

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

 2.01: Board and Commission Member Oath of Office..... 2

3. CITIZEN INPUT 2

4. APPROVE AGENDA 2

5. CONSENT AGENDA 3

6. PUBLIC HEARING 4

7. COUNCIL BUSINESS..... 4

 7.01: Consider Approving a Home Occupation Permit at 7230 175th Ave NW; Case of
 Mabel LLC..... 4

8. MAYOR/ COUNCIL/ STAFF INPUT 6

9. ADJOURNMENT 6

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, April 12, 2022, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Ryan Heineman (attended remotely)
Councilmember Chelsea Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: None

Also Present: Administrative Services Director Colleen Lasher
Deputy City Administrator/ Community Dev. Director Brian Hagen
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

2. PRESENTATION

2.01: Board and Commission Member Oath of Office

Administrative Services Director Lasher led the presentation to officially welcome and swear-in new Board and Commission members Mr. Scott Winyinger and Ms. Shanna Stewart to the Economic Development Authority, Mr. Todd Arts to the Environmental Policy Board and Mr. Tom Hunt to the Planning Commission.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to approve the agenda as presented.

A roll call vote was performed:

Councilmember Musgrove aye
Councilmember Specht aye
Councilmember Riley aye
Councilmember Howell aye
Councilmember Woestehoff aye
Councilmember Heineman aye
Mayor Kuzma aye

Motion carried.

5. CONSENT AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to approve the following items on the Consent Agenda:

- 5.01: Receive February 2022 Financial Reports- General Fund and Enterprise Funds
- 5.02: Receive Cash and Investments for Period Ending March 31, 2022
- 5.03: Note the Following Boards, Commissions, and Committee Meeting Minutes:
 - 1) Economic Development Authority Dated February 10, 2022
 - 2) Environmental Policy Board Meeting Minutes Dated February 28, 2022
 - 3) Park and Recreation Commission Dated February 10, 2022
 - 4) Planning Commission Meeting Minutes Dated February 24, 2022
 - 5) Public Works Committee Dated February 15, 2022
- 5.04: Approve the following Meeting Minutes:
 - 1) City Council Special Work Session dated March 15, 2022
 - 2) City Council Work Session dated March 22, 2022
 - 3) City Council Regular Session dated March 22, 2022
- 5.05: Approve Rental Licenses
- 5.06: Approve Business Licenses
- 5.07: Approve Request to Declare Surplus Property
- 5.08: Authorization to Hire a Regular Part-time Building Maintenance Worker Position
- 5.09: Adopt Resolution #22-091 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of March 17, 2022 through April 6, 2022
- 5.10: Adopt Resolution #22-077 Appointing Board and Commission Members
- 5.11: Adopt Resolution #22-080 Approving Cost Sharing Agreement with Anoka County for 2022 LiDar Flight Data
- 5.12: Adopt Resolution #22-081 Approving a Scrivener's Affidavit to Correct a Typographical Error in a Legal Description on Outlot A, Rivenwick Village 3rd Addition (Between 7007 139th Lane and 7125 Riverdale Drive); Case of City of Ramsey
- 5.13: Adopt Resolution #22-087 Approving Change Order #1 for Improvement Project #22-05, Riverdale Drive Trunk Utility Improvements, Llama Street to Bowers Drive
- 5.14: Adopt Resolution #22-088 Amending Improvement Project #20-05, Riverdale Drive Extension, to Reconstruct Riverdale Drive from Llama Street to Armstrong Boulevard Interchange

5:15: Adopt Resolution #22-089 Accepting Survey Proposals for 161st Avenue Reconstruction, Improvement Project #23-01 and Central Park Parking Lot Improvements

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Consider Approving a Home Occupation Permit at 7230 175th Ave NW; Case of Mabel LLC

Deputy City Administrator/Community Dev. Director Hagen reviewed the staff report. He stated the application is largely to store commercial vehicles related to a food truck business. These would be stored on site in an accessory building yet to be constructed. He stated when the Planning Commission held the public meeting and discussed the case they recommended removing hours of operation because of the nature of the business and limited trips per day. He noted Carmen Schmitz, the applicant, is in the audience to answer questions.

Councilmember Musgrove asked about the anticipated timeline for construction of the accessory building.

Carmen Schmitz 3895 86th Lane, Circle Pines, stated the owners of the property are her daughter and daughter's boyfriend. She stated she is part owner with them in the concession business. She stated she has talked to a contractor who is in the process of drawing up plans which will be brought to the City building department for approval. She stated they hoped to have it completed by fall 2022 to allow for winter storage. She stated her understanding was that permits were good for a year so if it is not completed by fall 2022 then she would have to find off-site winter storage for the equipment.

Deputy City Administrator/ Community Dev. Director Hagen asked if equipment is currently being stored on site.

Ms. Schmitz replied there is just one food truck, the other equipment is still in storage.

Deputy City Administrator/Community Dev. Director Hagen asked if that will occur throughout the summer months until the new building is constructed.

Ms. Schmitz replied, no it will be on site.

Deputy City Administrator/Community Dev. Director Hagen asked City Attorney Knaak if they would want to adjust or recognize somehow in the language of the approving resolution that for the summer months of 2022 that outside storage would be permitted if Council is amenable to that.

City Attorney Knaak replied if Council is amenable, sure, there would be no reason not to.

Councilmember Musgrove commented she thought that the HOP is a good work all around as long as they see that there is still progress with the building plans and approval. It would have to be revisited if the building process were to be delayed.

Councilmember Specht ask if it was the case long term, that even in the summer months, the plan is to keep the trucks in the building.

Ms. Schmitz replied, yes, the elements do a lot of damage which is why she likes to keep them indoors.

Councilmember Specht commented he thought it was fair to add some language about this summer until the building is built as long as progress is being made.

Deputy City Administrator/Community Dev. Director Hagen suggested language for an amended approval. He suggested a condition be added to the approving resolution to allow up to five pieces of equipment related to the business to be stored outside until December 31, 2022. He asked if the plan would be to have the shed constructed and finished this year.

Ms. Schmitz replied yes.

Deputy City Administrator/Community Dev. Director Hagen commented that could be built in to the resolution if the Council amends the approving motion.

Motion by Councilmember Howell, seconded by Councilmember Musgrove, to Adopt Resolution #22-067 Approving a Home Occupation Permit for a Concession Business at 7230 175th Ave NW, with the addition of allowing storing five pieces of equipment related to the business outdoors until December 31, 2022.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye

Councilmember Woestehoff aye
Councilmember Heineman aye
Mayor Kuzma aye

Motion carried.

8. MAYOR/ COUNCIL/ STAFF INPUT

Deputy City Administrator/ Community Dev. Director Hagen stated the next City Council Work Session and regular City Council meeting is April 26, 2022. The EDA meeting is this Thursday, the EPB meeting is next Monday and the Planning Commission meeting is April 28, 2022. He stated the Business Expo is coming up on April 30, 2022. He stated all of the booths were spoken for.

Councilmember Specht thanked the construction workers working on Highway 10. He stated he understood construction is a pain point for people in the short term but he can see progress already being made. He stated he appreciated their hard work during the April weather in Minnesota.

Councilmember Musgrove added residents can get traffic updates on the construction. She stated it is changing daily. She cited Highway Anoka Project @ MNDot as a source for updated information.

Councilmember Specht encouraged residents to try out the Kite in the Park Day at Elmcrest Park on April 30, 2022. He stated he appreciated the Parks and the programs they offer. He wished everyone a happy Easter. He stated he has read on the Community page that there are lots of Easter Egg hunts and things going on. There are lots of activities for families to chose from.

9. ADJOURNMENT

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to adjourn the meeting. A roll call vote was performed:

Councilmember Musgrove aye
Councilmember Specht aye
Councilmember Riley aye
Councilmember Howell aye
Councilmember Woestehoff aye
Councilmember Heineman aye
Mayor Kuzma aye

Motion carried.

The regular meeting of the City Council adjourned at 7:14 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Katie M. Schmidt
Deputy City Clerk

Drafted by Joni Helmeke
TimeSaver Off Site Secretarial, Inc.