



City of Ramsey Emergency Management



Emergency Management Overview for City of Ramsey Government Officials

Comprehensive Emergency Management

- The framework within communities to reduce the vulnerability to threat/hazards and cope with disasters.
- Creating a plan based on a risk analysis of the city.
- Threats/hazards exist- they always have and always will.
Priorities:
 - #1: Life Safety
 - #2: Incident Stabilization
 - #3: Property/Environmental Conservation
- Success in dealing with disasters depend primarily on how well prepared, organized and coordinated we are.
- All events start at the local level and grow outward as the needs increase. We reach out to our neighbors, then state resources and finally Federal support. It is a collaborated effort but what some may not realize is that the primary responsibility in coordinating any emergency or disaster is the local community.



Phases of Emergency Management

- Mitigation: public education, improved infrastructure
- Preparedness: staff training, Emergency Response Plans, sirens
- Response: life safety, protect property and environment
- Recovery. Stabilize infrastructure functions, debris management
- By being proactive and focusing on preparedness and mitigation efforts the more fluid the response and recovery efforts become.



Incident Command System

- A standardized, on-scene, all-hazards incident management concept.
- All levels of resources are structured within the same system to effectively coordinate response, deliver services and plan for needs as they arise
- A cost-effective and efficient management approach for both small and large situations

Emergency Operations Plan

- Specifies which groups within city staff have primary responsibility for key operations
- Basic plan: purpose, roles & responsibilities, hazard analysis
- Operations plan: operation functions, assignments



Emergency Operations Center (EOC)

- Provides a central location where coordination and decision making can support incident response
- Provide big picture, communications, manage public information authorizing emergency expenditures
- Primary: Ramsey City Hall, Backup- Ramsey Fire Station 2



Overview of Roles (collaborated effort/working together)

- Emergency Manager: carry out response plan, lead and direct, control scene
- Emergency Management Staff (Police, Fire and Public Works) Operations side of incident
 - Police: evacuation, traffic control, security
 - Fire: search & rescue, fire extinguishment, first aid
 - Public Works: Debris management
- The Mayor and City Council remain in control of overall city functions during an emergency or disaster (policy decisions, approve expenditures)

Role of Emergency Management Director

- Develops and maintains the city's Emergency Operations Plan
- Develops and implements a public warning system
- Develops standards and procedures for the emergency Operations Center (EOC) and manages EOC operations.

Role of City Administrator

- Activating the Ramsey Emergency Response & Operations Plan when needed.
- Coordination with the Mayor and City Council.
- Use all the available resources of the City as reasonably necessary to cope with the disaster.

Role of Mayor

- The authority to issue a declaration of a local emergency.
- Issuance of orders for evacuation.
- Maintain liaison with other elected officials.

Role of City Council

- The City Council works closely with the City Administrator in a similar capacity as they work with the City Administrator during normal operations.
- **The Mayor and council do not have an operational or response role during an emergency.**
- Your primary role during a disaster is one of policymaker, communicator, liaison, and oversight.
- Be patient. Information on what is happening and the impact of an emergency takes time to assess.
- Assist Mayor as requested.
- Facilitate communication between council and the community.
- **"Fly the flag"**, boost morale and provide comfort to residents affected by an emergency event.
- In the event of a disaster, the City Council will be notified by the City Administrator or designee.
- Depending on the size and scope of the disaster, it is recommended that **you do not respond to the immediate disaster area** because of safety concerns for you as well as emergency responders working at the scene.

Working with the Media

- In the event of a significant incident, City Council members will be contacted and briefed by the City Administrator.
- A Public Information Officer (PIO) for the City will be supported by EOC staff during an event.
- Public Information Officers or the Emergency Manager will confer with Council members to brief them on the situation and what response and recovery actions are underway.



Leadership

- Most importantly, Government Officials provide leadership.
- Leadership means . . .
 - Motivating and supporting trained, on-scene responders so that they can accomplish difficult tasks under dangerous, stressful circumstances.
 - Instilling confidence in the public that the incident is being managed effectively.

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