

**City of Ramsey**  
**Agenda**  
**City Council Work Session**  
**Tuesday, May 24, 2022**

**5:30 pm**  
**Lake Itasca Room, 7550 Sunwood Drive NW**

Remote Attendance available at [www.cityoframsey.com/meetings](http://www.cityoframsey.com/meetings).  
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

- 1. Call to Order**
- 2. Topics for Discussion**
  1. Finalize Discussions on the Draft Charter Commission Recruitment Policy
  2. Discussion Regarding the Pending Public Works Superintendent Vacancy and the Process to Fill the Role
  3. Discuss Collecting and Compiling Ramsey City Policies
  4. Discussion Directing the City Attorney to Enter into Contract Negotiations with the Next City Administrator
- 3. Topics for Future Discussion**
  1. Review Future Topics/Calendar
- 4. Mayor/Council/Staff Input**
- 5. Adjournment\***

**\*Note: the City Council may motion to recess this Work Session meeting and reconvene after the regular City Council meeting if items on the agenda are not completed.**

Meeting Date: 05/24/2022

**Information**

**Title:**

Finalize Discussions on the Draft Charter Commission Recruitment Policy

**Purpose/Background:**

The purpose of this discussion is to finalize the draft Charter Commission Recruitment Policy.

Background: The City Council met to discuss this policy on April 12, 2022 and May 10, 2022. Based on that discussion, staff revised the previous draft for the Council's consideration this evening.

Council will notice yellow highlights within the draft policy; staff will be prepared to discuss these points, as well as the entire policy.

For Discussion: Does the content within the attached Draft Application provide enough opportunity for the judge to ascertain candidates that show a holistic and broad depth of knowledge related to the constitution, forms of government, philosophy, political science and to be generally interested in government as it pertains to a Charter Commission.

**Timeframe:**

Up to 10 minutes.

**Funding Source:**

Not applicable.

**Responsible Party(ies):**

Colleen Lasher, Administrative Services Director  
Brian Hagen, Interim City Administrator  
Fritz Knaack, City Attorney

**Outcome:**

Based on discussion, staff hopes to bring this policy forward at the June 14, 2022 meeting for adoption.

**Attachments**

Draft Administrative Policy for Charter Commission

Updated Application

MS Charter Appointments

**Form Review**

**Inbox**

Brian Hagen  
Form Started By: Colleen Lasher  
Final Approval Date: 05/19/2022

**Reviewed By**

Brian Hagen

**Date**

05/19/2022 04:13 PM  
Started On: 05/11/2022 12:49 PM

POLICY FOR THE RECRUITMENT, APPLICATION AND  
JUDGE APPOINTMENT PROCESS FOR THE  
CITY OF RAMSEY'S CHARTER COMMISSION

**AUTHORITY**

The Mayor and City Council of the City of Ramsey have the authority to establish a policy for recommendations to the Charter Commission as established in the City Code.

**PURPOSE**

To provide for an orderly and fair appointment process, clearly outlining the process for the application, recruitment and appointment of City Charter Commission members by the Chief Judge of the Tenth Judicial District.

**PROCESS**

The City Clerk or their designee will be responsible for the administration of the recruitment, application and judge appointment process in consultation with the City Council. The City of Ramsey will accept Charter Commission applications at Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 via the City website **or letters of interest may be sent directly to the Chief Judge of the Tenth Judicial District.** The timelines/processes below outline the annual and mid-year recruitment and application process.

**Calendar Year Terms - Incumbent Application Process**

1. By September 15<sup>th</sup> the City Clerk or designee will notify Charter Commission members with terms ending on December 31<sup>st</sup> of the current year, reminding them of upcoming term expiration.
2. The City Clerk or designee will then invite Commission members with expiring terms to complete and submit a brief letter of intent indicating their desire to continue serving.
3. If the member does not wish to be reappointed, the member will be asked to submit their intentions in writing.
4. By October 31<sup>st</sup>, the City Clerk will inform the Mayor and City Council on a work session agenda item, of the number of incumbents willing to continue to serve and number of open seats, outlining the process for posting openings and time frames for advertising.
5. In the event that all incumbents wish to be reappointed, the City Clerk will still conduct the annual recruitment process.
6. **Incumbent letters of intent will be forwarded to the judge at the same time as new applicants.**
7. The City Clerk or designee will prepare a cover letter, factoring in the City's Recommendations and Desired Qualifications; and transmit the letters of intent to the Chief Judge of the Tenth Judicial District within two weeks of the application deadline.

### **Calendar Year Terms - New Member Application**

1. By October 1<sup>st</sup>, the City Clerk or designee will prepare a detailed notice of position availability for publication in the November/December issue of the City newsletter, as required the Charter.
2. By November 1<sup>st</sup> the City Clerk or designee will prepare a detailed notice of position availability for publication in the City's official newspaper, as required by the Charter.
3. By November 20<sup>th</sup>, an additional electronic advertising push will occur, announcing the application deadline as the first business day in December.
4. The City Clerk or designee will prepare a cover letter, factoring in the City's Recommendations and Desired Qualifications to transmit with the applications to the Chief Judge of the Tenth Judicial District within two weeks of the application deadline.
5. Completed applications will be kept on file in the Clerk's Office for fourteen months after the application deadline date.

### **Partial Year Terms – New Member Application Process to fill Mid-year Vacancies**

When a partial term vacancy on the Charter Commission occurs, the City Clerk or designee will notify the Chair of the Charter Commission and the City Council. The City Clerk will prepare a letter to notify the Chief Judge of the Tenth Judicial District regarding the vacancy and the resignation letters shall be sent to the Charter Commission Chairperson, Mayor and City Council and copied to the City Clerk's office.

The City Clerk or their designee will then take one of the following two actions:

- 1) Refer back to the most recent recruitment file to identify candidates for consideration for the current vacancy.
  - a. If a candidate is identified and willing to serve on the Commission, the City Clerk or their designee will forward the application materials and prepare a cover letter to the judge asking the judge to consider the enclosed applications for appointment to the Charter Commission, factoring in the City's Recommendations and Desired Qualifications; or
- 2) Prepare a detailed notice of position availability for publication.
  - a. Once in the City's official newspaper, as required by the Charter.
  - b. Also, in an abundance of caution and in order to meet the requirements of the City Charter and Minnesota Statute 410.05, a small ongoing advertisement will be included in each issue of the newsletter.
  - c. The application deadline will be the first business day of even numbered months.
  - d. The City Clerk will prepare a cover letter to the judge asking the judge to consider the enclosed applications for appointment to the Charter Commission, factoring in the City's Recommendations and Desired Qualifications within two weeks of the application deadline.
  - e. Completed applications will be kept on file in the Clerk's Office for fourteen months after the application deadline date.

## **Advertising**

All vacancies will be advertised as follows: City newsletter, City Website (Charter page, In the News and Spotlight), QCTV, the City's official newspaper, Community Sign and Facebook.

## **City Website**

The City Clerk or designee will review and update the Charter Commission web pages to ensure up-to-date and accurate information is posted. The web page should contain a description of the Charter Commission's role and responsibilities links to guiding documents, and membership requirements

## **Recommendations and Desired Qualifications**

1. The City Council wishes to preserve the distinct and separate nature of the Charter Commission.
2. The City Council recommends to the judge that when reviewing applications, the judge looks for candidates that show a holistic and broad depth of knowledge related to the constitution, forms of government, philosophy, political science and to be generally interested in government as it pertains to a Charter Commission.
3. Furthermore, understanding that wisdom and knowledge are not solely possessed by those who have acquired degrees, the city council requests each applicant be evaluated on their own merits and quality of application rather than necessitating the possession of a degree in the aforementioned fields.

## **TERMS & REQUIREMENTS**

1. If state law differs from this policy, state law will prevail.
2. There are no limit to the number of terms that can be served
3. Terms are staggered, ending on December 31<sup>st</sup> of the fourth year in the term
4. Incumbents will be allowed to continue to serve until a successor is appointed as per Minnesota Statute 410.05 Subd. 2
5. Applicant must be a registered voter, must not currently serve on the judiciary, must not be a current city council member

## **STIPEND**

Members of the Charter Commission are not eligible for a stipend

## **ADDITIONAL STEPS**

1. The City Clerk or designee will send a response (via automated e-mail when possible) when applications are received notifying the applicant that the application was received, next steps, the proposed timeline and a statement that applications will be kept on file for fourteen months from the application deadline.

2. The City Clerk or designee will verify eligibility of all candidates (applicant is a registered voter, applicant is not a member of the city council) and notify the Charter Commission Chairperson and Mayor & City Council
3. Copies of applications will be e-mailed to the Mayor and City Council within five business days of the closing date. Copies will also be e-mailed to the Charter Commission Chairperson.
4. The City Clerk or designee shall forward the Chief Judge's Order Appointing Charter Commission Members to the Charter Commission Chair and Mayor and City Council. The City Clerk will ask the Charter Commission Chair to contact the new appointee, welcoming them to the Commission, etc.
5. The City Clerk or designee will prepare and administer the acceptance and oath of office to the appointees. The City Clerk or designee will return the acceptance and oath of office to the Chief Judge and Court Administrator within 30 days of appointment. The City Clerk or designee will forward the completed acceptance and oath of office to the Charter Commission Chair and Mayor & City Council.
6. The City Clerk or designee will ensure that the appointees receive the City of Ramsey's Personnel Policy and sign the acknowledgment form
7. The City Clerk or designee will prepare letters for those who have not been selected, thanking them for their interest. This notice will let them know that their application will be kept on file for fourteen months, in case of vacancies, or for consideration for appointment to other boards and commissions.

Date: Additional revisions presented to the City Council 05-24-22

# Charter Commission Application

## Personal Information

- Name, address, phone, email

## Employment

- Present Employer, work phone, position title

## Residency Information

1. How Long have you been a resident of Ramsey?
2. List property owned, rented or leased in Ramsey (other than your primary residence):

## Education

1. High School
2. College
3. Trade or Business School
4. Other education experience, including military service

## Organization Membership Information

1. Are you currently serving on other Boards, Commissions, or Committees?
  - a. If yes, please indicate which board or commission you are serving on and the organization's name.
2. Have you served on a Board, Commission, or Committee before?
  - a. If yes, please indicate which board or commission you served on and the organization's name.

## Supplemental Questions

1. Please list any government, service organization, or professional activities which you have been or are currently involved in.
2. Please explain your understanding of the Charter Commission in its relation to the City Council.
3. Please list areas of interest that would benefit the Charter Commission.
4. Please briefly state why you want to serve on the Charter Commission.
5. List any special background, strengths, or abilities you would bring the Charter Commission.
6. Please explain the role/purpose of the Charter Commission.
7. As a member of the Charter Commission, what changes, if any, would you propose to the City Charter?
8. List any issues that may cause, or potentially be perceived to cause, a conflict of interest between civic responsibility and your personal or professional interests.
9. The Charter Commission meets on an as needed basis with a minimum of one meeting per year. Can you meet this time commitment?
10. Are there any evenings you would not be available for meetings? Please describe below.

**For Discussion: Does the content shown above provide enough opportunity for the judge to ascertain candidates that show a holistic and broad depth of knowledge related to the constitution, forms of government, philosophy, political science and to be generally interested in government as it pertains to a Charter Commission.**

**410.05 CHARTER COMMISSION.**

Subdivision 1. **Appointment.** When the district court of the judicial district in which a city is situated, deems it for the best interest of the city so to do, the court, acting through its chief judge, may appoint a charter commission to frame and amend a charter. Upon presentation of a petition requesting such action, signed by at least ten percent of the number of voters of the city, as shown by the returns of the last regular city election, or upon resolution of the governing body of the city requesting such action, the court shall appoint a charter commission. The commission shall be composed of not less than seven nor more than 15 members, each of whom shall be a qualified voter of the city. The size of the commission shall be determined within the above limits by the court, except that where the commission is appointed pursuant to a petition of the voters or resolution of the governing body of the city, the size of the commission shall be as specified in such petition or resolution. Any city may by charter provision fix the size of the charter commission at a figure which shall not be less than seven nor more than 15 members, and such charter provision shall prevail over any inconsistent provisions of this subdivision. Except as otherwise provided in the charter, no person shall be disqualified from serving on a charter commission by reason of holding any other elective or appointive office other than judicial. The charter may provide that members of the governing body of the city cannot serve on the charter commission.

Subd. 2. **Commission members; terms, vacancies.** Charter commission members shall hold office for the term of four years, and until their successors are appointed and qualify, except that of members initially appointed after July 1, 1967, eight shall be appointed for two-year terms and seven for four-year terms. Vacancies in the commission shall be filled by appointment of the chief judge for the unexpired terms. Upon the expiration of each term, the chief judge shall appoint new or reappoint existing commission members within 60 days. Appointments shall be made by order filed with the court administrator of the district court. An appointee who neglects to file with the court administrator within 30 days a written acceptance and oath of office shall be deemed to have declined the appointment and the place shall be filled as though the appointee had resigned. The charter commission, within 30 days after the initial appointment of the commission, shall make rules, including quorum requirements, with reference to its operations and procedures. The commission shall submit to the chief judge of the district court, on or before December 31 of each year, an annual report outlining its activities and accomplishments for the preceding calendar year. The commission shall forward a copy of the report to the clerk of the city. Any member may be removed at any time from office, by written order of the district court, the reason for such removal being stated in the order. When any member has failed to perform the duties of office and has failed to attend four consecutive meetings without being excused by the commission, the secretary of the charter commission shall file a certificate with the court setting forth those facts and the district court shall thereupon make its order of removal and the chief judge shall fill the vacancy created thereby.

Subd. 3. **Commission appointments; nominees.** A city council, a charter commission, or the petitioners requesting the appointment of a charter commission may submit to the court the names of eligible nominees which the district court may consider in making appointments to the charter commission.

Subd. 4. **Commission meetings.** The charter commission shall meet at least once during each calendar year, and upon presentation of a petition signed by at least ten percent of the number of voters of the municipality, as shown by the returns of the last annual municipal election, or upon resolution approved by a majority of the governing body of the city requesting the commission to convene, the commission shall meet to consider the proposals set forth in such petition or resolution.

Subd. 5. **Discharge.** (a) A charter commission in a statutory city may be discharged as follows:

(1) if the charter commission of a statutory city determines that a charter is not necessary or desirable, the commission may be discharged by a vote of three-fourths of its members; or

(2) if a petition signed by registered voters equal in number to at least five percent of the registered voters in the city requesting a referendum to discharge the charter commission is filed with the city clerk, an election must be held on the issue at a general election or a special election pursuant to section 205.10. If a majority of the votes cast support the referendum, the charter commission shall be discharged.

(b) Another commission may not be formed sooner than one year from the date of discharge.

**History:** (1269) RL s 749; 1909 c 423; 1913 c 535 s 1; 1949 c 210 s 1; 1959 c 305 s 5; 1961 c 608 s 1; Ex1967 c 33 s 1; 1971 c 208 s 1-3; 1973 c 123 art 5 s 7; 1976 c 44 s 20; 1979 c 330 s 3; 1986 c 444; 1Sp1986 c 3 art 1 s 82; 1987 c 51 s 1; 2004 c 197 s 1,2; 2008 c 331 s 6; 2020 c 87 s 1

---

### Information

**Title:**

Discussion Regarding the Pending Public Works Superintendent Vacancy and the Process to Fill the Role

**Purpose/Background:**

As the City Council is aware, Public Works Superintendent Grant Riemer submitted a letter of resignation. In the letter, Mr. Riemer stated that his last day with the City of Ramsey will be July 8, 2022.

This is a key staff position that has a significant impact on the City. Staff is committed to filling this role in a manner that meets the City's mission, core values, and guiding principles.

Staff met and developed a possible restructuring option within Public Works. This restructure proposal is to eliminate the Public Works Superintendent position, returning to the model that was in place prior to Mr. Riemer becoming the Superintendent.

Staff proposes adding back the Public Works Director and creating an Assistant Public Works Director position, eliminating the title of Parks and Assistant Public Works Superintendent (Mark Riverblood), along with some changes in the Engineering Department, explained below.

For the sake of immediate clarity, this proposal includes promoting current staff and hiring one Engineering Technician II.

**2022 / 2023 Proposal:**

1. Promote City Engineer Bruce Westby to Public Works Director - retain City Engineer status
2. Promote Parks and Assistant Public Works Superintendent to Assistant Public Works Director - retain current duties - add backup to the Public Works Director
3. Promote Civil Engineer II Joe Feriancek to Assistant City Engineer (other detail will be provided at the meeting)
4. Promote Engineering Technician II Logan Czech (currently an Engineer in Training) to Engineering Technician III (other detail will be provided at the meeting)
5. Hire a replacement Engineering Technician II to inspect construction in 2023

**Engineering Department Benefits**

The Engineering Department will benefit from better understanding the City's maintenance operations relative to streets, sidewalks, trails and utilities. This increased understanding will allow the Engineering Department to update City design standards to better allow for maintenance of the City's infrastructure based on existing equipment and staff, and to incorporate more maintenance friendly features and materials.

The Engineering Department will also benefit by being better able to prioritize Pavement Management Program (PMP) projects within the Capital Improvement Program (CIP) due to having a better understanding of pavement conditions throughout the City. Engineering Staff update PMP projects within the CIP each fall, which includes reprioritizing project schedules. This is done primarily by reviewing updated PASER values obtained from the Public Works Superintendent each fall. While this has generally worked well, there have been several occasions when Engineering Staff rescheduled PMP projects based on updated PASER values only to have neighborhood residents review the updated CIP after it is adopted and then contact Staff to voice their frustrations that repairs to their streets were moved out a year or more.

Additionally, the Engineering Department will benefit from having a well-defined staffing succession plan in place, allowing Staff to know they have the ability to grow their knowledge and advance within the department if they choose to do so.

**Public Works Operations Benefits**

The benefit of having a PW director type of department structure, is that it gives a clearer line of responsibility to people, both inside and outside of the organization. The current system of separate engineering and PW departments has worked well, but with the current rate of development in the city now and into the future, having one person acting as the final decision maker will likely be more efficient.

**Parks Division (Long Term Planning, Etc.) Benefits**

Mr. Riverblood's expertise and passion have long been evident in our park system when it comes to working with the residents in the community and developers. Mark has consistently, throughout his career, taken the lead role when it comes to planning/designing our park spaces and following that vision through construction. Mark is also very familiar with the day-to-day operations and processes used in PW and will be a great asset to Mr. Westby in that capacity as well.

**Alternatives**

Staff feels this is the best approach to filling the void following Mr. Riemer's departure; however, alternative options will certainly be discussed as per the City Council's thoughts.

It may be interesting for the City Council to be aware of other similarly sized cities that have Public Works Directors who are either Professional Engineers or oversee the engineering departments. They are as follows:

Columbia 19 496 Metro Public Works Director/City Engineer

Heights	17,701Metro	Public Works Director/City Engineer
Cottage Grove	34,502Metro	Public Works Director/City Engineer
Crystal	22,151Metro	City Engineer/Public Works Director
Elk River	25,243Central	Public Works Director/Chief Engineer
Fridley	27,668Metro	Director Public Works/City Engineer
Hastings	22,491Metro	* Public Works Director
Hopkins	18,382Metro	* Public Works Director
Maplewood	37,755Metro	Public Works Director/City Engineer
Oakdale	28,315Metro	Public Works Director/City Engineer
Prior Lake	26,401Metro	Public Works Director/City Engineer
Richfield	37,154Metro	* Director of Public Works
Rosemount	24,000Metro	PW Director/City Engineer
Roseville	33,660Metro	* Director Of Public Works
Shakopee	41,123Metro	City Engineer/Public Works Director
Stillwater	19,341Metro	Director of Public Works/City Engineer

\* Public Works Director title does not include "City Engineer" but the employee oversees the Engineering Department

Data Source: League of Minnesota Cities, summer 2021

**Timeframe:**

This case is expected to take 20 minutes.

**Funding Source:**

There is no funding required at this time. Future funding needs will be provided as soon as possible and this case will be updated.

**Responsible Party(ies):**

Colleen Lasher, Administrative Services Director  
 Brian Hagen, Interim City Administrator/Community Development Director

**Outcome:**

The intended outcome of this work-session is for the City Council to provide staff, by consensus, feedback as to how to proceed.

**Attachments**

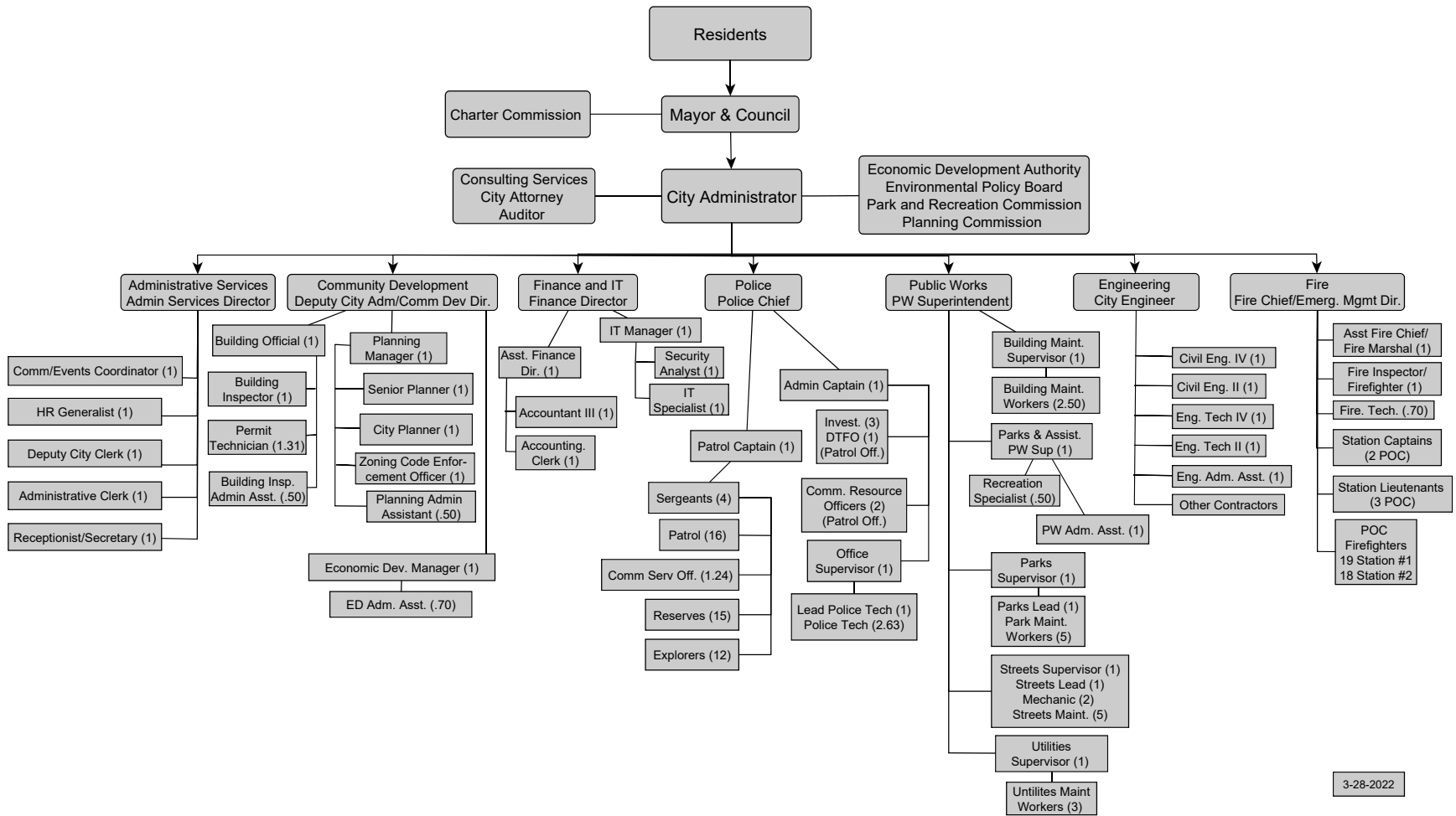
[Current Org Chart](#)

[Proposed PW Org Chart](#)

**Form Review**

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	05/19/2022 01:36 PM
Grant Riemer	Grant Riemer	05/19/2022 02:07 PM
Brian Hagen	Brian Hagen	05/19/2022 02:25 PM
Form Started By: Colleen Lasher		Started On: 05/11/2022 01:11 PM
Final Approval Date: 05/19/2022		

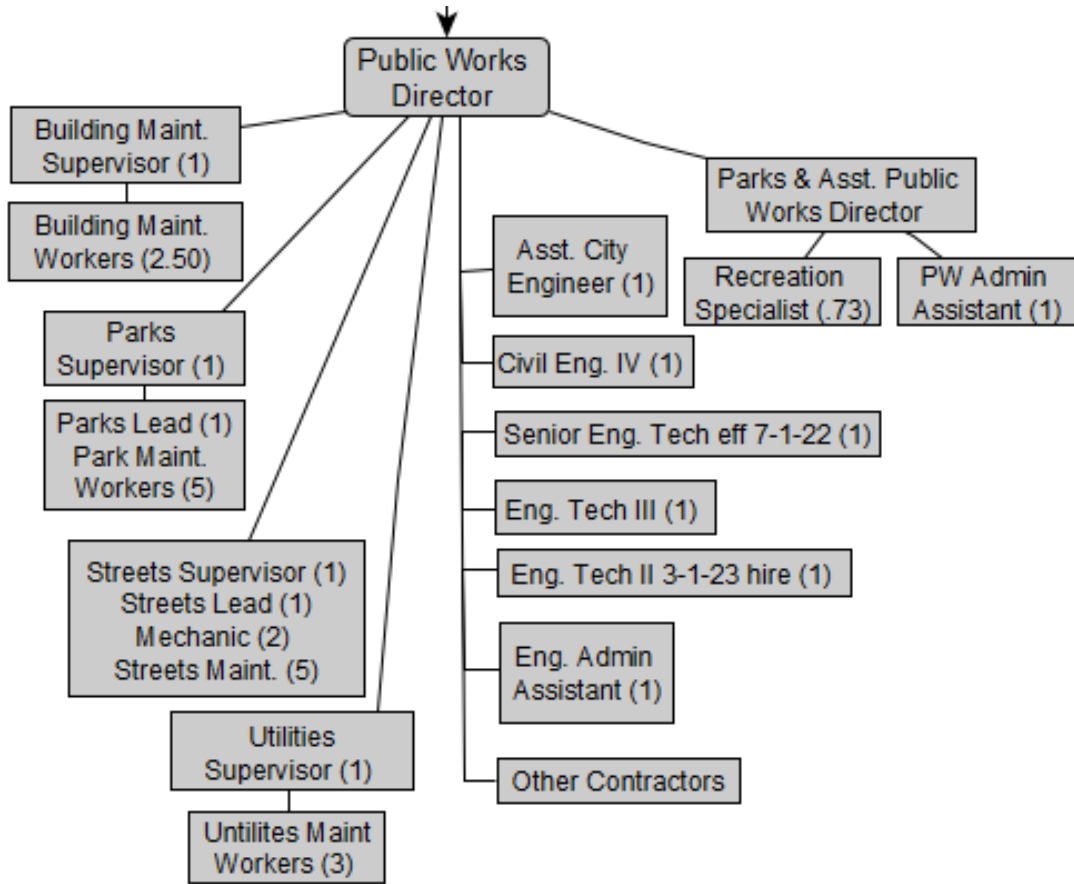
# City of Ramsey Organizational Chart



3-28-2022



## Proposed Organizational Chart



Meeting Date: 05/24/2022

**Information**

**Title:**

Discuss Collecting and Compiling Ramsey City Policies

**Purpose/Background:**

This case was originally scheduled on the May 10, 2022 agenda; however, due to time constraints, it was moved to this evening's agenda, This case is being requested by Councilmembers Musgrove and Howell. Staff supports this project.

At an April 12, 2022 meeting with the City Clerk, City Attorney and Councilmembers Musgrove and Howell, a discussion regarding Charter Commission and Boards & Commissions policies led to a conversation about a lack of knowledge regarding the whereabouts of all City of Ramsey policies and a need was identified. It would be beneficial to compile all Ramsey city policies into one place, preferably the City's website for both transparency and availability to the public. The outcome should be increased efficiency and accuracy.

In addition to what was written when this case was on the May 10, 2022 agenda, staff would like clarity with regard to the City Council's direction as to the depth and breadth of this work, process for establishing new policies; as well as its timing.

**Timeframe:**

Up to 10 minutes.

**Funding Source:**

Potential funds from City Administrator vacancy.

**Responsible Party(ies):**

**Outcome:**

Provide direction to staff for increased hours of an existing employee to assist with the task. Estimated at 5 hours per week until project is complete.

Provide City Council with biweekly email updates/link to all policies.

Gather policies into one location on the City website.

**Attachments**

*No file(s) attached.*

**Form Review**

**Inbox**

Brian Hagen

Form Started By: Colleen Lasher

Final Approval Date: 05/19/2022

**Reviewed By**

Brian Hagen

**Date**

05/19/2022 08:56 AM

Started On: 05/11/2022 01:45 PM

Meeting Date: 05/24/2022

---

**Information**

**Title:**

Discussion Directing the City Attorney to Enter into Contract Negotiations with the Next City Administrator

**Purpose/Background:**

Councilmember Dan Specht and Councilmember Chris Riley asked that this case be added to tonight's work-session agenda.

The City Council may choose to direct the City Attorney to begin negotiations with Mr. Hagen, to develop contract language that would be acceptable to Mr. Hagen and the City Council, for the City of Ramsey's City Administrator position. This direction can be given tonight, by consensus. The City Attorney would negotiate the contract and include it on the June 14, 2022 agenda for consideration and possible adoption.

**Timeframe:**

Up to 10 minutes

**Funding Source:**

Not applicable at this time.

**Responsible Party(ies):**

City Attorney Fritz Knaack

**Outcome:**

Based on discussion.

---

**Attachments**

*No file(s) attached.*

---

**Form Review**

**Inbox**

Brian Hagen

Form Started By: Colleen Lasher

Final Approval Date: 05/24/2022

**Reviewed By**

Kathy Schmitz

**Date**

05/24/2022 03:27 PM

Started On: 05/24/2022 02:49 PM

Meeting Date: 05/24/2022

**Information**

**Title:**

Review Future Topics/Calendar

**Purpose/Background:**

Attached is the current list of future topics for work session discussion. Items are drawn from Council requests at meetings, or are related to topics that have been identified in the City's strategic plan. Tentative dates have been assigned.

**Timeframe:**

**Funding Source:**

**Responsible Party(ies):**

**Outcome:**

For Council review - no formal action necessary.

**Attachments**

Future Topics List

**Form Review**

**Inbox**

Colleen Lasher

Brian Hagen

Form Started By: Kathy Schmitz

Final Approval Date: 05/19/2022

**Reviewed By**

Colleen Lasher

Brian Hagen

**Date**

05/19/2022 12:36 PM

05/19/2022 02:37 PM

Started On: 05/19/2022 10:18 AM

	<u><b>Tentative City Council Future Work Session Topics</b></u>	
Proposed Date	Topic	Minutes (Estimate)
<b>2022</b>		
June 14	Recycling Report (trends, costs, programs)	10
June 14	Discuss the Annual Comprehensive Report – Lund	30
June 14	Tentative – Disc.Regarding the City Administrator	15
June 14	Review Street maintenance Scheduling and Rating System (Westby/Riemer) -	30
June 28	Draft Trail Maintenance Policy – Westby/Riemer	30
July 12	Communication’s Update Q2 – Thorstad	15
July 12	Begin 2023 Budget Discussions – Lund	30
July 26	Review Draft Stormwater Pond Maintenance Policy – Westby/Riemer	30
July 26	Continue 2023 Budget Discussions – Lund	30
August 8	Continue 2023 Budget Discussions – Lund	30
August 23	Continue 2023 Budget Discussions – Lund	30
Sept 13	Continue 2023 Budget Discussions – Lund	30
TBD	Highway 10 Ramsey Contribution Costs - Hagen	TBD
TBD	Rental Property Ordinance - Hagen	30
TBD	Review procedure/policy/best practice for introduction of resolutions/proclamations – Staff	20
TBD	Review Charter Commission Recommendations on Election Section - Staff	
TBD	Discuss Council and B/C Remote Meetings Policy - Staff	15
TBD	Review Ordinance Requirements for Trash and Recycling Container Screening - TBD	TBD
TBD	Discuss Updating to the Employee Telecommuting Policy- Staff	20