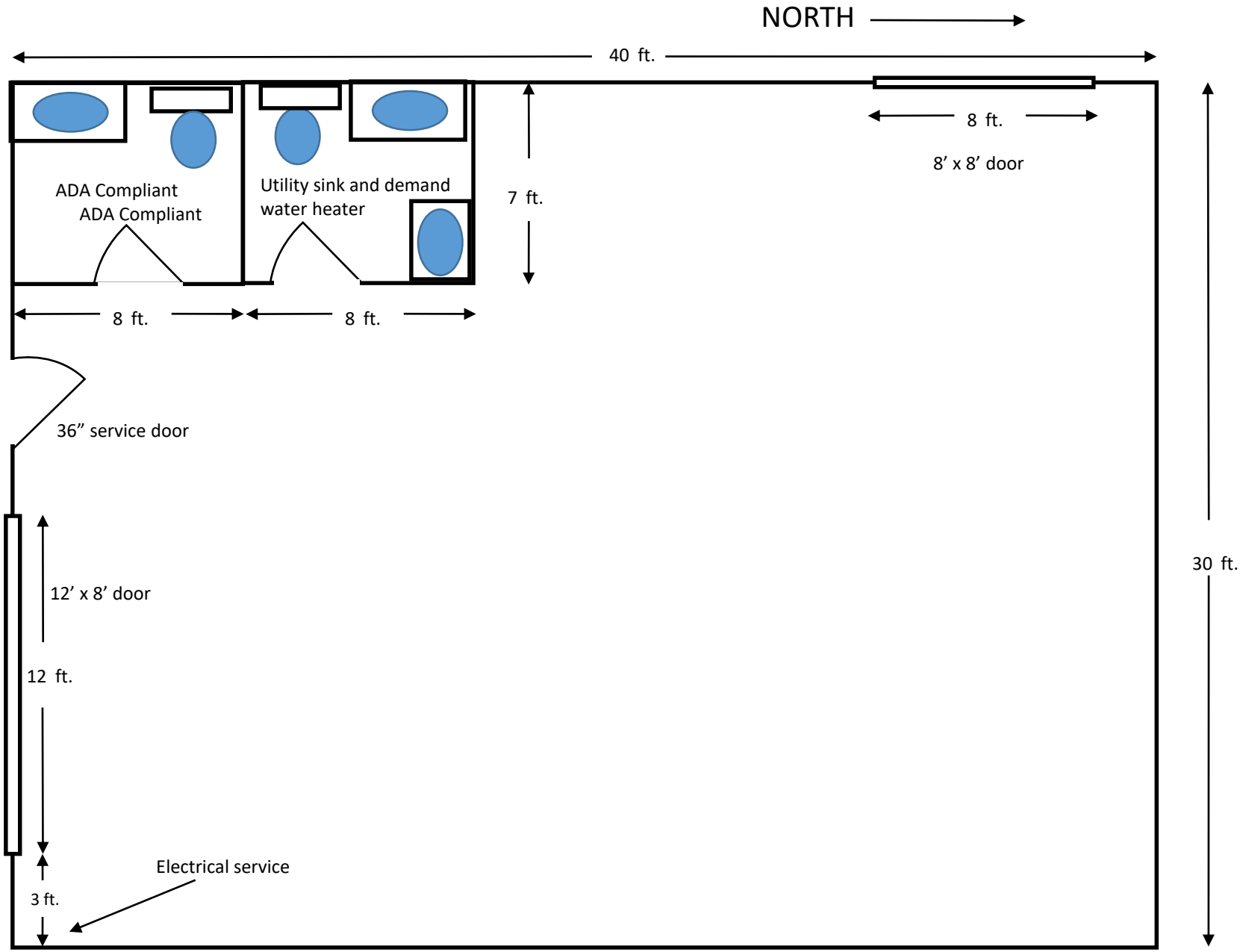
St. Katharine Drexel
Storage Building

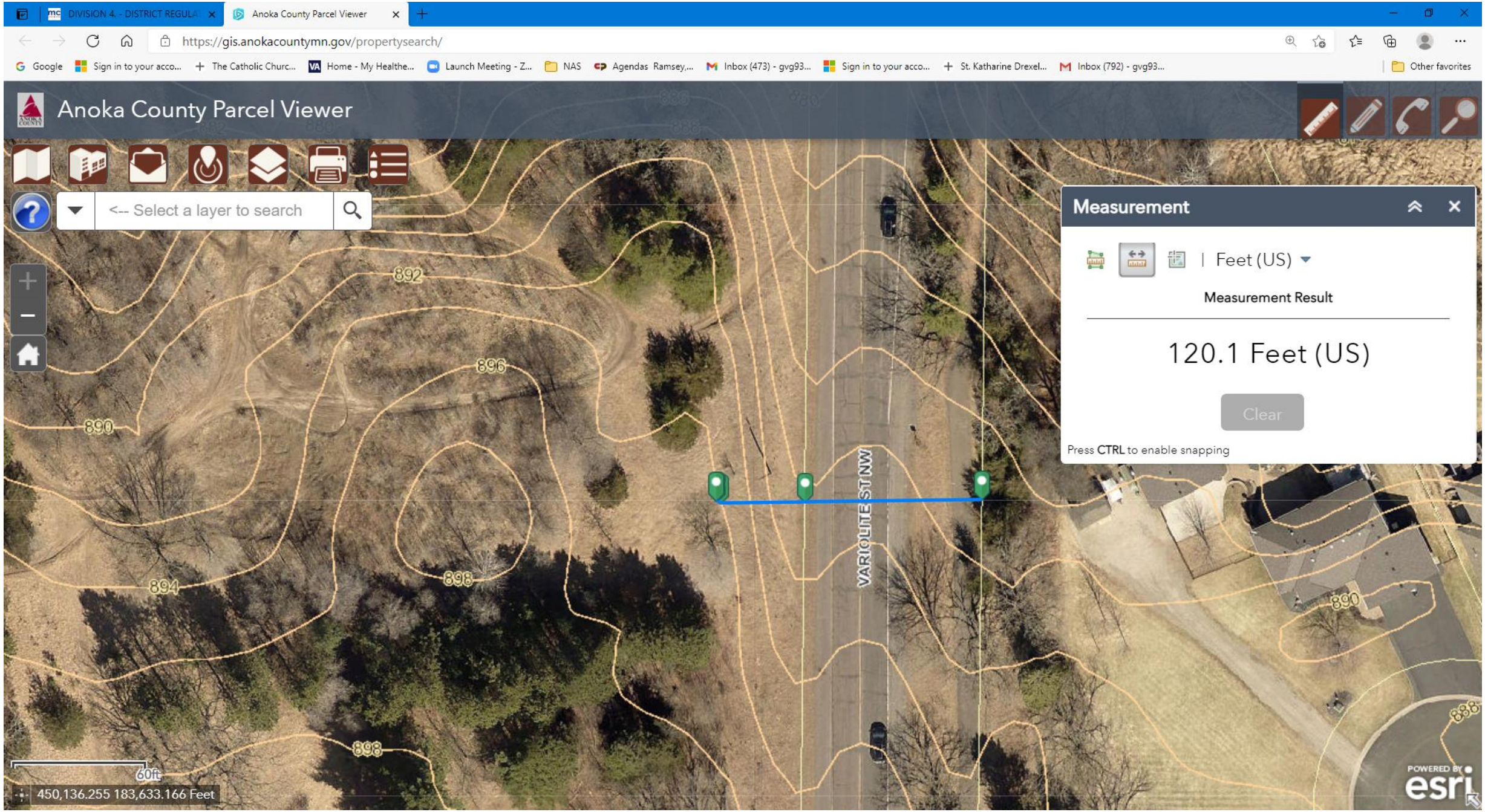


Foundation with slab



Typical Truss 2x6 Bearing


NORTH
40 ft.
8 ft.
8’ x 8’ door
ADA Compliant
ADA Compliant
Utility sink and demand
water heater
7 ft.
8 ft.
8 ft.
36” service door
12’ x 8’ door
12 ft.
30 ft.
Electrical service
3 ft.


DIVISION 4. - DISTRICT REGULA
Anoka County Parcel Viewer
https://gis.anokacountymn.gov/propertysearch/
Google
Sign in to your acco...
The Catholic Churc...
Home - My Healthe...
Launch Meeting - Z...
NAS
Agendas Ramsey,...
Inbox (473) - gvg93...
Sign in to your acco...
St. Katharine Drexel...
Inbox (792) - gvg93...
Other favorites
Anoka County Parcel Viewer
<-- Select a layer to search
Measurement
Feet (US)
Measurement Result
120.1 Feet (US)
Clear
Press CTRL to enable snapping
892
896
890
894
898
898
890
888
VARIOLITE ST NW
60ft
450,136.255 183,633.166 Feet
POWERED BY esri

Measurement

Feet (US)

Measurement Result

7.31 Feet (US)

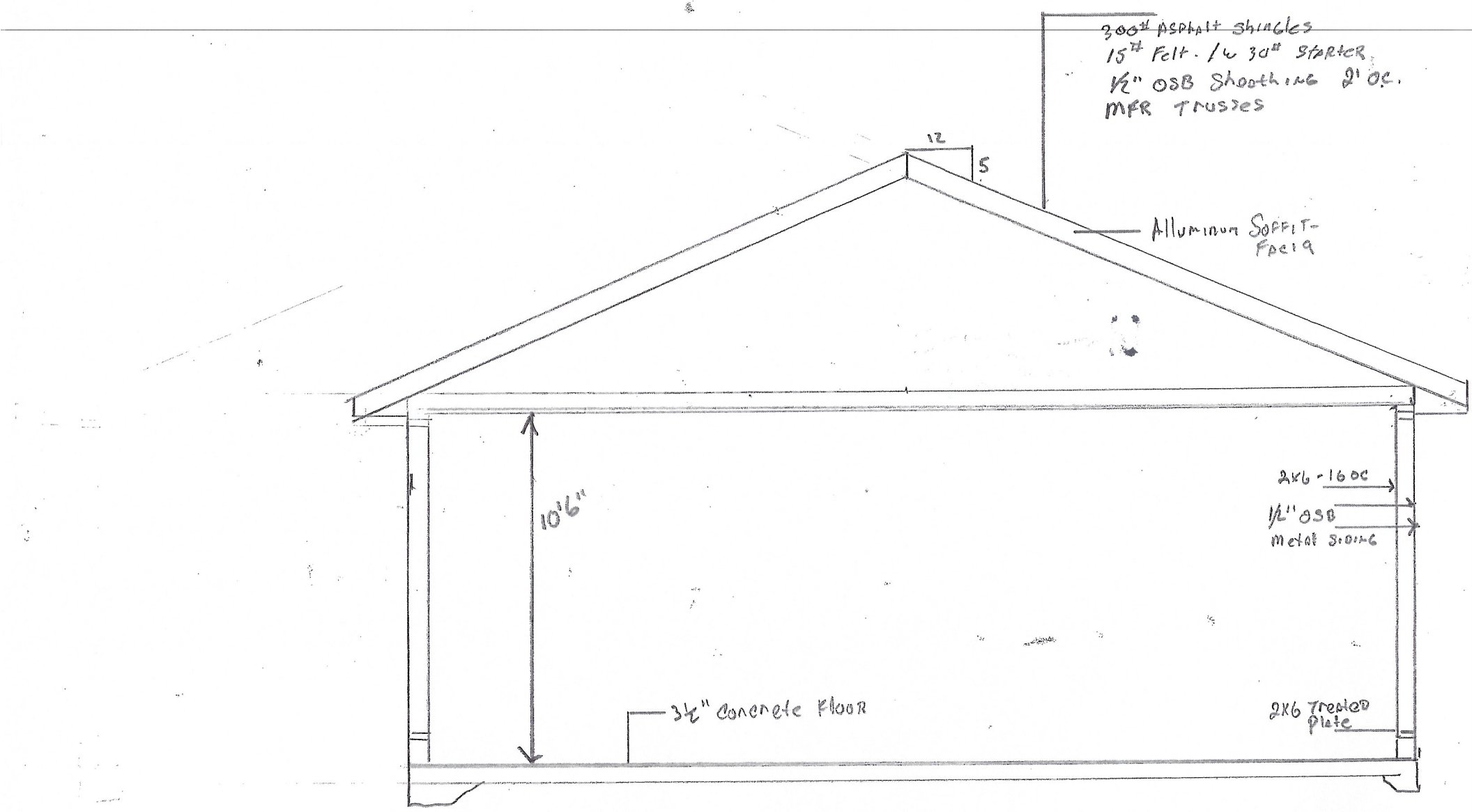
Clear

St Katharine Drexel Storage Building

Storage Building

St. Katharine Drexel

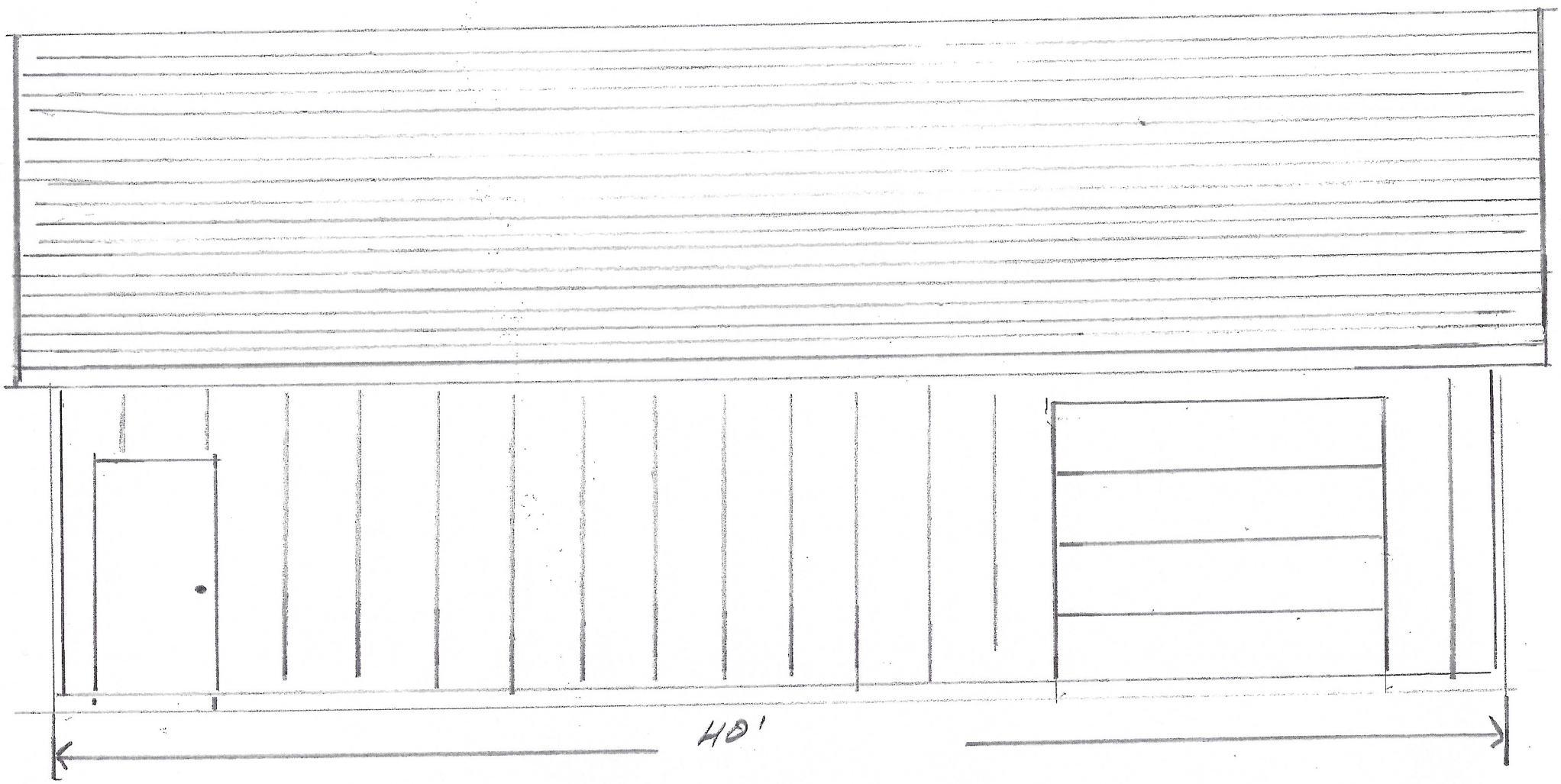
Ramsey MN.



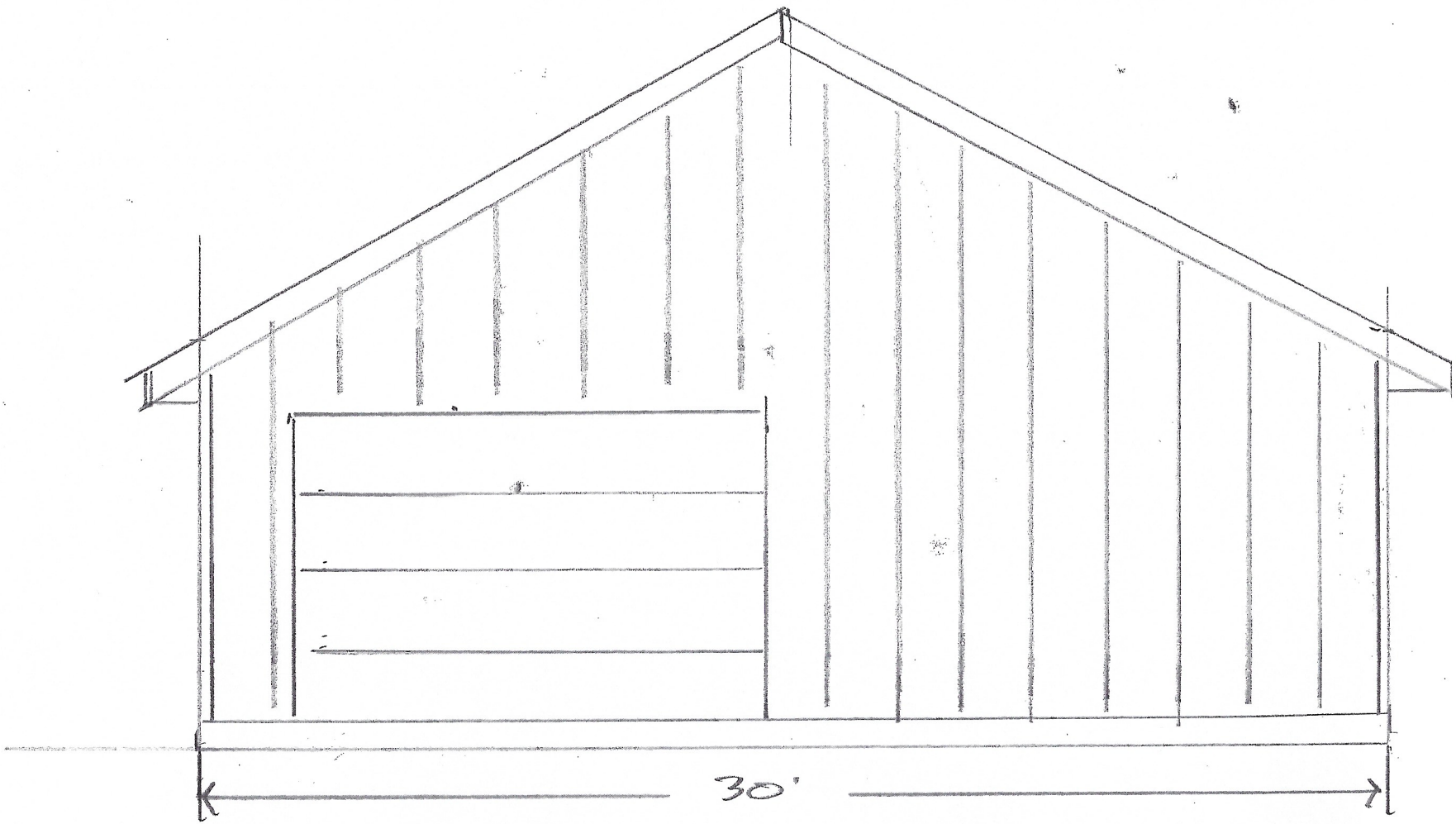
Storage Building

St. Katharine Drexel

Ramsey, MN.



Storage Building
St Katharine Drexel
Ramsey, MN



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-218

A RESOLUTION AMENDING RESOLUTION #21-054 APPROVING THE ISSUANCE OF AN INTERIM USE PERMIT TO ALLOW AN ACCESSORY STRUCTURE FOR THE CHURCH OF ST. KATHARINE DREXEL AND DECLARING TERMS OF SAME

RECITALS

1. The Church of St. Katharine Drexel, hereinafter referred to as the "**Permittee**" has properly applied for an Interim Use Permit to allow the use of an accessory structure (the "**Structure**") on the property generally located east of Central Park, north of 161st Ave NW, west of Variolite St, and legally described as follows:

   THE SE1/4 OF NW1/4 OF SEC 16 TWP 32 RGE 25, EX W 185 FT THEREOF, EX RD, SUBJ TO EASE OF REC, Anoka County, Minnesota

   (the "**Subject Property**")

2. That The Church of St. Katharine Drexel, owns the **Subject Property** and has signed off on the application.

3. That the **Subject Property** is zoned R-1 Residential District (MUSA), and is approximately 33.18 acres in size between two parcels.

4. That the **Subject Property** abuts Variolite St NW to the east, 161st Ave NW to the south, and nearby parcels to the east and west of the **Subject Property** are zoned R-1 Residential District (MUSA), while nearby parcels to the north and south of the **Subject Property** are zoned R-1 Residential District (Rural Developing).

5. That the **Structure** is proposed to be thirty (30) feet wide by forty (40) feet long, approximately eighteen (18) feet tall, with aluminum or similar metal siding, painted earth-tone color.

6. That the **Permittee** is proposing to temporarily utilize the **Structure** for storage purposes with the inclusion of restroom facilities with sewer and water connections onsite until the main church building can be constructed.

FINDINGS OF FACT

1. That the **Structure** will not be unduly dangerous or detrimental to persons residing or working in the vicinity of the use, or to the public welfare.

2. That the **Structure** will not substantially adversely impair the use, enjoyment or market value of any of the surrounding properties.

3. That the **Structure** will be harmonious with and in accordance with the specific objectives of the comprehensive plan.

4. That the **Structure** will be maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the area.

5. That the **Structure** will not be hazardous to existing or future neighboring uses.

6. That the **Structure** will not impact essential public facilities and services, such as highways, streets, police and fire protection.

7. That the **Structure** will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.

8. That the **Structure** will not involve uses, activities and equipment that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.

9. That the **Structure** will be consistent with the intent and purposes of the Zoning Chapter.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of an Interim Use Permit for an Accessory Structure on the **Subject Property** contingent upon the following conditions:

CONDITIONS

1. That this **Permit** allows for use on the **Subject Property** for five (5) years.

2. That the **Permittee** shall obtain all necessary permits on the **Subject Property**.

3. That the **Permittee** shall maintain the **Subject Property** in compliance with City Code Sections 117-356 (Commercial and Industrial Development Off-Street Parking) and 117-111 (R-1 Residential District); Chapter 117 (Zoning and Subdivisions) Article II (Zoning) Division 6 (Performance Standards); and Chapter 30 (Nuisances) at all times.

4. That the **Permittee** shall maintain the **Structure** in compliance with City Code Section 117-349. The **Structure** must be kept in good repair and good condition.

5. That the **Permittee** shall obtain all necessary permits to construct the **Structure**.

6. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.

7. That the **Permittee** shall be responsible for all City costs incurred in administering and enforcing this Permit.

8. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.

9. That this **Permit** approves the **Structure** in the location as seen in Exhibit A. There shall not be any additional outdoor storage without an amendment to this **Permit**.

10. That areas outside of the proposed location for the **Structure** may not be used for outdoor storage. The **Structure** may be used to store items, but additional outdoor storage is not allowed (any items that could become a public nuisance).

11. That the **Structure** must be in compliance with Chapter 30 of City Code, and the International Property Maintenance Code.

12. That this amended **Permit** shall automatically expire if the use is not initiated by July 27th, 2022.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Exhibit A: Structure location noted near center of the parcel

CC Regular Session **5. 17.**

Meeting Date: 07/27/2021

By: Colleen Lasher, Administrative Services

Information

Title

Adopt Resolution #21-215 to Hire an Accounting Clerk and Reclassify the Accountant II

Purpose/Background:

The purpose of this case is for the City Council to consider filling the soon to be vacant full-time Senior Accounting Clerk position with a lower level Accounting Clerk position and to reclassify the current Accountant II to an Accountant III.

Background

Ms. Jackie Lipski, the current Senior Accounting Clerk will be relocating and has submitted a letter stating her last day with the City will be September 10, 2021. When Ms. Lipski was hired, she started as an Accounting Clerk and was later reclassified to Senior Accounting Clerk. The Finance Director reviewed the needs of the Finance Department and determined that filling the vacancy back to the level of an Accounting Clerk (not Senior Accounting Clerk) was in order.

Recruitment Process for the Accounting Clerk

In order to fill the position, a recruitment process was conducted. Staff interviewed many candidates, including Ms. Tammy Oakes, who was selected to advance in the recruitment process. Ms. Oakes completed the necessary pre-employment background checks and staff recommends Ms. Oakes for the full-time regular position of Accounting Clerk. Ms. Oakes will be subject to a 6-month probationary period, the City's Personnel Policy and AFSCME union contract.

Accounting Clerk Position Responsibilities:

1. Verify, code and enter accounts payable invoices and support documentation
2. Verify, code and enter accounts receivable invoices
3. Review cash receipts and permit software upload preparation
4. Process Comdata transfer account information, prepare statements and process payment
5. Compile financial reporting information
6. Perform general accounting, administrative activities and other duties as assigned
7. Maintain records for A/P, A/R and cash receipts according to the applicable retention schedule
8. Promote good relations amongst staff and public
9. Serve as back-up for processing bi-weekly payroll

Reclassification

Ms. Cindy Nelson, the current Accountant II has been with the City since 2010 and has continued to take on additional responsibilities as the finance department staff was decreased from 4 1/2 to 4 employees in 2011 and Ms. Nelson assumed most of the duties of the part-time position that retired and was not refilled. Ms. Nelson is in her final year of her 4-year degree which is a benefit to the City. Ms. Nelson has been performing the duties of an Accountant III and staff is seeking to reclassify her to more appropriately classify and compensate her for her work.

Accountant III Position Responsibilities:

This position works very closely with all City departments, including Department Heads and Human Resources to accurately process payroll for all employees, maintaining related records, processing and remitting required withholdings and deductions, and preparing and filing related reports. This position also maintains and updates all

Private Development Escrows, provides internal and external customer service, maintains the property data system (PDS) database, handles all special assessments both pending and levied and acts as back-up to both the Accounting Clerk and the Assistant Finance Officer. Specific tasks include, but are not limited to the following:

A. Process Payroll

- Responsible for processing payroll for all City employees in accordance with approved pay plans and collective bargaining agreements, reviewing all data for content and accuracy
- Ensure that payroll is processed in a timely manner, assuring accounting distribution, governmental reporting/compliance, and the preparation of necessary deductions
- Maintain accuracy and integrity of data, identify and solve problems or opportunities for improvement, input and retrieve data, and ensure overall efficient operations of the system
- Update payroll system by adding new employee and terminated employee information, and salary, tax, and voluntary deduction changes
- Maintain vacation and sick leave records
- Reconcile payroll to general ledger
- Coordinate and process any irregular payments
- Generate, audit and maintain files of all payroll activity, following required retention schedule for all payroll related activities
- Utilize both automated and manual techniques to process payroll
- Prepare, balance, sort, distribute, and file all payroll related reports including W2's, state and federal tax statements, PERA reports, and other year-end payroll reports

B. General Accounting

- Maintain financial records and ensure that financial transactions are properly recorded regarding payroll, special assessments and escrows
- Reconcile benefit invoices and code for processing
- Perform accounting work of a complex or sensitive nature
- Perform accounting work including preparing financial reports as needed or requested, and assisting in budget preparations and other analysis
- Enter journal entries
- Prepare annual audit work papers

C. Miscellaneous (other duties as assigned)

- Generate information for budget preparation
- Assist in preparation and updating of Finance Procedures Manual
- Attend meetings and training sessions as needed or requested
- Provide regular telephone and/or in-person contact with staff and vendors
- Develop spreadsheet and/or database applications as necessary
- Assist in computer system conversion, as needed
- Assist with utility billing—inquiries/billing
- Administer Special Assessments – maintaining PDS system information, fielding phone calls from public, work with Anoka County
- Handle all invoicing to escrows including erosion control deposits
- Perform other duties as assigned (within the ability and resources of the Accountant III at the verbal or written direction of the Finance Director and/or Assistant Finance Director

Note, with this reclassification, the position is now exempt under the Fair Labor Standards Act and therefore, is not eligible for overtime wages.

Funding Source:

There will be an overall savings of $5,457. $7,045 decrease in regards to the Sr Accounting Clerk to Accounting Clerk and $1,588 increase due to the reclassification of the Accountant II to Accountant III.

Recommendation:

Staff recommends adopting the attached resolution.

Action:

Motion to adopt resolution #21-215 to hire Ms. Tammy Oakes as a full-time Accounting Clerk, effective on or near August 23, 2021, with a credit of five vacation days, at $22.59 per hour which is step 1 of the 2021 Accounting Clerk wage scale and to reclassify Ms. Cindy Nelson from an Accountant II to an Accountant III, effective September 13, 2021 at $39.591 per hour which is step 5 of the Accountant III wage scale.

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
Colleen Lasher (Originator)	Colleen Lasher	07/21/2021 04:13 PM
Diana Lund	Diana Lund	07/22/2021 01:36 PM
Kurt Ulrich	Colleen Lasher	07/22/2021 01:54 PM
Form Started By: Colleen Lasher		Started On: 06/23/2021 03:28 PM
Final Approval Date: 07/22/2021		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-215

RESOLUTION TO FILL THE SOON TO BE VACANT FULL-TIME ACCOUNTING CLERK POSITION AND RECLASSIFY THE ACCOUNTANT II

WHEREAS, the Senior Accounting Clerk submitted a letter of resignation; and

WHEREAS, the Finance Director determined the Senior Accounting Clerk position will be reduced to an Accounting Clerk; and

WHEREAS, as a result of the aforementioned resignation, there is a full-time Accounting Clerk vacancy; and

WHEREAS, an internal and external recruitment process was conducted; and

WHEREAS, Ms. Tammy Oakes has been selected as the top candidate for the position; and

WHEREAS, staff has completed the necessary background checks and recommends that Ms. Tammy Oakes be hired as a full-time Accounting Clerk, effective on or near, August 23, 2021 at $22.585 per hour; and

WHEREAS, Ms. Tammy Oakes will be will be subject to a 6-month probationary period, the City's Personnel Policy and AFSCME union contract; and

WHEREAS, staff recommends reclassifying the Accountant II to an Accountant III.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #21-215 to hire Ms. Tammy Oakes as a full-time Accounting Clerk, effective on or near August 23, 2021, at $22.59 per hour which is step 1 of the 2021 Accounting Clerk wage scale and to reclassify Ms. Cindy Nelson from an Accountant II to an Accountant III, effective September 13, 2021 at $39.51 per hour which is step 5 of the Accountant III wage scale.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **6. 1.**

Meeting Date: 07/27/2021

Submitted For: Chloe McGuire Brigl, Community Development

By: Brian McCann, Community Development

Information

Title:

PUBLIC HEARING: Introduce Ordinance #21-11 Amending Chapter 10 of City Code to Include Requirements for Keeping Cats and Roosters, and to Amend Standards for Agricultural Animals and Beekeeping

Purpose/Background:

The purpose of this case is four-fold.

1. Reevaluate requirements for keeping of agricultural animals in residential districts; and
2. Allow roosters on properties with at least 2.5 acres in the R-1 Rural Residential district; and
3. Update *Article III - Dogs* to include cats in the requirements for domestic animals; and
4. Regulate beekeeping through a zoning permit instead of the land use application (fee reduction and increased efficiency).

Notification:

A public hearing notice was sent to the City's Official Newspaper, the Anoka County Union Herald.

Time Frame/Observations/Alternatives:

Agricultural Animals

Historically, the City's Animal Code focused on a delineation between lots smaller than 3 acres and lots that are larger than 3 acres. The code is structured as such that many animals commonly considered as non-domestic (chickens, pigs, cows, horses, etc.) required at least 3 acres. Since the time the Code was originally drafted, the City has grown considerably. Additionally, the City has tweaked the Animal Code on several occasions, resulting in a Code that can sometimes be difficult to interpret.

Staff is proposing to reduce the acreage requirements for keeping of certain animals, but retain the number of units per animal. The proposed ordinance also has no limit for animal units on properties that are 15+ acres in size, instead of the previous 20+ acres, and the table begins with 2.5 acres instead of 3, to follow the zoning code requirements.

Roosters

Throughout 2020, the City received an increase in the number of complaints of roosters, especially on properties 1 to 2 acres in size. Property Owners that own Roosters and were subjects of the complaints have been asking the City to consider amending regulations to allow roosters on properties at least 1 acre in size, understanding that Roosters are probably not appropriate on smaller lots due to the nuisance created by noise. Residents have requested that Staff clarify regulations, and City Council directed Staff to allow roosters on larger lots.

City Staff is requesting an ordinance to clarify rooster restrictions in the City. Since 2010, there have been approximately 30 code enforcement cases for violations of Chapter 10 - Animals, in regards to prohibited animals on parcels three (3) acres or less. Many of these violations are for properties that have roosters.

Section 10.1 of City Code currently states:
"*a. Animals on less than three acres*. None of the following animals shall be maintained on any parcel of land in the city that is not at least 3.0 acres (130,680 square feet) in size: llamas, cows, mules, donkeys, burros, goats, pigs,

sheep, lambs, turkey, geese and ducks. EXCEPTION: Chickens (hens only, no roosters or crowing hens) may be maintained on parcels less than three acres."

Staff is proposing that roosters are allowed by right in the R-1 Rural Residential district on lots 2.5 acres or greater (the minimum lot size in this district). Roosters would be allowed with the same process as is currently used for horses, which requires an administrative approval by City Staff.

Note: Roosters would still be held to nuisance regulations, which include applicable sound levels. Nuisance levels for noise are set forth by the State. Some roosters, per a Google search, have a decibel range from 70-130 decibels which is well above the levels outlined in City Code; although the duration may be shorter than what the nuisance standards are based on. While roosters could be over this decibel level if you were directly adjacent to the rooster, Staff does not anticipate that roosters would be over the minimum from an adjacent property if the property complies with the proposed code.

Cats

In 2021 thus far, the City has received complaints of at least two (2) properties with numerous cats on the property, domesticated and wild. These are not the first complaints to appear regarding the number and/or condition of cats on residential properties in the City, but the City Code does not have any regulations for cats.

Several surrounding cities have adopted similar ordinances to include cats and dogs in the same section to limit the number, or to include registration of total domestic animals over a total of three (3). The draft ordinance proposes holding cats to the same requirements as dogs as domesticated animals, including a limitation of three (3) on residential properties. The adoption of this ordinance states any additional cats and/or dogs exceeding a total of three (3) will require a kennel license.

Beekeeping

At the request of members of the public, the City is proposing to amend the beekeeping section of the Animal chapter in City Code to create more leniency with requirements for beekeeping. The City is proposing to regulate beekeeping through a zoning permit, similar to accessory structures and fences, instead of a formal land use application process. This will expedite beekeeping requests and not create financial hardship for property owners that are interested in the keeping of bees. Any violation of the beekeeping requirements will continue to be subject to the City's code enforcement process. Revocation of the license would come to City Council.

Other

Staff did receive a comment from a resident who wanted to allow ducks on 1/4 acre lots, under the same regulations as chickens. Staff has reached out to this resident directly to work with them on a special animal license to allow ducks on their property, as they appear to be uniquely qualified to care for ducks.

Summary

Ordinance 21-11 aims to amend Chapter 10 to update the Animals section of City Code to adapt to the requests of residents regarding roosters, other agricultural animals, and to have similar requirements as dogs for cats. The acreage requirements for agricultural animals has proposed to be shifted to allow more animals on smaller properties. Cats will also be subject to the same standards as dogs, which will provide guidance for future code enforcement cases regarding the keeping and maintenance of cats. Additionally, while many other cities in the Metro also prohibit roosters, Staff is proposing roosters to be allowed on parcels over two (2) acres as a conditional use. Beekeeping will also be regulated as a zoning permit for the convenience of future bee enthusiasts.

The draft ordinance and research of other cities' requirements are attached to the case.

Funding Source:

This case is being handled as part of Staff's regular duties.

Recommendation:

Staff recommends introducing Ordinance #21-11 Amending Chapter 10 of City Code.

Outcome/Action:

Motion to introduce Ordinance #21-11 Amending Chapter 10 of City Code.

Attachments

Duck Request

Ordinance 21-11

Animal Ordinance Research

Form Review

Inbox	Reviewed By	Date
Brian McCann (Originator)	Brian McCann	07/20/2021 04:27 PM
Bruce Westby	Bruce Westby	07/22/2021 08:34 AM
Kurt Ulrich	Colleen Lasher	07/22/2021 11:46 AM
Form Started By: Brian McCann		Started On: 06/29/2021 12:53 PM
Final Approval Date: 07/22/2021		

Hello Mayor Kuzma and members of the City Council,

My name is Liam Steinberg, and I am 9 years old. As a resident of Ramsey, I am writing to request you reconsider the city ordinance Ch. 10-Animals- section 1, that states ducks are not allowed on properties that are less than 3 acres. I would like the council to allow ducks on properties under the same land regulations as chickens.

I have done some research and would like to provide you with a compelling argument. While up to 6 chickens are allowed on properties that are city lots up to one-quarter an acre, ducks are not allowed on properties less than three acres. I am asking that the land requirement change for ducks to match the requirements that are present for chickens. There are many reasons and positives as to why ducks should be allowed to have the same parameters as chickens. The following are my reasons that ducks are not only cooler than chickens, but better than chickens.

I think ducks are a very underappreciated species. There is a misconception that ducks need lots of land and water, like a pond, but they do not. Ducks only require a water source that is large enough for them to dunk their head in. When dipping their head in the water, they can clean out their nose and eyes, as well as adequately groom themselves. Additionally, ducks do not need to have much space, just large enough for them to move around, and get their needs met with food and water while protecting them from predators, because unlike chickens, ducks are slower and do not have pointed beaks they can use for protection. When compared to chickens, ducks are less destructive on lawns and gardens. Not only do ducks do incredible pest management, by eating all the bugs, worms, grubs, etc. it can find, once it spots the insect, it tracks it until it is caught. Ducks are tenacious, and I admire that about them. Due to the ducks having webbed feet, ducks do not tend to rip up yards nor do they create small dust storms for “baths,” like chickens.

Ducks are also respectively quieter than the chicken. With a range of vocalizations, ducks also have a broader range of sounds--having the ability to produce purrs, sighs, whistles, grunts, quacks, honks, coos, clucks, and groans. Because ducks have such a variety of sounds could be why some people think ducks are quieter. Chickens just have variations on the traditional “cluck.”

When considering a pet, ducks make great additions. Ducks imprint or follow the first animal it sees, this makes them adaptable to life with other animals, and people easier. Ducks are also healthier and have greater longevity than chickens. Ducks live on average 7-10 years (much like some larger breeds of dogs), whereas chickens live 3-5 years (like hamsters, guinea pigs, and chameleons). The immune system of a duck is better and heartier than that of a chicken. Ducks are also able to handle heat and cold temperatures better than chickens. With Minnesota weather, and the temperature fluctuations we experience, ducks can adapt and adjust much better than chickens. Especially in the winter, ducks are better equipped to withstand the harsher weather because they have an extra layer of fat that protects them. Chickens are more prone to diseases and sicknesses, because they do not spend as much time around water. Mites and other parasites are attracted to chickens; however, mites or other parasitic creatures could not attach to a duck due to the wax-like coating ducks place on their feathers or would drown in water when a duck takes a bath.

Duck benefits do not end there. Duck eggs are bigger by 50-100%, and contain higher amounts of protein, fiber, and vitamin B12. Some people even think duck eggs taste better than

chicken eggs. Did you know if you have chicken egg allergies, most people can eat duck eggs without problem? This would be a great benefit to some people; there is only one problem…duck eggs are hard to find and when you do find them, they are more expensive. While both chicken and duck eggs are beneficial to eat, ducks are more prolific and consistent egg layers than chickens. With the city of Ramsey identifying ducks as the same animal density unit as a chicken, why does the land requirement difference exist?

Mr. Mayor and the city council, my mom and dad said I cannot get ducks unless the city regulations change. I have wanted ducks for a long time and will promise to take care of them. I hope my research has proved useful in changing your mind about the land requirements (need far less than 3 acres), as well as providing important information about the value in raising ducks versus chickens.

Thank you for your consideration,

Liam Steinberg

ORDINANCE #21-11

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 10 WHICH IS KNOWN AS THE ANIMALS CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING SECTIONS 10-1 (KEEPING OF CERTAIN ANIMALS, LIVESTOCK, AND POULTRY), AND ARTICLE III. – DOGS OF CHAPTER 10 OF THE CITY CODE OF RAMSEY, MINNESOTA.

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENTS

Sec. 10-1 (Keeping of certain animals, livestock, and poultry) shall be amended to read as follows:

(a) Animals on less than three acres. None of the following animals shall be maintained on any parcel of land in the city that is not at least ~~three (3)~~ 2.5 acres in size: llamas, cows, bison, emu, rabbit, ~~mules, donkeys, burros,~~ goats, pigs, sheep, lambs, turkey, geese and ducks. EXCEPTION: Chickens ~~(hens only, no roosters or crowing hens)~~ may be maintained on parcels less than ~~three~~ 2.5 acres.

(b) Roosters or crowing hens may be kept and maintained only on parcels zoned R-1 Residential (Rural Developing) of at least two and a half (2.5) acres in size after filing a sketch drawing with the City. Said properties are allowed two (2) roosters or crowing hens.

1. *Sketch Drawing Required.*

   (1) Prior to maintaining and owning a rooster or crowing hen on any rural residential parcel of land 2.5 acres or more in size, the landowner shall provide a sketch drawing to the city.

   (2) Required sketch drawing information shall include:

   a. Name and address of the fee owner of the subject property where the rooster(s) or crowing hen(s) are to be maintained and the name and address of occupant of subject property (if different).
   b. Legal description of subject property.
   c. Number of roosters or crowing hens to be maintained on subject property.

d. Acreage and zoning of subject property.
e. Location and size of enclosure and exercise area, compliant with subsection (g) *Miscellaneous Maintenance Standards.*
    i. Setbacks for rooster or crowing hen enclosure and exercise area shall be fifty (50) feet from any neighboring place of human habitation and seventy five (75) feet from neighboring property lines.

(3) Rooster(s) or crowing hen(s) shall be in compliance with all applicable code standards, including Chapter 30-5 (b) outlining allowable sound levels.

(c) Animal unit. Animal unit is defined as a measure used to compare differences in production of animal wastes. The following chart establishes the number of animal units assigned to certain livestock and poultry:

Animal	Number of Units
Cow, bison	1.5
Llama, alpaca, emu	1.0
Goat, pig, sheep, lamb	0.5
Turkey, goose, rabbit	0.1
Chicken, duck	0.04

(d) Permitted animals.

(1) The following chart prescribes the number of animal units that can be maintained on lots of record to which the animal owner has fee title and desires to maintain a mix of livestock, poultry, or fowl (refer to section 10-24 for regulations for maintaining horses):

Parcel Size	Number of Animal Units Allowed
~~3~~ 2.5 acres	2
5 acres ~~(217,800 square feet)~~	3
10 acres ~~(435,600 square feet)~~	5
15 acres ~~(653,400 square feet)~~	7
20+ acres	No limitation

(f) Beekeeping. Bee hives may be maintained on a parcel with the issuance of a ~~beekeeping license~~ zoning permit.

(10) Beekeeping license process.

a. *Application*. The application for a ~~license~~ zoning permit shall contain the following information; name, address, and telephone number of applicant; the

address of the location, and a sketch plan of the premises where the bee hives will be maintained include how the owner will demonstrate compliance with the standards of this section.

b. *Processing application*. The application must be filed with the zoning administrator together with the permit fee. ~~30 days prior to a city council meeting. Following an inspection of the premises proposed to be licensed, the zoning administrator shall make a recommendation to the city council to approve or deny the application. The city council shall hold a public hearing and make the final decision on the application.~~

c. *Term and transfer*. The ~~license~~ zoning permit shall be valid without renewal provided that the applicant complies with the terms of the ~~license~~ zoning permit. ~~License~~ Zoning permits under this chapter may not be transferred from person to person or from place to place.

d. *Revocation*. The council may revoke any license issued under this article upon adequate notice and a hearing before the council, if requested, on the following grounds: any violation of this Code; material misstatement or misrepresentation in application for ~~license~~ permit or renewal thereof; failure to keep the ~~licensee's~~ permittee's premises in an orderly, aesthetically pleasing manner as prescribed by the council and/or its designated representative; failure to comply with the terms of the ~~license~~ permit.

Article III (Dogs) shall be amended to include the following:

ARTICLE III.- DOGS AND CATS

Sec. 10-52. Definitions

…

Cat means a mammal that is wholly or in part of the species Felis domesticus.

Sec. 10-56. - Number of dogs or cats permitted.

(a) On a parcel or series of contiguous parcels under the same ownership or occupancy as the dog or cat owner, no more than three dogs and/or cats are permitted. A private kennel license is required for four or more dogs and/or cats.

(b) Private kennel license process.

(1) *Application.* The application for a license shall contain the following information; name, address, and telephone number of applicant; the address of the location where four or more dogs and/or cats will be maintained, the number of dogs and/or cats proposed to be maintained on the premise, the breeds of the dogs and/or cats to be maintained, and a sketch plan of the premises where the dogs and/or cats will be maintained.

Sec. 10-59. – Rabies vaccination.

(a) Every owner or keeper of a dog and/or cat shall cause the same to be vaccinated by a licensed veterinary with anti-rabies vaccine at least once every three years and prior to the time such dog and/or cat shall reach the age of six months.

(b) No dog and/or cat need be vaccinated when a licensed veterinarian has examined the animal and certified that, at such time, vaccination would endanger its health because of its age, infirmity, debility, illness, or other medical consideration; and such exception certificate is presented to the animal control officer within five days of such examination. The animal shall be vaccinated against rabies as soon as its health and age permit. Unvaccinated animals must be confined to the owner's property or a veterinary facility.

DIVISION 2. - IMPOUNDMENT

Sec. 10-95. - Procedure; reclaiming.

(a) Impoundment. All dogs or cats picked up by the animal control officer or any of their duly authorized assistants shall be immediately transported to the designated pound. If the owner is known, they shall be immediately notified by telephone or personal contact and by written notice to their last known address. If the owner is unknown, written notice containing a description of the animal shall be posted at the pound and the city hall. The notice shall advise the owner that they have five regular business days to claim the dog or cat. The term "regular business day" means any day during which the pound is open to the public not less than four consecutive hours between the hours of 8:00 a.m. and 7:00 p.m.

(b) Reclaiming. An owner may reclaim an impounded dog:

(1) If the dog or cat has a current license: by paying to the pound master an impounding fee plus a boarding fee in an amount determined by agreement between the city and the designated pound, for each day the animal was confined. There shall also be an added impounding fee for any dog or cat impounded twice within 12 months. Such fees shall be set by ordinance.

(c) Unclaimed animals. Any animal not claimed within the allotted time shall be disposed of in accordance with the provisions of Minn. Stats. § 35.71, subd. 3.

SECTION 3. SUMMARY

The following official summary of Ordinance #21-11 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

Ordinance #21-11 amends Section 10-1 to clarify requirements for maintaining certain animals in the City of Ramsey, and allowing roosters/crowing hens via an administrative permit on properties that are at least two and a half (2.5) acres in size and located in the R-1 Residential (Rural Developiong District), and updates the animal table to allow for emus, rabbits, and bison on certain properties. The ordinance also amends Article III to include cats under the same provisions as dogs.

SECTION 4. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the _____ day of_____, 2021.

_____
Mayor

ATTEST:

_____
City Administrator

Introduction date:
Posting dates:
Adoption date:
Publication date:
Effective date:

Animal Ordinance Review
Research for Animal Code Amendment
By: Bria Raines and Brian McCann

The purpose of this research is analysis of peer community codes regarding standards for roosters, the number of cats allowed, and acreage requirements for permitted exotic animals. Neighboring communities had the following ordinances:

<u>Andover</u>
Dependent on land size:

- The City's code limits the number of cats to 3 for properties less than 2.5 acres; no mention for properties over 2.5 acres.
- Donkey, horse, pony, mule, and foal permitted on property over 5 acres.

The City's code defines poultry without naming roosters specifically.

- Definition
    - Poultry: "Domestic fowls, such as chickens, turkeys, ducks or geese, raised for meat or eggs"
        - Permitted in Single Family rural, Suburban, Estate, and Rural Reserve. Prohibited in urban and multiple dwelling zones.

<u>Anoka</u>
Chapter 14-31 – Restriction on number of animals

- "No person shall keep more than three cats, or a mixture of dogs and cats, not to exceed three pets in total, at one residence within the city, except that a fresh litter of pups or kittens may be kept for a period of three months."
- Domestic and farm animals allowed only; animals shall include members of the equestrian family (horses, mules), bovine family (cows, bulls), sheep, poultry (chickens, turkeys), fowl (ducks, geese), swine (including Vietnamese pot-bellied pigs), goats, and other animals associated with a farm.
    - No monkeys, lions, tigers, and other naturally wild animals.
- (146) "A person may keep, harbor, or maintain care, custody, or control over no more than four chickens, ducks, geese or other fowl or poultry or combination as defined by this article within city limits. No roosters shall be permitted."

<u>Blaine</u>
Chapter 6 – Control of animals other than dogs

- (12.065 (2)) Keeping of roosters shall be prohibited.
- No section on cats or limitations
- Exotic animals require a permit
    - Permitted: any animal of the species of horse, mule, ass, cattle, sheep, goat, domesticated fowl and exotic animals (except domesticated fowl maintained in a residence), including but not limited to duck, chicken, goose, turkey or peafowl or swine of any kind

<u>Champlin</u>
Chapter 10 – Animals

- No more than 3 cats or dogs, or any combination of

- (b) Hoofed and agricultural animals. No person shall keep, harbor, or maintain care, custody, or control over any horse, cow, sheep, pig, goat, or any other hoofed animal, chicken, duck, goose or other agricultural animal or fowl any place in the city. This section shall not prohibit the keeping of such animals in a stable that complies with the zoning code. The maximum number shall not exceed one animal per one acre of land.
    - Not permitted if not house pets or livestock

<u>Coon Rapids</u>
Chapter 6 – Animal Control and Licensing

- (702 (2)) Keeping of roosters is prohibited.
- Cats must be registered, no limitation to number
- Domestic animals are permitted
    - defined as non-poisonous snakes or snakes not prohibited by this Chapter, birds kept indoors, non-poisonous spiders, turtles, lizards, hamsters, chinchillas, mice, rabbits, gerbils, white rats, guinea pigs, or similar small animals capable of being maintained continuously in cages and indoors.
- Not permitted: Non-domestic animals
    - All other animals such as cows, sheep, pigs, potbellied pigs, bees, goats, swine, llamas, mules, horses or other hoofed animal, ducks, or other agricultural animals or domestic fowl and any animal, reptile or fowl, which is not naturally tame or gentle but is of a wild nature or disposition or which, because of its vicious nature or other characteristics, would constitute a danger to human life or property.

<u>Dayton</u>
Chapter 94 – Animals

- (1) No owner shall allow any animal to commit acts defined or described in this section or Dayton City Code Chapter 130 as a nuisance.
  …
  (3) The owning, keeping, or harboring of any animal which does any of the following is hereby declared to be an act of nuisance committed by the person owning, keeping or harboring the animal:
    - (f) Excessively makes disturbing noises;
- No section on cats or limits
- Permitted:
    - House pets: dogs, cats, birds, rodents (maintained continuously in a cage)
    - "Any living horse, mule, donkey, pony, cattle, sheep, goat, swine, chicken, goose, duck, turkey, rabbit or any other livestock in the raising of which is determined by the state of Minnesota to be an agricultural pursuit, including, but not limited to, Cervidae, llamas, and Ratitae."
        - Additional animals explicitly listed: Rabbits, ferrets (vaccinated yearly), domestically raised pot-bellied pigs, and peacocks.

<u>Elk River</u>
Chapter 30-803. – Animals

- One animal unit per acre of fenced pasture land is allowed for properties 5 acres or larger, CUP required for properties less than 5 acres to have agricultural animals

    - Agricultural animals include slaughter/steer/heifer (1 unit), horses (1 unit), mature dairy cows (1.4 units), swine under 55 pounds (0.5 units), swine over 55 pounds (0.4 units), sheep (0.1 units), ducks (0.2 units), turkey (0.018 units) and chickens (0.01 units).
    - "Roosters are not permitted on parcels two and one-half acres to five acres in size, unless a conditional use permit is granted."
- No requirements for cats.

<u>Ham Lake</u>

Chapter 5-330– Animal Control

- The following conditions shall apply to every person who owns, controls, keeps, or maintains chickens on a residential city lot in areas zoned R-1 and RS-1:
    - (b) No roosters or other poultry shall be allowed.
- No requirements for cats – domesticated animals.
- "Except domesticated pets, and as permitted under Chapter 5-200, no raising, breeding, keeping or occupancy of livestock, poultry or other animals shall be permitted on any lands other than those zoned R-A Rural Single Family Residential. In land zoned R-A such activities may be permitted on parcels in excess of three (3) contiguous acres, provided the occupant has obtained an Animal Permit. As many as three (3) such animals may be kept on a lot or parcel of land containing three (3) acres. One (1) additional such animal, per acre, may be kept upon lots or parcels of land containing more than three (3) acres."
    - No definition of livestock is provided for clarification on types of animals.

<u>Osseo</u>

Chapter 94 – Animals

- No relevant chicken ordinances
- No relevant agricultural animal ordinances
- No relevant cat ordinances

<u>Rogers</u>

Chapter 10-22 – Restrictions on keeping certain animals

- (1) Chickens and other domestic fowl.
- (2) Any combination of animals and/or fowl of any age kept in such numbers or under conditions that reasonably annoy, injure, or endanger the health, safety, comfort, repose, or welfare of the public or of the animals or fowl.

Chapter 10-27 – Limit of dogs or cats on one premises

- Not more than three dogs or cats over six months of age shall be kept on any one premises except at a licensed commercial kennel or a licensed residential kennel.

Sec. 125-326 – Animal, livestock, and farming operations.

- Agricultural animals include slaughter/steer/heifer (1 unit), horses (1 unit), mature dairy cows (1.4 units), swine under 55 pounds (0.05 units), swine over 55 pounds (0.4 units), goat/sheep (0.1 units), goose/duck (0.02 units), turkey (0.018 units) and chickens (0.01 units), llama (0.5 units).
- Animal units are dependent on a zoning district's maximum density:
    - Rural estate zoning districts only (RE-2 and RE-5) requires three acres for the first animal unit and one additional acre per each additional animal unit.

CC Regular Session **7. 1.**

Meeting Date: 07/27/2021

By: Colleen Lasher, Administrative Services

Information

Title:

Adopt Ordinance #21-16 Repealing Ordinances 20-11, 20-12, and 20-13 in regard to Franchise Fees on Centerpoint Energy, Connexus Energy and City of Anoka Electric

Purpose/Background:

On July 28, 2020 The City of Ramsey Adopted Ordinances #20-11 implementing a gas franchise fee on Centerpoint Energy for providing gas service within the City of Ramsey, #20-12 implementing an electric franchise fee on Connexus Energy for providing electric service within the City, and #20-13 implementing an electric franchise fee on the City of Anoka Electric for providing electric service within the City of Ramsey. The purpose of the franchise fee was to provide a reliable, dedicated funding source for the City's Pavement Management Program which consists of road reconstruction and road overlay projects in the City.

In 2014, the Ramsey City Council adopted a Pavement Management Program that relied on special assessments and an annual property tax levy to support the effort. It was concluded that this method was the best approach at the time and that the funding would be re-evaluated after five-years.

Since October of 2020, the City has been using a franchise fee dedicated as a long-term reliable funding source for the reconstruction and overlays of streets throughout the city.

Franchise Fees

The franchise fees of $7.00 per utility, or $14.00 per month on residential users that have both electric and gas utilities are currently in place. This equates to $168.00 per year for residents connected to both gas and electric utilities. Commercial/Industrial users are charged a per meter fee based on meter size. Most churches (small/mall type are charged $20 per month $10 per utility), which is the same as a small commercial fee. See attached franchise fee revenue generated sheet for more detail on commercial rates. No more than one gas and one electric franchise fee is charged per address. If a property was to contain more than one meter, the franchise fee is calculated based off of the largest meter only. The program is known as the Pavement Management Program and support ten years of planned city street repair over ten years. The city anticipated revenue of approximately $2 million per year of Franchise Fee revenue to cover road reconstruction and overlays (see attached franchise fee revenues needed that shows how the $2M amount was determined). Projects were to be constructed based upon the annual revenue collected from the franchise fees and took away the reliance on special assessments and the issuance of debt.

A rebate program is currently in-place that rebates the annual franchise fee to those that have been assessed since 2015. The rebate program applies to those currently paying an assessment

on a street reconstruction or overlay project that was levied, starting in 2015 (first year of city's Pavement Management Program), or who paid their assessment upfront (prepaid) and would otherwise still be paying an assessment. The rebate is capped at the lesser of the annual assessment amount or annual franchise fees paid. Homeowners need to apply for the rebate annually, and they will be eligible for a full rebate of the franchise fee in 2021 if the ordinance remains in place until year-end.

Going Forward

Funding for future Pavement Management Projects is to be discussed and identified by the Council during the annual budget/levy process that is currently undergoing with a preliminary budget/levy to be adopted at the city's regular meeting of September 28, 2021.

Notification:

At the July 13, 2021 City Council Meeting, Ordinance # 21-16 was introduced to repeal the current franchise fee on gas (Centerpoint Energy) and electric (Connexus Energy and City of Anoka Electric). Per City code, a second reading and adoption of said ordinance is required at a future council meeting.

Time Frame/Observations/Alternatives:

Alternatives: Alternative #1: Motion to Adopt Ordinance #21-16 Repealing Ordinance #20-11 which implemented a gas franchise fee on Centerpoint Energy for providing gas service within the City of Ramsey, #20-12 which implemented an electric franchise fee on Connexus Energy for providing electric service within the City, and #20-13 which implemented an electric franchise fee on the City of Anoka Electric for providing electric service within the City of Ramsey, with an effective date of December 31, 2021.

Alternative #2: Motion of other.

Funding Source:

Funding for future Pavement Management Projects is to be discussed and identified by the Council during the annual budget process.

Recommendation:

The ordinance is presented for adoption.

Outcome/Action:

Motion to waive the Charter requirement to read the ordinance aloud and adopt Ordinances #21-16 Repealing Ordinance #20-11 which implemented a gas franchise fee on Centerpoint Energy for providing gas service within the City of Ramsey, #20-12 which implemented an electric franchise fee on Connexus Energy for providing electric service within the City, and #20-13 which implemented an electric franchise fee on the City of Anoka Electric for providing electric service within the City of Ramsey.

Roll Call Vote:
Councilmember Heineman
Councilmember Musgrove
Councilmember Howell
Councilmember Specht
Councilmember Woestehoff
Councilmember Riley
Mayor Kuzma

Attachments

Franchise Fee Revenue Needed
Ord 21-16
FF RevenueGenerated
ParcelByValue
2021 Tax Increase and $168 FF
Effect on 2021 Taxes Adding $1.9 to Levy

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	07/21/2021 09:02 AM
Kurt Ulrich	Colleen Lasher	07/21/2021 01:50 PM

Form Started By: Colleen Lasher Started On: 07/20/2021 03:06 PM
Final Approval Date: 07/21/2021

Franchise Fee/Tax Levy Calculation

2020-2029 Total Project Costs	$ 28,144,449.00
MSA Funded	$ (3,239,760.00)
General Funded ($500,000 -$200,000 Cracksealing)	$ (2,700,000.00)
Road Funds remaining	$ (795,000.00)
TIF	$ (400,000.00)
Storm Water	$ (1,687,108.00)
Water Utility	$ (385,000.00)
Net Bonding	$ 18,937,581.00
Annual Average Project Costs:	$ 2,104,175.67
Based on 2021-2029 Data as 2020 fully MSA funded	
Remove 10% Admin Costs	$ (210,417.57)
Avg Amount needed for Tax Levy	**$ 1,893,758.10**
Rebate Special Assessments (Est)	$ 50,000.00
Avg Amount needed for Franchise Fee	**$ 1,943,758.10**
$16 month Franchise Fee Generates Approximately	$ 2,150,000.00
$14 month Franchise Fee Generates Approximately	$ 1,925,000.00

ORDINANCE #21-16

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE REPEALING GAS AND ELECTRIC FRANCHISE FEES IMPLEMENTED UNDER ORDINANCE Nos. 20-11, 20-12 AND 20-13.

THE CITY OF RAMSEY ORDAINS:

SECTION 1: PURPOSE

The purpose of this Ordinance is to repeal the gas and electric franchise fees imposed upon Centerpoint Energy Minnesota, Connexus Energy and the City of Anoka Electric Utility, with said fees to cease being collected after the final franchise fee invoice billing issued by the utilities in December 2021.

SECTION 2: REPEAL

The following Ordinances are hereby repealed, effective December 31, 2021:

1. Ordinance #20-11, an Ordinance Implementing a Gas Franchise Fee on Centerpoint Energy Minnesota, its Successors and Assigns, for Providing Gas Service within the City of Ramsey, Anoka County, Minnesota.
2. Ordinance #20-12, an Ordinance Implementing an Electric Franchise Fee on Connexus Energy, a Minnesota Cooperative, its Successors and Assigns, for Providing Electric Service within the City of Ramsey, Anoka County, Minnesota.
3. Ordinance #20-13, an Ordinance Implementing an Electric Franchise Fee on City of Anoka, a Minnesota Municipal Corporation, its Successors and Assigns, for Providing Electric Service within the City of Ramsey, Anoka County, Minnesota.

The franchise fees shall cease to be billed as provided in the three franchise fee ordinances after the final franchise fee invoice billing issued by the utilities in December 2021**.**

SECTION 3: EFFECTIVE DATE

This Ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the Ramsey City Council this the _____ day of _____, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Introduction Date:
Posting Dates:
Adoption Date:
Publication Date:
Effective Date:

USING $7 Residential

Centerpoint

Counts are based on March 2021 data

Rate Class	# of Accounts	Flat Rate Fee per Month	# months	Franchise Fee Revenue (Yearly)
Residential	9,308	7.00	12	$781,872
Lower res because single gas meter in apt's				
Based on Monthly Therm Usage				
Com - A (Up to 1500 Therms) Ex: Small Churches	259	10.00	12	$31,080
Com/Ind-B (1,500-1-4,999 therms)	153	20.00	12	$36,720
Com/Ind-C (5,000 plus therms)	119	70.00	12	$99,960
SVDF - A (Up to 120,000 therms)		148.00	12	$0
Institutional	3	148.00	12	$5,328
SVDF - B (greater than 120,000 therms)	0	148.00	12	$0
LVDF	3	800.00	12	$28,800
TOTAL	9,845			$983,760

Connexus Energy

Counts are based on May 2021 data

Rate Class	# of Accounts	Flat Rate Fee per Month	# months	Franchise Fee Revenue (Yearly)
Residential	9,905	7.00	12	$832,020
Small Commercial/Industrial-Demand Ex: Lord of Life Church	257	45.00	12	$138,780
Small Commercial/Industrial-Non-Demand Ex: Small Churches	314	10.00	12	$37,680
Institutional (Schools)	2	210.00	12	$5,040
Large Commercial Industrial	5	210.00	12	$12,600
TOTAL	10,483			$1,026,120

Anoka Municipal

Counts are based on May 2021 collections

Rate Class	# of Accounts	Flat Rate Fee per Month	# months	Franchise Fee Revenue (Yearly)
Residential	229	7.00	12	$19,236
Small Commercial/Industrial-Demand	12	45.00	12	$6,480
Small Commercial/Industrial-Non-Demand	63	10.00	12	$7,560
Large Commercial/Industrial	0	210.00	12	$0
TOTAL	304			$33,276

TOTALS
$1,613,892
$138,780
$76,320
$41,760
$112,560
$0
$5,328
$28,800
$2,017,440

*** Rate Class Key:**

SVDF = Small Volume Dual Fuel
LVDF = Large Volume Dual Fuel
Com/Ind Follows City of Rogers Rates

Com=Commercial
Com/Ind = Commercial/Industrial

City of Ramsey Parcel Breakdown

	RESIDENTIAL	COMMERCIAL	EXEMPT	PUBLIC UTILITY	TOTAL
$0-$100,000	633	76	391	22	1122
$100,000-$150,000	255	16	32	0	303
$150,000-$200,000	874	20	13	0	907
$200,000-$300,000	5070	30	30	1	5131
$300,000-$400,000	2183	27	7	0	2217
$400,000-$500,000	462	29	7	0	498
$500,000-$1,000,000	182	93	25	0	300
$1,000,000-$5,000,000	7	100	21	1	129
$5,000,000 +	0	13	7	0	20
TOTAL	**9666**	**404**	**533**	**24**	**10627**

Please Note:

Residential Includes: Townhomes, Condos, Single Family Dwellings, Duplexes, and Residential Agricultural Property

Commercial Includes: Commercial, Industrial, and Apartment Property, and Manufactured Home Parks

2021 Adopted Levy -4.53% General Fund Levy Increase

RESIDENTIAL 2020 House Tax Value After Mkt Value Excl	2020 39.59% (Tax Capacity Based Only)	2020 City Portion of Taxes (B)	RESIDENTIAL 2021 House Tax Value After Mkt Value Excl	2021 39.25% (Tax Capacity Based Only)	2021 City Portion of Taxes (B)	$168.00 FF	2021 Total City Portion of Taxes & $168 FF	City Portion Increase Over 2020 Including FF	% Increase City Portion Only (Incl FF)
$ 127,241	$ 1,201	$ 504	$ 122,663	$ 1,119	$ 482	$ 168	$ 650	$ 146	29.00%
$ 162,775	$ 1,537	$ 645	$ 183,594	$ 1,675	$ 721	$ 168	$ 889	$ 244	37.88%
$ 172,040	$ 1,623	$ 681	$ 200,598	$ 1,830	$ 787	$ 168	$ 955	$ 274	40.30%
$ 198,091	$ 1,870	$ 784	$ 213,133	$ 1,944	$ 836	$ 168	$ 1,004	$ 220	28.07%
$ 220,545	$ 2,081	$ 873	$ 219,673	$ 2,004	$ 862	$ 168	$ 1,030	$ 157	18.03%
$ 223,706	$ 2,111	$ 886	$ 226,758	$ 2,069	$ 890	$ 168	$ 1,058	$ 173	19.49%
$ 217,929	$ 2,057	$ 863	$ 232,208	$ 2,118	$ 911	$ 168	$ 1,079	$ 217	25.12%
$ 256,297	$ 2,419	$ 1,015	$ 258,477	$ 2,358	$ 1,015	$ 168	$ 1,183	$ 168	16.55%
$ 244,307	$ 2,306	$ 967	$ 273,192	$ 2,492	$ 1,072	$ 168	$ 1,240	$ 273	28.24%
$ 271,448	$ 2,561	$ 1,074	$ 278,969	$ 2,545	$ 1,095	$ 168	$ 1,263	$ 189	17.55%
$ 312,562	$ 2,944	$ 1,235	$ 296,212	$ 2,695	$ 1,160	$ 168	$ 1,328	$ 93	7.54%
$ 308,399	$ 2,911	$ 1,221	$ 308,508	$ 2,814	$ 1,211	$ 168	$ 1,379	$ 158	12.94%
$ 348,947	$ 3,293	$ 1,381	$ 365,842	$ 3,336	$ 1,436	$ 168	$ 1,604	$ 223	16.11%
$ 371,183	$ 3,503	$ 1,470	$ 379,358	$ 3,460	$ 1,489	$ 168	$ 1,657	$ 188	12.77%
$ 393,310	$ 3,712	$ 1,557	$ 396,144	$ 3,613	$ 1,555	$ 168	$ 1,723	$ 166	10.63%
$ 426,600	$ 4,026	$ 1,689	$ 416,800	$ 3,801	$ 1,636	$ 168	$ 1,804	$ 115	6.81%
$ 434,000	$ 4,096	$ 1,718	$ 419,100	$ 3,822	$ 1,645	$ 168	$ 1,813	$ 95	5.51%
$ 450,600	$ 4,253	$ 1,784	$ 441,800	$ 4,029	$ 1,734	$ 168	$ 1,902	$ 118	6.62%
$ 561,500	$ 5,445	$ 2,284	$ 579,000	$ 5,461	$ 2,350	$ 168	$ 2,518	$ 234	10.26%

House Values Noted in black are from actual tax statements

(A) City Portion of taxes for 2020 calculates to 41.948%

(B) City Portion of taxes for 2021 calculates to 43.036%

* Median Market Value home was $226,500 ($209,645 Tax Capacity Value) for pay 2020 and $261,800 ($248,122 Tax Capacity) for pay 2021

** Average Value home was $234,100 ($217,929 tax capacity value) for pay 2020 and $272,600 ($259,894 Tax Capacity Value) for pay 2021

2021 Adopted Levy -4.53% General Fund Levy Increase

RESIDENTIAL 2020 House Tax Value After Mkt Value Excl	2020 39.59% (Tax Capacity Based Only)	2020 City Portion of Taxes (B)	RESIDENTIAL 2021 House Tax Value After Mkt Value Excl	2021 39.25% (Tax Capacity Based Only)	2021 City Portion of Taxes (B)	City Portion Increase Over 2020	% Increase City Portion Only	House Tax Market Value Increase	Total Tax % Increase
$ 127,241	$ 1,201	$ 504	$ 122,663	$ 1,119	$ 482	$ (22)	-4.36%	-3.60%	-6.78%
$ 162,775	$ 1,537	$ 645	$ 183,594	$ 1,675	$ 721	$ 76	11.81%	12.79%	8.98%
$ 172,040	$ 1,623	$ 681	$ 200,598	$ 1,830	$ 787	$ 106	15.63%	16.60%	12.71%
$ 198,091	$ 1,870	$ 784	$ 213,133	$ 1,944	$ 836	$ 52	6.65%	7.59%	3.95%
$ 220,545	$ 2,081	$ 873	$ 219,673	$ 2,004	$ 862	$ (11)	-1.22%	-0.40%	-3.71%
$ 223,706	$ 2,111	$ 886	$ 226,758	$ 2,069	$ 890	$ 5	0.52%	1.36%	-2.02%
$ 217,929	$ 2,057	$ 863	$ 232,208	$ 2,118	$ 911	$ 49	5.65%	6.55%	2.98%
$ 256,297	$ 2,419	$ 1,015	$ 258,477	$ 2,358	$ 1,015	$ (0)	-0.01%	0.85%	-2.53%
$ 244,307	$ 2,306	$ 967	$ 273,192	$ 2,492	$ 1,072	$ 105	10.87%	11.82%	8.07%
$ 271,448	$ 2,561	$ 1,074	$ 278,969	$ 2,545	$ 1,095	$ 21	1.92%	2.77%	-0.66%
$ 312,562	$ 2,944	$ 1,235	$ 296,212	$ 2,695	$ 1,160	$ (75)	-6.07%	-5.23%	-8.44%
$ 308,399	$ 2,911	$ 1,221	$ 308,508	$ 2,814	$ 1,211	$ (10)	-0.82%	0.04%	-3.33%
$ 348,947	$ 3,293	$ 1,381	$ 365,842	$ 3,336	$ 1,436	$ 55	3.95%	4.84%	1.32%
$ 371,183	$ 3,503	$ 1,470	$ 379,358	$ 3,460	$ 1,489	$ 20	1.33%	2.20%	-1.23%
$ 393,310	$ 3,712	$ 1,557	$ 396,144	$ 3,613	$ 1,555	$ (2)	-0.15%	0.72%	-2.68%
$ 426,600	$ 4,026	$ 1,689	$ 416,800	$ 3,801	$ 1,636	$ (53)	-3.14%	-2.30%	-5.59%
$ 434,000	$ 4,096	$ 1,718	$ 419,100	$ 3,822	$ 1,645	$ (73)	-4.26%	-3.43%	-6.68%
$ 450,600	$ 4,253	$ 1,784	$ 441,800	$ 4,029	$ 1,734	$ (50)	-2.80%	-1.95%	-5.25%
$ 561,500	$ 5,445	$ 2,284	$ 579,000	$ 5,461	$ 2,350	$ 66	2.90%	3.12%	0.30%

House Values Noted in black are from actual tax statements

(A) City Portion of taxes for 2020 calculates to 41.948%

(B) City Portion of taxes for 2021 calculates to 43.036%

* Median Market Value home was $226,500 ($209,645 Tax Capacity Value) for pay 2020 and $261,800 ($248,122 Tax Capacity) for pay 2021

** Average Value home was $234,100 ($217,929 tax capacity value) for pay 2020 and $272,600 ($259,894 Tax Capacity Value) for pay 2021

2021 Adopted Levy -4.53% General Fund Levy Increase & $1.9M If roads would have been levied

RESIDENTIAL 2021 House Tax Value	Regular 2021 Levy Requests: 39.251% (Tax Capacity Based Only	2021 City Portion of Taxes (A) With Regular 2021 Levy	2021 House Tax Value After Market Value Exclusion	Regular 2021 Levy Request & $1.9M additional for Roads: 45.982% (Tax Capacity Based Only	2021 City Portion of Taxes (B) With Regular 2021 Levy & $1.9M Roads	City Portion of $1.9M Additional Road Levy	% Increases City Portion Only With $1.9M levy added	Residential Market Value Increase	Increased Tax % for $1.9M of Road Levy Only	Total % Increase if added FF to 2021 Levy (FF+LEVY) $168/2021 Levy Requests: Tax Capacity Based Column
$ 122,663	$ 1,119	$ 482	$ 122,663	$ 1,202	$ 564	$ 83	17.15%	0.00%	7.38%	15.01%
$ 183,594	$ 1,675	$ 721	$ 183,594	$ 1,798	$ 844	$ 124	17.15%	0.00%	7.38%	10.03%
$ 200,598	$ 1,830	$ 787	$ 200,598	$ 1,965	$ 922	$ 135	17.15%	0.00%	7.38%	9.18%
$ 213,133	$ 1,944	$ 836	$ 213,133	$ 2,087	$ 980	$ 143	17.15%	0.00%	7.38%	8.64%
$ 219,673	$ 2,004	$ 862	$ 219,673	$ 2,152	$ 1,010	$ 148	17.15%	0.00%	7.38%	8.38%
$ 226,758	$ 2,069	$ 890	$ 226,758	$ 2,221	$ 1,043	$ 153	17.15%	0.00%	7.38%	8.12%
$ 232,208	$ 2,118	$ 911	$ 232,208	$ 2,274	$ 1,068	$ 156	17.15%	0.00%	7.38%	7.93%
$ 249,430	$ 2,275	$ 979	$ 249,430	$ 2,443	$ 1,147	$ 168	17.15%	0.00%	7.38%	7.39%
$ 258,477	$ 2,358	$ 1,015	$ 258,477	$ 2,532	$ 1,189	$ 174	17.15%	0.00%	7.38%	7.13%
$ 273,192	$ 2,492	$ 1,072	$ 273,192	$ 2,676	$ 1,256	$ 184	17.15%	0.00%	7.38%	6.74%
$ 278,969	$ 2,545	$ 1,095	$ 278,969	$ 2,732	$ 1,283	$ 188	17.15%	0.00%	7.38%	6.60%
$ 296,212	$ 2,695	$ 1,160	$ 296,212	$ 2,894	$ 1,359	$ 199	17.15%	0.00%	7.38%	6.23%
$ 308,508	$ 2,814	$ 1,211	$ 308,508	$ 3,021	$ 1,419	$ 208	17.15%	0.00%	7.38%	5.97%
$ 365,842	$ 3,336	$ 1,436	$ 365,842	$ 3,583	$ 1,682	$ 246	17.15%	0.00%	7.38%	5.04%
$ 379,358	$ 3,460	$ 1,489	$ 379,358	$ 3,716	$ 1,745	$ 255	17.15%	0.00%	7.38%	4.85%
$ 396,144	$ 3,613	$ 1,555	$ 396,144	$ 3,879	$ 1,821	$ 267	17.15%	0.00%	7.38%	4.65%
$ 416,800	$ 3,801	$ 1,636	$ 416,800	$ 4,082	$ 1,917	$ 281	17.15%	0.00%	7.38%	4.42%
$ 419,100	$ 3,822	$ 1,645	$ 419,100	$ 4,105	$ 1,927	$ 282	17.15%	0.00%	7.38%	4.40%
$ 441,800	$ 4,029	$ 1,734	$ 441,800	$ 4,327	$ 2,031	$ 297	17.14%	0.00%	7.38%	4.17%
$ 579,000	$ 5,461	$ 2,350	$ 579,000	$ 5,864	$ 2,753	$ 403	17.15%	0.00%	7.38%	3.08%

$263,000 MV ($249,430 mv exclusion)

FF = increase taxes

2021 Median Home Value: $261,800 ($248,122 MV Excl)

2021 Average Home Value: $272,600 ($259,894 MV Excl)

2021 Residential Properties per Anoka County

Under $100,000: 274 properties (includs 62 trailer park properties

$100,000-$263,000: 4,489 properties

$263,001 & over: 4,462 properties

Total Residential: 9,225

House Values Noted in black are from actual tax statements

(A) City Portion of taxes for 2021 calculates to 43.036% (2021 Adopted Levy)

(B) City Portion of taxes for 2021 calculates to 46.951% (2021 Adopted Levy & $1.9M Road Levy)

* Median Market Value home was $226,500 ($209,645 Tax Capacity Value) for pay 2020 and $261,800 ($248,122 Tax Capacity) for pay 2021

** Average Value home was $234,100 ($217,929 tax capacity value) for pay 2020 and $272,600 ($259,894 Tax Capacity Value) for pay 2021

2021 Adopted Levy -4.53% General Fund Levy Increase

COMMERCIAL 2020 Commericial Tax Value	2020 39.25% (Tax Capacity Based Only)	2020 City Portion of Taxes (B)	COMMERCIAL 2021 Commericial Tax Value	2021 39.25% (Tax Capacity Based Only)	2021 City Portion of Taxes (B)	City Portion Increase Over 2021	% Increase City Portion Only	Commercial Tax Market Value Increase	Total Tax % Increase
$ 707,500	$ 7,934	$ 3,414	$ 686,200	$ 7,423	$ 3,195	$ (220)	-6.44%	-3.01%	-6.44%
$ 2,615,700	$ 30,531	$ 13,139	$ 2,820,300	$ 31,845	$ 13,705	$ 565	4.30%	7.82%	4.30%
$ 2,421,800	$ 28,235	$ 12,151	$ 2,384,100	$ 26,852	$ 11,556	$ (595)	-4.90%	-1.56%	-4.90%
$ 3,440,800	$ 40,302	$ 17,344	$ 3,394,400	$ 38,414	$ 16,532	$ (812)	-4.68%	-1.35%	-4.68%
$ 4,361,200	$ 51,201	$ 22,035	$ 4,520,400	$ 51,299	$ 22,077	$ 42	0.19%	3.65%	0.19%
$ 6,433,700	$ 75,744	$ 32,597	$ 6,464,300	$ 73,543	$ 31,650	$ (947)	-2.91%	0.48%	-2.91%
$ 13,346,800	$ 157,608	$ 67,828	$ 13,802,100	$ 157,512	$ 67,787	$ (41)	-0.06%	3.41%	-0.06%

Commercial Values Noted in black are from actual tax statements

(A) City Portion of taxes for 2020 calculates to 41.948%
(B) City Portion of taxes for 2021 calculates to 43.036%
* Median Market Value home was $226,500 ($209,645 Tax Capacity Value) for pay 2020 and $261,800 ($248,122 Tax Capacity) for pay 2021
** Average Value home was $234,100 ($217,929 tax capacity value) for pay 2020 and $272,600 ($259,894 Tax Capacity Value) for pay 2021

2021 Adopted Levy -4.53% General Fund Levy Increase & $1.9M If roads would have been levied

COMMERCIAL 2021 Commercial Tax Value	2021 39.25% (Tax Capacity Based Only)	2021 City Portion of Taxes (A)	2021 Commercial Tax Value	2021 45.98% (Tax Capacity Based Only)	2021 City Portion of Taxes (B)	City Portion of $1.9M Additional	City Portion % Increase Only	Commercial Market Value Increase	Increased Tax % for $1.9M of Road Levy Only	Total % Increase: FF + 2021 Levy $240FF/2022 Tax Capacity Based Column % of 2021 levy	Total % Increase: FF + 2021 Levy $780FF/2022 Tax Capacity Based Column % of 2021 levy
								Value Increase	Tax % Increase		
$ 686,200	$ 7,423	$ 3,195	$ 686,200	$ 7,971	$ 3,743	$ 548	17.15%	0.00%	7.38%	3.23%	10.51%
$ 2,820,300	$ 31,845	$ 13,705	$ 2,820,300	$ 34,195	$ 16,055	$ 2,350	17.15%	0.00%	7.38%	0.75%	2.45%
$ 2,384,100	$ 26,852	$ 11,556	$ 2,384,100	$ 28,835	$ 13,538	$ 1,982	17.15%	0.00%	7.38%	0.89%	2.90%
$ 3,394,400	$ 38,414	$ 16,532	$ 3,394,400	$ 41,249	$ 19,367	$ 2,835	17.15%	0.00%	7.38%	0.62%	2.03%
$ 4,520,400	$ 51,299	$ 22,077	$ 4,520,400	$ 55,085	$ 25,863	$ 3,786	17.15%	0.00%	7.38%	0.47%	1.52%
$ 6,464,300	$ 73,543	$ 31,650	$ 6,464,300	$ 78,971	$ 37,077	$ 5,427	17.15%	0.00%	7.38%	0.33%	1.06%
$ 13,802,100	$ 157,512	$ 67,787	$ 13,802,100	$ 169,136	$ 79,411	$ 11,624	17.15%	0.00%	7.38%	0.15%	0.50%

Commercial Values Noted in black are from actual tax statements

(A) City Portion of taxes for 2021 calculates to 43.036% (2021 Adopted Levy)
(B) City Portion of taxes for 2021 calculates to 46.951% (2021 Adopted Levy & $1.9M Road Levy)
* Median Market Value home was $226,500 ($209,645 Tax Capacity Value) for pay 2020 and $261,800 ($248,122 Tax Capacity) for pay 2021
** Average Value home was $234,100 ($217,929 tax capacity value) for pay 2020 and $272,600 ($259,894 Tax Capacity Value) for pay 2021

CC Regular Session **7. 2.**

Meeting Date: 07/27/2021

By: Bria Raines, Community Development

Information

Title

Adopt Resolution #21-183 Denying an Easement Encroachment Agreement for an attached accessory structure in a drainage and utility easement at 16206 Sapphire St NW; Case of William Cowette (Proj. 21-119)

Purpose/Background:

The City received a Building Permit Application for a deck to be constructed at 16206 Sapphire Street NW (the "Subject Property") on August 15, 2017. The application was discussed and reviewed at the 8/22/2017 Development Review meeting. The application for a 14' deep deck that is 35' in length deck was denied. The property survey contains a "future deck" location outside of the drainage and utility easement (the "Easement"), whereas the application proposed a deck encroaching on the easement. In short, The Property Owner was aware of the easements onsite, was denied a permit, and built the deck anyway.

The property owner installed the deck after the denial. A code enforcement case was opened in 2017. Due to staff turnover, the case was not resumed until 2021. The Property Owner was contacted to apply for Easement Encroachment Agreement or remove the deck for the work without a permit violation. The Property Owner has chosen to apply for an Easement Encroachment Agreement to keep the deck.

Notification:

Notification is not required when considering an Encroachment Agreement.

Observations/Alternatives:

The Property Owner is applying for an Easement Encroachment Agreement for the deck plans that were originally denied in 2017. The house is built 0.9 feet from the easement and the deck is within the easement. A wetland is in the easement and rear property. The deck does not encroach on the wetland. Planning Staff recommends approval of Resolution 21-183 denying the Easement Encroachment Agreement; authorizing the existing deck to be removed with contingency that Property Owner will be assessed for hiring a contractor should the deck not be removed in 60 days.

Funding Source:

All costs associated with this request are the Applicant's responsibility.

Recommendation:

Staff recommends denying the Easement Encroachment Agreement to allow a deck to be located within the Easement on the Subject Property.

Action:

Motion to adopt Resolution #21-183 denying an Easement Encroachment Agreement for an attached accessory structure in a drainage and utility easement at 16206 Sapphire St NW

Attachments

Site Location Map

Property Survey

Resolution #21-183

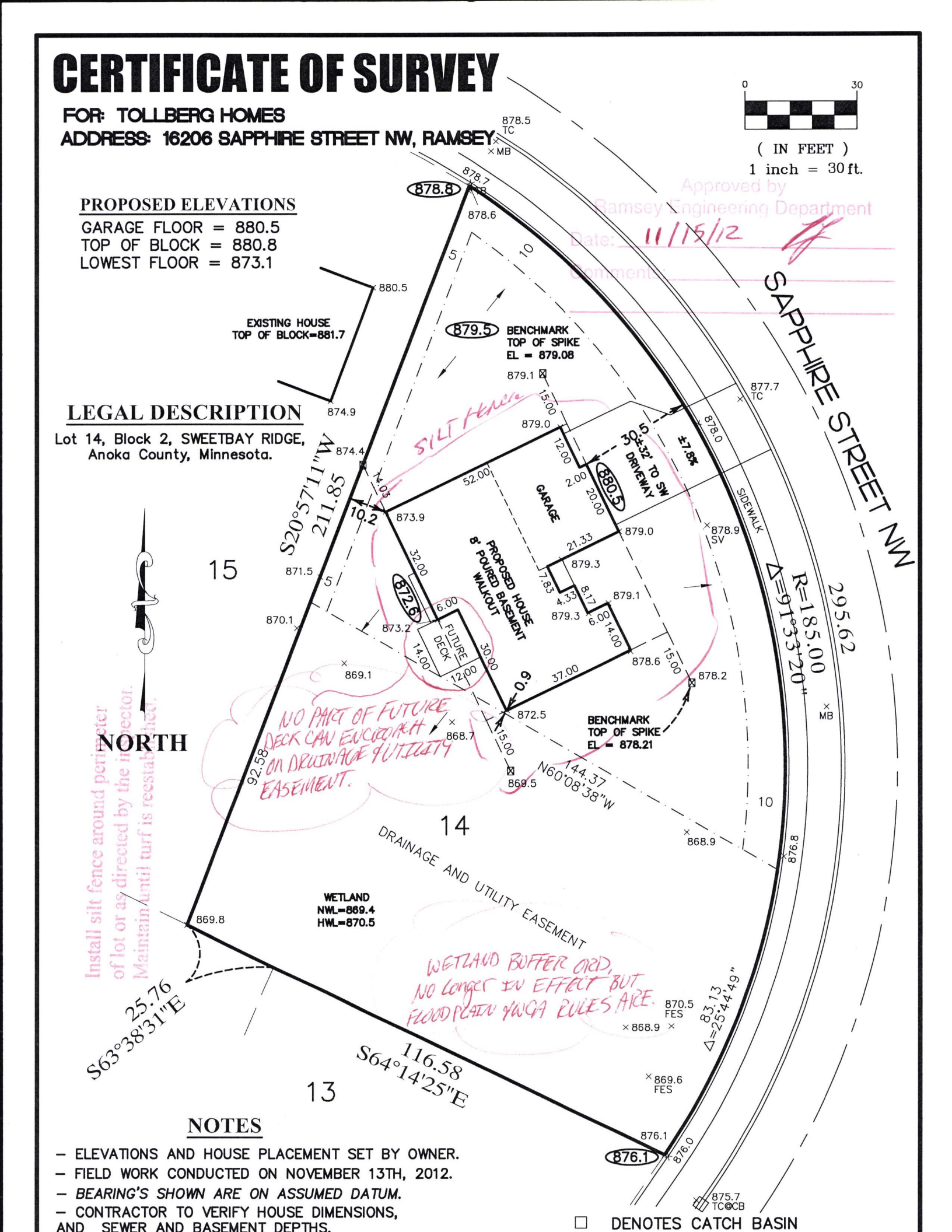
Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/15/2021 11:04 AM
Kurt Ulrich	Colleen Lasher	07/21/2021 01:48 PM
Form Started By: Bria Raines		Started On: 06/18/2021 02:31 PM
Final Approval Date: 07/21/2021		

7474
16206
92.6'
83.2'

CERTIFICATE OF SURVEY

FOR: TOLLBERG HOMES
ADDRESS: 16206 SAPPHIRE STREET NW, RAMSEY



NOTES

- ELEVATIONS AND HOUSE PLACEMENT SET BY OWNER.
- FIELD WORK CONDUCTED ON NOVEMBER 13TH, 2012.
- *BEARING'S SHOWN ARE ON ASSUMED DATUM.*
- CONTRACTOR TO VERIFY HOUSE DIMENSIONS, AND SEWER AND BASEMENT DEPTHS.

□ DENOTES CATCH BASIN

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-183

RESOLUTION DENYING AN EASEMENT ENCROACHMENT AGREEMENT FOR AN ATTACHED ACCESSORY STRUCTURE IN A DRAINAGE AND UTILITY EASEMENT AT 16206 SAPPHIRE STREET NW

WHEREAS, William Cowette III, hereinafter referred to as the "Applicant," have requested an Easement Encroachment Agreement to maintain an existing thirteen foot by thirty-foot (13' x 30') Deck (the "Deck") within a drainage and utility easement (the "Easement") on the property legally described as follows:

Lot 14, Block 2 Sweetbay Ridge

(the "Subject Property").

WHEREAS, during review of an open code enforcement case, it was discovered that there is an existing, detached accessory structure located within the Easement; and

WHEREAS, the Applicant applied for a deck and was denied in August 2017; and

WHEREAS, the Deck has been placed in last 5 years without a permit since ordinance requiring building permit for certain accessory structures; and

WHEREAS, the principle structure building plans did include a future option for a deck out of the easement; and

WHEREAS, the Applicant installed the deck on the property after the denial.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Applicant shall remove the Deck on the Subject Property in 30 days; August 26, 2021.

2. That Ramsey City Staff shall be authorized to hire a contractor to remove the portion of the Deck encroaching the Easement if the Deck is not removed by August 26, 2021.

3. That the Applicant will be assessed fees for hiring a contractor if the Deck is not removed by August 26, 2021.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly adopted by the Ramsey City Council this the 13th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

This document drafted by:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

CC Regular Session **7. 3.**

Meeting Date: 07/27/2021

Submitted For: John Nelson, Engineering/Public Works

By: Grant Riemer, Engineering/Public Works

Information

Title:

Authorization to Enter Into a Negotiations for Design/Bid/Build Services for the New Water Treatment Plant

Purpose/Background:

Purpose/Background:

Purpose:

The purpose of this case is to receive council authorization to begin negotiations with AE2S to provide Design/Bid/Build services for the construction of a new City of Ramsey Water Treatment Plant. The scope of their duties will include schematic design/final design of the new water treatment plant, preparing construction documents, and participating in the bidding and award phases of the project, as outlined in their proposal. During the construction administration phase, AE2S will work closely with city staff to oversee the actual construction of the plant.

Background:

The city of Ramsey has long planned for a water treatment plant and added it to our Capital Improvement Plan (CIP) in 2004. The land was secured in 2008 by the purchase of the former Bury Carlson site. That purchase was finalized in 2013. SEH was hired in 2020 to develop a water treatment plant feasibility study. This study determined that a 10 Million Gallon per Day (MGD) plant would be needed and that the gravity filtration process would best serve to remove the high concentrations of Manganese and Iron from our drinking water.

Notification:

N/A

Time Frame/Observations/Alternatives:

On 5/20/2021 the city issued a Request for Proposals (RFP) for Design/Bid/Build services for the new water treatment plant. Five firms submitted proposals by the deadline on 7/7/2021.

The City Utilities Supervisor, City Engineer and Public Works Superintendent met on 7/14/2021 to vet and rank the five proposals. The top three firms selected after that process for interviews before staff were AE2S, SEH and WSB. The final criteria for selection was generally based on experience in designing water treatment facilities, proposed work plan, ability to meet construction time lines, and proposed fees for services.

On July 20th the top three firms were interviewed by the Utilities Supervisor, City Engineer and Public Works Superintendent. After discussions, the consensus was that Staff would be comfortable working with any of the three firms and to move AE2S ahead for final consideration by Council.

AE2S proposed fee is a not to exceed amount of $1,198,600 for the services outlined in their proposal.

Funding Source:

Funding for Design/Bid/Build services will come from the water utility fund.

Recommendation:

Staff recommends that the City Council authorize staff to begin negotiations with AE2S for Design/Bid/Build services for the new water treatment plant, in an amount not to exceed $1,198,600 subject to the review and approval of the contract by the City Attorney.

Outcome/Action:

Motion to authorize staff to begin negotiations with AE2S for Design/Bid/Build services for the new Water Treatment Plant, in an amount not to exceed $1,198,600 subject to the review and approval of the contract by the City Attorney.

Attachments

AE2S Proposal

Resolution #021-220

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/22/2021 02:35 PM
Diana Lund	Diana Lund	07/22/2021 02:39 PM
Kurt Ulrich	Colleen Lasher	07/22/2021 03:00 PM
Form Started By: Grant Riemer		Started On: 07/21/2021 11:55 AM
Final Approval Date: 07/22/2021		

PROPOSAL FOR

DESIGN & CONSTRUCTION - MUNICIPAL WATER SUPPLY TREATMENT

CITY OF RAMSEY, MINNESOTA

AE2S
Think Big. Go Beyond.

7.7.2021

- SIMPLIFY
- INTEGRATE
- SUPPORT

IN ASSOCIATION WITH:

OERTEL ARCHITECTS

SRF Consulting Group, Inc.

DESIGN TREE
engineering + land surveying

www.ae2s.com

July 7, 2021
John Nelson
7550 Sunwood Drive NW
Ramsey, MN 55303

Re: A Team and Approach to Ensure your Long-Term Water System and Public Works Success

Dear Mr. Nelson:

This is an exciting time as the City of Ramsey plans to provide filtered drinking water to all its residents through design and construction of a new Water Treatment Plant (WTP). We've assembled the team of AE2S, Oertel Architects, SRF, and Design Tree (and will also be partnering with Total Control Systems), to bring your vision to reality. By selecting this team, Ramsey will realize the following benefits:

- **Operationally Friendly, Maintainable, Complaint Mitigating Water Treatment Plant.** Your staff has a lot on their plates. You need an "Easy Button" WTP that is: operationally friendly, easy to maintain, and designed to progressively dial down water quality complaints. Upon receiving Ramsey's RFP, AE2S immediately took action: 1) testing all wells that will feed the plant; 2) identifying key parameters and opportunities to mitigate future operational issues, compliance issues, and complaints; 3) reaching out to Total Control Systems to establish a partnering agreement; and 4) developing a plan to deliver you an "Easy Button" WTP. Our team's collaboration with your staff, experience in WTP design, successful optimization of hundreds of plants, and successful history of working with Total Control Systems will all be harnessed to deliver a **SIMPLIFIED** water plant that maximizes your ability to serve Ramsey.

- **Architecturally Integrated, Efficient, Accommodating Campus.** Our team has unmatched insights into the City's vision for the campus through Oertel and SRF's experience designing the Public Works Facility. We're ready to hit the ground running! We're so excited, in fact, that we have already begun developing an architectural model of the future plant, as well as a plant-layout visualization tool that can be used to facilitate input and understanding during Workgroup Meetings. Our team's insight, passion, and collaborative Workgroup Meeting Approach will deliver a truly **INTEGRATED,** efficient, and accommodating overall campus.

- **Informed, Equipped and Empowered Operators.** Start-up, training, and ongoing optimization is the fun part; we begin with that end in mind. As passionate industry leaders in optimization and training, we will empower your operators personally and connect them with key organizations, vendors, and operators in our area/industry so they are **SUPPORTED** with the resources they need to be successful for years to come.

We are excited to work with you on this project! Should you have any additional questions, please contact me at 763-463-5036 or on my cell phone at 763-406-6940.

Submitted in Service,
AE2S

Steve Nelson, PE
Project Manager

Note: AE2S acknowledges the receipt and review of Addendum #1 on July 30, 2021

SIMPLIFY

WTP DESIGN & PROGRAMMING

WHY OUR TEAM:

- **Experience** with 100s of Iron & Manganese Treatment Plants
- **Specialized** O&M and WTP Optimization Experts
- **Integrated Programming** through relationship with Total Control

WATER PLANT THAT IS:

- Operationally Friendly
- Maintainable
- Complaint Mitigating

INTEGRATE

OPERATIONS WITH CAMPUS LAYOUT

WHY OUR TEAM:

- **Insight** Ramsey's Vision for the Public Works Campus
- **Understanding** of Work Order Processing and Mobilization
- **Collaborative** Workgroup Approach and Public Education

CAMPUS THAT IS:

- Architecturally Integrated
- Efficient
- Accommodating

SUPPORT

FOR WATER OPERATIONS STAFF

WHY OUR TEAM:

- **Training** by Industry Leaders in Operator Training and Education
- **Connections** with Local Organizations, Vendors, and Operators
- **Operational Technology** (OpWorks) that Empowers Your Staff

OPERATORS THAT ARE:

- Informed
- Equipped
- Empowered

OPERATIONS & MAINTENANCE FOCUSED WTP APPROACH

We know operational efficiency is a major priority for you and your staff who will be running the new facility. You deserve to be involved! Our goal is to be a resource to guide you through this new adventure.

TEAM WITH UNMATCHED INSIGHT!

AE2S

Water Treatment Specialists

- 300+ Water-Focused Professionals
- Trained Operators
- Funding Experts In-house

OERTEL ARCHITECTS

Architecture

- Designed Ramsey's Public Works Building
- Extensive experience with multi-function campus projects
- Recently designed Edina & Robbinsdale WTP's with AE2S

SRF Consulting Group, Inc.

Civil/Site

- Designed Ramsey's Public Works Building
- Understand the site conditions and execution of the campus vision
- Ability to build on work performed and eliminate rework

+

totalcontrol SYSTEMS, INC

COLLABORATION WITH TOTAL CONTROLS*

We know your staff has a good working relationship with Total Controls. So do we! Your Project Manager, Steve Nelson, has collaborated on more than 10 projects with Total Controls. We are committed to working collaboratively with their team throughout this project.

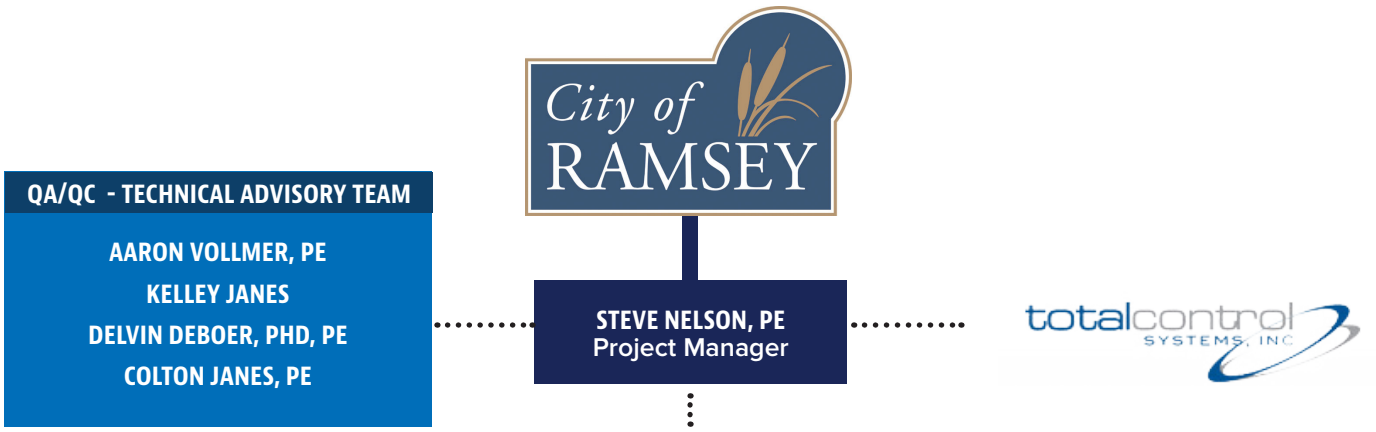
= Seamless integration with your existing system

COMPLETED 30+ PROJECTS TOGETHER!

1 KEY PROJECT TEAM

The selected consultant must have experience with iron and manganese removal, understanding of operational impacts, be able to execute sound technical and financial judgment, and demonstrate the proven ability to facilitate a collaborative planning and design process across a range of various interests to deliver a successful project. This is a proven team whose members have worked together successfully on numerous past projects. This team has committed the time and availability to help you make the best decisions for your water system, staff, and community.

On the next page you will see a snapshot of the key team members that you will interact with and why they make our team the best fit for your project. These key team members have successfully completed hundreds of similar projects for local communities. **For the interest of your time reviewing these proposals, we have highlighted the *"why"* they matter to the success of *this* project.** If the City would like to see a full resume for these team members or any members of our team, we would be more than happy to share that with you.



DESIGN TEAM

WATER TREATMENT

ABBIE BROWEN, PE
Water Engineer

DELVIN DEBOER, PHD, PE
Start-up/
Water Chemistry Expert

KELLEY JANES
Licensed Operator/
Operations Optimization

STEVE SEIBERT
3D Revit/Lead Process
Designer

STRUCTURAL/ ARCHITECTURAL

ANDREW COOPER
Lead Architect

THOMAS STROMSODT, AIA
WTP Architect

JOE NICHOLSON, PE
Structural Engineer

ASHLEY OLSON, PE
Structural Engineer

ELECTRICAL/ MECHANICAL

PAUL QUIRIN, PE
Mechnical Engineer

AARON MULLER, PE
Electrical Engineer

CIVIL/SITE

MICHAEL AARON, PE
Civil/Site

KEN GRIESHABER
Landscape Architecture

FINANCIAL/FUNDING

ABBY RITZ
Funding Specialist

KEY TEAM SPOTLIGHT

"Mr. Nelson has been my go-to water engineer for years. He really listens and brings a lot to the table in his ability to think strategically, as well as outside of the box. He has consistently helped me find the best solutions for each community I have served."

BRIAN SKOK, Utility Superintendent
City of Apple Valley, MN
bskok@cityofapplevalley.org
952-953-8441

60+ WTP's
& DECADES OF REPEAT CLIENTS/TRUSTED RELATIONSHIPS

STEVE NELSON, PE
Project Manager

Client	1990s	2000s	2010s	2020	June 21'
Brooklyn Center			WTP, Water Quality Complaint Reduction		Filter Evaluation & Operator Training
Brooklyn Park		Filter Evaluation & Operator Training, WTP	Misc. Direct Selection Drinking Water Services	Misc. Direct Selection Drinking Water Services	
Eagan	WTP	Misc. Direct Selection Drinking Water Services, Misc. Direct Selection Drinking Water Services	WTP, Misc. Direct Selection Drinking Water Services		Filter Evaluation & Operator Training, Lead and Copper Rule - Corrosion Control Study
Edina	WTP, WTP, WTP	Water Quality Complaint Reduction			Filter Evaluation & Operator Training, WTP
Le Sueur/Carver/ Apple Valley		Filter Evaluation & Operator Training	WTP, Water Quality Complaint Reduction, Misc. Direct Selection Drinking Water Services	Misc. Direct Selection Drinking Water Services	Water Quality Complaint Reduction, Lead and Copper Rule - Corrosion Control Study
Plymouth		WTP, WTP	Filter Evaluation & Operator Training, Water Quality Complaint Reduction	Misc. Direct Selection Drinking Water Services	
Robbinsdale	WTP, WTP, WTP		Misc. Direct Selection Drinking Water Services, Misc. Direct Selection Drinking Water Services	WTP	

- WTP (Project Manager / Lead Process Engineer)
- Water Quality Complaint Reduction
- Filter Evaluation & Operator Training
- Lead and Copper Rule - Corrosion Control Study
- Misc. Direct Selection Drinking Water Services

"The design team at AE2S has been great. They are very knowledgeable, good at communicating with staff to determine needs, thorough, and responsive. We are very impressed with AE2S."

TOM WESOLOWSKI, PE, City Engineer
twesolowski@ci.shoreview.mn.us
651-490-4600

FOCUS ON OPERABILITY

- ✓ Deep Revit (3D Modeling) Background
- ✓ Side-by-side training/education with staff
- ✓ Creative long-term treatment solutions
- ✓ Member of the YP and Water Utility Council Committees

RELEVANT EXPERIENCE

- Edina WTP
- Mounds View WTP
- St. Cloud WTP

ABBIE BROWEN, PE
Project Engineer

ANDREW COOPER
Lead Architect

RAMSEY PW BUILDING LEAD

- ✓ Vision for Campus
- ✓ Understands Staff Preferences
- ✓ Proven Success for Ramsey

RELEVANT EXPERIENCE

- Ramsey Public Works Building
- Fridley Civic Campus & Public Works
- Minnesota National Guard Vehicle Maintenance Shop

THOMAS STROMSODT, AIA
WTP Architect

SIX WTP'S WITH AE2S

- ✓ Water-specific Architecture Design
- ✓ Sustainability and Re focus
- ✓ Operability

RELEVANT EXPERIENCE

- AE2S Go-to WTP Architect
- Robbinsdale WTP
- Edina WTP

AE2S NEXUS
The Financial Link

FINANCIAL/FUNDING

- ✓ Municipal-Specific Funding Specialists
- ✓ Cost of Service Analysis
- ✓ Life Cycle Cost Analysis
- ✓ Long-term Rate Planning & Design
- ✓ Revenue Adequacy

QA/QC - TECHNICAL ADVISORY TEAM

AARON VOLLMER, PE
QA/QC - Water Expert

- ✓ Big Picture
- ✓ Funding
- ✓ Water Treatment Expert

RELEVANT EXPERIENCE

- Woodbury CMAR Treatment Plant
- Robbinsdale WTP
- Shoreview WTP

DELVIN DEBOER, PHD, PE
Training Expert

- ✓ Past College Professor
- ✓ Connects Well with Operators
- ✓ Water Chemistry Expert

RELEVANT EXPERIENCE

- Edina WTP
- Shorview WTP
- Marshall WTP

COLTON JANES, PE
Operations Optimization

- ✓ Experienced Director of Operations; 13 Counties, 95 employees
- ✓ Leads AE2S Operations Software Development
- ✓ Facility Operations Optimization and Increasing Efficiencies

RELEVANT EXPERIENCE

- Eagan OpWorks
- Mounds View WTP

KELLEY JANES
Training/Operations

- ✓ 24 years of utility management experience
- ✓ Leads MN Rural Water Operator Training Programs
- ✓ Class A Water Operator

RELEVANT EXPERIENCE

- City of Chanhassen - Utilities Superintendent
- City of Golden Valley - Utilities Supervisor

2
EXPERIENCE & QUALIFICATIONS

AE2S has been a specialized firm since the very beginning and developed a full service engineering business in support of our main spotlight, **water.** By focusing on this essential resource, we have proven to provide expert knowledge and an overall understanding of our clients' needs. Our team has successfully completed numerous projects similar to your's and are excited to bring our specialized experience to your project and exceed your expectations for design **simplicity,** facility **integration**, and operational **support.**

CLIENT	PLANNING	WATER SUPPLY	WATER TREATMENT	MANGANESE REMOVAL	IRON REMOVAL	GRAVITY FILTRATION	FINANCIAL
Alexandria Light & Power, MN	X	X	X	X	X	X	
City of Anoka, MN	X	X	X	X	X		X
City of Baxter, MN	X	X	X	X	X	X	
City of Bloomington, MN				X	X	X	
City of Breckenridge, MN	X	X	X	X	X		X
City of Brooklyn Center, MN	X	X	X	X	X	X	
City of Brooklyn Park, MN	X	X	X	X	X	X	
City of Buffalo, MN	X	X	X	X	X		
City of Burnsville, MN		X					X
City of Coleraine, MN	X	X	X	X	X	X	
City of Devils Lake, ND	X	X	X	X	X	X	X
City of Eagan, MN	X	X	X	X	X	X	X
City of Eden Prairie, MN		X		X	X	X	X
City of Edina, MN	X	X	X	X	X	X	X
City of Fairmont, MN	X	X	X			X	X
City of Grand Forks, ND	X	X	X			X	X
City of Hamburg, MN	X	X	X	X	X		
City of LeSuer, MN	X	X	X	X	X	X	
City of Minnetonka, MN	X		X	X		X	X
City of Mounds Views, MN	X	X	X				
City of Oakdale, MN		X	X				X
City of Plymouth, MN	X	X	X	X	X	X	X
City of Princeton, MN	X	X	X	X	X		
City of Robbinsdale, MN	X	X	X	X	X	X	
City of Shoreview, MN	X		X	X	X	X	
City of St. Cloud, MN	X	X	X			X	X
City of Sioux Falls, SD	X	X	X			X	X
City of Thief River Falls, MN	X		X			X	X
City of Woodbury, MN	X	X	X				X
Marshall Municipal Utilities, MN	X		X	X	X	X	
Watertown Municipal Utilities, MN	X	X	X	X	X	X	X

"I appreciate the commitment the AE2S team continues to make to ensure complete success of our multiple water infrastructure projects. The team operates as a seamless and dedicated extension of our City staff. Our communications have been very open, extensive and responsive. The ideas, advice, and feedback we have received is greatly appreciated, and reinforces my confidence that we are developing the best possible outcomes for our Community for not only the immediate term but for many, many years to come."

RICHARD MCCOY, PE, Public Works Director / City Engineer
rmccoy@ci.Robbinsdale.mn.us
763-531-1260

Robbinsdale, Minnesota

WATER SYSTEM IMPROVEMENTS

Community Faces Growth and Aging Infrastructure

The City of Robbinsdale is an inner ring suburb of the Minneapolis Metropolitan area with about 14,000 residents and provides an average of 2 MGD of potable water to the community. The City became fully developed in the 1970s and was experiencing redevelopment and pressure to add additional density in various locations throughout the City. The City had constructed three regional water treatment plants in the late 1960s to provide iron and manganese filtration, and those facilities had served them well for a very long time. Unfortunately, these facilities were nearing the end of their useful life, and Robbinsdale was faced with significant infrastructure challenges to replace these water treatment plants.

Investing in the Future

Following a feasibility study and council engagement, it was determined that Robbinsdale would make a significant investment in its water system. In addition to the treatment plant replacement, Robbinsdale elected to replace two existing wells, connect all of its wells to one central treatment plant, and build a new water tower. The City Council decided to proceed forward with a new centralized lime softening water treatment plant in order to improve the quality of the water they were providing to residents and businesses.

Seamless Partnership Streamlines Execution Process

AE2S teamed with Robbinsdale to complete all of these improvements under three separate projects, all of which are being constructed at the same time. Each of these projects addresses separate portions of Robbinsdale's drinking water infrastructure, and they ultimately work as an integrated system. AE2S assembled a project team that had the right combination of expertise and experience to enable the team to jump right in and get to work with Robbinsdale staff. The team was able to effectively evaluate and design a multitude of treatment processes, including groundwater lime softening, water tower design, and wellhead sustainability. Completing these projects on similar timelines, with complementary project teams and a central project manager, allowed for the seamless completion of each objective.

WHY THIS PROJECT?

- City's First Water Treatment Plant
- Similar Footprint
- AE2S/Oertel Partnership
- Similar Treatment Goals
- Operator Training/Support
- Under Budget & Ahead of Schedule

"AE2S provides great client service. The product they provide is ultimately owned by the City of Woodbury and AE2S has a forthright recognition of that. They are open and share information at all levels and enable our staff to be as self-sufficient as possible. We value our relationship with AE2S and the benefit they bring to our staff and community."

JIM WESTERMAN, Utilities Division Manager
jim.westerman@woodburymn.gov
651-714-3720

Woodbury, Minnesota

WATER TREATMENT AND MANAGEMENT

Ground Water Contamination Concerns Lead to Treatment

In 2004, PFAS were first found to have contaminated drinking water supplies in parts of the eastern Twin Cities. Over the last 15 years or so, PFAS have been discovered in Woodbury's groundwater supply and research has been conducted to identify the source and level of contamination. Most of the contamination has been traced to four dumps or landfills in Oakdale and Woodbury, at the 3M manufacturing facility.

In November 2017, the MDH notified the City of Woodbury that of Woodbury's 19 municipal wells, water from five wells - based on the most current data - exceed either a PFAS health-based guidance value (HBV) and/or a health risk index (HRI) value.

On February 20, 2018, the State of Minnesota settled its lawsuit against the 3M Company in return for a settlement of $850 million.

Lawsuit Leads to Action

In response to this settlement, the City of Woodbury retained AE2S to assist with the development of a PFAS Treatment Master Plan.

The PFAS Treatment Master Plan consisted of the alternative evaluation and planning for a 30MGD WTP to treat PFAS and potentially other treatment target goals, such as iron and manganese removal, radon removal, softening, fluoridation, and disinfection. The study also included a review of population and water demand projections, evaluation of current and future drinking water regulations, completion of a source water evaluation, a treatment technology evaluation, and development of preferred project alternatives for evaluation.

Various treatment technologies were investigated, such as GAC, Ion Exchange, Lime Softening, and RO/NF Membranes.

Focused Project Team Delivers a Solution in Record Time

Following negotiations with the State and the identification of a temporary WTP site, Woodbury was awarded a grant of $8,725,000 to design and build a temporary WTP capable of treating 3,800 gpm. AE2S jumped into action in early 2020 to begin planning for the design and construction of a temporary WTP with a goal of treatment being operational by June 1, 2020. In addition to AE2S beginning an expedited design process, Woodbury determined that this was an emergency and declared a City emergency which allowed them to utilize a unique CMAR (Construction Manager at Risk) contracting method not yet allowed in Minnesota. Through a seamless project team between the City, AE2S, and the contractor (Rice Lake Construction), AE2S was able to deliver a successful WTP on time and before summer peak demand.

APWA PROJECT OF THE YEAR

WHY THIS PROJECT?

- PFAS Removal
- City's First Water Treatment Plant
- Operator Training/Support
- Accelerated Schedule
- Innovative Construction Techniques

"The design team at AE2S has been great. They are very knowledgeable, good at communicating with staff to determine needs, thorough, and responsive. We are very impressed with AE2S."

TOM WESOLOWSKI, PE, City Engineer
twesolowski@ci.shoreview.mn.us
651-490-4600

Shoreview, Minnesota

WATER TREATMENT PLANT DESIGN AND CONSTRUCTION

Concerns Lead to New WTP

The City of Shoreview provides an average of approximately 3 MGD of potable water to its 26,000 local residents, as well as to customers within the Cities of North Oaks, Arden Hills, and Vadnais Heights. The City experienced significant growth in the 1970s and 1980s, but focus shifted from new development to infill and redevelopment. The City currently operates a water supply system that consisted of six wells, raw water transmission piping, a storage reservoir, chemical feed systems, and a booster pump station (but no treatment/filtration facility). The existing water system had served the City well for decades, but increasing color-related concerns and aging infrastructure spurred the City to enlist AE2S to design and construct a water treatment plant (WTP).

Treatment Objectives Drive Technology Selection

The treatment objectives established for the new WTP included ammonia removal, iron and manganese removal, hydrogen sulfide removal, radon removal, fluoridation, disinfection and maintaining a protective disinfectant residual in the distribution system, and disinfectant by-product control. Several alternative technologies were evaluated to accomplish these treatment objectives for the proposed water treatment facility. Analysis included a pilot study evaluating greensand filtration and alternative oxidation processes.

Solution Meets Treatment Financial Objectives

Ultimately, aeration, with gravity filtration, gas chlorine, and traditional backwash reclamation basins were selected as the alternatives that best met the City's needs, both in terms of accomplishing treatment objectives and financial considerations.

Final design and bidding were completed in May 2015. The WTP became operational December 2016.

WHY THIS PROJECT?

- Integrated with Existing Campus
- Iron & Manganese Removal
- City's First Water Treatment Plant
- Operator Training/Support

"The staff at AE2S are extremely knowledgeable in all aspects of water treatment, storage, and distribution. They coordinate and communicate well with all members of the design and construction team. Throughout design and construction, they provide a thorough review of all options and evaluate multiple scenarios at each point in the process. I am very impressed with their organization and have been pleased with the work they have completed in the City of Fairmont."

TROY NEMMERS, PE, Public Works Director
tnemmers@fairmont.org
507-238-9461

Fairmont, Minnesota

WATER SYSTEM PLANNING AND NEW WTP

Facing Multiple Challenges

The Fairmont Water Treatment Plant (WTP) was experiencing treatment capacity limitations, as well as challenges related to aging infrastructure, including operational difficulties related to deteriorating and outdated treatment processes. Proposed drinking water regulations would likely require improvements or advanced treatment processes to be implemented in the future at the WTP.

To address these challenges, the City retained AE2S to complete a Facility Master Plan, designed to include population and water demand projections, evaluation of current and future drinking water regulations, establishment of treatment target goals, completion of a source water evaluation, a WTP condition assessment and risk analysis, a treatment technology evaluation, and development of preferred project alternatives for evaluation.

Confirmation of Recommendations

Following completion of the Master Plan, AE2S initiated an onsite pilot treatment operation that was designed specifically to comparatively analyze the Taste and Odor (T&O) mitigation performance of Ultraviolet light (UV) and Hydrogen Peroxide (H_2O_2), ozone, and Granular Activated Carbon (GAC). Analysis included "spiking" pilot water with increased concentrations of T&O compounds to evaluate performance under worst case conditions.

In addition to analytical evaluation, performance of the alternative technologies was evaluated by an "Odor Panel" consisting of WTP staff, City officials, residents, and engineers. Participation not only assisted in process selection, but also improved public support for the project.

Full Speed Ahead

The 5.4 million gallon per day (MGD) facility includes the following treatment processes: raw water aeration, conventional lime and soda ash softening, a filter press solids handling process, conventional sand filtration, GAC filtration, onsite generation of sodium hypochlorite for chlorine disinfection, and eight additional chemical feed systems. Interesting project components include demolishing an existing school to make way for the new facility location, rehabilitating and reusing the existing raw water intake station, intermediate pumping station, high service pumping station, and demolishing the existing facility and restoring the adjacent lake shoreline.

WHY THIS PROJECT?

- Educational Gallery Included for Public Tours
- Taste and Odor Complaint Mitigation
- Collaborative Workshop Approach

REFERENCES

We strive to develop exceptional client/consultant relationships which go beyond the norm by adding the value of knowing that your consultants are an extension of your staff, devoted to the success of your public utilities as a whole. We believe that exceptional relationships are the true measure of client satisfaction.

We have listed a few client references to the right and the pages prior to this. **We encourage you to contact any of our clients to get a sense of what "extreme client service" means to AE2S.**

"Our partnership with AE2S is a positive experience we'll gladly share with other utilities in need of professional services. Reasonable and practical solutions that begin with a common-sense look at our needs. AE2S doesn't first offer a grandiose engineering solution when a low-cost, simple operational change would accomplish the same objective."

RICK WAHLEN, Public Works Director
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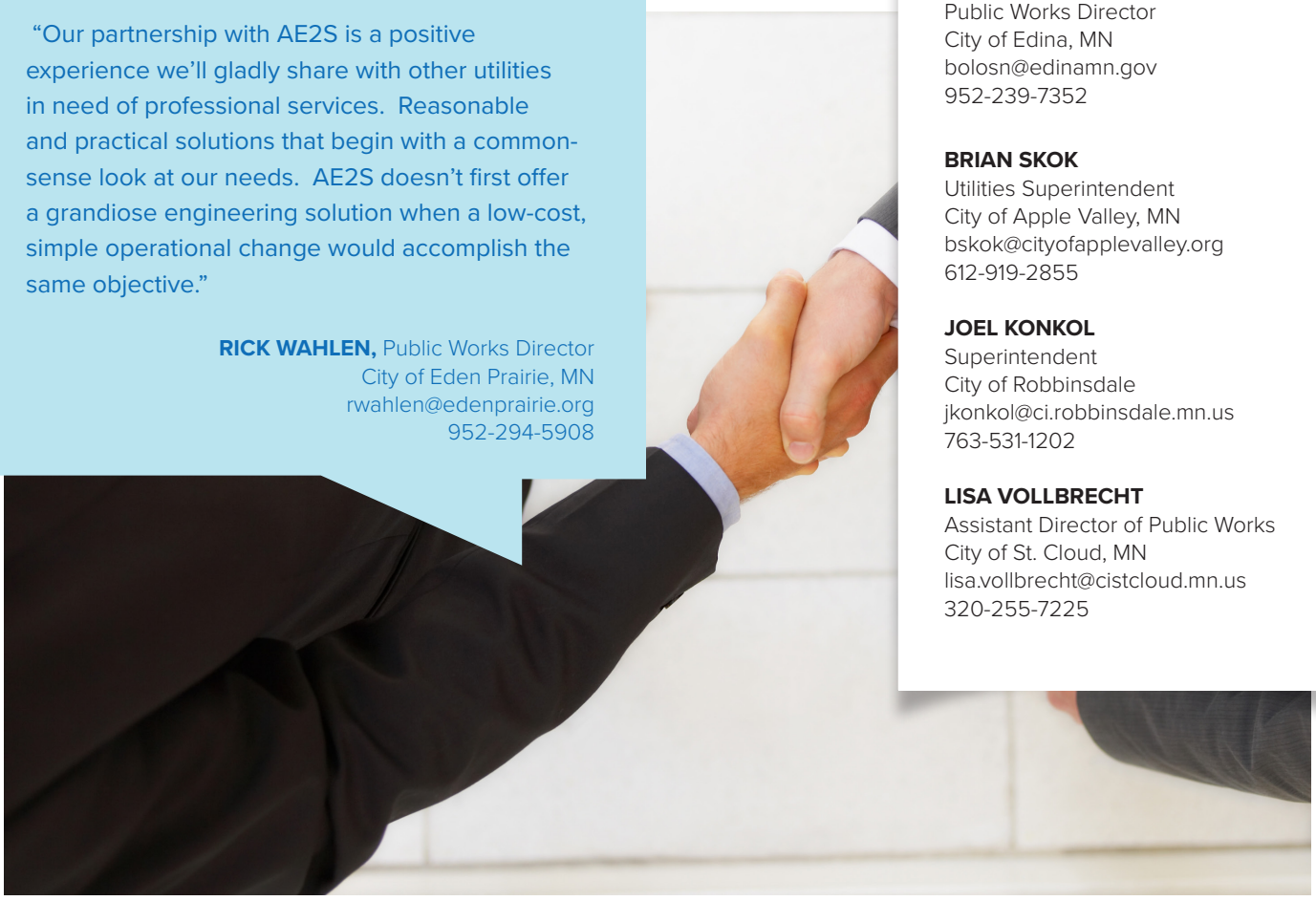
952-294-5908



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LISA VOLLBRECHT
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3
APPROACH & SCHEDULE

Understanding

This is an exciting time as the City of Ramsey takes the next steps to provide filtered drinking water to all residents of the City. This project offers opportunities to achieve water quality goals, including iron and manganese removal, customize the facility design to consider operations and maintenance, and seamlessly integrate the building into the public works campus. AE2S is excited about the opportunity to work closely with the City of Ramsey team to not only exceed near-term objectives, but also to design and construct a facility that implements the best long-term solutions.

No one knows the existing Ramsey Water System better than you and your operations team. You have responsibly operated your existing system for years and have set yourselves up to successfully bring the vision of a fully integrated public works campus to life. We understand that these next steps will be building upon the City's previous work, including the most recent 2021 Water Treatment Plant Feasibility Study. AE2S intends to work closely with Ramsey representatives and our teaming partners to ensure that this project is a true collaboration of our project teams, resulting in the most successful project possible.

DEFINING SUCCESS FOR RAMSEY

- **Operationally friendly, maintainable, and complaint mitigating water plant.**
- **Architecturally integrated, efficient, and accommodating campus.**
- **Informed, equipped, and empowered operators.**

OPERATIONS & MAINTENANCE FOCUSED WTP APPROACH

Our team offers Ramsey an opportunity to focus the next phases on creating a water treatment facility with operations and maintenance at the forefront. The Public Works Building sets the stage for the aesthetic and construction materials desired by Ramsey, eliminating the need for workshops and planning needed early on in most facility designs. Time savings related to:

- Architectural finishes and construction materials – consistency throughout the campus
- Site design through institutional knowledge of the site and existing underground utilities
- Maintaining consistency with controls and integration

Our project team has built a dependable relationship with proven success on many relevant projects. Project team members of all roles have worked together before. These relationships result in teamwork and the ability to anticipate each other's needs, introducing even more efficiency in the project delivery.

3D DESIGN SAVES MONEY!

AE2S utilizes 3D Modeling Software as the design/drafting tool for all new facilities. The model creation assists throughout the design process by **identifying conflicts and reducing costly change orders.** The model also allows for the design team to virtually "walk through" the facility to get a feel for space, layout, and appearance of the planned WTP. The 3D tool can also be extended outside the facility to demonstrate virtual "fly-over" videos to see the WTP as a part of the campus and to communicate with stakeholders and the public.

For an example of our 3D tool's potential capabilities visit:

www.ae2s.com/3D-renderings

SIMPLIFY

WTP DESIGN & PROGRAMMING

Upon receiving Ramsey's RFP, AE2S immediately took action:

1. Testing all wells that will feed the plant
2. Identifying key source water quality differences that, if not carefully designed and programmed for, could riddle your future with complex operational issues, compliance issues, and complaints
3. Reaching out to Total Control Systems to establish a partnering agreement
4. Developing a plan to deliver you an "Easy Button" water plant.

TREATMENT GOALS

- Manganese Removal
- Iron Removal
- Accounting for Differing Ammonia Levels
- LCR (Corrosion) Compliance
- Avoid Taste & Odor Complaints
- Avoid Color Complaints
- Maintain Operator Health (in the WTP)
- Minimize Waste / Maximize Reclaim

Water Source	Iron (mg/L)	Manganese (mg/L)	Ammonia (mg/L)
Well 3	**0.52**	**0.221**	0.37
Well 4	**0.22**	**0.355**	0.48
Well 5	0.74	0.080	0.45
Well 6	0.79	0.044	0.43
Well 7	0.75	0.049	0.47
Well 8	0.58	0.225	0.40

In addition to iron and manganese for Wells 3 and 4 (that the Feasibility Study pilot tested for), AE2S assessed all the above wells for iron, manganese, and ammonia impacts.

Ammonia =
10x
the chlorine demand of iron
= making it an extremely important constituent in Ramsey's water system.

Adding a WTP Can Cause Distribution Challenges?

It often comes as a surprise that adding a water treatment plant in a community actually compounds the degradation of water quality in their distribution system. This is due to the inadvertent addition of air (dissolved oxygen) to the water which initiates biological activity.

CORROSION:

Biological activity can reduce the pH in a water system and lead to increased lead and copper corrosion. There is a direct correlation with Minnesota communities that add filtration and then exceed the regulated copper levels at their consumer's tap.

TASTE & ODORS:

Biological activity can lead to drinking water taste and odors at the consumer's tap.

OTHER:

Chlorine dosing must be carefully controlled to avoid "swimming pool" types of odors at the consumer's tap and to avoid harmful fumes and corrosion in the WTP.

Asking good questions is the first step in planning for Ramsey's success. Our team's collaboration with your staff, experience in water plant design, successful optimization of 100's of plants, and successful history of working with Total Control Systems, will all be harnessed to deliver a water plant that simplifies and maximizes your ability to serve Ramsey.

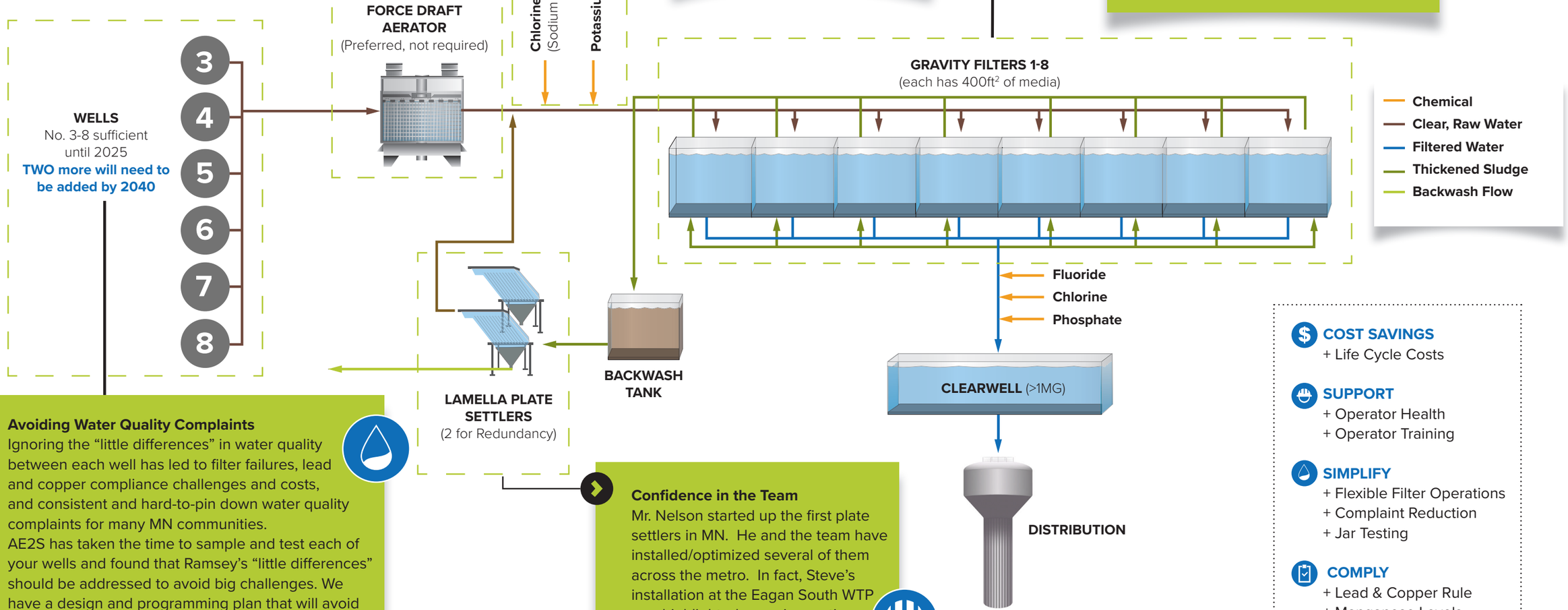
Benefits & Considerations for Adding Aerator
An aerator is not needed for Iron & Manganese removal, but could present value for removing radon to ensure healthy air conditions for operators. It may also be valuable in accommodating for a future addition in case of groundwater source contamination.

If an aerator is added, it should be coupled with a detention tank to:

- Save on chemical costs
- Prevent lead and copper issues and odor complaints

Opportunity for Savings, Safety, and Simplicity
Relocating these chemical feed points could save substantial annual chemical costs. Using sodium permanganate would be a simpler and healthier approach for operators.

Operations-Focused Filters
AE2S will design each filter so it can be isolated, shut-off, or backwashed while other filters remain in operation.



Avoiding Water Quality Complaints
Ignoring the "little differences" in water quality between each well has led to filter failures, lead and copper compliance challenges and costs, and consistent and hard-to-pin down water quality complaints for many MN communities.
AE2S has taken the time to sample and test each of your wells and found that Ramsey's "little differences" should be addressed to avoid big challenges. We have a design and programming plan that will avoid compliance costs and reduce complaints.

Confidence in the Team
Mr. Nelson started up the first plate settlers in MN. He and the team have installed/optimized several of them across the metro. In fact, Steve's installation at the Eagan South WTP was highlighted as an innovative success story in a MDH article.

COST SAVINGS
+ Life Cycle Costs

SUPPORT
+ Operator Health
+ Operator Training

SIMPLIFY
+ Flexible Filter Operations
+ Complaint Reduction
+ Jar Testing

COMPLY
+ Lead & Copper Rule
+ Manganese Levels
+ Future Contaminants

INTEGRATE

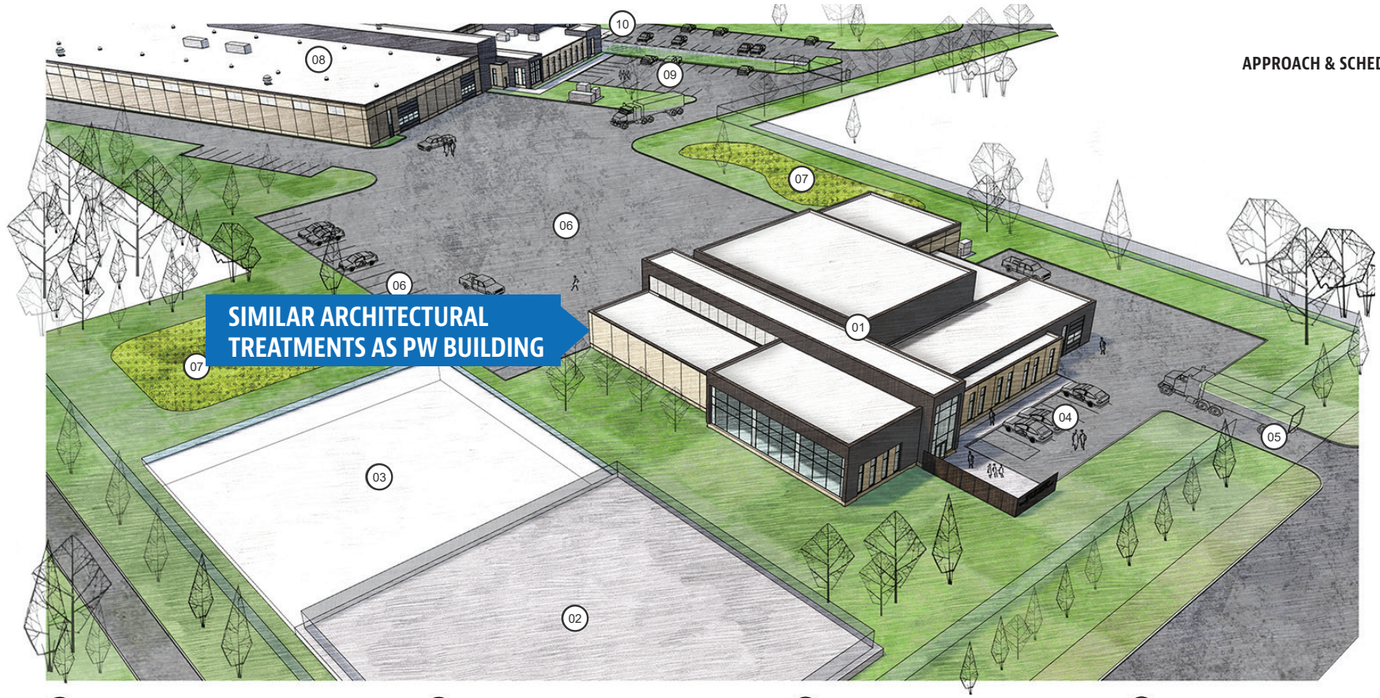
OPERATIONS WITH CAMPUS LAYOUT

You can have peace of mind knowing that the water treatment plant will architecturally **integrate** in the Public Works Campus – Oertel has you covered! The institutional knowledge Oertel and SRF bring to the table will streamline the design process and spark creativity as we talk through decisions as a team. The Oertel team has already begun drafting a rendering of the proposed building on the campus site and AE2S has already begun strategizing the best layout to maximize **simplicity** and meet all of your identified goals for this facility. We will use these tools to facilitate workgroup meetings to make sure every detail meets the needs of your staff and your vision is executed, even better than you had imagined.

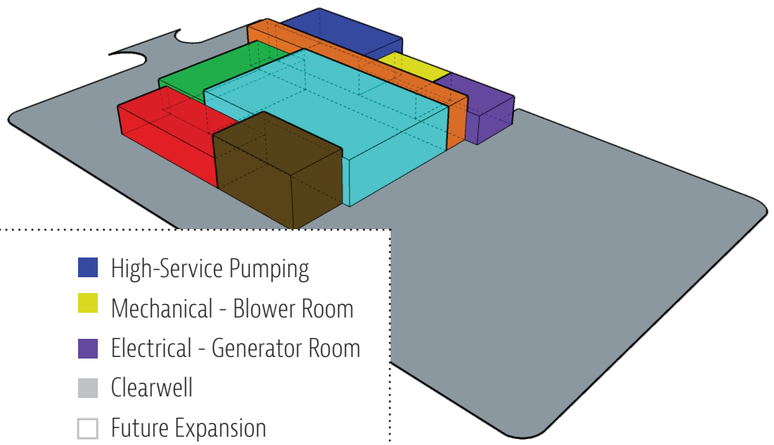
WHAT'S A WORKGROUP MEETING (WGM)?

Throughout critical points of design, our teams will collaboratively conduct workshops related to narrowing down to an operationally friendly layout and coordinating on controls and programming that meet your needs.

Interactive tools, ***similar to the colored boxes concept below,*** will be used to make adjustments and see conceptual outcomes in real time.

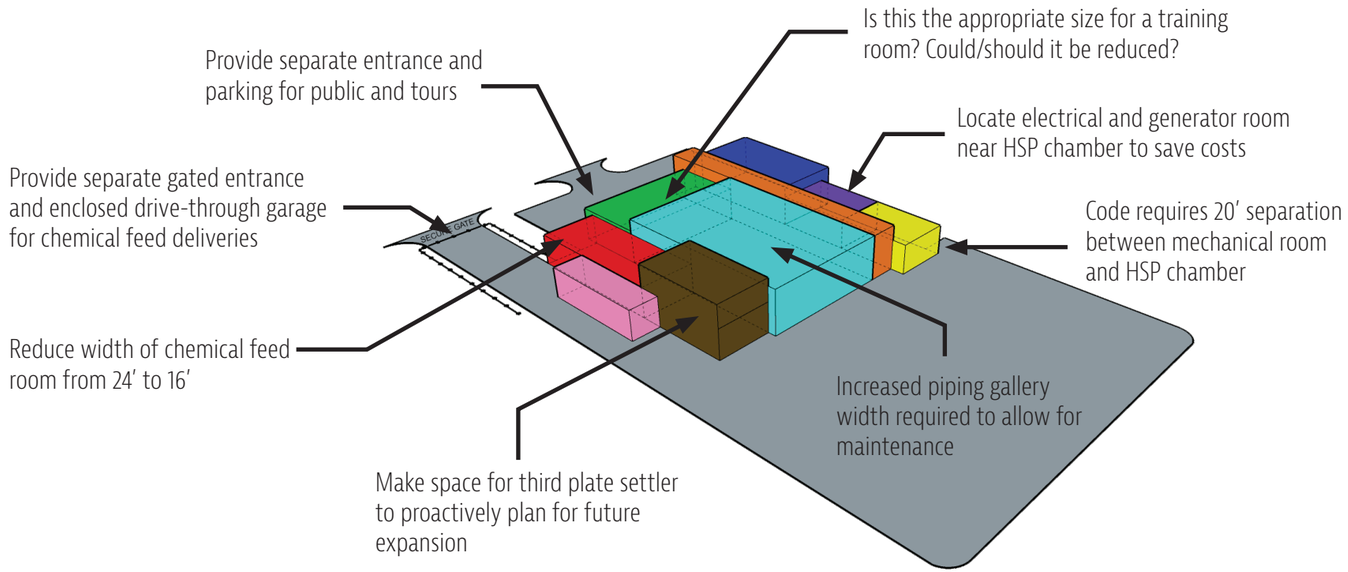


CURRENT FEASIBILITY STUDY LAYOUT



- Plate Settlers
- Chemical Storage
- Filtration
- Administration
- Pipe Gallery
- Covered Chemical Delivery Drive-Through
- High-Service Pumping
- Mechanical - Blower Room
- Electrical - Generator Room
- Clearwell
- Future Expansion

EXAMPLE WGM SUGGESTED MODIFICATIONS



SUPPORT

FOR WATER OPERATIONS STAFF

Our **Technical Advisory Team** is comprised of individuals with decades of experience designing, operating, and maintaining water treatment plants across Minnesota. Whether it is a direct phone call to our team to build confidence in operational decisions or crossing paths at an operator training to discuss a question that has been on your mind for a while, our team will be there for support.

Our plan is to work with you to 1) finalize a treatment technology that is simplified; and 2) ensure start up and training leaves operators feeling comfortable and empowered to make operational decisions.

We will also work directly with Total Control Systems, Inc. on recommendations on the type of controls programming that would be appropriate to give operators the level of control they need and desire.

In addition to our Technical Advisor Team, as Project Manager, Steve Nelson will guide your team and connect your staff with the resources they need to succeed. Steve has served as head representative of the Education and Training Committee, Small Systems Committee, and Suburban Utilities Supervisor Association (SUSA) for the MN Section of AWWA.

OPERATOR PARTICIPATION

We want operators involved in the process!
We value everyone's insight and opinions!

Participation in the WGMs is recommended for operations staff – we want to allow everyone to speak up and offer their ideas for making the water treatment plant an integral part of the Public Works Campus.

WHAT IS PERFORMANCE COACHING?

Performance Coaching is a specialized service designed to help Ramsey get the most out of your plant. Our top optimization experts that are part of this project team will evaluate the treatment processes, discuss, and help implement potential adjustments to get the system operating at peak performance at startup. Our team has been able to help several clients throughout the region get the most out of their treatment process from day one.

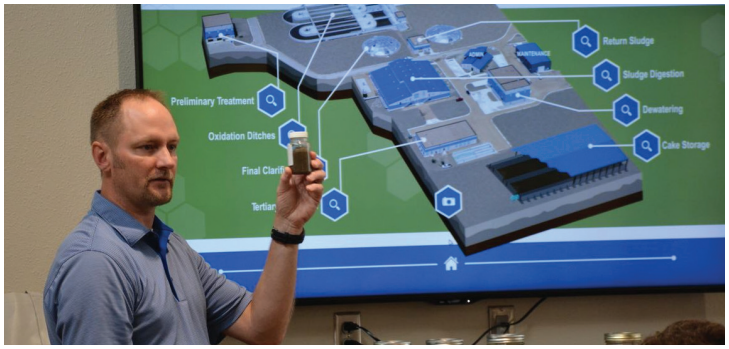
SPECIAL CONSIDERATIONS

I. Aesthetics/Construction Material

Throughout this proposal, we've highlighted Oertel's involvement in past projects with the City, including the Public Works Facility. Our team will maintain that focus on delivering aesthetic treatments that fit your vision and meet the exceptions of your stakeholders. This rendering mimics our vision for matching the Public Works Facility and we intend to work with you to customize the details.

II. Educational Tour Accommodations

We know we are geeks about water treatment and the chemistry behind what makes for safe, reliable drinking water. We're also very passionate about sharing our love of water engineering and the value of municipal government with our communities. We partner with our AE2S Communications Practice, made up of graphic designers, web designer, videographers, and strategic communications specialists, to develop educational tools to help you communicate with the public and facilitate future tours of your facility. AE2S Communications professionals understand water treatment and have developed effective tools to communicate to a wide array of audiences.



III. External Funding Opportunities

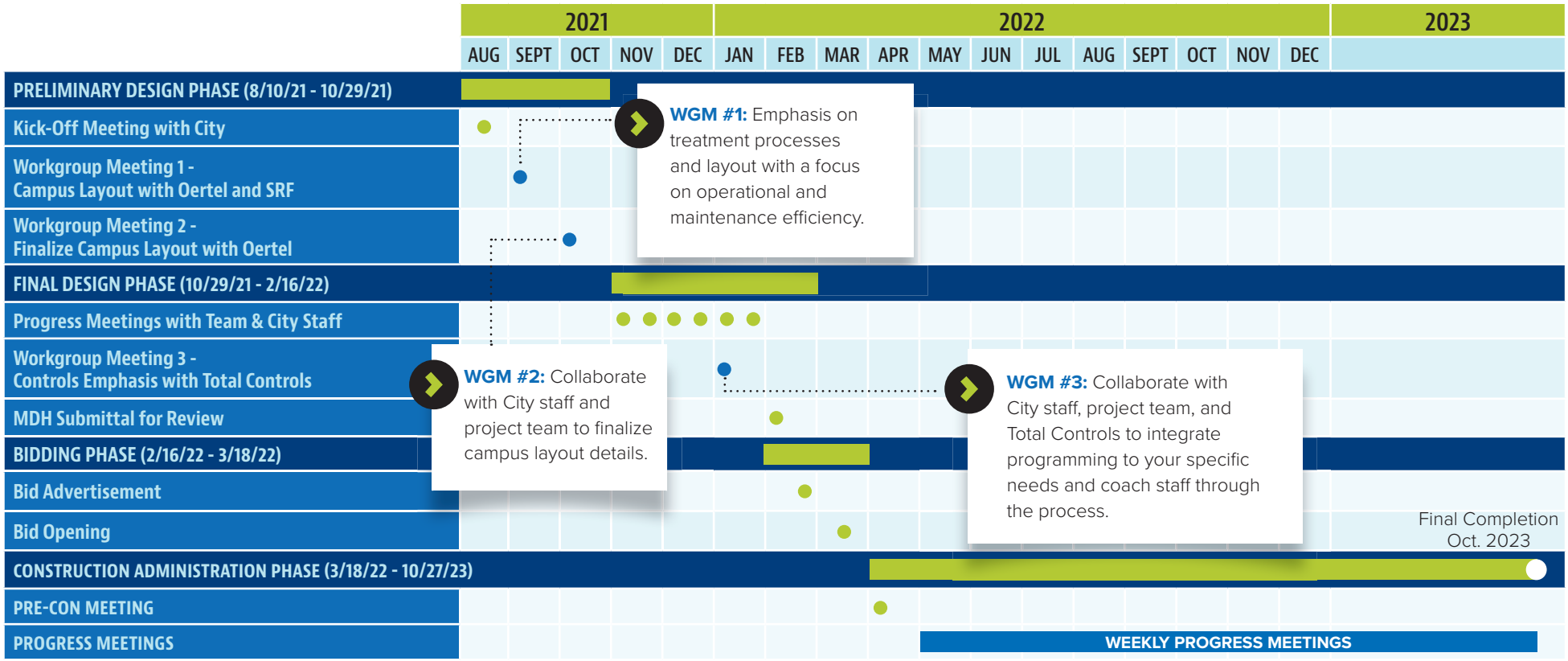
Sometimes projects need a boost when trying to cross over from concept to reality. **AE2S Nexus**, the funding/financial division of AE2S, helps bridge that gap. We focus on creating solid plans, aggressively pursuing funding options, and assisting you with implementation to make sure your project is on solid ground. AE2S Nexus is comprised of individuals committed to fully understanding issues, such as State and Federal funding programs, project financing, utility financial health (revenue adequacy, cost of service, etc.), and asset management. Together, we work as an integrated team, providing our clients with the perfect marriage of financial and engineering expertise that enables us to truly understand the long-term impacts of each alternative.

Funding Source Considerations for Ramsey:

- Drinking Water Revolving Fund (DWRF)
- American Rescue Plan Act (ARPA)
- MN's Capital Project Budget Requests (2022 bonding bill)
- Federal Earmarks
- WIFIA

SCHEDULE

Our team developed a preliminary schedule based on our understanding of your goal of having an operational water treatment plant by **October of 2023.** We understand how critical communication will be to the success of this project and look forward to consistent collaboration throughout all phases of the project. We are highlighting critical Workgroup Meetings (WGMs) during design that will focus on campus layout and integrated programming of the facility.

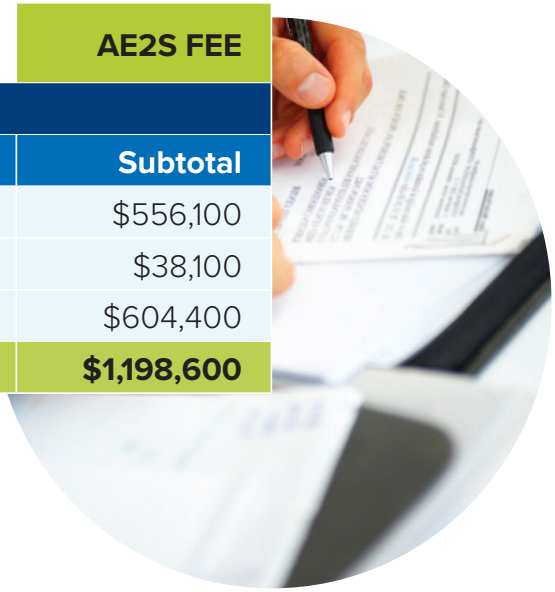


4
PROPOSED FEE

Based on our knowledge of the plans for the Ramsey Water Treatment Plant, review of previous work completed for the City of Ramsey, and our experience and expertise with water system projects throughout the region, we developed a complete project plan that is tailored to meet your objectives. A summary of the major tasks and associated Professional Hours/Fees is presented below and a detailed breakdown is provided on the following pages.

Should the City of Ramsey desire a level of service that differs from the proposed scope, AE2S would welcome the opportunity to negotiate a revised scope that aligns with the City's expectations.

SUMMARY OF PROPOSED PROFESSIONAL FEES	AE2S FEE
RAMSEY WATER TREATMENT PLANT	
10-MGD Water Treatment Plant at Public Works Site	**Subtotal**
Design Phase	$556,100
Bidding Phase	$38,100
Construction Phase	$604,400
TOTAL PROFESSIONAL FEE	**$1,198,600**



NOTES:
With the full scope of construction being unknown at this stage of the project, the extent of the following items will be determined at appropriate stages of design and construction, with fees provided to the City:

1. Soil borings, permits, and material testing services. AE2S will solicit proposals from third-party agencies on behalf of the City.

2. Construction phase surveying. Proposed fee includes initial construction staking and control points.

Fee includes FULL-TIME construction inspection for 18 months.

City of Ramsey WTP	AE2S										Oertel				SRF Consulting			Design Tree									
	Nelson	Vollmer	Browen	DeBoer	K. Janes	Volkmann	Schneider	Seibert	Reynolds	Sluiter	Cooper	Stromsodt	Englund	Staff	Aaron	Grieshaber	Staff	Nicholson	Olson	Tech	Muller	Quirin	Staff	Subtotal	Labor	Expenses	Total
	PM	WTP QA/QC	PROC, PE	Start Up	Operations	Process, EIT	Const. Services	Process, Tech	Process, Tech	Admin	QA/QC	Architect	Design Architect	Support Staff	Civil Engineer	Landscape Architect	Support Staff	STR, PE	STR, PE	STR, Tch	Electrical Engineer	Mechanical Engineer	Support Staff	Hours			
2021 Billing Rate	$ 241	$ 193	$ 168	$ 193	$ 179	$ 121	$ 192	$ 158	$ 92	$ 104	$ 135	$ 135	$ 100	$ 75	$ 180	$ 180	$ 100	$ 120	$ 104	$ 90	$ 180	$ 180	$ 100				
Design Phase	186	36	268	4	4	156	0	52	288	0	46	101	356	196	80	80	200	92	418	780	275	127	748	4493	$542,999	$13,070	$556,069
Structural Design and Drafting	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	78	400	780	0	0	0	1258	$121,469	$0	$121,469
Foundation Design																		10	60	20				90	$9,250		$9,250
Below Grade Walls																		10	60	20				90	$9,250		$9,250
Above Grade Walls																		10	60	20				90	$9,250		$9,250
Floors and Roofs																		16	140	20				176	$18,296		$18,296
Slab, Beams and Columns																		16	60	20				96	$9,967		$9,967
Structural Plans																				380				380	$34,346		$34,346
Structural Details																				300				300	$27,115		$27,115
Specifications																			20					20	$2,082		$2,082
Structural QAQC																		16						16	$1,914		$1,914
Process Design and Drafting	138	32	220	0	0	140	0	48	280	0	0	0	0	0	0	0	0	0	0	0	0	0	0	858	$126,678	$0	$126,678
Facility Plan Views	20	8	40			20		8	100															196	$25,968		$25,968
Section Views	20	8	40			20		8	100															196	$25,968		$25,968
Details	10	4	20			20		8	20															82	$12,066		$12,066
Chemical Room Layouts / Equipment Sizing	20	4	20			20		8	20															92	$14,476		$14,476
Pumps and Internal Hydraulic Calculations	20	8	40			40		8	20															136	$21,028		$21,028
Misc Coordination with other Disciplines	40		40					8	20															108	$19,464		$19,464
Specifications	8		20			20																		48	$7,708		$7,708
Meetings/Coordination	48	4	48	4	4	16	0	4	8	0	0	0	0	0	0	0	0	14	18	0	0	0	0	168	$28,744	$9,570	$38,314
Kickoff Meeting with City Staff	4		4					4										4						16	$2,746	$100	$2,846
Bi-Weekly Progress Meetings with City Staff (6 Total / 2 hr Each)	12		12																					24	$4,908	$180	$5,088
Design Team Coordination Meetings (Teams)	4		4																10					18	$2,677	$0	$2,677
Workgroup Meeting 1 - Treatment Process and Campus Layout	4		4						4									4						16	$2,482	$30	$2,512
Workgroup Meeting 2 - Finalize Campus Layout	4		4	4	4				4									4						24	$3,970	$30	$4,000
Workgroup Meeting 3 - Controls Emphasis	4		4																					8	$1,636	$30	$1,666
Permit Coordination (MDH, MCES)	4		4																					8	$1,636	$500	$2,136
Opinion of Probable Cost	8	4	8			16												2	8					46	$7,052		$7,052
City Council Meetings (2 Total)	4		4																					8	$1,636	$200	$1,836
Site Survey																								0	$0	$8,500	$8,500
Civil Design and Drafting - SRF Subconsultant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	80	80	200	0	0	0	0	0	0	360	$48,800	$0	$48,800
Civil Design and Drafting															80	80	200							360	$48,800	$0	$48,800
Architectural Design and Drafting - Oertel Subconsultant	0	0	0	0	0	0	0	0	0	0	46	101	356	196	0	0	0	0	0	0	0	0	0	700	$70,237	$560	$70,797
Architectural Design and Drafting											46	101	356	196										700	$70,237	$560	$70,797
Mechanical Design and Drafting - Design Tree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	127	220	347	$44,770	$0	$44,770
Mechanical Design and Drafting																						127	220	347	$44,770	$0	$44,770
Electrical Design and Drafting - Design Tree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	275	0	528	803	$102,300	$0	$102,300
Mechanical Design and Drafting																					275		528	803	$102,300	$0	$102,300
Bidding Phase	46	8	44	0	0	0	0	8	0	16	4	5	17	4	8	4	0	4	8	8	17	8	25	235	$37,471	$590	$38,061
Project Management, Process and Structural Bidding Phase Services	46	8	44	0	0	0	0	8	0	16	0	0	0	0	0	0	0	4	8	8	0	0	0	142	$24,984	$590	$25,574
Contractor Questions	20	4	20															2	4					50	$9,608		$9,608

City of Ramsey WTP	AE2S										Oertel				SRF Consulting			Design Tree									
	Nelson	Vollmer	Browen	DeBoer	K. Janes	Volkmann	Schneider	Seibert	Reynolds	Sluiter	Cooper	Stromsodt	Englund	Staff	Aaron	Grieshaber	Staff	Nicholson	Olson	Tech	Muller	Quirin	Staff	Subtotal	Labor	Expenses	Total
	PM	WTP QA/QC	PROC, PE	Start Up	Operations	Process, EIT	Const. Services	Process, Tech	Process, Tech	Admin	QA/QC	Architect	Design Architect	Support Staff	Civil Engineer	Landscape Architect	Support Staff	STR, PE	STR, PE	STR, Tch	Electrical Engineer	Mechanical Engineer	Support Staff	Hours			
2021 Billing Rate	$ 241	$ 193	$ 168	$ 193	$ 179	$ 121	$ 192	$ 158	$ 92	$ 104	$ 135	$ 135	$ 100	$ 75	$ 180	$ 180	$ 100	$ 120	$ 104	$ 90	$ 180	$ 180	$ 100				
Addendums, Clarifications, Document Management	20	4	20					8		12								2	4	8				78	$12,843	$500	$13,343
Pre-Bid Meeting	2		2																					4	$818	$30	$848
Bid Opening	1																							1	$241	$30	$271
Evaluate Bids & Recommend Award	2		2							4														8	$1,234		$1,234
Attend Council Meeting	1																							1	$241	$30	$271
Civil Bidding Phase - SRF Subconsultant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	4	0	0	0	0	0	0	0	12	$2,160	$0	$2,160
Civil Bidding Services															8	4	0							12	$2,160	$0	$2,160
Architectural Bidding Phase - Oertel Subconsultant	0	0	0	0	0	0	0	0	0	0	4	5	17	4	0	0	0	0	0	0	0	0	0	30	$3,271	$0	$3,271
Architectural Bidding Services											4	5	17	4										30	$3,271	$0	$3,271
Mechanical Bidding Phase (Included in Design Fee) - Design Tree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	8	17	$2,352	$0	$2,352
Mechanical Bidding Services																						8	8	17	$2,352	$0	$2,352
Electrical Bidding Phase (Included in Design Fee) - Design Tree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17	0	17	34	$4,704	$0	$4,704
Electrical Bidding Services																					17		17	34	$4,704	$0	$4,704
Construction Phase	136	0	170	0	0	3184	82	10	10	0	18	77	148	0	30	20	80	8	218	0	126	63	168	4547	$583,856	$20,540	$604,396
Project Management and Construction Administration	136	0	170	0	0	3184	82	10	10	0	0	0	0	0	0	0	0	8	218	0	0	0	0	3818	$488,495	$17,600	$506,095
Preconstruction Conference	4		2			4																		10	$1,784		$1,784
Progress Meetings	20		60																					80	$14,900		$14,900
Procure Testing Services	8																		8					16	$2,761		$2,761
Shop Drawing Review (Approx. 100 submittals)	20		20			40	10												110					200	$26,391		$26,391
Change Orders & RFIs	8		8				20											4	32					72	$10,922		$10,922
Contractor and PM Coordination																		4	32					36	$3,810		$3,810
Review Construction Schedules			8				20																	28	$5,184		$5,184
Pay Requests			8																					8	$1,344		$1,344
Construction Observation (40 hours per week, 18 Months)						3120													16					3136	$379,186	$12,300	$391,486
Construction Staking - AE2S Provide Initial Control Points																								0	$0	$5,000	$5,000
Special Inspection Meetings (Pre-Concrete, Pre-Precast Setting, 2 add'l)	8						16												4					28	$5,416		$5,416
Substantial Completion Punchlist	8		8				8												4					28	$5,224		$5,224
Start-up of Systems	40		40																					80	$16,360		$16,360
Final Completion Review	8		8																8					24	$4,105		$4,105
Project Close-Out	8		8																4					20	$3,688		$3,688
Record Drawings	2					10	8	10	10															40	$5,728	$300	$6,028
Document Library/O&M Manuals	2					10																		12	$1,692		$1,692
Civil Construction Administration - SRF Subconsultant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30	20	80	0	0	0	0	0	0	130	$17,000	$0	$17,000
Civil Construction Services															30	20	80							130	$17,000	$0	$17,000
Architectural Construction Administration - Oertel Subconsultant	0	0	0	0	0	0	0	0	0	0	18	77	148	0	0	0	0	0	0	0	0	0	0	242	$27,541	$2,940	$30,481
Architectural Construction Services											18	77	148	0										242	$27,541	$2,940	$30,481
Mechanical Construction Administration - Design Tree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	63	42	105	$15,540	$0	$15,540
Mechanical Construction Services																						63	42	105	$15,540	$0	$15,540
Electrical Construction Administration - Design Tree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	126	0	126	252	$35,280	$0	$35,280
Electrical Construction Services																					126		126	252	$35,280	$0	$35,280
	368	44	482	4	4	3340	82	70	298	16	68	183	521	201	118	104	280	104	644	788	418	198	941	9276	$1,164,326		
	$ 88,688	$ 8,492	$ 80,976	$ 772	$ 716	$ 404,140	$ 15,744	$ 11,060	$ 27,416	$ 1,664	$ 9,171	$ 24,735	$ 52,101	$ 15,041	$ 21,240	$ 18,720	$ 28,000	$ 12,438	$ 67,042	$ 71,223	$ 75,204	$ 35,622	$ 94,120		**$1,164,326**	**$34,200**	**$1,198,526**

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-220

RESOLUTION APPROVING AUTHORIZATION TO ENTER INTO NEGOTIATIONS WITH THE FIRM OF AE2S FOR DESIGN/BID/BUILD SERVICES FOR THE NEW WATER TREATMENT PLANT

WHEREAS, the City of Ramsey has planned for a water treatment plant since 2004, when it was included in our Capital Improvement Program

WHEREAS, the City has collected funds through our water rate fees in anticipation of construction of a new Water Treatment Plant someday

WHEREAS, the City drinking water supply currently exceeds the Minnesota Department of Health, Health Based Value of 0.100mg/Liter for Manganese concentration

WHEREAS, in 2020 the City hired the firm of SEH to develop a water treatment Plan for removal of Iron and Manganese from our water supply

WHEREAS, on May 20, 2021 the city issued a Request for Proposals (RFP) for Design/Bid/Build services for the new water treatment plant with five firms submitting proposals. City staff vetted the proposals and on July 20, 2021 interviewed the top three firms, and choose the firm of AE2S to recommend for construction of the new Water Treatment Plant.

WHEREAS, AE2S proposed fee is a not to exceed amount of $1,198.600 for the services outlined in their proposal.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY,ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby authorizes Staff to enter into a negotiations with the firm of AE2S for design/bid/build Services for the new Water Treatment Plant.

2. The city attorney will review all contract documents before approval.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **7. 4.**

Meeting Date: 07/27/2021

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #21-221 Approving Amendment to Development Agreement for COR Sapphire Addition; Case of PSD, LLC

Purpose/Background:

Purpose:

The purpose of this case is to approve Amendment No. 1 to the Development Agreement for the COR Sapphire Apartments, a 118 unit apartment building that consists of 1, 2, and 3 bedroom apartments, as well as community spaces for its residents including a swimming pool.

Background:

Since mid-2020, Staff has been working to develop final plans for the public improvements along Center Street, west of the Sapphire apartments building. The approved development plans did not include public improvements along Center Street, and only called for the developer to construct a small retaining wall, a concrete cross gutter between Center Street and their private driveway to facilitate drainage, and to establish turf between the building and Center Street.

The segment of Center Street adjacent to the Sapphire Apartments was constructed as a temporary pavement section without pedestrian facilities in 2015. As such, the City intended to develop plans to construct the final Center Street public improvements after the Center Street Design Framework and Policy Plan was developed and approved, which just occurred this spring. Staff has since been working with Hakanson Anderson and Associates to complete final plans for Center Street Improvements, which are attached to this case.

To ensure all of the improvements would fit together without significant throw away costs, the developer did not construct the retaining wall or the concrete cross gutter last year, and has instead been waiting to construct their work items in conjunction with the public improvements. To best facilitate this work in a timely manner, Staff proposes to execute an amendment to the Development Agreement to allow the developer to construct all improvements, both public and private, using their contractor with each party paying for their share of the costs per attached Amendment No. 1 to the executed Development Agreement for COR Sapphire Addition, which is also attached to this case.

Landscape elements (trees, shrubs, irrigation) will be added at a later date.

Notification:

Notifications are not required for this case.

Time Frame/Observations/Alternatives:

Alternatives:

Alternative 1: Adopt Resolution #21-221 approving Amendment No. 1 to the Development Agreement for COR Sapphire Addition.

Alternative 2: Deny adoption of Resolution #21-221 at this time.

Funding Source:

The City's cost share amount of $141,740.15 is proposed to be paid from TIF 14. The Developer is responsible for their share of project costs in the amount of $12,410.85 as outlined in the attached amendment. These costs are based on the estimated project costs outlined in Exhibit B of the attached amendment, which is a not-to-exceed amount. Since the developer's contractor will be completing the work it is fully anticipated that project costs will be less than the estimated project costs, meaning both parties cost shares are anticipated to be less than the amounts identified within Amendment No. 1.

Recommendation:

Staff recommends adoption of Resolution #21-221 approving Amendment No. 1 to the Development Agreement for COR Sapphire Addition. These improvements were intended to be constructed first thing this spring but due to various circumstances are not yet under construction. The developer and the City have received numerous complaints this year regarding the overall lack of pedestrian facilities along this segment of Center Street.

Outcome/Action:

Motion to adopt Resolution #21-221 approving Amendment No. 1 to the Development Agreement for COR Sapphire Addition.

Attachments

Amendment No. 1
COR Sapphire Development Agreement
Center Street Plans
Resolution 21-221

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kathy Schmitz	07/22/2021 04:22 PM
Form Started By: Bruce Westby		Started On: 07/22/2021 05:37 AM
Final Approval Date: 07/22/2021		

CITY OF RAMSEY
AMENDMENT NO. 1 TO DEVELOPMENT AGREEMENT FOR COR SAPPHIRE ADDITION

This Development Agreement Amendment No. 1 (hereinafter the "Amendment No. 1") is dated as of this 27th day of July, 2021 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and **SAPPHIRE APARTMENT, LLC**, a limited liability corporation under the laws of the State of Minnesota (the "**PERMITTEE**").

Recitals

A. The **PERMITTEE** and **CITY** entered into a Development Agreement (the "Development Agreement") for COR Sapphire Addition on October 7th, 2019.

B. The Development Agreement obligated the **PERMITTEE** to pay all costs for constructing the retaining wall and concrete cross gutter improvements as shown in the Grading, Drainage and Erosion Control Plans for the Sapphire Apartments, attached in **EXHIBIT A**.

C. The **PERMITTEE** and **CITY** wish to share in the costs for the **PERMITTEE** to construct the retaining wall, concrete sidewalk, boulevard and street improvements as shown in the Center Street Improvement Plans (the "Plans") prepared by Hakanson Anderson and Associates, dated July 22, 2021, which are not attached to this amendment but are in the **CITY's** files.

D. Estimated construction costs for the Center Street Improvements are attached in **EXHIBIT B**.

E. Final construction costs will not exceed the estimated construction costs.

Agreement

In consideration of the mutual promises set forth below, the parties agree as follows:

1. The recitals stated above are hereby incorporated into this Amendment No. 1.

2. Section 2 of the Development Agreement is amended as follows:

a. The Plans defined within this Amendment No. 1 shall be used to construct the retaining wall and concrete cross gutter improvements in lieu of the Plans identified within the Development Agreement.

b. The **PERMITTEE** agrees to complete the construction of the Center Street Improvements no later than September 3, 2021, to avoid conflicts with the **CITY's** Happy Days event.

c. All costs to construct the Center Street Improvements shall be shared by the parties as follows:

i. **PERMITTEE** agrees to pay for all costs to construct the retaining wall and concrete cross gutter improvements, including the proportionate share of mobilization costs, in an amount not to exceed **$12,410.85** as based on the estimated costs in **EXHIBIT B**.

ii. **CITY** agrees to pay for all costs to construct the concrete sidewalk, boulevard, and street improvements, including the proportionate share of mobilization costs, in an amount not to exceed **$141,740.15** as based on the estimated costs in **EXHIBIT B**.

d. The terms and conditions of the Development Agreement shall remain in effect except to the extent modified by this Amendment No. 1. To the extent there is a conflict between this Amendment No. 1 and the Development Agreement, this Amendment No. 1 shall govern.

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

Sapphire Apartment, LLC

By:_____, Matt Kuker
Its: Chief Manager

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on this _____ day of _____, 2021, by Matt Kuker, Chief Manager of Sapphire Apartment, LLC, a Minnesota Limited Liability Corporation, under the laws of the State of Minnesota on behalf of the corporation.

_____
Notary Public

THE CITY:

City of Ramsey

By:_____
Its: Mayor

By:_____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on this _____ day of _____, 2021, by Mark E. Kuzma and Kurtis G. Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the State of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
Ratwik, Roszak & Maloney, P.A.
730 Second Ave. S., Suite 300
Minneapolis, MN 55402

EXHIBIT A

Grading, Drainage and Erosion Control Plan
Sapphire Apartments

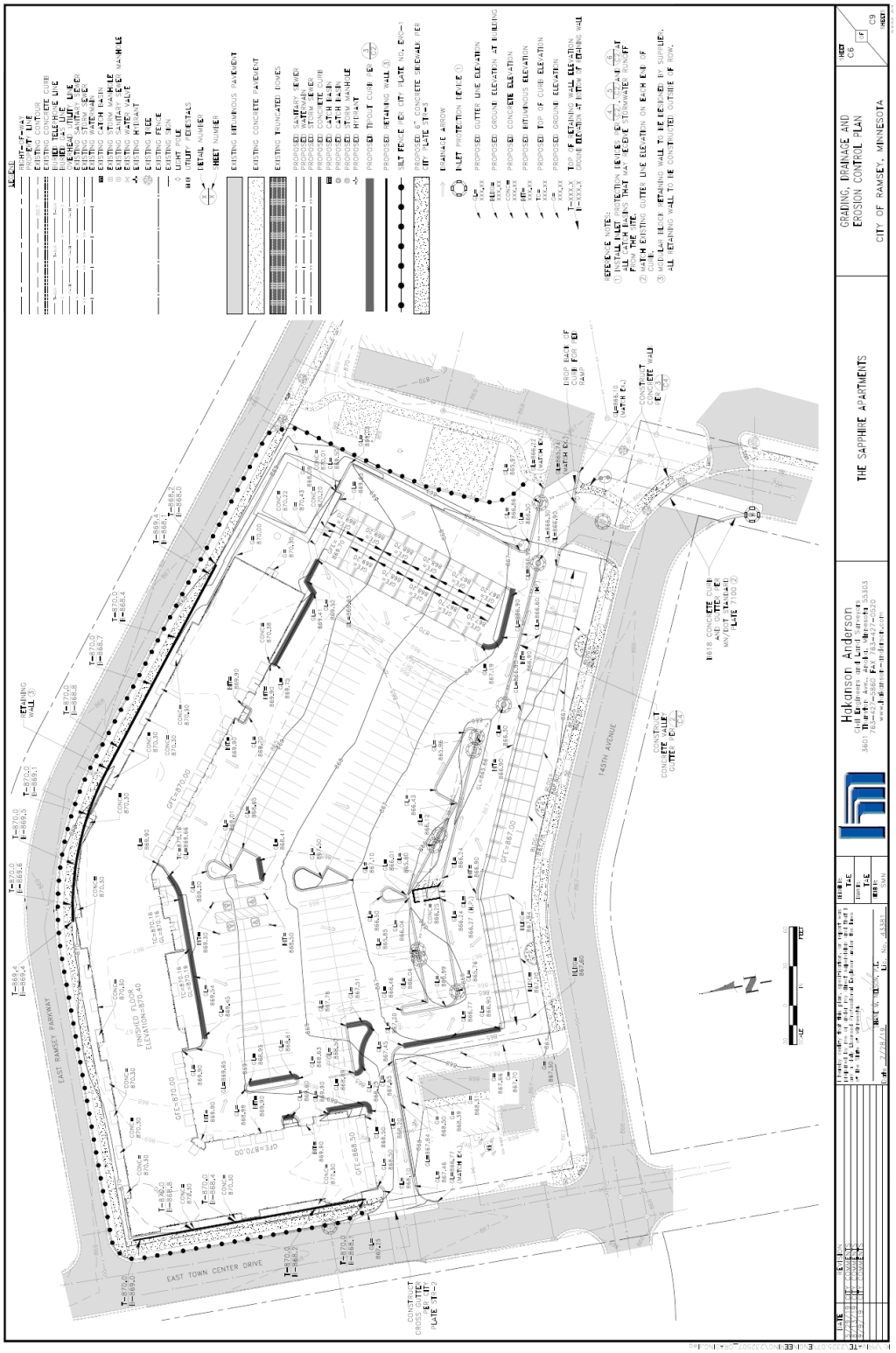


EXHIBIT B

Estimated Construction Costs for Center Street Improvements

CITY OF RAMSEY
ENGINEER'S OPINION OF PROBABLE COST
CENTER STREET CURB AND SIDEWALK IMPROVEMENTS
JULY 16, 2021

ITEM NO.	ITEM DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
1	MOBILIZATION	1	LS	$ 12,000.00	$ 12,000.00
2	REMOVE CATCH BASIN	1	EACH	$ 1,800.00	$ 1,800.00
3	SAWING CONCRETE CURB & GUTTER	8	LF	$ 10.00	$ 80.00
4	SAWING BIT PAVEMENT (FULL DEPTH)	397	LF	$ 4.00	$ 1,588.00
5	SAWING CONCRETE SIDEWALK	6	LF	$ 8.00	$ 48.00
6	REMOVE CONCRETE CULVERT	2	LF	$ 100.00	$ 200.00
7	REMOVE BITUMINOUS CURB	208	LF	$ 5.00	$ 1,040.00
8	REMOVE CONCRETE CURB & GUTTER	92	LF	$ 20.00	$ 1,840.00
9	REMOVE BITUMINOUS PAVEMENT	570	SY	$ 6.00	$ 3,420.00
10	REMOVE CONCRETE SIDEWALK	82	SF	$ 8.00	$ 656.00
11	COMMON EXCAVATION (P)	170	CY	$ 40.00	$ 6,800.00
12	SELECT GRANULAR BORROW	30	CY	$ 40.00	$ 1,200.00
13	SUBGRADE PREPARATION - STREET	3	RDST	$ 250.00	$ 750.00
14	SUBGRADE PREPARATION - SIDEWALK	3	RDST	$ 350.00	$ 1,050.00
15	AGGREGATE BASE CLASS 5 - RAMSEY MODIFIED	90	TON	$ 45.00	$ 4,050.00
16	MILL BITUMINOUS SURFACE	39	SY	$ 10.00	$ 390.00
17	BITUMINOUS MATERIAL FOR TACK COAT	23	GAL	$ 3.00	$ 69.00
18	TYPE SP 9.5 WEARING COURSE MIXTURE (3;C)	41	TON	$ 120.00	$ 4,920.00
19	TYPE SP 12.5 NONWEAR COURSE MIXTURE (3;C)	51	TON	$ 100.00	$ 5,100.00
20	4" DUAL CONDUIT FOR IRRIGATION	390	LF	$ 10.00	$ 3,900.00
21	15" RC PIPE DESIGN 3006	5	LF	$ 50.00	$ 250.00
22	6" PVC PIPE SCH 40	135	LF	$ 50.00	$ 6,750.00
23	6" PVC PIPE CAP	2	EACH	$ 50.00	$ 100.00
24	CONNECT TO EXISTING STORM SEWER	1	EACH	$ 500.00	$ 500.00
25	SALVAGE AND REINSTALL FRAME & CASTING	1	EACH	$ 800.00	$ 800.00
26	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	1	LS	$ 3,500.00	$ 3,500.00
27	6" CONCRETE WALK	2,439	SF	$ 10.00	$ 24,390.00
28	CONCRETE CURB & GUTTER DESIGN B618	325	LF	$ 40.00	$ 13,000.00
29	7" CONCRETE PAVEMENT (CROSS GUTTER)	38	SY	$ 70.00	$ 2,660.00
30	TRUNCATED DOMES	50.4	SF	$ 50.00	$ 2,520.00
31	SALVAGE AND REINSTALL SIGN	2	EACH	$ 100.00	$ 200.00
32	TRAFFIC CONTROL	1	LS	$ 1,200.00	$ 1,200.00
33	RETAINING WALL	230	SF	$ 25.00	$ 5,750.00
34	STORM DRAIN INLET PROTECTION	5	EACH	$ 150.00	$ 750.00
35	LOAM TOPSOIL BORROW	20	CY	$ 50.00	$ 1,000.00
36	SODDING TYPE LAWN	80	SY	$ 10.00	$ 800.00
37	CROSSWALK PREFORM THERMPLASTIC GROUND IN	120	SF	$ 10.00	$ 1,200.00
38	4" SOLID LINE PAINT (WHITE)	36	LF	$ 5.00	$ 180.00
				ESTIMATED CONSTRUCTION COST	$ 116,451.00
				CONSTRUCTION CONTINGENCY	$ 12,000.00
				ESTIMATED ENGINEERING COSTS	$ 25,700.00
				TOTAL ESTIMATED PROJECT COST	**$ 154,151.00**

CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR COR SAPPHIRE ADDITION

This Agreement (hereinafter the "Agreement") is dated as of this 1st day of OCTOBER, 2019 and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "CITY") and **Sapphire Apartment, LLC** ("DEVELOPER").

WHEREAS, the **DEVELOPER** is the fee owner of the following described property situated in the City of Ramsey, County of Anoka, State of Minnesota, and legally described as follows:

Outlot A, COR Parkview Addition, Anoka County, Minnesota

Or upon platting:

Lot 1, Block 1, COR Sapphire Addition, Anoka County, Minnesota

(the 'Subject Property');

WHEREAS, on July 9, 2019, pursuant to Resolution #19-140, the **CITY** approved the final plat for the Subject Property, which plat is known as **COR Sapphire Addition** (the "Plat"), which approval is contingent on certain requirements, including the **DEVELOPER** and the **CITY** entering into this Agreement.

THEREFORE, in consideration of the mutual promises set forth below, the **CITY** and the **DEVELOPER** agree as follows:

1. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:

   a. Development Agreement. That the **DEVELOPER** enter into this Agreement.

   b. Marketable Title. That prior to recording the Plat, the **DEVELOPER** shall provide the **CITY** with proof of marketable title to the **Subject Property** either through a currently certified abstract, registered property abstract or title insurance commitment or policy.

   c. Proof of Authority. That the **DEVELOPER** provide proof that the respective governing boards of the **DEVELOPER** have authorized the **DEVELOPER'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

2. The Plans. The term "Plans" as used in this Agreement means the Final Plat and Site Plans, dated February 28, 2019, revised May 29, 2019, prepared by Hakanson Anderson. The Plans remain subject to: (a) **CITY** Staff's review and approval of revisions in conformance with staff comments and (b) such further revisions as the

DEVELOPER may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

3. Utilities. The **DEVELOPER** acknowledges that any structure constructed on the **Subject Property** shall be serviced with public utilities with all applicable standards in City Code.

4. Stage I Improvements. There are no Stage I Improvements required.

5. Stage I Financial Surety. There are no Stage I Improvements and therefore, there is no Financial Surety required.

6. Stage II **CITY** Improvements. The future improvements the **DEVELOPER** must construct or install are as follows:

   a. Installation of survey monumentation.

(the "Stage II Improvements"). The **DEVELOPER** must complete the construction of the Stage II Improvements within one (1) year after the date upon which the Plat is recorded.

7. Payment of Development Fee's. The **DEVELOPER** must pay to the **CITY** the fees described on Exhibit A, which may include, but are not limited to, Park Land Dedication Fees, Trail Development Fees, and Storm Management Fees.

8. Financial Guaranty for Required Improvements. The **PERMITTEE** shall provide a financial guarantee to the **CITY** guaranteeing the construction of the Required Improvements, and their timely completion. The **PERMITTEE** shall be responsible for a financial guarantee in the amount of **($625,000** which amount is 125% of the **CITY** Engineer's estimated cost of the Required Improvements. Upon completion of Required Improvements (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), acceptance by the **CITY**, supported by appropriate lien waivers, The **PERMITTEE** may request a reduction in the amount of the financial guarantee.

9. Inspection Fees for the Required Improvements. The **PERMITTEE** shall provide an inspection fee to the **CITY** to inspect the Required Improvements. The **PERMITTEE** shall be responsible for an inspection fee in the amount of **($25,000)**, which amount is 5% of the City Engineer's estimated cost of the Required Improvements. The inspection fee must be in the form of a cash escrow. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I and Stage II Improvements, acceptance by the **CITY**.

10. Warranty for Required Improvements. The **PERMITTEE** shall provide a one year warranty in the amount of **$125,000**, which is 25% of the cost of the Required Improvements. Said warranty shall be in force for one year following the final acceptance of any required improvements and shall guarantee satisfactory performance of said improvement. The warranty must be in the form of a Letter of Credit in a form acceptable to the **CITY'S** Finance Director or a cash escrow.

11. **DEVELOPER** Defaults. If the **DEVELOPER** defaults in the performance of one or more of the **DEVELOPER'S** obligations under this Contract, and i) the **CITY** gives the **DEVELOPER** 30 days written notice of the default and ii) the **DEVELOPER** fails to cure the default within said 30 days, then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **DEVELOPER'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **DEVELOPER'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **DEVELOPER** as promptly as possible that the **CITY** is undertaking to perform the **DEVELOPER'S** obligation or obligations. If the **CITY** performs one or more obligations of the **DEVELOPER**, the **DEVELOPER** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **DEVELOPER**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **DEVELOPER** does not reimburse the **CITY** within said 30 day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the financial guaranty the **DEVELOPER** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the **DEVELOPER'S** Property. As an alternative to seeking recovery from the **DEVELOPER** or the financial guaranty, the **CITY** may levy special assessments against the **DEVELOPER** Property in accordance with Minnesota Statutes Section 429, and the **DEVELOPER**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **DEVELOPER** may have to such special assessments;

b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief;

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **DEVELOPER** has cured all of its defaults; and

d. The **CITY** may draw upon all or any portion of the financial guaranty the **DEVELOPER** has provided to the **CITY** pursuant to Section 4 and (i) use all or any portion of the proceeds from the financial guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the financial guaranty to satisfy any judgment the **CITY** obtains against the **DEVELOPER** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 9 (h) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 8(d).

12. Maintenance Guarantee for Landscaping. It is herein agreed that the Developer shall provide a maintenance guarantee to ensure the survival of the plantings for Cor Sapphire Addition. Said maintenance guarantee shall consist of cash or a Letter of Credit, approved as to form by the City, in the amount of $6,682.50. [# tree plantings (46 trees) x cost/planting ($300/tree x 30% average non-survival rate] + [# shrub plantings (113 shrubs) x cost/planting ($75/shrub x 30% average non-survival rate)], which shall be in effect for a two-year period commencing on the date of the City's acceptance of said plantings as part of the Required Private Improvements.

At the end of the two-year period, the maintenance guarantee shall be returned to the Developer. The determination that all plantings that have been planted in accordance with the Site Plan have either survived or have been replaced shall be made by the Community Development Department. In the event the Permittee fails to maintain the required plantings for a two-year period, the City Council may order the replacement of plantings with City day labor and/or by letting contracts and draw upon the escrow for payment. Only the City Council shall have the authority to direct replacement of the plantings and withdraw from the escrow account. The Permittee hereby grants permission and a license to the City and/or its contractors and assigns to enter upon the Site for the purpose of replacing plantings in the event of the Permittee's default.

13. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraphs or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **DEVELOPER** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the **CITY** Council. The **CITY'S** or the **DEVELOPER'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **DEVELOPER** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the platted area until the **DEVELOPER** does comply. Upon the **CITY'S** demand **DEVELOPER** shall cease work until there is compliance.

d. Mailbox Locations. If the **DEVELOPER** desires to construct mailboxes within the public right of way, the **DEVELOPER** agrees that the placement of mailboxes along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.

e. Boulevard and Wetland Restoration. The **DEVELOPER** shall be responsible for the cost of establishing seed in all boulevards within 30 days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **DEVELOPER** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

f. Plat Approval Expenses. The **DEVELOPER** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

g. Reimbursement to the **CITY**. The **DEVELOPER** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

h. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Agreement shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

i. Notices. Required notices shall be in writing, and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO DEVELOPER:
Sapphire Apartment, LLC
Attn: Matt Kuker
7533 Sunwood Drive, Suite 315
Anoka, MN, 55303

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

Sapphire Apartment, LLC

By: _____, Matt Kuker
Its: Chief Manager

STATE OF MINNESOTA)
)ss.
COUNTY OF Anoka)

The foregoing instrument was acknowledged before me this 7th day of Oct., 2019, by Matt Kuker, Chief Manager of Sapphire Apartment, LLC, a corporation Minnesota limited liability company, under the laws of the State of Minnesota on behalf of the corporation.

_____
Notary Public

Valeria J. Kruger
Notary Public
Minnesota
My Commission Expires January 31, 2022

THE CITY:

CITY OF RAMSEY

By: _____
Its: Mayor

By: _____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this 15th day of October, 2019, by John LeTourneau and Kurtis G. Ulrich, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

JOANN E SHAW
Notary Public
Minnesota
My Commission Expires January 31, 2020

_____
Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

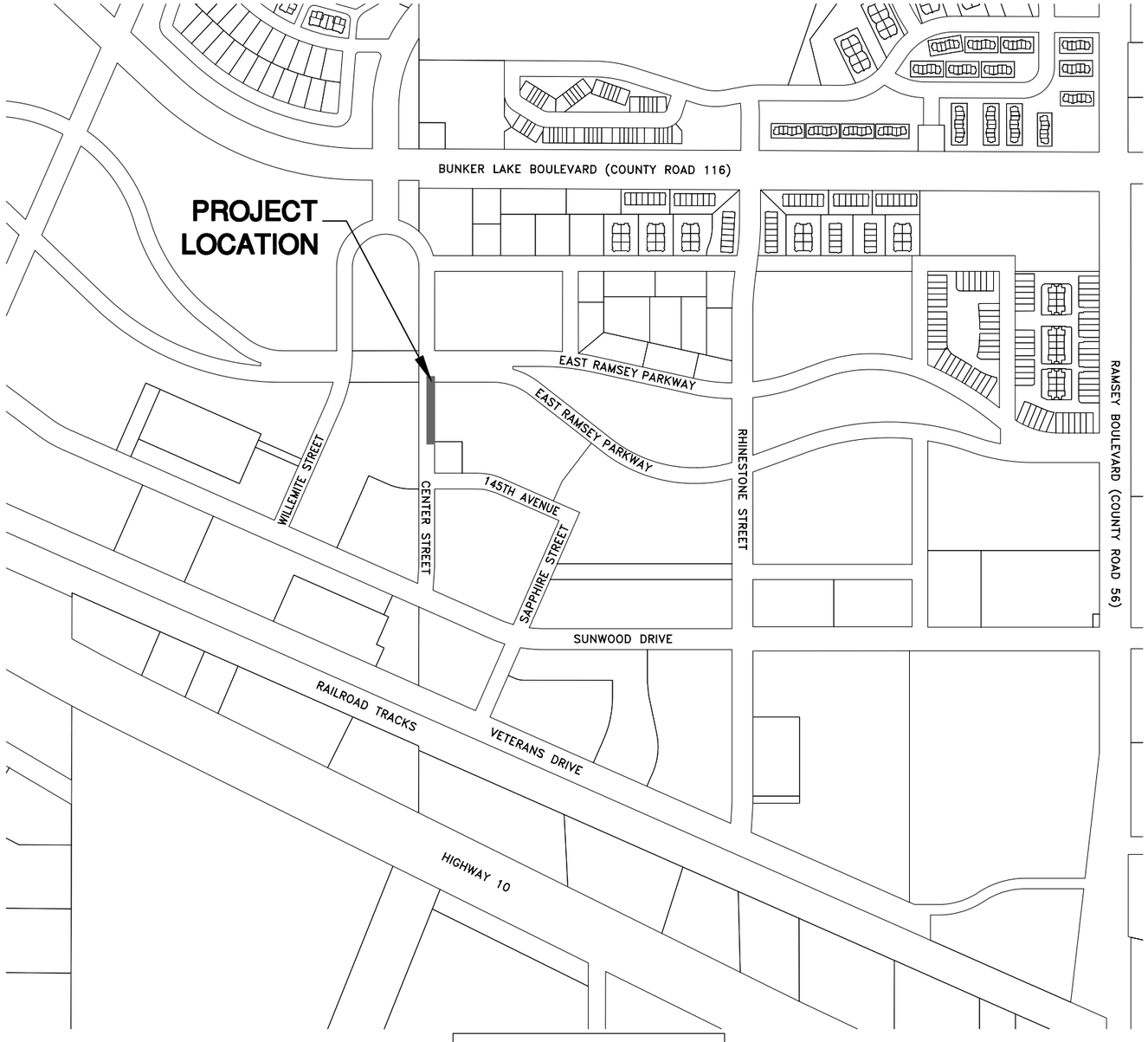
EXHIBIT A

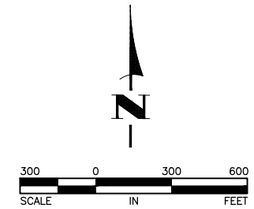
Fees Payable to the City

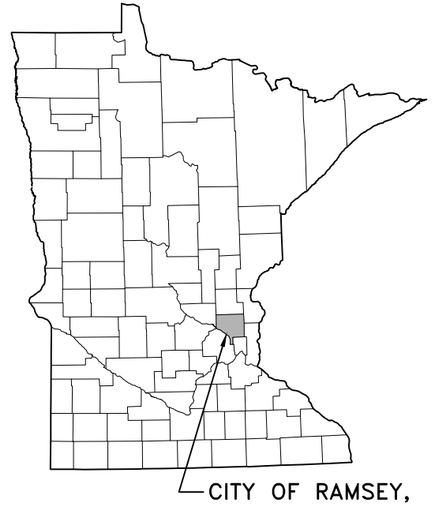
	Units	Unit Type	Unit Price	Total	Notes
Park Dedication and Trail Development					
Park Dedication					
20+ units per acre	118	per unit	*$2,550*	$255,765	15% density bonus ($45,135 credit)
Trail Development	118	per unit	*$1,500*	$177,000	
Subtotal Park and Trail Development				***$432,765***	
Water and Sewer Fees					
Water Trunk (Connection)	118	per acre	*$1,807*	$213,226	
Sanitary Sewer Trunk (Connection)	118	per acre	*$1,213*	$143,134	
Subtotal Water and Sewer Fees				***$356,360***	
Stormwater Management Fees					
Stormwater Management	118	per acre	*$487*	$57,466	
Subtotal Stormwater Management				***$57,466***	
GRAND TOTAL FOR DEVELOPMENT FEES				**$846,591**	

CENTER STREET IMPROVEMENTS

CITY OF RAMSEY, MINNESOTA







CITY OF RAMSEY,
ANOKA COUNTY,
MINNESOTA

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520

GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL APPLY.

THE 2013 EDITION OF THE CITY ENGINEERS ASSOCIATION OF MINNESOTA (CEAM) STANDARD SPECIFICATIONS SHALL APPLY.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 18 SHEETS

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2–3	DETAILS
4–5	EXISTING CONDITIONS AND REMOVALS PLAN
6–7	CONSTRUCTION PLAN
8	UTILITY PLAN
9	STRIPING PLAN
10	TRAFFIC CONTROL PLAN
11–12	ADA CURB RAMP DETAILS
13–18	ADA CURB RAMP STANDARD PLANS

APPROVED: _____ DATE: _____

BRUCE WESTBY, P.E.
CITY ENGINEER

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

_____ 43381 DATE 9/7/20

SHANE M. NELSON, P.E.
HAKANSON ANDERSON
DESIGN ENGINEER

LIC. NO.

DATE	REVISION
6/16/21	REVISIONS PER CITY COMMENTS
7/16/21	REVISIONS PER CITY COMMENTS

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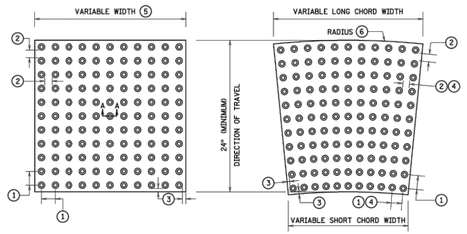
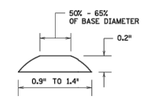




SECTION A-A
TRUNCATED DOME

TYPICAL RADIAL TRUNCATED DOME PLATES

RADIUS (FEET) (7)	LONG CHORD WIDTH (INCHES)	SQUARE FEET PER PLATE	PLATES REQUIRED FOR 90 DEGREE TURN
10	23 1/2	3.53	8
15	18 3/16	2.93	15
15	23 1/2	3.67	12
20	18 3/16	3.00	20
20	18 7/8	2.98	20
25	20 1/2	3.28	23
25	23 5/16	3.77	20
30	22 5/8	3.65	25
35	22	3.56	30

NOTES:

DETECTABLE WARNING SURFACES SHALL FOLLOW THE PUBLIC RIGHTS-OF-WAY ACCESSIBILITY GUIDELINES (PROWAG).

DETECTABLE WARNINGS CONSIST OF TRUNCATED DOMES ALIGNED IN A SQUARE OR RADIAL GRID PATTERN.

DETECTABLE WARNINGS ARE REQUIRED:
- -WHERE RAMPS, LANDINGS, OR BLENDED TRANSITIONS PROVIDE A FLUSH PEDESTRIAN CONNECTION TO THE ROADWAY.
- -WHERE PEDESTRIAN ACCESS ROUTES CROSS COMMERCIAL DRIVEWAYS THAT ARE PROVIDED WITH TRAFFIC CONTROL DEVICES OR OTHERWISE PERMITTED TO OPERATE LIKE A PUBLIC ROADWAY.
- -AT PEDESTRIAN RAILWAY CROSSINGS.
- -ON RAIL PLATFORMS WHERE BOARDING EDGES ARE NOT PROTECTED.

DETECTABLE WARNINGS SHALL EXTEND:
- -A MINIMUM OF 24" IN THE DIRECTION OF TRAVEL.
- -THE FULL WIDTH OF THE RAMP, LANDING, OR BLENDED TRANSITION, WITHIN 3" OF FULL WIDTH ON EITHER END.
- -THE FULL LENGTH OF THE PUBLIC USE AREA OF A RAIL PLATFORM.

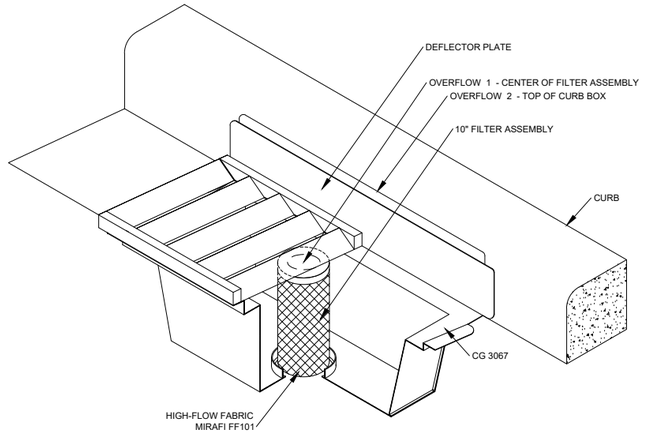
DETECTABLE WARNING SURFACES SHALL CONTRAST VISUALLY WITH ADJACENT GUTTER, ROADWAY, OR WALKWAY, EITHER LIGHT-ON-DARK OR DARK-ON-LIGHT. CONTRAST MAY BE PROVIDED ON THE FULL RAMP SURFACE, EXCLUDING THE FLARED SIDES.

FOR MNDOT PROJECTS, SEE MNDOT'S APPROVED/QUALIFIED PRODUCT LISTS.

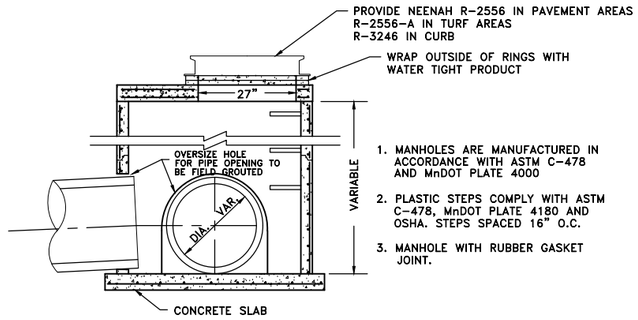
ALL TRUNCATED DOME SYSTEMS SHALL BE PLACED IN STRICT ACCORDANCE WITH THE RECOMMENDATIONS OF THE MANUFACTURER.

(1) CENTER-TO-CENTER DOME SPACING: 1.6" MINIMUM, 2.4" MAXIMUM.
(2) BASE-TO-BASE DOME SPACING: 0.65" MINIMUM.
(3) DOME BASE TO PLATE EDGE SPACING: 0.35" MINIMUM, 0.75" MAXIMUM.
(4) SPACING VARIES ON RADIAL PLATES.
(5) TYPICAL WIDTHS AVAILABLE: 12", 18", 24", 30", 36". CHECK WITH MANUFACTURERS FOR AVAILABLE WIDTHS.
(6) ON RADIAL PLATE, RADIUS DEFINED AT BACK OF CURB.
(7) TYPICAL RADII. CHECK WITH MANUFACTURERS FOR AVAILABLE RADII.

APPROVED AUGUST 23, 2010 STATE DESIGN ENGINEER	STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION DETECTABLE WARNING SURFACE TRUNCATED DOMES	SPECIFICATION REFERENCE 2531 2563 REVISED 01-09-2020 M.J.E.	STANDARD PLATE NO. 7038A



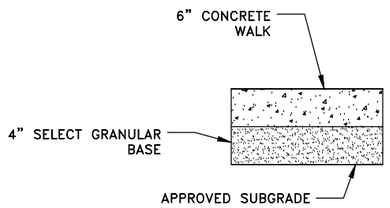
1/2 STORM DRAIN INLET PROTECTION TYPE 2 (3)
POST-CURB



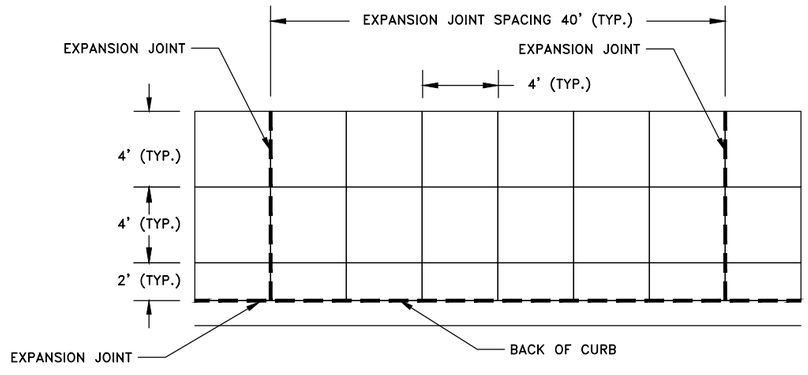
1. MANHOLES ARE MANUFACTURED IN ACCORDANCE WITH ASTM C-478 AND MnDOT PLATE 4000
2. PLASTIC STEPS COMPLY WITH ASTM C-478, MnDOT PLATE 4180 AND OSHA. STEPS SPACED 16" O.C.
3. MANHOLE WITH RUBBER GASKET JOINT.

STANDARD STORM MANHOLE
48" THRU 72" DIAMETER

2/2 STANDARD CATCHBASIN MANHOLE
NO SCALE



3/2 CONCRETE SIDEWALK
NO SCALE



4/2 CONCRETE SIDEWALK JOINT LAYOUT
NO SCALE

DATE	REVISION
6/16/21	REVISIONS PER CITY COMMENTS

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
SHANE M. NELSON, P.E.
Date 9/7/20 Lic. No. 43381

DESIGNED BY: SMN
DRAWN BY: SJH
CHECKED BY: SMN

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

CENTER STREET IMPROVEMENTS

DETAILS
CITY OF RAMSEY, MINNESOTA

SHEET 2 OF 18 SHEETS

RA3187

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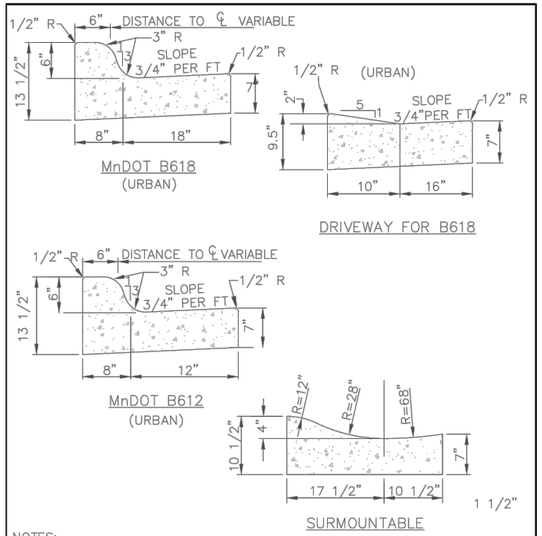
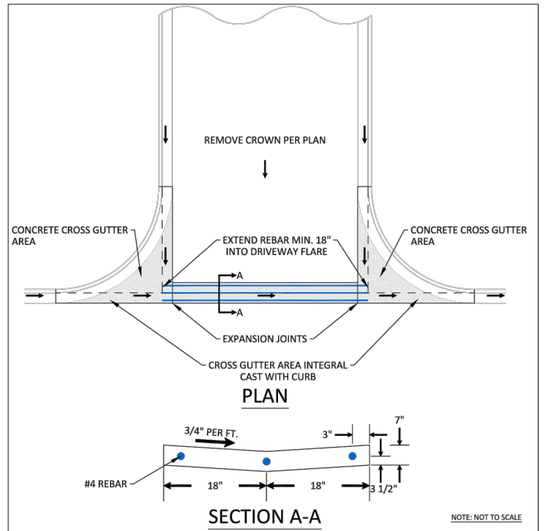


NOTES:

1. ON WEAR COURSE MILL THE EXISTING BITUMINOUS 1.5" BY 24" IN FRONT OF THE REPLACEMENT CURB.
2. ON BASE COURSE SAW CUT AND REMOVE EXISTING BITUMINOUS 18" IN FRONT OF THE REPLACEMENT CURB.

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: CURB AND GUTTER
		CITY PLATE No. STR-1

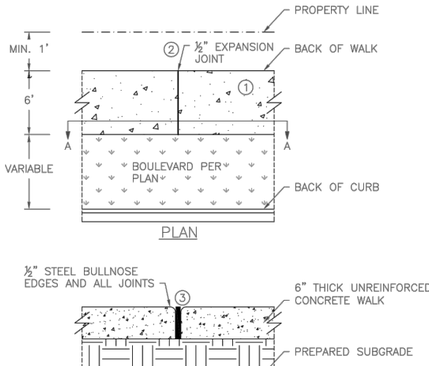


NOTE: NOT TO SCALE

NOTES:

1. WITH REMOVAL OF EXISTING CURB AT A STREET, MILL BITUMINOUS TO A DEPTH OF 1.5" AND A WIDTH OF 18" IN EXISTING STREET.
2. TO BE USED WHENEVER CROSS DRAINAGE IS < 2%.
3. CONCRETE CURB AND GUTTER SHALL BE CAST INTEGRAL WITH CONCRETE CROSS GUTTER AREA.
4. CONCRETE CURB AND GUTTER SHALL BE PAID SEPARATELY FROM CONCRETE CROSS GUTTER AREA.

APPROVED: 3 – 2017	City of RAMSEY	STANDARD DETAILS: CROSS GUTTER
		CITY PLATE No. STR-2



NOTE:

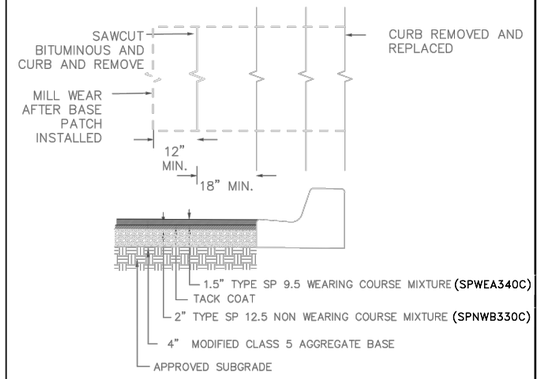
① BROOM FINISH CONCRETE WALK SURFACE

② MAXIMUM 100 FOOT SPACING BETWEEN EXPANSION JOINTS

③ 1/2" EXPANION JOINT MEETING MNDOT SPEC 3702. PROVIDE ONE PIECE OF FILLER FOR THE ENTIRE DEPTH AND WIDTH OF THE JOINT

NOT TO SCALE

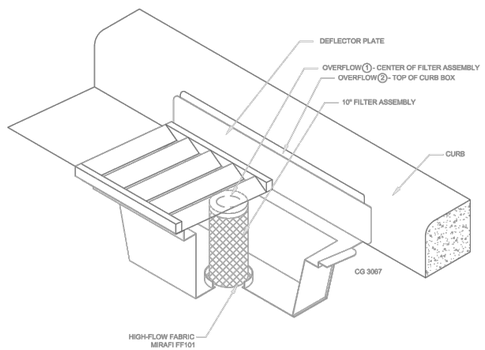
APPROVED: 10 – 2015	City of RAMSEY	STANDARD DETAILS: CONCRETE SIDEWALK
		CITY PLATE No. STR-3



NOTES:

1. BITUMNOUS SHALL BE SAWCUT AND REMOVED AFTER CURB IS REPLACED.
2. CLASS 5 AND BITUMINOUS COURSES SHALL BE MECHNICALLY COMPACTED.
3. SEE CITY PLATE STR-26 FOR MODIFIED CLASS 5 SPECIFICATIONS.

APPROVED: 6 – 2016	City of RAMSEY	STANDARD DETAILS: STREET PATCHING STANDARDS
		CITY PLATE No. STR-25



INLET PROTECTION – WIMCO OR EQUAL

N.T.S.

NOTE:
THIS INLET PROTECTION SHALL BE USED IMMEDIATELY FOLLOWING CURB & GUTTER CONSTRUCTION. INLET PROTECTION SHALL REMAIN INSTALLED AND MAINTAINTED UNTIL ALL HOME CONSTRUCTION IS COMPLETE.

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: INLET PROTECTION
		CITY PLATE No. ERO-2

DATE	REVISION
6/16/21	REVISIONS PER CITY COMMENTS
7/15/21	REVISIONS PER CITY COMMENTS

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

SHANE M. NELSON, P.E.
Date 9/7/20 Lic. No. 43381

DESIGNED BY: SMN
DRAWN BY: SJH
CHECKED BY: SMN

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CENTER STREET IMPROVEMENTS

DETAILS

CITY OF RAMSEY, MINNESOTA

SHEET 3 OF 18 SHEETS

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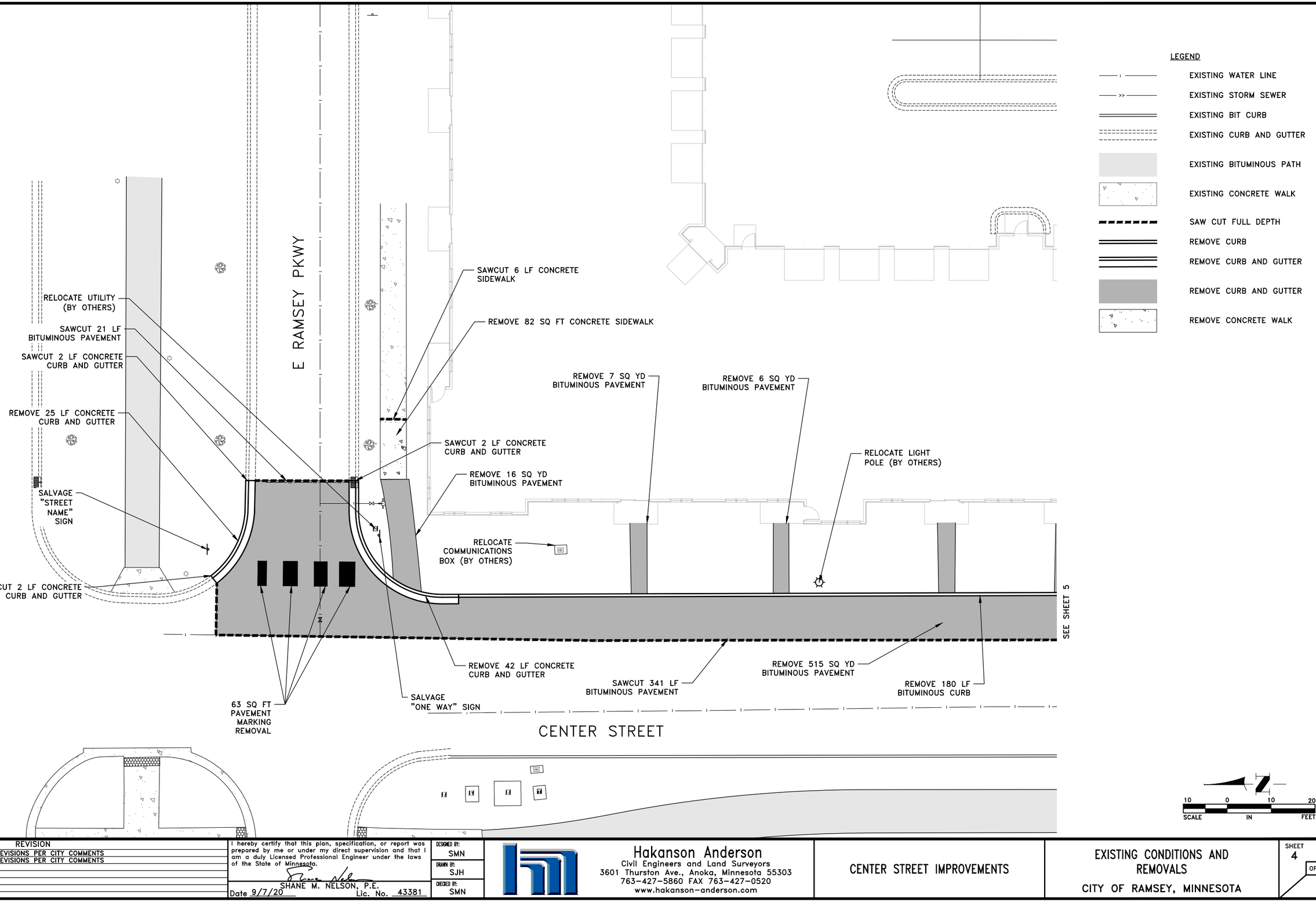

DATE	REVISION
6/16/21	REVISIONS PER CITY COMMENTS
7/16/21	REVISIONS PER CITY COMMENTS

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SHANE M. NELSON, P.E.
Date 9/7/20 Lic. No. 43381

DESIGNED BY: SMN
DRAWN BY: SJH
CHECKED BY: SMN

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
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CENTER STREET IMPROVEMENTS

EXISTING CONDITIONS AND REMOVALS
CITY OF RAMSEY, MINNESOTA

SHEET 4 OF 18 SHEETS

RA3187

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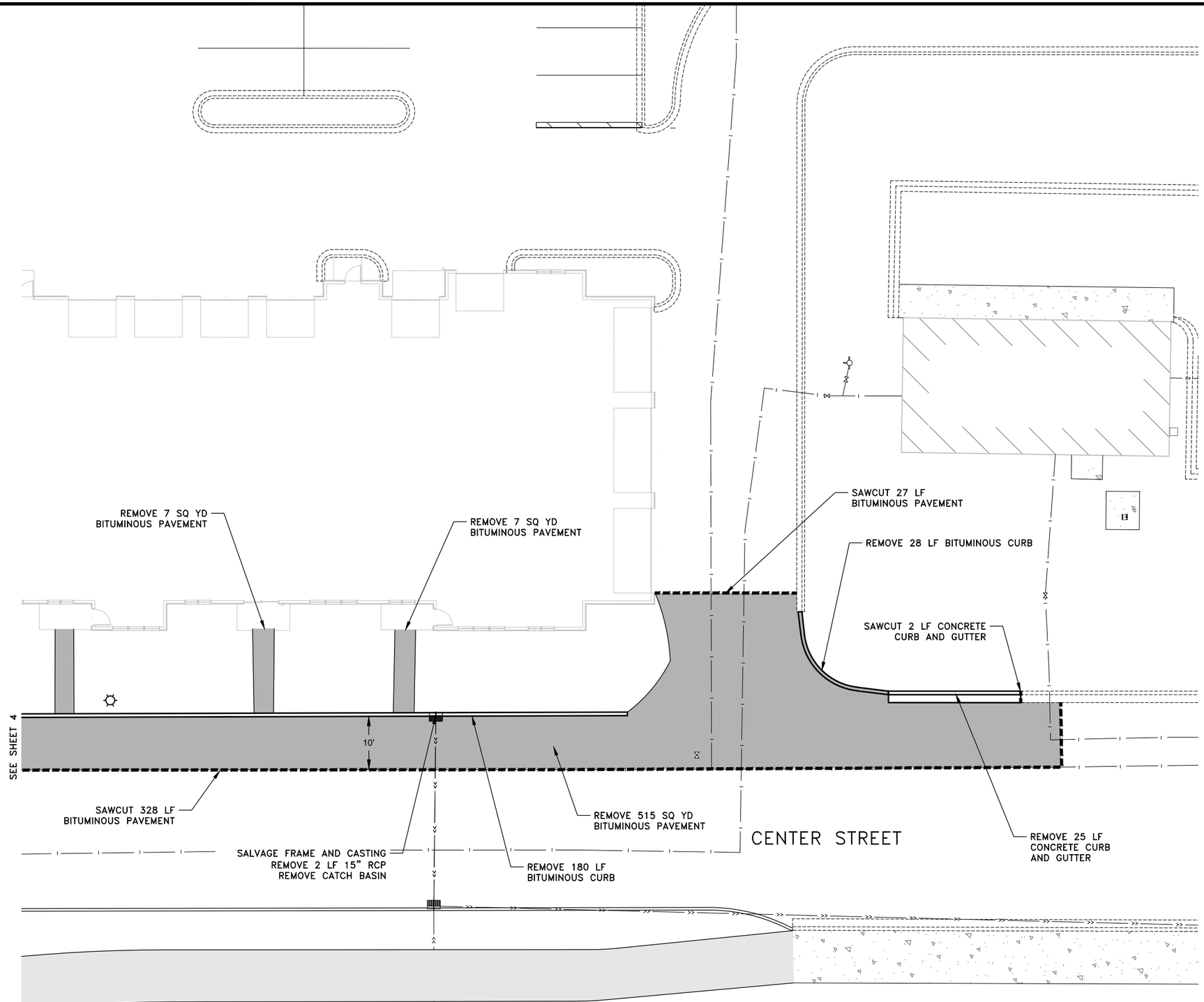

LEGEND

- EXISTING WATER LINE
- EXISTING STORM SEWER
- EXISTING BIT CURB
- EXISTING CURB AND GUTTER
- EXISTING BITUMINOUS PATH
- EXISTING CONCRETE WALK
- SAW CUT FULL DEPTH
- REMOVE CURB
- REMOVE CURB AND GUTTER
- REMOVE CURB AND GUTTER
- REMOVE CONCRETE WALK

SCALE IN FEET: 10 0 10 20

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EXISTING CONDITIONS AND REMOVALS

CITY OF RAMSEY, MINNESOTA

SHEET 5 OF 18 SHEETS

RA3187

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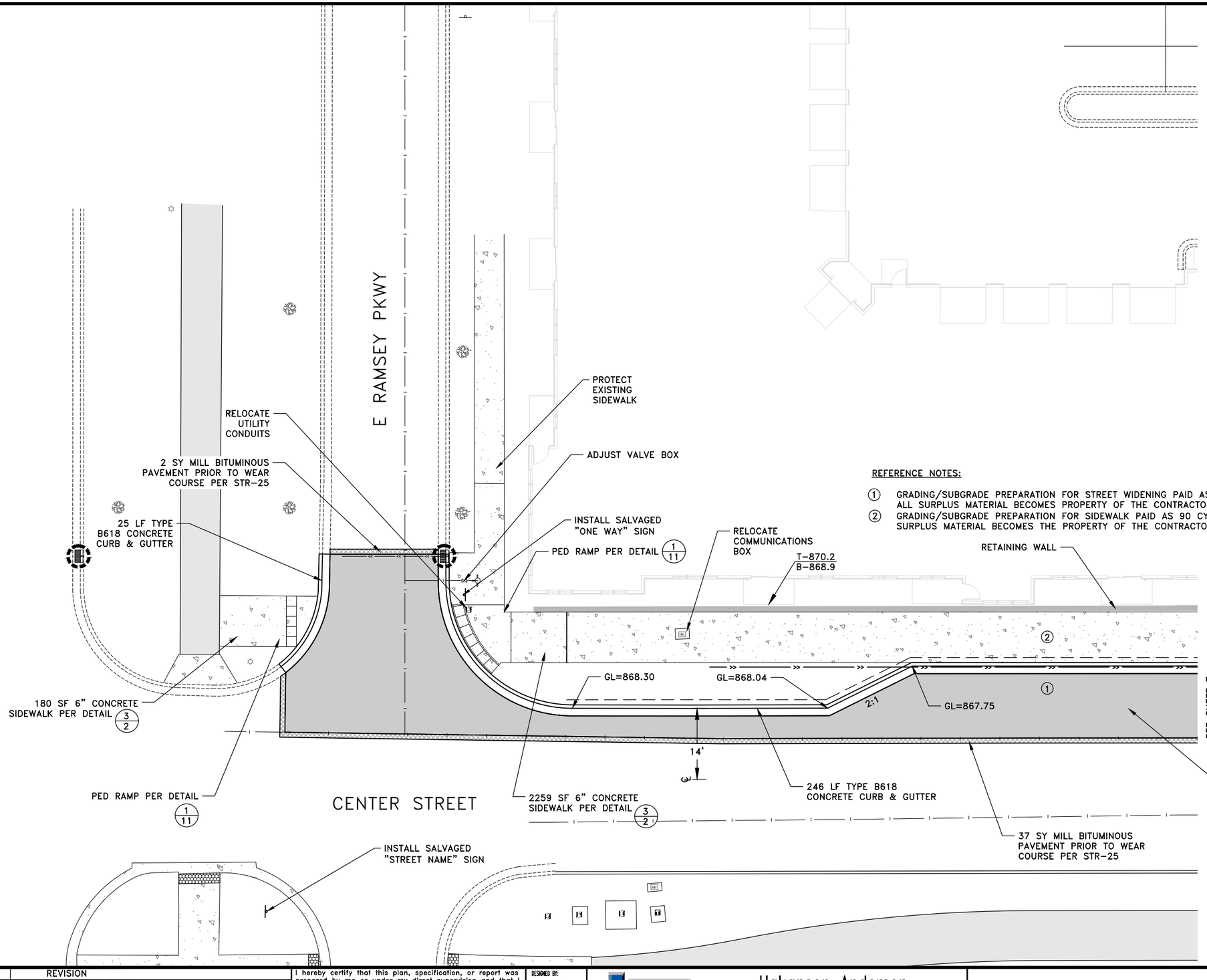

LEGEND

- EXISTING WATER LINE
- EXISTING STORM SEWER
- EXISTING BIT CURB
- EXISTING CURB AND GUTTER
- EXISTING BITUMINOUS PATH
- EXISTING CONCRETE WALK
- INLET PROTECTION
- STORM SEWER
- DUAL 4" CONDUIT
- CONCRETE CURB AND GUTTER
- BITUMINOUS PAVEMENT
- 6" CONCRETE SIDEWALK
- MILL BITUMINOUS PAVEMENT

T-XXX.X TOP OF RETAINING WALL ELEVATION
B-XXX.X GROUND ELEVATION AT BOTTOM OF RETAINING WALL

REFERENCE NOTES:

1. GRADING/SUBGRADE PREPARATION FOR STREET WIDENING PAID AS 60 CY COMMON EXCAVATION (P), ALL SURPLUS MATERIAL BECOMES PROPERTY OF THE CONTRACTOR.
2. GRADING/SUBGRADE PREPARATION FOR SIDEWALK PAID AS 90 CY COMMON EXCAVATION (P), ALL SURPLUS MATERIAL BECOMES THE PROPERTY OF THE CONTRACTOR.

SCALE: 10 0 10 20 IN FEET

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CENTER STREET IMPROVEMENTS

CONSTRUCTION PLAN

CITY OF RAMSEY, MINNESOTA

SHEET 6 OF 18 SHEETS

RA3187

Jul 22, 2021 – 11:40am
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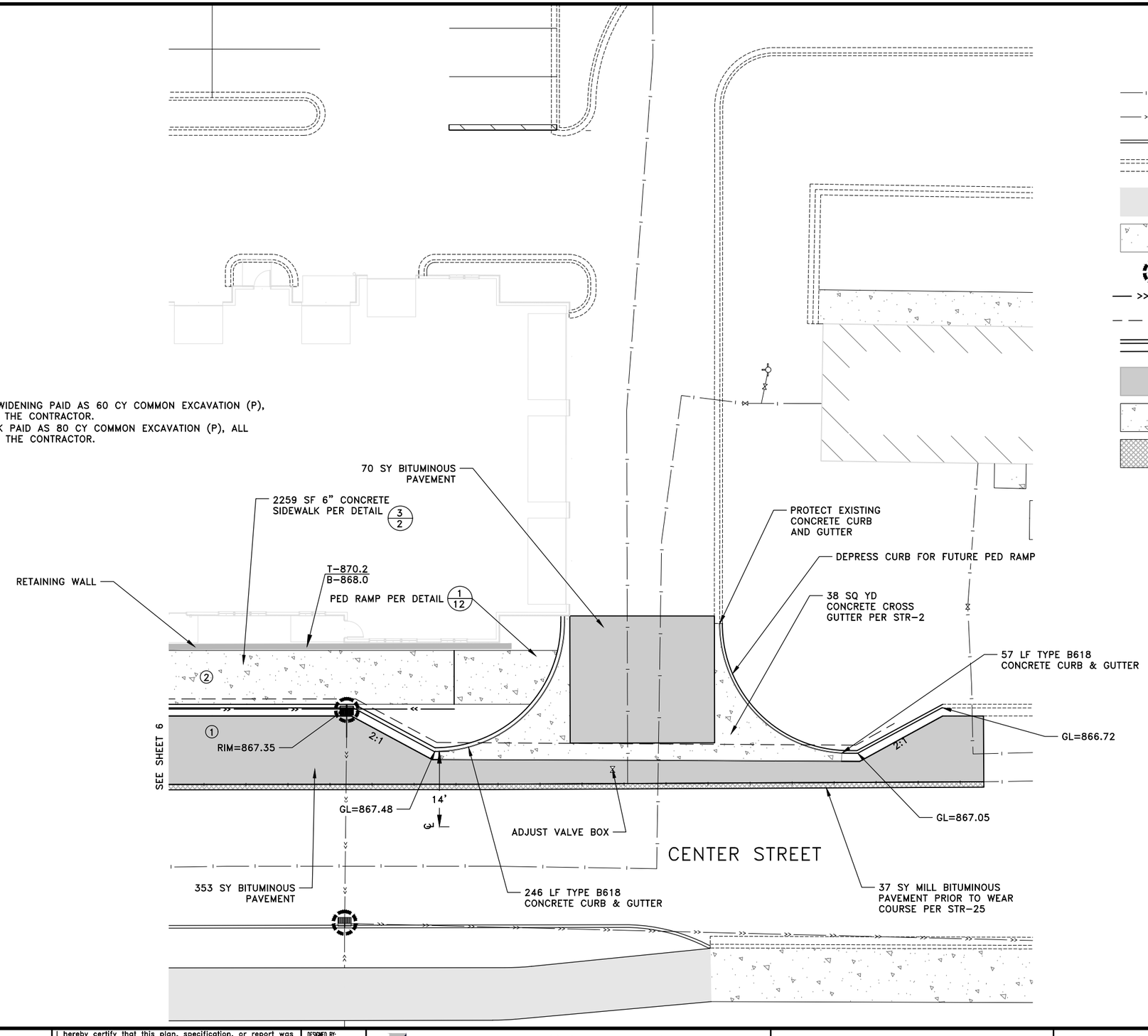
REFERENCE NOTES:

① GRADING/SUBGRADE PREPARATION FOR STREET WIDENING PAID AS 60 CY COMMON EXCAVATION (P), ALL SURPLUS MATERIAL BECOMES PROPERTY OF THE CONTRACTOR.

② GRADING/SUBGRADE PREPARATION FOR SIDEWALK PAID AS 80 CY COMMON EXCAVATION (P), ALL SURPLUS MATERIAL BECOMES THE PROPERTY OF THE CONTRACTOR.



LEGEND

- EXISTING WATER LINE
- EXISTING STORM SEWER
- EXISTING BIT CURB
- EXISTING CURB AND GUTTER
- EXISTING BITUMINOUS PATH
- EXISTING CONCRETE WALK
- INLET PROTECTION
- STORM SEWER
- DUAL 4" CONDUIT
- CONCRETE CURB AND GUTTER
- BITUMINOUS PAVEMENT
- 6" CONCRETE SIDEWALK
- MILL BITUMINOUS PAVEMENT

SCALE IN FEET: 10 0 10 20

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CONSTRUCTION PLAN

CITY OF RAMSEY, MINNESOTA

SHEET 7 OF 18 SHEETS

RA3187

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E RAMSEY PKWY

REFERENCE NOTES:
① 390 LF DUAL 4" CONDUIT, GLUED TOGETHER, LOCATED 1' BACK OF CURB FOR FUTURE IRRIGATION.

LEGEND

- EXISTING WATER LINE
- EXISTING STORM SEWER
- EXISTING BIT CURB
- EXISTING CURB AND GUTTER
- EXISTING BITUMINOUS PATH
- EXISTING CONCRETE WALK
- INLET PROTECTION
- STORM SEWER
- DUAL 4" CONDUIT
- CONCRETE CURB AND GUTTER
- BITUMINOUS PAVEMENT
- 6" CONCRETE SIDEWALK
- MILL BITUMINOUS PAVEMENT

CBMH 1
RIM=867.35
INV (N)=864.20
INV (W)=863.50
INV (S)=864.20

PVC CAP
INV (N)=864.40

INSTALL SALVAGED FRAME AND CASTING

5 LF 15" RCP @ 0.35%

CONNECT TO EXISTING STORM SEWER

20 LF 6" PVC SCH 40 @ 1.0%

115 LF 6" PVC SCH 40 @ 1.0%

PVC CAP
INV (S)=865.35

CENTER STREET

CENTER STREET

SCALE 10 0 10 20 IN FEET

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CENTER STREET IMPROVEMENTS

UTILITY PLAN

CITY OF RAMSEY, MINNESOTA

SHEET 8 OF 18 SHEETS

RA3187

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E RAMSEY PKWY

3.0'
3.0'
10.0'

120 SF CROSSWALK
PREFORM
THERMOPLASTIC
GROUND IN

9'
25'

4SW

CENTER STREET

CENTER STREET

LEGEND

- EXISTING WATER LINE
- EXISTING STORM SEWER
- EXISTING BIT CURB
- EXISTING CURB AND GUTTER
- EXISTING BITUMINOUS PATH
- EXISTING CONCRETE WALK
- PAVEMENT STRIPE
- CROSS WALK PAVEMENT MARKING

10 0 10 20
SCALE IN FEET

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STRIPING PLAN

CITY OF RAMSEY, MINNESOTA

SHEET 9 OF 18 SHEETS

RA3187

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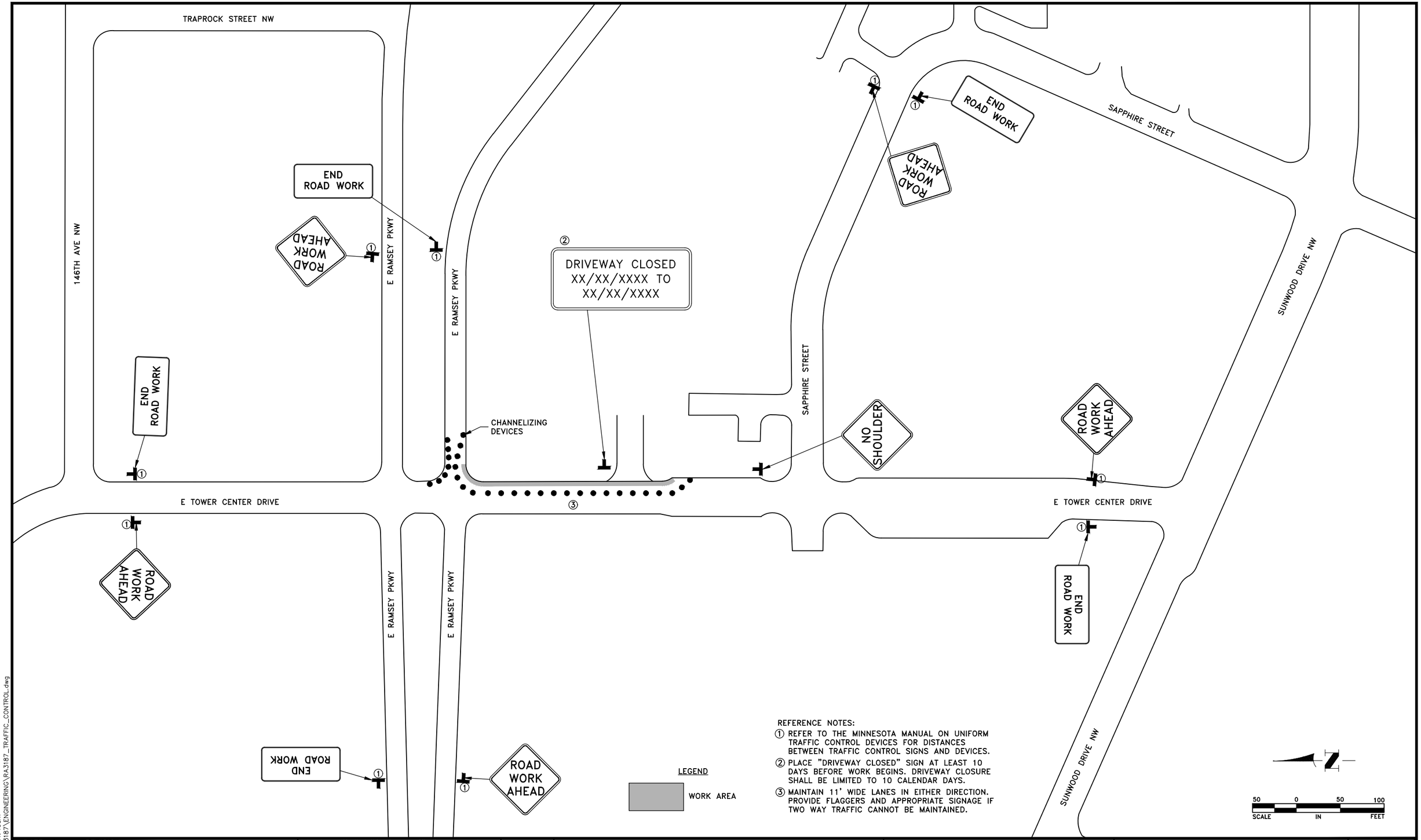

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TRAFFIC CONTROL

CITY OF RAMSEY, MINNESOTA

SHEET 10 OF 18 SHEETS

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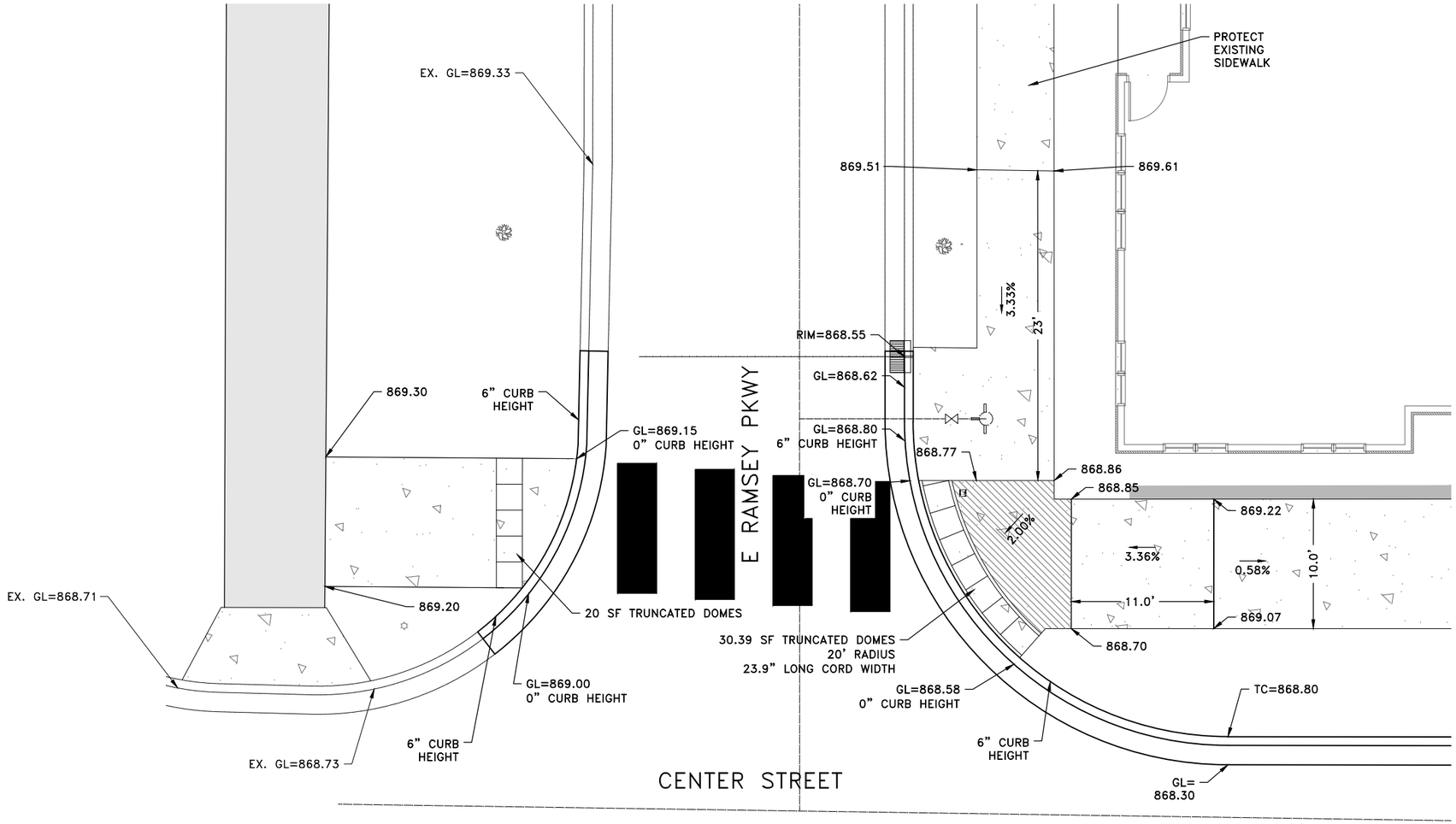

1/11 NORTH ENTRANCE CURB RAMP DETAILS

LANDING – DO NOT EXCEED 2% IN ANY DIRECTION

SCALE 5 0 5 10 IN FT.

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CENTER STREET IMPROVEMENTS

ADA CURB RAMP DETAILS

CITY OF RAMSEY, MINNESOTA

SHEET 11 OF 18 SHEETS

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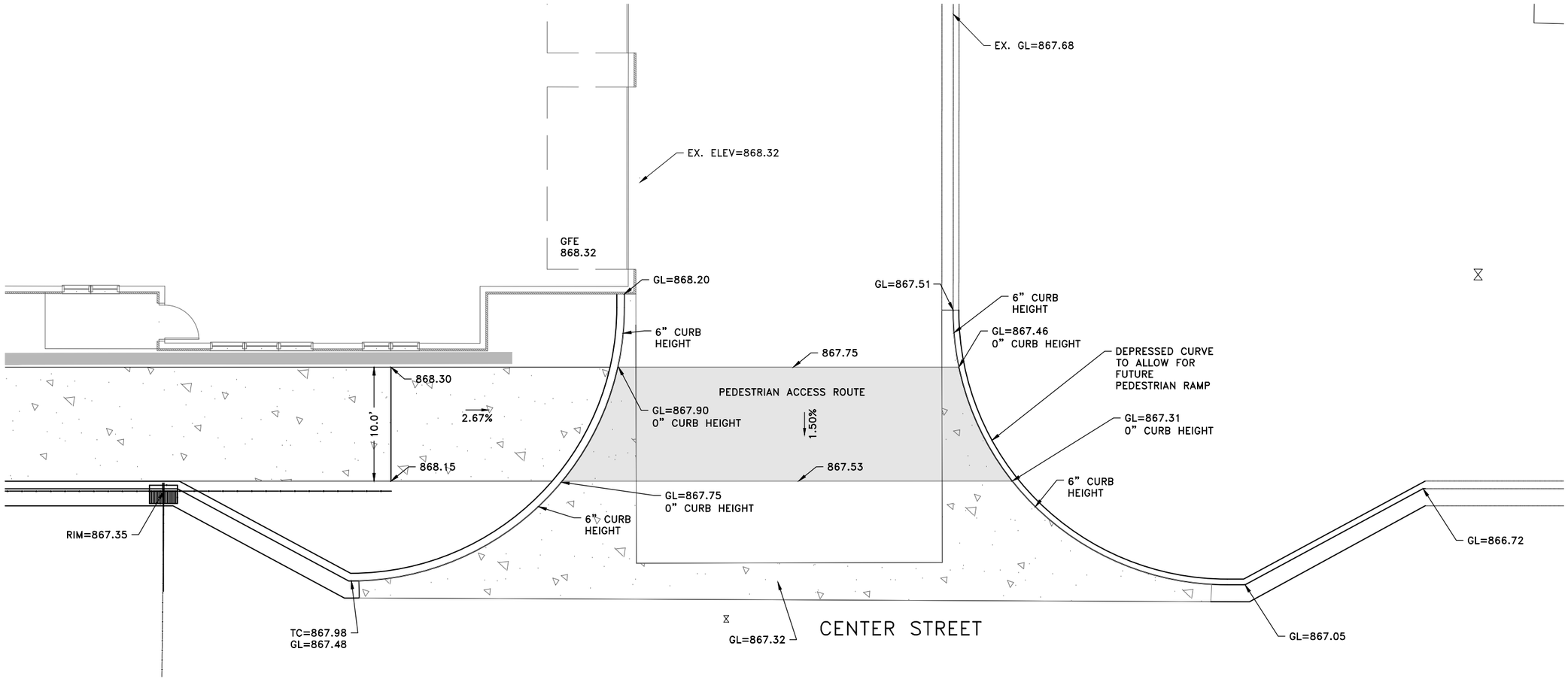

2/12 SOUTH ENTRANCE CURB RAMP DETAILS

PEDESTRIAN ACCESS ROUTE

SCALE 5 0 5 10 IN FT.

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ADA CURB RAMP DETAILS

CITY OF RAMSEY, MINNESOTA

SHEET 12 OF 18 SHEETS

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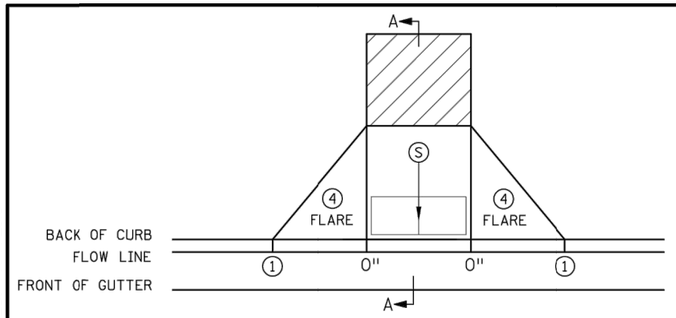
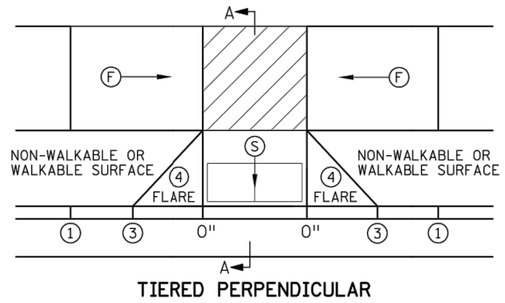
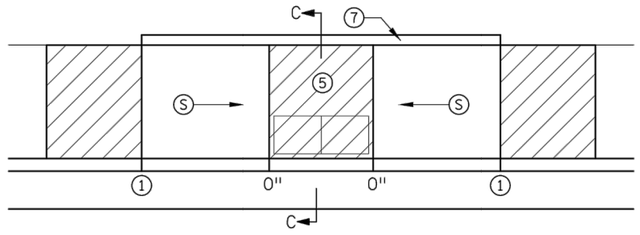


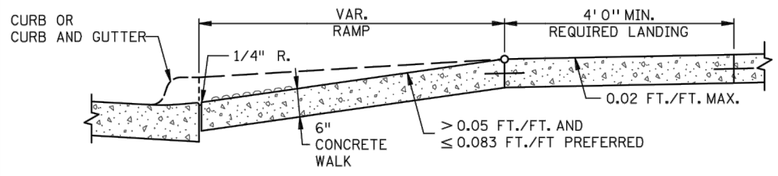
PERPENDICULAR



TIERED PERPENDICULAR

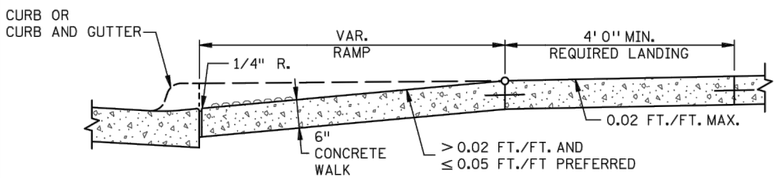


PARALLEL



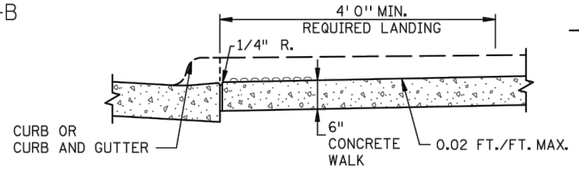
SECTION A-A

PERPENDICULAR/TIERED/DIAGONAL



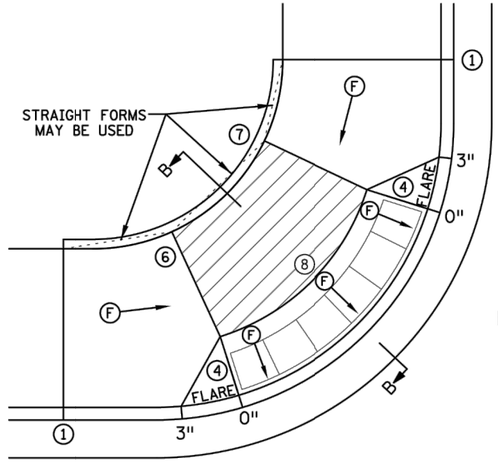
SECTION B-B

FAN

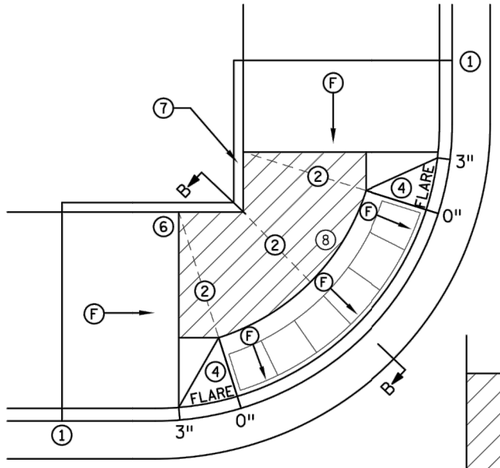


SECTION C-C

PARALLEL/DEPRESSED CORNER

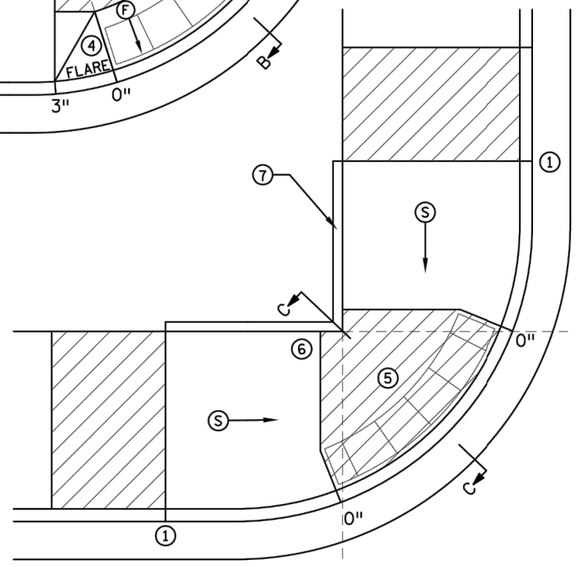


FAN ⑩

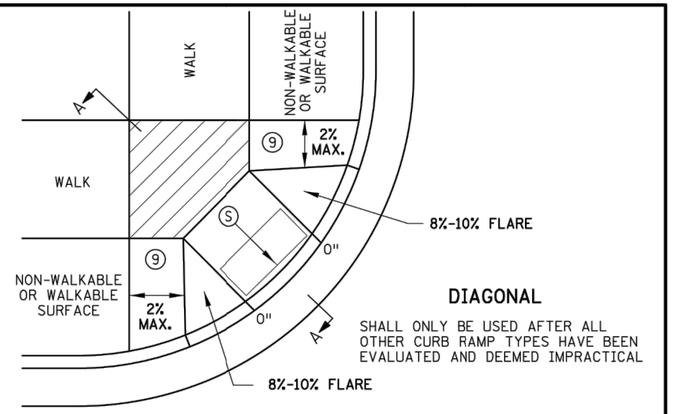


MODIFIED FAN ⑩

USED WHEN RIGHT-OF-WAY IS CONSTRAINED



DEPRESSED CORNER



DIAGONAL

SHALL ONLY BE USED AFTER ALL OTHER CURB RAMP TYPES HAVE BEEN EVALUATED AND DEEMED IMPRACTICAL

NOTES:

LANDINGS SHALL BE LOCATED ANYWHERE THE PEDESTRIAN ACCESS ROUTE (PAR) CHANGES DIRECTION, AT THE TOP OF RAMPS THAT HAVE RUNNING SLOPES GREATER THAN 5.0%, AND IF THE APPROACHING WALK IS INVERSE GRADE GREATER THAN 2%.

INITIAL CURB RAMP LANDINGS SHALL BE CONSTRUCTED WITHIN 15' FROM THE BACK OF CURB, WITH 6' FROM THE BACK OF CURB BEING THE PREFERRED DISTANCE, ONLY APPLICABLE WHEN THE INITIAL RAMP RUNNING SLOPE IS OVER 5.0%.

SECONDARY CURB RAMP LANDINGS ARE REQUIRED FOR EVERY 30" OF VERTICAL RISE WHEN THE LONGITUDINAL RUNNING SLOPE IS GREATER THAN 5.0%.

CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS WITHIN THE PAR. 1/4" DEEP VISUAL JOINTS SHALL BE USED AT THE TOPS OF CONCRETE FLARES ADJACENT TO WALKABLE SURFACES.

ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL, THUS BOTH SIDES OF A SLOPED WALKING SURFACE MUST BE EQUAL LENGTH. (EXCEPT AS STATED IN ⑥ BELOW.

TO ENSURE INITIAL RAMPS AND INITIAL LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS SHALL BE CAST SEPARATELY. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 6 AND THE ADA SPECIAL PROVISIONS - PROSECUTION OF WORK (ADA).

TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.

WHEN THE BOULEVARD IS 4' WIDE OR LESS, THE TOP OF CURB TAPER SHALL MATCH THE RAMP SLOPES TO REDUCE NEGATIVE BOULEVARD SLOPES FROM THE TOP BACK OF CURB TO THE PAR.

ALL RAMP TYPES SHOULD HAVE A MINIMUM 3' LONG RAMP LENGTH.

4' MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MIN. OF 24" IN THE PATH OF TRAVEL. DETECTABLE WARNING TO COVER ENTIRE WIDTH OF SHARED-USE PATHS AND THE ENTIRE PAR WIDTH OF THE WALK. DETECTABLE WARNING SHOULD BE 6" LESS THAN THE PAR/TRAIL WIDTH. ARC LENGTH OF RADIAL DETECTABLE WARNINGS SHOULD NOT BE GREATER THAN 20 FEET.

RECTANGULAR DETECTABLE WARNINGS SHALL BE SETBACK 3" FROM THE BACK OF CURB. RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MINIMUM TO 6" MAXIMUM FROM THE BACK OF CURB.

① MATCH FULL HEIGHT CURB.
② 4' MINIMUM DEPTH LANDING REQUIRED ACROSS TOP OF RAMP.
③ 3" HIGH CURB WHEN USING A 3' LONG RAMP, 4" HIGH CURB WHEN USING A 4' LONG RAMP.
④ SEE SHEET 4 OF 6, TYPICAL SIDE TREATMENT OPTIONS, FOR DETAILS ON FLARES AND RETURNED CURBS, WHEN INITIAL LANDING IS AT FULL CURB HEIGHT.
⑤ DETECTABLE WARNINGS MAY BE PART OF THE 4' X 4' MIN. LANDING AREA IF IT IS NOT FEASIBLE TO CONSTRUCT THE LANDING OUTSIDE OF THE DETECTABLE WARNING AREA.
⑥ THE GRADE BREAK SHALL BE PERPENDICULAR TO THE BACK OF WALK. THIS WILL ENSURE THAT THE GRADE BREAK IS PERPENDICULAR TO THE DIRECTION OF TRAVEL. (TYPICAL FOR ALL)
⑦ WHEN ADJACENT TO GRASS, GRADING SHALL ALWAYS BE USED WHEN FEASIBLE. V CURB, IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. WHEN ADJACENT TO PARKING LOTS, CONCRETE OR BITUMINOUS TAPERS SHOULD BE USED OVER V CURB TO REDUCE TRIPPING HAZARDS AND FACILITATE SNOW & ICE REMOVAL.
⑧ A 7' MIN TOP RADIUS GRADE BREAK REQUIRED TO BE CONSTRUCTIBLE.
⑨ PAVE FULL WALK WIDTH.
⑩ "S" SLOPES ON FANS SHALL ONLY BE USED WHEN ALL OTHER FEASIBLE OPTIONS HAVE BEEN EVALUATED AND DEEMED IMPRACTICAL.

LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.

(S) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.

(F) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.

LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.

X" CURB HEIGHT

REVISION:

APPROVED: JANUARY 23, 2017

OPERATIONS ENGINEER

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 1 OF 6

APPROVED: 1-23-2017

REVISED:

STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (T.H.) SHEET NO. 13 OF 18 SHEETS

PLOTTED/REVISED: 4-APR-2018

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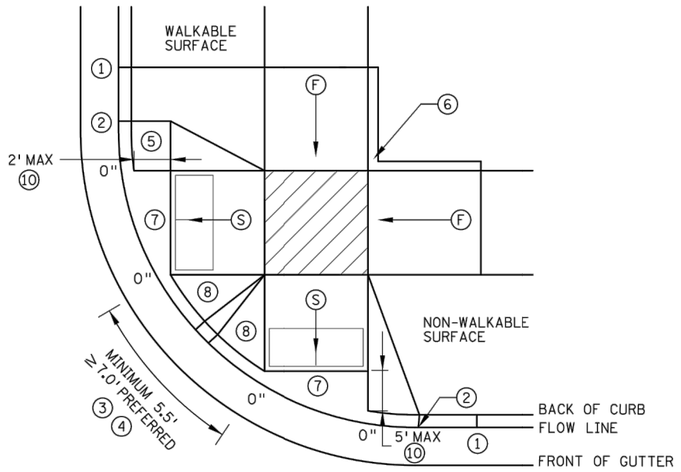
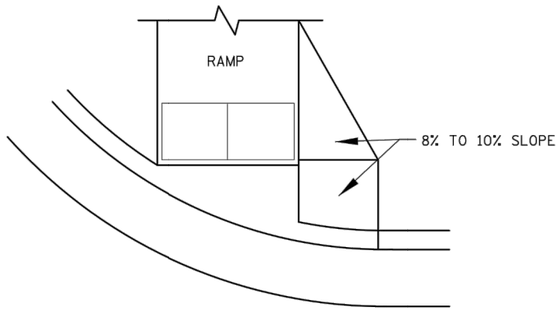


COMBINED DIRECTIONAL ⑨



DIRECTIONAL RAMP WALKABLE FLARE

NOTES:

LANDINGS SHALL BE LOCATED ANYWHERE THE PEDESTRIAN ACCESS ROUTE (PAR) CHANGES DIRECTION, AT THE TOP OF RAMPS THAT HAVE RUNNING SLOPES GREATER THAN 5.0%, AND IF THE APPROACHING WALK IS INVERSE GRADE.

INITIAL CURB RAMP LANDINGS SHALL BE CONSTRUCTED WITHIN 15' FROM THE BACK OF CURB, WITH 6' FROM THE BACK OF CURB BEING THE PREFERRED DISTANCE, ONLY APPLICABLE WHEN THE INITIAL RAMP RUNNING SLOPE IS OVER 5.0%.

SECONDARY CURB RAMP LANDINGS ARE REQUIRED FOR EVERY 30" OF VERTICAL RISE WHEN THE LONGITUDINAL SLOPE IS GREATER THAN 5.0%.

CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS WITHIN THE PAR. 1/4" DEEP VISUAL JOINTS SHALL BE USED AT THE TOP GRADE BREAK OF CONCRETE FLARES ADJACENT TO WALKABLE SURFACES.

ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL. THUS BOTH SIDES OF A SLOPED WALKING SURFACE MUST BE EQUAL LENGTH.

TO ENSURE INITIAL RAMPS AND INITIAL LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS SHALL BE CAST SEPARATELY. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 6 AND THE ADA SPECIAL PROVISION (PROSECUTION OF WORK).

TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.

WHEN THE BOULEVARD IS 4' WIDE OR LESS, THE TOP OF CURB TAPER SHALL MATCH THE RAMP SLOPES TO REDUCE NEGATIVE BOULEVARD SLOPES FROM THE TOP BACK OF CURB TO THE PAR.

ALL RAMP TYPES SHOULD HAVE A MINIMUM 3' LONG RAMP LENGTH.

4' MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MIN. OF 24" IN THE PATH OF TRAVEL. DETECTABLE WARNING TO COVER ENTIRE WIDTH OF SHARED-USE PATH AND THE ENTIRE PAR WIDTH OF THE WALK. DETECTABLE WARNING SHOULD BE 6" LESS THAN THE PAR/PATH WIDTH. ARC LENGTH OF RADIAL DETECTABLE WARNINGS SHOULD NOT BE GREATER THAN 20 FEET.

RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MINIMUM TO 6" MAXIMUM FROM THE BACK OF CURB. SEE NOTES ⑩ & ⑪ FOR INFORMATION REGARDING RECTANGULAR DETECTABLE WARNING PLACEMENT.

① MATCH FULL CURB HEIGHT.

② 3" HIGH CURB WHEN USING A 3' LONG RAMP
4" HIGH CURB WHEN USING A 4' LONG RAMP.

③ 3" MINIMUM CURB HEIGHT (5.5' MIN. DISTANCE REQUIRED BETWEEN DOMES)
4" PREFERRED (7' MIN. DISTANCE REQUIRED BETWEEN DOMES).

④ THE "BUMP" IN BETWEEN THE RAMPS SHOULD NOT BE IN THE PATH OF TRAVEL FOR COMBINED DIRECTIONAL RAMPS. IF THIS OCCURS MODIFY THE RAMP LOCATION OR SWITCH RAMP TO A FAN/DEPRESSED CORNER.

⑤ WHEN USING CONCRETE PAVED FLARES ON THE OUTSIDE OF DIRECTIONAL RAMPS, AND ADJACENT TO A WALKABLE SURFACE, DIRECTIONAL RAMP FLARES SHOULD BE USED. SEE THE DETAIL ON THIS SHEET.

⑥ GRADING SHALL ALWAYS BE USED WHEN FEASIBLE. V CURB, IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. WHEN ADJACENT TO PARKING LOTS, CONCRETE OR BITUMINOUS TAPERS SHOULD BE USED OVER V CURB TO REDUCE TRIPPING HAZARDS AND FACILITATE SNOW & ICE REMOVAL.

⑦ MAX. 2.0% SLOPE IN ALL DIRECTIONS IN FRONT OF GRADE BREAK AND DRAIN TO FLOW LINE. SHALL BE CONSTRUCTED INTEGRAL WITH CURB AND GUTTER.

⑧ 8% TO 10% WALKABLE FLARE.

⑨ PLACE DOMES AT THE BACK OF CURB WHEN ALLOWABLE SETBACK CRITERIA IS EXCEEDED.

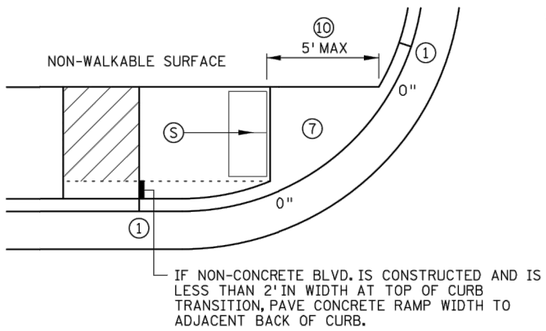
⑩ FRONT EDGE OF DETECTABLE WARNING SHALL BE SET BACK 2' MAXIMUM WHEN ADJACENT TO WALKABLE SURFACE, AND 5' MAXIMUM WHEN ADJACENT TO NON-WALKABLE SURFACE WITH ONE CORNER SET 3" FROM BACK OF CURB. A WALKABLE SURFACE IS DEFINED AS A PAVED SURFACE ADJACENT TO A CURB RAMP WITHOUT RAISED OBSTACLES THAT COULD MISTAKENLY BE TRAVERSED BY A USER WHO IS VISUALLY IMPAIRED.

⑪ RECTANGULAR DETECTABLE WARNINGS MAY BE SETBACK UP TO 9" FROM THE BACK OF CURB WITH CORNERS SET 3" FROM BACK OF CURB. IF 9" SETBACK IS EXCEEDED USE RADIAL DETECTABLE WARNINGS.

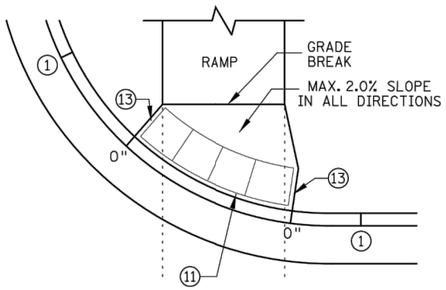
⑫ FOR DIRECTIONAL RAMPS WITH THE DETECTABLE WARNINGS PLACED AT THE BACK OF CURB, THE DETECTABLE WARNINGS SHALL COVER THE ENTIRE WIDTH OF THE WALK/PATH. THIS ENSURES A DETECTABLE EDGE AND HELPS ELIMINATE THE CURB TAPER OBSTRUCTING THE PATH OF PEDESTRIAN TRAVEL.

⑬ THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE BACK OF CURB. MAINTAIN 3" BETWEEN EDGE OF DOMES AND EDGE OF CONCRETE.

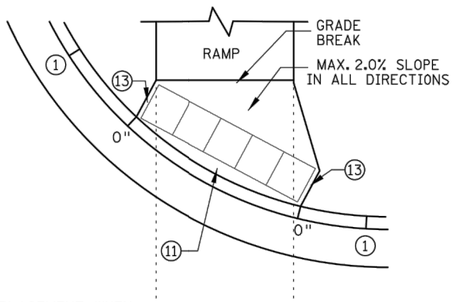
⑭ TO BE USED FOR ALL DIRECTIONAL RAMPS, EXCEPT WHERE DOMES ARE PLACED ALONG THE BACK OF CURB.

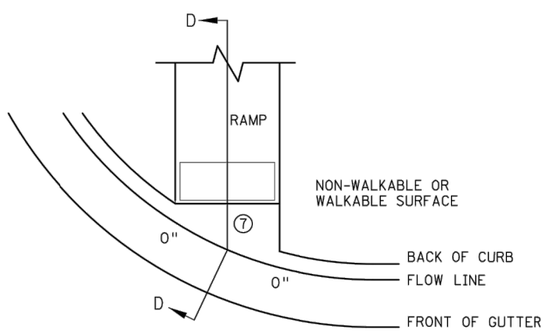


STANDARD ONE-WAY DIRECTIONAL ⑨

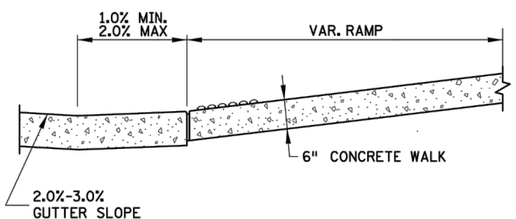


ONE-WAY DIRECTIONAL WITH DETECTABLE WARNING AT BACK OF CURB

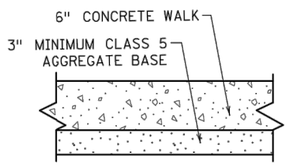




CURB FOR DIRECTIONAL RAMPS ⑭



SECTION D-D



TYPICAL SIDEWALK SECTION WITHIN INTERSECTION CORNER

LEGEND
THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.
(S) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.
(F) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.
LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.
X" CURB HEIGHT

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APPROVED: JANUARY 23, 2017
OPERATIONS ENGINEER

MINNESOTA DEPARTMENT OF TRANSPORTATION
STATE DESIGN ENGINEER

STANDARD PLAN 5-297.250 | 2 OF 6
APPROVED: 1-23-2017
REVISED:

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (T.H.) SHEET NO. 14 OF 18 SHEETS

PLOTTED/REVISED: 4-APR-2018
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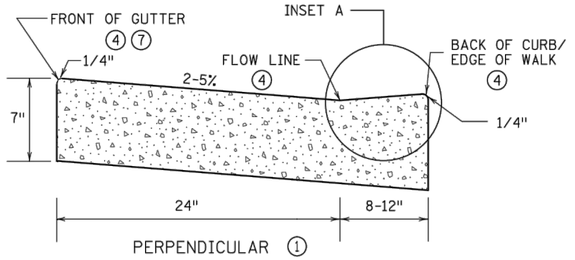
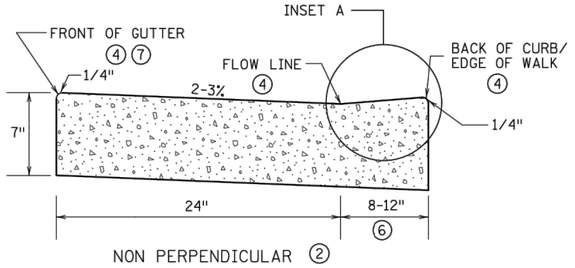
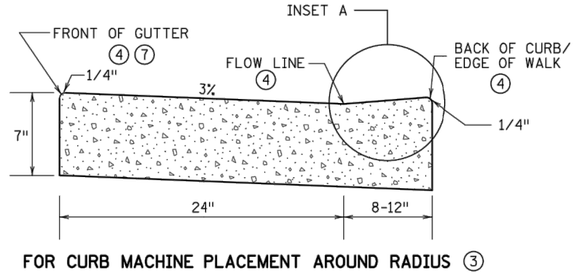


PERPENDICULAR ①

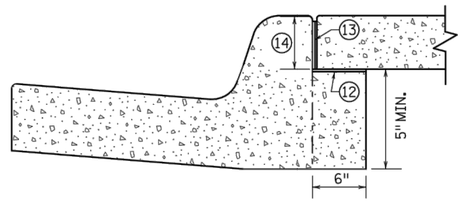


NON PERPENDICULAR ②

PEDESTRIAN ACCESS ROUTE CURB & GUTTER DETAIL

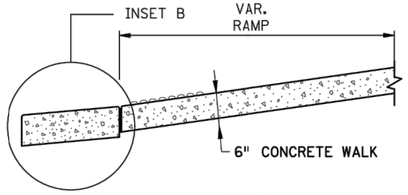


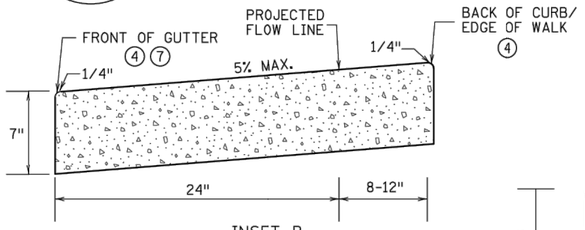
FOR CURB MACHINE PLACEMENT AROUND RADIUS ③
(REGARDLESS OF RAMP TYPE)



OPTIONAL SILL CURB WHEN SIDEWALK IS AT BACK OF CURB

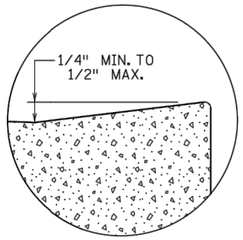
CONCRETE SILL TO BE USED ONLY WHEN SPECIFIED IN THE PLAN.



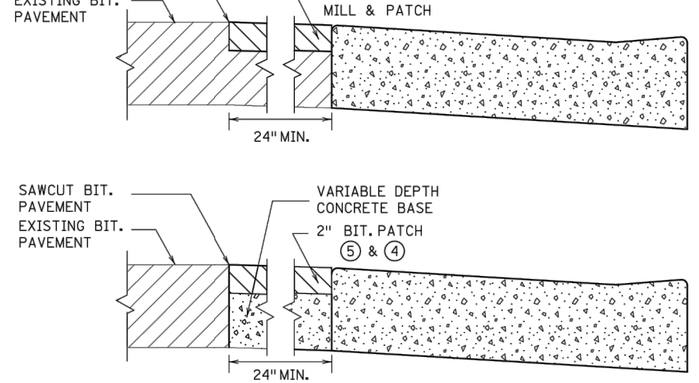


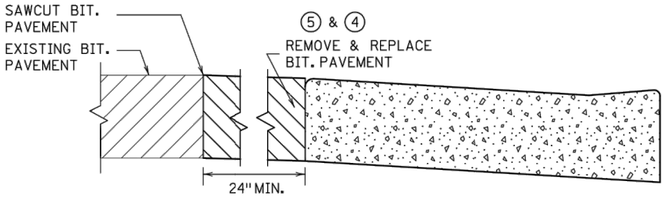
INSET B

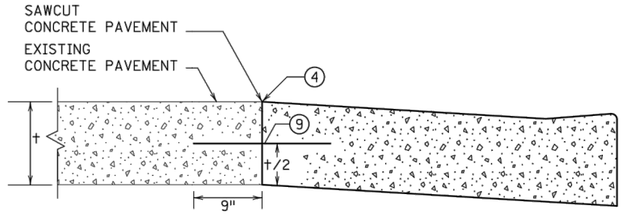
OUTFLOW GUTTER ⑧



INSET A



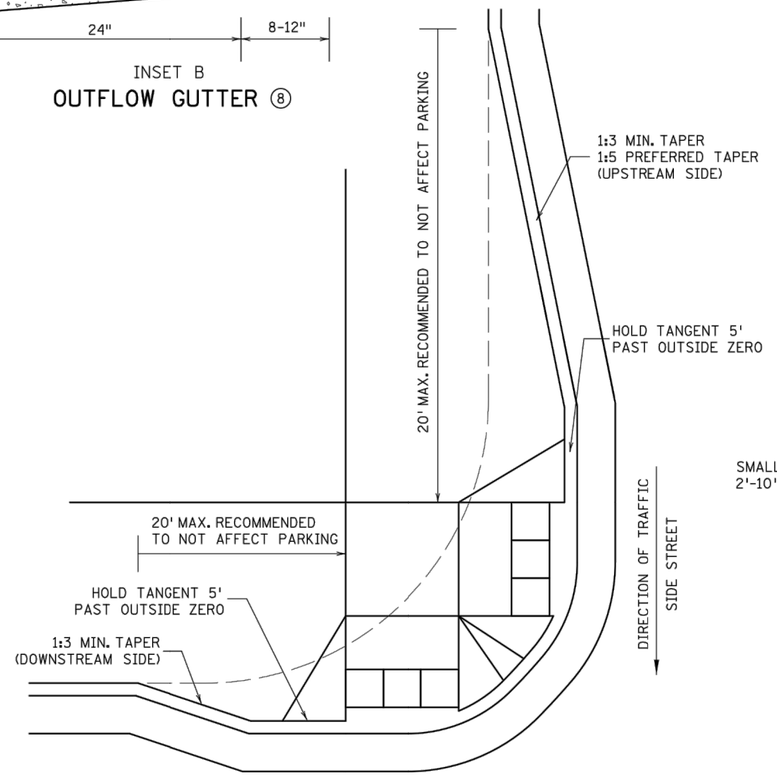




ONLY ALLOWED PER ENGINEER'S APPROVAL

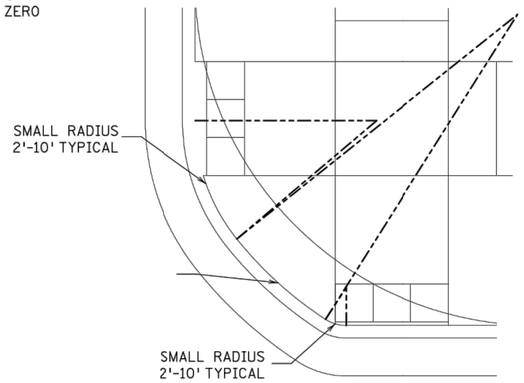
PAVEMENT TREATMENT OPTIONS IN FRONT OF CURB & GUTTER

FOR USE ON CURB RAMP RETROFITS



ADA CURB EXTENSION WITH COMPOUND RADIUS (BUMP OUT) ⑪

DIRECTION OF TRAFFIC
MAIN STREET



COMBINED DIRECTIONAL ⑩ (COMPOUND RADIUS)

NOTES:

POSITIVE FLOW LINE DRAINAGE SHALL BE MAINTAINED THROUGH THE PEDESTRIAN ACCESS ROUTE (PAR) AT A 2% MAXIMUM.

NO PONDING SHALL BE PRESENT IN THE PAR.

ANY VERTICAL LIP THAT OCCURS AT THE FLOW LINE SHALL NOT BE GREATER THAN 1/4 INCH.

① FOR USE AT CURB CUTS WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: PERPENDICULAR, TIERED PERPENDICULAR, PARALLEL, AND DIAGONAL RAMPS.

② FOR USE AT CURB RAMPS WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED NON PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: FANS & DEPRESSED CORNERS.

③ BEGIN GUTTER SLOPE TRANSITION 10' OUTSIDE OF ALL CURB RAMPS.

④ THERE SHALL BE NO VERTICAL DISCONTINUITIES GREATER THAN 1/4".

⑤ ELEVATION CHANGE TAKES PLACE FROM THE EXISTING TO NEW FRONT OF GUTTER. PATCH IS USED TO MATCH THE NEW GUTTER FACE INTO THE EXISTING ROADWAY.

⑥ VARIABLE WIDTH FOR DIRECTIONAL CURB APPLICATIONS. SEE SHEET 2 FOR DIRECTIONAL CURB SLOPE REQUIREMENTS.

⑦ TOP FRONT OF GUTTER SHALL BE CONSTRUCTED FLUSH WITH PROPOSED ADJACENT PAVEMENT ELEVATION. TOP 1.5" OF THE GUTTER FACE MUST BE A FORMED EDGE. PAR GUTTER SHALL NOT BE OVERLAID.

⑧ SHOULD BE USED AT VERTICALLY CONSTRAINED AREAS WHEN AT A DRAINAGE HIGH POINT OR SUPER ELEVATED ROADWAY SEGMENTS.

⑨ DRILL AND GROUT NO. 4 EPOXY-COATED 18" LONG TIE BARS AT 30" CENTER TO CENTER INTO EXISTING CONCRETE PAVEMENT 1' MINIMUM FROM ALL JOINTS.

⑩ HELPS PROVIDE TWO SEPARATE RAMPS, REDUCES THE DOME SETBACK LENGTH AND MINIMIZES DIRECTIONAL CURB. THIS RADIUS DESIGN CLOSELY FOLLOWS THE TURNING VEHICLE PATH WHILE OPTIMIZING CURB RAMP LENGTH.

⑪ CURB EXTENSIONS SHOULD BE USED IN VERTICALLY CONSTRAINED AREAS, USUALLY IN DOWNTOWN ROADWAY SEGMENTS WHERE ON-STREET PARKING IS AVAILABLE. CURB EXTENSIONS SHOULD BE CONSIDERED FOR APS INTERSECTIONS WHERE SPACE IS LIMITED. PUSH BUTTONS MUST MEET APS CRITERIA AS DESCRIBED IN THE PUSH BUTTON LOCATION DETAIL SHEET.

⑫ PLACE BOND BREAKER BETWEEN WALK AND TOP OF SILL.

⑬ 1/2" PREFORMED JOINT FILLER PER MNDOT SPEC. 3702.

⑭ DIMENSION TO BE SAME AS SIDEWALK THICKNESS, 4" MIN.

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MINNESOTA DEPARTMENT OF TRANSPORTATION

STATE DESIGN ENGINEER

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STANDARD PLAN 5-297.250 | 3 OF 6

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (T.H.) SHEET NO. 15 OF 18 SHEETS

PLOTTED/REVISED: 4-APR-2018
IPLOT NAME: s250_3_spn
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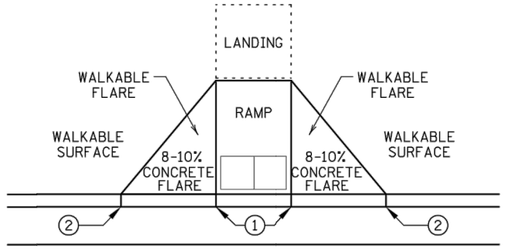
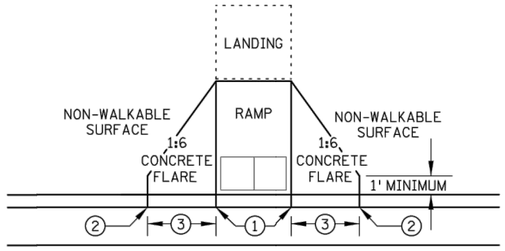
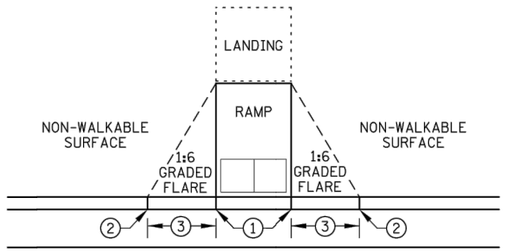


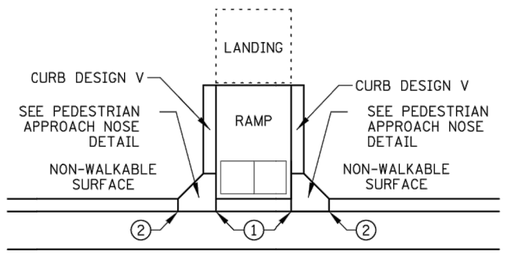
PAVED FLARES
ADJACENT TO WALKABLE SURFACE



PAVED FLARES
ADJACENT TO NON-WALKABLE SURFACE

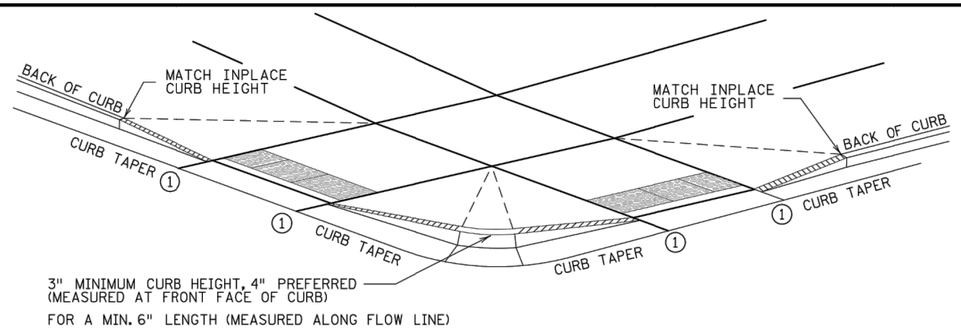


GRADED FLARES

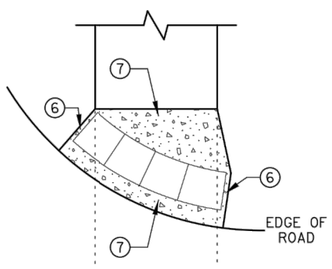


RETURNED CURB ⑤

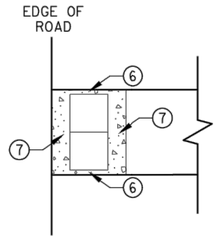
TYPICAL SIDE TREATMENT OPTIONS ④ ⑪



DETECTABLE EDGE WITH ⑧ CURB AND GUTTER

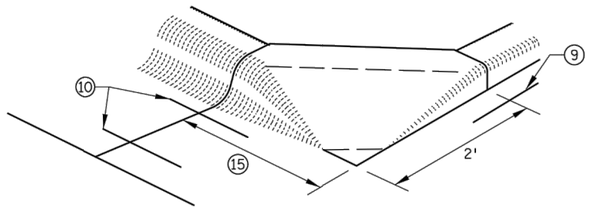


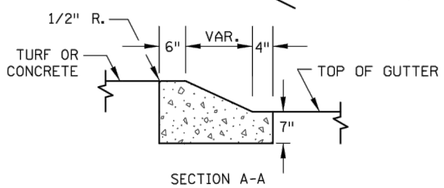
RADIAL DETECTABLE WARNING



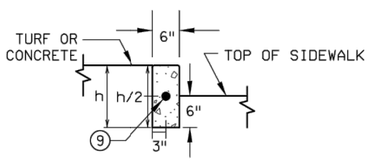
RECTANGULAR DETECTABLE WARNING

DETECTABLE EDGE WITHOUT CURB AND GUTTER

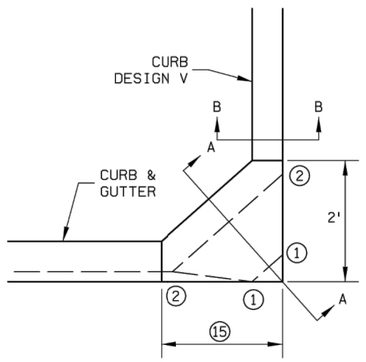




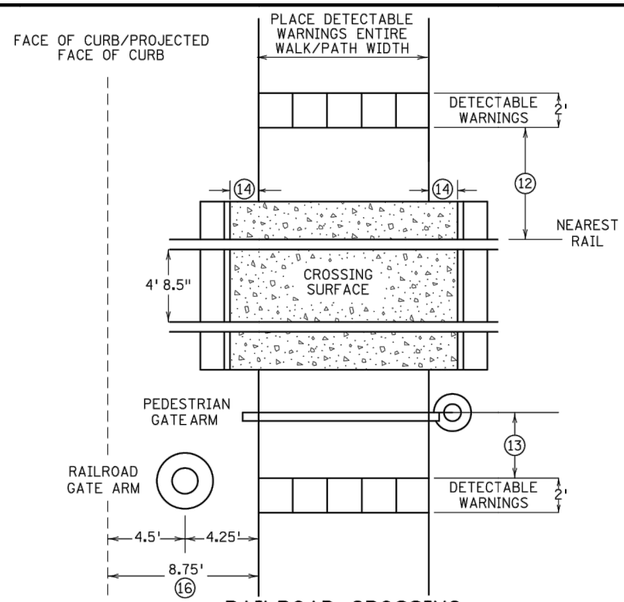
SECTION A-A



SECTION B-B



PEDESTRIAN APPROACH NOSE DETAIL
(FOR RETURNED CURB SIDE TREATMENT)



RAILROAD CROSSING PLAN VIEW

NOTES:

SEE STANDARD PLATE 7038 AND THIS SHEET FOR ADDITIONAL DETAILS ON DETECTABLE WARNING.

A WALKABLE SURFACE IS DEFINED AS A PAVED SURFACE ADJACENT TO A CURB RAMP WITHOUT RAISED OBSTACLES THAT COULD MISTAKENLY BE TRAVERSED BY A USER WHO IS VISUALLY IMPAIRED.

CONCRETE FLARE LENGTHS ADJACENT TO NON-WALKABLE SURFACES SHOULD BE LESS THAN 8' LONG MEASURED ALONG THE RAMPS FROM THE BACK OF CURB.

① 0" CURB HEIGHT.

② FULL CURB HEIGHT.

③ 2' FOR 4" HIGH CURB AND 3' FOR 6" HIGH CURB.

④ SIDE TREATMENTS ARE APPLICABLE TO ALL RAMP TYPES AND SHOULD BE IMPLEMENTED AS NEEDED AS FIELD CONDITIONS DICTATE. THE ENGINEER SHALL DETERMINE THE RAMP SIDE TREATMENTS BASED ON MAINTENANCE OF BOTH ROADWAY AND SIDEWALK, ADJACENT PROPERTY CONSIDERATIONS, AND MITIGATING CONSTRUCTION IMPACTS.

⑤ TYPICALLY USED FOR MEDIANS AND ISLANDS.

⑥ WHEN NO CONCRETE FLARES ARE PROPOSED, THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE EDGE OF ROADWAY. MAINTAIN 3" MAX. BETWEEN EDGE OF DOMES AND EDGE OF CONCRETE.

⑦ IF NO CURB AND GUTTER IS PLACED IN RURAL SECTIONS, DETECTABLE WARNINGS SHALL BE PLACED 1' FROM THE EDGE OF BITUMINOUS ROADWAY AND/OR BITUMINOUS SHARED-USE PATH TO PROVIDE VISUAL CONTRAST.

⑧ ALL CONSTRUCTED CURBS MUST HAVE A CONTINUOUS DETECTABLE EDGE FOR THE VISUALLY IMPAIRED. THIS DETECTABLE EDGE REQUIRES DETECTABLE WARNINGS WHEREVER THERE IS ZERO-INCH HIGH CURB. CURB TAPERS ARE CONSIDERED A DETECTABLE EDGE WHEN THE TAPER STARTS WITHIN 3" OF THE EDGE OF THE DETECTABLE WARNINGS AND UNIFORMLY RISES TO A 3-INCH MINIMUM CURB HEIGHT. ANY CURB NOT PART OF A CURB TAPER AND LESS THAN 3 INCHES IN HEIGHT IS NOT CONSIDERED A DETECTABLE EDGE AND THEREFORE IS NOT COMPLIANT WITH ACCESSIBILITY STANDARDS.

⑨ DRILL AND GROUT 1 - NO. 4 12" LONG REINFORCEMENT BAR (EPOXY COATED) WITH 3" MIN. COVER. REINFORCEMENT BARS ARE NOT NEEDED IF THE APPROACH NOSE IS POURED INTEGRAL WITH THE V CURB.

⑩ DRILL AND GROUT 2 - NO. 4 12" LONG REINFORCEMENT BARS (EPOXY COATED) WITH 3" MIN. COVER. REINFORCEMENT BARS ARE NOT NEEDED IF THE APPROACH NOSE IS POURED INTEGRAL WITH THE CURB AND GUTTER.

⑪ SIDE TREATMENT EXAMPLES SHOWN ARE WHEN THE INITIAL LANDING IS APPROXIMATELY LEVEL WITH THE FULL HEIGHT CURB (I.E. 6' LONG RAMP FOR 6" HIGH CURB). WHEN THE INITIAL LANDING IS MORE THAN 1" BELOW FULL HEIGHT CURB REFER TO SHEETS 1 & 2 TO MODIFY THE CURB HEIGHT TAPERS AND MAINTAIN POSITIVE BOULEVARD DRAINAGE.

⑫ NEAREST EDGE OF DETECTABLE WARNING SURFACES SHALL BE PLACED 12' MINIMUM TO 15' MAXIMUM FROM THE NEAREST RAIL. FOR SKEWED RAILWAYS IN NO INSTANCE SHALL THE DETECTABLE WARNING BE CLOSER THAN 12' MEASURED PERPENDICULAR TO THE NEAREST RAIL.

⑬ WHEN PEDESTRIAN GATES ARE PROVIDED, DETECTABLE WARNING SURFACES SHALL BE PLACED ON THE SIDE OF THE GATES OPPOSITE THE RAIL, 2' FROM THE APPROACHING SIDE OF THE GATE ARM. THIS CRITERIA GOVERNS OVER NOTE ⑫.

⑭ CROSSING SURFACE SHALL EXTEND 2' MINIMUM PAST THE OUTSIDE EDGE OF WALK OR SHARED-USE PATH.

⑮ 3' FOR MEDIANS AND SPLITTER ISLANDS. NOSE CAN BE REDUCED TO 2' ON FREE RIGHT ISLANDS.

⑯ SIDEWALK TO BE PLACED 8.75' MIN. FROM THE FACE OF CURB/PROJECTED FACE OF CURB. THIS ENSURES MIN. CLEARANCE BETWEEN THE SIDEWALK AND GATE ARM COUNTERWEIGHT SUPPORTS.

REVISION:

APPROVED: JANUARY 23, 2017

OPERATIONS ENGINEER

MINNESOTA DEPARTMENT OF TRANSPORTATION

STATE DESIGN ENGINEER

STANDARD PLAN 5-297.250	4 OF 6
APPROVED: 1-23-2017 REVISED:	

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (T.H.) SHEET NO. 16 OF 18 SHEETS

PLOTTED/REVISED: 4-APR-2018

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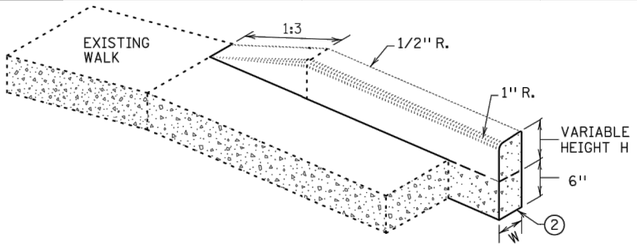
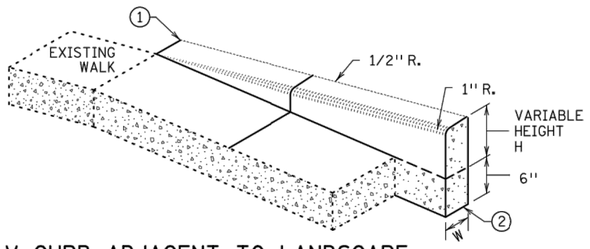


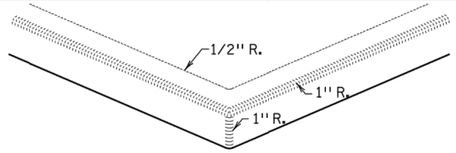
V CURB ADJACENT TO LANDSCAPE

CURB WITHIN SIDEWALK LIMITS

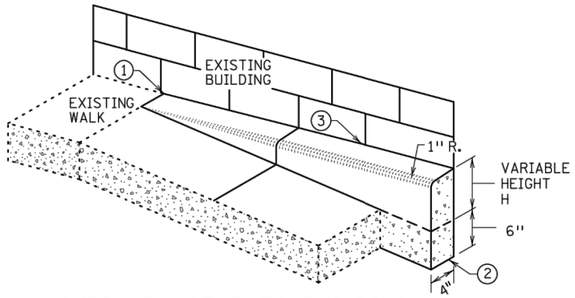


V CURB ADJACENT TO LANDSCAPE

CURB OUTSIDE SIDEWALK LIMITS

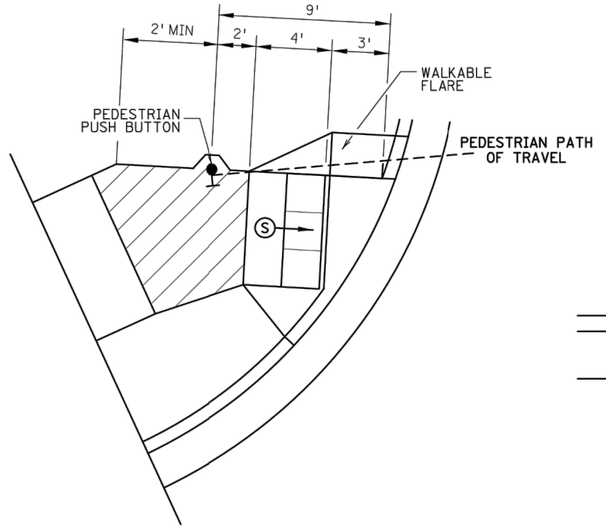


V CURB INTERSECTION



V CURB ADJACENT TO BUILDING OR BARRIER

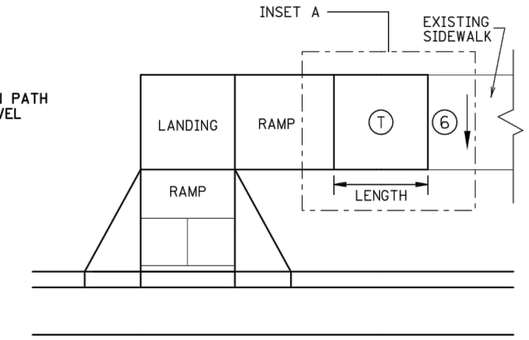
CONCRETE CURB DESIGN V	
CURB HEIGHT H	CURB WIDTH W
<6"	4"
≥6"	6"

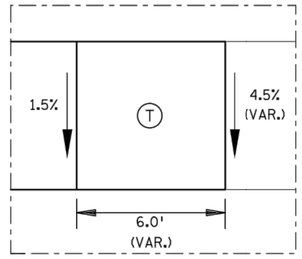


SEMI-DIRECTIONAL RAMP (3,4,9)

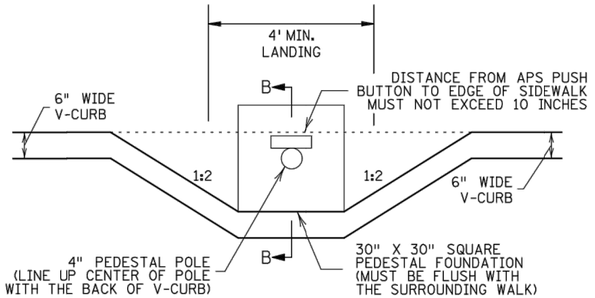
3' DOME SETBACK, 4' LONG RAMP AND PUSH BUTTON 9' FROM THE BACK OF CURB

PRIMARILY USED FOR APS APPLICATIONS WHERE THE PAR DOES NOT CONTINUE PAST THE PUSH BUTTON (DEAD-END SIDEWALK)

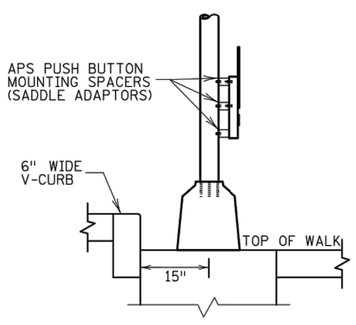




TRANSITION PANEL ④⑤

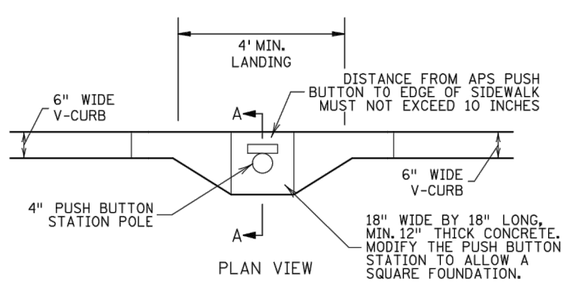


PLAN VIEW

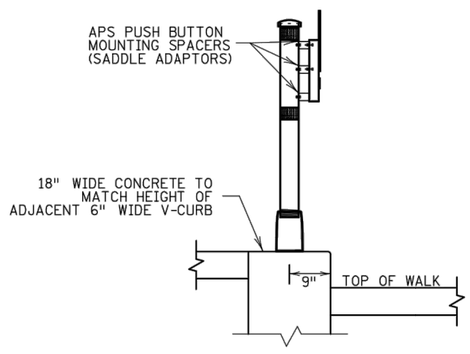


SECTION B-B

SIGNAL PEDESTAL & PUSH BUTTON (V-CURB)



PLAN VIEW



SECTION A-A

PUSH BUTTON STATION (V-CURB)

NOTES:

A WALKABLE FLARE IS AN 8-10% CONCRETE FLARE THAT IS REQUIRED WHEN THE FLARE IS ADJACENT TO A WALKABLE SURFACE, OR WHEN THE PEDESTRIAN PATH OF TRAVEL OF A PUSH BUTTON TRAVERSES THE FLARE.

ALL V CURB CONTRACTION JOINTS SHALL MATCH CONCRETE WALK JOINTS.

WHERE RIGHT-OF-WAY ALLOWS, USE OF V CURB SHOULD BE MINIMIZED. GRADING ADJACENT TURF OR SLOPING ADJACENT PAVEMENT IS PREFERRED.

V CURB SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS.

V CURB NEXT TO BUILDING SHALL BE A 4" WIDTH AND SHALL MATCH PREVIOUS TOP OF SIDEWALK ELEVATIONS.

① END TAPERS AT TRANSITION SECTION SHALL MATCH INPLACE SIDEWALK GRADES.

② ALL V CURB SHALL MATCH BOTTOM OF ADJACENT WALK.

③ EDGE BETWEEN NEW V CURB AND INPLACE STRUCTURE SHALL BE SEALED AND BOND BREAKER SHALL BE USED BETWEEN EXISTING STRUCTURE AND PLACED V-CURB.

④ THE MAX. RATE OF CROSS SLOPE TRANSITIONING IS 1' LINEAR FOOT OF SIDEWALK PER HALF PERCENT CROSS SLOPE. WHEN PAR WIDTH IS GREATER THAN 6' OR THE RUNNING SLOPE IS GREATER THAN 5%, DOUBLE THE CALCULATED TRANSITION LENGTH.

⑤ TRANSITION PANELS ARE TO ONLY BE USED AFTER THE RAMP, OR IF NEEDED, LANDING ARE AT THE FULL CURB HEIGHT (TYPICAL SECTION).

⑥ EXISTING CROSS SLOPE GREATER THAN 2.0%.

LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.

Ⓢ INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.

LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.

Ⓣ TRANSITION PANEL(S) - TO BE USED FOR TRANSITIONING THE CROSS-SLOPE OF A RAMP TO THE EXISTING WALK CROSS-SLOPE. RATE OF TRANSITION SHOULD BE 0.5% PER 1 LINEAR FOOT OF WALK. SEE THIS SHEET FOR ADDITIONAL INFORMATION.

REVISION:

APPROVED: JANUARY 23, 2017

OPERATIONS ENGINEER

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 5 OF 6

APPROVED: 1-23-2017

REVISED:

STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (T.H.)

SHEET NO. 17 OF 18 SHEETS

PLOTTED/REVISED: 4-APR-2018

IPLOT NAME: s250_5_spn

PATH & FILENAME: OTS\DesignStandards\Development\New Border\200_Series\s250_5_spn.dgn

PLOTTED/REVISED: 4-APR-2018

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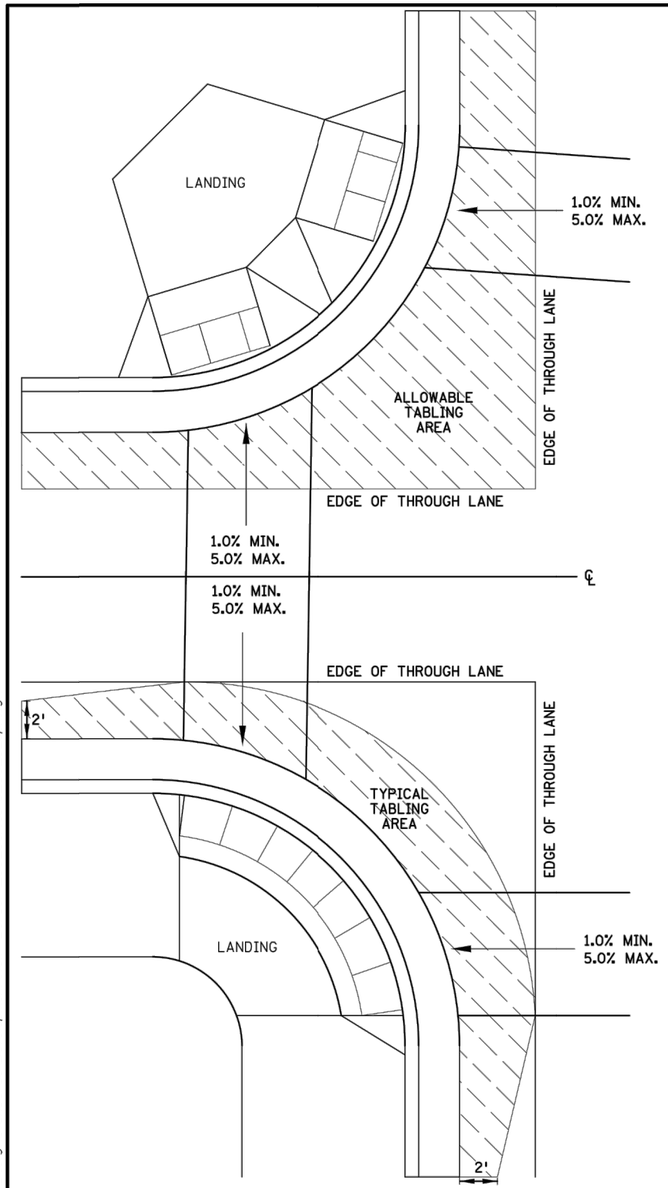
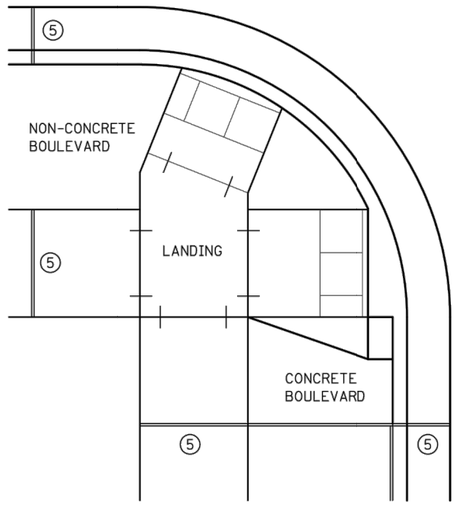
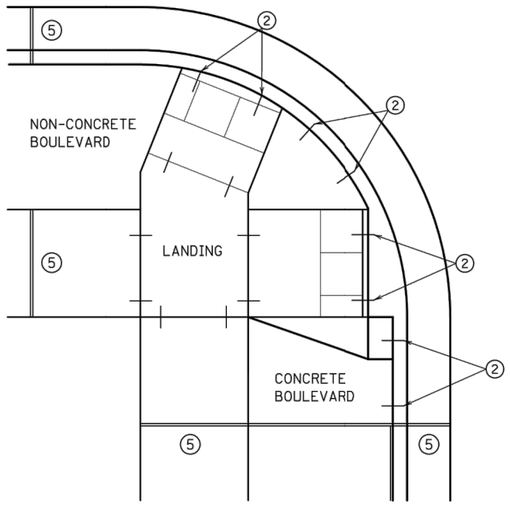


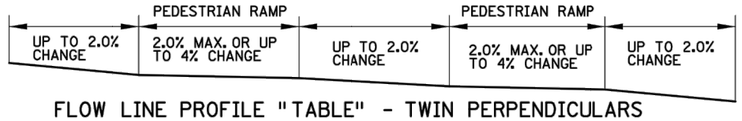
CURB LINE AND ROAD CROSSING ADJUSTMENTS



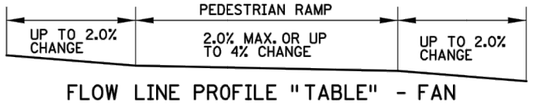
EXPANSION MATERIAL PLACEMENT FOR CONCRETE AND BITUMINOUS ROADWAYS



OPTIONAL CURB LINE REINFORCEMENT PLACEMENT ON BITUMINOUS ROADWAYS ④

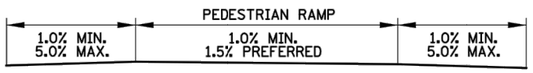


FLOW LINE PROFILE "TABLE" - TWIN PERPENDICULARS

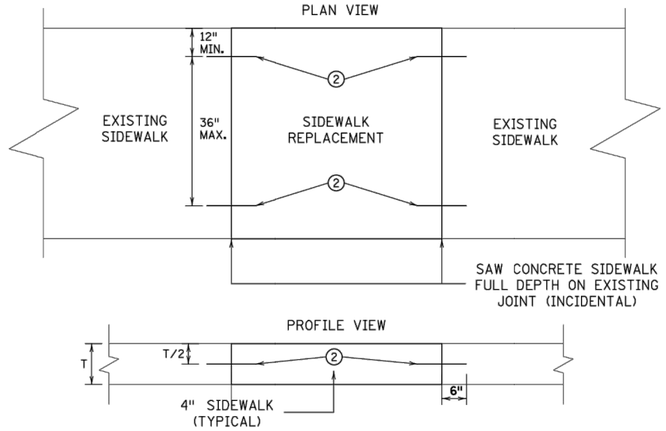


FLOW LINE PROFILE "TABLE" - FAN

FLOW LINE PROFILE RAISE - TWIN PERPENDICULARS

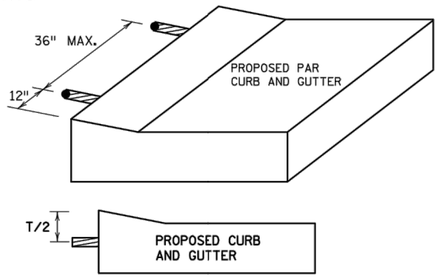


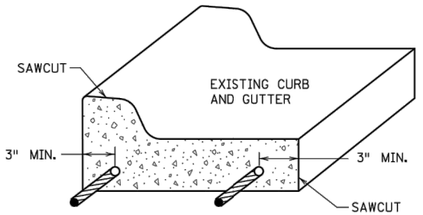
FLOW LINE PROFILE RAISE - FAN



OPTIONAL SIDEWALK REINFORCEMENT

SIDEWALK REINFORCEMENT TO BE USED ONLY WHEN SPECIFIED IN THE PLAN.

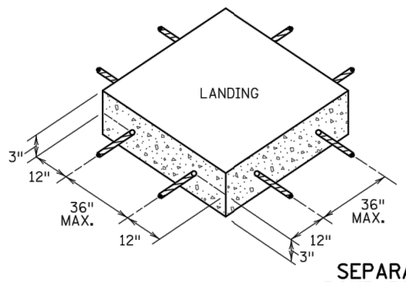


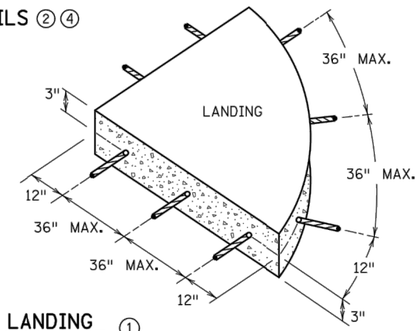


FOR USE ON CURB RAMP RETROFITS

CURB AND GUTTER REINFORCEMENT ③

OPTIONAL CURB LINE REINFORCEMENT DETAILS ②④





SEPARATE LANDING POUR REINFORCEMENT ①

"TABLING" OF CROSSWALKS MEANS MAINTAINING LESS THAN 2% CROSS SLOPE WITHIN A CROSSWALK, IS REQUIRED WHEN A ROADWAY IS IN A STOP OR YIELD CONDITION AND THE PROJECT SCOPE ALLOWS.

RECONSTRUCTION PROJECTS: ON FULL PAVEMENT REPLACEMENT PROJECTS "TABLING" OF ENTIRE CROSSWALK SHALL OCCUR WHEN FEASIBLE.

MILL & OVERLAY PROJECTS: "TABLING" OF FLOW LINES, IN FRONT OF THE PEDESTRIAN RAMP, IS REQUIRED WHEN THE EXISTING FLOW LINE IS GREATER THAN 2%. WARPING OF THE BITUMINOUS PAVEMENT CAN NOT EXTEND INTO THE THROUGH LANE. TABLE THE FLOW LINE TO 2% OR AS MUCH AS POSSIBLE WHILE ADHERING TO THE FOLLOWING CRITERIA;

1) 1.0% MIN. CROSS-SLOPE OF THE ROAD
2) 5.0% MAX. CROSS-SLOPE OF THE ROAD
3) "TABLE" FLOW LINE UP TO 4% CHANGE FROM EXISTING SLOPE IN FRONT OF PEDESTRIAN RAMP
4) UP TO 2% CHANGE IN FLOW LINE FROM EXISTING SLOPE BEYOND THE PEDESTRIAN CURB RAMP

STAND-ALONE ADA RETROFITS: FOLLOW MILL & OVERLAY CRITERIA ABOVE HOWEVER ALL PAVEMENT WARPING IS DONE WITH BITUMINOUS PATCHING ON BITUMINOUS ROADWAYS AND FULL-DEPTH APRON REPLACEMENT ON CONCRETE ROADWAYS.

RAISING OF CURB LINES SHOULD OCCUR IN VERTICALLY CONSTRAINED AREAS. RAISE THE CURB LINES ENOUGH TO ALLOW COMPLIANT RAMPS OR AS MUCH AS POSSIBLE WHILE ADHERING TO THE FOLLOWING CRITERIA;

1) 1.0% MIN. AND 5.0% MAXIMUM CROSS-SLOPE OF THE ROAD
2) 1.0% MIN. FLOW LINE (ON EITHER SIDE OF PEDESTRIAN RAMP) TO MAINTAIN POSITIVE DRAINAGE
3) 5.0% RECOMMENDED MAX. FLOW LINE
4) LONGITUDINAL THROUGH LANE ROADWAY TAPERS SHOULD BE 1" VERTICAL PER 15' HORIZONTAL

NOTES:

① TO ENSURE RAMPS AND LANDINGS ARE PROPERLY CONSTRUCTED, ALL INITIAL LANDINGS AT A TOP OF A RAMPED SURFACE (RUNNING SLOPE GREATER THAN 2%) SHALL BE FORMED AND PLACED SEPARATELY IN AN INDEPENDENT CONCRETE POUR. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON THIS SHEET FOR ALL SEPARATELY POURED INITIAL LANDINGS.

② DRILL AND GROUT NO. 4 12" LONG REINFORCEMENT BARS AT 36" MAXIMUM CENTER TO CENTER (EPOXY COATED). BARS TO BE ADJUSTED TO MATCH RAMP GRADE.

③ DRILL AND GROUT 2 - NO. 4 X 12" LONG REINFORCEMENT BARS (EPOXY COATED). REINFORCEMENT REQUIRED FOR ALL CONSTRUCTION JOINTS WITHIN RADIUS.

④ THIS OPTIONAL CURB LINE REINFORCEMENT DETAIL SHOULD ONLY BE USED ON BITUMINOUS ROADWAYS WHEN SPECIFIED IN THE PLAN.

⑤ 1/2 IN. PREFORMED JOINT FILLER MATERIAL PER MNDOT SPEC. 3702.

REVISION:

APPROVED: JANUARY 23, 2017

OPERATIONS ENGINEER

MINNESOTA DEPARTMENT OF TRANSPORTATION

STATE DESIGN ENGINEER

STANDARD PLAN 5-297.250 | 6 OF 6

APPROVED: 1-23-2017

REVISED:

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (T.H.)

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-221

RESOLUTION APPROVING AMENDMENT NO. 1 TO DEVELOPMENT AGREEMENT FOR COR SAPPHIRE ADDITION

WHEREAS, on October 7, 2019, a Development Agreement for COR Sapphire Addition was executed between the City of Ramsey and Sapphire Apartment, LLC; and

WHEREAS, the COR Sapphire Addition abuts the segment of Center Street that was constructed as a temporary pavement section without pedestrian facilities; and

WHEREAS, the approved development plans did not address public improvements along Center Street within the City's right-of-way, and instead only required the developer to construct a retaining wall, a concrete cross gutter between Center Street and their private driveway, and to establish turf within City right-of-way; and

WHEREAS, the City intended to develop plans to construct public improvements along Center Street following development and approval of the Center Street Area Framework and Policy Plan as an update to The COR Design Guidelines and Framework; and

WHEREAS, following approval of the Center Street Area Framework and Policy Plan on March 23, 2021, the City developed final plans for constructing the required private and public improvements along Center Street; and

WHEREAS, to facilitate the most cost-effective and timely construction of the required private and public improvements, Amendment No. 1 to the Development Agreement for COR Sapphire Addition was developed; and

WHEREAS, based on estimated costs from the final plans, the City will be responsible for a not-to-exceed cost of $141,740.15 and the developer will be responsible for a not-to-exceed cost of $12,410.85 as outlined in Amendment No. 1; and

WHEREAS, Amendment No. 1 is presented to the Ramsey City Council for approval.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves Amendment No. 1 to the Development Agreement for COR Sapphire Addition.

2) That the Mayor and City Administrator are hereby directed to execute Amendment No. 1 to the Development Agreement for COR Sapphire Addition.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **7. 5.**

Meeting Date: 07/27/2021

By: Bruce Westby, Engineering/Public Works

Information

Title:

Adopt Resolution #21-222 Approving Joint Powers Agreement with Anoka County for Interim Bunker Lake Boulevard/County Road 116 Improvements

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #21-222 approving Joint Powers Agreement with Anoka County for Interim Bunker Lake Boulevard/County Road 116 Improvements.

Background:

Numerous major improvement projects are proposed along U.S. Highway 10/169 through the cities of Anoka and Ramsey between 2022 and 2025.

In 2022 and 2023, proposed Highway 10 improvements include replacing the Highway 10 bridges over the Rum River, reconstructing the grade-separated interchange at Highway 10/169 & Trunk Highway 47, reconstructing the grade-separated interchange at Highway 10/169 & Main Street, grade-separating Fairoak Avenue from Highway 10/169, and constructing a new grade-separated interchange at Highway 10/169 & Thurston Avenue.

In 2024 and 2025, proposed Highway 10 improvements include replacing the at-grade intersections at Highway 10/169 & Sunfish Lake Boulevard/CSAH 57 and Highway 10/169 & Ramsey Boulevard/CSAH 56 with grade-separated interchanges, along with replacing the adjacent at-grade BNSF Railway crossings on Sunfish Lake Boulevard and Ramsey Boulevard with grade-separated rail crossings.

During these proposed improvement projects, traffic is proposed to be reduced to one lane in each direction at times during non-winter months. This will result in delays for drivers, which will cause many of these drivers to look for alternate routes to take until the project is complete.

Bunker Lake Boulevard is expected to be the primary alternate route used by drivers as determined by a study commissioned by the Minnesota Department of Transportation (MnDOT), in which SRF Consulting Group studied potential traffic impacts to nearby roadways. It was determined that Bunker Lake Boulevard will be the most commonly used alternate route since it runs parallel to and acts as a reliever route to Highway 10. It was also determined that traffic volumes on Bunker Lake Boulevard between 7th Avenue/CSAH 7 and Armstrong Boulevard/CSAH 83 will double from 2022 through 2025, and that Bunker Lake Boulevard requires improvements to safely accommodate the added traffic.

Anoka County is leading the Interim Bunker Lake Boulevard Improvements project, which will allow the improvements to remain in place after the Highway 10 improvements are complete for up to 15 years or more. This will allow construction of the permanent improvements to Bunker Lake Boulevard as required by the Ramsey Town Center (RTC) Joint Powers Agreement (JPA) to be delayed for many years or even decades.

Attached is a copy of the RTC JPA, which was executed on April 12, 2005, by and between the County of Anoka and the City of Ramsey. This JPA defines various public works improvements required to support development of RTC (now The COR), along with the required processes and cost-shares associated with the improvements. As noted in the JPA, the City is ultimately required to reconstruct Bunker Lake Boulevard to a 4-lane divided section

between Armstrong Boulevard and Ramsey Boulevard. This work is included in the City's 10-year Capital Improvement Program, but will now be removed as a result of this JPA.

In summary, the interim improvements to Bunker Lake Boulevard are proposed to include turn lane improvements between Armstrong Boulevard and Ramsey Boulevard at intersections with City Streets, which will benefit local traffic.

The segment of Bunker Lake Boulevard between Ramsey Boulevard and Sunwood Drive is proposed to receive a new protected right turn lane for Connexus Energy's access.

A signal system is proposed to be constructed at the intersection of Bunker Lake Boulevard and Sunwood Drive, along with widening of Sunwood Drive west of Bunker Lake Boulevard to accommodate protected left and right turn lanes. A protected left turn lane is also proposed east of Bunker Lake Boulevard. The addition of these left turn lanes on Sunwood Drive allows for flashing yellow arrow operations at this intersection.

The segment of Bunker Lake Boulevard between Sunwood Drive and Sunfish Lake Boulevard is proposed to include a new concrete median island to restrict left turns into and out of the north driveway for ALTRON, as well as Basalt Street. However, protected left and right turn lanes are proposed on Bunker Lake Boulevard at 143rd Avenue to provide full protected turning movements at that intersection.

Exhibit A (attached) shows the proposed improvements along the entire corridor. Staff will review the proposed improvements in more detail while presenting this case.

The purpose of this case is to approve the attached Joint Powers Agreement, which outlines the City's cost share for these interim improvements. Staff will also provide more details on the attached JPA while presenting this case to Council.

Notification:

Notifications are not required for this case.

Time Frame/Observations/Alternatives:

Alternatives:

Alternative #1 – Motion to adopt Resolution #21-222 approving Joint Powers Agreement with Anoka County for Interim Bunker Lake Boulevard/County Road 116 Improvements.

Alternative #2 – Motion to deny adoption of Resolution #21-222 at this time.

Funding Source:

The City's total cost share is estimated to be $357,363.75. This amount will depend on final project costs. Exhibit B (attached) includes a detailed cost estimate and cost share calculations.

The City's costs are proposed to be wholly or partially funded through TIF 14, with the possibility of using MSA funds to pay for a portion of the costs.

Recommendation:

Staff recommends alternative #1. However, alternative #2 can be selected if additional information is requested, which could then be presented on August 10th.

Outcome/Action:

Adopt Resolution #21-222 approving Joint Powers Agreement with Anoka County for Interim Bunker Lake Boulevard/County Road 116 Improvements.

Attachments

RTC JPA
Interim BLB Improvements JPA
JPA Exhibit A
JPA Exhibit B
Resolution 21-222

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kathy Schmitz	07/22/2021 04:22 PM
Form Started By: Bruce Westby		Started On: 07/22/2021 05:38 AM
Final Approval Date: 07/22/2021		

COPY

Anoka County Contract No. 2005-0516

JOINT POWERS AGREEMENT BETWEEN ANOKA COUNTY AND THE CITY OF RAMSEY FOR THE PUBLIC WORKS IMPROVEMENTS RELATED TO THE RAMSEY TOWN CENTER DEVELOPMENT RAMSEY, MINNESOTA

This Agreement is made and entered into this 12th day of April, 2005, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 3rd Avenue North, Anoka, Minnesota 55303, hereinafter referred to as the "County," and the City of Ramsey, 15153 Nowthen Boulevard, Ramsey, Minnesota 55303, hereinafter referred to as the "City."

WITNESSETH:

WHEREAS, the City has entered into a development agreement with Ramsey Town Center, L.L.C. for the development of the Ramsey Town Center (hereinafter referred to as "RTC") between Trunk Highway 10, County Road No. 116, County State Aid Highway 83, and County Road No. 56, which project would require the major reconstruction and expansion of both County and State highways, as well as construction and extension of utilities to serve the RTC and surrounding areas; and,

WHEREAS, the RTC development is intense and will have a substantial impact on the movement of traffic on Trunk Highway 10, County Road No. 56, County State Aid Highway No. 83, and County Road No. 116 in the City of Ramsey as well as impacts on County State Aid Highway No. 57 in the City of Ramsey; and,

WHEREAS, because of the substantial development, significant improvements need to be made to the highway/road infrastructure; and,

WHEREAS, the City does not have sufficient funds available to pay for the cost of the improvements necessary for the development of the RTC; and,

WHEREAS, the City has proposed to use funds generated by RTC together with funds to be contributed by the County as hereinafter set forth, and other funds of and available to the City, to pay for said improvements; and,

WHEREAS, the parties hereto have agreed in principal as to the nature and extent of the improvements to be made, which improvements are described in Schedules A, B, and C (the Schedules), which are attached hereto and incorporated herein by reference and which are hereinafter collectively referred to as the "Improvements"; and,

WHEREAS, the parties hereto agree that the cost of certain of the Improvements be shared by the parties; and,

WHEREAS, the parties have agreed that it is in their best interest that the City undertake the construction of the Improvements on behalf of both parties, except as provided herein; and,

WHEREAS, Minn. Stat. § 471.59 authorizes political subdivisions of the State to enter into joint powers agreements for the joint exercise of powers common to each;

NOW, THEREFORE, it is mutually stipulated and agreed as follows:

1. PURPOSE

The parties have joined together for the purpose of constructing and/or reconstructing the roadways, drainage, trails, sidewalk, traffic control systems with EVP, as well as other utilities on a portion of County State Aid Highway No. 83 and County Road Nos. 116 and 56 and other improvements as described in the Schedules and to share in the cost of certain of said improvements, as provided hereinafter.

2. METHOD

The City shall provide all engineering services, and shall cause the construction of the Improvements referred to in the Schedules in conformance with plans and specifications to be prepared by the City and approved in writing by the County as to the Improvements to be made to the County highway system, except for those projects where the County is the lead agency as hereinafter provided. All design on County State Aid Highways and County Roads shall be based on a County approved Traffic Analysis and a sketch plan which clearly shows projected peak hour turning volumes and lane configuration at all intersections. The letting of bids and acceptance of all bid proposals shall be done by the City, except as hereinafter provided. All plans and specifications submitted to the County for review and approval shall include a detailed traffic control plan for all state and county roadways involved in the reconstruction projects. The plans and specifications must include a requirement for the contractor to obtain permits from both the state and county prior to commencing work on the facilities controlled by the State or County from the appropriate agency. All plans and specifications must be submitted to the County for review and comment a minimum of sixty (60) days prior to the advertisement for bids for work which impacts any of the county facilities located in and around the proposed development.

3. USE OF COUNTY PROPERTY

A. The County agrees to accommodate the storm water pipe and storage ponds for the RTC development on property located south of T.H. 10. Three issues need to be resolved to the satisfaction of the County by the City. First, the site has been secured with the intention of building a river crossing approach on that property. Secondly, the existence of a five year "License Agreement" with Diamonds Sports Bar and Grill for the use of the property for special events. There is at least an expectation that Diamonds Sports Bar and Grill would be compensated for their costs, should the property be unavailable to them for the initial five year period ending February 2008. Third, the alternate use of that property from the County perspective would be as replacement property for a County project related to "4-F" or "6-F" encroachment elsewhere in the County.

B. The City is to agree that they will be responsible to find, design, construct and pay for drainage and storage alternatives if the river crossing is built in this corridor.

C. The City will facilitate the cancellation of the five-year parking agreement with Gary Gruber at Diamonds Sports Bar and Grill. At a minimum, the City must obtain a letter from Diamonds Sports Bar and Grill which allows the County to rescind the existing license agreement between the County and Diamonds Sports Bar and Grill at no cost to the County.

D. The City will assist the County in finding suitable replacement property for 4F or 6F encroachments on other park land for a potential river crossing between Dayton and Ramsey, regardless of the alignment. The City's responsibility in the procurement of replacement property for 4F or 6F impacts will be limited to the acquisition of 4.47 acres of replacement property with a value of not less than $447,000.

4. ACCESS TO COUNTY HIGHWAY

A. Only three (3) full turn accesses will be allowed from the RTC development to Bunker Lake Boulevard (C.R. 116). These accesses will line up with accesses on the north side of Bunker Lake Boulevard (C.R. 116) for a total of six access points as directed in the Highway 116 Corridor Study. No additional right-in, right-out accesses onto Bunker Lake Boulevard (C.R. 116) are being allowed at this time. This provision is in agreement with the original Joint Powers Agreement between the City and the County at the time the roadway (C.R. 116) was constructed.

B. A total of three accesses are acceptable along the west side of Ramsey Boulevard (C.R. 56) as follows:

(1) A full access with Sunwood Drive, a three quarter turn access at what is to be known as Ramsey Parkway (northbound Ramsey Boulevard left onto westbound Ramsey Parkway). The City would close the left turn movements onto Ramsey Parkway at Ramsey Boulevards when traffic operation issues arise. No signalization will be requested at this location.

(2) A three quarter turn access located in the south east corner of the development property will be used for emergency vehicles (left turns out of the RTC eastbound to northbound Ramsey Boulevard). The City would post the access as emergency only and would be committed to stop illegal use by issuing tickets or installing a gate. This access point would be posted and special consideration would be given to the use of a traffic control device (i.e. gate or stop arm) to prohibit unauthorized use.

(3) No additional full access points will be allowed on the east side of Ramsey Blvd.

C. A total of two accesses along the east side of Armstrong Boulevard (C.S.A.H. 83) as follows:

(1) A full-turn access where Sunwood Drive exits the RTC development onto Armstrong Boulevard (C.S.A.H. 83), and a three quarter turn at what is to be known as Ramsey Parkway (southbound Armstrong Boulevard left onto Ramsey Parkway). The City would close the left turn movements onto Ramsey Parkway at Armstrong Boulevards when traffic operation issues arise. No signalization will be requested at this location.

(2) No additional full access points will be allowed along the west side of Armstrong Blvd.

D. Future signal systems at Sunwood Drive and Armstrong Boulevard and at Sunwood Drive and Ramsey Boulevard may need railroad pre-emption so that the queue at the signals does not back up over the tracks (northbound green prior to train arrival). The City will coordinate this design with the BNSF Rail Road and MnDOT. The County's position is that these signals should be coordinated with the respective railroad signals and Traffic control signals on TH 10. This may require the County and City to enter into a separate agreement with BNSF and MnDOT.

5. PHASES

The Improvements shall be constructed in phases, as follows:

A. Phase I (2005) - Phase one of the project includes the following components:

(1) Ramsey Boulevard is improved to a four lane divided highway from T.H. 10 to 1,000 feet north of Bunker Lake Boulevard.. This project includes signal modifications at T.H. 10 and railroad crossing upgrades (signal and surface).

(2) A full traffic actuated signal is installed at Ramsey Boulevard and Bunker Lake Boulevard and at Ramsey Boulevard and Sunwood Drive with right and left turn lanes as required for all approaches to the intersection.

(3) Turn lanes (both left and right) will be added on Bunker Lake Boulevard at Town Center Drive.

(4) Left turn lane s as required for south bound traffic and a right turn lane for north bound traffic will be added on Armstrong Boulevard at Sunwood Drive.

(5) Several city streets will be constructed south of Bunker Lake Boulevard.

B. Phase II (2006) - Phase two of the project includes the following components:

(1) Armstrong Boulevard is reconstructed from T.H. 10 to 1,000 feet north of Bunker Lake Boulevard to a four lane divided roadway. This project includes signal modifications at T.H. 10 and railroad crossing upgrades (signal and surface).

(2) Full traffic actuated signal systems would be installed at the intersections of Bunker Lake Boulevard and Armstrong Boulevard, and at Armstrong Boulevard and Sunwood Drive. All signals on Bunker Lake Boulevard shall be interconnected with an interconnect system compatible with other County interconnects.

C. Phase III (2007) - Phase three of the project includes the following components:

(1) Bunker Lake Boulevard is reconstructed to a four lane divided roadway from Armstrong Boulevard to 1,000 feet west of Ramsey Boulevard (C.R. 56).

(2) Full traffic actuated signal systems would be installed at the intersection of Bunker Lake Boulevard and Town Center Drive, Bunker Lake Boulevard at Sunfish Lake Boulevard. All signals on Bunker Lake Boulevard shall be interconnected with an interconnect system compatible with other County interconnects.

(3) The County will consider the addition of a full traffic actuated signal system at the intersection of Bunker Lake Boulevard and Sunwood Drive following receipt of additional traffic information to justify said signal system.

(4) The remaining City streets south of Bunker Lake Boulevard would be constructed. Town Center Drive north of Bunker Lake Boulevard will be

constructed. The City will insure that only six full accesses will connect to Bunker Lake Boulevard between Armstrong Boulevard and Ramsey Boulevard, with a four-legged intersection counting as two accesses. This provision is in agreement with the original Joint Powers Agreement between the City and the County at the time the roadway was constructed.

(5) Any modification of the signals existing on the project as a result of prior construction.

D. Phase IV (2007) - Phase four of the project includes the following components: Sunfish Lake Boulevard is reconstructed to a four lane divided roadway from T.H. 10 to 1000 feet north of Bunker Lake Blvd. (C.R. 116). This project includes signal improvements at C.R. 116 and C.R./C.S.A.H. 57 and at T.H. 10 and C.S.A.H. 57 and a railroad crossing upgrade to the crossing surface and signal. The County will be the lead agency on this project.

6. TERMS

A. The RTC design shall provide a pedestrian bridge over U.S. Highway 10, connecting the RTC development to Mississippi West Regional Park. This should be aligned with the proposed trail through the treatment pond south of U.S. Highway 10. This section does not prohibit the City from seeking other sources of funding to assist in construction of the pedestrian bridge.

B. The design of the Ramsey Boulevard and U.S. Highway 10 intersection must also accommodate vehicular connection between the park and Ramsey Boulevard, south of Highway 10. Ingress/egress to the park is to be constructed with turn lanes and stacking from Highway 10 to the park entrance and from the park entrance to Highway 10.

C. The proposed settling pond, treatment pond, and infiltration ponds should be designed in such a manner as to meet the following objectives:

(1) Grade a "bench" to accommodate a future trail with a minimum width of 10 feet, plus 2-foot shoulders; provide holding capacity to accommodate a 100 year flood event without over-topping the trail; and

(2) Incorporate native plant materials that are suitable to the conditions of the site and provide an aesthetic park-like appeal; and

(3) Use an outlet structure at the Mississippi River which minimizes visual and physical intrusion in the park.

D. The view shed from the park to the RTC development should be considered. To the extent possible, plant materials should be used to screen the view of buildings or other man-made structures. Consideration of evening uses of the park should also be considered in lighting of the RTC development. Light cast into the park or that is visible from the park will have a long-term detrimental impact on use of the park for evening activities.

E. The RTC design should preserve a wildlife corridor between Lake Itaska and the Mississippi River. To that end, provisions should be made in the design, development of the RTC and the future park to ensure continuity in both the alignment and natural characteristics of the wildlife corridor.

F. The City shall facilitate meetings prior to detailed design, to explore possibilities for achieving harmony in the architectural vernacular between the RTC development and the future park development, particularly where the two projects will interface, e.g. lighting, site furnishings, landscaping, etc.

G. The design of the storm sewer system throughout the development and along the outfall to the Mississippi River will provide for adequate capacity for the county roadways in and around the development area including all roadways and ditches that now naturally drain toward the intersections of Bunker Lake Boulevard (C.R. 116) with Armstrong Boulevard (C.S.A.H. 83) and Ramsey Boulevard (C.R. 56), along with all county highways and intersections between Bunker Lake Boulevard and Highway 10, inclusive of Armstrong Boulevard and Ramsey Boulevard. Adequate storage and drainage systems will be provided by the City for the ultimate section of each of those roadways listed above in their final configuration as anticipated by this Agreement.

7. COSTS

A. The contract cost of the work, or if the work is not contracted the cost of all labor, materials, normal engineering costs, equipment rental required to do the work and right-of-way acquisition costs shall constitute the actual "construction costs" and shall be so referred to herein. Total Construction Costs shall include construction costs and administrative costs such as bonding expenses, legal expenses and engineering fees, provided however, that said administrative costs shall not exceed 26 percent (26%) of the construction costs. "Estimated total construction costs" are good faith projections of costs which will be incurred for the projects.

B. Total estimated construction cost of the Improvements described in the Schedules is $13,050,372.08. These figures are based on the City estimates included in the "Summary of Estimated Project Costs for the Ramsey Town Center Improvements" which is incorporated herein by reference. The project costs shall be paid for by special assessments, City funds, State funds, Federal funds and County contributions as hereinafter provided. The projects for which the costs are to be shared by the County and the City, the estimated total cost of each project, and the County participation in each project is listed in the Schedules of this Agreement.

C. The estimated costs for the signal projects are $2,801,250 of which $1,012,500 is on T.H. 10. The remaining $1,788,750 in estimated signal costs are on County highways. Since only two of the signal systems on the County highway system are warranted, the County will not participate in paying for the cost of construction of the unwarranted signals. The county will participate in construction of and will provide ongoing maintenance for the signal systems at Armstrong Boulevard (CSAH 83) at Bunker Lake Boulevard (C.R. 116) and Sunfish Lake Boulevard (CSAH/CR 57) at Bunker Lake Boulevard (CSAH 116), in accordance with the County cost sharing policy.

(1) The City shall submit plans for each signal system, including EVP, to the County for review and approval sixty (60) days prior to the advertising for bids. The City shall pay to the County a plan review fee of $1,000 for each signal plan submitted.

(2) At a rate of six percent (6%) of the actual construction costs, the County shall provide construction observation for the construction of the signal system. The County shall have final authority to accept all roadway and signal work done within the county right of way. The estimated cost to the City for construction observation is $107,325.

(3) The City shall be responsible for all remaining construction and engineering costs.

(4) The cost participation is summarized below:

Anoka County:	$0
City of Ramsey, Signal Construction Inspection:	$107,325
City of Ramsey:	ALL REMAINING COSTS

(5) The total cost to the City for the signal inspection is estimated at $107,325.

(6) Upon award of the contract for each signal, the City shall pay to the County, upon written demand by the County, ninety five percent (95%) of its portion of

the cost of inspection of the signal system. The City's share of the cost of the project shall include only construction engineering expense and does not include administrative expenses incurred by the County.

8. CONSULTANT SERVICES

The City shall contract with a qualified consulting firm with significant experience in the design of high- speed highways. The City shall not contract with a consultant until the qualifications of said consultant are reviewed by and approved in writing by the appropriate staff of the Anoka County Highway Department. The proposed Improvements contemplated by this Agreement on T.H. 10, C.S.A.H. 83, C.R. 116, C.R. 56 and C.S.A.H./ C.R. 57 are in fact highway improvements. The design of highways is considerably different from the design of city streets and the County needs to be assured that the consultant engaged by the City are experienced in the design of highways. While the City retains the oversight for the direction given the consultants hired for these projects, the County, by entering into this Joint Powers Agreement is assured by the City that the roadways designed and built under this agreement will conform to the standards for County State Aid Highway and County Roads in Anoka County. Critical factors in design include but are not limited to: the cross section of the roadway, the transfer slope of the roadways, super elevation in curves, turn lane and taper lengths for lane changes and turn lane introductions, curb height and type, and median and edge of road drainage.

The City shall provide or contract with a qualified consulting firm, with significant and proper experience with respect to the construction and construction administration of county highways. Additionally, the city shall provide an adequate number of individuals to provide the amount of construction inspection and administration. All inspection, control of material and associated documentation for construction are to be performed in accordance with the approved construction plans, current MnDOT specifications and technical memorandums, and/or special provisions. All inspectors shall be MnDOT certified as it pertains to the operations that is being inspected. County concurrence must be obtained prior to the City authorizing Change Orders, Work Orders and/or Supplemental Agreements that significantly increase the County's cost participation.

At all times, while work is actually being performed, the City, or contracted consultant, shall have at the site of work a competent individual(s) who is (are):
Thoroughly experienced in the type of work being performed.

Authorized and fully capable of inspecting, overseeing and documenting the work in progress. Capable of reading and thoroughly understanding the plans, specification and all other pertinent documentation.

Authorized to receive instructions from the Engineer.

Should the County feel, at any time, that these requirements are not being met, the County shall have the right to request replacement of the inspection personnel.

9. DISBURSEMENT OF FUNDS

The County shall pay to the City the County's portion of the actual construction costs of each project in the form of an annual payment. The first payment amount is $266,070.76 based on an interest rate of 4.5 percent interest per year and a principal of $4,334,000 for 30 years, the payment thereafter will be $338,510.26 based on the balance of $4,262,959.05 after the first payment, at 4.5 percent interest per year over 19 years. In addition the County will obtain the $247,500 in Federal funds and apply it to the BNSF crossing improvement on Sunfish Lake Blvd. (CSAH 57). All funds disbursed by the County or City pursuant to this Agreement shall be disbursed by each entity pursuant to the method provided by law. This payment shall be made each year for twenty years on January 31 of each year. The first payment will be due on January 31, 2006.

The County shall be the lead agency on the Sunfish Lake Blvd. (CSAH 57) project. The City shall pay to the County the City's share of the actual construction cost of the work within forty-five days of the receipt of a claim voucher, containing such information as the City may reasonably require, representing that payments have been made for right of way, or on a contract or contracts for the projects outlined in this agreement.

10. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the City in conformance to the State laws.

11. CONTRACTOR INDEMNIFICATION AND INSURANCE

A. The City shall include the following wording in all of its agreements with its contractors for the design and contract services of the Improvements described in the Schedules:

> "The Contractor agrees that it will hold harmless, indemnify, and defend the County of Anoka, its commissioners, officers, agents and employees against any and all claims, expenses (including attorneys fees), losses, damages or lawsuits for damages arising from or related to providing or failing to provide services hereunder, including but not limited to the negligence of the Contractor."

In addition, all contractors providing the design and contract services of the Improvements described herein shall obtain the insurance coverage as described in Schedule D, which is attached hereto and incorporated herein by reference.

B. The City shall include the following wording in all of its Agreements with its contractors for the construction of the Improvements described in the Schedules:

> "The Contractor agrees that it will hold harmless, indemnify, and defend the County of Anoka, its commissioners, officers, agents and employees against any and all claims, expenses (including attorneys fees), losses, damages or lawsuits for damages arising from or related to providing or failing to provide services hereunder, including but not limited to the negligence of the Contractor."

In addition, all contractors providing the construction of the Improvements described herein shall obtain the insurance coverage as described in Schedule E, which is attached hereto and incorporated herein by reference.

Prior to execution, all contracts shall be forwarded to the Anoka County Attorney's office for approval as to the requirements of this section.

12. TERMINATION OF AGREEMENT BY THE COUNTY

A. The County may terminate this Agreement if the City, and the Developer of the Ramsey Town Center (RTC) do not enter into a development agreement on or before the date of this agreement which agreement provides for the development of a RTC. RTC means a unified, concentrated development having the following characteristics:

(1) Commercial mixed use development occupying a minimum of 1.0 million gross square feet of space; and

(2) Transit station suitable for conversion to a commuter rail station; and

(3) A minimum of 1,500 units of medium and high density residential units

B. The City shall provide copies of all agreements with the Developer of RTC. The County may terminate this agreement with the City if the City modifies, alters or changes any of the terms or conditions of its agreement with the Developer of the RTC.

13. TERM

This Agreement shall continue until (1) it is terminated as provided herein, or (2) until the construction provided for herein is completed and payments provided for herein are made, whichever of (1) or (2) shall first occur. Maintenance portions of this Agreement shall not terminate unless a subsequent agreement, specifically approved by the governing bodies of both parties, replaces this Agreement.

14. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds and report of all receipts and disbursements shall be made upon request by either party.

15. RIGHT OF WAY

The City shall acquire the majority of the right of way needed for this project as part of their development process. The City shall notify the County of any right of way needs not acquired through the City process a minimum of 12 months prior to the need for said right of way.

The County then shall acquire said right of way, form private property owners, that is required for the construction of the County Highway improvements through either direct purchase or condemnation. The City shall reimburse the County all costs incurred by the County in acquiring the necessary parcels. Reimbursable costs include, but are not limited to, the purchase price, recording fees, appraisal fees, attorney fees, and all costs incurred by the County in acquiring the parcels through eminent domain (hereinafter collectively referred to as "Land Acquisition Costs"). These costs shall not include County staff time.

Upon written demand by the County, the City shall pay to the County the appraised value portion of the Land Acquisition Costs. Upon final completion of the each parcel acquisition, the City shall pay for all remaining Land Acquisition Costs within 30 days after receipt of an invoice from the County documenting the expenses incurred.

After construction has been completed, the City shall convey the property it acquired to widen/improve the county highways by warranty deed to the County.

16. SIGNALIZATION POWER

The City shall at their sole expense, install or cause the installation of an adequate electrical power source to the service cabinet for all signalized intersections including any necessary extension of power lines. The City shall be the lead agency in this matter. Upon completion of said traffic control signal installations, the ongoing cost of the electrical power to the signal shall be the sole cost and expense of the City.

17. MAINTENANCE

Maintenance of the completed water main, sanitary sewer, storm sewer (except catch basins and catch basin leads on county highways), detention basins (including ponds and their outlet structures and any grit chambers/collectors including the "Vetch Stormwater Treatment System") shall be the sole obligation of the City.

The County will maintain the County State Aid Highways and County Roads following completion of the construction and during winter suspension of work so long as the road surface is bituminous. If for any reason the road surface is not hard surfaced by winter suspension of work the City shall maintain the road surface continuously until work resumes.

Maintenance of all trails and sidewalks, including snow plowing, shall be the sole responsibility of the City.

Maintenance of streetlights and cost of electrical power to the streetlights shall be the sole obligation of the City.

Maintenance of all city streets shall be the solid obligation of the City.

The City shall be responsible to maintain all medians which the City has designated for plantings. Maintenance shall be performed in accordance with the "Anoka County Highway Department Landscape/Streetscape Guidelines dated June 2000." If the City does not comply with these

guidelines, the County at any time may remove all plantings and landscaping items and replace with hard surfacing in its place. The City shall be billed by the County for all costs incurred.

Nothing in this Agreement shall affect the terms and conditions of the Maintenance Agreement between the State of Minnesota, the City, and the County for the signals located at the intersections of T.H. 10 with C.R. 56, Ramsey Boulevard and T.H. 10 at the intersection with C.S.A.H. 83 (Armstrong Boulevard).

Maintenance of the completed signal systems at the intersections of Bunker Lake Boulevard (C.R. 116) at Armstrong Boulevard (CSAH 83) and Bunker Lake Boulevard at Sunfish Lake Boulevard shall be the sole obligation of the County except that the city shall provide the electrical power at these locations. The exception being that the City shall reimburse the County for maintaining the luminaries and EVP.

This Agreement contemplates the installation of several unwarranted signal systems. These traffic signals are located at the intersections of Armstrong Boulevard and Sunwood Drive, Bunker Lake Boulevard and Town Center Drive, Bunker Lake Boulevard and Ramsey Boulevard, and Ramsey Boulevard and Sunwood Drive, and the possibility for a signal system exists at the intersection of Sunwood Drive and Bunker Lake Boulevard. None of these signal systems are currently warranted under the standard warranting procedure. Consequently, the cost of maintenance of these traffic signals falls entirely to the City of Ramsey and the City will be billed on a quarterly basis for the maintenance of said signal systems by the County, in accordance with the following:

Maintenance of the completed signals and signal equipment shall be performed by the County at the sole obligation of the City.

The County shall perform and maintain the traffic signal controller, traffic signal and pedestrian indications, loop detectors and associated wiring of the said traffic control signals and bill the costs to the City on a quarterly basis for all costs incurred.

Painting of the traffic signals, if standard colors are used, shall be the sole obligation of the City. Timing of the traffic signals shall be determined by the County.

Only the County shall have access to the controller cabinets.

The traffic control signals shall be the property of the County.

The City shall be responsible for maintenance of the luminaries, luminary relamping, and luminary painting.

All maintenance of the EVP Systems shall be completed by the County. The City shall be billed by the County on a quarterly basis for all incurred costs at all locations.

EVP Emitter Units may be installed on and used only by Emergency Vehicles responding to an emergency, as defined in Minnesota Statutes §169.01, Subdivision 5, and §169.03. The City shall provide a list to the County Traffic Engineer, or the County's duly appointed representative, of all such vehicles with emitter units on an annual basis.

Malfunctions of the EVP Systems shall be immediately reported to the County.

All timing of said EVP Systems shall be determined by the County.

In the event said EVP Systems or components are, in the opinion of the County, being misused, or the conditions set forth are violated, and such misuse or violation continues after receipt by the City of written notice thereof from the County, the County shall remove the EVP Systems. Upon removal of the EVP Systems pursuant to this paragraph, the field wiring, cabinet wiring, detector receiver, infrared detector heads and indicator lamps and all other components shall become the property of the County.

18. NOTICE

For purposes of delivery of any notices hereunder, the notice shall be effective if delivered to the County Administrator of Anoka County, 2100 3rd Avenue North, Anoka, Minnesota 55303, on behalf of the County, and the City Administrator of Ramsey, 15153 Nowthen Boulevard North West, Ramsey, Minnesota 55303, on behalf of the City.

19. INDEMNIFICATION

The City and the County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents or employees relating to activities conducted by either party under this Agreement.

20. ENTIRE AGREEMENT REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties of this Agreement have hereto set their hands on the dates written below:

COUNTY OF ANOKA

By: _____
Margaret Langfeld Chair
County Board of Commissioners

Dated: 5/12/05

CITY OF RAMSEY

By: _____

Title: Mayor

Dated: 4-26-2005

ATTEST

By: _____
John "Jay" McLinden
County Administrator

Dated: 5/12/05

By: _____

Title: City Administrator

Dated: 4-26-2005

RECOMMENDED FOR APPROVAL

By: _____
Douglas W. Fischer, P.E.
County Engineer

Dated: 5/11/05

By: _____

Title: _____

Dated: _____

APPROVED AS TO FORM

By: _____
Dan Klint
Assistant County Attorney

Dated: 5-12-05

By: _____

Title: _____

Dated: _____

Schedule A – Improvements to County Highway

ESTIMATED TOTAL PROJECT	COST	COUNTY SUBTOTALS	COUNTY PARTICIPATION
C.S.A.H. No. 83	$1,991,400.53	$1,123,650.00	
COUNTY ROAD 56	$2,689,002.90	$1,350,450.00	
C.S.A.H. No. 57	$ 847,500.00	$ 678,900.00	
COUNTY ROAD 116	$3,170,109.15	$1,228,500.00	
Subtotal Schedule A	**$8,698,012.58**		**$4,134,000**
Federal funds obtained by the County for BNSF Crossing On Sunfish Lake Blvd. (CSAH 57)			**$ 247,500**

Schedule B – Traffic Signals

Ramsey Blvd (C.R.56) at Bunker Lake Blvd. (C.R. 116)	$ 200,000.00	$0
Bunker Lake Blvd. (C.R. 116) at "N" Street	$ 200,000.00	$0
Armstrong Blvd. (C.S.A.H. 83) at Bunker Lake Blvd (C.R. 116)	$ 200,000.00	$100,000
Armstrong Blvd. (C.S.A.H. 83) at Sunwood Drive	$ 175,000.00	$0
Bunker Lake Blvd. (C.R. 116) at "A" Street	NOT ALLOWED $0.	$0
Bunker Lake Blvd. (C.R. 116) at "B" Street	NOT ALLOWED $0	$0
Ramsey Blvd. (C.R. 56) at Sunwood Dr..	$ 175,000.00	$0
Sunwood Dr at Industry Ave (C.R. 116)	$ 175,000.00	$0
Bunker Lake Blvd. (C.R. 116) at Sunfish Lake Blvd. (C.S.A.H./C.R. 57)	$ 200,000.00	$100,000
T.H. 10 at Armstrong Blvd. (C.R. 83)	$ 250,000.00	$0
T.H. 10 at Ramsey Blvd. (C.R. 56)	$ 250,000.00	$0
T.H. 10 at Sunfish Lake Blvd. (C.S.A.H. 57	$ 250,000.00	$0
	$2,075,000.00	$0
OVERHEAD & CONTINGENCY:	$ 726,250.00	$0

Subtotal B – Traffic Signals:	**$2,801,250.00**	**$200,000**

Schedule C – Trunk Storm Sewer Improvements & Outfall to River

Item	Description	Extension	
1.	Jack 60" Casing	$78,000.00	
2.	Jack 48" RCP	$126,000.00	
3.	48" Carrier Pipe	$13,760.00	
4.	42" RC Pipe Sewer Design 3006 CL III	$21,600.00	
5.	48" RC Pipe Sewer Design 3006 CL III	$13,760.00	
6.	Jack 42" RCP	$434,000.00	
7.	42" FES	$3,200.00	
8.	48" FES	$15,200.00	
9.	42" Outlet Structure	$5,000.00	
10.	Skimmer Structure	$12,000.00	
11.	Pond Liner	$254,250.00	
12.	Sand Cushion	$169,200.00	
13.	Storm Manhole	$3,000.00	
	Subtotal:	$1,148,970.00	$0
	OVERHEAD & CONTINGENCY 35%:	$402,139.50	$0

Subtotal C – Trunk Storm Sewer Costs: $1,551,109.50

MAXIMUM TOTAL COUNTY PARTICIPATION: $4,581,500

SCHEDULE D
INSURANCE REQUIREMENTS

Bidders/contractors/consultants shall procure and maintain for the duration of the contract, insurance coverage for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the bidder/contractor/consultant, their agents, representatives, employees or subcontractors. **ANOKA COUNTY CONTRACT NUMBER:** _____.

1. Minimum Scope of Insurance: Coverage shall be at least as broad as follows:

1.1 Insurance Services Office (ISO) Commercial General Liability coverage (occurrence form CG 00 01 or a substitute form providing equivalent coverage), and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury, advertising, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

1.2 Business Automobile Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or substitute for providing equivalent liability coverage. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).

1.3 Workers' Compensation as required by the State of Minnesota, and Employer's Liability insurance.

1.4 Professional Liability or Errors and Omissions insurance appropriate for the profession. Coverage shall be maintained for at least two years following the completion of work.

2. Minimum Limits of Insurance: Bidder/contractor/consultant shall maintain **NO LESS THAN:**

2.1 Commercial General Liability (CGL) and if necessary, Commercial Umbrella Liability: $1,000,000 each occurrence. If Commercial General Liability insurance contains a general aggregate limit, it shall apply separately to this project/location, or the general aggregate limit shall be twice the required occurrence limit.

2.2 Business Automobile Liability and if necessary, Commercial Umbrella Liability: $1,000,000 each accident for bodily injury and property damage.

2.3 Employers Liability: as required by the State of Minnesota

2.4 Professional Liability or Errors and Omissions: $1,000,000 per occurrence.

3. Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects Anoka County, agents, officers, directors, and employees; or the bidder/contractor/consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses; or the bidder/contractor/consultant shall provide County-requested financial statements for the

purpose of verifying financial solvency, and acceptance of deductibles or self-insured retention based on this verification.

4. Other Insurance Provisions

4.1 The General Liability policy is to contain, or be endorsed to contain, the following provision: **Anoka County, its agents, officers, directors, and employees are to be covered as an additional insured for all liability coverages using ISO additional insured endorsement CG 20 10 or substitute providing equivalent coverage.** This insurance shall apply as primary insurance with respect to any other insurance or self-insurance program. The County's insurance shall be excess of the contractor/consultant's insurance and shall not contribute to it. The contractor/consultant's coverage shall contain no special limitations on the scope of protection afforded to the County, its agents, officers, directors, and employees.

4.2 Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the County, its officers, officials, employees or volunteers.

4.3 Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, or canceled by either party, reduced in coverage or in limits, or non-renewed, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the County.

4.4 The Contractor shall include all subcontractors as insured under its policies or **furnish separate certificates and endorsements for each subcontractor where applicable.** All coverage for subcontractors shall be subject to all of the requirements stated herein.

4.5 Each insurance policy shall include an endorsement that waives any claim or right in the nature of subrogation to recover against the County, its agents, officers, directors, and employees.

5. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of A:VII, unless otherwise acceptable to the County.

6. Verification of Coverage

Contractor shall furnish the County with certificates of insurance and original endorsements effecting coverage required by this clause. ***The certificate attached to this contract should be signed by a person authorized by that insurer to bind coverage on its behalf. A certificate other than the one attached may be used if coverages and endorsements match or exceed the coverages identified on the attached certificate.*** All certificates and endorsements are to be received and approved by the County before work commences. The County reserves the right to require complete, certified copies of all required insurance policies and endorsements at any time.

SCHEDULE E
INSURANCE REQUIREMENTS

Bidders/contractors/consultants shall procure and maintain for the duration of the contract, insurance coverage for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the bidder/contractor/consultant, their agents, representatives, employees or subcontractors. **ANOKA COUNTY CONTRACT NUMBER:** _____.

1. Minimum Scope of Insurance: Coverage shall be at least as broad as follows:

1.1 Insurance Services Office (ISO) Commercial General Liability coverage (occurrence form CG 00 01 or a substitute form providing equivalent coverage), and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury, advertising, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

1.2 Business Automobile Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or substitute for providing equivalent liability coverage. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).

1.3 Workers' Compensation as required by the State of Minnesota, and Employer's Liability insurance.

1.4 Umbrella Liability insurance.

2. Minimum Limits of Insurance: Bidder/contractor/consultant shall maintain **NO LESS THAN:**

2.1 Commercial General Liability (CGL) and if necessary, Commercial Umbrella Liability: $2,000,000 each occurrence. If Commercial General Liability insurance contains a general aggregate limit, it shall apply separately to this project/location, or the general aggregate limit shall be twice the required occurrence limit.

2.2 Business Automobile Liability and if necessary, Commercial Umbrella Liability: $2,000,000 each accident for bodily injury and property damage.

2.3 Employers Liability: $1,000,000 for bodily injury or disease.

2.4 Umbrella Liability: $1,000,000 each occurrence.

3. Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects Anoka County, agents, officers, directors, and employees; or the bidder/contractor/consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses; or the bidder/contractor/consultant

shall provide County-requested financial statements for the purpose of verifying financial solvency, and acceptance of deductibles or self-insured retention based on this verification.

4. Other Insurance Provisions

4.1 The General Liability policy is to contain, or be endorsed to contain, the following provision: **Anoka County, its agents, officers, directors, and employees are to be covered as an additional insured for all liability coverages using ISO additional insured endorsement CG 20 10 or substitute providing equivalent coverage.** This insurance shall apply as primary insurance with respect to any other insurance or self-insurance program. The County's insurance shall be excess of the contractor/consultant's insurance and shall not contribute to it. The contractor/consultant's coverage shall contain no special limitations on the scope of protection afforded to the County, its agents, officers, directors, and employees.

4.2 Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the County, its officers, officials, employees or volunteers.

4.3 Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, or canceled by either party, reduced in coverage or in limits, or non-renewed, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the County.

4.4 The Contractor shall include all subcontractors as insured under its policies or **furnish separate certificates and endorsements for each subcontractor where applicable.** All coverage for subcontractors shall be subject to all of the requirements stated herein.

4.5 Each insurance policy shall include an endorsement that waives any claim or right in the nature of subrogation to recover against the County, its agents, officers, directors, and employees.

5. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of A:VII, unless otherwise acceptable to the County.

6. Verification of Coverage

Contractor shall furnish the County with certificates of insurance and original endorsements effecting coverage required by this clause. ***The certificate attached to this contract should be signed by a person authorized by that insurer to bind coverage on its behalf. A certificate other than the one attached may be used if coverages and endorsements match or exceed the coverages identified on the attached certificate.*** All certificates and endorsements are to be received and approved by the County before work commences. The County reserves the right to require complete, certified copies of all required insurance policies and endorsements at any time.

Anoka County Contract No. 2005-0516A

AMENDMENT NO. 1
TO JOINT POWERS AGREEMENT
BETWEEN ANOKA COUNTY AND THE CITY OF RAMSEY
FOR THE PUBLIC WORKS IMPROVEMENTS
RELATED TO THE RAMSEY TOWN CENTER DEVELOPMENT
RAMSEY, MINNESOTA

THIS AMENDMENT is made this _____ day of February, 2009, the date of the signature of the parties notwithstanding, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as the "County," and the City of Ramsey, 15153 Nowthen Boulevard, Ramsey, Minnesota 55303, hereinafter referred to as the "City."

WITNESSETH:

WHEREAS, the County wishes to amend its Joint Powers Agreement with the City for public works improvements related to the Ramsey Town Center Development, Ramsey, Minnesota dated May 12, 2005; and

WHEREAS, Paragraph 20 ENTIRE AGREEMENT REQUIREMENT OF A WRITING of said Agreement provides that any alterations, variations or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter stated or contained in the Agreement, the parties do hereby agree as follows:

1. The parties agree to delete Section 5, B. in its entirety and replace it with the following:

1. The County and City agree that a grade separated interchange should be designed for the intersection of Trunk Highway 10 and Armstrong Boulevard. The County shall issue a request for proposals and contract for the preliminary design and environmental documentation for the grade separation. The County and City shall each pay 50% of the cost for the preliminary design and environmental documentation. Upon award of the contract for said work, the City shall pay to the County one-half of the cost of the contracted amount. Upon completion of the work the City shall pay the County one-half of any increase in the contract amount. If the actual contract price is less the contracted amount

the County shall reimburse the City one-half of the difference between the contracted amount and the actual contract price. Both the County and City agree to pursue all other funding sources to assist with the payment for the interchange project.

2. Only one access point to Armstrong Boulevard shall be allowed between Trunk Highway 10 and Bunker Lake Boulevard.

3. Full traffic actuated signal systems will be installed at the intersections of Bunker Lake Boulevard and Armstrong Boulevard, and at the intersection of West Ramsey Parkway. A grade separated crossing shall be constructed at the intersection of Armstrong Boulevard and Sunwood Drive. All signals on Bunker Lake Boulevard shall be interconnected with an interconnect system compatible with other County interconnects.

2. **The parties agree to amend Paragraph 5.D. by adding the following:**

The City shall provide the construction inspection with its own personnel. The City shall reimburse the County for all construction survey work and construction administration related to the project. Anoka County contract number 2007-0604 is a joint powers agreement between the City and County relating to the turnback of County Road 63. That joint powers agreement contemplates that the County will make a payment to the City in the amount of $425,000.00. In lieu of making the payment under contract number 2007-0604, the County shall deduct said amount from the amount the City is required to reimburse the County under this agreement.

3. **This Amendment is hereby made a part of and shall be amended to the Agreement of the parties.**

4. **All other terms and conditions of the original Agreement shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties have signed this Amendment on the dates written below.

COUNTY OF ANOKA

By: _____
Dennis D. Berg, Chair
Board of Commissioners

Dated: 4/7/09

CITY OF RAMSEY

By: _____
Bob Ramsey
Mayor

Dated: 4-1-09

ATTEST

By: _____
Terry L. Johnson
County Administrator

Dated: 4/7/09

By: _____
Kurtis G. Ulrich
City Administrator

Dated: 4/1/09

APPROVED AS TO FORM

By: _____
Dan Klint
Assistant County Attorney

Dated: 4-8-09

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Anoka County Contract No. 2005-0516B

AMENDMENT NO. 2
TO JOINT POWERS AGREEMENT
BETWEEN ANOKA COUNTY AND THE CITY OF RAMSEY
FOR THE PUBLIC WORKS IMPROVEMENTS
RELATED TO THE RAMSEY TOWN CENTER DEVELOPMENT
RAMSEY, MINNESOTA

THIS AMENDMENT is made this _____ day of February, 2012, the date of the signature of the parties notwithstanding, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as the "County," and the City of Ramsey, 15153 Nowthen Boulevard, Ramsey, Minnesota 55303, hereinafter referred to as the "City."

WITNESSETH:

WHEREAS, the County wishes to amend its Joint Powers Agreement with the City for public works improvements related to the Ramsey Town Center (RTC) Development, Ramsey, Minnesota dated May 12, 2005; and

WHEREAS, Paragraph 20 ENTIRE AGREEMENT REQUIREMENT OF A WRITING of said Agreement provides that any alterations, variations or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

WHEREAS, the City has made improvements to the transportation system in and around the RTC (Currently referred to as "The COR"), that greatly improve the movement of traffic in the COR and on surrounding Streets and Highways and rail related safety improvements.

Whereas, the County has worked to improve the overall transportation system throughout Anoka County and wishes to participate in these additional system wide improvements.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter stated or contained in the Agreement, the parties do hereby agree as follows:

1. **The parties agree to add to Section 9. DISBURSEMENT OF FUNDS the following:**

The County and City agree that the County shall pay to the City an additional Sum of $1,700,000 as a lump sum payment to be used by the City for additional transportation improvements in the area of the RTC (COR). Said payment to be made after this amendment is fully executed and within 30 days of the County receiving an invoice from the City for that amount.

2. This Amendment is hereby made a part of and shall be amended to the Agreement of the parties.

3. All other terms and conditions of the original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have signed this Amendment on the dates written below.

COUNTY OF ANOKA

By: _____
Rhonda Sivarajah, Chair
Board of Commissioners

Dated: 3-20-12

CITY OF RAMSEY

By: _____
Bob Ramsey, Mayor

Dated: 3/8/12

ATTEST

By: _____
Jerry Soma
County Administrator

Dated: 3-20-12

ATTEST

By: _____
Kurtis Ulrich
City Administrator

Dated: 3/8/12

APPROVED AS TO FORM

By: _____
Dan Klint
Assistant County Attorney

Dated: 3-21-12

By: _____
William K. Goodrich
City of Ramsey City Attorney

Dated: 3/8/12

JOINT POWERS AGREEMENT
FOR THE RECONSTRUCTION OF COUNTY STATE AID HIGHWAY 116
BUNKER LAKE BOULEVARD FROM CSAH 83 (ARMSTRONG BOULEVARD) TO CSAH 57 (SUNFISH LAKE BOULEVARD
IN THE CITY OF RAMSEY, MN
(SAP 002-716-021 & MSA 199-xxx-xxx)

THIS AGREEMENT is made by the parties on the last date executed below, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as "County", and the City of Ramsey, 7550 Sunwood Dr NW, Ramsey, MN 55303, hereinafter referred to as "City".

WITNESSETH

WHEREAS, the parties to this agreement agree it is in the best interest of the traveling public to construct improvements to County State Aid Highway 116 (Bunker Lake Blvd) from CSAH 83 (Armstrong Blvd) to CSAH 57 (Sunfish Lake Blvd) and,

WHEREAS, said parties mutually agree that County State Aid Highway 116 (Bunker Lake Boulevard) between CSAH 83 (Armstrong Boulevard) to CSAH 57 (Sunfish Lake Boulevard) is in need of safety improvements to the corridor; and,

WHEREAS, the County has prepared preliminary design plans for the improvement of County State Aid Highway 116 (Bunker Lake Boulevard) between CSAH 83 (Armstrong Boulevard) to CSAH 57 (Sunfish Lake Boulevard) in accordance with Anoka County and the Minnesota Department of Transportation standards to a staff approved layout condition; and,

WHEREAS, Anoka County has jurisdiction over County State Aid Highway 116 (Bunker Lake Boulevard) between CSAH 83 (Armstrong Boulevard) to CSAH 57 (Sunfish Lake Boulevard) and,

WHEREAS, the parties agree that it is in their best interest that the cost of said project be shared; and,

WHEREAS, Minn. Stat. § 471.59 authorizes political subdivisions of the state to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE, IT IS MUTUALLY STIPULATED AND AGREED:

I. PURPOSE

The parties have joined together for the purpose of constructing improvements to the roadway and traffic control systems on CSAH 116 (Bunker Lake Blvd) between Armstrong Blvd to Sunfish Lake Blvd as described in the preliminary design plans. The County project number for the reconstruction is SAP 002-716-021 and the City project number is MSA 199-###-###. Said engineering plans are filed in the office of the Anoka County Highway Department and incorporated herein by reference.

The parties to this Joint Powers Agreement (JPA) agree in principle that construction of County State Aid Project No. 002-716-021 between CSAH 83 (Armstrong Boulevard) to CSAH 57 (Sunfish Lake

Boulevard) is in the best interest of the traveling public and that the Layout as shown in Exhibit "A" defines the preliminary design of the Project.

It is agreed that the Exhibit "A" Layout dated **July 9, 2021** has been reviewed and accepted by the parties and is suitable for preparation of final construction documents. Any significant changes made hereafter to the design as presented in the Exhibit "A" Layout will require approval by the parties as an amendment to this JPA. These same changes will require a change in the cost share to include any additional design engineering costs that may occur.

II. METHOD

The County shall cause the construction of Anoka County Project SAP 002-716-021, City project number MSA 199-###-###.

IMPROVEMENTS:

It is agreed by the parties that in 2021, CSAH 116 will be constructed to the extent shown in "Exhibit A". Improvements include but are not limited to: traffic signal at Sunwood Dr, right turn lane for eastbound Sunwood Dr at CSAH 116 (Bunker Lake Boulevard), right- and left-turn lanes on CSAH 116 (Bunker Lake Boulevard), concrete median channelization at select locations, and concrete curb & gutter. The County will also include a bituminous mill and overlay on Sunwood Drive from 700 feet west and 700 feet east of CSAH 116 (Bunker Lake Boulevard) intersection.

INTERSECTIONS:

As agreed by the parties, improvements to the following intersections have been incorporated in the Exhibit "A" Layout design:

CSAH 116 @ CSAH 83/ Armstrong Blvd: Signal
CSAH 116 @ Zeolite Street: Full Access
CSAH 116 @ Town Center Drive: Full Access
CSAH 116 @ Rhinestone St: Full Access
CSAH 116 @ CSAH 56/ Ramsey Blvd: Signal
CSAH 116 @ Limonite: Full Access**
CSAH 116 @ Connexus Energy Driveway: Full Access
CSAH 116 @ Hematite: Full Access
CSAH 116 @ Sunwood Drive: Signal
CSAH 116 @ 6700 143rd Avenue Driveway: Right in / Right out
CSAH 116 @ 143rd Ave: Full Access
CSAH 116 @ Right in / Right out
CSAH 116 @ Azurite St: Full Access
CSAH 116 @ CSAH 57/ Sunfish Lake Blvd: Signal

**Anoka County reserves the right to temporarily restrict this access to Right in / Right out via the use of TPRM markers (tube delineators) if excess traffic warrants restricting access when US 10 is reduced to single lanes during construction associated with the Ramsey Gateway and Anoka Solutions projects.

RIGHT OF WAY:

The parties agree that the County plans to acquire the necessary easement to construct the Sunwood Dr right turn lane. If a temporary easement cannot be acquired prior to construction, a retaining wall will be built in lieu of an easement. The cost of this temporary easement or retaining wall will be the City's cost. Any City owned property or easements required for the construction will be conveyed to the County at no cost.

TRAFFIC SIGNALS**:**

The parties agree that a traffic control signal system at the CSAH 116 (Bunker Lake Boulevard) and Sunwood Drive intersection will be constructed with this project. The parties agree that the cost of the construction of this signal shall be standard County cost share; with 100% of the EVP reconstruction costs and 75% of the traffic signal cost to the City and 25% of the traffic signal cost to the County.

Following the construction, the ongoing traffic signal maintenance at the CSAH 116(Bunker Lake Boulevard)/Sunwood Dr intersection will be consistent with Anoka County warranted traffic signal maintenance practices, with the County 100% responsible for all ongoing traffic signal maintenance, the City reimbursing the County 100% for all ongoing EVP maintenance, the City 100% responsible for all luminaire maintenance and 100% responsible for the ongoing supply of electrical power for the traffic signal system.

If the SJR is not approved by MnDOT, the City may elect to construct the signal at 100% City cost (including design costs). The cost share and ongoing traffic signal maintenance at the CSAH 116 (Bunker Lake Boulevard)/Sunwood Dr intersection would be consistent with Anoka County non-warranted traffic signal installation maintenance practices, with the County responsible for all traffic signal and EVP maintenance on a 100% reimbursable basis with the City (billed quarterly for 100% of all incurred costs), the City 100% responsible for all luminaire maintenance, and 100% responsible for the ongoing supply of electrical power for the traffic signal system.

SIDEWALK/BITUMINOUS TRAIL**:**

The parties agree that the project will be reconstructing portions of the concrete sidewalk and bituminous trail as part of the project. The County is 100% responsible for the cost to reconstruct existing concrete sidewalk and bituminous trails. No new/additional sidewalk or bituminous trail will be constructed as part of the project.

TRAFFIC CONTROL**:**

The parties understand and agree that CSAH 116 (Bunker Lake Boulevard) will not be closed to thru traffic during construction. The parties agree and understand the cost share for traffic control for the city shall be a prorated share based on the city project cost divided by the total project cost.

DRIVEWAYS**:**

The parties agree that all driveways affected (excluding those identified for removal) by the Project will be reconstructed in kind at 100% project cost with the cost of any upgrades requested by the City, including concrete aprons, to be the sole responsibility of the City.

LANDSCAPING/STREETSCAPING:

No landscaping/streetscaping is proposed as part of this project.

RETAINING WALLS:

The parties agree that if an easement cannot be acquired to allow for the right turn lane construction on the Sunwood Dr, a retaining wall will be constructed instead. The City will be 100% responsible for the cost to construct this wall.

NOISE WALLS**:**

No Noise Walls are included as part of the project.

UTILITIES**:**

No City utility relocations are included as part of the project. The City will move three fire hydrants that need to be relocated prior to September 7, 2021. These fire hydrants are located at the following locations:

500' east of the CSAH 116(Bunker Lake Boulevard) / CSAH 83 (Armstrong Boulevard) intersection (south side)
SE corner of CSAH 116 (Bunker Lake Boulevard) and Zeolite
SE corner of CSAH 116(Bunker Lake Boulevard) and Sunwood

PERMITS:

The parties agree that the County will secure all necessary permits for this Project. The City agrees to coordinate with the County in securing the permits required by the Lower Rum River Watershed Management Organization, city permits, as well as any other permits that may be required. The County also requests that the City inform the County of any ordinances or city regulations that affect construction at the time of the signing of this JPA (e.g. setbacks, tree clearing ordinances, or any other city ordinances).

III. COSTS

The contract costs of the work, or if the work is not contracted, the cost of all labor, materials, normal engineering costs and equipment rental required to complete the work, shall constitute the "actual construction costs" and shall be so referred to herein. "Estimated construction costs" are good faith projections of the costs, which will be incurred for this project and are shown on Exhibit B. Actual costs will vary and those will be the costs for which the relevant parties will be responsible.

The estimated temporary easement cost to the City for the Sunwood Dr right turn lane is $4,800.

The estimated construction cost of the total project is $2,250,983.96. The estimated cost of County Furnished Signal Items for the project is $30,000.

The total estimated construction cost to the City is $305,614.58. The estimated cost to the City for County Furnished Signal Items is $22,500.

The City participation in construction engineering will be at a rate of eight percent (8%) of their designated construction share of $305,614.58. The estimated cost to the City for construction engineering is

$24,449.17. The City is responsible for the temporary easement cost, which is estimated at **$4,800**. In summary, the total City share of this project is **$357,363.75** (includes construction, County Furnished Signal Items, estimated easement costs and construction engineering costs).

*($305,614.58 + $22,500 + 4,800 + $24,449.17 = **$357,363.75**)

Upon award of the contract, the City shall pay to the County, upon written demand by the County, ninety five percent (95%) of its portion of the cost of the project estimated at $339,495.56. Prior to billing, this estimate will be updated by the County to reflect the actual bid prices as awarded. An updated cost estimate shall be provided to the City at the time of billing. The City's share of the cost of the project shall include only construction and construction engineering expense and does not include engineering design and administrative expenses incurred by the County.

After final completion of the project, the City's share of the construction cost will be based upon actual construction costs. If necessary, adjustments to the initial ninety five percent (95%) charged will be made in the form of credit or additional charges to the City's share. Also, the remaining five percent (5%) of the City's portion of the construction costs shall be paid.

The County agrees to submit to the City for review final quantities and cost within one year of project substantial completion.

IV. TERM / TERMINATION

This Agreement shall become effective immediately upon execution, and will remain in effect until the Project and all restoration activities are completed, *with exception* of the ownership and maintenance provisions within this Agreement which shall continue indefinitely.

V. DISBURSEMENT OF FUNDS

All funds disbursed by the County or City pursuant to this Agreement shall be disbursed by each entity pursuant to the method provided by law.

VI. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the County in conformance to the State laws.

VII. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds and report of all receipts and shall be made upon request by either party. Prior to city payment to the County, Anoka County shall provide the City a copy of all cost participation documents submitted to MnDOT State Aid to assist the city in their application for MSA funding.

VIII. SIGNALIZATION POWER

The City shall at their sole expense, install and cause the installation of an adequate electrical power source to the service cabinet for all the previously mentioned CSAH 116 (Bunker Lake Boulevard) traffic control signal systems including any necessary extension of power lines. The City shall be the lead agency in this

matter. Upon completion of said traffic control signal installations, the ongoing cost of the electrical power to the signals shall be the sole cost and expense of the City.

IX. MAINTENANCE

A. Maintenance of crosswalk pavement markings shall be the responsibility of the City and the County. The County will be responsible for the maintenance of the crosswalk pavement marking for the crossings at the signalized intersections. The City will be responsible for all crosswalk pavement markings for any trail/sidewalk crossings at all city streets.

B. Maintenance of the completed traffic control signal and signal equipment at the intersection of CSAH 116 (Bunker Lake Boulevard) and Sunwood Dr shall be the sole obligation of the County.

C. The County shall maintain the said traffic signal controllers, traffic signal and pedestrian indications, loop detectors and associated wiring of the said traffic control signals at the sole obligation of the County.

D. Painting of the traffic signal shall be the sole obligation of the County. Any variation of painting color standards will be billed to the City.

E. Timing of the completed traffic control signal shall be determined by the County.

F. Only the County shall have access to the controller cabinets.

G. The traffic control signals shall be the property of the County.

H. The City shall be responsible for maintenance of the luminaries, luminaire relamping, and luminaire painting.

I. All maintenance of the EVP System shall be completed by the County. The City shall be billed by the County on a quarterly basis for all incurred costs.

J. EVP Emitter Units may be installed on and used only by Emergency Vehicles responding to an emergency as defined in Minnesota Statutes §169.011, Subdivision 3, and §169.03. The City shall provide a list to the County Engineer, or the County's duly appointed representative, of all such vehicles with emitter units on an annual basis.

K. Malfunctions of the EVP System shall be immediately reported to the County.

L. All timing of said EVP System shall be determined by the County.

M. In the event said EVP System or components are, in the opinion of the County, being misused, or the conditions set forth are violated, and such misuse or violation continues after receipt by the City, written notice thereof from the County, the County shall remove the EVP System. Upon removal of the EVP System pursuant to this paragraph, the field wiring, cabinet wiring, detector receiver, infrared detector heads and indicator lamps and all other components shall become the property of the County.

X. NOTICE

For purposes of delivery of any notices herein, the notice shall be effective if delivered to the County Administrator of Anoka County, 2100 Third Avenue, Anoka, Minnesota 55303, on behalf of the County, and to the City Administrator of Ramsey, 7550 Sunwood Dr NW, Ramsey, MN 55303, on behalf of the City.

XI. INDEMNIFICATION

The City and County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

XII. ENTIRE AGREEMENT REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

XIII. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each one of which shall be deemed to be an original, but all such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

COUNTY OF ANOKA

By: _____
Rhonda Sivarajah
County Administrator

CITY OF RAMSEY

By: _____
Mark Kuzma
Mayor

Dated: _____

By: _____
Kurt Ulrich
City Administrator

Dated: _____

RECOMMENDED FOR APPROVAL:

By: _____
Joseph J. MacPherson, P.E.
Transportation Division Manager

By: _____
Bruce Westby
City Engineer

Dated: _____

APPROVED AS TO FORM AND EXECUTION:

By: _____
Christine V. Carney
Assistant County Attorney

By: _____
Joseph J. Langel
City Attorney

Dated: _____

EXHIBIT "A"

Layout

EXHIBIT "B"

Cost Distribution Spreadsheet

EXHIBIT "C"

FOR PROJECTS CONSTRUCTED IN ANOKA COUNTY

ITEMS	COUNTY SHARE	CITY SHARE
Concrete Curb & Gutter	50%	50%
Concrete Curb & Gutter for Median and Center Island Construction	100%	0%
Concrete Median	100%	0*1
Concrete Sidewalk	0%	100%
Concrete Sidewalk Replacement	100%	0%
Bikeways	0%	100%
Bikeway Replacement	100%, Unless existing trail not placed at edge of R/W	0%
Construction or Adjustment of Local Utilities	0%	100%
Grading, Base and Bituminous	100%	0%
Storm Sewer	based on state aid letter*2	based on state aid letter*2
Driveway Upgrades	100%, in-kind	100%, of up-grades
Traffic Signals, new (communities larger than 5,000) w/ State Aid approved SJR	½ the cost of its legs of the intersection	the cost of its legs of the intersection plus ½ the cost of the County legs of the intersection
Traffic Signals, replacement (communities larger than 5,000) w/ State Aid approved SJR	the cost of its legs of the intersection	the cost of its legs of the intersection
Traffic Signals, new & replacements (communities less than 5,000) w/ State Aid approved SJR	100%	0%
Traffic Signal, w/o State Aid approved SJR	0%	100%
EVP	0%	100%
Engineering Services	*3	*3
Right-of-Way	100%*4	0%
Street Lights	0%	100%
Noise Walls	100%, if not previously notified*5	100%, if previously notified*5

*1 The County pays for 100% of Standard Median Design such as plain concrete. If a local unit of government requests decorative median such as brick, stamped concrete, or landscaping, the local unit will pay the additional cost above the cost of standard median.

*2 In the event no State Aid is being used, or in the event the state aid letter does not determine cost split percentages, drainage cost shares will be computed by the proportion of contributing flow outside the County right of way to the total contributing flow.

*3 Engineering shall be paid by the Lead Agency except that any participating agency will pay construction engineering in the amount of 8% of the construction costs paid by that agency.

*4 In the event that the Township or City requests purchase of right-of-way in excess of those right-of-ways required by County construction, the Township or City participates to the extent an agreement can be reached in these properties. For instance, a Township or City may request a sidewalk be constructed alongside a County roadway which would require additional right-of-way, in which case the Township or City may pay for that portion of the right-of-way. Acquisition of right-of-way for new alignments shall be the responsibility of the Township or City in which the alignment is located. This provision may be waived by agreement with the County Board if the roadway replaces an existing alignment and the local unit of government takes jurisdiction of that existing alignment. In addition, any costs, including right-of-way costs, incurred by the County because a Township or City did not acquire sufficient right-of-way during the platting process or redevelopment process as requested by the County shall be paid by the Township or City.

*5 Notification includes any letter to the agency indicating that noise will potentially be an issue in the future, likely received during the Plat Review Process. Maintenance shall be the responsibility of the agency paying for the initial installation. When the County is the responsible agency, it shall pay 100% of Standard Noise Wall Cost. If a local agency requests decorative noise walls, the requesting agency will pay the additional cost above the cost of standard noise wall.

EXHIBIT A
JULY 9, 2021
PRELIMINARY DESIGN LAYOUT
LEGEND
MAINLINE
SHOULDER
NEW CONCRETE MEDIAN / CURB
PROPOSED EDGE OF PAVEMENT IN WIDENING AREAS
PROPOSED GEOMETRICS
PROPOSED SIGNAL
EXISTING SIGNAL
EXISTING CONCRETE MEDIAN
EXISTING TOPO
CSAH 116
BUNKER LK BLVD
CO RAH. NO. 116
PARK LN
PARK WILLIAMS DR
CSAH 52
DUNKIRK LN
HOYT AVE
ALTURA ST
CSAH 52
BUNKER LK BLVD
CO RAH. NO. 116

ITEM NO.	ITEM DESCRIPTION	UNIT	TOTAL PROJECT QUANTITIES ESTIMATED	ESTIMATE		ANOKA COUNTY 002-716-021	ANOKA COUNTY 002-716-021 COST	CITY OF RAMSEY	CITY OF RAMSEY COST
				Unit Cost	Total				
2021.501	MOBILIZATION	LUMP SUM	1	$107,200.00	$107,200.00	0.864	$92,645.53	0.136	$14,554.47
2031.502	FIELD OFFICE TYPE D	EACH	1	$8,000.00	$8,000.00	0.864	$6,913.85	0.136	$1,086.15
2101.505	GRUBBING	ACRE	0.981	$2,000.00	$1,962.00	0.98	$1,962.00	0.00	$0.00
2101.524	CLEARING	TREE	10	$200.00	$2,000.00	2	$400.00	8	$1,600.00
2101.524	GRUBBING	TREE	10	$200.00	$2,000.00	2	$400.00	8	$1,600.00
2102.503	PAVEMENT MARKING REMOVAL	LIN FT	30178	$0.70	$21,124.60	30178	$21,124.60	0	$0.00
2104.502	REMOVE PIPE APRON	EACH	3	$200.00	$600.00	3	$600.00	0	$0.00
2104.502	REMOVE SIGN TYPE C	EACH	49	$50.00	$2,450.00	49	$2,450.00	0	$0.00
2104.502	SALVAGE SIGN TYPE SPECIAL	EACH	1	$42.00	$42.00	1	$42.00	0	$0.00
2104.502	REMOVE CATCH BASIN	EACH	3	$600.00	$1,800.00	3	$1,800.00	0	$0.00
2104.502	REMOVE CATCH BASIN GRATE CASTING	EACH	2	$200.00	$400.00	2	$400.00	0	$0.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	47	$5.00	$235.00	47	$235.00	0	$0.00
2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	2974	$2.00	$5,948.00	2411	$4,822.00	563	$1,126.00
2104.503	REMOVE PIPE CULVERTS	LIN FT	164	$10.00	$1,640.00	164	$1,640.00	0	$0.00
2104.503	REMOVE PIPE SEWERS	LIN FT	16	$20.00	$320.00	16	$320.00	0	$0.00
2104.503	REMOVE CURB AND GUTTER	LIN FT	2553	$6.00	$15,318.00	2145	$12,870.00	408	$2,448.00
2104.504	REMOVE CONCRETE MEDIAN	SQ YD	2079	$8.00	$16,632.00	2079	$16,632.00	0	$0.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	3591	$8.00	$28,726.40	3135.13	$25,081.07	455.67	$3,645.33
2104.518	REMOVE BITUMINOUS WALK	SF	4087	$2.00	$8,174.00	4087	$8,174.00	0	$0.00
2105.507	COMMON EXCAVATION	CU YD	5981	$12.00	$71,772.00	5146	$61,752.00	835	$10,020.00
2105.507	SUBGRADE EXCAVATION	CU YD	6712	$12.00	$80,544.00	6395	$76,740.00	317	$3,804.00
2105.507	SELECT GRANULAR BORROW (LV)	CU YD	2314	$22.00	$50,908.00	2314	$50,908.00	0	$0.00
2105.602	CONSTRUCT TURN LANE	EACH	1	$16,000.00	$16,000.00	1	$16,000.00	0	$0.00
2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	39	$125.00	$4,875.00	39	$4,875.00	0	$0.00
2130.523	WATER	MGAL	75	$22.00	$1,650.00	75	$1,650.00	0	$0.00
2211.507	AGGREGATE BASE (CV) CLASS 5	CU YD	3827	$27.00	$103,332.45	3827.13	$103,332.45	0	$0.00
2215.504	FULL DEPTH RECLAMATION	SQ YD	9962	$3.00	$29,885.10	9961.7	$29,885.10	0	$0.00
2215.507	HAUL FULL DEPTH RECLAMATION (LV)	CU YD	200	$8.00	$1,600.00	200	$1,600.00	0	$0.00
2221.507	SHOULDER BASE AGGREGATE (CV) CLASS 5	CU YD	119	$35.00	$4,165.00	119	$4,165.00	0	$0.00
2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	15609	$2.00	$31,217.20	9363.82	$18,727.64	6244.78	$12,489.56
2232.504	MILL BITUMINOUS SURFACE (2.0") JOINTS	SQ YD	411	$10.00	$4,114.00	411.4	$4,114.00	0	$0.00
2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	3350	$2.00	$6,700.00	2965	$5,930.00	385	$770.00
2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	125	$125.00	$15,625.00	125	$15,625.00	0.0	$0.00
2360.509	TYPE SP 12.5 BIT MIXTURE FOR PATCHING	TON	167	$100.00	$16,700.00	167	$16,700.00	0.0	$0.00
2360.509	TYPE SP 12.5 NON WEARING COURSE MIX (3,B)	TON	1421	$64.00	$90,944.00	1421	$90,944.00	0.0	$0.00
2360.509	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	6848	$67.00	$458,830.70	5962.22	$399,468.70	886	$59,362.00
2411.502	CONCRETE FLUME	EACH	1	$1,000.00	$1,000.00	1	$1,000.00	0	$0.00
2501.502	15" RC APRON	EACH	1	$600.00	$600.00	1	$600.00	0	$0.00
2501.502	18" RC APRON	EACH	1	$700.00	$700.00	1	$700.00	0	$0.00
2501.502	24" RC APRON	EACH	2	$800.00	$1,600.00	2	$1,600.00	0	$0.00
2501.502	18" CS SAFETY APR & GRATE DES 3128	EACH	2	$1,000.00	$2,000.00	2	$2,000.00	0	$0.00
2501.502	18" RC SAFETY APRON & GRATE DES 3128	EACH	2	$1,500.00	$3,000.00	2	$3,000.00	0	$0.00
2501.503	18" CS PIPE CULVERT	LIN FT	56	$50.00	$2,800.00	56	$2,800.00	0	$0.00
2501.503	18" RC PIPE CULVERT CLASS V	LIN FT	96	$50.00	$4,800.00	96	$4,800.00	0	$0.00
2501.503	24" RC PIPE CULVERT CLASS V	LIN FT	24	$70.00	$1,680.00	24	$1,680.00	0	$0.00
2503.503	15" RC PIPE SEWER CLASS V	LIN FT	77	$50.00	$3,850.00	77	$3,850.00	0	$0.00
2503.503	18' RC PIPE SEWERS CLASS III	LIN FT	62	$60.00	$3,720.00	62	$3,720.00	0	$0.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	10	$500.00	$5,000.00	10	$5,000.00	0	$0.00
2504.602	RELOCATE HYDANT & VALVE	EACH	1	$4,000.00	$4,000.00	1	$4,000.00	0	$0.00
2504.602	ADJUST GATE VALVE	EACH	11	$300.00	$3,300.00	10	$3,000.00	1	$300.00
2506.503	CONST DRAINAGE STRUCTURE DES H	LIN FT	16.4	$400.00	$6,560.00	16.4	$6,560.00	0	$0.00

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				Unit Cost	Total				
2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	LIN FT	12.3	$600.00	$7,380.00	12.3	$7,380.00	0	$0.00
2506.503	CONST DRAINAGE STRUCTURE DES 72-4020	LIN FT	4.5	$800.00	$3,600.00	4.5	$3,600.00	0	$0.00
2506.502	CASTING ASSEMBLY	EACH	11	$800.00	$8,800.00	11	$8,800.00	0	$0.00
2511.504	GEOTEXTILE FILTER FABRIC TYPE 1	SQ YD	235	$2.00	$469.20	234.6	$469.20	0	$0.00
2511.507	RANDOM RIPRAP CLASS II	CU YD	56	$90.00	$5,013.00	55.7	$5,013.00	0	$0.00
2521.518	4" CONCRETE WALK	SQ FT	12398	$6.00	$74,388.00	12398	$74,388.00	0	$0.00
2521.518	6" CONCRETE WALK	SQ FT	611	$10.00	$6,110.00	611	$6,110.00	0	$0.00
2531.503	CONCRETE CURB & GUTTER DES B418	LIN FT	4484	$25.00	$112,100.00	4484	$112,100.00	0	$0.00
2531.503	CONCRETE CURB & GUTTER DES B424	LIN FT	214	$30.00	$6,420.00	214	$6,420.00	0	$0.00
2531.503	CONCRETE CURB & GUTTER DES B618	LIN FT	412	$27.00	$11,124.00	0	$0.00	412	$11,124.00
2531.602	CONCRETE MEDIAN NOSE SPECIAL	EACH	8	$500.00	$4,000.00	8	$4,000.00	0	$0.00
2531.618	TRUNCATED DOMES	SQ FT	184	$50.00	$9,200.00	184	$9,200.00	0	$0.00
2545.502	SERVICE CABINET	EACH	1	$8,000.00	$8,000.00	0.25	$2,000.00	0.75	$6,000.00
2563.601	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	1	$4,000.00	$4,000.00	0.864	$3,456.92	0.136	$543.08
2563.601	TRAFFIC CONTROL (STAGE 1)	LUMP SUM	1	$2,000.00	$2,000.00	0.864	$1,728.46	0.136	$271.54
2563.601	TRAFFIC CONTROL (STAGE 2)	LUMP SUM	1	$3,000.00	$3,000.00	0.864	$2,592.69	0.136	$407.31
2563.601	TRAFFIC CONTROL (STAGE 3)	LUMP SUM	1	$3,000.00	$3,000.00	0.864	$2,592.69	0.136	$407.31
2563.601	TRAFFIC CONTROL (STAGE 4)	LUMP SUM	1	$2,000.00	$2,000.00	0.864	$1,728.46	0.136	$271.54
2563.602	RAISED PAVEMENT MARKER TEMPORARY	EACH	305	$1.50	$457.50	305	$457.50	0	$0.00
2563.613	PORTABLE CHANGEABLE MESSAGE SIGN	UDAY	48	$120.00	$5,760.00	48	$5,760.00	0	$0.00
2564.502	INSTALL MARKER	EACH	10	$70.00	$700.00	10	$700.00	0	$0.00
2564.502	INSTALL SIGN TYPE C	EACH	91	$160.00	$14,560.00	91	$14,560.00	0	$0.00
2564.502	OBJECT MARKER TYPE X4-3	EACH	4	$80.00	$320.00	4	$320.00	0	$0.00
2564.502	OBJECT MARKER TYPE X4-5	EACH	6	$80.00	$480.00	6	$480.00	0	$0.00
2564.518	SIGN PANELS TYPE C	SQ FT	588	$52.00	$30,556.24	587.62	$30,556.24	0	$0.00
2564.602	INSTALL SIGN TYPE SPECIAL	EACH	1	$200.00	$200.00	1	$200.00	0	$0.00
2565.501	EMERGENCY VEHICLE PREEMPTION SYSTEM C	LUMP SUM	1	$16,200.00	$16,200.00	0	$0.00	1	$16,200.00
2565.501	TRAFFIC CONTROL INTERCONNECT	LUMP SUM	1	$240,000.00	$240,000.00	1	$240,000.00	0	$0.00
2565.516	TRAFFIC CONTROL SIGNAL SYSTEM C	SYS	1	$210,000.00	$210,000.00	0.25	$52,500.00	0.75	$157,500.00
2565.602	RIGID PVC LOOP DETECTOR 6' X 6'	EACH	2	$2,000.00	$4,000.00	2	$4,000.00	0	$0.00
2565.616	REVISE SIGNAL SYSTEM A	SYS	1	$15,500.00	$15,500.00	1	$15,500.00	0	$0.00
2565.616	REVISE SIGNAL SYSTEM B	SYS	1	$15,000.00	$15,000.00	1	$15,000.00	0	$0.00
2565.616	REVISE SIGNAL SYSTEM D	SYS	1	$24,500.00	$24,500.00	1	$24,500.00	0	$0.00
2573.501	STORM DRAIN INLET PROTECTION	EACH	44	$50.00	$2,200.00	44	$2,200.00	0	$0.00
2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	1	$5,000.00	$5,000.00	1	$5,000.00	0	$0.00
2573.502	CULVERT END CONTROLS	EACH	7	$150.00	$1,050.00	7	$1,050.00	0	$0.00
2573.503	SILT FENCE, TYPE MACHINE SLICED	LIN FT	6851	$2.00	$13,702.00	6851	$13,702.00	0	$0.00
2573.510	SEDIMENT REMOVAL BACKHOE	HOUR	13.7	$200.00	$2,740.40	13.7	$2,740.40	0	$0.00
2574.508	FERTILIZER TYPE 3	POUND	759	$0.70	$531.30	759	$531.30	0	$0.00
2575.504	EROSION CONTROL BLANKETS CATEGORY 3N	SQ YD	132	$1.70	$224.40	132	$224.40	0	$0.00
2575.505	SEEDING	ACRE	2.161	$200.00	$432.20	2.161	$432.20	0	$0.00
2575.505	DISK ANCHORING	ACRE	2.161	$200.00	$432.20	2	$432.20	0	$0.00
2575.508	SEED MIXTURE 25-121	POUND	132	$3.50	$461.37	132	$461.37	0	$0.00
2575.509	MULCH MATERIAL TYPE 1	TON	4.33	$175.00	$757.75	4.33	$757.75	0	$0.00
2575.523	RAPID STABILIZATION METHOD 3	MGAL	12.9	$620.00	$7,998.00	12.9	$7,998.00	0	$0.00
2580.503	INTERIM PAVEMENT MARKINGS	LIN FT	1788	$0.25	$447.00	1451	$362.70	337	$84.30
2581.503	REMOVABLE PREFORM PAVEMENT MARKING TAPE	LIN FT	4095	$2.60	$10,647.00	4095	$10,647.00	0	$0.00
2581.603	REMOVABLE PREFORMED PLASTIC MASK (BLACK)	LIN FT	845	$2.60	$2,197.00	845	$2,197.00	0	$0.00
2581.618	REMOVABLE PREFORMED PLASTIC MASK (BLACK)	SQ FT	16	$10.00	$160.00	16	$160.00	0	$0.00
2582.503	4" SOLID LINE PAINT	LIN FT	42856	$0.20	$8,571.20	42856	$8,571.20	0	$0.00
2582.503	4" BROKEN LINE PAINT	LIN FT	50	$0.20	$10.00	50	$10.00	0	$0.00

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				Unit Cost	Total				
2582.503	4" DBLE SOLID LINE PAINT	LIN FT	8090	$0.40	$3,236.00	8090	$3,236.00	0	$0.00
2582.503	4" SOLID LINE MULTI COMP	LIN FT	34063	$0.25	$8,515.75	34063	$8,515.75	0	$0.00
2582.503	8" SOLID LINE MULTI COMP	LIN FT	570	$0.60	$342.00	570	$342.00	0	$0.00
2582.503	4" BROKEN LINE MULTI COMP	LIN FT	580	$0.25	$145.00	580	$145.00	0	$0.00
2582.503	8" DOTTED LINE MULTI COMP	LIN FT	0	$1.50	$0.00	0	$0.00	0	$0.00
2582.503	4" DBLE SOLID LINE MULTI COMP	LIN FT	11206	$0.50	$5,603.00	11206	$5,603.00	0	$0.00
2582.518	PAVT MSSG PREF THERMO	SQ FT	526	$16.00	$8,416.00	526	$8,416.00	0	$0.00
2582.518	CROSSWALK PREF THERMO	SQ FT	1818	$9.00	$16,362.00	1818	$16,362.00	0	$0.00
2582.603	PAVEMENT MARKING SPECIAL	LIN FT	2745	$16.00	$43,920.00	2745	$43,920.00	0	$0.00
				BASE BID TOTAL:	**$2,250,983.96**		**$1,945,369.38**		**$305,614.58**

002-716-021 - CSAH 116 (BUNKER LAKE BLVD) - FUNDING SPLITS					
	PROJECT TOTALS	ANOKA COUNTY TOTALS	ANOKA COUNTY STATE AID FUNDS	CITY OF RAMSEY TOTALS	CITY OF RAMSEY STATE AID FUNDS
ROADWAY	$2,250,983.96	$1,945,369.38	$1,945,369.38	$305,614.58	$305,614.58
CONSTRUCTION TOTAL	$2,250,983.96	$1,945,369.38	$1,945,369.38	$305,614.58	$305,614.58
8% CONSTRUCTION ENGINEERING	$180,078.72	$155,629.55	$155,629.55	$24,449.17	$24,449.17
DESIGN ENGINEERING	$0.00	$0.00			
RIGHT OF WAY	$4,800.00	$0.00		$4,800.00	$4,800.00
COUNTY FURNISHED SIGNAL CABINET	$30,000.00	$7,500.00	$7,500.00	$22,500.00	$22,500.00
UTILITY RELOCATION	$0.00	$0.00			
PROJECT TOTAL	$2,465,862.68	$2,108,498.93	$2,108,498.93	$357,363.75	$357,363.75

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-222

RESOLUTION APPROVING JOINT POWERS AGREEMENT WITH ANOKA COUNTY FOR INTERIM BUNKER LAKE BOULEVARD/COUNTY ROAD 116 IMPROVEMENTS

WHEREAS, a Joint Powers Agreement (JPA) was entered into on April 12, 2005, by and between the County of Anoka and the City of Ramsey defining various public works improvements required to support development of Ramsey Town Center (RTC; now The COR), along with the required processes and cost-shares associated with the improvements; and

WHEREAS, the JPA specifies that the City of Ramsey is responsible for expanding Bunker Lake Boulevard/CSAH 116 between Armstrong Boulevard/CSAH 83 and Ramsey Boulevard/CSAH 56 to a four lane divided highway with turn lanes, and for constructing signal systems at Center Street and Sunwood Drive; and

WHEREAS, numerous major improvement projects are proposed along U.S. Highway 10/169 through the cities of Anoka and Ramsey between 2022 and 2025; and

WHEREAS, the Minnesota Department of Transportation (MnDOT) studied potential traffic impacts to nearby roadways resulting from the proposed improvements along U.S. Highway 10/169 and determined that Bunker Lake Boulevard will be the most commonly used alternate route and that traffic volumes on Bunker Lake Boulevard between 7th Avenue/CSAH 7 and Armstrong Boulevard/CSAH 83 will double from 2022 through 2025, and that Bunker Lake Boulevard requires improvements to safely accommodate the added traffic; and

WHEREAS, Anoka County proposes to complete various interim improvements to Bunker Lake Boulevard/CSAH 116 between Armstrong Boulevard/CSAH 83 and Sunfish Lake Boulevard/CSAH 57 to accommodate the increased traffic volumes from 2022 through 2025, and requests that the City of Ramsey enter into a Joint Powers Agreement to define the respective costs and responsibilities of both parties for the proposed interim improvements; and

WHEREAS, the JPA that was entered into on April 12, 2005, by and between the County of Anoka and the City of Ramsey, is not proposed to be amended at this time as a result of the proposed interim improvements; and

WHEREAS, the City of Ramsey and Anoka County desire to work cooperatively to safely accommodate the increased traffic on Bunker Lake Boulevard/CSAH 116 between Armstrong Boulevard/CSAH 83 and Sunfish Lake Boulevard/CSAH 57 during the proposed improvements along U.S. Highway 10/169 between 2022 and 2025, and beyond.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City of Ramsey desires to work cooperatively with Anoka County to safely accommodate increased traffic volumes on Bunker Lake Boulevard/CSAH 116 between Armstrong Boulevard/CSAH 83 and Sunfish Lake Boulevard/CSAH 57 during the proposed improvements along U.S. Highway 10/169 between 2022 and 2025, and beyond.

2) That the Mayor, City Administrator, City Engineer and City Attorney are hereby directed to execute the Joint Powers Agreement for the interim improvements to Bunker Lake Boulevard/CSAH 116 between Armstrong Boulevard/CSAH 83 and Sunfish Lake Boulevard/CSAH 57.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **7. 6.**

Meeting Date: 07/27/2021

By: Brian McCann, Community Development

Information

Title

Adopt Resolution #21-216 Approving an Abatement of 7009 Highway 10 NW

Purpose/Background:

Planning is seeking authorization to abate a trailer and plow truck in violation of City Code at 7009 Highway 10 NW. The Subject Properties have off-street parking violations. The Property Owner has not been compliant with Staff requests to move the plow truck to a proper surface, and remove the trailer being utilized as a storage shed.

Notification:

No notification is required.

Observations/Alternatives:

Summary

The Subject Properties are located at 7009 Highway 10 NW, and consist of two (2) parcels along Highway 10. The Subject Properties are zoned H-1 Highway 10 Business District and are approximately 1.65 acres in size in total. Abutting properties to the east and west of the Subject Properties are zoned the same and are City-owned properties. The Property has had code enforcement cases since 2004 concerning off-street parking violations directly related to the trailer on site. Staff recently sent a first notice of violation on July 9, 2021. The Property Owner has stated they will not be adhering to the requests of the notice of violation, and are seeking legal counsel related to the grandfather rights of the trailer and plow truck.

Code Enforcement Actions

- There are documented off-street parking violations dating back to 2004 including the trailer parked on the grass.
- Staff had previously requested the removal of the trailer and relocation of the plow truck, but were sympathetic to the Business' needs during the COVID-19 pandemic.
- A first notice of violation was sent to the Property Owner on July 9, 2021 requesting the removal of the trailer and the relocation of the plow truck.
- The Property Owner stated in two (2) phone calls on July 15, 2021 and July 20, 2021 that they would not be moving the trailer or plow truck from the grass and they would be seeking legal counsel.
- The City is requesting abatement of the trailer and plow truck from the City Council on July 27, 2021. The abatement would take place fourteen (14) days after the meeting, supplying the Property Owner with a notice of abatement.

Funding Source:

Staff handles all Code Enforcement cases as part of their regular duties.

Recommendation:

Staff recommends adopting Resolution #21-216 Approving an Abatement of 7009 Highway 10 NW

Action:

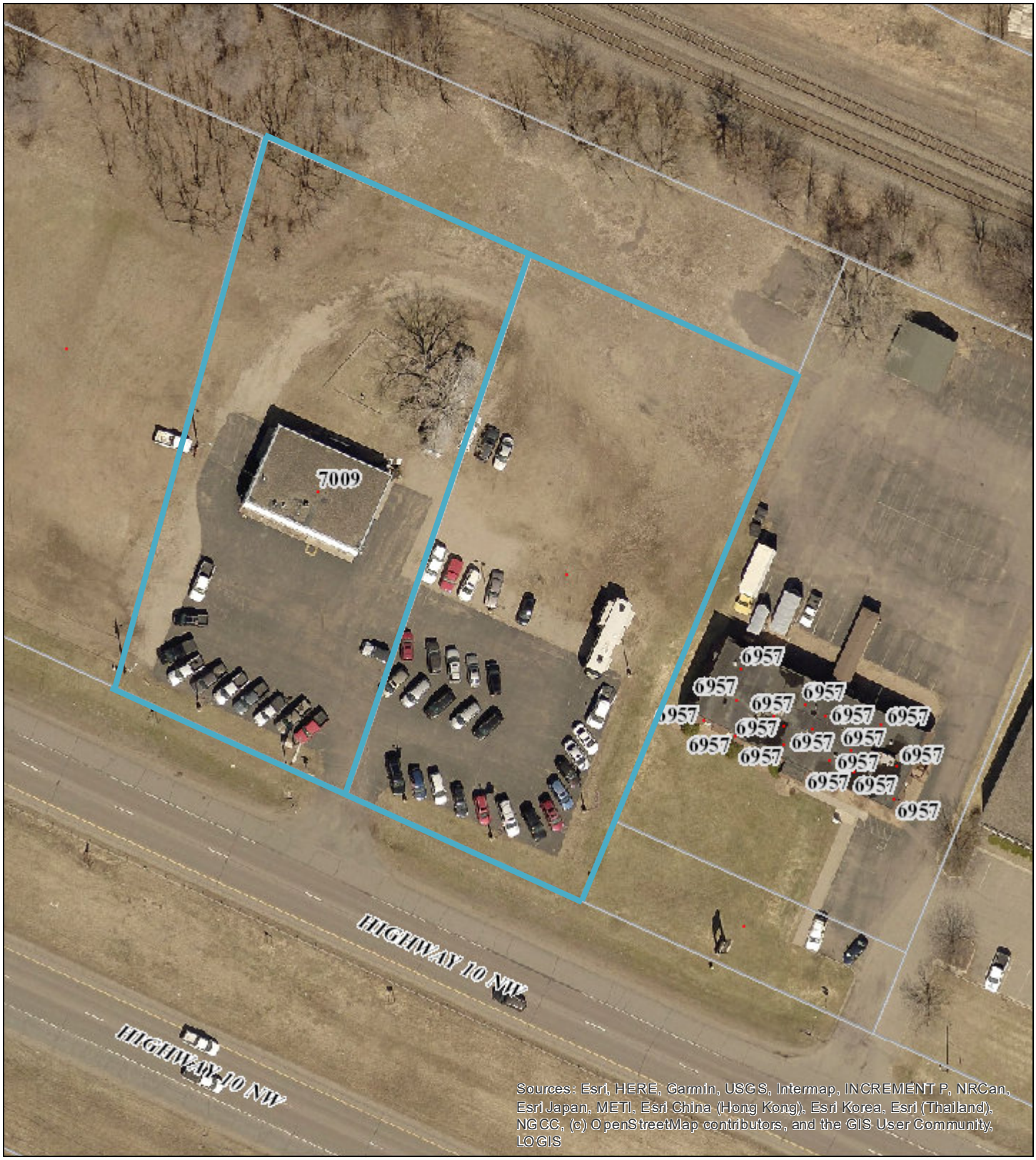
Motion to adopt Resolution #21-216 Approving an Abatement of 7009 Highway 10 NW

Attachments

Site Location Map
Historical Code Enforcement Files
Historical Photos
First Notice of Violation
ACTION - Resolution #21-216

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/22/2021 10:26 AM
Kurt Ulrich	Colleen Lasher	07/22/2021 11:50 AM
Form Started By: Brian McCann		Started On: 07/20/2021 04:50 PM
Final Approval Date: 07/22/2021		



Site Location Map

7009 Highway 10 NW

Star Auto

Legend

Site

Parcels

N

7/20/2021, 4:56:39 PM

0 0.0225 0.045 mi

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

July 9, 2021

Star Auto, Frampton Properties, LLC
or Current Owner
7009 Highway 10
Ramsey, MN 55303

-FIRST NOTICE OF VIOLATION -

RE: Violations on Anoka County PID #34-32-25-22-0010 (7009 Highway 10 NW)

Dear Property Owner:

The City of Ramsey has adopted ordinances that are designed to keep the community safe, healthy and attractive. A recent inspection of the above premises revealed the following violations of the Ramsey City Code as listed below:

- City Code Section 117-356. Commercial and industrial development off-street parking.

(3) Standards.

a. *Incorporation of other City Code standards*. Notwithstanding other sections of this chapter, these surfacing exemptions shall apply to surfacing requirements for concrete or bituminous with concrete curb and gutter. All other provisions related to off-street parking, outside storage, and outdoor display of goods for sale shall apply.

You have 14 days from the date of this letter to address the following (or you will receive another notice of violation and an administrative citation of $75 – if the citation is not paid, it will be assessed to the property taxes):

- City Code Section 117-356. Commercial and industrial development off-street parking.
  - **Place all vehicles on approved parking surfaces (concrete or asphalt); and**
  - **Remove the trailers parked on the grass.**

Please contact me at (763) 433-9860 or email me at bmccann@cityoframsey.com to schedule a follow up inspection after the violations are corrected (to ensure you are not assessed any charges) or to answer any questions you may have.

Sincerely,

Brian McCann, Planning Technician
(763) 433-9860 | bmccann@cityoframsey.com
Community Development Department

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

PLEASE CONTACT THE PLANNING DIVISION BEFORE FILING AN APPEAL

You may request a hearing before a Hearing Examiner regarding these violations. Your request must be filed in writing addressed to the Chief of Police within fourteen (14) days from the date you receive this notice and your request MUST identify with specificity the basis for your objection to the interpretation of the Code and the Notice of Violation for requesting the hearing. A $250 filing fee must also accompany your hearing request. The Police Chief's name and address is as follows:

Jeff Katers, Chief of Police
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

If you fail to correct the violations and come into compliance with the City Code or request a hearing within the fourteen (14) day period, you may be subject to an administrative fine AND the City will come onto the Property and correct (abate) the violations, and assess the costs of abatement along with any penalties and interest incurred. Those costs will be certified to the county auditor and will be collected along with current taxes the following year or in annual installments not exceeding ten as the City Council may determine. The assessments will remain a perpetual lien on the Property until paid in full.

You are further notified that any item removed from the Property by the City will be held for 15 days prior to disposal. Within said 15 days you may reclaim the items held by the City after paying all fees incurred by the City associated with the abatement. If you do not contact the City within 15 days to reclaim the items, all items will be disposed of and sold. Any abated items that are reclaimed and returned to the Property owner that are found to be in violation of the City Code's nuisance provisions shall be abated immediately by the City.

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, MN 55303
City Hall: 763.427.1410 • Fax: 763.427.5543
www.cityoframsey.com

June 30th, 2020

Jim Frampton
or Current Owner
7009 Highway 10
Ramsey, MN 55303

RE: Anoka County PID #34-32-25-22-0010 (7009 Highway 10)

Dear Mr. Frampton,

Thank you for taking the time out of your busy schedule to meet with us about the property located at 7009 Highway 10 NW in Ramsey, Minnesota. We appreciate your time and efforts to make this meeting happen.

For review of our meeting, the following items onsite are still in violation of City Code:

1. The truck on the City lot located to the west of your property must be moved off of the City lot and off the grass
2. The white semi-trailer needs to be removed from the site

Please keep in mind for the future that you cannot park vehicles on the grass near the front of the property, and contact our office if you plan to pave and fence the property.

Thanks again for taking the time to meet with Planning Staff and discuss the property history. We look forward to working with you in the future.

Sincerely,

CMcGuire

Chloe McGuire, Senior Planner
(763) 433-9821 | cmcguire@cityoframsey.com
Ramsey Planning Department

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

December 27, 2018

Star Auto and Truck Sales
Eugene Dubois Trustee
7009 Highway 10 NW
Ramsey, MN 55303

----------**NOTICE**----------

RE: Parking on Unapproved Surfaces, Refuse, Public Nuisance in the H-1 Business District on Anoka County PID #34-32-25-22-0010

Dear Property Owner:

Thank you for working with the City of Ramsey to remove the items that did not comply with the City Code, as well as the items on adjacent City-owned properties and adjacent right-of-way. The items removed included inoperable vehicles in the right-of-way, vehicles stored on city-owned property, and miscellaneous items including pallets, cannibalized car parts, truck toppers, tires, and other items stored outside.

The remaining items that need to be addressed on the property include:

- Removal of the tires stored outside
- Removal of any other item stored outside (there appeared to be a few small TVs)
- Move items off unpaved areas

Please note that Staff has discussed the grandfathering in of the property and has found documentation from previous years stating that the unpaved area could not be used for parking. If you have information stating otherwise from the City, please provide it to Staff. If you are unable to provide documentation on this item, the unpaved area cannot be used for storage, maneuvering, or parking of vehicles.

Please be aware that any similar violation within a 12-month period will result in an immediate first notice of violation and a $250 citation from the City of Ramsey.

If you have questions concerning this Notice, please contact me at (763) 433-9821. If you have any troubles reaching me, please contact the Community Development Department at 763-433-9824.

Sincerely,

CMcGuire

Chloe McGuire, City Planner
City of Ramsey Community Development Department

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

November 16, 2018

Star Auto and Truck Sales
Eugene Dubois Trustee
7009 Highway 10 NW
Ramsey, MN 55303

----------NOTICE OF ABATEMENT----------

RE: Parking on Unapproved Surfaces, Refuse, Public Nuisance in the H-1 Business District on Anoka County PID #34-32-25-22-0010

Dear Property Owner:

The City of Ramsey has adopted certain ordinances that are designed to help keep the community safe, healthy, and attractive. It has come to the City's attention that vehicles at your place of business are being stored on unapproved surfaces, and on separate, adjacent properties.

You were sent a reminder on September 4, 2018, a first notice on September 24, 2018, and a second notice of violation on October 12, 2018 that you may not park on the grass, nor in the City right-of-way, that you must remain on your own property and remove the garbage and junk piles onsite. You were also told that you could not have cannibalized auto parts. During an inspection on October 4, 2018, Staff spoke with you and you agreed that within two weeks you would remove all vehicles from the city-owned property, the right-of-way in front of and behind the property, and remove all junk and garbage onsite – which includes car parts and tires. Since that date, Staff has seen improvement on the property, including the removal of cars from the City-owned land adjacent to your property. Staff has not seen a reduction in the garbage piles onsite, and there are a few items that still need to be addressed.

You received a letter dated November 6, 2018 which stated that abatement was scheduled for the week of November 19, 2018. Due to the proximity to the Thanksgiving holiday, the abatement has been rescheduled for the week of November 26, 2018.

You have until that date to remove all vehicles from adjacent properties and from the grass, and any unapproved parking surface. Reshetar Systems, Inc., the City's abatement contractor, will conduct this work. You will be invoiced for the work performed plus a twenty-five percent (25%) administrative charge. For this situation, abatement includes removal of the items in question including:

- Red truck in grass behind building* [Shown in Exhibit 1]
- Red trailer in grass behind building with blue tarp* [Shown in Exhibit 1]
- Pallets and metal, refuse, junk near red trailer in grass [Shown in Exhibit 1]
- Large pile of refuse including futon, cushions, metal scraps, pallets, wood** [Shown in Exhibit 1]
- Black Silverado truck parked on grass behind building* [Shown in Exhibit 2]
- White semi-trailer parked in grass behind building, with red and black stripe at bottom, decals

include Lund, Trail Master, Get the Look!, deflecta-shield, etc. * [Shown in Exhibit 2]

- White car parked on grass in rear yard* [Shown in Exhibit 2]
- Toys behind building near woods on grass**
- Stockpiles of gravel and dirt behind building in rear yard**
- Pile of pallets behind building on grass near dumpster** [Shown in Exhibit 2]
- Pile of truck toppers near dumpster – appears to be at least 5 toppers, including 3 black, 1 white, and 1 tan** [Shown in Exhibit 2]
- Junk behind building near dumpster including metal parts, scraps, microwave, coolers, buckets, construction debris, etc.** [Shown in Exhibit 2 and 3]
- Tires and cannibalized car parts stored behind building [Shown in Exhibit 2 and 3]
- Any items in the City right-of-way behind the building**
- Paving equipment, including large yellow paving equipment, heavy machinery, tanks, mixers, and any other piece of heavy machinery on your property or in the City right-of-way

*These items are violations of City Code section 117-356(d) stating that all parking must be on approved surfaces such as bituminous asphalt, or concrete. Parking on the grass is not allowed.

**These items are considered a public nuisance under Chapter 30 of the City Code which states:

(6) The storage or accumulation of waste, refuse, or garbage that is not contained in a closed container designed or reasonably adapted for such purpose, except for 30 days preceding pick-up by a hauler. This includes any accumulation of appliances, plumbing fixtures, furniture, equipment, remnants of wood (decayed or weathered) unused construction materials, stockpiles of rocks or dirt, or any items that could not be put to use in the manner that they are intended.

(7) The depositing of garbage or refuse on a public right-of-way or adjacent private property.

*** These items are violations of:

- City Code Section 117-356 as they are parked on an unimproved surface
- City Code Section 117-120 as heavy industrial and outdoor storage are not a permitted use in the H-1 District
- City Code Chapter 30: Public Nuisance
    - Section 4, Item 10: All dangerous, unguarded machinery in any public place, or so situated or operated on private property as to attract the public.

Abatement of these items is allowed under City Code Chapter 30, Section 30-6 and 30-7.

You may request a hearing before a Hearing Examiner regarding these violations. Your request must be filed in writing addressed to the Chief of Police within fourteen (14) days from the date you receive this notice and your request MUST identify with specificity the basis for your objection to the interpretation of the Code and the Notice of Violation for requesting the hearing. A $250 filing fee must also accompany your hearing request. The Police Chief's name and address is as follows:

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

Jeff Katers, Chief of Police
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

If you fail to correct the violations and come into compliance with the City Code or request a hearing within the fourteen (14) day period, you may be subject to an administrative fine AND the City will come onto the Property and correct (abate) the violations, and assess the costs of abatement along with any penalties and interest incurred. Those costs will be certified to the county auditor and will be collected along with current taxes the following year or in annual installments not exceeding ten as the City Council may determine. The assessments will remain a perpetual lien on the Property until paid in full.

You are further notified that any item removed from the Property by the City will be held for 15 days prior to disposal. Within said 15 days you may reclaim the items held by the City after paying all fees incurred by the City associated with the abatement. If you do not contact the City within 15 days to reclaim the items, all items will be disposed of and sold. Any abated items that are reclaimed and returned to the Property owner that are found to be in violation of the City Code's nuisance provisions shall be abated immediately by the City.

If you have questions concerning this Notice, please contact me at (763) 433-9821. If you have any troubles reaching me, please contact the Community Development Department at 763-433-9824.

Sincerely,

CMcGuire

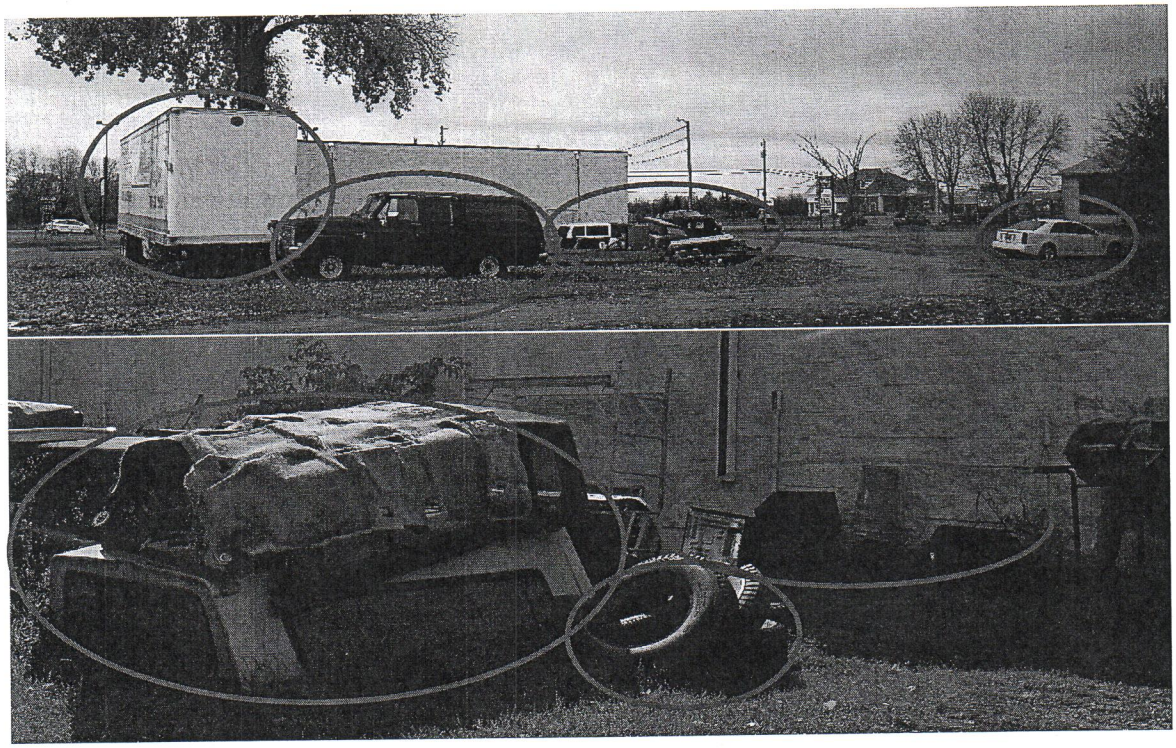
Chloe McGuire, City Planner
City of Ramsey Community Development Department

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

Exhibit 1: Red truck, red trailer, pallets, junk pile

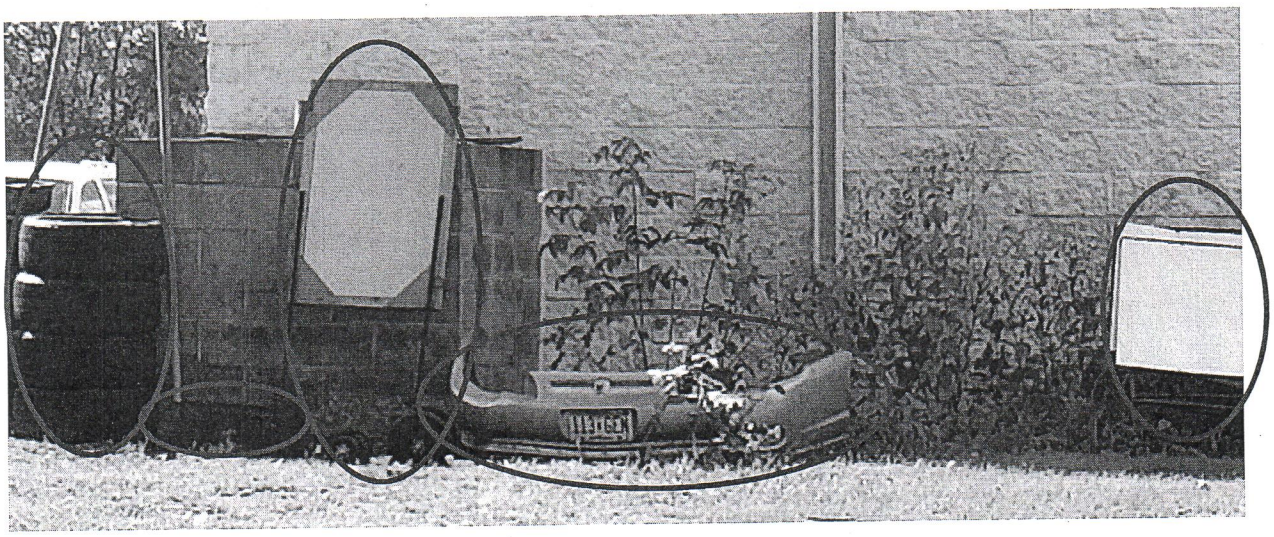
Exhibit 2: Black truck, red car, white semi, pallets, items near dumpster, truck toppers



STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

Exhibit 3: Tires, Cannabilized Car Parts, Junk



City of Ramsey
15153 NOWTHEN BOULEVARD N.W., RAMSEY, MINNESOTA 55303 • (612) 427-1410

August 27, 1991

James Klingelhoets
Deals on Wheels
7009 Hwy. #10 N.W.
Ramsey, MN 55303

Re: Operation standards for 7009 Hwy. #10 N.W.

James:

It has been reported to me that you are displaying vehicles right up to the front property line of your parcel and across the access during off business hours. As I noted in my letter of July 10, 1991, the operating standards that were established for this property during site plan approval indicate that all vehicles on display must be set back 25 feet from the front property line. Part of the reason for this requirement is that there are shared accesses in Kovar Addition and the front 25 feet of 7009 Hwy. #10 was supposed to remain open to allow access to parcels west of the subject property. Please make arrangements to comply with this term of the development permit, a copy of which is enclosed for your information purposes.

If you have any questions, please call me at 427-1410. Thank you for your anticipated cooperation.

Respectfully,

CITY OF RAMSEY

Sylvia Frolik

Sylvia Frolik
Zoning Administrator

Enclosure

I should also take this opportunity to alert you to some of the terms under which the subject property was approved for development. The agreement on the property states that at least 6 off street parking spaces shall be provided, no area may be used for display purposes unless it is surfaced with blacktop or concrete, and all vehicles on display shall be located at least 25 north of the south property line.

I would like to thank you for contacting me so promptly. It provided us with the opportunity to resolve the zoning issues relating to motor vehicle sales on the property and this information will be documented in the property file.

If you have any questions or need additional information, please don't hesitate to call me at 427-1410. Thank you very much for your cooperation in this matter.

Respectfully,

CITY OF RAMSEY

Sylvia Frolik

Sylvia Frolik
Zoning Administrator

cc: Community Development Inspector Lutmer

34-32-25-22-0010

City of Ramsey

15153 NOWTHEN BOULEVARD N.W., RAMSEY, MINNESOTA 55303 • (612) 427-1410

July 10, 1991

James Klingelhoets
Deals on Wheels
7009 Hwy. #10 N.W.
Ramsey, Mn 55303

Re: Use of property for motor vehicle sales

James:

On July 10, 1991, your partner, Jerry McKernan contacted me regarding my letter of July 5, 1991. In my letter I had stated that it had been noted that Deals on Wheels relocated from 7445 Hwy. #10 N.W. to 7009 Hwy. #10 N.W. and that the new location was zoned B-3 Business for which auto sales is a permitted use but outside display areas require a conditional use permit. In my conversation with Jerry, he indicated that he had discussed the matter with Larry Rudesill, the developer of the subject property. It was Larry's understanding that auto sales was a permitted use of the property and even though there was a rezoning, that use should be able to continue.

I have researched the property file and City Code and have made the following determination. Prior to December of 1990, the property was zoned B-1 Business for which auto sales was a permitted use. The City rezoned the subject property to B-3 Business in December of 1990, for which auto sales continues to be a permitted use, but any use that includes an outside display or sales area must obtain a conditional use permit. According to City Code, a use that was permitted prior to the rezoning may continue to exist as a lawful nonconforming use until it is expanded or the use ceases for six consecutive months. Jerry has indicated that Deals on Wheels began operations on the property the same week that Larrys Autos Unlimited left the site. Therefore, I have classified motor vehicle sales at 7009 Hwy. #10 N.W. as a lawful nonconforming use. As I noted above, lawful nonconforming uses may continue to exist until they are expanded or unless the uses ceases for six months, at which time the use of the property must conform to current zoning regulations. So for your future information purposes, the current zoning is B-3 and any future expansion of the motor vehicle sales operation at 7009 Hwy. #10 would require a conditional use permit. Also, if motor vehicle sales ever ceases at the subject property for more than 6 months, to resume motor vehicle sales on the site will also require a conditional use permit.

City of Ramsey

15153 NOWTHEN BOULEVARD N.W., RAMSEY, MINNESOTA 55303 • (612) 427-1410

July 5, 1991

James Klingelhoets
Deals on Wheels
7009 Hwy. #10 N.W.
Ramsey, Mn 55303

Re: Change of location

James:

I have noticed that you have relocated your vehicle sales operation from 7445 Hwy. #10 N.W. to 7009 Hwy. #10 N.W. As I am sure you are aware, your vehicle sales operation at 7445 Hwy. #10 N.W. was considered lawful non-conforming. According to City Code, if a non-conforming use ceases for 6 consecutive months, then that use of the property loses its non-conforming rights and future use of the property must conform to the zoning placed on the property. The subject parcel is zoned B-3 Business and vehicle sales is a permitted use in that zone. However, if the operation includes an outdoor sales or display area, then a conditional use permit is required.

With regard to your situation at 7009 Hwy. #10 N.W., that property is also zoned B-3 Business. As I noted above, vehicle sales is a permitted use in that zone; but if the use includes an outdoor sales or display area, then a conditional use permit is required. Therefore, you do need a conditional use permit to operate your motor vehicle sales operation at 7009 Hwy. #10 N.W.

For your convenience, I am enclosing a conditional use permit information/application packet. A conditional use permit request includes a $100.00 non-refundable application fee and the applicant is also required to place $150.00 in an escrow account with the City. The $150.00 escrow is used to cover costs incurred by City Staff in processing your request. Once the application is completed through the process, any funds remaining in the $150.00 escrow account are refunded to the applicant; likewise, if the processing costs exceed $150.00, the applicant is responsible for the balance due. The application is subject to a public hearing conducted by the Planning and Zoning Commission; that Commission then makes a recommendation to City Council and the City Council makes the final decision to approve or deny the request.

In view of the circumstances, I would suggest that you make application for your conditional use permit as soon as possible. If I receive your application and all supporting documentation by July 16, I can place your request on the August 6, 1991 Planning and Zoning Commission agenda. If you have any questions, or need additional information, please don't hesitate to call me at 427-1410. Thank you for your anticipated cooperation.

Respectfully,

CITY OF RAMSEY

Sylvia Frolik
Zoning Administrator

34-32-25-22-0010

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

November 6, 2018

Star Auto and Truck Sales
Eugene Dubois Trustee
7009 Highway 10 NW
Ramsey, MN 55303

----------NOTICE OF ABATEMENT----------

RE: Parking on Unapproved Surfaces, Refuse, Public Nuisance in the H-1 Business District on Anoka County PID #34-32-25-22-0010

Dear Property Owner:

The City of Ramsey has adopted certain ordinances that are designed to help keep the community safe, healthy, and attractive. It has come to the City's attention that vehicles at your place of business are being stored on unapproved surfaces, and on separate, adjacent properties.

You were sent a reminder on September 4, 2018, a first notice on September 24, 2018, and a second notice of violation on October 12, 2018 that you may not park on the grass, nor in the City right-of-way, that you must remain on your own property and remove the garbage and junk piles onsite. You were also told that you could not have cannibalized auto parts. During an inspection on October 4, 2018, Staff spoke with you and you agreed that within two weeks you would remove all vehicles from the city-owned property, the right-of-way in front of and behind the property, and remove all junk and garbage onsite – which includes car parts and tires. Since that date, Staff has seen improvement on the property, including the removal of cars from the City-owned land adjacent to your property. Staff has not seen a reduction in the garbage piles onsite, and there are a few items that still need to be addressed.

The abatement is scheduled for the week of November 19, 2018. You have until that date to remove all vehicles from adjacent properties and from the grass, and any unapproved parking surface. Reshetar Systems, Inc., the City's abatement contractor, will conduct this work. You will be invoiced for the work performed plus a twenty-five percent (25%) administrative charge. For this situation, abatement includes removal of the items in question including:

- Red truck in grass behind building* [Shown in Exhibit 1]
- Red trailer in grass behind building with blue tarp* [Shown in Exhibit 1]
- Pallets and metal, refuse, junk near red trailer in grass [Shown in Exhibit 1]
- Large pile of refuse including futon, cushions, metal scraps, pallets, wood** [Shown in Exhibit 1]
- Black Silverado truck parked on grass behind building* [Shown in Exhibit 2]
- White semi-trailer parked in grass behind building, with red and black stripe at bottom, decals include Lund, Trail Master, Get the Look!, deflecta-shield, etc. * [Shown in Exhibit 2]
- White car parked on grass in rear yard* [Shown in Exhibit 2]
- Toys behind building near woods on grass**

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

- Stockpiles of gravel and dirt behind building in rear yard**
- Pile of pallets behind building on grass near dumpster** [Shown in Exhibit 2]
- Pile of truck toppers near dumpster – appears to be at least 5 toppers, including 3 black, 1 white, and 1 tan** [Shown in Exhibit 2]
- Junk behind building near dumpster including metal parts, scraps, microwave, coolers, buckets, construction debris, etc.** [Shown in Exhibit 2 and 3]
- Tires and cannibalized car parts stored behind building [Shown in Exhibit 2 and 3]
- Any items in the City right-of-way behind the building**
- Paving equipment, including large yellow paving equipment, heavy machinery, tanks, mixers, and any other piece of heavy machinery on your property or in the City right-of-way

*These items are violations of City Code section 117-356(d) stating that all parking must be on approved surfaces such as bituminous asphalt, or concrete. Parking on the grass is not allowed.

**These items are considered a public nuisance under Chapter 30 of the City Code which states:

(6) The storage or accumulation of waste, refuse, or garbage that is not contained in a closed container designed or reasonably adapted for such purpose, except for 30 days preceding pick-up by a hauler. This includes any accumulation of appliances, plumbing fixtures, furniture, equipment, remnants of wood (decayed or weathered) unused construction materials, stockpiles of rocks or dirt, or any items that could not be put to use in the manner that they are intended.

(7) The depositing of garbage or refuse on a public right-of-way or adjacent private property.

*** These items are violations of:

- City Code Section 117-356 as they are parked on an unimproved surface
- City Code Section 117-120 as heavy industrial and outdoor storage are not a permitted use in the H-1 District
- City Code Chapter 30: Public Nuisance
    - Section 4, Item 10: All dangerous, unguarded machinery in any public place, or so situated or operated on private property as to attract the public.

Abatement of these items is allowed under City Code Chapter 30, Section 30-6 and 30-7.

You may request a hearing before a Hearing Examiner regarding these violations. Your request must be filed in writing addressed to the Chief of Police within fourteen (14) days from the date you receive this notice and your request MUST identify with specificity the basis for your objection to the interpretation of the Code and the Notice of Violation for requesting the hearing. A $250 filing fee must also accompany your hearing request. The Police Chief's name and address is as follows:

Jeff Katers, Chief of Police
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

If you fail to correct the violations and come into compliance with the City Code or request a hearing within the fourteen (14) day period, you may be subject to an administrative fine AND the City will come onto the Property and correct (abate) the violations, and assess the costs of abatement along with any penalties and interest incurred. Those costs will be certified to the county auditor and will be collected along with current taxes the following year or in annual installments not exceeding ten as the City Council may determine. The assessments will remain a perpetual lien on the Property until paid in full.

You are further notified that any item removed from the Property by the City will be held for 15 days prior to disposal. Within said 15 days you may reclaim the items held by the City after paying all fees incurred by the City associated with the abatement. If you do not contact the City within 15 days to reclaim the items, all items will be disposed of and sold. Any abated items that are reclaimed and returned to the Property owner that are found to be in violation of the City Code's nuisance provisions shall be abated immediately by the City.

If you have questions concerning this Notice, please contact me at (763) 433-9821. If you have any troubles reaching me, please contact the Community Development Department at 763-433-9824.

Sincerely,

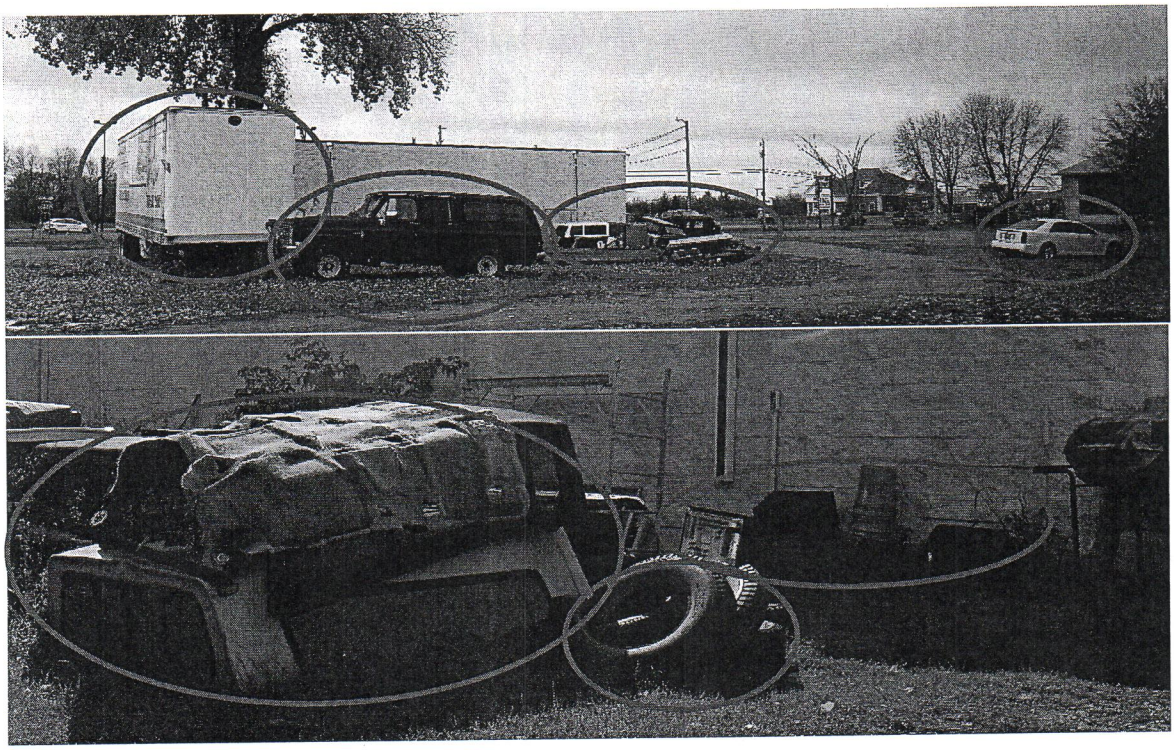
Chloe McGuire, City Planner
City of Ramsey Community Development Department

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

Exhibit 1: Red truck, red trailer, pallets, junk pile

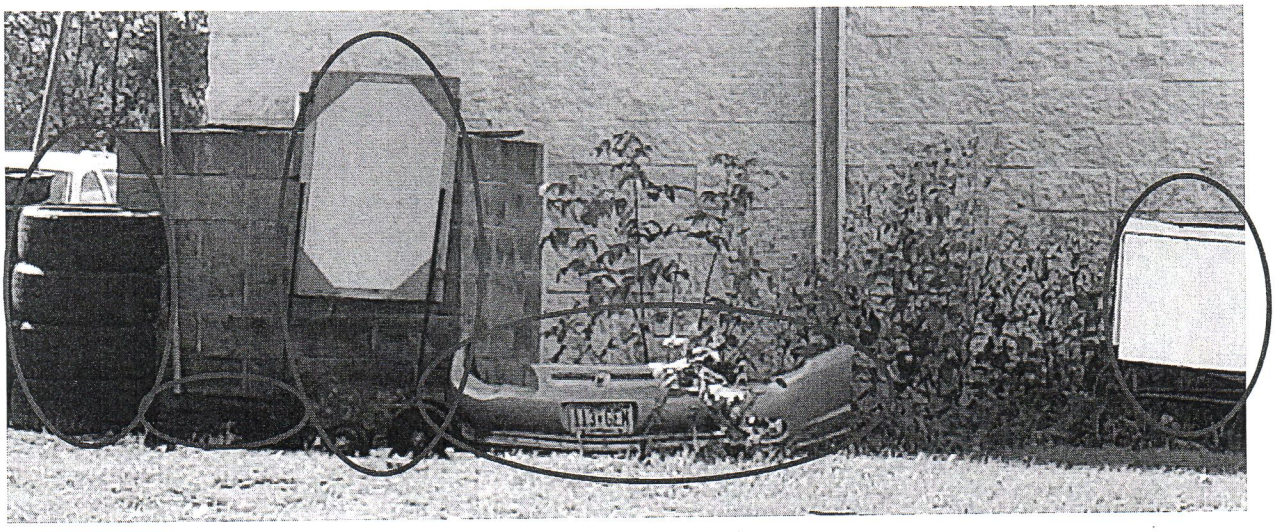
Exhibit 2: Black truck, red car, white semi, pallets, items near dumpster, truck toppers



STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

Exhibit 3: Tires, Cannabilized Car Parts, Junk



STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

October 12, 2018

Star Auto and Truck Sales
Eugene Dubois Trustee
7009 Highway 10 NW
Ramsey, MN 55303

----------**SECOND NOTICE OF VIOLATION**----------

RE: Parking Location – Parking on Unapproved Surfaces in the H-1 Business District on Anoka County PID #34-32-25-22-0010

Dear Property Owner:

The City of Ramsey has adopted certain ordinances that are designed to help keep the community safe, healthy, and attractive. It has come to the City's attention that vehicles at your place of business are being stored on unapproved surfaces, and on separate, adjacent properties.

You were sent a reminder notice on September 4, 2018 and a first notice on September 24, 2018 that you may not park on the grass, nor in the City right-of-way, and you must remain on your own property. During an inspection on October 4, 2018, Staff spoke with you and you agreed that within two weeks you would remove all vehicles from the city-owned property, the right-of-way in front of and behind the property, and remove all junk and garbage onsite. We appreciate you working with the City and this letter is being sent to keep the clean up on track as vehicles are still stored on the City-owned property, in the right-of-way, and parked on dirt and grass. **All vehicles must be stored on a paved surface.**

You have until October 26, 2018 to remove all vehicles from adjacent properties and from the grass, right-of-way, and any other unimproved parking surface. Items that must be addressed include:

- Remove: Stockpiles of gravel and dirt behind building in rear yard
- Remove: Red trailer in right-of-way behind building in rear yard
- Move/Address: Any cars or vehicles parked on dirt or on grass must be moved to a paved surface
- Remove: Stockpiles of garbage onsite and in right-of-way including microwave, pallets, what appears to be a futon, coolers, tarps, buckets
- Remove: Any cannibalized car parts including trailer toppers, bumpers, and any tires stored outside

Per our conversation on October 4, 2018 – you may not burn these items. They must be removed and disposed of properly.

This letter is being sent as a second notice of violation indicating that you are not in compliance with City Code section 117-356(d) stating that all parking must be on approved surfaces such as bituminous asphalt, or concrete. *Parking on the grass is not allowed. The vehicles behind the building on the dirt need to be moved to a paved surface. If you wish to expand your paving, please contact the City for a permit.* You are currently parking vehicles and selling vehicles from adjacent properties – this is not

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

allowed. Additionally, the asphalt tank, oil tank, pallets, shelving, semis unrelated to Star Auto, heavy machinery, bobcats, and paving equipment must be removed from behind the building. These items are not on proper surfacing per City Code Section 117-356, are unpermitted, and are stored in the City right-of-way. Any items left in the right-of-way or stored on City property will be removed by the City on October 26, 2018.

You may request a hearing before a Hearing Examiner regarding these violations. Your request must be filed in writing addressed to the Chief of Police within fourteen (14) days from the date you receive this notice and your request MUST identify with specificity the basis for your objection to the interpretation of the Code and the Notice of Violation for requesting the hearing. A $250 filing fee must also accompany your hearing request. The Police Chief's name and address is as follows:

Jeff Katers, Chief of Police
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

If you fail to correct the violations and come into compliance with the City Code or request a hearing within the fourteen (14) day period, you may be subject to an administrative fine AND the City will come onto the Property and correct (abate) the violations, and assess the costs of abatement along with any penalties and interest incurred. Those costs will be certified to the county auditor and will be collected along with current taxes the following year or in annual installments not exceeding ten as the City Council may determine. The assessments will remain a perpetual lien on the Property until paid in full.

You are further notified that any item removed from the Property by the City will be held for 15 days prior to disposal. Within said 15 days you may reclaim the items held by the City after paying all fees incurred by the City associated with the abatement. If you do not contact the City within 15 days to reclaim the items, all items will be disposed of and sold. Any abated items that are reclaimed and returned to the Property owner that are found to be in violation of the City Code's nuisance provisions shall be abated immediately by the City.

If you have questions concerning this Notice, please contact me at (763) 433-9821. If you have any troubles reaching me, please contact the Community Development Department at 763-433-9824.

Sincerely,

Chloe McGuire, City Planner
City of Ramsey Community Development Department

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

September 24, 2018

Star Auto and Truck Sales
Eugene Dubois Trustee
7009 Highway 10 NW
Ramsey, MN 55303

----------**FIRST NOTICE OF VIOLATION**----------

RE: Parking Location – Parking on Unapproved Surfaces in the H-1 Business District on Anoka County PID #34-32-25-22-0010

Dear Property Owner:

The City of Ramsey has adopted certain ordinances that are designed to help keep the community safe, healthy, and attractive. It has come to the City's attention that vehicles at your place of business are being stored on unapproved surfaces, and on separate, adjacent properties.

You were sent a reminder notice on September 4, 2018 that you may not park on the grass, nor in the City right-of-way, and you must remain on your own property. During an inspection on September 24, 2018, staff noted you parking on the City-owned adjacent property on an unpaved surface, in the grass in front of your property in the City right-of-way, and storing vehicles on the adjacent property to the east.

This letter is being sent as a first notice of violation indicating that you are not in compliance with City Code section 117-356(d) stating that all parking must be on approved surfaces such as bituminous asphalt, or concrete. *Parking on the grass is not allowed.* Additionally, any expansion of the designated parking area on your property requires a building permit from the City. You are currently parking vehicles and selling vehicles from adjacent properties – this is not allowed.

You have until October 8, 2018 to remove all vehicles from adjacent properties and from the grass, street right-of-way, and any other unimproved parking surface. Staff has included an attachment to this violation notice showing where parking of your vehicles must be contained to, which is highlighted. Any area outlined in red may not have any of your vehicles.

You may request a hearing before a Hearing Examiner regarding these violations. Your request must be filed in writing addressed to the Chief of Police within fourteen (14) days from the date you receive this notice and your request MUST identify with specificity the basis for your objection to the interpretation of the Code and the Notice of Violation for requesting the hearing. A $250 filing fee must also accompany your hearing request. The Police Chief's name and address is as follows:

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

Jeff Katers, Chief of Police
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

If you fail to correct the violations and come into compliance with the City Code or request a hearing within the fourteen (14) day period, you may be subject to an administrative fine AND the City will come onto the Property and correct (abate) the violations, and assess the costs of abatement along with any penalties and interest incurred. Those costs will be certified to the county auditor and will be collected along with current taxes the following year or in annual installments not exceeding ten as the City Council may determine. The assessments will remain a perpetual lien on the Property until paid in full.

You are further notified that any item removed from the Property by the City will be held for 15 days prior to disposal. Within said 15 days you may reclaim the items held by the City after paying all fees incurred by the City associated with the abatement. If you do not contact the City within 15 days to reclaim the items, all items will be disposed of and sold. Any abated items that are reclaimed and returned to the Property owner that are found to be in violation of the City Code's nuisance provisions shall be abated immediately by the City.

If you have questions concerning this Notice, please contact me at (763) 433-9821. If you have any troubles reaching me, please contact the Community Development Department at 763-433-9824.

Sincerely,

Chloe McGuire, City Planner
City of Ramsey Community Development Department

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

Exhibit 1: Parking area defined in yellow. No parking in red areas.

34-32-25-22-0010

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.ci.ramsey.mn.us

January 16, 2007

Star Auto & Truck Sales
Attn: Owner/Manager
7009 Highway 10 NW
Ramsey, MN 55303

Re: 2007 licensing

Dear Business Owner/Manager:

In November of 2006, you received notice that the City Council agenda for December 12, 2006 included a discussion of the status of enforcement of performance standards for businesses required to obtain a motor vehicle, sales, repair, and/or rental license from the City. At the December 12 meeting, City Staff presented a case that summarized the main areas of concern with respect to the various businesses that have not made any progress towards compliance. At Staff's recommendation, the City Council deferred the discussion to a future work session. That work session date and time has been set for Tuesday, January 23, 2007 at 5:45 p.m. or immediately following the 5:30 p.m. City Council Personnel Subcommittee meeting. The work sessions are open to the public. While City Council may open the floor for public comment, the purpose of the work sessions is to give councilmembers an opportunity to work through issues in an informal setting. Generally, the result of a work session is that staff is given direction on how to proceed and if necessary, the item is brought to a regular Council meeting for formal action.

In the interim, there are some 2007 license applications that are pending. It is anticipated that finalization of the 2007 licensing will resume following the January 23, 2007 work session.

A copy of the January 23, 2007 Work Session Topic Report will be available for review prior to the meeting.

Sincerely,

Sylvia Frolik
Asst. Community Development Director

JoAnn Thieling
City Clerk

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.ci.ramsey.mn.us

November 21, 2006

Star Auto & Truck Sales
Attn: Owner/Manager
7009 Highway 10 NW
Ramsey, MN 55303

Re: 2007 licensing

Dear Business Owner/Manager:

Over the past four months or so, City Staff conducted a series of inspections at those businesses required to obtain a City of Ramsey motor vehicle sales, repair, and/or rental license. For businesses that were in compliance or progressively moved toward compliance, the licensing process will remain the same, with the 2007 applications simply being placed on the City Council consent agenda. However, regarding the businesses that failed to comply with current regulations or to show any real progress toward compliance, Staff will be bringing forward a case to the City Council at the December 12, 2006 meeting to discuss potential 2007 licensing options. As one of the businesses that failed to demonstrate sufficient progress toward code compliance, Staff thought it prudent to notify you of the anticipated meeting date regarding 2007 licensing. A copy of the December 12 case cover sheet will be available for review prior to the meeting.

Sincerely,

Chris Anderson
Zoning & Recycling Coordinator

City of RAMSEY

15153 Nowthen Boulevard NW • Ramsey, Minnesota 55303
City Hall: (763) 427-1410 • Fax: (763) 427-5543
www.ci.ramsey.mn.us

July 11, 2006

Star Auto & Truck Sales
Attn: Owner/Manager
7009 Highway #10 NW
Ramsey, MN 55303

Re: Display/Storage of merchandise

Dear Business Owner/Manager:

The City has long struggled with getting businesses to comply with regulations concerning the display and/or storage or merchandise. As most, if not all, businesses are aware, Ramsey City Code requires merchandise to be displayed and/or stored on an improved surface of bituminous or concrete. The only exceptions to this rule are those sites that have lawful non-conforming status (grandfather rights) to utilize unimproved display areas. However, under no circumstances is merchandise permitted to be displayed within the public right-of-way area adjacent to the public roads.

In an attempt to achieve compliance with these regulations, City Staff will be conducting multiple inspections throughout this summer and fall. We will be making note of any and all violations evident on a property. We will follow up the inspection with a notice to those businesses found to be non-compliant. In general, we will be looking at the following:

- Compliance with displaying merchandise on proper surface.
- Compliance with required customer parking spaces (1 for every 10 autos for sale).
- Compliance with sign regulations.

The inspection results will be referenced and reviewed when City Council reviews the 2007 license applications for Motor Vehicle Sales, Repair, and/or Rental. Please note that it would be illegal to continue operating a business without this license.

Our interest is in improving the image of the Highway 10 corridor and creating an equal playing field for all businesses. We feel this will be a step toward that goal. If you have any questions concerning this matter, please contact me at 763-433-9905.

Thank you in advance for your understanding and cooperation with this matter.

Sincerely,

Chris Anderson
Zoning & Recycling Coordinator

City of RAMSEY

15153 Nowthen Boulevard NW • Ramsey, Minnesota 55303
City Hall: (763) 427-1410 • Fax: (763) 427-5543
www.ci.ramsey.mn.us

October 13, 2005

Star Auto
Attn: Eugene Dubois
7009 Highway 10 NW
Ramsey, MN 55303

Re: Zoning Violations at 34-32-25-22-0010

Dear Eugene Dubois:

The City of Ramsey visually inspected your property and observed that it is in violation of Section 9.20.22 Subd. 5 (Standards) of the Ramsey City Code. This section reads as follows:

"Off street parking areas, driveways, traffic maneuvering areas, open and outdoor storage areas, open and outdoor service, sales, display or rental areas shall be surfaced with concrete or blacktop and finished with continuous concrete curbing as recommended by the City Engineer and reflected on an approved site plan."

When your property was inspected, it was apparent that there were vehicles that were for sale, stored and/or displayed on a surface that was not bituminous or concrete in nature. This is a direct violation of the standards associated with the B-2 Business District.

You have two options to bring your property into compliance with the existing zoning ordinance:

1. Arrange the vehicles so that they are on the existing bituminous or concrete surface, while maintaining the minimum number of paved customer and employee parking standards (for auto sales lots, there shall be one parking space for each 10 autos displayed). If you cannot place your stock and maintain the minimum number of off street parking spaces, you will be required to remove the excess vehicles from your property.

2. If you would like to increase the sales or display area to accommodate the number of vehicles you currently have displayed, you will need to submit a site plan addressing drainage, pavement and curbing plans to the City Engineer for review and comment.

The automobiles that are currently being displayed on the grass must be arranged on an approved surface by **November 13, 2005**. If you choose to expand your sales/display/storage area, the City may require that you apply for and receive approval for an Interim Use Permit to keep the vehicles on an unimproved surface until the necessary improvements are completed.

Should you have questions concerning this matter, I will be glad to assist you. I can be reached at (763) 433-9905. Thank you for your anticipated cooperation in this manner.

Respectfully submitted,
CITY OF RAMSEY

Chris Anderson
Zoning & Recycling Coordinator

City of RAMSEY

15153 Nowthen Boulevard NW • Ramsey, Minnesota 55303
City Hall: (763) 427-1410 • Fax: (763) 427-5543
www.ci.ramsey.mn.us

June 11, 2004

Star Auto
Attn: Eugene Dubois
7009 Highway 10 NW
Ramsey, MN 55303

Re: Zoning Violations at 34-32-25-22-0010

Dear Eugene Dubois:

The City of Ramsey visually inspected your property and observed that it is in violation of Section 9.20.22 Subd. 5 (Standards) of the Ramsey City Code. This section reads as follows:

"Off street parking areas, driveways, traffic maneuvering areas, open and outdoor storage areas, open and outdoor service, sales, display or rental areas shall be surfaced with concrete or blacktop and finished with continuous concrete curbing as recommended by the City Engineer and reflected on an approved site plan."

When your property was inspected, it was apparent that there were vehicles that were for sale, stored and/or displayed on a surface that was not bituminous or concrete in nature. This is a direct violation of the standards associated with the B-2 Business District.

You have two options to bring your property into compliance with the existing zoning ordinance:

1. Arrange the vehicles so that they are on the existing bituminous or concrete surface, while maintaining the minimum number of paved customer and employee parking standards (for auto sales lots, there shall be one parking space for each 10 autos displayed). If you cannot place your stock and maintain the minimum number of off street parking spaces, you will be required to remove the excess vehicles from your property.

2. If you would like to increase the sales or display area to accommodate the number of vehicles you currently have displayed, you will need to submit a site plan addressing drainage, pavement and curbing plans to the City Engineer for review and comment.

The automobiles that are currently being displayed on the grass must be arranged on an approved surface by **July 11, 2004**. If you choose to expand your sales/display/storage area, the City may require that you apply for and receive approval for an Interim Use Permit to keep the vehicles on an unimproved surface until the necessary improvements are completed.

Should you have questions concerning this matter, I will be glad to assist you. I can be reached at 433-9905. Thank you for your anticipated cooperation in this manner.

Respectfully submitted,
CITY OF RAMSEY

Chris Anderson
Community Development Assistant

Cc: Sylvia Frolik, Community Development Director
Jo Theiling, City Clerk

CAUTION
ACE
SOLID WASTE, INC.
763-427-3110
PRINCETON
FOOTBALL

Ford
Minnesota
834 LJY
NOV
10,000 lakes
SEL
ESTAR
4.2L

Minnesota
17084D
GMC

102 WCW

DEFLECTA-SHIELD
BELMOR
trailmaster
A LUND Company
LUND
TRUCK ACCESSORIES
Get the Look!
800-328-LUN

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TTNU 189790
22G1
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PAYLOAD
CUB.CAP
30,480 KGS
67,200 LBS
2,230 KGS
4,920 LBS
28,250 KGS
62,280 LBS
33.2 CUM
1,170 CUFT
NYKU
3023 08 2
22G1
NYK LINE
J ACEP
IMC
ACE
SOLID WASTE, INC.
763-427-3110

STAR ★
AUTO & TRUCK
SALES
763-422-9633
AUTO
REPAIR

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

July 9, 2021

Star Auto, Frampton Properties, LLC
or Current Owner
7009 Highway 10
Ramsey, MN 55303

-FIRST NOTICE OF VIOLATION -

RE: Violations on Anoka County PID #34-32-25-22-0010 (7009 Highway 10 NW)

Dear Property Owner:

The City of Ramsey has adopted ordinances that are designed to keep the community safe, healthy and attractive. A recent inspection of the above premises revealed the following violations of the Ramsey City Code as listed below:

- City Code Section 117-356. Commercial and industrial development off-street parking.

(3) Standards.

a. *Incorporation of other City Code standards*. Notwithstanding other sections of this chapter, these surfacing exemptions shall apply to surfacing requirements for concrete or bituminous with concrete curb and gutter. All other provisions related to off-street parking, outside storage, and outdoor display of goods for sale shall apply.

You have 14 days from the date of this letter to address the following (or you will receive another notice of violation and an administrative citation of $75 – if the citation is not paid, it will be assessed to the property taxes):

- City Code Section 117-356. Commercial and industrial development off-street parking.
  - **Place all vehicles on approved parking surfaces (concrete or asphalt); and**
  - **Remove the trailers parked on the grass.**

Please contact me at (763) 433-9860 or email me at bmccann@cityoframsey.com to schedule a follow up inspection after the violations are corrected (to ensure you are not assessed any charges) or to answer any questions you may have.

Sincerely,

Brian McCann, Planning Technician
(763) 433-9860 | bmccann@cityoframsey.com
Community Development Department

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

PLEASE CONTACT THE PLANNING DIVISION BEFORE FILING AN APPEAL

You may request a hearing before a Hearing Examiner regarding these violations. Your request must be filed in writing addressed to the Chief of Police within fourteen (14) days from the date you receive this notice and your request MUST identify with specificity the basis for your objection to the interpretation of the Code and the Notice of Violation for requesting the hearing. A $250 filing fee must also accompany your hearing request. The Police Chief's name and address is as follows:

Jeff Katers, Chief of Police
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

If you fail to correct the violations and come into compliance with the City Code or request a hearing within the fourteen (14) day period, you may be subject to an administrative fine AND the City will come onto the Property and correct (abate) the violations, and assess the costs of abatement along with any penalties and interest incurred. Those costs will be certified to the county auditor and will be collected along with current taxes the following year or in annual installments not exceeding ten as the City Council may determine. The assessments will remain a perpetual lien on the Property until paid in full.

You are further notified that any item removed from the Property by the City will be held for 15 days prior to disposal. Within said 15 days you may reclaim the items held by the City after paying all fees incurred by the City associated with the abatement. If you do not contact the City within 15 days to reclaim the items, all items will be disposed of and sold. Any abated items that are reclaimed and returned to the Property owner that are found to be in violation of the City Code's nuisance provisions shall be abated immediately by the City.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-216

A RESOLUTION APPROVING HIRING CONTRACTORS TO ABATE VEHICLES AND PUBLIC NUISANCE ITEMS FROM 7009 HIGHWAY 10 NW

WHEREAS, the property owner Jim Frampton (the "Property Owner") has an open code enforcement case on the properties generally known as 7009 Highway 10 NW and legally described as follows:

LOT 5 BLOCK 1 KOVAR ADD , EX RD SUBJ TO EASE OF REC, Anoka County, Minnesota

and

LOT 6 BLOCK 1 KOVAR ADD , EX RD SUBJ TO EASE OF REC, Anoka County, Minnesota

(the "Subject Properties"); and

WHEREAS, the Subject Properties are zoned H-1 Highway 10 Business District; and

WHEREAS, the Subject Properties are approximately 1.65 acres in size in total. The western parcel is 0.82 acres in size and the eastern parcel is 0.83 acres in size; and

WHEREAS, there are documented City Code violations dating back to 2004, with notices of violation regarding off-street parking; and

WHEREAS, the City has most recently opened a case on the Subject Properties for violations related to off-street parking; and

WHEREAS, the City sent a formal first notice of violation on July 9, 2021 for off-street parking violations; and

WHEREAS, the City of Ramsey City Code would allow the Subject Properties to have vehicles for sale openly stored outdoors, if parked on approved surfacing; and

WHEREAS, Staff is aware the Subject Properties have a trailer used for storage, and a plow truck, that are parked on the grass; and

WHEREAS, the Nuisance Regulations in the City Code regulate off-street parking standards; and

WHEREAS, the Property Owner has not been making continued progress of the cleanup required onsite; and

WHEREAS, the City Council authorized abatement of the Subject Properties at their regular meeting on July 27, 2021; and

FINDINGS OF FACT

1. The City inspected the property from the road on:
    a. July 9, 2021.

2. The City sent formal notices via US Mail on:

    a. July 9, 2021 for a first notice of violation requesting the trailer be removed and all vehicles be placed on appropriate surfacing.

3. The City discussed the code enforcement case with the Property Owner on:
    a. July 15, 2021 regarding the status of the trailer and plow truck. The Property Owner stated he would seek legal counsel if necessary regarding grandfathered rights of the trailer and plow truck. City Staff relayed that they would verify grandfathered rights pertaining to the vehicles and return their call.
    b. July 20, 2021 to relay that City Staff believes there are not any legal, nonconforming rights related to grass parking for the trailer or plow truck. The Property Owner stated they would be contacting their attorney and they would not be open to a meeting with City Staff.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the proposed code enforcement action plan on the Subject Properties as outlined below, contingent upon verification of any violation(s) of City Code:

1. The City of Ramsey shall utilize Northstar Towing and Reshetar Systems Inc. for abatement services per City policy.

2. That the week of August 11, 2021, the City of Ramsey will work with abatement contractors listed above to tow the trailer and plow truck from the Subject Properties.

3. That future violations within twelve (12) months of the same type will result in financial penalties and quicker escalation of violation notices.

4. That the City Council reserves the right to escalate future violations directly to District Court for Temporary Restraining Order.

5. That if the Property Owner misses one of the aforementioned deadlines, Staff has the approval to:

a. Reinspect the Subject Properties and document all items out of compliance.
b. Issue an abatement notice for specific items outlined in step (a).
c. Abate the Subject Properties of items and charge abatement back to Property Owner.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

CITY OF RAMSEY:

By:_____
City Clerk

By:_____ Mayor

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this_____day of_____, 2021, before me a Notary Public personally appeared Mayor Mark E. Kuzma and Colleen Lasher, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said Mark E. Kuzma Colleen Lasher acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Dr
NW Ramsey, MN
55303

CC Regular Session **7. 7.**

Meeting Date: 07/27/2021

By: Brian McCann, Community Development

Information

Title

Adopt Resolution #21-209 Approving an Abatement of 6336 Highway 10 NW; Case of JAC Auto

Purpose/Background:

Staff is seeking authorization to abate public nuisance items such as construction materials, a fence in disrepair, overgrown grass/weeds, and up to five (5) inoperable vehicles that are in violation of City Code at 6336 Highway 10 NW. The Subject Property has a history of City Code violations regarding off-street parking and public nuisance items. The vehicles are parked in the front yard on the dirt and grass, and it is unknown whether any of the vehicles are operable as defined by Chapter 30 of City Code.

Notification:

No notification is required for this case.

Observations/Alternatives:

Summary

The Subject Property has a history of code enforcement cases for violations related to off-street parking and public nuisance items related to the Business ("JAC Auto"). Notably, in 2019, the City received authorization for a code enforcement action plan via Resolutions 19-222, 19-250, and 19-253 which provided a plan to resolve any existing violations and prevent any future violations on site. The Resolutions state that the Subject Property does have legal, non-conforming rights to off-street parking on gravel to two (2) specific areas - but there cannot be allowed more than four (4) inoperable vehicles, and they must remain behind the fence.

There is a current code enforcement case on the Subject Property for off-street parking and public nuisance violations. Photos taken on July 13, 2021 show there are currently five (5) potentially inoperable vehicles beyond the fence, and multiple of them are parked on the grass and/or dirt. The fence also appears to be in disrepair, some areas of the property have noxious growth, and construction materials are being stored openly. A first notice of violation was sent to the property on June 25, 2021, and a second notice was sent with a zoning citation for $75 on July 13, 2021.

At the time of writing this case, the vehicles have not been moved and the items still remain on the property. It also does not appear that the Property Owners have attempted to contact the City regarding these violations. The photos, historical documents, and most recent notices of violation are in the attachments section of this case.

Alternatives

Alternative 1: Adopt Resolution #21-209 Approving an Abatement at 6336 Highway 10 NW. The Property Owner has been dismissive of Staff attempts to bring the property and business into compliance with City Code. Staff supports this alternative. Alternative 2: Do not adopt Resolution #21-209 Approving an Abatement at 6336 Highway 10 NW. City Council should provide specific direction to staff as to how to proceed with this active code enforcement case. Staff is not opposed to this alternative but believes the approach and timeline outlined in the proposed resolution is appropriate.

Funding Source:

Staff handles all Code Enforcement cases as part of their regular duties.

Recommendation:

Staff recommends motion to adopt Resolution #21-209 approving an abatement of 6336 Highway 10 NW to remove vehicles and public nusiance items in violation of City Code Chapter 30. The City's towing contractor does not charge the City for towing of vehicles, but instead charges the owner at time of vehicle pickup. If the vehicle is not picked up within a certain time period as set forth by State Statute, the towing contractor, Northstar, can sell the vehicle. The cost of removal for the public nuisance items will be charged to the property owner.

Action:

Motion to adopt Resolution #21-209 approving an abatement of 6336 Highway 10 NW

Attachments

Site Location Map
First Notice of Violation
Second Notice of Violation
Historic Case Files
2019 Resolutions
ACTION Resolution #21-209

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/22/2021 08:40 AM
Kurt Ulrich	Colleen Lasher	07/22/2021 11:47 AM
Form Started By: Brian McCann		Started On: 07/13/2021 03:44 PM
Final Approval Date: 07/22/2021		

City of RAMSEY

Site Location Map

6336 Highway 10 NW

Legend

Site

Parcels

N

7/13/2021, 3:53:54 PM

0 0.0225 0.045 mi

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

June 25, 2021

JAC Auto
Or Current Owner
6336 Highway 10 NW
Ramsey, MN 55303

Jerry and Angela Coffin
Or Current Owner
17711 Eaton St NW
Anoka, MN 55303

RE: Off-Street Parking Violation, Overgrown Grass, and Accumulation of Junk Vehicles on Anoka County PID #35-32-25-32-0003; 6336 Highway 10 NW, Ramsey, MN

- FIRST NOTICE OF VIOLATION-

Dear JAC Auto:

The City of Ramsey has adopted ordinances that are designed to keep the community safe, healthy, and attractive. City Staff has been made aware of an off-street parking violation and nuisance violations on the property. This includes vehicles not being parked on proper surfacing, inoperable vehicles being present on the property, and noxious growth of grass on the property related to the following sections of City Code:

- City Code Section 117-117 – E-1 Employment District
    - Off-street parking areas, driveways, traffic maneuvering areas, open and outdoor storage areas, open and outdoor service, sales, display or rental areas shall be surfaced with concrete or blacktop and finished with continuous concrete curbing.

- City Code Section 30-3 – Nuisance
    - Off-street parking is considered a public nuisance within the City of Ramsey.
    - The accumulation of waste or refuse is considered a nuisance within the City of Ramsey.
    - The number of inoperable vehicles on the property is considered a nuisance within the City of Ramsey.
    -

You have 14 days from the date of this letter to address the following (or you will receive an administrative citation and the City will begin the abatement process – unpaid citations will be assessed to your property taxes):

- Move any and all vehicles that are not on an approved parking surface to an approved parking surface (bituminous paving, concrete).

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

- Remove any and all inoperable vehicles from the property – see City Code Section 30-1 (Definitions) for what constitutes an inoperable vehicle.
- Remove any and all trash and refuse form the property. This includes the boats, wooden fencing, any pallets, tarps, or any other unused junk from the property.
- Maintain the grass/weeds on the property.
- If new gravel is going to be installed, apply for a zoning permit with the City for the gravel replacement.

Please contact me at (763) 433-9860 if you have any questions or concerns. City Staff appreciates your cooperation and work to resolve these violations.

Sincerely,

Brian McCann, Planning Technician
(763) 433-9860 | bmccann@cityoframsey.com
Community Development Department

Exhibit 1: Violations related to off-street parking and public nuisance items

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

PLEASE CONTACT THE PLANNING DIVISION BEFORE FILING AN APPEAL

You may request a hearing before a Hearing Examiner regarding these violations. Your request must be filed in writing addressed to the Chief of Police within fourteen (14) days from the date you receive this notice and your request MUST identify with specificity the basis for your objection to the interpretation of the Code and the Notice of Violation for requesting the hearing. A $250 filing fee must also accompany your hearing request. The Police Chief's name and address is as follows:

Jeff Katers, Chief of Police
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

If you fail to correct the violations and come into compliance with the City Code or request a hearing within the fourteen (14) day period, you may be subject to an administrative fine AND the City will come onto the Property and correct (abate) the violations, and assess the costs of abatement along with any penalties and interest incurred. Those costs will be certified to the county auditor and will be collected along with current taxes the following year or in annual installments not exceeding ten as the City Council may determine. The assessments will remain a perpetual lien on the Property until paid in full.

You are further notified that any item removed from the Property by the City will be held for 15 days prior to disposal. Within said 15 days you may reclaim the items held by the City after paying all fees incurred by the City associated with the abatement. If you do not contact the City within 15 days to reclaim the items, all items will be disposed of and sold. Any abated items that are reclaimed and returned to the Property owner that are found to be in violation of the City Code's nuisance provisions shall be abated immediately by the City.

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

July 13, 2021

JAC Auto
Or Current Owner
6336 Highway 10 NW
Ramsey, MN 55303

Jerry and Angela Coffin
Or Current Owner
17711 Eaton St NW
Anoka, MN 55303

RE: Off-Street Parking Violation, Overgrown Grass, and Accumulation of Junk Vehicles on Anoka County PID #35-32-25-32-0003; 6336 Highway 10 NW, Ramsey, MN

- SECOND NOTICE OF VIOLATION-

Dear JAC Auto:

The City of Ramsey has adopted ordinances that are designed to keep the community safe, healthy, and attractive. City Staff has been made aware of an off-street parking violation and nuisance violations on the property. This includes vehicles not being parked on proper surfacing, inoperable vehicles being present on the property, and noxious growth of grass on the property related to the following sections of City Code:

- City Code Section 117-117 – E-1 Employment District
  - Off-street parking areas, driveways, traffic maneuvering areas, open and outdoor storage areas, open and outdoor service, sales, display or rental areas shall be surfaced with concrete or blacktop and finished with continuous concrete curbing.

- City Code Section 30-3 – Nuisance
  - Off-street parking is considered a public nuisance within the City of Ramsey.
  - The accumulation of waste or refuse is considered a nuisance within the City of Ramsey.
  - The number of inoperable vehicles on the property is considered a nuisance within the City of Ramsey.

As part of the code enforcement for the property in 2019, a resolution was passed by the City Council enforcing an action planned for unresolved violations. The plan included a contingency of gravel parking installation to park on gravel, and requiring a zoning permit to do so. Vehicles are still being parked on dirt and/or grass which is a violation of City Code.

Since the violations have continued on the property, a zoning citation of $75 is attached. You have 14 days from the date of this letter to address the following (or you will receive another

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

administrative citation of $250 and the City will discuss abatement at the July 27th City Council regular meeting – unpaid citations will be assessed to your property taxes):

- Move any and all vehicles that are not on an approved parking surface to an approved parking surface (bituminous paving, concrete, or class V gravel as approved by the attached Resolution #19-253 – please note that a zoning permit is required for any gravel installation).
- Remove any and all inoperable vehicles from the property – City Code Chapter 30 defines inoperable vehicles as:
  (1) The vehicle must be able to be driven or propelled under its own power upon demand in its existing condition; and
  (2) The vehicle must be able to be driven or propelled under its own power in a safe manner and not be wrecked, junked, or dismantled at the time of inspection and/or abatement; and
  (3) The vehicle must have current license plates and tabs; and
  (4) The vehicle must have current proof of liability insurance, as required by state law.
- Remove any and all trash and refuse form the property. This includes wooden fencing, any pallets, tarps, or any other unused junk from the property.
- Maintain the grass/weeds on the property.

If unresolved, the City will plan to abate the following items from the property, as noted in the photos below:

1. All inoperable vehicles as defined by Chapter 30 of City Code – Staff will verify on site which vehicles are inoperable – violation of Chapter 30-3 (25):
   a. Light blue Beetle
   b. White Beetle
   c. Brown Volkswagen Van
   d. Green Volkswagen Van
   e. Purple and white
2. Any public nuisance items as regulated by Chapter 30 of City Code:
   a. Broken fencing and unused construction materials – violation of Chapter 30-3 (6)
   b. Mowing of the property – violation of Chapter 30-3 (10)

The Ramsey Planning Division will discuss abatement of the property at the City Council's regular meeting on July 27th, 2021. If the City Council moves to abate the property, a separate abatement notification will be sent to you. Please contact me at (763) 433-9860 if you have any questions or concerns. City Staff appreciates your cooperation and work to resolve these violations.

Sincerely,

Brian McCann, Planning Technician
(763) 433-9860 | bmccann@cityoframsey.com

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

Community Development Department

Exhibits 1-3: Vehicles must be operable by definition, stored on appropriate surfacing, and all public nuisance items must be stored or removed:

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

2006 Case File

ADD 2" GRAVEL TO PARKING PAD
VEHICLES UNDER TARP (2-3)

$277K → $250K

Car storage

City of RAMSEY

15153 Nowthen Boulevard NW • Ramsey, Minnesota 55303
City Hall: (763) 427-1410 • Fax: (763) 427-5543
www.ci.ramsey.mn.us

July 11, 2006

J.A.C. Auto Repair & Sales
Attn: Owner/Manager
6336 Highway #10 NW
Ramsey, MN 55303

Re: Display/Storage of merchandise

Dear Business Owner/Manager:

The City has long struggled with getting businesses to comply with regulations concerning the display and/or storage or merchandise. As most, if not all, businesses are aware, Ramsey City Code requires merchandise to be displayed and/or stored on an improved surface of bituminous or concrete. The only exceptions to this rule are those sites that have lawful non-conforming status (grandfather rights) to utilize unimproved display areas. However, under no circumstances is merchandise permitted to be displayed within the public right-of-way area adjacent to the public roads.

In an attempt to achieve compliance with these regulations, City Staff will be conducting multiple inspections throughout this summer and fall. We will be making note of any and all violations evident on a property. We will follow up the inspection with a notice to those businesses found to be non-compliant. In general, we will be looking at the following:

- Compliance with displaying merchandise on proper surface.
- Compliance with required customer parking spaces (1 for every 10 autos for sale).
- Compliance with sign regulations.

The inspection results will be referenced and reviewed when City Council reviews the 2007 license applications for Motor Vehicle Sales, Repair, and/or Rental. Please note that it would be illegal to continue operating a business without this license.

Our interest is in improving the image of the Highway 10 corridor and creating an equal playing field for all businesses. We feel this will be a step toward that goal. If you have any questions concerning this matter, please contact me at 763-433-9905.

Thank you in advance for your understanding and cooperation with this matter.

Sincerely,

Chris Anderson
Zoning & Recycling Coordinator

No license
Non Compliance with auto sales Requirements

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.ci.ramsey.mn.us

November 21, 2006

J.A.C. Auto Repair & Sales
Attn: Owner/Manager
6336 Highway 10 NW
Ramsey, MN 55303

Re: 2007 licensing

Dear Business Owner/Manager:

Over the past four months or so, City Staff conducted a series of inspections at those businesses required to obtain a City of Ramsey motor vehicle sales, repair, and/or rental license. For businesses that were in compliance or progressively moved toward compliance, the licensing process will remain the same, with the 2007 applications simply being placed on the City Council consent agenda. However, regarding the businesses that failed to comply with current regulations or to show any real progress toward compliance, Staff will be bringing forward a case to the City Council at the December 12, 2006 meeting to discuss potential 2007 licensing options. As one of the businesses that failed to demonstrate sufficient progress toward code compliance, Staff thought it prudent to notify you of the anticipated meeting date regarding 2007 licensing. A copy of the December 12 case cover sheet will be available for review prior to the meeting.

Sincerely,

Chris Anderson
Zoning & Recycling Coordinator

2009/2010
Case File

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.ci.ramsey.mn.us

JAC Auto
Attn: Property/Business Owner
6336 Highway 10 NW
Ramsey, MN 55303

July 29, 2010

Re: Notice of Violations at 6336 Hwy 10

Dear Property/Business Owner:

As you may recall, the City of Ramsey has been working on the Highway 10 corridor for the past year to review existing conditions, develop an enforcement policy, and seek voluntary participation in clean-up efforts from our businesses. You should have received a letter within the past few weeks discussing the enforcement policy moving forward. Unfortunately, when staff visited your property, it was observed that it is in violation of **Section 30-3(6), Section 30-3 (25) and Section 30-3(26)** (Condition of Premises) of the Ramsey City Code. This section states as follows:

(6). The storage or accumulation of waste, refuse, or garbage that is not contained in a closed container designed or reasonably adapted for such purpose, except for 30 days preceding pick-up by a hauler. This includes any accumulation of appliances, plumbing fixtures, furniture, equipment, remnants of wood (decayed or weathered) unused construction materials, stockpiles of rocks or dirt, or any items that could not be put to use in the manner that they are intended.

(25). The outdoor or outside storage of any abandoned or inoperable vehicles, as defined by this chapter.

(26). The outdoor or outside storage of any part of a motor vehicle or piece of machinery that is deteriorating or unusable or intended to be used as salvageable parts.

When your property was inspected, it was noticed that there was a significant amount of inoperable vehicles, debris, junk and rubbish stored in a numerous areas on the property. Accumulation of these cast-off materials on this property is not permitted. We are requesting that you voluntarily rectify the situation within 30 days. City Council is interested in cooperative efforts rather than adversarial roles between staff and residents to bring about compliance. However, should any of the violations not be corrected on or before August 29, 2010, this matter will continue through our regular code violation procedure or be forwarded to the City Attorney for prosecution. As you know, there is a Council sub-committee working with Staff on this project. Either Staff or one of the sub-committee members would be happy to meet with you on your property and review the violations with you.

Should you have questions concerning this matter, I will be glad to assist you. If you should have any questions regarding this program, please contact either me at (763) 433-9843 or Tim Gladhill at (763) 576-4308. Thank you for your anticipated cooperation in this manner.

Respectfully submitted,
CITY OF RAMSEY

Amber G. Miller
Planning Manger

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.ci.ramsey.mn.us

JAC Auto
Attn: Property/Business Owner
6336 Highway 10 NW
Ramsey, MN 55303

August 27, 2010

Re: Conditions of Premises

Dear Property/Business Owner:

Thank you for taking the time to meet with Chris Anderson and me onsite August 17th, 2010 to review the progress and discuss your plan for compliance. Per our discussion Staff is pleased with the progress you have made so far and is able to grant you a 60 day extension from the date of our visit to comply with the code requirements outlined in the original letter dated July 27, 2010. To recap, you would have until October 17th, 2010 to finish the removal of the debris, the salvage and parts we discussed and properly apply for a fencing permit with the City.

Should you have questions concerning this matter, I will be glad to assist you. If you should have any questions regarding this program, please contact either me at (763) 433-9843 or Tim Gladhill at (763) 576-4308. Thank you for your anticipated cooperation in this manner.

Respectfully submitted,
CITY OF RAMSEY

Amber G. Miller
Planning Manger

	CODE VIOLATIONS	Section 30-3(10)	Section 117-120(11)	Section 30-3(6)	Section 117-465	Section 30-3(26)	City Code Section 30-3(25)
ADDRESS	Assigned To:	Veg. over 1ft.	off-street pkg.	accumulation of waste	temp. sign regs	parts storage	Abandoned/inop. Vehicles
6246 Hwy 10/Daystar Gazebos	Chris/Jessica	1		1		1	
6260 Hwy 10/Blue Line Collision	Chris/Jessica	1	1	1		1	
7009 Hwy 10/Star Auto	Chris/Jessica	1		1		1	1
9539 Hwy 10/Frank's RV	Chris/Jessica	1		1		1	
6021 Hwy 10 ICO	Chris/Jessica	1	1	1			
6100 Hwy 10/diamond auto	Chris/Jessica	1	1	1			
6320 Hwy 10/All-brite graphics	Chris/Jessica	1		1			
6781 Hwy 10/Chrystal Pierz	Tim/Amber	1	1	1	1		
7751 Hwy 10/E-Z Auto	Tim/Amber	1	1	1	1		1
9617 Hwy 10/Wuorio	Tim/Amber	1	1	1			
6845 Hwy 10 /Auto RV & Ranch	Chris/Jessica	1	1				
7029 Hwy 10/Frey's	Tim/Amber	1	1				1
9421 Hwy 10/Lake Region RVs	Tim/Amber	1			1		
L1B3 Alpaca Estates	Tim/Amber	1					
OL A Rivenwick Village	Tim/Amber	1					
6140 Hwy 10/Lano	Chris/Jessica		1	1		1	
7575 Hwy 10/M&G trailer sales	Tim/Amber			1		1	
9535 Hwy 10			1	1		1	1
6043 Hwy 10 Earth 1st/JBT			1	1	1		
6080 Hwy 10			1	1			
6111 Hwy 10				1			
6745 Hwy 10				1			
6750 Hwy 10			1	1			
7815 Riverdale Dr			1	1			
8000 hwy 10				1	1		
9619 Hwy 10			1	1			
6336 Hwy 10 JAC			1			1	1
7103 Hwy 10			1			1	
7105 Hwy 10			1				
6101 Hwy 10 former Pawn Shop	none currently						
6139 and 6141 Hwy 10 Wells	none currently						
6228 Hwy 10	none currently						
6304 Hwy 10	none currently						
6314 Hwy 10	none currently						
6360 Hwy 10 Old Amoco	none currently						
6401 Hwy 10					1		
6415 Hwy 10					1		
6420 Hwy 10	none currently						
6440 Hwy 10	none currently						
6650 Hwy 10	none currently						
6701 Hwy 10							1
6710 Hwy 10*							
6740 Hwy 10	none currently						
6760 Hwy 10	none currently						
6825 Hwy 10	none currently						
6840 Hwy 10	none currently						
6897 Hwy 10	none currently						
6937 Hwy 10	none currently						

	CODE VIOLATIONS	Section 30-3(10)	Section 117-120(11)	Section 30-3(6)	Section 117-465	Section 30-3(26)	City Code Section 30-3(25)
ADDRESS	Assigned To:	Veg. over 1ft.	off-street pkg.	accumulation of waste	temp. sign regs	parts storage	Abandoned/inop. Vehicles
6957 Hwy 10	none currently						
7039 Hwy 10	none currently						
7125 Hwy 10	none currently						
7127 Hwy 10							
7151 Hwy 10	none currently						
7157 Hwy 10	none currently						
7205 Hwy 10					1		
7245 Hwy 10	none currently						
7255 Hwy 10			1		1		
7405 Hwy 10			1				1
7411 Hwy 10			1				
7435 Hwy 10			1		1		1
7443 Hwy 10	none currently						
7550 Hwy 10	none currently						
7945 Riverdale Dr	none currently						
7955 Riverdale Dr							
9457 Hwy 10	none currently						
9459 Hwy 10	none currently						
13554 Tungsten St	none currently						
13601 Tungsten St	none currently						
14075 Ramsey Blvd	none currently						
OL A Deal Ind Park	none currently						
Riverside Farms			1		1		
Storm Water Pond	none currently						
TRT A REG Land Survey 119	none currently						
TOTALS		15	23	21	11	10	8

2009-290 HW#10

6336 Hwy 10—JAC Inspection Report

- Unlicensed, unregistered and inoperable vehicles
- Parts storage in numerous areas around the site
- Debris and inappropriate screening material (tarp)

JAC Auto
Attn: Property/Business Owner
6336 Highway 10 NW
Ramsey, MN 55303

July 29, 2010

Re: Notice of Violations at 6336 Hwy 10

Dear Property/Business Owner:

As you may recall, the City of Ramsey has been working on the Highway 10 corridor for the past year to review existing conditions, develop an enforcement policy, and seek voluntary participation in clean-up efforts from our businesses. You should have received a letter within the past few weeks discussing the enforcement policy moving forward. Unfortunately, when staff visited your property, it was observed that it is in violation of **Section 30-3(6), Section 30-3 (25) and Section 30-3(26)** (Condition of Premises) of the Ramsey City Code. This section states as follows:

(6). The storage or accumulation of waste, refuse, or garbage that is not contained in a closed container designed or reasonably adapted for such purpose, except for 30 days preceding pick-up by a hauler. This includes any accumulation of appliances, plumbing fixtures, furniture, equipment, remnants of wood (decayed or weathered) unused construction materials, stockpiles of rocks or dirt, or any items that could not be put to use in the manner that they are intended.

(25). The outdoor or outside storage of any abandoned or inoperable vehicles, as defined by this chapter.

(26). The outdoor or outside storage of any part of a motor vehicle or piece of machinery that is deteriorating or unusable or intended to be used as salvageable parts.

When your property was inspected, it was noticed that there was a significant amount of inoperable vehicles, debris, junk and rubbish stored in a numerous areas on the property. Accumulation of these cast-off materials on this property is not permitted. We are requesting that you voluntarily rectify the situation within 30 days. City Council is interested in cooperative efforts rather than adversarial roles between staff and residents to bring about compliance. However, should any of the violations not be corrected on or before August 29, 2010, this matter will continue through our regular code violation procedure or be forwarded to the City Attorney for prosecution. As you know, there is a Council sub-committee working with Staff on this project. Either Staff or one of the sub-committee members would be happy to meet with you on your property and review the violations with you.

Should you have questions concerning this matter, I will be glad to assist you. If you should have any questions regarding this program, please contact either me at (763) 433-9843 or Tim Gladhill at (763) 576-4308. Thank you for your anticipated cooperation in this manner.

Respectfully submitted,
CITY OF RAMSEY

Amber G. Miller
Planning Manger

2011 Case File

August 19, 2011

Re: Highway 10 Zoning Regulation Follow-up

Dear Property/Business Owner:

As you may recall the City of Ramsey performed a photo inventory of all properties along the Highway 10 corridor in 2009. The purpose of the inventory was to document existing conditions of all of properties along the corridor to determine how the City can work with the property owners and businesses along the corridor to improve the appearance of the corridor and allow the area to flourish. To better assist Staff with this task, the City Council appointed a sub-committee of Councilmembers to review the information and make recommendations to the full Council. The City Council discussed recommendations at the May 4, 2010 Work Session. At that meeting, the City Council directed Staff to draft a letter to all property owners informing them of the process and how the City Council will be approaching enforcement activities in the Highway 10 corridor. Additionally, a follow-up letter will go out to any properties with non-conformities and will be given a specific timeline to address those issues.

The Council has directed Staff to implement a phased enforcement along the corridor. In 2010, Staff focused on long grass, junk vehicles, and junk and debris. In 2011, Staff will look at screening requirements and parking in right-of-way area. In addition, Staff will be checking for continued compliance of those issues addressed in 2010. In 2012, Staff will begin to look at surfacing requirements. Staff will be following up with specific properties requiring action in a separate letter.

The City looks forward to continuing to work with all property owners in the commercial and industrial districts to improve the business environment and strengthen Ramsey's appeal as a place to live, work and shop. If you should have any questions regarding this program, please contact either me at (763) 576-4308.

Sincerely,

CITY OF RAMSEY

Tim Gladhill
Senior Planner

cc: Mayor
Councilmembers

2013 Case File

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

July 23, 2013

JAC Auto Repair and Sales
Attn: Jerry Coffin
6336 Hwy 10 NW
Ramsey, MN 55303

- NOTICE OF VIOLATION -

RE: 6336 Hwy 10 NW

Dear Jerry Coffin:

The City of Ramsey has adopted ordinances that are designed to keep the community safe, healthy and attractive by the elimination of public nuisances. In particular, **City Code Sections 105-142 (ICC 305.7), 117-117 (E-1 Employment District), 30-3 (10) (Property conditions constituting a public nuisance), , 30-3(6) (Property conditions constituting a public nuisance), and 30-3 (25) (Property conditions constituting a public nuisance)** declares the following:

- All accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.
- The following are declared to be nuisances affecting public peace, health, welfare, and/or safety of the community: All grass, weeds, or noxious growths of vegetation upon public or private property exceeding eight inches in height, or whatever height specified in the appropriate zoning district, excluding acceptable prairie restoration plant materials.
- Open and outdoor storage and vehicles displayed for sale shall be on surfacing to control dust.
- The storage or accumulation of waste, refuse, or garbage that is not contained in a closed container designed or reasonably adapted for such purpose, except for 30 days preceding pick-up by a hauler. This includes any accumulation of appliances, plumbing fixtures, furniture, equipment, remnants of wood (decayed or weathered) unused construction materials, stockpiles of rocks or dirt, or any items that could not be put to use in the manner that they are intended.
- Outdoor or outside storage of any abandoned or inoperable vehicles shall be considered a public nuisance.

On July 16, 2013, City Staff inspected the above referenced property and that inspection revealed a violation(s) of the aforementioned City Code Sections. Specifically, the following were noted:

1.) Fencing has missing boards that need to be repaired and/or replaced.
2.) Grass, weeds, and noxious growths of vegetation exceeding 8 inches that need to be

mowed.

3.) Vehicles parked on improper surface (displayed in front on grass). Any vehicles parked or displayed on the property shall be on an improved surface. There appeared to be a defined area where class V gravel had been used in the past for vehicle parking/display. Parking and display of vehicles shall be limited to that area and said area must be maintained such that no vegetation establishes within it (will need to replenish with additional class v gravel; however, the area cannot be expanded without a Conditional Use Permit).
4.) Inoperable vehicles must be repaired to a running condition and/or removed from the property.
5.) Accumulation of wooden pallets, a vehicle hood and other items that could not be put to use in the manner that they are intended

You are advised that you have **fourteen (14)** days from the date of this letter to make the necessary corrections as directed above.

You may request a hearing before a Hearing Examiner regarding these violations. Your request must be filed in writing addressed to the Chief of Police within fourteen (14) days from the date you receive this notice and your request MUST identify with specificity the basis for your objection to the interpretation of the Code and the Notice of Violation for requesting the hearing. A $250 filing fee must also accompany your hearing request. The Police Chief's name and address is as follows:

James Way, Chief of Police
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

If you fail to correct the violations and come into compliance with the City Code or request a hearing within the fourteen (14) day period, you may be subject to an administrative fine AND the City will come on to the Property and correct (abate) the violations, and assess the costs with any penalties and interest incurred to the Property. Those costs will be certified to the county auditor and will be collected along with current taxes the following year or in annual installments not exceeding ten as the City Council may determine. The assessments will remain a perpetual lien on the Property until paid in full.

You are further notified that any item removed from the Property by the City will be held for 15 days prior to disposal. Within said 15 days you may reclaim the items held by the City after paying all fees incurred by the City associated with the abatement. If you do not contact the City within

STATE OF MINNESOTA
COUNTY OF ANOKA

CITY OF RAMSEY
Code Enforcement Unit

15 days to reclaim the items, all items will be disposed of and sold. Any abated items that are reclaimed and returned to the Property owner that are found to be in violation of the City Code's nuisance provisions shall be abated immediately by the City.

If you have questions concerning his Notice, please contact me at (763) 576-4304 or by email at Kcamacho@ci.ramsey.mn.us

Sincerely,

Kristin Camacho
Code Enforcement
Ramsey Police Department

Councilmember Heinrich introduced the following resolution and moved for its adoption:

RESOLUTION #19-222

A RESOLUTION APPROVING CODE ENFORCEMENT ACTION PLAN FOR 6336 HIGHWAY 10 NW COMMONLY KNOWN AS JAC AUTO REPAIR AND SALES

WHEREAS, JAC Auto Repair and Sales (the "Business") is operating on the property generally known as 6336 Highway 10 NW and legally described as follows:

LOT 2 AUDITOR SUBDIVISION NUMBER 096, EX ROAD SUBJECT TO EASEMENT OF RECORD

(the "Subject Property"); and

WHEREAS, the Subject Property is zoned H-1 Business District; and

WHEREAS, the Subject Property is approximately 0.95 acres; and

WHEREAS, the Business, commonly known as JAC Auto Repair and Sales, has been in operation after the City's incorporation and formal adoption of zoning authority; and

WHEREAS, the City acknowledges that certain lawful non-conforming rights related to motor vehicle repair and sales are applicable; however, the 'footprint' of the lawful non-conforming use appears to have expanded based on historic aerials; and

WHEREAS, there are documented City Code violations dating back to the 1980s, with notices of violation regarding multiple issues, including off-street parking, exterior storage of inoperable vehicles, accumulation of debris, non-permitted signs, and operating a business without proper licensure, with notifications sent in 1985, 1990, 1993, 1994, 2006, and 2007; and

WHEREAS, an agreement was reached between the Business owner and the City Attorney on January 3, 1986 permitting the business to store no more than four (4) inoperable automobiles behind the fence that exists behind the garage; and

WHEREAS, that same agreement called for the removal of any and all other automobiles from the property by January 17, 1986; and

WHEREAS, that same agreement required the Business owner to provide three (3) parking spaces for each the auto body business and auto upholstery business on the Subject Property; and

WHEREAS, City Staff have in their possession photographs that find the Business to be out of compliance with this past agreement; and

WHEREAS, a code enforcement action plan is required to bring the Subject Property and Business into compliance with City Code.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the proposed code enforcement action plan on the Subject Property as outlined below:

1. The Owner has 28 days (4 weeks) from the date of approval of this resolution to come into compliance with both City Code and the past agreement made in 1986, which allows for up to four (4) inoperable or damaged vehicles stored on the Subject Property behind the fencing.

2. If the Owner does not come into compliance with both City Code and the past agreement made in 1986 within 28 days, they will be financially penalized.

3. That the Subject Property has lawful, non-conforming rights for a graveled parking surface for vehicle parking as seen in **Exhibit A**.

4. The Subject Property does not have the right to park on the grass.

5. The Subject Property cannot store any damaged or inoperable vehicles outside the fenced in area seen in **Exhibit A**.

6. The Subject Property cannot store any items unrelated to the business on the Subject Property.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Musgrove, and upon vote being taken thereon, the following voted in favor thereof:

Mayor LeTourneau
Councilmember Heinrich
Councilmember Musgrove
Councilmember Kuzma
Councilmember Menth
Councilmember Riley

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24th day of September, 2019.

CITY OF RAMSEY:

By: _____ By: _____

Mayor City Clerk

STATE OF MINNESOTA)

) ss.

COUNTY OF ANOKA)

On this 15th day of November, 2019 before me a Notary Public personally appeared Mayor John LeTourneau and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said John LeTourneau Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

JOANN E SHAW
Notary Public
Minnesota
My Commission Expires January 31, 2020

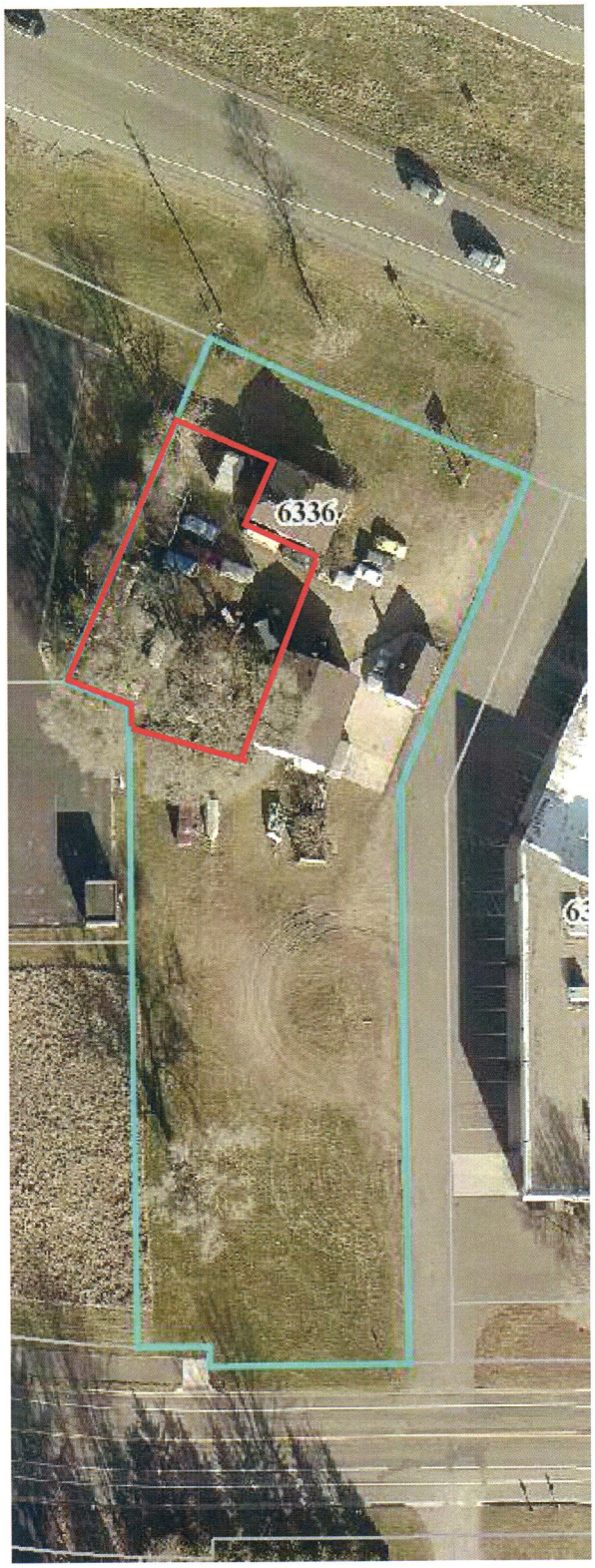
_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

Rescinded by Resolution #19-250

EXHIBIT A



Councilmember Riley introduced the following resolution and moved for its adoption:

RESOLUTION #19-250

A RESOLUTION RESCINDING RESOLUTION #19-222 RELATED TO 6336 HIGHWAY 10 NW COMMONLY KNOWN AS JAC AUTO REPAIR AND SALES

WHEREAS, the City Council approved Resolution #19-222 on September 24, 2019; and

WHEREAS, Resolution #19-222 was intended to be pulled from the consent agenda to give City Staff additional time to work with the property owner on a timeframe for code enforcement cleanup and action; and

WHEREAS, City Staff will come back with an updated resolution for code enforcement cleanup and action within thirty (30) days from the date of this agenda.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby rescinds Resolution #19-222.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Musgrove, and upon vote being taken thereon, the following voted in favor thereof:

Mayor LeTourneau
Councilmember Riley
Councilmember Musgrove
Councilmember Heinrich
Councilmember Kuzma
Councilmember Menth

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Existing Vacancy

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of October, 2019.

CITY OF RAMSEY:

By: _____ By: _____

Mayor City Clerk

STATE OF MINNESOTA)

) ss.

COUNTY OF ANOKA)

On this 29th day of October, 2019, before me a Notary Public personally appeared Mayor John LeTourneau and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said John LeTourneau Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

JOANN E SHAW
Notary Public
Minnesota
My Commission Expires January 31, 2020

_____
Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

Councilmember Riley introduced the following resolution and moved for its adoption:

RESOLUTION #19-253

A RESOLUTION APPROVING CODE ENFORCEMENT ACTION PLAN FOR 6336 HIGHWAY 10 NW COMMONLY KNOWN AS JAC AUTO REPAIR AND SALES

WHEREAS, JAC Auto Repair and Sales (the "Business") is operating on the property generally known as 6336 Highway 10 NW and legally described as follows:

LOT 2 AUDITOR SUBDIVISION NUMBER 096, EX ROAD SUBJECT TO EASEMENT OF RECORD

(the "Subject Property"); and

WHEREAS, the Subject Property is currently zoned E-1 Employment District; and

WHEREAS, the Subject Property is approximately 0.95 acres; and

WHEREAS, the Business, commonly known as JAC Auto Repair and Sales, has been in operation after the City's incorporation and formal adoption of zoning authority; and

WHEREAS, the City acknowledges that certain lawful non-conforming rights related to motor vehicle repair and sales are applicable; however, the 'footprint' of the lawful non-conforming use appears to have expanded based on historic aerials; and

WHEREAS, there are documented City Code violations on the Subject Property extending back to the 1980's, prior to JAC owning the Subject Property. JAC Auto acquired the property in April of 1986. Those City Code violations related to the open code enforcement case are outlined below:

1) On July 11, 2006, City Staff found the Subject Property to be in violation of City Code in regards to the display and storage of merchandise; and
2) On July 29, 2010, City Staff found the Subject Property to be in violation of City Code Section 30 (Nuisances) for the outdoor storage of abandoned or inoperable vehicles, the outdoor storage of deteriorating motor vehicle parts, and the storage and/or accumulation of waste; and
3) On August 19, 2011, City Staff found the Subject Property to be in violation of City Code in regards to the storage and display of junk vehicles and debris; and
4) On July 23, 2013, City Staff found the Subject Property to be in violation of City Code Section 30 (Nuisances) for the outdoors storage of abandoned or inoperable vehicles, the outdoor storage of deteriorating motor vehicle parts, the storage and/or accumulation of waste, and accessory structures (fences, garages) not being maintained; and

WHEREAS, an agreement was reached between the previous owner and the City Attorney on January 3, 1986 permitting the business to store no more than four (4) inoperable automobiles behind the fence that exists behind the garage; and

WHEREAS, that same agreement called for the removal of any and all other automobiles from the property by January 17, 1986; and

WHEREAS, that same agreement required the previous owner to provide three (3) parking spaces for the previous business that was located on the Subject Property; and

WHEREAS, the current property owner is not bound by this agreement; and

WHEREAS, City Staff have found the Subject Property owned by JAC Auto to be in violation of City Code Section 30 (Nuisances) for the same or similar reasons for the violations occurring between 2006 and 2013; and

WHEREAS, a code enforcement action plan is required to bring the Subject Property and Business into compliance with City Code; and

WHEREAS, the owner of the Business and Subject Property met with City Staff to discuss this issue on Thursday, October 3, 2019 to discuss agreeable terms and timeline for cleanup.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the proposed code enforcement action plan on the Subject Property as outlined below:

1. The Owner has 30 days from the date of approval of this resolution to come into compliance with City Code. This includes the removal of tarps, sheets, or any material covering vehicles and the removal of any and all accumulated junk, garbage, refuse, or materials not directly related to the business.

2. The Owner must reapply Class V gravel to the existing extent of the gravel driveway/parking area by the end of May 2020, as to maintain the driveway/parking area into the future and parking all operable vehicles on said Class V gravel.

3. The Owner must set up an inspection with City Staff near the end of the 30 days for reassessment of the Subject Property to ensure City Code compliance in regards to the accumulation of junk, waste, and refuse.

4. The Owner must set up an inspection with City Staff upon completion of the reapplication of Class V gravel to the existing driveway/parking area to ensure compliance with City Code.

5. If the Property Owner fails to come into compliance with City Code, they may be subjected to financial penalty.

6. That the Subject Property has lawful, non-conforming rights for a graveled parking surface for vehicle parking as seen in **Exhibit A**.

7. The Subject Property does not have legal non-conforming status to park on the grass.

8. The Subject Property cannot have outdoor storage of any motor vehicles under tarps, sheets, or similar coverings.

9. The Subject Property cannot store any items unrelated to the business on the Subject Property.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Kuzma, and upon vote being taken thereon, the following voted in favor thereof:

Mayor LeTourneau
Councilmember Riley
Councilmember Kuzma
Councilmember Heinrich
Councilmember Menth
Councilmember Musgrove

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2019.

CITY OF RAMSEY:

By: _____ By: _____

Mayor City Clerk

STATE OF MINNESOTA)

) ss.

COUNTY OF ANOKA)

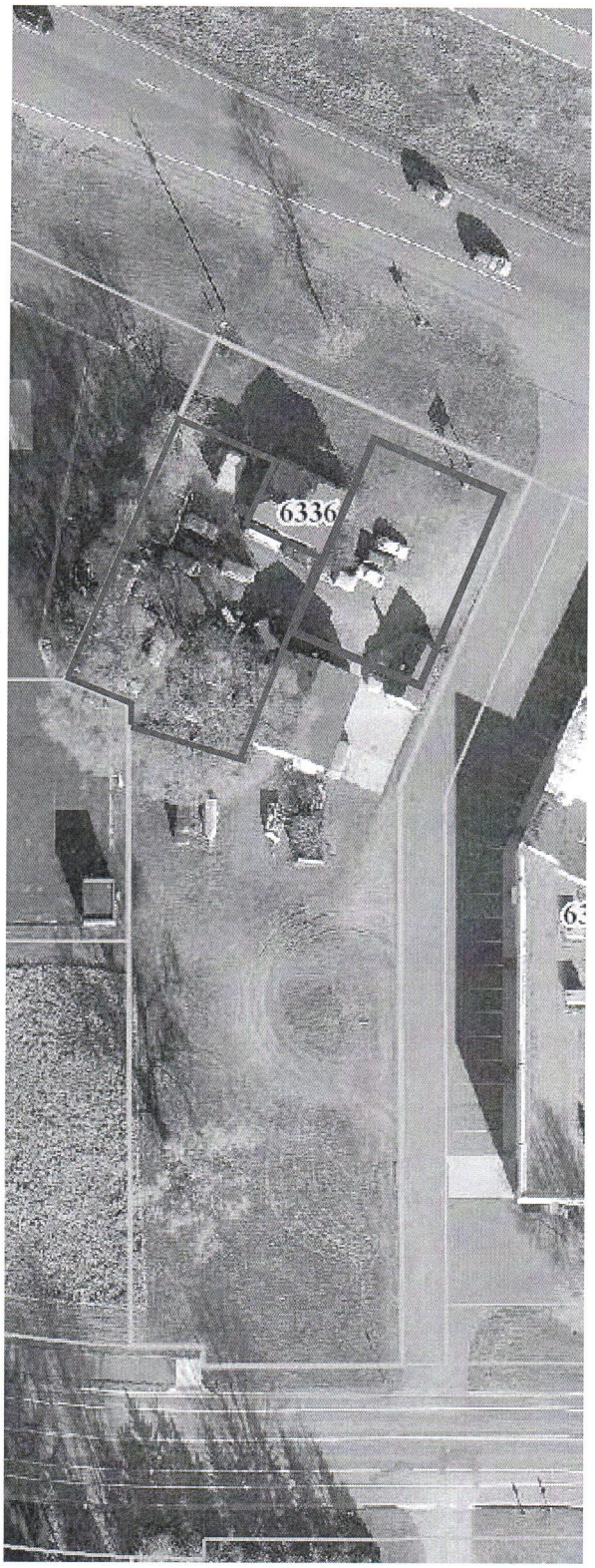
On this 29th day of October, 2019, before me a Notary Public personally appeared Mayor John LeTourneau and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said John LeTourneau Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

JOANN E SHAW
Notary Public
Minnesota
My Commission Expires January 31, 2020

_____
Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

EXHIBIT A



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-209

A RESOLUTION APPROVING HIRING CONTRACTORS TO ABATE VEHICLES AND PUBLIC NUISANCE ITEMS FROM 6336 HIGHWAY 10 NW

WHEREAS, JAC Auto Repair and Sales (the "Business") is operating on the property generally known as 6336 Highway 10 NW and legally described as follows:

LOT 2 AUDITOR SUBDIVISION NUMBER 096, EX ROAD SUBJECT TO EASEMENT OF RECORD

(the "Subject Property"); and

WHEREAS, the Subject Property is zoned E-1 Employment District; and

WHEREAS, the Subject Property is approximately 0.95 acres in size; and

WHEREAS, the Business, commonly known as JAC Auto Repair and Sales, has been in operation after the City's incorporation and formal adoption of zoning authority; and

WHEREAS, the City acknowledges that certain lawful non-conforming rights related to motor vehicle repair and sales are applicable; and

WHEREAS, there are documented City Code violations on the Subject Property extending back to the 1980's, prior to JAC owning the Subject Property. JAC Auto acquired the property in April of 1986. Those City Code violations related to the open code enforcement case are outlined below:

1) On July 11, 2006, City Staff found the Subject Property to be in violation of City Code in regards to the display and storage of merchandise; and
2) On July 29, 2010, City Staff found the Subject Property to be in violation of City Code Section 30 (Nuisances) for the outdoor storage of abandoned or inoperable vehicles, the outdoor storage of deteriorating motor vehicle parts, and the storage and/or accumulation of waste; and
3) On August 19, 2011, City Staff found the Subject Property to be in violation of City Code in regards to the storage and display of junk vehicles and debris; and
4) On July 23, 2013, City Staff found the Subject Property to be in violation of City Code Section 30 (Nuisances) for the outdoors storage of abandoned or inoperable vehicles, the outdoor storage of deteriorating motor vehicle parts, the storage and/or accumulation of waste, and accessory structures (fences, garages) not being maintained; and

WHEREAS, an agreement was reached between the previous owner and the City Attorney on January 3, 1986 permitting the business to store no more than four (4) inoperable automobiles behind the fence that exists behind the garage; and

WHEREAS, that same agreement called for the removal of any and all other automobiles from the property by January 17, 1986; and

WHEREAS, that same agreement required the previous owner to provide three (3) parking spaces for the previous business that was located on the Subject Property; and

WHEREAS, the current property owner is not bound by this agreement; and

WHEREAS, City Staff have found the Subject Property owned by JAC Auto to be in violation of City Code Section 30 (Nuisances) for the same or similar reasons for the violations occurring between 2006 and 2019; and

WHEREAS, the City has most recently opened a case on the Subject Property for violations related to off-street parking and refuse; and

WHEREAS, the City sent a formal first notice of violation on June 25, 2021 for off-street parking and refuse violations; and

WHEREAS, the Nuisance Regulations in the City Code prohibit the outdoor storage of junk, debris, items that are not being put to their intended use, construction debris, and other stockpiles of materials; and

WHEREAS, the Subject Property has outdoor storage of construction materials and the fence is in disrepair; and

WHEREAS, a second notice of violation and zoning citation were sent on July 13, 2021; and

WHEREAS, the Property Owner has not been making continued progress of the cleanup required onsite.

FINDINGS OF FACT

1. The City inspected the property from the road on:

    a. June 25, 2021; and
    b. July 13, 2021

2. The City sent formal notices via US Mail on:

a. June 25, 2021 for a first notice of violation requesting the removal of all inoperable vehicles, noxious growth, and unused materials. The notice also requested a zoning permit for any new gravel installation.
b. July 13, 2021 for a second notice of violation reiterating the request for the reduction in the number of inoperable motor vehicles, as well as the removal of the noxious growth and items being stored outside. A zoning citation of $75 was included. The notice mentioned specific items in violation, and informed the property owners that their item would be on the regular City Council meeting agenda for July 27, 2021.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the proposed code enforcement action plan on the Subject Property as outlined below, contingent upon verification of any violation(s) of City Code:

1. The City of Ramsey shall utilize Northstar Towing and Reshetar Systems Inc. for abatement services per City policy.

2. That the week of August 11, 2021, the City of Ramsey will work with abatement contractors listed above to tow all inoperable vehicles outside of the fence from the Subject Property.

3. That the week of August 25, 2021, the City of Ramsey will work with the abatement contractors listed above to mow the yard, remove the fence, and remove construction materials or other nuisance items stored outside that are not being put to their intended use.

4. That future violations within twelve (12) months of the same type will result in financial penalties and quicker escalation of violation notices.

5. That the City Council reserves the right to escalate future violations directly to District Court for Temporary Restraining Order.

6. That if the Property Owner misses one of the aforementioned deadlines, Staff has the approval to:
    a. Reinspect the Subject Property and document all items out of compliance.
    b. Issue an abatement notice for specific items outlined in step (a).
    c. Abate the Subject Property of items and charge abatement back to Property Owner.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

CITY OF RAMSEY:

By:_____
City Clerk

By:_____
Mayor

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this_____day of_____, 2021, before me a Notary Public personally appeared Mayor Mark E. Kuzma and Colleen Lasher, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said Mark E. Kuzma Colleen Lasher acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Dr
NW Ramsey, MN
55303

CC Regular Session **7. 8.**

Meeting Date: 07/27/2021

Submitted For: Chloe McGuire Brigl, Community Development

By: Brian McCann, Community Development

Information

Title

Adopt Resolution #21-218 Granting an Amended Interim Use Permit for the Church of St. Katharine Drexel **Please Note: this item was moved from the Consent Agenda (Item 5.16) to the regular agenda.**

Purpose/Background:

The Church of St. Katharine Drexel is requesting an amendment to their Interim Use Permit to allow sewer and water connections for their interim accessory structure.

Notification:

Notification is not required.

Observations/Alternatives:

The Church of St. Katharine Drexel is requesting an amendment to their Interim Use Permit to allow sewer and water connections for their proposed accessory structure. The approved Interim Use Permit allows the structure for cold storage purposes, but the Church is requesting utility connections to accommodate individuals that will be working with the Church in the interim until their principal structure is permitted and built. The utility lines will be extended to the principal structure through the proposed accessory structure in the future, so this will initiate a baseline for the future development of the Subject Property. The Applicants are also working with the Metropolitan Council and City of Ramsey's Building Division for all necessary components to add sewer and water connections to the proposed structure.

Funding Source:

All costs associated with this request are the responsibility of the Applicant.

Recommendation:

Staff recommends adopting Resolution #21-218 Granting an Amended Interim Use Permit for the Church of St. Katharine Drexel.

Action:

Motion to adopt Resolution #21-218 Granting an Amended Interim Use Permit for the Church of St. Katharine Drexel

Attachments

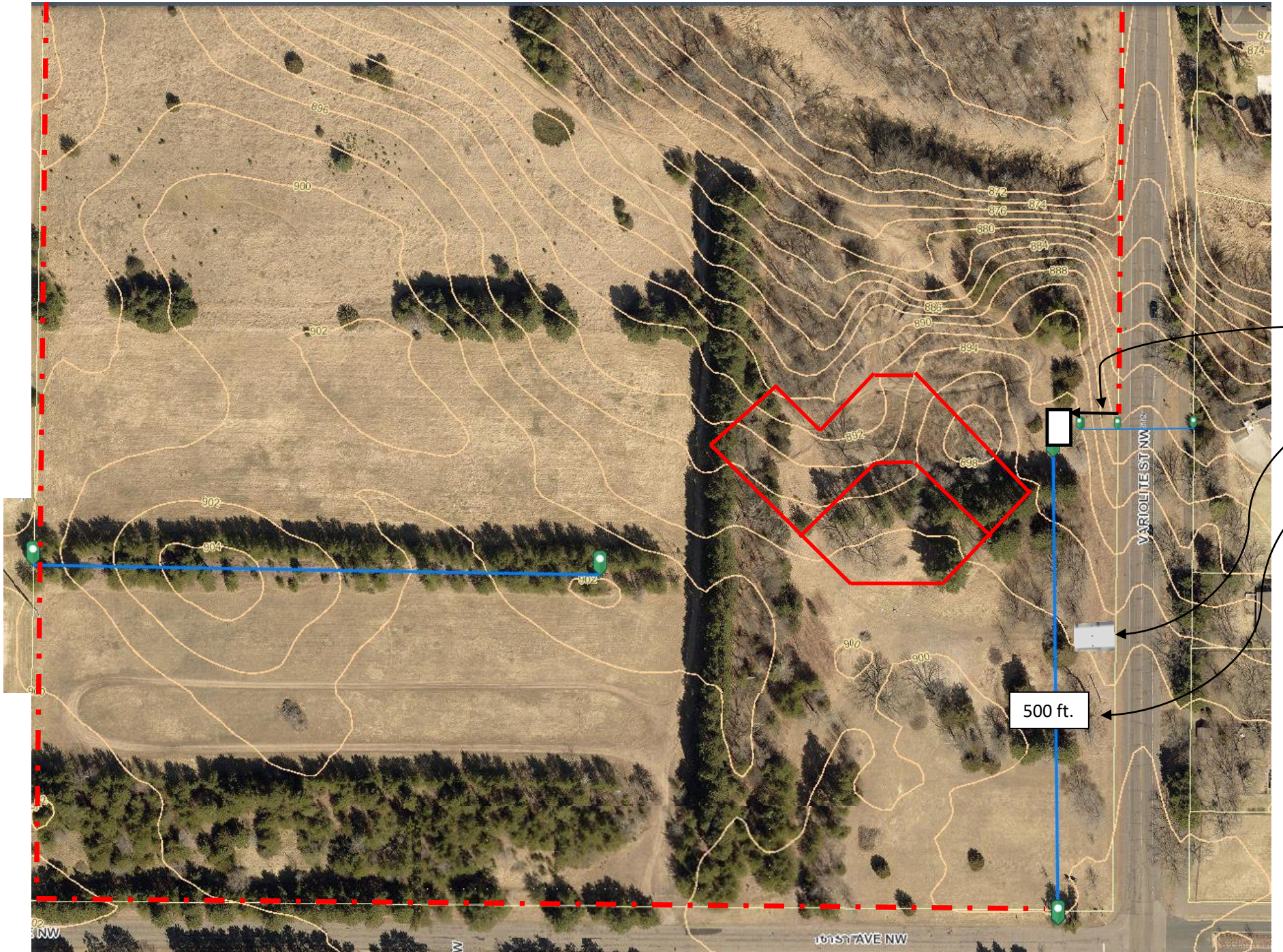
Submitted Plans

ACTION - Resolution #21-218

Form Review

Inbox	Reviewed By	Date
Brian McCann (Originator)	Brian McCann	07/20/2021 05:57 PM
Bruce Westby	Bruce Westby	07/22/2021 10:29 AM

Kurt Ulrich	Colleen Lasher	07/22/2021 11:50 AM
Form Started By: Brian McCann		Started On: 07/20/2021 02:57 PM
Final Approval Date: 08/04/2021		



Storage building location
7633 161st Ave. NW

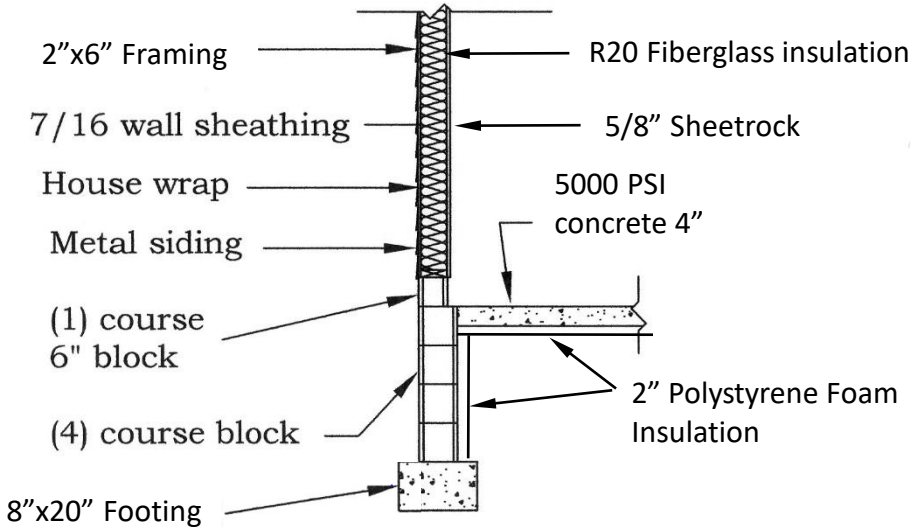
Side setback from property line = 45 ft.

Existing access

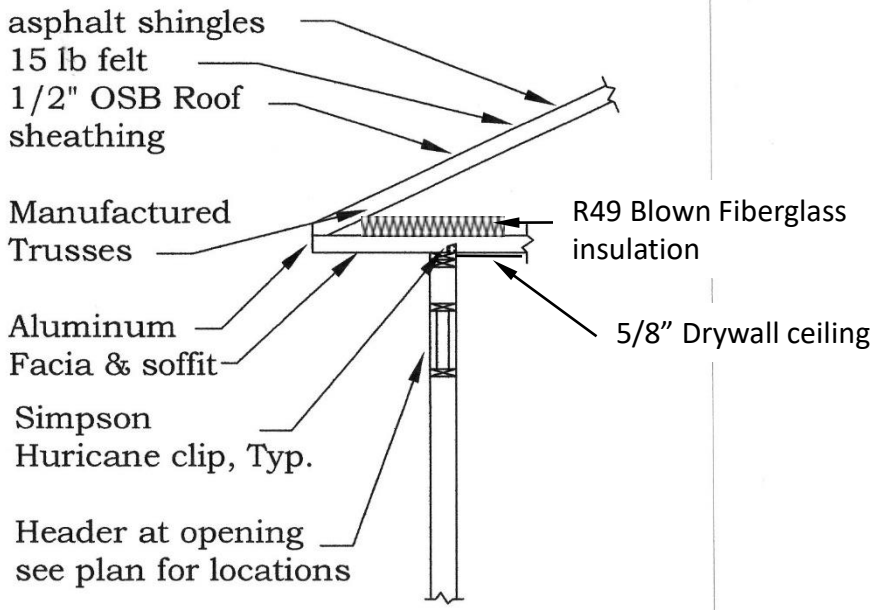
Distance from 161st roadway = 500 ft.

Storage building setback minimum:
60 feet from centerline of road right-of-way + 20’ for Side yard on corner lot.
(40’ from property line)

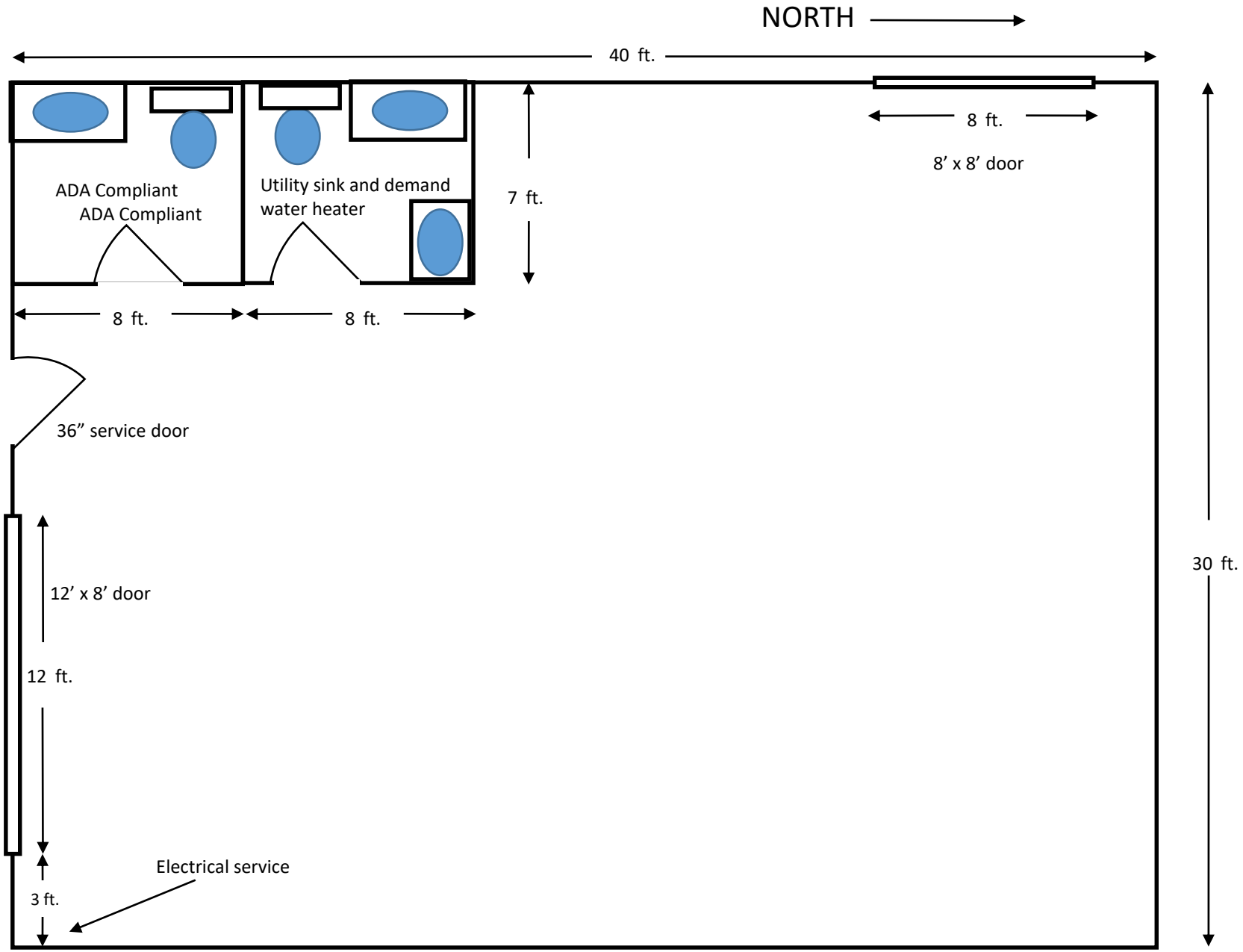
St. Katharine Drexel
Storage Building

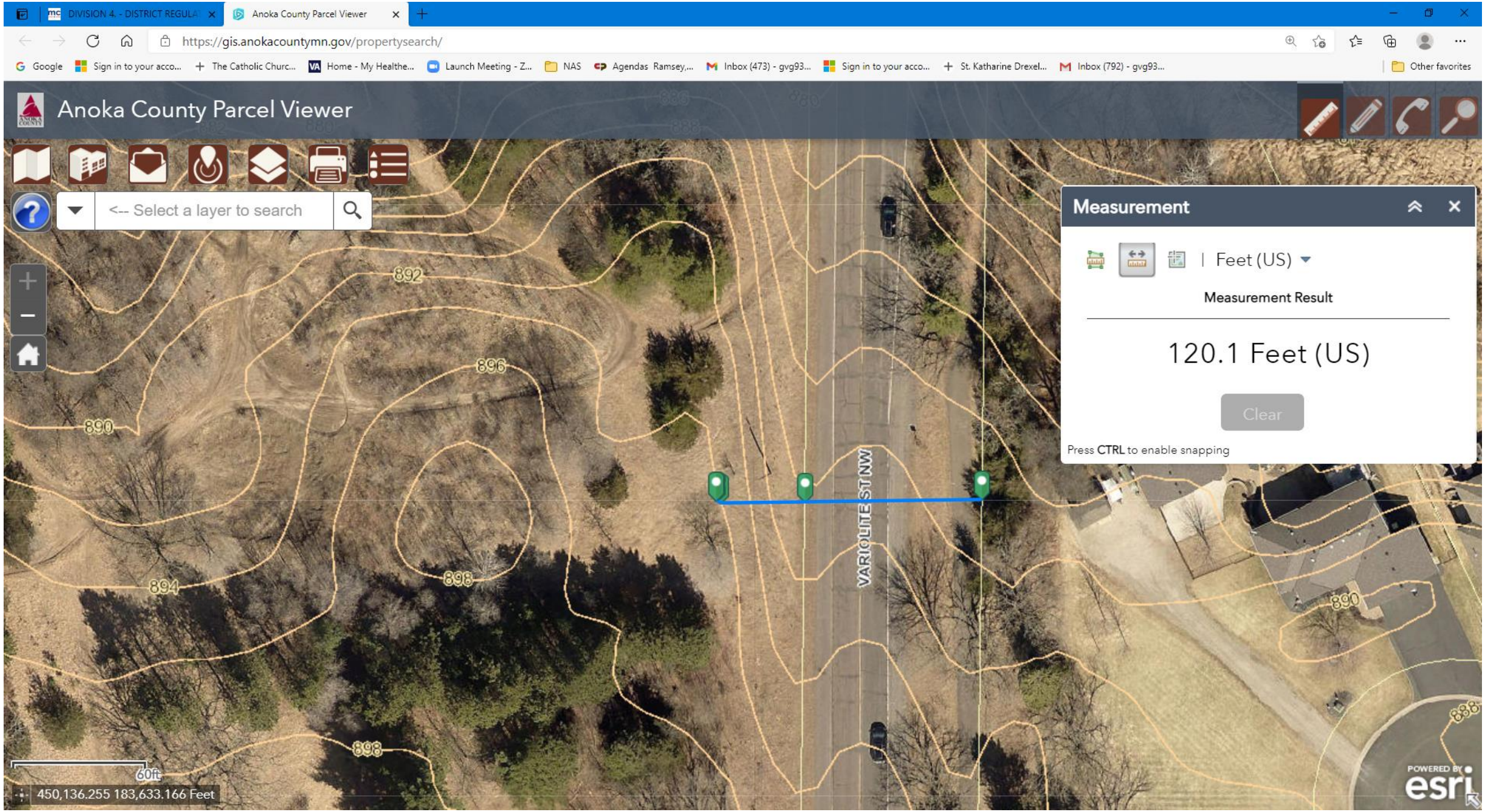


Foundation with slab



Typical Truss 2x6 Bearing


NORTH
40 ft.
8 ft.
8’ x 8’ door
ADA Compliant
ADA Compliant
Utility sink and demand
water heater
7 ft.
8 ft.
8 ft.
36” service door
12’ x 8’ door
12 ft.
30 ft.
Electrical service
3 ft.


DIVISION 4. - DISTRICT REGULA
Anoka County Parcel Viewer
https://gis.anokacountymn.gov/propertysearch/
Google
Sign in to your acco...
The Catholic Churc...
Home - My Healthe...
Launch Meeting - Z...
NAS
Agendas Ramsey,...
Inbox (473) - gvg93...
Sign in to your acco...
St. Katharine Drexel...
Inbox (792) - gvg93...
Other favorites
Anoka County Parcel Viewer
<-- Select a layer to search
Measurement
Feet (US)
Measurement Result
120.1 Feet (US)
Clear
Press CTRL to enable snapping
892
896
890
894
898
898
890
888
VARIOLITE ST NW
60ft
450,136.255 183,633.166 Feet
POWERED BY esri

Measurement

Feet (US)

Measurement Result

7.31 Feet (US)

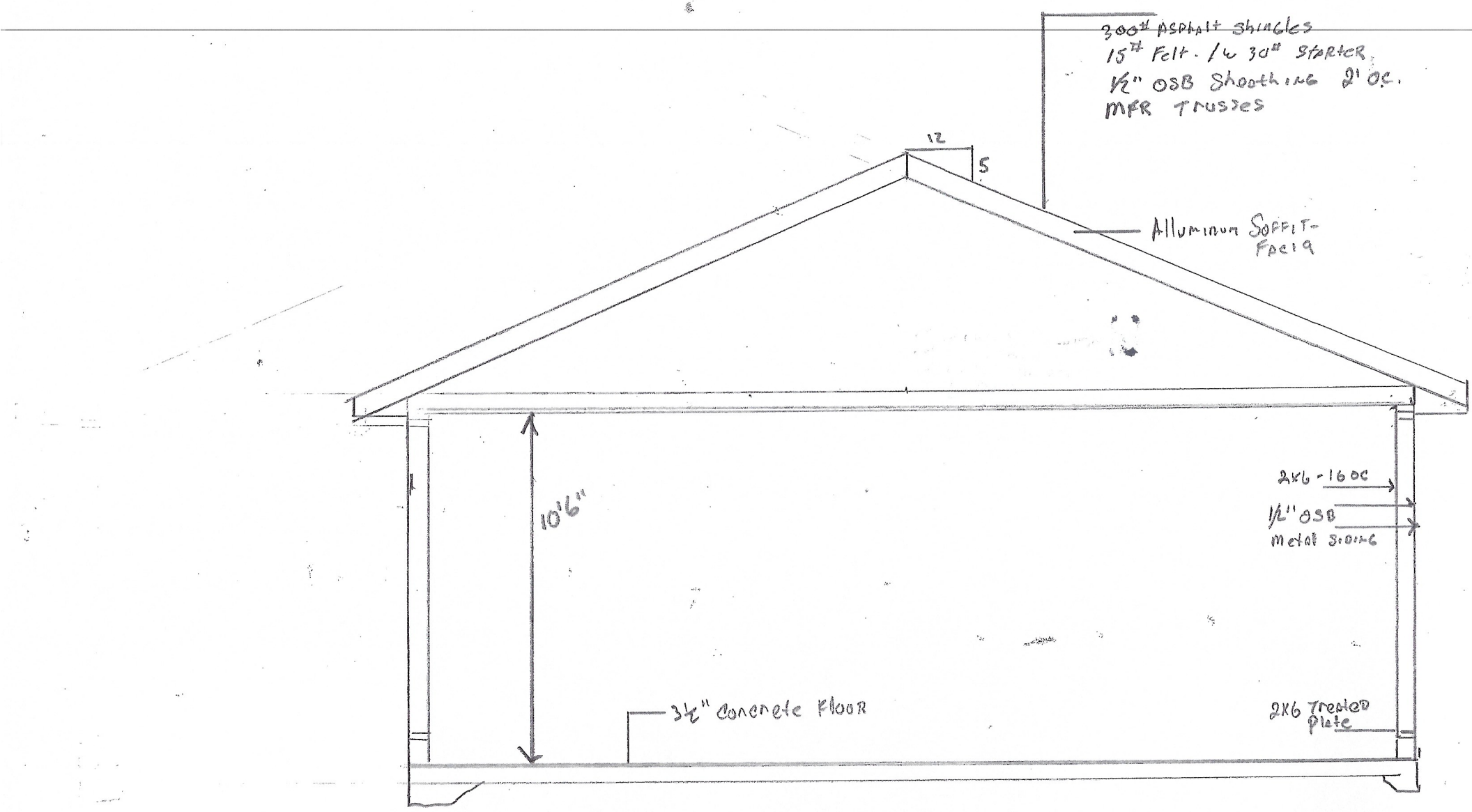
Clear

St Katharine Drexel Storage Building

Storage Building

St. Katharine Drexel

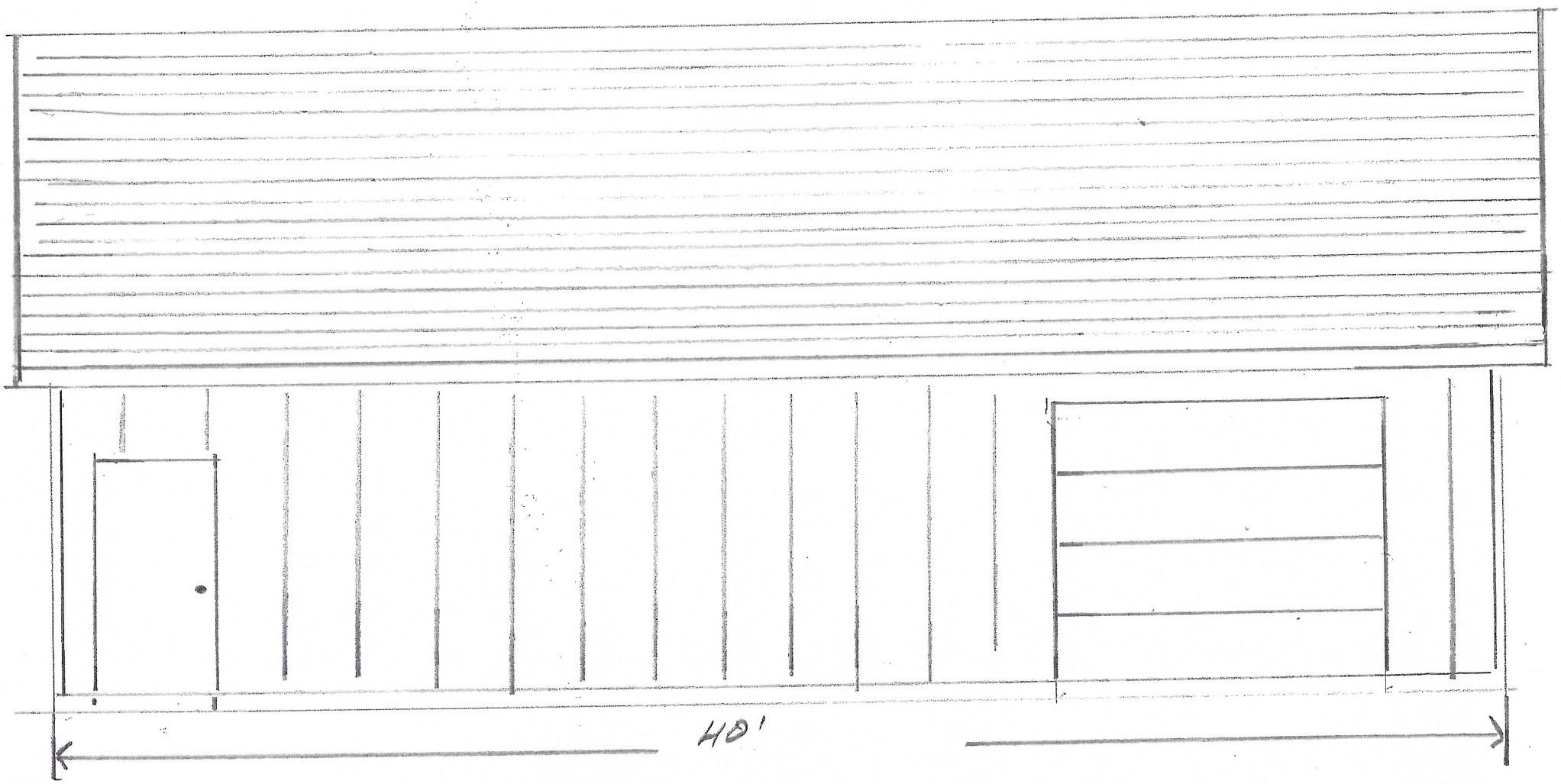
Ramsey MN.



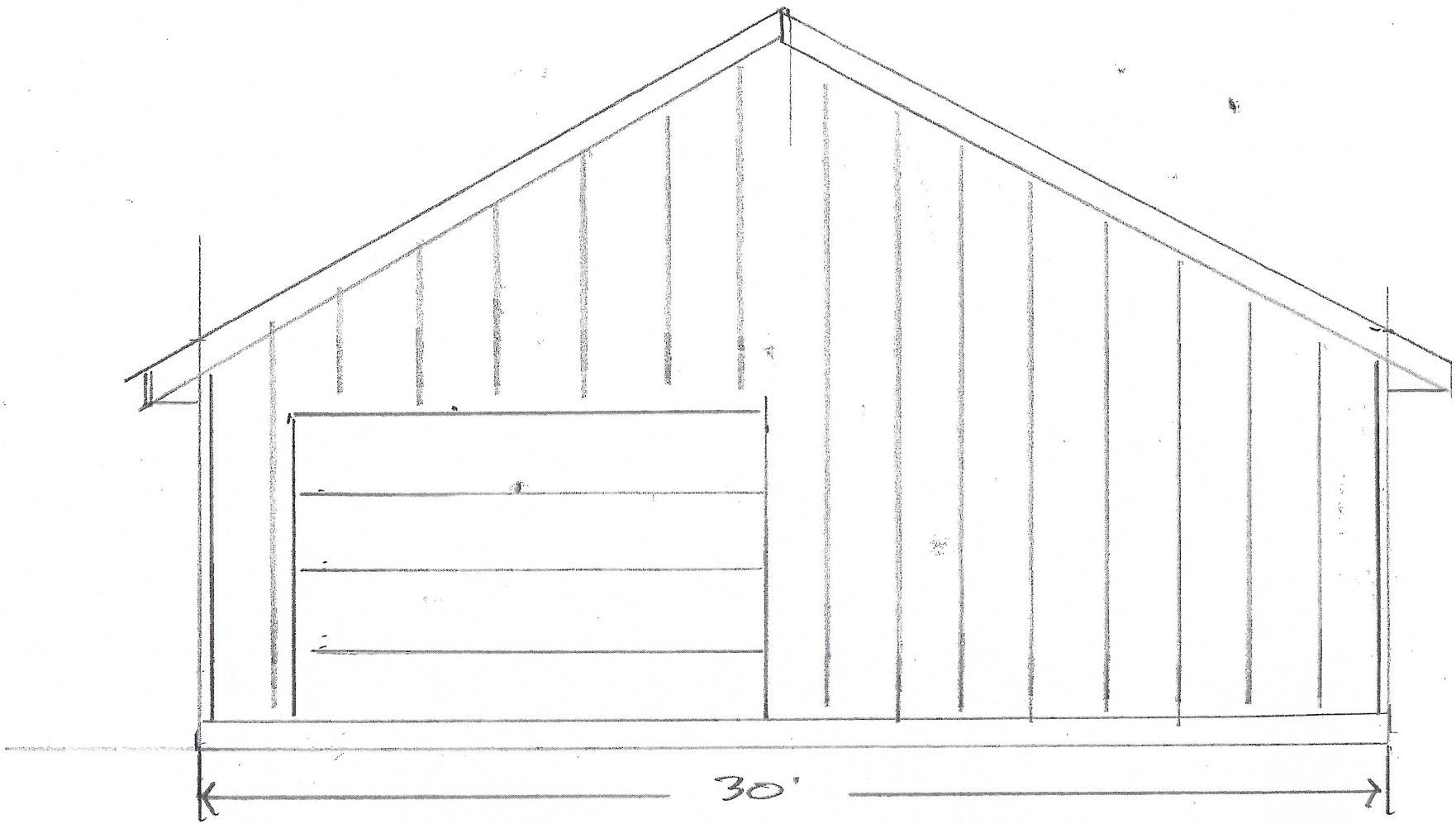
Storage Building

St. Katharine Drexel

Ramsey, MN.



Storage Building
St Katharine Drexel
Ramsey, MN



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-218

A RESOLUTION AMENDING RESOLUTION #21-054 APPROVING THE ISSUANCE OF AN INTERIM USE PERMIT TO ALLOW AN ACCESSORY STRUCTURE FOR THE CHURCH OF ST. KATHARINE DREXEL AND DECLARING TERMS OF SAME

RECITALS

1. The Church of St. Katharine Drexel, hereinafter referred to as the "**Permittee**" has properly applied for an Interim Use Permit to allow the use of an accessory structure (the "**Structure**") on the property generally located east of Central Park, north of 161st Ave NW, west of Variolite St, and legally described as follows:

   THE SE1/4 OF NW1/4 OF SEC 16 TWP 32 RGE 25, EX W 185 FT THEREOF, EX RD, SUBJ TO EASE OF REC, Anoka County, Minnesota

   (the "**Subject Property**")

2. That The Church of St. Katharine Drexel, owns the **Subject Property** and has signed off on the application.

3. That the **Subject Property** is zoned R-1 Residential District (MUSA), and is approximately 33.18 acres in size between two parcels.

4. That the **Subject Property** abuts Variolite St NW to the east, 161st Ave NW to the south, and nearby parcels to the east and west of the **Subject Property** are zoned R-1 Residential District (MUSA), while nearby parcels to the north and south of the **Subject Property** are zoned R-1 Residential District (Rural Developing).

5. That the **Structure** is proposed to be thirty (30) feet wide by forty (40) feet long, approximately eighteen (18) feet tall, with aluminum or similar metal siding, painted earth-tone color.

6. That the **Permittee** is proposing to temporarily utilize the **Structure** for storage purposes with the inclusion of restroom facilities with sewer and water connections onsite until the main church building can be constructed.

FINDINGS OF FACT

1. That the **Structure** will not be unduly dangerous or detrimental to persons residing or working in the vicinity of the use, or to the public welfare.

2. That the **Structure** will not substantially adversely impair the use, enjoyment or market value of any of the surrounding properties.

3. That the **Structure** will be harmonious with and in accordance with the specific objectives of the comprehensive plan.

4. That the **Structure** will be maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the area.

5. That the **Structure** will not be hazardous to existing or future neighboring uses.

6. That the **Structure** will not impact essential public facilities and services, such as highways, streets, police and fire protection.

7. That the **Structure** will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.

8. That the **Structure** will not involve uses, activities and equipment that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.

9. That the **Structure** will be consistent with the intent and purposes of the Zoning Chapter.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of an Interim Use Permit for an Accessory Structure on the **Subject Property** contingent upon the following conditions:

CONDITIONS

1. That this **Permit** allows for use on the **Subject Property** for five (5) years.

2. That the **Permittee** shall obtain all necessary permits on the **Subject Property**.

3. That the **Permittee** shall maintain the **Subject Property** in compliance with City Code Sections 117-356 (Commercial and Industrial Development Off-Street Parking) and 117-111 (R-1 Residential District); Chapter 117 (Zoning and Subdivisions) Article II (Zoning) Division 6 (Performance Standards); and Chapter 30 (Nuisances) at all times.

4. That the **Permittee** shall maintain the **Structure** in compliance with City Code Section 117-349. The **Structure** must be kept in good repair and good condition.

5. That the **Permittee** shall obtain all necessary permits to construct the **Structure**.

6. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.

7. That the **Permittee** shall be responsible for all City costs incurred in administering and enforcing this Permit.

8. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.

9. That this **Permit** approves the **Structure** in the location as seen in Exhibit A. There shall not be any additional outdoor storage without an amendment to this **Permit**.

10. That areas outside of the proposed location for the **Structure** may not be used for outdoor storage. The **Structure** may be used to store items, but additional outdoor storage is not allowed (any items that could become a public nuisance).

11. That the **Structure** must be in compliance with Chapter 30 of City Code, and the International Property Maintenance Code.

12. That this amended **Permit** shall automatically expire if the use is not initiated by July 27th, 2022.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of July, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Exhibit A: Structure location noted near center of the parcel