

**REQUEST FOR PROPOSAL
PAVEMENT MANAGEMENT PROGRAM
2022 PROJECTS
Clean & Televising Sanitary & Storm Sewer
City of Ramsey**

ISSUE DATE
July 28, 2021

PROPOSAL MUST BE RECEIVED BY:
10:00 am on Friday, August 13, 2021

DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Marsha Weidner
763-433-9839

INTRODUCTION: The City of Ramsey (City) is requesting proposals for the cleaning and televising and delivery of televising reports for two (2) 2022 projects including;

1. IP 22-01 Sunwood Drive and Waco Street Reconstruction
 - a. Sunwood Drive between Trunk Highway 47 and Waco Street
 - b. Waco Street between Sunwood Drive and 150th Avenue
 - c. Scope of work includes:
 - i. Clean & Televis 3,333 lineal feet of storm sewer per attached exhibits
 - ii. Clean & Televis 2,063 lineal feet of sanitary sewer per attached exhibits
 - iii. Properly dispose of any materials
 - iv. Provide the City with a video of the televised lines
 - v. Provide the City with a report of the televised lines, including descriptions of the pipe and any defects

2. IP 22-06 Wood Pond Hills 2nd – 5th Street Reconstructions
 - a. Subdivision located generally southwest of Sunwood Drive and Nowthen Boulevard (CSAH 5)
 - b. Scope of work includes:
 - i. Clean & Televis 1,855 lineal feet of storm sewer per attached exhibit
 - ii. Clean & Televis 5,139 lineal feet of sanitary sewer per attached exhibit
 - iii. Properly dispose of any materials
 - iv. Provide the City with a video of the televised lines
 - v. Provide the City with a report of the televised lines, including descriptions of the pipe and any defects

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. The cleaning and televising of the sewer lines will be completed within 45 working days of the notice to proceed issued by the City. A notice to proceed for the work is anticipated to be issued by the City on or around August 25, 2021. If work is not initiated within 7 calendar days of this notice, the City reserves the right to cancel the quotation and award to the second lowest responsible quote.

PROPOSAL SUBMITTAL: An itemized quote shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP)

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarifications in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **10:00 a.m. Friday, August 13, 2021.** Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Marsha Weidner, Engineering Administrative Assistant. E-mail quotes will be accepted and may be sent to MWeidner@cityoframsey.com.

REVIEW PROCESS: Proposals received by the RFP deadline will be reviewed by Engineering Staff. The City will award each individual project to the lowest proposal, rather than the lowest combined total of both proposals. The City reserves the right to reject any or all proposals and to waive minor irregularities. The winning proposal(s) must be presented by the City Engineer and approved by the Ramsey City Council (Council meetings are on the 2nd and 4th Tuesdays of the month); once approved, an email will be sent out awarding the proposal to the qualified vendor, at which time a Certificate of Insurance will be required prior to scheduling work.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COST OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificated of Insurance for all of the above insurance shall be filed with the City prior to the work. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 8:00 p.m., Monday through Friday.

WORK AND STAGGING AREAS: The Contractor shall confine their work activities within City-owned properties and right of way / easement. No equipment shall be left on City streets outside normal working hours.

SPECIFICATIONS: Work shall be conducted in conformance with the specifications set forth herein and in accordance with the latest edition of the Minnesota Department of Transportation Standard Specifications for Construction which is incorporated by reference to these specifications.

PIPE CLEANING: The Contractor shall clean the pipe to a minimum of 95% capacity. Each run of pipe between structures, a minimum of 80% of the pipe invert must be visible.

TRAFFIC CONTROL: All traffic control devices and layouts shall conform and be installed in accordance to the latest addition of the Minnesota Temporary Traffic Control Field Manual.

PERMITS: The Contractor shall obtain all necessary construction permits.

PAYMENT: Invoices must be submitted to the City on a net 30-day basis, made out to the City of Ramsey Engineering Department including the project description, and must be submitted via email to accountspayable@cityoframsey.com. Payments may be made by EFT upon request, please submit EFT requests to accountspayable@cityoframsey.com. An IC 134 form will be required for final payment.

BASIS OF PAYMENT:

Mobilization – Payment shall be made on a lump sum basis for the mobilization of equipment.

Traffic Control – Payment shall be made on a lump sum basis as compensation for all equipment, material, and labor costs required for the installation and maintenance of traffic control measures (signage, barricades, flashers, flaggers, etc.), as directed by the Engineer, for any local traffic disruptions or temporary closures.

Clean and Televiser Sewer – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required for cleaning, removal and disposal of material, description and video of the sewer lines.

Other Items – The cost of any additional equipment, labor, materials, tools and supplies which have not been specifically identified in this section for payment, but are required to complete the project per the plans and specifications shall be considered incidental to the project.

PROPOSAL

I/We agree to furnish all materials and labor for the project(s) described above:

IP 22-01 SUNWOOD DRIVE AND WACO STREET SEWER TELEVISIONING

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Traffic Control	LS	1	_____	_____
3	Clean and Televiser Sanitary Sewer Lines	LF	2063	_____	_____
4	Clean and Televiser Storm Sewer Lines	LF	3333	_____	_____

Sunwood Drive & Waco Street Total (Items 1-4)

IP 22-06 WOOD POND HILLS 2ND – 5TH SEWER TELEVISIONING

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Traffic Control	LS	1	_____	_____
3	Clean and Televiser Sanitary Sewer Lines	LF	5139	_____	_____
4	Clean and Televiser Storm Sewer Lines	LF	1855	_____	_____

Wood Pond Hills 2nd – 5th Total (Items 1-4)

Contractor Name _____

Owner or representative _____

Phone(s) _____

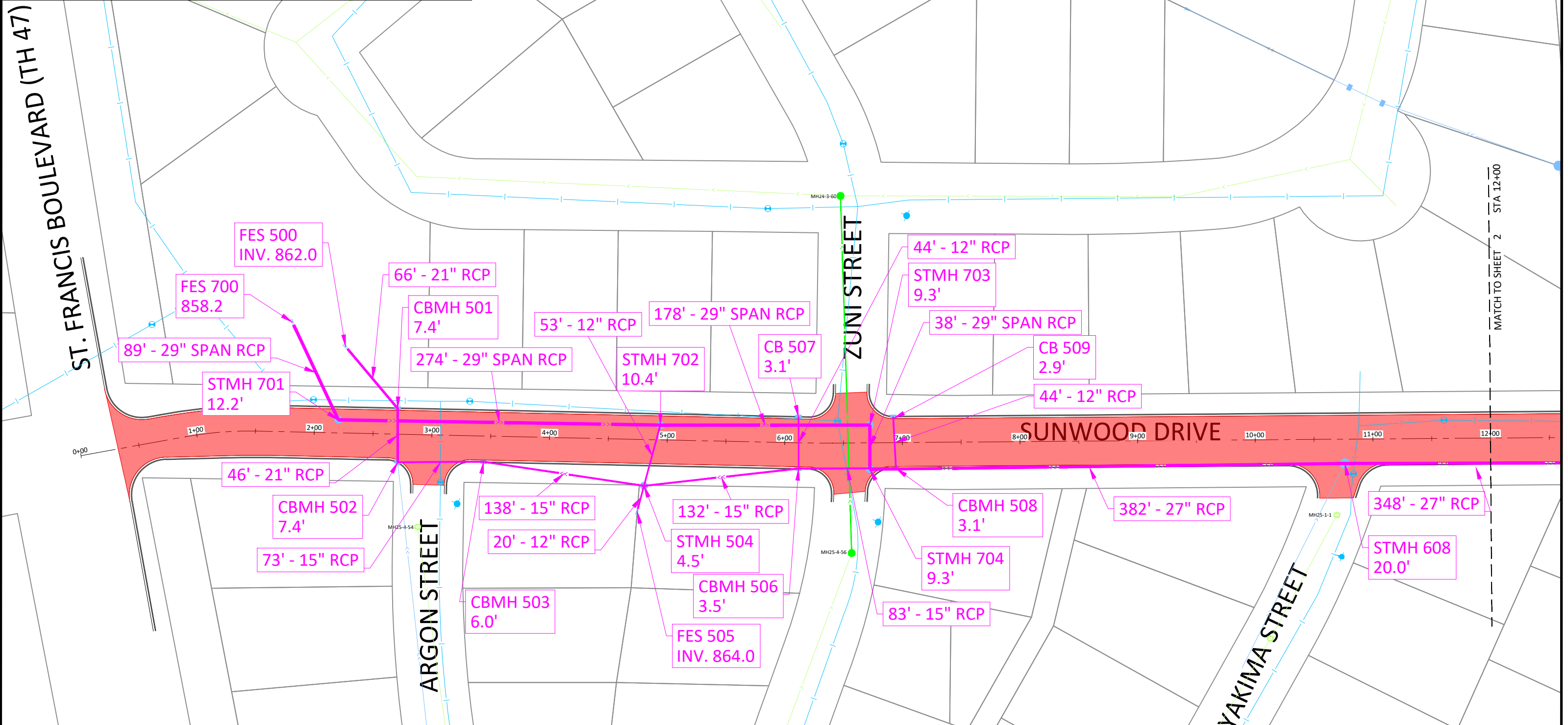
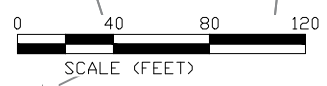
E-mail _____

Signature _____

Date _____

TELEVISION SUMMARY

STORM SEWER		SANITARY SEWER	
PIPE SIZE (INCHES)	PIPE LENGTH (FEET)	PIPE SIZE (INCHES)	PIPE LENGTH (FEET)
12	205	8	2063
15	426		
18	516		
21	112		
27	730		
30	765		
29" SPAN ARCH	579		
TOTAL	3333	TOTAL	2063



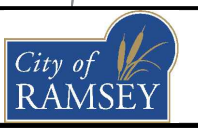
DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Engineer Name _____
Date XX/XX/XX Lic. No. Eng. No.

DESIGNED BY: ---
DRAWN BY: ---
CHECKED BY: ---

DATE: XX/XX/XX
FILE: (file no.)



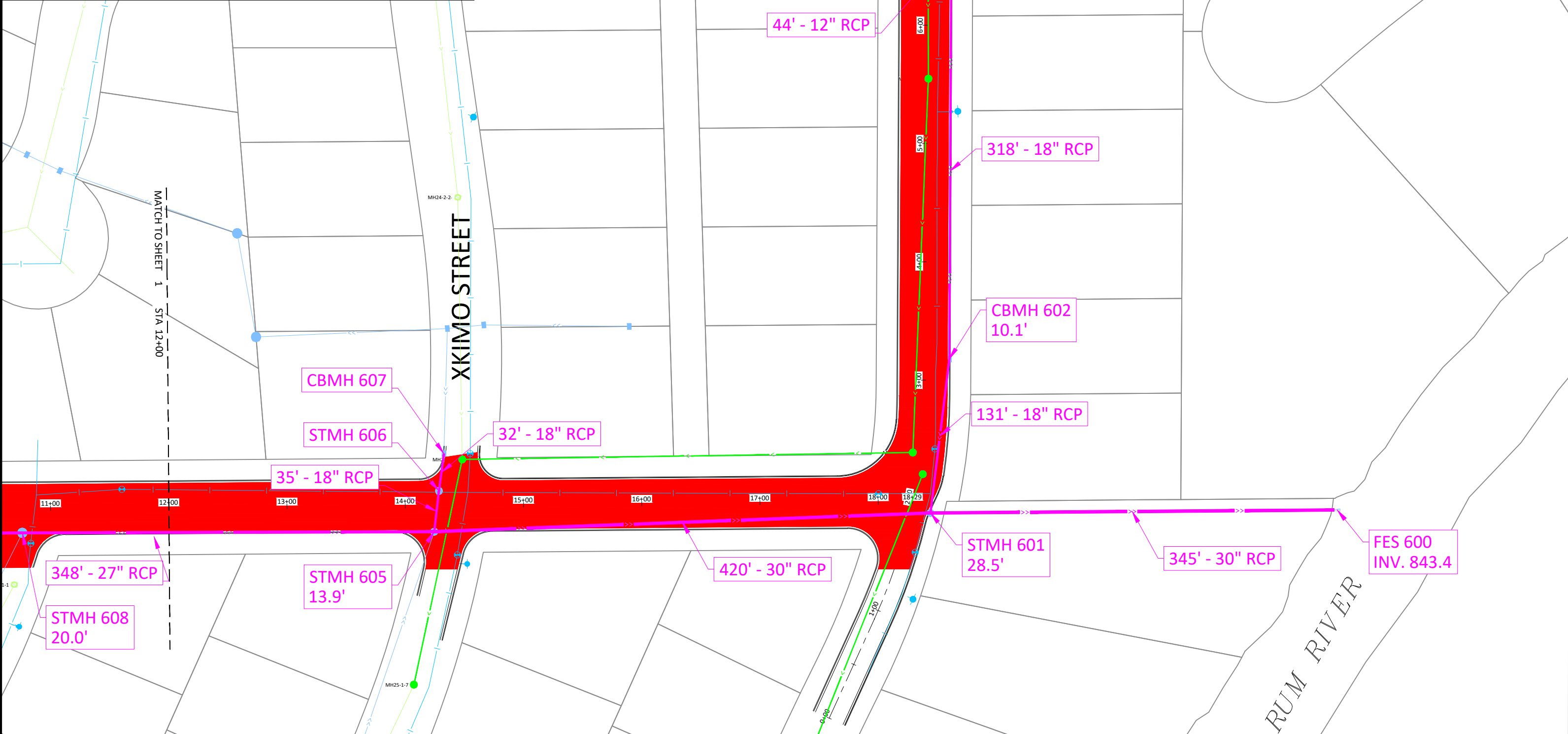
CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

STORM SEWER
TELEVISION MAP

SUNWOOD DRIVE & WACO STREET RECONSTRUCTION
CITY PROJECT NO. 22-01
CITY OF RAMSEY, MINNESOTA

TELEVISION SUMMARY

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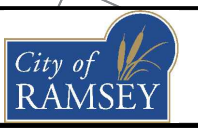
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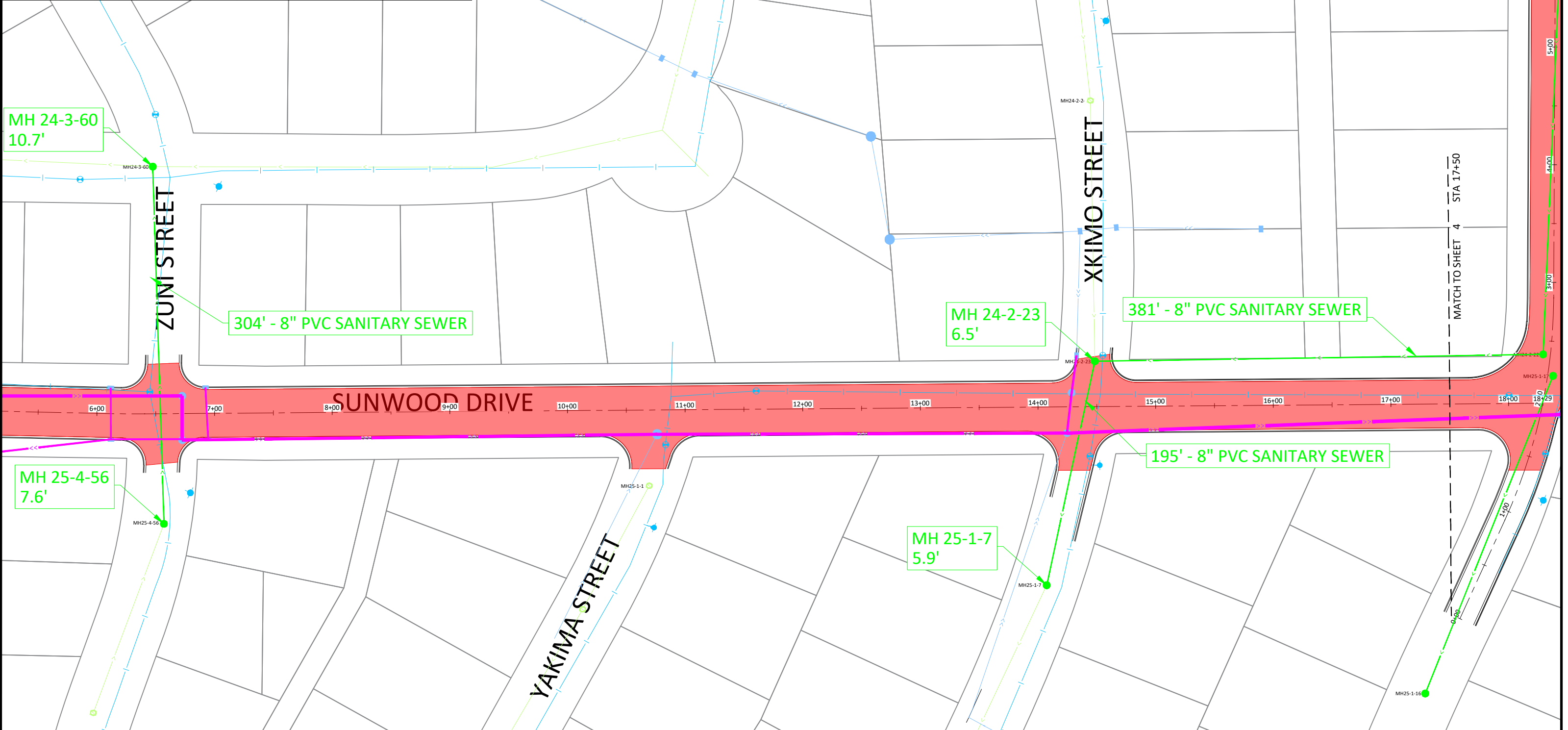
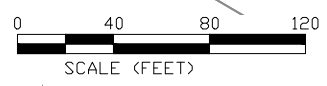
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STORM SEWER TELEVISION MAP

SUNWOOD DRIVE & WACO STREET RECONSTRUCTION
CITY PROJECT NO. 22-01
CITY OF RAMSEY, MINNESOTA

TELEVISION SUMMARY

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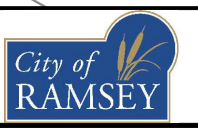


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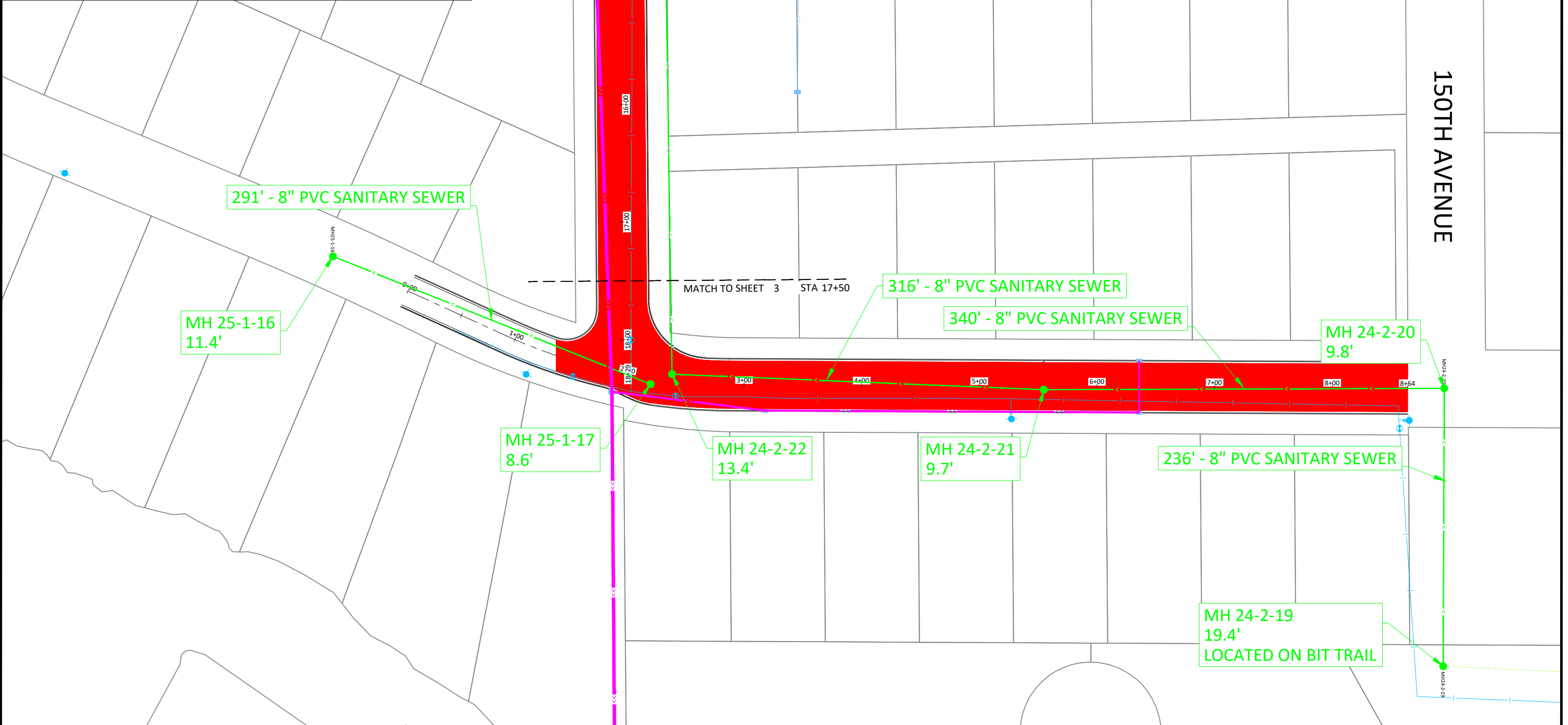
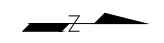
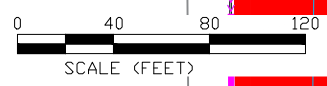
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SANITARY SEWER
 TELEVISIONING MAP

SUNWOOD DRIVE & WACO STREET RECONSTRUCTION
 CITY PROJECT NO. 22-01
 CITY OF RAMSEY, MINNESOTA

TELEVISION SUMMARY

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TOTAL	3333	TOTAL	2063



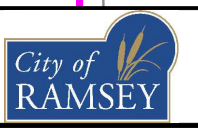
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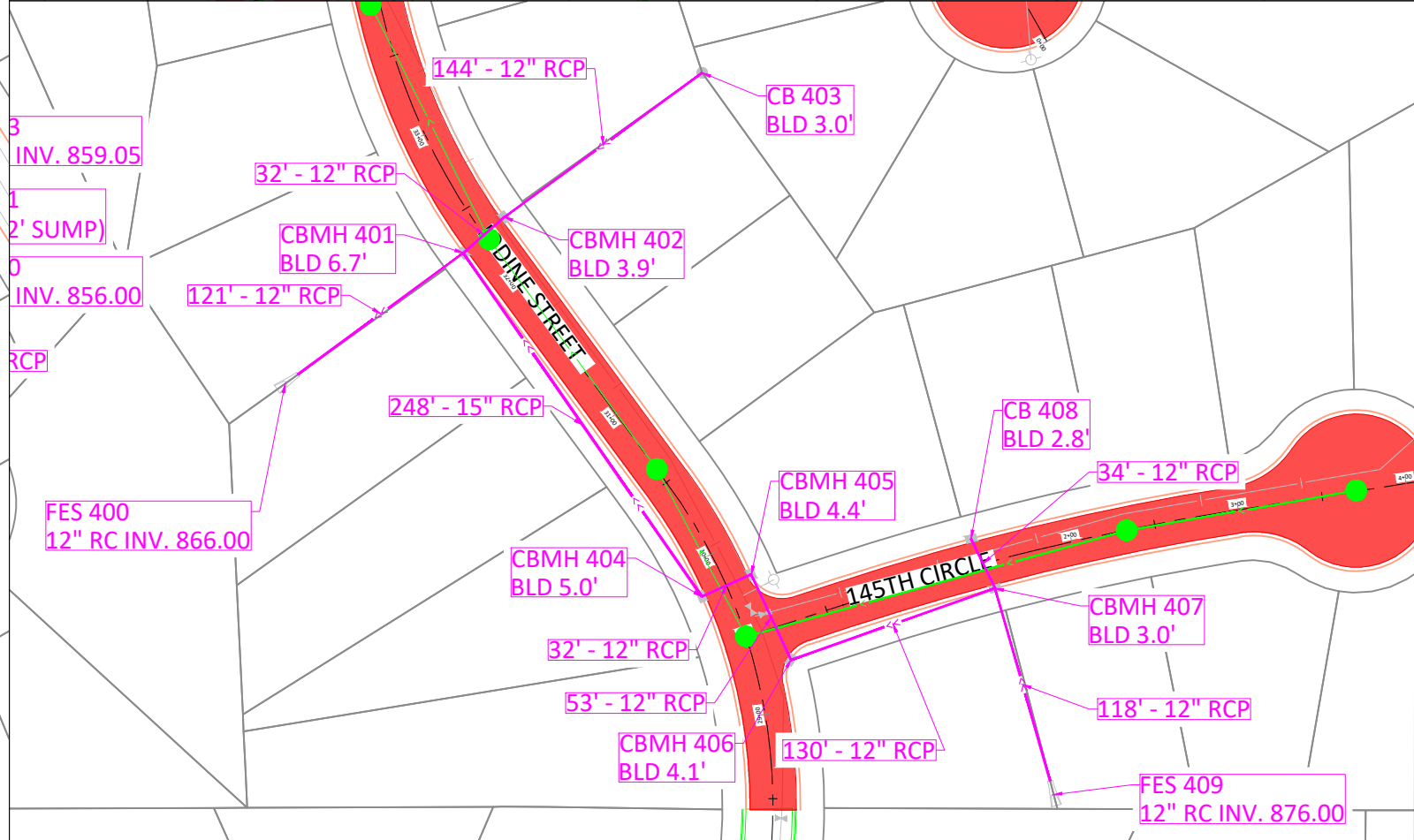
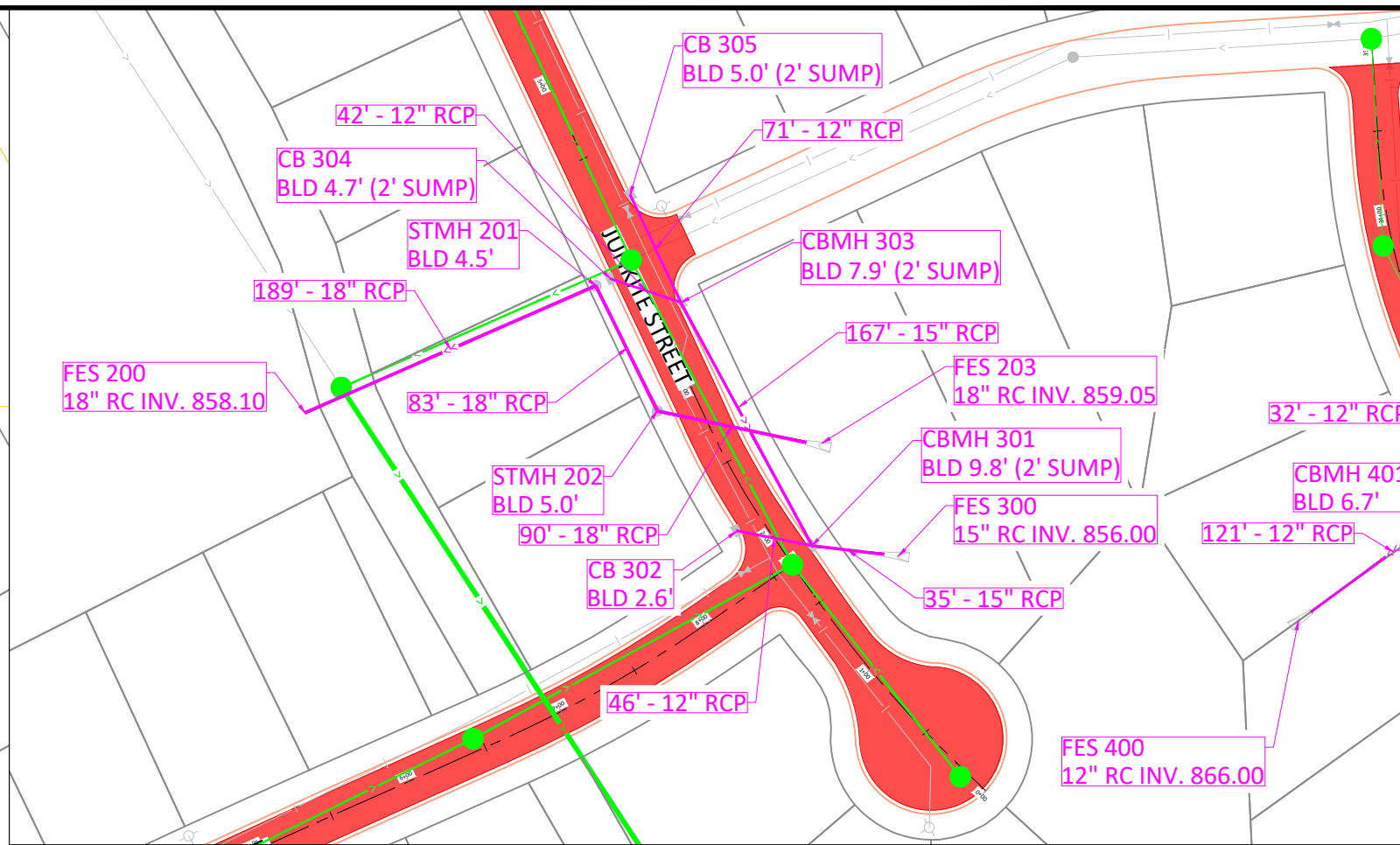
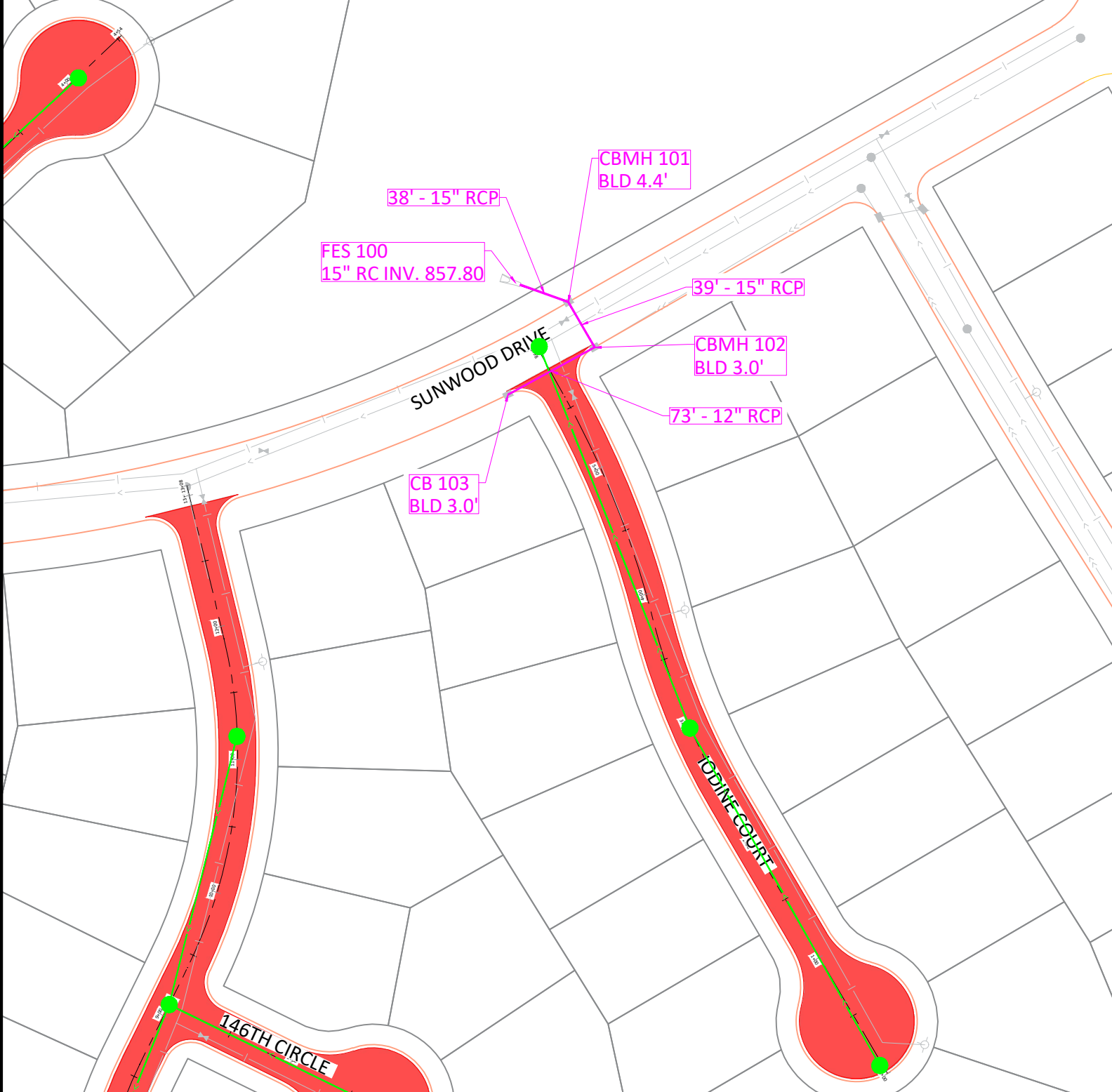
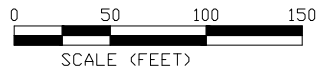
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SANITARY SEWER TELEVISION MAP

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CITY PROJECT NO. 22-01
CITY OF RAMSEY, MINNESOTA

TELEVISION SUMMARY

STORM SEWER		SANITARY SEWER	
PIPE SIZE (INCHES)	PIPE LENGTH (FEET)	PIPE SIZE (INCHES)	PIPE LENGTH (FEET)
12	966	8	4475
15	527	30	664
18	362		
TOTAL	1855	TOTAL	5139



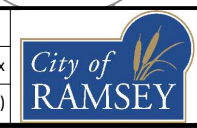
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STORM SEWER TELEVISION MAP

WOOD POND HILLS 2ND - 5TH STREET RECONSTRUCTIONS
CITY PROJECT NO. 22-06
CITY OF RAMSEY, MINNESOTA