

**REQUEST FOR PROPOSAL
2023 OVERLAY IMPROVEMENTS
Pedestrian Ramp
Topographic Surveys
City of Ramsey**

ISSUE DATE
October 19, 2022

PROPOSAL MUST BE RECEIVED BY:
4:00 pm on Friday, October 28, 2022

DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Joe Feriancek
763-433-9893

INTRODUCTION: The City of Ramsey (City) is requesting proposals for the delivery of two (2) topographic surveys for 2023 Overlay Improvement ADA Pedestrian Ramp Upgrade projects. If selected Staff will bring the proposals to the Tuesday, November 8, 2022 City Council meeting for award.

1. IP 23-07, 2023 Neighborhood Overlay Improvements
 - a. Alpine Meadows; located SW of Alpine Drive & TH 47
 - b. Highlands at River Park 1st thru 4th; located N of Alpine Drive, E of TH 47
 - i. Overlay Improvements, requires Ped Ramp upgrades to current ADA
 - ii. 23 Pedestrian Ramp survey locations
 - iii. 31-foot wide, with concrete curb and gutter
 - iv. Speed limit is 30 mph
2. IP 23-06, 2023 MSA Overlay Improvements
 - a. Riverdale Drive; Ramsey Boulevard to Feldspar Street
 - i. Overlay Improvements, requires Ped Ramp upgrades to current ADA
 - ii. 21 Pedestrian Ramp survey locations
 - iii. 40-foot wide, with concrete curb and gutter
 - iv. Speed limit is 35 mph
3. The scope of this work includes:
 - a. Topographic Survey
 - b. Contacting Gopher State One Call to locate utility markings
 - c. Delivery of survey points in an Excel/CSV format
 - d. Point Code listing

FIELD SURVEY REQUIREMENTS: The field survey is not limited to, but is expected to include the following:

- Adequate survey of existing pedestrian facilities to upgrade to current ADA standard
 - Elevations along the curb and gutter; flow line, top back of curb, and front edge from the existing ramps to approximately 20 feet either side
 - Elevations and location of the edge of concrete and bituminous walks to approximately 20 feet back from the street
 - Locations of any potential obstructions, i.e. light poles, mail boxes, landscaping, fencing, signage, etc. adjacent to the pedestrian facilities.
 - If valley gutter is between pedestrian ramps, need shots along flow of valley gutter to verify drainage patterns

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. Once work has commenced, the Contractor shall continuously pursue completion in accordance with the approved schedule. The final Topographic Survey must be delivered to the City by Friday, December 2, 2022.

PROPOSAL SUBMITTAL: A lump sum quote for each project shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP).

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarification in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **4:00 P.M. Friday, October 28, 2022.** Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Joe Feriancek. E-mail quotes will be accepted and may be sent to JFeriancek@cityoframsey.com.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 7:00 p.m., Monday through Friday.

WORK AND STAGING AREAS: The Contractor shall confine their work activities within City owned properties, right of way, and drainage & utility easements. No equipment shall be left on City streets outside normal working hours.

TRAFFIC CONTROL: Work shall be conducted in conformance with the specifications set forth herein and in accordance with the Minnesota Department of Transportation Standard Specifications for Construction, 2020 Edition, which is incorporated by reference to these specifications.

PAYMENT: Payment will be made upon submittal of an invoice to the City on a net 30-day basis following City acceptance of the work. An IC 134 form will be required prior to final payment.

BASIS OF PAYMENT: Payment shall be made on a lump sum basis for all components of the work as specified in the RFP. The cost of any additional equipment, labor, materials, permits, tools and supplies which have not been specifically identified in this section for payment, but are required to complete the work, shall be considered incidental to the project. The City is also requesting an hourly rate for additional survey work to be submitted, if we find a need to expand the project scope after reviewing the initial survey.

PROPOSAL

_____ accepts the terms and conditions herein and agrees to complete all work described herein, and to deliver the final Topographic Surveys to the City by Friday, December 2, 2022.

IP 23-07; 2023 NEIGHBORHOOD OVERLAY TOPOGRAPHIC SURVEY	
Description	Cost Extension
Lump sum not-to-exceed amount	
Additional hourly rate if project scope expands after initial review	

IP 23-06; 2023 MSA OVERLAY TOPOGRAPHIC SURVEY	
Description	Cost Extension
Lump sum not-to-exceed amount	
Additional hourly rate if project scope expands after initial review	

Contractor Name _____

Owner or representative _____

Phone(s) _____

E-mail _____

Signature _____

Date _____

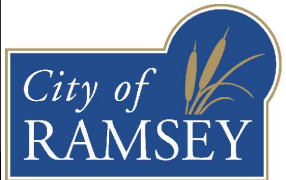
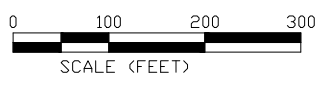


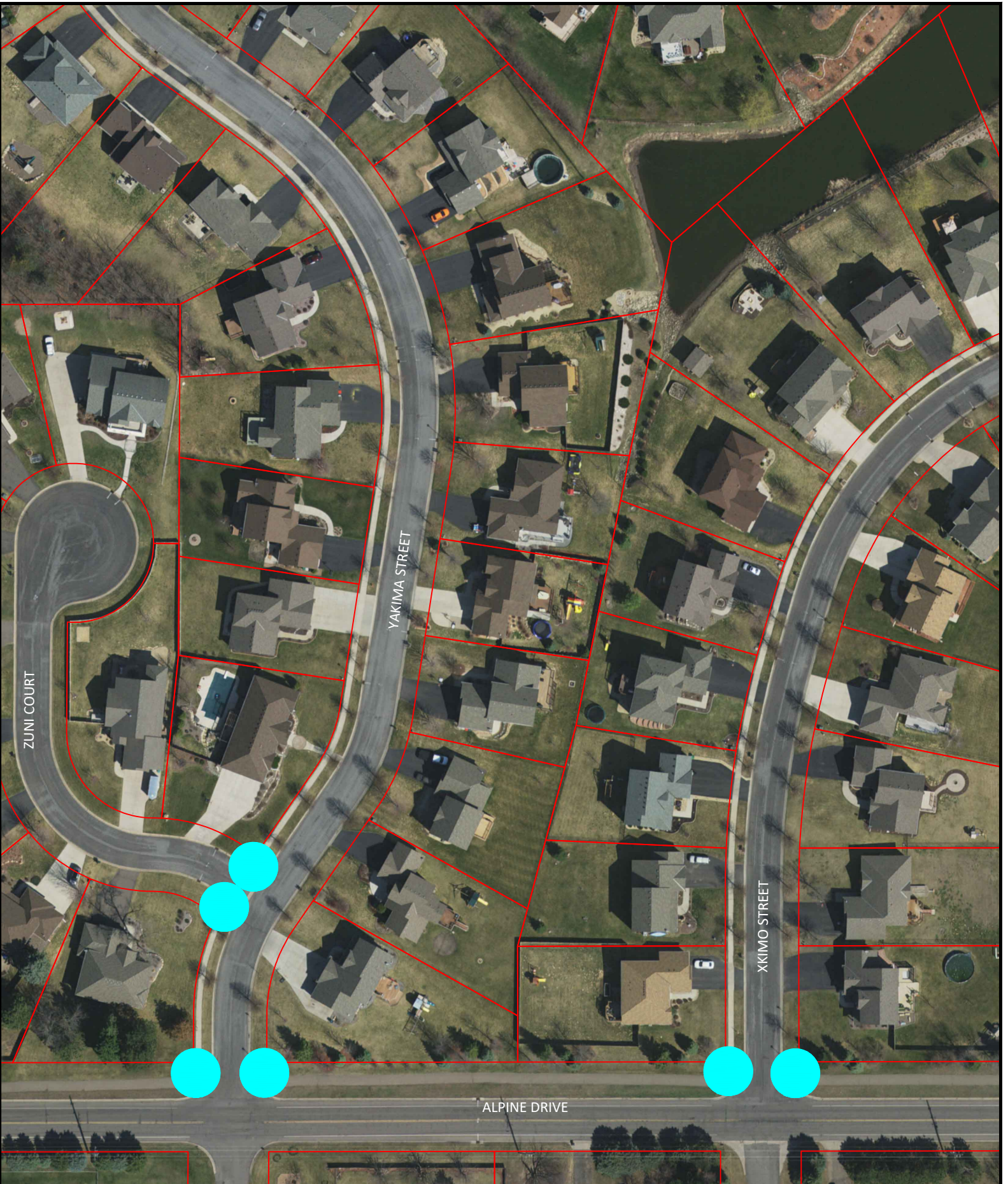
ALPINE DRIVE

SAINT FRANCIS BOULEVARD (TH 47)

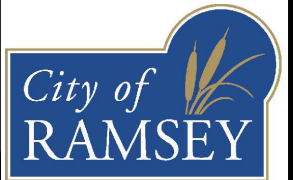
FLUORINE STREET

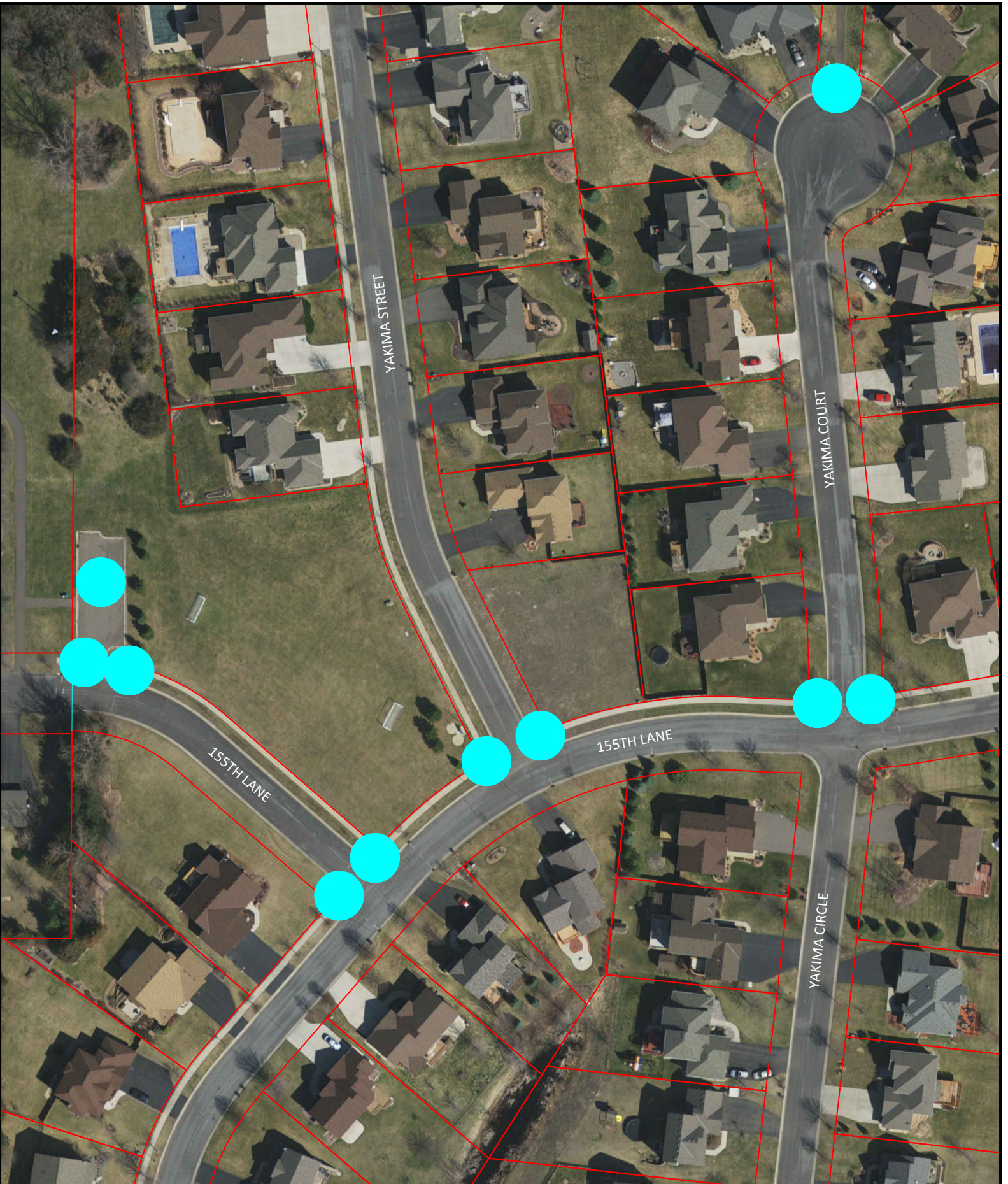
2023 NEIGHBORHOOD OVERLAYS
ALPINE MEADOWS
PED RAMP TOPO POINTS



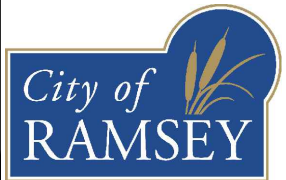
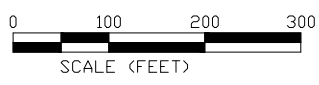


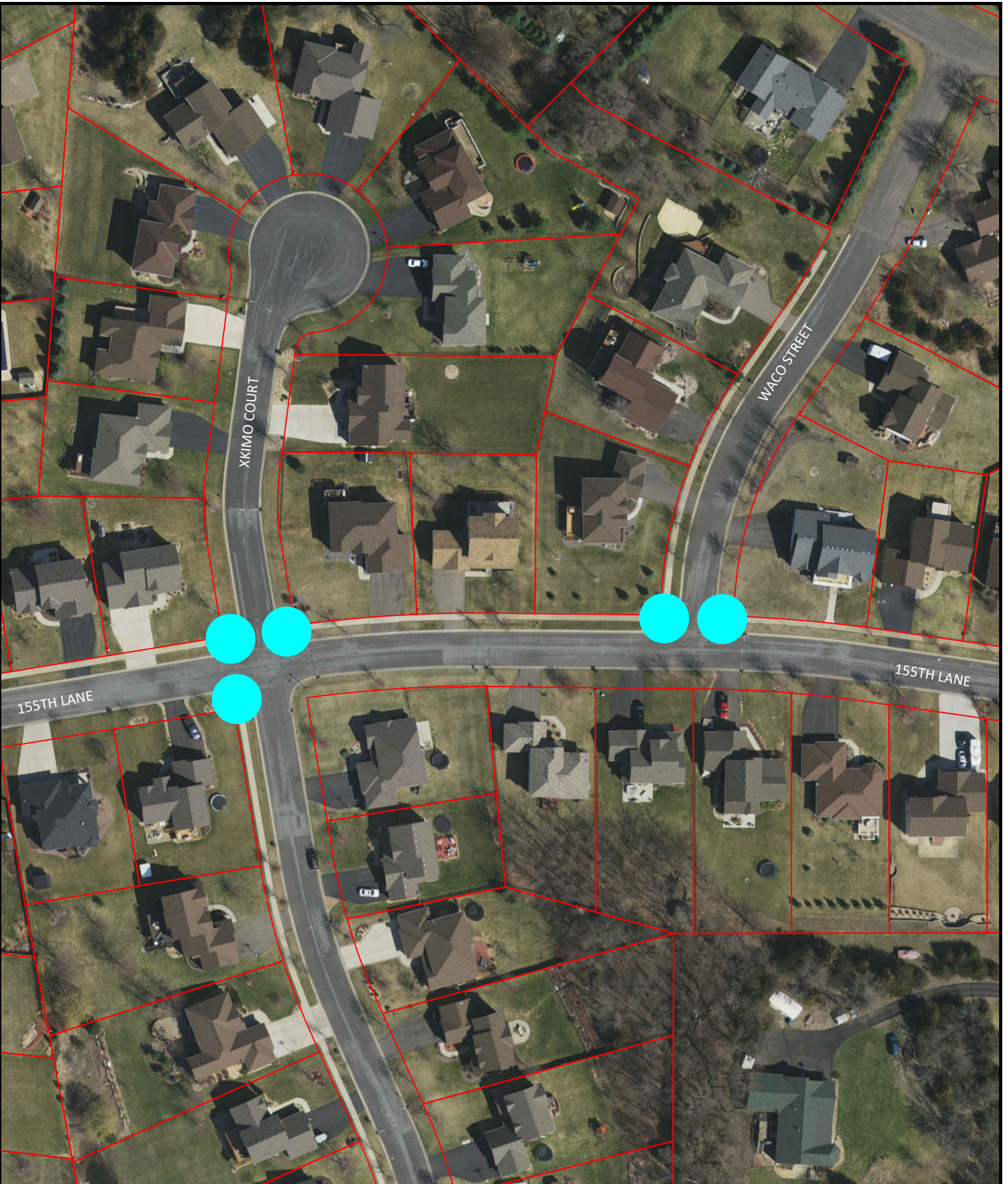
2023 NEIGHBORHOOD OVERLAYS
HIGHLANDS AT RIVER PARK (1 OF 4)
PED RAMP TOPO POINTS



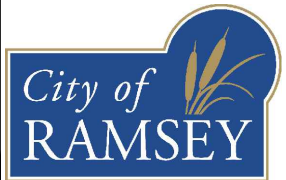
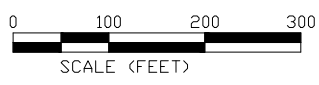


2023 NEIGHBORHOOD OVERLAYS
HIGHLANDS AT RIVER PARK (2 OF 4)
PED RAMP TOPO POINTS



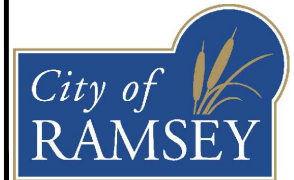
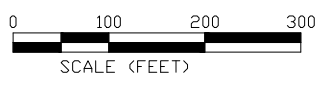


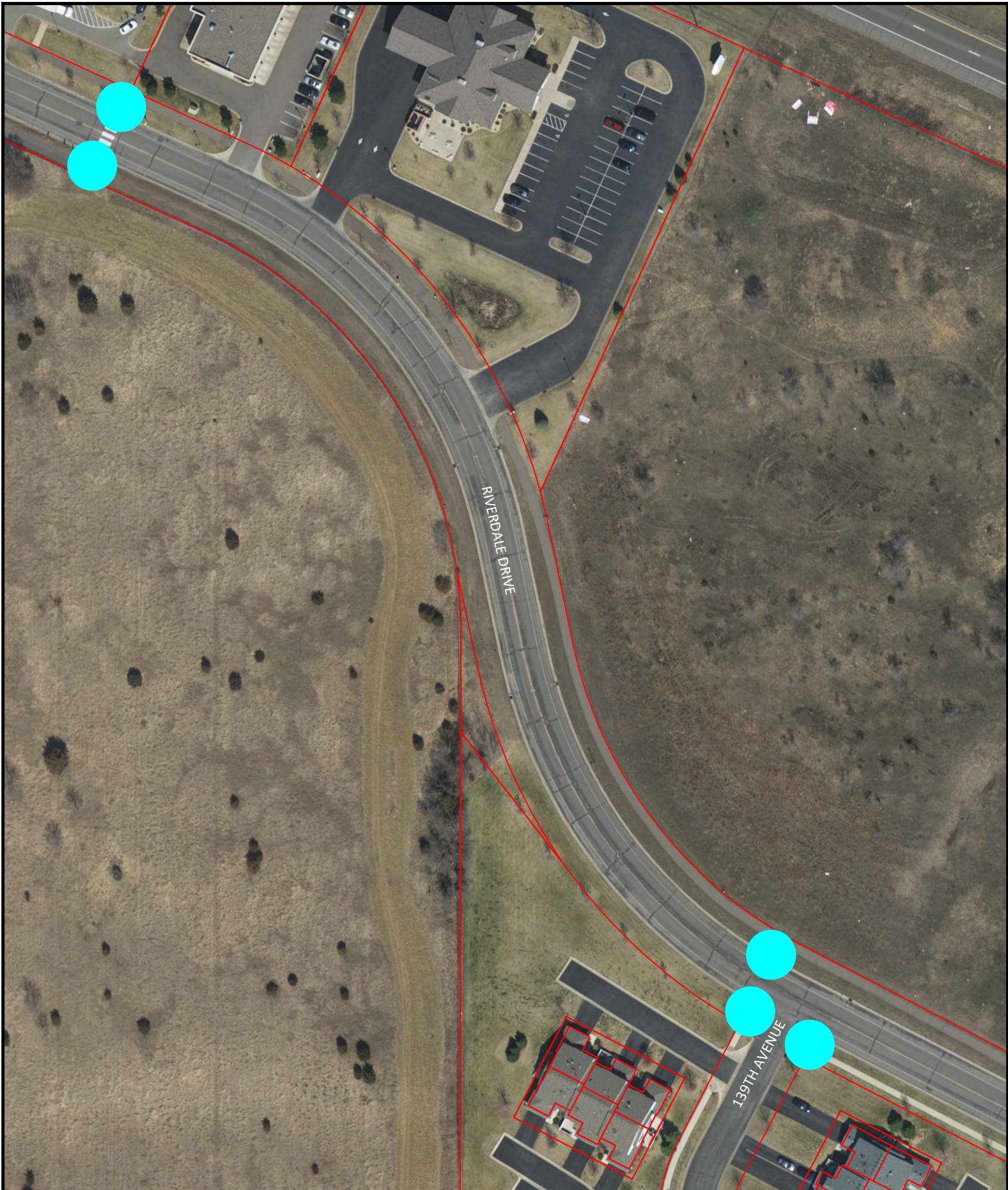
2023 NEIGHBORHOOD OVERLAYS
HIGHLANDS AT RIVER PARK (3 OF 4)
PED RAMP TOPO POINTS



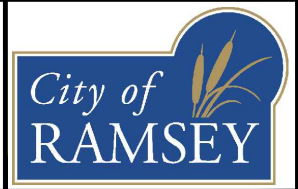


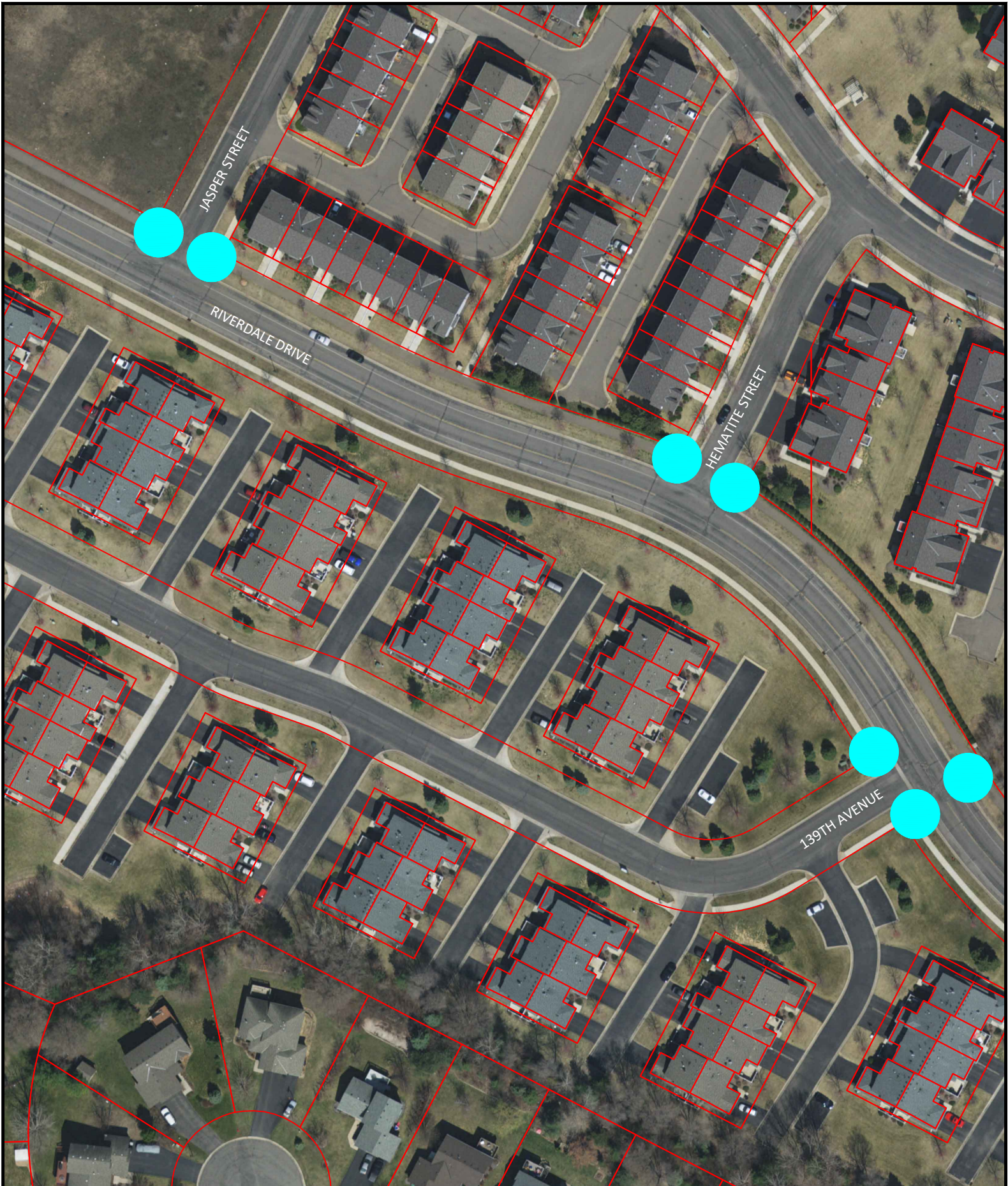
2023 NEIGHBORHOOD OVERLAYS
HIGHLANDS AT RIVER PARK (4 OF 4)
PED RAMP TOPO POINTS



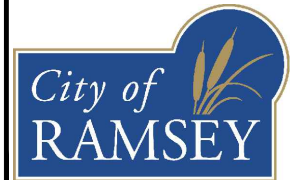
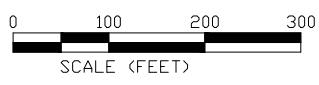


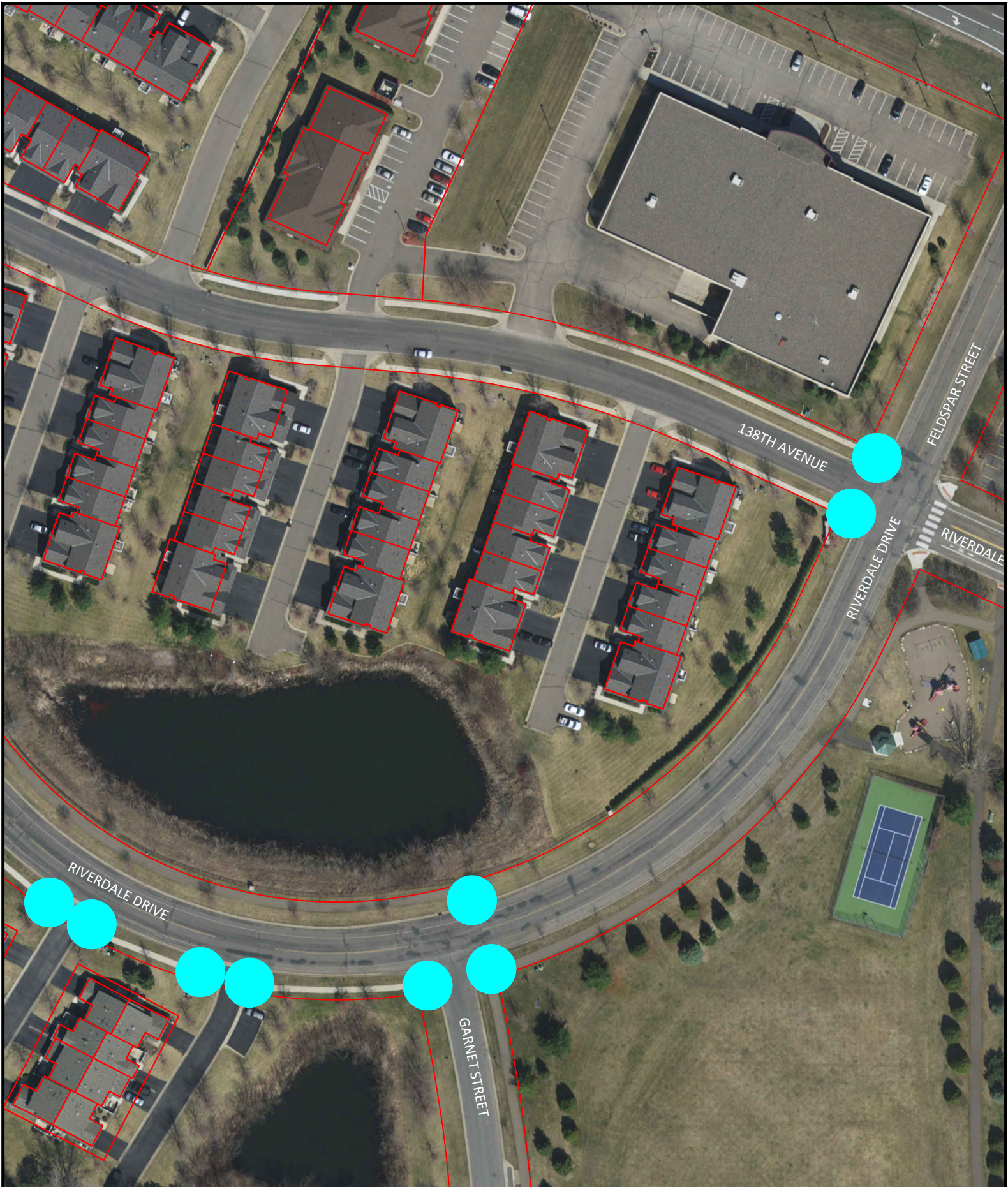
2023 MSA OVERLAYS
RIVERDALE DRIVE [RAMSEY BLVD /
FELDSPAR STREET] (1 OF 3)
PED RAMP TOPO POINTS





2023 MSA OVERLAYS
RIVERDALE DRIVE [RAMSEY BLVD /
FELDSPAR STREET] (2 OF 3)
PED RAMP TOPO POINTS





2023 MSA OVERLAYS
RIVERDALE DRIVE [RAMSEY BLVD /
FELDSPAR STREET] (3 OF 3)
PED RAMP TOPO POINTS

