

**City of Ramsey**  
**Agenda**  
**City Council Work Session**  
**Tuesday, September 27, 2022**

**5:30 pm**  
**Lake Itasca Room, 7550 Sunwood Drive NW**

Remote Attendance available at [www.cityoframsey.com/meetings](http://www.cityoframsey.com/meetings).  
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

- 1. Call to Order**
- 2. Topics for Discussion**
  1. Charter Commission Update
  2. Senior Housing Partners/Lord of Life Church site - 14501 Nowthen Blvd. NW.
  3. Receive Updates and Provide Direction on Ramsey Gateway Highway 10 Improvement Project
  4. City Operating Hours During All Staff Meetings
- 3. Topics for Future Discussion**
  1. Review Future Topics/Calendar
- 4. Mayor/Council/Staff Input**
- 5. Adjournment\***

**\*Note: the City Council may motion to recess this Work Session meeting and reconvene after the regular City Council meeting if items on the agenda are not completed.**

Meeting Date: 09/27/2022

**Information**

**Title:**

Charter Commission Update

**Purpose/Background:**

**Purpose:** The purpose of this discussion is to update the Council on a Charter Commission seat that expires December 31, 2022 and seek additional clarification regarding the process.

**Background:** There is one seat on the Charter Commission that is expiring December 31, 2022, and the commissioner has indicated their desire to be reappointed. Based on the Charter Recruitment policy, if all incumbents wish to be reappointed an annual recruitment process will be conducted for potential future vacancies. Based on that policy language, staff is seeking clarification on which of the following actions to take:

**A) Submit just the incumbent's reapplication materials**

B) Submit the incumbent's reapplication materials AND all applications received in the last 14 months

C) Submit incumbent's reapplication materials AND all applications received in the last 14 months AND any new applications

D) Other action

**Staff believes the City Council's intent is aligned with option A, but would like to confirm before proceeding.**

**Advertising:** The current ongoing Charter Commission ad in the Ramsey Resident is attached. Discuss possible changes for the November/December issue of the Ramsey Resident. The remaining advertisements (Website/QCTV/Newspaper/Community Sign & Facebook) will mirror the language used in the Ramsey Resident ad.

**Timeframe:**

Up to 15 minutes.

**Funding Source:**

Not applicable.

**Responsible Party(ies):**

Katie Schmidt, City Clerk

**Outcome:**

Based on feedback, receive direction on how to proceed with the annual recruitment due to this year's circumstances and the newly approved Charter Recruitment Policy.

**Attachments**

Current RR Ad

Charter Commission Policy

**Form Review**

**Inbox**

Colleen Lasher

Brian Hagen

Colleen Lasher

Brian Hagen

Form Started By: Katie Schmidt

Final Approval Date: 09/21/2022

**Reviewed By**

Colleen Lasher

Colleen Lasher

Colleen Lasher

Brian Hagen

**Date**

09/14/2022 10:23 AM

09/14/2022 10:43 AM

09/14/2022 02:36 PM

09/21/2022 09:22 AM

Started On: 09/13/2022 10:11 AM

## **Charter Commission**

The City of Ramsey is accepting applications for the Charter Commission to fill potential future vacancies. Please visit [www.cityoframsey.com/150/Charter-Commission](http://www.cityoframsey.com/150/Charter-Commission) to learn more about the Charter Commission and to apply.

**POLICY FOR THE RECRUITMENT, APPLICATION AND  
JUDGE APPOINTMENT PROCESS FOR THE  
CITY OF RAMSEY'S CHARTER COMMISSION**

**Authority**

The City Council of the City of Ramsey have the authority to establish a policy for the recruitment, application and Judge appointment process for the Charter Commission.

**Purpose**

To provide for an orderly and fair appointment process, clearly outlining the process for the application, recruitment and appointment of City Charter Commission members by the Chief Judge of the Tenth Judicial District.

**Process**

The City Clerk or their designee will be responsible for the administration of the recruitment, application and judge appointment process in consultation with the City Council. The City of Ramsey will accept Charter Commission applications at Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 via the City website. The timelines/processes below outline the annual and mid-year recruitment and application process.

**Calendar Year Terms - Incumbent Application Process**

1. By September 15<sup>th</sup> the City Clerk or designee will notify Charter Commission members with terms ending on December 31 of the current year, reminding them of their upcoming term expiration.
2. The City Clerk or designee will then invite Commission members with expiring terms to complete and submit a brief letter of intent in writing by October 15<sup>th</sup>, indicating their desire to continue serving.
3. If the member does not wish to be reappointed, the member will be asked to submit their intentions in writing by October 15<sup>th</sup>.
4. By October 31<sup>st</sup>, the City Clerk will inform the City Council on a work session agenda item, of the number of incumbents willing to continue to serve and number of open seats, outlining the process for posting openings and time frames for advertising.
5. In the event that all incumbents wish to be reappointed, the City Clerk will still conduct the annual recruitment process for potential future vacancies.
6. Incumbent letters of intent will be forwarded to the judge at the same time as new applicants.
7. The City Clerk or designee will prepare a cover letter, factoring in the City's Recommendations and Desired Qualifications to transmit with the letters of intent to the Chief Judge of the Tenth Judicial District within two weeks of the application deadline.

### **Calendar Year Terms - New Member Application**

1. By October 1<sup>st</sup>, the City Clerk or designee will prepare a detailed notice of position availability for publication in the November/December issue of the City newsletter, as required by the Charter.
2. By November 1<sup>st</sup> the City Clerk or designee will prepare a detailed notice of position availability for publication in the City's official newspaper, as required by the Charter.
3. By November 20<sup>th</sup>, an additional electronic advertising push will occur, announcing the application deadline as the first business day in December.
4. The City Clerk or designee will prepare a cover letter, factoring in the City's Recommendations and Desired Qualifications to transmit with the applications to the Chief Judge of the Tenth Judicial District within two weeks of the application deadline.
5. Completed applications will be kept on file in the Clerk's Office for fourteen months after the application deadline date.

### **Partial Year Terms – New Member Application Process to fill Mid-year Vacancies**

When an unexpected vacancy on the Charter Commission occurs, or a member is removed from the Commission the City Clerk or designee will notify the Chair of the Charter Commission and the City Council.

Within two weeks, the City Clerk or their designee will then take one of the following two actions:

- 1) Refer back to the most recent recruitment file to identify candidates for consideration for the current vacancy.
  - a. If a candidate is identified and willing to serve on the Commission, the City Clerk or their designee will forward the application materials and prepare a cover letter to the judge asking the judge to consider the enclosed applications for appointment to the Charter Commission, factoring in the City's Recommendations and Desired Qualifications; or
- 2) Prepare a detailed notice of position availability for publication.
  - a. Once in the City's official newspaper, as required by the Charter.
  - b. Also, in an abundance of caution and in order to meet the requirements of the City Charter and Minnesota Statute 410.05, a small ongoing advertisement will be included in each issue of the newsletter.
  - c. The application deadline will be the first business day of even-numbered months.
  - d. The City Clerk or designee will prepare a cover letter, factoring in the City's Recommendations and Desired Qualifications to transmit with the applications to the Chief Judge of the Tenth Judicial District within two weeks of the application deadline.
  - e. Completed applications will be kept on file in the Clerk's Office for fourteen months after the application deadline date.

## **Advertising**

All vacancies will be advertised as follows: City newsletter, City Website (Charter page, In the News and Spotlight), QCTV, the City's official newspaper, Community Sign and Facebook.

## **City Website**

The City Clerk or designee will review and update the Charter Commission web pages to ensure up-to-date and accurate information is posted. The web page should contain a description of the Charter Commission's role and responsibilities links to guiding documents, and membership requirements

## **Recommendations and Desired Qualifications**

1. The City Council wishes to preserve the distinct and separate nature of the Charter Commission.
2. The City Council recommends to the judge that when reviewing applications, the judge looks for candidates that show a holistic and broad depth of knowledge related to the constitution, forms of government, philosophy, political science and to be generally interested in government as it pertains to a Charter Commission.
3. Furthermore, understanding that wisdom and knowledge are not solely possessed by those who have acquired degrees, the city council requests each applicant be evaluated on their own merits and quality of application rather than necessitating the possession of a degree in the aforementioned fields.

## **Terms & Requirements**

1. If state law differs from this policy, state law will prevail
2. There are no limit to the number of terms that can be served
3. Terms are staggered, ending on December 31<sup>st</sup> of the fourth year in the term
4. Incumbents will be allowed to continue to serve until a successor is appointed as per Minnesota Statute 410.05 Subd. 2
5. Applicant must be a registered voter in the City of Ramsey, must not currently serve on the judiciary and must not be a current City Councilmember
6. Members of the Charter Commission are not eligible for a stipend

## **Additional Steps**

1. The City Clerk or designee will send a response (via automated e-mail when possible) when applications are received notifying the applicant that the application was received, next steps, the proposed timeline and a statement that applications will be kept on file for fourteen months from the application deadline.
2. The City Clerk or designee will verify eligibility (applicant is a registered voter in the City of Ramsey, not currently serving on the judiciary and is not a member of the City Council) and notify the Charter Commission Chair and City Council.
3. Copies of applications will be e-mailed to the City Council within five business days of the closing date. Copies will also be e-mailed to the Charter Commission Chair.

4. The City Clerk or designee shall forward the Chief Judge's Order Appointing Charter Commission Members to the Charter Commission Chair and City Council. The City Clerk will ask the Charter Commission Chair to contact the new appointee, welcoming them to the Commission, etc.
5. The City Clerk or designee will prepare and administer the acceptance and oath of office to the appointees. The City Clerk or designee will return the acceptance and oath of office to the Chief Judge and Court Administrator within 30 days of appointment. The City Clerk or designee will forward the completed acceptance and oath of office to the Charter Commission Chair and City Council via email.
6. The City Clerk or designee will ensure that the appointees receive the City of Ramsey's Personnel Policy and sign the acknowledgment form
7. The City Clerk or designee will prepare letters for those who have not been selected, thanking them for their interest. This notice will let them know that their application will be kept on file for fourteen months from the application deadline, in case of vacancies, or for consideration for appointment to other boards and commissions.
8. If a vacancy occurs during the year, the City Clerk or designee shall consult with the Charter Commission Chair and inform the City Council. The City Clerk will then prepare a letter to notify the Chief Judge of the Tenth Judicial District regarding the vacancy. Resignation letters shall be sent to the Charter Commission Chair, City Council and copied to the City Clerk's office.
9. The process for announcing vacancies will begin as noted above "Partial Year Terms – New Member Application Process to fill Mid-year Vacancies". The applications shall be transmitted to the Chief Judge of the Tenth Judicial District within two weeks of the application deadline.

Date: 6-14-22 Adopted Resolution #22-134 Approving the Charter Commission Recruitment Policy

Meeting Date: 09/27/2022

**Information**

**Title:**

Senior Housing Partners/Lord of Life Church site - 14501 Nowthen Blvd. NW.

**Purpose/Background:**

Senior Housing Partners, the development company behind Presbyterian Homes, a senior housing provider, is considering the redevelopment of a portion of the Lord of Life Church site. They are requesting some time with the City Council to introduce themselves and show their portfolio before engaging the surrounding neighborhood to develop site and building plans.

No concept plans have been prepared to date. Initial direction from the Council followed by engagement of the surrounding neighborhood will help guide plan preparation that will eventually go through the normal Planning Commission/City Council approval process. No timeline for development has been identified.

The site is currently guided for Public and High Density Residential uses in the Comprehensive plan and zoned for all three R-1 MUSA-80, R-2, and R-3 residential districts (west-to-east in rough thirds). Based on these zoning districts, the site could yield approximately 380 units.

**Timeframe:**

30 Minutes

**Funding Source:**

Costs associated with a development proposal will be the responsibility of the applicant.

**Responsible Party(ies):**

**Outcome:**

No action is requested tonight. Please provide any initial thoughts, comments, and concerns to assist Senior Housing Partners engage the neighbors and develop site plans.

**Attachments**

Presentation

**Form Review**

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	09/21/2022 08:49 AM
Form Started By: Todd Larson		Started On: 08/24/2022 02:55 PM
Final Approval Date: 09/21/2022		

Lord of Life  
Church

# Master Planning Work Session

[www.seniorpartners.com](http://www.seniorpartners.com) / 651-631-6186 / Roseville, MN



## About Lord of Life Lutheran Church

- ❖ Christian not-for-profit religious organization
  - ***Vision: As a family of believers, living boldly to put our faith into action, rooted in our local community.***
- ❖ Founded in 1973, moved to its current location in 1992.
- ❖ Highly engaged in community enrichment and outreach activities.
  - In a second phase, a purpose build three-basketball court gymnasium was added to support community engagement.
- ❖ Current membership of approximately 500
- ❖ Seeking opportunities to increase community engagement by maximizing the church's physical property and leveraging the existing building (65,000+ sf)
- ❖ In early 2010's, a 6.5 acre parcel was sold and developed into Stoney River AL/MC and zoned as R-3: High Density Residential.



St. Paul, MN

## About Presbyterian Homes & Services

- ❖ Christian not-for-profit organization
  - ***Mission: Honor God by enriching the lives and touching the hearts of older adults.***
- ❖ Founded in 1955. Based in Roseville, MN.
- ❖ 7,400+ Employees
- ❖ 10,000+ units in operation. Very long-term owners.
- ❖ Own 64 Communities in 4 states, primarily in Minnesota.
- ❖ Philosophy of total population care, focusing on full-continuum/closed architecture of healthcare offerings within a hub-and-spoke operating model.
- ❖ Develop/Own/Operate housing across the income spectrum (low/moderate/high income).



Apple Valley, MN

## About Senior Housing Partners

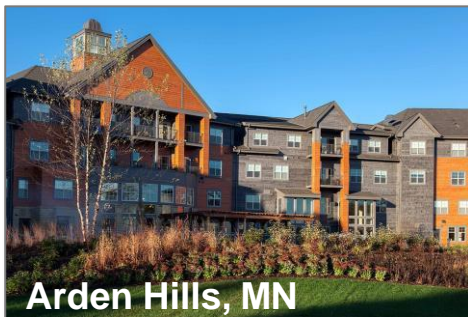
- ❖ Wholly-owned subsidiary of PHS, fully integrated team of real estate market research, development, design, and marketing professionals.
- ❖ Supports PHS as well as 3<sup>rd</sup> party non-profit partners
- ❖ Development History: \$3.5B, 100+ Communities, 13,000+ units
- ❖ Current: 21 communities, in 8 states, under construction or in development, totaling \$1.3B in development costs and 3,000+ units.



Wayzata, MN

# Current Communities

- PHS owns and operates communities with a variety of design characteristics appropriate to the setting, including single family homes, townhomes, brownstones, low-rise, mid-rise, master planned communities. PHS has developed several “church anchored” developments and “mixed-density” master developments.
- We work carefully to maximize incorporation of neighborhood feedback, natural features, and smart, long-term design principles.



# Master Development Goals

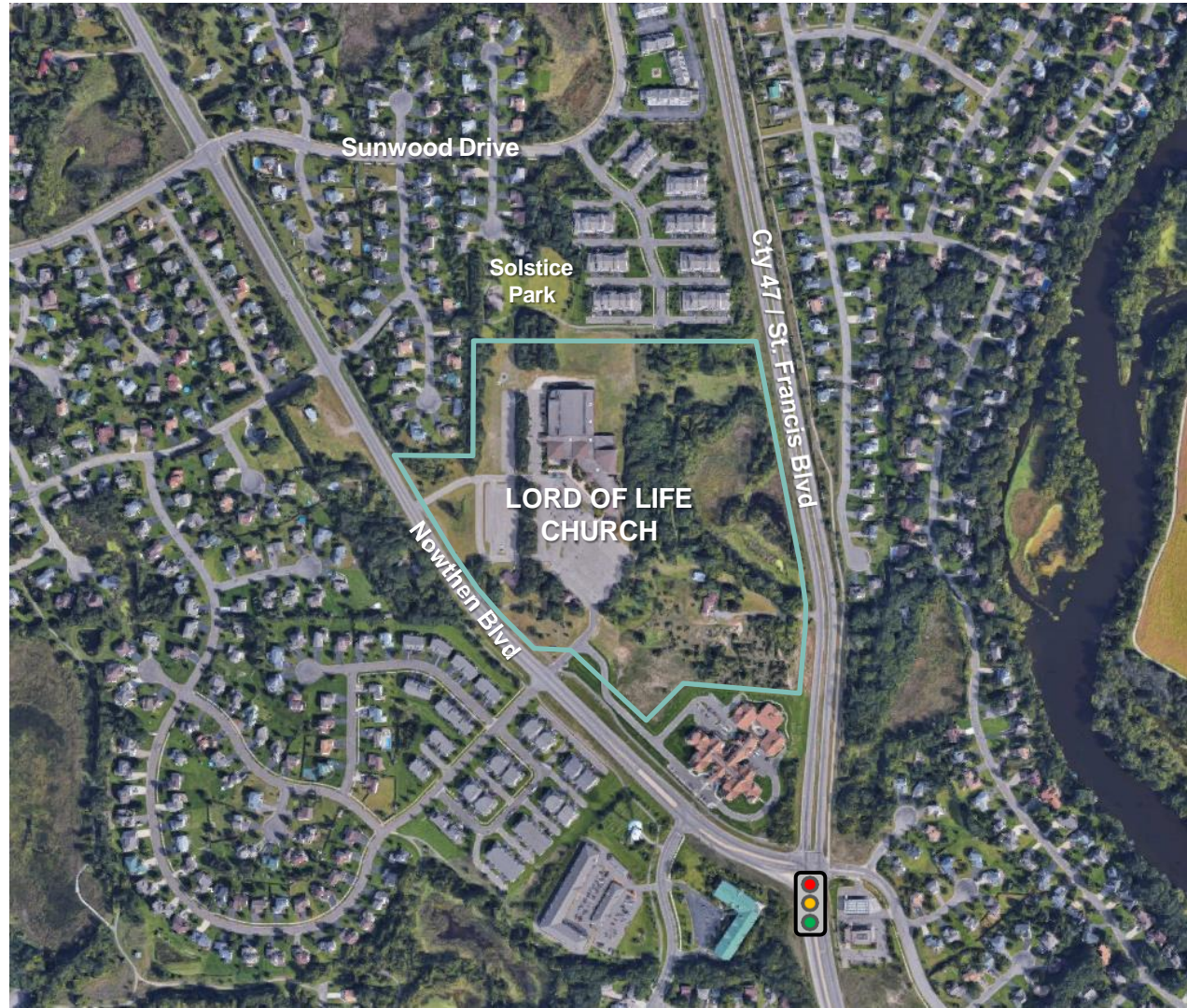
- Work with the city and neighborhood to maximize a community asset (Lord of Life Church)
- Maximize access to green space and access to trails
- Re-orient current zoning to create site appropriate buffers with adjacent neighbors.
- Re-orient traffic flows away from residential areas to signalized intersections
- Current site is a mixture of R-3, R-2, and R-1 zoning.
- Future land use guidance (Comprehensive Plan 2040) is High Density Residential & Public/Institutional.
- Concept - Develop site as a housing focused PUD, maximizing greenspace and use of existing natural features and infrastructure on the site
- Build low-transient housing uses that fosters high community engagement/investment
  - Cottages/Twinhomes (HOA Managed)
  - 55+ Housing (5+ Year average Length of Stay)
  - Intergenerational Housing (All-Age/55+)
  - Target a mix of incomes and affordability
- Timing: Housing would be built in phases over several years. No construction start timeline has been set while we work through community engagement.

# Community Engagement / Development Process

- ❖ Emphasis on early feedback, iterative design development process
- ❖ Cross-functional stakeholder engagement
  - City Council
  - City Staff
  - Neighborhood Meetings
    - 1<sup>st</sup> Meeting Scheduled for 9/28 at 5:30 - 6:30 pm at LOL Church
  - Church Staff/Leadership
  - RGU's, watershed, etc
  - Others as needed

# Current Site

- 35.5 Acres
- Site is currently zoned for a mixture of R-3, R-2, and R-1 (high, medium, and low density residential).
- Current property use is a Church
- Property is tax exempt.
- In early 2010's, a 6.5-acre parcel was sold and developed into Stoney River AL/MC and zoned as R-3: High Density Residential.
- Site contains 3.52 acres of wetlands.
- 2040 Comprehensive Plan Land Use guidance is High Density Residential and Public/Institutional



# Current & Adjacent Zoning

Zoning	Density
R-1	4.0 DU per Acre
R-2	7.0 DU per Acre
R-3	15.0 DU per Acre



# Concept Product Types

Single Level Twin Homes and Villas



Senior and Intergenerational Apartments



High Quality Interior Design & Finishes



# Site Amenities & Green Space



# Community Economic Development



## ❖ City Benefits –

- Currently the entire church property is tax exempt.
  - The church is currently 30 years old and has at least 30 years of expected useful life remaining.
  - In lieu of the property remaining as-is (tax exempt) for the next 30+ years, the church would like to work with the City to review a structured tax increment financing program that phases the developable land onto the tax rolls over time while allowing financial relief to help support the development of senior (low city services impact) and mixed-income intergenerational housing.
  - As the available property is developed, over time, it will provide upwards of \$1.5-2.0M/year in RE taxes annually.
- Promotes opportunities for residents to age in place within the City of Ramsey
- As senior residents move into these properties from within Ramsey, they create new single family home ownership opportunities through the sale of their existing homes, often at a much more affordable price than new housing.
- Promotes sustainable development by utilizing existing infrastructure/amenities built by Lord of Life Church (Gymnasium/meeting spaces/curb cuts/utilities/parking lots/etc.)

## ❖ Existing & New Business Benefits -

- Mixed income housing provides for workforce stability and is an attractive marketing tool in soliciting new commercial development.
- Maximizes the opportunity for “Continuum of Care” by providing lower acuity senior housing adjacent to existing higher acuity senior housing (Stoney River).

## ❖ Neighborhood Benefits –

- Increases adjacent property values by permanently creating green space and low-density buffers, expansion of public parks, and building high-value villas/twin homes that may be used as appraisal comparable’s in sale transactions.

Meeting Date: 09/27/2022

**Information**

**Title:**

Receive Updates and Provide Direction on Ramsey Gateway Highway 10 Improvement Project

**Purpose/Background:**

On April 26, 2022, the City Council provided general direction of design elements to seek public feedback on and incorporate into the plans for the Ramsey Gateway Project. Based on that feedback, the design team prepared visual examples and presented them at two different open houses. The design team is now seeking final feedback from Council as they progress into the final stages of design.

Generally, lower cost visual enhancements have been identified to incorporate into the plans. Armstrong Blvd was used for a desired end result, with a couple added enhancements identified for Ramsey Blvd given it is the center major interchange through the City.

Attached to the case is a presentation that will be delivered. Examples of the potential enhancements are included within the slides.

**Timeframe:**

30 Minutes

**Funding Source:**

**Responsible Party(ies):**

**Outcome:**

Provide final direction on visual enhancements to incorporate into final design of plans.

**Attachments**

Ramsey Gateway Visual Quality Presentation

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Hagen	Brian Hagen	09/22/2022 02:05 PM
Form Started By: Brian Hagen		Started On: 09/22/2022 01:16 PM
Final Approval Date: 09/22/2022		



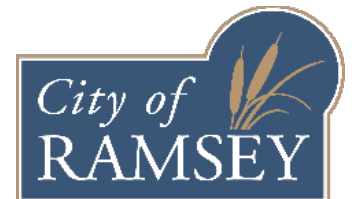
Real People. Real Solutions.

# The Ramsey Gateway Project Highway 10 – Ramsey Blvd/Sunfish Lake Blvd Council Work Session

September 27<sup>th</sup>, 2022



**Anoka County**  
MINNESOTA

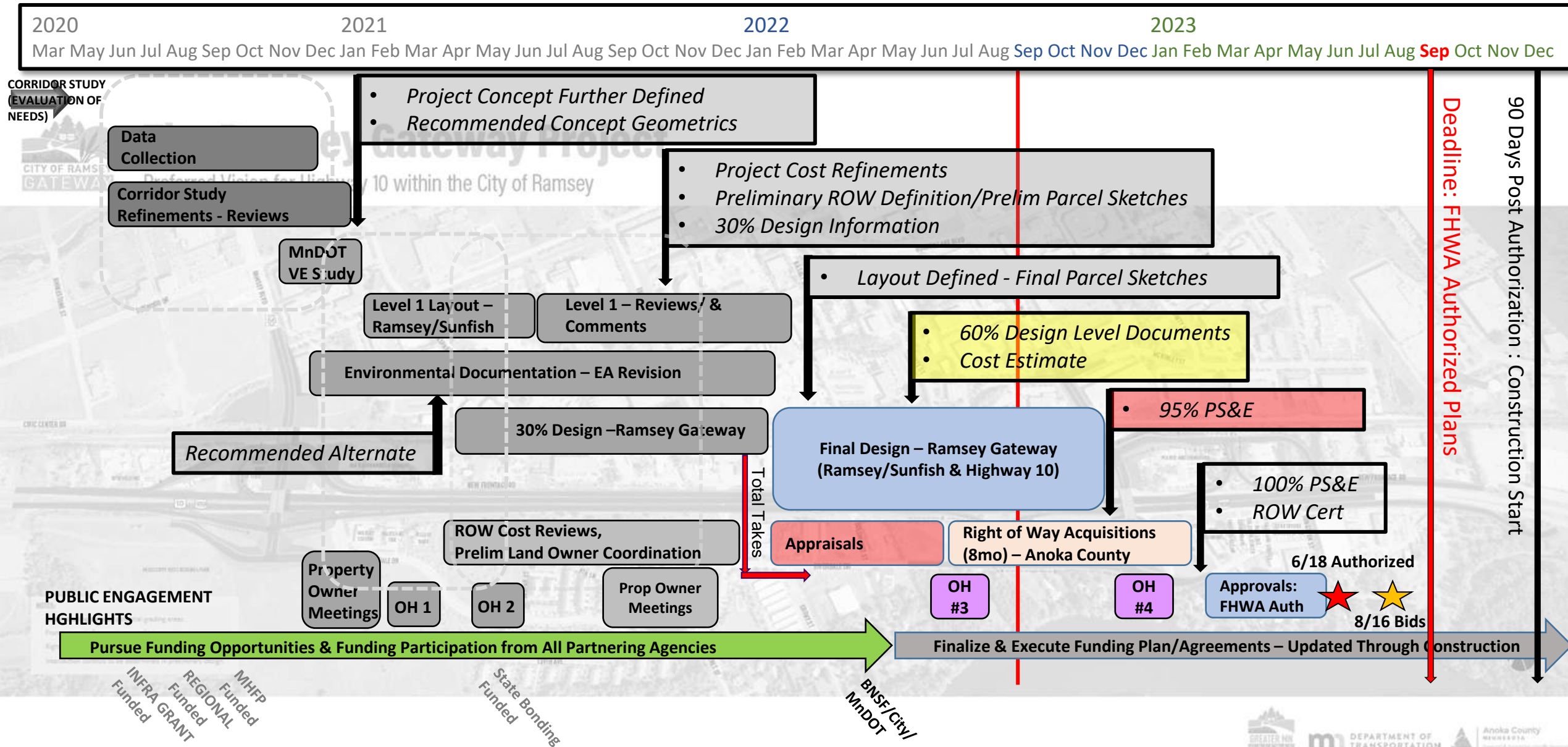


# CONTENTS |

- ❑ Overview of schedule & process
- ❑ Recap City style goals from prior discussions
- ❑ Recap public input on aesthetic features
- ❑ Review recommended visual quality features
  - Development Process
  - Additional Opportunities
- ❑ Seek consensus on visual quality features
  - Bridge features: retaining walls | features from TH10 & local roads | noise walls
  - Corridor landscaping: trees | benches | lighting



# SCHEDULE | Major Milestones



# PROJECT LAYOUT | Plan Rendering





Existing Aesthetics Review

# HWY 10 BRIDGE & WALL AESTHETICS – EXISTING



# ARMSTRONG BRIDGE | Aesthetic Elements (from TH10)



- Single color stain: MSE panels/Abutment/Bridge beams
- Vertical brick columns
  - Bridge abutment/Approach panel
  - MSE panel interest



# ARMSTRONG BRIDGE | Aesthetic Elements (from Armstrong)



- Single color stain: Concrete barrier rail
- Vertical brick columns: Abutment break/Approach panel break
- Decorative railing: Bridge span/Railroad span
- Decorative sidewalk paving: Colored concrete bands/decorative jointing





# CONTENTS | Aesthetic Preferences (public input summary)

## BRIDGE

Cutout railing accent.

Most in favor of



Under edge bridge lighting.

Most in favor of



Lights at the roundabouts will match armstrong lights



Lights to be installed at the other intersections

Most in favor of

### Roundabout Aesthetics

Simple, low maintenance, minimal aesthetic appeal, lowest cost.



### Amenity Considerations

Most in favor of

Wood slat, metal frame benches.



## CORRIDOR



# DECISIONS NEEDED | Aesthetics

1. Bridge recommendations follow an enhanced Armstrong motif
  - Followed aesthetic direction defined previously with Armstrong*
  - Incorporated feedback from the City and Community*
  - Coordinated with Anoka County and MnDOT*
2. Design recommendations for corridor enhancements
  - Lighting
  - Roundabouts
  - Benches
  - Trees
  - Noise walls



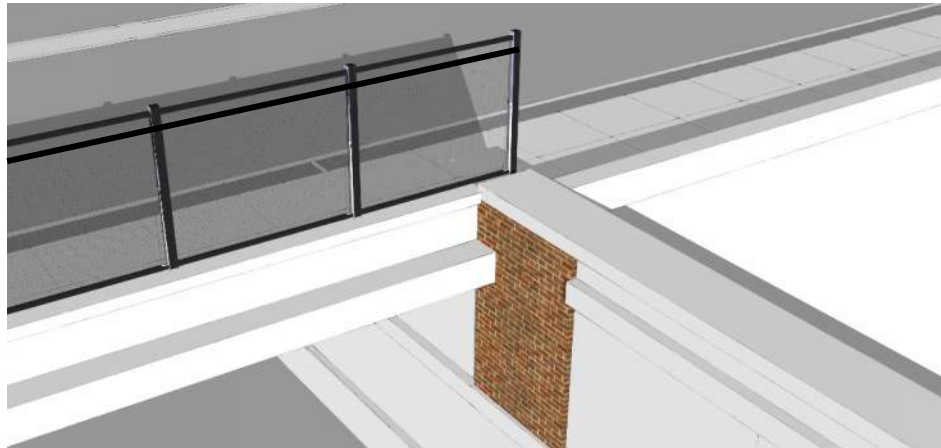
# PROPOSED BRIDGES | Ramsey Boulevard



# PROPOSED BRIDGES | Sunfish Lake Boulevard



# PROPOSED SUNFISH BRIDGE | Aesthetics (car experience)

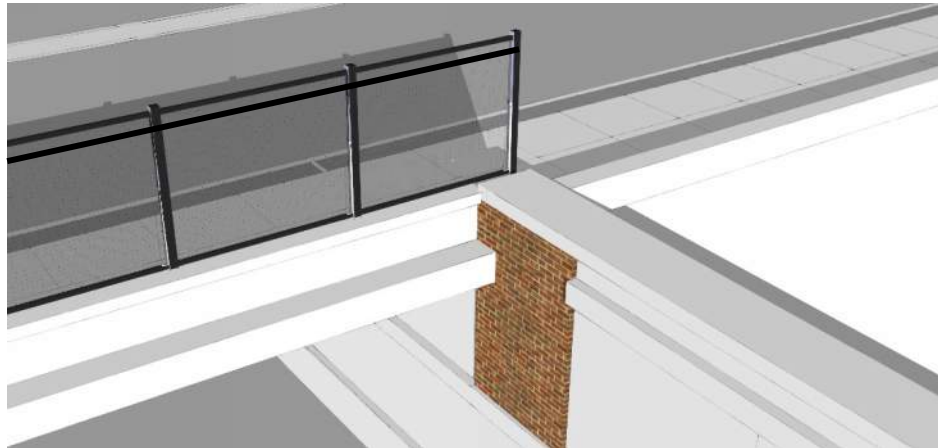
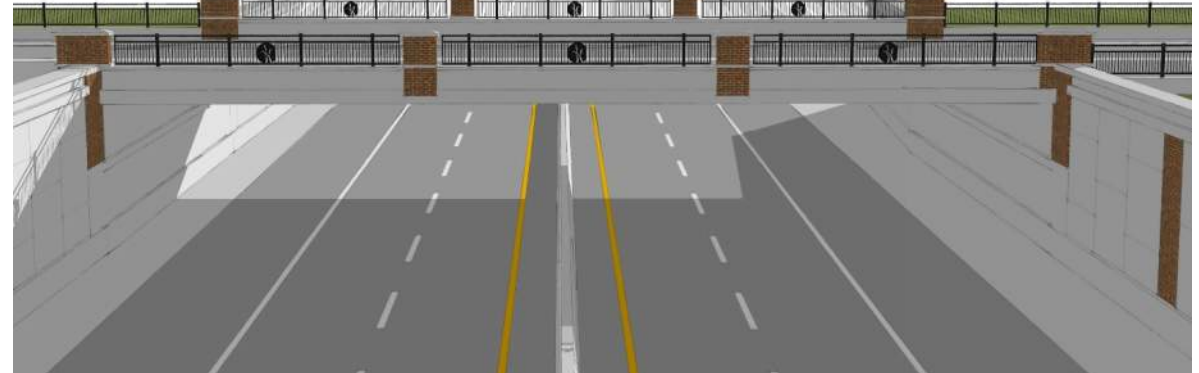


RAILROAD BRIDGE AESTHETIC

- Car Experience:
  - Materials + Shapes
  - Branding & Identity



# PROPOSED RAMSEY BRIDGE | Aesthetics (car experience)



RAILROAD BRIDGE AESTHETIC



CUSTOM FENCE MEDALLION

- Car Experience:
  - Materials + Shapes
  - Branding & Identity
  - Decorative Panels in Railing



# PROPOSED RAMSEY BRIDGE | Aesthetics (Pedestrian Experience)



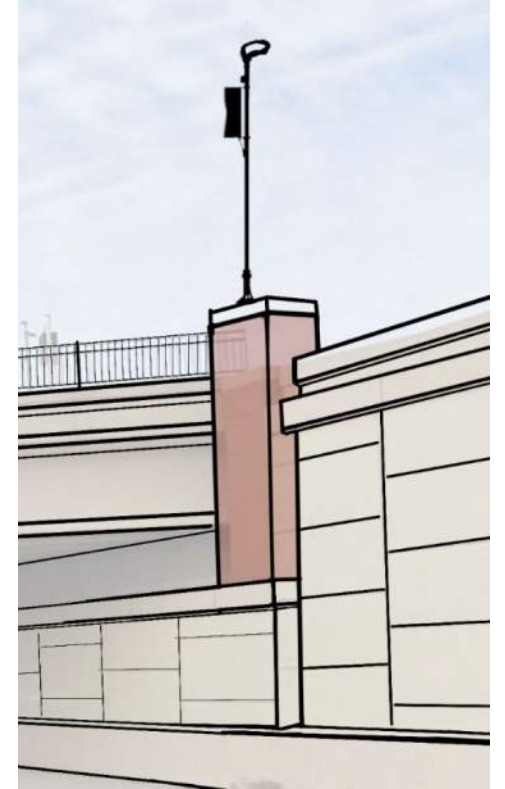
- Pedestrian Experience:
  - Texture & Color
  - Sidewalk Treatments
- Branding / Identity
- Lighting Accents



Custom Medallion on  
Ramsey Blvd. Bridge



# BRIDGE LIGHTING | Overview & Opportunities (pedestrian)

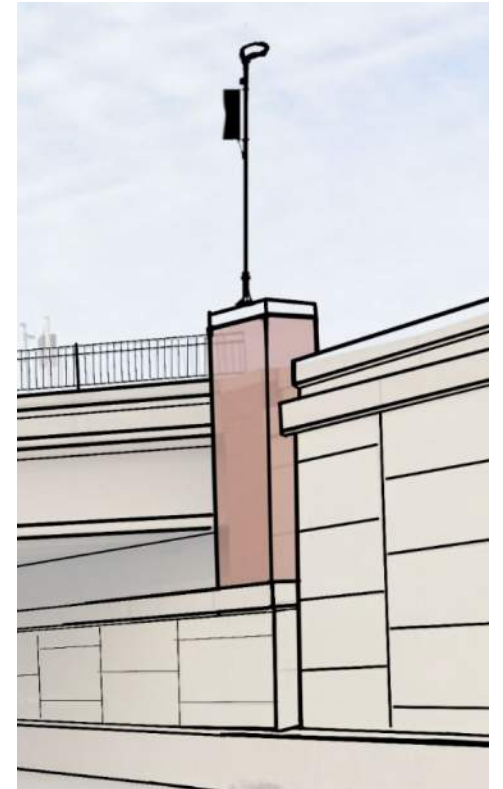
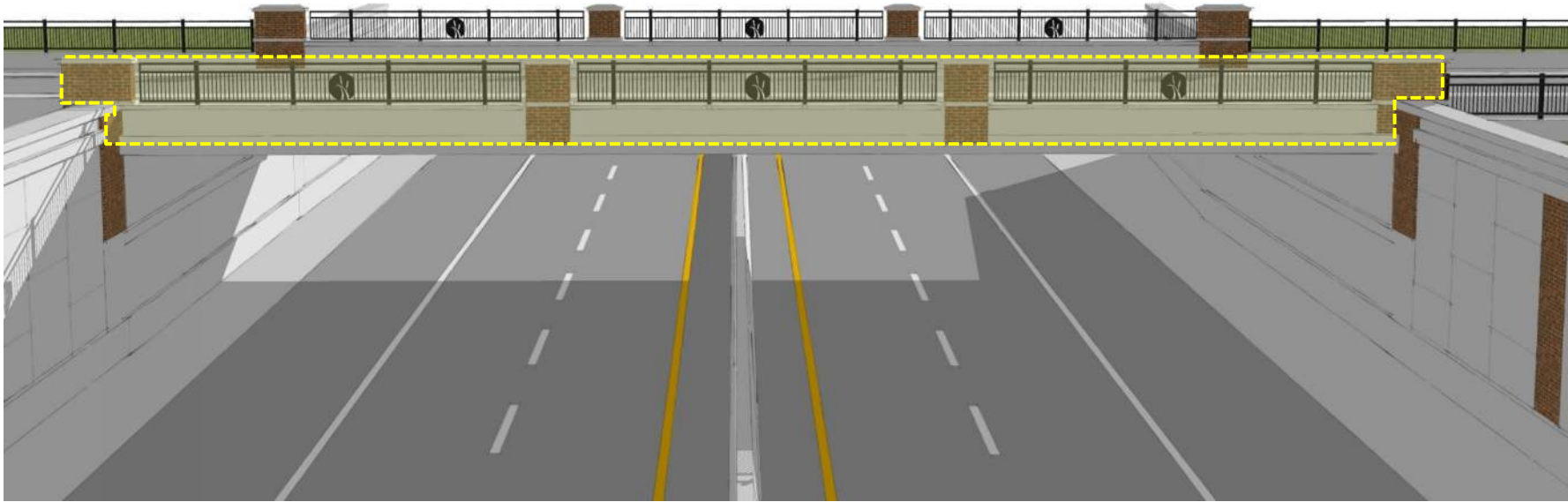


- Pedestrian Experience:
  - Crash barrier limits linear lighting
  - May be opportunity for low profile wall sconces (and junction boxes)
  - Maintenance of fixtures is a consideration

Previous option that was not well received



# BRIDGE LIGHTING | Overview & Opportunities (accent)



- Motorist Experience:
  - Reviewing options to highlight aesthetic elements on bridges compliant with MnDOT Bridge Office
  - Any lighting must be reviewed against glare to motorists along TH10

Previous option that was not well received





Aesthetic Considerations

# CORRIDOR OPPORTUNITIES – RAMSEY/SUNFISH



# DECISION NEEDS | Corridor Aesthetic Elements

1. Design recommendations for corridor enhancements
  - Lighting
  - Benches
  - Trees
  - Roundabout
  - Noise walls



# CORRIDOR OPPORTUNITIES | Aesthetics (lighting/noise walls)



Lights at the roundabouts will match armstrong lights



Lights to be installed at the other intersections

- MnDOT does allow limited aesthetic upgrades
- Working to closely match the aesthetic at Armstrong



- Roundabout lights to match Armstrong lighting
- Intersection lights to match city standard



# CORRIDOR OPPORTUNITIES | Aesthetics (benches/trees)



- Benches along corridor to provide rest areas
- Benches at 'trailhead' on south side of project
- Trees and tall grasses concentrated at bench nodes



# CORRIDOR OPPORTUNITIES | Aesthetics (roundabouts)



- Simple – Low Maintenance
- Screen oncoming traffic from across roundabout
- Seasonal interest



VIBURNUM



DOGWOOD



LOW-MOW TURF





# AESTHETIC COST CONSIDERATIONS



# PROPOSED FEATURES | Aesthetics Cost Participation (Overview)

- Cost participation for aesthetic elements are based on level of impact determined in part from a Visual Impact Assessment (VIA) and Visual Quality Manual (VQM), then confirmed by MnDOT Bridge Office.
- The chart below indicates three levels. (This project is anticipated at Level B).

**Table 1: Maximum MnDOT Aesthetic Participation Factors and Limits as a Percentage of Estimated MnDOT Project Construction Costs**

	Level of Impact		
	Level A	Level B	Level C
<b>Specific Item Categories:</b>			
*Bridges	15% not to exceed \$3,000,000 per bridge	7% not to exceed \$300,000 per bridge	5% not to exceed \$200,000 per bridge
Retaining Walls	10%	5%	1% or standard treatments
Noise Walls	7%	4%	1%



# PROPOSED FEATURES | Aesthetics Cost Participation (Overview)

- The following is an example illustrating how cost participation is applied at a Level B participation:
  - If the bridge has a rough cost of **\$2,000,000**.  
7% = **\$140,000**
  - If the retaining walls have a rough cost of \$800,000  
5% = **\$40,000**
  - Additionally, 4% of noise walls = **\$80,000**

**In this example aesthetic cost participation allowance would be \$260,000**
- Maintenance responsibilities for aesthetics features will require discussions with Anoka County and MnDOT for a maintenance agreement.



# PROPOSED FEATURES | Aesthetics Cost Participation (Overview)

- **This project will likely use project dollars instead of local match**
  - Non-participating items (trees, benches, lighting) would be paid from a different source; and would require a discussion between the County and City
  - Participating items would be covered by project dollars to a limit similar to Level B cost participation.
    - **Costs above that limit would be the responsibility of the local agency**
- The aesthetic elements currently shown are between a Level B and C range according to MnDOT's cost participation scale



# NEXT STEPS |

<u>Action</u>	<u>Schedule 22'</u>
✓ Council Feedback	Apr
✓ Public comment on corridor options and concepts	Jun/Jul
❑ Selections and Final Direction [Council]	Sept
❑ Final plans & cost estimates	Oct/Nov





## The Ramsey Gateway Project – Aesthetic Considerations

# QUESTIONS?



Meeting Date: 09/27/2022

**Information**

**Title:**

City Operating Hours During All Staff Meetings

**Purpose/Background:**

City Staff are invited to an all staff meeting on two occasions throughout the year. The purpose of these meetings are to provide an update of major items within the departments and the community as whole. This includes recognizing new faces or milestone events like 5, 10, 15, etc. year work anniversaries. Staff further hear high level direction being given to us from Council via the strategic plan, legislative priorities, or general approvals on larger items. As staff work within their perspective departments, it is not always the easiest to gain an understanding of what is happening throughout the entire city. Additionally, it presents an opportunity to meet other members of the team who they do not work with on a regular basis.

The two events that occur are a breakfast in the spring and a luncheon in the fall where management staff cook and serve the team. In the past, these events were attended in two waves in order to ensure counter coverage in various departments. Staff recognizes the public facing aspect of the business, however, staff who partake in the second wave are a substantially lower number. This conflicts with one of the purposes of these meetings which is to provide an opportunity to meet other team members.

I am asking that Council support a request to eliminate the need for the two waves. It is recognized that not all departments can close down, especially in the event of an emergency. However, for most departments we could advertise weeks in advance that due to an all staff meeting, services would be limited for up to one and a half hours for an all staff meeting. Signs could also be placed at respective department locations informing visitors of the event happening, and indicating when services would be back to full staff. If a matter is urgent, phone numbers could be provided for the visitor to contact or directions be given to where they can find assistance. Typically, these events are held in the Alexander Ramsey Room in City Hall. The upcoming fall luncheon is scheduled for October 25th with lunch being served at 11:30 and lasting until approximately 1:00 pm.

**Timeframe:**

**Funding Source:**

**Responsible Party(ies):**

Brian Hagen, City Administrator

**Outcome:**

Council, by consensus, provide direction on allowing full City staff to attend all staff meetings without having to provide full counter coverage. Staff would advertise in advance to the public via social media, website, etc. the date and time of the event in order to encourage visitors to schedule accordingly. For emergency response purposes, acceptable level of service would be maintained.

**Attachments**

*No file(s) attached.*

**Form Review**

Inbox

Reviewed By

Date

Brian Hagen  
Form Started By: Brian Hagen  
Final Approval Date: 09/22/2022

Brian Hagen

09/22/2022 01:15 PM  
Started On: 09/22/2022 12:00 PM

Meeting Date: 09/27/2022

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**Information**

**Title:**

Review Future Topics/Calendar

**Purpose/Background:**

Attached is the current list of future topics for work session discussion. Items are drawn from Council requests at meetings, or are related to topics that have been identified in the City's strategic plan. Tentative dates have been assigned.

**Timeframe:**

**Funding Source:**

**Responsible Party(ies):**

**Outcome:**

For Council review - no formal action necessary.

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**Attachments**

[Future Topics List](#)

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**Form Review**

**Inbox**

Brian Hagen

Form Started By: Katie Schmidt

Final Approval Date: 09/21/2022

**Reviewed By**

Brian Hagen

**Date**

09/21/2022 09:34 AM

Started On: 09/20/2022 12:47 PM

Mayor/Council/Staff Input

Row #		<u><a href="#">Tentative City Council Future Work Session Topics</a></u>	
	Proposed Date	Topic	Minutes (Estimate)
	<b>2022</b>		
	October 11	Discuss REBA/VEBA Changes - Lasher	15
	October 11	Discuss Future Options for Happy Days – Staff	15
	October 11	Discuss 10-Year Commitment with LOGIS on New Software Implementation – Replace JDE Software	15
	October 25	Discuss 2023 Rates and Charges	30
	October 25	Discuss Capital Improvement Plan 2023-2032	30
	Nov 7	Discuss Format and Process for the City Administrators Performance Evaluation	15
	Nov 7	Continuation Budget/Levy	45
	Nov 22	Draft Trail Maintenance Policy – Riverblood	30
	Nov 22	Draft Stormwater Pond Maintenance Policy – Westby	30
	Nov 22	Communication’s Update Q2 – Staff	15
	Jan 24	Discuss the removing interim status from the title of the City Engineer/Interim Public Works Director and Parks & Interim Assistant Public Works Director	15
	TBD	Review Ordinance Requirements for Trash and Recycling Container Screening - TBD	TBD
	TBD	Recycling Report (trends, costs, programs)	10
	TBD	Highway 10 Ramsey Contribution Costs - Hagen	TBD
	TBD	Rental Property Ordinance - Hagen	30
	TBD	Review procedure/policy/best practice for introduction of resolutions/proclamations – Staff	20
	TBD	Review Charter Commission Recommendations on Election Chapter 4 - Staff	
	TBD	Discuss Council and B/C Remote Meetings Policy - Staff	15
	TBD	Discuss Updating the Employee Telecommuting Policy- Lasher	20
	TBD 2024 Budget	Discuss Election Judge Pay - Schmidt	20

	TBD 2024 Budget	Discuss applying the COLA to: Firefighter, Seasonal, Intern, Rink Attendant, Plow Driver and other temporary employee pay scales - Lasher	20
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