

**ORDINANCE #21-17**

**CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING CHAPTER 26 ARTICLE XIV:  
RENTAL RESIDENTIAL DWELLING UNITS TO  
INCLUDE SHORT TERM RENTALS**

**SECTION 1. AUTHORITY**

The City of Ramsey Ordains: This ordinance is adopted pursuant to and under the authority of Minnesota Statutes sections 412.191 and 412.221.

**SECTION 2. AMENDMENTS**

Article XIV. – Rental Residential Dwelling Units is hereby amended as follows, with added language underlined:

Division 1. – Generally

Section 26-614 - Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (a) Short Term Rental - a dwelling unit, as defined in Section 117-1, offered to the public in exchange for money, goods or services, on a nightly or weekly basis for not more than 30 consecutive days.

**Sec. 26-645. - License required.**

- (a) No person shall operate a rental dwelling building or unit without first having obtained a license to do so from the city.
  - a. A rental license is required for all rentals, including short term rentals (STRs).
  - b. Tents, campers, trailers, yurts, and similar may not be rented out or used as residences. Only those places of residence with active Certificates of Occupancy (CO) for habitation may be rented.

**Sect. 26-646. – Application.**

- (a) Application for an initial or renewal license shall be made by the owner of rental units or by the owner's legally constituted agent to the city on forms provided by the city. Applications shall include, at a minimum:
  - (1) Name, address, telephone number, and date of birth of the dwelling owner, principal partners if a partnership, or corporate officers if a corporation.

- (2) Name, address, telephone number, and date of birth of the designated local agent, if any.
- (3) Local address of the dwelling.
- (4) Number of buildings.
- (5) Number of dwelling units within each building.
- (6) Description of procedure through which tenant inquiries and complaints are to be processed.
- (7) Whether the rental license is for a multifamily building, single family dwelling, or Short Term Rental.

**Sec. 26-652. - Posting license.**

Every licensee of a residential rental facility containing three or more dwelling units, or a Short Term Rental (STR), shall cause to be conspicuously posted in the main entryway or other conspicuous location therein the current license for the dwelling. Every licensee of a single occupancy facility shall provide to the occupant of the dwelling unit, a certified copy of the current license for the dwelling.

**SECTION 3. SUMMARY**

Ordinance #21-17 updates Chapter 26, Article XIV to clarify that rental licenses are required for short term rentals.

**SECTION 4. EFFECTIVE DATE**

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the 24<sup>th</sup> of August, 2021.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Introduction date:  
Posting dates:  
Adoption date:  
Publication date:  
Effective date: