

2023 Preliminary* (Working Document) Budget/Levy

#’s Represent Consensus from 8-23-22 WS

GENERAL FUND LEVY:

\$13,145,820. Increase of \$1,433,230 (12.24%)

2022 Adopted General Fund Levy: \$11,712,590

PAVEMENT MANAGEMENT ROAD LEVY: **\$1,756,889. Increase of \$83,662 (5% per CM Heineman 2021 Proposal)**

2022 Adopted Pavement Management Road Levy: \$1,673,227

EDA LEVY: **\$82,610 . Increase of \$7,250 (9.62%)**

2022 Adopted EDA Levy: \$75,360

DEBT SERVICE LEVY: **\$3,306,926 . Increase of \$1,455,247 (78.59)**

Includes new debt levy for roads – Est of \$1,145,607 annually for 15 years

2022 Adopted Debt Service Levy: \$1,851,679

TOTAL LEVY:

\$18,292,245. Increase of \$2,979,389 (19.46%)

2022 Adopted Total Levy: \$15,312,856

TAXABLE VALUE: **\$39,726,089- \$31,432,767 (2022) Increase of \$8,293,322 (increase 26.38%)**

(Estimated value: from County 7-21-22)

ESTIMATED TAX CAPACITY RATE: **40.562%** 42.238%- in 2022

LEVY BREAKDOWN:

General Fund: Levy Increase of \$1,433,230

A. Contributing Factors of Increase:

1. Personnel – Wages & Benefits (\$1,348,032 increase):

- \$1,116,558 Current Positions)
- \$231,474 New Position, Reclasses & Additional Hours Requests
 - Further Breakdown of \$1,348,032 Personnel Increase:
 - **\$942,000 Wages only**
 - \$166,600 New requests (hours, reclasses, new positions)
 - \$241,908 Positions added in 2022 not included in original 2022 Budget: HR Specialist, Building Inspector, Fire Capt of admin, Street Maintenance Worker
 - \$202,000 Fire Relief (offset with revenue line)
 - 3% COLA (union negotiated) & Steps: \$261,792 (net of PW Super Savings)
 - \$69,700 DUI Officer Discontinued – no offset grant funding
 - Pera Increase: **\$81,593** (\$19,560 new personnel requests)
 - Health Insurance Increase: **\$147,683** (Includes \$29,261 related to new personnel requests) 8.92% increase for single coverage & 4.5% increase for employee w spouse/child & family
 - Workers Comp Increase: **\$138,421** Understated in 2022 & Ever-increasing police rates

a. NEW Personnel Requests/ Reclassifications & Additional Hours: **\$231,474**

1. **PT Community Service Officer: \$39,171**
2. **FT Patrol Officer: \$102,032**
3. **FT Engineering Tech II: \$57,979**
4. **PT to FT Rec Specialist: \$24,195**
5. **Permit Tech increase Hours: 1.5 Hours week - \$2,894**
6. **Reclass Records Tech to Data Analyst: \$1,176**
7. **Reclass Engr Tech II to Engr Tech III: \$4,027**

2. Gas: \$76,000 Increase (69% increase over 22 adopted)

Diesel Fuel: \$18,000 increase (33% increase over 22 adopted)

3. Capital Equipment Requests: See Capital Spreadsheet

Total Requested: \$ 1,095,383
Trade Ins: \$ (49,000)
PW Campus Funds: \$(750,000)
Fleet Vehicle Fund: \$(104,310)
Equipment Fund: \$(192,073)

4. Other State Grants & Aids: \$202,000 Increase. Offsetting expense under Fire Personnel. Required to book this way for audit purposes 9101.4273 & 0220.6104

5. Interest Earnings: (-\$25,000) Decreased funding due to Water Treatment Plant. Line item 9101.4701
6. LGA: No increase due to Legislative Session not taking action on bill.
7. Happy Days Funding: \$5,000 increase
8. Citizen Survey: \$15,000 Line Item 0111.6315. This was pushed out to 2023 budget as 2020 survey was not received until January 2021
9. Non-Election Year
10. Assessment Contract: \$(20,000) Decrease. County new software more efficient.
11. LOGIS Contract: \$20K increase. Line item 0192.6405
12. Replace PC's, laptops (replacement schedule), Anything that breaks-IT related: \$12,000 increase. Line item 0192.6281
13. Uniforms: \$17,000 increase New officer & new CSO. Line Item 0211.6231
14. Set up for 5 new squads, gunlocks: \$29,500 increase (includes \$12K for knox boxes). Line Item 0211.6281
15. Software upgrade ProjectDox (building inspection software): \$30,000 Line Item 0240.6405
16. Road Funding \$575,000. \$200,000 for Cracksealing/Rejuvenations 0311.6488.
\$375,000 – Spray Patching (2-Years funded from ARPA Funds)
Pavement Management Funding included under Pavement Management Road Levy
& additional \$1,145,607 annual debt levy
17. Salt Quantity: \$(35,000) Decrease. Line item 0312.6267

-EDA Levy:

EDA Fund: \$7,250 increase.

EDA Recommended a levy of \$82,610 at August 11, 2022 Meeting.

-Debt Levy: Levy Increase of \$1,455,247

A. Contributing Factors of Increase:

- *Municipal Center Debt at full levy was reduced by \$300,000 in 2022 from debt service funds available (2022 was last year of available debt service funds to offset debt.
- **Proposed New Debt for Pavement Management - \$1,145,607 Est annual levy for 15 years

- Debt Summary:

2020 Public Works Campus (2041 last year)	127,276
2021 Road Improvement Debt (2037 last year)	1,145,607**
2013 Capital Equipment Certificates (2023 last year)	75,705
2014 Capital Equipment Certificates (2024 last year)	104,438
2015 Road Improvement Debt (2025 last year)	114,668
Muni Center (2031 last year)	1,103,900*
Fire Station #2 (2033 last year)	281,623
2016 Road Improvement Debt (2026 last year)	151,108
2017 Road Improvement Debt (2027 last year)	94,558
2018 Road Improvement Debt (2028 last year)	108,043
Total Bonded Debt Levied	3,306,926

GENERAL FUND BUDGET:

Proposed Budget: \$17,027,353 (\$14,492,640 2022 final) **Increase of \$2,534,713 (increase 17.49%)**

Major Changes from 2022 Adopted Budget:

Revenue:

-Property tax: \$13,274,709 (\$11,655,590 in 2022) **Increase of \$1,433,230**

-LGA: \$0

-Permit Revenue: **Increase of \$10,500 (electrical inspections)**

-Intergovernmental Revenue: **Increase of \$202,000 Fire state aid offset by fire payroll expense.**

-Charges for Services: **Increase of \$33,000 Engineering billable time.**

-Investment Earnings: **Decrease of \$25,000. Reduced funds to invest.**

-Transfers In: \$1,829,383 (\$973,800 in 2022) **Increase of \$855,583**

-Increase in Capital Equipment Requests Non Property Tax Levies: \$437,583

-\$375,000 Spray Patching from ARPA Funding

Expenditures:

-Cola – 3% For Everyone + Steps (if available)

-Single Dental for all full-time employees

-Health Insurance: 8.92% Increase for single plans & 4.5% increase for all other plans

-Capital Equipment: See A3 above outlining Capital Equipment funding

Departmental Budget Changes:

Note: All departments with staff have increases in personnel costs due to COLA, Steps & Health Ins.

-City Council (111) – \$31,029 Increase (31.48% increase):

Bi-Annual Resident Survey – \$15,000 pushed out to 2023

Happy Days Contribution - \$5,000 increase to \$12,000

-Administration (130) – \$117,807 Increase (13.06% increase):

HR Specialist not budgeted in 2022 added as FT position in 22 - \$81,044

Deputy City Clerk reclassified to City Clerk in '22. Budget neutral: 40 hours to 32 hours.

Public Info & event Specialist reclassified to Communications Coordinator

-Elections (141) – \$48,873 Decrease (88.02% decrease):

Non-Election Year

-Finance (153) – \$1,975 Increase (00.5% increase):

Expectation of Single Audit in 2023 (ARPA funds)

-Assessing (155) – (\$20,000) Decrease (13.33% decrease):

Per County: Assessing software more efficient.

-Legal (161) – (\$0) – No changes

-Community Development (191) - \$90,819 Increase (11.89% increase):

COLA, Steps

Promotions within department in 2022

-Data Processing (192) – \$22,078 Increase (2.77% increase):

Laptop replacement schedule: \$12,000

LOGIS Contract: \$20,000

No Capital Equipment Requests: \$(30,000) requested in '22

-Government Buildings (194) – \$15,038 Increase (2.31% increase):

Gas & electric for buildings: \$24,000 increase

Capital Equipment Requests: \$(45,000) budgeted in 2022

-Newsletter (195) – \$5,763 (10.81% increase):

Printing & postage cost increase

GENERAL FUND BUDGET CONTINUED:

Departmental Budget Changes Continued:

-Police (211): \$720,740 Increase (15.06% increase):

FT Patrol Officer with Uniform & Training: \$112,032

PT Community Services Officer (CSO) - \$44,671

Current Records Tech reclassified to Data Analyst - \$1,176

DWI Grant: Jan-Sept – \$69,700 – 2022 budget was reduced by this amount. Not reapplying for
Workers Comp - \$98,676

Gas - \$41,000

Set up for 5 new squads, knox boxes - \$29,500

Capital Equipment Requests - \$184,626 (see breakdown below)

Replace 2005- F150 Pickup - \$38,521

Replace 2017 Ford Explorer - \$41,230

Replace 2017 Chev Tahoe - \$40,875

Replace 2018 Ford Taurus - \$32,000

Replace 2018 Ford Taurus - \$32,000

Fire (220): \$540,970 Increase (44.31% increase): Includes \$202,000 Fire Relief Aid*

\$338,970 Increase (19.24% Increase): Not including \$202,000 Fire Relief Aid*

*Fire Relief State Aid Expensed here & offsetting revenue reported under 9101.4273 -
\$202,000

Fire Captain of Administration not budgeted in 2022 added as FT Position in '22 - \$82,377
(Net of Fire Tech)

Capital Equipment Requests - \$290,000 (See breakdown below)

Replace Fire Rescue #21 - \$265,000

SCBA Compressor - \$25,000

-Building (240): \$225,903 Increase (45.59% increase)

Increase Hours Permit Tech from 32.5 hours to 35 hours week - \$2,894

Building Inspector not budgeted in 2022 added as FT position in '22 -\$119,930

Upgrade ProjectDox Software - \$30,000

New vehicle for additional inspector - \$30,000

-Civil Defense (250): \$0 No changes

-Traffic Engineering (260): \$14,264 Increase (14.64% Increase)

Staff time redistributed between Traffic Engineering, Streets, Snow Removal & Storm
Drainage

GENERAL FUND BUDGET CONTINUED:

Departmental Budget Changes Continued:

-Animal Control (270): \$3,000 Increase (92.31% increase):

- New vendor for animal impound service

-Community Orienting - Police (280): \$1,450 Increase (9.88% increase):

- Supplies for events such as nite-to-unite

-Engineering (301): \$67,337 Increase (13.81% increase):

FT Engineering Tech II \$57,979 (Net utility funds of \$24,736)

Reclass Engr Tech II to Engr Tech III \$4,027

Several reclasses in the department in 2022 due to City Engr becoming PW Director (interim)

City Engr/PW Director salary split out more to respective street/park departments

Replace 2006 Chev Impala - \$29,000

-Public Works (311): \$574,710 Increase (41.08% increase):

Street Maintenance worker not budgeted in 2022 added in 22 - \$74,310

City Engr/PW Director salary % included here

PW Superintendent position not refilled

Spray Patching - \$375,000 (funded by ARPA funds)

Capital Equipment Requests - \$423,657:

Replace 2007 Tandem Axle Plow Truck less \$20,000 trade in - \$270,950

Replace 2010 Chev Silverado less \$12,000 resale - \$75,310

New Snow Pusher box for front end loader - \$18,855

New ¾ ton pickup with plow equipment - \$58,542

-Snow & Ice (312): \$0. No budget change:

Salt Price Quantity needed reduced - \$(35,000)

Increase in Gas & other individual line items to offset salt reduction

-Park & Rec (452): \$177,711 Increase (11.98% increase):

PT Rec Specialist to FT – additional 11 hours week \$24,195

Reclassified in Dept due to PW Superintendent retiring

Replace 2006 F250 with topper to a 1-ton with plow - \$59,100

-Council Contingency (892): (\$6,400 decrease) (4.87% decrease)

\$18,600 remains for contingency