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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, November 23, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Ryan Heineman
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: Economic Development Manager Sean Sullivan
City Administrator Kurtis Ulrich
Finance Director Diana Lund
Parks and Assistant Public Works Superintendent Mark Riverblood
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Mark Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Woestehoff, Heineman, Howell, Musgrove, and Specht. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to approve the following items on the Consent Agenda:

- 5.01: Note the Following Boards, Commissions, and Committee Meeting Minutes:
 - 1) Environmental Policy Board Meeting Minutes dated 8/16/2021
 - 2) Planning Commission Meeting Minutes dated 8/26/2021
 - 3) Planning Commission Meeting Minutes dated 9/23/2021
 - 4) Economic Development Authority Meeting Minutes dated 9/9/2021
 - 5) Park and Recreation Commission Meeting Minutes dated 9/9/2021
 - 6) Public Works Committee Meeting Minutes dated 9/21/2021
- 5.02: Consider Escrow Agreement for Property Identification Number Division at 14503 Bowers Drive; Case of Robert Walker
- 5.03: Consider Hiring a Part-time Precreation Specialist Backfilling a Vacant Position
- 5.04: Consider Hiring a Mechanic in the Public Works Department
- 5.05: Consider Recommendations to Terminate a City Employee
- 5.06: Schedule Public Hearing for Adoption of 2022-2031 Capital Improvement Plan
- 5.07: Approve the Following Meeting Minutes:
 - 1) City Council Work Session dated 11/9/2021
 - 2) City Council Regular Session dated 11/9/2021
- 5.08: Approve Business Licenses
- 5.09: Approve Rental Licenses
- 5.10: Adopt Resolution #21-333 Approving Cash Disbursements Made and Authorizing Payment Accounts Payable Invoicing Received During the Period of November 4, 2021 through November 17, 2021
- 5.11: Adopt Resolution # 21-326 Adopting the 2022 Parking Ramp Maintenance Budget and Adopt Resolution #21-327 Allocating the Parking Ramp Maintenance Costs Per the Adopted 2022 Budget
- 5.12: Adopt Resolution #21-328 Adopting Special Assessment Rebate (Formerly Lessor Special Assessment or Franchise Fee)
- 5.13: Adopt Resolution #21-329 Not Waiving Statutory Tort Limits
- 5.14: Adopt Resolution #21-320 Authorizing Partial Payment #14 to RJM Construction for Improvement Project 20-07 New Public Works Facility
- 5.15: Adopt Resolution #21-321 authorizing partial payment No. 4 to North Valley, Inc. for Improvement Project #21-04, 2021 Neighborhood Pavement Overlay Improvements
- 5.16: Adopt Resolution #21-322 Authorizing Partial Payment No. 3 to North Valley, Inc. for Improvement Project #21-02, Tiger Street Reconstruction
- 5.17: Adopt Resolution #21-323 Authorizing Partial Payment No. 4 to North Valley, Inc. for Improvement Project #21-05, 2021 MSA Pavement Overlay Improvement
- 5.18: Adopt Resolution #21-324 Authorizing Partial Payment No. 3 to North Valley, Inc. for Improvement Project #21-12, 2021 Additional Pavement Overly Improvements
- 5.19: Adopt Resolution #21-331 Approving Lease with Mille Lacs Motor Sports II, Inc. for Rear 18,200 Square Feet of 6701 Hwy 10
- 5.20: Adopt Resolution #21-332 Approving Lease with Mille Lacs Motor Sports II, Inc. for Outside Storage at 6701 Hwy 10 NW

5.21: Adopt Resolution #21-335 to Approve a Three-Year Union Contract with AFSCME

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Howell, Heineman, Musgrove, Riley, and Specht. Voting No: None.

6. PUBLIC HEARING

6.01: Introduce Ordinance #21-21 Amending City Code Article XVI- Tobacco, Sections 26-749 to 26-789

Economic Development Manager Sullivan introduced the ordinance to reflect the Minnesota Tobacco Law that went into effect in August of 2020 which changed the legal age of tobacco sales from 18 to 21, according to Minnesota State Statutes. It also incorporates electronic tobacco delivery devices within the City of Ramsey.

Public Hearing

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to open the public hearing.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Specht, Heineman, Howell, Riley, Woestehoff. Voting No: None.

Mayor Kuzma called the public hearing to order at 7:03 p.m.

Citizen Input

None.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to close the public hearing.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Woestehoff, Heineman, Howell, Riley, Specht.

Mayor Kuzma closed the public hearing at 7:31 p.m.

Council Business

Motion by Councilmember Woestehoff, seconded by Councilmember Specht, to introduce Ordinance #21-21 Amending City Code Article XVI- Tobacco, Sections 26-749 to 26-789.

Motion carried. Voting Yes: Mayor Kuzma, Councilmember Woestehoff, Specht, Heineman, Howell, Musgrove, and Riley. Voting No: None.

6.02: Adopt Ordinance #21-24 Adopting the 2022 Schedule of Rates, Fees, and Charges

Finance Director Lund introduced the ordinance for adoption stating that the City annually adopts a schedule for rates, fees and charges. This ordinance was introduced to the City Council on November 9, 2021 and was posted in the newspaper. She highlighted some of the recommended changes that if approved tonight will come into effect in January 2022.

Public Hearing

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to open the public hearing.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Woestehoff, Heineman, Howell, Riley, Specht. Voting No: None.

Mayor Kuzma called the public hearing to order at 7:08 p.m.

Citizen Input

None.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to close the public hearing.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Woestehoff, Heineman, Howell, Riley, Specht. Voting No: None.

Mayor Kuzma closed the public hearing at 7:09 p.m.

Council Business

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance #21-24 Adopting the 2022 Schedule of Rates, Fees, and Charges.

A roll call vote was performed.

| | |
|--------------------------|-----|
| Councilmember Musgrove | No |
| Councilmember Specht | Aye |
| Councilmember Riley | Aye |
| Councilmember Howell | No |
| Councilmember Woestehoff | Aye |
| Councilmember Heineman | Aye |
| Mayor Kuzma | Aye |

Motion carried.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #21-334 Approving the Restoration of the 25-Year-Old Lake Itasca Boardwalk

Parks and Assistant Public Works Superintendent Riverblood presented the resolution and gave a background on park maintenance and infrastructure. He stated around 2006 the City established a park maintenance fund recognizing that certain parts of the park's infrastructure would need maintenance and replacement. He highlighted several parks that have had maintenance improvements paid by the Parks Maintenance Fund. The boardwalk included in this case is considered at the end of its useful life. It is one of the most popular of the park improvements. It is proposed that the width of the boardwalk would go from six feet to eight feet. The not-to-exceed amount is \$138,000. Minnesota Boardwalks LLC submitted the lowest bid for the work. If approved, construction could begin in mid-to-late December with completion sometime during the winter.

Mayor Kuzma referenced the bridge going over Trout Brook Creek and asked if the frequent flooding occurring there is going to be addressed.

Parks and Assistant Public Works Superintendent Riverblood replied that the bridge was replaced three or four years ago. It was elevated above the high-water mark and the supports were reconfigured so it is less likely to capture brush and have water loading on it. He stated the new over decking will match that bridge.

Councilmember Musgrove asked for confirmation that the funding for this park is coming from the Parks Maintenance Fund.

Parks and Assistant Public Works Superintendent Riverblood confirmed this, noting it was renamed a couple of years ago by the City Council to be the Capital Maintenance Fund.

Councilmember Musgrove commented that part of what she likes about this case is that the residents can see that the City is working on the existing parks. She noted that from the pictures presented tonight, the current boardwalk doesn't look safe. She asked when the project would be done.

Parks and Assistant Public Works Superintendent Riverblood replied the RFP was issued, giving the construction company a window for construction from award of the project by the City Council until April 30, 2022. The projected start time is mid-December with a construction time of a few weeks, dependent on the weather. He noted a stipulation of the project is that the boardwalk would be available to the public the entire time.

Motion by Councilmember Musgrove, seconded by Councilmember Howell to, adopt Resolution #21-334, Awarding Lake Itasca Boardwalk restoration to Minnesota Boardwalk LLC, at the not-to-exceed amount of \$138,000.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Howell, Heineman, Riley, Specht, and Woestehoff. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced the first ever Community Holiday Lights Contest has begun. Details can be found online, registrations are open until December 3, 2021, and judging will be done a couple of weeks after that. He noted the locations will be published on a map for viewing and voting. He announced that the Coffee with a Cop event is Wednesday, December 8, 2021, at Elmcrest Park. This is a chance for members of the community to meet with one of the police officers in the morning. A tree lighting ceremony is scheduled for next Tuesday, November 30, 2021, at 5:00 p.m. The Mayor and City Council will be in attendance for the lighting of the new tree and Santa is also scheduled to make an appearance. He stated beverages and cookies will be provided by the Lions, decorations are being donated by Green Valley Greenhouse and the Ramsey Garden Club.

City Administrator Ulrich announced that City Hall is closed this Thursday and Friday in honor of the Thanksgiving holiday. The next regular meeting will be Tuesday, December 14, 2021. He reported a work session occurred before this meeting and will reconvene immediately following.

Mayor Kuzma wished everyone a Happy Thanksgiving.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:19 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Deputy City Clerk

Drafted by Joni Helmeke
TimeSaver Off Site Secretarial, Inc.