

May 24, 2023

Joe MacPherson
County Engineer
1440 Bunker Lake Blvd
Andover, MN 55304

Bruce Westby
City Engineer
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Proposed Cooperative Construction Agreement No. 1052001
Between Anoka County, the City of Ramsey, and the State of Minnesota
SP 0202-123 (TH 10=003)
TH 10 at Sunfish Lake Blvd and Ramsey Blvd in the City of Ramsey, Anoka County
Payment for TH 10 construction

Dear Joe and Bruce:

Transmitted by email is a proposed agreement with Anoka County and the City of Ramsey. This agreement provides for payment of the State's share of the costs of grading and bituminous surfacing construction and of the City's share of the cost of construction engineering to be performed on TH 10.

Please present this agreement to the County Board and City Council for their approval and execution. Given the current circumstances, we are processing documents with digital signatures. Please have the relevant digital signatures affixed to the attached pdf and return it to me by email. Also required is a pdf copy of a resolution passed by the City Council/County Board authorizing its officers to sign the agreement in its behalf, again with the relevant digital signatures. A suggested form of such resolution is also attached, or use the version I provided earlier.

Note that the Minnesota Department of Transportation, as authorized by Minn. Stat. Ch. 13, will provide, upon request, data that may be classified as other than public. MnDOT requests that the data only be used for the purpose of partnering with MnDOT. Specifically, the data provided by MnDOT, should not be used by local officials making decisions to which the data pertains. The not-public data is not for public consumption and requests for the data should be submitted to MnDOT's Data Practices unit (<https://www.dot.state.mn.us/information/datapractices/index.html>). It is MnDOT's goal to provide appropriate information to our partners to assist them in their evaluation of projects and the deliberation may require data that is classified as other than public.

See the attached sheet for suggestions regarding use of digital signatures.

Please return the digitally signed copies of the agreement and resolution to me, once they have been executed by the County and City. An electronic copy will be returned to the County and City when fully executed.

Joe MacPherson & Bruce Westby
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Please contact me if you have any questions or additional comments.

Sincerely,

A handwritten signature in black ink, appearing to read "Phillip Bergem". The signature is fluid and cursive, with a long horizontal stroke at the end.

Phillip Bergem
Local Partnership Engineer
Metro District State Aid

Attachments: Proposed Agreement
Resolution

ecopy: Malaki Ruranika, MnDOT-Municipal Agreements
Carrie Jones, MnDOT-Municipal Agreements
Molly McCartney, MnDOT-Metro Program Delivery
Mike Kronzer, MnDOT-Metro Program Delivery
Brandi Kastner, MnDOT-Metro Traffic Engineering
Greg Kern, MnDOT-Metro Traffic Engineering
Mike Fairbanks, MnDOT-Metro Traffic Engineering
John Korth, Waters Edge Office, RTMC Building
Geoff Prelgo, Waters Edge Office, RTMC Building
Leah Thornquist, MnDOT-Metro State Aid
Colleen Brown, MnDOT-Metro State Aid
Jason Orcutt, Anoka County
Dena King, Bolton & Menk
Project File

Tips For Applying Digital Signatures:

- The Local Agency resolution should be attached to the pdf before digital signatures begin. Remove the included “suggested form” resolution and replace it with your own version.
- Changes cannot be made to the pdf after the signature process begins, including the addition of pages. Digital signatures get removed if subsequent changes are made. (Printing as a pdf is a workaround, although this “fixes” the signature and removes the digital verification.)
- Do not lock/secure the pdf after digitally signing, otherwise future signatures are prevented. (Print to pdf is a workaround)
- It is suggested that digital signatures should happen after any wet signatures to keep digital signatures “validated.” (Print to pdf is a workaround)
- Digital signatures must happen sequentially on the same pdf,
- With some programs that allow digital signatures, such as DocuSign, the document gets locked and we cannot use the “print to pdf” technique for a workaround.

Please contact us if you have any questions.