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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, August 23, 2022, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma (attended remotely) joined at 7:05 p.m.
Councilmember Ryan Heineman (attended remotely)
Councilmember Chelsea Howell
Councilmember Debra Musgrove
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Brian Hagen
City Engineer/Interim Public Works Director Westby
Planning Manager Todd Larson
Economic Development Manager Sean Sullivan
City Attorney Fritz Knaak

1. CALL TO ORDER

Acting Mayor Riley called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Acting Mayor Riley.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to approve the agenda as presented.

A roll call vote was performed:

Councilmember Musgrove aye
Councilmember Specht aye

Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	absent

Motion carried.

5. CONSENT AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to approve the following items on the Consent Agenda as revised to remove Item 5.01:

~~5.01: Approve the Following Meeting Minutes:~~

- ~~1. City Council Work Session dated 08/08/2022~~
- ~~2. City Council Regular Session dated 08/08/2022~~
- ~~3. City Council Canvassing Board dated 08/12/2022~~

5.02: Approve Business Licenses

5.03: Approve Rental Licenses

5.04: Authorization to Hire a Captain of Fire Administration and Restructure the Fire Department

5.05: Adopt Resolution #22-203 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of August 4, 2022 through August 17, 2022

5.06: Adopt Resolution #22-177 Approving North Brook Meadows Preliminary Plat Extension (Project No.21-131): Case of Landform

5.07: Adopt Resolution #22-184 Granting Request for Release of Development Agreement for Park View East Apartments on Lot 1 Block 1 COR Parkview Addition

5.08: Adopt Resolution #22-186 Approving Purchase Agreement and Right of Re-Entry Agreement for Part of Outlot C, Affinity at the COR; Case of COR Trust Bank (Portions may be closed to the public)

5.09: Adopt Resolution #22-187 Approving Amendment to Right of Re-Entry Agreement and Authorizing Sale of Lots 1 and 3, Block 1, Riverside West Rearrangement; Case of Reliable Holdings LLC(Portions may be closed to the public)

5:10: Adopt Resolution #22-197 Authorizing Payment No. 1 To North Valley, Inc., Wood Pond Hills 2nd-5th Street Reconstructions, Improvement Project #22-06

5:11: Adopt Resolution #22-198 Authorizing Payment No. 1 to North Valley, Inc. for 2022 Neighborhood Pavement Overlay Improvements, Improvement Project #22-04.

5:12: Adopt Resolution #22-199 Authorizing Final Payment to Corrective Asphalt Materials, LLC. For Improvement Project #22-09, 2022 Pavement Rejuvenation Improvements.

5:13: Adopt Resolution #22-202 Accepting Survey Proposals for Barthel's Rum River Acres 2nd Street Reconstructions, Improvement Project #23-05

5:14: Adopt Resolution #22-204 Accepting Geotechnical Proposals for 2023 Pavement Management Program Projects

5:15: Adopt Resolution #22-205 Accepting Proposals and Awarding Contract for 2022 MSA Pavement Marking Improvements, Improvement Project #22-13

5:16: Resolution #22-206 Approving Riverstone South Partial Financial Security Reduction

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	absent

Motion carried.

6. PUBLIC HEARING

6.01: Public Hearing - Vacating Portions of Drainage and Utility Easements in Hunt Addition, Davis Farms Addition, and Trott Brook Addition

Presentation

Planning Manager Larson reviewed the staff report.

Public Hearing

Acting Mayor Riley called the public hearing to order at 7:05 p.m.

Citizen Input

There was none.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to close the public hearing.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

The public hearing was closed at 7:06 p.m.

Council Business

Motion by Councilmember Woestehoff, seconded by Councilmember Specht, to Adopt Resolution #22-182 Vacating Drainage and Utility Easements in Hunt Addition, Davis Farms Addition, and Trott Brook Addition.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

7. COUNCIL BUSINESS

7.01: Green Valley Greenhouse/Davis Farms 2nd Addition Plat and Rezoning

Planning Manager Larson reviewed the Staff report and recommendation to adopt the ordinance for rezoning and the plat resolution for approval. He mentioned that representatives of Green Valley Greenhouse are present and can answer any questions.

Councilmember Musgrove asked Planning Manager Larson to again show the Council the part of his presentation that showed what the area currently looked like and what it will look like with the changes.

Planning Manager Larson explained that there are currently three parcels, Green Valley is currently on the largest one and the two smaller parcels that are owned by the Hunt family. He noted that the yellow portion of the map is the R1 zoning district, and the orange is the R2 district. He explained that greenhouses are not an allowed use in the R2 district which is why the rezoning of moving the R2 district to what the Hunt family would retain and shifting the R1 district that the Hunt's currently own up so that after the rezoning, all of what Green Valley will own will be in the R1 district and the Hunt family will retain the portion that is unaffected with the zoning and newly zoned R2 area.

Councilmember Woestehoff asked Planning Manager Larson if it is common with the City that a single parcel be zoned to two different designations and if this is a case where a lot split would make more sense to better identify the zoning districts.

Planning Manager Larson stated that he can think of a few other situations where a parcel is split zoned in town, such as the Lord of Life Church. He added that it is unusual but there is nothing wrong with having a split zoned parcel.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to Adopt Ordinance #22-24 rezoning the land between R1 MUSA 80 and R2 southeast of Green Valley Road Northwest and Nowthen Boulevard Northwest and a motion to Adopt Resolution #22-183 approving the final plat of Davis Farms second edition.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

7.02: Resolution #22-208 Approving Purchase Agreement of a Portion of Outlot B, Elmcrest Sanctuary, Anoka County, Minnesota (this portion of the meeting may be closed to the public per MS 13D.05 Subd. 3 (c) (3))

City Administrator Hagen reviewed the staff report and recommendation to move this case to closed session.

Acting Mayor Riley asked if the Council is discussing negotiation items that would be appropriate for a closed session.

City Administrator Hagen stated at the last closed meeting on this topic, the Council agreed to general terms and directed City Attorney Knaak and himself to work with the underlying landowner to put together a purchase agreement. He added that at this time there is a signed purchase agreement, and the terms are largely unchanged.

City Attorney Knaak stated the agreement provides for a survey and the deed would have to reference a survey description, which is the only outstanding issue. He added that the details and terms of the agreement are locked in. He mentioned that until the agreement is agreed upon and signed it remains open, which is why the possibility of further discussion open. He stated that he does not recommend going into a closed session, but he wanted the Council to have the flexibility if they so choose.

Acting Mayor Riley stated it sounds like the terms have already been agreed to and does not see the need for a closed session.

Mayor Kuzma mentioned he does not feel the need to go into a closed session and wants to just move forward with a discussion.

City Administrator Hagen asked Council if they would like to see the purchase agreement or the exhibit on the screen or if they are comfortable just going over everything verbally.

Acting Mayor Riley said he is comfortable going over everything verbally since the Council has handouts in front of them.

Councilmember Howell asked if this was something that could be added later so the public could view it.

City Attorney Knaak stated that since the Council has the handout in front of them, the handout will go into the public record after the meeting.

Acting Mayor Riley asked if the map could be displayed somehow for the audience.

City Administrator Hagen said he would email Planning Manager Larson the exhibit so it can be displayed by screen sharing.

City Attorney Knaak stated this is not designed to be secretive, just that as the process has moved forward there has been some back and forth until it arrived at the document in front of Council.

City Administrator Hagen discussed the terms of the purchase. The purchase would be made by the City for 1.75 acres of existing outlot B of the Elmcrest Sanctuary, which would be 10 feet west of the existing Elmcrest Park entrance all the way to the east property line, with a purchase amount of \$100,000. He added that the negotiating team negotiated additional provisions, one of which was to legally establish the boundary line. He mentioned that the cost of the surveying work and getting the lot line adjustment complete would be shared between the buyer and the seller. Other provisions of the purchase agreement were tree plantings, making the seller responsible for planting no less than nine trees and the seller would be allowed to construct a fence to keep cattle within the property. These trees would have a one year warranty period and would be approved by the City planning Staff. The existing owner would also retain a 33 foot wide access point on the north end to access his site and there would be no storage of equipment or materials that do not meet City code and no storage within a 30 foot no storage area at the westward property line.

Acting Mayor Riley asked if the City would be buying the road, the land to the east, while not buying the land in red on the map but putting a no storage restriction on it.

City Administrator Hagen said that is correct and those are all parts of the terms.

Councilmember Woestehoff stated City Administrator Hagen had mentioned fencing and that the seller may put up a fence and asked if the seller is allowed to do this or the seller must do this.

City Administrator Hagen stated that the sellers are allowed to construct a fence right on the property and in the agreement, it says the seller shall construct a fence of a type designed for

containing cattle or similar animals from encroaching on the western boundary of the right of way and the fence may be constructed on the property line with no setback.

Councilmember Woestehoff asked to clarify that the seller is required to build said fence.

City Attorney Knaak stated that is correct and the conversation is around where the fence has to be built.

Acting Mayor Riley stated he knows there has been lots of back and forth surrounding this and he appreciates the work. He mentioned that it seems that the City is buying something it should have owned all along since this is an entrance into a City park.

Councilmember Howell asked what the actual value of the portion of land that was being purchased versus what it was being purchased for.

City Attorney Knaak stated that it is worth what the Council says it is worth and this is an arm's length transaction where the Council has determined the value. He added that it went back and forth on relative values and would be appraised for and the actual value at the end of the negotiations is up to the parties involved and what it is worth to the City to have this issue resolved. To answer Councilmember Howell's question, he stated that the value is what the Council has reasonably determined the value to be, based on their judgment.

Acting Mayor Riley pointed out that this is an entrance into a City park, so park dedication fees are being used to buy this land and he feels this is an appropriate use for these funds.

Motion by Acting Mayor Riley, seconded by Councilmember Woestehoff, to Adopt Resolution #22-208 to direct the City Administrator to complete the buyer responsible provisions within the purchase agreement.

Further discussion:

Councilmember Musgrove asked City Administrator Hagen how the trees and the fence are both on the property and if the trees would be on the City's property. City Administrator Hagen suggested Councilmember Musgrove think of this as a boulevard. On the edge of the road there is about 10 feet before the sidewalk begins and it is not uncommon to see trees planted within the boulevard area. That is what this will look like, but rather than a sidewalk in his example the fence will be what is on the property line.

Councilmember Howell stated she is thankful for everyone who has worked on the negotiations and everyone who has been patient with the state of the property. She added that she will not be supporting it tonight because she feels the dollar amount being paid is excessive and she does not see the value.

A roll call vote was performed:

Councilmember Musgrove nay

Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	nay
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

7.03: Adopt Resolution #22-185 Approving Purchase Agreement and Sale of Outlot A, Gigi Addition; Case of Schiebout Family Limited Partnership

Economic Development Manager Sullivan reviewed the staff report and the EDA recommendation to move forward with the purchase agreement. He added some of the notable terms and contingencies of the purchase agreement include 180 day inspection period, right of reentry agreement requirement, land cost write down of \$311,454, third party TIF analysis supporting the need for assistance and a C/o that is obtained 16 months after closing. He explained the land cost write down and stated that the developer will be asking for tax increment financing which is essentially up front financing for the project. He noted that the land value is \$311,454 and the City will provide the land at no cost to the developer and once the project is built the TIF revenue generated by the project will come back to pay the City back for the land cost. He added that the next step in the process would be a formal submittal of the business assistance subsidy application by the developer. He stated that the developer is waiting to see if the Council is ready to move forward to a purchase agreement before taking the next step. With this, he said that there will be project costs, valuations, and job creation, then Staff will analyze these numbers as well as third party analysis, which will look through all of the provided information and make sure that it meets the but-for test which needs to be met before TIF can provide for the project. He stated that TIF calculations will follow this to see how quickly the funds will be paid back. Lastly, there will be a rate of return investment for the developer to insure that public dollars are being used properly. Once all of this is complete it will move forward to a public hearing and a TIF agreement that will outline the job creation goals, valuations, and site plan approvals. He added that the applicant was present for questions.

Councilmember Woestehoff asked about the previous case that Economic Development Manager Sullivan had mentioned from 202 concerning a hotel that had a design that included a restaurant and asked if that was part of this particular plan as well.

Economic Development Manager Sullivan said no and the discussion was had at EDA that as much as a restaurant would be great in this location the numbers are not showing well to do that now.

Councilmember Musgrove asked about the amounts of the earnest money and if it was a standard or if there was flexibility.

Economic Development Manager Sullivan explained this is a unique case because of the upfront financing, so for this case he took \$5,000 to get a placeholder then within the letter of intent if it is moved to a purchase agreement that \$5,000 would go to help pay for the TIF analysis and

agreements. Being that there is no cost for the land to the developer, the developer will pay \$1 for the transaction because it needs to have consideration; however, there is no need for additional earnest money. If additional funds are needed to help with costs associated with the analysis, the group will put in more money to replenish the escrow. He answered that the amounts of the earnest money varies and are negotiated. He added that typically it is at least \$10,000; however, it has been as high as \$20,000 on others.

Councilmember Musgrove asked about the length of time there needs to be action on this or if this starts a new time clock.

Economic Development Manager Sullivan stated that this starts a new timeline. He explained once the Council decides to move forward with the purchase agreement that will set the 180 day window in play, which is the typical period for due diligence to get through the site plan process and the business subsidy application, then a notice to process, then 30 days to close. He added there is the ability to buy more time in the event that the site plan has not been gone through and that is outlined in the purchase agreement.

Councilmember Musgrove added that she is excited about this.

Emily Alegra, 12806 Nokasippi River Road, Brainerd, came forward and discussed her excitement for this project and presenting it to Council. She stated that this has been a process of going through some due diligence and the demand study has just been finished and will be passing along a copy to the City. She stated that her team is still working through the feasibility of the overall cost of the project, which is where they are currently with the timing. She opened up for questions from the Council.

Acting Mayor Riley asked Mrs. Alegra to explain why she was interested in looking at a hotel in Ramsey.

Mrs. Alegra explained that she is a part of the Schiebout family and they are the owners of Delta ModTech in Ramsey, which was developed just a few years ago. She stated that her family really sees the benefit of having a hotel as being members of the community. She added that she also sees it as a way to give back to Ramsey as well as building the community for employees and families coming into Ramsey. She stated that for her family it was an opportunity to expand and diversify into a different arena. She added that it is just her immediate family and they are not seeking outside investors and they really want to take this on as a family owned operation.

Acting Mayor Riley thanked Mrs. Alegra for coming forward.

Motion by Councilmember Specht, seconded by Councilmember Musgrove, to Adopt Resolution #22-185 approving purchase agreement and sale of outlot A, Gigi addition subject to City Attorney review.

A roll call vote was performed:

Councilmember Musgrove aye

Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

7.04: Adopt Resolution #22-200 Ordering Plans and Specifications for Improvement Project #23-01, 161st Avenue Reconstruction

City Engineer/Interim Public Works Director Westby reviewed the staff report and recommendation to move the project from 2024 to 2023 due to the PACT Charter School project in order to not start a road reconstruction project the year after a high school opens for business. He stated that as the project moves forward, they will coordinate with PACT since their proposed schedule is to open fall of 2023 so the road should be reconstructed by spring of 2023. He added that the school will have construction equipment accessing their site and will try to keep their access to Variolite Street as the main route, since it is built for heavy traffic and can handle construction traffic. He mentioned that if there is a need from PACT for temporary access while the road is being built, that can be worked out. He stated the design process is just getting started and all of these items he discussed will be considered. He noted that it is proposed to build a 10 ton road which would be a State Aid road using 28 foot width that allows for two 12 foot drive lanes, two foot curb reactions, and concrete curb and gutters to replace the current bituminous curb being that it is a much more durable product. He mentioned that it is also proposed to put catch basins at the low points in the road since State Aid roads require vertical curvature to direct water to the low points to be directed out to the storm water pond easement areas. He then mentioned the trail that will be on the north side of 161st Avenue and explained that the survey data shows that the trail should be able to be put in while having minimal impacts to the existing tree line. He noted a few trees will need to be removed but will be minimal as the trail is put in. The trail will meet both State Aid requirements as well as ADA requirements. The water and sewer improvements are proposed to service the PACT site, which would be funded from water and sewer utilities; however, as part of PACT's development, they will be paying trunk fees which will help pay back portions of these costs. Utility services are also being added to serve the future St. Catherine Drexel site as they have active development plans in progress and propose to develop that site and they will have trunk fees that will help fund these improvements. No other service connections or extensions have been proposed. There are no plans for improvements to the Central Park that would require utilities nor would the properties to the south of 161st Avenue. He also wanted to bring the Central Park parking lot reconstruction to the Council. He stated this is a project that is in the CIP and it will be designed in tandem with the reconstruction of 161st Avenue. This parking lot project is proposed as a separate project; however, both projects could go out for bids at the same time by the same contractor, but the timelines will be different. ARAA rents the Central Park fields in the spring so the field should not be reconstructed during these heavy use times, whereas the reconstruction of 161st Avenue should be completed as soon as it can be open to traffic. He noted that the estimated cost is \$1,026,000, which is in today's construction costs.

Councilmember Howell thanked City Engineer/Interim Public Works Director Westby for the detailed explanation of the case.

Councilmember Heineman pointed out that he is very happy with this presentation and wanted to thank the residents who attended all of the meetings regarding the PACT Charter School expansion and bringing up good points about the roads. He also wanted to thank City Staff for doing a great job of outlining how a lot of these concerns would be addressed. He added that City Engineer/Interim Public Works Director Westby did a great job of explaining how the roads would be suitable for carrying the weight, the funding for the roads, the minimal loss of trees, and the pedestrian route. He added that PACT had mentioned wanting to be a good neighbor and doing their part and outlining that PACT is not receiving subsidies but paying their way. He wanted to take this time to thank City Staff for incorporating a lot of the concerns that these projects have raised and he thinks this is a win for the area.

Councilmember Musgrove also wanted to thank the City Staff.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to Adopt Resolution #22-200 ordering plans and specifications for Improvement Project #23-01, 161st Avenue reconstruction.

Further discussion:

Jason Patrill, 16209 Sapphire Street NW, stated that he realizes the water concerns in adding the storm drains is a very good thing. He asked if there is a potential for the PACT property to be able to tie into the storm drain in any way or if this has been looked at or proposed to alleviate the concerns of the pollution going into the wetland. If so, he asked if the storm drain that was being put in could extend across Variolite and tie into the existing storm drain that would take the water into the federal floodplain that could handle it.

City Engineer/Interim Public Works Director Westby stated the current plan for PACT is to handle their own drainage on site and he has not had discussions with them concerning bringing any of their drainage across Variolite and using the existing drainage areas on the south side of 161st Avenue. He added that there is not a lot of elevation to work with those drain ways. He stated that this has not been looked at yet because the PACT site has provided drainage calculations and the number indicates that PACT is able to do all of their own storm water management on site.

Acting Mayor Riley asked if there are stormwater runoffs but there are not really any storm sewers.

City Engineer/Interim Public Works Director Westby stated there are some storm sewers and concrete curb and gutter catch basins at low points and this will be ran to the ponding areas, so there is a small storm sewer, which drains the right of way as well as a portion of Central Park on the west end of 161st Avenue.

Councilmember Woestehoff also thanked City Staff as someone drives this woad at least twice a day.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

7.05: Adopt Resolution #22-201 Ordering Plans and Specifications for 167th Avenue Reconstruction, Improvement Project #23-04

City Engineer/Interim Public Works Director Westby reviewed the staff report and recommendation to move this project, similarly to the last one, along quickly since these are big projects. He stated that the estimated project cost is at \$1,850,000 for the project that is a little over a mile in length. He added that the estimated cost does not include increased bicycle and pedestrian facilities, so if it were to be an offroad regions trail connection that would increase the cost. He stated that this will be worked through during the final design process with Public Works.

Acting Mayor Riley mentioned that he receives more complaints about this road than any other and he knows this needs to be done.

Councilmember Woestehoff asked how many days in the past year have been spent on patching both 161st Avenue and 167th Avenue. He stated that he had heard that 161st Avenue took almost a week to have the potholes filled.

City Engineer/Interim Public Works Director Westby stated that several weeks have been spent patching these roads. With 167th Avenue in the queue for next year, not as much time has been spent fixing the roads since a reconstruction is coming, so the focus has been on only the larger, deeper potholes. He mentioned there was a major blowout a few weeks ago at one of the intersections that required a large patch. He added that as the project goes on there will be a large radius around the streets to get solid sections going into the neighborhoods.

Councilmember Howell thanked City Engineer/Interim Public Works Director Westby for his work on the presentation and mentioned that she believes the public will be very happy with this project.

Councilmember Heineman thanked City Engineer/Interim Public Works Director Westby for the presentation and stated that as a Ward 1 representative this is the biggest project that is being faced and to get this finalized is huge and he is excited for it.

Motion by Councilmember Heineman, seconded by Councilmember Specht, to Adopt Resolution #22-201 ordering plans and specifications for Improvement Project #23-04, 167th Avenue Reconstruction.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

7.06: Adopt Ordinance #22-23 Amending Section 117-57 - Nonconforming Structures and Land Use

Planning Manager Larson reviewed the staff report.

Councilmember Musgrove stated this is her first time hearing the case, but she loves that Anoka County had brought this to the Council's attention and Staff has acted on it. She thinks this is a better policy for the residents. She appreciated both the communication with Anoka County and the reception of the product from the City Staff.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to Adopt Ordinance #22-23 amending Section 117-57 of City Code.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

7.07: Approve the Following Meeting Minutes:

- 1. City Council Work Session dated 08/08/2022**
- 2. City Council Regular Session dated 08/08/2022**
- 3. City Council Canvassing Board dated 08/12/2022**

City Administrator Hagen reviewed the staff report and recommendation to adopt the minutes for the dates noted. He mentioned that Councilmember Musgrove requested this be pulled from the Consent Agenda, noting that she was not present at these meetings, and suggested that the Council consider these meetings individually.

Councilmember Musgrove stated she believed that the attendance for the Work Session and Regular Session were the same so they can be approved in one motion separate from the Canvassing Board.

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to approve meeting minutes from City Council Work Session dated 08/08/2022 and City Council Regular Session dated 08/08/2022.

A roll call vote was performed:

Councilmember Musgrove	abstain
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	abstain
Mayor Kuzma	abstain

Motion carried.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve meeting minutes from City Council Canvassing Board dated 08/12/2022.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	abstain
Councilmember Woestehoff	aye
Councilmember Heineman	abstain
Mayor Kuzma	abstain

Motion carried.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events. He mentioned that the last concert at the Draw is Thursday at 6:30 p.m. and there is a movie in the park at Elmcrest Park on Friday at 8:30 p.m. Lastly, he added that Happy Days will be on September 10, with a movie in the park on Friday evening and the 9/11 Memorial Golf Tournament on Sunday.

Councilmember Specht encouraged everyone to attend the 4th Annual Bags, News, and Pups fundraiser on September 1.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to adjourn the meeting.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

The regular meeting of the City Council adjourned at 8:12 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
Deputy City Clerk

Drafted by Ava Rokosz
TimeSaver Off Site Secretarial, Inc.