

**City of Ramsey**  
**Agenda**  
**Regular City Council**  
**Tuesday, February 28, 2023**  
**7:00 pm**

**Council Chambers, 7550 Sunwood Drive NW**

Remote Attendance available at [www.cityoframsey.com/meetings](http://www.cityoframsey.com/meetings).  
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. **Call to Order**
2. **Presentation**
3. **Citizen Input**
4. **Approve Agenda**
5. **Consent Agenda**
  1. Approve the Following Meeting Minutes:
    1. City Council Work Session dated 2/14/2023
    2. City Council Regular Session dated 2/14/2023
  2. Approve Business Licenses
  3. Approve Rental Licenses
  4. Approve Request to Declare Surplus Property
  5. Acknowledge 2023 Happy Days Implementation Plan
  6. Adopt Resolution #23-049 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 9, 2023 through February 22, 2023.
  7. Adopt Resolution #23-047 Approving Addendum to Geotechnical Report for Improvement Project #23-05, Barthel's Rum River Acres 2nd Addition Street Reconstructions

8. Adopt Resolution #23-048 Approving Plans and Specifications and Authorizing Advertisements for Bids for Improvement Project #23-08, 2023 Crack Seal Improvements

6. **Public Hearing**

1. PUBLIC HEARING - Introduce Ordinance #23-04 Amending the City Charter Prohibiting Membership on City Boards and Commissions of Non-City of Ramsey Residents

7. **Council Business**

1. Introduce Ordinance #23-03 Amendment to Chapter 2 Article V. - Boards, Commissions and Authorities Division 2. - Economic Development Authority Section 2-189

8. **Mayor/Council/Staff Input**

9. **Adjournment**

**CC Regular Session**

**5. 1.**

**Meeting Date:** 02/28/2023

**By:** Katie Schmidt, Administrative Services

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**Information**

**Title**

Approve the Following Meeting Minutes:

- 1. City Council Work Session dated 2/14/2023
- 2. City Council Regular Session dated 2/14/2023

**Purpose/Background:**

**Purpose:** The purpose of this case is for Council review and approval of meeting minutes.

**Background:** Attached are the meeting minutes referenced above.

**Recommendation:**

Approve the meeting minutes.

**Action:**

Motion to approve the following Council meeting minutes:

- 1. City Council Work Session dated 2/14/2023
  - 2. City Council Regular Session dated 2/14/2023
- 

**Attachments**

- 2-14-23 CCWS
  - 2-14-23 Mtg
- 

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Hagen	Brian Hagen	02/23/2023 02:03 PM
Form Started By: Katie Schmidt		Started On: 02/23/2023 11:22 AM
Final Approval Date: 02/23/2023		

**CITY COUNCIL WORK SESSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, February 14, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:     Acting Mayor Chris Riley  
                            Councilmember Chelsee Howell – attended remotely  
                            Councilmember Debra Musgrove  
                            Councilmember Michael Olson  
                            Councilmember Dan Specht  
                            Councilmember Matt Woestehoff

Members Absent:     Mayor Kuzma

Also Present:         City Administrator Brian Hagen  
                            City Engineer/Public Works Director Bruce Westby  
                            Parks and Assistant Public Works Director Mark Riverblood  
                            Planning Manager Todd Larson  
                            City Attorney Fritz Knaak  
                            Police Chief Jeff Katers  
                            Zoning Code Enforcement Officer Craig Swalchick  
                            Community Development Director Stephanie Hanson  
                            City Clerk Katie Schmidt

**1.     CALL TO ORDER**

Acting Mayor Riley called the City Council Work Session to order at 5:30 p.m.

**2.     TOPICS FOR DISCUSSION**

**2.01:   Discussion on Rental Licensing Inspections**

Zoning Code Enforcement Officer Swalchick reviewed the Staff report in regard to proactive rental licensing inspections as part of the Crime-Free Housing plan. He shared that Ramsey has over 1,000 apartment units and over 500 single family and townhomes. He explained that a proactive inspection program will prevent residents from having to file complaints in order for fixes and repairs to be completed. He discussed the benefits for not only the residents but also the landlords.

Acting Mayor Riley asked how often they anticipate inspections to take place for all housing.

Zoning Code Enforcement Officer Swalchick stated that they would have to dive into this and it would be dependent on inspectors time. He gave examples of inspection schedules in other cities.

He said that they would want to highlight the troubled areas and the areas with good landlords to determine the areas that would need more frequent inspections.

Acting Mayor Riley asked if this would be done in conjunction with the Crime-Free Housing Plan.

Zoning Code Enforcement Officer Swalchick said he would like to work together with Crime-Free Housing as a team.

Councilmember Specht asked he they anticipate needing to hire more inspectors or if this will be outsourced.

Zoning Code Enforcement Officer Swalchick stated that it would be wise to hire another inspector as this would allow for someone to be devoted to the rental housing inspections.

Councilmember Specht said that he is in favor of this, as long as there is Staff in place to carry this out effectively.

Zoning Code Enforcement Officer Swalchick stated that the building inspection department would be completely separate from what happens with the rental inspections. He reiterated the importance and benefit of having a full time person on these rental inspections.

Councilmember Musgrove thanked Zoning Code Enforcement Officer Swalchick for all of the information he has provided. She asked if he could continue to provide new numbers as the process moves along. She asked about the cost in regard to the license fee. She thinks that funding would need to be discussed before bringing on another inspector. She does not want the inspectors to take on too much of the role that residents should be doing, such as first contacting their landlord.

Zoning Code Enforcement Officer Swalchick stated that he always asked residents if they have spoken to their landlord or management when he is out for a rental inspection and they almost always say that the issue has been reported and nothing has been done about it.

Councilmember Olson asked if the inspections would be on a schedule and there would be no surprise visits.

Zoning Code Enforcement Officer Swalchick said yes. He shared the goals of setting meeting times with landlords, who by law have to give notice before entering a property for an inspection.

Councilmember Olson asked about the scheduling for less problematic and more problematic areas and if this will be written into the code.

Zoning Code Enforcement Officer Swalchick explained that this will require future planning and discussions.

Councilmember Woestehoff asked if part of this is also to enhance the inspection of multi-family units, initially or at renewal, and asked if multi-family units are inspected annually.

Zoning Code Enforcement Officer Swalchick explained that the renewal license is for every three years. He stated that these rental inspections coincide with fire inspections.

Councilmember Woestehoff asked if there are some efficiencies as of cost for these multi-family units.

Zoning Code Enforcement Officer Swalchick said the financial aspect will be gone through in the future. He stated the goal that the fee burden is covering the cost of the safety inspections and the time that police, fire and code enforcement would be involved.

Councilmember Specht asked how Airbnb's relate to this as short term rentals.

Zoning Code Enforcement Officer Swalchick explained that these short term rentals are required to be licensed and they would be treated the same as a single family home.

There was a consensus of the Council.

## **2.02: Review Highlights of Certain Cost Savings Resulting from the new Public Works Facility.**

Parks and Assistant Public Works Director Riverblood reviewed the Staff report and all operational and cost efficiencies related to the new Public Works building. He thanked the Council for investing in this building.

Acting Mayor Riley asked if there was a total dollar value of these cost savings.

Parks and Assistant Public Works Director Riverblood explained that some of the numbers are unquantifiable so there is no official total. He said that if the Council would find it beneficial they can run some numbers.

Councilmember Musgrove said it is great to see these cost savings. She asked if there was any training that was needed to accommodate the in house repairs that are now done. She also asked about the spacing of the crane.

Parks and Assistant Public Works Director Riverblood explained that the crane travels to the end of the bay and can be moved. He discussed the current mechanic that does most of the repairs and said he is great at what he does, so there has been no extra training involved in this.

There was a consensus of the Council.

## **2.03: Discuss Council Organizational Terms on Boards and Commissions**

City Administrator Hagen reviewed the Staff report and provided updates on the previous discussion regarding the Ordinance language for Councilmembers serving on the EDA. He shared Staff's recommendation to have the EDA terms coincide with the Council terms.

Councilmember Musgrove shared that her understanding was that the EDA term already coincided with Council terms. She thinks that this is a good idea.

Councilmember Olson agreed that this is a good move to make the terms more clear.

Acting Mayor Riley said that making this clear is the most important.

Councilmember Woestehoff asked if State statute sets the EDA terms and if the Council could potential update the length of terms for non-Councilmembers.

City Attorney Knaak explained that the Council cannot change these terms.

The consensus of the Council was to make EDA terms for Councilmember coincide with their Council terms.

City Administrator Hagen noted that Councilmember Musgrove requested a further discussion on the terms of other boards and commissions terms.

Councilmember Musgrove reviewed the boards and commissions that have two year terms and asked if Council wanted to keep these terms or break the two year appointments up more.

Councilmember Specht said it would make sense to leave them at two years since that is the length of the election cycles.

Councilmember Woestehoff agreed with Councilmember Specht that the terms should stay as two year terms. He stated that the bylaws for these organizations may require two year terms. He added that it takes some time to get used to being on these boards.

Acting Mayor Riley suggested clarifying which boards and commissions have two year terms.

There was a consensus of the Council.

### **3. TOPICS FOR FUTURE DISCUSSION**

#### **3.01: Review Future Topics/ Calendar**

Noted.

### **4. MAYOR / COUNCIL / STAFF INPUT**

None.

### **5. ADJOURNMENT**

The Work Session of the City Council was adjourned at 6:44 p.m.

Respectfully submitted,

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Brian S. Hagen  
City Administrator

ATTEST:

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Katie M. Schmidt  
City Clerk

Drafted by Ava Rokosz  
*TimeSaver Off Site Secretarial, Inc.*

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**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, February 14, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:     Acting Mayor Chris Riley  
                            Councilmember Chelsee Howell – attended remotely  
                            Councilmember Debra Musgrove  
                            Councilmember Michael Olson  
                            Councilmember Dan Specht  
                            Councilmember Matt Woestehoff

Members Absent:     Mayor Mark Kuzma

Also Present:         City Administrator Brian Hagen  
                            City Engineer/Public Works Director Bruce Westby  
                            Police Chief Jeff Katers  
                            Parks and Assistant Public Works Director Mark Riverblood  
                            Planning Manager Todd Larson  
                            City Attorney Fritz Knaak  
                            Recreation Specialist Marla Martinez-Flynn  
                            Community Development Director Stephanie Hanson

**1.     CALL TO ORDER**

Acting Mayor Riley called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Acting Mayor Riley.

**2.     PRESENTATION**

**2.01:   Presentation of 2022 Photo Contest Winners**

Recreation Specialist Marla Martinez-Flynn reviewed the contest and displayed the top three placing photos in each category as well as the overall winners. She congratulated all of the winners.

**3.     CITIZEN INPUT**

None.

#### **4. APPROVE AGENDA**

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the agenda as presented.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Olson	aye
Councilmember Specht	aye
Acting Mayor Riley	aye

Motion carried.

#### **5. CONSENT AGENDA**

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the following items on the Consent Agenda:

- 5.01: Receive Cash & Investments for Period Ending January 31, 2023
- 5.02: Receive recommendation from the Charter Commission to amend the charter by Ordinance #23-04 under M.S 410.12, subdivision 7
- 5.03: Note the Following Boards, Commissions, and Committee Meeting Minutes:
  - 1. Economic Development Authority Dated December 8, 2022
  - 2. Parks and Recreation Commission November 10, 2022
  - 3. Planning Commission Meeting Minutes Dated December 1, 2022
  - 4. Public Works Committee Dated November 15, 2022
  - 5. Environmental Policy Board Dated October 17, 2022
- 5.04: Approve the Following Meeting Minutes:
  - 1. City Council Work Session dated 1/10/2023
  - 2. City Council Regular Session dated 1/10/2023
  - 3. City Council Work Session dated 1/24/2023
  - 4. City Council Regular Session dated 1/24/2023
- 5.05: Approve Rental Licenses
- 5.06: Authorization to Hire a Police Officer Filling a Current Vacancy in the Patrol Division
- 5.07: Authorization to Hire a Building Maintenance Worker Filling a Pending Vacancy
- 5.08: Authorization to Hire an Engineering Technician II Filling a Current Vacancy
- 5.09: Adopt Resolution #23-043 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 19, 2023 through February 8, 2023.
- 5.10: Adopt Resolution #23-035 Authorizing Final Payment to Novco, Inc. for Improvement Project #22-01, Sunwood Drive and Waco Street Reconstruction.
- 5.11: Adopt Resolution #23-039 Declaring Development Agreement Satisfied and Authorizing Release from Property - Lord of Life Church

- 5:12: Adopt Resolution #23-041 Accepting Proposals and Awarding Contract for Improvement Project #19-07, Wetland 114P Outlet Improvements.
- 5:13: Adopt Resolution #23-045 to Approve the Municipal Center Conference Room Rental Policy
- 5:14: Adopt Resolution #23-046 Approving the Recruitment, Application, and Interview Process for Appointing City Board and Commission Members and Chair Member Term Rotations

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Olson	aye
Councilmember Specht	aye
Acting Mayor Riley	aye

Motion carried.

## **6. PUBLIC HEARING**

### **6.01: Public Hearing - Consider Request for Vacation of Drainage and Utility Easement in Lynwood (Project No. 22-141); Case of U.S. Home LLC dba Lennar**

#### **Presentation**

Community Development Director Hanson reviewed the Staff report and request for an easement vacation.

#### **Public Hearing**

Acting Mayor Riley called the public hearing to order at 7:06 p.m.

#### **Citizen Input**

Kyle Swenson, 15049 Iguana Street, came forward and shared that he lives on the west side of the development. He shared that there are water issues in this area with previous developments. He stated that this water should not be diverted to his house. He shared he has had to put a gutter system in to get the water away from his house and down the hill to the retaining wall. He added that the City has done everything that they can. He explained that when drainage is changed in this area it affects the groundwater. He stated that this has really become a problem for him and will eventually cost him a lot of money if this continues.

Acting Mayor Riley asked Community Development Director Hanson to explain what is being vacated and put back in.

Community Development Director Hanson showed the current drainage and utility easement. She explained what the changes will be for the new drainage and utility easement.

Councilmember Woestehoff asked if the plat for Outlot B will be seen in the future.

Community Development Director Hanson said yes.

Councilmember Woestehoff encouraged Mr. Swenson to attend those meetings when the location of buildings and drainage will be discussed with the future plat.

Councilmember Specht asked if the City would be able to review or assist with these water issues.

City Engineer/Public Works Director Westby stated that he has been aware of Mr. Swenson's concerns for a while and staff has gone out and looked at the site and pulled water samples. He said they will work with Mr. Swenson on this.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to close the public hearing.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Olson	aye
Councilmember Specht	aye
Acting Mayor Riley	aye

Motion carried.

The public hearing was closed at 7:16 p.m.

### **Council Business**

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to adopt Resolution #23-030 vacating the drainage and utility easement over Outlot C Lynwood.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Olson	aye
Councilmember Specht	aye
Acting Mayor Riley	aye

Motion carried.

**6.02: Public Hearing - Easement Vacations in HY-10 RAMSEY**

**Presentation**

Planning Manager Larson reviewed the Staff report and request for an easement vacation.

Acting Mayor Riley asked if there are currently any utilities at this easement site.

Planning Manager Larson explained that there is an electric power line that runs along the railroad.

**Public Hearing**

Acting Mayor Riley called the public hearing to order at 7:20 p.m.

**Citizen Input**

There was none.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to close the public hearing.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Olson	aye
Councilmember Specht	aye
Acting Mayor Riley	aye

Motion carried.

The public hearing was closed at 7:21 p.m.

**Council Business**

Motion by Councilmember Musgrove, seconded by Councilmember Olson, to waive the charter provision of reading the Resolution aloud and adopt Resolution #23-027 approving vacating easement in HY-10, Ramsey

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Howell	aye

Councilmember Woestehoff aye  
Councilmember Olson aye  
Councilmember Specht aye  
Acting Mayor Riley aye

Motion carried.

## 7. COUNCIL BUSINESS

### 7.01: Adopt Resolution #23-044 Approving Purchase Agreement for a Portion of Lot 1, Lot 2 and Lot 3, Block 1, COR TWO; Case of ALDI (Portions may be closed to the public)

City Administrator Hagen reviewed the Staff report and the purchase agreement and its terms for ALDI. He reviewed the remainder of the process if the purchase agreement is approved.

Councilmember Musgrove shared that she thinks this will be great for Ramsey and she is glad that ALDI is coming.

Acting Mayor Riley stated that this was in front of the EDA last week and the EDA was excited about this. He discussed the questions that the EDA had and how Staff answered them.

Councilmember Specht agreed that this is a great thing for Ramsey

Motion by Councilmember Specht, seconded by Councilmember Olson, to Adopt Resolution #23-044 approving purchase agreement for a portion of Lot 1, Lot 2, and Lot 3, Block 1, COR TWO; case of ALDI as presented subject to City Attorney review.

A roll call vote was performed:

Councilmember Musgrove aye  
Councilmember Howell aye  
Councilmember Woestehoff aye  
Councilmember Olson aye  
Councilmember Specht aye  
Acting Mayor Riley aye

Motion carried.

### 7.02: ARAA Dome Site Plan and Plat - 14600 Ferret St. NW

Planning Manager Larson reviewed the Staff report concerning the ARAA dome and addressed items, such as, use, building design, parking, and utilities. He shared the recommendation to approve the plat and the site plan review. He stated that representatives from ARAA were present to answer any questions.

Councilmember Woestehoff asked about the black line on the northern edge of the site and asked if this was a retaining wall. He asked Planning Manager Larson to explain this.

Planning Manager Larson stated it is a 4-5 foot retaining wall.

Councilmember Woestehoff looked for Council desire to extend the tree line to cover the retaining wall length or put up a fence.

Dustin Reeder, 14689 Sodium Street, the President of ARAA, came forward. He shared his excitement for the project. He shared the background of ARAA, the importance of youth sports and what this facility would do for the community. He thanked Staff and Council for their time and consideration.

Councilmember Musgrove asked about the difference between the practice facility and tournament use versus the in-house games.

Mr. Reeder explained that there will not be a lot of overlap between training and games based on the way they are currently structured. He stated the dome will be primarily for training.

Councilmember Musgrove asked if there was a requirement from the league to host a number of meets or if it was a voluntary choice.

Mr. Reeder explained that there are not requirements for these meets or tournaments.

Councilmember Specht thanked Mr. Reeder for attending the meeting and for all of the hard work he has put into this. He shared his excitement for this.

Matt Kuker, PSD Land Development, came forward and shared concerns of this dome being severely under-parked. He stated that he sent a letter to the Council and did studies on surrounding cities' sports domes and their parking. He stated that if this is just a practice facility he does not have as much of a concern. He stated that he would like to see a fence around the facility.

Scott Baumgardner, 5850 169th Avenue Northwest, came forward and shared that he was the former ARAA President and volunteer. He advocated for Mr. Reeder and the ARAA and what they do for the community. He noted many of the benefits of the facility. He shared that he read the parking and traffic analysis and shared his findings on how this affects the parking. He addressed Mr. Kuker's concerns. He stated that if there are parking issues it will be addressed. He shared that there are volunteers who have raised millions of dollars for this facility and this organization is something to be proud of. He shared the grant and aid offered through ARAA.

Mr. Kuker came forward and shared that they pay lots of tax dollars to the City to protect their businesses and investments. He shared that in the industrial park there is close to \$30,000,000 invested and this is where his concern is. He stated he would feel better about this if no tournaments were allowed at the facility or there was a limit on the number per year that can be held.

Acting Mayor Riley asked Planning Manager Larson to explain how tournaments at the facility would work.

Planning Manager Larson explained that the site plan is being proposed to be approved as a training facility and any tournaments or other types of events would require a special event permit which would come before Staff and Council before it is allowed.

Acting Mayor Riley asked Mr. Reeder if he was aware of the tournament requirements.

Mr. Reeder said yes.

Reese Sudtette, ISG Inc., came forward and addressed some of the questions that have been asked. He stated that the retaining wall on the west side ranges from 0 feet to 5-6 feet. He stated that a fence line was added the whole length of the retaining wall and to the west to expand it to steer people away from parking where they should not be. He added that the area to the west can accommodate additional parking if the need presents itself. He stated that this parking should accommodate most events.

Mr. Reeder stated that the facility does not need to rely on tournaments to pay the bills. He would be excited to see tournaments at the facility, however; they can make ends meet with just training time.

Mark Bigelbach, SFDMG LLC, came forward and shared that he is the Development Consultant for ARAA and that his company builds and manages domes around the country. He stated these domes are set up on renting facility time, not events. He added that events are often more costly and time consuming than just renting the facility out to users for practices. He shared what other domes do for events. He addressed parking concerns.

Councilmember Musgrove asked about the 25 parking spaces and how those came about.

Planning Manager Larson explained that there is a stormwater infiltration basin in this area which handles all of the stormwater needs on site. He said if this area was all for parking then the stormwater would need to be accommodated elsewhere. He stated that this area could be converted to an underground tank system and have the parking lot over it.

Councilmember Musgrove said that the case presented that this was not something that was accepted by ARAA regarding infiltration off site.

Planning Manager Larson shared this was discussed regarding acquiring additional property for off-site infiltration and they found that this was not cost effective.

Councilmember Musgrove asked about this being done in conjunction with Ferret Street.

City Administrator Hagen explained that they contracted with Bolton and Menk to look at Ferret Street and what this would do would extend water and sewer services to the area west of Armstrong and would open up new land to development opportunities. He added that ponding would need to

be identified for rainwater in public areas. He stated that they looked at a regional stormwater ponding which would maximize the development of a site and funnel all rain water into a regional pond. He stated that there is enough available land in the area to handle this. He shared some of the challenges with this, including getting water to run uphill and spending challenges. He said this was presented to ARAA and they submitted a site plan with the stormwater infiltration done on site.

Councilmember Musgrove asked if this is moved forward tonight with the infiltration basin remains, but the need for parking presents itself, could this be changed to be part of a regional ponding or an underground system.

City Administrator Hagen explained the possibility of converting to a regional pond. He stated that the land that could be acquired for this also has other opportunities available for the site.

Councilmember Musgrove asked about the cost of converting to a regional pond down the road.

Mr. Sudtetgte explained that they have gone through many different options for stormwater management on the site. He stated that the cost to put the infiltration basin in the ground becomes quite expensive. He shared the preferred option is to use the area to the west for parking.

Councilmember Musgrove expressed her concerns with parking. She explained that she likes the project and the potential. She asked about the potential of having street parking on only one side of Ferret Street if the need presented itself and a permit was given.

City Administrator Hagen stated that is hard to determine where the cars parked are going and it would be difficult from a law enforcement perspective.

Councilmember Musgrove suggested signage be displayed during tournaments.

City Administrator Hagen said this was a possibility. He explained that when these roads are engineered they are done so to either allow parking on one side or both based on the standard.

Councilmember Musgrove asked Council about approving this with a contingency that if there is any issues with parking that there be consideration for the 80 spot parking lot to be built in such a way that development can still occur but have this extra parking available.

Acting Mayor Riley asked if the plans now include the fence along the property line.

Mr. Sudtetgte discussed that this fence will run from the far east side to the west and it will extend a certain length beyond the western end.

Motion by Councilmember Specht, seconded by Councilmember Howell, to waive the charter requirements to read the resolution aloud and adopt Resolution #23-025 approving the play for ARAA Subdivision and to waive the charter requirements to read the resolution aloud and adopt Resolution #23-026 Approving Site Plan Review for an athletic training facility at 14600 Ferret St. NW.

Further discussion:

Councilmember Woestehoff thanked Staff for suggesting the parking study. He shared his appreciation for ARAA's adjustments after going to the Planning Commission and for adding the fence to their plan. He shared that he loves the idea of this facility and he is excited to see what can be done in Ramsey with this kind of facility. He thanked the volunteers for all of their work.

Acting Mayor Riley shared his full support for the dome and added that it will be a great addition to the City. He hopes that this facility is maximized and they do hold tournaments once the parking situation is handled.

Councilmember Olson shared that he is excited about this and the possibilities at the facility.

Councilmember Musgrove stated that she has received calls and feedback from residents and members of the ARAA in regard to parking concerns. She asked about an appetite to add a friendly amendment to add additional parking in a few years.

Councilmember Specht stated that he trusts the judgment of those working on the project and know that they will do what needs to be done.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Woestehoff	aye
Councilmember Olson	aye
Councilmember Specht	aye
Acting Mayor Riley	aye

Motion carried.

## **8. MAYOR, COUNCIL AND STAFF INPUT**

City Administrator Hagen announced upcoming meetings and events. He shared that a bill has been introduced for the request of \$20,000,000 for the water treatment facility as well as a tax exemption for the purchase of these materials. He added that language is being drafted for the TIF tax extension as well.

## **9. ADJOURNMENT**

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to adjourn the meeting.

A roll call vote was performed:

Councilmember Musgrove    aye  
Councilmember Howell       aye  
Councilmember Woestehoff   aye  
Councilmember Olson        aye  
Councilmember Specht        aye  
Acting Mayor Riley          aye

Motion carried.

The regular meeting of the City Council adjourned at 8:47 p.m.

Respectfully submitted,

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Brian S. Hagen  
City Administrator

ATTEST:

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Katie M. Schmidt  
City Clerk

Drafted by Ava Rokosz  
*TimeSaver Off Site Secretarial, Inc.*

A recording of this meeting is available for viewing online at [www.qctv.org](http://www.qctv.org)  
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.

**CC Regular Session**

**5. 2.**

**Meeting Date:** 02/28/2023

**Submitted For:** Sean Sullivan, Community Development

**By:** Wendy Schlueter, Community Development

**Information**

**Title**

Approve Business Licenses

**Purpose/Background:**

The purpose of this case is to obtain City Council approval of business license requests (not including Rental or BRC).

Background: Certain businesses in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

**Recommendation:**

Staff recommends approval of business license applications contingent upon completion and approval of background checks or review by required city departments.

**Action:**

Motion to approve the attached business license applications contingent upon completion and approval of background checks or review by required city departments.

**Attachments**

Business License Applications

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Sean Sullivan	Sean Sullivan	02/22/2023 03:21 PM
Brian Hagen	Brian Hagen	02/23/2023 10:18 AM
Form Started By: Wendy Schlueter		Started On: 02/21/2023 11:09 AM
Final Approval Date: 02/23/2023		

Report Name: License Report - License Types

Council Dates: 2/28/2023 to 2/28/2023

Status: Active, Inactive

License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale  
Temporary, Liquor 2 A.M. Closing, Liquor Off-Sale,  
Liquor On-Sale, Liquor On-Sale Sunday, Temporary  
Intoxicating, Wine On-Sale, Amusement Center,  
Amusement Devices/Billiard Tables, Business License-1st  
Year, Business License-Renewal, Garbage Haulers,  
Pawnbroker, Second Hand Goods Dealer, Special Events,  
Temporary Amusement/Carnival/Circus, Therapeutic  
Massage Establishment, Therapeutic Massage Therapist,  
Tobacco, Transient Merchant/Peddler/Solicitor

# City of Ramsey

## License Report - License Types

Printed: 2/22/2023

Page: 1

<u>Company</u>	<u>Applicant</u>	<u>Location</u>	<u>Complex</u>	<u>Exp. Date</u>	<u>Council</u> <u>Date</u>	<u>Status</u>
<b>Transient Merchant/Peddler/Solicitor</b>						
Edward Jones - David Scott	David J Scott			12/31/2023	2/28/2023	A

**Transient Merchant/Peddler/Solicitor License Count: 1**

**Total Licenses: 1**

**CC Regular Session**

**5.3.**

**Meeting Date:** 02/28/2023

**Submitted For:** Dana Verbeek, Community Development

**By:** Dana Verbeek, Community Development

**Information**

**Title**

Approve Rental Licenses

**Purpose/Background:**

The purpose of this case is to approve rental license requests for 2023.

Background: Detached Single-Family Homes and Attached Single-Family Homes ( townhomes, duplex, etc. ) are required to obtain a license (registration), but are not subject to inspections ( unless the City has sufficient evidence of a violation of the City Code )

Multi-Family Units ( apartments, condos, etc. ) are subject to the license and inspection program as required by code.

License application requests are attached for Council approval.

**Recommendation:**

Staff recommends approval of license applications.

**Action:**

Motion to approve rental license applications.

**Attachments**

Rental License

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Hagen	Brian Hagen	02/23/2023 10:19 AM
Brian Hagen	Brian Hagen	02/23/2023 10:24 AM
Form Started By: Dana Verbeek		Started On: 02/23/2023 08:23 AM
Final Approval Date: 02/23/2023		

Report Name: License Report - License Types  
Council Dates: 2/28/2023 to 2/28/2023  
Status: Active, Inactive  
License Type(s): Rental, Multi-Family Rental

## City of Ramsey License Report - License Types

Printed: 2/23/2023  
Page: 1

<u>Company</u>	<u>Applicant</u>	<u>Location</u>	<u>Complex</u>	<u>Exp. Date</u>	<u>Council</u> <u>Date</u>	<u>Status</u>
Rental Karima and Amin	Karima Omar and Amin Mohammed	14858 Olivine St NW		2/24/2026	2/28/2023	I

**Rental License Count: 1**

**Total Licenses: 1**

**CC Regular Session**

5. 4.

**Meeting Date:** 02/28/2023

**By:** Jason Fredrickson, Finance

---

**Information**

**Title**

Approve Request to Declare Surplus Property

**Purpose/Background:**

Staff is requesting Council declare the following property surplus and authorize the sale/recycling of same

- Wall cabinet and racking - Brand: Tripp Lite
- Ring door bell unit
- Amazon touch stations for Ring doorbell (2)
- HP desktop computers (11)
- Panasonic Toughbook CF-53 (1)

**Notification:**

Equipment will be sold online via Public Surplus or recycled.

**Observations/Alternatives:**

The listed equipment is being considered for removal is due to: its useful life has ended according to our replacement schedule, due to failure, or the need for it has passed.

**Funding Source:**

N/A

**Recommendation:**

Staff recommends Council declare this equipment as surplus and authorize sale/recycling of same.

**Action:**

Motion to declare this equipment as surplus and authorize sale/recycling of same.

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**Attachments**

*No file(s) attached.*

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Diana Lund	Diana Lund	02/21/2023 08:26 AM
Brian Hagen	Brian Hagen	02/22/2023 01:39 PM
Form Started By: Jason Fredrickson		Started On: 02/16/2023 01:58 PM
Final Approval Date: 02/22/2023		

Meeting Date: 02/28/2023

By: Mark Riverblood, Engineering/Public Works

**Information**

**Title**

Acknowledge 2023 Happy Days Implementation Plan

**Purpose/Background:**

The purpose of this case is to acknowledge modifications on how the administration, organization, and staffing occur relative to this year's up-coming Happy Days festival. Over the last year various positions have been restructured to address various needs in the City. These restructures have left some short fall to the planning of the HDs event, of which we were aware of. As early as the June 14th 2022 City Council work session, staff indicated that one solution for replacing some of the time spent planning for the HDs event, including day-of tasks and administration, would be to look for a contracted event management firm to fill some of the void in staffing relative to removing HDs planning and support from the Communications Coordinator position, and also not having a 40 hour per week intern dedicated to the Fall festival. The 2022 HDs festival's planning and administration was collectively managed by the assignment of several individuals from Administration, Community Development, and the Public Works departments, and did not include an event management contractor. The 2022 event was successful, albeit it was organized in such fashion due to the departure of a staff person responsible for the planning only three months prior to the event.

While the 2022 Happy Days was deemed a success, it was also affirmed that streamlining the planning and management for the coming year(s) would be important to allow more staff time to remain focused on core activity, particularly for Public Works maintenance staff the week before the Saturday event. It is notable that this week is already a day short due to Labor Day, and also most or all of the seasonal labor has left for the Summer—and remaining FT staff are at capacity in terms of patching, mowing, and athletic field maintenance demands. The first attachment is an excerpt from staff's report to City Council at the November 22nd 2022 work session that included recommended changes to HDs implementation for the coming year, together with the demand hours on PW staff.

This Winter staff researched and vetted event management service organizations and further worked with the firm Lucent Blue Events to define a work plan that best aligns contracted services to the myriad of tasks needed to organize and staff Happy Days—both in the months and weeks prior to the event, as well as day-of and the wrap up (summarized as 'event set-up' and 'load-in' and 'load-out' in the attached Event Services Agreement). The event set-up and load-in by Lucent Blue will result in approximately 120 fewer Public Works staff hours the week of (displayed in the table below). Additionally, Lucent Blue will provide 4 staff members to be present on the day-of—this will result in another 54 fewer Public Works staff hours required.

It may be noted that, 2023 marks the 25th year, or silver anniversary of Happy Days, and that engaging a professional event management firm will also help staff create unique and memorable experiences that will leave a lasting impression on attendees at this milestone year of the festival.

**Observations/Alternatives:**

As noted, throughout 2022 it had been a goal to bring certain practical improvements to the 2023 Happy Days festival to include; reducing impacts on Public Works staff time, engaging an event management firm to support staff, as well as increasing revenue and reducing costs where possible. The table below is a summary of some of these financial benefits, which off-sets the proposed \$19,460 in event management services.

**Estimated Cost Reductions and Increased Revenue for 2023 Happy Days**

Examples of Event Cost Reductions	Estimated Staff Hours Reduced	Projected Increased Revenue
<ul style="list-style-type: none"> <li>● Power</li> <li>● T-shirts</li> <li>● Golf carts</li> <li>● Lights</li> <li>● Balloon Arch</li> <li>● Special Events Permit</li> <li>● Barricade Rentals</li> <li>● Inflatables</li> <li>● Print Ads</li> </ul>	Week of <ul style="list-style-type: none"> <li>● 120 fewer hours needed</li> </ul> Day of <ul style="list-style-type: none"> <li>● 54 fewer hours needed</li> </ul>	<ul style="list-style-type: none"> <li>● Increased number of food trucks</li> <li>● Additional sponsors</li> <li>● Increasing event fees</li> </ul>
<b>Total: \$11,350</b>	<b>Total: \$10,050</b>	<b>Total: \$3,000</b>

**Estimated Net Savings and Increase of Revenue: \$24,400**

*\*Additional savings not easily measured will be staff time dedicated to the event planning in the months leading up to the event. Prior to 2022, one full-time staff person dedicated nearly their full time for the 2-3 months leading up to the event, plus a summer intern position were responsible for the event planning.*

While this case acknowledges the outline for this year's Happy Days and authorizes staff to engage Lucent Blue Events, a detailed update on the HD's festival will be brought forward at a Council work session later this Summer as is customary.

**Funding Source:**

Funding for the 2023 Happy Days Fall festival will include significant contributions from Ramsey's business community (approx. \$40k), approximately \$7,500 appropriation within City Council's General Fund budget—and support through various department's staff time (though significantly less than last year). Funding for the event management services this case approves will include the above sources as well as the 2023 Park Department's contracted services line item if needed.

**Recommendation:**

Staff recommends approving the 2023 Happy Days implementation plan, including entering into an agreement with Lucent Blue Events in an amount of \$19,460, to off-set approximately 20+ Public Works staff work days—and to help ensure an unforgettable silver anniversary of Happy Days.

**Action:**

Motion to acknowledge the 2023 Happy Days implementation plan, including approving entering into an agreement with Lucent Blue Events in a not-to-exceed amount of \$19,460.

**Attachments**

- excerpt fm ccws report on HD
- ccost reductions and revenue table
- event management agreement
- draft b & w logos

**Form Review**

**Inbox**

Mark Riverblood (Originator)

**Reviewed By**

Mark Riverblood

**Date**

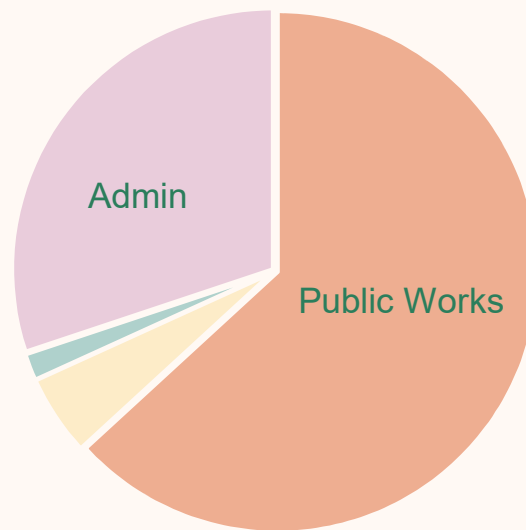
02/21/2023 12:52 PM

Mark Riverblood (Originator)  
Colleen Lasher  
Mark Riverblood (Originator)  
Brian Hagen  
Form Started By: Mark Riverblood  
Final Approval Date: 02/23/2023

Mark Riverblood  
Kathy Schmitz  
Kathy Schmitz  
Brian Hagen

02/22/2023 12:04 PM  
02/23/2023 09:16 AM  
02/23/2023 09:17 AM  
02/23/2023 01:00 PM  
Started On: 02/16/2023 11:44 AM

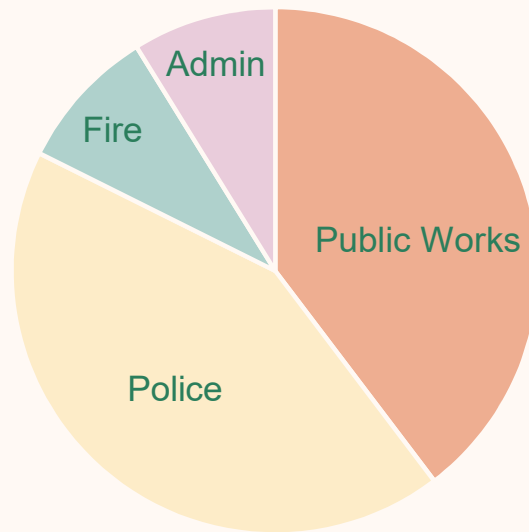
# Staff Time – Week Before



■ Public Works ■ Police ■ Fire ■ Admin

Total Estimated Staff Time (hours): 239  
Estimated Cost of Staff Time: \$ 14,292.20

# Staff Time – Day of



■ Public Works ■ Police ■ Fire ■ Admin

Total Estimated Staff Time (hours): 567  
Estimated Cost of Staff Time: \$33,906.60

# Projected Improvements to 2023 HD

- 1. Staffing**

Marla lead on Happy Days with help from other staff. Continue exploring event management services.
- 2. Increasing Revenue and Cutting Costs**

Raising fees for activities, no power for food vendors, eliminate giveaway t-shirts, different vendors
- 3. Events and Activities**

Considering eliminating some activities and adding new ones
- 4. Happy Days Committee**

Dissolve or restructure the formal HD Committee. Still meeting regularly with staff and volunteers that are involved

## Estimated Cost Reductions and Increased Revenue for 2023 Happy Days

Examples of Event Cost Reductions	Estimated Staff Hours Reduced	Projected Increased Revenue
<ul style="list-style-type: none"> <li>• Power</li> <li>• T-shirts</li> <li>• Golf carts</li> <li>• Lights</li> <li>• Balloon Arch</li> <li>• Special Events Permit</li> <li>• Barricade Rental</li> <li>• Inflatables</li> <li>• Volunteer Food</li> <li>• Print Ads</li> </ul>	<p>Week of</p> <ul style="list-style-type: none"> <li>• 120 less hours</li> </ul> <p>Day of</p> <ul style="list-style-type: none"> <li>• 54 less hours</li> </ul>	<ul style="list-style-type: none"> <li>• Increased number of food trucks</li> <li>• Additional sponsors</li> <li>• Increasing event fees</li> </ul>
Total: \$11,350	Total cost savings: \$10,050	Total: \$3,000

*Estimated Net Savings and Increase of Revenue: \$24,400*

## EVENT SERVICES AGREEMENT

January 3, 2023

Ms. Marla Martinez-Flynn  
Recreation Specialist  
City of Ramsey  
7550 Sunwood Drive NW  
Ramsey, MN 55303

***STAFF DRAFT***

(Via Email)

Dear Marla:

We are excited to work with the City of Ramsey on the 2023 Happy Days festival occurring over the weekend of September 8<sup>th</sup> - 10<sup>th</sup>, 2023 (the EVENT).

It is our understanding that the City of Ramsey (CLIENT) will retain Lucent Blue Events (COMPANY) as the planner and site-manager for the EVENT. This letter will define our services as they pertain to your event and outline the terms of our agreement:

### **Description of Services & Scope of Work**

COMPANY's services will include the following:

#### **EVENT PLANNING, MONTH-OF COORDINATION, and ON-SITE MANAGEMENT**

- Host a planning kick-off call in 2023 with bi-weekly planning calls beginning in March
- Source and negotiate vendor contracts (tent, stage, tables, power, etc.).
- Host weekly, 90-minute pre-production planning calls the 4 weeks prior to the event
- Attend up to 3 site visits prior to the event
- In coordination with client, develop a detailed site-plan as well as load-in and break-down timelines for all vendors and participating organizations
- Contact relevant vendors prior to event-day to confirm logistics and details
- Liaise with musical entertainment and relevant vendors to ensure power and hospitality needs are met

- Draft day-of documents for relevant stakeholders including:
  - production timeline (from load-in through load-out); festival “run of show;” and master production contact list
- Coordinate relevant vendors on-site, overseeing load-in, event set-up, and break-down, and load-out (assumes two-day load-in + one-day load-out)
- Manage event support team + facilitate volunteer check-in -- Lucent Blue Events team staffing to include:
  - Producer and Project Manager on-site full days for first day of load-in
  - Producer, Line Producer, Project Manager, and Site Coordinator on-site for second day of load-in and up to 12 hours on day-of
  - Project Manager on-site for breakdown (one day)
- Conduct post-event follow-through with related vendors and stakeholders

*This scope assumes estimated staff time at 30-35 hours per month in May, June, and July; 40-45 hours in August; and 130-140 hours (among 4 staffers) in September.*

*This also assumes an event budget of \$50-\$80k and planning and production tasks related to vendors and elements highlighted on the 2023 Master Planning Table shared 11/3/22. Should the budget or number of vendors increase significantly, an updated scope of work will be proposed.*

*Investment: \$16,810*

## REVENUE STRATEGY & BUDGET MANAGEMENT SERVICES

- Review and analyze past event budgets, sponsor levels, and registration fees (for up to three prior years)
- Host a budget review & sponsorship strategy meeting
- Advise on the creation of updated sponsorship solicitation materials
- Oversee master event budget, create vendor payment schedule, and track revenue and expenses
- Make cost-saving recommendations as proposals and contracts come in
- Coordinate logistical needs for key sponsorship activations
- Review reconciled budget post-event and make recommendations for the following year

*Investment: \$2,650*

## Fee Schedule

The fees for the aforementioned scope of work will be due as follows:

- |  |         |
|--|---------|
| ▪ Planning Retainer:   | \$4,865 |
| ○ <i>Non-refundable, due upon execution of this contract</i> |         |
| ▪ Planning & Production Deposit 1                            | \$7,300 |
| ○ <i>Due June 15</i>   |         |
| ▪ Final Payment:   | \$7,295 |
| ○ <i>Due August 30</i>                                       |         |

*plus: any reimbursables and any additional services, if added*

## Conditions

- COMPANY's role will be that of consultant and advisor. CLIENT will make all final decisions. Decisions must be made in a timely manner in order to ensure the success of the event.
- Should the CLIENT wish to hire any service providers or vendors recommended by COMPANY, the CLIENT will make payments via check or authorize credit card payments to be made directly to the service providers/vendors and not to COMPANY. COMPANY does not accept any commissions from recommended vendors and cannot guarantee any service provider's performance or product.
- It is the CLIENT's responsibility to notify COMPANY of any changes or additions to the plans for the event in a timely manner.
- COMPANY is entitled to its attorney's fees and costs in trying to collect payments that are past due.

## Limitation of Liability

ABSENT THE WILLFUL OR INTENTIONAL MISCONDUCT OF COMPANY, AND ITS MEMBERS, DIRECTORS, OFFICERS, EMPLOYEES, AGENTS AND REPRESENTATIVES ("COMPANY PARTIES"), THEY ARE NOT LIABLE TO CLIENT FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES ARISING OUT OF OR RELATING TO THIS AGREEMENT. CLIENT AGREES THAT THE MAXIMUM COLLECTIVE AMOUNT OF DAMAGES THAT THEY ARE ENTITLED TO, IN ANY CLAIM AGAINST COMPANY AND COMPANY PARTIES ARISING OUT OF OR RELATING TO THIS AGREEMENT, WILL NOT EXCEED THE AMOUNT THAT CLIENT HAS PAID COMPANY PURSUANT TO THIS AGREEMENT. ANY CLAIM BROUGHT AGAINST COMPANY AND COMPANY PARTIES BY CLIENT MUST BE INITIATED WITHIN ONE (1) YEAR OF THE FACTS GIVING RISE TO THE CLAIM.

## Additional Terms

### Intellectual Property

Any works, ideas, products and other materials that COMPANY provides in connection with this Agreement or the event is the intellectual property of, and owned or licensed by, COMPANY. CLIENT agrees not to make use of such intellectual property other than in connection with the event.

### Photographs

CLIENT agrees to provide COMPANY with any professional photographs taken at the event for COMPANY's use for their business and marketing purposes.

### Late Fee

CLIENT shall pay COMPANY a late fee in the amount of 2% per month or the maximum amount allowed by law, whichever is less, on any payment made by CLIENT after the date such payment is required to be paid hereunder.

### Termination for Breach

Either party may terminate this Agreement in the event either party materially breaches their obligations upon (15) days written notice after the party in breach has been given 20 days to cure their breach and has not. In the event this Agreement is terminated by either party for a breach, CLIENT will immediately pay COMPANY all amounts that are due and outstanding through date of termination and payment for COMPANY's time and out of pocket expenses and commitments not yet covered by these payments, and the parties reserve all of their rights against each other.

This agreement will terminate automatically upon completion of the services required by this letter.

### Indemnification

CLIENT agrees to indemnify, defend, and hold COMPANY and COMPANY PARTIES, harmless from and against any and all costs, expenses, attorney's fees, suits, liabilities, damages, claims, actions, suits or claims for damages asserted by a third party against COMPANY or COMPANY PARTIES, and relating in any way to CLIENT's obligations and requirements under this Agreement. The provisions of this paragraph shall survive the expiration or termination of this Agreement.

The COMPANY will hold CLIENT harmless from and against any and all costs, expenses, attorney's fees, suits, liabilities, damages, claims, actions, suits or claims for damages asserted by a third party against CLIENT and relating in any way to COMPANY's obligations and requirements under this Agreement. The provisions of this paragraph shall survive the expiration or termination of this Agreement.

### Notices

Whenever, under the terms of this Agreement, notice is required or permitted to be given by one party to the other party, such notice may be by email as set forth below. Notice shall be deemed to have been sufficiently given upon delivery unless the sender receives notice that the email did not get delivered.

COMPANY: mholden@lucent.blue

CLIENT: mmartinez-flynn@ci.ramsey.mn.us

### Headings

The captions set forth in this Agreement are for convenience only and shall not be considered as part of this Agreement, or in any way limiting, interpreting or amplifying the terms and provisions hereof.

### Governing Law; Venue

This agreement shall be interpreted, construed and governed by the laws of the State of Minnesota. In the event

that any controversy or dispute arises hereunder, the parties agree that the sole and exclusive venue for purposes of any litigation shall be courts serving Hennepin County, Minnesota.

#### Force Majeure

Without limiting or being limited by any of the provisions of this Agreement, if COMPANY fails to timely perform any of the terms, covenants or conditions of this Agreement on COMPANY's part to be performed, and such failure is due in whole or part to any strike, lockout, labor trouble, civil disorder, riot, civil disorder, insurrection, act of terrorism, war, accident, fire or other casualty, adverse weather conditions, act of God, governmental inaction, restrictive governmental law or regulation, pandemic, epidemic, COVID 19 or its variants, or act or event caused directly or indirectly by CLIENT or any cause beyond reasonable control of COMPANY, then COMPANY shall not be deemed to have breached this Agreement as a result of such failure. If the event does not take place because of a force majeure event, COMPANY will be entitled to payment for its time and for its out of pocket expenses and commitments.

#### Dispute Resolution

In the event of a dispute arising under this Agreement, the parties agree to attempt to resolve the dispute through negotiation prior to commencing litigation or pursuing any remedy available to them. Specifically, in the event of a dispute under this Agreement, prior to commencing litigation or pursuing any other remedy, a party shall give the other party notice of the dispute and for a period of (30) days after notice is given, the parties shall exchange information relevant to the issues identified in the notice and shall use good faith efforts to attempt to resolve the dispute through negotiation. Such good faith efforts include, at a minimum, two (2) meetings in person of the parties, the first such meeting to be held at a place and time designated by the COMPANY, reasonably convenient to the parties, and the second such meeting to be held at a place and time designated by the CLIENT, reasonably convenient to the parties. If, after having met twice as described above, the parties are unable to resolve the dispute, then the parties agree to mediation before a professional mediator to try to resolve their dispute. Then, if the dispute is still not resolved, any party may pursue any remedy available.

#### Cancellations

CLIENT may cancel this agreement, in writing, for any reason. Upon cancellation, CLIENT will immediately pay COMPANY all amounts that are due and outstanding through date of cancellation and payment for COMPANY's time and out of pocket expenses and commitments not yet covered by these payments; if COMPANY has received more than that amount, it will refund to CLIENT unearned fees. If CLIENT cancels this agreement within sixty (60) days of the event date, full payment is required and there will be no refund.

#### Amendments

This Agreement may be amended only by an agreement in writing by the parties hereto.

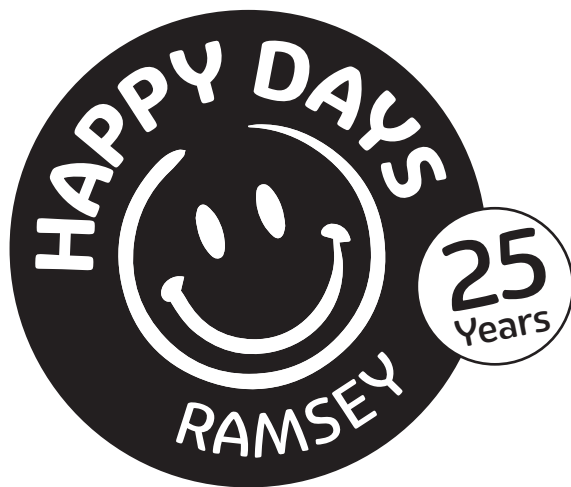
#### Entire Agreement

This Agreement constitutes the entire understanding and agreement between the parties with respect to this subject matter and supersedes any and all other prior or contemporaneous oral or written communications with respect to the subject matter.

If your understanding parallels mine, please sign this letter and return a scanned copy to me via email or a hard copy via regular mail to Lucent Blue Events, Attn: Michaella Holden, 2400 Lake Place, Minneapolis, MN 55405

25<sup>TH</sup> ANNIVERSARY  
*happy*  
days  
ramsey, mn

*Happy*  
*Days* ☺



Happy  
Days

25th Anniversary  
*Happy*  
*Days* ☺

**CC Regular Session**

**5. 6.**

**Meeting Date:** 02/28/2023

**By:** Jennifer Morrison, Finance

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**Information**

**Title**

Adopt Resolution #23-049 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 9, 2023 through February 22, 2023.

**Purpose/Background:**

Adopt Resolution #23-049 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 9, 2023 through February 22, 2023.

**Recommendation:**

Staff Recommends to Adopt Resolution #23-049 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 9, 2023 through February 22, 2023.

**Action:**

Motion to Adopt Resolution #23-049 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 9, 2023 through February 22, 2023.

---

**Attachments**

Bills List 2/28/2023

Resolution 23-049

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**Form Review**

**Inbox**

Brian Hagen

Brian Hagen

Form Started By: Jennifer Morrison

Final Approval Date: 02/22/2023

**Reviewed By**

Brian Hagen

Brian Hagen

**Date**

02/22/2023 03:37 PM

02/22/2023 03:37 PM

Started On: 02/22/2023 01:45 PM

<p><b>RAMSEY CITY COUNCIL MEETING</b></p> <p><b>2.28.23</b></p> <p><b>BILLS LIST</b></p>
--

**DISBURSEMENTS TO BE APPROVED THIS MEETING:**

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Prepays 2.9.23 - 2.22.23	\$ 372,071.46
Accounts Payable 2.9.23 - 2.22.23	512,933.96
Payroll 2.17.23	232,338.11
Debt Service	
Pay Estimates- Projects	

<b>TOTAL SUBMITTED FOR APPROVAL THIS MEETING</b> (Invoices Available for Reviewal)	<b>\$ 1,117,343.53</b>
---	------------------------

**DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:**

	APPROVED PREVIOUS MTG	2023 Y.T.D.
PREPAIDS	\$ 821,219.49	\$ 1,309,829.19
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	362,448.30	651,010.15
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	451,001.57	655,423.81
CORRECTION TO PAYROLL		
DEBT SERVICE		
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS	9,197.09	9,197.09

<b>TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED</b>	<b>\$ 1,643,866.45</b>	<b>\$ 2,625,460.24</b>
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Council Check Register by GL  
Council Check Register and Summary

2/9/2023 - 2/22/2023

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
116258	2/9/2023		115203 ALL AMERICAN TITLE CO INC						
		328.97	UB REFUND ACCT 725729		117502	02082023	9601.4651		WATER REVENUE
		<u>328.97</u>							
116259	2/9/2023		115203 ALL AMERICAN TITLE CO INC						
		290.36	UB REFUND ACCT 729588		117503	02082023 A	9601.4651		WATER REVENUE
		<u>290.36</u>							
116260	2/9/2023		119927 BIALON, TODD/TRUSTEE OF THOMAS RUNYON TR						
		14.82	UB REFUND ACCT 719031		117515	02082023	9601.4651		WATER REVENUE
		<u>14.82</u>							
116261	2/9/2023		110734 CITY OF RAMSEY						
		148.65	FINAL UB BILL ACCT 5372037		117519	02092023	9410.4305	00041005	RENTAL FEES
		29.26	ACCT 726019		117520	02092023 A	9601.4651		WATER REVENUE
		251.00	ACCT 62855296		117520	02092023 A	9601.4651		WATER REVENUE
		100.00	ACCT 56444661		117520	02092023 A	9601.4651		WATER REVENUE
		<u>528.91</u>							
116262	2/9/2023		100167 CORNERSTONE FORD						
		4.71	EARLY PAY DISCOUNT		117527	15405586	0311.6257		OTHER VEHICLE PARTS
		47.06	POLICE #396		117527	15405586	0311.6257		OTHER VEHICLE PARTS
		<u>42.35</u>							
116263	2/9/2023		115204 EXECUTIVE TITLE SERVICES INC						
		511.36	UB REFUND ACCT 732607		117504	02082023	9601.4651		WATER REVENUE
		<u>511.36</u>							
116264	2/9/2023		111335 FIRST FINANCIAL TITLE AGENCY OF MN						
		84.41	UB REFUND ACCT 731124		117505	02082023	9601.4651		WATER REVENUE
		<u>84.41</u>							
116265	2/9/2023		119922 HELTEMES, RANDY OR DENISE						
		741.71	UB REFUND ACCT 1860770		117506	02082023	9601.4651		WATER REVENUE
		<u>741.71</u>							
116266	2/9/2023		112948 HOME SECURITY ABSTRACT AND TITLE						
		369.68	UB REFUND ACCT 726084		117507	02082023	9601.4651		WATER REVENUE
		<u>369.68</u>							
116267	2/9/2023		113464 LAND TITLE						
		44.69	UB REFUND ACCT 726151		117508	02082023	9601.4651		WATER REVENUE
		<u>44.69</u>							
116268	2/9/2023		119923 LARA-MADRID, PILAR/GARCIA-NUNEZ, BULMARO						
		247.83	UB REFUND ACCT 725722		117511	02082023	9601.4651		WATER REVENUE
		<u>247.83</u>							
116269	2/9/2023		117259 LEGACY TITLE						
		234.33	UB REFUND ACCT 733958		117510	02082023	9601.4651		WATER REVENUE
		<u>234.33</u>							
116270	2/9/2023		117685 LEGACY TITLE						
		214.29	UB REFUND ACCT 733025		117509	02082023	9601.4651		WATER REVENUE
		<u>214.29</u>							

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116271	2/9/2023		<b>119924 MARCHAND, TIM</b>						<b>Continued.</b>
		87.55	UB REFUND ACCT 731486		117512	02082023	9601.4651		WATER REVENUE
		<u>87.55</u>							
116272	2/9/2023		<b>119925 MULLENS, KIRK</b>						
		253.58	UB REFUND ACCT 734086		117513	02082023	9601.4651		WATER REVENUE
		<u>253.58</u>							
116273	2/9/2023		<b>119638 O'REILLY AUTO PARTS</b>						
		.16-	EARLY PAY DISCOUNT		117524	6193-113355	0311.6257		OTHER VEHICLE PARTS
		8.07	WOODCHIPPER #619		117524	6193-113355	0311.6257		OTHER VEHICLE PARTS
		.90-	EARLY PAY DISCOUNT		117525	6193-113508	0311.6257		OTHER VEHICLE PARTS
		45.02	POLICE #367		117525	6193-113508	0311.6257		OTHER VEHICLE PARTS
		.20-	EARLY PAY DISCOUNT		117526	6193-113500	0311.6229		SHOP MATERIALS
		9.99	BATTERIES		117526	6193-113500	0311.6229		SHOP MATERIALS
		.16-	EARLY PAY DISCOUNT		117528	6193-113346	0311.6257		OTHER VEHICLE PARTS
		8.07	WOODCHIPPER		117528	6193-113346	0311.6257		OTHER VEHICLE PARTS
		.53-	EARLY PAY DISCOUNT		117529	6193-113369	0311.6257		OTHER VEHICLE PARTS
		26.49	WOOD CHIPPER		117529	6193-113369	0311.6257		OTHER VEHICLE PARTS
		7.99	POLICE #396		117530	6193-113351	0311.6257		OTHER VEHICLE PARTS
		.16-	EARLY PAY DISCOUNT		117530	6193-113351	0311.6257		OTHER VEHICLE PARTS
		<u>103.52</u>							
116274	2/9/2023		<b>119926 PERRY, KAREN</b>						
		41.85	UB REFUND ACCT 45493566		117514	02082023	9601.4651		WATER REVENUE
		<u>41.85</u>							
116275	2/9/2023		<b>113038 THE TITLE GROUP</b>						
		712.64	UB REFUND ACCT 730486		117516	02082023	9601.4651		WATER REVENUE
		<u>712.64</u>							
116276	2/9/2023		<b>113038 THE TITLE GROUP</b>						
		349.43	UB REFUND ACCT 732169		117517	02082023 A	9601.4651		WATER REVENUE
		<u>349.43</u>							
116277	2/9/2023		<b>114074 TITLE SPECIALIST INC</b>						
		27.22	UB REFUND ACCT 730547		117518	02082023	9601.4651		WATER REVENUE
		<u>27.22</u>							
116325	2/16/2023		<b>100012 ACE SOLID WASTE INC</b>						
		37,332.40	FEBRUARY RECYCLING		117625	8738886T067 FEB 2023	9604.6489		OTHER CONTRACTED SI
		144.02	REFUSE/RECYCLING		117626	8744744T067 FEB 2023	0220.6374		REFUSE/RECYCLING
		323.27	WASTE SERVICES		117637	8738894T067 FEB 2023	0194.6374		REFUSE/RECYCLING
		415.89	WASTE SERVICES		117637	8738894T067 FEB 2023	0452.6374		REFUSE/RECYCLING
		1,847.21	WASTE SERVICES		117637	8738894T067 FEB 2023	9604.6249		MISCELLANEOUS OPER/
		<u>40,062.79</u>							
116326	2/16/2023		<b>111377 ANOKA MUNICIPAL UTILITY</b>						
		88.44	TRAFFIC SIGNALS		117633	22-613120-01 JAN 2023	0260.6371		ELECTRIC UTILITIES
		51.77	STREET LIGHTING		117634	22-610280-00	9603.6371		ELECTRIC UTILITIES

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116326	2/16/2023		111377 ANOKA MUNICIPAL UTILITY						Continued.
		46.28	TRAFFIC SIGNALS		117635	JAN 2023 22-612000-01	0260.6371		ELECTRIC UTILITIES
		78.80	STREET LIGHTING		117636	JAN 2023 22-990005-01	9603.6371		ELECTRIC UTILITIES
		<u>265.29</u>							
116327	2/16/2023		119022 BADGEANDWALLET.COM						
		153.00	CAPTAIN BADGE		117627	503433 A	0220.6231		UNIFORMS & TURN-OUT
		<u>153.00</u>							
116328	2/16/2023		100297 CENTERPOINT ENERGY						
		7,491.21	C/H GAS BILL		117629	6702493-5 JAN 2023	0194.6373		GAS
		583.31	1/6/23-2/4/23 GAS USAGE		117631	6011580-5 JAN 2023	9410.6373	00041012	GAS
		1,096.08	GAS UTILITIES STATION 1		117644	5914352-9 JAN 2023	0220.6373		GAS
		1,420.47	GAS UTILITIES STATION 2		117645	5961540-1 JAN 2023	0220.6373		GAS
		126.97	NATURAL GAS PH 3		117646	8782239-1 JAN 2023	9601.6373		GAS
		<u>10,718.04</u>							
116329	2/16/2023		110734 CITY OF RAMSEY						
		250.78	UB CASH PMT ACCT 1017457		117647	02162023	9601.4651		WATER REVENUE
		<u>250.78</u>							
116330	2/16/2023		119934 FRISCO, LUKE						
		100.00	FRISCO, LUKE		117639	021023	9101.2201		DEPOSITS PAYABLE
		<u>100.00</u>							
116331	2/16/2023		115574 HEALTHPARTNERS						
		79,467.00	JAN 2023 MEDICAL PREM		117630	117416220	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>79,467.00</u>							
116332	2/16/2023		110469 MN STATE PATROL/ STATE OF MINNESOTA						
		24.00	MN. DOT INSPECTION DECALS		117632	02092023	0311.6249		MISCELLANEOUS OPER/
		<u>24.00</u>							
116333	2/16/2023		119638 O'REILLY AUTO PARTS						
		.67-	EARLY PAY DISCOUNT		117640	6193-113596	0311.6257		OTHER VEHICLE PARTS
		33.25	TOOLCAT #687		117640	6193-113596	0311.6257		OTHER VEHICLE PARTS
		27.98	ARMOR ALL CLEANER		117641	6193-113934	0311.6257		OTHER VEHICLE PARTS
		.56-	EARLY PAY DISCOUNT		117641	6193-113934	0311.6257		OTHER VEHICLE PARTS
		.37-	EARLY PAY DISCOUNT		117642	6193-114232	0311.6257		OTHER VEHICLE PARTS
		18.59	POLICE #351		117642	6193-114232	0311.6257		OTHER VEHICLE PARTS
		1.14-			117643	6193-114462	9605.6249		MISCELLANEOUS OPER/
		56.93	BATTERY/ TRASH PUMP		117643	6193-114462	9605.6249		MISCELLANEOUS OPER/
		<u>134.01</u>							
116334	2/16/2023		100391 POSTMASTER						
		2,032.70	2023 MAR/APR RR POSTAGE		117638	02142023	0195.6322		POSTAGE
		<u>2,032.70</u>							

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116335	2/16/2023		119853 SCHROECK, SARA						Continued.
		144.50	2022 SPECIAL ASSESS REBATE		117023	01172023	9435.6433		REFUNDS
		144.50							
116336	2/16/2023		119875 WISE, JEAN						
		85.65	2022 SPECIAL ASSESS REBATE		117192	01232023	9435.6433		REFUNDS
		85.65							
116337	2/16/2023		118241 ADAMS, LYNN						
		95.84	2022 SPECIAL ASSESS REBATE		117324	02012023	9435.6433		REFUNDS
		95.84							
116338	2/16/2023		118292 AHLQUIST, JOHN OR PEGGY						
		124.14	2022 SPECIAL ASSESS REBATE		117012	01172023	9435.6433		REFUNDS
		124.14							
116339	2/16/2023		118352 ALEXANDER, TONY E OR RITA						
		218.67	2022 SPECIAL ASSESS REBATE		117387	02022023	9435.6433		REFUNDS
		218.67							
116340	2/16/2023		119854 ALTRINGER, MARK & BARBARA						
		144.50	2022 SPECIAL ASSESS REBATE		117024	01172023	9435.6433		REFUNDS
		144.50							
116341	2/16/2023		119171 ANDERSON, JOHN						
		72.89	2022 SPECIAL ASSESS REBATE		117067	01172023	9435.6433		REFUNDS
		72.89							
116342	2/16/2023		119186 ANDERSON, KARL						
		95.84	2022 SPECIAL ASSESS REBATE		116985	01172023	9435.6433		REFUNDS
		95.84							
116343	2/16/2023		118295 ARCHER, FRANK OR JULKOWSKI, SANDY						
		72.89	2022 SPECIAL ASSESS REBATE		117096	01182023	9435.6433		REFUNDS
		72.89							
116344	2/16/2023		118458 ASHLEY, GARY						
		166.00	2022 SPECIAL ASSESS REBATE		116961	01132023	9435.6433		REFUNDS
		166.00							
116345	2/16/2023		119173 ASMUSSEN, JENNIFER						
		72.89	2022 SPECIAL ASSESS REBATE		117097	01182023	9435.6433		REFUNDS
		72.89	2022 SPECIAL ASSESS REBATE		117098	01182023 A	9435.6433		REFUNDS
		145.78							
116346	2/16/2023		118245 AUGUSTSON, TERRANCE OR DEBORAH						
		139.67	2022 SPECIAL ASSESS REBATE		116918	01132023	9435.6433		REFUNDS
		139.67							
116347	2/16/2023		118369 BABKIN, VYACHESLAV						
		142.52	2022 SPECIAL ASSESS REBATE		117172	01202023	9435.6433		REFUNDS
		142.52							
116348	2/16/2023		118269 BALLARD, DAVID J						
		166.00	2022 SPECIAL ASSESS REBATE		117389	02022023	9435.6433		REFUNDS
		166.00							

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116348	2/16/2023		118269 BALLARD, DAVID J						Continued.
116349	2/16/2023		118233 BARBER, JAMES & MARY						
		139.59	2022 SPECIAL ASSESS REBATE		117006	01172023	9435.6433		REFUNDS
		139.59							
116350	2/16/2023		118329 BARTHEL, JAMES OR SANDRA						
		166.00	2022 SPECIAL ASSESS REBATE		116958	01132023	9435.6433		REFUNDS
		166.00							
116351	2/16/2023		119873 BAUER, DANIEL						
		139.67	2022 SPECIAL ASSESS REBATE		117177	01202023	9435.6433		REFUNDS
		139.67							
116352	2/16/2023		119830 BECKER, JOHN						
		163.00	2022 SPECIAL ASSESS REBATE		116905	01132023	9435.6433		REFUNDS
		163.00							
116353	2/16/2023		118268 BLISS, ROBERT						
		166.00	2022 SPECIAL ASSESS REBATE		116963	01132023	9435.6433		REFUNDS
		166.00							
116354	2/16/2023		118251 BLUML, ANNIE & BRAD						
		72.89	2022 SPECIAL ASSESS REBATE		117058	01172023	9435.6433		REFUNDS
		72.89							
116355	2/16/2023		119146 BOEHLKE, NICHOLAS						
		128.00	2022 SPECIAL ASSESS REBATE		117318	01312023	9435.6433		REFUNDS
		128.00							
116356	2/16/2023		118317 BOVY, SCOTT						
		143.00	2022 SPECIAL ASSESS REBATE		116971	01132023	9435.6433		REFUNDS
		143.00							
116357	2/16/2023		118256 BRUSVEN, MARY OR DAVID						
		75.08	2022 SPECIAL ASSESS REBATE		116987	01172023	9435.6433		REFUNDS
		75.08							
116358	2/16/2023		118320 CANTU, RAUL						
		144.50	2022 SPECIAL ASSESS REBATE		117028	01172023	9435.6433		REFUNDS
		144.50							
116359	2/16/2023		119151 CAPPS, CAROLANN						
		144.50	2022 SPECIAL ASSESS REBATE		117037	01172023	9435.6433		REFUNDS
		144.50							
116360	2/16/2023		119840 CARLQUIST, TIMOTHY						
		95.00	2022 SPECIAL ASSESS REBATE		116912	01132023	9435.6433		REFUNDS
		95.00							
116361	2/16/2023		118353 CARLSON, ANN						
		166.00	2022 SPECIAL ASSESS REBATE		116996	01172023	9435.6433		REFUNDS
		166.00							
116362	2/16/2023		119169 CARRILLO, SAMUEL						
		85.65	2022 SPECIAL ASSESS REBATE		117307	01302023	9435.6433		REFUNDS

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116362	2/16/2023	85.65	119169 CARRILLO, SAMUEL						Continued.
116363	2/16/2023	139.59	119878 CHRISTENSEN, SCOTT M						
		139.59	2022 SPECIAL ASSESS REBATE		117194	01242023	9435.6433		REFUNDS
116364	2/16/2023	93.27	119920 CHRISTIANSON, PAUL/CHRISTIANSON TRUSTEE						
		93.27	2022 SPECIAL ASSESS REBATE		117451	02082023	9435.6433		REFUNDS
116365	2/16/2023	139.67	118312 CICH, JONATHAN						
		139.67	2022 SPECIAL ASSESS REBATE		117315	01312023	9435.6433		REFUNDS
116366	2/16/2023	124.14	119846 CIKOTTE, THOMAS & SHELLEY						
		124.14	2022 SPECIAL ASSESS REBATE		117009	01172023	9435.6433		REFUNDS
116367	2/16/2023	834.10	100117 CONNEXUS ENERGY						
		834.10	2022 SPECIAL ASSESS REBATE		117438	02062023	9435.6433		REFUNDS
116368	2/16/2023	144.50	118255 COOLEY, STEVEN A.						
		144.50	2022 SPECIAL ASSESS REBATE		117038	01172023	9435.6433		REFUNDS
116369	2/16/2023	85.65	118339 COULT, BRENDA OR STEVEN						
		85.65	2022 SPECIAL ASSESS REBATE		116975	01132023	9435.6433		REFUNDS
116370	2/16/2023	166.00	118334 CUNNINGHAM, MICHAEL OR LYNAE						
		166.00	2022 SPECIAL ASSESS REBATE		117247	01252023	9435.6433		REFUNDS
116371	2/16/2023	139.67	119856 DAHER, ANGELA						
		139.67	2022 SPECIAL ASSESS REBATE		116915	01132023	9435.6433		REFUNDS
116372	2/16/2023	72.89	118288 DAKIS, ANTHONY						
		72.89	2022 SPECIAL ASSESS REBATE		117063	01172023	9435.6433		REFUNDS
116373	2/16/2023	139.67	119866 DANIELS, JULIE						
		139.67	2022 SPECIAL ASSESS REBATE		117104	01182023	9435.6433		REFUNDS
116374	2/16/2023	128.00	111363 DEBROBANDER, SANDRA						
		128.00	2022 SPECIAL ASSESS REBATE		116991	01172023	9435.6433		REFUNDS
116375	2/16/2023	72.89	118273 DRISCOLL, JON OR TRIANNA						
		72.89	2022 SPECIAL ASSESS REBATE		117055	01172023	9435.6433		REFUNDS
116376	2/16/2023		119855 DZANIC, NURIJA						

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116376	2/16/2023		119855 DZANIC, NURIJA						Continued.
		144.50	2022 SPECIAL ASSESS REBATE		117025	01172023	9435.6433		REFUNDS
		144.50							
116377	2/16/2023		114161 EDWARDS, DAVE OR BETH						
		72.89	2022 SPECIAL ASSESS REBATE		117113	01182023	9435.6433		REFUNDS
		72.89							
116378	2/16/2023		118262 EVERSON, TODD						
		72.89	2022 SPECIAL ASSESS REBATE		117066	01172023	9435.6433		REFUNDS
		72.89							
116379	2/16/2023		119850 FIELD, ROBERT						
		139.59	2022 SPECIAL ASSESS REBATE		117001	01172023	9435.6433		REFUNDS
		139.59							
116380	2/16/2023		118287 FIORE, EDWARD						
		93.27	2022 SPECIAL ASSESS REBATE		116982	01172023	9435.6433		REFUNDS
		93.27							
116381	2/16/2023		118229 FISCHER, TIMOTHY						
		124.14	2022 SPECIAL ASSESS REBATE		117014	01172023	9435.6433		REFUNDS
		124.14							
116382	2/16/2023		119912 FLASPETER, JASON						
		72.89	2022 SPECIAL ASSESS REBATE		117390	02022023	9435.6433		REFUNDS
		72.89							
116383	2/16/2023		118246 FLAVIN, RANDY OR JOAN						
		139.59	2022 SPECIAL ASSESS REBATE		117004	01172023	9435.6433		REFUNDS
		139.59							
116384	2/16/2023		118354 FLORES, ANTHONY						
		139.67	2022 SPECIAL ASSESS REBATE		116916	01132023	9435.6433		REFUNDS
		139.67							
116385	2/16/2023		119849 FOOTE JR, CLIFFORD						
		95.84	2022 SPECIAL ASSESS REBATE		116983	01172023	9435.6433		REFUNDS
		95.84							
116386	2/16/2023		118343 FREDERICKSON, THOMAS & JOAN						
		139.59	2022 SPECIAL ASSESS REBATE		117003	01172023	9435.6433		REFUNDS
		139.59							
116387	2/16/2023		118322 FREDRICK, DAVID						
		144.50	2022 SPECIAL ASSESS REBATE		117316	01312023	9435.6433		REFUNDS
		144.50							
116388	2/16/2023		116385 FRIESE, KELLI						
		144.50	2022 SPECIAL ASSESS REBATE		117027	01172023	9435.6433		REFUNDS
		144.50							
116389	2/16/2023		119183 GEISSLER, JOSEPH						
		85.65	2022 SPECIAL ASSESS REBATE		116974	01132023	9435.6433		REFUNDS
		85.65							

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116390	2/16/2023		<b>119156 GEORGES, ROBERT OR RUTH</b>						<b>Continued.</b>
		139.67	2022 SPECIAL ASSESS REBATE		117248	01252023	9435.6433		REFUNDS
		139.67							
116391	2/16/2023		<b>118361 GOOR, VERNA</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117052	01172023	9435.6433		REFUNDS
		72.89							
116392	2/16/2023		<b>118281 GRISWOLD, ROBERT</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117073	01172023	9435.6433		REFUNDS
		72.89							
116393	2/16/2023		<b>118376 GUSTAVSON, GENE</b>						
		142.52	2022 SPECIAL ASSESS REBATE		116980	01172023	9435.6433		REFUNDS
		142.52							
116394	2/16/2023		<b>118300 HABEN, CHARLES &amp; SHELLY</b>						
		166.00	2022 SPECIAL ASSESS REBATE		116953	01132023	9435.6433		REFUNDS
		166.00							
116395	2/16/2023		<b>118335 HALTER, GINA OR JONATHAN</b>						
		124.14	2022 SPECIAL ASSESS REBATE		117010	01172023	9435.6433		REFUNDS
		124.14							
116396	2/16/2023		<b>118337 HAMMOCK, LATISHA</b>						
		124.14	2022 SPECIAL ASSESS REBATE		117000	01172023	9435.6433		REFUNDS
		124.14							
116397	2/16/2023		<b>119182 HANCOCK, GEORGE A</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117391	02022023	9435.6433		REFUNDS
		72.89							
116398	2/16/2023		<b>119915 HANSON, ELLEN</b>						
		95.84	2022 SPECIAL ASSESS REBATE		117436	02032023	9435.6433		REFUNDS
		95.84							
116399	2/16/2023		<b>100210 HARDIN, GLEN</b>						
		166.00	2022 SPECIAL ASSESS REBATE		116960	01132023	9435.6433		REFUNDS
		166.00							
116400	2/16/2023		<b>114131 HARTER, GREG</b>						
		139.59	2022 SPECIAL ASSESS REBATE		117002	01172023	9435.6433		REFUNDS
		139.59							
116401	2/16/2023		<b>118253 HATCH, JOHN</b>						
		124.14	2022 SPECIAL ASSESS REBATE		117020	01172023	9435.6433		REFUNDS
		124.14							
116402	2/16/2023		<b>118293 HAVEL, PAUL &amp; PAM</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117056	01172023	9435.6433		REFUNDS
		72.89							
116403	2/16/2023		<b>118224 HEATON, RANDALL &amp; DEANNA</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117051	01172023	9435.6433		REFUNDS
		72.89							

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116404	2/16/2023		<b>111159 HEDIN, ROSS OR ROXANNE</b>						<b>Continued.</b>
		72.89	2022 SPECIAL ASSESS REBATE		117065	01172023	9435.6433		REFUNDS
		<u>72.89</u>							
116405	2/16/2023		<b>119157 HEFFRON, GLEN</b>						
		139.67	2022 SPECIAL ASSESS REBATE		117197	01242023	9435.6433		REFUNDS
		<u>139.67</u>							
116406	2/16/2023		<b>119867 HENDRICKS, KATHRYN</b>						
		166.00	2022 SPECIAL ASSESS REBATE		117111	01182023	9435.6433		REFUNDS
		<u>166.00</u>							
116407	2/16/2023		<b>118338 HERRBOLDT, DANIEL OR CAROLYN</b>						
		166.00	2022 SPECIAL ASSESS REBATE		116949	01132023	9435.6433		REFUNDS
		<u>166.00</u>							
116408	2/16/2023		<b>114242 HERRICK, GREGG</b>						
		166.00	2022 SPECIAL ASSESS REBATE		116956	01132023	9435.6433		REFUNDS
		<u>166.00</u>							
116409	2/16/2023		<b>118270 HIATT, MICHAEL OR PATTI</b>						
		143.00	2022 SPECIAL ASSESS REBATE		116966	01132023	9435.6433		REFUNDS
		<u>143.00</u>							
116410	2/16/2023		<b>119839 HICKEY, DAVID &amp; DIANE</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117050	01172023	9435.6433		REFUNDS
		72.89	2022 SPECIAL ASSESS REBATE		117050	01172023	9435.6433		REFUNDS
		72.89	2022 SPECIAL ASSESS REBATE		117050	01172023	9435.6433		REFUNDS
		<u>218.67</u>							
116411	2/16/2023		<b>118235 HICKEY, THOMAS J.</b>						
		166.00	2022 SPECIAL ASSESS REBATE		116954	01132023	9435.6433		REFUNDS
		<u>166.00</u>							
116412	2/16/2023		<b>119838 HICKMAN, JEFFREY &amp; ANNETTE</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117049	01172023	9435.6433		REFUNDS
		<u>72.89</u>							
116413	2/16/2023		<b>119247 HOEKE, CURT</b>						
		124.14	2022 SPECIAL ASSESS REBATE		117196	01242023	9435.6433		REFUNDS
		<u>124.14</u>							
116414	2/16/2023		<b>113159 HOEKE, KRISTIN</b>						
		163.00	2022 SPECIAL ASSESS REBATE		117317	01312023	9435.6433		REFUNDS
		<u>163.00</u>							
116415	2/16/2023		<b>119835 HOWELL, BRETT</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117045	01172023	9435.6433		REFUNDS
		<u>72.89</u>							
116416	2/16/2023		<b>118360 HUNTER, ALENA OR DAVID</b>						
		144.50	2022 SPECIAL ASSESS REBATE		117039	01172023	9435.6433		REFUNDS
		<u>144.50</u>							
116417	2/16/2023		<b>118351 HUTH, JEFF</b>						
		144.50	2022 SPECIAL ASSESS REBATE		117030	01172023	9435.6433		REFUNDS

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116417	2/16/2023	144.50	118351 HUTH, JEFF						Continued.
116418	2/16/2023	72.89	118346 HUTSON, TODD		117072	01172023	9435.6433		REFUNDS
		72.89	2022 SPECIAL ASSESS REBATE						
116419	2/16/2023	143.00	119148 JACOBSON, BRADLEY		116967	01132023	9435.6433		REFUNDS
		143.00	2022 SPECIAL ASSESS REBATE						
116420	2/16/2023	144.50	118303 JANISCH, TODD		117032	01172023	9435.6433		REFUNDS
		144.50	2022 SPECIAL ASSESS REBATE						
116421	2/16/2023	166.00	118305 JEFFERS, HERMAN OR CAROLYN		117114	01182023	9435.6433		REFUNDS
		166.00	2022 SPECIAL ASSESS REBATE						
116422	2/16/2023	72.89	119876 JOHNSON, BONNIE		117193	01232023	9435.6433		REFUNDS
		72.89	2022 SPECIAL ASSESS REBATE						
116423	2/16/2023	166.00	118350 JOHNSON, BRENT & HOLLY		117175	01202023	9435.6433		REFUNDS
		166.00	2022 SPECIAL ASSESS REBATE						
116424	2/16/2023	166.00	119177 JOHNSON, JOSEPH		116947	01132023	9435.6433		REFUNDS
		166.00	2022 SPECIAL ASSESS REBATE						
116425	2/16/2023	85.65	119170 JOHNSON, PATRICIA		117308	01302023	9435.6433		REFUNDS
		85.65	2022 SPECIAL ASSESS REBATE						
116426	2/16/2023	93.27	119868 JORDAN, KEVIN OR SUE		117115	01182023	9435.6433		REFUNDS
		93.27	2022 SPECIAL ASSESS REBATE						
116427	2/16/2023	163.00	118340 KERN, CHERYL		116909	01132023	9435.6433		REFUNDS
		163.00	2022 SPECIAL ASSESS REBATE						
116428	2/16/2023	166.00	119842 KNOLL, JOCELYN		116921	01132023	9435.6433		REFUNDS
		166.00	2022 SPECIAL ASSESS REBATE						
116429	2/16/2023	95.84	119164 KOEHLER, MICHAEL		116984	01172023	9435.6433		REFUNDS
		95.84	2022 SPECIAL ASSESS REBATE						
116430	2/16/2023	166.00	118265 KOENIG, GREGORY & JULIANE		116962	01132023	9435.6433		REFUNDS
		166.00	2022 SPECIAL ASSESS REBATE						
116431	2/16/2023		118324 KOKESH, STEPHEN						



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116444	2/16/2023		119176 LETOURNEAU, STEVE						Continued.
116445	2/16/2023		118362 LI, HUI SHEN OR YING						
		144.50	2022 SPECIAL ASSESS REBATE		117031	01172023	9435.6433		REFUNDS
		144.50							
116446	2/16/2023		119879 LINDGREN, MARK						
		72.89	2022 SPECIAL ASSESS REBATE		117200	01252023	9435.6433		REFUNDS
		72.89							
116447	2/16/2023		119174 LUKE, GARY						
		72.89	2022 SPECIAL ASSESS REBATE		117449	02082023	9435.6433		REFUNDS
		72.89							
116448	2/16/2023		118286 MAC DONALD, SCOTT						
		166.00	2022 SPECIAL ASSESS REBATE		116952	01132023	9435.6433		REFUNDS
		166.00							
116449	2/16/2023		118365 MAJKRZAK, THOMAS						
		124.14	2022 SPECIAL ASSESS REBATE		117190	01232023	9435.6433		REFUNDS
		124.14							
116450	2/16/2023		118237 MALEK, DAVE						
		139.67	2022 SPECIAL ASSESS REBATE		117195	01242023	9435.6433		REFUNDS
		139.67							
116451	2/16/2023		118371 MARDAUS, JOHN & RENEE						
		139.67	2022 SPECIAL ASSESS REBATE		116994	01172023	9435.6433		REFUNDS
		139.67							
116452	2/16/2023		119862 MARSHALL, JAMES						
		139.67	2022 SPECIAL ASSESS REBATE		116997	01172023	9435.6433		REFUNDS
		139.67							
116453	2/16/2023		118244 MASSA, STEVEN						
		144.50	2022 SPECIAL ASSESS REBATE		117033	01172023	9435.6433		REFUNDS
		144.50							
116454	2/16/2023		118311 MATHISON, JEFF OR CORRINE						
		72.89	2022 SPECIAL ASSESS REBATE		117173	01202023	9435.6433		REFUNDS
		72.89							
116455	2/16/2023		118254 MAY, DAVID R.						
		166.00	2022 SPECIAL ASSESS REBATE		116959	01132023	9435.6433		REFUNDS
		166.00							
116456	2/16/2023		119914 MCCALLA, ANNETTE						
		124.14	2022 SPECIAL ASSESS REBATE		117435	02032023	9435.6433		REFUNDS
		124.14							
116457	2/16/2023		118325 MCLEAN, MICHAEL OR ESTELLE						
		72.89	2022 SPECIAL ASSESS REBATE		117069	01172023	9435.6433		REFUNDS
		72.89							
116458	2/16/2023		119851 MENTH, JEFFREY						
		75.08	2022 SPECIAL ASSESS REBATE		116986	01172023	9435.6433		REFUNDS

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116458	2/16/2023	75.08	119851 MENTH, JEFFREY						Continued.
116459	2/16/2023	166.00	118332 MIELKE, LEE A						
		166.00	2022 SPECIAL ASSESS REBATE		117189	01232023	9435.6433		REFUNDS
116460	2/16/2023	72.89	118356 MIEMIETZ, PHIL						
		72.89	2022 SPECIAL ASSESS REBATE		117287	01272023	9435.6433		REFUNDS
116461	2/16/2023	142.52	119185 MIKA, JONI OR JOHN GOODMAN						
		142.52	2022 SPECIAL ASSESS REBATE		117105	01182023	9435.6433		REFUNDS
116462	2/16/2023	139.67	119864 MILLER, CORY						
		139.67	2022 SPECIAL ASSESS REBATE		117102	01182023	9435.6433		REFUNDS
116463	2/16/2023	72.89	119906 MILLER, THOMAS OR MICHELLE						
		72.89	2022 SPECIAL ASSESS REBATE		117319	01312023	9435.6433		REFUNDS
116464	2/16/2023	144.50	119152 MOBERG, KURT & JULIE						
		144.50	2022 SPECIAL ASSESS REBATE		117034	01172023	9435.6433		REFUNDS
116465	2/16/2023	166.00	119909 MOCHINSKI, MICHAEL						
		166.00	2022 SPECIAL ASSESS REBATE		117325	02012023	9435.6433		REFUNDS
116466	2/16/2023	72.89	119836 MOHR, DANIEL						
		72.89	2022 SPECIAL ASSESS REBATE		117046	01172023	9435.6433		REFUNDS
		145.78	2022 SPECIAL ASSESS REBATE		117047	01172023 A	9435.6433		REFUNDS
116467	2/16/2023	128.00	112579 MONSERUD, SCOTT OR LISA						
		128.00	2022 SPECIAL ASSESS REBATE		116992	01172023	9435.6433		REFUNDS
116468	2/16/2023	163.00	119832 MONSON, TARA L						
		163.00	2022 SPECIAL ASSESS REBATE		116908	01132023	9435.6433		REFUNDS
116469	2/16/2023	142.52	118366 MOORE, DANIEL OR LAURA						
		142.52	2022 SPECIAL ASSESS REBATE		116978	01172023	9435.6433		REFUNDS
116470	2/16/2023	124.14	119160 MORAVETZ, PAUL						
		124.14	2022 SPECIAL ASSESS REBATE		117013	01172023	9435.6433		REFUNDS
116471	2/16/2023	142.52	118319 MORLEY, JOHN						
		142.52	2022 SPECIAL ASSESS REBATE		116979	01172023	9435.6433		REFUNDS

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116472	2/16/2023		118261 MULVANEY, MICHAEL & SHARON						Continued.
		113.00	2022 SPECIAL ASSESS REBATE		116910	01132023	9435.6433		REFUNDS
		113.00							
116473	2/16/2023		119147 NELSON, DANIEL						
		143.00	2022 SPECIAL ASSESS REBATE		116968	01132023	9435.6433		REFUNDS
		143.00							
116474	2/16/2023		119195 NELSON, MITCHELL						
		124.14	2022 SPECIAL ASSESS REBATE		117017	01172023	9435.6433		REFUNDS
		124.14							
116475	2/16/2023		119161 NELSON, TIM OR BARB						
		124.14	2022 SPECIAL ASSESS REBATE		117246	01252023	9435.6433		REFUNDS
		124.14							
116476	2/16/2023		118275 NORDAHL, JOSEPH						
		166.00	2022 SPECIAL ASSESS REBATE		116957	01132023	9435.6433		REFUNDS
		166.00							
116477	2/16/2023		119903 NORMAN, MICHAEL D.						
		142.52	2022 SPECIAL ASSESS REBATE		117286	01272023	9435.6433		REFUNDS
		142.52							
116478	2/16/2023		119162 NYARA, JOSEPH						
		124.14	2022 SPECIAL ASSESS REBATE		117021	01172023	9435.6433		REFUNDS
		124.14							
116479	2/16/2023		117180 OATES, RAY & CAROL						
		143.00	2022 SPECIAL ASSESS REBATE		116965	01132023	9435.6433		REFUNDS
		143.00							
116480	2/16/2023		118314 OLSON, CARRIE						
		85.65	2022 SPECIAL ASSESS REBATE		116976	01132023	9435.6433		REFUNDS
		85.65							
116481	2/16/2023		118336 OLSON, DANIEL						
		113.00	2022 SPECIAL ASSESS REBATE		117174	01202023	9435.6433		REFUNDS
		113.00							
116482	2/16/2023		119844 OLSON, PAUL						
		166.00	2022 SPECIAL ASSESS REBATE		116945	01132023	9435.6433		REFUNDS
		166.00							
116483	2/16/2023		119259 PACE, DEBORAH H.						
		166.00	2022 SPECIAL ASSESS REBATE		117101	01182023	9435.6433		REFUNDS
		166.00							
116484	2/16/2023		118231 PAYNE, RYAN						
		139.67	2022 SPECIAL ASSESS REBATE		116917	01132023	9435.6433		REFUNDS
		139.67							
116485	2/16/2023		119834 PERRIN, JOHN						
		72.89	2022 SPECIAL ASSESS REBATE		117044	01172023	9435.6433		REFUNDS
		72.89							

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116486	2/16/2023		118258 PERSONS, MICHAEL						Continued.
		72.89	2022 SPECIAL ASSESS REBATE		116998	01172023	9435.6433		REFUNDS
		72.89							
116487	2/16/2023		119859 PETERSEN, TIM						
		166.00	2022 SPECIAL ASSESS REBATE		116951	01132023	9435.6433		REFUNDS
		166.00							
116488	2/16/2023		118252 PETERSON, WENDY						
		139.67	2022 SPECIAL ASSESS REBATE		116913	01132023	9435.6433		REFUNDS
		139.67							
116489	2/16/2023		118358 PITT, JEFF						
		113.00	2022 SPECIAL ASSESS REBATE		116911	01132023	9435.6433		REFUNDS
		113.00							
116490	2/16/2023		119843 PLAISTED, TODD						
		166.00	2022 SPECIAL ASSESS REBATE		116946	01132023	9435.6433		REFUNDS
		166.00							
116491	2/16/2023		119179 POMEROY, GEORGE						
		124.14	2022 SPECIAL ASSESS REBATE		117011	01172023	9435.6433		REFUNDS
		124.14							
116492	2/16/2023		118306 QUICK, BRYAN						
		139.59	2022 SPECIAL ASSESS REBATE		117005	01172023	9435.6433		REFUNDS
		139.59							
116493	2/16/2023		119178 RABE, WILLIAM						
		166.00	2022 SPECIAL ASSESS REBATE		116993	01172023	9435.6433		REFUNDS
		166.00							
116494	2/16/2023		118291 REEDER, CHRISTINA						
		144.50	2022 SPECIAL ASSESS REBATE		117322	02012023	9435.6433		REFUNDS
		144.50							
116495	2/16/2023		118280 REINERT, MICHAEL						
		144.50	2022 SPECIAL ASSESS REBATE		117188	01232023	9435.6433		REFUNDS
		144.50							
116496	2/16/2023		118239 REINHOLZ, RICHARD & KATHLEEN						
		72.89	2022 SPECIAL ASSESS REBATE		117068	01172023	9435.6433		REFUNDS
		72.89							
116497	2/16/2023		118301 RESECH, SHAREN						
		95.84	2022 SPECIAL ASSESS REBATE		117116	01182023	9435.6433		REFUNDS
		95.84							
116498	2/16/2023		118355 REYNOLDS, SHEILA OR BRIAN						
		139.67	2022 SPECIAL ASSESS REBATE		116914	01132023	9435.6433		REFUNDS
		139.67							
116499	2/16/2023		118373 RIDGLEY, MARK						
		72.89	2022 SPECIAL ASSESS REBATE		117062	01172023	9435.6433		REFUNDS
		72.89							

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116500	2/16/2023		118321 RINGOLD, JAMES B						Continued.
		144.50	2022 SPECIAL ASSESS REBATE		117040	01172023	9435.6433		REFUNDS
		144.50							
116501	2/16/2023		118378 RISTOW, REBECCA						
		72.89	2022 SPECIAL ASSESS REBATE		117057	01172023	9435.6433		REFUNDS
		72.89							
116502	2/16/2023		119155 ROBERTS, EARL						
		144.50	2022 SPECIAL ASSESS REBATE		117029	01172023	9435.6433		REFUNDS
		144.50							
116503	2/16/2023		118247 ROBINSON, HOLLIE						
		144.50	2022 SPECIAL ASSESS REBATE		117036	01172023	9435.6433		REFUNDS
		144.50							
116504	2/16/2023		119845 RODMAN, WILLIAM & PAMELA						
		143.00	2022 SPECIAL ASSESS REBATE		116964	01132023	9435.6433		REFUNDS
		143.00							
116505	2/16/2023		118316 ROMANCHUK, KATHLEEN						
		139.67	2022 SPECIAL ASSESS REBATE		116919	01132023	9435.6433		REFUNDS
		139.67							
116506	2/16/2023		119163 ROSE, GERALDINE						
		124.14	2022 SPECIAL ASSESS REBATE		117019	01172023	9435.6433		REFUNDS
		124.14							
116507	2/16/2023		118304 ROSIER, GEORGE						
		72.89	2022 SPECIAL ASSESS REBATE		117061	01172023	9435.6433		REFUNDS
		72.89							
116508	2/16/2023		118259 RYBAK, COLLEEN & WILLIAM						
		72.89	2022 SPECIAL ASSESS REBATE		117060	01172023	9435.6433		REFUNDS
		72.89							
116509	2/16/2023		119919 SCHOENEMAN, CRAIG						
		139.59	2022 SPECIAL ASSESS REBATE		117450	02082023	9435.6433		REFUNDS
		139.59							
116510	2/16/2023		118236 SCHROEDER, JAMES						
		72.89	2022 SPECIAL ASSESS REBATE		117071	01172023	9435.6433		REFUNDS
		72.89							
116511	2/16/2023		118368 SCHUETTE, LEON & JOAN						
		142.52	2022 SPECIAL ASSESS REBATE		116999	01172023	9435.6433		REFUNDS
		142.52							
116512	2/16/2023		118232 SEELEY, ANGELA						
		144.50	2022 SPECIAL ASSESS REBATE		117026	01172023	9435.6433		REFUNDS
		144.50							
116513	2/16/2023		104635 SHAPPELL, DAVID OR SANDRA						
		166.00	2022 SPECIAL ASSESS REBATE		116950	01132023	9435.6433		REFUNDS
		166.00							

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116514	2/16/2023		118238 SHERER, RICH OR MOLLY						Continued.
		95.84	2022 SPECIAL ASSESS REBATE		117099	01182023	9435.6433		REFUNDS
		95.84							
116515	2/16/2023		119159 SHUGA, THOMAS						
		139.59	2022 SPECIAL ASSESS REBATE		117555	02142023	9435.6433		REFUNDS
		139.59							
116516	2/16/2023		118341 SIZEN, STANLEY & VICKI						
		166.00	2022 SPECIAL ASSESS REBATE		117199	01242023	9435.6433		REFUNDS
		166.00							
116517	2/16/2023		118302 SKIBA TRUSTEE, THOMAS S						
		143.00	2022 SPECIAL ASSESS REBATE		116972	01132023	9435.6433		REFUNDS
		143.00							
116518	2/16/2023		118260 SMITH, GARY						
		163.00	2022 SPECIAL ASSESS REBATE		116907	01132023	9435.6433		REFUNDS
		163.00							
116519	2/16/2023		118249 SOGN, BRUCE L.						
		75.08	2022 SPECIAL ASSESS REBATE		116988	01172023	9435.6433		REFUNDS
		75.08							
116520	2/16/2023		118370 SOLTIS, JAY						
		144.50	2022 SPECIAL ASSESS REBATE		117041	01172023	9435.6433		REFUNDS
		144.50							
116521	2/16/2023		118285 SPOHN, PAMELA A						
		139.67	2022 SPECIAL ASSESS REBATE		117249	01252023	9435.6433		REFUNDS
		139.67							
116522	2/16/2023		119149 STAHMANN, JEFFREY						
		143.00	2022 SPECIAL ASSESS REBATE		116969	01132023	9435.6433		REFUNDS
		143.00							
116523	2/16/2023		119863 STONE, GREG						
		144.50	2022 SPECIAL ASSESS REBATE		117100	01182023	9435.6433		REFUNDS
		144.50							
116524	2/16/2023		119831 STRANTZ, MIKE & LAURIE						
		163.00	2022 SPECIAL ASSESS REBATE		116906	01132023	9435.6433		REFUNDS
		163.00							
116525	2/16/2023		119848 SWAJA, CHRIS						
		93.27	2022 SPECIAL ASSESS REBATE		116981	01172023	9435.6433		REFUNDS
		93.27							
116526	2/16/2023		119865 TAMBA, PATRICK OR TOE, BRENICE						
		139.67	2022 SPECIAL ASSESS REBATE		117103	01182023	9435.6433		REFUNDS
		139.67							
116527	2/16/2023		118279 TAYLOR, RICHARD						
		166.00	2022 SPECIAL ASSESS REBATE		116948	01132023	9435.6433		REFUNDS
		166.00							

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116528	2/16/2023		<b>119921 TESSMAN, JILL</b>						<b>Continued.</b>
		139.67	2022 SPECIAL ASSESS REBATE		117452	02082023	9435.6433		REFUNDS
		139.67							
116529	2/16/2023		<b>118228 THIEL, MARK</b>						
		124.14	2022 SPECIAL ASSESS REBATE		117198	01242023	9435.6433		REFUNDS
		124.14							
116530	2/16/2023		<b>118274 THURSTON, DOUGLAS</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117064	01172023	9435.6433		REFUNDS
		72.89							
116531	2/16/2023		<b>119150 TINCHER, DAVID OR MARY JO</b>						
		166.00	2022 SPECIAL ASSESS REBATE		117323	02012023	9435.6433		REFUNDS
		166.00							
116532	2/16/2023		<b>119874 TRASK, BENJAMIN</b>						
		142.52	2022 SPECIAL ASSESS REBATE		117191	01232023	9435.6433		REFUNDS
		142.52							
116533	2/16/2023		<b>119833 VAN NORMAN, LANCE &amp; JODY</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117043	01172023	9435.6433		REFUNDS
		72.89							
116534	2/16/2023		<b>118323 VANG, LA</b>						
		124.14	2022 SPECIAL ASSESS REBATE		117016	01172023	9435.6433		REFUNDS
		124.14							
116535	2/16/2023		<b>118298 VOIGT, EMMA</b>						
		85.65	2022 SPECIAL ASSESS REBATE		116973	01132023	9435.6433		REFUNDS
		85.65							
116536	2/16/2023		<b>119175 VUE, GER</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117059	01172023	9435.6433		REFUNDS
		72.89							
116537	2/16/2023		<b>118290 WALZ, GERALD OR DARLENE</b>						
		128.00	2022 SPECIAL ASSESS REBATE		116989	01172023	9435.6433		REFUNDS
		128.00							
116538	2/16/2023		<b>119911 WALZ, LONNIE</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117388	02022023	9435.6433		REFUNDS
		72.89							
116539	2/16/2023		<b>118331 WATSON, MICHAEL E</b>						
		124.14	2022 SPECIAL ASSESS REBATE		117112	01182023	9435.6433		REFUNDS
		124.14							
116540	2/16/2023		<b>118243 WENNDT, VERLYN &amp; JANICE</b>						
		72.89	2022 SPECIAL ASSESS REBATE		117070	01172023	9435.6433		REFUNDS
		72.89							
116541	2/16/2023		<b>119841 WEST, JONATHAN &amp; CHRISTINA</b>						
		166.00	2022 SPECIAL ASSESS REBATE		116920	01132023	9435.6433		REFUNDS
		166.00							

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116542	2/16/2023		118374 WIK, MEGAN						Continued.
		124.14	2022 SPECIAL ASSESS REBATE		117015	01172023	9435.6433		REFUNDS
		124.14							
116543	2/16/2023		119167 WITTER, STEPHEN						
		95.84	2022 SPECIAL ASSESS REBATE		117176	01202023	9435.6433		REFUNDS
		95.84							
116544	2/16/2023		118234 WOehler, MARIE						
		139.67	2022 SPECIAL ASSESS REBATE		117155	01192023	9435.6433		REFUNDS
		139.67							
116545	2/16/2023		118272 WOLFF, DAVID OR SUSAN						
		144.50	2022 SPECIAL ASSESS REBATE		117042	01172023	9435.6433		REFUNDS
		144.50							
116546	2/16/2023		119196 ZIERDEN, JULIE						
		139.59	2022 SPECIAL ASSESS REBATE		117007	01172023	9435.6433		REFUNDS
		139.59							
116547	2/16/2023		118308 ZIMMERMANN, RONALD						
		124.14	2022 SPECIAL ASSESS REBATE		117018	01172023	9435.6433		REFUNDS
		124.14							
1004679	2/10/2023		118113 GOEBEL, NOLAN						
		14.03	ST CLOUD DRIVING SCHOOL LUNCH		117521	02092023	0211.6331		TRAVEL & LODGING
		14.03							
1004680	2/10/2023		119913 LUCHT, DEVON						
		1,353.76	ONLINE CYBERSECURITY TRAINING		117522	02092023	0192.6335		TRAINING
		1,353.76							
1004681	2/10/2023		100291 MET COUNCIL SAC						
		14,910.00	SAC REMITTANCE		117523	02092023	9602.2083		SAC CHARGES
		149.10	SAC REMITTANCE DISCOUNT		117523	02092023	9602.4356		SEWER AVAILABILITY CH
		2,485.00	SAC CANCELLED PERMIT		117523	02092023	9602.2083		SAC CHARGES
		24.85	SAC CANCELLED PERMIT DISCOUNT		117523	02092023	9602.4356		SEWER AVAILABILITY CH
		12,300.75							
1004737	2/17/2023		116363 BROTKOWSKI, KYLE						
		15.00	ST CLOUD DRIVING SCHOOL LUNCH		117351	02022023	0211.6331		TRAVEL & LODGING
		15.00							
1004738	2/17/2023		119936 CZECH, LOGAN						
		63.54	EE REIMB MILEAGE FOR TRAINING		117623	02162023	0301.6331		TRAVEL & LODGING
		63.54							
1004739	2/17/2023		107317 MADSEN, AARON						
		63.54	EE REIMB MILEAGE TRAINING		117624	02162023	0301.6331		TRAVEL & LODGING
		63.54							
1004740	2/17/2023		100510 VERIZON WIRELESS						
		45.16	DATA FOR LIFT STATION		117628	9926631586	9602.6323		CELLULAR PHONES
		45.16							
1004741	2/22/2023		100257 LAW ENFORCEMENT LABOR SRV INC						

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1004741	2/22/2023		<b>100257 LAW ENFORCEMENT LABOR SRV INC</b>						Continued.
		877.50			117379	0202231255212	9101.2177		UNION DUES
		877.50			117653	0216231346122	9101.2177		UNION DUES
		<u>1,755.00</u>							
1004742	2/22/2023		<b>100298 MN AFSCME COUNCIL 5</b>						
		447.20			117380	0202231255213	9101.2177		UNION DUES
		447.20			117654	0216231346123	9101.2177		UNION DUES
		<u>894.40</u>							
98021723	2/17/2023		<b>115568 ALERUS FINANCIAL NA</b>						
		6,494.27			117652	02162313461213	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>6,494.27</u>							
99020923	2/9/2023		<b>107885 DEPARTMENT OF LABOR AND INDUSTRY</b>						
		1,012.40	JANUARY 2023 SURCHARGE		117531	02092023	9101.2081		SURCHARGES-PERMITS
		25.00	JANUARY 2023 SURCH RETENTION		117531	02092023	9101.4604		SURCHARGES
		<u>987.40</u>							
99021523	2/15/2023		<b>108768 COMDATA NETWORK INC</b>						
		47.60	HOLIDAY-DTF SQUAD GAS		117448	JAN 2023 FUEL PD	0211.6223		GASOLINE
		75.00	BCA - TRAINING BROSSUM		117561	JAN 2023 FRANKFURTH	0211.6335		TRAINING
		75.00	BCA - TRAINING C CURTIS		117561	JAN 2023 FRANKFURTH	0211.6335		TRAINING
		75.00	TLO - INVESTIGATIVE TOOL		117561	JAN 2023 FRANKFURTH	0211.6315		MISCELLANEOUS PROFE
		32.04	COBORNS - HOT COCOA, CUPS		117561	JAN 2023 FRANKFURTH	0280.6331		TRAVEL & LODGING
		1,065.10	AXON-BWC UNIFORM MOUNTS		117562	JAN 2023 BLUML	0211.6231		UNIFORMS & TURN-OUT
		24.90	COBORN'S-ICE FOR PD GARAGE FRE		117562	JAN 2023 BLUML	0211.6249		MISCELLANEOUS OPER/
		25.00	NATIONAL REGISTRY EMT-HESSE RE		117562	JAN 2023 BLUML	0211.6335		TRAINING
		2,090.96	DOJO TOYS-LESS LETHAL TARGET T		117563	JAN 2023 DAHLBERG	0211.6207		TRAINING SUPPLIES
		136.70	JIMMY JOHNS-RSV TRAINING LUNCH		117563	JAN 2023 DAHLBERG	0211.6331		TRAVEL & LODGING
		45.00	TST 6SMITH-TRAINING LUNCHES		117564	JAN 2023 WEBB	0211.6331		TRAVEL & LODGING
		495.00	VARISALES- DUAL MONITOR ARMS 2		117565	JAN 2023 FREDRICKSON	0192.6281		SMALL TOOLS & MINOR I
		226.27	GAS FUEL		117566	JAN 2023 FIRE FUEL	0220.6223		GASOLINE
		269.45	NFPA -13 BOOK		117567	JAN 2023 SCHIFERLI	0220.6452		SUBSCRIPTIONS
		22.04	ACTIVE 911-4 LICENSES		117567	JAN 2023 SCHIFERLI	0220.6452		SUBSCRIPTIONS
		473.00	AM PLANNING ASSN-LARSON DUES		117568	JAN 2023 LARSON	0191.6451		MEMBERSHIP DUES
		99.00	AM PLANNING ASSN-MCCANN DUES		117568	JAN 2023 LARSON	0191.6451		MEMBERSHIP DUES
		495.00	INT'L CODE COUNCIL - SWALCHICK		117568	JAN 2023 LARSON	0191.6335		TRAINING
		305.00	MN STATE UNIV.-MCFOA KATIE		117569	JAN 2023 LASHER	0130.6335		TRAINING
		3.60	MICHAELS-EE/CC/BC EVENT SUPPLI		117569	JAN 2023 LASHER	0130.6249		MISCELLANEOUS OPER/
		19.99	PARTYCITY-EE/CC/BC EVENT SUPPL		117569	JAN 2023 LASHER	0130.6249		MISCELLANEOUS OPER/
		495.00	LEAGUE MN CITIES-23 MCMA CONF.		117570	JAN 2023 HAGEN	0130.6335		TRAINING
		386.54	MADDENS-2023 MCMA CONF		117570	JAN 2023 HAGEN	0130.6331		TRAVEL & LODGING
		175.00	ISA - MEMBERSHIP		117571	JAN 2023 ANDERSON	0191.6451		MEMBERSHIP DUES

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99021523	2/15/2023		108768 COMDATA NETWORK INC						Continued
		58.00	SLUC - WETLANDS SESSION		117571	JAN 2023 ANDERSON	0191.6335		TRAINING
		225.00	MN SHADE TREE SHORT COURSE		117571	JAN 2023 ANDERSON	0191.6335		TRAINING
		128.90	AMAZON, MAIL BOX		117572	JAN 2023 BYRON	0452.6381		BUILDING & STRUCTURE
		1,617.58	MNDNR,WATER USAGE		117572	JAN 2023 BYRON	0452.6372		WATER/IRRIGATION
		151.85	EXPRESSIVE PRINTING-DATA PRACT		117573	JAN 2023 TORSETH	0211.6208		MISCELLANEOUS OFFICI
		10.99	AMAZON - BIZ NETWORK STRIPS		117574	JAN 2023 SULLIVAN	9230.6249	00923003	MISCELLANEOUS OPERA
		5.19	ECM ANOKA HERALD ONLINE		117574	JAN 2023 SULLIVAN	9230.6451		MEMBERSHIP DUES
		570.00	UOFM-T LINDAHL TRAINING		117575	JAN 2023 SZYKULSKI	0240.6335		TRAINING
		2,145.00	ICC-CE LINDAHL, KRUEGER,KNIGHT		117575	JAN 2023 SZYKULSKI	0240.6335		TRAINING
		57.99	AMAZON 01/08/23 GAFFER TAPE		117576	JAN 2023 SCHMITZ	0141.6249		MISCELLANEOUS OPERA
		8.83	AMAZON 01/26/23 CELL PHONE SUP		117576	JAN 2023 SCHMITZ	0452.6208		MISCELLANEOUS OFFICI
		17.83	AMAZON 01/26/23 CELL PHONE SUP		117576	JAN 2023 SCHMITZ	0130.6208		MISCELLANEOUS OFFICI
		8.76	AMAZON 01/26/23 CELL PHONE SUP		117576	JAN 2023 SCHMITZ	0192.6208		MISCELLANEOUS OFFICI
		8.76	AMAZON 01/26/23 CELL PHONE SUP		117576	JAN 2023 SCHMITZ	0191.6208		MISCELLANEOUS OFFICI
		8.77	AMAZON 01/26/23 CELL PHONE SUP		117576	JAN 2023 SCHMITZ	0301.6208		MISCELLANEOUS OFFICI
		.01-	AMAZON 01/26/23 CELL PHONE SUP		117576	JAN 2023 SCHMITZ	0301.6208		MISCELLANEOUS OFFICI
		66.76	BAYTEC 01/04/23 FUTURE VOTER		117576	JAN 2023 SCHMITZ	0141.6249		MISCELLANEOUS OPERA
		148.72	ERB&GURB 01/24/22 CC MEALS		117576	JAN 2023 SCHMITZ	0111.6249		MISCELLANEOUS OPERA
		56.17	COBORNS 01/10/22 CC MEALS		117576	JAN 2023 SCHMITZ	0111.6249		MISCELLANEOUS OPERA
		45.18	AMAZON 01/03/23 DYMO LAB		117576	JAN 2023 SCHMITZ	0130.6208		MISCELLANEOUS OFFICI
		45.19	AMAZON 01/03/23 DYMO LAB		117576	JAN 2023 SCHMITZ	0141.6208		MISCELLANEOUS OFFICI
		.01-	AMAZON 01/03/23 DYMO LAB		117576	JAN 2023 SCHMITZ	0141.6208		MISCELLANEOUS OFFICI
		47.93	AMZON-REF COND MOTOR REPLACEMT		117577	JAN 2023 TURNER	0311.6259		BUILDING MAINT/REPAIR
		37.36	TRACTOR SUPPLY-TRK. #668		117577	JAN 2023 TURNER	0312.6257		OTHER VEHICLE PARTS
		63.95	LEADERSHIP MGMT-MBRSHP RENEWAL		117578	JAN 2023 RIVERBLOOD	0452.6451		MEMBERSHIP DUES
		170.00	MRPA PROFESSION DUES		117578	JAN 2023 RIVERBLOOD	0452.6451		MEMBERSHIP DUES
		275.00	MN RURAL WATER ASSOC- CONFEREN		117579	JAN 2023 NELSON	9601.6335		TRAINING
		588.00	FRAUD CHRG-COMDATA MISC REV		117580	JAN 2023 BERGE	9101.4609		OTHER MISCELLANEOUS
		1,116.00	RAND-AUTOCAD TRAIN ET2 - LOGAN		117581	JAN 2023 WESTBY	0301.6335		TRAINING
		115.00	UOFM-EC RECERT SET-AARON		117581	JAN 2023 WESTBY	0301.6335		TRAINING
		385.00	FUSION-2023 CEAM CONF- LEN		117581	JAN 2023 WESTBY	0301.6335		TRAINING
		100.00	FUSION-2023 CEAM MEMBSHP-LEN		117581	JAN 2023 WESTBY	0301.6451		MEMBERSHIP DUES

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99021523	2/15/2023		<b>108768 COMDATA NETWORK INC</b>						<b>Continued.</b>
		1,151.41	AMZN-CERTIFICATE PLAQUES		117582	JAN 2023 KOHNER	0220.6249		MISCELLANEOUS OPERA
		27.49	AMZN-KEYBOARD		117582	JAN 2023 KOHNER	0220.6208		MISCELLANEOUS OFFICI
		100.00	MN FIRE CHIEF ASSOC- DUES		117582	JAN 2023 KOHNER	0220.6451		MEMBERSHIP DUES
		66.00	AMZN-EMS RING CUTTERS		117582	JAN 2023 KOHNER	0220.6239		FIRST AID SUPPLIES
		295.00	EHLERS-2023 TRAINING HANSON		117583	JAN 2023 HANSON	0191.6335		TRAINING
		<u>17,080.78</u>							
99021723	2/17/2023		<b>107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)</b>						
		1,067.00			117649	02162313461210	9101.2176		LIFE/HEALTH-EMPLOYEE
		96.00	BONINE		117649	02162313461210	0211.6131		GROUP INSURANCE
		<u>1,163.00</u>							
99022123	2/21/2023		<b>100629 MN DEPT OF REV SALES TX</b>						
		127.54	JAN 2023 SALES/TRANS/USE TAX		117714	02212023	9101.4305		RENTAL FEES
		4.92	JAN 2023 SALES/TRANS/USE TAX		117714	02212023	9101.4328		ACCIDENT REPORTS
		4.99	JAN 2023 SALES/TRANS/USE TAX		117714	02212023	9101.4308		SALES OF MAPS & PUBL
		.73	JAN 2023 SALES/TRANS/USE TAX		117714	02212023	9101.4609		OTHER MISCELLANEOUS
		60.91	JAN 2023 SALES/TRANS/USE TAX		117714	02212023	9601.2082		SALES/USE TAX PAYABLE
		3,591.03	JAN 2023 SALES/TRANS/USE TAX		117714	02212023	9601.2082		SALES/USE TAX PAYABLE
		133.34	JAN 2023 SALES/TRANS/USE TAX		117714	02212023	9601.2085		ANOKA COUNTY TRANSI
		<u>3,922.00</u>							
99041632	2/17/2023		<b>100601 MN DEPT OF REV WH</b>						
		222.52			117557	0214231124062	9101.2172		STATE WITHHOLDING
		50.00			117586	0215231009433	9101.2172		STATE WITHHOLDING
		13,069.50			117657	0216231346126	9101.2172		STATE WITHHOLDING
		<u>13,342.02</u>							
99230219	2/17/2023		<b>100301 MN CHILD SUPPORT PAYMENT CNTR</b>						
		146.90			117556	0214231124061	9101.2185		GARNISHMENTS/SUPPO
		<u>146.90</u>							
99368501	2/17/2023		<b>100223 ICMA RETIREMENT TRUST 457</b>						
		780.00			117648	0216231346121	9101.2175		DEFERRED COMPENSAT
		<u>780.00</u>							
99534726	2/17/2023		<b>101306 IRS</b>						
		375.93			117558	0214231124063	9101.2171		FEDERAL WITHHOLDING
		1,464.50			117559	0214231124064	9101.2173		FICA & MEDICARE-EMPL
		1,464.50			117560	0214231124065	9101.2182		FICA & MEDICARE-EMPL
		375.00			117587	0215231009434	9101.2171		FEDERAL WITHHOLDING
		302.69			117588	0215231009435	9101.2173		FICA & MEDICARE-EMPL
		302.69			117589	0215231009436	9101.2182		FICA & MEDICARE-EMPL
		26,714.33			117658	0216231346127	9101.2171		FEDERAL WITHHOLDING
		16,842.96			117659	0216231346128	9101.2173		FICA & MEDICARE-EMPL
		16,842.96			117660	0216231346129	9101.2182		FICA & MEDICARE-EMPL
		<u>64,685.56</u>							
99689563	2/17/2023		<b>100398 PUBLIC EMPLOYEES RETIREMENT ASSN</b>						
		158.33			117584	0215231009431	9101.2174		PERA-EMPLOYEE
		158.33			117585	0215231009432	9101.2183		PERA-EMPLOYER
		27,217.52			117655	0216231346124	9101.2174		PERA-EMPLOYEE
		36,344.41			117656	0216231346125	9101.2183		PERA-EMPLOYER
		<u>63,878.59</u>							

CITY OF RAMSEY  
 Council Check Register by GL  
 Council Check Register and Summary

2/9/2023 - 2/22/2023

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99746529	2/17/2023		114790 GREAT WEST LIFE AND ANNUITY INS CO						<b>Continued.</b>
		13,148.74			117650	02162313461211	9101.2175		DEFERRED COMPENSAT
		<u>13,148.74</u>							
99749110	2/17/2023		114790 GREAT WEST LIFE AND ANNUITY INS CO						LIFE/HEALTH-EMPLOYEE
		3,960.07			117651	02162313461212	9101.2176		
		<u>3,960.07</u>							

372,071.46 Grand Total

Payment Instrument Totals

Checks	165,976.95
EFT Payments	189,589.33
A/P ACH Payment	<u>16,505.18</u>
Total Payments	372,071.46

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CITY OF RAMSEY  
Create Payment Control Groups

Payment Group Control Number 3576  
 Bank Account 999.1010 CASH IN BANK 00002224  
 Version LOGIS004V  
 Originator JMORRISON  
 Payment Instrument Check Payment  
 Pay Through Date 3/1/2023

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount
118104 ADAM, ELIZABETH  ELIZABETH ADAM 7555 163RD AVE NW RAMSEY MN 55303	WATER EFFICIENCY PROGRAM 2024	PV 117619 001 00999	2/13/2023	02132023	200.00
				Summary Total	200.00
				Payment Amount	200.00
119929 ADVANTAGE SIGNS & GRAPHICS INC  ADVANTAGE SIGNS & GRAPHICS INC 75 S OWASSO BLVD W ST PAUL MN 55117		PV 117620 001 00999	2/8/2023	00056018	315.50
				Summary Total	315.50
				Payment Amount	315.50
107442 ALLDATA  ALLDATA P O BOX 848379 DALLAS TX 75284-8379		PV 117708 001 00999	2/9/2023	101549392 FEB 2023	1,500.00
				Summary Total	1,500.00
				Payment Amount	1,500.00
119935 AMERICAN VIKING TACTICAL  AMERICAN VIKING TACTICAL 12012 WEST RIVER ROAD CHAMPLIN MN 55316	FIREARMS TRANSFER FEE	PV 117618 001 00999	2/9/2023	02092023	100.00
				Summary Total	100.00
				Payment Amount	100.00
102953 AMERIGAS OF ANOKA  AMERIGAS OF ANOKA P O BOX 660288 DALLAS TX 75266-0288		PV 117677 001 00999	1/31/2023	805596438	152.16
				Summary Total	152.16
				Payment Amount	152.16
100618 ANCOM COMMUNICATIONS INC  ANCOM COMMUNICATIONS INC 1800 EAST CLIFF ROAD SUITE 17 BURNSVILLE MN 55337		PV 117729 001 00999	2/15/2023	113217	3,008.00
				Summary Total	3,008.00
				Payment Amount	3,008.00



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 Pay Through Date 3/1/2023

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount
P O BOX 277043		PV 117687 001 00999	1/28/2023	1126122	2,289.06
ATLANTA GA 30384-7043		Summary Total			2,289.06
		PV 117688 001 00999	1/27/2023	1125787	15,673.88
		Summary Total			15,673.88
		Payment Amount			33,283.60
102955 COON RAPIDS, CITY OF	8 LESS LETHAL SHOTGUNS	PV 117617 001 00999	2/9/2023	02092023	1,200.00
CITY OF COON RAPIDS 11155 ROBINSON DRIVE COON RAPIDS MN 55433-3761		Summary Total			1,200.00
		Payment Amount			1,200.00
119240 CORY JOLICOEUR/ CHEWYS TOOL&SUPPLY LLC		PV 117672 001 00999	2/8/2023	58100	469.95
CHEWYS TOOL&SUPPLY LLC (CORNWELL DEALER) 14885 191ST AVENUE NW ELK RIVER MN 55330		Summary Total			469.95
		Payment Amount			469.95
119788 ECM/UNION HERALD		PV 117544 001 00999	1/31/2023	33272	18.25
ECM/UNION HERALD 4095 COON RAPIDS BLVD COON RAPIDS MN 55433-2523	Inv # 933119	Summary Total			18.25
		PV 117674 001 00999	2/10/2023	933119	150.50
		Summary Total			150.50
		Payment Amount			168.75
114399 EGAN COMPANY		PV 117732 001 00999	12/5/2022	MNT0000021842	787.00
EGAN COMPANY PO BOX 1150-27 MINNEAPOLIS MN 55480-1150		Summary Total			787.00
		Payment Amount			787.00
106624 EHLERS AND ASSOCIATES, INC	Inv #93327	PV 117599 001 00999	2/9/2023	93327	1,650.00
EHLERS & ASSOCIATES, INC 3060 CENTRE POINTE DRIVE ROSEVILLE MN 55113-1105	Inv #93326	Summary Total			1,650.00
		PV 117600 001 00999	2/9/2023	93326	3,750.00
		Summary Total			3,750.00

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 Pay Through Date 3/1/2023

Payee Number	Name / Mailing Address	Stub Message	Document Ty Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount
		Inv #93328	PV	117601	001	00999	2/9/2023 93328	420.00
							Summary Total	420.00
							Payment Amount	5,820.00
118931	ELECTRIC SYSTEMS SOLUTIONS		PV	117537	001	00999	1/31/2023 8104	27,000.00
	ELECTRIC SYSTEMS SOLUTIONS 6021 167TH AVENUE NW RAMSEY MN 55303						Summary Total	27,000.00
			PV	117705	001	00999	2/13/2023 8343	160.00
							Summary Total	160.00
							Payment Amount	27,160.00
104267	ELITE SANITATION		PV	117723	001	00999	2/13/2023 29433	167.76
	ELITE SANITATION PO BOX 526 ELK RIVER MN 55330						Summary Total	167.76
							Payment Amount	167.76
110370	FILE OF LIFE FOUNDATION INC		PV	117604	001	00999	2/6/2023 H33186	507.67
	FILE OF LIFE FOUNTAIN INC PO BOX G WEST SUFFIELD CT 06093						Summary Total	507.67
							Payment Amount	507.67
110388	FRATTALLONE'S / CAPITAL ONE TRADE CREDIT		PV	117724	001	00999	2/16/2023 B07482/J	11.99
	CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA 30348-5525						Summary Total	11.99
							Payment Amount	11.99
119872	GENERAL PATTERN CO. INC		PV	117703	001	00999	2/6/2023 690197	204.00
	GENERAL PATTERN CO. INC 3075 84TH LANE NE BLAINE MN 55449						Summary Total	204.00
							Payment Amount	204.00

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 Pay Through Date 3/1/2023

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount
119918 HANCO CORPORATION		PV 117682 001 00999	2/9/2023	658284	237.85
HANCO CORPORATION 2855 EAGANDALE BLVD EAGAN MN 55121		Summary Total			237.85
		PV 117683 001 00999	2/9/2023	658283	189.10
		Summary Total			189.10
		Payment Amount			426.95
119812 KOMAREK, JUSTIN	WATER EFFICIENCY REBATE 2024	PV 117734 001 00999	2/21/2023	02212023	100.00
JUSTIN KOMAREK 14255 TUNGSTEN ST NW RAMSEY MN 55303		Summary Total			100.00
		Payment Amount			100.00
100258 LEAGUE OF MINNESOTA CITIES		PV 117597 001 00999	2/9/2023	376681	20.00
LEAGUE OF MN CITIES FINANCE DEPT 145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044		Summary Total			20.00
		Payment Amount			20.00
100259 LEAGUE OF MN CITIES INS TRUST	acct #40002716	PV 117596 001 00999	2/6/2023	40002716 FEB 2023	320,466.00
LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517		Summary Total			320,466.00
		Payment Amount			320,466.00
100259 LEAGUE OF MN CITIES INS TRUST		PV 117692 001 00999	2/1/2023	1001389 FEB 2023	68.20
LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517		Summary Total			68.20
		Payment Amount			68.20
117918 MACQUEEN EMERGENCY		PV 117697 001 00999	2/10/2023	P11759	3,310.04
MACQUEEN EMERGENCY 1125 7TH STREET E		Summary Total			3,310.04

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CITY OF RAMSEY  
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 Originator JMORRISON  
 Payment Instrument Check Payment  
 Pay Through Date 3/1/2023

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount
ST PAUL MN 55106					
				Payment Amount	3,310.04
117588 MEDART INC		PV 117681 001 00999	2/10/2023	08461194	34.44
MEDART INC 124 MANUFACTURERS DRIVE ARNOLD MO 63010-4727				Summary Total	34.44
				Payment Amount	34.44
108208 METRO PRODUCTS INC		PV 117621 001 00999	2/2/2023	171918	16.34
METRO PRODUCTS INC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432				Summary Total	16.34
		PV 117622 001 00999	2/6/2023	171947	58.75
				Summary Total	58.75
		PV 117689 001 00999	2/9/2023	172038	85.92
				Summary Total	85.92
		PV 117707 001 00999	2/1/2023	171895	245.10
				Summary Total	245.10
		PV 117710 001 00999	2/8/2023	172028	3,616.74
				Summary Total	3,616.74
		PV 117711 001 00999	2/8/2023	172029	2,588.80
				Summary Total	2,588.80
				Payment Amount	6,611.65
119932 MIKE SCHOLTES REFRIGERATION INC	CANCELLED PERMIT	PV 117665 001 00999	2/10/2023	2102023	76.00
MIKE SCHOLTES REFRIGERATION INC 4219 75TH AVE SE ST CLOUD MN 56304				Summary Total	76.00
				Payment Amount	76.00
118388 MITCHELL 1		PV 117673 001 00999	1/23/2023	IB28726317	80.00
MITCHELL 1 25029 NETWORK PLACE CHICAGO IL 60673-1250				Summary Total	80.00
				Payment Amount	80.00
100328 MN DEPT OF HEALTH WATER	033123	PV 117727 001 00999	2/13/2023	02132023	12,502.00

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 Payment Instrument Check Payment  
 Pay Through Date 3/1/2023

Number	Payee Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount
	MN DEPT OF HEALTH DRINKING WATER PROTECTION SECTION P O BOX 64494 ST PAUL MN 55164-0494					Summary Total 12,502.00
						Payment Amount 12,502.00
100345	NAPA AUTO PARTS ELK RIVER NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW P O BOX 1041 ELK RIVER MN 55330		PD 117593 001 00999	3/1/2023	193992	144.00-
						Summary Total 144.00-
			PV 117594 001 00999	2/6/2023	193894	650.44
						Summary Total 650.44
						Payment Amount 506.44
100360	NORTH STAR TOWING INC NORTH STAR TOWING INC 833 NORTH STREET ANOKA MN 55303		PV 117535 001 00999	1/10/2023	88257	140.00
						Summary Total 140.00
						Payment Amount 140.00
117049	NORTHLAND RECREATION LLC NORTHLAND RECREATION LLC 10085 BRIDGEWATER BAY WOODBURY MN 55129		PV 117726 001 00999	2/15/2023	2798	1,999.00
						Summary Total 1,999.00
						Payment Amount 1,999.00
112959	PREMIUM WATERS INC PREMIUM WATERS INC P O BOX 9128 MINNEAPOLIS MN 55480-9128		PV 117694 001 00999	1/31/2023	621331-01-23	95.90
						Summary Total 95.90
			PV 117706 001 00999	1/31/2023	621332-01-23	29.65
						Summary Total 29.65
						Payment Amount 125.55
118921	SHRED RIGHT SHRED RIGHT 6301 W OLD SHAKOPEE ROAD SUITE A BLOOMINGTON MN 55438		PV 117610 001 00999	2/2/2023	593413	17.73
						Summary Total 17.73
						Payment Amount 17.73

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 Originator JMORRISON  
 Payment Instrument Check Payment  
 Pay Through Date 3/1/2023

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
117406	STAFFORD CONSTRUCTION LLC	15151 KANGAROO ST/REF ERO ESC	PV	117733	001	00999	2/17/2023	A119725	100.00
	STAFFORD CONSTRUCTION LLC 7345 LAMONT CIRCLE NE ALBERTVILLE MN 55301							Summary Total	100.00
								Payment Amount	100.00
114151	TASC (FEES)		PV	117545	001	00999	1/26/2023	IN2651862	225.00
	TASC CLIENT INVOICES							Summary Total	225.00
	P O BOX 88278 MILWAUKEE WI 53288-0001		PV	117546	001	00999	1/25/2023	IN2651826	154.19
								Summary Total	154.19
								Payment Amount	379.19
107797	THOMSON REUTERS- WEST		PV	117551	001	00999	2/4/2023	847860255	852.00
	THOMSON REUTERS- WEST P O BOX 6292 CAROL STREAM IL 60197-6292							Summary Total	852.00
								Payment Amount	852.00
119933	TOIKKA, JOHANN	WATER EFFICIENCY REBATE 2024	PV	117553	001	00999	2/10/2023	02102023	200.00
	JOHANN TOIKKA 15581 YAKIMA STREET NW RAMSEY MN 55303							Summary Total	200.00
								Payment Amount	200.00
119928	TWIN CITIES APPLICANCE SERVICE CENTER		PV	117709	001	00999	2/3/2023	351941	249.40
	TWIN CITIES APPLICANCE SERVICE CENTER 620 13TH AVE S HOPKINS MN 55343							Summary Total	249.40
								Payment Amount	249.40
119653	UNIVERSAL APPAREL	Mar/Apr 2023 RR Ad Sales	PV	117543	001	00999	2/9/2023	02092023	1,199.00

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CITY OF RAMSEY  
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Payment Group Control Number 3576  
 Bank Account 999.1010 CASH IN BANK 00002224  
 Version LOGIS004V  
 Originator JMORRISON  
 Payment Instrument Check Payment  
 Pay Through Date 3/1/2023

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	UNIVERSAL APPAREL 105 S UNION STREET STE 8 MORA MN 55051								Summary Total 1,199.00
									Payment Amount 1,199.00
100822	WARGO NATURE CENTER WARGO NATURE CENTER 7701 MAIN STREET LINO LAKES MN 55038	SNOWSHOEING CLASS	PV	117666	001	00999	2/14/2023	021422	100.00
									Summary Total 100.00
									Payment Amount 100.00
Total Amount to be Processed									428,984.05
Total Number of Payments to be Processed									42

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CITY OF RAMSEY  
Create Payment Control Groups

Payment Group Control Number 3577  
 Bank Account 999.1010 CASH IN BANK 00002224  
 Version LOGIS004V  
 Originator JMORRISON  
 Payment Instrument T A/P ACH Payment  
 Pay Through Date 3/1/2023

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount
111385 ACHIEVE SERVICES INC  ACHIEVE SERVICES INC 1201 89TH AVENUE NE BLAINE MN 55434		PV 117693 001 00999	2/14/2023	31474	86.10
		Summary Total			86.10
		Payment Amount			86.10
110744 ALLINA HEALTH SYSTEM  ALLINA HEALTH SYSTEM MISC BILLING NW 7710 P O BOX 9383 MINNEAPOLIS MN 55440-9383		PV 117695 001 00999	2/1/2023	CI00032298	2,631.46
		Summary Total			2,631.46
		Payment Amount			2,631.46
117343 AMAZON CAPITAL SERVICES INC  AMAZON CAPITAL SERVICES INC PO BOX 035184  SEATTLE WA 98124-5184		PV 117547 001 00999	2/6/2023	1DV3-PLRR-MC46	85.84
		Summary Total			85.84
		PV 117548 001 00999	2/6/2023	1XWJ-GNT4-MHNV	159.53
		Summary Total			159.53
	W-2 Envelopes	PV 117590 001 00999	2/6/2023	1WRR-HHR6-LWPL	39.80
		Summary Total			39.80
		PV 117605 001 00999	2/6/2023	1PND-JW67-M1CV	609.96
		Summary Total			609.96
		Payment Amount			895.13
103641 BOYER TRUCKS  BOYER TRUCKS P O BOX 512 ST MICHAEL MN 55376		PV 117667 001 00999	2/8/2023	003P33561	80.79
		Summary Total			80.79
		Payment Amount			80.79
116845 CADY BUSINESS TECHNOLOGIES INC  CADY BUSINESS TECHNOLOGIES INC 3030 HARBOR LANE SUITE 104 PLYMOUTH MN 55447		PV 117668 001 00999	2/2/2023	IN-800107283781	39.00
		Summary Total			39.00
		Payment Amount			39.00
112019 CENTRAL HYDRAULICS INC		PV 117664 001 00999	2/2/2023	79747	180.76

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 Version LOGIS004V  
 Originator JMORRISON  
 Payment Instrument T A/P ACH Payment  
 Pay Through Date 3/1/2023

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount	
	CENTRAL HYDRAULICS INC							Summary Total	180.76
	21877 INDUSTRIAL COURT								
	ROGERS MN 55374								
								Payment Amount	180.76
116197	CINTAS CORPORATION	PV	117662	001	00999	2/3/2023	4145477850		75.27
	CINTAS CORPORATION							Summary Total	75.27
	CINTAS LOC #4K	PV	117680	001	00999	2/10/2023	4146170123		28.16
	P O BOX 650838							Summary Total	28.16
	DALLAS TX 75265-0838	PV	117698	001	00999	2/10/2023	4146170148		60.14
								Summary Total	60.14
		PV	117730	001	00999	2/16/2023	4146749728		45.50
								Summary Total	45.50
								Payment Amount	209.07
116439	COMPASS GROUP	PV	117549	001	00999	2/7/2023	MSP61053		160.75
	NAD/CANTEEN VENDING							Summary Total	160.75
	CANTEEN VENDING								
	P O BOX 91337								
	CHICAGO IL 60693-1337							Payment Amount	160.75
111818	DEANO'S COLLISION	PV	117612	001	00999	1/16/2023	63018		3,326.22
	SPECIALISTS INC							Summary Total	3,326.22
	DEANO'S COLLISION SPECIALISTS INC								
	11063 173RD AVENUE							Payment Amount	3,326.22
	ELK RIVER MN 55330								
100144	DEHN OIL COMPANY	PV	117679	001	00999	2/3/2023	97122		3,925.00
	DEHN OIL COMPANY							Summary Total	3,925.00
	6735 141ST AVENUE NW	PV	117685	001	00999	2/3/2023	97123		2,695.50
	RAMSEY MN 55303							Summary Total	2,695.50
		PV	117712	001	00999	2/13/2023	97159		3,155.00
								Summary Total	3,155.00
								Payment Amount	9,775.50
118116	DTN LLC	PV	117661	001	00999	2/3/2023	6251132		435.00

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 Originator JMORRISON  
 Payment Instrument T A/P ACH Payment  
 Pay Through Date 3/1/2023

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount
DTN LLC 18205 CAPITOL AVENUE SUITE 100 OMAHA NE 68022					Summary Total 435.00
					Payment Amount 435.00
100158 ECM PUBLISHERS INC		PV 117533 001 00999	2/3/2023	932187	456.50
ECM PUBLISHERS INC 4095 COON RAPIDS BLVD					Summary Total 456.50
COON RAPIDS MN 55433		PV 117592 001 00999	2/3/2023	932188	91.37
					Summary Total 91.37
		PV 117690 001 00999	2/10/2023	933118	102.12
					Summary Total 102.12
	02/23/23 PC	PV 117715 001 00999	2/10/2023	933121	86.00
					Summary Total 86.00
		PV 117716 001 00999	2/10/2023	933120	48.37
					Summary Total 48.37
					Payment Amount 784.36
119904 ENVIRO SAFETY PRODUCTS		PV 117616 001 00999	2/9/2023	6125435	5,200.00
ENVIRO SAFETY PRODUCTS 8248 WEST DOE AVE VISALIA CA 93291					Summary Total 5,200.00
					Payment Amount 5,200.00
113321 FACTORY MOTOR PARTS CO		PV 117675 001 00999	2/3/2023	6-1639876	39.00
FACTORY MOTOR PARTS CO BIN 139107 P O BOX 9107 MINNEAPOLIS MN 55480-9107					Summary Total 39.00
					Payment Amount 39.00
107099 FASTENAL		PV 117538 001 00999	2/6/2023	MNTC8207173	37.08
FASTENAL COMPANY P O BOX 1286 WINONA MN 55987					Summary Total 37.08
					Payment Amount 37.08
107737 FINANCE AND COMMERCE		PV 117532 001 00999	2/3/2023	745102583	350.90

R04570

CITY OF RAMSEY  
Create Payment Control Groups

Payment Group Control Number 3577  
 Bank Account 999.1010 CASH IN BANK 00002224  
 Version LOGIS004V  
 Originator JMORRISON  
 Payment Instrument T A/P ACH Payment  
 Pay Through Date 3/1/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
	INC								
	FINANCE AND COMMERCE INC PO BOX 745929 ATLANTA GA 30374-5929								350.90
									350.90
100186	FRANKENSIGNS INC		PV	117602	001	00999	2/9/2023	280030	35.00
	FRANKENSIGNS 9991 GOODHUE STREET NE P O BOX 490301 BLAINE MN 55449								35.00
									35.00
112564	GROUP HEALTH INC WORKSITE		PV	117598	001	00999	1/30/2023	W851857	103.00
	GROUP HEALTH INC WORKSITE M.S. # 21109A P O BOX 1309 MINNEAPOLIS MN 55440-1309								103.00
									103.00
100211	HAWKINS INC		PV	117595	001	00999	2/2/2023	6398247	5,682.33
	HAWKINS INC P O BOX 860263								5,682.33
	MINNEAPOLIS MN 55486-0263		PV	117728	001	00999	2/15/2023	6401816	20.00
									20.00
									5,702.33
118925	HENRICKSEN PSG		PV	117552	001	00999	12/16/2022	740936	1,924.14
	HENRICKSEN PSG 1101 W RIVER PARKWAY SUITE 100 MINNEAPOLIS MN 55415								1,924.14
									1,924.14
114068	IDEAL SERVICE INC		PV	117713	001	00999	2/9/2023	12227	1,235.00
	IDEAL SERVICE INC P O BOX 244 ALEXANDRIA MN 56308								1,235.00
									1,235.00
104027	INK WIZARDS INC		PV	117702	001	00999	2/13/2023	8498	420.75

R04570

CITY OF RAMSEY  
Create Payment Control Groups

Payment Group Control Number 3577  
 Bank Account 999.1010 CASH IN BANK 00002224  
 Version LOGIS004V  
 Originator JMORRISON  
 Payment Instrument T A/P ACH Payment  
 Pay Through Date 3/1/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
	INK WIZARDS INC 9958 HIGHWAY 10 NW ELK RIVER MN 55330								Summary Total 420.75
									Payment Amount 420.75
119690	JHFOSTER JHFOSTER PO BOX 860625 MINNEAPOLIS MN 55486		PV	117603	001	00999	2/8/2023	10623734-00	152.06
									Summary Total 152.06
									Payment Amount 152.06
116789	KIESLER POLICE SUPPLY INC KIESLER POLICE SUPPLY INC 2802 SABLE MILL ROAD JEFFERSONVILLE IN 47130		PV	117721	001	00999	2/14/2023	IN208580	1,463.88
									Summary Total 1,463.88
									Payment Amount 1,463.88
102954	LITTLE FALLS MACHINE INC LITTLE FALLS MACHINE INC 300 LINDBERGH DRIVE SOUTH LITTLE FALLS MN 56345-1598		PV	117684	001	00999	2/8/2023	366980	695.70
									Summary Total 695.70
									Payment Amount 695.70
100266	LOGIS LOCAL GOVERNMENT INFORMATION SYSTEMS ASS 5750 DULUTH STREET GOLDEN VALLEY MN 55422-4036		PV	117669	001	00999	12/31/2022	53181	65.00
									Summary Total 65.00
			PV	117670	001	00999	1/1/2023	53123	21,387.00
									Summary Total 21,387.00
			PV	117671	001	00999	12/31/2022	53259	9,271.14
									Summary Total 9,271.14
									Payment Amount 30,723.14
100283	MENARDS COON RAPIDS MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55448		PV	117725	001	00999	2/15/2023	89020	48.37
									Summary Total 48.37
									Payment Amount 48.37

R04570

CITY OF RAMSEY  
Create Payment Control Groups

Payment Group Control Number 3577  
 Bank Account 999.1010 CASH IN BANK 00002224  
 Version LOGIS004V  
 Originator JMORRISON  
 Payment Instrument T A/P ACH Payment  
 Pay Through Date 3/1/2023

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount
100284 MENARDS ELK RIVER		PV 117699 001 00999	2/8/2023	68290	258.92
MENARDS ELK RIVER		Summary Total			258.92
19521 EVANS STREET NW		PV 117700 001 00999	2/7/2023	68220	93.64
ELK RIVER MN 55330-1077		Summary Total			93.64
		PV 117701 001 00999	2/10/2023	68388	121.24
		Summary Total			121.24
		Payment Amount			473.80
115167 NET TRANSCRIPTS INC		PV 117611 001 00999	1/31/2023	NT14336	205.92
NET TRANSCRIPTS INC		Summary Total			205.92
PO BOX 95777					
CHICAGO IL 60694-5777		Payment Amount			205.92
100363 NORTHERN SANITARY SUPPLY CO		PV 117550 001 00999	2/8/2023	206248	445.05
NORTHERN SANITARY SUPPLY CO		Summary Total			445.05
341 COON RAPIDS BLVD					
MINNEAPOLIS MN 55433		Payment Amount			445.05
115071 NORTHLAND OCCUPATIONAL HEALTH		PV 117540 001 00999	2/1/2023	17316	150.00
NORTHLAND OCCUPATIONAL HEALTH		Summary Total			150.00
7533 SUNWOOD DRIVE NW		PV 117541 001 00999	2/1/2023	17317	150.00
SUITE 212		Summary Total			150.00
RAMSEY MN 55303		PV 117542 001 00999	2/8/2023	17362	150.00
		Summary Total			150.00
		Payment Amount			450.00
110480 OPUS 21 MANAGEMENT SOLUTIONS	230155	PV 117591 001 00999	2/6/2023	230155	13,252.94
OPUS 21 MANAGEMENT SOLUTIONS		Summary Total			13,252.94
680 COMMERCE DRIVE SUITE 160					
WOODBURY MN 55125		Payment Amount			13,252.94
112421 PERRILL		PV 117678 001 00999	2/1/2023	259363	200.00

R04570

CITY OF RAMSEY  
Create Payment Control Groups

Payment Group Control Number 3577  
 Bank Account 999.1010 CASH IN BANK 00002224  
 Version LOGIS004V  
 Originator JMORRISON  
 Payment Instrument T A/P ACH Payment  
 Pay Through Date 3/1/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
	PERRIL 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305								200.00
									Summary Total
									200.00
									Payment Amount
116092	ROADKILL ANIMAL CONTROL		PV	117663	001	00999	1/31/2023	01312023	515.00
	ROADKILL ANIMAL CONTROL 520 HAROLD DRIVE BURNSVILLE MN 55337								Summary Total
									515.00
									Payment Amount
									515.00
100431	SAFETY KLEEN CORPORATION		PV	117676	001	00999	2/4/2023	CN16239768	110.97
	SAFETY KLEEN CORPORATION PO BOX 975201 DALLAS TX 75397-5201								Summary Total
									110.97
									Payment Amount
									110.97
100469	STREICHER'S POLICE EQUIPMENT		PV	117606	001	00999	1/31/2023	I1614237	69.99
	STREICHER'S POLICE EQUIPMENT 10911 WEST HWY 55 MINNEAPOLIS MN 55441								Summary Total
									69.99
			PV	117613	001	00999	2/6/2023	I1615494	352.54
									Summary Total
									352.54
			PV	117614	001	00999	2/8/2023	I1616002	79.97
									Summary Total
									79.97
			PV	117615	001	00999	2/9/2023	I1616177	114.99
									Summary Total
									114.99
									Payment Amount
									617.49
100485	TIMESAVER OFF SITE SECRETARIAL INC		PV	117691	001	00999	2/14/2023	M27995	944.25
	TIMESAVER OFF SITE SECRETARIAL INC 21021 KAROLINE COURT N FOREST LAKE MN 55025								Summary Total
									944.25
									Payment Amount
									944.25
									Total Amount to be Processed
									83,949.91
									Total Number of Payments to be Processed
									37

Checks 428,984.05  
 ACH 83,949.91  
 512,933.96

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Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #23-049**

**RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF FEBRUARY 9, 2023 THROUGH FEBRUARY 22, 2023.**

**WHEREAS**, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of February 9, 2023 through February 22, 2023 in the amount of \$1,117,343.53 and

**WHEREAS**, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period February 9, 2023 through February 22, 2023, in the amount of \$1,117,343.53.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor  
Councilmember  
Councilmember  
Councilmember  
Councilmember  
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of February, 2023.

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Mayor

**ATTEST:**

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City Clerk

Meeting Date: 02/28/2023

By: Bruce Westby, Engineering/Public Works

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### Information

#### Title

Adopt Resolution #23-047 Approving Addendum to Geotechnical Report for Improvement Project #23-05, Barthel's Rum River Acres 2nd Addition Street Reconstructions

#### Purpose/Background:

##### Purpose:

The purpose of this case is to adopt Resolution #23-047 approving addendum to Geotechnical Report for Improvement Project #23-05, Barthel's Rum River Acres 2nd Addition Street Reconstructions.

##### Background:

Geotechnical Reports inform Staff of subsoil conditions, which is essential when designing the pavement section for the reconstructed streets. Also included are groundwater elevations and support capabilities of the soils for utilities and trenches, as well as associated backfilling recommendations.

On August 23, 2022, the City Council awarded a contract to Haugo Geotechnical Services in the amount of \$9,235.00 to prepare a geotechnical report for Improvement Project #23-05, Barthel's Rum River Acres 2nd Addition Street Reconstructions, including 13 soil borings and pavement cores.

On December 13, 2022, the City Council ordered the City Engineer to prepare plans and specifications for said improvements. While preparing plans and specifications the City Engineer determined that 12 additional soil borings and pavement cores would be needed to accurately evaluate pavement, subgrade soil and groundwater conditions throughout the project area to ensure that the plans addressed necessary subgrade corrections. A quote was secured from Haugo Geotechnical Services in the amount of \$7,640.00 to collect 12 additional soil borings and pavement cores and to prepare an addendum to the previously completed geotechnical report.

Haugo Geotechnical Services anticipates completing this work by the end of the first week of March, which will allow Staff to complete design work for said improvements in time to advertise bids in late March.

The attached quote includes the following additional services fees. Staff will work with Haugo to avoid such fees as much as practical. If such fees are necessary they will be paid as indirect project costs.

- Structurally unfavorable soil conditions including but not limited to loose fill and/or organic materials could be encountered in the soil borings and extend beyond the anticipated test depths. Additional drilling to extend the soil borings will be invoiced at \$20 per lineal feet of drilling.
- If deeper borings are required the borings may need to be sealed in accordance with Minnesota Department of Health requirements. We will charge \$4 per lineal foot to seal the borings, if required.
- Snow Removal, if required, will be invoiced at \$175 per hour.
- In the event that the site is not ready when our crew arrives, we will charge \$250 per hour of stand-by time.
- If any private utilities are present on site, we expect you to locate them in advance or notify us and we will have located at an additional cost.

#### Notification:

Notifications are not required for this case.

#### Funding Source:

This work is proposed to be funded through the Pavement Management Fund.

**Recommendation:**

Staff recommends adopting Resolution #23-047 to prevent delaying advertisements for bids for Improvement Project #23-05, Barthel's Rum River Acres 2nd Addition Street Reconstructions.

**Action:**

Adopt Resolution #23-047 approving addendum to Geotechnical Report for Improvement Project #23-05, Barthel's Rum River Acres 2nd Addition Street Reconstructions.

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**Attachments**

Resolution 23-047

Haugo Geotech Report Addendum Quote

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**Form Review**

**Inbox**

Brian Hagen

Form Started By: Bruce Westby

Final Approval Date: 02/23/2023

**Reviewed By**

Brian Hagen

**Date**

02/23/2023 08:11 AM

Started On: 02/22/2023 08:55 AM

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #23-047**

**RESOLUTION APPROVING ADDENDUM TO GEOTECHNICAL REPORT FOR IMPROVEMENT PROJECT #23-05, BARTHEL'S RUM RIVER ACRES 2<sup>ND</sup> ADDITION STREET REOCNSTRUCTIONS**

**WHEREAS**, geotechnical reports are required to accurately evaluate and design Pavement Management Program projects; and

**WHEREAS**, pursuant to Ramsey City Council Resolution #22-204, adopted August 23, 2022, the City Council awarded a contract to Haugo Geotechnical Services in the amount of \$9,235.00 to prepare a geotechnical report for Improvement Project #23-05, Barthel's Rum River Acres 2<sup>nd</sup> Addition Street Reconstructions, including 13 soil borings and pavement cores; and

**WHEREAS**, pursuant to Ramsey City Council Resolution #22-286, adopted December 13, 2022, the City Engineer was ordered to prepare plans and specifications for Improvement Project #23-05, Barthel's Rum River Acres 2<sup>nd</sup> Addition Street Reconstructions; and

**WHEREAS**, while preparing plans and specifications for said improvements the City Engineer determined that 12 additional soil borings and pavement cores would be needed to accurately evaluate pavement, subgrade soil and groundwater conditions throughout the project area to ensure that the plans addressed necessary subgrade corrections; and

**WHEREAS**, a quote was secured from Haugo Geotechnical Services in the amount of \$7,640.00 to collect 12 additional soil borings and pavement cores and to prepare an addendum to the geotechnical report for Improvement Project #23-05, Barthel's Rum River Acres 2<sup>nd</sup> Addition Street Reconstructions.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:**

- 1) The Mayor and City Administrator are hereby authorized and directed to enter into an addendum to the contract awarded to Haugo Geotechnical Services for said geotechnical services for Improvement Project #23-05, Barthel's Rum River Acres 2<sup>nd</sup> Addition Street Reconstructions, for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of February, 2023.

---

Mayor

**ATTEST:**

---

City Clerk

**Haugo GeoTechnical Services**  
**2825 Cedar Avenue South**  
**Minneapolis, MN 55407**  
**Website: www.Haugogts.com**

**HGTS Project # 22-0713A**

**Client:** City of Ramsey

Barthel's Rum River Acres 2nd Additional Borings

**Table 1 Summary of Estimated Costs**

				<b>2/14/2023</b>			
				<b>QTY</b>	<b>UNITS</b>	<b>PRICE(\$)</b>	<b>SUM(\$)</b>
<b><u>BORINGS</u></b>							
500	MOBILIZATION, Management, Etc			1	EACH	1460	1460
501	SOIL BORINGS+CORES	12	@ 10	12	EACH	415	4980
<b><u>REPORTS</u></b>							
690	GEOTECHNICAL REPORT/ADDENDUM			1	EACH	1200	1200
518	PROJECT PERMIT				EACH	75	
519	MDH PAPERWORK				HOUR	90	
<b>TOTAL</b>						<b>\$</b>	<b>7,640.00</b>

**Additional Services**

Structurally unfavorable soil conditions including but not limited to loose fill and/or organic materials could be encountered in the soil borings and extend beyond the anticipated test depths. Additional drilling to extend the soil borings will be invoiced at \$20 per lineal feet of drilling. If deeper borings are required the borings may need to be sealed in accordance with Minnesota Department of Health requirements. We will charge \$4 per lineal foot to seal the borings, if required. Snow Removal, if required will be invoiced at \$175 per hour. In the event that the site is not ready when our crew arrives, we will charge \$250 per hour of stand-by time. If any private utilities are present on site, we expect you to locate them in advance or notify us and we will have located at an additional cost.

Meeting Date: 02/28/2023

By: Bruce Westby, Engineering/Public Works

---

### Information

#### Title

Adopt Resolution #23-048 Approving Plans and Specifications and Authorizing Advertisements for Bids for Improvement Project #23-08, 2023 Crack Seal Improvements

#### Purpose/Background:

##### Purpose:

The purpose of this case is to adopt Resolution #23-048 approving plans and specifications and authorizing advertisements for bids for Improvement Project #23-08, 2023 Crack Seal Improvements.

##### Background:

As part of the City of Ramsey's proactive Pavement Management Program, the City annually hires contractors to seal cracks in bituminous pavement on up to 25 miles of public streets, depending on the scope and severity of cracks and available funding. Crack sealing protects existing pavement by preventing stormwater runoff from seeping through cracks in the pavement and joints between the pavement and concrete curb and gutter and utility castings, minimizing future damage due to wet subgrade soils, especially during freeze-thaw cycles.

Typically, the city will crack seal bituminous pavement 3 years after a street is constructed, after it receives an overlay, or after it is reconstructed, then generally every 7 years after until it receives another overlay or is reconstructed. However, crack sealing is generally performed on pavement sections with Pavement and Surface Evaluation Rating (PASER) values between 7 and 10, which City staff assigns on an annual basis. Therefore, the actual time between crack seal improvements on a given street segment depends upon the physical condition of the pavement as it ages.

In 2023, Staff proposes to seal cracks in the bituminous pavement on almost 19 miles of public streets as highlighted in red on the attached 2023 Crack Seal Improvements Plan. These street segments generally have PASER values between 7 and 10, though a few have PASER values of 5 and 6. All street segments with PASER values of 5 total 4,124 feet (0.8 miles), while all street segments with PASER values of 6 total 9,137 feet (1.7 miles). These street segments are proposed to receive crack seal improvements because they are either within a larger area of streets having PASER values of 7 or higher so staff is attempting to maintain all street segments within the areas on the same schedule, or because the street segments are not identified within the CIP as receiving improvements within the next 10 years so the intent is to limp these streets along as cost-effectively as possible until they are added to the CIP.

Attached is a street segment summary for all streets proposed to receive crack seal improvements in 2023.

#### Notification:

If Council approves plans and specifications and authorizes advertising for bids, bids will be advertised on Friday, March 3, and again on Friday, March 10, 2023, both in the City's official newspaper, the Anoka County Union Herald, as well as in Finance & Commerce.

Staff does not mail letters to property owners for crack seal improvements since the work occurs quickly and has little to no impact to the traveling public or abutting properties. Mailing notices would therefore incur additional project costs with little to no public benefit. Instead, the Engineering department maintains a project webpage, which will be updated as new information is made available throughout the project.

**Funding Source:**

The project cost estimate is \$218,730. This includes 5% indirect costs for administrative, engineering, legal and financing.

The City annually budgets \$200,000 for crack seal and pavement rejuvenator improvements and as always staff strives to spend all \$200,000 to maintain all paved streets as cost-effectively as possible.

In 2023, Staff proposes to apply all 2023 pavement rejuvenator improvements to streets on the City’s Municipal State Aid System and to therefore pay for the improvements using State Aid Funds, leaving the entire budgeted amount of \$200,00 to fund the proposed 2023 Crack Seal Improvements project.

Staff targeted a project cost in excess of \$200,000 with hopes that the lowest bid received is less than the engineer's estimate and that all of the proposed crack seal improvements can be completed. However, if the low bid exceeds \$200,000, staff can remove segments as needed from the 2023 Crack Seal Improvements project to reduce project costs to \$200,000.

**Recommendation:**

Staff recommends adopting Resolution #23-048 approving plans and specifications and authorizing advertisements for bids for Improvement Project #23-08, 2023 Crack Seal Improvements.

**Action:**

Adopt Resolution #23-048 approving plans and specifications and authorizing advertisements for bids for Improvement Project #23-08, 2023 Crack Seal Improvements.

---

**Attachments**

Resolution 23-048  
2023 Crack Seal Improvements Plan  
Street Segments Summary

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Hagen	Brian Hagen	02/23/2023 08:10 AM
Form Started By: Bruce Westby		Started On: 02/22/2023 08:56 AM
Final Approval Date: 02/23/2023		

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #23-048**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENTS FOR BIDS FOR IMPROVEMENT PROJECT #23-08, 2023 CRACK SEAL IMPROVEMENTS**

**WHEREAS**, the City of Ramsey can most cost-effectively maximize the life of the bituminous pavement on public streets by sealing cracks on an annual basis; and

**WHEREAS**, the City of Ramsey adopted a budget for 2023 including \$200,000 to crack seal the bituminous pavement on numerous public street segments in support of the City's Pavement Management Program; and

**WHEREAS**, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for Improvement Project #23-08, 2023 Crack Seal Improvements.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) The Ramsey City Council hereby approves the plans and specifications prepared by the City Engineer and authorizes advertisements for bids for said improvements as City Improvement Project #23-08, 2023 Crack Seal Improvements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28th day of February, 2023.

---

Mayor

**ATTEST:**

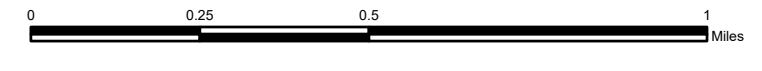
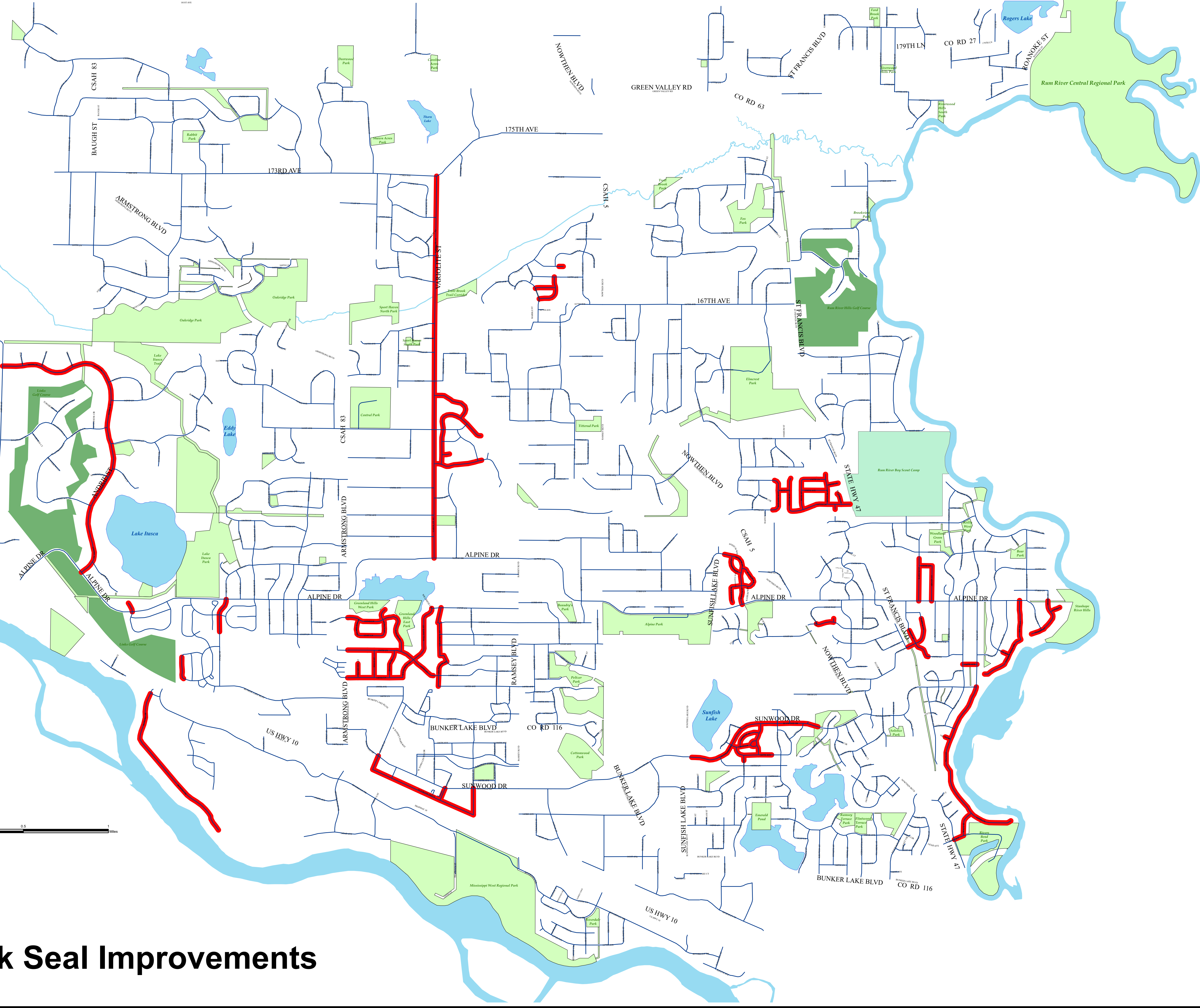
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City Clerk

JARVIS ST  
 IMAN ST  
 HALAS ST  
 GUYON ST  
 FORTMANN S  
 EATON ST  
 DRISCOLL ST  
 CARR ST  
 BAUGH ST  
 ANDRIE ST  
 ZEBRA ST  
 YAK ST  
 XERUS ST  
 WOLVERINE S  
 VICUNAST  
 UNICORN ST  
 TIGER ST  
 RABBIT ST  
 SLOTH ST  
 QUAGGA ST  
 PUMA ST  
 OKAPI ST  
 NUTRIA ST  
 MARMOSSET S  
 LLAMA ST  
 KANGAROO S  
 JACKAL ST  
 IGUANA ST  
 HEDGEHOG S  
 GIBBON ST  
 FERRET ST  
 ELAND ST  
 DOLPHIN ST  
 CHAMELEON  
 BISON ST  
 ALPACA ST  
 ZEOLITE ST  
 YOLITE ST  
 XENOLITE ST  
 WILLEMITE ST  
 VARIOLITE ST  
 URANIMITE S  
 TRAPROCK S  
 SAPPHERE ST  
 RHINESTONE  
 QUARTZ ST  
 PERIDOT ST  
 OLIVINE ST  
 NACRE ST  
 MARBLE ST  
 LIMONITE ST  
 KAMACLITE ST  
 JASPAR ST  
 IRONSTONES  
 HEMATITE ST  
 GARNET ST  
 FELDSPAR ST  
 EBONY ST  
 DOLOMITE ST  
 COQUINA ST  
 BASALT ST  
 AZURITE ST  
 ZIRCONIUM S  
 YTRITIUM ST  
 XENON ST  
 WOLFRAM ST  
 VANADIUM ST  
 URANIUM ST  
 TUNGSTEN S  
 SODIUM ST  
 RADIUM ST  
 QUICKSILVER  
 POTASSIUM S  
 OSMIUM ST  
 NEON ST  
 MAGNESIUM S  
 LITHIUM ST  
 KRYPTON ST  
 JUNKITE ST  
 IODINE ST  
 HELIUM ST  
 GERMANIUM S  
 FLOURINE ST  
 ERKMIUM ST  
 DYSPROSIUM  
 COBALT ST  
 BARIUM ST  
 ARGON ST  
 ZUNI ST  
 YAKIMA ST  
 XKIMO ST  
 WACO ST  
 VENTRE ST  
 UTE ST  
 TONTO ST  
 SALISH ST  
 ROANOKE ST  
 QUAPAW ST  
 POTAWATOMI  
 ONEIDA ST  
 NAVAJO ST  
 MAKAH ST  
 LIPAN ST  
 KIOWA ST  
 JIVARO ST  
 INGA ST  
 HOPI ST  
 GUARANI ST  
 FOX ST  
 ELDORADO S  
 DAKOTAH ST  
 CREE ST  
 BLACKFOOT S

181ST AVE  
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 179TH AVE  
 178TH AVE  
 177TH AVE  
 176TH AVE  
 175TH AVE  
 174TH AVE  
 173RD AVE  
 172ND AVE  
 171ST AVE  
 170TH AVE  
 169TH AVE  
 168TH AVE  
 167TH AVE  
 166TH AVE  
 165TH AVE  
 164TH AVE  
 163RD AVE  
 162ND AVE  
 161ST AVE  
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 158TH AVE  
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 156TH AVE  
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 154TH AVE  
 153RD AVE  
 152ND AVE  
 151ST AVE  
 150TH AVE  
 149TH AVE

181ST AVE  
 180TH AVE  
 179TH AVE  
 178TH AVE  
 177TH AVE  
 176TH AVE  
 175TH AVE  
 174TH AVE  
 173RD AVE  
 172ND AVE  
 171ST AVE  
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 168TH AVE  
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 166TH AVE  
 165TH AVE  
 164TH AVE  
 163RD AVE  
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 161ST AVE  
 160TH AVE  
 159TH AVE  
 158TH AVE  
 157TH AVE  
 156TH AVE  
 155TH AVE  
 154TH AVE  
 153RD AVE  
 152ND AVE  
 151ST AVE  
 150TH AVE  
 149TH AVE  
 148TH AVE  
 147TH AVE  
 146TH AVE  
 145TH AVE  
 144TH AVE  
 143RD AVE  
 142ND AVE  
 141ST AVE  
 140TH AVE  
 139TH AVE  
 138TH AVE  
 137TH AVE  
 136TH AVE  
 135TH AVE  
 134TH AVE



**IP 23-08**  
**2023 Crack Seal Improvements**

**Legend**

-  Streets2016
-  2023 Crack Seal
-  ScoutCamp
-  Golf\_Courses
-  Parks
-  Rivers
-  Lakes\_Ponds
-  Creeks

# 2023 Crack Seal Preliminary Summary 12\_8\_2022

Plat	Alpine Acres									
	Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
	Sodium St	Alpine Dr / CR 57	CS	2023		2004	0	0	0.37	5
	Radium St	153rd Lane / Sodium St	CS	2023		2004	0	0	0.14	6
	153rd Lane	Sodium St / Radium St	CS	2023		2004	0	0	0.06	5

Sum Miles\_2 0.57

Plat	Alpine Acres 2nd									
	Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
	Tungsten St	Sodium St / Sodium St	CS	2023		2004	0	0	0.13	6
	Tungsten St	153rd Lane / CDS	CS	2023		2004	0	0	0.09	5
	153rd Lane	Sodium St / Tungsten St	CS	2023		2004	0	0	0.06	6

Sum Miles\_2 0.28

Plat	Apple Ridge									
	Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
	Krypton Court	157th Lane / CDS	CS	2023		1998	0	0	0.07	8
	Lithium St	157th Lane / 158th Ave	CS	2023		1998	0	0	0.08	8
	158th Ave	Lithium / W EOP	CS	2023		1998	0	0	0.04	8
	157th Lane	TH 47 / Junkite Ct	CS	2023		1998	0	0	0.05	8
	157th Lane	Junkite Court / Krypton	CS	2023		1998	0	0	0.04	8
	157th Lane	Krypton / Lithium	CS	2023		1998	0	0	0.05	8
	157th Lane	Lithium / W EOP	CS	2023		1998	0	0	0.08	8
	Krypton St	157th Lane / S EOP	CS	2023		1998	0	0	0.03	8

Sum Miles_2	0.44									
Plat		Bowers Mississippi								
	Name	ACRES	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2 RTG_2021
	Bowers Dr		N EOP /S EOP	CS	2023	2004	1982	0	0	0.58 6
	Bowers Dr		148th Ave / N EOP	CS	2023	2004	1982	0	0	0.04 6
Sum Miles_2	0.62									
Plat		Bowers Mississippi								
	Name	ACRES	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2 RTG_2021
	Bowers Dr		N EOP / S EOP	CS	2023	2004	1982	0	0	0.09 6
Sum Miles_2	0.09									
Plat		Bowers Mississippi								
	Name	ACRES	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2 RTG_2021
	Bowers Dr		N EOP / S EOP	CS	2023	2004	1982	0	0	0.28 6
Sum Miles_2	0.28									
Plat		Brookfield 6th								
	Name		DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2 RTG_2021
	Kamacite Street		S EOP - 168th Ave	CS	2023	0	2016	0	0	0.03 9
Sum Miles_2	0.03									
Plat		Brookfield 7th								
	Name		DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2 RTG_2021
	167th Crossing		Limonite St - PC Kamacite St	CS	2023	0	2016	0	0	0.08 9
	Kamacite Street		PC 167th Crossing - 167th Lane	CS	2023	0	2016	0	0	0.06 9
	Kamacite Street		167th Lane - N EOP	CS	2023	0	2016	0	0	0.03 9
	167th Lane		Limonite Street - Kamacite Street	CS	2023	0	2016	0	0	0.12 9
Sum Miles_2	0.29									
Plat		Cole Addition								
	Name		DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2 RTG_2021
	168th Lane		W EOP / CDS	CS	2023	0	2018	0	0	0.02 10
Sum Miles_2	0.02									

Plat	Greenland Hills									
Name	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021	
Chameleon St	149th Lane / CDS	CS	2023	2002	1981	0	0	0.08	8	
Zeolite St	S EOP / 150th Lane	CS	2023	2002	1981	0	0	0.17	8	
Willemite St	149th Lane / CDS	CS	2023	2002	1981	0	0	0.48	8	
Bison St	149th Lane / 150th Lane	CS	2023	2002	1981	0	0	0.16	8	
Yolite St	150th / 152nd Lane EOP	CS	2023	2002	1981	0	0	0.23	8	
150th Lane	W EOP / E EOP	CS	2023	2001	1975	0	0	0.44	8	
149th Lane	Armstrong Blvd / Willemite St	CS	2023	2002	1981	0	0	0.32	8	
Sum Miles_2	1.88									

Plat	Greenland Hills Plat 2									
Name	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021	
152nd Lane	Alpaca St / Chameleon St	CS	2023	2002	1978	0	0	0.15	8	
151st Lane	Alpaca St / Chameleon St	CS	2023	2002	1978	0	0	0.16	8	
152nd Lane	E EOP / Alpaca St	CS	2023	2002	1978	0	0	0.07	8	
152nd Lane	Chameleon St / CR 83	CS	2023	2002	1978	0	0	0.07	8	
Chameleon St	151st Lane / 152nd Lane	CS	2023	2002	1978	0	0	0.09	8	
Alpaca St	151st Lane / 152nd Lane	CS	2023	2002	1978	0	0	0.09	8	
Alpaca St	152nd Lane / CDS	CS	2023	2002	1978	0	0	0.07	8	
Sum Miles_2	0.7									

Plat	Halland Acres									
Name	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021	
154th Lane	Barium St / Argon St	CS	2023	2001	1980	0	0	0.08	5	
Argon St	153rd Ave /	CS	2023	2001	1980	0	0	0.21	7	

	Barium St	154th Lane 153rd / N EOP	CS	2023	2001	1980	0	0	0.25	5
Sum Miles_2	0.54									
Plat		Harvest Estates 2nd Addition								
	Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
	152nd Circle	152nd Ln / CDS	CS	2023		2019	0	0	0.02	10
	152nd Lane	Krypton Ter / 152nd Cir	CS	2023		2019	0	0	0.1	10
Sum Miles_2	0.12									
Plat		MSA								
	Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
	Variolite St	302 ft N 166th Ave / CR 63 (173rd Ave)	CS	2023	1998	1981	0	2020	0.82	10
	Variolite St	458 ft S 166th Ave / 302 ft N 166th Ave	CS	2023	1998	1981	0	2020	0.11	10
	Variolite St	161st Ave / 458 ft S 166th Ave	CS	2023	1998	1981	0	2020	0.56	10
	Variolite St	Alpine Dr / 161st Ave	CS	2023	1998	1983	0	2020	0.76	10
	Sunwood Dr	Bridge / 145th Lane	CS	2023	2016	1996	0	0	0.67	9
	164th Lane	Andrie St / Driscoll Cir	CS	2023		1985	0	2016	0.18	10
	164th Lane	Fortmann Cir / Halas Cir	CS	2023		1985	0	2016	0.12	10
	164th Lane	Halas Cir / Jarvis St	CS	2023		1985	0	2016	0.12	10
	164th Lane	Driscoll Cir / Fortmann Cir	CS	2023		1985	0	2016	0.2	10
	Andrie St	S EOP / 164th Lane	CS	2023		1985	0	2016	0.18	10
	Andrie St	164th Lane / 164th Lane	CS	2023		1985	0	2016	0.08	10
	Andrie St	S EOP / N EOP	CS	2023		1987	0	2016	1.02	10
	Uranimite St	149th Ave / 150th Lane	CS	2023	2002	1979	0	0	0.17	8
	Uranimite St	150th Lane /	CS	2023	2005	1981	0	0	0.35	7

Sunwood Dr	152nd Lane CR 57 / 145th Lane	CS	2023	2016	1996	0	0	0.17	9
Rhinestone St	Veterans Drive / Sunwood Dr	CS	2023		2007	0	0	0.16	9
Zeolite St	Sunwood Dr / Veterans Drive	CS	2023		2005	0	0	0.09	9
Veterans Drive	Zeolite St / Sapphire St	CS	2023		2005	0	0	0.44	9
Veterans Drive	Sapphire / Rhinestone	CS	2023		2007	0	0	0.21	9
Puma St	Lift Station 8 / 152nd Ave	CS	2023		2011	0	2020	0.1	10
Puma St	152nd Ave / Alpine Dr	CS	2023		2020	0	0	0.1	10
Sum Miles_2	6.61								
Plat	Northfork Alpine Addition								
Name	DESCRIPTION	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
Alpine Ct	Alpine Dr - CDS	CS	2023	0	2016	0	0	0.06	10
Sum Miles_2	0.06								
Plat	Ramsey Town Center IP OF 22								
Name	DESCRIPTION	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
Sapphire St	Sunwood Dr / Veterans Drive	CS	2023		2005	0	0	0.08	10
Sum Miles_2	0.08								
Plat	River Bluffs								
Name	DESCRIPTION	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
Oneida St	153rd Ave / E EOP	CS	2023		1992	0	0	0.05	8
Oneida St	153rd Ave / E CDS	CS	2023		1992	0	0	0.06	8
Sum Miles_2	0.11								
Plat	River Bluffs 2nd								
Name	DESCRIPTION	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
152nd Ave	Oneida St / CDS	CS	2023		1994	0	0	0.06	7
Oneida St	152nd Ave / S EOP	CS	2023		1994	0	0	0.09	7

Oneida St	152nd Ave / N EOP	CS	2023		1994	0	0	0.07	6
Sum Miles_2	0.22								
Plat	River Pines 1st								
Name	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
Neon St	157th Lane / N EOP	CS	2023		1999	0	0	0.12	8
157th Lane	Neon St / E EOP	CS	2023		1999	0	0	0.07	8
Sum Miles_2	0.19								
Plat	River Pines 2nd								
Name	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
158th Ave	E EOP / Neon St	CS	2023		2000	0	0	0.11	8
158th Lane	E EOP / Neon St	CS	2023		2000	0	0	0.09	8
Neon St	158th Ave / 158th Lane	CS	2023		2000	0	0	0.06	8
Sum Miles_2	0.26								
Plat	River Pines 3rd								
Name	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
Osmium St	157th Lane / 158th Ave	CS	2023		2001	0	0	0.12	8
157th Lane	Osmium St / E EOP	CS	2023		2001	0	0	0.08	7
Sum Miles_2	0.2								
Plat	River Pines 4th								
Name	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
Potassium St	W EOP / W EOP	CS	2023		2002	0	0	0.21	8
Osmium St	158th Ave / N CDS	CS	2023		2002	0	0	0.07	8
158th Ave	Potassium / Osmium	CS	2023		2002	0	0	0.07	8
Sum Miles_2	0.35								
Plat	River Pines 5th								
Name	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
158th Court	Lithium St / CDS	CS	2023		2002	0	0	0.07	8

158th Lane	Lithium / W EOP	CS	2023		2002	0	0	0.05	8
Lithium St	158th Ave / 158th Lane	CS	2023		2002	0	0	0.07	8
Lithium St	158tj Lane/ NEOP	CS	2023	0	2002	0	0	0.03	8
Sum Miles_2	0.22								
Plat	Rivers Bend								
Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
142nd Lane	Waco St / CDS	CS	2023	2010	1985	0	0	0.25	8
Waco St	142nd Lane / 1/2 S EOP	CS	2023	2010	1985	0	0	0.06	8
146th Cir	Waco St / CDS	CS	2023	2010	1985	0	0	0.03	8
Waco St	Sunwood Dr / 142nd Lane	CS	2023	2010	1985	0	0	0.83	8
Sum Miles_2	1.17								
Plat	Rivers Bend 2nd								
Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
Waco St	S EOP / 1/2 N EOP	CS	2023	2010	1985	0	0	0.09	9
Sum Miles_2	0.09								
Plat	Rivers Bend Plaza								
Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
142nd Ave	Xkimo St/ Waco St	CS	2023	2010	1985	0	0	0.06	8
Sum Miles_2	0.06								
Plat	Riverstone 3rd								
Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
Tiger Street	149th Ave / 150th Ln	CS	2023		2019	0	0	0.13	10
Sum Miles_2	0.13								
Plat	Rum Acre Estates								
Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
Juniper Ridge Dr	E EOP / CDS	CS	2023	2000	1975	0	0	0.31	7
151st Ave	W EOP / Juniper Ridge Dr	CS	2023	2000	1975	0	0	0.04	8

Salish St	153rd Ave / Juniper Ridge Dr	CS	2023	2000	1975	0	0	0.23	8
Sum Miles_2	0.58								
Plat	Section 21 Unplatted								
Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
150th Lane	CR 83 / W EOP Greenland Hills	CS	2023	2002	1981	0	0	0.12	7
Sum Miles_2	0.12								
Plat	Section 24 Unplatted								
Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
150th Ave	Xkimo St / Waco St	CS	2023	2006	1979	0	0	0.08	8
Sum Miles_2	0.08								
Plat	Sweetbay Ridge								
Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
Uranimite St	161st / 162nd Ave	CS	2023		2010	0	0	0.08	10
162nd Ave	Uranimite / Rhinestone	CS	2023		2010	0	0	0.11	10
Rhinestone St	161st / Sapphire	CS	2023		2010	0	0	0.05	10
163rd Ave	Varioite / Sapphire	CS	2023		2010	0	0	0.2	10
Sapphire St	Rhinestone / 163rd Ave	CS	2023		2010	0	0	0.08	10
Rhinestone St	161st Ave/ CDS	CS	2023		2010	0	0	0.11	10
Sum Miles_2	0.63								
Plat	Village of Sunfish Lake								
Name	DESCRIPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
146th Lane	Sunwood Dr / Sodium St	CS	2023		2003	0	0	0.05	8
146th Lane N	park circle / Radium St	CS	2023		2003	0	0	0.05	8
146th Lane S	park circle / Radium St	CS	2023		2003	0	0	0.04	8
Sodium St	146th Lane / Radium St	CS	2023		2003	0	0	0.16	8
146th Lane	Sodium St /	CS	2023		2003	0	0	0.06	9

Radium St	park circle Sunwood Dr / Sodium St	CS	2023		2003	0	0	0.06	7
Radium St	Sodium St / 146th Way S	CS	2023		2003	0	0	0.08	8
Radium St	146th Lane S / 146th Ave	CS	2023		2004	0	0	0.06	8
Tungsten Way	146th Ave / S EOP	CS	2023		2004	0	0	0.03	9
146th Ave	146th Lane / Tungsten Way	CS	2023		2004	0	0	0.07	8
146th Ave	Tungsten Way / Radium St	CS	2023		2004	0	0	0.09	8
146th Ave	Radium St / E EOP	CS	2023		2004	0	0	0.08	8
Sum Miles_2	0.83								
Plat	Willow Ridge								
Name	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
Barium St	Cobalt St / TH 47	CS	2023		1995	0	0	0.05	6
Cobalt St	N EOP / Barium St	CS	2023		1995	0	0	0.08	6
Barium St	N EOP / Cobalt St	CS	2023		1995	0	0	0.17	6
Cobalt St	Barium St / N EOP	CS	2023		1995	0	0	0.11	7
Sum Miles_2	0.41								
Plat	Woodlands								
Name	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
159th Avenue	Variolite / E EOP	CS	2023		2015	0	0	0.05	10
Uranimite St	159th Ave / 161st Ave	CS	2023		2015	0	0	0.2	10
159th Lane Ct	Uranimite St / CDS	CS	2023		2015	0	0	0.04	10
Sum Miles_2	0.29								
Plat	Woodlands 2nd								
Name	DESCRPT	PRG_TYP	PRG_YR	OL	CONST	OL2	RC	Miles_2	RTG_2021
159th Ave	Uranimite St -	CS	2023	0	2016	0	0	0.25	10

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Sapphire St

Sum Miles\_2 0.25  
Sum Miles\_2 18.8

Meeting Date: 02/28/2023

By: Katie Schmidt, Administrative Services

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### Information

**Title:**

PUBLIC HEARING - Introduce Ordinance #23-04 Amending the City Charter Prohibiting Membership on City Boards and Commissions of Non-City of Ramsey Residents

**Purpose/Background:**

The Charter Commission met on February 2, 2023 and is recommending the City Council amend the charter by Ordinance #23-04 under M.S. 410.12, subdivision 7. The recommended ordinance is to amend the City Charter prohibiting membership of City boards and commissions of non-city Ramsey residents. The language in Ordinance #23-04 is the same language as the recently passed Ordinance #22-26 (attached for reference). The Charter Commission tabled the decision to accept or reject the language of Ordinance #22-26.

Within one month of receiving a recommendation to amend the charter by ordinance, the city must publish notice of a public hearing of the proposal. The city must hold the public hearing on the proposed charter amendment at least two weeks, but not more than one month after the notice is published. Within one month of the public hearing, the city council must vote on the proposed charter amendment ordinance. To pass, the vote must be unanimous, including approval by the mayor. If Ordinance #23-04 is passed unanimously, it would supersede the first Ordinance #22-26 previously adopted by Council and the Charter Commission would not need to meet to review the tabled Ordinance.

The ordinance proposing the amendment is subject to the same publication requirements as other ordinances. The ordinance becomes effective 90 days after passage and publication unless a later date is provided in the ordinance.

**Notification:**

- A Notice of Public Hearing was published on Friday, February 10, 2023.
- Final consideration and vote will take place on March 14, 2023.

**Time Frame/Observations/Alternatives:**

Next Steps:

- If the City Council unanimously approves adoption of Ordinance #23-04 on March 14, 2023, then the Charter amendment would take effect 90 days after publication. If an affirmative vote is not received by all Council members, the ordinance would fail.

**Recommendation:**

Staff does not have a recommendation on this matter.

**Outcome/Action:**

Motion to Introduce Ordinance #23-04 Amending the City Charter Prohibiting Membership on City Boards and Commissions of Non-City of Ramsey Residents

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### Attachments

Ordinance #23-04  
Minnesota Statute 410.12  
Ordinance #22-26

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### Form Review

**Inbox**

Brian Hagen  
Form Started By: Katie Schmidt  
Final Approval Date: 02/22/2023

**Reviewed By**

Brian Hagen

**Date**

02/22/2023 01:41 PM  
Started On: 02/17/2023 11:04 AM

**ORDINANCE #23-04**  
**CITY OF RAMSEY**  
**ANOKA COUNTY**  
**STATE OF MINNESOTA**

**AN ORDINANCE AMENDING THE CITY CHARTER OF THE CITY OF  
RAMSEY, MINNESOTA PROHIBITING MEMBERSHIP ON THE CITY OF  
RAMSEY BOARDS AND COMMISSIONS OF NON-CITY OF RAMSEY  
RESIDENTS**

**The City of Ramsey ordains:**

**SECTION 1. AUTHORITY**

This Ordinance is adopted pursuant to the authority of the City Charter of the City of Ramsey and such authority as it is given under Minnesota Statutes Section 410.12, subdivision 7.

**SECTION 2.**

The Section 2.2 of the City of Ramsey Charter is amended to read as follows:

“Sec. 2.2 – Boards and commissions.

There shall be no separate administrative board of health, library board, or any other administrative board or commission except for the administration of a function jointly with another political subdivision. The council shall itself be and perform the duties and exercise the powers of such boards and commissions provided for by state statutes. The council may, however, establish or abolish by ordinance boards or commissions to advise the council with respect to any municipal function or activity, or to perform quasi-judicial functions. Notice of initial formation and all vacancies shall be published in the city newsletter and in the legal newspaper. Membership of the Economic Development Authority, Environmental Policy Board, Parks and Recreation Commission, Planning Commission and any future boards and commissions the City Council deems necessary shall not exceed nine members, all members of which shall be residents of the City of Ramsey.”

**SECTION 3. EFFECTIVE DATE**

This ordinance becomes effective 90 days after its passage and publication as provided by Minnesota Statutes Section 410.12, Subdivision 7, as may be modified by any action undertaken pursuant to City of Ramsey Charter Section 5.

**PASSED** by the City Council of the City of Ramsey, Minnesota, the \_\_\_\_ day of March, 2023.

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Mayor

**ATTEST:**

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City Clerk

**410.12 AMENDMENTS.**

Subdivision 1. **Proposals.** The charter commission may propose amendments to such charter and shall do so upon the petition of voters equal in number to five percent of the total votes cast at the last previous state general election in the city. Proposed charter amendments must be submitted at least 17 weeks before the general election. Only registered voters are eligible to sign the petition. All petitions circulated with respect to a charter amendment shall be uniform in character and shall have attached thereto the text of the proposed amendment in full; except that in the case of a proposed amendment containing more than 1,000 words, a true and correct copy of the same may be filed with the city clerk, and the petition shall then contain a summary of not less than 50 nor more than 300 words setting forth in substance the nature of the proposed amendment. Such summary shall contain a statement of the objects and purposes of the amendment proposed and an outline of any proposed new scheme or frame work of government and shall be sufficient to inform the signers of the petition as to what change in government is sought to be accomplished by the amendment. The summary, together with a copy of the proposed amendment, shall first be submitted to the charter commission for its approval as to form and substance. The commission shall within ten days after such submission to it, return the same to the proposers of the amendment with such modifications in statement as it may deem necessary in order that the summary may fairly comply with the requirements above set forth.

Subd. 1a. **Alternative methods of charter amendment.** A home rule charter may be amended only by following one of the alternative methods of amendment provided in subdivisions 1 to 7.

Subd. 2. **Petitions.** The signatures to such petition need not all be appended to one paper, but to each separate petition there shall be attached an affidavit of the circulator thereof as provided by this section. A petition must contain each petitioner's signature in ink or indelible pencil and must indicate after the signature the place of residence by street and number, or other description sufficient to identify the place. There shall appear on each petition the names and addresses of five electors of the city, and on each paper the names and addresses of the same five electors, who, as a committee of the petitioners, shall be regarded as responsible for the circulation and filing of the petition. The affidavit attached to each petition shall be as follows:

State of ..... )  
) ss.  
County of ..... )

..... being duly sworn, deposes and says that the affiant, and the affiant only, personally circulated the foregoing paper, that all the signatures appended thereto were made in the affiant's presence, and that the affiant believes them to be the genuine signatures of the persons whose names they purport to be.

Signed .....

(Signature of Circulator)

Subscribed and sworn to before me

this ..... day of ..... .....

Notary Public (or other officer)

authorized to administer oaths

The foregoing affidavit shall be strictly construed and any affiant convicted of swearing falsely as regards any particular thereof shall be punishable in accordance with existing law.

**Subd. 3. May be assembled as one petition.** All petition papers for a proposed amendment shall be assembled and filed with the charter commission as one instrument. Within ten days after such petition is transmitted to the city council, the city clerk shall determine whether each paper of the petition is properly attested and whether the petition is signed by a sufficient number of voters. The city clerk shall declare any petition paper entirely invalid which is not attested by the circulator thereof as required in this section. Upon completing an examination of the petition, the city clerk shall certify the result of the examination to the council. If the city clerk shall certify that the petition is insufficient the city clerk shall set forth in a certificate the particulars in which it is defective and shall at once notify the committee of the petitioners of the findings. A petition may be amended at any time within ten days after the making of a certificate of insufficiency by the city clerk, by filing a supplementary petition upon additional papers signed and filed as provided in case of an original petition. The city clerk shall within five days after such amendment is filed, make examination of the amended petition, and if the certificate shall show the petition still to be insufficient, the city clerk shall file it in the city clerk's office and notify the committee of the petitioners of the findings and no further action shall be had on such insufficient petition. The finding of the insufficiency of a petition shall not prejudice the filing of a new petition for the same purpose.

**Subd. 4. Election.** Amendments shall be submitted to the qualified voters at a general or special election and published as in the case of the original charter. The form of the ballot shall be fixed by the governing body. The statement of the question on the ballot shall be sufficient to identify the amendment clearly and to distinguish the question from every other question on the ballot at the same time. If 51 percent of the votes cast on any amendment are in favor of its adoption, copies of the amendment and certificates shall be filed, as in the case of the original charter and the amendment shall take effect in 30 days from the date of the election or at such other time as is fixed in the amendment.

**Subd. 5. Amendments proposed by council.** The council of any city having a home rule charter may propose charter amendments to the voters by ordinance. Any ordinance proposing such an amendment shall be submitted to the charter commission. Within 60 days thereafter, the charter commission shall review the proposed amendment but before the expiration of such period the commission may extend the time for review for an additional 90 days by filing with the city clerk its resolution determining that an additional time for review is needed. After reviewing the proposed amendment, the charter commission shall approve or reject the proposed amendment or suggest a substitute amendment. The commission shall promptly notify the council of the action taken. On notification of the charter commission's action, the council may submit to the people, in the same manner as provided in subdivision 4, the amendment originally proposed by it or the substitute amendment proposed by the charter commission. The amendment shall become effective only when approved by the voters as provided in subdivision 4. If so approved it shall be filed in the same manner as other amendments. Nothing in this subdivision precludes the charter commission from proposing charter amendments in the manner provided by subdivision 1.

**Subd. 6. Amendments, cities of the fourth class.** The council of a city of the fourth class having a home rule charter may propose charter amendments by ordinance without submission to the charter commission. Such ordinance, if enacted, shall be adopted by at least a four-fifths vote of all its members after a public hearing upon two weeks' published notice containing the text of the proposed amendment and shall be approved by the mayor and published as in the case of other ordinances. The council shall submit the proposed amendment to the people in the manner provided in subdivision 4, but not sooner than three months after the passage of the ordinance. The amendment becomes effective only when approved by the voters as provided in subdivision 4. If so approved, it shall be filed in the same manner as other amendments.

Subd. 7. **Amendment by ordinance.** Upon recommendation of the charter commission the city council may enact a charter amendment by ordinance. Within one month of receiving a recommendation to amend the charter by ordinance, the city must publish notice of a public hearing on the proposal and the notice must contain the text of the proposed amendment. The city council must hold the public hearing on the proposed charter amendment at least two weeks but not more than one month after the notice is published. Within one month of the public hearing, the city council must vote on the proposed charter amendment ordinance. The ordinance is enacted if it receives an affirmative vote of all members of the city council and is approved by the mayor and published as in the case of other ordinances. An ordinance amending a city charter shall not become effective until 90 days after passage and publication or at such later date as is fixed in the ordinance. Within 60 days after passage and publication of such an ordinance, a petition requesting a referendum on the ordinance may be filed with the city clerk. The petition must be signed by registered voters equal in number to at least five percent of the registered voters in the city or 2,000, whichever is less. If the requisite petition is filed within the prescribed period, the ordinance shall not become effective until it is approved by the voters as in the case of charter amendments submitted by the charter commission, the council, or by petition of the voters, except that the council may submit the ordinance at any general or special election held at least 60 days after submission of the petition, or it may reconsider its action in adopting the ordinance. As far as practicable the requirements of subdivisions 1 to 3 apply to petitions submitted under this section, to an ordinance amending a charter, and to the filing of such ordinance when approved by the voters.

**History:** (1286) RL s 756; 1907 c 199 s 1; 1911 c 343 s 1; 1939 c 292 s 1; 1943 c 227 s 1; 1949 c 122 s 1; 1959 c 305 s 3,4; 1961 c 608 s 5,6; 1969 c 1027 s 3; 1973 c 503 s 1-4; 1986 c 444; 1998 c 254 art 1 s 107; 1999 c 132 s 42; 2005 c 93 s 1; 2008 c 331 s 7; 2010 c 184 s 43

**ORDINANCE 22-26**  
**CITY OF RAMSEY**  
**ANOKA COUNTY**  
**STATE OF MINNESOTA**

**AN ORDINANCE AMENDING THE CITY CHARTER OF THE CITY OF RAMSEY,  
MINNESOTA PROHIBITING MEMBERSHIP ON THE CITY OF RAMSEY  
BOARDS AND COMMISSIONS OF NON-CITY OF RAMSEY RESIDENTS**

**The City of Ramsey ordains:**

**SECTION 1. AUTHORITY**

This Ordinance is adopted pursuant to the authority of the City Charter of the City of Ramsey and such authority as it is given under Minnesota Statutes Section 410.12, subdivision 5.

**SECTION 2.**

The Section 2.2 of the City of Ramsey Charter is amended to read as follows:

“Sec. 2.2 – Boards and commissions.

There shall be no separate administrative board of health, library board, or any other administrative board or commission except for the administration of a function jointly with another political subdivision. The council shall itself be and perform the duties and exercise the powers of such boards and commissions provided for by state statutes. The council may, however, establish or abolish by ordinance boards or commissions to advise the council with respect to any municipal function or activity, or to perform quasi-judicial functions. Notice of initial formation and all vacancies shall be published in the city newsletter and in the legal newspaper. Membership of various boards and commissions shall not exceed nine members, all members of which shall be residents of the City of Ramsey.

**SECTION 3. EFFECTIVE DATE**

This ordinance becomes effective 90 days after its passage and publication as provided in City of Ramsey Charter 3.9 and Minnesota Statutes Section 410.12, Subdivision 5, as may be modified by any action undertaken pursuant to City of Ramsey Charter Section 5.

PASSED by the City Council of the City of Ramsey, Minnesota, the \_\_\_\_ day of \_\_\_\_\_ 2022.

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Mayor

ATTEST:

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City Clerk

**CC Regular Session**

**7. 1.**

**Meeting Date:** 02/28/2023

**By:** Katie Schmidt, Administrative Services

**Information**

**Title:**

Introduce Ordinance #23-03 Amendment to Chapter 2 Article V. - Boards, Commissions and Authorities Division 2. - Economic Development Authority Section 2-189

**Purpose/Background:**

The purpose of this amendment to Chapter 2, section 2-189 is to bring clarity to council appointments to the EDA. State Statute 469.095 provides the ability to set the term of the commissioners who are members of the City Council to coincide with their term of office. Updating the ordinance would allow for clear terms for councilmembers. The way the ordinance currently reads, once a councilmember is appointed to the EDA, they remain until they are no longer a member of council.

**Funding Source:**

This is being handled under normal staff duties.

**Recommendation:**

Staff recommends introducing Ordinance #23-03 amending Chapter 2 of the Ramsey City Code.

**Outcome/Action:**

Motion to Introduce Ordinance #23-03 Amendment to Chapter 2 Article V. - Boards, Commissions and Authorities Division 2. - Economic Development Authority Section 2-189

**Attachments**

Ordinance #23-03

Statute 469.095

**Form Review**

**Inbox**

Brian Hagen

Form Started By: Katie Schmidt

Final Approval Date: 02/23/2023

**Reviewed By**

Brian Hagen

**Date**

02/23/2023 02:31 PM

Started On: 02/16/2023 03:00 PM

**ORDINANCE #23-03**

**CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

**AN ORDINANCE AMENDMENT TO CHAPTER 2 ARTICLE V. – BOARDS,  
COMMISSIONS AND AUTHORITIES DIVISION 2. – ECONOMIC DEVELOPMENT  
AUTHORITY SECTION 2-189 OF THE CITY CODE OF RAMSEY, MINNESOTA.**

The City of Ramsey ordains:

**SECTION 1. AUTHORITY**

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

**SECTION 2. AMENDMENT TO CITY CODE SECTION 2-189**

The current City Code Section 2-189 is revised as follows (additions indicated by underline, deletions indicated by strikethrough):

“Sec. 2-189. – Established; purpose.

- (a) *Establishment.* The city is authorized by Minn. Stats. §469.091 to establish an economic development authority (EDA. The EDA is a public body corporate and a politic and a political subdivision of the state. The EDA shall consist of a governing body of seven commissioners. Two of the commissioners shall be members of the city council. All commissioners shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of two, three, four, five, and six years, respectively. Thereafter, ~~all~~ commissioners that are not members of the city council shall be appointed for six-year terms. The term for commissioners who are members of the City Council shall coincide with their term of office as members of the City Council. A vacancy is created in the membership of the commission when a city councilmember of the authority ends councilmembership.
- (b) *Purpose.* The primary purpose of the EDA is to coordinate and administer economic development and redevelopment plans and programs of the city. The EDA is vital to the orderly development and financing of the city and in the best interests of the health, safety, prosperity and general welfare of the citizens of the city.”

**SECTION 3. SUMMARY**

The following is the official summary of Ordinance #23-03 which has been approved by the City

Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

The ordinance amends the existing City Code Section 2-189. This addition establishes that Councilmembers terms on the Economic Development Authority will coincide with their term as a Councilmember.

**SECTION 4. EFFECTIVE DATE**

The effective date of this Ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

**PASSED** by the Ramsey City Council the 14<sup>th</sup> day of March, 2023.

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Mayor

**ATTEST:**

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City Clerk

**469.095 COMMISSIONERS; APPOINTMENT, TERMS, VACANCIES, PAY, REMOVAL.**

Subdivision 1. **Commissioners.** Except as provided in subdivision 2, paragraph (d), an economic development authority shall consist of either three, five, or seven commissioners who shall be appointed after the enabling resolution provided for in section 469.093 becomes effective. The resolution must indicate the number of commissioners constituting the authority.

Subd. 2. **Appointment, terms; vacancies.** (a) Three-member authority: the commissioners constituting a three-member authority, one of whom must be a member of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of two, four, and six years, respectively. Thereafter all commissioners shall be appointed for six-year terms.

(b) Five-member authority: the commissioners constituting a five-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of two, three, four, five, and six years respectively. Thereafter all commissioners shall be appointed for six-year terms.

(c) Seven-member authority: the commissioners constituting a seven-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of one, two, three, four, and five years respectively and two members for six years. Thereafter all commissioners shall be appointed for six-year terms.

(d) The enabling resolution may provide that the members of the city council shall serve as the commissioners.

(e) The enabling resolution may provide for the appointment of members of the city council in excess of the number required in paragraphs (a), (b), and (c).

(f) A vacancy is created in the membership of an authority when a city council member of the authority ends council membership. A vacancy for this or another reason must be filled for the balance of the unexpired term, in the manner in which the original appointment was made. The city council may set the term of the commissioners who are members of the city council to coincide with their term of office as members of the city council.

Subd. 3. **Increase in commission members.** An authority may be increased from three to five or seven members, or from five to seven members by a resolution adopted by the city council following the procedure provided for modifying the enabling resolution in section 469.093.

Subd. 4. **Compensation and reimbursement.** A commissioner, including the president, shall be paid for attending each regular or special meeting of the authority in an amount to be determined by the city council. In addition to receiving pay for meetings, the commissioners may be reimbursed for actual expenses incurred in doing official business of the authority. All money paid for compensation or reimbursement must be paid out of the authority's budget.

Subd. 5. **Removal for cause.** A commissioner may be removed by the city council for inefficiency, neglect of duty, or misconduct in office. A commissioner shall be removed only after a hearing. A copy of the charges must be given to the commissioner at least ten days before the hearing. The commissioner must be given an opportunity to be heard in person or by counsel at the hearing. When written charges have been submitted against a commissioner, the city council may temporarily suspend the commissioner. If the city council finds that those charges have not been substantiated, the commissioner shall be immediately reinstated.

If a commissioner is removed, a record of the proceedings, together with the charges and findings, shall be filed in the office of the city clerk.

**History:** *1987 c 291 s 96*