City of Ramsey
Agenda
Regular City Council
Tuesday, November 23, 2021
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings. To maximize social distancing due to the COVID-19 Pandemic, those that can join remotely are encouraged to do so. Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Presentation

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Note the Following Boards, Commissions, and Committee Meeting Minutes:
- Environmental Policy Board Meeting Minutes Dated August, 16, 2021
- Planning Commission Meeting Minutes Dated August 26, 2021
- Planning Commission Meeting Minutes Dated September 23, 2021
- Economic Development Authority Meeting Minutes Dated September 9, 2021
- Park and Recreation Commission Meeting Minutes Dated September 9, 2021
- Public Works Committee Meeting Minutes Dated September 21, 2021

2. Consider Escrow Agreement for Property Identification Number Division at 14503 Bowers Drive; Case of Robert Walker

3. Consider Hiring a Part-time Recreation Specialist Backfilling a Vacant Position

4. Consider Hiring a Mechanic in the Public Works Department

5. Consider Recommendation to Terminate a City Employee

6. Schedule Public Hearing for Adoption of 2022-2031 Capital Improvement Plan

7. Approve the Following Meeting Minutes:
1. City Council Work Session dated 11/9/2021
2. City Council Regular Session dated 11/9/2021

8. Approve Business Licenses

9. Approve Rental Licenses

10. Adopt Resolution #21-333 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 4, 2021 through November 17, 2021

11. Adopt Resolution #21-326 Adopting the 2022 Parking Ramp Maintenance Budget & Adopt Resolution #21-327 Allocating the Parking Ramp Maintenance Costs Per the Adopted 2022 Budget

12. Adopt Resolution #21-328 Adopting Special Assessment Rebate (Formerly Lessor of Special Assessment or Franchise Fee)

13. Adopt Resolution #21-329 Not Waiving Statutory Tort Limits

14. Adopt Resolution #21-320 Authorizing Partial Payment #14 to RJM Construction for Improvement Project 20-07 New Public Works Facility

15. Adopt Resolution #21-321 authorizing partial payment No. 4 to North Valley, Inc. for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements.

16. Adopt Resolution #21-322 Authorizing Partial Payment No. 3 to North Valley, Inc., for Improvement Project #21-02, Tiger Street Reconstruction.

17. Adopt Resolution #21-323 Authorizing Partial Payment No. 4 to North Valley, Inc. for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvement.

18. Adopt Resolution #21-324 Authorizing Partial Payment No. 3 to North Valley, Inc. for Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements.

19. Adopt Resolution #21-331 Approving Lease with Mille Lacs Motor Sports II, Inc. for Rear 18,200 Square Feet of 6701 Hwy 10 NW

20. Adopt Resolution #21-332 Approving Lease with Mille Lacs Motor Sports II, Inc. for Outside Storage at 6701 Hwy 10 NW

21. Adopt Resolution #21-335 to Approve a Three Year Union Contract with AFSCME

6. Public Hearing

1. PUBLIC HEARING: Introduce Ordinance #21-21 Amending City Code Article XVI – Tobacco, Sections 26-749 to 26-789

2. PUBLIC HEARING: Adopt Ordinance #21-24 Adopting the 2022 Schedule of Rates, Fees and Charges

7. Council Business

1. Adopt Resolution #21-334 Approving the Restoration of the 25-Year-Old Lake Itasca Boardwalk

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **5. 1.**

Meeting Date: 11/23/2021

By: JoAnn Shaw, Community Development

Information

Title

Note the Following Boards, Commissions, and Committee Meeting Minutes:

- Environmental Policy Board Meeting Minutes Dated August, 16, 2021
- Planning Commission Meeting Minutes Dated August 26, 2021
- Planning Commission Meeting Minutes Dated September 23, 2021
- Economic Development Authority Meeting Minutes Dated September 9, 2021
- Park and Recreation Commission Meeting Minutes Dated September 9, 2021
- Public Works Committee Meeting Minutes Dated September 21, 2021

Purpose/Background:

N/A

Recommendation:

N/A

Action:

N/A

Attachments

EPB 8 16 21 Minutes

Planning 8 26 21 Minutes

Planning 9 23 21 Minutes

EDA 9 9 21 Minutes

Park 9 9 21 Minutes

Public Works 9 21 21 Minutes

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/03/2021 03:05 PM
Form Started By: JoAnn Shaw		Started On: 11/02/2021 02:03 PM
Final Approval Date: 11/03/2021		

ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

On Monday, August 16, 2021, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present:	Chairperson Laura Moore Board Member Reid Bernard Board Member Michael Hiatt Board Member Jared Little
Members Absent:	Board Member Melissa Fetterley Board Member Michael Valentine
Also Present:	City Planner Chris Anderson City Council Liaison Chelsee Howell

1. CALL TO ORDER

Acting Chairperson Hiatt called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Little and seconded by Board Member Bernard to approve the agenda as submitted.

Motion carried. Voting Yes: Acting Chairperson Hiatt, Board Member Little, Bernard, and Moore. Voting No: None. Absent: Board Member Fetterley and Valentine.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated July 19, 2021

Motion by Board Member Moore and seconded by Board Member Little to approve the regular meeting minutes dated July 19, 2021.

Motion carried. Voting Yes: Acting Chairperson Hiatt, Board Member Moore, Little, and Bernard. Voting No: None. Absent: Board Member Fetterley and Valentine.

5. POLICY BOARD BUSINESS

5.01: Appoint New Chairperson (and Possibly New Vice Chairperson)

Acting Chairperson Hiatt commented that Chair Covart has stepped down from the EPB as she is moving outside of Ramsey, therefore a new Chair will need to be appointed. He opened the floor for nominations for the position of Chair. He noted that he would be willing to continue serving as Vice Chair but because of health issues he would not want the position of Chair.

Acting Chairperson Hiatt nominated Laura Moore as she expresses a lot of interest in the issues and takes time to research the issues.

Motion by Board Member Hiatt and seconded by Board Member Bernard to appoint Laura Moore as Chairperson of the EPB.

Board Member Moore accepted the nomination.

There were no other nominations.

Motion carried. Voting Yes: Acting Chairperson Hiatt, Board Member Bernard, Little, and Moore. Voting No: None. Absent: Board Member Fetterley and Valentine.

Chairperson Moore took control of the meeting.

5.02: Consider Natural Resources Aspects of Site Plan and Plat for G-Will Liquors

City Planner Anderson presented the staff report. He stated that the City has received applications for Site Plan review and Final Plat from Rademacher Companies, Inc. for a proposed new G-Will Liquors retail store, located at 15415 Saint Francis Boulevard.

Board Member Little referenced the island with two trees planted and asked if there would be irrigation to the island.

City Planner Anderson replied that he is unsure, noting that it would not be required. He noted that City Code does require parking lot landscaping. He noted that the Code was purposefully amended a few years ago to remove the requirement for in-ground irrigation as that conflicted with the City goal for water conservation.

Board Member Little commented that trees often do not thrive in island settings, especially in dry years like this.

City Planner Anderson commented that commercial projects are required to provide a two-year maintenance surety to ensure plantings survive two growing seasons.

Board Member Hiatt commented that he lives in this neighborhood and is a regular customer at Bill's. He stated that Bill's maintains their landscaping on the gas station site. He asked for details on whether Bill's met the landscaping requirements.

City Planner Anderson commented that he would agree that Bill's original site plan most likely met the landscaping requirements at that time.

Board Member Hiatt asked how many trees the applicant would like to take away from the required plantings on this site to add to the existing Bill's site.

City Planner Anderson replied that the applicant has not specified a number but was merely attempting to determine if the City would be open to that option. He noted that outside of the two-year maintenance period, if a tree is damaged and removed, there is not a requirement for replacement.

Board Member Hiatt commented that Bill's has maintained their site and trees well and therefore if they would like to add more trees to the Bill's site, that could be a smart move. He stated that he understands the concern of the applicant and would be willing to leave that be a negotiation between the applicant and staff.

City Planner Anderson commented that the trees that would be added to the Bill's site would still be covered by the two-year maintenance period.

Board Member Hiatt commented that he would see this similar to wetland replacement, where trees could be added close by rather than on the site and he would support the request.

Chairperson Moore commented that she also supports moving trees to the site south of Alpine if desired. She asked if the applicant has purchased the entire plat or just the southern portion of the plat.

City Planner Anderson commented that the applicant is working to purchase the parcel, which would be the southern three acres and the remaining 18 acres would remain as a separate parcel.

Chairperson Moore stated that she supports moving the buffer yard to the eastern side. She asked what would happen if the northern parcel were to develop in the future.

City Planner Anderson commented that if something is proposed in the future on the northern portion, a buffer yard could become a requirement for that future development.

Chairperson Moore stated that she would also be concerned with visibility of the business if all trees were required on the new site and therefore, she would support moving trees onto the Bill's site.

City Planner Anderson stated that it appears there is consensus to allow the applicant to move trees onto the Bill's site.

Motion by Board Member Hiatt and seconded by Board Member Bernard to recommend approval of the Landscape Plan and Tree Inventory and Preservation Plan contingent upon compliance with staff review comments in ProjectDox and the ability to relocate certain plantings to the south side of Alpine.

Motion carried. Voting Yes: Chairperson Moore, Board Member Hiatt, Bernard, and Little. Voting No: None. Absent: Board Member Fetterley and Valentine.

5.03: Consider Natural Resources Aspects of North Brook Meadows Preliminary Plat (Project No. 20-105)

City Planner Anderson presented the staff report. He stated that the City has received an application from Platinum Land for Preliminary Plat review of North Brook Meadow, located at the southwestern corner of Nowthen Boulevard and 175th Avenue.

Motion by Board Member Little and seconded by Board Member Hiatt to recommend approval of the Landscape and Tree Preservation Plans, contingent upon compliance with the staff review comments in ProjectDox and upon receipt of the final tree inventory.

Motion carried. Voting Yes: Chairperson Moore, Board Member Little, Hiatt, and Bernard. Voting No: None. Absent: Board Member Fetterley and Valentine.

5.04: Consider Natural Resources Aspects of Lennar Preliminary Plat (Project No. 20-122)

City Planner Anderson presented the staff report. He stated that the City has received an application for a Comprehensive Plan Amendment, Zoning Amendment, and Preliminary Plat from Lennar for a proposed residential development on the property generally located west of Armstrong Boulevard, south of 151st Lane, and north of Bunker Laker Boulevard.

Board Member Hiatt referenced the 35- or 45-foot corridor and asked if that would be the choice of the applicant. He asked whether the existing homeowners would have the ability to provide input.

City Planner Anderson replied that one existing homeowner attended the neighborhood meeting and had a preference for the berm. He stated that input has been relayed to the applicant. He noted that including a berm reduces the width of the corridor and related plantings and therefore most developers will attempt to utilize that method of density transitioning.

Chairperson Moore referenced the one property owner that attended the earlier meeting and asked if there would be another opportunity for residents to attend a meeting and provide input.

City Planner Anderson replied that there is a public hearing scheduled the following week with the Planning Commission and the Comprehensive Plan amendment will go before the City Council the following Tuesday as well. He stated that although the City Council case is not a public hearing, the Council has always been very inviting to allow members of the public to speak on an agenda item.

Motion by Board Member Little and seconded by Board Member Bernard to recommend approval of the Landscape and Tree Preservation Plans with the following contingencies:

- Revise all applicable plan sheets to provide either the 45-foot-wide corridor and required number of plantings or a 35-foot-wide corridor with a berm and required plantings to ensure compliance with the density transitioning standards.
- Provide a separate planting schedule for the density transitioning plantings and the base landscape plantings.

Motion carried. Voting Yes: Chairperson Moore, Board Member Little, Bernard, and Hiatt. Voting No: None. Absent: Board Member Fetterley and Valentine.

6. BOARD / STAFF INPUT

City Planner Anderson reported that the fall recycling event will be held on Saturday, September 25th and will be hosted at the new Public Works Facility campus.

Chairperson Moore thanked the Board for the appointment as Chair, noting that she will attempt to do her best.

7. ADJOURNMENT

Motion by Board Member Hiatt and seconded by Board Member Little to adjourn the meeting.

The meeting adjourned at 7:28 p.m.

Respectfully submitted,

_____

Chris Anderson
City Planner

ATTEST:

_____

JoAnn Shaw
Community Development Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, August 26, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer (virtual) Commissioner Bruce Anderson Commissioner Cheri Gengler Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Brian Walker
Members Absent:	Commissioner Andrew Dunaway
Also Present:	Senior Planner Chloe McGuire Brigl City Planner Chris Anderson Zoning Code Enforcement Officer Bria Raines Planning Technician Brian McCann City Council Liaison Matt Woestehoff

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner Peters, seconded by Commissioner VanScoy, to approve the agenda as presented.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Walker	aye
Commissioner Gengler	aye

Commissioner VanScoy aye
Commissioner Anderson aye
Chairperson Bauer aye

Motion Carried.

5. CONSENT AGENDA

5.01: Approve the July 22, 2021 Planning Commission Meeting Minutes
5.02: Adopt Resolution #21-232 Approving G-Will Liquors Site Plan (Project 21-127)
5.03: Consider Setback Requirements for Accessory Structures

City Planner Anderson noted that the information provided from Commissioner VanScoy to staff prior to the meeting will be reflected in the minutes.

Motion by Commissioner VanScoy, seconded by Commissioner Anderson, to approve the consent agenda as presented.

A roll call vote was performed:

Commissioner Anderson aye
Commissioner VanScoy aye
Commissioner Gengler aye
Commissioner Walker aye
Commissioner Peters aye
Chairperson Bauer aye

Motion Carried.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Request for a Variance to Utilize an Alternative Tree Inventory Technique for Trott Brook North (Project No. 21-130); Case of Sotarra

Public Hearing

Chairperson Bauer called the public hearing to order at 7:03 p.m.

Presentation

City Planner Anderson presented the staff report stating that the Environmental Policy Board supported the request to utilize the FRP technique within the planted areas due to the unique characteristics of these stands of trees (similar ages, sizes, species).

Commissioner Walker asked if the area shaded in green is the Peterson property and whether this is part of the Christmas tree farm.

City Planner Anderson confirmed that a portion is the Peterson property, and this portion is an active part of the Christmas tree farm. He stated that some of the trees would be removed as part of the Christmas tree farm operation.

Citizen Input

Tracey Rust, representing the applicant, clarified that the turquoise-colored area is the Peterson property and that is part of their Christmas tree farm. She noted that the Petersons hope to harvest most of that area as part of that operation this Christmas season.

Jeff Uker, 17121 Variolite Street, asked how it would be known that this method is accurate for counting. He stated that he would want to ensure that the counting method is accurate. He stated that when the project comes forward, he has a concern with density. He noted that he lives on ten acres and therefore transitioning to quarter acre lots would not be preferred, even with a 40-foot buffer.

Motion by Commissioner Anderson, seconded by Commissioner VanScoy, to close the public hearing.

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner Walker	aye
Commissioner VanScoy	aye
Commissioner Anderson	aye
Commissioner Peters	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:15 p.m.

Commission Business

Commissioner VanScoy stated that the information in the packet seemed to indicate work has been done in the past to ensure the accuracy of this type of process. He asked if City staff believes this process would be fairly accurate.

City Planner Anderson confirmed that staff has reviewed this and the EPB has reviewed this, and staff is confident that this method would provide an accurate representation of what exists. He confirmed that the information would be available if a member of the public wished to view it.

Commissioner Walker commented that going back to May of 2020, when there was a public hearing on this project, the residents have not supported this project and therefore he will not support any action on this project.

Motion by Commissioner VanScoy, seconded by Commissioner Gengler, to adopt Resolution #21-247 Granting a Variance to Utilize a Fixed Ratio Plot Sampling Technique within the Planted Woodlands on the Subject Property.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner VanScoy	aye
Commissioner Gengler	aye
Commissioner Walker	nay
Commissioner Anderson	aye
Chairperson Bauer	aye

Motion Carried.

6.02: Public Hearing: Consider Resolution #21-175 Denying a Home Occupation Permit for 8351 160th Ave NW (Project 21-119); Case of Jacob Johnson

Public Hearing

Chairperson Bauer called the public hearing to order at 7:18 p.m.

Presentation

Zoning Code Enforcement Officer Raines presented the staff report stating staff recommends denying the application for a Home Occupation Permit for a landscaping business at 8351 160th Avenue NW. This use will require additional maintenance of the neighborhood roadways at the cost of the public for public facilities and services. Additionally, staff has received complaints about the use and finds that the use is outside of what one would typically find in a residential setting. Staff finds that the use is more compatible with a commercial or industrial district.

Commissioner VanScoy asked what the issues are. He noted that there are standards for number of trips and outside storage.

Zoning Code Enforcement Officer Raines replied that there were two violations for the property related to the home occupation and trash.

Senior Planner McGuire Brigl stated that there are three different levels of home occupation permits and reviewed some of the related regulations for each level. She stated that this request falls into the third category of home occupation permits because of the number of people coming to the property. She stated that staff believes that this would be better suited for an industrial area and would be willing to work with the applicant to find a suitable location in Ramsey.

Citizen Input

Jacob Johnson, 8351 160th Avenue NW, stated that this has been going on since 2019 and did not believe he ever received a letter about this issue. He stated that he also reached out to staff to request a copy of the letter. He noted that he was provided a copy of a letter sent to the previous owners of the home related to a septic system. He stated that he is down to four employees, which reduces the number of trips. He stated that the business does not function at the same level in the winter, as they operate at a smaller capacity for plowing. He noted that there are no landscaping materials kept on site at this time. He stated that his application included the hours of 7 a.m. to 5 p.m. but stated that they are typically done for the day around 3 or 4 p.m. He noted that he has also cleaned up the outdoor trash items on the property.

Chairperson Bauer stated that even with four employees, that would equate to eight trips. He asked the number of vehicles going out each day.

Mr. Johnson replied that two vehicles go out each day.

Chairperson Bauer asked if the landscaping material was planned to be stored on the left of the trees and received confirmation. He referenced a building shown on the aerial photograph and asked the purpose of that building.

Mr. Johnson replied that is a personal shed.

Commissioner Walker asked the resident's long-range plans for the business.

Mr. Johnson stated that he would like to build another shop on the very west of the property, on the other side of the trees. He stated that if that meant he detached garage needed to be removed, he would. He stated that at that time, everything would be moved to the west side of the property.

Commissioner Walker asked if there are woods to the west of the property for a bit before another home is encountered.

Mr. Johnson confirmed that to be true.

Commissioner Walker commented that if that occurred, no one would even know this business was back there unless they went back and looked.

Commissioner VanScoy asked the purpose of the building.

Mr. Johnson replied that he would store equipment inside the building.

Chairperson Bauer asked the largest structure size that would be allowed.

Senior Planner McGuire Brigl commented that staff could look into that but would need the square footage of the existing accessory buildings to provide an accurate number.

Commissioner Gengler asked the number of work-related vehicles on the property.

Mr. Johnson replied that there are four pick-up trucks.

Senior Planner McGuire Brigl asked if the trucks pull trailers and if those exist on the property.

Mr. Johnson confirmed that there are two trailers. He also confirmed that employees drive to his property and leave their personal vehicles onsite and then two of the trucks with trailers leave for the day.

John Wagner, 16030 Kangaroo Street, stated that he has the closest adjoining property with a household. He stated that this activity does not bother him, and the employees are very pleasant and drive at slow speeds. He stated that when they come and go from the property with the equipment it is quiet. He stated that there are 50,000 people that attend Game Fair and the traffic they incur during that time is more than will ever occur in one year from this business. He stated that the employees come to the property and get into trucks in groups of two to leave and do their work for the day. He noted that on garbage/recycle days, ACE Solid Waste comes through with three different trucks, along with the other haulers. He commented that traffic is heavy on 161st with people dropping animals off at the kennel. He stated that Mr. Johnson is a small business that employs a few people and does not disrupt the neighborhood. He stated that there is a park in that area that is overgrown to the point where it provides a visual and sound barrier for that neighbor. He believed that Mr. Johnson should be allowed to continue his small business as it has created no problems. He provided photographs of the Game Fair traffic, overgrown park condition, and applicant's property. He stated that Mr. Johnson has been operating for a few hours and there have been no problems. He stated that typically the employees return to the property around 2 or 3 p.m. He believed that Mr. Johnson should be able to continue to operate his business.

Elijah Quarnstrom, 16001 Kangaroo Street, echoed the comments of the last speaker noting that he and his wife have no problems with the business. He believed that the initial complaints arose a few years ago in a similar manner as the complaints he received on his property. He believed that Mr. Johnson should be able to continue operating his business. He agreed that Game Fair creates a much larger problem and has people allowing hundreds of vehicles of park on lawns. He stated that they support the business.

Adam Stordahl, 16041 Kangaroo Street, also echoed the comments of the previous speakers. He stated that Mr. Johnson is a good guy with a light crew and does not generate much traffic from his business. He stated that he does not believe this is a nuisance and commented that the property looks much better than it did when the previous owners had the property.

Motion by Commissioner VanScoy, seconded by Commissioner Peters, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner VanScoy	aye
Commissioner Gengler	aye
Commissioner Walker	aye
Commissioner Peters	aye

Chairperson Bauer

Motion Carried.

Chairperson Bauer closed the public hearing closed at 7:41 p.m.

Commission Business

Commissioner Walker asked the traffic counts on 161st and Kangaroo Street. He stated that it seems that in the case of the City, the traffic from the trucks and employees is a big deal. He noted that he recently drove down 161st during Game Fair and found that to be a huge mistake. He was unsure how eight trips from the business cause a large impact on the road.

Senior Planner McGuire Brigl commented that staff does not have that information available. She agreed that Game Fair has a lot of traffic and noted that there is an overlay parking standard during the two-week duration of the fair. She stated that staff could not approve the permit administratively because of the number of trips and because of employees parking on the roadway.

Chairperson Bauer commented that the case did mention parking on the street. He asked if there could be a condition that employees and business vehicles do not park on the street.

Mr. Johnson replied that currently there are no business vehicles parked on the street. He stated that the employees have been parking on the street as he has not hauled in the class five material to create a parking area. He stated that he does have approval to create the parking area but wanted to wait to see if the Home Occupation Permit is approved before making that investment.

Commissioner VanScoy asked if the parking area would be near the second driveway in the back, which was confirmed by the applicant. He also asked and received confirmation that there is not landscaping material being stored outdoors at this time. He noted that the applicant has said that his long-term vision would be to construct a building that could house the equipment as well. He asked if there is an anticipated date for the structure.

Mr. Johnson replied that he would like to have that built within the next three years.

Commissioner VanScoy asked if the nuisance items have been cleaned up.

Zoning Code Enforcement Officer Raines confirmed that she has been to the site and the nuisance items have been cleaned up.

Motion by Commissioner Walker, seconded by Commissioner VanScoy, to recommend that City Council adopt Resolution #21-175 Approving a Home Occupation Permit for a Landscaping Business at 8351 160th Avenue NW, conditional upon the addition of the second driveway and off-street parking area.

Further discussion

Commissioner Anderson stated that he is debating his decision on this request. He stated that he likes the idea that the business is growing but adding another building would seem to support moving the business to a commercial lot. He asked if the applicant has spoken with staff about available commercial spaces. Chairperson Bauer noted that whether there is a business or not, there is a maximum square footage pertaining to accessory buildings that would regulate that activity. Senior Planner McGuire Brigl confirmed that to be true. Mr. Johnson stated that the additional building would not be related to business growth, but the intention to move things to the end of the street and stored indoors. He noted that he would be willing to remove the existing detached garage in order to accomplish that goal. Commissioner Gengler stated that she is also conflicted. She asked the guarantee that the business would not continue to grow in this location. She stated that she could support this business for this location but would not want to see it continue to grow larger in this location. Mr. Johnson stated that if the business grows out of that space, he would move it to a different location. Commissioner Gengler asked if there could be limitations on the home occupation. Senior Planner McGuire Brigl confirmed that conditions could be put upon the permit. She reviewed the regulations that are placed within the Home Occupation Permit. Zoning Code Enforcement Officer Raines stated that the number of roundtrips would be included in the permit regulations, noting that the application requested 16 trips. Commissioner Walker asked if the action on the table would satisfy what the applicant needs. Mr. Johnson confirmed that 16 would be the maximum number of trips. He stated that in the winter there is no traffic in and out unless it snows.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner Walker	aye
Commissioner Gengler	aye
Commissioner VanScoy	aye
Commissioner Anderson	aye
Chairperson Bauer	aye

Motion Carried.

6.03: Public Hearing: Consider Preliminary Plat and Zoning Amendment for Lynwood Subdivision on PID #20-32-25-44-0003 (Project No. 21-122); Case of Lennar

Public Hearing

Chairperson Bauer called the public hearing to order at 7:59 p.m.

Presentation

City Planner Anderson presented the staff report stating that staff recommends approval of the Zoning Amendment to rezone the R-3 Residential (High Density) portion of the subject property to R-2 Residential (Medium Density) but does not support rezoning the R-1 Residential (MUSA) – 80 area to R-1 Residential (MUSA) – 65. Approval of the Zoning Amendment needs to be

contingent upon approval of the CPA. Staff recommends approval of the Preliminary Plat with the following contingencies (which have been incorporated into the draft resolution):

- Approval of the Zoning Amendment to rezone R-3 Residential (High Density) to R-2 Residential (Medium Density)
- Approval of the CPA
- Approval of Anoka County for second access onto Armstrong Boulevard
- Full compliance with density transitioning requirements
- Modifications to ensure compliance with all bulk standards of the applicable zoning district(s).

Chairperson Bauer asked if these should be considered as two separate actions.

City Planner Anderson confirmed that he would recommend taking two separate actions.

Chairperson Bauer referenced the comment from the Metropolitan Council related to livable community eligibility and asked for clarification.

City Planner Anderson stated that the action of the Council did not include identification of other areas to guide as high density.

Chairperson Bauer asked if the City would risk eligibility for funds if this Comprehensive Plan amendment were approved without adding additional high-density housing.

Senior Planner McGuire Brigl noted that was already decided by the City Council. She stated that this conversation is related to the rezoning and preliminary plat as the Council has already acted on the Comprehensive Plan amendment and decided not to reguide additional land.

Commissioner Peters asked if there is guidance on whether trees last longer on flat land or berms. He stated that in his neighborhood trees were planted on a slope and half of them are now dead.

City Planner Anderson commented that there is a technique that can be used to place trees on a berm. He stated that it is not unusual for there to be some mortality with plantings, noting that regular watering is a factor when being established. He stated that it is feasible and practical to plant on a berm.

Commissioner Peters stated that if there are plantings on a berm would that reduce the ability for homeowners to put features on their property.

City Planner Anderson commented that backyards would terminate at the start of the transition corridor and therefore it would not have an impact on what can be done on private property. He stated that the density transitioning corridor would need to be placed in its own lot under separate ownership to avoid that situation.

Commissioner VanScoy asked who would own the transition corridor.

City Planner Anderson stated that in this instance it sounds like the HOA would maintain ownership of that area.

Commissioner VanScoy asked how it would work if there was not an HOA.

City Planner Anderson stated that another option would be for that land to be deeded to the City once installed and established. He stated that in this scenario it would be likely that the HOA would own that parcel.

Chairperson Bauer asked if the City Council provided input on the 80 foot lots versus the 65-foot lots.

City Planner Anderson stated that the Council would prefer to see the property remain as 80 foot lots as a transition into the existing developed neighborhoods.

Councilmember Woestehoff stated that it was an overwhelming consensus that the property remains at 80-foot lots. He asked the Commission to also support the 80-foot-wide lot requirement to avoid the situation where the Commission supports 65-foot lots only to get to the Council and have that denied.

Citizen Input

Paul Tabone, Lennar, thanked the Commission to listening to the request. He noted that he has been working closely with staff to propose different layouts for the property. He stated that at this time they are down to the lot sizes, noting that the Council was clear about the desire for 80-foot-wide lots. He stated that they are working with staff on the secondary access. He stated that the density transitioning is the biggest challenge. He noted that with the desire of the Council to have 80-foot lots, the depths of those home sites would be shortened if that transition area is put into its own parcel. He hoped that there could be some flexibility on that. He stated that he understands how important berming and density transitioning is in the City of Ramsey. He stated that this site is a challenge, surrounded by business, municipal, and rural residential uses. He asked if there could be flexibility in the density transitioning plan if the intent is still met. He stated that the draft landscape plan included as many trees as recommended by the landscaper per size at full maturity, which falls short of the requirement. He stated that if a berm is added, that would take space from the backyards of the residents. He commented that there are some fairly significant existing tree lines to the north and west of the site. He stated that an adjacent property owner previously made the comment that he would even support 65-foot lots, if properly screened. He noted that property has a row of evergreens and suggested that perhaps a row of evergreens be added on this site to increase the thickness of that screen. He stated that would meet the intent of screening without reducing the backyard sizes. He stated that if home sites cannot be platted to the lot line, as shown, it would create a challenge in having 80-foot lots. He commented that staff has been great to work with throughout this process.

Chairperson Bauer asked the concern with the size of the 80-foot lots.

Mr. Tabone reviewed the depth that is needed in order to meet the 10,000 square feet lot size for an 80-foot-wide lot. He noted that if the density transitioning corridor is required, that portion of the site would be rendered undevelopable at 80 feet wide.

Chairperson Bauer asked if a variance could be issued for that section of the property related to minimum lot size.

Senior Planner McGuire Brigl confirmed that a minimum lot size variance could be provided, noting that would need to occur through separate action at a future meeting.

Kyle Swenson, 15049 Iguana Street, stated that this project seems to be a moving target as he has had different layouts mailed to him. He stated that the original layout would have had four 65-foot lots and three ponds that would come near his property but with the design change there would be several more homes along the existing residential boundary. He stated that the solution would be to include the buffer and remove a lot in order to have the minimum lot size met against that existing residential property line. He stated that the existing residents want to see a transition as it will be quite a difference to have 140 homes compared to the cornfield that exists. He stated that he likes the 80-foot-wide lot requirement and would suggest the developer remove a few lots in order to support that buffer.

Motion by Commissioner Peters, seconded by Commissioner Walker, to close the public hearing.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner VanScoy	aye
Commissioner Walker	aye
Commissioner Gengler	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 8:31 p.m.

Commission Business

Chairperson Bauer suggested the Commission begin with the requested rezoning.
Motion by Commissioner Anderson, seconded by Commissioner VanScoy, to recommend that City Council adopt Ordinance #21-19 Approving a Zoning Amendment to Rezone Portions of the Subject Property from R-3 Residential (High Density) to R-2 Residential (Medium Density).

A roll call vote was performed:

Commissioner Gengler	aye
Commissioner VanScoy	aye

Commissioner Walker	aye
Commissioner Anderson	aye
Commissioner Peters	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer noted that the second request is related to the preliminary plat and asked staff to display the list of contingencies that were included in the staff report.

Commissioner VanScoy stated that he is a little confused on how the transition can have common ownership and how it is configured with the lot. He stated that the applicant stated that the transition area is currently part of the lot.

City Planner Anderson stated that as the applicant proposed, the density transition corridor is part of the individual lots, but City Code states that corridor should be held common ownership, such as a separate entity like an HOA. He confirmed that changes would be needed in order to meet that requirement of the Code. He stated that each individual lot should meet the lot width and area requirements, separate from the density transition area.

Commissioner VanScoy commented that if the layout is configured in that manner, the density corridor should not impact the lot depth.

City Planner Anderson stated that if laid out in that manner from the start, there would not be an issue. He stated that originally, these lots were proposed at 65 feet and under that scenario the lots would have met the minimum lot size requirement and there was sufficient spacing for the density transitioning corridor to be held in separate parcel. He stated that the minimum lot size is larger for 80-foot-wide lots and therefore with the separate density transitioning corridor, 80 foot lots in that area could not meet the minimum lot size requirement.

Commissioner Anderson stated that this would mean yards would be smaller in that area and therefore a variance request would need to come back in the future to consider those smaller lots.

City Planner Anderson stated that the applicant could choose to revise the plan in order to show the required minimum lot size. He noted that a resident did suggest that a lot or two be removed in order to support meeting those requirements. He stated that if the applicant chose not to do that, they could come back to request a variance.

Mr. Tabone stated that he would like the ability to continue to work with staff on the density transitioning standards to determine if the intent can be met without dropping lots. He stated that this is not the first time they have dealt with a buffer, wetland, trees, or screening and therefore believed there were additional options outside of dropping home sites. He stated that they have already dropped a few townhomes and they want to ensure the project would be feasible in delivering a market need.

City Planner Anderson stated that within the density transitioning ordinance it states that alternatives can be used if agreed upon by the City and developer.

Chairperson Bauer asked if this type of issue has come before the Council during the tenure of Councilmember Woestehoff.

Councilmember Woestehoff replied that he cannot recall an instance of that nature in his time on the Council.

Commissioner Anderson asked if this should be tabled to allow the developer and staff to work this out.

City Planner Anderson stated that the Code does provide for some flexibility and that discussion as to whether the proposal would be reasonable could be discussed and decided upon by the City Council during its review.

Motion by Commissioner Gengler, seconded by Commissioner VanScoy, to recommend that City Council adopt Resolution #21-252 Approving the Preliminary Plat of Lynwood Subdivision with the contingencies outlined in the staff report.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner VanScoy	aye
Commissioner Gengler	aye
Commissioner Walker	aye
Commissioner Peters	aye
Chairperson Bauer	aye

Motion Carried.

6.04: Public Hearing: Consider Resolution #21-248 Approving Preliminary Plat for North Brook Meadows, Case of Landform on Behalf of Platinum Land, LLC (Project 21-131 – Hunt Property)

Public Hearing

Chairperson Bauer called the public hearing to order at 8:42 p.m.

Presentation

Planning Technician McCann presented the staff report stating that staff recommends approval of the project and recommends adoption of Resolution #21-248.

Citizen Input

Darrin Lazan, representing the applicant, commented that this is a fairly straightforward proposal. He acknowledged the work that has gone into the project throughout this time and thanked staff for their cooperation. He noted that they continue to work with the City and adjacent property in terms of developing roadways and infrastructure.

Carla Beaterman, 7050 175th Avenue NW, stated that there has been a lot of discussion on this property before today. She stated that they have been neighbors to the Hunt family for the past 43 years and wish that family the best, they still have strong concerns about the density of the development. She commented on the traffic on 175th and difficulty in attempting to get onto and off of Nowthen Boulevard. She asked if there has been a traffic study completed and whether this could move forward prior to attempting to solve the traffic problem. She asked if it is the plan of the City to retain rural residential property or continue to push until that does not exist. She noted that she has received two requests to develop her property in recent years. She stated that there are areas of Ramsey, in The COR and near Highway 10, where smaller lots have been developed and she would prefer to keep the rural area of Ramsey rural. She asked if the Commission and developer would consider less homes on increased acreage for those that desire the more rural atmosphere of Ramsey.

Chairperson Bauer stated that the zoning of the property is R-1, therefore the number of homes proposed meets the zoning of the property.

Senior Planner McGuire stated that under the R-1 80 standards the minimum lot size is .25 acres and therefore the 77 lots proposed falls under that requirement. She noted that the density falls lower than the maximum allowed. She stated that the proposal meets the density, lot size, and bulk standards. She noted that a traffic study is being completed for the property to the south and staff is working to coordinate those efforts and there will most likely be an additional turn lane recommended for 173rd.

Carl Beaterman commented that he is opposed to this as it appears to pack in too many homes into an area that does not show that population. He stated that the other properties in that area range from two to 50 acres in size. He did not believe this development is what the neighborhood deserves. He asked what would be included in the density buffer. He believed there should be five to ten acre lots on this property. He stated that the surrounding properties have livestock and did not believe this type of development fits in this area.

Chairperson Bauer commented that the property is zoned for 80-foot-wide lots, not two or ten acre lots.

Mr. Lazan commented that the buffer would be provided on the entire west side as required and on the east side as recommended by staff but not required. He stated that there is a landscaping plan detailing the buffer areas.

Mr. Beaterman commented that he believes that both the Hunt and Makowsky properties had a 400-signature petition against these developments. He noted that it sounds like the City will allow this to move forward even though the residents should have a voice in what happens.

Debra Musgrove, 15247 Fluorine Street NW, asked staff for clarification on whether the 80-foot lot size is the minimum and whether larger lots would be allowed.

Senior Planner McGuire Brigl commented that the minimum lot size would be 80 feet wide and .25 acres in size. She stated that any proposal that meets those minimums would have to be approved. She stated that the developer could choose to go with larger lots, but the City could not require that as the request meets the bulk standards. She stated that the buffer yard was added to benefit the existing residents and review the additional elements staff is recommending such as trails.

Chairperson Bauer asked how long the property has been zoned R-1.

Senior Planner McGuire Brigl stated that she is unsure but believes at least ten to 15 years.

Chairperson Bauer stated that the petition mentioned was against the smaller lot sizes.

Senior Planner McGuire Brigl confirmed that previous requests from this property and the Makowsky property included lot sizes of 55, 65, and 75 feet and that rezoning request was denied with very firm direction to continue with the 80-foot lots and no deviation from the bulk standards.

Chairperson Bauer stated that the City did listen to those property owners that signed the petition as that zoning request was denied and the zoning remained the same as it had been for years.

Senior Planner McGuire Brigl commented that residents can continue to reach out to staff to determine if there is something that could make the project more palatable for them, such as trees near the property line being saved or trails.

Ms. Beaterman referenced the Comprehensive Plan and asked if the City intends to maintain the rural community or whether it intends to have all the rural properties developed into small lots.

Senior Planner McGuire Brigl stated that there is a municipal urban service area (MUSA) and the properties within that area are meant to have City sewer and water services. She noted that the properties outside of that area are not guided for City utilities. She noted that the majority of acreage is not guided for City utilities.

John Weberg, 17512 Nowthen Boulevard, stated that he has concern with traffic and the road conditions. He stated that more vehicles would only increase the maintenance problems that already exist on the road. He asked if the Council has addressed how the road will be maintained. He asked if the developer has been on the property and whether there would be issues with the smell from adjacent livestock. He stated that it would not be fair to have new residents move to the area only to complain about the animals on adjacent properties.

Senior Planner McGuire Brigl stated that if the property is in compliance with the Code standards for keeping of animals (cows, chickens, etc.) there would be no issue, even if there is a complaint. She stated that she will follow up with the resident to address any concerns about his animals.

Lonnie Gray, 17530 Nowthen Boulevard, commented that there is currently semi and other vehicle traffic traveling at high speeds. He stated that the traffic problem needs to be addressed before adding more homes in this area.

Senior Planner McGuire Brigl confirmed that there is a traffic study currently being completed.

Motion by Commissioner Peters, seconded by Commissioner VanScoy, to close the public hearing.

A roll call vote was performed:

Commissioner Peters	aye
Commissioner VanScoy	aye
Commissioner Gengler	aye
Commissioner Anderson	aye
Commissioner Walker	aye
Chairperson Bauer	aye

Motion Carried.

Chairperson Bauer closed the public hearing closed at 9:14 p.m.

Commission Business

Commissioner Walker stated that in preparation for the meeting, he read 29 pages of minutes from the May 7, 2020 Planning Commission meeting. He stated that there was comment after comment about residents not being happy about these urban subdivisions coming into their rural area. He stated that Ramsey either needs to start protecting its rural areas or remove the mission statement from the Comprehensive Plan. He provided a letter from a resident on Variolite to be submitted for the public record. He commented that he was not a supporter of the Hunt or Makowski proposals during the first round. He noted that he has spoken with residents that have lived here for 30 or 40 years and not one of them can remember getting a letter about the rezoning of the Hunt or Makowski properties. He stated that Ramsey continues to say it will have a rural character, but it keeps shoving urban developments into the rural areas. He stated that he has sympathy for the residents that continue to voice their concerns only to be ignored by the Commissions, staff, and City Council. He stated that there is a flow chart within the budget documents that show that the staff and Council report to the residents of the community. He stated that over 400 people were ignored last year when they opposed this type of development. He hoped that everyone could come together to develop some sort of compromise. He stated that the residents that have lived in their property since 1978 do not want to wake up and see 77 homes sitting next to them. He stated that he cannot support a plat for this type of development if it is not supported by the residents. He stated that he will continue to be a voice for residents.

Chairperson Bauer stated that the petition that came forward before was in opposition for the smaller lots, which was not approved, therefore they have listened to the residents.

Commissioner Walker stated that all of the residents stated that they did not want smaller lots, but the Commission voted to allow the smaller lots to remain when it made its recommendation to the Council. He stated that the City Council was the voice that did not allow that change.

Chairperson Bauer acknowledged that the Commission supported allowing smaller lots on the interior of the plat with 80 foot lots on the exterior. He noted that the current proposal meets the zoning and bulk zoning regulations.

Commissioner VanScoy asked the consequences of denying a request that meets bulk standards and fall into the existing zoning.

Senior Planner McGuire Brigl stated that she is not an attorney, but if an application meets all the bulk standards, the Commission would be obligated to approve the request. She stated that if the request is not approved, the City would open itself up to liability.

Commissioner VanScoy stated that the preliminary plat is based on the existing standards for this zoning area, which has been in place for well over ten years. He commented that he understands the concern about development next door to an area where residents have lived for many years. He stated that the statement within the Comprehensive Plan is an attempt to balance the rural character of the community with urban growth. He did not believe the Commission has an option to deny the request at this time.

Senior Planner McGuire Brigl commented that conditions of approval could be added, if desired.

Commissioner Walker stated that if Ramsey keeps having urban growth in the rural part of Ramsey, there will no longer be a rural part of Ramsey. He stated that the City continues to shove urban developments into existing rural areas.

Commissioner VanScoy commented that when he was young, he lived on a farm in Coon Rapids. He stated that the urban sprawl continues to expand, and the City can attempt to control that the best it can.

Commissioner Walker stated that before he moved to Ramsey two years ago, he selected his home because of the statement in the Comprehensive Plan. He stated that if this development continues to happen in the rural areas, that statement is pointless.

Commissioner VanScoy commented that this decision on the zoning happened over a decade ago. He stated that if Commissioner Walker wishes to make those types of decisions, he should become a part of the development of the Comprehensive Plan.

Commissioner Walker noted that the Beatermans have lived in Ramsey since 1978 and asked if they were invited to be a part of the Comprehensive Plan and rezoning of the property.

Chairperson Bauer commented that the Comprehensive Plan identifies properties as urban and rural. He stated that this area is identified as R-1, while other areas are proposed to remain rural.

Motion by Commissioner Anderson, seconded by Commissioner Gengler, to recommend that City Council adopt Resolution #21-248 Approving Preliminary Plat for North Brook Meadows.

Further discussion

Commissioner Peters commented that a lot of the debate that happened tonight is reserved for the City Council. He stated that the job of the Planning Commission is to review the criteria and if those criteria are met, the application must be approved. He explained that there is more leeway for this type of debate with the City Council.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Peters	aye
Commissioner VanScoy	aye
Commissioner Walker	nay
Commissioner Gengler	aye
Chairperson Bauer	aye

Motion Carried.

7. COMMISSION BUSINESS

7.01: Consider Allowing Accessory Dwelling Units on Single-Family Residential Properties

Presentation

Planning Technician McCann presented the Staff Report stating that staff recommends that the Commission direct City staff to draft an ordinance to be presented at the regular September 23, 2021 meeting with edits as discussed during the meeting.

Commission Business

Commissioner VanScoy commented that this would be a potential ordinance and noted that he believed this discussion was meant to determine if the Commission would like to consider an ordinance. He believed that a step was skipped.

Planning Technician McCann stated that there is not official ordinance drafting at this time.

Senior Planner McGuire Brigl commented that this was meant to be a discussion and determine if the Commission would like to move forward. She noted that the City Council is interested in looking at an ordinance. She stated that staff continues to receive at least one request per month of this nature. She noted that the cost of senior housing is high, and the housing market also has high pricing, which is making more people think about living with a family member, or on the same property. She welcomed input from the Commission on whether they are interested in exploring this further and any other input they may have.

Commissioner Gengler asked why a basement conversion would not be allowed.

Planning Technician McCann stated that if someone wanted to convert a basement there would not be a way for the City to monitor that.

Senior Planner McGuire Brigl stated that some people are doing that already. She noted that if there is access to that basement area from the front door, a kitchenette could be added and a secondary living space for a family member could be created.

Commissioner VanScoy stated that he called some other communities to gather information. He stated that he spoke with Andover city staff and that city stated that they receive inquiries while they do not see many of those requests move forward. He noted that Nowthen and Anoka do not allow this type of activity and asked how many other communities actually allow this activity.

Senior Planner McGuire Brigl provided information on the cities that were selected, noting that most were chosen because there was a connection to the city staff and the ordinances were known to work well.

Commissioner VanScoy asked if there is a minimum lot size specified for other communities, noting that Andover requires 2.5 acres.

Commissioner Peters stated that if his neighbor were putting up a yurt or tiny home on his property, which is an 80-foot-wide lot, he would be opposed to that as he would believe the lot is too small. He stated that if the property is larger and meets the criteria, he would not be opposed.

Commissioner VanScoy asked what would be considered a reasonable sized lot.

Commissioner Gengler stated that she does not believe a lot would need to be huge to have an accessory building. She stated that sheds are already allowed and therefore she does not believe it would need to be a huge property. She stated that she would be comfortable allowing it on an 80-foot-wide lot in the R-1 zone.

Commissioner Walker stated that he would support a one-acre size, but also does not like excluding people from an opportunity to telling them to do on their own property.

Chairperson Bauer stated that perhaps more information could be gained on what is allowed by other communities, such as minimum lot size and any issues they have experienced.

Commissioner Walker commented that parking would be an issue on an 80-foot lot if there is an accessory dwelling structure. He stated that at least a half-acre or full acre lot would be needed in order to accommodate an accessory dwelling unit and parking.

Senior Planner McGuire Brigl commented that in order to maintain the character of a rural community, you would not want additional parking structures or driveways. She stated that staff believes that the property should still look like a single-family home. She noted that if there are

problems with a parking, the parking standards would be able to regulate that activity. She stated that if a family member were at your home, they would park in the driveway. She noted that the intent would be to have the property remain looking like one home or single-family home property.

Chairperson Bauer asked if the Commission would like to continue to study this issue and what additional information, they would like staff to gather.

Commissioner Peters stated that he would be open to additional discussion. He noted that if people have sufficient space, he does not see a problem allowing this activity. He stated that he would be concerned with allowing a camper in the backyard of an 80-foot lot. He stated that residents should be provided direction.

Commissioner Gengler stated that she supports this and agree it bears further discussion. She stated that the majority of requests are not going to be for an Airbnb activity but to allow an older family member to live on the property and spend time with their loved ones. She stated that some people will view it as a way to make money, but noted that could be included in the regulations, specifying that rental could not be done. She stated that additional regulation could also be added that would prevent a camper on wheels from being used.

Commissioner Anderson stated that he is not strongly in favor of this, noting that he would want a lot more information on the maximum square footage, minimum lot size, whether there would be inspection of the structures, and the type of neighborhoods where this would be allowed. He stated that if someone has 20 acres of land and wants to build a tiny house next to their home, that would be different than that same structure on a one-acre lot.

Commissioner VanScoy stated that he did not think he would support this but as discussion continues, he is more interested in continuing the discussion. He stated that this could have value for the community, especially related to care for aging parents. He stated that he would like to see more information on surrounding communities and their requirements along with any issues they may have experienced. He believed this would be worth the time necessary to complete additional study.

Senior Planner McGuire Brigl commented that people are already doing this to some extent and therefore having a way to permit the activity and make it safe would be great. She stated that they are attempting to streamline the ordinances and make the process more efficient and easier to use.

7.02: Review Ordinance Amending Digital Display Billboard Regulations

Presentation

Senior Planner McGuire Brigl presented the Staff Report stating that the Planning Commission should provide feedback on the draft ordinance and direct staff to bring the ordinance forward to City Council for final approval.

Commission Business

Commissioner Walker asked if this is City owned property that would be leased to a sign company. He asked if this ordinance would be intended to allow the City to do something that no other property could do.

Senior Planner McGuire Brigl commented that three signs would be allowed with spacing two miles between signs, therefore other properties would be allowed if they met that distance.

Commissioner Walker stated that his issue is that the Commission would be recommending an ordinance that only the City would benefit from financially.

Commissioner Anderson asked the size of the sign that the City currently has on Highway 10.

Senior Planner McGuire Brigl estimated the digital display section to be about 150 square feet.

Commissioner Anderson noted that the digital display section of the City sign is clearly too small while he believes the Champlin billboard is much too big. He stated that perhaps half of that size be allowed. He stated that it would be nice to generate revenue from the sign, but he was unsure that he wanted it to be owned by the City. He stated that perhaps the land is rented, which would generate income. He stated that sign height will also be an issue because the new interchanges may impact views.

Commissioner Gengler stated that she believes that the current proposal would have a sign company leasing the space from the City and the City would only have the one sign, which would leave two additional spots open for others that are interested.

Senior Planner McGuire Brigl confirmed that the City does have a vendor it has been working with and the City is working on lease negotiations with that vendor. She stated that the EDA and City Council have chosen the vendor and made the decision to allow this, therefore an ordinance is needed.

Chairperson Bauer noted that two other private parties could come forward with proposals if they met the requirements of the ordinance and spacing.

Senior Planner McGuire Brigl stated that the draft ordinance includes a stipulation that there would need to be some benefit to Ramsey, such as a welcome to Ramsey statement, or advertising space for the City.

Commissioner Gengler stated that she is concerned with the two privately owned lots. She stated that parts of the overlay are close to residential areas and asked if there could be stipulations on where the sign could shine to avoid impact to the adjacent residential areas.

Senior Planner McGuire Brigl commented that the residential zoned and mixed-use zoned properties were not allowed and noted that an additional stipulation could be added requiring a certain distance from residential property.

Commissioner Peters referenced the sign for Suite Living, noting that the sign is very bright.

Commissioner VanScoy commented that he likes the idea of consolidating the signage into certain areas. He stated that the City currently has a master sign plan for The COR, which states that there will be three monuments. He asked how this would interact with the signage for The COR.

Senior Planner McGuire Brigl commented that this would be a privately owned sign and would not be counted as a monument sign for the City.

Commissioner VanScoy asked if the concept of having three monuments for the businesses in The COR would be maintained. He believed that this should be reviewed as separate signage has been allowed within The COR and noted that there would be benefit to reviewing that signage plan.

Chairperson Bauer agreed that the sign ordinance should be reviewed because of the continued exceptions and variances that have been granted.

Councilmember Woestehoff commented that the Council discussed this when it made the selection for the vendor. He stated that the Council was not unanimously supportive, as he opposed this. He noted that this would however generate about $60,000 a year in revenue for the City from the land lease and the portion of the advertising sales the City would receive. He noted that the City would also be allowed to advertise its own messaging. He stated that there are currently three billboards between Armstrong traveling toward Anoka, noting that they are not always full with messaging. He noted that the other signage is related to business signage and would not be consolidated. He stated that he would believe that the regular billboards would be replaced with digital billboards if this is adopted. He stated that the EDA was unanimously supportive of this action.

Chairperson Bauer asked why Councilmember Woestehoff opposed this item.

Councilmember Woestehoff stated that he had several hesitations, one of which was that there were 80 signs between Armstrong and Anoka, on one side of the road. He stated that he is also concerned with the timing as the final plans for Highway 10 have not yet been finalized and could impact visibility. He stated that he also feels that digital billboard detracts from the rural character of Ramsey. He stated that he would also be concerned that businesses akin to advertising on digital billboards would be mainstream fast food type businesses. He stated that he does not want to see Ramsey overwhelmed with fast food restaurants and believes that Ramsey should aspire to be more of a Main Street community rather than a Coon Rapids.

Commissioner Anderson stated that his strongest objection is the size of 700 square feet. He stated that he would like to see that number much smaller. He stated that the nighttime illumination section may address the brightness concerns. He stated that his biggest concern is the size of the sign and whether the visibility would be impacted following the Highway 10 project.

Chairperson Bauer asked for input from the Commission on the maximum sign size.

Commissioner Anderson stated that he would suggest perhaps 400 square feet. He stated that he does not want to see a 600 square foot sign in Ramsey.

Commissioner Walker stated that if the sign is going to be leased out, businesses in surrounding communities can advertise in Ramsey versus the actual Ramsey businesses.

Councilmember Woestehoff commented that the vendor did provide preferential pricing to Ramsey businesses, it would allow businesses from other communities to advertise as well. He stated that the lease period was proposed at 30 or 35 years and the company committed to maintaining the sign during that period.

Chairperson Bauer commented that he did not believe the City could restrict businesses from other communities from advertising on the sign.

Councilmember Woestehoff noted that he found the proposed language in the previous vendor proposal which stated that 50 percent of advertising would be reserved for City messages and Ramsey businesses.

Commissioner Peters asked if there is language related to election messaging.

Councilmember Woestehoff confirmed there are stipulations that would prevent certain content, such as adult and political. He stated that although he agrees with Commissioner Walker, noting that he does not like the City being the only beneficiary, this City land might be the opportunity to test this out.

Chairperson Bauer asked if the language related to regulated content would be part of the lease or ordinance language.

Councilmember Woestehoff commented that he believed that language was within the lease but noted that the ordinance could also have language related to content.

Commissioner VanScoy stated that he is also concerned with the number of signs and is disappointed that this will not result in consolidation. He stated that he does not support this type of sign, but if this moves forward he would like to see a restriction related to the size of the sign.

Senior Planner McGuire Brigl commented that the pending lease would have a sign slightly smaller than 700 square feet. She recommended the discussion focus on location, distance between signs, number of signs, and architectural standards. She noted that the size of the sign has already been set.

Commissioner Anderson did not believe enough information has been provided. He stated that he would like information on placement, size, brightness, etc.

Senior Planner McGuire Brigl stated that the discussion from the Commission could be forwarded to the Council, but he would not recommend that this goes forward to ordinance.

Senior Planner McGuire Brigl stated that distance, location, brightness, and size of the sign is included in the draft ordinance.

Commissioner Anderson commented that he is not comfortable with the size of the sign.

Chairperson Bauer asked and received confirmation from staff that the City owned site has already been selected for one sign.

Senior Planner McGuire Brigl stated that the proposed size of the sign is 672 square feet.

Commissioner Gengler stated that perhaps an overall square footage is allowed for all three signs in total, so that the 672 square feet is subtracted, and the other two signs would have to split the remaining size allowed.

Commissioner Walker stated that he does not support this type of sign in Ramsey.

Senior Planner McGuire Brigl commented that the Commission can recommend denial.

Commissioner Walker stated that if the motion is for denial, it will most likely be overridden by the City Council and therefore the Commission would miss its opportunity to provide input.

Chairperson Bauer agreed that if the Commission has recommendations, it should include those for the Council.

Motion by Commissioner Anderson, seconded by Commissioner Walker, to recommend that City Council deny the ordinance.

Further discussion

Commissioner Anderson stated that he feels he does not have enough information. Senior Planner McGuire Brigl commented that the issue could be tabled. Councilmember Woestehoff advised of the upcoming joint meeting between the Planning Commission, City Council, and EDA and perhaps that would be a good time to discuss this item. Chairperson Bauer stated that the motion and second could be withdrawn and the issue could be tabled.

Commissioner Anderson withdrew his motion.

Commissioner Walker withdrew his second.

Motion by Commissioner Anderson, seconded by Commissioner Walker, to table this item until the time the joint meeting occurs with the City Council and EDA.

A roll call vote was performed:

Commissioner Anderson	aye
Commissioner Walker	aye
Commissioner Peters	aye
Commissioner Gengler	aye

Commissioner VanScoy aye
Chairperson Bauer aye

Motion Carried.

8. COMMISSION / STAFF INPUT

Senior Planner McGuire Brigl advised of the City's Happy Days Festival which will take place on September 11th. She provided a brief update on construction activity within The COR area along with other residential development in Ramsey.

Chairperson Bauer stated that at the last meeting he was appointed to represent the Planning Commission on the interview screening panel for the new Assistant City Administrator/Community Development Director. He provided a brief update on that process, noting that seven candidates were recommended to continue in the process. He stated that one candidate withdrew, which leaves six candidates moving forward. He stated that there were two additional interview panels between the City Council and City staff department heads.

Councilmember Woestehoff stated that yesterday and today they held the second round of interviews which included five candidates. He noted that all were extremely qualified and noted that the Council hopes to have a decision to bring a candidate onboard by mid-October.

Commissioner Walker read into the record the written letter he brought from a resident on Variolite related to the request from the Hunt property.

Chairperson Bauer asked if staff could research when the Hunt property was rezoned and the notifications that would have been provided at that time.

9. ADJOURNMENT

Motion by Commissioner Anderson, seconded by Commissioner Peters, to adjourn the meeting.

A roll call vote was performed:

Commissioner Peters aye
Commissioner Walker aye
Commissioner Gengler aye
Commissioner VanScoy aye
Commissioner Anderson aye
Chairperson Bauer aye

Motion Carried.

The regular meeting of the Planning Commission adjourned at 10:34 p.m.

Respectfully submitted,

_____
Chloe McGuire Brigl
Senior Planner

ATTEST:

_____
JoAnn Shaw
Community Development Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, September 23, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Randy Bauer Commissioner Bruce Anderson Commissioner Andrew Dunaway Commissioner Cheri Gengler Commissioner Eric Peters Commissioner Gary VanScoy Commissioner Brian Walker
Members Absent:	None
Also Present:	Senior Planner Chloe McGuire Brigl Planning Technician Brian McCann City Council Liaison Matt Woestehoff

1. CALL TO ORDER

Chairperson Bauer called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Bauer led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

Motion by Commissioner Peters, seconded by Commissioner Anderson, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Peters, Anderson, Dunaway, Gengler, VanScoy, and Walker. Voting No: None. Absent: None.

5. CONSENT AGENDA

5.01: Approve the August 26, 2021 Planning Commission Meeting Minutes:

Motion by Commissioner Peters, seconded by Commissioner VanScoy, to approve the consent agenda as presented.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Peters, VanScoy, Anderson, Dunaway, Gengler, and Walker. Voting No: None. Absent: None.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider Request for a Variance to Fence Height for 15337 Nowthen Blvd NW (Project 21-133); Case of Kristina Myhers

Public Hearing

Chairperson Bauer called the public hearing to order at 7:02 p.m.

Presentation

Planning Technician McCann presented the staff report stating that staff recommends adopting Resolution #21-253 granting a variance to fence height requirements for the front yard on the subject property.

Commissioner VanScoy asked if this would be a variance to the height for the fence and whether the gate required a variance.

Planning Technician McCann clarified that the gate is permitted, and the variance would only apply to the requested height of the fence.

Commissioner VanScoy commented that a variance does not set precedent and therefore wondered why other previous fence variances were referenced.

Chairperson Bauer commented that he believed that reference was made to show that it would not alter the character of the neighborhood as there is a similar fence in the neighborhood.

Senior Planner McGuire Brigl commented that staff is not saying the variance has to be granted because the neighbor has one but was simply stating that the fence would not alter the character of the neighborhood. She displayed the driveway as shown on Google maps and noted that it appears to be a road and therefore the property owners have a lot of vehicles coming down their driveway.

Citizen Input

Kristina Myhers, applicant, stated that they would like the fence for the safety and security of their home and to reduce the noise from the roadway. She stated that since the land use sign was placed in their yard, they have had 27 vehicles go through that circle of their driveway. She stated that they typically have three to five vehicles per week coming down their driveway. She stated that the fence would also help to keep wildlife out of their yard and keep their children safe.

Commissioner VanScoy stated that the applicant would be permitted to install a four-foot fence with a gate. He asked why a six-foot fence is desired.

Ms. Myhers stated that the six-foot fence would provide more privacy from the road and would reduce the noise from Nowthen Boulevard as well.

Commissioner Anderson asked the distance from the road to the home.

Ms. Myhers replied that her home is about 400 feet from the roadway.

Commissioner Anderson commented that he could not see the home from the road. He stated that he did not see how an additional two feet would help because the home is setback too far.

Ms. Myhers stated that a lot of the issue is privacy. She commented that with the number of vehicles coming down their driveway, they can then see the items in their yard such as the boat and four wheelers.

Senior Planner McGuire Brigl stated that staff has worked a lot with the applicant on different permits. She stated that the Myhers recently purchased the property and in an attempt to clean up the property, removed dead vegetation that previously acted as a buffer and therefore the noise has increased from the road traffic.

Ms. Myhers commented that in speaking with the previous owners there was a fence on that side of the lot until 2016 or 2017, but that section was removed by the previous owners.

Kevin Myhers, applicant, commented that when drivers are going down Nowthen Boulevard they can see the items that he owns and therefore the additional two feet would block that view and prevent theft attempts. He stated that even though they are 400 feet off Nowthen Boulevard, they are only 100 feet from Alpine.

Ms. Myhers stated that they are State licensed contractors and build 100 to 120 decks and porches per year. She stated that as contractors they wanted to follow the proper path to apply for the required fence permit. She stated that they chose to live in Ramsey and their business is based out of Ramsey and are familiar with staff as they pull permits for the decks and porches they construct. She stated that the neighbor to the north would possibly be interested in extending their fence to the north as well in order to create a safer environment for their children. She commented that it was a lot of work to clean up the dead vegetation, as the previous owners stacked brush, which is a fire hazard. She stated that the property looks nicer, but that vegetation removal increased the noise they hear from the road.

Motion by Commissioner Walker, seconded by Commissioner Gengler, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Walker, Gengler, Anderson, Dunaway, Peters, and VanScoy. Voting No: None. Absent: None.

Chairperson Bauer closed the public hearing closed at 7:16 p.m.

Commission Business

Motion by Commissioner Walker, seconded by Commissioner Peters, to adopt Resolution #21-253 granting a variance to fence height requirements for the front yard on the subject property.

Further discussion

Commissioner VanScoy commented that he feels a four-foot fence would be adequate. He stated that perhaps the ordinance should be reconsidered if six-foot fence heights continue to be approved. Commissioner Gengler stated that this situation is unique because that adjacent intersection is very busy with heavy amounts of traffic, in addition to the Google maps issue. She did not believe a six-foot fence would detract from this area and believed the variance criteria are met by the request.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners Walker, Peters, Dunaway, and Gengler. Voting No: Commissioners Anderson and VanScoy. None. Absent: None.

6.02: Public Hearing: Consider Request for a Variance to Minimum Lot Size for Multiple Proposed Lots in Lynwood Subdivision, Located West and South of 15050 Armstrong Boulevard (Project No. 21-122); Case of Lennar

Public Hearing

Chairperson Bauer called the public hearing to order at 7:19 p.m.

Presentation

Senior Planner McGuire Brigl presented the staff report stating that staff supports the request as it helps avoid potential impacts to a wetland complex on the subject property, creates a wider density transitioning corridor, and the resulting reduced lot sizes are just slightly below the minimum area requirement.

Commissioner Anderson asked for additional information on the outlot as it pertains to the back of the home. He asked the distance from the home to the outlot and whether there would be space for a deck, garden, or pool.

Senior Planner McGuire Brigl estimated that the lots are about 100 feet deep and noted that the homes would meet the backyard setback.

Commissioner Anderson stated that he would like to know the distance from the back of the home to the outlot line, noting that he wants to ensure there is room for the homeowner to enjoy the backyard.

Commissioner VanScoy asked if there is rationale between the 35 feet and 45 feet mentioned in the case.

Senior Planner McGuire Brigl stated that the berm will range from three to four feet and therefore some properties would have more of a berm than others. She stated that because of that some people would not get the full benefit of the berm and therefore an additional ten feet was added.

Commissioner VanScoy asked how many times an outlot has been used for transitioning in the past.

Senior Planner McGuire Brigl commented that the developments are handled on a case-by-case basis. She stated that some have been deeded to neighbors, some have been done under easements, and the outlot has been introduced as a new tool.

Commissioner VanScoy stated that he did not recall something like this situation. He stated that creating a 45-foot outlot and asking the developer to provide the additional space has taken away some of the lot space. He noted that previously that transition area would have been the whole lot with an easement. He stated that perhaps that ordinance should be revisited.

Senior Planner McGuire Brigl confirmed that in attempting to address one enforcement issue, another issue has arisen. She agreed that it would be appropriate to review the ordinance in the future.

Commissioner Anderson stated that there will be a similar issue any time there are 80-foot lots or larger abutting a new development.

Chairperson Bauer agreed that it would be appropriate to review this ordinance.

Senior Planner McGuire Brigl confirmed that staff would have time to review that as there are not any anticipated developments in the near future that would require transitioning. She noted that these calculations are estimates based on where a home could be placed on a lot and estimated a distance of 30 to 40 feet between the back of the home to the edge of the outlot. She noted that because the outlot is a shared greenspace amenity, there would be a reduced setback for items placed in a backyard.

Citizen Input

Paul Tabone, Lennar, stated that they have been working with staff and ensured there is sufficient space in the backyards for decks or porches. He stated that they will be cognizant of that as they continue to bring the development to fruition.

Chairperson Bauer asked if the property owners would be made aware that the berm is not their property, and whether there would be something in place to ensure subsequent landowners are aware as well.

Mr. Tabone commented that the outlot would be deeded to the HOA and would be incorporated as a common landscape or maintenance area. He noted that there are comments in the purchase agreement that states property owners should stay out of that area. He noted that the HOA documents and disclosures are recorded against property title.

Kyle Swenson, 15049 Iguana Street, stated that his property is directly west of this property. He commented that he likes the idea of the outlot. He stated that no matter what happens to the field that exists, it will take away from the enjoyment of his property but recognized that change is coming. He stated that there will be several homes in this development and if two homes are removed, this would meet all the City requirements. He recognized that Lennar is attempting to maximize profits, but the City rules should also be followed. He appreciated the 45-foot transition area with the berm and the redesigns that have been done but also believed that the rules should be followed. He stated that it is important for architects and developers to follow the rules that are set by City Code. He stated that he also wants to be reasonable and understands there is some give and take.

Commissioner VanScoy stated that he had a similar question. He stated that the developer followed the Code in the original proposal and in the past the transition area would have been done through easement and the underlying land would have been included in the lot size. He stated that because there have been issues in the past with people removing trees or altering the buffer area, the City now requires that transition area to be within an outlot which removes that lot area from the individual lot.

Mr. Swenson acknowledge that fact but noted that he will have six or seven homes along his property line, and the middle two lots are tiny. He stated that there will be a large home on the lot and tiny backyard that takes up almost the entire backyard. He stated that if one of those lots were removed and one additional lot to the north were removed, it would make the lots larger.

Chairperson Bauer referenced the four lots on the west side and asked what size backyard would be anticipated for those homes.

Mr. Tabone commented that the depths of the homes vary, noting that the pads are set to be 60 feet deep therefore the homes are typically 50 to 55 feet deep. He noted that there are some additional options such as a morning room or porch that would be another ten to 15 feet, but not all on the back. He stated that their building footprints do show an outdoor living space. He stated that there have been situations in multiple municipalities where the full lot size is credited to the property line with an easement placed over the density transitioning area. He stated that placing the density transitioning area into an outlot creates a tricky situation. He noted that they have already dropped lots from the original development proposal.

Chairperson Bauer asked if some of the homes would have a second story that protrudes further than the first floor.

Mr. Tabone commented that it would depend on the selections of the property owner. He stated that most property owners would choose a deck option. He stated that there is an option for a four-

season porch which could be on the second story of the home. He explained that would be a deck that is enclosed and typically comes off the middle of the home.

Mr. Swenson stated that it sounds like these homes will stay where they are and there would be the same amount of space between the new home and the existing properties, therefore it is just a matter of whether the outlot is used or the easement. He stated that in that instance he would prefer the outlot to ensure that density transitioning area remains protected and maintained. He stated that if homes are not going to be removed from the plan, he would prefer the outlot option.

Senior Planner McGuire stated that she remeasured the lots and most have 20 to 30 feet from the foundation area to the outlot line. She thanked Mr. Swenson for providing input throughout this process, noting that there were changes made to the plan based on his comments.

Commissioner Walker asked if the property was originally zoned for much higher density.

Senior Planner McGuire Brigl confirmed that the north and west boundary were zoned for 80-foot lots while the rest was zoned for apartment buildings, noting that the zoning was changed to support the townhomes.

Commissioner Walker asked and received confirmation that the zoning for the area where the variance is requested was never changed.

Motion by Commissioner VanScoy, seconded by Commissioner Walker, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Walker, Anderson, Dunaway, Gengler, and Peters. Voting No: None. Absent: None.

Chairperson Bauer closed the public hearing closed at 7:48 p.m.

Commission Business

Commissioner VanScoy stated this is unique because of the change in City policy in attempt to protect the density transitioning area.

Motion by Commissioner VanScoy, seconded by Commissioner Gengler, to adopt Resolution #21-273 granting a variance to minimum lot size for Lots 3-4 and 8-11, Block 1 of the proposed Lynwood Subdivision.

Further discussion

Commissioner Walker stated that it seems that residents request a variance, and it is a fight, but developers request a variance, and it is granted without a fight. He stated that if the City would not have created the problem requiring this variance, he would not have supported this. He stated that because of the change in City policy that created this hardship, he would support the request. Chairperson Bauer commented in the last two meetings staff recommended against a resident

variance, but the Commission ultimately approved those requests. Commissioner Anderson stated that the density transitioning area provides protection to the existing homeowners and therefore he would rather have the 45-foot corridor protected rather than having the new homeowners have the land to the property line. He believed that the protected corridor provides more protection to the existing property owners. Commissioner Walker stated that he agrees that the protected corridor would provide more benefit to existing property owners. He stated that if the transitioning area is to be done through outlot, perhaps an amendment is made to the ordinance to prevent the situation where a variance continues to be requested. Senior Planner McGuire Brigl agreed that the ordinance does need review and staff can bring something back to the Commission. Commissioner Gengler stated that the density transitioning area done through outlot also protects the new homeowners as they are aware from the beginning that the area is not part of their lot. Chairperson Bauer noted that easements are not always disclosed at the time of sale and that is why he asked the developer how the outlot would be recorded. Commissioner Walker stated that perhaps markers could be placed prior to the sale of the home to identify the property/outlot line. Mr. Tabone stated that typically the lot lines are staked so that it is clear in the field where the boundaries are. He stated that there are thorough HOA documents disclosed to buyers that must be signed but acknowledged that not all homeowners choose to read the documents. He described the process they follow to inform homeowners of the lot size and all other details. Councilmember Woestehoff stated that as someone that purchased a Lennar home, he was provided that information but did not pay attention to that. He stated that he does favor the outlot being owned by the HOA as that same information is not disclosed to the second property owner.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Gengler, Anderson, Dunaway, Peters, and Walker. Voting No: None. Absent: None.

7. COMMISSION BUSINESS

7.01: Consider Ordinance #21-15 Creating Additional Requirements for Driveways and Parking Pads

Presentation

Planning Technician McCann presented the Staff Report stating that staff recommends forwarding Ordinance #21-15 to the City Council for adoption.

Commission Business

Commissioner Walker stated that he agrees with parcels under two acres, but is unsure on the two to 4.99 acres, and does not support the requirements for five acres or more. He stated that he has ten acres and does not believe the proposed regulation would be appropriate for large lots. He stated that this would be a slippery slope where the City dictates what can be done on large properties. He understood the need to have this type of regulation on smaller lots in neighborhoods, as there should be requirements on where parking can occur in those situations. He noted that once a lot is over two acres, he did not believe the same regulation would need to exist.

Chairperson Bauer asked if there could be restriction on smaller lots without restriction on larger lots.

Planning Technician McCann stated that the current proposal could be altered to be more accommodating for larger lots, should the Commission desire. He noted that any changes could be made.

Senior Planner McGuire Brigl stated that distinction could be made, but it would need to state there is no restriction on larger lots if that is the desire.

Chairperson Bauer stated that perhaps there is language stating the restriction for lots under 2.5 acres but then language stating no restriction for lots over 2.5 acres.

Senior Planner McGuire Brigl confirmed that could be done. She stated that the larger lots could also be based on the 35 percent building coverage restriction, noting that larger lots will not typically exceed the 35 percent building coverage.

Commissioner Anderson referenced the requirements shown for Andover. He believed that a line should not be drawn on lots over 2.5 acres as long as the parking is not occurring in the front yard. He agreed that there should be limited or no restrictions for lots over 2.5 acres.

Commissioner Gengler commented that even if a property is a large space, there are still neighboring properties. She believed the 35 percent building restriction would provide adequate guidance.

Commissioner VanScoy stated that in reviewing the regulations of other cities, Andover is the only city that mentioned lot size whereas other cities only allowed driveway parking. He stated that Ramsey would then be accommodating in allowing additional parking on a parking pad.

Senior Planner McGuire Brigl confirmed that Ramsey is generous in its parking allowances and accessory building sizes.

Commissioner Anderson stated that there are cases where people park nine or ten vehicles in their backyard and turn it into a salvage lot.

Senior Planner McGuire Brigl confirmed that those types of complaints are often received by City staff from neighboring property owners. She stated that it would be nice to have this concrete direction to provide to property owners.

Commissioner Walker stated that he looks at this different than other members because he has ten acres on which he has three large trucks, a horse trailer, and another large trailer. He stated that he parks his items in an orderly manner. He stated that all the properties in his area are five to ten acres in size, many of which have tractors and other equipment. He did not feel that the City should tell him he would have to get rid of a trailer because his maximum square footage for parking is exceeded.

Commissioner VanScoy was unsure the City would dictate that would have to be removed.

Senior Planner McGuire Brigl commented that if there were a complaint, staff would tell him that pavers are needed along with a $25 permit. She stated that if the parking regulation, as proposed, were exceeded, a conditional use permit or variance would be needed.

Commissioner Walker stated that he did not see the reason to make homeowners go through that process.

Commissioner VanScoy stated that perhaps additional space is allowed through conditional use permit. He stated that when it gets out of hand and complaints are generated, it becomes an issue.

Commissioner Walker referenced a case the Commission recently reviewed related to code enforcement where a neighbor received a violation and then turned in other neighbors because they were mad. He stated that is what he is worried about. He stated that if someone has a junkyard, he supports making that person clean it up. He stated that on the other hand, he has multiple vehicles to complete the work that is necessary on his property and to support his horses. He noted that is not unique when you are in rural Ramsey. He stated that he does support the regulation on smaller lots but would not want the same regulation on larger lots.

Commissioner Anderson asked if a pad is designed as a shed or building. He asked if a lean-to shed that vehicles are parked under considered a pad.

Senior Planner McGuire Brigl stated that a lean-to would count as a structure. She stated that this would apply to parking pads. She stated that perhaps they start with the regulation on lots under 2.5 acres and then complete a review in one year.

Commissioner VanScoy asked the parking guidelines currently and whether they are by acre.

Senior Planner McGuire Brigl reviewed the current parking regulations.

Commissioner Walker asked the lot sizes that are creating the current issues.

Senior Planner McGuire Brigl replied that there are issues on all sized lots. She stated that there are parking issues on tiny lots, huge lots, and everything between.

Commissioner Walker stated that if small lots of account for 75 percent of the problem, it would make sense to deal with that now and leave the larger lots.

Commissioner Anderson agreed that they should start small and work their way up.

Senior Planner McGuire Brigl stated that the Code currently does not have a limit on parking pads and therefore people are paving and putting down a lot of gravel.

Chairperson Bauer stated that when looking at the zoning districts there are districts with 2.5 acre lots but not two acres. He suggested that the regulations apply to 2.5 acre lots and lower, placing

requirements in conjunction with the lot sizes in the different zoning districts. He summarized that the proposed ordinance is too restrictive, and the Commission would favor regulation of lots 2.5 acres and smaller with no restriction on lots larger than 2.5 acres at this time.

Commissioner Walker asked how many vehicles could be parked on a 2.5-acre lot or less.

Senior Planner McGuire Brigl replied that six vehicles could be parked outdoors and no limit on indoors.

Commissioner Walker commented that he did not believe a 300 square feet would be enough to cover that. It was noted that some of those six vehicles would be parked in the driveway.

Senior Planner McGuire Brigl stated that four vehicles parked on a pad would be 1,000 square feet which would be 1/10 of the lot.

Commissioner Walker stated that he would like to see 500 square feet.

Commissioner VanScoy stated that a standard parking space is nine feet by 18 feet.

Senior Planner McGuire Brigl commented that 500 square feet could be a nice round number to start with and see if that works for what people need. She stated that they would still intend to review this in one year to determine if the changes work.

Chairperson Bauer summarized the direction of the Commission to allow one pad of 500 square feet on lots of 2.5 acres or less. He stated that staff will bring back the proposed ordinance for review again at the next meeting.

Commissioner Dunaway asked if there would be anything regulating the distance from the property line.

Senior Planner McGuire Brigl stated that currently parking pads following setbacks for accessory use.

7.02: Consider Allowing Accessory Dwelling Units on Single-Family Residential Properties

Presentation

Planning Technician McCann presented the Staff Report stating that staff recommends directing City staff to draft an ordinance to be presented to the Planning Commission during its regular meeting on October 28, 2021 with edits as discussed during the meeting.

Commission Business

Commissioner VanScoy commented that he is a little uncomfortable with the concept of allowing rental of these units. He noted that many regulations require a familial connection. He stated that

it seems to make sense to allow these units in those instances where a family member needs additional care but was unsure of allowing these to be used as rentals.

Chairperson Bauer commented that he has a 97-year-old mother-in-law that lives with them. He stated that he could see the benefit of having this type of structure for her but asked what would happen with that structure when she is no longer using it, or when they sell the home.

Senior Planner McGuire Brigl stated that staff considered that as well, noting that there have been concerns with rentals. She noted that they are attempting to be generous with the ordinance and there is a regulation that requires the property owner to live in the main home or accessory dwelling unit, which should ensure there are not problems. She agreed that in most instance a family member is using the unit and used the example of a college student whose parents perhaps charge rent in order to prepare them for the world.

Commissioner Walker stated that he likes the regulation Dayton has on attached versus detached and the required lot sizes. He stated that he is in favor of this action as people will do it anyways and the City would be able to capture license revenue.

Commissioner VanScoy stated that in addition to revenue this also provides quality control to ensure the structures are safe.

Commissioner Anderson stated that he started in favor of this action, and commended staff on the research completed. He stated that after reading the research, he is against this action as it would create two houses on a single-family lot. He asked what would happen when the people are gone that needed the accessory dwelling structure, noting that the next owner could use it for purposes not intended. He did not believe Ramsey should do this at this time and he felt it would open the City up to having more buildings. He asked if the accessory dwelling unit would be taxed as another home.

Commissioner Peters stated that a person is taxed on livable space, and therefore this would increase the taxes paid on the property as the property value would increase.

Chairperson Bauer commented that when looking at the demographics and the increase in the aging population, there is and will continue to be, a need for people to care for their aging family members. He noted that not everyone has space for that in their home and this would create another opportunity to care for an elderly parent or family member.

Senior Planner McGuire Brigl commented that this would bring more people to Ramsey and allow people to age in Ramsey without increasing density. She noted that accessory dwelling units can also be an opportunity for a fun Airbnb experience which opens more people to the beauty of Ramsey. She stated that they are attempting to make it easy for people to do as typically these units are expensive to build. She noted that this will be an investment in properties for those that choose to do so.

Commissioner Gengler stated that she is very much in favor of having this ordinance in place as more requests will most likely come forward for this type of unit. She also believed that this makes

sense. She commented that it is expensive to build these units and therefore she did not believe there would be a rush of applications.

Commissioner VanScoy stated that he also liked the Dayton ordinance which separated detached and attached units and would like to see that in the Ramsey ordinance.

Chairperson Bauer stated that he was a bit concerned with the clause that the Dayton ordinance included related to an expiration as the building would still remain.

Commissioner Walker stated that he thinks the idea would be that if he built the unit and obtained the proper license, that would expire when the property is sold, but the new property owner would be able to apply with the City to obtain their own license.

Chairperson Bauer noted that Dayton uses an Interim Use Permit, which he does not favor using. He believed that an ordinance should address subsequent ownership.

Commissioner VanScoy noted that the Dayton ordinance only allows familial occupation. He stated that Ramsey would allow rental and therefore that would be irrelevant.

Senior Planner McGuire Brigl stated that a lot of cities in Iowa were previously challenged on the definition of family and did not believe that is something Ramsey wants to get in the business of; regulating who is or is not family. She stated that if the units are desired, she would suggest they be allowed and not dictate who lives in the unit.

Commissioner Walker commented that he would like to see a draft following the Dayton model, without the IUP. He stated that for attached units he would like to limit the lot size that it could be on.

Commissioner Gengler stated that she believed that internal units are already allowed without permitting.

Senior Planner McGuire Brigl confirmed that as long as the unit can access the front door from the interior, it is currently allowed.

Senior Planner McGuire Brigl summarized the input from the Commission and noted that staff will prepare a draft ordinance for the Commission to review at its October meeting.

Commissioner Gengler asked if the Commission would support these units on lots under 2.5 acres.

Commissioner Walker commented that he believed the direction was to allow attached on lots under 2.5 acres and detached would be allowed on lots over 2.5 acres.

Senior Planner McGuire Brigl commented that she did not believe there would be many requests on smaller lots because of the required setbacks and maximum lot coverage requirements.

8. COMMISSION / STAFF INPUT

Chairperson Bauer noted that at its next meeting the City Council will consider the hiring of a new Community Development Director/Deputy City Administrator.

Commissioner VanScoy asked if moving the Commission meeting to the fourth Thursday of the month is working as intended.

Senior Planner McGuire Brigl confirmed that the date change is working and noted changes to the meeting date that would occur in future months to avoid holidays.

9. ADJOURNMENT

Motion by Commissioner VanScoy, seconded by Commissioner Peters, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Bauer, Commissioners VanScoy, Peters, Anderson, Dunaway, Gengler, and Walker. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 9:04 p.m.

Respectfully submitted,

_____
Chloe McGuire Brigl
Senior Planner

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, September 9, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Scott Cords
Member Chelsee Howell
Member Rachal Johnson
Member William MacLennan
Member Michael Olson
Member Chris Riley
Member Jim Steffen

Members Absent: None

Also Present: Sean Sullivan, Economic Development Manager

1. CALL TO ORDER

Chairperson Cords called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Riley, seconded by Member Steffen, to approve the agenda.

Motion carried. Voting Yes: Chairperson Cords, Members Riley, Steffen, Howell, Johnson, MacLennan, and Olson. Voting No: None. Absent: None.

3. CONSENT AGENDA

3.01: Approve Meeting Minutes Dated August 12, 2021

Motion by Member Steffen, seconded by Member MacLennan, to approve the August 12, 2021, minutes as presented.

Motion carried. Voting Yes: Chairperson Cords, Members Steffen, MacLennan, Howell, Johnson, Olson, and Riley. Voting No: None. Absent: None.

4. EDA BUSINESS

4.01: Consider Purchase Agreement for Lot 4, Block 1, Riverside West; Case of Windows and Doors USA (Portions may be closed to the public)

DRAFT

Economic Development Manager Sullivan presented the staff report.

Member Riley stated that he would like to hear from the applicant.

Frank Serna, applicant, stated that he has been working with staff for the past year. He stated that he has been in business since 2000 and is currently located in Ham Lake. He stated that he has had a hard time finding a property that would work for his business and believes that this would be a good location. He stated that he owns four businesses and is working to grow the windows and doors business and provided additional details on the Weathershield products they will highlight in the showroom.

Member Steffen asked the number of employees.

Mr. Serna replied that he did have 17 employees at one time but that was reduced to seven and now down to three. He stated that he would look to bring in ten employees with the expanded location in Ramsey.

Member Olson thanked him for his service and stated that it sounds like this is well thought out and he is excited about it.

Chairperson Cords asked if all the businesses would be run out of this location.

Mr. Serna replied that two of his businesses are home-based. He stated that the general contracting company that he owns is kept to a minimum, with 12 customers perhaps per year. He provided background information on how his general contracting business led to him starting the window and door business.

Chairperson Cords commented that it sounds like a good opportunity and a good fit for Ramsey.

Member Johnson commented that she knows the applicant's wife and asked if she should abstain from voting. She confirmed that it is just a personal relationship.

Member Riley commented that because it is just a personal relationship, he did not believe she would need to recuse herself.

Member Steffen stated that this will be a great project for Highway 10, and he will be excited to never again call this property the old bookstore.

Member Riley asked if there have been negotiations on the property price.

Economic Development Manager Sullivan stated that the hardest part was finding a property that would be suitable for the use. He stated that the offer provided by the applicant was fair and therefore he did not push back. He stated that the asking price was $4 per square foot, while the offer was around $3 per square foot in addition to what this development would bring to the site. He noted that this site would have great visibility from Highway 10.

DRAFT

Mr. Serna commented that staff had been great reaching out to him and following up. He noted that the main reason for the length of time was that he was trying to find a site that had a structure that would work for him. He noted that because he was unable to do that and Economic Development Manager Sullivan continued to reach out to him, he decided to pursue this site and build.

Member MacLennan asked if there is a timeline for construction.

Mr. Serna replied that he would like to begin as soon as possible. He stated that they are working on the blueprints and Weathershield will do the inside build out.

Motion by Member MacLennan, seconded by Member Steffen, to recommend that the City Council approve the Purchase Agreement for Lot 4, Block 1, Riverside West, subject to City Attorney review.

Motion carried. Voting Yes: Chairperson Cords, Members MacLennan, Steffen, Howell, Johnson, Olson, and Riley. Voting No: None. Absent: None.

4.02: Consider First Amendment to Purchase Agreement for Outlot B, COR Stone Brook Academy; Case of Stories Foundation (Portions may be closed to the public)

Economic Development Manager Sullivan presented the staff report.

Member Johnson asked if the entity will be able to secure financing.

Economic Development Manager Sullivan commented that the City is not providing financing and therefore he only has the information the applicant has shared. He stated that the applicant is working with a local bank in attempt to secure the financing.

Chairperson Cords stated that he would assume the request to pay $1,000 per month rather than the $3,000 up front would be due to cash flow as this is a nonprofit entity. He asked if the applicant would not have to pay the $1,000 for one of the months if they were to close prior to that month.

Economic Development Manager Sullivan replied that all of the money goes towards the purchase price, so that does not really matter.

Chairperson Cords stated that he supports the action.

Motion by Member Steffen, seconded by Member Olson, to recommend that the City Council approve the First Amendment to Purchase Agreement for Outlot B, COR Stone Brook Academy, subject to City Attorney review.

Motion carried. Voting Yes: Chairperson Cords, Members Steffen, Olson, Howell, Johnson, MacLennan, and Riley. Voting No: None. Absent: None.

DRAFT

5. MEMBER / STAFF UPDATE

Economic Development Manager Sullivan thanked everyone that participated in the business appreciation event and provided a recap on the event. He stated that Happy Days will be held this weekend and the Business Expo will take place on October 16th. He reviewed the development update he provided via email. He also advised of an upcoming joint meeting between the Planning Commission, EDA, and City Council.

Member Riley stated that people always want to know what is being developed and stated that perhaps the EDA could put signs out such as "future site of" in order to alert the public. He stated that the signs would provide good information and would also be a form of advertising.

Member Johnson noted that perhaps a local company could make the signs.

Member Riley stated that Public Works has the ability to make street signs and that type of signage as well.

Economic Development Manager Sullivan stated that sometimes the company wants to announce that its coming to the site. He asked if the sign would be given to the business when construction is done, or whether the sign would be reused. He was unsure if the business would have a use for the sign long-term.

Member MacLennan stated that he would be interested in reuse of the sign.

Member Johnson commented that she could support either option.

Member Steffen commented that the Village Bank sign on the GiGi's site is nice and perhaps staff reach out to the bank to see who makes their signs.

Member Riley agreed that perhaps direction be given to staff to reach out to the bank and find out more information.

Member Olson stated that he would be more interested in the sign style Village Bank used rather than a street sign.

Member Cords stated that in terms of economic development, he likes the idea of having a sign that would educate the public on what is coming to the site.

Economic Development Manager Sullivan stated that he likes the idea of a reusable sign and noted that perhaps they have three signs that could be reused and recirculated for projects. He stated that he can gather additional information.

Chairperson Cords stated that he had a preliminary discussion with members of the Anoka Ramsey Athletic Association Board. He stated that the association is interested in finding a site close to The COR where they could put up a facility for practice and sport space. He stated that type of facility would help to drive economic development in The COR.

DRAFT

Member MacLennan stated that he was a member of the ARAA Board for many years and that is a good step towards indoor space, such as an indoor gym.

Economic Development Manager Sullivan stated that he will continue to follow up and work with ARAA on possible locations.

6. ADJOURNMENT

Motion by Member Olson, seconded by Member Johnson, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Cords, Members Olson, Johnson, Howell, MacLennan, Riley, and Steffen. Voting No: None. Absent: None.

The regular meeting of the Economic Development Authority adjourned at 8:16 a.m.

Respectfully submitted,

_____
Sean Sullivan
Economic Development Manager

ATTEST:

_____
Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

DRAFT

PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Park and Recreation Commission conducted a regular meeting on September 9, 2021, at Elmcrest Park, 16303 Quicksilver St NW, Ramsey, Minnesota.

Commission Members Present: Chair Shane Bennett
Vice Chair Brandon Sis
Commissioner Nathan Barten
Commissioner Jennifer Leistico
Commissioner Justin Loss
Commissioner Dean Olson
Commissioner Brian Walker

Commission Members Absent: None

Also Present: City Council Liaison Ryan Heineman
Parks & Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Chair Bennett called the Park and Recreation Commission meeting to order at 6:33 p.m.

2. CITIZEN INPUT

A resident from 6311 169th Lane NW, asked if anything could be done about the trash and debris alongside the road coming into Elmcrest Park. She stated that the trash keeps accumulating and does not look good for those coming into events in the park. She asked if it would be possible to have a map of the park so that people that are walking in the park are aware of the trail locations. She stated that perhaps something could be added to the kiosk with information on the trail locations and distances for the walkers. She commented that parks staff do a great job mowing and are very friendly. She commented that there is one bench on a mile long stretch of the trail, whereas Rivers Bend Park has nine benches along a half mile segment. She stated that additional benches would be nice to those that need a break along the way. She stated that there are two trash cans at Rivers Bend and perhaps another trash can could be added where the trails come in from Bunker Lake Boulevard. She thanked the Commission for the walking trails as they are phenomenal.

Chair Bennett thanked the resident for her input.

Parks & Assistant Public Works Superintendent Mark Riverblood stated that the land under Quicksilver Street coming into the park is private property and there is a complicated background story. He stated that he believes the property owner may be working to clean up the property

willingly at this time. With respect to trail distances, he stated that there is a mapping tool but the issue with mapping trails is that a trail can go further than the specific park or there are different trail loops possible, and therefore it is difficult to provide accurate distance mapping. He stated that he can provide the resident with the online mapping tool that can be used. He stated that he is working with a resident that would like to donate a bench to Elmcrest and asked for a location suggestion.

The resident provided a location suggestion. She noted that staff can choose the best spot for people to sit and enjoy the beauty of the park.

Parks & Assistant Public Works Superintendent Mark Riverblood stated that he will look into the trash can suggestion for Rivers Bend but noted that there have been instances of vandalism with the cans and that is why they are strategic with the locations. He also thanked the resident for the positive comment about parks staff.

Glen Semenko, 6311 169th Lane, referenced the Central Park tennis courts and pickleball courts and thanked the Commission for those improvements. He stated that within one week of the project completion he noticed cracks on the surface of every court. He stated that the court closest to Armstrong has become very uneven. He stated that the courts get a lot of use.

Parks & Assistant Public Works Superintendent Mark Riverblood stated that he has been in communication with the contractor that completed the work in attempt to have those cracks sealed prior to winter. He noted that cracks in asphalt will always come through and that is why scoring is done in attempt to have some control.

3. APPROVE AGENDA

Motion by Commissioner Sis, seconded by Commissioner Barten, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Barten, Leistico, Loss, Olson, and Walker. Voting No: None. Absent: None.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Loss, seconded by Commissioner Barten, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- Park and Recreation Commission Meeting Minutes dated August 12, 2021

Motion carried. Voting Yes: Chair Bennett; Commissioners Loss, Barten, Olson, Sis, and Walker. Voting No: None. Absent: None. Abstain: Commissioner Leistico.

5. COMMISSION BUSINESS

5.01: Recommend Park Dedication and Trail Fees for North Brook Meadows (The Hunt Property)

Parks & Assistant Public Works Superintendent Riverblood summarized the previous discussion that had occurred on the concept plan reviews for the Hunt and Makowski properties by the Commission in May of 2020. He stated that it is the recommendation of staff that the park dedication for this 40-acre property be satisfied by cash contribution. He provided additional details on the available park facilities in the area and the future park facilities planned with development of the Makowski property. He reviewed the recommended trail connections for this development.

Councilmember Heineman asked for clarification on the proposed size of the park and size of the parcel.

Chair Bennett explained that the parcel is 40 acres in size and would not have its own park. He stated that the staff recommendation would be to receive cash payment in lieu of property or park space within this parcel.

Parks & Assistant Public Works Superintendent Mark Riverblood stated that sidewalks and trails are a basic infrastructure requirement by the developer and those trails and sidewalks will get these residents to the parks and fields at the elementary school and the community park on the future Makowksi property.

Councilmember Heineman asked where the regional park would be located.

Parks & Assistant Public Works Superintendent Mark Riverblood confirmed that the park would be proposed for the Makowski property when that develops, and would be proposed to include flex use fields and the farmstead building. He noted that it would serve as a heritage park to help preserve the rural character of the community. He reviewed the calculation used to determine cash payment of park and trail dedication. He stated that the trails recommended within the development and along arterial roadways are a part of the basic development infrastructure.

Commissioner Sis noted that the trail proposed along CR5 does not seem to connect anywhere.

Parks & Assistant Public Works Superintendent Mark Riverblood confirmed that to be true. He stated that this property has to work with the Makowski property for sewer and water connections. He provided additional details on the reasoning behind the recommended crossing connections and noted that the developer has so far agreed with staff's recomendations.

Commissioner Olson referenced a suggestion made at a previous meeting for a disc golf course in Ramsey and asked if this area of the community would be a good fit for that type of amenity.

Parks & Assistant Public Works Superintendent Mark Riverblood stated that he drafted a Capital Improvement Plan project sheet that speaks to disc golf and anticipated that the Commission would be reviewing that plan in October or November. He stated that disc golf can be hazardous to people and therefore a busy community park may not be the best setting for that activity. He stated

that the Makowski property may not be the best fit for that activity either, but noted that the Commission could conduct a search process to find the best fit for disc golf when that time comes.

Commissioner Loss asked if the Park Dedication funds would be earmarked for the Makowski park.

Parks & Assistant Public Works Superintendent Mark Riverblood stated that the funds would be contributed to the Park Trust Fund. He stated that typically funds are spent where the need arises and although funds are not always spent in the specific area collected. He stated that if the need arises for park improvements to support the development that has occurred, funds are spent in that area even though it may not be on that specific property.

Chair Bennett asked for details on where this request is within the planning process.

Parks & Assistant Public Works Superintendent Mark Riverblood replied that the Planning Commission has recommended approval of the preliminary plat, and this will go forward to the City Council for its consideration.

Chair Bennett noted that the staff recommendation seems in line with the previous discussions the Commission has had with this area of the community and its park needs. He noted that while he may not agree with the type of development proposed for this rural area, that is not part of the discussion tonight.

Parks & Assistant Public Works Superintendent Mark Riverblood stated that the Hunts have owned this property and farmed it for over 100 years. He stated that in the previous Comprehensive Plan processes, the Hunts requested this property to be included in the MUSA and have planned for this for over a decade.

Chair Bennett acknowledged the complexities of the situation. He stated that is why it will be important to obtain park dedication in the right manner in order to leverage that to provide the best amenities for the area and preserve the rural character.

Commissioner Walker stated that he has been aware of the Makowski development since the concept review and has been active in the public hearings. He stated that he previously gathered signatures in opposition of the development of the Makowski and Hunt properties and also provided comments in opposition at the last Planning Commission meeting. He stated that the only people that will be happy with this development are those that will be living in them. He stated that the existing residents will not be pleased with the development because it is tearing apart the rural character. He stated that because of his history with the project he will be opposing the vote on principal and not because he does not want a park in this area.

Chair Bennett appreciated the transparency and the passion that Commissioner Walker has expressed throughout this process.

Commissioner Walker commented that when the guiding for the properties were changed, the residents in that area were not notified and have felt cheated throughout this process. He commented that this issue is very personal to him.

Motion by Commissioner Sis, seconded by Commissioner Loss, to recommend to City Council that Park Dedication and Trail fees be satisfied by cash for the North Brook Meadows Subdivision.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Loss, Barten, Leistico, and Olson. Voting No: Commissioner Walker. Absent: None.

5.02: Recommend Park Dedication and Trail Fees for the Proposed Lynwood Subdivision

Parks & Assistant Public Works Superintendent Riverblood stated that staff is recommending that Park and Trail dedication be satisfied by cash for this development. He stated that the Applicant is proposing a 34-acre residential subdivision that includes a mix of single family lots in the northwestern portion and attached townhomes in the remainder of the Subject Property. The single family residential portion would have a density of three units per acre and the attached townhome portion would have a density of approximately six units per acre— which is less than the overall density the property is zoned for. He stated that this area is well served by parks and trails already in existence, therefore staff recommends cash in lieu to satisfy park dedication and trail fees. He reviewed the Park Dedication and Trail Fee calculations.

Commissioner Sis asked if each townhome building would be considered a lot.

Parks & Assistant Public Works Superintendent Mark Riverblood clarified that each dwelling unit is considered a "lot" for the purposes of Park Dedication.

Motion by Commissioner Barten, seconded by Commissioner Lestico to recommend to the City Council that Park Dedication and Trail Fees be satisfied by cash together with a trail easement at the south of the Lynwood Subdivision for the future construction of a portion of the Circle of Ramsey.

Motion carried. Voting Yes: Chair Bennett; Commissioners Barten, Leistico, Loss, Olson, Sis, and Walker. Voting No: None. Absent: None.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Riverblood summarized some of the recreation programming occurring and the upcoming Happy Days festival. He also reviewed the request by a resident to designate the new portion of the off-leash area at Alpine Park as a small dog area. Riverblood reminded the Commission that the new expansion was at the request of a different resident who proposed it such that people can separate themselves and dogs from more rambunctious dogs, without regard to size. Commissioner Loss stated he was a regular dog park user, and at Coon Rapids he regularly sees small dogs in the large dog area.

7. ADJOURNMENT

Motion by Commissioner Loss, seconded by Commissioner Olson, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Barten, Leistico, Loss, Olson, Sis, and Walker. Voting No: None. Absent: None.

The Park and Recreation Commission meeting adjourned at 8:04 p.m.

Respectfully submitted,



_____

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, September 21, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Chris Riley
Councilmember Debra Musgrove
Councilmember Matt Woestehoff

Also Present: Public Works Superintendent Grant Riemer
City Engineer Bruce Westby

1. CALL TO ORDER

Chairperson Riley called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

Councilmember Musgrove asked if there was a decision made to not hold Public Works Committee meetings virtually.

City Engineer Westby replied that the meeting was held virtually for a bit but has not been for about four or five months.

Chairperson Riley stated that typically staff would be aware if a resident had input to provide or an issue to discuss with the Committee. He stated that the meetings are open to the public and asked if Councilmember Musgrove had a concern.

Councilmember Musgrove stated that she did not but stated that perhaps it would be helpful to have the option open to residents.

3. APPROVE AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

4. APPROVE MINUTES

4.01: Approve July 20, 2021, Meeting Minutes

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the following minutes:

Regular Meeting Minutes dated July 20, 2021

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Woestehoff and Musgrove. Voting No: None.

5. COMMITTEE BUSINESS

5.01: Consider Stop Sign Installation at Garnet St and 137th Lane

Public Works Superintendent Riemer reviewed the staff report and recommendation to not install additional stop signs at this intersection, based on the traffic counts and accident history. Staff would recommend that the trees located in the ROW be trimmed back to improve visibility.

Matt Blanchard resident, stated that he did not see a need to trim the trees further and wondered what the City Code states related to the required distance from the corner needed to provide visibility. He stated that it would be better to place the stop sign north/south rather than east/west as most of the traffic speeds coming into the development, not leaving the development. He stated that there are children at the intersection riding their bikes as there is a little library at the corner. He believed it would be safer to place stop signs. He stated that there has been a lot of money put into deciding whether to place a stop sign when installing a stop sign would not have a large expense.

Public Works Superintendent Riemer estimated about 150 feet would be needed to provide visibility when traffic is moving at 30 mph.

Mr. Blanchard stated that those trees do not even start until 75 feet from the corner, and he has the trees trimmed to see the intersection at 137th Avenue. He stated that trimming the trees further would impede upon his privacy. He believed that it would be safer to place a stop sign. He noted that if the trees are trimmed there would still be an issue with vehicles traveling too fast and not stopping. He stated that he has lived in his home for nine years and the trees have been mature throughout that time. He noted that there have only been two accidents during that nine-year period.

Councilmember Musgrove clarified the locations proposed by the resident for stop signs, which would stop north and south traffic. She also asked for clarification on the location of the little library.

Mr. Blanchard identified the location of the little library, which is on private property.

Councilmember Musgrove asked if there has been any consideration for a yield sign rather than a stop sign, or a crosswalk.

Public Works Superintendent Riemer replied that there has not been consideration to a yield sign.

Mr. Blanchard stated that perhaps if there were a sign for a crosswalk, traffic would slow, but noted that there are not sidewalks in that location so he was unsure that would make sense. He believed that a stop sign would be best.

Councilmember Musgrove stated that people become dependent on a stop sign as traffic control, but people do not always pay attention to that. She stated that in rural sections intersections with no control seem to work best as everyone has to pay attention. She asked for staff input on a yield sign.

Public Works Superintendent Riemer stated that he believes yield signs are ineffective. He noted that this is a urban section and therefore people should already be paying attention. He noted that stop signs would not be placed on Garnet because that is the larger road.

Mr. Blanchard stated that there is no control in place now. He stated that if there is a problem, that should be controlled with a stop sign rather than tree trimming. He commented on the high number of children riding bicycles in the neighborhood and stopping that traffic as it comes into the neighborhood would be helpful.

Chairperson Riley stated that he did not believe a yield sign would provide benefit.

Councilmember Woestehoff asked where the request was generated from.

Mr. Blanchard stated that he suggested the stop sign.

Chairperson Riley asked and received confirmation that the trees that would be trimmed are located in the right-of-way.

Public Works Superintendent Riemer stated that his concern would be that if there were an accident it could be mentioned that the trees should have been trimmed for visibility.

Mr. Blanchard acknowledged the comment that people do not always stop at stop signs, but stated that if they do not stop, they would be breaking the law.

Chairperson Riley commented that the number of trips and traffic counts would not support a stop sign. He noted that the speed threshold was also not met. He stated that there is another threshold that takes into account different circumstances such as hills or accidents and that threshold is not met. He stated that the City receives many requests for stop signs, but most do not meet the criteria.

Mr. Blanchard commented that a stop sign would make the neighborhood safer. He stated that a stop sign was placed at the next intersection, and he was told that decision was political and therefore seems to be a situation of who you know.

Public Works Superintendent Riemer stated that his job is to provide the recommendation based on the criteria.

Mr. Blanchard stated that his opinion is that a stop sign would be safer than trimming his trees.

Councilmember Woestehoff stated that placing stop signs at these type of intersections often provides a false sense of security for pedestrians which is why the criteria were developed. He stated that he went through a similar situation when he requested a stop sign at Variolite and 161st because the criteria were not met. He stated that if the stop signs were placed, they would be placed on 137th and not Garnet and therefore the trees would still need to be trimmed and that would not solve that issue.

Chairperson Riley commented that the City has the responsibility to keep the right-of-way clean and if it is determined trees will need to be trimmed, that will be done to the minimal amount possible. He stated that in the issue of the stop sign, he does not believe it is warranted. He stated that the trees would still need to be trimmed within the right-of-way.

Mr. Blanchard continued to provide examples of visibility from his property. He was unsure why his trees would need to be trimmed when you can see to the corner.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to accept the staff recommendation to not install additional stop signs at 137th Lane/Garnet St. based on the traffic counts and accident history and that trees located in the ROW be trimmed as little as possible to improve visibility.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

5.02: Update on Street Light Request for Bear Park

Public Works Superintendent Riemer reviewed the staff report and recommendation to install a streetlight at 15500 Roanoke St (Bear Park) as requested by the residents in that area.

Councilmember Musgrove commented that she believes this is a good idea and was glad to see some responses were received back from residents.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to accept the staff recommendation and move forward with installation of a streetlight at 15500 Roanoke Street (Bear Park).

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

6. COMMITTEE / STAFF INPUT

6.01: Staff Updates on Improvement Projects and Items of Interest

City Engineer Westby provided an update on current and proposed City improvement projects.

Public Works Superintendent Riemer provided an update on the water treatment plant process.

Chairperson Riley asked when the City would be looking at the road overlays proposed for 2022.

City Engineer Westby stated that staff is working on those preparations in order to tee up the proposed projects. He noted that cases will go before the City Council in the near future, assuming there would be funding. He stated that staff is also working on the updated CIP to bring before the Council and advised that those actions would come forward in similar timing.

Chairperson Riley stated that the CIP is smart and provided the best information at that time but also recognized that some streets have deteriorated faster than others and may need to move forward in a faster schedule.

City Engineer Westby asked if the Public Works Committee would like to review the draft CIP before the Council considered approving it.

Chairperson Riley stated that he did not see that as necessary and noted that staff has the information in order to make the best decision on the order of road repairs. He asked if the website tool showing when streets will be repaired will be updated when the CIP is updated.

City Engineer Westby confirmed that tool would be updated once the CIP is updated and adopted.

Chairperson Riley suggested that tool be placed in a more prominent location on the website.

City Engineer Westby provided an update on current and proposed County and MnDOT improvement projects and studies, and other items of interest.

Councilmember Musgrove stated that she would like to add a sound wall to the list of studies at the corner of Hwy 47 and CR 5. She stated that the residents in that area do not feel that the existing sound wall is helpful and did not meet the intent.

Chairperson Riley clarified that Councilmember Musgrove is stating that the wall was put in, but it is inadequate.

City Engineer Westby provided background information noting that the wall was constructed as proposed within the approved plans.

6.02: Review Future Topics Calendar

Chairperson Riley referenced the first item, Sunfish Lake sedimentation basin, which has been on the list for about the past six years.

City Engineer Westby stated that the intent was to get that going this year but there has not been contact from that resident and that was pushed down as there is not a great sense of urgency as compared to other items staff are working on. He noted that wetland mitigation would be required and therefore staff wanted to present costs to determine whether it would be a worthwhile project.

Councilmember Musgrove asked if that is a project that could be added to the watershed implementation plan list.

City Engineer Westby provided background information on the request and what that project would entail. He noted that the project would not provide water quality benefit.

7. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:38 p.m.

Respectfully submitted,



_____

Grant Riemer
Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **5. 2.**

Meeting Date: 11/23/2021

By: Brian McCann, Community Development

Information

Title

Consider Escrow Agreement for Property Identification Number Division at 14503 Bowers Drive; Case of Robert Walker

Purpose/Background:

The City has received a request to authorize a Property Identification Number (PIN) Division Request. The PIN Division Request is processed and approved by Anoka County, subject to authorization by the local governmental unit. The Subject Property previously requested a PIN Combination for two (2) adjacent parcels. PIN Combinations are typically requested for tax purposes, allowing for a single tax statement for two (2) or more adjacent parcels. In certain circumstances, the City has used this process to allow combining of lots to allow for construction of a detached accessory structure on what would otherwise be a vacant lot. In 1986, a detached accessory structure was constructed on the Subject Property, in an area that is a vacant parcel on the underlying subdivision.

Notification:

No notification is required.

Observations/Alternatives:

City Staff originally reviewed this request in 2007 and 2012. The Property Owner decided not to move forward with the request at those times. The new Property Owner desires to make the same request at this time to allow the vacant parcel from the underlying subdivision to be sold.

City Code Section 117-349 states that no accessory building shall be constructed on any lot prior to the time of construction of the principal building. Since the Subject Property is within the R-1 Residential (MUSA) District, City Code Section 117-111 provides that the primary use must be a single-family residential dwelling. In addition, the Subject Property is located within the Critical Area Overlay District. In order to allow for the Subject Property to be split and sold as individual lots, Staff recommended in 2007 and 2012 that an escrow be placed to ensure the timely conformance to City Code. The stated escrow was proposed as $2,000 to cover legal costs in the event the agreement to conform to City Code was not followed. The Agreement stated that the Property Owner had two (2) years to conform to City Code.

The Property Owner had two (2) options to conform to City Code:

1. Construct a primary residential dwelling
2. Remove the accessory structure

Upon the PIN Division, the individual lots would conform to City Code requirements because of lawful, non-conforming status. The lots were subdivided prior to the enactment of the Mississippi River Corridor Critical Area (MRCCA) standards over the Subject Property. However, as previously stated, the property is within the R-1 Residential (MUSA) District, which would require connecting to the municipal sewer and water systems or a variance to deviate from this standard and utilize a private well and septic system.

The Applicant was provided a copy for their review, and they signed and submitted the document with their escrow payment. The attached document can be revised if necessary, and the Applicant would have to re-sign. The agreement was sent to the City Attorney for review, and was approved in form.

Funding Source:

All costs associated with recording of the Agreement shall be the responsibility of the Applicant.

Recommendation:

Staff recommend approving the Escrow Agreement with Robert Walker related to the PIN Division Request at 14503 Bowers Dr NW.

Action:

Motion to approve the Escrow Agreement with Robert Walker related to the PIN Division Request at 14503 Bowers Dr NW.

Attachments

Site Location Map

Request

Signed Agreement

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Kathy Schmitz	11/18/2021 03:19 PM
Kurt Ulrich	Kurt Ulrich	11/18/2021 03:29 PM
Form Started By: Brian McCann		Started On: 11/15/2021 01:53 PM
Final Approval Date: 11/18/2021		



City of RAMSEY

Site Location Map

14503 Bowers Dr NW

Legend

Site

Parcels

N

11/15/2021, 2:00:16 PM

0 0.0225 0.045 mi

From: Robert Walker
To: Brian McCann
Cc: Robert Walker; fultz57@gmail.com
Subject: Lot split for property 14503 Bowers Drive, Ramsey MN
Date: Friday, October 08, 2021 3:11:26 PM

Good afternoon,

I would like to split the lot for my property at 14503 Bowers Drive. I would like to take the escrow agreement route if possible.

Please let me know if you need anything further from me.

Thanks,

Robert Walker, CBAP | Manager - Monitoring Services
Direct: (651) 927-1629
Cell: (763) 232-4499

2525 Wabash Ave. | St. Paul, MN 55114
Sunrisebanks.com

Sunrise Banks made the following annotations:
This e-mail, and any attachments, contains information that is, or may be, covered by electronic communications privacy laws, and is also confidential and proprietary in nature, intended solely for the use of the individual to whom it is addressed. Any views or opinions expressed are solely those of the author and do not necessarily represent those of Sunrise Banks. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Please reply to the sender that you have received this communication in error, and then immediately delete it.
SECURITY NOTICE: Sunrise Banks will never ask you to send non-public private information through e-mail, such as your PIN, Social Security numbers, or account numbers. Please do not respond to any e-mail requesting this type of information.

ESCROW AGREEEMENT
ROBERT WALKER LOT RE-DIVISION

Robert Walker is the fee owner of the property located at 14503 Bowers Dr NW in the City of Ramsey (Property ID #: 30-32-25-41-0013) (the "Subject Property"). The property consists of two residential lots which were combined for tax purposes through Anoka County in the 1990s. Robert Walker is now requesting that Anoka County re-issue two (2) separate PIN #s, which requires authorization from the City (the "City"). There is currently a home on one parcel and an accessory structure on the other. City Code does not permit an accessory structure on a parcel separate from the principal dwelling. Therefore, an escrow agreement is required to ensure that either: a) a new dwelling is constructed on the second parcel, thus rendering the accessory structure conforming, or b) the accessory structure is removed from the property, thus eliminating the nonconformity (this "Agreement"). Under no circumstances shall the accessory structure be rented out for use by someone other than the current property owner.

Robert Walker shall provide a financial guarantee to the City, guaranteeing satisfaction of either a) or b) above within two (2) years of the date of signature of this Agreement. The financial guarantee shall be in the amount of Two Thousand Dollars and no cents ($2,000.00) (the "Escrow"). The Escrow shall be deposited with the City prior to the City approving the PIN combination/split form from Anoka County. Upon the issuance of a Certificate of Occupancy by the City for a new home on the second parcel, or the removal of the accessory structure, Robert Walker may request a release of the Escrow. Robert Walker hereby grants permission and a license to the City and/or its contractors and assigns to enter the Subject Property for the purposes of removing the accessory building to bring the Subject Property into compliance with City Code. The City may draw upon the financial guarantee to cover expenses related to the removal of the building.

If an extension of the terms of this Escrow Agreement is needed, a written request must be submitted to the City no less than 30 days prior to the expiration of this agreement.

Robert Walker shall be responsible for all City costs incurred in administering and enforcing this Agreement. Said expenses shall be paid within 15 days of billing by the City and failure to pay the City's expenses within the 15 day billing period will permit the City to draw upon the Escrow established by this Agreement.

The City Administrator and/or his/her designee shall have the right to inspect the premises for compliance and safety purposes annually or at any time upon reasonable request. This agreement shall be binding upon the parties' successors and assigns.

Robert Walker hereby acknowledges receipt of this agreement and has reviewed the conditions of this permit and has agreed that she will comply with the terms of this permit.

By:_____
Robert Walker

STATE OF MINNESOTA)
) SS.
COUNTY OF)

Shelly M. McClay
Notary Public
Minnesota
My Commission Expires January 31, 2024

On this 10th day of November, 2021, before me a Notary Public personally appeared Robert Walker, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

Shelly McClay
Notary Public

This document drafted by:
The City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:

CC Regular Session **5. 3.**

Meeting Date: 11/23/2021

By: Katie Schmidt, Administrative Services

Information

Title

Consider Hiring a Part-time Recreation Specialist Backfilling a Vacant Position

Purpose/Background:

The purpose of this case is for the City Council to consider filling the vacant part-time Recreation Specialist position.

The City's former Recreation Specialist, Ms. Kayleigh Sonterre, submitted a letter of resignation, effective October 19, 2021. As a result, staff conducted a recruitment process to fill the position. Staff interviewed many candidates, including Ms. Marla Martinez, who was selected to advance in the recruitment process. Ms. Martinez completed the necessary pre-employment background checks and staff recommends Ms. Martinez for the twenty hour per week part-time regular position of Recreational Specialist. Ms. Martinez is aware of staff's proposal to increase this position to 29 hours per week later in 2022; Ms. Martinez stated she does have flexibility in her schedule if that were to be the case. Ms. Martinez will be subject to a 6-month probationary period, the City's Personnel Policy and AFSCME union contract.

The Recreation Specialist works under the general guidance and direction of the Parks & Assistant Public Works Superintendent. This position facilitates the development and ongoing administration of diverse annual recreational programs serving all ages and demographics. In addition, this position develops programs, organizes content, and engages public and private providers, as well as creates and maintains methods for evaluating offerings for consideration in future programming.

Notification:

Funding Source:

The funding for back-filling this position is included in the 2022 budget.

Recommendation:

To hire Ms. Marla Martinez as a part-time Recreation Specialist, effective on or near January 11, 2022, working twenty hours per week at $23.26 per hour which is step 1 of the 2022 wage scale.

Action:

Motion to hire Ms. Marla Martinez as a part-time Recreation Specialist, effective on or near January 11, 2022, working twenty hours per week at $23.26 per hour which is step 1 of the 2022 wage scale.

Attachments

Job Description

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	11/17/2021 02:55 PM
Kurt Ulrich	Kurt Ulrich	11/17/2021 03:05 PM
Form Started By: Katie Schmidt		Started On: 11/12/2021 02:38 PM
Final Approval Date: 11/17/2021		

Recreation Specialist

Class Code: 16012

Bargaining Unit: AFSCME

CITY OF RAMSEY
Established Date: Jun 24, 2019
Revision Date: Oct 1, 2021

SALARY RANGE

$22.59 - $24.84 Hourly

PRIMARY OBJECTIVE OF POSITION:

Working under the general guidance and direction of the Parks & Assistant Public Works Superintendent, this position facilitates the development and ongoing administration of diverse annual recreational programs serving all ages and demographics. This position develops programs, organizes content, and engages public and private providers, as well as creates and maintains methods for evaluating offerings for consideration in future programming.

This is a part-time twenty (20) hours per week position; there is flexibility within the Monday - Friday / 8:00 a.m. to 4:30 p.m. schedule (hours & days worked) subject to supervisor approval. Longer hours are required on Thursdays during the Summer Concert Series (mid June to the end of August). This individual is required to attend the once-per-month Park and Recreation Commission meeting. Paid leave benefits (sick, vacation & holidays) are pro-rated based on hours worked per pay-period.

This position is tentatively planned to increase to 29 hours per week on January 1, 2022, and 40 hours per week on January 1, 2023, pending City Council approval.

This is an AFSCME Union Position.

The Hiring Range is : $22.585/hour to $24.843/hour
The 2021 Salary Range is: $22.585/hour to $28.231/hour

MINIMUM QUALIFICATIONS:

The successful applicant must possess the following minimum qualifications:

- Must be at least 18 years of age or older
- Must have a high school diploma or equivalent
- Must have a valid driver's license with a good driving record

- Must have three (3) years of related experience in a responsible administrative support position; an equivalent combination of education and experience will be considered
- Must have proven Microsoft applications experience (Word, Excel, PowerPoint & Outlook)

DESIRED QUALIFICATIONS

- Possess a Bachelor's degree in Parks and Leisure Services; Public Administration, Business Administration, Community Development or related field
- Experience leading recreational events and programs
- Experience designing and implementing recreational curriculum
- Experience using InDesign, Publisher or Photoshop
- Experience with any online registration systems

ESSENTIAL JOB FUNCTIONS:

1. Perform all aspects of the development, marketing, implementation and evaluation of municipal recreational programs and events
2. Evaluate related contracts for accuracy, completeness and fair pricing
3. Review and prepare invoices for approval by the Parks & Assistant Public Works Superintendent
4. Create online event registrations and generate social media promotional posts for said activities
5. Use, prepare and maintain detailed notes and outlines on work performed and programs developed
6. Coordinate, purchase, organize, gather and deliver supplies, documents and schedules for programs and recreational events
7. Provide staff support including data entry, phone calls, program registration, reports, and records management in a timely manner
8. Fill in as needed at programs and recreational events, assisting with supervision, periodic check in and leadership of programs, seasonal staff and recreational events
9. Develop, plan, oversee and attend all ten (10) of the Thursday evening Summer Concert Series events, which includes contract administration
10. Attend and occasionally provide presentations at the once-per-month Parks and Recreation Commission meetings (2nd Thursday of each month)
11. Serve as back-up to the Public Works Administrative Assistant with Park Facility Rentals, bike locker and kayak rentals, and general Park & Recreation / Public Works inquiries

KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of recreational principals and programming
2. Ability to read and understand correspondence, memoranda and materials
3. Ability to effectively represent the organization, department and administrative operations to management and the public
4. Ability to facilitate effective presentations at public meetings
5. Demonstrated effective written and oral communication skills
6. Ability to act in a decisive manner, using good judgment

7. Ability to assess problems and situations, and be able to anticipate needs and evaluate alternatives
8. Must have working knowledge in the use of calculators, personal computers, printers and other office equipment and working knowledge of computer software
9. Must represent the organization to other agencies, staff, elected officials and citizens with a courteous, helpful, accurate and business-like attitude in all telephone and personal contact
10. Ability and knowledge to be able to produce quality, accurate work
11. Must have strong organizational skills and the ability to accurately record documents, publications and various records for official purposes
12. Ability to plan and perform duties with minimum supervision
13. Ability to perform essential position functions under the working conditions as described
14. Ability to work evenings and weekends (if scheduled)

JOB ACTIVITY REQUIREMENTS:

The following are the physical activities that are associated with this position:

- Standing
- Sitting
- Walking
- Lifting
- Pushing / Pulling
- Carrying
- Reaching
- Handling Objects

This job requires employees to be able to lift and carry up to 40 pounds without assistance.

The following are the working conditions of this position:

- Working Outdoors
- Working Indoors
- Operating motor vehicles
- Providing work direction to other employees
- Driving a City vehicle or personal vehicle

CC Regular Session **5. 4.**

Meeting Date: 11/23/2021

By: Colleen Lasher, Administrative Services

Information

Title

Consider Hiring a Mechanic in the Public Works Department

Purpose/Background:

The purpose of this case is to request authorization to hire a full-time Mechanic.

As a result of discussions with the City Council at the November 9, 2021 City Council work session, it is anticipated that a Mechanic position will be vacant on November 24, 2021. Staff conducted a recruitment and interview process to fill the pending vacancy. Staff has selected Mr. Doug Polzin. Mr. Polzin has successfully passed the City's pre-employment testing and is recommended for hire. If hired, Mr. Polzin will be subject to a six-month probationary period, the personnel policy and the AFSCME union contact.

The primary objectives of the Mechanic's position consists of performing skilled mechanical services including, but not limited to automobiles, squad cars, heavy and light equipment, and other city-owned vehicles and equipment. This position requires mechanical aptitude, good time management and organizational skills, as well as the ability to lift up to 74 pounds without assistance. The position is subject to extended work days, call backs and shift schedules as required for the City's maintenance operations which includes, but is not limited to, snow plowing of public streets, trails and walks.

Funding Source:

The funding for back-filling this position is included in the 2021 budget.

Recommendation:

To hire Mr. Doug Polzin as a full-time Mechanic, effective on or near December 13, 2021, at $29.58 per hour which is step 4 of the 2021 wage scale with a credit of 3 vacation days.

Action:

Motion to hire Mr. Doug Polzin as a full-time Mechanic, effective on or near December 13, 2021, at $29.58 per hour which is step 4 of the 2021 wage scale with a credit of 3 vacation days.

Attachments

Job Description

Form Review

Inbox	Reviewed By	Date
Colleen Lasher (Originator)	Colleen Lasher	11/17/2021 01:56 PM
Kurt Ulrich	Kurt Ulrich	11/17/2021 02:03 PM
Form Started By: Colleen Lasher		Started On: 11/09/2021 06:12 AM
Final Approval Date: 11/17/2021		

Mechanic

Class Code: 16010

Bargaining Unit: AFSCME

CITY OF RAMSEY
Established Date: Jun 15, 2021
Revision Date: Sep 29, 2021

SALARY RANGE

$27.68 - $32.15 Hourly

PRIMARY OBJECTIVE OF POSITION:

The primary objectives of this position consists of performing skilled mechanical services including, but not limited to, automobiles, squad cars, heavy and light equipment, and other city-owned vehicles and equipment. This position requires mechanical aptitude, good time management and organizational skills, as well as the ability to lift up to 74 pounds without assistance.

Daily operations include coordination and performance of all maintenance repairs on city-owned vehicles and equipment (electric, gas and diesel). The mechanic will ensure timely completion of all maintenance and repair projects; manage the record keeping for all shop activities and assist with administrative duties related to the shop budget, parts and supplies inventory.

This position is subject to extended work days, call backs and shift schedules as required for the City's maintenance operations which includes, but is not limited to, snow plowing of public streets, trails and walks. Successful candidates must pass a criminal history, driving record check, and a pre-employment physical and drug screen.

** This is an AFSCME union position **
** This position is subject D.O.T. random drug and alcohol testing **

Hiring Range is $27.68 to $32.15/hour DOQ

MINIMUM QUALIFICATIONS:

The successful applicant must possess the following minimum qualifications:

- Must be 18 years of age or older
- Must possess a high school diploma or equivalent

- Must possess a two-year certificate of completion from a technical or vocation school with specialized training in mechanics, maintenance management or related field
- Must possess a valid Minnesota commercial driver's license (Class A or B) with both air brake and tanker endorsements, along with having a good driving record - Candidates possessing a Class B license, you must have the ability to obtain a Class A license within six (6) months of hire
- Must have at least three (3) years of professional experience in mechanical work, which will range from preventative maintenance to heavy equipment repair
- Must posses at least one (1) year of professional experience in small engine repair
- Must reside within the allowed distance for responding to on-call situations (approximately 30 minutes)

Desired Qualifications:

- MNDOT Commercial vehicle inspection certification or ability to obtain within six (6) months of hire
- Professional experience and/or technical training in welding, hydraulics and electrical systems
- Basic computer usage skills using Microsoft Office Suite (Word, Excel and Outlook)

ESSENTIAL JOB FUNCTIONS:

Essential duties include, but are not limited to the following:

- Provides maintenance and repair of all City-owned automobiles, squad cars, trucks, heavy duty street equipment, construction machinery and other equipment
- Operates a variety of diagnostic instruments and a variety of hand, electric and air-driven tools
- Inspects, adjusts and replaces necessary units and related parts in the performance of repair and maintenance work
- Repairs brakes, engine, electrical, fuel, hydraulic, transmission, ignition, air, exhaust, axle assemblies and related systems
- Changes and repairs tires and tubes
- Conducts various analyses and inspections of vehicles and mechanical systems to determine the most cost-effective means of maintenance, repair or replacement
- Purchases equipment, parts and supplies used for vehicle and mechanical system maintenance
- Provides inventory control of parts and tools necessary for the maintenance/repair of equipment/vehicles
- Provides emergency field assistance to disabled equipment as needed or when appropriate
- Adheres to and implements all safety rules, regulations and practices including wearing appropriate safety equipment as necessary to protect the employee, the operation and the public
- Assists in the preparation and administration of mechanical budgets in conformance with adopted policies and procedures
- Maintains records, prepares reports and other specialized maintenance records of equipment and mechanical equipment
- Ability to train other Public Works Maintenance Workers in basic maintenance functions
- Ability to become MNDOT Inspection Certified (Commercial Vehicles) within six (6) months of hire
- Performs a wide range of tasks at the verbal or written direction (within the ability and resources of the Mechanic) from the Public Works Superintendent, Streets Lead or their designee

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of maintenance and repair techniques related to vehicles, construction equipment, heavy duty street equipment and other equipment as related Public Works operations
- Knowledge of general mechanic shop operations and safety protocols
- Skilled at detailed recordkeeping
- Skilled in the use of diagnostic equipment
- Considerable skills related to auto mechanics
- Ability to understand and follow verbal instructions and communicate in English
- Ability to work independently with limited supervision
- Ability to work in a variety of weather conditions including cold or hot temperatures, high humidity, wind or rain
- Must wear safety equipment as required and follow established safety practices and procedures
- Ability to maintain effective working relationships with supervisors and co-workers
- Ability to transport oneself to and around the work site
- Ability to work alternative schedules including evenings, weekends and possibly holidays as required for the City's maintenance operations

JOB ACTIVITY REQUIREMENTS:

The following are the physical activities that are associated with this position:

- Standing
- Walking
- Lifting
- Pushing/Pulling
- Carrying
- Climbing
- Kneeling
- Crawling
- Crouching
- Bending at the waist
- Reaching
- Handling Objects
- Use of Arm Muscles over Extended Periods
- Use of Leg Muscles over Extended Periods
- Overhead Work

This job requires employees to be able to lift and carry up to 74 pounds.

The following are the working conditions of the position:

- Working Indoors
- Working Outdoors
- Operating dangerous equipment
- Operating heavy duty equipment
- Operating motor vehicles
- Working with chemicals
- Working near fumes and vapors

- Driving a City vehicle or personal vehicle
- Driving is an essential function of this job
- Subject to random D.O.T. drug and alcohol testing

CC Regular Session **5. 5.**

Meeting Date: 11/23/2021

By: Colleen Lasher, Administrative Services

Information

Title

Consider Recommendation to Terminate a City Employee

Purpose/Background:

The purpose of this case is for the City Council to consider terminating Mr. Greg Lind's employment with the City of Ramsey

.

The City Council met in closed session on November 9, 2021 regarding this matter. Staff discussed the matter with the City Council and the City Attorney and it was the consensus of the City Council to move ahead with the termination. It should be noted that the recommendation to terminate Mr. Lind is not related to performance; rather the employee has not been actively at work since March 2021 and is no longer able to perform the essential functions of the position. The employee would be leaving in good standing.

Funding Source:

Not applicable

Recommendation:

Staff recommends terminating Mr. Greg Lind's employment with the City.

Action:

Motion to terminate Mr. Greg Lind's employment with the City of Ramsey, effective November 23, 2021.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/03/2021 03:25 PM
Colleen Lasher (Originator)	Colleen Lasher	11/17/2021 01:38 PM
Kurt Ulrich	Kurt Ulrich	11/17/2021 01:54 PM
Form Started By: Colleen Lasher		Started On: 11/03/2021 01:15 PM
Final Approval Date: 11/17/2021		

CC Regular Session **5. 6.**

Meeting Date: 11/23/2021

By: Diana Lund, Finance

Information

Title

Schedule Public Hearing for Adoption of 2022-2031 Capital Improvement Plan

Purpose/Background:

The Capital Improvement Program (CIP) is a strategic planning tool to assist the City Council in identifying proposed capital improvement projects over the next ten years. The 2022-2031 CIP contains the following categories: Equipment Replacement, Municipal Buildings, Park Improvements, Sewer Utility, Storm Water Utility, Street Improvements, Street Light Utility, and Water Utility Improvements.

The projects, as presented in the CIP document, are presented at total costs. The city is not responsible for the funding of all projects listed in this program. For example: If a grant is received the respective project is shown at total project costs with the amount of grant listed as an offsetting revenue source. Cash flows are presented for the respective funds presented in the CIP.. They can be found in the last several pages of the CIP document.

A supplemental section titled 'Future Consideration Projects' has also been included. This is a listing of park projects are contingent upon availability of resources. These projects are unfunded and unscheduled until resources become available.

As mentioned above, this is a planning document only, and **not an approval** of any project listed.

Per section 7.5 of the Ramsey City Charter, the city shall hold an annual public hearing on the Capital Improvement Program and adopt it by resolution. Staff is asking that a public hearing be held at the regular meeting of December 14, 2021.

Notification:

A draft document of the 2022-2031 CIP and supplemental report is attached. Any reported changes will be reflected in the document presented at the December 14, 2021 public hearing.

Funding Source:

The 2022-2031 CIP depicts the various funding sources used to fund capital improvements.

Recommendation:

Staff recommends that a Public Hearing on the 2022-2031 CIP be scheduled for December 14, 2021.

Action:

Motion to authorize a public hearing on December 14, 2021 for the adoption of the 2022-2031 Capital Improvement Plan (CIP).

Attachments

Draft 2022-2031 CIP

Draft 2022-2031 Park Supplemental CIP

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/17/2021 01:12 PM

Form Started By: Diana Lund Started On: 11/10/2021 07:28 AM

Final Approval Date: 11/17/2021

CITY OF RAMSEY
CAPITAL IMPROVEMENT PROGRAM
2022-2031

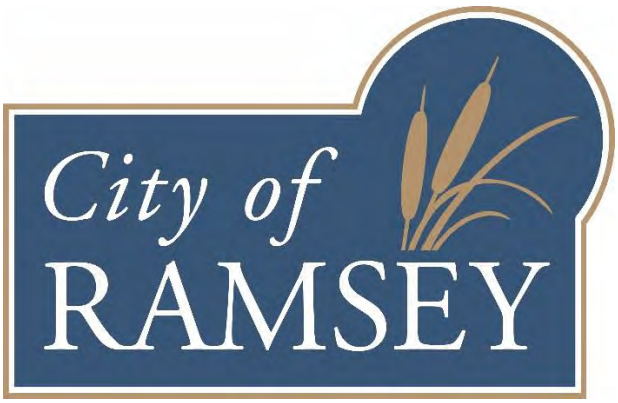
The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.











THIS PAGE INTENTIONALLY BLANK

CITY OF RAMSEY
2022-2031
CAPITAL IMPROVEMENT PLAN

TABLE OF CONTENTS

PAGE NUMBER

INTRODUCTORY SECTION……... 7

Capital Improvement Plan..... 8-10

OVERVIEW SECTION……..… 11

Category Summary..... 12
Funding Source Summary..... 13
Priority Codes & Definitions Key..... 14
Projects by Year & Priority..... 15-22
Projects & Funding Sources by Category..... 22-37

PROJECT DETAILS……..... 39

Equipment Replacement:
Detailed Equipment..... 40-166

Municipal Buildings:
Community Center..... 167
Old Town Hall Restoration……. 168
Sprinkler System @ Fire Station #1 …… 169
Storage Bldg @ Fire Station #1 ……..…… 170
City Hall Exterior Lighting..... 171
City Hall Landscaping…..……. 172
Repair Roof on Fire Station #1…… ……..……..…… 173
Replace City Hall Carpeting…..……..……..…….. 174
Replace City Hall Caulking & Grout …… 175
Repair City Hall Counter Tops… ……..…… 176
Resurface Fire #1 Apparatus Bay Floor Resurfacing…… 177
Fire #1 Apparatus Bay Paint… ……..…… 178

Park Improvements:
Elmcrest Park Entrance and Signage…..... 179
Irrigation for Titterud Park…..... 180
Observation Boardwalk – Lake Itasca……..... 181
Rabbit Park Phase Two……..... 182
Observation Deck of the Mississippi East Dolomite..... 183
Trail Connections……..……..……..……..……..... 184
Park Development in the COR…… 185
Additional Land for Central Park…..... 186
Field Lighting – Central or Alpine Park..... 187
Northfork North Trail Connection..... 188
Amphitheater Lighting..... 189
Aeration for Sunfish Lake & The Draw…..... 190

Park Improvements:
River's Bend South Shelter Replacement……..... 191
Central Park Main Parking Lot Improvements..... 192
Playground Replacement Program……..... 193
Boulevard Trees – Sunwood Drive in CORent……..... 194
Disc Golf Course……..... 195
Off Leash Area……..... 196
Acquire Outlots "A" in Rivers Bluff & Reilly East..... 197
Alpaca Estates Outlot..... 198

Sewer Improvements:
Fire Station 1 Sanitary Sewer Service …….. 199
Replace Pumps at Lift Station #2…….. 200

Storm Water Improvements:
Stormwater Drainage Improvements …… 201
Outlet Control Structure for Improvements.…… 202

Street Improvements:
Zeolite Roadway Improvement ……..…….. 203
Sunwood Drive Roundabout Landscaping…… 204
Hwy 10 & BNSF RR Grade Separation at Ramsey Boulevard…….. 205
Hwy 10 & BNSF RR Grade Separation at Sunfish Lake Boulevard ……..…… 206
Reconstruction of Streets-Barthels Rum River Acres…… 207
Reconstruction of Streets-Wood Pond Hills 2nd-5th Additions…….. 208
Reconstruction of Streets-Autumn Heights …….. 209
Reconstruction of Streets-Halls Dover Acres .. …….. 210
Reconstruction of Streets-Nature View …… 211
Reconstruction of Streets-Sorteberg 6th…… 212
Reconstruction of Streets-Fox Ridge Estates 1st & 2nd…….. 213
Reconstruction of Streets-Rodeo Hills Est/Valley View…… . 214
Reconstruction of Streets-McKinley St & Alpine Drive to Puma & Armstrong…… 215
Concrete Repairs…..…….. 216
Reconstruction of Streets-Whispering Pine Estates Plat 3…….. 217
Reconstruction of Streets-Sports Haven ……..…….. 218
Reconstruction of Streets-Barthels Rum River Acres 2nd ……...…….. 219
Reconstruction of Streets-161st Avenue ……..……. 220
Reconstruction of Streets-Carol-Rose Acres…….……..…….. 221
Reconstruction of Streets-Ford Brook Estates 3rd ……..……. 222
Reconstruction of Streets-Windsorwood ……..…….. 223
Reconstruction of Streets-Countryside Estates ……..…….. 224
Reconstruction of Streets-Waco Street – Sunwood Drive to 150th …… 225
Reconstruction of Streets-Xkimo Street & Waco Street……..……..…….. 226
2022 MSA Overlays……..……..……..…….. 227
2022 Neighborhood Overlays……... ……..……. 228
Reconstruction of Sunwood Drive……... ……..…….. 229
2023 MSA Overlays……. ……..…….. 230
2023 Neighborhood Overlays……. …… 231
Reconstruction of Streets-167th Avenue……..……..…….. 232
2024 Neighborhood Overlays……..……..……..…….. 233
2025 Neighborhood Overlays……..…… 234
2026 Neighborhood Overlays.. ……..…….. 235
Reconstruction of Streets-Flintwood Hills 2nd & 3rd……..…… 236
2027 MSA Overlays…… 237
2027 Neighborhood Overlays…….. …….. 238

Street Improvements:
Reconstruction of Streets-156th Avenue & Juniper Ridge Dr,,,,….. ……..…… 239
2028 MSA Overlays……...…… 240
2028 Neighborhood Overlays……..…….. 241
Reconstruction of Streets- 142nd Avenue……..…… 242
2029 MSA Overlays…….. 243
2029 Neighborhood Overlays……..…….. 244
2030 MSA Overlays…….. .. ……..…….. 245
2030 Neighborhood Overlays ……..…… 246
Reconstruction of Streets-Alpine Drive Between TH 47 & Roanoke St……..…… 247
Reconstruction of Streets-Sunwood Drive……..……..…….. 248
Annual MSA Pavement Marking Improvements……..…….…. 249
Reconstruction of Streets-Sortebergs……..,,,,….. ……..…… 250
2031 MSA Overlays……...…… 251
Reconstruction of Streets-Section 01 Unplatted……..,,,,….. ……..…… 252
2031 Neighborhood Overlays……..…….. 253
Reconstruction of Streets- Klemish & Klemish & Flores…….…… 254
Reconstruction of Streets-Magnesium…….. 255
2029 Neighborhood Overlays……..…….. 256
Reconstruction of Streets-North Forty……..…….…… 257

Street Light Improvements
Bunker Lake Blvd & Puma Street Lighting……..……..…….. 258
Riverdale Drive Street Lighting……..……..…… 259

Water Improvements:
Water Treatment Facility…… 260
Fire Station 1 Extension of Water……. 261
Refurbish Water Tower #2 ……..……. 262
Refurbish Water Tower #1 ……..……. 263
Construct Well #9 and Pumphouse #5……. 264

CASH FLOW PROJECTIONS……... 265

Business Revolving Fund……..……..…….. 266
Capital Maintenance Fund……..……..…….. 267
Equipment Revolving Fund……..……..…….. 268
Facility Fund……..……..…….. 269
Fleet Vehicle Fund……..……..…….. 270
Landfill Trust Fund..... 271
Lawful Gambling Fund……. 272
MSA Fund…… 273
Park Improvement Trust Fund…….. 274
Pavement Management Fund…….. 275
Public Improvement Revolving Fund……..……..... 276
Sewer Utility Fund…..……..…… 277
Storm Water Management Fund……..……..... 278
Storm Water Utility Fund……..…… 279
Street Light Utility Fund……... 280
Water Utility Fund…… 281

TIF Funds
TIF District 1 (Rivers Bend) …….……..…….. 282
TIF District 2 (Gateway) . ……. 283
TIF District 8 (Maken) ……..……..……..……. 284
TIF District 9 (AACAP) …….……..... 285
TIF District 14 (The COR)…….……..... 286
TIF District 15 (Life Fitness)…….. 287
TIF District 16 (PSD Business Park)……. 288
TIF District 17 (Delta Mod)…… 289
TIF District 18 (Oppidank)……. 290

INTRODUCTORY SECTION

CITY OF RAMSEY

CAPITAL IMPROVEMENT/CAPITAL OUTLAY PLAN

2022-2031

Enclosed is the Ramsey Capital Improvements/Capital Outlay Plan (CIP) for the years 2022-2031. It has been prepared in an attempt to anticipate major capital expenditures in advance of the year in which they are budget requests. Further, several projects may interrelate or require other improvements prior to initiation, which would cause delays without prior planning. Additionally, projects may require budgeting over several years or receipt of funds from other sources (i.e. grants) requiring planning completion prior to the funding year. Finally, the plan enables a snapshot of the identified capital needs of the community allowing for continual prioritization of these needs.

The process for completing the 2022-2031 CIP was much the same as the process for the 2022 General Fund Budget. Project requests were submitted by all divisions and reviewed by the Management Team and appropriate supervisors to establish the feasibility and priority of the projects and match with available financing.

CAPITAL IMPROVEMENT PLAN GOALS
ACKNOWLEDGE AND COMMUNICATE PUBLIC INFRASTRUCTURE PRIORITIES AND DYNAMICS
ENSURE APPROPRIATE RESPONSES TO CHANGING INFRASTRUCTURE NEEDS AND DEMANDS
DEVELOP A FINANCIAL ASSESSMENT OF CAPITAL RESOURCES AVAILABLE TO MEET FUTURE CAPITAL PROJECT NEEDS
ENCOMPASS THE CITY'S STRATEGIC PLAN'S IMPERATIVES: FINANCIAL STABILITY; A BALANCE OF RURAL CHARACTER & URBAN GROWTH; A CONNECTED COMMUNITY; SMART, CITIZEN-FOCUSED GOVERNMENT; AN EFFECTIVE ORGANIZATION

Approval of the CIP by Council does not authorize spending or initiation of a given project. It does, however, provide a guide for the community for a whole array of private and public decision-making, impacted by public capital expenditures. Therefore, the CIP should receive ratification only if the Council perceives actions contemplated within the plan as reasonable and planned within justified time frames. It shall further be noted that initial project design of public infrastructure projects identified within this plan often begins two years or more prior to the date of construction.

The CIP is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction.

Capital improvements are improvements to land, streets, parks, utilities and buildings. This plan shows improvements with revenues projected from various funding sources. Improvements from the General Fund are those requiring a tax levy, referendum or similar other authority resulting in listed projects being less than certain. The other funding sources (except for intergovernmental revenue - grant funds) have increased stability over the general fund projects.

Specific information on the funding sources for each project is shown under the individual project. Cash flow projections are completed to examine the long-term stability of each fund and its ability to provide for planned expenditures.

Potential funding sources for capital improvement expenditures may include:

- General Fund
- Capital Equipment Certificates
- General Obligation Bonds
- CIP General Obligation Bonds*
- Tax Increment Financing
- Developer Fees
- Grants/Outside Sources
- Utility Funds (Water, Sewer, Recycling, Street Lights, Storm Water)
- Special Revenue Funds (Equipment Revolving, Fleet, Lawful Gambling, Storm Water Management)
- Capital Project Funds (Facility, Landfill, MSA, Park Improvement, Public Improvement Revolving (PIR), Pavement Management Fund)
- Special Assessments

**Only City Hall, Public Works facilities and Public Safety facilities may be financed with CIP General Obligation bonds under the CIP Act (Minnesota Statutes Chapter 475). Other capital improvements described in this plan as being financed under General Obligation Bonds may be financed with special assessment bonds under Minnesota Statutes, Chapter 429 and utility revenue bonds under Minnesota Statutes, Chapter 444.*

For a City to use its authority to finance expenditures under the CIP Act, it must meet the requirements provided therein. Specifically, the City Council must approve the sale of capital improvement bonds by a two-thirds vote of its membership. In addition, it must hold a public hearing for public input. Notice of such hearing must be published in the official newspaper of the City at least fourteen, but not more that twenty-eight days prior to the date of the public hearing. The City Council approves the CIP following the public hearing.

The bonds are not subject to referendum unless, within 30 days after the hearing, a petition is filed with the City Administrator signed by voters equal to at least five percent of the votes cast in the last general City election. In that event, the bonds are subject to a referendum, and may be issued only if approved by a majority of voters who vote on that question. If the referendum passes, the taxes to pay the debt service on the bonds would be levied on market value rather than tax capacity. However, if no timely petition is filed, the taxes to pay debt service are levied on tax capacity.

The CIP Act has established certain criteria that must be met. In accordance with these criteria, the City has considered the following eight points:

1. Condition of the City's infrastructure and need for the project
2. Demand for the improvement
3. Cost of the improvement
4. Availability of public resources
5. Level of overlapping debt
6. Const/benefits of alternative uses of funds
7. Operating costs of the proposed improvements
8. Options for shared facilities with other cities or local governments.

OVERVIEW SECTION

City of Ramsey, Minnesota

Capital Improvement Program

2022 thru 2031

CATEGORY SUMMARY

Category	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Equipment	689,327	1,005,800	884,000	1,693,000	1,177,500	529,000	779,800	1,204,000	539,500	540,000	*9,041,927*
Municipal Building	140,000	40,000	15,000			221,300		20,000,000			*20,416,300*
Park Improvement	1,830,000	290,000	700,000	625,000	436,000	570,000	100,000	100,000	100,000	100,000	*4,851,000*
Sewer Utility Improvement	60,000	35,000									*95,000*
Storm Water Utility Improvement	130,000					350,000					*480,000*
Street Improvement	2,686,517	3,864,313	5,450,137	4,172,423	3,411,130	3,121,824	3,571,121	3,427,253	3,355,947	2,986,054	*36,046,719*
Street Light Utility Improvement		100,000			85,000						*185,000*
Water Utility Improvement	32,105,000	20,000	1,020,000	2,350,000							*35,495,000*
TOTAL	**37,640,844**	**5,355,113**	**8,069,137**	**8,840,423**	**5,109,630**	**4,792,124**	**4,450,921**	**24,731,253**	**3,995,447**	**3,626,054**	***106,610,946***

City of Ramsey, Minnesota

Capital Improvement Program

2022 thru 2031

FUNDING SOURCE SUMMARY

Source	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Maintenance Fund	120,000	40,000	165,000								*325,000*
Equipment Revolving Fund	477,000	30,000									*507,000*
Facility Fund	20,000										*20,000*
Fleet Vehicles	23,800	24,000		60,000							*107,800*
General Fund		961,800	430,000	1,408,000	1,109,500	529,000	701,800	750,000	539,500	520,000	*6,949,600*
Grants/Outside Sources	2,800,000					50,000					*2,850,000*
Landfill Fund	63,000										*63,000*
Lawful Gambling Fund	100,000	100,000	100,000	100,000	100,000	250,000	100,000	100,000	100,000	100,000	*1,150,000*
MSA	465,866	1,543,150	2,077,441	1,005,000	6,000	760,105	887,053	1,101,775	1,009,850	960,257	*9,816,497*
Park Improvement Trust Fund	1,650,000	180,000	400,000	525,000	336,000	270,000					*3,361,000*
Pavement Management Fund	1,961,420	1,972,680	1,697,955	1,955,884	1,876,482	2,079,189	2,359,875	2,071,545	2,043,373	1,756,519	*19,774,922*
Public Improvement Revolving Fund	20,000		1,000,000	1,014,500	206,000						*2,240,500*
Sewer Utility Fund	9,060,000	35,000	196,500		41,000		39,000	437,000			*9,808,500*
Storm Water Utility Fund	494,758	348,483	549,741	422,039	351,648	632,530	324,193	253,933	302,724	269,278	*3,949,327*
Street Light Utility Fund		100,000			131,000						*231,000*
Tax Increment Fund #14	80,000										*80,000*
Tax Increment Fund #2					517,000						*517,000*
To Be Determined						221,300		20,000,000			*20,221,300*
Water Utility Fund	20,305,000	20,000	1,452,500	2,350,000	435,000		39,000	17,000		20,000	*24,638,500*
GRAND TOTAL	**37,640,844**	**5,355,113**	**8,069,137**	**8,840,423**	**5,109,630**	**4,792,124**	**4,450,921**	**24,731,253**	**3,995,447**	**3,626,054**	***106,610,946***

Capital Improvement Plan - Priority Codes & Definitions

Priority	
1	**Existing Obligations - High Priority: Year 2022 or 2023** Projects under this priority are previously committed to or are replacements Example: Road reconstructions, equipment replacement
2	**New Addition - High Priority: Year 2022 or 2023** Projects under this priority are needed, but have no previous commitments Example: Road extensions, additional park amenities
3	**Existing Obligations - Medium Priority: Year 2024-2031** Projects under this priority are previously committed to or are replacements but not as urgent to fulfull as those in priority 1 Example: 5th year forward of road reconstructions; equipment replacement
4	**New Addition - Medium Priority: Year 2024-2031** Projects under this priority are needed, but have no previous commitments but need is not as great as those listed in priority 2 Example: Public Works Campus; new capital equipment
5	**Opportunity Driven/Unfunded/Placeholder** Projects under this priority are development driven and/or have outside funding capacities such as grants and/or placeholders for projects that may occur after year 2031. Full funding on these projects have not been determined. Example: Community Center

City of Ramsey, Minnesota

Capital Improvement Program

Data in Year 2022 and 2031

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
2022				
Priority 1-Existing Obligation (High)				
Universal Power Supply Replacement	Capital Equipment	*17-IT-008*	1	30,000
Replace 14R Siren	Capital Equipment	*CIVIL-14R*	1	15,000
Replace 15R Siren	Capital Equipment	*CIVIL-15R*	1	15,000
Refurbish Tanker 11 (501)	Capital Equipment	*FIRE-501*	1	25,000
Replacement Extrication Tools R-11	Capital Equipment	*FIRE-565*	1	50,000
Replace Training Room Tables/Chairs	Capital Equipment	*FIRE-577*	1	25,000
Replace Maintenance Utility Tractor #409	Capital Equipment	*GENGOV-002*	1	45,000
2022 Ford Explorer Relace 2018 Ford Explorer #372	Capital Equipment	*POL-368*	1	32,000
Replace 2006 Tandem Axle Plow Truck Unit #668	Capital Equipment	*PW-668*	1	265,800
Line Striper Replacement	Capital Equipment	*PW-720*	1	19,000
City Hall Exterior Lighting	Municipal Buildings	*20-BLDG-001*	1	40,000
City Hall Landscaping	Municipal Buildings	*20-BLDG-002*	1	15,000
Repair Roof on Fire Station #1	Municipal Buildings	*20-BLDG-004*	1	15,000
Replace City Hall Carpeting	Municipal Buildings	*20-BLDG-005*	1	15,000
Resurface Fire #1 Apparatus Bay Floor Resurfacing	Municipal Buildings	*21-BLDG-001*	1	20,000
Fire 1 Apparatus Bay Paint	Municipal Buildings	*21-BLDG-002*	1	15,000
River's Bend South Shelter Replacement	Park Improvements	*21-PARK-001*	1	50,000
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Sunwood Drive Roundabout Landscaping	Street Improvements	*15-STR-003*	1	20,000
Reconstruction Streets: Wood Pond Hills 2nd-5th	Street Improvements	*17-STR-004*	1	549,945
Reconstruction Streets: Autumn Heights	Street Improvements	*17-STR-005*	1	983,791
Reconstruction Streets:MSA Waco St-Sunwood Dr/150	Street Improvements	*19-STR-018*	1	137,209
2022 MSA Overlays	Street Improvements	*21-STR-005*	1	69,438
2022 Neighborhood Overlays	Street Improvements	*21-STR-006*	1	623,827
MSA - Sunwood Drive Street Reconstruction	Street Improvements	*21-STR-007*	1	267,307
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	35,000
			Total for: Priority 1	3,478,317
Priority 2-New Addition (High)				
Copier - Administration Dept	Capital Equipment	*22-IT-002*	2	10,000
2022 Ford Explorer	Capital Equipment	*POL-405*	2	32,000
2022 Bobcat Mini Excavator	Capital Equipment	*PW-730*	2	112,321
Dura Base Composite Mats	Capital Equipment	*PW-731*	2	13,206
Storage Building at Fire Station 1	Municipal Buildings	*18-BLDG-002*	2	20,000
Elmcrest Park & The Draw Entrance Monument & Sign	Park Improvements	*04-PARK-003*	2	80,000
Observation boardwalk - Lake Itasca	Park Improvements	*06-PARK-011*	2	60,000
Park Development in The COR	Park Improvements	*08-PARK-005*	2	1,200,000
Northfork North Trail Connection	Park Improvements	*17-PARK-007*	2	150,000
Amphitheater Lighting	Park Improvements	*18-PARK-003*	2	40,000
Aeration for Sunfish Lake & The Draw	Park Improvements	*18-PARK-005*	2	40,000
Boulevard Trees - Sunwood Drive in COR	Park Improvements	*22-PARK-002*	2	80,000
Fire Station 1 Sanitary Sewer Service	Sewer Utility	*12-SEW-002*	2	60,000
Outlet Control Structure Improvements	Stormwater Utility	*19-STRM-001*	2	100,000
Water Treatment Facility	Water Utility	*04-WTR-017*	2	32,000,000

Project Name	Department	Project #	Priority	Project Cost
Fire Station #1 Extension of Water	Water Utility	*11-WTR-003*	2	55,000
			Total for: Priority 2	34,052,527
Priority 3-Existing Obligation (Med)				
Stormwater Drainage Improvements	Stormwater Utility	*12-STRM-001*	3	30,000
			Total for: Priority 3	30,000
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	30,000
Construct Well #9 and Pumphouse #5	Water Utility	*16-WTR-002*	5	50,000
			Total for: Priority 5	80,000
	Total for 2022			**37,640,844**
2023				
Priority 1-Existing Obligation (High)				
Engineering Plotter Replacement	Capital Equipment	*17-IT-011*	1	10,000
Building Copier	Capital Equipment	*17-IT-017*	1	10,000
Community Development Workroom Copier	Capital Equipment	*17-IT-018*	1	10,000
Replace 16R Siren	Capital Equipment	*CIVIL-16R*	1	15,000
Replace 17R Siren	Capital Equipment	*CIVIL-17R*	1	15,000
Replace Rescue 11 (559)	Capital Equipment	*FIRE-564*	1	250,000
Replace Fire Duty Officer Vehicle (570)	Capital Equipment	*FIRE-570A*	1	45,000
2023 Ford Explorer Replace 2016 Ford Explorer #351	Capital Equipment	*POL-335*	1	32,000
2024 Ford Taurus Replace 2018 Ford Taurus #383	Capital Equipment	*POL-366*	1	33,000
2023 Ford Taurus Replace 2018 Ford Taurus #384	Capital Equipment	*POL-367*	1	33,000
2023 Chev Tahoe Replace 2018 Chev Tahoe #373	Capital Equipment	*POL-369*	1	37,000
2022 Chev Tahoe Replace 2016 Chev Tahoe #361	Capital Equipment	*POL-372*	1	40,000
Replace Engr Car #407 With Equinox	Capital Equipment	*PW-407*	1	24,000
Replace 2006 3/4 Ton Truck 2x4 Unit #654	Capital Equipment	*PW-654*	1	31,000
Replace 2007 Tandem Axle Plow Truck: Unit #662	Capital Equipment	*PW-662*	1	280,800
Replace Unit 676- 2010 4 Wheel Drive 1ton	Capital Equipment	*PW-676*	1	68,000
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680	Capital Equipment	*PW-680*	1	62,000
Replace City Hall Caulking & Grout	Municipal Buildings	*20-BLDG-006*	1	15,000
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Replace Pumps at Lift Station #2	Sewer Utility	*19-SEW-003*	1	35,000
Reconstruction Streets: Barthels Rum River Acres 2	Street Improvements	*19-STR-001*	1	1,748,076
2023 MSA Overlays	Street Improvements	*21-STR-008*	1	171,105
2023 Neighborhood Overlays	Street Improvements	*21-STR-009*	1	421,872
MSA 167th Avenue Street Reconstruction	Street Improvements	*21-STR-010*	1	1,492,260
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	31,000
Refurbish Water Tower #2	Water Utility	*14-WTR-001*	1	20,000
			Total for: Priority 1	5,030,113
Priority 2-New Addition (High)				
2nd Floor Workroom Copier	Capital Equipment	*17-IT-016*	2	10,000
Sprinkler System @ Fire Station #1	Municipal Buildings	*10-BLDG-004*	2	25,000
Observation deck on the Mississippi E of Dolomite	Park Improvements	*06-PARK-015*	2	100,000
Disc Golf Course	Park Improvements	*22-PARK-003*	2	10,000
Bunker Lake Blvd & Puma Street Lights	Street Light Utility	*19-STLT-001*	2	100,000
			Total for: Priority 2	245,000
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	80,000
			Total for: Priority 5	80,000

Project Name	Department	Project #	Priority	Project Cost
	Total for 2023			**5,355,113**
2024				
Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	28,000
Refurbish Water Tower #2	Water Utility	*14-WTR-001*	1	1,000,000
Refurbish Water Tower #1	Water Utility	*14-WTR-002*	1	20,000
			Total for: Priority 1	1,148,000
Priority 2-New Addition (High)				
Disc Golf Course	Park Improvements	*22-PARK-003*	2	50,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	2	1,000,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	2	1,000,000
			Total for: Priority 2	2,050,000
Priority 3-Existing Obligation (Med)				
Council Chamber, Fire 1/2, Park Ramp &P W Switch	Capital Equipment	*17-IT-013*	3	30,000
Public Works Utilities Switch	Capital Equipment	*17-IT-014*	3	7,000
Replace 10R Siren	Capital Equipment	*CIVIL-10R*	3	15,000
Replace 11R Siren	Capital Equipment	*CIVIL-11R*	3	15,000
Replace Fire Rescue #21 (557)	Capital Equipment	*FIRE-557*	3	80,000
EQPT REPLACE-ASSISTANT FIRE CHIEF VEHICLE	Capital Equipment	*FIRE-562*	3	50,000
2024 Ford F-150 Replace 2005 F150 #359	Capital Equipment	*POL-359*	3	37,000
2024 Chev Tahoe Replace 2020 Chev Tahoe #395	Capital Equipment	*POL-381*	3	41,000
2024 Chev Impala Replace 2016 Chev Impala #366	Capital Equipment	*POL-382*	3	35,000
2024 Acadia Replaces 2016 Acadia #367	Capital Equipment	*POL-396*	3	35,000
Replace 2004 Mobile Generator	Capital Equipment	*PW-006*	3	164,000
Replace 2009 2WD Pickup: Unit 674	Capital Equipment	*PW-674*	3	40,000
Replace Unit 681 Utility truck	Capital Equipment	*PW-681*	3	65,000
Replace 2019 Exmark Mower (Orig Unit #683)	Capital Equipment	*PW-683*	3	15,000
Replace 2019 Exmark Mower (Orig Unit #684)	Capital Equipment	*PW-684*	3	15,000
Replace 2019 Exmark Mower (Orig Unit #685)	Capital Equipment	*PW-685*	3	15,000
Replace 2016 Street Sweeper - Unit #691	Capital Equipment	*PW-691A*	3	225,000
Replace City Hall Counter Tops	Municipal Buildings	*20-BLDG-007*	3	15,000
Central Park Main Parking Lot Reconstruction	Park Improvements	*21-PARK-002*	3	350,000
2024 MSA Overlays: McKinley St & Alpine Dr-Puma	Street Improvements	*17-STR-011*	3	658,324
Reconstruction Streets: Whispering Pine Est Pl 3	Street Improvements	*17-STR-013*	3	1,194,749
Reconstruction Streets: 161st Avenue	Street Improvements	*19-STR-004*	3	548,939
Reconstruction Streets: MSA Xkimo St-TH47 to 142nd	Street Improvements	*20-STR-002*	3	347,123
2024 Neighborhood Overlays	Street Improvements	*21-STR-012*	3	673,002
			Total for: Priority 3	4,671,137
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	200,000
			Total for: Priority 5	200,000
	Total for 2024			**8,069,137**
2025				
Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	5,000
Refurbish Water Tower #1	Water Utility	*14-WTR-002*	1	750,000

Project Name	Department	Project #	Priority	Project Cost
			Total for: Priority 1	855,000
Priority 2-New Addition (High)				
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	2	1,000,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	2	1,000,000
			Total for: Priority 2	2,000,000
Priority 3-Existing Obligation (Med)				
Replace 1R Siren	Capital Equipment	*CIVIL-1R*	3	15,000
Replace 2R Siren	Capital Equipment	*CIVIL-2N*	3	15,000
Replace Engine #21 (565)	Capital Equipment	*FIRE-502*	3	325,000
Replace Fire Prevention Vehicle #571	Capital Equipment	*FIRE-566A*	3	45,000
Replace Fire Chief Vehicle (569)	Capital Equipment	*FIRE-569A*	3	50,000
Replace Maintenance Vehicle (564)	Capital Equipment	*GENGOV-001*	3	60,000
Replace 2013 F-250 Pickup Unit #410	Capital Equipment	*GENGOV-004*	3	42,000
2025 Ford Explorer Replace 2021 Ford Explorer #3XX	Capital Equipment	*POL-383*	3	35,000
2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX	Capital Equipment	*POL-384*	3	33,500
2025 Chevy Impala Replace2017 Chev Impala #377	Capital Equipment	*POL-385*	3	33,500
Replace 2004 Tree Spade	Capital Equipment	*PW-002*	3	52,000
Replace 2004 Snow Thrower	Capital Equipment	*PW-005*	3	130,000
Replace 2019 Brush Chipper - Unit #605	Capital Equipment	*PW-605*	3	40,000
Replace 2007 Chevy Pickup: Unit #665	Capital Equipment	*PW-665*	3	27,000
Replace Unit 688 2015 Case Loader	Capital Equipment	*PW-688*	3	210,000
Replace 2015 Kaboa ATV Unit #689	Capital Equipment	*PW-689*	3	20,000
Replace 2015 Kabota Mower	Capital Equipment	*PW-690*	3	20,000
Replace 2016 Street Sweeper - Unit #694	Capital Equipment	*PW-694A*	3	225,000
Reconstruction Streets: Rodeo Hills/Valley View	Street Improvements	*17-STR-009*	3	884,312
2025 Neighborhood Overlays	Street Improvements	*21-STR-013*	3	1,098,355
Sorteberg's Street Reconstruction	Street Improvements	*22-STR-002*	3	184,756
			Total for: Priority 3	3,545,423
Priority 4-New Addition (Med)				
Sweeper Scrubber	Capital Equipment	*GENGOV-003*	4	30,000
New Velocity Patcher	Capital Equipment	*PW-700*	4	250,000
New Electric Utility Vehicle	Capital Equipment	*PW-702*	4	35,000
Rabbit Park Phase Two	Park Improvements	*06-PARK-012*	4	125,000
			Total for: Priority 4	440,000
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	400,000
Construct Well #9 and Pumphouse #5	Water Utility	*16-WTR-002*	5	1,600,000
			Total for: Priority 5	2,000,000
	Total for 2025			**8,840,423**
2026				
Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	6,000
			Total for: Priority 1	106,000
Priority 3-Existing Obligation (Med)				
Core Switch Replacement	Capital Equipment	*17-IT-009*	3	52,000
Virtual Server Refresh	Capital Equipment	*20-IT-001*	3	33,000
Replace 3R Siren	Capital Equipment	*CIVIL-3R*	3	15,000

Project Name	Department	Project #	Priority	Project Cost
Replace 4R Siren	Capital Equipment	*CIVIL-4R*	3	15,000
Replace Engine #21 (565)	Capital Equipment	*FIRE-502*	3	325,000
2026 Ford Explorer Replace 2022 Ford Explorer #3XX	Capital Equipment	*POL-390*	3	35,500
2026 Ford Explorer replace2022 Ford Explorer #3XX	Capital Equipment	*POL-391*	3	44,000
Replace 1999 John Deere Grader: Unit #603	Capital Equipment	*PW-603*	3	280,000
Replace 2007 International Water Truck: Unit #669	Capital Equipment	*PW-669*	3	136,000
Replace Unit 678 2013-1ton Truck w/ Plow Equipment	Capital Equipment	*PW-678A*	3	62,000
Replace Unit #686 - 2015 Kubota Tractor	Capital Equipment	*PW-686*	3	45,000
Replace Unit #687 2015 Toolcat	Capital Equipment	*PW-687*	3	60,000
Replace 2016- 1-ton truck Unit #692	Capital Equipment	*PW-692A*	3	75,000
Reconstruction Streets: Halls Dover Acres	Street Improvements	*17-STR-006*	3	716,909
Reconstruction Streets: Ford Brook Est 3rd	Street Improvements	*19-STR-015*	3	460,845
2026 Neighborhood Overlays	Street Improvements	*21-STR-014*	3	321,090
Flintwood Hills 2nd & 3rd Street Reconstruction	Street Improvements	*21-STR-015*	3	527,258
Section 01 Unplatted Street Reconstruction	Street Improvements	*22-STR-004*	3	288,028
			Total for: Priority 3	3,491,630
Priority 4-New Addition (Med)				
Irrigation for Titterud Park	Park Improvements	*06-PARK-010*	4	76,000
Off Leash Area	Park Improvements	*22-PARK-004*	4	25,000
Zeolite Roadway Improvements	Street Improvements	*04-STR-012*	4	1,091,000
Riverdale Drive Street Lights	Street Light Utility	*19-STLT-002*	4	85,000
			Total for: Priority 4	1,277,000
Priority 5-Opportunity/Unfunded/Placeholder				
Trail Connections	Park Improvements	*06-PARK-019*	5	200,000
Alpaca Estates Outlot	Site Acquisitions	*08-ACQ-002*	5	35,000
			Total for: Priority 5	235,000
	Total for 2026			**5,109,630**
2027				
Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	14,000
			Total for: Priority 1	114,000
Priority 3-Existing Obligation (Med)				
Replace 5R Siren	Capital Equipment	*CIVIL-5R*	3	15,000
Replace 6R Siren	Capital Equipment	*CIVIL-6N*	3	15,000
Replace Grass 11 (562)	Capital Equipment	*FIRE-505*	3	45,000
Replace, Boat, Motor, Trailer Rescue	Capital Equipment	*FIRE-561*	3	10,000
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	Capital Equipment	*POL-393*	3	44,500
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	Capital Equipment	*POL-394*	3	44,500
2027 Ford Utility SUV Replace 2023 Ford Utili #3XX	Capital Equipment	*POL-395*	3	36,000
Replace 2004 Pull Behind PTO Mower	Capital Equipment	*PW-004*	3	28,000
Replace Paver, Trailer, Roller	Capital Equipment	*PW-660*	3	140,000
Replace Unit 679 Area Mower (2020 Replaced)	Capital Equipment	*PW-679A*	3	111,000
Replace 2017 UTV - Unit #695	Capital Equipment	*PW-695*	3	20,000
Replace 2017 UTV - Unit #696	Capital Equipment	*PW-696*	3	20,000
Stormwater Drainage Improvements	Stormwater Utility	*12-STRM-001*	3	350,000
Reconstruction Streets: Barthels Rum River Acres	Street Improvements	*17-STR-001*	3	822,938
Reconstruction Streets: Sortebergs 6th	Street Improvements	*17-STR-007A*	3	680,295
2027 MSA Overlays	Street Improvements	*21-STR-016*	3	485,216
2027 Neighborhood Overlays	Street Improvements	*21-STR-017*	3	783,875

Project Name	Department	Project #	Priority	Project Cost
MSA 156th Avenue & Juniper Ridge Dr Street Reconst	Street Improvements	*21-STR-018*	3	335,500
			Total for: Priority 3	3,986,824
Priority 4-New Addition (Med)				
Additional Land for Central Park	Park Improvements	*15-PARK-01*	4	250,000
Field Lighting - Central or Alpine Park	Park Improvements	*17-PARK-006*	4	200,000
			Total for: Priority 4	450,000
Priority 5-Opportunity/Unfunded/Placeholder				
Old Town Hall Restoration	Municipal Buildings	*08-BLDG-005*	5	221,300
Acquire outlots A in Rivers Bluff & Reilly Estates	Site Acquisitions	*06-ACQ-002*	5	20,000
			Total for: Priority 5	241,300
	Total for 2027			**4,792,124**
2028				
Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	5,000
			Total for: Priority 1	105,000
Priority 3-Existing Obligation (Med)				
Replace 7R Siren	Capital Equipment	*CIVIL-7R*	3	15,000
Replace 9R Siren	Capital Equipment	*CIVIL-9R*	3	15,000
2028 Chevy Tahoe Replace 2024 Chevy Tahoe	Capital Equipment	*POL-398*	3	45,000
2028 Ford Utility Replace 2024 Ford Utility	Capital Equipment	*POL-399*	3	32,000
Replace 2018 Ford F-250 Extended Cab: Unit #601	Capital Equipment	*PW-705*	3	56,400
Replace 2017 International Plow Truck: Unit # 693	Capital Equipment	*PW-706*	3	230,000
Replace 2018 Ford F350 With Box: Unit #697	Capital Equipment	*PW-707*	3	78,000
Replace 2018 Ford F250 Pickup: Unit #698	Capital Equipment	*PW-708*	3	53,400
Replace 2018 Ford F350 -Dump & Plow: Unit #699	Capital Equipment	*PW-709*	3	78,000
Replace Unit 679 - 2013 Toro Wide Area Mower	Capital Equipment	*PW-726*	3	102,000
Reconstruct Streets: Fox Ridge Estates 1st & 2nd	Street Improvements	*17-STR-008*	3	2,381,033
2028 MSA Overlays	Street Improvements	*21-STR-019*	3	912,450
2028 Neighborhood Overlays	Street Improvements	*21-STR-020*	3	214,830
MSA 142nd Avenue Street Reconstruction	Street Improvements	*21-STR-021*	3	57,808
			Total for: Priority 3	4,270,921
Priority 4-New Addition (Med)				
New 1-Ton Pickup With Box & Plow Equipment	Capital Equipment	*PW-703*	4	75,000
			Total for: Priority 4	75,000
	Total for 2028			**4,450,921**
2029				
Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	4,000
			Total for: Priority 1	104,000
Priority 3-Existing Obligation (Med)				
Replace Aerial Ladder Truck	Capital Equipment	*FIRE-560*	3	375,000
2029 Ford Explorer Replace 2025 Ford Explorer	Capital Equipment	*POL-400*	3	33,000
2029 Chevy Caprice Replace 2025 Chev Caprice	Capital Equipment	*POL-401*	3	34,000
Replace 2009 Jetter/Vac Truck - Unit #673	Capital Equipment	*PW-673*	3	420,000

Project Name	Department	Project #	Priority	Project Cost
Replace Unit #611 2019 Chev Pickup	Capital Equipment	*PW-716*	3	52,000
Replace Unit #602: 2019 Utility Tractor	Capital Equipment	*PW-717*	3	165,000
Replace Unit #604: 2019 Backhoe	Capital Equipment	*PW-718*	3	80,000
Replace Unit #415: 2019 Chevy Silverado Pickup	Capital Equipment	*PW-719*	3	45,000
Concrete Repairs	Street Improvements	*17-STR-012*	3	630,000
Reconstruction Streets: Countryside Estates	Street Improvements	*19-STR-017*	3	2,001,038
2029 MSA Overlays	Street Improvements	*21-STR-022*	3	514,553
2029 Neighborhood Overlays	Street Improvements	*21-STR-023*	3	277,662
			Total for: Priority 3	4,627,253
Priority 5-Opportunity/Unfunded/Placeholder				
Community Center Construction	Municipal Buildings	*04-BLDG-002*	5	20,000,000
			Total for: Priority 5	20,000,000
	Total for 2029			**24,731,253**

2030

Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	26,000
			Total for: Priority 1	126,000
Priority 3-Existing Obligation (Med)				
Replace Police Copier	Capital Equipment	*21-IT-001*	3	18,000
Replace Aerial Ladder Truck	Capital Equipment	*FIRE-560*	3	375,000
2030 Ford Explorer Replace 2021 Ford Explorer #313	Capital Equipment	*POL-370*	3	32,000
Replace 2026 Ford Utility	Capital Equipment	*POL-402*	3	35,500
Repalce 2026 Chevrolet Tahoe	Capital Equipment	*POL-403*	3	45,000
Replace 2026 Chevrolet Caprice	Capital Equipment	*POL-404*	3	34,000
Reconstruction Streets: Nature View	Street Improvements	*17-STR-007*	3	378,552
Reconstruction Streets: Sports Haven	Street Improvements	*18-STR-003*	3	386,781
Reconstruction Streets: Carol-Rose Acres	Street Improvements	*19-STR-011*	3	600,744
Reconstruction Streets: Windsorwood	Street Improvements	*19-STR-016*	3	544,374
2030 MSA Overlays	Street Improvements	*21-STR-024*	3	48,510
2030 Neighborhood Overlays	Street Improvements	*21-STR-025*	3	337,260
MSA Alpine Drive Street Reconstruction	Street Improvements	*21-STR-026*	3	759,413
MSA Sunwood Drive Street Reconstruction	Street Improvements	*21-STR-027*	3	274,313
			Total for: Priority 3	3,869,447
	Total for 2030			**3,995,447**

2031

Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	24,000
			Total for: Priority 1	124,000
Priority 3-Existing Obligation (Med)				
Ramsey Networking Switches Replacement	Capital Equipment	*22-IT-001*	3	40,000
Replace Unit 616 - 2021 Bobcat Skidsteer	Capital Equipment	*PW-721*	3	65,000
Replace Unit 620 - 2021 F350	Capital Equipment	*PW-722*	3	60,000
Replace Unit 621- 2021 John Deere Mower	Capital Equipment	*PW-723*	3	20,000
Replacement truck for Unit 622 -2022 Western Star	Capital Equipment	*PW-724*	3	250,000
Replace unit 624 - 2021 KMI Patching Trailer	Capital Equipment	*PW-725*	3	40,000
Replace Unit 618 a 2021 Felling Trailer	Capital Equipment	*PW-727*	3	13,000

Project Name	Department	Project #	Priority	Project Cost
Replace Unit 623 - 2021 H&H Tandem Mow Trailer	Capital Equipment	*PW-728*	3	12,000
Replace Unit 615 - 2021 Kubota Skid Steer	Capital Equipment	*PW-729*	3	40,000
2031 MSA Pavement Overlay Improvements	Street Improvements	*22-STR-003*	3	632,852
2031 Neighborhood Pavement Overlay Impr	Street Improvements	*22-STR-005*	3	647,667
MSA - Alpine Drive Street Reconstruction	Street Improvements	*22-STR-006*	3	397,031
Klemish & Klemish & Flores Street Reconstruction	Street Improvements	*22-STR-007*	3	538,374
Magnesium Street Reconstruction	Street Improvements	*22-STR-008*	3	131,670
The North Forty Street Reconstructions	Street Improvements	*22-STR-009*	3	614,460
			Total for: Priority 3	3,502,054
	Total for 2031			**3,626,054**
GRAND TOTAL				**106,610,946**

City of Ramsey, Minnesota

Capital Improvement Program

2022 thru 2031

PROJECTS & FUNDING SOURCES BY CATEGORY

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Equipment												
Universal Power Supply Replacement	17-IT-008	30,000										*30,000*
Equipment Revolving Fund		***30,000***										***30,000***
Core Switch Replacement	17-IT-009					52,000						*52,000*
General Fund						***52,000***						***52,000***
Engineering Plotter Replacement	17-IT-011		10,000									*10,000*
General Fund			***10,000***									***10,000***
Council Chamber, Fire 1/2, Park Ramp &P W Switch	17-IT-013			30,000								*30,000*
General Fund				***30,000***								***30,000***
Public Works Utilities Switch	17-IT-014			7,000								*7,000*
General Fund				***7,000***								***7,000***
2nd Floor Workroom Copier	17-IT-016		10,000									*10,000*
Equipment Revolving Fund			***10,000***									***10,000***
Building Copier	17-IT-017		10,000									*10,000*
Equipment Revolving Fund			***10,000***									***10,000***
Community Development Workroom Copier	17-IT-018		10,000									*10,000*
Equipment Revolving Fund			***10,000***									***10,000***
Virtual Server Refresh	20-IT-001					33,000						*33,000*
General Fund						***33,000***						***33,000***
Replace Police Copier	21-IT-001									18,000		*18,000*
General Fund										***18,000***		***18,000***
Ramsey Networking Switches Replacement	22-IT-001										40,000	*40,000*
General Fund											***40,000***	***40,000***
Copier - Administration Dept	22-IT-002	10,000										*10,000*
Equipment Revolving Fund		***10,000***										***10,000***
Replace 10R Siren	CIVIL-10R			15,000								*15,000*
General Fund				***15,000***								***15,000***
Replace 11R Siren	CIVIL-11R			15,000								*15,000*
General Fund				***15,000***								***15,000***
Replace 14R Siren	CIVIL-14R	15,000										*15,000*
Equipment Revolving Fund		***15,000***										***15,000***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Replace 15R Siren	CIVIL-15R	15,000										*15,000*
Equipment Revolving Fund		***15,000***										***15,000***
Replace 16R Siren	CIVIL-16R		15,000									*15,000*
General Fund			***15,000***									***15,000***
Replace 17R Siren	CIVIL-17R		15,000									*15,000*
General Fund			***15,000***									***15,000***
Replace 1R Siren	CIVIL-1R				15,000							*15,000*
General Fund					***15,000***							***15,000***
Replace 2R Siren	CIVIL-2N				15,000							*15,000*
General Fund					***15,000***							***15,000***
Replace 3R Siren	CIVIL-3R					15,000						*15,000*
General Fund						***15,000***						***15,000***
Replace 4R Siren	CIVIL-4R					15,000						*15,000*
General Fund						***15,000***						***15,000***
Replace 5R Siren	CIVIL-5R						15,000					*15,000*
General Fund							***15,000***					***15,000***
Replace 6R Siren	CIVIL-6N						15,000					*15,000*
General Fund							***15,000***					***15,000***
Replace 7R Siren	CIVIL-7R							15,000				*15,000*
General Fund								***15,000***				***15,000***
Replace 9R Siren	CIVIL-9R							15,000				*15,000*
General Fund								***15,000***				***15,000***
Refurbish Tanker 11 (501)	FIRE-501	25,000										*25,000*
Equipment Revolving Fund		***25,000***										***25,000***
Replace Engine #21 (565)	FIRE-502				325,000	325,000						*650,000*
General Fund					***325,000***	***325,000***						***650,000***
Replace Grass 11 (562)	FIRE-505						45,000					*45,000*
General Fund							***45,000***					***45,000***
Replace Fire Rescue #21 (557)	FIRE-557			80,000								*80,000*
General Fund				***80,000***								***80,000***
Replace Aerial Ladder Truck	FIRE-560								375,000	375,000		*750,000*
General Fund									***375,000***	***375,000***		***750,000***
Replace, Boat, Motor, Trailer Rescue	FIRE-561						10,000					*10,000*
General Fund							***10,000***					***10,000***
EQPT REPLACE-ASSISTANT FIRE CHIEF VEHICLE	FIRE-562			50,000								*50,000*
General Fund				***50,000***								***50,000***
Replace Rescue 11 (559)	FIRE-564		250,000									*250,000*
General Fund			***250,000***									***250,000***
Replacement Extrication Tools R-11	FIRE-565	50,000										*50,000*
Equipment Revolving Fund		***50,000***										***50,000***
Replace Fire Prevention Vehicle #571	FIRE-566A				45,000							*45,000*
General Fund					***45,000***							***45,000***
Replace Fire Chief Vehicle (569)	FIRE-569A				50,000							*50,000*
General Fund					***50,000***							***50,000***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Replace Fire Duty Officer Vehicle (570)	FIRE-570A		45,000									*45,000*
General Fund			***45,000***									***45,000***
Replace Training Room Tables/Chairs	FIRE-577	25,000										*25,000*
Equipment Revolving Fund		***25,000***										***25,000***
Replace Maintenance Vehicle (564)	GENGOV-001				60,000							*60,000*
Fleet Vehicles					***60,000***							***60,000***
Replace Maintenance Utility Tractor #409	GENGOV-002	45,000										*45,000*
Equipment Revolving Fund		***45,000***										***45,000***
Sweeper Scrubber	GENGOV-003				30,000							*30,000*
General Fund					***30,000***							***30,000***
Replace 2013 F-250 Pickup Unit #410	GENGOV-004				42,000							*42,000*
General Fund					***42,000***							***42,000***
2023 Ford Explorer Replace 2016 Ford Explorer #351	POL-335		32,000									*32,000*
General Fund			***32,000***									***32,000***
2024 Ford F-150 Replace 2005 F150 #359	POL-359			37,000								*37,000*
General Fund				***37,000***								***37,000***
2024 Ford Taurus Replace 2018 Ford Taurus #383	POL-366		33,000									*33,000*
General Fund			***33,000***									***33,000***
2023 Ford Taurus Replace 2018 Ford Taurus #384	POL-367		33,000									*33,000*
General Fund			***33,000***									***33,000***
2022 Ford Explorer Relace 2018 Ford Explorer #372	POL-368	32,000										*32,000*
Equipment Revolving Fund		***32,000***										***32,000***
2023 Chev Tahoe Replace 2018 Chev Tahoe #373	POL-369		37,000									*37,000*
General Fund			***37,000***									***37,000***
2030 Ford Explorer Replace 2021 Ford Explorer #313	POL-370									32,000		*32,000*
General Fund										***32,000***		***32,000***
2022 Chev Tahoe Replace 2016 Chev Tahoe #361	POL-372		40,000									*40,000*
General Fund			***40,000***									***40,000***
2024 Chev Tahoe Replace 2020 Chev Tahoe #395	POL-381			41,000								*41,000*
General Fund				***41,000***								***41,000***
2024 Chev Impala Replace 2016 Chev Impala #366	POL-382			35,000								*35,000*
General Fund				***35,000***								***35,000***
2025 Ford Explorer Replace 2021 Ford Explorer #3XX	POL-383				35,000							*35,000*
General Fund					***35,000***							***35,000***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX	POL-384				33,500							*33,500*
General Fund					***33,500***							***33,500***
2025 Chevy Impala Replace2017 Chev Impala #377	POL-385				33,500							*33,500*
General Fund					***33,500***							***33,500***
2026 Ford Explorer Replace 2022 Ford Explorer #3XX	POL-390					35,500						*35,500*
General Fund						***35,500***						***35,500***
2026 Ford Explorer replace2022 Ford Explorer #3XX	POL-391					44,000						*44,000*
General Fund						***44,000***						***44,000***
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	POL-393						44,500					*44,500*
General Fund							***44,500***					***44,500***
2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX	POL-394						44,500					*44,500*
General Fund							***44,500***					***44,500***
2027 Ford Utility SUV Replace 2023 Ford Utili #3XX	POL-395						36,000					*36,000*
General Fund							***36,000***					***36,000***
2024 Acadia Replaces 2016 Acadia #367	POL-396			35,000								*35,000*
General Fund				***35,000***								***35,000***
2028 Chevy Tahoe Replace 2024 Chevy Tahoe	POL-398							45,000				*45,000*
General Fund								***45,000***				***45,000***
2028 Ford Utility Replace 2024 Ford Utility	POL-399							32,000				*32,000*
General Fund								***32,000***				***32,000***
2029 Ford Explorer Replace 2025 Ford Explorer	POL-400								33,000			*33,000*
General Fund									***33,000***			***33,000***
2029 Chevy Caprice Replace 2025 Chev Caprice	POL-401								34,000			*34,000*
General Fund									***34,000***			***34,000***
Replace 2026 Ford Utility	POL-402									35,500		*35,500*
General Fund										***35,500***		***35,500***
Repalce 2026 Chevrolet Tahoe	POL-403									45,000		*45,000*
General Fund										***45,000***		***45,000***
Replace 2026 Chevrolet Caprice	POL-404									34,000		*34,000*
General Fund										***34,000***		***34,000***
2022 Ford Explorer	POL-405	32,000										*32,000*
Equipment Revolving Fund		***8,200***										***8,200***
Fleet Vehicles		***23,800***										***23,800***
Replace 2004 Tree Spade	PW-002				52,000							*52,000*

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					***52,000***							***52,000***
Replace 2004 Pull Behind PTO Mower	PW-004						28,000					*28,000*
General Fund							***28,000***					***28,000***
Replace 2004 Snow Thrower	PW-005				130,000							*130,000*
General Fund					***130,000***							***130,000***
Replace 2004 Mobile Generator	PW-006			164,000								*164,000*
Sewer Utility Fund				***164,000***								***164,000***
Replace Engr Car #407 With Equinox	PW-407		24,000									*24,000*
Fleet Vehicles			***24,000***									***24,000***
Replace 1999 John Deere Grader: Unit #603	PW-603					280,000						*280,000*
General Fund						***280,000***						***280,000***
Replace 2019 Brush Chipper - Unit #605	PW-605				40,000							*40,000*
General Fund					***40,000***							***40,000***
Replace 2006 3/4 Ton Truck 2x4 Unit #654	PW-654		31,000									*31,000*
General Fund			***31,000***									***31,000***
Replace Paver, Trailer, Roller	PW-660						140,000					*140,000*
General Fund							***140,000***					***140,000***
Replace 2007 Tandem Axle Plow Truck: Unit #662	PW-662		280,800									*280,800*
General Fund			***280,800***									***280,800***
Replace 2007 Chevy Pickup: Unit #665	PW-665				27,000							*27,000*
General Fund					***27,000***							***27,000***
Replace 2006 Tandem Axle Plow Truck Unit #668	PW-668	265,800										*265,800*
Equipment Revolving Fund		***202,800***										***202,800***
Landfill Fund		***63,000***										***63,000***
Replace 2007 International Water Truck: Unit #669	PW-669					136,000						*136,000*
General Fund						***68,000***						***68,000***
Storm Water Utility Fund						***68,000***						***68,000***
Replace 2009 Jetter/Vac Truck - Unit #673	PW-673								420,000			*420,000*
Sewer Utility Fund									***420,000***			***420,000***
Replace 2009 2WD Pickup: Unit 674	PW-674			40,000								*40,000*
General Fund				***40,000***								***40,000***
Replace Unit 676- 2010 4 Wheel Drive 1ton	PW-676		68,000									*68,000*
General Fund			***68,000***									***68,000***
Replace Unit 678 2013-1ton Truck w/ Plow Equipment	PW-678A					62,000						*62,000*
General Fund						***62,000***						***62,000***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Replace Unit 679 Area Mower (2020 Replaced)	PW-679A						111,000					*111,000*
General Fund							***111,000***					***111,000***
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680	PW-680		62,000									*62,000*
General Fund			***62,000***									***62,000***
Replace Unit 681 Utility truck	PW-681			65,000								*65,000*
Sewer Utility Fund				***32,500***								***32,500***
Water Utility Fund				***32,500***								***32,500***
Replace 2019 Exmark Mower (Orig Unit #683)	PW-683			15,000								*15,000*
General Fund				***15,000***								***15,000***
Replace 2019 Exmark Mower (Orig Unit #684)	PW-684			15,000								*15,000*
General Fund				***15,000***								***15,000***
Replace 2019 Exmark Mower (Orig Unit #685)	PW-685			15,000								*15,000*
General Fund				***15,000***								***15,000***
Replace Unit #686 - 2015 Kubota Tractor	PW-686					45,000						*45,000*
General Fund						***45,000***						***45,000***
Replace Unit #687 2015 Toolcat	PW-687					60,000						*60,000*
General Fund						***60,000***						***60,000***
Replace Unit 688 2015 Case Loader	PW-688				210,000							*210,000*
General Fund					***210,000***							***210,000***
Replace 2015 Kaboa ATV Unit #689	PW-689				20,000							*20,000*
General Fund					***20,000***							***20,000***
Replace 2015 Kabota Mower	PW-690				20,000							*20,000*
General Fund					***20,000***							***20,000***
Replace 2016 Street Sweeper - Unit #691	PW-691A			225,000								*225,000*
Storm Water Utility Fund				***225,000***								***225,000***
Replace 2016- 1-ton truck Unit #692	PW-692A					75,000						*75,000*
General Fund						***75,000***						***75,000***
Replace 2016 Street Sweeper - Unit #694	PW-694A				225,000							*225,000*
Storm Water Utility Fund					***225,000***							***225,000***
Replace 2017 UTV - Unit #695	PW-695						20,000					*20,000*
General Fund							***20,000***					***20,000***
Replace 2017 UTV - Unit #696	PW-696						20,000					*20,000*
General Fund							***20,000***					***20,000***
New Velocity Patcher	PW-700				250,000							*250,000*
General Fund					***250,000***							***250,000***
New Electric Utility Vehicle	PW-702				35,000							*35,000*
General Fund					***35,000***							***35,000***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
New 1-Ton Pickup With Box & Plow Equipment	PW-703							75,000				*75,000*
General Fund								***75,000***				***75,000***
Replace 2018 Ford F-250 Extended Cab: Unit #601	PW-705							56,400				*56,400*
General Fund								***56,400***				***56,400***
Replace 2017 International Plow Truck: Unit # 693	PW-706							230,000				*230,000*
General Fund								***230,000***				***230,000***
Replace 2018 Ford F350 With Box: Unit #697	PW-707							78,000				*78,000*
Sewer Utility Fund								***39,000***				***39,000***
Water Utility Fund								***39,000***				***39,000***
Replace 2018 Ford F250 Pickup: Unit #698	PW-708							53,400				*53,400*
General Fund								***53,400***				***53,400***
Replace 2018 Ford F350 -Dump & Plow: Unit #699	PW-709							78,000				*78,000*
General Fund								***78,000***				***78,000***
Replace Unit #611 2019 Chev Pickup	PW-716								52,000			*52,000*
General Fund									***52,000***			***52,000***
Replace Unit #602: 2019 Utility Tractor	PW-717								165,000			*165,000*
General Fund									***165,000***			***165,000***
Replace Unit #604: 2019 Backhoe	PW-718								80,000			*80,000*
General Fund									***46,000***			***46,000***
Sewer Utility Fund									***17,000***			***17,000***
Water Utility Fund									***17,000***			***17,000***
Replace Unit #415: 2019 Chevy Silverado Pickup	PW-719								45,000			*45,000*
General Fund									***45,000***			***45,000***
Line Striper Replacement	PW-720	19,000										*19,000*
Equipment Revolving Fund		***19,000***										***19,000***
Replace Unit 616 - 2021 Bobcat Skidsteer	PW-721										65,000	*65,000*
General Fund											***65,000***	***65,000***
Replace Unit 620 - 2021 F350	PW-722										60,000	*60,000*
General Fund											***60,000***	***60,000***
Replace Unit 621- 2021 John Deere Mower	PW-723										20,000	*20,000*
Water Utility Fund											***20,000***	***20,000***
Replacement truck for Unit 622 -2022 Western Star	PW-724										250,000	*250,000*
General Fund											***250,000***	***250,000***
Replace unit 624 - 2021 KMI Patching Trailer	PW-725										40,000	*40,000*
General Fund											***40,000***	***40,000***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Replace Unit 679 - 2013 Toro Wide Area Mower	PW-726							102,000				*102,000*
General Fund								***102,000***				***102,000***
Replace Unit 618 a 2021 Felling Trailer	PW-727										13,000	*13,000*
General Fund											***13,000***	***13,000***
Replace Unit 623 - 2021 H&H Tandem Mow Trailer	PW-728										12,000	*12,000*
General Fund											***12,000***	***12,000***
Replace Unit 615 - 2021 Kubota Skid Steer	PW-729										40,000	*40,000*
General Fund											***40,000***	***40,000***
2022 Bobcat Mini Excavator	PW-730	112,321										*112,321*
Storm Water Utility Fund		***112,321***										***112,321***
Dura Base Composite Mats	PW-731	13,206										*13,206*
Storm Water Utility Fund		***13,206***										***13,206***
Capital Equipment Total		**689,327**	**1,005,800**	**884,000**	**1,693,000**	**1,177,500**	**529,000**	**779,800**	**1,204,000**	**539,500**	**540,000**	***9,041,927***
Municipal Building												
Community Center Construction	04-BLDG-002								20,000,000			*20,000,000*
To Be Determined									***20,000,000***			***20,000,000***
Old Town Hall Restoration	08-BLDG-005						221,300					*221,300*
To Be Determined							***221,300***					***221,300***
Sprinkler System @ Fire Station #1	10-BLDG-004		25,000									*25,000*
Capital Maintenance Fund			***25,000***									***25,000***
Storage Building at Fire Station 1	18-BLDG-002	20,000										*20,000*
Facility Fund		***20,000***										***20,000***
City Hall Exterior Lighting	20-BLDG-001	40,000										*40,000*
Capital Maintenance Fund		***40,000***										***40,000***
City Hall Landscaping	20-BLDG-002	15,000										*15,000*
Capital Maintenance Fund		***15,000***										***15,000***
Repair Roof on Fire Station #1	20-BLDG-004	15,000										*15,000*
Capital Maintenance Fund		***15,000***										***15,000***
Replace City Hall Carpeting	20-BLDG-005	15,000										*15,000*
Capital Maintenance Fund		***15,000***										***15,000***
Replace City Hall Caulking & Grout	20-BLDG-006		15,000									*15,000*
Capital Maintenance Fund			***15,000***									***15,000***
Replace City Hall Counter Tops	20-BLDG-007			15,000								*15,000*
Capital Maintenance Fund				***15,000***								***15,000***
Resurface Fire #1 Apparatus Bay Floor Resurfacing	21-BLDG-001	20,000										*20,000*
Capital Maintenance Fund		***20,000***										***20,000***
Fire 1 Apparatus Bay Paint	21-BLDG-002	15,000										*15,000*
Capital Maintenance Fund		***15,000***										***15,000***
Municipal Building Total		**140,000**	**40,000**	**15,000**			**221,300**		**20,000,000**			***20,416,300***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement												
Elmcrest Park & The Draw Entrance Monument & Sign	04-PARK-003	80,000										*80,000*
Park Improvement Trust Fund		***80,000***										***80,000***
Acquire outlots A in Rivers Bluff & Reilly Estates	06-ACQ-002						20,000					*20,000*
Park Improvement Trust Fund							***20,000***					***20,000***
Irrigation for Titterud Park	06-PARK-010					76,000						*76,000*
Park Improvement Trust Fund						***76,000***						***76,000***
Observation boardwalk - Lake Itasca	06-PARK-011	60,000										*60,000*
Park Improvement Trust Fund		***60,000***										***60,000***
Rabbit Park Phase Two	06-PARK-012				125,000							*125,000*
Park Improvement Trust Fund					***125,000***							***125,000***
Observation deck on the Mississippi E of Dolomite	06-PARK-015		100,000									*100,000*
Park Improvement Trust Fund			***100,000***									***100,000***
Trail Connections	06-PARK-019	30,000	80,000	200,000	400,000	200,000						*910,000*
Park Improvement Trust Fund		***30,000***	***80,000***	***200,000***	***400,000***	***200,000***						***910,000***
Alpaca Estates Outlot	08-ACQ-002					35,000						*35,000*
Park Improvement Trust Fund						***35,000***						***35,000***
Park Development in The COR	08-PARK-005	1,200,000										*1,200,000*
Park Improvement Trust Fund		***1,200,000***										***1,200,000***
Additional Land for Central Park	15-PARK-01						250,000					*250,000*
Park Improvement Trust Fund							***250,000***					***250,000***
Field Lighting - Central or Alpine Park	17-PARK-006						200,000					*200,000*
Grants/Outside Sources							***50,000***					***50,000***
Lawful Gambling Fund							***150,000***					***150,000***
Northfork North Trail Connection	17-PARK-007	150,000										*150,000*
Park Improvement Trust Fund		***150,000***										***150,000***
Amphitheater Lighting	18-PARK-003	40,000										*40,000*
Park Improvement Trust Fund		***40,000***										***40,000***
Aeration for Sunfish Lake & The Draw	18-PARK-005	40,000										*40,000*
Park Improvement Trust Fund		***40,000***										***40,000***
River's Bend South Shelter Replacement	21-PARK-001	50,000										*50,000*
Park Improvement Trust Fund		***50,000***										***50,000***
Central Park Main Parking Lot Reconstruction	21-PARK-002			350,000								*350,000*
Capital Maintenance Fund				***150,000***								***150,000***
Park Improvement Trust Fund				***150,000***								***150,000***
Storm Water Utility Fund				***50,000***								***50,000***
Playground Replacement Program	22-PARK-001	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	*1,000,000*
Lawful Gambling Fund		***100,000***	***100,000***	***100,000***	***100,000***	***100,000***	***100,000***	***100,000***	***100,000***	***100,000***	***100,000***	***1,000,000***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Boulevard Trees - Sunwood Drive in COR	22-PARK-002	80,000										80,000
Tax Increment Fund #14		***80,000***										***80,000***
Disc Golf Course	22-PARK-003		10,000	50,000								60,000
General Fund			***10,000***									***10,000***
Park Improvement Trust Fund				***50,000***								***50,000***
Off Leash Area	22-PARK-004					25,000						25,000
Park Improvement Trust Fund						***25,000***						***25,000***
Park Improvement Total		**1,830,000**	**290,000**	**700,000**	**625,000**	**436,000**	**570,000**	**100,000**	**100,000**	**100,000**	**100,000**	***4,851,000***
Sewer Utility Improvement												
Fire Station 1 Sanitary Sewer Service	12-SEW-002	60,000										60,000
Sewer Utility Fund		***60,000***										***60,000***
Replace Pumps at Lift Station #2	19-SEW-003		35,000									35,000
Sewer Utility Fund			***35,000***									***35,000***
Sewer Utility Improvement Total		**60,000**	**35,000**									***95,000***
Storm Water Utility Improvement												
Stormwater Drainage Improvements	12-STRM-001	30,000					350,000					380,000
Storm Water Utility Fund		***30,000***					***350,000***					***380,000***
Outlet Control Structure Improvements	19-STRM-001	100,000										100,000
Storm Water Utility Fund		***100,000***										***100,000***
Storm Water Utility Improvement Total		**130,000**					**350,000**					***480,000***
Street Improvement												
Zeolite Roadway Improvements	04-STR-012					1,091,000						1,091,000
Public Improvement Revolving Fund						***206,000***						***206,000***
Sewer Utility Fund						***41,000***						***41,000***
Storm Water Utility Fund						***96,000***						***96,000***
Street Light Utility Fund						***46,000***						***46,000***
Tax Increment Fund #2						***517,000***						***517,000***
Water Utility Fund						***185,000***						***185,000***
Sunwood Drive Roundabout Landscaping	15-STR-003	20,000										20,000
Public Improvement Revolving Fund		***20,000***										***20,000***
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	16-STR-002			1,000,000	1,000,000							2,000,000
MSA				***500,000***	***500,000***							***1,000,000***
Public Improvement Revolving Fund				***500,000***	***500,000***							***1,000,000***
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	16-STR-003			1,000,000	1,000,000							2,000,000
MSA				***500,000***	***500,000***							***1,000,000***
Public Improvement Revolving Fund				***500,000***	***500,000***							***1,000,000***

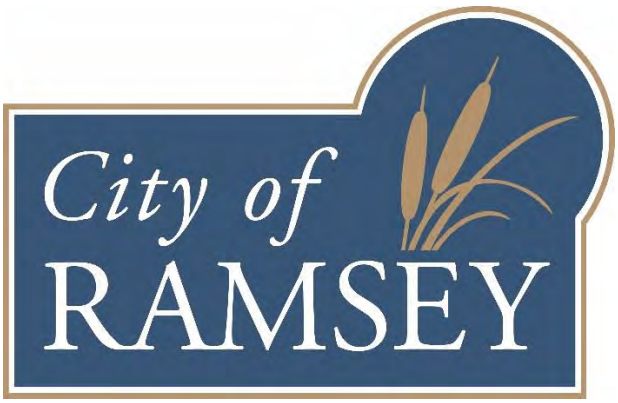
Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Reconstruction Streets: Barthels Rum River Acres	17-STR-001						822,938					*822,938*
Pavement Management Fund							***748,125***					***748,125***
Storm Water Utility Fund							***74,813***					***74,813***
Reconstruction Streets: Wood Pond Hills 2nd-5th	17-STR-004	549,945										*549,945*
Pavement Management Fund		***499,950***										***499,950***
Storm Water Utility Fund		***49,995***										***49,995***
Reconstruction Streets: Autumn Heights	17-STR-005	983,791										*983,791*
Pavement Management Fund		***894,355***										***894,355***
Storm Water Utility Fund		***89,436***										***89,436***
Reconstruction Streets: Halls Dover Acres	17-STR-006					716,909						*716,909*
Pavement Management Fund						***424,463***						***424,463***
Storm Water Utility Fund						***42,446***						***42,446***
Water Utility Fund						***250,000***						***250,000***
Reconstruction Streets: Nature View	17-STR-007									378,552		*378,552*
Pavement Management Fund										***344,138***		***344,138***
Storm Water Utility Fund										***34,414***		***34,414***
Reconstruction Streets: Sortebergs 6th	17-STR-007A						680,295					*680,295*
Pavement Management Fund							***618,450***					***618,450***
Storm Water Utility Fund							***61,845***					***61,845***
Reconstruct Streets: Fox Ridge Estates 1st & 2nd	17-STR-008							2,381,033				*2,381,033*
Pavement Management Fund								***2,164,575***				***2,164,575***
Storm Water Utility Fund								***216,458***				***216,458***
Reconstruction Streets: Rodeo Hills/Valley View	17-STR-009				884,312							*884,312*
Pavement Management Fund					***803,920***							***803,920***
Storm Water Utility Fund					***80,392***							***80,392***
2024 MSA Overlays: McKinley St & Alpine Dr-Puma	17-STR-011			658,324								*658,324*
MSA				***234,840***								***234,840***
Storm Water Utility Fund				***23,484***								***23,484***
Water Utility Fund				***400,000***								***400,000***
Concrete Repairs	17-STR-012								630,000			*630,000*
MSA									***630,000***			***630,000***
Reconstruction Streets: Whispering Pine Est Pl 3	17-STR-013			1,194,749								*1,194,749*
Pavement Management Fund				***1,086,135***								***1,086,135***
Storm Water Utility Fund				***108,614***								***108,614***
Reconstruction Streets: Sports Haven	18-STR-003									386,781		*386,781*
Pavement Management Fund										***351,619***		***351,619***
Storm Water Utility Fund										***35,162***		***35,162***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Reconstruction Streets: Barthels Rum River Acres 2	19-STR-001		1,748,076									*1,748,076*
Pavement Management Fund			***1,589,160***									***1,589,160***
Storm Water Utility Fund			***158,916***									***158,916***
Reconstruction Streets: 161st Avenue	19-STR-004			548,939								*548,939*
MSA				***499,035***								***499,035***
Storm Water Utility Fund				***49,904***								***49,904***
Reconstruction Streets: Carol-Rose Acres	19-STR-011									600,744		*600,744*
Pavement Management Fund										***546,131***		***546,131***
Storm Water Utility Fund										***54,613***		***54,613***
Reconstruction Streets: Ford Brook Est 3rd	19-STR-015					460,845						*460,845*
Pavement Management Fund						***418,950***						***418,950***
Storm Water Utility Fund						***41,895***						***41,895***
Reconstruction Streets: Windsorwood	19-STR-016									544,374		*544,374*
Pavement Management Fund										***494,885***		***494,885***
Storm Water Utility Fund										***49,489***		***49,489***
Reconstruction Streets: Countryside Estates	19-STR-017								2,001,038			*2,001,038*
Pavement Management Fund									***1,819,125***			***1,819,125***
Storm Water Utility Fund									***181,913***			***181,913***
Reconstruction Streets:MSA Waco St-Sunwood Dr/150	19-STR-018	137,209										*137,209*
MSA		***124,735***										***124,735***
Storm Water Utility Fund		***12,474***										***12,474***
Reconstruction Streets: MSA Xkimo St-TH47 to 142nd	20-STR-002			347,123								*347,123*
MSA				***315,566***								***315,566***
Storm Water Utility Fund				***31,557***								***31,557***
2022 MSA Overlays	21-STR-005	69,438										*69,438*
MSA		***63,125***										***63,125***
Storm Water Utility Fund		***6,313***										***6,313***
2022 Neighborhood Overlays	21-STR-006	623,827										*623,827*
Pavement Management Fund		***567,115***										***567,115***
Storm Water Utility Fund		***56,712***										***56,712***
MSA - Sunwood Drive Street Reconstruction	21-STR-007	267,307										*267,307*
MSA		***243,006***										***243,006***
Storm Water Utility Fund		***24,301***										***24,301***
2023 MSA Overlays	21-STR-008		171,105									*171,105*
MSA			***155,550***									***155,550***
Storm Water Utility Fund			***15,555***									***15,555***
2023 Neighborhood Overlays	21-STR-009		421,872									*421,872*
Pavement Management Fund			***383,520***									***383,520***
Storm Water Utility Fund			***38,352***									***38,352***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA 167th Avenue Street Reconstruction	21-STR-010		1,492,260									*1,492,260*
MSA			***1,356,600***									***1,356,600***
Storm Water Utility Fund			***135,660***									***135,660***
2024 Neighborhood Overlays	21-STR-012			673,002								*673,002*
Pavement Management Fund				***611,820***								***611,820***
Storm Water Utility Fund				***61,182***								***61,182***
2025 Neighborhood Overlays	21-STR-013				1,098,355							*1,098,355*
Pavement Management Fund					***984,004***							***984,004***
Public Improvement Revolving Fund					***14,500***							***14,500***
Storm Water Utility Fund					***99,851***							***99,851***
2026 Neighborhood Overlays	21-STR-014					321,090						*321,090*
Pavement Management Fund						***291,900***						***291,900***
Storm Water Utility Fund						***29,190***						***29,190***
Flintwood Hills 2nd & 3rd Street Reconstruction	21-STR-015					527,258						*527,258*
Pavement Management Fund						***479,325***						***479,325***
Storm Water Utility Fund						***47,933***						***47,933***
2027 MSA Overlays	21-STR-016						485,216					*485,216*
MSA							***441,105***					***441,105***
Storm Water Utility Fund							***44,111***					***44,111***
2027 Neighborhood Overlays	21-STR-017						783,875					*783,875*
Pavement Management Fund							***712,614***					***712,614***
Storm Water Utility Fund							***71,261***					***71,261***
MSA 156th Avenue & Juniper Ridge Dr Street Reconst	21-STR-018						335,500					*335,500*
MSA							***305,000***					***305,000***
Storm Water Utility Fund							***30,500***					***30,500***
2028 MSA Overlays	21-STR-019							912,450				*912,450*
MSA								***829,500***				***829,500***
Storm Water Utility Fund								***82,950***				***82,950***
2028 Neighborhood Overlays	21-STR-020							214,830				*214,830*
Pavement Management Fund								***195,300***				***195,300***
Storm Water Utility Fund								***19,530***				***19,530***
MSA 142nd Avenue Street Reconstruction	21-STR-021							57,808				*57,808*
MSA								***52,553***				***52,553***
Storm Water Utility Fund								***5,255***				***5,255***
2029 MSA Overlays	21-STR-022								514,553			*514,553*
MSA									***467,775***			***467,775***
Storm Water Utility Fund									***46,778***			***46,778***
2029 Neighborhood Overlays	21-STR-023								277,662			*277,662*
Pavement Management Fund									***252,420***			***252,420***
Storm Water Utility Fund									***25,242***			***25,242***
2030 MSA Overlays	21-STR-024									48,510		*48,510*
MSA										***44,100***		***44,100***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund										***4,410***		***4,410***
2030 Neighborhood Overlays	21-STR-025									337,260		*337,260*
Pavement Management Fund										***306,600***		***306,600***
Storm Water Utility Fund										***30,660***		***30,660***
MSA Alpine Drive Street Reconstruction	21-STR-026									759,413		*759,413*
MSA										***690,375***		***690,375***
Storm Water Utility Fund										***69,038***		***69,038***
MSA Sunwood Drive Street Reconstruction	21-STR-027									274,313		*274,313*
MSA										***249,375***		***249,375***
Storm Water Utility Fund										***24,938***		***24,938***
Annual MSA Pavement Marking Improvements	22-STR-001	35,000	31,000	28,000	5,000	6,000	14,000	5,000	4,000	26,000	24,000	*178,000*
MSA		***35,000***	***31,000***	***28,000***	***5,000***	***6,000***	***14,000***	***5,000***	***4,000***	***26,000***	***24,000***	***178,000***
Sorteberg's Street Reconstruction	22-STR-002				184,756							*184,756*
Pavement Management Fund					***167,960***							***167,960***
Storm Water Utility Fund					***16,796***							***16,796***
2031 MSA Pavement Overlay Improvements	22-STR-003										632,852	*632,852*
MSA											***575,320***	***575,320***
Storm Water Utility Fund											***57,532***	***57,532***
Section 01 Unplatted Street Reconstruction	22-STR-004					288,028						*288,028*
Pavement Management Fund						***261,844***						***261,844***
Storm Water Utility Fund						***26,184***						***26,184***
2031 Neighborhood Pavement Overlay Impr	22-STR-005										647,667	*647,667*
Pavement Management Fund											***588,788***	***588,788***
Storm Water Utility Fund											***58,879***	***58,879***
MSA - Alpine Drive Street Reconstruction	22-STR-006										397,031	*397,031*
MSA											***360,937***	***360,937***
Storm Water Utility Fund											***36,094***	***36,094***
Klemish & Klemish & Flores Street Reconstruction	22-STR-007										538,374	*538,374*
Pavement Management Fund											***489,431***	***489,431***
Storm Water Utility Fund											***48,943***	***48,943***
Magnesium Street Reconstruction	22-STR-008										131,670	*131,670*
Pavement Management Fund											***119,700***	***119,700***
Storm Water Utility Fund											***11,970***	***11,970***
The North Forty Street Reconstructions	22-STR-009										614,460	*614,460*
Pavement Management Fund											***558,600***	***558,600***
Storm Water Utility Fund											***55,860***	***55,860***
Street Improvement Total		**2,686,517**	**3,864,313**	**5,450,137**	**4,172,423**	**3,411,130**	**3,121,824**	**3,571,121**	**3,427,253**	**3,355,947**	**2,986,054**	***36,046,719***

Category		2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Street Light Utility Improvement												
Bunker Lake Blvd & Puma Street Lights	19-STLT-001		100,000									*100,000*
Street Light Utility Fund			***100,000***									***100,000***
Riverdale Drive Street Lights	19-STLT-002					85,000						*85,000*
Street Light Utility Fund						***85,000***						***85,000***
Street Light Utility Improvement Total			**100,000**			**85,000**						***185,000***
Water Utility Improvement												
Water Treatment Facility	04-WTR-017	32,000,000										*32,000,000*
Grants/Outside Sources		***2,800,000***										***2,800,000***
Sewer Utility Fund		***9,000,000***										***9,000,000***
Water Utility Fund		***20,200,000***										***20,200,000***
Fire Station #1 Extension of Water	11-WTR-003	55,000										*55,000*
Water Utility Fund		***55,000***										***55,000***
Refurbish Water Tower #2	14-WTR-001		20,000	1,000,000								*1,020,000*
Water Utility Fund			***20,000***	***1,000,000***								***1,020,000***
Refurbish Water Tower #1	14-WTR-002			20,000	750,000							*770,000*
Water Utility Fund				***20,000***	***750,000***							***770,000***
Construct Well #9 and Pumphouse #5	16-WTR-002	50,000			1,600,000							*1,650,000*
Water Utility Fund		***50,000***			***1,600,000***							***1,650,000***
Water Utility Improvement Total		**32,105,000**	**20,000**	**1,020,000**	**2,350,000**							***35,495,000***
GRAND TOTAL		**37,640,844**	**5,355,113**	**8,069,137**	**8,840,423**	**5,109,630**	**4,792,124**	**4,450,921**	**24,731,253**	**3,995,447**	**3,626,054**	***106,610,946***



THIS PAGE INTENTIONALLY BLANK

PROJECT DETAILS

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-IT-008

Project Name Universal Power Supply Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $30,000

Description

The Universal Power Supply, or UPS, at City Hall provided lightning protection and battery backup to the city's server room. In the event of a mass power outage, the UPS would sustain on-premise city services for a limited time until generator power was available.

Justification

The current UPS went in when the Muncipal Center building was constructed in 2006, and based on research, the unit will no longer be serviceable after 2018.

New batteries will be installed in 2018 to last until the planned replacement year.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	30,000										30,000
Total	**30,000**										**30,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	30,000										30,000
Total	**30,000**										**30,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-IT-009

Project Name Core Switch Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $52,000

Description

The city's core switch is a central hub of our communication network. All servers and remote sites, cameras and workstations eventually connect back to the core switch.

Justification

The core switch may very well be the most important single piece of hardware in our network. Replacements are currently scheduled for every 10 years to prevent hardware failures due to age and to keep the unit serviceable through LOGIS.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					52,000						52,000
Total					**52,000**						**52,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					52,000						52,000
Total					**52,000**						**52,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-IT-011

Project Name Engineering Plotter Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $10,000

Description

The Engineering plotter is a large format printer and scanner used for scanning maps and other large documents in order to send or retain them.

Justification

The Engineering plotter/scanner was last replaced in 2013. The estimated useful life of the plotter is around 10 years. The replacement has been scheduled to evaluate the current health of the machine and to possibly give the opportunity to update to a new plotter with better technology.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		10,000									10,000
Total		**10,000**									**10,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		10,000									10,000
Total		**10,000**									**10,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-IT-013

Project Name Council Chamber, Fire 1/2, Park Ramp &P W Switch

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$30,000**

Description

The networking switch is responsible for network connectivity in the city's council chambers, Fire #1, Fire #2, Parking Ramp and Parking Ramp Extension and the Public Works Trailer.

The respecive costs for each jurisdiction is $5,000 Each

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			30,000								30,000
Total			**30,000**								**30,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			30,000								30,000
Total			**30,000**								**30,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-IT-014

Project Name Public Works Utilities Switch

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $7,000

Description

Networking switch is responsible for network connectivity at the Public Works Utilities building.

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			7,000								7,000
Total			**7,000**								**7,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			7,000								7,000
Total			**7,000**								**7,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-IT-016

Project Name 2nd Floor Workroom Copier

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 2-New Addition (High)
Status Active

Total Cost $10,000

Description

This would provide a copier for the second floor workroom that is currently shared with Finance, Administration and Engineering.

Justification

Admin has put in for a new copier for their side of the second floor. If approved by council, this copier would meet the needs of engiineering and finance.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		10,000									10,000
Total		**10,000**									**10,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund		10,000									10,000
Total		**10,000**									**10,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-IT-017

Project Name Building Copier

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $10,000

Description

The copier in the Building department area provides high-speed and high-volume prints, as well as color and finishing capabilities.

It also serves as the departments fax machine.

Justification

The unit was purchased in 2015 with replacement scheduled at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		10,000									10,000
Total		**10,000**									**10,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund		10,000									10,000
Total		**10,000**									**10,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-IT-018

Project Name Community Development Workroom Copier

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $10,000

Description

The copier in the Engineering and Community Development area provides high-speed and high-volume prints, as well as color and finishing capabilities.

Justification

The unit was purchased in 2015 and will be scheduled for replacement at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		10,000									10,000
Total		**10,000**									**10,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund		10,000									10,000
Total		**10,000**									**10,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 20-IT-001

Project Name Virtual Server Refresh

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $33,000

Description

The twin virtual servers and SAN (network centralized storage) units were put in service in 2019. Recommended replacement of these units is every 5-7 years. The onsite servers (as of 2019) provide user logon/printing functins, serveillance and telephone services.

Justification

As part of the city's replacement rotation, staff recommends replacing the onsite servers to reduce risk of failure.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					33,000						33,000
Total					**33,000**						**33,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					33,000						33,000
Total					**33,000**						**33,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-IT-001

Project Name Replace Police Copier

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $18,000

Description

Replace the copiers in the Police Department

Justification

The copiers in the police department will be over 9 years old at this point.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment									18,000		18,000
Total									**18,000**		**18,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund									18,000		18,000
Total									**18,000**		**18,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-IT-001

Project Name Ramsey Networking Switches Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $40,000

Description

Networking switch is responsible for network connectivity throughout city facilities, including: Fire 1 & 2, Council Chambers, Parking Ramp & Public Works.

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment										40,000	40,000
Total										**40,000**	**40,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund										40,000	40,000
Total										**40,000**	**40,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-IT-002

Project Name Copier - Administration Dept

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 2-New Addition (High)
Status Active

Total Cost $10,000

Description

A designation Copier in the Administration Department

Justification

With much printing related to Hires, correspondence, etc. a dedicated printer for administartion only would save much time.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	10,000										10,000
Total	**10,000**										**10,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	10,000										10,000
Total	**10,000**										**10,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-10R

Project Name Replace 10R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

164TH Junkite
Date Acquired: 8/31/04

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			15,000								15,000
Total			**15,000**								**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			15,000								15,000
Total			**15,000**								**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-11R

Project Name Replace 11R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

14800 Blk Puma

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			15,000								15,000
Total			**15,000**								**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			15,000								15,000
Total			**15,000**								**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-14R

Project Name Replace 14R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

5200 Blk 155th Lane

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	15,000										15,000
Total	**15,000**										**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	15,000										15,000
Total	**15,000**										**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-15R

Project Name Replace 15R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

7800 Blk Hwy 10

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	15,000										15,000
Total	**15,000**										**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	15,000										15,000
Total	**15,000**										**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-16R

Project Name Replace 16R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

Bunker/Azurite

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		15,000									15,000
Total		**15,000**									**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		15,000									15,000
Total		**15,000**									**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-17R

Project Name Replace 17R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

Nowthen/Dysprosium

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		15,000									15,000
Total		**15,000**									**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		15,000									15,000
Total		**15,000**									**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-1R

Project Name Replace 1R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

176TH/Xerus

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				15,000							15,000
Total				**15,000**							**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				15,000							15,000
Total				**15,000**							**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-2N

Project Name Replace 2R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

Nutria/168th Lane

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				15,000							15,000
Total				**15,000**							**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				15,000							15,000
Total				**15,000**							**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-3R

Project Name Replace 3R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$15,000**

Description

173RD/Variolite

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					15,000						15,000
Total					**15,000**						**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					15,000						15,000
Total					**15,000**						**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-4R

Project Name Replace 4R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

6600 Blk Green Valley

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					15,000						15,000
Total					**15,000**						**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					15,000						15,000
Total					**15,000**						**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-5R

Project Name Replace 5R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

17100 Blk Hwy 47

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						15,000					15,000
Total						**15,000**					**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						15,000					15,000
Total						**15,000**					**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-6N

Project Name Replace 6R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

5200 Blk 179th Lane

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						15,000					15,000
Total						**15,000**					**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						15,000					15,000
Total						**15,000**					**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-7R

Project Name Replace 7R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

15900 Blk Andrie/161st Armstrong

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment							15,000				15,000
Total							**15,000**				**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund							15,000				15,000
Total							**15,000**				**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # CIVIL-9R
Project Name Replace 9R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

16500 Blk Nowthen Blvd

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment							15,000				15,000
Total							**15,000**				**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund							15,000				15,000
Total							**15,000**				**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-501

Project Name Refurbish Tanker 11 (501)

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 25
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $25,000

Description

Replacement of 1994 General Fire Tanker with a 2022 model year

1994 Ford 3000 gallon tanker
20 year life
Date Acquired: 12/31/94

Justification

Tanker 11 is one of two tankers that services the city. This tanker is located in Station #1 in the west portion of the city and will be 28 years old at time of replacement. The Fire Department attempts to keep tankers on a 25-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair cost and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	25,000										25,000
Total	**25,000**										**25,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	25,000										25,000
Total	**25,000**										**25,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-502

Project Name Replace Engine #21 (565)

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $650,000

Description

Replacement of 2007 Rosenbauer Fire Engine with a 2027 model year.

Justification

Engine 21 is one of two engines that service the city. This engine is located in Station #2 in the east portion of the City and will be 20 years old at time of replacement. The Fire Department attempts to keep engines on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair costs and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				325,000	325,000						650,000
Total				**325,000**	**325,000**						**650,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				325,000	325,000						650,000
Total				**325,000**	**325,000**						**650,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-505

Project Name Replace Grass 11 (562)

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $45,000

Description

Replacement of 2003 Ford F-350 Grass Vehicle with a 2023 Ford F-350.

Justification

Grass 11 is the primary response vehicle out of Station 1 for grass fires and is one of two grass fire response vehicles that service the City. The vehicle will be 20 years old at time of replacement. The Fire Dept attempts to keep the Grass vehicle on a 20 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						45,000					45,000
Total						**45,000**					**45,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						45,000					45,000
Total						**45,000**					**45,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-557

Project Name Replace Fire Rescue #21 (557)

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$80,000**

Description

Replacement of 2000 Ford F-450 Rescue Chassis with a 2025 Ford F-450.

Justification

Rescue 21 is the primary response vehicle out of Station 2 for personal injury accidents and medical calls and is one of two rescue response vehicles that service the city. The vehicle will be 25 years old at the time of replacement. The Fire Department attempts to keep the Rescue vehicles on a 20-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			80,000								80,000
Total			**80,000**								**80,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			80,000								80,000
Total			**80,000**								**80,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-560

Project Name Replace Aerial Ladder Truck

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 25
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $750,000

Description

2003 Aerial Ladder Truck
Date Acquired: 9/11/03

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment								375,000	375,000		750,000
Total								**375,000**	**375,000**		**750,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund								375,000	375,000		750,000
Total								**375,000**	**375,000**		**750,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-561

Project Name Replace, Boat, Motor, Trailer Rescue

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 25
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $10,000

Description

Mako SCBA Trailer
Date Acquired: 5/13/02

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						10,000					10,000
Total						**10,000**					**10,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						10,000					10,000
Total						**10,000**					**10,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-562

Project Name EQPT REPLACE-ASSISTANT FIRE CHIEF VEHICLE

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$50,000**

Description

Replacement of Assistant Fire Chief's 1998 vehicle.

Date Acquired: 5/28/99 $26,000 Accum Dep: $18,200

Estimated useful life is 10 years.

Justification

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			50,000								50,000
Total			**50,000**								**50,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			50,000								50,000
Total			**50,000**								**50,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-564

Project Name Replace Rescue 11 (559)

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $250,000

Description

Replacement of 2004 Ford F-350 Grass Vehicle with 2024 F-350.

Justification

Rescue 11 is the primary response vehicle out of Station 1 for personal injury accidents and medical calls and is one of two response vehicles that service the City. The vehicle will be 20 years old at time of replacement. The Fire Dept attempts to keep the rescue vehicles on a 20 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		250,000									250,000
Total		**250,000**									**250,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		250,000									250,000
Total		**250,000**									**250,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-565

Project Name Replacement Extrication Tools R-11

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $50,000

Description

Replacement of 2009 Extrication Equipment.

Justification

Extrication tools are carried on each Rescue truck. These tools, also known as jaws of life, allow firefighters to extricate victims entrapped in a motor vehicle without further injury.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	50,000										50,000
Total	**50,000**										**50,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	50,000										50,000
Total	**50,000**										**50,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-566A

Project Name Replace Fire Prevention Vehicle #571

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $45,000

Description

Replacement of 2019 Chevrolet Tahoe Fire Prevention vehicle with 2026 Chevrolet Tahoe.

Justification

The Fire Prevention vehicle is used daily for inspections and response to calls for service and is one of three first response vehicles that service the city. The vehicle will be 7 years old at time of replacement. The Fire Dept attempts to keep the Fire prevention vehicle on a 7 year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				45,000							45,000
Total				**45,000**							**45,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				45,000							45,000
Total				**45,000**							**45,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-569A

Project Name Replace Fire Chief Vehicle (569)

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $50,000

Description

Replacement of 2017 Chevrolet Tahoe Fire Chief vehicle with 2024 Chevrolet Tahoe.

Justification

The Fire Chief vehicle is the primary emergency vehicle during the weekday hours and is one of three fire response vehicles that service the city. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 7 years old at the time of replacement. The Fire Department attempts to keep the Fire Chief vehicle on a 7-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				50,000							50,000
Total				**50,000**							**50,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				50,000							50,000
Total				**50,000**							**50,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-570A

Project Name Replace Fire Duty Officer Vehicle (570)

Department Capital Equipment
Contact
Type Equipment
Useful Life 8
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $45,000

Description

Replacement of 2017 Ford F-150 Duty Officer vehicle with 2025 Ford Explorer.

Justification

The Duty Officer truck is the primary emergency vehicle during the evening and weekend hours and is one of three fire response vehicles that service the city. The truck rotates between on-call officers and will be 8 years old at the time of replacement. The Fire Department attempts to keep the duty vehicles on a 8-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		45,000									45,000
Total		**45,000**									**45,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		45,000									45,000
Total		**45,000**									**45,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # FIRE-577

Project Name Replace Training Room Tables/Chairs

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $25,000

Description

Replacement of 2001 Fire Training Room tables and chairs

Justification

Current Fire Department Training Room tables and chairs have been repaired and patched together for continued use. Some have been disgarded due to inability to repair. There are not enough quantity of tables & chairs to accommodate exisiting fire staff on training days. Table and chairs will be 21 years old at time of replacement.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	25,000										25,000
Total	**25,000**										**25,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	25,000										25,000
Total	**25,000**										**25,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # GENGOV-001

Project Name Replace Maintenance Vehicle (564)

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$60,000**

Description

Replacement of 2008 Ford Expedition moved to Fire. Was #386

Justification

This was originally the Fire Chief vehicle handed down to building maintenance of city maintenance needs. The vehicle has met its useful life.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				60,000							60,000
Total				**60,000**							**60,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Fleet Vehicles				60,000							60,000
Total				**60,000**							**60,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # GENGOV-002

Project Name Replace Maintenance Utility Tractor #409

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$45,000**

Description

Replace 2000 Holder utility tractor used for snow removal at the City Hall campus. Unit #409. This piece of equipment was purchased from the City of Andover in 2009.
Price: $55,000 less $10,000 trade in

Justification

This unit has approximately 1100 hours of use and it getting difficult to find replacement/repair parts. This unit is used primarily for snow removal operations at City Hall.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	45,000										45,000
Total	**45,000**										**45,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	45,000										45,000
Total	**45,000**										**45,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # GENGOV-003

Project Name Sweeper Scrubber

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost **$30,000**

Description

This would be a small-scale industrial sweeper for cleaning the hard surface floors at City Hall/PD garage and spot clean up in the parking ramp.

Justification

This unit would be used in areas that the large scale street sweeper cannot fit into. Would also be used in City Hall for hard surface floor cleaining.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				30,000							30,000
Total				**30,000**							**30,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				30,000							30,000
Total				**30,000**							**30,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # GENGOV-004

Project Name Replace 2013 F-250 Pickup Unit #410

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $42,000

Description

Replace Unit #410 - 2013 F-250 Pick-up.

Justification

This truck is used by Building Maintenance on a daily basis to perform building maintenance throughout the city. This truck is also ussed for snow removal operations.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				42,000							42,000
Total				**42,000**							**42,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				42,000							42,000
Total				**42,000**							**42,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-335

Project Name 2023 Ford Explorer Replace 2016 Ford Explorer #351

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $32,000

Description

Replace 2016 Ford Explorer Patrol/CSO Reserve Officer Squad #351

Justification

Maintain Vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		32,000									32,000
Total		**32,000**									**32,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		32,000									32,000
Total		**32,000**									**32,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-359

Project Name 2024 Ford F-150 Replace 2005 F150 #359

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $37,000

Description

Replace 2005 Ford F150 Pickup Truck - Squad #359

Justification

Maintain vehicle rotation schedule.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			37,000								37,000
Total			**37,000**								**37,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			37,000								37,000
Total			**37,000**								**37,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-366

Project Name 2024 Ford Taurus Replace 2018 Ford Taurus #383

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $33,000

Description

Replace 2018 Chevrolet Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		33,000									33,000
Total		**33,000**									**33,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		33,000									33,000
Total		**33,000**									**33,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-367

Project Name 2023 Ford Taurus Replace 2018 Ford Taurus #384

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $33,000

Description

Replace 2018 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		33,000									33,000
Total		**33,000**									**33,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		33,000									33,000
Total		**33,000**									**33,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-368

Project Name 2022 Ford Explorer Relace 2018 Ford Explorer #372

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $32,000

Description

Replace 2018 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	32,000										32,000
Total	**32,000**										**32,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	32,000										32,000
Total	**32,000**										**32,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-369

Project Name 2023 Chev Tahoe Replace 2018 Chev Tahoe #373

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $37,000

Description

Replace 2018 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		37,000									37,000
Total		**37,000**									**37,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		37,000									37,000
Total		**37,000**									**37,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-370

Project Name 2030 Ford Explorer Replace 2021 Ford Explorer #313

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $32,000

Description

Replace 2022 Ford Explorer Patrol Squad #313

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment									32,000		32,000
Total									**32,000**		**32,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund									32,000		32,000
Total									**32,000**		**32,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-372

Project Name 2022 Chev Tahoe Replace 2016 Chev Tahoe #361

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$40,000**

Description

Replace 2016 Chevrolet Tahoe 4x4 patrol vehicle #361

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		40,000									40,000
Total		**40,000**									**40,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		40,000									40,000
Total		**40,000**									**40,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-381

Project Name 2024 Chev Tahoe Replace 2020 Chev Tahoe #395

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $41,000

Description

Replace 2020 Chevrolet Tahoe Patrol Squad #395

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			41,000								41,000
Total			**41,000**								**41,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			41,000								41,000
Total			**41,000**								**41,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-382

Project Name 2024 Chev Impala Replace 2016 Chev Impala #366

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $35,000

Description

Replace 2016 Chevrolet Impala Investigator Squad #366

Justification

Maintain Vehicle maintenance schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			35,000								35,000
Total			**35,000**								**35,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			35,000								35,000
Total			**35,000**								**35,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-383

Project Name 2025 Ford Explorer Replace 2021 Ford Explorer #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$35,000**

Description

Replace 2021 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				35,000							35,000
Total				**35,000**							**35,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				35,000							35,000
Total				**35,000**							**35,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-384

Project Name 2025 Chevy Caprice Replace 2021 Chevy Caprice #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $33,500

Description

Replace 2021 Chev Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				33,500							33,500
Total				**33,500**							**33,500**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				33,500							33,500
Total				**33,500**							**33,500**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-385

Project Name 2025 Chevy Impala Replace2017 Chev Impala #377

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $33,500

Description

Replace 2017 Chevy Impala #377

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				33,500							33,500
Total				**33,500**							**33,500**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				33,500							33,500
Total				**33,500**							**33,500**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-390

Project Name 2026 Ford Explorer Replace 2022 Ford Explorer #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $35,500

Description

Replace 2022 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					35,500						35,500
Total					**35,500**						**35,500**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					35,500						35,500
Total					**35,500**						**35,500**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-391

Project Name 2026 Ford Explorer replace2022 Ford Explorer #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $44,000

Description

Replace 2022 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					44,000						44,000
Total					**44,000**						**44,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					44,000						44,000
Total					**44,000**						**44,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-393

Project Name 2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$44,500**

Description

Replace 2023 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						44,500					44,500
Total						**44,500**					**44,500**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						44,500					44,500
Total						**44,500**					**44,500**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-394

Project Name 2027 Chev Tahoe Replace 2023 Chev Tahoe #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$44,500**

Description

Replace 2023 Chevrolet Tahoe Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						44,500					44,500
Total						**44,500**					**44,500**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						44,500					44,500
Total						**44,500**					**44,500**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-395

Project Name 2027 Ford Utility SUV Replace 2023 Ford Utili #3XX

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$36,000**

Description

Replace 2023 Ford Utility SUV Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						36,000					36,000
Total						**36,000**					**36,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						36,000					36,000
Total						**36,000**					**36,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-396

Project Name 2024 Acadia Replaces 2016 Acadia #367

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $35,000

Description

Replace 2016 GMC Acadia (unmarked) Unite #367

Justification

Maintain vehicle rotation schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			35,000								35,000
Total			**35,000**								**35,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			35,000								35,000
Total			**35,000**								**35,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-398

Project Name 2028 Chevy Tahoe Replace 2024 Chevy Tahoe

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $45,000

Description

Replace 2024 Chevy Tahoe patrol vehicle

Justification

Maintain vehicle rotation schedule.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment							45,000				45,000
Total							**45,000**				**45,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund							45,000				45,000
Total							**45,000**				**45,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-399

Project Name 2028 Ford Utility Replace 2024 Ford Utility

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $32,000

Description

Replace 2024 Ford Utility SUV patrol vehicle.

Justification

Maintain vehicle schedule

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment							32,000				32,000
Total							**32,000**				**32,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund							32,000				32,000
Total							**32,000**				**32,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-400

Project Name 2029 Ford Explorer Replace 2025 Ford Explorer

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $33,000

Description

Replace 2025 Ford Utility SUV Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment								33,000			33,000
Total								**33,000**			**33,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund								33,000			33,000
Total								**33,000**			**33,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-401

Project Name 2029 Chevy Caprice Replace 2025 Chev Caprice

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $34,000

Description

Replace 2025 Chev Caprice Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment								34,000			34,000
Total								**34,000**			**34,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund								34,000			34,000
Total								**34,000**			**34,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-402

Project Name Replace 2026 Ford Utility

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $35,500

Description

Police Vehicle originally acquired in 2026

Justification

3-4 year rotation

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment									35,500		35,500
Total									**35,500**		**35,500**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund									35,500		35,500
Total									**35,500**		**35,500**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-403

Project Name Repalce 2026 Chevrolet Tahoe

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $45,000

Description

Replace 2026 Chev Tahoe

Justification

3-4 year rotation.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment									45,000		45,000
Total									**45,000**		**45,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund									45,000		45,000
Total									**45,000**		**45,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-404

Project Name Replace 2026 Chevrolet Caprice

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $34,000

Description

Replace 2026 Chevrolet Caprice

Justification

3-4 Year rotation

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment									34,000		34,000
Total									**34,000**		**34,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund									34,000		34,000
Total									**34,000**		**34,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # POL-405

Project Name 2022 Ford Explorer

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 2-New Addition (High)
Status Active

Total Cost $32,000

Description

Purchase of a Ford Explorer. This is not a replacement.

Justification

Vehcile for 2 newly hired officers. Purchased via state contract.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	32,000										32,000
Total	**32,000**										**32,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	8,200										8,200
Fleet Vehicles	23,800										23,800
Total	**32,000**										**32,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-002

Project Name Replace 2004 Tree Spade

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $52,000

Description

65 inch tree space

Justification

This piece of equipment is used to transplant trees in parks and other city owned land. Requires a front-end loader to attach to.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				52,000							52,000
Total				**52,000**							**52,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				52,000							52,000
Total				**52,000**							**52,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-004

Project Name Replace 2004 Pull Behind PTO Mower

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$28,000**

Description

Landpride wide area mower

Justification

This mower is used by the Public Works department when rough mowing large open areas including right-of-way and undeveloped city-owned land.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						28,000					28,000
Total						**28,000**					**28,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						28,000					28,000
Total						**28,000**					**28,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-005

Project Name Replace 2004 Snow Thrower

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $130,000

Description

2004 SnoGo snow thrower

Justification

This unit is used to load snow from city streets into trucks. Also used to remove large drifts in open areas.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				130,000							130,000
Total				**130,000**							**130,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				130,000							130,000
Total				**130,000**							**130,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-006

Project Name Replace 2004 Mobile Generator

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $164,000

Description

2004 portable generator

Justification

This tow behind unit powers our sanitary lift stations during power outages.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			164,000								164,000
Total			**164,000**								**164,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Sewer Utility Fund			164,000								164,000
Total			**164,000**								**164,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-407

Project Name Replace Engr Car #407 With Equinox

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 12
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $24,000

Description

Unit #407: 2006 Chev Impala

Justification

2006 Impala floor and frame are rusting out. Maintenance of vehicle is becoming cost prohibitive. 2006 Impala recommended to be retained for use by engineering interns.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		24,000									24,000
Total		**24,000**									**24,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Fleet Vehicles		24,000									24,000
Total		**24,000**									**24,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-603

Project Name Replace 1999 John Deere Grader: Unit #603

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $280,000

Description

1999 John Deere Motor Grader

Justification

This piece of equipment is used for grading the city's approximately 2.5 miles of dirt roads and also used in snow removal operations.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					280,000						280,000
Total					**280,000**						**280,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					280,000						280,000
Total					**280,000**						**280,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-605

Project Name Replace 2019 Brush Chipper - Unit #605

Department Capital Equipment
Contact
Type Equipment
Useful Life 6
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $40,000

Description

Replace unit #605 a 2019 brush chipper.

Justification

This unit is used by all of the streets/parks departments for routine maintenance on ROW clearing and storm damage.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				40,000							40,000
Total				**40,000**							**40,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				40,000							40,000
Total				**40,000**							**40,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-654

Project Name Replace 2006 3/4 Ton Truck 2x4 Unit #654

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$31,000**

Description

3/4 ton pickup with topper and bed slide-Unit #654 2006 Ford F-250.

Justification

This piece of equipment would replace unit #654 a 2-wheel drive truck used primarily in the park department for irrigation system repair and maintenance.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		31,000									31,000
Total		**31,000**									**31,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		31,000									31,000
Total		**31,000**									**31,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-660

Project Name Replace Paver, Trailer, Roller

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $140,000

Description

Bomag Paver-Felling Trailer and Wolf Pac pneumatic drum roller

Justification

This equipment group is used for small in-house paving projects such as trails and large patches.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						140,000					140,000
Total						**140,000**					**140,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						140,000					140,000
Total						**140,000**					**140,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-662

Project Name Replace 2007 Tandem Axle Plow Truck: Unit #662

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $280,800

Description

Replace Unit #662: 2007 Sterling

Justification

This piece of equipment will replace unit 662, a 2007 tandem axle plow truck.
This equipment is primarily used in street maintenance and snow removal.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		280,800									280,800
Total		**280,800**									**280,800**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		280,800									280,800
Total		**280,800**									**280,800**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-665

Project Name Replace 2007 Chevy Pickup: Unit #665

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $27,000

Description

Replacement for PW Unit #665 a 2007 Chevy pickup.

Justification

This truck is to be used by the park department Superintendent/Asst PW Superintendent.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				27,000							27,000
Total				**27,000**							**27,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				27,000							27,000
Total				**27,000**							**27,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-668

Project Name Replace 2006 Tandem Axle Plow Truck Unit #668

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $265,800

Description

Replace unit #668 - 2007 Sterling

Amount is less $15,000 trade in

Justification

This piece of equipment will replace unit #668, a 2007 andem axle plow truck.
This equipment is primarily used in street maintenance and snow removal.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	265,800										265,800
Total	**265,800**										**265,800**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	202,800										202,800
Landfill Fund	63,000										63,000
Total	**265,800**										**265,800**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-669

Project Name Replace 2007 International Water Truck: Unit #669

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $136,000

Description

Replacement for unit #669 2007 International water truck

$148,000 less $12,000 trade in = $136,000

Justification

This piece of equipment is used by the park department for ice rink flooding, boulevard tree watering, etc. This truck is also used by the street department for street sweeping and flushing out storm water catch basins.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					136,000						136,000
Total					**136,000**						**136,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					68,000						68,000
Storm Water Utility Fund					68,000						68,000
Total					**136,000**						**136,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-673

Project Name Replace 2009 Jetter/Vac Truck - Unit #673

Department Capital Equipment
Contact
Type Equipment
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $420,000

Description

Replace unit #673 a 2009 Jetter/Vac truck

Justification

This truck is 20 years old.
Unit is ued to clean sanitary sewer lines, storm sewer line, and to clear emergency blockages in the city's sewer system when/if they occur.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment								420,000			420,000
Total								**420,000**			**420,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Sewer Utility Fund								420,000			420,000
Total								**420,000**			**420,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-674

Project Name Replace 2009 2WD Pickup: Unit 674

Department Capital Equipment
Contact
Type Equipment
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $40,000

Description

Replace unit 674 a 2009 2-wheel drive pickup

Justification

Unit 674 will be 13 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			40,000								40,000
Total			**40,000**								**40,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			40,000								40,000
Total			**40,000**								**40,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-676

Project Name Replace Unit 676- 2010 4 Wheel Drive 1ton

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$68,000**

Description

Replace unit 676 a 2010 4-wheel drive 1-ton truck

Justification

Unit 676 will be 11 years old by 2021. Normally start to consider replacement around 12 years depending on the vehicle and its use. This truck will be used by the street department and for snow removal operations.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		68,000									68,000
Total		**68,000**									**68,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		68,000									68,000
Total		**68,000**									**68,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-678A

Project Name Replace Unit 678 2013-1ton Truck w/ Plow Equipment

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $62,000

Description

Replace unit 678 a 2013 1-ton truck with plow equipment

Justification

Unit 678 will be 9 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					62,000						62,000
Total					**62,000**						**62,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					62,000						62,000
Total					**62,000**						**62,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-679A

Project Name Replace Unit 679 Area Mower (2020 Replaced)

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $111,000

Description

Replace unit 679. This area mower was replaced in 2020.

Justification

This piece of equiipment is a large area mower that is used to mow the city's larger parks and athletic fields. This mower is replaced on a 7-year schedule.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						111,000					111,000
Total						**111,000**					**111,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						111,000					111,000
Total						**111,000**					**111,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-680

Project Name Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $62,000

Description

Replace Unit 680 a 2014-1ton truck with plow equipment

Justification

Unit 680 will be 8 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment		62,000									62,000
Total		**62,000**									**62,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		62,000									62,000
Total		**62,000**									**62,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-681

Project Name Replace Unit 681 Utility truck

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $65,000

Description

Replace Unit 681 a 2015 1-Ton Pickup

Justification

This piece of equipment will replace unit #681 a 1-ton pickup with a mobile crane used in the utility department for well and lift station repair.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			65,000								65,000
Total			**65,000**								**65,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Sewer Utility Fund			32,500								32,500
Water Utility Fund			32,500								32,500
Total			**65,000**								**65,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-683

Project Name Replace 2019 Exmark Mower (Orig Unit #683)

Department Capital Equipment
Contact
Type Equipment
Useful Life 5 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

Replace Unit #683 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			15,000								15,000
Total			**15,000**								**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			15,000								15,000
Total			**15,000**								**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-684

Project Name Replace 2019 Exmark Mower (Orig Unit #684)

Department Capital Equipment
Contact
Type Equipment
Useful Life 5 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

Replace Unit #684 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			15,000								15,000
Total			**15,000**								**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			15,000								15,000
Total			**15,000**								**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-685

Project Name Replace 2019 Exmark Mower (Orig Unit #685)

Department Capital Equipment
Contact
Type Equipment
Useful Life 5 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

Replace Unit #685 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			15,000								15,000
Total			**15,000**								**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund			15,000								15,000
Total			**15,000**								**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-686

Project Name Replace Unit #686 - 2015 Kubota Tractor

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $45,000

Description

Replace Unit 686 a 2015 Kubota tractor

Justification

Unit 686 is a Kubota Ag tractor used in road-side mowing and field work for the park department.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					45,000						45,000
Total					**45,000**						**45,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					45,000						45,000
Total					**45,000**						**45,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-687

Project Name Replace Unit #687 2015 Toolcat

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $60,000

Description

Replace unit #687 a 2015 Bobcat tool cat

Justification

Unit 687 is an utility vehicle used by all divisions of public works. Used as a tool carrier and forklift

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					60,000						60,000
Total					**60,000**						**60,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					60,000						60,000
Total					**60,000**						**60,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-688

Project Name Replace Unit 688 2015 Case Loader

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $210,000

Description

Replace Unit #688 a 2015 Case Wheel Loader

Justification

The wheel loader is the city's most versatile pieces of equipment and is used in all facets of public works.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				210,000							210,000
Total				**210,000**							**210,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				210,000							210,000
Total				**210,000**							**210,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-689

Project Name Replace 2015 Kaboa ATV Unit #689

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $20,000

Description

Replace Unite #689 - 2015 Kabota UTV

Justification

This unit is used by the Park department for routine maintenance.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				20,000							20,000
Total				**20,000**							**20,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				20,000							20,000
Total				**20,000**							**20,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-690

Project Name Replace 2015 Kabota Mower

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $20,000

Description

Replace Unit #690 - Kabota Mower

Justification

This unit is used by all of the departments for routine maintenance.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				20,000							20,000
Total				**20,000**							**20,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				20,000							20,000
Total				**20,000**							**20,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-691A

Project Name Replace 2016 Street Sweeper - Unit #691

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $225,000

Description

Replace Unit #691 - 2016 Street Sweeper

Justification

This unit is used by the street department for storm water maintenance.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment			225,000								225,000
Total			**225,000**								**225,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund			225,000								225,000
Total			**225,000**								**225,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-692A

Project Name Replace 2016- 1-ton truck Unit #692

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $75,000

Description

Replace unit #692 a 2016 1-ton pick-up.

Justification

This unit is used by the street department for street maintenance and snow removal.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment					75,000						75,000
Total					**75,000**						**75,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund					75,000						75,000
Total					**75,000**						**75,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-694A

Project Name Replace 2016 Street Sweeper - Unit #694

Department Capital Equipment
Contact
Type Equipment
Useful Life 9 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $225,000

Description

Replace unit #694 a 2016 street sweeper.

Justification

This unit is used by the street department for storm water maintenance.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				225,000							225,000
Total				**225,000**							**225,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund				225,000							225,000
Total				**225,000**							**225,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-695

Project Name Replace 2017 UTV - Unit #695

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $20,000

Description

Replace Unite #695 a 2017 UTV.

Justification

This unit is used by the park department for athletic field maintenance.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						20,000					20,000
Total						**20,000**					**20,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						20,000					20,000
Total						**20,000**					**20,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-696

Project Name Replace 2017 UTV - Unit #696

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $20,000

Description

Replace Unit #696 a 2017 UTV.

Justification

This unit is used by the street department for weed control and other maintenance activities.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment						20,000					20,000
Total						**20,000**					**20,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund						20,000					20,000
Total						**20,000**					**20,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-700

Project Name New Velocity Patcher

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost $250,000

Description

Velocity patcher plus chassis

Justification

This piece of equipment would be usedd for patching potholes on public streets.

Velocity patching or spray patching has proven to be an effective and safe way to fill potholes.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				250,000							250,000
Total				**250,000**							**250,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				250,000							250,000
Total				**250,000**							**250,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-702

Project Name New Electric Utility Vehicle

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost **$35,000**

Description

Electric utility vehicle

Justification

This piece of equipment would be a fully electric vehicle that would be used primarily as a park maintenance vehicle.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment				35,000							35,000
Total				**35,000**							**35,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund				35,000							35,000
Total				**35,000**							**35,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-703

Project Name New 1-Ton Pickup With Box & Plow Equipment

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost $75,000

Description

1-Ton pickup with box and plow equipment.

Justification

This piece of equipment would be used for park maintenance functions, as well as snowplowing.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment							75,000				75,000
Total							**75,000**				**75,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund							75,000				75,000
Total							**75,000**				**75,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-705

Project Name Replace 2018 Ford F-250 Extended Cab: Unit #601

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$56,400**

Description

Replacement for PW Unit #601 a 2018 Ford F250 Extended Cab

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in park maintenance activities as well as snow removal

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment							56,400				56,400
Total							**56,400**				**56,400**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund							56,400				56,400
Total							**56,400**				**56,400**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-706

Project Name Replace 2017 International Plow Truck: Unit # 693

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $230,000

Description

2017 International Plow Truck: Unit #693

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in Street Department maintenance activities, but its main function is snow plowing.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment							230,000				230,000
Total							**230,000**				**230,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund							230,000				230,000
Total							**230,000**				**230,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-707

Project Name Replace 2018 Ford F350 With Box: Unit #697

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $78,000

Description

Replace 2018 Ford F350 woth utility box: Unit #697

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in utility maintenance activities.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment							78,000				78,000
Total							**78,000**				**78,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Sewer Utility Fund							39,000				39,000
Water Utility Fund							39,000				39,000
Total							**78,000**				**78,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-708

Project Name Replace 2018 Ford F250 Pickup: Unit #698

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $53,400

Description

Replace 2018 Ford F250 pickup: Unit #698

Justification

This equipment will be nearing its useful life expectancy.
This equipment is used in Street Maintenance activities as well as snow plowing.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment							53,400				53,400
Total							**53,400**				**53,400**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund							53,400				53,400
Total							**53,400**				**53,400**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-709

Project Name Replace 2018 Ford F350 -Dump & Plow: Unit #699

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$78,000**

Description

Replace 2018 Ford F350 with dump body and plow: Unit #699

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in Park department maintenance activities, as well as snow plowing.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment							78,000				78,000
Total							**78,000**				**78,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund							78,000				78,000
Total							**78,000**				**78,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-716

Project Name Replace Unit #611 2019 Chev Pickup

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $52,000

Description

Replace Unit #611- 2019 Chevrolet Pickup used by the utility department

Justification

Unit #611 is a Chevrolet pickup used by the utility department and as a backup snow plow vehicle.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment								52,000			52,000
Total								**52,000**			**52,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund								52,000			52,000
Total								**52,000**			**52,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-717

Project Name Replace Unit #602: 2019 Utility Tractor

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $165,000

Description

Replace Unit #602: 2019 Trackless Sidewalk Machine.

Justification

Unit #602 is a 2019 utility tractor used for snow removal on sidewalks and trails.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment								165,000			165,000
Total								**165,000**			**165,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund								165,000			165,000
Total								**165,000**			**165,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-718

Project Name Replace Unit #604: 2019 Backhoe

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $80,000

Description

Replace Unit #604: 2019 Backhoe

Justification

Unit #604 is a 2019 tractor backhoe used by all divisions of public works

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment								80,000			80,000
Total								**80,000**			**80,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund								46,000			46,000
Sewer Utility Fund								17,000			17,000
Water Utility Fund								17,000			17,000
Total								**80,000**			**80,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-719

Project Name Replace Unit #415: 2019 Chevy Silverado Pickup

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $45,000

Description

Replace Unit #415: 2019 Chevy Silverado Pickup

Justification

Unit #415 is a Chevy Silverado pickup used by the engineering department for field inspections of public infrastructure projects.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment								45,000			45,000
Total								**45,000**			**45,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund								45,000			45,000
Total								**45,000**			**45,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-720

Project Name Line Striper Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $19,000

Description

This piece pf equipment would be used by the park department to paint lines for athletic fields.

Justification

The equipment currently being used is outdated and have been buying parts of ebay as dealerships no longer stock parts.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	19,000										19,000
Total	**19,000**										**19,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Equipment Revolving Fund	19,000										19,000
Total	**19,000**										**19,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-721

Project Name Replace Unit 616 - 2021 Bobcat Skidsteer

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $65,000

Description

Replacement for Unit #616 a 2021 Bobcat Skidsteer

Justification

Unit 616 will be 10-years old in 2031 and should be evaluated for replacement.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment										65,000	65,000
Total										**65,000**	**65,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund										65,000	65,000
Total										**65,000**	**65,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-722

Project Name Replace Unit 620 - 2021 F350

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $60,000

Description

Replacement truck for Unit #620 a 2021 Ford F350

Justification

Unit 620 will be 10-years old and should be evaluated for replacement.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment										60,000	60,000
Total										**60,000**	**60,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund										60,000	60,000
Total										**60,000**	**60,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-723

Project Name Replace Unit 621- 2021 John Deere Mower

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $20,000

Description

Replacement mower for unit 621 - 2021 John Deere

Justification

This mower will replace unit #621 a 2021 mower used primarily by the utility department to mow lift station and tower sites.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment										20,000	20,000
Total										**20,000**	**20,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Water Utility Fund										20,000	20,000
Total										**20,000**	**20,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-724

Project Name Replacement truck for Unit 622 -2022 Western Star

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $250,000

Description

Replacement truck for Unit 622 - 2022 Western Star Plow Truck

Justification

Unit 622 will be 10-years old and should be looked at for replacement

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment										250,000	250,000
Total										**250,000**	**250,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund										250,000	250,000
Total										**250,000**	**250,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-725

Project Name Replace unit 624 - 2021 KMI Patching Trailer

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $40,000

Description

Replacement trailer for 2021 asphalt patching trailer - Unit 624

Justification

The trailer will be 10-years old and should be looked at for replacement.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment										40,000	40,000
Total										**40,000**	**40,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund										40,000	40,000
Total										**40,000**	**40,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-726

Project Name Replace Unit 679 - 2013 Toro Wide Area Mower

Department Capital Equipment
Contact
Type Equipment
Useful Life 7 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $102,000

Description

Replacement equipment for unit 679 a 2013 Toro Area*Wide Mower

Justification

This unit is replaced on a 7-year cycle for reliability and trade*in value.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment							102,000				102,000
Total							**102,000**				**102,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund							102,000				102,000
Total							**102,000**				**102,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-727

Project Name Replace Unit 618 a 2021 Felling Trailer

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $13,000

Description

Replacement trailer for Unit #618. A 2021 Felling Trailer.

Justification

This trailer will be 10-years old and should be evaluated for replacement.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment										13,000	13,000
Total										**13,000**	**13,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund										13,000	13,000
Total										**13,000**	**13,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-728

Project Name Replace Unit 623 - 2021 H&H Tandem Mow Trailer

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $12,000

Description

Replacement trailer for Unit #623 a 2021 H&H Tandem Mow Trailer.

Justification

Unit 623 will be 10-years old and should be evaulated for replacement.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment										12,000	12,000
Total										**12,000**	**12,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund										12,000	12,000
Total										**12,000**	**12,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-729

Project Name Replace Unit 615 - 2021 Kubota Skid Steer

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $40,000

Description

Replacement for Unit #615 a 2021 Kubota Skid Steer

Justification

Unit #615 will be 10-years old and should be evaluated for replacement.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment										40,000	40,000
Total										**40,000**	**40,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund										40,000	40,000
Total										**40,000**	**40,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-730

Project Name 2022 Bobcat Mini Excavator

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 2-New Addition (High)
Status Active

Total Cost $112,321

Description

2022 Eii R2 Mini Excavator

Justification

This mini excavator will be used for stormwater maintenance. The city is receiving maintenance requests for clearing back yard stormwater problems. The city does have a tractor backhoe, but this is often too large to access back yards on small urban lots.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	112,321										112,321
Total	**112,321**										**112,321**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund	112,321										112,321
Total	**112,321**										**112,321**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # PW-731

Project Name Dura Base Composite Mats

Department Capital Equipment
Contact
Type Equipment
Useful Life 20 Years
Category Capital Equipment
Priority 2-New Addition (High)
Status Active

Total Cost $13,206

Description

Dura Base Composite Mats/ See PW-730 Bobcat Mini Excavator

Justification

Mats will be used in tandem with the Mini Excavator when the mini excavator cannot reach the blockage in a stormwater retention pond and must 'walk out' on unstable ground without sinking.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Furnishings/Equipment	13,206										13,206
Total	**13,206**										**13,206**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund	13,206										13,206
Total	**13,206**										**13,206**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 04-BLDG-002

Project Name Community Center Construction

Department Municipal Buildings
Contact Unassigned
Type Buildings
Useful Life 50 Years
Category Municipal Building
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $20,000,000

Description

The Community Center would include recreational areas such as a swimming pool, gym, etc. It would also include meeting rooms for various organizations to hold banquets, monthly meetings, etc.

Construction of a community center will rely on a partnership with another organization(s).

Justification

Per public consensus, the need for a Community Center is a justified expenditure of public financing. Currently, Ramsey residents must leave the City limits and drive a considerable distance to get to such a facility.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Building Cost/Construction								20,000,000			20,000,000
Total								**20,000,000**			**20,000,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
To Be Determined								20,000,000			20,000,000
Total								**20,000,000**			**20,000,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 08-BLDG-005

Project Name Old Town Hall Restoration

Department Municipal Buildings
Contact
Type Improvement
Useful Life 25
Category Municipal Building
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $221,300

Description

Option 1: Total: $195,000: Move Historic Town Hall to the Northstar Rail Station Site
$125,000 Const Cost (moving and Stabilization)
$ 50,000 Site/foundation
$ 20,000 furnishing/equip-
Option 2: Total: $221,300: Improve private access street to public standard.
$125,000 Const Cost
$ 20,000 ROW
$ 56,300 Road Construction
$ 20,000 Furn/equip

Justification

Historic Town Hall is a city facility that is in need of restoration completion. Options include moving it from the site to the COR to serve as a library kiosk, trailhead, and potentially house restrooms.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Building Cost/Construction						125,000					125,000
Improvements Other than Building Cost						76,300					76,300
Furnishings/Equipment						20,000					20,000
Total						**221,300**					**221,300**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
To Be Determined						221,300					221,300
Total						**221,300**					**221,300**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 10-BLDG-004

Project Name Sprinkler System @ Fire Station #1

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20 Years
Category Municipal Building
Priority 2-New Addition (High)
Status Active

Total Cost $25,000

Description

Hookup on-site municipal water to building and install sprinkler system for entire building.

Justification

Municipal water is on site with municipal well.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Building Cost/Construction		20,000									20,000
Improvements Other than Building Cost		5,000									5,000
Total		**25,000**									**25,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Maintenance Fund		25,000									25,000
Total		**25,000**									**25,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 18-BLDG-002

Project Name Storage Building at Fire Station 1

Department Municipal Buildings
Contact
Type Buildings
Useful Life 20
Category Municipal Building
Priority 2-New Addition (High)
Status Active

Total Cost $20,000

Description

Build an out-building on Fire Station 1 site that will be used to store equipment and training props.

Justification

The fire stations are becoming limited in the amount of usable space to house equipment and props used for training. These pieces of equipment are not used daily and therefore, need a location to be stored.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Building Cost/Construction	20,000										20,000
Total	**20,000**										**20,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Facility Fund	20,000										20,000
Total	**20,000**										**20,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 20-BLDG-001

Project Name City Hall Exterior Lighting

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $40,000

Description

City Hall Exterior Lighting

Justification

Repair/replace and updgrade broken and inoperable exterior lighting on the exterior of City Hall.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Maintenance Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 20-BLDG-002

Project Name City Hall Landscaping

Department Municipal Buildings
Contact
Type Improvement
Useful Life 25
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

City Hall landscaping

Justification

Repair/replace and upgrade exterior retaining walls and wall caps.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	15,000										15,000
Total	**15,000**										**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Maintenance Fund	15,000										15,000
Total	**15,000**										**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 20-BLDG-004

Project Name Repair Roof on Fire Station #1

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

Repair/replace flat roof areas on Fire 1

Justification

Fire Station #1 roof has several small leaks that staff has been repairing, but should be repaired more comprehensively.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	15,000										15,000
Total	**15,000**										**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Maintenance Fund	15,000										15,000
Total	**15,000**										**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 20-BLDG-005

Project Name Replace City Hall Carpeting

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

Remove and replace City Hall carpeting.

Justification

Carpet in the Alexander Ramsey Room and entryways are starting to wear from use.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	15,000										15,000
Total	**15,000**										**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Maintenance Fund	15,000										15,000
Total	**15,000**										**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 20-BLDG-006

Project Name Replace City Hall Caulking & Grout

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

Remove and replacement of bad caulking and grout on City Hall exterior and interior.

Justification

Caulk is starting to dry out and pull away from the joints allowing water to infiltrate.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		15,000									15,000
Total		**15,000**									**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Maintenance Fund		15,000									15,000
Total		**15,000**									**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 20-BLDG-007

Project Name Replace City Hall Counter Tops

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20
Category Municipal Building
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $15,000

Description

Remove and replacement of bad counter tops in City Hall and Police Department.

Justification

Several counter tops in City Hall and the police department are starting to show wear from everyday use.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			15,000								15,000
Total			**15,000**								**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Maintenance Fund			15,000								15,000
Total			**15,000**								**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-BLDG-001

Project Name Resurface Fire #1 Apparatus Bay Floor Resurfacing

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $20,000

Description

Resurface of Fire Station #1 Apparatus Bay Expoxy floor.

Justification

Current Fire Station #1 expoxy floor in apparatus bay is wearing and deteriorating. The Fire Station expoxy floor will be 21 years old at the time of resurface.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	20,000										20,000
Total	**20,000**										**20,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Maintenance Fund	20,000										20,000
Total	**20,000**										**20,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-BLDG-002

Project Name Fire 1 Apparatus Bay Paint

Department Municipal Buildings
Contact
Type Improvement
Useful Life 20
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

Painting of apparatus bay at Fire Station #1.

Justification

Current Fire Station #1 apparatus bay walls, door and stairwell paint is wearing and chipping off block. The Fire Station #1 wall and surface paint will be 21 years old at time of repaint.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	15,000										15,000
Total	**15,000**										**15,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Capital Maintenance Fund	15,000										15,000
Total	**15,000**										**15,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 04-PARK-003

Project Name Elmcrest Park & The Draw Entrance Monument & Sign

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $80,000

Description

Entrance signing for Elmcrest Park would consist of a substantial way-finding sign and associated landscape sited near the intersection of Quicksilver Street and 167th Avenue.

For the Draw, the sign would function as a monument for the park name and also potentially to advertise upcoming events.

Justification

The 100+ acre Elmcrest community park may warrant an attractive entrance monument benefitting the park's prominence in the community. Additionally, there will be continuing events where many hundreds of out-of-Ramsey visitors will come to the park. The monument will function as a way-finding sign and also to remind visitors that they are in Ramsey.

For The Draw, the monument would describe for the community the name of the park and amphitheater (a minor issue presently). Plus, if the advertising space was digital (versus posters), there could be a modest revenue stream from non-municipal sources.

Note: The planning for this project may be an useful exercise in evaluating the costs of materials following the Design Framework relating to signs and monuments in the community.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	80,000										80,000
Total	**80,000**										**80,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	80,000										80,000
Total	**80,000**										**80,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 06-PARK-010

Project Name Irrigation for Titterud Park

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $76,000

Description

Underground irrigation & 160 GPM well.

If municipal water is available, cost may be less.

Justification

Irrigation should be considered for this 13.5 acre park, and a part of this is the evaluation of a well versus connection to a municipal watermain. Both have advantages. The $50,000 represents the underground irrigation portion.

A 160 GPM well may cost about $26,000.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					76,000						76,000
Total					**76,000**						**76,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund					76,000						76,000
Total					**76,000**						**76,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 06-PARK-011

Project Name Observation boardwalk - Lake Itasca

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $60,000

Description

A boardwalk or pier in the southern portion of Lake Itasca will allow trail users and visitors to the Lake Itasca Community Park to view the lake which is mostly obscured by cattails.

Justification

The Lake Itasca is an important resource along the Mississippi Flyway for migratory waterfowl and home to many types of wetland fauna. Providing access to the open water portions of the lake will provide birdwatchers and trail users a relaxing rest point and destination along the Lake Itasca Trail.

Additionally, lthis access point would complement the proposed canoe and kayak system for the same park, also projected for 2022)18-PARK-004). Lake access was cited as desired by several participants in the public engagement process as part of the acquisition of the Lake Itasca Community Park.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	60,000										60,000
Total	**60,000**										**60,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	60,000										60,000
Total	**60,000**										**60,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 06-PARK-012

Project Name Rabbit Park Phase Two

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $125,000

Description

Well and underground irrigation.

Landscape and turf improvements which may include consideration of an ag-lime infield for the ballfield.

Justification

Rabbit Park is a 5-acre neighborhood park with very basic features. The park's greatest need is irrigation. Therefore, the primary component of the proposed phase two project is a well, electrical service and underground irrigation.

Landscape improvements would complete this project.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost				125,000							125,000
Total				**125,000**							**125,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund				125,000							125,000
Total				**125,000**							**125,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 06-PARK-015

Project Name Observation deck on the Mississippi E of Dolomite

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $100,000

Description

On the south side of Riverdale Drive, east of Dolomite exists a storm water discharge point to the river. This project discusses an observation deck at the top of the bluff over the existing storm sewer easement, concurrent with the residential development of the land there.

Justification

This access may provide improved maintenance to the storm outlet, but the primary public value would be to maintain contact with the river by residents for the remarkable view, and as a rest point along the National, Mississippi River Trail.

This project may be combined, and funded with development of adjacent property.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		100,000									100,000
Total		**100,000**									**100,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund		100,000									100,000
Total		**100,000**									**100,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 06-PARK-019

Project Name Trail Connections

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $910,000

Description

This project would include the installation of one or more of the several high priority connections linking segments of the city's trail system as opportunities and funding become available.

Examples:
-142nd Ave, east of TH#47, north to Xkimo Street (Est $80,000)
-Armstrong Boulevard Trail from Central Park to Trott Brrok (Est $800,000)
-North Commons Neighborhood Trail Link at Zeolite Street - Projected for 2021 (Est.$30,000)
-Boardwalk parallel with Trott Brook, west of Variolite Street (Est $110,000)

Justification

The increase demand in use of the city's trail system compells the continued development of the trail system.

Resident requests for improved trail system connections are reflected in priority projects. Trails will also move people off high speed roadways and improve transportation and safety - an objective that is aligned within the strategic goal of a Connected Community.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	30,000	80,000	200,000	400,000	200,000						910,000
Total	**30,000**	**80,000**	**200,000**	**400,000**	**200,000**						**910,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	30,000	80,000	200,000	400,000	200,000						910,000
Total	**30,000**	**80,000**	**200,000**	**400,000**	**200,000**						**910,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 08-PARK-005

Project Name Park Development in The COR

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $1,350,000

Description

This proposed capital improvement represents additional park development in The COR, beginning in 2020. The project may be landscape improvements at Municipal Plaza and/or first phase development of The Waterfront to include a splash pad.

Justification

A splash pad continues to be requested by residents, and mass grading for The Waterfront park would generate fill for areas of The COR the city desires to sell.

Note: See also the public improvements considered as part of the completion of Pump House #3 elsewhere in this plan.

Prior	Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
150,000	Improvements Other than Building Cost	1,200,000										1,200,000
Total	**Total**	**1,200,000**										**1,200,000**

Prior	Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
150,000	Park Improvement Trust Fund	1,200,000										1,200,000
Total	**Total**	**1,200,000**										**1,200,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 15-PARK-01

Project Name Additional Land for Central Park

Department Park Improvements
Contact
Type Land
Useful Life
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $250,000

Description

This project envisions the purchase of 15+ acres for an expansion of Central Park or potentially all of the approximate 35 acres east of the existing park.

Justification

Central Park is a highly used park. The additional acreage would offer additional space for parking and flex-use athletic fields.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Land Acquisition						250,000					250,000
Total						**250,000**					**250,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund						250,000					250,000
Total						**250,000**					**250,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-PARK-006

Project Name Field Lighting - Central or Alpine Park

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $200,000

Description

Proposed improvement is for additional athletic field lighting for a community park for fall sport use.

Justification

Fall sports, most notably soccer and football, are constrained by shorter daylight, necessitating field lighting. An alternate for exploration would be constructing more fields, as part of Central Park's expansion.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost						200,000					200,000
Total						**200,000**					**200,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Grants/Outside Sources						50,000					50,000
Lawful Gambling Fund						150,000					150,000
Total						**200,000**					**200,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-PARK-007

Project Name Northfork North Trail Connection

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $150,000

Description

Construct 10 foot paved multi-purpose trail through Outlot B, Northfork and Outlot A. Northfork Trail addition within dedicated 16' easement. Timing of the construction should occur outside of the Oak Wilt concern months of May-July.

Justification

Bituminous trail connection constructed in lieu of on-road bicycle land on Andrie Street and 164th Lane NW per permanent pedestrian and bicycle trail easement agreement granted by Northfork Homeowner's Association on May 19th, 2016.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	150,000										150,000
Total	**150,000**										**150,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	150,000										150,000
Total	**150,000**										**150,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 18-PARK-003

Project Name Amphitheater Lighting

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $40,000

Description

Lighting enhancements and audio conduits at The Draw.

Justification

Additional lighting in and around the amphitheater is justified for concerts that go later into the evening and in the later summer.

Conduit and cable for audio (additional speakers) is likewise merited for larger events at the park.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 18-PARK-005

Project Name Aeration for Sunfish Lake & The Draw

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $40,000

Description

This project would install two separate aeration systems at The Draw and also at Sunfish Lake. Project elements include contracted installation, electrical power supply, signing, permitting and public notifications. A solar-powered system may be considered at Sunfish Lake - possibly with partial grant funding.

Note: The General Fund Budget would need to be adjusted to accommodate both annual electric expense and other O&M costs estimated at $1,000 to $2,000 annually.

Justification

Both Sunfish Lake and The Draw have become popular destinations for youth fishing for panfish. During certain winter conditions, shallow water bodies can experience 'winterkill'. The two separate aeration systems would pump oxygen and circulate the water, maintaining the fish populations and the attendant recreational resource.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-PARK-001

Project Name River's Bend South Shelter Replacement

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $50,000

Description

The south shelter at River's Bend Park was furnished and constructed by volunteers in the late 1980's. The condition of the shelter aesthetically is poor, and the concrete slab is broken as well.

Justification

Replacement of the shelter with a modern, nice looking facility would expand opportunities for shelter reservations and adding stone seat walls and an outdoor fireplace would enhance its appeal, and use as part of facility rentals.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	50,000										50,000
Total	**50,000**										**50,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	50,000										50,000
Total	**50,000**										**50,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-PARK-002

Project Name Central Park Main Parking Lot Reconstruction

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $350,000

Description

This reconstruction project would replace the 35+ year-old bituminous main parking area at the same time as the adjoining 161st Avenue reconstruction.

Justification

The bituminous surface is beyond its useful maintenance life and the drainage patterns would be modified to reduce significantly the amount of stormwater that flows across 161st Avenue.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			350,000								350,000
Total			**350,000**								**350,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund			150,000								150,000
Storm Water Utility Fund			50,000								50,000
Capital Maintenance Fund			150,000								150,000
Total			**350,000**								**350,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-PARK-001

Project Name Playground Replacement Program

Department Park Improvements
Contact
Type Equipment
Useful Life 20 Years
Category Park Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $1,000,000

Description

Consistent with the Playground Replacement Policy, this project worksheet reflects the anticipated replacement of a playground and associated park rejuvenation each year of the CIP. The aforementioned policy document forecasts the first three playgrounds for consideration as: Rabbit, Alpine and Solstice Park.

Justification

The city of Ramsey has seventeen playgrounds that will need to be replaced in the future. Due to fiscal and administrative constraints, as well as the varying ages and condistions of the city's playgrounds, the replacements are to be carried out over the span of more than a decade. As of the writing of this policy six of the city's playgrounds have reached the end of their twenty-year useful lifespan and over the next decade, nine more will have reached that point. Consequently, subsequent CIP's can be expected to 'pick-up' where this plan ends.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000
Total	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**1,000,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Lawful Gambling Fund	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000
Total	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**1,000,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-PARK-002

Project Name Boulevard Trees - Sunwood Drive in COR

Department Park Improvements
Contact
Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $80,000

Description

Sunwood Drive in The COR is essentially Ramsey's main street, and boulevard trees, sidewalk and streetscape and irrigation were installed on alternating halves' of the approximately one mile arterial roadway in 2008. Planting trees on the opposite side, sooner than later, will minimize the disparity in the height and canopy size of basically a decade and a half differential in planting time for these new trees. In addition, to contract installation of approximately 100, 2-1/2 inch diameter trees and soil amendments, the project would include the installation of irrigation behind the curb to ensure the establishment and viability of the shade trees.

Justification

The above description calls attention to the intervention to minimize the future lopsided boulevard trees in Ramsey's most prominent street. Completing the trees along this street will also improve the overall aesthetic in this area of the downtown and include traffic calming benefits. The installation of trees and irrigation will also reduce future costs for private developer for sites that abut Sunwood Drive.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	80,000										80,000
Total	**80,000**										**80,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Tax Increment Fund #14	80,000										80,000
Total	**80,000**										**80,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-PARK-003

Project Name Disc Golf Course

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $60,000

Description

This project would consist if two elements - the first identifying a suitable park location (which could be within a regional park), and then developing the design and scope of the course (e.g. 9-hole versus 18-hole). The second aspect would be the physical preparation of the site (to include clearing, grubbing, granding and landscape restoration), and the purchase and installation of the 'cages' or holes within the course.

Justification

Over the past few years, several residents continue to make requests for a disc golf course in Ramsey. Additionally, this ammenity would diversify recreational opportunities in the community, and is a capital improvement with relatively low operation and maintenance costs.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		10,000	50,000								60,000
Total		**10,000**	**50,000**								**60,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		10,000									10,000
Park Improvement Trust Fund			50,000								50,000
Total		**10,000**	**50,000**								**60,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-PARK-004

Project Name Off Leash Area

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $25,000

Description

This project would consist of examining the need and suitable location for a second off-leash area in Ramsey. During the early years of planning for the downtown, a dog park was envisioned within The COR.

Justification

Residents over recent years have inquired about an alternative to the off-leash area at Alpine Park, which is almost exclusively a drive-to destination. Given the thousands of people residing within walking distance of The COR, (and using undeveloped Municipal Plaza today), a dpg park in Ramsey's downtown may be appropriate and appreciated.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					25,000						25,000
Total					**25,000**						**25,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund					25,000						25,000
Total					**25,000**						**25,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 06-ACQ-002

Project Name Acquire outlots A in Rivers Bluff & Reilly Estates

Department Site Acquisitions
Contact
Type Land
Useful Life Unassigned
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost **$20,000**

Description

Along the Rum River in the central part of the city are separate outlots owned by two homeowners associations. Both are very attractive, wooded parcels and connected to existing trail corridors. This project may entail the donation of the land in exchange for passive improvements such as trails, picnic areas or fishing.

Justification

The associations would benefit by realizing these amenities near their homes. The $20,000 expense represents an estimate for real-estate transaction costs, and perhaps park planning to promote the donation. The park plans would generate the development cost projections to be added to a subsequent CIP.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Land Acquisition						20,000					20,000
Total						**20,000**					**20,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund						20,000					20,000
Total						**20,000**					**20,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 08-ACQ-002

Project Name Alpaca Estates Outlot

Department Site Acquisitions
Contact
Type Land
Useful Life
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $35,000

Description

This particual riverfront lot was not large enough to build on when the plat was filed for recording. Acquisition may also occur if it becomes available through tax forfeiture.

Justification

This lot was the subject of a development proposal to build a single family home, and was denied. Acquisition of this outlot would provide river access in this area and be part of larger public access area and open space along the Mississippi proposed to the west.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Land Acquisition					35,000						35,000
Total					**35,000**						**35,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund					35,000						35,000
Total					**35,000**						**35,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 12-SEW-002

Project Name Fire Station 1 Sanitary Sewer Service

Department Sewer Utility
Contact
Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $60,000

Description

Sanitary Sewer was extended to the Fire Station Property in 2011. This project will extend sanitary sewer into the fire station in conjunction with City Water. Sanitary trunk fees not waived.

Related project 11-WTR-003 of $55,000

Justification

Extending sanitary sewer will allow removal of the septic tank and drainfield.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	60,000										60,000
Total	**60,000**										**60,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Sewer Utility Fund	60,000										60,000
Total	**60,000**										**60,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 19-SEW-003

Project Name Replace Pumps at Lift Station #2

Department Sewer Utility
Contact
Type Improvement
Useful Life 15
Category Sewer Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $35,000

Description

Replace both pumps at lift station #2 - 157 Lane and Neon Street

Justification

Replace both pumps and base elbows due to normal wear by 2023. Both pumps will need to be replaced to assure proper pumping and reliability.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		35,000									35,000
Total		**35,000**									**35,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Sewer Utility Fund		35,000									35,000
Total		**35,000**									**35,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 12-STRM-001

Project Name Stormwater Drainage Improvements

Department Stormwater Utility
Contact
Type Improvement
Useful Life 50 Years
Category Storm Water Utility Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$520,000**

Description

This project will address stormwater drainage problems reported in 2011.

Justification

These projects will add storm sewer pipe, clean ditches and address standing water concerns.

- 156th and Armstrong - Clean ditch or add storm sewer 2022: $30,000

- 156th Lane and Juniper Ridge Drive - Install pipe to relieve water backing up in existing pipes 2027: $350,000 (Tied to 21-STR-018)

Prior	Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
140,000	Improvements Other than Building Cost	30,000					350,000					380,000
Total	**Total**	**30,000**					**350,000**					**380,000**

Prior	Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
140,000	Storm Water Utility Fund	30,000					350,000					380,000
Total	**Total**	**30,000**					**350,000**					**380,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 19-STRM-001

Project Name Outlet Control Structure Improvements

Department Stormwater Utility
Contact
Type Improvement
Useful Life 20
Category Storm Water Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $100,000

Description

Construct Oulet Control Structure for 24.6 Acre lake bounded on the south by 142nd Avenue, on the east by Iodine and Junkite Street, on the north by Krypton Street and the west by Potassium Street.

Justification

The MnDNR has requrested that the city install an outlet control structure and associated storm sewer to increase the normal water level (NWL) of the 24.6 Acre lake. Increasing the NWS may require improvements to surrounding trails and boardwalks to prevent periodic flooding of this infrastructure.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	100,000										100,000
Total	**100,000**										**100,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund	100,000										100,000
Total	**100,000**										**100,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 04-STR-012

Project Name Zeolite Roadway Improvements

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $1,091,000

Description

This project consists of the installation of 1,300 feet of bituminous street, sidewalk/trail and storm sewer in the western portion of the COR. Project to be completed in conjunction with COR Bunker Lake Boulevard Improvements (04-STR-014).

Justification

These improvements will be necessary to support the development anticipated in the west COR area.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					1,091,000						1,091,000
Total					**1,091,000**						**1,091,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Public Improvement Revolving Fund					206,000						206,000
Tax Increment Fund #2					517,000						517,000
Sewer Utility Fund					41,000						41,000
Storm Water Utility Fund					96,000						96,000
Street Light Utility Fund					46,000						46,000
Water Utility Fund					185,000						185,000
Total					**1,091,000**						**1,091,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 15-STR-003

Project Name Sunwood Drive Roundabout Landscaping

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $20,000

Description

Includes installation of perenial grasses, plants, and trees/shrubs as well as irrigation modification. Planning needs to occur to determine full scope of landscaping. $20,000 will cover minimal landscaping.

Justification

Promote the vision of The COR area.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	20,000										20,000
Total	**20,000**										**20,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Public Improvement Revolving Fund	20,000										20,000
Total	**20,000**										**20,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 16-STR-002

Project Name HWY 10 and BNSF RR Grade Separation at Ramsey Blvd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $2,000,000

Description

Construct grade-separated crossings of Highway 10 and BNSF Railway at Ramsey Boulevard. Includes half of the required frontage road improvements.

Totall cost of project $66,000,000. City share = $2,000,000

Justification

The existing at-grade vehicle and pedestian crossings of the BNSF railroad tracks are unsafe and result in traffic congestion and mobility issues along US Highway 10 and Ramsey Boulevard. When responding to calls for service, emergency vehicles are not able to cross the railroad tracks or US Highway 10 when trains are present. This can result in delays of several minutes or more, depending on the length of train(s). Numerous private access to Highway 10 will be removed improving safety, congestion and mobility on Highway 10.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			1,000,000	1,000,000							2,000,000
Total			**1,000,000**	**1,000,000**							**2,000,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA			500,000	500,000							1,000,000
Public Improvement Revolving Fund			500,000	500,000							1,000,000
Total			**1,000,000**	**1,000,000**							**2,000,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 16-STR-003

Project Name HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $2,000,000

Description

Construct grade-separated crossings of Highway 10 and BNSF Railway at Sunfish Lake Boulevard. Includes half of the required frontage road improvements.

Totall cost of project $72,000,000. City share = $2,000,000

Justification

The existing at-grade vehicle and pedestian crossings of the BNSF railroad tracks are unsafe and result in traffic congestion and mobility issues along US Highway 10 and Sunfish Lake Boulevard. When responding to calls for service, emergency vehicles are not able to cross the railroad tracks or US Highway 10 when trains are present. This can result in delays of several minutes or more, depending on the length of train(s). Numerous private access to Highway 10 will be removed improving safety, congestion and mobility on Highway 10.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			1,000,000	1,000,000							2,000,000
Total			**1,000,000**	**1,000,000**							**2,000,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA			500,000	500,000							1,000,000
Public Improvement Revolving Fund			500,000	500,000							1,000,000
Total			**1,000,000**	**1,000,000**							**2,000,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-STR-001

Project Name Reconstruction Streets: Barthels Rum River Acres

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $822,938

Description

Reconstruction of Barthel's Rum River Acres: 164th Lane, Dysprosium Street, Junkite Street

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost						822,938					822,938
Total						**822,938**					**822,938**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund						74,813					74,813
Pavement Management Fund						748,125					748,125
Total						**822,938**					**822,938**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-STR-004

Project Name Reconstruction Streets: Wood Pond Hills 2nd-5th

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost **$549,945**

Description

Reconstruct Wood Pond Hills 2nd, Wood Pond Hillls 3rd, Wood Pond Hills 4th, and Wood Pond Hills 5th additions

Total Project Costs: $549,945
Streeer Improvements: $499,950
Storm Sewer $ 49,995

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	549,945										549,945
Total	**549,945**										**549,945**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund	49,995										49,995
Pavement Management Fund	499,950										499,950
Total	**549,945**										**549,945**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-STR-005

Project Name Reconstruction Streets: Autumn Heights

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $983,791

Description

Reconstruction of Autumn Heights.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	983,791										983,791
Total	**983,791**										**983,791**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund	89,436										89,436
Pavement Management Fund	894,355										894,355
Total	**983,791**										**983,791**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-STR-006

Project Name Reconstruction Streets: Halls Dover Acres

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost **$716,909**

Description

Reconstruction of streeets:
Halls Dover Acres: 157th Lane, 158th Avenue, 158th Lane, Quicksilver Street, Radium Circle, Radium Street and Sodium Street

Total Halls Dover Acres Project Cost = $716,909
Street Improvements: $4424,463
Storm Water Improvements: $ 442,446
Water Improvements $250,000

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					716,909						716,909
Total					**716,909**						**716,909**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund					42,446						42,446
Water Utility Fund					250,000						250,000
Pavement Management Fund					424,463						424,463
Total					**716,909**						**716,909**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-STR-007

Project Name Reconstruction Streets: Nature View

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $378,552

Description

Reconstruction of Nature View: 159th Avenue, Azurite Court & Xenon Street.

Total Nature View Project Cost = $378,552
Street Improvements: $344,138
Storm Water Improvements: $ 34,414

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost									378,552		378,552
Total									**378,552**		**378,552**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund									34,414		34,414
Pavement Management Fund									344,138		344,138
Total									**378,552**		**378,552**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-STR-007A

Project Name Reconstruction Streets: Sortebergs 6th

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $680,295

Description

Reconstruction of streets in Sortebergs 6th Addition including 174th Lane, Puma Street and Rabbit Street.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost						680,295					680,295
Total						**680,295**					**680,295**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund						61,845					61,845
Pavement Management Fund						618,450					618,450
Total						**680,295**					**680,295**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-STR-008

Project Name Reconstruct Streets: Fox Ridge Estates 1st & 2nd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $2,381,033

Description

Reconstruction Streets: Fox Ridge Estates 1st & 2nd: 170th Ave., 172nd Lane, 173rd Ave., 174th Ave., Potassium Court, Potassium Street, Sodium Street, Tungsten Street & Wolfram Street

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Look at Possibility of Using MSA or PIR funds for portion of costs instead of bonding.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost							2,381,033				2,381,033
Total							**2,381,033**				**2,381,033**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund							216,458				216,458
Pavement Management Fund							2,164,575				2,164,575
Total							**2,381,033**				**2,381,033**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-STR-009

Project Name Reconstruction Streets: Rodeo Hills/Valley View

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $884,312

Description

Reconstruction of Rodeo Hills Estates, Valley View Acres: Soil Correction likely required. 177th Lane, 178th Lane, 179th Lane, 180th Lane, Uranium Street and Vanadium Street.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost				884,312							884,312
Total				**884,312**							**884,312**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund				80,392							80,392
Pavement Management Fund				803,920							803,920
Total				**884,312**							**884,312**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-STR-011

Project Name 2024 MSA Overlays: McKinley St & Alpine Dr-Puma

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $658,324

Description

Mill and overlay, with paving fabric interlayer of Alpine Drive between Puma Street and Armstrong Boulevard. Extension of trunk watermain, directional drilled between Puma Street and Armstrong Boulevard. Overlay of McKinley Street between Azurite Street and Section Line of Section 34.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			658,324								658,324
Total			**658,324**								**658,324**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA			234,840								234,840
Storm Water Utility Fund			23,484								23,484
Water Utility Fund			400,000								400,000
Total			**658,324**								**658,324**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-STR-012

Project Name Concrete Repairs

Department Street Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $630,000

Description

Repair, overlay and stripe concrete pavement on Sunwood Drive and Rhinestone Street in the COR. Proposed improvements include repairing cracks, failing concrete joists and holes, as well as, replacing all existing colored concrete crosswalks with high-early concrete and adding thermoplastic crosswalk markings, alsong with new pavement striping on both sides.

Justification

Numerous concrete pavement joints are failing resulting in stormwater runoff infiltrating into the pavement base, accelerating pavement deterioration due to saturated subgrade soils. Numerous holes also exist in the pavement allowing stormwater runoff into the pavement base. These holes also present trip hazards to pedestrians and most of the holes are located in pedestrian crosswalks where colored concrete was used for enhanced delineation.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost								630,000			630,000
Total								**630,000**			**630,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA								630,000			630,000
Total								**630,000**			**630,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 17-STR-013

Project Name Reconstruction Streets: Whispering Pine Est Pl 3

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $1,194,749

Description

Reconstruct streets in Whispering Pines Estates Plat 3: Add Concrete curb and gutter and storm sewer. 157th Lane, 158th Avenue, 158th Lane, Eland Street, Ferret Street and Kangaroo Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay should be applied. This project will install concrete curb and gutter and storm sewer to improve drainage..

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			1,194,749								1,194,749
Total			**1,194,749**								**1,194,749**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund			108,614								108,614
Pavement Management Fund			1,086,135								1,086,135
Total			**1,194,749**								**1,194,749**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 18-STR-003

Project Name Reconstruction Streets: Sports Haven

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $386,781

Description

Reconstruct streets in Sports Haven: 165th Lane, 166th Avenue, Xenolith Street, Yolite Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay should be applied. This project will install concrete curb and gutter and storm sewer.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost									386,781		386,781
Total									**386,781**		**386,781**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund									35,162		35,162
Pavement Management Fund									351,619		351,619
Total									**386,781**		**386,781**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 19-STR-001

Project Name Reconstruction Streets: Barthels Rum River Acres 2

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $1,748,076

Description

Reconstruction of Streets in Barthel's Rum River Acres 2nd: 161st Avenue, 161st Lane, 162nd Lane, 164th Avenue, Dysprosium Street, Germanium Street and Junkite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		1,748,076									1,748,076
Total		**1,748,076**									**1,748,076**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund		158,916									158,916
Pavement Management Fund		1,589,160									1,589,160
Total		**1,748,076**									**1,748,076**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 19-STR-004

Project Name Reconstruction Streets: 161st Avenue

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $548,939

Description

Reconstruction of MSA Street 161st Avenue: CR 83 to Variolite Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			548,939								548,939
Total			**548,939**								**548,939**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA			499,035								499,035
Storm Water Utility Fund			49,904								49,904
Total			**548,939**								**548,939**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 19-STR-011

Project Name Reconstruction Streets: Carol-Rose Acres

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $600,744

Description

Reconstruction of Streets in Carol-Rose Acres: 163rd Lane, 164th Avenue, 164th Lane, and Yolite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost									600,744		600,744
Total									**600,744**		**600,744**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund									54,613		54,613
Pavement Management Fund									546,131		546,131
Total									**600,744**		**600,744**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 19-STR-015

Project Name Reconstruction Streets: Ford Brook Est 3rd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $460,845

Description

Reconstruction of streets in Ford Brook Estates 3rd: 180th Avenue and Barium Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					460,845						460,845
Total					**460,845**						**460,845**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund					41,895						41,895
Pavement Management Fund					418,950						418,950
Total					**460,845**						**460,845**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 19-STR-016

Project Name Reconstruction Streets: Windsorwood

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $544,374

Description

Reconstruction of streets in Windsorwood: 178th Avenue, 178th Circle and Vicuna Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost									544,374		544,374
Total									**544,374**		**544,374**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund									49,489		49,489
Pavement Management Fund									494,885		494,885
Total									**544,374**		**544,374**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 19-STR-017

Project Name Reconstruction Streets: Countryside Estates

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $2,001,038

Description

Reconstruction of streets in Countryside Estates: 175th Lane, 176th Avenue, 176th Lane, Marmoset Street, Okapi Street, Rabbit Street, Unicorn Street, Vicuna Street, Wolverive Street and Xerus Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost								2,001,038			2,001,038
Total								**2,001,038**			**2,001,038**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund								181,913			181,913
Pavement Management Fund								1,819,125			1,819,125
Total								**2,001,038**			**2,001,038**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 19-STR-018

Project Name Reconstruction Streets:MSA Waco St-Sunwood Dr/150

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $137,209

Description

Reconstruction of MSA Waco Street from Sunwood Drive to 150th Avenue. Reconstruct in conjunction with 21-STR-007.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	137,209										137,209
Total	**137,209**										**137,209**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA	124,735										124,735
Storm Water Utility Fund	12,474										12,474
Total	**137,209**										**137,209**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 20-STR-002

Project Name Reconstruction Streets: MSA Xkimo St-TH47 to 142nd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $347,123

Description

Reconstruction of MSA Streets: Xkimo Street (142nd Avenue to TH 47) and Waco Street (Th 47 to Xkimo Court). 0.42 Total Miles

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrade

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			347,123								347,123
Total			**347,123**								**347,123**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA			315,566								315,566
Storm Water Utility Fund			31,557								31,557
Total			**347,123**								**347,123**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-005

Project Name 2022 MSA Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $69,438

Description

Overlaying of MSA Streets: Riverdale Drive between Armstrong Interchange & Llama Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	69,438										69,438
Total	**69,438**										**69,438**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA	63,125										63,125
Storm Water Utility Fund	6,313										6,313
Total	**69,438**										**69,438**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-006

Project Name 2022 Neighborhood Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $623,827

Description

Overlaying of the streets within the following subdivisions: The Ponds of Ramsey, Sunfish Lake Business Park 2nd, Sunflower Ridge, Tiger Meadows.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	623,827										623,827
Total	**623,827**										**623,827**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund	56,712										56,712
Pavement Management Fund	567,115										567,115
Total	**623,827**										**623,827**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-007

Project Name MSA - Sunwood Drive Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $267,307

Description

Reconstruction of MSA street Sunwood Drive between TH47 and Waco Street. Reconstruct in conjunction with 19-STR-018.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	267,307										267,307
Total	**267,307**										**267,307**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA	243,006										243,006
Storm Water Utility Fund	24,301										24,301
Total	**267,307**										**267,307**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-008

Project Name 2023 MSA Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $171,105

Description

Overlaying of MSA Streets: Riverdale Drive between Ramsey Boulevard & Garnet Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		171,105									171,105
Total		**171,105**									**171,105**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA		155,550									155,550
Storm Water Utility Fund		15,555									15,555
Total		**171,105**									**171,105**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-009

Project Name 2023 Neighborhood Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $421,872

Description

Overlaying of streets within the following subdivisions: Alpine Meadows; Highlands at River Park: Highlands at River Park 2nd; Highlands at River Park 3rd; Highlands at River Park 4th.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		421,872									421,872
Total		**421,872**									**421,872**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund		38,352									38,352
Pavement Management Fund		383,520									383,520
Total		**421,872**									**421,872**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-010

Project Name MSA 167th Avenue Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $1,492,260

Description

Recontruction of MSA street 167th Avenue between CSAH 5 and TH 47.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		1,492,260									1,492,260
Total		**1,492,260**									**1,492,260**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA		1,356,600									1,356,600
Storm Water Utility Fund		135,660									135,660
Total		**1,492,260**									**1,492,260**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-012

Project Name 2024 Neighborhood Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $673,002

Description

Overlaying of streets within the following subdivisions: Gateway Industrial Park; Gateway Industrial Park 2nd; Section 27 Unplatted; Town Center Gardens; Town Center Gardens 2nd; Town Center Gardens 3rd.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			673,002								673,002
Total			**673,002**								**673,002**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund			61,182								61,182
Pavement Management Fund			611,820								611,820
Total			**673,002**								**673,002**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-013

Project Name 2025 Neighborhood Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $1,098,355

Description

Overlayiing of streets within the following subdivisions: Alpine Acres; Alpine Acres 2nd; Beaudry's 2nd; Ramsey Town Center 2nd; Ramsey Town Center 4th; Ramsey Town Center 6th; Ramsey Town Center 7th; Ramsey Town Center IP 05-22; Rivenwick 3rd; Rivenwick Village; Rum River Hills; Village of Sunfish Lake.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost				1,098,355							1,098,355
Total				**1,098,355**							**1,098,355**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Public Improvement Revolving Fund				14,500							14,500
Storm Water Utility Fund				99,851							99,851
Pavement Management Fund				984,004							984,004
Total				**1,098,355**							**1,098,355**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-014

Project Name 2026 Neighborhood Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $321,090

Description

Overlaying of streets within the following subdivisions: Alpine Woods; Evergreen Point Townhomes 1st; Evergreen Point Townhomes 2nd; Hall-Anderson Acres (TH 47 Service Road only); Section 16 Unplatted (2006 Construction only)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					321,090						321,090
Total					**321,090**						**321,090**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund					29,190						29,190
Pavement Management Fund					291,900						291,900
Total					**321,090**						**321,090**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-015

Project Name Flintwood Hills 2nd & 3rd Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $527,258

Description

Reconstruction of streets within Flintwood Hils 2nd and Flintwood Hils 3rd subdivisions.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					527,258						527,258
Total					**527,258**						**527,258**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund					47,933						47,933
Pavement Management Fund					479,325						479,325
Total					**527,258**						**527,258**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-016

Project Name 2027 MSA Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $485,216

Description

Overlaying of MSA Streets: Rhinestone Street (Veterans Drive/Sunwood Drive); Sunwood Drive (CR 83/Zeolite Street); Sunwood Drive (Rhinestone Street/CR 56); Veterans Drive (Zeolite Street/ Rhinestone Street); Zeolite Street (Sunwood Drive/Veterans Drive).

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost						485,216					485,216
Total						**485,216**					**485,216**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA						441,105					441,105
Storm Water Utility Fund						44,111					44,111
Total						**485,216**					**485,216**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-017

Project Name 2027 Neighborhood Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $783,875

Description

Overlaying of streets withinin the following subdivisions: Brookfield; Ebony; Estates of Silver Oaks; Riversben (non-2018 Recon); Riversbend 2nd; Riversbend Plaza.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost						783,875					783,875
Total						**783,875**					**783,875**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund						71,261					71,261
Pavement Management Fund						712,614					712,614
Total						**783,875**					**783,875**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-018

Project Name MSA 156th Avenue & Juniper Ridge Dr Street Reconst

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $335,500

Description

Reconstruction of MSA street Juniper Ridge Drive between 150th Avenue and Roanoke Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost						335,500					335,500
Total						**335,500**					**335,500**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA						305,000					305,000
Storm Water Utility Fund						30,500					30,500
Total						**335,500**					**335,500**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-019

Project Name 2028 MSA Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $912,450

Description

Overlaying of MSA Streets: 173rd/175th Avenue (Armstrong Blv/CSAH 5) includes soil correction area; McKinley Street (Ebony St/ W EOP).

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost							912,450				912,450
Total							**912,450**				**912,450**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA							829,500				829,500
Storm Water Utility Fund							82,950				82,950
Total							**912,450**				**912,450**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-020

Project Name 2028 Neighborhood Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $214,830

Description

Overlaying of streets within the following subdivisions: Amber Ridge 2nd; Meadow; Sunfish Lake Business Park 3rd

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost							214,830				214,830
Total							**214,830**				**214,830**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund							19,530				19,530
Pavement Management Fund							195,300				195,300
Total							**214,830**				**214,830**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-021

Project Name MSA 142nd Avenue Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $57,808

Description

Reconstruction of MSA Street 142nd Avenue between TH 47 and Xkimo Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost							57,808				57,808
Total							**57,808**				**57,808**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA							52,553				52,553
Storm Water Utility Fund							5,255				5,255
Total							**57,808**				**57,808**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-022

Project Name 2029 MSA Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $514,553

Description

Overlaying of MSA streets: 166th/167th Avenue (Quartz Street/CSAH 5); Alpine Drive (TH 10/Puma Street)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost								514,553			514,553
Total								**514,553**			**514,553**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA								467,775			467,775
Storm Water Utility Fund								46,778			46,778
Total								**514,553**			**514,553**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-023

Project Name 2029 Neighborhood Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $277,662

Description

Overlaying of streets in the following subdivisons: Brookfield 2nd; Brookfield 2nd/3rd; Brookfield 3rd; Gerberts Addition

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost								277,662			277,662
Total								**277,662**			**277,662**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund								25,242			25,242
Pavement Management Fund								252,420			252,420
Total								**277,662**			**277,662**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-024

Project Name 2030 MSA Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $48,510

Description

Overlaying of the following MSA streets: 161st Avenue (Variolite St/Rhinestone St)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost									48,510		48,510
Total									**48,510**		**48,510**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA									44,100		44,100
Storm Water Utility Fund									4,410		4,410
Total									**48,510**		**48,510**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-025

Project Name 2030 Neighborhood Overlays

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $337,260

Description

Overlaying of streets within the following subdivisions: Section 01 Unplatted (Ute Street only); Section 23 Unplatted (Old Hwy 5 only); Section 24 unplatted (2010 construction only); Sweetbay Ridge

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost									337,260		337,260
Total									**337,260**		**337,260**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund									30,660		30,660
Pavement Management Fund									306,600		306,600
Total									**337,260**		**337,260**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-026

Project Name MSA Alpine Drive Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $759,413

Description

Reconstruction of MSA street Alpine Drive between TH 47 and Roanoke Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost									759,413		759,413
Total									**759,413**		**759,413**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA									690,375		690,375
Storm Water Utility Fund									69,038		69,038
Total									**759,413**		**759,413**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 21-STR-027

Project Name MSA Sunwood Drive Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $274,313

Description

Reconstruction of MSA street Sunwood Drive between CSAH 5 and Erkium Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost									274,313		274,313
Total									**274,313**		**274,313**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA									249,375		249,375
Storm Water Utility Fund									24,938		24,938
Total									**274,313**		**274,313**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-STR-001

Project Name Annual MSA Pavement Marking Improvements

Department Street Improvements
Contact
Type Improvement
Useful Life 7 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $178,000

Description

This project includes pavement marking on MSA streets at a 7-year cycle. Pavement marking for streets proposed to be Reconstructed or Overlayed are to be part of the Pavement Management Plan and are not included in the pavement marking improvement

Justification

Previously, pavement marking occurred as part of the seal coat program, at a 7-year cycle. Since the seal coat program has been suspended indefinitely, this project places pavement marking in the 7-year cycle, in-between the other triggers for pavement markings, overlay and reconstruction projects. Visable pavement marking is a critical component of driver and pedestrian safety.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	35,000	31,000	28,000	5,000	6,000	14,000	5,000	4,000	26,000	24,000	178,000
Total	**35,000**	**31,000**	**28,000**	**5,000**	**6,000**	**14,000**	**5,000**	**4,000**	**26,000**	**24,000**	**178,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA	35,000	31,000	28,000	5,000	6,000	14,000	5,000	4,000	26,000	24,000	178,000
Total	**35,000**	**31,000**	**28,000**	**5,000**	**6,000**	**14,000**	**5,000**	**4,000**	**26,000**	**24,000**	**178,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-STR-002

Project Name Sorteberg's Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $184,756

Description

Reconstruction of streets within Sorteberg's subdivision.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost				184,756							184,756
Total				**184,756**							**184,756**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund				16,796							16,796
Pavement Management Fund				167,960							167,960
Total				**184,756**							**184,756**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-STR-003

Project Name 2031 MSA Pavement Overlay Improvements

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $632,852

Description

Overlaying of MSA Streets:

Bunker Lake Boulevard (Jackal Street/Armstrong Boulevard)
Dysprosium Street (CR 116/Nowthen Boulevard)
Alpine Drive (Ramsey Boulevard/Sunfish Lake Boulevard)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost										632,852	632,852
Total										**632,852**	**632,852**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA										575,320	575,320
Storm Water Utility Fund										57,532	57,532
Total										**632,852**	**632,852**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-STR-004

Project Name Section 01 Unplatted Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $288,028

Description

Reconstruction of streets within section 01 unplatted subdivision, streets north of CR 27 only.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					288,028						288,028
Total					**288,028**						**288,028**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund					26,184						26,184
Pavement Management Fund					261,844						261,844
Total					**288,028**						**288,028**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-STR-005

Project Name 2031 Neighborhood Pavement Overlay Impr

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $647,667

Description

Overlaying of neighborhood streets:

Ramsey Town Center; Ramsey Town Center 11th; Shawn Acres; Oak Run, ection 15 unplatted (2011 OL streets only); Stanhope River Hills

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost										647,667	647,667
Total										**647,667**	**647,667**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund										58,879	58,879
Pavement Management Fund										588,788	588,788
Total										**647,667**	**647,667**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-STR-006

Project Name MSA - Alpine Drive Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $397,031

Description

Reconstruction of MSA street Alpine Drive between Variolite Street and Ramsey Boulevard

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost										397,031	397,031
Total										**397,031**	**397,031**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
MSA										360,937	360,937
Storm Water Utility Fund										36,094	36,094
Total										**397,031**	**397,031**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-STR-007

Project Name Klemish & Klemish & Flores Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $538,374

Description

Reconstruction of the streets within Klemish & Klemish and Flores subdivision.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost										538,374	538,374
Total										**538,374**	**538,374**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund										48,943	48,943
Pavement Management Fund										489,431	489,431
Total										**538,374**	**538,374**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-STR-008

Project Name Magnesium Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $131,670

Description

Reconstruction of Magnesium Street within the Winemere Woods subdivision

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost										131,670	131,670
Total										**131,670**	**131,670**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund										11,970	11,970
Pavement Management Fund										119,700	119,700
Total										**131,670**	**131,670**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 22-STR-009

Project Name The North Forty Street Reconstructions

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $614,460

Description

Reconstruction of streets within the North Forty subdivision

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost										614,460	614,460
Total										**614,460**	**614,460**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Storm Water Utility Fund										55,860	55,860
Pavement Management Fund										558,600	558,600
Total										**614,460**	**614,460**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 19-STLT-001

Project Name Bunker Lake Blvd & Puma Street Lights

Department Street Light Utility
Contact
Type Improvement
Useful Life 20
Category Street Light Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $100,000

Description

Construct minimal street lighting improvements along reconstructed segments of Bunker Lake Boulevard and Puma Street, west of Armstrong Boulevard.

Justification

The new sections of Bunker Lake Boulevard and Puma Street serve Riverstone and Northfork Meadows development residents and the West Business Park businesses. Street lighting improvements will increase safety for the traveling public.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		100,000									100,000
Total		**100,000**									**100,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Street Light Utility Fund		100,000									100,000
Total		**100,000**									**100,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 19-STLT-002

Project Name Riverdale Drive Street Lights

Department Street Light Utility
Contact
Type Improvement
Useful Life 20
Category Street Light Utility Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $85,000

Description

Construct minimal street lighting improvements along the unlit sections of Riverdale Drive between Ramsey Boulevard & Llama Street.

Justification

Riverdale Drive between Ramsey Boulevard and Llama Street serves as a frontage road to Highway 10. Street lighting improvements will increase safety for the traveling public.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					85,000						85,000
Total					**85,000**						**85,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Street Light Utility Fund					85,000						85,000
Total					**85,000**						**85,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 04-WTR-017

Project Name Water Treatment Facility

Department Water Utility
Contact
Type Buildings
Useful Life 50 Years
Category Water Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $32,000,000

Description

This project anticipates the construction of a 10 MGD ground water treatment plant.

Justification

Int the 2012 Bolton & Menk Comprehensive Water System Study a surface water treatment facility was identified as a means of centrally treating the municipal water supply. This was intended to treat raw water from the Mississippi River. After discussions with regulatory agencies, it was determined that there was the potential to provide more water to the system through the addtion of wells. In the 2017 report the surface water treatment facility was replaced with a groundwater treatment facility to provide water quality. The construction schedule of the facility is being driven by the need to remove Manganese to concentrations below 100 parts per billion (PPB). The water treatment facility is being depicted as being constructed in 2021 and 2022. The Centralized Water Treatment Facility Study was completed in 2020. The results of this study provided a firm cost estimate.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Building Cost/Construction	32,000,000										32,000,000
Total	**32,000,000**										**32,000,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Grants/Outside Sources	2,800,000										2,800,000
Sewer Utility Fund	9,000,000										9,000,000
Water Utility Fund	20,200,000										20,200,000
Total	**32,000,000**										**32,000,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 11-WTR-003

Project Name Fire Station #1 Extension of Water

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $55,000

Description

Extend municipal water from parking lot into Fire Station #1 building.

Related Project 12-SEW-002 $60,000
Total Project Cost $115,000

Justification

Treated water is currently at the west end of parking lot on the property. This extension would allow for the installation of a sprinkler system within the building while also improving water quality inside of the building. The current well would be used for irrigation on the site.

Trunk charges are waived for public buildings.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	55,000										55,000
Total	**55,000**										**55,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Water Utility Fund	55,000										55,000
Total	**55,000**										**55,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 14-WTR-001

Project Name Refurbish Water Tower #2

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $1,020,000

Description

Interior and exterior coatings at water tower #2.

Justification

Ongoing maintenance of interior and exterior coatings on 1.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		20,000	1,000,000								1,020,000
Total		**20,000**	**1,000,000**								**1,020,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Water Utility Fund		20,000	1,000,000								1,020,000
Total		**20,000**	**1,000,000**								**1,020,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 14-WTR-002

Project Name Refurbish Water Tower #1

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $770,000

Description

Interior and exterior coatings at water tower #1.

Justification

Ongoing maintenance of interior and exterior coatings on 0.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			20,000	750,000							770,000
Total			**20,000**	**750,000**							**770,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Water Utility Fund			20,000	750,000							770,000
Total			**20,000**	**750,000**							**770,000**

Capital Improvement Program

2022 *thru* 2031

City of Ramsey, Minnesota

Project # 16-WTR-002

Project Name Construct Well #9 and Pumphouse #5

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost **$1,650,000**

Description

Construct new municipal groundwater supply well with supporting pumphouse.

A study will be conducted in 2022 to determine a desirable site - $50,000 est.

Justification

This project will provide a ninth municipal groundwater well with pumphouse. As the City of Ramsey continues to grow, two additional wells will be needed by 2040.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	50,000			1,600,000							1,650,000
Total	**50,000**			**1,600,000**							**1,650,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Water Utility Fund	50,000			1,600,000							1,650,000
Total	**50,000**			**1,600,000**							**1,650,000**

CASH FLOW PROJECTIONS

Business Revolving Loan Fund

	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
IND BALANCE, Beginning of Year	250,036	355,077	356,852	358,637	360,430	364,034	367,674	371,351	375,065	378,815	382,604	386,430
:VENUES:												
StoneBrook- Prn	94,640											
StoneBrook- Int	236											
Interest Earnings	10,165	1,775	1,784	1,793	3,604	3,640	3,677	3,714	3,751	3,788	3,826	3,864
Total Revenues	105,041	1,775	1,784	1,793	3,604	3,640	3,677	3,714	3,751	3,788	3,826	3,864
:PENDITURES:												
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	105,041	1,775	1,784	1,793	3,604	3,640	3,677	3,714	3,751	3,788	3,826	3,864
IND BALANCE, End of Year	**355,077**	**356,852**	**358,637**	**360,430**	**364,034**	**367,674**	**371,351**	**375,065**	**378,815**	**382,604**	**386,430**	**390,294**

CAPITAL MAINTENANCE FUND - 9810

	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
FUND BALANCE, Beginning of Year	961,951	1,330,217	1,243,840	1,070,059	975,410	760,164	707,766	654,843	601,392	547,406	492,880	437,808
REVENUES:												
Excess Revenue Transfer (Year End)	412,864	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	27,851	6,651	6,219	5,350	9,754	7,602	7,078	6,548	6,014	5,474	4,929	4,378
Total Revenues	440,716	6,651	6,219	5,350	9,754	7,602	7,078	6,548	6,014	5,474	4,929	4,378
EXPENDITURES:												
Repair/Replace City Hall Exterior Lighting			40,000									
Central Park Main Parking Lot Reconstruction					150,000							
City Hall Landscaping			15,000									
Reseal Police Department Floor		5,000										
Resurface Fire #1 Apparatus Bay Floor			20,000									
Fire #1 Apparatus Bay Paint			15,000									
Repair/Replace Flat Roof Areas at City Hall			15,000									
Replace City Hall Carpeting			15,000									
Replace bad caulking City Hall				15,000								
Replace Bad Counter tops city hall					15,000							
Sprinker Fire Station #1				25,000								
Park Trail Patching	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Park Maint	12,450	28,028										
Total Expenditures	72,450	93,028	180,000	100,000	225,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Increase (Decrease) in Cash	368,266	(86,377)	(173,781)	(94,650)	(215,246)	(52,398)	(52,922)	(53,452)	(53,986)	(54,526)	(55,071)	(55,622)
CASH/FUND BALANCE, End of Year	**1,330,217**	**1,243,840**	**1,070,059**	**975,410**	**760,164**	**707,766**	**654,843**	**601,392**	**547,406**	**492,880**	**437,808**	**382,186**

EQUIPMENT REVOLVING FUND #9234

	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
FUND BALANCE, Beginning of Year	757,307	752,437	530,357	50,008	20,258	20,461	20,666	20,872	21,081	21,292	21,505	21,720
REVENUES:												
Transfers from General Fund:												
Excess Revenue	412,864	-	-	-	-	-	-	-	-	-	-	-
QCTV Funds	47,000	20,000										
Interest Earnings	23,313	3,762	2,652	250	203	205	207	209	211	213	215	217
Total Revenues	483,177	23,762	2,652	250	203	205	207	209	211	213	215	217
EXPENDITURES:												
Capital Outlay:												
General Government	436,294	**143,200**	483,000	30,000					-			
Fire Generator		23,025										
Fire Truck from 2020		54,374										
Server costs remaining from 201	20,353											
Improvements with qctv funds	31,401	25,243										
Total Expenditures	488,047	245,842	483,000	30,000	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	(4,870)	(222,080)	(480,348)	(29,750)	203	205	207	209	211	213	215	217
Reserved for QCTV Funding Purcha	**54,142**	**48,899**	48,899									
FUND BALANCE, End of Year	752,437	530,357	50,008	20,258	20,461	20,666	20,872	21,081	21,292	21,505	21,720	21,937

FACILITY FUND #9412

	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
FUND BALANCE, Beginning of Year	1,654,885	838,246	750,438	714,190	717,761	724,938	732,188	739,510	746,905	754,374	761,918	769,537
REVENUES:												
Excess Revenue Transfer (Year End	137,621	-	-	-	-	-	-	-	-	-	-	-
Municipal Center Land Sale												
Interest Earnings	45,740	4,191	3,752	3,571	7,178	7,249	7,322	7,395	7,469	7,544	7,619	7,695
Total Revenues	183,362	4,191	3,752	3,571	7,178	7,249	7,322	7,395	7,469	7,544	7,619	7,695
EXPENDITURES:												
PW Campus	1,000,000											
Fire Station #1 Storage Building			20,000									
Fire Station Carpeting & Panels			20,000									
Fire Station #1 Parking Lot-on 7-20-21 PW		92,000										
City Signs-Cor & ramsey Blvd												
Old Town Hall Reroof												
Total Expenditures	1,000,000	92,000	40,000	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	(816,638)	(87,809)	(36,248)	3,571	7,178	7,249	7,322	7,395	7,469	7,544	7,619	7,695
CASH BALANCE, End of Year	**838,246**	**750,438**	**714,190**	**717,761**	**724,938**	**732,188**	**739,510**	**746,905**	**754,374**	**761,918**	**769,537**	**777,232**
PW Loan Balance	334,523	296,713	258,148	218,811	178,687	137,761	96,016	53,436				
FUND BALANCE, End of Year	**503,723**	**453,725**	**456,042**	**498,950**	**546,251**	**594,427**	**643,494**	**693,469**	**754,374**	**761,918**	**769,537**	**777,232**

FLEET VEHICLE FUND - 0297

	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
FUND BALANCE, Beginning of Year	81,769	84,141	127,674	109,874	85,874	85,874	25,874	25,874	25,874	25,874	25,874	25,874
REVENUES:												
Sale of Vehicles-Auction	2,372	43,533										
Total Revenues	2,372	43,533	-	-	-	-	-	-	-	-	-	-
EXPENDITURES:												
Replace 2005 Ford Taurus #403												
Replace 2006 Ford Taurus #404												
Replace 2006 Ford Taurus #405												
Replace 2006 Impala #407				24,000								
Replace 2008 Ford Expedition #564						60,000						
Ford Explorer Hybrid ($38K total cost)			17,800									
Total Expenditures	-	-	17,800	24,000	-	60,000	-	-	-	-	-	-
Increase (Decrease) in Cash	2,372	43,533	(17,800)	(24,000)	-	(60,000)	-	-	-	-	-	-
CASH/FUND BALANCE, End of Year	**84,141**	**127,674**	**109,874**	**85,874**	**85,874**	**25,874**	**25,874**	**25,874**	**25,874**	**25,874**	**25,874**	**25,874**

Landfill Trust Fund #9803

Cash Balance	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
Beginning Balance	2,200,312	1,063,780	63,226	226	226	226	226	226	226	226	226	226
Interest Earnings	63,468	7,446	-	-	-	-	-	-	-	-	-	-
Total Revenues	63,468	7,446	-	-	-	-	-	-	-	-	-	-
Public Works Campus	(1,200,000)											
Capital Equipment		(1,000,000)	(63,000)									
Dog Park Shelter-Alpine Park		(8,000)										
Total Expenditures	(1,200,000)	(1,008,000)	(63,000)	-	-	-	-	-	-	-	-	-
Increase (decrease) in cash	(1,136,532)	(1,000,554)	(63,000)	-	-	-	-	-	-	-	-	-
FUND BALANCE, End of Year	**1,063,780**	**63,226**	**226**	**226**	**226**	**226**	**226**	**226**	**226**	**226**	**226**	**226**

LANDFILL TRUST FUND:

Landfill Sale in 1984 was for $1,580,770

LAWFUL GAMBLING FUND #270

	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
FUND BALANCE, Beginning of Y	332,098	322,320	419,781	376,880	453,765	533,302	613,635	694,772	626,719	707,986	790,066	872,967
REVENUES:												
Required Contributions:												
Anoka Area Ice Arena Ass	16,056	26,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
ARAA	6,127	14,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Climb Theatre	11,394	-	-	-	-	-	-	-	-	-	-	-
Ramsey Lions Club	34,971	90,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Interest Earnings	9,388	1,612	2,099	1,884	4,538	5,333	6,136	6,948	6,267	7,080	7,901	8,730
Total Revenues	77,937	131,612	92,099	211,884	214,538	215,333	216,136	216,948	216,267	217,080	217,901	218,730
EXPENDITURES:												
Park Improvement Program												
Ford Brook Playground Eq	52,565											
Field Lighting Central Park								150,000				
Playground Replacement Program			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Draw Park Concerts in the F	15,150	14,150	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Alexandra House	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Youth First	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Total Expenditures	87,715	34,150	135,000	135,000	135,000	135,000	135,000	285,000	135,000	135,000	135,000	135,000
Increase (Decrease) in Cash	(9,778)	97,462	(42,901)	76,884	79,538	80,333	81,136	(68,052)	81,267	82,080	82,901	83,730
FUND BALANCE, End of Year	**322,320**	**419,781**	**376,880**	**453,765**	**533,302**	**613,635**	**694,772**	**626,719**	**707,986**	**790,066**	**872,967**	**956,697**

MSA Fund

	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
Beginning Balance	3,646,836	3,358,900	3,163,198	3,895,914	3,551,922	2,496,628	2,680,205	3,871,636	3,871,636	4,267,430	3,371,028	4,035,099
Revenues												
Current Year Allocation (Held at State)	1,513,183	1,375,886	1,382,765	1,389,679	1,396,628	1,403,611	1,410,629	1,417,682	1,424,770	1,431,894	1,439,054	1,446,249
TIF Transfer for Variolite St	200,000											
Riverdale Reim from metro municipal agreement												
Interest Earnings	74,780	16,795	15,816	19,480	35,519	24,966	26,802	38,716	42,674	33,710	40,351	32,003
Total Revenue	5,434,800	4,751,581	4,561,780	5,305,072	4,984,069	3,925,205	4,117,636	5,328,035	5,339,081	5,733,034	4,850,433	5,513,351
Expenditures												
MSA Maintenance (Received from State Held Allocation)	(150,000)	(180,000)	(200,000)	(210,000)	(210,000)	(240,000)	(240,000)	(270,000)	(270,000)	(300,000)	(300,000)	(300,000)
CIP Projects												
Armstrong/Bunker Bonding -Paid off early												
Mill & Overlay: Alpine Drive: Puma St to Armstrong					**(200,000)**							
MSA Overlays: 2028 See listing in CIP									**(811,000)**			
MSA Overlays: 2021 See listing in CIP		(190,228)										
MSA Overlays: 2022 See listing in CIP			(63,125)									
MSA Overlays: 2023 See listing in CIP				(155,550)								
167th Avenue Street Recon				(1,356,600)								
Waco to Sunwood Dr Rec			(124,735)									
MSA overlays: 2024 See Listing in CIP					**(234,840)**							
MSA overlays: 2027 See Listing in CIP								**(441,105)**				
MSA overlays: 2028 See Listing in CIP									**(829,500)**			
MSA overlays: 2029 See Listing in CIP										**(467,775)**		
MSA overlays: 2030 See Listing in CIP											**(44,100)**	
MSA overlays: 2031 See Listing in CIP											**(44,100)**	**(575,320)**
Alpine Drive (TH 47 & Roanoke) Street Recon											**(690,375)**	
Alpine Drive (Variolite & Ramsey Blvd) Street Recon												**(360,937)**
161st Avenue Recon					**(499,035)**							
Sunwood Drive Street Recon			(243,006)								**(249,375)**	
Juniper Ridge between 156th & Roanoke Street Recon								**(335,500)**				
142nd Ave Street Recon									**(52,553)**			
Hwy 10 & BNSF RR Grade Separation at Ramsey Blvd					(500,000)	(500,000)						
Hwy 10 & BNSF RR Grade Separation at Sunfish Lake					(500,000)	(500,000)						
Recon Xkimo TH47 to 142nd					**(315,566)**							
Riverdale Drive Ext Traprock-Armstrong												
Reconstruction of Riverdale Drive	(14,015)	(764,530)										
Reconstruction of Variolite Street (use TIF 8 for $200,000 if	(1,911,885)	(453,624)										
Concrete Repairs										**(630,000)**		
Annual MSA Pavement Marking Improvements			(35,000)	(31,000)	**(28,000)**	**(5,000)**	**(6,000)**	**(14,000)**	**(5,000)**	**(4,000)**	**(26,000)**	**(24,000)**
Sunfish Blvd bond payments (Ends 2019)												
Total Expenditures	**(2,075,900)**	**(1,588,382)**	**(665,866)**	**(1,753,150)**	**(2,487,441)**	**(1,245,000)**	**(246,000)**	**(1,060,605)**	**(1,968,053)**	**(1,697,935)**	**(1,650,110)**	**(1,556,417)**
FUND BALANCE, End of Year	**3,358,900**	**3,163,198**	**3,895,914**	**3,551,922**	**2,496,628**	**2,680,205**	**3,871,636**	**4,267,430**	**3,371,028**	**4,035,099**	**3,200,323**	**3,956,934**

Park Improvement Fund	Act	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Parks Supplemental CIP 2022-2031 Future
Beginning Balance		4,682,220	5,124,797	5,937,367	4,457,054	4,439,339	4,223,732	3,880,970	3,723,779	3,631,017	3,807,327	3,985,401	4,165,255	
Projected Revenue														
Park/Trail Dedications (Averaged Ehlers Study for 2017-2(		369,200	696,544	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	
Donations		-	-	-	-	-	-	-	-	-	-	-	-	
MRT reim0-Anoka			126,820											
Interest Earnings		106,160	25,624	29,687	22,285	44,393	42,237	38,810	37,238	36,310	38,073	39,854	41,653	
TOTAL REVENUE		475,360	848,988	174,687	167,285	189,393	187,237	183,810	182,238	181,310	183,073	184,854	186,653	
CIP Projects														
Alpaca Estates Outlet								(35,000)						
Amphitheater Lighting				(40,000)										
Aeration for Sunfish Lake & The Draw				(40,000)										
Alpine Park Dugout/Shed														
Alpine Park Winter Facilities (Future)														$ (2,500,000)
Central Park Parking Lot (authorized 10-11-16)														
Central Park Land - Additional									(250,000)					
Central Park Parking Lot						(150,000)								
Disc Golf Course						(50,000)								
Central Park Dugouts														
Draw Park				(1,200,000)										
Grading & Drainage Plan COR Parks Bolton & Menk														
Elmcrest Creek Trail (Future)2027														$ (800,000)
Elmcrest Park Entrance				(80,000)										
Emerald Pond Pergola														
Elm Crest Cameras														
Irrigation Titterrud Park								(76,000)						
Lake Itasca Park Parking, Trail & Canoe System														$ (250,000)
Lake Ramsey Park (Future)														$ (6,300,000)
Landscape Improvements for Parks			(19,479)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
Mississippi River Park Development (Future)														$ (750,000)
Mississippi Skyway														$ (5,600,000)
Municipal Plaza (Future)														$ (3,700,000)
Northfork Trail Connection				(150,000)										
Observation Boardwalk - Lake Itasca				(60,000)										
Observation Deck-Mississippi					(100,000)									
Off Leash Area								(25,000)						
Pickleball Court			(16,939)											
Ramsey Plaza Dirt level		(32,783)												
Rabbit Park Phase II							(125,000)							
River's Bend South Shelter Replacement				(50,000)										
Riversbluff Outlaws A Acquisition									(20,000)					
Sixth Community Park (Future)2027														$ (3,000,000)
Sunfish Lake Phase 2 Parking Lot														
Mississippi River Trail-City Portion - PHASE II														
Mississippi River Trail -Federal] _WEST SECTION(PHASE III)														
Mississippi River Trail - Non Grant Funded (PHASE III)														
Trail Projects				(30,000)	(80,000)	(200,000)	(400,000)	(200,000)						
Trott Brook Trail Corridor (Future)														$ (4,015,000)
Lake Itasca Park Phase I & II (Future)														$ (1,200,000)
Lake Itasca/COR Greenway (Future)														$ (1,900,000)
Total CIP Projects (EXPENDITURES)		(32,783)	(36,418)	(1,655,000)	(185,000)	(405,000)	(530,000)	(341,000)	(275,000)	(5,000)	(5,000)	(5,000)	(5,000)	(30,015,000)
FUND BALANCE, End of Year		5,124,797	5,937,367	4,457,054	4,439,339	4,223,732	3,880,970	3,723,779	3,631,017	3,807,327	3,985,401	4,165,255	4,346,907	

Possible Future Projects-Currently Unfunded or not high priority

Pavement Management Fund-9435												
	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
Beginning Balance	814,564	1,504,580	1,582,180	1,159,239	886,606	979,447	907,347	1,019,714	1,043,199	899,737	1,178,190	1,614,009
Special Assessments	15,239	5,406	-	-	-	-	-	-	-	-	-	-
Franchise Fees - Est	423,045	2,071,456	-	-	-	-	-	-	-	-	-	-
Property Tax Levy			1,606,298	1,753,541	1,841,220	1,933,279	2,029,945	2,131,441	2,238,014	2,349,913	2,467,410	2,590,781
Misc Rev.												
Bid Plans												
Transfers In:												
TIF												
From General Fund	260,752	300,000										
Sealcoating Fund Closed												
Interest Earnings	25,158	7,523	7,911	5,796	8,866	9,794	9,073	10,197	10,432	8,997	11,782	16,140
Total Revenues	724,194	2,384,384	1,614,209	1,759,337	1,850,086	1,943,073	2,039,018	2,141,638	2,248,446	2,358,910	2,479,192	2,606,921
Road Improvements:												
2019 Projects	(24,164)											
2020 Projects (Proj Canceled)	(10,014)											
Pavement Management Projects		(2,295,029)	(1,961,420)	(1,972,680)	(1,697,955)	(1,955,884)	(1,876,482)	(2,079,189)	(2,359,875)	(2,071,545)	(2,043,373)	(1,756,519)
Special Assessment Rebate		(8,027)	(59,290)	(59,290)	(59,290)	(59,290)	(50,169)	(38,964)	(32,033)	(8,913)		
Double Meter Rebate		(821)	(16,440)									
GPR Pavement Eval		(2,908)										
Total Expenditures	(34,178)	(2,306,784)	(2,037,150)	(2,031,970)	(1,757,245)	(2,015,174)	(1,926,651)	(2,118,153)	(2,391,908)	(2,080,458)	(2,043,373)	(1,756,519)
Increase (decrease) in Cash	690,016	77,600	(422,941)	(272,633)	92,841	(72,101)	112,367	23,485	(143,462)	278,452	435,819	850,402
FUND BALANCE, End of Year	1,504,580	1,582,180	1,159,239	886,606	979,447	907,347	1,019,714	1,043,199	899,737	1,178,190	1,614,009	2,464,411

PUBLIC IMPROVEMENT REVOLVING [PIR] FUND #9400

	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
FUND BALANCE - Beginning of Year	4,122,870	4,758,504	4,882,507	4,576,896	4,418,781	3,281,968	2,094,288	1,703,231	1,489,263	1,273,156	1,054,888	834,436
REVENUES:												
Special Assessments (P&I) & Payoffs	79,452	578,945										
Close fund 9496	310,510											
General Fund -30% transfer (exces	412,864	-	-	-	-	-	-	-	-	-	-	-
TIF 8 Reimbursement interfund Loa	114,901	100,006										
Interest Earnings	138,395	23,793	24,413	22,884	44,188	32,820	20,943	17,032	14,893	12,732	10,549	8,344
Total Revenues	1,056,122	702,744	24,413	22,884	44,188	32,820	20,943	17,032	14,893	12,732	10,549	8,344
EXPENDITURES:												
COR Pavement Striping												
Tinklenburg Hwy 10 Funding	45,600	42,000										
Hwy 47 Transportation Study			30,000									
Business Park 95 Cul-De-Sac		139,354										
CSAH 116 & TH 47 Intersection Improvements			39,023									
County 5 Transportation Study			50,000									
County 83 Transportation Study			35,000									
Road Funding Study - WSB up to $40,000												
Hwy 10 road impr												
Hwy 10 & BNSF RR Grade Sep at Ramsey Lake Blvd					500,000	500,000						
Hwy 10 & BNSF RR Grade Sep at Sunfish Lake Blvd					500,000	500,000						
County Road 116 Bunker to Armstrong												
Hwy 10 Planning Study with Bolton &	1,488											
McKinley Street Pavement Ext (From CC Case)		94,172										
2025 Neighborhood Overlays						14,500						
Sidewalk Sections - By Gigi's Salon		12,090										
Sunwood Drive Roundabout Landscaping			20,000									
Sunwood Drive Concrete Repairs		50,000										
Sunwood Drive Striping Improvements												
Tree Preservation-Riverdale (Capstone/Pearson project)-10-		110,125										
Zeolite Trail/Sidewalk							206,000					
50% of annual road debt levy	241,263											
Anoka Cnty S.A. Expenses	7,137	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Transfers to Other Funds:												
General Fund Transfer To	125,000	125,000	150,000	175,000	175,000	200,000	200,000	225,000	225,000	225,000	225,000	225,000
Total Expenditures	420,488	578,741	330,023	181,000	1,181,000	1,220,500	412,000	231,000	231,000	231,000	231,000	231,000
INCREASE (DECREASE) IN CASH	635,634	124,003	(305,610)	(158,116)	(1,136,812)	(1,187,680)	(391,057)	(213,968)	(216,107)	(218,268)	(220,451)	(222,656)
FUND BALANCE - End of Year	**4,758,504**	**4,882,507**	**4,576,896**	**4,418,781**	**3,281,968**	**2,094,288**	**1,703,231**	**1,489,263**	**1,273,156**	**1,054,888**	**834,436**	**611,781**

Sewer Utility Fund - Working Capital

	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
New Construction Units	160	160	100	50	50	50	50	25	25	25	25	25
Connection Charge	1,243	1,274	1,306	1,338	1,372	1,406	1,441	1,477	1,514	1,552	1,591	1,631
Beginning Balance	14,454,237	12,290,384	12,953,020	4,653,461	5,207,917	5,559,862	6,035,975	6,393,538	6,669,510	6,811,658	6,451,665	6,410,960
Utility Revenue												
From Utility Billings(sewer study)	1,723,238	1,737,431	1,754,805	1,772,353	1,790,077	1,807,978	1,826,057	1,844,318	1,862,761	1,881,389	1,900,203	1,919,205
Interest Earnings	439,183	61,452	64,765	23,267	52,079	55,599	60,360	63,935	66,695	68,117	64,517	64,110
SAC (1% of SAC Fee to Met Council)	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Connection Charges-Trunk	153,658	144,144	130,565	66,914	68,587	70,302	72,059	36,930	37,854	38,800	39,770	40,764
(see Construction units & Connection Charge Above)												
Operating Expense	(1,211,324)	(1,271,890)	(1,191,195)	(1,274,578)	(1,363,799)	(1,459,265)	(1,561,413)	(1,670,712)	(1,787,662)	(1,912,798)	(2,046,694)	(2,189,963)
(Personal Services, Supplies, Other Services & Charges)												
CIP Projects-Sewer Utilities												
Utility Truck(s)	(42,025)				(32,500)				(39,000)			
Jetter/Vac Truck										(420,000)		
Mower		(10,000)										
Mobile Generator					(164,000)							
Backhoe (portion of cost)										(17,000)		
Riverdale Drive Sewer Impr												
Replace Pumps at Liftsation #2				(35,000)								
Replace Pumps at Liftsation #4												
Replace Pumps at Liftsation #6	(39,612)											
Variolite Sewer	(452,472)											
Zeolite Sewer							(41,000)					
Public Works Campus	(2,736,000)											
Water Treatment Plant			(9,000,000)									
Fire Station #1 Sanitary Sewer			(60,000)									
Remaining Working Capital Balance	**12,290,384**	**12,953,020**	**4,653,461**	**5,207,917**	**5,559,862**	**6,035,975**	**6,393,538**	**6,669,510**	**6,811,658**	**6,451,665**	**6,410,960**	**6,246,576**

Stormwater Management Fund #292

	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
Beginning Balance	796,058	802,131	995,038	1,020,013	1,045,113	1,075,564	1,106,320	1,137,383	1,168,757	1,200,444	1,232,449	1,264,773
Developer's Contributions	51,622	163,542	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
COR Infiltration Contributions												
Ace												
Ramsey storage												
Rivers Bend Holdings		1,150										
Gigi's Salon		5,204										
Java (O'Reilly's)		6,000										
Garden View		13,000										
Interest Earnings	24,899	4,011	4,975	5,100	10,451	10,756	11,063	11,374	11,688	12,004	12,324	12,648
Total Revenues	76,521	192,907	24,975	25,100	30,451	30,756	31,063	31,374	31,688	32,004	32,324	32,648
CIP Projects-Park Projects												
COR Regional Infiltration Basin	(70,448)											
Total Expenditures	(70,448)	-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in Cash	6,073	192,907	24,975	25,100	30,451	30,756	31,063	31,374	31,688	32,004	32,324	32,648
FUND BALANCE, End of Year	802,131	995,038	1,020,013	1,045,113	1,075,564	1,106,320	1,137,383	1,168,757	1,200,444	1,232,449	1,264,773	1,297,421

Storm Water Utility Fund #605	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
Working Capital												
Beginning Balance	2,294,130	2,535,093	2,606,607	2,588,110	2,689,982	2,576,211	2,557,948	2,575,925	2,276,110	2,241,196	2,232,165	2,126,375
Utility Revenue - From Utility Billings	1,280,324	1,204,000	1,204,000	1,216,040	1,228,200	1,240,482	1,252,887	1,265,416	1,278,070	1,290,851	1,303,759	1,316,797
Interest Earnings	81,931	12,675	13,033	12,941	26,900	25,762	25,579	25,759	22,761	22,412	22,322	21,264
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(472,331)	(505,394)	(540,772)	(578,626)	(619,130)	(662,469)	(708,841)	(758,460)	(811,553)	(868,361)	(929,147)	(994,187)
CIP Projects-Stormwater Utility												
Street Sweeper					(225,000)	(225,000)						
2022 Bobcat Mini Excavator			(112,321)									
Composite Mats for Mini Excavator			(13,206)									
Water Truck (Share of)							(68,000)					
Annual Drainage Enhancement		(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
COR Regional Infiltration Basin	(148,961)											
CSAH 116 & TH 47 Improvements		(23,480)										
Outlet Control Structure Improvement			(100,000)									
Central Park Parking Lot Recon-Run Off					(50,000)							
River Storm Water Discharge Treatment		(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Storm Sewer 161st Avenue					(49,904)							
Storm Sewer Autumn Heights			(89,436)									
Storm Sewer Alicia est												
Storm Sewer Alpine Drive												(36,094)
Storm Sewer Barthels Rum River Acres								(74,813)				
Storm Sewer Barthels Rum River Acres 2nd				(158,916)								
Storm Sewer Carol Rose Est											(54,613)	
Storm Sewer Business Park 95		(235,145)										
Storm Sewer Countryside Est (From cc case)										(181,913)		
Storm Sewer Xkimo St					(31,557)							
Storm Sewer Fox Ridge Et 1st & 2nd									(216,458)			
Storm Sewer Ford Brook Est 3rd							(41,895)					
Storm Sewer Halls Dover							(42,446)					
Storm Sewer Alpine Drive											(69,038)	
Storm Sewer Sorteberg 6								(61,845)				
Storm Sewer Klemish & Klemish												(48,943)
Storm Sewer Magnesium												(11,970)
Storm Sewer Nature View											(34,414)	
Storm Sewer North Forty												(55,860)
Storm Sewer Section 07 (Tiger ST)		(32,680)										
Storm Sewer Sunwood Dr Street Recon			(24,301)								(24,938)	
Storm Sewer Riverdale Drive		(76,000)										
Storm Sewer 167th Ave				(135,660)								
Storm Sewer-Flintwood Hills							(47,933)					
Storm Sewer-Juniper between 156 & Roanoke								(30,500)				
Storm Sewer 142nd Avenue									(5,255)			
Storm Sewer 2027 MSA Overlay Projects								(44,111)				
Storm Sewer 2028 MSA Overlay Projects									(82,950)			
Storm Sewer 2021 MSA Overlay Projects		(18,500)										
Storm Sewer 2021 Overlay Projects		(53,963)										
Storm Sewer 2022 MSA Overlay Projects			(6,313)									
Storm Sewer 2022 Overlay Projects			(56,712)									
Storm Sewer 2023 MSA Overlay Projects				(15,555)								
Storm Sewer 2023 Overlay Projects				(38,352)								
Storm Sewer 2024 MSA overlay projects												
Storm Sewer 2024 overlay projects					(61,182)							
Storm Sewer 2025 overlay projects						(99,851)						
Storm Sewer 2026 overlay projects							(29,190)					
Storm Sewer 2027 overlay projects								(71,261)				
Storm Sewer 2028 overlay projects									(19,530)			
Storm Sewer 2029 MSA overlay projects										(46,778)		
Storm Sewer 2029 Overlay Projects										(25,242)		
Storm Sewer 2030 MSA Overlay Projects											(4,410)	
Storm Sewer 2030 Overlay Projects											(30,660)	
Storm Sewer 2031 MSA Overlay Projects												(57,532)
Storm Sewer 2031 Overlay Projects												(58,879)
Storm Sewer Alpine Drive					(23,484)							
Storm Sewer Rodeo Hills/Valley View						(80,392)						
Storm Sewer Section 01 unplateed Recon							(26,184)					
Storm Sewer Sortegerg's street recon						(16,796)						
Storm Sewer Whispering Pine Est Plat 3					(108,614)							
Storm Sewer Windsorwood											(49,489)	
Storm Sewer Waco St			(12,474)									
Storm Sewer for Wood Pond Hills			(49,995)									
Storm Sewer for Zeolite							(96,000)					
Storm Sewer Sports Have Secc 1 Unpl Public Works Campus	(500,000)										(35,162)	
Whispering Pines Est Plat 2 Storm												
Storm Water Projects		(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Storwater Drainage Impr (see project list)			(30,000)					(350,000)				
Remaining Working Capital Balance	**2,535,093**	**2,606,607**	**2,588,110**	**2,689,982**	**2,576,211**	**2,557,948**	**2,575,925**	**2,276,110**	**2,241,196**	**2,232,165**	**2,126,375**	**2,000,971**

Street Light Utility Fund #603 - Working Capital	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
Beginning Balance	1,345,435	1,201,071	1,266,952	1,328,402	1,285,258	1,343,275	1,396,671	1,314,245	1,356,477	1,393,448	1,424,936	1,450,709
Utility Revenue From Utility Billings	233,522	233,522	233,522	233,522	233,522	233,522	233,522	233,522	233,522	233,522	233,522	233,522
Contributions from Developers												
Interest Earnings	41,140	6,005	6,335	6,642	12,853	13,433	13,967	13,142	13,565	13,934	14,249	14,507
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(154,026)	(158,647)	(163,406)	(168,308)	(173,358)	(178,558)	(183,915)	(189,433)	(195,116)	(200,969)	(206,998)	(213,208)
CIP Projects-Street Light Utility												
Bunker Lake Blvd & Puma Lights				(100,000)								
PW Campus	(250,000)											
Riverdale Drive between Ramsey Blvd & Traprock Lights							(85,000)					
Zeolite Street Lights							(46,000)					
Priority/Developer Street Lights	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)
Remaining Working Capital Balance	**1,201,071**	**1,266,952**	**1,328,402**	**1,285,258**	**1,343,275**	**1,396,671**	**1,314,245**	**1,356,477**	**1,393,448**	**1,424,936**	**1,450,709**	**1,470,530**

Water Utility Fund #601

	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
Capital Expenses-Equipment												
CIP Projects												
Fire Station #1 Extension of Water			$ (55,000)									
Public Works Campus	$ (2,736,000)											
Scada System Software Upgrades												
Backhoe (portion of cost)										(17,000)		
3/4 Ton Truck	$ (19,376)											
Mower		$ (10,000)										(20,000)
Utility Truck	$ (22,649)				(32,500)				(39,000)			
A. Water Supply & Treatment Improvements												
Complete Pump House #3		$ (150,000)										
Construct Well #9& Pumphouse #5			$ (50,000)			(1,600,000)						
Well #1 Rehabilitation (Not in CIP Maintenance)		(50,000)	(53,000)	(56,000)	(59,000)	(62,000)	(65,000)	(68,000)	(68,000)	(68,000)	(68,000)	(68,000)
Water Treatment Facility 10 MGD Groundwater		(250,000)	(20,200,000)									
Interest on $9M debt-20 Year												
Refurbish Water Tower #2				$ (20,000)	$ (1,000,000)							
Refurbish Water Tower #1					$ (20,000)	$ (750,000)						
Maintain Water Tower #3 (Not in CIP as maintenance)												
Watermain - Alpine Drive					$ (400,000)							
Watermain - Halls Dover Acres							$ (250,000)					
Watermain-Variolite	$ (431,646)											
Watermain - Bunker/Puma (Riverstone Proj)												
Ford Brook Estates Reconstruction												
Riverdale Drive watermain												
Zeolite Street Improvement							$ (185,000)					
Subtotal - Capital Expenses	$ (3,209,671)	$ (460,000)	$ (20,358,000)	$ (76,000)	$ (1,511,500)	$ (2,412,000)	$ (500,000)	$ (68,000)	$ (107,000)	$ (85,000)	$ (68,000)	$ (88,000)
Operational Expenses												
Operating Expense-Distribution and Administration	$ (946,696)	$ (994,031)	$ (1,063,613)	$ (1,138,066)	$ (1,217,730)	$ (1,302,972)	$ (1,394,180)	$ (1,491,772)	$ (1,676,006)	$ (1,793,326)	$ (1,918,859)	$ (2,053,179)
Operating Expense-Treatment				(882,000)	(943,740)	(1,009,802)	(1,080,488)	(1,156,122)	(1,298,903)	(1,389,826)	(1,487,114)	(1,591,212)
Subtotal-Operating Expense	$ (946,696)	$ (994,031)	$ (1,063,613)	$ (2,020,066)	$ (2,161,470)	$ (2,312,773)	$ (2,474,668)	$ (2,647,894)	$ (2,974,909)	$ (3,183,153)	$ (3,405,974)	$ (3,644,392)
Total Annual Expenses	$ (4,156,367)	$ (1,454,031)	$ (21,421,613)	$ (2,096,066)	$ (3,672,970)	$ (4,724,773)	$ (2,974,668)	$ (2,715,894)	$ (3,081,909)	$ (3,268,153)	$ (3,473,974)	$ (3,732,392)
Water System Revenue												
New Service Connections(From Fiscal Impact Study 10/05 reduced by 2	160	160	100	50	50	50	50	25	25	25	25	25
Water Sales (gallons/year)	1,035,235,611	1,048,693,674	1,062,326,691	1,076,136,938	1,090,126,718	1,104,298,366	1,118,654,245	1,133,196,750	1,162,851,376	1,177,968,443	1,193,282,033	1,208,794,700
Water rates ($/1000 gal)	$ 2.74	$ 2.80	$ 2.87	$ 2.95	$ 3.02	$ 3.11	$ 3.20	$ 3.30	$ 3.50	$ 3.61	$ 3.71	$ 3.83
Water Availability Charge (WAC) ($/connection)()	$ 1,365	$ 1,399	$ 1,434	$ 1,470	$ 1,506	$ 1,544	$ 1,583	$ 1,622	$ 1,663	$ 1,704	$ 1,747	$ 1,790
onnection/Trunk Charge ($/connection)(4.5% after year 2005)	$ 1,852	$ 1,898	$ 1,946	$ 1,994	$ 2,044	$ 2,095	$ 2,148	$ 2,201	$ 2,256	$ 2,313	$ 2,371	$ 2,430
ate Revenue(Water Sales/1000 x Water Rates) + water meters Increase by 2	$ 2,555,410	$ 2,619,295	$ 2,684,778	$ 2,751,897	$ 2,820,694	$ 2,905,315	$ 2,992,475	$ 3,082,249	$ 3,269,958	$ 3,368,057	$ 3,469,098	$ 3,573,171
WAC Revenue(Service Connections x Wac Charge)	$ 391,699	$ 223,796	$ 143,369	$ 73,477	$ 75,314	$ 77,197	$ 79,127	$ 40,552	$ 41,566	$ 42,605	$ 43,670	$ 44,762
enue (Service Connections when platted x Connection Charge)												
Interest Earnings	$ 820,217	$ 130,487	$ 138,583	$ 46,811	$ 102,395	$ 96,669	$ 81,241	$ 99,486	$ 87,340	$ 91,546	$ 94,505	$ 96,457
Total System Revenue	$ 3,767,326	$ 2,973,579	$ 2,966,730	$ 2,872,185	$ 2,998,403	$ 3,079,181	$ 3,152,842	$ 3,222,288	$ 3,398,865	$ 3,502,208	$ 3,607,274	$ 3,714,390
Trunk Charges returned for John Peterson's Agreement (thru Dec 2026	$ (70,000)											
Internal Loan to offset Muni Center Debt beginning year 2009-2029 2% Paid off in 2011												
PW Land/Building-Internal Loan 2009-2028 @2%	**$ 37,068**	**$ 37,810**	**$ 38,566**	**$ 39,337**	**$ 40,124**	**$ 40,926**	**$ 41,745**	**$ 41,745**	**$ 41,745**			
Internal Loan to offset Muni Center Debt beginning year 2011-2030 @	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	
Water Working Capital Balance												
Total Annual Expenses	$ (4,156,367)	$ (1,454,031)	$ (21,421,613)	$ (2,096,066)	$ (3,672,970)	$ (4,724,773)	$ (2,974,668)	$ (2,715,894)	$ (3,081,909)	$ (3,268,153)	$ (3,473,974)	$ (3,732,392)
Total System Revenue	$ 3,796,247	$ 3,073,241	$ 3,067,149	$ 2,973,375	$ 3,100,380	$ 3,181,960	$ 3,256,440	$ 3,325,886	$ 3,502,463	$ 3,564,061	$ 3,669,127	$ 3,714,390
Net Income(Loss)	$ (360,120)	$ 1,619,210	$ (18,354,464)	$ 877,309	$ (572,591)	$ (1,542,814)	$ 281,772	$ 609,992	$ 420,553	$ 295,908	$ 195,153	$ (18,002)
Beginning Water Working Capital Balance	$ 26,457,523	$ 26,097,403	$ 27,716,613	$ 9,362,149	$ 10,239,458	$ 9,666,867	$ 9,666,867	$ 8,124,053	$ 8,734,045	$ 9,154,598	$ 9,450,506	$ 9,645,660
Ending Water Working Capital Balance	**$ 26,097,403**	**$ 27,716,613**	$ 9,362,149	$ 10,239,458	$ 9,666,867	$ 8,124,053	$ 9,948,639	$ 8,734,045	$ 9,154,598	$ 9,450,506	$ 9,645,660	$ 9,627,658

TIF Projections District #1-Rivers Bend

Projected Revenue FOR TIF I	Decertified Actual 2011	In TIF Amended Budget 12/11 Actual 2012	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Projected 2021>
District I (2011)											
Balance	2,122,527	2,785,666	1	402,373	322,713	1,180,519	1,142,575	1,073,522	1,084,888	1,119,223	1,119,223
Revenues											
TIF Increments	844,792										
Trans from TIF 10 Land sales/Orig Land Purchased with TIF 1 Bond (Fund 332)	787,803										
Advancement on F&C 10-year Loan (See $1,420,000 below)		**120,000**									
Transfer from TIF 10 for non-increment int attriuted to land sales above	24,713										
Diamond Graphics Land Sale			407,876								
F&C Loan #1 Paid Back 20% of annual cash flows from April 1, 2015-April 1, 2025					**1,300,000**						
Transfer of Int earnings prior to 1997 to HRA	(263,496)										
Interest Earnings	60,182.23		(3,412.87)	13,112	14,506	10,922	15,369	18,484	37,498	33,686	5,596
Total Revenue	1,453,994	120,000	404,463	13,112	1,314,506	10,922	15,369	18,484	37,498	33,686	5,596
Less:											
Bond Principal (B&A Cyl $1,035,000) FUND #342	(200,000)										
Bond Interest (B&A Cyl $1,035,000)	(10,300)										
Interfund Loan F&C (Tif Spending Plan)		**(1,420,000)**									
Administrative Expenses	(17,497)	(1,217)	(2,091)	(1,473)	(11,520)	(2,620)	(987)	(1,915)	(3,162)	(1,051)	(3,194)
Total Expense	(227,797)	(1,421,217)	(2,091)	(1,473)	(11,520)	(2,620)	(987)	(1,915)	(3,162)	(1,051)	(3,194)
CIP Project Costs:											
Shovel Ready Projects						(46,246)	(83,436)	(5,203)	-	-	(69,797)
Diamond Graphics Land sale from 2013 coded incorrectly funded with non TIF money (PIR & Landfill Trust) that should be reimbursed.					(407,876)						
New Business Park					(37,304)						
Bury Electric Wires -				(91,300)							
Ramp Construction Extension	(563,058)	(244,448)									
County Road 116 Bunker to Armstrong-County pushed out project for 20+ years-had $1,050,000 budgeted											
Rail Stop ROW		(862,064)									
Pay TIF 10 for Transaction Error by Ehlers (See $787,803 transfer above, put TIF 10 Neg)		(377,936)									
Total CIP Project Costs	(563,058)	(1,484,448)	-	(91,300)	(445,180)	(46,246)	(83,436)	(5,203)	-	-	(69,797)
Remaining TIF Balance	2,785,666	1	402,373	322,713	1,180,519	1,142,575	1,073,522	1,084,888	1,119,223	1,151,858	1,051,828
(Total Revenue less Total Project Costs											

TIF Projections District #2 - Gateway											
(2013)	Tif Plan budget amended 12-11		Tif Plan Budget Amended 11-13 Decertified								
	Actual 2011	**Actual 2012**	**Actual 2013**	**Actual 2014**	**Actual 2015**	**Actual 2016**	**Actual 2017**	**Actual 2018**	**Actual 2019**	**Actual 2020**	**Projected 2021>**
Revenues											
TIF Increments on agreements	$ 1,823,891	$ 1,713,507	$ 1,557,425	$ -	$ (29,155)	$ -	$ -	$ -	$ -	$ -	$ -
Transfer of Int earnings prior to 1997 to HRA	(41,387)										
Easement funds for Business Park 95			10,454	0	0	0	0	0	0	0	0
Interest on F&C Admin Loan (TIF 14 in amount of $425,845.90) for 2010-2015 int					64,531.94						
Transfer in for F&C Transfer done in previous years-set up as DUE to FROM		217,422									
Interest Earnings(2000 neg int adj for borrowing)	111,750.72	68,211.43	(21,681.33)	84,544	30,911	22,679	33,465	41,585	76,821	67,026	11,133
Total Revenue	$1,894,255	$1,999,140	$1,546,197	$84,544	$66,288	$22,679	$33,465	$41,585	$76,821	$67,026	$11,133
Expenses											
Sauter Land Purchase Bond Int (Fund 329 $1,680,000 Bond-18% of bond)	(608)										
Sauter Land Purchase Bond Prin (Fund 329 $1,680,000 Bond-18% of bond)	(9,000)										
Parabody Pay-Go(site impr)	(20,264)	(20,264)		-	-	-	-	-	-	-	-
Transfer out per Ehlers for non-increment funds					(10,454)						
Sharp Reimbursement-Sunfish Gateway	(46,875)										
Administrative Expenses	(18,438)	(22,511)	(10,021)	(3,241)	(9,244)	(1,569)	(987)	(1,230)	(946)	(1,011)	(2,090)
Total Expense	($95,184)	($42,775)	($10,021)	($3,241)	($19,698)	($1,569)	($987)	($1,230)	($946)	($1,011)	($2,090)
AVAILABLE REVENUES	$1,799,071	$1,956,365	$1,536,177	$81,303	$46,590	$21,110	$32,478	$40,355	$75,875	$66,015	$9,043
CIP Project Costs:											
Command/National Growth-Minks Property	(25,000)										
142nd Court Street Improvements (B&A Cyl)	(325,000)										
Internal Loan from TIF 14 for Admin Fees F&C project	(126,701)			-	-	-	-	-	-	-	-
TIF amendment recorded incorrectly in prior years							29,155.12	-	-	-	
Parking Ramp Costs		**(66,363)**		-	-	-	-	-	-	-	-
Sunwood Drive (Use of Excess Funding from Rail Stop See Below)		**(500,000)**		-	-	-	-	-	-	-	-
RAIL Stop-net of (contingency-$889,517) (Did not need internal loan received tax funds prior to payment)Final payment 3/19		**(2,700,436)**							**(297,983)**		
Zeolite Street Constr											(517,000)
County Road #116 (#47 toDysprosium)	**(450,000)**										
County Road 116 Bunker to Armstrong-County pushed out project for 20+ years-had $1,700,000 budgeted											
Sunwood Drive Realignment		(500,000)									
Total CIP Project Costs	(926,701)	(3,766,799)	-	-	-	-	29,155	-	(297,983)	-	(517,000)
(Available Revenue less Total Project Costs)	$872,370	($1,810,434)	$1,536,177	$81,303	$46,590	$21,110	$61,633	$40,355	($222,108)	$66,015	($507,957)
Remaining TIF Balance/(Deficit)	$5,340,965	$3,530,531	$5,066,708	$5,148,011	$5,194,602	$5,215,712	$5,277,345	$5,317,701	$5,095,593	$5,161,608	$4,587,636
Internal Loans - F&C & TIF 14 Admin Expe		$ 2,782,605	$ 2,824,477	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048
CASH BALANCE AVAILABLE		**$747,926**	**$2,242,231**	**$2,278,964**	**$2,325,554**	**$2,346,664**	**$2,408,298**	**$2,448,653**	**$2,226,545**	**$2,292,560**	**$1,718,588**

TIF Projections District #8
Maken (2003-2028)

Decertify Dec 31, 2021

Projected Revenue FOR TIF VIII	Actual 2019	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
District VIII (2028)										
Balance	906,580	837,836	738,899	664,388	962,710	1,262,524	1,570,149	1,880,850	2,194,659	2,511,605
Revenues										
Tax Increment	332,470	209,656	210,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000
Interest Earnings	31,828	24,685	3,694	3,322	4,814	12,625	15,701	18,809	21,947	25,116
Total Revenue	364,298	234,341	213,694	308,322	309,814	317,625	320,701	323,809	326,947	330,116
Less:										
Interfund Loan Prn from 2001 (not booked until 2017)	(102,752)	(103,442)	(100,006)							
Interfund Loan Int (4%)	(12,248)	(11,558)	(4,000)							
W Properties (Land Reimbursement)	(15,899)	(15,900)	(15,899)							
Lundeen Holdings (Phase II Reimbursement)										
Administrative Expenses	(2,143)	(2,379)	(2,300)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(22,103)
Total Expense	(133,042)	(133,279)	(122,205)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(22,103)
CIP Project Costs:										
Road Projects: Riversbend										
Road Projects: Chestnut Ridge, Wood Pond Hills & Hy	(300,000)									
Road Projects: Barthel's Rum River Acres 2nd			(166,000)							
Road Projects: Sunfish Square-Variolite		(200,000)								
Road Projects eligibile amount per 1-17-18 Ehlers Email										
Total CIP Project Costs	(300,000)	(200,000)	(166,000)	-	-	-	-	-	-	-
Remaining TIF Balance	**837,836**	**738,899**	**664,388**	**962,710**	**1,262,524**	**1,570,149**	**1,880,850**	**2,194,659**	**2,511,605**	**2,819,618**
(Total Revenue less Total Project Costs			** This will be sent back to County 12-31-21							
Remaining Interfund Loan	203,448	100,006	-							
Fund Balance	**634,388**	**638,893**	**664,388**							

TIF Projections District #9
ACCAP (2004-2029)

Projected Revenue FOR TIF IX	**Actual 2019**	**Actual 2020**	**Projected 2021**	**Projected 2022**	**Projected 2023**	**Projected 2024**	**Projected 2025**	**Projected 2026**	**Projected 2027**	**Projected 2028**	**Projected 2029**
District IIX (2029)											
Balance	164	12,537	28,756	34,500	40,272	46,074	51,904	57,764	84,352	111,074	137,930
Revenues											
Tax Increment	33,885	37,935	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000
Interest Earnings	257	574	144	172	201	230	260	289	422	555	690
Total Revenue	34,142	38,509	28,144	28,172	28,201	28,230	28,260	28,289	28,422	28,555	28,690
Administrative Expenses	(1,068)	(1,590)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)
Site Improvements(2004-202	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)	(20,700)				
Total Expense	(21,768)	(22,290)	(22,400)	(22,400)	(22,400)	(22,400)	(22,400)	(1,700)	(1,700)	(1,700)	(1,700)
Remaining TIF Balance	**12,537**	**28,756**	**34,500**	**40,272**	**46,074**	**51,904**	**57,764**	**84,352**	**111,074**	**137,930**	**164,919**

TIF Projections District #14-COR (2015-2040)

Projected Revenue FOR TIF XIV	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
District I4												
Balance	(26,245,138)	(25,924,247)	(25,911,878)	(25,732,267)	(25,477,107)	(25,217,668)	(24,960,634)	(24,706,029)	(24,453,879)	(24,204,207)	(23,957,039)	(23,712,399)
Revenues												
TIF Increments-F&C	859,952	694,131	694,131	694,131	694,131	694,131	694,131	694,131	694,131	694,131	694,131	694,131
Other TIF Increments (Alina VA)												
TIF Increments PSD Apartments(2018-2040)												
TIF Increments - Commonbond (2016-2040)												
Aeon Non Refund Earnest Money	30,000											
Interest Earnings	21,710	5,769	5,831	6,729	16,009	18,603	21,174	23,720	26,241	28,738	31,210	33,656
Total Revenue	911,662	699,899	699,961	700,859	710,139	712,734	715,304	717,850	720,372	722,868	725,340	727,786
Expenditures												
F&C TIF ($3M)	(344,569)	(345,893)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)
Affinity (2020-2040)	(26,131)	(117,338)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)	(26,131)
PSD TIF ($500,000) 8/1/18-2/1/22	(133,413)	(159,300)	(79,650)									
Admin Expenses $500,000 Interfund Loan Dec 2010 & Fund 9468	(86,658)	(65,000)	(70,000)	(75,000)	(80,000)	(85,000)	(90,000)	(95,000)	(100,000)	(105,000)	(110,000)	(115,000)
City Costs to be reimbursed-From Ehlers 5/14 Study												
Total Expenditures	(590,771)	(687,530)	(520,350)	(445,700)	(450,700)	(455,700)	(460,700)	(465,700)	(470,700)	(475,700)	(480,700)	(485,700)
CIP Project Costs:												
Improvements Sunwood Drive in the COR			(80,000)									
County Road 116 Bunker to Armstrong-County pushed out project for 20+ years-had $1,:	-	-										
Total CIP Project Costs	-	-	-	-	-	-	-	-	-	-	-	-
Remaining TIF Balance-Fund Balance	**(25,924,247)**	**(25,911,878)**	**(25,732,267)**	**(25,477,107)**	**(25,217,668)**	**(24,960,634)**	**(24,706,029)**	**(24,453,879)**	**(24,204,207)**	**(23,957,039)**	**(23,712,399)**	**(23,470,312)**
Remaining TIF Balance - Cash Balance	1,153,744	1,166,113	1,345,724	1,600,884	1,860,323	2,117,357	2,371,961	2,624,112	2,873,784	3,120,952	3,365,592	3,607,679

NEED TO DETERMINE WHAT CITY FUNDS NEED TO BE PAID BACK FROM TIF 14

TIF Projections District #15-Life Fitness (2017-2032)

Projected Revenue FOR TIF XV	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032
District I5													
Balance	19,987	20,335	26,417	29,419	97,632	166,675	236,407	306,837	377,972	449,817	522,382	595,671	669,694
Revenues													
TIF Increments-Life Fitness	67,947	70,266	70,266	70,266	70,266	70,266	70,266	70,266	70,266	70,266	70,266	70,266	35,133
Interest Earnings	(337)	102	132	147	976	1,667	2,364	3,068	3,780	4,498	5,224	5,957	6,697
Total Revenue	67,610	70,368	70,398	70,413	71,242	71,933	72,630	73,334	74,046	74,764	75,490	76,223	41,830
Expenditures													
Life Fitness TIF ($224,000)2/1/17-2/1/22	(65,196)	(62,086)	(65,196)										
Admin Expenses $19,872.40 Interfund Loan	(2,066)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)
Total Expenditures	(67,262)	(64,286)	(67,396)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)
Remaining TIF Balance	**20,335**	**26,417**	**29,419**	**97,632**	**166,675**	**236,407**	**306,837**	**377,972**	**449,817**	**522,382**	**595,671**	**669,694**	**709,324**

Decertify 12-31-22

TIF Projections District #16-PSD Business Park (2019-2027)

Projected Revenue FOR TIF XVI	Actual 2019	Actaul 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027
District I6									
Balance	(1,006)	3,800	58	(8,730)	(7,948)	(7,162)	(6,408)	(5,646)	(4,877)
Revenues									
TIF Increments-	10,808	25,829	25,443	35,058	35,058	35,058	35,058	35,058	35,058
Interest Earnings	(21)	38	0	(44)	(40)	(72)	(64)	(56)	(49)
Total Revenue	10,787	25,867	25,444	35,014	35,018	34,986	34,994	35,002	35,009
Expenditures									
BLIPII TIF ($218,000)8/1/	(4,846)	(28,009)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)	(32,232)
Admin Expenses	(1,135)	(1,600)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
Total Expenditures	(5,982)	(29,609)	(34,232)	- (34,232)	- (34,232)	- (34,232)	- (34,232)	- (34,232)	- (34,232)
Remaining TIF Balance	**3,800**	**58**	**(8,730)**	**(7,948)**	**(7,162)**	**(6,408)**	**(5,646)**	**(4,877)**	**(4,100)**

TIF Projections District #17-Delta Mod (2019-2030)

Projected Revenue FOR TIF XVII	Actual 2019	Actual 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
District I7												
Balance	-	80	(4,827)	(5,249)	(3,995)	(2,729)	(1,450)	(159)	1,146	2,463	3,794	5,138
Revenues												
TIF Increments-	-	-	3,016	35,058	35,058	35,058	35,058	35,058	35,058	35,058	35,058	35,058
Interest Earnings	80	791	(48)	(52)	(40)	(27)	(15)	(2)	11	25	38	51
Total Revenue	80	791	2,968	35,006	35,018	35,031	35,043	35,056	35,069	35,083	35,096	35,109
Expenditures												
Delta Mod TIF Note	-	-	(1,357)	(31,552)	(31,552)	(31,552)	(31,552)	(31,552)	(31,552)	(31,552)	(31,552)	(31,552)
Admin Expenses	-	(5,698)	(2,032)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)
Total Expenditures	-	(5,698)	(3,389)	- (33,752)	- (33,752)	- (33,752)	- (33,752)	- (33,752)	- (33,752)	- (33,752)	- (33,752)	- (33,752)
Remaining TIF Balance	**80**	**(4,827)**	**(5,249)**	**(3,995)**	**(2,729)**	**(1,450)**	**(159)**	**1,146**	**2,463**	**3,794**	**5,138**	**6,495**

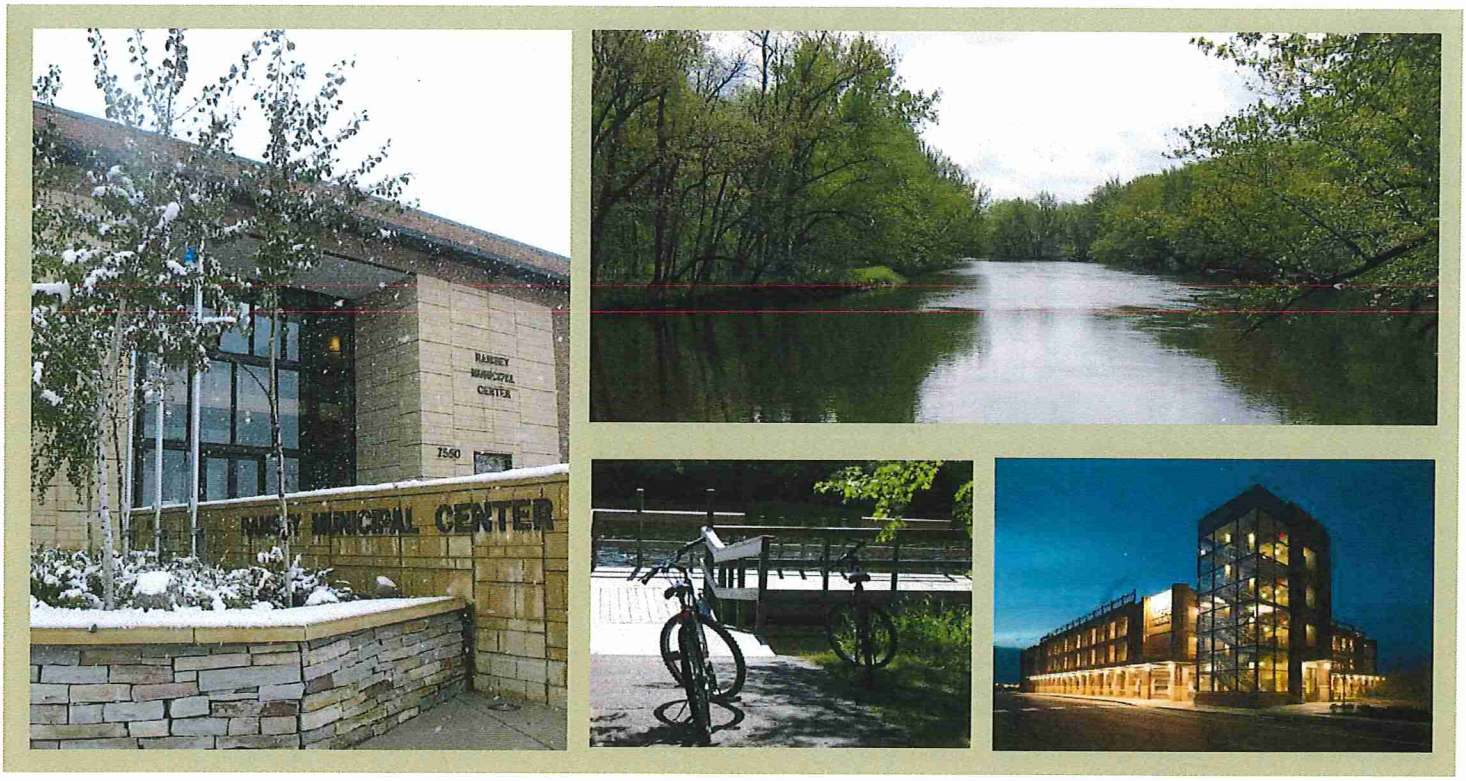
TIF Projections District #18-Oppidan (2021-2031)

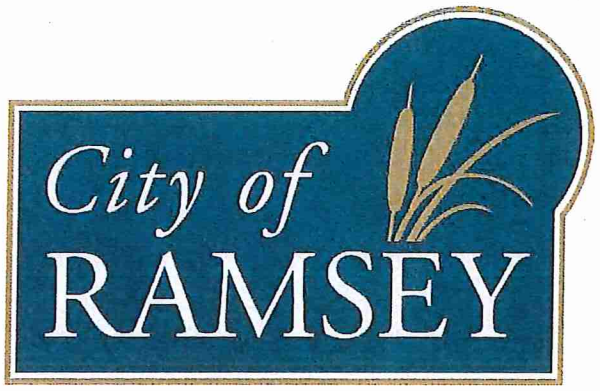
Projected Revenue FOR TIF XVIII	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
District I8											
Balance	-		(2,233)	8,724	121,709	201,750	241,926	283,816	327,477	372,969	420,351
Revenues											
TIF Increments-	-	-	23,872	228,140	332,326	343,290	354,583	366,215	378,196	390,536	403,247
Interest Earnings	(100)	(33)	(11)	44	1,217	2,018	2,419	2,838	3,275	3,730	4,204
Total Revenue	(100)	(33)	23,861	228,184	333,543	345,308	357,002	369,053	381,471	394,266	407,451
Expenditures											
Oppidan TIF Note	-	-	(10,704)	(112,998)	(251,302)	(302,932)	(312,912)	(323,192)	(333,779)	(344,684)	(355,917)
Admin Expenses	(6,551)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)
Total Expenditures	- (6,551)	- (2,200)	- (12,904)	- (115,198)	- (253,502)	- (305,132)	- (315,112)	- (325,392)	- (335,979)	- (346,884)	- (358,117)
Remaining TIF Balance	**(6,651)**	**(2,233)**	**8,724**	**121,709**	**201,750**	**241,926**	**283,816**	**327,477**	**372,969**	**420,351**	**469,684**

SUPPLEMENTAL
FUTURE CONSIDERATION PROJECTS

CITY OF RAMSEY
CAPITAL IMPROVEMENT
PROGRAM
2022-2031

The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.





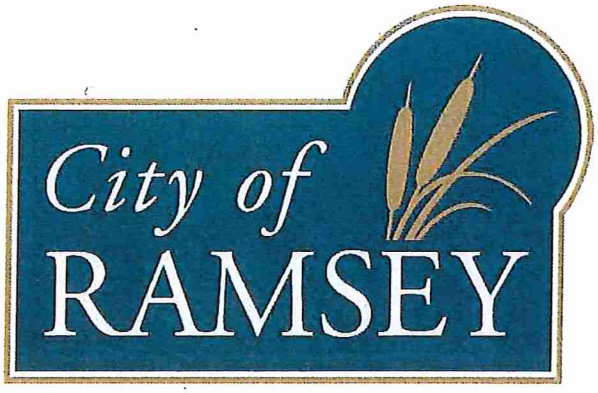
THIS PAGE INTENTIONALLY BLANK

Park and Trail Capital Improvements – Future Projects



The following are park, trail and park acquisition projects that have been identified by the Park and Recreation Commission as proposed, needed improvements into the future – but do not have identified funding at the time of the 10-Year Park's CIP adoption. In other instances they are predicated on land development or future demand.

The proposed improvements are assigned to category Priority #5 which is known as Opportunity Driven/Unfunded/Placeholder. All projects are given a number 5 Priority, as the projects are currently unfunded.



THIS PAGE INTENTIONALLY BLANK

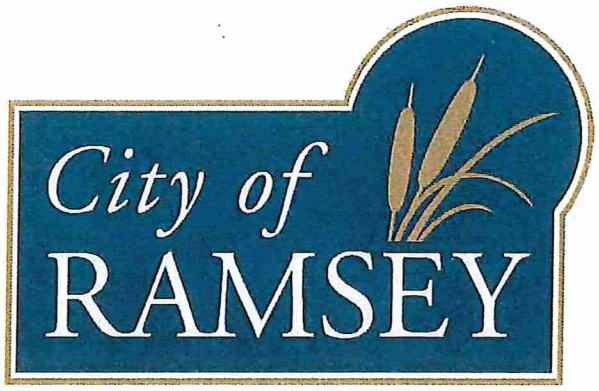
City of Ramsey, Minnesota

Capital Improvement Program

2022 thru 2031

PROJECTS BY DEPARTMENT

Department	#	Priority	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvements													
Elmcrest Creek Trail to Central Park	*04-PARK-002*	5							800,000				*800,000*
Lake Itasca Community Park	*04-PARK-007*	5			1,200,000								*1,200,000*
Trott Brook Greenway Trail	*04-PARK-014*	5					4,015,000						*4,015,000*
Mississippi River Park Development-Bridge location	*06-PARK-016*	5						750,000					*750,000*
Municipal Plaza	*07-PARK-001*	5	100,000	3,600,000									*3,700,000*
The Waterfront	*08-PARK-004*	5		6,300,000									*6,300,000*
Central Anoka County Regional Trail Bridge over 10	*08-PARK-008*	5				5,600,000							*5,600,000*
Alpine Park Winter Facilities	*11-PARK-003*	5					2,500,000						*2,500,000*
Lake Itasca / COR Greenway	*17-PARK-008*	5						1,900,000					*1,900,000*
Lake Itasca Park - Parking, Trail & Canoe System	*18-PARK-004*	5		250,000									*250,000*
Park Improvements Total			**100,000**	**10,150,000**	**1,200,000**	**5,600,000**	**6,515,000**	**2,650,000**	**800,000**				***27,015,000***
Site Acquisitions													
Sixth Community Park (north central Ramsey)	*06-ACQ-001*	5							3,000,000				*3,000,000*
Site Acquisitions Total									**3,000,000**				***3,000,000***
GRAND TOTAL			100,000	10,150,000	1,200,000	5,600,000	6,515,000	2,650,000	3,800,000				*30,015,000*



THIS PAGE INTENTIONALLY BLANK

City of Ramsey, Minnesota

Capital Improvement Program

Data in Year 2022 and 2031

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
2022				
Priority 5-Opportunity/Unfunded/Placeholder				
Municipal Plaza	Park Improvements	*07-PARK-001*	5	100,000
			Total for: Priority 5	100,000
	Total for 2022			**100,000**
2023				
Priority 5-Opportunity/Unfunded/Placeholder				
Municipal Plaza	Park Improvements	*07-PARK-001*	5	3,600,000
The Waterfront	Park Improvements	*08-PARK-004*	5	6,300,000
Lake Itasca Park - Parking, Trail & Canoe System	Park Improvements	*18-PARK-004*	5	250,000
			Total for: Priority 5	10,150,000
	Total for 2023			**10,150,000**
2024				
Priority 5-Opportunity/Unfunded/Placeholder				
Lake Itasca Community Park	Park Improvements	*04-PARK-007*	5	1,200,000
			Total for: Priority 5	1,200,000
	Total for 2024			**1,200,000**
2025				
Priority 5-Opportunity/Unfunded/Placeholder				
Central Anoka County Regional Trail Bridge over 10	Park Improvements	*08-PARK-008*	5	5,600,000
			Total for: Priority 5	5,600,000
	Total for 2025			**5,600,000**
2026				
Priority 5-Opportunity/Unfunded/Placeholder				
Trott Brook Greenway Trail	Park Improvements	*04-PARK-014*	5	4,015,000
Alpine Park Winter Facilities	Park Improvements	*11-PARK-003*	5	2,500,000
			Total for: Priority 5	6,515,000
	Total for 2026			**6,515,000**
2027				
Priority 5-Opportunity/Unfunded/Placeholder				
Mississippi River Park Development-Bridge location	Park Improvements	*06-PARK-016*	5	750,000
Lake Itasca / COR Greenway	Park Improvements	*17-PARK-008*	5	1,900,000
			Total for: Priority 5	2,650,000

Project Name	Department	Project #	Priority	Project Cost
	Total for 2027			**2,650,000**
2028				
Priority 5-Opportunity/Unfunded/Placeholder				
Elmcrest Creek Trail to Central Park	Park Improvements	*04-PARK-002*	5	800,000
Sixth Community Park (north central Ramsey)	Site Acquisitions	*06-ACQ-001*	5	3,000,000
			Total for: Priority 5	3,800,000
	Total for 2028			**3,800,000**
GRAND TOTAL				**30,015,000**

Capital Improvement Program 2022 *thru* 2031

City of Ramsey, Minnesota

Project #	**04-PARK-002**
Project Name	**Elmcrest Creek Trail to Central Park**

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost **$800,000**

Description

This trail would link Elmcrest Park to Central Park, the neighborhoods in between, and provide off-roadway trail experience within central Ramsey.

Justification

Connecting the two community parks would reduce the need to replicate some facilities in both locations. The construction of the trail may coincide at such time as residents may subdivide their lots east of Ramsey Blvd, along the county ditch.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost							800,000				800,000
Total							**800,000**				**800,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Grants/Outside Sources							150,000				150,000
Landfill Fund							75,000				75,000
Park Improvement Trust Fund							575,000				575,000
Total							**800,000**				**800,000**

Capital Improvement Program 2022 *thru* 2031

City of Ramsey, Minnesota

Project # 04-PARK-007
Project Name Lake Itasca Community Park

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $1,200,000

Description

This project is intended to begin the development of Lake Itasca Park North of Alpine Drive, east of the lake to the west line of the adjacent subdivision.

Justification

Properties south of Alpine Drive, both east and west of Puma Street will be proposed residential for development. It is this development that would provide the necessary Park Dedication funds for the first phase of construction, as well as contributing increased recreational demand.

A four acre parcel south of Alpine Drive may be sold to finance improvements in the park. This project includes mass grading of the park and development of multi-use athletic fields, including for lacrosse.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			1,200,000								1,200,000
Total			**1,200,000**								**1,200,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund			1,200,000								1,200,000
Total			**1,200,000**								**1,200,000**

Capital Improvement Program 2022 *thru* 2031

City of Ramsey, Minnesota

Project # 04-PARK-014

Project Name Trott Brook Greenway Trail

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $4,015,000

Description

The Trott Brook Greenway Trail extends from Elk River's Youth Athletic Complex near Jarvis Street and follows the brook easterly to Rum River Central Park about six miles away. The project would involve continued acquisition of scenic and trail easements, boardwalk and trail construction and natural resource enhancements. Segments of the trail may be on-street within certain neighborhoods.

Justification

This trail project would be predicated on significant planning leading up to construction and likely involve a Master Plan, as well as receiving grant monies for funding. The land around the brook is the largest and most contiguous undeveloped natural area within Ramsey. The City presently has about half of the land acquired (through Park Dedications and a LCCMR grant) to construct this trail.

This trail has a regional context. There is a trail proposed to connect Sherburne County and Ramsey to a metro regional park. This project may be a good canidate for Legacy Ammendment funding, following a regional designation.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					4,015,000						4,015,000
Total					4,015,000						4,015,000

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Grants/Outside Sources					4,000,000						4,000,000
Landfill Fund					15,000						15,000
Total					4,015,000						4,015,000

Capital Improvement Program 2022 *thru* 2031

City of Ramsey, Minnesota

Project #	**06-PARK-016**
Project Name	**Mississippi River Park Development-Bridge location**

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder
Status	Future Consideration

Total Cost **$750,000**

Description

This neighborhood park is proposed in the general vicinity of the proposed bridge crossing, along the banks of the river. The park would consist of the usual park amenities, as well as open space that may be shared with adjoining new and existing residential land use.

The funding and the timing of the park development would be concurrent with the subdivision of the land.

This park may also serve as a trailhead for a trail (to be built with the bridge construction), that will connect Hennepin County, and the Three Rivers Park District to Ramsey and the Mississippi River Trail.

Justification

Expenditures	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**Total**
Improvements Other than Building Cost						750,000					750,000
Total						750,000					750,000

Funding Sources	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**Total**
Park Improvement Trust Fund						750,000					750,000
Total						750,000					750,000

Capital Improvement Program 2022 *thru* 2031

City of Ramsey, Minnesota

Project #	**07-PARK-001**
Project Name	**Municipal Plaza**

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder
Status	Future Consideration

Total Cost **$3,700,000**

Description

Development of the proposed 2-acre Municipal Plaza in The COR, based upon the parks framework plan at $41 per square foot.

Justification

This urban park-space may be the most prominent park space within The COR - due to its visibility along Sunwood Drive, and its relationship to the Municipal Center and transit hub. The site is also likely to be used for the city's festival known as Happy Days.

Expenditures	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**Total**
Improvements Other than Building Cost	100,000	3,600,000									3,700,000
Total	**100,000**	**3,600,000**									**3,700,000**

Funding Sources	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**Total**
Grants/Outside Sources		200,000									200,000
Park Improvement Trust Fund	100,000	3,400,000									3,500,000
Total	**100,000**	**3,600,000**									**3,700,000**

Capital Improvement Program 2022 *thru* 2031

City of Ramsey, Minnesota

Project # 08-PARK-004
Project Name The Waterfront

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $6,300,000

Description

This project will be the culmination of comprehensive planning for a significant water feature in The COR. The 'lake' will be a layering of public and private amenities - such as the integration of a restaurant, required open space, public paths, wading areas, a splash pad and shady aesthetics, all of which provides the "green" and "blue" (and stormwater) connections between The Draw and retail areas.

Justification

In addition to providing a superior view-shed for residential and retail sites as well as water recreation, the pond will handle storm run-off and provide fill material for other projects within The COR. The cost projections are based on the parks framework plan for The COR at $11 per square foot.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		6,300,000									6,300,000
Total		6,300,000									6,300,000

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund		6,300,000									6,300,000
Total		6,300,000									6,300,000

Capital Improvement Program 2022 *thru* 2031

City of Ramsey, Minnesota

Project # 08-PARK-008

Project Name Central Anoka County Regional Trail Bridge over 10

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $5,600,000

Description

Bridge #02053 will connect The COR to the trail to the Mississippi River along the storm sewer outfall and serve as a regional trail connection between the Northstar Rail Station and Mississippi West Regional Park.

Justification

The COR is designed to be pedestrian friendly. This bridge will provide a connection to West Mississippi Regional Park and the regional trail. Further, the rail and highway crossing will allow residents to access the commuter rail and The COR without adding automobile trips to Hwys #10 and #169.

Ramsey has received $100,000 from Met Council for engineering and design, and $490,000 from the National Park Service to complete the final plans and specifications. Additionally, a private developer has contributed the touch-down land adjacent to Riverdale Drive. Because this route is a regional trail, the project's construction should be a joint endeavor between Anoka County and the City, funded by a Metropolitan Council grant.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost				5,600,000							5,600,000
Total				5,600,000							5,600,000

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Grants/Outside Sources				5,600,000							5,600,000
Total				5,600,000							5,600,000

Capital Improvement Program 2022 *thru* 2031

City of Ramsey, Minnesota

Project # **11-PARK-003**

Project Name **Alpine Park Winter Facilities**

Department Park Improvements
Contact
Type Improvement
Useful Life 25
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost **$2,500,000**

Description

This project shall include the construction of a chalet/warming house capable of facilitating winter equipment rentals and vending. Improvements will also include the expansion of the existing parking lot, and the construction of refrigerated rinks.

Justification

This warming house will function as a hub for winter recreation in the city with ice skating, sliding, and cross-country ski trails. Further, the existing warming house and rinks at Ramsey Elementary are in sub-standard condition and would be discontinued under this proposal.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Building Cost/Construction					750,000						750,000
Improvements Other than Building Cost					1,750,000						1,750,000
Total					**2,500,000**						**2,500,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund					2,500,000						2,500,000
Total					**2,500,000**						**2,500,000**

Capital Improvement Program 2022 *thru* 2031

City of Ramsey, Minnesota

Project #	**17-PARK-008**
Project Name	**Lake Itasca / COR Greenway**

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20
Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder
Status	Future Consideration

Total Cost **$1,900,000**

Description

This project envisions a Greenway connection from Municipal Plaza, The Draw and the proposed Waterfront, west through The COR to the Lake Itasca Community Park.

Justification

The Greenway will be the primary east/west pedestrian route on either side of Armstrong Blvd, connecting places to live, work and recreate. It is intended that the Greenway also will be a working component of the stormwater system.

Expenditures	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**Total**
Improvements Other than Building Cost						1,900,000					1,900,000
Total						1,900,000					1,900,000

Funding Sources	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**Total**
Park Improvement Trust Fund						1,900,000					1,900,000
Total						1,900,000					1,900,000

Capital Improvement Program 2022 *thru* 2031

City of Ramsey, Minnesota

Project #	**18-PARK-004**
Project Name	**Lake Itasca Park - Parking, Trail & Canoe System**

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20
Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder
Status	Future Consideration

Total Cost **$250,000**

Description

This project would permit access to the community park through a parking area adjacent to Alpine Drive, connection to the existing trails, and include a canoe/kayak/paddle-board system at the lake.

Justification

The parking lot will be for visitors, city-wide, as will the water-based recreational improvements. The trail will connect the new parking to the existing trails near the lake.

The timing of this limited, first phase of the Lake Itasca community park, also coincides with the hundreds of residential homes platted in close proximity - with Park Dedication from these lots applied to the near-by park space for their benefit.

Expenditures	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**Total**
Improvements Other than Building Cost		250,000									250,000
Total		**250,000**									**250,000**

Funding Sources	**2022**	**2023**	**2024**	**2025**	**2026**	**2027**	**2028**	**2029**	**2030**	**2031**	**Total**
Park Improvement Trust Fund		250,000									250,000
Total		**250,000**									**250,000**

Capital Improvement Program 2022 *thru* 2031

City of Ramsey, Minnesota

Project # 06-ACQ-001

Project Name Sixth Community Park (north central Ramsey)

Department Site Acquisitions
Contact
Type Land
Useful Life Unassigned
Category Site Acquisition
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $3,000,000

Description

The park location has not been determined, but may be expected to be sited north of Trott Brook and geographically centralized.

The park should have a minimum of 60 acres of usable land.

Justification

Given the projected build-out of Ramsey, it is anticipated that a sixth Community Park will be required to meet the needs of the existing and future residents.

A joint powers agreement for funding and O & M may be explored with the City of Nowthen.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Land Acquisition							3,000,000				3,000,000
Total							**3,000,000**				**3,000,000**

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund							3,000,000				3,000,000
Total							**3,000,000**				**3,000,000**

CC Regular Session **5. 7.**

Meeting Date: 11/23/2021

By: Katie Schmidt, Administrative Services

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 11/9/2021
2. City Council Regular Session dated 11/9/2021

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 11/9/2021
2. City Council Regular Session dated 11/9/2021

Attachments

11-9-21 CCWS

110921 CC

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	11/18/2021 01:31 PM
Kurt Ulrich	Kurt Ulrich	11/18/2021 01:54 PM
Form Started By: Katie Schmidt		Started On: 11/18/2021 12:59 PM
Final Approval Date: 11/18/2021		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, November 9, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Ryan Heineman
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Kurtis Ulrich
Finance Director Diana Lund
City Engineer Bruce Westby
Public Works Superintendent Grant Riemer
Fire Chief Matt Kohner
Police Chief Jeff Katers
Communications and Events Coordinator Megan Thorstad
City Attorney Frederick Knaak

1. CALL TO ORDER

Mayor Kuzma called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Discussion Regarding Union Contract Negotiations for AFSCME and LELS-Patrol (Portions Closed to the Public)

City Administrator Ulrich gave an update on the union negotiations stating first in public that the AFSCME Union has accepted the City's last offer. It will be brought to the next meeting for the Council's approval.

City Administrator Ulrich recommended discussion of the LELS-Patrol contracts be done in Closed Session.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to recess to Closed Session at 5:32 p.m.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Woestehoff, Heineman, Howell, Riley, and Specht. Voting No: None.

The meeting reconvened to Open Session at 6:00 p.m.

City Administrator Ulrich reported that during the Closed Session, the Council gave direction on the LELS-Patrol Contract and Staff will move forward with the negotiation.

2.02: Discussion Regarding a Personnel Matter (Closed to the Public)

City Administrator Ulrich explained that the purpose of the case is to provide the City Council with an update regarding a personnel matter. He recommended this update be provided during a Closed Session.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to recess to Closed Session at 6:00 p.m.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Woestehoff, Heineman, Howell, Riley, and Specht. Voting No: None.

The meeting reconvened to Open Session at 6:05 p.m.

City Administrator Ulrich reported that during the Closed Session, the Council gave direction to Staff.

2.03: Discuss the use of Holiday Event Encumbered Funds

Communications and Events Coordinator Thorstad reviewed the case to discuss the use of budgeted funds for the 2020 employee holiday appreciation party, which did not occur. The funds are budgeted in 2021 which is why this discussion is happening now. The amount is $2,750, which is traditionally budgeted during the fiscal year. The Staff would like discussion regarding separating the Boards and Commissions event. Traditionally after the Boards and Commissions term ends every year in March, a more formal event would take place in April to express appreciation. It is proposed to go back to having the two separate events.

Councilmember Musgrove asked what Staff would recommend. She stated she would still like to see the Commissioners recognized in a different format. She was unclear why the events would need to be together.

City Administrator Ulrich explained the combined event was held for budget saving reasons. He reviewed that about ten years ago, Council had two separate events. The Commissioner and spouse event was a little more formal sit-down dinner and the employee event was more informal with games. The two events were combined to do one menu and one venue and Commissioners can mingle with Staff. He noted that a lot of participation was lost from the Commissioners because the venue was different than what the Commissioners were used to. He felt it was a little better to do a separate event but it works to do one event. He noted an additional benefit of expenditure that wasn't spent because of COVID and questioned if this would set a precedent for future years. He explained this is a way to recognize this was a different year both for employees and the

Commission who had to work differently. That may be a rationale for doing two separate events this year and not necessarily carrying it forward. He noted it will be more expensive to do two events but may provide some special recognition this year.

Councilmember Specht agreed.

Councilmember Musgrove referenced the funding and asked if the Commissioners have a fund balance that the event for them could come from. She referenced the employee event at Superbowl and asked if there would be a charge for that or would it come out of their fund.

City Administrator Ulrich replied there are two year's allocation for the one party. A quote was received from Superbowl for the employee party and depending on direction tonight, quotes would be obtained for a sit-down dinner at Northfork or another venue that is a little more upscale.

Councilmember Heineman commented that he didn't want to diminish the work the Commission does but this event has been done the same way for a while now and to change it for the sake of pageantry, may set a precedent that he didn't support. He recognized it wouldn't be a large amount of money but stated camaraderie is important as well. He noted when he was on the Commission, he had no expectation of a sit-down dinner.

Councilmember Howell asked if there was a way to keep the expenditure down if there were to be consensus on two parties. She suggested being creative and perhaps not doing a sit-down dinner which would create an expectation that more will be spent every year going forward.

Councilmember Woestehoff recalled going to a party as a Commissioner and being excited that it was an event and the fact that it was or wasn't a sit-down dinner didn't matter. He commented that coming out of the COVID-era and spending more time on things like Staff events and morale is money well spent. He agreed with splitting the events for this year and limiting it to this year as an exception year. He acknowledged the point made about not wanting additional expenses was valid but he felt it would be nice to do something to get people back together.

Councilmember Specht supported having two different groups because they work hard and it is very minor in the grand scheme of things. His stated there is a benefit of encouraging comingling but there are other ways to do that, which was his only hesitation. He was in support if Staff felt it was best.

Mayor Kuzma commented that with the fact a lot of Zoom meetings had to occur, this would be a nice way to thank the Commissioners. He supported two different events this year but would like to see review after the events to potentially bring it back to one in the future.

Councilmember Musgrove referenced the budget and asked if there are already funds budgeted for the Commissioners' event. She also asked if it would be possible to hold the event within the budgeted range or if additional funding would be needed.

City Administrator Ulrich replied two years of funding is available, 2021 year which is used for an event in January and they would have the current 2022 allocation as well. The proposed budget would be $2,750 for each event.

Councilmember Musgrove commented that since it is already budgeted, if there is a way to be creative and to do it within that amount, she would support it.

The consensus of the Council was to hold two separate events this year on a trial basis.

2.04: Special Assessment/ Franchise Fee Rebate Alternatives

Finance Director Lund reviewed the Staff report. She stated the franchise fee ordinance as currently written states the lesser of the special assessment or the franchise fee is rebated. What is being proposed is if the annual assessment is less than the original franchise fee amount, the annual assessment fee amount remains as being the rebate. The item that needs to be considered is if the franchise fee amount was less than the annual assessment, what amount would be reimbursed because the franchise fee has been discontinued. She explained that what is being proposed if a rebate is offered, is that the annual assessment remains if that amount originally was less than the franchise fee amount and to do 25% of the annual assessment if the franchise fee was less than the assessment back at a previous time.

Mayor Kuzma referenced the staff report and asked where the $47,000 is coming from.

Finance Director Lund replied it won't be that great, it will be less. She referenced the Staff report and noted that under the Pavement Management Fund, for 2021 end date, the franchise fee was estimated to be $2.7 million, which was to pay back the properties in relation to the double meter of the special assessment. At the end of 2022, taking into consideration the $1.6 million that would go on the property tax and then the Pavement Management Program, there will be about $1.1 million at the end of 2022 to carry forward. With the proposal of the 15% increase, at the end of 2023, paying out a higher amount, a balance in the pavement management fund to incorporate this.

City Administrator Ulrich asked if residents would be required to file for a rebate and this would not be automatic, what would the participation rate be.

Finance Director Lund replied it is hard to say. Last year, rebates were given back for five payments and this year people have the capability to get $168 and commercial could be a little higher. She stated a letter for the 2021 rebate will go out in January for people to apply for the rebate. She has already received calls asking about the rebate for 2021 based on information in the newsletter so she expects more inquiries at the end of the year about what is happening regarding getting special assessments back with the franchise fee.

Councilmember Riley commented that it is known who the residents are and how much would potentially be owed, a letter is sent, and yet the residents have to apply for the rebate.

Finance Director Lund replied the residents are verifying that they are still the property owner who paid the assessment and that they paid the franchise fee and she normally asks for a copy of the

bill to verify identity. With businesses, she only received two last year and didn't know how much their franchise fee was because she can't get that information, they have to send it to her. She is using the City of Elk River as a model for applying for the rebate and the issue would be if someone sells the property.

Councilmember Heinemann asked what would happen if the entire assessment was paid.

Finance Director Lund replied it is treated the same. They are looked at even if prepaid and are still under the same term of that special assessment. She explained that anyone who lived, for example, on Garnett Street which was the first project in 2015, and was assessed, if they are still the current homeowner, they are eligible for the rebate up until 2025.

Finance Director Lund requested direction whether the Council still wants to keep the rebate in place that it would follow either the lesser of the assessment or the 25% of the annual assessment amount if their franchise fee was less than their special assessment previous.

Councilmember Specht thanked Finance Director Lund for her work on this. He stated he supports this, thinks it is fair to continue the rebate, and noted it is already incorporated in the cost.

Councilmember Woestehoff commented that he agreed and the only hesitation he had was that there may be confusion between whether they are getting the entire assessment rebated or just 25%. He noted that may be a hard thing to explain and procedurally, they will need a resolution to back it up.

City Administrator Ulrich commented the City had a basic explanation.

Finance Director Lund summarized that it is a rebate program and the resolution will say that at the time it will be based off the scenario if the special assessment was less than the franchise fee of $168 when it went into effect, they will be rebated the special assessment. Since the franchise fee has been discontinued, if the special assessment exceeds that original $168 assessment, they will receive 25% of the annual assessment amount.

City Administrator Ulrich commended Finance Director Lund for her work on this because it creates a good balance of living up to the obligation the Council had pledged to the 375 property owners that were assessed and expecting some rebate for the franchise fee. He noted when the City embarked on the franchise fee, there was some relief to people who had projects done in the last five years.

Councilmember Woestehoff referenced a page from the case and asked what the property owner got on the franchise fee rebate and if they are getting a drastic change between the franchise fee rebate and what is being proposed.

Finance Director Lund replied she would need to see what the franchise fee amount was because there were some that didn't turn anything in so it was used as an estimate.

Councilmember Musgrove also thanked Finance Director Lund for her work on this and asked if the 25% comes from before the franchise fee when the City paid 75% and the resident paid 25% of the assessment.

Finance Director Lund replied yes, the resident paid the 25% assessment.

Councilmember Musgrove commented that makes sense because the City is trying to cover the 25% because the City had already covered 75% of the assessment from City funding sources.

Finance Director Lund stated she will draft a resolution for consideration on November 23, 2021.

The consensus of the Council was to move ahead with the rebate.

2.05: Discussion and Update of 2022 Budget/ Levy

Finance Director Diana Lund reviewed the staff report. She highlighted the personnel requests even though they don't affect the tax levy to get direction for the upcoming items in 2022 from the Staff. She asked for direction on the capital equipment requests, membership subscriptions, and the budget for final adoption.

Finance Director Lund stated that IT Manager Jason Frederickson requested to purchase the copiers all together to make purchasing easier.

Councilmember Riley referenced the 4x4 hybrid car that is still on the list and stated he would prefer that to be a traditional vehicle.

Finance Director Lund replied that was an error that it had been changed to a new Ford Explorer for $32,000 on the CIP sheet. She stated there should be a total of $633,800 in capital equipment requests.

Councilmember Musgrove referenced some questions she had sent in which had to do with minimizing items with trade-ins. She sees some of them listed with a trade in value but not all of them.

Finance Director Lund replied the trade in amounts that are listed are from requests for capital equipment requests. She explained when things are traded in, the trade in amount would go back into the same funds.

Councilmember Musgrove asked about the balance for the capital equipment fund for 2021.

Finance Director Lund replied the balance for the equipment fund for the end of 2022, using the capital purchases, will be $21,000.

Councilmember Musgrove referenced the copiers. She stated that she would like to see one or two, which still have about three years out of ten years left. She said IT Manager Frederickson had mentioned getting the same model which would be good for maintenance but if they got four

that were a terrible model, it wouldn't be good. She noted that the priority of the four copiers is equal to the police car and while two police cars were taken out of the budget, the copiers were kept in the budget. She suggested purchasing two copiers in one year and two copiers the following year because they still have three years left on the expected life of the copiers. She asked if any of the copiers going into the public works building.

Public Works Supervisor Reimer replied they have their own copiers.

Councilmember Specht asked if they get a lot of feedback that the copiers don't work.

City Administrator Ulrich replied that the fallback recommendation from Staff was to push the purchase of the copiers out to 2023. He explained the desire to purchase the copiers as a group was greater than to replace machines that are failing right now.

Councilmember Howell stated she thought the Council had a consensus on purchasing one to two copiers so she was surprised to see all four listed. She recalled IT Manager Frederickson saying that none of the copiers were failing and the service contract was based on the usage rather than repairs so she would be in favor of replacing one to two copiers.

Mayor Kuzma commented that the Staff is recommending instead of splitting the purchase, to push it to 2023 and he would support it.

Councilmember Heineman commented that they are not getting any trade in value but would be giving up three years of life. If the City did that for every piece of equipment, they would be replacing equipment a lot faster so he would support the purchase being pushed back to 2023.

Councilmember Woestehoff commented he would prefer purchasing two now and two at another time because he didn't see the benefit of purchasing all four at once. He recognized there is a perceived support benefit but if they are deployed properly, it's not an issue. That is why systems exist to manage those sorts of things. He would be comfortable with purchasing two and two as he sees that the useful life is ten years but he has a hard time with a printer that is ten years old being a good investment. He was concerned with pushing off the purchase to 2023 because the cost may go up.

Councilmember Heineman stated that it is a good point, the copiers may be more expensive in time and with COVID and the use of digital going up, the useful life may be ten years. He supported pushing the purchase to 2023.

Councilmember Howell asked how urgent was the need for the administration department's new copier that was on the list.

City Administrator Ulrich replied he didn't have an answer at this time, noting it was a new machine and they could try out the new model.

Councilmember Heineman asked if he was proposing to get rid of purchasing three copiers and just buy one.

City Administrator Ulrich confirmed this.

Councilmember Heineman stated he would be in favor if they pushed the purchase of three copiers back and bought one new copier this year.

City Administrator Ulrich asked the Council if they supported purchasing one new copier for the administration department and delaying the purchase of three copiers to 2023.

The Council agreed.

Finance Director Lund asked if there were any other questions in regard to the capital equipment requests.

Councilmember Heineman referenced the line striper and asked how often that is used.

Public Works Superintendent Riemer replied weekly and right now, the City stripes 17 fields every week plus nine ball fields.

Councilmember Howell referenced the line striper and asked if there was a way to get one cheaper than $19,000.

Public Work Superintendent Riemer replied that Staff has been looking into that, including looking on eBay trying to find parts for it. He explained it is a struggle to keep it running being it is around ten years old. He noted the proposed model is used by Anoka and some of the surrounding cities and Staff has gotten good feedback on it.

Councilmember Howell referenced the Durabase composite mats that had to be borrowed and asked how often those were used.

Public Works Superintendent Riemer replied it was situational. Sometimes it could be three or four times a year, sometimes it may not be used in a year. It just depended on the year and when the storm water ponds need maintenance. He noted the Durabase composite mats are hard to get.

Councilmember Specht asked if that was something they could rent out.

Public Works Superintendent Riemer replied he didn't know about rental but it is something that is needed to do the work.

Councilmember Howell asked Fire Chief Matt Kohner regarding the tables and chairs in the fire training room, if they would be able to get the price down.

Fire Chief Kohner replied yes, although he did not have the exact price. He noted that at the end of August, Councilmember Howell had contacts provide a quote on furniture but Staff was not able to use the quoted price at this time and will have to start the process over again. He is confident that it will be lower than the $30,000 that is listed.

City Administrator Ulrich asked Fire Chief Kohner if $25,000 is a number he would be comfortable with.

Fire Chief Kohner confirmed this and commented when they do the CIP, they are out so far that it is more of a placeholder. He indicated that all of the items that are listed under Fire should come in less than what is shown.

Finance Director Diana Lund asked for the consensus on the levy.

Mayor Kuzma stated they are currently at 5% and asked if the Council still had time to consider it before the final budget adoption.

Finance Director Lund replied there is one meeting before the final adoption on December 14, 2021, when she has to do the summary of what the Council is adopting so the levy would have to be decided tonight or at the next meeting.

Councilmember Woestehoff asked if the 5% included the current estimates for the outstanding labor contracts.

Finance Director Lund replied there is 3% in the budget and she did not increase the building revenue by a few thousand dollars, just to have some offsetting.

Mayor Kuzma stated the Council can't raise the levy right now.

Councilmember Woestehoff replied he understood.

Mayor Kuzma stated he didn't think the Council should lower the levy at this point and asked if the Council was comfortable with the 5%.

Councilmember Musgrove commented she would like to see if they could lower it, if that was a possibility, since the equipment is really coming from the CIP. She asked about Community Involvement and if those dollars are coming from the Gambling Fund so that is separate from the General Fund.

Finance Director Lund confirmed this.

Councilmember Musgrove referenced the Lower Rum River Watershed Management Organization (LRRWMO) fee and asked if it was accurate for the membership because she thought it was higher than what was listed.

Finance Director Lund replied no, the LRRWMO actually reduced the fee in 2021. Finance Director Lund asked if the Council wanted to see the budget at the next Work Session.

Mayor Kuzma replied the Council would need to know where they stand by December 6, 2021, so they will need to have it done before then.

Finance Director Lund corrected that December 13, 2021 was the adoption of the final budget.

Mayor Kuzma stated if the Council lowers the levy tonight and surprises come, then the Council cannot go back and increase the levy.

Councilmember Howell commented that she wished the Council could cut the levy by 2.5%. She felt that personnel expenditures were really high and if they had discussed each position instead of pushing it through, the Council could have decided whether it was worth it to bring them all on and agree to the expenses.

Mayor Kuzma replied Ramsey is growing, has needs, and he felt the salary requests were justified. He didn't know how the Council would be able to cut out 2% and he couldn't support it.

Councilmember Heineman asked if 5% is similar to what other cities are doing.

Finance Director Lund replied with the road levy being included, it is different. She has seen 3%, 4%, and some are at 0% for levy increases. She noted if you look at the tax rate of other cities, if their rate is staying constant, they are likely keeping the levy the same. Some cities are going down but Ramsey went up because of the roads. She noted if Ramsey was doing a 5% levy across the board, most people would have seen a decrease in their taxes this year because of the value increase. She looked at 5% as being part of the proposal and thought they would follow that as a starting point to go forward.

Councilmember Heineman asked if those numbers, comparing Ramsey to other cities, included the 15% dedicated towards roads.

Finance Director Lund confirmed this. She stated the tax rate in the case includes the 15%.

Councilmember Heineman commented that although that number looks higher than it did last year, there was a bit of a hidden increase that was not evident in last year's number that residents paid through the franchise fee. He noted that although it looks like the number has increased, when compared to the total payment capacity, what residents were paying last year, he thinks they are far better off than that represents. He stated there are a lot of taxes that weren't captured on that sheet because of it being captured through a franchise fee. He stated he supports decreasing the number but not today.

Councilmember Musgrove asked where else the budget would go down because they don't have any other things to look at to be creative.

Mayor Kuzma replied that Staff and the Council have a week to look at things and be creative.

Councilmember Heineman commented his position is that if they are looking for more creative options, don't pigeon hole ourselves by going down right now, because the Council still has the option to do that. He noted with the personnel funding requests, he didn't see how they would get below 5%.

Mayor Kuzma stated there is a consensus by four in agreement.

City Administrator Ulrich stated Staff will continue to explore what other cities are doing for their levy and get that information back for Council consideration.

2.06: Review of 2022-2031 Capital Improvement Plan (CIP)

This item was not discussed.

2.07: Discuss November 16 Joint Meeting Agenda

Councilmember Musgrove asked the Council to table this discussion with all of the other items on the agenda. She felt coming out of the previous meeting, that it was too broad of an agenda and difficult, with a lot of voices and issues, to have a really productive meeting. She felt the Council did better when there were issues the Planning Commission wanted to bring to the Council level to vet. She stated she felt fatigue and didn't know if that would be productive.

City Administrator Ulrich replied Staff has limited the agenda to two items, the vision for Highway 10 and MUSA expansion, how the Council feels about continuing to build within the defined MUSA area. He stated it should be better defined than the last meeting that got sidetracked with the late addition of Pact Charter. He noted that was not something brought up through the Planning Commission but it was time well spent because the Planning Commission received needed direction. He stated there had also been discussion about a billboard sign which took up a lot of time but is now resolved. He explained the two big items for policy discussion are the vision for The COR, Highway 10, and the MUSA line.

Councilmember Specht asked if there was anything urgent that the Council would need to reconvene after the regular meeting to address.

Councilmember Howell asked if there would be any interest in pushing the November 16 joint meeting back until after budget discussions are resolved. Because then, the Council could focus their energy on creative solutions instead of holding other meetings that aren't necessarily urgent.

Councilmember Heineman stated he would be in favor of that.

City Administrator Ulrich asked if there was consensus to push the November 16 joint meeting to the first of the year where it will fit in with the rest of the strategic planning.

The Council agreed.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:58 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Katie M. Schmidt
Deputy City Clerk

Drafted by Joni Helmeke
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER 2
2. PRESENTATION 2
3. CITIZEN INPUT 2
4. APPROVE AGENDA 2
5. CONSENT AGENDA 3
6. PUBLIC HEARING 3
6.01 Adopt Resolution #21-309 and Introduce Ordinance #21-23 Approving Preliminary Plat for Trott Brook Crossing; Case of Sotarra 3
7. COUNCIL BUSINESS 16
7.01: Consider Density Transitioning Options for North Brook Meadows (Project No. 21-131); Case of Platinum Land LLC 16
7.02: Adopt Resolution #21-219 Granting a Conditional Use Permit (CUP) and Declaring Terms Agreement at 7127 Highway 10 NW; Case of Ron Touchette 17
7.03: Adopt Resolution #21-314 to Approve a Private Kennel License for the Property Located at 6620 153rd Ct NW (Project 21-143); Case of Roger Vargas 18
7.04: Introduce Ordinance #21-24: 2022 Schedule of Rates, Fees and Charges 19
7.05: Elmcrest Park Entry Road 20
7.06: Update on Proposed Amendments to Chapter 10: Animals 23
8. MAYOR, COUNCIL AND STAFF INPUT 24
9. ADJOURNMENT 25

CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, November 9, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Ryan Heineman
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Kurtis Ulrich
Senior Planner Chloe McGuire Brigl
Zoning Code Enforcement Officer Bria Raines
Planning Technician Brian McCann
City Engineer Bruce Westby
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Mark Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Woestehoff, Heineman, Howell, Musgrove, and Specht. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to approve the following items on the Consent Agenda:

5.01: Receive Cash and Investments for Period Ending October 31, 2021
5.02: Consider Hiring Temporary On-Call Snow Plow Drivers
5.03: Approve the Following Meeting Minutes:
1) City Council Work Session dated 10/26/2021
2) City Council Regular Session dated 10/26/2021
5.04: Approve Business Licenses
5.05: Approve Rental Licenses
5.06: Adopt Resolution #21-318 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 21, 2021 through November 3, 2021
5.07: Adopt Resolution #21-187 Approving Minimum Design Standards for Public Utilities in City Right-of-Ways and Easements
5.08: Adopt Resolution #21-287 Granting a Conditional Use Permit for Auto Sales at 6957 Highway 10 NW; Case of Laws Auto Connection
5.09: Adopt Resolution #21-288 Granting a Conditional Use Permit for Auto Sales at 6740 Highway 10 NW and Declaring Terms of Agreement
5.10: Adopt Resolution #21-308 Approving a Beekeeping License on a Residential Property at 7590 149th Lane NW; Case of Jared Little
5.11: Adopt Resolution # 21-315 Approving Development Agreement for G Will Liquors
5.12: Adopt Resolution #21-316 Rescheduling Public Hearing for Petitioned Cartway Access to Thorn Lake Property (PID #04-32-25-31-0001); Case of Thomas and Pattiann Kurak
5.13: Adopt Resolution #21-317 Approving Grading Agreement for Lynwood; Case of US Home Corporation dba Lennar (Project 21-122)

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Howell, Woestehoff, Heineman, Musgrove, Riley, and Specht. Voting No: None.

6. PUBLIC HEARING

6.01 Adopt Resolution #21-309 and Introduce Ordinance #21-23 Approving Preliminary Plat for Trott Brook Crossing; Case of Sotarra

Senior Planner McGuire Brigl reviewed the staff report. She explained they are on step two for the subdivision which addresses engineering documents, gives the land "entitlement" and includes a formal public hearing as required by State Statute. She stated the next step would be the Final Plat which includes construction documents and legal subdivision of the land. She stated the land has been legally rezoned and guided.

Senior Planner McGuire Brigl explained that the site is 200 acres with a proposal of 270 lots containing single family homes. These will not be considered affordable housing. The applicant

is proposing to deed all of the historic homesteads on the site and the barn buildings to the City for a future large regional public park.

Senior Planner McGuire Brigl highlighted Parcel D for a rezoning and amended comprehensive plan request. This parcel includes 7 subject lots on the South West parcel of the property. Senior Planner McGuire Brigl reviewed Staff comments on the project regarding specifics. She also reviewed a summary of the comments from residents from the Public Hearing at the Planning Commission meeting, Open House, and written communication. Residents expressed concerns about the notification process and the project itself.

Councilmember Woestehoff referenced Resolution #21-239, the additional traffic study included in the case, and asked for clarification on the purpose and outline.

City Administrator Ulrich replied it was added to the case in the event the Council wanted to go forward with an additional traffic study. A quote was obtained from another traffic contractor if the Council felt it was necessary to conduct an independent traffic study to fill a gap in the review process.

Councilmember Howell referenced an email she'd sent to City Administrator Ulrich requesting a moratorium on the development until they had completed their own traffic study which may influence plans they would put in place for the road. She asked if that would be an option for the Council.

City Administrator Ulrich replied that in regard to the traffic study, the City still has a timeframe for review. It can extend 60 days during which time they can request a traffic study and more information on the project.

City Attorney Knaak replied that a moratorium would be allowed if there is a pending proposal. There is a question if the Council would be buying any time by doing that because the moratorium can be by project. The one provision that the statute does indicate is that no time would be saved under 1599. If there is a 60-day deadline, that doesn't get delayed even though they are undertaking a study and a moratorium. It could be done, but the moratorium would only be allowed to last 60 days. He advised the statute would supersede the Charter so the City wouldn't have to hold two kinds of hearings that would normally be done through ordinance. He explained the bottom line is that nothing would be gained through a moratorium even if the Council were to adopt one.

Councilmember Woestehoff asked where they are in the timeframe.

Senior Planner McGuire Brigl replied they are nearing the end of the first 60 days and the City would likely need to extend if it goes past the second meeting in November.

Mayor Kuzma asked if they had already completed two traffic studies and if there was a problem with what has been done.

Senior Planner McGuire Brigl replied there was as a traffic study completed by Swing Line as a part of the EAW required under State statute because of the size of the project. The study was reviewed by WSB, Bolton and Menk, Inc., and City Staff. They didn't find any issues with the traffic study, although they are open to doing another one if it is deemed appropriate. Staff would recommend that is at the cost of the City because the applicant has already had the study reviewed by two firms. Landform, the planning and engineering firm on Northbrook, also reviewed the study as a part of their project. They could look at doing another study at a different time of year which may reveal something if the Council wanted different items looked at that were included in the traffic study. In terms of multiple studies, one was completed as a part of the EAW, and there was a traffic component with the infrastructure study as well that solidified the EAW findings but was not a stand-alone traffic study.

Councilmember Howell asked Senior Planner McGuire Brigl if they were to conduct their own, more thorough, traffic study, could it require that the findings and recommendations be implemented in moving forward with the development rather than the findings from the developer's traffic study.

Senior Planner McGuire Brigl replied that could be a contingency but deferred to the City Attorney. She explained the City typically adds contingencies to Preliminary Plat approvals and a contingency could be added that a traffic study be completed at City cost to be reviewed by City Staff as well and the findings to be implemented as a part of the Preliminary Plat. The findings would also be reviewed by the Council.

City Attorney Knaak replied that their comfort level was the bottom line. If the Council felt they were not provided with enough information, the Council could request more before making a final decision. The Council would need to do that within the 60 plus day period of time. The Council could rely on the new study if they find it is more accurate and the Council is not required to rely on the information from the developer.

Councilmember Howell referenced the concerns of residents and would like to come up with creative solutions to the situation. She will be voting against the project because she has concerns about it as well. If there is a majority vote from the Council to move the project forward, she wants to know that the City is doing due diligence to keep the roads safe. This is a primary concern for her. With the traffic study, she would like to see if they could study 173rd and Variolite Street, Alpine and Variolite, 173rd and County Road 5, 167th and County Road 5 and Ramsey Boulevard so they could get a good picture for the residents and how this is going to improve safety with so many homes coming in.

Mayor Kuzma expressed concern there has already been two traffic studies done and two of the top engineering firms have reviewed the results. He doesn't know that they are going to get a different take on it so he is concerned about spending the additional money on it and doesn't feel it is necessary.

Councilmember Howell pointed out that at the last Council meeting, they approved a traffic study for a flashing yellow light at the request of the Planning Commission member and the cost to the City was $1,800. Based on what the City Engineer said, it's possible that the County may come

back and say it needs to be removed in four years. She stated the Council was willing to spend that for a flashing yellow light, but they have all these residents coming forward who need to be heard. She felt they need to be made comfortable and spending money to try to help them is important.

Councilmember Woestehoff agreed that an additional traffic study is a good option. Since it is a County road, he would like to get feedback from the County because they will have to participate in the process as well. He added from a process standpoint, this project has requirements that are currently in place for this zoning and other restrictions. He asked if the City fails to meet the 60-day deadline, is it automatically approved.

City Attorney Knaak replied ordinarily, the answer is yes; that is the risk they run. So, if the Council needs additional time, they want to make sure they get it in writing because anything beyond that requires a court order.

Councilmember Specht commented that Councilmembers Howell and Woestehoff have made some good points and want to achieve community buy-in. He felt they should do another traffic study, extend the 60 days, to open it up for the public comment.

Councilmember Musgrove pointed out that Public Works approved a study on the beginning part of County Road 5 based on the rationale that of the development and issues along that stretch. The company didn't feel they could go farther up because it would be too big of a project. She felt this was a great opportunity to do that traffic study, include those additional intersections, involve the County, and see what that road is going to look like. She noted the road is going to have a lot more traffic on it with this project being added. She referenced the current Preliminary Plat and asked what the traffic changes would be to County Road 5 at the intersection of 173rd Avenue.

Senior Planner McGuire Brigl replied as a part of the proposal right now, they don't have full plans for the 173rd road upgrade. As a part of the resolution, they have a dedicated left turn lane heading North on Nowthen Boulevard into the project site onto 173rd and a thru lane north onto Nowthen Boulevard onto 173rd.

Councilmember Musgrove clarified that it is just two upgrades

Senior Planner McGuire Brigl confirmed this, stating that right now there is a right lane and a thru lane. There is room to restripe those lanes so there would be a dedicated left turn into the property and the other improvements are already made in the area. She explained it is more a restriping than overhauling the road.

Councilmember Musgrove asked if that would coincide with the Hunt property development.

Senior Planner McGuire Brigl confirmed this, stating that was also a contingency in the preliminary plat resolution for the Hunt property. The developer needed come back with full plans for 173rd. If this is approved, they would need to work together on those improvements.

Councilmember Musgrove asked if there are any changes or upgrades to Variolite Road. She commented that she assumes some of the traffic will be diverted that way making that an important intersection to study.

Senior Planner McGuire Brigl replied no improvements were discussed at this time on Variolite Street. She agreed the focus had been on the Nowthen portion because there are two projects up there but both sides of the project need to be discussed. Both were included in the study and she didn't believe there were any recommendations made.

City Engineer Westby replied Bolton and Menk reviewed the study and recommended a turn lane for Variolite and a bypass for traffic heading south on Variolite.

Councilmember Musgrove asked if that is included in the conditions for approval of the preliminary plat.

Senior Planner McGuire Brigl replied the draft resolution has traffic improvements outlined as recommended in the traffic study as well as approval by the City Engineer and Staff review comments. The Council can add an additional specific requirement about the Nowthen lanes if they don't move with the traffic study. She believed they were covered under the contingencies that were listed but if they did the traffic study, the Council would want to amend the conditions as well.

Councilmember Musgrove commented she would like to see it as descriptive and specific as possible so everyone that reads the document has the same understanding.

Mayor Kuzma asked where the funding is going to come from.

City Administrator Ulrich suggested the Revolving Fund that is typically reserved for road improvement plans.

Councilmember Riley asked if the Council went ahead with the traffic study, could it be done within the required 60-day time limit.

City Administrator Ulrich replied the quote received indicated the traffic study could begin immediately and the company would work on a timeframe that would be mutually acceptable. He assumed that would fall within the 60-day timetable.

City Engineer Westby replied that 60 days would be a tight schedule to complete a traffic schedule because a lot of it is weather dependent when they can collect traffic counts. It is his understanding that if the company knows the goal, they could make a schedule to make the goal.

Councilmember Riley expressed discomfort with the words "hoping" and "assuming" the work would be done given the requirements the City must meet. He asked if the City could know for sure. He also asked what kinds of things they would find from an additional study that would be helpful.

City Engineer Westby replied there are a couple of things they could potentially glean from an independent study. He noted the study was done in July, raising questions if the pandemic made an adjustment in traffic volumes. In addition, school is also in session now, which wasn't the case when the study was completed.

Councilmember Howell asked for clarification and consensus on which roads would be covered in a new study.

Councilmember Woestehoff commented that his procedural point would be similar to what Councilmember Specht referred to that hearing from the public first may be advantageous before making any motions otherwise.

Councilmember Musgrove asked for clarification on the timeline, noting the City has 60 days but can file for an extension for another 60 days. The Council is currently in the first 60 days but could file for a second extension and still be in line for the structure of the project, they wouldn't be at risk of having the project move forward without Council input.

City Administrator Ulrich replied the dates need to be verified. He believed the next 60 days would be January 11, 2022 at which time action would need to take place.

Mayor Kuzma asked if there is a second extension of 60 additional days.

City Attorney Knaak replied there is a possibility to extend it if there is an agreement or waiver on the part of the applicant. The Council can require the 60 days by providing written notice but to be extended beyond that, there needs to be agreement from the applicant.

Mayor Kuzma asked if they only have one more 60-day extension and nothing beyond that.

City Attorney Knaak confirmed this, adding that is one thing they can be sure of.

Mayor Kuzma asked for public comment.

Jackie Latour, 6951 168th Avenue NW, commented on the traffic study having been done in July. She stated that large corporations, like the one she works for, will not go back to work until January at the earliest because of COVID. Her entire company is home right now. She felt it was the same for many other large corporations and commented they will see a large difference when it comes to everyone returning to their normal business locations. She would like to see another traffic study done.

Jeff Uker, 17121 Variolite Street, stated he has lived there since 1995. He felt some mistakes had been made, one of them being City Council not listening to citizens. He noted that early on, they had a Charter amendment because of the City sewer and water and had the Town Center issue as well. He acknowledged the current Council was not present for those but he has found the process frustrating. His property will be one that sees the biggest impact and he didn't receive notice. He questioned the change from 10 acres to one-quarter acre lots with a small buffer. He wanted consideration to leave bigger lots on the outside instead of putting 55-foot lots on the inside. He

understands that the land needs to be developed but didn't feel there was a meaningful buffer. He recognized that the notice issue was in the past but asked for reconsideration as they go forward.

Brian Walker, 17289 Variolite Street, thanked Councilmember Howell for standing up for the residents. He questioned the rezoning process and expressed frustration with the project and the process stating there has been a lack of communication between the developer and the residents. He would like to see the City Council do a full investigation of the 2011 rezoning process regarding the notification process. He stated that the proposed development does not fit with others in rural Ramsey, this project will affect the residents who live there and bought in that location for the space. He stated the City has control over landowner rights, which he finds frustrating. He disagreed with the rezoning and commented on the traffic study, which he felt was inadequate. He supported the additional traffic study and requested that if the development does go through, something be installed, maybe a gated community, to act as a buffer.

Doug Pries, 17511 Gibbon Street NW, stated he has lived there for 35 years. He understood that Ramsey was zoned into three different properties and asked, if this is allowed to go through, why it is allowed for the developers and not for him. He asked if he can subdivide his four-acre lot and expressed frustration over the traffic study and condition of Variolite Street. He questioned the infrastructure and the availability of fire hydrants to the number of new homes proposed and the proximity. He also expressed concern about wildlife in the rural setting and asked to be able to sell his lots just as the developer is being allowed to.

Mickey Adams, 15313 Tungsten Street NW, stated he lived in the rural area where they had their own well and septic until they downsized. She stated besides the traffic, consideration should be made for the aquafers because the City is forcing people who have had their own wells and sewer to go on City water. She asked what that will cost for people living on 2.5 to 4 acres. She feels people who moved into rural areas did so for the space and beauty and they are being forced to be a part of the City. She also commented that the online audio was really poor.

Councilmember Howell asked if there was a possibility, in the next 60 days, for the developer to work with residents to extend the buffer and shrink the middle while not losing any homes.

City Administrator Ulrich replied it would be up to the developer if they are willing to go back to the concept drawings. He noted there has been a lot of work done on it and previously. The City told the developer they wanted a minimum of 80-foot lots, that is what the developer came back with, so it would be going back on the initial concept. With the comments, the City could go back to the developer but they may not be under any obligation to do that.

Councilmember Heineman asked about individual's selling parcels, if that is allowed and what the limitations are. He believes it is a landowner's rights.

Senior Planner McGuire Brigl replied that in general, property owners can sell their property to another individual without the City interfering. If the property owner wants to split the property for a new buildable property, the City would look at the new zoning for the area. In this district, it would currently be 80-foot-wide lots on City utilities. This is 7 separate parcels which have different ownership groups. The owner could sell one piece individually without talking to the

City. The City has processes for splitting up larger parcels of land depending on the proposed use. The private property owner has the right to sell property and pieces of property. She said Staff is happy to walk people through the process but did not get a request before this to sell off smaller pieces of this property.

Councilmember Heineman stated he grew up in Ramsey on 2.5 acres. He understands rural Ramsey, what it means to residents, and it means a lot to him also. He currently lives on 3 acres in order to have a yard for his children as he did growing up. He addressed the resident stating he wished for information from the City Attorney or previous City Attorney that this was done incorrectly so he would have a standing to say no. The issue is that from the documentation and the City Attorneys, this was rezoned properly. He agreed with comments about land ownership that individuals are allowed to sell land as they wish even if it disagrees with the change in the environment. He stands up for individual property owners as is the case here, which is why he is supporting this.

Councilmember Woestehoff asked for clarity and confirmation on the comment regarding fire hydrants, that this new development would have fire hydrants because it is part of MUSA. He stated it might actually benefit adjacent properties because they won't have to roll tankers farther. He noted that included in the case is a statement that no adjacent property will ever be forced onto City water or sewer per the Charter. If the property owner wanted to voluntarily do it, they could pay to do it.

Senior Planner McGuire Brigl confirmed this.

Councilmember Woestehoff commented what this and the Planning Commission proves, is that as a City they can do better through the notification process, not specific to rezoning but in developments that may impact some aspect of the community. One of the aspects he hopes can be brought forward in the future is a new mechanism to create larger notifications to the whole City for developments of a given size or number, to be determined. He feels there is value in a City-wide notification for a big project like this because it has a big impact to a lot of people. He noted there are historical and legal requirements for notifications so there were a couple hundred notifications that went out but as they learn and grow, there are opportunities to do better. As a resident, he likes knowing about projects that are coming up that are close to him, even if they are miles away. He felt there was an opportunity in the near future to improve the communication.

Councilmember Specht thanked the residents who spoke. He stated he is in favor of another traffic study being done, he is not in favor of the project or the rezoning. He agreed with concerns about how notifications were done and the characteristics of rural Ramsey.

Councilmember Musgrove asked about addressing the rezoning separately.

City Administrator Ulrich replied it is set up to be a separate action.

Ben Schmidt, 3 Eastview Lane, applicant, stated he has heard the public input and understands that change is hard. He wanted to respond to some questions. He stated that the process began with the City Staff two years ago. He responded to the question about having bigger lots on the outside

and smaller lots on the inside, which was the original concept. At that time, it was not something the Planning Commission or Council wanted so they were told it needed to meet the zoning requirements, which is what they did. He stated they are not against creativity to address constituent concerns but had done what they were told. He noted if another traffic study is deemed necessary, they understand that, but a traffic study was done and paid for as a part of the EAW process. The scope of that study was approved by the City and the City Engineer. That study was done to satisfy the environmental worksheet and once done, became part of the EAW, and went out to a variety of constituents including the County Engineer so they have a chance to review and comment. Mr. Schmidt didn't know of any comments from the County Engineer. He wanted to set the record straight that a satisfactory study was done with proper scope and review and he would cooperate if another study was deemed necessary.

Councilmember Howell asked the developer, Mr. Schmidt, if there was flexibility in changing the outer and inner ring of the project.

Mr. Schmidt replied that based on comments, they are not going to put a plan together that is going to be satisfactory. He stated what he means, is that if he is asked for 80-foot lots, he is going to have to put in 50-foot lots, which may not be agreeable. He would need to have clear direction that 50-foot lots are okay because he was told that isn't the case.

City Attorney Knaak asked Mr. Schmidt about the discussion of the 60-day rule. He asked, if it were part of the plan to do an additional study, would he be agreeable to some extension of time.

Mr. Schmidt replied they would certainly be agreeable although he has concerns about extensions with more and more time being requested, which he has had experience with. If it is deemed that the traffic engineer comes back and says there is no way to get it done in the timeframe but they can get it done 10 days later, they are reasonable people and have a good reputation with cities for being reasonable. He won't say absolutely yes and go along with the extension but he can be reasonable.

City Attorney Knaak asked if there were a time period perhaps less than 30 days the developer would be willing to extend it.

Mr. Schmidt replied they would certainly be willing to consider that, yes.

Councilmember Musgrove asked for the Council's opinion on fencing in some of areas, potentially along Variolite Street and the properties in the northwestern areas where they closely abut some of the other properties as far as a condition for the preliminary plat.

Councilmember Heineman asked for clarification on the areas.

Councilmember Musgrove referenced the map and stated it's the houses that line Variolite Street and then east on the northern portion of the properties. She noted the wetlands give a barrier and then the street as well. She wasn't sure where the Hunt project ends along the houses that are 50 to 61.

Councilmember Woestehoff asked about density transitions and where those would take effect because that would potentially address the concerns about the north side of the property and against the Variolite side since those are backyards.

Senior Planner McGuire Brigl replied Mr. Uker was correct that the density transition was required along the shared property line and he is in the rural density zoning district so there are certain items under the City code that the applicant can choose. They have chosen a landscape corridor similar to the Hunt property and 24 trees will be planted per hundred feet. That is the only place where they require a more densely landscaped buffer under the density transition codes. They could look into requesting a fence in that area. The density transition doesn't have a way that they could require that but potentially there is a trade off with a fence to reduce some of the plantings.

Councilmember Heineman noted procedurally, they have a resolution to adopt and a motion for rezoning. He asked if the first action was contingent on the second action and is the Preliminary Plat going to be affected by rezoning the southwest portion.

Senior Planner McGuire Brigl replied that the way it is written, Resolution #21-309 is contingent upon the passing of Ordinance 21-23. If that did not happen, the lots would not be able to be done.

Councilmember Heineman asked whether Staff has established from the City's legal side and City documentation that the majority of this lot had been zoned correctly but tonight it will be decided if the southwest portion will be rezoned.

Senior Planner McGuire Brigl confirmed this.

Councilmember Heineman commented that his statement tonight was that what is done is passed but he wants to support rural Ramsey so he will not be supporting the rezoning of the southwest corner. If he can impact this area and have influence on it, he is not going to vote to rezone the southwest corner. He wanted that to be known.

Councilmember Musgrove asked for an explanation why they would vote for the preliminary plat before they vote for the rezoning because the preliminary plat shows the area rezoned.

Senior Planner McGuire Brigl replied that makes sense.

Councilmember Woestehoff commented one of the reasons for it would be if the rezoning passed but the plat failed, that property is rezoned as MUSA so it has its rezoning even if the preliminary plat isn't approved. That way, the Council doesn't unnecessarily rezone it before passing the plat. He referenced the seven properties that are proposed to be rezoned and noted that one of the challenges with not rezoning the area is that if it is no longer zoned as MUSA, doesn't the Council then force a property on well and septic to be on MUSA.

Senior Planner McGuire Brigl replied if the property isn't rezoned, the area outside of the wetland would be buildable so the property would be allowed one house with a well and septic system as it currently sits.

Councilmember Woestehoff commented the Charter doesn't force anyone to be on MUSA. He asked if there will be a lone lot on well and septic or are there reasons legally to make that MUSA. He also asked if the developer can choose to build it as such regardless.

City Attorney Knaak replied the Charter doesn't allow the City to force anyone to be on MUSA but if a developer comes in and, as a part of the application, is choosing to allow the property to be on MUSA that would be allowed. No one would be forced to do that.

Jeff Uker 17121 Variolite Street, referenced when the developer stated the City had said no to smaller lots so they changed the concept from where the smaller lots were going to be in the center; he didn't think that was accurate.

Brian Walker, 17289 Variolite Street, questioned whether residents were able to give comment on the original plan concept. He referenced the traffic study that was done by Swing Traffic Solutions, LLC. He stated according to the website for the Secretary of State, they are not an active corporation in the State of Minnesota as of October 24, 2021. He questioned their reliability. He is in support of doing an independent traffic study.

John and Jake Packer, 2952 161st Avenue NW, are the property owners and brokers for this transaction. He challenged the comment made about not being listed on the Secretary of State website stating they are on the website. He also stated Mr. Walker has been making false or misleading comments on social media and to the Council, which he feels serve to inflame the residents. He commented there has been a lot of talk about property owner rights and expressed concern about the rights of the landowners. The two of them have been discussing this project for over 2 years and trying to work with residents and the City to come up with a plan that works for everyone. They are concerned they are being asked to start from square one. He noted there had been discussion about putting larger lots around the exterior with smaller lots in the middle but they were told all of the lots needed to be 80 feet or larger. To have it make sense from a developer's perspective an 80-foot lot density does make sense. He stated a lot of the residents live on land that was owned by his family and sold to developers. Now, they have wrestled with the zoning for a while and are ready to sell the land.

Councilmember Howell replied they believe in property owners' rights but have to take into consideration that the project would bring lot of traffic into the community. She comes back to the point that they owe the property owners and people in the community a very well-vetted traffic study and need to voice concerns for safety. She hoped the landowners would want that.

Denice Gray, 17530 Nowthen Boulevard NW, stated they are very effected by traffic. She loves the rural setting and expressed concern about the impact on wildlife with the additional development.

Motion by Councilmember Howell, seconded by Councilmember Musgrove to close the public hearing.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Howell, Musgrove, Heineman, Riley, Specht and Woestehoff. Voting No: None.

Mayor Kuzma closed the public hearing at 8:30 pm.

Councilmember Heineman asked about procedure if the resolution to approve the preliminary plat passed and then the ordinance failed.

Senior Planner McGuire Brigl replied the applicant would have to revise their plans to not show the seven lots on the property and would not be able to do the one-quarter acre lots on that property. It would be zoned for 2.5 acre lots. The Council would still be approving the plan, but the applicant would have to edit the plan. She noted that Resolution #21-309 has the Comprehensive Plan amendment as well as the EAW so Staff's recommendation would be a contingent approval based on the traffic study so the EAW could still move forward. Senior Planner McGuire Brigl outlined the procedural action steps for the Council to vote on.

Councilmember Howell asked for clarification on which roads would be included in the traffic study.

City Engineer Westby replied that it would be his recommendation that the study follow the scope of the traffic study provided by the EAW.

City Administrator Ulrich displayed a slide from the staff report listing the scope of services with the tasks included in the study. He asked if the Council wanted to add anything to the list.

Councilmember Specht asked Councilmember Howell if the list included the streets she had referenced.

Councilmember Howell confirmed that it did and more.

Mayor Kuzma referenced the price quote received and asked if that encompasses all of the streets listed.

City Administrator Ulrich confirmed this.

Councilmember Specht asked if the Council was going to add a contingency to the resolution instead of tabling it.

City Administrator Ulrich replied that postponing action on the preliminary plat contingent on the traffic study was still a possibility if the Council so chose. It would be a separate motion.

Councilmember Woestehoff suggested, from a procedural perspective, to put the traffic study first, rezoning next, and then the plat contingent on the result of the traffic study, assuming the Council will see it in January with any changes. He expressed concerns that if the Council didn't add it as a contingency, tabled action, and the traffic study doesn't get done in time, that they would run into a time barrier and it would just be approved.

Councilmember Howell asked if the developer is responsible for any improvements other than to 173rd Avenue.

Senior Planner McGuire Brigl replied, yes. As a part of the resolution, the developer would be responsible for improvements on Nowthen Boulevard and Variolite Street as recommended in the traffic study.

Councilmember Howell referenced page two and number three (iii) in the case where it says "improvements on 173rd Avenue as recommended in the traffic study" and suggested adding an addendum "as conducted by the City of Ramsey." And wherever is says "in the traffic study" add "in the City of Ramsey" and make that change in the preliminary plat.

Motion by Councilmember Specht, seconded by Councilmember Howell, to adopt Resolution #21-319 to complete a traffic study with a not-to-exceed amount of $15,000 and to table consideration of Resolution #21-309 until the January 11, 2022 meeting.

Further Discussion:

Councilmember Riley commented that the traffic study would indicate how the roads need to be reconfigured but questioned if the layout of the plat would need to change based on the traffic study. Councilmember Riley asked if different aspects need to be changed, how would they incorporate paying for them, noting that maybe they will find adjustments have to be made to have traffic go in a different way, which would impact the road. He wanted to ensure they have accurate information before making a full decision. Mayor Kuzma expressed concern that two traffic studies have already been done, they have been reviewed by WSB and also Bolton and Menk. He felt it would be a waste of money to redo the study because it would likely have the same results that are reviewed by the same people. Mayor Kunza indicated he would not be giving his support. Councilmember Heineman commented that the Council has an obligation to public safety and if there are alterations that need to be made, it makes sense that they do it this way. He will be giving his support. Councilmember Riley commented that there are two items in the motion so he won't be giving his support. City Administrator Ulrich recommended having two separate motions for the sake of clarity.

Substitute motion by Councilmember Specht, seconded by Councilmember Heineman, to adopt Resolution #21-319 to complete a traffic study with a not-to-exceed amount of $15,000.

Motion carried. Voting Yes: Councilmembers Specht, Heineman, Musgrove, Woestehoff, Howell, and Riley. Voting No: Mayor Kuzma.

Motion by Councilmember Specht, seconded by Councilmember Howell, to table Resolution #21-309 until the January 11, 2022 meeting.

Further Discussion:

Councilmember Woestehoff commented he understood the intent of the motion but asked that the motion be withdrawn so they can vote on Resolution #21-23 first. City Administrator Ulrich

replied that Resolution #21-23 was regarding rezoning and if the rezoning is not going to be approved, that will impact the plat. He supported the proposed order of the vote. Councilmember Specht commented the benefit of tabling the action would be to give time to discuss the next ordinance because they are not voting for or against it, they are just saying they will discuss it later. Councilmember Riley commented there is a need to give the developer direction on whether the Council is going to give approval for rezoning or not. Councilmember Specht replied that would be the next item to discuss. Councilmember Musgrove asked if it mattered if they tabled the discussion. City Administrator Ulrich replied, they are not acting on the plat, they are just postponing it to January 11, 2022. Senior Planner McGuire Brigl replied that would work and noted that Resolution #21-309 has a Comprehensive Plan amendment to re-guide the southwest portion of the site to MUSA, which is parallel to the rezoning but in a different item so if the motions change it should include that as well. Councilmember Specht asked about making a motion to table the preliminary plat and the next motion in regard to rezoning. Councilmember Woestehoff asked if they could remove the Comprehensive Plan amendment from the motion made by Councilmember Specht because it may be a moot point based on the result of Ordinance #21-23.

Substitute motion by Councilmember Specht, seconded by Councilmember Heineman, to table Resolution #21-309 removing the Comprehensive plan amendment of the Resolution (60 day)

Further Discussion:

Senior Planner McGuire Brigl noted that the 120-day clock stops on January 18, 2022 which would allow a meeting one week before that time so they would have to make a decision of approval on that date.

Motion carried. Voting Yes: Councilmembers Specht, Heineman, Musgrove, Woestehoff, and Howell. Voting No: Mayor Kuzma and Councilmember Riley.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove to introduce Ordinance #21-23 rezoning the properties.

Motion failed. Voting Yes: None. Voting No: Mayor Kuzma, Councilmembers Woestehoff, Musgrove, Heineman, Howell, Riley, and Specht.

City Administrator Ulrich clarified that the motion to introduce Ordinance #21-23 to rezone the properties was denied by the Council's action this evening.

Councilmember Woestehoff clarified for the audience, that the traffic study was approved, the rezoning was denied, and the preliminary plat was extended another 60 days based on the results of the traffic study and the rezoning.

7. COUNCIL BUSINESS

7.01: Consider Density Transitioning Options for North Brook Meadows (Project No. 21-131); Case of Platinum Land LLC

Senior Planner McGuire Brigl reviewed the staff report. The Council can make decisions related to density transitioning, which is required when developing lots abut lots with City utilities in this area. Previously, this project came forward requesting an easement for the density transitioning buffer area so they are proposing plantings along the western boundary of the site. The proposal is an easement and City code requires a separate outlot that would be managed by an HOA. There is no HOA here so the applicant is requesting an easement, which the Council will be discussing. She noted the applicant is on the call tonight to answer questions.

Councilmember Musgrove commented that for the residents, Staff, and Council to be able to track developments as they change names, it would be good to put in the alternate name. She then asked about the number of trees on the lots.

Senior Planner McGuire Brigl replied two trees per lot are required.

Councilmember Musgrove referenced a diagram of Lot 3, Block 1, noting they have the old diagram of where the house is sitting versus the new diagram where the driveway would be more on the curve and the house would be set more off to the side. She asked if the Council has the updated drawing that would coincide with house placement. She also asked about the natural gas easement where she thought there was an understanding there would be trees. She noted Block 1, Lot 9, on the side where they are discussing the tree barrier. She questioned if the Council is looking at an updated diagram to be able to approve it.

Senior Planner McGuire Brigl replied the plan has not been fully updated with all the comments because a decision about an outlot versus an easement hasn't been made and it could potentially change lot sizes and the HOA on site.

Councilmember Riley referenced previous discussion and stated the Council had talked before that an HOA would only exist for the outlot. There were concerns about the success of that so he didn't feel that was the best idea. He noted each individual lot would own it itself and the City would put an easement on it. He asked if he had that correct.

Staff confirmed that was correct.

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to direct Staff and applicant to proceed with the second part including density transitioning as a part of the lots and to cover it with a restrictive easement in favor of the City.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Woestehoff, Heineman, Howell, Musgrove, and Specht. Voting No: None.

7.02: Adopt Resolution #21-219 Granting a Conditional Use Permit (CUP) and Declaring Terms Agreement at 7127 Highway 10 NW; Case of Ron Touchette

Zoning Code Enforcement Officer Raines reviewed the staff report. The applicant is asking to expand from one row of parking on the property to two rows of parking and to install a fence along the property for vehicles awaiting repair. The applicant is also requesting to increase tenants from

six to ten. She noted the Interim Use Permit would be for five storage containers on the property. She explained that the property currently has several uses including retail, residential, commercial operations, and storage containers. A site plan is procedural for an expansion of a commercial property, which would be a contingency on the CUP which would be an administrative site plan review.

Zoning Code Enforcement Officer Raines presented two alternatives. Alternative 1 was to approve the CUP and Interim Use Permit with conditions. Alternative 2 was to deny the CUP and IUP. This would decrease the current expanded operation to its original footprint and allow five auto sale tenants and one auto sales and repair tenant.

Councilmember Specht commented that Highway 10 is nearby and asked if the site would be impacted by the Highway 10 plans.

City Administrator Ulrich replied no, the site wouldn't be impacted.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to adopt Resolution #21-219 granting a Conditional Use Permit and declaring terms of agreement at 7127 Highway 10 NW; Case of Ron Touchette.

Further Discussion:

Ron Touchette, 7127 Highway 10 NW, stated he has owned and operated the property for over 30 years. He started the body shop and has continued to operate it. He referenced discussion on property rights and owners' property rights and stated he feels his property rights have been stolen. He explained that ten years ago, the City told his tenants and businesses to leave because of the incoming highway so his income was affected. Today, he is asking to be able to operate the body shop and a motion today would limit him to double parking of the damaged cars so he can't operate the body shop. Mr. Touchette stated that the damaged cars don't move but may stay parked for a time awaiting parts and for many years there wasn't an issue with the additional parking. He requested that the resolution be passed as presented. Councilmember Musgrove asked Mr. Touchette if he agreed with the plans or if there was anything he would like to see changed. Mr. Touchette replied the plan that was created was a good one that would work. Councilmember Musgrove asked about the lawful nonconforming status on this area with regard to the parking on non-pervious surfaces. Senior Planner McGuire Brigl stated the applicant is proposing two rows of parking in the back, which the safety team is comfortable with but they don't like to see cars triple or quadruple stacked. Councilmember Howell asked the applicant if he agreed with the motion as presented and if it would make his business viable. Mr. Touchette confirmed this.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Specht, Heineman, Howell, Riley, and Woestehoff. Voting No: None.

7.03: Adopt Resolution #21-314 to Approve a Private Kennel License for the Property Located at 6620 153rd Ct NW (Project 21-143); Case of Roger Vargas

Planning Technician McCann introduced the resolution to approve a private kennel license and reviewed the staff report. He stated the applicant is requesting to keep and maintain the five small breed dogs that are currently on the property after a complaint.

Motion by Councilmember Specht, seconded by Councilmember Woestehoff to adopt Resolution #21-314 to approve a private kennel license to maintain five dogs on the subject property located at 6620 153rd Court NW (Project 21-143); Case of Roger Vargas.

Further Discussion:

Roger Vargas, 6620 153rd Court NW, stated he moved to the property a year before and would like to be able to keep the dogs.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Specht, Woestehoff, Heineman, Howell, Musgrove, and Riley. Voting No: None.

7.04: Introduce Ordinance #21-24: 2022 Schedule of Rates, Fees and Charges

City Administrator Ulrich introduced the ordinance. He noted the City Council reviewed the ordinance during the work session on October 26, 2021 and several changes have been made following that meeting. He explained the intention was to have a second reading and approval of the ordinance prior to implementation of the rates, new rates, and charges by January 1, 2022. He reviewed the staff report.

Councilmember Musgrove referenced an email she sent to City Administrator Ulrich with a two-part inquiry. She asked about keeping the 2021 rates for the minimum water rate at $42.15 and for the odd/even violation days, if they cover staff time with the $50 first violation fee and the second time with a $100 violation. She wondered about increasing each one by $25 to encourage people to use the minimum amount of water. She asked City Administrator Ulrich if the water rates increase every year.

City Administrator Ulrich replied the water rates generally go up according to inflation. The minimum water rate is proposed to go from $42.15 to $43.15 per quarter and Councilmember Musgrove is proposing that remain flat.

Councilmember Musgrove asked if that goes up if it effects all the other water charges.

City Administrator Ulrich replied no, it would be a stand-alone change and the other water rates would go up 2.5%.

Councilmember Riley commented that the water rates are based on a study that was done a while ago with a certain amount of increase every year. The projection of funding is based on that which has been a small increase. He recommended leaving the minimum increase as proposed.

Councilmember Specht concurred with the increase and would like to see the fees for the odd/even water usage violation to also remain as proposed. He felt it was enough to provide discouragement but doesn't overburden someone who makes a mistake. He felt it was fair.

Motion by Councilmember Specht, seconded by Councilmember Riley, to introduce Ordinance #21-24 2022 schedule of rates, fees and charges.

Further Discussion:

Councilmember Howell commented she will be opposing this as she would like to see the rates remain the same throughout, especially for building for homeowners who are working on their homes. Councilmember Musgrove referenced the park fees and asked if they are included or if they are in a different area of discussion. City Administrator Ulrich replied they have the rates for rental of city facilities including parks. Councilmember Musgrove corrected that she was referring to the park dedication fees on developers. City Administrator Ulrich replied they are included and there is no proposed increase.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Specht, Riley, Heineman, and Woestehoff. Voting No: Councilmembers Howell and Musgrove.

7.05: Elmcrest Park Entry Road

City Administrator Ulrich stated at the last City Council meeting, residents voiced concerns about storage that is occurring on this property. He reviewed the staff report and presented several issues with the property and alternatives for Council consideration that have been discussed with the City Attorney. The alternatives include stronger code enforcement, installing a new access road on City-owned land, or purchasing land from the landowner. The recommendation from Staff is to pursue negotiations to purchase land.

Jessie Gutswhiler, 1661 Quicksilver Street, stated she gets a lot of park traffic and spends time beautifying their property for that traffic. The new owner of the adjacent property has filled his land with garbage and blocked the roadway. She expressed concern about her property value decreasing because of the neighbor's actions.

Councilmember Musgrove asked about the property across from the land outlined in the case and the resident in the audience.

City Administrator Ulrich replied there is a house to the south.

Councilmember Howell referenced the storage materials, asked about the City's easement, what the City could do to expedite the process. She also asked if the Council could they make that a condition of discussing purchasing the property.

City Administrator replied it brings into question if the City wants to clear the whole 60 feet and where the equipment would be moved to.

City Attorney Knaak replied the public and Council have an unimpeded right to use the right-of-way for access purposes. That means they can't allow anyone to put anything on it that would cause an obstruction. The City has control over the 60 feet and what is on either side of the 60 feet is the right of the property owner. He advised the Council could consider enforcing the nuisance code but the City does not have any right as an easement holder to any more than that.

Councilmember Woestehoff referenced the map and commented that the property owner to the left is the same for the subject property they are talking about acquiring. He is in favor of trying to acquire the land and getting more from the wetland area to enhance the buffer because it looks like the road comes very close to the lot line. He feels the concern is that the equipment is just going to move a few feet farther away.

A resident stated the equipment owner knows what the rules are and everything is moved back off the road and right-of-way. The resident noted the only place that it is close to the road is by the water tower road where there are stacks of metal shelving. On the road that goes to the park, things were moved after the last meeting and are now more than 60 feet off.

Councilmember Riley commented that it makes sense to entertain buying the land and agreed with Councilmember Woestehoff about getting more of the wetland to create more of a buffer. Also, it is important to know that the City can put in a road. He was surprised the cost of doing that was so low. It is his preference to purchase the land but the City could also put in a road for unimpeded access.

Councilmember Woestehoff agreed with Councilmember Riley but wanted to ensure if they put in a new road, that the City retain the 60-foot road easement so more things don't end up on that parcel even though it may not be a road in use. It is a concern of the neighbors and the more they can protect the access to the park, the better.

Councilmember Musgrove asked if anyone has discussed with the landowner why this is happening.

A resident replied the landowner wants the City to buy the land and will continue to add unsightly items until the City pays the taxes or purchases the property.

Councilmember Musgrove asked why the City is allowing someone to force them to buy land because someone doesn't want to clean up.

A resident stated if the City bought the land, he would be interested in buying the parcel that abuts his property if that would help with the decision.

Councilmember Musgrove clarified the City would buy it and the resident would then buy it from the City.

The resident confirmed this, stating he would buy it at a fair market value because it would enhance the value of his existing property.

Councilmember Riley commented he understood the resident's sentiment but stated that the City needs this property for access and he felt the City should have owned it from the beginning. He feels the best course of action is buy the rest of the land. He stressed that the City has an out with putting in their own road but he supports the City buying the land because they want it instead of feeling forced.

Councilmember Woestehoff asked the City Attorney if eminent domain could be considered in this case.

City Attorney Knaak replied it depended on what the City is trying to get. If the City is trying to get the whole parcel, they would have to show a public purpose. He felt it could be justified as enhancing the value and breath of the park and the City is doing it for park purposes. That being said, it could be an option and if deemed necessary, the City can take it.

City Administrator Ulrich requested consensus direction that Staff can proceed with negotiations of the sale of the property with the owner, the parcel outlined as well as the additional piece with shoreline on the wetland area, to ensure there is a broad area of land that would serve the park.

Councilmember Musgrove felt the position of buying the land is the best course to achieve a resolution. She asked if the City could use park funds to show the land will be used for park purposes and suggested the Council get creative and be conservative with money during negotiations.

Councilmember Woestehoff commented that Elmcrest Park is currently one of the most renovated parks and it is a wonderful park. He supports enhancing the entryway into the park at the end of the cul-da-sac. If it means the City has to take some land to do it, he felt they should. He also supported increasing the monument sign as an extension.

Councilmember Heineman agreed and indicated he didn't want to contradict the things he has said about property owner rights. He would be in favor of paying fair market value for the land.

Councilmember Howell asked if there was interest in adding a condition on the sale for a good faith clean up effort of the easement by the property owner.

Councilmember Woestehoff stated he felt they should be going through the code enforcement process regardless of the sale negotiations.

Councilmember Heineman asked about the location of the 60-foot buffer.

City Administrator Ulrich replied there is an easement on either side of the road which could be enforced.

Consensus of the Council was to direct the City Attorney and Code Enforcement Officers to maintain the right-of-way so it is unimpeded and to pursue to negotiations for the purchase of the land.

7.06: Update on Proposed Amendments to Chapter 10: Animals

Planning Technician McCann gave an update on the animal ordinance and reviewed the Staff report. He presented an updated ordinance for the Council's review along with alternatives.

Councilmember Howell referenced language that states the animals allowed by the ordinance must be listed in the ordinance or the animal is not allowed. She gave the example of a goldfish.

City Attorney Knaak replied yes, there are two different kinds of ordinances. One ordinance enumerates items and anything not enumerated is prohibited. The other type is more general and this ordinance is one that enumerates items.

Councilmember Howell questioned the regulation of rabbits, finding it is an odd requirement and noting that bison, which are dangerous, are treated like a cow, roosters have more requirements than either. She suggested a few Councilmembers review the language with Staff and simplify it, similar to the City of Oak Grove ordinance, which she felt was more readable. She felt the Council didn't need more public input but, rather, Staff who will put the time in to work through it. She expressed concern about the public's reaction as stated.

Councilmember Heineman commented that initially he was against the idea of having a small committee on the City Council but this is a complex issue that is taking up a lot of time so he is in support of a committee.

Councilmember Musgrove also expressed support. She questioned if other changes to City code had surveys and questionnaires sent to residents, which she felt was odd. She would like to see some simplification and liked the examples used by the cities of Oak Grove and Nowthen. She would like to see fewer items enumerated and a committee would be a better option. She questioned the lack of a limiting requirement on cats in the code.

Senior Planner McGuire Brigl confirmed this.

Councilmember Musgrove questioned if there is a Department of Public Health statutes regarding cats.

Mayor Kuzma agreed with Councilmember Howell that this is a complex issue that could warrant a committee.

Councilmember Woestehoff commented there is some work to be done on this. The issue needed is a defining factor of what is allowed on the property versus in the house. He supported putting together a committee, and referenced the resident that requested ducks and is waiting for the Council's decision.

Mayor Kuzma asked Councilmember Howell if she would like to take the lead on the committee.

Councilmember Howell confirmed this.

Councilmembers Musgrove and Specht also agreed to be a part of the committee.

Senior Planner McGuire Brigl explained there is a way to allow ducks for the young resident that requested them under the non-traditional animal license and asked if the Council would be interested in getting the license.

City Administrator stated there is consensus that the committee will be comprised of Councilmembers Howell, Musgrove and Specht who will report back in 30 days.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich introduced the new City Attorney Fritz Knaak and the new Deputy City Administrator/Community Development Director Brian Hagen who both started on November 1, 2021. He stated they are great additions to the City of Ramsey and welcomed them.

City Administrator Ulrich stated the joint work session scheduled for November 16, 201 was canceled and will be rescheduled during the first quarter of 2022. The next regular City Council meeting will be Tuesday, November 23, 2021. He noted City Hall is closed Thursday November 11, 2021 in honor of Veterans Day.

Councilmember Musgrove asked about information sharing between the Staff and Councilmembers. She questioned if there were email exchanges of information between certain Councilmembers and Staff that weren't being shared with the whole Council. She wondered if this information might aid in the Council's understanding and make for better decision making during meetings.

Councilmember Woestehoff replied that he has asked questions of the Staff but often it is in response to a resident request. He couldn't remember a time when he asked a question related to a case that didn't get shared with the whole Council.

Councilmember Howell agreed with Councilmember Musgrove that some information from Councilmembers gets shared selectively.

Councilmember Musgrove asked for input on the information sharing.

Mayor Kuzma replied that he felt information is being shared.

City Administrator Ulrich replied that is the case if it is of broader interest, if it is related to a case, budget questions, or CIP questions that are of interest of everyone. He stated some Councilmembers ask more questions via email overall, but the goal is to be consistent.

Councilmember Riley commented if a question is raised maybe the Council would all enjoy the information. He wasn't aware of an issue with information sharing.

Councilmember Howell asked about the phone bill that was shared with everyone.

City Administrator Ulrich replied he thought the email pertained to the budget process.

Councilmember Woestehoff commented that one of his recent questions of Staff over email that wasn't shared was a rough idea that he wasn't ready for full Council input but he wanted to gain Staff support on it.

Councilmember Howell stated she feels like the questions she asks over email are always shared, which is a frustration for her. She stated Councilmember Heineman was allowed to work on a project with Staff before presenting it to the Council.

Councilmember Heineman replied that his questions are pretty short which he typically does during the meetings. The questions he had about the roads was complex.

Councilmember Musgrove stated she would like to see everyone treated equally and if there is information that could be valuable to the discussion during the Council meetings that it be shared. She also questioned if everyone is reading the case or if she is missing out on information because she feels like she asks a lot of questions during the meeting.

Councilmember Specht shared that the Anoka-Ramsey Athletic Association is having a fundraising dinner this Friday.

Councilmember Musgrove stated in June of this year, her nephew was killed. Today he would have been 18 years old. She stated that she is glad that Minneapolis voted to keep their police department because keeping the police will help with safety and give their family a sense of peace that they will one day have some justice for her nephew.

9. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to adjourn the meeting.

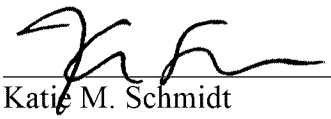
Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Woestehoff, Heineman, Howell, Musgrove and Specht. Voting No: None.

The regular meeting of the City Council adjourned at 10:19 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:



Katie M. Schmidt
Deputy City Clerk

Drafted by Joni Helmeke
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **5. 8.**

Meeting Date: 11/23/2021

Submitted For: Sean Sullivan, Community Development

By: Wendy Schlueter, Community Development

Information

Title

Approve Business Licenses

Purpose/Background:

Purpose: To obtain City Council approval of business license requests (not including Rental or BRC).
Background: Certain businesses in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Recommendation:

Staff recommends approval of business license applications contingent upon completion and approval of background checks.

Action:

Motion to approve the attached business license applications contingent upon completion and approval of background checks.

Attachments

Business License Applications

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	11/17/2021 04:36 PM
Brian Hagen	Brian Hagen	11/18/2021 09:25 AM
Bruce Westby	Bruce Westby	11/18/2021 12:20 PM
Kurt Ulrich	Kurt Ulrich	11/18/2021 01:49 PM
Form Started By: Wendy Schlueter		Started On: 11/17/2021 03:46 PM
Final Approval Date: 11/18/2021		

Report Name: License Report - License Types
Council Dates: 11/23/2021 to 11/23/2021
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Temporary Intoxicating, Wine On-Sale, Amusement Center, Amusement Devices/Billiard Tables, Business License-1st Year, Business License-Renewal, Garbage Haulers, Pawnbroker, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor

City of Ramsey
License Report - License Types

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Transient Merchant/Peddler/Solicitor						
Everlight Solar	Nicholas Garcia			12/31/2021	11/23/2021	A

Transient Merchant/Peddler/Solicitor License Count: 1

Total Licenses: 1

CC Regular Session **5. 9.**

Meeting Date: 11/23/2021

By: Brian McCann, Community Development

Information

Title

Approve Rental Licenses

Purpose/Background:

Purpose: The purpose of this case is to approve rental license requests for 2021.

Background: Detached Single-Family Homes and Attached Single-Family Homes (townhomes, duplexes, etc.) are required to obtain a license (registration), but are not subject to inspections (unless the City has sufficient evidence of a violation of City Code).

Multi-Family Units (apartments, condos, etc.) are subject to the license and inspection program as required by code.

License application requests are attached for Council approval.

Recommendation:

Staff recommends approval of license applications.

Action:

Motion to approve rental license applications.

Attachments

Rental Licenses

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/18/2021 08:00 AM
Kurt Ulrich	Kurt Ulrich	11/18/2021 01:09 PM
Form Started By: Brian McCann		Started On: 10/25/2021 09:10 AM
Final Approval Date: 11/18/2021		

Report Name: License Report - License Types
Council Dates: 11/23/2021 to 11/23/2021
Status: Active, Inactive
License Type(s): Rental, Multi-Family Rental

City of Ramsey
License Report - License Types

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Rental						
Dawn Graham		9140 167th Ave NW		11/27/2024	11/23/2021	A
Chris and Kaci Muecke		14210 Tungsten St NW		11/27/2024	11/23/2021	A

Rental License Count: 2

Total Licenses: 2

CC Regular Session **5. 10.**

Meeting Date: 11/23/2021

By: Tammy Oakes, Finance

Information

Title

Adopt Resolution #21-333 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 4, 2021 through November 17, 2021

Purpose/Background:

Adopt Resolution #21-333 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 4, 2021 through November 17, 2021

Recommendation:

Staff Recommends to Adopt Resolution #21-333 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 4, 2021 through November 17, 2021

Action:

Motion to Adopt Resolution #21-333 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 4, 2021 through November 17, 2021

Attachments

Bills List 11/23/2021

Resolution 21-333

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	11/18/2021 07:19 AM
Kurt Ulrich	Kurt Ulrich	11/18/2021 02:31 PM
Form Started By: Tammy Oakes		Started On: 11/17/2021 03:52 PM
Final Approval Date: 11/18/2021		

CITY OF RAMSEY - FINANCE OFFICE Printed 11/17/2021

RAMSEY CITY COUNCIL MEETING

11/23/2021

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 11/4/2021-/11/21/2021	418,520.92
Accounts Payable 11/4/2021-11/21/2021	616,017.34
Payroll 11/12/2021	189,933.27
Pay Estimates- Projects	200,150.33

TOTAL SUBMITTED FOR APPROVAL THIS MEETING
(Invoices Available for Reviewal) **$ 1,424,621.86**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:	APPROVED PREV. MTG	2021 Y.T.D.
NET PAYROLL TOTAL	$ 196,842.61	$ 4,404,547.18
- CORRECTION TO PAYROLL		
PREPAIDS	259,838.00	10,098,193.23
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		412,455.64
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	88,954.68	6,900,765.73
ADD (DELETE) BILLS LIST SUBMITTED PAY ESTIMATE(S)	0.00	14,924,950.66
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 545,635.29**	**$ 36,740,912.44**

THIS PAGE INTENTIONALLY LEFT BLANK

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
113700	**11/5/2021**		**118985 WIRZ, CYNTHIA**						
		363.48	REFUND ESCROW BALANCE		110010	A118271	9804.6433	00118271	REFUNDS
		363.48							
113701	**11/5/2021**		**118991 AHLNESS-ENGSTROM, DANA**						
		100.00	DAMAGE DEPOSIT REFUND		110001	11042021	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
113702	**11/5/2021**		**115203 ALL AMERICAN TITLE CO INC**						
		448.78	UB REF 6230 141ST LANE NW		109947	11042021A	9601.4651		WATER REVENUE
		448.78							
113703	**11/5/2021**		**115203 ALL AMERICAN TITLE CO INC**						
		285.04	UB REF 5698 157TH AVE NW		109948	11042021B	9601.4651		WATER REVENUE
		285.04							
113704	**11/5/2021**		**115203 ALL AMERICAN TITLE CO INC**						
		252.06	UB REF 14643 RHINESTONE WAY		109949	11042021C	9601.4651		WATER REVENUE
		252.06							
113705	**11/5/2021**		**115203 ALL AMERICAN TITLE CO INC**						
		233.45	UB REF 15225 GERMANIUM CIR NW		109950	11042021D	9601.4651		WATER REVENUE
		233.45							
113706	**11/5/2021**		**113045 ANCONA TITLE AND ESCROW**						
		74.48	UB REF 14660 COBALT ST UNIT 36		109951	11042021	9601.4651		WATER REVENUE
		74.48							
113707	**11/5/2021**		**118993 APWA-MN**						
		325.00	TRAINING		110006	11042021	0311.6335		TRAINING
		325.00							
113708	**11/5/2021**		**115243 ARDEN TITLE LLC**						
		269.83	UB REF 13660 GARNET ST NW		109952	11042021	9601.4651		WATER REVENUE
		269.83							
113709	**11/5/2021**		**117923 BURNET TITLE**						
		201.69	UB REF 14940 ARGON ST NW		109953	11042021A	9601.4651		WATER REVENUE
		201.69							
113710	**11/5/2021**		**117923 BURNET TITLE**						
		42.02	UB REF 14059 MAGNESIUM ST NW		109954	11042021B	9601.4651		WATER REVENUE
		42.02							
113711	**11/5/2021**		**100297 CENTERPOINT ENERGY**						
		114.48	SEPT MONTHLY GAS CHARGES		110016	8000014064-2 SEPT 2021	0452.6373		GAS
		87.51	SEPT MONTHLY GAS CHARGES		110016	8000014064-2 SEPT 2021	0311.6373		GAS
		29.17	SEPT MONTHLY GAS CHARGES		110016	8000014064-2 SEPT 2021	9601.6373		GAS
		29.17	SEPT MONTHLY GAS CHARGES		110016	8000014064-2 SEPT 2021	9602.6373		GAS
		29.17	SEPT MONTHLY GAS CHARGES		110016	8000014064-2 SEPT 2021	9605.6373		GAS
		289.50							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
113711	11/5/2021		100297 CENTERPOINT ENERGY						Continued.
113712	11/5/2021		106797 CHEERFUL CHUGGERS 4H CLUB						
		100.00	DAMAGE DEPOSIT REFUND		109999	11042021	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
113713	11/5/2021		110734 CITY OF RAMSEY						
		150.00	UB 684702692 ALTRINGER		110000	11042021	9601.4651		WATER REVENUE
		29.26	UB 726019 JOHNSON		110000	11042021	9601.4651		WATER REVENUE
		150.00	UB 62855296 TERSTEEG		110000	11042021	9601.4651		WATER REVENUE
		30.00	UB 719803 DIETZ		110000	11042021	9601.4651		WATER REVENUE
		359.26							
113714	11/5/2021		118894 CLOSING HUB						
		261.66	UB REF 6081 144TH LN NW		109955	11042021A	9601.4651		WATER REVENUE
		261.66							
113715	11/5/2021		118894 CLOSING HUB						
		224.53	UB REF 14106 ARGON ST NW		109956	11042021B	9601.4651		WATER REVENUE
		224.53							
113716	11/5/2021		115677 EDGEWATER TITLE GROUP						
		693.27	UB REF 14660 JUNKITE ST NW		109957	11042021	9601.4651		WATER REVENUE
		693.27							
113717	11/5/2021		100870 EDINA REALTY TITLE						
		161.09	UB REF 6921 147TH AVENUE NW		109958	11042021	9601.4651		WATER REVENUE
		161.09							
113718	11/5/2021		114251 EXECUTIVE ASSOCIATES TITLE						
		228.43	UB REF 14670 HEMATITE ST NW		109959	11042021	9601.4651		WATER REVENUE
		228.43							
113719	11/5/2021		118986 GALL, JACOB						
		369.93	REFUND ESCROW BALANCE		110011	A118429	9804.6433	00118429	REFUNDS
		369.93							
113720	11/5/2021		118965 HAGEL, CHRISTOPHER						
		500.00	RFND IMPRV ESCR 16650 DOLOMITE		110015	102821	9804.6433	00116614	REFUNDS
		500.00							
113721	11/5/2021		115574 HEALTHPARTNERS						
		73,076.50	NOV 2021 PREMIUMS		110017	108302159	9101.2176		LIFE/HEALTH-EMPLOYEE
		73,076.50							
113722	11/5/2021		118976 HEWITT, PATRICIA						
		51.96	UB REF 5277 142ND LN NW		109988	11042021	9601.4651		WATER REVENUE
		51.96							
113723	11/5/2021		118977 HPA II BORROWER 2021-1						
		62.84	UB REF 14661 COBALT ST UNIT 39		109989	11042021	9601.4651		WATER REVENUE
		62.84							
113724	11/5/2021		118978 JOHNSON, RYAN OR AMBER						
		304.01	UB REF 5551 145TH CIR NW		109990	11042021	9601.4651		WATER REVENUE
		304.01							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
113724	11/5/2021		118978 JOHNSON, RYAN OR AMBER						Continued.
113725	11/5/2021		113464 LAND TITLE						
		363.87	UB REF 5670 146TH CIR NW		109960	11042021	9601.4651		WATER REVENUE
		363.87							
113726	11/5/2021		117259 LEGACY TITLE						
		344.55	UB REF 5590 152ND LANE NW		109961	11042021A	9601.4651		WATER REVENUE
		344.55							
113727	11/5/2021		117259 LEGACY TITLE						
		51.79	UB REF 13903 GARNET TER NW		109962	11042021B	9601.4651		WATER REVENUE
		51.79							
113728	11/5/2021		117357 LEGACY TITLE						
		227.47	UB REF 5560 149TH LANE NW		109963	11042021A	9601.4651		WATER REVENUE
		227.47							
113729	11/5/2021		117357 LEGACY TITLE						
		73.54	UB REF 5444 152ND AVE NW		109964	11042021B	9601.4651		WATER REVENUE
		73.54							
113730	11/5/2021		117358 LEGACY TITLE						
		98.90	UB REF 14754 PERIDOT ST NW		109965	11042021	9601.4651		WATER REVENUE
		98.90							
113731	11/5/2021		113842 LUONG, DUY						
		265.51	UB REF 14651 FLUORINE ST NW		109991	11042021	9601.4651		WATER REVENUE
		265.51							
113732	11/5/2021		116025 MINNESOTA TITLE						
		262.12	UB REF 7111 148TH AVE NW		109966	11042021A	9601.4651		WATER REVENUE
		262.12							
113733	11/5/2021		116025 MINNESOTA TITLE						
		228.39	UB REF 7030 137TH LANE NW		109967	11042021B	9601.4651		WATER REVENUE
		228.39							
113734	11/5/2021		118822 MLG TITLE LLC						
		233.04	UB REF 7347 159TH AVE NW		109968	11042021	9601.4651		WATER REVENUE
		233.04							
113735	11/5/2021		115868 MOLIN CONCRETE						
		497.89	REFUND ESCROW BALANCE		110008	A117981	9804.6433	00117981	REFUNDS
		497.89							
113736	11/5/2021		118975 MONUMENT TITLE LLC						
		75.13	UB REF 17917 IODINE ST NW		109969	11042021	9601.4651		WATER REVENUE
		75.13							
113737	11/5/2021		118984 MULLER SECOND ADDITION						
		670.77	REFUND ESCROW BALANCE		110009	A118174	9804.6433	00118174	REFUNDS
		670.77							
113738	11/5/2021		100345 NAPA AUTO PARTS ELK RIVER						
		94.73	AIR & OIL FILTERS #694		110019	132097	0311.6257		OTHER VEHICLE PARTS

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
113738	11/5/2021		100345 NAPA AUTO PARTS ELK RIVER						Continued.
		94.73							
113739	11/5/2021		118979 ONSTAD, AMANDA						
		41.72	UB REF 6918 139TH LN UNIT 7		109992	11042021	9601.4651		WATER REVENUE
		41.72							
113740	11/5/2021		118980 PANTLIN, JOSEPH OR COURTNEY						
		247.54	UB REF 15511 XKIMO ST NW		109993	11042021	9601.4651		WATER REVENUE
		247.54							
113741	11/5/2021		118033 PEPPERBALL						
		207.90	MOBILE FIELD FORCE		110021	0068249-IN	0211.6275		OTHER EQUIPMENT PAR
		207.90							
113742	11/5/2021		118981 POMEROY, MICHAEL OR MICHELLE						
		7.55	UB REF 14582 WACO ST NW		109994	11042021	9601.4651		WATER REVENUE
		7.55							
113743	11/5/2021		116798 PREFERRED TITLE						
		15.80	UB REF 5544 154TH LN NW		109970	11042021	9601.4651		WATER REVENUE
		15.80							
113744	11/5/2021		117544 QUADIENT FINANCE USA INC						
		2,000.00	7900044034448047 REFILL METER		110003	11042021	9101.1551		POSTAGE METER DEPOS
		2,000.00							
113745	11/5/2021		117742 R G TITLE LLC						
		263.66	UB REF 6802 137TH AVE NW		109979	11042021	9601.4651		WATER REVENUE
		263.66							
113746	11/5/2021		118008 REALTECH TITLE LLC						
		238.75	UB REF 5040 143RD LN NW		109971	11042021	9601.4651		WATER REVENUE
		238.75							
113747	11/5/2021		118008 REALTECH TITLE LLC						
		182.52	UB REF 6540 153RD WAY NW		109972	11042021B	9601.4651		WATER REVENUE
		182.52							
113748	11/5/2021		118008 REALTECH TITLE LLC						
		93.21	UB REF 5587 154TH LN NW		109973	11042021C	9601.4651		WATER REVENUE
		93.21							
113749	11/5/2021		118008 REALTECH TITLE LLC						
		50.87	UB REF 5591 154TH LANE NW		109974	11042021D	9601.4651		WATER REVENUE
		50.87							
113750	11/5/2021		100422 REGISTERED ABSTRACTERS INC						
		248.78	UB REF 6070 145TH LANE NW		110007	11042021	9601.4651		WATER REVENUE
		248.78							
113751	11/5/2021		117038 RESULTS TITLE						
		273.67	UB REF 5920 143RD CIR NW		109975	11042021A	9601.4651		WATER REVENUE
		273.67							
113752	11/5/2021		117038 RESULTS TITLE						

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
									Continued
113752	**11/5/2021**		**117038 RESULTS TITLE**						
		92.34	UB REF 15569 IODINE ST NW		109976	11042021B	9601.4651		WATER REVENUE
		92.34							
113753	**11/5/2021**		**117038 RESULTS TITLE**						
		66.58	UB REF 6996 139TH AVE		109977	11042021C	9601.4651		WATER REVENUE
		66.58							
113754	**11/5/2021**		**117688 RESULTS TITLE**						
		44.59	UB REF 7280 181ST AVE NW		109978	11042021	9601.4651		WATER REVENUE
		44.59							
113755	**11/5/2021**		**118988 RWS HOLDINGS LLC**						
		3,325.00	HOLIDAY LIGHTS/CITY HALL		110022	110321	0452.6489		OTHER CONTRACTED SI
		3,325.00							
113756	**11/5/2021**		**118982 SULLIVAN, KATHY J**						
		82.95	UB REF 15313 BARIUM ST NW		109995	11042021	9601.4651		WATER REVENUE
		82.95							
113757	**11/5/2021**		**117096 TITLE SMART**						
		230.11	UB REF 14774 WILLEMITE WAY		109981	11042021	9601.4651		WATER REVENUE
		230.11							
113758	**11/5/2021**		**117096 TITLE SMART**						
		222.07	UB REF 14872 QUINTANA CIR NW		109982	11042021B	9601.4651		WATER REVENUE
		222.07							
113759	**11/5/2021**		**118011 TITLE WERKS LLC**						
		244.53	UB REF 15261 FLUORINE ST NW		109980	11042021	9601.4651		WATER REVENUE
		244.53							
113760	**11/5/2021**		**116311 TRADEMARK TITLE SERVICES INC**						
		342.25	UB REF 15471 YAKIMA CT NW		109983	11042021A	9601.4651		WATER REVENUE
		342.25							
113761	**11/5/2021**		**116311 TRADEMARK TITLE SERVICES INC**						
		254.35	UB REF 13880 HEMATITE ST NW		109984	11042021B	9601.4651		WATER REVENUE
		254.35							
113762	**11/5/2021**		**113671 TROMBLEY, JAMES OR LINDSEY**						
		1,500.00	REF EROS ESCR 15558 SUNFISH LK		110013	110121	9804.6433	00118911	REFUNDS
		1,500.00							
113763	**11/5/2021**		**118972 URBAN COMPANIES, LLC**						
		1,500.00	REF EROS ESCR 8871 162ND LN NW		110014	110121	9804.6433	00118522	REFUNDS
		1,500.00							
113764	**11/5/2021**		**118994 WESTCOTT, STEVE**						
		100.00	DAMAGE DEPOSIT REFUND		110004	11042021	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
113765	**11/5/2021**		**118983 YANG, NEAL OR AMEE**						
		590.36	UB REF 14541 SUNFISH LAKE DR		109996	11042021	9601.4651		WATER REVENUE
		590.36							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
113766	11/5/2021		118749 ZILLOW CLOSING SERVICES LLC						Continued
		352.78	UB REF 5277 142ND LN NW		109985	11042021A	9601.4651		WATER REVENUE
		352.78							
113767	11/5/2021		118749 ZILLOW CLOSING SERVICES LLC						
		342.87	UB REF 13939 IRONSTONE TER NW		109986	11042021B	9601.4651		WATER REVENUE
		342.87							
113768	11/5/2021		118749 ZILLOW CLOSING SERVICES LLC						
		289.28	UB REF 5971 144TH CIR NW		109987	11042021C	9601.4651		WATER REVENUE
		289.28							
113803	11/10/2021		100012 ACE SOLID WASTE INC						
		37,316.48	NOV RECYCLING		110104	7302683	9604.6489		OTHER CONTRACTED SI
		118.93	STATION REFUSE PICKUP		110113	7309246	0220.6374		REFUSE/RECYCLING
		37,435.41							
113804	11/10/2021		110734 CITY OF RAMSEY						
		160.00	UB CASH PAYMENT 24681793		110076	11102021	9601.4651		WATER REVENUE
		201.79	UB CASH PAYMENT 722258		110076	11102021	9601.4651		WATER REVENUE
		20.00	UB CASH PAYMENT 56444661		110076	11102021	9601.4651		WATER REVENUE
		113.05	UB CASH PMT 621158542 (CERT)		110076	11102021	9601.4651		WATER REVENUE
		500.00	UB CASH PMT 723120 (CERT)		110076	11102021	9601.4651		WATER REVENUE
		10.00	UB CASH PAYMENT 733131		110076	11102021	9601.4651		WATER REVENUE
		1,004.84							
113805	11/10/2021		100111 COMMERCIAL ASPHALT COMPANY						
		258.33	OCT ASPHALT		110105	211031	0311.6265		ASPHALT
		6.46-	DISCOUNT ASPHALT		110105	211031	0311.6265		ASPHALT
		251.87							
113806	11/10/2021		100116 CONNEXUS ENERGY						
		13,561.07	ELECTRIC FOR WATER UTILITY		110097	759126-303102 OCT 2021	9601.6371		ELECTRIC UTILITIES
		1,107.52	ELECTRIC FOR SEWER UTILITY		110097	759126-303102 OCT 2021	9602.6371		ELECTRIC UTILITIES
		10,334.52	STREET LIGHT ELECT SEPT/OCT		110098	759126-303101 OCT 2021	9603.6371		ELECTRIC UTILITIES
		1,166.41	ELECTRIC SEPT/OCT 2021		110099	759126-303107 OCT 2021	0220.6371		ELECTRIC UTILITIES
		9,566.45	ELECTRIC SEPT/OCT 2021		110099	759126-303107 OCT 2021	0194.6371		ELECTRIC UTILITIES
		269.18	ELECTRIC SEPT/OCT 2021		110099	759126-303107 OCT 2021	0194.6371		ELECTRIC UTILITIES
		74.80	ELECTRIC SEPT/ OCT 2021		110099	759126-303107 OCT 2021	9230.6249		MISCELLANEOUS OPER/
		2,736.73	ELECTRIC SEPT/OCT 2021		110099	759126-303107 OCT 2021	9240.6371		ELECTRIC UTILITIES
		28.83	ELECTRIC SEPT/OCT 2021		110099	759126-303107 OCT 2021	9410.6371	00041018	ELECTRIC UTILITIES
		419.25	ELECTRIC SEPT/OCT 2021		110099	759126-303107 OCT 2021	9410.6371	00041012	ELECTRIC UTILITIES
		950.45	TRAFFIC LIGHTS		110101	759126-303100 OCT 2021	0260.6371		ELECTRIC UTILITIES
		1,029.37	ELECTRIC/OCTOBER		110102	759126-303106 OCT 2021	0311.6371		ELECTRIC UTILITIES

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
113806	11/10/2021		100116 CONNEXUS ENERGY						Continued.
		3,678.97	ELECTRIC/OCTOBER		110102	759126-303106 OCT 2021	0452.6371		ELECTRIC UTILITIES
		1,029.37	ELECTRIC/OCTOBER		110102	759126-303106 OCT 2021	9601.6371		ELECTRIC UTILITIES
		1,029.37	ELECTRIC/OCTOBER		110102	759126-303106 OCT 2021	9602.6371		ELECTRIC UTILITIES
		1,029.37	ELECTRIC/OCTOBER		110102	759126-303106 OCT 2021	9605.6371		ELECTRIC UTILITIES
		85.00	SEPT/OCT ELECTRIC SIRENS		110112	759126-303095 OCT 2021	0250.6371		ELECTRIC UTILITIES
		48,096.66							
113807	11/10/2021		115836 EMERALD FENCE						
		8,047.00	REISSUE-ALPINE DOG PRK FENCE		110077	21050	9805.6580		OTHER EQUIPMENT
		8,047.00							
113808	11/10/2021		100351 NCPERS GROUP LIFE INS						
		448.00	NOV 2021 PERALIFE		110117	704800112021	9101.2170		DENTAL/DISABILITY/LIFE
		448.00							
113809	11/10/2021		118785 PREMIER CUSTOM HOMES INC						
		1,500.00	REF EROS ESCR 15234 ALPINE CT		110110	110821A	9804.6433	00118568	REFUNDS
		5,000.00	REF LNSCP ESCR 15234 ALPINE CT		110111	110821B	9252.1155.1		MANUAL-ACCOUNTS RE
		6,500.00							
113810	11/10/2021		108703 STERLING TROPHY						
		115.00	HD TROPHY/MEDALLIONS		110118	28015	0296.6249		MISCELLANEOUS OPER/
		115.00							
113811	11/10/2021		114151 TASC (FEES)						
		235.25	HRA FEES FOR SEPT. 2021		110119	IN2140042	0130.6315		MISCELLANEOUS PROFE
		137.00	FSA FEES FOR SEPT. 2021		110120	IN2140041	0130.6315		MISCELLANEOUS PROFE
		235.25	HRA FEES FOR OCT. 2021		110122	IN2180368	0130.6315		MISCELLANEOUS PROFE
		138.50	FSA FEES FOR OCT. 2021		110123	IN2180367	0130.6315		MISCELLANEOUS PROFE
		746.00							
113812	11/10/2021		117771 UNITED STATES TREASURY						
		73.36	IRS FOR 8038-T YIELD RESTR LIA		110115	111021	9354.6315		MISCELLANEOUS PROFE
		73.36							
1003147	11/8/2021		100026 ANDERSON IRRIGATION						
		2,100.00	IRRIGATION MAIN PIPE INSTALL		110018	279	9438.6489	00202007	OTHER CONTRACTED SI
		2,100.00							
1003148	11/8/2021		117306 BLOOD, ANDY						
		12.32	REIMB MILEAGE		109998	11042021	0312.6334		MILEAGE REIMBURSEME
		49.28	REIMB MILEAGE		109998	11042021	0452.6334		MILEAGE REIMBURSEME
		36.96	REIMB MILEAGE		109998	11042021	9601.6334		MILEAGE REIMBURSEME
		98.56							
1003149	11/8/2021		112663 CAPSTONE HOMES INC						
		1,500.00	REF EROS ESCR 15163 TIGER ST		110020	110321	9804.6433	00118625	REFUNDS
		1,500.00							
1003150	11/8/2021		116183 MCGUIRE BRIGL, CHLOE						

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
1003150	11/8/2021		116183 MCGUIRE BRIGL, CHLOE						Continued.
		28.43	REIMB HD 9/11 MEMORIAL FND BOX		110002	11042021	0296.6249		MISCELLANEOUS OPER/
		28.43							
1003151	11/8/2021		109886 WEBB, RICH						
		100.00	RFND IMPRV ESCR 15321 WACO CT		110012	102821	9804.6433	00117488	REFUNDS
		100.00							
1003182	11/12/2021		112663 CAPSTONE HOMES INC						
		1,500.00	REF EROS ESCR 15198 WOLVERINE		110106	110821A	9804.6433	00118085	REFUNDS
		5,000.00	REF LNSCP ESCR 15198 WOLVERINE		110107	110821B	9252.1155.1		MANUAL-ACCOUNTS RE
		1,500.00	REF EROS ESCR 15210 WOLVERINE		110108	110821C	9804.6433	00118086	REFUNDS
		5,000.00	REF LNSCP ESCR 15210 WOLVERINE		110109	110821D	9252.1155.1		MANUAL-ACCOUNTS RE
		1,500.00	REF EROS ESC 8711 152ND AVE NW		110114	110921	9804.6433	00118596	REFUNDS
		14,500.00							
1003183	11/12/2021		105706 TINKLENBERG GROUP INC						
		3,500.00	NOVEMBER RETAINER (5 OF 6)		110103	2142	9400.6315		MISCELLANEOUS PROFE
		3,500.00							
1003184	11/12/2021		100510 VERIZON WIRELESS						
		44.92	OCT CRADLE POINT LIFT #8		110121	9891838472	9602.6323		CELLULAR PHONES
		44.92							
1003185	11/12/2021		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						
		22.95	7650 SUNWOOD DR NW		110078	150-1681-4280 NOV 2021	9240.6315		MISCELLANEOUS PROFE
		27.95	6701 HWY 10 YOUTH FIRST		110079	150-1687-1105 NOV 2021	9410.6315	00041012	MISCELLANEOUS PROFE
		27.95	5650 ALPINE DR FIRE STATION #2		110080	150-1691-2206 NOV 2021	0220.6489		OTHER CONTRACTED SI
		35.90	7550 SUNWOOD DR		110081	150-1693-4968 NOV 2021	0194.6489		OTHER CONTRACTED SI
		52.95	14199 JASPER ST NW		110082	150-1696-8702 NOV 2021	0311.6489		OTHER CONTRACTED SI
		27.95	C/H FIRE MONITORING		110100	150-1681-6340 NOV 2021	0194.6489		OTHER CONTRACTED SI
		27.95	POLICE		110116	150-1682-6501 NOV 2021	0211.6489		OTHER CONTRACTED SI
		223.60							
96111221	11/12/2021		115568 ALERUS FINANCIAL NA						
		4,749.38			110087	11102113314013	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,749.38							
97111221	11/12/2021		118579 ND CHILD SUPPORT DIVISION						
		287.08			110088	11102113314014	9101.2185		GARNISHMENTS/SUPPO
		287.08							
98111221	11/12/2021		107962 TOTAL ADMINISTRATIVE SERVICE CORP						
		1,611.11			110084	11102113314010	9101.2176		LIFE/HEALTH-EMPLOYEE
		1,611.11							
99110921	11/9/2021		107885 DEPARTMENT OF LABOR AND INDUSTRY						
		3,924.24	Oct Bldg Surcharges		110029	10312021	9101.2081		SURCHARGES-PERMITS
		78.48-	Oct Bldg Surcharges		110029	10312021	9101.4604		SURCHARGES

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99110921	11/9/2021		107885 DEPARTMENT OF LABOR AND INDUSTRY						Continued.
		3,845.76							
99111221	11/12/2021		100629 MN DEPT OF REV SALES TX						
		50.30	Oct Sales/Use Tax		110030	10312021	9101.4305		RENTAL FEES
		7.04	Oct Sales/Use Tax		110030	10312021	9101.4328		ACCIDENT REPORTS
		.03	Oct Sales/Use Tax		110030	10312021	9101.4609		OTHER MISCELLANEOUS
		348.29	Oct Sales/Use Tax		110030	10312021	9601.2082		SALES/USE TAX PAYABLE
		15,601.34	Oct Sales/Use Tax		110030	10312021	9601.2082		SALES/USE TAX PAYABLE
		571.00	Oct Sales/Use Tax		110030	10312021	9601.2085		ANOKA COUNTY TRANSI
		16,578.00							
99111521	11/15/2021		108768 COMDATA NETWORK INC						
		559.77	OCT. GAS		110153	OCT 2021 STREET FUEL	0311.6223		GASOLINE
		852.70	GASOLINE FOR UTILITY VEHICLES		110154	OCT 2021 WATER FUEL	9601.6223		GASOLINE
		352.27	GASOLINE FOR UTILITY VEHICLES		110155	OCT 2021 SEWER FUEL	9602.6223		GASOLINE
		167.87	FUEL FOR STAFF VEHICLES		110156	OCT 2021 BLDG FUEL	0194.6223		GASOLINE
		261.67	GAS FOR CITY VEHICLES		110157	OCT 2021 INSPECT FUEL	0240.6223		GASOLINE
		448.23	GAS FOR CITY VEHICLES		110158	OCT 2021 ENGR FUEL	0301.6223		GASOLINE
		1,413.85	PARK OCT TRUCK FUEL		110159	OCT 2021 PARK FUEL	0452.6223		GASOLINE
		1,420.12	GASOLINE FOR OCTOBER		110160	OCT 2021 FIRE FUEL	0220.6223		GASOLINE
		172.32	DIESEL FUEL OCTOBER		110161	OCT 2021 FIRE FUEL2	0220.6225		DIESEL FUEL
		6,893.82	MOTOR VEHICLE FUEL		110162	OCT 2021 PD FUEL	0211.6223		GASOLINE
		165.00	ESS EYEPRO-GAS MASK RX GLASSES		110163	OCT 2021 BLUML	0211.6231		UNIFORMS & TURN-OUT
		27.63	OLDE MAIN-LUNCH MEETING RSVSGT		110163	OCT 2021 BLUML	0211.6331		TRAVEL & LODGING
		367.85	WEATHERTECH-NEW SQUAD FLOORMAT		110163	OCT 2021 BLUML	0211.6550		MOTOR VEHICLES
		3.98	COBORN-PW OPEN HOUSE		110164	OCT 2021 THORSTAD	0311.6249		MISCELLANEOUS OPER/
		99.60	CARIBOU-PW OPEN HOUSE		110164	OCT 2021 THORSTAD	0311.6249		MISCELLANEOUS OPER/
		35.89	COBORN-PW OPEN HOUSE		110164	OCT 2021 THORSTAD	0311.6249		MISCELLANEOUS OPER/
		14.99	JOANN-PW OPEN HOUSE		110164	OCT 2021 THORSTAD	0311.6249		MISCELLANEOUS OPER/
		11.77	COBORNS EMP. APPR. MTG		110165	OCT 2021 LASHER	0130.6249		MISCELLANEOUS OPER/
		70.19	WALMART EMP. APPR. MTG		110165	OCT 2021 LASHER	0130.6249		MISCELLANEOUS OPER/
		606.35	COBORNS EMP. APPR. MTG		110165	OCT 2021 LASHER	0130.6249		MISCELLANEOUS OPER/
		954.69	TARGET YRS OF SERV. AWARDS		110165	OCT 2021 LASHER	0130.6249		MISCELLANEOUS OPER/
		57.89	SAFETYSIGN.COM-STOP SIGN BATT		110166	OCT 2021 SCHIFERLI	0220.6281		SMALL TOOLS & MINOR I
		28.89	ACTIVE911 SUBSCRIPTION		110166	OCT 2021 SCHIFERLI	0220.6452		SUBSCRIPTIONS
		122.27	AMAZON-SUPPLIES/OPEN HOUSE		110167	OCT 2021 KOHNER	0220.6249		MISCELLANEOUS OPER/
		27.96	COBORNS-OPEN HOUSE FOOD		110167	OCT 2021 KOHNER	0220.6249		MISCELLANEOUS OPER/
		88.94	AMAZON-MEDICAL SUPPLIES		110167	OCT 2021 KOHNER	0220.6239		FIRST AID SUPPLIES
		78.01	AURELIOS-OPEN HOUSE FOOD		110167	OCT 2021 KOHNER	0220.6249		MISCELLANEOUS OPER/

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111521	11/15/2021		108768 COMDATA NETWORK INC						Continued.
		360.74	AMAZON-UNIT 574 EQUIPMENT		110167	OCT 2021 KOHNER	0220.6281		SMALL TOOLS & MINOR I
		473.21	AMAZON-TRAINING RM SUPPLIES		110167	OCT 2021 KOHNER	0220.6335		TRAINING
		268.75	AMERICAN PW -JOE F 2022 DUES		110168	OCT 2021 WESTBY	9101.1550		PREPAID EXPENSE
		1,000.00	MN ST CO-JAN/FEB JOE TNG		110168	OCT 2021 WESTBY	9101.1550		PREPAID EXPENSE
		65.00	UM CONT -MNDOT CERT+ETHICS TRN		110168	OCT 2021 WESTBY	0301.6335		TRAINING
		150.00	ANOKA COUNTY PLAN REVIEW FEE		110168	OCT 2021 WESTBY	9601.1730	00202108	IMPROVEMENTS OTHER
		67.78	KITCHEN TABLE LUNCH		110169	OCT 2021 ULRICH	0130.6249		MISCELLANEOUS OPER/
		45.99	COBORNS-GREG TALBOT RET CAKE		110170	OCT 2021 RIVERBLOOD	0130.6249		MISCELLANEOUS OPER/
		130.00	MSA - FALL CONFERENCE		110171	OCT 2021 ANDERSON	0191.6335		TRAINING
		1,872.60	PALLET RACK NOW-RACKING		110172	OCT 2021 RIEMER	9438.6520	00202007	BUILDINGS & STRUCTUF
		7.88	AMAZON WALL HOOKS BIZ EXPO		110173	OCT 2021 SULLIVAN	9230.6249	00923001	MISCELLANEOUS OPER/
		5.99	AMAZON - ZIP TIES BIZ EXPO		110173	OCT 2021 SULLIVAN	9230.6249	00923001	MISCELLANEOUS OPER/
		29.99	AMAZON - CANDY BIZ EXPO		110173	OCT 2021 SULLIVAN	9230.6249	00923001	MISCELLANEOUS OPER/
		9.88	AMAZON - CANDY BIZ EXPO		110173	OCT 2021 SULLIVAN	9230.6249	00923001	MISCELLANEOUS OPER/
		306.52	CANAL PARK LODGE - HOTEL EDAM		110173	OCT 2021 SULLIVAN	9230.6331		TRAVEL & LODGING
		5.00	COBORNS - WATER BIZ EXPO		110173	OCT 2021 SULLIVAN	9230.6331	00923001	TRAVEL & LODGING
		145.00	INTL CODE COUNCIL-MEM DUES		110174	OCT 2021 SZYKULSKI	0240.6451		MEMBERSHIP DUES
		899.99	NEWEGG-PC FOR IT TECH		110175	OCT 2021 FREDRICKSON	0192.6281		SMALL TOOLS & MINOR I
		959.59	NEWEGG-PC FOR DEPUTY ADMIN/CDD		110175	OCT 2021 FREDRICKSON	0192.6281		SMALL TOOLS & MINOR I
		2,547.00	NEWEGG-NEW PCS FOR PW		110175	OCT 2021 FREDRICKSON	9438.6281	00202007	SMALL TOOLS & MINOR I
		2,099.97	NEWEGG-NEW PCS FOR PW		110175	OCT 2021 FREDRICKSON	9438.6281	00202007	SMALL TOOLS & MINOR I
		375.00	AXON-GARDNER TRAINING TASER		110176	OCT 2021 FRANKFURTH	0211.6335		TRAINING
		75.00	TLO-ONLINE INV SEARCH TOOL		110176	OCT 2021 FRANKFURTH	0211.6315		MISCELLANEOUS PROFE
		451.46	MENARDS-PARKS DEPT SHELVES		110177	OCT 2021 BERGE	9438.6249	00202007	MISCELLANEOUS OPER/
		34.96	AMAZON-AA BATTERIES		110178	OCT 2021 TORSETH	0211.6233		BATTERIES EQUIP
		105.67	AMAZON-DESK CALENDARS		110178	OCT 2021 TORSETH	0211.6204		STATIONERY, ENVELOPE
		62.75	AMAZON-OFFICE SUPPLIES MOUSE C		110178	OCT 2021 TORSETH	0211.6208		MISCELLANEOUS OFFICI
		170.65	ACAPULCO-DEPTWIDE SHOOT (15)		110179	OCT 2021 HEMMERICH	0211.6331		TRAVEL & LODGING
		83.01	TEXASRDHSE-TRAINING LUNCH (4)		110179	OCT 2021 HEMMERICH	0211.6331		TRAVEL & LODGING
		266.00	TRIJICON-RIFLE OPTIC REPAIR		110179	OCT 2021 HEMMERICH	0211.6382		MACHINERY & EQUIPMEI
		198.54	ACAPULCO-DEPTWIDE SHOOT (18)		110179	OCT 2021 HEMMERICH	0211.6331		TRAVEL & LODGING
		40.93	COBORNS-DEPTWIDE SHOOT DINNER		110179	OCT 2021	0211.6331		TRAVEL & LODGING

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99111521	11/15/2021		108768 COMDATA NETWORK INC						Continued.
						HEMMERICH			
		27.89	AMAZON-DECIBEL METER FOR CD		110180	OCT 2021 SCHMITZ	0191.6208		MISCELLANEOUS OFFICI
		15.45	AMAZON-KITCHEN SUPPLIES FOR PW		110180	OCT 2021 SCHMITZ	0311.6249		MISCELLANEOUS OPER/
		103.55	GRUBHUB-PLAN COM DIN 10-28-21		110180	OCT 2021 SCHMITZ	0111.6249		MISCELLANEOUS OPER/
		12.45	AMAZON-KITCHEN SUPPLIES FOR PW		110180	OCT 2021 SCHMITZ	0311.6249		MISCELLANEOUS OPER/
		9.99	AMAZON-KITCHEN SUPPLIES FOR PW		110180	OCT 2021 SCHMITZ	0311.6249		MISCELLANEOUS OPER/
		9.98	AMAZON-KITCHEN SUPPLIES FOR PW		110180	OCT 2021 SCHMITZ	0311.6249		MISCELLANEOUS OPER/
		10.86	AMAZON-KITCHEN SUPPLIES FOR PW		110180	OCT 2021 SCHMITZ	0311.6249		MISCELLANEOUS OPER/
		10.86	AMAZON-KITCH SUPPL FOR ADMIN		110180	OCT 2021 SCHMITZ	0130.6208		MISCELLANEOUS OFFICI
		74.88	COBORNS - 10/12-CC MEALS		110180	OCT 2021 SCHMITZ	0111.6249		MISCELLANEOUS OPER/
		83.59	COBORNS - 10/26-CC MEALS		110180	OCT 2021 SCHMITZ	0111.6249		MISCELLANEOUS OPER/
		41.78-	GRUBHUB ADJUST PLCOM 10-28-21		110180	OCT 2021 SCHMITZ	0191.6249		MISCELLANEOUS OPER/
		28,937.09							
99111821	11/18/2021		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM						
		174.37	OCT 2021 PURCHASES		110181	10182021	0194.6259		BUILDING MAINT/REPAIR
		436.96	OCT 2021 PURCHASES		110181	10182021	0220.6281		SMALL TOOLS & MINOR I
		611.33							
99569480	11/12/2021		101306 IRS						
		25,022.75			110094	1110211331407	9101.2171		FEDERAL WITHHOLDING
		14,722.84			110095	1110211331408	9101.2173		FICA & MEDICARE-EMPL
		14,722.84			110096	1110211331409	9101.2182		FICA & MEDICARE-EMPL
		54,468.43							
99627896	11/12/2021		100398 PUBLIC EMPLOYEES RETIREMENT ASSN						
		24,783.55			110091	1110211331404	9101.2174		PERA-EMPLOYEE
		33,347.89			110092	1110211331405	9101.2183		PERA-EMPLOYER
		58,131.44							
99641307	11/12/2021		100223 ICMA RETIREMENT TRUST 457						
		1,870.85			110083	1110211331401	9101.2175		DEFERRED COMPENSAT
		1,870.85							
99653763	11/12/2021		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		10,612.48			110085	11102113314011	9101.2175		DEFERRED COMPENSAT
		10,612.48							
99655290	11/12/2021		114790 GREAT WEST LIFE AND ANNUITY INS CO						
		3,769.36			110086	11102113314012	9101.2176		LIFE/HEALTH-EMPLOYEE
		3,769.36							
99695776	11/12/2021		100601 MN DEPT OF REV WH						
		12,016.42			110093	1110211331406	9101.2172		STATE WITHHOLDING

CITY OF RAMSEY

Council Check Register by GL

Council Check Register and Summary

11/4/2021 – 12/31/2021

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99695776	**11/12/2021**		**100601 MN DEPT OF REV WH**						**Continued.**
		12,016.42							
		418,520.92	Grand Total						

Payment Instrument Totals

Checks	198,936.68
EFT Payments	197,488.73
A/P ACH Payment	22,095.51
Total Payments	418,520.92

Payment Group Control Number	3313		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100012	ACE SOLID WASTE INC	ACT 43575-001	PV	110051	001	00999	11/1/2021	7302873	1,601.44
	ACE SOLID WASTE INC PO BOX 679859 DALLAS TX 75267-9859			Summary Total					1,601.44
				Payment Amount					1,601.44
115955	AIM FIRE AND SAFETY INC	6701 Hwy 10 Prop Mgmt	PV	110050	001	00999	10/20/2021	26415	425.00
	AIM FIRE AND SAFETY INC 4762 PARTRIDGE COURT NE PRIOR LAKE MN 55372			Summary Total					425.00
				Payment Amount					425.00
102953	AMERIGAS OF ANOKA	ACCT # 201398670	PV	110204	001	00999	10/31/2021	805196081	33.96
	AMERIGAS OF ANOKA P O BOX 660288 DALLAS TX 75266-0288			Summary Total					33.96
				Payment Amount					33.96
100041	ANOKA COUNTY HIGHWAY DEPARTMENT	JPA #C0008639 002-716-021	PV	110026	001	00999	11/2/2021	JPA #C0008639	312,344.67
	ANOKA COUNTY HIGHWAY DEPARTMENT 1440 BUNKER LAKE BLVD NW ANDOVER MN 55304			Summary Total					312,344.67
				Payment Amount					312,344.67
118165	ARCHITECT MECHANICAL INC	PAY APP 9 PW CAMPUS	PV	110211	001	09438	11/17/2021	11172021	30,170.10
	ARCHITECT MECHANICAL INC 2917 ANTHONY LANE NORTH ST ANTHONY MN 55418			Summary Total					30,170.10
		PAY APP 10 PW CAMPUS	PV	110212	001	09438	11/17/2021	11172021B	5,533.75
				Summary Total					5,533.75
				Payment Amount					35,703.85
100063	ASPEN MILLS		PV	110024	001	00999	11/1/2021	283176	39.85
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432			Summary Total					39.85
			PV	110070	001	00999	11/4/2021	283431	79.99
				Summary Total					79.99
			PV	110071	001	00999	11/4/2021	283433	79.99
				Summary Total					79.99

Payment Group Control Number	3313		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
			PV	110072	001	00999	11/4/2021	283432	79.99
				Summary Total					79.99
			PV	110128	001	00999	10/29/2021	283097	1,840.41
				Summary Total					1,840.41
			PV	110152	001	00999	10/28/2021	283017	2,411.70
				Summary Total					2,411.70
		SALES ORD #10874	PV	110187	001	00999	11/2/2021	283266	306.15
				Summary Total					306.15
				Payment Amount					4,838.08
108513	BLAINE LOCK AND SAFE INC	CUST ID: RAMCI5543	PV	110067	001	00999	11/1/2021	31636	218.50
	BLAINE LOCK AND SAFE INC 10136 SUNSET AVENUE BLAINE MN 55014			Summary Total					218.50
				Payment Amount					218.50
103975	BROZAK, LUANN	2021 Nov/Dec RR Printing	PV	110043	001	00999	10/26/2021	1004	8,112.05
	LUANN BROZAK 18790 GARNET STREET NW ANOKA MN 55303			Summary Total					8,112.05
				Payment Amount					8,112.05
118987	CLASSIC CONSTRUCTION, INC	PROPOSAL #2021-186	PV	110031	001	00999	10/29/2021	25871	12,090.00
	CLASSIC CONSTRUCTION, INC 18542 ULYSSES STREET NE EAST BETHEL MN 55011			Summary Total					12,090.00
				Payment Amount					12,090.00
107733	CONNEXUS ENERGY	CUST ID 444931	PV	110054	001	00999	11/4/2021	ATC0022567	5,693.50
	CONNEXUS ENERGY CUSTOMER SERVICE 14601 RAMSEY BLVD NW RAMSEY MN 55303			Summary Total					5,693.50
				Payment Amount					5,693.50
100167	CORNERSTONE FORD		PV	110184	001	00999	11/4/2021	15352219	16.47

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3313		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	CORNERSTONE FORD			Summary Total					16.47
	17219 HIGHWAY 10 NW		PV	110209	001	00999	11/8/2021	16344411/1	390.91
	PO BOX 304			Summary Total					390.91
	ELK RIVER MN 55330			Payment Amount					407.38
112272	CUSTOM REMODELERS INC	RFND DENIAL OF LICENSE/KONKLER	PV	110200	001	00999	11/10/2021	111021	100.00
	CUSTOM REMODELERS INC			Summary Total					100.00
	474 APOLLO DRIVE								
	LINO LAKES MN 55014			Payment Amount					100.00
118780	DONLAR CONSTRUCTION	PAY APP 4 PW CAMPUS	PV	110213	001	09438	11/17/2021	11172021	6,907.45
	DONLAR CONSTRUCTION			Summary Total					6,907.45
	550 SHOREVIEW PARK ROAD								
	SHOREVIEW MN 55126			Payment Amount					6,907.45
100684	EBERT CONSTRUCTION	PAY APP 8 AND 9 PW CAMPUS	PV	110214	001	09438	11/17/2021	11172021	10,596.30
	EBERT CONSTRUCTION	PAY APP 8 AND 9 PW CAMPUS	PV	110214	002	09438	11/24/2021	11172021	513.00-
	23350 COUNTY ROAD 10			Summary Total					10,083.30
	CORCORAN MN 55357			Payment Amount					10,083.30
118778	EMANUELSON PODAS INC		PV	110066	001	00999	10/31/2021	020012	3,600.00
	EMANUELSON PODAS INC			Summary Total					3,600.00
	7705 BUSH LAKE ROAD								
	EDINA MN 55439			Payment Amount					3,600.00
100143	FERGUSON WATERWORKS # 2516		PV	110045	001	00999	10/22/2021	0482850	1,875.11
	FERGUSON WATERWORKS 2516			Summary Total					1,875.11
	P O BOX 802817		PV	110046	001	00999	10/26/2021	0484598	2,290.04
	CHICAGO IL 60680-2817			Summary Total					2,290.04
		CUST #24741	PV	110048	001	00999	10/22/2021	0485201	32,208.00

Payment Group Control Number	3313		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
								Summary Total	32,208.00
								Payment Amount	36,373.15
118997	GEORGE, BRET	WATER REBATE APPLICATION	PV	110140	001	00999	11/12/2021	111221	200.00
	BRET GEORGE 14432 IODINE STREET NW RAMSEY MN 55303							Summary Total	200.00
								Payment Amount	200.00
117332	HEARTLAND TIRE INC		PV	110023	001	00999	10/28/2021	9023904	43.19
	HEARTLAND TIRE INC							Summary Total	43.19
	7151 RIVERDALE DRIVE NW		PV	110150	001	00999	11/9/2021	9024106	162.00
	RAMSEY MN 55303							Summary Total	162.00
								Payment Amount	205.19
118077	HERZOG COATINGS	PAY APP 5 PW CAMPUS	PV	110215	001	09438	11/17/2021	11172021	4,750.00
	HERZOG COATINGS 2014 W ALCOTT AVENUE FERGUS FALLS MN 56537							Summary Total	4,750.00
								Payment Amount	4,750.00
112160	HOLIDAY COMPANIES		PV	110124	001	00999	11/1/2021	046801112100	153.00
	HOLIDAY COMPANIES 4567 AMERICAN BLVD W BLOOMINGTON MN 55437							Summary Total	153.00
								Payment Amount	153.00
114164	INITIAL DEFENSE PROTECTION SERVICES LLC		PV	110028	001	00999	10/29/2021	21-47	790.00
	INITIAL DEFENSE PROTECTION SERVICES LLC 13055 RIVERDALE DRIVE NW SUITE 500 COON RAPIDS MN 55448							Summary Total	790.00
								Payment Amount	790.00
106324	INSPECTRON INC		PV	110059	001	00999	11/4/2021	2021-181	6,750.00
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS							Summary Total	6,750.00

Payment Group Control Number	3313		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	15120 CHIPPENDALE AVE SUITE 202 ROSEMOUNT MN 55068								
				Payment Amount					6,750.00
107712	KLAMM MECHANICAL CONTRACTORS	PAY APP 10 PW CAMPUS	PV	110216	001	09438	11/17/2021	11172021	996.55
	KLAMM MECHANICAL CONTRACTORS 12409 COUNTY ROAD 11 BURNSVILLE MN 55337			Summary Total					996.55
				Payment Amount					996.55
100256	LANO EQUIPMENT INC		PV	110199	001	00999	11/10/2021	02-875011	16.99
	LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303			Summary Total					16.99
				Payment Amount					16.99
100259	LEAGUE OF MN CITIES INS TRUST		PV	110044	001	00999	11/1/2021	40002716 NOV 2021	3,966.00
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517			Summary Total					3,966.00
				Payment Amount					3,966.00
117918	MACQUEEN EMERGENCY	ACCT RAMSE009	PV	110074	001	00999	11/4/2021	P05974	570.00
	MACQUEEN EMERGENCY 1125 7TH STREET E ST PAUL MN 55106			Summary Total					570.00
				Payment Amount					570.00
118201	MET CON CONSTRUCTION INC	PAY APP 7 PW CAMPUS	PV	110217	001	09438	11/17/2021	11172021	10,545.06
	MET CON CONSTRUCTION INC 15760 ACRON TRAIL FARIBAULT MN 55021			Summary Total					10,545.06
				Payment Amount					10,545.06
117954	MINNESOTA NATIVE LANDSCAPES INC		PV	110191	001	00999	11/12/2021	31781	200.00

Payment Group Control Number	3313		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	MINNESOTA NATIVE LANDSCAPES INC 8740 77TH STREET NE OTSEGO MN 55362			Summary Total					200.00
				Payment Amount					200.00
118036	MINNESOTA UTILITIES AND EXCAVATING LLC	PAY APP 12 PW CAMPUS	PV	110218	001	09438	11/17/2021	11172021	5,627.80
	MINNESOTA UTILITIES AND EXCAVATING LLC 13932 LAKE DRIVE FOREST LAKE MN 55025			Summary Total					5,627.80
				Payment Amount					5,627.80
115611	MN STATE FIRE DEPARTMENT ASSOCIATION	2022 MSFDA MEMBERSHIP DUES	PV	110075	001	00999	11/1/2021	02012022	450.00
	MN STATE FIRE DEPARTMENT ASSOCIATION 28711 HOLLY DRIVE NW ISANTI MN 55040			Summary Total					450.00
				Payment Amount					450.00
100345	NAPA AUTO PARTS ELK RIVER		PV	110127	001	00999	10/28/2021	135778	102.96
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW P O BOX 1041 ELK RIVER MN 55330			Summary Total					102.96
				Payment Amount					102.96
118996	NASSET, ROSS	WATER REBATE PROGRAM 2020-2022	PV	110139	001	00999	11/12/2021	111221	200.00
	ROSS NASSET 6071 143RD LANE NW RAMSEY MN 55303			Summary Total					200.00
				Payment Amount					200.00
110759	NORTHERN STAR COUNCIL	2021-2022 EXPLORING POST INV	PV	110027	001	00999	10/27/2021	10272021	445.74
	NORTHERN STAR COUNCIL 6202 BLOOMINGTON ROAD FORT SNELLING MN 55111			Summary Total					445.74
				Payment Amount					

Payment Group Control Number	3313		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
									445.74
118035	NORTHLAND CONCRETE AND MASONRY CO. LLC	PAY APP 11 PW CAMPUS	PV	110226	001	09438	11/17/2021	11172021	796.10
	NORTHLAND CONCRETE AND MASONRY CO. LLC 1125 STAGECOACH ROAD SHAKOPEE MN 55379			Summary Total					796.10
				Payment Amount					796.10
118516	NORTHLAND PAVING LLC	PAY APP 4 PW CAMPUS	PV	110223	001	09438	11/17/2021	11172021	1,618.80
	NORTHLAND PAVING LLC 12450 BEARD AVENUE SOUTH BURNSVILLE MN 55337			Summary Total					1,618.80
				Payment Amount					1,618.80
100393	PRAIRIE RESTORATIONS INC		PV	110189	001	00999	11/10/2021	#31609	7,025.00
	PRAIRIE RESTORATIONS INC			Summary Total					7,025.00
	31646 128TH STREET		PV	110192	001	00999	11/11/2021	#31629	1,256.00
	PRINCETON MN 55371			Summary Total					1,256.00
			PV	110193	001	00999	11/11/2021	#31633	1,700.00
				Summary Total					1,700.00
			PV	110195	001	00999	11/11/2021	#31635	3,547.00
				Summary Total					3,547.00
				Payment Amount					13,528.00
112959	PREMIUM WATERS INC	INV 318425175	PV	110185	001	00999	10/31/2021	621331-10-21	96.99
	PREMIUM WATERS INC			Summary Total					96.99
	P O BOX 9128	INV 318425184/318440076/ CR$1	PV	110186	001	00999	10/31/2021	621332-10-21	23.09
	MINNEAPOLIS MN 55480-9128			Summary Total					23.09
				Payment Amount					120.08
117956	RJM CONSTRUCTION LLC	PAY APP 14 PW CAMPUS	PV	110224	001	09438	11/17/2021	11172021	51,973.70
	RJM CONSTRUCTION LLC 830 BOONE AVENUE NORTH GOLDEN VALLEY MN 55427			Summary Total					51,973.70
				Payment Amount					51,973.70

Payment Group Control Number	3313		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
118164	RTL CONSTRUCTION INC	PAY APP 10 PW CAMPUS	PV	110225	001	09438	11/17/2021	11172021	1,441.15
	RTL CONSTRUCTION INC 290 SARAZIN STREET SHAKOPEE MN 55379			Summary Total					1,441.15
				Payment Amount					1,441.15
100440	SHORT ELLIOT HENDRICKSON INC		PV	110188	001	00999	11/9/2021	415385	4,086.82
	SHORT ELLIOT HENDRICKSON INC P O BOX 64780 ST PAUL MN 55164-0780			Summary Total					4,086.82
			PV	110194	001	00999	11/11/2021	415845	1,045.92
				Summary Total					1,045.92
			PV	110208	001	00999	11/9/2021	415367	2,733.20
				Summary Total					2,733.20
				Payment Amount					7,865.94
106648	STRATEGIC INSIGHTS INC		PV	110183	001	00999	11/10/2021	21-PLAN-IT-198	775.00
	STRATEGIC INSIGHTS INC 840 TIMBERLAKE WAY BELLINGHAM WA 98229			Summary Total					775.00
				Payment Amount					775.00
107705	TWIN CITY GARAGE DOOR CO	PAY APP 4 PW CAMPUS	PV	110227	001	09438	11/17/2021	11172021	3,475.10
	TWIN CITY GARAGE DOOR CO 5601 BOONE AVE N MINNEAPOLIS MN 55428			Summary Total					3,475.10
				Payment Amount					3,475.10
118166	WOLF RIVER ELECTRIC	PAY APP 10 PW CAMPUS	PV	110228	001	09438	11/17/2021	11172021	5,694.30
	WOLF RIVER ELECTRIC 101 ISANTI PARKWAY NE # G ISANTI MN 55040			Summary Total					5,694.30
		PAY APP 11 PW CAMPUS	PV	110229	001	09438	11/17/2021	11172021B	15,840.49
				Summary Total					15,840.49
				Payment Amount					21,534.79
118995	ZAYO GROUP LLC	ACCT #036756	PV	110063	001	00999	11/1/2021	2021110036756	19,000.00

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3313		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	Check Payment		
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount
	ZAYO GROUP LLC 1821 30TH STREET, UNIT A BOULDER CO 80301			Summary Total					19,000.00
				Payment Amount					19,000.00
				Total Amount to be Processed					596,630.28
				Total Number of Payments to be Processed					44

Payment Group Control Number	3314		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
110402	ADVANCE AUTO PARTS	OCT 2021 PURCHASES	PV	110182	001	09101	10/31/2021	10312021	32.25
	ADVANCE AUTO PARTS	OCT 2021 PURCHASES	PV	110182	002	09101	10/31/2021	10312021	735.27
	AAP FINANCIAL SERVICES P O BOX 742063 ATLANTA GA 30374-2063			Summary Total					767.52
				Payment Amount					767.52
100017	AIRGAS USA, LLC	PAYER #2030987	PV	110042	001	00999	10/31/2021	9983434928	33.39
	AIRGAS USA LLC P O BOX 734445 CHICAGO IL 60673-4445			Summary Total					33.39
				Payment Amount					33.39
110744	ALLINA HEALTH SYSTEM	CUST #10563	PV	110073	001	00999	10/31/2021	CI00012170	1,982.02
	ALLINA HEALTH SYSTEM MISC BILLING NW 7710 P O BOX 9383 MINNEAPOLIS MN 55440-9383			Summary Total					1,982.02
				Payment Amount					1,982.02
117343	AMAZON CAPITAL SERVICES INC	ACT A3VYUQ4FSATYMN	PV	110033	001	00999	11/1/2021	1XWR-GJMN-XG44	253.23
	AMAZON CAPITAL SERVICES INC			Summary Total					253.23
	PO BOX 035184	ACT A3VYUQ4FSATYMN	PV	110064	001	00999	11/1/2021	1DF6-XH1H-1P4G	4,805.47
	SEATTLE WA 98124-5184			Summary Total					4,805.47
				Payment Amount					5,058.70
100026	ANDERSON IRRIGATION		PV	110065	001	00999	11/1/2021	638	7,258.66
	ANDERSON IRRIGATION 3200 MAIN STREET NE SUITE 240 MINNEAPOLIS MN 55448			Summary Total					7,258.66
				Payment Amount					7,258.66
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION	DOC #2341276.004	PV	110052	001	00999	10/31/2021	#21-75071	46.00
	ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303			Summary Total					46.00
				Payment Amount					

Payment Group Control Number	3314		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
									46.00
116646	BASIC	CLIENT ID: 4221-3113-8016	PV	110142	001	00999	10/27/2021	IN2180853	387.00
	BENEFIT ADMINISTRATIVE SERVICES INT'L CO PO BOX 775339 CHICAGO IL 60677-5339							Summary Total	387.00
								Payment Amount	387.00
106346	BAUER BUILT INCORPORATED	REF #2343560	PV	110203	001	00999	11/10/2021	940082988	1,733.32
	BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR BLAINE MN 55449							Summary Total	1,733.32
								Payment Amount	1,733.32
103641	BOYER TRUCKS ROGERS	CUST #7645	PV	110041	001	00999	11/2/2021	003P12863	107.10
	BOYER TRUCKS							Summary Total	107.10
	P O BOX 18338		PV	110201	001	00999	11/9/2021	003P13227	7.37
	MINNEAPOLIS MN 55418							Summary Total	7.37
								Payment Amount	114.47
100619	BRAUN INTERTEC CORPORATION	CUST #R16289	PV	110143	001	00999	11/8/2021	B273079	1,209.00
	BRAUN INTERTEC CORPORATION LOCKBOX 446035 P O BOX 64384 ST PAUL MN 55164-0384							Summary Total	1,209.00
								Payment Amount	1,209.00
116845	CADY BUSINESS TECHNOLOGIES INC	ACCT NO: 5135	PV	110125	001	00999	11/6/2021	48845	4,753.18
	CADY BUSINESS TECHNOLOGIES INC							Summary Total	4,753.18
	3030 HARBOR LANE SUITE 104	ACCT #16985	PV	110126	001	00999	11/2/2021	IN-800107281094	39.00
	PLYMOUTH MN 55447							Summary Total	39.00
								Payment Amount	4,792.18
116197	CINTAS CORPORATION	SERV TICKET	PV	110053	001	00999	11/3/2021	4100651935	61.62

Payment Group Control Number	3314		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		4100651935							
	CINTAS CORPORATION			Summary Total					61.62
	CINTAS LOC #4K		PV	110202	001	00999	11/10/2021	4101275279	48.80
	P O BOX 650838			Summary Total					48.80
	DALLAS TX 75265-0838								
				Payment Amount					110.42
100120	CONTINENTAL RESEARCH CORP	ORDER #0026088	PV	110056	001	00999	11/4/2021	0031022	218.00
	CONTINENTAL RESEARCH CORP			Summary Total					218.00
	PO BOX 15204								
	ST LOUIS MO 63110								
				Payment Amount					218.00
100141	DAVE PERKINS CONTRACTING INC		PV	110141	001	00999	10/29/2021	27909	22,200.00
	DAVE PERKINS CONTRACTING INC			Summary Total					22,200.00
	19745 NOWTHEN BLVD NW								
	ANOKA MN 55303-9655								
				Payment Amount					22,200.00
100144	DEHN OIL COMPANY		PV	110036	001	00999	11/1/2021	82510	1,286.78
	DEHN OIL COMPANY			Summary Total					1,286.78
	6735 141ST AVENUE NW								
	RAMSEY MN 55303								
				Payment Amount					1,286.78
117489	DISPLAY SALES COMPANY	CUST #141715 / SO-330640	PV	110196	001	00999	11/9/2021	INV-030728	7,270.00
	DISPLAY SALES COMPANY			Summary Total					7,270.00
	10925 NESBITT AVENUE SOUTH								
	BLOOMINGTON MN 55437								
				Payment Amount					7,270.00
118116	DTN LLC	ACCT #2554576	PV	110057	001	00999	11/5/2021	6033286	400.00
	DTN LLC			Summary Total					400.00
	18205 CAPITOL AVENUE SUITE 100								
	OMAHA NE 68022								
				Payment Amount					400.00

Payment Group Control Number	3314		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
116175	ECKBERG LAMMERS ATTORNEYS AT LAW		PV	110025	001	00999	10/31/2021	10 2021	6,091.28
	ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082			Summary Total					6,091.28
				Payment Amount					6,091.28
100158	ECM PUBLISHERS INC		PV	110136	001	00999	10/31/2021	23195	18.75
	ECM PUBLISHERS INC			Summary Total					18.75
	4095 COON RAPIDS BLVD	AD #1179543	PV	110145	001	00999	11/5/2021	861581	284.88
	COON RAPIDS MN 55433			Summary Total					284.88
		AD #1180713	PV	110146	001	00999	11/5/2021	861582	86.00
				Summary Total					86.00
		AD #1180723	PV	110147	001	00999	11/5/2021	861583	80.63
				Summary Total					80.63
		AD #1178735	PV	110148	001	00999	11/5/2021	861580	533.25
				Summary Total					533.25
				Payment Amount					1,003.51
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC	Case # 21-013814	PV	110134	001	00999	11/5/2021	DL110521-20	182.51
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC			Summary Total					182.51
	2755 GENEVA AVE N		PV	110210	001	00999	11/11/2021	DL100821-21	203.00
	OAKDALE MN 55128			Summary Total					203.00
				Payment Amount					385.51
107737	FINANCE AND COMMERCE INC	ACCT #10038007	PV	110151	001	00999	11/4/2021	745226610	316.44
	FINANCE AND COMMERCE INC PO BOX 745929 ATLANTA GA 30374-5929			Summary Total					316.44
				Payment Amount					316.44
100200	GOPHER STATE ONE CALL INC	ACCT #MN00633 OCT	PV	110039	001	00999	10/31/2021	1100689	375.30
	GOPHER STATE ONE CALL 7223 PARKWAY DRIVE SUITE 210 HANOVER MD 21076-1317			Summary Total					375.30

Payment Group Control Number	3314		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					375.30
100650	GRAINGER	ACCT #806511127	PV	110058	001	00999	11/3/2021	9107917776	71.96
	GRAINGER INC			Summary Total					71.96
	DEPT. 806511127	ACCT 806511127	PV	110130	001	00999	11/4/2021	9109382532	247.91
	PALATINE IL 60038-0001			Summary Total					247.91
			PV	110205	001	00999	11/10/2021	9115867864	2,014.90
				Summary Total					2,014.90
				Payment Amount					2,334.77
112564	GROUP HEALTH INC WORKSITE		PV	110135	001	00999	10/30/2021	W819590	94.00
	GROUP HEALTH INC WORKSITE			Summary Total					94.00
	MAIL STOP # 21109A								
	P O BOX 1309								
	MINNEAPOLIS MN 55440-1309								
				Payment Amount					94.00
100211	HAWKINS INC		PV	110190	001	00999	11/8/2021	6063379	2,066.33
	HAWKINS INC			Summary Total					2,066.33
	P O BOX 860263								
	MINNEAPOLIS MN 55486-0263								
				Payment Amount					2,066.33
112475	INNOVATIVE OFFICE SOLUTIONS	Innovative S27569	PV	110132	001	00999	11/4/2021	IN3546172	280.50
	INNOVATIVE OFFICE SOLUTIONS			Summary Total					280.50
	P O BOX 860627	Innovative S27569	PV	110133	001	00999	11/8/2021	IN3549342	11.39
	MINNEAPOLIS MN 55486-0001			Summary Total					11.39
				Payment Amount					291.89
100266	LOGIS		PV	110055	001	00999	11/1/2021	51104	18,647.00
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS			Summary Total					18,647.00
	5750 DULUTH STREET		PV	110060	001	00999	10/31/2021	51212	1,687.50
	GOLDEN VALLEY MN 55422-4036			Summary Total					1,687.50
				Payment Amount					20,334.50
113658	MARCO	ACCT #CO111182	PV	110047	001	00999	11/1/2021	INV9288734	60.00

Payment Group Control Number	3314		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	MARCO			Summary Total					60.00
	NW 7128 PO BOX 1450								
	MINNEAPOLIS MN 55485-7128								
				Payment Amount					60.00
100283	MENARDS COON RAPIDS	ACCT 30280262	PV	110069	001	00999	10/24/2021	61285	13.98
	MENARDS COON RAPIDS			Summary Total					13.98
	3045 MAIN STREET		PV	110137	001	00999	11/2/2021	61821	79.05
	COON RAPIDS MN 55433			Summary Total					79.05
			PV	110138	001	00999	11/4/2021	61986	312.52
				Summary Total					312.52
			PV	110149	001	00999	11/5/2021	62085	40.54
				Summary Total					40.54
				Payment Amount					446.09
100284	MENARDS ELK RIVER	ACCT 31250289	PV	110068	001	00999	10/23/2021	40854	134.54
	MENARDS ELK RIVER			Summary Total					134.54
	19521 EVANS STREET NW								
	ELK RIVER MN 55330-1077								
				Payment Amount					134.54
100285	MET COUNCIL ENVIRONMENTAL SRV	CUST #5156	PV	110049	001	00999	11/3/2021	0001131781	70,433.39
	MET COUNCIL ENVIRONMENTAL SRV			Summary Total					70,433.39
	P O BOX 856513								
	MINNEAPOLIS MN 55485-6513								
				Payment Amount					70,433.39
101234	NORTH VALLEY, INC	PAY APP4 21-05 MSA PVMT OVRL	PV	110219	001	09402	11/17/2021	11172021A	5,580.65
	NORTH VALLEY, INC			Summary Total					5,580.65
	20015 IGUANA STREET NW	PAY APP4 21-04 NBRHD PVMT OVRL	PV	110220	001	09435	11/17/2021	11172021B	2,921.47
	NOWTHEN MN 55330			Summary Total					2,921.47
		PAY APP3 21-02 TIGER ST RECON	PV	110221	001	09435	11/17/2021	11172021C	1,524.01
				Summary Total					1,524.01
		PAY APP3 21-12 ADDTL PVMT OVRL	PV	110222	001	09435	11/17/2021	11172021D	34,670.55

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number	3314		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					34,670.55
				Payment Amount					44,696.68
100363	NORTHERN SANITARY SUPPLY CO	CUST R2298	PV	110034	001	00999	11/3/2021	202920	48.88
	NORTHERN SANITARY SUPPLY CO			Summary Total					48.88
	341 COON RAPIDS BLVD		PV	110035	001	00999	11/3/2021	202926	362.07
	MINNEAPOLIS MN 55433			Summary Total					362.07
				Payment Amount					410.95
115071	NORTHLAND OCCUPATIONAL HEALTH		PV	110131	001	00999	11/2/2021	12678	50.00
	NORTHLAND OCCUPATIONAL HEALTH			Summary Total					50.00
	7533 SUNWOOD DRIVE NW SUITE 212								
	RAMSEY MN 55303								
				Payment Amount					50.00
112824	PARKPLACE STUDIO		PV	110129	001	00999	11/2/2021	11022021	325.00
	PARKPLACE STUDIO			Summary Total					325.00
	6093 146TH LANE NW								
	RAMSEY MN 55303								
				Payment Amount					325.00
112421	PERRILL		PV	110206	001	00999	11/1/2021	255843	200.00
	PERRIL			Summary Total					200.00
	110 CHESHIRE LANE SUITE 105								
	MINNETONKA MN 55305								
				Payment Amount					200.00
111488	POPP.COM INC	10007670-763-A1-NNN	PV	110207	001	00999	10/31/2021	#992701611	1,831.10
	POPP.COM INC			Summary Total					1,831.10
	620 MENDELSSOHN AVE NO SUITE 101								
	GOLDEN VALLEY MN 55427								
				Payment Amount					1,831.10
107978	PREMIER COMMERCIAL PROPERTIES INC	MONTHLY RALF PROP MGMT	PV	110061	001	00999	10/31/2021	7902	600.00
	PREMIER COMMERCIAL PROPERTIES INC			Summary Total					600.00
	299 COON RAPIDS BLVD NW #200								

Payment Group Control Number	3314		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	COON RAPIDS MN 55433								
				Payment Amount					600.00
113737	RATWIK ROSZAK AND MALONEY PA		PV	110197	001	00999	11/1/2021	69859	915.00
	RATWIK ROSZAK AND MALONEY PA			Summary Total					915.00
	444 CEDAR STREET SUITE 2100		PV	110198	001	00999	11/1/2021	69860	3,282.44
	ST PAUL MN 55101			Summary Total					3,282.44
				Payment Amount					4,197.44
116092	ROADKILL ANIMAL CONTROL		PV	110038	001	00999	10/31/2021	10312021	93.00
	ROADKILL ANIMAL CONTROL			Summary Total					93.00
	520 HAROLD DRIVE								
	BURNSVILLE MN 55337								
				Payment Amount					93.00
112079	TOKLE INSPECTIONS INC		PV	110144	001	00999	11/5/2021	10312021	4,924.50
	TOKLE INSPECTIONS INC			Summary Total					4,924.50
	1748 123RD AVENUE NW								
	COON RAPIDS MN 55448								
				Payment Amount					4,924.50
117767	TROULLIER, MARY		PV	110032	001	00999	10/29/2021	#3	360.00
	MARY TROULLIER			Summary Total					360.00
	2721 DELAWARE ST SE								
	MINNEAPOLIS MN 55414								
				Payment Amount					360.00
106990	USA BLUE BOOK	CUST #955135	PV	110037	001	00999	11/2/2021	778586	732.21
	USA BLUE BOOK			Summary Total					732.21
	PO BOX 9004								
	GURNEE IL 60031-9004								
				Payment Amount					732.21
106351	WATER LABORATORIES, INC		PV	110040	001	00999	11/2/2021	8776	660.00

R04570

CITY OF RAMSEY

Create Payment Control Groups

Payment Group Control Number	3314		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	TOAKES		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/31/2021		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount
	WATER LABORATORIES, INC								
	333 EAST MAIN STREET								
	PO BOX 388								
	ELK RIVER MN 55330								
				Summary Total					660.00
				Payment Amount					660.00
112515	WSB AND ASSOCIATES INC		PV	110062	001	00999	11/1/2021	R-017243-000-6	1,221.50
	WSB AND ASSOCIATES INC								
	701 XENIA AVENUE SOUTH SUITE 300								
	MINNEAPOLIS MN 55416								
				Summary Total					1,221.50
				Payment Amount					1,221.50
				Total Amount to be Processed					219,537.39
				Total Number of Payments to be Processed					45

Payables:

Checks 596,630.28

ACH 219,537.39

= 816,167.67

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-333

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF NOVEMBER 4, 2021 THROUGH NOVEMBER 17, 2021

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of November 4, 2021, through November 21, 2021, in the amount of $1,424,621.86 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period November 4, 2021, through November 21, 2021, in the amount of $1,424,621.86.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 23rd day of November, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 11.**

Meeting Date: 11/23/2021

By: Diana Lund, Finance

Information

Title

Adopt Resolution #21-326 Adopting the 2022 Parking Ramp Maintenance Budget & Adopt Resolution #21-327 Allocating the Parking Ramp Maintenance Costs Per the Adopted 2022 Budget

Purpose/Background:

Purpose:
Allocate costs of the municipal parking ramp to the respective users: City, Residence at the COR Apartments and Transit per the Parking Use and Maintenance Agreement (PUMA).

Background:
The city adopted an amended and restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (City Municipal Ramp) on April 30, 2012 and First Amendment on January 8, 2013. This agreement obligates the owner of each parcel in Parking District A to pay the City for costs the city has or will incur to maintain, repair and replace the District A parking improvements based on an allocated costs assigned to each parcel. This agreement was transferred from Flaherty and Collins to Residence at the COR Apartments, LLC with the sale of the property on April 9, 2015.

Per the agreement, the city is required to prepare a budget for formal adoption at least 30 days prior to fiscal year end or by November 30 outlining the anticipated parking maintenance costs for the next fiscal year and adopt a resolution allocating the budgeted parking maintenance costs among the parcels per the parcels "allocated share".

The city's 2022 Parking Ramp Maintenance Budget is attached that also includes the calculation of each parcels allocated share.

Observations/Alternatives:

Per Sections 7-9 of the PUMA, the city is **required** to establish an annual parking maintenance budget and **allocate** the respective shares to those parcels receiving benefit.

Funding Source:

The parking ramp is funded by the budget of General Government Buildings under the General Fund and the allocated share charged to Residence at the COR Apartments, LLC for their usage of 275 stalls in the parking ramp

Recommendation:

Approve attached Resolution #21-326 Adopting the 2022 Parking Ramp Maintenance Budget

And

Approve attached Resolution #21-327 Allocating the Parking Ramp Maintenance Costs per the adopted 2022 budget based on each parcels allocated share as outlined.

Action:

Motion to adopt Resolution #21-326 Adopting the 2022 Parking Ramp Maintenance Budget

and

Motion to adopt Resolution #21-327 authorizing the allocation of the budgeted parking maintenance costs among the parcel

---

Attachments

2022 Parking Ramp Budget
Reso #21-326 2022 Park Ramp Budget
Reso #21-327 2022 Park Ramp Allocation

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/17/2021 01:09 PM
Form Started By: Diana Lund		Started On: 11/05/2021 09:42 AM
Final Approval Date: 11/17/2021		

Parking Ramp Costs - 2022

Per Section 7 of PUMA Agreement: All costs to operate, maintain, repair & replace parking improvements

For 2022		2022 Budget
Snow Removal - 8 events-Per City's PW Director (4% adj over 2021)-Personnel only		$ 19,893
Truck Use per FEMA Schedule (8 events (2 hours each)/4 trucks at $30 per truck)		$ 1,920
Maintenance Labor (Dan & Don, Jeff & New position 125 hr each)Based on 2022 Salary sheet-3.00% COLA) Time increasing with garbage pickup, bulbs, etc.		$ 19,176
Charging Station		$ 1,177
Fire Ext recharge		$ 300
Fire Sprinkler Inspection (2021 + 5%)		$ 380
Fire Alarm inspection (2021 + 5%)		$ 287
Bulbs (2021 Activity + 3%)		$ 3,593
Elevator-(2021 exp + 4%)		$ 6,146
Wash Glass Windows-2021 Activity + 5%		$ 1,943
Security (2021 activity + 3%)		$ 331
Mn Dept Of Labor-Elevator Lic		$ 200
Misc Supplies		$ 2,000
Phone (3% Over 2021 activity)		$ 1,360
Electric-Connexus (2021 Exp + 5%)		$ 50,664
Water (2.5% over 2021 Activity)		$ 500
Mechanical Repairs-Based on 2021 budget +10% (Ramp will be 16-years old)		$ 10,000
Sweeping		$ 1,600
Liability Insurance (2021 activity + 10%)	Based on annual 10% increase	$ 23,147
Administration of Agreement (1%)		$ 2,622
IT oversee of cameras (research activity)		$ 4,334
Police CSO's monitoring ramp		$ 1,430
10% Contingency-Reserve Fund for future maint		$ 15,300
Total Expense		$ 168,304

Total Budgeted Expense		$ 168,304
Residence at the COR Allocated share 275 stalls/793 stalls)		$ 58,365

Transit: 350 Stalls		$ 74,283
City Hall: 143 stalls*		**$ 30,350**
Unallocated Stalls: 25 Stalls		$ 5,306
The Residence: 275 stalls		$ 58,365
Total Parking Ramp Allocation		$ 168,304

*** Per 1-8-13 Puma Amendment. 75 Muni Center & 68 unallocated for future use**

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-326

RESOLUTION ADOPTING THE 2022 CITY OF RAMSEY PARKING RAMP MAINTENANCE BUDGET

WHEREAS, the City of Ramsey Adopted an Amended and Restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (Municipal Center Ramp) on April 30, 2012 and First Amendment on January 8, 2013; and

WHEREAS, the City of Ramsey is required to annually adopt a budget of parking ramp maintenance costs on or before the date thirty days prior to the beginning of each full fiscal year; and

WHEREAS, on or before the date thirty days prior to each full fiscal year, the City Council must adopt a resolution allocating the budgeted parking maintenance costs for that fiscal year among the benefitting parcels; and

WHEREAS, That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2022 is hereby adopted for the Parking Ramp Maintenance Fund in the amount of $168,304.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2022 is hereby adopted for the Parking Ramp Maintenance Fund as follows:

Expenses:
Operating & Capital Expenses $168,304

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 23rd of November, 2021.

_____
Mayor

ATTEST:

_____

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-327

RESOLUTION AUTHORIZING THE ALLOCATION OF THE 2022 PARKING MAINTENANCE COSTS PER ALLOCATED SHARE ASSIGNED TO EACH PARCEL WITHIN PARKING DISTRICT A

WHEREAS, the City of Ramsey Adopted an Amended and Restated Parking Improvement Use and Maintenance Agreement (PUMA) for Parking District A (Municipal Center Ramp) on April 30, 2012 and First Amendment January 8, 2013; and

WHEREAS, the City of Ramsey is required to annually adopt a budget of parking ramp maintenance costs on or before the date thirty days prior to the beginning of each full fiscal year; and

WHEREAS, on or before the date thirty days prior to each full fiscal year, the City Council must adopt a resolution allocating the budgeted parking maintenance costs for that fiscal year among the benefitting parcels; and

WHEREAS, the share of the anticipated annual parking maintenance costs the City allocates to each parcel for each given fiscal year will be determined by multiplying the parcel's allocated share, which is the number of parking spaces assigned to that parcel within Parking District A divided by the total number of parking spaces within Parking District A.

WHEREAS, for fiscal year 2022 the parcel allocation of the 793 stalls is calculated as such:

Transit Parcel:	350 Stalls
City Hall Parcel:	143 Stalls
Unallocated Stalls:	25 Stalls
Residence at the COR Parcel:	275 Stalls

WHEREAS, for fiscal year 2022, the budgeted park maintenance costs of $168,304 will be allocated as such based on the stall allocation listed above:

Transit Parcel Budget Allocation:	$ 74,283
City Hall Parcel Budget Allocation:	$ 30,350
Unallocated Stalls (City Portion):	$ 5,306
Residence at the COR Apartments, LLC Parcel Budget Allocation:	$ 58,365

WHEREAS, for fiscal year 2022**,** the owners of each parcel must pay to the City the amount of the parking maintenance costs that the City Council has allocated to the parcel as listed above, by February 28, 2022.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the annual allocation of 2022 budgeted Parking Ramp Maintenance Costs as follows:

Transit Parcel Budget Allocation:	$ 74,283
City Hall Parcel Budget Allocation:	$ 30,350
Unallocated Stalls (City Portion):	$ 5,306
Residence at the COR Apartments, LLC Parcel Budget Allocation:	$ 58,365

With payment due to the City by February 28, 2022.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember

and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 23rd of November, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 12.**

Meeting Date: 11/23/2021

By: Diana Lund, Finance

Information

Title

Adopt Resolution #21-328 Adopting Special Assessment Rebate (Formerly Lessor of Special Assessment or Franchise Fee)

Purpose/Background:

Per Section 1(n) of the Franchise Fee Ordinances that were adopted on July 28, 2020:

Rebate Program. The City will rebate the lesser annual amount paid for franchise fees versus special assessments (those assessed beginning year 2015) over the remaining term of the special assessments, regardless if the assessment was pre-paid or is currently being paid through property taxes. Rebates will be in the form of a check to qualifying property addresses who have submitted an annual rebate application form. This rebate program applies strictly to qualifying property addresses during the effective term of their current assessment or this Ordinance, whichever expires first. If a qualifying property is sold during the effective term of their current assessment, the rebate program is no longer eligible for that respective property.

With the termination of the franchise fee, effective, December 31, 2021, the rebate program, as documented above, officially ends. (The 2021 rebate which is the lessor of the annual special assessment or the annual franchise fee follows the franchise fee ordinance and qualifying properties will receive an application to submit for the rebate in January 2022).

At the City Council worksession of November 9, 2021 the consensus at the meeting was to continue with the rebate program beginning with year 2022.

The rebate program will follow the same guidelines as were outlined in the franchise fee ordinance: Need to be a qualifying property - meaning the property has not changed ownership since the date of the original assessment, need to apply for the rebate (City provides the applicable rebate form to eligible properties), and the rebate will apply to the same term as the assessment (through 2025 for those pavement projects constructed in 2015) or the City Council opts to cancel the rebate program, whichever is earlier.

To determine the amount of rebate:

The eligible rebate will be limited to the **lessor** of the annual special assessment or 25% of the annual assessment if the annual assessment exceeded the annual franchise fee paid in 2021.
Example:
Qualifying Property Annual Special Assessment: $663.64
Qualifying Property Annual Franchise Fee Paid in 2021: $168.00 ($7/per month on gas & $7/per month on electric)

Eligible amount to be rebated: $165.91 (25% of annual special assessment as annual special assessment exceeded annual franchise fee)

Notification:

In late January 2022, a rebate application will be mailed to all qualifying properties to apply for the 2021 rebate (lessor of 2021 franchise fee paid or annual special assessment). Correspondence will be included to outline future rebate program.

Observations/Alternatives:

Consensus of City Council at November 9 worksession was to extend the rebate program as outlined.

Recommendation:

Implement rebate program as outlined.

Action:

Motion to adopt Resolution #21-328 Adopting Special Assessment Rebate

---

Attachments

Reso. #21-328 Spec Assess Rebate

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/17/2021 01:14 PM
Form Started By: Diana Lund		Started On: 11/10/2021 08:33 AM
Final Approval Date: 11/17/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-328

RESOLUTION APPROVING SPECIAL ASSESSMENT REBATE (FORMERLY REBATE OF LESSOR OF ANNUAL SPECIAL ASSESSMENT OR ANNUAL FRANCHISE FEE)

WHEREAS, Per Section 1(n) of the Franchise Fee Ordinances that were adopted on July 28, 2020: ***Rebate Program***. The City will rebate the lesser annual amount paid for franchise fees versus special assessments (those assessed beginning year 2015) over the remaining term of the special assessments, regardless if the assessment was pre-paid or is currently being paid through property taxes. Rebates will be in the form of a check to qualifying property addresses who have submitted an annual rebate application form. This rebate program applies strictly to qualifying property addresses during the effective term of their current assessment or this Ordinance, whichever expires first. If a qualifying property is sold during the effective term of their current assessment, the rebate program is no longer eligible for that respective property.

WHEREAS, The City of Ramsey terminated the franchise fee effective December 31, 2021, and;

WHEREAS, Eligible properties as outlined in Section 1(n) of the Franchise Fee Ordinance will receive the lessor of the annual special assessment or franchise fees paid for year ending December 31, 2021, and;

WHEREAS, Beginning with year ending in 2022, the rebate program will continue on those qualifying properties currently special assessed, and;

WHEREAS, A qualified property is a property that has not changed ownership since the date of the original assessment, and;

WHEREAS, Beginning with year ending in 2022**,** a qualifying property may apply for a rebate of the lessor of:

Annual assessment

Or

25% of annual assessment – if Annual Assessment exceeded the annual Franchise Fee paid in 2021.

EXAMPLE:

Qualifying Property Annual Assessment:	**$ 663.64**
Qualifying Property Annual Franchise Fee in 2021:	**$ 168.00**

Eligible amount to be rebated: $165.91 (25% of annual assessment)

and;

WHEREAS, A rebate application form will be mailed to qualifying properties in January of the following eligible year, and;

WHEREAS, Qualified properties must submit an annual rebate application form to the City, and;

WHEREAS, Qualified property owners are eligible for the rebate over the term of the original assessment payment period (Ex: 2015 projects assessment term is through 2025) or the City Council opts to cancel the rebate program, whichever is earlier.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of November, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 13.**

Meeting Date: 11/23/2021

By: Diana Lund, Finance

Information

Title

Adopt Resolution #21-329 Not Waiving Statutory Tort Limits

Purpose/Background:

Purpose: The City is required to annually pass a resolution waiving or not waiving statutory tort limits of $500,000/$1,500,000 for its liability coverage.

The City of Ramsey annually renews its property, casualty and liability insurance coverage with the League of Minnesota Cities. A form is required to be filed for the City.

Attached is the Liability Coverage Waiver Form that is required to be signed after City Council approval of a resolution indicating whether the City chooses to waive or not waive the statutory tort limits. The tort limits are $500,000 per individual claimant on any one claim (per occurrence) or a total of $1,500,000 for all claimants per occurrence. If the City Council were to waive the statutory limits, additional insurance would need to be purchased by the City to cover the increased liability. The City has not waived the tort limits in the past and the majority of cities elect the 'not waive' option. These statutory tort limits apply regardless of whether the city purchases optional excess liability coverage.

If the City Council was to consider waiving the tort limit, staff would request rates for the increased coverage for 2022 and bring them back for consideration at a future regularly scheduled meeting of the City Council along with budget considerations.

Notification:

A League of Minnesota Cities memo regarding Liability Coverage Options is attached to further outline liability limits, coverage limits and waivers.

Observations/Alternatives:

Option #1: Not Waive the Statutory Tort Limits for League of Minnesota Cities Insurance Trust Liability Coverage for the City - $500,000/$1,500,000. An individual claimant would be able to recover no more than $500,000 on any claim to which the statutory tort limits apply. The total which all claimants for any single occurrence to which the statutory tort limits apply would be limited to $1,500,000.

Option #2: Waive the Statutory tort limits and not purchase excess liability coverage - $1,500,000/$1,500,000. An individual claimant would be able to recover up to $1,500,000 on a single occurrence, whereas the total of all claimants per single occurrence, would also be limited to $1,500,000 regardless of the number of claimants. There is an additional costs to waive the tort limits not currently budgeted for.

Option #3: Waive the Statutory tort limits and purchase excess liability coverage. A single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants. As noted, this option is more expensive and is currently not budgeted for. There are additional costs in both waiving the limits and purchasing excess liability.

Funding Source:

Amounts attributed to not-waiving the statutory tort limits was included in the 2022 General Fund Budget under the respective departments.

Recommendation:

Staff recommends that the City Council adopt the resolution not waiving (Option #1) the Statutory Tort Limits for liability coverage.

Action:

Adopt Resolution #21-329 Not Waiving the Statutory Tort Limits for League of Minnesota Cities Insurance Trust Liability Coverage for the City of Ramsey.

Attachments

LMC Memo Liability Coverage

Waiver Form

Reso #21-329 Not Waiving Tort Limits

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/10/2021 04:30 PM
Form Started By: Diana Lund		Started On: 11/10/2021 08:38 AM
Final Approval Date: 11/10/2021		

LEAGUE OF MINNESOTA CITIES

CONNECTING & INNOVATING
SINCE 1913

RISK MANAGEMENT INFORMATION

LMCIT LIABILITY COVERAGE OPTIONS

Liability Limits, Coverage Limits, and Waivers

LMCIT gives cities several options for structuring their liability coverage. The city can choose either to waive or not to waive the monetary limits the statutes provide; and the city can select from among several liability coverage limits. This memo discusses these options and identifies some issues to consider in deciding which of the options best meets the city's needs.

Statutory Limits on Municipal Tort Liability

The statutes limit a city's tort liability to a maximum of $500,000 per claimant and $1,500,000 per occurrence. These limits apply whether the claim is against the city, against the individual officer or employee, or against both.

Coverage Limits for LMCIT's Basic Primary Liability Coverage

LMCIT's liability coverage provides a limit of $1,500,000 per occurrence, matching the per-occurrence part of the statutory municipal tort liability limit. Beside the overall coverage limit of $1,500,000 per occurrence, there are also annual aggregate limits (that is, limits on the total amount of coverage for the year regardless of the number of claims), for certain specific risks. Aggregate limits apply to the following:

Products	$2,000,000 annually
Failure to supply utilities	$2,000,000 annually
EMF	$2,000,000 annually
Limited pollution*	$2,000,000 annually
Mold	$2,000,000 annually
Land use litigation**	$1,000,000 annually
Employers liability (work comp)	$1,500,000 annually

* Includes sudden and accidental releases of pollutants; herbicide and pesticide application; sewer ruptures, overflows and backups; and lead and asbestos claims. Dredging or excavation claims are subject to a $250,000 sublimit. These limits apply to both damages and defense costs.

** Coverage is provided on a sliding scale percentage basis, which is based on participation in LMCIT's online land use training. Coverage applies to both damages and litigation costs.

More Information

For more information about land use litigation coverage, please see the memo LMCIT Coverage for Litigation Relating to Land Use.

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
145 UNIVERSITY AVE. WEST
ST. PAUL, MN 55103-2044
PHONE: (651) 281-1200
TOLL FREE: (800) 925-1122
FAX: (651) 281-1298
WEB: WWW.LMC.ORG

If the Statute Limits our Liability, Why Purchase Higher Coverage Limits?

There are several different reasons why cities should strongly consider carrying higher limits of liability coverage.

The Statutory Tort Limits Either Do Not or May Not Apply to Several Types of Claims

Some examples include:

- *Claims under federal civil rights laws.* These include Section 1983, the Americans with Disabilities Act, etc.
- *Claims for tort liability that the city has assumed by contract.* This occurs when a city agrees in a contract to defend and indemnify a private party.
- *Claims for actions in another state.* This might occur in border cities that have mutual aid agreements with adjoining states, or when a city official attends a national conference or goes to Washington to lobby, etc.
- *Claims based on liquor sales.* This mostly affects cities with municipal liquor stores, but it could also arise in connection with beer sales at a fire relief association fund-raiser, for example.
- *Claims based on a "taking" theory.* Suits challenging land use regulations frequently include an "inverse condemnation" claim, alleging that the regulation amounts to a "taking" of the property.

LMCIT's Primary Liability Coverage has Annual Limits on Coverage for a few Specific Risks

The table on page one lists the liability risks to which aggregate coverage limits apply. If the city has a loss or claim in one of these areas, there might not be enough limits remaining to cover the city's full exposure if there is a second loss of the same sort during the year. Excess liability coverage gives the city additional protection against this risk as well.

However, there are a couple important restrictions on how the excess coverage applies to risks that are subject to aggregate limits:

- The excess coverage *does not apply* to three risks: *failure to supply utilities; mold; and "limited pollution" claims if either the pollutant release or the damage is below ground or in a body of water;* and
- The excess coverage *does not automatically apply to liquor liability* unless the city specifically requests it.

The City may be Required by Contract to Carry Higher Coverage Limits

Occasionally, a contract might include a requirement the city carry more than $1,500,000 of coverage limits. Carrying excess coverage is a way to meet these requirements. (There's also another option

for cities in this situation. LMCIT can issue an endorsement to increase the city's coverage limit only for claims relating to that particular contract. There's a small charge for these "laser" endorsements.)

There may be more than One Political Subdivision Covered Under the City's Coverage

An HRA, EDA, or port authority is itself a separate political subdivision. If the city EDA, for example, is named as a covered party on the city's coverage and a claim were made that involved both the city and the EDA, theoretically the claimant might be able to recover up to $1,500,000 from both the city and the EDA, since there are two political subdivisions involved. Excess coverage is one way to provide enough coverage limits to address this situation. Another solution is for the HRA, EDA, or port authority to carry separate liability coverage in its own name.

This issue of multiple covered parties can also arise is if the city has agreed by contract to name another entity as a covered party, or to defend and indemnify another entity.

Cities Sometimes Carry Higher Coverage Limits Because of a Concern the Courts Might Overturn the Statutory Liability Limits

However, those limits have now been tested and upheld several times in Minnesota. While it's always possible that a future court might decide to throw out the statutory limits, this is now less of a concern.

Available Excess Liability Coverage Limits

Excess coverage is available in $1 million increments, up to a maximum of $5 million.

Does the Optional Excess Coverage Apply to All Types of Claims?

No. The excess liability coverage does not apply to the following types of claims: certain limited pollution claims; mold claims; claims for failure to supply utilities; auto no-fault claims; uninsured / underinsured motorist claims; workers' compensation, disability, or unemployment claims; or claims under the medical payments coverage.

Who Needs Excess Liability Coverage?

If anything, excess liability coverage is even more important to a small city rather than to a large city.

If a city ends up with more liability than it has coverage, the city will have to either draw on existing funds or go to its taxpayers to pay that judgment. A large city faced with, say, a million dollars of liability over and above what its LMCIT coverage pays might be able to spread that $1 million cost over several thousand taxpayers. The small city by contrast might be dividing that same $1 million cost among only a couple hundred taxpayers. $1 million divided among 5,000 taxpayers is $200 apiece – annoying but probably at least manageable for most taxpayers. $1 million divided among 200 taxpayers is $5,000 apiece – enough to be a real problem for many.

What's the Effect of Waiving the Per Claimant Statutory Liability Limit?

If the city chooses the "waiver" option, the city and LMCIT no longer can use the statutory limit of $500,000 per claimant as a defense. Because the waiver increases the exposure, the premium is roughly 3% higher for coverage under the waiver option.

If the city waives the statutory limit, an individual claimant could therefore recover up to $1,500,000 in damages on a claim. Of course, the individual would still have to prove to the court or jury that s/he really does have that amount of damages. Also, the statutory limit of $1,500,000 per occurrence would still apply; that would limit the individual's recovery to a lesser amount if there were multiple claimants.

Why Would the City Choose to Pay More to Get Waiver-Option Coverage?

The statutory liability limit only comes into play in a case where

- The city is in fact liable.
- The injured party's actual proven damages are greater than the statutory limit.

Highlight

The waiver option coverage does not give the city better protection. The benefit is to the injured party.

Very literally, applying the statutory liability limit means an injured party won't be fully compensated for his/her actual, proven damages that were caused by city negligence. Some cities as a matter of public policy may want to have more assets available to compensate their citizens for injuries caused by the city's negligence. Waiving the statutory liability limits is a way to do that.

Other cities may feel that the appropriate policy is to minimize the expenditure of the taxpayers' funds by taking full advantage of every protection the legislature has decided to provide. There's no right or wrong answer on this point. It's a discretionary question of city policy that each city council needs to decide for itself.

For claims the statutory tort liability limits don't apply to, it doesn't affect how the city's coverage or risk on those claims. Waiving the statutory tort limits has no effect on claims the statutory limits don't apply to.

Effects of Waiving the Statutory Limits if there is Excess Coverage

If the city has $1 million of excess coverage and chooses to waive the statutory tort limits, the claimants (whether it's one claimant or several) could then potentially recover up to $2.5 million in damages in a single occurrence. If the city carries higher excess coverage limits, the potential maximum recovery per occurrence is correspondingly higher.

Carrying excess coverage under the waiver option is a way to address an issue that some cities find troubling: the case where many people are injured in a single occurrence caused by city negligence. Suppose, for example, that a city vehicle negligently runs into a school bus full of kids, causing multiple serious injuries. $1,500,000 divided 50 ways may not go far toward compensating for those

injuries. Excess coverage under the waiver option makes more funds available to compensate the victims in that kind of situation.

The cost of the excess liability coverage is about 25% greater if the city waives the statutory tort limits. The cost difference is proportionally greater than the cost difference at the primary level because for a city that carries excess coverage, waiving the statutory tort limits increases both the per-claimant exposure and the per-occurrence exposure.

Waiving Statutory Tort Liability Limits: Increase in Risk?

There is no increase in risk for the city to end up with liability if LMCIT doesn't cover it. The waiver form specifically says the city is waiving the statutory tort liability limits only to the extent of the city's coverage.

Of course, that's not to say there is no risk the city's liability could exceed its coverage limits. We listed earlier a number of ways that could happen to any city. But the waiver doesn't increase that risk.

Can we Waive the Statutory Tort Limits for the Primary Coverage but not for the Excess Coverage?

No. If the city decides to waive the statutory tort limits, that waiver applies to the full extent of the coverage limits the city has. The city cannot partially waive the statutory limits.

Is there a Simple way to Summarize the Options?

It's not necessarily simple, but the table on the following page is a shorthand summary of what the effect would be of the various coverage structure options in different circumstances.

Your League Resource

Feel free to call the Underwriting Department at 651-281-1200 or 800-925-1122 with any questions.

Pete Tritz 12/10

LEAGUE OF MINNESOTA CITIES

CONNECTING & INNOVATING
SINCE 1913

LMCIT Liability Coverage Options

Coverage structure If the city:	On a liability claim to which the statutory limits apply		On a liability claim to which the statutory limits do not apply
	This is the maximum amount a single claimant could recover on an occurrence.	This is the maximum total amount that all claimants could recover on a single occurrence.	This is the maximum amount of damages which LMCIT would pay on the city's behalf for a single occurrence, regardless of the number of claimants.
Does not have excess coverage & Does not waive the statutory limits	$500,000	$1,500,000	$1,500,000
Does not have excess coverage & Waives the statutory limits	$1,500,000	$1,500,000	$1,500,000
Has $1,000,000 of excess coverage & Does not waive the statutory limits	$500,000	$1,500,000	$2,500,000
Has $1,000,000 of excess coverage & Waives the statutory limits	$2,500,000	$2,500,000	$2,500,000

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
145 UNIVERSITY AVE. WEST
ST. PAUL, MN 55103-2044
PHONE: (651) 281-1200
TOLL FREE: (800) 925-1122
FAX: (651) 281-1298
WEB: WWW.LMC.ORG

LEAGUE of MINNESOTA CITIES

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to pstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than $500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.

- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to $2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is $2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to $2,000,000, regardless of the number of claimants.

- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of Ramsey

Check one:

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature:_____ Position: _____

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-329

RESOLUTION NOT TO WAIVE STATUATORY TORT LIMITS FOR LMCIT LIABILITY COVERAGE

WHEREAS, city staff has reviewed the impacts of waiving and not-waiving statutory tort limits for liability insurance with the League of Minnesota Cities Insurance Trust; and

WHEREAS, City Council has determined it is in the best interest of the City to not waive the statutory tort limits for liability insurance with LMCIT.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council of the City of Ramsey does not waive the statutory tort limits for LMCIT liability coverage.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of November, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 14.**

Meeting Date: 11/23/2021

By: MaryJo Warner, Engineering/Public Works

Information

Title

Adopt Resolution #21-320 Authorizing Partial Payment #14 to RJM Construction for Improvement Project 20-07 New Public Works Facility

Purpose/Background:

Resolution and Pay Estimate #14 attached

Observations/Alternatives:

Checks are made payable and addressed to contractors, payments will be sent to RJM Construction, LLC for disbursement as listed in the attached Resolution #21-320.

Funding Source:

Funding for this this item was budgeted as part of the public works building project.

Recommendation:

The Public Works Superintendent has inspected the completed work and recommends approving partial payment #14 in the amount of $155,453.65 to RJM Construction for Improvement Project #20-07, New Public Works Facility.

Action:

Motion to adopt Resolution #21-320 authorizing partial payment #14 to RJM Construction for Improvement Project #20-07, New Public Works Facility.

Attachments

Resolution

Pay Application

Form Review

Inbox	Reviewed By	Date
Grant Riemer	MaryJo Warner	11/12/2021 02:07 PM
Kurt Ulrich	Kurt Ulrich	11/17/2021 01:10 PM
Form Started By: MaryJo Warner		Started On: 11/08/2021 12:56 PM
Final Approval Date: 11/17/2021		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-320

RESOLUTION AUTHORIZING PARTIAL PAYMENT #14 TO RJM CONSTRUCTION AND ITS CONTRACTORS FOR THE NEW RAMSEY PUBLIC WORKS FACILITY, IMPROVEMENT PROJECT #20-07

WHEREAS, the City of Ramsey has planned for a new public works facility and added it to our Capital Improvement Plan in 2006; and

WHEREAS, the property for the new public works facility was purchased in 2008 adjacent to the current facility and that purchase was finalized in 2013; and

WHEREAS, a third party architectural firm (BKV Group) was hired in 2015 to perform a space needs analysis to determine the size of facility needed to serve the public works departments needs for now and 30-50 years into the future.; and

WHEREAS, the old facility consists of three buildings and multiple off site storage locations, the new site will contain all public works functions and equipment at one centralized location; and

WHEREAS, on September 10th 2019 Ramsey City Council entered into a contract with RJM Construction to provide construction management services for the new Ramsey public works facility; and

WHEREAS, as of November 23, 2021 $13,144,744.42 has been paid to date; and

WHEREAS, the Public Works Superintendent has inspected the completed work and recommends authorizing partial payment #14 to RJM Construction for Improvement Project #20-07, New Ramsey Public Works Facility; and

WHEREAS, checks are made payable and addressed to contractors, payments will be sent to RJM Construction, LLC for disbursment as listed below:

CONTRACTOR	PAY REQUEST AMOUNT
Northland Concrete & Masonry	$796.10
Donlar Construction Company	$6,907.45
Met-Con Construction	$10,545.06
Ebert Construction	$10,083.30
Herzog Coatings	$4,750.00
Twin City Garage Door	$3,475.10
RTL Construction	$1,441.15
Klamm Mechanical Contractors	$996.55
Architect Mechanical	$35,703.85

Wolf River Electric	$21,534.79
Minnesota Utilities & Excavating	$5,627.80
Northland Paving	$1,618.80
RJM Construction	$51,973.70
Total	$155,453.65

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council authorizes partial payment #14 to RJM Construction for disbursement for Improvement Project #20-07, New Public Works Facility, in the amount of $155,453.65.

2) The City Council hereby authorizes the Mayor or City Administrator to sign the release from for payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of November 23rd, 2021.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of November, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

DocuSign Envelope ID: 5A1199C1-4372-4D33-8FEF-3D71A48A9A7A

PAYMENT SUMMARY
FOR PERIOD ENDING 10-31-2021
PROJECT: City of Ramsey Public Works
Job #19520-0180

CONTRACT PAYMENTS

*Checks are to be made payable and address to the contractors. Payments should then be sent to RJM Construction, LLC for disbirsement.

Contractor	Application #	Certified Amount
Northland Concrete & Masonry	14	796.10
Donlar Construction Company	14	6,907.45
Met-Con Construction	14	10,545.06
Ebert Construction	14	10,083.30
Herzog Coatings	14	4,750.00
Twin City Garage Door	14	3,475.10
RTL Construction	14	1,441.15
Klamm Mechanical Contractors	14	996.55
Architect Mechanical	14	35,703.85
Wolf River Electric	14	21,534.79
Minnesota Utilities & Excavating	14	5,627.80
Northland Paving	14	1,618.80
RJM Construction	14	51,973.70
	Totals	155,453.65

DocuSign Envelope ID: 5A1199C1-4372-4D33-8FEF-3D71A48A9A7A

Please Remit Payment to: RJM Construction, LLC

RJM CONSTRUCTION

APPLICATION AND CERTIFICATE FOR PAYMENT

To Owner: City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Project: 19520-0180 City of Ramsey Public Works
14100 Jasper Street NW
Ramsey, MN 55303

Architect:

Invoice #: 0180-14
Application No.: 14
Application Date: 10/31/2021
Period From: 10/1/2021
To: 10/31/2021

Distribution to :
☐ Owner
☐ Architect
☐ Contractor

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum			$16,361,624.00
2. Net Change By Change Order			$0.00
3. Contract Sum To Date			$16,361,624.00
4. Total Completed and Stored To Date			$14,000,208.49
5. Retainage:			
a. 5.00%	of Completed Work	$700,010.42	
b. 0.00%	of Stored Material	$0.00	
Total Retainage			$700,010.42
6. Total Earned Less Retainage			$13,300,198.07
7. Less Previous Certificates For Payments			$13,144,744.42
8. Current Payment Due			$155,453.65
9. Balance To Finish, Plus Retainage			$3,061,425.93

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$0.00	$0.00
Total Approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
Net Changes By Change Order	**$0.00**	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **RJM Construction LLC**

By: DocuSigned by: Curtis Sell Date: 11/5/2021

State of: County of:
Subscribed and sworn to before me this day of
Notary Public:
My Commission expires:

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT'S CERTIFICATE FOR PAYMENT

AMOUNT CERTIFIED **$155,453.65**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Date: 11/08/2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

DocuSign Envelope ID: 5A1199C1-4372-4D33-8FEF-3D71A48A9A7A

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 14
Application Date : 10/31/21
To: 10/31/21
Architect's Project No.:

Invoice # : 0180-14 **Contract :** 19520-0180 City of Ramsey Public Works

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed and Stored To Date	%	Balance To Finish	Retainage
			From Previous Application (D+E)	This Period In Place	(Not in D or E)	(D+E+F)	(G / C)	(C-G)	
1	City of Ramsey Public Works	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
1A	Special Inspections	56,022.00	22,866.50	0.00	0.00	22,866.50	40.82%	33,155.50	1,143.33
1B	Survey	22,160.00	22,160.00	0.00	0.00	22,160.00	100.00%	0.00	1,108.00
1C	Final Cleaning	52,047.00	0.00	0.00	0.00	0.00	0.00%	52,047.00	0.00
3A	Concrete	1,362,684.50	1,361,846.50	838.00	0.00	1,362,684.50	100.00%	0.00	68,134.23
3B	Architectural Precast Concrete	1,534,950.00	1,508,599.00	0.00	0.00	1,508,599.00	98.28%	26,351.00	75,429.95
3C	Polished and Sealed Concrete	91,285.00	84,014.00	7,271.00	0.00	91,285.00	100.00%	0.00	4,564.25
4A	Masonry	229,781.00	224,459.00	0.00	0.00	224,459.00	97.68%	5,322.00	11,222.95
5A	Structural Steel/Misc. Metals - Material	846,773.90	846,773.90	0.00	0.00	846,773.90	100.00%	0.00	42,338.70
5B	Structural Steel/Misc. Metals - Erection	328,461.61	317,361.54	11,100.07	0.00	328,461.61	100.00%	0.00	16,423.09
6A	Carpentry Materials and Install	142,917.00	132,303.00	10,614.00	0.00	142,917.00	100.00%	0.00	7,145.86
7A	Waterproofing & Weatherproofing	44,000.00	39,000.00	5,000.00	0.00	44,000.00	100.00%	0.00	2,200.00
7B	Architectural Metal Panels	202,443.72	202,443.72	0.00	0.00	202,443.72	100.00%	0.00	10,122.19
7C	EPDM Roofing	860,519.00	860,519.00	0.00	0.00	860,519.00	100.00%	0.00	43,025.95
7D	Joint Sealants	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
8A	Doors, Frames, and Hardware - Materials	111,795.00	96,795.00	0.00	0.00	96,795.00	86.58%	15,000.00	4,839.75
8B	Overhead Coiling Doors	21,575.00	21,575.00	0.00	0.00	21,575.00	100.00%	0.00	1,078.75
8C	Accordian Security Doors	20,273.00	20,273.00	0.00	0.00	20,273.00	100.00%	0.00	1,013.65
8D	Sectional Overhead Doors	207,900.00	192,900.00	3,658.00	0.00	196,558.00	94.54%	11,342.00	9,827.90
8E	Aluminum Framed Storefronts & Entrances	142,557.00	117,557.00	0.00	0.00	117,557.00	82.46%	25,000.00	5,877.85
8F	Translucent Wall Panels	84,602.00	647.00	0.00	0.00	647.00	0.76%	83,955.00	32.35
9A	Gypsum Board Assemblies	251,358.80	238,544.80	1,517.00	0.00	240,061.80	95.51%	11,297.00	12,003.10
9B	Tiling	37,720.80	32,180.80	0.00	0.00	32,180.80	85.31%	5,540.00	1,609.04
9C	Acoustical Ceilings	32,500.00	0.00	0.00	0.00	0.00	0.00%	32,500.00	0.00
9D	Carpet and Resilient Base	16,513.20	12,009.00	0.00	0.00	12,009.00	72.72%	4,504.20	600.45
9E	Painting	164,181.00	141,081.00	0.00	0.00	141,081.00	85.93%	23,100.00	7,054.05
10A	Signage	18,622.00	0.00	0.00	0.00	0.00	0.00%	18,622.00	0.00
10B	Specialties Materials	15,064.50	0.00	0.00	0.00	0.00	0.00%	15,064.50	0.00
10C	Lockers	51,718.00	51,718.00	0.00	0.00	51,718.00	100.00%	0.00	2,585.90
10D	Operable Partitions	19,497.00	0.00	0.00	0.00	0.00	0.00%	19,497.00	0.00
11A	Vehicle Wash Equipment	62,877.71	0.00	0.00	0.00	0.00	0.00%	62,877.71	0.00

DocuSign Envelope ID: 5A1199C1-4372-4D33-8FEF-3D71A48A9A7A

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 14
Application Date : 10/31/21
To: 10/31/21
Architect's Project No.:

Invoice # : 0180-14 **Contract :** 19520-0180 City of Ramsey Public Works

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed and Stored To Date	%	Balance To Finish	Retainage
			From Previous Application (D+E)	This Period In Place	(Not in D or E)	(D+E+F)	(G / C)	(C-G)	
11B	Vehicle Fueling System	292,572.00	213,845.71	0.00	0.00	213,845.71	73.09%	78,726.29	10,692.29
11C	Loading Dock Equipment	11,695.00	11,695.00	0.00	0.00	11,695.00	100.00%	0.00	584.75
12A	Window Treatments	20,531.22	20,531.00	0.00	0.00	20,531.00	100.00%	0.22	1,026.55
12B	Casework Materials	57,833.00	52,833.00	0.00	0.00	52,833.00	91.35%	5,000.00	2,641.65
14A	Vehicle Lifts	281,054.00	261,054.00	0.00	0.00	261,054.00	92.88%	20,000.00	13,052.70
21A	Fire Supression Systems	158,300.00	138,300.00	0.00	0.00	138,300.00	87.37%	20,000.00	6,915.00
22A	Plumbing Systems	1,036,900.73	1,006,461.81	1,049.00	0.00	1,007,510.81	97.17%	29,389.92	50,375.54
23A	HVAC Systems	1,265,766.97	1,228,183.08	37,583.00	0.00	1,265,766.08	100.00%	0.89	63,288.27
26A	Electrical Systems	908,466.29	878,825.09	22,668.20	0.00	901,493.29	99.23%	6,973.00	45,074.67
31A	Earthwork	650,760.48	628,739.16	5,924.00	0.00	634,663.16	97.53%	16,097.32	31,733.16
32A	Asphalt Paving	628,619.66	626,915.66	1,704.00	0.00	628,619.66	100.00%	0.00	31,430.98
32B	Site Concrete	148,630.44	148,630.44	0.00	0.00	148,630.44	100.00%	0.00	7,431.52
32C	Fences and Gates	313,330.00	0.00	0.00	0.00	0.00	0.00%	313,330.00	0.00
32D	Landscaping	66,745.77	66,745.77	0.00	0.00	66,745.77	100.00%	0.00	3,337.29
33A	Site Utilities	487,782.00	479,412.00	0.00	0.00	479,412.00	98.28%	8,370.00	23,970.60
41A	Overhead Crane System	83,348.00	83,348.00	0.00	0.00	83,348.00	100.00%	0.00	4,167.40
01-00	General Conditions & Requirements	1,070,034.49	983,960.63	41,287.11	0.00	1,025,247.74	95.81%	44,786.75	51,262.39
01-80	Preconstruction	19,985.00	19,985.00	0.00	0.00	19,985.00	100.00%	0.00	999.25
90-40	Building Permit	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
90-50	General Liability Insurance	184,462.00	184,462.00	0.00	0.00	184,462.00	100.00%	0.00	9,223.10
90-65	Construction Contigency	1,373,566.21	0.00	0.00	0.00	0.00	0.00%	1,373,566.21	0.00
99-99	Contractors Fee	268,441.00	255,018.95	13,422.05	0.00	268,441.00	100.00%	0.00	13,422.02
	Grand Totals	16,361,624.00	13,836,573.06	163,635.43	0.00	14,000,208.49	85.57%	2,361,415.51	700,010.42

DocuSign Envelope ID: 5A1199C1-4372-4D33-8FEF-3D71A48A9A7A

INVOICE

From:	**RJM Construction, LLC**	*Invoice:*	**0180-14**
	830 Boone Avenue North	*Invoice Date:*	**10/31/21**
	Golden Valley, MN 55427	*Due Date:*	**11/30/21**
		Disc Date:	
To:	**City of Ramsey**		
	7550 Sunwood Drive NW		
	Ramsey, MN 55303		

Contract : 19520-0180 City of Ramsey Public Works

Concrete

SUBCONTRACTS

S & S Concrete & Masonry LLP	Concrete	Inv#	19520-018011	838.00
	Total SUBCONTRACTS			**838.00**
	Concrete Sub-Total:			**838.00**

Polished and Sealed Concrete

SUBCONTRACTS

Donlar Construction Company	Polished Concrete	Inv#	19520-01804	7,271.00
	Total SUBCONTRACTS			**7,271.00**
	Polished and Sealed Concrete Sub-Total:			**7,271.00**

Structural Steel/Misc. Metals - Erection

SUBCONTRACTS

Met-Con Construction, Inc.	Structural Steel Erection	Inv#	19520-01807	11,100.07
	Total SUBCONTRACTS			**11,100.07**
	Structural Steel/Misc. Metals - Erection Sub-Total:			**11,100.07**

Carpentry Materials and Install

SUBCONTRACTS

Ebert Construction	Rough Carpentry	Inv#	19520-01808	11,154.00
	Rough Carpentry		19520-01809	-540.00
	Total SUBCONTRACTS			**10,614.00**
	Carpentry Materials and Install Sub-Total:			**10,614.00**

Waterproofing & Weatherproofing

SUBCONTRACTS

Herzog Coatings	Waterproofing	Inv#	19520-01805	5,000.00
	Total SUBCONTRACTS			**5,000.00**
	Waterproofing & Weatherproofing Sub-Total:			**5,000.00**

Architectural Metal Panels

SUBCONTRACTS

Atomic Arch. Sheet Metal Inc.	Metal Wall Panels	Inv#	19520-01808	0.00
	Total SUBCONTRACTS			**0.00**
	Architectural Metal Panels Sub-Total:			**0.00**

EPDM Roofing

SUBCONTRACTS

Granite City Roofing, Inc	Roofing	Inv#	19520-01805	0.00
	Total SUBCONTRACTS			**0.00**
	EPDM Roofing Sub-Total:			**0.00**

DocuSign Envelope ID: 5A1199C1-4372-4D33-8FEF-3D71A48A9A7A

INVOICE

From:	**RJM Construction, LLC**	*Invoice:*	**0180-14**
	830 Boone Avenue North	*Invoice Date:*	**10/31/21**
	Golden Valley, MN 55427	*Due Date:*	**11/30/21**
		Disc Date:	
To:	**City of Ramsey**		
	7550 Sunwood Drive NW		
	Ramsey, MN 55303		

Contract : 19520-0180 City of Ramsey Public Works

Sectional Overhead Doors

SUBCONTRACTS

Twin City Garage Door Co.	Sectional Overhead Garage Doors	Inv#	19520-01804	3,658.00
	Total SUBCONTRACTS			**3,658.00**
	Sectional Overhead Doors Sub-Total:			**3,658.00**

Gypsum Board Assemblies

SUBCONTRACTS

RTL Construction, Inc.	Drywall	Inv#	19520-018010	1,517.00
	Total SUBCONTRACTS			**1,517.00**
	Gypsum Board Assemblies Sub-Total:			**1,517.00**

Plumbing Systems

SUBCONTRACTS

Klamm Mechanical Contractors	Plumbing	Inv#	19520-018010	1,049.00
	Total SUBCONTRACTS			**1,049.00**
	Plumbing Systems Sub-Total:			**1,049.00**

HVAC Systems

SUBCONTRACTS

Architect Mechanical Inc.	HVAC	Inv#	19520-018010	5,825.00
	HVAC		19520-01809	31,758.00
	Total SUBCONTRACTS			**37,583.00**
	HVAC Systems Sub-Total:			**37,583.00**

Electrical Systems

SUBCONTRACTS

Wolf River Electric	Electrical	Inv#	19520-018010	5,994.00
	Electrical		19520-018011	16,674.20
	Total SUBCONTRACTS			**22,668.20**
	Electrical Systems Sub-Total:			**22,668.20**

Earthwork

SUBCONTRACTS

Minnesota Utilities & Excavating, LLC	Earthwork	Inv#	19520-018012	5,924.00
	Total SUBCONTRACTS			**5,924.00**
	Earthwork Sub-Total:			**5,924.00**

Asphalt Paving

SUBCONTRACTS

Northland Paving LLC	Asphalt Paving	Inv#	19520-01804	1,704.00
	Total SUBCONTRACTS			**1,704.00**

DocuSign Envelope ID: 5A1199C1-4372-4D33-8FEF-3D71A48A9A7A

INVOICE

From:	**RJM Construction, LLC**	*Invoice:*	**0180-14**
	830 Boone Avenue North	*Invoice Date:*	**10/31/21**
	Golden Valley, MN 55427	*Due Date:*	**11/30/21**
		Disc Date:	
To:	**City of Ramsey**		
	7550 Sunwood Drive NW		
	Ramsey, MN 55303		

Contract : 19520-0180 City of Ramsey Public Works

			Asphalt Paving Sub-Total:		**1,704.00**
General Conditions & Requirements					
SUBCONTRACTS					
RJM Construction, LLC	General Requirements		Inv#	9520018014	41,287.11
		Total SUBCONTRACTS			**41,287.11**
		General Conditions & Requirements Sub-Total:			**41,287.11**
Contractors Fee					
SUBCONTRACTS					
RJM Construction, LLC	Contractors Fee		Inv#	9520018014	13,422.05
		Total SUBCONTRACTS			**13,422.05**
		Contractors Fee Sub-Total:			**13,422.05**

DocuSign Envelope ID: 5A1199C1-4372-4D33-8FEF-3D71A48A9A7A

INVOICE

Summary

INVOICE TOTAL:			**163,635.43**
1A Special Inspections			
Retainage	163,635.43 @	5.00%	0.00
3A Concrete			838.00
Retainage	163,635.43 @	5.00%	(41.90)
3C Polished and Sealed Concrete			7,271.00
Retainage	163,635.43 @	5.00%	(363.55)
5B Structural Steel/Misc. Metals - Erection			11,100.07
Retainage	163,635.43 @	5.00%	(555.00)
6A Carpentry Materials and Install			10,614.00
Retainage	163,635.43 @	5.00%	(530.70)
7A Waterproofing & Weatherproofing			5,000.00
Retainage	163,635.43 @	5.00%	(250.00)
7B Architectural Metal Panels			
Retainage	163,635.43 @	5.00%	0.00
7C EPDM Roofing			
Retainage	163,635.43 @	5.00%	0.00
8D Sectional Overhead Doors			3,658.00
Retainage	163,635.43 @	5.00%	(182.90)
9A Gypsum Board Assemblies			1,517.00
Retainage	163,635.43 @	5.00%	(75.85)
22A Plumbing Systems			1,049.00
Retainage	163,635.43 @	5.00%	(52.45)
23A HVAC Systems			37,583.00
Retainage	163,635.43 @	5.00%	(1,879.15)
26A Electrical Systems			22,668.20
Retainage	163,635.43 @	5.00%	(1,133.41)
31A Earthwork			5,924.00
Retainage	163,635.43 @	5.00%	(296.20)
32A Asphalt Paving			1,704.00
Retainage	163,635.43 @	5.00%	(85.20)
01-00 General Conditions & Requirements			41,287.11
Retainage	163,635.43 @	5.00%	(2,064.36)
99-99 Contractors Fee			13,422.05
Retainage	163,635.43 @	5.00%	(671.10)
CURRENT DUE :			**155,453.66**

CC Regular Session **5. 15.**

Meeting Date: 11/23/2021

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #21-321 authorizing partial payment No. 4 to North Valley, Inc. for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements.

Purpose/Background:

Resolution and Pay Request attached.

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends partial payment No. 4 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements, in the amount of $2,921.47.

Action:

Motion to adopt Resolution #21-321 authorizing partial payment No. 4 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements, in the amount of $2,921.47.

Attachments

Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/18/2021 12:31 PM
Kurt Ulrich	Kurt Ulrich	11/18/2021 01:48 PM
Form Started By: Marsha Weidner		Started On: 11/12/2021 01:05 PM
Final Approval Date: 11/18/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-321

RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 4 TO NORTH VALLEY, INC. FOR IMPROVEMENT PROJECT #21-04, 2021 NEIGHBORHOOD PAVEMENT OVERLAY IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous neighborhood street segments in 2021 as identified within the 2021 – 2030 Capital Improvement Program; and

WHEREAS, funding for this improvement is proposed to come from the Pavement Management Fund and Stormwater Utility Fund with a total estimated project cost of $594,000; and

WHEREAS, pursuant to Ramsey City Council resolution #21-011 adopted January 12, 2021, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #21-074, adopted March 23, 2021, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for said improvements; and

WHEREAS, seven (7) bids were received, opened, and tabulated on April 19, 2021, and the bids were found to comply with the approved plans and specifications and advertisements for bids; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-107, adopted April 27, 2021 the bid of North Valley, Inc. of Nowthen, Minnesota, in the amount of $421,410.74 for the construction of said improvements was accepted, and the Mayor and City Administrator were authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey; and

WHEREAS, as of November 23, 2021 $393,698.66 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends partial payment No. 4 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements, in the amount of $2,921.47.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1.) That the City Council hereby authorizes partial payment No. 4 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements, in the amount of $2,921.47.

2) The City Council authorizes the Mayor and City Administrator to sign and release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 23, 2021.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23th day of November, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	4 Partial
Project Number:	21-04
Project Name:	2021 Neighborhood Pavement Overlay Improvements
Period Ending	October 31, 2021
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Suite 100, Nowthen, MN 55330

1	Original Contract Amount			$ 421,410.74
2	Change Order(s)	No. ___ Thru No. ___		
3	Total Funds Encumbered			$ 421,410.74
4	Value of Work Completed			$ 417,494.87
	Value of Work Remaining		$ 3,915.87	
	Percent Complete		99%	
5	Retainage	5 %		$ 20,874.74
6	Previous Payment(s)			$ 393,698.66
7	Deductions or Charges			
8	Total Retainage, Payments & Deductions (Lines 5+6+7)			$ 414,573.40
	Payment Due (Lines 4-8)			$ 2,921.47

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley, Inc.	Leslie A. Bloom
Contractor Name	Print Name
Vice President	Leslie A. Bloom
Title	Signature
	11/8/2021
	Date

City of Ramsey Approval

Joe Turnquist	11/8/21
Signature (Project Engineer)	Date
Bruce Westby	11/9/21
Signature (City Engineer)	Date

2021 Neighborhood Pavement Overlay Improvements
I.P. 21-04
Estimate No. 4 **Partial**
Period Ending October 31, 2021

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 16,292.52	$ 16,292.52	0.0	$ -	1.0	$ 16,292.52
2	2104.502	REMOVE CASTING	EA	17	$ 160.78	$ 2,733.26	0	$ -	18	$ 2,894.04
3	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	289	$ 8.65	$ 2,499.85	0	$ -	298	$ 2,577.70
4	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	2121	$ 1.77	$ 3,754.17	0	$ -	3098	$ 5,483.46
5	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	80	$ 6.43	$ 514.40	0	$ -	78	$ 501.54
6	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	84	$ 12.57	$ 1,055.88	0	$ -	278	$ 3,494.46
7	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	24	$ 0.01	$ 0.24	0	$ -	0	$ -
8	2231.604	BITUMINOUS PATCH	SY	1018	$ 19.08	$ 19,423.44	0	$ -	2183	$ 41,651.64
9	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	35377	$ 1.03	$ 36,438.31	0	$ -	32887	$ 33,873.61
10	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	2539	$ 2.84	$ 7,210.76	0	$ -	2125	$ 6,035.00
11	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0"	TON	3991	$ 68.68	$ 274,101.88	0	$ -	3775	$ 259,267.00
12	2503.602	GROUT CATCH BASIN	EA	20	$ 155.42	$ 3,108.40	0	$ -	6	$ 932.52
13	2503.602	RESET CATCH BASIN	EA	3	$ 418.03	$ 1,254.09	0	$ -	1	$ 418.03
14	2504.602	ADJUST VALVE BOX	EA	21	$ 241.17	$ 5,064.57	0	$ -	11	$ 2,652.87
15	2506.502	ADJUST FRAME AND RING CASTING	EA	18	$ 321.56	$ 5,788.08	0	$ -	7	$ 2,250.92
16	2506.502	CASTING ASSEMBLY	EA	17	$ 767.46	$ 13,046.82	0	$ -	18	$ 13,814.28
17	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	219	$ 26.80	$ 5,869.20	0	$ -	179	$ 4,797.20
18	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	240	$ 26.80	$ 6,432.00	0	$ -	222	$ 5,949.60
19	2531.604	7" CONCRETE VALLEY GUTTER	SY	36	$ 96.47	$ 3,472.92	0	$ -	46	$ 4,437.62
20	2563.601	TRAFFIC CONTROL	LS	1.0	$ 2,143.75	$ 2,143.75	0.0	$ -	1	$ 2,143.75
21	2574.507	TOPSOIL (LV)	CY	18	$ 48.23	$ 868.14	0	$ -	16	$ 771.68
22	2575.504	SODDING TYPE LAWN	SY	102	$ 69.67	$ 7,106.34	21	$ 1,463.07	81	$ 5,643.27
23	2582.503	24" SOLID LINE PAINT (EPOXY)	LF	13	$ 12.79	$ 166.27	14	$ 179.06	14	$ 179.06
24	2582.503	4" DOUBLE SOLID LINE PAINT (EPOXY)	LF	870	$ 1.07	$ 930.90	133	$ 142.31	133	$ 142.31
25	2582.503	4" SOLID LINE PAINT (EPOXY)	LF	1735	$ 0.53	$ 919.55	143	$ 75.79	143	$ 75.79
26	2582.518	CROSSWALK PAINT (EPOXY)	SF	150	$ 8.10	$ 1,215.00	150	$ 1,215.00	150	$ 1,215.00
		GRAND TOTALS				**$ 421,410.74**		**$ 3,075.23**		**$ 417,494.87**

Internal City Use Only				
Pavement Management Funds		*$ 3,075.23*		*$ 399,436.00*
Storm Sewer Utility Funds		*$ -*		*$ 18,058.87*
Total Funds		*$ 3,075.23*		*$ 417,494.87*

CC Regular Session **5. 16.**

Meeting Date: 11/23/2021

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #21-322 Authorizing Partial Payment No. 3 to North Valley, Inc., for Improvement Project #21-02, Tiger Street Reconstruction.

Purpose/Background:

Resolution and Pay Request (Attached)

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends partial payment No. 3 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #21-02, Tiger Street Reconstruction, in the amount of $1,524.01.

Action:

Motion to Adopt Resolution #21-322 authorizing partial payment No. 3 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #21-02, Tiger Street Reconstruction, in the amount of $1,524.01.

Attachments

Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/18/2021 12:29 PM
Kurt Ulrich	Kurt Ulrich	11/18/2021 01:47 PM
Form Started By: Marsha Weidner		Started On: 11/12/2021 12:56 PM
Final Approval Date: 11/18/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-322

RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 3 TO NORTH VALLEY, INC., FOR IMPROVEMENT PROJECT #21-02, TIGER STREET RECONSTRUCTION

WHEREAS, the City of Ramsey proposes to reconstruct Tiger Street between Armstrong Boulevard and 173rd Avenue in 2021 as identified in the 2021-2030 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council resolution #20-259, adopted November 10, 2020, the City Council accepted the quotes of Bolton & Menk, Inc. to provide topographic survey services, and Chosen Valley Testing for the geotechnical evaluation services required to design and prepare plans and specifications for said improvements; and

WHEREAS, City Staff has received the topographic survey and geotechnical evaluations and has the capacity to prepare plans and specifications for improvement project #21-02, Tiger Street Reconstruction; and

WHEREAS, pursuant to Ramsey City Council resolution #21-009, adopted January 12, 2021, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #21-085, adopted April 13, 2021, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for said improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #21-139, adopted May 25, 2021, the bid of North Valley, Inc., of Nowthen, Minnesota, in the amount of $224,552.19, for the construction of said improvements was accepted; the Mayor and City Administrator were authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey, and the City Administrator was hereby authorized to execute the proposal from Bolton & Menk, Inc. to provide construction staking services for said improvements in a total not-to-exceed amount of $4,680 for the project; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-246 adopted Change Order No.1 in the amount of $50,638.69 allowing the removal of 1,093 cubic yards of unsuitable materials from the road core which were discovered during construction and placement of 1,093 cubic yards of select granular material. The quantities of which were significantly greater than the approved plans and specifications accounted for; and

WHEREAS, as of November 23, 2021 $239,683.14 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends partial payment No. 3 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #21-02, Tiger Street Reconstruction, in the amount of $1,524.01.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council hereby authorizes partial payment No.3 to North Valley, Inc. of Nowthen Minnesota for Improvement Project #21-02, Tiger Street Reconstruction, in the total amount of $1,524.01.

2) The City Council authorizes the Mayor and City Administrator to sign and release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 23, 2021.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23th day of November, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	3 Partial
Project Number:	21-02
Project Name:	Tiger Street Reconstruction
Period Ending	October 31, 2021
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Suite 100 Nowthen, MN 55330

1	Original Contract Amount			$ 224,552.19
2	Change Order(s)	No. 1 Thru No. 1		$ 41,039.00
3	Total Funds Encumbered			$ 265,591.19
4	Value of Work Completed			$ 253,902.26
	Value of Work Remaining		$ 11,688.93	
	Percent Complete		96%	
5	Retainage 5 %			$ 12,695.11
6	Previous Payment(s)			$ 239,683.14
7	Deductions or Charges			
8	Total Retainage, Payments & Deductions (Lines 5+6+7)			$ 252,378.25
	Payment Due (Lines 4-8)			$ 1,524.01

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all Items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley, Inc.
Contractor Name

Leslie A. Bloom
Print Name

Vice President
Title

Signature

11/8/2021
Date

City of Ramsey Approval

Signature (Project Engineer)

11/8/21
Date

Signature (City Engineer)

11/9/21
Date

Tiger Street Reconstruction
I.P. 21-02
Estimate No. 3 **Partial**
Period Ending October 31, 2021

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT Unit	Estimated Quantity	Unit Price	Extended Total	COMPLETED THIS PERIOD Quantity	Extended Total	COMPLETED TO DATE Quantity	Extended Total
1	2021.501	Mobilization	LS	1.0	$ 4,809.18	$ 4,809.18	0.0	$ -	1.0	$ 4,809.18
2	2104.502	Salvage & Install Mail Box Support	EA	9	$ 133.59	$ 1,202.31	0	$ -	9	$ 1,202.31
3	2104.503	Sawing Bituminous Pavement (Full Depth)	LF	306	$ 2.00	$ 612.00	0	$ -	270	$ 540.00
4	2104.503	Sawing Concrete Pavement (Full Depth)	LF	28	$ 6.41	$ 179.48	0	$ -	28	$ 179.48
5	2104.504	Remove Bituminous Pavement	SY	7239	$ 3.75	$ 27,146.25	0	$ -	7338	$ 27,517.50
6	2104.504	Remove Concrete Pavement	SY	31	$ 10.09	$ 312.79	0	$ -	26	$ 262.34
7	2104.504	Remove Gravel Surface	SY	123	$ 3.29	$ 404.67	0	$ -	0	$ -
8	2105.507	Common Excavation (EV)	CY	205	$ 17.29	$ 3,544.45	0	$ -	205	$ 3,544.45
9	2105.507	Subgrade Excavation, Remove Unsuitable Material (EV)	CY	1509	$ 0.01	$ 15.09	0	$ -	1509	$ 15.09
10	2106.507	Select Granular Borrow (CV)	CY	100	$ 10.69	$ 1,069.00	0	$ -	100	$ 1,069.00
11	2112.519	Subgrade Preparation	RDST	22	$ 193.76	$ 4,262.72	0	$ -	22	$ 4,262.72
12	2118.507	Aggregate Surfacing, Class 5 Modified (LV) Driveways	CY	30	$ 65.79	$ 1,973.70	0	$ -	15	$ 986.85
13	2130.523	Water	MGAL	80	$ 37.40	$ 2,992.00	0	$ -	32	$ 1,196.80
14	2211.507	Aggregate Base Class 5 Modified (CV)	CY	1510	$ 23.89	$ 36,073.90	0	$ -	1261	$ 30,125.29
15	2232.504	Mill Bituminous Surface (2.0")	SY	53	$ 7.55	$ 400.15	0	$ -	53	$ 400.15
16	2357.506	Bituminous Material for Tack Coat	GAL	498	$ 2.83	$ 1,409.34	0	$ -	350	$ 990.50
17	2360.509	Type SP 12.5 Non Wearing Course Mixture (3,C) 2.0"	TON	783	$ 63.80	$ 49,955.40	0	$ -	803	$ 51,231.40
18	2360.509	Type SP 9.5 Wearing Course Mixture (3,C) 2.0"	TON	769	$ 66.80	$ 51,369.20	0	$ -	789	$ 52,705.20
19	2360.509	Type SP 9.5 Wearing Course Mixture (3,C) Driveways	TON	13	$ 194.48	$ 2,528.24	0	$ -	23	$ 4,473.04
20	2531.504	6" Concrete Pavement Driveways	SY	31	$ 96.18	$ 2,981.58	0	$ -	31	$ 2,981.58
21	2540.601	Landscape Restoration	LS	1	$ 534.36	$ 534.36	0	$ -	1	$ 534.36
22	2540.602	Temporary Mail Box Cluster	EA	1	$ 427.48	$ 427.48	0	$ -	1	$ 427.48
23	2563.601	Traffic Control	LS	1	$ 2,564.90	$ 2,564.90	0	$ -	1.0	$ 2,564.90
24	2573.502	Stabilized Construction Exit	EA	2	$ 587.79	$ 1,175.58	0	$ -	1	$ 587.79
25	2573.503	Erosion Cotrol Log, Type Straw	LF	350	$ 2.67	$ 934.50	186	$ 496.62	744	$ 1,986.48
26	2573.503	Silt Fence, Type MS	LF	2430	$ 2.13	$ 5,175.90	520	$ 1,107.60	2080	$ 4,430.40
27	2574.507	Topsoil (LV)	CY	266	$ 36.34	$ 9,666.44	0	$ -	175	$ 6,359.50
28	2574.508	Fertilizer Type 3	LBS	80	$ 1.07	$ 85.60	0	$ -	80	$ 85.60
29	2575.505	Seeding	ACRE	0.76	$ 1,603.05	$ 1,218.32	0.00	$ -	1.00	$ 1,603.05
30	2575.508	Hydraulic Mulch Matrix	LBS	3040	$ 1.81	$ 5,502.40	0	$ -	2900	$ 5,249.00
31	2575.508	Seed Mixture 25-151	LBS	95	$ 4.26	$ 404.70	0	$ -	90	$ 383.40
32	2582.503	4" Double Solid Line Paint (Epoxy)	LF	1660	$ 0.84	$ 1,394.40	0	$ -	1970	$ 1,654.80
33	2582.503	4" Solid Line Paint (Epoxy)	LF	4480	$ 0.42	$ 1,881.60	0	$ -	4445	$ 1,866.90
34	2582.502	Pavement Message Paint (Epoxy)	EA	2	$ 172.28	$ 344.56	0	$ -	2	$ 344.56
		GRAND TOTALS				**$ 224,552.19**		**$ 1,604.22**		**$ 216,571.10**

CHANGE ORDER No. 1 Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT Unit	Estimated Quantity	Unit Price	Extended Total	COMPLETED THIS PERIOD Quantity	Extended Total	COMPLETED TO DATE Quantity	Extended Total
9	2105.507	Subgrade Excavation, Remove Unsuitable Material (EV)	CY	1100	$ 13.25	$ 14,575.00	0	$ -	940	$ 12,455.00
10	2106.507	Select Granular Borrow (CV)	CY	800	$ 33.08	$ 26,464.00	0	$ -	752	$ 24,876.16
		CHANGE ORDER No. 1 Total	$			**41,039.00**	$	-	$	**37,331.16**
		GRAND TOTALS	$			**265,591.19**	$	**1,604.22**	$	**253,902.26**

Internal City Use Only				
Pavement Management Funds		*$ 1,604.22*		*$ 253,902.26*
Total Funds		*$ 1,604.22*		*$ 253,902.26*

CC Regular Session **5. 17.**

Meeting Date: 11/23/2021

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #21-323 Authorizing Partial Payment No. 4 to North Valley, Inc. for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvement.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends partial payment No. 4 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvements, in the amount of $5,580.65.

Action:

Motion to adopt Resolution #21-323 authorizing partial payment No. 4 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvements, in the amount of $5,580.65.

Attachments

Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/18/2021 12:24 PM
Kurt Ulrich	Kurt Ulrich	11/18/2021 01:47 PM
Form Started By: Marsha Weidner		Started On: 11/12/2021 12:33 PM
Final Approval Date: 11/18/2021		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-323

RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 4 TO NORTH VALLEY, INC. FOR IMPROVEMENT PROJECT #21-05, 2021 MSA PAVEMENT OVERLAY IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous Municipal State Aid (MSA) street segments in 2021 as identified within the 2021 – 2030 Capital Improvement Program; and

WHEREAS, funding for this improvement is proposed to come from the MSA Fund and Stormwater Utility Fund with a total estimated project cost of $295,000; and

WHEREAS, pursuant to Ramsey City Staff resolution #21-012, adopted January 12, 2021, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #21-075, adopted March 23, 2021, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for said improvements; and

WHEREAS, eight (8) bids were received, opened, and tabulated on April 19, 2021, and the bids were found to comply with the approved plans and specifications and advertisements for bids; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-108 adopted April 27, 2021, the bid of North Valley, Inc., of Nowthen, Minnesota, in the amount of $206,395.58, for the construction of said improvements was accepted, and the Mayor and city Administrator were authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey; and

WHEREAS, as of November 23, 2021 $161,172.54 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends partial payment No. 4 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvements, in the amount of $5,580.65.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1.) That the City Council hereby authorizes partial payment No. 4 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvements, in the amount of $5,580.65.

2) The City Council authorizes the Mayor and City Administrator to sign and release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 23, 2021.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23th day of November, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	4 Partial
Project Number:	21-05
Project Name:	2021 MSA Pavement Overlay Improvements
Period Ending	October 31, 2021
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Suite 100, Nowthen, MN 55330

1	Original Contract Amount			$ 206,395.58
2	Change Order(s)	No. ____ Thru No. ____		
3	Total Funds Encumbered			$ 206,395.58
4	Value of Work Completed			$ 175,529.67
	Value of Work Remaining		$ 30,865.91	
	Percent Complete		85%	
5	Retainage	5 %		$ 8,776.48
6	Previous Payment(s)			$ 161,172.54
7	Deductions or Charges			
8	Total Retainage, Payments & Deductions (Lines 5+6+7)			$ 169,949.02
	Payment Due (Lines 4-8)			$ 5,580.65

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley, Inc.	Leslie A. Bloom
Contractor Name	Print Name
Vice President	[signature]
Title	Signature
	11/8/2021
	Date

City of Ramsey Approval

[signature]	11/8/2021
Signature (Project Engineer)	Date
[signature]	11/9/21
Signature (City Engineer)	Date

2021 MSA Pavement Overlay Improvements
I.P. 21-05
Estimate No. 4 **Partial**
Period Ending October 31, 2021

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 10,796.41	$ 10,796.41	0.0	$ -	1.0	$ 10,796.41
2	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	299	$ 8.09	$ 2,418.91	0	$ -	283	$ 2,289.47
3	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	8	$ 5.35	$ 42.80	0	$ -	352	$ 1,883.20
4	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	199	$ 6.95	$ 1,383.05	0	$ -	108	$ 750.60
5	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	39	$ 26.96	$ 1,051.44	0	$ -	39	$ 1,051.44
6	2104.504	REMOVE CONCRETE WALK	SY	69	$ 11.43	$ 788.67	0	$ -	66	$ 754.38
7	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	15622	$ 0.97	$ 15,153.34	0	$ -	12850	$ 12,464.50
8	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1094	$ 2.83	$ 3,096.02	0	$ -	850	$ 2,405.50
9	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0"	TON	1719	$ 66.81	$ 114,846.39	0	$ -	1487	$ 99,346.47
10	2503.602	GROUT CATCH BASIN	EA	20	$ 155.00	$ 3,100.00	0	$ -	21	$ 3,255.00
11	2503.602	RESET CATCH BASIN	EA	5	$ 416.89	$ 2,084.45	0	$ -	5	$ 2,084.45
12	2504.602	ADJUST VALVE BOX	EA	13	$ 240.51	$ 3,126.63	3	$ 721.53	3	$ 721.53
13	2506.502	ADJUST FRAME AND RING CASTING	EA	17	$ 320.69	$ 5,451.73	1	$ 320.69	5	$ 1,603.45
14	2521.504	6" CONCRETE WALK	SY	69	$ 86.59	$ 5,974.71	0	$ -	78	$ 6,754.02
15	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	299	$ 26.72	$ 7,989.28	0	$ -	283	$ 7,561.76
16	2531.504	7" CONCRETE VALLEY GUTTER	SY	39	$ 96.21	$ 3,752.19	0	$ -	45	$ 4,329.45
17	2531.618	TRUNCATED DOMES	SF	128	$ 106.90	$ 13,683.20	0	$ -	68	$ 7,269.20
18	2563.601	TRAFFIC CONTROL	LS	1	$ 2,137.90	$ 2,137.90	0.0	$ -	1.0	$ 2,137.90
19	2574.507	TOPSOIL (LV)	CY	12	$ 53.45	$ 641.40	0	$ -	12	$ 641.40
20	2575.504	SODDING TYPE LAWN	SY	77	$ 48.10	$ 3,703.70	18	$ 865.80	72	$ 3,463.20
21	2582.503	24" SOLID LINE PAINT (EPOXY)	LF	31	$ 7.72	$ 239.32	13	$ 100.36	13	$ 100.36
22	2582.503	4" BROKEN LINE PAINT (EPOXY)	LF	480	$ 0.32	$ 153.60	350	$ 112.00	350	$ 112.00
23	2582.503	4" DOUBLE SOLID LINE PAINT (EPOXY)	LF	1425	$ 0.65	$ 926.25	1435	$ 932.75	1435	$ 932.75
24	2582.503	4" SOLID LINE PAINT (EPOXY)	LF	7249	$ 0.32	$ 2,319.68	5967	$ 1,909.44	5967	$ 1,909.44
25	2582.518	CROSSWALK PAINT (EPOXY)	SF	256	$ 5.56	$ 1,423.36	144	$ 800.64	144	$ 800.64
26	2582.518	PAVEMENT MESSAGE PAINT (EPOXY)	SF	15	$ 7.41	$ 111.15	15	$ 111.15	15	$ 111.15
		GRAND TOTALS				**$ 206,395.58**		**$ 5,874.36**		**$ 175,529.67**

Internal City Use Only				
MSA Funds		*$ 5,874.36*		*$ 170,190.22*
Storm Sewer Utility Funds		*$ -*		*$ 5,339.45*
Total Funds		*$ 5,874.36*		*$ 175,529.67*

CC Regular Session **5. 18.**

Meeting Date: 11/23/2021

Submitted For: Bruce Westby, Engineering/Public Works

By: Marsha Weidner, Engineering/Public Works

Information

Title

Adopt Resolution #21-324 Authorizing Partial Payment No. 3 to North Valley, Inc. for Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements.

Purpose/Background:

Resolution and Pay Estimate (Attached)

Recommendation:

The Engineer Technician IV has inspected the completed work and recommends partial payment No. 3 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements, in the amount of $34,670.55.

Action:

Motion to adopt Resolution #21-324 authorizing partial payment No. 3 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements, in the amount of $34,670.55.

Attachments

Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	11/18/2021 12:26 PM
Kurt Ulrich	Kurt Ulrich	11/18/2021 01:29 PM
Form Started By: Marsha Weidner		Started On: 11/12/2021 12:43 PM
Final Approval Date: 11/18/2021		

Councilmember ____introduced the following resolution and moved for its adoption:

RESOLUTION #21-324

RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 3 TO NORTH VALLEY, INC. FOR IMPROVEMENT PROJECT #21-12, 2021 ADDITIONAL PAVEMENT OVERLAY IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous street segments in 2021 as identified within the 2021 – 2030 Capital Improvement Program and in the City of Ramsey 2021 – 2030 Capital Improvement Program included $1,878,700 Pavement Management Funds for 2021 street improvement projects including Improvement Projects 21-02, 21-03, 21-04, and 21-05; and

WHEREAS, the awarded bids for the 2021 street improvement projects will draw $1,313,831.08 from the Pavement Management Fund; and

WHEREAS, Staff proposes to expend an additional estimated $671,000 on pavement overlay improvements in 2021 to utilize the entire 2021 Pavement Management Fund budget; and

WHEREAS, Staff proposes to overlay an additional 2.58 miles of street segments in 2021 as identified within the 2021 – 2030 Capital Improvement Program for 2022 pavement overlay improvements; and

WHEREAS, funding for this improvement is proposed to come from the Pavement Management Fund and Stormwater Utility Fund with a total estimated project cost of $694,000; and

WHEREAS, pursuant to Ramsey City Council resolution #21-159 adopted June 8, 2021, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #21-180, adopted June 22, 2021, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for said improvements; and

WHEREAS, Six (6) bids were received, opened, and tabulated on July 19, 2021, and the following bids were found to comply with the approved plans and specifications and advertisements for bids; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-200 adopted July 27, 2021 the bid of North Valley, Inc. of Nowthen, Minnesota in the amount of $563,416.59, for the construction of said improvements was accepted, the Mayor and City Administrator were authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey, and the City Administrator was authorized to execute the proposal from Bolton & Menk, Inc. to provide construction staking services for said improvements in a total not-to-exceed amount of $1,560 for the project; and

WHEREAS, as of November 23, 2021 $535,350.74 has been paid to date; and

WHEREAS, the Engineer Technician IV has inspected the completed work and recommends partial payment No. 3 to North Valley, Inc. of Nowthen, Minnesota, for Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements, in the amount of $34,670.55.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1.) That the City Council hereby authorizes partial payment No. 3 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #21-12, 2021 Additional Pavement Overlay Improvements, in the amount of $34,670.55.

2) The City Council authorizes the Mayor and City Administrator to sign and release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of November 23, 2021.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23th day of November, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	3 Partial
Project Number:	21-12
Project Name:	2021 Additional Pavement Overlay Improvements
Period Ending	October 31, 2021
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Suite 100, Nowthen, MN 55330

1	Original Contract Amount			$ 563,416.59
2	Change Order(s)	No. ____ Thru No. ____		
3	Total Funds Encumbered			$ 563,416.59
4	Value of Work Completed			$ 600,022.41
	Value of Work Remaining		$ (36,605.82)	
	Percent Complete		100%	
5	Retainage	5 %		$ 30,001.12
6	Previous Payment(s)			$ 535,350.74
7	Deductions or Charges			
8	Total Retainage, Payments & Deductions (Lines 5+6+7)			$ 565,351.86
	Payment Due (Lines 4-8)			$ 34,670.55

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley, Inc.	Brad Schwartzmann
Contractor Name	Print Name
President	
Title	Signature
	11/09/21
	Date

City of Ramsey Approval	
	11/9/2021
Signature (Project Engineer)	Date
	11/9/21
Signature (City Engineer)	Date

2021 Additional Pavement Overlay Improvements
I.P. 21-12
Estimate No. 3 **Partial**
Period Ending October 31, 2021

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 30,560.12	$ 30,560.12	0.00	$ -	1.00	$ 30,560.12
2	2104.502	REMOVE CASTING	EA	10	$ 160.84	$ 1,608.40	0	$ -	11	$ 1,769.24
3	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	333	$ 11.45	$ 3,812.85	0	$ -	353	$ 4,041.85
4	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	1502	$ 2.41	$ 3,619.82	0	$ -	675	$ 1,626.75
5	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	133	$ 6.43	$ 855.19	0	$ -	172	$ 1,105.96
6	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	100	$ 11.64	$ 1,164.00	0	$ -	463	$ 5,389.32
7	2104.504	REMOVE CONCRETE WALK	SY	135	$ 11.72	$ 1,582.20	0	$ -	135	$ 1,582.20
8	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	55	$ 88.70	$ 4,878.50	0	$ -	40	$ 3,548.00
9	2231.604	BITUMINOUS PATCH	SY	460	$ 25.64	$ 11,794.40	0	$ -	554	$ 14,204.56
10	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	46806	$ 1.18	$ 55,231.08	0	$ -	50379	$ 59,447.22
11	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	3278	$ 2.84	$ 9,309.52	0	$ -	2982	$ 8,468.88
12	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0"	TON	5151	$ 68.25	$ 351,555.75	0	$ -	5344	$ 364,728.00
13	2503.602	GROUT CATCH BASIN	EA	40	$ 176.93	$ 7,077.20	0	$ -	37	$ 6,546.41
14	2503.602	RESET CATCH BASIN	EA	1	$ 294.88	$ 294.88	0	$ -	11	$ 3,243.68
15	2504.602	ADJUST VALVE BOX	EA	21	$ 80.42	$ 1,688.82	0	$ -	3	$ 241.26
16	2506.502	ADJUST FRAME AND RING CASTING	EA	37	$ 187.65	$ 6,943.05	0	$ -	16	$ 3,002.40
17	2506.502	CASTING ASSEMBLY	EA	10	$ 723.79	$ 7,237.90	0	$ -	11	$ 7,961.69
18	2521.504	6" CONCRETE WALK	SY	209	$ 73.32	$ 15,323.88	120	$ 8,798.40	225	$ 16,497.00
19	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	216	$ 39.48	$ 8,527.68	192	$ 7,580.16	300	$ 11,844.00
20	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	241	$ 39.48	$ 9,514.68	146	$ 5,764.08	266	$ 10,501.68
21	2531.618	TRUNCATED DOMES	SF	197	$ 50.76	$ 9,999.72	102	$ 5,177.52	202	$ 10,253.52
22	2540.601	LANDSCAPE RESTORATION	LS	1	$ 2,680.71	$ 2,680.71	1	$ 2,680.71	1	$ 2,680.71
23	2563.601	TRAFFIC CONTROL	LS	1	$ 4,664.44	$ 4,664.44	0	$ -	1	$ 4,664.44
24	2574.507	TOPSOIL (LV)	CY	29	$ 76.78	$ 2,226.62	7	$ 537.46	29	$ 2,226.62
25	2575.504	SODDING TYPE LAWN	SY	191	$ 58.98	$ 11,265.18	101	$ 5,956.98	405	$ 23,886.90
		GRAND TOTALS				**$ 563,416.59**		**$ 36,495.31**		**$ 600,022.41**

Internal City Use Only				
Pavement Management Funds		*$ 36,495.31*		*$ 580,501.39*
Storm Sewer Utility Funds		*$ -*		*$ 19,521.02*
Total Funds		*$ 36,495.31*		*$ 600,022.41*

CC Regular Session **5. 19.**

Meeting Date: 11/23/2021
Submitted For: Sean Sullivan, Community Development
By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #21-331 Approving Lease with Mille Lacs Motor Sports II, Inc. for Rear 18,200 Square Feet of 6701 Hwy 10 NW

Purpose/Background:

Mille Lacs Motor Sports II, Inc. has presented an offer to lease the rear 18,200 square feet of 6701 Highway 10 NW from December 1, 2021 - May 31, 2024. Staff, along with Premier Commercial Properties (property manager), has been negotiating with the proposed tenant over the past few months. The proposed lease is considered "market rate" according to Premier Commercial Properties. Mille Lacs Motor Sports II, Inc. currently leases space in 6781 Hwy 10 NW, 6745 Hwy 10 NW and 6701 Hwy 10 NW and has proven to be a reliable tenant.. The rear 18,200 square feet of 6701 Hwy 10 was recently vacated by the City of Ramsey (Public Works, Police, Fire) and is available for lease.

Notification:

N/A

Observations/Alternatives:

The duration of the lease works well with Hwy 10 construction planning as it terminates no later than May 31, 2024. This timing would allow for the property to be put for sale on the open market after the improvements to Hwy 10 are completed. The City Attorney has reviewed the lease and approves it to form. The proposed lease rates include a base rent of $3.00 per square foot with an inflationary increase of 3% per year as defined below in the key lease terms:

Key Lease Terms
Location: 6701 Hwy 10 NW - Cold Storage (Rear 18,200 SF)
Lease Duration: December 1, 2021 - May 31, 2024
Lease Rate (3.0% inflator):
Year 1 (12/1/21 through 5/31/22): $4,550.00 / month
Year 2 (6/1/22 through 5/31/23): $4,686.50 / month
Year 3 (OPTION PERIOD) (6/1/23 through 5/31/24): $4,827.10

Utilities: Tenant paid
Snow Plowing / Sidewalks: Tenant paid (Tenant has agreed to paying "pro-rata" share)

Alternatives:

1. Approve Resolution #21-331 as presented; subject to City Attorney review.
2. Approve Resolution #21-331 with changes; subject to City Attorney review.
3. Direct staff to continue negotiations with proposed tenant.
4. Something else.

Funding Source:

This item is being handled under normal Staff duties

Recommendation:

Staff recommendation is to approve Resolution #21-331 as presented.

Action:

Motion to adopt Resolution #21-331 Approving Lease with Mille Lacs Motor Sports II, Inc. for Rear 18,200 Square Feet of 6701 Hwy 10 NW (as presented); subject to City Attorney review.

Attachments

Site Location Map

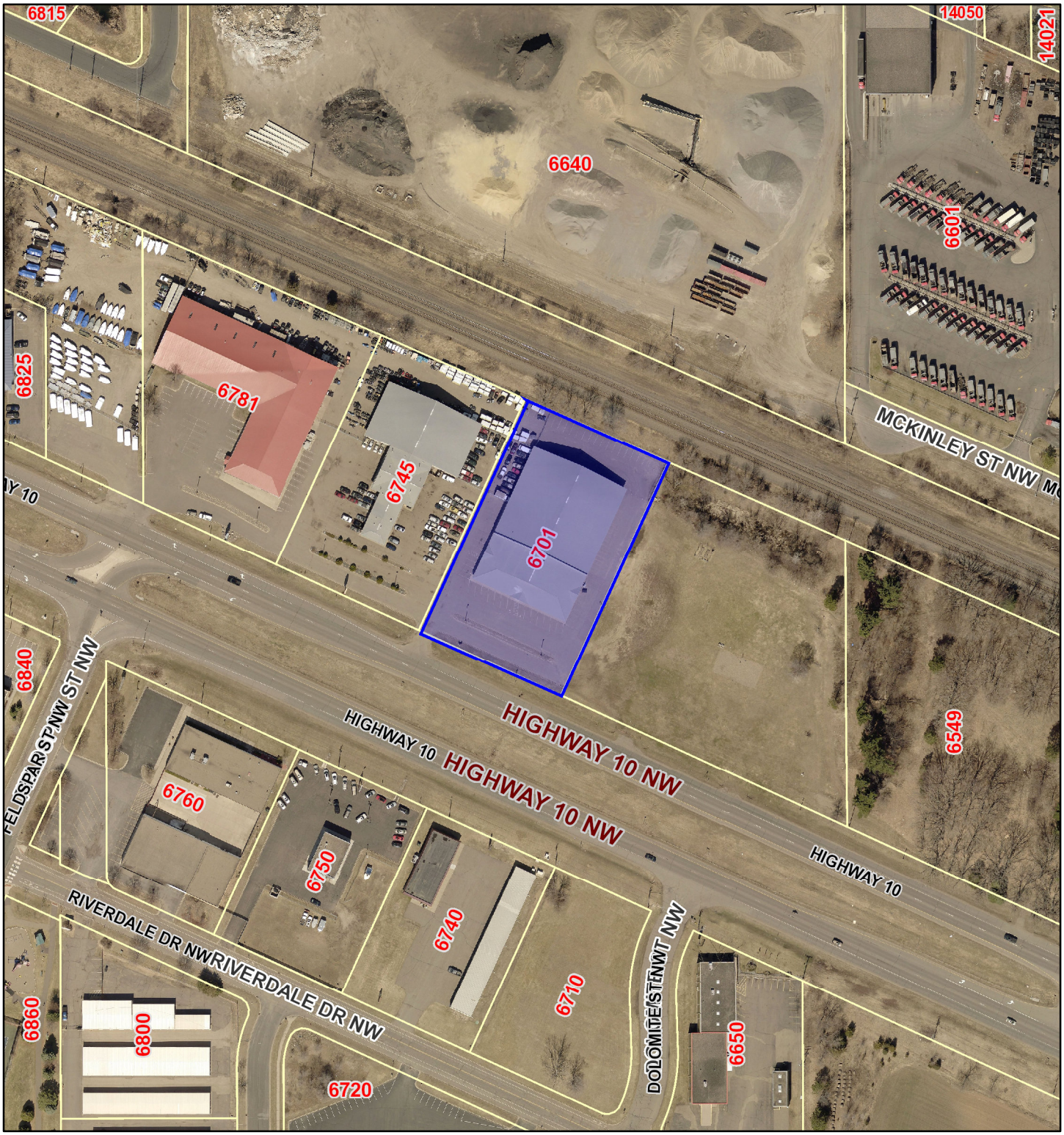
ACTION - Resolution #21-231

ACTION - Lease Agreement for Cold Storage with Mille Lacs

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	11/17/2021 02:40 PM
Bruce Westby	Bruce Westby	11/18/2021 12:20 PM
Brian Hagen	Kathy Schmitz	11/18/2021 03:19 PM
Kurt Ulrich	Kurt Ulrich	11/18/2021 03:31 PM
Form Started By: Sean Sullivan		Started On: 11/16/2021 08:27 AM
Final Approval Date: 11/18/2021		

Site Location Map - 6701 Hwy 10 NW



September 28, 2020

1:2,400

0 112.5 225 450 ft

0 30 60 120 m

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search,appraisal, survey, or for zoning verification.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-331

APPROVING LEASE WITH MILLE LACS MOTOR SPORTS II, INC. FOR REAR 18,200 SQUARE FEET OF 6701 HWY 10 NW

WHEREAS, the Mille Lacs Motor Sports II, Inc. is a growing business that currently leases other properties in Ramsey and is in good standing; and

WHEREAS, Mille Lacs Motor Sports II, Inc.; has asked the city to consider a 3 Period lease, including an Option, in order to improve businesses efficiencies; for the rear portion of 6701 Hwy NW as depicted on the lease agreement (the "Lease Space"); and

WHEREAS, Mille Lacs Motor Sports II, Inc. has agreed to the terms in the attached Lease Agreement including but not limited to the terms below:

- Lease Period 1- December 1, 2021 – May 31, 2022 - $373.89 / month
- Lease Period 2 – June 1, 2022 – May 31, 2023 - $385.11 / month
- Option (Lease Period 3) June 1, 2023 – May 31 2024 - $396.66 / month.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey authorizes execution of the Lease Agreement for 18,200 square feet of cold storage in the rear of the building at 6701 Hwy 10 with Mille Lacs Motor Sports II, Inc.; subject to City Attorney review.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 23rd day of November, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

LEASE AGREEMENT

THIS LEASE AGREEMENT (hereinafter "Lease") made as of this _____ day of _____, 2021, is entered into by and between the **City of Ramsey**, a Minnesota municipal corporation, 7550 Sunwood Drive, Ramsey, Minnesota 55303 ("Landlord") and **Mille Lacs Motor Sports II, Inc.**, a Minnesota corporation ("Tenant"). The Landlord and the Tenant are hereinafter collectively referred to as "the parties" and individually as a "party."

IN CONSIDERATION OF the mutual agreements expressed herein, the parties agree as follows:

1. **Purpose.** Landlord is the fee owner of the Premises described in Paragraph 2 of this Agreement. Tenant desires to rent the Premises from Landlord for Tenant's use as a place of worship and related uses. Landlord is willing to lease the Premises to Tenant pursuant to the terms and conditions of this Lease.

2. **Premises.** The "Premises" consists of the rear 18,200 square feet located in the building located at 6701 Highway 10 Northwest, in Ramsey, Minnesota and which building ("Building") is located on the following legally described property:

Lot 3, Block 1, DEAL INDUSTRIAL PARK, Anoka County, Minnesota.

The Premises also include the nonexclusive use of the paved parking areas adjacent to the Building for access. The Tenant's employees and invitees shall not be permitted to the use of those parking areas which interfere with the reasonable use of other tenants located within the Building.

The Premises is depicted on the attached Exhibit A hereto, and is labeled "Lease Area 18,200 SF". Exhibit A is incorporated herein as if fully set forth in this Lease.

3. **Term.** The term of this Lease is:

Lease Period 1 – December 1, 2021 – May 31, 2022

Lease Period 2 – June 1, 2022 – May 31, 2023

OPTION Period – Lease Period 3 – June 1, 2023 – May 31, 2024 (the "Option")

The Lease begins on December 1, 2021 (the "Commencement Date") and ending at midnight on May 31, 2023, unless the Tenant provides Notice the Landlord that it wants to exercise the Option on or before March 1, 2023. If no Notice to

exercise the Option is provided by the Tenant to the Landlord on or before March 1, 2023 the Option is terminated.

If Tenant desires to end this Lease after a period of one year, Tenant may do so by providing Landlord with 90 days prior written notice. However, in no event may Tenant terminate this Lease earlier than December 31, 2022. Notwithstanding the Lease Term, Landlord may terminate this Lease at any time at Landlord's sole option upon 90 days prior written notice to Tenant.

4. **Use.** The Premises shall be used by Tenant for the storage of ATV's, boats, snowmobiles, Golf cars, personal water craft and side by side ATV's. Tenant will not make or suffer any unlawful or offensive use of the Premises or any use or occupancy thereof contrary to any federal law, state law or ordinance of the City of Ramsey now or subsequently hereto made. Tenant will not conduct or permit to be conducted any activity, or place any equipment in or about the Premises, which will in any way increase the rate of fire insurance or other insurance on the Premises; and if any increase in the in the rate of fire insurance or other insurance is stated by any insurance company or by the applicable Insurance Rating Bureau to be due to activity or equipment of Tenant in or about the Premises, such statement shall be conclusive evidence that such increase in such rate is due to such activity or equipment and, as a result thereof, Tenant shall be liable for such increase and shall reimburse Landlord therefore and further, shall discontinue or cause the discontinuance of such conduct or shall remove such equipment upon Landlord's demand made at any time thereafter.

5. **Rent.** Tenant covenants and agrees to pay to Landlord at the Landlord's office without demand, monthly rent in the following amounts:

Lease Period 1 (12/1/21 through 5/31/22): $4,550.00
Lease Period 2 (6/1/22 through 5/31/23): $4,686.00
OPTION Period – Lease Period 3 (6/1/23 through 5/31/24): $4,827.10

All Rent shall be payable on the first day of each month during the Lease Term. If Landlord does not receive the Rent by the fifth day of the month, Tenant must pay a late fee equal to five percent of the overdue rent payment as an additional rent. Rent is "paid" when Landlord receives it, not when mailed or sent by Tenant.

Tenant contemporaneously with the execution of this Lease shall deposit with Landlord the sum of Four Thousand Five Hundred Fifty and 00/100 Dollars ($4,550.00) as first month's gross rent, receipt which is hereby acknowledged by the Landlord.

6. **Additional Rent.** In addition to the Rent set forth in Paragraph 5 of this Lease, Tenant covenants and agrees to pay as additional rent all monies required to be

paid by Tenant as set forth in the balance of this Lease. Specifically, but not by way of limitation, the reasonable value of any action taken or materials used by Landlord to correct or mitigate any violations of this Lease by the Tenant shall be deemed additional rent and charged to Tenant payable with the Rent as set forth in Paragraph 5.

7. **Utilities and Trash Removal.** Tenant is solely responsible for paying for all utilities servicing the Premises, including but not limited to, water, natural gas and electricity. Tenant is also responsible for paying for the removal of all trash and recycling materials generated as a result of Tenant's use of the Premises. Landlord is not responsible for any interruption in such services beyond the reasonable control of Landlord.

8. **Real Estate Taxes and Special Assessments.** Landlord is responsible for the payment of all real estate taxes and special assessments pertaining to the Premises during the Lease Term.

9. **Repair and Maintenance.** Tenant shall keep in good order and repair all glass, including plate glass, and the interior of the Premises, and heating, sprinkler, water and electric fixtures in and upon the Premises, ordinary wear and tear excepted. Tenant shall protect such systems against freezing and damage due to neglect of Tenant, and Tenant shall keep the abutting sidewalks and parking areas free of ice and snow. Tenant shall pay all costs and expenses necessary to maintain the plumbing, heating, air conditioning and electrical systems in and upon the Premises in good order and repair. Landlord shall have the plumbing, heating, air conditioning, and electrical systems in working order on the Commencement Date. Tenant shall be responsible to keep sidewalks adjacent to the Premises neat and clean and in sanitary condition, free from ice and snow, waste or debris and shall neither commit or permit and waste or nuisance thereon. Tenant shall arrange for all necessary maintenance of the Premises, including but not limited to snow removal, except that Landlord shall be responsible for all lawn (grass) maintenance on the grassy areas around the Building. Tenant shall also be responsible for any flower, shrubbery plantings, and or tree pruning it may choose on the front and east side of the Building. Except for lawn (grass) maintenance above referenced, Tenant shall pay 100% of all costs and expenses for such maintenance of any plantings it chooses and/or tree pruning. Tenant shall be solely and exclusively responsible for any and all costs and expenses of any nature or kind whatsoever attributable to the Premises except as herein otherwise provided. Tenant agrees to and shall maintain and keep the interior and exterior areas of the Premises in the same high degree of maintenance and upkeep as when the Tenant takes possession. Provided, however, that Landlord shall be responsible for repair of the foundation, the exterior walls excluding glass and doors, the roof and any defect that is pre-existing as of the date hereof.

10. **Tenant's Improvements, Alterations and Remodeling.** Tenant shall be permitted to perform improvements, alterations or remodeling on or to the Premises consistent with its intended use thereof; provided however, that such improvements shall be done at the sole expense of Tenant and provided that any single improvement reasonably expected to exceed $2,500.00 in cost may be done only with Landlord's prior written consent. Notwithstanding the above, Tenant shall not make any alterations to the structure, plumbing, electrical, or HVAC systems of the Building without the prior written consent of Landlord.

11. **Signage.** Tenant is permitted signage above the Premises. Costs for signage to be at that expense of the Tenant and must be compliant with sign code and obtain required City approvals.

12. **Assignment or Subletting.** Tenant may not assign, transfer, mortgage or encumber this Lease, and may not sublet, rent or permit occupancy or use of the Premises, or any part thereof, by any third party; no assignment or transfer of this Lease shall be effectuated voluntarily, by operation of law, or otherwise. Any of the foregoing will hereinafter be referred to as an "Assignment" for purposes of this Lease.

13. **Destruction of Premises.** If the Premises are totally destroyed (or so substantially damaged as to be wholly untenable) by storm, fire, earthquake or other casualty, this Lease shall terminate as of the date of such destruction or damage, and Rent shall be accounted for between Landlord and Tenant as of that date. If the Premises are damaged but not rendered wholly untenable and the damage can be fully repaired within 90 days from the date of the damage, Rent shall abate in proportion as the Premises have been damaged, and Landlord shall restore within said 90 day time limit, whereupon payment of full Rent shall re-commence. In the event Landlord fails or refuses to fully repair the Premises within said 90 days, Tenant may terminate this Lease.

14. **Removal of Fixtures.** Unless otherwise approved by Landlord, Tenant must, prior to the termination of this Lease, remove all fixtures and equipment which Tenant has placed in the Premises. Tenant must repair all damage caused by removal of fixtures or equipment.

15. **Entry by Landlord.** Landlord or its agents or representatives may enter the Premises at all reasonable hours to inspect the same, clean, make repairs, alterations and additions thereto or exhibit the Premises to prospective tenants, purchasers or others, or for other reasonable purposes as Landlord may deem necessary or desirable, and Tenant shall not be entitled to any abatement or reduction of Rent, or any other sums due. Tenant waives any claim for damages or for any injury or inconvenience or for interference with Tenant's business, and any other loss occasioned thereby.

16. **Default.** If Tenant defaults for 10 days after written notice from Landlord in paying any Rent, including additional rent, or if Tenant shall be declared bankrupt or insolvent according to law or if Tenant shall make an assignment for the benefit of its creditors or if Tenant shall violate or default in any other covenants, agreements, stipulations or conditions herein and such violation or default shall continue for ten 10 days after written notice from Landlord of such violation or default, then and in such case Landlord lawfully may immediately, or at any time thereafter, and without notice or demand, enter into and upon the Premises, or any part thereof, in the name of the whole, and repossess the same and expel Tenant and those claiming under it and remove their effects, forcibly if necessary, without being taken or deemed to be guilty of any manner of trespass, and prejudice, and Landlord shall have all remedies and recourse which might otherwise be used by Landlord for arrears of Rent or any breach of covenants contained in this Lease.

17. **Quiet Enjoyment.** Landlord covenants and agrees to allow Tenant to peacefully have, hold and enjoy the Premises during the Lease Term, provided that Tenant pays the Rent set forth herein and performs all of Tenant's other agreements and obligations set forth herein.

18. **Nuisance.** Tenant shall conduct its business and control its agents, employees, invitees and visitors in such a manner as not to create waste, odors, nuisance, or interfere with, annoy or disturb any other tenant of Landlord in its operation of the Building or the Premises.

19. **Hold Harmless and Liability Insurance.** Except in the case of the negligence of Landlord, its agents or its employees, Tenant agrees to indemnify, save, hold harmless and defend Landlord against all claims, losses or liabilities for injury or death to any person or for damage to or loss of use of any property arising or resulting from the occupancy or use by Tenant of the Premises. Landlord shall not be liable to Tenant, its agents, employees, representatives, customers or invitees for any personal injury, death or damage to property caused by theft, burglary, water, gas, electricity, fire or for any other cause occurring on or about the Premises. All property kept, stored or maintained in the Premises shall be so kept, stored or maintained at the sole risk of the Tenant. Tenant further agrees to indemnify, defend and hold harmless Landlord from and against any and all claims arising from any breach or default in the performance of any obligation on Tenant's part to be performed under the terms of this Lease. Further, in no event shall Landlord be liable for damages caused by Tenant or Tenant's employees or agents. The provisions of this Paragraph shall survive the expiration or termination of this Lease with respect to any damage, injury, death, breach or default occurring prior to such expiration or termination.

During the Lease Term and any extension thereof, Tenant shall at all times have in full force and effect a policy of general public liability insurance in the amount of the greater of $2,000,000.00 or the maximum liability for tort liability pursuant to Minnesota Statutes Section 466.04 and any amendments thereto, which insurance shall insure Landlord and Tenant against liability for acts of Landlord and Tenant.

20. **Hazard Insurance.** It shall be the responsibility of Landlord to keep the Premises and its interest therein covered by hazard insurance against loss or damage by fire and other perils. Landlord shall provide to Tenant copies of such insurance policies upon reasonable request of Tenant.

21. **Time of the Essence.** Time is of the essence with regard to this Lease and the terms therein.

22. **Relationship of Parties.** This Lease shall create the relationship of Landlord and Tenant between the parties and none other.

23. **Holding Over.** If Tenant remains in possession of the Premises, or any part thereof, after the expiration or termination of the Lease Term with the express written consent of Landlord, Tenant shall be deemed to be occupying the Premises as a Tenant at will, subject to all the conditions, provisions and obligation of this Lease insofar as the same can be applicable to a tenant at will; provided, however, that the Rent required to be paid by Tenant during any holdover period shall be a minimum of 1.5 times the monthly Rent which Tenant was obligated to pay for the month immediately preceding the end of the Lease Term, for each month or any part thereof, of any such holdover period. In the event of holding over by Tenant after expiration or termination of this Lease without the written consent of Landlord, Tenant shall be in breach of this Lease and Landlord shall be entitled to all of its rights and remedies under this Lease, in law, or in equity. No holding over by Tenant after the Lease Term shall operate to extend the Lease Term or renew this Lease. In the event of any unauthorized holding over, Tenant shall indemnify Landlord against all claims for damages by any other tenant to whom Landlord may have leased all or any part of the Premises covered hereby effective upon the expiration or termination of the Lease.

24. **Surrender of Premises.** At the termination of this Lease, Tenant shall surrender the Premises and all keys thereof to Landlord.

25. **Eminent Domain.** If the entire Premises are taken by any public authority under the power or threat of eminent domain, then the term of this Lease shall cease as of the day possession shall be taken by such public authority, and the Landlord shall make a pro rata refund of any Rent that has been paid in advance by Tenant for a period beyond the date of the taking. In the event that less than the entire Premises is so taken and

provided the Premises are not rendered untenable thereby, then this Lease shall terminate only at the option of the Landlord. In the event that only a part of the Premises is so taken and that this Lease does not so terminate, there shall be a pro rata reduction in Rent to the extent that such taking interferes in any way with Tenant's use of the Premises, and all other terms and provisions of this Lease shall remain in full force and effect. All damages awarded for such taking shall belong to and be the property of the Landlord, irrespective of the basis on which they were awarded.

26. **Subordination.** Tenant agrees that, at the Landlord's election, this Lease shall be subordinate to any land Lease or mortgage now on or to be placed in the future on the Premises or Building and to any and all advances to be made thereunder and to the interest thereon and to all renewals, replacements and extensions thereof, provided that such subordination shall not materially affect either party's obligations under this Lease. Tenant hereby appoints Landlord as its attorney-in-fact to execute such documents as may be required to accomplish such subordination.

27. **No Waiver.** No reference to any specific right or remedy shall preclude Landlord from exercising any other right or from having any other remedy or from maintaining any action to which it may otherwise be entitled ether at law or in equity. Landlord's failure to insist upon a strict performance of any covenant of this Lease or to exercise any option or right herein contained shall not be a waiver or relinquishment for the future of such covenant, right or option; but the same shall remain in full force and effect.

28. **Captions.** The captions and headings herein are for convenience and reference only.

29. **Brokers.** Each of the parties represents and warrants to the other that there are no claims for brokerage commission or finder's fees in connection with the execution of this Lease, and agrees to indemnify the other against, and hold it harmless from, all liabilities arising from any such claim including, without limitation, reasonable attorney's fees in connection therewith.

30. **No Partnership.** This Lease does not create a joint venture or partnership relation between the parties hereto.

31. **Notices.** All communications, demands, notices or objections permitted or required to be given or served under this Lease shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its duly authorized agent or if deposited in the United States mail, postage prepaid, for mailing by certified or registered mail, return receipt requested, and addressed to the other party to

this Lease at the addresses set forth below for each party, or if to a person not a party to this Lease, to the address designated by a party to this Lease in the foregoing manner.

Landlord:	City Administrator City of Ramsey 7550 Sunwood Drive NW Ramsey, Minnesota 55303
Landlord's Agent	Premier Commercial Realty 299 Coon Rapids Blvd. NW Coon Rapids, MN 55433
Tenant:	Mille Lacs Motor Sports II, Inc. 6781 Highway 10 NW Ramsey, MN 55303

Either party may, by written notice to the other party, designate a different address to which notices must be sent. Such written notice designating a different address must state the party's newly designated address, and must be provided by following the above notice requirements. Commencing on the 10th day after a party gives notice designating a new address to which notices must be sent, the newly designated address shall be the party's address for the purpose of all communication, demands, notices or objections permitted or required to be given or served under this Lease.

32. **Force Majeure.** The time within which any of the parties hereto shall be required to perform any act or acts under this Lease, except for the payment of monies, shall be extended to the extent that the performance of such act or acts shall be delayed by acts of God, fire, windstorm, flood, explosion, collapse or structures, riot, war, labor and/or legal disputes, delays or restrictions by government bodies, inability to obtain or use necessary materials or any cause beyond the reasonable control of such party, provided however that the party entitled to such extension hereunder shall give prompt notice to the other party of the occurrence causing such delay.

33. **Minnesota Law.** This Lease shall be construed and enforced in accordance with the laws of the State of Minnesota. The parties agree that the Minnesota state courts will have exclusive jurisdiction over any dispute arising out of this Lease.

34. **Entire Agreement.** This Lease constitutes the entire agreement between the parties relating to the subject matter described herein. The terms of this Lease are contractual and are intended to be legally binding. This Lease supersedes any and all prior agreements between the parties relating to the subject matter described herein. No party has relied upon any statements, representations, or promises that are not set forth in

this Lease. No changes to this Lease will be valid or enforceable unless they are in writing and signed by all of the parties.

35. **Equal Drafting.** In the event any party asserts a provision of this Lease is ambiguous, this Lease must be construed to have been drafted equally by the parties.

36. **Savings Clause.** Each provision of this Lease is separate and distinct and individually enforceable. In the event any provision hereof or the application of any such provision under any circumstance is declared to be unlawful or invalid, the enforceability of all the other provisions shall not be affected.

37. **Counterparts.** This Lease may be executed in multiple counterparts, each of which shall be an original, but all of which together shall constitute a single agreement.

38. **Security And Damage Deposit.** Tenant contemporaneously with the execution of this Lease, has deposited with Landlord the sum of Four Thousand Five Hundred Fifty and 00/100 Dollars ($4,550.00), receipt of which is hereby acknowledged by Landlord, which deposit is to be held by Landlord, as a security and damage deposit for the faithful performance by Tenant during the term hereof or any extension hereof. Prior to the time when Tenant shall be entitled to the return of this security deposit, Landlord may commingle such deposit with Landlord's own funds and to use such security deposit for such purpose as Landlord may determine. In the event of the failure of Tenant to keep and perform any of the terms, covenants and conditions of this Lease to be kept and performed by Tenant during the term hereof or any extension hereof, then Landlord, either with or without terminating this Lease may (but shall not be required to) apply such portion of said deposit as may be necessary to compensate or repay Landlord for all losses or damages sustained or to be sustained by Landlord due to such breach on the part of Tenant, including, but not limited to overdue and unpaid rent, any other sum payable by Tenant to Landlord pursuant to the provisions of this Lease, damages or deficiencies in the reletting of the Leased Property, and reasonable attorney's fees incurred by Landlord. Should the entire deposit or any portion thereof, be appropriated and applied by Landlord, in accordance with the provisions of this paragraph, Tenant upon written demand by landlord, shall remit forthwith to Landlord a sufficient amount of cash to restore said security deposit to the original sum deposited, and tenant's failure to do so within five (5) days after receipt of such demand shall constitute a breach of this Lease. Said security deposit shall be returned to Tenant, less any depletion thereof as the result of the provisions of this paragraph, at the termination of this Lease. Tenant shall have no right to anticipate return of said deposit by withholding any amount required to be paid pursuant to the provision of this Lease or otherwise.

39. **Leasing Fee.** A Fee of 5% of the lease amount for the 18,200 SF Cold Storage at 6701 Hwy 10 shall be due to Premier Commercial Properties at the Lease Commencement.

IN WITNESS WHEREOF, the parties hereto have executed this Lease the date and year first above written.

Landlord's Address:

City Administrator
7550 Sunwood Drive
Ramsey, Minnesota 55303

CITY OF RAMSEY

By: _____
Its: Mayor

ATTEST:

By: _____
Its: City Administrator

Tenant's Address:
6781 Highway 10 NW
Ramsey, MN 55303

Mille Lacs Motor Sports II, Inc.
a Minnesota Corporation

By: _____
Its: President

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by Mark E. Kuzma, the Mayor, and Kurtis G. Ulrich, the City Administrator, of the City of Ramsey, a Minnesota Municipal Corporation, under the laws of the State of Minnesota on behalf of the Corporation.

_____
Notary Public

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this _____ day of_____, 2021, by Tom Dehn, the President of Mille Lacs Motor Sports II, Inc., a Minnesota Corporation, under the laws of the State of Minnesota on behalf of the Corporation.

_____
Notary Public

EXHIBIT A
6701 Hwy 10 NW – the “Premises”



CC Regular Session **5. 20.**

Meeting Date: 11/23/2021

Submitted For: Sean Sullivan, Community Development

By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #21-332 Approving Lease with Mille Lacs Motor Sports II, Inc. for Outside Storage at 6701 Hwy 10 NW

Purpose/Background:

Mille Lacs Motor Sports (Power Lodge) has requested extension of the lease behind the building at 6701 Hwy 10 for temporary storage of boats and inventory for its business. This is a request for a temporary storage as Mille Lacs is working on a permanent solution for their business over the next few years. The timing of lease works well with the proposed improvements coming to Hwy 10 as it concludes just prior to its completion. Staff has worked with Premier Commercial Properties and Mille Lacs Motor Sports to draft a lease agreement for a 2.5 year period. The City Attorney has approved this lease as to form. The proposed lease rate is $0.62 / SF with 3% annual inflation built in. The use makes sense with Mille Lacs also requesting to lease the rear 18,200 SF for their operations. Staff supports the request to assist a growing Ramsey business.

Notification:

N/A

Observations/Alternatives:

Observations:

The Terms of the lease are straight forward. Here are some of the specifics:

1. Lease. Landlord leases to Tenant the area outlined in Exhibits A and B along the rear property line of the property located at 6701 Highway 10 (PID 34-32-25-12-0009) (the Leased Area).
2. Term and Rent.
   Lease Period 1- December 1, 2021 – May 31, 2022 - $373.89 / month
   Lease Period 2 – June 1, 2022 – May 31, 2023 - $385.11 / month
   Option (Lease Period 3) June 1, 2023 – May 31 2024 - $396.66 / month
3. Use. The Leased Area may only be used for storage of Tenant's inventory and/or customer's boats. The Leased Area may not be used for employee parking or any other use without Landlord's written permission. No signage shall be installed by Tenant in or on the Leased Area. Tenant shall conduct its business and control its agents, employees, invitees and visitors in such a manner as not to create waste, odors, nuisance, or interfere with, annoy or disturb any other tenant of Landlord or Landlord's employees and agents in its operation of the 6701 Highway 10 property. Tenant acknowledges that the Leased Area is not fenced except along the rear of the property or otherwise secured in any manner and Landlord makes no representations as to the security of the Leased Area.
4. Access. To the extent reasonably practicable, the Leased Area shall be accessed by Tenant through the gate on the east fence of Outdoor Storage Area D located at the rear of 6745 Highway 10. A 15-foot-wide through lane between the rear of the building at 6701 Highway 10 and the Leased Area must be maintained at all times for emergency vehicle access and for City access to the rear of the 6701 building.

Alternatives:

1. Approve Lease Agreement, as presented
2. Approve Lease Agreement, with modifications
3. Something else

Funding Source:
N/A.

Recommendation:
Staff supports the proposed lease agreement as presented and recommends adoption of Resolution #21-332 as presented; subject to City Attorney review.

Action:
Motion to adopt Resolution #21-332 Approving Lease with Mille Lacs Motor Sports II, Inc. for Outside Storage at 6701 Hwy 10 NW; subject to City Attorney review.

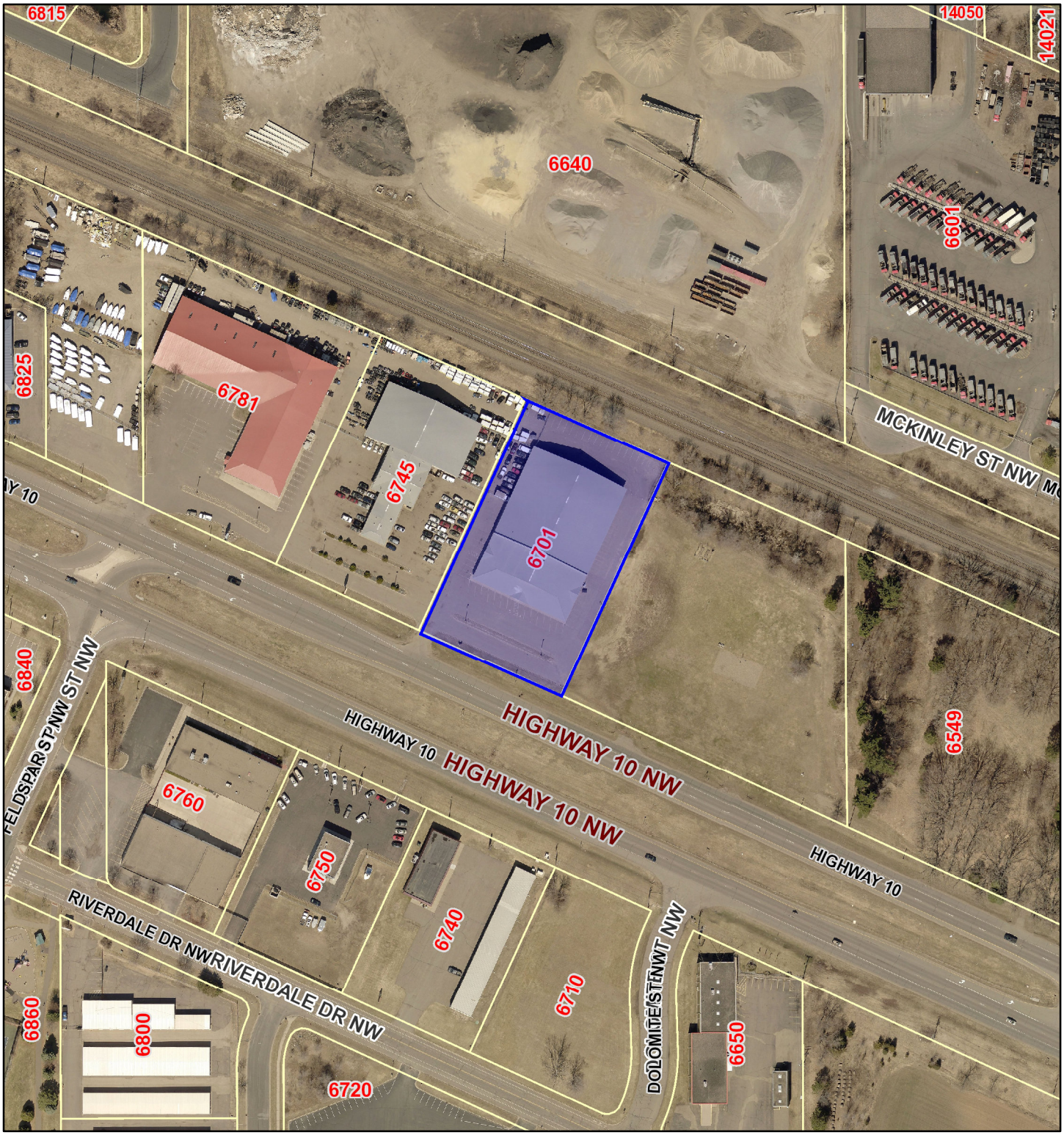
Attachments

Site Location Map
ACTION - Resolution #21-332
ACTION - Lease for Outside Storage for Mille Lacs

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	11/17/2021 02:40 PM
Bruce Westby	Bruce Westby	11/18/2021 12:20 PM
Brian Hagen	Kathy Schmitz	11/18/2021 03:19 PM
Kurt Ulrich	Kurt Ulrich	11/18/2021 03:32 PM
Form Started By: Sean Sullivan		Started On: 11/16/2021 10:04 AM
Final Approval Date: 11/18/2021		

Site Location Map - 6701 Hwy 10 NW



September 28, 2020

1:2,400

0 112.5 225 450 ft

0 30 60 120 m

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search,appraisal, survey, or for zoning verification.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-332

APPROVING LEASE WITH MILLE LACS MOTOR SPORTS II, INC. FOR OUTSIDE STORAGE AT 6701 HWY 10 NW

WHEREAS, the normal business operations of Mille Lacs Motor Sports II, namely their ability orderly have customer pick-up and drop off their boats and vehicles for seasonal transition times has increased in volume; and

WHEREAS, Mille Lacs Motor Sports II; has asked the city to consider a 3 Period lease, including an Option, in order to improve businesses efficiencies; for the rear portion of 6701 Hwy NW as depicted on the lease agreement (the "Lease Space"); and

WHEREAS, Mille Lacs Motor Sports II, Inc. has agreed to the terms in the attached Lease Agreement including but not limited to the terms below:

- Lease Period 1- December 1, 2021 – May 31, 2022 - $373.89 / month
- Lease Period 2 – June 1, 2022 – May 31, 2023 - $385.11 / month
- Option (Lease Period 3) June 1, 2023 – May 31 2024 - $396.66 / month.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey authorizes execution of the Lease Agreement for outside storage behind 6701 Hwy 10 with Mille Lacs Motor Sports II; subject to City Attorney review.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 23rd day of November, 2021.

Mayor

ATTEST:

City Clerk

CITY OF RAMSEY

STORAGE LEASE AGREEMENT

This Storage Lease Agreement is entered into by and between the **City of Ramsey**, a Minnesota municipal corporation (Landlord) and **Mille Lacs Motor Sports II, Inc.**, a Minnesota corporation (Tenant).

Recitals

A. Landlord currently leases to Tenant real property located at 6781 Highway 10 in Ramsey, which contains Tenant's "Power Lodge" motorsports business.

B. Tenant provides winter boat storage services to its customers.

C. Landlord owns the two parcels to the southeast, namely 6745 and 6701 Highway 10. Pursuant to the existing Lease Agreement, Tenant leases Outdoor Storage Areas C and D behind and adjacent to the building located at 6745 Highway 10.

D. Tenant desires to store customer boats and/or inventory in the row of parking spaces at the rear of the 6701 Highway 10 property.

E. Landlord is willing to allow storage of customer boats and/or inventory in said parking area pursuant to the terms of this temporary lease agreement.

Agreement

1. Lease. Landlord leases to Tenant the area outlined in Exhibit A and Exhibit B along the rear property line of the property located at 6701 Highway 10 (PID 34-32-25-12-0009) (the Leased Area).

2. Term. The term of this Lease is from:

   Lease Period 1: December 1, 2021, through May 31, 2022,

   And;

   Lease Period 2: June 1, 2022, through May 31, 2023,

   And:

   Option Period - Lease Period 3: June 1, 2023, through May 31, 2024 (the "Option")

The Tenant shall provide Notice the Landlord that it wants to exercise the Option on or before March 1, 2023. If no Notice to exercise the Option is provided by the Tenant to the Landlord on or before March 1, 2023 the Option is terminated.

If Tenant desires to end this Lease after a period of one year, Tenant may do so by providing Landlord with 90 days prior written notice. However, in no event may Tenant terminate this Lease earlier than December 31, 2022. Notwithstanding the Lease Term, Landlord may terminate this Lease at any time at Landlord's sole option upon 90 days prior written notice to Tenant.

3. Use. The Leased Area may only be used for storage of Tenant's inventory and/or customer's boats. The Leased Area may not be used for employee parking or any other use without Landlord's written permission. No signage shall be installed by Tenant in or on the Leased Area. Tenant shall conduct its business and control its agents, employees, invitees and visitors in such a manner as not to create waste, odors, nuisance, or interfere with, annoy or disturb any other tenant of Landlord or Landlord's employees and agents in its operation of the 6701 Highway 10 property. Tenant acknowledges that the Leased Area is not fenced except along the rear of the property or otherwise secured in any manner and Landlord makes no representations as to the security of the Leased Area.

4. Access. To the extent reasonably practicable, the Leased Area shall be accessed by Tenant through the gate on the east fence of Outdoor Storage Area D (See attached Lease Reference Map) located at the rear of 6745 Highway 10. A 15-foot-wide through lane between the rear of the building at 6701 Highway 10 and the Leased Area must be maintained at all times for emergency vehicle access and for City access to the rear of the 6701 building.

5. Rent. Monthly rent shall be paid by Tenant to Landlord upon execution of this Lease for Lease Periods 1, 2 and the Option (Lease Period 3). Monthly Rent for each Lease Period and the Option are as follows:

   - Lease Period 1- December 1, 2021 – May 31, 2022 - $373.89 / month

   - Lease Period 2 – June 1, 2022 – May 31, 2023 - $385.11 / month

   - Option (Lease Period 3) June 1, 2023 – May 31 2024 - $396.66 / month

6. Maintenance and Improvements. Tenant is solely responsible for routine maintenance of the Leased Area during the term of the Lease, including trash removal. Tenant shall not damage the existing parking surface, normal wear and tear excepted. Any damage to the Leased Area by Tenant, its employees, agents, customers or guests shall be repaired by Tenant at its sole cost. In the event

Tenant does not complete said repairs, Landlord may do so and invoice the cost of such repairs to Tenant plus 15% for overhead incurred by Landlord. The Leased Area is provided "as is" and Landlord is not obligated to make any improvements to the existing property as part of this Lease. Tenant shall not make any improvements to the Leased Area without Landlord's written permission.

7. Assignment or subletting. Tenant may not assign, transfer, mortgage or encumber this Lease, and may not sublet, rent or permit occupancy or use of the Leased Area, or any part thereof, by any third party.

8. Entry by Landlord. Landlord, its employees, agents or representatives may enter the Leased Area at all reasonable hours to inspect or make repairs. Tenant waives any claim for damages or for any injury or inconvenience or for interference with Tenant's business, and any other loss occasioned thereby.

9. Hold Harmless and Liability Insurance. Except in the case of the negligence of Landlord, its agents or its employees, Tenant agrees to indemnify, save, hold harmless and defend Landlord against all claims, losses or liabilities for injury or death to any person or for damage to or loss of use of any property arising or resulting from the occupancy or use by Tenant of the Leased Area. Landlord shall not be liable to Tenant, its agents, employees, representatives, customers or invitees for any personal injury, death or damage to property caused by theft, burglary, fire or for any other cause occurring on or about the Leased Area. All property kept, stored or maintained within the Leased Area shall be so kept, stored or maintained at the sole risk of the Tenant. Tenant further agrees to defend and indemnify Landlord from and against any and all claims arising from any breach or default in the performance of any obligation on Tenant's part to be performed under the terms of this Lease. Further, in no event shall Landlord be liable for damages caused by Tenant or Tenant's employees or agents. The provisions of this Paragraph shall survive the expiration or termination of this Lease with respect to any damage, injury, death, breach or default occurring prior to such expiration or termination.

   During the Lease Term and any extension thereof, Tenant shall at all times have in full force and effect a policy of general public liability insurance in the amount of the greater of $2,000,000.00 or the maximum liability for tort liability pursuant to Minnesota Statutes Section 466.04 and any amendments thereto, which insurance shall insure Landlord and Tenant against liability for acts of Landlord and Tenant.

10. Hazardous Materials. Tenant shall not bring hazardous materials onto, or otherwise store hazardous materials on, the Leased Area other than the fuel that is properly contained and secured in fuel tanks in the boats and other equipment stored in the Leased Area. For purposes of this paragraph, Hazardous Material means and includes any hazardous, toxic or dangerous waste, substance or

material defined as such in (or for the purpose of) the Comprehensive Environmental Response, Compensation and Liability Act, and so-called Superfund law, or any federal state or local statute, law, ordinance, code rule regulation, order or decree relating to or imposing liability or standards of conduct concerning, any hazardous, toxic or dangerous waste, substance or material, as now or at any time hereafter in effect. Tenant will indemnify and hold harmless Landlord from any losses, liabilities, damages, costs or expenses (including reasonable attorney's fees) which Landlord may suffer or incur as a result of Tenant's introduction into or onto the Premises, of any Hazardous Material. This paragraph shall survive expiration or termination of this Lease.

11. Default. If Tenant shall be declared bankrupt or insolvent according to law or if Tenant shall make an assignment for the benefit of its creditors or if Tenant shall violate or default in any other covenants, agreements, stipulations or conditions herein and such violation or default shall continue for five days after written notice from Landlord of such violation or default, then and in such case Landlord lawfully may immediately, or at any time thereafter, and without notice or demand, enter into and upon the Leased Are, or any part thereof, in the name of the whole, and repossess the same and expel Tenant and those claiming under it and remove their effects, forcibly if necessary, without being taken or deemed to be guilty of any manner of trespass, and prejudice, and Landlord shall have all remedies and recourse which might otherwise be used by Landlord for any breach of covenants contained in this Lease.

12. Notices. All communications, demands, notices or objections permitted or required to be given or served under this Lease shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its duly authorized agent or if deposited in the United States mail, postage prepaid, for mailing by certified or registered mail, return receipt requested, and addressed to the other party to this Lease at the addresses set forth below for each party, or if to a person not a party to this Lease, to the address designated by a party to this Lease in the foregoing manner.

Landlord:	City Administrator City of Ramsey 7550 Sunwood Drive Ramsey, Minnesota 55303
Landlord's Agent	Premier Commercial Realty 299 Coon Rapids Blvd. NW Coon Rapids, MN 55433

Tenant: Mille Lacs Motor Sports II, Inc.
6781 Highway 10 N.W.
Ramsey, MN 55303

Either party may, by written notice to the other party, designate a different address to which notices must be sent. Such written notice designating a different address must state the party's newly designated address and must be provided by following the above notice requirements. Commencing on the 10th day after a party gives notice designating a new address to which notices must be sent, the newly designated address shall be the party's address for the purpose of all communication, demands, notices or objections permitted or required to be given or served under this Lease.

13. Entire Agreement. This Lease constitutes the entire agreement between the parties relating to the subject matter described herein. The terms of this Lease are contractual and are intended to be legally binding. This Lease supersedes any and all prior agreements between the parties relating to the subject matter described herein. No party has relied upon any statements, representations, or promises that are not set forth in this Lease. No changes to this Lease will be valid or enforceable unless they are in writing and signed by both parties.

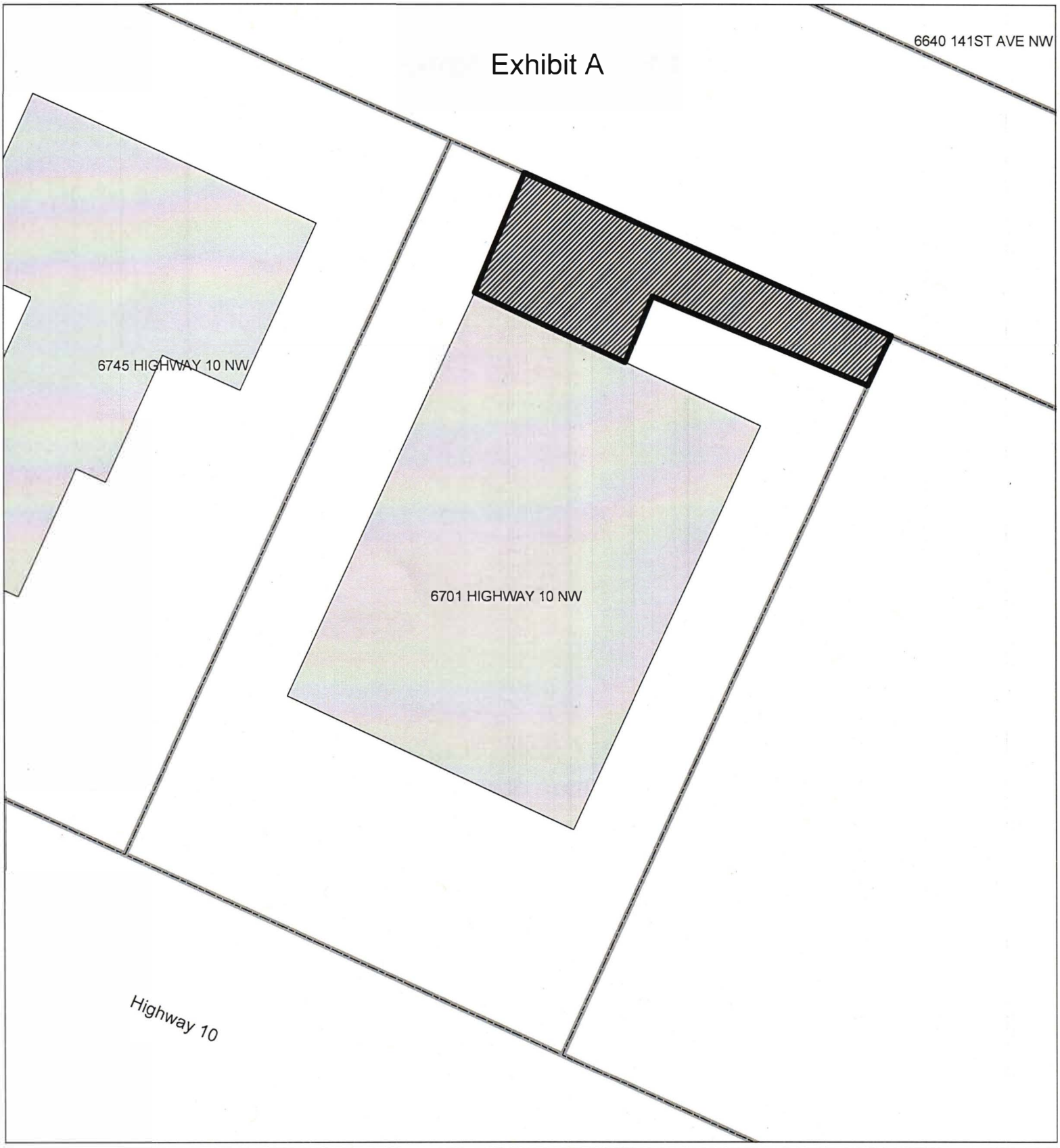
CITY OF RAMSEY

By: _____ Date: _____
Mark E Kuzma, Mayor

By: _____ Date: _____
Kurtis G. Ulrich, City Administrator

MILLE LACS MOTOR SPORTS II, INC.

By: _____ Date: _____
Tom Dehn, President



N

6701 Highway 10 NW
Lease Area

Legend

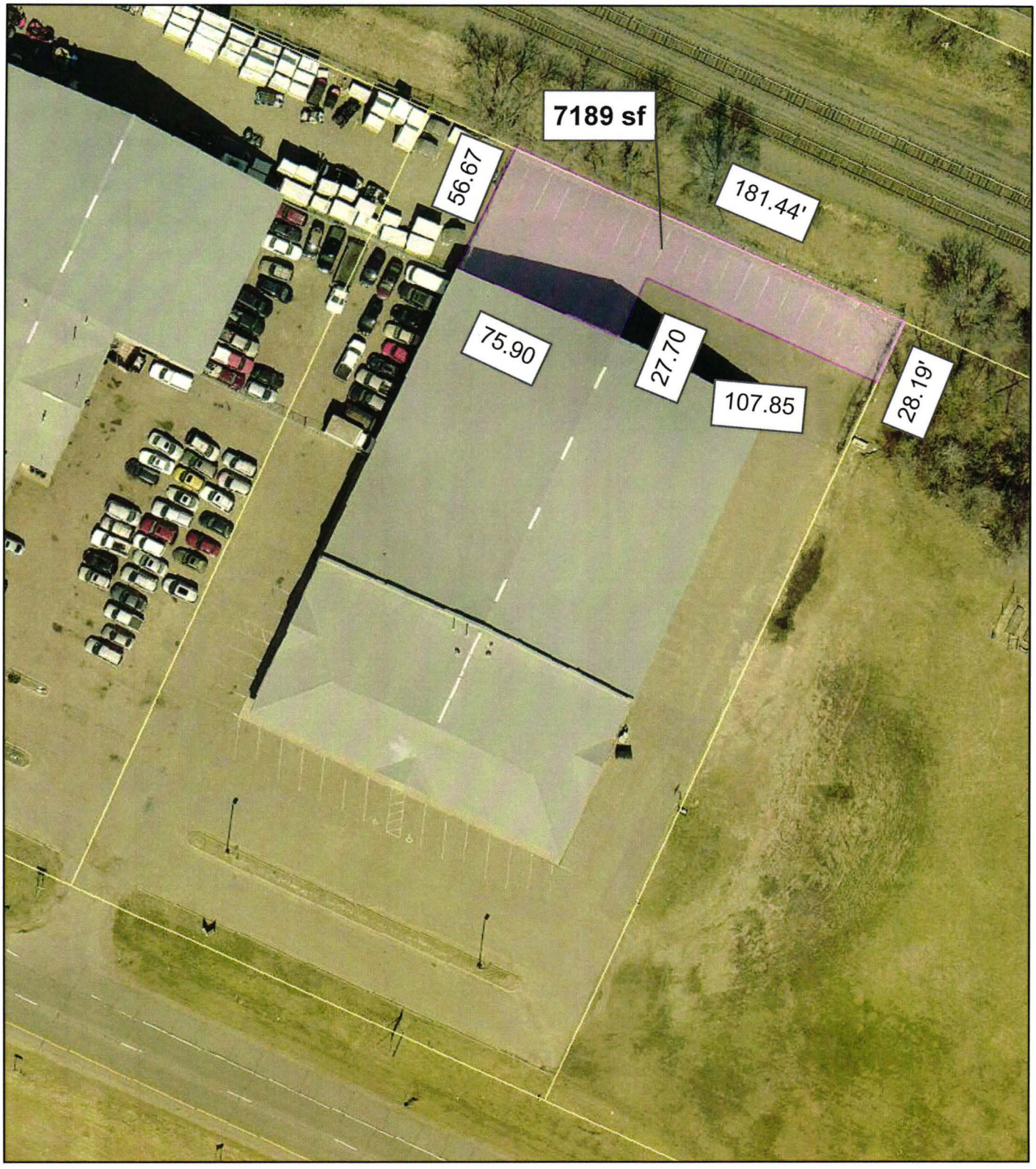
- Lease Area
- Buildings
- Parcels

0 15 30 60 Feet

1 in = 60 feet

Exhibit B

6701 HWY 10 Lease Area



Lease Reference Map

A: 22,000 SF, Power Lodge, Outdoor

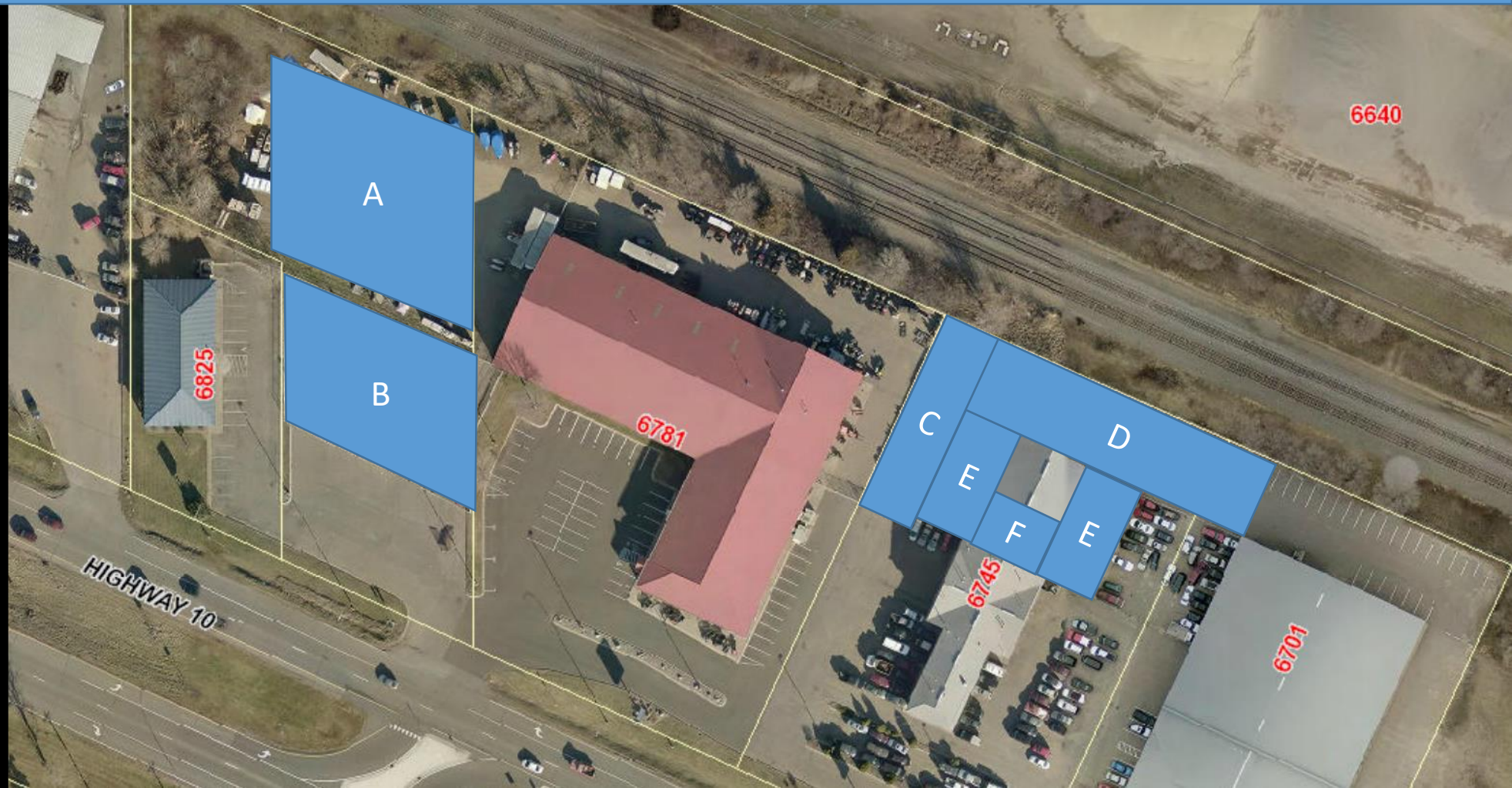
B: 15,000 SF, Power Lodge, Outdoor

C: 3,200 SF, Power Lodge, Outdoor

D: 12,000 SF, Power Lodge, Outdoor

E: 7,900 SF, Power Lodge, Indoor

F: 2,150 SF, RM Golf Carts, Indoor



CC Regular Session **5. 21.**

Meeting Date: 11/23/2021

By: Colleen Lasher, Administrative Services

Information

Title

Adopt Resolution #21-335 to Approve a Three Year Union Contract with AFSCME

Purpose/Background:

The most recent labor agreement with the American Federation of State, County and Municipal Employees (AFSCME) will expire on December 31, 2021. Staff and Mayor Kuzma met with the union and the City Council several times to discuss contract negotiations specific to wages and health insurance and to address the other outstanding negotiations items. As a result of the meetings, staff reached a tentative agreement between the City of Ramsey and AFSCME to settle a 3-year labor agreement, effective January 1, 2022 through December 31, 2024.

Staff recommends the City Council approve the AFSCME labor agreement as follows:

1) Duration: Three year contract, effective January 1, 2022 through December 31, 2024.

2) Wages:
• For years 2022, 2023, and 2024: 3% cost of living increase, effective on January 1st of each year; and
• The following positions will receive a market rate adjustment of 2.5%, effective on January 1, 2023 and January 1, 2024:
• Building Maintenance Workers
• Parks, Streets and Utilities Maintenance Workers
• Lead Parks and Lead Streets Maintenance Workers

3) Health Insurance:
The City will make the following contributions toward group health insurance coverage for employees working 30 hours per week or more; as well as to purchase $20,000 of basic life insurance for full-time regular employees working 30 hours per week or more and employees participating in PERA phased retirement:

City monthly contributions for 2022 health insurance:
The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2022. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance premiums in 2022, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.
Monthly City Contributions to Premiums
• Employee only (single) City contribution, not to exceed $877.50; and
• Employee and Children City contribution is $1053.30; and
• Employee and Spouse City contribution is $1106.10; and
• Family City contribution is $1369.50; and

In addition to the premium contributions listed above, the city will contribute the following to the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:
• Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

• All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
Or
The Employer will pay $370 per month in 2022 in lieu of all insurance benefits for employees who waive such coverage.

City total monthly contributions for 2023 and 2024 health insurance:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2023 and 2024. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance premiums in 2023 and 2024, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.

Monthly City Contributions to Premiums
• Employee only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium, but not to exceed $960.86 in 2023 and not to exceed $1052.14 in 2024; and
• Employee and Children City contributions will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1153.36 in 2023 and not to exceed $1262.93 in 2024; and
• Employee and Spouse City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1211.18 in 2023 and not to exceed $1326.24 in 2024; and
• Family City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1499.60 in 2023 and not to exceed $1642.06 in 2024; and

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:
• Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
• All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
Or
The Employer will pay $370 per month in 2023 and 2024 in lieu of all insurance benefits for employees who waive such coverage.

4) Other negotiated contract items are shown in the attached red-line contracts and will administered as per the language in the labor agreement.

Funding Source:

The first year funding required to settle the AFSCME 3-year contract is within the 2022 preliminary budget. The second and third year will be budgeted as per the City's normal process.

Recommendation:

To adopt resolution 21-335 to settle a 3-year labor agreement with the AFSCME.

Action:

Adopt resolution 21-335 to settle a 3-year labor agreement with the AFSCME.

Attachments

Resolution 21-335
Red-line_Contract

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	11/18/2021 01:22 PM
Form Started By: Colleen Lasher		Started On: 11/09/2021 06:19 AM
Final Approval Date: 11/18/2021		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #21-335

RESOLUTION TO APPROVE A THREE YEAR UNION CONTRACT WITH AFSCME

WHEREAS, the current AFSCME contract expires on December 31, 2021; and

WHEREAS, the City has reached a tentative agreement with AFSCME on all articles within the contract; and

WHEREAS, Staff recommends approving the three-year contract with AFSCME, effective January 1, 2022 through December 31, 2024; and

WHEREAS, the City will administer the contract as follows:

1) Duration: three years contract, effective January 1, 2022 through December 31, 2024 with AFSCME

2) Wages:
   - For years 2022, 2023, and 2024: 3% cost of living increase, effective on January 1st of each year; and
   - The following positions will receive a market rate adjustment of 2.5%, effective on January 1, 2023 and January 1, 2024:
     - Building Maintenance Workers
     - Parks, Streets and Utilities Maintenance Workers
     - Lead Parks and Lead Streets Maintenance Workers

3) Health Insurance:

   The City will make the following contributions toward group health insurance coverage for employees working 30 hours per week or more; as well as to purchase $20,000 of basic life insurance for full-time regular employees working 30 hours per week or more and employees participating in PERA phased retirement:

   <u>City monthly contributions for 2022 health insurance:</u>

   The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2022. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance premiums in 2022, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.

Monthly City Contributions to Premiums

- Employee only (single) City contribution, not to exceed $877.50; and
- Employee and Children City contribution is $1053.30; and
- Employee and Spouse City contribution is $1106.10; and
- Family City contribution is $1369.50; and

In addition to the premium contributions listed above, the city will contribute the following to the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

The Employer will pay $370 per month in 2022 in lieu of all insurance benefits provided in this Section for employees who waive such coverage. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must agree to the terms of the waiving benefit as described within the City's policy and signs the acknowledgement form.

<u>City total monthly contributions for 2023 and 2024 health insurance:</u>

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2023 and 2024. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance premiums in 2023 and 2024, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.

Monthly City Contributions to Premiums

- Employee only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium, but not to exceed $960.86 in 2023 and not to exceed $1052.14 in 2024; and
- Employee and Children City contributions will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full

premium, but not to exceed $1153.36 in 2023 and not to exceed $1262.93 in 2024; and

- Employee and Spouse City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1211.18 in 2023 and not to exceed $1326.24 in 2024; and
- Family City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1499.60 in 2023 and not to exceed $1642.06 in 2024; and

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

The Employer will pay $370 per month in 2023 and 2024 in lieu of all insurance benefits provided in this Section for employees who waive such coverage. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must agree "to the terms of the waiving benefit as described within the City's policy and signs the acknowledgement form.

4) Other negotiated contract items are shown in the attached red-line contracts and will administered as per the language in the labor agreement:

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to adopt resolution #21-335, to settle a three-year labor agreement with AFSCME subject to final review and approval of contract language by the City Attorney.

The motion for the adoption of the `foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of November 2021.

Mayor

ATTEST:

City Clerk

LABOR AGREEMENT BETWEEN

CITY OF RAMSEY &

AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES

~~2021~~

January 1, 2022 to December 31, 2024

Prepared by Colleen Lasher, Administrative Services Director

TABLE OF CONTENTS

TABLE OF CONTENTS 2

ARTICLE 1 PREAMBLE AND PURPOSE OF AGREEMENT ..... 4~~5~~

ARTICLE 2 DEFINITIONS ..... 4~~5~~

ARTICLE 3 RECOGNITION ..... 6~~6~~

ARTICLE 4 UNION SECURITY ..... 6~~7~~

ARTICLE 5 EMPLOYER SECURITY ..... 8~~8~~

ARTICLE 6 EMPLOYER AUTHORITY ..... 8~~9~~

ARTICLE 7 EMPLOYEE RIGHTS - GRIEVANCE PROCEDURE ..... 8~~9~~

ARTICLE 8 WORK SCHEDULES - PREMIUM PAY ..... 10~~11~~

ARTICLE 9 SICK LEAVE ..... 13~~14~~

ARTICLE 10 HOLIDAYS ..... 15~~16~~

ARTICLE 11 VACATION LEAVE ..... 16~~17~~

ARTICLE 12 INSURANCE ..... 17~~18~~

ARTICLE 13 LEAVES ..... 17~~18~~

ARTICLE 14 SENIORITY ..... 18~~19~~

ARTICLE 15 JOB VACANCIES ..... 18~~19~~

ARTICLE 16 LAY OFF ..... 18~~19~~

ARTICLE 17 PROBATIONARY PERIODS ..... 19~~20~~

ARTICLE 18 JOB SAFETY ..... 20~~20~~

ARTICLE 19 DISCIPLINE ..... 20~~21~~

ARTICLE 20 WAGES ..... 21~~22~~

ARTICLE 21 UNIFORMS ..... 22~~22~~

ARTICLE 22 SEVERANCE PAY ..... 22~~23~~

ARTICLE 23 POST EMPLOYMENT HEALTH CARE SAVINGS PLAN ..... 24~~24~~

ARTICLE 24 SICK LEAVE FOR WELLNESS ..... 25~~25~~

ARTICLE 25 WAIVER ..... 25~~25~~

ARTICLE 26 SAVINGS CLAUSE ..... 25~~25~~

ARTICLE 27 DURATION ..... 25~~25~~

APPENDIX A1 COMPENSATION PLANS ..... 27~~27~~

APPENDIX A2 WAGE SCALES ..... 28~~28~~

APPENDIX B ANNIVERSARY DATES FOR REGULAR EMPLOYEES ..... 32~~29~~

APPENDIX C: SICK LEAVE FOR WELLNESS ..... 34~~31~~

ARTICLE 12 M.O.U. INSURANCE ..... 36~~33~~

ARTICLE 21 M.O.U. UNIFORMS ..... 43~~35~~

M.O.U. PUBLIC WORKS MAINTENANCE WORKER CAREER LADDER PROGRAM ..... 47~~38~~

~~M.O.U. TEMPORARY EMPLOYEES ..... 49 40~~

~~M.O.U. MEET AND CONFER ..... 51 42~~

ARTICLE 1 PREAMBLE AND PURPOSE OF AGREEMENT

This AGREEMENT is entered into between the City of Ramsey, hereinafter referred to as the EMPLOYER, and Local No. 2454 affiliated with Council No. 5 of the American Federation of State, County and Municipal Employees, AFL-CIO, hereinafter referred to as the UNION.

The intent and purpose of this AGREEMENT is to:

1.1 Place in written form the Parties' full AGREEMENT on terms and conditions of employment contained herein for the stated duration of this AGREEMENT;

1.2 Establish procedures for the resolution of disputes concerning this AGREEMENT'S interpretation and/or application;

1.3 Prevent interruptions of work, work stoppages, strikes, or other interferences with the efficient and effective rendering of services to the public during the life of the AGREEMENT; and

1.4 Promote harmonious relations between the EMPLOYER and its EMPLOYEES represented by the UNION.

ARTICLE 2 DEFINITIONS

2.1 UNION: The American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.

2.2 UNION MEMBER: A member of the American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.

2.3 UNION OFFICER: Official elected or appointed by the American Federation of State, County and Municipal Employees, Council No. 5, Local No. 2454, AFL-CIO.

2.4 EMPLOYEE: A member of the exclusively recognized bargaining unit.

2.5 EMPLOYER: The City of Ramsey, Minnesota.

2.6 GRIEVANCE: A dispute or disagreement as to the interpretation or application of the specific terms and conditions of this AGREEMENT.

2.7 DAYS: Unless otherwise indicated, means calendar days.

2.8 WEEK: Seven (7) days.

2.9 MONTH: Thirty (30) days.

2.10 YEAR: Three hundred sixty-five (365) days.

2.11 WRITTEN NOTICE. An EMPLOYEE who voluntarily terminates his or her employment must give the EMPLOYER fourteen (14) days written notice.

2.11 REGULAR FULL-TIME EMPLOYEE: Any employee working a regularly scheduled work week of 30 hours per week. This employee is eligible for vacation time, sick leave, holiday pay and health and life insurance coverage.

REGULAR PART-TIME EMPLOYEE: Any employee working a regularly scheduled work week, averaging at least 14 hours per week. This employee is eligible for holiday pay, and vacation and sick leave based on the number of hours worked during any given pay period. This employee is not eligible for health and life insurance.

TEMPORARY FULL-TIME EMPLOYEE: Any non-student employee working a regularly scheduled work week of 30 hours per week, up to a maximum of 640 hours in a calendar year. This employee is not eligible for vacation time, sick leave, holiday pay or health and life insurance. Students may work up to 100 days per calendar year and still be considered temporary employees.

TEMPORARY PART-TIME EMPLOYEE: Any non-student employee working on an on-call basis up to a maximum of 640 hours per calendar year. This employee banks no vacation time, sick leave, or holiday pay, and is not eligible for health and life insurance.

TEMPORARY FULL-TIME AND/OR TEMPORARY PART-TIME ~~DUES PAYING~~ EMPLOYEE AS PER MINNESOTA STATUTE 179A.03 SUBD. 14 PUBLIC EMPLOYEE OR EMPLOYEE. Any ~~employee~~ EMPLOYEE working ~~as temporary~~ in a temporary capacity ~~maintenance worker~~ for up to a maximum of 180 calendar days ~~between April 1 and October 31 each year~~ in a calendar year. ~~Employees~~ EMPLOYEES who are scheduled to work up to a maximum of 180 days in a calendar year will ~~be subject to paying union dues beginning the~~ meet the terms of Article 3 – Recognition on the first day of their employment. Any temporary full-time and/or part-time ~~dues paying employee~~ public employee is not eligible for vacation time, sick leave, holiday pay, health insurance, life insurance or any other fringe benefit~~.~~ unless otherwise dictated by the Affordable Care Act. Said ~~employees~~ EMPLOYEES will be paid at a rate of 80% of step one of a regular ~~the maintenance~~ EMPLOYEE working in the applicable position ~~worker wage scale~~ and will not be eligible for step changes. Additionally, said EMPLOYEE shall not be entitled to protections under Article 16 - Layoffs, including rights to recall, shall not be entitled to the protections Under Article 19 – Discipline; and may be terminated at the sole discretion of the EMPLOYER during the entire period of temporary employment, regardless of whether the length of temporary employment exceeds the six month probationary period provided for in Article 17.1; and shall, in the event of being hired as a regular employee, have no time credited toward probation.

At the time of initial employment, transfer or reemployment, the EMPLOYER shall identify the status of the vacancy to be filled as either regular full-time, temporary full-time, regular part-time or temporary part-time.

ARTICLE 3 RECOGNITION

3.1 The EMPLOYER recognizes the UNION as the exclusive representative under Minnesota Statutes, Section 179A.03, Subdivision 8 in an appropriate bargaining unit as identified by the Bureau of Mediation Services, Certification of Exclusive Representative dated April 1, 1985, Case No. 85-PR-569-A, (clarified per BMS case No. 87-pr-612, order dated May 19, 1987).

All EMPLOYEES of the City of Ramsey, Ramsey, Minnesota, who are public EMPLOYEES within the meaning of Minnesota Statutes 179A.03, Subdivision 14, excluding supervisory, confidential, professional and essential EMPLOYEES.

3.2 The EMPLOYER, in accordance with the provisions of M. S. 179A.03, Subd. 8, agrees not to enter into any AGREEMENTS covering terms and conditions of employment with members of the bargaining unit covered by this AGREEMENT, either individually or collectively, which in any way conflict with the terms and conditions set forth in this AGREEMENT, except through the certified representative.

ARTICLE 4 UNION SECURITY

4.1 The EMPLOYER shall deduct from the wages of EMPLOYEES who authorize such a deduction in writing an amount necessary to cover monthly UNION dues. Such monies shall be remitted to the UNION.

4.2 The UNION agrees to indemnify and hold the EMPLOYER harmless against any and all claims, suits, orders, or judgments brought or issued against the City as a result of any action taken or not taken by the City under the provisions of this ARTICLE.

4.3 The UNION may designate up to three EMPLOYEES from the bargaining unit to act as negotiating team members and shall, within five (5) days of such designation, certify to the EMPLOYER in writing of such a choice, and the designation of a successor to the former members. The UNION shall also certify to the EMPLOYER a complete and current list of its officers and representatives.

A. The negotiation team members may not be a newly hired or rehired EMPLOYEE who is on probation.

B. The negotiating team members may not be paid by the EMPLOYER for meetings for UNION business except as provided in ARTICLE 7.

4.4 The UNION agrees there shall not be solicitation for membership, signing up members, collection of initiation fees, dues, fines or assessments, meetings or other UNION activities on the EMPLOYEES' work time.

4.5 The EMPLOYER recognizes the authority and responsibility of the UNION as provided in Minnesota Statute 179A.06, Subdivision 3 as it may be from time-to-time amended, to wit:

"FAIR SHARE FEE. An exclusive representative may require EMPLOYEES who are not members of the exclusive representative to contribute a fair share fee for services rendered by the exclusive representative. The fair share fee shall be equal to the regular membership dues of the exclusive representative, less the cost of benefits financed through the dues and available only to members of the exclusive representative. In no event shall the fair share fee exceed 85 percent of the regular membership dues. The exclusive representative shall provide advance written notice of the amount of the fair share fee to the Commissioner of the Bureau of Mediation Services, the EMPLOYER, and to unit EMPLOYEES who will be assessed the fee. The EMPLOYER shall provide the exclusive representative with a list of all unit EMPLOYEES.

A challenge by an EMPLOYEE or by a person aggrieved by the fee shall be filed in writing with the Commissioner, the public EMPLOYER, and the exclusive representative within 30 days after receipt of the written notice. All challenges shall specify those portions of the fee challenged and the reasons for the challenge. The burden of proof relating to the amount of the fair share fee is on the exclusive representative. The Commissioner shall hear and decide all issues in these challenges.

The EMPLOYER shall deduct the fee from the earnings of the EMPLOYEE and transmit the fee to the exclusive representative 30 days after the written notice was provided. If a challenge is filed, the deductions for a fair share fee shall be held in escrow by the EMPLOYER pending a decision by the Commissioner.

4.6 The EMPLOYER agrees that space for a designated bulletin board shall be made available in City Hall to be used by EMPLOYEES for posting notices of the following type:

1. Notice of UNION recreational and social affairs;
2. Notice of UNION elections;
3. Notice of UNION appointments and results of UNION elections;
4. Notices of UNION meetings;
5. Notices of UNION committee reports; and
6. Other notices as may be agreed upon by the EMPLOYER.

Further, the bulletin board shall not be used for posting or distributing pamphlets of political or religious matter of any kind or for advertising. Under no circumstances shall the use of the bulletin board conflict with the operation of the EMPLOYER.

ARTICLE 5 EMPLOYER SECURITY

The UNION agrees that during the life of this AGREEMENT neither the UNION, its officers or agents, nor any of the EMPLOYEES covered by this AGREEMENT will engage in, encourage, sanction, support or suggest any strike, slowdown, mass resignations, mass absenteeism, the willful absence from one's position, the stoppage of work or the abstinence in whole or part of the full, faithful and proper performance of duties of employment for the purpose of inducing, influencing, or coercing a change in the conditions, compensation or the rights, privileges or obligations of employment.

ARTICLE 6 EMPLOYER AUTHORITY

6.1 The EMPLOYER retains the full and unrestricted right to operate and manage all staff, facilities, and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules; and to perform any inherent managerial function not specifically limited by this AGREEMENT.

6.2 Any term and condition of employment not specifically established or modified by this AGREEMENT shall remain solely within the discretion of the EMPLOYER to modify, establish, or eliminate.

6.3 Nothing in this AGREEMENT shall prohibit or restrict the right of the EMPLOYER from subcontracting work performed by EMPLOYEES covered by this AGREEMENT.

ARTICLE 7 EMPLOYEE RIGHTS - GRIEVANCE PROCEDURE

The EMPLOYER will recognize a representative designated by the UNION as the GRIEVANCE representative of the bargaining unit having the duties and responsibilities established by this ARTICLE. The UNION shall notify the EMPLOYER in writing of the name of such UNION representative and of the representative's successor when so designated.

7.1 PROCESSING OF A GRIEVANCE

It is recognized and accepted by the UNION and the EMPLOYER that the processing of GRIEVANCES as hereinafter provided is limited by the job duties and responsibilities of the EMPLOYEES and shall therefore be accomplished during normal working hours only when consistent with such EMPLOYEE duties and responsibilities. The aggrieved EMPLOYEE and the UNION representative shall be allowed a reasonable amount of time without loss of pay when a GRIEVANCE is investigated and presented to the EMPLOYER during normal working hours provided the EMPLOYEE and the UNION representative have notified and received the prior approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the EMPLOYER.

7.2 PROCEDURE

GRIEVANCES, as defined in ARTICLE 2, Section 2.6, shall be resolved in conformance with the following procedure:

Step 1. An EMPLOYEE claiming a violation concerning the interpretation or application of this AGREEMENT shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such GRIEVANCE to the EMPLOYEE'S supervisor as designated by the EMPLOYER. The EMPLOYER-designated representative will discuss and give an answer to such Step 1 GRIEVANCE within ten (10) calendar days after receipt. A GRIEVANCE not resolved by the operation of Step 1 of the grievance procedure may be appealed by the Union by filing a notice to that effect with the EMPLOYER designated representative. Such notice shall set forth the nature of the GRIEVANCE, the facts on which it is based, the provision or provisions of the AGREEMENT allegedly violated, and the remedy requested. Such notice shall be filed within ten (10) calendar days after the EMPLOYER-designated representative's final answer in Step 1. Any GRIEVANCE not appealed in writing to Step 2 by the UNION within ten (10) calendar days shall be considered waived.

Step 2. If appealed, the EMPLOYER designated representative shall conduct a conference with the union and the EMPLOYEE in an attempt to resolve the grievance. At such conference, the union shall present the grievance in writing signed by the affected EMPLOYEE and the union. The EMPLOYER-designated representative shall give the UNION the EMPLOYER'S Step 2 answer in writing within ten (10) calendar days after receipt of such Step 2 GRIEVANCE. A GRIEVANCE not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the EMPLOYER-designated representative's final Step 2 answer. Any GRIEVANCE not appealed in writing to Step 3 by the UNION within ten (10) calendar days shall be considered waived.

Step 3. A GRIEVANCE unresolved in Step 2 and appealed in Step 3 may be submitted to the Minnesota Bureau of Mediation Services. A GRIEVANCE not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the EMPLOYER'S final answer in Step 3.

Step 4. A GRIEVANCE unresolved in Step 3 and appealed to Step 4 shall be submitted to arbitration before a single arbitrator to be selected from a list to be supplied by the Bureau of Mediation Services pursuant to its rules. Any GRIEVANCE not appealed in writing to Step 4 by the UNION within ten (10) calendar days shall be considered waived.

7.3 ARBITRATOR'S AUTHORITY

A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the terms and conditions of AGREEMENT. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the EMPLOYER and the UNION, and shall have no authority to make a decision on any other issue not so submitted.

B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modify or vary in any way the application of laws, rules, or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the EMPLOYER and the UNION and shall be based solely on the arbitrator's interpretation or application of the express terms of this AGREEMENT and to the facts of the GRIEVANCE presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the EMPLOYER and the UNION provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

7.4 WAIVER OF GRIEVANCE

If a GRIEVANCE is not presented within the time limits set forth above, it shall be considered "waived". If a GRIEVANCE is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the EMPLOYER'S last answer. If the EMPLOYER does not answer a GRIEVANCE or an appeal thereof within the specified time limits, the UNION may elect to treat the GRIEVANCE as denied at that step and immediately appeal the GRIEVANCE to the next step. The time limit in each step may be extended by mutual AGREEMENT of the EMPLOYER and the UNION.

ARTICLE 8 WORK SCHEDULES - PREMIUM PAY

This ARTICLE is intended only to define the normal hours of work. Nothing herein shall be construed as a guarantee of hours of work per day or per week.

8.1 The sole authority in work schedules is the EMPLOYER. The normal work day for an EMPLOYEE shall be eight (8) hours. The normal work week shall be forty (40) hours, Monday through Friday. The normal work week for premium pay purposes shall begin at 12:01 A.M. Saturday. EMPLOYEES shall be given a two week posted or written notice of exceptions or changes in the normal work week start time. In the event that work is required because of unusual circumstances such as, but not limited to, fire, flood, snow, sleet, or breakdown of municipal equipment or facilities, no advance notice need be given.

8.2 In order to provide service to the public, the EMPLOYER may require the establishment of shifts for some EMPLOYEES on a daily, weekly, seasonal, or annual basis other than the normal work day or work week.

8.3 Each EMPLOYEE has an obligation to work overtime or callbacks if requested. Overtime will first be offered by the EMPLOYER on a voluntary basis. Employees who are on vacation leave that has been requested and approved according to normal department procedures are not obligated to respond to callbacks.

8.4 Every regular EMPLOYEE shall be granted a thirty (30) minute lunch break without pay. Also, every regular EMPLOYEE, when working under conditions where a break period is practicable, shall be granted a fifteen (15) minute break period with pay in each half of the EMPLOYEE'S shift. Each department head shall schedule rest periods so as not to interfere with work requirements.

8.5 EMPLOYEES who are not exempt from the Fair Labor Standards Act (FLSA), working in excess of forty (40) hours within the work week, shall be compensated for such over-time at the rate of one and one-half (1-1/2) times the EMPLOYEE'S regular rate of pay in accordance to FLSA. The formula used for payment herein shall be the same regardless of operation of equipment at HEO, LEO or other rates of pay. As an alternative to compensation at premium rates for time worked in excess of forty (40) hours within the work week, the Employee may request compensatory time off in lieu of over-time pay compensatory time off to an EMPLOYEE, to be taken at a later date, which shall be computed at one and one-half (1-1/2) the time worked in excess of forty (40) hours within a work week.

For the purposes of calculating overtime, an employee using paid holidays, vacation leave, sick leave, or compensatory time off is considered to be working.

8.6 Neither compensation for over-time nor accumulation of compensatory time off will be granted unless the work is performed at the direction of, or with the prior written approval of, the EMPLOYEE'S supervisor.

8.7 Neither compensation at over-time rates nor accumulation of compensatory time off will be paid for time not worked except as provided in this section. Time worked for the purpose of calculating over-time shall be actual time worked plus holidays recognized in Article 10, plus vacation time scheduled at least one week in advance of its use, plus sick leave, and compensatory time off. Unpaid leave shall not be counted as time worked for the purpose of calculating over-time.

8.8 When an EMPLOYEE accrues one hundred and twenty (120) hours of unused compensatory time off, further accumulation of compensatory time off is prohibited, and the EMPLOYEE shall be paid for overtime in accordance with this Article.

The EMPLOYER reserves the right to payout any compensatory time off hours in excess of 80 hours, as deemed necessary by the EMPLOYER.

The EMPLOYER agrees to allow employees to cash out up to a maximum 40 hours of compensatory time off annually; to be paid out up to twice annually, January 1 through January 15, and ~~November~~ July 1 through ~~November~~ July 15 of each year, to total a maximum payout of 40 hours of compensatory time off. Note: upon terminating employment with the City, all compensatory time off will be paid out at 100% of the accrued balance.

8.9 An EMPLOYEE shall be permitted to use accrued compensatory time within a reasonable period after it is requested if to do so would not unduly disrupt the operations of the EMPLOYER. Prior approval of the EMPLOYEE'S supervisor is required for the use of compensatory time-off.

8.10 A regular EMPLOYEE who is called out to perform work services on other than the EMPLOYEE'S scheduled shift shall receive a minimum of two (2) hours pay. The two hour minimum shall count toward worked hours for the purpose of calculation of overtime. An extension of a shift or an early start to a shift shall not be considered a call back for purposes of this section.

8.11 On Call Policy: Public Works Maintenance staff only

This policy does not apply to snow plow duties. This on call policy applies to unexpected emergencies and weekend well and lift station checks. Employees who wish to be added to the on call list for the calendar year may make this request to his/her supervisor on a *voluntary basis at the beginning of each year. Those who are approved as on call employees will rotate on a weekly (seven days) basis. During an employee's week of assigned on call duty, employees will be reimbursed for mileage as calculated from the employee's home to the Public Works campus and back home again. The rate of reimbursement is payable per the IRS mileage reimbursement schedule. Employees must be expressly assigned to on call duty by the department head in order to be compensated under this policy. Employees must also be able to respond to the appropriate public works facility within 30 minutes and must be skilled in the areas of streets, parks and utilities maintenance work, as determined by the Public Works Superintendent, in order to be a member of the on call pool

On call employees will be assigned to a seven-day schedule. On call hours shall begin at 3:30pm and shall end at 7:00am on the next regularly scheduled work day. On-call employees will not be required to perform lift station and well checks; unless on-call employees receive an alert/alarm/page indicating that a

response is required or the Public Works Superintendent or his/her designee directs that a lift station and well check is necessary.

On call Pay: On call employees will receive one hour of over-time pay for each day of assigned on call duty Monday through Friday; two hours of over-time pay for each Saturday and Sunday; and four hours of over-time pay for each approved holiday

Pay when responding: The employer agrees that, upon responding to a call, the employee will not forfeit their on call pay. Upon responding to a call for service, an on call employee will be paid as per Section 8.10 (Call-back Policy) receiving a minimum of two hours pay. On call employees who are called back to work on an approved holiday will be compensated as per Section 10.2 (Holidays) and will be paid four hour

On call employees that respond to a call may require assistance in order to safely and effectively complete the necessary work. If so, the on call employee may call another regular Public Works employee to provide assistance, without receiving immediate authorization from a supervisor. Said employee will be compensated as per section 8.10.

* All Public Works Maintenance employees hired after January 1, 2014 are required to participate in the on call policy.

ARTICLE 9 SICK LEAVE

9.1 Every probationary and regular EMPLOYEE is entitled to accrue sick leave with pay at a rate of eight (8) hours for each calendar month of full-time service or major fraction thereof. The EMPLOYER may compute sick leave on an hourly basis equivalent to 96 hours per 2080 hours of compensated time, exclusive of overtime.

9.2 Sick leave may be accrued to a maximum of 960 hours at a rate established in Section 9.1. Unused sick leave in excess of 960 hours at the end of a calendar year (January 1st) may be converted to vacation at a rate of one hour vacation for each two hours of sick leave in excess of 960 hours.

9.3 Sick leave may be authorized, when the EMPLOYEE is unable to perform work duties due to illness, disability, the necessity for medical, dental, or chiropractic care, childbirth, or exposure to contagious disease where such exposure may endanger the health of others with whom the EMPLOYEE would come in contact in the course of performing work duties. Sick leave may also be authorized, when the EMPLOYEE'S presence is necessary, for actual illness, injury, legal quarantine, or medical treatment for serious illness in the EMPLOYEE'S immediate family. Immediate family, for the purposes of this ARTICLE, shall be defined as spouse, parent, step-parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of EMPLOYEE'S spouse's family.

9.4 Employees are allowed funeral leave up to 24 hours (three 8-hour days or two 12-hour days) twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family as defined under Article 9.3. That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within five (5) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (up to three (3) consecutive days), vacation or compensatory time as the EMPLOYEE may choose and have available.

9.5 EMPLOYEES are able to use accrued leave or compensatory time (with prior approval from a supervisor) for family members not considered immediate family members under ARTICLE 9.3. To be eligible for sick leave with pay, an EMPLOYEE shall:

(1) report as soon as possible to the EMPLOYEE'S department head the need for sick leave and whether the sick leave is for the EMPLOYEE, EMPLOYEE'S child, as defined in section 181.940, subdivision 4, adult child, spouse, sibling, parent, grandparent or stepparent;

(2) keep the EMPLOYEE'S department head informed of the need for continued sick leave if the absence is of more than three (3) days duration;

(3) submit a medical certificate for any absence if required by the City Administrator;

(4) provide the EMPLOYER with sufficient information needed in order to comply with the Family and Medical Leave Act.

9.6 Using or claiming sick leave for a purpose not authorized by this ARTICLE may be cause for disciplinary action.

9.7 For the purpose of accumulating additional sick leave, an EMPLOYEE using earned vacation leave, paid holidays or sick leave is considered to be working.

9.8 Regular part-time EMPLOYEES shall be entitled to sick leave computed by converting their part-time employment to equivalent adjusted full-time service.

ARTICLE 10 HOLIDAYS

10.1 Holidays with pay are defined as:

New Year's Day	January 1st
Martin Luther King Jr. Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4th
Labor Day	First Monday in September
Veteran's Day	November 11th
Thanksgiving Day	Fourth Thursday in November
Friday after Thanksgiving Day	Friday after Thanksgiving Day
Christmas Eve	December 24th
Christmas Day	December 25th
Floating Holiday	Eight (8) hours to be used within calendar year

10.2 All EMPLOYEES in regular positions are entitled to time off with full pay on the holidays defined in this ARTICLE. City hall shall be closed for business on each such holiday, but EMPLOYEES may be required to work on paid holidays when the nature of their duties or other conditions require. An EMPLOYEE required to work on a holiday shall receive their full pay for the holiday as defined in this ARTICLE. In addition, employees shall receive 1-1/2 times the EMPLOYEE'S base hourly pay rate for the time they work on such holiday or compensatory time off.

10.3 When New Year's Day, Independence Day or Christmas Day falls on Sunday, the following Monday is considered the paid holiday and if any such day falls on Saturday, the preceding Friday is considered the paid holiday. When Christmas Eve falls on Sunday, the preceding Friday is considered the paid holiday. Each holiday commences at the beginning of the first shift on the day on which the holiday occurs and continues for twenty-four (24) hours thereafter.

10.4 In order to be eligible for paid holidays as defined in this Article, EMPLOYEES must work the day before and the day after such holiday, unless on vacation, other paid leave, or excused in advance by the City Administrator.

10.5 In addition to meeting the foregoing criteria, regular part-time EMPLOYEES are entitled to be paid for a holiday defined in this ARTICLE, ~~computed by converting their annualized part-time employment to equivalent adjusted full-time service.~~based on the number of hours worked during any given pay period.

ARTICLE 11 VACATION LEAVE

11.1 Every regular EMPLOYEE shall be entitled to the vacation based upon the following schedule:

Years of consecutive full-time employment	Hours of vacation earned for each calendar month of full-time employment or major fraction thereof	Annual equivalent in 8 hr. days
After 0	6.6667	10
After 1	6.6667	10
After 2	6.6667	10
After 3	6.6667	10
After 4	6.6667	10
After 5	6.6667	10
After 6	10.0000	15
After 7	10.0000	15
After 8	10.0000	15
After 9	10.0000	15
After 10	10.0000	15
After 11	10.0000	15
After 12	13.3333	20

After 16 years of service, a qualifying employee shall receive one additional day of vacation each year in excess of sixteen (16) years of service to a maximum of 25 days per year.

The EMPLOYER may compute vacation accrual on an hourly basis on a ratio equal to the appropriate annual equivalent compared to 2080 hours of compensated time, exclusive of overtime.

11.2 An EMPLOYEE'S accrual or "banked" vacation leave may not exceed two times the yearly accrual at any point in time.

11.3 Vacation leave may be used as earned subject to approval by the department head prior to the time at which said vacation is to be taken and subject to the provisions in ARTICLE 18.

11.4 Any EMPLOYEE leaving the municipal service in good standing after giving proper notice of such termination of employment shall be compensated for vacation leave accrued and unused to the date of separation.

Any EMPLOYEE leaving the municipal service without giving proper notice of such termination of employment shall not be compensated for vacation leave accrued and unused to the date of separation.

11.5 For the purpose of accumulating additional vacation leave, an EMPLOYEE using earned vacation leave, paid holidays, sick leave, or compensatory time off is considered to be working.

11.6 Regular part-time EMPLOYEES shall be entitled to paid vacations computed by converting their annualized part-time employment to equivalent adjusted full-time service.

ARTICLE 12 INSURANCE

12.1 The EMPLOYER shall contribute to EMPLOYEE health and life insurance as stated in the attached Memorandum of Understanding.

12.2 Neither regular part-time EMPLOYEES nor temporary EMPLOYEES shall be entitled to group health insurance including dependent coverage.

12.3 Annually during the month of December, or upon termination, the EMPLOYER will calculate the difference between the insurance allowance and the actual insurance cost for the calendar year. If the insurance allowance exceeds the cost of insurance benefits referred to in 12.1, EMPLOYER will remit the difference between the insurance allowance and the actual cost, net of all taxes, to the EMPLOYEE.

12.4 The EMPLOYER agrees to provide for a Labor Management Committee which will provide input to the EMPLOYER on issues such as safety, insurance and recognition programs. Three members of the bargaining unit appointed by the bargaining unit will serve on this Committee along with management's appointed representatives.

12.5 The EMPLOYER, effective January 1, 2018, agrees to contribute the dollar value equivalent to the cost of the monthly employee only dental premium as established by the EMPLOYER. Credit in lieu of coverage will not be granted.

ARTICLE 13 LEAVES

13.1 The EMPLOYER may grant any EMPLOYEE a Leave of Absence without pay for a period not exceeding ninety (90) days, except that it may extend such leaves to a maximum period of one (1) year in case the EMPLOYEE is disabled or where extraordinary circumstances, in its judgment, warrant such extension.

13.2 Every EMPLOYEE to whom Minnesota Statutes Section 192.26 or 192.261 applies (Military Leave) is entitled to the benefits afforded by those sections, subject to the conditions therein prescribed.

13.3 An EMPLOYEE required to serve as a juror or under subpoena as a witness in court for job related purposes, shall be granted leave of absence with pay while serving in such capacity. Such EMPLOYEE shall receive the amount of the difference between the EMPLOYEE'S regular salary and Jury Duty pay or fees received for service. An EMPLOYEE cannot receive more than the EMPLOYEE'S normal take-home pay as a result of any EMPLOYER pay supplemented to Jury Duty pay.

If the jury is dismissed prior to the end of the EMPLOYEE'S work day, the EMPLOYEE will report to work if practicable.

13.4 Every EMPLOYEE to whom Minnesota Statutes 181.940 through 181.943 applies (Parenting Leave) is entitled to the benefits afforded by those sections, subject to the conditions therein prescribed.

13.5 Every EMPLOYEE to whom the Family Medical Leave Act applies is entitled to the benefits afforded by the Act, subject to the conditions therein prescribed.

ARTICLE 14 SENIORITY

14.1 Seniority is defined as:

A. EMPLOYER SENIORITY: length of continuous service with the EMPLOYER.

B. JOB CLASSIFICATION SENIORITY: length of continuous service in a job classification.

14.2 On January 1st of each year, the EMPLOYER shall establish seniority lists showing each EMPLOYEE'S accumulated EMPLOYER seniority and job classification seniority. A copy of the seniority lists shall be furnished to the UNION upon request.

ARTICLE 15 JOB VACANCIES

Job Classification positions which are vacant because of separation from employment, a promotion, or the creation of a new position, and which the EMPLOYER intends to fill, shall be posted for five (5) working days. This requirement does not apply to position reclassifications.

ARTICLE 16 LAY OFF

16.1 EMPLOYEES shall be laid off on the basis of job classification seniority only when the job relevant qualification factors between EMPLOYEES are equal. After at least two (2) weeks notice to the EMPLOYEE, the EMPLOYER may lay off any EMPLOYEE when such action is necessary because of shortage of work or funds, the abolition of a position, or changes in the organization. No regular or

probationary EMPLOYEE shall be laid off while there is a temporary EMPLOYEE serving in the same class of position for which the regular or probationary employee is qualified, eligible, and available.

16.2 EMPLOYEES laid off by the EMPLOYER shall retain recall rights for a period of one (1) year. The EMPLOYER shall notify EMPLOYEES on layoff by registered mail to return to work at the EMPLOYEE'S last known address. The EMPLOYEE must return to work within three (3) weeks of receipt of this order to be eligible for reemployment.

16.3 Notwithstanding any of the foregoing provisions of this ARTICLE, all recall rights and all other rights under this AGREEMENT shall be lost if any of the following occurs:

A. An EMPLOYEE quits of EMPLOYEE'S own accord; or
B. An EMPLOYEE is dismissed for cause; or
C. An EMPLOYEE does not return to work when recalled after lay-offs, in accordance with this ARTICLE; or
D. An EMPLOYEE is absent from the payroll due to lay-off continuously for fifty-two (52) weeks or more.

16.4 In the event the EMPLOYER chooses to subcontract over 51% of a position(s) which would result in a lay off of EMPLOYEE(S), the EMPLOYER shall notify the affected EMPLOYEE(S) no less than ninety (90) days prior to the effective date of lay off. At no time shall the notice of layoff for other reasons be less than 45 days.

ARTICLE 17 PROBATIONARY PERIODS

17.1 NEW HIRE, REHIRE PROBATIONARY PERIOD: All newly hired or rehired EMPLOYEES shall serve a six (6) months probationary period. During the probationary period such probationary EMPLOYEE may be terminated at the sole discretion of the EMPLOYER.

17.2 PROMOTIONAL PROBATIONARY PERIOD: All promoted EMPLOYEES shall serve a six (6) months probationary period in any job in which the promoted EMPLOYEE has not successfully completed a probationary period. Any EMPLOYEE who does not successfully complete the promotional probationary period shall be returned to the EMPLOYEE'S pre-promotion job classification. Such EMPLOYER decisions shall not be subject to the GRIEVANCE procedure.

17.3 USE OF ACCRUED VACATION LEAVE AND SICK LEAVE: During the probationary period following original appointment or promotional appointment, an EMPLOYEE is entitled to use accrued vacation leave and accrued sick leave. The use of both accrued vacation leave and accrued sick leave must comply with the respective contract language in the applicable articles.

ARTICLE 18 JOB SAFETY

18.1 It shall be the responsibility of the EMPLOYER, the UNION and the EMPLOYEE to cooperate in programs to promote safety to themselves and the public and to comply with rules promulgated to insure safety. This responsibility shall include the provision of safe equipment and the proper use of all equipment in accordance with recognized safety procedures.

18.2 Whenever an EMPLOYEE is injured on the job, such employee shall report the injury to the EMPLOYEE'S supervisor immediately, if possible. The supervisor shall, if reasonably possible, first secure needed medical aid for the injured EMPLOYEE and then shall promptly file an accident report with the appropriate insurance carrier giving full particulars.

18.3 The EMPLOYER shall furnish to each of its EMPLOYEES conditions of employment and a place of employment free from recognized hazards, that are not by nature characteristic hazards of the EMPLOYEE'S chosen profession, but are causing or likely to cause death or serious injury or harm to its EMPLOYEES.

ARTICLE 19 DISCIPLINE

19.1 EMPLOYEES will be disciplined only for just cause. The seriousness or frequency of misconduct will be factors in determining whether discharge rather than some other disciplinary action is warranted.

19.2 Disciplinary actions will be in the form of:

A. Oral reprimand;
B. Written reprimand;
C. Suspension;
D. Demotion; or
E. Discharge.

19.3 EMPLOYEES who receive a written reprimand or who are suspended, demoted, or discharged shall have the right to appeal such disciplinary actions through the grievance procedure as established by ARTICLE 7 (EMPLOYEE Rights - Grievance Procedure).

19.4 Suspensions, demotions, and discharges shall be in writing and shall specify the charges, a copy of which shall be sent to the EMPLOYEE and the EMPLOYEE'S personnel file.

19.5 Prior to discharging an EMPLOYEE who has completed the probation period, the EMPLOYER shall notify the EMPLOYEE and the union, in writing, that the EMPLOYEE is to be discharged, the reason(s) therefore, the EMPLOYEE'S right to a hearing in accordance with this Article and the effective date of the discharge.

The EMPLOYEE may request an opportunity to hear an explanation of the evidence against him/her and to present his/her explanation of issues and circumstances related to the EMPLOYEE'S discharge to the EMPLOYER'S representative. The EMPLOYEE is entitled to union representation at such meeting, upon request. The right of such meeting shall expire at the end of the next scheduled work day of the EMPLOYEE after the notice of discharge is delivered to the EMPLOYEE unless the EMPLOYER and EMPLOYEE agree otherwise. The discharge shall not become effective during the period when the meeting may occur. However, the EMPLOYEE may be suspended without pay during the time between the notice of discharge and the expiration of the pre-termination meeting. Any further appeal of the discharge may be initiated by the UNION at Step 2 of the GRIEVANCE procedure provided that the written appeal is signed by the EMPLOYEE and the UNION. It is agreed that the availability of this appeal procedure satisfies all due process requirements for a pre-termination hearing.

19.6 EMPLOYEES may examine their own personnel file at reasonable times under the direct supervision of a representative of the EMPLOYER.

19.7 The EMPLOYER shall have the right to revoke or reduce a discharge penalty at any time.

ARTICLE 20 WAGES

20.1 EMPLOYEES shall be compensated in accordance with the wage schedules and text attached hereto as Appendix A. Appendix A2 reflects a ~~two and three-quarter percent (2.75%)~~ three percent (3%) cost of living adjustment (COLA) over ~~2020~~ 2021 wages, effective January 1, ~~2021~~ 2022.

Appendix A3 reflects a three percent (3%) COLA over 2022 wages, effective January 1, 2023 as well as a two and a half percent (2.5%) market rate adjustment for the following Public Works Maintenance Worker positions: Building, Parks, Streets, and Utilities Maintenance Workers and Public Works Lead Workers.

Formatted: Indent: First line: 0"

Appendix A4 reflects a three percent (3%) COLA over 2023 wages, effective January 1, 2024 as well as a as a two and a half percent (2.5%) market rate adjustment for the following Public Works Maintenance Worker positions: Building, Parks, Streets, and Utilities Maintenance Workers and Public Works Lead Workers.

20.2 Public Works Maintenance Workers or Building Inspectors expressly assigned in writing by the supervisor or department director to perform the duties of an interim lead worker due to the absence of a supervisor shall receive an interim lead worker differential of one dollar ($1.00) per hour. Interim Lead pay will be paid for all hours assigned and worked in the interim lead worker capacity. Interim lead workers will not be assigned for project-based work. The department head may or may not assign an interim lead at his/her sole discretion.

ARTICLE 21 UNIFORMS

21.1 The EMPLOYER shall furnish uniforms and cleaning of such uniforms for EMPLOYEES in the Public Works Department, this includes Building Maintenance Workers.

21.2 Public Works Maintenance employees and Engineering Technicians may choose to opt out of the contract uniform service by January 15 of each year. Contract uniform services will be cancelled by February 1 of each year for employees who opt out.

21.3 All uniform items provided by the EMPLOYER shall remain the property of the EMPLOYER and as each item is either discarded or replaced, the discarded or replaced items shall be returned to the EMPLOYER. In the event any such items are lost or damaged through the negligence of the EMPLOYEE possessing said property, (reasonable wear and depreciation expected), such EMPLOYEE shall be financially responsible for the replacement of said negligently lost or destroyed item.

21.4 The EMPLOYER shall designate the standard uniform required while on duty.

21.5 Public Works Maintenance Workers, Engineering Technicians, Building Maintenance Workers and Building Inspectors may submit an original store receipt to the EMPLOYER for a one time reimbursement per year, as follows:

A) Work boots up to $150 annually (includes 1 or more boots)
B) Work clothes up to $350 annually (excludes employees participating in the contract uniform service)
C) Embroidery up to $25.00 annually (excludes employees participating in the contract uniform service)

21.6 The EMPLOYER shall provide required personal protective equipment as determined by Occupational Safety and Health Administration.

ARTICLE 22 SEVERANCE PAY

EMPLOYEES shall receive a lump sum payment upon termination of employment with the EMPLOYER based upon thirty-three percent (33%) of said EMPLOYEE'S unused accumulated sick leave after five (5) years of continuous employment. Severance pay shall not be available in any sum to an EMPLOYEE if that EMPLOYEE is discharged for just cause; severance pay shall not be paid if an EMPLOYEE voluntarily terminates his or her employment prior to five (5) years of continuous employment service; or the EMPLOYEE voluntarily terminates his or her employment without giving the EMPLOYER fourteen (14) days written notice. After fifteen (15) years of continuous employment service, the EMPLOYEE will receive thirty-five percent (35%) of said EMPLOYEE'S unused, accumulated sick leave. After twenty (20) years of continuous employment service, the EMPLOYEE will receive thirty-seven percent (37%) of unused,

accumulated sick leave. After twenty-five (25) years of continuous employment service the EMPLOYEE will receive forty percent (40%) of said EMPLOYEE'S unused, accumulated sick leave.

Receipt of severance pay terminates all seniority rights and ends all EMPLOYER'S liability for other benefits.

ARTICLE 23 POST EMPLOYMENT HEALTH CARE SAVINGS PLAN

23.1 Purpose

The purpose of this program is to help employees defray some of the costs of post employment health insurance premiums using pre-tax dollars.

23.2 Effective Date

Participation in the Post Employment Health Care Savings Plan (PEHCSP) is available to full- and part-time regular employees who are members of the AFSCME -unit and who meet the eligibility requirements described below on their termination date. For the purposes of the PEHCSP, the termination date is the last date an employee performed services for the City. This includes, but is not limited to, the employee's retirement date.

This PEHCSP is effective November 1, 2008.

23.3 Eligibility Requirements

In order to be eligible for participation in the PEHCSP, the following terms and conditions must be met:

1. The individual must be a regular employee and a current member of the AFSCME bargaining unit.

2. The employee must have been continuously employed by the City of Ramsey for ten years. There shall be no partial years and no aggregation of separate periods of employment.

23.4 Benefits

Under the PEHCSP, eligible employees will contribute 100% of eligible sick leave hours to the PEHCSP. City employees are eligible to accrue a maximum of 960 hours of sick leave and may receive a percentage of the 960 hours of sick leave depending upon their years of service.

For the purposes of this PEHCSP, as per Article 22 of the AFSCME labor agreement, "eligible sick leave hours" is 33% of unused accumulated sick leave after 10 years of continuous employment; 35% of unused accumulated sick leave after 15 years of continuous employment; 37% of unused accumulated sick leave after 20 years of continuous employment; and 40% of unused accumulated sick leave after 25 years of continuous employment.

Per Article 22 of the AFSCME labor agreement, severance pay shall not be available in any sum to an employee if that employee is discharged for just cause, or if the employee voluntarily terminates his or her employment without giving the employer fourteen (14) days written notice.

23.5 Fees

Fees are paid by employees (or former employees) when the individual begins making contributions to the plan.

ARTICLE 24 SICK LEAVE FOR WELLNESS

Please see Appendix C.

ARTICLE 25 WAIVER

25.1 Any and all prior AGREEMENTS, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this AGREEMENT, are hereby superseded.

25.2 The parties mutually acknowledge that during the negotiations which resulted in this AGREEMENT, each had the unlimited right and opportunity to make demands and proposals with respect to any terms or conditions of employment not removed by law from bargaining. All AGREEMENTS and understandings arrived at by the parties are set forth in writing in this AGREEMENT for the stipulated duration of this AGREEMENT.

25.3 The EMPLOYER and the UNION each voluntarily and unqualifiedly waive the right to meet and negotiate regarding any and all terms and conditions of employment referred to or covered in this AGREEMENT or with respect to any term or condition of employment not specifically referred to or covered by this AGREEMENT, even though such terms or conditions may not have been within the knowledge or contemplation of either or both parties at the time this contract was negotiated or executed.

ARTICLE 26 SAVINGS CLAUSE

This AGREEMENT is subject to law. In the event any provision of this AGREEMENT shall be held to be contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, such provision shall be voided. All other provisions of this AGREEMENT shall continue in full force and effect. The voided provision shall be renegotiated at the request of either party.

ARTICLE 27 DURATION

27.1 This AGREEMENT shall be effective as of the day of signing and shall remain in full force and effect through December 31, ~~2021~~2024 unless changed or terminated in the manner provided by this ARTICLE.

27.2 Either party desiring to change or terminate this AGREEMENT must notify the other in writing at least sixty (60) calendar days prior to the date specified in Section 27.1 of this ARTICLE. Whenever notice is given for changes, the nature of the changes desired must be specified in the notice. Until a satisfactory conclusion is reached concerning such changes, the original provisions of this AGREEMENT shall remain in full force and effect. Notice by either party of a desire to terminate this AGREEMENT shall follow the same procedure as a proposed change.

27.3 This AGREEMENT shall take effect from January 1, ~~2021~~ 2022 through the effective date specified in Section 27.1 of this ARTICLE.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day _____,_____.

FOR THE CITY OF RAMSEY, MINNESOTA:	FOR THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, COUNCIL NO. 5, LOCAL NO. 2454, AFL-CIO:
_____	_____
Mayor:	AFSCME Field Representative:
_____	_____
Attest: City Administrator	AFSCME Negotiating Committee Member
	_____
	AFSCME Negotiating Committee Member
	_____
	AFSCME Negotiating Committee Member

APPENDIX A1 COMPENSATION PLANS

The compensation plans are based on "steps" that are four percent apart based on maximum market salaries represented in the Step 6 (100%) column. Steps 1 through 5 equal 80%, 84%, 88%, 92%, and 96% of the maximum respectively.

If approved by the City Council, maximum salaries may be adjusted by a Cost of Living Adjustment (COLA). Therefore, if approved the entire plan adjusts in value each year while the percentage between steps stays constant at 4%.

Initial placement in the plan may be at any step because it depends on the employee's knowledge, skills, and abilities, as well as City Council approval.

When an employee reaches the maximum salary for his/her position (Step 6), he/she stays on that step. However, a salary increase may be received, if approved by the City Council, The maximum salaries would then increase by the approved Cost Of Living Adjustment made to the plan as a whole.

Progression through the compensation plan for all City of Ramsey employees will be based on satisfactory performance. Employee performance will be evaluated annually. Cost of Living increases will occur on January 1, and step increases will occur on an employee's anniversary date, dependent on the employee's performance evaluation.

An employee's anniversary date of employment refers to his/her start date of regular full-time or regular part-time employment. This does not include temporary or seasonal employment.

Employees who receive an overall performance rating of "Meets Standards" or "Exceeds Standards" will move to the next highest salary step for their respective position classification.

Employees who receive an overall performance rating of "Below Standards" or "Unsatisfactory" will remain at their existing salary step and receive only the Cost of Living Adjustment.

Employees who receive an overall performance rating of "Below Standards" or "Unsatisfactory" will be re-evaluated in six months. If, at that time, overall performance is rated "Meets Standards" or "Exceeds Standards" the employee will move to the next highest salary step for their respective position classification.

This process is grievable, but not arbitrable, under Article VII of the Union grievance procedure.

Created by: HAN 062502
Revised November 2011

~~APPENDIX A2 Wage Scales~~

~~AFSCME 2021 Wages~~	~~Step 1 Hourly~~	~~Step 2 Hourly~~	~~Step 3 Hourly~~	~~Step 4 Hourly~~	~~Step 5 Hourly~~	~~Step 6 Hourly~~
~~Administrative Assistant~~	~~22.585~~	~~23.714~~	~~24.843~~	~~25.972~~	~~27.102~~	~~28.231~~
~~Administrative Clerk~~	~~22.585~~	~~23.714~~	~~24.843~~	~~25.972~~	~~27.102~~	~~28.231~~
~~Auto Mechanic~~	~~25.723~~	~~27.010~~	~~28.296~~	~~29.582~~	~~30.868~~	~~32.154~~
~~Building Maintenance Worker~~	~~19.776~~	~~20.765~~	~~21.754~~	~~22.743~~	~~23.732~~	~~24.721~~
~~Community Development Assistant~~	~~26.215~~	~~27.526~~	~~28.836~~	~~30.147~~	~~31.458~~	~~32.769~~
~~Communications and Events Coordinator~~	~~25.106~~	~~26.361~~	~~27.616~~	~~28.872~~	~~30.127~~	~~31.382~~
~~Community Service Officer~~	~~21.095~~	~~22.150~~	~~23.205~~	~~24.260~~	~~25.314~~	~~26.369~~
~~Engineering Technician 2~~	~~27.342~~	~~28.709~~	~~30.077~~	~~31.444~~	~~32.811~~	~~34.178~~
~~Engineering Technician 4~~	~~32.143~~	~~33.751~~	~~35.358~~	~~36.965~~	~~38.572~~	~~40.179~~
~~Fire Technician~~	~~21.727~~	~~22.813~~	~~23.900~~	~~24.986~~	~~26.072~~	~~27.159~~
~~Permit Technician~~	~~24.102~~	~~25.307~~	~~26.512~~	~~27.717~~	~~28.922~~	~~30.127~~
~~Police Technician~~	~~21.727~~	~~22.813~~	~~23.900~~	~~24.986~~	~~26.072~~	~~27.159~~
~~Police Technician - Lead~~	~~23.444~~	~~24.616~~	~~25.789~~	~~26.961~~	~~28.133~~	~~29.305~~
~~Public Works Maintenance Worker 1~~	~~23.679~~	~~24.863~~	~~26.047~~	~~27.231~~	~~28.415~~	~~29.599~~
~~Public Works Maintenance Worker - Lead~~	~~27.227~~	~~28.589~~	~~29.950~~	~~31.312~~	~~32.673~~	~~34.034~~
~~Recreation Specialist~~	~~22.585~~	~~23.714~~	~~24.843~~	~~25.972~~	~~27.102~~	~~28.231~~
~~Secretary/Receptionist~~	~~21.727~~	~~22.813~~	~~23.900~~	~~24.986~~	~~26.072~~	~~27.159~~
~~Senior Accounting Clerk~~	~~23.444~~	~~24.616~~	~~25.789~~	~~26.961~~	~~28.133~~	~~29.305~~

Formatted Table

APPENDIX A2 2022 Wage Scales

2022 AFSCME Wages 3.00% Increase	Step 1 Hourly	Step 2 Hourly	Step 3 Hourly	Step 4 Hourly	Step 5 Hourly	Step 6 Hourly
Accounting Clerk	23.262	24.425	25.589	26.752	27.915	29.078
Administrative Clerk	23.262	24.425	25.589	26.752	27.915	29.078
Administrative Assistant	23.262	24.425	25.589	26.752	27.915	29.078
Building Inspector	33.098	34.752	36.407	38.062	39.717	41.372

Code Enforcement Officer	30.155	31.663	33.171	34.678	36.186	37.694
Communications and Event Coordinator	25.859	27.152	28.445	29.738	31.031	32.324
Community Development Assistant	27.001	28.351	29.701	31.052	32.402	33.752
Community Service Officer	21.728	22.815	23.901	24.987	26.074	27.160
Engineering Technician II	28.163	29.571	30.979	32.387	33.795	35.203
Engineering Technician III	29.907	31.403	32.898	34.393	35.889	37.384
Engineering Technician IV	33.108	34.763	36.418	38.074	39.729	41.385
Fire Technician	22.379	23.498	24.617	25.736	26.855	27.974
IT Support Technician	26.650	27.983	29.315	30.648	31.980	33.313
Permit Technician	24.825	26.066	27.307	28.549	29.790	31.031
Planning Technician	30.156	31.664	33.172	34.679	36.187	37.695
Police Lead Technician	24.147	25.355	26.562	27.769	28.977	30.184
Police Technician	22.379	23.498	24.617	25.736	26.855	27.974
Public Works Auto Mechanic	26.495	27.820	29.145	30.469	31.794	33.119
Public Works Building Maintenance Worker	20.370	21.388	22.407	23.425	24.444	25.462
Public Works Parks/Streets/Utilities Maint. Worker	24.389	25.609	26.828	28.048	29.267	30.487
Public Works Parks/Streets Lead Worker	28.044	29.446	30.849	32.251	33.653	35.055
Recreation Specialist	23.262	24.425	25.589	26.752	27.915	29.078
Secretary/Receptionist	22.379	23.498	24.616	25.735	26.854	27.973

APPENDIX A3 2023 Wage Scales

Formatted: Font: Times New Roman, 12 pt, Bold, Not Italic

Formatted: Font: Times New Roman, 12 pt, Bold

Formatted: Font: Times New Roman, 12 pt, Bold, Not Italic

Formatted: Font: Times New Roman, 12 pt, Bold

2023 3.00% with 2.5% MRA for * positions -	Step 1 Hourly	Step 2 Hourly	Step 3 Hourly	Step 4 Hourly	Step 5 Hourly	Step 6 Hourly
Accounting Clerk	23.960	25.158	26.356	27.554	28.752	29.950
Administrative Clerk	23.960	25.158	26.356	27.554	28.752	29.950
Administrative Assistant	23.960	25.158	26.356	27.554	28.752	29.950
Building Inspector	34.091	35.795	37.500	39.204	40.909	42.613
Code Enforcement Officer	31.060	32.613	34.166	35.719	37.272	38.825
Communications and Event Coordinator	26.635	27.966	29.298	30.630	31.962	33.293

Community Development Assistant	27.811	29.202	30.592	31.983	33.374	34.764
Community Service Officer	22.380	23.499	24.618	25.737	26.856	27.975
Engineering Technician II	29.007	30.458	31.908	33.359	34.809	36.259
Engineering Technician III	30.804	32.345	33.885	35.425	36.965	38.505
Engineering Technician IV	34.101	35.806	37.511	39.216	40.921	42.626
Fire Technician	23.050	24.203	25.355	26.508	27.660	28.813
IT Support Technician	27.450	28.822	30.195	31.567	32.940	34.312
Permit Technician	25.570	26.848	28.127	29.405	30.683	31.962
Planning Technician	31.061	32.614	34.167	35.720	37.273	38.826
Police Lead Technician	24.872	26.115	27.359	28.603	29.846	31.090
Police Technician	23.050	24.203	25.355	26.508	27.660	28.813
Public Works Auto Mechanic	27.290	28.654	30.019	31.383	32.748	34.112
*Public Works Building Maintenance Worker	21.505	22.581	23.656	24.731	25.806	26.882
*Public Works Parks/Streets/Utilities Main. Worker	25.749	27.036	28.324	29.611	30.899	32.186
*Public Works Parks/Streets Lead Worker	29.608	31.088	32.568	34.049	35.529	37.010
Recreation Specialist	23.960	25.158	26.356	27.554	28.752	29.950
Secretary/Receptionist	23.050	24.202	25.355	26.507	27.660	28.812

Appendix A4 2024 Wage Scales

Formatted: Font: Times New Roman, 12 pt, Bold

2024 3.00% with 2.5% MRA for * positions	Step 1 Hourly	Step 2 Hourly	Step 3 Hourly	Step 4 Hourly	Step 5 Hourly	Step 6 Hourly
Accounting Clerk	24.679	25.913	27.147	28.381	29.615	30.849
Administrative Clerk	24.679	25.913	27.147	28.381	29.615	30.849
Administrative Assistant	24.679	25.913	27.147	28.381	29.615	30.849
Building Inspector	35.113	36.869	38.625	40.380	42.136	43.892
Code Enforcement Officer	31.992	33.591	35.191	36.790	38.390	39.989
Communications and Event Coordinator	27.434	28.805	30.177	31.549	32.920	34.292
Community Development Assistant	28.646	30.078	31.510	32.943	34.375	35.807
Community Service Officer	23.051	24.204	25.356	26.509	27.662	28.814

Engineering Technician II	29.878	31.372	32.865	34.359	35.853	37.347
Engineering Technician III	31.729	33.315	34.901	36.488	38.074	39.661
Engineering Technician IV	35.124	36.880	38.636	40.393	42.149	43.905
Fire Technician	23.742	24.929	26.116	27.303	28.490	29.677
IT Support Technician	28.273	29.687	31.101	32.514	33.928	35.342
Permit Technician	26.337	27.653	28.970	30.287	31.604	32.921
Planning Technician	31.993	33.592	35.192	36.791	38.391	39.991
Police Lead Technician	25.618	26.899	28.180	29.461	30.741	32.022
Police Technician	23.742	24.929	26.116	27.303	28.490	29.677
Public Works Auto Mechanic	28.109	29.514	30.919	32.325	33.730	35.136
*Public Works Building Maintenance Worker	22.704	23.839	24.975	26.110	27.245	28.380
*Public Works Parks/Streets/Utilities Maint. Worker	27.184	28.543	29.903	31.262	32.621	33.980
*Public Works Parks/Streets Lead Worker	31.262	32.825	34.388	35.951	37.514	39.077
Recreation Specialist	24.679	25.913	27.147	28.381	29.615	30.849
Secretary/Receptionist	23.741	24.929	26.116	27.303	28.490	29.677

Formatted: Font: Times New Roman, 12 pt, Bold, Not Italic

APPENDIX B ANNIVERSARY DATES FOR REGULAR EMPLOYEES

Name of Employee	Title	Current Position Anniversary Date	Original Anniversary Date
~~Will Bellefeuille~~	~~Public Works Maint. Worker~~	~~June 16, 2021~~	~~June 16, 2021~~
Erick Benson	Building Maint. Worker	September 23, 2020	September 23, 2020
Scott Berscheid	Public Works Maint. Worker	December 13, 2017	December 13, 2017
~~Emmah Beardsley~~	~~Lead Police Records Technician~~	~~October 2, 2017~~	~~October 2, 2017~~
Zach Bray	Public Works Maint. Worker	July 12, 2021	July 12, 2021
Michael Breiter	Public Works Maint. Worker	June 10, 2019	June 10, 2019
Christopher Bruneau	IT Support Technician	November 15, 2021	November 15, 2021
AnnMarie Busack	Fire Technician	August 31, 2015	August 31, 2015
Andy Blood	Public Works Maint. Worker	March 1, 2018	March 1, 2018
Terry Byron, Jr.	Public Works Parks Lead Worker	January 23, 2019	April 28, 2005
Nicole Cramton	Police Technician	January 4, 2021	January 4, 2021
Logan Czech	Engineering Technician II	September 3, 2019	September 3, 2019
Mario Cavallaro	Public Works Main. Worker	November 1, 2021	November 1, 2021
Jerome Dube	Public Works Maint. Worker	January 12, 2005	October 2, 2000
Ryan Duran	Community Service Officer	May 26, 2021	May 26, 2021
Jeff Erickson	Public Works Maint. Worker	February 28, 2007	February 28, 2007
Trudie Falk	Build. Insp. Adm. Assistant	September 24, 2020	September 24, 2020
~~Nolan Goebel~~	~~Community Service Officer~~	~~February 12, 2020~~	~~February 12, 2020~~
Matt Graf	Public Works Maint. Worker	February 26, 2014	February 26, 2014
Randy Heaton	Building Maint. Worker	April 10, 2017	April 10, 2017
Jamie Hedburg	Police Technician	January 25, 2017	January 25, 2017
~~Vaughn Ihrke~~	~~Public Works Maint. Worker~~	~~April 24, 2019~~	~~April 24, 2019~~
Dane Jessen	Public Works Maint. Worker	March 1, 2021	March 1, 2021
~~Evan Johnson~~	~~Public Works Maint. Worker~~	~~April 8, 2015~~	~~April 8, 2015~~
Jennifer Johnson	Police Technician	November 3, 2016	August 29, 2012
Ellen Krueger	Permit Technician	January 1, 2017	March 25, 2015
Name Pending CC Auth. Replaces Will Bellefeuille	Public Works Maint. Worker	TBD	TBD
Nicole Laubach ~~Greg Lind~~	Administrative Assistant ~~Public Works Mechanic~~	October 27, 2021 ~~January 1, 2016~~	October 27, 2021 ~~August 31, 1999~~
~~Jackie Lipski~~	~~Senior Accounting Clerk~~	~~January 1, 2016~~	~~August 30, 2004~~

Formatted: Strikethrough

Formatted Table

Dan Lowrie	Public Works Maint. Worker	September 8, 2021	September 8, 2021
Aaron Madsen	Engineering Technician IV	September 1, 2019	November 12, 2002
Nick Maras	Public Works Mechanic	December 29, 2004	December 29, 2004
Jacob Marks	Public Works Maint. Worker	July 23, 2018	July 23, 2018
Name Pending CC Auth.	Recreation Specialist	January 11, 2022	January 11, 2022
Brian McCann	Planning Technician	March 25, 2020	March 25, 2020
Katie McNally	Community Service Officer	February 25, 2019	February 25, 2019
Don Meyenburg	Building Maintenance Worker	August 28, 2006	August 28, 2006
Pam Miller	Receptionist/Secretary	May 25, 1999	May 25, 1999
Todd Nelson	Public Works Maint. Worker	February 9, 2005	February 9, 2005
~~Mike Nielsen~~	~~Public Works Maint. Worker~~	~~April 24, 2006~~	~~April 24, 2006~~
Tammy Oakes	Accounting Clerk	August 23, 2021	August 23, 2021
Name Pend. CC Auth. ~~Abby Proulx~~	Mechanic ~~Recreation Specialist~~	December 13, 2021 ~~September 19, 2019~~	December 13, 2021 ~~September 19, 2019~~
Bria Raines	Zoning Code Enforcement Officer	April 12, 2021	April 12, 2021
David Rankin	Building Inspector	April 12, 2021	April 12, 2021
Alejandra Sanchez	Permit Technician	September 4, 2018	September 4, 2018
Kathy Schmitz	Administrative Clerk	June 13, 2013	February 1, 1988
Wendy Schlueter	Econ. Dev. Administrative Assistant	November 29, 2018	November 29, 2018
Emmah Siedow ~~JoAnn Shaw~~	Lead Police Records Technician ~~Community Development Assistant~~	October 2, 2017 ~~January 1, 2014~~	October 2, 2017 ~~October 15, 1996~~
~~Kayleigh Sonterre~~	~~Recreation Specialist~~	~~June 1, 2021~~	~~June 1, 2021~~
~~Greg Talbot~~	~~Public Works Maint. Worker~~	~~January 18, 1988~~	~~January 18, 1988~~
Megan Thorstad	Communications and Events Coord.	June 18, 2018	June 18, 2018
Shane Turner	Public Works Streets Lead Worker	June 1, 2019	September 25, 2014
Mary Jo Warner	Parks & PW/Administrative Assistant	August 6, 2001	August 6, 2001
Marsha Weidner	Engineering Administrative Assistant	February 2, 2018	February 2, 2018

Formatted Table

Formatted Table

Formatted Table

Formatted: Strikethrough

Formatted Table

APPENDIX C: SICK LEAVE FOR WELLNESS

Use of Sick Leave for Wellness Activities: Employees who have been employed with the City of Ramsey for at least five years and who have accrued a minimum sick leave balance of 300 hours will be allowed to use up to 24 hours of sick leave annually for cash reimbursement for approved wellness activities. Sick leave used for wellness activities will be reimbursed according to the City's sick leave severance schedule based on the employee's years of service and wage at the time the request for reimbursement is made. For example, an employee with ten years of service who earns $25 per hour is eligible to receive 7.92 hours of sick leave at a rate of $25 per hour for approved activities. The City's severance schedule at the time of this writing is as follows: 33% after five years of service; 35% after 15 years of service; 37% after 20 years of service; and 40% after 25 years of service.

Reimbursements will be taxable income to the employee unless otherwise indicated.

Required Documentation

Claims will be accepted June 1-15 and December 1-15 and will be processed in July and January, respectively, unless otherwise indicated. An activity for which reimbursement is requested must have occurred in the same calendar year in which the request for reimbursement is made. All claims shall be submitted to Human Resources via a Request for Reimbursement Form accompanied by proper documentation for each activity. The sick leave used to fund a reimbursement for wellness activities will be based on the employee's years of service and wage at the time the request for reimbursement is made.

Approved Medical and Dental Expenses

Sick leave may be used to reimburse employees for the employee's medical and dental expenses not covered by the City's insurance plans. Accumulated sick leave used for this purpose will be reimbursed according to the City's sick leave severance schedule based on the employee's years of service and wage at the time the request for reimbursement is made. To receive the reimbursement, the employee will fill out a Request for Reimbursement Form and submit proof of the expense to the Human Resources Manager.

Approved Wellness-Related Activities

Approved wellness activities include the following:

a. Individual employee memberships in approved health clubs and/or a sum equal to an individual membership for those employees holding family memberships which include the employee. An approved health club would be one that provides facilities for aerobic and strength training activities.
b. Programs designed to improve health such as classes on weight loss, smoking cessation or stress management are also allowed. This includes jazzercise, exercise classes, learning to eat, and weight watchers.

c. Regular (meaning at least once a week) fitness activities resulting in a moderate to high aerobic benefit and their fees and memberships will also be eligible for reimbursement. This includes activities such as singles tennis, racquetball, handball, court fees associated with these sports, basketball, exercise classes, hockey, soccer, martial arts training, skating, cross country skiing and gymnastics.
d. Fitness/exercise equipment (e.g., stationary bikes, treadmill, stair stepper, rowing machine, ice/inline skates, skis)

The following are not eligible for reimbursement:

a. Activities and equipment with a relatively low aerobic benefit, such as bowling, golf, dancing, horseback riding, archery, and baseball/softball. Also excluded are whirlpools, saunas, and massage therapy.
b. Any clothing costs, competitive registration fees or costs for food will not qualify for reimbursement.
c. Membership fees for clubs that are primarily social in nature (i.e., country clubs, golf/tennis clubs)
d. Accessory items (e.g., book holders, water bottles/holders, bike racks), assembly charges, shipping fees and maintenance contracts.

Employees are advised to have a physical examination by their physician if they are beginning a new program of physical activity.

Employee may not participate in any Sick Leave for Wellness eligible program on City time.

Sports, activities and equipment not listed will be evaluated on a case by case basis by the Human Resources Manager.

Approved Deferred Compensation Contributions

Eligible employees will be allowed to convert accumulated sick leave to deferred compensation deposits. Deposits in combination with all other payments to the deferred compensation accounts are subject to maximum deferral regulations. Accumulated sick leave used for deferred compensation contributions will be reimbursed according to the City's sick leave severance schedule based on the employee's years of service and wage at the time that the contribution to deferred compensation is requested. Requests for contributions under this section must be submitted to Human Resources by November 15. Contributions will be made to deferred compensation plans via payroll deduction in December pre-tax.

Employees who are in the process of terminating employment are not eligible for reimbursements under this program. All requests for reimbursement under this program must be approved by the Human Resources Manager.

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)

ARTICLE 12 M.O.U. INSURANCE

January 1, 2021 to December 31, 2021 as described below:

1) City total monthly contributions for 2021 health insurance, as follows:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2021. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance in 2021, including the contribution to the health insurance premium and the H.R.A./V.E.B.A. or H.S.A. (total city contribution per month) are listed below.

Total Monthly City Contributions

- Employee only (single) City contribution from: $949.00 to $1034.50
- Employee and Children City contribution: $1246.00Employee and Spouse City contribution: $1300.30
- Family City contribution: $1603.80

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

Provide cash in lieu of City's insurance contribution of $370 per month in. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must show proof of other coverage and agrees to the terms of the waiving benefit as described within the City's policy, signing the acknowledgement form

~~**FOR THE CITY OF RAMSEY:**~~

~~BY:~~

~~Mayor~~ ~~Date~~

~~ATTEST:~~

~~City Administrator~~ ~~Date~~

~~**FOR AFSCME**~~

~~BY:~~
~~Negotiating Team Member~~ ~~Date~~

~~BY:~~

~~Negotiating Team Member~~ ~~Date~~

~~BY:~~

~~Negotiating Team Member~~ ~~Date~~

~~BY:~~

~~Field Representative~~ ~~Date~~

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)

M.O.U. INSURANCE

January 1, 2022 through December 31, 2022 as described below:

1) City monthly contributions for 2022 health insurance, as follows:

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2022. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance premiums in 2022, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.

Monthly City Contributions to Premiums

- Employee only (single) City contribution, not to exceed $877.50; and
- Employee and Children City contribution is $1053.30; and
- Employee and Spouse City contribution is $1106.10; and
- Family City contribution is $1369.50; and

In addition to the premium contributions listed above, the city will contribute the following to the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

The Employer will pay $370 per month in 2022 in lieu of all insurance benefits provided in this Section for employees who waive such coverage. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must agree to the terms of the waiving benefit as described within the City's policy and signs the acknowledgement form.

2) City total monthly contributions for 2023 and 2024 health insurance, as follows:

A. 2023 and 2024 Premium Contributions

The employer will make the following contributions toward group health insurance coverage for employees enrolled in the City's health plan during 2023 and 2024. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

The City's monthly contribution to health insurance premiums in 2023 and 2024, not including contributions to the H.R.A./V.E.B.A. or H.S.A. are listed below.

Monthly City Contributions to Premiums

- Employee only (single) City contribution will be paid at the dollar value equal to the $2500 Deductible Perform Network plan full premium, but not to exceed $960.86 in 2023 and not to exceed $1052.14 in 2024; and
- Employee and Children City contributions will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1153.36 in 2023 and not to exceed $1262.93 in 2024; and
- Employee and Spouse City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1211.18 in 2023 and not to exceed $1326.24 in 2024; and
- Family City contribution will be paid at the dollar value equal to 60% of the $2500 Deductible Perform Network plan full premium, but not to exceed $1499.60 in 2023 and not to exceed $1642.06 in 2024; and

Total monthly city contributions listed above include the H.R.A./V.E.B.A. or H.S.A. shown below, as follows:

- Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

The Employer will pay $370 per month in 2023 and 2024 in lieu of all insurance benefits provided in this Section for employees who waive such coverage. Employees receiving the waiving benefit prior to 2013 will continue to be grandfathered in to the waiving benefit. Other employees to the program are subject to the following terms: Employee must agree "to the terms of the waiving benefit as described within the City's policy and signs the acknowledgement form.

B. 2023 and 2024 Premium Contributions if there is a Change in Total Premium Cost

The parties understand and agree that the Monthly City Contributions described in Paragraph A, above, are based on the premiums for the City's $2,500 Perform Network insurance program ("Perform Network"). In the event that there are changes to the Perform Network premiums for 2023 and 2024 the Monthly City Contribution will be adjusted as follows, but will not exceed the monthly City contributions listed on page 2 of this MOU:

1. Reduction in Premium

If the total premium cost of the Perform Network decreases in 2023 or 2024 the Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:

- Employee only (single): The City will contribute the total cost of the $2500 deductible plan, Perform Network premium, but not to exceed the premium amount of the elected plan.
- Employee and Children: The City's contribution will be reduced to 60% of the cost of the $2500 deductible plan, Perform Network premium.
- Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the $2500 deductible, Perform Network premium.
- Family: The City's contribution will be reduced to 60% of the cost of the $2500 deductible, Perform Network premium.

2. Increase in Premium

If the total premium cost of the Perform Network increases in 2023 or 2024 the Monthly City Contribution described in Paragraph A, above, will be adjusted as follows:

- Employee only (single): The City will contribute the amount described in Paragraph A, plus the total increase in the premium cost for single coverage under the $2500 deductible, Perform Network.
- Employee and Children: The City will contribute the amount described in Paragraph A, plus 60% of the premium cost for Employee and Children coverage under the Perform Network.

- Employee and Spouse: The City will contribute the amount described in Paragraph A, plus 60% of the premium cost for Employee and Spouse coverage under the Perform Network.

- Family: The City will contribute the amount described in Paragraph A, plus 60% of the premium cost for Family coverage under the Perform Network.

3. Application of Paragraphs 1 and 2. In 2023 and 2024, if the total premium cost for the Perform Network is decreased due to the City being classified in a more favorable band or classification, and the total premium cost is impacted by the imposition of taxes under the Affordable Care Act, the Total Monthly City Contribution, as described in Paragraph A, will be adjusted as follows, but will not exceed the monthly City contributions listed on page 2 of this MOU:

   - Employee only (single): The City will contribute the total cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act. Employees electing an Employee only (single) plan priced less than the Perform Network plan will receive a City contribution to the premium equal to the elected plan premium.

   - Employee and Children: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.

   - Employee and Spouse: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.

   - Family: The City's contribution will be reduced to 60% of the cost of the Perform Network premium, including the amount of any increase in that premium due to the imposition of taxes under the Affordable Care Act.

In the event this MOU will or does cause penalties, fees, fines, or excise taxes to be assessed against the City or employees, the parties agree to renegotiate this MOU in a manner that eliminates the penalties, fees, fines, or excise taxes.

This MOU represents the complete and total agreement between the City and the Union regarding the subject matter herein. The parties agree that the MOU shall be in effect from January 1, 2022 through December 31, 2024 and shall sunset and cease to be effective on December 31, 2024.

FOR THE CITY OF RAMSEY:

BY:

Mayor Date

ATTEST:

City Administrator Date

FOR AFSCME

BY:

Negotiating Team Member Date

BY:

Negotiating Team Member Date

BY:

Field Representative Date

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME)

ARTICLE 21 M.O.U. UNIFORMS

January 1, 2022 through December 31, 2024 as described below:

This Memorandum of Understanding is made between the City of Ramsey and AFSCME; and

WHEREAS, the City and the Union are parties to a ~~2021~~ 2022-2024 collective bargaining agreement; and

WHEREAS; Section 21.3 and Section 21.5 of the labor agreement, shall be null and void while this MOU is in effect; and

WHEREAS, certain EMPLOYEES wear clothing that is considered taxable under state and federal law, if provided by the City; and

WHEREAS, the annual uniform stipend will be paid to these EMPLOYEES in one payment through their regular biweekly payroll disbursement on the second payroll in March. This stipend will be included in the EMPLOYEES' taxable earnings and applicable taxes will be withheld according to Internal Revenue Service; and

WHEREAS; in the event any such items are lost or damaged through the negligence of the EMPLOYEE possessing said property, (reasonable wear and depreciation expected), such EMPLOYEE shall be financially responsible for the replacement of said negligently lost or destroyed item; and

WHEREAS, members utilizing the City's uniform service are ineligible for the stipend; and

WHEREAS, the following information is an excerpt from the City's Personnel Policy and all EMPLOYEES are expected to adhere to the following:

> The dress and appearance of City employees has a direct reflection on the professionalism of our services. A neat, well-groomed employee will present a positive image of the City and demonstrate the pride of our City employees. Our appearance and attire have a definite impact on the way we are perceived by others and the confidence that customers have in our ability to provide quality services.

Therefore, the parties met, negotiated and agreed upon the following:

For ~~2021~~, 2022 – 2024 the City will provide a monetary uniform stipend to the EMPLOYEES in the following positions at the amounts listed:

a.	Building Maintenance Workers *	$393.75
b.	Engineering Technicians*	$393.75
c.	Parks, Streets and Utilities Maintenance Workers*	$393.75
	i. The above listed stipends include any costs associated with embroidery; any costs greater than the above listed stipend shall be the EMPLOYEES responsibility.	
d.	Building Inspectors*	$393.75
e.	Job classifications not listed herein, but deemed by the EMPLOYER to require uniforms, will be provided with said uniform; the cost of said uniform will be paid by the EMPLOYER; and the taxable value of the uniform will be processed through payroll as a taxable fringe benefit.	
~~d.~~f.	Other EMPLOYEES whose work requires protective footwear will also receive the below mentioned voucher for the purchase of OSHA approved protective footwear.	

*Denotes job classifications that receive vouchers for the purchase of OSHA approved ~~safety boots~~protective footwear.

Lastly, all Parks, Streets, and Utilities maintenance workers shall adhere to the following protocol:

1) Approved Uniforms
Approved work pants shall be either jeans or uniform style work pants; approved shorts are permitted during the summer and shall be of a solid color -- no patterned material allowed. Approved shirts shall be uniform shirts or polo shirts purchased from an approved City vendor; solid color work short-sleeve shirts and solid color work long-sleeve shirts; and solid color crew-neck work sweatshirts.

2) Unapproved Clothing
Unapproved clothing includes, but may not be limited to clothing with advertisements or logos larger than 2" (other than City logos); sleeveless shirts, athletic wear such as sweatpants, sweat-suits, workout clothes, and tennis shoes are not allowed. If EMPLOYEES are uncertain as to whether or not a clothing item will be allowed they should consult with their supervisor.

3) Condition of Clothing
Clothing must always be neat, clean, and not overly worn, faded, or in disrepair. EMPLOYEES must maintain this standard or, at the discretion of the Department

Head, will be ineligible to receive future stipends and transferred to the City's uniform service.

This Memorandum of Understanding sunsets on December 31, ~~2021~~2024.

FOR THE CITY OF RAMSEY:

BY:

Mayor	Date
ATTEST:	
City Administrator	Date

FOR AFSCME

BY: Negotiating Team Member	Date
BY: Negotiating Team Member	Date
BY: Negotiating Team Member	Date
BY: Field Representative	Date

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF

STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME)

January 1, ~~2021~~ 2022 to December 31, ~~2021~~ 2024 as described below:

M.O.U. PUBLIC WORKS MAINTENANCE WORKER CAREER LADDER PROGRAM

The purpose of this Memorandum of Understanding (MOU) is to memorialize the agreement between the City of Ramsey (the EMPLOYER) and the American Federation of State, County, and Municipal Employees (AFSCME) concerning Public Works Maintenance Workers' participation in the City's Career Ladder Program.

The Program:
The Career Ladder Program includes specific criteria for eligibility and advancement as established and maintained in policy by the City.

Educational Expenses:
Training and tuition expenses incurred as a result of the Career Ladder Program will be paid and/or reimbursed as defined in the City Personnel Policy.

Wages:
Upon completion of each of the following career ladder levels employees will be compensated as follows:

Level 2 to be paid at 1% over the step 6 base wage
Level 3 to be paid at 1.5% over the step 6 base wage
Level 4 to be paid at 3% over step 6 base wage

FOR THE CITY OF RAMSEY:
BY:

_____ _____
Mayor **Date**

ATTEST:

_____ _____
City Administrator **Date**

FOR AFSCME

BY: _____ _____
Negotiating Team Member **Date**

BY:

_____ _____
Negotiating Team Member **Date**

BY:

Negotiating Team Member	**Date**

BY:

Field Representative	**Date**

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF

STATE, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME)

January 1, 2021 to December 31, 2021 as described below:

M.O.U. TEMPORARY EMPLOYEES

The purpose of this Memorandum of Understanding (MOU) is to memorialize the agreement between the City of Ramsey (the EMPLOYER) and the American Federation of State, County, and Municipal Employees (AFSCME) concerning temporary employees as defined in Article 2 of the Collective Bargaining Agreement; TEMPORARY FULL-TIME AND/OR TEMPORARY PART-TIME UNION MEMBERS.

The EMPLOYER may hire up to six (6) temporary maintenance workers including two (2) EMPLOYEES in the Parks Division, two (2) EMPLOYEES in the Streets Division, and two (2) EMPLOYEES in the Utilities Division. The terms and conditions of employment for TEMPORARY FULL-TIME AND/OR TEMPORARY PART-TIME UNION MEMBERS include, but are not limited to the following:

1. shall be scheduled to work up to a maximum of 210 days in a calendar year and will be a union member beginning the first day of their employment; and
2. shall not be eligible for vacation time, sick leave, holiday pay, health insurance, life insurance or any other fringe benefit unless otherwise dictated by the Affordable Care Act; and
3. shall be paid at a rate of 80% of step one of the maintenance worker wage scale and will not be eligible for step changes; and
4. shall not be entitled to protections under Article 16 - Layoffs, including rights to recall; and
5. shall not be entitled to the protections Under Article 19 – Discipline; and
6. may be terminated at the sole discretion of the EMPLOYER during the entire period of temporary employment, regardless of whether the length of temporary employment exceeds the six month probationary period provided for in Article 17.1; and
7. shall, in the event of being hired as a regular employee, have no time credited toward probation.

FOR THE CITY OF RAMSEY:

BY:

_____ _____

Mayor **Date**

ATTEST:

_____ _____

City Administrator **Date**

~~FOR AFSCME~~

~~BY:~~ _____ _____

~~Negotiating Team Member~~ ~~Date~~

~~BY:~~

_____ _____

~~Negotiating Team Member~~ ~~Date~~

~~BY:~~

_____ _____

~~Negotiating Team Member~~ ~~Date~~

~~BY:~~

_____ _____

~~Field Representative~~ ~~Date~~

MEMORANDUM OF UNDERSTANDING

BETWEEN THE CITY OF RAMSEY AND AMERICAN FEDERATION OF STATE,

COUNTY AND MUNICIPAL EMPLOYEES (AFSCME)

M.O.U. MEET AND CONFER

January 1, 2021 to December 31, 2021 as described below:

The purpose of this Memorandum of Understanding (MOU) it to memorialize the agreement between the City of Ramsey (the EMPLYER) and the American Federation of State, County, and Municipal Employees (AFSCME) to meet and confer during the course of the agreement to discuss(and potential revise) Article 14 – Seniority.

FOR THE CITY OF RAMSEY:

BY:

Mayor Date

ATTEST:

City Administrator Date

FOR AFSCME

BY:
Negotiating Team Member Date

BY:

Negotiating Team Member Date

BY:

Negotiating Team Member Date

BY:

Field Representative Date

CC Regular Session **6. 1.**

Meeting Date: 11/23/2021

Submitted For: Sean Sullivan, Community Development

By: Wendy Schlueter, Community Development

Information

Title:

PUBLIC HEARING: Introduce Ordinance #21-21 Amending City Code Article XVI – Tobacco, Sections 26-749 to 26-789

Purpose/Background:

The purpose of this Ordinance is to revise City Code, Article XVI – Tobacco, Sections 26-749 to 26-789 to reflect the MN Tobacco 21 law that went into effect in August 2020 changing the legal age of tobacco sales from 18 to 21 years (Minn. Stats. § 609.685) as well as incorporate electronic delivery tobacco devices within the City of Ramsey, Anoka County, Minnesota.

Notification:

The Public Hearing notice for Ordinance #21-21 was published on November 12, 2021 in the Anoka County Union Herald.

Time Frame/Observations/Alternatives:

The existing City Code Article XVI – Tobacco, Sections 26-749 to 26-789 is outdated and being updated to reflect current Minnesota statute and incorporate electronic delivery tobacco devices.

Funding Source:

This case is being handled as part of normal staff duties.

Recommendation:

City staff recommends the City Council introduce and adopt the ordinance, pending review and recommendation by City Attorney.

Outcome/Action:

Motion to introduce Ordinance #21-21 Amending City Code Article XVI – Tobacco, Sections 26-749 to 26-789

Attachments

Draft Ordinance #21-21

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	11/18/2021 12:16 PM
Bruce Westby	Bruce Westby	11/18/2021 12:22 PM
Brian Hagen	Kathy Schmitz	11/18/2021 03:19 PM
Kurt Ulrich	Kurt Ulrich	11/18/2021 03:27 PM
Form Started By: Wendy Schlueter		Started On: 11/03/2021 11:36 AM
Final Approval Date: 11/18/2021		

ORDINANCE #21-21
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AMENDING CITY CODE ARTICLE XVI TOBACCO

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Charter of the City of Ramsey.

SECTION 2. PURPOSE

The purpose of this Ordinance is to revise City Code Article XVI – Tobacco, Sections 26-749 to 26-789 to reflect the MN Tobacco 21 law that went into effect in August 2020 changing the legal age of tobacco sales from 18 to 21 years (Minn. Stats. § 609.685) as well as incorporate electronic delivery tobacco devices within the City of Ramsey, Anoka County, Minnesota.

SECTION 3. AMENDMENT TO CITY CODE ARTICLE XVI TOBACCO

The current City Code Article XVI Tobacco is revised as follows:

DIVISION 1 - GENERALLY

Sec. 26-749. - Definitions and interpretations.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Compliance checks means the system the city uses to investigate and ensure that those authorized to sell tobacco, tobacco products, and tobacco-related devices are following and complying with the requirements of this article. Compliance checks shall involve the use of minors as authorized by this article. Compliance checks shall also mean the use of minors who attempt to purchase tobacco, tobacco products, or tobacco-related devices for educational, research and training purposes as authorized by state and federal laws. Compliance checks may also be conducted by other units of government for the purpose of enforcing appropriate federal, state, or local laws and regulations relating to tobacco, tobacco products, and tobacco-related devices.

Electronic delivery device means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately.

Exclusive tobacco store means a retail store which derives at least 90 percent of its revenue from tobacco and tobacco products and which cannot be entered at any time by persons younger than ~~18~~ 21 years of age except as provided herein.

Individually packaged means the practice of selling any tobacco or tobacco product wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include, but not limited to, single cigarette packs, single bags or cans of loose tobacco in any form and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this article shall not be considered individually packaged.

Loosies means the common term used to refer to a single or individually packaged cigarette.

Minor means any natural person who has not yet reached the age of ~~18~~21 years.

Movable place of business refers to any form of business operated out of a truck, van, automobile, or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

Retail establishment means any place of business where tobacco, tobacco products, or tobacco-related devices are available for sale to the general public. Retail establishments shall include, but not be limited to, grocery stores, convenience stores, and restaurants.

Sale means any transfer of goods for money, trade, barter, or other consideration.

Self-service merchandising means open displays of tobacco, tobacco products, or tobacco-related devices in any manner where any person shall have access to the tobacco, tobacco products, or tobacco-related devices, without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall entail the actual physical exchange of the tobacco, tobacco product, or tobacco-related device between the customer and the licensee or employee. Self-service merchandising shall not include vending machines.

~~*Tobacco* or *tobacco products* means any substance or item containing leaf, including but not limited to, cigarette; cigars; pipe tobacco; snuff, fine cut or other chewing tobacco; cheroots, stogies; perique; granulated, plus cut, crimp cut, ready rubbed, and other smoking tobacco; snuff flowers; cavendish; shorts; plug and twist tobaccos; dipping tobaccos; refuse scraps, clippings, cuttings, and sweepings of tobacco; and other kinds and forms of tobacco leaf prepared in such manner as to be suitable for chewing, sniffing, or smoking.~~

Tobacco means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product including but not limited to cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco.

Tobacco-related products means tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products as defined in this subdivision. "Tobacco-related products" does not include any tobacco product, electronic delivery device, or nicotine or lobelia delivery product that has been approved or certified by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose.

Tobacco-related devices means any tobacco product as well as a pipe, rolling papers, or other device intentionally designed or intended to be used in a manner which enables the chewing, sniffing, ~~or~~ smoking ~~of tobacco or tobacco products.~~ or inhalation of vapors of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.

Vending machine means any mechanical, electric or electronic, or other type of device which dispenses tobacco, tobacco products, or tobacco-related devices upon the insertion of money, tokens, or other form of payment directly into the machine by the person seeking to purchase the tobacco, tobacco product, or tobacco-related device, unless the machine can be controlled by an electronic device by an employee of the business.

(Code 1978, § 7.93.02)

Sec. 26-750. - Purpose.

Because the city recognizes that many persons under the age of ~~18~~21 years purchase or otherwise obtain, possess, and use tobacco, tobacco products, and tobacco-related devices, and such sales, possession, and use are violations of both state and federal laws; and because studies, which are accepted and adopted, have shown that most smokers begin smoking before they have reached the age of ~~18~~21 years and that those persons who reach the age of ~~18~~21 years without having started smoking are significantly less likely to begin smoking; and because smoking has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government; this article shall be intended to regulate the sale, possession and use of

tobacco, tobacco products, and tobacco-related devices for the purpose of enforcing and furthering existing laws, to protect minors against the serious effects associated with the illegal use of tobacco, tobacco products, and tobacco-related devices, and to further the official public policy of the state in regard to preventing young people from starting to smoke as stated in Minn. Stats. § 144.391.

(Code 1978, § 7.93.01)

Sec. 26-751. - Penalties.

(a) *Administrative civil penalties; individuals.*

(1) Any person under the age of ~~18~~21 who attempts to purchase a tobacco product is subject to an administrative penalty. The city council may impose administrative penalties as follows:

a. First violation: The city council may impose a fine as established by ordinance and/or require the person to attend tobacco-related education classes, and/or participate in a diversion program and/orcomplete certain community services.

b. Second violation: The city council may impose a fine as established by ordinance and/or require the person to attend tobacco-related education classes, and/or participate in a diversion program and/or complete certain community services.

c. Third violation: The city council may impose a civil penalty as established by ordinance and/or require the person to attend tobacco-related education classes, and/or participate in a diversion program and/or complete certain community services.

(2) Any person who sells any tobacco product to a person under the age of ~~18~~21 years is subject to anadministrative penalty. The city council shall impose administrative penalties as follows:

a. First violation: The city council shall impose a fine as established by ordinance.

b. Second violation within 12 months: The city council shall impose a fine as established by ordinance.

c. Third violation within 12 months: The city council shall impose a fine as established by ordinance.

(b) *Administrative civil penalties; licensee.* If a licensee or an employee of a licensee is found to have sold tobacco to a person under the age of ~~18~~21 years, the licensee shall be subject to an administrative penalty as follows:

(1) First violation: The city council shall impose a fine as established by ordinance and/or suspend for aperiod of ten days.

(2) Second violation within 12 months: The city council shall impose a fine as established by ordinance and/or suspend for a period of 30 days.

(3) Third violation within 12 months: The city council shall impose a fine as established by ordinance and/or suspend for a period of one year.

(c) *Misdemeanors.* Nothing in this article shall prohibit the city from seeking prosecution as a misdemeanor for any violation of this article.

(Code 1978, § 7.93.13)

State Law reference— Administrative penalties, Minn. Stats. § 461.12, subds. 2, 3.

Sec. 26-752. - Violation.

(a) *Notice.* Upon discovery of a suspected violation, the alleged violator shall be issued, either personally or by mail, a citation that sets forth the alleged violation and which shall inform the alleged violator

of ~~his~~ their right to be heard on the accusation.

(b) *Hearings.* If a person accused of violating this article so requests, a hearing shall be scheduled, the time and place of which shall be published and provided to the accused violator.

(c) *Hearing officer.* The city council shall serve as the hearing officer. (Option could be independent hearing officer.)

(d) *Decision.* If the hearing officer determines that a violation of this article did occur, that decision, along with the hearing officer's reasons for finding a violation and the penalty to be imposed under this section, shall be recorded in writing, a copy of which shall be provided to the accused violator. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, such findings shall be recorded and a copy provided to the acquitted accused violator.

(e) *Appeals.* Appeals of any decision made by the hearing officer shall be filed in the district court for the jurisdiction of the city in which the alleged violation occurred.

(f) *Misdemeanor prosecution.* Nothing in this article shall prohibit the city from seeking prosecution as a misdemeanor for any alleged violation of this article.

(g) *Continued violation.* Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

(Code 1978, § 7.93.12)

Sec. 26-753. - Prohibited sales.

It shall be a violation of this article for any person to sell or offer to sell any tobacco, tobacco product, or tobacco- related device:

(1) To any person under the age of ~~18~~21 years.

(2) By means of any type of vending machine.

(3) By means of self-service methods whereby the customer does not need to make verbal or written request to an employee of the licensed premises in order to receive the tobacco, tobacco product, or tobacco-related device and whereby there is not a physical exchange of the tobacco, tobacco product, or tobacco-related device between the licensee or the licensee's employee, and the customer, unless the sale is by means of a vending machine controlled by an electronic device by an employee of the business.This subsection does not apply to exclusive tobacco stores.

(4) By means of loosies.

(5) Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic, or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process.

(6) By any other means, to any other person, or in any other manner or form prohibited by federal, state orother local law, ordinance provision, and other regulation.

(Code 1978, § 7.93.06)

Sec. 26-754. - Vending machines.

It shall be unlawful for any person licensed under this article to allow the sale of tobacco, tobacco products, or tobacco-related devices by means of a vending machine.

(Code 1978, § 7.93.07)

Sec. 26-755. - Self-service sales.

It shall be unlawful for a licensee under this article to allow the sale of tobacco, tobacco products, or

tobacco-related devices by any means where by the customer may have access to such items without having to request the item from the licensee or the licensee's employee and whereby there is not a physical exchange of the tobacco, tobacco product, or the tobacco-related device between the licensee or ~~his~~ their ~~clerk~~ employee and the customer unless the sale is by means of a vending machine which is controlled by the licensee or ~~his~~ their ~~clerk~~employee. All tobacco, tobacco products, and tobacco-related devices shall either be stored behind a counter or other area not freely accessible to customers, or in a case or other storage unit not left open and accessible to the general public. This section does not apply to exclusive tobacco stores.

(Code 1978, § 7.93.08)

Sec. 26-756. - Responsibility.

All licensees under this article shall be responsible for the actions of their employees in regard to the sale of tobacco, tobacco products, or tobacco-related devices on the licensed premises, and the sale of such an item by an employee shall be considered a sale by the license holder. Nothing in this article shall be construed as prohibiting the city from also subjecting the ~~clerk~~ employee to whatever penalties are appropriate under this article, state or federal law, or other applicable law or regulation.

(Code 1978, § 7.93.09)

Sec. 26-757. - Compliance checks and inspections.

All licensed premises shall be open to inspection by the city police department or other authorized city official during regular business hours. From time to time, but at least once per year, the city shall conduct compliance checks by engaging, with the written consent of their parents or guardians, minors over the age of ~~15~~ 17 years but less than ~~18~~21 years, to enter the licensed premises to attempt to purchase tobacco, tobacco products, or tobacco-related devices. Minors used for the purpose of compliance checks shall be supervised by designated law enforcement officers or other designated city personnel. Minors used for compliance checks shall not be guilty of the unlawful purchase or attempted purchase, nor the unlawful possession of tobacco, tobacco products, or tobacco-related devices when such items are obtained or attempted to be obtained as a part of the compliance check. No minor used in compliance checks shall attempt to use a false identification misrepresenting the minor's age, and all minors lawfully engaged in a compliance check shall answer all questions about the minor's age asked by the licensee or ~~his~~ their employee and shall produce any identification, if any exists, for which he is asked. Nothing in this article shall prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular state or federal law.

(Code 1978, § 7.93.10)

State Law reference— Compliance checks, Minn. Stats. § 461.128, subd. 5.

Sec. 26-758. - Other illegal acts.

Unless otherwise provided, the following acts shall be a violation of this article:

(1) *Illegal sales.* It shall be a violation of this article for any person to sell or otherwise provide any tobacco, tobacco product, or tobacco-related device to any minor.

(2) *Illegal possession.* It shall be a violation of this article for any minor to have in ~~his~~ their possession any tobacco, tobacco product, or tobacco-related device. This subdivision shall not apply to minors lawfully involved in a compliance check.

(3) *Illegal use.* It shall be a violation of this article for any minor to smoke, chew, sniff, or otherwise use any tobacco, tobacco product, or tobacco-related device.

(4) *Illegal procurement.* It shall be a violation of this article for any minor to purchase or attempt to purchase or otherwise obtain any tobacco, tobacco product, or tobacco-related device, and it shall be a violation of this article for any person to purchase or otherwise obtain such items on behalf of a minor. It shall further be a violation for any person to coerce or attempt to coerce a minor to illegally purchase or otherwise obtain or use any tobacco, tobacco product,

or tobacco-related device. This article shall not apply to minors lawfully involved in a compliance check.

(5) *Use of false identification.* It shall be a violation of this article for any minor to attempt to disguise ~~his~~ their true a use of a false form of identification, whether the identification is that of another person or one on which the person has been modified or tampered with to represent an age older than the actual age of the person.

(6) *Entering of exclusive tobacco stores.* It is unlawful for a person under ~~18~~21 years to enter an exclusive tobacco store for the purpose of purchasing tobacco or tobacco products, or for any other purpose.

(Code 1978, § 7.93.11)

Sec. 26-759. - Exceptions and defenses.

Nothing in this article shall prevent the providing of tobacco, tobacco products, or tobacco-related devices to a minor as part of a lawfully recognized religious, spiritual, or cultural ceremony. It shall be an affirmative defense to the violation of this article for a person to have reasonably relied on proof of age as described by state law.

(Code 1978, § 7.93.14)

Secs. 26-760—26-786.- Reserved

DIVISION 2 - LICENSE

Sec. 26-787. - Required; application; term.

No person shall sell or offer to sell any tobacco, tobacco products, or tobacco-related device without first having obtained a license to do so from the city.

(1) *Application.* An application for a license to sell tobacco, tobacco products, or tobacco-related devices shall be made on a form provided by the city. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the city deems necessary. Upon receipt of a completed application, the city clerk shall determine that an application is incomplete, he shall return the application to the applicant with notice of the information necessary to make the application complete.

(2) *Action.* The city council may either approve or deny the license, or it may delay action for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the city council shall approve the license, the city clerk shall issue the license to the applicant. If the city council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the decision.

(3) *Term.* The license shall be effective from January 1 to December 31 of each year, unless otherwise provided in this Code. If the date of application is after January 1, then the effective date shall be the date the application is approved by city council through December 31 of that year.

(4) *Revocation or suspension.* Any license issued under this article may be revoked or suspended as provided in this article.

(5) *Transfers.* All licenses issued under this article shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to anotherlocation or person shall be valid without the prior approval of the city council.

(6) *Moveable place of business.* No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this article.

(7) *Display.*

a. All licenses shall be posted and displayed in plain view of the general public on the licensed premises.

b. Exclusive tobacco stores shall post a notice prohibiting the entering of the store by persons under ~~18~~21years of age which notice shall be in plain view of the general public on the licensed premises. The notice shall be at least 8½ inches by 11 inches in size.

(8) *Renewals.* The renewal of a license issued under this article shall be handled in the same manner as the original application. The request for a renewal shall be made at least 30 days but no more than 60 days before the expiration of the current license. The issuance of a license issued under this article shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.

(9) *Education requirements.*

a. The licensee shall be required to educate each new employee who will be selling tobacco or tobacco products with regard to the requirements of this article and state law pertaining to the sale of tobacco products to minors. The licensee shall be required to keep on file evidence of the employee educational session and make available for review said evidence upon reasonable request by the police department.

b. Prior to the issuance, and/or reinstatement after revocation or suspension of any license, the owner or manager of the licensee shall participate in an educational seminar presented and sponsored by the city, which seminar shall be designed to re-educate the licensee of the city and state tobacco compliance laws and review current employee training practices.

(Code 1978, § 7.93.03; Ord. No. 08-05, § 2, 2-12-2008)

Sec. 26-788. - Fees.

(a) No license shall be issued under this article until the appropriate license fee is paid in full. The fee for a license under this article shall be as established by ordinance.

(b) A two-tier license fee structure may be established by city council in the annual rates and fees, whereby incentive is provided to a license holder to utilize age verification technology that meets performance requirements determined by the city.

(1) The applicant shall be specifically required by sworn statement to declare whether it will utilize ageverification technology.

(2) The applicant must submit verification of the establishment and utilization of a training program for ~~clerks~~employees responsible for the sale of tobacco products.

(3) The age verification system must be used for every tobacco sale.

(Code 1978, § 7.93.04; Ord. No. 08-05, § 2, 2-12-2008)

Sec. 26-789. - Basis for denial of license.

The following shall be grounds for denying the issuance or renewal of a license under this article; however, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the city must deny the license. If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this article:

(1) The applicant is under the age of ~~18~~21 years.

(2) The applicant has been convicted within the past five years of any violation of a federal, state, or local law,ordinance provision, or other regulation relating to tobacco or tobacco products, or tobacco-related devices.

(3) The applicant has had a license to sell tobacco, tobacco products, or tobacco-related devices revoked within the preceding 12 months of the date of application.

(4) The applicant fails to provide any information required on the application or provides false or

misleading information.

(5) The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation, from holding such a license.

(Code 1978, § 7.93.05)

Secs. 26-790—26-810. - Reserved.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

SECTION 5. SUMMARY

The following is the official summary of proposed changes to Ordinance #21-21, as clearly informing the public of the intent and effect of the Ordinance.

Ordinance #21-21 amends City Code Article XVI – Tobacco, Sections 26-749 to 26-789 to reflect the MN Tobacco 21 law that went into effect in August 2020 changing the legal age of tobacco sales from 18 to 21 years (Minn. Stats. § 609.685) as well as incorporate electronic delivery tobacco devices.

PASSED/FAILED by the City Council of the City of Ramsey, Minnesota the ____ day of _____, 2021.

_____
Mayor

ATTEST:

_____
City Clerk

Introduction date: 11/23/2021
Posting dates: 11/23/21-12/15/21
Adoption date: 12/14/2021
Publication date: 12/17/2021
Effective date: 1/31/2022

CC Regular Session **6. 2.**

Meeting Date: 11/23/2021

By: Diana Lund, Finance

Information

Title:

PUBLIC HEARING: Adopt Ordinance #21-24 Adopting the 2022 Schedule of Rates, Fees and Charges

Purpose/Background:

The city annually adopts a schedule of rates, fees and charges which outlines the fees that the city charges for such items as building construction, business licenses, utility rates and planning and zoning.

A listing of the schedule of rates, fees and charges is attached. Changes are noted on the far right column of the schedule. The majority of the changes from 2021 to 2022 are reflected in the Building Construction section of the schedule and the utility section related to water and sewer rates as reflected in the City's 2017 Comprehensive Sewer and Water Studies. A comparison of the rates that the city bills (City bills for utility billing quarterly) for water, sewer and storm drainage is attached to show that out of 27 cities compared, Ramsey ranks 7th lowest for water rates, 5th lowest for sewer rates and 10th lowest for storm drainage.

Notification:

The 2022 proposed changes were presented and reviewed at the October 26, 2021 City Council worksession and this Ordinance was introduced by the City Council at their regular meeting of November 9, 2021.

The Public Hearing notice was published in the Anoka Union on November 12, 2021.

Time Frame/Observations/Alternatives:

1. Accept the 2022 Fee Schedule as proposed.

2. Hold all rates constant with 2021 rates.

3. Recommend changes that arise from input at public hearing.

Recommendation:

Staff recommends Option #1 and to adopt Ordinance #21-24 - 2022 Schedule of Rates, Fees & Charges.

Outcome/Action:

Motion to waive the City Charter requirement that the Ordinance be read aloud and adopt Ordinance #21-24 adopting the 2022 Schedule of Rates, Fees and Charges.

Attachments

2022 Schedule of Rates, Fees & Charges

Ord 21-24 Rates & Fees

Utility Rate Comparisons

Form Review

Inbox	Reviewed By	Date

Kurt Ulrich	Diana Lund	11/17/2021 07:43 AM
Diana Lund (Originator)	Diana Lund	11/17/2021 07:44 AM
Kurt Ulrich	Kurt Ulrich	11/17/2021 01:10 PM

Form Started By: Diana Lund Started On: 11/05/2021 09:43 AM

Final Approval Date: 11/17/2021

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted	2022 Proposed
Administrative Hearings/Citations/Abatements			
Abatement: Administration Fee		25% of cost of abatement or 750.00, whichever is less	
Administrative Citation: Violations of 10 - Animals		25.00	
Administrative Citation: Violations of 26 - Rental Property		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 30 - Public Nuisance	1st offense after failure to abate within 14 days	75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 42 - Dump Garbage/Refuse		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 54 - Prohibited Parking		25.00	
Administrative Citation: Violations of 54 - Recreational Vehicles		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 54 - Time Zone Parking		25.00	
Administrative Citation: Violations of 105 - Construction		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 105 - Exterior Completion		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 105 - No Permit		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 105 - Property Identification		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 113 - Sewage		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 117 - Off Street Parking		25.00	
Administrative Citation: Violations of 117 - Signs		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: Violations of 117 - Landscaping		75.00	
	2nd offense w/in 12months	250.00	
	3rd offense w/in 12 months	500.00	
Administrative Citation: 1st Violation within 12 Months (Zoning Code Violations)		75.00	
Administrative Hearing: Filing Fee		250.00	
Alcoholic Beverages			
3.2 beer off-sale		100.00	
3.2 beer on Sale		200.00	
Change of Name-Liquor Establishment		50.00	
Liquor license investigation fee	Corporate	500.00	
	Partnership	500.00	

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted	2022 Proposed
	Sole-Proprietor	500.00	
Liquor off-sale		380.00	
	Tiered Payment System:		
	License Reduced by:		
	$100-Meet State Statutes Conditions		
	$100-Purchase/Utility ID Technology		
Liquor on-sale		5,000.00	
Liquor on-sale Sunday		200.00	
Wine license investigation fee	Corporate	500.00	
	Partnership	500.00	
	Sole-Proprietor	500.00	
Wine on-sale		1,000.00	
2 a.m. closing (optional)		300.00	
Amusement & Commercial Recreation			
Temporary Amusement Center (Carnivals, Circus)		250.00	
Lawful gambling investigation fee - New applicant only	Limit $100.00	100.00	
Lawful gambling investigation fee - Single Events		50.00	
Fire Works Sales-Business selling only fireworks	Ordinance Adopted 6/11/02	350.00	
Fire Works Sales-Retail Sellers		100.00	
Parade Permit		100.00	
Special Events - Ex: Music festival, performing arts, parades, carnivals, 5K Runs	Including Clean Up Fees, Electrical Inspection Fees etc.	50.00 Application fee +License Fee to be	
		determined per event by CC + Staff Time @ 2.30*wage/hour	
All Other Misc. Permit/Licenses		50.00/Admin fee + Staff time @ 2.30/hr. if needed	
Building Construction			
Administrative Fee-Process Returned Bldg. Permits		25.00	
Basement Finish	Cover 3 trips	158.00	
Building permit		City of Ramsey Valuation Fee Schedule	Based on February 2017 ICC building valuation data & 1997 Uniform Building Code Table No 1-A Building Permit Fees
Electronic Plan Review-Application Fee	Building Permit only	20.00	
Electronic Plan Review-Application Fee	All Other Permits: Fire, Mechanical, Plumbing, Septic, Zoni	25.00	
Building plan check - Residential		50% of Bldg. Permit Fee	65% of Bldg. Permit Fee
Plan Review fee for Similar Plans		25% of Bldg. Permit Fee	
Plan Check Fee for Accessory Structures	Garages, Remodels, Additions, etc.	50% of Bldg. Permit Fee	65% of Bldg. Permit Fee
Plan Check Fee for changes, additions, or revisions to plans		53.00/hr./Minimum 1 hr. (Non-Refundable)	
Plan Check Fee for Commercial, Industrial & Apartments		50% of Bldg. Permit Fee (Non-Refundable)	

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted	2022 Proposed
Plan Check Fee (Outside Contracted)	All administrative and Overhead Costs	Actual Costs (Non-Refundable)	
Air Conditioner Replacement		50.00	
Air Conditioner & Furnace Replacement (Combination)		50.00	
Deck Permit		50.00	105.00
Demo Permit		50.00	105.00
Driveway Escrow		2,000.00	
Water Heater Replacement		50.00	
Electrical Permit Fee	Per Tokle Contract	Electrical Permit Fee Schedule	
Erosion Control Escrow - New Construction	Returned when complete - not part of building code	1,500.00	
Fence Permit	Over 7 feet in height	City of Ramsey Valuation Fee Schedule	
Fence Permit	Less than 7 feet in height	10.00	25.00
Fireplace Permit	Cover 2 trips	25.00	50.00
Furnace Replacement		50.00	
Home Improvement Erosion Control Escrow		100 + Assessment Agreement	
Inspections-After Hours/Weekend	1.5 times hourly rate	80.00/hr./minimum 2 hr.	
Investigation Fee	Work Started Without a Permit	Equal to Permit Fee	
Gas Line (Residential)		50.00	
Landscape Escrow		5,000.00	
Lawn Irrigation-Residential	Cover 1 trip	25.00	50.00
Lawn Irrigation-Commercial (Multi)		50.00	
Mechanical Permit-Residential	New Construction	150.00	
	Remodel/Addition	100.00	
Mechanical permit-Commercial	New Construction	150.00	250.00
	Remodel/Addition	75.00	125.00
Plan Check fee (65% of commercial mechanical permit)		50% of Comm Mech Permit fee (None-Refundable)	65% of Bldg Permit fee (Non-Refundable)
Moving Structure Permit		50.00	105.00
Moving Structure Permit Site Inspection		50.00	105.00
Mobile Home Tie Down		50.00	75.00
Mobile Home Water Hookup	1.25 hours	50.00	
Plumbing permit- Residential/Single Family	New Construction	100.00	150.00
	Remodel/Addition	100.00	
Plumbing permit- Commercial	New Construction	250.00	
	Remodel/Addition	100.00	125.00
Public Sidewalk Panels-Broken		Min $500.00/Max $1,500.00	
ReInspection Fees		80.00 per trip	
Re-Roofing/Shingling Permit-Residential	Cover 2 trips	75.00	105.00
Re-Roofing/Shingling Permit-Commercial/Multi-Family		City of Ramsey Valuation Fee Schedule	
Re-Siding Permit	Cover 2 trips	75.00	105.00

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted	2022 Proposed
Replacement Windows (Residential)	City Required pre-inspection	75.00	105.00
Septic system permit-residential		125.00	175.00
Septic system permit-commercial		250.00	
Septic Tank Installation Permit-Residential		125.00	175.00
Service Availability Charge (SAC)	[current MCES rates]	2,485.00	
Septic Tank Pumping Permit		15.00	
Sewer permit (Utility Connection)-Residential		25.00	
Sewer permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00	
Site Evaluation Fee		50.00	80.00
State Surcharge	Applies to all permit types	1.00	
	Per State of Minnesota Fee Schedule		
Swimming pool permit		100.00	105.00
Vacuum Breaker Verification for Irrigation System (RPZ)-Residential		50.00	
Vacuum Breaker Verification for Irrigation System (RPZ)-Commercial	1.25 Hours	50.00	
Water Availability Charge (WAC) - per address	Per 2012 & 2017 Comprehensive Water System Study	1,399.00	1,434.00
Water Softener Permit-Residential		50.00	
Water permit (Utility Connection)-Residential		25.00	50.00
Water permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00	
Business			
Administrative Fee - Process Returned Business Permits		25.00	
Business Registration Certificate (BRC)	Original Application	30.00	
Contractor License	All Contractors	50.00	
Garbage & refuse hauler		50.00	
License Late Fee		15% of license fee/month	
Massage Establishment		100.00/annual	
Massage Establishment Owner/Manager Background Check Fee		50.00	
Massage Therapist		50.00/annual	
Massage Therapist Background Check Fee		35.00	
Pawn broker/Precious Metals		4,000.00	
Yearly Fee-Pawnbroker enters		$250/per year all transactions	
Transaction Fee-State Entered		2.10/per transaction	
Pawn broker investigation fee	in-state investigation	500.00	
	out-of-state investigation	1,500.00	
Residential Rental - Multifamily	3-Year License	400.00/building	
Residential Rental - Single Family/Townhome	3-Year License	25.00/unit	
Second Hand Dealer		2,000.00	
Second Hand Dealer investigation fee	in-state investigation	500.00	
	out-of-state investigation	1,500.00	
Transient merchant/peddler/solicitor		100 + 35 per person backgrounded	
City Financing			
Interest rate charge - non-bonded programs		US Treas. rate + 2 points	
[bonded projects will be dependent upon interest rates being paid]		Bond Int rate + 2 points	
Equipment Chargeback			
All Equipment Rental		Per FEMA Schedule + Staffing	
Public Works Maintenance Worker		2.30 x wage/hr.	
Portable Toilet		Actual Cost	
Facility Use			
Antenna Lease - City Owned Property [PCS towers]	Per Individual Agreement	Per Individual Agreement	

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted	2022 Proposed
Concession stand/pavilion/shelter- per day/event- residents	Includes 7.125% sales tax	See Facility Use & Rental Policy	See Attached
Concession stand pavilion/shelter- per day/event - non-res.	Includes 7.125% sales tax	See Facility Use & Rental Policy	
Key deposit - per building		55.00	
Softball/baseball field maintenance - youth teams	Includes 7.125% sales tax	12.00/game	
Football field maintenance - youth teams			
Large Fields	Includes 7.125% sales tax	47.00/week	
Soccer & Lacrosse field maintenance - youth teams			
Full Size (Large Field)	Includes 7.125% sales tax	37.00/week	
1/2 Size (Medium Field)	Includes 7.125% sales tax	20.00/week	
Small Field	Includes 7.125% sales tax	12.00/week	
Field Layout Field-Soccer, Football, Lacrosse		300.00	
Tennis court - non-residents	Includes 7.125% sales tax	20.00	
Basketball court - non-residents	Includes 7.125% sales tax	20.00	
Horseshoe pit - non-residents	Includes 7.125% sales tax	20.00	
Lighted ballfield Deposit Fee		100/individual	
		500/athletic organization	
Lighted ballfield - residents	Includes 7.125% sales tax	45.00/Per 3 hours and then 15.00/Each Additional hour	
Lighted ballfield - non-residents	Includes 7.125% sales tax	60.00/Per 3 hours minimum and then 20.00/Each Additional hour + 25.00 for lights	
Light - Used By ARAA		Actual Cost	
General Field Use - Residents (football, soccer, softball,baseball)		45.00/Per 3 hours minimum and then 15.00/Each Additional hour	
General Field Use - Non-Residents (football, soccer, softball,baseball)		60.00/Per 3 hours minimum and then 20.00/Each Additional hour	
Athletic Field Marking Paint - ARAA		Actual Cost	
Pact School Field Maintenance	5% Increase per year	600.00	
Municipal Center per day/event - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	
Coffee for Meetings		5.00/pot	
Park Facilities - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	
Miscellaneous			
Cemetery Plot (Trott Brook Cemetery)		900.00	
Cemetery Plot Perpetual Care		400.00	
Comp Plan CD		10.00	
City Information-CD Format		10.00/disc	
Kennel License (Administrative)	4th Dog on Property	30.00	
Maps - City (28X 24)		5.00	
Maps - Zoning (28 X 34)		15.00	
Maps - Zoning/Address (34 X 44)		25.00	
Maps-Zoning or Comp Plan (11 X 17)		6.00	

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted	2022 Proposed
Maps - Plat		10.00	
Maps - Topo aerials per half section		20.00	
Maps- Parks & Trails 11 X 17)		6.00	
Maps - Parks & Trails (36 X 24)		15.00	
Maps-Large Ward/Precinct	With Addresses	25.00	
Notary Fee	State Statute	5.00	
Photo copies - one-sided/duplexed	Up to 100 pages; over 100 pages plus staff time	0.25	
Political office filing fee	State Statute	5.00	
Public hearing publications		At City Cost	
Returned check		35.00	
Reissued Check Fee		15.00	
Special assessment search		30.00	
Planning and Zoning			
Comp Plan Amendment Application		200.00	
Comp Plan Escrow		700.00	
Conditional use escrow minimum		800.00	
Conditional use permit application		200.00	
Conditional use escrow min-environ sens		2,000.00	
Conditional use permit app.-environ sens		200.00	
Conditional use permit annual inspection		75.00	
Dock permit		25.00	
Environmental Permit		200.00	
Environmental Escrow		400.00	
Grading Permit		200.00	
Industrial Revenue Bond - application		200.00	
Industrial Revenue Bond - escrow		1,000.00	
Interim Use Permit Escrow - Minimum		600.00	
Interim Use Permit Application		200.00	
Interim Use Annual Inspection Fee		75.00	
Park Dedication - Cash Contribution: Residential Unit	Including Townhomes & Apartment Units	3,500.00/dwelling unit	
Park Dedication - Cash Contribution: Residential Unit	Exceed 12+ units per acre	7.5% Discount/$2,775.00	
Park Dedication - Cash Contribution: Residential Unit	Exceed 20+ units per acre	15% Discount/$2,550.00	
Park Dedication - Cash Contribution: Commercial/Assisted Living Facilities		5,100.00/acre	
Park Dedication - Cash Contribution: Industrial		4,375.00/acre	
Park Dedication - Land Contribution: Residential	0 - 3.0 dwelling units per acre	10% of land	
	3.1 - 5.0 dwelling units per acre	15% of land	
	5.1 + dwelling units per acre	Add .5% for each over 5	
Park Dedication - Land Contribution: Commercial/Industrial/Assisted Living Facilities		5% gross land area	
Park Dedication - Land Contribution: Planned Unit Developments	(public open space/rec. uses-not including wetlands)	10% gross land area	
		2,800.00/dwelling unit	
Trail Development Fee - Cash Contribution: Residential Unit		1,000.00/dwelling unit	
Trail Development Fee - Commercial/Industrial/Assisted Living Facilities		1,300.00/acre	
Approval/Recording of Deeds:			
Abstract Property		County Fee+10.00/staff Time	
Torrens Property		County Fee+10.00/staff Time	
Rezoning application		200.00	
Rezoning escrow		400.00	
Sign permit application - permanent		25.00	
Sign permit - permanent		75.00	

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted	2022 Proposed
Sign permit - temporary		25.00	
Site plan review application		200.00	
Site plan review escrow		800.00	
Special Council, HRA or Commission meeting fee		350.00	
Temporary Structure escrow		500.00	
TIF/Conduit Debt Application Fee		4,000.00/+legal fee deposit	
Vacation of easement application		200.00	
Vacation of easement escrow		300.00	
Variance application		200.00	
Variance escrow		400.00	
Zoning Permit		25.00	
Platting or Subdividing			
Address Charge		175.00	
Administrative (interior lot lines) escrow		225.00	
Administrative (interior lot lines) app.		200.00	
Major Subdivision escrow		1,500.00	
Major Subdivision application		300.00	
Minor subdivision escrow		900.00	
Minor subdivision application		200.00	
Registered land survey escrow		300.00	
Registered land survey application		200.00	
Professional Services			
Administrative Fee (Project Related Activity-Staff admin)	Consultants hired for project: Ex: Hakanson Anderson	3% of contractor bill	
Attorney - municipal		At City cost	
Attorney - non-municipal		At City cost	
City Staff Services		2.30 x wage/hr.	
Plan Review - Anoka County Highway Improvement Projects			150.00
Police Officer		97.00/hr	102.00/hr
Other professional /staff services		2.30 X wage/hr.	
Public Safety			
Alarms: False (3rd offense)	In a Calendar Year	75.00	
Alarms: False (4th offense)	In a Calendar Year	150.00	
Alarms: False (5th offense)	In a Calendar Year	225.00	
Alarms: False (6th offense)	In a Calendar Year	300.00	
ATV/Golf Cart Permit		10.00	
Car Seat Check -Non-Resident only		25.00	
Clandenstine Drug Labs Remediation	Recovery of Public Costs	125% of Recovery Costs (Recovery Cost + 25% admin Fee)	
Copies: Audio/Video CD/DVD		20.00	
Copies: Incident/Investigative Reports	Per statute Ch163 sec 8 adopted 8/1/05	.25/page	
Copies: Statistical Summary Reports		5.00	
Dangerous Dog License		500.00	
Dog Impoundment fee		125.00+board	
Dog Impoundment fee - If Non Licensed		145.00 +board	
Dog Impoundment fee (2nd offense)	w/in 12 months (+50.00 each addtl w/in 12 mo)	175.00 +board	
Dog license - duplicate		5.00	-
Dog license - male/female - 3 yr. license		20	-
Dog license - male/female neutered/spayed - 3 yr. license		10	-
Fire Prevention:			

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted	2022 Proposed
Fire Suppression Fees:			
Permit		Valuation based/1997 UBC Fee Table 1-A	
		Minimum of 23.50	
Plan Review		65% of permit fee	
		5.00 Minimum State Surcharge	
Fire Alarm Fees:			
Permit		Valuation based/1997 UBC Fee Table 1-A	
		Minimum of 23.50	
Plan Review		65% of permit fee	
		5.00 Minimum State Surcharge	
Temporary Assembly/Tent Permit(Greater than 100 sq. ft.)		50.00/per tent	
Aboveground Tank Storage		100.00/per tank	
Underground Tank Storage		100.00/per tank	
Fuel Tank Storage Removal		100.00/per tank	
Daycare Inspection Fee		50.00	
Permit Re-Inspection Fee		50.00	
Fireworks/Pyrotechnic Display Permit		200.00	
Fireworks -Retail Sale Permit - Retailer only selling fireworks		350.00	
Fireworks-Retail Sale Permit-All other retailers		100.00	
Double Permit Fee		2 x normal permit fee	
Lock Box Fee:			
Surface Mount		Per Vendor Pricing	
Recessed Box		Per Vendor Pricing	
All Others		Actual cost + 10% Admin fee	
Fire Code Re-Inspection Fee		140.00	
Gas Line Hit By Contractors	Effective 4-1-10	300.00	
Open Burn Permits:			
Open burn permit application	Residential	25.00	
Open burn permit fire suppression escrow		500.00	
Open burn permit fire suppression services		300.00/hr. - min 300.00	
Illegal Burning	Effective 4-1-10	200.00	
Subsequent Site Evaluations		45.00/visit	
Fire Service Fee:			
Disaster Assistance		300.00/hr. per truck	
Ordinance Violations		300.00/hr.	
Victim Service Fee		300.00/hr. per truck	
Letter of Good Standing		10.00	
Photo CD		20.00/cd	
Photo Electronical Transfers		10.00/transmission	
Photo Reprints		5.00 min chg + 1.00/print	
Vehicle Lockout		20.00	
Vehicle Storage		10.00/day	
Reimbursements			
Mileage/personal vehicle (IRS allowable rate)	Always follow IRS adopted rate	.56/mile	

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted	2022 Proposed
Right-of-Way			
Permit Fee - Boring/Open Trench		95.00+15.00/Driveway, 20.00/Road Closing	
		+ $10,000 Bond per mile	
Boulevard Tree Replacement		700.00/Tree	
Permit Fee - Overhead		95.00\+.05/linear foot	
Street and Traffic Charges			
Developer contribution:			
street and/or traffic signs		Developer Installed	
Bituminous Paving/Patching		25.00/sq yard	
Culverts		Price + Tax	
Road Improvement Assessment	Per Special Assessment Policy	Per Policy	
Sidewalk Panel Replacement Escrow		1500.00	
Street Sweeping: Equipment Only:	Per FEMA Schedule of Equipment Rates	74.00/Hr	
Traffic Sign Replacement		225.00	
Tobacco			
Cigarette Sales (vending and over-the counter)		250.00	
Cigarette Sales with age verification technology		150.00	
E-Cigarette Sales		250.00	
E-Cigarette Sales with age verification technology		150.00	
UTILITY RATES			
Assessment Charge for Unpaid Items Assessed	Administration fee	30.00/account	
Interest Rate on Unpaid Items Assessed		5.50%	
Penalty/late payment	Past due on current billing	10%	
Recycling Rates			
Residential Curb-side Program fee/qtr	Per Ace Contract	11.94/qtr	
Sewer Rates			
Residential/Single dwelling usage fee/qtr	Per 2016 Comprehensive Sewer Study	75.14	75.89
Multi-family(apt) & commercial usage fee/qtr		75.14+3.13/1000 gal.	75.14+3.16/1000 gal.
		in excess of 20,000 gal.	in excess of 20,000 gal.
Connection charge/res. equivalent	Per 2012 & 2017 Comprehensive Sewer System Study	1,274.00	1,306.00
Connection charge/acre comm./ind.	Per 2012 & 2017 Comprehensive Sewer System Study	3,837.00	3,933.00
Lateral Benefit Charges: Residential	Increased by construction cost index-Avg 3% since 2012	5,117.00	5,245.00
Lateral Benefit Charges: Commercial	Increased by construction cost index-Avg 3% since 2012	8,424.00	8,635.00
Street Lights			
Developer contribution:			
installation of Cobra street light		Per Connexus Energy Fee Schedule	
traditionaire subdivision street light (w/100 ft of wire)		Developer Installed	
New ROW COR Lights		Per Connexus Energy Fee Schedule	
street light O & M 3 year @ $98/year		294/light	
Residential billing:			
urban subdivision street light rate per lot (>7/92)		9.01/qtr	
rural subdivision street light rate per lot		14.85/qtr	
priority street light rate per residential/apartment/ lot		1.37/qtr	

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted	2022 Proposed
Storm Water Management Rates			
Residential		15.95/qtr	
Commercial		63.80/REU/qtr	
Trunk charge/res. equivalent	Increased by construction cost index-Avg 3% since 2012	502.00	517.00
Trunk charge/acre comm./ind.	Increased by construction cost index-Avg 3% since 2012	5,001.00	5,151.00
Water Rates			
Minimum usage fee/qtr	Per 2012 & 2017 Comprehensive Water System Study	42.15	43.20
Quarterly Rate Structure			
	Conservation Rates	$42.15 Minimum	$43.20 Minimum
		$2.89 per 1,000 for 15,001-25,000	$2.96 per 1,000 for 15,001-25,000
		$2.98per 1,000 for 25,001-40,000	$3.05 per 1,000 for 25,001-40,000
		$3.19 per 1,000 for 40,001-60,000	$3.27 per 1,000 for 40,001-60,000
		$3.41 per 1,000 for 60,001-99,000	$3.50 per 1,000 for 60,001-99,000
		$3.78 per 1,000 for 99,001-201,000	$3.87 per 1,000 for 99,001-201,000
		$4.51 per 1,000 for 201,001 and above	$4.62 per 1,000 for 201,001 and above
Odd/Even Sprinkling Violations:	Effective day after Memorial Day thru Day after Labor Day		
	No Sprinkling between 10 am-8:00 pm		
First Violation		Written Warning & Registered Letter	
Second Violation		50.00	
Third Violation		100.00	
Fourth Violation		Water Service turned off	
Meter Replacement Admin Fee for Non-Compliance		75.00/qtr	
Installation of meter w/remote (Res & Commercial)		140.00	
5/8" Meter - Radio Read System		275.00	
1" Meter - Radio Read System		439.00	
1 1/2" Meter - Radio Read System		839.00	
2" Meter - Readio Read System (Irrigation Only)		1,039.00	
2" Compound Domestic Meter - Radio Read System		2,286.00	
3" Compound Domestic Meter - Radio Read System		3,004.00	
4" Compound Domestic Meter - Radio Read System		3,818.00	
Other than Meters Noted Above		Cost plus 5%	
Water shut off at Curbstop		100.00	
Water shut off at Curbstop	Winter Period of November 1 - April 1	150.00	
Townhouse Irrigation Meter Winterization		150.00	
Broken Hydrant Replacement - Summer		500.00	
Broken Hydrant Replacement - Winter		750.00	
Connection charge/res. equivalent	Per 2012 & 2017 Comprehensive Water System Study	1,898.00	1945.00
Connection charge/acre comm./ind.	Per 2012 & 2017 Comprehensive Water System Study	6,935.00	7108.00
Lateral Benefit Charges: Residential	Increased by construction cost index-Avg 3% since 2012	6,536.00	6732.00
Lateral Benefit Charges: Commercial	Increased by construction cost index-Avg 3% since 2012	7,313.00	7,532.00

cost per sqft

2017 ICC

2022 Proposed

	A	B	C	D	E	F	G	H	I	J
1	Group (2015 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
2	A-1 Assembly, theaters, with stage	229.26	221.37	216.01	207.16	194.94	189.29	200.61	178.00	171.48
3	A-1 Assembly, theaters, without stage	210.11	202.22	196.86	188.01	175.94	170.29	181.46	158.99	152.48
4	A-2 Assembly, nightclubs	179.28	174.08	169.68	162.81	153.48	149.24	157.08	138.97	134.26
5	A-2 Assembly, restaurants, bars, banquet halls	178.28	173.08	167.68	161.81	151.48	148.24	156.08	136.97	133.26
6	A-3 Assembly, churches	212.12	204.22	198.87	190.01	178.14	172.49	183.47	161.20	154.68
7	A-3 Assembly, general, community halls, libraries, museums	176.94	169.04	162.69	154.83	141.96	137.30	148.28	125.01	119.50
8	A-4 Assembly, arenas	209.11	201.22	194.86	187.01	173.94	169.29	180.46	156.99	151.48
9	B Business	182.98	176.21	170.40	161.91	147.69	142.14	155.55	129.66	123.97
10	E Educational	194.27	187.38	182.00	173.88	162.37	154.12	167.88	141.89	137.57
11	F-1 Factory and industrial, moderate hazard	109.64	104.60	98.57	94.77	85.03	81.17	90.78	71.30	66.75
12	F-2 Factory and industrial, low hazard	108.64	103.60	98.57	93.77	85.03	80.17	89.78	71.30	65.75
13	H-1 High Hazard, explosives	102.63	97.58	92.55	87.75	79.22	74.36	83.76	65.48	0.00
14	H234 High Hazard	102.63	97.58	92.55	87.75	79.22	74.36	83.76	65.48	59.94
15	H-5 HPM	182.98	176.21	170.40	161.91	147.69	142.14	155.55	129.66	123.97
16	I-1 Institutional, supervised environment	183.95	177.72	172.57	165.30	152.29	148.15	165.39	136.43	132.19
17	I-2 Institutional, hospitals	307.93	301.16	295.35	286.86	271.68	0.00	280.50	253.65	0.00
18	I-2 Institutional, nursing homes	213.36	206.59	200.78	192.29	179.07	0.00	185.93	161.04	0.00
19	I-3 Institutional, restrained	208.19	201.43	195.62	187.12	174.39	167.85	180.76	156.37	148.68
20	I-4 Institutional, day care facilities	183.95	177.72	172.57	165.30	152.29	148.15	165.39	136.43	132.19
21	M Mercantile	133.57	128.37	122.97	117.10	107.27	104.03	111.38	92.75	89.05
22	R-1 Residential, hotels	185.63	179.39	174.24	166.97	153.72	149.58	167.06	137.86	133.61
23	R-2 Residential, multiple family	155.74	149.50	144.35	137.09	124.57	120.43	137.17	108.71	104.47
24	R-3 Residential, one- and two-family	145.23	141.28	137.64	134.18	129.27	125.87	131.94	120.96	113.85
25	R-4 Residential, care/assisted living facilities	183.95	177.72	172.57	165.30	152.29	148.15	165.39	136.43	132.19
26	S-1 Storage, moderate hazard	101.63	96.58	90.55	86.75	77.22	73.36	82.76	63.48	58.94
27	S-2 Storage, low hazard	100.63	95.58	90.55	85.75	77.22	72.36	81.76	63.48	57.94
28	U Utility, miscellaneous	78.63	74.24	69.76	66.20	59.84	55.88	63.23	47.31	45.09
29										
30	A. Private garages, use Utility, miscellaneous									
31	B. Unfinished basements (all use group) = $21.00 per sq. ft.									
32	C. For shell only buildings, deduct 20 percent									
33	D. Building Official may consider Applicant submitted valuation if supported by executed contract.									
34										

2022 Proposed Fee Table

EXTRACTED FROM 1997 UNIFORM BUILDING CODE

TABLE NO. 1-A – BUILDING PERMIT FEES

TOTAL VALUATION	FEE
$1.00 to $500	$23.00
$501.00 to $2,000.00	$23.50 for the first $500.00 plus $3.05 for each additional $100.00, or fraction thereof, to and including $2,000.00
$2,001.00 to $25,000.00	$69.25 for the first $2,000.00 plus $14.00 for each additional $1,000.00, or fraction thereof, to and including $25,000.00
$25,001.00 to $50,000.00	$391.25 for the first $25,000.00 plus $10.10 for each additional $1,000.00, or fraction thereof, to and including $50,000.00
$50,001.00 to $100,000.00	$643.75 for the first $50,000.00 plus $7.00 for each additional $1,000.00, or fraction thereof, to and including $100,000.00
$100,001.00 to $500,000.00	$993.75 for the first $100,000.00 plus $5.60 for each additional $1,000.00, or fraction thereof, to and including $500,000.00
$500,001.00 to $1,000,000.00	$3,233.75 for the first $500,000.00 plus $4.75 for each additional $1,000.00, or fraction thereof, to and including $1,000,000.00
$1,000,001.00 and up	$5,608.75 for the first $1,000,000.00 plus $3.15 for each additional $1,000.00, or fraction thereof

Other Inspections and Fees:

1. Inspections outside of normal business hours . . . . . $47.00 per hour*
2. Reinspection fees assessed under provisions of Section 305.8 . . . . . $47.00 per hour*
3. Inspections for which no fee is specifically indicated . . . . . $47.00 per hour* (minimum charge – one-half hour)
4. Additional plan review required by changes, additions or revisions to plans . . . . . $47.00 per hour*
5. For use of outside consultants for plan checking and inspections, or both . . . . . Actual costs **

* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

** Actual costs include administrative and overhead costs.

Facility	Category	2021 Rate	2022 Proposed Hrly Rate
Park Center Building	Youth /501c3 Groups	$10 flat rate	change to $5 per hr rate
	Resident	$24	$25
	Non Resident	$31	$35
Lions Pavilion	Youth /501c3 Groups	$10 flat rate	change to $5 hrly rate
	Resident	$9	$10
	Non Resident	$14	$15
Lions Pav. w/Concessions	Youth /501c3 Groups	$10 flat rate	change to $5 hrly rate
	Resident	$23	$25
	Non Resident	$33	$35
Elmcrest Park			
Pavilion	Youth /501c3 Groups	$10 flat rate	$5 hrly rate
	Resident	$14	$20
	Non Resident	$19	$25
Meeting Room	Youth /501c3 Groups	$10 flat rate	change to $5 hrly rate
	Resident	$19	$25
	Non Resident	$25	$30
Building (Mtg Rm/Concessions/Pav.)	Youth /501c3 Groups	$30 flat rate	$15 hrly rate
	Resident	$31	$35
	Non Resident	$39	$45

Damage Deposit $100	**Rename to Facility Use Deposit $100**
Eliminate Key Deposit $55	**Included as part of Facility Use Deposit**

ORDINANCE #21-24
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE ESTABLISHING PERMIT FEES, SERVICE CHARGES, AND VARIOUS OTHER FEES TO BE COLLECTED BY THE CITY OF RAMSEY.

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Charter of the City of Ramsey.

SECTION 2. PURPOSE

Per S701.10 (Fees) the purpose of this Ordinance is to establish the Permit Fees, service Charges, and Other Fees that will be collected by the City in year 2022. This is known as the Schedule of Rates, Fees and Charges.

SECTION 3. SCHEDULE

The attached permit fees and service charges are hereby established for the year 2022.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the th day of 2021.

_____
Mayor

ATTEST:

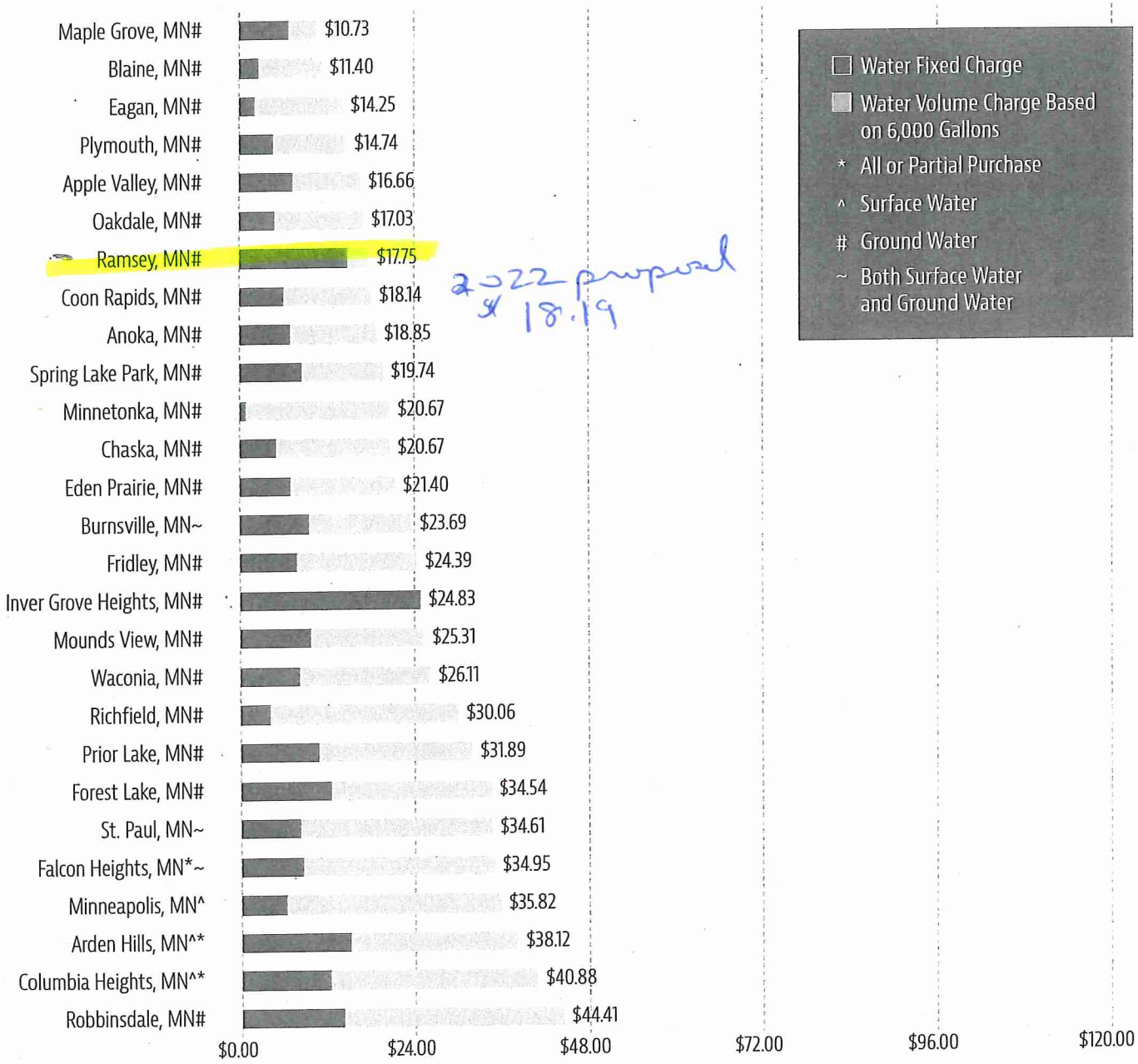
_____
City Clerk

Introduction date: November 9, 2021
Posting dates: November 9 – November 23, 2021

Adoption date:
Publication date:
Effective date:

WATER

MINNEAPOLIS/ST. PAUL METRO AREA

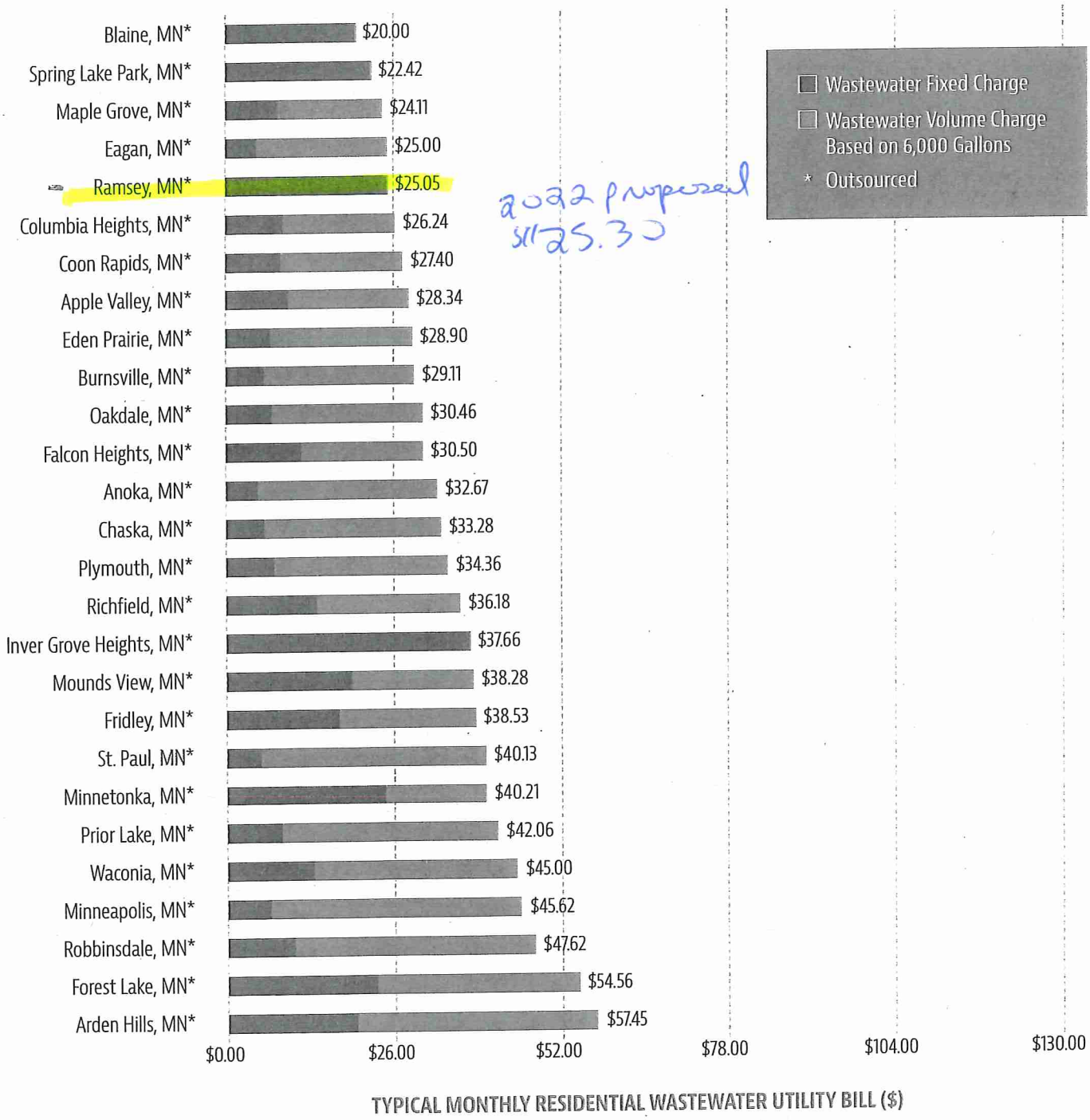


Copyright 2021 © AE2S - All Rights Reserved

SEWER

MINNEAPOLIS/ST. PAUL METRO

(Served by Metropolitan Council Environmental Services)



2022 proposed $125.30

Copyright 2021 © AE2S - All Rights Reserved

STORM DRAINAGE

MINNEAPOLIS/ST. PAUL METRO



- 2022 Proposed - no change

Copyright 2021 © AE2S - All Rights Reserved

CC Regular Session **7. 1.**

Meeting Date: 11/23/2021

Submitted For: Mark Riverblood, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Adopt Resolution #21-334 Approving the Restoration of the 25-Year-Old Lake Itasca Boardwalk

Purpose/Background:

The purpose of this case is to authorize the restoration of the *Lake Itasca Boardwalk. The quarter-century old, 6' foot wide boardwalk is nearly one quarter mile in length and is a very popular trail route and destination—and is within a high quality wetland environment associated with Trott Brook, and also the Circle of Ramsey Greenway. The boardwalk has held up very well over the decades with semi-regular board replacement and occasional re-leveling. However, in recent years the frequency for the need for individual board replacement has increased, and there are a number of sections where it is no longer feasible to try to re-level the warped sections. (It may be noted here, that it is appropriate for boardwalks to appear 'rustic' and aside from when first constructed, they are not intended to be perfectly pristine, like a deck on a residential home.) The attached Appendix includes photos of the existing conditions of the boardwalk, in a sequence from the North to the South, with the last image looking North, at the South end at the boardwalk's connection to the bituminous trail. (About midway through the photos the 8' foot bridge section may be noted, which is in great condition, it being replaced about four years ago.)

*This portion of trail is also a part of the National Mississippi River Trail.

Time Frame/Observations/Alternatives:

Observations

As referenced, the wooden boardwalk may be considered at the end of its useful life, having been in the elements for twenty five years, and carrying many, many, thousands of walkers, joggers, dogs and bicyclists. Additionally, user feedback confirms that the 6' foot width is not adequate for the numbers of users—especially when bicyclists meet people with leashed dogs on the boardwalk, often traveling in opposite directions. For this reason, staff is proposing that with the refurbishment, the width would be extended to 8' feet wide, which is the standard for boardwalks constructed in the city within the last decade.

In July 2021 the Park and Recreation Commission approved proceeding with a Request for Quotation with detailed specifications for the restoration, which was issued to seven contractors who bid on the last boardwalk project in the City of Ramsey. Four quotes were received by the City on Monday, November 15th, 2021, and the Public Works Committee recommended proceeding with the boardwalk restoration at a not-to-exceed amount of $138,000 at their regular November meeting. The low bidder, MN Boardwalk LLC indicates they can begin the project in later December of this year, if approved by City Council.

Contractor	*Quote Submitted*
MN Boardwalks LLC	**$138,000.00**
Peterson Companies	$141,785.00
Rosti Construction	$287,590.00
Pember Companies	$298,515.00
CS McCrossan	No Bid
Janke Construction	No Bid
Solutions 101	No Bid

Observations for public information

Around the year 2006, the city established the Park Maintenance Fund, recognizing that in about 10 to 15 years into the future, a great deal of the park system's infrastructure would be approximately 25 to 30 years old, with certain elements needing maintenance work or replacement. In the last few years, that forecasted activity has been occurring. Recently, the primary water well at Loral I Delaney Central Park has been refurbished, the pergola at Emerald Pond Park replaced, and shelters at both Rivers' Bend and Emerald Pond Park have benefited from roofing replacements and wood refinishing of the interior roof and support posts. In the Spring of 2021 the tennis courts at Central Park were also repaired and color-coated.

Funding Source:

The recommended funding source, would be the Capital Maintenance Fund, (formally known as 'Park Maintenance Fund #810') which has a present balance of approximately $1.3M.

Recommendation:

Staff recommends proceeding with the refurbishment of the 25-year-old Lake Itasca Boardwalk with the work to be performed by MN Boardwalks LLC, in the amount of $138,000 .

Outcome/Action:

Motion to adopt Resolution #21-334 awarding the Lake Itasca Boardwalk restoration to MN Boardwalks LLC at a not-to-exceed amount of $138,000.

Attachments

Location Exhibit

RFQ

Appendix & existing conditions

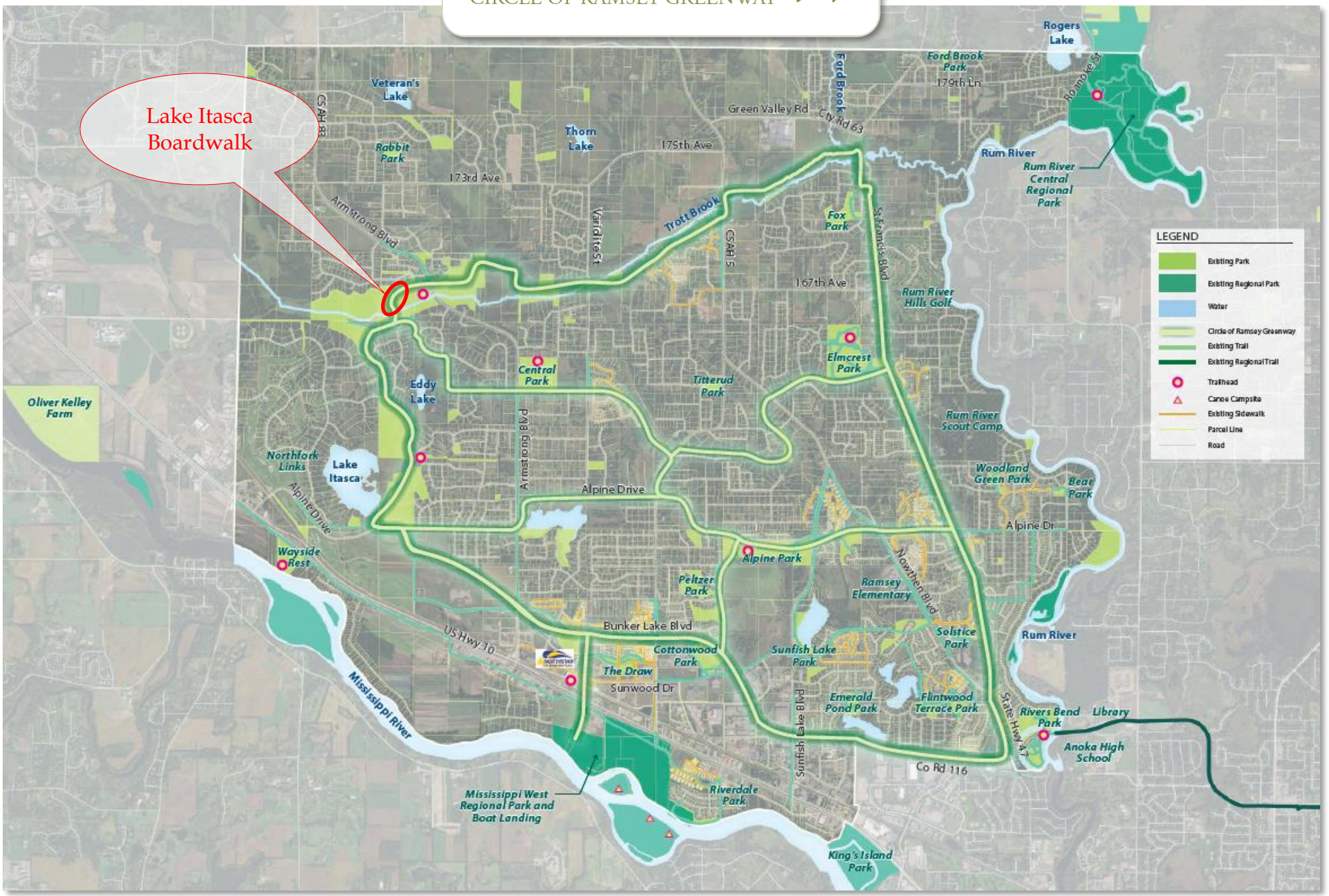
Resolution #21-334

Form Review

Inbox	Reviewed By	Date
Mark Riverblood	Mark Riverblood	11/17/2021 02:52 PM
Kurt Ulrich	Kurt Ulrich	11/17/2021 03:07 PM
Form Started By: MaryJo Warner		Started On: 11/17/2021 08:17 AM
Final Approval Date: 11/17/2021		

City of RAMSEY

CIRCLE OF RAMSEY GREENWAY



REQUEST FOR QUOTATION

PROPOSALS MUST BE RECEIVED BY:
2:00 PM on Monday, November 15th, 2021
Submit by e-mail ONLY to:
Mary Jo Warner
Ramsey, MN 55303
763-433-9820

E-mail to: mwarner@cityoframsey.com

Furnish Materials and Labor for the 'Over-decking' of the Lake Itasca Boardwalk



North end of boardwalk accessible
from Trailhead at; 8560 167th Lane
Ramsey, MN 55303

PROPOSAL SPECIFICATIONS

Furnish Materials and Installation Labor for the 8′ foot Over-decking of the existing, approximately 1,155′ foot, 6′ foot-wide Lake Itasca Boardwalk

Pre-Qualifications:

I. ***Bidder/Contactor shall demonstrate that he/she has successfully installed 3 (three) projects of comparable or greater scope in a county, municipal, state park, or school setting in the Twin Cities Metropolitan area within the last 5 (five) years.**

II. **Bidder/Contractor shall confirm his/her capacity to 'field adjust' the methods and detail of the construction to achieve a uniform deck surface pursuant to the specifications below.**

III. **Contractor is responsible for visiting the site to determine all existing conditions that may affect the performance of the Work, AND may request a walk through with city staff if required.**

Project Requirements:

I/We agree to furnish all labor, supply materials as needed, and site security to perform the work as described below:

- Contractor and the City of Ramsey shall enter into the City's standard form of agreement.
- Contractor shall submit material examples to the City of Ramsey's representative for review and approval if requested.
- Contractor shall secure all permits related to the Work (if any).
- The Lake Itasca Boardwalk should be reasonably accessible to the public during construction, for a safe, continuous north/south crossing by pedestrians. The Contractor shall also ensure a continuous and safe route at the conclusion of each work day, generally free of loose items.
- Contractor shall provide evidence of insurance in accordance with City requirements, and be licensed to work in the City (a $75 fee).
- Contractor shall provide temporary facilities, as required, for proper storage of materials and if necessary, also sanitation (outdoor portable toilet on-site).

- Contractor shall protect adjacent trees and shrubs and notify the City's representative immediately of any damage to trees or pavement associated with the site and work.
- Contractor shall remove ALL boardwalk materials that are not completely covered by the new decking (including railing) from the project in conjunction with the Work, and dispose of same properly at his/her expense.
- The Contractor shall substantially complete the project by April 30th 2022.
- The Contractor shall be paid for the work completed, materials on site, and not equipment & furnishings stored off-site. The City is not responsible for stolen, missing or damaged materials.
- Notify the City's representative prior to substantial completion to schedule a final review of the work and make corrections to deficiencies identified in the final review.
- This Request for Quotation shall be a not-to-exceed amount. The Contractor must include within his/her quote any time or materials and incidentals necessary to complete the work in a professional and quality manner. At the completion of the Work, the site's grounds shall be returned to its current condition by the Contractor.
- There shall be no Change Orders.
- Portions of the work site may be required to be enclosed with temporary safety fencing—if the contractor is not physically on site. Fencing is **not required** if there are no equipment or loose items/tools anywhere on site. However, through-passage for pedestrians shall be maintained at all times.

Specification details:

- Contractor shall supply and install new 2" x 8" brown treated decking, 8' wide, centered and **over and upon**, the existing 6' foot boardwalk. This new decking shall be screwed down with #10 X 3 ½" Climatek Coated GRK Screws into either the shim board or the existing decking. (Longer screws may be needed in some areas, and considered an incidental.)

- Shim as necessary, to place new decking boards level from left to right, using 3/4" thick treated boards, and up to 3 1/2" thick treated boards, to achieve a level plane within 1" tolerances from left to right within the 8'wide new deck surface. Shimming shall be performed such that there is **no** 'sagging' or board flexing from movement of people on the completed deck surface.

- Contractor to supply and install a 2″ x 4″ blocking board (spaced no more than 3′ on center), along with a continuous 2″ x 4″ to create a 3″ high 'curb' along the entire length of each side. The seams of these boards shall be generally at the middle point of existing deck sections—and the seams shall be matched by a 45° degree cut directly over the blocking board. (See example reference below.) There shall be three to four fasteners screwed into each end of the upper 2″ x 4″ where they join.

- Contractor to supply and install bracket hardware, mud foot plate and pipe, with a 5/8″ set bolt mechanism for adjustment for all areas where existing deck sections must be removed near the (north) portion by the bridge, (scope of removal at the Contractor's discretion). (See Appendix for the referenced sections to be removed.) All components to be hot dipped galvanized, and the pipe to be 1 ½″ schedule 40, hot dipped galvanized. This will be used to achieve significant adjustment for removed sections as noted above, or other areas where the existing deck sections do not provide enough support, or shimming is not practicable. The City projects that this technique will be required at 10 or more sections of the existing boardwalk.

- The existing bridge is 8′ foot wide and does not need replacement or over decking. The new decking shall meet this bridge section, with the Contractor to field engineer the joining of the new decking to the bridge decking (or full 8′ foot approach area), such that there is no vertical differential where new deck boards meet the existing deck board(s).

- Contractor to supply and install two, 8′ foot hinged hot dipped galvanized diamond plate (or flex resistant aluminum diamond plate) at beginning and end of boardwalk (plates to overlap onto the bituminous trail at the north and south).

Work and Staging Areas:

Confine work activities to the boardwalk site, and adjacent to bituminous trails—all of which should remain passable by pedestrians during the construction periods. Contactor is responsible for protecting trail pavement from breaking and damage. No mechanized equipment shall be left overnight on the site (unless fenced), and no construction activity shall be performed before 7 AM nor after 7 PM Monday through Saturday. The contractor shall provide 72-hour advance notice before working on Saturday. City Council approval may be required for Sunday work.

Coordinate staging area and fencing with the City's representative prior to beginning the Work as necessary.

Liquidated Damages:

Liquidated damages may be deducted from the approved quoted amount, in a sum of $50 dollars per weekday (M-F) for non-completion after May 15th, 2022.

Warranty/Guarantee:

The Contractor warrants and guarantees to the Owner that all installation Work will be of good quality and free from faults or defects in accordance with this RFQ. All defective Work may be rejected.

If required by the Owner, prior to payment, the Contractor will promptly without cost to the Owner, correct defective Work, or replace it with non-defective Work. If the Contractor does not correct such defective Work or remove and replace within a reasonable time, the Owner may have the deficiency corrected or the rejected Work removed and replaced. All direct or indirect costs of such correction or removal and replacement, including compensation for additional professional services shall be paid by the Contractor, or deducted by the Owner, all such costs from the quoted contract price.

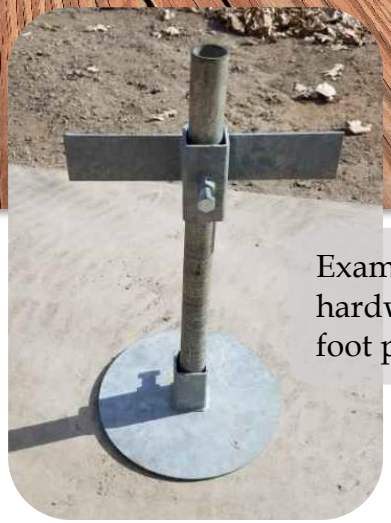
If, instead of requiring correction or removal and replacement of defective Work, the Owner (prior to approval of final payment) prefers to accept it, they may do so. In such case, if the acceptance occurs prior to final payment, a Statement shall be issued incorporating the necessary revisions, including appropriate reductions in Contract Price

Specification References:

The Contractor shall design the Work in conformance with the Specifications, and example images below, as well as in accordance with standard construction practices.



Depiction of 45° degree curb joint configuration





Example bracket hardware, mud foot plate and pipe



Example of 8' foot completed deck-over

Quotation for Furnishing Materials and Installation Labor for the 8′ foot Over-decking of the Existing 6′ foot Lake Itasca Boardwalk

$ _____ for all costs to complete installation as referenced.

In submitting the above quote, I/We warrant the quote valid for work to be completed on or before April 30th, 2022.

Additionally, I/we acknowledge the Specifications, Provisions, Appendix, and existing conditions referenced herein and above. (Bidder need only submit this Quotation page #7.)

Contractor name _____

Owner or representative _____

Signature _____

Phone(s) _____

E-mail _____

*List three related projects of comparable scope for a governmental agency in the Twin Cities Metropolitan area within recent years, with contact/reference information:

Project name and location _____
Contact name and info _____

Project name and location _____
Contact name and info _____

Project name and location _____
Contact name and info _____

Appendix


One of two locations for the 8′ foot
diamond plate transition
























Area(s) where existing deck sections must be removed near the north side of the bridge










MRT

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #21-334

RESOLUTION APPROVING THE RESTORATION OF THE 25 YEAR-OLD LAKE ITASCA BOARDWALK

WHEREAS, access to parks, natural resources, boardwalks and trails, are essential to the quality of life, health and welfare of city of Ramsey's residents; and

WHEREAS, the Lake Itasca Boardwalk has been recommended for restoration by the Park & Recreation Commission and the Public Works Committee; and

WHEREAS, seven quotes were solicited, and four quotes were received, on Novemeber 15, 2021; and

CONTRACTOR	***TOTAL QUOTE***
MN Boardwalk LLC	$138,000.00
Peterson Companies	$141,785.00
Rosti Construction	$287,590.00
Pember Companies	$298,515.00
CS McCrossan Construction Inc.	No Bid
Janke Contruction	No Bid
Solutions 101 LLC	No Bid

WHEREAS, the quote of MN Boardwalk LLC, in the amount of $138,000 for the construction of said improvements in accordance with the Request for Quotation, and plans and specifications, is the lowest responsible bidder and their quote shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Contractor and City Staff are hereby authorized to enter into an agreement for the construction of said restoration for and on behalf of the City of Ramsey.

2) City Council hererby authorizes staff to to complete the aforementioned improvements at a not-to-exceed amount of $138,000 from the Capital Maintainance Fund.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 23rd day of November 2021.

_____
Mayor

ATTEST:

_____
City Clerk