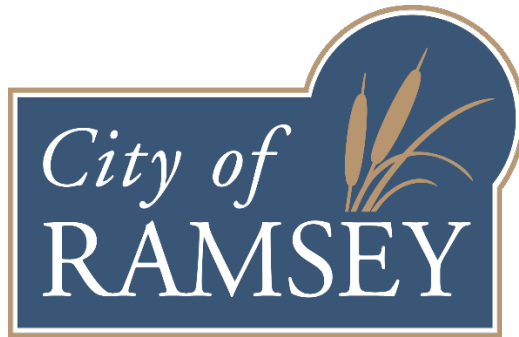


REQUEST FOR QUOTE

CITY IMPROVEMENT PROJECT #20-10

MUNICIPAL PLAZA PARK FILL



ISSUE DATE:

July 24, 2020

QUOTE SUBMITTAL DEADLINE:

2:00 P.M. Wednesday, August 5, 2020

SUBMIT QUOTE TO:

City of Ramsey Municipal Center

7550 Sunwood Drive NW

Ramsey, MN 55303

Attn: Aaron Madsen

amadsen@cityoframsey.com

Cell: 763-286-2579

Fax: 763-433-9898

PROJECT LOCATION: The City of Ramsey (City) is requesting quotes from Contractors (Contractor) to relocate 8,000 cubic yards of clean fill (sand) from Site A to Site B as described in the project scope section of this Request for Quotes (RFQ). All sites are owned by the City. Sites A and B are located approximately one-half mile apart. The enclosed exhibit shows the general location of each project site.

PROJECT SCOPE: The overall scope of this work includes salvaging and stockpiling existing topsoil for each site (salvaged topsoil from Site A to be stockpiled on Site A, salvaged topsoil from Site B to be stockpiled on Site C); loading and hauling 8,000 cubic yards of clean fill (sand) from Site A to Site B; unloading, placing and compacting the fill on Site B in uniform one-foot thick lifts; spreading the salvaged topsoil uniformly across each site; and establishing turf on each site. Finished side slopes must be 1:6 or flatter. The existing clean fill stockpile on Site A was placed on existing topsoil and turf, therefore after the clean fill is hauled off Site A the underlying topsoil must be scarified and leveled before establishing turf, which will be considered incidental to construction. The City will inspect all construction, and will coordinate the required compaction testing with the City's geotechnical consultant prior to and during placement of all fill. All work must be completed per the direction of and to the satisfaction of the City. Once work has commenced, the Contractor shall continuously pursue completion until work is complete.

DELIVERABLES:

- **Signature Page** – The enclosed Signature Page must be completed in its entirety and submitted, including signature(s).
- **Quote Form** - The enclosed Quote Form must be completed in its entirety and submitted.

COMMUNICATION WITH CITY: If any requirements of this RFQ are not clearly understood, Contractor is responsible for promptly contacting City for further clarification. Responses to inquiries that substantially modify or clarify the RFQ will be forwarded by addenda.

SUBMISSION OF QUOTE: A signed copy of the attached quote form must be submitted to the City by **2:00 P.M. Wednesday August 5, 2020**. Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, MN 55303 to the attention of Aaron Madsen, Engineering Technician IV. Quotes received by the submittal deadline via fax or e-mail will be accepted.

PROPOSAL UNDERSTANDING: By submitting a quote, Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no conditions will any costs for preparation of the quote be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a quote, Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFQ in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 7:00 p.m., Monday through Friday.

WORK AND STAGING AREAS: Contractor shall confine their work activities within the right of way at all times. No equipment shall be left on city streets outside normal working hours.

TRAFFIC CONTROL: Contractor will be required to follow the most current edition of the Temporary Traffic Control Zone Layout Manual.

SPECIFICATION REFERENCES: Contractor shall conduct all work in conformance with the specifications set forth herein and in accordance with the most current edition of the Minnesota Department of Transportation Standard Specifications for Construction, which is incorporated by reference to these specifications.

PAYMENT: Partial and final payments will be made upon submittal of each pay request to the City on a net 30 day basis following City acceptance of all work items included on the pay request. An IC 134 form will be required prior to final payment.

BASIS OF PAYMENT: Payment shall be made for all components of the work as specified in this RFQ. The cost of any additional equipment, labor, materials, permits, tools and supplies which have not been specifically identified in this RFQ for payment, but are required to complete the work, shall be considered incidental to the project.

SIGNATURE PAGE

Contractor accepts the terms and conditions described herein and agrees to complete all work for the total project quote of \$_____ no later than Friday, September 25, 2020. Contractor acknowledges that the final amount paid for all work may be more or less than the quoted amount based on final line item quantities after construction is complete.

All information below must be provided, including signatures(s).

Contractor Name _____

Owner/Representative _____

Phone _____

Fax _____

E-mail _____

Signature _____

Date _____

**20-10 Municipal Plaza Park Fill
Quote Form**

Item No.	Description	Unit	Estimated Quantity	Unit Cost Quote	Quoted Cost Extension
Site A					
1	Mobilization	LS	1		
2	Salvage, Stockpile and Respread Topsoil	ACRE	1.50		
3	Load and Haul Clean Fill	CY	8,000		
4	Sweeping	LS	1		
5	Seed / Mulch / Disk Anchor Seed Mixture MnDOT 25-131 (220 lb/Ac) Fertilizer Type III (300 lb/Ac)	ACRE	2.50		
Site A Quote Subtotal =					
Sites B & C					
6	Mobilization	LS	1		
7	Salvage, Stockpile and Respread Topsoil	ACRE	3.80		
8	Unload, Place and Compact Clean Fill	CY	8,000		
9	Sweeping	LS	1		
10	Hydroseeding Seed Mixture MnDOT 25-131 (220 lb/Ac) Fertilizer Type III (300 lb/Ac) Hydro Mulch (4000 lb/Ac)	ACRE	3.80		
Site B Quote Subtotal =					
Project Quote Total =					

