

Community Water System
City of Ramsey, Minnesota
Emergency Response Plan

CWS and ERP Information

PWSID	MN1020035
Street Address	7550 Sunwood Drive NW
City, State Zip Code	Ramsey, MN 55303
Phone number	(763) 433-9861
Population Served	15,000
Prepared by	Leonard Linton, City of Ramsey
Reviewed by	Bruce Westby, City of Ramsey
Date completed	November 9, 2021

TABLE OF CONTENTS

UTILITY INFORMATION	1
i Utility Overview	1
ii Personnel Information	2
iii Primary Utility Components	3
iv Industry Chemical Handling and Storage Facilities	4
v Safety	5
vi Response Resources	7
vii Key Local Services	7
1 RESILIENCE STRATEGIES	8
1.1 Emergency Response Roles	8
1.2 Incident Command System (ICS) Roles	10
1.3 Communication	10
1.3.1 Internal Communication	10
1.3.2 External Response Partner Communication	11
1.3.3 Critical Customer Communication	12
1.3.4 Communication Equipment Inventory	13
1.4 Media Outreach	14
1.5 Public Notification Templates	14
2 EMERGENCY PLANS AND PROCEDURES	14
2.1 Core Response Procedures	15
2.2 Incident-Specific Response Procedures	17
3 MITIGATION ACTIONS	18
3.1 Alternative Source Water Options and Interconnected Utilities	18
3.2 Other Mitigation Actions	19
4 DETECTION STRATEGIES	20

UTILITY INFORMATION

During an incident, you need to have system information about your water utility readily available for your personnel, first responders, repair contractors/vendors, the media, and other response partner agencies.

i Utility Overview

Provide basic information about your utility.

Utility Information	
PWSID	1985-6005
Utility name and address	City of Ramsey, 7550 Sunwood Drive NW Ramsey, MN 55303
Owner	City of Ramsey
Directions to utility from major roadway, include lat./long. coordinates	US Hwy 10 west to Ramsey Blvd, North to Sunwood Drive, West 0.5 miles to Municipal Center on Left
Total population served and total service connections	15,000 served 5,300 connectionse
Name, title, phone number of primary contact (e.g., ERP Lead)	John Nelson (763) 433-9861
Alternate contact	Matt Graf 763-458-5406
Location of treatment, distribution, collection schematics and operation manuals	Public Works 14100 Jaspar Street Alt. Location Municipal Center 7550 Sunwood Drive

Use this checklist to ensure the following additional utility information (as applicable) is included as a part of your ERP.

These documents are in Appendices at the end of the report

- Map of distribution system
- Site plans and “as built” drawings for the following components of your system (as applicable):
 - Pumping and storage facilities
 - Water treatment facilities
- Distribution system diagrams and instrumentation information
- Equipment specifications and operation instructions
- Emergency power and light generation operation specifications
- Supervisory Control and Data Acquisition (SCADA) system operation instructions
- Communications systems operation instructions

iii Primary Utility Components

List all the components necessary to maintain effective operation of your utility. Simply add more rows to the tables below if you have additional components. Text in italics represents examples – be sure to delete italicized text as necessary as you fill out the tables below and throughout this template.

Wells			
Well Name	Depth/Location	Available Yield	Treatment Requirements/Associated Treatment Plant
Well 1	320 feet	700 gpm	Pump House 1
Well 2	320 feet	220 gpm	Pump House 1
Well 3	345 feet	1450 gpm	Pump House 2
Well 4	321 feet	850 gpm	Pump House 2
Well 5	316 feet	850 gpm	Pump House 3
Well 6	390 feet	900 gpm	Pump House 3
Well 7	332 feet	850 gpm	Pump House 4
Well 8	354 feet	1400 gpm	Pump House 4

Intakes			
Intake Name	Depth/Location	Capacity	Treatment Requirements/Associated Treatment Plant
No Surface Water Intakes			

Treatment Plants			
Plant name	Location	Capacity	Treatment Train
Water Treatment Plant is in planning stages	70XX 143 rd Ave	10 MGD	Gravity Filtration Process

Storage and Distribution System – Tanks, Primary Mains and Pumping Stations

Location	Area Served	Comments
Nowthen Blvd and Dysprosium Street	Entire City	
Sunwood Drive East of Jasper Street	Entire City	
Quicksilver Street South of 167 th Avenue	Entire City	

Treatment Chemical Storage Facilities

Location	Chemical(s)	Comments
Pump House #1	Chlorine	This is in liquid form and there is both an eye wash and shower station in the pump house.
Pump House #2	Chlorine	This is in liquid form and there is both an eye wash and shower station in the pump house.
Pump House #3	Chlorine	This is in liquid form and there is both an eye wash and shower station in the pump house.
Pump House #4	Chlorine	This is in liquid form and there is both an eye wash and shower station in the pump house.
***		Note: Chemicals will be removed from the pump houses when the water treatment plant comes on line.

Other Key Facilities

Location	Function	Comments

iv Industry Chemical Handling and Storage Facilities

List surrounding chemical production, handling or storage industries that could impact your utility during incidents such as accidental releases, hurricanes or earthquakes.

Industry Chemical Handling Facilities

Facility Name	Location	Distance	Chemical and Exposure Pathway
No facilities present in City			

Chemical Storage Tanks

Facility Name	Location	Distance	Chemical and Exposure Pathway
Speedway Station Store	14000 St Francis Blvd	0.21 Miles from Wellfield	(1) 12,000, (2) 10,000 - gallon underground storage tanks (UST) holding gasoline. (1) 10,000 – gallon underground storage tank for diesel fuel.
Holiday Station Store	14350 Xkimo St NW	0.22 Miles from Wellfield	(1) 20,000-gallon underground storage tanks (UST) holding gasoline. (1) 20,000-gallon underground storage tank (UST) holding E-85 Fuel. (1) 20,000-gallon underground storage tank (UST) holding diesel.
Holiday Station Store	14075 Ramsey Blvd	0.84 Miles from Wellfield	(1) 20,000-gallon underground storage tanks (UST) holding gasoline. (1) 20,000-gallon underground storage tank (UST) holding E-85 Fuel. (1) 20,000-gallon underground storage tank (UST) holding diesel.
Casey General Store	7222 Sunwood Drive NW	0.40 Miles from Wellfield	(1) 20,000, (1) 8,000-gallon underground storage tanks (UST) holding gasoline. (1) 12,000-gallon underground storage tank (UST) holding Diesel.
Ramsey Market	14911 Ramsey Blvd	0.31 Miles from Wellfield	10,000-gallon underground storage tank (UST) holding gasoline.
Little Dukes	7900 Sunwood Drive NW	0.05 Miles from Wellfield	(1) 15,000, (1) 10,000 and (2) 6,000-gallon underground storage tank (UST) holding gasoline.

v Safety

List safety materials and important safety information to help protect utility personnel during an incident. You may also reference your utility Health and Safety Plan, if available.

Safety Materials

Type	Location
Toxic material detection and testing supplies	
Emergency food and water supplies	
Emergency PPE (note what PPE are present at each location)	
Other equipment (note what is present at each location)	

Safety Information

Topic	Description

vi Response Resources

Provide an inventory of available resources (e.g., equipment, supplies) either maintained on site or readily available off site (e.g., neighboring water system) in the table below, or insert an existing inventory sheet.

Resources			
Kind	Type	Quantity	Location
<i>Generator</i>	Portable Generator	1	Public Works
<i>Generator</i>	Static	1	Pump House 2
<i>Generator</i>	Static	1	Pump House 3
<i>Fuel</i>	Gasoline Diesel	1 Tank Each	Public Works
<i>Pump</i>			
<i>Other</i>			

vii Key Local Services

Note the closest locations of key logistical and medical services that you or mutual aid and assistance providers may need during an incident. Include a map if available.

Essential Services	
Facility	Location/Description
Hospital	Mercy Hospital 4050 Coon Rapids Blvd Coon Rapids MN 55433 Emergency Dept., Surgery, Cardiac Unit, Cancer Center, Birthing Center
Gas station	Little Duke's 7900 Sunwood Dr. NW Ramsey, MN 55303 Casey's 7222 Sunwood Dr. NW Ramsey, MN 55303 Holiday Station Store 14075 Ramsey Blvd. Ramsey, MN 55303
Pharmacy	Coborn's Pharmacy 7900 Sunwood Dr. NW Ramsey, MN 55303
ATM	Little Duke's 7900 Sunwood Dr. NW Ramsey, MN 55303 Casey's 7222 Sunwood Dr. NW Ramsey, MN 55303 Holiday Station Store 14075 Ramsey Blvd. Ramsey, MN 55303
Grocery store	Coborn's Grocery 7900 Sunwood Dr. NW Ramsey, MN 55303

1 RESILIENCE STRATEGIES

This section contains strategies and resources to improve the resilience of the system, including the physical security and cybersecurity of the system.

1.1 Emergency Response Roles

Describe the roles and responsibilities for key utility and external response partner personnel in the table below. You can add, edit or delete rows as necessary. The City has an Emergency Management Plan.

Water Utility and Partner Roles		
Name/Title	Emergency Response Role	Responsibilities
Matt Kohner	Fire Chief/ Emergency Management Coordinator	Responsible for all incident response activities, including developing strategies and tactics and ordering and releasing resources.
Carey Schiferli	Alternate Emergency Response Lead	Perform duties as assigned by ER Lead; assumes duties listed above when ER Lead is not available.
Jeff Katers	Chief of Police /Security	Will provide incident security as needed once notified by ER Lead.

External Response Partner Roles
Refer to City Emergency Management Plan

Name/Title	Organization	Responsibilities During an Incident
Local Partners		
	<i>County Emergency Management/EOC</i>	
	<i>911</i>	
	<i>Police</i>	
	<i>Fire/HazMat</i>	
	<i>LEPC</i>	
	<i>Elected officials</i>	
	<i>Neighboring Wastewater utility</i>	
	<i>Neighboring Water utility</i>	
	<i>Power utility</i>	
	<i>Health department</i>	
	<i>Contractor/vendor</i>	
	<i>Industry representative</i>	
	<i>Mutual aid</i>	
	<i>Other</i>	
	<i>Other</i>	
State Partners		
	<i>Primacy Agency</i>	
	<i>Health department</i>	
	<i>Police</i>	
	<i>WARN</i>	
	<i>Laboratories</i>	
	<i>Other</i>	
	<i>Other</i>	
Federal Partners		
	<i>EPA regional office</i>	
	<i>FBI field office</i>	
	<i>CDC</i>	
	<i>Other</i>	
	<i>Other</i>	

1.3.2 External Response Partner Communication

List all external response partners, their response role or position as well as contact information.

External Response Partner Contact List

Organization or Department	Point Person Name or Position	Phone	Alternate Phone	Email or Website
Local Partners				
<i>County Emergency Management/EOC</i>				
<i>911</i>				
<i>Police</i>				
<i>Fire/HazMat</i>				
<i>LEPC</i>				
<i>Elected officials</i>				
<i>Wastewater utility</i>				
<i>Water utility</i>				
<i>Power utility</i>				
<i>Health department</i>				
<i>Contractor/vendor</i>				
<i>Industry rep.</i>				
<i>Mutual aid</i>				
<i>Other</i>				
State Partners				
<i>Primacy agency</i>				
<i>Health department</i>				
<i>Police</i>				
<i>WARN</i>				
<i>Laboratories</i>				
<i>Other</i>				
Federal Partners				
<i>EPA regional office</i>				
<i>FBI field office</i>				
<i>CDC</i>				
<i>Other</i>				

1.3.3 Critical Customer Communication

List critical customers below who should be given priority notification due to their reliance on the water supply either for medical reasons, based on usage, public health mission or because they may serve customers considered to be sensitive sub-populations.

Critical Customer Contact List

Organization or Department	Point Person Name or Position	Contact Instructions	Phone	Alternate Phone	Email or Website
Stoney River Assisted Living & Memory Care	Kelsey Nyline Exec Director	Call or email	763-999-5067	763-999-5080	knyline@stoneyriverramsey.com
Suite Living Senior Care	Karen Binsfeld Housing Dir.	Call or email	763-402-7091		Karen@suitelivingsenior.com
Veterans Affairs Outpatient Clinic	Shannah Brent Manager of Clinic	Call or email	763-422-7641	763-354-9302	Shannah.brent@va.gov
Allina Medical Clinic	Waiting answer				
Midwest Medical Examiner's Office	Angie Chalmers Office Manager	Call or Email	763-324-4400		angie.Chalmers@co.anoka.mn.us
Comfort Suites	Victoria Clawson, Manager	Email	763-323-4800		Gm.mno54@choicehotels.com
Ramsey Elementary	Dr. Amy Reed, Principle	Call or Email	763-506-4001	Diane Jones LSN 763-506-4004	Amy.reed@ahschools.us
Brookside Elementary	Dr. Anissa Cravens, Principle	Call or Email	763-433-5201	Rick Maas 763-433-5210	Anissa.cravens@ahschools.us
PACT Charter School	Matthew Nelson Facilities Dir.	Call or email	763-712-4200 ext 225	651-357-4790	m.nelson@pactcharter.org

1.3.4 Communication Equipment Inventory

Inventory your utility's communication equipment below.

Communication Equipment

Type	Assigned to	Location	Number/Frequency/Channel
<i>Handhelds</i>	<i>Public Works</i>	<i>Public Works Facility 14199 Jasper St NW, Ramsey, MN 55303</i>	<i>800MHZ</i>

1.4 Media Outreach

List contact information for all media outlets that your utility may coordinate with during notification efforts. Additionally, include existing risk communication procedures, such as composing and delivering messages (e.g. message mapping), or reference an existing Risk Communication Plan.

Contact List

Organization or Department	Point Person Name & Position	Phone	Alternate phone	Email or Website
Utility social media coordinator	Megan Thorstad, Communications & Events Coordinator	763-433-9831		mthorstad@cityoframsey.com
Newspaper - Local	Emilee Wentland, Anoka/Coon Rapids Union Herald	763-712-3509		emilee.wentland@apgecm.com
Newspaper – Regional/State	Tim Harlow, Minneapolis Star Tribune	612-868-7734		Tim.Harlow@startribune.com
Radio station	Kate Schweningen, BOB FM	763-450-7777 ext. 4633		kate@mybobcountry.com
TV station	QCTV, Katherine Lenaberg	763-427-1411		Katherine.lenaberg@qctv.org
Advertising agency	Scott Robinson, Universal Apparel	763-443-2243		scott@universalapparelmn.com
Other				
Other				

1.5 Public Notification Templates

Insert your templates for public notifications here, or reference where they may be found. Ensure that your templates are consistent with the regulatory requirements for public notification contained in the Public Notification Rule (see 40 CFR 141, Subpart Q) and all relevant state regulations.

2 EMERGENCY PLANS AND PROCEDURES

This section contains plans and procedures that can be implemented in the event of a malevolent act or natural hazard that threatens your utility’s ability to deliver safe drinking water.

2.1 Core Response Procedures

Core procedures are the “building blocks” for incident specific response procedures, as they are typically implemented across a broad variety of incidents (e.g., hurricane, earthquake, flood). List all your core procedures here.

Access

Item	Description
Debris clearing	List or reference here any supplies or equipment your utility owns to help with debris clearing; this includes safety items/personal protective equipment, chainsaws, and debris/earth moving equipment. If you do not have it, list where you will get it from.
Alternate routes	List or reference here alternate routes (e.g., if there is a bridge that connects your community, what are your travel options if the bridge becomes impassable?). If the alternate routes are too long, consider staging similar critical equipment and resources in different areas of your community.
Identification badges	Provide personnel with an official utility ID for access through police barricades or hazmat contaminated zones. If your jurisdiction has an identification program for first responders, be sure to participate.
Other	

Physical Security

Item	Description
Access control procedures	List or reference your facility access control procedures here, such as key cards are required to access all buildings. Also, list any lockdown procedures as appropriate as well as the process for establishing a security perimeter following a major incident.
Restricted areas	List or reference any restricted areas of your facilities here, such as chemical rooms and electrical closets. Also list who may access those areas.
Evidence protection measures	Describe or reference your procedures for working with law enforcement if an incident is declared a crime scene.
Security culture	Increase organizational attentiveness to security to help reduce vulnerability and enhance preparedness. For example, a “See Something, Say Something” campaign for your utility. List measures your utility implements here.
Other	

Cybersecurity

Item	Description
Disconnect procedure	If possible, disconnect compromised computers from the network to isolate breached components and prevent further damage, such as the spreading of malware.
Notification	In the Even of a Cyber Security attack or breach, notify the IT Manager, contact other IT Staff or Logis Helpdesk (763.543.2662) if the IT Manager is unreachable. (Department of Homeland Security National Cybersecurity and Communications Integration Center (NCCIC) (888-282-0870 or NCCIC@hq.dhs.gov).

Cybersecurity

Item	Description
Assess procedure	Assess any damage to utility systems and equipment, along with disruptions to utility operations. IT will use logs to identify damage – consider rebuild or restore for PCs.
Implementation processes	IT will work with Utilities and Scada vendor to determine action needed and work to implement the plan to restore the system to a healthy state. Implement actions to restore operations of mission critical processes (e.g., switch to manual operation if necessary) and provide public notification (if required).
Documentation	Include forms to document key information on the incident, including any suspicious calls, emails, or messages before or during the incident, damage to utility systems, and steps taken in response to the incident (including dates and times). IT will also fill out an Incident Report.
Other	

Power Loss

Item	Description
Backup power systems	Pump house #2 stand by generator for entire site and well #3 Pump house #3 stand by generator for well #5 and entire building We have a towable generator that is used for lift stations
Power utility	Coordinate with your power utility for expected restoration priorities and timing. Power utility contact information should be listed in Section 3.2 above.
Fuel plan	Pump house #2 has a diesel generator we can utilize fuel from our onsite fuel station at Public works, we also have a pickup that can deliver 75 gallons immediately Dehn Oil delivers to this site. Pump house #3 utilizes a Natural gas supply Our towable unit is Diesel
Maintenance plan	Some in house maintenance is possible we contract with Kodiak power for most maintenance
Other	

Emergency Alternate Drinking Water Supplies

Item	Description
Bottled water	Provider name: Phone: Contract No. (if applicable): Available supply: Distribution point (notify public of location):
Bulk water (check with your state first for licensed water haulers)	Provider name: Phone: Contract No. (if applicable): Available supply: Distribution point (notify public of location):

* Interconnections are listed and described in Section 3.1

Sampling and Analysis

Item	Description
Sampling procedures	The Minnesota department of health sends all sampling procedures .
Other	

Local Contract/State/Federal Laboratory Contact List

Name	Address	Analytes/Methods	Phone	Email or Website
MDH Brian Noma			651-201-4683	

Family and Utility Personnel Well Being

Item	Description
Family disaster plan	Implement your family plan to ensure their well-being during an incident.
Assembly area	List all the assembly areas and evacuation procedures for personnel.
Supplies	List the supplies necessary to maintain personnel health and well-being during an incident (e.g., food, potable water, cots, first aid kit, sanitary products).
Alternate work and shelter locations	Personnel may need to work from home. Or, they may need to shelter at a hotel or your utility if conditions do not permit travel home. List conditions for which work at home provisions will be triggered and list sheltering locations and procedures here.
Extreme temperatures	List or reference here any supplies or equipment your utility owns to mitigate extreme temperatures such as cold weather items (e.g., sand, salt, ice melt, tire chains, snowshoes) and hot weather items (e.g., pop-up shade canopies, water coolers, broad-brimmed hats).
Other	

2.2 Incident-Specific Response Procedures

Insert applicable Incident-Specific Response Procedures (ISRPs), specialized procedures tailored to an incident type. Incidents may include, but are not limited to, the following:

- Cybersecurity
- Drought
- Earthquake
- Extreme Cold and Winter Storms
- Extreme Heat
- Flooding
- Tornado
- Wildfire
- Source Water Contamination
- Distribution System Contamination

EPA's website provides a number of [incident action checklists](#) (IACs) that you can use to help develop your own ISRPs. EPA also published the [Prepared for Contamination in Your Distribution System?](#) guidance that can help you develop a distribution system contamination ISRP.

3 MITIGATION ACTIONS

This section contains actions, procedures, and equipment which can obviate or significantly lessen the impact of a malevolent act or natural hazard on the public health and the safety and supply of drinking water provided to your community and individuals, including the development of alternative source water options, relocation of water intakes, and construction of flood protection barriers.

3.1 Alternative Source Water Options and Interconnected Utilities

List information on alternative source water options and interconnected utilities to mitigate impacts during incidents.

Alternative Source Water Options

Type	Location	Comments
Mississippi River	South Edge of City near a large watermain	National Guard would need to treat the water before distribution

Interconnected Utilities

Utility Name	Location	Contact Information	Comments
City of Anoka	Highway 10 Connection (Anoka Technical College Campus) County Road 116/ Thurston Avenue	City of Anoka	

3.2 Other Mitigation Actions

List any mitigation procedures or projects implemented at your utility, such as raising facilities and controls or constructing berms to protect against flood damage.

Mitigation Actions		
Type	Location	Comments
Flood mitigation not required Ramsey Facilities are above 100 year flood elevation of Rum or Mississippi Rivers		

4 DETECTION STRATEGIES

This section contains strategies that can be used to aid in the detection of malevolent acts or natural hazards that threaten the security or resilience of the system.

List the detection strategies and methods your utility uses to aid in the detection of malevolent acts or natural hazards. Also list the corresponding procedure to be used if the threat is detected.

Detection Strategies		
Threat	Detection Method	Procedure
<i>Unauthorized entry</i>	<ul style="list-style-type: none"> • Alarm from intrusion detection system • SCADA system 	<i>On call person response Call 911</i>
<i>Source water contamination</i>	<ul style="list-style-type: none"> • National Response Center notifications • Notification from 911 for releases resulting from transportation accidents 	<i>Source Water Contamination Incident Response Plan</i>
<i>Distribution system contamination</i>	<ul style="list-style-type: none"> • Customer complaint surveillance • Public health surveillance 	<i>Distribution System Contamination Response Procedure</i>
<i>Cyber intrusion</i>	<ul style="list-style-type: none"> • Notification of malware/intrusion from scheduled antivirus scans • Notification from utility staff 	<i>Cyber Incident Action Checklist</i>
<i>Hazardous chemical release</i>	<ul style="list-style-type: none"> • Chlorine gas in air monitors • SCADA call out 	<i>On call person call out, Call Fire Department</i>
<i>Flood</i>	<ul style="list-style-type: none"> • Notification from Army Corp 	<i>Flood Incident Action Checklist</i>
<i>Power outage</i>	<ul style="list-style-type: none"> • Notification from energy provider • Alarm from line power sensor • SCADA call out 	<i>Generator Start-up Checklist</i>
<i>Other</i>		
<i>Other</i>		

Ramsey Emergency Telephone List

Emergency Response Team	Name	Work Telephone	Alternate Telephone
Emergency Response Lead	Matt Kohner	763 433-9859	
Alternate Emergency Response Lead	Jeff Katers	763 433-9882	
Water Operator	John Nelson	763 286-0296	
Public Works Superintendent	Grant Riemer	763 286-0282	
City Engineer	Bruce Westby	763 433-9825	
City Administrator/ Public Communications	Kurt Ulrich	763 433-9845	

State and Local Emergency Response Contacts	Name	Work Telephone	Alternate Telephone
State Incident Duty Officer	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State
County Emergency Director	Terry Stoltzman	763 421-4760	
National Guard	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State
Mayor	Mark Kuzma		
Fire Chief	Matt Kohner	763 433-9859	
Sherriff	Anoka County Sheriff	763 427-1212	
Central Communications	Anoka County Sheriff	763 427-1212	
Ambulance	Allina	763 576-9593	
Hospital	Mercy Medical Center	763 236-7144	
Doctor or Medical Facility	Allina Clinic Ramsey	763 236-0000	

State and Local Agencies	Name	Work Telephone	Alternate Telephone
MDH District Engineer			
MDH	Drinking Water Protection	651 201-4700	
State Testing Laboratory	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State
MPCA	St. Paul Regional Office	651 296-6300	800 657-3864
DNR Area Hydrologist	John Gleason	651 259-5753	
Anoka County Environmental Services	Abby Shea	763 324-4207	
MNWARN	Minnesota Duty Officer	651 649-5451 Metro	800 422-0798 Out State

Utilities	Name	Work Telephone	Alternate Telephone
Electric Company	Connexus Energy	763 323-2660	763 323-2600
Gas Company	CenterPoint Energy	612 372-5050	612 372-4727
Telephone Company	Century Link	763 712-5020	763 712-5002
Utility Locations	Gopher State One Call	800 252-1166	651 454-0002
County Highway Department	Anoka County	763 862-4201	
State Highway Department	MNDOT	651 296-3000	911

Mutual Aid Agreements	Name	Work Telephone	Alternate Telephone
Neighboring Water System	City of Anoka	763 576-2980	763 576-2860
Emergency Water Connection	City of Anoka	763 573-2980	
Materials	HD Supply	952 937-9666	

Technical/ Contracted Services/ Supplies	Name	Work Telephone	Alternate Telephone
MRWA Technical Services	MN Rural Water Association	800 367-6792	
Well Driller/ Repair	E, H. Renner	763 427-6100	
Electrician	3 Way Electric	612 865-3262	
Water Main Repair	Dave Perkins Contracting	763 427-0109	612 363-6459
Chemical Feed	Hawkins Chemical	612 331-9100	
Meter Repair	City of Ramsey	763 433-9861	
SCADA System	Total Control	763 286-7365	
Valves, Pipes and Fittings	Ferguson Water Works	763 560-5200	
Laboratory	Twin Cities Water Clinic	953 935-3556	

Communications	Name	Work Telephone	Alternate Telephone
Newspaper	Star Tribune	612 673-4000	
	Pioneer Press	651 222-1111	
School Superintendent	David Law	763 506-1001	
Property and Casualty Insurance	League of MN Cities	651 281-1200	

APPENDIX A

Emergency Operations Resource Lists

City of Ramsey

Emergency Operations Resource Manual

Governmental Agencies

Agency	Contact	Address	Phone	Fax
Alcohol Tobacco Firearms		300 E 5th Street, St Paul, MN	651-290-3092	24 Hr 651-290-5120
Anoka County Emerg Mgmt.		325 E Main Street, Anoka, MN 55303	763-323-5828	
Anoka County Hwy Dept		1440 Bunker Lk Blvd, Andover, MN 55303	763-862-4200	
Anoka County Sheriff		325 E Main Street, Anoka, MN 55303	763-323-5000	
Anoka County - Genl Info		2100 3rd Avenue, Anoka, MN 55303	763-421-4760	
Anoka County Attorney		2100 3rd Avenue, Anoka, MN 55303	763-323-5550	
Anoka County Sheriff Dispatch		325 E Main Street, Anoka, MN 55303	763-427-1212	
Anoka County Sheriff Patrol		1530 Bunker Lake Blvd, Andover, MN 55304	763-754-4545	
Anoka Police Dept		275 Harrison Street, Anoka, MN 55303	763-576-2800	
BCA Forensic Sc Lab		1430 Maryland Avenue E, St Paul, MN 55106	651-793-2900	
Bureau of Crim Apprehension		1430 Maryland Avenue E, St Paul, MN 55106	651-793-1000	
Dept Natural Resources	Tony Salzel	Cell: 612-559-8771		Dispatch 651-582-1509
Dept of Transportation		395 John Ireland Blvd, St Paul MN	800-867-3774	Dispatch 651-582-1550
Elk River Police Department		13077 Orono Parkway, Elk River, MN 55330	763-635-1200	
Fed Bureau of Investigation		Minneapolis Office	612-376-3200	
Fed Emerg Mgmt. Agency		444 Cedar Street, St Paul, MN	800-427-2354	
Fire Marshall		444 Cedar Street, St Paul, MN	651-215-0500	
Fire Prevention Bureau		2660 Civic Center Drive, Roseville, MN 55113	651-792-7342	651-792-7300
Immigration Department		St Paul, MN	952-853-2940	612-313-9045
MN Animal Health Board		90 W Plato Blvd, St Paul, MN	651-296-2942	651-296-7417
MN Department of Health		717 SE Delaware Street, Minneapolis, MN	651-215-5800	
MN Duty Officer		N/A	651-649-5451	
MN Governor's Office		State Capital	651-296-3391	
MN National Guard		Activated Through Anoka County Sheriff		
MN Pollution Control Agency		620 Lafayette Road, St Paul, MN 55155	651-296-6300	24 Hr Emergency 651-649-5451
MN State Patrol		2005 N Lilac Drive, Golden Valley, MN	763-591-4680	St Paul 651-282-6871
North Metro Chem Assess Team		Activated Through Anoka County Sheriff		
State Emergency Response Comm		444 Cedar Street, St Paul, MN		
US Dept of Agriculture		3 E 4th Street, Ste 500, St Paul, MN	800-453-7502	651-296-3192
US Postal Inspector		N/A	651-293-3200	

Private Agencies/Businesses/Individuals

Entity	Clinic	Address	Phone	Fax
Clinic	Allina Medical Clinic	7231 Sunwood Dr NW Ramsey	763-427-7180	
Funeral Director	MN Funeral Dir Assn	10800 Co Rd 15, Plymouth, MN 55441	763-398-0118	763-398-0115
Gas Station	Speedway	14000 St Francis Blvd NW, Ramsey MN 55303	763-576-9444	
Gas Station	Holiday	14075 Ramsey Blvd NW, Ramsey MN 55303	763-421-3075	
Gas Station	Holiday	14350 Xkimo St NW, Ramsey MN 55303	763-442-8397	
Gas Station	Ramsey Market	14911 Ramsey Blvd NW, Ramsey MN 55303	763-427-7560	
Gas Station	Little Dukes	7900 Sunwood Drive NW, Ramsey MN 55303	763-576-6821	
Gas Station	Bill's Superette	15299 St Francis Blvd NW, Ramsey MN 55303	763-422-8383	
Grocery	Coburns	7900 Sunwood Drive NW, Ramsey MN 55303	763-323-1004	
Hospital	Mercy	4050 Coon Rapids Blvd, Coon Rapids MN 55433	763-236-6000	
Hospital	North Memorial	330 Oakdale Avenue N, Robbinsdale MN	763-520-5200	
Hospital	North Memorial	9515 Hospital Drive Maple Grove MN 55369		
Hospital	Unity	550 Osborne Road, Fridley MN 55432	763-236-5000	
Newspaper	Anoka County Union	4101 Coon Rapids Blvd, Coon Rapids MN 55433	763-421-4444	763-421-4315
Newspaper	Star Tribune	425 Portland Avenue, Minneapolis MN 55488	612-673-4000	
Pharmacy	Ramsey Pharmacy	5300 Alpine Drive Ramsey MN 55303	763-427-3341	
Pharmacy	Coburns Pharmacy	7900 Sunwood Drive NW, Ramsey MN 55303	763-576-6821	
Radio Station	KNOW 9101	45 E 7th Street, St Paul, MN	651-290-1500	
Radio Station	KOOL 108 FM	60 S 6th Street #930, Minneapolis, MN 55402	612-333-8118	
Radio Station	KQRS 92.5 FM	2000 Elm Street, Minneapolis, MN 55414	612-617-4000	
Radio Station	KSJN 99.5	45 E 7th Street, St Paul, MN	651-290-1500	
Radio Station	WCCO Radio 830 AM	625 2nd Avenue S #200, Minneapolis MN 55402	612-370-0611	
Radio Station	WLOL 99.5 FM	60 S 6th Street #930, Minneapolis, MN 55402	612-330-0100	

APPENDIX B

State of MN Emergency Planning and Community Right to Know

State of Minnesota

Department of Public Safety

Emergency Planning and Community Right-to-Know Act (EPCRA) Program

City of RAMSEY

Facility Name and Address
 ACE SOLID WASTE INC
 6601 MCKINLEY ST NW
 RAMSEY, MN 55303

Chemicals On-Site
 DIESEL FUEL

Storage Cont. Type
 B

Pressure
 1

Temp
 4

Location
 40' WEST OF MAIN BUILDING

Contact
 Subreports within table/matrix cells are ignored.

Status: ACTIVE **312:** 2005

Max Actual **Max** **AVG** **DAYS**
 64320 04 03 003

ERCID
 020950024

Facility Name and Address
 AIRGAS NORTH CENTRAL, INC.
 6191 MCKINLEY ST
 RAMSEY, MN 55303

Chemicals On-Site
 ARGON

Storage Cont. Type
 A

Pressure
 2

Temp
 7

Location
 OUTSIDE ON NORTH SIDE OF BLDG

Max Actual **Max** **AVG** **DAYS**
 91000 04 04 365

ERCID
 020950022

Chemicals On-Site
 CARBON DIOXIDE

Storage Cont. Type
 A

Pressure
 2

Temp
 6

Location
 OUTSIDE ON NORTH SIDE OF BLDG

Max Actual **Max** **AVG** **DAYS**
 88100 04 04 365

Chemicals On-Site
 NITROUS OXIDE

Storage Cont. Type
 A

Pressure
 2

Temp
 6

Location
 OUTSIDE ON NORTH SIDE OF BLDG

Max Actual **Max** **AVG** **DAYS**
 14500 04 04 365

Chemicals On-Site
 NITROGEN

Storage Cont. Type
 A

Pressure
 2

Temp
 6

Location
 OUTSIDE ON NORTH SIDE OF BLDG

Max Actual **Max** **AVG** **DAYS**
 78000 04 04 365

ERCID
 302

State of Minnesota

Department of Public Safety

Emergency Planning and Community Right-to-Know Act (EPCRA) Program

Storage Cont. Type	Pressure	Temp	Location	Max Actual	AVG	DAYS	302
A	2	7	OUTSIDE ON NORTH SIDE OF BLDG	199100	05	365	No
Storage Cont. Type	Pressure	Temp	Location	Max Actual	AVG <th>DAYS</th> <th>302</th>	DAYS	302
A	2	7	OUTSIDE ON NORTH SIDE OF BLDG	270	02	365	Yes
Chemicals On-Site HYDROGEN FLUORIDE, ANHYDROUS	Pressure	Temp	Location	Max Actual	AVG <th>DAYS</th> <th>302</th>	DAYS	302
L	2	4	INSIDE CAGE IN NW CORNER OF LOT				

Facility Name and Address

AMERIGAS EAGLE LP #3900

7411 W HWY 10

RAMSEY, MN 55303

Chemicals On-Site

PROPANE (LIQUIFIED PETROLEUM GAS)

Storage Cont. Type

A

Contact

Subreports within table/matrix cells are ignored.

Status: ACTIVE 312: 2005

Max Actual 480684

Temp 05

Location

4 3 MILES WEST OF ANOKA ON NORTH SIDE OF HWY 10 NEXT

ERCID

020950002

Facility Name and Address

COMMERCIAL ASPHALT CO. - PLANT 6

14100 BASALT ST

RAMSEY, MN 55303

Chemicals On-Site

ASPHALT CEMENT

Storage Cont. Type

A

Contact

Subreports within table/matrix cells are ignored.

Status: ACTIVE 312: 2005

Max Actual 810000

Temp 05

Location

5 TANK 20-601-30000 GALLON AGST LOCATED WITHIN

ERCID

020950005

State of Minnesota

Department of Public Safety

Emergency Planning and Community Right-to-Know Act (EPCRA) Program

<u>Chemicals On-Site</u>	<u>Max Actual</u>	<u>Max</u>	<u>AVG</u>	<u>DAYS</u>	<u>302</u>
OIL, USED	160000	05	04	240	No
	<u>Temp</u>	<u>Location</u>			
<u>Storage Cont. Type</u>	4	TANK 20-604- 10000 GALLON AGST LOCATED WITHIN			
<u>Chemicals On-Site</u>	<u>Max Actual</u>	<u>Max</u>	<u>AVG</u>	<u>DAYS</u>	<u>302</u>
PETROLEUM NAPHTHA	440	02	02	240	No
	<u>Temp</u>	<u>Location</u>			
<u>Storage Cont. Type</u>	4	STORED INDOORS AT OMLAB			
<u>Chemicals On-Site</u>	<u>Max Actual</u>	<u>Max</u>	<u>AVG</u>	<u>DAYS</u>	<u>302</u>
DIVERSLIP	440	02	02	240	No
	<u>Temp</u>	<u>Location</u>			
<u>Storage Cont. Type</u>	4	STORED AT SPRAY RACK, OUTDOORS			
<u>Chemicals On-Site</u>	<u>Max Actual</u>	<u>Max</u>	<u>AVG</u>	<u>DAYS</u>	<u>302</u>
DIESEL FUEL #2	8000	03	03	240	No
	<u>Temp</u>	<u>Location</u>			
<u>Storage Cont. Type</u>	4	TANK 20-606- 1000 GALLON AGST DOUBLE WALLED TANK			
	<u>Pressure</u>				
<u>Storage Cont. Type</u>	1				
<u>Facility Name and Address</u>	<u>Contact</u>	<u>ERCID</u>			
CONNEXUS ENERGY	Subreports within table/matrix cells are ignored.	020950017			
14601 RAMSEY BLVD RAMSEY, MN 55303	Status: ACTIVE	312: 2005			
<u>Chemicals On-Site</u>	<u>Max Actual</u>	<u>Max</u>	<u>AVG</u>	<u>DAYS</u>	<u>302</u>
DIESEL FUEL	74000	04	04	365	No
	<u>Temp</u>	<u>Location</u>			
<u>Storage Cont. Type</u>	4	100 FT SE OF (FACILITY) BUILDING			
<u>Chemicals On-Site</u>	<u>Max Actual</u>	<u>Max</u>	<u>AVG</u>	<u>DAYS</u>	<u>302</u>
GASOLINE	62000	04	04	365	No
	<u>Temp</u>	<u>Location</u>			
<u>Storage Cont. Type</u>	4	100 FT SE OF (FACILITY) BUILDING			

State of Minnesota

Department of Public Safety

Emergency Planning and Community Right-to-Know Act (EPCRA) Program

Facility Name and Address

DEHN OIL CO.

6735 141st Ave NW
RAMSEY, MN 55303

Chemicals On-Site
GASOLINE

Storage Cont. Type
A

Pressure
1

Temp
4

Max Actual 3000
Location 03

AVG 03
DAYS 365

302
No

ERCID

020050012

Subreports within table/matrix cells are ignored.

Status: ACTIVE 312: 2005

Chemicals On-Site
FUEL OIL

Storage Cont. Type
A

Pressure
1

Temp
4

Max Actual 7000
Location 03

AVG 03
DAYS 365

302
No

Facility Name and Address

LIFE FITNESS - A DIVISION OF BRUNSWICK CORP.

14150 SUNFISH LAKE BLVD
RAMSEY, MN 55303

Chemicals On-Site
ARGON

Storage Cont. Type
A

Pressure
2

Temp
7

Max Actual 22565
Location 04

AVG 04
DAYS 365

302
No

ERCID

020950023

Subreports within table/matrix cells are ignored.

Status: ACTIVE 312: 2005

Chemicals On-Site
CARBON DIOXIDE

Storage Cont. Type
A

Pressure
2

Temp
7

Max Actual 12100
Location 04

AVG 03
DAYS 365

302
No

Chemicals On-Site
OXYGEN

Storage Cont. Type
A

Pressure
2

Temp
7

Max Actual 14700
Location 04

AVG 03
DAYS 365

302
No