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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, October 12, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Ryan Heineman
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
City Engineer Bruce Westby

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

2. PRESENTATION

2.01: Presentation Regarding Ramsey's Historic Town Hall / School Survey

City Administrator Ulrich introduced Ms. Erickson, a resident who has been interested for years in Ramsey's historic Town Hall. He explained the City has invested enough to keep the building properly maintained and repaired and recently there has been interest from private businesses. Staff estimated costs for rehabilitation but in the current construction environment, it was determined to not be feasible to move forward. City Administrator Ulrich stated Ms. Erickson organized a resident survey relating to Ramsey's historic Town Hall and is present tonight to share those findings.

Betty Erickson, 5500 164th Lane, stated she has lived in Ramsey for 35 years and thanked the City for its efforts in preserving the old Ramsey School House/Town Hall. She noted this brick building on Highway 47 is listed on the National Registry of Historic Places. Ms. Erickson shared the findings from an informal resident survey she conducted during Ramsey's Happy Days, noting of the five suggestions received, three came out on top: a teen/senior center, a multi-purpose community center, and an arts venue. Ms. Erickson explained this survey is a brief snapshot of what Ramsey residents were thinking on that one particular day but she thinks it shows a clear interest in opening the doors to a renovated historic building.

Ms. Erickson asked whether the City could conduct a broader survey to gain more data and publish the findings in the City's newsletter. She also asked whether the City, as the owner of the building, can apply for a Conditions Assessment Grant or Reuse Study Grant to obtain funds from the Legacy Amendment.

Ms. Erickson stated City Administrator Ulrich has the list of five suggestions: teen center, multi-purpose community center, arts venue, pub for craft brewery, and a We-Work site. There was also one suggestion for a playground drop-in daycare, which is popular with young mothers. She felt there was a growing interest amongst residents to preserve this building.

Mayor Kuzma thanked Ms. Erickson for her presentation.

City Administrator Ullrich stated the Community Development Manager will continue to look for businesses that may be interested in rehabbing this building and staff will also explore grant opportunities.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Mayor Kuzma announced the following agenda change:

-Agenda Item 7.2, Consider Hiring an IT Support Technician Backfilling a Vacant Position, be removed from the agenda

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to approve the agenda as amended.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Howell, Heineman, Riley, Specht, and Woestehoff. Voting No: None.

5. CONSENT AGENDA

Councilmember Musgrove requested a correction to the September 14, 2021 City Council Work Session minutes, Page 6, seventh paragraph, first line, to change the expiration of Mr. Tinklenberg's contract from September 2021 to December 2021.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to approve the following items on the Consent Agenda:

5.01: Receive Cash & Investments for Period Ending September 30, 2021

5.02: Approve the following Meeting Minutes:

- 1) City Council Work Session dated September 14, 2021, as corrected above
- 2) City Council Regular dated September 14, 2021

- 3) City Council Special Work Session dated September 23, 2021
 - 4) City Council Work Session dated September 28, 2021
 - 5) City Council Regular Session dated September 28, 2021
- 5.03: Approve Business Licenses
- 5.04: Approve Rental Licenses
- 5.05: Approve Request to Declare Surplus Property
- 5.06: Adopt Resolution #21-290 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 23, 2021 through October 6, 2021
- 5.07: Adopt Resolution #21-289 Approving to Enter into a Residential Recycling Program Agreement with Anoka County

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove Specht, Heineman, Howell, Riley, and Woestehoff. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #21-291 Designating Cartway Route and Ordering Public Hearing for Petitioned Cartway Access to Thorn Lake Property (PID #04-32-25-31-0001); Case of Thomas and Pattiann Kurak

City Engineer Westby reviewed the request of Thomas and Pattiann Kurak to designate an official cartway route to the northeast corner of the site to provide access to their 40-acre landlocked property north of 175th Avenue, east of Chameleon Street, and south of 178th Lane. He explained there are two options to consider: the route location proposed by the petitioner; and, the route proposed by staff that provides greater public benefit and less impacts to private property owners. City Engineer Westby stated the petitioner reviewed the case and agreed the route recommended by staff through Shawn Acres Park as a better route.

City Engineer Westby described the process involved to request and consider a cartway and explained that legislation was passed in 2006 that gives authority to cities to take easement from a private property for the benefit of another private property on a petitioned request. He reviewed the history of this petition and displayed a site map of the subject property that is wetland and may need to be delineated.

City Engineer Westby noted the two cartway statutes governing this consideration were included in the meeting packet. He explained the Council must hold a public hearing to receive input on the cartway petition request and staff recommends it be scheduled on December 12, 2021 as a 60-day notice to the Minnesota Department of Natural Resources (MnDNR) is required. The petitioner is required to provide notice to the MnDNR via certified mail and serve notice by hand to any affected landowners which, in this case, includes the City and one private property owner.

City Engineer Westby stated after tonight's meeting, he will notify the petitioner of the Council's decision and provide a copy of the executed resolution so they can serve the required notice. He explained that if the petitioner does not provide the required notice, it may result in delaying the public hearing to a future date.

City Engineer Westby stated the petitioner is responsible for any damages, including costs for professional services and purchase of the easement, if required, prior to opening the cartway. He noted the draft resolution requires the petitioner to provide a \$20,000 cash escrow to the City prior to holding the public hearing. Any unused escrow would be returned to the petitioner.

City Engineer Westby displayed a map depicting cartway route alternatives, reviewed rationale for staff's recommendation through Shawn Acres Park, and the wetland boundary mapping from the Anoka Conversation District. He stated the petitioners have indicated they understand all of the requirements, cost obligations, requirement to serve notice, and do not object to staff's recommendation.

City Engineer Westby presented revisions to the draft resolution as recommended by the City Attorney to delete paragraph four and add wording to the first sentence of paragraph six to say the judicial review is related to damages, needs, and purpose if the cartway is established. He reviewed the actions before the Council.

Councilmember Musgrove inquired about the request of funds and if the City will incur any costs.

City Engineer Westby explained all of the costs associated with this cartway petition, including what staff has put forth thus far, can be charged to the petitioner. This is why the up-front \$20,000 escrow is recommended.

Councilmember Riley noted the petitioner had petitioned specifically for a cartway but staff is suggesting an alternate route, to which the petitioner has agreed. He asked whether the petitioner needs to submit a revised petition.

City Engineer Westby stated they do not need to re-petition as it is within the City's right to choose a different route if in the public's best interest.

Councilmember Riley pointed out that the resolution lists two different routes.

City Engineer Westby explained the action before the Council is to adopt the resolution with the two routes listed, notice will be served to impacted property owners, the public hearing will be held, and after that the Council will be asked to approve a cartway route.

Councilmember Woestehoff asked if only affected property owners receive notice or all those within 200 feet.

City Engineer Westby stated the City Attorney's direction to staff was that the only order to be served by the petitioner is to affected land owners, which would be for property the cartway would

secure easements over. In this case, there are two land owners that the petitioner needs to serve notice.

Motion by Councilmember Musgrove, seconded by Councilmember Riley, to Adopt Amended Resolution #21-291 Designating Cartway Route and Ordering Public Hearing for Petitioned Cartway Access to Thorn Lake Property (PID #04-32-25-31-0001); Case of Thomas and Pattiann Kurak, using the alternate route through Shawn Acres Park with the amended resolution as stated.

Further discussion: Councilmember Musgrove thanked staff and residents for working together and bringing forward an alternate route, noting it shows a good working relationship.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Riley, Heineman, Howell, Specht, and Woestehoff. Voting No: None.

7.02: Consider Hiring an IT Support Technician Backfilling a Vacant Position

This item was removed upon adoption of the agenda.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced the upcoming EDA sponsored Ramsey Business Expo on Saturday, October 16, 10 a.m. to 2 p.m., at the Adrenaline Sports Center.

City Administrator Ulrich stated the Public Works Department will be hosting an Open House at the new Public Works facility on October 16, 2021, from 2 p.m. to 4 p.m.

City Administrator Ulrich stated the Public Works Committee will meet on Tuesday, October 19, 2021 and the next City Council meeting is on Tuesday, October 26, 2021.

City Administrator Ulrich announced that the newly hired attorney and Community Development Director/Deputy City Administrator will begin work on November 1, 2021.

Councilmember Musgrove thanked the Fire Department for holding two Open Houses this week, noting they did a great job of representing the Department and engaging residents. She sent pictures of the event to staff and encouraged residents to also share their pictures. Councilmember Musgrove stated the new fire truck is impressive.

City Administrator Ulrich reported that the Fire Chief estimated over 300 people attended the two open houses.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:29 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Deputy City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.