

TABLE OF CONTENTS

1. CALL TO ORDER ..... 2

2. PRESENTATION..... 2

3. CITIZEN INPUT ..... 2

4. APPROVE AGENDA ..... 2

5. CONSENT AGENDA ..... 3

6. PUBLIC HEARING ..... 4

    6.01: Res. #22-237 Adopting a Street Reconstruction and Overlay Plan and Issuance of  
    General Obligation Street Reconstruction Bonds and Res. #22-238 Providing Sale of  
    \$12,075,000 General Obligation Street Reconstruction Bonds, Series 2022A ..... 4

7. COUNCIL BUSINESS..... 5

    7.01: Thanking City of Ramsey Legislative Representatives ..... 5

    7.02: Consider a conditional use permit for iDigital for a digital billboard at the northwest  
    corner of Riverdale Drive and Traprock St. NW ..... 5

    7.03: Introduce Ordinance #22-25 Pertaining to Mobile Food Units ..... 7

    7.04: Introduce Ordinance #22-17 Amending the City Charter Prohibiting Membership on  
    the Charter Commission of City Council Members ..... 8

    7.05: Introduce Ordinance #22-26 Amending the City Charter Prohibiting Membership on  
    City Boards and Commissions of Non-City of Ramsey Residents ..... 11

8. MAYOR, COUNCIL AND STAFF INPUT ..... 12

9. ADJOURNMENT ..... 13

**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, October 11, 2022, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma  
Councilmember Ryan Heineman (attended remotely)  
Councilmember Chelsea Howell  
Councilmember Debra Musgrove  
Councilmember Chris Riley  
Councilmember Dan Specht  
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Brian Hagen  
City Engineer/Interim Public Works Superintendent Bruce Westby  
Finance Director Diana Lund  
Planning Manager Todd Larson  
City Attorney Fritz Knaak

**1. CALL TO ORDER**

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

**2. PRESENTATION**

None.

**3. CITIZEN INPUT**

None.

**4. APPROVE AGENDA**

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to approve the agenda as presented.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye

Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

## 5. CONSENT AGENDA

Motion by Councilmember Riley, seconded by Councilmember Howell, to approve the following items on the Consent Agenda:

- 5.01: Receive August 2022 Financial Reports - General Fund and Enterprise Funds
- 5.02: Receive Cash & Investments for Period Ending September 30, 2022
- 5.03: Note the Following Boards, Commissions, and Committee Meeting Minutes:
  - Economic Development Authority Dated August 11, 2022
  - Parks and Recreation Commission August 11, 2022
  - Planning Commission Meeting Minutes Dated August 25, 2022
  - Public Works Committee Dated August 22, 2022
- 5.04: Approve the Following Meeting Minutes:
  - 1. City Council Work Session dated 09/27/2022
  - 2. City Council Regular Session dated 09/27/2022
- 5.05: Approve Business Licenses
- 5.06: Approve Rental Licenses
- 5.07: Authorization to Promote Two Police Patrol Officers to Police Patrol Sergeants
- 5.08: Authorization to Hire a Streets Maintenance Worker to Fill a Current Vacancy
- 5.09: Adopt Resolution #22-236 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 22, 2022 through October 5, 2022
- 5.10: Adopt Resolution #22-223 Approving the Development Agreement for Lil Explorers
- 5.11: Adopt Resolution #22-231 to Enter into a Residential Recycling Program Agreement with Anoka County
- 5.12: Adopt Resolution #22-234 Authorizing Minnesota State Active Transportation Infrastructure Grant Application for 161st Avenue Reconstruction, Improvement Project #23-01
- 5.13: Adopt Resolution #22-235 Authorizing Minnesota State Active Transportation Infrastructure Grant Application for 167th Avenue Reconstruction, Improvement Project #23-04

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye

Councilmember Woestehoff            aye  
Councilmember Heineman            aye  
Mayor Kuzma                            aye

Motion carried.

**6. PUBLIC HEARING**

**6.01: Res. #22-237 Adopting a Street Reconstruction and Overlay Plan and Issuance of General Obligation Street Reconstruction Bonds and Res. #22-238 Providing Sale of \$12,075,000 General Obligation Street Reconstruction Bonds, Series 2022A**

**Presentation**

Finance Director Lund reviewed the staff report and gave an update in regard to the issuance of the street reconstruction bonds in the amount of \$12,075,000. She added the City is recommending to proceed with the sale, with the sale date of the debt on November 15.

Councilmember Specht thanked Finance Director Lund for her work on this and noted it is great that the City is getting the roads caught up on.

**Public Hearing**

Mayor Kuzma called the public hearing to order at 7:07 p.m.

**Citizen Input**

There was none.

Motion by Councilmember Woestehoff, seconded by Councilmember Riley, to close the public hearing.

A roll call vote was performed:

Councilmember Musgrove            aye  
Councilmember Specht                aye  
Councilmember Riley                 aye  
Councilmember Howell               aye  
Councilmember Woestehoff           aye  
Councilmember Heineman            aye  
Mayor Kuzma                            aye

Motion carried.

The public hearing was closed at 7:07 p.m.

## **Council Business**

Motion by Councilmember Woestehoff, seconded by Councilmember Specht, to Res. #22-237 Adopting a Street Reconstruction and Overlay Plan and Issuance of General Obligation Street Reconstruction Bonds and Res. #22-238 Providing Sale of \$12,075,000 General Obligation Street Reconstruction Bonds, Series 2022A

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

### **7. COUNCIL BUSINESS**

#### **7.01: Thanking City of Ramsey Legislative Representatives**

Councilmembers Howell and Musgrove reviewed the presentation and expressed their appreciation for Ramsey’s legislative representatives, specifically Senator Abeler and Representative Heinrich and the work they have done for the City.

Councilmember Woestehoff thanked Councilmembers Howell and Musgrove for bringing this forward and agreed that Senator Abeler and Representative Heinrich have done great work for the City. He also wanted to point out that Senator Abeler was able to get other people to co-author the water treatment build.

#### **7.02: Consider a conditional use permit for iDigital for a digital billboard at the northwest corner of Riverdale Drive and Traprock St. NW**

Planning Manager Larson reviewed the staff report and Staff’s recommendation to approve the conditional use permit for the billboard. He noted that the EDA recommended approval, while the Planning Commission failed to recommend approval with a 3-3 vote.

Councilmember Musgrove shared she was at the Planning Commission meeting where this was discussed and stated the Chairperson wanted her to share the concerns of information being conveyed by the property owner and the new City Code. She mentioned that the RALF properties were discussed as locations.

Planning Manager Larson said that was correct but the RALF fund properties are not truly owned by the City, rather owned on a loan, so if the billboard were to be placed on a RALF property, the loan would need to be bought out.

Paul Hilt, President of Business Development for iDigital, came forward and discussed the project. He was happy to answer any questions about the project.

Councilmember Musgrove asked if the revenue from the billboard lease will go into the general fund or the EDA.

City Administrator Hagen stated he did not know and was not sure if it had been discussed yet. He argued that it should go to the general City revenue since the land is owned by the City and not the EDA.

Councilmember Riley shared this started as a way for the EDA to help local businesses with the fact that most businesses do not have visual contact with the City through Highway 10.

Mayor Kuzma shared he was at the EDA meeting when this was first presented and asked if there would be a discounted rate for small businesses.

Mr. Hilt said yes and it has been put in the proposal that local businesses get a reduced rate and the ability to advertise on other open inventory at a reduced cost.

Councilmember Howell shared she is excited for this and thinks it is great for the local businesses.

Motion by Councilmember Howell, seconded by Councilmember Riley, to adopt Resolution #22-193 approving a Conditional Use Permit for a digital billboard at 7559 Riverdale Dr. NW.

Further discussion:

Councilmember Musgrove asked if a location needs to be designated to the east or the west.

Planning Manager Larson shared it will be at the east location proposed.

Councilmember Woestehoff stated he has been opposed to this billboard; however, there is no legal justification so he will be supporting the project. He asked about Staff's recommendation of the red and tan brick.

Mr. Hilt said they are open to all of that and shared that iDigital works closely with law enforcement.

Councilmember Heineman shared he was in the EDA when this came up and thinks this is a great move to benefit businesses in Ramsey.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

### **7.03: Introduce Ordinance #22-25 Pertaining to Mobile Food Units**

Planning Manager Larson reviewed the staff report and recommendation to approve the ordinance for mobile food units.

Mayor Kuzma asked about private homeowners bringing food trucks to their homes and if it would have to be parked on grass.

Planning Manager Larson shared that a special event permit would waive these requirements.

Mayor Kuzma asked about what this would mean for Happy Days.

Planning Manager Larson shared this would also fall under the special event permit.

Councilmember Howell asked if there was a requirement for restaurants for 100-foot separation.

Planning Manager Larson stated there is no rule regarding that, unless it is a lease restriction, which are private matters.

Councilmember Howell asked if a restaurant owner wanted a food truck and it was less than 100 feet from another restaurant if that would be allowed.

Planning Manager Larson shared the restaurant would be able to waive the requirement.

Councilmember Howell shared she is concerned with the 100-foot separation if it is not a requirement for other restaurants in the City.

City Administrator Hagen stated the benefit of the 100-foot separation is that it shows support for the brick and mortar restaurants.

Councilmember Woestehoff shared the provision that states the need for written permission from the restaurant owner and added that this is often different than the property owner.

Planning Manager Larson said that a situation could arise where the restaurants feel threatened by a food truck.

Councilmember Musgrove asked if there was a reason that the second definition of a mobile food unit did not include the smoke trailer.

Planning Manager Larson stated he will fix this before the second reading.

Councilmember Musgrove asked about the cleanup requirements and asked if this included any oil and grease cleanup from the vehicles.

Planning Manager Larson shared the vehicles will need to be inspected by the Health Department and Anoka County to prevent that but he also made note of this question.

Councilmember Heineman shared he would usually agree with not being in favor of the 100-foot separation; however, the City should not interfere with outcomes. He thinks the 100-foot restrictions are reasonable.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to introduce Ordinance #22-25 modifying the City Code pertaining to mobile food units.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	nay
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

**7.04: Introduce Ordinance #22-17 Amending the City Charter Prohibiting Membership on the Charter Commission of City Council Members**

City Administrator Hagen reviewed the staff report and discussed this was last discussed earlier in the year. He noted that if Council chose to adopt this Ordinance and send it to the City Charter, the State statute would be subdivision 5.

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to introduce Ordinance #22-17 amending the City Charter prohibiting membership on the Charter Commission for City Council Members with the update on State statute.

Further discussion:

Councilmember Riley asked if this was the easy solution that was discussed previously.

City Administrator Hagen said the easiest solution was for the Charter to introduce this to the Council, Council would need to act on it, and if it is unanimously accepted it would go into effect after a referendum to the voters. If it is adopted right now, it goes to the Charter and then it would come back to Council to decide official language and ballot question language. He noted it is too late for this to go on this year's election.

Councilmember Howell asked if, since there is a policy in place, an application could be sent to the judge to sit on the Charter.

City Administrator Hagen said, technically, yes.

Councilmember Howell asked if this is urgent to get on the ballot if passed.

City Attorney Knaak stated it is up to the Council how this is handled.

Councilmember Woestehoff asked if the Council is bound by any timeline that says it has to be to the voters by a certain time.

City Attorney Knaak stated he does not believe there is a timeline.

Councilmember Woestehoff asked if Charter Commission could be compelled to take this up first then Council will address it.

Councilmember Woestehoff withdrew his motion.

Councilmember Musgrove asked what the process would be to get this to the Charter Commission.

City Administrator Hagen said he could find a way to point out to the Charter Commission that Council is encouraging this. If nothing is done and the Council does not seek a fast special election there would be time.

Councilmember Heineman asked if the Charter Commission initiated this and the Council voted, would this still go out as a referendum.

City Attorney Knaak said it is done and is enacted after 90 days, which is in a way a loophole.

Councilmember Heineman asked if this does not call for a special election if it would not cost anything since it would be added to a preexisting ballot.

City Attorney Knaak said that was correct.

Councilmember Heineman did not want to rush this decision and wanted to get this in front of voters.

Councilmember Specht agreed that the people could decide since there is no timeline.

Councilmember Riley thinks this should be tabled and sent to the Charter.

Motion by Councilmember Woestehoff, seconded by Councilmember Riley, to table this item until the November meeting.

Further discussion:

Councilmember Heineman asked if the motion to table fails, would the case continue.

City Attorney Knaak said if the motion to table fails the case must continue.

Councilmember Musgrove asked what the reason would be to table this until November.

Councilmember Woestehoff shared that the Charter Commission meets at the end of October.

A roll call vote was performed:

Councilmember Musgrove	nay
Councilmember Specht	nay
Councilmember Riley	aye
Councilmember Howell	nay
Councilmember Woestehoff	aye
Councilmember Heineman	nay
Mayor Kuzma	aye

Motion failed.

Motion by Councilmember Heineman, seconded by Councilmember Howell, to introduce Ordinance #22-17 amending the City Charter prohibiting membership on the Charter Commission for City Council Members with the update on State statute in subsection 5.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

**7.05: Introduce Ordinance #22-26 Amending the City Charter Prohibiting Membership on City Boards and Commissions of Non-City of Ramsey Residents**

City Administrator Hagen reviewed the staff report and stated the procedures are the same as the last case. He asked if this also applies to EDA members.

City Attorney Knaak stated the EDA is a separate authority and they are not excluded. He added if this is a concern it should be expressed in the motion.

Councilmember Woestehoff asked if this excludes any joint power agreement.

City Attorney Knaak said it does not and the clarification would be useful.

City Administrator Hagen added it would be beneficial to identify the boards or commissions that should be held to membership of City of Ramsey residents.

Councilmember Musgrove stated this Charter section is specifically for boards and commissions and asked if there is another section that talks about the EDA.

City Attorney Knaak said he did not think so.

Councilmember Musgrove shared she was also thinking about the Lower Rum River Water Management Organization and asked if these would not be appointed from the body.

Councilmember Specht asked if the idea is that the boards be opened up to other residents to ensure there are enough as well as having a vested interest in Ramsey.

City Administrator Hagen explained that State statute does not restrict residents to serve on the boards and the Charter is more restrictive. The Council does appoint members.

Councilmember Heineman shared his support of this with the exception of the joint powers agreement. He also shared he has an issue with letting non-resident business owners make decisions for Ramsey.

Councilmember Howell asked if this would include future boards.

City Attorney Knaak said yes if the language were set up that way.

Motion by Councilmember Woestehoff to table this item until the November meeting.

Further discussion:

Councilmember Howell asked if this should be passed tonight as the Charter Commission has a meeting coming up before the next Council meeting.

City Administrator Hagen asked if this could be introduced this evening while recognizing the verbiage will change before the final draft.

City Attorney Knaak said it could also be passed as is and trust the Charter Commission will make the suggested corrections.

Councilmember Heineman asked if this is passed being a little wordy, if the verbiage can be condensed prior to the second reading.

City Attorney Knaak stated the legislation is designed to give a lot of runs at these.

Councilmember Woestehoff withdrew his motion.

Motion by Councilmember Heineman, seconded by Councilmember Woestehoff, to introduce Ordinance #22-26 amending the City Charter prohibiting membership to City Boards and Commissions of non-City Ramsey residents, specifically to the Economic Development Authority, Environmental Policy Board, Parks and Recreation Commission, and Planning Commission, including future Boards and Commissions.

Further discussion:

Councilmember Specht asked if there are currently any non-residents serving on these boards or commissions.

City Administrator Hagen said that his understanding is that all current board and commission members are Ramsey Residents.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

## **8. MAYOR, COUNCIL AND STAFF INPUT**

City Administrator Hagen announced upcoming meetings and events. He added the Bowers Drive intersection with Highway 10 is being removed beginning this week. He noted the two fire station open houses, at Fire Station #1 this evening and Fire Station #2 is on Thursday.

Mayor Kuzma mentioned there is open voting at the City.

Councilmember Heineman shared he was able to vote absentee and everything can be done easily online.

**9. ADJOURNMENT**

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to adjourn the meeting.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Specht	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Heineman	aye
Mayor Kuzma	aye

Motion carried.

The regular meeting of the City Council adjourned at 8:17 p.m.

Respectfully submitted,

---

Brian S. Hagen  
City Administrator

ATTEST:

---

Katie M. Schmidt  
City Clerk

Drafted by Ava Rokosz  
*TimeSaver Off Site Secretarial, Inc.*