

City of Ramsey
Agenda
Park and Recreation Commission
Thursday, November 18, 2021
6:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Citizen Input**
- 3. Approve Agenda**
- 4. Approve Minutes**
 1. Approve the following meeting minutes.
 1. Park and Recreation Commission meeting dated October 14, 2021.
- 5. Commission Business**
 1. Consider the 2022 – 2031 Parks Five-Year Capital Improvement Plan
 2. Recommend 2022 Park Development Fees
 3. Off-leash Area Consideration
- 6. Commission/Staff Input**
 1. Commission/Staff Input
- 7. Adjournment**

Park and Recreation Commission

4. 1.

Meeting Date: 11/18/2021

Submitted For: Mark Riverblood, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Approve the following meeting minutes.

1. Park and Recreation Commission meeting dated October 14, 2021.

Purpose/Background:

Purpose: To review and approve meeting minutes.

Background: Attached are the meeting minutes for review.

Notification:

Observations/Alternatives:

Funding Source:

n/a

Recommendation:

To review and approve meeting minutes dated October 14, 2021.

Action:

Motion to approve meeting minutes dated October 14, 2021.

Attachments

Minutes

Form Review

Inbox

Grant Riemer

Form Started By: MaryJo Warner

Final Approval Date: 11/12/2021

Reviewed By

MaryJo Warner

Date

11/12/2021 02:08 PM

Started On: 11/10/2021 02:16 PM

**PARK AND RECREATION COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on October 14, 2021, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Commission Members Present: Chair Shane Bennett
 Vice Chair Brandon Sis
 Commissioner Nathan Barten
 Commissioner Jennifer Leistico
 Commissioner Dean Olson
 Commissioner Brian Walker

Commission Members Absent: Commissioner Justin Loss

Also Present: City Council Liaison Ryan Heineman
 Parks & Assistant Public Works Superintendent Mark Riverblood

1. CALL TO ORDER

Chair Bennett called the Park and Recreation Commission meeting to order at 6:42 p.m.

2. CITIZEN INPUT

Muriel Hassis, 15491 Yakima Court NW, stated that she is a dog owner. She stated that Ramsey has beautiful parks and is aware of the two dog parks that are connected by a fence. She commented on the experience of bringing a small dog to the dog park location, often being overrun by larger dogs. She believed that small dogs need a place to run away from the larger dogs. She stated that she was told that the dog park was divided into two areas, one for large dogs and one for small dogs, but that is not what is occurring. She stated that she has let her dog off-leash at other parks/areas. She stated that she has visited dog parks in other communities and the areas are separated into areas for small dogs and large dogs. She commented that the problem could be solved by signage, allocating one area for large dogs and one area for small dogs.

Chair Bennett thanked the resident for her input. He noted that the Commission has discussed potentially splitting the areas and stated that it was unfortunate that people are not controlling their dogs. He stated that originally the dog park was one area that was extended earlier this year to address usage. He noted that the intention was not to have two separate areas but to provide more space. He stated that the Commission can further discussion the possibility of splitting the areas by size.

Commissioner Sis noted that was part of the discussion when the dog park was expanded. He agreed that the Commission could further discuss whether the areas should be marked with signage or whether a third area is created for small dogs.

Councilmember Heineman stated that perhaps if a third area is added, the fence could be lowered to discourage larger dogs from going into that area. He noted that another option would be to split the second area to add the space for smaller dogs. He stated that as an owner of a larger breed dog, he would be discouraged to bring them into an area with a smaller fence as they could jump out.

Chair Bennett stated that the Commission could also review what is being done in other communities.

Commissioner Walker asked if the areas could simply be designated, one for small dogs and one for large dogs in order to solve the problem while the Commission further discusses the issue.

Commissioner Sis asked if there is an external gate on the second area to allow access/exit.

Parks & Assistant Public Works Superintendent Riverblood confirmed that there are multiple gates to allow access and exit. He stated that a third dog park is schedule in the CIP to be considered in November and agreed that smaller fencing could help to prevent large dogs from going into a small dog area. He stated that unfortunately there will always people that do not follow the rules. He stated that perhaps having the small dog park closer to the downtown area, as apartment dwellers are more likely to have small dogs. He stated that the leash law in Ramsey does not say your dog must be on a leash, only that you must have control over your dog. He stated that someone must still have control of their animal, even if using the off-leash area.

Chair Bennett commented that if the third off-leash area is going to be reviewed at the next meeting, perhaps the current structure is reviewed as well in order to reevaluate that segregation. He stated that he wants to understand entry and exit in the other areas in addition to the main entrance/exit area.

Councilmember Heineman stated that signage would be a benefit. He stated that perhaps a low-cost solution for the time being would be to install signage and have lower gates as that should be enough to discourage large dog owners from letting their dog into that area.

Ms. Hassis stated that in the dog parks in other communities the fencing is all the same height with one gate for the large dog area and one gate for the small dog area and then signage. She stated that most people are aware of the weight of their dogs and follow the signs. She stated that the signage should be sufficient.

Commissioner Sis stated that perhaps they start with signage to divide the two areas between dog size. He stated that he would not include a weight as a large dog can be timid.

Parks & Assistant Public Works Superintendent Riverblood stated that staff could do that. He noted that the resident that requested the second area has a timid dog and expressed that the need was for an area for more timid dogs.

Chair Bennett agreed that is why he believes an overview of the existing dog park would make sense. He stated that they could begin with an attempt to use signage until the matter could be fully discussed by the Commission.

Parks & Assistant Public Works Superintendent Riverblood confirmed that staff could follow that consensus and bring the matter forward on the November agenda. He commented that there are many vacant parks in the community that can be used with dogs. He also noted that hockey rinks are also a good area for dogs.

Commissioner Walker asked if there could be anything done immediately rather than waiting for the next meeting.

Commissioner Barten explained that the second area was created in response to another issue that exists. He stated that situation also needs to continue to be considered.

Commissioner Leistico commented that they need to make all the voices matter rather than providing immediate action on a resident request, as previous residents have brought forward different requests.

Chair Bennett stated that signage is something that could be worked on right away, identifying the space for more timid dogs. He stated that it is important to find a solution that will work for all users in a long-term manner rather than continuing to respond to the most recent resident comment.

Commissioner Leistico stated that the previous resident that provided input and brought forward the request for the expansion of the dog park had spoken with other users and provided that information to the City.

Commissioner Walker referenced the hockey rinks at Central Park, which has boards up and could be used for dogs to be off-leash.

Ms. Hassis commented that she should not have to go to another location, and it should be the owners of the more aggressive dogs that use the hockey rinks.

Chair Bennett stated that the Commission is going to discuss the issue and find a solution that works for all users but if there is a concern from the resident for the safety of her dog, she can take her dog to the other area in the meantime.

Ms. Hassis stated that the action should be to split the existing dog park area into one area for large dogs and one area for small dogs and the additional discussion could be the space to use for the more timid large dogs. She provided input on the breeds of dogs that have caused issues with her small dog.

Commissioner Leistico commented that the suggestion for the hockey rink use was to provide an immediate solution for the resident.

Commissioner Walker explained that would be a spot where the resident could take her dog right now to provide a solution.

Ms. Hassis commented that she will be aware of the option but asked how other small dog owners would be aware of this option.

Councilmember Heineman stated that there are two parts at the dog park, one designated for more timid dogs. He asked if the resident would be okay splitting the areas into one area for large/energetic dogs and the other for small/timid dogs.

Ms. Hassis stated that she would have to see it proven that large timid dogs would be okay with her smaller dog.

Councilmember Heineman explained that other residents have brought forward requests in the past and had to wait for a response and an additional area to be designated for timid dogs. He stated that this would follow a similar pattern, where the Commission needs time to discuss and respond. He noted that the hockey rink was a suggestion of where the resident could have their dog off-leash for the time being while the issue is being further discussed.

Commissioner Walker stated that he is simply attempting to provide a solution for this resident's dog while the matter is being discussed in attempt to resolve the issue for all small dog owners.

Chair Bennett explained that it will take time for the Commission to discuss the matter and action to occur and the hockey rink was a suggestion for the resident to do if they are concerned for the safety of their dog today.

Ms. Hassis stated that perhaps a sign could be installed alerting other small dog owners to this suggestion.

Commissioner Barten stated that anyone watching the meeting would now be aware of the option as well.

Ms. Hassis stated that she appreciates the time of the Commission and hopes this issue can be solved for small dog owners.

3. APPROVE AGENDA

Motion by Commissioner Walker, seconded by Commissioner Barten, to approve the Park and Recreation Commission meeting agenda as presented.

Motion carried. Voting Yes: Chair Bennett; Commissioners Walker, Barten, Leistico, Olson, and Sis. Voting No: None. Absent: Commissioner Loss.

4. APPROVE MINUTES

4.01: Approve Park and Recreation Commission Meeting Minutes

Motion by Commissioner Sis, seconded by Commissioner Loss, to approve the following Park and Recreation Commission Regular Meeting Minutes:

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Olson, Barten, Leistico, and Walker. Voting No: None. Absent: Commissioner Loss.

5. COMMISSION BUSINESS

5.01: Recommend Park Dedication for Trott Brook Crossing

Parks & Assistant Public Works Superintendent Riverblood stated that the preliminary plat has been proposed for Trott Brook Crossing, which has been discussed at various levels over the past year. He stated that the Park Commission provided guideline type recommendations related to Park Dedication and Trail Fees. He stated that the plat proposed is similar to the original plat proposed, incorporating some changes suggested through previous review and public input with includes a reduction in the number of lots. He stated that the area under the powerlines is only being considered at a rate of 50 percent because it is not buildable area. He explained that recommendation was suggested by the Commission during its last review. He provided additional information on the need for a community park identified through previous work of the Commission. He stated that those residents within Brookfield would also be served by this park land. He stated that a bridge and boardwalk could also be used to provide additional connections for residents. He summarized the Park Dedication direction proposed using the input from the Commission in its last review.

Chair Bennett asked if the financial calculations proposed are consistent with the City's current fee schedule.

Parks & Assistant Public Works Superintendent Riverblood confirmed that the calculations are consistent with the City's current fee schedule, policy, past practices, and would also provide a solution to the need for a community park in that area. He stated that the balance of cash due from the developer with each phase of development would be paid into the Park Trust Fund and would be used for future park improvements in that park.

Commissioner Walker asked for input on the area that would need to be mowed.

Parks & Assistant Public Works Superintendent Riverblood stated that they are working on the concept plan to determine which areas would be turf, trail, parking, etc. He stated that several acres would be mowed athletic fields and other areas would be mowed. He provided additional details on the City's policy to not mow all areas within a park. He noted that additional concepts would come forward for the Commission to discuss, such as an orchard and other uses.

Commissioner Walker asked if there is an estimated cost on the renovation of the barns.

Parks & Assistant Public Works Superintendent Riverblood replied that they do not yet have that report. He recognized that it would be a substantial cost and those concepts would be included in the next phase. He stated that the improvements would then be worked into the long-term capital improvements for the park.

Commissioner Sis referenced the estimated park size of 23.06 acres and asked if that calculation includes wetlands.

Parks & Assistant Public Works Superintendent Riverblood confirmed that the wetland area is included in that total acreage.

Commissioner Sis asked if it is common to accept wetland as part of a park area.

Parks & Assistant Public Works Superintendent Riverblood confirmed that the City has done that a lot as the wetland area is used for different recreational activities and wildlife. He commented that land credit is not provided for that wetland area, therefore it would in essence provide additional space for public use without cost.

Motion by Commissioner Barten, seconded by Commissioner Sis, to recommend to the City Council that Park Dedication and Trail Fees for the Trott Brook Crossing shall be satisfied by a combination of land, cash and credit for certain park and trail improvements as specified within the case.

Further discussion: Commissioner Walker stated that at the last meeting there was a different development request for a project building in rural Ramsey. He stated that he also would not support this project as it is not supported the residents in rural Ramsey. He stated that he also does not support accepting a park without the full scope of costs being known.

Motion carried. Voting Yes: Chair Bennett; Commissioners Barten, Sis, Leistico, and Olson. Voting No: Commissioner Walker. Absent: Commissioner Loss.

5.02: Recommend No Charges for 2022 Park Development Fees

Parks & Assistant Public Works Superintendent Riverblood stated that each year the City Council adopts a resolution approving the fees and charges for the next year, which relates to all City and development fees. He stated that the Commission therefore provides a review and recommendation related to Park Dedication in anticipation of the review of the Council. He provided background on the purpose and intent of park dedication. He explained that the Park Dedication ensures that the new parks and trails that will be needed to support new residents, is funded by the developers to ensure that existing residents are not burdened with that expense. He explained the factors that are considered when reviewing the rates each year, including comparison with other communities. He stated that staff is not recommending an increase to park dedication fees for 2022.

Commissioner Sis asked the last time park dedication was increased.

Parks & Assistant Public Works Superintendent Riverblood replied that a small adjustment to round out the numbers was made in 2018, which became effective in 2019.

Motion by Commissioner Sis, seconded by Commissioner Barten, to recommend to City Council maintaining Park Dedication and Trail Fees at the existing rates, for 2022, to include the residential per unit fees – and including the per acre rates for the commercial/industrial subdivision of land.

Further discussion: Commissioner Walker asked why the fees have not been raised in the past three years, noting that everything costs more money now than it did three years ago. He referenced the anticipated future needs, using the example of the dog park discussions. He commented that real estate value continues to increase, and the fees should increase in a relative manner. Parks & Assistant Public Works Superintendent Riverblood stated that the City Council also provides input and the desire to welcome certain developments. He stated that the Commission can make a different recommendation for the Park Dedication rates related to residential development. Commissioner Sis stated that while the cost of playground equipment and other materials has increased, he believed that there was a decrease in the cost of paving this past year. Parks & Assistant Public Works Superintendent Riverblood provided additional clarity on the difference in costs and actual costs for paving and trails. He also provided explanation on the use of charitable gambling funds. Chair Bennett stated that there were previous concerns expressed that if the City was not competitive in terms of fees, Ramsey would not be competitive in terms of development opportunity. Commissioner Walker asked for information on the rates of other communities. Chair Bennett replied that Ramsey was slightly below some cities previously but ended up rating fairly competitively. Parks & Assistant Public Works Superintendent Riverblood stated that action could be tabled on this matter with clear direction for what the Commission would like to review at the November meeting, which would still be on schedule for the Council review prior to the end of the year. He stated that typically Ramsey has ranked slightly below the median for development fees as the Council has desired to remain competitive. He stated that the rates will vary and provided the example of Anoka, which is almost built out and therefore may have higher rates, and Nowthen which has low rates because there is comparatively less development. Commissioner Sis asked if staff would have sufficient time to bring this matter back in November and then forward to the Council to remain on schedule. Parks & Assistant Public Works Superintendent Riverblood stated that there should not be an issue.

Commissioner Sis withdrew his motion to allow for further exploration and discussion.

Parks & Assistant Public Works Superintendent Riverblood asked for input on what information the Commission would like to review at the November meeting.

Commissioner Sis stated that he would like to see the rates of comparable communities.

Commissioner Barten stated that he would be interested in Elk River, Otsego, and Rogers.

Commissioner Walker mentioned Coon Rapids. Blaine was also mentioned.

Parks & Assistant Public Works Superintendent Riverblood stated that staff would review the neighboring communities and would also review five cities of comparable population in different areas of the metro.

Commissioner Leistico asked if there would be a manner to determine if the actual costs are being covered in the rates. She agreed with the statement of Commissioner Walker that everything has increased in cost in the past three years and wanted to ensure that the City's costs are covered in attempt to meet the future desires of the park system.

Parks & Assistant Public Works Superintendent Riverblood commented that would be a large task. He noted that perhaps the review of comparable communities would be sufficient. He stated that the greater the development fees are, the more it encourages a developer to push back on other items or use lesser quality materials in order to make up that cost. He recognized the balance between finding the right development fees to support quality development. He explained that each community has fees setup in a different manner and require different things as part of development, therefore the Commission should be aware that it is not an apples-to-apples comparison. He noted that some cities also have municipal liquor stores that provide revenue directly to their park system.

Commissioner Walker asked if the Commission could receive some of that information earlier than normal to allow more time for review.

Parks & Assistant Public Works Superintendent Riverblood confirmed that could be done once the information is gathered in a rough format, with the more complete information and explanation provided in the Commission packet. He reminded the Commission that while it is nice to have the comparison information, the fee cannot be setup based on the rates of other communities as there has to be a nexus between the fee and the actual needs of the community for that purpose.

Chair Bennett noted that the Commission meeting for November will be held one week later than normal, which provides additional time for that information to be provided and reviewed.

6. COMMISSION/STAFF INPUT

Parks & Assistant Public Works Superintendent Riverblood provided an update on recent and upcoming City events. He reported that the playground replacement policy was adopted by the City Council. He highlighted vacant positions within City staff. He advised of the November Commission meeting date and the items that would appear on the agenda.

Commissioner Walker asked if Parks & Assistant Public Works Superintendent Riverblood has spoken with the City Council about the lack of applicants for vacant staff positions. He stated that fast food rates of pay continue to increase and perhaps the Council should consider increasing pay as well.

Parks & Assistant Public Works Superintendent Riverblood confirmed that employee related issues and retention are an item of discussion with the City Council. He stated that the Council is aware that wages and benefits attract employees, along with a quality workplace. He commented that there is a labor shortage in every industry at this time

7. ADJOURNMENT

Motion by Commissioner Sis, seconded by Commissioner Leistico, to adjourn the meeting.

Motion carried. Voting Yes: Chair Bennett; Commissioners Sis, Leistico, Barten, Olson, and Walker. Voting No: None. Absent: Commissioner Loss.

The Park and Recreation Commission meeting adjourned at 8:01 p.m.

Respectfully submitted,

Mark Riverblood
Parks & Assistant Public Works Superintendent

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Meeting Date: 11/18/2021

By: Mark Riverblood, Engineering/Public Works

Information

Title:

Consider the 2022 – 2031 Parks Five-Year Capital Improvement Plan

Purpose/Background:

The purpose of this case is to recommend the 2022 – 2031 Parks' Capital Improvement Plan (CIP) to City Council for their consideration later in 2021 to include a Public Hearing. The document outlines a 10-year plan very *similar* to the previous 2021 – 2030 5-year plan.

Notification:

A Public Hearing on the City-wide CIP will be held by City Council as soon as December 14th of 2021.

Observations/Alternatives:

The Parks 10 – Year CIP will be adopted by Council as part of the larger CIP document, usually corresponding in time to the General Fund budget in December.

The following is an excerpt from the anticipated larger city-wide all-category CIP, and includes an explanation on the CIP document and process:

"Enclosed is the Ramsey Capital Improvements/Capital Outlay Plan (CIP) for the years 2022-2031 It has been prepared in an attempt to anticipate major capital expenditures in advance of the year in which they are budget requests. Further, several projects may interrelate or require other improvements prior to initiation, which would cause delays without prior planning. Additionally, projects may require budgeting over several years or receipt of funds from other sources (i.e. grants) requiring planning completion prior to the funding year. Finally, the plan enables a snapshot of the identified capital needs of the community allowing for continual prioritization of these needs.

Approval of the CIP by Council does not authorize spending or initiation of a given project. It does, however, provide a guide for the community for a whole array of private and public decision-making, impacted by public capital expenditures. Therefore, the CIP should receive ratification only if the Council perceives actions contemplated within the plan as reasonable and planned within justified time frames. It shall further be noted that initial project design of public infrastructure projects identified within this plan often begins two years or more prior to the date of construction.

The CIP is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction."

Because future years' of the CIP consist of many variables, staff recommends a discussion of the various values and details associated with each **proposed project within 2022**; and a *brief*, summary mention of future years' projects for 2023-2031, or the new CIP projects that have not been in the 10-year forecast previously. (For the meeting, Staff will highlight these projects.)

Additionally, all capital improvements require on-going maintenance costs (day-to-day labor, utilities or annual expenses); and therefore, staff and City Council will evaluate very carefully the real and total costs of each capital improvement for consideration within the context of the General Fund operations budget at the time projects are brought forward for development.

Funding Source:

Recommendation of the Parks 10-Year CIP document includes proposed funding sources and project cost *estimates* as identified on the CIP worksheets.

Recommendation:

Staff recommends approval of the attached DRAFT CIP (an excerpt of the city-wide CIP document) as presented.

Action:

Based upon discussion, recommend a 2022 – 2031 Parks Capital Improvement Plan to City Council.

Attachments

Proposed CIP

Supplemental Parks CIP

Form Review

Inbox

Grant Riemer

Form Started By: Mark Riverblood

Final Approval Date: 11/12/2021

Reviewed By

MaryJo Warner

Date

11/12/2021 02:08 PM

Started On: 11/10/2021 09:00 AM

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Project #	04-PARK-003
Project Name	Elmcrest Park & The Draw Entrance Monument & Sign

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$80,000

Description
 Entrance signing for Elmcrest Park would consist of a substantial way-finding sign and associated landscape sited near the intersection of Quicksilver Street and 167th Avenue.
 For the Draw, the sign would function as a monument for the park name and also potentially to advertise upcoming events.

Justification
 The 100+ acre Elmcrest community park may warrant an attractive entrance monument benefitting the park's prominence in the community. Additionally, there will be continuing events where many hundreds of out-of-Ramsey visitors will come to the park. The monument will function as a way-finding sign and also to remind visitors that they are in Ramsey.
 For The Draw, the monument would describe for the community the name of the park and amphitheater (a minor issue presently). Plus, if the advertising space was digital (versus posters), there could be a modest revenue stream from non-municipal sources.
 Note: The planning for this project may be an useful exercise in evaluating the costs of materials following the Design Framework relating to signs and monuments in the community.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	80,000										80,000
Total	80,000										80,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	80,000										80,000
Total	80,000										80,000

Capital Improvement Program

2022 thru 2031

City of Ramsey, Minnesota

Department Park Improvements

Contact

Type Improvement

Useful Life 20 Years

Category Park Improvement

Priority 4-New Addition (Med)

Status Active

Total Cost \$76,000

Project #	06-PARK-010
Project Name	Irrigation for Titterud Park

Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Underground irrigation & 160 GPM well.											
If municipal water is available, cost may be less.											
Justification	Irrigation should be considered for this 13.5 acre park, and a part of this is the evaluation of a well versus connection to a municipal watermain. Both have advantages. The \$50,000 represents the underground irrigation portion.										
A 160 GPM well may cost about \$26,000.											

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					76,000						76,000
Total					76,000						76,000

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund					76,000						76,000
Total					76,000						76,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Project # 06-PARK-011
Project Name Observation boardwalk - Lake Itasca

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$60,000

Description

A boardwalk or pier in the southern portion of Lake Itasca will allow trail users and visitors to the Lake Itasca Community Park to view the lake which is mostly obscured by cattails.

Justification

The Lake Itasca is an important resource along the Mississippi Flyway for migratory waterfowl and home to many types of wetland fauna. Providing access to the open water portions of the lake will provide birdwatchers and trail users a relaxing rest point and destination along the Lake Itasca Trail.

Additionally, this access point would complement the proposed canoe and kayak system for the same park, also projected for 2022 (18-PARK-004). Lake access was cited as desired by several participants in the public engagement process as part of the acquisition of the Lake Itasca Community Park.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	60,000										60,000
Total	60,000										60,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	60,000										60,000
Total	60,000										60,000

Capital Improvement Program

2022 thru 2031

City of Ramsey, Minnesota

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Project # 06-PARK-012
Project Name Rabbit Park Phase Two

Total Cost \$125,000

Description
 Well and underground irrigation.
 Landscape and turf improvements which may include consideration of an ag-lime infield for the ballfield.

Justification
 Rabbit Park is a 5-acre neighborhood park with very basic features. The park's greatest need is irrigation. Therefore, the primary component of the proposed phase two project is a well, electrical service and underground irrigation.
 Landscape improvements would complete this project.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost				125,000							125,000
Total				125,000							125,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund				125,000							125,000
Total				125,000							125,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Project # 06-PARK-015
Project Name Observation deck on the Mississippi E of Dolomite

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$100,000

Description

On the south side of Riverdale Drive, east of Dolomite exists a storm water discharge point to the river. This project discusses an observation deck at the top of the bluff over the existing storm sewer easement, concurrent with the residential development of the land there.

Justification

This access may provide improved maintenance to the storm outlet, but the primary public value would be to maintain contact with the river by residents for the remarkable view, and as a rest point along the National, Mississippi River Trail.

This project may be combined, and funded with development of adjacent property.

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Expenditures											
Improvements Other than Building Cost		100,000									100,000
Total		100,000									100,000
Funding Sources											
Park Improvement Trust Fund		100,000									100,000
Total		100,000									100,000

Capital Improvement Program

2022 thru 2031

City of Ramsey, Minnesota

Department Park Improvements

Project # 06-PARK-019
Project Name Trail Connections

Contact

Type Improvement

Useful Life 20 Years

Category Park Improvement

Priority 5-Opportunity/Unfunded/Placeholder

Status Active

Total Cost \$910,000

Description

This project would include the installation of one or more of the several high priority connections linking segments of the city's trail system as opportunities and funding become available.

Examples:

- 142nd Ave, east of TH#47, north to Xkimo Street (Est \$80,000)
- Armstrong Boulevard Trail from Central Park to Trott Brook (Est \$800,000)
- North Commons Neighborhood Trail Link at Zeolite Street - Projected for 2021 (Est.\$30,000)
- Boardwalk parallel with Trott Brook, west of Variolite Street (Est \$110,000)

Justification

The increase demand in use of the city's trail system compels the continued development of the trail system.

Resident requests for improved trail system connections are reflected in priority projects. Trails will also move people off high speed roadways and improve transportation and safety - an objective that is aligned within the strategic goal of a Connected Community.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	30,000	80,000	200,000	400,000	200,000						910,000
Total	30,000	80,000	200,000	400,000	200,000						910,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	30,000	80,000	200,000	400,000	200,000						910,000
Total	30,000	80,000	200,000	400,000	200,000						910,000

Capital Improvement Program

2022 thru 2031

City of Ramsey, Minnesota

Project # 08-PARK-005
 Project Name Park Development in The COR

Department Park Improvements
 Contact
 Type Improvement
 Useful Life 20 Years
 Category Park Improvement
 Priority 2-New Addition (High)
 Status Active

Total Cost \$1,350,000

Description

This proposed capital improvement represents additional park development in The COR, beginning in 2020. The project may be landscape improvements at Municipal Plaza and/or first phase development of The Waterfront to include a splash pad.

Justification

A splash pad continues to be requested by residents, and mass grading for The Waterfront park would generate fill for areas of The COR the city desires to sell.

Note: See also the public improvements considered as part of the completion of Pump House #3 elsewhere in this plan.

Prior	Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
150,000	Improvements Other than Building Cost	1,200,000										1,200,000
	Total	1,200,000										1,200,000
Prior	Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
150,000	Park Improvement Trust Fund	1,200,000										1,200,000
	Total	1,200,000										1,200,000

Capital Improvement Program

2022 thru 2031

City of Ramsey, Minnesota

Department Park Improvements

Project #	15-PARK-01
Project Name	Additional Land for Central Park

Contact

Type Land

Useful Life

Category Park Improvement

Priority 4-New Addition (Med)

Status Active

Total Cost \$250,000

Description	This project envisions the purchase of 15+ acres for an expansion of Central Park or potentially all of the approximate 35 acres east of the existing park.										
--------------------	---	--	--	--	--	--	--	--	--	--	--

Justification	Central Park is a highly used park. The additional acreage would offer additional space for parking and flex-use athletic fields.										
----------------------	---	--	--	--	--	--	--	--	--	--	--

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Land Acquisition						250,000					250,000
Total						250,000					250,000

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund						250,000					250,000
Total						250,000					250,000

Capital Improvement Program

2022 thru 2031

City of Ramsey, Minnesota

Project # 17-PARK-006
Project Name Field Lighting - Central or Alpine Park

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost \$200,000

Description

Proposed improvement is for additional athletic field lighting for a community park for fall sport use.

Justification

Fall sports, most notably soccer and football, are constrained by shorter daylight, necessitating field lighting. An alternate for exploration would be constructing more fields, as part of Central Park's expansion.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost						200,000					200,000
Total						200,000					200,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Grants/Outside Sources						50,000					50,000
Lawful Gambling Fund						150,000					150,000
Total						200,000					200,000

Capital Improvement Program
City of Ramsey, Minnesota

2022 thru 2031

Department Park Improvements

Project # 17-PARK-007

Project Name Northfork North Trail Connection

Contact

Type Improvement

Useful Life 20

Category Park Improvement

Priority 2-New Addition (High)

Status Active

Total Cost \$150,000

Description

Construct 10 foot paved multi-purpose trail through Outlot B, Northfork and Outlot A. Northfork Trail addition within dedicated 16' easement. Timing of the construction should occur outside of the Oak Wilt concern months of May-July.

Justification

Bituminous trail connection constructed in lieu of on-road bicycle land on Andrie Street and 164th Lane NW per permanent pedestrian and bicycle trail easement agreement granted by Northfork Homeowner's Association on May 19th, 2016.

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Expenditures											
Improvements Other than Building Cost	150,000										150,000
Total	150,000										150,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	150,000										150,000
Total	150,000										150,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Project# 18-PARK-003
Project Name Amphitheater Lighting

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$40,000

Description

Lighting enhancements and audio conduits at The Draw.

Justification

Additional lighting in and around the amphitheater is justified for concerts that go later into the evening and in the later summer. Conduit and cable for audio (additional speakers) is likewise merited for larger events at the park.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	40,000										40,000
Total	40,000										40,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	40,000										40,000
Total	40,000										40,000

Capital Improvement Program

2022 thru 2031

City of Ramsey, Minnesota

Project #	18-PARK-005
Project Name	Aeration for Sunfish Lake & The Draw

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost \$40,000

Description

This project would install two separate aeration systems at The Draw and also at Sunfish Lake. Project elements include contracted installation, electrical power supply, signing, permitting and public notifications. A solar-powered system may be considered at Sunfish Lake - possibly with partial grant funding.

Note: The General Fund Budget would need to be adjusted to accommodate both annual electric expense and other O&M costs estimated at \$1,000 to \$2,000 annually.

Justification

Both Sunfish Lake and The Draw have become popular destinations for youth fishing for panfish. During certain winter conditions, shallow water bodies can experience 'winterkill'. The two separate aeration systems would pump oxygen and circulate the water, maintaining the fish populations and the attendant recreational resource.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	40,000										40,000
Total	40,000										40,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	40,000										40,000
Total	40,000										40,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Project# 21-PARK-001
Project Name River's Bend South Shelter Replacement

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost \$50,000

Description

The south shelter at River's Bend Park was furnished and constructed by volunteers in the late 1980's. The condition of the shelter aesthetically is poor, and the concrete slab is broken as well.

Justification

Replacement of the shelter with a modern, nice looking facility would expand opportunities for shelter reservations and adding stone seat walls and an outdoor fireplace would enhance its appeal, and use as part of facility rentals.

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Expenditures											
Improvements Other than Building Cost	50,000										50,000
Total	50,000										50,000
Funding Sources											
Park Improvement Trust Fund	50,000										50,000
Total	50,000										50,000

Capital Improvement Program

2022 thru 2031

City of Ramsey, Minnesota

Project #	21-PARK-002
Project Name	Central Park Main Parking Lot Reconstruction

Department Park Improvements

Contact

Type Improvement

Useful Life 20

Category Park Improvement

Priority 3-Existing Obligation (Med)

Status Active

Total Cost \$350,000

Description

This reconstruction project would replace the 35+ year-old bituminous main parking area at the same time as the adjoining 161st Avenue reconstruction.

Justification

The bituminous surface is beyond its useful maintenance life and the drainage patterns would be modified to reduce significantly the amount of stormwater that flows across 161st Avenue.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost			350,000								350,000
Total			350,000								350,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund			150,000								150,000
Storm Water Utility Fund			50,000								50,000
Capital Maintenance Fund			150,000								150,000
Total			350,000								350,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Project# 22-PARK-001
Project Name Playground Replacement Program

Department Park Improvements

Contact

Type Equipment

Useful Life 20 Years

Category Park Improvement

Priority 1-Existing Obligation (High)

Status Active

Total Cost \$1,000,000

Description

Consistent with the Playground Replacement Policy, this project worksheet reflects the anticipated replacement of a playground and associated park rejuvenation each year of the CIP. The aforementioned policy document forecasts the first three playgrounds for consideration as: Rabbit, Alpine and Solstice Park.

Justification

The city of Ramsey has seventeen playgrounds that will need to be replaced in the future. Due to fiscal and administrative constraints, as well as the varying ages and conditions of the city's playgrounds, the replacements are to be carried out over the span of more than a decade. As of the writing of this policy six of the city's playgrounds have reached the end of their twenty-year useful lifespan and over the next decade, nine more will have reached that point. Consequently, subsequent CIP's can be expected to 'pick-up' where this plan ends.

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Expenditures											
Improvements Other than Building Cost	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000
Total	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000
Funding Sources											
Lawful Gambling Fund	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000
Total	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000

Capital Improvement Program

2022 thru 2031

City of Ramsey, Minnesota

Department Park Improvements

Project # 22-PARK-002

Contact

Project Name Boulevard Trees - Sunwood Drive in COR

Type Improvement

Useful Life 50 Years

Category Park Improvement

Priority 2-New Addition (High)

Status Active

Total Cost \$80,000

Description

Sunwood Drive in The COR is essentially Ramsey's main street, and boulevard trees, sidewalk and streetscape and irrigation were installed on alternating halves' of the approximately one mile arterial roadway in 2008. Planting trees on the opposite side, sooner than later, will minimize the disparity in the height and canopy size of basically a decade and a half differential in planting time for these new trees. In addition, to contract installation of approximately 100, 2-1/2 inch diameter trees and soil amendments, the project would include the installation of irrigation behind the curb to ensure the establishment and viability of the shade trees.

Justification

The above description calls attention to the intervention to minimize the future lopsided boulevard trees in Ramsey's most prominent street. Completing the trees along this street will also improve the overall aesthetic in this area of the downtown and include traffic calming benefits. The installation of trees and irrigation will also reduce future costs for private developer for sites that abut Sunwood Drive.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	80,000										80,000
Total	80,000										80,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Tax Increment Fund #14	80,000										80,000
Total	80,000										80,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Project#	22-PARK-003
Project Name	Disc Golf Course

Department Park Improvements
 Contact
 Type Improvement
 Useful Life 20 Years
 Category Park Improvement
 Priority 2-New Addition (High)
 Status Active

Total Cost \$60,000

Description

This project would consist of two elements - the first identifying a suitable park location (which could be within a regional park), and then developing the design and scope of the course (e.g. 9-hole versus 18-hole). The second aspect would be the physical preparation of the site (to include clearing, grubbing, grading and landscape restoration), and the purchase and installation of the 'cages' or holes within the course.

Justification

Over the past few years, several residents continue to make requests for a disc golf course in Ramsey. Additionally, this amenity would diversify recreational opportunities in the community, and is a capital improvement with relatively low operation and maintenance costs.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost		10,000	50,000								60,000
Total		10,000	50,000								60,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
General Fund		10,000									10,000
Park Improvement Trust Fund			50,000								50,000
Total		10,000	50,000								60,000

Capital Improvement Program

2022 thru 2031

City of Ramsey, Minnesota

Department Park Improvements

Project # 22-PARK-004

Contact

Project Name Off Leash Area

Type Improvement

Useful Life 20 Years

Category Park Improvement

Priority 4-New Addition (Med)

Status Active

Total Cost \$25,000

Description

This project would consist of examining the need and suitable location for a second off-leash area in Ramsey. During the early years of planning for the downtown, a dog park was envisioned within The COR.

Justification

Residents over recent years have inquired about an alternative to the off-leash area at Alpine Park, which is almost exclusively a drive-to destination. Given the thousands of people residing within walking distance of The COR, (and using undeveloped Municipal Plaza today), a dog park in Ramsey's downtown may be appropriate and appreciated.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					25,000						25,000
Total					25,000						25,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund					25,000						25,000
Total					25,000						25,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Project #	06-ACQ-002
Project Name	Acquire outlots A in Rivers Bluff & Reilly Estates

Department Site Acquisitions

Contact

Type Land

Useful Life Unassigned

Category Park Improvement

Priority 5-Opportunity/Unfunded/Placeholder

Status Active

Total Cost \$20,000

Description

Along the Rum River in the central part of the city are separate outlots owned by two homeowners associations. Both are very attractive, wooded parcels and connected to existing trail corridors. This project may entail the donation of the land in exchange for passive improvements such as trails, picnic areas or fishing.

Justification

The associations would benefit by realizing these amenities near their homes. The \$20,000 expense represents an estimate for real-estate transaction costs, and perhaps park planning to promote the donation. The park plans would generate the development cost projections to be added to a subsequent CIP.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Land Acquisition						20,000					20,000
Total						20,000					20,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund						20,000					20,000
Total						20,000					20,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Department Site Acquisitions

Project # 08-ACQ-002

Contact

Project Name Alpaca Estates Outlot

Type Land

Useful Life

Category Park Improvement

Priority 5-Opportunity/Unfunded/Placeholder

Status Active

Total Cost \$35,000

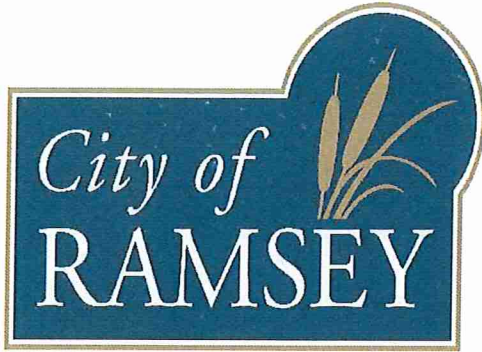
Description

This particular riverfront lot was not large enough to build on when the plat was filed for recording. Acquisition may also occur if it becomes available through tax forfeiture.

Justification

This lot was the subject of a development proposal to build a single family home, and was denied. Acquisition of this outlot would provide river access in this area and be part of larger public access area and open space along the Mississippi proposed to the west.

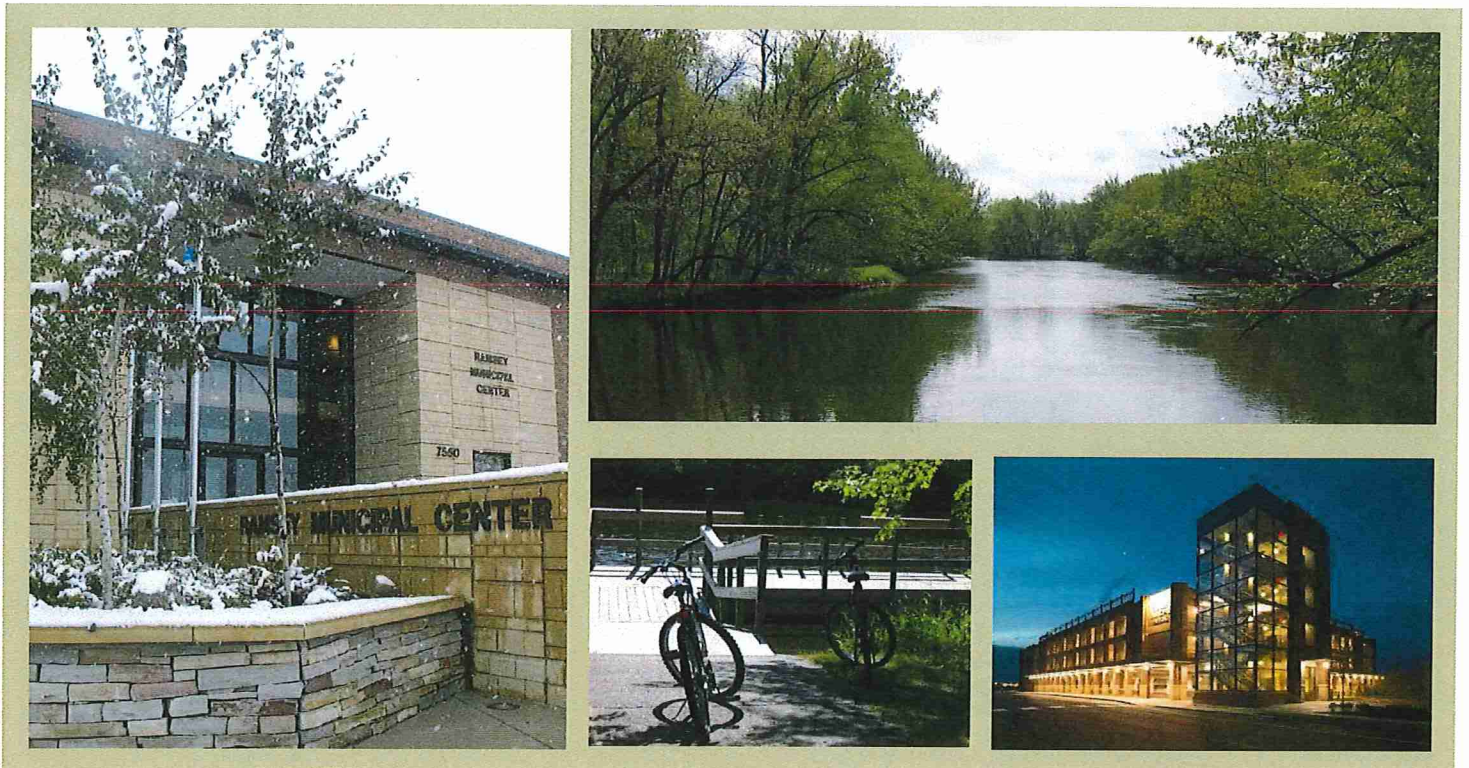
Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Land Acquisition					35,000						35,000
Total					35,000						35,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund					35,000						35,000
Total					35,000						35,000

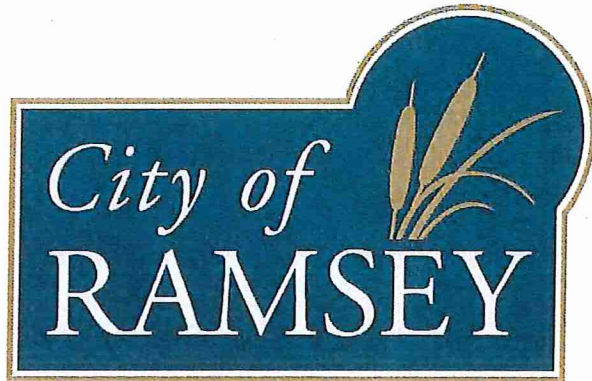


SUPPLEMENTAL FUTURE CONSIDERATION PROJECTS

CITY OF RAMSEY CAPITAL IMPROVEMENT PROGRAM 2022-2031

The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.





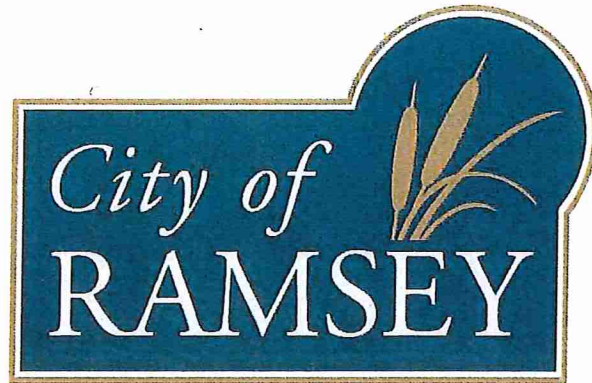
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Park and Trail Capital Improvements – Future Projects



The following are park, trail and park acquisition projects that have been identified by the Park and Recreation Commission as proposed, needed improvements into the future – but do not have identified funding at the time of the 10-Year Park’s CIP adoption. In other instances they are predicated on land development or future demand.

The proposed improvements are assigned to category Priority #5 which is known as Opportunity Driven/Unfunded/Placeholder. All projects are given a number 5 Priority, as the projects are currently unfunded.



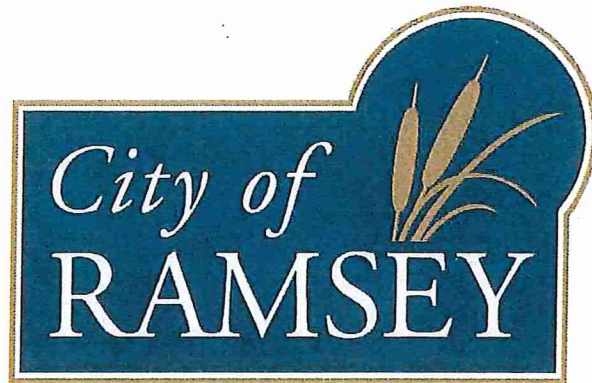
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City of Ramsey, Minnesota
Capital Improvement Program

2022 thru 2031

PROJECTS BY DEPARTMENT

Department	#	Priority	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvements													
Elmcrest Creek Trail to Central Park	04-PARK-002	5							800,000				800,000
Lake Itasca Community Park	04-PARK-007	5		1,200,000									1,200,000
Trott Brook Greenway Trail	04-PARK-014	5				4,015,000							4,015,000
Mississippi River Park Development- Bridge location	06-PARK-016	5					750,000						750,000
Municipal Plaza	07-PARK-001	5	100,000	3,600,000									3,700,000
The Waterfront	08-PARK-004	5		6,300,000									6,300,000
Central Anoka County Regional Trail Bridge over 10	08-PARK-008	5			5,600,000								5,600,000
Alpine Park Winter Facilities	11-PARK-003	5				2,500,000							2,500,000
Lake Itasca / COR Greenway	17-PARK-008	5					1,900,000						1,900,000
Lake Itasca Park - Parking, Trail & Canoe System	18-PARK-004	5		250,000									250,000
Park Improvements Total			100,000	10,150,000	1,200,000	5,600,000	6,515,000	2,650,000	800,000				27,015,000
Site Acquisitions													
Sixth Community Park (north central Ramsey)	06-ACQ-001	5							3,000,000				3,000,000
Site Acquisitions Total									3,000,000				3,000,000
GRAND TOTAL			100,000	10,150,000	1,200,000	5,600,000	6,515,000	2,650,000	3,800,000				30,015,000



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City of Ramsey, Minnesota
Capital Improvement Program

Data in Year 2022 and 2031

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
2022				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Municipal Plaza	Park Improvements	07-PARK-001	5	100,000
			<i>Total for: Priority 5</i>	100,000
Total for 2022				100,000
2023				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Municipal Plaza	Park Improvements	07-PARK-001	5	3,600,000
The Waterfront	Park Improvements	08-PARK-004	5	6,300,000
Lake Itasca Park - Parking, Trail & Canoe System	Park Improvements	18-PARK-004	5	250,000
			<i>Total for: Priority 5</i>	10,150,000
Total for 2023				10,150,000
2024				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Lake Itasca Community Park	Park Improvements	04-PARK-007	5	1,200,000
			<i>Total for: Priority 5</i>	1,200,000
Total for 2024				1,200,000
2025				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Central Anoka County Regional Trail Bridge over 10	Park Improvements	08-PARK-008	5	5,600,000
			<i>Total for: Priority 5</i>	5,600,000
Total for 2025				5,600,000
2026				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Trott Brook Greenway Trail	Park Improvements	04-PARK-014	5	4,015,000
Alpine Park Winter Facilities	Park Improvements	11-PARK-003	5	2,500,000
			<i>Total for: Priority 5</i>	6,515,000
Total for 2026				6,515,000
2027				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Mississippi River Park Development-Bridge location	Park Improvements	06-PARK-016	5	750,000
Lake Itasca / COR Greenway	Park Improvements	17-PARK-008	5	1,900,000
			<i>Total for: Priority 5</i>	2,650,000

Project Name	Department	Project #	Priority	Project Cost
Total for 2027				2,650,000
2028				
<i>Priority 5-Opportunity/Unfunded/Placeholder</i>				
Elmcrest Creek Trail to Central Park	Park Improvements	04-PARK-002	5	800,000
Sixth Community Park (north central Ramsey)	Site Acquisitions	06-ACQ-001	5	3,000,000
<i>Total for: Priority 5</i>				3,800,000
Total for 2028				3,800,000
GRAND TOTAL				30,015,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Department Park Improvements
 Contact Unassigned
 Type Improvement
 Useful Life 50 Years
 Category Park Improvement
 Priority 5-Opportunity/Unfunded/Placeholder
 Status Future Consideration

Project # 04-PARK-002
Project Name Elmerest Creek Trail to Central Park

Description
 This trail would link Elmerest Park to Central Park, the neighborhoods in between, and provide off-roadway trail experience within central Ramsey.

Justification
 Connecting the two community parks would reduce the need to replicate some facilities in both locations. The construction of the trail may coincide at such time as residents may subdivide their lots east of Ramsey Blvd, along the county ditch.

Total Cost \$800,000

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost							800,000				800,000
Total							800,000				800,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Grants/Outside Sources							150,000				150,000
Landfill Fund							75,000				75,000
Park Improvement Trust Fund							575,000				575,000
Total							800,000				800,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Project # 04-PARK-007
Project Name Lake Itasca Community Park

Description
 This project is intended to begin the development of Lake Itasca Park North of Alpine Drive, east of the lake to the west line of the adjacent subdivision.

Justification
 Properties south of Alpine Drive, both east and west of Puma Street will be proposed residential for development. It is this development that would provide the necessary Park Dedication funds for the first phase of construction, as well as contributing increased recreational demand.
 A four acre parcel south of Alpine Drive may be sold to finance improvements in the park. This project includes mass grading of the park and development of multi-use athletic fields, including for lacrosse.

Total Cost \$1,200,000

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Expenditures											
Improvements Other than Building Cost			1,200,000								1,200,000
Total			1,200,000								1,200,000
Funding Sources											
Park Improvement Trust Fund			1,200,000								1,200,000
Total			1,200,000								1,200,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Department Park Improvements
 Contact Unassigned
 Type Improvement
 Useful Life 20 Years
 Category Park Improvement
 Priority 5-Opportunity/Unfunded/Placeholder
 Status Future Consideration

Total Cost \$4,015,000

Project # 04-PARK-014
Project Name Trott Brook Greenway Trail

Description

The Trott Brook Greenway Trail extends from Elk River's Youth Athletic Complex near Jarvis Street and follows the brook easterly to Rum River Central Park about six miles away. The project would involve continued acquisition of scenic and trail easements, boardwalk and trail construction and natural resource enhancements. Segments of the trail may be on-street within certain neighborhoods.

Justification

This trail project would be predicated on significant planning leading up to construction and likely involve a Master Plan, as well as receiving grant monies for funding. The land around the brook is the largest and most contiguous undeveloped natural area within Ramsey. The City presently has about half of the land acquired (through Park Dedications and a LCCMR grant) to construct this trail.

This trail has a regional context. There is a trail proposed to connect Sherburne County and Ramsey to a metro regional park. This project may be a good candidate for Legacy Amendment funding, following a regional designation.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost					4,015,000						4,015,000
Total					4,015,000						4,015,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Grants/Outside Sources					4,000,000						4,000,000
Landfill Fund					15,000						15,000
Total					4,015,000						4,015,000

Capital Improvement Program
City of Ramsey, Minnesota

2022 thru 2031

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Project # 06-PARK-016
Project Name Mississippi River Park Development-Bridge location

Description
This neighborhood park is proposed in the general vicinity of the proposed bridge crossing, along the banks of the river. The park would consist of the usual park amenities, as well as open space that may be shared with adjoining new and existing residential land use.
The funding and the timing of the park development would be concurrent with the subdivision of the land.
This park may also serve as a trailhead for a trail (to be built with the bridge construction), that will connect Hennepin County, and the Three Rivers Park District to Ramsey and the Mississippi River Trail.

Justification

Total Cost \$750,000

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost						750,000					750,000
Total						750,000					750,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund						750,000					750,000
Total						750,000					750,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Project # 07-PARK-001
Project Name Municipal Plaza

Description
Development of the proposed 2-acre Municipal Plaza in The COR, based upon the parks framework plan at \$41 per square foot.

Justification
This urban park-space may be the most prominent park space within The COR - due to its visibility along Sunwood Drive, and its relationship to the Municipal Center and transit hub. The site is also likely to be used for the city's festival known as Happy Days.

Total Cost \$3,700,000

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	100,000	3,600,000									3,700,000
Total	100,000	3,600,000									3,700,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Grants/Outside Sources		200,000									200,000
Park Improvement Trust Fund	100,000	3,400,000									3,500,000
Total	100,000	3,600,000									3,700,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Department Park Improvements

Project # 08-PARK-004

Project Name The Waterfront

Contact

Type Improvement

Useful Life 20 Years

Category Park Improvement

Priority 5-Opportunity/Unfunded/Placeholder

Status Future Consideration

Total Cost \$6,300,000

Description

This project will be the culmination of comprehensive planning for a significant water feature in The COR. The 'lake' will be a layering of public and private amenities - such as the integration of a restaurant, required open space, public paths, wading areas, a splash pad and shady aesthetics, all of which provides the "green" and "blue" (and stormwater) connections between The Draw and retail areas.

Justification

In addition to providing a superior view-shed for residential and retail sites as well as water recreation, the pond will handle storm run-off and provide fill material for other projects within The COR. The cost projections are based on the parks framework plan for The COR at \$11 per square foot.

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Expenditures											
Improvements Other than Building Cost		6,300,000									6,300,000
Total		6,300,000									6,300,000
Funding Sources											
Park Improvement Trust Fund		6,300,000									6,300,000
Total		6,300,000									6,300,000

Capital Improvement Program
City of Ramsey, Minnesota

2022 thru 2031

Department Park Improvements
 Contact
 Type Improvement
 Useful Life 20 Years
 Category Park Improvement
 Priority 5-Opportunity/Unfunded/Placeholder
 Status Future Consideration

Project # 08-PARK-008
Project Name Central Anoka County Regional Trail Bridge over 10

Description
 Bridge #02053 will connect The COR to the trail to the Mississippi River along the storm sewer outfall and serve as a regional trail connection between the Northstar Rail Station and Mississippi West Regional Park.

Total Cost \$5,600,000

Justification
 The COR is designed to be pedestrian friendly. This bridge will provide a connection to West Mississippi Regional Park and the regional trail. Further, the rail and highway crossing will allow residents to access the commuter rail and The COR without adding automobile trips to Hwys #10 and #169.
 Ramsey has received \$100,000 from Met Council for engineering and design, and \$490,000 from the National Park Service to complete the final plans and specifications. Additionally, a private developer has contributed the touch-down land adjacent to Riverdale Drive. Because this route is a regional trail, the project's construction should be a joint endeavor between Anoka County and the City, funded by a Metropolitan Council grant.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost				5,600,000							5,600,000
Total				5,600,000							5,600,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Grants/Outside Sources				5,600,000							5,600,000
Total				5,600,000							5,600,000

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**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Project # 11-PARK-003
Project Name Alpine Park Winter Facilities
Department Park Improvements
Contact
Type Improvement
Useful Life 25
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Description Total Cost \$2,500,000

This project shall include the construction of a chalet/warming house capable of facilitating winter equipment rentals and vending. Improvements will also include the expansion of the existing parking lot, and the construction of refrigerated rinks.

Justification
 This warming house will function as a hub for winter recreation in the city with ice skating, sliding, and cross-country ski trails. Further, the existing warming house and rinks at Ramsey Elementary are in sub-standard condition and would be discontinued under this proposal.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Building Cost/Construction					750,000						750,000
Improvements Other than Building Cost					1,750,000						1,750,000
Total					2,500,000						2,500,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund					2,500,000						2,500,000
Total					2,500,000						2,500,000

Capital Improvement Program

2022 thru 2031

City of Ramsey, Minnesota

Department Park Improvements
 Contact
 Type Improvement
 Useful Life 20
 Category Park Improvement
 Priority 5-Opportunity/Unfunded/Placeholder
 Status Future Consideration

Project # 17-PARK-008
 Project Name Lake Itasca / COR Greenway

Description
 This project envisions a Greenway connection from Municipal Plaza, The Draw and the proposed Waterfront, west through The COR to the Lake Itasca Community Park.

Justification
 The Greenway will be the primary east/west pedestrian route on either side of Armstrong Blvd, connecting places to live, work and recreate. It is intended that the Greenway also will be a working component of the stormwater system.

Total Cost \$1,900,000

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost						1,900,000					1,900,000
Total						1,900,000					1,900,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund						1,900,000					1,900,000
Total						1,900,000					1,900,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Project # 18-PARK-004
Project Name Lake Itasca Park - Parking, Trail & Canoe System

Description
Total Cost \$250,000
This project would permit access to the community park through a parking area adjacent to Alpine Drive, connection to the existing trails, and include a canoe/kayak/paddle-board system at the lake.

Justification
The parking lot will be for visitors, city-wide, as will the water-based recreational improvements. The trail will connect the new parking to the existing trails near the lake.
The timing of this limited, first phase of the Lake Itasca community park, also coincides with the hundreds of residential homes platted in close proximity - with Park Dedication from these lots applied to the near-by park space for their benefit.

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Improvements Other than Building Cost	250,000										250,000
Total	250,000										250,000
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund	250,000										250,000
Total	250,000										250,000

**Capital Improvement Program
City of Ramsey, Minnesota**

2022 thru 2031

Department Site Acquisitions
Contact
Type Land
Useful Life Unassigned
Category Site Acquisition
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Project # 06-ACQ-001
Project Name Sixth Community Park (north central Ramsey)

Description
The park location has not been determined, but may be expected to be sited north of Trott Brook and geographically centralized.
The park should have a minimum of 60 acres of usable land.

Justification
Given the projected build-out of Ramsey, it is anticipated that a sixth Community Park will be required to meet the needs of the existing and future residents.
A joint powers agreement for funding and O & M may be explored with the City of Nowthen.

Total Cost \$3,000,000

Expenditures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Land Acquisition							3,000,000				3,000,000
Total							3,000,000				3,000,000

Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Park Improvement Trust Fund							3,000,000				3,000,000
Total							3,000,000				3,000,000

Meeting Date: 11/18/2021

By: Mark Riverblood, Engineering/Public Works

Information

Title:

Recommend 2022 Park Development Fees

Purpose/Background:

This case is a part of the city's annual Adoption of Rates and Charges, and relates specifically to a portion of development fees, pertaining to the subdivision of land.

NOTE: The preponderance of this case reads the same as was presented with the October agenda, except for the sample motion(s), and the addition of the second attachment which is a summary of 'neighboring cities' Park Dedication and Trail Fees proposed for 2022—which was prepared at the consensus request of the Commission, for consideration at the November regular meeting.

Description of Park Dedication and Trail Fees

Any time new development occurs within the city of Ramsey, the subdivision of land is evaluated for parks and trail needs. If park land is not needed, the City of Ramsey will accept cash in lieu of physical Park Dedication. The cash payment is then used for current/future park development. The same evaluation of the physical need versus a cash equivalent is true for both Park Dedication (land or cash) and Trail Fees (trail construction or cash). However, it may be noted that sidewalks in the MUSA and trails along arterial roadways in the city, are required as essential infrastructure (no credit assessed against development fees).

Park Dedication is calculated based on the size of a development and the density, as well as residential versus commercial/industrial land use and rates; and is listed within the city’s annual Rates and Charges.

Purpose

The city recognizes that parks, trails, and open space are essential to the health, safety and welfare of the residents of the city and persons working in the city, and that the character and quality of the environment as well as recreational opportunities are of major importance - and therefore 'Park Dedication' and 'Trail Fees' are critical development fees in the planning and development processes of the city. The city must not only provide these necessary amenities for our citizens today, but also be insightful to the needs of future residents.

Methodology and History

Rates for **land dedication** have remained fairly static for several decades – however there have been some minor changes now that greater densities are permitted in the urban areas; and there were formulaic changes for land uses that have demonstrable lower ‘demand’ for parks and open-space (E.g. memory care centers).

Additionally, the acreage/fee structure is reviewed by Council annually, for ‘cost of living’ adjustments each year as part of the Rates and Charges analysis – the previous years there have been minor increases to Park Dedication and Trail Fees, and there were no increases adopted for 2020.

Further, Ramsey’s rates are compared to similar suburban cities in the metropolitan area, as well as our immediate neighbors on an annual basis - however, while this may be useful, development fees must respond to a legitimate need associated with the change in land use (increased densities and park and trail users) and thus the following is what actually informs Park Dedication and Trail Fee rates.

In concluding, *park land* and park and trail *improvements* themselves are identified within the Parks Capital Improvement Plan – which is adopted each year by City Council. This plan is a reflection of community need (then, in corresponding development fees), with the forecast improvements often out-pacing revenue from both Park Dedication and Trail Fees.

Notification:

Prior to adoption of the 2022 Rates and Charges Schedule, City Council will conduct a Public Hearing. Park Dedication and Trail Fees are a part of this schedule and Public Hearing.

Observations/Alternatives:

The new 'demand' for parks and trails is continues to increase with new residential development - thus the requirement for the Commission to recommend to City Council an appropriate rate structure for 2022 within the Rates and Charges Schedule, and the purpose of this case.

The most recent year (2019) development fees were adjusted, Staff did recommend an increase of 2% or less, in the following categories; cash Park Dedication per Residential Unit (\$50), Commercial/Assisted Living Facilities (\$100 per acre), and Industrial (\$75 per acre). This was supported by the Park and Recreation Commission, and adopted by City Council in November 2018 as part of Rates and Charges for 2019.

Rates have not been increased since. Attached is the existing Rates and Fees Schedule for reference.

Funding Source:

Funding is not required for this case, rather Development Fees are required to off-set demand on the park and trail system from new development in the city—for the development of new park and trail improvements, (**not** maintenance, which is funded by the General Fund Levy).

Recommendation:

Staff Recommendation

As there have not been substantive changes (increases) in *development activity trends*, nor significant increases in the cost of constructing facilities (park and trail infrastructure), or *significant additions* to the Capital Improvement Plan—staff is not recommending any changes to the development fee structure for 2022.

Further, it may be noted that, Trail Development Fees were not recommended for an adjustment for either 2019 or 2020. Staff supports maintaining the Trail Development Fee as static again for 2022.

Action:

Motion to recommend to City Council maintaining Park Dedication and Trail Fees at the existing rates, for 2022, to include the residential per unit fees - and including the per acre rates for the commercial/industrial subdivision of land.

Or

Motion to recommend to City Council that Park Dedication and Trail Fees for 2022 be adjusted to \$_____ per residential dwelling unit for Park Dedication, and \$ _____ per residential dwelling unit for Trail Fees.

Attachments

Rates and Charges

Area Cities Park Dedication Fees

Form Review

Inbox

Grant Riemer

Form Started By: Mark Riverblood

Final Approval Date: 11/12/2021

Reviewed By

MaryJo Warner

Date

11/12/2021 02:08 PM

Started On: 11/10/2021 07:54 AM

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Administrative Hearings/Citations/Abatements		
Abatement: Administration Fee		25% of cost of abatement or 750.00, whichever is less
Administrative Citation: Violations of 10 - Animals		25.00
Administrative Citation: Violations of 26 - Rental Property		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 30 - Public Nuisance	1st offense after failure to abate within 14 days	75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 42 - Dump Garbage/Refuse		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 54 - Prohibited Parking		25.00
Administrative Citation: Violations of 54 - Recreational Vehicles		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 54 - Time Zone Parking		25.00
Administrative Citation: Violations of 105 - Construction		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 105 - Exterior Completion		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 105 - No Permit		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 105 - Property Identification		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 113 - Sewage		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 117 - Off Street Parking		25.00
Administrative Citation: Violations of 117 - Signs		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: Violations of 117 - Landscaping		75.00
	2nd offense w/in 12months	250.00
	3rd offense w/in 12 months	500.00
Administrative Citation: 1st Violation within 12 Months (Zoning Code Violations)		75.00

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Administrative Hearing: Filing Fee		250.00
Alcoholic Beverages		
3.2 beer off-sale		100.00
3.2 beer on Sale		200.00
Change of Name-Liquor Establishment		50.00
Liquor license investigation fee	Corporate	500.00
	Partnership	500.00
	Sole-Proprietor	500.00
Liquor off-sale		380.00
	Tiered Payment System:	
	License Reduced by:	
	\$100-Meet State Statutes Conditions	
	\$100-Purchase/Utility ID Technology	
Liquor on-sale		5,000.00
Liquor on-sale Sunday		200.00
Wine license investigation fee	Corporate	500.00
	Partnership	500.00
	Sole-Proprietor	500.00
Wine on-sale		1,000.00
2 a.m. closing (optional)		300.00
Amusement & Commercial Recreation		
Temporary Amusement Center (Carnivals, Circus)		250.00
Lawful gambling investigation fee - New applicant only	Limit \$100.00	100.00
Lawful gambling investigation fee - Single Events		50.00
Fire Works Sales-Business selling only fireworks	Ordinance Adopted 6/11/02	350.00
Fire Works Sales-Retail Sellers		100.00
Parade Permit		100.00
Special Events - Ex: Music festival, performing arts, parades, carnivals, 5K Runs	Including Clean Up Fees, Electrical Inspection Fees etc.	50.00 Application fee +License Fee to be
		determined per event by CC + Staff Time @ 2.30*wage/hour
All Other Misc. Permit/Licenses		50.00/Admin fee + Staff time @ 2.30/hr. if needed
Building Construction		
Administrative Fee-Process Returned Bldg. Permits		25.00
Basement Finish	Cover 3 trips	158.00
Building permit		City of Ramsey Valuation Fee Schedule
Electronic Plan Review-Application Fee	Building Permit only	20.00
Electronic Plan Review-Application Fee	All Other Permits: Fire, Mechanical, Plumbing, Septic, Zonin	25.00

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Building plan check - Residential		50% of Bldg. Permit Fee
Plan Review fee for Similar Plans		25% of Bldg. Permit Fee
Plan Check Fee for Accessory Structures	Garages, Remodels, Additions, etc.	50% of Bldg. Permit Fee
Plan Check Fee for changes, additions, or revisions to plans		53.00/hr./Minimum 1 hr. (Non-Refundable)
Plan Check Fee for Commercial, Industrial & Apartments		50% of Bldg. Permit Fee (Non-Refundable)
Plan Check Fee (Outside Contracted)	All administrative and Overhead Costs	Actual Costs (Non-Refundable)
Air Conditioner Replacement		50.00
Air Conditioner & Furnace Replacement (Combination)		50.00
Deck Permit		50.00
Demo Permit		50.00
Driveway Escrow		2,000.00
Water Heater Replacement		50.00
Electrical Permit Fee	Per Tokle Contract	Electrical Permit Fee Schedule
Erosion Control Escrow - New Construction	Returned when complete - not part of building code	1,500.00
Fence Permit	Over 7 feet in height	City of Ramsey Valuation Fee Schedule
Fence Permit	Less than 7 feet in height	10.00
Fireplace Permit	Cover 2 trips	25.00
Furnace Replacement		50.00
Home Improvement Erosion Control Escrow		100 + Assessment Agreement
Inspections-After Hours/Weekend	1.5 times hourly rate	80.00/hr./minimum 2 hr.
Investigation Fee	Work Started Without a Permit	Equal to Permit Fee
Gas Line (Residential)		50.00
Landscape Escrow		5,000.00
Lawn Irrigation-Residential	Cover 1 trip	25.00
Lawn Irrigation-Commercial (Multi)		50.00
Mechanical Permit-Residential	New Construction	150.00
	Remodel/Addition	100.00
Mechanical permit-Commercial	New Construction	150.00
	Remodel/Addition	75.00
Plan Check fee (65% of commercial mechanical permit)		50% of Comm Mech Permit fee (None-Refundable)

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Moving Structure Permit		50.00
Moving Structure Permit Site Inspection		50.00
Mobile Home Tie Down		50.00
Mobile Home Water Hookup	1.25 hours	50.00
Plumbing permit- Residential/Single Family	New Construction	100.00
	Remodel/Addition	100.00
Plumbing permit- Commercial	New Construction	250.00
	Remodel/Addition	100.00
Public Sidewalk Panels-Broken		Min \$500.00/Max \$1,500.00
ReInspection Fees		80.00 per trip
Re-Roofing/Shingling Permit-Residential	Cover 2 trips	75.00
Re-Roofing/Shingling Permit-Commercial/Multi-Family		City of Ramsey Valuation Fee Schedule
Re-Siding Permit	Cover 2 trips	75.00
Replacement Windows (Residential)	City Required pre-inspection	75.00
Septic system permit-residential		125.00
Septic system permit-commercial		250.00
Septic Tank Installation Permit-Residential		125.00
Service Availability Charge (SAC)	[current MCES rates]	2,485.00
Septic Tank Pumping Permit		15.00
Sewer permit (Utility Connection)-Residential		25.00
Sewer permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00
Site Evaluation Fee		50.00
State Surcharge	Applies to all permit types Per State of Minnesota Fee Schedule	1.00
Swimming pool permit		100.00
Vacuum Breaker Verification for Irrigation System (RPZ)-Residential		50.00
Vacuum Breaker Verification for Irrigation System (RPZ)-Commercial	1.25 Hours	50.00
Water Availability Charge (WAC) - per address	Per 2012 & 2017 Comprehensive Water System Study	1,399.00
Water Softener Permit-Residential		50.00
Water permit (Utility Connection)-Residential		25.00
Water permit (Utility Connection)-Commercial		2% of Job Value/Minimum 258.00
Business		
Administrative Fee - Process Returned Business Permits		25.00
Business Registration Certificate (BRC)	Original Application	30.00
Contractor License	All Contractors	50.00
Garbage & refuse hauler		50.00

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
License Late Fee		15% of license fee/month
Massage Establishment		100.00/annual
Massage Establishment Owner/Manager Background Check Fee		50.00
Massage Therapist		50.00/annual
Massage Therapist Background Check Fee		35.00
Pawn broker/Precious Metals		4,000.00
Yearly Fee-Pawnbroker enters		\$250/per year all transactions
Transaction Fee-State Entered		2.10/per transaction
Pawn broker investigation fee	in-state investigation	500.00
	out-of-state investigation	1,500.00
Residential Rental - Multifamily	3-Year License	400.00/building
Residential Rental - Single Family/Townhome	3-Year License	25.00/unit
Second Hand Dealer		2,000.00
Second Hand Dealer investigation fee	in-state investigation	500.00
	out-of-state investigation	1,500.00
Transient merchant/peddler/solicitor		100 + 35 per person backgrounded
City Financing		
Interest rate charge - non-bonded programs		US Treas. rate + 2 points
[bonded projects will be dependent upon interest rates being paid]		Bond Int rate + 2 points
Equipment Chargeback		
All Equipment Rental		Per FEMA Schedule + Staffing
Public Works Maintenance Worker		2.30 x wage/hr.
Portable Toilet		Actual Cost
Facility Use		
Antenna Lease - City Owned Property [PCS towers]	Per Individual Agreement	Per Individual Agreement
Concession stand/pavilion/shelter- per day/event- residents	Includes 7.125% sales tax	See Facility Use & Rental Policy
Concession stand pavilion/shelter- per day/event - non-res.	Includes 7.125% sales tax	See Facility Use & Rental Policy
Key deposit - per building		55.00
Softball/baseball field maintenance - youth teams	Includes 7.125% sales tax	12.00/game
Football field maintenance - youth teams		
Large Fields	Includes 7.125% sales tax	47.00/week
Soccer & Lacrosse field maintenance - youth teams		
Full Size (Large Field)	Includes 7.125% sales tax	37.00/week
1/2 Size (Medium Field)	Includes 7.125% sales tax	20.00/week
Small Field	Includes 7.125% sales tax	12.00/week
Field Layout Field-Soccer, Football, Lacrosse		300.00
Tennis court - non-residents	Includes 7.125% sales tax	20.00
Basketball court - non-residents	Includes 7.125% sales tax	20.00
Horseshoe pit - non-residents	Includes 7.125% sales tax	20.00
Lighted ballfield Deposit Fee		100/individual
		500/athletic organization

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Lighted ballfield - residents	Includes 7.125% sales tax	45.00/Per 3 hours and then 15.00/Each Additional hour
Lighted ballfield - non-residents	Includes 7.125% sales tax	60.00/Per 3 hours minimum and then 20.00/Each Additional hour + 25.00 for lights
Light - Used By ARAA		Actual Cost
General Field Use - Residents (football, soccer, softball,baseball)		45.00/Per 3 hours minimum and then 15.00/Each Additional hour
General Field Use - Non-Residents (football, soccer, softball,baseball)		60.00/Per 3 hours minimum and then 20.00/Each Additional hour
Athletic Field Marking Paint - ARAA		Actual Cost
Pact School Field Maintenance	5% Increase per year	600.00
Municipal Center per day/event - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule
Coffee for Meetings		5.00/pot
Park Facilities - Refer to Facility Use and Rental Policy	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule	See Ramsey Municipal Center Conference Room Rental & Park Facilities Rental Rates Schedule
Miscellaneous		
Cemetery Plot (Trott Brook Cemetery)		900.00
Cemetery Plot Perpetual Care		400.00
Comp Plan CD		10.00
City Information-CD Format		10.00/disc
Kennel License (Administrative)	4th Dog on Property	30.00
Maps - City (28X 24)		5.00
Maps - Zoning (28 X 34)		15.00
Maps - Zoning/Address (34 X 44)		25.00
Maps-Zoning or Comp Plan (11 X 17)		6.00
Maps - Plat		10.00
Maps - Topo aerials per half section		20.00
Maps- Parks & Trails 11 X 17)		6.00
Maps - Parks & Trails (36 X 24)		15.00
Maps-Large Ward/Precinct	With Addresses	25.00
Notary Fee	State Statute	5.00
Photo copies - one-sided/duplexed	Up to 100 pages; over 100 pages plus staff time	0.25
Political office filing fee	State Statute	5.00

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Public hearing publications		At City Cost
Returned check		35.00
Reissued Check Fee		15.00
Special assessment search		30.00
Planning and Zoning		
Comp Plan Amendment Application		200.00
Comp Plan Escrow		700.00
Conditional use escrow minimum		800.00
Conditional use permit application		200.00
Conditional use escrow min-enviro sens		2,000.00
Conditional use permit app.-enviro sens		200.00
Conditional use permit annual inspection		75.00
Dock permit		25.00
Environmental Permit		200.00
Environmental Escrow		400.00
Grading Permit		200.00
Industrial Revenue Bond - application		200.00
Industrial Revenue Bond - escrow		1,000.00
Interim Use Permit Escrow - Minimum		600.00
Interim Use Permit Application		200.00
Interim Use Annual Inspection Fee		75.00
Park Dedication - Cash Contribution: Residential Unit	Including Townhomes & Apartment Units	3,500.00/dwelling unit
Park Dedication - Cash Contribution: Residential Unit	Exceed 12+ units per acre	7.5% Discount/\$2,775.00
Park Dedication - Cash Contribution: Residential Unit	Exceed 20+ units per acre	15% Discount/\$2,550.00
Park Dedication - Cash Contribution: Commercial/Assisted Living Facilities		5,100.00/acre
Park Dedication - Cash Contribution: Industrial		4,375.00/acre
Park Dedication - Land Contribution: Residential	0 - 3.0 dwelling units per acre	10% of land
	3.1 - 5.0 dwelling units per acre	15% of land
	5.1 + dwelling units per acre	Add .5% for each over 5
Park Dedication - Land Contribution: Commercial/Industrial/Assisted Living Facilities		5% gross land area
Park Dedication - Land Contribution: Planned Unit Developments	(public open space/rec. uses-not including wetlands)	10% gross land area
		2,800.00/dwelling unit
Sidewalk Panel Replacement Escrow		1500.00
Trail Development Fee - Cash Contribution: Residential Unit		1,000.00/dwelling unit
Trail Development Fee - Commercial/Industrial/Assisted Living Facilities		1,300.00/acre
Approval/Recording of Deeds:		
Abstract Property		County Fee+10.00/staff Time
Torrens Property		County Fee+10.00/staff Time
Rezoning application		200.00
Rezoning escrow		400.00
Sign permit application - permanent		25.00
Sign permit - permanent		75.00

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Sign permit - temporary		25.00
Site plan review application		200.00
Site plan review escrow		800.00
Special Council, HRA or Commission meeting fee		350.00
Temporary Structure escrow		500.00
TIF/Conduit Debt Application Fee		4,000.00/+legal fee deposit
Vacation of easement application		200.00
Vacation of easement escrow		300.00
Variance application		200.00
Variance escrow		400.00
Zoning Permit		25.00
Platting or Subdividing		
Address Charge		175.00
Administrative (interior lot lines) escrow		225.00
Administrative (interior lot lines) app.		200.00
Major Subdivision escrow		1,500.00
Major Subdivision application		300.00
Minor subdivision escrow		900.00
Minor subdivision application		200.00
Registered land survey escrow		300.00
Registered land survey application		200.00
Professional Services		
Administrative Fee (Project Related Activity-Staff admin)	Consultants hired for project: Ex: Hakanson Anderson	3% of contractor bill
Attorney - municipal		At City cost
Attorney - non-municipal		At City cost
City Staff Services		2.30 x wage/hr.
Police Officer		97.00/hr
Other professional /staff services		2.30 X wage/hr.
Public Safety		
Alarms: False (3rd offense)	In a Calendar Year	75.00
Alarms: False (4th offense)	In a Calendar Year	150.00
Alarms: False (5th offense)	In a Calendar Year	225.00
Alarms: False (6th offense)	In a Calendar Year	300.00
ATV/Golf Cart Permit		10.00
Car Seat Check -Non-Resident only		25.00
Clandestine Drug Labs Remediation	Recovery of Public Costs	125% of Recovery Costs (Recovery Cost + 25% admin Fee)
Copies: Audio/Video CD/DVD		20.00
Copies: Incident/Investigative Reports	Per statute Ch163 sec 8 adopted 8/1/05	.25/page
Copies: Statistical Summary Reports		5.00
Dangerous Dog License		500.00
Dog Impoundment fee		125.00+board

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Dog Impoundment fee - If Non Licensed		145.00 +board
Dog Impoundment fee (2nd offense)	w/in 12 months (+50.00 each addtl w/in 12 mo)	175.00 +board
Dog license - duplicate		5.00
Dog license - male/female - 3 yr. license		20
Dog license - male/female neutered/spayed - 3 yr. license		10
Fire Prevention:		
Fire Suppression Fees:		
Permit		Valuation based/1997 UBC Fee Table 1-A
		Minimum of 23.50
Plan Review		65% of permit fee
		5.00 Minimum State Surcharge
Fire Alarm Fees:		
Permit		Valuation based/1997 UBC Fee Table 1-A
		Minimum of 23.50
Plan Review		65% of permit fee
		5.00 Minimum State Surcharge
Temporary Assembly/Tent Permit(Greater than 100 sq. ft.)		50.00/per tent
Aboveground Tank Storage		100.00/per tank
Underground Tank Storage		100.00/per tank
Fuel Tank Storage Removal		100.00/per tank
Daycare Inspection Fee		50.00
Permit Re-Inspection Fee		50.00
Fireworks/Pyrotechnic Display Permit		200.00
Fireworks -Retail Sale Permit - Retailer only selling fireworks		350.00
Fireworks-Retail Sale Permit-All other retailers		100.00
Double Permit Fee		2 x normal permit fee
Lock Box Fee:		
Surface Mount		Per Vendor Pricing
Recessed Box		Per Vendor Pricing
All Others		Actual cost + 10% Admin fee
Fire Code Re-Inspection Fee		140.00
Gas Line Hit By Contractors	Effective 4-1-10	300.00
Open Burn Permits:		
Open burn permit application	Residential	25.00
Open burn permit fire suppression escrow		500.00
Open burn permit fire suppression services		300.00/hr. - min 300.00
Illegal Burning	Effective 4-1-10	200.00
Subsequent Site Evaluations		45.00/visit
Fire Service Fee:		

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Disaster Assistance		300.00/hr. per truck
Ordinance Violations		300.00/hr.
Victim Service Fee		300.00/hr. per truck
Letter of Good Standing		10.00
Photo CD		20.00/cd
Photo Electrical Transfers		10.00/transmission
Photo Reprints		5.00 min chg + 1.00/print
Vehicle Lockout		20.00
Vehicle Storage		10.00/day
Reimbursements		
Mileage/personal vehicle (IRS allowable rate)	Always follow IRS adopted rate	.5754/mile
Right-of-Way		
Permit Fee - Boring/Open Trench	Centerpoint Energy, City of Anoka & Connexus Energy Exempt from ROW fees if Franchise Fees are in effect	95.00+15.00/Driveway, 20.00/Road Closing + \$10,000 Bond per mile
Boulevard Tree Replacement		700.00/Tree
Permit Fee - Overhead		95.00\+.05/linear foot
Street and Traffic Charges		
Developer contribution: street and/or traffic signs		Developer Installed
Bituminous Paving/Patching		25.00/sq yard
Culverts		Price + Tax
Road Improvement Assessment	Per Special Assessment Policy	Per Policy
Street Sweeping: Equipment Only:	Per FEMA Schedule of Equipment Rates	74.00/Hr
Traffic Sign Replacement		225.00

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Tobacco		
Cigarette Sales (vending and over-the counter)		250.00
Cigarette Sales with age verification technology		150.00
E-Cigarette Sales		250.00
E-Cigarette Sales with age verification technology		150.00
UTILITY RATES		
Assessment Charge for Unpaid Items Assessed	Administration fee	30.00/account
Interest Rate on Unpaid Items Assessed		5.50%
Penalty/late payment	Past due on current billing	10%
Recycling Rates		
Residential Curb-side Program fee/qtr	Per Ace Contract	11.94/qtr
Sewer Rates		
Residential/Single dwelling usage fee/qtr	Per 2016 Comprehensive Sewer Study	75.14
Multi-family(apt) & commercial usage fee/qtr		75.14+3.13/1000 gal. in excess of 20,000 gal.
Connection charge/res. equivalent	Per 2012 & 2017 Comprehensive Sewer System Study	1,274.00
Connection charge/acre comm./ind.	Per 2012 & 2017 Comprehensive Sewer System Study	3,837.00
Lateral Benefit Charges: Residential	Increased by construction cost index-Avg 3% since 2012	5,117.00
Lateral Benefit Charges: Commercial	Increased by construction cost index-Avg 3% since 2012	8,424.00
Street Lights		
Developer contribution:		
installation of Cobra street light		Per Connexus Energy Fee Schedule
traditionaire subdivision street light (w/100 ft of wire)		Developer Installed
New ROW COR Lights		Per Connexus Energy Fee Schedule
street light O & M 3 year @ \$98/year		294/light
Residential billing:		
urban subdivision street light rate per lot (>7/92)		9.01/qtr
rural subdivision street light rate per lot		14.85/qtr
priority street light rate per residential/apartment/ lot		1.37/qtr

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Storm Water Management Rates		
Residential		15.95/qtr
Commercial		63.80/REU/qtr
Trunk charge/res. equivalent	Increased by construction cost index-Avg 3% since 2012	502.00
Trunk charge/acre comm./ind.	Increased by construction cost index-Avg 3% since 2012	5,001.00
Water Rates		
Minimum usage fee/qtr	Per 2012 & 2017 Comprehensive Water System Study	41.10
Quarterly Rate Structure	Conservation Rates	\$42.15 Minimum
		\$2.89 per 1,000 for 15,001-25,000
		\$2.98 per 1,000 for 25,001-40,000
		\$3.19 per 1,000 for 40,001-60,000
		\$3.41 per 1,000 for 60,001-99,000
		\$3.78 per 1,000 for 99,001-201,000
		\$4.51 per 1,000 for 201,001 and above
Odd/Even Sprinkling Violations:	Effective day after Memorial Day thru Day after Labor Day	
	No Sprinkling between 10 am-8:00 pm	
First Violation		Written Warning & Registered Letter
Second Violation		50.00
Third Violation		100.00
Fourth Violation		Water Service turned off
Meter Replacement Admin Fee for Non-Compliance		75.00/qtr
Installation of meter w/remote (Res & Commercial)		140.00
5/8" Meter - Radio Read System		275.00
1" Meter - Radio Read System		439.00
1 1/2" Meter - Radio Read System		839.00
2" Meter - Radio Read System (Irrigation Only)		1,039.00
2" Compound Domestic Meter - Radio Read System		2,286.00
3" Compound Domestic Meter - Radio Read System		3,004.00
4" Compound Domestic Meter - Radio Read System		3,818.00
Other than Meters Noted Above		Cost plus 5%
Water shut off at Curbstop		100.00
Water shut off at Curbstop	Winter Period of November 1 - April 1	150.00
Townhouse Irrigation Meter Winterization		150.00
Broken Hydrant Replacement - Summer		500.00
Broken Hydrant Replacement - Winter		750.00
Connection charge/res. equivalent	Per 2012 & 2017 Comprehensive Water System Study	1,852.00

CITY OF RAMSEY
 2021 ADOPTED SCHEDULE OF RATES, FEES AND CHARGES
 Adopted November 24, 2020 Ordinance 20-20

SERVICE OR LICENSE	SPECIAL NOTES	2021 Adopted
Connection charge/acre comm./ind.	Per 2012 & 2017 Comprehensive Water System Study	6,766.00
Lateral Benefit Charges: Residential	Increased by construction cost index-Avg 3% since 2012	6,346.00
Lateral Benefit Charges: Commercial	Increased by construction cost index-Avg 3% since 2012	7,100.00

**PARK DEDICATION
FOR SURROUNDING CITIES - 2021**

CITY	FEE SCHEDULE	2021 ADOPTED
Andover	Park Dedication Fees:	
	Single Family Residences	\$4,400.00 per unit
	Town Home and Twin Home	\$4,400.00 per unit
	Apartment (Multi-Family)	\$4,400.00 per unit
	Lot Splits	\$4,400.00 per unit
	Commerical/Industrial	\$13,200.00 per acre or 10% of market value of land, whichever is less
Anoka	Park Dedication - per unit	
	Residential	\$2,543.00
	Commercial	\$0.00
	Industrial	\$0.00
Blaine	Residential	\$4,449.00/unit
	Commercial	\$8,704.00/acre
	Industrial	\$6,702.00/acre
Champlin	Commercial (per acre)	\$8,323.00
	Industrial (per acre)	\$7,283.00
	Residential (per housing unit)	\$4,370.00
Coon Rapids	Single family	\$2,000.00/unit
	Two family	\$1,700.00/unit
	Multiple	\$1,360.00/unit
	Commercial	\$5,000.00/acre
	Industrial	\$4,000.00/acre
Elk River	Residential	
	Low Density (7 DU/acre)	\$1,425.93/dwelling unit

Meeting Date: 11/18/2021

By: Mark Riverblood, Engineering/Public Works

Information

Title:

Off-leash Area Consideration

Purpose/Background:

The purpose of this case is for an opportunity to continue the discussion relative to the complaint that the city does not have a designated 'small dog' off-leash area. For the meeting, Commission and Staff may review options available in responding, which include (no order):

- Develop a new, small dog only off-leash area in the City
- Do nothing at this time, understanding that there are many undeveloped park areas where people can take dogs for an off-leash experience
- Change Alpine Parks new expansion area to a use different than what was intended
- Create a new off-leash area in Ramsey's downtown, with both a small dog only, and an unrestricted fenced area(s)
- Conduct a survey of residents to determine the scope of need for a small dog only area
- Other

Notification:

Observations/Alternatives:

Funding Source:

.

Recommendation:

Staff recommends formalizing a response by consensus or motion, on the request for creating or designating a small dog only off-leash area.

Action:

Based on discussion.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Grant Riemer	MaryJo Warner	11/12/2021 02:08 PM
Form Started By: Mark Riverblood		Started On: 11/12/2021 09:15 AM
Final Approval Date: 11/12/2021		

Park and Recreation Commission

6. 1.

Meeting Date: 11/18/2021

By: Mark Riverblood, Engineering/Public Works

Information

Title:

Commission/Staff Input

Purpose/Background:

- Update on the refurbishment of the Lake Itasca Boardwalk

Notification:

Observations/Alternatives:

Funding Source:

Recommendation:

Action:

Attachments

Location exhibit

RFQ

Appendix & existing conditions

Ornament Flyer

Form Review

Inbox

Grant Riemer

Form Started By: Mark Riverblood

Final Approval Date: 11/12/2021

Reviewed By

MaryJo Warner

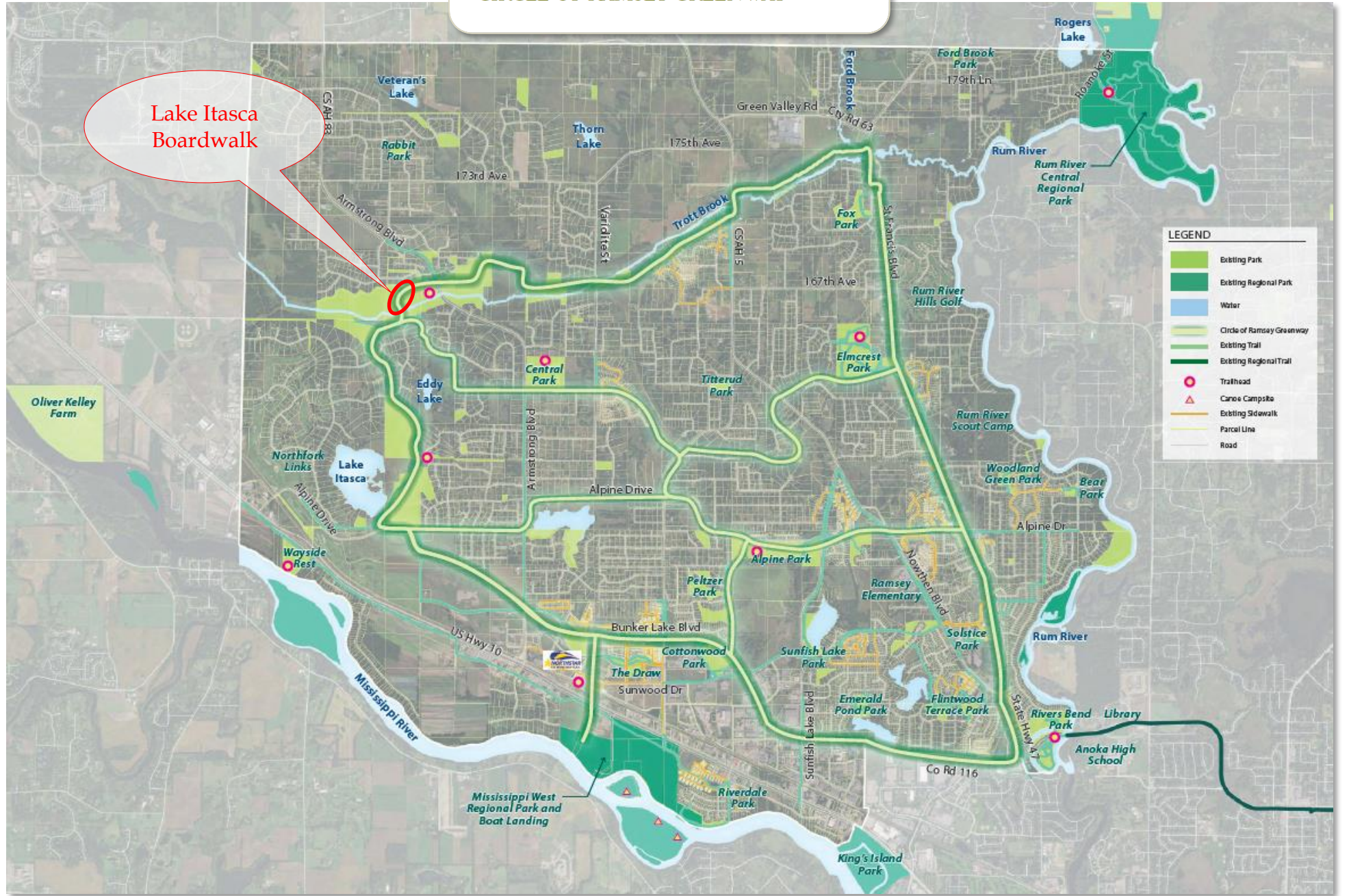
Date

11/12/2021 02:08 PM

Started On: 11/12/2021 12:55 PM

City of RAMSEY

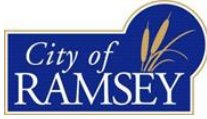
CIRCLE OF RAMSEY GREENWAY



Lake Itasca Boardwalk

LEGEND

	Existing Park
	Existing Regional Park
	Water
	Circle of Ramsey Greenway
	Existing Trail
	Existing Regional Trail
	Trailhead
	Canoe Campsite
	Existing Sidewalk
	Parcel Line
	Road



REQUEST FOR QUOTATION



PROPOSALS MUST BE RECEIVED BY:
2:00 PM on Monday, November 15th,
2021

Submit by e-mail ONLY to:
Mary Jo Warner
Ramsey, MN 55303
763-433-9820

E-mail to: mwarner@cityoframsey.com

Furnish Materials and Labor for the 'Over-decking' of the Lake Itasca Boardwalk



North end of boardwalk accessible
from Trailhead at; 8560 167th Lane
Ramsey, MN 55303

PROPOSAL SPECIFICATIONS

Furnish Materials and Installation Labor for the 8' foot Over-decking of the existing, approximately 1,155' foot, 6' foot-wide Lake Itasca Boardwalk

Pre-Qualifications:

- I. *Bidder/Contactor shall demonstrate that he/she has successfully installed 3 (three) projects of comparable or greater scope in a county, municipal, state park, or school setting in the Twin Cities Metropolitan area within the last 5 (five) years.**
- II. Bidder/Contractor shall confirm his/her capacity to 'field adjust' the methods and detail of the construction to achieve a uniform deck surface pursuant to the specifications below.**
- III. Contractor is responsible for visiting the site to determine all existing conditions that may affect the performance of the Work, AND may request a walk through with city staff if required.**

Project Requirements:

I/We agree to furnish all labor, supply materials as needed, and site security to perform the work as described below:

- Contractor and the City of Ramsey shall enter into the City's standard form of agreement.
- Contractor shall submit material examples to the City of Ramsey's representative for review and approval if requested.
- Contractor shall secure all permits related to the Work (if any).
- The Lake Itasca Boardwalk should be reasonably accessible to the public during construction, for a safe, continuous north/south crossing by pedestrians. The Contractor shall also ensure a continuous and safe route at the conclusion of each work day, generally free of loose items.
- Contractor shall provide evidence of insurance in accordance with City requirements, and be licensed to work in the City (a \$75 fee).
- Contractor shall provide temporary facilities, as required, for proper storage of materials and if necessary, also sanitation (outdoor portable toilet on-site).

- Contractor shall protect adjacent trees and shrubs and notify the City's representative immediately of any damage to trees or pavement associated with the site and work.
- Contractor shall remove ALL boardwalk materials that are not completely covered by the new decking (including railing) from the project in conjunction with the Work, and dispose of same properly at his/her expense.
- The Contractor shall substantially complete the project by April 30th 2022.
- The Contractor shall be paid for the work completed, materials on site, and not equipment & furnishings stored off-site. The City is not responsible for stolen, missing or damaged materials.
- Notify the City's representative prior to substantial completion to schedule a final review of the work and make corrections to deficiencies identified in the final review.
- This Request for Quotation shall be a not-to-exceed amount. The Contractor must include within his/her quote any time or materials and incidentals necessary to complete the work in a professional and quality manner. At the completion of the Work, the site's grounds shall be returned to its current condition by the Contractor.
- There shall be no Change Orders.
- Portions of the work site may be required to be enclosed with temporary safety fencing – if the contractor is not physically on site. Fencing is **not required** if there are no equipment or loose items/tools anywhere on site. However, through-passage for pedestrians shall be maintained at all times.

Specification details:

- Contractor shall supply and install new 2" x 8" brown treated decking, 8' wide, centered and **over and upon**, the existing 6' foot boardwalk. This new decking shall be screwed down with #10 X 3 1/2" Climatek Coated GRK Screws into either the shim board or the existing decking. (Longer screws may be needed in some areas, and considered an incidental.)
- Shim as necessary, to place new decking boards level from left to right, using 3/4" thick treated boards, and up to 3 1/2" thick treated boards, to achieve a level plane within 1" tolerances from left to right within the 8' wide new deck surface. Shimming shall be performed such that there is **no** 'sagging' or board flexing from movement of people on the completed deck surface.

- Contractor to supply and install a 2" x 4" blocking board (spaced no more than 3' on center), along with a continuous 2" x 4" to create a 3" high 'curb' along the entire length of each side. The seams of these boards shall be generally at the middle point of existing deck sections—and the seams shall be matched by a 45° degree cut directly over the blocking board. (See example reference below.) There shall be three to four fasteners screwed into each end of the upper 2" x 4" where they join.
- Contractor to supply and install bracket hardware, mud foot plate and pipe, with a 5/8" set bolt mechanism for adjustment for all areas where existing deck sections must be removed near the (north) portion by the bridge, (scope of removal at the Contractor's discretion). (See Appendix for the referenced sections to be removed.) All components to be hot dipped galvanized, and the pipe to be 1 1/2" schedule 40, hot dipped galvanized. This will be used to achieve significant adjustment for removed sections as noted above, or other areas where the existing deck sections do not provide enough support, or shimming is not practicable. The City projects that this technique will be required at 10 or more sections of the existing boardwalk.
- The existing bridge is 8' foot wide and does not need replacement or over decking. The new decking shall meet this bridge section, with the Contractor to field engineer the joining of the new decking to the bridge decking (or full 8' foot approach area), such that there is no vertical differential where new deck boards meet the existing deck board(s).
- Contractor to supply and install two, 8' foot hinged hot dipped galvanized diamond plate (or flex resistant aluminum diamond plate) at beginning and end of boardwalk (plates to overlap onto the bituminous trail at the north and south).

Work and Staging Areas:

Confine work activities to the boardwalk site, and adjacent to bituminous trails – all of which should remain passable by pedestrians during the construction periods. Contactor is responsible for protecting trail pavement from breaking and damage. No mechanized equipment shall be left overnight on the site (unless fenced), and no construction activity shall be performed before 7 AM nor after 7 PM Monday through Saturday. The contractor shall provide 72-hour advance notice before working on Saturday. City Council approval may be required for Sunday work.

Coordinate staging area and fencing with the City's representative prior to beginning the Work as necessary.

Liquidated Damages:

Liquidated damages may be deducted from the approved quoted amount, in a sum of \$50 dollars per weekday (M-F) for non-completion after May 15th, 2022.

Warranty/Guarantee:

The Contractor warrants and guarantees to the Owner that all installation Work will be of good quality and free from faults or defects in accordance with this RFQ. All defective Work may be rejected.

If required by the Owner, prior to payment, the Contractor will promptly without cost to the Owner, correct defective Work, or replace it with non-defective Work. If the Contractor does not correct such defective Work or remove and replace within a reasonable time, the Owner may have the deficiency corrected or the rejected Work removed and replaced. All direct or indirect costs of such correction or removal and replacement, including compensation for additional professional services shall be paid by the Contractor, or deducted by the Owner, all such costs from the quoted contract price.

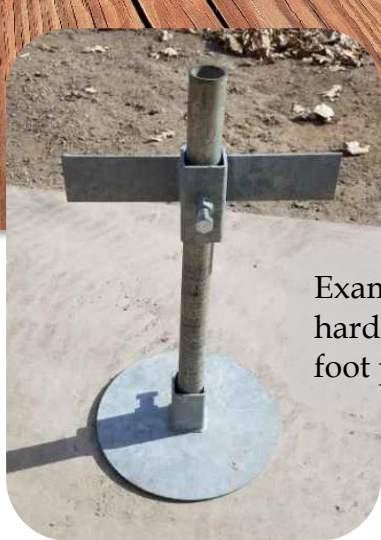
If, instead of requiring correction or removal and replacement of defective Work, the Owner (prior to approval of final payment) prefers to accept it, they may do so. In such case, if the acceptance occurs prior to final payment, a Statement shall be issued incorporating the necessary revisions, including appropriate reductions in Contract Price

Specification References:

The Contractor shall design the Work in conformance with the Specifications, and example images below, as well as in accordance with standard construction practices.



Depiction of 45° degree curb joint configuration



Example bracket hardware, mud foot plate and pipe



Example of 8' foot completed deck-over

Quotation for Furnishing Materials and Installation Labor for the 8' foot Over-decking of the Existing 6' foot Lake Itasca Boardwalk

\$ _____ for all costs to complete installation as referenced.

In submitting the above quote, I/We warrant the quote valid for work to be completed on or before April 30th, 2022.

Additionally, I/we acknowledge the Specifications, Provisions, Appendix, and existing conditions referenced herein and above. (Bidder need only submit this Quotation page #7.)

Contractor name _____

Owner or representative _____

Signature _____

Phone(s) _____

E-mail _____

*List three related projects of comparable scope for a governmental agency in the Twin Cities Metropolitan area within recent years, with contact/reference information:

Project name and location _____
Contact name and info _____

Project name and location _____
Contact name and info _____

Project name and location _____
Contact name and info _____

Appendix

One of two locations for the 8' foot
diamond plate transition



























Area(s) where existing deck sections must be removed near the north side of the bridge











Ramsey Parks & Recreation,
together with the Rumriver Art Center present:

Polymer Clay Ornaments



Come for the Tree Lighting; Stay for the Art

Join us after the tree lighting ceremony at Ramsey City Hall in the Ramsey Alexander Ramsey Room to make holiday ornaments out of polymer clay! In the Polymer Clay Holiday Ornament class you'll make one of a kind keepsakes. These ornaments are approximately 2.5" to 3" in diameter.

In this class the teacher will take you through step by step instructions to make small, one-of-a-kind keepsakes. Students will learn about the polymer clay medium which comes in bright non-fading colors, is easy to work with and is oven-baked at home.

All materials included.

Registration is required, space is limited. The cost is \$5 per person. Register at: <https://occ.sn/kkL4jwRx>

Event:
Create-Your-Own
Polymer Clay Ornament

Date:
November 30, 2021

Time:
6:30 – 7:30 pm

Location:
Ramsey City Hall
Alexander Ramsey Room
7550 Sunwood Drive NW

