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**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, July 26, 2022, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma  
Councilmember Ryan Heineman (attended remotely)  
Councilmember Chelsea Howell  
Councilmember Debra Musgrove  
Councilmember Chris Riley  
Councilmember Dan Specht  
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Brian Hagen  
Interim Parks and Assistant Public Works Director Mark Riverblood

**1. CALL TO ORDER**

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

**2. PRESENTATION**

None.

**3. CITIZEN INPUT**

None.

**4. APPROVE AGENDA**

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to approve the agenda as presented.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye

Councilmember Woestehoff            aye  
Councilmember Heineman            aye  
Mayor Kuzma                            aye

Motion carried.

**5.        CONSENT AGENDA**

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the following items on the Consent Agenda:

- 5.01: Receive May 2022 Financial Reports- General Fund and Enterprise Funds
- 5.02: Receive Cash and Investments for Period ending June 30, 2022
- 5.03: Approve Business Licenses
- 5.04: Approve Rental Licenses
- 5.05: Authorization to Hire an Accounting Clerk
- 5.06: Authorization to Hire Building Inspectors/ Plans Examiners
- 5.07: Adopt Resolution #22-168 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of July 7, 2022, through July 20, 2022
- 5.08: Adopt Resolution #22-155 Authorizing Partial Payment to Douglas Kerr Underground, LLC. For Improvement Project #22-05 Riverdale Drive Trunk Utility Improvements, Llama Street to Bowers Drive
- 5.09: Adopt Resolution #22-160 Approving Purchase Agreement and Sale of Parcel 51, Anoka County ROW Plat 103 for Ramsey Gateway Project
- 5.10: Adopt Resolution #22-161 Approving First Amendment to Purchase Agreement for Parcel 50; Case of Java Properties
- 5.11: Adopt Resolution #22-163 Authorizing Final Payment to North Valley, Inc. for Improvement Project #21-10, Fire Station No. 1 Parking Lot Improvements
- 5.12: Adopt Resolution #22-169 Approving Subordination Agreement and Estoppel for Oppidan Project
- 5.13: Adopt Resolution #22-170 Approving Change Order #3 for Improvement Project #22-05, Riverdale Drive Trunk Utility Improvements, Llama Street to Bowers Drive
- 5.14: Adopt Resolution #22-172 Accepting \$100 Cash Donation from Mr. John King
- 5.15: Adopt Resolution #22-171 Approving Proposal for Exploratory Watermain Excavation for Improvement Project #21-08, Water Treatment Plant Trunk Watermain Improvements

A roll call vote was performed:

Councilmember Musgrove            aye  
Councilmember Specht                aye  
Councilmember Riley                 aye  
Councilmember Howell               aye  
Councilmember Woestehoff           aye  
Councilmember Heineman            aye  
Mayor Kuzma                            aye

Motion carried.

## **6. PUBLIC HEARING**

None.

## **7. COUNCIL BUSINESS**

### **7.01: Adopt Resolution #22-162 Approving Grant from Sign and Awning Program: Miss Iz Ice Cream LLC**

City Administrator Hagen reviewed the proposed resolution and the EDA recommendation for approval. He noted the applicant is in the audience.

Ethan Pratt from Miss Iz Ice Cream and Soda Pop Shop stated the business will be located at 14050 St. Francis Boulevard, Suite B2 #10. They plan to open in the coming months, this is his second business, and his wife couldn't attend the meeting tonight because she was running the other business in Anoka. He stated they hope to open an ice cream shop in Ramsey in the former Papa Murphy's space. He stated there has been positive feedback from the community about it. He stated his vision is for a family friendly establishment. He stated his one-year daughter has an affinity for ice cream and the business is named after her.

Mayor Kuzma commented he was excited for Mr. Pratt and appreciated that he plans to open an ice cream shop in Ramsey.

Councilmember Howell welcomed Mr. Pratt and stated she was excited to have him be a part of the community. She hoped this meeting could be a little bit of a promotion for his new business.

Councilmember Musgrove welcomed Mr. Pratt to Ward Four. She stated she wasn't happy when Papa Murphy's left but she understood why. She stated she is excited and is looking forward to the business coming into the area. She stated she thought it will be a benefit to the neighborhood.

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to adopt Resolution #22-162 Approving Grant from Sign and Awning Program to Miss Iz Ice Cream LLC

Further discussion:

Councilmember Specht welcomed Mr. Pratt and commented on a cute picture of Mr. Pratt's Facebook page. He stated he thought it looks like it will be a great establishment. Councilmember Riley commented he is looking forward to it also. He stated this is through the EDA program in Ramsey trying to bring in restaurants and this is one of the items the EDA thought they could do is help with the awnings. He stated there are a couple other programs which wouldn't apply in this case but he thought this was a good use of these dollars. Councilmember Woestehoff also thanked Mr. Pratt for doing this and stated his family is excited as well.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Howell	aye
Mayor Kuzma	aye

Motion carried.

**7.02: Adopt Ordinances #22-21 and #22-22 for Anoka Ramsey Athletic Association Rezoning and Code text amendment at 14622 and 14650 Ferret St. NW**

City Administrator Hagen reviewed the staff report and recommendation to waive reading the ordinances aloud and adopt the ordinances as written. He stated the applicants are in the audience.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to waive the Charter requirements to read the Ordinance aloud and adopt Ordinance #22-21 Rezoning 14622 and 14650 Ferret Street NW from COR to E-3 Employment District.

Further discussion:

Councilmember Heineman commented on the previous case that he and his family are big fans of ice cream. He congratulated the previous Anoka resident. He commented he also wanted to voice his support and stated he is really looking forward to this. He stated he thought Ramsey's position and growth depended on bringing more retail as the last case and this case and the sporting complex that is going to bring in more young families.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

Motion by Councilmember Woestehoff, second by Councilmember Musgrove, to waive the Charter requirement to read the ordinance aloud and adopt Ordinance #22-22 Amending Section 117-124b of City Code to allow medical clinics as a permitted use in the E-3 Employment District.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

### **7.03 Approve Updated Policy Relating to Non-programmed Activity as part of the Summer Concert Series**

City Administrator Hagen stated Councilmember Musgrove asked to pull this item from the Consent agenda because of concern about title wording.

Councilmember Musgrove noted the policy is stated as more of a resolution. She read “a policy to preserve leisure and quality of experience for park patrons.” She thought it needs to include the Draw for the summer concert series if this going to be a policy for the park series as stated in the first “whereas.” She stated secondly, the policy they had in the first case on the grant awning is more of the policy framework and format that has information on, and just to state that policy has a program eligibility, application, work completion, and distribution process. She stated all of those things were delineated out. She would like to see this policy in a Work Session. She stated she thought it could be done quickly, but wanted to frame the policy and bring it up with all of the processes in it. She thought this resolution was missing that.

Mayor Kuzma asked for more clarification from Councilmember Musgrove.

Councilmember Musgrove replied this policy says there are certain things that can and can’t be done at certain events. She stated this event calls out specifically the Draw and there is no process for application if someone wanted to, there is no process for where a resident may find out who was seeking to participate in the Draw concerts. She stated it doesn’t call out the process for sponsoring an event such as where to go, the types of sponsorships, and how that would be connected to the Draw events. She noted the process is stated generically instead of specifically. She gave the example from the awning policy that was attached to the previous case.

Councilmember Woestehoff commented he thought he understood what Councilmember Musgrove is trying to say. He asked if it was correct that she was addressing the structure of the actual policy rather than the content of it. He also asked if that was in terms of understanding and in terms of how people can sponsor and those sorts of things. He agreed that it reads more like a resolution instead of a policy and asked if she was referring to the structure of the document, the content, or both.

Councilmember Musgrove replied a little bit of both. She added it definitely is a resolution on a policy that isn’t there. She stated they weren’t given a policy in the case but were referred to this

form, which is a resolution. She stated it is hard to support this without actually seeing a policy and the processes that go with that.

Councilmember Howell commented after looking at this more in-depth after it got pulled from the consent agenda, there is a point to it looking more like a resolution than an actual policy. She referenced the document and the section with the heading Purpose/Background and stated it discusses business interests, or people who are mingling with patrons at the park, and people campaigning for political office and perhaps annoying people. She referenced the sixth “whereas” and stated it only addresses advertising and soliciting. She stated her concern about not allowing advertising and soliciting. She didn’t know what the rules are for doing that at parks versus going door-to-door but she wouldn’t like speech to be curtailed and people being able to move freely about with political materials. She thought people could choose not to talk to those who had religious or political materials.

Councilmember Musgrove commented she understood the concern for wanting to change this and update it, which she thought was important. She would like to see this as a Work Session case to go through the framework.

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to hear this case, the Preserve Leisure and Quality of Experience for Park Patrons, in a Work Session to be developed into a policy and brought back to the Council at the next meeting if possible.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

#### **7.04 Adopt Ordinance #22-20 Armstrong Boulevard Interchange/ Highway 10 Signage Overlay District Zoning Code Text Amendment**

City Administrator Hagen reviewed the staff report and recommendation to waive the Charter requirement to read the ordinance aloud and adopt Ordinance #22-20 as recommended by the Planning Commission.

Motion by Councilmember Howell, seconded by Councilmember Woestehoff, to waive the Charter requirement to read the ordinance aloud adopt Ordinance #22-20 amending section 117-1 Definitions and 117-519 Business Type Districts of the City Code of Ramsey, MN.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

## **8. MAYOR, COUNCIL AND STAFF INPUT**

Councilmember Musgrove announced the Anoka County fair is this week. She encouraged residents to check out the events at the Anoka County Fair.

Councilmember Specht highlighted the Inglesia Christ church sale, noting the church is fundraising for a possible expansion there. He stated they are a Spanish speaking church off Highway 10. He also announced Stories Manor Market. He stated right where the Stories Foundation is going to be officially built on Yolite and Sunwood Road, they are having a market highlighting some great organizations this Friday.

Councilmember Riley announced his granddaughter was born last Wednesday.

City Administrator Hagen announced the Planning Commission meeting this Thursday evening at 7:00 p.m. He noted the Night to Unite is next Tuesday. He stated there was an opportunity to sign up and attend those events. He stated Police and Fire will be going out to the events. He stated there are just over 50 which is a good turn out for parties. He gave an update about doing a mailing for new polling places. He stated numbers were run on what that would take. He noted that the State sent out to all registered voters with the polling place so each registered voter will get something soon with an address on where to vote. He stated they had discussed sending out something very specific to those that changed polling places. He stated to do that they would need to overlay the old precinct maps with the new and then go and find them. He stated it would be pretty time consuming. He stated Staff discussed if it could get done before the Primary and thought it was unlikely. He stated they could send a bright postcard encouraging voters to go to the poll finder that is updated. If they did that it would go to every property that get the *Ramsey Resident* whereas the State's mailer only went to registered voters so some unregistered voters could be captured in time for the primaries. He stated that would cost \$3,664.40 to that. He stated what could be done is to work more diligently to send something to each address before the general election with their polling location. He stated with that the postage alone would be \$4,000 plus paper and printing fees. He asked for Council direction on doing that for the general election or if they thought the State's mailing and the City's more generic poll finder mailer would be enough.

Mayor Kuzma recommended doing the first one directing people to the poll finder and stated he thought that would be adequate.

Councilmember Musgrove agreed.

City Administrator Hagen replied it has been put in a number of other places as well such as Facebook but this would be brightly colored and hopefully not missed by residents.

Mayor Kuzma announced the concerts on Thursday.

**9. ADJOURNMENT**

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to adjourn the meeting.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

The regular meeting of the City Council adjourned at 7:26 p.m.

Respectfully submitted,

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Brian S. Hagen  
City Administrator

ATTEST:

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Katie M. Schmidt  
City Clerk

Drafted by Joni Helmeke  
*TimeSaver Off Site Secretarial, Inc.*