City of Ramsey
Agenda
Regular City Council
Tuesday, June 27, 2023
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Presentation

1. Presentation of the 2022 Annual Comprehensive Financial Report by the City's Auditing Firm of Malloy, Montague, Karnowski, Radosevich & Company (MMKR) - Aaron Nielsen, Principal with the firm, will be presenting.

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Receive 2022 Annual Comprehensive Financial Report

2. Approve the Following Meeting Minutes:

   1. City Council Special Work Session dated 6/6/2023

3. Approve Business Licenses

4. Approve Rental Licenses

5. Authorization to Hire a Full-time Engineering Administrative Assistant

6. Authorization to Adjust the Hourly Pay for Draw Concert Series Temporary Staffing

7. Adopt Resolution #23-147 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 8, 2023 through June 21, 2023.

8. Adopt Resolution #23-129 Accepting Geotechnical Proposals for 2024 Pavement Management Program Projects

9. Adopt Resolution #23-140 Authorizing Partial Payment No. 1 to Northern Lines Contracting for Improvement Project #23-01, 2023 161st Avenue Reconstruction.

10. Adopt Resolution #23-141 Approving Plans and Specifications and Authorizing Advertisement for Bids for 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06

11. Adopt Resolution #23-142 Authorizing Partial Payment No. 5 to Douglas-Kerr Underground, LLC. for Improvement Project #20-05, Riverdale Drive Extension.

12. Adopt Resolution #23-143 Authorizing Final Payment to Northwest Asphalt Maintenance for Project #23-08, 2023 Crack Seal Improvements.

13. Adopt Resolution #23-144 Declaring Participation in State Performance Measurement Program

14. Adopt Resolution #23-145 Approving Amended and Restated Right of Re-Entry Agreement: Stories Foundation

15. Adopt Resolution #23-146 Approving Plans and Specifications and Authorizing Advertisement for Bids for Whispering Pines Estates Plat 3 Street Reconstructions, Improvement Project #23-10

16. Adopt Resolution #23-149 Approving MnDOT Cooperative Construction Agreement #1052001 for Ramsey Gateway Highway 10 Widening Project

6. Public Hearing

7. Council Business

1. Adopt Resolution #23-148 Accepting Bids and Awarding Contract for Improvement Project #23-04, 167th Avenue Reconstruction

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Enhance City’s communication through transparency and accountability.

Information

Title:

Presentation of the 2022 Annual Comprehensive Financial Report by the City's Auditing Firm of Malloy, Montague, Karnowski, Radosevich & Company (MMKR) - Aaron Nielsen, Principal with the firm, will be presenting.

Purpose/Background:

The City's auditing firm will provide a brief overview o fthe 2022 Annual Comprehensive Financial Report.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/22/2023 01:25 PM
Form Started By: Diana Lund		Started On: 05/30/2023 08:26 AM
Final Approval Date: 06/22/2023		

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Information

Title

Receive 2022 Annual Comprehensive Financial Report

Purpose/Background:

The City of Ramsey is required to undergo a certified audit, on an annual basis, of all of its funds and account groups. This audit is performed by the firm of Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Incorporated into the 2022 Annual Comprehensive Financial Report are changes that are consistent with recommendations from the review for the "Certificate of Achievement for Excellence in Financial Reporting: (Certificate) and any reporting changes required by the Governmental Accounting Standards Board (GASB). It is our belief that this report is again a good candidate for receipt of the Certificate and it is intended that we submit the 2022 Annual Comprehensive Financial Report for review and consideration.

The auditors, as a part of their work, prepare a Management Report for the City. This report contains information on the following:

1. Audit Summary
2. Governmental Funds Overview
3. Enterprise Funds Overview
4. Government-Wide Financial Statements
5. Accounting and Auditing Updates

A presentation from a representative with the firm of Malloy, Montague, Karnowski, Radosevich will review the auditor's opinions contained in the Annual Comprehensive Financial Report, the Management Report, Special Purpose Audit Report, and Single Audit Report and answer any questions from the Council. This presentation will be scheduled prior to the regular City Council meeting to account for time and a brief summary will be presented at the beginning of the regular City Council meeting.

Funding Source:

The 2022 annual audit was inclued in the 2023 General Fund Finance budget.

Recommendation:

Staff recommends acceptance of the 2022 Annual Comprehensive Financial Report.

Action:

Motion to accept the 2022 Annual Comprehensive Financial Report and authorize the Finance Director to submit to the State of Minnesota Department of Revenue and other agencies, as required, and to submit the report with application for the Certificate to the Government Finance Officers Association of the United States and Canada.

Attachments

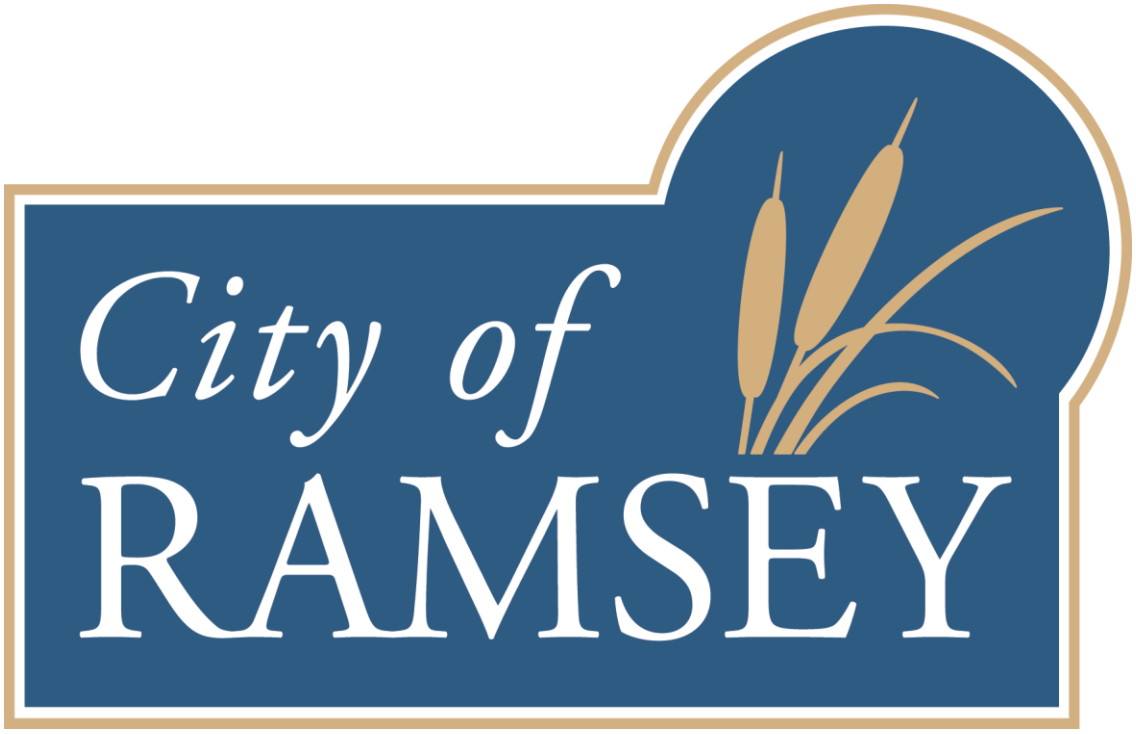
2022 Annual Comprehensive Financial Report

2022 Management Report
2022 Special Purpose Report
2022 Single Audit Report

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/22/2023 12:32 PM

Form Started By: Diana Lund
Started On: 05/30/2023 08:26 AM
Final Approval Date: 06/22/2023



Minnesota

Annual Comprehensive Financial Report

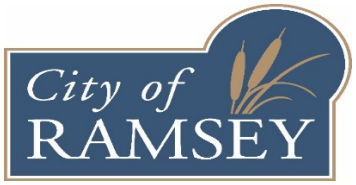
Year Ended December 31, 2022

CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

Annual Comprehensive Financial Report
Year Ended
December 31, 2022

Prepared by
Finance Department

Diana Lund
Finance Director



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CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

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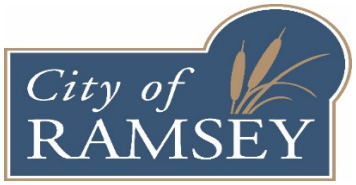
INTRODUCTORY SECTION



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CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

City Council and Other Officials
Year Ended December 31, 2022

CITY COUNCIL

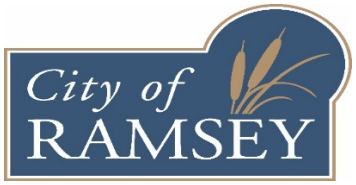
Mark Kuzma	Mayor
Ryan Heineman	Councilmember
Chelsee Howell	Councilmember
Debra Musgrove	Councilmember
Chris Riley	Councilmember
Dan Specht	Councilmember
Matt Woestehoff	Councilmember

CITY OFFICIALS

Brian Hagen	City Administrator

DEPARTMENT HEADS

Stephanie Hanson	Community Development Director
Matthew Kohner	Fire Chief/ Emergency Management Director
Jeff Katers	Police Chief
Diana Lund	Finance Director
Bruce Westby	City Engineer/ Public Works Superintendent
Colleen Lasher	Administrative Services Director



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City of RAMSEY

Organizational Chart

Administrative Services
- Administrative Services Director (1)
  - HR Generalist (1)
  - HR Specialist (1)
  - Communications Coordinator (1)
  - Administrative Clerk (1)
  - Receptionist/ Secretary (1.5)
- City Clerk (1)

Community Development
Community Development Director (1)
- Building Official (1)
- Building Inspector (2)
- Permit Tech (1.31)
- BI Administrative Assistant (.5)
- Economic Development Manager (1)
- ED Administrative Assistant (.70)
- Planning Manager (1)
- Senior Planner (1)
- City Planner (1)
- Zoning Code Enforcement Officer (1)
- Planning Admin Assistant (1)

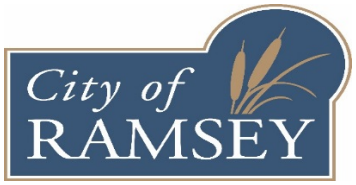
Finance and IT
Finance Director (1)
- Assistant Finance Director (1)
- Accountant I (1)
- Accounting Clerk (1)
- IT Manager (1)
- Security Analyst (1)
- IT Specialist (1)

Police
Police Chief (1)
- Patrol Captain (1)
  - Sergeant (4)
  - Patrol (16)
  - Community Service Officer (1.5)
  - Reserves (15)
  - Explorers (12)
- Admin Captain (1)
  - Investigator (3) (Patrol Officer)
  - Drug Task Force Off. (1) (Patrol Officer)
  - Community Resource Officer (2)
  - Officer Supervisor (1)
  - Lead Police Technician (1)
  - Police Technician/ Data Analyst (1)
  - Police Technician (1.63)

Public Works/ Engineering
City Engineer/ Interim Public Works Director (1)
- Building Maintenance Supervisor (1)
- Building Maintenance Worker (2.5)
- Parks Supervisor (1)
- Parks Lead (1)
- Parks Maintenance Worker (5)
- Streets Supervisor (1)
- Mechanic (2)
- Streets Lead (1)
- Streets Maintenance Worker (5)
- Parks & Interim PW Director (1)
- Recreation Specialist (.5)
- Public Works Administrative Asst. (1)
- Utilities Supervisor (1)
- Utilities Lead (1)
- Utilities Maintenance Worker (3)
- Assistant City Engineer (1)
- Civil Engineer IV (1)
- Senior Engineering Technician (1)
- Engineering Technician III (1)
- Engineering Technician II (1)
- Engineering Asst (1)
- Other Contractors

Fire
Fire Chief/ Emergency Management Director (1)
- Assistant Fire Chief/ Fire Marshall (1)
- Captain of Administration (1)
- Fire Inspector/ Firefighter (1)
- Station Captain (2 Paid-On-Call)
- Station Lieutenant (2 Paid-On-Call)
- Paid-On-Call Firefighters Station #1 (19) | Station #2 (18)

Since 12/31/2022



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Goals/Imperatives

Financial Stability

Ensure strategic economic development that complements the City's desired quality of life and builds a stable tax base, all while maintaining a low tax levy.

A Balance of Rural Character & Suburban Growth

Continue to respect the balance and connectivity between our unique suburban, rural, and natural environment for current and future generations.

An Active & Connected Community

Ensure that the City is a connected City that is part of a comprehensive regional transportation system that enables all to easily navigate the community and attracts business development.

Smart, Citizen-Focused Government

Continue the delivery of quality services to ensure the City will have safe and thriving neighborhoods and business districts, and a clean environment.

An Effective Organization

Maintain a highly functional staff, citizen volunteers, and elected officials and governance structure that meets the ever-changing, increasing needs of the organization.

Measures of Success

In order to achieve its mission, the City must be accountable. The City defined what success will look like:

The City will look at a "Balanced Scorecard" of financial, internal, external and stakeholder metrics in order to measure success.

The City will regularly measure and assess stakeholder satisfaction.

The City leadership and staff will hold themselves accountable for results.

The City will regularly report back to stakeholders about progress toward results.

Core Values

Ethics and Integrity

Fiscal Responsibility

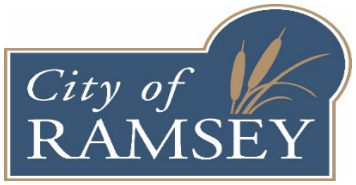
Cooperation and Teamwork

Open and Honest Communications

Excellence and Quality in the Delivery of Service

Treating People with Respect and Fairness

Adaptability and Continuous Learning



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City of RAMSEY

7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.cityoframsey.com

June 13, 2023
Honorable Mayor and Members of the City Council
City of Ramsey, Minnesota

The annual comprehensive financial report of the City of Ramsey, Minnesota (the City) for the fiscal year ended December 31, 2022 is hereby submitted. Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the City. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

Minnesota Statutes and the City Charter require an annual audit of all accounts, financial records, and transactions of the City by independent certified public accountants. The accompanying financial statements have been audited by the firm of Malloy, Montague, Karnowski, Radosevich & Co., P.A., Independent Certified Public Accountants. The firm is engaged by the City Council to render an opinion on the City's financial statements in accordance with accounting principles generally accepted in the United States of America, and an unmodified opinion has been issued. The independent auditor's report is located at the front of the financial section of this report.

Accounting principles generally accepted in the United States of America require that management provide a narrative introduction, overview, and analyis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City's MD&A can be found immediately following the report of the auditors.

PROFILE OF THE CITY

Ramsey is located in the southwestern part of Anoka County and is situated approximately 25 miles from Minneapolis. The City has 28.8 square miles within its corporate boundaries and is bordered by two major rivers, the Mississippi River along the southern border and the Rum River along the east.

Ramsey was incorporated as a city in 1974, and is organized as a Home Rule City under a City Charter originally adopted in 1984. The City Council consists of a Mayor and six Councilmembers, and is elected on a nonpartisan basis. Elections are held in November of each even numbered year. The terms of office are four years for the Mayor and four years for Councilmembers. The City Council is responsible for enacting ordinances, resolutions, and regulations governing the City, and appointing the City Administrator, City Attorney, and members of the various advisory boards and commissions. Because the City Council acts as the Board of Directors of the Ramsey Economic Development Authority (EDA) this organization is included as a blended component unit in these financial statements.

The City provides a variety of municipal services. These include a full-time police department, a volunteer fire department, engineering services, street and park maintenance, building inspections, planning and zoning, public improvements, general administrative services, and public water and sewer utilities in the urban service areas.

The City adopts an annual budget for the General Fund and the EDA Special Revenue Fund. Legal level of control is at the function level. Department heads may transfer resources within a department as they see fit. Transfers between functions, however, need special approval from the City Council.

LOCAL ECONOMY

The City has an unemployment rate of 2.8% in comparison to the state average of 3.2%. Ramsey has an employed labor force of 16,461. Anoka County, in which Ramsey is located, has an employed labor force of 198,513 and an unemployment rate of 3.0%.

There are approximately 7,571 detached single-family homes and 2,573 multifamily units located within the City. In addition, there were 90 single-family homes and 36 multi-family units constructed in 2022.

Six hundred and ten businesses call Ramsey home; those businesses employ nearly 7,182 people. In 2022, approximately 323,000 square feet of industrial space was added in the City. Oppidan completed two industrial flex buildings totaling 258,300 square feet in 2022. Lexington Manufacturing is the first tenant to occupy this space. The third 147,000 square foot building in this industrial complex commenced construction in 2023 and will be completed in 2023. PSD, LLC completed construction of a 67,000 multi-tenant building in 2022. The main tenant is Integrity Engineering and Manufacturing. O'Reilly Auto Parts opened a 7,000 square foot retail building in 2022. NorthStar Marketplace completed construction of a 7,200 square foot multi-tenant retail building and will be leasing in 2023.

The City has three major industrial districts containing multiple business parks with a combined capacity of over 500 acres and 70 industrial/office buildings. Bunker Lake Industrial Park, the newest 115-acre business park, west of Armstrong Boulevard, opened in 2018 and now has 732,800 square feet of industrial buildings constructed. Upon completion, this new business park is estimated to generate around three million dollars in annual property taxes and create about 1,500 jobs. In addition, the city is actively developing a city center known as The COR (Center of Ramsey). The development vision for this 400 acre area located in the heart of Ramsey is for it to become the region's center of retail, restaurants, service and office space, outdoor entertainment and parks, community amenities and housing.

LONG-TERM FINANCIAL PLANNING

The City of Ramsey prepares a ten-year capital improvement plan in an attempt to anticipate major capital expenditures in advance of the year in which they are budgeted.

The City has a policy to maintain unrestricted General Fund balance in an amount equal to 50% of the following years adopted operating budget. This policy is designed to establish a fund balance at a level which is sufficient to avoid issuing debt to meet current operating needs.

RELEVANT FINANCIAL POLICIES

The City has a comprehensive set of financial policies that provide the basic framework for the overall fiscal management of the City. The City had no unusual occurrences affecting these policies.

MAJOR INITIATIVES

The City continued working with the State and County in what is termed the Ramsey Gateway Project. The Ramsey Gateway Project will provide grade separations of US Highway 10/169 and the BNSF Railway. Highway 10 improvements at Sunfish Lake and Ramsey Boulevard are part of the project plan. This project, with an estimated cost of $138 million, is fully funded as of July 2021, and construction is set to begin in fall 2023 with the final touches completed in 2026. Ramsey's contribution to the project is estimated at $2,000,000.

The City issued $10,765,000 of General Obligation Street Reconstruction Bonds in 2022 for street improvements throughout the city limits. The City is planning to reconstruct or overlay approximately 45% of its streets in the next ten years. The rating firm of Standard and Poor's reaffirmed the City's AA+ bond rating with this debt issue.

The City will begin construction of a ten million gallon per day water treatment plant in the spring of 2023. The project is estimated to cost approximately $42.5 million and be completed in the fall of 2025. Funding is proposed to come from the City's Enterprise Funds in which the city has been budgeting for the project since 2004 and also the issuance of a revenue bond. Debt service will be paid from the City's municipal water users via quarterly utility billing collections.

CERTIFICATE OF ACHIEVEMENT

The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting (CAEFR) to the City for its Annual Comprehensive Financial Report for the year ended December 31, 2021. This was the twenty-eighth year the City has received this prestigious award. Also, the City had previously received the award from 1981 through 1988, after which the City did not participate in the program for several years.

The CAEFR is valid for a period of one year only. We believe our current Annual Comprehensive Financial Report continues to meet the CAEFR Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

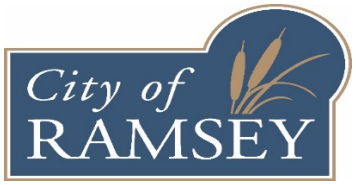
ACKNOWLEDGMENT

The 2022 Annual Comprehensive Financial Report of the City meets the highest professional standards and was prepared in a timely and cost-effective manner. This could never have been accomplished without the excellent work of the entire Finance Department. We would like to express our appreciation to the Finance Department and all members of the City's staff who contributed to its preparation.

Respectfully submitted,

Brian Hagen
City Administrator

Diana Lund
Finance Director



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Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Ramsey

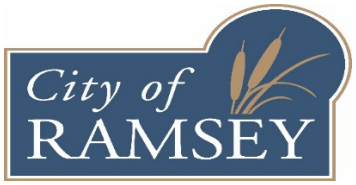
Minnesota

For its Annual Comprehensive
Financial Report
for the Fiscal Year Ended

December 31, 2021

Christopher P. Morrill

Executive Director/CEO



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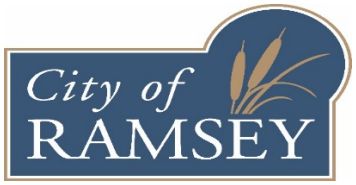
FINANCIAL SECTION



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MMKR
CERTIFIED PUBLIC ACCOUNTANTS

PRINCIPALS
Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA/CMA
Jaclyn M. Huegel, CPA
Kalen T. Karnowski, CPA

INDEPENDENT AUDITOR'S REPORT

To the City Council and Management
City of Ramsey, Minnesota

OPINIONS

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ramsey, Minnesota (the City) as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of December 31, 2022, and the respective changes in financial position, and, where applicable, cash flows thereof, and the budgetary comparison for the General Fund for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

BASIS FOR OPINIONS

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

EMPHASIS OF MATTER

Change in Accounting Principle

As described in Note 1 to the basic financial statements, in fiscal 2022, the City adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases.* Our opinion is not modified with respect to this matter.

(continued)

RESPONSIBILITIES OF MANAGEMENT FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for 12 months beyond the financial statements date, including any currently known information that may raise substantial doubt shortly thereafter.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance, but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

(continued)

REQUIRED SUPPLEMENTARY INFORMATION

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information (RSI), as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the RSI in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

SUPPLEMENTARY INFORMATION

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying combining and individual fund statements and schedules, as listed in the table of contents, are presented for purpose of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

OTHER INFORMATION

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

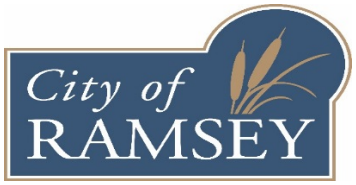
In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

OTHER REPORTING REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 13, 2023, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
June 13, 2023



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CITY OF RAMSEY

Management's Discussion and Analysis
Year Ended December 31, 2022

As management of the City of Ramsey, Minnesota (the City), we have provided readers of the City's financial statements with this narrative overview and analysis of the financial activities of the City for the fiscal year ended December 31, 2022. The discussion and analysis is intended to be considered in conjunction with the additional information that we have furnished in our letter of transmittal, located earlier in this report, and the City's financial statements contained within this report.

FINANCIAL HIGHLIGHTS

- The City's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at December 31, 2022 by $215,192,728 (net position).
- Government-wide revenues totaled $36,420,425 and were $9,175,482 more than expenses.
- As of the close of the current fiscal year, the City's governmental funds reported a combined ending fund balance of $61,436,516, an increase of $14,685,510 from the prior fiscal year, largely due to the issuance of $10,765,000 General Obligation Street Reconstruction Bonds.
- At the end of the current fiscal year the General Fund equity balance of $11,095,052 included $30,636 of nonspendable fund balance and $11,064,416 of unassigned fund balance.

OVERVIEW OF THE FINANCIAL STATEMENTS

Management's Discussion and Analysis (MD&A) is intended to serve as an introduction to the City's basic financial statements, which are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements. This report also contains other information in addition to the basic financial statements themselves.

Government-Wide Financial Statements – The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to private sector businesses.

The Statement of Net Position presents information on all of the City's assets, liabilities, and deferred inflows/outflows, as applicable, (excluding Fiduciary Funds), with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., delinquent taxes and special assessments).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by property taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, culture and recreation, and economic development. The business-type activities of the City include enterprises for water, sewer, street light, recycling, and storm water utilities.

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Fund Financial Statements – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The funds of the City are divided into three categories—Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds – Governmental Funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, Governmental Fund financial statements focus on near-term inflows and outflows of spendable resources, as well as the balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of Governmental Funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for Governmental Funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the Governmental Funds balance sheet and the statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between Governmental Funds and governmental activities.

The fund financial statements present information for each Major Governmental Fund in separate columns. Data from the Nonmajor Governmental Funds are combined into a single, aggregated presentation. Individual Fund data for each of these Nonmajor Governmental Funds is provided in the form of combining statements elsewhere in this report. The City adopts an annual appropriated budget for the General Fund and the Economic Development Authority Special Revenue Fund. Budget-to-actual comparisons are provided in this financial report for these funds.

Proprietary Funds – The City maintains two different types of Proprietary Funds. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses one Internal Service Fund to accumulate and allocate insurance costs internally among the various city functions. Because the Internal Service Fund is predominantly used by governmental functions, it is included within governmental activities in the government-wide financial statements.

Fiduciary Funds – Fiduciary Funds are used to account for resources held for the benefit of parties outside of the City. Fiduciary Funds are not reflected in the government-wide financial statements because the resources for those funds are not available to support the City's own programs. The accounting used for Fiduciary Funds is much like that used for Proprietary Funds.

Notes to Basic Financial Statements – The notes to basic financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information – In addition to the basic financial statements and accompanying notes, the financial section also presents required supplementary information, and the combining and individual fund statements and schedules (presented as supplementary information) referred to earlier in connection with nonmajor governmental funds, which are presented immediately following the basic financial statements.

Further, a statistical section has been included as part of the annual comprehensive financial report to facilitate additional analysis, and is the third and final section of the report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The City's assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by $215,192,728 at December 31, 2022. Total net position increased by $9,175,482 from current year operating results.

By far, the largest portion of the City's net position (59 percent) reflects its investment in capital assets (e.g., land, buildings, machinery, infrastructure, and equipment), less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The following is a summary of the City's net position:

Summary Statement of Net Position

	Governmental Activities		Business-Type Activities		Total	
	2022	2021	2022	2021	2022	2021
Assets						
Current and other assets	$ 72,626,918	$ 56,014,868	$ 44,461,716	$ 48,675,454	$ 117,088,634	$ 104,690,322
Capital assets, net of depreciation	88,271,396	84,205,527	63,486,708	58,014,508	151,758,104	142,220,035
Total assets	$ 160,898,314	$ 140,220,395	$ 107,948,424	$ 106,689,962	$ 268,846,738	$ 246,910,357
Deferred outflows of resources						
OPEB plan deferments	$ 539,144	$ 87,802	$ -	$ -	$ 539,144	$ 87,802
Pension plan deferments	9,240,986	5,479,282	232,460	318,114	9,473,446	5,797,396
Total deferred outflows of resources	$ 9,780,130	$ 5,567,084	$ 232,460	$ 318,114	$ 10,012,590	$ 5,885,198
Liabilities						
Current and other liabilities	$ 6,466,702	$ 5,991,152	$ 80,941	$ 182,082	$ 6,547,643	$ 6,173,234
Long-term liabilities	54,229,001	32,905,558	716,367	395,230	54,945,368	33,300,788
Total liabilities	$ 60,695,703	$ 38,896,710	$ 797,308	$ 577,312	$ 61,493,011	$ 39,474,022
Deferred inflows of resources						
Leases receivable for subsequent years	$ 1,379,641	$ -	$ -	$ -	$ 1,379,641	$ -
OPEB plan deferments	611,952	325,258	-	-	611,952	325,258
Pension plan deferments	164,764	6,614,912	17,232	364,117	181,996	6,979,029
Total deferred inflows of resources	$ 2,156,357	$ 6,940,170	$ 17,232	$ 364,117	$ 2,173,589	$ 7,304,287
Net position						
Net investment in capital assets	$ 63,796,121	$ 57,322,004	$ 63,486,708	$ 57,940,442	$ 127,282,829	$ 115,262,446
Restricted	20,624,484	19,886,753	-	-	20,624,484	19,886,753
Unrestricted	23,405,779	22,741,842	43,879,636	48,126,205	67,285,415	70,868,047
Total net position	$ 107,826,384	$ 99,950,599	$ 107,366,344	$ 106,066,647	$ 215,192,728	$ 206,017,246

The City's financial position is the product of many factors. For example, the determination of the City's net investment in capital assets involves many assumptions and estimates, such as current and accumulated depreciation amounts. A conservative versus a liberal approach to depreciation estimates, as well as capitalization policies, will produce a very significant difference in the calculated amounts.

The City has taken a conservative financial approach, carefully analyzing revenues and expenditures/expenses to assure operation of a balanced budget. The ongoing management of revenue and expenditures/expenses has resulted in a high-quality bond rating. The City's AA+ bond rating was reaffirmed by Standard and Poor's (S&P) in November 2022. This has also allowed the City to continue to provide quality public services at a tax rate that is affordable.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

At the end of the current fiscal year, the City is able to report positive balances in all three categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities.

Changes in the City's proportionate share of state-wide pension obligations contributed to the differences in amounts presented as deferred outflows, noncurrent liabilities, and deferred inflows in the previous table. The City also issued debt for future street projects that increased long-term liabilities.

The following is a summary of the City's changes in net position:

	Changes in Net Position					
	Governmental Activities		Business-Type Activities		Total	
	2022	2021	2022	2021	2022	2021
Revenues						
Program revenues						
Charges for services	$ 1,918,322	$ 3,022,077	$ 6,752,601	$ 6,723,121	$ 8,670,923	$ 9,745,198
Operating grants and contributions	707,228	774,960	57,700	73,524	764,928	848,484
Capital grants and contributions	9,697,841	5,637,619	4,839,693	3,756,359	14,537,534	9,393,978
General revenues						
Property taxes	17,637,477	14,761,012	-	-	17,637,477	14,761,012
Franchise fees	4,859	2,071,476	-	-	4,859	2,071,476
General grants and contributions	3,644	2,963	-	-	3,644	2,963
Investment earnings (charges)	(286,023)	(164,122)	(4,935,417)	(220,914)	(5,221,440)	(385,036)
Gain on sale of capital assets	22,500	22,325	-	-	22,500	22,325
Total revenues	29,705,848	26,128,310	6,714,577	10,332,090	36,420,425	36,460,400
Expenses						
General government	4,967,112	4,568,229	-	-	4,967,112	4,568,229
Public safety	7,989,480	6,363,724	-	-	7,989,480	6,363,724
Highways and streets	5,308,212	4,686,416	-	-	5,308,212	4,686,416
Culture and recreation	1,997,522	1,834,153	-	-	1,997,522	1,834,153
Economic development	1,096,422	2,140,267	-	-	1,096,422	2,140,267
Interest and fiscal charges	564,462	883,504	-	-	564,462	883,504
Water utility	-	-	1,895,776	1,772,358	1,895,776	1,772,358
Sewer utility	-	-	1,947,356	1,742,380	1,947,356	1,742,380
Street light utility	-	-	172,765	178,576	172,765	178,576
Recycling utility	-	-	514,231	507,067	514,231	507,067
Storm water utility	-	-	791,605	715,349	791,605	715,349
Total expenses	21,923,210	20,476,293	5,321,733	4,915,730	27,244,943	25,392,023
Changes in net position before transfers	7,782,638	5,652,017	1,392,844	5,416,360	9,175,482	11,068,377
Transfers	93,147	85,147	(93,147)	(85,147)	-	-
Changes in net position	7,875,785	5,737,164	1,299,697	5,331,213	9,175,482	11,068,377
Net position - beginning	99,950,599	94,213,435	106,066,647	100,735,434	206,017,246	194,948,869
Net position - ending	$ 107,826,384	$ 99,950,599	$ 107,366,344	$ 106,066,647	$ 215,192,728	$ 206,017,246

Governmental Activities – Governmental activities account for a $7,875,785 increase in the City's net position. Capital grants and contributions increased by $4,060,222 to reflect the increases in funding for street improvements, the reclassification of park dedication fees, and developer contributions.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

Investment earnings (charges) decreased $121,901. The city is required per the Governmental Accounting Standards Board to reflect most investments at fair value as of December 31st of the current year. The city reflects any changes in fair value against interest earnings (charges). Property taxes saw an increase of $2,876,465 or 19% which was attributed to the City increasing their 2022 tax levy by approximately 18% over the 2021 adopted levy. A large percentage of this levy increase pertained to a new Pavement Management Levy due to the termination of the franchise fee, thus franchise fee collections decreased by $2,066,617 in 2022. Charges for services decreased by $1,103,755 as the City now records the collection of park dedication fees under capital grants and contributions.

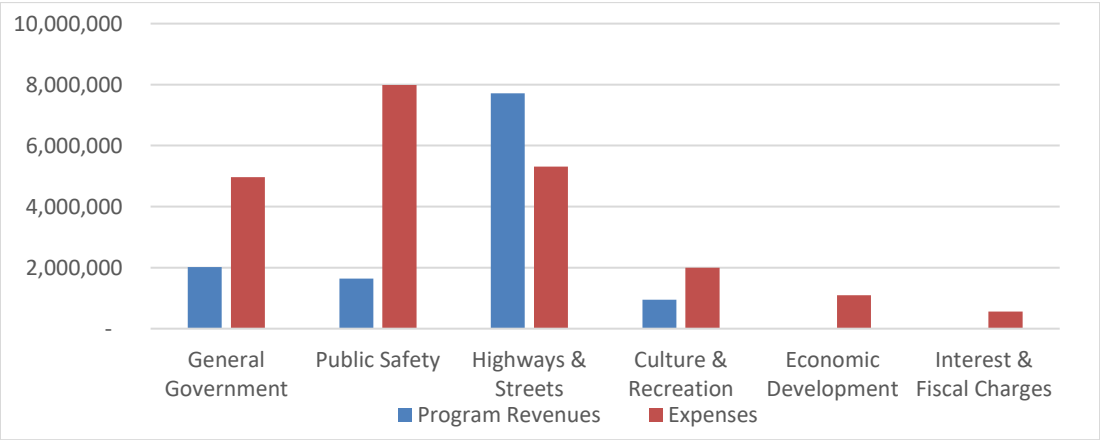
The public safety function increased by $1,625,756 due largely to the change in the Public Employees Retirement Account (PERA) pension expense for the Public Employees Police and Fire Fund (PEPFF). Highways and streets expense increased by $621,796 due to an increase in depreciation expense on the new public works campus and an overall increase in general operations. The economic development function decreased by $1,043,845 due to a decrease in construction in the COR area.

Business-Type Activities – Business-type activities, which are the City's utility operations of water, sewer, street light, recycling, and storm water, increased the City's net position by $1,299,697. Key elements of this increase are as follows.

- Revenues exceeded expenses before transfers by $1,392,844, with this excess decreasing $4,023,516 from the prior year.
- Capital grants and contributions increased by $1,083,334 from the prior year. This is primarily due to an increase in capital contributions from developers for water, sewer and storm water utility improvements.
- Investment earnings decreased $4,714,503. The city is required per the Governmental Accounting Standards Board to reflect most investments at fair value as of December 31st of the current year. The city reflects any changes in fair value against interest earnings (charges). Due to a large cash inflow needed for the city's proposed water treatment plant, the city's investments, due to the requirement to write down to market value, were greatly affected by the sharp and quick increase in interest rates by the Federal Reserve in 2022.

Governmental Activities – The following graph illustrates the City's governmental activities:

Expenses and Program Revenues – Governmental Activities

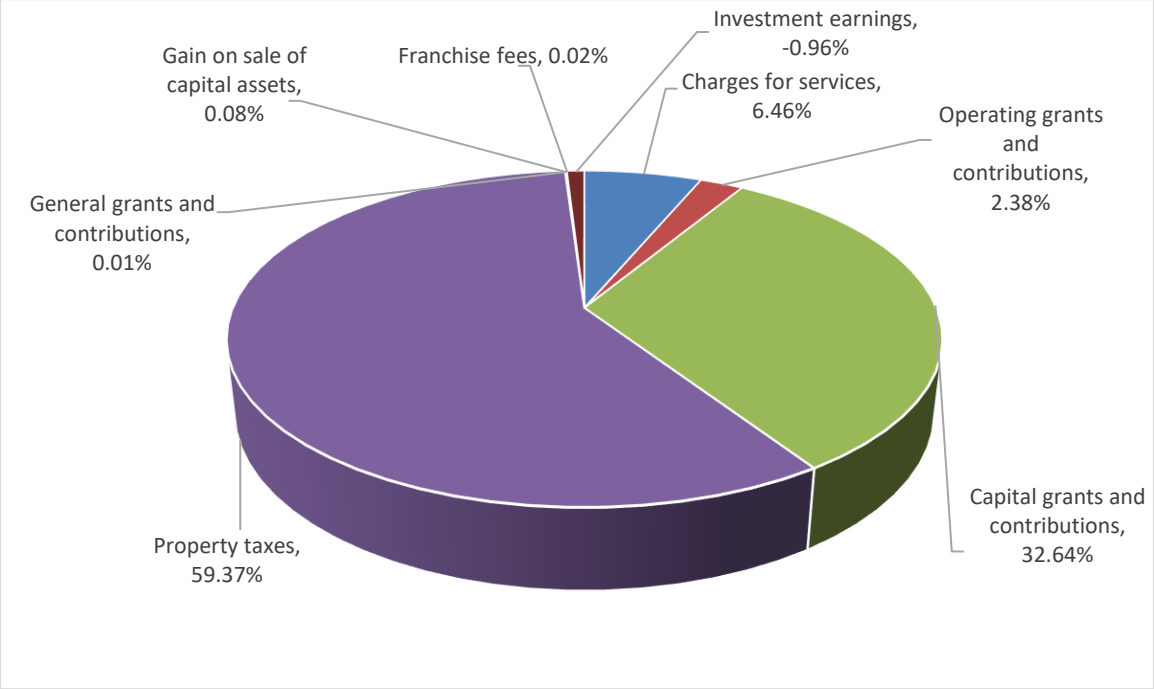


The graph clearly reflects the need for property taxes to supplement the governmental activities of the City. The trend of property taxes shows an increasing reliance on this source of revenue.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

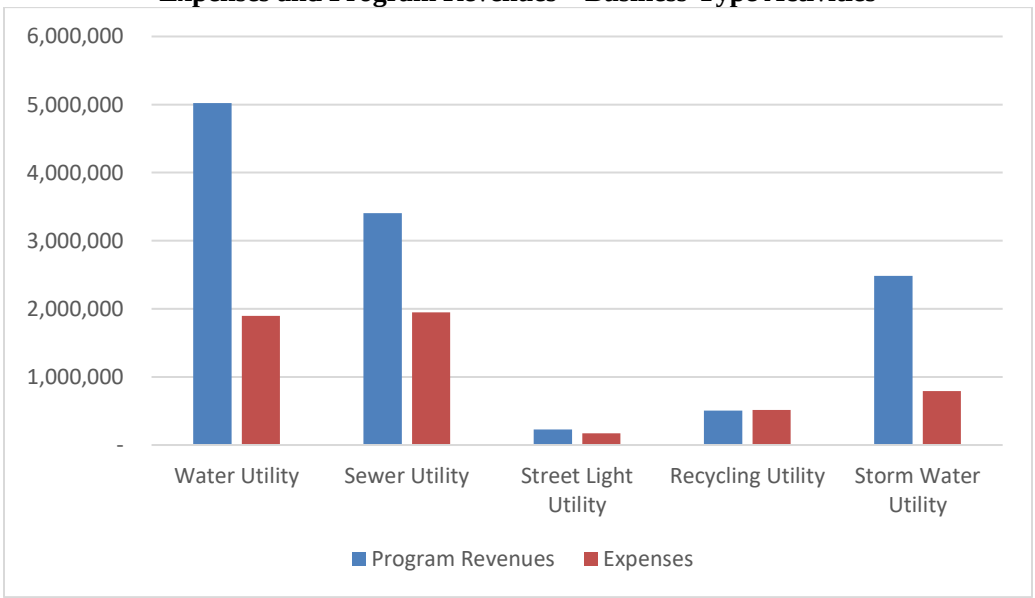
Governmental Activities – The following chart illustrates the City's governmental activities revenues:

Revenue by Source – Governmental Activities



Business-Type Activities – The following graph illustrate the City's business-type activities:

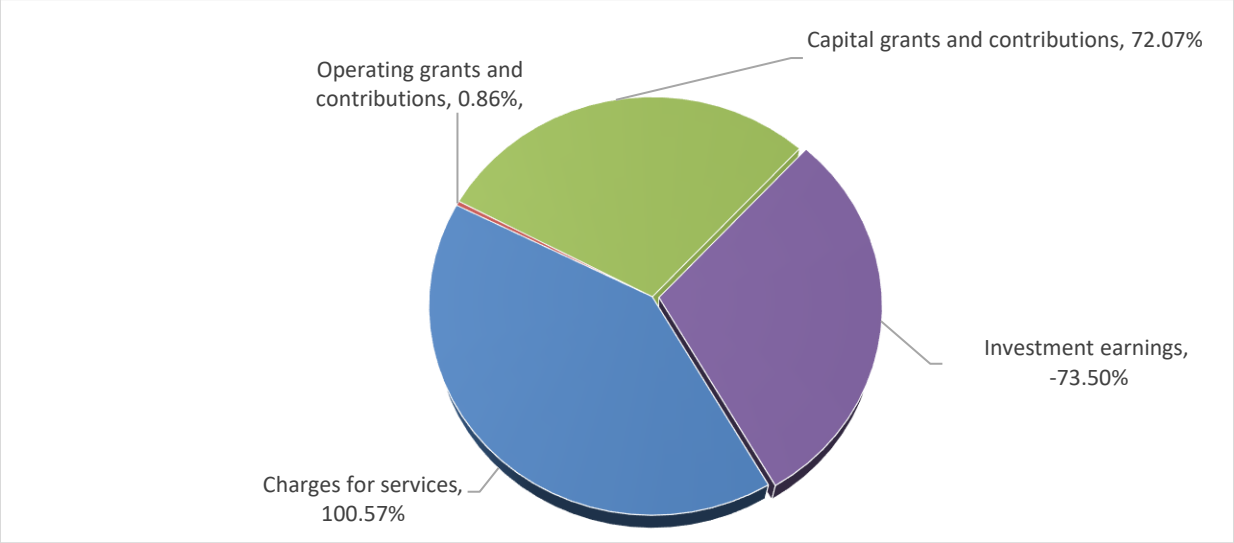
Expenses and Program Revenues – Business-Type Activities



GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

Business-Type Activities – The following graph illustrate the City's business-type activities revenues:

Revenues By Source – Business-Type Activities



Charges for services (100.57%) and Capital grants and contributions (72.07%) are the main sources of revenue for the business-type activities, which represent the Utility Funds. Investment earnings (-73.50%) was due to writing down investments to fair value, even though the City holds investments to maturity.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

Governmental Funds – At the end of the fiscal year, the City's Governmental Funds reported combined ending fund balances of $61,436,516, an increase of $14,685,510 in comparison with the prior year. The increase is largely attributed to the issuance of $10,765,000 General Obligation Street Reconstruction Bonds in 2022. The General Fund reported a fund balance increase of $645,563 in the current year. The increase is attributed to the City's fund balance policy which states that ending fund balance shall be equal to fifty percent (50%) of the next years adopted operating budget, plus prior-year encumbrances (if any) plus compensated absences.

General Fund – The General Fund operating results can be summarized as follows:

	Original Budget	Final Budget	Actual	Over (Under) Final Budget	% Over (Under) Budget
Revenue	$ 13,518,840	$ 13,518,840	$ 14,718,976	$ 1,200,136	8.88%
Expenditures	14,492,640	14,492,640	14,390,861	(101,779)	-0.70%
Excess (deficiency) of revenue over expenditures	(973,800)	(973,800)	328,115	1,301,915	
Other financing sources (uses)	973,800	973,800	317,448	(656,352)	
Net change in fund balances	$ –	$ –	645,563	$ 645,563	
Fund balances					
Beginning of year			10,449,489		
End of year			$ 11,095,052		

FINANCIAL ANALYSIS OF THE CITY'S FUNDS (CONTINUED)

General Fund Budgetary Highlights

The city does not formally amend its original budget during the calendar year except for extraordinary circumstances. Budget to actual reports are presented monthly to City Council and responsible staff.

The city experienced a favorable revenue variance in that actual revenues exceeded budgeted revenues by $1,200,136. The majority of the variance was attributed to conservative budgeting with most sources surpassing budget expectations. The largest variances occurred in intergovernmental ($411,275) and property tax ($306,001) sources.

The difference between the final expenditure budget and actual was a difference of $101,779 and is attributed to several budgeted line items related to services and charges that came in lower than expected. Final budget numbers are based on past history and expected needs.

Overall fund balance increased by $645,563 to an ending fund balance of $11,095,052. The city's ending fund balance increase of $645,563 is determined by its fund balance policy which for the year ending is summarized:

- $720,757 increase based on 50% increase in next years adopted budget
- $(32,071) decrease in prior year encumbrances related to public safety personnel costs, worker's compensation, general liabilities and capital maintenance transfer
- $(43,123) decrease in compensated absences liability

Tax Increment Fund – This Special Revenue Fund had a year-end fund balance of $5,831,704 which reflects an increase of $788,404 from 2021. The increase was due to additional property tax increments received for the current year and a decrease in capital improvements in the COR tax increment district.

COR Land Fund – This Special Revenue Fund held a constant year-end fund balance of $8,148,079.

Private Developer Fund – This Special Revenue Fund was previously reported as an Agency fund in years prior to 2019. There is no fund balance recorded for 2022.

Federal Relief Fund – This Special Revenue Fund had a year-end fund balance of $0. The City has not expended the remaining $750,000 of the Coronavirus State and Local Fiscal Rescue Funds (SLFRF) authorized by the American Recovery Plan Act of 2021 by year end 2022.

State-Aid Construction Fund – This Capital Project Fund saw an overall increase in fund balance of $385,242, due to an increase in the amount of state aid funding requested.

Pavement Management Program Fund – This Capital Project Fund saw an increase in fund balance of $13,395,907 due to the issuance of a $10,765,000 General Obligation Street Reconstruction Bond.

Park Improvement Fund – This Capital Project Fund had a year-end fund balance of $6,940,689, or a $627,426 increase from 2021. The increase was due to the collection of park dedication fees.

Proprietary Funds – The City's Proprietary Funds provide the same type of information found in the government-wide financial statements, but in more detail. The City's Enterprise Funds had a combined net position balance of $107,366,344 at December 31, 2022. The financial activities of these funds have been summarized in previous charts within this discussion. The City's Internal Service Fund had an ending net position of $418,926.

The Enterprise Funds consist of the Water Utility Fund, Sewer Utility Fund, Street Light Utility Fund, Recycling Utility Fund, and Storm Water Utility Fund.

CAPITAL ASSETS AND LONG-TERM LIABILITIES

Capital Assets – The City's investment in capital assets (net of accumulated depreciation) for its governmental and business-type activities as of December 31, 2022 are as follows:

	Governmental Activities		Business-Type Activities		Totals	
	2022	2021	2022	2021	2022	2021
Capital Assets - Not Depreciated	$ 10,772,232	$ 7,800,527	$ 2,329,071	$ 1,740,097	$ 13,101,303	$ 9,540,624
Capital Assets - Depreciated	77,499,164	76,405,000	61,157,637	56,274,411	138,656,801	132,679,411
Total capital assets, net of depreciation	$ 88,271,396	$ 84,205,527	$ 63,486,708	$ 58,014,508	$ 151,758,104	$ 142,220,035
Depreciation expense	$ 4,535,799	$ 4,230,458	$ 1,893,088	$ 1,754,541	$ 6,428,887	$ 5,984,999

The City's investment in capital assets for its governmental and business-type activities as of December 31, 2022 amounts to approximately $152 million (net of accumulated depreciation).

The governmental activities show a net increase of $4,065,869 in capital assets attributable to the construction and reconstruction of City streets. Business-type activities show a net increase of $5,472,200 in capital assets. The increase is attributable to developer contributions to the City's utility system as part of their private developments. Additional details of capital asset activity for the year can be found in Note 5 of the notes to basic financial statements.

Long-Term Liabilities – The Debt Service Funds account for the accumulation of resources to finance all of the City's governmental activity general obligation bonds. The revenue sources for these funds include annual tax levies and special assessments. At year-end, the City had fund balance of $713,656 restricted for debt service.

The following table summarizes the City's long-term liabilities:

	2022	2021
Governmental Activities		
G.O. improvement bonds	$ 34,895,000	$ 25,885,000
Capital equipment certificates	260,000	420,000
Unamortized bond premiums	1,951,694	795,714
Compensated absences payable	1,069,926	1,113,049
Net pension liability	15,256,095	4,128,461
Total OPEB liability	796,286	563,334
Subtotal	54,229,001	32,905,558
Business-type Activities		
Net pension liability	716,367	395,230
Total	$ 54,945,368	$ 33,300,788

During the current fiscal year, the City saw an increase of $8,850,000 in bonds and certificates. The City had one debt issuance during the current year. The series 2022A, were $10,765,000 General Obligation Street Reconstruction Bonds that were issued to fund the reconstruction and overlays in the City as outlined in the City's 5-Year Street Reconstruction and Overlay Plan (SROP). The new bond issue resulted in an increase in bond premium. Due to the retirement of a few long-term employees, the compensated absence liability decreased by $43,123. Net pension liability saw a large increase of $11,448,771 to reflect the change in the City's proportionate share of the state-wide PERA pension plan obligations. Other Post-Employment Benefits (OPEB) increased $232,952 due to costs exceeding the annual OPEB contributions as actuarially determined with the parameters of GASB Statement No. 75.

CAPITAL ASSETS AND LONG-TERM LIABILITIES (CONTINUED)

State statutes limit the amount of general obligation debt a governmental entity may issue to three percent of its total assessed valuation. The current legal debt margin for the City is $65,002,295.

The City has sufficient funds on hand to make all required bond payments, and anticipates an ongoing stream of revenue to make future bond payments.

Additional details of the long-term debt activity for the year can be found in Note 6 of the notes to basic financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

- The unemployment rate for the City of Ramsey is currently 2.8%, which is a increase from a rate of 2.2% a year ago. The state of Minnesota shows an average unemployment rate of 3.2%, whereas, nationally the unemployment rate is 3.3%.
- The booming housing market has increased Ramsey's estimated market value from $3.346 billion in 2021/taxes payable 2022 to $4.125 billion in 2022/taxes payable 2023 for a percentage increase of approximately 23%.
- In an attempt to suppress inflation, the Federal Reserve was very aggressive in raising short-term interest rates. The Federal Reserve increased interest rates seven times from March 2022 thru December 2022 with the interest rate increasing from 0.25% to 4.4%. This vast increase effected the City's operations and is expected to continue to impact the City's finances and operations in fiscal 2023 and beyond. At. this time, the City is unable to determine what effect this may have on its future financial condition.

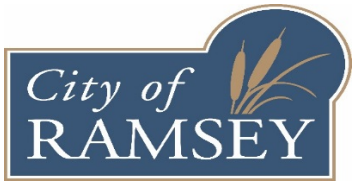
All of these factors were considered in preparing the City of Ramsey's budget for the 2023 fiscal year.

The water and sewer rates are proposed to increase in July 2023. The water utility, which has a tiered rate structure, will increase by an average of 10% for all customers. The sewer utility, which has a flat rate structure for residential accounts only, will also see an increase of 10%. Commercial sewer accounts, whose charges are based on their water usage, will also see a rate increase of 10%. The increased rates not only offset current maintenance costs and depreciation, but will help finance the construction of a water treatment plant and other future utility improvements that are documented in the City's ten-year Capital Improvement Plan.

REQUESTS FOR INFORMATION

Questions concerning any of the information provided in this report or requests for additional information should be addressed by writing to the City of Ramsey, 7550 Sunwood Drive Northwest, Ramsey, MN 55303 or by calling (763) 427-1410.

BASIC FINANCIAL STATEMENTS



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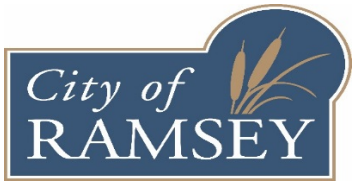
CITY OF RAMSEY

Statement of Net Position
December 31, 2022

	Governmental Activities	Business-Type Activities	Total
Assets			
Cash and temporary investments	$ 59,623,512	$ 42,104,144	$ 101,727,656
Receivables			
Unremitted taxes	282,227	–	282,227
Delinquent taxes	106,749	–	106,749
Unremitted special assessments	3,759	–	3,759
Delinquent special assessments	2,716	9,464	12,180
Deferred special assessments	835,422	269,059	1,104,481
Accounts	95,472	1,698,525	1,793,997
Interest	553,262	–	553,262
Internal balances	(258,148)	258,148	–
Leases	1,379,641	–	1,379,641
Due from other governmental units	2,084,668	27,468	2,112,136
Prepaids	36,910	94,908	131,818
Land held for resale	7,880,728	–	7,880,728
Capital assets			
Not depreciated	10,772,232	2,329,071	13,101,303
Depreciated	77,499,164	61,157,637	138,656,801
Total capital assets, net of depreciation	88,271,396	63,486,708	151,758,104
Total assets	160,898,314	107,948,424	268,846,738
Deferred outflows of resources			
OPEB plan deferments	539,144	–	539,144
Pension plan deferments	9,240,986	232,460	9,473,446
Total deferred outflows of resources	9,780,130	232,460	10,012,590
Total assets and deferred outflows of resources	$ 170,678,444	$ 108,180,884	$ 278,859,328
Liabilities			
Accounts and contracts payable	$ 445,796	$ 45,927	$ 491,723
Salaries and benefits payable	344,715	–	344,715
Accrued interest payable	84,282	–	84,282
Deposits payable	4,836,961	–	4,836,961
Due to other governmental units	4,948	35,014	39,962
Unearned revenue	750,000	–	750,000
Long-term liabilities			
Due within one year	3,190,452	–	3,190,452
Due in more than one year	51,038,549	716,367	51,754,916
Total long-term liabilities	54,229,001	716,367	54,945,368
Total liabilities	60,695,703	797,308	61,493,011
Deferred inflows of resources			
Leases receivable for subsequent years	1,379,641	–	1,379,641
OPEB plan deferments	611,952	–	611,952
Pension plan deferments	164,764	17,232	181,996
Total deferred inflows of resources	2,156,357	17,232	2,173,589
Net Position			
Net investment in capital assets	63,796,121	63,486,708	127,282,829
Restricted for			
Street improvements	3,960,405	–	3,960,405
Debt service	853,354	–	853,354
Economic development	1,352,556	–	1,352,556
Housing and redevelopment	8,148,079	–	8,148,079
Recreation/community programs	434,946	–	434,946
Law enforcement programs	34,066	–	34,066
Tax increment	5,841,078	–	5,841,078
Unrestricted	23,405,779	43,879,636	67,285,415
Total net position	107,826,384	107,366,344	215,192,728
Total liabilities, deferred inflows of resources and net position	$ 170,678,444	$ 108,180,884	$ 278,859,328

See notes to basic financial statements



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CITY OF RAMSEY

Statement of Activities
Year Ended December 31, 2022

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expenses) Revenue and Changes in Net Position: Governmental Activities	Net (Expenses) Revenue and Changes in Net Position: Business-Type Activities	Net (Expenses) Revenue and Changes in Net Position: Total
Governmental activities							
General government	$ 4,967,112	$ 676,862	$ 511,482	$ 827,724	$ (2,951,044)	$ –	$ (2,951,044)
Public safety	7,989,480	911,592	195,746	534,539	(6,347,603)	–	(6,347,603)
Highways and streets	5,308,212	315,999	–	7,399,230	2,407,017	–	2,407,017
Culture and recreation	1,997,522	13,869	–	936,348	(1,047,305)	–	(1,047,305)
Economic development	1,096,422	–	–	–	(1,096,422)	–	(1,096,422)
Interest and fiscal charges	564,462	–	–	–	(564,462)	–	(564,462)
Total governmental activities	21,923,210	1,918,322	707,228	9,697,841	(9,599,819)	–	(9,599,819)
Business-type activities							
Water utility	1,895,776	2,962,563	1,465	2,058,579	–	3,126,831	3,126,831
Sewer utility	1,947,356	1,876,957	837	1,528,121	–	1,458,559	1,458,559
Street light utility	172,765	230,392	–	–	–	57,627	57,627
Recycling utility	514,231	452,107	54,561	–	–	(7,563)	(7,563)
Storm water utility	791,605	1,230,582	837	1,252,993	–	1,692,807	1,692,807
Total business-type activities	5,321,733	6,752,601	57,700	4,839,693	–	6,328,261	6,328,261
Total governmental and business-type activities	$ 27,244,943	$ 8,670,923	$ 764,928	$ 14,537,534	(9,599,819)	6,328,261	(3,271,558)
		General revenues					
		Property taxes			17,637,477	–	17,637,477
		Franchise fees			4,859	–	4,859
		General grants and contributions			3,644	–	3,644
		Investment earnings (charges)			(286,023)	(4,935,417)	(5,221,440)
		Gain on sale of capital assets			22,500	–	22,500
		Transfers			93,147	(93,147)	–
		Total general revenues and transfers			17,475,604	(5,028,564)	12,447,040
		Change in net position			7,875,785	1,299,697	9,175,482
		Net position - beginning			99,950,599	106,066,647	206,017,246
		Net position – ending			$ 107,826,384	$ 107,366,344	$ 215,192,728

See notes to basic financial statements

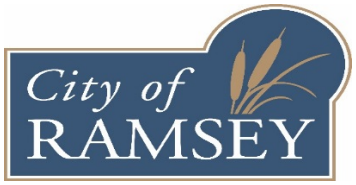
CITY OF RAMSEY

Balance Sheet
Governmental Funds
December 31, 2022

	General	Special Revenue Funds: Tax Increment	Special Revenue Funds: COR Land	Special Revenue Funds: Private Developer	Special Revenue Funds: Federal Relief
Assets					
Cash and temporary investments	$ 10,850,120	$ 5,864,270	$ 267,351	$ 4,752,952	$ 757,862
Receivables					
Unremitted taxes	215,612	822	–	–	–
Delinquent taxes	75,577	9,374	–	–	–
Unremitted special assessments	–	–	–	–	–
Delinquent special assessments	–	–	–	–	–
Deferred special assessments	–	–	–	–	–
Accounts	47,002	–	–	39,363	–
Interest	520,617	–	–	–	–
Leases	900,668	–	–	–	–
Due from other governmental units	13,341	–	–	–	–
Due from other funds	–	–	–	–	–
Prepaids	30,636	–	–	–	–
Land held for resale	–	–	7,880,728	–	–
Total assets	$ 12,653,573	$ 5,874,466	$ 8,148,079	$ 4,792,315	$ 757,862
Liabilities					
Accounts and contracts payable	$ 189,437	$ 4,918	$ –	$ 462	$ 7,862
Salaries and benefits payable	344,715	–	–	–	–
Deposits payable	45,292	–	–	4,791,669	–
Due to other governmental units	2,832	–	–	184	–
Due to other funds	–	28,470	–	–	–
Advances from other funds	–	–	–	–	–
Unearned revenue	–	–	–	–	750,000
Total liabilities	582,276	33,388	–	4,792,315	757,862
Deferred inflows of resources					
Leases receivable for subsequent years	900,668	–	–	–	–
Unavailable revenue - MSA allocation	–	–	–	–	–
Unavailable revenue - property taxes	75,577	9,374	–	–	–
Unavailable revenue - special assessments	–	–	–	–	–
Total deferred inflows of resources	976,245	9,374	–	–	–
Fund balances					
Nonspendable	30,636	–	–	–	–
Restricted	–	5,831,704	8,148,079	–	–
Committed	–	–	–	–	–
Assigned	–	–	–	–	–
Unassigned	11,064,416	–	–	–	–
Total fund balances	11,095,052	5,831,704	8,148,079	–	–
Total liabilities, deferred inflows of resources, and fund balances	$ 12,653,573	$ 5,874,466	$ 8,148,079	$ 4,792,315	$ 757,862

See notes to basic financial statements

Capital Project Funds				
State-Aid Construction	Pavement Management Program	Park Improvement	Nonmajor	Totals
$ 2,025,261	$ 15,063,467	$ 6,940,689	$ 12,682,614	$ 59,204,586
–	30,370	–	35,423	282,227
–	8,685	–	13,113	106,749
–	414	–	3,345	3,759
–	99	–	2,617	2,716
–	49,903	–	785,519	835,422
–	–	–	9,107	95,472
–	32,645	–	–	553,262
–	–	–	478,973	1,379,641
2,064,528	–	–	6,799	2,084,668
–	–	–	28,470	28,470
–	–	–	6,274	36,910
–	–	–	–	7,880,728
$ 4,089,789	$ 15,185,583	$ 6,940,689	$ 14,052,254	$ 72,494,610
$ 127,452	$ 24,370	$ –	$ 91,295	$ 445,796
–	–	–	–	344,715
–	–	–	–	4,836,961
1,932	–	–	–	4,948
–	–	–	–	28,470
–	–	–	258,148	258,148
–	–	–	–	750,000
129,384	24,370	–	349,443	6,669,038
–	–	–	478,973	1,379,641
2,064,528	–	–	–	2,064,528
–	8,685	–	13,113	106,749
–	50,002	–	788,136	838,138
2,064,528	58,687	–	1,280,222	4,389,056
–	–	–	6,274	36,910
1,895,877	11,904,760	–	2,528,383	30,308,803
–	–	–	1,682,136	1,682,136
–	3,197,766	6,940,689	8,205,796	18,344,251
–	–	–	–	11,064,416
1,895,877	15,102,526	6,940,689	12,422,589	61,436,516
$ 4,089,789	$ 15,185,583	$ 6,940,689	$ 14,052,254	$ 72,494,610



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CITY OF RAMSEY

Reconciliation of the Balance Sheet
to the Statement of Net Position
Governmental Funds
December 31, 2022

Total fund balances – Governmental Funds	$ 61,436,516
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in Governmental Funds.	
Net book value of capital assets	88,271,396
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds.	
Long-term liabilities at year-end consist of:	
Bonds and capital equipment certificates	(35,155,000)
Unamortized bond premiums	(1,951,694)
Compensated absences payable	(1,069,926)
Net pension liability	(15,256,095)
Total OPEB liability	(796,286)
Certain revenues (including long-term receivables, delinquent taxes, and special assessments) are included in net position, but are excluded from fund balances until they are available to liquidate liabilities of the current period.	3,009,415
Accrued interest payable is included in net position, but is excluded from fund balances until due and payable.	(84,282)
Governmental funds do not report certain amounts related to pensions and OPEB:	
Deferred outflows of resources for OPEB plan deferments	539,144
Deferred outflows of resources for pension plan deferments	9,240,986
Deferred inflows of resources for OPEB plan deferments	(611,952)
Deferred inflows of resources for pension plan deferments	(164,764)
Internal Service Funds are used to manage insurance-related activity. The assets and liabilities of the Internal Service Funds are included in governmental activities in the Statement of Net Position.	418,926
Total net position – governmental activities	$ 107,826,384

See notes to basic financial statements

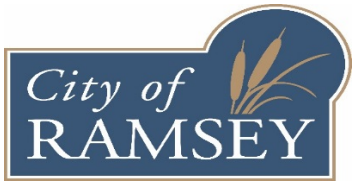
CITY OF RAMSEY

Statement of Revenue, Expenditures, and Changes in Fund Balances
Governmental Funds
Year Ended December 31, 2022

		Special Revenue Funds			
	General	Tax Increment	COR Land	Private Developer	Federal Relief
Revenue					
Property taxes	$ 11,961,591	$ 1,988,871	$ –	$ –	$ –
Franchise fees	–	–	–	–	–
Special assessments	–	–	–	–	–
Licenses and permits	843,010	–	–	–	–
Intergovernmental revenue	885,575	–	–	–	323,789
Charges for services	814,985	–	–	–	–
Fines and forfeits	45,717	–	–	–	–
Other revenue					
Investment earnings (charges)	(67,639)	(42,683)	–	–	–
Miscellaneous	235,737	–	–	77,893	–
Total revenue	14,718,976	1,946,188	–	77,893	323,789
Expenditures					
Current					
General government	3,740,839	–	–	77,893	1,000
Public safety	6,744,368	–	–	–	–
Highways and streets	2,026,890	–	–	–	
Culture and recreation	1,428,226	–	–	–	–
Economic development	–	1,016,044	–	–	–
Capital outlay	450,538	141,740	–	–	322,789
Debt service					
Principal retirement	–	–	–	–	–
Interest and fiscal charges	–	–	–	–	–
Total expenditures	14,390,861	1,157,784	–	77,893	323,789
Excess (deficiency) of revenue over expenditures	328,115	788,404	–	–	–
Other financing sources (uses)					
Debt issued	–	–	–	–	–
Premium on debt issues	–	–	–	–	–
Proceeds on sale of capital assets	–	–	–	–	–
Transfers in	570,182	–	–	–	–
Transfers (out)	(252,734)	–	–	–	–
Total other financing sources (uses)	317,448	–	–	–	–
Net change in fund balances	645,563	788,404	–	–	–
Fund balances					
Beginning of year	10,449,489	5,043,300	8,148,079	–	–
End of year	$ 11,095,052	$ 5,831,704	$ 8,148,079	$ –	$ –

See notes to basic financial statements

Capital Project Funds				
State-Aid Construction	Pavement Management Program	Park Improvement	Nonmajor	Totals
$ –	$ 1,669,353	$ –	$ 2,012,943	$17,632,758
–	4,859	–	–	4,859
–	10,645	–	93,578	104,223
–	–	–	–	843,010
2,711,957	1,900,000	–	402,086	6,223,407
–	–	827,652	209,973	1,852,610
–	–	–	–	45,717
(13,382)	17,860	(60,539)	(115,731)	(282,114)
–	1,840	–	1,175,309	1,490,779
2,698,575	3,604,557	767,113	3,778,158	27,915,249
–	–	–	227,779	4,047,511
–	–	–	85,009	6,829,377
38,819	138,389	–	293,889	2,497,987
–	–	38,887	–	1,467,113
–	–	–	80,378	1,096,422
2,274,514	2,075,604	100,800	1,491,090	6,857,075
–	–	–	1,915,000	1,915,000
–	–	–	640,244	640,244
2,313,333	2,213,993	139,687	4,733,389	25,350,729
385,242	1,390,564	627,426	(955,231)	2,564,520
–	10,765,000	–	–	10,765,000
–	1,240,343	–	–	1,240,343
–	–	–	22,500	22,500
–	–	–	197,444	767,626
–	–	–	(421,745)	(674,479)
–	12,005,343	–	(201,801)	12,120,990
385,242	13,395,907	627,426	(1,157,032)	14,685,510
1,510,635	1,706,619	6,313,263	13,579,621	46,751,006
$ 1,895,877	$ 15,102,526	$ 6,940,689	$ 12,422,589	$61,436,516



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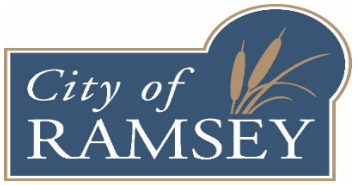
CITY OF RAMSEY

Reconciliation of the Statement of
Revenue, Expenditures, and Changes in Fund Balances
to the Statement of Activities
Governmental Funds
Year Ended December 31, 2022

Total net change in fund balances – Governmental Funds	$	14,685,510
Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays are reported in Governmental Funds as expenditures. However, in the Statement of Activities the cost of those assets is allocated over the estimated useful lives as depreciation expense.		
Capital outlays		6,857,075
Contributed assets from Internal Service Fund		33,868
Contributed assets from developers		1,710,725
Depreciation expense		(4,535,799)
Issuance of long-term debt provides current financial resources to governmental funds, while repayment of long-term liabilities is an expenditure in the Governmental Funds. Neither transaction, however, has any effect on net position.		
Issuance of new debt		(10,765,000)
Repayment of principal on long-term debt		1,915,000
Debt premiums		(1,155,980)
Interest on long-term debt in the Statement of Activities differs from the amount reported in the Governmental Funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.		(8,582)
Certain revenues (including long-term receivables, delinquent taxes and special assessments) are included in the change in net position, but are excluded from the change in fund balances until they are available to liquidate liabilities of the current period.		128,908
Certain expenses are included in the change in net position, but do not require the use of current funds, and are not included in the change in the fund balances.		
Governmental activities – compensated absences payable		43,123
Governmental activities – pension expense		(915,782)
Other postemployment benefits reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds until actually due.		(68,304)
Internal Service Funds are used to charge the cost of certain activities, such as insurance to individual funds. This amount represents the change in net position of the Internal Service Fund, which is reported with governmental activities.		(48,977)
Change in net position – governmental activities	$	7,875,785

See notes to basic financial statements



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CITY OF RAMSEY

Statement of Revenue, Expenditures, and Changes in Fund Balances
General Fund – Budget and Actual
Year Ended December 31, 2022

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
Revenue				
Property taxes	$ 11,655,590	$ 11,655,590	$ 11,961,591	$ 306,001
Licenses and permits	688,900	688,900	843,010	154,110
Intergovernmental revenue	474,300	474,300	885,575	411,275
Charges for services	589,300	589,300	814,985	225,685
Fines and forfeits	45,000	45,000	45,717	717
Other revenue				
Investment earnings (charges)	50,000	50,000	(67,639)	(117,639)
Miscellaneous	15,750	15,750	235,737	219,987
Total revenue	13,518,840	13,518,840	14,718,976	1,200,136
Expenditures				
Current				
General government	3,938,041	3,938,041	3,740,839	(197,202)
Public safety	6,430,902	6,430,902	6,744,368	313,466
Highways and streets	1,963,699	1,963,699	2,026,890	63,191
Culture and recreation	1,464,825	1,464,825	1,428,226	(36,599)
Capital outlay	588,800	588,800	450,538	(138,262)
Debt service				
Interest and fiscal charges	106,373	106,373	–	(106,373)
Total expenditures	14,492,640	14,492,640	14,390,861	(101,779)
Excess (deficiency) of revenue over expenditures	(973,800)	(973,800)	328,115	1,301,915
Other financing sources (uses)				
Transfers in	973,800	973,800	570,182	(403,618)
Transfers (out)	–	–	(252,734)	(252,734)
Total other financing sources (uses)	973,800	973,800	317,448	(656,352)
Net change in fund balances	$ –	$ –	645,563	$ 645,563
Fund balances				
Beginning of year			10,449,489	
End of year			$ 11,095,052	

See notes to basic financial statements

CITY OF RAMSEY

Statement of Net Position
Proprietary Funds
December 31, 2022

	Business-Type Activities – Enterprise Funds		
	Water Utility	Sewer Utility	Street Light Utility
Assets			
Current assets			
Cash and temporary investments	$ 26,118,932	$ 11,556,423	$ 1,309,990
Receivables			
Delinquent special assessments	4,732	4,732	–
Deferred special assessments	129,805	139,254	–
Accounts	589,740	547,404	71,339
Due from other governmental units	–	–	–
Prepaids	–	94,908	–
Total current assets	26,843,209	12,342,721	1,381,329
Noncurrent assets			
Advances to other Funds	258,148	–	–
Capital assets			
Land	868,513	–	–
Construction in progress	822,975	–	–
Buildings and structures	6,177,522	–	–
Improvements other than buildings	–	–	1,135,881
Machinery and equipment	172,992	625,948	–
Water and sewer lines	33,815,008	29,179,717	–
	41,857,010	29,805,665	1,135,881
Less accumulated depreciation	13,370,258	10,482,799	732,231
Net capital assets	28,486,752	19,322,866	403,650
Total noncurrent assets	28,744,900	19,322,866	403,650
Total assets	55,588,109	31,665,587	1,784,979
Deferred Outflows of Resources			
Pension plan deferments	108,482	61,989	–
Total assets and deferred outflows of resources	$ 55,696,591	$ 31,727,576	$ 1,784,979
Liabilities			
Current liabilities			
Accounts and contracts payable	$ 23,494	$ 8,303	$ 10,456
Due to other governmental units	32,427	2,460	127
Total current liabilities	55,921	10,763	10,583
Noncurrent liabilities			
Net pension liability	334,305	191,031	–
Total liabilities	390,226	201,794	10,583
Deferred Inflows of Resources			
Pension plan deferments	8,042	4,595	–
Net Position			
Net investment in capital assets	28,486,752	19,322,866	403,650
Unrestricted	26,811,571	12,198,321	1,370,746
Total net position	55,298,323	31,521,187	1,774,396
Total liabilities, deferred inflows of resources and net position	$ 55,696,591	$ 31,727,576	$ 1,784,979

See notes to basic financial statements

Recycling Utility	Storm Water Utility	Totals	Governmental Activities Internal Service
$ 250,811	$ 2,867,988	$ 42,104,144	$ 418,926
–	–	9,464	–
–	–	269,059	–
137,433	352,609	1,698,525	–
27,468	–	27,468	–
–	–	94,908	–
415,712	3,220,597	44,203,568	418,926
–	–	258,148	–
–	637,583	1,506,096	–
–	–	822,975	–
–	–	6,177,522	–
–	18,541,041	19,676,922	–
–	524,025	1,322,965	–
–	334,378	63,329,103	–
–	20,037,027	92,835,583	–
–	4,763,587	29,348,875	–
–	15,273,440	63,486,708	–
–	15,273,440	63,744,856	–
415,712	18,494,037	107,948,424	418,926
–	61,989	232,460	–
$ 415,712	$ 18,556,026	$ 108,180,884	$ 418,926
$ 92	$ 3,582	$ 45,927	$ –
–	–	35,014	–
92	3,582	80,941	–
–	191,031	716,367	–
92	194,613	797,308	–
–	4,595	17,232	–
–	15,273,440	63,486,708	–
415,620	3,083,378	43,879,636	418,926
415,620	18,356,818	107,366,344	418,926
$ 415,712	$ 18,556,026	$ 108,180,884	$ 418,926

CITY OF RAMSEY

Statement of Revenue, Expenses, and Changes in Net Position
Proprietary Funds
Year Ended December 31, 2022

	Business-Type Activities – Enterprise Funds		
	Water Utility	Sewer Utility	Street Light Utility
Operating revenue			
Charges for services	$ 2,962,563	$ 1,870,397	$ 230,392
Sewer access surcharge	–	6,560	–
Other	–	–	–
Total operating revenue	2,962,563	1,876,957	230,392
Operating expenses			
Personal services	447,835	210,116	–
Supplies	236,211	20,726	–
Service charges			
Disposal charges	–	989,491	–
Other	386,764	96,964	139,879
Depreciation	824,966	630,059	32,886
Total operating expenses	1,895,776	1,947,356	172,765
Operating income (loss)	1,066,787	(70,399)	57,627
Nonoperating revenue (expense)			
Intergovernmental revenue	1,465	837	–
Capital contributions to governmental funds	–	–	–
Investment earnings (charges)	(3,561,789)	(1,331,238)	(11,160)
Total nonoperating revenue (expense)	(3,560,324)	(1,330,401)	(11,160)
Income (loss) before contributions and transfers	(2,493,537)	(1,400,800)	46,467
Capital contributions - developer contributions	1,216,906	1,223,241	–
Capital contributions - connection fees	841,673	304,880	–
Transfers in	61,853	–	–
Transfers (out)	(49,000)	(43,000)	(25,000)
Change in net position	(422,105)	84,321	21,467
Net position			
Beginning of year	55,720,428	31,436,866	1,752,929
End of year	$ 55,298,323	$ 31,521,187	$ 1,774,396

See notes to basic financial statements

Recycling Utility	Storm Water Utility	Totals	Governmental Activities Internal Service
$ 452,107	$ 1,230,582	$ 6,746,041	$ –
–	–	6,560	–
–	–	–	10,269
452,107	1,230,582	6,752,601	10,269
27,015	249,698	934,664	–
27,699	32,593	317,229	3,345
–	–	989,491	–
459,517	104,137	1,187,261	18,124
–	405,177	1,893,088	–
514,231	791,605	5,321,733	21,469
(62,124)	438,977	1,430,868	(11,200)
54,561	837	57,700	–
–	–	–	(33,868)
(2,294)	(28,936)	(4,935,417)	(3,909)
52,267	(28,099)	(4,877,717)	(37,777)
(9,857)	410,878	(3,446,849)	(48,977)
–	1,252,993	3,693,140	–
–	–	1,146,553	–
–	–	61,853	–
–	(38,000)	(155,000)	–
(9,857)	1,625,871	1,299,697	(48,977)
425,477	16,730,947	106,066,647	467,903
$ 415,620	$ 18,356,818	$ 107,366,344	$ 418,926

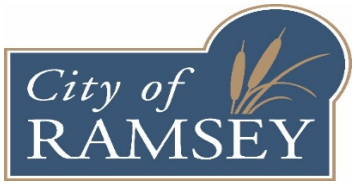
CITY OF RAMSEY

Statement of Cash Flows
Proprietary Funds
Year Ended December 31, 2022

	Business-Type Activities – Enterprise Funds		
	Water Utility	Sewer Utility	Street Light Utility
Cash flows from operating activities			
Receipts from customers and users	$ 2,927,644	$ 1,825,144	$ 227,365
Receipts from interfund services provided	–	–	–
Paid to suppliers/service providers	(692,129)	(1,150,304)	(139,813)
Paid to employees	(419,877)	(194,142)	–
Net cash flows from operating activities	1,815,638	480,698	87,552
Cash flows from capital and related financing activities			
Capital assets purchased and contributed to governmental activities	–	–	–
Capital contributions - connection fees	841,673	304,880	–
Acquisition of capital assets	(1,666,424)	(1,182,355)	–
Net cash flows from capital and related financing activities	(824,751)	(877,475)	–
Cash flows from investing activities			
Interest and changes in fair value on investments	(3,561,789)	(1,331,238)	(11,160)
Cash flows from noncapital financing activities			
Transfers in	61,853	–	–
Transfers (out)	(49,000)	(43,000)	(25,000)
Intergovernmental revenue	1,465	837	–
Repayment of advances to other funds	38,566	–	–
Net cash flows from noncapital financing activities	52,884	(42,163)	(25,000)
Net increase (decrease) in cash and temporary investments/cash equivalents	(2,518,018)	(1,770,178)	51,392
Cash and temporary investments/cash equivalents			
Beginning of year	28,636,950	13,326,601	1,258,598
End of year	$ 26,118,932	$ 11,556,423	$ 1,309,990
Reconciliation of operating income (loss) to net cash flows from operating activities			
Operating income (loss)	$ 1,066,787	$ (70,399)	$ 57,627
Adjustments to reconcile operating income (loss) to net cash flows from operating activities			
Depreciation	824,966	630,059	32,886
Change in assets, deferred inflows, liabilities and deferred outflows			
Receivables			
Delinquent and deferred special assessments	(31,228)	(29,302)	–
Accounts	(13,291)	(22,511)	(3,027)
Due from other governmental units	9,600	–	–
Prepaids	–	(12,450)	–
Deferred outflows - pension plan deferments	39,972	22,841	–
Accounts payable	(67,735)	3,769	67
Unearned revenue	–	–	–
Due to other governmental units	(1,419)	(34,442)	(1)
Net pension liability	149,865	85,636	–
Deferred inflows - pension plan deferments	(161,879)	(92,503)	–
Net cash flow from operating activities	$ 1,815,638	$ 480,698	$ 87,552
Noncash, investing, capital, and financing activities			
Contributions of capital assets from developers	$ 1,216,906	$ 1,223,241	$ –

See notes to basic financial statements

Recycling Utility	Storm Water Utility	Totals	Governmental Activities Internal Service
$ 426,853	$ 1,218,236	$ 6,625,242	$ –
–	–	–	10,269
(488,487)	(136,840)	(2,607,573)	(21,945)
(27,015)	(233,724)	(874,758)	–
(88,649)	847,672	3,142,911	(11,676)
–	–	–	(33,868)
–	–	1,146,553	–
–	(823,369)	(3,672,148)	–
–	(823,369)	(2,525,595)	(33,868)
(2,294)	(28,936)	(4,935,417)	(3,909)
–	–	61,853	–
–	(38,000)	(155,000)	–
54,561	837	57,700	–
–	–	38,566	–
54,561	(37,163)	3,119	–
(36,382)	(41,796)	(4,314,982)	(49,453)
287,193	2,909,784	46,419,126	468,379
$ 250,811	$ 2,867,988	$ 42,104,144	$ 418,926
$ (62,124)	$ 438,977	$ 1,430,868	$ (11,200)
–	405,177	1,893,088	–
–	–	(60,530)	–
(4,068)	(12,346)	(55,243)	–
(21,186)	–	(11,586)	–
–	–	(12,450)	–
–	22,841	85,654	–
(1,271)	(110)	(65,280)	(476)
–	–	–	–
–	–	(35,862)	–
–	85,636	321,137	–
–	(92,503)	(346,885)	–
$ (88,649)	$ 847,672	$ 3,142,911	$ (11,676)
$ –	$ 1,252,993	$ 3,693,140	$ –



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CITY OF RAMSEY

Statement of Fiduciary Net Position
Fiduciary Fund
December 31, 2022

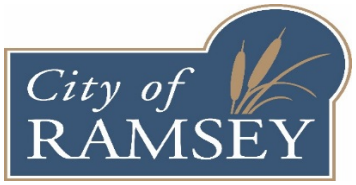
	Custodial Fund
Assets	
Assets held for resale	$ 10,998,336
Liabilities	
Due to other governmental units	10,998,336
Net Position	$ –

CITY OF RAMSEY

Statement of Changes in Fiduciary Net Position
Fiduciary Fund
Year Ended December 31, 2022

	Custodial Fund
Additions	$ –
Deductions	–
Net change of fiduciary net position	–
Net position - beginning	–
Net position - ending	$ –

See notes to basic financial statements



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NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Organization

The City of Ramsey, Minnesota (the City) operates under the Home Rule Charter City form of government as defined in Minnesota Statutes. Under this plan, the government of the City is run by a City Council composed of an elected Mayor and elected Councilmembers. The City Council exercises legislative authority and determines all matters of policy. The accounting policies of the City conform to accounting principles generally accepted in the United States of America as applicable to governmental units (GAAP).

The accounting policies of the City conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. Reporting Entity

As required by accounting principles generally accepted in the United States of America, these financial statements include the City (the primary government) and its component units. Component units are legally separate entities for which the primary government is financially accountable, or for which the exclusion of the component unit would render the financial statements of the primary government misleading. The criteria used to determine if the primary government is financially accountable for a component unit include whether or not the primary government appoints the voting majority of the potential component unit's Board, is able to impose its will on the potential component unit, is in a relationship of financial benefit or burden with the potential component unit, or is fiscally depended upon by the potential component unit.

1. Blended Component Units

The Ramsey Economic Development Authority (EDA) was created to carry out housing and economic development activities within the City. The governing board of the EDA is the City Council who approve the annual tax levy and direct the activities of the EDA's management. City employees such as the City Administrator, Deputy City Administrator, and the Economic Development Manager perform key management functions for the EDA. The activity of the EDA is reported in the Nonmajor Special Revenue Fund entitled Economic Development Authority. Separate financial statements are not prepared for the EDA.

2. Jointly Governed Organization

The City is a member of Local Governmental Information Systems (LOGIS), a consortium of Minnesota municipalities that provides data processing services and support to its members. LOGIS is a legally separate entity that is financially independent of the City. Further, the City does not appoint a voting majority of LOGIS' Board of Directors. Therefore, it has not been incorporated into the City's reporting entity. During the 2022 fiscal year, the City paid LOGIS approximately $311,023 for services and equipment provided.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Government-Wide Financial Statements

The government-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) display information about the reporting government as a whole. These statements include all of the financial activities of the City. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on sales, fees, and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments, which are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other internally directed revenues are reported as general revenues.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. However, charges between the City's Enterprise Funds and other functions are not eliminated as that would distort the direct costs and program revenues reported in those functions. Depreciation expense is included in the direct expenses of each function. Interest on long-term debt for governmental activities is considered an indirect expense and is reported separately on the Statement of Activities.

D. Fund Financial Statement Presentation

Separate fund financial statements are provided for Governmental, Proprietary, and Fiduciary Funds, even though the latter are excluded from the government-wide financial statements. Major individual Governmental and Enterprise Funds are reported as separate columns in the fund financial statements. Aggregated information for the remaining Nonmajor Governmental Funds is reported in a single column in the fund financial statements. A single column is presented in the Proprietary Fund statements to report Internal Service Fund activity. Fiduciary Funds are presented in the Fiduciary Fund financial statements by fund type.

Governmental Fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis of accounting, transactions are recorded in the following manner:

1. **Revenue Recognition** – Revenue is recognized when it becomes measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers revenues to be available if collected within 60 days after year-end. Property tax revenue is generally considered as available if collected within 60 days after year-end.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

1. **Revenue Recognition (Continued)** – Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met. Other revenue is considered measurable and available only when cash is received by the City. Proceeds of long-term debt is reported as other financing sources.

   Major revenue that is susceptible to accrual includes property taxes, special assessments, intergovernmental revenue, charges for services, and interest earned on investments. Major revenue that is not susceptible to accrual includes licenses and permits, fees, and miscellaneous revenue. Such revenue is recorded only when received because it is not measurable until collected.

2. **Recording of Expenditures** – Expenditures are generally recorded when a liability is incurred, except for principal and interest on long-term debt and other long-term liabilities which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as capital outlay expenditures in the Governmental Funds.

Proprietary Fund financial statements are reported using the economic resources measurement focus and accrual basis of accounting, similar to the government-wide financial statements. Proprietary Funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a Proprietary Fund's principal ongoing operations. The principal operating revenues of the City's Enterprise Funds and Internal Service Funds are charges to customers for sales and services. The operating expenses for the Enterprise Funds and Internal Service Funds include the cost of sales and services, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Information for the Internal Service Fund is reported in a single column in the Proprietary Fund financial statements. Because the principal user of the internal services is the City's governmental activities, the financial statements of the Internal Service Fund are consolidated into the governmental column when presented in the government-wide financial statements. The cost of these services is reported in the appropriate functional activity.

Fiduciary fund financial statements are reported using the economic resources measurement focus and accrual basis of accounting, similar to the government-wide financial statements. Since, by definition, fiduciary fund assets are being held for the benefit of a third party and cannot be used for activities or obligations of the City, these funds are excluded from the government-wide statements.

Description of Funds

The City reports the following Major Governmental Funds:

General Fund – This is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Tax Increment Special Revenue Fund – This fund is used to account for resources received from general property taxes in the form of tax increments.

COR Land Special Revenue Fund – This fund is used to account for revenues and expenditures associated with land transactions within the COR area.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Private Developer Special Revenue Fund – This fund is used to account for monies deposited from developers to offset city administrative costs.

Federal Relief Special Revenue Fund – This fund is used to account for the funds received from the Coronavirus State and Local Fiscal Recovery Funds (SLFRF), authorized by the American Rescue Plan Act of 2021.

State-Aid Construction Capital Project Fund – This fund is used to account for state-aid allotments used by the City for improvement projects to thoroughfare roads within the City.

Pavement Management Program Capital Project Fund – This fund is used to account for the resources to be used for road reconstructions and overlays per the City's Pavement Management Program.

Park Improvement Capital Project Fund – This fund is used to account for all park dedication fees to be used for land acquisition and park development.

The City reports the following Major Proprietary Funds:

Water Utility Fund – This fund is used to account for the operation of the city-owned water system.

Sewer Utility Fund – This fund is used to account for the operation of the city-owned sewer system.

Street Light Utility Fund – This fund is used to account for the operation of city-owned streetlights within subdivisions and the priority streetlights throughout the City.

Recycling Utility Fund – This fund is used to account for the operation of the City's curbside recycling program and annual recycling days.

Storm Water Utility Fund – This fund is used to account for the operation of the city-owned storm water system repair and upkeep.

The City also reports the following fund types:

Internal Service Fund – This fund is used to account for the City's insurance refunds, dividends, and other miscellaneous insurance related revenues, and to provide for self-insuring the deductible portions of the City's insurance policies

Custodial Fund – This fund is used to account for property purchased on behalf of the state and the related liability for future state highway improvements.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Cash and Investments

Cash balances from all funds are combined and invested to the extent available in short-term investments. Earnings from the pooled investments are allocated to the individual funds based on the average monthly cash and investment balances of the respective funds.

The City reports all other investments at fair value except for certain investment pools reported at amortized cost. The City categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

Debt securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

See Note 2 for the City's recurring fair value measurements as of the current year-end.

F. Receivables

Utility and miscellaneous accounts receivable are reported at gross. Since the City is generally able to certify delinquent amounts to the county for collection as special assessments, no allowance for uncollectible accounts has been provided on these receivables. The only receivables not expected to be fully collected within one year are leases receivable, property taxes receivable and special assessments receivable.

G. Property Taxes

Property tax levies are set by the City Council by December of each year and are certified to the County Auditor for collection in the following year. In Minnesota, counties act as collection agents for all property taxes. A portion of the property taxes levied is paid by the state of Minnesota through various tax credits, which is included in intergovernmental revenue in the financial statements.

The county spreads all levies over taxable property. Such taxes become a lien on January 1 and are recorded as receivables by the City on that date. Real property taxes may be paid by taxpayers in two equal installments on May 15 and October 15. Personal property taxes are due in full on May 15. The county provides tax settlements to cities and other taxing districts several times a year. Taxes which remain unpaid at December 31 are classified as delinquent taxes receivable and are offset by deferred inflows of resources in the governmental fund financial statements.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Special Assessments

Special assessments primarily represent the financing for public improvements paid for by the benefiting property owners. As previously mentioned under receivables, the City is also generally able to certify delinquent amounts to the county for collection as special assessments. Special assessments are recorded as receivables upon certification to the county. Special assessments are recognized as revenue in the year levied in the government-wide financial statements and proprietary fund financial statements. In the governmental fund financial statements, special assessments are recognized as revenue when received in cash or within 60 days after year end. Governmental fund special assessments receivable which remain unpaid on December 31 are offset by a deferred inflow of resources in the governmental fund financial statements.

I. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. In governmental funds, prepaids are recognized by the consumption method, proportionately over the periods that service is provided.

J. Interfund Receivables and Payables

Activity between funds that is representative of lending or borrowing arrangements is reported as either "due to/from other funds" (current portion) or "advances to/from other funds." All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

K. State-Wide Pension Plans

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from the PERA's fiduciary net positions have been determined on the same basis as they are reported by the PERA. For this purpose, plan contributions are recognized as of employer payroll dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

L. Deferred Outflows/Inflows of Resources

In addition to assets and liabilities, the Statement of Financial Position will sometimes report a separate section for deferred outflows or inflows of resources. Deferred outflows of resources represent a consumption of net assets that applies to future periods and deferred inflows of resources represent an acquisition of net assets that applies to future periods. These separate financial statement elements will not be recognized as an outflow of resources (expense/expenditure) or an inflow of resources (revenue) until that time.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The City reports deferred outflows and inflows of resources related to pensions and other post-employment benefits (OPEB) reported in the government-wide and enterprise funds Statement of Net Position. These deferred outflows and inflows result from differences between expected and actual experience, changes of assumptions, changes in proportion, net collective difference between projected and actual earnings on pension plan investments, and contributions to the plan subsequent to the measurement date and before the end of the reporting period. These amounts are deferred and amortized as required under pension and OPEB standards.

The City reports deferred inflows of resources related to lease receivables, which requires lessors to recognize deferred inflows of resources to correspond to lease receivables. These amounts are deferred and amortized in a systematic and rationale manner over the term of the lease. The City currently reports deferred inflows of resources for leases in the government-wide statement of net position and governmental funds balance sheet.

Deferred inflows of resources for unavailable revenue, arises under a modified accrual basis of accounting and is reported only in the governmental funds Balance Sheet. The governmental funds report unavailable revenue from: long-term and MSA allocation reeivables, property taxes, and special assessments. These amounts are deferred and recognized as an inflow of resources in the period the amounts become available.

M. Land Held for Resale

Land held for resale represents various property purchases made by the City with the intent to sell in order to increase tax base or to attract new businesses. These assets are stated at the lower of cost or acquisition value.

N. Capital Assets

Capital assets, which include property, buildings, improvements, equipment, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Such assets are capitalized at historical cost, or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated acquisition value at the date of donation. The City defines capital assets as those with an initial, individual cost of $10,000 or more with an estimated useful life in excess of one year. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Allowed by accounting principles generally accepted in the United States of America, the City has elected not to retroactively capitalize the infrastructure of its governmental activities acquired prior to January 2004.

Capital assets are recorded in the government-wide and Proprietary Fund financial statements, but are not reported in the Governmental Fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Land and construction in progress are not depreciated. Useful lives vary from 15 to 50 years for buildings and structures and improvements other than buildings, 5 to 10 years for office equipment, motor vehicles and machinery and equipment, and 20 to 50 years for water and sewer lines and infrastructure.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

O. Compensated Absences Payable

Certain city employees earn personal time off, vacation, compensation time, and sick leave at various rates based on longevity. These compensated absences are paid to an employee leaving in good standing, at their current rate of pay, with the exception of sick leave. A minimum of one third of unused sick leave (based on longevity), is paid to the departing employee if they have completed 5 or more years of service prior to termination. Compensated absences payable are accounted for as long-term liabilities as described in the following section.

P. Long-Term Liabilities

In the government-wide and Proprietary Fund financial statements, long-term debt and other long-term obligations are reported as liabilities as they accrue. Bond premiums and discounts that are material are amortized over the life of the bond issue. Bond issuance costs are expensed in the period incurred.

In the Governmental Fund financial statements, long-term debt and other long-term obligations are not reported as liabilities until due. The face amount of debt issued is reported as other financing sources. Premiums or discounts on debt issuances are reported as other financing sources or uses, respectively.

Q. Net Position

In the government-wide, proprietary fund, and fiduciary fund financial statements, net position represents the difference between assets, liabilities, deferred inflows/outflows as applicable. Net position is displayed in three components:

- **Net Investment in Capital Assets** – Consists of capital assets, net of accumulated depreciation, reduced by any outstanding debt attributable to acquire capital assets.

- **Restricted Net Position** – Consists of net position restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments, or enabling legislation.

- **Unrestricted Net Position** – All remaining net position that do not meet the definition of "restricted" or "net investment in capital assets."

The City applies restricted resources first when an expense is incurred for which both restricted and unrestricted resources are available.

R. Fund Balance Classifications

In the fund financial statements, governmental funds report fund balance in classifications that disclose constraints for which amounts in those funds can be spent. These classifications are as follows:

- **Nonspendable** – Consists of amounts that are not in spendable form, such as prepaid items, inventory, and other long-term assets.

- **Restricted** – Consists of amounts where there are limitations imposed on their use through external restrictions imposed by creditors, grantors, laws or regulations of other governments, or enabling legislation.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- **Committed** – Consists of amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority. The City Council is the highest level of decision-making authority for the City that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

- **Assigned** – Consists of internally imposed constraints for amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as committed. Assigned amounts represent intended uses established by the City Council itself or by an official to which the City Council delegates the authority. Pursuant to City Council Resolution, the City's Finance Director is authorized to establish assignments of fund balance. The City Council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

- **Unassigned** – The residual classification for the General Fund, which also reflects negative residual amounts in other funds.

When both restricted and unrestricted resources are available for use, the City first uses restricted resources, then use unrestricted resources as they are needed. When committed, assigned, or unassigned resources are available for use, the City uses resources in the following order: 1) committed, 2) assigned, and 3) unassigned.

S. Budgets and Budgetary Accounting

Each fall the City Council adopts a General Fund budget for the following fiscal year beginning January 1. In addition, an annual budget is legally adopted for the Economic Development Authority, a nonmajor special revenue fund. The City has established budgetary control at the function level based upon GAAP serving as the basis of budgeting. Budget appropriations lapse at year-end.

The government's department heads may make transfers of appropriations within a function. Transfers of appropriations between functions require the approval of the council. The Economic Development Authority budget is recommended by their board and final approval comes from City Council.

For the year ended December 31, 2022, expenditures were over budget in the Economic Development Fund by $15,161.

T. Statement of Cash Flows

For purposes of the Statement of Cash Flows, the City considers all highly liquid debt instruments with an original maturity from the time of purchase by the City of three months or less to be cash equivalents. The Proprietary Funds' portion in the government-wide cash and investment management pool is considered to be cash equivalent.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

U. Risk Management

The City is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The City participates in the League of Minnesota Cities Insurance Trust (LMCIT), a public entity risk pool for its general property and casualty, workers' compensation, and other miscellaneous insurance coverages. LMCIT operates as a common risk management and insurance program for a large number of cities in Minnesota. The City pays an annual premium to LMCIT for insurance coverage. The LMCIT agreement provides that the trust will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of certain limits.

The City has elected higher deductibles through LMCIT in order to keep premiums at a minimum. To supplement the commercial coverages, the City established the Self-Insurance Internal Service Fund. This fund is funded primarily through dividend paybacks from LMCIT. Expenses from this fund consist solely of payments of those insurance related costs that are below the individual and/or commutative deductible amounts. Premiums for LMCIT policies are not paid from the Self-Insurance Internal Service Fund, but rather are budgeted and paid from the respective operating funds. The City does not retain significant uncovered risk.

The City also carries commercial insurance for certain other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years. There were no significant reductions in the City's insurance coverage in 2022.

V. Use of Estimates

The preparation of financial statements, in accordance with accounting principles generally accepted in the United States of America, requires management to make estimates that affect amounts reported in the financial statements during the reporting period. Actual results could differ from such estimates.

W. Change in Accounting Principle

During the year ended December 31, 2022, the City implemented GASB Statement No. 87, *Leases.* This statement included major changes in recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. Certain amounts necessary to fully restate fiscal year 2021 financial information are not determinable, therefore, prior year comparative amounts have not been restated. The implementation of this new GASB statement in the current year resulted in the City reporting a new category for leases receivable and deferred inflows of resources, but did not require a restatement of net position. See Note 3 for additional detail on this change in the current year.

NOTE 2 – DEPOSITS AND INVESTMENTS

A. Components of Cash and Investments

Cash and investments at year-end consist of the following:

Deposits	$	751,320
Investments		100,976,036
Cash on hand		300
Total	$	101,727,656

B. Deposits

In accordance with applicable Minnesota Statutes, the City maintains deposits at depository banks authorized by the City Council, including checking accounts and certificates of deposits.

The following is considered the most significant risk associated with deposits:

Custodial credit risk – In the case of deposits, this is the risk that in the event of a bank failure, the City's deposits may be lost.

Minnesota Statutes require that all deposits be protected by federal deposit insurance, corporate surety bond, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by federal deposit insurance or corporate surety bonds. Authorized collateral includes treasury bills, notes, and bonds; issues of U.S. government agencies; general obligations rated "A" or better; revenue obligations rated "AA" or better; irrevocable standard letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota Statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral. The City has no additional deposit policies addressing custodial credit risk.

At year end, the carrying amount of the City's deposits was $751,320 while the balance on the bank records was $29,315. At December 31, 2022, all deposits were fully covered by federal depository insurance, surety bonds, or by collateral held by the City's agent in the City's name.

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

C. Investments

The City has the following investments at year end:

	Credit Risk		Fair Value Measurements	Interest Risk - Maturity Duration in Years			
Investment Type	Rating	Agency	Using	Less Than 1	1 to 5	6 to 10	Total
U.S. Agencies	AAA	Moody's	Level 2	$ 1,724,799	$ 4,326,343	$ -	$ 6,051,142
U.S. Treasuries	AAA	Moody's	Level 2	$ 14,282,365	$ -	$ -	14,282,365
Municipal Bonds	A-AAA	Moodys	Level 2	$ 1,399,502	$ 11,771,085	$ 4,206,204	17,376,791
Municipal Bonds	A-AAA	S&P	Level 2	$ 1,301,130	$ 19,543,297	$ 6,744,682	27,589,109
Negotiable Certificates of Deposit	N/A	N/A	Level 2	$ 1,360,948	$ 3,062,961	$ -	4,423,909
Commercial Paper	A1	S&P	Level 1	$ 594,437	$ -	$ -	594,437
Investment Pools							
Dreyfus Money Market Fund	AAA	S&P	Level 1	$ 506,998	$ -	$ -	506,998
Minnesota Municipal Money Market							
4M Plus Fund	N/R	N/A	Amortized Cost	$ 985,724	$ -	$ -	985,724
Term Series	N/R	N/A	Amortized Cost	$ 21,000,000	$ -	$ -	21,000,000
Morgan Stanley Money Market Fund	AAA	S&P	Net Asset Value	$ 5,886,888	$ -	$ -	5,886,888
UBS Select Prime Institutional Fund	AAA	Moody's	Net Asset Value	$ 2,278,673	$ -	$ -	2,278,673
Total Investments							$ 100,976,036

The City's investments include the following investment pools:

The Dreyfus Money Market Fund includes investments primarily in short-term, high-credit-quality money market instruments that invest domestically and globally in both long and short-term common stocks across all market capitalizations. The fund aims to preserve capital, maintain liquidity and produce a competitive yield. This is an external investment pool that operates in conformity with the Securities and Exchange Commission's rules. There are no withdrawal restrictions related to the fund. The City's investments in this investment pool are assigned a AAA rating by S&P.

Investment pools managed by the Minnesota Municipal Money Market (4M) which is an external investment pool regulated by Minnesota Statutes and is not registered with the Securities and Exchange Commission (SEC) that follows the same regulatory rules of the SEC. The City's investments in this investment pool – 4M Plus Fund and Term Series are based on amortized cost methods that approximate fair value. The 4M Fund is sponsored by the League of Minnesota Cities. For this investment pool, there are no unfunded commitments, redemption frequency is daily, and there is no redemption notice required for the liquid class; the redemption period is 14 days for the Plus Class. The Term Series redemption is based on its stated term date.

The Morgan Stanley Money Market Fund includes investments primarily in short-term, high-credit-quality money market instruments that invest domestically and globally in both long and short-term common stocks across all market capitalizations. The fund aims to preserve capital, maintain liquidity and produce a competitive yield. This is an external investment pool that operates in conformity with the Securities and Exchange Commission's rules. There are no withdrawal restrictions related to the fund. The City's investments in this investment pool are assigned a AAA rating by S&P.

The UBS Select Prime Industrial Fund includes investments primarily in short-term, high-credit-quality money market instruments that invest domestically and globally in both long and short-term common stocks across all market capitalizations. The fund aims to preserve capital, maintain liquidity and produce a competitive yield. This is an external investment pool that operates in conformity with the Securities and Exchange Commission's rules. There are no withdrawal restrictions related to the fund. The City's investments in this investment pool are assigned a AAA rating by Moody's.

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

Investments are subject to various risks, the following of which are considered the most significant:

Custodial credit risk – For investments, this is the risk that in the event of a failure of the counterparty to an investment transaction (typically a broker-dealer) the City would not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City does not have a formal investment policy addressing this risk, but typically limits its exposure by purchasing insured or registered investments, or by the control of who holds the securities.

Credit risk – This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Minnesota Statutes limit the City's investments to direct obligations or obligations guaranteed by the United States or its agencies; general obligations rated "A" or better; revenue obligations rated "AA" or better; general obligations of the Minnesota Housing Finance Agency rated "A" or better; commercial paper issued by the United States corporations or their Canadian subsidiaries, rated of the highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less; time deposits that are fully insured by the Federal Deposit Insurance Corporation or bankers acceptances of the United States banks and Guaranteed Investment Contracts guaranteed by a United States commercial bank or domestic branch of a foreign bank, or a United States insurance company, or their Canadian subsidiary, and with a credit quality in one of the top two highest categories by a nationally recognized rating agency. The City's investment policies do not further address credit risk.

Concentration risk – This is the risk associated with investing a significant portion of the City's investment (considered 5 percent or more) in the securities of a single issuer, excluding United States guaranteed investments (such as Treasuries), investment pools and mutual funds. The City's investment policies do not limit the concentration of investments.

Interest rate risk – This is the risk of potential variability in the fair value of fixed rate investments resulting from changes in interest rates (the longer the period for which an interest rate is fixed, the greater the risk). The City does not have an investment policy limiting the duration of investments.

NOTE 3 – LEASE RECEIVABLE

The City has entered into lease receivable agreements for cell tower rental space on city property. These leases are reported using an incremental borrowing rate of 3.25 percent with final maturities through fiscal 2032. During the current year, the City received principal and interest payments on these leases of $87,344.

The City has entered into lease receivable agreements for rental space in city owned buildings and vacant land. These leases are reported using an incremental borrowing rate of 3.25 percent with final maturities through 2030. During the current year, the City received principal and interest payments on these leases of $197,873.

NOTE 4 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

A. Short-Term Interfund Receivables/Payables

Individual interfund due from and to other funds at year-end were as follows:

Receivable Fund	Payable Fund	Amount
Nonmajor Governmental Fund Economic Development Authority Special Revenue Fund	Major Governmental Fund Tax Increment Special Revenue Fund	$ 28,470

This internal loan was utilized for cash flow purposes.

B. Advances To and From Other Funds

Individual interfund advances to and from other funds at year-end were as follows:

Receivable Fund	Payable Fund	Amount	Purpose
Major Enterprise Fund; Water Utility	Nonmajor Capital Project Fund; Public Facilities Construction	$ 258,148	Internally finance facility loan

The fund is to be repaid by 2028 with a stated rate of interest of 2%.

C. Interfund Transfers

	Transfers In			
Transfers Out	General Fund	Nonmajor Governmental Funds	Water Utility Enterprise Fund	Total
General Fund	$ -	$ 190,881	$ 61,853	$ 252,734
Nonmajor Governmental Funds	415,182	6,563	-	421,745
Water Utility Enterprise Fund	49,000	-	-	49,000
Sewer Utility Enterprise Fund	43,000	-	-	43,000
Street Light Utility Enterprise Fund	25,000	-	-	25,000
Storm Water Utility Enterprise Fund	38,000	-	-	38,000
Total	$ 570,182	$ 197,444	$ 61,853	$ 829,479

The interfund receivables, payables and transfers are used to move funds to finance various programs or projects that the City must account for in other funds in accordance with budgetary authorizations and to move revenues from the fund with collection authorization to funds where related expenditures are occurring. Interfund activity is eliminated as needed for entity-wide financial statement reporting.

NOTE 4 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (CONTINUED)

In 2022, the General Fund transferred $81,806 each to the Public Improvement Revolving Fund and Equipment Revolving Fund and $27,269 to the Public Facilities Construction Fund for their respective shares as outlined in the City's Fund Balance Policy. The General Fund transferred $61,853 to the water utility fund for its annual repayment of the Municipal Center capital contribution.

The Landfill Fund transferred $6,563 to the Equipment Revolving Fund for capital equipment purchases.

The General Government Special Projects Fund transferred $17,800 to the General Fund for capital equipment purchases.

The Public Improvement Revolving Fund transferred $150,000 to the General Fund for operating purposes.

The Equipment Revolving Fund transferred $184,382 to the General Fund for capital equipment purchases.

The Landfill Fund transferred $63,000 to the General Fund for capital equipment purchases.

The Water Utility Fund transferred $49,000 to the General Fund for operating purposes.

The Sewer Utility Fund transferred $43,000 to the General Fund for operating purposes.

The Street Light Utility Fund transferred $25,000 to the General Fund for operating purposes.

The Storm Water Utility Fund transferred $38,000 to the General Fund for operating purposes.

NOTE 5 – CAPITAL ASSETS

A. Changes in Capital Assets Used in Governmental Activities

	Balance – Beginning of Year	Additions	Completed Construction/ Adjustments	Deletions	Balance – End of Year
Capital assets, not depreciated					
Land	$ 6,848,022	$ 229,569	$ -	$ -	$ 7,077,591
Construction in progress	952,505	3,632,955	(890,819)	-	3,694,641
Total capital assets, not depreciated	7,800,527	3,862,524	(890,819)	-	10,772,232
Capital assets, depreciated					
Buildings and structures	45,210,150	-	-	-	45,210,150
Improvements other than buildings	11,704,644	191,463	-	-	11,896,107
Office equipment	704,713	21,039	-	-	725,752
Motor vehicles	3,944,376	33,868	-	(215,243)	3,763,001
Machinery and equipment	8,275,449	653,721	116,891	-	9,046,061
Infrastructure	49,959,340	3,839,053	773,928	-	54,572,321
Total capital assets, depreciated	119,798,672	4,739,144	890,819	(215,243)	125,213,392
Less accumulated depreciation on					
Buildings and structures	(9,371,272)	(943,484)	-	-	(10,314,756)
Improvements other than buildings	(6,658,630)	(570,228)	-	-	(7,228,858)
Office equipment	(553,472)	(43,185)	-	-	(596,657)
Motor vehicles	(3,395,585)	(221,201)	-	215,243	(3,401,543)
Machinery and equipment	(4,511,936)	(542,407)	-	-	(5,054,343)
Infrastructure	(18,902,777)	(2,215,294)	-	-	(21,118,071)
Total accumulated depreciation	(43,393,672)	(4,535,799)	-	215,243	(47,714,228)
Total capital assets, depreciated, net	76,405,000	203,345	890,819	-	77,499,164
Net capital assets	$ 84,205,527	$ 4,065,869	$ -	$ -	$ 88,271,396

B. Changes in Capital Assets Used in Business-Type Activities

	Balance – Beginning of Year	Additions	Completed Construction/ Adjustments	Deletions	Balance – End of Year
Capital assets, not depreciated					
Land	$ 1,506,096	$ -	$ -	$ -	$ 1,506,096
Construction in progress	234,001	588,974	-	-	822,975
Total capital assets, not depreciated	1,740,097	588,974	-	-	2,329,071
Capital assets, depreciated					
Buildings and structures	6,177,522	-	-	-	6,177,522
Improvements other than buildings	17,713,527	1,963,395	-	-	19,676,922
Machinery and equipment	1,205,883	117,082	-	-	1,322,965
Water and sewer lines	58,633,266	4,695,837	-		63,329,103
Total capital assets, depreciated	83,730,198	6,776,314	-	-	90,506,512
Less accumulated depreciation on					
Buildings and structures	(1,988,071)	(123,463)	-	-	(2,111,534)
Improvements other than buildings	(4,954,251)	(410,148)	-	-	(5,364,399)
Machinery and equipment	(566,572)	(93,139)	-	-	(659,711)
Water and sewer lines	(19,946,893)	(1,266,338)	-	-	(21,213,231)
Total accumulated depreciation	(27,455,787)	(1,893,088)	-	-	(29,348,875)
Total capital assets, depreciated, net	56,274,411	4,883,226	-	-	61,157,637
Net capital assets	$58,014,508	$ 5,472,200	$ -	$ -	$ 63,486,708

NOTE 5 – CAPITAL ASSETS (CONTINUED)

C. Depreciation Expense by Function

Governmental activities		
General government	$	847,045
Public safety		462,543
Highways and streets		2,766,709
Culture and recreation		459,502
Total depreciation expense – governmental activities	$	4,535,799
Business-type activities		
Water Utility	$	824,966
Sewer Utility		630,059
Street Light Utility		32,886
Storm Water Utility		405,177
Total depreciation expense – business-type activities	$	1,893,088

NOTE 6 – LONG-TERM DEBT

A. Components of Long-Term Debt

	Original Issue	Interest Rate	Issue Date	Final Maturity Date	Balance – End of Year
Governmental activities					
Bonds payable					
General Obligation Improvement Bonds					
Series 2011B	$ 3,090,000	2.00-2.70%	12/29/2011	12/15/2025	$ 910,000
Series 2015A	$ 3,880,000	2.00-3.50%	6/15/2015	12/1/2035	2,840,000
Series 2015B	$ 1,205,000	2.00-2.25%	6/15/2015	12/1/2025	385,000
Series 2016A	$ 1,650,000	2.00%	7/21/2016	12/15/2026	685,000
Series 2017A	$ 895,000	1.15-2.50%	8/17/2017	12/15/2027	460,000
Series 2018A	$ 1,175,000	3.00%	7/17/2018	12/15/2028	735,000
Series 2020A	$ 9,055,000	1.00-1.65%	12/30/2020	12/15/2041	9,055,000
Series 2021A	$ 9,845,000	2.00-3.00%	10/19/2021	12/15/2031	9,060,000
Series 2022A	$ 10,765,000	5.00%	12/6/2022	12/15/2037	10,765,000
Total general obligation improvement bonds					34,895,000
Capital Equipment Certificates					
Series 2013A	$ 635,000	0.50-3.00%	9/5/2013	9/1/2023	70,000
Series 2014A	$ 875,000	0.60-2.35%	12/3/2014	12/15/2024	190,000
Total capital equipment certificates					260,000
Unamortized bond premiums					1,951,694
Compensated absences payable					1,069,926
Net pension liability					15,256,095
Total OPEB liability					796,286
Total governmental activities					54,229,001
Business-type activites					
Net pension liability					716,367
Total government and business-type activities					$ 54,945,368

B. Descriptions of Long-Term Debt

- **General Obligation Improvement Bonds –**

  The Series 2011B were Improvement Crossover Refunding bonds that were issued to refund the 2005B Series bonds that were called on December 15, 2014.

  The Series 2015A bonds were issued to finance the construction of Fire Station #2 in the City.

  The Series 2015B were issued to fund the street improvements related to the reconstruction of Garnet and 168th Avenue and some overlay projects.

  The Series 2016A were issued to fund the street improvements related to the reconstruction of Andrie Street and 164th Lane and some overlay projects.

  The Series 2017A were issued to fund street improvements related to the reconstruction of Alpine Drive and Sunwood Drive.

NOTE 6 – LONG-TERM DEBT (CONTINUED)

- **General Obligation Improvement Bonds (continued) –**

  The Series 2018A were issued to fund street improvements related to the reconstruction of Riversbend Avenue and Stanhope Terrace.

  The Series 2020A were issued to fund approximately 50% of the construction costs of the Public Works Facility in the City.

  The Series 2021A, a $9,845,000 Capital Improvement Plan Bond, was issued to refund the 2012A Series bonds that were called on December 15, 2021.

  The Series 2022A were issued to fund the reconstruction and overlay street improvement projects as outlined in the City's 5-Year Street Reconstruction and Overlay Plan (SROP).

- **Capital Equipment Certificates –**

  Series 2013A certificates were issued to finance various capital equipment purchases and will be repaid via ad valorem levies.

  Series 2014A certificates were issued to finance various capital equipment purchases and will be repaid via ad valorem levies.

Debt service is covered respectively by special assessments, state aids, and general property taxes. General Obligation bonds and equipment certificates are direct obligations and have the pledge of the full faith and credit of the City.

- **Unamortized Bond Premiums** – This amount represents the remaining bond premium that will be amortized against interest expense in the future.

- **Compensated Absences** – The liability represents vested benefits earned by Governmental Fund employees through the end of the year which will be paid or used in future periods. The General Fund is the primary fund used to liquidate this liability.

- **Net Pension Liability (NPL)** – The liability represents the City's proportionate share of PERA's collective net pension liability. The General, Water Utility, Sewer Utility and Storm Water Utility funds will be used to liquidate this liability.

- **Total Other Post-Employment Benefits (OPEB) Liability** – The liability represents non-pension benefits provided after the termination of employment. The General Fund is the primary fund used to liquidate this liability.

NOTE 6 – LONG-TERM DEBT (CONTINUED)

C. Changes in Long-Term Debt

	Balance - Beginning of Year	Additions	Deletions	Balance – End of Year	Due Within One Year
Governmental activities					
G.O. Improvement Bonds	$ 25,885,000	$ 10,765,000	$ 1,755,000	$ 34,895,000	$ 2,330,000
Capital Equipment Certificates	420,000	–	160,000	260,000	165,000
Unamortized bond premiums	795,714	1,240,343	84,363	1,951,694	–
Compensated absences payable	1,113,049	631,055	674,178	1,069,926	695,542
Net pension liability	4,128,461	12,044,076	916,442	15,256,095	–
Total OPEB liability	563,334	239,917	6,965	796,286	–
Total governmental activities	32,905,558	24,920,391	3,596,948	54,229,001	3,190,542
Business type Activities					
Net pension liability	395,230	380,964	59,827	716,367	–
Total governmental and business type activities	$ 33,300,788	$ 25,301,355	$ 3,656,775	$ 54,945,368	$ 3,190,542

D. Minimum Debt Payments

Minimum annual principal and interest payments required to retire bonds and capital equipment certificates are as follows:

	Governmental Activities	
	Bonded and Capital Equipment Certificate Debt	
Year Ending December 31,	Principal	Interest
2023	$ 2,495,000	$ 1,078,581
2024	2,535,000	988,978
2025	2,525,000	909,508
2026	2,155,000	828,815
2027	2,045,000	755,765
2028-2032	9,955,000	2,743,425
2033-2037	9,675,000	1,215,487
2038-2041	3,770,000	152,075
	$ 35,155,000	$ 8,672,634

NOTE 7 – NET INVESTMENT IN CAPITAL ASSETS

A. Net Investment in Capital Assets

The government-wide statement of net position at December 31, 2022 includes the City's net investment in capital assets calculated as follows:

	Governmental Activities	Business-Type Activities	Total
Net investment in capital assets:			
Capital assets			
Not depreciated	$ 10,772,232	$ 2,329,071	$ 13,101,303
Depreciated	77,499,164	61,157,637	138,656,801
Less capital-related long-term debt outstanding - adjusted for unspent proceeds	(24,291,934)	–	(24,291,934)
Less capital-related accounts, contracts, and retainage payables	(183,341)	–	(183,341)
Total net investments in capital assets	$ 63,796,121	$ 63,486,708	$ 127,282,829

NOTE 8 – FUND BALANCE POLICY AND CLASSIFICATION

A. Classifications

City of Ramsey had the following classifications of fund balances in its Governmental Funds:

		Special Revenue Funds				Capital Project Funds				
	General	Tax Increment	COR Land	Private Developer	Federal Relief	State-Aid Construction	Pavement Management Program	Park Improvement	Nonmajor	Total
Fund balances										
Nonspendable										
Prepaids	$ 30,636	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,274	$ 36,910
Restricted for										
Street improvements	-	-	-	-	-	1,895,877	11,904,760	-	-	13,800,637
Debt service	-	-	-	-	-	-	-	-	713,656	713,656
Economic development	-	-	-	-	-	-	-	-	1,351,732	1,351,732
Housing and redevelopment	-	-	8,148,079	-	-	-	-	-	-	8,148,079
Recreation/community programs	-	-	-	-	-	-	-	-	432,561	432,561
Law enforcement programs	-	-	-	-	-	-	-	-	30,434	30,434
Tax increment financing	-	5,831,704	-	-	-	-	-	-	-	5,831,704
	-	5,831,704	8,148,079	-	-	1,895,877	11,904,760	-	2,528,383	30,308,803
Committed										
Stormwater development projects	-	-	-	-	-	-	-	-	1,081,777	1,081,777
Community/business programs	-	-	-	-	-	-	-	-	600,359	600,359
	-	-	-	-	-	-	-	-	1,682,136	1,682,136
Assigned										
Street improvements	-	-	-	-	-	-	3,197,766	-	6,122,624	9,320,390
Capital improvements	-	-	-	-	-	-	-	-	684,039	684,039
Cemetery improvements	-	-	-	-	-	-	-	-	81,180	81,180
Park improvements	-	-	-	-	-	-	-	6,940,689	684,039	7,624,728
Right-of-way acquisitions	-	-	-	-	-	-	-	-	505,220	505,220
Parking ramp maintenance	-	-	-	-	-	-	-	-	128,694	128,694
	-	-	-	-	-	-	3,197,766	6,940,689	8,205,796	18,344,251
Unassigned	11,064,416	-	-	-	-	-	-	-	-	11,064,416
Total fund balances	$ 11,095,052	$ 5,831,704	$ 8,148,079	$ -	$ -	$ 1,895,877	$ 15,102,526	$ 6,940,689	$ 12,422,589	$ 61,436,516

NOTE 8 – FUND BALANCE POLICY AND CLASSIFICATION (CONTINUED)

B. Fund Balance Policy – General Fund

When General Fund actual revenues exceed actual expenditures in a given year, the excess shall be allocated as follows:

a) Any excess shall be first allocated to "unassigned" fund balance to bring that portion of fund balance to an amount equal to fifty percent (50%) of the next years adopted operating budget plus prior-year encumbrances (if any) plus compensated absences.

b) Any excess after complying with fund balance requirements in step "a" shall be allocated to equipment replacement, park trust, public facilities construction, and public improvement revolving funds in the following manner:

Thirty percent (30%) to Fund #234 - Equipment Revolving Fund
Thirty percent (30%) to Fund #810 – Capital Maintenance Fund (reported in General Fund)
Ten percent (10%) to Fund #412 – Public Facilities Construction Fund
Thirty percent (30%) to Fund #400 - Public Improvement Revolving Fund

When General Fund actual expenditures exceed actual revenues in a given year, the deficit shall be treated as follows:

a) "Unassigned" fund balance shall first be adjusted to an amount equal to fifty percent (50%) of the next years adopted operating budget plus prior year encumbrances (if any) plus compensated absences.

b) If shortage after complying with fund balance requirement in step "a" shall draw funds in the following manner:

Thirty percent (30%) to Fund #234 - Equipment Revolving Fund
Thirty percent (30%) to Fund #810 – Capital Maintenance Fund (reported in General Fund)
Ten percent (10%) to Fund #412 – Public Facilities Construction Fund
Thirty percent (30%) to Fund #400 - Public Improvement Revolving Fund

At December 31, 2022, the City has met its general fund balance policy goal.

NOTE 9 – DEFINED BENEFIT PENSION PLANS SUMMARY

The city has reported the following balances for defined benefit pension plans as detailed further in these notes:

Pension Plans	Net Pension Liabilities	Deferred Outflows of Resources	Deferred Inflows of Resources	Pension Expense
PERA – GERF	$ 4,775,781	$ 1,549,737	$ 114,887	$ 767,236
PERA – PEPFF	11,196,681	7,923,709	67,109	1,249,070
Total - all pensions	$ 15,972,462	$ 9,473,446	$ 181,996	$ 2,016,306

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE

A. Plan Descriptions

The City participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association (PERA) of Minnesota. The PERA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356. The PERA's defined benefit pension plans are tax qualified plans under Section 401 (a) of the Internal Revenue Code (IRC).

1. General Employees Retirement Fund (GERF)

All full-time and certain part-time employees of the City are covered by the GERF. GERF members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

2. Public Employees Police and Fire Fund (PEPFF)

The PEPFF, originally established for police officers and firefighters not covered by a local relief association, now covers all police officers and firefighters hired since 1980. Effective July 1, 1999, the PEPFF also covers police officers and firefighters belonging to local relief associations that elected to merge with and transfer assets and administration to the PERA.

B. Benefits Provided

The PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state legislature. Vested, terminated employees who are entitled to benefits, but are not receiving them yet, are bound by the provisions in effect at the time they last terminated their public service.

1. GERF Benefits

Benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated Plan members is 1.20% of average salary for each of the first 10 years of service and 1.70% for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.70% for all years of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at age 66.

Benefit increases are provided to benefit recipients each January. The post-retirement increase is equal to 50.00% of the cost of living adjustment (COLA) announced by the Social Security Administration, with a minimum increase of a least 1.00% and a maximum of 1.50%. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase, will receive the full increase. Recipients receiving the annuity or benefit for a least one month, but less that a full year as of the June 30 before the effective date of the increase, will receive a reduced prorated increase. For members retiring on January 1, 2024 or later, the increase will be delayed until normal retirement age (age 65 if hired prior to July 1, 1989, or age 66 for individuals hired on or after July 1, 1989). Members retiring under rule of 90 are exempt from the delay to normal retirement.

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

2. PEPFF Benefits

Benefits for the PEPFF members first hired after June 30, 2010, but before July 1, 2014, vest on a prorated basis from 50% after five years up to 100% after ten years of credited service. Benefits for PEPFF members first hired after June 30, 2014, vest on a prorated basis from 50% after ten years up to 100% after twenty years of credited service. The annuity accrual rate is 3% of average salary for each year of service. For PEPFF members who were first hired prior to July 1, 1989, a full annuity is available when age plus years of service equal at least 90.

Benefit increases are provided to benefit recipients each January. The post-retirement increase is fixed at 1.00%. Recipients that have been receiving the annuity or benefit for at least 36 months as of the June 30 before the effective date of the increase, will receive the full increase. Recipients receiving the annuity or benefit for at least 25 months, but less than 36 months as of the June 30 before the effective date of the increase, will receive a reduced prorated increase.

C. Contributions

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

1. GERF Contributions

Coordinated Plan members were required to contribute 6.50% of their annual covered salary in fiscal year 2022 and the City was required to contribute 7.50% for Coordinated Plan members. The City's contributions to the GERF for the year ended December 31, 2022, were $346,788. The City's contributions were equal to the required contributions as set by state statute.

2. PEPFF Contributions

Plan members were required to contribute 11.80% of their annual covered salary in fiscal year 2022 and the City was required to contribute 17.70% for Police and Fire Plan members. The City's contributions to the PEPFF for the year ended December 31, 2022, were $553,715. The City's contributions were equal to the required contributions as set by state statute.

D. Pension Costs

1. GERF Pension Costs

At December 31, 2022, the City reported a liability of $4,775,781 for its proportionate share of the GERF's net pension liability. The City's net pension liability reflected a reduction due to the State of Minnesota's contribution of $16 million. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the City totaled $140,084. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

The City's proportion of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2021, through June 30, 2022, relative to the total employer contributions received from all of PERA's participating employers. The City's proportionate share was 0.0603% at the end of the measurement period and 0.0617% for the beginning of the period.

The amount recognized by the City as its proportionate share of the net pension liability, the direct aid and total portion of the net pension liability that was associated with the City were as follows:

City's proportionate share of the net pension liability	$4,775,781
State of Minnesota's proportionate share of the net pension liability associated with the City	140,084
Total	$4,915,865

For the year ended December 31, 2022, the City recognized pension expense of $746,304 for its proportionate share of the GERF's pension expense. In addition, the City recognized an additional $20,932 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of $16.0 million to the GERF.

At December 31, 2022, the City reported its proportionate share of the GERF's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ 39,891	$ 51,815
Changes in actuarial assumptions	1,105,182	18,232
Net collective difference between projected and actual investment earnings	29,102	-
Changes in proportion	202,643	44,840
Contributions paid to the PERA subsequent to the measurement date	172,919	-
Total	$ 1,549,737	$114,887

A total of $172,919 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending December 31, 2023. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	Pension Expense Amount
2023	$ 521,632
2024	489,663
2025	(181,263)
2026	431,899
Total	$ 1,261,931

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

2. PEPFF Pension Costs

At December 31, 2022, the City reported a liability of $11,196,681 for its proportionate share of the PEPFF's net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportionate share of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates July 1, 2021, through June 30, 2022, relative to the total employer contributions received from all of PERA's participating employers. The City's proportionate share was 0.2573% at the end of the measurement period and 0.2447% for the beginning of the period.

The State of Minnesota also contributed $18 million to the PEPFF in the plan fiscal year ended June 30, 2022. The contribution consisted of $9.0 million in direct state aid that does meet the definition of a special funding situation and $9.0 million in supplemental state aid that does not meet the definition of a special funding situation. The $9.0 million of direct state was paid on October 1, 2021. Thereafter, by October 1 of each year, the state will pay $9 million to the PEPFF until full funding is reached by July 1, 2048, whichever is earlier. The $9 million in supplemental state aid will continue until the fund is 90% funded, or until the State Patrol Plan (administered by the Minnesota Retirement System) is 90% funded, whichever occurs later.

The State of Minnesota is included as a non-employer contributing entity in the PEPFF Schedule of Employer Allocations and Schedule of Pension Amounts by Employer, Current Reporting Period Only (pension allocation schedules) for the $9.0 million in direct state aid. PEPFF employers need to recognize their proportionate share of the State of Minnesota's pension expense (and grant revenue) under GASB 68 special funding situation accounting and financial reporting requirements. For the year ended December 31, 2022, the City recognized pension expense of $1,154,205 for its proportionate share of the PEPFF's pension expense. The City recognized $94,865 as grant revenue for its proportionate share of the State of Minnesota's pension expense for the contribution of $9.0 million to the PEPFF.

The amount recognized by the City as its proportionate share of the net pension liability, the direct aid and total portion of the net pension liability that was associated with the City were as follows:

City's proportionate share of the net pension liability	11,196,681
State of Minnesota's proportionate share of the net pension liability associated with the City	489,060
Total	$11,685,741

The State of Minnesota is not included as a non-employer contributing entity in the PEPFF allocation schedules for the $9 million in supplemental state aid. The City also recognized $23,157 for the year ended December 31, 2022 as revenue and an off-setting reduction of net pension liability for its proportionate share of the State of Minnesota's on-behalf contributions to the PEPFF.

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

At December 31, 2022, the City reported its proportionate share of the PEPFF's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ 667,726	$ -
Changes in actuarial assumptions	6,476,614	60,583
Net collective difference between projected and actual investment earnings	281,022	-
Changes in proportion	220,561	6,526
Contributions paid to the PERA subsequent to the measurement date	277,786	-
Total	$7,923,709	$67,109

A total of $277,786 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending December 31, 2023. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	Pension Expense Amount
2023	$ 1,493,433
2024	1,499,366
2025	1,334,450
2026	2,303,767
2027	947,798
Total	$ 7,578,814

E. Long-Term Expected Return on Investments

The Minnesota State Board of Investment, which manages the investments of the PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target assess allocation percentages.

The target allocation and best-estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	33.50%	5.10%
International Equity	16.50%	5.30%
Fixed Income	25.00%	0.75%
Private Markets	25.00%	5.90%
Total	100.00%	

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

F. Actuarial Methods and Assumptions

The total pension liability in the June 30, 2022, actuarial valuation was determined using an individual entry-age normal actuarial cost method. The long-term rate of return on pension plan investments used in the determination of total liability is 6.50%. This assumption is based on review of inflation and investments return assumptions from a number of national investment consulting firms. The review provided a range of return investment return rates deemed to be reasonable by the actuary. An investment return of 6.50% was deemed to be within that range of reasonableness for financial reporting purposes.

Inflation is assumed to be 2.25% for the GERF and 2.25% for the PEPFF. Benefit increases after retirement are assumed to be 1.25% for the GERF. The PEPFF benefit increase is fixed at 1.00% per year and that increase was used in the valuation.

Salary growth assumptions in the GERF range in annual increments from 10.25% after one year of service to 3.00% after 27 years of service. In the PEPFF, salary growth assumptions range from 11.75% after one year of service to 3.00% after 24 years of service.

Mortality rates for the GERF are based on the Pub-2010 General Employee Mortality Table. Mortality rates for the PEPFF are based on the Pub-2010 Public Safety Employee Mortality tables. The tables are adjusted slightly to fit the PERA's experience.

Actuarial assumptions for the GERF are reviewed every four years. The most recent four-year experience study for the GERF was completed in 2019. The assumption changes were adopted by the Board and became effective with the July 1, 2020 actuarial valuation. The most recent four-year experience study for the PEPFF was completed in 2020, adopted by the Board, and became effective with the July 1, 2021 actuarial valuation.

The following changes in actuarial assumptions occurred in 2022:

1. GERF:

    - The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

2. PEPFF:

    - The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

    - The single discount rate changed from 6.50% to 5.40%.

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

G. Discount Rate

The discount rate for the GERF used to measure the total pension liability in 2022 was 6.50%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net positions of GERF was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

In the PEPFF, the fiduciary net position was projected to be available to make all projected future benefit payments of current plan members through June 30, 2060. Beginning in fiscal year ended June 30, 2061 for the PEPFF, projected benefit payments exceed the funds' projected fiduciary net position. Benefit payments projected after were discounted at the municipal bond rate of 3.69% (based on the weekly rate closest to but not later than the measurement date of the Fidelity "20-Year Municipal GO AA Index"). The resulting equivalent single discount rate of 5.40% for the PEPFF was determined to give approximately the same present value of projected benefits when applied to all years of projected benefits as the present value of the project benefits using 6.50% applied to all years of projected benefits through the point of asset depletion and 3.69% thereafter.

H. Pension Liability Sensitivity

The following presents the City's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate (5.5%)	Current Discount Rate (6.5%)	1% Increase in Discount Rate (7.5%)
The City's Proportionate Share of the GERF Net Pension Liability:	$7,543,595	$4,775,781	$ 2,505,745

	1% Decrease in Discount Rate (4.4%)	Current Discount Rate (5.4%)	1% Increase in Discount Rate (6.4%)
The City's Proportionate Share of the PEPFF Net Pension Liability:	$16,944,739	$11,196,681	$6,549,718

I. Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the internet at www.mnpera.org.

NOTE 11 – DEFINED CONTRIBUTION PLAN – STATE-WIDE

All City Council members of the City are covered by the Public Employees Defined Contribution Plan (PEDCP), a multiple-employer deferred compensation plan administered by PERA. The PEDCP is a tax qualified plan under Section 401(a) of the Internal Revenue Code and all contributions by or on behalf of employees are tax deferred until time of withdrawal.

Plan benefits depend solely on amounts contributed to the plan plus investment earnings, less administrative expenses. Minnesota Statutes, Chapter 353D.03, specifies plan provisions, including the employee and employer contribution rates for those qualified personnel who elect to participate. An eligible elected official who decides to participate contributes 5% of their salary which is matched by the elected official's employer. For ambulance service personnel, employer contributions are determined by the employer, and for salaried employees must be a fixed percentage of salary. Employer contributions for volunteer personnel may be a unit value for each call or period of alert duty. Employees who are paid for their services may elect to make member contributions in an amount not to exceed the employer share. Employer and employee contributions are combined and used to purchase shares in one or more of the seven accounts of the Minnesota Supplemental Investment Fund. For administering the plan, PERA receives 2% of employer contributions and twenty-five hundredths of 1% (.25 percent) of the assets in each member's account annually.

Total contributions made by the City for the last three fiscal years were:

	Contribution Amount		Percentage of Covered Payroll		Required Rate for Employees and
For the Year Ended:	Employee	Employer	Employee	Employer	Employers
December 31, 2022	$1,300	$1,300	5%	5%	5%
December 31, 2021	$1,300	$1,300	5%	5%	5%
December 31, 2020	$1,002	$1,002	5%	5%	5%

NOTE 12 – DEFINED CONTRIBUTION PENSION PLAN – FIRE RELIEF ASSOCIATION

A. Plan Description

Volunteer firefighters of the City are members of the Ramsey Firefighter's Relief Association (the Association). The Association is a single-employer defined contribution pension plan that operates under the provisions of Minnesota Statutes § 69 and 424, as amended. It is governed by a Board of six officers and trustees elected by the members of the Association for three year terms. The chief of the Ramsey Volunteer Fire Department, the Mayor, and the Finance Director of the City are ex-officio members of the Board of Trustees. The City's payroll for members of the Association for the year ended December 31, 2022 was $239,195, compared to a total city payroll of $9,160,454.

For financial reporting purposes, the Association's financial statements are not included in the City's financial statements because it is not a component unit of the City. The Association issues a publicly available financial report. A copy of the report may be obtained at Ramsey Municipal Center, 7550 Sunwood Drive Northwest, Ramsey, Minnesota 55303.

NOTE 12 – DEFINED CONTRIBUTION PENSION PLAN – FIRE RELIEF ASSOCIATION (CONTINUED)

B. Pension Benefits

Minnesota Statutes Chapters 424 and 424A authorize pension benefits for volunteer fire relief associations. In order to be entitled to a pension benefit, a firefighter must have completed a minimum of 10 years of service with the fire department, 10 years membership in the Association, and attain the age of 50 years.

The firefighter will then be 60% vested with every year after that at 4% per year until the 20th year when 100% vesting will occur. Because this plan is a defined contribution plan, the amount of the retirement benefit is not predetermined, but rather is based on the individual member's allocable portion of contributions made during the participation period.

Firefighters also have the availability of other pensions such as deferred pension, disability pension, death benefits, and supplemental death benefits. Each of these other pensions are determined based on age and years of service.

C. Contributions Required and Contributions Made

Contributions to the plan include State Fire Aid pursuant to Minnesota Statutes Chapter 69. In addition, the City is allowed to make voluntary contributions of other public funds pursuant to Minnesota Statutes Chapter 69. The City's contribution to the Association in 2022, including both city and state fire aid passed through the City totaled $198,360. This contribution represents nearly 83% of the current 2022 covered payroll of $239,195. There were no current year changes in plan provisions.

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN

A. Plan Description

The City provides post-employment health care benefits for retired employees through a single employer defined benefit plan. The term *plan* refers to the City's requirement by State Statute to provide retirees with access to health insurance. The OPEB plan is administered by the City. All post-employment benefits are based on contractual agreements with employee groups. Eligibility for these benefits is based on years of service and/or minimum age requirements. These contractual agreements do not include any specific contribution or funding requirements. The plan does not issue a publicly available financial report. No plan assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

B. Benefits Provided

All retirees of the City have the option under state law to continue their medical insurance coverage through the City from the time of retirement until the employee reaches the age of eligibility for Medicare. For members of all employee groups, the retiree must pay the full premium to continue coverage for medical and dental insurance. Per state statutes, the City is also required to contribute towards the cost of continued health insurance coverage for officers and firefighters disabled or killed in the line of duty.

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)

The City is legally required to include any retirees for whom it provides health insurance coverage in the same insurance pool as its active employees until the retiree reaches Medicare eligibility, whether the premiums are paid the by the City or the retiree. Consequently, participating retirees are considered to receive a secondary benefit known as an "implicit rate subsidy." This benefit relates to the assumption that the retiree is receiving a more favorable premium rate than they would otherwise be able to obtain if purchasing insurance on their own, due to being included in the same pool with the City's younger and statistically healthier active employees.

C. Contributions

The required contribution is based on projected pay-as-you-go financing requirements, with additional amounts to prefund benefits as determined periodically by the City. The City's current year required pay-as-you-go contributions to finance the benefits described in the previous section totaled $17,187.

D. Membership

Membership in the plan consisted of the following as of the latest actuarial valuation:

Retirees and beneficiaries receiving benefits	4
Active plan members	94
Total members	98

E. Total OPEB Liability of the City

The City's total OPEB liability of $796,286 as of year-end was measured as of December 31, 2022, and was determined by an actuarial valuation as of January 1, 2022.

F. Actuarial Methods and Assumptions

The total OPEB liability was determined by an actuarial valuation as of January 1, 2022, using the entry age normal level percent of pay method. The following actuarial assumptions applied to all periods included in the measurement, unless otherwise specified:

Discount rate	2.06%
20-year municipal bond yield	2.06%
Inflation rate	2.50%
Salary increases	3.00%
Healthcare cost trend rate	6.20% grading to 3.90% over several decades

Since the plan is not funded by an irrevocable trust, the discount rate is equal to the 20-year municipal bond yield.

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)

G. Changes in the Total OPEB Liability

	Total OPEB Liability
Beginning Balance	$ 563,334
Changes for the year	
Service cost	81,145
Interest	13,589
Differences between expected and actual experience	510,595
Changes of assumptions	(365,412)
Benefit payments	(6,965)
Total net changes	232,952
Ending Balance	$ 796,286

Assumption changes since the prior measurement date include the following:

- The discount rate was changed from 2.12 percent to 2.06 percent.
- The healthcare trend rates and plan experience assumptions were updated for changes in recent studies and inflationary adjustments.

H. Total OPEB Liability Sensitivity to Discount and Health-Care Cost Trend Rate Changes

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate	Discount Rate	1% Increase in Discount Rate
OPEB discount rate	1.06%	2.06%	3.06%
Total OPEB liability	$ 847,318	$ 796,286	$ 743,864

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	1% Decrease in Healthcare Cost Trend Rate	Healthcare Cost Trend Rate	1% Increase in Healthcare Cost Trend Rate
OPEB healthcare trend rate	5.20% grading to 2.9% over several decades	6.20% grading to 3.9% over several decades	7.20% grading to 4.9% over several decades
Total OPEB liability	$ 683,233	$ 796,286	$ 932,073

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)

I. OPEB Expense and Related Deferred Outflow of Resources and Deferred Inflows of Resources

For the current year ended, the City recognized OPEB expense of $52,640. As of year-end, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 462,354	$ 259,256
Changes of assumptions	59,603	352,696
City contributions subsequent to the measurement date	17,187	-
Total	$ 539,144	$ 611,952

A total of $17,187 reported as deferred outflows of resources related to OPEB resulting from city contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the year ending December 31, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

June 30,	Amount
2023	(16,217)
2024	(16,217)
2025	(16,217)
2026	(16,217)
2027	(16,217)
Thereafter	(8,910)
Total	$ (89,995)

NOTE 14 – FLEXIBLE BENEFIT PLAN

The City has a flexible benefit plan which is classified as a "cafeteria plan" (the Plan) under § 125 of the Internal Revenue Code. All full-time and part-time regular employees of the City are eligible. Eligible employees can elect to participate by contributing pre-tax dollars withheld from payroll checks to the Plan for health and dental care, dependent care, life insurance premiums, and disability insurance benefits. Payments are made from the Plan to participating employees upon submitting a request for reimbursement of eligible expenses actually incurred by the participant.

Before the beginning of the plan year, which is from January 1 to December 31, each participant designates a total amount of pre-tax dollars to be contributed to the Plan during the year. At December 31, the City is contingently liable for claims against the total amount of participants' annual contributions to the health and dental care portion of the Plan, whether or not such contributions have been made.

NOTE 14 – FLEXIBLE BENEFIT PLAN (CONTINUED)

The City serves as trustee and utilized the service of Total Administrative Services Corporation (TASC) - Genesis to handle all plan record keeping. The Plan is included within the General Fund in the financial statements.

All property of the Plan and income attributable to that property is solely the property of the City subject to the claims of the City's general creditors. Participants' rights under the Plan are equal to those of general creditors of the City in an amount equal to the eligible healthcare and dependent care expenses incurred by the participants. The City believes that it is unlikely that it will use the assets to satisfy the claims of general creditors in the future.

NOTE 15 – TAX ABATEMENT AGREEMENTS

The City, in order to spur economic development, housing and redevelopment will enter into private development and redevelopment agreements to encourage a developer to construct, expand, or improve new or existing properties and buildings or clean-up and redevelop blighted properties. The City has seven private development agreements: four redevelopment and three housing that would be considered a tax abatement under GASB Statement 77 as of December 31, 2022.

The City issued these seven agreements through the economic development vehicle known as tax increment financing whereby tax increment revenue is generated on the incremental increase in value above a base established on the date that the tax increment district is created. Per these agreements, the developer shall initially pay for the development property and any site improvements with the City reimbursing these expenses through the issuance of a tax increment revenue note payable solely from the tax increments generated from the project.

The City is authorized to create a tax increment financing plan under Minnesota Statute 469.175. Under this statute, the following criteria must be met:

- Proposed development or redevelopment would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future;

- The increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in the market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the district permitted by the plan. The requirements of this item do not apply if the district is a housing district;

- The tax increment financing plan conforms to the general plan for the development or redevelopment of the municipality as a whole;

- The tax increment financing plan will afford maximum opportunity, consistent with the sound needs of the municipality as a whole, for the development or redevelopment of the project by private enterprise.

NOTE 15 – TAX ABATEMENT AGREEMENTS(CONTINUED)

For the fiscal year ended December 31, 2022, the City abated property taxes totaling $622,723 related to the following:

- Housing Development: $20,700 abated towards a $711,000 Tax Increment Revenue Note issued in 2004 for the construction of a 31-unit townhome project. Final note payment date is February 2025 or sooner if the revenue note is retired.

- Redevelopment: $227,722 abated towards a $3,000,000 Tax Increment Revenue Note issued in 2015 for the construction of a 230-unit apartment building. Final note payment date is February 2038.

- Redevelopment: $35,007 abated for a $224,000 Tax Increment Revenue Note issued in 2017 for a 48,325 square foot expansion of an office and warehouse building. Final note payment date is February 2033.

- Housing: $75,097 abated towards a $500,000 Tax Increment Revenue Note issued in 2017 for the construction of a 121-unit apartment building. Final note payment date is February 2022.

- Redevelopment: $39,883 abated for a $218,000 Tax Increment Revenue Note issued in 2019 for a 56,000 square-foot industrial building in Bunker Lake Business Park. Final note payment date is February 2028.

- Housing: $158,947 abated for a $681,395 Tax Increment Revenue Note issued in 2020 for a 174-unit senior living facility. Final note payment date is February 2040.

- Redevelopment: $65,367 abated for a $972,000 Tax Increment Revenue Note issued in 2021 for a 210,000 square-foot manufacturing building in Bunker Lake Business Park. Final note payment date is February 2030.

The outstanding principal balance as of December 31, 2022 for all of these agreements was $3,416,206.

This amount is not included in long-term debt because of the nature of these notes in that repayment is required only if sufficient tax increments are received. The City's position is that these are obligations to assign future and uncertain revenue sources and these obligations are not actual debt in substance.

NOTE 16 – INDUSTRIAL AND LEASE REVENUE BONDS

From time to time, the City has issued Industrial Revenue Bonds and Lease Revenue Bonds to provide financial assistance to private sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Upon repayment of the bonds, ownership of the acquired facilities transfers to the private sector entity served by the bond issuance. Neither the City, the state of Minnesota, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements. As of December 31, 2022, there was one series of Industrial Revenue Bonds and one Lease Revenue Bond outstanding with aggregate principal amounts payable of $340,000 and $41,465,000 respectively.

NOTE 17 – COMMITMENTS AND CONTINGENCIES

A. Commitments for Construction

At December 31, 2022, the City is committed to various construction contracts for the improvement of city property. The City's remaining commitment under these contracts is $445,898. The City has resources available to cover these commitments.

B. Federal and State Revenue

Amounts received or receivable from federal and state agencies are subject to agency audit and adjustment. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of claims which may be disallowed by the grantor agencies cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

C. Legal Claims

The City has the usual and customary type of miscellaneous legal claims pending at year-end. Although the outcome of these lawsuits is not presently determinable, the City's management believes that the City will not incur any material monetary loss resulting from these claims. No loss has been recorded on the City's financial statements relating to these claims.

D. Tax Increment Districts

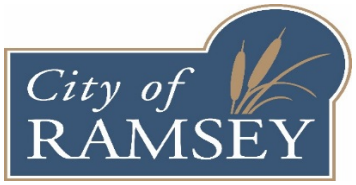
The City's tax increment districts are subject to review by the state of Minnesota Office of the State Auditor (OSA). Any disallowed claims or misuse of tax increments could become a liability of the applicable fund. Management has indicated that they are not aware of any instances of noncompliance which would have a material effect on the financial statements.

NOTE 18 – SUBSEQUENT EVENTS

A. New Accounting Standard

A new standard was issued by the GASB for Subscription Based Information Technology Arrangements (SBITAs). An SBITA is a contract that conveys control of the right to use another party's IT software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange-like transaction. At the commencement of the subscription term, a government should recognize a subscription liability and an intangible right-to-use asset. This standard will be adopted by the City beginning in 2023, and will require the restatement of certain balances reported as of December 31, 2022. The effects of this change have not yet been determined and are not reflected in these financial statements.

REQUIRED SUPPLEMENTARY INFORMATION



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CITY OF RAMSEY

PERA – General Employees Retirement Fund
Schedule of City's and Non-Employer Proportionate Share of Net Pension Liability

City Fiscal Year-End Date	PERA Fiscal Year-End Date (Measurement Date)	City's Proportion of the Net Pension Liability	City's Proportionate Share of the Net Pension Liability	City's Proportionate Share of the State of Minnesota's Proportionate Share of the Net Pension Liability	Proportionate Share of the Net Pension Liability and the City's Share of the State of Minnesota's Share of the Net Pension Liability	City's Covered Payroll	City's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/2015	06/30/2015	0.0508%	$ 2,632,720	$ –	$ 2,632,720	$ 2,984,866	88.20%	78.20%
12/31/2016	06/30/2016	0.0508%	$ 4,124,708	$ 53,908	$ 4,178,616	$ 3,154,867	130.74%	68.90%
12/31/2017	06/30/2017	0.0551%	$ 3,517,550	$ 44,220	$ 3,561,770	$ 3,550,067	99.08%	75.90%
12/31/2018	06/30/2018	0.0527%	$ 2,923,581	$ 95,848	$ 3,019,429	$ 3,542,360	82.53%	79.50%
12/31/2019	06/30/2019	0.0530%	$ 2,930,253	$ 91,163	$ 3,021,416	$ 3,752,320	78.09%	80.20%
12/31/2020	06/30/2020	0.0566%	$ 3,393,429	$ 104,560	$ 3,497,989	$ 4,036,013	84.08%	79.10%
12/31/2021	06/30/2021	0.0617%	$ 2,634,866	$ 80,483	$ 2,715,349	$ 4,313,560	61.08%	87.00%
12/31/2022	06/30/2022	0.0603%	$ 4,775,781	$ 140,084	$ 4,915,865	$ 4,518,169	105.70%	76.70%

PERA – General Employees Retirement Fund
Schedule of City Contributions

City Fiscal Year-End Date	Statutorily Required Contributions	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/2015	$ 238,004	$ 238,004	$ –	$ 3,173,387	7.50%
12/31/2016	$ 247,279	$ 247,279	$ –	$ 3,297,053	7.50%
12/31/2017	$ 261,117	$ 261,117	$ –	$ 3,481,560	7.50%
12/31/2018	$ 271,321	$ 271,321	$ –	$ 3,617,613	7.50%
12/31/2019	$ 293,639	$ 293,639	$ –	$ 3,915,187	7.50%
12/31/2020	$ 312,137	$ 312,137	$ –	$ 4,161,827	7.50%
12/31/2021	$ 330,724	$ 330,724	$ –	$ 4,409,653	7.50%
12/31/2022	$ 346,788	$ 346,788	$ –	$ 4,624,488	7.50%

Note 1: The City implemented GASB Statement No. 68 in fiscal 2015. This information is not available for previous fiscal years. Aditional years' information will be displayed as it becomes available.

CITY OF RAMSEY

PERA – Public Employees Police and Fire Fund
Schedule of City's and Non-Employer Proportionate Share of Net Pension Liability

City Fiscal Year-End Date	PERA Fiscal Year-End Date (Measurement Date)	City's Proportion of the Net Pension Liability	City's Proportionate Share of the Net Pension Liability	City's Proportionate Share of the State of Minnesota's Proportionate Share of the Net Pension Liability	Proportionate Share of the Net Pension Liability and the City's Share of the State of Minnesota's Share of the Net Pension Liability	City's Covered Payroll	City's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/2015	06/30/2015	0.2090%	$ 2,374,729	$ –	$ 2,374,729	$ 1,917,443	123.85%	86.60%
12/31/2016	06/30/2016	0.2080%	$ 8,347,402	$ –	$ 8,347,402	$ 2,000,574	417.25%	63.90%
12/31/2017	06/30/2017	0.2190%	$ 2,956,761	$ –	$ 2,956,761	$ 2,243,957	131.77%	85.40%
12/31/2018	06/30/2018	0.2161%	$ 2,303,404	$ –	$ 2,303,404	$ 2,277,516	101.14%	88.80%
12/31/2019	06/30/2019	0.2331%	$ 2,481,585	$ –	$ 2,481,585	$ 2,458,454	100.94%	89.30%
12/31/2020	06/30/2020	0.2397%	$ 3,159,502	$ 74,418	$ 3,233,920	$ 2,703,294	116.88%	87.20%
12/31/2021	06/30/2021	0.2447%	$ 1,888,825	$ 84,916	$ 1,973,741	$ 2,891,892	65.31%	93.70%
12/31/2022	06/30/2022	0.2573%	$ 11,196,681	$ 489,060	$ 11,685,741	$ 3,125,648	358.22%	70.50%

PERA – Public Employees Police and Fire Fund
Schedule of City Contributions

City Fiscal Year-End Date	Statutorily Required Contributions	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/2015	$ 326,419	$ 326,419	$ –	$ 2,014,315	16.20%
12/31/2016	$ 339,699	$ 339,699	$ –	$ 2,096,907	16.20%
12/31/2017	$ 357,524	$ 357,524	$ –	$ 2,206,938	16.20%
12/31/2018	$ 382,968	$ 382,968	$ –	$ 2,364,000	16.20%
12/31/2019	$ 433,917	$ 433,917	$ –	$ 2,559,982	16.95%
12/31/2020	$ 492,217	$ 492,217	$ –	$ 2,780,887	17.70%
12/31/2021	$ 541,368	$ 541,368	$ –	$ 3,058,576	17.70%
12/31/2022	$ 553,715	$ 553,715	$ –	$ 3,128,333	17.70%

Note 1: The City implemented GASB Statement No. 68 in fiscal 2015. This information is not available for previous fiscal years. Aditional years' information will be displayed as it becomes available.

CITY OF RAMSEY

Other Post-Employment Benefits Plan
Schedule of Changes in the City's Total
OPEB Liability and Related Ratios

	Fiscal Year				
	2018	2019	2020	2021	2022
Total OPEB liability					
Service cost	$ 40,892	$ 74,389	$ 55,942	$ 69,584	$ 81,145
Interest	22,858	24,695	30,837	14,428	13,589
Differences between expected and actual experience	–	–	(368,975)	6,307	510,595
Changes of assumptions	19,347	(41,435)	47,099	20,586	(365,412)
Benefit payments	(3,349)	(3,476)	(2,775)	(9,111)	(6,965)
Net change in total OPEB liability	79,748	54,173	(237,872)	101,794	232,952
Total OPEB liability – beginning of year	565,491	645,239	699,412	461,540	563,334
Total OPEB liability – end of year	$ 645,239	$ 699,412	$ 461,540	$ 563,334	$ 796,286
Covered-employee payroll	$ 5,400,000	$ 5,600,000	$ 6,400,000	$ 6,700,000	$ 6,800,000
Total OPEB liability as a percentage of covered-employee payroll	11.95%	12.49%	7.21%	8.41%	11.71%

Note 1: **Changes in Actuarial Assumptions.** (1) 2022 Changes - The discount rate was changed from 2.12 percent to 2.06 percent. The healthcare trend rates and plan experience assumptions were updated for changes in recent studies and inflationary adjustments. (2) 2021 Changes - The discount rate was changed from 2.74 percent to 2.12 percent. The healthcare trend rates were updated for changes in recent studies and inflationary adjustments. (3) 2020 Changes - The discount rate was changed from 4.09 percent to 2.74 percent. The healthcare trend rates, mortality tables, and payroll growth rates were updated for changes in recent studies and inflationary adjustments. (4) 2019 Changes - The discount rate was changed from 3.44 percent to 4.09 percent. (5) 2018 Changes - The discount rate was changed from 4.50 percent to 3.44 percent.

Note 2: The City implemented GASB Statement No. 75 in fiscal 2018. This information is not available for previous fiscal years. Additional years' information will be displayed as it becomes available.

Note 3: No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits. There are no factors that affect trends in the amounts reported, such as changes in benefit terms or assumptions.

CITY OF RAMSEY

Notes to Required Supplementary Information
General Employees Retirement Fund
Year Ended December 31, 2022

2022 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

2021 CHANGES IN ACTUARIAL ASSUMPTIONS

- The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes.
- The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.

2020 CHANGES IN ACTUARIAL ASSUMPTIONS

- The price inflation assumption was decreased from 2.50 percent to 2.25 percent.
- The payroll growth assumption was decreased from 3.25 percent to 3.00 percent.
- Assumed salary increase rates were changed as recommended in the June 30, 2019 experience study. The net effect is assumed rates that average 0.25 percent less than previous rates.
- Assumed rates of retirement were changed as recommended in the June 30, 2019 experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements.
- Assumed rates of termination were changed as recommended in the June 30, 2019 experience study. The new rates are based on service and are generally lower than the previous rates for years 2-5 and slightly higher thereafter.
- Assumed rates of disability were changed as recommended in the June 30, 2019 experience study. The change results in fewer predicted disability retirements for males and females.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2020 General Mortality table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 disabled annuitant mortality table to the Pub-2010 General/Teacher disabled annuitant mortality table, with adjustments.
- The mortality improvement scale was changed from Scale MP-2018 to MP-2019.
- The assumed spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100 percent Joint and Survivor option changed from 35 percent to 45 percent. The assumed number of married female new retirees electing the 100 percent Joint and Survivor option changed from 15 percent to 30 percent. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

2020 CHANGES IN PLAN PROVISIONS

- Augmentation for current privatized members was reduced to 2.00 percent for the period July 1, 2020 through December 31, 2023 and zero percent after. Augmentation was eliminated for privatizations occurring after June 30, 2020.

2019 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality projection scale was changed from MP-2017 to MP-2018.

2019 CHANGES IN PLAN PROVISIONS

- The employer supplemental contribution was changed prospectively, decreasing from $31.0 million to $21.0 million per year. The state's special funding contribution was changed prospectively, requiring $16.0 million due per year through 2031.

2018 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.00 percent per year through 2044, and 2.50 percent per year thereafter, to 1.25 percent per year.

2018 CHANGES IN PLAN PROVISIONS

- The augmentation adjustment in early retirement factors is eliminated over a five-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.
- Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018.
- Deferred augmentation was changed to zero percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Contribution stabilizer provisions were repealed.
- Post-retirement benefit increases were changed from 1.00 percent per year with a provision to increase to 2.50 percent upon attainment of 90.00 percent funding ratio to 50.00 percent of the Social Security Cost of Living Adjustment, not less than 1.00 percent and not more than 1.50 percent, beginning January 1, 2019.
- For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches normal retirement age; does not apply to Rule of 90 retirees, disability benefit recipients, or survivors.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 CHANGES IN ACTUARIAL ASSUMPTIONS

- The Combined Service Annuity (CSA) loads were changed from 0.80 percent for active members and 60.00 percent for vested and nonvested deferred members. The revised CSA loads are now zero percent for active member liability, 15.00 percent for vested deferred member liability, and 3.00 percent for nonvested deferred member liability.

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year for all years, to 1.00 percent per year through 2044, and 2.50 percent per year thereafter.

2017 CHANGES IN PLAN PROVISIONS

- The state's contribution for the Minneapolis Employees Retirement Fund equals $16.0 million in 2017 and 2018, and $6.0 million thereafter.
- The Employer Supplemental Contribution for the Minneapolis Employees Retirement Fund changed from $21.0 million to $31.0 million in calendar years 2019 to 2031. The state's contribution changed from $16.0 million to $6.0 million in calendar years 2019 to 2031.

2016 CHANGES IN ACTUARIAL ASSUMPTIONS

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2035 and 2.50 percent per year thereafter, to 1.00 percent per year for all years.
- The assumed investment return was changed from 7.90 percent to 7.50 percent. The single discount rate changed from 7.90 percent to 7.50 percent.
- Other assumptions were changed pursuant to the experience study June 30, 2015. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth, and 2.50 percent for inflation.

2015 CHANGES IN ACTUARIAL ASSUMPTIONS

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2030 and 2.50 percent per year thereafter, to 1.00 percent per year through 2035, and 2.50 percent per year thereafter.

2015 CHANGES IN PLAN PROVISIONS

- On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by $1.1 billion and increased the fiduciary plan net position by $892.0 million. Upon consolidation, state and employer contributions were revised; the state's contribution of $6.0 million, which meets the special funding situation definition, was due September 2015.

CITY OF RAMSEY

Notes to Required Supplementary Information
Public Employees Police and Fire Fund
Year Ended December 31, 2022

2022 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.
- The single discount rate was changed from 6.50 percent to 5.40 percent.

2021 CHANGES IN ACTUARIAL ASSUMPTIONS

- The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes.
- The inflation assumption was changed from 2.50 percent to 2.25 percent.
- The payroll growth assumption was changed from 3.25 percent to 3.00 percent.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 Table to the Pub-2010 Public Safety Mortality Table. The mortality improvement scale was changed from MP-2019 to MP-2020.
- The base mortality table for disabled annuitants was changed from the RP-2014 Healthy Annuitant Mortality Table (with future mortality improvement according to Scale MP-2019) to the Pub-2010 Public Safety Disabled Annuitant Mortality Table (with future mortality improvement according to Scale MP-2020).
- Assumed rates of salary increase were modified as recommended in the July 14, 2020 experience study. The overall impact is a decrease in gross salary increase rates.
- Assumed rates of retirement were changed as recommended in the July 14, 2020 experience study. The changes result in slightly more unreduced retirements and fewer assumed early retirements.
- Assumed rates of withdrawal were changed from select and ultimate rates to service-based rates. The changes would result in more assumed terminations.
- Assumed rates of disability were increased for ages 25-44 and decreased for ages over 49. Overall, proposed rates result in more projected disabilities.
- Assumed percent married for active female members was changed from 60 percent to 70 percent. Minor changes to form of payment assumptions were applied.

2020 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality projection scale was changed from MP-2018 to MP-2019.

2019 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality projection scale was changed from MP-2017 to MP-2018.

2018 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality projection scale was changed from MP-2016 to MP-2017.

2018 CHANGES IN PLAN PROVISIONS

- Post-retirement benefit increases were changed to 1.00 percent for all years, with no trigger.
- An end date of July 1, 2048 was added to the existing $9.0 million state contribution.
- New annual state aid will equal $4.5 million in fiscal years 2019 and 2020, and $9.0 million thereafter, until the plan reaches 100.00 percent funding, or July 1, 2048, if earlier.
- Member contributions were changed from 10.80 percent to 11.30 percent of pay, effective January 1, 2019, and 11.80 percent of pay, effective January 1, 2020.
- Employer contributions were changed from 16.20 percent to 16.95 percent of pay, effective January 1, 2019, and 17.70 percent of pay, effective January 1, 2020.
- Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018.
- Deferred augmentation was changed to zero percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 CHANGES IN ACTUARIAL ASSUMPTIONS

- Assumed salary increases were changed as recommended in the June 30, 2016 experience study. The net effect is proposed rates that average 0.34 percent lower than the previous rates.
- Assumed rates of retirement were changed, resulting in fewer retirements.
- The CSA load was 30.00 percent for vested and nonvested deferred members. The CSA has been changed to 33.00 percent for vested members, and 2.00 percent for nonvested members.
- The base mortality table for healthy annuitants was changed from the RP-2000 Fully Generational Table to the RP-2014 Fully Generational Table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 Disabled Mortality Table to the mortality tables assumed for healthy retirees.
- Assumed termination rates were decreased to 3.00 percent for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall.
- Assumed percentage of married female members was decreased from 65.00 percent to 60.00 percent.
- Assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females.
- The assumed percentage of female members electing joint and survivor annuities was increased.
- The assumed post-retirement benefit increase rate was changed from 1.00 percent for all years, to 1.00 percent per year through 2064, and 2.50 percent thereafter.
- The single discount rate was changed from 5.60 percent per annum to 7.50 percent per annum.

2016 CHANGES IN ACTUARIAL ASSUMPTIONS

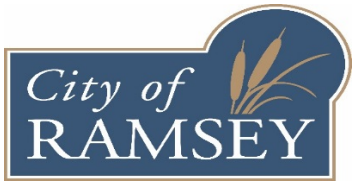
- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2037, and 2.50 percent per year thereafter, to 1.00 percent per year for all future years.
- The assumed investment return was changed from 7.90 percent to 7.50 percent.
- The single discount rate changed from 7.90 percent to 5.60 percent.
- The assumed future salary increases, payroll growth, and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth, and 2.50 percent for inflation.

2015 CHANGES IN ACTUARIAL ASSUMPTIONS

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2030, and 2.50 percent per year thereafter, to 1.00 percent per year through 2037, and 2.50 percent per year thereafter.

2015 CHANGES IN PLAN PROVISIONS

- The post-retirement benefit increase to be paid after attainment of the 90.00 percent funding threshold was changed from inflation up to 2.50 percent, to a fixed rate of 2.50 percent.



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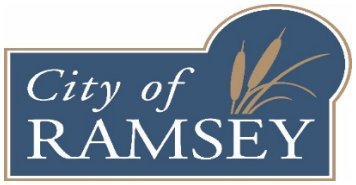
COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES



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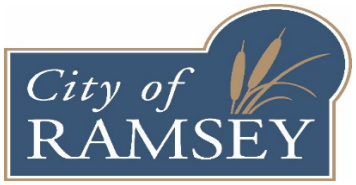
CITY OF RAMSEY

Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2022

	Special Revenue	Debt Service	Capital Project	Totals
Assets				
Cash and temporary investments	$ 3,462,846	$ 679,050	$ 8,540,718	$ 12,682,614
Receivables				
Unremitted taxes	1,389	34,034	–	35,423
Delinquent taxes	567	12,546	–	13,113
Unremitted special assessments	–	572	2,773	3,345
Delinquent special assessments	–	232	2,385	2,617
Deferred special assessments	–	211,202	574,317	785,519
Accounts	8,946	–	161	9,107
Leases	–	–	478,973	478,973
Due from other governmental units	6,799	–	–	6,799
Due from other funds	28,470	–	–	28,470
Prepaids	6,274	–	–	6,274
Total assets	$ 3,515,291	$ 937,636	$ 9,599,327	$ 14,052,254
Liabilities				
Accounts and contracts payable	$ 11,587	$ –	$ 79,708	$ 91,295
Advances from other funds	–	–	258,148	258,148
Total liabilities	11,587	–	337,856	349,443
Deferred inflows of resources				
Leases receivable for subsequent years	–	–	478,973	478,973
Unavailable revenue - property taxes	567	12,546	–	13,113
Unavailable revenue - special assessments	–	211,434	576,702	788,136
Total deferred inflows of resources	567	223,980	1,055,675	1,280,222
Fund balances				
Nonspendable	6,274	–	–	6,274
Restricted	1,814,727	713,656	–	2,528,383
Committed	1,682,136	–	–	1,682,136
Assigned	–	–	8,205,796	8,205,796
Total fund balance	3,503,137	713,656	8,205,796	12,422,589
Total liabilities, deferred inflows of resources, and fund balances	$ 3,515,291	$ 937,636	$ 9,599,327	$ 14,052,254



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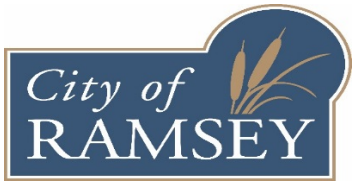
CITY OF RAMSEY

Nonmajor Governmental Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2022

	Special Revenue	Debt Service	Capital Project	Totals
Revenue				
Property taxes	$ 77,028	$ 1,891,395	$ 44,520	$ 2,012,943
Special assessments	–	67,607	25,971	93,578
Intergovernmental revenue	63,576	338,510	–	402,086
Charges for services	–	–	209,973	209,973
Other revenue				
Investment earnings (charges)	(29,466)	(11,843)	(74,422)	(115,731)
Miscellaneous	596,273	209	578,827	1,175,309
Total revenue	707,411	2,285,878	784,869	3,778,158
Expenditures				
Current				
General government	114,558	–	113,221	227,779
Public safety	85,009	–	–	85,009
Highways and streets	–	–	293,889	293,889
Economic development	80,378	–	–	80,378
Capital outlay	192,792	–	1,298,298	1,491,090
Debt service				
Principal retirement	–	1,915,000	–	1,915,000
Interest and fiscal charges	–	634,289	5,955	640,244
Total expenditures	472,737	2,549,289	1,711,363	4,733,389
Excess (deficiency) of revenue over expenditures	234,674	(263,411)	(926,494)	(955,231)
Other financing sources (uses)				
Proceeds on sale of capital assets	22,500	–	–	22,500
Transfers in	–	–	197,444	197,444
Transfers (out)	(17,800)	–	(403,945)	(421,745)
Total other financing sources (uses)	4,700	–	(206,501)	(201,801)
Net change in fund balances	239,374	(263,411)	(1,132,995)	(1,157,032)
Fund balances				
Beginning of year	3,263,763	977,067	9,338,791	13,579,621
End of year	$ 3,503,137	$ 713,656	$ 8,205,796	$ 12,422,589



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NONMAJOR SPECIAL REVENUE FUNDS

Nonmajor Special Revenue Funds are used to account for revenue derived from specific revenue sources that are legally restricted or committed to expenditures for specific purposes.

Revolving Loan Fund – used to account for loans authorized by the City to prospective private businesses in accordance with Chapter 469 of the Minnesota Statutes.

Lawful Gambling Fund – used to account for lawful gambling revenues received by the City as authorized by Minnesota State Statutes Chapter 349.

Peace Officers Fund – used to account for post-board reimbursement and other restricted revenues which must be used exclusively for in-service training and other expenditures as specified.

Developer's Fees Fund – used to account for demand fees that will be used for storm water management.

General Govt Special Projects Fund – used to account for resources accumulated and expenditures related to special General Government projects.

Economic Development Authority Fund – used to account for revenues and expenditures associated with economic development activities within the City.

CITY OF RAMSEY

Nonmajor Special Revenue Funds
Combining Balance Sheet
December 31, 2022

	Revolving Loan	Lawful Gambling	Peace Officers	Developer's Fees
Assets				
Cash and temporary investments	$ 350,199	$ 426,815	$ 29,664	$ 1,081,777
Receivables				
Unremitted taxes	–	–	–	–
Delinquent taxes	–	–	–	–
Accounts	–	8,946	–	–
Due from other governmental units	–	–	6,799	–
Due from other funds	–	–	–	–
Prepaids	–	2,385	3,632	–
Total assets	$ 350,199	$ 438,146	$ 40,095	$ 1,081,777
Liabilities				
Accounts and contracts payable	$ –	$ 3,200	$ 6,029	$ –
Deferred inflows of resources				
Unavailable revenue - property taxes	–	–	–	–
Fund balances				
Nonspendable	–	2,385	3,632	–
Restricted	–	432,561	30,434	–
Committed	350,199	–	–	1,081,777
Total fund balances	350,199	434,946	34,066	1,081,777
Total liabilities, deferred inflows of resources, and fund balances	$ 350,199	$ 438,146	$ 40,095	$ 1,081,777

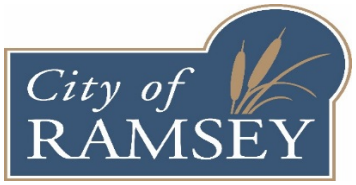
General Govt Special Projects	Economic Development Authority	Totals
$ 250,160	$ 1,324,231	$ 3,462,846
–	1,389	1,389
–	567	567
–	–	8,946
–	–	6,799
–	28,470	28,470
–	257	6,274
$ 250,160	$ 1,354,914	$ 3,515,291
$ –	$ 2,358	$ 11,587
–	567	567
–	257	6,274
–	1,351,732	1,814,727
250,160	–	1,682,136
250,160	1,351,989	3,503,137
$ 250,160	$ 1,354,914	$ 3,515,291

CITY OF RAMSEY

Nonmajor Special Revenue Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2022

	Revolving Loan	Lawful Gambling	Peace Officers	Developer's Fees
Revenue				
Property taxes	$ –	$ –	$ –	$ –
Intergovernmental revenue	–	–	63,576	–
Other revenue				
Investment earnings (charges)	(3,075)	(3,712)	(250)	(9,053)
Miscellaneous	–	108,696	10,750	172,941
Total revenue	(3,075)	104,984	74,076	163,888
Expenditures				
Current				
General government	–	45,726	–	–
Public Safety	–	–	85,009	–
Economic development	–	–	–	–
Capital outlay	–	43,880	–	128,769
Total expenditures	–	89,606	85,009	128,769
Excess (deficiency) of revenue over expenditures	(3,075)	15,378	(10,933)	35,119
Other financing sources (uses)				
Proceeds on sale of capital assets				
Transfers (out)	–	–	–	–
Total other financing sources (uses)	–	–	–	–
Net change in fund balances	(3,075)	15,378	(10,933)	35,119
Fund balances				
Beginning of year	353,274	419,568	44,999	1,046,658
End of year	$ 350,199	$ 434,946	$ 34,066	$ 1,081,777

General Govt Special Projects	Economic Development Authority	Totals
$ –	$ 77,028	$ 77,028
–	–	63,576
(2,174)	(11,202)	(29,466)
105,248	198,638	596,273
103,074	264,464	707,411
68,832	–	114,558
–	–	85,009
–	80,378	80,378
–	20,143	192,792
68,832	100,521	472,737
34,242	163,943	234,674
22,500		22,500
(17,800)	–	(17,800)
4,700	–	4,700
38,942	163,943	239,374
211,218	1,188,046	3,263,763
$ 250,160	$ 1,351,989	$ 3,503,137



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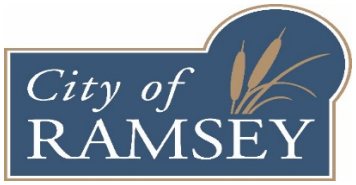
CITY OF RAMSEY

Schedule of Revenue, Expenditures, and Changes in Fund Balances
Economic Development Authority – Budget and Actual
Year Ended December 31, 2022

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
Revenue				
Property taxes	$ 75,360	$ 75,360	$ 77,028	$ 1,668
Other revenue				
Investment earnings (charges)	10,000	10,000	(11,202)	(21,202)
Miscellaneous	–	–	198,638	198,638
Total revenue	85,360	85,360	264,464	179,104
Expenditures				
Current				
Economic development	85,360	85,360	80,377	(4,983)
Capital Outlay	–	–	20,144	20,144
Total expenditures	85,360	85,360	100,521	15,161
Net change in fund balances	$ –	$ –	163,943	$ 163,943
Fund balances				
Beginning of year			1,188,046	
End of year			$ 1,351,989	



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NONMAJOR DEBT SERVICE FUNDS

Nonmajor Debt Service Funds are used to account for the accumulation of resources used for the payment of principal and interest on long term debt.

2011B Refund GO Improvement Bonds – In 2011, $3,090,000 Series 2011B Improvement Crossover Refunding bonds were issued to refund the 2005B Series AUAR roadway bonds that were called on December 15, 2014.

2013A Capital Equipment Certificates – The Series 2013A $635,000 General Obligation Capital Equipment Certificate of Indebtedness is to finance the acquisition of capital equipment.

2014A Capital Equipment Certificates – The Series 2014A $875,000 General Obligation Capital Equipment Certificate of Indebtedness is to finance the acquisition of capital equipment.

2015A GO Capital Improvement Bond – The $3,880,000 General Obligation Capital Improvement Bond is to finance the construction of the city's Fire Station #2.

2015B GO Street Reconstruction Bond – The $1,205,000 General Obligation Street Reconstruction Bonds is to finance the reconstruction of Garnet Street and 168th Avenue.

2016A GO Street Reconstruction Bond – The $1,650,000 General Obligation Street Reconstruction Bonds is to finance the reconstruction of Andrie Street and 164th Lane.

2017A GO Street Reconstruction Bond – The $895,000 General Obligation Street Reconstruction Bonds is to finance the reconstruction of Alpine Drive and Sunwood Drive.

2018A GO Street Reconstruction Bond – The $1,175,000 General Obligation Street Reconstruction Bond is to finance the reconstruction of Riversbend Avenue and Stanhope Terrace.

2020A GO Capital Improvement Bond – The $9,055,000 General Obligation Capital Improvement Bond is to finance the construction **o**f the city's Public Works Campus.

2021A/2012A GO Refund Improvement Bond – The $9,845,000 General Obligation Capital Improvement Bond were issued to refund the 2012A General Obligation Capital Improvement Bond that had refunded the 2005A Public Project Lease Revenue Bond that was issued to finance the construction of the city's Municipal Center.

CITY OF RAMSEY

Nonmajor Debt Service Funds
Combining Balance Sheet
Year Ended December 31, 2022

	2011B Refund GO Improvement Bonds	2013A Capital Equipment Certificates	2014A Capital Equipment Certificates	2015A GO Capital Improvement Bond	2015B GO Street Reconstruction Bond
Assets					
Cash and temporary investments	$ 244,102	$ 29,829	$ 37,554	$ 96,601	$ 15,291
Receivables					
Unremitted taxes	–	1,422	1,886	4,946	2,139
Delinquent taxes	–	519	696	1,838	719
Unremitted special assessments	–	–	–	–	1
Delinquent special assessments	–	–	–	–	232
Deferred special assessments	–	–	–	–	25,932
Total assets	$ 244,102	$ 31,770	$ 40,136	$ 103,385	$ 44,314
Deferred inflows of resources					
Unavailable revenue - property taxes	$ –	$ 519	$ 696	$ 1,838	$ 719
Unavailable revenue - special assessments	–	–	–	–	26,164
Total deferred inflows of resources	–	519	696	1,838	26,883
Fund balances					
Restricted	244,102	31,251	39,440	101,547	17,431
Total deferred inflows of resources and fund balances	$ 244,102	$ 31,770	$ 40,136	$ 103,385	$ 44,314

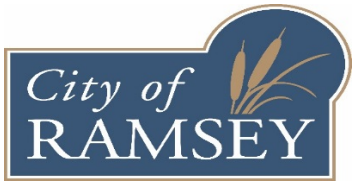
2016A GO Street Reconstruction Bond	2017A GO Street Reconstruction Bond	2018A GO Street Reconstruction Bond	2020A GO Capital Improvement Bond	2021A/2012A GO Refund Improvement Bond	Totals
$ 91,467	$ 8,155	$ 62,529	$ 13,510	$ 80,012	$ 679,050
2,856	1,752	2,030	2,346	14,657	34,034
983	610	708	761	5,712	12,546
402	–	169	–	–	572
–	–	–	–	–	232
94,333	22,848	68,089	–	–	211,202
$ 190,041	$ 33,365	$ 133,525	$ 16,617	$ 100,381	$ 937,636
$ 983	$ 610	$ 708	$ 761	$ 5,712	$ 12,546
94,333	22,848	68,089	–	–	211,434
95,316	23,458	68,797	761	5,712	223,980
94,725	9,907	64,728	15,856	94,669	713,656
$ 190,041	$ 33,365	$ 133,525	$ 16,617	$ 100,381	$ 937,636

CITY OF RAMSEY

Nonmajor Debt Service Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2022

	2011B Refund GO Improvement Bonds	2013A Capital Equipment Certificates	2014A Capital Equipment Certificates	2015A GO Capital Improvement Bond	2015B GO Street Reconstruction Bond
Revenue					
Property taxes	$ –	$ 79,560	$ 103,398	$ 285,738	$ 119,774
Special assessments	–	–	–	–	10,592
Intergovernmental revenue	338,510	–	–	–	–
Other revenue					
Investment earnings (charges)	(4,015)	(163)	(457)	(878)	(313)
Miscellaneous	–	–	–	–	17
Total revenue	334,495	79,397	102,941	284,860	130,070
Expenditures					
Debt service					
Principal retirement	290,000	70,000	90,000	180,000	125,000
Interest and fiscal charges	35,667	5,115	7,250	87,707	11,745
Total expenditures	325,667	75,115	97,250	267,707	136,745
Excess (deficiency) of revenues over expenditures	8,828	4,282	5,691	17,153	(6,675)
Fund balances					
Beginning of year	235,274	26,969	33,749	84,394	24,106
End of year	$ 244,102	$ 31,251	$ 39,440	$ 101,547	$ 17,431

2016A GO Street Reconstruction Bond	2017A GO Street Reconstruction Bond	2018A GO Street Reconstruction Bond	2020A GO Capital Improvement Bond	2021A/2012A GO Refund Improvement Bond	Totals
$ 156,842	$ 97,818	$ 112,711	$ 130,019	$ 805,535	$ 1,891,395
34,031	5,831	17,153	–	–	67,607
–	–	–	–	–	338,510
(1,083)	(237)	(828)	(49)	(3,820)	(11,843)
43	138	11	–	–	209
189,833	103,550	129,047	129,970	801,715	2,285,878
170,000	90,000	115,000	–	785,000	1,915,000
17,995	14,635	26,395	122,110	305,670	634,289
187,995	104,635	141,395	122,110	1,090,670	2,549,289
1,838	(1,085)	(12,348)	7,860	(288,955)	(263,411)
92,887	10,992	77,076	7,996	383,624	977,067
$ 94,725	$ 9,907	$ 64,728	$ 15,856	$ 94,669	$ 713,656



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NONMAJOR CAPITAL PROJECTS FUNDS

Nonmajor Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

Public Improvement Revolving Fund – used to account for the resources to be used to finance the City's share of the annual street maintenance program.

Revolving Acquisition Loan Fund (RALF) Funded Projects Fund – This fund is used to account for resources and expenditures related to the purchase of property for future state road development.

Trott Brook Cemetery Perpetual Care Fund – used to account for perpetual care fees collected on the sale of cemetery plots in Trott Brook Cemetery.

Public Works Campus Fund – used to account for the resources used for the construction of the public works campus and its amenities.

Parking Ramp Maintenance Fund – used to account for all expenditures that the City incurs to operate, maintain, and repair the parking ramp with costs to be allocated to the affected users.

Riverdale Drive Street Improvement Fund – used to account for the resources used to finance the construction of Riverdale Drive.

Landfill Fund – Used to account for certain landfill-related revenue, the expenditures the City may incur in relation to the landfill, and any other expenditures for improvements providing a benefit to the entire city. The fund does not present a potential liability for landfill closure and post closure care costs as defined by GASB Statement No. 18 as the landfill is not owned by the City.

Equipment Revolving Fund – used to account for resources to finance the replacement of city equipment, vehicles, and/or building facilities.

Public Facilities Construction Fund – used to account for the resources to be used for land acquisition and the construction of public utilities.

CITY OF RAMSEY

Nonmajor Capital Project Funds
Combining Balance Sheet
December 31, 2022

	Public Improvement Revolving	RALF Funded Projects	Trott Brook Cemetery Perpetual Care	Public Works Campus	Parking Ramp Maintenance
Assets					
Cash and temporary investments	$ 5,515,659	$ 507,521	$ 81,180	$ 734,887	$ 134,000
Receivables					
Unremitted special assessments	2,773	–	–	–	–
Delinquent special assessments	2,385	–	–	–	–
Deferred special assessments	574,317	–	–	–	–
Accounts	–	161	–	–	–
Leases	–	478,973	–	–	–
Total assets	$ 6,095,134	$ 986,655	$ 81,180	$ 734,887	$ 134,000
Liabilities					
Accounts and contracts payable	$ –	$ 2,462	$ –	$ 50,848	$ 5,306
Advances from other funds	–	–	–	–	–
Total liabilities	–	2,462	–	50,848	5,306
Deferred inflows of resources					
Leases receivable for subsequent years	–	478,973	–	–	–
Unavailable revenue - special assessments	576,702	–	–	–	–
Total deferred inflows of resources	576,702	478,973	–	–	–
Fund balances					
Assigned	5,518,432	505,220	81,180	684,039	128,694
Total liabilities, deferred inflows of resources, and fund balances	$ 6,095,134	$ 986,655	$ 81,180	$ 734,887	$ 134,000

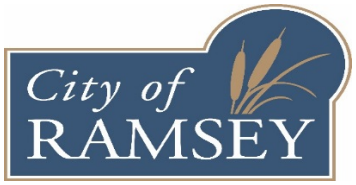
Riverdale Drive Street Improvement	Landfill	Equipment Revolving	Public Facilities Construction	Totals
$ 101,962	$ –	$ 753,712	$ 711,797	$ 8,540,718
–	–	–	–	2,773
–	–	–	–	2,385
–	–	–	–	574,317
–	–	–	–	161
–	–	–	–	478,973
$ 101,962	$ –	$ 753,712	$ 711,797	$ 9,599,327
$ 21,092	$ –	$ –	$ –	$ 79,708
–	–	–	258,148	258,148
21,092	–	–	258,148	337,856
–	–	–	–	478,973
–	–	–	–	576,702
–	–	–	–	1,055,675
80,870	–	753,712	453,649	8,205,796
$ 101,962	$ –	$ 753,712	$ 711,797	$ 9,599,327

CITY OF RAMSEY

Nonmajor Capital Project Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2022

	Public Improvement Revolving	RALF Funded Projects	Trott Brook Cemetery Perpetual Care	Public Works Campus	Parking Ramp Maintenance
Revenue					
Property taxes	$ –	$ –	$ –	$ –	$ –
Special assessments	17,072	–	–	–	–
Charges for services	–	209,973	–	–	–
Other revenue					
Investment earnings (charges)	(47,124)	–	(1,187)	(10,984)	(507)
Miscellaneous	406,646	–	3,900	–	133,281
Total revenue	376,594	209,973	2,713	(10,984)	132,774
Expenditures					
Current					
General government	–	–	–	–	104,477
Highways and streets	22,047	231,180	–	40,662	–
Capital outlay	–	–	–	515,687	–
Debt service					
Interest and fiscal charges	–	–	–	–	–
Total expenditures	22,047	231,180	–	556,349	104,477
Excess (deficiency) of revenue over expenditures	354,547	(21,207)	2,713	(567,333)	28,297
Other financing sources (uses)					
Transfers in	81,806	–	–	–	–
Transfers (out)	(150,000)	–	–	–	–
Total other financing sources (uses)	(68,194)	–	–	–	–
Net change in fund balances	286,353	(21,207)	2,713	(567,333)	28,297
Fund balances					
Beginning of year	5,232,079	526,427	78,467	1,251,372	100,397
End of year	$ 5,518,432	$ 505,220	$ 81,180	$ 684,039	$ 128,694

Riverdale Drive Street Improvement	Landfill	Equipment Revolving	Public Facilities Construction	Totals
$ –	$ –	$ –	$ 44,520	$ 44,520
8,899	–	–	–	25,971
–	–	–	–	209,973
–	–	(7,864)	(6,756)	(74,422)
–	–	35,000	–	578,827
8,899	–	27,136	37,764	784,869
513	–	8,231	–	113,221
–	–	–	–	293,889
603,878	–	12,134	166,599	1,298,298
–	–	–	5,955	5,955
604,391	–	20,365	172,554	1,711,363
(595,492)	–	6,771	(134,790)	(926,494)
–	–	88,369	27,269	197,444
–	(69,563)	(184,382)	–	(403,945)
–	(69,563)	(96,013)	27,269	(206,501)
(595,492)	(69,563)	(89,242)	(107,521)	(1,132,995)
676,362	69,563	842,954	561,170	9,338,791
$ 80,870	$ –	$ 753,712	$ 453,649	$ 8,205,796



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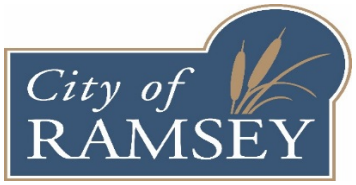
STATISTICAL SECTION (UNAUDITED)



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STATISTICAL SECTION

This part of the City of Ramsey's annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents	Page
Financial Trends These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.	138-143
Revenue Capacity These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.	144-147
Debt Capacity These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.	148-151
Demographic and Economic Information These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.	152-153
Operating Information These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.	154-156

Sources: Unless otherwise noted, the information in these schedules is derived from the annual comprehensive financial reports for the relative year.

City of Ramsey
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Governmental activities										
Net investment in capital assets	$ 40,374,256	$ 41,657,601	$ 41,216,689	$ 42,170,710	$ 42,129,791	$ 43,551,135	$ 44,658,317	$ 52,756,077	$ 57,322,004	$ 63,796,121
Restricted	16,128,452	15,273,582	18,430,141	18,323,930	19,679,434	20,935,216	21,006,537	18,957,706	19,886,753	20,624,484
Unrestricted	8,107,485	8,120,953	13,292,971	13,832,461	13,559,175	15,666,889	16,759,261	22,499,652	22,741,842	23,405,779
Total governmental activities net position	$ 64,610,193	$ 65,052,136	$ 72,939,801	$ 74,327,101	$ 75,368,400	$ 80,153,240	$ 82,424,115	$ 94,213,435	$ 99,950,599	$ 107,826,384
Business-type activities										
Net investment in capital assets	$ 50,494,576	$ 50,427,367	$ 49,340,145	$ 51,959,594	$ 53,855,285	$ 53,653,338	$ 55,575,211	$ 56,166,921	$ 57,940,442	$ 63,486,708
Unrestricted	28,969,730	30,915,832	34,206,676	35,953,541	38,306,851	43,024,292	46,993,793	44,568,513	48,126,205	43,879,636
Total business-type activities net position	$ 79,464,306	$ 81,343,199	$ 83,546,821	$ 87,913,135	$ 92,162,136	$ 96,677,630	$ 102,569,004	$ 100,735,434	$ 106,066,647	$ 107,366,344
Total government										
Net investment in capital assets	$ 90,868,832	$ 92,084,968	$ 90,556,834	$ 94,130,304	$ 95,985,076	$ 97,204,473	$ 100,233,528	$ 108,922,998	$ 115,262,446	$ 127,282,829
Restricted	16,128,452	15,273,582	18,430,141	18,323,930	19,679,434	20,935,216	21,006,537	18,957,706	19,886,753	20,624,484
Unrestricted	37,077,215	39,036,785	47,499,647	49,786,002	51,866,026	58,691,181	63,753,054	67,068,165	70,868,047	67,285,415
Total government net position	$ 144,074,499	$ 146,395,335	$ 156,486,622	$ 162,240,236	$ 167,530,536	$ 176,830,870	$ 184,993,119	$ 194,948,869	$ 206,017,246	$ 215,192,728

Note 1: The City implemented GASB Statement No. 68 in fiscal 2015, recording a change in accounting principle that decreased unrestricted net position. Prior year balances are not restated.

Note 2: The City reported a prior period adjustment in fiscal 2016 that increased the net investment in capital assets. Prior year balances are not restated.

City of Ramsey
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2013	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**
Expenses										
Governmental activities:										
General government	$ 3,735,657	$ 4,087,755	$ 4,075,505	$ 4,528,920	$ 4,992,809	$ 5,078,516	$ 5,139,352	$ 5,640,679	$ 4,568,229	$ 4,967,112
Public safety	4,074,688	4,079,362	4,349,763	5,875,567	5,782,563	5,167,897	5,844,265	6,468,397	6,363,724	7,989,480
Highways and streets	5,215,260	4,263,552	3,197,571	3,826,143	4,254,234	4,191,395	4,442,720	4,028,294	4,686,416	5,308,212
Culture and recreation	1,415,736	1,422,810	1,867,274	1,931,537	2,384,845	1,751,345	1,756,810	1,917,228	1,834,153	1,997,522
Economic development	-	-	-	-	-	-	-	481,858	2,140,267	1,096,422
Interest and fiscal charges	1,220,471	1,168,513	983,379	890,305	952,965	883,292	845,651	839,444	883,504	564,462
Total governmental activities expenses	15,661,812	15,021,992	14,473,492	17,052,472	18,367,416	17,072,445	18,028,798	19,375,900	20,476,293	21,923,210
Business-type activities:										
Water utility	1,293,201	1,221,211	1,278,204	1,489,070	1,396,021	1,590,737	1,483,584	1,657,356	1,772,358	1,895,776
Sewer utility	1,190,551	1,282,302	1,291,509	1,438,141	1,535,664	1,523,670	1,631,260	1,723,238	1,742,380	1,947,356
Street light utility	176,736	161,733	178,666	176,732	159,378	160,952	171,619	169,463	178,576	172,765
Recycling utility	308,629	321,321	320,901	359,418	373,775	380,055	380,192	366,764	507,067	514,231
Storm water utility	491,370	509,709	557,267	742,043	633,101	573,878	590,645	777,252	715,349	791,605
Total business-type activities	3,460,487	3,496,276	3,626,547	4,205,404	4,097,939	4,229,292	4,257,300	4,694,073	4,915,730	5,321,733
Total government expenses	$ 19,122,299	$ 18,518,268	$ 18,100,039	$ 21,257,876	$ 22,465,355	$ 21,301,737	$ 22,286,098	$ 24,069,973	$ 25,392,023	$ 27,244,943
Program Revenues										
Governmental activities:										
Charges for services:										
General government	$ 479,970	$ 461,538	$ 529,820	$ 457,901	$ 571,464	$ 691,819	$ 640,173	$ 534,279	$ 574,117	$ 676,862
Public safety	901,570	626,844	946,887	698,310	878,141	1,168,258	1,098,016	974,955	1,010,111	911,592
Highways and streets	239,234	266,447	347,984	261,658	235,020	229,555	214,272	259,161	311,408	315,999
Culture and recreation	158,376	173,310	815,511	483,727	585,033	1,355,365	926,530	373,669	1,126,441	13,869
Operating grants and contributions	1,180,725	385,574	9,999,527	508,694	379,185	368,099	461,826	603,389	774,960	707,228
Capital grants and contributions	3,208,950	3,023,145	3,124,565	3,809,965	5,026,857	4,765,578	3,434,344	4,930,496	5,637,619	9,697,841
Total governmental activities program revenues	6,168,825	4,936,858	15,764,294	6,220,255	7,675,700	8,578,674	6,775,161	7,675,949	9,434,656	12,323,391
Business-type activities:										
Charges for services:										
Water utility	1,997,302	1,860,380	2,045,225	1,953,478	2,772,003	3,484,687	2,138,209	2,541,651	3,057,474	2,962,563
Sewer utility	1,341,674	1,393,157	1,392,101	1,458,250	1,784,755	2,182,944	1,672,072	1,714,469	1,805,614	1,876,957
Street light utility	177,158	188,185	190,872	196,253	204,418	211,360	217,169	216,545	222,364	230,392
Recycling utility	298,034	309,160	307,128	308,052	310,471	317,090	319,940	319,664	440,097	452,107
Storm water utility	677,936	706,135	770,812	1,034,552	958,960	1,057,705	1,168,494	1,164,868	1,197,572	1,230,582
Operating grants and contributions	79,358	65,817	39,423	67,100	92,602	72,257	67,961	57,865	73,524	57,700
Capital grants and contributions	488,687	101,107	1,185,135	1,799,057	1,864,137	906,190	2,596,210	1,683,338	3,756,359	4,839,693
Total business-type activities program revenues	5,060,149	4,623,941	5,930,696	6,816,742	7,987,346	8,232,233	8,180,055	7,698,400	10,553,004	11,649,994
Total government program revenues	$ 11,228,974	$ 9,560,799	$ 21,694,990	$ 13,036,997	$ 15,663,046	$ 16,810,907	$ 14,955,216	$ 15,374,349	$ 19,987,660	$ 23,973,385
Net (expense)/revenue										
Governmental activities	$ (9,492,987)	$ (10,085,134)	$ 1,290,802	$ (10,832,217)	$ (10,691,716)	$ (8,493,771)	$ (11,253,637)	$ (11,699,951)	$ (11,041,637)	$ (9,599,819)
Business-type activities	1,599,662	1,127,665	2,304,149	2,611,338	3,889,407	4,002,941	3,922,755	3,004,327	5,637,274	6,328,261
Total government net expense	$ (7,893,325)	$ (8,957,469)	$ 3,594,951	$ (8,220,879)	$ (6,802,309)	$ (4,490,830)	$ (7,330,882)	$ (8,695,624)	$ (5,404,363)	$ (3,271,558)
General Revenues and Other Changes in Net Position										
Governmental activities:										
Property taxes	$ 10,421,456	$ 9,423,457	$ 10,064,621	$ 10,674,696	$ 11,136,810	$ 12,384,300	$ 12,894,388	$ 13,744,948	$ 14,761,012	$ 17,637,477
Franchise fees	-	-	-	-	-	-	-	423,045	2,071,476	4,859
General grants and contributions	38,577	3,198	4,204	3,905	3,586	102,994	5,617	2,053,933	2,963	3,644
Investment earnings (charges)	(411,446)	980,922	422,405	280,597	454,089	578,770	1,122,573	1,035,274	(164,122)	(286,023)
Gan on sale of capital assets	12,940	–	8,914	–	5,530	75,047	8,428	2,372	22,325	22,500
Transfers	112,000	119,500	124,000	214,445	133,000	137,500	(506,494)	6,229,699	85,147	93,147
Total governmental activities	10,173,527	10,527,077	10,624,144	11,173,643	11,733,015	13,278,611	13,524,512	23,489,271	16,778,801	17,475,604
Business-type activities:										
Investment earnings (charges)	(353,956)	870,728	385,490	325,628	492,594	650,053	1,462,125	1,391,802	(220,914)	(4,935,417)
Transfers	(112,000)	(119,500)	(124,000)	(214,445)	(133,000)	(137,500)	506,494	(6,229,699)	(85,147)	(93,147)
Total business-type activities	(465,956)	751,228	261,490	111,183	359,594	512,553	1,968,619	(4,837,897)	(306,061)	(5,028,564)
Total government	$ 9,707,571	$ 11,278,305	$ 10,885,634	$ 11,284,826	$ 12,092,609	$ 13,791,164	$ 15,493,131	$ 18,651,374	$ 16,472,740	$ 12,447,040
Change in Net Position										
Governmental activities	$ 680,540	$ 441,943	$ 11,914,946	$ 341,426	$ 1,041,299	$ 4,784,840	$ 2,270,875	$ 11,789,320	$ 5,737,164	$ 7,875,785
Business-type activities	1,133,706	1,878,893	2,565,639	2,722,521	4,249,001	4,515,494	5,891,374	(1,833,570)	5,331,213	1,299,697
Total government	$ 1,814,246	$ 2,320,836	$ 14,480,585	$ 3,063,947	$ 5,290,300	$ 9,300,334	$ 8,162,249	$ 9,955,750	$ 11,068,377	$ 9,175,482

City of Ramsey
Governmental Activities Tax Revenues By Source
Last Ten Fiscal Years
(accrual basis of accounting)

Fiscal Year	Property Tax		Franchise Fees	Total
	Ad Valorem	Tax Increment		
2013	$ 8,186,852	$ 2,234,604	$ -	$ 10,421,456
2014	8,755,276	668,181	-	9,423,457
2015	9,393,365	671,256	-	10,064,621
2016	9,974,695	700,001	-	10,674,696
2017	10,423,864	712,946	-	11,136,810
2018	11,400,536	983,764	-	12,384,300
2019	11,819,552	1,074,836	-	12,894,388
2020	12,515,773	1,229,175	423,045	14,167,993
2021	13,006,098	1,754,914	2,071,476	16,832,488
2022	15,648,606	1,988,871	4,859	17,642,336

Franchise fees were implemented in 2020 with a full year of collections in 2021. The franchise fee was rescinded for year beginning 2022.

City of Ramsey
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year									
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
General fund										
Nonspendable	$ 50,561	$ 4,805	$ 1,613	$ 15,431	$ 12,393	$ 21,335	$ 23,640	$ 16,849	$ 36,195	$ 30,636
Assigned	175,008	–	–	–	–	–	–	–	–	–
Unassigned	6,545,825	6,977,764	7,271,432	7,501,962	7,900,225	8,468,792	8,856,806	10,073,204	10,413,294	11,064,416
Total general fund	$ 6,771,394	$ 6,982,569	$ 7,273,045	$ 7,517,393	$ 7,912,618	$ 8,490,127	$ 8,880,446	$ 10,090,053	$ 10,449,489	$ 11,095,052
Nonspendable	$ 590	$ –	$ –	$ 450	$ 920	$ 1,205	$ 1,801	$ 295	$ 52	$ 6,274
Restricted	19,148,705	15,295,400	18,484,179	18,377,993	18,187,321	19,369,642	19,957,595	27,518,666	17,331,642	30,308,803
Committed	927,557	743,944	890,603	1,041,932	1,226,234	1,631,444	1,184,262	1,326,070	1,611,150	1,682,136
Assigned	10,719,398	10,651,554	12,645,683	13,331,150	13,394,815	14,094,178	15,297,043	18,886,283	17,358,673	18,344,251
Unassigned	(282,159)	(110,979)	(556,135)	(87,659)	–	–	–	–	–	–
Total all other governmental funds	$ 30,514,091	$ 26,579,919	$ 31,464,330	$ 32,663,866	$ 32,809,290	$ 35,096,469	$ 36,440,701	$ 47,731,314	$ 36,301,517	$ 50,341,464

City of Ramsey
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year									
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Revenues										
Property taxes	$ 10,490,825	$ 9,544,771	$ 10,175,399	$ 10,684,896	$ 11,150,611	$ 12,416,534	$ 12,872,234	$ 13,682,348	$ 14,846,572	$ 17,632,758
Franchise fees	-	-	-	-	-	-	-	423,045	2,071,476	4,859
Special assessments	370,791	326,465	468,844	444,235	959,217	559,599	1,025,527	484,810	766,131	104,223
Licenses and permits	718,875	458,532	784,954	526,008	732,129	1,031,944	901,222	850,504	917,645	843,010
Intergovernmental revenue	2,919,701	2,615,851	2,052,791	1,795,988	2,213,034	2,947,966	1,518,639	5,793,188	1,610,478	6,223,407
Charges for services	877,849	966,951	1,779,697	1,298,085	1,469,703	2,355,969	1,892,517	1,246,378	2,038,120	1,852,610
Fines and forfeits	73,110	72,216	60,236	66,410	59,701	46,651	49,479	34,735	51,153	45,717
Investment earnings (charges)	(403,836)	965,382	416,508	276,142	447,200	570,243	1,104,969	1,020,655	(161,690)	(282,114)
Other	1,402,508	596,208	10,679,794	773,836	707,675	765,601	1,036,319	842,747	1,064,495	1,490,779
Total Revenues	16,449,823	15,546,376	26,418,223	15,865,600	17,739,270	20,694,507	20,400,906	24,378,410	23,204,380	27,915,249
Expenditures										
General government	2,837,610	3,175,959	3,119,273	3,537,925	4,031,933	4,212,365	4,358,408	4,849,293	3,941,404	4,047,511
Public safety	3,740,132	3,809,209	4,011,871	4,234,482	4,727,493	4,788,902	5,360,402	5,967,770	6,415,511	6,829,377
Highways and streets	3,883,519	2,930,144	1,815,409	2,199,615	2,542,463	2,390,707	2,528,216	2,068,827	2,164,326	2,497,987
Culture and recreation	1,013,089	1,004,750	1,428,116	1,478,090	1,960,624	1,291,816	1,281,153	1,476,727	1,417,251	1,467,113
Economic development	-	-	-	-	-	-	-	481,858	2,140,267	1,096,422
Capital outlay	705,383	3,688,952	6,314,573	2,756,193	1,922,947	3,568,285	1,505,922	7,406,231	16,026,400	6,857,075
Debt service										
Principal	1,315,000	1,580,000	8,780,000	1,735,000	2,085,000	2,100,000	2,280,000	4,045,000	1,930,000	1,915,000
Interest	1,213,120	1,179,859	1,103,614	965,474	967,281	923,125	854,188	873,623	851,152	640,244
Total Expenditures	14,707,853	17,368,873	26,572,856	16,906,779	18,237,741	19,275,200	18,168,289	27,169,329	34,886,311	25,350,729
Excess (deficiency) of revenues over expenditures	1,741,970	(1,822,497)	(154,633)	(1,041,179)	(498,471)	1,419,307	2,232,617	(2,790,919)	(11,681,931)	2,564,520
Other financing sources (uses)										
Debt issued	635,000	875,000	5,085,000	1,650,000	895,000	1,175,000	10,765,000	9,055,000	–	10,765,000
Refunding debt issued	–	–	–	–	–	–	–	–	9,845,000	–
Payments on refunded debt	–	(2,895,000)	–	–	–	–	–	–	(10,510,000)	–
Premium on debt issues	–	–	111,606	69,482	5,590	35,246	–	4,068	809,201	1,240,343
Proceeds on sale of capital assets	12,940	–	8,914	–	5,530	75,047	8,428	2,372	46,443	22,500
Transfers in	2,606,637	2,329,539	3,642,196	2,183,931	1,536,025	1,447,137	1,714,327	11,238,331	2,049,840	767,626
Transfers (out)	(2,494,637)	(2,210,039)	(3,518,196)	(1,418,350)	(1,403,025)	(1,287,049)	(2,220,821)	(5,008,632)	(1,628,914)	(674,479)
Total other financing sources (uses)	759,940	(1,900,500)	5,329,520	2,485,063	1,039,120	1,445,381	10,266,934	15,291,139	611,570	12,120,990
Net change in fund balances	$ 2,501,910	$ (3,722,997)	$ 5,174,887	$ 1,443,884	$ 540,649	$ 2,864,688	$ 12,499,551	$ 12,500,220	$ (11,070,361)	$ 14,685,510
Debt service as a percentage of noncapital expenditures	18.05%	20.17%	48.79%	19.08%	18.71%	19.25%	18.81%	24.89%	14.75%	13.82%

City of Ramsey
General Governmental Tax Revenues By Source
Last Ten Fiscal Years
(modified accrual basis of accounting)

Fiscal Year	Property Tax		Franchise Fees	Total
	Ad Valorem	Tax Increment		
2013	$ 8,256,221	$ 2,234,604	$ -	$ 10,490,825
2014	8,876,590	668,181	-	9,544,771
2015	9,504,143	671,256	-	10,175,399
2016	9,984,895	700,001	-	10,684,896
2017	10,437,665	712,946	-	11,150,611
2018	11,432,770	983,764	-	12,416,534
2019	11,797,398	1,074,836	-	12,872,234
2020	12,453,173	1,229,175	423,045	14,105,393
2021	13,091,658	1,754,914	2,071,476	16,918,048
2022	15,643,887	1,988,871	4,859	17,637,617

Franchise fees were implemented in 2020 with a full year of collections in 2021. The franchise fee was rescinded for year beginning 2022.

City of Ramsey
Taxable Market Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended Dec 31	Real Property		Personal Property	Total Taxable Market Value	Tax Capacity Value	Total Direct Tax Rate	Estimated Actual Value	Tax Capacity Value as a Percentage of Market Value
	Residential Property	Commercial Property	Other					
2013	$ 1,360,374,300	$ 257,979,400	$ 18,811,000	$ 1,637,164,700	$ 18,068,054	44.290	$ 1,806,808,800	1.10%
2014	1,362,070,464	245,491,800	17,567,700	1,625,129,964	19,356,717	44.237	1,795,975,400	1.19%
2015	1,598,276,536	251,254,300	16,579,800	1,866,110,636	21,196,036	42.259	2,025,977,100	1.14%
2016	1,680,308,461	259,553,800	20,929,000	1,960,791,261	22,262,546	43.316	2,116,664,200	1.14%
2017	1,788,112,555	272,746,700	21,166,600	2,082,025,855	23,635,124	42.454	2,236,219,500	1.14%
2018	2,017,773,356	276,246,500	24,178,500	2,318,198,356	26,075,064	41.730	2,460,843,300	1.12%
2019	2,173,440,579	298,573,500	27,720,100	2,499,734,179	28,214,447	40.355	2,645,430,600	1.13%
2020	2,364,387,414	320,472,500	29,789,700	2,714,649,614	30,594,502	39.592	2,856,636,800	1.13%
2021	2,546,762,283	332,693,800	31,551,800	2,911,007,883	32,823,984	39.251	3,043,492,300	1.13%
2022	2,814,558,929	377,854,900	30,903,900	3,223,317,729	36,435,817	42.239	3,345,686,400	1.13%

Note: The tax capacity value of property is calculated by applying a statutory formula to the estimated market value of the property.
Source: Anoka County records were the source of taxable market value and estimated actual values.

City of Ramsey
Property Tax Rates (1)
Direct and Overlapping (2) Governments
Last Ten Fiscal Years

	City of Ramsey			County	School District		Other	Total	
Fiscal Year	General Operating Levy	Debt Service Levy	Total City Levy	Anoka County	ISD No 11	ISD No 728	Special Taxing Districts (3)	Direct & Overlapping Rates-ISD No 11	Direct & Overlapping Rates-ISD No 728
Tax rates per $100 of tax capacity									
2013	41.500	2.790	44.290	45.453	26.751	51.290	4.146	120.640	145.179
2014	37.073	7.164	44.237	44.495	28.265	51.286	6.031	123.028	146.049
2015	36.208	6.051	42.259	38.443	22.482	42.483	5.226	108.410	128.411
2016	36.185	7.131	43.316	39.398	20.885	39.266	5.448	109.047	127.428
2017	35.564	6.890	42.454	37.273	18.590	36.659	5.087	103.404	121.473
2018	34.830	6.900	41.730	35.820	18.392	36.137	4.902	100.844	118.589
2019	34.483	5.872	40.355	34.908	16.330	32.865	4.619	96.212	112.747
2020	34.063	5.529	39.592	33.483	16.948	34.371	4.361	94.384	111.807
2021	33.882	5.369	39.251	31.567	16.152	31.717	4.236	91.206	106.771
2022	37.131	5.108	42.239	29.605	16.319	30.889	4.063	92.226	106.796

Source: Anoka County records

(1) Information reflects total tax rates levied by each entity. Tax rates are expressed as a percent of "net tax capacity." A property's tax capacity is determined by multiplying its taxable market value by a state-determined class rate. Class rates vary by property type and change periodically based on state legislation.

(2) Overlapping rates are those of local and county governments that apply to property owners within the City of Ramsey. Not all overlapping rates apply to all City of Ramsey property owners (e.g., the rates for special districts may apply only to the proportion of the government's property owners whose property is located within the geographic boundaries of the special district.)

(3) Other taxing districts include the Metropolitan Council, Regional Transit Area, Mosquito Control, and the Anoka County Regional Railroad Authority.

City of Ramsey
Principal Property Taxpayers
Current Year And Nine Years Ago

Taxpayer	2022 Taxable Market Value	2022 Rank	2022 Percentage of Total Taxable Market Value	2013 Taxable Market Value	2013 Rank	2013 Percentage of Total Taxable Market Value
Residence at the COR Apartments	$ 45,320,400	1	1.41%	$ –	–	N/A
Affinity at Ramsey, LLC	37,279,800	2	1.16%	–	–	N/A
Sapphire Apartments	21,406,600	3	0.66%	–	–	N/A
Parkview East, LLC	19,862,300	4	0.62%	–	–	N/A
Minnegaso Inc.	18,834,900	5	0.58%	6,236,200	6	0.38%
Connexus Energy/Anoka Electric	18,064,100	6	0.56%	17,961,800	1	1.10%
AMP Ex, LLC	14,602,800	7	0.45%	–	–	N/A
Life Fitness LLC	14,476,800	8	0.45%	–	–	N/A
Individual	12,724,700	9	0.39%	–	–	N/A
Davis Farms (Green Valley), LLC	10,664,800	10	0.33%	–	–	N/A
S & A Partners, LLC	–	–	N/A	9,528,500	2	0.58%
Brunswick Corporation	–	–	N/A	7,383,700	3	0.45%
PSD, LLC	–	–	N/A	7,360,600	4	0.45%
Sophia-Ramsey LLC	–	–	N/A	7,029,000	5	0.43%
Insight Equity APX	–	–	N/A	5,606,400	7	0.34%
Zero-Zone Refrigeration	–	–	N/A	4,439,800	8	0.27%
Knoll Properties	–	–	N/A	3,841,200	9	0.23%
Individual	–	–	N/A	3,449,800	10	0.21%
Total principal property taxpayers	$ 213,237,200		6.61%	$ 72,837,000		4.45%

Source: County Board of Equalization and Assessment

City of Ramsey
Property Tax Levies and Collections (1)
Last Ten Fiscal Years

Fiscal Year Ended December 31	Total Tax Levy for Fiscal Year	Collected within the Fiscal Year of the Levy (2)		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2013	$ 8,185,481	$ 7,961,650	97.27%	$ 222,872	$ 8,184,522	99.99%
2014	8,772,143	8,649,053	98.60%	122,079	8,771,132	99.99%
2015	9,407,821	9,330,900	99.18%	74,940	9,405,840	99.98%
2016	9,971,075	9,890,058	99.19%	78,968	9,969,026	99.98%
2017	10,479,058	10,409,108	99.33%	66,750	10,475,858	99.97%
2018	11,374,395	11,314,369	99.47%	54,109	11,368,478	99.95%
2019	11,831,335	11,736,217	99.20%	79,229	11,815,446	99.87%
2020	12,509,232	12,405,409	99.17%	99,386	12,504,795	99.96%
2021	13,009,808	12,956,334	99.59%	49,258	13,005,592	99.97%
2022	15,312,856	15,230,344	99.46%	–	15,230,344	99.46%

Source: Anoka County records

(1) Includes general, debt service and EDA levy.

(2) Includes property tax credit collections shown in intergovernmental revenue.

City of Ramsey
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

Fiscal Year	Governmental Activities: General Obligation Bonded Debt	Governmental Activities: Unamortized Bond Premiums	Governmental Activities: Capital Equipment Certificates	Total Primary Government	Percentage of Personal Income(1)	Per Capita(1)
2013	$ 35,030,000	$ -	$ 635,000	$ 35,665,000	4.69%	$ 1,467
2014	30,615,000	-	1,450,000	32,065,000	4.04%	1,286
2015	27,060,000	-	1,310,000	28,370,000	3.40%	1,108
2016	27,120,000	-	1,165,000	28,285,000	3.28%	1,093
2017	26,075,000	-	1,020,000	27,095,000	2.93%	1,032
2018	25,295,000	-	875,000	26,170,000	2.77%	989
2019	23,165,000	-	725,000	23,890,000	2.30%	883
2020	28,325,000	-	575,000	28,900,000	2.75%	1,060
2021	25,885,000	795,714	420,000	27,100,714	2.57%	970
2022	34,895,000	1,951,694	260,000	37,106,694	3.12%	1,301

Note: Details regarding the city's outstanding debt can be found in the notes to the basic financial statements.

(1) See the Schedule of Demographic and Economic Statistics for personal income and population data.

City of Ramsey
Ratios of General Bonded Debt Outstanding
Last Ten Fiscal Years

Fiscal Year	General Obligation Bonds	Unamortized Bond Premiums	Capital Equipment Certificates	Less: Amounts Available in Debt Service Fund (3)	Total	Percentage of Total Taxable Market Value of Property(1)	Per Capita(2)
2013	$ 35,030,000	$ -	$ 635,000	$ 4,963,143	$ 30,701,857	1.88%	$ 1,263
2014	30,615,000	-	1,450,000	1,914,472	30,150,528	1.86%	1,209
2015	27,060,000	-	1,310,000	1,721,796	26,648,204	1.43%	1,041
2016	27,120,000	-	1,165,000	1,778,495	26,506,505	1.35%	1,025
2017	26,075,000	-	1,020,000	2,380,281	24,714,719	1.19%	941
2018	25,295,000	-	875,000	2,573,517	23,596,483	1.02%	892
2019	23,165,000	-	725,000	2,749,777	21,140,223	0.85%	781
2020	28,325,000	-	575,000	1,422,444	27,477,556	1.01%	1,008
2021	25,885,000	795,714	420,000	977,067	26,123,647	0.90%	935
2022	34,895,000	1,951,694	260,000	713,656	36,393,038	1.13%	1,276

Note: Details regarding the city's outstanding debt can be found in the notes to the basic financial statements.

(1) See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

(2) Population data can be found in the Schedule of Demographic and Economic Statistics.

(3) The City is using governmental fund net position restricted for debt service. We believe this to be the best amount available to present a consistent net amount when refunding bonds are held for payment, which are not restricted on entity-wide statements due to conversion for full accrual accounting.

City of Ramsey
Direct and Overlapping Governmental Activities Debt
As of December 31, 2022

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable(1)	Estimated Share of Overlapping Debt
Debt repaid with property taxes:			
Anoka County	$ 48,670,000	7.60%	$ 3,698,190
ISD No. 11, Anoka-Hennepin	245,055,000	10.15%	24,867,201
ISD No. 728, Elk River	288,640,000	3.47%	10,021,292
Metropolitan Council	218,520,000	0.70%	1,539,692
Subtotal, overlapping debt			40,126,376
City of Ramsey direct debt	37,106,694	100.00%	37,106,694
Total direct and overlapping debt			$ 77,233,070

Sources: Assessed value data used to estimate applicable percentages provided by the County Board of Equalization and Assessment. Debt outstanding data provided by the county.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City of Ramsey. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

(1) The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the city's boundaries and dividing it by the county's total taxable assessed value.

City of Ramsey
Legal Debt Margin Information
Last Ten Fiscal Years

	Fiscal Year									
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Debt Limit	$ 53,252,703	$ 52,910,907	$ 59,662,374	$ 62,348,919	$ 65,840,919	$ 72,493,821	$ 77,913,726	$ 81,439,488	$ 87,330,236	$ 96,699,532
Total net debt applicable to limit	15,993,070	16,141,727	19,191,513	18,316,143	17,454,836	16,444,851	15,298,888	23,195,703	21,803,268	31,697,237
Legal debt margin	$ 37,259,633	$ 36,769,180	$ 40,470,861	$ 44,032,776	$ 48,386,083	$ 56,048,970	$ 62,614,838	$ 58,243,785	$ 65,526,968	$ 65,002,295
Total net debt applicable to limit as a percentage of debt limit	30.03%	30.51%	32.17%	29.38%	26.51%	22.68%	19.64%	28.48%	24.97%	32.78%

Legal Debt Margin Calculation for Fiscal Year 2022

Taxable Market value		$ 3,223,317,729
Debt limit (3% of market value)		96,699,532
Debt applicable to limit:		
Total bonded debt and certificates	$ 35,155,000	
Less:		
Obligations issued with special assessments	(3,175,000)	
Amounts available in respective Debt Service Funds	(282,763)	
Total deductions	(3,457,763)	
		31,697,237
Legal debt margin		$ 65,002,295

Note: Under state finance law, the City of Ramsey's outstanding general obligation debt should not exceed 3 percent of total taxable market value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.

City of Ramsey
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population (1)	Personal Income (2)	Per Capita Personal Income (3)	School Enrollment (4)	Unemployment Rate (5)
2013	24,306	$ 760,381,280	$ 31,754	4,979	5.0%
2014	24,935	793,032,740	31,804	5,012	5.3%
2015	25,598	834,034,036	32,582	5,126	3.8%
2016	25,868	863,189,292	33,369	5,217	3.7%
2017	26,251	925,584,009	35,259	5,410	3.0%
2018	26,462	945,222,640	35,720	5,449	2.5%
2019	27,051	1,037,649,309	38,359	5,464	3.2%
2020	27,263	1,049,407,396	38,492	5,395	4.4%
2021	27,946	1,119,432,922	40,057	5,346	2.2%
2022	28,520	1,188,114,680	41,659	6,160	2.8%

(1) Calculated based on census data and City of Ramsey community development estimates.

(2) Calculated based on Per Capita Personal Income (Anoka County average) times Ramsey population.

(3) U.S. Department of Commerce, Bureau of Economic Analysis - Anoka County Average.

(4) Source: US Census Bureau. Anoka-Hennepin School District #11 and Elk River School District #728. Only includes schools located in Ramsey City limits.

(5) Minnesota Department of Employment and Economic Development.

City of Ramsey
Principal Employers
Current Year And Nine Years Ago

	2022			2013		
Employer	Employees*	Rank	Percentage of Total City Employment**	Employees*	Rank	Percentage of Total City Employment
Anderson & Dahlen (Knoll Properties)	325	1	4.49%	150	4	2.84%
BMC/Hoya Vision Ease/Care	263	2	3.64%	355	1	6.71%
Life Fitness/Parabody Inc.	237	3	3.28%	350	2	6.62%
ISD No. 11 (located in Ramsey)	235	4	3.25%	135	5	2.55%
Showdown Displays	234	5	3.23%	–	–	N/A
Connexus Energy/Anoka Electric	217	6	3.00%	230	3	4.35%
Diamond Graphics	181	7	2.50%	100	9	1.89%
Delta ModTech	180	8	2.49%	–	–	N/A
Coborns Superstore	155	9	2.14%	–	–	N/A
Green Valley Greenhouse	155	9	2.14%	–	–	N/A
Zero Zone Refrigeration	–	–	N/A	130	6	2.46%
Altron Inc	–	–	N/A	120	7	2.27%
Waltek	–	–	N/A	108	8	2.04%
RJM Distributing	–	–	N/A	100	9	1.89%
Total	2,182		30.16%	1,778		33.62%

* Source: City Inquiries with Businesses / Full-time Equivalent

** Source 2022 Q3: DEED Employment; Workforce 7,235

City of Ramsey
Full-time Equivalent City Government Employees by Function
Last Ten Fiscal Years

Function	Fiscal Year 2013	2014	2015	2016	2017	2018	2019*	2020	2021	2022
General government	16.00	20.00	19.13	17.36	18.36	18.86	18.92	19.10	19.20	21.70
Public safety										
Police										
Officers	22.00	22.00	24.00	24.00	26.26	26.26	27.00	27.00	29.00	29.00
Civilians	5.00	5.50	4.00	4.00	3.50	3.50	4.74	4.84	5.52	6.13
Fire										
Firefighters and officers	9.58	9.58	9.58	9.58	9.58	9.58	10.58	10.58	10.58	11.58
Civilians	0.50	0.50	0.50	1.00	0.70	0.70	0.70	0.70	0.70	-
Protective Inspections	2.00	3.25	3.75	3.75	3.75	3.25	2.81	2.81	3.82	4.85
Highways and streets										
Engineering	6.30	6.30	7.00	7.00	7.00	6.00	6.00	6.00	6.00	6.00
Streets	7.00	7.00	7.50	8.50	8.50	10.50	10.00	9.00	9.00	9.00
Maintenance	5.00	5.00	5.00	5.00	5.00	5.00	3.13	3.13	3.50	3.50
Culture and recreation	5.47	3.97	3.97	3.97	3.97	3.97	8.50	8.50	9.50	9.50
Water	4.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Total	82.85	86.10	88.43	88.16	90.62	91.62	96.38	95.66	100.82	105.26

Source: City Budget documents

* Beginning with 2019 reporting, several positions have moved between departments.

City of Ramsey
Operating Indicators by Function
Last Ten Fiscal Years

Function	Fiscal Year 2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Police*										
Number of arrests	465	377	358	273	255	289	331	292	331	214
Motor Vehicle Accidents	493	279	279	289	162	466	423	335	403	468
Traffic violations	4,453	4,182	5,378	4,855	2,997	1,812	1,278	1,094	1,234	954
Fire										
Number of calls answered	443	486	460	498	698	821	975	1133	1301	1381
Inspections**	205	177	196	134	158	194	508	209	414	446
Highways and streets										
Street resurfacing (miles)	14.50	14.25	15.74	19.84	13.41	15.45	16.27	2.52	7.3	5.9
Culture and recreation										
Park Acreage maintained	571	571	571	571	571	571	572	572	572	572
Trails/sidewalks maintained (miles)***	46	50	50	50	55	55	97	97	100	100
Water										
Number of connections	4,228	4,308	4,406	4,510	4,611	4,777	4,884	5,038	5,210	5,370
Water main breaks	–	–	–	1	–	–	–	–	–	–
Average daily consumption (gallons)	1,697,771	1,610,006	1,811,752	1,645,027	1,923,213	1,948,161	1,755,575	2,004,024	2,402,742	2,236,545

Source: Various City departments

* Beginning in 2018 new calculations and tracking processes were used for the Police statistics and are not able to be accurately used as comparisons to prior years.

** Beginning in 2019, inspections include all inspections done by Fire Department, including construction and building inspections.

*** In 2019 the trails were mapped with GIS and provided a more accurate number. This basis will be used going forward.

City of Ramsey
Capital Asset Statistics by Function
Last Ten Fiscal Years

Function	Fiscal Year 2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Public Safety										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	6	6	6	10	10	10	11	11	11	12
Fire stations	2	2	2	2	2	2	2	2	2	2
Highways and streets										
Streets (miles) *	172.88	172.88	182.04	183.27	184.70	186.01	186.59	187.80	188.55	189.85
Streetlights	659	1,060	1,166	1,179	1,194	1,213	1,226	1,243	1,255	1,272
Culture and recreation										
Parks acreage	565	565	565	585	585	585	586	586	586	586
Parks **	38	38	38	38	38	38	39	39	39	39
Tennis/pickleball courts ***	10	10	10	10	10	10	10	10	14	14
Water										
Water mains (miles)	90	91	91	91	94	97	98	99	100	101
Fire hydrants	1,030	1,045	1,047	1,047	1,079	1,100	1,150	1,160	1,194	1,239
Maximum daily capacity ****	5,256,000	5,256,000	5,256,000	5,256,000	5,256,000	5,256,000	4,837,000	4,837,000	5,256,000	5,256,000
Sewer										
Sanitary sewers (miles)	63	64	65	65	67	69	72	73	75	75
Storm sewers (miles)	34	36	39	43	46	47	54	55	62	64

Source: Various City departments

* Street (miles) were previously reported including unbuilt MSA segment roads.
Beginning in 2019 they will be excluded. 2019 MSA roads = 4.81 miles

** The city has 39 total parks with 32 receiving some form of maintenance

*** In 2021 pickleball courts were added.

**** Maximum water city is able to produce in 12 hour period

Management Report

for

City of Ramsey
Anoka County, Minnesota

December 31, 2022

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MMKR
CERTIFIED PUBLIC ACCOUNTANTS

PRINCIPALS
Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA/CMA
Jaclyn M. Huegel, CPA
Kalen T. Karnowski, CPA

To the City Council and Management
City of Ramsey, Minnesota

We have prepared this management report in conjunction with our audit of the City of Ramsey, Minnesota's (the City) financial statements for the year ended December 31, 2022. We have organized this report into the following sections:

- Audit Summary
- Governmental Funds Overview
- Enterprise Funds Overview
- Government-Wide Financial Statements
- Accounting and Auditing Updates

We would be pleased to further discuss any of the information contained in this report or any other concerns that you would like us to address. We would also like to express our thanks for the courtesy and assistance extended to us during the course of our audit.

The purpose of this report is solely to provide those charged with governance of the City, management, and those who have responsibility for oversight of the financial reporting process comments resulting from our audit process and information relevant to city finances in Minnesota. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
June 13, 2023

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AUDIT SUMMARY

The following is a summary of our audit work, key conclusions, and other information that we consider important or that is required to be communicated to the City Council, administration, or those charged with governance of the City.

OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA AND *GOVERNMENT AUDITING STANDARDS*

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of and for the year ended December 31, 2022. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you verbally and in our audit engagement letter. Professional standards also require that we communicate the following information related to our audit.

PLANNED SCOPE AND TIMING OF THE AUDIT

We performed the audit according to the planned scope and timing previously discussed and coordinated in order to obtain sufficient audit evidence and complete an effective audit.

AUDIT OPINION AND FINDINGS

Based on our audit of the City's financial statements for the year ended December 31, 2022:

- We have issued an unmodified opinion on the City's basic financial statements. Our report included a paragraph emphasizing the City's implementation of Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, during the year. Our opinion was not modified with respect to this matter.

- We reported no deficiencies in the City's internal control over financial reporting that we consider to be material weaknesses. It should be understood that internal controls are never perfected, and those controls, which protect the City's funds from such things as fraud and accounting errors, need to be continually reviewed by your management and modified as necessary.

- The results of our testing disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

- We reported no findings based on our testing of the City's compliance with Minnesota laws and regulations.

OTHER OBSERVATIONS AND RECOMMENDATIONS

Land Held for Resale

The City currently holds a material amount of land for resale, which management reports at the lower of cost or acquisition value. City staff has also prepared a schedule comparing the current carrying value of these properties to estimated fair values provided by Anoka County to support these values. We recognize the City is working on an ongoing basis to utilize these assets in the best interest of the City. We recommend that the City continue to review these property values on an ongoing basis to ensure a proper reporting of city assets and financial activity between funds is accurately presented.

Deposit Sweep Account

Minnesota Statutes § 118A.03 requires banks holding local government entity deposits to protect the deposits from custodial credit risk (the risk of loss in the event of a bank failure) by providing adequate insurance, bond, or pledged collateral to cover amounts "on deposit at the close of the financial institution's banking day." Some banks utilize arrangements under which governmental entities' deposit balances in excess of Federal Deposit Insurance Corporation limits are swept out of their depository accounts daily into other investments or to depository accounts at other banks.

An issue has arisen with some sweep account arrangements, caused by a lag between the timing of when the primary bank's records show the funds being swept out of its account and when the receiving bank's records acknowledge receipt of the funds. If the receiving bank's records do not show the transferred funds arriving the same business day as the primary bank shows them being swept out, the funds in transit would legally still be considered in the custody of the primary depository at the end of the banking day. This would potentially subject any excess deposits to custodial credit risk and not complying with statutory requirements. The Minnesota Office of the State Auditor (OSA) has added audit requirements to test such sweep arrangements in their *Legal Compliance Audit Guide*. In addition, recent bank failures have placed additional emphasis on the importance of protecting local government deposits from custodial credit risk. We recommend the City review the terms of any sweep arrangement it has in place or is considering and verify that the financial institutions on both sides of the sweep transaction are recognizing the transfer of funds the same banking day.

Credit Card Transactions

Minnesota cities have the authority to make purchases using credit cards issued on behalf of their city. Credit card purchases are becoming more commonplace, especially with the proliferation of e-commerce, and have consequently been garnering increased scrutiny from oversight agencies. The statutes authorizing credit card use by cities restrict their use to purchases made on behalf of a city, do not permit personal use of the credit card by the card user, and specify they should only be used by employees authorized to make purchases. Employees are personally liable for unauthorized credit card purchases.

Purchases made with credit cards must comply with other applicable state laws, including the requirement that all claims presented for payment must be in writing and itemized. In its Statement of Position (SOP) on credit card use, the OSA has clarified that the statement from the credit card company lacks sufficient detail to comply with this requirement and, therefore, "public entities using credit cards must retain the invoices and receipts needed to support the items charged in the bill from the credit card company." The SOP also states that the individual vendors providing the goods or services should be listed on the claims list provided to a city council for review and approval, rather than the credit card company.

While the authorized use of a credit card to make small purchases offers advantages, such as convenience and expedited purchasing, the ability of the credit card users to make a city liable for purchases that are improper or not in compliance with statutory requirements is an added risk related to such transactions. The OSA recommends that a robust credit card policy be established by public entities allowing credit card purchases, which clearly delineates the requirements for use, supporting documentation required, and the review and approval process for credit card purchases. The OSA also recommends that cities obtain signed written acknowledgement of the policy from all authorized card users.

SIGNIFICANT ACCOUNTING POLICIES

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 of the notes to basic financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended December 31, 2022. However, the City implemented the following governmental accounting standard during the fiscal year:

> As described in Note 1 of the notes to basic financial statements, the City implemented GASB Statement No. 87, *Leases,* during fiscal year ended December 31, 2022. This standard changed the way lease transactions are reported by the City, but did not result in a restatement of net position in the current year.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

ACCOUNTING ESTIMATES AND MANAGEMENT JUDGMENTS

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- **Value of Land Held for Resale** – Management's estimates of these assets are based on net realizable value (lower of cost or acquisition value).

- **Depreciation** – Management's estimates of depreciation expense are based on the estimated useful lives of the assets.

- **Compensated Absences** – Management's estimate is based on current rates of pay, compensated absence balances, and the likelihood that sick leave will ultimately be paid at termination.

- **Total Other Post-Employment Benefit (OPEB) and Net Pension Liabilities** – The City has recorded liabilities and activity for pension benefits and OPEB. These obligations are calculated using actuarial methodologies described in GASB Statement Nos. 68 and 75. These actuarial calculations include significant assumptions, including projected changes, healthcare insurance costs, investment returns, retirement ages, proportionate share, and employee turnover.

We evaluated the key factors and assumptions used by management to develop these accounting estimates in determining that they are reasonable in relation to the basic financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The disclosures included in the notes to the basic financial statements related to OPEB and pension benefits are particularly sensitive, due to the materiality of the liabilities, and the large and complex estimates involved in determining the disclosures.

The financial statement disclosures are neutral, consistent, and clear.

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no significant difficulties in dealing with management in performing and completing our audit.

CORRECTED AND UNCORRECTED MISSTATEMENTS

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. There were no misstatements detected as a result of audit procedures that were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

DISAGREEMENTS WITH MANAGEMENT

For purposes of this report, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

MANAGEMENT REPRESENTATIONS

We have requested certain representations from management that are included in the management representation letter dated June 13, 2023.

MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

OTHER AUDIT FINDINGS OR ISSUES

We generally discuss a variety of matters, including the application of accounting principles and auditing standards with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

OTHER MATTERS

We applied certain limited procedures to the management's discussion and analysis (MD&A) and the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund statements and schedules, reported as supplementary information accompanying the financial statements, which are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory section and the statistical section, which accompany the financial statements, but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

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GOVERNMENTAL FUNDS OVERVIEW

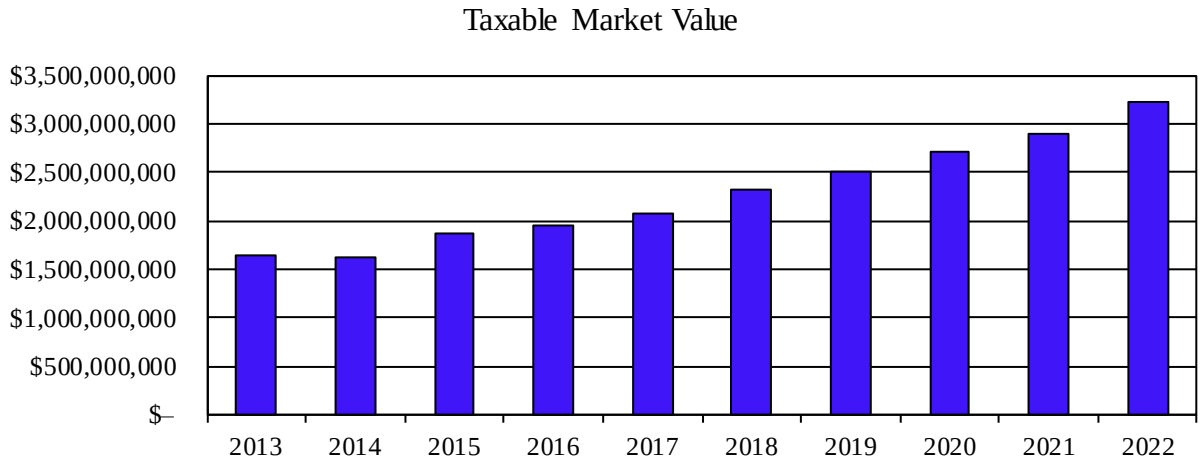
This section of the report provides you with an overview of the financial trends and activities of the City's governmental funds, which includes the General, special revenue, debt service, and capital project funds. These funds are used to account for the basic services the City provides to all of its citizens, which are financed primarily with property taxes. The governmental fund information in the City's financial statements focuses on budgetary compliance and the sufficiency of each governmental fund's current assets to finance its current liabilities.

PROPERTY TAXES

Minnesota cities rely heavily on local property tax levies to support their governmental fund activities. For the 2021 fiscal year, local ad valorem property tax levies provided 44.0 percent of the total governmental fund revenues for cities over 2,500 in population, and 35.5 percent for cities under 2,500 in population. Total property taxes levied by all Minnesota cities for taxes payable in 2022 increased 5.9 percent compared to the prior year, and 4.2 percent for taxes payable in 2023.

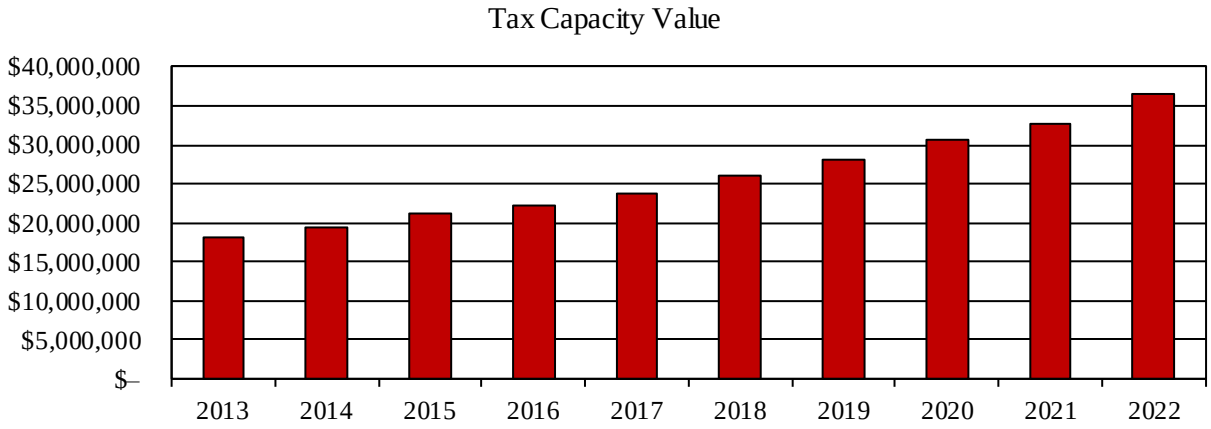
The total tax capacity value of property in Minnesota cities increased about 5.6 percent for the 2022 levy year. The tax capacity values used for levying property taxes are based on the assessed market values for the previous fiscal year (e.g., tax capacity values for taxes levied in 2022 were based on assessed market values as of January 1, 2021), so the trend of change in these tax capacity values lags somewhat behind the housing market and economy in general.

The City's taxable market value increased 7.2 percent for taxes payable in 2021 and increased 10.7 percent for taxes payable in 2022. The following graph shows the City's changes in taxable market value over the past 10 years:



Tax capacity is considered the actual base available for taxation. It is calculated by applying the state's property classification system to each property's market value. Each property classification, such as commercial or residential, has a different calculation and uses different rates. Consequently, a city's total tax capacity will change at a different rate than its total market value, as tax capacity is affected by the proportion of a its tax base that is in each property classification from year-to-year, as well as legislative changes to tax rates. The City's tax capacity increased 7.3 percent for 2021 and increased 11.0 percent for 2022.

The following graph shows the City's change in tax capacities over the past 10 years:



The following table presents the average tax rates applied to city residents for each of the last three levy years:

Rates Expressed as a Percentage of Net Tax Capacity

	City of Ramsey		
	2020	2021	2022
Average tax rate			
City	39.6	39.3	42.2
County	33.5	31.6	29.6
School	16.9	16.2	16.3
Special taxing	4.4	4.2	4.1
Total	94.4	91.3	92.2

The school tax rate for Independent School District No. 11, Anoka-Hennepin, was used for the above table.

The overall increase in the average tax rate was largely in the City tax rate with the increase in the approved levy. This increase was largely due to the City's new Pavement Management Levy, which was approved and implemented in the current year to replace the collections of franchise fees that ended in fiscal year 2022.

GOVERNMENTAL FUND BALANCES

The following table summarizes the changes in the fund balances of the City's governmental funds during the year ended December 31, 2022, presented both by fund balance classification and by major fund:

Governmental Fund Changes in Fund Balance

	Fund Balance as of December 31, 2022	Fund Balance as of December 31, 2021	Change
Fund balances of governmental funds			
Total by classification			
Nonspendable	$ 36,910	$ 36,247	$ 663
Restricted	30,308,803	17,331,642	12,977,161
Committed	1,682,136	1,611,150	70,986
Assigned	18,344,251	17,358,673	985,578
Unassigned	11,064,416	10,413,294	651,122
Total governmental funds	$ 61,436,516	$ 46,751,006	$ 14,685,510
Total by fund			
Major funds			
General	$ 11,095,052	$ 10,449,489	$ 645,563
Special revenue funds			
Tax Increment	5,831,704	5,043,300	788,404
COR Land	8,148,079	8,148,079	–
Capital Project Funds			
State-Aid Construction	1,895,877	1,510,635	385,242
Pavement Management Program	15,102,526	1,706,619	13,395,907
Park Improvement	6,940,689	6,313,263	627,426
Nonmajor funds	12,422,589	13,579,621	(1,157,032)
Total governmental funds	$ 61,436,516	$ 46,751,006	$ 14,685,510

In total, the fund balances of the City's governmental funds increased by $14,685,510 during the year ended December 31, 2022.

The largest changes were in restricted fund balances, primarily in the Capital Project Funds, as noted in the table above. The increase was mainly in the Pavement Management Program, which was due to the issuance of the 2022A General Obligation Street Reconstruction bonds which were issued on December 6, 2022.

GOVERNMENTAL FUNDS REVENUE

The following table presents the per capita revenue of the City's governmental funds for the past three years, along with state-wide averages.

We have included the most recent comparative state-wide averages available from the OSA to provide a benchmark for interpreting the City's data. The amounts received from the typical major sources of governmental fund revenue will naturally vary between cities based on factors such as a city's stage of development, location, size and density of its population, property values, services it provides, and other attributes. It will also differ from year-to-year, due to the effect of inflation and changes in its operation. Also, certain data in these tables may be classified differently than how they appear in the City's financial statements in order to be more comparable to the state-wide information, particularly in separating capital expenditures from current expenditures.

We have designed this section of our management report using per capita data in order to better identify unique or unusual trends and activities of the City. We intend for this type of comparative and trend information to complement, rather than duplicate, information in the MD&A. An inherent difficulty in presenting per capita information is the accuracy of the population count, which for most years is based on estimates.

Governmental Funds Revenue per Capita
With State-Wide Averages

	State-Wide		City of Ramsey		
Year	2020	2021	2020	2021	2022
Population	20,000–100,000	20,000–100,000	27,263	27,946	28,520
Property taxes	$ 537	$ 557	$ 457	$ 468	$ 549
Tax increments	44	49	45	63	70
Franchise fees	46	53	16	74	–
Special assessments	54	56	18	27	4
Licenses and permits	46	53	31	33	30
Intergovernmental revenues	273	202	212	58	218
Charges for services	91	110	46	73	65
Other	69	26	70	34	44
Total revenue	$ 1,160	$ 1,106	$ 895	$ 830	$ 980

The City's governmental fund revenues for 2022 were $27,915,249, an increase of $4,710,869 (20.3 percent) from the prior year. On a per capita basis, the City received $980 in governmental fund revenue for 2022, an increase of $150 from the prior year.

A city's stage of development, along with the way a city finances various capital projects, will impact the mix of revenue sources it receives. Some of the larger changes were in property taxes, intergovernmental revenues, and franchise fees. Property taxes were up $81 per capita, while franchise fees were down $74 per capita as previously discussed with the change from a franchise fee to a tax levy to finance the City's Pavement Management Program. The levy also increased for inflationary growth and increased demand for city services as the City has continued to develop. Intergovernmental revenues were up $160 per capita. The City recognized revenue of $2.8 million from Coronavirus State and Local Fiscal Recovery Funds (CSLFRF), as well as an increase in state municipal maintenance and construction funds in the current year.

GOVERNMENTAL FUND EXPENDITURES

The expenditures of governmental funds will also vary from state-wide averages and from year-to-year, based on the City's circumstances. Expenditures are classified into three types as follows:

- **Current** – These are typically the general operating type expenditures occurring on an annual basis, and are primarily funded by general sources, such as taxes and intergovernmental revenues.

- **Capital Outlay and Construction** – These expenditures do not occur on a consistent basis, more typically fluctuating significantly from year-to-year. Many of these expenditures are project-oriented, and are often funded by specific sources that have benefited from the expenditure, such as special assessment improvement projects.

- **Debt Service** – Although the expenditures for debt service may be relatively consistent over the term of the respective debt, the funding source is the important factor. Some debt may be repaid through specific sources, such as special assessments or redevelopment funding, while other debt may be repaid with general property taxes.

The City's expenditures per capita of its governmental funds for the past three years, together with state-wide averages, are presented in the following table:

Governmental Funds Expenditures per Capita
With State-Wide Averages

	State-Wide		City of Ramsey		
Year	2020	2021	2020	2021	2022
Population	20,000–100,000	20,000–100,000	27,263	27,946	28,520
Current					
General government	$ 118	$ 116	$ 178	$ 141	$ 142
Public safety	320	327	219	230	239
Public works	112	112	76	77	88
Recreation	95	107	54	51	51
All other	104	77	18	77	38
	749	739	545	576	558
Capital outlay and construction	331	317	272	573	240
Debt service					
Principal	91	110	148	69	67
Interest and fiscal	33	34	32	30	22
	124	144	180	99	89
Total expenditures	$ 1,204	$ 1,200	$ 997	$ 1,248	$ 887

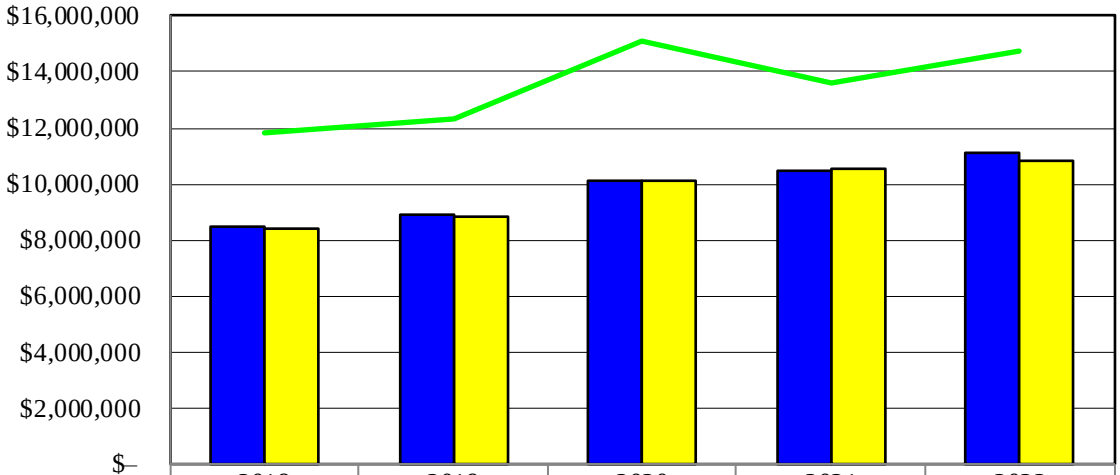
Total expenditures in the City's governmental funds for 2022 were $25,350,729, a decrease of $9,535,582 (27.3 percent) from the prior year. On a per capita basis, the City expended a total of $887 in 2022, a decrease of $361 from the previous year.

Natural inflationary increases in current spending were more than offset by a decrease in "all other" for economic development expenditures in the current year. Capital outlay reported the largest change in comparison to the prior year. The Public Works Campus Capital Project Fund reported $11,790,588 in capital outlay in fiscal 2021, compared to $515,687 in fiscal 2022 due to the timing of this project. Debt service was down $10 per capita as anticipated with approved debt financing plans.

GENERAL FUND

The City's General Fund accounts for the financial activity of the basic services provided to the community. The primary services included within this fund are the administration of the municipal operation, police and fire protection, building inspection, streets and highway maintenance, and parks and recreation. The graph below illustrates the change in the General Fund financial position over the last five years. We have also included a line representing annual revenues to reflect the change in the size of the General Fund operation over the same period.

General Fund Financial Position
Year Ended December 31,



	2018	2019	2020	2021	2022
Fund Balance	$8,490,127	$8,880,446	$10,090,053	$10,449,489	$11,095,052
Cash (Net)	$8,422,544	$8,846,081	$10,098,653	$10,548,733	$10,850,120
Revenue	$11,856,968	$12,305,492	$15,101,548	$13,613,351	$14,718,976

The City's General Fund cash and investments balance at December 31, 2022 was $10,850,120, an increase of $301,387 from the previous year. Total fund balance at year-end was $11,095,052, an increase of $645,563 from the prior year.

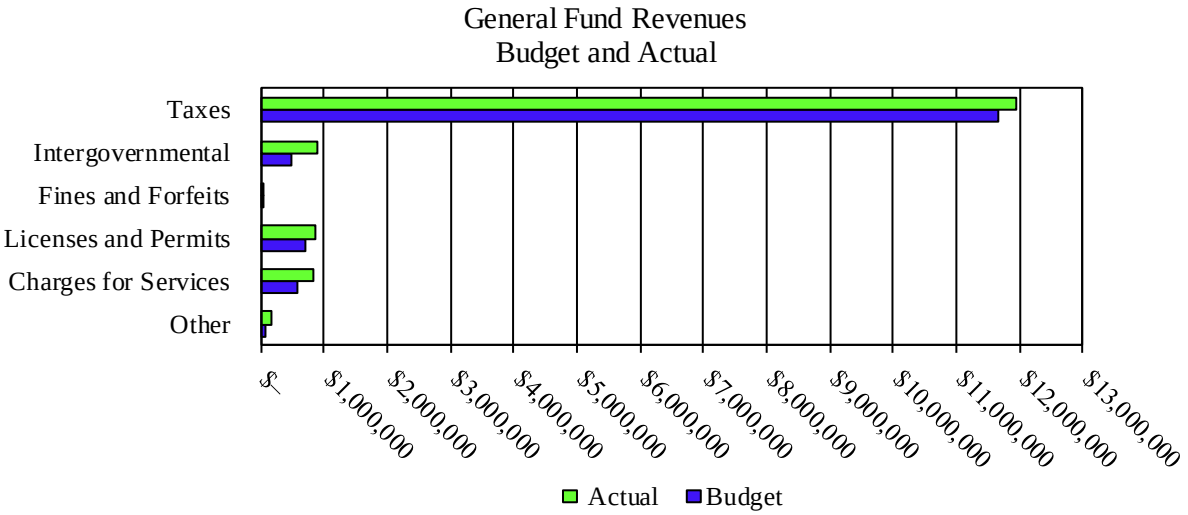
As the graph illustrates, the City has generally been able to maintain healthy cash and fund balance levels as the volume of financial activity has fluctuated. This is an important factor because a government, like any organization, requires a certain amount of equity to operate. A healthy financial position allows the City to avoid volatility in tax rates; helps minimize the impact of state funding changes; allows for the adequate and consistent funding of services, repairs, and unexpected costs; and is a factor in determining the City's bond rating and resulting interest costs.

A trend that is typical to Minnesota local governments, especially the General Fund of cities, is the unusual cash flow experienced throughout the year. The City's General Fund cash disbursements are made fairly evenly during the year other than the impact of seasonal services, such as snowplowing, street maintenance, and park activities. Cash receipts of the General Fund are quite a different story. Taxes comprise about 81.3 percent of the fund's total annual revenue. Approximately half of these revenues are received by the City in July and the rest in December. Consequently, the City needs to have adequate cash reserves to finance its everyday operations between these payments.

As of December 31, 2022, the City continued to meet the fund balance policy goal of the General Fund, which is to maintain an unrestricted amount equal to 50 percent of the following years adopted operating budget.

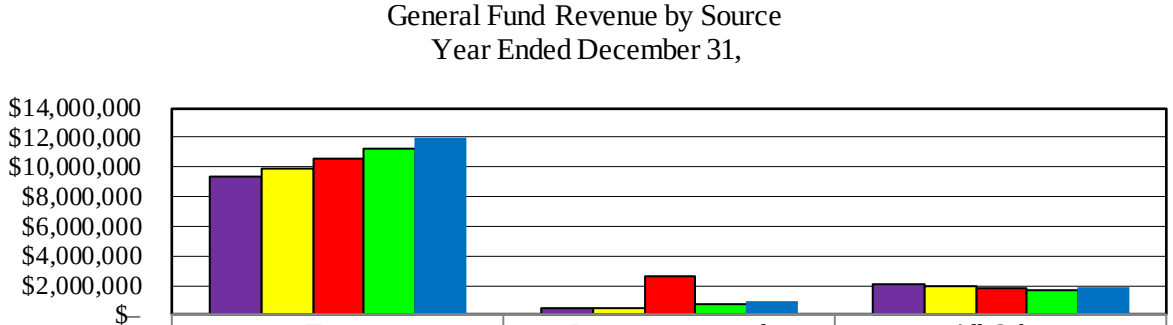
GENERAL FUND REVENUES

The following graph reflects the City's General Fund revenue sources for 2022 compared to budget:



General Fund revenue for 2022 was $14,718,976, which was $1,200,136 (8.9 percent) more than budget. The largest variances over budget were in intergovernmental sources ($411,275) and property taxes ($306,001), due to conservative budgeting for grants and strong collection rates in the City.

The following graph presents the City's General Fund revenues by source for the last five years. The graph reflects the City's reliance on property taxes, which represented 81.3 percent of General Fund revenues in 2022:

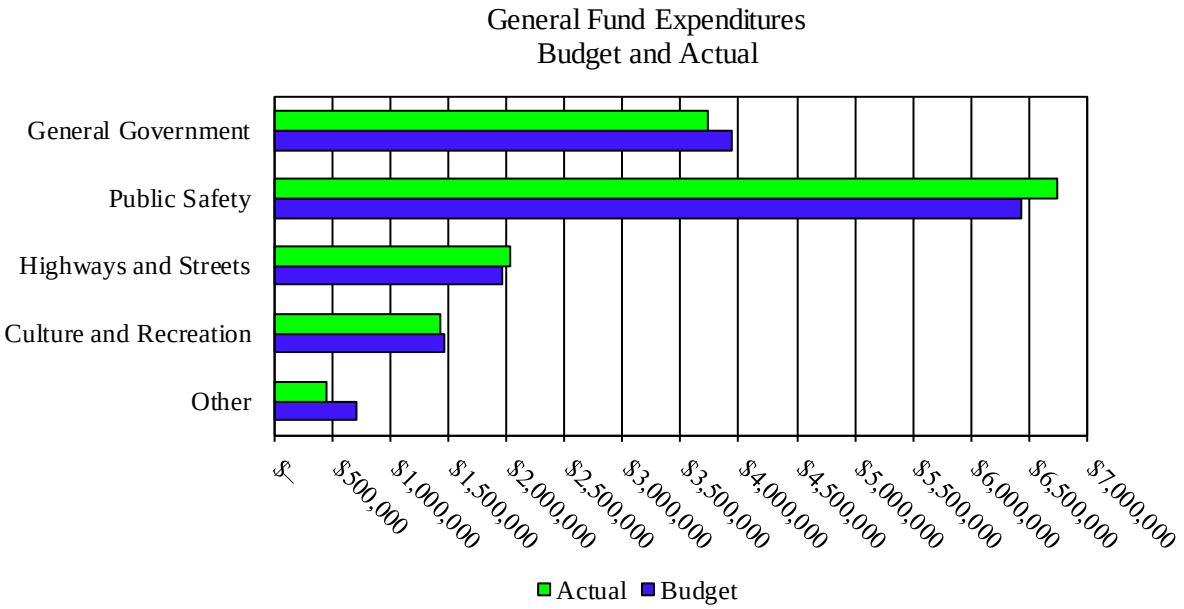


	Taxes	Intergovernmental	All Other
2018	$9,411,418	$418,106	$2,027,444
2019	$9,902,811	$442,366	$1,960,315
2020	$10,578,482	$2,679,428	$1,843,638
2021	$11,184,493	$706,660	$1,722,198
2022	$11,961,591	$885,575	$1,871,810

Total General Fund revenue for 2022 was $1,105,625 (8.1 percent) more than last year. The increase in taxes was as anticipated and approved with the annual levy process. Intergovernmental increased, due to recognition of more municipal maintenance funds and a portion of the CSLFRF entitlement was reported in the General Fund in the current year. The increase noted in the "all other" category was in remaining various other miscellaneous sources and charges for services during the current year with elevated development activity.

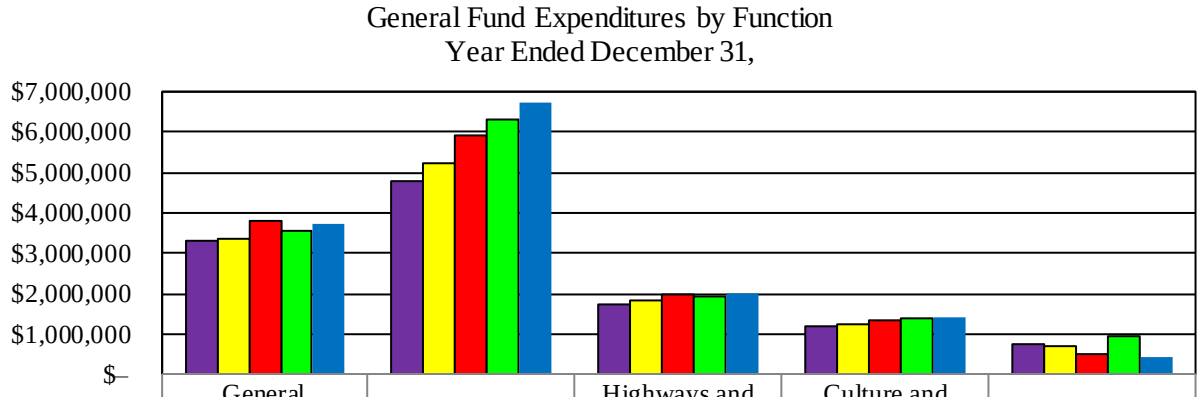
GENERAL FUND EXPENDITURES

The following graph illustrates the components of General Fund spending for 2022 compared to budget:



General Fund expenditures totaled $14,390,861 in 2022 and were $101,779 (or 0.7 percent) under the final budget. Spending was over budget for public safety by $313,466 and highways and streets by $63,191. General government, culture and recreation, and other expenditures were $197,202, $36,599, and $244,635 under budget, respectively. Open positions and conservative budgeting largely accounted for these variances. The largest variance in overspending for public safety was largely due to pension pass-through payments to the fire relief (offset by intergovernmental revenues) and additional overtime spending required in the current year.

The following graph shows General Fund expenditures for the last five years:



	General Government	Public Safety	Highways and Streets	Culture and Recreation	Other
2018	$3,292,680	$4,788,902	$1,756,372	$1,190,099	$737,174
2019	$3,386,029	$5,244,827	$1,827,573	$1,266,338	$690,688
2020	$3,782,634	$5,928,188	$2,009,196	$1,355,711	$497,057
2021	$3,543,561	$6,305,076	$1,942,497	$1,397,460	$977,809
2022	$3,740,839	$6,744,368	$2,026,890	$1,428,226	$450,538

Total General Fund expenditures for 2022 were $224,458 (1.6 percent) more than the previous year. Natural inflationary increases and the continued growth in development in the City contributed to the overall increase in expenditures. Less capital spending reduced “other” spending from the prior year.

ENTERPRISE FUNDS OVERVIEW

The City maintains several enterprise funds to account for services the City provides that are financed primarily through fees charged to those utilizing the service. This section of the report provides you with an overview of the financial trends and activities of the City's enterprise funds, which include the Water, Sewer, Street Light, Recycling, and Storm Water Utility Funds.

The utility funds comprise a considerable portion of the City's activities. We understand that the City is proactive in reviewing these activities on an ongoing basis and we want to reiterate the importance of continually monitoring these operations. Over the years, we have emphasized to our city clients the importance of these utility operations being self-sustaining, preventing additional burdens on general governmental funds. This would include the accumulation of net position for future capital improvements and to provide a cushion in the event of a negative trend in operations.

ENTERPRISE FUNDS FINANCIAL POSITION

The following table summarizes the changes in the financial position of the City's enterprise funds during the year ended December 31, 2022, presented both by classification and by fund:

Enterprise Funds Change in Financial Position

	Net Position as of December 31, 2022	Net Position as of December 31, 2021	Change
Net position of enterprise funds			
Total by classification			
Net investment in capital assets	$ 63,486,708	$ 57,940,442	$ 5,546,266
Unrestricted	43,879,636	48,126,205	(4,246,569)
Total enterprise funds	$ 107,366,344	$ 106,066,647	$ 1,299,697
Total by fund			
Water Utility	$ 55,298,323	$ 55,720,428	$ (422,105)
Sewer Utility	31,521,187	31,436,866	84,321
Street Light Utility	1,774,396	1,752,929	21,467
Recycling Utility	415,620	425,477	(9,857)
Storm Water Utility	18,356,818	16,730,947	1,625,871
Total enterprise funds	$ 107,366,344	$ 106,066,647	$ 1,299,697

In total, the net position of the City's enterprise funds increased by $1,299,697 during the year ended December 31, 2022. The increase in net position is primarily from connection fees and capital contributions recognized in the current year.

The increase in the net investment in capital assets portion of net position includes the City's use of resources for infrastructure improvements in the current year, along with contributions from developers, which was partially offset by current year depreciation. The City's use of resources for infrastructure reduced the unrestricted portion of net position. The unrestricted portion of net position was also negatively impacted by the market adjustment on investments recognized in the current year that more than offset the current year increase from operations.

The following table presents five years of comparative operating results for each of the City's utility enterprise funds:

	Operating Results – Fiscal Year Ended December 31,				
	2018	2019	2020	2021	2022
Utility enterprise funds					
Water					
Operating revenue	$ 3,484,687	$ 2,138,209	$ 2,541,651	$ 3,057,474	$ 2,962,563
Operating expenses	1,590,737	1,481,163	1,657,356	1,772,358	1,895,776
Operating income	$ 1,893,950	$ 657,046	$ 884,295	$ 1,285,116	$ 1,066,787
Operating income as a percentage of operating revenue	54.4 %	30.7 %	34.8 %	42.0 %	36.0 %
Sewer					
Operating revenue	$ 2,182,944	$ 1,672,072	$ 1,714,469	$ 1,805,614	$ 1,876,957
Operating expenses	1,523,670	1,628,839	1,723,238	1,742,380	1,947,356
Operating income (loss)	$ 659,274	$ 43,233	$ (8,769)	$ 63,234	$ (70,399)
Operating income (loss) as a percentage of operating revenue	30.2 %	2.6 %	(0.5) %	3.5 %	(3.8) %
Street Light					
Operating revenue	$ 211,360	$ 217,169	$ 216,545	$ 222,364	$ 230,392
Operating expenses	160,952	171,619	169,463	178,576	172,765
Operating income	$ 50,408	$ 45,550	$ 47,082	$ 43,788	$ 57,627
Operating income as a percentage of operating revenue	23.8 %	21.0 %	21.7 %	19.7 %	25.0 %
Recycling					
Operating revenue	$ 317,090	$ 319,940	$ 319,664	$ 440,097	$ 452,107
Operating expenses	380,055	380,192	366,764	507,067	514,231
Operating income (loss)	$ (62,965)	$ (60,252)	$ (47,100)	$ (66,970)	$ (62,124)
Operating income (loss) as a percentage of operating revenue	(19.9) %	(18.8) %	(14.7) %	(15.2) %	(13.7) %
Storm Water					
Operating revenue	$ 1,057,705	$ 1,168,494	$ 1,164,868	$ 1,197,572	$ 1,230,582
Operating expenses	573,878	588,224	777,252	715,349	791,605
Operating income	$ 483,827	$ 580,270	$ 387,616	$ 482,223	$ 438,977
Operating income as a percentage of operating revenue	45.7 %	49.7 %	33.3 %	40.3 %	35.7 %

As displayed in the table above, each of the individual enterprise funds was able to report positive operating results for the year ended December 31, 2022, with the exception of the Sewer Fund and the Recycling Fund.

Overall operating revenues totaled $6,752,601 in 2022, compared to $6,723,121 in the prior year. An increase in households and approved rate adjustments, slightly offset by a decrease in consumption contributed to the change over the prior year. The significant change in operating revenues beginning in 2019, was due to a reporting change to present developer connection fees as capital contributions. This reporting change primarily impacted the water and sewer utility operations. Overall operating expenses totaled $5,231,733 in 2022, compared to $4,915,730 in the prior year. Spending was up in personal services, sewer utility disposal charges, and depreciation, with an increase in population and households serviced by the City's utility system. Personal services increased with changes in state-wide pensions.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

In addition to fund-based information, the current reporting model for governmental entities also requires the inclusion of two government-wide financial statements designed to present a clear picture of the City as a single, unified entity. These government-wide financial statements provide information on the total cost of delivering services, including capital assets and long-term liabilities.

STATEMENT OF NET POSITION

The Statement of Net Position essentially tells you what the City owns and owes at a given point in time, the last day of the fiscal year. Theoretically, net position represents the resources the City has leftover to use for providing services after its debts are settled. However, those resources are not always in spendable form, or there may be restrictions on how some of those resources can be used. Therefore, net position is divided into three components: net investment in capital assets, restricted, and unrestricted.

The following table presents the components of the City's net position as of December 31, 2022 and 2021, for governmental activities and business-type activities:

	As of December 31,		
	2022	2021	Change
Net position			
Governmental activities			
Net investment in capital assets	$ 63,796,121	$ 57,322,004	$ 6,474,117
Restricted	20,624,484	19,886,753	737,731
Unrestricted	23,405,779	22,741,842	663,937
Total governmental activities	107,826,384	99,950,599	7,875,785
Business-type activities			
Net investment in capital assets	63,486,708	57,940,442	5,546,266
Unrestricted	43,879,636	48,126,205	(4,246,569)
Total business-type activities	107,366,344	106,066,647	1,299,697
Total net position	$ 215,192,728	$ 206,017,246	$ 9,175,482

The City's total net position on December 31, 2022 was $9,175,482 more than the previous year. Governmental activities increased $7,875,785 and business-type activities increased $1,299,697.

The increase in net position within governmental activities presents the overall operating results of the governmental funds, along with the continued development and investment in infrastructure within the City. The increase in business-type activities net position matches the enterprise funds activity previously discussed.

At the end of the current fiscal year, the City is able to present positive balances in all categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

STATEMENT OF ACTIVITIES

The Statement of Activities tracks the City's yearly revenues and expenses, as well as any other transactions that increase or reduce total net position. These amounts represent the full cost of providing services. The Statement of Activities provides a more comprehensive measure than just the amount of cash that changed hands, as reflected in the fund-based financial statements. This statement includes the cost of supplies used, depreciation of long-lived capital assets, and other accrual-based expenses.

The following table presents the change in the net position of the City for the years ended December 31, 2022 and 2021:

	2022			2021
	Expenses	Program Revenues	Net Change	Net Change
Net (expense) revenue				
Governmental activities				
General government	$ 4,967,112	$ 2,016,068	$ (2,951,044)	$ (2,837,175)
Public safety	7,989,480	1,641,877	(6,347,603)	(4,640,295)
Highways and streets	5,308,212	7,715,229	2,407,017	(92,682)
Culture and recreation	1,997,522	950,217	(1,047,305)	(447,714)
Economic development	1,096,422	–	(1,096,422)	(2,140,267)
Interest and fiscal charges	564,462	–	(564,462)	(883,504)
Business-type activities				
Water utility	1,895,776	5,022,607	3,126,831	3,100,763
Sewer utility	1,947,356	3,405,915	1,458,559	1,357,364
Street light utility	172,765	230,392	57,627	43,788
Recycling utility	514,231	506,668	(7,563)	(4,020)
Storm water utility	791,605	2,484,412	1,692,807	1,139,379
Total net (expense) revenue	$ 27,244,943	$ 23,973,385	(3,271,558)	(5,404,363)
General revenues				
Property taxes			17,637,477	14,761,012
Franchise fees			4,859	2,071,476
General grants and contributions			3,644	2,963
Investment earnings (charges)			(5,221,440)	(385,036)
Gain on sale of capital assets			22,500	22,325
Total general revenues			12,447,040	16,472,740
Change in net position			$ 9,175,482	$ 11,068,377

One of the goals of this statement is to provide a side-by-side comparison to illustrate the difference in the way the City's governmental and business-type operations are financed. The table clearly illustrates the dependence of the City's governmental operations on general revenues, such as taxes, unrestricted grants, and unrestricted investment earnings. In contrast, the City's business-type activities tend to rely more heavily on program revenues like charges for services (sales) and program-specific grants to cover expenses. This is critical given the current downward pressures on the general revenue sources.

The change in net (expense) revenue presented in the table above, when compared to the prior year, is primarily due to the amount of developer contributions and capital grants recognized from year-to-year. These contributions fluctuate with the size and number of completed development projects. Negative adjustments on investments in the current year reduced investment earnings compared to prior year, as seen in the above table. Changes in state-wide pension plans impacted functional expenses above, specifically impacting the public safety function with an increase in the current year.

ACCOUNTING AND AUDITING UPDATES

The following is a summary of Governmental Accounting Standards Board (GASB) standards expected to be implemented in the next few years.

GASB STATEMENT NO. 96, *SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS*

This statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This statement (1) defines an SBITA; (2) establishes that an SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of an SBITA; and (4) requires note disclosures regarding an SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases,* as amended.

An SBITA is defined as a contract that conveys control of the right to use another party's (an SBITA vendor's) information technology (IT) software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction. Under this statement, a government generally should recognize a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability.

This statement provides an exception for short-term SBITAs with a maximum possible term under the SBITA contract of 12 months, including any options to extend, regardless of their probability of being exercised. Subscription payments for short-term SBITAs should be recognized as outflows of resources.

This statement requires a government to disclose descriptive information about its SBITAs other than short-term SBITAs, such as the amount of the subscription asset, accumulated amortization, other payments not included in the measurement of a subscription liability, principal and interest requirements for the subscription liability, and other essential information.

The requirements of this statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter.

GASB STATEMENT NO. 99, *OMNIBUS 2022*

The objectives of this statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB statements and (2) accounting and financial reporting for financial guarantees. The practice issues addressed by this statement are as follows:

- Classification and reporting of derivative instruments within the scope of Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*, that do not meet the definition of either an investment derivative instrument or a hedging derivative instrument.
- Clarification of provisions in Statement No. 87, *Leases*, as amended, related to the determination of the lease term, classification of a lease as a short-term lease, recognition and measurement of a lease liability and a lease asset, and identification of lease incentives.
- Clarification of provisions in Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, related to (a) the determination of the public-private and public-public partnership (PPP) term and (b) recognition and measurement of installment payments and the transfer of the underlying PPP asset.

- Clarification of provisions in Statement No. 96, *Subscription-Based Information Technology Arrangements*, related to the SBITA term, classification of an SBITA as a short-term SBITA, and recognition and measurement of a subscription liability.
- Extension of the period during which the London Interbank Offered Rate (LIBOR) is considered an appropriate benchmark interest rate for the qualitative evaluation of the effectiveness of an interest rate swap that hedges the interest rate risk of taxable debt.
- Accounting for the distribution of benefits as part of the Supplemental Nutrition Assistance Program (SNAP).
- Disclosures related to nonmonetary transactions.
- Pledges of future revenues when resources are not received by the pledging government.
- Clarification of provisions in Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, as amended, related to the focus of the government-wide financial statements.
- Terminology updates related to certain provisions of Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position.*
- Terminology used in Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*, to refer to resource flows statements.

The requirements of this statement that are effective are as follows:

- The requirements related to extension of the use of LIBOR, accounting for SNAP distributions, disclosures of nonmonetary transactions, pledges of future revenues by pledging governments, clarification of certain provisions in Statement No. 34, as amended, and terminology updates related to Statement No. 53 and Statement No. 63 are effective upon issuance.
- The requirements related to leases, PPPs, and SBITAs are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter.
- The requirements related to financial guarantees and the classification and reporting of derivative instruments within the scope of Statement No. 53 are effective for fiscal years beginning after June 15, 2023, and all reporting periods thereafter.

GASB STATEMENT NO. 100, *ACCOUNTING CHANGES AND ERROR CORRECTIONS – AN AMENDMENT OF GASB STATEMENT NO. 62*

The primary objective of this statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability.

The requirements of this statement will improve the clarity of the accounting and financial reporting requirements for accounting changes and error corrections, which will result in greater consistency in application in practice. In turn, more understandable, reliable, relevant, consistent, and comparable information will be provided to financial statement users for making decisions or assessing accountability. In addition, the display and note disclosure requirements will result in more consistent, decision useful, understandable, and comprehensive information for users about accounting changes and error corrections.

The requirements of this statement are effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

GASB STATEMENT NO. 101, *COMPENSATED ABSENCES*

The objective of this statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures.

This statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used, but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. Leave is attributable to services already rendered when an employee has performed the services required to earn the leave. Leave that accumulates is carried forward from the reporting period in which it is earned to a future reporting period during which it may be used for time off or otherwise paid or settled.

This statement requires that a liability for certain types of compensated absences—including parental leave, military leave, and jury duty leave—not be recognized until the leave commences. This statement also requires that a liability for specific types of compensated absences not be recognized until the leave is used. This statement also establishes guidance for measuring a liability for leave that has not been used, generally using an employee's pay rate as of the date of the financial statements. A liability for leave that has been used, but not yet paid or settled should be measured at the amount of the cash payment or noncash settlement to be made. Certain salary-related payments that are directly and incrementally associated with payments for leave also should be included in the measurement of the liabilities.

With respect to financial statements prepared using the current financial resources measurement focus, this statement requires that expenditures be recognized for the amount that normally would be liquidated with expendable available financial resources.

The requirements of this statement are effective for fiscal years beginning after December 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

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CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

Special Purpose Audit Reports

Year Ended
December 31, 2022

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CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

Special Purpose Audit Reports
Year Ended December 31, 2022

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the City Council and Management
City of Ramsey, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ramsey, Minnesota (the City) as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 13, 2023.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

(continued)

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REPORT ON COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
June 13, 2023

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INDEPENDENT AUDITOR'S REPORT

ON MINNESOTA LEGAL COMPLIANCE

To the City Council and Management
City of Ramsey, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ramsey, Minnesota (the City) as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 13, 2023.

MINNESOTA LEGAL COMPLIANCE

In connection with our audit, nothing came to our attention that caused us to believe that the City failed to comply with the provisions of the contracting – bid laws, depositories of public funds and public investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing sections of the *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to Minnesota Statutes § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
June 13, 2023

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REPORT ON COMPLIANCE FOR THE U.S. DEPARTMENT OF THE TREASURY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) PROGRAM REQUIREMENTS FOR AN ALTERNATIVE CSLFRF COMPLIANCE EXAMINATION ENGAGEMENT

INDEPENDENT ACCOUNTANT'S REPORT

To the City Council and Management
City of Ramsey, Minnesota

We have examined the City of Ramsey, Minnesota's (the City) compliance with the compliance requirements "activities allowed or unallowed" and "allowable cost/cost principles" (the specified requirements) as described in Part IV "Requirements for an Alternative Compliance Examination Engagement for Recipients That Would Otherwise be Required to Undergo a Single Audit or Program-Specific Audit as a Result of Receiving Coronavirus State and Local Fiscal Recovery Funds" of the CSLFRF Section of the 2022 Office of Management and Budget *Compliance Supplement* (referred to herein as "Requirements for an Alternative CSLFRF Compliance Examination Engagement") during the year ended December 31, 2022. Management of the City is responsible for the City's compliance with the specified requirements. Our responsibility is to express an opinion on the City's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in the "Requirements for an Alternative CSLFRF Compliance Examination Engagement." Those standards and requirements require that we plan and perform the examination to obtain reasonable assurance about whether the City complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the City complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

Our examination does not provide a legal determination on the City's compliance with the specified requirements.

In our opinion, the City complied, in all material respects, with the specified requirements referenced above during the year ended December 31, 2022.

(continued)

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OTHER REPORTING REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

In accordance with *Government Auditing Standards*, we are required to report all deficiencies that are considered to be *significant deficiencies* or *material weaknesses in internal control*; fraud, and noncompliance with provisions of laws, regulations, contracts, or grant agreements that have a material effect on the City's compliance with the specified requirements; and any other instances that warrant the attention of those charged with governance. We are also required to obtain and report the views of responsible officials concerning the findings, conclusions, and recommendations, as well as any planned corrective actions. We performed our examination to express an opinion on the City's compliance with the specified requirements and not for the purpose of expressing an opinion on the internal control over the specified requirements or on compliance and other matters; accordingly, we express no such opinions. The results of our tests disclosed no matters that are required to be reported under *Government Auditing Standards.*

PURPOSE OF THIS REPORT

The purpose of this examination report is solely to express an opinion on whether the City complied, in all material respects, with the specified requirements referenced above and on the previous page during the year ended December 31, 2022. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
June 13, 2023

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CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative:

Information

Title

Approve the Following Meeting Minutes:

1. City Council Special Work Session dated 6/6/2023

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Special Work Session dated 6/6/2023

Attachments

6-6-2023 Special CCWS

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/22/2023 01:32 PM
Form Started By: Katie Schmidt		Started On: 06/20/2023 11:05 AM
Final Approval Date: 06/22/2023		

CITY COUNCIL SPECIAL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, June 6, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell (attended remotely)
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Brian Hagen
City Engineer/Public Works Director Bruce Westby
Finance Director Diana Lund
Police Chief Jeff Katers
Fire Chief Matt Kohner
Parks and Assistant Public Works Director Mark Riverblood
Administrative Services Director Colleen Lasher
Economic Development Manager Sean Sullivan
Communications Coordinator Pat Johnson
Community Development Director Stephanie Hanson

1. CALL TO ORDER

Mayor Kuzma called the City Council Special Work Session to order at 6:00 p.m.

2. TOPICS FOR DISCUSSION

2.01: Annual Strategic Planning Session

City Administrator Hagen reviewed the Staff packet and evening's agenda for the continuation of the discussion of the 2023 Strategic Planning Session. He noted that at the last Strategic Planning Session the Council spent a majority of the time discussing the objectives and strategies. He discussed the changes that were made, including moving the objective of 'a citizen focused government' to the first objective. He explained that they added the City's high quality services to the list. He shared that they added 'address infrastructure needs' as the top strategy. He stated that the Council had started to go through the action plans and shared that Staff has revised the list and removed the items that were completed and added new ones as needed. He said the goal of this evening's session is to get through the rest of the action plans and get the Strategic Plan to a point where the next time it is seen by the Council is when it is being adopted. He asked how the Council wants to go through this.

Councilmember Riley stated that the first item, infrastructure improvements, is very thorough but suggested adding a section for parks, City buildings, and utilities, as there are things that need to be addressed in all of these areas.

City Administrator Hagen stated that he believes Parks are addressed later on in the Strategic Plan. He noted that there is not anything that calls out City buildings and utilities.

Councilmember Riley stated that there is an area that calls these things out; however, it is concerning implementing capital improvements, which is different than infrastructure needs. He wants to make sure that the City is maintaining what they have first.

Councilmember Specht asked if this should be an action plan or something different.

Councilmember Riley stated that this would fit under strategy #1.

Councilmember Musgrove agreed. She discussed the old Ramsey City Hall historical building and if that needs to stay in the CIP or be moved to a strategy. She stated that Parks should be under the infrastructure portion as where it is currently addressed in the strategic plan does not address the maintenance of the parks and trails.

City Administrator Hagen noted that the current plan includes 'following the adopted Playground Replacement Policy' under another strategy. He asked if they wanted to move this under the infrastructure needs.

Councilmember Specht shared that he likes the Playground Replacement Policy and thinks that there is more to this. He wants to make sure that they are not expanding beyond what they can handle. He noted that they receive feedback that they do not have enough Staff to get everything mowed. He wants to make sure that the City can adequately do what they are doing now before they add much more.

Councilmember Riley emphasized being able to maintain what they currently have. He noted that there may be items in the CIP that cover buildings but it is important to make sure that the City buildings are staying well maintained, along with the utilities. He stated that the utilities are treated more as an enterprise; however, it is the same idea that these are basic functions of a City government.

Mayor Kuzma stated that there is quite a bit of money going out on the development of the new park and for the lake and infrastructure needs there. He also noted future parks. He stated that the parks should be added to the first strategy.

Councilmember Woestehoff stated that the title of this strategy of 'address infrastructure needs' throws him off as it should be more about maintaining what the City already has. He stated that this should be the focus. He suggested a verbiage change to clarify that this strategy is about taking care of what the City already has.

Councilmember Olson asked if it could be clarified by just inserting the word 'maintenance' and making the strategy 'address infrastructure and maintenance needs.' He agreed that taking care of what the City already has before moving onto adding things is important as it gives a good base to work off of.

City Administrator Hagen stated that this can be changed to 'address infrastructure maintenance needs.'

The Council agreed to this change.

Mayor Kuzma asked if they wanted to add the additional items to the list.

City Administrator Hagen stated that these items can be separated out. He reviewed strategy #2 of identifying and implementing operation efficiencies, cost savings and additional funding sources. He noted that they had an action item to analyze ground maintenance on City owned properties. He stated that this could deal with things like changing the turf to reduce maintenance on a Staffing level. He noted that another action item is to review and solicit options for future Happy Days to determine the best use of funds planning for the event, in-house versus hiring a third party event consultant, and identifying opportunities to reduce the general tax levy obligations, which goes back to finding more sponsorship opportunities or a restructuring of the sponsorship amounts. He noted that this year they are bringing in a third party consultant to help organize the administrative planning of the event. He stated that by the end of this year before the budget is in place they need to know what the plan is next year for this event.

Councilmember Musgrove commented on the item to review and solicit options for future Happy Days and asked if this would be an item that could be handled by the new Parks and Recreation employee as this item is currently listed under Parks and Assistant Public Works Director Riverblood.

City Administrator Hagen stated that this can be changed to fall under the new employee. He added that this new role will still report to Parks and Assistant Public Works Director Riverblood. He noted that the department head is generally listed as the responsible party under each item.

Parks and Assistant Public Works Director Riverblood added that this can be changed to a fourth quarter item as they are not yet in a position to evaluate how things went until the last quarter of the year.

City Administrator Hagen noted that the preliminary budget is due at the end of the third quarter.

Councilmember Woestehoff noted that parallel to the item of analyzing ground maintenance on City owned properties, he would be interested to hear engineering's feedback on how third party contracting worked for pothole filling and if there is a potential efficiency there or not. He stated that this would be similar to how they reevaluated grass. He shared he feels like they are spending a lot of money on roads and potholes this year. He wanted to see if hiring a third party contractor to fill potholes was successful and cost effective. He stated he wanted to see the fiscal analysis behind the pothole patching as they will be running into this problem forever.

City Administrator Hagen reviewed the fourth action plan of reviewing efficiency and effectiveness of advisory boards. He noted that Staff will put together what these boards do. He stated that there was also consideration at the last meeting if they were missing anything. He noted that this discussion first came up leading into the appointment process this year. He noted that the EPB is generally short on advisory members and is now full due to a good applicant pool.

Councilmember Musgrove stated that she looked at the City Charter under Boards and Commissions and shared that there is some guidance on the different types of boards. She stated that she does not fully understand this. She asked if there could be some better understanding of what this portion of the charter directs the Council on. She noted that she does not see the need for any new boards or commissions.

City Administrator Hagen shared that he reads this as if it is listed in the Charter, they need to have them unless there is a Charter amendment.

Councilmember Musgrove explained that the Charter says that there should be no separate administrative board of health, library or any other administrative board or commission. She stated that this just gives the Council direction on some of these boards. She stated that it would be good to have a more helpful understanding on this.

Councilmember Woestehoff stated that the clarifying words are 'administrative board' as opposite to 'advisory board' which he understands that they can have all sorts of advisory boards but none can take action without the Council.

City Administrator Hagen reviewed the fifth action plan of analyzing operations. He noted that this item was mostly proposed and discussed by Councilmember Howell. He stated that this identifies and creates a strategy to eliminate inefficiencies, streamline processes and procedures for improved customer service and use of Staff time, find best prices on equipment and materials and organizational Staffing growth needs. He reviewed the sixth strategy of promoting economic growth and development. He stated that this is a carryover from the previous plan but has been updated with the more recent projects that have been taking place in the City. He noted that the City has been doing business retention visits. He added that they are hoping to improve the quality and attendance of the EDA events, which can be gauged by the Ramsey business attendance. He noted that over the past years there has been a 60%-66% and 85% attendance rate at the business expo.

Councilmember Woestehoff asked if the attendance rate is the number of businesses within the City that attended or if the expo contained that percentage of Ramsey businesses.

City Administrator Hagen said it was the percentages of Ramsey businesses at the expo. He continued by discussing the business networking breakfast. He noted the goal of 5,000 square feet of retail space and 50,000 of industrial space added each year and noted that they have been surpassing this goal.

Councilmember Musgrove asked if there was a goal for business retention visits for 2023. She stated that in the past there have been numbers and goals associated with this.

Economic Development Manager Sullivan stated that they do have a goal and this is outlined to the EDA. He stated that at a minimum they hope to hit 30 formal visits every year. He noted that they have done as many as high-40s in a year. He added that these can be hard to schedule. He said this is a big priority for him and his team and he works hard to get these scheduled. He stated that the priority this year is to meet with a lot of businesses along Highway 10 as they are going to be impacted in the next few years. He explained that if the businesses have questions about the Highway 10 project they will be able to connect them with Anoka County to get more specific answers. He stated last year's visit priorities were from the businesses that received grants from the City.

City Administrator Hagen continued by reviewing strategic infrastructure investments to prepare more shovel ready parcels, including the West Armstrong industrial area and the COR projects that have been authorized to go out for bids. He noted the new work that will be identified for the future now that the TIF legislation has passed. He reviewed the action item for the comprehensive City Code audit and update which is a carryover from past years but has been expanded. He noted that they have made good progress with the Zoning Code and they have a public hearing scheduled with the Planning Commission later in the month. He stated that after this they will go through the COR framework and subdivision regulations.

Community Development Director Hanson noted that signs and a sign ordinance will also be a part of this action item.

City Administrator Hagen reviewed the strategy of creating a positive image for residential neighborhoods, business districts, and key corridors and the action item of considering a proactive multifamily property management program and the crime free multifamily housing program. He noted that these items were separated last year as one has to do with Code Enforcement and the other with Police. He stated that in the next few months these will be finished up and this will be implemented in January 2024.

Mayor Kuzma stated that they need to have the community prepared for this and suggested putting something in the Ramsey Resident.

City Administrator Hagen stated that they can put something in the Ramsey Resident although he is not sure they are quite ready for that. He explained that one aspect of this that Community Development is looking at is how do they implement this within the City, if it will be all at once or in phases. He stated that this will be discussed with Staff and once this is finalized they can put an article in the Ramsey Resident. He reviewed the next strategy of improving the safety and mobility of transportation corridors. He noted that this is mainly a carry over with items like advancing the Ramsey gateway plan which is in process. He stated that this work will be seen this fall and will continue until the spring of 2026. He discussed the priority street light program and the pedestrian safety plan which is an ongoing item that will be looked at with all future road projects.

Councilmember Woestehoff asked if the pedestrian safety plan was a new thing or if it has been around for a while.

City Engineer/Public Works Director Westby explained that the pedestrian safety plan is not a formal plan, it is just to address pedestrian safety as the City moves through projects.

City Administrator Hagen moved on to the strategy of connecting the community through parks, trails, and recreational programming with action items to complete parks capital improvements which looks at having adequate parks, trails and public spaces currently and in the future. He stated that this will be slightly adjusted as parks is moved to the top strategy. He shared that he looks at this as understanding the funding sources and having a realistic plan of what they can do and if they want to do more, than additional funding needs to be identified. He noted that it has been discussed that there are many playgrounds in the replacement plan and how many can get done within a year. He stated that two were done last year. He discussed continuing to provide unique recreation destinations. He moved on to discuss the action item of connecting the trail system. He noted the need to identify and be aware of trail system deficiencies which is something that the Public Works Committee has discussed. He discussed providing community recreational programming and the goal to increase the awareness of the opportunities by advertising in the newsletter and social media to grow these programs. He noted that a key indicator would be to maintain the existing programming levels while reviewing the cost benefit of these opportunities. He explained that this would concern the City having opportunities that are already available through a private entity. He discussed securing a Ramsey ZIP code and they will get aggressive on this item in 2026 to make the next step. He stated that when they get closer to 2026 they will get more information from USPS on what they are really looking for.

Councilmember Riley stated that the response from USPS is different from the response that they presented a few years ago when they were in front of them at a meeting. He shared that USPS asked them to continue to give them updates. He stated that they also request that cities do not go through their US Congressman; however, that seems like it would be effective.

City Administrator Hagen noted that this item will stay on the strategic plan. He discussed supporting and recognizing community volunteers and how they could make a 'Volunteer of the Month Award' and continue to work with businesses and recognize the businesses and residents as they help clean up the community. He also shared the idea of inviting outside groups to lead the Pledge of Allegiance at Council meetings.

Councilmember Musgrove suggested there be a volunteer recognition award that can be given out as things happen rather than having a volunteer of the month. She stated that this could be given out to the businesses when they take on a clean-up effort or a resident who volunteers rather than having to find someone every month.

Mayor Kuzma agreed.

City Administrator Hagen reviewed the strategy of enhancing the City's communication through transparency and accountability and noted the action items of proactive and time relevant communication which can be accomplished by determining the best and most effective way to

communicate with the residents and how they are making sure to talk to new residents and businesses. He stated that they were doing quarterly communications updates with Council but they have not done one in a while. He asked how often Council would like to see these updates. He noted that communication efforts have grown substantially in the past year.

Councilmember Musgrove shared her thoughts that these updates are not needed as often and that they have implemented some things that helped with developing communication so she thinks that bi-annual or annual updates, or if something new comes up, will work.

City Administrator Hagen stated that they can be as needed. He asked if they would like to just have a report.

Mayor Kuzma stated that he would at least like to see updates bi-annually.

Councilmember Musgrove commented that the new format that was laid out is more appealing, easy to read and is nicely done.

City Administrator Hagen continued by discussing the action item of analyzing City policies. He noted that work sessions have been filling up with other items that are outside asks. He stated that they will continue to chip away at these City policies and will get them out to the public as they work through them. He added that there is a web page draft started. He stated that he added conducting a community survey as a bi-annual action plan. He noted that it has been a while since one has been done and they will budget for this next year.

Mayor Kuzma stated that these surveys are very helpful and lets the Council know how they are doing.

City Administrator Hagen reviewed the last strategy of improving and sustaining high organizational morale. He discussed the action items of establishing employee events to strengthen relationships. He noted these events would have low budget impacts with things like the annual Employee Recognition event, ice cream social with the City administrator, wellness related programs and monthly birthday events. He added the importance of communication with employees about City business as this is something that came out of the Staff survey.

Councilmember Riley asked why they would allow for an opt-out of this.

City Administrator Hagen noted that as part of the feedback, Staff did not want too many emails. He said that they can create this internal update and it can be put out there for whoever wants to sign up for it.

Police Chief Katers noted that for his officers, it is difficult for them to get a lot of emails that do not pertain to them and when they get overwhelmed with emails they do not read any of them. He suggested the option of telling everyone where to get the information if they want the information. He stated that the needs of employees in all of the departments are very different.

Councilmember Musgrove stated that she likes the opt-out option as this is what she gathered from the employee survey. She noted that they do still have a place where they can go and find the information themselves. She asked what the anticipated frequency is that this information would go out. She stated that the more emails that are sent out the less likely they are to be read.

City Administrator Hagen shared his early thoughts that these updates would follow Council meetings and that this would be similar to the Council update. He agreed that with too many emails people will not read them. He added that these emails will take time to put together so they do not want to spend a few hours a week putting together this information.

Councilmember Olson asked if the opt-out is more of an opt-in where people sign up for these updates. He stated that concise information is best for these communications as people will likely not take the time to read something that is very long. He suggested giving every Staff member a folder to have on the desktop that would have links to anything that they may want to look at.

City Administrator Hagen stated that it is a good idea. He added that they can track how many people are signing up for the weekly updates. He stated that they would be able to gauge how many people are utilizing it to know if it is a good use of Staff time. He agreed with the concise information. He discussed conducting the employee survey which is something that is done regularly. He noted that the results of the survey are being worked through right now. He added that a smaller group of Staff is meeting to discuss what they can do to respond to the comments and the ratings from the survey. He stated that they will focus on the categories that were below 70% and looking at what categories scored high to help understand what is being done well. He added another item under this strategy is looking at safety improvements to the facilities. He asked if this is something that the Council would like to look at. He gave the example of changing the entry of the meeting rooms so that people have to scan in during the day which slows people down and prevents people from getting into a meeting room.

Councilmember Woestehoff asked for more clarification of this and if it is for more for physical security.

City Administrator Hagen stated that this is more for physical security. He noted that they have to stay up to date on OSHA and they have an annual safety training. He stated that they may implement more ergonomics as a result of the survey. He added that these things are more for physical safety and noted that if someone comes into finance and utility billing and get upset they are steps away from all of Staff. He suggested making changes to the upstairs of City Hall to reflect Community Development.

Finance Director Lasher noted that last week one of the Staff members upstairs had someone come in the gate and came into her office.

Councilmember Musgrove asked if they are being asked to assess these things and determine the need. She asked if this would be something that is discussed at a safety committee and then comes to the Council with recommendations or if it needs to be on the strategic plan.

City Administrator Hagen stated that he put this on the strategic plan since they started down the process of looking at costs for these things and received quotes that were high. He acknowledged that this is not something that would happen overnight but this would at least show Staff that they are working towards it.

Councilmember Woestehoff asked if this deals more with a space utilization and planning scenario and safety would just be one of the benefits.

City Administrator Hagen stated that this was a fair point.

Councilmember Specht shared that he has seen comments lately on how they can utilize other areas. He asked if this is an ongoing thing on how to utilize space that the City is not using.

City Administrator Hagen stated that they are using pretty much all of the available space. He noted that there may be a cubical or a desk that is not being used.

Councilmember Musgrove asked if there could be two areas redone or if these two areas could have one community access space.

City Administrator Hagen stated that when he looks at this they could fill in a little bit of a gap and add windows to have one window in front of administration and finance and one in front of engineering. He stated that the downstairs is set up nicely but the upstairs is not as nice. He moved on to discuss the items that did not fall under action plan items and were not discussed at the last session due to time. He stated that one of these items was to reward one item as the best process, idea or personnel cost saving that occurred in the prior year and communicate these accomplishments to the public. He added that this falls in line with how they identify the operational efficiencies at Public Works.

Councilmember Riley said he likes this.

City Administrator Hagen shared the idea of bringing Waterfowl for Warriors to Ramsey which is currently a program that is active in a neighboring community. He stated that this may not fall under any one action item or if it is something that the City would generally support.

Councilmember Musgrove shared that this was something that she was introduced to and went and observed. She stated that it is super cool and has already been growing and Anoka is going to do this as a part of their Parks and Recreation offerings.

Parks and Assistant Public Works Director Riverblood stated that he had hoped that the Recreation Specialist could be a primary organizer of this. He shared that this program would take place in September into October and they have gotten permission from Anoka County Parks to use the Mississippi West site if they are ready to go with this program and that Anoka would take more of the organizational and leadership role. He stated that they will do the sign ups and if there are more people that they can accommodate at other sites they would then reach out to the City to see if they can pull together the resources to conduct one of the hunts in Ramsey. He noted that the volunteers that would work with these groups would have to get up at about 2:30 a.m. to volunteer.

Councilmember Musgrove noted that when she went there were a lot of volunteers that were excited to be a part of the event. She added that there were also a lot of participants which is why they wanted to reach out and see if there were other areas that could hold the event as they had a waiting list. She stated that it was her understanding that they had all of the equipment and received a grant for this. She said that this does not necessarily need to be on the strategic plan.

Parks and Assistant Public Works Director Riverblood stated that this can be tracked without a formal strategic plan item. He noted that there will be more hours and effort that would go into this beyond the volunteers. He stated that he is a little concerned with the time.

City Administrator Hagen discussed fire hydrant and storm drain sponsors. He stated that this item could fall under recognizing volunteer efforts. He noted that this does not need to be on the strategic plan unless there is a desire for it to be formally identified.

Councilmember Musgrove shared that with being on the Lower Rum River they talk a lot about storm drains and there are also a lot of fire hydrants in the City. She suggested allowing residents to adopt a fire hydrant. She noted that the Fire Chief and a Fire Captain have been working on trying to organize something for the fire hydrants.

Fire Chief Kohners stated that one of the Fire Captains is working on an 'Adopt a Hydrant' program and is reaching out to other communities to take a look at how they have gone about this to enhance their community outreach. He stated that they are moving forward with this; however, it does not need to be in the strategic plan.

Councilmember Musgrove agreed since it is already being worked on.

City Administrator Hagen discussed the next item of utilizing neighboring city's events to promote local businesses, such as sidewalk sales for businesses along Highway 47 during Anoka River Fest.

Councilmember Musgrove stated that she brought this item up as there are a lot of businesses along Highway 47 that sometimes get missed in planning and thoughts. She stated that there is a lot of traffic during Anoka River Fest and she wonders if some of the businesses in this area would want to capture some of this traffic from the event.

Mayor Kuzma stated that it would be hard to capture this.

Councilmember Musgrove stated that this year may not be a good year to start this. She stated that the businesses on Highway 47 are in her ward and she sees them often and wants to see if there is a way to capture and support these businesses.

City Administrator Hagen suggested an annual sidewalk sale like the annual garage sale. He stated that this does not necessarily fall on the plan but it will be kept in mind moving forward to be supportive of businesses. He discussed implementing QR codes in printed materials for development information. He stated that Monticello does this to help direct people towards the

City website for information on public and private development. He added that the City does use QR codes but they have not implemented them for development updates yet.

Mayor Kuzma suggested also adding QR codes in the trails system for maps.

Councilmember Specht stated that he likes this idea. He suggested having QR codes at the parks that can direct someone to the history of the park on the website. He stated that this does not need to be a part of the strategic plan but it could fall under communication.

City Administrator Hagen discussed the next item of implementing policy striving for less regulation of residents. He stated that they should keep this in mind as part of the overall policy. He discussed implementing a beginning percentage increase to the general fund levy increase excluding pavement management, EDA, and debt service.

Councilmember Howell stated that starting with a lower percentage is a good idea.

Councilmember Riley stated that he does not like when they start with a wish list that clearly includes a lot of things that they do not expect to ever include in a budget. He would like to at least start with a realistic budget. He added that he has pushed for years to tie the budget to some inflation adjusted number.

Councilmember Musgrove stated that she likes the idea. She asked if it would have to be done the year after it was tied to new housing as it takes a while for new houses to come onto the tax roll.

Councilmember Riley agreed that this could work.

Mayor Kuzma stated that they can look at a beginning percentage; however; once they go through and figure out what the actual needs are this would dictate the rate they come in at. He stated that when they go through budgets year after year there are not a lot of items that can be removed. He added that Staff has always done a great job cutting as much as they can.

Councilmember Specht said that he would like to see more of a consensus on this where they are not such a split Council on the budget. He stated that he agrees that there are a lot of needs in the budget.

Councilmember Howell agreed with Councilmember Riley and shared she would be in support of moving forward with something like that.

City Administrator Hagen stated that the first draft of the budget is pretty well complete for this year. He noted that they could better identify the needs and the wants. He said that there is not a lot of time to get the budget reworked. He noted that they can talk about this and figure it out before next year's budget.

Mayor Kuzma stated that he thinks the Staff needs to put together their first draft of the budget so that they can see where they are coming at this.

Councilmember Riley suggested just being mindful of how they would like to do this differently moving forward. He acknowledged that they are too far along to implement a new budgetary procedure now, but as they are going through this together they would be mindful of how they would want to do this next year.

Councilmember Specht added that they could try to find something that they could tie this to that would make sense for the percentage.

Finance Director Lund asked how they are looking at the budget and stated that there are a few CIP projects in the budget that total over $900,000. She stated that there are already contracts in place and noted that there are a lot of steps in these items. She stated that Police Officers are going from 54 holiday hours to 104 hours. She said that all of these things add up very quickly so if they are capped at a certain percent it would not be doable with what has already been approved.

Councilmember Riley noted that seeing what they have already committed to and what is the additional ask will help frame their discussions.

Finance Director Lund noted that with the patching coming in to play this year more funds have already been committed. She said that there will be an increase just to stay on for improvements. She added that there are a lot of large ticket items out there that add up very quickly in regard to the general fund.

City Administrator Hagen stated that they will work through this and breakdown what has already been approved and what items are high priority.

Mayor Kuzma stated that he had another resident yell at him about potholes today.

City Administrator Hagen asked if anything is missing from the plan or if Council was happy with where the plan is. He asked if they want to see this at another work session or if it can just go on a consent agenda at a regular Council meeting.

Mayor Kuzma stated that this has been pared down to a reasonable and achievable task from where they have been in the last few years. He added that there is a lot more in this plan than there has been in the past. He stated that he is comfortable with the plan.

Councilmember Musgrove stated that she would like to see this at another work session just to see all of the new things added together. She noted that they would not need to have a lot of discussion on this, she would just like to see the complete plan before it goes to consent. She shared that she agrees with Mayor Kuzma especially now that they are six months into the year that there is a sufficient amount of items to work with. She mentioned that one of the values is ‘treating people with respect and fairness’ and asked about changing the word ‘treating’ to ‘serving.’ She explained that as a customer service industry, she thinks ‘serving’ is more fitting.

Councilmember Howell agreed with changing the word to ‘serving.’

Mayor Kuzma stated that this will be brought back to another work session as a recap to show all of the changes.

3. ADJOURNMENT

The Special Work Session of the City Council was adjourned at 7:14 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Rokosz
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative:

Information

Title

Approve Business Licenses

Purpose/Background:

The purpose of this case is to obtain City Council approval of business license requests (not including Rental or BRC).

Background: Certain businesses or groups in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Recommendation:

Staff recommends approval of business license applications contingent upon completion and approval of background checks or review by required city departments.

Action:

Motion to approve the attached business license applications contingent upon completion and approval of background checks or review by required city departments.

Attachments

Business License Applications

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	06/22/2023 11:24 AM
Brian Hagen	Brian Hagen	06/22/2023 01:33 PM
Form Started By: Wendy Schlueter		Started On: 06/20/2023 11:52 AM
Final Approval Date: 06/22/2023		

Report Name: License Report - License Types
Council Dates: 6/27/2023 to 6/27/2023
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Amusement Center, Amusement Devices/Billiard Tables, Broker/Precious Metals Dealer, Business License-1st Year, Business License-Renewal, Garbage Haulers, Gasoline Sales, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Mobile Food Unit–90 Days, Mobile Food Unit–Annual, Motor Vehicle Sales/Repair/Rentals, Pawnbroker, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Temporary Intoxicating, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor, Wine Off-Sale, Wine On-Sale

City of Ramsey
License Report - License Types

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Mobile Food Unit–Annual						
Las Twins Mexican Cuisine LLC	Matias Tellez Cruz			12/31/2023	6/27/2023	A
				Mobile Food Unit–Annual License Count:		**1**
Transient Merchant/Peddler/Solicitor						
Renewal by Andersen	Henry Grigsby			12/31/2023	6/27/2023	A
Renewal by Andersen	Terry Albright			12/31/2023	6/27/2023	A
				Transient Merchant/Peddler/Solicitor License Count:		**2**
				Total Licenses:		**3**

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Approve Rental Licenses

Purpose/Background:

The purpose of this case is to approve rental license requests for 2023.

Background: Detached Single-Family Homes and Attached Single-Family Homes (townhomes, duplex, etc.) are required to obtain a license (registration), but are not subject to inspections (unless the City has sufficient evidence of a violation of the City Code)

Multi-Family Units (apartments, condos, etc.) are subject to the license and inspection program as required by code.

License application requests are attached for Council approval.

Recommendation:

Staff recommends approval of License Applications.

Action:

Motion to approve Rental License Applications.

Attachments

Rental Licenses 6/2023

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/22/2023 01:34 PM
Form Started By: Dana Verbeek		Started On: 06/22/2023 08:11 AM
Final Approval Date: 06/22/2023		

Report Name: License Report - License Types
Council Dates: 6/15/2023 to 6/30/2023
Status: Active, Inactive
License Type(s): Rental, Multi-Family Rental

City of Ramsey
License Report - License Types

Printed: 6/22/2023

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status
Rental						
VG Properties, LLC		7094 139th Ave NW		6/9/2026	6/27/2023	I
Tom and Linda Zappe		6870 139th La NW #5		6/23/2026	6/27/2023	I
Gail Van Court		5421 142nd Ave NW		7/11/2026	6/27/2023	I
Lance Redfield		6090 144th La NW		6/9/2026	6/27/2023	I
Kraig Domogalla		5430 144th Way NW #12		6/23/2026	6/27/2023	I
Kraig Domogalla		5430 144th Way NW #14		6/23/2026	6/27/2023	I
Kraig Domogalla		5430 144th Way NW #16		6/23/2026	6/27/2023	I
Kraig Domogalla		5430 144th Way NW #18		6/23/2026	6/27/2023	I
Kraig Domogalla		5430 144th Way NW #20		6/23/2026	6/27/2023	I
Kraig Domogalla		5430 144th Way NW #22		6/23/2026	6/27/2023	I
Kraig Domogalla		5430 144th Way NW #24		6/23/2026	6/27/2023	I
Kraig Domogalla		5430 144th Way NW #26		6/23/2026	6/27/2023	I
EBK Properties	Larry Kuperus	5440 144th Way NW #16		6/23/2026	6/27/2023	I
EBK Properties	Larry Kuperus	5440 144th Way NW #18		6/23/2026	6/27/2023	I
EBK Properties	Larry Kuperus	5440 144th Way NW #24		6/23/2026	6/27/2023	I
EBK Properties	Larry Kuperus	5440 144th Way NW #26		6/23/2026	6/27/2023	I
New Direction IRA Inc.		7279 147th La NW 501		6/9/2026	6/27/2023	I
Betty Donnay		5515 149th La NW		6/9/2026	6/27/2023	I
Betty Donnay		5525 149th La NW		6/9/2026	6/27/2023	I
Teddy Bear Houses, LLP		5715 150th La NW		6/23/2026	6/27/2023	I
Teddy Bear Houses, LLP		5515 152nd Ave NW		6/23/2026	6/27/2023	I
Jeffrey L Lorge		7021 153rd Ave NW		6/9/2026	6/27/2023	I
Renters Warehouse		8331 158th La NW		6/23/2026	6/27/2023	I
HNW Donnay		8221 159th La NW		6/9/2026	6/27/2023	I
Kylas LLC		15313 Argon St NW		6/23/2026	6/27/2023	I
Tom and Linda Zappe		14700 Cobalt St NW #20		6/23/2026	6/27/2023	I
Huy T Le		14111 Dysprosium St NW		6/23/2026	6/27/2023	I
Ryan Best		7221 E Ramsey Pkwy		7/11/2026	6/27/2023	I
Lance Redfield		15244 Germanium Cir NW		6/9/2026	6/27/2023	I
Tom and Linda Zappe		15396 Germanium St NW		6/23/2026	6/27/2023	I
Kylas LLC		14615 Helium St NW		6/23/2026	6/27/2023	I
Curt D Powell		13935 Ironstone Ter NW		6/9/2026	6/27/2023	I
Kylas LLC		15340 Kangaroo St NW		6/23/2026	6/27/2023	I
Teddy Bear Houses, LLP		15051 Nowthen Blvd NW		6/23/2026	6/27/2023	I
Teddy Bear Houses, LLP		15123 Nowthen Blvd NW		6/23/2026	6/27/2023	I
Philip and Pamela Danielson		15423 Radium St NW		6/9/2026	6/27/2023	I
William and Elizabeth Erhart	Elizabeth Erhart	16300 Ramsey Blvd NW		6/23/2026	6/27/2023	I
Gene and Mary Jo Strande		15307 Sodium St NW		6/23/2026	6/27/2023	I
MCR Investments III, LLC		15533 Sodium Way NW		6/23/2026	6/27/2023	I
Oak Knoll Property Management LLC		17921 Vanadium St NW		6/23/2026	6/27/2023	I
Gene and Mary Jo Strande		14180 Xenon St NW #6		6/23/2026	6/27/2023	I

Rental License Count: 41

City of Ramsey
License Report - License Types

Company	Applicant	Location	Complex	Exp. Date	Council Date	Status

Total Licenses: 41

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Authorization to Hire a Full-time Engineering Administrative Assistant

Purpose/Background:

The purpose of this case is to request authorization to hire a full-time Engineering Administrative Assistant.

This position was recently vacated when Ms. Marsha Weidner transferred to the newly created Public Works Administrative Assistant position. In order to fill this position, the four candidates from the recent June Administrative Assistant recruitment were interviewed again for this position. Ms. Stacie Damjanovich was selected for the position and passed the City's pre-employment testing. The City extended a contingent job offer which is pending City Council approval. If hired, Ms. Damjanovich will be subject to a six-month probationary period, the personnel policy and the AFSCME labor agreement.

The primary objectives of this position are to perform a variety of responsible administrative support functions within the Engineering Department. This work requires excellent customer service and phone communication skills, general knowledge of Microsoft applications, as well as various office procedures. Essential functions of the position include, but are not limited to:

- Greet and assist walk-in customers at the front counter
- Answer and route incoming Engineering phone calls and voicemail messages
- Provide administrative support work for the Engineering Department
- Provide information and assistance to residents and contractors regarding engineering matters via telephone, email, mail and in person
- Answer questions regarding street maintenance/reconstruction, utility markings, right-of-way, and other general engineering matters
- Prepare letters, memos and forms for engineering projects
- Utilize Laserfiche to retrieve data or assist with data searches according to established protocols
- Maintain records and files in an orderly and acceptable manner
- Track departmental work schedules on various projects
- Prepare, mail and publish special assessment notices and other miscellaneous letters and memos
- Maintain the department’s website
- Assist with the administration of the asset management program
- Perform a variety of tasks and scheduling functions, including preparation of agendas, scheduling meetings, and other related services that may be required
- Collect and consolidate department information for City Council agenda items and ensure it is accurate and contains correct attachments
- Follow up on necessary items following Council meetings
- Assist with the bidding process on City projects

Funding Source:

The funding required for this position is included in the 2023 approved budget and represents a savings compared to the the amount budgeted for this role.

Recommendation:

To hire Ms. Stacie Damjanovich as a full-time Engineering Administrative Assistant, effective on or near July 17, 2023 at $23.96 per hour, which is step 1 of the 2023 wage scale.

Action:

Motion to authorize hiring Ms. Stacie Damjanovich as a full-time Engineering Administrative Assistant, effective on or near July 17, 2023 at $23.96 per hour, which is step 1 of the 2023 wage scale.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/22/2023 12:31 PM
Form Started By: Colleen Lasher		Started On: 06/22/2023 10:00 AM
Final Approval Date: 06/22/2023		

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Authorization to Adjust the Hourly Pay for Draw Concert Series Temporary Staffing

Purpose/Background:

The purpose of this case is to receive authorization to increase the hourly pay for a temporary seasonal employee while staffing the Draw Concert Series events.

As the City Council is aware, previously, the Recreation Specialist provided staff coverage during the Draw Concerts. This position is currently vacant. However, the City currently employs a temporary seasonal worker with experience assisting at the events. Last year, Mr. Nate Langer assisted the Recreation Specialist at the concert events. Mr. Langer is familiar with the role and has been covering the events without other staff support. Mr. Langer's ability to work the events saves the City from paying overtime pay to full-time regular maintenance workers.

Staff is requesting authorization to increase Mr. Langer's hourly pay from $15.00 to $20.599 per hour for the time worked related to the 2023 Draw Concert events. This amount is equal to 80% of a regular Public Works Maintenance Worker at step 1 of the wage scale. While this is not a union position, the AFSCME labor agreement uses this formula for certain long-term temporary employees. Staff recommends this wage as a fair wage for the work provided.

Funding Source:

The funding required for this action is included in the 2023 approved budget.

Recommendation:

To authorize increasing Mr. Langer's hourly pay from $15.00 to $20.599 per hour for the time worked related to the 2023 Draw Concert events.

Action:

Motion to authorize increasing Mr. Langer's hourly pay from $15.00 to $20.599 per hour for the time worked related to the 2023 Draw Concert events.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/22/2023 01:27 PM
Form Started By: Colleen Lasher		Started On: 06/16/2023 10:35 AM
Final Approval Date: 06/22/2023		

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Adopt Resolution #23-147 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 8, 2023 through June 21, 2023.

Purpose/Background:

Adopt Resolution #23-147 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 8, 2023 through June 21, 2023.

Recommendation:

Staff Recommends to Adopt Resolution #23-147 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 8, 2023 through June 21, 2023.

Action:

Motion to Adopt Resolution #23-147 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 8, 2023 through June 21, 2023

Attachments

Bills List 6/27/2023

Resolution 23-147

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	06/21/2023 02:45 PM
Brian Hagen	Brian Hagen	06/22/2023 01:33 PM
Form Started By: Jennifer Morrison		Started On: 06/21/2023 02:25 PM
Final Approval Date: 06/22/2023		

RAMSEY CITY COUNCIL MEETING

6.27.23

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Prepaids 6.8.23 - 6.21.23	$ 355,205.05
Accounts Payable 6.8.23 - 6.21.23	623,928.01
Payroll 6.9.23	218,570.94
Debt Service	216,606.25
Pay Estimates- Projects	421,477.74
TOTAL SUBMITTED FOR APPROVAL THIS MEETING (Invoices Available for Reviewal)	**$ 1,835,787.99**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:

	APPROVED PREVIOUS MTG	2023 Y.T.D.
PREPAIDS	$ 730,160.35	$ 4,489,480.65
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	214,057.28	3,392,866.50
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	238,185.44	2,502,088.41
CORRECTION TO PAYROLL		
DEBT SERVICE	45,781.25	45,781.25
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS		9,197.09
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 1,228,184.32**	**$ 10,439,413.90**

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6/8/2023 – 6/21/2023

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
116998	**6/8/2023**		**120134 ANDERSON, KENDRA**							
		100.00	DEPOSIT REF EP 05/21/23		119288	0606	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
116999	**6/8/2023**		**119342 ANOKA COMMUNITY CONCERT ASSOCIATION**							
		52.50	AR ROOM RENTAL 6.19.23		119261	06082023	9101.4304		RENTAL FEES - REAL PROPERTY	GENERAL FUND
		100.00	DAMAGE DEPOSIT 6.19.23		119261	06082023	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		10.00	COFFEE (2)		119261	06082023	0194.6249		MISCELLANEOUS OPERATING SUPPLY	GENERAL GOVERNMENT BUILDINGS
		162.50								
117000	**6/8/2023**		**118284 BACKMAN, JEANINE**							
		35.00	2020 FRANCH FEE REBATE REISSUE		119262	06082023	9435.6433		REFUNDS	PAVEMENT MANAGEMENT PROGRAM
		35.00								
117001	**6/8/2023**		**120140 BOLTON & MENK**							
		100.00	OVERCHARGED		119300	060623	9230.6249	00923002	MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORIT
		100.00								
117002	**6/8/2023**		**110734 CITY OF RAMSEY**							
		32.19	ACCT 724899		119264	06082023	9601.4651		WATER REVENUE	WATER FUND
		175.73	ACCT 729064		119264	06082023	9601.4651		WATER REVENUE	WATER FUND
		207.92								
117003	**6/8/2023**		**100116 CONNEXUS ENERGY**							
		10,074.87	4/19-5/18/23 ELECTRIC USAGE		119267	759126-303101 MAY 2023	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		8,248.33	4/19-5/18/22 ELECTRIC USE		119268	759126-303107 MAY 2023	0194.6371		ELECTRIC UTILITIES	GENERAL GOVERNMENT BUILDINGS
		844.05	4/19-5/18/22 ELECTRIC USE		119268	759126-303107 MAY 2023	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		71.33	4/19-5/18/22 ELECTRIC USE		119268	759126-303107 MAY 2023	9230.6249		MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHORIT
		2,763.22	4/19-5/18/22 ELECTRIC USE		119268	759126-303107 MAY 2023	9240.6371		ELECTRIC UTILITIES	PARKING RAMP MAINTENANCE
		29.12	4/19-5/18/22 ELECTRIC USE		119268	759126-303107 MAY 2023	9410.6371	00041018	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		611.48	4/19-5/18/22 ELECTRIC USE		119268	759126-303107 MAY 2023	9410.6371	00041012	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		9,113.65	ELECTRICITY WATER		119286	759126-303102 MAY 2023	9601.6371		ELECTRIC UTILITIES	WATER FUND
		844.88	ELECTRICITY SEWER		119286	759126-303102	9602.6371		ELECTRIC UTILITIES	SEWER FUND

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
117003	6/8/2023		100116 CONNEXUS ENERGY						Continued...	
						MAY 2023				
		457.36	ELECTRICITY SEWER		119286	759126-303102 MAY 2023	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		89.25	SIREN UTILITIES		119290	759126-303095 MAY 2023	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
		989.89	TRAFFIC SIGNALS		119291	759126-303100 MAY 2023	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		1,783.05	ELECTRIC		119292	759126=303106 MAY 2023	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		591.22	ELECTRIC		119292	759126=303106 MAY 2023	0311.6371		ELECTRIC UTILITIES	STREET MAINTENANCE
		576.61	ELECTRIC		119292	759126=303106 MAY 2023	9601.6371		ELECTRIC UTILITIES	WATER FUND
		576.61	ELECTRIC		119292	759126=303106 MAY 2023	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		576.62	ELECTRIC		119292	759126=303106 MAY 2023	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		38,241.54								
117004	6/8/2023		100167 CORNERSTONE FORD							
		59.00-	EARLY PAY DISCOUNT		119296	15419249	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		590.03	POLICE #383		119296	15419249	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		531.03								
117005	6/8/2023		118305 JEFFERS, HERMAN OR CAROLYN							
		166.00	REISSUE 2022 SPEC ASS REBATE		119265	06082023	9435.6433		REFUNDS	PAVEMENT MANAGEMENT PROGRAM
		166.00								
117006	6/8/2023		107712 KLAMM MECHANICAL CONTRACTORS							
		3,060.20	4" MAIN REPAIR WATER HAMMER		119301	4458A	9601.6315		MISCELLANEOUS PROFESSIONAL SER	WATER FUND
		3,060.20								
117007	6/8/2023		117491 MANSKE, STACY							
		100.00	DEPOSIT REF EP 05/20/23		119287	0605	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
117008	6/8/2023		113539 WINSUPPLY TWIN CITIES MN CO.							
		8.68-	EARLY PAY DISCOUNT		119289	155381 01	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
		434.08	URINAL FLUSH VALVES		119289	155381 01	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
		425.40								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
117008	6/8/2023		113539 WINSUPPLY TWIN CITIES MN CO.						Continued...	
117009	6/8/2023		120130 WIPPICH, AIDAN							
		347.69	6 BAT HOUSE REIMBURSEMENT		119266	06082023	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		347.69								
117036	6/15/2023		113093 4 ACE PRODUCTIONS							
		295.00	SAFETY CAMP PRESENTATN 6.21.23		119389	06152023	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		295.00								
117037	6/15/2023		120149 ACAPULCO							
		930.16	SAFETY CAMP LUNCH 6.21.23		119390	2720	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		930.16								
117038	6/15/2023		100012 ACE SOLID WASTE INC							
		37,889.60	JUNE RECYCLING		119394	9212626T067 JUNE 2023	9604.6489		OTHER CONTRACTED SERVICES	RECYCLING FUND
		981.81	PAPER SHREDDING SPRING EVENT		119399	9212635T067 JUNE 2023	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		142.74	REFUSE/RECYCLING		119400	9218394T067 JUNE 2023	0220.6374		REFUSE/RECYCLING	FIRE PROTECTION
		320.42	WASTE SERVICES		119404	9212636T087 JUNE 2023	0194.6374		REFUSE/RECYCLING	GENERAL GOVERNMENT BUILDINGS
		615.92	WASTE SERVICES		119404	9212636T087 JUNE 2023	0452.6374		REFUSE/RECYCLING	PARK & RECREATION
		478.80	WASTE SERVICES		119404	9212636T087 JUNE 2023	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		40,429.29								
117039	6/15/2023		120154 AWDA, KHALID YASIR & ZIYADI, GHANIAYA							
		147.25	UB REFUND ACCT 730143		119373	06152023	9601.4651		WATER REVENUE	WATER FUND
		147.25								
117040	6/15/2023		120122 BORG, JOHN							
		149.99	WATER EFFI REBATE 23-J BORG		119396	05312023	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		149.99								
117041	6/15/2023		120155 BUELOW, TIMOTHY & JILL							
		29.27	UB REFUND ACCT 733792		119374	06152023	9601.4651		WATER REVENUE	WATER FUND
		29.27								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
117042	6/15/2023		110734 CITY OF RAMSEY						Continued...	
		200.00	ACCT 732654		119369	06152023	9601.4651		WATER REVENUE	WATER FUND
		340.00	ACCT 700617252		119369	06152023	9601.4651		WATER REVENUE	WATER FUND
		96.57	ACCT 689195575		119369	06152023	9601.4651		WATER REVENUE	WATER FUND
		636.57								
117043	6/15/2023		120167 DAVIDSON, KATHRYN							
		100.00	DEP REF ELMCREST PK 6/3/23		119408	0203	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
117044	6/15/2023		120156 FAST PROPERTY SOLUTIONS LLC							
		185.04	UB REFUND ACCT 734476		119375	06152023	9601.4651		WATER REVENUE	WATER FUND
		185.04								
117045	6/15/2023		118143 FIRST AMERICAN TITLE INSURANCE CO							
		25.30	UB REFUND ACCT 47013718		119376	06152023	9601.4651		WATER REVENUE	WATER FUND
		25.30								
117046	6/15/2023		120123 HORNER, MARYGRACE							
		200.00	WATER EFF REBATE 23-M HORNER		119397	05302023	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		200.00								
117047	6/15/2023		120157 JACOBSEN, MEGAN & KARL							
		252.68	UB REFUND ACCT 724729		119377	06152023	9601.4651		WATER REVENUE	WATER FUND
		252.68								
117048	6/15/2023		120158 KOZER, KAREN							
		25.55	UB REFUND ACCT 728425		119378	06152023	9601.4651		WATER REVENUE	WATER FUND
		25.55								
117049	6/15/2023		113464 LAND TITLE							
		113.60	UB REFUND ACCT 727663		119379	06152023	9601.4651		WATER REVENUE	WATER FUND
		113.60								
117050	6/15/2023		120159 MACHOGU, COLLINS M							
		177.47	UB REFUND ACCT 728202		119380	06152023	9601.4651		WATER REVENUE	WATER FUND
		177.47								
117051	6/15/2023		120160 MINNESOTA TITLE							
		164.83	UB REFUND ACCT 446774028		119381	06152023	9601.4651		WATER REVENUE	WATER FUND
		164.83								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
117051	6/15/2023		120160 MINNESOTA TITLE						Continued...	
117052	6/15/2023		120161 OLD REPUBLIC NATIONAL TITLE INSURANCE CO							
		28.47	UB REFUND ACCT 495402637		119382	06152023	9601.4651		WATER REVENUE	WATER FUND
		28.47								
117053	6/15/2023		120119 OTTO, RYAN							
		149.99	WATER EFF REBATE 23-R OTTO		119395	052523	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		149.99								
117054	6/15/2023		108066 PACT CHARTER SCHOOL							
		100.00	DEP REF DRAW PK 05/26/23		119409	0306	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
117055	6/15/2023		108181 PERKINS MEDIA GROUP							
		400.00	SAFETY CAMP DJ 6.21.23		119392	1358	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		400.00								
117056	6/15/2023		120162 SCHWANKE, FRED & BONY							
		90.85	UB REFUND ACCT 450879961		119383	06152023	9601.4651		WATER REVENUE	WATER FUND
		90.85								
117057	6/15/2023		120163 SEEDLING PROPERTIES LLC							
		107.19	UB REFUND ACCT 733355		119384	06152023	9601.4651		WATER REVENUE	WATER FUND
		107.19								
117058	6/15/2023		120150 SUSTAINABLE SAFARI LLC							
		410.00	SAFETY CAMP ANIMALS 6.21.23		119393	5262	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		410.00								
117059	6/15/2023		120164 THAO, CHUE & MAITONG							
		330.08	UB REFUND ACCT 725709		119385	06152023	9601.4651		WATER REVENUE	WATER FUND
		330.08								
117060	6/15/2023		120165 TITLE SPECIALISTS INC							
		115.36	UB REFUND ACCT 391722962		119386	06152023	9601.4651		WATER REVENUE	WATER FUND
		115.36								
117061	6/15/2023		120127 TULLY, JAMES							
		199.00	WATER EFF REBATE 23-J TULLY		119398	05312023	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		199.00								

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117061	6/15/2023		120127 TULLY, JAMES						Continued...	
117062	6/15/2023		119268 US HOME LLC							
		20.02	UB REFUND ACCT 732461		119387	06152023	9601.4651		WATER REVENUE	WATER FUND
		27.85	UB REFUND ACCT 734465		119388	06152023 A	9601.4651		WATER REVENUE	WATER FUND
		47.87								
1005130	6/9/2023		119214 BENSON, ERICK							
		101.88	HEP B SHOTS (1 OF 3)		119263	06082023	0130.6306		PERSONNEL TESTING & RECRUITMT	ADMINISTRATION
		101.88								
1005131	6/9/2023		114740 BOND TRUST SERVICES CORPORATION							
		475.00	FISCAL AGENT FEES		119271	78978	9354.6310		FISCAL AGENT FEES	$1,175,000 Series 2018A
		475.00	FISCAL AGENT FEES		119273	78977	9353.6310		FISCAL AGENT FEES	$895,000 - 2017 Series A
		475.00	FISCAL AGENT FEES		119274	78976	9352.6310		FISCAL AGENT FEES	$1,650,000 - 2016 Series A
		475.00	FISCAL AGENT FEES		119275	78980	9339.6310		FISCAL AGENT FEES	$19,200,000 LEASE REV BONDS SE
		475.00	FISCAL AGENT FEES		119276	78975	9349.6310		FISCAL AGENT FEES	$875,000-2014 Capital Equip
		475.00	FISCAL AGENT FEES		119277	78979	9355.6310		FISCAL AGENT FEES	$9,055,000 - 2020 Series A
		6,850.00	INTEREST PAYMENT		119278	78779	9352.6611		BOND INTEREST	$1,650,000 - 2016 Series A
		11,025.00	INTEREST PAYMENT		119279	78781	9354.6611		BOND INTEREST	$1,175,000 Series 2018A
		2,232.50	INTEREST PAYMENT		119280	78776	9349.6611		BOND INTEREST	$875,000-2014 Capital Equip
		60,607.50	INTEREST PAYMENT		119281	78782	9355.6611		BOND INTEREST	$9,055,000 - 2020 Series A
		4,827.50	INTEREST PAYMENT		119282	78780	9353.6611		BOND INTEREST	$895,000 - 2017 Series A
		119,450.00	INTEREST PAYMENT		119283	78783	9339.6611		BOND INTEREST	$19,200,000 LEASE REV BONDS SE
		207,842.50								
1005132	6/9/2023		114775 NEOGOV							
		4,670.00	REC. PRO. JUNE 23-24		119285	INV-32976	0130.6315		MISCELLANEOUS PROFESSIONAL SER	ADMINISTRATION
		4,670.00								
1005133	6/9/2023		107244 NORTHLAND TRUST SERVICES INC							
		11,613.75	INTEREST PAYMENT		119272	RAMS11B MAR 2023	9340.6611		BOND INTEREST	$4,335,000 GO IMPR BONDS SERIE
		11,613.75								
1005134	6/9/2023		119638 O'REILLY AUTO PARTS							
		1.27	EARLY PAY DISCOUNT		119293	6193-124616	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		65.72-	RETURN		119293	6193-124616	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		2.40-	EARLY PAY DISCOUNT		119294	6193-124463	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		40.08	STAFF #318		119294	6193-124463	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		40.08	STAFF #318		119294	6193-124463	0452.6257		OTHER VEHICLE PARTS	PARK & RECREATION

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									Continued...	
1005134	6/9/2023		119638 O'REILLY AUTO PARTS							
		40.08	STAFF #318		119294	6193-124463	9601.6257		OTHER VEHICLE PARTS	WATER FUND
		2.30-	EARLY PAY DISCOUNT		119295	6193-124443	0452.6257		OTHER VEHICLE PARTS	PARK & RECREATION
		38.33	STAFF #318		119295	6193-124443	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		38.33	STAFF #318		119295	6193-124443	0452.6257		OTHER VEHICLE PARTS	PARK & RECREATION
		38.34	STAFF #318		119295	6193-124443	9601.6257		OTHER VEHICLE PARTS	WATER FUND
		1.38-	EARLY PAY DISCOUNT		119297	6193-125166	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		68.97	POLICE #383		119297	6193-125166	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		22.00-	RETURN		119298	6193-125200	0194.6257		OTHER VEHICLE PARTS	GENERAL GOVERNMENT BUILDINGS
		3.02-	EARLY PAY DISCOUNT		119299	6193-125168	0194.6257		OTHER VEHICLE PARTS	GENERAL GOVERNMENT BUILDINGS
		172.82	STAFF #334		119299	6193-125168	0194.6257		OTHER VEHICLE PARTS	GENERAL GOVERNMENT BUILDINGS
		381.48								
1005135	6/9/2023		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC							
		27.95	C/H FIRE MONITORING		119269	150-1681-6340 JUNE 2023	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDINGS
		52.95	PW FIRE PANEL MONT/TEST		119270	150-1681-4280 JUNE 2023	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		52.95	FS#2 FIRE PANEL MONIT		119270	150-1681-4280 JUNE 2023	0220.6489		OTHER CONTRACTED SERVICES	FIRE PROTECTION
		36.90	7550 SUNWOOD MONITORING		119270	150-1681-4280 JUNE 2023	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDINGS
		36.90	PW MONITORING		119270	150-1681-4280 JUNE 2023	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		48.95	RAMP FIRE PANEL TEST/MONIT		119270	150-1681-4280 JUNE 2023	9240.6315		MISCELLANEOUS PROFESSIONAL SER	PARKING RAMP MAINTENANCE
		27.95	YOUTH FIRST FIRE PANEL MONIT		119270	150-1681-4280 JUNE 2023	9410.6315	00041012	MISCELLANEOUS PROFESSIONAL SER	RALF FUNDED PROJECTS
		28.95	POLICE SECURITY		119284	150-1682-6501 JUNE 2023	0211.6489		OTHER CONTRACTED SERVICES	POLICE PROTECTION
		313.50								
1005183	6/16/2023		117439 ENGLAND, JORDAN							
		8.91	PEER SUPPRT TRAIN LUNCH 6.7.23		119370	06152023	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		8.91								
1005184	6/16/2023		120169 ERICKSON, CAMERON							
		1,590.00	CLASS B CDL CLASS 5.16.23		119371	06152023	9601.6335		TRAINING	WATER FUND
		1,590.00	CDL TEST 5.16.23		119371	06152023	9602.6335		TRAINING	SEWER FUND
		3,180.00								

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									Continued...	
1005185	6/16/2023		107894 LISA'S CATERING CORP.							
		705.20	SAFETY CAMP BRKFAST 6.21.23		119391	50208	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		705.20								
1005186	6/16/2023		100291 MET COUNCIL SAC							
		64,610.00	SAC REMITTANCE		119372	06152023	9602.2083		SAC CHARGES	SEWER FUND
		646.10-	SAC REMITTANCE DISCOUNT		119372	06152023	9602.4356		SEWER AVAILABILITY CHARGE-ADM	SEWER FUND
		2,485.00-	SAC CANCELLED PERMIT		119372	06152023	9602.2083		SAC CHARGES	SEWER FUND
		24.85	SAC CANCEL PERMIT DISC		119372	06152023	9602.4356		SEWER AVAILABILITY CHARGE-ADM	SEWER FUND
		61,503.75								
1005187	6/16/2023		119638 O'REILLY AUTO PARTS							
		.09-	EARLY PAY DISCOUNT		119402	6193-125397	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		4.59	TRK. #693		119402	6193-125397	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		15.84	CROWN VIC #393		119403	6193-125262	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		15.84	CROWN VIC #393		119403	6193-125262	0452.6257		OTHER VEHICLE PARTS	PARK & RECREATION
		.95-	EARLY PAY DISCOUNT		119403	6193-125262	9601.6257		OTHER VEHICLE PARTS	WATER FUND
		15.83	CROWN VIC #393		119403	6193-125262	9601.6257		OTHER VEHICLE PARTS	WATER FUND
		105.04	PD #351		119405	6193-125759	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.58-	EARLY PAY DISCOUNT		119406	6193-125753	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		78.89	PD #351		119406	6193-125753	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		5.87-	EARLY PAY DISCOUNT		119407	6193-125921	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		293.20	PD #395		119407	6193-125921	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		22.00-	RETURN		119410	6193-126166	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		105.04-	RETURN		119411	6193-126161	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.45-	EARLY PAY DISCOUNT		119412	6193-126159	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		72.33	POLICE #395		119412	6193-126159	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		314.86	FD #559		119413	6193-126175	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		6.30-	EARLY PAY DISCOUNT		119413	6193-126175	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		773.14								
1005188	6/16/2023		100510 VERIZON WIRELESS							
		45.22	DATA FOR LIFT STATION		119401	9936201920 MAY 2023	9602.6323		CELLULAR PHONES	SEWER FUND
		45.22								
98060923	6/9/2023		115568 ALERUS FINANCIAL NA							
		6,897.63			119308	06082313490115	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		6,897.63								
99060923	6/9/2023		107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)							

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99060923	**6/9/2023**		**107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)**						**Continued...**	
		970.00			119305	06082313490112	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		970.00								
99061323	**6/13/2023**		**107885 DEPARTMENT OF LABOR AND INDUSTRY**							
		3,918.74	MAY 2023 SURCHARGE		119365	06132023	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		82.01-	MAY 2023 SURCHARGE		119365	06132023	9101.4604		SURCHARGES	GENERAL FUND
		3,836.73								
99061523	**6/15/2023**		**108768 COMDATA NETWORK INC**							
		48.78	FUEL CITY STAFF CAR		119344	MAY 2023 BLDG FUEL	0194.6223		GASOLINE	GENERAL GOVERNMENT BUILDINGS
		355.00	EDAM-HAGEN '23 SUMMER CONF.		119345	MAY 2023 HAGEN	0130.6335		TRAINING	ADMINISTRATION
		1,456.00	ENDISYS-STRIPER, REPAIR WORK		119346	MAY 2023 BYRON	0452.6382		MACHINERY & EQUIPMENT REPAIR	PARK & RECREATION
		56.17	COBORNS 05/23/23 CC MEALS		119347	MAY 2023 SCHMITZ	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		23.66	AMAZON 05/10/22 FIRST AID TAPE		119347	MAY 2023 SCHMITZ	0130.6208		MISCELLANEOUS OFFICE SUPPLIES	ADMINISTRATION
		43.44	AMAZON 05/22/22 CASE & KEYBOAR		119347	MAY 2023 SCHMITZ	0130.6208		MISCELLANEOUS OFFICE SUPPLIES	ADMINISTRATION
		26.82	AMAZON 05/22/22 TRIPOD HOLDER		119347	MAY 2023 SCHMITZ	0130.6208		MISCELLANEOUS OFFICE SUPPLIES	ADMINISTRATION
		13.56	AMAZON 05/10/22 FIRST AID SUPP		119347	MAY 2023 SCHMITZ	0130.6208		MISCELLANEOUS OFFICE SUPPLIES	ADMINISTRATION
		152.31	GRUB HUB E&B 05/09/23 CC MEALS		119347	MAY 2023 SCHMITZ	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		39.19	EB 05/12/23 MAYOR PRAY BREAKFA		119347	MAY 2023 SCHMITZ	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		78.38	EB 05/12/23 MAYOR PRAY BREAKFA		119347	MAY 2023 SCHMITZ	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		215.26	EB 05/12/23 MAYOR PRAY BREAKFA		119347	MAY 2023 SCHMITZ	0211.6249		MISCELLANEOUS OPERATING SUPPLY	POLICE PROTECTION
		142.73	DTF SQUAD FUEL		119348	MAY 2023 PD FUEL	0211.6223		GASOLINE	POLICE PROTECTION
		75.00	TLO - INVESTIGATIVE TOOL		119349	MAY 2023 FRANKFURTH	0211.6315		MISCELLANEOUS PROFESSIONAL SER	POLICE PROTECTION
		900.00	MARIE RIDGEWAY - L LOHSE		119349	MAY 2023 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		600.00	MN SHERIFFS ASC - ROSSUM BARER		119349	MAY 2023 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		84.19	SUMURI-PORTABLE INV HARDDRIVE		119350	MAY 2023 KATERS	0211.6206		FILM, MICROFILM, TAPES, DISKS	POLICE PROTECTION

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99061523	6/15/2023		108768 COMDATA NETWORK INC						Continued...	
		327.61	MENARDS-PD IMPOUND LOT SUPPLIE		119351	MAY 2023 CURTIS	0243.6259		BUILDING MAINT/REPAIR SUPPLIES	IMPOUND LOT MAINTENANCE
		7.98	COBORNS SUPERSTORE-WATER RANGE		119352	MAY 2023 DAHLBERG	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		759.00	L&R MANUFACTURING-WEAPON CLEAN		119352	MAY 2023 DAHLBERG	0211.6227		LUBRICANTS & ADDITIVES	POLICE PROTECTION
		527.09	POTBELLY-DEPT SHOOT LUNCHES		119352	MAY 2023 DAHLBERG	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		69.40	WILLY MCCOYS-INST RANGE LUNCH		119352	MAY 2023 DAHLBERG	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		339.00	PAYPAL FL-BREAK ROOM ICE MAKER		119353	MAY 2023 BLUML	0211.6249		MISCELLANEOUS OPERATING SUPPLY	POLICE PROTECTION
		86.98	ZIPS-IMPOUND LOT CRASH CAR WRA		119353	MAY 2023 BLUML	0243.6259		BUILDING MAINT/REPAIR SUPPLIES	IMPOUND LOT MAINTENANCE
		50.00	PAYPAL-JAMIE TRAINING ANALYSTS		119354	MAY 2023 TORSETH	0211.6335		TRAINING	POLICE PROTECTION
		44.21	COBORNS - POP AND WATER		119355	MAY 2023 ANDERSON	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		5.19	ECM - ANOKA HERALD SUBSCRIPTIO		119356	MAY 2023 SULLIVAN	9230.6451		MEMBERSHIP DUES	ECONOMIC DEVELOPMENT AUTHORIT
		355.00	ECON DEV ASSOC MN TRAINING		119356	MAY 2023 SULLIVAN	9230.6335		TRAINING	ECONOMIC DEVELOPMENT AUTHORIT
		57.20	FACEBK - BIZ EXPO AD		119356	MAY 2023 SULLIVAN	9230.6246	00923001	MARKETING & PROMOTIONS	ECONOMIC DEVELOPMENT AUTHORIT
		557.81	CCI-LODGING/SEPTIC TRAINING		119357	MAY 2023 SZYKULSKI	0240.6331		TRAVEL & LODGING	PROTECTIVE INSPECTIONS
		160.00	EVENTBRITE-CERTIFICATION TRAIN		119357	MAY 2023 SZYKULSKI	0240.6335		TRAINING	PROTECTIVE INSPECTIONS
		380.00	UOFM-SEPTIC CERT TRAINING		119357	MAY 2023 SZYKULSKI	0240.6335		TRAINING	PROTECTIVE INSPECTIONS
		422.47	FIRE DEPT FUEL		119358	MAY 2023 FIRE FUEL	0220.6223		GASOLINE	FIRE PROTECTION
		126.68	NON-OX. GAS		119359	MAY 2023 STREETS FUEL	0452.6223		GASOLINE	PARK & RECREATION
		400.00	MNWA MEMBERSHIP		119360	MAY 2023 NELSON	9601.6451		MEMBERSHIP DUES	WATER FUND
		411.06	HOMEDEPOT TOOLS		119360	MAY 2023 NELSON	9601.6281		SMALL TOOLS & MINOR EQUIPMENT	WATER FUND
		3,180.00	CLASS A LEASING CDL ROGER		119360	MAY 2023 NELSON	9601.6335		TRAINING	WATER FUND
		2,445.70	GREYBAR AC BLOWER WELL #6		119360	MAY 2023 NELSON	9601.6281		SMALL TOOLS & MINOR EQUIPMENT	WATER FUND
		111.28	GREYBAR ELEC EQUIPMENT WELL6 A		119360	MAY 2023 NELSON	9601.6281		SMALL TOOLS & MINOR EQUIPMENT	WATER FUND
		3,317.16	APWA LEADERSHIP ACADEMY MATT G		119360	MAY 2023 NELSON	9602.6335		TRAINING	SEWER FUND
		116.78	COBORNS STAFF EVENT		119361	MAY 2023 LASHER	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		244.00	SHRM MEM. - LASHER		119361	MAY 2023 LASHER	0130.6451		MEMBERSHIP DUES	ADMINISTRATION

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99061523	**6/15/2023**		**108768 COMDATA NETWORK INC**							
		250.00	MPELRA CONF. FOR HURD		119361	MAY 2023 LASHER	0130.6335		TRAINING	ADMINISTRATION
		195.00	APA NAT. CITY PLANNER ADVERT.		119361	MAY 2023 LASHER	0130.6354		HELP WANTED ADVERTISEMENTS	ADMINISTRATION
		250.00	MPELRA CONF. FOR LASHER		119361	MAY 2023 LASHER	0130.6335		TRAINING	ADMINISTRATION
		90.42	NPELRA - MEMBERSHIP FOR LASHE		119361	MAY 2023 LASHER	0130.6451		MEMBERSHIP DUES	ADMINISTRATION
		25.00	APA MN CITY PLANNER ADVERT.		119361	MAY 2023 LASHER	0130.6354		HELP WANTED ADVERTISEMENTS	ADMINISTRATION
		49.30	WALMART - STAFF EVENT		119361	MAY 2023 LASHER	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		7.99	COBORNS - STAFF EVENT		119361	MAY 2023 LASHER	0130.6249		MISCELLANEOUS OPERATING SUPPLY	ADMINISTRATION
		80.74	AMAZON-FITNESS WIPES		119362	MAY 2023 KOHNER	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		147.86	AMAZON-UNIFORM		119362	MAY 2023 KOHNER	0220.6231		UNIFORMS & TURN-OUT GEAR	FIRE PROTECTION
		139.99	TRACTOR SUPPLY- TRAILER TIRE		119362	MAY 2023 KOHNER	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		144.36	BATTERIES PLUS- BATTERIES		119362	MAY 2023 KOHNER	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		7.76-	PRIORITY TIRE-SALES TAX REFUND		119363	MAY 2023 BRAY	0194.6382		MACHINERY & EQUIPMENT REPAIR	GENERAL GOVERNMENT BUILDINGS
		150.00	ANOKA CO HWY DEPT ROW PERMIT		119364	MAY 2023 WESTBY	9402.6530	00202301	IMPROVEMENTS OTHER THAN BLDS	STATE AID CONSTRUCTION
		20,334.99								
99061623	**6/16/2023**		**100219 HOME DEPOT COMMERCIAL ACCT PROGRAM**							
		141.75	MISC SUPPLIES		119458	06162023	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
		2.84-	EP DISCOUNT		119458	06162023	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
		138.91								
99203023	**6/9/2023**		**100301 MN CHILD SUPPORT PAYMENT CNTR**							
		320.07			119311	0608231349014	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		320.07								
99255136	**6/9/2023**		**100601 MN DEPT OF REV WH**							
		783.68			119314	0608231349017	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		783.68								
99267424	**6/9/2023**		**100601 MN DEPT OF REV WH**							
		13,617.57			119315	0608231349018	9101.2172		STATE WITHHOLDING	GENERAL FUND
		13,617.57								
99465875	**6/9/2023**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**							
		12,943.74			119306	06082313490113	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		12,943.74								
99467196	**6/9/2023**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**							
		4,008.18			119307	06082313490114	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		4,008.18								

6/8/2023 – 6/21/2023

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99544415	**6/9/2023**		**101306 IRS**						**Continued...**	
		17,444.18			119303	06082313490110	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		17,444.18			119304	06082313490111	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		27,684.58			119316	0608231349019	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		62,572.94								
99611714	**6/9/2023**		**100223 ICMA RETIREMENT TRUST 457**							
		780.00			119302	0608231349011	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		780.00								
99704051	**6/9/2023**		**100398 PUBLIC EMPLOYEES RETIREMENT ASSN**							
		27,454.59			119312	0608231349015	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		36,694.85			119313	0608231349016	9101.2183		PERA-EMPLOYER	GENERAL FUND
		64,149.44								
		571,811.30	Grand Total							

Payment Instrument Totals

Checks	89,318.09
EFT Payments	191,353.88
A/P ACH Payment	291,139.33
Total Payments	571,811.30

Payment Group Control Number 3644
Bank Account 999.1010 CASH IN BANK 00002224
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Originator JMORRISON
Payment Instrument Check Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
102953	AMERIGAS OF ANOKA		PV	119433	001	00999	5/31/2023	805698970	54.20		102953	AMERIGAS OF ANOKA
	AMERIGAS OF ANOKA P O BOX 660288 DALLAS TX 75266-0288			Summary Total					54.20			
				Payment Amount					54.20			
100063	ASPEN MILLS		PV	119420	001	00999	6/7/2023	314885	236.20		100063	ASPEN MILLS
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432			Summary Total					236.20			
			PV	119536	001	00999	6/14/2023	315211	187.25			
				Summary Total					187.25			
				Payment Amount					423.45			
117280	CENTRA HOMES	REF LANDSCA 14864 WILLEMITE WA	PV	119525	001	00999	6/16/2023	A119288	6,500.00		117280	CENTRA HOMES
	CENTRA HOMES 11460 ROBINSON DRIVE NW COON RAPIDS MN 55433			Summary Total					6,500.00			
				Payment Amount					6,500.00			
117280	CENTRA HOMES	REF ERO ESC 14848 WILLEMITE WA	PV	119531	001	00999	6/20/2023	A119287A	1,500.00		117280	CENTRA HOMES
	CENTRA HOMES 11460 ROBINSON DRIVE NW COON RAPIDS MN 55433			Summary Total					1,500.00			
				Payment Amount					1,500.00			

Payment Group Control Number 3644
Bank Account 999.1010 CASH IN BANK 00002224
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Payment Instrument Check Payment
Pay Through Date 6/28/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
117280	CENTRA HOMES	REF DRWY ESC 14858 WILLEMITE W	PV	119532	001	00999	6/20/2023	RA054026	2,000.00		117280	CENTRA HOMES
	CENTRA HOMES 11460 ROBINSON DRIVE NW COON RAPIDS MN 55433			Summary Total					2,000.00			
				Payment Amount					2,000.00			
100117	CONNEXUS ENERGY		PV	119541	001	00999	5/31/2023	DMG0001240	2,316.89		100117	CONNEXUS ENERGY
	CONNEXUS ENERGY 14601 RAMSEY BLVD NW RAMSEY MN 55303			Summary Total					2,316.89			
				Payment Amount					2,316.89			
114117	CRAWFORD'S EQUIPMENT INC		PV	119471	001	00999	6/1/2023	01-78423	206.87		114117	CRAWFORD'S EQUIPME INC
	CRAWFORD'S EQUIPMENT INC 4898 HIGHWAY 95 NW CAMBRIDGE MN 55008			Summary Total					206.87			
				Payment Amount					206.87			
104026	DIVERSIFIED PAVING INC		PV	119451	001	00999	6/12/2023	06122023	145,450.39		104026	DIVERSIFIED PAVING INC
	DIVERSIFIED PAVING INC 56 33RD AVENUE S # 322 ST CLOUD MN 56301-3722			Summary Total					145,450.39			
				Payment Amount					145,450.39			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
111093	DOUGLAS KERR UNDERGROUND LLC	20-05 PAYAPP 5 RIVERDALE EXT	PV	119366	001	09402	6/13/2023	06132023	225,298.20		111093	DOUGLAS KERR UNDERGROUND LLC
	DOUGLAS KERR UNDERGROUND LLC P O BOX 85 MORA MN 55051							Summary Total	225,298.20			
								Payment Amount	225,298.20			
109416	DUSTBUSTER'S PAVEMENT SWEEPING, LLC		PV	119424	001	00999	6/8/2023	220481	1,200.00		109416	DUSTBUSTER'S PAVEMENT SWEEPING, LLC
	DUSTBUSTER'S PAVEMENT SWEEPING, LLC 15839 LINCOLN STREET NE HAM LAKE MN 55304							Summary Total	1,200.00			
								Payment Amount	1,200.00			
115607	DVS	UNMARKED SQUAD 359 TABS	PV	119337	001	00999	6/8/2023	C169001 JUN 2023	14.25		115607	DVS
	DVS 445 MINNESOTA STREET STE 185 ST PAUL MN 55101							Summary Total	14.25			
								Payment Amount	14.25			
119788	ECM/UNION HERALD		PV	119506	001	00999	5/31/2023	35388	15.75		119788	ECM/UNION HERALD
	ECM/UNION HERALD 4095 COON RAPIDS BLVD COON RAPIDS MN 55433-2523							Summary Total	15.75			
								Payment Amount	15.75			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
106624	EHLERS AND ASSOCIATES, INC	Inv #94389	PV	119479	001	00999	6/12/2023	94389	2,400.00		106624	EHLERS AND ASSOCIATES, INC
	EHLERS & ASSOCIATES, INC 3060 CENTRE POINTE DRIVE ROSEVILLE MN 55113-1105			Summary Total					2,400.00			
		TIF 14 payments 2022 2023	PV	119484	001	00999	6/12/2023	94388	140.00			
				Summary Total					140.00			
				Payment Amount					2,540.00			
118931	ELECTRIC SYSTEMS SOLUTIONS		PV	119486	001	00999	6/14/2023	8403	1,632.00		118931	ELECTRIC SYSTEMS SOLUTIONS
	ELECTRIC SYSTEMS SOLUTIONS 6021 167TH AVENUE NW RAMSEY MN 55303			Summary Total					1,632.00			
				Payment Amount					1,632.00			
100169	EMERGENCY APPARATUS MAINTENANCE INC		PV	119418	001	00999	6/6/2023	127575	1,072.24		100169	EMERGENCY APPARATU MAINTENANCE INC
	EMERGENCY APPARATUS MAINTENANCE INC 7512 4TH AVENUE LINO LAKES MN 55014			Summary Total					1,072.24			
				Payment Amount					1,072.24			
103457	GREAT AMERICAN MARINE		PV	119419	001	00999	5/31/2023	16185	552.43		103457	GREAT AMERICAN MARINE
	GREAT AMERICAN MARINE 280 WEST 84TH STREET			Summary Total					552.43			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	BLOOMINGTON MN 55420											
				Payment Amount					552.43			
110568	GREEN VALLEY GREENHOUSE		PV	119335	001	00999	5/22/2023	220000075660	246.00		110568	GREEN VALLEY GREENHOUSE
	GREEN VALLEY GREENHOUSE			Summary Total					246.00			
	6530 GREEN VALLEY ROAD		PV	119439	001	00999	5/11/2023	220000070046	434.86			
	RAMSEY MN 55303			Summary Total					434.86			
			PV	119440	001	00999	5/23/2023	220000076113	40.00			
				Summary Total					40.00			
				Payment Amount					720.86			
115760	HENRY SCHEIN INC		PV	119442	001	00999	6/8/2023	41858184	670.21		115760	HENRY SCHEIN INC
	HENRY SCHEIN INC			Summary Total					670.21			
	DEPT CH 10241											
	PALATINE IL 60055-0241											
				Payment Amount					670.21			
100256	LANO EQUIPMENT INC		PV	119472	001	00999	6/2/2023	02-998477	14.66		100256	LANO EQUIPMENT INC
	LANO EQUIPMENT INC			Summary Total					14.66			
	6140 HIGHWAY 10 NW		PV	119473	001	00999	6/2/2023	02-998478	27.92			
	ANOKA MN 55303			Summary Total					27.92			
			PV	119540	001	00999	6/9/2023	02-1000464	579.98			
				Summary Total					579.98			
				Payment Amount					622.56			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
100259	LEAGUE OF MN CITIES INS TRUST		PV	119505	001	00999	6/1/2023	1001389 JUN 2023	226.01		100259	LEAGUE OF MN CITIES INS TRUST
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517			Summary Total					226.01			
				Payment Amount					226.01			
100268	LRRWMO CITY OF ANOKA		PV	119530	001	00999	6/14/2023	541	57,020.00		100268	LRRWMO CITY OF ANOKA
	LRRWMO CITY OF ANOKA 2015 - 1ST AVENUE NORTH ANOKA MN 55303			Summary Total					57,020.00			
				Payment Amount					57,020.00			
117918	MACQUEEN EMERGENCY		PV	119328	001	00999	6/2/2023	P16030	2,460.00		117918	MACQUEEN EMERGENC
	MACQUEEN EMERGENCY 1125 7TH STREET E			Summary Total					2,460.00			
	ST PAUL MN 55106		PV	119453	001	00999	6/9/2023	P16314	17,669.43			
				Summary Total					17,669.43			
				Payment Amount					20,129.43			
120041	MARTIN MARIETTA MATERIALS		PV	119329	001	00999	5/31/2023	39141938	255.74		120041	MARTIN MARIETTA MATERIALS
	MARTIN MARIETTA MATERIALS PO BOX 93186			Summary Total					255.74			
	CHICAGO IL 60673-3186		PV	119429	001	00999	6/2/2023	39180938	736.79			
				Summary Total					736.79			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
			PV	119430	001	00999	5/31/2023	39160338	148.12			
				Summary Total					148.12			
			PV	119538	001	00999	6/12/2023	39276170	311.40			
				Summary Total					311.40			
			PV	119539	001	00999	6/12/2023	39276147	402.44			
				Summary Total					402.44			
				Payment Amount					1,854.49			
108208	METRO PRODUCTS INC METRO PRODUCTS INC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432		PV	119474	001	00999	6/8/2023	174484	4.53		108208	METRO PRODUCTS INC
				Summary Total					4.53			
				Payment Amount					4.53			
100328	MN DEPT OF HEALTH WATER MN DEPT OF HEALTH DRINKING WATER PROTECTION SECTION P O BOX 64494 ST PAUL MN 55164-0494	Due June 30	PV	119415	001	00999	5/12/2023	05122023	12,541.00		100328	MN DEPT OF HEALTH WATER
				Summary Total					12,541.00			
				Payment Amount					12,541.00			
100345	NAPA AUTO PARTS ELK RIVER NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW		PV	119436	001	00999	6/8/2023	209080	241.55		100345	NAPA AUTO PARTS ELK RIVER
				Summary Total					241.55			
			PV	119537	001	00999	6/14/2023	209877	107.18			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	P O BOX 1041 ELK RIVER MN 55330			Summary Total					107.18			
				Payment Amount					348.73			
100360	NORTH STAR TOWING INC		PV	119441	001	00999	5/20/2023	90301	142.00		100360	NORTH STAR TOWING INC
	NORTH STAR TOWING INC 833 NORTH STREET ANOKA MN 55303			Summary Total					142.00			
				Payment Amount					142.00			
117236	NORTHWEST ASPHALT AND MAINTENANCE	23-08 PAYAPP1 2023 CRACK SEAL	PV	119368	001	09101	6/13/2023	06132023	158,157.50		117236	NORTHWEST ASPHALT AND MAINTENANCE
	NORTHWEST ASPHALT AND MAINTENANCE 11560 190TH STREET NE THIEF RIVER FALLS MN 56701			Summary Total					158,157.50			
				Payment Amount					158,157.50			
100393	PRAIRIE RESTORATIONS INC		PV	119321	001	00999	5/26/2023	INV-001177	575.00		100393	PRAIRIE RESTORATIONS INC
	PRAIRIE RESTORATIONS INC 31646 128TH STREET PRINCETON MN 55371			Summary Total					575.00			
			PV	119322	001	00999	5/26/2023	INV-001174	300.00			
				Summary Total					300.00			
			PV	119333	001	00999	6/1/2023	INV-001319	740.00			
				Summary Total					740.00			
			PV	119334	001	00999	6/1/2023	INV-001318	394.00			
				Summary Total					394.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
			PV	119478	001	00999	6/14/2023	INV-001801	1,450.00			
				Summary Total					1,450.00			
				Payment Amount					3,459.00			
117595	QUADIENT LEASING USA INC	Quadient 07/12/23 Lease Paymen	PV	119535	001	00999	6/10/2023	N9980325	474.36		117595	QUADIENT LEASING USA INC
	QUADIENT LEASING USA INC DEPT 3682 P O BOX 123682 DALLAS TX 75312-3682			Summary Total					474.36			
				Payment Amount					474.36			
100421	REGAL AWARDS AND TROPHIES	Regal 6/8/23 Plaque Paumen	PV	119494	001	00999	6/8/2023	07088	25.00		100421	REGAL AWARDS AND TROPHIES
	REGAL AWARDS AND TROPHIES 15454 HEMATITE STREET NW ANOKA MN 55303			Summary Total					25.00			
				Payment Amount					25.00			
119555	RM GOLF CARTS INC		PV	119542	001	00999	6/15/2023	3633	125.00		119555	RM GOLF CARTS INC
	RM GOLF CARTS INC 7039 HIGHWAY 10 RAMSEY MN 55303			Summary Total					125.00			
				Payment Amount					125.00			
120063	SKYLINE GRAPHICS	Skyline 06/10/23 Window Envelo	PV	119534	001	00999	6/10/2023	035378	145.00		120063	SKYLINE GRAPHICS

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	SKYLINE GRAPHICS 1101 ALDRICH AVE N MINNEAPOLIS MN 55411			Summary Total					145.00			
				Payment Amount					145.00			
116471	SUNBELT RENTALS INC		PV	119434	001	00999	5/19/2023	139710958-0001	227.17		116471	SUNBELT RENTALS INC
	SUNBELT RENTALS INC P O BOX 409211 ATLANTA GA 30384-9211			Summary Total					227.17			
				Payment Amount					227.17			
119766	TRI STATE SURPLUS		PV	119503	001	00999	6/6/2023	40468	2,307.24		119766	TRI STATE SURPLUS
	TRI STATE SURPLUS 20150 HWY 10 PO BOX 402 BIG LAKE MN 55309			Summary Total					2,307.24			
				Payment Amount					2,307.24			
119653	UNIVERSAL APPAREL	Univers App July/Aug RR Ad Sa	PV	119496	001	00999	5/25/2023	11775	1,368.50		119653	UNIVERSAL APPAREL
	UNIVERSAL APPAREL 105 S UNION STREET STE 8 MORA MN 55051			Summary Total					1,368.50			
				Payment Amount					1,368.50			
119268	US HOME LLC	RREF LANDSCAPE 8484 152ND LA	PV	119487	001	00999	6/15/2023	A119251	6,500.00		119268	US HOME LLC
	US HOME LLC			Summary Total					6,500.00			

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	16305 36TH AVENUE N SUITE 600 PLYMOUTH MN 55446	REF LANDSCAPE 8498 152ND LN	PV	119488	001	00999	6/15/2023	A119264	6,500.00			
				Summary Total					6,500.00			
		REF LANDSCAPE 8511 152ND LANE	PV	119489	001	00999	6/15/2023	A119252	6,500.00			
				Summary Total					6,500.00			
		REF LANDSCAPE 8512 152ND LANE	PV	119490	001	00999	6/15/2023	A119292	6,500.00			
				Summary Total					6,500.00			
		REF ERO ESC 8519 152ND LANE	PV	119491	001	00999	6/15/2023	A119265	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 15165 MARMOSET ST	PV	119526	001	00999	6/16/2023	A119574	1,500.00			
				Summary Total					1,500.00			
		REF DRVEWAY 15170 MARMOSET ST	PV	119527	001	00999	6/16/2023	A119704	8,500.00			
				Summary Total					8,500.00			
		REF DRVEWAY 15255 MARMOSET ST	PV	119528	001	00999	6/16/2023	A119623	8,500.00			
				Summary Total					8,500.00			
		REF LANDSCAPE 15282 NUTRIA ST	PV	119529	001	00999	6/16/2023	A119457	6,500.00			
				Summary Total					6,500.00			
				Payment Amount					52,500.00			
				Total Amount to be Processed					703,845.26			
				Total Number of Payments to be Processed					37			

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Payment Group Control Number 3645
Bank Account 999.1010 CASH IN BANK 00002224
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
110789	4IMPRINT		PV	119342	001	00999	5/31/2023	11271047	531.69		110789	4IMPRINT
	4IMPRINT 25303 NETWORK PLACE CHICAGO IL 60673-1253			Summary Total					531.69			
				Payment Amount					531.69			
100625	ALEX AIR APPARATUS INC		PV	119417	001	00999	5/31/2023	INV-47971	24,405.00		100625	ALEX AIR APPARATUS INC
	ALEX AIR APPARATUS INC 315 OAK STREET SOUTH NEW LONDON MN 56273			Summary Total					24,405.00			
			PV	119422	001	00999	6/5/2023	6972	952.78			
				Summary Total					952.78			
			PV	119423	001	00999	6/5/2023	6971	804.89			
				Summary Total					804.89			
				Payment Amount					26,162.67			
117343	AMAZON CAPITAL SERVICES INC		PV	119447	001	00999	6/12/2023	1D4N-NJ9W-LXDC	376.93		117343	AMAZON CAPITAL SERVICES INC
	AMAZON CAPITAL SERVICES INC PO BOX 035184 SEATTLE WA 98124-5184			Summary Total					376.93			
			PV	119457	001	00999	6/12/2023	1FWD-376X-MCF3	700.08			
				Summary Total					700.08			
			PV	119495	001	00999	6/12/2023	1VD6-LWDF-LC9R	252.24			
				Summary Total					252.24			
				Payment Amount					1,329.25			
109256	AMERICAN ENGINEERING TESTING INC		PV	119450	001	00999	6/7/2023	INV-130049	266.25		109256	AMERICAN ENGINEERIN TESTING INC

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	AMERICAN ENGINEERING TESTING INC PO BOX 860678 MINNEAPOLIS MN 55486			Summary Total					266.25			
				Payment Amount					266.25			
100031	ANOKA COUNTY ANOKA COUNTY 2100 - 3RD AVENUE ANOKA MN 55303		PV	119438	001	00999	5/26/2023	05262023	1,000.00		100031	ANOKA COUNTY
				Summary Total					1,000.00			
				Payment Amount					1,000.00			
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303	Recording	PV	119343	001	00999	5/31/2023	23-17561/23-18394	184.00		100043	ANOKA COUNTY PROPERTY RECORDS TAXATION
				Summary Total					184.00			
				Payment Amount					184.00			
107587	ANOKA COUNTY TREASURY DEPARTMENT ANOKA COUNTY TREASURY DEPARTMENT 2100 3RD AVE STE 300 ANOKA MN 55303-5029	Anoka Co 06/07/23 Local Gov Mt	PV	119324	001	00999	5/30/2023	ELEC05302319	6,082.93		107587	ANOKA COUNTY TREASURY DEPARTMEN
				Summary Total					6,082.93			
			PV	119493	001	00999	6/7/2023	AR021034	12.50			
				Summary Total					12.50			
				Payment Amount					6,095.43			

Payment Group Control Number 3645
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 6/28/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
101084	BATTERIES PLUS BULBS		PV	119421	001	00999	6/8/2023	P63071637	123.95		101084	BATTERIES PLUS BULBS
	BATTERIES PLUS BULBS 138 SOUTH DALE MABRY HWY TAMPA FL 33609			Summary Total					123.95			
				Payment Amount					123.95			
106346	BAUER BUILT INCORPORATED		PV	119331	001	00999	6/2/2023	940098993	456.49		106346	BAUER BUILT INCORPORATED
	BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR NE BLAINE MN 55449			Summary Total					456.49			
				Payment Amount					456.49			
103641	BOYER TRUCKS		PV	119428	001	00999	6/5/2023	003P41881	422.95		103641	BOYER TRUCKS
	BOYER TRUCKS P O BOX 512 ST MICHAEL MN 55376			Summary Total					422.95			
				Payment Amount					422.95			
112663	CAPSTONE HOMES INC	REF LDSCP&DVW 8642 145TH LANE	PV	119492	001	00999	6/15/2023	A119635	8,500.00		112663	CAPSTONE HOMES INC
	CAPSTONE HOMES INC			Summary Total					8,500.00			
	14015 SUNFISH LAKE BLVD SUITE 400	REF ERO ESC 8660 145TH LANE	PV	119507	001	00999	6/16/2023	A119961	1,500.00			
	RAMSEY MN 55303			Summary Total					1,500.00			
		REF LDSCP&DVW 8670 145TH LANE	PV	119508	001	00999	6/16/2023	A119797	8,500.00			

Payment Group Control Number 3645
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 6/28/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Summary Total					8,500.00			
		REF LDSCP&DVW 8686 145TH LANE	PV	119509	001	00999	6/16/2023	A119734	8,500.00			
				Summary Total					8,500.00			
		REF LANDSCAPE 8717 146TH LANE	PV	119510	001	00999	6/16/2023	A119625	6,500.00			
				Summary Total					6,500.00			
		REF LANDSCAPE 8727 146TH LANE	PV	119511	001	00999	6/16/2023	A119621	6,500.00			
				Summary Total					6,500.00			
		REF ERO ESC 14393 QUINTANA ST	PV	119512	001	00999	6/16/2023	A119827	1,500.00			
				Summary Total					1,500.00			
		REF LDSCP&DVW 8650 145TH LANE	PV	119513	001	00999	6/16/2023	A119626	8,500.00			
				Summary Total					8,500.00			
		REF LANDSCAP 14426 QUINTANA ST	PV	119514	001	00999	6/16/2023	A119627	6,500.00			
				Summary Total					6,500.00			
		REF LDSC&DV 14452 SNOWY OWL ST	PV	119515	001	00999	6/16/2023	A119701	8,500.00			
				Summary Total					8,500.00			
		REF LDSC&DV 14461 SNOWY OWL ST	PV	119516	001	00999	6/16/2023	A119703	8,500.00			
				Summary Total					8,500.00			
		REF LDSC&DV 14469 SNOWY OWL ST	PV	119517	001	00999	6/16/2023	A119702	8,500.00			
				Summary Total					8,500.00			
		REF LDSC&DV 14488	PV	119518	001	00999	6/16/2023	A119659	8,500.00			

Payment Group Control Number 3645
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 6/28/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		SNOWY OWL ST										
				Summary Total					8,500.00			
		REF DRVEWAY 14522 SNOWY OWL ST	PV	119519	001	00999	6/16/2023	A119658	8,500.00			
				Summary Total					8,500.00			
		REF ERO ESC 14573 SNOWY OWL ST	PV	119520	001	00999	6/16/2023	A119949	1,500.00			
				Summary Total					1,500.00			
		REF DRVEWAY 14585 SNOWY OWL ST	PV	119521	001	00999	6/16/2023	A119735	8,500.00			
				Summary Total					8,500.00			
		REF DRVEWAY 14605 SNOWY OWL ST	PV	119522	001	00999	6/16/2023	A119736	8,500.00			
				Summary Total					8,500.00			
		REF DRIVEWA 14612 SNOWY OWL ST	PV	119523	001	00999	6/16/2023	A119630	3,500.00			
				Summary Total					3,500.00			
		REF LNDSCPE 14612 SNOWY OWL ST	PV	119524	001	00999	6/16/2023	RA053479	5,000.00			
				Summary Total					5,000.00			
				Payment Amount					126,000.00			
114549	CHETS SHOES INC		PV	119427	001	00999	5/31/2023	40466	150.00		114549	CHETS SHOES INC
	CHETS SHOES INC 8870 RENDOVA STREET NE CIRCLE PINES MN 55014			Summary Total					150.00			
				Payment Amount					150.00			

Payment Group Control Number 3645
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Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 6/28/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
119607	CHRISTIAN PATE DBA GREEN TECH SANITATION		PV	119500	001	00999	6/13/2023	413	1,620.00		119607	CHRISTIAN PATE DBA GREEN TECH SANITATION
	GREEN TECH SANITATION 1820 OLD HIGHWAY 8 ST PAUL MN 55112			Summary Total					1,620.00			
				Payment Amount					1,620.00			
116197	CINTAS CORPORATION		PV	119330	001	00999	6/1/2023	4157373980	44.81		116197	CINTAS CORPORATION
	CINTAS CORPORATION CINTAS LOC #4K			Summary Total					44.81			
			PV	119416	001	00999	6/2/2023	4157377422	60.14			
	P O BOX 650838 DALLAS TX 75265-0838			Summary Total					60.14			
			PV	119452	001	00999	6/9/2023	4158105884	45.50			
				Summary Total					45.50			
			PV	119470	001	00999	6/8/2023	4157964328	95.06			
				Summary Total					95.06			
				Payment Amount					245.51			
111818	DEANO'S COLLISION SPECIALISTS INC		PV	119325	001	00999	5/26/2023	63744	79.95		111818	DEANO'S COLLISION SPECIALISTS INC
	DEANO'S COLLISION SPECIALISTS INC 11063 173RD AVENUE ELK RIVER MN 55330			Summary Total					79.95			
				Payment Amount					79.95			

Payment Group Control Number 3645
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Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 6/28/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
113306	DEFINITIVE TECHNOLOGY SOLUTIONS INC		PV	119456	001	00999	6/7/2023	INV255376	30.00		113306	DEFINITIVE TECHNOLOGY SOLUTIO INC
	DEFINITIVE TECHNOLOGY SOLUTIONS INC 9401 JAMES AVENUE SOUTH SUITE 162 BLOOMINGTON MN 55431-2549			Summary Total					30.00			
				Payment Amount					30.00			
100144	DEHN OIL COMPANY		PV	119426	001	00999	6/2/2023	100526	2,897.80		100144	DEHN OIL COMPANY
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303			Summary Total					2,897.80			
			PV	119475	001	00999	6/8/2023	99238	2,984.60			
				Summary Total					2,984.60			
			PV	119476	001	00999	6/8/2023	99239	3,367.54			
				Summary Total					3,367.54			
				Payment Amount					9,249.94			
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	Inv 05 2023	PV	119318	001	00999	5/31/2023	05 2023	6,274.29		116175	ECKBERG LAMMERS ATTORNEYS AT LAW
	ECKBERG LAMMERS ATTORNEYS AT LAW 1809 NORTHWESTERN AVENUE STILLWATER MN 55082			Summary Total					6,274.29			
				Payment Amount					6,274.29			
100158	ECM PUBLISHERS INC	Inv# 950331	PV	119332	001	00999	6/2/2023	950331	53.75		100158	ECM PUBLISHERS INC
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD			Summary Total					53.75			
			PV	119338	001	00999	6/2/2023	950330	75.25			

Payment Group Control Number 3645
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 6/28/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	COON RAPIDS MN 55433			Summary Total					75.25			
			PV	119437	001	00999	6/2/2023	950329	392.00			
				Summary Total					392.00			
		ECM	PV	119480	001	00999	6/9/2023	951516	91.37			
				Summary Total					91.37			
		ECM	PV	119481	001	00999	6/9/2023	951514	80.62			
				Summary Total					80.62			
		ECM	PV	119482	001	00999	6/9/2023	951517	86.00			
				Summary Total					86.00			
		ECM	PV	119483	001	00999	6/9/2023	951515	91.37			
				Summary Total					91.37			
				Payment Amount					870.36			
114680	ELECTRICAL PRODUCTION SERVICES INC		PV	119319	001	00999	6/1/2023	8897	140.40		114680	ELECTRICAL PRODUCTION SERVICES INC
	ELECTRICAL PRODUCTION SERVICES INC 4201 NOREX DRIVE SUITE 200 CHASKA MN 55318			Summary Total					140.40			
				Payment Amount					140.40			
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC		PV	119340	001	00999	6/5/2023	DL04272326K	563.76		108737	EMERGENCY AUTOMOT TECHNOLOGY INC
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC 2755 GENEVA AVE N			Summary Total					563.76			
			PV	119341	001	00999	6/5/2023	DL04272327K	563.76			
	OAKDALE MN 55128			Summary Total					563.76			
			PV	119443	001	00999	6/9/2023	DL04272325L	364.60			

Payment Group Control Number	3645		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	6/28/2023		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Summary Total					364.60			
			PV	119444	001	00999	6/9/2023	DL04272324L	364.60			
				Summary Total					364.60			
			PV	119445	001	00999	6/9/2023	DL04272326L	724.78			
				Summary Total					724.78			
			PV	119446	001	00999	6/9/2023	DL04272327L	724.78			
				Summary Total					724.78			
			PV	119455	001	00999	6/12/2023	DL04272326M	417.02			
				Summary Total					417.02			
			PV	119501	001	00999	6/14/2023	DL04272326N	269.23			
				Summary Total					269.23			
			PV	119502	001	00999	6/14/2023	DL04272327M	269.23			
				Summary Total					269.23			
				Payment Amount					4,261.76			
112564	GROUP HEALTH INC WORKSITE		PV	119498	001	00999	5/26/2023	W853263	103.00		112564	GROUP HEALTH INC WORKSITE
	GROUP HEALTH INC WORKSITE M.S. # 21109A P O BOX 1309 MINNEAPOLIS MN 55440-1309			Summary Total					103.00			
				Payment Amount					103.00			
100211	HAWKINS INC		PV	119448	001	00999	6/8/2023	6493249	16,219.15		100211	HAWKINS INC
	HAWKINS INC P O BOX 860263 MINNEAPOLIS MN 55486-0263			Summary Total					16,219.15			
				Payment Amount								

Payment Group Control Number 3645
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 6/28/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
									16,219.15			
104027	INK WIZARDS INC		PV	119504	001	00999	6/15/2023	8880	89.00		104027	INK WIZARDS INC
	INK WIZARDS INC 9958 HIGHWAY 10 NW ELK RIVER MN 55330			Summary Total					89.00			
				Payment Amount					89.00			
112475	INNOVATIVE OFFICE SOLUTIONS	S27569	PV	119339	001	00999	6/6/2023	IN4220587	109.65		112475	INNOVATIVE OFFICE SOLUTIONS
	INNOVATIVE OFFICE SOLUTIONS LOCKBOX 131434 P O BOX 1414 MINNEAPOLIS MN 55480-1414			Summary Total					109.65			
				Payment Amount					109.65			
100283	MENARDS COON RAPIDS		PV	119323	001	00999	6/1/2023	95636	298.38		100283	MENARDS COON RAPID
	MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55448			Summary Total					298.38			
				Payment Amount					298.38			
100284	MENARDS ELK RIVER		PV	119326	001	00999	5/23/2023	74209	106.88		100284	MENARDS ELK RIVER
	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077			Summary Total					106.88			
			PV	119327	001	00999	5/9/2023	73307	521.23			
				Summary Total					521.23			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
			PV	119454	001	00999	5/17/2023	73826	230.62			
				Summary Total					230.62			
			PV	119485	001	00999	6/8/2023	75213	245.67			
				Summary Total					245.67			
				Payment Amount					1,104.40			
100285	MET COUNCIL ENVIRONMENTAL SRV	Inv #1158140	PV	119317	001	00999	6/1/2023	0001158140	94,908.25		100285	MET COUNCIL ENVIRONMENTAL SRV
	MET COUNCIL ENVIRONMENTAL SRV P O BOX 856513 MINNEAPOLIS MN 55485-6513			Summary Total					94,908.25			
				Payment Amount					94,908.25			
119825	METRO CREATIVE GRAPHICS INC		PV	119499	001	00999	5/31/2023	193863	99.00		119825	METRO CREATIVE GRAPHICS INC
	METRO CREATIVE GRAPHICS INC PO BOX 2085 LIVINGSTON NJ 07039			Summary Total					99.00			
				Payment Amount					99.00			
114244	NAVAL SURFACE WARFARE CENTER CRANE DIV	4 SETS NIGHT VISION LOAN NAVY	PV	119414	001	00999	5/18/2023	N00164LE077923	1,200.00		114244	NAVAL SURFACE WARFARE CENTER CRA DIV
	NAVAL SURFACE WARFARE CENTER WARFARE CEN COMMANDING OFFICER 300 HWY 361 BUILDING 2044 ELECTRO OPTIC ATTEN: D OWENS			Summary Total					1,200.00			

Payment Group Control Number 3645
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Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	CRANE IN 47522											
				Payment Amount					1,200.00			
115167	NET TRANSCRIPTS INC		PV	119425	001	00999	5/31/2023	NT15826	22.88		115167	NET TRANSCRIPTS INC
	NET TRANSCRIPTS INC			Summary Total					22.88			
	PO BOX 95777											
	CHICAGO IL 60694-5777											
				Payment Amount					22.88			
117130	NORTHERN LINES CONTRACTING INC	23-01 PAYAPP 1 161 AVE RECONST	PV	119367	001	09402	6/13/2023	06132023	34,578.29		117130	NORTHERN LINES CONTRACTING INC
	NORTHERN LINES CONTRACTING INC	23-01 PAYAPP 1 161 AVE RECONST	PV	119367	002	09402	6/13/2023	06132023	3,443.75			
	11039 LAMONT AVE NE			Summary Total					38,022.04			
	HANOVER MN 55341											
				Payment Amount					38,022.04			
100363	NORTHERN SANITARY SUPPLY CO		PV	119336	001	00999	6/5/2023	206944	488.85		100363	NORTHERN SANITARY SUPPLY CO
	NORTHERN SANITARY SUPPLY CO			Summary Total					488.85			
	341 COON RAPIDS BLVD		PV	119477	001	00999	6/14/2023	207010	358.25			
	MINNEAPOLIS MN 55433			Summary Total					358.25			
				Payment Amount					847.10			
110480	OPUS 21 MANAGEMENT SOLUTIONS	Inv #230514	PV	119449	001	00999	6/12/2023	230514	783.10		110480	OPUS 21 MANAGEMENT SOLUTIONS

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	OPUS 21 MANAGEMENT SOLUTIONS 680 COMMERCE DRIVE SUITE 160 WOODBURY MN 55125			Summary Total					783.10			
				Payment Amount					783.10			
112421	PERRILL		PV	119432	001	00999	6/1/2023	260241	200.00		112421	PERRILL
	PERRIL 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00			
				Payment Amount					200.00			
116092	ROADKILL ANIMAL CONTROL		PV	119435	001	00999	5/31/2023	05312023	515.00		116092	ROADKILL ANIMAL CONTROL
	ROADKILL ANIMAL CONTROL 520 HAROLD DRIVE BURNSVILLE MN 55337			Summary Total					515.00			
				Payment Amount					515.00			
100431	SAFETY KLEEN CORPORATION		PV	119431	001	00999	6/6/2023	CN16893887	110.97		100431	SAFETY KLEEN CORPORATION
	SAFETY KLEEN CORPORATION PO BOX 975201 DALLAS TX 75397-5201			Summary Total					110.97			
				Payment Amount					110.97			
100485	TIMESAVER OFF SITE SECRETARIAL INC		PV	119497	001	00999	6/14/2023	M28319	732.00		100485	TIMESAVER OFF SITE SECRETARIAL INC

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	TIMESAVER OFF SITE SECRETARIAL INC 21021 KAROLINE COURT N FOREST LAKE MN 55025			Summary Total					732.00			
				Payment Amount					732.00			
106351	WATER LABORATORIES, INC		PV	119320	001	00999	6/2/2023	9541	690.00		106351	WATER LABORATORIES, INC
	WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330			Summary Total					690.00			
				Payment Amount					690.00			
100529	WENDELL'S INC	Wendells 09/15/22 Name Plate	PV	119533	001	00999	6/13/2023	2833597	11.68		100529	WENDELL'S INC
	WENDELL'S INC 6601 BUNKER LAKE BLVD PO BOX 458 RAMSEY MN 55303-0458			Summary Total					11.68			
				Payment Amount					11.68			
				Total Amount to be Processed					341,560.49			
				Total Number of Payments to be Processed					40			

CHECKS - 703,845.26
ACH - 341,560.49
1,045,405.75

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #23-147

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JUNE 8, 2023 THROUGH JUNE 21, 2023.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of June 8, 2023 through June 21, 2023 in the amount of $1,835,787.99 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period June 8, 2023 through June 21, 2023, in the amount of $1,835,787.99.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Kuzma
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of June, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Address infrastructure needs.

Information

Title

Adopt Resolution #23-129 Accepting Geotechnical Proposals for 2024 Pavement Management Program Projects

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #23-129 accepting geotechnical proposals for 2024 Pavement Management Program projects.

Background:

Geotechnical Reports inform Staff of subsoil conditions, which is essential when designing the pavement section for the reconstructed streets. Also included are groundwater elevations and support capabilities of the soils for utilities and trenches, as well as associated backfilling recommendations.

Staff sent request for proposals to five (5) firms, the five (5) quotes received are shown below.

Contractor	IP 24-01	IP 24-02	IP 24-11	IP 24-12	IP 24-13
American Engineering Testing, Inc.	$13,550.00	$15,175.00	$10,550.00	$12,960.00	$17,550.00
Braun Intertec	$12,977.00	$12,945.00	$13,346.00	$11,810.00	$19,878.00
Chosen Valley Testing, Inc.	$7,705.00	**$8,505.00**	$7,440.00	$6,894.00	$12,210.00
Haugo Geotechnical Services	$12,810.00	$13,280.00	$8,400.00	$9,834.00	$18,370.00
Independent Testing Technologies, Inc.	**$7,400.00**	$8,515.00	**$5,575.00**	**$5,970.00**	**$10,930.00**

Chosen Valley Testing submitted the lowest responsible quote for Improvement Project #24-02 Halls Dover Acres Street Reconstruction. Staff recommends accepting the proposal for Improvement Project #24-02 geotechnical report from Chosen Valley Testing.

Chosen Valley is required to complete their work by August 25, 2023, which will allow Staff to complete design work for this proposed improvement in time for winter bidding.

Independent Testing Technologies submitted the lowest responsible quote for; Improvement Project #24-01 Barthel's Rum Rive Acres and White Pines Estates Street Reconstructions, Improvement Project #24-11 Alpine Drive MSA (Puma Street to CSAH 83) Reconstruction Improvement Project #24-12 Juniper Woods 1st – 3rd Street Reconstructions, and Improvement Project #24-13 Fox Ridge Estates 1st & 2nd Street Reconstructions. Staff recommends accepting the proposals for Improvement Projects #24-01, #24-11, #24-12, and #24-13 geotechnical reports from Independent Testing Technologies.

Independent Testing Technologies is required to complete their work on Improvement Project #24-01 by July 28, 2023. The work on Improvement Projects #24-11, #24-12, and #24-13 is required to be complete by August 25,

2023. This will allow Staff to complete design work for these improvements in time for winter bidding.

Notification:

If awarded, Staff will send notification letters out to impacted residents to inform them of the geotechnical soil boring crews working in their neighborhood.

Observations/Alternatives:

Observations:

Staff will be bringing additional geotechnical report proposals for the remaining 2024 street reconstruction projects to a future meeting. Additionally, Fox Ridge Estates 1st & 2nd is proposed in the current 2023 – 2032 Capital Improvement Program as a 2025 street reconstruction. Obtaining geotechnical reports does not move the improvement up to 2024, but will allow City Staff to begin working on plans and specifications once 2024 improvement designs are complete.

Alternatives:

Motion to adopt Resolution #23-129 accepting geotechnical proposals for 2024 Pavement Management Program projects.

Funding Source:

Funding for this work is proposed to come from a combination of Pavement Management Funds and Municipal State Aid Funds.

Recommendation:

Staff recommends adopting Resolution #23-129 accepting geotechnical proposals for 2024 Pavement Management Program projects.

Action:

Adopt Resolution #23-129 accepting geotechnical proposals for 2024 Pavement Management Program projects.

Attachments

Res 23-129

2024 PMP Geo RFP

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/22/2023 01:05 PM
Brian Hagen	Brian Hagen	06/22/2023 01:31 PM
Form Started By: Joe Feriancek		Started On: 06/20/2023 10:13 AM
Final Approval Date: 06/22/2023		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-129

RESOLUTION ACCEPTING GEOTECHNICAL PROPOSALS FOR 2024 PAVEMENT MANAGEMENT PROGRAM PROJECTS

WHEREAS, pursuant to Ramsey City Council resolution 22-062, adopted March 28, 2023 the City Engineer prepared request for proposals for geotechnical reports for 2024 pavement management projects, and

WHEREAS, request for proposals were submitted to five (5) firms for the purpose of obtaining quotes for completing the proposed geotechnical services; and

WHEREAS, the five (5) geotechnical quotes received are tabulated below; and

Contractor	**IP 24-01**	**IP 24-02**	**IP 24-11**	**IP 24-12**	**IP 24-13**
American Engineering Testing, Inc.	$13,550.00	$15,175.00	$10,550.00	$12,960.00	$17,550.00
Braun Intertec	$12,977.00	$12,945.00	$13,346.00	$11,810.00	$19,878.00
Chosen Valley Testing, Inc.	$7,705.00	**$8,505.00**	$7,440.00	$6,894.00	$12,210.00
Haugo Geotechnical Services	$12,810.00	$13,280.00	$8,400.00	$9,834.00	$18,370.00
Independent Testing Technologies, Inc.	**$7,400.00**	$8,515.00	**$5,575.00**	**$5,970.00**	**$10,930.00**

WHEREAS, the quote of Chosen Valley Testing, Inc. in the amount of $8,505.00 for the geotechnical report of IP 24-02 Halls Dover Acres Street Reconstruction for said services in accordance with the prepared proposal is the lowest responsible quote and their quote shall and hereby is accepted; and

WHERES, the quote of Independent Testing Technologies, Inc. in the amount of $7,400.00 for the geotechnical reports of IP 24-01 Barthel's Rum River Acres and White Pines Estates, and in the amount of $5,575.00 for IP 24-11 Alpine Drive MSA (Puma Street to CSAH 83) Reconstruction, and in the amount of $5,970.00 for IP 24-12 Juniper Woods 1st – 3rd Street Reconstructions, and in the amount of $10,930.00 for IP 24-13 Fox Ridge Estates 1st & 2nd Street Reconstructions for said services in accordance with the prepared proposal are the lowest responsible quotes and their quotes shall and hereby are accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Mayor and City Administrator are hereby authorized and directed to enter into a contractor with Chosen Valley Testing, Inc. for said geotechnical services for and on behalf of the City of Ramsey.
2) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Independent Testing Technologies, Inc. for said geotechnical services for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of June, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

REQUEST FOR PROPOSAL
PAVEMENT MANAGEMENT PROGRAM
2024 PROJECTS
Geotechnical Reports
City of Ramsey

ISSUE DATE
June 5, 2023

PROPOSAL MUST BE RECEIVED BY:
10:00 am on Tuesday, June 20, 2023

DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Joe Feriancek
763-433-9893

INTRODUCTION: The City of Ramsey (City) is requesting proposals for the delivery of five (5) geotechnical reports for 2024 projects including;

1. IP 24-01 Barthel's Rum River Acres & White Pine Estates Street Reconstruction

- Subdivision is generally located along 164th Lane, between TH 47 and the Rum River. Additionally, the Helium Street cul-de-sac is located south of 169th Avenue and is included with this project and shown on the soil boring location map
    a. Streets are approximately 1.37 miles in total length
        i. 24-feet wide
        ii. Speed limit is 30 mph
    b. Scope of work includes:
        i. 17 soil borings to a depth of 10-feet per the attached exhibit
            1. Seventeen (17) Pavement Cores
        ii. A standard geotechnical report including construction feasibility for public utilities and pavement section
        iii. Logs of soil borings with descriptions of nomenclature used for defining the site soils
        iv. Estimated subgrade support strength parameters for design of the bituminous roadway and recommendations for soil corrections
        v. Recommendations for earthwork associated with installation of storm sewer
        vi. Recommendations for management of groundwater for design of structures and pavements

2. IP 24-02 Halls Dover Acres Street Reconstruction

- Subdivision is located generally Northeast of Nowthen Blvd (CSAH 5) and 157th Lane.
    a. Streets are approximately 0.98 miles in total length
        i. 24-feet wide, rural section
        ii. Speed limit is 30 mph
    b. Scope of work includes:
        i. 15 soil borings to a depth of 15-feet per the attached exhibit
            1. Fifteen (15) Pavement Cores
        ii. A standard geotechnical report including construction feasibility for public utilities and pavement section
        iii. Logs of soil borings with descriptions of nomenclature used for defining the site soils
        iv. Estimated subgrade support strength parameters for design of the bituminous roadway and recommendations for soil corrections
        v. Recommendations for earthwork associated with installation of storm sewer, sanitary sewer and watermain
        vi. Recommendations for management of groundwater for design of structures and pavements

3. IP 24-11 Alpine Drive MSA (Puma St to CSAH 83) Street Reconstruction
    a. Segment located along Alpine Dr between Puma St and Armstrong Blvd.
        i. MSA Reconstruction (10-ton design)
        ii. Watermain installation anticipated
    b. Street is approximately 0.63 miles in total length
        i. 32-feet wide with concrete curb
        ii. Speed limit is 40 mph
        iii. ADT 2,800
        iv. No Parking on both sides
    c. Scope of work includes:
        i. 8 soil borings to a depth of 15-feet per the attached exhibit
            1. Eight (8) Pavement Cores
        ii. A standard geotechnical report including construction feasibility for public utilities and pavement section
        iii. Logs of soil borings with descriptions of nomenclature used for defining the site soils
        iv. Estimated subgrade support strength parameters for design of the bituminous roadway and recommendations for soil corrections
        v. Recommendations for earthwork associated with installation of watermain
        vi. Recommendations for management of groundwater for design of structures and pavements

4. IP 24-12 Juniper Woods 1st – 3rd Street Reconstruction

- Subdivision is located along Ute Street and Tonto Street south of Alpine Drive.
    a. Streets are approximately 0.78 miles in total length
        i. 31-feet wide, rural section with concrete curb and gutter
        ii. Speed limit is 30 mph
    b. Scope of work includes:
        i. 2 soil borings to a depth of 18-feet per the attached exhibit (No. 07,08)
        8 soil borings to a depth of 15-feet per the attached exhibit
            1. Ten (10) Pavement Cores
        ii. A standard geotechnical report including construction feasibility for public utilities and pavement section
        iii. Logs of soil borings with descriptions of nomenclature used for defining the site soils
        iv. Estimated subgrade support strength parameters for design of the bituminous roadway and recommendations for soil corrections
        v. Recommendations for earthwork associated with installation of storm sewer, sanitary sewer, and watermain
        vi. Recommendations for management of groundwater for design of structures and pavements

5. IP 24-13 Fox Ridge Estates 1st & 2nd Street Reconstruction

- Subdivision is generally located west of TH 47 between 170th Avenue and 174th Avenue, west to Wolfram Street.
    a. Streets are approximately 2.11 miles in total length
        i. 30-feet wide, rural section with bituminous curb
        ii. Speed limit is 30 mph
    b. Scope of work includes:
        i. 26 soil borings to a depth of 10-feet per the attached exhibit
            1. Twenty-Six (26) Pavement Cores
        ii. A standard geotechnical report including construction feasibility for public utilities and pavement section
        iii. Logs of soil borings with descriptions of nomenclature used for defining the site soils
        iv. Estimated subgrade support strength parameters for design of the bituminous roadway and recommendations for soil corrections
        v. Recommendations for earthwork associated with installation of storm sewer
        vi. Recommendations for management of groundwater for design of structures and pavements

SOIL BORING REQUIREMENTS: Soil borings to a depth called out above will be taken at stationing shown on the attached "Boring Hole Location" exhibits. Soil borings will alternate between drive lanes as practical. Cores of the existing bituminous pavement will be required. Cores will be taken to verify thickness and structural integrity of the existing pavement and base. Pictures of the cores will be included in the final report. Any additional depth beyond depth called out will be paid per lineal foot. The Contractor must perform sufficient survey work to locate holes approximately 5 feet horizontally and approximately 0.5 feet vertically. The Contractor is responsible for locating all utilities prior to starting boring operations.

SOIL BORING LOG REQUIREMENTS: A field boring log will be prepared by the Contractor for each boring with a copy included in the final report. The field boring logs will include;

- The project identification number
- Location of the boring referenced by centerline stationing
- Boring log number
- Method of drilling and sampling, diameter of bore hole
- Date, name of driller and crew
- Ground surface elevation and ground water elevation measured to the nearest 0.5 feet
- Definition of all symbols that are not otherwise self-explanatory
- Classification, thickness, color, moisture condition (dry, moist, wet, saturated), composition and degree of compactness
- Field number of any samples taken, type of sample and depth taken
- Depth at which obstacles were encountered in advancing the boring
- Any other unusual conditions encountered during drilling and sampling

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. Once work has commenced, the Contractor shall continuously pursue completion in accordance with the approved schedule. The final Geotechnical Report for IP 24-01 Barthel's Rum River Acres & White Pine Estates Street Reconstruction must be delivered to the City by Friday, July 28, 2023. The final Geotechnical Reports for the remaining projects must be delivered to the City by Friday, August 25, 2023.

PROPOSAL SUBMITTAL: An itemized quote shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP).

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarification in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **10:00 A.M. Tuesday, June 20, 2023.** Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Marsha Weidner, Engineering Administrative Assistant. E-mail quotes will be accepted and may be sent to MWeidner@cityoframsey.com.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability $1,000,000 per occurrence (written on an occurrence based form bodily injury and property damage); automobile liability $1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 8:00 p.m., Monday through Friday.

WORK AND STAGING AREAS: The Contractor shall confine their work activities within City owned properties and right of way. No equipment shall be left on City streets outside normal working hours.

SPECIFICATIONS: Work shall be conducted in conformance with the specifications set forth herein and in accordance with the latest edition of the Minnesota Department of Transportation Standard Specifications for Construction which is incorporated by reference to these specifications.

TRAFFIC CONTROL: All traffic control devices and layouts shall conform and be installed in accordance to the latest addition of the Minnesota Temporary Traffic Control Field Manual.

PAYMENT: Payment will be made upon submittal of an invoice to the City on a net 30 day basis following City acceptance of the work. An IC 134 form will be required prior to final payment.

BASIS OF AWARD: The City will award each individual project to the lowest proposal, rather than the lowest combined total of all five proposals.

BASIS OF PAYMENT: Payment shall be made for the work on the basis specified below. The cost of any additional labor, materials, permits, tools and supplies which have not been specifically identified in this section for payment, but required to complete the project as per the plans and specifications shall be considered incidental to the project.

Mobilization – Payment shall be made on a lump sum basis for the mobilization of equipment.

Geotechnical Report – Payment shall be made on a lump sum basis as compensation for all development of the geotechnical report meeting the requirements outlined in this RFP.

Soil Boring – Payment shall be made on a per each basis as compensation for all equipment, material and labor costs required for the soil boring and all required documentation of soil borings as outlined in this RFP.

Soil Boring Additional Depth – Payment shall be made on a per lineal foot basis as compensation for all equipment, material and labor costs required for soil boring at depth beyond depth as stated in the introduction. The cost of meeting any Minnesota Department of Health requirement for abandonment of geotechnical soil bore holes, including holes deeper than 15-feet are incidental to this pay item.

Traffic Control – Payment shall be made on a lump sum basis as compensation for all equipment, material, and labor costs required for the installation and maintenance of traffic control measures (signage, barricades, flashers, flaggers, etc.), as directed by the Engineer, for any local traffic disruptions or temporary closures.

PROPOSAL

This proposal is submitted to the City of Ramsey for Pavement Management Program 2024 Projects Geotechnical Reports. That _____ accepts the terms and conditions herein and agrees to deliver the final Geotechnical Reports to the City by the dates listed in the schedule section of this RFP, and to complete all work described herein for the following unit prices:

IP 24-01 BARTHEL'S RUM RIVER & WHITE PINES ESTATES STREET RECONSTRUCTION

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Geotechnical Report	LS	1	_____	_____
3	Soil Borings	EA	17	_____	_____
4	Soil Boring Additional Depth Beyond 10-feet	LF	1	_____	_____
5	Traffic Control	LS	1	_____	_____

Total Proposal (Lines 1-5) _____

IP 24-02 HALLS DOVER ACRES STREET RECONSTRUCTION

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Geotechnical Report	LS	1	_____	_____
3	Soil Borings	EA	15	_____	_____
4	Soil Boring Additional Depth Beyond 15-feet	LF	1	_____	_____
5	Traffic Control	LS	1	_____	_____

Total Proposal (Lines 1-5) _____

IP 24-11 ALPINE DRIVE MSA (PUMA ST TO CSAH 83) STREET RECONSTRUCTION

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Geotechnical Report	LS	1	_____	_____
3	Soil Borings	EA	8	_____	_____
4	Soil Boring Additional Depth Beyond 15-feet	LF	1	_____	_____
5	Traffic Control	LS	1	_____	_____

Total Proposal (Lines 1-5) _____

IP 24-12 JUNIPER WOODS 1st – 3rd STREET RECONSTRUCTION

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Geotechnical Report	LS	1	_____	_____
3	Soil Borings	EA	10	_____	_____
4	Soil Boring Additional Depth Beyond 15-feet	LF	6	_____	_____
5	Traffic Control	LS	1	_____	_____

Total Proposal (Lines 1-5) _____

IP 24-13 FOX RIDGE ESTATES 1ST & 2ND STREET RECONSTRUCTION

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	Geotechnical Report	LS	1	_____	_____
3	Soil Borings	EA	26	_____	_____
4	Soil Boring Additional Depth Beyond 10-feet	LF	1	_____	_____
5	Traffic Control	LS	1	_____	_____

Total Proposal (Lines 1-5) _____

Contractor Name _____

Owner or representative _____

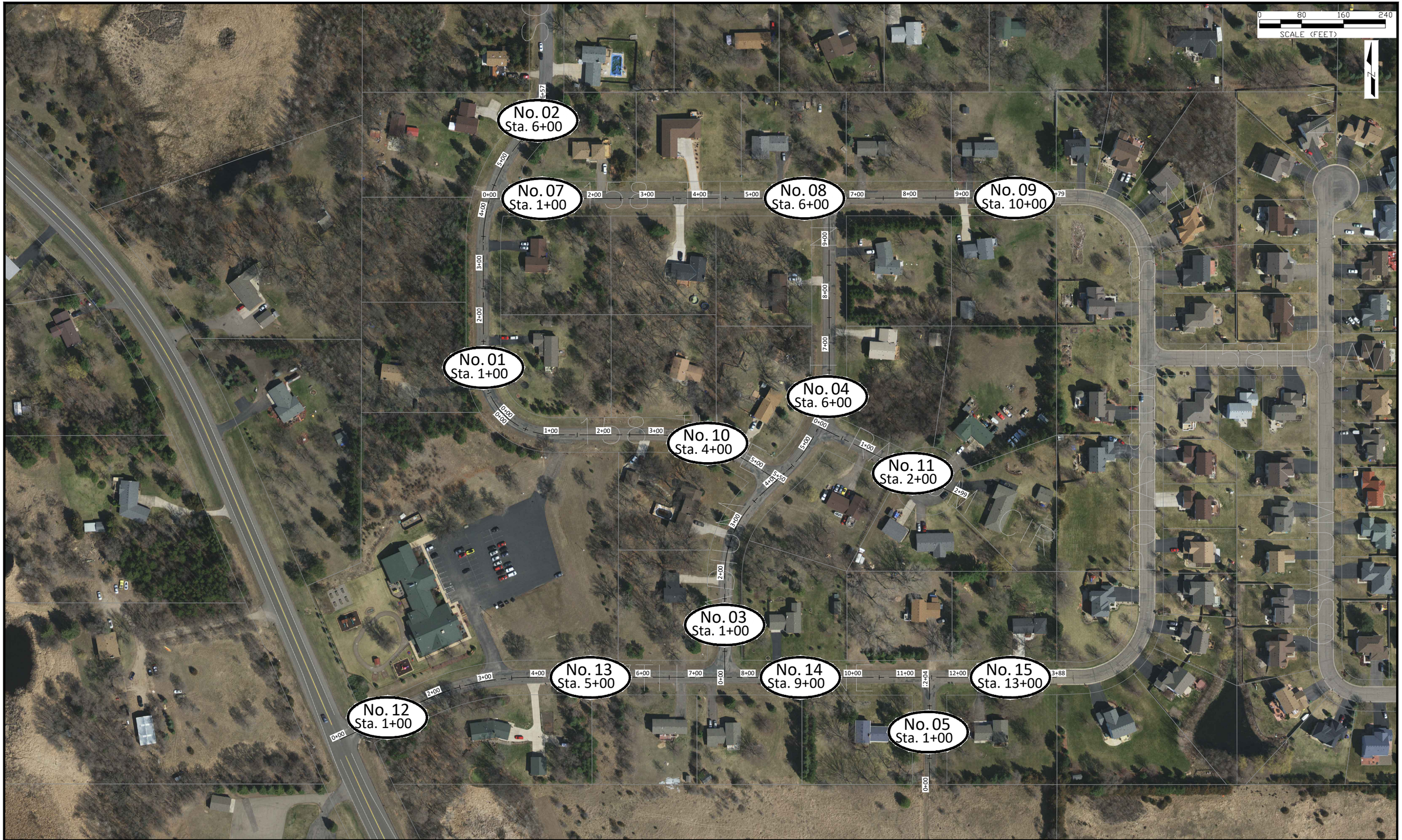
Phone(s) _____

E-mail _____

Signature _____

Date _____

0 120 240 360
SCALE (FEET)
N
No. 01
Sta. 1+00
No. 02
Sta. 5+00
No. 03
Sta. 1+00
No. 04
Sta. 1+00
No. 05
Sta. 2+00
No. 06
Sta. 1+00
No. 07
Sta. 6+00
No. 08
Sta. 2+00
No. 09
Sta. 2+00
No. 10
Sta. 1+00
No. 11
Sta. 6+00
No. 12
Sta. 2+00
No. 13
Sta. 7+00
No. 14
Sta. 12+00
No. 15
Sta. 18+00
No. 16
Sta. 24+00
No. 17
Sta. 30+00
NW 5 AVE
NW 5 AVE
NW 5 AVE
NW 5 AVE
NW 5 ST
NW 5 ST
NW 5 ST



DATE	REVISION

Jun 02, 2023 - 11:10pm
C:\Engineering\AutoCad Dwgs\Projects A-M\Halls Dover Acres Reconstruction 24-02\Support Drawings\24-02 Base Map.dwg

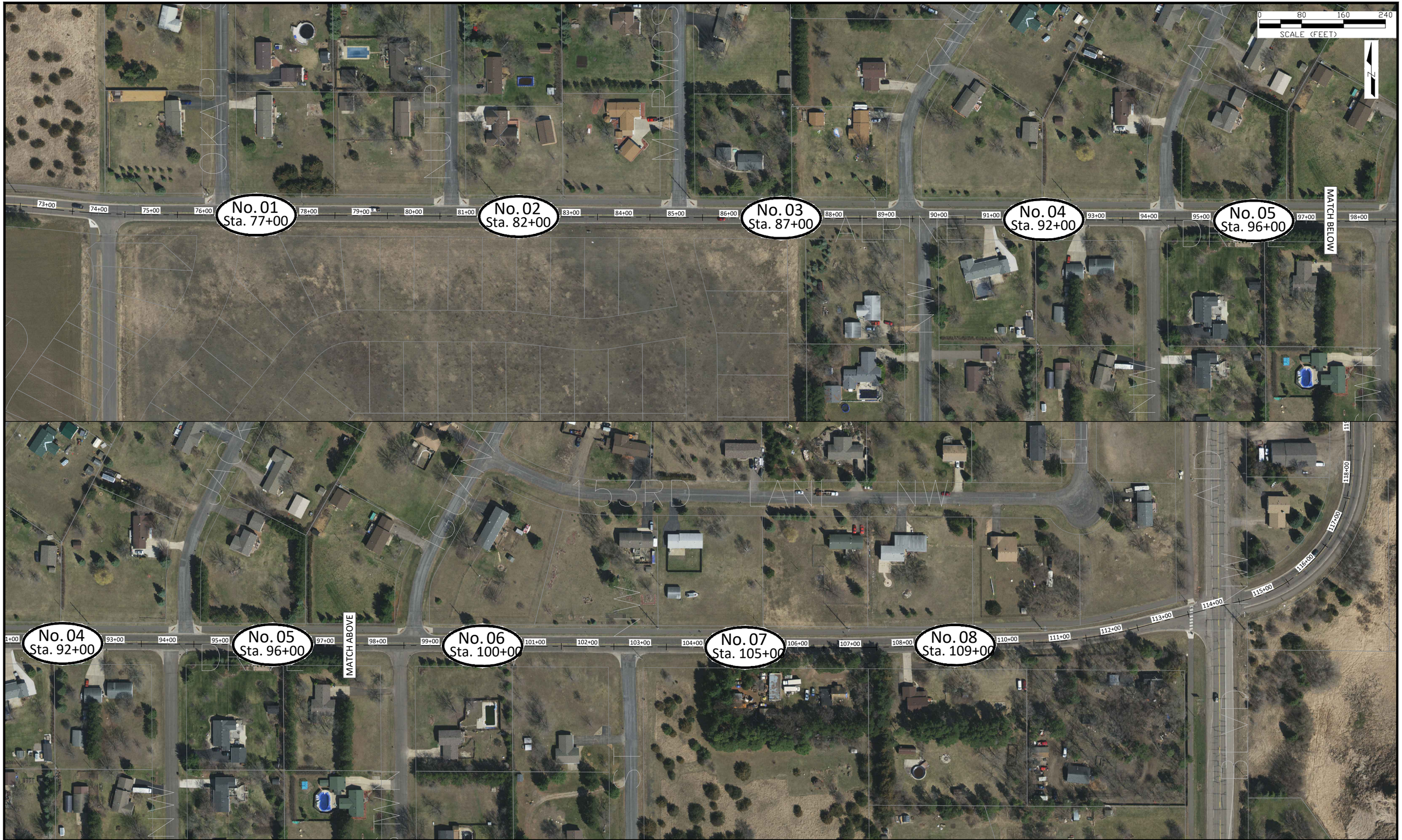
DESIGNED BY:	---	
DRAWN BY:	LWC	DATE: 05/31/23
CHECKED BY:	---	FILE: 24-02

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

24-02 SOIL BORING LOCATION MAP

HALLS DOVER ACRES STREET RECONSTRUCTION CITY PROJECT NO. 24-02
CITY OF RAMSEY, MINNESOTA

SHEET 1 OF 1 SHEETS



DATE	REVISION

Jun 02, 2023 - 11:09am
G:\Engineering\AutoCad Dwgs\Projects A-M\Alpine Drive Armstrong - Puma 24-11\Support Drawings\24-11 Base Map.dwg

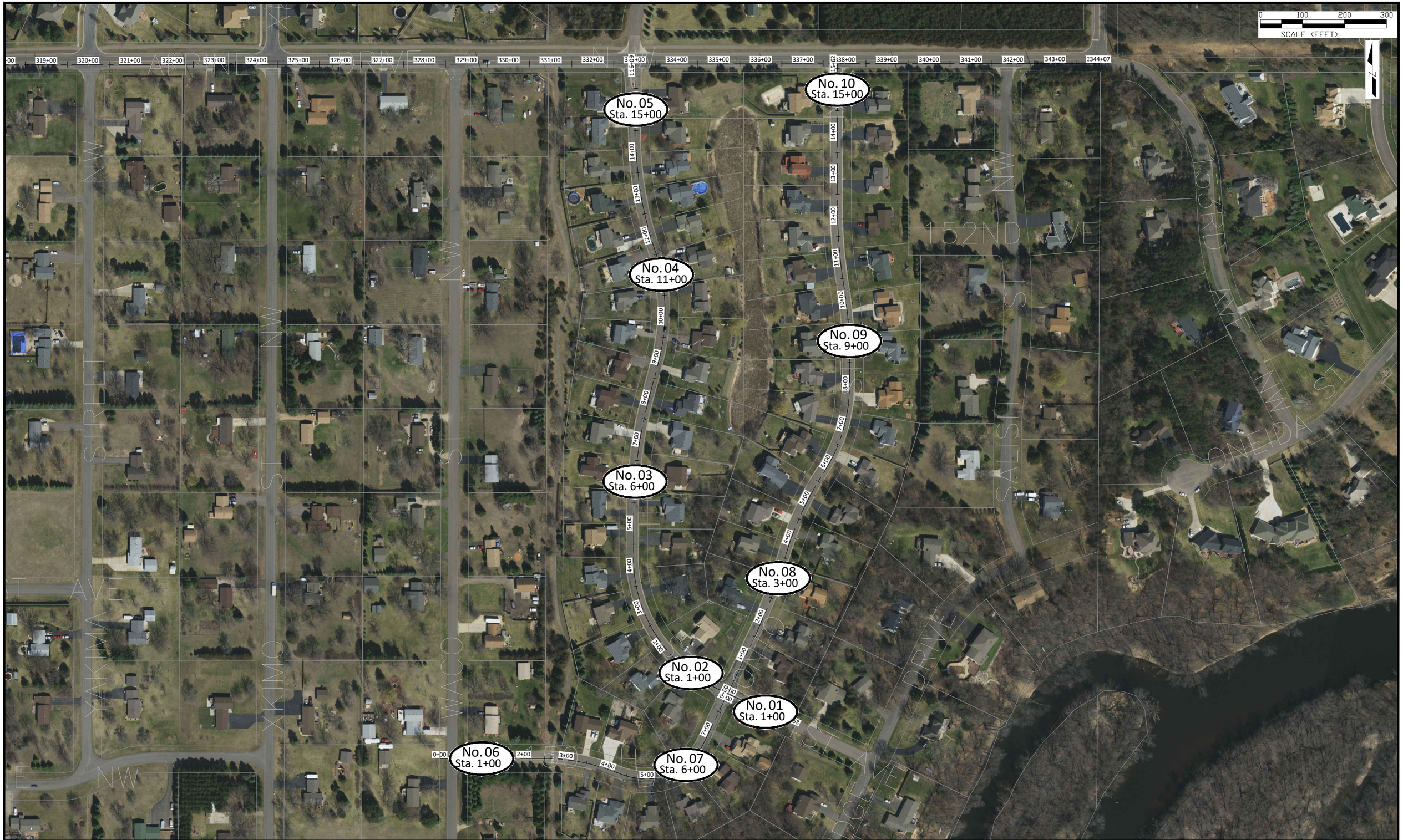
DESIGNED BY:	---	
DRAWN BY:	LWC	DATE: 05/31/23
CHECKED BY:	---	FILE: 24-11

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

24-11 SOIL BORING LOCATION MAP

ALPINE DR MSA (PUMA ST TO CSAH 83) RECONSTRUCTION
CITY PROJECT NO. 24-11
CITY OF RAMSEY, MINNESOTA

SHEET 1 OF 1 SHEETS



DATE	REVISION

Jun 02, 2023 - 11:07am
G:\Engineering\AutoCad Dwgs\Projects A-M\Juniper Woods 1st - 3rd Recon 24-12\Support Drawings\24-12 Base Map.dwg

DESIGNED BY:	---	
DRAWN BY:	LWC	DATE: 05/31/23
CHECKED BY:	---	FILE: 24-12

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

24-12 SOIL BORING LOCATION MAP

JUNIPER WOODS 1ST - 3RD RECONSTRUCTION CITY PROJECT NO. 24-12 CITY OF RAMSEY, MINNESOTA

SHEET 1 OF 1 SHEETS

DATE	REVISION

Jun 02, 2023 - 11:18am
G:\Engineering\AutoCad Dwgs\Projects A-M\Fox Ridge Estates 1st & 2nd Recon 24-13\Support Drawings\24-13 Base Map.dwg

DESIGNED BY:	---	
DRAWN BY:	LWC	DATE: 05/31/23
CHECKED BY:	---	FILE: 24-13

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

24-13 SOIL BORING LOCATION MAP

FOX RIDGE ESTATES 1ST & 2ND RECONSTRUCTION CITY PROJECT NO. 24-13 CITY OF RAMSEY, MINNESOTA

SHEET 1 OF 1 SHEETS

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Address infrastructure needs.

Information

Title

Adopt Resolution #23-140 Authorizing Partial Payment No. 1 to Northern Lines Contracting for Improvement Project #23-01, 2023 161st Avenue Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineer has inspected the completed work and recommends partial payment No. 1 to Northern Lines Contracting, Inc. of Hanover, Minnesota for improvement project #23-01, 161st Avenue Reconstruction, in the amount of $38,022.04.

Action:

Motion to adopt Resolution #23-140, authorizing partial payment No. 1 to Northern Lines Contracting, Inc., of Hanover, Minnesota for Improvement Project #23-01, 161st Avenue Reconstruction in the amount of $38,022.04.

Attachments

Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/22/2023 01:05 PM
Brian Hagen	Brian Hagen	06/22/2023 01:33 PM
Form Started By: Marsha Weidner		Started On: 06/20/2023 02:34 PM
Final Approval Date: 06/22/2023		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-140

RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT FOR 161ST AVENUE RECONSTRUCTION, IMPROVEMENT PROJECT #23-01

WHEREAS, the City of Ramsey proposes to reconstruct 161st Avenue between Armstrong Boulevard and Variolite Street; and

WHEREAS, pursuant to Ramsey City Council resolution #22-089, adopted April 12th, 2022, the City Council accepted and awarded the proposal to Bolten & Menk, Inc., for Topographic Survey of the project area; and

WHEREAS, pursuant to Ramsey City Council resolution #22-200, adopted August 23rd, 2022, City staff has received and reviewed the Topographic Survey, and has prepared plans and specifications for the purpose of advertising for bids for same improvement; and

WHEREAS, pursuant to Ramsey City Council resolution #23-051, adopted March 14, 2023, the City Council approved plans and specifications as prepared by the City Engineer and authorized advertisement for bids for same improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #23-081, adopted April 25, 2023, the bid of Northern Lines Contracting, Inc., of Hanover, Minnesota, in the amount f $1,244,237.29, for the construction of said improvements was accepted; the Mayor and City Administrator were authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey, and the City Administrator was hereby authorized to execute the proposal from Bolton & Menk, Inc. to provide construction staking services and As-built Survey for said improvement in a total not-to-exceed amount of $29,770.00 for the project; and

WHEREAS, as of June 27, 2023 $0.00 has been paid to date; and

WHEREAS, the Senior Engineer has inspected the completed work and recommends partial payment No. 1 to Northern Lines Contracting, Inc. of Hanover, Minnesota for improvement project #23-01, 161st Avenue Reconstruction, in the amount of $38,022.04.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 1 to Northern Lines Contracting, Inc., of Hanover, Minnesota for Improvement Project #23-01, 161st Avenue Reconstruction in the amount of $38,022.04.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of June 27, 2023.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember ____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of June, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	1 Partial
Project Number:	23-01 (S.A.P. 199-123-001)
Project Name:	161st Avenue Reconstruction
Period Ending	May 31, 2023
Contractor:	Northern Lines Contracting, Inc.
Address:	11039 Lamont Avenue NE, Hanover, MN 55341

1	Original Contract Amount		$ 1,244,237.29
2	Change Order(s)	No. ____ Thru No. ____	
3	Total Funds Encumbered		$ 1,244,237.29
4	Value of Work Completed		$ 40,023.20
5	Retainage	5 %	$ (2,001.16)
	Percent Complete	3%	
6	Deductions or Charges		$ -
7	Total Earned Less Retainage (Lines 4+5+6)		$ 38,022.04
8	Previous Payment(s)		$ -
9	**Payment Due (Lines 7-8)**		**$ 38,022.04**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ 1,206,215.25

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Northern Lines Contracting, Inc.	Brady Enright
Contractor Name	Print Name
Project Manager	
Title	Signature
	6-8-23
	Date

City of Ramsey Approval

	6/8/2023
Signature (Project Engineer)	Date
	6/13/2023
Signature (City Engineer)	Date

161st Avenue Reconstruction
I.P. 23-01 (S.A.P. 199-123-001)
Estimate No. 1 Partial
Period Ending May 31, 2023

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 35,000.00	$ 35,000.00	0.25	$ 8,750.00	0.25	$ 8,750.00
2	2101.502	CLEARING	EA	16	$ 187.00	$ 2,992.00	29	$ 5,423.00	29.0	$ 5,423.00
3	2101.502	GRUBBING	EA	16	$ 187.00	$ 2,992.00	29	$ 5,423.00	29.0	$ 5,423.00
4	2101.505	CLEARING	ACRE	0.31	$ 9,500.00	$ 2,945.00	0.31	$ 2,945.00	0.31	$ 2,945.00
5	2101.505	GRUBBING	ACRE	0.31	$ 9,500.00	$ 2,945.00	0.31	$ 2,945.00	0.31	$ 2,945.00
6	2104.502	REMOVE BASKETBALL HOOP	EA	2	$ 135.00	$ 270.00	0	$ -	0	$ -
7	2104.502	SALVAGE MAIL BOX SUPPORT	EA	8	$ 105.00	$ 840.00	0	$ -	0	$ -
8	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	238	$ 3.00	$ 714.00	0	$ -	0	$ -
9	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	79	$ 5.00	$ 395.00	0	$ -	0	$ -
10	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	6	$ 10.00	$ 60.00	0	$ -	0	$ -
11	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	3111	$ 2.30	$ 7,155.30	0	$ -	0	$ -
12	2104.504	REMOVE CONCRETE PAVEMENT	SY	69	$ 6.00	$ 414.00	0	$ -	0	$ -
13	2104.602	LANDSCAPE RESTORATION	EA	12	$ 500.00	$ 6,000.00	0	$ -	0	$ -
14	2106.507	EXCAVATION - CHANNEL & PONDING (EV)	CY	7219	$ 6.10	$ 44,035.90	0	$ -	0	$ -
15	2106.507	EXCAVATION - COMMON (EV)	CY	886	$ 6.10	$ 5,404.60	0	$ -	0	$ -
16	2106.507	EXCAVATION - SUBGRADE (EV)	CY	1768	$ 6.10	$ 10,784.80	0	$ -	0	$ -
17	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	2025	$ 5.50	$ 11,137.50	0	$ -	0	$ -
18	2108.504	GEOTEXTILE FABRIC TYPE 4	SY	68	$ 5.00	$ 340.00	0	$ -	0	$ -
19	2112.519	SUBGRADE PREPARATION - ROADWAY	RDST	26	$ 375.00	$ 9,750.00	0	$ -	0	$ -
20	2112.604	SUBGRADE PREPARATION	SY	5445	$ 1.05	$ 5,717.25	0	$ -	0	$ -
21	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	45	$ 165.00	$ 7,425.00	0	$ -	0	$ -
22	2130.523	WATER	MGAL	52	$ 35.00	$ 1,820.00	0	$ -	0	$ -
23	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	2687	$ 22.00	$ 59,114.00	0	$ -	0	$ -
24	2215.504	FULL DEPTH RECLAMATION	SY	8974	$ 1.50	$ 13,461.00	0	$ -	0	$ -
25	2232.504	MILL BITUMINOUS PAVEMENT 2.0"	SY	26	$ 10.50	$ 273.00	0	$ -	0	$ -
26	2301.604	CONCRETE PAVEMENT DRIVEWAYS 6.0"	SY	80	$ 94.75	$ 7,580.00	0	$ -	0	$ -
27	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	721	$ 3.15	$ 2,271.15	0	$ -	0	$ -
28	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	860	$ 89.05	$ 76,583.00	0	$ -	0	$ -
29	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,F) - PARKING LOT	TON	303	$ 98.10	$ 29,724.30	0	$ -	0	$ -
30	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	860	$ 91.70	$ 78,862.00	0	$ -	0	$ -
31	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) DRIVEWAYS	TON	5	$ 210.00	$ 1,050.00	0	$ -	0	$ -
32	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) TRAIL	TON	365	$ 104.50	$ 38,142.50	0	$ -	0	$ -
33	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,F) PARKING LOT	TON	227	$ 101.15	$ 22,961.05	0	$ -	0	$ -
34	2501.502	18" RC PIPE APRON	EA	1	$ 1,430.00	$ 1,430.00	0	$ -	0	$ -
35	2501.502	30" RC PIPE APRON	EA	1	$ 2,025.00	$ 2,025.00	0	$ -	0	$ -
36	2501.602	TRASH GUARD FOR 18" RC PIPE APRON	EA	1	$ 820.00	$ 820.00	0	$ -	0	$ -
37	2501.602	TRASH GUARD FOR 30" RC PIPE APRON	EA	1	$ 2,475.00	$ 2,475.00	0	$ -	0	$ -
38	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	378	$ 64.00	$ 24,192.00	0	$ -	0	$ -
39	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LF	80	$ 72.00	$ 5,760.00	0	$ -	0	$ -
40	2503.503	30" RC PIPE SEWER DESIGN 3006 CLASS III	LF	699	$ 146.00	$ 102,054.00	0	$ -	0	$ -
41	2503.602	CONNECT TO EXISTING SANITARY SEWER	EA	2	$ 21,000.00	$ 42,000.00	0	$ -	0	$ -
42	2503.603	6" PVC PIPE SEWER SDR 26	LF	153	$ 42.00	$ 6,426.00	0	$ -	0	$ -
43	2503.603	8" PVC PIPE SEWER SDR 26	LF	1180	$ 41.00	$ 48,380.00	0	$ -	0	$ -
44	2503.603	CLEAN & TELEVISE PIPE SEWER	LF	1333	$ 6.00	$ 7,998.00	0	$ -	0	$ -
45	2504.602	6" PIPE PLUG	EA	2	$ 120.00	$ 240.00	0	$ -	0	$ -
46	2504.602	6" GATE VALVE & BOX	EA	5	$ 2,300.00	$ 11,500.00	0	$ -	0	$ -
47	2504.602	8" GATE VALVE & BOX	EA	2	$ 3,135.00	$ 6,270.00	0	$ -	0	$ -
48	2504.602	ADJUST VALVE BOX	EA	7	$ 385.00	$ 2,695.00	0	$ -	0	$ -
49	2504.602	CONNECT TO EXISTING WATERMAIN	EA	2	$ 1,485.00	$ 2,970.00	0	$ -	0	$ -
50	2504.602	HYDRANT (8.5' BURY)	EA	2	$ 5,910.00	$ 11,820.00	0	$ -	0	$ -
51	2504.603	6" WATERMAIN DUCTILE IRON CL 53	LF	144	$ 65.00	$ 9,360.00	0	$ -	0	$ -
52	2504.603	8" WATERMAIN DUCTILE IRON CL 52	LF	1170	$ 66.00	$ 77,220.00	0	$ -	0	$ -
53	2504.608	WATERMAIN FITTINGS	LBS	431	$ 16.00	$ 6,896.00	0	$ -	0	$ -
54	2506.502	ADJUST FRAME AND RING CASTING	EA	5	$ 695.00	$ 3,475.00	0	$ -	0	$ -
55	2506.502	CASTING ASSEMBLY (SANITARY)	EA	4	$ 945.00	$ 3,780.00	0	$ -	0	$ -
56	2506.502	CASTING ASSEMBLY (STORM)	EA	12	$ 790.00	$ 9,480.00	0	$ -	0	$ -
57	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	EA	3	$ 1,850.00	$ 5,550.00	0	$ -	0	$ -
58	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 27-4020	EA	1	$ 1,460.00	$ 1,460.00	0	$ -	0	$ -
59	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EA	4	$ 2,960.00	$ 11,840.00	0	$ -	0	$ -
60	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	EA	2	$ 5,285.00	$ 10,570.00	0	$ -	0	$ -
61	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	EA	2	$ 9,365.00	$ 18,730.00	0	$ -	0	$ -
62	2506.503	CONSTRUCT SANITARY SEWER MANHOLE	LF	56.7	$ 420.00	$ 23,814.00	0.0	$ -	0.0	$ -
63	2511.507	RANDOM RIP RAP CLASS III	CY	20	$ 210.00	$ 4,200.00	0	$ -	0	$ -
64	2521.504	6" CONCRETE WALK	SY	124	$ 151.45	$ 18,779.80	0	$ -	0	$ -
65	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EA	88	$ 31.50	$ 2,772.00	0	$ -	0	$ -
66	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	4799	$ 18.55	$ 89,021.45	0	$ -	0	$ -
67	2531.503	CONCRETE CURB & GUTTER DESIGN B612	LF	1389	$ 24.30	$ 33,752.70	0	$ -	0	$ -
68	2531.604	7" CONCRETE DRAINAGE FLUME	SY	4	$ 163.00	$ 652.00	0	$ -	0	$ -

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
69	2531.604	7" CONCRETE VALLEY GUTTER	SY	232	$ 157.00	$ 36,424.00	0	$ -	0	$ -
70	2531.618	TRUNCATED DOMES	SF	222	$ 68.25	$ 15,151.50	0	$ -	0	$ -
71	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	1	$ 420.00	$ 420.00	0	$ -	0	$ -
72	2540.602	INSTALL MAIL BOX SUPPORT	EA	8	$ 132.00	$ 1,056.00	0	$ -	0	$ -
73	2563.601	TRAFFIC CONTROL	LS	1	$ 7,250.00	$ 7,250.00	0.5	$ 3,625.00	0.5	$ 3,625.00
74	2571.502	BASKETBALL HOOP	EA	4	$ 3,150.00	$ 12,600.00	0.0	$ -	0.0	$ -
75	2571.502	CONIFEROUS TREE 6' HT B&B	EA	7	$ 930.00	$ 6,510.00	0.0	$ -	0.0	$ -
76	2571.502	DECIDUOUS TREE 6' HT B&B	EA	2	$ 795.00	$ 1,590.00	0.0	$ -	0.0	$ -
77	2572.503	TEMPORARY TREE PROTECTION FENCE	LF	1824	$ 2.45	$ 4,468.80	1411.0	$ 3,456.95	1411.0	$ 3,456.95
78	2573.602	STABILIZED CONSTRUCTION EXIT	EA	3	$ 970.00	$ 2,910.00	0	$ -	0	$ -
79	2573.502	STORM DRAIN INLET PROTECTION	EA	10	$ 225.00	$ 2,250.00	0	$ -	0	$ -
80	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	125	$ 3.15	$ 393.75	0	$ -	0	$ -
81	2573.503	SILT FENCE; TYPE MS	LF	5236	$ 2.75	$ 14,399.00	2711	$ 7,455.25	2711	$ 7,455.25
82	2574.507	TOPSOIL (LV)	CY	1975	$ 0.01	$ 19.75	0	$ -	0	$ -
83	2574.508	FERTILIZER TYPE 3	LBS	305	$ 0.95	$ 289.75	0	$ -	0	$ -
84	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	7595	$ 2.00	$ 15,190.00	0	$ -	0	$ -
85	2575.505	SEEDING	ACRE	2.83	$ 263.00	$ 744.29	0.00	$ -	0.00	$ -
86	2575.508	HYDRAULIC MULCH MATRIX	LBS	5040	$ 1.25	$ 6,300.00	0	$ -	0	$ -
87	2575.508	SEED MIXTURE 25-151	LBS	175	$ 5.25	$ 918.75	0	$ -	0	$ -
88	2575.508	SEED MIXTURE 33-262	LBS	65	$ 14.00	$ 910.00	0	$ -	0	$ -
89	2582.503	4" BROKEN LINE PAINT (EPOXY)	LF	530	$ 1.55	$ 821.50	0	$ -	0	$ -
90	2582.503	4" DASHED LINE PAINT (EPOXY)	LF	644	$ 1.55	$ 998.20	0	$ -	0	$ -
91	2582.503	4" SOLID LINE PAINT (EPOXY)	LF	6502	$ 1.55	$ 10,078.10	0	$ -	0	$ -
92	2582.518	CROSSWALK PAINT (EPOXY)	SF	522	$ 5.50	$ 2,871.00	0	$ -	0	$ -
93	2582.518	PAVEMENT MESSAGE (EPOXY)	SF	11	$ 9.60	$ 105.60	0	$ -	0	$ -
GRAND TOTALS						$ 1,244,237.29		$ 40,023.20		$ 40,023.20

Internal City Use Only				
MSA Funds (0.46 Mobilization)		*$ 36,398.20*		*$ 36,398.20*
Storm Sewer Utility Funds (0.25 Mobilization)		*$ 3,625.00*		*$ 3,625.00*
Water Utility Funds (0.09 Mobilization)		*$ -*		*$ -*
Sanitary Sewer Utility Funds (0.09 Mobilization)				
Park Improvement Funds (0.11 Mobilization)				
Total Funds		*$ 40,023.20*		*$ 40,023.20*

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Address infrastructure needs.

Information

Title

Adopt Resolution #23-141 Approving Plans and Specifications and Authorizing Advertisement for Bids for 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #23-141 approving plans and specifications and authorizing advertisement for bids for 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06.

Background:

City Improvement Project #23-06 proposes to mill and overlay Municipal State Aid (MSA) street Riverdale Drive between Ramsey Boulevard and Feldspar Street, as well as the Rivenwick 3rd and Rivenwick Village subdivision. The streets are urban section with concrete curb and gutter. Riverdale Drive is 40 feet wide with 12-foot drive lanes and 8-foot parking lanes. The streets within the two subdivisions are 31 feet wide. The streets total 1.26 miles in length, a street segment summary is attached to this case for reference.

Project History

- 2023 – 2032 Capital Improvement Program – listed Riverdale Drive as an overlay for 2023. Rivenwick 3rd & Rivenwick Village listed as an overlay for 2025
- Resolution #22-250 adopted November 7, 2022, City Council accepted proposal for topographic survey
- November 15, 2022, Public Works Committee recommended City Council order plans and specifications
- Resolution #22-287 adopted December 13, 2022, City Council ordered plans and specifications
- April 18, 2023, Public Works Committee recommended City Council add the streets within Rivenwick 3rd and Rivenwick Village to Improvement Project #23-06
- Resolution #23-083 adopted April 25, 2023, City Council amended the scope of Improvement Project #23-06 to include the streets within Rivenwick 3rd and Rivenwick Village
- June 20, 2023, Public Works Committee recommended City Council approve plans and specifications and authorize advertisement for bids

Pavement History

The streets within the project area were built between 1992 (Riverdale Drive between Garnet Street and Feldspar Street) and 2003/2004. Pavement maintenance has included 2 rounds of crack seal / seal coat improvements, with all street segments receiving treatments in 2018. Until recently only minor street patching has been required. 2021 PASER values were 8 for all street segments, and the street base seems to be in good condition.

Ground Penetrating Radar (GPR) was performed on Riverdale Drive, finding an average of 4.0 inches of bituminous pavement. Rivenwick 3rd and Rivenwick Village as-built drawings show an existing pavement thickness of 3.5 inches. The GPR summary is included in the attached street segment summary.

Proposed Improvements

Based on Staff review of the existing pavement sections, and condition of the existing pavements, a mill and overlay of the existing pavement is appropriate. The proposed mill and overlay will be 2-inches thick throughout the project area.

Staff review found the existing pedestrian ramps within the project area did not meet current ADA requirements, therefore all pedestrian ramps within the project area will need to be removed and replaced. The concrete curb and gutter along Riverdale Drive was found to be in very poor condition. Because of this, Staff is proposing to focus efforts on the pavement and not perform curb and gutter repairs beyond what is necessary for installing the ADA compliant pedestrian ramps. The concrete curb and gutter within the Rivenwick 3rd and Rivenwick Village subdivisions was found to generally be in good condition, and only spot repairs are proposed.

Minor repairs to the existing storm sewer structures are proposed with this project, the majority of which are grouting the existing adjustment rings and pipe inverts. Some storm sewer catch basins will require resetting due to settling.

The sanitary sewer castings along Riverdale Drive were found to be an older, heavier model no longer installed within the City. At the request of the Utilities Department, Staff is proposing to replace the 14 castings along Riverdale Drive to the currently specified model.

Preliminary Schedule Remaining

- Staff Receives Bids
  - July 21, 2023
- Council Awards Contract to the lowest responsible bidder
  - July 25, 2023
- Contractor begins construction
  - August 2023
- Contractor Substantially Completes construction
  - September 29, 2023
- Contractor Final Completion (verify final restoration, punch list created)
  - October 13, 2023

State Aid Approval

Plans are currently being routed through State Aid for approval, which is required before the project can be bid. Staff does not anticipate significant comments from State Aid which would require moving the proposed project bid opening.

Final plans are not attached to this case to prevent potential bidders from downloading plans attached to the case to prepare and submit their bids, rather than purchasing the plans through QuestCDN, the electronic bidding software used by the City of Ramsey. This ensures all bidders are bidding off the same set of plans, and all bidders are notified of any plan revisions (addenda) issued during the bidding process. Attached is the title sheet showing the scope of the improvements, as well as a plan sheet showing the typical sections, which includes information on the proposed pavement section. Plans are available upon request from the City Engineer.

Notification:

If Council approves plans and specifications and authorizes advertising for bids, bid will be advertised on Friday, June 30, and again on Friday July 7, 2023, in the City's official newspaper, the Anoka Union Herald.

Additionally, letters will be mailed to property owners with updates on the project status. Engineering Staff maintains City Improvement webpages with the most current project information, this can be found on the City website, Engineering department page.

Observations/Alternatives:

Alternatives:

Motion to adopt Resolution #23-141 approving plans and specifications and authorizing advertisement for bids for 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06.

Funding Source:

Funding for this improvement is proposed to come from Municipal State Aid Funds, Pavement Management Funds, Sanitary Sewer Utility Funds, and Stormwater Utility Funds.

Staff has completed an estimate based on the final plans and anticipated 2023 construction costs, with a total estimated project cost of $660,990.81, which includes 14-percent indirect costs for administrative, engineering, finance, and legal costs.

- MSA Street Project Costs $375,895.05
- Local Street Project Costs $214,985.76
- Sanitary Sewer Project Costs $39,102.00
- Storm Sewer Project Costs $31,008.00
- *Total Estimated Costs* *$660,990.81*

Recommendation:

Staff recommends adopting Resolution #23-141 approving plans and specifications and authorizing advertisement for bids for 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06.

On June 20, 2023 the Ramsey Public Works Committee reviewed the improvement project and recommended City Council approve the plans and specifications and authorize advertisement for bids.

Action:

Adopt Resolution #23-141 approving plans and specifications and authorizing advertisement for bids for 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06.

Attachments

Res 23-141

23-06 Street Summary

23-06 Title Sheet

23-06 Typical Sections

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/22/2023 01:02 PM
Brian Hagen	Brian Hagen	06/22/2023 01:29 PM
Form Started By: Joe Feriancek		Started On: 06/20/2023 10:11 AM
Final Approval Date: 06/22/2023		

Councilmember _ introduced the following resolution and moved for its adoption:

RESOLUTION #23-141

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENTS FOR BIDS FOR 2023 MSA PAVEMENT OVERLAY IMPROVEMENTS, IMPROVEMENT PROJECT #23-06

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous Municipal State Aid (MSA) street segments in 2023 as identified within the 2023 – 2032 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-250, adopted November 7th, 2022, the City Council accepted and awarded the proposal to Bolton & Menk, Inc., for topographic survey of the project area; and

WHEREAS, pursuant to Ramsey City Council resolution #23-083, adopted April 25, 2023, the City Council approved adding streets within the Rivenwick 3rd and Rivenwick Village subdivisions to Improvement Project #23-06; and

WHEREAS, the City Engineer has prepared plans and specification for the purpose of advertising for bids for the same improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby approves the plans and specifications prepared by the City Engineer and authorizes advertisements for bids for said improvements as City Improvement Project #23-06, 2023 MSA Pavement Overlay Improvements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of June, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

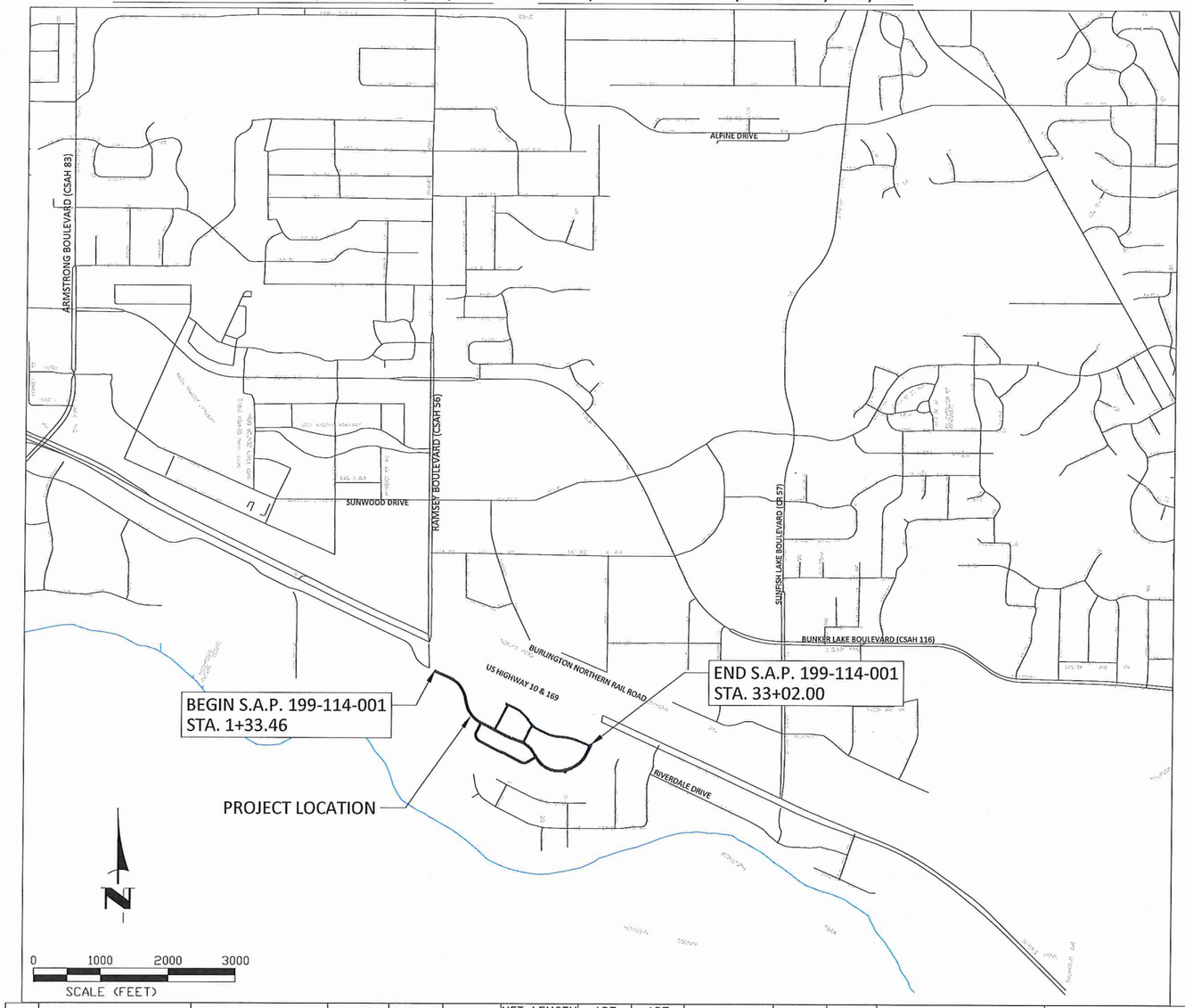
IP 23-06 2023 MSA Pavement Overlay Improvements
Street Segment Summary - Revised 4/11/2023

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	Curb (Bit / Conc.)	2021 PASER	Year Built	Maint. 1	Maint. 2	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
MSA	Riverdale Drive	Ramsey Blvd / Garnet St	2702	Urban	Conc.	8	2003	SC 2009	SC 2018	4.0	5.6	9.6
	Riverdale Drive	Garnet St / Feldspar St	544	Urban	Conc.	8	1992	SC 1999	SC 2018	4.0	6.0	10.0
Rivenwick 3rd	139th Avenue	Riverdale Dr / Riverdale Dr	1277	Urban	Conc.	8	2003	SC 2009	SC 2016	3.5*	4.0*	7.5*
Rivenwick Village	139th Lane	Hematite St / Jaspar St	487	Urban	Conc.	8	2004	SC 2009	SC 2018	3.5*	4.0*	7.5*
	139th Lane	Riverdale Dr / Hematite St	939	Urban	Conc.	8	2004	SC 2009	SC 2018	3.5*	4.0*	7.5*
	Hematite Street	Riverdale Dr / 139th Ln	268	Urban	Conc.	8	2004	SC 2009	SC 2018	3.5*	4.0*	7.5*
	Jaspar Street	Riverdale Dr / 139th Ln	432	Urban	Conc.	8	2004	SC 2009	SC 2018	3.5*	4.0*	7.5*
2023 MSA Overlay Total Length			6649	1.26 mi.				* GPR data not available, depth per as-built plans				

CITY OF RAMSEY

STREET CONSTRUCTION PLANS FOR BITUMINOUS MILLING AND PAVING.
S.A.P. 199-114-001

S.A.P. LOCATED ON RIVERDALE DRIVE BETWEEN RAMSEY BOULEVARD AND 139TH LANE
FROM NW 1/4 OF THE NW 1/4 OF S34, T32, R25 TO NW 1/4 OF THE NW 1/4 OF S34, T32, R25



CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA
DISTRICT: METRO

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002

GSOC
Call before you dig
811
651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org

	PROJECT	STA. TO STA.	GROSS LENGTH	BRIDGE LENGTH	NET LENGTH	NET LENGTH (MILES)	ADT (2023)	ADT (2043)	DESIGN ESAL	R VALUE	TON DESIGN	DESIGN SPEED	DESIGN SPEED NOT MET	NUMBER OF LANES	WIDTH OF LANES	NUMBER OF SHOULDERS	WIDTH OF LANES	FUNCTIONAL CLASSIFICATION
	S.A.P. 199-114-001 RIVERDALE DRIVE	1+33 TO 33+02	3169 FT	0 FT	3169 FT	0.60 MI	990	1,089	115,000	60	10	35	STA. 32+26 STOP CONDITION	2	12'	2	8'	COLLECTOR

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" AND THE "SUPPLEMENTAL SPECIFICATIONS" DATED SEPTEMBER 2022 SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 22 SHEETS

SHEET NO.	DESCRIPTION
01	TITLE SHEET
02	STATEMENT OF ESTIMATED QUANTITIES
03	TYPICAL SECTIONS
04 - 05	CITY DETAILS
06 - 11	MNDOT PED RAMP DETAILS
12 - 13	INTERSECTION DETAILS
14 - 16	MSA BITUMINOUS MILL & OVERLAY
17 - 19	LOCAL STREET BITUMINOUS MILL & OVERLAY
20 - 22	MSA PAVEMENT MARKING PLAN

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOE FERIANCEK, P.E. — LIC. NO. 57095 — DATE 06/16/23

APPROVED: _____ CITY ENGINEER, CITY OF RAMSEY — DATE 6/16/23

DISTRICT STATE AID ENGINEER: REVIEWED FOR COMPLIANCE WITH STATE AID RULES/POLICY — DATE _____

STATE AID ENGINEER: APPROVED FOR STATE AID FUNDING — DATE _____

SHEET 01 OF 22 SHEETS

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

STOPPING SIGHT DISTANCE BASED ON:
3.5 FT - HEIGHT OF EYE
2.0 FT - HEIGHT OF OBJECT

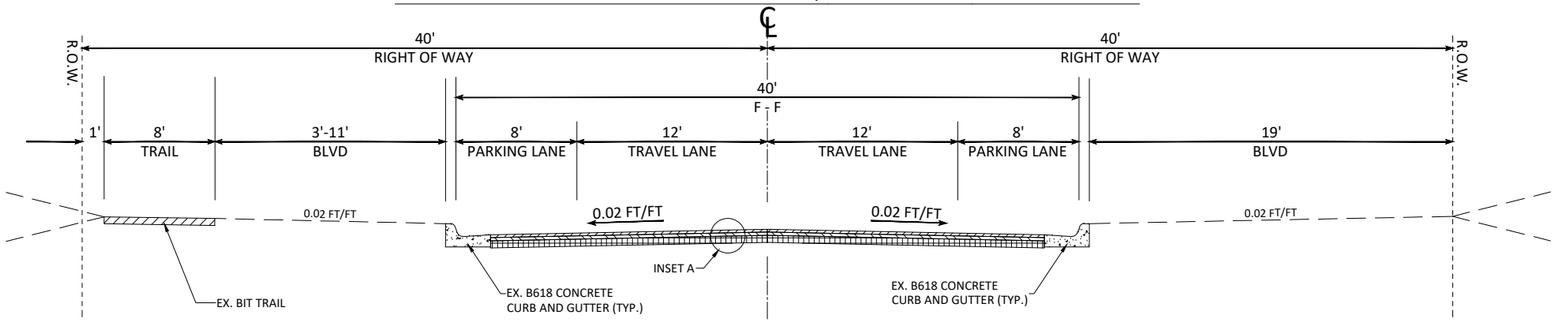
DATUM:
VERTICAL: NAVD 88
HORIZONTAL: ANOKA COUNTY COORDINATES (1996 ADJUSTMENT)

S.A.P. 199-114-001

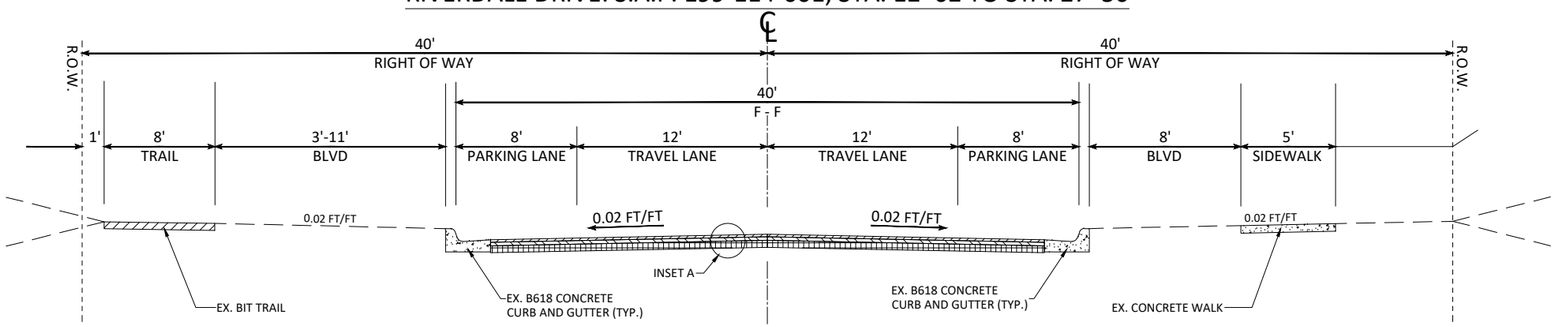
DATE	REVISION

Jun 16, 2023 - 10:24am
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlays\23-06 2023 MSA Overlay Improvements\Plan Drawings\23-06 Title Sheet.dwg

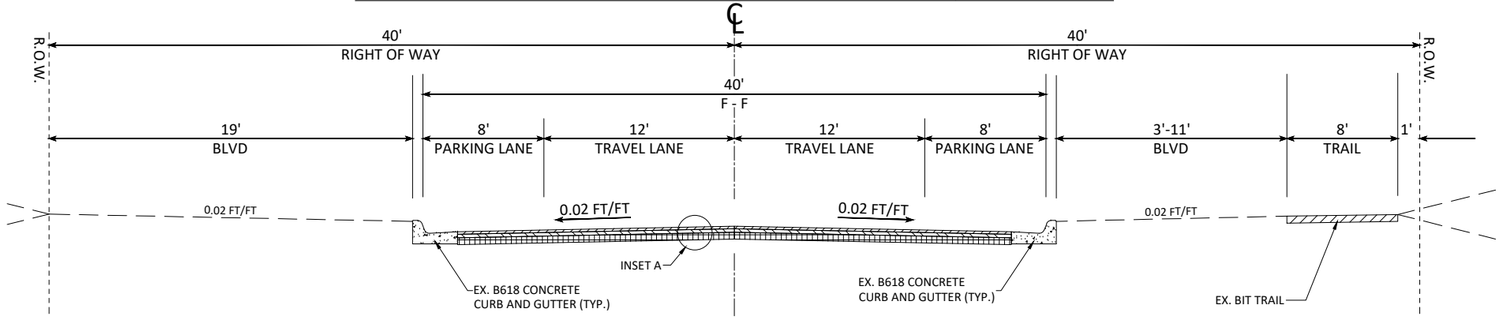
RIVERDALE DRIVE: S.A.P. 199-114-001; STA. 1+33.46 TO STA. 12+02



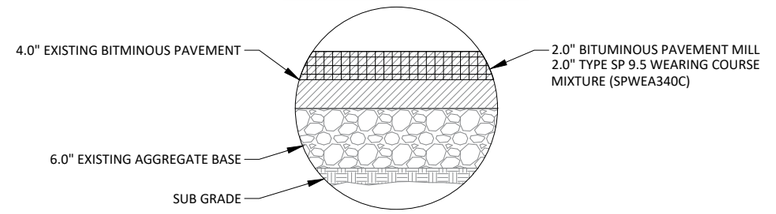
RIVERDALE DRIVE: S.A.P. 199-114-001; STA. 12+02 TO STA. 27+50



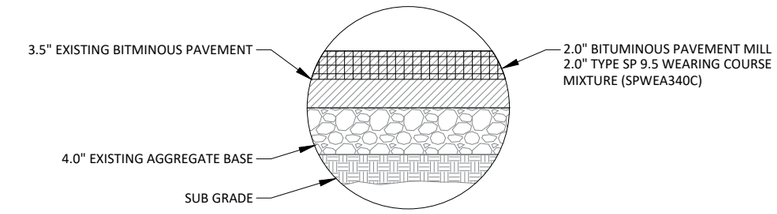
RIVERDALE DRIVE: S.A.P. 199-114-001; STA. 27+50 TO STA. 33+02.00



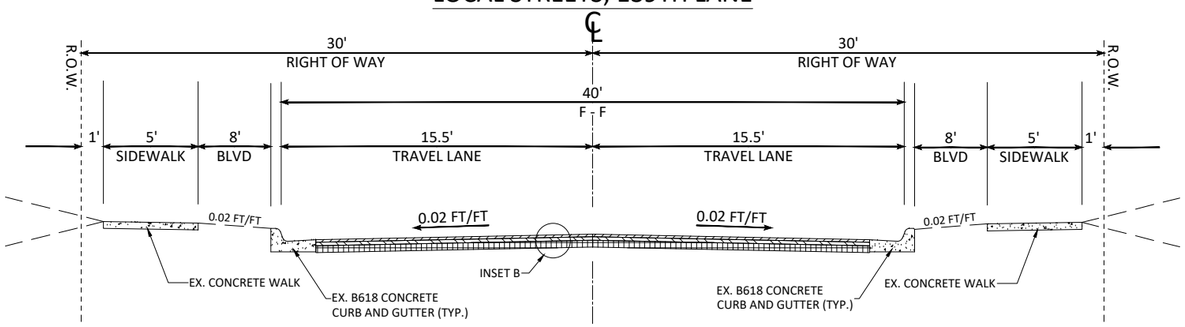
INSET A: S.A.P. 199-114-001



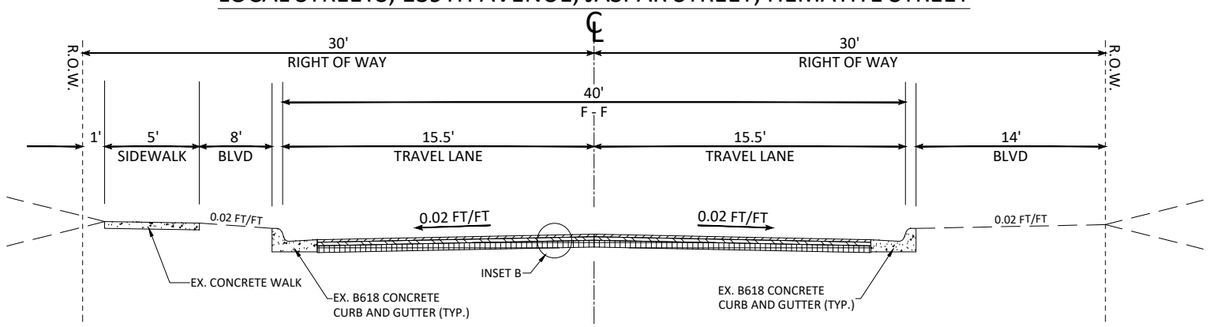
INSET B: LOCAL STREETS



LOCAL STREETS; 139TH LANE



LOCAL STREETS; 139TH AVENUE, JASPAR STREET, HEMATITE STREET



NOTE: TYPICAL SECTIONS NOT TO SCALE.

DATE	REVISION

Jun 16, 2023 - 10:31am
G:\Engineering\AutoCad Dwgs\Projects N-Z\Overlays\23-06 2023 MSA Overlay Improvements\Plan Drawings\23-06 Title Sheet.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

JOE FERIANCEK
Date 06/16/23 Lic. No. 57095

DESIGNED BY:	JJF	
DRAWN BY:	JJF	DATE: 06/09/23
CHECKED BY:	JJF	FILE: 23-06

City of RAMSEY

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

TYPICAL SECTIONS

2023 MSA PAVEMENT OVERLAY IMPROVEMENTS
CITY PROJECT NO. 23-06
CITY OF RAMSEY, MINNESOTA

SHEET 03 OF 22 SHEETS

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Address infrastructure needs.

Information

Title

Adopt Resolution #23-142 Authorizing Partial Payment No. 5 to Douglas-Kerr Underground, LLC. for Improvement Project #20-05, Riverdale Drive Extension.

Purpose/Background:

Resolution and Pay Request Attached

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment No. 5 to Douglas-Kerr Underground, LLC of Mora, Minnesota, for said project, in the amount of $225,298.20.

Action:

Motion to adopt Resolution #23-142 authorizing partial payment No. 5 to Douglas-Kerr Underground, LLC of Mora, Minnesota, for Improvement Project #20-05, 2022 Riverdale Drive Extension in the amount of $225,298.20.

Attachments

Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/22/2023 01:05 PM
Brian Hagen	Brian Hagen	06/22/2023 01:33 PM
Form Started By: Marsha Weidner		Started On: 06/20/2023 02:37 PM
Final Approval Date: 06/22/2023		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-142

RESOLUTION AUTHORIZING PARTIAL PAYMENT NO. 5 TO DOUGLAS-KERR UNDERGROUND, LLC, FOR IMPROVEMENT PROJECT #20-05, RIVERDALE DRIVE EXTENSION, LLAMA STREET TO BOWERS DRIVE

WHEREAS, existing Riverdale Drive between Sunfish Lake Boulevard and Armstrong Boulevard functions as the south frontage road to U.S. Highway 10/169; and

WHEREAS, the City of Ramsey proposes to extend Riverdale Drive between Llama Street and Bowers Drive to extend the south frontage road system south of U.S. Highway 10/169 to Bowers Drive; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-267 adopted September 14, 2021, the City Council accepted the awarded amount of $612,000 in Local Partnership Program (LPP) funds to pay for a portion of Improvement Project #20-05; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-304 adopted October 26, 2021, the City Council accepted a design services proposal of Bolton & Menk, Inc. to develop final plans and specifications and solicit bids for Improvement Project #20-05; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-071 adopted March 22, 2022, the City Council approved three Assessment Agreements for Improvement Project #20- 05; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-088 adopted April 12, 2022, the City Council approved including the reconstruction of Riverdale Drive between Llama Street and the segment of Riverdale Drive constructed as part of the Armstrong Boulevard & Highway 10 interchange under Improvement Project #20-05; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-148 adopted June 28, 2022, the City Council approved the plans and specifications prepared by Bolton & Menk, Inc. and authorized the advertisement of bids for Improvement Project #20-05; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-158 adopted July 12, 2022, the City Council approved Cooperative Construction Agreement #1050030 with the State of Minnesota, Department of Transportation, as related to City Improvement Project #20-05; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-176 adopted August 8, 2022, the City Council authorized entering into a construction contract with Douglas-Kerr Underground, LLC., for the making of such improvements at the contract price of $2,342,102.66; and

WHEREAS, as of June 27, 2023, $1,900,734.44 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 5 to Douglas-Kerr Underground, LLC of Mora, Minnesota, for said project, in the amount of $225,298.20.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes partial payment No. 4 to Douglas-Kerr Underground, LLC of Mora, Minnesota for Improvement Project #20-05, Riverdale Drive Extension, Llama Street to Bower Drive, in the amount of $225,298.20.

2) The City Council authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of June 27, 2023.

4) That the City of Ramsey Finance Department will be given a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember ____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of June, 2023.

Mayor

ATTEST:

City Clerk

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	20-05
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.125908, 0R1.128236
Contractor:	Douglas-Kerr Underground, LLC	**Agency's Project No.:**	SP 020-121, SAP 119-115-005
Project:	2022 Riverdale Drive Extension		
Contract:			

Application No.: 5 **Application Date:** 6/6/2023

Application Period: **From** 12/1/2022 **to** 5/31/2023

1. Original Contract Price	$	2,342,102.66
2. Net change by Change Orders	$	-
3. Current Contract Price (Line 1 + Line 2)	$	2,342,102.66
4. Total Work completed and materials stored to date (Sum of Column H Unit Price Total and Column M Stored Materials)	$	2,237,929.09
5. Retainage		
a. 5% X $ 2,237,929.09 Work Completed	$	111,896.45
b. ____ X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	111,896.45
6. Amount eligible to date (Line 4 - Line 5.c)	$	2,126,032.64
7. Less previous payments	$	1,900,734.44
8. Amount due this application	**$**	**225,298.20**
9. Balance to finish, including retainage (Line 3 - Line 4)	$	104,173.57

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Douglas-Kerr Underground, LLC

Signature: [signature] **Date:** June 6th, 2023

Name: Dennis D. Douglas **Title:** Manager

Recommended by Engineer		**Approved by Owner**	
By:	Kevin P Kielb	**By:**	[signature]
Name:	Kevin P. Kielb	**Name:**	Bruce Westby
Title:	Project Engineer	**Title:**	City Engineer
Date:	6/6/2023	**Date:**	6/13/2023

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Ramsey
Engineer: Bolton & Menk, Inc.
Contractor: Douglas-Kerr Underground, LLC
Project: 2022 Riverdale Drive Extension
Contract:

Owner's Project No.: 20-05
Engineer's Project No.: 0R1.125908, 0R1.128236
Contractor's Project No.:
Agency's Project No.: SP 020-121, SAP 119-115-005

Application No.: 5 Application Period: From 12/01/22 to 05/31/23 Application Date: 06/06/23

A	B	C	D	E	F	F1	F2	G	H	I	J
		Contract Information				Previous Estimate		Work Completed			
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	% of Value of Item (H / F) (%)	Balance to Finish (F - H) ($)
	Original Contract										
1	AS BUILT	1.00	LUMP SUM	3,800.00	3,800.00	-	-	1.00	3,800.00	100%	-
2	MOBILIZATION	1.00	LUMP SUM	101,000.00	101,000.00	0.75	75,750.00	1.00	101,000.00		-
3	PAVEMENT MARKING REMOVAL	1,550.00	LIN FT	1.50	2,325.00	356.00	534.00	713.00	1,069.50		1,255.50
4	REMOVE ANCHORAGE ASSEMBLY - TENSION CABLE	3.00	EACH	4,500.00	13,500.00	-	-	3.00	13,500.00		-
5	REMOVE MAIL BOX & SUPPORT	1.00	EACH	250.00	250.00	-	-	-	-		250.00
6	SALVAGE SIGN	8.00	EACH	45.00	360.00	2.00	90.00	2.00	90.00		270.00
7	REMOVE SIGN	15.00	EACH	45.00	675.00	2.00	90.00	2.00	90.00		585.00
8	REMOVE PIPE APRON	8.00	EACH	151.55	1,212.40	2.00	303.10	8.00	1,212.40		-
9	REMOVE TENSION CABLE GUARDRAIL	547.00	LIN FT	8.50	4,649.50	-	-	547.00	4,649.50		-
10	REMOVE PIPE CULVERT	206.00	LIN FT	15.50	3,193.00	66.00	1,023.00	206.00	3,193.00		-
11	SAWING BIT PAVEMENT (FULL DEPTH)	3,165.00	LIN FT	3.15	9,969.75	693.00	2,182.95	1,000.00	3,150.00		6,819.75
12	SAWING CONCRETE PAVEMENT (FULL DEPTH)	40.00	LIN FT	3.70	148.00	40.00	148.00	40.00	148.00		-
13	REMOVE CURB AND GUTTER	350.00	LIN FT	3.85	1,347.50	350.00	1,347.50	350.00	1,347.50		-
14	REMOVE BITUMINOUS PAVEMENT	9,110.00	SQ YD	3.90	35,529.00	6,906.20	26,934.18	9,110.00	35,529.00		-
15	REMOVE CONCRETE PAVEMENT	490.00	SQ YD	7.80	3,822.00	490.00	3,822.00	490.00	3,822.00		-
16	EXCAVATION - COMMON (EV)	2,335.00	CU YD	30.45	71,100.75	2,080.00	63,336.00	2,080.00	63,336.00		7,764.75
17	EXCAVATION - SUBGRADE (EV)	50.00	CU YD	11.55	577.50	-	-	-	-		577.50
18	COMMON EMBANKMENT (CV)	100.00	CU YD	14.00	1,400.00	100.00	1,400.00	100.00	1,400.00		-
19	SUBGRADE PREPARATION	61.00	ROAD ST	251.90	15,365.90	61.00	15,365.90	61.00	15,365.90		-
20	AGGREGATE SURFACING (CV) CLASS 2	105.00	CU YD	132.25	13,886.25	32.00	4,232.00	71.39	9,441.33		4,444.92
21	STREET SWEEPER (WITH PICKUP BROOM)	16.00	HOUR	150.00	2,400.00	66.62	9,993.00	66.62	9,993.00		(7,593.00)
22	AGGREGATE BASE (CV) CLASS 5 MODIFIED	4,170.00	CU YD	36.20	150,954.00	2,705.10	97,924.62	2,705.10	97,924.62		53,029.38
23	AGGREGATE BASE (CV) CLASS 6	50.00	CU YD	62.40	3,120.00	50.00	3,120.00	50.00	3,120.00		-
24	AGGREGATE BASE (CV) FROM STOCKPILE	2,800.00	CU YD	14.70	41,160.00	4,931.70	72,495.99	4,931.70	72,495.99		(31,335.99)
25	TYPE SP 9.5 WEARING COURSE MIX (3,C)	3,120.00	TON	96.45	300,924.00	2,445.28	235,847.26	2,445.28	235,847.26		65,076.74
26	TYPE SP 9.5 WEARING COURSE MIX (3,C)	840.00	TON	105.60	88,704.00	1,072.18	113,222.21	1,072.18	113,222.21		(24,518.21)
27	TYPE SP 12.5 NON WEARING COURSE MIX (3,C)	3,750.00	TON	88.15	330,562.50	3,196.29	281,752.96	3,196.29	281,752.96		48,809.54
28	TYPE SP 12.5 WEARING COURSE MIX (4,F)	140.00	TON	125.35	17,549.00	124.93	15,659.98	124.93	15,659.98		1,889.02
29	TYPE SP 12.5 NON WEAR COURSE MIX (4,B)	140.00	TON	106.55	14,917.00	124.93	13,311.29	124.93	13,311.29		1,605.71
30	FINE AGGREGATE BEDDING (CV)	36.00	CU YD	21.15	761.40	-	-	-	-		761.40
31	22" SPAN RC PIPE-ARCH APRON	2.00	EACH	3,093.00	6,186.00	2.00	6,186.00	2.00	6,186.00		-
32	22" SPAN RC PIPE-ARCH CULVERT CL IVA	84.00	LIN FT	154.50	12,978.00	88.00	13,596.00	88.00	13,596.00		(618.00)
33	15" RC PIPE SEWER DESIGN 3006 CLASS V	8.00	LIN FT	89.35	714.80	7.00	625.45	7.00	625.45		89.35
34	24" RC PIPE SEWER DESIGN 3006 CLASS III	16.00	LIN FT	113.95	1,823.20	-	-	-	-		1,823.20
35	4" PVC PIPE SEWER	130.00	LIN FT	26.70	3,471.00	225.00	6,007.50	225.00	6,007.50		(2,536.50)
36	6" PVC PIPE SEWER	90.00	LIN FT	55.40	4,986.00	83.00	4,598.20	83.00	4,598.20		387.80
37	8" PVC PIPE SEWER	185.00	LIN FT	94.90	17,556.50	186.00	17,651.40	186.00	17,651.40		(94.90)
38	8"X4" PVC WYE	2.00	EACH	1,007.00	2,014.00	4.00	4,028.00	4.00	4,028.00		(2,014.00)
39	CONNECT TO EXISTING SANITARY SEWER	3.00	EACH	3,303.00	9,909.00	3.00	9,909.00	3.00	9,909.00		-
40	CONNECT TO EXISTING STORM SEWER	2.00	EACH	3,521.00	7,042.00	2.00	7,042.00	2.00	7,042.00		-
41	ADJUST GATE VALVE BOX	21.00	EACH	835.95	17,554.95	25.00	20,898.75	25.00	20,898.75		(3,343.80)
42	CONNECT TO EXISTING WATER MAIN	5.00	EACH	2,498.00	12,490.00	5.00	12,490.00	5.00	12,490.00		-
43	6" GATE VALVE & BOX	4.00	EACH	3,164.00	12,656.00	4.00	12,656.00	4.00	12,656.00		-
44	8" GATE VALVE & BOX	2.00	EACH	4,395.00	8,790.00	2.00	8,790.00	2.00	8,790.00		-

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey
Engineer:	Bolton & Menk, Inc.
Contractor:	Douglas-Kerr Underground, LLC
Project:	2022 Riverdale Drive Extension
Contract:	

Owner's Project No.:	20-05
Engineer's Project No.:	0R1.125908, 0R1.128236
Contractor's Project No.:	
Agency's Project No.:	SP 020-121, SAP 119-115-005

Application No.: 5 Application Period: From 12/01/22 to 05/31/23 Application Date: 06/06/23

A	B	C	D	E	F	F1	F2	G	H	I	J
		Contract Information				Previous Estimate		Work Completed			
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	% of Value of Item (H / F) (%)	Balance to Finish (F - H) ($)
45	12" GATE VALVE & BOX	3.00	EACH	6,888.00	20,664.00	3.00	20,664.00	3.00	20,664.00		-
46	HYDRANT	3.00	EACH	6,233.00	18,699.00	4.00	24,932.00	4.00	24,932.00		(6,233.00)
47	1" CURB STOP & BOX	2.00	EACH	1,166.00	2,332.00	4.00	4,664.00	4.00	4,664.00		(2,332.00)
48	1" SADDLE	2.00	EACH	945.85	1,891.70	4.00	3,783.40	4.00	3,783.40		(1,891.70)
49	1" TYPE K COPPER PIPE	115.00	LIN FT	21.95	2,524.25	229.00	5,026.55	229.00	5,026.55		(2,502.30)
50	6" WATERMAIN DUCTILE IRON CL 53	65.00	LIN FT	80.35	5,222.75	55.00	4,419.25	55.00	4,419.25		803.50
51	8" WATERMAIN	280.00	LIN FT	83.50	23,380.00	279.50	23,338.25	279.50	23,338.25		41.75
52	12" WATERMAIN	880.00	LIN FT	86.50	76,120.00	870.00	75,255.00	870.00	75,255.00		865.00
53	STEEL CASING (TRENCHLESS)	395.00	LIN FT	502.00	198,290.00	395.00	198,290.00	395.00	198,290.00		-
54	12" WATERMAIN (IN CASING)	395.00	LIN FT	146.20	57,749.00	395.00	57,749.00	395.00	57,749.00		-
55	WATERMAIN FITTINGS	760.00	POUND	11.80	8,968.00	1,153.00	13,605.40	1,153.00	13,605.40		(4,637.40)
56	CASTING ASSEMBLY	60.00	EACH	1,200.00	72,000.00	60.00	72,000.00	60.00	72,000.00		-
57	CONSTRUCT SANITARY SEWER MANHOLE	26.00	LIN FT	538.95	14,012.70	25.10	13,527.65	25.10	13,527.650		485.05
58	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	4.00	LIN FT	1,356.00	5,424.00	4.00	5,424.00	4.00	5,424.00		-
59	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020	4.00	LIN FT	1,622.00	6,488.00	4.00	6,488.00	4.00	6,488.00		-
60	SEAL MANHOLE	20.00	EACH	181.50	3,630.00	20.00	3,630.00	20.00	3,630.00		-
61	6" CONCRETE WALK	3,140.00	SQ FT	9.90	31,086.00	3,533.00	34,976.70	3,533.00	34,976.70		(3,890.70)
62	CONCRETE CURB AND GUTTER DESIGN B618	10,325.00	LIN FT	13.60	140,420.00	9,951.00	135,333.60	9,951.00	135,333.60		5,086.40
63	CONCRETE CURB AND GUTTER DESIGN D418	200.00	LIN FT	25.60	5,120.00	224.00	5,734.40	224.00	5,734.40		(614.40)
64	6" CONCRETE DRIVEWAY PAVEMENT	30.00	SQ YD	63.00	1,890.00	45.00	2,835.00	45.00	2,835.00		(945.00)
65	8" CONCRETE DRIVEWAY PAVEMENT	540.00	SQ YD	65.60	35,424.00	548.25	35,965.20	548.25	35,965.20		(541.20)
66	TRUNCATED DOMES	380.00	SQ FT	50.00	19,000.00	408.00	20,400.00	408.00	20,400.00		(1,400.00)
67	ANCHORAGE ASSEMBLY - TENSION CABLE	1.00	EACH	16,000.00	16,000.00	-	-	1.00	16,000.00		-
68	TENSION CABLE GUARDRAIL	982.00	LIN FT	95.00	93,290.00	-	-	982.00	93,290.00		-
69	TRAFFIC CONTROL 1	1.00	LUMP SUM	19,950.00	19,950.00	0.50	9,975.00	1.00	19,950.00		-
70	TRAFFIC CONTROL 2	1.00	LUMP SUM	19,950.00	19,950.00	-	-	1.00	19,950.00		-
71	ALTERNATE PEDESTRIAN ROUTE	1.00	LUMP SUM	1,000.00	1,000.00	0.20	200.00	1.00	1,000.00		-
72	INSTALL SIGN TYPE C	8.00	EACH	250.00	2,000.00	2.00	500.00	4.00	1,000.00		1,000.00
73	SIGN PANELS TYPE D	56.25	SQ FT	78.00	4,387.50	56.25	4,387.50	56.25	4,387.50		-
74	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	0.01	0.01	-	-	-	-		0.01
75	STORM DRAIN INLET PROTECTION	41.00	EACH	208.75	8,558.75	41.00	8,558.75	41.00	8,558.75		-
76	CULVERT END CONTROLS	2.00	EACH	278.80	557.60	-	-	-	-		557.60
77	SILT FENCE, TYPE MS	5,040.00	LIN FT	1.50	7,560.00	4,351.00	6,526.50	4,351.00	6,526.50		1,033.50
78	SEDIMENT CONTROL LOG TYPE WOOD FIBER	3,100.00	LIN FT	2.20	6,820.00	2,471.00	5,436.20	2,471.00	5,436.20		1,383.80
79	SOIL BED PREPARATION	3.80	ACRE	400.00	1,520.00	2.70	1,080.00	3.80	1,520.00		-
80	SUBSOILING	3.80	ACRE	325.00	1,235.00	2.70	877.50	3.80	1,235.00		-
81	FERTILIZER TYPE 3	1,140.00	POUND	0.65	741.00	750.00	487.50	950.00	617.50		123.50
82	ROLLED EROSION PREVENTION CATEGORY 20	1,100.00	SQ YD	1.40	1,540.00	800.00	1,120.00	800.00	1,120.00		420.00
83	SEEDING	3.80	ACRE	185.00	703.00	2.70	499.50	3.80	703.00		-
84	RAPID STABILIZATION METHOD 2	1.00	ACRE	1,500.00	1,500.00	-	-	-	-		1,500.00
85	SEEDING MIXTURE 25-121	370.00	POUND	5.25	1,942.50	456.00	2,394.00	456.00	2,394.00		(451.50)
86	HYDRAULIC BONDED FIBER MATRIX	12,510.00	POUND	1.50	18,765.00	17,550.00	26,325.00	17,550.00	26,325.00		(7,560.00)
87	4" SOLID LINE MULTI COMP	10,950.00	LIN FT	0.80	8,760.00	-	-	10,949.00	8,759.20		0.80
88	4" SOLID LINE MULTI COMP GROUND IN (WR)	3,100.00	LIN FT	1.90	5,890.00	-	-	3,089.00	5,869.10		20.90
89	24" SOLID LINE MULTI COMP	20.00	LIN FT	13.50	270.00	-	-	22.00	297.00		(27.00)

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Ramsey
Engineer: Bolton & Menk, Inc.
Contractor: Douglas-Kerr Underground, LLC
Project: 2022 Riverdale Drive Extension
Contract:

Owner's Project No.: 20-05
Engineer's Project No.: 0R1.125908, 0R1.128236
Contractor's Project No.:
Agency's Project No.: SP 020-121, SAP 119-115-005

Application No.: 5 Application Period: From 12/01/22 to 05/31/23 Application Date: 06/06/23

A	B	C	D	E	F	F1	F2	G	H	I	J
		Contract Information				Previous Estimate		Work Completed			
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	% of Value of Item (H / F) (%)	Balance to Finish (F - H) ($)
90	4" DOUBLE SOLID LINE MULTI COMP	4,920.00	LIN FT	1.60	7,872.00	-	-	4,987.00	7,979.20		(107.20)
91	CROSSWALK PREFORM THERMO GROUND IN ESR	180.00	SQ FT	14.00	2,520.00	-	-	150.00	2,100.00		420.00
92	CROSSWALK MULTI COMP	780.00	SQ FT	6.00	4,680.00	-	-	750.00	4,500.00		180.00
93	PAVEMENT MESSAGE THERMO GROUND IN ESR	15.00	SQ FT	28.00	420.00	-	-	15.00	420.00		-
		-	-	-	-	-	-	-	-		-
				Original Contract Totals	$ 2,342,102.66		$ 2,000,773.09		$ 2,237,929.09		$ 104,173.57

EJCDC C-620 Contractor's Application for Payment
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CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Address infrastructure needs.

Primary Strategic Plan Initiative: Address infrastructure needs.

Information

Title:

Adopt Resolution #23-143 Authorizing Final Payment to Northwest Asphalt Maintenance for Project #23-08, 2023 Crack Seal Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final payment to Northwest Asphalt & Maintenance, in the amount of 158,157.50.

Outcome/Action:

Motion to adopt Resolution #23-143, authorizing final payment to Northwest Asphalt & Maintenance of Thief River Falls, Minnesota, for Improvement Project #23-08, 2023 Crack Seal Improvements in the amount of $158,157.50.

Attachments

Resolution

Pay Estimate

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/22/2023 01:06 PM
Brian Hagen	Brian Hagen	06/22/2023 01:33 PM
Form Started By: Marsha Weidner		Started On: 06/20/2023 02:41 PM
Final Approval Date: 06/22/2023		

Councilmember ___ introduced the following resolution and moved for its adoption:

RESOLUTION #23-143

RESOLUTION AUTHORIZING FINAL PAYMENT TO NORTHWEST ASPHALT AND MAINTENANCE FOR 2023 CRACK SEAL IMPROVEMENTS, IMPROVEMENT PROJECT #23-08

WHEREAS, the City of Ramsey can most cost-effectively maximize the life of the bituminous pavement on public streets by sealing cracks on an annual basis; and

WHEREAS, the City of Ramsey adopted a budget for 2023 including $200,000 to crack seal the bituminous pavement on numerous public street segments in support of the City's Pavement Management Program; and

WHEREAS, pursuant to Ramsey City Council resolution 23-048, adopted February 28th, 2023 the City Council approved plans and specifications as prepared by the City Engineer and authorized advertisement for bids for said improvements; and

WHEREAS, pursuant to Ramsey City Council resolution 23-071, adopted April 11, 2023, the bid of Northwest Asphalt and Maintenance of Thief River Falls, Minnesota, in the amount of $176,279.90 was accepted as the lowest responsible bidder; and

WHEREAS, as of June 27, 2023, $0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to Northwest Asphalt & Maintenance, of Thief River Falls, Minnesota, in the amount of 158,157.50.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes final payment to Northwest Asphalt & Maintenance of Thief River Falls, Minnesota, for Improvement Project #23-08, 2023 Crack Seal Improvements in the amount of $158,157.50.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this project.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of June 27, 2023.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember

____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of June, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	1 Final
Project Number:	23-08
Project Name:	2023 Crack Seal Improvements
Period Ending	May 31, 2023
Contractor:	Northwest Asphalt & Maintenance
Address:	11560 190th Street NE, Thief River Falls, MN 56701

1	Original Contract Amount		$ 176,279.90
2	Change Order(s)	No. ____ Thru No. ____	
3	Total Funds Encumbered		$ 176,279.90
4	Value of Work Completed		$ 158,157.50
5	Retainage	0 %	$ -
	Percent Complete	100%	
6	Deductions or Charges		$ -
7	Total Earned Less Retainage (Lines 4+5+6)		$ 158,157.50
8	Previous Payment(s)		$ -
9	**Payment Due (Lines 7-8)**		**$ 158,157.50**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ -

Certificaiton of Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorily secured.

Northwest Asphalt Maint.	Jared D. Peterich
Contractor Name	Print Name
President	Jared D. Peterich
Title	Signature
	6-8-23
	Date

City of Ramsey Approval

Joe Fenino	6/9/2023
Signature (Project Engineer)	Date
Bruce Westby	6/13/2023
Signature (City Engineer)	Date

2023 Crack Seal Improvements
I.P. 23-08
Estimate No. 1 **Final**
Period Ending May 31, 2023

		CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	Mobilization	LS	1.0	$ 2,500.00	$ 2,500.00	1.0	$ 2,500.00	1.0	$ 2,500.00
2	Traffic Control	LS	1	$ 2,500.00	$ 2,500.00	1	$ 2,500.00	1	$ 2,500.00
3	Bituminous Crack Seal Material	LBS	126874	$ 1.35	$ 171,279.90	113450	$ 153,157.50	113450	$ 153,157.50
GRAND TOTALS					**$ 176,279.90**		**$ 158,157.50**		**$ 158,157.50**

Internal City Use Only				
2022 Budgeted Funds		*$ 158,157.50*		*$ 158,157.50*
Total Funds		*$ 158,157.50*		*$ 158,157.50*

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative:

Information

Title

Adopt Resolution #23-144 Declaring Participation in State Performance Measurement Program

Purpose/Background:

Purpose of Case:

Adopt a resolution declaring the City's participation in the State Council on Local Results and Innovation Performance Measurement Program (often referenced as CPM - City Performance Measurement)

NOTE: the City participated in this annual program in 2012-2015, 2017, 2019-2022.

Background:

In 2010, the State legislature created the Council on Local Results and Innovation. In 2011, the Innovation Council developed and released a standard of performance measurements for Cities and Counties; with the goal of aiding residents, taxpayers, and state and local elected officials in determining the efficacy of Counties and Cities in providing services, and measure residents' opinions of those services.

Cities that elect to participate in the standard measures program must officially adopt [by resolution] and implement certain standard performance measures. Participating entities must report their results to the State Auditor and make them available to all interested parties by publishing them on the Auditor's website [by July 1 annually]. Lastly, results must be provided to local residents through publication, direct mailing, posting on a website or through a public hearing [by December 31 annually]

Cities benefit from participating from the standard measures program by receiving a reimbursement from the State in the amount of 14 cents per capita (about $4,000 Ramsey). More importantly, Cities benefit by developing an annual performance measurement baseline; which can be utilized by elected officials and taxpayers to make educated decisions. Lastly, cities have the ability to view other organizations' program results; which provides the City with comparable performance measurement data.

Observations/Alternatives:

Attached to this case is the resolution required for adoption to participate in the Council on Local Results and Innovation Performance Measurement Program along with previous results.

This program works in parallel with the City's initiative to conduct a biannual resident survey. Both the performance measurement program and the biannual resident survey are utilized during the City's budgeting and strategic planning processes.

Funding Source:

This case is being handled as part of normal Staff duties. The State of Minnesota allocates funding to the City for participating (about $4,000).

Recommendation:

Adopt Resolution #23-144 Declaring the City of Ramsey's Participation in the State Council on Local Results and Innovation -- Performance Measurement Program

Action:

Motion to adopt Resolution #23-144 Declaring the City of Ramsey's Participation in the State Council on Local Results and Innovation -- Performance Measurement Program

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Attachments

Reso #23-144 Performance Measurement Program

Ramsey Standard Measures 2022

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/22/2023 09:25 AM
Form Started By: Diana Lund		Started On: 05/30/2023 08:25 AM
Final Approval Date: 06/22/2023		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #23-144

RESOLUTION DECLARING THE CITY OF RAMSEY'S PARTICIPATION IN THE STATE COUNCIL ON LOCAL RESULTS AND INNOVATION – PERFORMANCE MEASUREMENT PROGRAM

WHEREAS, In 2010, the Minnesota Legislature created the Council on Local Results and Innovation; and

WHEREAS, The Council on Local Results and Innovation developed a standard set of performance measures that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties in providing services and measure residents' opinion of those services; and

WHEREAS, Benefits to the City for participating in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, Any City participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The City of Ramsey has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City of Ramsey will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

2) The City Council of Ramsey will submit to the Office of the State Auditor the actual results of the performance measures adopted by the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of June, 2023.

_____

Mayor

ATTEST:

_____

City Clerk

Ramsey: Standard Measures 2022

Category		Measure	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
General	1	Rating of the overall quality of services provided by your city	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*
	2	Percent change in the taxable property market value	-0.74%	12.76%	4.50%	5.07%	6.18%	10.10%	8.26%	7.86%	5.31%	11.36%
	3	Citizens' rating of the overall appearance of the city	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*
	4	Nuisance code enforcement cases per 1,000 population	9.72	14.40	15.48	15.09	30.55	41.74	31.59	38.25	44.32	41.29
	5	Number of library visits per 1,000 population	*NA*	*NA*	*NA*	*NA*	*NA*	*NA*	*N/A*	*N/A*	*N/A*	*N/A*
	6	Bond rating	AA+	AA+	AA+	AA+	AA+	AA+	AA+	AA+	AA+	AA+
	7	Citizens' rating of city recreational programs and facilities	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*
	8	Accuracy of post election audit (% of ballots counted accurately)	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Police	9	P I and II Crime Rates (per 1000)	17.3/25.43	*15.01 / 27.16*	*14.53/25.53*	*13.47/24.21*	*16.25/23.75*	*13.92/21.25*	*11.59/21.24*	*8.76/15.74*	*NIBRS System Reports*	*1 year lag*
	10	Part I and II Crime Clearance Rates (per 1000)	51%	46%	*62%*	*52%*	*46%*	*26%/63% (44.5% ave.)*	*43%*	*32%*	*NIBRS System Reports*	*1 year lag*
	11	Citizens' rating of safety in their community (survey)	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*
	12	Average police response time (emergency calls)	No Data	No Data	4:33	3:23	4:25	6:03	5:42	5:44	5:54	6:08
Fire & EMS	13	Insurance industry rating of fire services	ISO 5/7	ISO 5/7	ISO 5/7	ISO 5/7	ISO 5/7	ISO 4/7	ISO 4/7	ISO 4/7	ISO 4/7	ISO 4/7
	14	Citizens' rating of the quality of fire protection services	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*
	15	Average fire response time	8:24	8:12	8:27	8:26	8:23	8:16	8:41	7:45	7:37	6:41
	16	Fire calls per 1,000 population	10.98	16.50	12.46	11.70	14.46	16.70	15.3	15.60	13.42	20.21
	17	Number of fires with loss resulting in investigation	34.00	27.00	16.00	15.00	13.00	12.00	15	17.00	23.00	17.00
	18	EMS calls per 1,000	4.56	4.70	5.55	7.60	13.00	14.85	20.8	26.30	34.80	29.10
	19	Emergency Medical Services average response time	0.26	6:85	6:35	6:51	6:50	6:46	6:46	6:19	6:24	6:11
Streets	20	Average city street pavement condition rating Paser Scale (1-10)	7.25	7.40	7.50	7.35	7.20	6.77	6.07	6.43	6.12	6.12
	21	Citizens' rating of the road conditions in their City	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*
	22	Expenditures for road rehabilitation per paved lane mile rehab. Does not include minor upkeep (pot holes, patching, etc.)	$1,350	$10,628	$41,700	$58,690	$46,009	$52,009	$17,182	$89,233	$55,551	$122,940
	23	Percentage of all jurisdiction lane miles rehabilitated in the yr	8%	12%	9%	12%	8%	16%	12%	10%	17%	14%
	24	Average hours to complete road system during snow event	8.90	7.61	8.20	8.16	6.48	8.66	7.80	7.60	8.20	13.17
	25	Citizens' rating of the quality of snowplowing on city streets	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*
Water	26	Citizens' rating of water dependability and quality (survey)	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*
	27	Operating cost per 1,000,000 gallons of water pumped/produced	$1,080	$1,011	$992	$746	$1,017	$1,244	$1,176	$1,123	$1,234	$1,312
Sanitary Sewer	28	Citizens' rating of the dependability and quality of city sanitary sewer	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*
	29	Number of sewer blockages on city system per 100 connections	0	0	0	0	0	0	0	0	0	0

CC Regular Session **5. 14.**

Meeting Date: 06/27/2023

By: Sean Sullivan, Community Development

Information

Title:

Adopt Resolution #23-145 Approving Amended and Restated Right of Re-Entry Agreement: Stories Foundation

Purpose/Background:

Stories Foundation purchased Outlot B, COR Stone Brook Academy from the City of Ramsey on December 29, 2021. The cost for the land was $67,953.60. The closing required the filing of a Right of Re-Entry Agreement requiring a Certificate of Occupancy for a minimum 12,000 square foot retail building by December 31, 2023. The Site Plan Approval has expired and a new Site Plan and Plat Application are needed to be submitted and to be reviewed by the Planning Commission and ultimately approved by the City Council for the project to move forward. It would be near impossible for the Developer to be able to get through the site plan process and complete construction of the project by December 31, 2023. The Developer has communicated to the City that slower than anticipated fundraising and rising costs of construction for the proposed project have caused the project to be delayed. The developer has asked the City of Ramsey to consider one-year extension to the Right of Re-Entry Agreement that would change the required Certificate of Occupancy date to December 31, 2024.

The purpose of the Right of Re-Entry Agreement is to prohibit land speculation and to guarantee a certain type of development to occur when the City sells City-owned property. The current Right of Re-Entry Agreement has two remedies that the City could exercise upon Stories Foundation in the event that a Certificate of Occupancy is not issued by December 31, 2023. One option is to re-enter the property and take possession. The other option would be to impose a $50,000 penalty on the Developer and to let the Developer retain the property. In the event that an Amended and Restated Right of Re-Entry Agreement is not approved the City Council should be prepared make a recommendation on which remedy to exercise. To ensure the Buyer is making demonstrable progress, Staff recommends that approval of the Amended and Restated Right of Re-Entry Agreement be contingent on City Council approval of the new Site Plan, Development Agreement and Final Plat.

Notification:

Notification is not required.

Observations/Alternatives:

Observations:

Stories Foundation is requesting the Certificate of Occupancy date in the recorded Right of Re-Entry Agreement be changed from December 31, 2023 to December 31, 2024. The EDA reviewed this item at the June 8 Meeting and recommends approval of Resolution #23-145 that includes contingencies for approval of a new Site Plan Approval, Development Agreement and Final Plat

Alternatives:

Approve Extension of Right of Re-Entry Agreement from 12/31/23 to 12/31/24 (RECOMMENDED)

1. Approval of the Amended and Restated Right of Re-Entry Agreement with contingencies (Site Plan Approval, Development Agreement Approval, Final Plat Approval) (as presented); subject to City Attorney review.
2. Approval of the Amended and Restated Right of Re-Entry Agreement with contingencies (Site Plan Approval, Development Agreement Approval, Final Plat Approval) (with changes); subject to City Attorney review.

3. Something else.

Funding Source:

This case is being handled as part of normal Staff duties.

Recommendation:

The EDA met on June 8, 2023 and unanimously adopted a motion to recommend to the City Council to approve the Amended and Restated Right of Re-Entry Agreement with contingencies (Site Plan Approval, Development Agreement Approval, Final Plat Approval) (as presented); subject to City Attorney review.

A copy of the draft EDA Minutes from June 8, 2023 are attached.

Action:

Motion to Adopt Resolution #23-145 Approving Amended and Restated Right of Re-Entry Agreement (as presented); subject to City Attorney review.

Attachments

Site Location Map
ACTION - Resolution #23-145
ACTION - Amended Right of Re-Entry Agreement
RORE Extension Request
REFERENCE - Executed RORE
DRAFT EDA Minutes 6.8.23

Form Review

Inbox	Reviewed By	Date
Sean Sullivan (Originator)	Sean Sullivan	06/21/2023 10:54 AM
Brian Hagen	Brian Hagen	06/22/2023 01:32 PM
Form Started By: Sean Sullivan		Started On: 06/20/2023 10:25 AM
Final Approval Date: 06/22/2023		

Site Location Map - Outlot B COR Stone Brook Academy

September 28, 2020

1:2,400

0 112.5 225 450 ft

0 30 60 120 m

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search,appraisal, survey, or for zoning verification.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-145

RESOLUTION APPROVING AMENDED AND RE-STATED RIGHT OF RE-ENTRY AGREEMENT: STORIES FOUNDATION

WHEREAS, the City of Ramsey, herein referred to as the "City," owns various parcels throughout the City of Ramsey; and

WHEREAS, the City sold Outlot B, COR STONE BROOK ACADEMY (the "Property"), to Stories Foundation, a Minnesota Nonprofit Corporation (the "Developer") on December 29, 2021; and

WHEREAS, the City and Developer entered into a Right of Re-Entry Agreement on the Property filed December 29, 2021 as Document Number 596876.003 and the Office of the Registrar of Titles in Anoka County; and

WHEREAS, the Developer has cited need for more time to fundraise and obtain financing to construct and occupy the 12,000 square foot mixed used project outlined in the Purchase Agreement, First Amendment to Purchase Agreement and Second Amendment to Purchase Agreement and has requested that the required Certificate of Occupancy Date identified in the Right of Re-Entry Agreement be extended from December 31, 2023 to December 31, 2024; and

WHEREAS, The EDA has reviewed Amended and Restated Right of Re-Entry Agreement subject to new Site Plan Approval, Development Agreement Approval and Final Plat Approval; subject to City Attorney review; and

WHEREAS, Stories Foundation is a company that is active and in good standing as documented in the Office of the Minnesota Secretary of State as of June 21, 2023; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City authorizes approval of Amended and Restated Right-of-Re-Entry Agreement subject to the following contingencies:

   a. New Site Plan Approval, Development Agreement Approval and Final Plat Approval.
   b. City Attorney review.

2) That the City hereby authorizes the City Administrator and Mayor to sign any and all documents necessary to execute the Amended and Restated Right of Re-Entry Agreement, consistent with Charter and State law requirements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of June, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

EXHIBIT A
DEVELOPMENT PROPERTY

Outlot B, COR STONE BROOK ACADEMY, Anoka County Minnesota (28-32-25-31-0023)

To be platted as:

Lot 1, Block 1, STORYTELLER CAFÉ ADDITION, Anoka County, Minnesota

[Reserved for Recording Data]

AMENDED AND RESTATED RIGHT OF RE-ENTRY AGREEMENT

This Amended and Restated Right of Re-entry Agreement is entered into on _____, 2023, by and between the **City of Ramsey**, a Minnesota municipal corporation ("Seller"), and **Stories Foundation**, a Minnesota Nonprofit Corporation ("Buyer").

Recitals

A. On December 29, 2021, Seller conveyed title of the following Property to Buyer:

Outlot B, COR STONE BROOK ACADEMY, Anoka County, Minnesota

B. Title to the Property was conveyed subject to Buyer fulfilling certain Conditions as set forth below.

C. As indicated in the Purchase Agreement between the City of Ramsey and **Stories Foundation**, a Minnesota Nonprofit Corporation, with an Effective Date of **October 29, 2020**, Section 28, it is the intent of the parties to create and set forth a right to impose a penalty or a right of re-entry in favor of Seller in the event Buyer fails to satisfy the Conditions.

D. The Buyer and Seller entered in to a Right of Re-Entry Agreement dated December 29, 2021 and recorded at the Anoka County Registrar of Titles on December 29, 2021 as document number 596876.003.

E. The Buyer has platted Outlot B, COR STONE BROOK ACADEMY to NEW LEGAL TO BE INSERTED (the "Property")

F. The Buyer has requested that the required certificate of occupancy date of the Right of Re-entry Agreement be changed from December 31, 2023 to December 31, 2024.

Agreement

1. The recitals are incorporated herein as if fully set forth and amend and super cede the Right of Re-Entry Agreement filed on December 29, 2021 as document number 596876.003.

2. Seller shall have the right, but not the obligation, to either impose a penalty against the Property pursuant to Paragraph 3, or to re-enter and take possession of the Property pursuant to Paragraph 4, in the event that any of the following Conditions are not satisfied by Buyer:

    a. Buyer must obtain a certificate of occupancy from the City of Ramsey, for the project described below by December 31, 2024.

        Project Description:

        i. **Stories Foundation** Site Plan with contingencies, approved by the City of Ramsey on _____ by Resolution _____; subject to revisions approved by the City of Ramsey.

        ii. Development Agreement for Stories Foundation approved by the City of Ramsey on _____ by Resolution #_____.

3. Seller may impose a penalty of $50,000.00 against the Property if the certificate of occupancy is not obtained, for the construction of a minimum 12,000 square foot retail building compliant with COR Zoning and design standards, pursuant to the deadline set forth above. The penalty is due upon written notice to Buyer from Seller of the failure to satisfy a contingency. In the event the penalty is not paid within 30 days of receipt of the notice, Seller may, but is not required to, certify the penalty to Anoka County as an assessment against the Property. Buyer waives any and all rights under Minnesota Statutes, chapter 429, and any other applicable law, including any right to notice of hearing and hearing, the right to object, and the right to appeal the assessment. Buyer further waives any requirements of the City Charter that may apply to said assessment.

4. As an alternative to imposition of a financial penalty and not in addition thereto, Seller may re-enter and take physical possession of the Property. Title to the Property shall be restored in Seller, and Buyer shall execute whatever documents

and undertake whatever steps are necessary to establish and confirm Seller's fee simple interest in the Property free of any claims or encumbrances, including mechanic's liens.

5. This document constitutes the entire Right of Re-entry Agreement between the parties. Any modifications or amendments to this Agreement must be in writing and signed by both parties.

CITY OF RAMSEY, a Minnesota Municipal Corporation

By: _____
Mark E. Kuzma, Mayor

By: _____
Brian Hagen, City Administrator

This instrument was acknowledged before me on _____, 2023, by Mark E. Kuzma and Brian Hagen, as Mayor and City Administrator, respectively, of the City of Ramsey, a municipal corporation under the laws of the State of Minnesota on behalf of the Minnesota municipal corporation.

_____
Notary Public

Stories Foundation, a Minnesota Nonprofit Corporation

By: _____
Stephanie Page, President

This instrument was acknowledged before me on _____, 2023, by Stephanie Page, President of Stories Foundation, a Minnesota Nonprofit Corporation under the laws of the State of Minnesota on behalf of the Minnesota nonprofit corporation.

_____
Notary Public

This instrument drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303
(763)-433-9868

MT

Mark Thurston <thurston0612@gmail.com> | Sean Sullivan; Steph Page; Todd Larson | Wed 5/24

Re: Request for Extension on Right of Re Entry Agreement

You replied to this message on 5/24/2023 1:51 PM.

Hi Sean -

Thank you for the email.

Please consider this email a formal request to extend the Right of Re-entry Agreement to December 31, 2024. We are looking forward to being on the June 8th EDA meeting agenda.

A few things for you:

- I am actively working with our GC as well as Todd Larson to ensure that we have everything submitted that is needed for the upcoming EDA meeting.
- Regarding payment, the way you phrased the question leads me to believe that there is an option to not pay anything for the extension. This would be the option we would enjoy to pursue for a couple of reasons. We did pay funds for the initial approval and of course would like to reserve as many funds as possible for the construction of the StoryTeller Cafe'. Is moving forward without any additional fees an option?
- It is our goal to resolve all contingencies and unresolved issues regarding the site plan and build prior to the EDA meeting on June 8th. However, I will add to the formal request for extension that it be contingent upon site plan approval and the resolution of other concerns related to the construction of the StoryTeller Cafe'.

Thank you Sean. I look forward to our continuing to work together on this project.

Mark Thurston
Realtor, CRB
Luke Team Real Estate, Inc.
thurston0612@gmail.com
612-232-7895

ANOKA COUNTY MINNESOTA
Document No.: 596876.003 TORRENS
12/29/2021 02:16 PM
Fees/Taxes in the Amount of: $46.00
Pamela J. LeBlanc
Anoka County Property Records and Taxation
Property Tax Administrator and
Recorder/Registrar of Titles
Deputy: mlearnes

[Reserved for Recording Data]

RIGHT OF RE-ENTRY AGREEMENT

This Right of Re-entry Agreement is entered into on December 29, 2021, by and between the **City of Ramsey**, a Minnesota municipal corporation ("Seller"), and **Stories Foundation**, a Minnesota Nonprofit Corporation ("Buyer").

Recitals

A. On December 29, 2021, Seller conveyed title of the following Property to Buyer:

Outlot B, COR STONE BROOK ACADEMY, Anoka County, Minnesota

B. Title to the Property was conveyed subject to Buyer fulfilling certain Conditions as set forth below.

C. As indicated in the Purchase Agreement between the City of Ramsey and **Stories Foundation**, a Minnesota Nonprofit Corporation, with an Effective Date of **October 29, 2020**, Section 28, it is the intent of the parties to create and set forth a right to impose a penalty or a right of re-entry in favor of Seller in the event Buyer fails to satisfy the Conditions.

Agreement

1. The recitals are incorporated herein as if fully set forth.

2. Seller shall have the right, but not the obligation, to either impose a penalty against the Property pursuant to Paragraph 3, or to re-enter and take possession of the Property pursuant to Paragraph 4, in the event that any of the following Conditions are not satisfied by Buyer:

RETURN TO:
Commercial Partners Title
200 S. Sixth Street #1300
Minneapolis, MN 55402

57866 MF

a. Buyer must obtain a certificate of occupancy from the City of Ramsey, for the project described below by December 31, 2023.

Project Description:

i. **Stories Foundation** Site Plan with contingencies, approved by the City of Ramsey on April 27, 2021 by Resolution #21-090; subject to revisions approved by the City of Ramsey.

ii. Development Agreement to be entered into by the Buyer after Final Site Plan approval.

3. Seller may impose a penalty of $50,000.00 against the Property if the certificate of occupancy is not obtained, for the construction of a minimum 12,000 square foot retail building compliant with COR Zoning and design standards, pursuant to the deadline set forth above. The penalty is due upon written notice to Buyer from Seller of the failure to satisfy a contingency. In the event the penalty is not paid within 30 days of receipt of the notice, Seller may, but is not required to, certify the penalty to Anoka County as an assessment against the Property. Buyer waives any and all rights under Minnesota Statutes, chapter 429, and any other applicable law, including any right to notice of hearing and hearing, the right to object, and the right to appeal the assessment. Buyer further waives any requirements of the City Charter that may apply to said assessment.

4. As an alternative to imposition of a financial penalty and not in addition thereto, Seller may re-enter and take physical possession of the Property. Title to the Property shall be restored in Seller, and Buyer shall execute whatever documents and undertake whatever steps are necessary to establish and confirm Seller's fee simple interest in the Property free of any claims or encumbrances, including mechanic's liens.

5. This document constitutes the entire Right of Re-entry Agreement between the parties. Any modifications or amendments to this Agreement must be in writing and signed by both parties.

Stories Foundation, a Minnesota Nonprofit Corporation

By: Stephanie Page
Stephanie Page, President

This instrument was acknowledged before me on December 29, 2021, by Stephanie Page, President of Stories Foundation, a Minnesota Nonprofit Corporation under the laws of the State of Minnesota on behalf of the Minnesota nonprofit corporation.

MICHEAL D FLEMING
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2026

Notary Public

This instrument drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303
(763-433-9868

CITY OF RAMSEY

By: _____
Mark E. Kuzma, Mayor

By: _____
Kurtis G. Ulrich, City Administrator

This instrument was acknowledged before me on December 22, 2021, by Mark E. Kuzma and Kurtis G. Ulrich as Mayor and City Administrator, respectively, of the City of Ramsey, a municipal corporation under the laws of the State of Minnesota on behalf of the Minnesota municipal corporation.

_____
Notary Public

SEAN M. SULLIVAN
Notary Public
Minnesota
My Commission Expires January 31, 2025

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, June 8, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Chairperson Shanna Stewart
Member Rachal Johnson
Member Michael Olson
Member Chris Riley

Members Absent: Chairperson Scott Wiyninger
Member Chelsee Howell
Member Brittany Lindahl
Member William MacLennan

Also Present: Sean Sullivan, Economic Development Manager

DRAFT

1. CALL TO ORDER

Acting Chairperson Stewart called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Riley, seconded by Member Johnson, to approve the agenda.

Motion carried. Voting Yes: Acting Chairperson Stewart, Members Riley, Johnson, and Olson. Voting No: None. Absent: Chairperson Wiyninger and Members Howell, Lindahl, and MacLennan.

3. APPROVE MINUTES

3.01: Approve Meeting Minutes Dated May 11, 2023

Motion by Member Johnson, seconded by Member Riley, to approve the May 11, 2023, minutes as presented.

Motion carried. Voting Yes: Acting Chairperson Stewart, Members Johnson, Riley and Olson. Voting No: None. Absent: Chairperson Wiyninger and Members Howell, Lindahl, and MacLennan.

4. EDA BUSINESS

4.01: Consider Approval of Amended and Restated Right of Re-Entry Agreement: Stories Foundation

Economic Development Manager Sullivan presented the staff report.

Member Olson asked what is involved in the site plan process, whether that needs to be redone or simply verify what has already been done.

Economic Development Manager Sullivan replied that site plan approval is good for one year and if a project does not move forward, it would start over. He noted that much of the same information could be resubmitted. He stated that there were many contingencies in the first approval, so staff has been working with the applicant to address those prior to resubmission.

Stephanie Page, Stories Foundation, commented that they signed the purchase agreement at the end of 2020 and closed at the end of 2021. She stated that the bank funding that was secured decided to change the percentage they would need to have on hand from 20 percent to 80 percent, therefore they had to start that process of finding a bank over again. She stated that it is taking more time to raise additional funds to gain the bank financing, noting that they have many fundraising events and focused efforts this year.

Acting Chairperson Stewart asked the likelihood that they would be able to work through the contingencies.

Ms. Page replied that she has been working with her general contractor to address those items. She commented that this project is important to her organization and the community, and they are committed to Ramsey.

Member Riley asked if the City has had other interest in this property.

Economic Development Manager Sullivan replied that there have not been any other inquiries on the parcel but noted that it is not listed. He commented that the City has other available land within The COR should other users have interest.

Motion by Member Johnson, seconded by Member Riley to recommend to City Council to approve the Amended and Restated Right of Re-Entry Agreement with contingencies (Site Plan Approval, Development Agreement Approval, Final Plat Approval) as presented; subject to City Attorney review.

Motion carried. Voting Yes: Acting Chairperson Stewart, Members Johnson, Olson and Riley. Voting No: None. Absent: Chairperson Wiyninger and Members Howell, Lindahl, and MacLennan.

4.02: Consider Approval of Second Amendment to Purchase Agreement for Ramsey Properties, LLC (A portion of this meeting may be closed to public)

DRAFT

Economic Development Manager Sullivan presented the staff report.

Member Riley commented that this seems to just better align dates and is a difference of one month.

Motion by Member Johnson, seconded by Member Olson, to recommend to City Council to approve the Second Amendment to Purchase Agreement for Ramsey Properties, LLC, as presented; subject to City Attorney review.

Motion carried. Voting Yes: Acting Chairperson Stewart, Members Johnson, Olson and Riley. Voting No: None. Absent: Chairperson Wiyninger and Members Howell, Lindahl, and MacLennan.

4.03: Receive 2023 Business Expo Summary and Select 2024 Venue and Date

Economic Development Manager Sullivan presented the staff report.

Motion by Member Johnson, seconded by Member Riley, to select Adrenaline Sports Center as the home of the 2024 Business Expo and to reserve the venue for April 27 and to budget and allocate $5,000 from the EDA (9230-6249 and 9230-6246).

Motion carried. Voting Yes: Acting Chairperson Stewart, Members Johnson, Riley, and Olson and Riley. Voting No: None. Absent: Chairperson Wiyninger and Members Howell, Lindahl, and MacLennan.

5. MEMBER / STAFF UPDATE

Economic Development Manager Sullivan provided an update on parcel 46 and plans for Zeolite Street. He also provided an update on development interest and activity.

6. ADJOURNMENT

Motion by Member Olson, seconded by Member Johnson, to adjourn the meeting.

Motion carried. Voting Yes: Acting Chairperson Stewart, Members Olson, Johnson, and Riley. Voting No: None. Absent: Chairperson Wiyninger and Members Howell, Lindahl, and MacLennan.

The regular meeting of the Economic Development Authority adjourned at 7:57 a.m.

Respectfully submitted,

_____

Sean Sullivan

DRAFT

Economic Development Manager

ATTEST:

_____
Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

DRAFT

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Address infrastructure needs.

Information

Title

Adopt Resolution #23-146 Approving Plans and Specifications and Authorizing Advertisement for Bids for Whispering Pines Estates Plat 3 Street Reconstructions, Improvement Project #23-10

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #23-146 approving plans and specifications and authorizing advertisement for bids for Whispering Pines Estates Plat 3 Street Reconstructions, Improvement Project #23-10.

Background:

City Improvement Project #23-10 proposes to reconstruct the streets within the Whispering Pines Estates Plat 3 subdivision, generally located west of Armstrong Boulevard between 157th Lane and 158th Lane. The streets are 24 feet wide rural section, totaling 1.72 miles in length. A street segment summary is attached to this case for reference.

Project History

- 2023 – 2032 Capital Improvement Program – listed as street reconstruction for 2023
- Resolution #22-251 adopted November 7, 2022, City Council accepted proposals for geotechnical report and topographic survey
- November 15, 2022, Public Works Committee recommended City Council order plans and specifications
- Resolution #22-289 adopted December 13, 2022 City Council ordered plans and specifications
- June 20, 2023 Public Works Committee recommended City Council approve plans and specifications and authorize advertisement for bids

Pavement History

The streets within the subdivision were built in 1979. Pavement maintenance has included an initial round of crack seal / seal coat improvements in 1985. An overlay was performed in 1994, followed by crack seal / seal coat improvements in 2001. Maintenance crews have performed patching over the last several years. The last PASER values taken in 2021 were 2 for most street segments. These street segment conditions are considered to be among the worst residential streets in Ramsey.

Ground Penetrating Radar (GPR) was performed on the street segments. Bituminous pavement thickness averages were between 3.4 and 3.7 inches, aggregate base thickness averages varied between 2.6 and 4.8 inches. The GPR summary is included in the attached street segment summary.

Proposed Improvements

Staff review of the geotechnical report found a mix of poorly graded sand and poorly graded sand with silt. The sandy materials are well suited for pavement support and are considered non-frost susceptible and are also free draining materials. The project proposes to use the reclamation rehabilitation process. This process will include reclamation of the existing street and aggregate base, removal of excess reclaim material, and placement of 2.5 inches of new bituminous pavement, generally back to existing grade. The reclamation rehabilitation process includes matching into the existing grades at the edge of pavement, and avoids driveway replacements, and causes minimal disturbance to the boulevards.

Drainage Improvements

The project proposes to replace the existing street crossing culverts with new concrete culverts. Generally matching the same grade and locations.

During project design, Staff noted that several driveways within the subdivision do not have culverts. In essence the ditch in-between, these driveways do not have an outlet. Staff estimates approximately 4,650 lineal feet of ditches, would require re-grading, as well as installation of 31 driveway culverts. Staff estimates it would cost approximately $200,000 to re-grade the drainage ditches along the roadway, which currently don't outlet. Because of the fast draining soils found in the project area, Staff believes stormwater runoff infiltrates within the ditches before overtopping driveways. Additionally, Staff is not aware of resident complaints in relation to drainage of the roadway ditches within the subdivision. Staff is recommending to not include additional drainage ditch improvements as part of this project, since it appears the water infiltrates before causing hazards for the residents. If it were determined a drainage improvement is necessary, it could be performed as a stand-alone project. Because the ditch work is generally different from the scope of the roadway project, additional project savings by combining improvements would be minimal. An exhibit is attached showing the drainage concern areas.

Preliminary Schedule Remaining

- Staff receives bids
  - July 21, 2023
- Council awards contract to the lowest responsible bidder
  - July 25, 2023
- Contractor begins construction
  - August 2023
- Contractor substantially completes construction
  - September 29, 2023
- Contractor final completion (verify final restoration, punch list created
  - October 13, 2023

Final plans are not attached to this case to prevent potential bidders from downloading plans attached to the case to prepare and submit their bids, rather than purchasing the plans through QuestCDN, the electronic bidding software used by the City of Ramsey. This ensures all bidders are bidding off the same set of plans, and all bidders are notified of any plan revisions (addenda) issued during the bidding process. Attached is the title sheet showing the scope of the improvements, as well as a plan sheet showing the typical section, which includes information on the proposed pavement section. Plans are available upon request for the City Engineer.

Notification:

If Council approves plans and specifications and authorizes advertising for bids, bids will be advertised on Friday, June 30, and again on Friday, July 7, 2023, in the City's official newspaper the Anoka Union Herald.

Additionally, letters will be mailed to property owners with updates on the project status. Engineering Staff maintains City Improvement webpages with the most current project information, this can be found on the City website, Engineering Department page.

Observations/Alternatives:

Alternatives:

Motion to adopt Resolution #23-146 approving plans and specifications and authorizing advertisement for bids for Whispering Pines Estates Plat 3 Street Reconstructions, Improvement Project #23-10.

Funding Source:

Funding for this improvement is proposed to come from Pavement Management Funds and Stormwater Utility Funds.

Staff has completed an estimate based on the final plans and anticipated 2023 construction costs, with a total estimated project cost of $721,855.54, which includes 23-percent indirect costs for administrative, engineering, finance, and legal costs.

- Street Project Costs $624,783.94
- Storm Sewer Project Costs $97,071.60
- *Total Estimated Costs* *$721,855.54*

Recommendation:

Staff recommends adopting Resolution #23-146 approving plans and specifications and authorizing advertisement for bids for Whispering Pines Estates Plat 3 Street Reconstructions, Improvement Project #23-10.

On June 20, 2023 the Ramsey Public Works Committee reviewed the improvement project and recommended City Council approve the plans and specifications and authorize advertisement for bids. The Committee also recommended to not include additional drainage improvements to the existing swales since the doesn't appear to be known drainage concerns. It was further noted that if Staff notes obvious drainage issues, to include repairing them in the reconstruction project.

Action:

Adopt Resolution #23-146 approving plans and specifications and authorizing advertisement for bids for Whispering Pines Estates Plat 3 Street Reconstructions, Improvement Project #23-10.

Attachments

Res 23-146

23-10 Street Summary

23-10 Title Sheet

23-10 Typical Section

23-10 Ditch Concerns

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/22/2023 01:05 PM
Brian Hagen	Brian Hagen	06/22/2023 01:30 PM
Form Started By: Joe Feriancek		Started On: 06/20/2023 10:12 AM
Final Approval Date: 06/22/2023		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-146

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR WHISPERING PINES PLAT 3 STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #23-10

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Whispering Pines Estates Plat 3 subdivision; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-251, adopted November 7th, 2022, the City Council accepted and awarded the proposal to Bolton & Menk, Inc., for topographic survey of the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-251, adopted November 7th, 2022, the City Council accepted and awarded the proposal to Haugo Geotechnical Services for a geotechnical report of the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-289, adopted December 13, 2022, the City Council ordered the City Engineer to prepare plans and specifications for said improvements; and

WHERES, the City Engineer has prepared plans and specifications for the purpose of advertising for bids for the same improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Ramsey City Council hereby approves the plans and specifications prepared by the City Engineer and authorizes advertisements for bids for said improvements as City Improvement Project #23-10, Whispering Pines Estates Plat 3 Street Reconstructions.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of June, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

IP 23-10 Whispering Pines Plat 3
Street Segment Summary

Street Description				Street History							GPR Summary		
Street	**Segment Description**	**Length (feet)**	**Section (Urban / Rural)**	**2021 PASER**	**Year Built**	**Maint. 1**	**Maint. 2**	**Maint. 3**	**Maint. 4**	**Maint. 5**	**Avg HMA (inches)**	**Avg Agg. Base (inches)**	**Avg Section (inches)**
157th Lane	SW PC Kangaroo St & 157th Ln / SE PC Ferret St & 157th Ln	1630	Rural	3	1979	SC 1985	OL 1994	SC 2001			3.5	3.8	7.3
158th Avenue	Kangaroo St / Hedgehog St	1261	Rural	2	1979	SC 1985	OL 1994	SC 2001			3.6	3.3	6.9
158th Lane	Armstrong Blvd / W EOP	2718	Rural	2	1979	SC 1985	OL 1994	SC 2001			3.7	3.5	7.2
Eland Street	158th Ln / S EOP	613	Rural	2	1979	SC 1985	OL 1994	SC 2001			3.5	4.8	8.3
Ferret Street	NE PC Ferret St & 157th Ln / 158th Ln	901	Rural	2	1979	SC 1985	OL 1994	SC 2001			3.7	2.7	6.4
Hedgehog Street	S EOP / N EOP	1297	Rural	3	1979	SC 1985	OL 1994	SC 2001			3.4	2.6	6.0
Kangaroo Street	NW PC Kangaroo St & 157th Ln / 158th Ln	684	Rural	2	1979	SC 1985	OL 1994	SC 2001			3.7	3.6	7.3
													** GPR not able to detect Agg. Base*
	Total Length	**9,104**	**1.72 mi.**										*** Estimated Depths, GPR not available*

CITY OF RAMSEY
WHISPERING PINES ESTATES PLAT 3 STREET RECONSTRUCTION
CITY IMPROVEMENT PROJECT NO. 23-10

0 150 300 450
SCALE (FEET)

N

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" AND THE "SUPPLEMENTAL SPECIFICATIONS" DATED SEPTEMBER 2022 SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

SHEET INDEX

THIS PLAN CONTAINS 56 SHEETS

SHEET No.	DESCRIPTION
01	TITLE SHEET
02	STATEMENT OF ESTIMATED QUANTITIES
03	ALIGNMENT LAYOUT
04	TYPICAL SECTION
05	CITY DETAILS
06 - 07	SWPPP
08 - 14	EROSION CONTROL
15 - 21	REMOVALS
22 - 34	STREET IMPROVEMENTS
35 - 56	CROSS SECTIONS

LEGEND

- SANITARY MANHOLE
- STORM SEWER MANHOLE
- CATCH BASIN MANHOLE
- CATCH BASIN
- CATCH BASIN - GROUT
- CATCH BASIN - RESET
- FLARED END SECTION
- CULVERT END SECTION
- HYDRANT
- VALVE
- TREE - CONIFEROUS
- TREE - DECIDUOUS
- SHRUB
- LIGHT POLE
- SIGN
- MAILBOX
- PEDESTAL - TELECOM
- PEDESTAL - ELECTRIC
- HAND HOLE
- DRIVE - BITUMINOUS
- DRIVE - CONCRETE
- DRIVE - GRAVEL
- CONCRETE WALK
- BITUMINOUS TRAIL
- REMOVE BIT PAVE
- REMOVE CONCRETE PAVE
- REMOVE GRAVEL SURFACE
- MILL BIT PAVEMENT
- RECLAIM BIT PAVEMENT
- CONSTRUCTION EXIT
- RIPRAP CLASSIII
- Easement - Drainage & Utility
- Easement - Northern Natural Gas
- Easement - Roadway
- LOT LINE
- ELECTRIC LINE
- ELECTRIC LINE - BURIED
- ELECTRIC LINE - OVERHEAD
- GAS LINE
- TELECOMMUNICATION LINE
- TELECOMM - OVERHEAD
- FIBER OPTIC LINE
- TREE LINE
- LANDSCAPE
- RETAINING WALL
- FENCE
- SILT FENCE
- FLOTATION SILT CURTAIN
- WATERMAIN
- SANITARY SEWER
- STORM SEWER
- DRAIN TILE
- LANDSCAPE - ROCK
- LANDSCAPE - MULCH
- LANDSCAPE - RIP RAP
- PR. DRIVE - BITUMINOUS
- PR. DRIVE - CONCRETE
- PR. DRIVE - GRAVEL
- PR. CONCRETE WALK
- PR. CONCRETE
- PR. SEEDING AREA

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOE FERIANCEK, P.E.
ASSISTANT CITY ENGINEER

57095 LIC. NO.

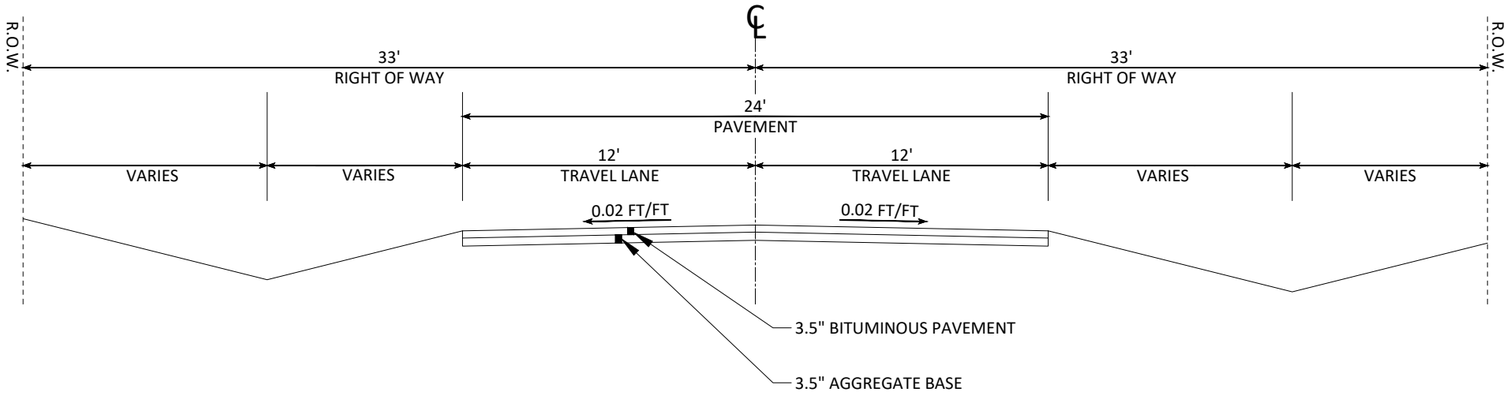
DATE 06/20/23

DATE	REVISION

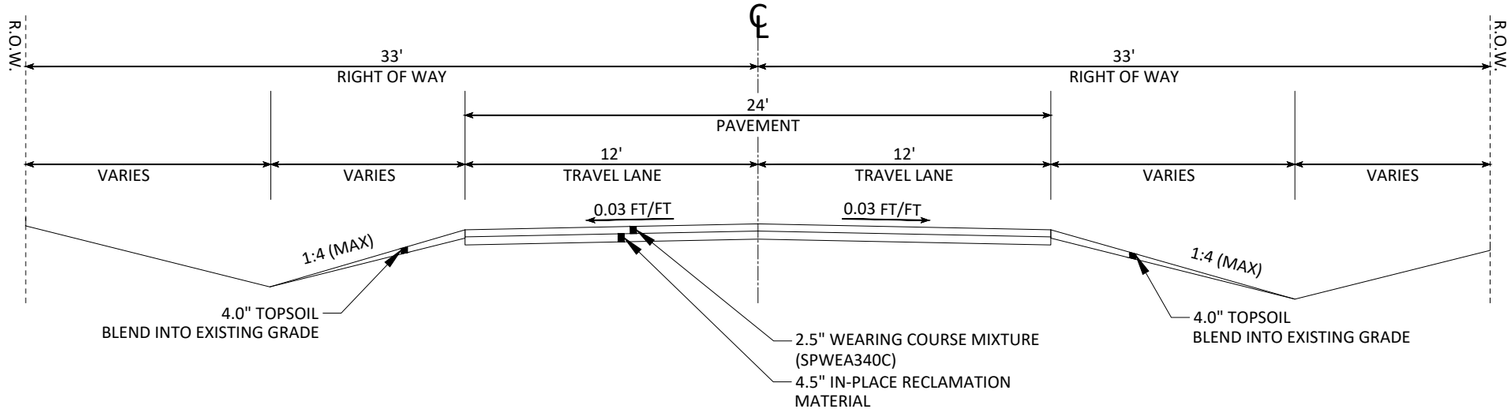
SHEET 01 OF 56 SHEETS

Jun 20, 2023 - 10:41am
G:\Engineering\AutoCad Dwgs\Projects N-Z\Whispering Pines Estates Plat 3 Recon. 23-10\Plan Drawings\23-10 TITLE SHEET.dwg

EXISTING TYPICAL SECTION



PROPOSED TYPICAL SECTION



DATE	REVISION

Jun 20, 2023 - 2:19pm
G:\Engineering\AutoCad Dwgs\Projects N-Z\Whispering Pines Estates Plat 3 Recon. 23-10\Plan Drawings\23-10 TYPICAL SECTION.dwg

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

ENGINEER'S NAME

Date 06/20/23 Lic. No. 57095

DESIGNED BY:	LWC	
DRAWN BY:	LWC	DATE: 06/20/23
CHECKED BY:	JJF	FILE: 23-10

CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

23-10 TYPICAL SECTION

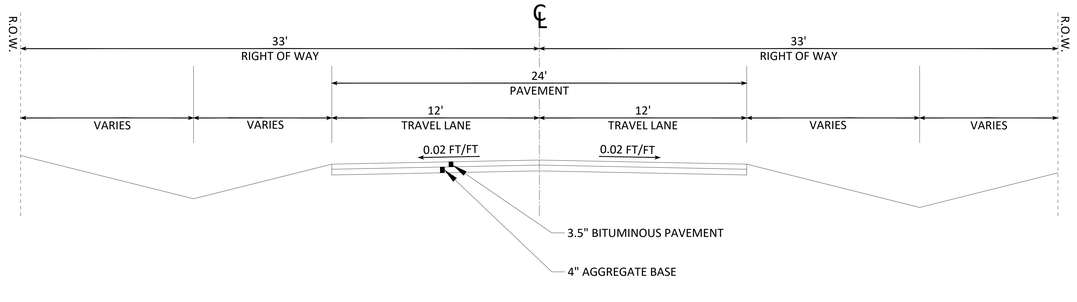
WHISPERING PINES ESTATES PLAT 3 STREET RECONSTRUCTION
CITY PROJECT NO. 23-10
CITY OF RAMSEY, MINNESOTA

158TH LANE
158TH LANE
158TH LANE
158TH AVENUE
157TH LANE
KANGAROO STREET
HEDGEHOG STREET
FERRET STREET
ELAND STREET
ARMSTRONG BOULEVARD (CSAH 83)
TRAIL CORRIDOR 18
TRAIL CORRIDOR 19
8174
8425
8361
8331
8311
8251
8231
8211
8201
8121
8111
8051
8021
8011
8416
8350
8310
8300
8230
8210
15830
15821
15820
15811
8301
8231
8221
15810
15801
15800
15750
8311
15741
15730
15720
8300
8260
8240
8220
15740
15730
15721
8251
8231
8211
15721
15720
8320
8250
8230
8220
8200
8140
8120
8100
15831
15751

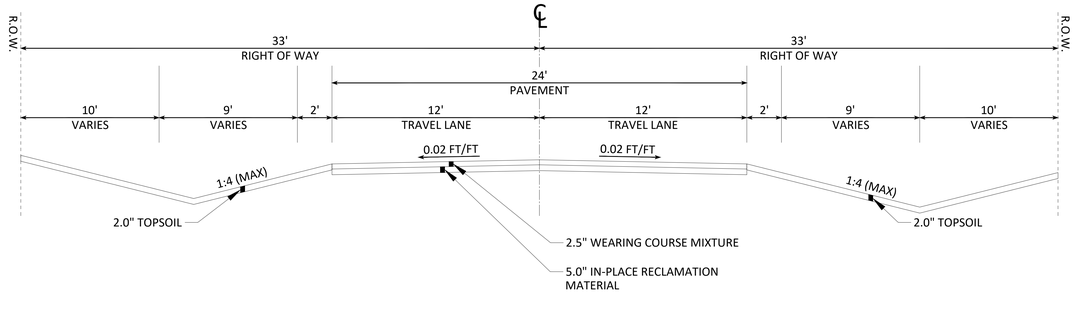
LEGEND

ROADWAY PAVEMENT
DITCH W/OUT OUTLET
STREET CULVERT

EXISTING TYPICAL SECTION



PROPOSED TYPICAL SECTION



CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Address infrastructure needs.

Information

Title

Adopt Resolution #23-149 Approving MnDOT Cooperative Construction Agreement #1052001 for Ramsey Gateway Highway 10 Widening Project

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #23-149 approving MnDOT Cooperative Construction Agreement #1052001 for the Ramsey Gateway Highway 10 Widening Project.

Background:

Anoka County is proposing grade separation improvements on CSAH 56 (Ramsey Blvd) and CSAH 57 (Sunfish Lake Blvd) at the BNSF Railway and U.S. Highway 10 crossings to improve traffic operations and safety on each facility. The proposed improvements were designed and will be constructed in partnership with the City of Ramsey and the Minnesota Department of Transportation (MnDOT). This project has been designated as the Ramsey Gateway Highway 10 Improvements, City Improvement Project #20-11.

The proposed improvements generally include reconstructing portions of U.S. Highway 10/169, CSAH 56/Ramsey Boulevard, CSAH 57/Sunfish Lake Boulevard, and Riverdale Drive; constructing new frontage roads; constructing sidewalks, trails and pedestrian curb ramps; constructing bridges and roundabouts; reconstructing municipal utilities; constructing a temporary traffic control signal system; establishing turf; and installing striping and signing.

Construction of the Ramsey Gateway Highway 10 Improvements project is proposed to begin in 2023 with temporary widening improvements, and to conclude in 2026, with the vast majority of work occurring in 2024 and 2025.

The temporary Ramsey Gateway Highway 10 Widening project was recently bid and is in the process of being awarded. MnDOT prepared the attached Cooperative Construction Agreement #1052001 to provide for payment of the State's share of the costs of grading and bituminous surfacing construction and of the City's share of the cost of construction engineering to be performed on TH 10, which is estimated at $10,369.28. This charge equals 2-percent of the total City water main and sanitary sewer construction and 5-percent of the remaining City participation construction covered under this Agreement.

Also attached is a copy of the cover letter that accompanied MnDOT Cooperative Construction Agreement #1052001 when submitted to the City for review and comment.

Upon adoption of Resolution #23-149, a certified copy of the Resolution will be submitted to MnDOT, along with a copy of MnDOT CCA #1052001 with City signatures.

Notification:

Notifications are not required for this case.

Observations/Alternatives:

Observations:
City staff reviewed the attached MnDOT Cooperative Construction Agreement #1052001 and had no concerns or comments.

The City Attorney also reviewed the attached MnDOT Cooperative Construction Agreement #1052001 and had no concerns or comments, and approved it as to legal form.

Upon approval of MnDOT Cooperative Construction Agreement #1052001, the City of Ramsey will be obligating itself to the following during the temporary widening project;

- Performing construction engineering to consist of construction inspection and materials inspection in connection with the City water main and sanitary sewer construction.
- Participate in the cost of the State performed surveys and staking construction engineering for the City water main and sanitary sewer construction.
- Routine maintenance of storm sewer facilities construction.
- Maintenance of any municipal-owned utilities construction.

Alternatives:
Alternative #1 – Motion to adopt Resolution #23-149 approving MnDOT Cooperative Construction Agreement #1052001 for the Ramsey Gateway Highway 10 Widening Project.

Alternative #2 – Motion of other.

Funding Source:
Per the previously adopted Joint Powers Agreement, the City's lump sum project cost share is set at $4,000,000. The City's first payment of $1,500,000 will be required at the time of award for the widening project, scheduled for Spring/Summer of 2023. The City will then be required to pay another $1,000,000 on March 1, 2024, and another $1,500,000 on March 1, 2025. The City's lump sum contribution will cover the City's share of project costs for design, right-of-way acquisitions, construction, and construction engineering expenses.

The City lump sum contribution is proposed to be funded with $2,000,000 of Public Improvement Revolving (PIR) Funds and $2,000,000 of Municipal State Aid (MSA) Funds.

Recommendation:
The City Attorney reviewed and approved MnDOT CCA #1052001 as to legal form.

Staff recommends approving MnDOT CCA #1052001.

Action:
Motion to adopt Resolution #23-149 approving MnDOT Cooperative Construction Agreement #1052001 for the Ramsey Gateway Highway 10 Widening Project.

Attachments

Resolution 23-149
MnDOT Cover Ltr
CCA 1052001

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/22/2023 03:05 PM
Form Started By: Bruce Westby		Started On: 06/16/2023 11:32 AM
Final Approval Date: 06/22/2023		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-149

RESOLUTION APPROVING MnDOT COOPERATIVE CONSTRUCTION AGREEMENT #1052001 FOR RAMSEY GATEWAY HIGHWAY 10 WIDENING IMPROVEMENTS

WHEREAS, Anoka County is proposing grade separation improvements on County State Aid Highway (CSAH) 56/Ramsey Boulevard and CSAH 57/Sunfish Lake Boulevard at the Burlington Northern Santa Fe (BNSF) Railway and U.S. Highway 10/169 crossings to improve traffic operations and safety on each facility in partnership with BNSF, the City of Ramsey, and the Minnesota Department of Transportation (MnDOT); and

WHEREAS, the proposed improvements generally include reconstructing portions of U.S. Highway 10/169, CSAH 56/Ramsey Boulevard, CSAH 57/Sunfish Lake Boulevard, and Riverdale Drive; constructing new frontage roads; constructing sidewalks, trails and pedestrian curb ramps; constructing bridges and roundabouts; reconstructing municipal utilities; constructing a temporary traffic control signal system; establishing turf; and installing striping and signing; and

WHEREAS, said parties mutually agree that the at-grade intersections of CSAH 56 and CSAH 57 at the BNSF Railway and U.S. Highway 10 crossings require grade separation to improve traffic operations and safety on each facility; and

WHEREAS, U.S. Highway 10 is under the jurisdiction of MnDOT; and

WHEREAS, CSAH 56/Ramsey Boulevard and CSAH 57/Sunfish Lake Boulevard are County State Aid Highways under the jurisdiction of Anoka County; and

WHEREAS, Riverdale Drive and the Frontage Road north of Highway 10 are Municipal State Aid Streets under the jurisdiction of the City of Ramsey; and

WHEREAS, the BNSF Railway is under the jurisdiction of BNSF; and

WHEREAS, a temporary widening improvement project is proposed for 2023 to facilitate the expedient construction of the Ramsey Gateway Highway 10 Improvements; and

WHEREAS, MnDOT has prepared Cooperative Construction Agreement #1052001 to provide for payment of the State's share of the costs of grading and bituminous surfacing construction and of the City's share of the cost of construction engineering to be performed on TH 10 as part of the temporary widening improvements; and

WHEREAS, the parties agree it is in the best interest of the public to construct the improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Mayor and City Administrator are hereby authorized and directed to enter into MnDOT Agreement No. 1052001 with the State of Minnesota, Department of Transportation, and Anoka County to provide for payment by the City to the State of the City's share of the costs of the construction engineering in connection with the City water main and sanitary sewer to be performed upon, along, and adjacent to Trunk Highway 10 from 0.32 miles east of Armstrong Boulevard (County State Aid Highway 83) to 0.38 miles west of Thurston Avenue under State Project 0202-123 (TH 10=003).

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____,and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of June, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

DEPARTMENT OF TRANSPORTATION

Office of State Aid – Metro District
1500 West County Rd B2
Roseville, MN 55113-3174

May 24, 2023

Joe MacPherson
County Engineer
1440 Bunker Lake Blvd
Andover, MN 55304

Bruce Westby
City Engineer
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Proposed Cooperative Construction Agreement No. 1052001
Between Anoka County, the City of Ramsey, and the State of Minnesota
SP 0202-123 (TH 10=003)
TH 10 at Sunfish Lake Blvd and Ramsey Blvd in the City of Ramsey, Anoka County
Payment for TH 10 construction

Dear Joe and Bruce:

Transmitted by email is a proposed agreement with Anoka County and the City of Ramsey. This agreement provides for payment of the State's share of the costs of grading and bituminous surfacing construction and of the City's share of the cost of construction engineering to be performed on TH 10.

Please present this agreement to the County Board and City Council for their approval and execution. Given the current circumstances, we are processing documents with digital signatures. Please have the relevant digital signatures affixed to the attached pdf and return it to me by email. Also required is a pdf copy of a resolution passed by the City Council/County Board authorizing its officers to sign the agreement in its behalf, again with the relevant digital signatures. A suggested form of such resolution is also attached, or use the version I provided earlier.

Note that the Minnesota Department of Transportation, as authorized by Minn. Stat. Ch. 13, will provide, upon request, data that may be classified as other than public. MnDOT requests that the data only be used for the purpose of partnering with MnDOT. Specifically, the data provided by MnDOT, should not be used by local officials making decisions to which the data pertains. The not-public data is not for public consumption and requests for the data should be submitted to MnDOT's Data Practices unit (https://www.dot.state.mn.us/information/datapractices/index.html). It is MnDOT's goal to provide appropriate information to our partners to assist them in their evaluation of projects and the deliberation may require data that is classified as other than public.

See the attached sheet for suggestions regarding use of digital signatures.

Please return the digitally signed copies of the agreement and resolution to me, once they have been executed by the County and City. An electronic copy will be returned to the County and City when fully executed.

phillip.bergem@state.mn.us 651-234-7776

Please contact me if you have any questions or additional comments.

Sincerely,

Phillip Bergem
Local Partnership Engineer
Metro District State Aid

Attachments: Proposed Agreement
Resolution

ecopy: Malaki Ruranika, MnDOT-Municipal Agreements
Carrie Jones, MnDOT-Municipal Agreements
Molly McCartney, MnDOT-Metro Program Delivery
Mike Kronzer, MnDOT-Metro Program Delivery
Brandi Kastner, MnDOT-Metro Traffic Engineering
Greg Kern, MnDOT-Metro Traffic Engineering
Mike Fairbanks, MnDOT-Metro Traffic Engineering
John Korth, Waters Edge Office, RTMC Building
Geoff Prelgo, Waters Edge Office, RTMC Building
Leah Thornquist, MnDOT-Metro State Aid
Colleen Brown, MnDOT-Metro State Aid
Jason Orcutt, Anoka County
Dena King, Bolton & Menk
Project File

Tips For Applying Digital Signatures:

- The Local Agency resolution should be attached to the pdf before digital signatures begin. Remove the included "suggested form" resolution and replace it with your own version.
- Changes cannot be made to the pdf after the signature process begins, including the addition of pages. Digital signatures get removed if subsequent changes are made. (Printing as a pdf is a workaround, although this "fixes" the signature and removes the digital verification.)
- Do not lock/secure the pdf after digitally signing, otherwise future signatures are prevented. (Print to pdf is a workaround)
- It is suggested that digital signatures should happen after any wet signatures to keep digital signatures "validated." (Print to pdf is a workaround)
- Digital signatures must happen sequentially on the same pdf,
- With some programs that allow digital signatures, such as DocuSign, the document gets locked and we cannot use the "print to pdf" technique for a workaround.

Please contact us if you have any questions.

MnDOT Contract No.: **1052001**

STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
ANOKA COUNTY
AND
CITY OF RAMSEY
COOPERATIVE CONSTRUCTION
AGREEMENT

State Project Number: **0202-123**
Trunk Highway Number: **10=003**
Lighting System Feed Point No.: **F04V**

Original Amount Encumbered
$4,000,000.00

Estimated Amount Receivable From the City
$10,369.28

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation (State), Anoka County, acting through its Board of Commissioners (County), and the City of Ramsey, acting through its City Council (City).

Recitals

1. The County will perform grading and bituminous surfacing construction and other associated construction upon, along, and adjacent to Trunk Highway (TH) 10 from 0.32 miles east of Armstrong Boulevard (County State Aid Highway 83) to 0.38 miles west of Thurston Avenue according to County-prepared plans, specifications, and special provisions designated by the County and by the State as State Project (SP) 0202-123 (TH 10=003) (Project); and
2. The County requests the State participate in the costs of the grading and bituminous surfacing construction and the State is willing to participate in the costs of said construction; and
3. The County requests the State provide construction engineering to consist of construction inspection, surveys and staking, and materials inspection and the State is willing to provide said construction engineering; and
4. The City requests that it perform construction engineering to consist of construction inspection and materials inspection in connection with the City water main and sanitary sewer construction and the State and the County concur in that request; and
5. The City will participate in the cost of the State performed surveys and staking construction engineering for the City water main and sanitary sewer construction; and
6. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

1.1. ***Effective Date.*** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.

1.2. ***Expiration Date.*** This Agreement will expire when all obligations have been satisfactorily fulfilled.

1.3. ***Survival of Terms.*** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 2.4. State Ownership of Improvements; 5. Maintenance by the City; 12. Liability; Worker Compensation Claims; Insurance; 15. State Audits; 16. Government Data Practices; 17. Governing Law; Jurisdiction; Venue; and 19. Force Majeure.

1.4. ***Plans, Specifications, and Special Provisions.*** State-approved County plans, specifications, and special provisions designated by the County and by the State as State Project 0202-123 (TH 10=003) are on file in the office of the County's Engineer and incorporated into this Agreement by reference (Project Plans).

1.5. ***Exhibits.*** Preliminary Schedule "I" is attached and incorporated into this Agreement.

2. Right-of-Way Use

2.1. ***Limited Right to Occupy.*** The State grants to the County and the City (and their contractors and consultants) the right to occupy Trunk Highway Right-of-Way as necessary to perform the work described in the Project Plans. This right is limited to the purpose of constructing the project and administering such construction, and may be revoked by the State at any time, with or without cause. Cause for revoking this right of occupancy includes, but is not limited to, breaching the terms of this or any other agreement (relevant to this project) with the State, failing to provide adequate traffic control or other safety measures, failing to perform the construction properly and in a timely manner, and failing to observe applicable environmental laws or terms of applicable permits. The State will have no liability to the County or the City (or their contractors or consultants) for revoking this right of occupancy.

2.2. ***State Access; Suspension of Work; Remedial Measures.*** The State's District Engineer or assigned representative retains the right to enter and inspect the Trunk Highway Right-of-Way (including the construction being performed on such right-of-way) at any time and without notice to the County or the City or their contractors. If the State determines (in its sole discretion) that the construction is not being performed in a proper or timely manner, or that environmental laws (or the terms of permits) are not being complied with, or that traffic control or other necessary safety measures are not being properly implemented, then the State may notify and require the County and the City (and their contractors and consultants) to suspend their operations until the County and the City (and their contractors and consultants) take all necessary actions to rectify the situation to the satisfaction of the State. The State will have no liability to the County or the City (or their contractors or consultants) for exercising or failing to exercise its rights under this provision.

2.3. ***Traffic Control; Worker Safety.*** While the County and the City (and their contractors and consultants) are occupying the State's Right-of-Way, they must comply with the approved traffic control plan, and with applicable provisions of the Work Zone Field Handbook (*http://www.dot.state.mn.us/trafficeng/workzone/index.html*). All County, City, contractor, and consultant personnel occupying the State's Right-of-Way must be provided with required reflective clothing and hats.

2.4. ***State Ownership of Improvements.*** The State will retain ownership of its Trunk Highway Right-of-Way, including any improvements made to such right-of-way under this Agreement, unless otherwise noted. The warranties and guarantees made by the County's contractor with respect to such improvements (if any) will flow to the State. The County will assist the State, as necessary, to enforce such warranties and guarantees, and to obtain recovery from the County's consultants and contractor (including its sureties) for non-performance of contract work, for design errors and omissions, and for defects in materials and workmanship. Upon request of the State, the County will undertake such actions as are reasonably necessary to transfer or assign contract rights to the State and to permit subrogation by the State with respect to claims against the County's consultants and contractors.

2.5. ***Utility Relocation.*** The State authorizes the County to issue Notices and Orders for utility relocation in accordance with Minnesota Statutes §161.45 and Minnesota Rules Part 8810.3100 through 8810.3600.

3. Contract Award and Construction

3.1. ***Bids and Award.*** The County will receive bids and award a construction contract to the lowest responsible bidder (or best value proposer), subject to concurrence by the State in that award, according to the Project Plans. The contract construction will be performed according to the Project Plans.

3.2. ***Bid Documents Furnished by the County.*** The County will, within 7 days of opening bids for the construction contract, submit to the State's District Engineer a copy of the low bid and an abstract of all bids together with the County's request for concurrence by the State in the award of the construction contract. The County will not award the construction contract until the State advises the County in writing of its concurrence.

3.3. ***Rejection of Bids.*** The County may reject and the State may require the County to reject any or all bids for the construction contract. The party rejecting or requiring the rejection of bids must provide the other party written notice of that rejection or requirement for rejection no later than 30 days after opening bids. Upon the rejection of all bids, a party may request, in writing, that the bidding process be repeated. Upon the other party's written approval of such request, the County will repeat the bidding process in a reasonable period of time, without cost or expense to the State.

3.4. ***Contract Terms.*** The County's contract with its construction contractor(s) must include the following terms:

A. A clause making the State of Minnesota, acting through its Commissioner of Transportation, an intended third-party beneficiary of the contract with respect to the portion of work performed on the State's Right-of-Way; and

B. A clause requiring the State to be named as an additional insured on any insurance coverage which the contractor is required to provide; and

C. A clause stating that any warranties provided by the contractor, for the work performed on the trunk highway, will flow to, and be enforceable by, the State as the owner of such improvements.

3.5. ***Direction, Supervision, and Inspection of Construction.***

A. The contract construction will be under the direction of the County and under the supervision of a registered professional engineer; however, the State will perform construction inspection, materials inspection, and surveys and staking for all construction items except for the City water main and sanitary sewer construction. The City will be responsible for the construction engineering for the City water main and sanitary sewer construction including, but not limited to, construction inspection and materials inspection. The State will provide surveys and staking for the City water main and sanitary sewer construction. The County will give the State Aid Agreements Engineer at Roseville five days' notice of its intention to start the contract construction.

B. Responsibility for the control of materials for the contract construction will be on the County and its contractor and will be carried out according to Specifications 1601 through and including 1609 in the State's current *Standard Specifications for Construction.*

3.6. ***Contaminated Soils and Groundwater within the State's Cost Participation Limits.***

A. ***24 Hour Notification.*** The County will notify the State District Engineer's authorized representative a minimum of 24 hours prior to the contractor beginning the excavation and removal of any contaminated soils that have been identified within the Project limits.

B. ***Immediate Notification.*** The County will notify the State District Engineer's authorized representative immediately upon the contractor encountering contaminated soils and/or groundwater in areas that are within the Project limits. The County will confer with the State as to the handling, disposal, and any other issues related to contaminated materials found on State Right-of-Way or import of materials onto State Right-of-Way.

C. ***Environmental Consultant.*** The County will provide for an Environmental Consultant to be on site to observe and document the excavation, handling, and disposal of contaminated soils that have been identified within the Project limits. If the contractor encounters contaminated materials in areas not previously identified and upon notification by the County to the State, the County hired Environmental Consultant will be provided to collect and analyze soil and/or groundwater samples to determine contaminant levels, work with the landfill for disposal of the soil waste, and provide oversight of any soil and groundwater handling and disposal. The County will not allow the contractor to excavate any contaminated soil unless the Environmental Consultant is present.

3.7. ***Completion of Construction.*** The County will cause the contract construction to be started and completed according to the time schedule in the construction contract special provisions. The completion date for the contract construction may be extended, by an exchange of letters between the appropriate County official and the State District Engineer's authorized representative, for unavoidable delays encountered in the performance of the contract construction.

3.8. ***Plan Changes.*** The State will not participate in the cost of any contract construction that is in addition to the State participation construction covered under this Agreement unless the following conditions have been met:

A. The necessary State funds have been encumbered.

B. All changes in the Project Plans and all addenda, change orders, supplemental agreements, and work orders entered into by the County and its contractor for State participation construction are approved in writing by the State District Engineer's authorized representative.

3.9. ***Compliance with Laws, Ordinances, and Regulations.*** The County will comply and cause its contractor to comply with all Federal, State, and Local laws, and all applicable ordinances and regulations. With respect only to that portion of work performed on the State's Trunk Highway Right-of-Way, the County will not require the contractor to follow local ordinances or to obtain local permits.

4. Right-of-Way; Easements; Permits

4.1. The County will obtain all rights-of-way, easements, construction permits, and any other permits and sanctions that may be required in connection with the local and trunk highway portions of the contract construction. Before payment by the State, the County will furnish the State with certified copies of the documents for rights-of-way and easements, construction permits, and other permits and sanctions required for State participation construction covered under this Agreement.

4.2. The County will convey to the State by quit claim deed, all newly acquired rights needed for the continuing operation and maintenance of the Trunk Highway, if any, upon completion of the Project, at no cost or expense to the State.

4.3. The County will comply with Minnesota Statutes § 216D.04, subdivision 1(a), for identification, notification, design meetings, and depiction of utilities affected by the contract construction.

4.4. The City will submit to the State's Utility Engineer an original permit application for all utilities owned by the City to be constructed upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application for Utility Permit on Trunk Highway Right-of-Way" (Form 2525).

4.5. The City will submit to the Minnesota Pollution Control Agency the plans and specifications for the construction or reconstruction of its sanitary sewer facilities to be performed under the construction contract and obtain, under Minnesota Statutes § 115.07 or Minnesota Rules 7001.1030, subpart 2C, either a permit or written waiver from that agency for that construction or reconstruction. The City is advised that under Minnesota Rules 7001.1040, a written application for the permit or waiver must be submitted to the Minnesota Pollution Control Agency at least 180 days before the planned date of the sanitary sewer facility construction or reconstruction.

5. Maintenance by the City

Upon completion of the Project, the City will provide the following without cost or expense to the State or County:

5.1. ***Storm Sewers.*** Routine maintenance of any storm sewer facilities construction. Routine maintenance includes, but is not limited to, removal of sediment, debris, vegetation and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation, this also includes informing the District Maintenance Engineer of any needed repairs.

5.2. ***Municipal Utilities.*** Maintenance of any municipal-owned utilities construction, without cost or expense to the State or County.

5.3. ***Additional Drainage.*** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the owner of the storm sewer facilities.

6. Basis of State Cost

6.1. ***Schedule "I".*** The Preliminary Schedule "I" includes the anticipated State participation construction items covered under this Agreement.

6.2. ***State Participation Construction.*** The State will participate in the following at the percentages indicated. The construction includes the State's proportionate share of item costs for mobilization, field office, field laboratory, and traffic control.

A. 100 Percent will be the State's rate of cost participation in all of the grading and bituminous surfacing construction. The construction includes, but is not limited to, those construction items tabulated on Sheets 2 through 5 of the Preliminary Schedule "I".

6.3. ***Capped Funds.*** The State's cost participation in this Project is capped at **$4,000,000.00**.

6.4. ***Addenda, Change Orders, Supplemental Agreements, and Work Orders.*** The State will share in the costs of construction contract addenda, change orders, supplemental agreements, and work orders that are necessary to complete the State participation construction covered under this Agreement and are approved in writing by the State District Engineer's authorized representative.

6.5. ***Liquidated Damages.*** All liquidated damages assessed the County's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

7. State Cost and Payment by the State

7.1. ***State Cost.*** **$4,000,000.00** is the State's estimated share of the costs of the contract construction as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using estimated anticipated

construction items and estimated quantities and unit prices and may include any credits or lump sum costs. Upon review of the construction contract bid documents described in Article 3.2, the State will decide whether to concur in the County's award of the construction contract and, if so, prepare a Revised Schedule "I" based on construction contract construction items, quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

7.2. ***Conditions of Payment.*** The State will pay the County the State's total estimated construction cost share, as shown in the Revised Schedule "I", after the following conditions have been met:

A. Encumbrance by the State of the State's total estimated construction cost share as shown in the Revised Schedule "I".

B. Approval by the State's Land Management Director at St. Paul of certified documentation, submitted by the County, for all right-of-way and easement acquisitions required for the contract construction.

C. Execution of this Agreement and transmittal to the County, including a letter advising of the State's concurrence in the award of the construction contract.

D. The State's receipt of a written request from the County for the advancement of funds. The request will include certification by the County that all necessary parties have executed the construction contract.

7.3. ***Limitations of State Payment; No State Payment to Contractor.*** The State's participation in the contract construction is limited to the State participation construction shown in Article 6.2 and the State's participation will not change except by a mutually agreed written amendment to this Agreement. The State's payment obligation extends only to the County. The County's contractor is not intended to be and will not be deemed to be a third party beneficiary of this Agreement. The County's contractor will have no right to receive payment from the State. The State will have no responsibility for claims asserted against the County by the County's contractor.

7.4. ***Construction Costs Exceeding Encumbered Amount.*** Whenever it appears the cost of the State participation construction covered under this Agreement is about to exceed the current amount of encumbered State funds, the County will notify the State District Engineer's authorized representative in writing prior to performance of the additional State participation construction. Notification will include an estimate in the amount of additional funds necessary to complete the State participation construction including construction engineering costs and the reason(s) why the current amount encumbered will be exceeded. The State will, upon its approval of the additional State participation construction, encumber the necessary additional funds. That action will have the effect of amending this Agreement so as to include the State's share of the costs of the additional construction.

Should the County cause the performance of additional contract construction which would otherwise qualify for State participation construction covered under this Agreement, but for which the State has not previously encumbered funds, that additional contract construction is done at the County's own risk. The County will notify the State District Engineer's authorized representative in writing of the additional State participation construction. Notification will include an estimate in the amount of additional funds necessary to cover the additional State participation construction including construction engineering costs and the reason(s) why the current amount encumbered was exceeded. If the State District Engineer's authorized representative approves the additional State participation construction, the County's claim for compensation along with a request for encumbrance of the necessary additional funds will be submitted to the State's Budget Section for review of compliance with Minnesota Statutes § 16A.15, subdivision 3, but no guarantee is made that the claim will be approved by the State's Budget Section. If the claim for compensation and the request for encumbrance of the necessary additional funds are approved by the State's Budget Section, that action will have the effect of amending this Agreement so as to include the State's share of the costs of the additional construction.

7.5. ***Records Keeping and Invoicing by the County.*** The State will provide the County with a Payment Processing Package containing a Modified Schedule "I" form, instructions, and samples of documents for processing final payment of the State participation construction covered under this Agreement.

The County will keep records and accounts that enable it to provide the State with the following prior to final payment:

A. A copy of the Modified Schedule "I" which includes final quantities of State participation construction.

B. Copies of the County contractor's invoice(s) covering all contract construction.

C. Copies of the endorsed and canceled County warrant(s) or check(s) paying for final contract construction, or computer documentation of the warrant(s) issued, certified by an appropriate County official that final construction contract payment has been made.

D. Copies of all construction contract change orders, supplemental agreements, and work orders.

E. A certification form, attached to a copy of the Final Schedule "I", both provided by the State. The certification form will be signed by the County's Engineer in charge of the contract construction attesting to the following:

i. Satisfactory performance and completion of all contract construction according to the Project Plans.

ii. Acceptance and approval of all materials furnished for the contract construction relative to compliance of those materials to the State's current "Standard Specifications for Construction".

iii. Full payment by the County to its contractor for all contract construction.

F. When requested, copies certified by the County's Engineer, of material sampling reports and material testing results for the materials furnished for the contract construction.

G. A copy of the "as built" plan sent to the State Aid Agreements Engineer.

H. A formal invoice (original and signed) in the amount due the County as shown in the Final Schedule "I".

7.6. ***Final Payment by the State.*** Upon completion of all contract construction, the State will prepare a Final Schedule "I" according to the procedures detailed in the Payment Processing Package and submit a copy to the County. The Final Schedule "I" will be based on final quantities, and include all State participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the State participation construction exceeds the amount of funds advanced by the State, the State will pay the difference to the County without interest. If the final cost of the State participation construction is less than the amount of funds advanced by the State, the County will refund the difference to the State without interest.

The State and the County waive claims for any payments or refunds less than $5.00 according to Minnesota Statutes § 15.415.

8. Basis of City Cost

8.1. ***Schedule "I".*** The Preliminary Schedule "I" includes the City's anticipated construction engineering cost share covered under this Agreement and is based on anticipated City participation construction items and engineer's estimated unit prices.

8.2. ***Construction Engineering Costs.*** The City will pay a construction engineering charge equal to 2 percent of the total City water main and sanitary sewer construction and 5 percent of the remaining City participation construction covered under this Agreement.

8.3. ***Plan Changes, Additional Construction, Etc.*** The State reserves the right to invoice the City for the cost of any additional construction engineering cost share resulting from any City requested work and plan changes, construction contract addenda, change orders, and associated construction engineering before the completion of the contract construction.

9. City Cost and Payment by the City

9.1. ***City Cost.*** **$10,369.28** is the City's estimated share of the construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using anticipated construction items and estimated quantities and unit prices and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract construction items, quantities, and unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.

9.2. ***Conditions of Payment.*** The City will pay the State the City's total estimated construction engineering cost share, as shown in the Revised Schedule "I", after the following conditions have been met:

A. Execution of this Agreement and transmittal to the City, including a copy of the Revised Schedule "I".

B. The City's receipt of a written request from the State for the advancement of funds.

9.3. ***Final Payment by the City.*** Upon completion of all contract construction and upon computation of the final amount due the County's contractor, the State will prepare a Final Schedule "I" and submit a copy to the City. The Final Schedule "I" will be based on final quantities and include the City's construction engineering cost share covered under this Agreement. If the final cost of the City's construction engineering cost share exceeds the amount of funds advanced by the City, the City will pay the difference to the State without interest. If the final cost of the City's construction engineering cost share is less than the amount of funds advanced by the City, the State will refund the difference to the City without interest.

The State and the City waive claims for any payments or refunds less than $5.00 according to Minnesota Statutes § 15.415.

10. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

10.1. The State's Authorized Representative will be:

Name, Title:	Malaki Ruranika, Cooperative Agreements Engineer (or successor)
Address:	395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
Telephone:	(651) 366-4634
Email:	malaki.ruranika@state.mn.us

10.2. The County's Authorized Representative will be:

Name, Title:	Joe MacPherson, Transportation Division Manager/County Engineer (or successor)
Address:	1440 Bunker Lake Boulevard NW, Andover, MN 55304
Telephone:	(763) 324-3199
Email:	joemacpherson@co.anoka.mn.us

10.3. The City's Authorized Representative will be:

Name, Title:	Bruce Westby, City Engineer/Public Works Director (or successor)
Address:	7550 Sunwood Drive NW, Ramsey, MN 55303
Telephone:	(763) 433-9825
Email:	bwestby@cityoframsey.com

11. Assignment; Amendments; Waiver; Contract Complete

11.1. ***Assignment.*** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. The foregoing does not prohibit the County and/or the City from contracting with a third-party to perform County or City maintenance responsibilities covered under this Agreement.

11.2. ***Amendments.*** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

11.3. ***Waiver.*** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.

11.4. ***Contract Complete.*** This Agreement contains all prior negotiations and agreements between the State, the County, and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

12. Liability; Worker Compensation Claims; Insurance

12.1. Each party is responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of others and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the County and the City. Notwithstanding the foregoing, the County and the City will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs (including reasonable attorneys fees), and expenses arising in connection with the project covered by this Agreement, regardless of whether such claims are asserted by the County's contractor(s) or consultant(s) or by a third party because of an act or omission by the County or its contractor(s) or consultant(s).

12.2. Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

12.3. The County may require its contractor to carry insurance to cover claims for damages asserted against the County's contractor.

13. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

14. Title VI/Non-discrimination Assurances

The County agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in this Agreement, the County will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. The State may conduct a review of the County's compliance with this provision. The County must cooperate with the State throughout the review process by supplying all requested information and documentation to the State, making County staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by the State.

15. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's and the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

16. Government Data Practices

The County, the City, and the State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County and the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the County, the City, or the State.

17. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

18. Termination; Suspension

18.1. ***By Mutual Agreement.*** This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

18.2. ***Termination for Insufficient Funding.*** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the County and the City. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the County and/or the City will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

18.3. ***Suspension.*** In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

19. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance) if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000703140

ANOKA COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____
(Chair, Anoka County Board of Commissioners)

Date: _____

By: _____
(Anoka County Administrator)

Date: _____

Recommended for Approval:

By: _____
(Anoka County Engineer)

Date: _____

Approved as to form:

By: _____
(Assistant Anoka County Attorney)

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

CITY OF RAMSEY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"
Agreement No. 1052001
Anoka County and City of Ramsey

SP 0202-123 Preliminary: May 16, 2023

Federal Project STBG 0223(195)

Grading and bituminous surfacing construction to start approximately July 2023 under
County contract with ____
located on TH 10 from 0.32 miles east of Armstrong Boulevard (County State Aid Highway 83) to 0.38 miles west of Thurston Avenue

STATE COST PARTICIPATION	
(1) SP 0202-123 Work Items From Sheet 5	4,000,000.00
(2) **Total Amount Encumbered**	**$4,000,000.00**

(1) State funds capped at $4,000,000.00 as described in Article 6.3 of the Agreement
(2) Amount of advance payment as described in Article 7 of the Agreement (estimated amount)

CITY COST PARTICIPATION	
State-Performed Construction Engineering (2%) From Sheet 7	7,104.28
State-Performed Construction Engineering (5%) From Sheet 7	3,265.00
(3) **Total City Cost for State-Performed Construction Engineering**	**$10,369.28**

(3) Amount of advance payment as described in Article 9 of the Agreement (estimated amount)

Data is considered Non-public prior to project award under the
Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

(1) 100% STATE FUNDS (CAPPED); REMAINDER 100% CITY FUNDS
(P) = PLAN QUANTITY

ITEM NUMBER	SP 0202-123 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2011.601	AS BUILT	LUMP SUM	1.00	10,000.00	10,000.00
2021.501	MOBILIZATION	LUMP SUM	0.91	300,000.00	273,000.00
2031.502	FIELD OFFICE	EACH	0.91	85,000.00	77,350.00
2031.502	FIELD LABORATORY	EACH	0.91	75,000.00	68,250.00
2101.502	GRUBBING	EACH	18.00	250.00	4,500.00
2101.505	GRUBBING (P)	ACRE	0.20	7,000.00	1,400.00
2102.503	PAVEMENT MARKING REMOVAL	LIN FT	1,000.00	0.90	900.00
2104.502	REMOVE PIPE APRON	EACH	31.00	210.00	6,510.00
2104.502	REMOVE ANCHORAGE ASSEMBLY - TENSION CABLE	EACH	7.00	4,000.00	28,000.00
2104.502	REMOVE CONCRETE NOSE	EACH	1.00	1,500.00	1,500.00
2104.502	REMOVE ANCHORAGE ASSEMBLY-PLATE BEAM	EACH	1.00	4,000.00	4,000.00
2104.502	REMOVE POST	EACH	2.00	270.00	540.00
2104.502	REMOVE GUIDE POST	EACH	35.00	100.00	3,500.00
2104.502	REMOVE IMPACT ATTENUATOR	EACH	1.00	860.00	860.00
2104.502	REMOVE DRAINAGE STRUCTURE	EACH	7.00	550.00	3,850.00
2104.502	REMOVE SIGN	EACH	31.00	80.00	2,480.00
2104.502	REMOVE LIGHT FOUNDATION	EACH	1.00	400.00	400.00
2104.502	REMOVE ENERGY ABSORBING TERMINAL	EACH	1.00	350.00	350.00
2104.502	SALVAGE LIGHTING UNIT	EACH	1.00	600.00	600.00
2104.502	SALVAGE SIGN TYPE SPECIAL	EACH	79.00	200.00	15,800.00
2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	55.00	5.00	275.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	17,204.00	3.00	51,612.00
2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	1,709.00	18.00	30,762.00
2104.503	REMOVE CURB AND GUTTER	LIN FT	1,260.00	4.80	6,048.00
2104.503	REMOVE FENCE	LIN FT	114.00	5.00	570.00
2104.503	REMOVE GUARDRAIL-PLATE BEAM	LIN FT	200.00	4.00	800.00
2104.503	REMOVE CONCRETE MEDIAN BARRIER	LIN FT	416.00	35.00	14,560.00
2104.503	REMOVE TENSION CABLE GUARDRAIL	LIN FT	10,177.00	5.00	50,885.00
2104.504	REMOVE CONRETE MEDIAN	SQ YD	11.00	20.00	220.00
2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	5,614.00	4.00	22,456.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	7,361.00	5.50	40,485.50
2104.507	REMOVE RIPRAP	CU YD	14.00	30.00	420.00
2104.518	REMOVE CONCRETE WALK	SQ FT	735.00	2.00	1,470.00
2106.507	EXCAVATION - COMMON (P)	CU YD	28,873.00	12.00	346,476.00

Data is considered Non-public prior to project award under the
Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

(1) 100% STATE FUNDS (CAPPED); REMAINDER 100% CITY FUNDS
(P) = PLAN QUANTITY

ITEM NUMBER	SP 0202-123 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	CU YD	13,837.00	30.00	415,110.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU YD	11,931.00	10.00	119,310.00
2106.607	EXCAVATION SPECIAL	CU YD	10.00	14.00	140.00
2106.609	HAUL AND DISPOSE OF CONTAMINATED MATERIAL	TON	16.00	22.00	352.00
2123.610	TRACTOR MOUNTED BACKHOE	HOUR	20.00	150.00	3,000.00
2211.507	AGGREGATE BASE (CV) CLASS 6 (P)	CU YD	11,512.00	35.00	402,920.00
2231.509	BITUMINOUS PATCHING MIXTURE	TON	100.00	140.00	14,000.00
2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (4,L)	TON	15,025.00	90.00	1,352,250.00
2451.507	FINE AGGREGATE BEDDING (CV)	CU YD	187.00	55.00	10,285.00
2501.502	12" CS PIPE APRON	EACH	2.00	600.00	1,200.00
2501.502	15" CS PIPE APRON	EACH	13.00	750.00	9,750.00
2501.502	18" RC PIPE APRON	EACH	1.00	1,500.00	1,500.00
2501.502	24" RC PIPE APRON	EACH	3.00	1,900.00	5,700.00
2501.502	27" RC PIPE APRON	EACH	1.00	2,100.00	2,100.00
2501.502	42" RC PIPE APRON	EACH	1.00	2,700.00	2,700.00
2501.502	15" CS SAFETY APRON AND GRATE DESIGN 3128	EACH	2.00	1,200.00	2,400.00
2501.502	18" CS SAFETY APRON AND GRATE DESIGN 3128	EACH	2.00	1,600.00	3,200.00
2501.503	18" CS SAFETY APRON	EACH	2.00	750.00	1,500.00
2501.502	24" CS SAFETY APRON	EACH	1.00	850.00	850.00
2501.502	21" SPAN CAS SAFETY APRON	EACH	2.00	1,500.00	3,000.00
2501.503	12" CS PIPE CULVERT	LIN FT	86.00	65.00	5,590.00
2501.503	15" CS PIPE CULVERT	LIN FT	481.00	75.00	36,075.00
2501.503	18" CS PIPE CULVERT	LIN FT	80.00	85.00	6,800.00
2501.503	15" RC PIPE CULVERT DESIGN 3006 CLASS V	LIN FT	222.00	80.00	17,760.00
2501.503	18" RC PIPE CULVERT DESIGN 3006 CLASS V	LIN FT	45.00	90.00	4,050.00
2501.503	24" RC PIPE CULVERT DESIGN 3006 CLASS III	LIN FT	30.00	110.00	3,300.00
2501.602	TRASH GUARD FOR 24" PIPE APRON	EACH	2.00	2,000.00	4,000.00
2502.503	8" PE PIPE DRAIN	LIN FT	262.00	30.00	7,860.00
2502.602	PIPE DRAIN RISER	EACH	4.00	75.00	300.00
2503.503	22" SPAN RC PIPE-ARCH SEWER CLASS IIIA	LIN FT	244.00	150.00	36,600.00
2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	153.00	60.00	9,180.00
2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	1,230.00	65.00	79,950.00
2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	248.00	70.00	17,360.00
2503.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	257.00	85.00	21,845.00

Data is considered Non-public prior to project award under the
Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

(1) 100% STATE FUNDS (CAPPED); REMAINDER 100% CITY FUNDS
(P) = PLAN QUANTITY

ITEM NUMBER	SP 0202-123 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2503.503	27" RC PPE SEWER DESIGN 3006 CLASS III	LIN FT	517.00	100.00	51,700.00
2503.503	30" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	109.00	120.00	13,080.00
2503.503	42" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	95.00	200.00	19,000.00
2503.602	CONNECT TO EXISTING STORM SEWER	EACH	9.00	3,000.00	27,000.00
2506.502	CASTING ASSEMBLY	EACH	25.00	900.00	22,500.00
2506.502	ADJUST FRAME AND RING CASTING	EACH	6.00	800.00	4,800.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	LIN FT	10.00	450.00	4,500.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LIN FT	2.70	425.00	1,147.50
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-48	LIN FT	8.60	750.00	6,450.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	LIN FT	21.40	450.00	9,630.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	35.30	525.00	18,532.50
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	51.30	750.00	38,475.00
2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LIN FT	15.10	875.00	13,212.50
2506.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	2.00	3,000.00	6,000.00
2506.602	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	EACH	1.00	20,000.00	20,000.00
2506.602	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 3	EACH	1.00	25,000.00	25,000.00
2511.504	GEOTEXTILE FILTER TYPE 4	SQ YD	152.00	6.00	912.00
2511.507	RANDOM RIPRAP CLASS III	CU YD	44.00	125.00	5,500.00
2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	24.00	26.00	624.00
2533.503	PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	LIN FT	2,787.00	17.00	47,379.00
2540.602	RELOCATE MAIL BOX SUPPORT	EACH	2.00	1,000.00	2,000.00
2545.502	LIGHT FOUNDATION DESIGN E	EACH	1.00	1,500.00	1,500.00
2545.602	INSTALL LIGHTING UNIT	EACH	1.00	1,000.00	1,000.00
2554.502	GUIDE POST TYPE B	EACH	14.00	85.00	1,190.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.91	50,000.00	45,500.00
2563.602	PORTABLE BARRIER DELINEATOR	EACH	112.00	9.00	1,008.00
2563.602	PORTABLE CHANGEABLE MESSAGE SIGN	EACH	2.00	6,500.00	13,000.00
2563.615	TEMPORARY IMPACT ATTENUATOR	ASSEMBLY	2.00	3,200.00	6,400.00
2564.602	INSTALL SIGN TYPE SPECIAL	EACH	79.00	450.00	35,550.00
2572.503	TEMPORARY FENCE	LIN FT	351.00	5.00	1,755.00
2572.503	CLEAN ROOT CUTTING	LIN FT	348.00	7.00	2,436.00
2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	1.00	16,000.00	16,000.00
2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	1.00	15,000.00	15,000.00
2573.502	STORM DRAIN INLET PROTECTION	EACH	37.00	190.00	7,030.00

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(1) 100% STATE FUNDS (CAPPED); REMAINDER 100% CITY FUNDS
(P) = PLAN QUANTITY

ITEM NUMBER	SP 0202-123 WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (1)
2573.502	CULVERT END CONTROLS	EACH	23.00	200.00	4,600.00
2573.503	SILT FENCE, TYPE MS	LIN FT	506.00	2.50	1,265.00
2575.504	RAPID STABILIZATION METHOD 4	SQ YD	9,129.00	2.00	18,258.00
2575.523	RAPID STABILIZATION METHOD 3	M GALLON	23.10	650.00	15,015.00
2581.503	6" REMOVABLE PREFORMED PAVEMENT MARKING TAPE	LIN FT	1,000.00	1.50	1,500.00
2582.503	6" SOLID LINE MULTI-COMPONENT (WR)	LIN FT	13,255.00	1.00	13,255.00
2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	46.00	10.00	460.00
				TOTAL	4,211,931.00
	(1) 100% STATE FUNDS		**4,000,000.00**		
	100% CITY FUNDS		211,931.00		

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Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

(2) 100% CITY FUNDS

ITEM NUMBER	CITY CONSTRUCTION ENGINEERING WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (2)
2021.501	MOBILIZATION	LUMP SUM	0.09	300,000.00	27,000.00
2031.502	FIELD OFFICE	EACH	0.09	85,000.00	7,650.00
2031.502	FIELD LABORATORY	EACH	0.09	75,000.00	6,750.00
2104.502	REMOVE VEHICULAR GATE	EACH	1.00	1,000.00	1,000.00
2104.502	REMOVE BOLLARDS	EACH	3.00	2,200.00	6,600.00
2104.502	REMOVE LIGHTING UNIT	EACH	5.00	400.00	2,000.00
2104.502	* REMOVE GATE VALVE AND BOX	EACH	5.00	550.00	2,750.00
2104.502	* REMOVE HYDRANT	EACH	4.00	1,100.00	4,400.00
2104.502	REMOVE FOUNDATION	EACH	4.00	1,000.00	4,000.00
2104.502	REMOVE HANDHOLE	EACH	1.00	500.00	500.00
2104.502	REMOVE LIGHT FOUNDATION	EACH	5.00	400.00	2,000.00
2104.503	* REMOVE WATER MAIN	LIN FT	278.00	15.00	4,170.00
2104.503	* REMOVE SEWER PIPE (SANITARY)	LIN FT	42.00	20.00	840.00
2104.602	REMOVE SIGN SPECIAL	EACH	3.00	1,100.00	3,300.00
2503.602	* CONNECT TO EXISTING MANHOLES	EACH	1.00	7,500.00	7,500.00
2503.602	* 8" PIPE PLUG	EACH	2.00	300.00	600.00
2503.603	* CLEAN AND VIDEO TAPE PIPE SEWER	LIN FT	815.00	15.00	12,225.00
2503.603	* 8" PVC PIPE SEWER	LIN FT	815.00	65.00	52,975.00
2504.602	* CONNECT TO EXISTING WATER MAIN	EACH	5.00	4,000.00	20,000.00
2504.602	* HYDRANT	EACH	7.00	7,500.00	52,500.00
2504.602	* ADJUST VALVE BOX-WATER	EACH	6.00	600.00	3,600.00
2504.602	* 6" GATE VALVE AND BOX	EACH	9.00	2,200.00	19,800.00
2504.602	* 8" GATE VALVE AND BOX	EACH	2.00	3,000.00	6,000.00
2504.602	* 10" GATE VALVE AND BOX	EACH	3.00	4,000.00	12,000.00
2504.603	* 6" WATERMAIN DUCTILE IRON CL 53	LIN FT	300.00	75.00	22,500.00
2504.603	* 8" WATERMAIN DUCTILE IRON CL 52	LIN FT	760.00	80.00	60,800.00
2504.603	* 10" WATERMAIN DUCTILE IRON CL 52	LIN FT	275.00	90.00	24,750.00
2504.604	* 4" INSULATION	SQ YD	20.00	60.00	1,200.00
2504.608	* DUCTILE IRON FITTINGS	POUND	1,244.00	16.00	19,904.00
2506.502	* CASTING ASSEMBLY	EACH	6.00	900.00	5,400.00
2506.502	* ADJUST FRAME AND RING CASTING	EACH	2.00	800.00	1,600.00
	--THE REMAINDER OF THIS SHEET HAS BEEN INTENTIONALLY LEFT BLANK--				

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Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

(2) 100% CITY FUNDS

12345

ITEM NUMBER	CITY CONSTRUCTION ENGINEERING WORK ITEM	UNIT	QUANTITY	UNIT PRICE	COST (2)
2506.503	* RECONSTRUCT DRAINAGE STRUCTURE	LIN FT	1.00	1,500.00	1,500.00
2506.602	* SEAL MANHOLE	EACH	4.00	300.00	1,200.00
2506.603	* CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	LIN FT	34.00	500.00	17,000.00
2563.601	TRAFFIC CONTROL	LUMP SUM	0.09	50,000.00	4,500.00
				TOTAL	420,514.00
	(2) **100% CITY FUNDS***		**7,104.28**		
	100% CITY FUNDS**		**3,265.00**		
	* 2% CONSTRUCTION ENGINEERING				
	** 5% CONSTRUCTION ENGINEERING				

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Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13.

ANOKA COUNTY

RESOLUTION

IT IS RESOLVED that Anoka County enter into MnDOT Agreement No. 1052001 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County of the State's share of the costs of the grading and bituminous surfacing construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway 10 from 0.32 miles east of Armstrong Boulevard (County State Aid Highway 83) to 0.38 miles west of Thurston Avenue under State Project 0202-123 (TH 10=003).

IT IS FURTHER RESOLVED that the _____
(Title)

and the _____
(Title)

are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Anoka County at an authorized meeting held on the _____ day of _____, 2023, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 2023

Notary Public _____

My Commission Expires _____

_____
(Signature)

_____
(Type or Print Name)

_____
(Title)

CITY OF RAMSEY

RESOLUTION

IT IS RESOLVED that the City of Ramsey enter into MnDOT Agreement No. 1052001 with the State of Minnesota, Department of Transportation, and Anoka County for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of the construction engineering in connection with the City water main and sanitary sewer to be performed upon, along, and adjacent to Trunk Highway 10 from 0.32 miles east of Armstrong Boulevard (County State Aid Highway 83) to 0.38 miles west of Thurston Avenue under State Project 0202-123 (TH 10=003).

IT IS FURTHER RESOLVED that the Mayor and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Ramsey at an authorized meeting held on the _____ day of _____, 2023, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 2023

Notary Public _____

My Commission Expires _____

_____
(Signature)

_____
(Type or Print Name)

_____
(Title)

CC Regular Session

Meeting Date: 06/27/2023

Primary Strategic Plan Initiative: Address infrastructure needs.

Primary Strategic Plan Initiative: Address infrastructure needs.

Information

Title:

Adopt Resolution #23-148 Accepting Bids and Awarding Contract for Improvement Project #23-04, 167th Avenue Reconstruction

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #23-148 accepting bids and awarding a construction contract for Improvement Project #23-04, 167th Avenue Reconstruction, CSAH 5 to Highway 47.

Background:

City Improvement Project 23-04 proposes to reconstruct 167th Avenue between Nowthen Boulevard (CSAH 5) and Saint Francis Boulevard (TH 47). This street segment totals approximately 6,000 linear feet (1.13 miles) in length, and varies from a 40-foot wide rural section (0.97 miles) between Nowthen Boulevard and Quicksilver Street to a 48-foot wide urban section (0.16 miles) between Quicksilver Street and Saint Francis Boulevard. A full shoulder/parking lane exists on both sides of the street for the entire length of the street.

Attached to this case is a street segment summary that includes data from the Ground Penetrating Radar (GPR) Pavement Evaluation performed by Braun Intertec for this segment of 167th Avenue. The GPR data provides bituminous and aggregate base thickness information.

On June 14, 2022, the Ramsey City Council accepted a proposal for topographic survey of the project area from Bolton & Menk.

On August 23, 2022, the City Council accepted the proposal of Haugo Geotechnical Services to complete geotechnical evaluations.

On November 22, 2022, the City Council accepted the proposal of Bolton & Menk, Inc. to prepare final plans and specifications.

On March 28, 2023, the City Council authorized entering into a contract with Braun Intertec to prepare a stabilized full-depth reclamation mix design.

On May 23, 2023, the City Council approved plans and specifications and authorized advertisements for bids.

This segment of 167th Avenue is a Municipal State Aid (MSA) street and must be designed to MSA standards. Plans and specifications were reviewed and approved by MnDOT State Aid staff.

The plans generally propose to leave this segment of 167th Avenue at its current widths and elevations. However, 7-foot wide on-street bicycle and pedestrian facilities are proposed along both sides of 167th Avenue in lieu of standard shoulders with a 2-foot striped buffer area proposed to provide separation between the pedestrian facilities and the drive lanes on both sides. Staff investigated adding off-street trails along 167th Avenue but these facilities would have required the relocation of existing power poles and would have impacted wetlands along the

corridor, both of which would have significantly delayed the project.

This project does not propose to extend or replace any municipal utilities. Municipal watermain exists along the north side of 167th Avenue between Quicksilver Street and Nowthen Boulevard. Sanitary sewer does not exist within the project area. The City's 2040 Comprehensive Plan identifies a future MUSA Study Area for extending trunk sanitary sewer to the 167th Avenue/Saint Francis Boulevard land use node.

Storm sewer improvements are required on the East end of 167th Avenue at Highway 47 to provide positive drainage, which requires replacement of a significant portion of the existing curb and gutter.

These improvements are designated as City Improvement Project #23-04, 167th Avenue Reconstruction.

Attached is a copy of the construction plans as bid.

Notification:
Bids were advertised in the Anoka County Union Herald on Friday, May 26th, and Friday, June 2nd, 2023.

Time Frame/Observations/Alternatives:

Observations:
An Anoka County right-of-way permit for work occurring in CSAH 5 right-of-way has been received. One condition of County approval was to remove two concrete pedestrian curb ramps on either side of CSAH 5 as Anoka County does not allow uncontrolled pedestrian crosswalks on their high-speed highways ($\geq$ 45 mph). It is important to note that a roundabout is proposed for this intersection when grant funds are received.

Bolton and Menk is currently working on the following required approvals;

- U.S. Army Corps of Engineers – No loss for wetland impacts. Expected mid-July.
- Lower Rum River Watershed Management Organization – Stormwater permit application submitted.
- MnDOT Right-of-Way Permit – Applied for and expected soon.

No project delays are anticipated while working to obtain these required approvals.

Alternatives:
Alternative #1:
Motion to adopt Resolution #23-148 accepting bids and awarding a contract for Improvement Project #23-04, 167th Avenue Reconstruction, and accepting Bolton and Menk's Construction Related Services Proposal.

Alternative #2:
Motion of other.

Funding Source:
A total of five (5) bids were received, publicly opened and tabulated on June 20th, 2023, and the following bids were found to comply with the approved plans and specifications and advertisements for bids.

Company	Bid
Asphalt Surface Technologies Corp.	$1,511,455.59
North Valley, Inc.	$1,543,233.72
Douglas-Kerr Underground, LLC	$1,552,011.31
Park Construction Company	$1,620,370.36
Meyer Contracting Inc.	$1,806,853.17
Engineer's Estimate	*$1,392,750.75*

The lowest responsible bid for construction costs was received from Asphalt Surface Technologies Corp. in the

amount of $1,511,455.59, which is 8.5-percent more than the engineer's estimate of $1,392,750.75.

Estimated project costs, including 23-percent indirect costs, total $1,859,090.38.

Attached is Bolton and Menk's bid results and recommendation memo. Per the memo, bid prices indicate that inflation is continuing to impact pricing. In general, costs were 5% to 8% higher than the engineer's estimates across all bid items. Also, as the construction year progresses contractors and suppliers' capacity decreases, generally leading to higher bid pricing across the industry.

Funding for this improvement is proposed to come from MSA Funds and Storm Water Utility Funds.

City staff plan to inspect all construction and process pay requests.

Attached is a Proposal for Construction Related Services received from Bolton and Menk, Inc. on June 22, 2023, in the not-to-exceed amount of $53,699. The proposal includes an estimated 100 hours of project inspections that may or may not be needed, depending on City staff's availability to inspect all construction activities on this project. As with all of the line items in the attached proposal, if some or all of the inspection hours are not needed, this work will not be billed to the City.

Recommendation:

Staff recommends alternative #1.

If the City decides to award the project to the low bidder, Bolton & Menk recommends awarding the contract to Asphalt Surface Technologies Corp. in the amount of $1,511,455.59.

Outcome/Action:

Motion to adopt Resolution #23-148 accepting bids and awarding a contract for Improvement Project #23-04, 167th Avenue Reconstruction, and accepting Bolton and Menk's Construction Related Services Proposal.

Attachments

Resolution 23-148

Street Segment Summary

IP 23-04 Bid Plans

BMI Bid Memo

BMI Construction Services Proposal

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/22/2023 02:18 PM
Form Started By: Bruce Westby		Started On: 06/21/2023 09:47 AM
Final Approval Date: 06/22/2023		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-148

RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT FOR IMPROVEMENT PROJECT #23-04, 167TH AVENUE RECONSTRUCTION

WHEREAS, the City of Ramsey Proposes to reconstruct 167th Avenue between Nowthen Boulevard (County State Aid Highway 5) and Saint Francis Boulevard (Trunk Highway 47) in 2023 as identified within the 2023-2032 10-Year Capital Improvement Program: and

WHEREAS, pursuant to Ramsey City Council resolution #22-130, adopted June 14th, 2022, the City Council accepted and awarded the proposal to Bolten & Menk, Inc., for Topographic Survey of the project area; and

WHEREAS, pursuant to Ramsey City Council resolution #22-201, adopted August 23rd, 2022, the City Council ordered the City Engineer to prepare plans and specifications for Improvement Project #23-04; and

WHEREAS, pursuant to Ramsey City Council resolution #22-204, adopted August 23rd, 2022, the City Council accepted the proposal of Haugo Geotechnical Services to complete geotechnical evaluations for Improvement Project #23-04; and

WHEREAS, pursuant to Ramsey City Council resolution #22-270, adopted November 22nd, 2022, the City Council accepted the proposal of Bolton & Menk, Inc. to prepare final plans and specifications for Improvement Project #23-04; and

WHEREAS, pursuant to Ramsey City Council resolution #23-070, adopted March 28th, 2023, the City Council authorized entering into a contract with Braun Intertec to prepare a stabilized full-depth reclamation mix design for Improvement Project #23-04; and

WHEREAS, pursuant to Ramsey City Council resolution #23-114, adopted May 23rd, 2023, the City Council approved plans and specifications and authorized advertising bids for improvement Project #23-04; and

WHEREAS, bids were advertised in the Anoka County Union Herald on May 26th and June 2nd, 2023; and

WHEREAS, five (5) bids were received, opened and tabulated on June 20th, 2023 and the following bids were found to comply with the approved plans and specifications and advertisements for bids; and

Company	Bid
Asphalt Surface Technologies Corp.	$1,511,455.59
North Valley, Inc.	$1,543,233.72
Douglas-Kerr Underground, LLC	$1,552,011.31
Park Construction Company	$1,620,370.36
Meyer Contracting Inc.	$1,806,853.17
Engineer's Estimate	$1,392,750.75

WHEREAS, the bid of Asphalt Surface Technologies Corp. of Saint Cloud, Minnesota, in the amount of $1,511,455.59 for the total bid for construction of the improvements in accordance with the approved plans and specifications and advertisement for bids, is the lowest responsible bidder and their bid shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Ramsey.

2) The City Administrator is hereby authorized and directed to accept the Proposal for Construction Related Services received from Bolton and Menk, Inc. on June 22, 2023, in the not-to-exceed amount of $53,699 for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 27th day of June, 2023.

Mayor

ATTEST:

City Clerk

IP 23-04 167th Avenue Reconstruction
Street Segment Summary

Street Description				Street History							GPR Summary		
Street	**Segment Description**	**Length (feet)**	**Curb**	**2021 PASER**	**Year Built**	**Maint. 1**	**Maint. 2**	**Maint. 3**	**Maint. 4**	**Maint. 5**	**Avg HMA (inches)**	**Avg Agg. Base (inches)**	**Avg Section (inches)**
167th Avenue	Nowthen Blvd (CSAH 5) / Saint Francis Blvd (TH 47)	5,946	conc. / rural	4	1982	SC 1985	SC 1991	OL 1998	SC 2007	SC 2018	5.20	n/a*	n/a*
	Total Length	**5,946**	**1.13 mi.**										*GPR unable to determine

MINNESOTA DEPARTMENT OF TRANSPORTATION
CITY OF RAMSEY
167TH AVENUE RECONSTRUCTION
CITY IMPROVEMENTS PROJECT #23-04

CONSTRUCTION PLAN FOR: ROADWAY RECLAMATION, AGGREGATE BASE, PLANT MIXED BITUMINOUS PAVEMENT, ADA IMPROVEMENTS AND STORM SEWER

SAP 199-102-007 LOCATED ON 167TH AVENUE FROM CSAH 5 (NOWTHEN BLVD NW) TO MN HWY 47 (ST. FRANCIS BLVD NW) (GEOGRAPHICAL DESCRIPTION)

DESIGN DESIGNATION

STA. 10+26.30 TO STA. 70+11.03

FUNTIONAL CLASSIFICATION	MINOR COLLECTOR
R-VALUE	30
ΣN-18	889,000
NO. & WIDTH OF TRAFFIC LANES	2 & 11 ft
NO. & WIDTH OF PARKING LANES	N/A
ADT (PRESENT YEAR) 2023	2,390
ADT (PROJECTED YEAR) 2043	3,050
HCADT (PROJECTED YEAR) 2043	9.23%
DESIGN SPEED	50 mph
DESIGN LOAD	10 ton

DESIGN SPEED NOT ACHIEVED AT:

STA 68+75 TO 70+08 (STOP CONDITION)

DESIGN SPEED FOR ROADWAY BASED ON ON STOPPING SIGHT DISTANCE:

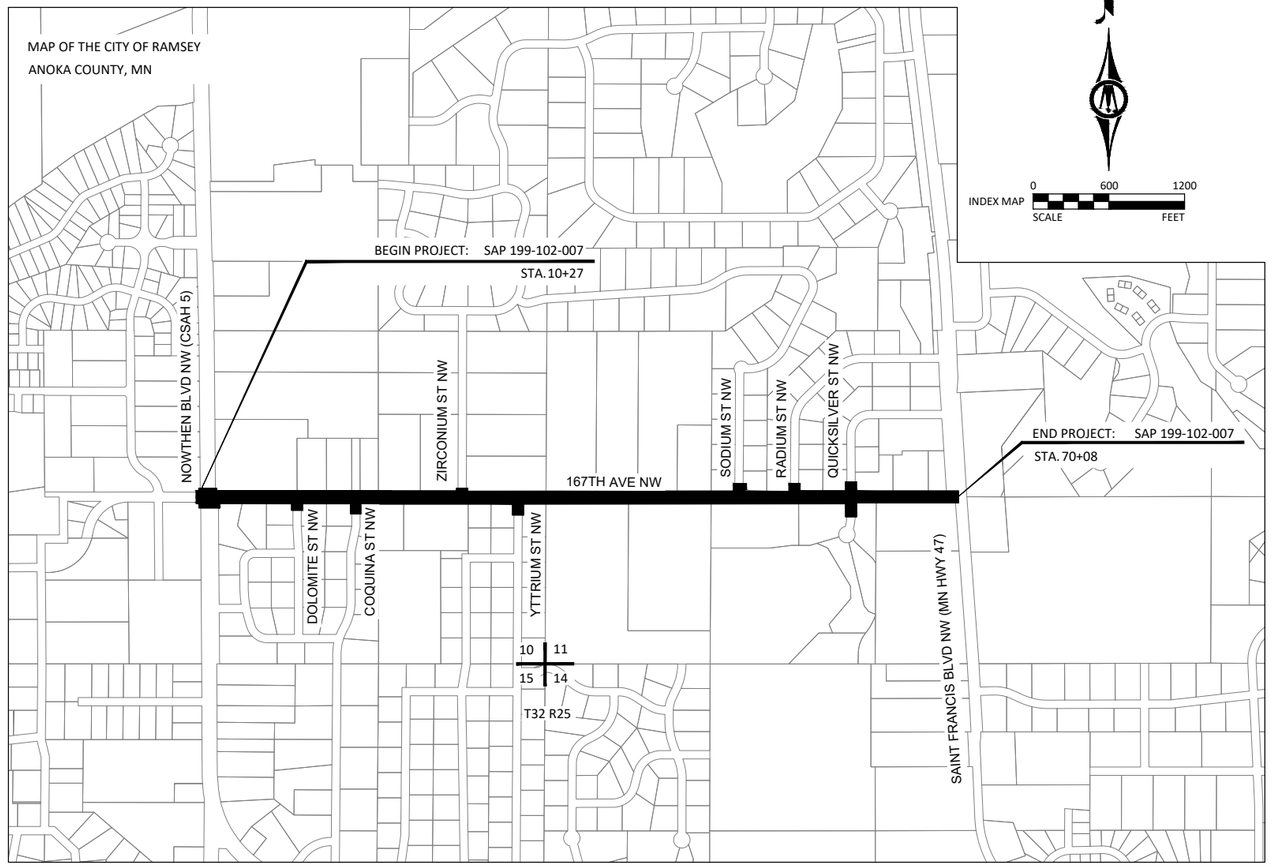
HEIGHT OF EYE = 3.5 FT

HEIGHT OF OBJECT = 2.0 FT

(SAP 199-102-007)

GROSS LENGTH	5981	FEET	1.13270	MILES
BRIDGE LENGTH	NA	FEET	NA	MILES
EXCEPTION LENGTH	NA	FEET	NA	MILES
NET LENGTH	5981	FEET	1.13270	MILES

LENGTH AND DESCRIPTION BASED UPON PROPOSED CENTERLINE



INDEX MAP SCALE 0 600 1200 FEET

TYPICAL PLAN SCALE UNLESS OTHERWISE NOTED:

HORIZONTAL SCALE 0 25 50 SCALE FEET

VERTICAL SCALE 0 5 10 SCALE FEET

PROJECT LOCATION

CITY: RAMSEY
COUNTY: ANOKA
DISTRICT: METRO

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

BM=890.58
DESCRIPTION
STATION
LOCATION

PROJECT DATUM: ANOKA COUNTY
HORIZONTAL: NAD 83 (1996 ADJ)
VERTICAL: NGVD 88

RECORD DRAWING INFORMATION
OBSERVER:
CONTRACTOR:
DATE:

MINN. PROJ. NO. STATE FUNDS

--- GOVERNING SPECIFICATIONS ---
THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATION FOR CONSTRUCTION" AND SUPPLEMENTAL SPECIFICATIONS DATED SEPTEMBER 2022 SHALL GOVERN.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM AND BE INSTALLED IN ACCORDANCE WITH THE LATEST "MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" (MN MUTCD) AND PART VI, THE LATEST "FIELD MANUAL" FOR TEMPORARY TRAFFIC CONTROL DEVICES.

SHEET NUMBER	SHEET TITLE
GENERAL	
1	TITLE SHEET
2	LEGEND
3	STATEMENT OF ESTIMATED QUANTITIES
4-5	ALIGNMENT TABULATION
CIVIL	
6	TYPICAL SECTIONS
7-8	CONSTRUCTION DETAILS
9-14	PEDESTRIAN CURB RAMP DETAILS
15-19	EXISTING CONDITIONS & REMOVALS
20-22	STORM WATER POLLUTION PREVENTION PLAN
23-27	EROSION CONTROL PLAN
28-37	STORM SEWER & STREET PLAN & PROFILE
38-40	INTERSECTION DETAILS
41-45	SIGNAGE AND STRIPING
46-57	CROSS SECTIONS

THIS PLAN SET CONTAINS 57 SHEETS.

Zachary Lingl, P.E.
Design Engineer: I hereby certify that this plan was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Date 5/31/2023 License Number 56344

Approved: City of Ramsey Engineer — Date

Approved: Anoka County Engineer — Date

District State Aid Engineer:
Reviewed for compliance with State Aid Rules/Policy — Date

Approved for State Aid Funding: State Aid Engineer — Date

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City of RAMSEY

DESIGNED	ZFL
DRAWN	CN
CHECKED	KPK
CLIENT PROJ. NO.	23-04

NO.	ISSUED FOR	DATE

CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
STATE AID PROJECT NO. 199-102-007

SHEET 1 OF 57

EXISTING TOPOGRAPHIC SYMBOLS

- ACCESS GRATE
- AIR CONDITION UNIT
- ANTENNA
- AUTO SPRINKLER CONNECTION
- BARRICADE PERMANENT
- BASKETBALL POST
- BENCH
- BIRD FEEDER
- BOLLARD
- BUSH
- CATCH BASIN RECTANGULAR CASTING
- CATCH BASIN CIRCULAR CASTING
- CURB STOP
- CLEAN OUT
- CULVERT END
- DRINKING FOUNTAIN
- DOWN SPOUT
- FILL PIPE
- FIRE HYDRANT
- FLAG POLE
- FLARED END / APRON
- FUEL PUMP
- GRILL
- GUY WIRE ANCHOR
- HANDHOLE
- HANDICAP SPACE
- IRRIGATION SPRINKLER HEAD
- IRRIGATION VALVE BOX
- LIFT STATION CONTROL PANEL
- LIFT STATION
- LIGHT ON POLE
- LIGHT-GROUND
- MAILBOX
- MANHOLE-COMMUNICATION
- MANHOLE-ELECTRIC
- MANHOLE-GAS
- MANHOLE-HEAT
- MANHOLE-SANITARY SEWER
- MANHOLE-STORM SEWER
- MANHOLE-UTILITY
- MANHOLE-WATER
- METER
- ORDER MICROPHONE
- PARKING METER
- PAVEMENT MARKING
- PEDESTAL-COMMUNICATION
- PEDESTAL-ELECTRIC
- PEDESTRIAN PUSH BUTTON
- PICNIC TABLE
- POLE-UTILITY
- POLE-BRACE
- POST
- RAILROAD SIGNAL POLE
- REGULATION STATION GAS
- SATELLITE DISH
- SIGN NON TRAFFIC
- SIGN TRAFFIC
- SIGNAL CONTROL CABINET
- SOIL BORING
- SIREN
- TELEPHONE BOOTH
- TILE INLET
- TILE OUTLET
- TILE RISER
- TRANSFORMER-ELECTRIC
- TREE-CONIFEROUS
- TREE-DEAD
- TREE-DECIDUOUS
- TREE STUMP
- TRAFFIC ARM BARRIER
- TRAFFIC SIGNAL
- TRASH CAN
- UTILITY MARKER
- VALVE
- VALVE POST INDICATOR
- VALVE VAULT
- VAULT
- VENT PIPE
- WATER SPIGOT
- WELL
- WETLAND DELINEATED MARKER
- WETLAND
- WET WELL
- YARD HYDRANT

PROPOSED TOPOGRAPHIC SYMBOLS

- CLEANOUT
- MANHOLE
- LIFT STATION
- STORM SEWER CIRCULAR CASTING
- STORM SEWER RECTANGULAR CASTING
- STORM SEWER FLARED END / APRON
- STORM SEWER OUTLET STRUCTURE
- STORM SEWER OVERFLOW STRUCTURE
- CURB BOX
- FIRE HYDRANT
- WATER VALVE
- WATER REDUCER
- WATER BEND
- WATER TEE
- WATER CROSS
- WATER SLEEVE
- WATER CAP / PLUG
- RIP RAP
- DRAINAGE FLOW
- TRAFFIC SIGNS

SURVEY SYMBOLS

- BENCHMARK LOCATION
- CONTROL POINT
- MONUMENT FOUND
- CAST IRON MONUMENT
- STONE MONUMENT

EXISTING TOPOGRAPHIC LINES

- RETAINING WALL
- FENCE
- FENCE-DECORATIVE
- GUARD RAIL
- TREE LINE
- BUSH LINE

SURVEY LINES

- CONTROLLED ACCESS
- BOUNDARY
- CENTERLINE
- EXISTING EASEMENT LINE
- PROPOSED EASEMENT LINE
- EXISTING LOT LINE
- PROPOSED LOT LINE
- EXISTING RIGHT-OF-WAY
- PROPOSED RIGHT-OF-WAY
- SETBACK LINE
- SECTION LINE
- QUARTER LINE
- SIXTEENTH LINE
- TEMPORARY EASEMENT

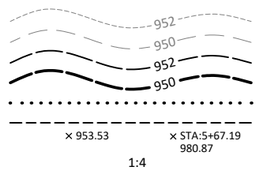
EXISTING UTILITY LINES

- FORCEMAIN
- SANITARY SEWER
- SANITARY SERVICE
- STORM SEWER
- STORM SEWER DRAIN TILE
- WATERMAIN
- WATER SERVICE

PROPOSED UTILITY LINES

- FORCEMAIN
- SANITARY SEWER
- SANITARY SERVICE
- STORM SEWER
- STORM SEWER DRAIN TILE
- WATERMAIN
- WATER SERVICE
- PIPE CASING
- TRENCHLESS PIPE (PLAN VIEW)
- TRENCHLESS PIPE (PROFILE VIEW)

GRADING INFORMATION



- EXISTING CONTOUR MINOR
- EXISTING CONTOUR MAJOR
- PROPOSED CONTOUR MINOR
- PROPOSED CONTOUR MAJOR
- PROPOSED GRADING LIMITS / SLOPE LIMITS
- PROJECT LIMITS
- PROPOSED SPOT ELEVATION
- RISE:RUN (SLOPE)

HATCH PATTERNS

- BITUMINOUS
- GRAVEL
- CONCRETE

EXISTING PRIVATE UTILITY LINES

NOTE:
EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA"

- UNDERGROUND FIBER OPTIC
- UNDERGROUND ELECTRIC
- UNDERGROUND GAS
- UNDERGROUND COMMUNICATION
- OVERHEAD ELECTRIC
- OVERHEAD COMMUNICATION
- OVERHEAD UTILITY

UTILITIES IDENTIFIED WITH A QUALITY LEVEL :

LINE TYPES FOLLOW THE FORMAT: UTILITY TYPE - QUALITY LEVEL
EXAMPLE: G-A G-A UNDERGROUND GAS, QUALITY LEVEL A
UTILITY QUALITY LEVEL (A,B,C,D) DEFINITIONS CAN BE FOUND IN CI/ASCE 38-02.

UTILITY QUALITY LEVELS:

QUALITY LEVEL D: PROVIDES THE MOST BASIC LEVEL OF INFORMATION. IT INVOLVES COLLECTING DATA FROM EXISTING UTILITY RECORDS. RECORDS MAY INCLUDE AS-BUILT DRAWINGS, DISTRIBUTION AND SERVICES MAPS, EXISTING GEOGRAPHIC INFORMATION SYSTEM DATABASES, CONSTRUCTION PLANS, ETC.

QUALITY LEVEL C: INVOLVES SURVEYING VISIBLE SUBSURFACE UTILITY STRUCTURES SUCH AS MANHOLES, HAND-HOLES, UTILITY VALVES AND METERS, FIRE HYDRANTS, PEDESTALS AND UTILITY MARKERS, AND THEN CORRELATING THE INFORMATION WITH EXISTING UTILITY RECORDS TO CREATE COMPOSITE DRAWINGS. INCLUDES QUALITY LEVEL D ACTIVITIES.

QUALITY LEVEL B: INVOLVES DESIGNATING THE HORIZONTAL POSITION OF SUBSURFACE UTILITIES THROUGH SURFACE DETECTION METHODS AND COLLECTING THE INFORMATION THROUGH A SURVEY METHOD. INCLUDES QUALITY LEVEL C AND D TASKS.

QUALITY LEVEL A: PROVIDES THE HIGHEST LEVEL OF ACCURACY. IT INVOLVES LOCATING OR POTHOLING UTILITIES AS WELL AS ACTIVITIES IN QUALITY LEVELS B, C, AND D. THE LOCATED FACILITY INFORMATION IS SURVEYED AND MAPPED AND THE DATA PROVIDES PRECISE PLAN AND PROFILE INFORMATION.

ABBREVIATIONS

A	ALGEBRAIC DIFFERENCE	GRAV	GRAVEL	RSC	RIGID STEEL CONDUIT
ADJ	ADJUST	GU	GUTTER	RT	RIGHT
ALT	ALTERNATE	GV	GATE VALVE	SAN	SANITARY SEWER
B-B	BACK TO BACK	HDPE	HIGH DENSITY POLYETHYLENE	SCH	SCHEDULE
BIT	BITUMINOUS	HH	HANDHOLE	SERV	SERVICE
BLDG	BUILDING	HP	HIGH POINT	SHLD	SHOULDER
BMP	BEST MANAGEMENT PRACTICE	HWL	HIGH WATER LEVEL	STA	STATION
BR	BEGIN RADIUS	HYD	HYDRANT	STD	STANDARD
BV	BUTTERFLY VALVE	I	INVERT	STM	STORM SEWER
CB	CATCH BASIN	K	CURVE COEFFICIENT	TC	TOP OF CURB
C&G	CURB AND GUTTER	L	LENGTH	TE	TEMPORARY EASEMENT
CIP	CAST IRON PIPE	LO	LOWEST OPENING	TEMP	TEMPORARY
CIPP	CURED-IN-PLACE PIPE	LP	LOW POINT	TNH	TOP NUT HYDRANT
CL	CENTER LINE	LT	LEFT	TP	TOP OF PIPE
CL.	CLASS	MAX	MAXIMUM	TYP	TYPICAL
CLVT	CULVERT	MH	MANHOLE	VCP	VITRIFIED CLAY PIPE
CMP	CORRUGATED METAL PIPE	MIN	MINIMUM	VERT	VERTICAL
C.O.	CHANGE ORDER	MR	MID RADIUS	VPC	VERTICAL POINT OF CURVE
COMM	COMMUNICATION	NIC	NOT IN CONTRACT	VPI	VERTICAL POINT OF INTERSECTION
CON	CONCRETE	NMC	NON-METALLIC CONDUIT	VPT	VERTICAL POINT OF TANGENT
CSP	CORRUGATED STEEL PIPE	NTS	NOT TO SCALE	WM	WATERMAIN
DIA	DIAMETER	NWL	NORMAL WATER LEVEL		
DIP	DUCTILE IRON PIPE	OHW	ORDINARY HIGH WATER LEVEL		
DWY	DRIVEWAY	PC	POINT OF CURVE	AC	ACRES
E	EXTERNAL CURVE DISTANCE	PCC	POINT OF COMPOUND CURVE	CF	CUBIC FEET
ELEC	ELECTRIC	PE	PERMANENT EASEMENT	CV	COMPACTED VOLUME
ELEV	ELEVATION	PED	PEDESTRIAN, PEDESTAL	CY	CUBIC YARD
EOF	EMERGENCY OVERFLOW	PERF	PERFORATED PIPE	EA	EACH
ER	END RADIUS	PERM	PERMANENT	EV	EXCAVATED VOLUME
ESMT	EASEMENT	PI	POINT OF INTERSECTION	LB	POUND
EX	EXISTING	PL	PROPERTY LINE	LF	LINEAR FEET
FES	FLARED END SECTION	PRC	POINT OF REVERSE CURVE	LS	LUMP SUM
F-F	FACE TO FACE	PT	POINT OF TANGENT	LV	LOOSE VOLUME
FF	FINISHED FLOOR	PVC	POLYVINYL CHLORIDE PIPE	SF	SQUARE FEET
F&I	FURNISH AND INSTALL	PVMT	PAVEMENT	SV	STOCKPILE VOLUME
FM	FORCEMAIN	R	RADIUS	SY	SQUARE YARD
FO	FIBER OPTIC	R/W	RIGHT-OF-WAY		
F.O.	FIELD ORDER	RCP	REINFORCED CONCRETE PIPE		
GRAN	GRANULAR	RET	RETAINING		

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ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

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City of RAMSEY

DESIGNED	NO.	ISSUED FOR	DATE
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CLIENT PROJ. NO.			
23-04			

CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
LEGEND

STATEMENT OF ESTIMATED QUANTITIES

ITEM NO.	NOTES	MnDOT SPEC NO.	ITEM	UNIT	TOTAL	STATE AID PARTICIPATING 199-102-007	
						ROADWAY	STORM SEWER
1		2021.501	MOBILIZATION	LUMP SUM	1	0.89	0.11
2	(1)	2104.501	REMOVE PIPE CULVERTS	LIN FT	430	430	
3		2104.502	REMOVE DRAINAGE STRUCTURE	EACH	5	5	
4	(1)	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	415	415	
5		2104.503	REMOVE CURB AND GUTTER	LIN FT	1,575	1,575	
6		2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	550	550	
7		2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	166	166	
8		2104.511	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	38	38	
9		2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	885	885	
10		2105.607	GRANULAR BORROW (CV)	CU YD	200	200	
11		2105.607	CHANNEL AND POND EXCAVATION	CU YD	413	413	
12	(2)	2106.507	EXCAVATION - COMMON (P) (EV)	CU YD	1,148	1,148	
13		2106.507	COMMON EMBANKMENT (P) (CV)	CU YD	230	230	
14		2106.507	EXCAVATION - SUBGRADE (EV)	CU YD	320	320	
15		2106.601	DEWATERING	LMUP SUM	1	1	
16		2106.607	HAUL AND STOCKPILE BITUMINOUS MATERIAL	CU YD	757	757	
17		2118.507	AGGREGATE SURFACING (CV) CLASS 5 (DRIVEWAYS)	CU YD	81	81	
18		2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	24	24	
19		2130.523	WATER	MGAL	900	900	
20		2211.507	AGGREGATE BASE (CV) CLASS 5 MODIFIED	CU YD	320	320	
21		2211.607	AGGREGATE BASE (CV) FROM STOCKPILE	CU YD	299	299	
22	(3) (4)	2215.504	FULL DEPTH RECLAMATION	SQ YD	9,965	9,965	
23		2215.504	STABILIZED FULL DEPTH RECLAMATION	SQ YD	18,250	18,250	
24	(5)	2215.509	BITUMINOUS MATERIAL FOR MIXTURE	TON	230	230	
25		2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	3,560	3,560	
26		2360.502	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	4,420	4,420	
27		2501.502	18" CS PIPE ARPON	EACH	1		1
28		2501.502	18" RC PIPE ARPON	EACH	15		15
29		2501.502	24" RC PIPE ARPON	EACH	2		2
30		2501.503	18" CS PIPE CULVERT	LIN FT	10		10
31		2502.604	4" INSULATION	SQ YD	4		4
32		2503.503	15" RC PIPE SEWER CLASS V	LIN FT	75		75
33		2503.503	18" RC PIPE SEWER CLASS V	LIN FT	780		780
34		2503.503	24" RC PIPE SEWER CLASS III	LIN FT	66		66
35		2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1		1
36		2504.602	ADJUST VALVE BOX	EACH	11	11	
37		2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	1		1
38		2506.502	CONST DRAINAGE STRUCTURE DES 48-4020	EACH	3		3
39		2511.507	RANDOM RIPRAP CL III	CU YD	10		10
40		2521.501	6" CONCRETE WALK	SQ FT	308	308	
41		2531.501	CONCRETE CURB & GUTTER DES B618	LIN FT	1,580	1,580	
42		2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	120	120	
43		2563.601	TRAFFIC CONTROL	LUMP SUM	1	0.89	0.11
44		2563.618	TRUNCATED DOMES	SQ FT	76	76	
45		2573.502	STORM DRAIN INLET PROTECTION	EACH	3	3	
46		2573.503	SILT FENCE, TYPE MS	LIN FT	3,785	3,785	
47		2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	300	300	
48		2574.507	COMMON TOPSOIL BORROW	CU YD	2,200	2,200	
49		2574.508	FERTILIZER TYPE 3	POUND	1,050	1,050	
50		2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SQ YD	2,140	2,140	
51		2575.505	SEEDING	ACRE	4	4	
52		2575.508	SEEDING MIXTURE 25-141	POUND	170	170	
53		2575.508	SEEDING MIXTURE 25-151	POUND	130	130	
54		2575.508	SEEDING MIXTURE 33-261	POUND	30	30	
55		2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	11,760	11,760	
56		2582.503	4" BROKEN LINE MULTI COMP	LIN FT	1,168	1,168	
57		2582.503	4" SOLID LINE MULTI COMP	LIN FT	3,112	3,112	
58		2582.518	PAVEMENT MESSAGE MULTI COMP	SQ FT	400	400	

(1) ITEM INCLUDES APRON LENGTH
(2) INCLUDES TOPSOIL STRIPPING & STOCKPILING
(3) AGGREGATE STOCKPILE LOCATION: PUBLIC WORKS, 14199 JASPER STREET NW
(4) USABLE STOCKPILE LOCATION: 16600 ST. FRANCIS BLVD
(5) QUANTITY BASED ON 4% ASPHAULT CONTENT. SEE ENGINEERED EMULSION MIX DESIGN.

BASIS FOR ESTIMATED QUANTITIES

BID ITEM	BASIS
TYPE SP WEARING COURSE MIX	115 LBS/SY-IN
BITUMINOUS MATERIAL FOR MIXTURE (5)	24.1 LB/SY
BITUMINOUS MATERIAL FOR TACK COAT	0.05 GAL/SY
AGGREGATE BASE CLASS 5	110 LBS/SY-IN
HYDRAULIC BONDED FIBER MATRIX	3500 LBS/ACRE
FERTILIZER TYPE 3	300 LBS/ACRE
SEED MIX 33-261	52 LBS/ACRE
SEED MIX 25-141	88 LBS/ACRE
SEED MIX 25-151	180 LBS/ACRE

STANDARD PLATES

THE FOLLOWING STANDARD PLATES, APPROVED BY THE FEDERAL HIGHWAY ADMINISTRATION, SHALL APPLY ON THIS PROJECT

PLATE NO.	DESCRIPTION
3000M	REINFORCED CONCRETE PIPE (6 SHEETS)
3006H	GASKET JOINT FOR R.C. PIPE (2 SHEETS)
3100G	CONCRETE APRON FOR REINFORCED CONCRETE PIPE
3145G	CONCRETE PIPE OR PRECAST BOX CULVERT TIES
4006L	MANHOLE OR CATCH BASIN PRECAST - DESIGN G & H
4011E	PRECAST CONCRETE BASE
4020J	MANHOLE OR CATCH BASIN WITH OR WITHOUT TRAFFIC LOADS (2 SHEETS)
4022A	MANHOLE OR CATCH BASIN COVER - 3' x 2' OPENING - FOR USE WITH OR WITHOUT TRAFFIC LOADS
4026B	CONCRETE ENCASED ADJUSTING RINGS
7038A	DETECTABLE WARNING SURFACE TRUNCATED DOMES
7100H	CONCRETE CURB AND GUTTER (DESIGN B & V)
7111J	INSTALLATION OF CATCH BASIN CASTINGS (CONCRETE CURB & GUTTER)
8000K	CHANNELIZERS (3 SHEETS)
8150C	INSTALLATION OF CULVERT MARKERS

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City of RAMSEY

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CLIENT PROJ. NO.	23-04

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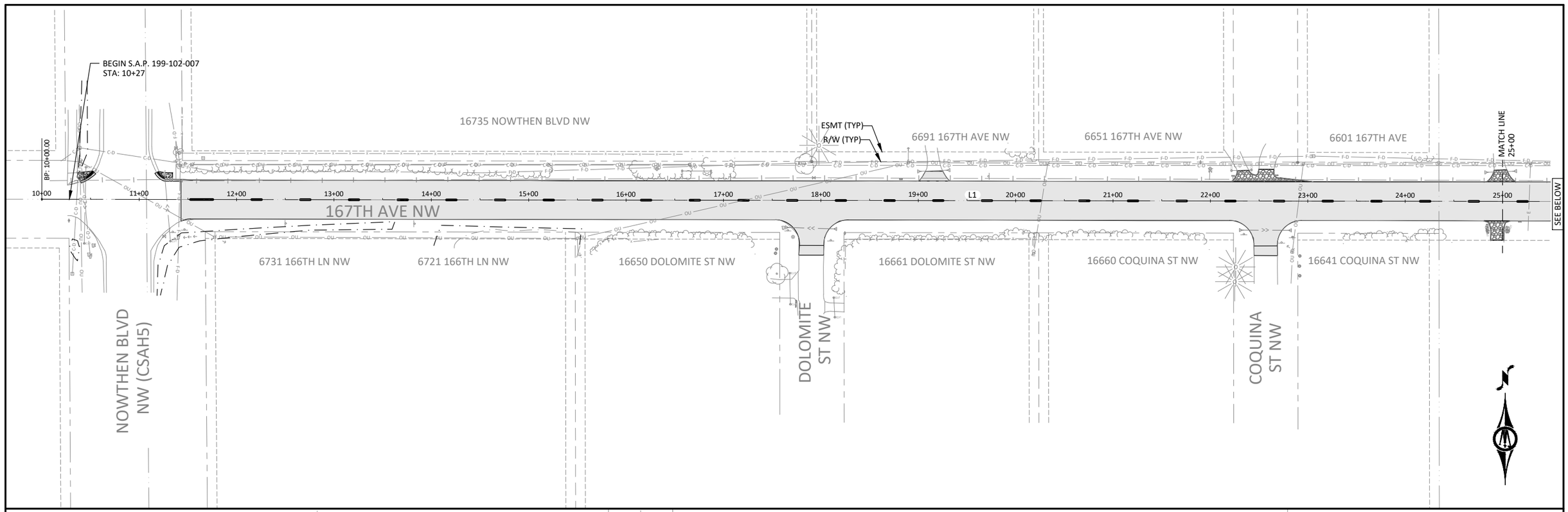
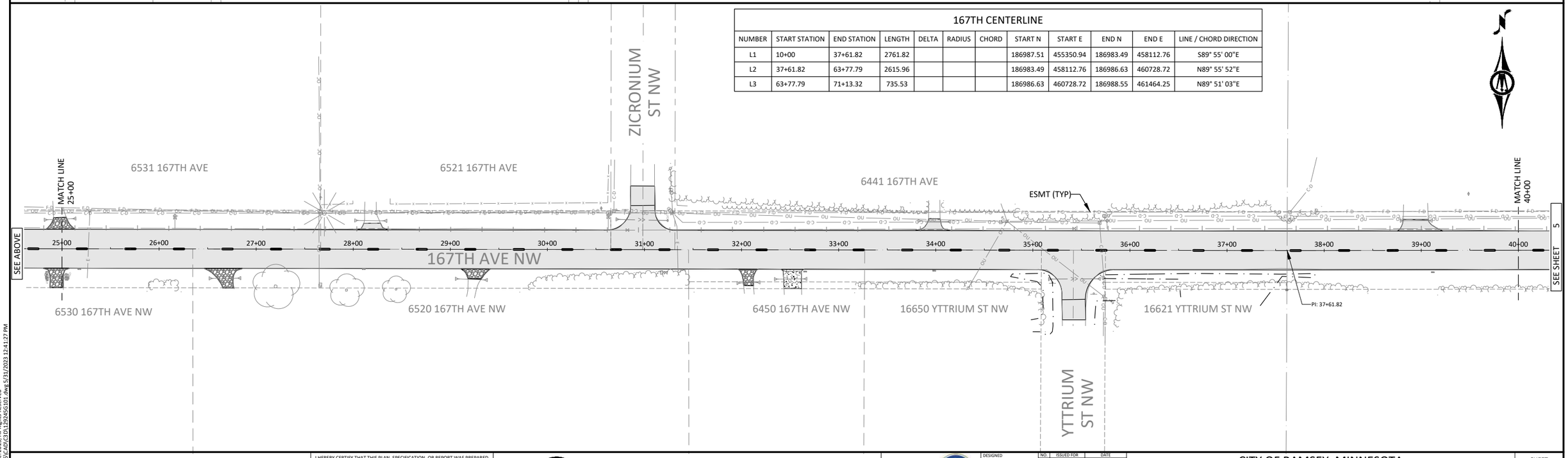
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
STATEMENT OF ESTIMATED QUANTITIES





167TH CENTERLINE

NUMBER	START STATION	END STATION	LENGTH	DELTA	RADIUS	CHORD	START N	START E	END N	END E	LINE / CHORD DIRECTION
L1	10+00	37+61.82	2761.82				186987.51	455350.94	186983.49	458112.76	S89° 55' 00"E
L2	37+61.82	63+77.79	2615.96				186983.49	458112.76	186986.63	460728.72	N89° 55' 52"E
L3	63+77.79	71+13.32	735.53				186986.63	460728.72	186988.55	461464.25	N89° 51' 03"E

HORZ. 0 50 100
SCALE FEET

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CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
ALIGNMENT TABULATION

SHEET 4 OF 57

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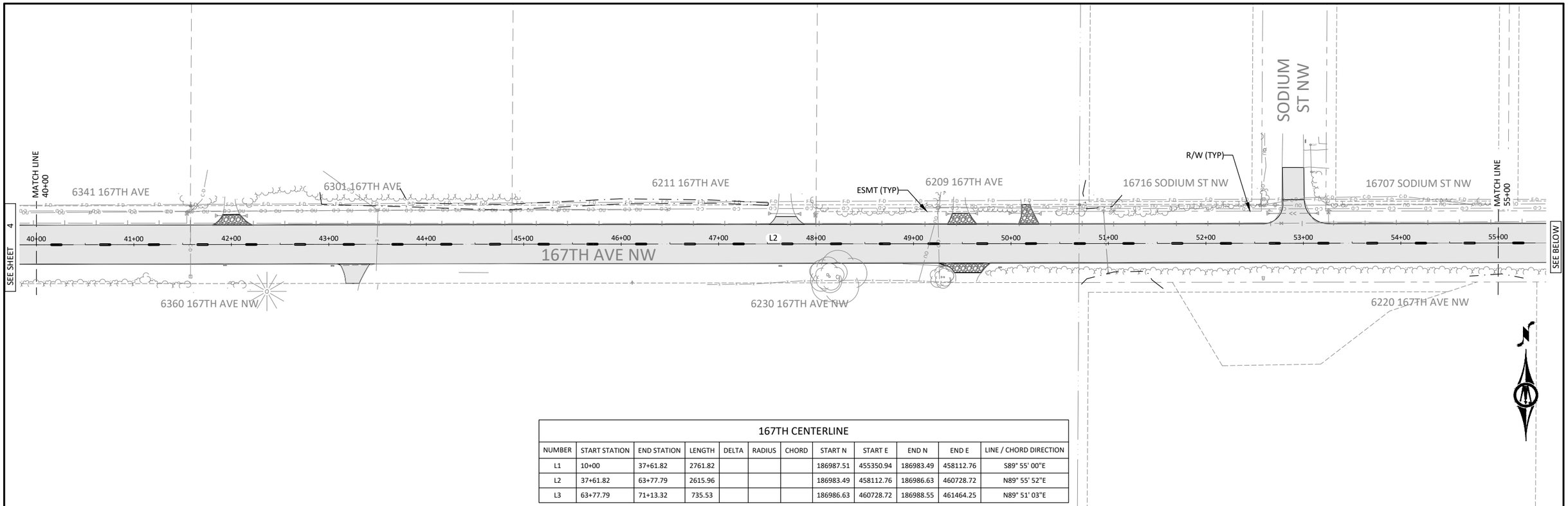
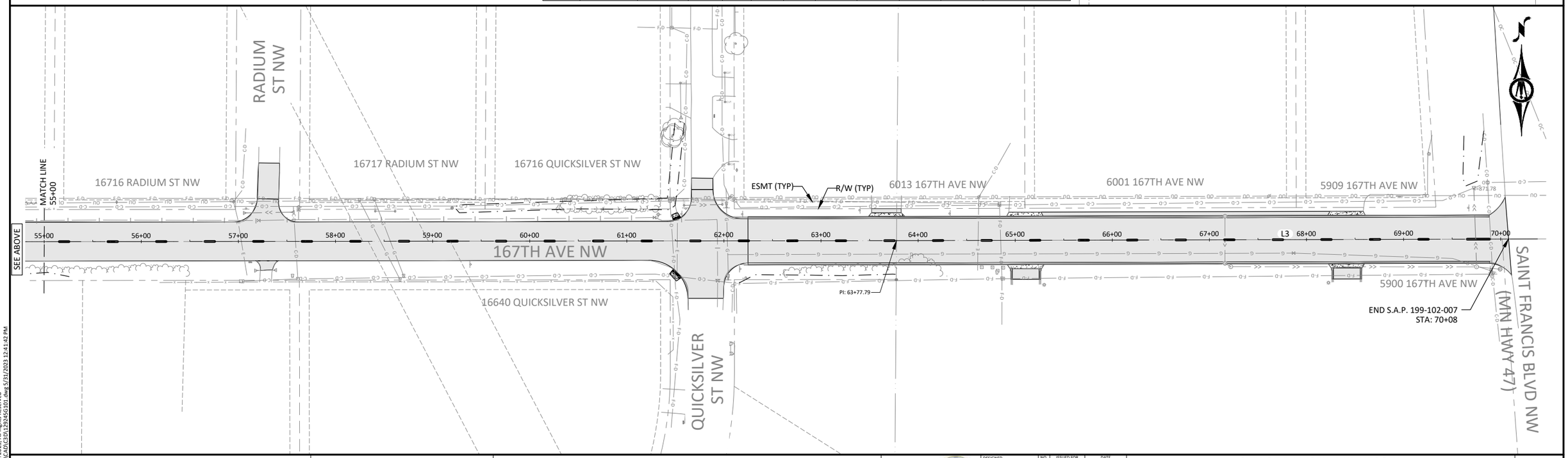


167TH CENTERLINE											
NUMBER	START STATION	END STATION	LENGTH	DELTA	RADIUS	CHORD	START N	START E	END N	END E	LINE / CHORD DIRECTION
L1	10+00	37+61.82	2761.82				186987.51	455350.94	186983.49	458112.76	S89° 55' 00"E
L2	37+61.82	63+77.79	2615.96				186983.49	458112.76	186986.63	460728.72	N89° 55' 52"E
L3	63+77.79	71+13.32	735.53				186986.63	460728.72	186988.55	461464.25	N89° 51' 03"E



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HORZ. SCALE 0 50 100 FEET

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ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

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Email: Ramsey@bolton-menk.com
www.bolton-menk.com

City of RAMSEY

DESIGNED	ZFL
DRAWN	CN
CHECKED	KPK
CLIENT PROJ. NO.	23-04

NO.	ISSUED FOR	DATE

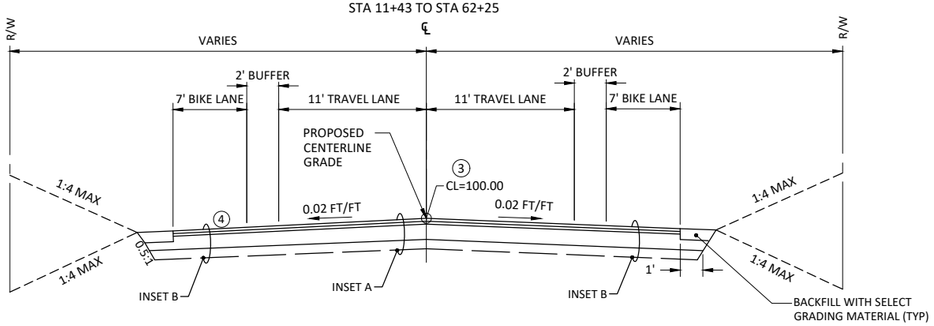
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007

ALIGNMENT TABULATION

SHEET 5 OF 57

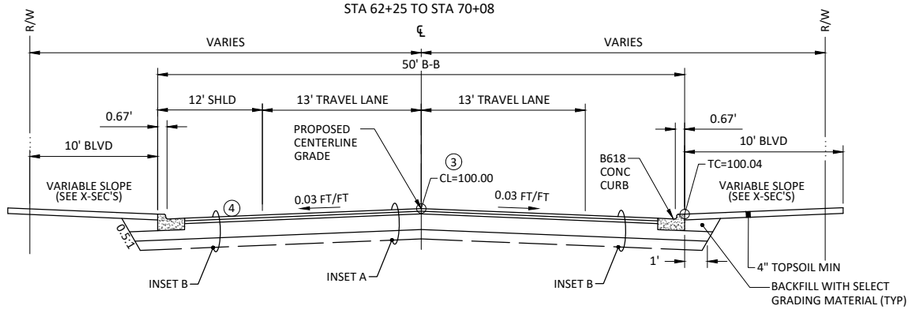
S.A.P. 199-102-007 TYPICAL SECTION
167 AVE STREET NW
NOT TO SCALE

STA 11+43 TO STA 62+25

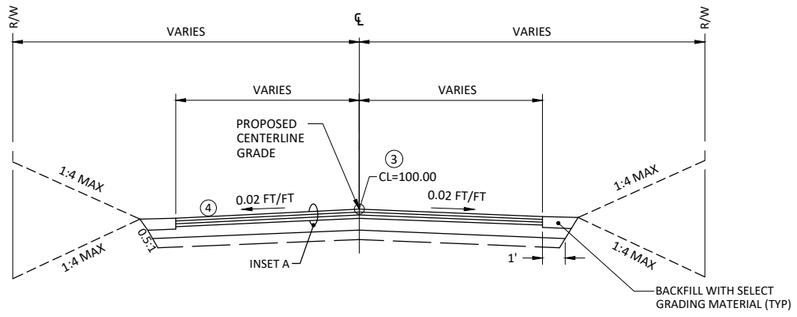


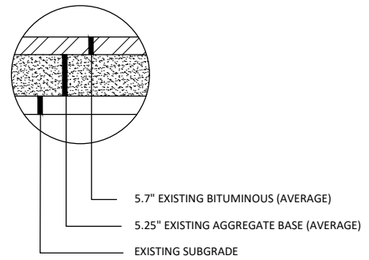
S.A.P. 199-102-007 TYPICAL SECTION
167TH AVE STREET NW
NOT TO SCALE

STA 62+25 TO STA 70+08

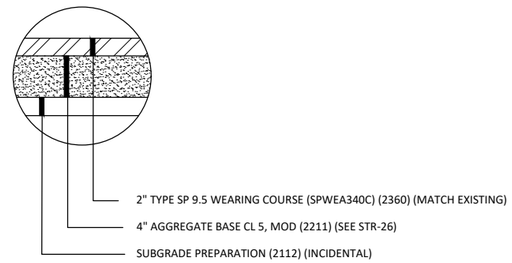


TYPICAL SECTION
INTERSECTING STREETS
NOT TO SCALE

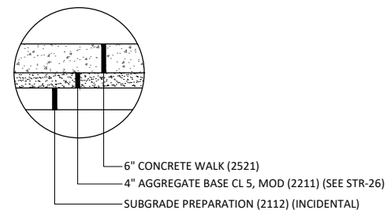




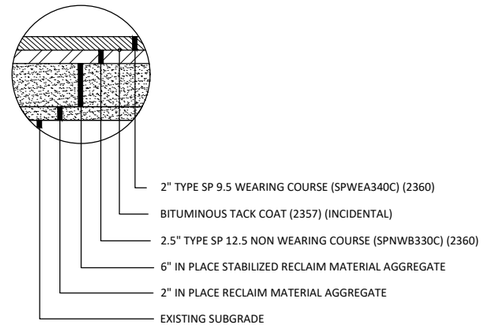
EXISTING PAVEMENT SECTION
BASED ON GEOTECHNICAL REPORT



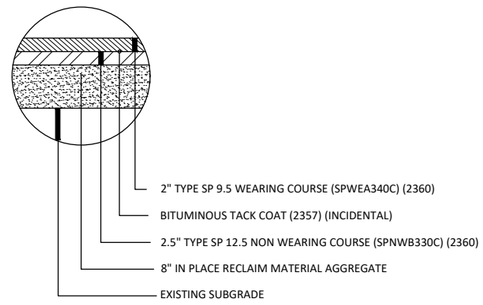
BITUMINOUS DRIVEWAY
NOT TO SCALE



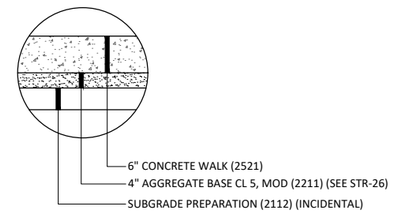
PEDESTRIAN RAMP
NOT TO SCALE



INSET A - BITUMINOUS ROADWAY
NOT TO SCALE



INSET B - BIKE LANE/SHOULDER PAVEMENT AREA
NOT TO SCALE



CONCRETE DRIVEWAY
NOT TO SCALE

NOTES:

1. ANY VARIATIONS FROM THE TYPICAL SECTION DIMENSIONS ARE SHOWN ON THE PLAN DRAWINGS
2. PAVEMENT SLOPES AT INTERSECTION LOCATIONS MAY VARY FROM THOSE SHOWN ON THE TYPICAL SECTION
3. ELEVATIONS SHOWN ARE RELATIVE TO C/L AND DO NOT RELATE TO ACTUAL CONSTRUCTION GRADES
4. BITUMINOUS PAVEMENT SHALL BE INSTALLED ON COMPACTED, IN PLACE, RECLAIM MATERIAL

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City of RAMSEY

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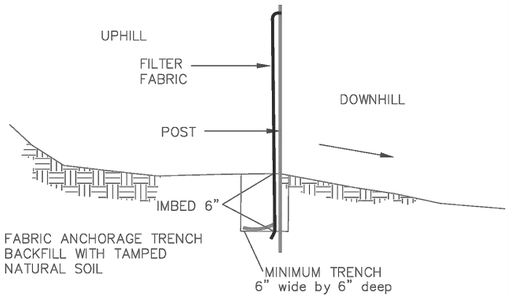
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
TYPICAL SECTIONS

SHEET 6 OF 57

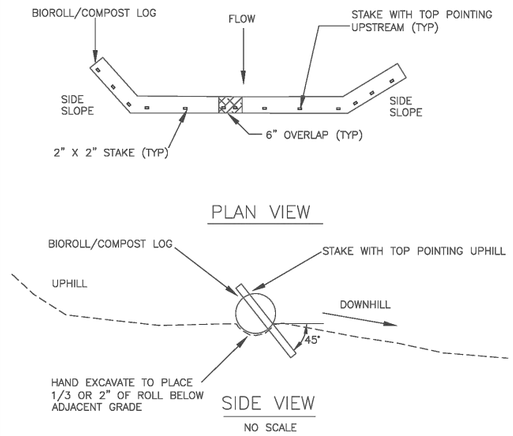


INSTALL AS PER FILTER FABRIC MANUFACTURER'S RECOMMENDATIONS

SILT FENCE DETAIL

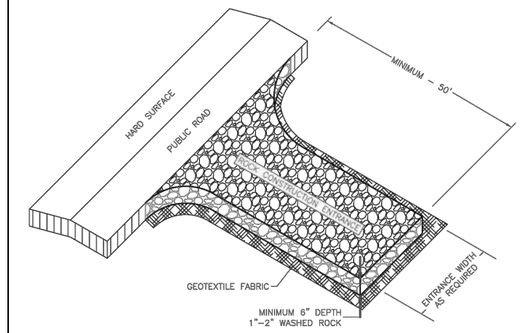
NO SCALE

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: SILT FENCE
		CITY PLATE No. ERO–1



NOTE:
STAKE INTO GROUND WITH WOOD STAKES DRIVING STAKE 6" INTO GROUND AND PROTRUDING 2" ABOVE LOG
WOOD STAKES ARE A MINIMUM 0.5" X 2" X 16" AND PLACED EVERY 1' UNLESS PRECLUDED BY A ROCK
WHEN MORE THAN 1 BIOROLL/COMPOST LOG IS NEEDED, OVERLAP ENDS A MINIMUM OF 6" AND STAKE
WOOD STAKES ARE DRIVEN THROUGH BACK HALF OF BIOROLL OR COMPOST LOG AT 45° ANGLE WITH TOP OF STAKE POINTING UPHILL

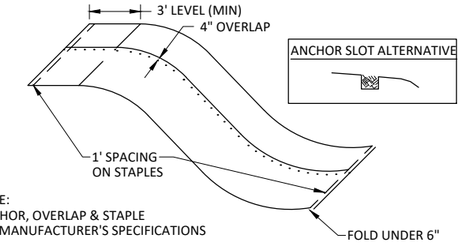
APPROVED: 3 – 2016	City of RAMSEY	STANDARD DETAILS: BIO ROLL (COMPOST LOG)
		CITY PLATE No. ERO–4



NOTE:
1. MINIMUM CONSTRUCTION ENTRANCE WIDTH EQUAL TO PROPOSED ROADWAY WIDTH.
2. WIDTH OF RADIUS AS REQUIRED TO ENSURE VEHICLES DO NOT TRACK ONTO PUBLIC ROAD.
3. MAINTAINENCE AS REQUIRED TO PREVENT TRACKING ONTO PUBLIC ROADS. THIS MAY REQUIRE TOP DRESSING WITH ADDITIONAL ROCK OR REMOVAL AND REINSTALLATION OF THE ENTRANCE AS NEEDED.

NOT TO SCALE

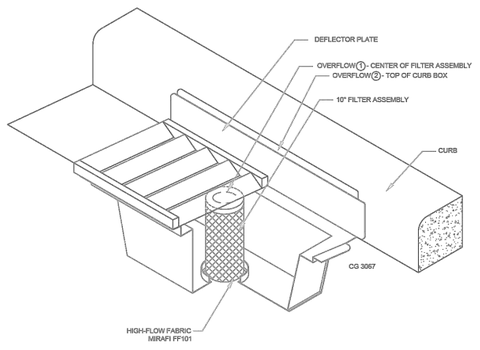
APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: ROCK CONSTRUCTION ENTRANCE
		CITY PLATE No. ERO–5



NOTE:
ANCHOR, OVERLAP & STAPLE PER MANUFACTURER'S SPECIFICATIONS

EROSION CONTROL BLANKET INSTALLATION

NOT TO SCALE

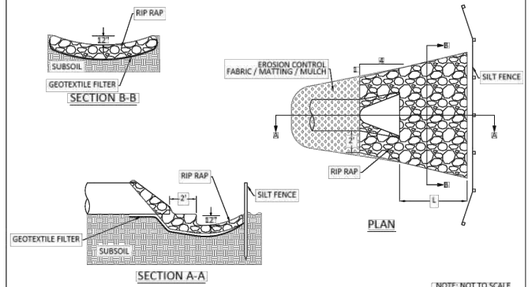


INLET PROTECTION – WIMCO OR EQUAL

N.T.S.

NOTE:
THIS INLET PROTECTION SHALL BE USED IMMEDIATELY FOLLOWING CURB & GUTTER CONSTRUCTION. INLET PROTECTION SHALL REMAIN INSTALLED AND MAINTAINTED UNTIL ALL HOME CONSTRUCTION IS COMPLETE.

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: INLET PROTECTION
		CITY PLATE No. ERO–2



NOTE: NOT TO SCALE

NOTES:
1. ON SLOPES 4:1 OR GREATER, ANCHOR OR STRAIGHT DISKED STRAW MULCH, SEEDED NETTING, GABRIC, OR MATTING SUCH AS EXCELSIOR SHALL BE USED TO STABILIZE DISTURBED SOILS. THESE EXPOSED SOILS MUST BE STABILIZED IMMEDIATELY AFTER GRADING OF SOIL IS COMPLETE.
2. A SKIRTING OF EROSION CONTROL FABRIC OR MULCH MUST BE USED TO PROTECT OUTLETS AS ILLUSTRATED REGARDLESS OF SLOPE.
3. RIP RAP IS CLASS III PLACED 18" THICK.
4. FOR PIPE GREATER THAN 48" DIAMETER OR 58" SPAN, QUANTITY OF GEOTEXTILE FABRIC AND RIP RAP WILL BE HANDLED IN A CASE BY CASE MANNER.
5. GEOTEXTILE FABRIC SHALL COVER THE BOTTOM AND SIDES OF THE AREA EXCAVATED FOR THE RIP RAP MATERIAL.

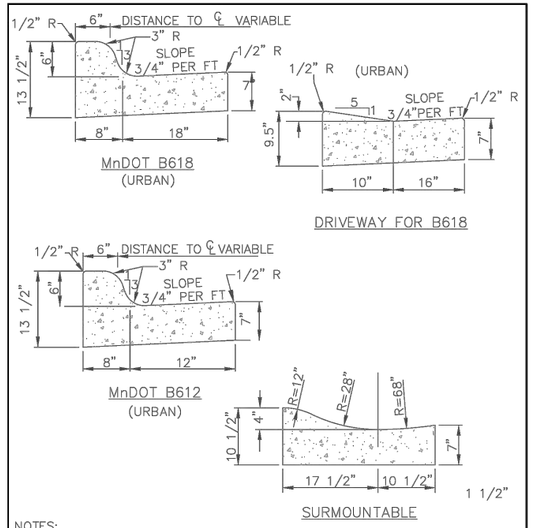
RIP RAP AT RCP OUTLETS

DIA. OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
12	8	19.6	4.4
15	8	20.8	4.8
18	10	25.6	6.4
21	10	27.4	7.1
24	12	33.4	9.2
27	12	35.2	9.9
30	14	41.6	12.3
36	16	50.5	15.8
42	18	57.8	18.7
48	20	66.5	22.2

RIP RAP AT RCP-A OUTLETS

SPAN OF PIPE (IN.)	L (FT.)	GEOTEXTILE FABRIC (SY)	18" DEPTH RIP RAP (CU. YD)
22	10	25.6	6.1
28	12	33.2	8.5
36	14	41.5	11.2
43	16	50.5	14.3
51	18	57.5	16.9
58	20	65.2	19.8

APPROVED: 9 – 2016	City of RAMSEY	STANDARD DETAILS: RIP–RAP
		CITY PLATE No. ERO–3



NOTES:
1. ON WEAR COURSE MILL THE EXISTING BITUMINOUS 1.5" BY 24" IN FRONT OF THE REPLACEMENT CURB.
2. ON BASE COURSE SAW CUT AND REMOVE EXISTING BITUMINOUS 18" IN FRONT OF THE REPLACEMENT CURB.

APPROVED: 1 – 2016	City of RAMSEY	STANDARD DETAILS: CURB AND GUTTER
		CITY PLATE No. STR–1

TABLE A
MODIFIED CLASS 5 SPECIFICATIONS

% PASSING

1"	100
3/4"	90 – 100
3/8"	50 – 80
No.4	35 – 70
No.10	20 – 60
No.40	10 – 35
No.200	5 – 10

NOTES:
1. THE AGGREGATE BASE CONSTRUCTION WILL BE ACCEPTED FOR PAYMENT IN ACCORDANCE WITH THE PROVISIONS IN TABLE A.
2. IF THE AGGREGATE BASE FAILS TO MEET THE REQUIREMENTS OF TABLE A THE MATERIAL CAN BE CORRECTED IN PLACE OR REMOVED AND REPLACED WITH MATERIAL THAT MEET THE REQUIREMENTS OF TABLE A.
3. IN THE EVENT THAT RECYCLED MATERIAL IS USE IT MUST MEET MNDOT REQUIREMENTS FOR RECYCLED BASE.

APPROVED: 2 – 2003	City of RAMSEY	STANDARD DETAILS: MODIFIED CLASS 5 SPECIFICATIONS
		CITY PLATE No. STR–26

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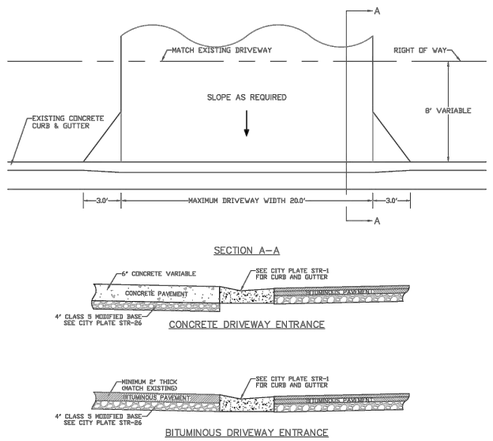
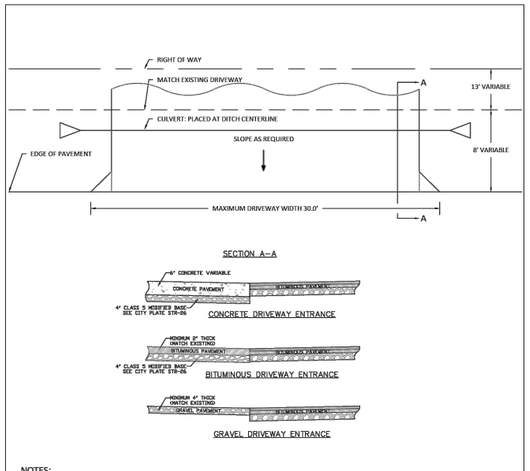
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
CONSTRUCTION DETAILS

SHEET 7 OF 57



NOTES:
1. PANEL WIDTH SHALL NOT EXCEED 10 FT. WITHOUT A CENTERLINE CONSTRUCTION JOINT.
2. CONCRETE DRIVEWAY TO BE ONE COURSE CONCRETE PAVEMENT. (SEE SPECIAL PROVISIONS FOR CLASS OF CONCRETE.)
3. CONCRETE DRIVEWAYS TO BE 6" THICK.
4. ½" EXPANSION JOINT, ½" PREFORMED JOINT FILLER MATERIAL, AASHTO M 213 (REQUIRED WHEN 2 CONCRETE AREAS ARE POURED SEPERATELY.)
5. BITUMINOUS DRIVEWAYS MINIMUM 2" THICK, MATCH EXISTING BITUMINOUS PAVEMENT THICKNESS.

APPROVED:		STANDARD DETAILS:
1 – 2016	City of RAMSEY	RESIDENTIAL DRIVEWAY – NO SIDEWALK
		CITY PLATE No. STR–30



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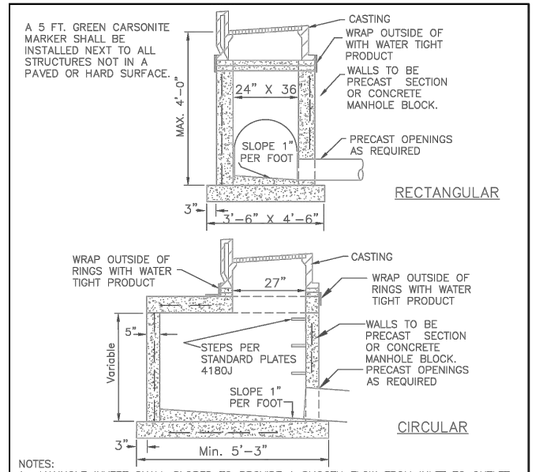
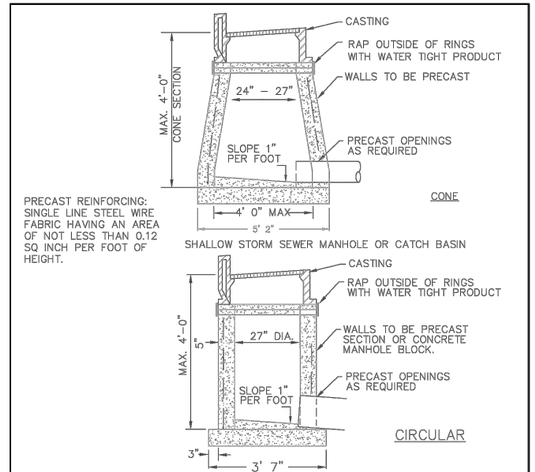
2. CONCRETE DRIVEWAY TO BE ONE COURSE CONCRETE PAVEMENT. (SEE SPECIAL PROVISIONS FOR CLASS OF CONCRETE.)
3. CONCRETE DRIVEWAYS TO BE 6" THICK.
4. ½" EXPANSION JOINT, ½" PREFORMED JOINT FILLER MATERIAL, AASHTO M 213 (REQUIRED WHEN 2 CONCRETE AREAS ARE POURED SEPERATELY.)
5. BITUMINOUS DRIVEWAYS MINIMUM 2" THICK, MATCH EXISTING BITUMINOUS PAVEMENT THICKNESS.
6. GRAVEL DRIVEWAYS USE MODIFIED BASE PER CITY PLATE STR-26, UNLESS SPECIFIED ELSEWHERE.
7. CULVERTS ARE REQUIRED TO BE MINIMUM 15" DIAMETER, REINFORCED CONCRETE PIPE OR CORRUGATED METAL PIPE.
8. PLACE CULVERT AT THE DITCH CENTERLINE AND AS PER PLAN.
9. CULVERTS MUST BE PLACED FAR ENOUGH FROM DRIVEWAY PAVEMENT EDGE FOR MAX 1:3 GRADING SLOPE.

APPROVED:		STANDARD DETAILS:
2 – 2019	City of RAMSEY	RESIDENTIAL DRIVEWAY – RURAL SECTION
		CITY PLATE No. STR–33



NOTES:
1. MANHOLE INVERT SHALL SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET
2. CONCRETE BASE SHALL BE 6" POURED IN PLACE OR 5" PRECAST SLAB.
3. CONCRETE ADJUSTING RINGS TO BE INSTALLED MAX.7–2" RINGS, MIN 2–2" RINGS
4. GROUT BETWEEN RINGS,SHIMS SHALL BE METAL, CONCRETE OR PLASTIC
5. INSPECTION OF MANHOLE REQUIRED BEFORE BACKFILLING
6. A 10 GAUGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL STORM LINES.
7. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE
8. STEPS ARE REQUIRED IF STRUCTURE FROM THE CASTING TO THE INVERT IS GREATER THAN 4 FEET
9. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS

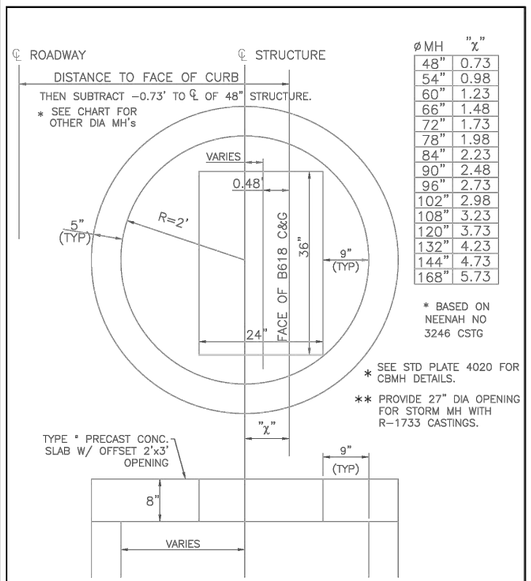
APPROVED:		STANDARD DETAILS:
4 – 2007	City of RAMSEY	CATCH BASIN
		CITY PLATE No. STO–1



PRECAST REINFORCING: SINGLE LINE STEEL WIRE FABRIC HAVING AN AREA OF NOT LESS THAN 0.12 SQ INCH PER FOOT OF HEIGHT.

NOTES:
1. MANHOLE INVERT SHALL BE SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET.
2. CONCRETE BASE SHALL BE 6" POURED IN PLACE OR 5" PRECAST SLAB.
3. CONCRETE ADJUSTING RINGS TO BE INSTALLED MAX 7–2" RINGS, MIN 2–2" RINGS.
4. GROUT BETWEEN RINGS
5. SHIMS USED FOR LEVELING SHALL BE METAL OR CONCRETE.
6. A 10 GAGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL SEWER LINES.
7. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE
8. TRACER WIRED ARE TO END IN STRUCTURES, AT FINIHED GRADE ON ALL SERVICES AND STUBS.

APPROVED:		STANDARD DETAILS:
6 – 2008	City of RAMSEY	STORM AREA INLET
		CITY PLATE No. STO–2



ø MH	"X"
48"	0.73
54"	0.98
60"	1.23
66"	1.48
72"	1.73
78"	1.98
84"	2.23
90"	2.48
96"	2.73
102"	2.98
108"	3.23
120"	3.73
132"	4.23
144"	4.73
168"	5.73

* BASED ON NEENAH NO 3246 CSTG

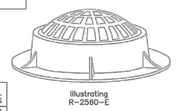
* SEE STD PLATE 4020 FOR CBMH DETAILS.

** PROVIDE 27" DIA OPENING FOR STORM MH WITH R–1733 CASTINGS.

APPROVED:		STANDARD DETAILS:
4 – 2005	City of RAMSEY	SLAB TOP MANHOLE COVER
		CITY PLATE No. STO–5

R–2560 Series
Beehive Grates with Frames

SUITABLE FOR DRAINAGE ON CIRCUMSTANCES WHERE CLOGGING OF A FLAT GRATING IS A PROBLEM. EXCELLENT FOR ROADSIDE OR EARTH DITCH CATCH BASINS.


Illustrating R–2560–E

Furnished standard with ground bearing surfaces.

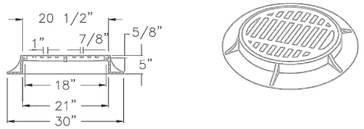
Catalog No.	Dimensions in Inches							Wt. LBS
	A	B	C	D	E	F	G	
R–2560–A	12	1	11	12 1/2	19	4	4	80
R–2560–B	15 1/2	1 1/4	15	15	21	5	3	120
R–2560–C	18	1 1/4	16 1/2	20 1/2	30	8	4	190
R–2560–C1	22	1 1/2	20	23	28	4	4 1/2	195
R–2560–C2	22	1 1/2	20 1/2	24	28 1/4	6	4 1/2	270
R–2560–D	22	1 1/2	20	24 1/2	35	9	4 1/2	315
R–2560–C	22	1 1/2	20	23	28 1/4	4	7	210
R–2560–D2	22	1 1/2	20 1/2	24	35	6	7	285
R–2560–D3	22	1 1/2	20	24 1/2	36	9	7	345
R–2560–E	23	1 1/2	21	25 1/2	35 1/2	9	7	340
R–2560–EA	25 3/4	7/8	24 1/8	26 1/2	35 1/2	4	6	235
R–2560–EB	25 3/4	7/8	24 1/8	26 1/2	35 1/2	4	9	255
R–2560–E1	25 3/4	7/8	24 1/8	26 1/2	35 1/2	7	6	285
R–2560–E2	25 3/4	7/8	24 1/8	26 1/2	35 1/2	7	9	300
R–2560–E5	25 3/4	7/8	24 1/8	26 1/2	35 1/2	8	6	345
R–2560–E6	25 3/4	7/8	24 1/8	26 1/2	35 1/2	8	9	365
R–2560–E7	25 3/4	7/8	24 1/8	26 1/2	35 1/2	9	6	350
R–2560–E8	25 3/4	7/8	24 1/8	26 1/2	35 1/2	9	9	365
R–2560–E9	25 3/4	7/8	24 1/8	26 1/2	35 1/2	10	6	360
R–2560–E10	25 3/4	7/8	24 1/8	26 1/2	35 1/2	10	9	385
R–2560–G	32	1 1/2	30	36	46	7	4	535

R–2570 Catch Basin Frame, Grate

Light Duty

Total Weight 170 Pounds

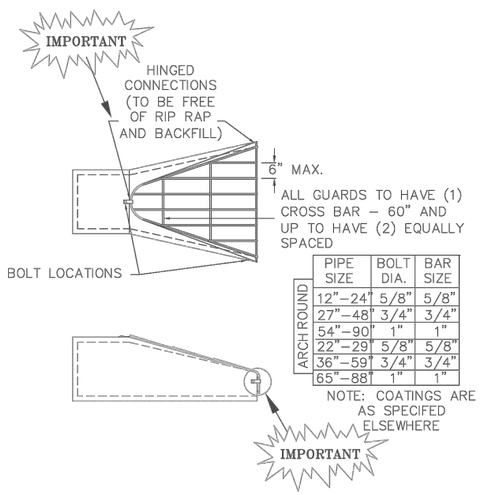
Furnished standard with ground bearing surfaces.



STORM CASTINGS FOR NON–TRAFFIC AREAS
NTS

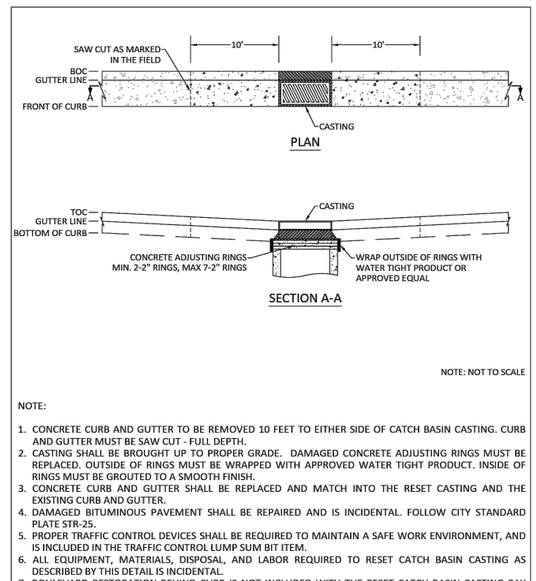
APPROVED:		STANDARD DETAILS:
9 – 2011	City of RAMSEY	STORM CASTING – NON TRAFFIC AREAS
		CITY PLATE No. STO–6

NOTE:
GUARDS MUST BE INCORPORATED ON ALL INSTALLATIONS EXCEPT WHERE SPECIFICALLY ALLOWED OTHERWISE BY THE CITY ENGINEER.



PIPE SIZE	BOLT DIA.	BAR SIZE
12"–24"	5/8"	5/8"
27"–48"	3/4"	3/4"
54"–90"	1"	1"
22"–29"	5/8"	5/8"
36"–59"	3/4"	3/4"
65"–88"	1"	1"

APPROVED:		STANDARD DETAILS:
2 – 2006	City of RAMSEY	TRASH GUARD
		CITY PLATE No. STO–8



NOTE: NOT TO SCALE

NOTE:
1. CONCRETE CURB AND GUTTER TO BE REMOVED 10 FEET TO EITHER SIDE OF CATCH BASIN CASTING. CURB AND GUTTER MUST BE SAW CUT - FULL DEPTH.
2. CASTING SHALL BE BROUGHT UP TO PROPER GRADE. DAMAGED CONCRETE ADJUSTING RINGS MUST BE REPLACED. OUTSIDE OF RINGS MUST BE WRAPPED WITH APPROVED WATER TIGHT PRODUCT. INSIDE OF RINGS MUST BE GROUTED TO A SMOOTH FINISH.
3. CONCRETE CURB AND GUTTER SHALL BE REPLACED AND MATCH INTO THE RESET CASTING AND THE EXISTING CURB AND GUTTER.
4. DAMAGED BITUMINOUS PAVEMENT SHALL BE REPAIRED AND IS INCIDENTAL. FOLLOW CITY STANDARD PLATE STR-25.
5. PROPER TRAFFIC CONTROL DEVICES SHALL BE REQUIRED TO MAINTAIN A SAFE WORK ENVIRONMENT, AND IS INCLUDED IN THE TRAFFIC CONTROL LUMP SUM BIT ITEM.
6. ALL EQUIPMENT, MATERIALS, DISPOSAL, AND LABOR REQUIRED TO RESET CATCH BASIN CASTING AS DESCRIBED BY THIS DETAIL IS INCIDENTAL.
7. BOULEVARD RESTORATION BEHIND CURB IS NOT INCLUDED WITH THE RESET CATCH BASIN CASTING PAY ITEM.

APPROVED:		STANDARD DETAILS:
3 – 2017	City of RAMSEY	RESET CATCH BASIN CASTING
		CITY PLATE No. STO–13

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

BOLTON & MENK
7533 SUNWOOD DR NW, SUITE 206
RAMSEY, MINNESOTA 55303
Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

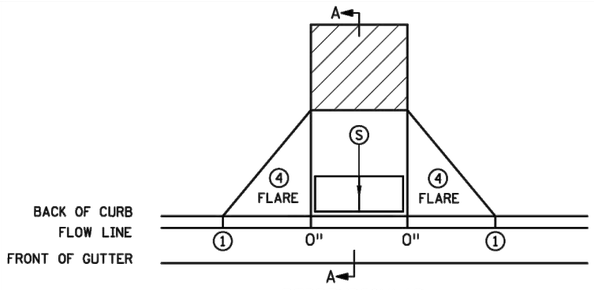
City of RAMSEY

DESIGNED	ZFL
DRAWN	CN
CHECKED	KPK
CLIENT PROJ. NO.	23-04

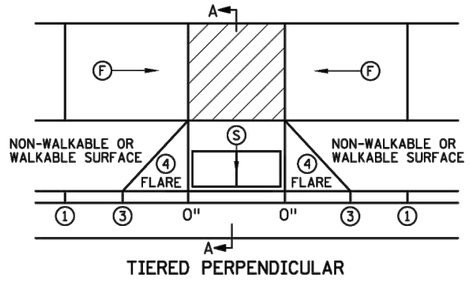
NO.	ISSUED FOR	DATE

CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
CONSTRUCTION DETAILS

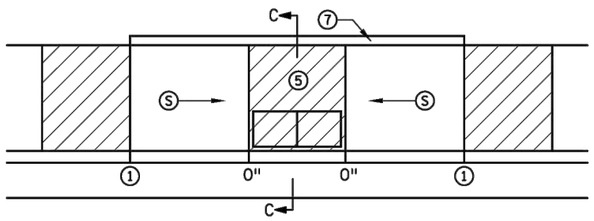
SHEET 8 OF 57



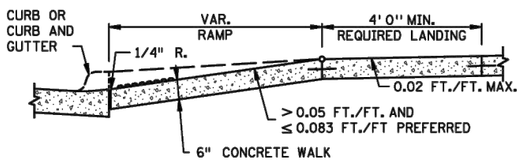
PERPENDICULAR



TIERED PERPENDICULAR

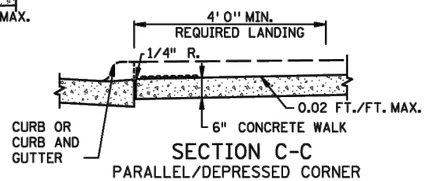


PARALLEL



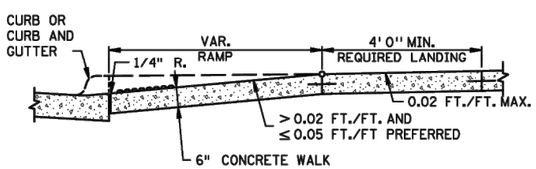
SECTION A-A

PERPENDICULAR/TIERED/DIAGONAL



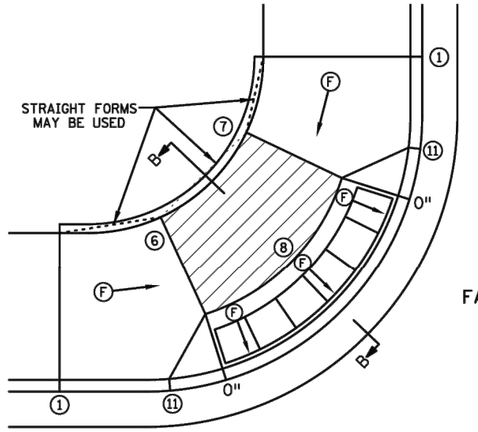
SECTION C-C

PARALLEL/DEPRESSED CORNER

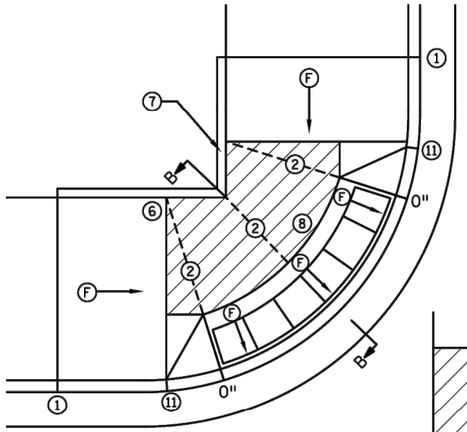


SECTION B-B

FAN

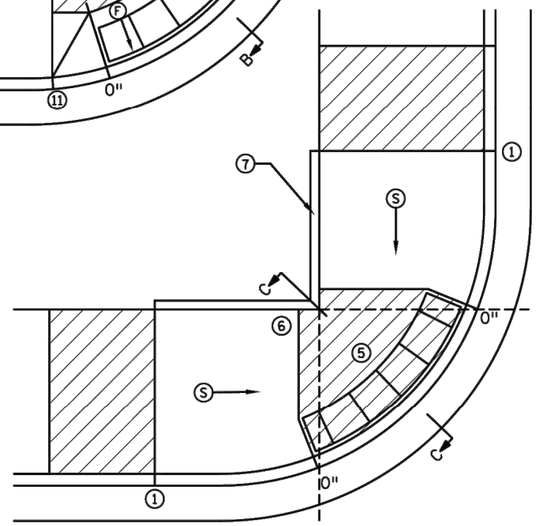


FAN ⑩

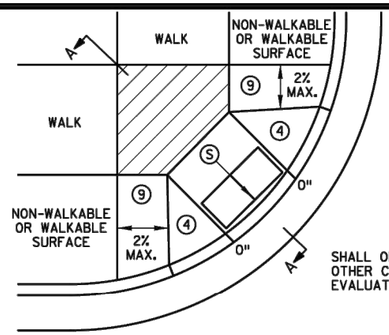


MODIFIED FAN ⑩

USED WHEN RIGHT-OF-WAY IS CONSTRAINED



DEPRESSED CORNER



DIAGONAL

SHALL ONLY BE USED AFTER ALL OTHER CURB RAMP TYPES HAVE BEEN EVALUATED AND DEEMED IMPRACTICAL

NOTES:

LANDINGS SHALL BE LOCATED ANYWHERE THE PEDESTRIAN ACCESS ROUTE (PAR) CHANGES DIRECTION, AT THE TOP OF RAMPS THAT HAVE RUNNING SLOPES GREATER THAN 5.0%, AND IF THE APPROACHING WALK IS INVERSE GRADE GREATER THAN 2%.

INITIAL CURB RAMP LANDINGS SHALL BE CONSTRUCTED WITHIN 15' FROM THE BACK OF CURB, WITH 6' FROM THE BACK OF CURB BEING THE PREFERRED DISTANCE, ONLY APPLICABLE WHEN THE INITIAL RAMP RUNNING SLOPE IS OVER 5.0%.

SECONDARY CURB RAMP LANDINGS ARE REQUIRED FOR EVERY 30" OF VERTICAL RISE WHEN THE LONGITUDINAL RUNNING SLOPE IS GREATER THAN 5.0%.

CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS WITHIN THE PAR. 1/4" DEEP VISUAL JOINTS SHALL BE USED AT THE TOPS OF CONCRETE FLARES ADJACENT TO WALKABLE SURFACES.

ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL. THUS BOTH SIDES OF A SLOPED WALKING SURFACE MUST BE EQUAL LENGTH. (EXCEPT AS STATED IN ⑥ BELOW.

TO ENSURE RAMPS AND LANDINGS ARE PROPERLY CONSTRUCTED, ALL INITIAL LANDINGS AT A TOP OF A RAMPED SURFACE (RUNNING SLOPE GREATER THAN 2%) SHALL BE FORMED AND PLACED SEPARATELY IN AN INDEPENDENT CONCRETE POUR. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 6 OF 6 FOR ALL SEPARATELY POURED INITIAL LANDINGS.

WHEN SIDEWALK IS AT BACK OF CURB, TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.

MAINTAIN POSITIVE BOULEVARD DRAINAGE TO TOP OF CURB.

ALL RAMP TYPES SHOULD HAVE A MINIMUM 3' LONG RAMP LENGTH.

4' MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MIN. OF 24" IN THE PATH OF TRAVEL. DETECTABLE WARNING TO COVER THE ENTIRE PAR WIDTH OF SHARED-USE PATHS AND THE ENTIRE PAR WIDTH OF THE WALK WITH THE EXCEPTION OF 3" MAXIMUM ON EACH OUTSIDE EDGE WHICH ENSURES THE DETECTABLE WARNINGS ARE ENCASED IN CONCRETE WHEN ADJACENT TO TURF. WHEN ADJACENT TO CONCRETE FLARES 0" - 3" OFFSET IS ALLOWED.

WHEN DESIGNING OR ORDERING RECTANGULAR DETECTABLE WARNING SURFACES SHOULD BE 6" LESS THAN THE INCOMING PAR. ARC LENGTH OF THE RADIAL DETECTABLE WARNINGS SHOULD NOT BE GREATER THAN 20 FEET.

RECTANGULAR DETECTABLE WARNINGS SHALL BE SETBACK 3" FROM THE BACK OF CURB. RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MINIMUM TO 6" MAXIMUM FROM THE BACK OF CURB.

① MATCH FULL HEIGHT CURB.

② 4' MINIMUM DEPTH LANDING REQUIRED ACROSS TOP OF RAMP.

③ 3" HIGH CURB WHEN USING A 3' LONG RAMP, 4" HIGH CURB WHEN USING A 4' LONG RAMP.

④ SEE SHEET 4 OF 6, TYPICAL SIDE TREATMENT OPTIONS, FOR DETAILS ON FLARES AND RETURNED CURBS.

⑤ DETECTABLE WARNINGS MAY BE PART OF THE 4' X 4' MIN. LANDING AREA IF IT IS NOT FEASIBLE TO CONSTRUCT THE LANDING OUTSIDE OF THE DETECTABLE WARNING AREA.

⑥ THE GRADE BREAK SHALL BE PERPENDICULAR TO THE BACK OF WALK. THIS WILL ENSURE THAT THE GRADE BREAK IS PERPENDICULAR TO THE DIRECTION OF TRAVEL. (TYPICAL FOR ALL)

⑦ WHEN ADJACENT TO GRASS, GRADING SHALL ALWAYS BE USED WHEN FEASIBLE. V CURB, IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. WHEN ADJACENT TO PARKING LOTS, CONCRETE OR BITUMINOUS TAPERS LESS THAN 5% RUNNING SLOPE SHOULD BE USED OVER V CURB TO REDUCE TRIPPING HAZARDS AND FACILITATE SNOW & ICE REMOVAL.

⑧ A 7' MIN TOP RADIUS GRADE BREAK IS REQUIRED TO BE CONSTRUCTIBLE.

⑨ PAVE FULL WALK WIDTH.

⑩ "S" SLOPES ON FANS SHALL ONLY BE USED WHEN ALL OTHER FEASIBLE OPTIONS HAVE BEEN EVALUATED AND DEEMED IMPRACTICAL.

⑪ INTERMEDIATE CURB HEIGHTS TAPER SHALL RISE AT 8-10% TO A MINIMUM 3" CURB HEIGHT. REDUCE INTERMEDIATE CURB HEIGHT TO 2+ INCHES IF NECESSARY TO MATCH ADJACENT BOULEVARD OR SIDEWALK GRADES.

LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT. LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.

- (S) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.
- (F) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.
- LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.
- X" CURB HEIGHT

REVISION:

APPROVED: 11-04-2021

JEFFREY PERKINS
OPERATIONS DIVISION

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 1 OF 6

APPROVED: 11-04-2021
REVISED:

THOMAS STYRBICKI
STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (TH) SHEET NO. OF SHEETS

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

BOLTON & MENK
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RAMSEY, MINNESOTA 55303
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Email: Ramsey@bolton-menk.com
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City of RAMSEY

DESIGNED	ZFL
DRAWN	CN
CHECKED	KPK
CLIENT PROJ. NO.	23-04

NO.	ISSUED FOR	DATE

CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
MNDOT PEDESTRIAN RAMP DETAILS

SHEET 9 OF 57

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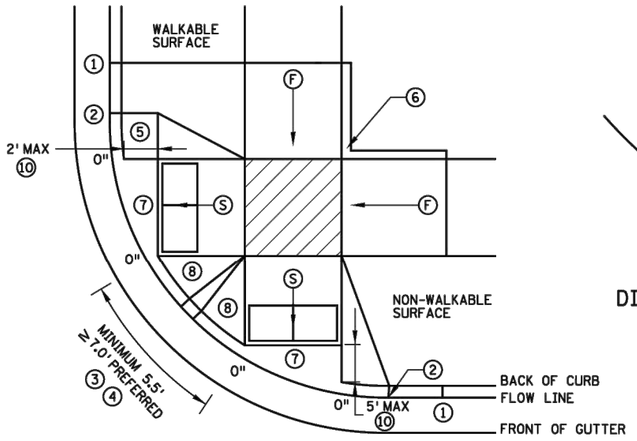
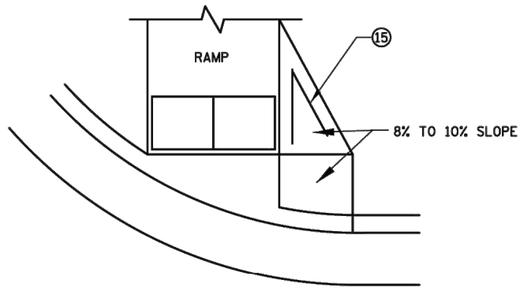
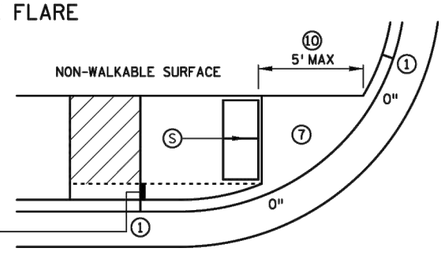


COMBINED DIRECTIONAL

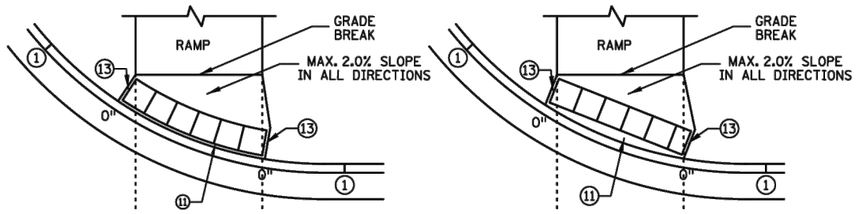


DIRECTIONAL RAMP WALKABLE FLARE

IF NON-CONCRETE BLVD. IS CONSTRUCTED AND IS LESS THAN 2' IN WIDTH AT TOP OF CURB TRANSITION, PAVE CONCRETE RAMP WIDTH TO ADJACENT BACK OF CURB.

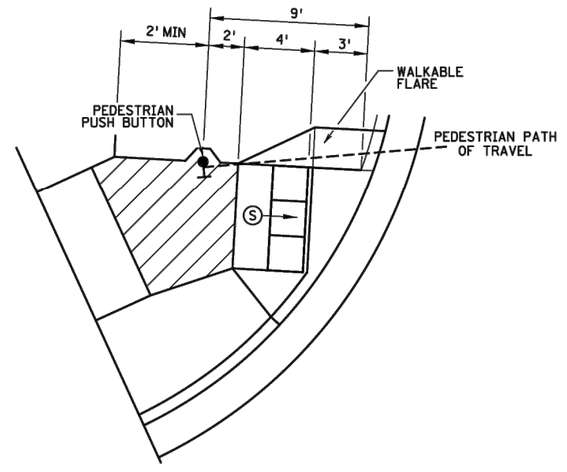


STANDARD ONE-WAY DIRECTIONAL ⑨



DETECTABLE WARNING PLACEMENT WHEN SETBACK CRITERIA IS EXCEEDED ⑫

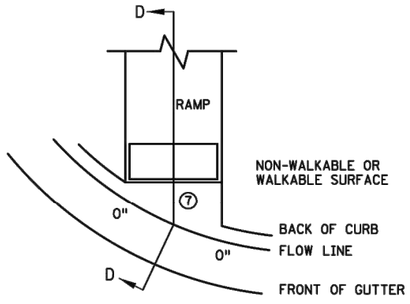
ONE-WAY DIRECTIONAL WITH DETECTABLE WARNING AT BACK OF CURB

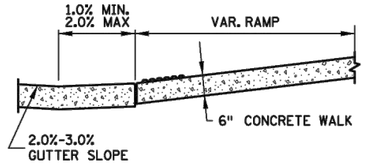


SEMI-DIRECTIONAL RAMP ③④⑨

3' DOME SETBACK, 4' LONG RAMP AND PUSH BUTTON 9' FROM THE BACK OF CURB

PRIMARILY USED FOR APS APPLICATIONS WHERE THE PAR DOES NOT CONTINUE PAST THE PUSH BUTTON (DEAD-END SIDEWALK)





SECTION D-D

CURB FOR DIRECTIONAL RAMPS ⑭

NOTES:

LANDINGS SHALL BE LOCATED ANYWHERE THE PEDESTRIAN ACCESS ROUTE (PAR) CHANGES DIRECTION, AT THE TOP OF RAMPS THAT HAVE RUNNING SLOPES GREATER THAN 5.0%, AND IF THE APPROACHING WALK IS INVERSE GRADE.

INITIAL CURB RAMP LANDINGS SHALL BE CONSTRUCTED WITHIN 15' FROM THE BACK OF CURB, WITH 6' FROM THE BACK OF CURB BEING THE PREFERRED DISTANCE, ONLY APPLICABLE WHEN THE INITIAL RAMP RUNNING SLOPE IS OVER 5.0%.

SECONDARY CURB RAMP LANDINGS ARE REQUIRED FOR EVERY 30" OF VERTICAL RISE WHEN THE LONGITUDINAL SLOPE IS GREATER THAN 5.0%.

CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS WITHIN THE PAR. 1/4" DEEP VISUAL JOINTS SHALL BE USED AT THE TOP GRADE BREAK OF CONCRETE FLARES ADJACENT TO WALKABLE SURFACES.

ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL. THUS BOTH SIDES OF A SLOPED WALKING SURFACE MUST BE EQUAL LENGTH.

TO ENSURE INITIAL RAMPS AND INITIAL LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS SHALL BE CAST SEPARATELY. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 6 AND THE ADA SPECIAL PROVISION (PROSECUTION OF WORK).

TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.

WHEN THE BOULEVARD IS 4' WIDE OR LESS, THE TOP OF CURB TAPER SHALL MATCH THE RAMP SLOPES TO REDUCE NEGATIVE BOULEVARD SLOPES FROM THE TOP BACK OF CURB TO THE PAR.

ALL RAMP TYPES SHOULD HAVE A MINIMUM 3' LONG RAMP LENGTH.

4' MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MIN. OF 24" IN THE PATH OF TRAVEL. DETECTABLE WARNING TO COVER THE ENTIRE PAR WIDTH OF SHARED-USE PATHS AND THE ENTIRE PAR WIDTH OF THE WALK WITH THE EXCEPTION OF 3" MAXIMUM ON EACH OUTSIDE EDGE WHICH ENSURES THE DETECTABLE WARNINGS ARE ENCASED IN CONCRETE WHEN ADJACENT TO TURF. WHEN ADJACENT TO CONCRETE FLARES 0" - 3" OFFSET IS ALLOWED.

WHEN DESIGNING OR ORDERING RECTANGULAR DETECTABLE WARNING SURFACES SHOULD BE 6" LESS THAN THE INCOMING PAR. ARC LENGTH OF THE RADIAL DETECTABLE WARNINGS SHOULD NOT BE GREATER THAN 20 FEET.

RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MINIMUM TO 6" MAXIMUM FROM THE BACK OF CURB. SEE NOTES ⑩ & ⑪ FOR INFORMATION REGARDING RECTANGULAR DETECTABLE WARNING PLACEMENT.

① MATCH FULL CURB HEIGHT.

② 3" HIGH CURB WHEN USING A 3' LONG RAMP
4" HIGH CURB WHEN USING A 4' LONG RAMP.

③ 3" MINIMUM CURB HEIGHT (5.5' MIN. DISTANCE REQUIRED BETWEEN DOMES)
4" PREFERRED (7' MIN. DISTANCE REQUIRED BETWEEN DOMES).

④ THE "BUMP" IN BETWEEN THE RAMPS SHOULD NOT BE IN THE PATH OF TRAVEL FOR COMBINED DIRECTIONAL RAMPS. IF THIS OCCURS MODIFY THE RAMP LOCATION OR SWITCH RAMP TO A FAN/DEPRESSED CORNER.

⑤ WHEN USING CONCRETE PAVED FLARES ON THE OUTSIDE OF DIRECTIONAL RAMPS, AND ADJACENT TO A WALKABLE SURFACE, DIRECTIONAL RAMP FLARES SHALL BE USED. SEE THE DETAIL ON THIS SHEET.

⑥ GRADING SHALL ALWAYS BE USED WHEN FEASIBLE. V CURB, IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. WHEN ADJACENT TO PARKING LOTS, CONCRETE OR BITUMINOUS TAPERS SHOULD BE USED OVER V CURB TO REDUCE TRIPPING HAZARDS AND FACILITATE SNOW & ICE REMOVAL.

⑦ MAX. 2.0% SLOPE IN ALL DIRECTIONS IN FRONT OF GRADE BREAK AND DRAIN TO FLOW LINE. SHALL BE CONSTRUCTED INTEGRAL WITH CURB AND GUTTER.

⑧ 8% TO 10% WALKABLE FLARE.

⑨ PLACE DOMES AT THE BACK OF CURB WHEN ALLOWABLE SETBACK CRITERIA IS EXCEEDED.

⑩ FRONT EDGE OF DETECTABLE WARNING SHALL BE SET BACK 2' MAXIMUM WHEN ADJACENT TO WALKABLE SURFACE, AND 5' MAXIMUM WHEN ADJACENT TO NON-WALKABLE SURFACE WITH ONE CORNER SET 3" FROM BACK OF CURB. A WALKABLE SURFACE IS DEFINED AS A PAVED SURFACE ADJACENT TO A CURB RAMP WITHOUT RAISED OBSTACLES THAT COULD MISTAKENLY BE TRAVERSED BY A USER WHO IS VISUALLY IMPAIRED.

⑪ RECTANGULAR DETECTABLE WARNINGS MAY BE SETBACK UP TO 9" FROM THE BACK OF CURB WITH CORNERS SET 3" FROM BACK OF CURB. IF 9" SETBACK IS EXCEEDED USE RADIAL DETECTABLE WARNINGS.

⑫ FOR DIRECTIONAL RAMPS WITH THE DETECTABLE WARNINGS PLACED AT THE BACK OF CURB, THE DETECTABLE WARNINGS SHALL COVER THE ENTIRE WIDTH OF THE WALK/PATH. THIS ENSURES A DETECTABLE EDGE AND HELPS ELIMINATE THE CURB TAPER OBSTRUCTING THE PATH OF PEDESTRIAN TRAVEL.

⑬ THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE BACK OF CURB. MAINTAIN 3" BETWEEN EDGE OF DOMES AND EDGE OF CONCRETE.

⑭ TO BE USED FOR ALL DIRECTIONAL RAMPS, EXCEPT WHERE DOMES ARE PLACED ALONG THE BACK OF CURB.

⑮ PLACE 2 NO. 4 BARS 4 INCHES FROM SIDE OF FORMS WITH A MINIMUM 2 INCHES OF CONCRETE COVER ALONG EACH SIDE OF FLARE (INCIDENTAL).

LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.

(S) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.

(F) INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%.

LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.

X" CURB HEIGHT

REVISION:

APPROVED: 11-04-2021
JEFFREY PERKINS
OPERATIONS DIVISION

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 2 OF 6

APPROVED: 11-04-2021
REVISED:

THOMAS STYRBICKI
STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (T.H.) SHEET NO. OF SHEETS

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

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City of RAMSEY

DESIGNED	ZFL
DRAWN	CN
CHECKED	KPK
CLIENT PROJ. NO.	23-04

NO.	ISSUED FOR	DATE

CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
MNDOT PEDESTRIAN RAMP DETAILS

SHEET 10 OF 57

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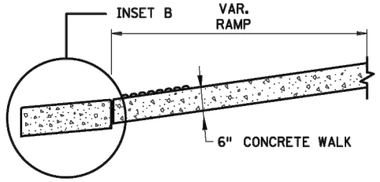
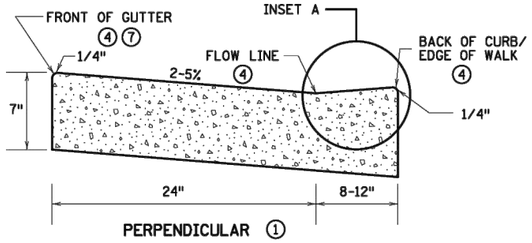
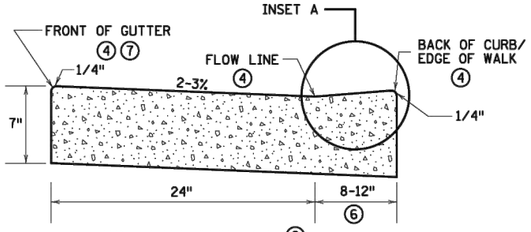
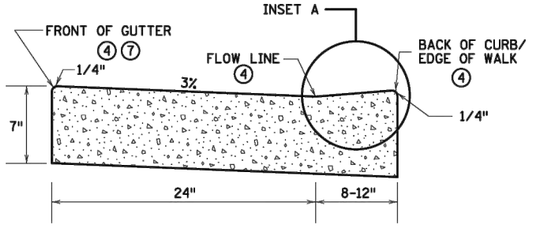




PERPENDICULAR ①

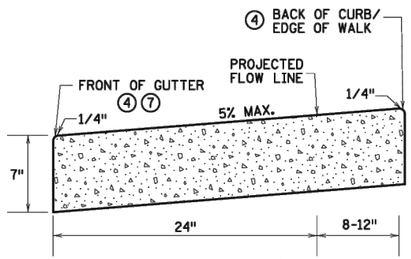


NON PERPENDICULAR ②

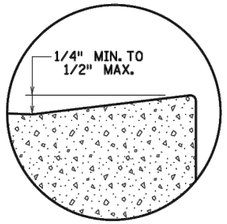


FOR CURB MACHINE PLACEMENT AROUND RADIUS ③
(REGARDLESS OF RAMP TYPE)

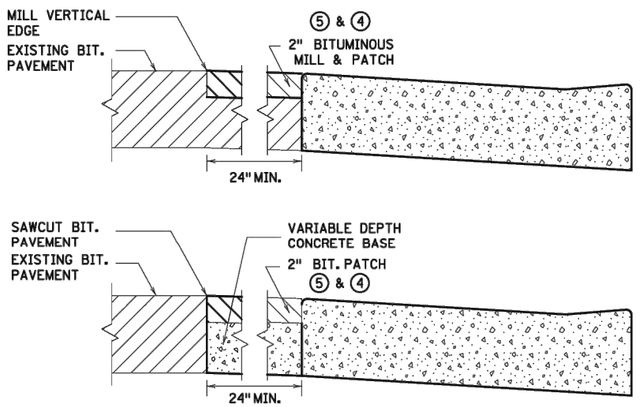
PEDESTRIAN ACCESS ROUTE CURB & GUTTER DETAIL



INSET B
OUTFLOW GUTTER ⑧



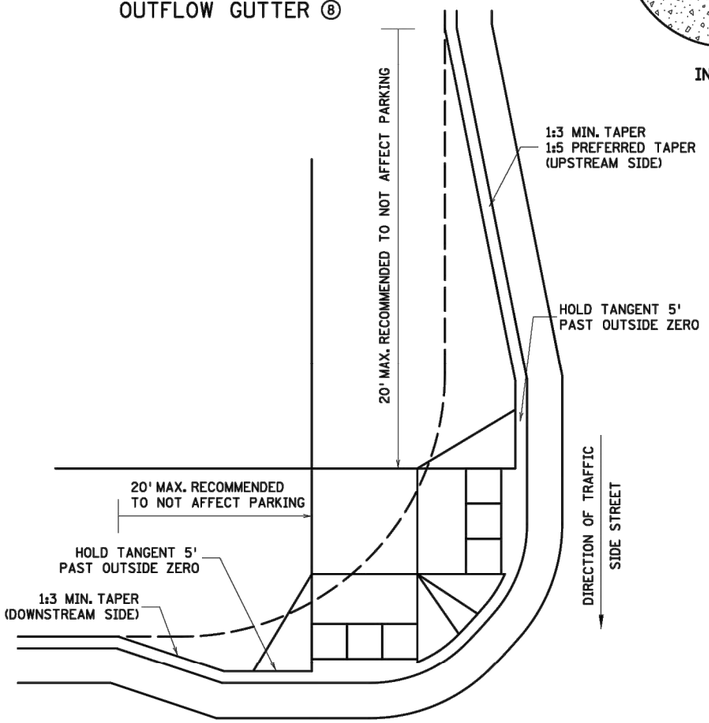
INSET A



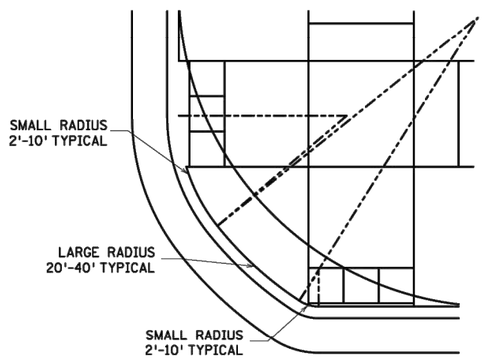
ONLY ALLOWED PER ENGINEER'S APPROVAL

PAVEMENT TREATMENT OPTIONS IN FRONT OF CURB & GUTTER

FOR USE ON CURB RAMP RETROFITS



ADA CURB EXTENSION WITH COMPOUND RADIUS (BUMP OUT) ⑪



COMBINED DIRECTIONAL ⑩
(COMPOUND RADIUS)

NOTES:

POSITIVE FLOW LINE DRAINAGE SHALL BE MAINTAINED THROUGH THE PEDESTRIAN ACCESS ROUTE (PAR) AT A 2% MAXIMUM.
NO PONDING SHALL BE PRESENT IN THE PAR.
ANY VERTICAL LIP THAT OCCURS AT THE FLOW LINE SHALL NOT BE GREATER THAN 1/4 INCH.

① FOR USE AT CURB CUTS WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: PERPENDICULAR, TIERED PERPENDICULAR, PARALLEL, AND DIAGONAL RAMPS.
② FOR USE AT CURB RAMPS WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED NON PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: FANS & DEPRESSED CORNERS.
③ BEGIN GUTTER SLOPE TRANSITION 10' OUTSIDE OF ALL CURB RAMPS.
④ THERE SHALL BE NO VERTICAL DISCONTINUITIES GREATER THAN 1/4".
⑤ ELEVATION CHANGE TAKES PLACE FROM THE EXISTING TO NEW FRONT OF GUTTER. PATCH IS USED TO MATCH THE NEW GUTTER FACE INTO THE EXISTING ROADWAY.
⑥ VARIABLE WIDTH FOR DIRECTIONAL CURB APPLICATIONS. SEE SHEET 2 FOR DIRECTIONAL CURB SLOPE REQUIREMENTS.
⑦ TOP FRONT OF GUTTER SHALL BE CONSTRUCTED FLUSH WITH PROPOSED ADJACENT PAVEMENT ELEVATION. TOP 1.5" OF THE GUTTER FACE MUST BE A FORMED EDGE. PAR GUTTER SHALL NOT BE OVERLAID.
⑧ SHOULD BE USED AT VERTICALLY CONSTRAINED AREAS WHEN AT A DRAINAGE HIGH POINT OR SUPER ELEVATED ROADWAY SEGMENTS.
⑨ DRILL AND GROUT NO. 4 EPOXY-COATED 18" LONG TIE BARS AT 30" CENTER TO CENTER INTO EXISTING CONCRETE PAVEMENT 1' MINIMUM FROM ALL JOINTS.
⑩ HELPS PROVIDE TWO SEPARATE RAMPS, REDUCES THE DOME SETBACK LENGTH AND MINIMIZES DIRECTIONAL CURB. THIS RADIUS DESIGN CLOSELY FOLLOWS THE TURNING VEHICLE PATH WHILE OPTIMIZING CURB RAMP LENGTH.
⑪ CURB EXTENSIONS SHOULD BE USED IN VERTICALLY CONSTRAINED AREAS, USUALLY IN DOWNTOWN ROADWAY SEGMENTS WHERE ON-STREET PARKING IS AVAILABLE. CURB EXTENSIONS SHOULD BE CONSIDERED FOR APS INTERSECTIONS WHERE SPACE IS LIMITED. PUSH BUTTONS MUST MEET APS CRITERIA AS DESCRIBED IN THE PUSH BUTTON LOCATION DETAIL SHEET.

REVISION:
APPROVED: 11-04-2021
JEFFREY PERKINS
OPERATIONS DIVISION

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 3 OF 6
APPROVED: 11-04-2021
REVISED:
THOMAS STYRBICKI
STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (TH) SHEET NO. OF SHEETS

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City of RAMSEY

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167TH AVENUE RECONSTRUCTION SAP 199-102-007
MNDOT PEDESTRIAN RAMP DETAILS

SHEET 11 OF 57

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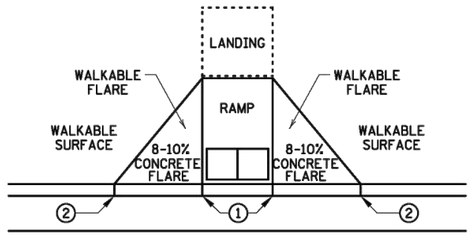
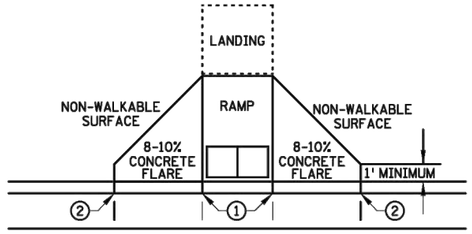
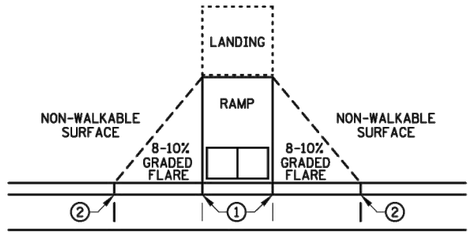


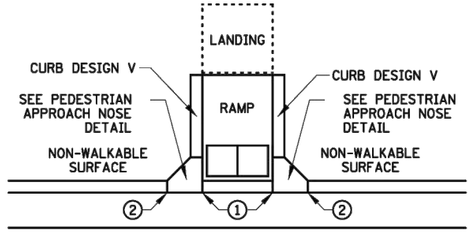
PAVED FLARES
ADJACENT TO WALKABLE SURFACE



PAVED FLARES
ADJACENT TO NON-WALKABLE SURFACE

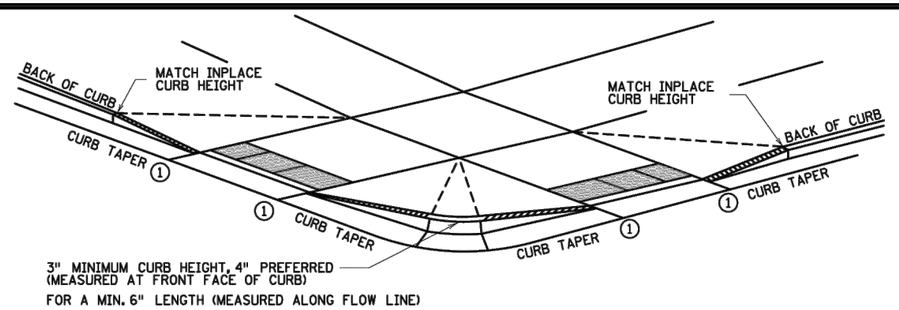


GRADED FLARES

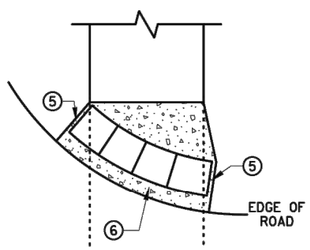


RETURNED CURB ④

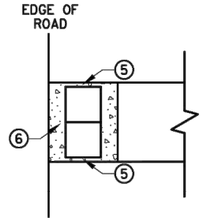
TYPICAL SIDE TREATMENT OPTIONS ③ ⑩



DETECTABLE EDGE WITH ⑦
CURB AND GUTTER

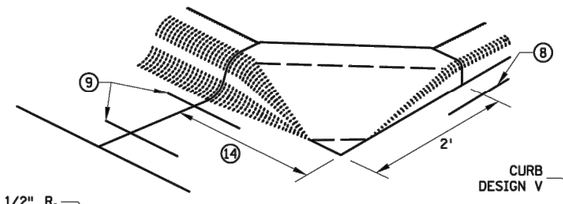


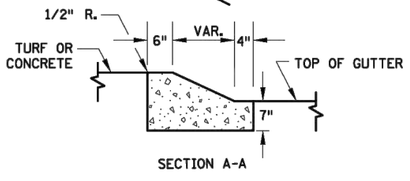
RADIAL DETECTABLE WARNING



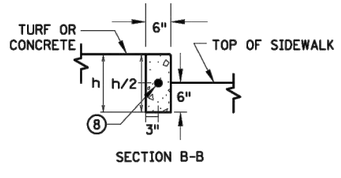
RECTANGULAR DETECTABLE WARNING

DETECTABLE EDGE WITHOUT CURB AND GUTTER





SECTION A-A



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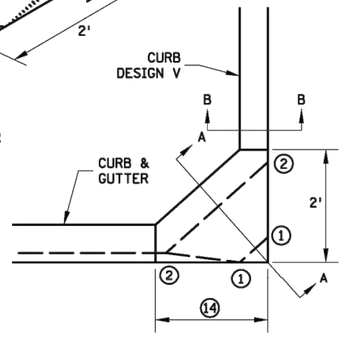
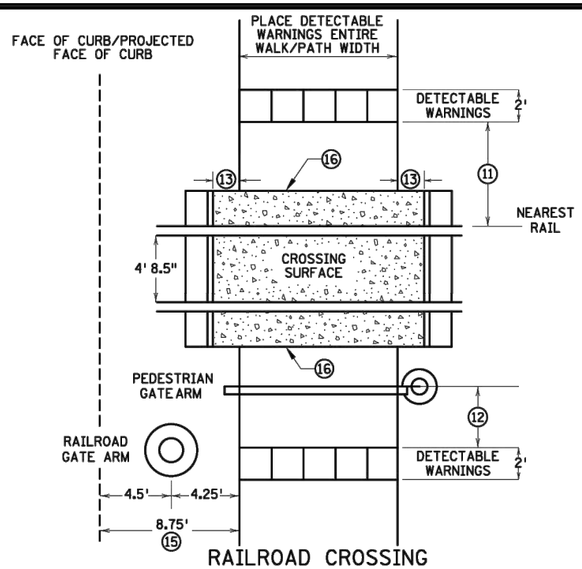


PEDESTRIAN APPROACH
NOSE DETAIL
(FOR RETURNED CURB
SIDE TREATMENT)



RAILROAD CROSSING
PLAN VIEW

NOTES:

INTERMEDIATE CURB HEIGHTS TAPER SHALL RISE AT 8-10% TO A MINIMUM 3 INCH CURB HEIGHT. INCREASE CURB TAPER LENGTH AT LESS THAN 8% OR REDUCE INTERMEDIATE CURB HEIGHT TO 2+ INCHES IF NECESSARY TO MATCH ADJACENT BOULEVARD OR SIDEWALK GRADES.

SEE STANDARD PLATE 7038 AND THIS SHEET FOR ADDITIONAL DETAILS ON DETECTABLE WARNING.

A WALKABLE SURFACE IS DEFINED AS A PAVED SURFACE ADJACENT TO A CURB RAMP WITHOUT RAISED OBSTACLES THAT COULD MISTAKENLY BE TRAVERSED BY A USER WHO IS VISUALLY IMPAIRED.

CONCRETE FLARE LENGTHS ADJACENT TO NON-WALKABLE SURFACES SHOULD BE LESS THAN 8' LONG MEASURED ALONG THE RAMPS FROM THE BACK OF CURB.

① 0" CURB HEIGHT. SEE INSET A ON SHEET 3 OF 6.

② FULL CURB HEIGHT.

③ SIDE TREATMENTS ARE APPLICABLE TO ALL RAMP TYPES AND SHOULD BE IMPLEMENTED AS NEEDED AS FIELD CONDITIONS DICTATE. THE ENGINEER SHALL DETERMINE THE RAMP SIDE TREATMENTS BASED ON MAINTENANCE OF BOTH ROADWAY AND SIDEWALK, ADJACENT PROPERTY CONSIDERATIONS, AND MITIGATING CONSTRUCTION IMPACTS.

④ TYPICALLY USED FOR MEDIANS AND ISLANDS.

⑤ WHEN NO CONCRETE FLARES ARE PROPOSED, THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE EDGE OF ROADWAY. MAINTAIN 3" MAX. BETWEEN EDGE OF DOMES AND EDGE OF CONCRETE.

⑥ IF NO CURB AND GUTTER IS PLACED IN RURAL SECTIONS, DETECTABLE WARNINGS SHALL BE PLACED 1' FROM THE EDGE OF BITUMINOUS ROADWAY AND/OR BITUMINOUS SHARED-USE PATH TO PROVIDE VISUAL CONTRAST.

⑦ ALL CONSTRUCTED CURBS MUST HAVE A CONTINUOUS DETECTABLE EDGE FOR THE VISUALLY IMPAIRED. THIS DETECTABLE EDGE REQUIRES DETECTABLE WARNINGS WHEREVER THERE IS ZERO-INCH HIGH CURB. CURB TAPERS ARE CONSIDERED A DETECTABLE EDGE WHEN THE TAPER STARTS WITHIN 3" OF THE EDGE OF THE DETECTABLE WARNINGS. AND UNIFORMLY RISES TO A 3-INCH MINIMUM CURB HEIGHT. ANY CURB NOT PART OF A CURB TAPER AND LESS THAN 3 INCHES IN HEIGHT IS NOT CONSIDERED A DETECTABLE EDGE AND THEREFORE IS NOT COMPLIANT WITH ACCESSIBILITY STANDARDS.

⑧ DRILL AND GROUT 1 - NO. 4 12" LONG REINFORCEMENT BAR (EPOXY COATED) WITH 3" MIN. COVER. REINFORCEMENT BARS ARE NOT NEEDED IF THE APPROACH NOSE IS POURED INTEGRAL WITH THE V CURB.

⑨ DRILL AND GROUT 2 - NO. 4 12" LONG REINFORCEMENT BARS (EPOXY COATED) WITH 3" MIN. COVER. REINFORCEMENT BARS ARE NOT NEEDED IF THE APPROACH NOSE IS POURED INTEGRAL WITH THE CURB AND GUTTER.

⑩ SIDE TREATMENT EXAMPLES SHOWN ARE WHEN THE INITIAL LANDING IS APPROXIMATELY LEVEL WITH THE FULL HEIGHT CURB (I.E. 6' LONG RAMP FOR 6" HIGH CURB). WHEN THE INITIAL LANDING IS MORE THAN 1" BELOW FULL HEIGHT CURB REFER TO SHEETS 1 & 2 TO MODIFY THE CURB HEIGHT TAPERS AND MAINTAIN POSITIVE BOULEVARD DRAINAGE. CONSTRUCT THESE TAPERS AT 0"-3" AT 8-10%, THEN LESS THAN 5% FROM 3" CURB TO FULL CURB HEIGHT.

⑪ NEAREST EDGE OF DETECTABLE WARNING SURFACES SHALL BE PLACED 12' MINIMUM TO 15' MAXIMUM FROM THE NEAREST RAIL. FOR SKEWED RAILWAYS IN NO INSTANCE SHALL THE DETECTABLE WARNING BE CLOSER THAN 12' MEASURED PERPENDICULAR TO THE NEAREST RAIL.

⑫ WHEN PEDESTRIAN GATES ARE PROVIDED, DETECTABLE WARNING SURFACES SHALL BE PLACED ON THE SIDE OF THE GATES OPPOSITE THE RAIL, 2' FROM THE APPROACHING SIDE OF THE GATE ARM. THIS CRITERIA GOVERNS OVER NOTE ⑪.

⑬ CROSSING SURFACE SHALL EXTEND 2' MINIMUM PAST THE OUTSIDE EDGE OF WALK OR SHARED-USE PATH.

⑭ 3' FOR MEDIANS AND SPLITTER ISLANDS. NOSE CAN BE REDUCED TO 2' ON FREE RIGHT ISLANDS.

⑮ SIDEWALK TO BE PLACED 8.75' MIN. FROM THE FACE OF CURB/PROJECTED FACE OF CURB. THIS ENSURES MIN. CLEARANCE BETWEEN THE SIDEWALK AND GATE ARM COUNTERWEIGHT SUPPORTS.

⑯ CONSTRUCT WITH EXPANSION MATERIAL PER MNDOT SPECIFICATION 3702 TYPES A-E. EXPANSION MATERIAL SHALL MATCH FULL HEIGHT OF ADJACENT CONCRETE.

REVISION:

APPROVED: 11-04-2021

JEFFREY PERKINS
OPERATIONS DIVISION

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 4 OF 6

APPROVED: 11-04-2021
REVISED:

THOMAS STYRBICKI
STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

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ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

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City of RAMSEY

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MNDOT PEDESTRIAN RAMP DETAILS

SHEET 12 OF 57

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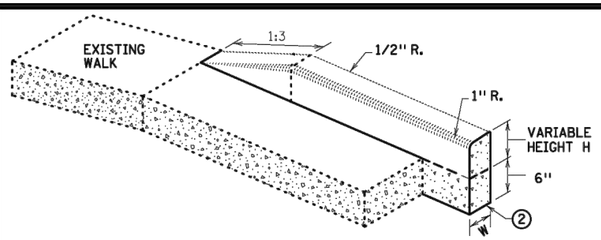
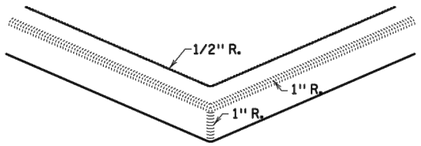


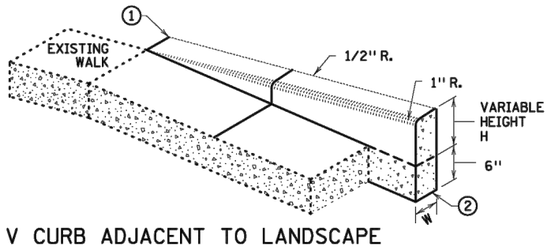
V CURB ADJACENT TO LANDSCAPE

CURB WITHIN SIDEWALK LIMITS



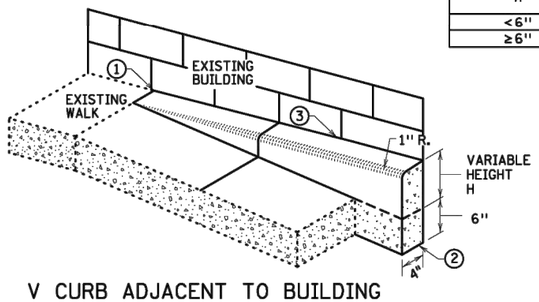
V CURB INTERSECTION

CONCRETE CURB DESIGN V	
CURB HEIGHT H	CURB WIDTH W
<6"	4"
≥6"	6"

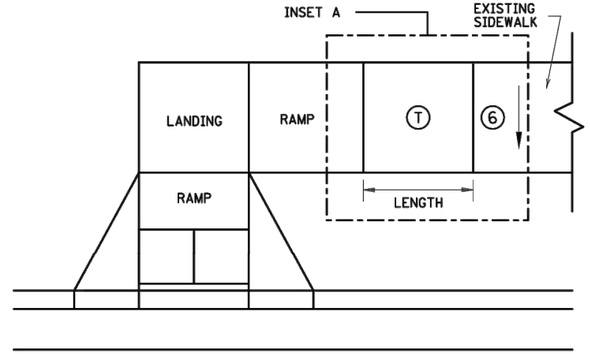


V CURB ADJACENT TO LANDSCAPE

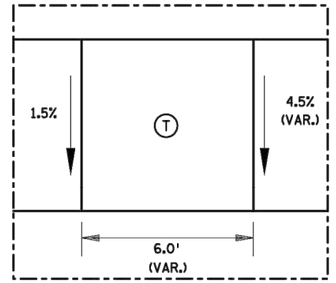
CURB OUTSIDE SIDEWALK LIMITS



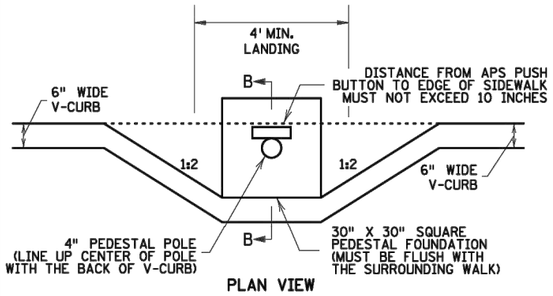
V CURB ADJACENT TO BUILDING OR BARRIER



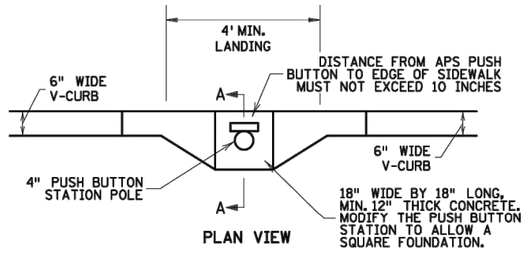
TRANSITION PANEL ④⑤



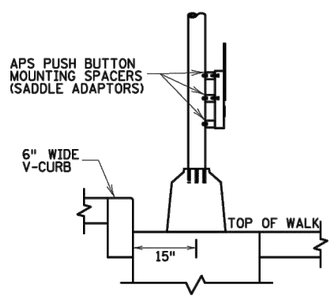
INSET A



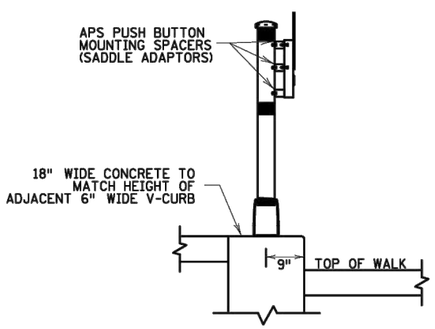
PLAN VIEW



PLAN VIEW



SECTION B-B



SECTION A-A

SIGNAL PEDESTAL & PUSH BUTTON (V-CURB)

PUSH BUTTON STATION (V-CURB)

NOTES:

A WALKABLE FLARE IS AN 8-10% CONCRETE FLARE THAT IS REQUIRED WHEN THE FLARE IS ADJACENT TO A WALKABLE SURFACE, OR WHEN THE PEDESTRIAN PATH OF TRAVEL OF A PUSH BUTTON TRAVERSES THE FLARE.

ALL V CURB CONTRACTION JOINTS SHALL MATCH CONCRETE WALK JOINTS.

WHERE RIGHT-OF-WAY ALLOWS, USE OF V CURB SHOULD BE MINIMIZED. GRADING ADJACENT TURF OR SLOPING ADJACENT PAVEMENT IS PREFERRED.

V CURB SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS.

V CURB NEXT TO BUILDING SHALL BE A 4" WIDTH AND SHALL MATCH PREVIOUS TOP OF SIDEWALK ELEVATIONS.

① END TAPERS AT TRANSITION SECTION SHALL MATCH INPLACE SIDEWALK GRADES.

② ALL V CURB SHALL MATCH BOTTOM OF ADJACENT WALK.

③ CONSTRUCT USING APPROVED EXPANSION MATERIAL PER MNDOT TYPE A-E EXPANSION. LEAVE A MINIMUM ½" TOP GAP AND SEAL WITH MNDOT APPROVED SILICONE PER MNDOT SPEC 3722.

④ THE MAX. RATE OF CROSS SLOPE TRANSITIONING IS 1' LINEAR FOOT OF SIDEWALK PER HALF PERCENT CROSS SLOPE. WHEN PAR WIDTH IS GREATER THAN 6' OR THE RUNNING SLOPE IS GREATER THAN 5%, DOUBLE THE CALCULATED TRANSITION LENGTH.

⑤ TRANSITION PANELS ARE TO ONLY BE USED AFTER THE RAMP, OR IF NEEDED, LANDING ARE AT THE FULL CURB HEIGHT (TYPICAL SECTION).

⑥ EXISTING CROSS SLOPE GREATER THAN 2.0%.

LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.

Ⓢ INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%.

LANDING AREA - 4' X 4' MIN. (5' X 5' MIN. PREFERRED) DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS. LANDING SHALL BE FULL WIDTH OF INCOMING PARS.

Ⓣ TRANSITION PANEL(S) - TO BE USED FOR TRANSITIONING THE CROSS-SLOPE OF A RAMP TO THE EXISTING WALK CROSS-SLOPE. RATE OF TRANSITION SHOULD BE 0.5% PER 1 LINEAR FOOT OF WALK. SEE THIS SHEET FOR ADDITIONAL INFORMATION.

REVISION:

APPROVED: 11-04-2021

JEFFREY PERKINS
OPERATIONS DIVISION

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 5 OF 6

APPROVED: 11-04-2021
REVISED:

THOMAS STYRBICKI
STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (TH) SHEET NO. OF SHEETS

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ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

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City of RAMSEY

DESIGNED	ZFL
DRAWN	CN
CHECKED	KPK
CLIENT PROJ. NO.	23-04

NO.	ISSUED FOR	DATE

CITY OF RAMSEY, MINNESOTA

167TH AVENUE RECONSTRUCTION SAP 199-102-007

MNDOT PEDESTRIAN RAMP DETAILS

SHEET 13 OF 57

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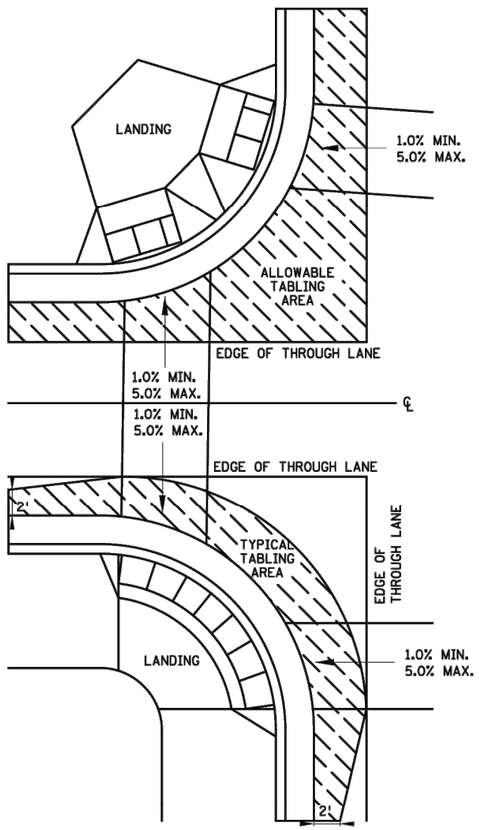
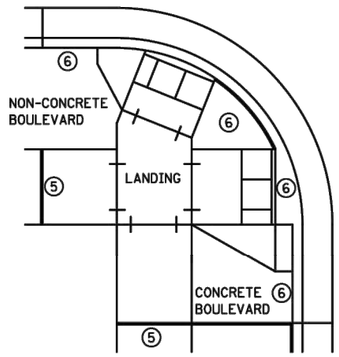
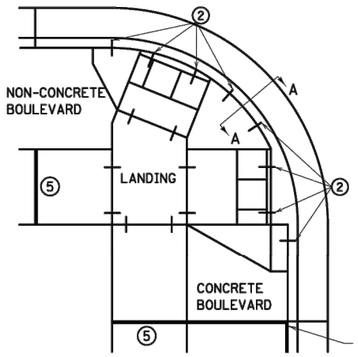


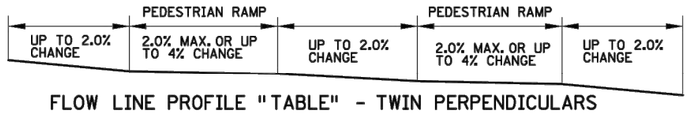
CURB LINE AND ROAD CROSSING ADJUSTMENTS



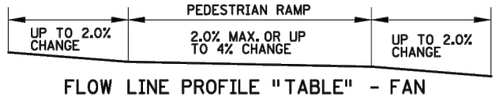
EXPANSION MATERIAL PLACEMENT
FOR CONCRETE ROADWAYS



CURB LINE REINFORCEMENT ④
PLACEMENT ON BITUMINOUS ROADWAYS



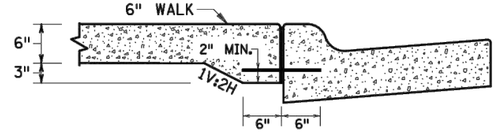
FLOW LINE PROFILE "TABLE" - TWIN PERPENDICULARS



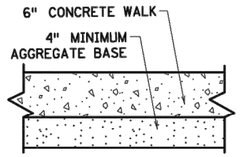
FLOW LINE PROFILE "TABLE" - FAN

FLOW LINE PROFILE RAISE - TWIN PERPENDICULARS

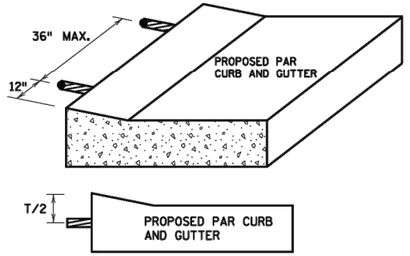
FLOW LINE PROFILE RAISE - FAN



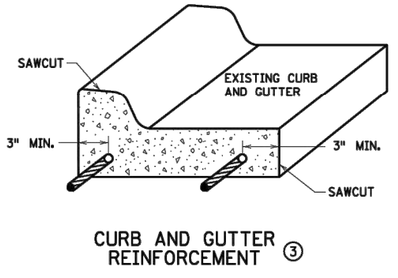
SECTION VIEW A-A
THICKENED SECTION
THROUGH CURB RAMP FLARES



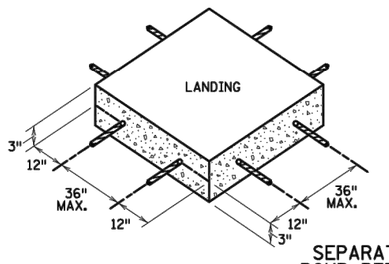
TYPICAL SIDEWALK SECTION
WITHIN INTERSECTION CORNER

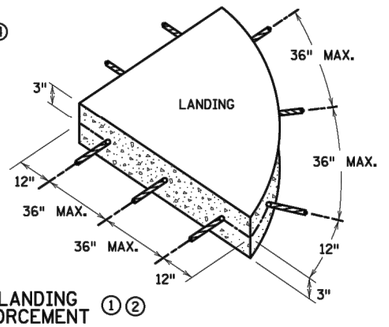


CURB RAMP REINFORCEMENT DETAILS ②④



CURB AND GUTTER
REINFORCEMENT ③





SEPARATE LANDING
POUR REINFORCEMENT ①②

GENERAL NOTES:

"TABLING" OF CROSSWALKS MEANS MAINTAINING LESS THAN 2% CROSS SLOPE WITHIN A CROSSWALK, IS REQUIRED WHEN A ROADWAY IS IN A STOP OR YIELD CONDITION AND THE PROJECT SCOPE ALLOWS.

RECONSTRUCTION PROJECTS: ON FULL PAVEMENT REPLACEMENT PROJECTS "TABLING" OF ENTIRE CROSSWALK SHALL OCCUR WHEN FEASIBLE.

MILL & OVERLAY PROJECTS: "TABLING" OF FLOW LINES, IN FRONT OF THE PEDESTRIAN RAMP, IS REQUIRED WHEN THE EXISTING FLOW LINE IS GREATER THAN 2%. WARPING OF THE BITUMINOUS PAVEMENT CAN NOT EXTEND INTO THE THROUGH LANE. TABLE THE FLOW LINE TO 2% OR AS MUCH AS POSSIBLE WHILE ADHERING TO THE FOLLOWING CRITERIA:

1) 1.0% MIN. CROSS-SLOPE OF THE ROAD
2) 5.0% MAX. CROSS-SLOPE OF THE ROAD
3) "TABLE" FLOW LINE UP TO 4% CHANGE FROM EXISTING SLOPE IN FRONT OF PEDESTRIAN RAMP
4) UP TO 2% CHANGE IN FLOW LINE FROM EXISTING SLOPE BEYOND THE PEDESTRIAN CURB RAMP

STAND-ALONE ADA RETROFITS: FOLLOW MILL & OVERLAY CRITERIA ABOVE HOWEVER ALL PAVEMENT WARPING IS DONE WITH BITUMINOUS PATCHING ON BITUMINOUS ROADWAYS AND FULL-DEPTH APRON REPLACEMENT ON CONCRETE ROADWAYS.

RAISING OF CURB LINES SHOULD OCCUR IN VERTICALLY CONSTRAINED AREAS. RAISE THE CURB LINES ENOUGH TO ALLOW COMPLIANT RAMPS OR AS MUCH AS POSSIBLE WHILE ADHERING TO THE FOLLOWING CRITERIA:

1) 1.0% MIN. AND 5.0% MAXIMUM CROSS-SLOPE OF THE ROAD
2) 1.0% MIN. FLOW LINE (ON EITHER SIDE OF PEDESTRIAN RAMP) TO MAINTAIN POSITIVE DRAINAGE
3) 5.0% RECOMMENDED MAX. FLOW LINE
4) LONGITUDINAL THROUGH LANE ROADWAY TAPERS SHOULD BE 1" VERTICAL PER 15' HORIZONTAL

NOTES:

① TO ENSURE RAMPS AND LANDINGS ARE PROPERLY CONSTRUCTED, ALL INITIAL LANDINGS AT A TOP OF A RAMPED SURFACE (RUNNING SLOPE GREATER THAN 2%) SHALL BE FORMED AND PLACED SEPARATELY IN AN INDEPENDENT CONCRETE POUR. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON THIS SHEET FOR ALL SEPARATELY POURED INITIAL LANDINGS.

② DRILL AND GROUT NO. 4 12" LONG REINFORCEMENT BARS (EPOXY COATED) AT 36" MAXIMUM CENTER TO CENTER MINIMUM 12" SPACING FROM CONSTRUCTION JOINTS. BARS TO BE ADJUSTED TO MATCH RAMP GRADE. BARS TO BE PAID BY EACH.

③ DRILL AND GROUT 2 - NO. 4 X 12" LONG (6" EMBEDDED) REINFORCEMENT BARS (EPOXY COATED). REINFORCEMENT REQUIRED FOR ALL CONSTRUCTION JOINTS. BARS TO BE PAID BY EACH.

④ THIS CURB LINE REINFORCEMENT DETAIL SHALL BE USED ON BITUMINOUS ROADWAYS. FOR CONCRETE ROADWAYS, SEE NOTE 6.

⑤ CONSTRUCT WITH EXPANSION MATERIAL PER MNDOT SPECIFICATION 3702 TYPES A-E. EXPANSION MATERIAL SHALL MATCH FULL HEIGHT OF ADJACENT CONCRETE.

⑥ USE AN APPROVED TYPE F (1/4 INCH THICK) SEPARATION MATERIAL. SEPARATION MATERIAL SHALL MATCH FULL HEIGHT DIMENSION OF ADJACENT CONCRETE.

REVISION:

APPROVED: 11-04-2021
JEFFREY PERKINS
OPERATIONS DIVISION

MINNESOTA DEPARTMENT OF TRANSPORTATION

STANDARD PLAN 5-297.250 | 6 OF 6

APPROVED: 11-04-2021
REVISED:
THOMAS STYRBICKI
STATE DESIGN ENGINEER

PEDESTRIAN CURB RAMP DETAILS

STATE PROJ. NO. (TH) SHEET NO. OF SHEETS

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ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

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www.bolton-menk.com

City of RAMSEY

DESIGNED	ZFL
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CHECKED	KPK
CLIENT PROJ. NO.	23-04

NO.	ISSUED FOR	DATE

CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
MNDOT PEDESTRIAN RAMP DETAILS

SHEET 14 OF 57

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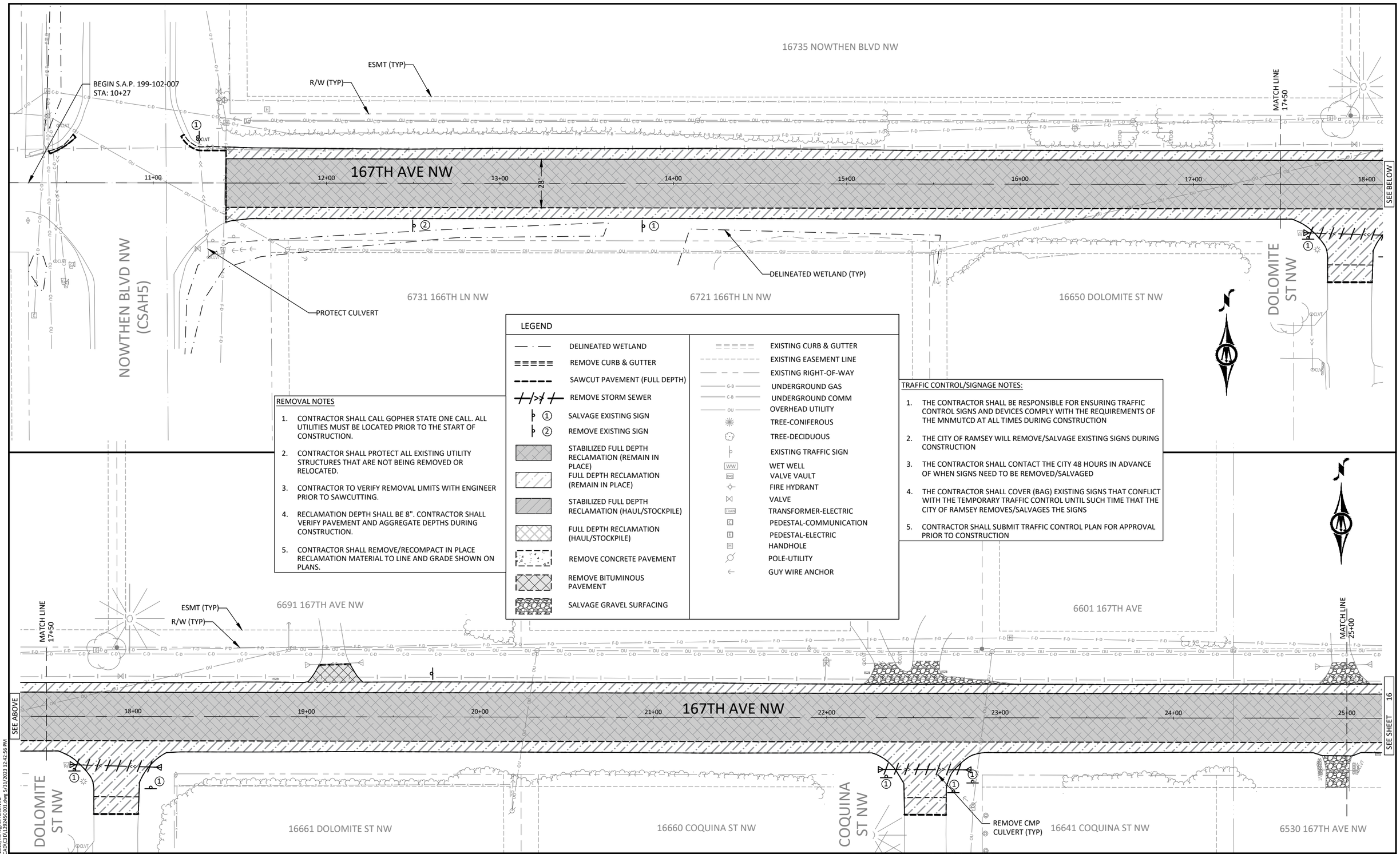

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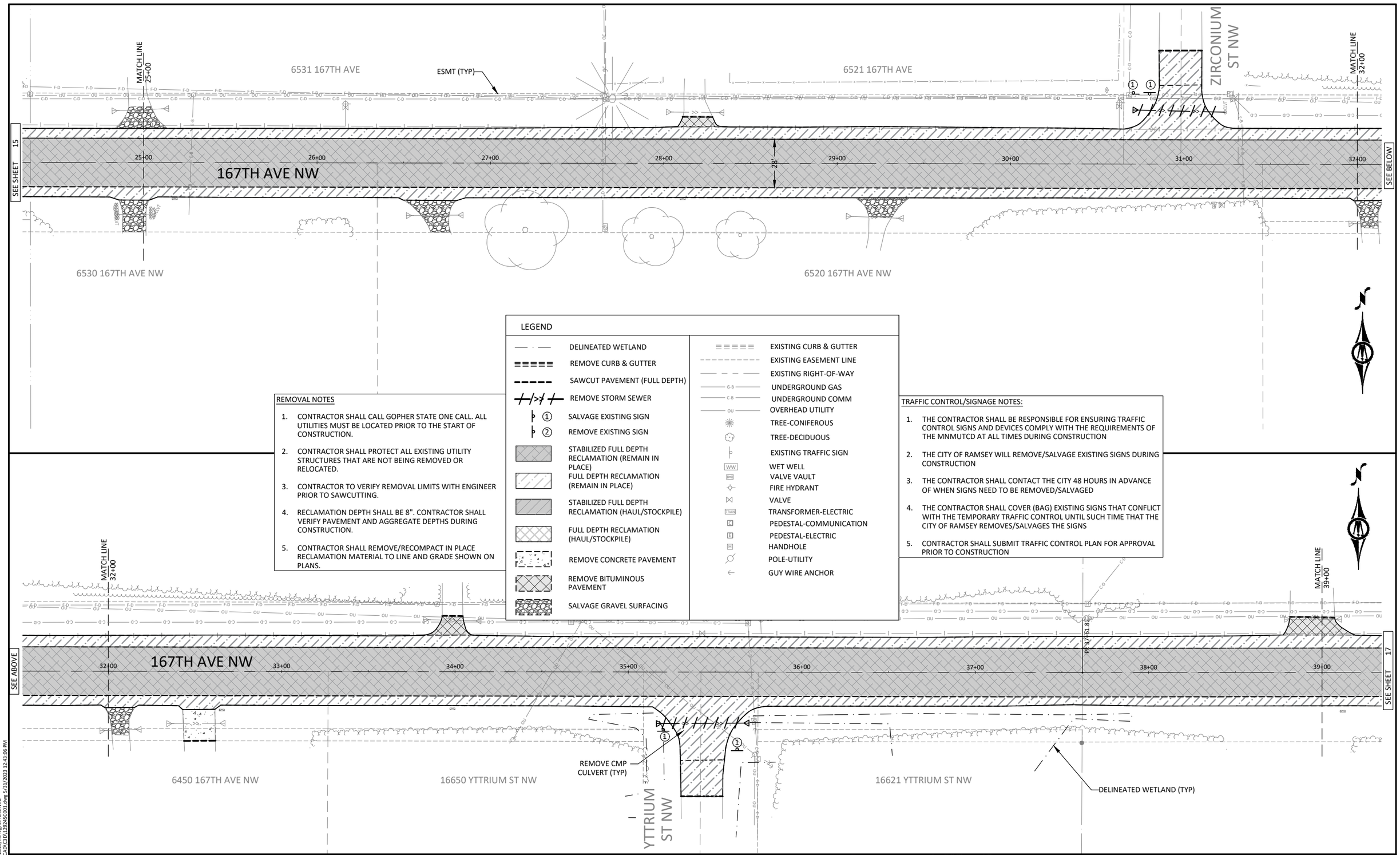
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
EXISTING CONDITIONS & REMOVALS

SHEET 15 OF 57



LEGEND

- DELINEATED WETLAND
- REMOVE CURB & GUTTER
- SAWCUT PAVEMENT (FULL DEPTH)
- REMOVE STORM SEWER
- ① SALVAGE EXISTING SIGN
- ② REMOVE EXISTING SIGN
- STABILIZED FULL DEPTH RECLAMATION (REMAIN IN PLACE)
- FULL DEPTH RECLAMATION (REMAIN IN PLACE)
- STABILIZED FULL DEPTH RECLAMATION (HAUL/STOCKPILE)
- FULL DEPTH RECLAMATION (HAUL/STOCKPILE)
- REMOVE CONCRETE PAVEMENT
- REMOVE BITUMINOUS PAVEMENT
- SALVAGE GRAVEL SURFACING
- EXISTING CURB & GUTTER
- EXISTING EASEMENT LINE
- EXISTING RIGHT-OF-WAY
- G-B UNDERGROUND GAS
- C-B UNDERGROUND COMM
- OU OVERHEAD UTILITY
- TREE-CONIFEROUS
- TREE-DECIDUOUS
- EXISTING TRAFFIC SIGN
- WW WET WELL
- VALVE VAULT
- FIRE HYDRANT
- VALVE
- TRAN TRANSFORMER-ELECTRIC
- C PEDESTAL-COMMUNICATION
- E PEDESTAL-ELECTRIC
- H HANDHOLE
- POLE-UTILITY
- GUY WIRE ANCHOR

REMOVAL NOTES

1. CONTRACTOR SHALL CALL GOPHER STATE ONE CALL. ALL UTILITIES MUST BE LOCATED PRIOR TO THE START OF CONSTRUCTION.
2. CONTRACTOR SHALL PROTECT ALL EXISTING UTILITY STRUCTURES THAT ARE NOT BEING REMOVED OR RELOCATED.
3. CONTRACTOR TO VERIFY REMOVAL LIMITS WITH ENGINEER PRIOR TO SAWCUTTING.
4. RECLAMATION DEPTH SHALL BE 8". CONTRACTOR SHALL VERIFY PAVEMENT AND AGGREGATE DEPTHS DURING CONSTRUCTION.
5. CONTRACTOR SHALL REMOVE/RECOMPACT IN PLACE RECLAMATION MATERIAL TO LINE AND GRADE SHOWN ON PLANS.

TRAFFIC CONTROL/SIGNAGE NOTES:

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING TRAFFIC CONTROL SIGNS AND DEVICES COMPLY WITH THE REQUIREMENTS OF THE MNMUTCD AT ALL TIMES DURING CONSTRUCTION
2. THE CITY OF RAMSEY WILL REMOVE/SALVAGE EXISTING SIGNS DURING CONSTRUCTION
3. THE CONTRACTOR SHALL CONTACT THE CITY 48 HOURS IN ADVANCE OF WHEN SIGNS NEED TO BE REMOVED/SALVAGED
4. THE CONTRACTOR SHALL COVER (BAG) EXISTING SIGNS THAT CONFLICT WITH THE TEMPORARY TRAFFIC CONTROL UNTIL SUCH TIME THAT THE CITY OF RAMSEY REMOVES/SALVAGES THE SIGNS
5. CONTRACTOR SHALL SUBMIT TRAFFIC CONTROL PLAN FOR APPROVAL PRIOR TO CONSTRUCTION

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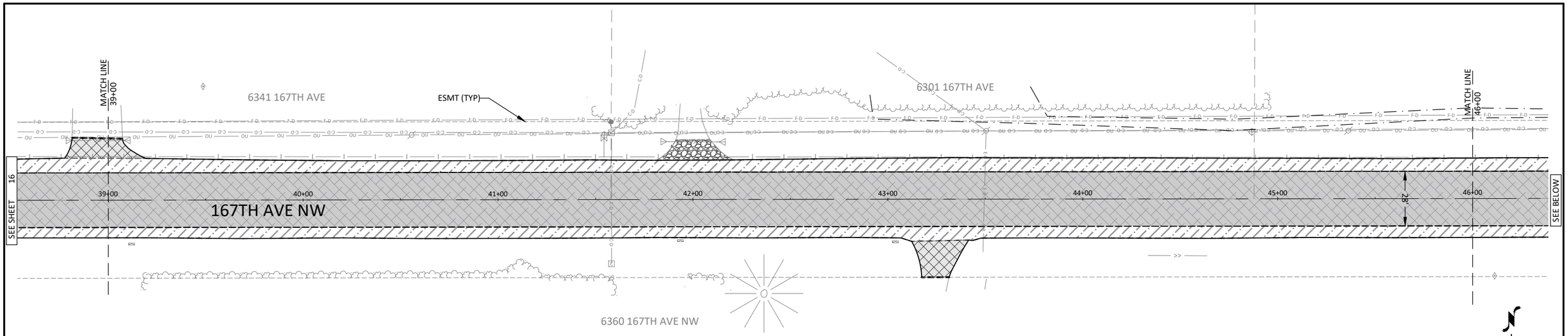
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
EXISTING CONDITIONS & REMOVALS

SHEET 16 OF 57



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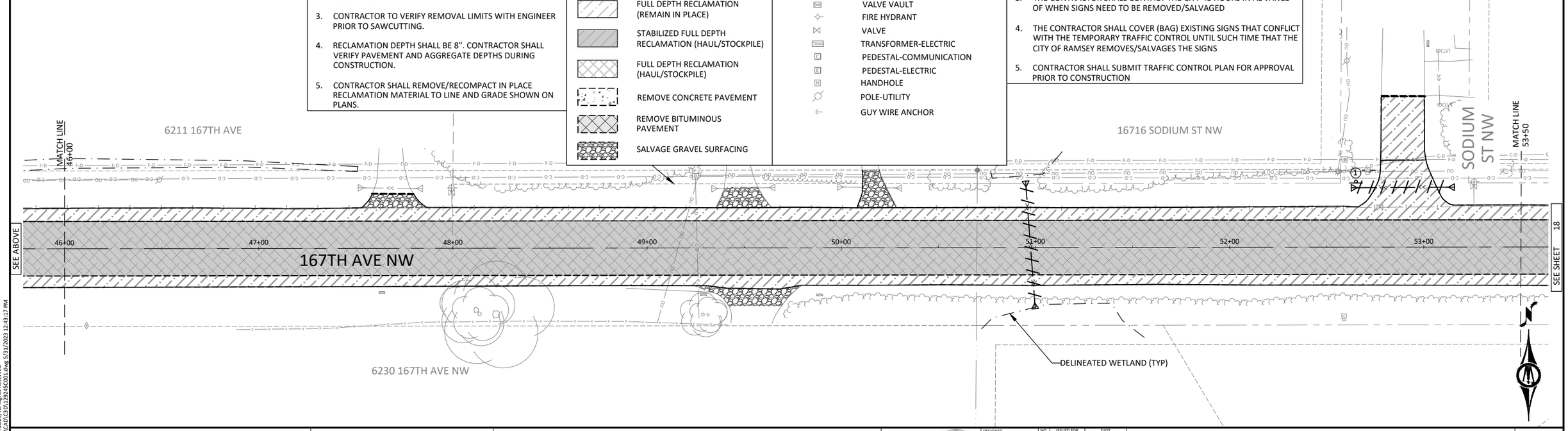

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ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

BOLTON & MENK
7533 SUNWOOD DR NW, SUITE 206
RAMSEY, MINNESOTA 55303
Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

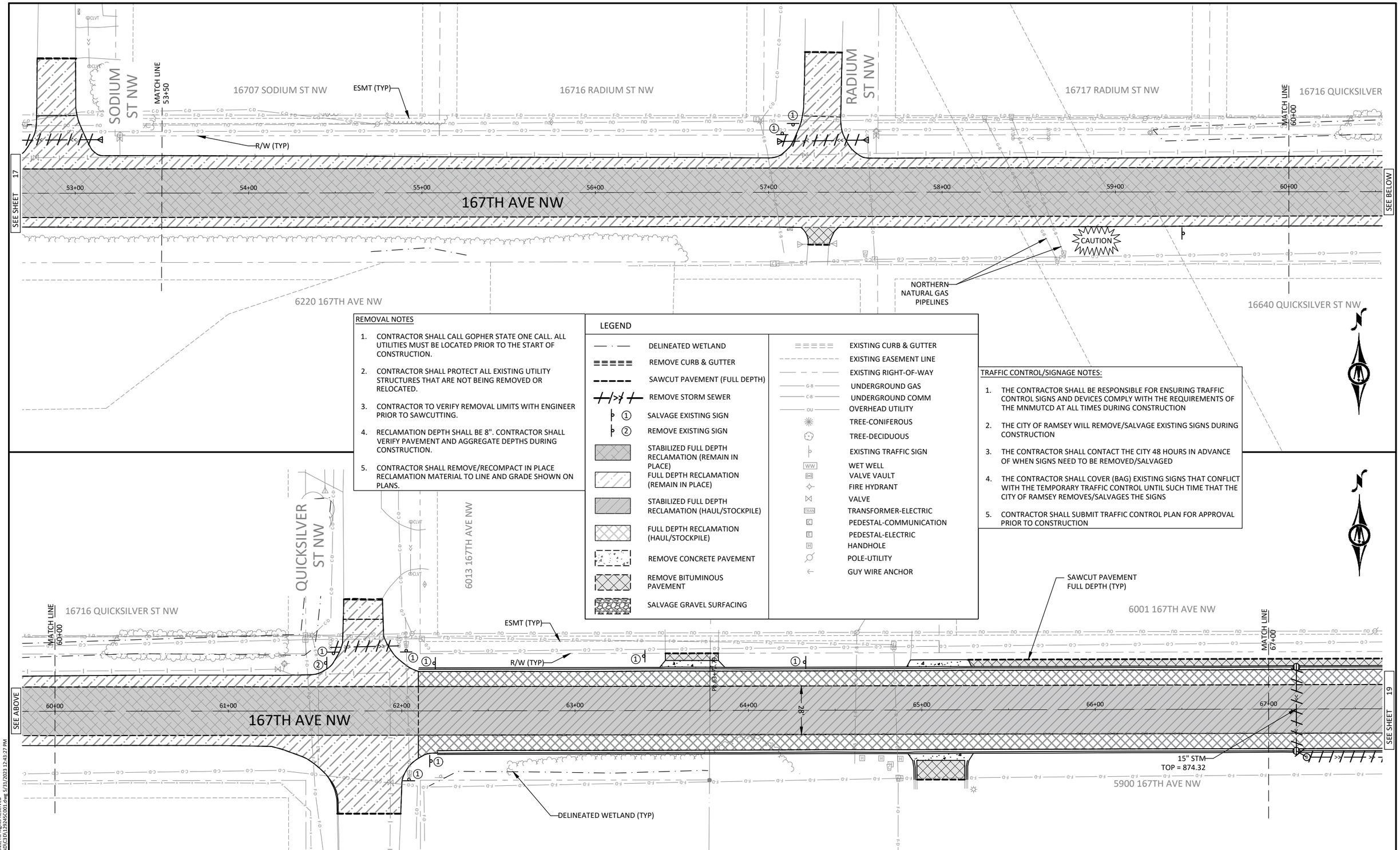
City of RAMSEY

DESIGNED	ZFL
DRAWN	CN
CHECKED	KPK
CLIENT PROJ. NO.	23-04

NO.	ISSUED FOR	DATE

CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
EXISTING CONDITIONS & REMOVALS

SHEET 17 OF 57



REMOVAL NOTES

1. CONTRACTOR SHALL CALL GOPHER STATE ONE CALL. ALL UTILITIES MUST BE LOCATED PRIOR TO THE START OF CONSTRUCTION.
2. CONTRACTOR SHALL PROTECT ALL EXISTING UTILITY STRUCTURES THAT ARE NOT BEING REMOVED OR RELOCATED.
3. CONTRACTOR TO VERIFY REMOVAL LIMITS WITH ENGINEER PRIOR TO SAWCUTTING.
4. RECLAMATION DEPTH SHALL BE 8". CONTRACTOR SHALL VERIFY PAVEMENT AND AGGREGATE DEPTHS DURING CONSTRUCTION.
5. CONTRACTOR SHALL REMOVE/RECOMPACT IN PLACE RECLAMATION MATERIAL TO LINE AND GRADE SHOWN ON PLANS.

LEGEND

- DELINEATED WETLAND
- REMOVE CURB & GUTTER
- SAWCUT PAVEMENT (FULL DEPTH)
- REMOVE STORM SEWER
- ① SALVAGE EXISTING SIGN
- ② REMOVE EXISTING SIGN
- STABILIZED FULL DEPTH RECLAMATION (REMAIN IN PLACE)
- FULL DEPTH RECLAMATION (REMAIN IN PLACE)
- STABILIZED FULL DEPTH RECLAMATION (HAUL/STOCKPILE)
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- REMOVE CONCRETE PAVEMENT
- REMOVE BITUMINOUS PAVEMENT
- SALVAGE GRAVEL SURFACING
- EXISTING CURB & GUTTER
- EXISTING EASEMENT LINE
- EXISTING RIGHT-OF-WAY
- G-B UNDERGROUND GAS
- C-B UNDERGROUND COMM
- OU OVERHEAD UTILITY
- TREE-CONIFEROUS
- TREE-DECIDUOUS
- EXISTING TRAFFIC SIGN
- WW WET WELL
- VALVE VAULT
- FIRE HYDRANT
- VALVE
- TRAN TRANSFORMER-ELECTRIC
- C PEDESTAL-COMMUNICATION
- E PEDESTAL-ELECTRIC
- H HANDHOLE
- POLE-UTILITY
- GUY WIRE ANCHOR

TRAFFIC CONTROL/SIGNAGE NOTES:

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING TRAFFIC CONTROL SIGNS AND DEVICES COMPLY WITH THE REQUIREMENTS OF THE MNMUTCD AT ALL TIMES DURING CONSTRUCTION
2. THE CITY OF RAMSEY WILL REMOVE/SALVAGE EXISTING SIGNS DURING CONSTRUCTION
3. THE CONTRACTOR SHALL CONTACT THE CITY 48 HOURS IN ADVANCE OF WHEN SIGNS NEED TO BE REMOVED/SALVAGED
4. THE CONTRACTOR SHALL COVER (BAG) EXISTING SIGNS THAT CONFLICT WITH THE TEMPORARY TRAFFIC CONTROL UNTIL SUCH TIME THAT THE CITY OF RAMSEY REMOVES/SALVAGES THE SIGNS
5. CONTRACTOR SHALL SUBMIT TRAFFIC CONTROL PLAN FOR APPROVAL PRIOR TO CONSTRUCTION

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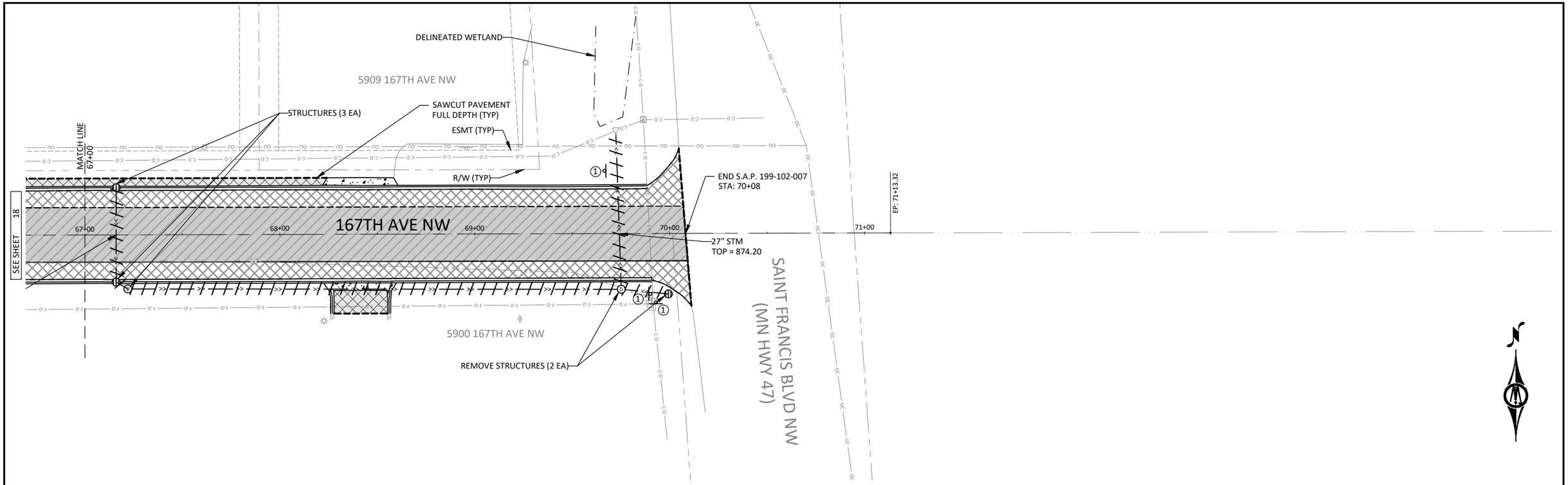
167TH AVENUE RECONSTRUCTION SAP 199-102-007

EXISTING CONDITIONS & REMOVALS

SHEET 18 OF 57



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CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
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SHEET 19 OF 57

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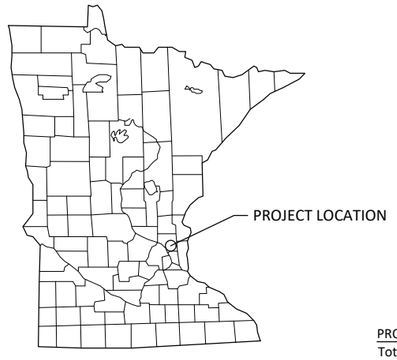
STORMWATER POLLUTION PREVENTION PLAN (SWPPP)

167th AVE RECONSTRUCTION -2023

CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA



RESPONSIBLE PARTIES:
The Contractor and Owner will be joint applicants under the MPCA's General Stormwater Permit for Construction Activity as required by the National Pollutant Discharge Elimination System (NPDES) Phase II program.

The Contractor shall provide one or more trained Construction SWPPP Manager(s) knowledgeable and experienced in the application of erosion prevention and sediment control BMPs that will oversee the implementation of the SWPPP, and the installation, inspection and maintenance of the erosion prevention and sediment control BMPs.

A Construction SWPPP Manager must be available for an on-site inspection within 72 hours upon request by the MPCA.

	COMPANY	CONTACT PERSON	PHONE
OWNER:	City of Ramsey	Bruce Westby, PE	763-433-9825
SWPPP DESIGNER:	Bolton & Menk, Inc.	Zach Lingl	763-433-2851
CONTRACTOR:	TBD	TBD	TBD
CONSTRUCTION SWPPP MANAGER:	TBD	TBD	TBD
PARTY RESPONSIBLE FOR LONG TERM O&M:	City of Ramsey	Bruce Westby, PE	763-433-9825

The SWPPP Designer, Construction SWPPP Manager, and BMP Installer must have appropriate training. Documentation showing training commensurate with the job duties and responsibilities is required to be included in the SWPPP prior to any work beginning on the site. Training documentation for the SWPPP Designer is included on the Narrative sheet. The Contractor shall attach training documentation to this SWPPP for the Construction SWPPP Manager and BMP Installer prior to the start of construction. This information shall be kept up to date until the project NOT is filed.

ADDITIONAL COMPENSATION
Payment for all work associated with Erosion and Sediment Control shall be as described in the Project Manual. Unless otherwise authorized by the Owner no additional payment shall be made for any work required to administer and maintain the site erosion and sediment control in compliance with the Minnesota Pollution Control Agency (MPCA) - General Stormwater Permit for Construction Activity (MN R100001) including but not limited to inspection, maintenance, and removal of BMPs or addition of BMPs to accommodate Contractor phasing.

DOCUMENT RETENTION
Permittees must make the SWPPP, including all inspection reports, maintenance records, training records and other information required by this permit, available to federal, state, and local officials within three (3) days upon request for the duration of the permit and for three (3) years following the NOT.

GENERAL STORMWATER DISCHARGE REQUIREMENTS
All requirements listed in Section 5.1 of the Permit for the design of the permanent stormwater management system and discharge have been included in the preparation of this SWPPP. These include but are not limited to:

1. The expected amount, frequency, intensity, and duration of precipitation.
2. The nature of stormwater runoff and run-on at the site
3. Peak flow rates and stormwater volumes to minimize erosion at outlets and downstream channel and stream bank erosion.
4. The range of soil particle sizes expected to be present on the site.

Permanent stormwater treatment systems for this project have been designed in accordance with the guidance in the MN Stormwater Manual in place at the time of bidding. Copies of the design information and calculations are part of this SWPPP and will be provided in digital format upon written request to the Engineer.

LEGEND

- 1-MILE BOUNDARY
- PROJECT BOUNDARY
- IMPAIRED, SPECIAL OR PROTECTED WATERS
- NATIONAL WETLANDS INVENTORY
- SOIL TYPE
- STEEP SLOPES (>33.3%)

PROJECT AREAS:

Total Project Size (disturbed area) =	12.3	ACRES
Existing area of impervious surface =	7.0	ACRES
Post construction area of impervious surface =	7.0	ACRES
Total new impervious surface area created =	0.0	ACRES

Planned Construction Start Date:	JULY 2023
Estimated Construction Completion Date:	NOV 2023

PERMANENT STORMWATER MANAGEMENT SYSTEM:
Type of storm water management used if more than 1 acre of new impervious surface is created:

	Wet Sedimentation Basin
X	Infiltration/Filtration
	Regional Pond
	Permanent Stormwater Management Not Required

PROJECT LOCATION:

COUNTY	TOWNSHIP	RANGE	SECTION	LATITUDE	LONGITUDE
ANOKA	T32N	R25W	10,11	45.2736°	-93.4325°

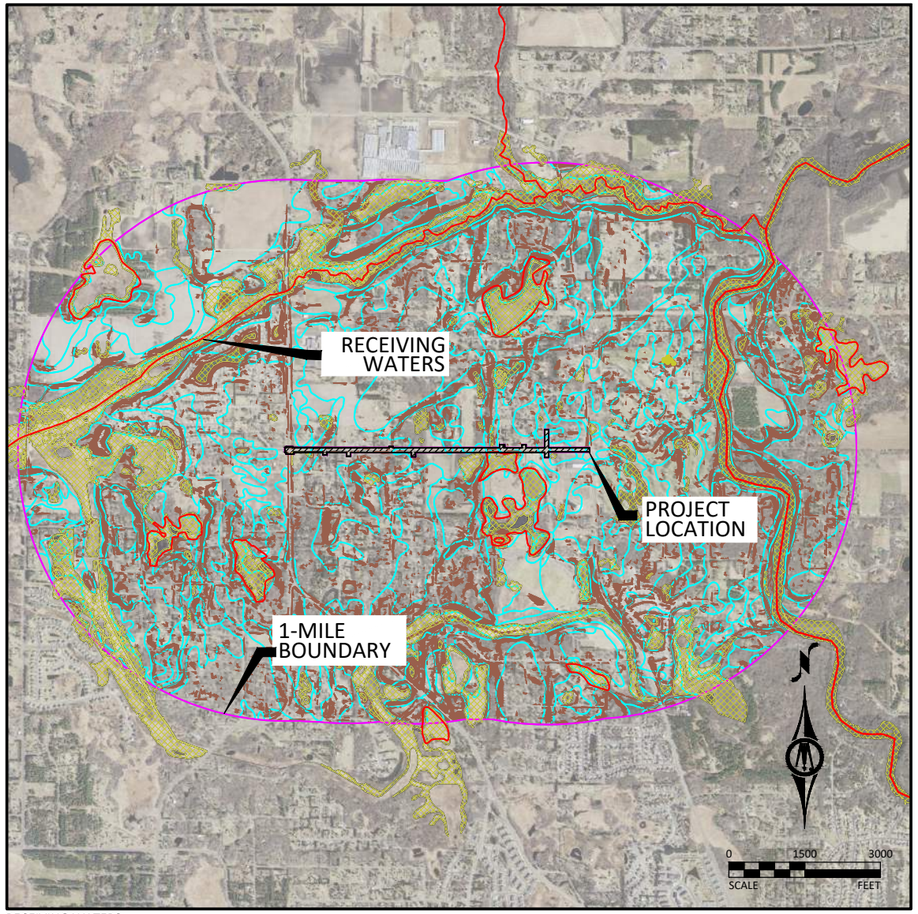
BMP SUMMARY	QUANTITY	UNIT
Storm Drain Inlet Protection	3	EACH
Silt Fence, Type MS	3,785	LIN FT
Sediment Control Log Type Wood Fiber	290	LIN FT
Seed Mixture 25-121	175	POUND
Seed Mixture 25-151	150	POUND
Hydraulic Bonded Fiber Matrix	11,760	POUND

DESCRIPTION OF CONSTRUCTION ACTIVITIES AND STORMWATER MANAGEMENT:
Construction activities include: Roadway reclamation, aggregate base, plant mixed bituminous pavement, ADA improvements and storm sewer

Stormwater currently runs off road and infiltrates into ditching

After construction is complete stormwater will continue to run off road and infiltrates into ditching

This project includes the following stormwater management BMPs: Sediment Control Log, Silt Fence, Culvert/Curb Cut Protectioin, Rolled Erosion Prevention.



RECEIVING WATERS:
Receiving waters, including surface water, wetlands, Public Waters, and stormwater ponds, within 1-mile of the project boundary are identified on the USGS 7.5 min quad map above. Receiving waters that are impaired, the impairment, and WLA are listed as follows. All specific BMPs relative to construction activities listed in the permit for special, prohibited, restricted, or impaired have been incorporated into this plan. All specific BMPs listed in approved TMDLs and those BMPs listed for construction related waste load allocations have also been incorporated.

NAME OF WATER BODY	TYPE (ditch, pond, wetland, lake, etc.)	Special, Prohibited, Restricted Water [1]	Flows to Impaired Water Within 1-Mile [2]	USEPA Approved Construction Related TMDL [3]
Trott Brook	River	Restricted	Yes	Benthic macroinvertebrates bioassessments; Dissolved oxygen; Fish bioassessments; Sulfate.
Rum	River	Restricted	Yes	Mercury in fish tissue.

[1] Special, prohibited, and restricted waters are listed in Section 23 of the MN Construction Stormwater General Permit (MNR100001).
[2] Identified as impaired under section 303 (d) of the federal Clean Water Act for phosphorus, turbidity, TSS, dissolved oxygen, and/or aquatic biota.
[3] Construction Related TMDLs include those related to: phosphorus, turbidity, TSS, dissolved oxygen, and/or aquatic biota.

IMPLEMENTATION SCHEDULE AND PHASING: The Contractor is required to provide an updated schedule and site management plan meeting the minimum requirements of Section 1717 of the Minnesota Standard Specifications for Construction.

1) Submit SWPPP Updates to Engineer. Submittal shall include any requested changes to the SWPPP, including but not limited to: Trained Personnel, Locations for Stockpiles, Concrete Washout, Sanitation Facilities, Types and Locations of Erosion & Sediment Control. Failure to submit updates shall be considered acceptance of the SWPPP as designed with no changes.
2) Install perimeter sediment control, inlet protection, and construction exit.
3) Add additional temporary BMPs as necessary during construction based on inspection reports.
4) Ensure final stabilization measures are complete.
5) Provide digital copy of all Field SWPPP Documentation including Inspection Reports and SWPPP Revisions to the Owner.
6) Submit Notice of Termination (NOT) to MPCA. NOTE: The NOT must be submitted to MPCA before Final Stabilization is considered complete.

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CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
SWPPP Plan

Information contained in this SWPPP narrative sheet summarizes requirements of the GENERAL PERMIT AUTHORIZATION TO DISCHARGE STORMWATER ASSOCIATED WITH CONSTRUCTION ACTIVITY UNDER THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM/STATE DISPOSAL SYSTEM PROGRAM - Permit No: MN RI0000I (Permit) as they apply to this project. All provisions of the Permit including those not specifically cited herein shall apply to this project. The Contractor is responsible to be familiar with and comply with all conditions of the permit. The full text of the Permit is available at: https://www.pca.state.mn.us/sites/default/files/wq-strm2-80a.pdf

SWPPP AMENDMENTS AND SUBMITTALS

Contractor must prepare and submit to the Engineer a SWPPP amendment as necessary to include additional Best Management Practices (BMPs) to correct problems identified or address the following situations.

1. Contact information and training documentation for Construction SWPPP Manager and BMP Installer,
2. There is a change in construction method of phasing, operation, maintenance, weather or seasonal conditions not anticipated during the design of the SWPPP including but not limited to:
    a. Types and/or Locations of BMPs
    b. Material Storage and Spill Response
    c. Fueling Plans
    d. Locations for Stockpiles, Concrete Washout, and Sanitation Facilities and
    e. Project Phasing
3. It is determined that the SWPPP is not achieving objectives of minimizing pollutants in stormwater discharges associated with construction activity, or
4. The SWPPP is not consistent with the terms and conditions of the permit.

The Contractor may implement SWPPP amendments immediately and is not required to wait for Engineer review of the submittal. The responsibility for completeness of SWPPP amendments and compliance with the Permit lies with the Contractor. Review, comment, or lack of comment by the Engineer on a SWPPP amendment shall not absolve the responsibilities of the Contractor in any way.

If a change order is issued for a design change the SWPPP amendment will be prepared by the Engineer and included in the change order.

In addition to SWPPP amendments, the Contractor shall submit to the Engineer Weekly Erosion and Sediment Control Schedule meeting the requirements of MnDOT 1717.

The Contractor shall keep copies of all SWPPP amendments, Weekly Erosion and Sediment Control Schedules, inspection logs, and maintenance logs with the field copy of the SWPPP. A PDF copy of these documents will be provided along with a copy of the final Field Copy of the SWPPP to the Engineer along with the signed Notice of Termination when final stabilization is complete.

EROSION PREVENTION PRACTICES

Stormwater conveyance channels shall be routed around unstabilized areas. Erosion controls and velocity dissipation devices shall be used at outlets within and along the length of any constructed conveyance channel.

The normal wetted perimeter of all ditches or swales, including storm water management pond slopes, that drain waters from the site must be stabilized within 200' of any property edge or discharge point, including storm sewer inlets, within 24 hours of connection.

Temporary or permanent ditches or swales used as sediment containment during construction do not need to be stabilized during temporary period of use and shall be stabilized within 24 hours after no longer used as sediment containment.

Mulch, hydromulch, tackifier, or similar practice shall not be used in any portion of the wetted perimeter of a temporary or permanent drainage ditch or swale section with a continuous slope of greater than 2 percent.

Energy dissipation shall be installed at all temporary or permanent pipe outlets within 24 hours of connection to a surface water or permanent stormwater treatment system.

The Contractor shall phase construction and use construction methods to the extent practical to minimize exposed soils. The project phasing shall be documented in the Weekly Erosion and Sediment Control Schedule.

SEDIMENT CONTROL PRACTICES

Down gradient BMPs including perimeter BMPs must be in place before up gradient land- disturbing activities begin and shall remain in place until final stabilization.

All BMPs that have been adjusted or removed to accommodate short-term activities shall be re-installed or replaced the earlier of the end of the work day or before the next precipitation event even if the activity is not complete.

Inlet BMPs may be removed for specific safety concerns. The BMPs shall be replaced as soon as the safety concern is resolved. The removal shall be documented in the SWPPP as a SWPPP amendment.

Temporary stockpiles must have sediment control BMPs. The Contractor shall prepare and submit to the Engineer a SWPPP amendment showing the location of temporary stockpiles and the BMPs for each stockpile. The SWPPP amendment must meet the minimum requirements of Section 9 of the Permit.

Soil compaction shall be minimized and topsoil shall be preserved, unless infeasible or if construction activities dictate soil compaction or topsoil stripping.

The use of polymers, flocculants, or other sedimentation treatment chemicals are not proposed as part of this SWPPP as designed by the Engineer. If methods or phasing of construction require the use of any of these chemicals, the Contractor shall prepare and submit to the Engineer a SWPPP amendment that meets the minimum requirements of Section 9 of the Permit.

TEMPORARY SEDIMENTATION BASINS

A temporary sedimentation basin has not been included in this SWPPP as designed by the Engineer. If a basin is later determined to be desirable or necessary the Contractor shall prepare and submit to the Engineer a SWPPP amendment. Temporary sedimentation basins shall meet or exceed the minimum requirements of Section 14 of the Permit and shall include a basin draining plan meeting or exceeding the minimum requirements of Section 10 of the Permit. Where the site discharges to Special and/or Impaired Waters the SWPPP amendment shall also meet or exceed the minimum requirements of Section 23 of the permit.

DEWATERING

A dewatering plan has not been included in this SWPPP as designed by the Engineer. If dewatering is required for this project, the Contractor shall prepare and submit to the Engineer a SWPPP amendment. All dewatering shall meet or exceed the minimum requirements of Section 10 of the Permit.

POLLUTION PREVENTION

Products and materials that have the potential to leach pollutants that are stored on the site must be stored in a manner designed to minimize contact with stormwater. Materials that are not a source of potential contamination to stormwater or that are designed for exposure to stormwater are not required to be covered.

Hazardous materials including but not limited to pesticides, fertilizer, petroleum products, curing compounds and toxic waste must be properly stored and protected from stormwater exposure as recommended by the manufacturer in an access restricted area.

Solid waste must be stored, collected and disposed of in compliance with Minnesota Administrative Rules Chapter 7035.

Portable toilets must be positioned so that they are secure and will not be tipped or knocked over. Sanitary waste must be disposed of properly in accordance with Minn. R. CH 7041.

Exterior vehicle or equipment washing on the project site shall be limited to a defined area of the site. No engine degreasing is allowed on site. A sign must be installed adjacent to each washout facility that requires site personnel to utilize the proper facilities for disposal of concrete and other washout wastes.

The Contractor shall prepare and submit a SWPPP amendment detailing the location and BMPs proposed for storage of materials, solid waste, portable toilets, and exterior vehicle or equipment washing on the site. The SWPPP amendment shall include a spill prevention and response plan that is appropriate for the materials proposed to be on the site. The SWPPP amendment shall meet or exceed the minimum requirements of Section 12 of the Permit.

INSPECTION & MAINTENANCE

A trained person shall routinely inspect the entire construction site at the time interval indicated on this sheet of the SWPPP during active construction and within 24-hours after a rainfall event greater than 0.5 inches in 24 hours. Following an inspection that occurs within 24-hours after a rainfall event, the next inspection must be conducted at the time interval indicated in the Receiving Waters Table found on the SITE PLAN AND INFORMATION SHEET of the SWPPP.

All inspections and maintenance conducted during construction must be recorded on the day it is completed and must be retained with the SWPPP. Inspection report forms are available in the Project Specifications. Inspection report forms other than those provided shall be approved by the engineer.

The Contractor may request a change in inspection schedule for the following conditions:

a. Inspections of areas with permanent cover to be reduced to once per month,
b. Inspections of areas that have permanent cover and have had no construction activity for 12 months to be suspended until construction resumes,
c. Inspections of areas where construction is suspended due to frozen ground conditions, inspections to be suspended until the earlier of within 24 hours of runoff occurring, or upon resuming construction.

No change in inspection schedule shall occur until authorized by the Engineer.

Inspections must include:

1. All erosion prevention and sediment control BMPs and Pollution Prevention Management Measures to ensure integrity and effectiveness.
2. Surface waters, including drainage ditches and conveyance systems for evidence of erosion and sediment deposition.
3. Construction site vehicle exit locations, streets and curb and gutter systems within and adjacent to the project for sedimentation from erosion or tracked sediment from vehicles.
4. Infiltration areas to ensure that no sediment from ongoing construction activity is reaching the infiltration area and that equipment is not being driven across the infiltration area.

All non-functioning BMPs and those BMPs where sediment reaches one-half (1/2) of the depth of the BMP, or in the case of sediment basins one-half (1/2) of the storage volume, must be repaired, replaced, or supplemented by the end of the next business day after discovery, or as soon as field conditions allow.

Permittees must repair, replace or supplement all nonfunctional BMPs with functional BMPs by the end of the next business day after discovery, or as soon as field conditions allow.

Any sediment that escapes the site must be removed and the area stabilized within 7 calendar days of discovery unless precluded by legal, regulatory, or physical access in which case the work shall be completed within 7 calendar days of authorization. Paved surfaces such as streets shall have any escaped or tracked sediment removed by the end of the day that it is discovered. Sediment release, other than paved surfaces that can be cleaned up with street sweeping shall be reported immediately upon discovery to the Engineer.

PUBLIC WATER RESTRICTIONS:

For public waters that have been promulgated "work in water restrictions" during fish spawning time frames, all exposed soil areas that are within 200 feet of the water's edge, and drain to these waters must complete stabilization within 24-hours during the time period. MN DNR permits are not valid for work in waters that are designated as infested waters unless accompanied by an Infested Waters Permit or written notification has been obtained from MN DNR stating that such permit is not required. There is no exception for pre-existing permits. If a MN DNR Permit has been issued for the project and the water is later designated as infested, the Contractor shall halt all work covered by the MN DNR Permit until an Infested Waters Permit is obtained or that written notification is obtained stating that such permit is not required.

FINAL STABILIZATION

Final Stabilization is not complete until all the following requirements have been met:

1. Substantial Completion has been reached and no ground disturbing activities are anticipated.
2. Permanent cover has been installed with an established minimum uniform perennial vegetation density of 70 percent of its expected final growth. Vegetation is not required in areas where no vegetation is proposed by this project such as impervious surfaces or the base of a sand filter.
3. Accumulated sediment has been removed from all permanent stormwater treatment systems as necessary to ensure the system is operating as designed.
4. All sediment has been removed from conveyance systems
5. All temporary synthetic erosion prevention and sediment control BMPs have been removed. BMPs designated on the SWPPP to remain to decompose on-site may remain.
6. For residential construction only, permit coverage terminates on individual lots if the structures are finished and temporary erosion prevention and downgradient perimeter control is complete, the residence sells to the homeowner, and the permittee distributes the MPCA's "Homeowner Fact Sheet" to the homeowner.
7. For agricultural land only (e.g., pipelines across cropland), the disturbed land must be returned to its preconstruction agricultural use prior to submitting the NOT.

SITE STABILIZATION COMPLETION:

Stabilization of exposed soils shall begin immediately and shall be completed after the construction activity has temporarily or permanently ceased no later than:	7 calendar days

SITE INSPECTION INTERVAL:

A trained person shall routinely inspect the entire construction site during active construction at an interval of no more than:	7 calendar days

SPECIAL ENVIRONMENTAL CONSIDERATIONS AND PERMITS:

1)	Was an environmental review required for this project or any part of a common plan of development or sale that includes all or any portion of this project?	NO
2)	Does any portion of the site have the potential to affect threatened or endangered species or their critical habitat?	NO
3)	Does any portion of this site discharge to a Calcareous fen.	NO
4)	Will any portion of the site potentially affect properties listed on the National Register of Historic Places or a known or discovered archeological site?	NO
5)	Have any Karst features have been identified in the project vicinity?	NO
6)	Is compliance with temporary or permanent stormwater management design requirements infeasible for this project?	NO
7)	Has the MN DNR promulgated "work in water restrictions" for any Public Water this site disharges to during fish spawning?	NO

TYPE OF PERMIT	PERMITTING AGENCY	PERMIT STATUS AND CONDITIONS
Construction Stormwater NPDES	MPCA	

SWPPP DESIGNER TRAINING DOCUMENTATION:

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ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

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City of RAMSEY

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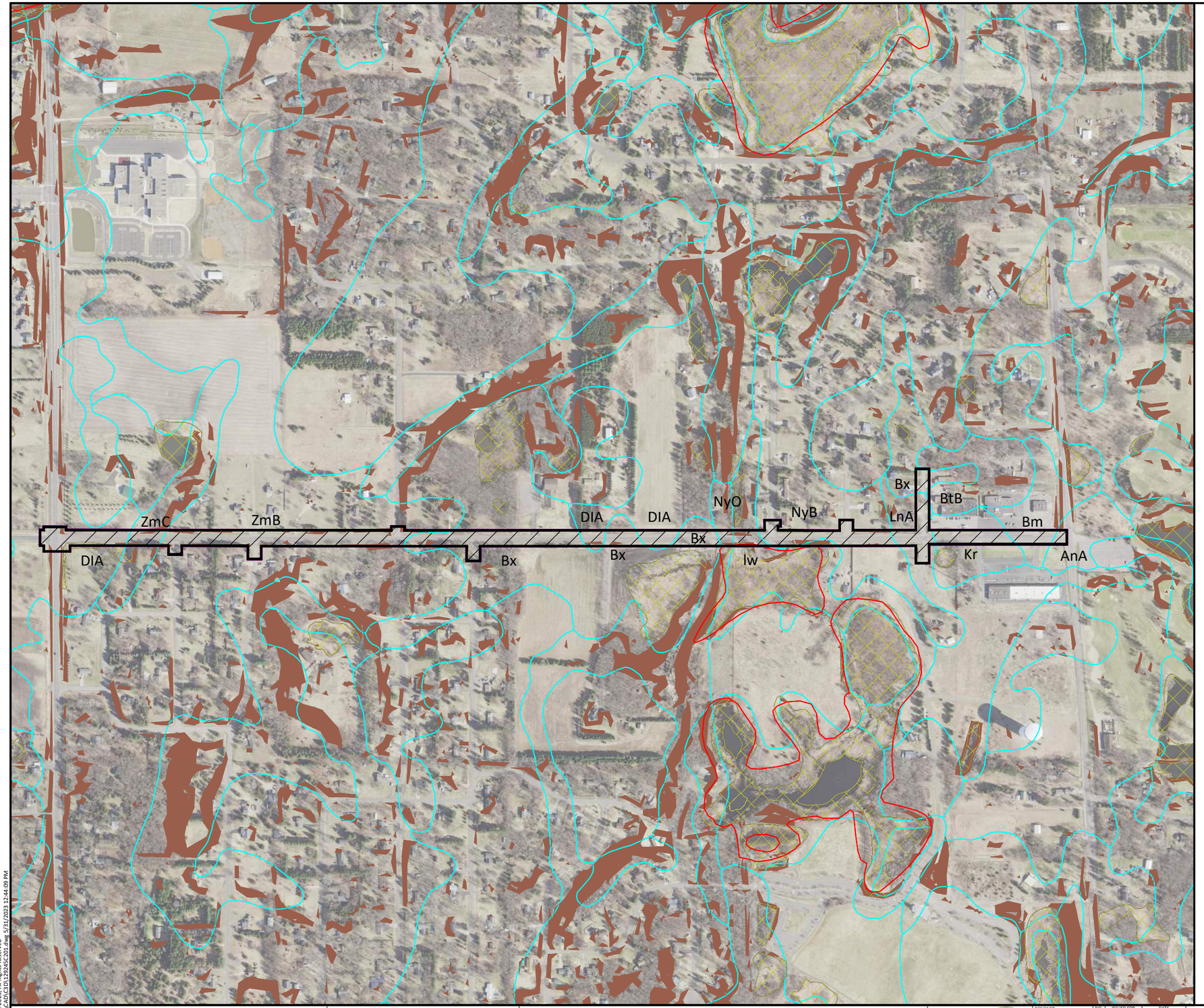
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
SWPPP Narrative



LEGEND

- PROJECT BOUNDARY
- IMPAIRED, SPECIAL OR PROTECTED WATERS
- NATIONAL WETLANDS INVENTORY
- STEEP SLOPES (>33.3%)
- SOIL TYPE

0 300 600
SCALE FEET

SOIL TYPE SUMMARY

Map Unit Symbol	Soil Name	Hyd. Soil Group	Erodibility
AnA	Anoka loamy fine sand, 0 to 2 percent slopes	A	NHEL
Bm	Blomford loamy fine sand	B/D	NHEL
BtB	Braham loamy fine sand, 2 to 6 percent slopes	A	NHEL
Bx	Brickton silt loam	C/D	NHEL
DlA	Dalbo silt loam, 1 to 5 percent slopes	C	NHEL
Iw	Isanti fine sandy loam	A/D	NHEL
Kr	Kratka loamy fine sand	B/D	NHEL
LnA	Lino loamy fine sand, 0 to 4 percent slopes	A/D	NHEL
NyB	Nymore loamy sand, 2 to 6 percent slopes	A	NHEL
NyC	Nymore loamy sand, 6 to 12 percent slopes	A	NHEL
ZmB	Zimmerman fine sand, 2 to 6 percent slopes	A	NHEL
ZmC	Zimmerman fine sand, 6 to 12 percent slopes	A	NHEL

NHEL - Not Highly Erodible Land
PHEL - Potentially Highly Erodible Land
HEL - Highly Erodible Land

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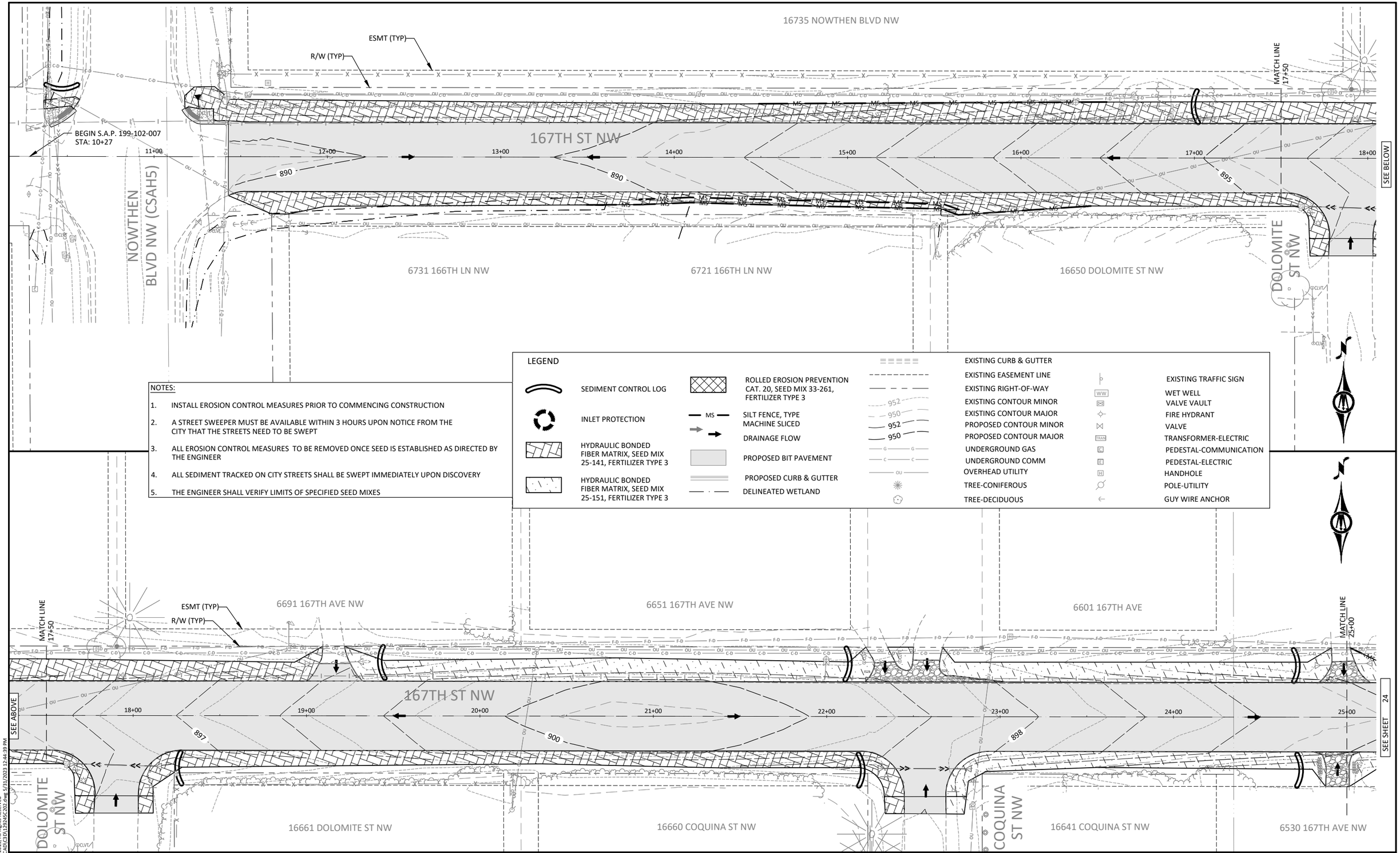
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
SWPPP Soils

SHEET 22 OF 57



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- INLET PROTECTION
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- PROPOSED CURB & GUTTER
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- EXISTING CURB & GUTTER
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- EXISTING RIGHT-OF-WAY
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- POLE-UTILITY
- GUY WIRE ANCHOR

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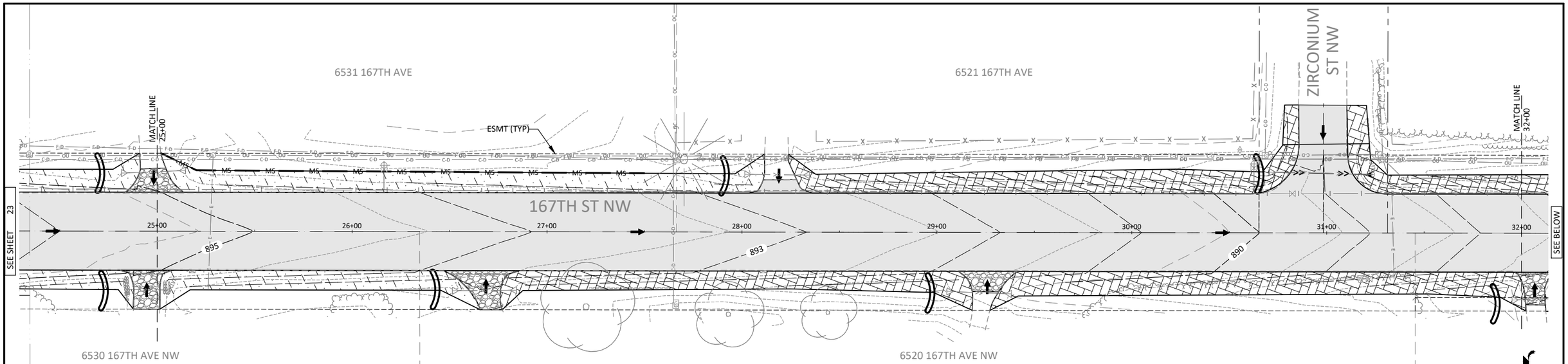
167TH AVENUE RECONSTRUCTION SAP 199-102-007
EROSION CONTROL PLAN

SHEET 23 OF 57



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- OVERHEAD UTILITY (OU)
- TREE-CONIFEROUS
- TREE-DECIDUOUS
- EXISTING TRAFFIC SIGN
- WET WELL (WW)
- VALVE VAULT
- FIRE HYDRANT
- VALVE
- TRANSFORMER-ELECTRIC (TRAN)
- PEDESTAL-COMMUNICATION (C)
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- HANDHOLE (H)
- POLE-UTILITY
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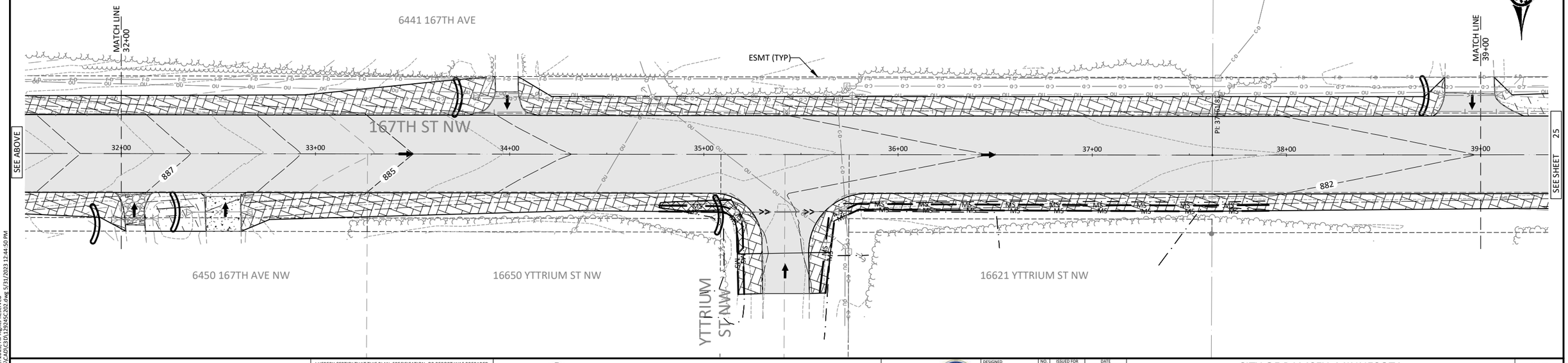

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167TH AVENUE RECONSTRUCTION SAP 199-102-007
EROSION CONTROL PLAN

SHEET 24 OF 57

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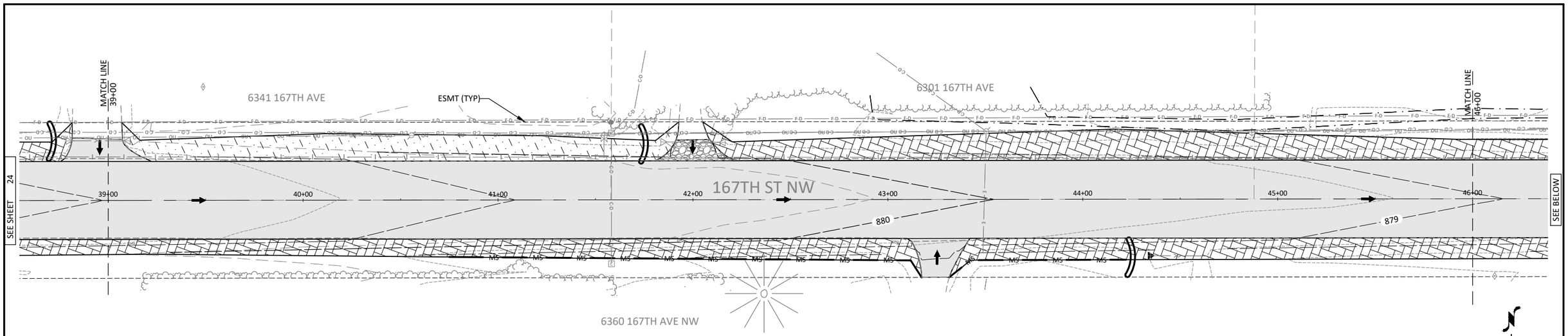

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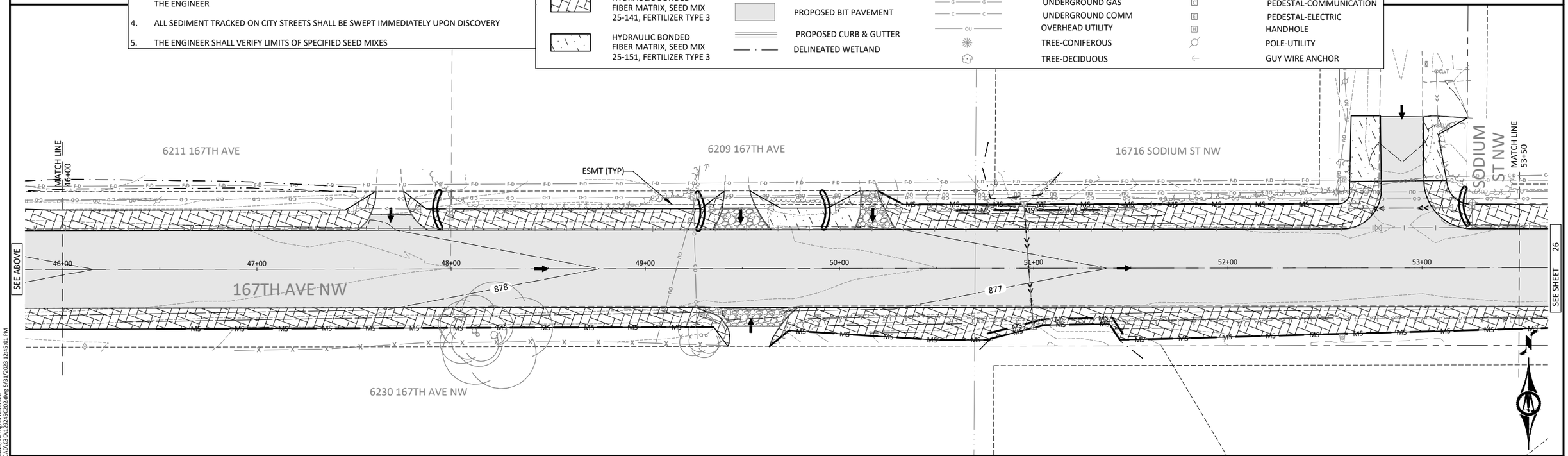

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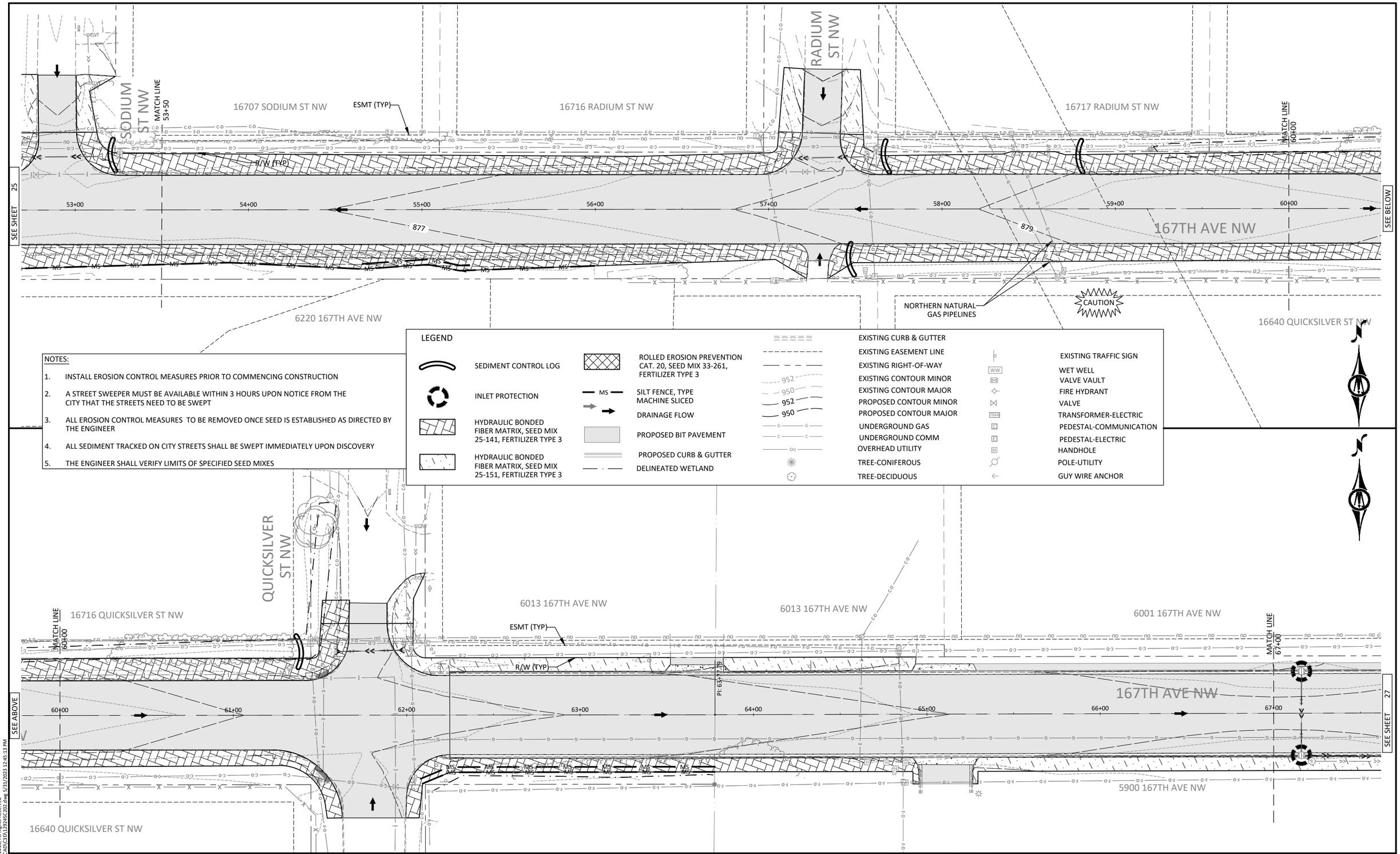
167TH AVENUE RECONSTRUCTION SAP 199-102-007
EROSION CONTROL PLAN

SHEET 25 OF 57



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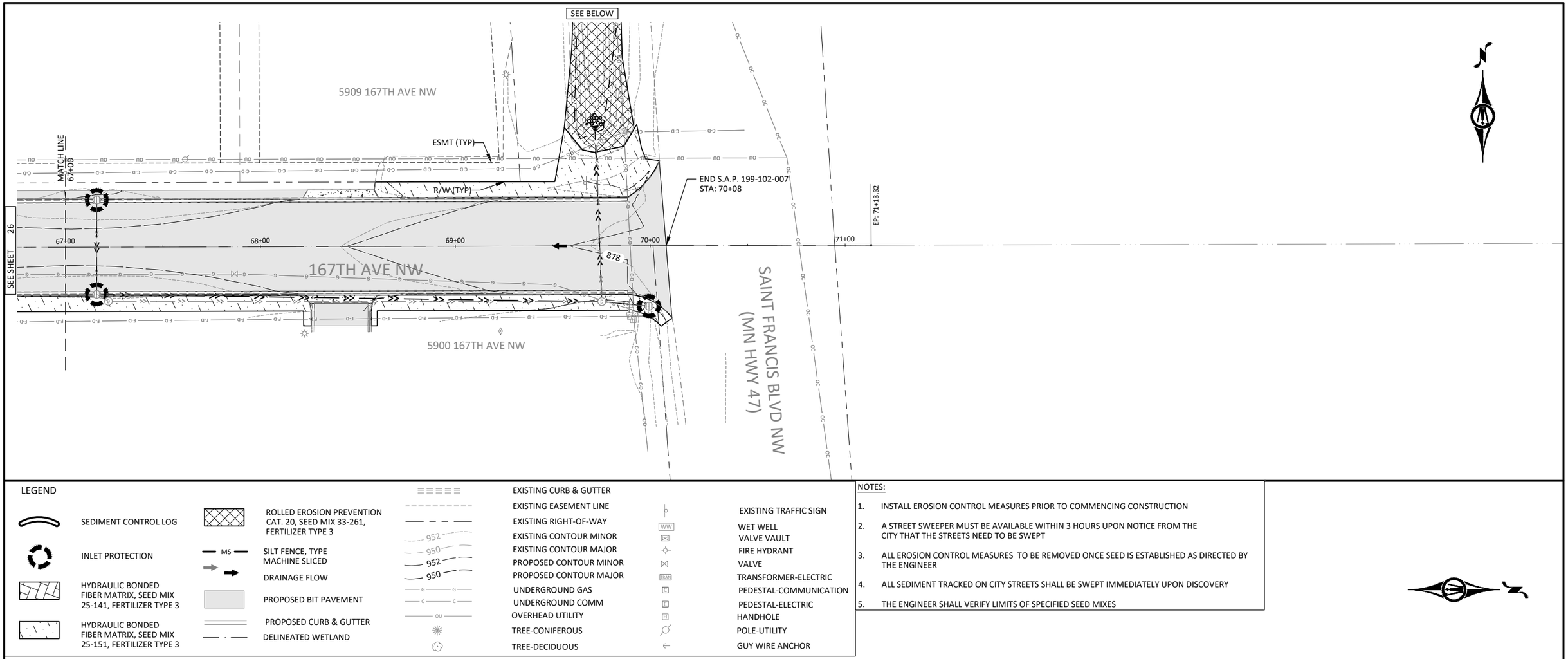
167TH AVENUE RECONSTRUCTION SAP 199-102-007
EROSION CONTROL PLAN

SHEET 26 OF 57



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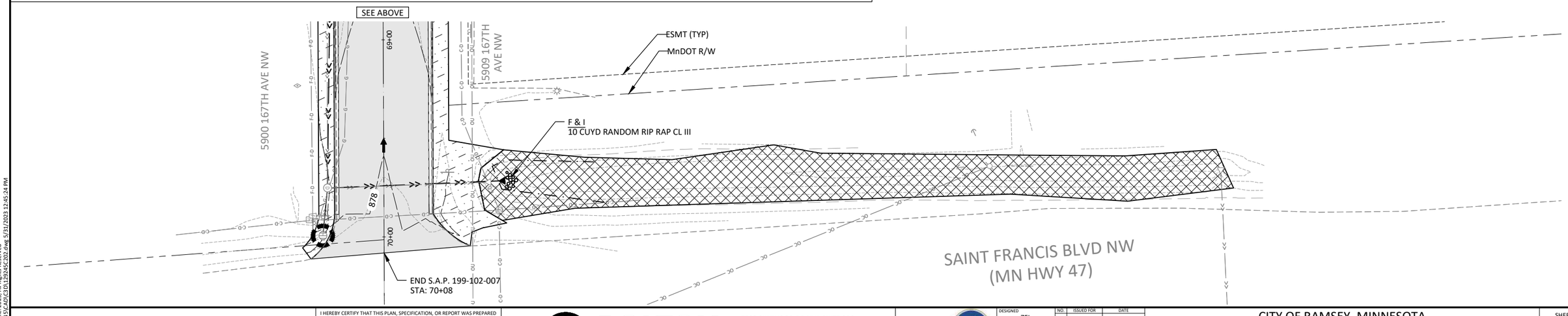

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EROSION CONTROL PLAN

SHEET 27 OF 57

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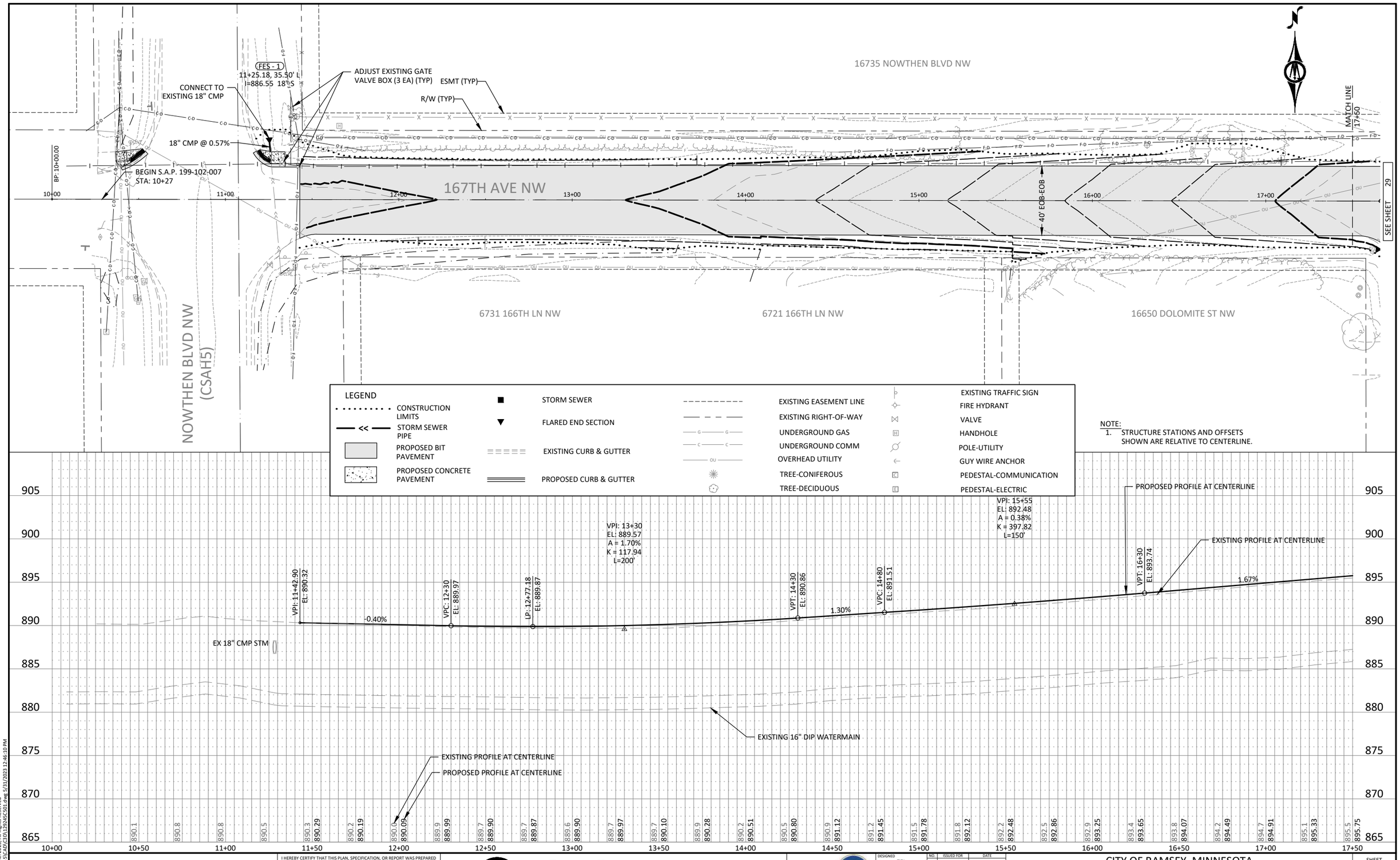

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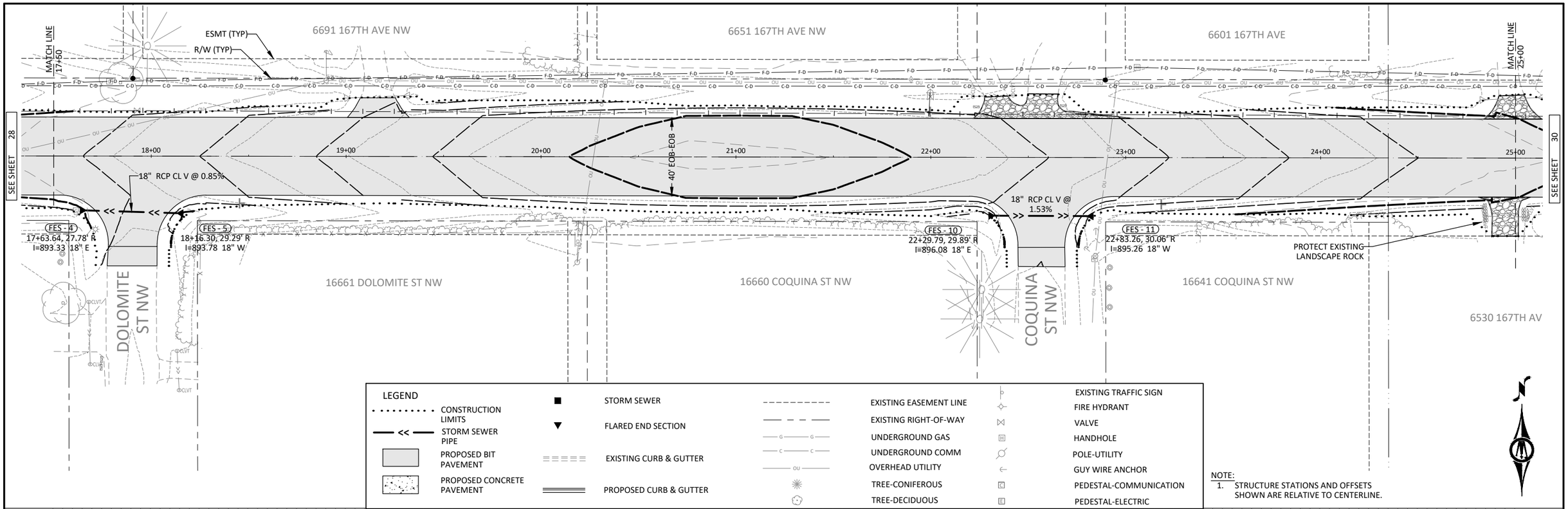
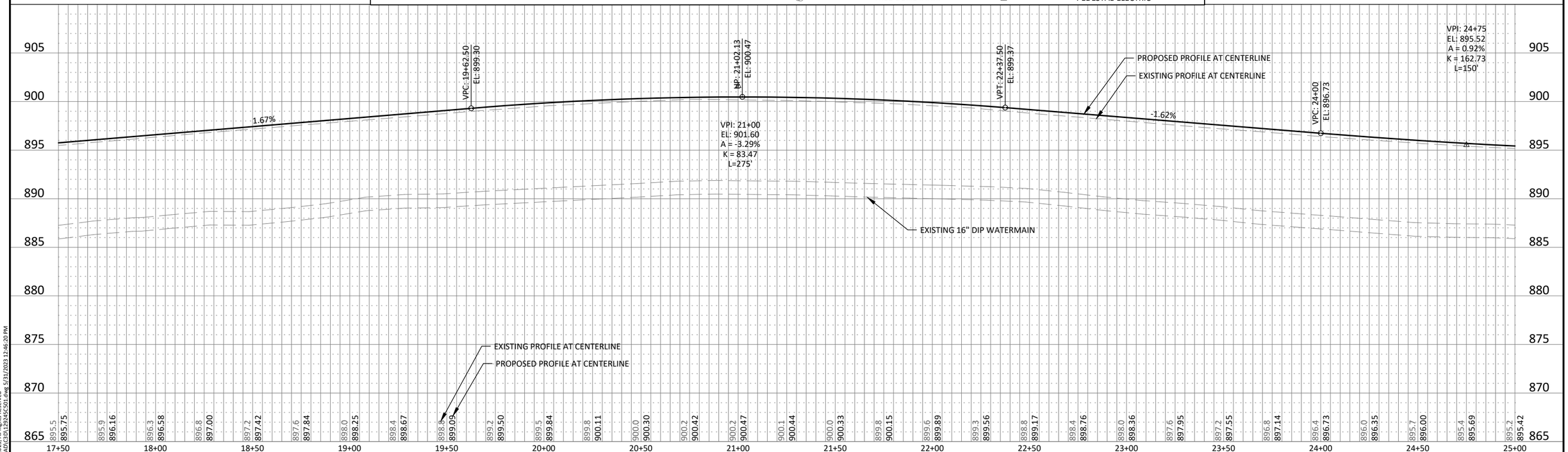
STORM SEWER & STREET PLAN & PROFILE

SHEET 28 OF 57





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Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

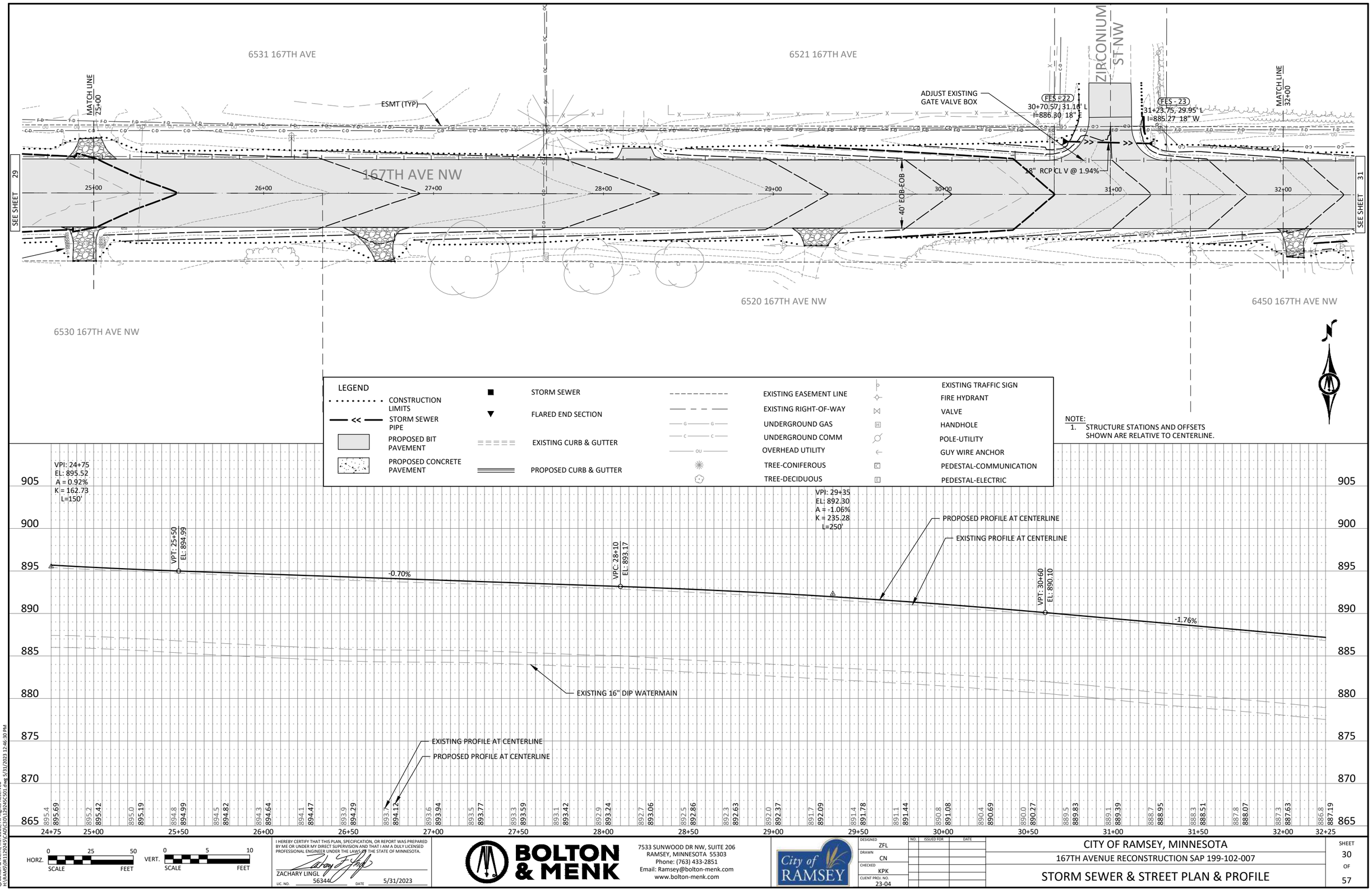
City of RAMSEY

DESIGNED	ZFL
DRAWN	CN
CHECKED	KPK
CLIENT PROJ. NO.	23-04

NO.	ISSUED FOR	DATE

CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
STORM SEWER & STREET PLAN & PROFILE

SHEET 29 OF 57



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ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

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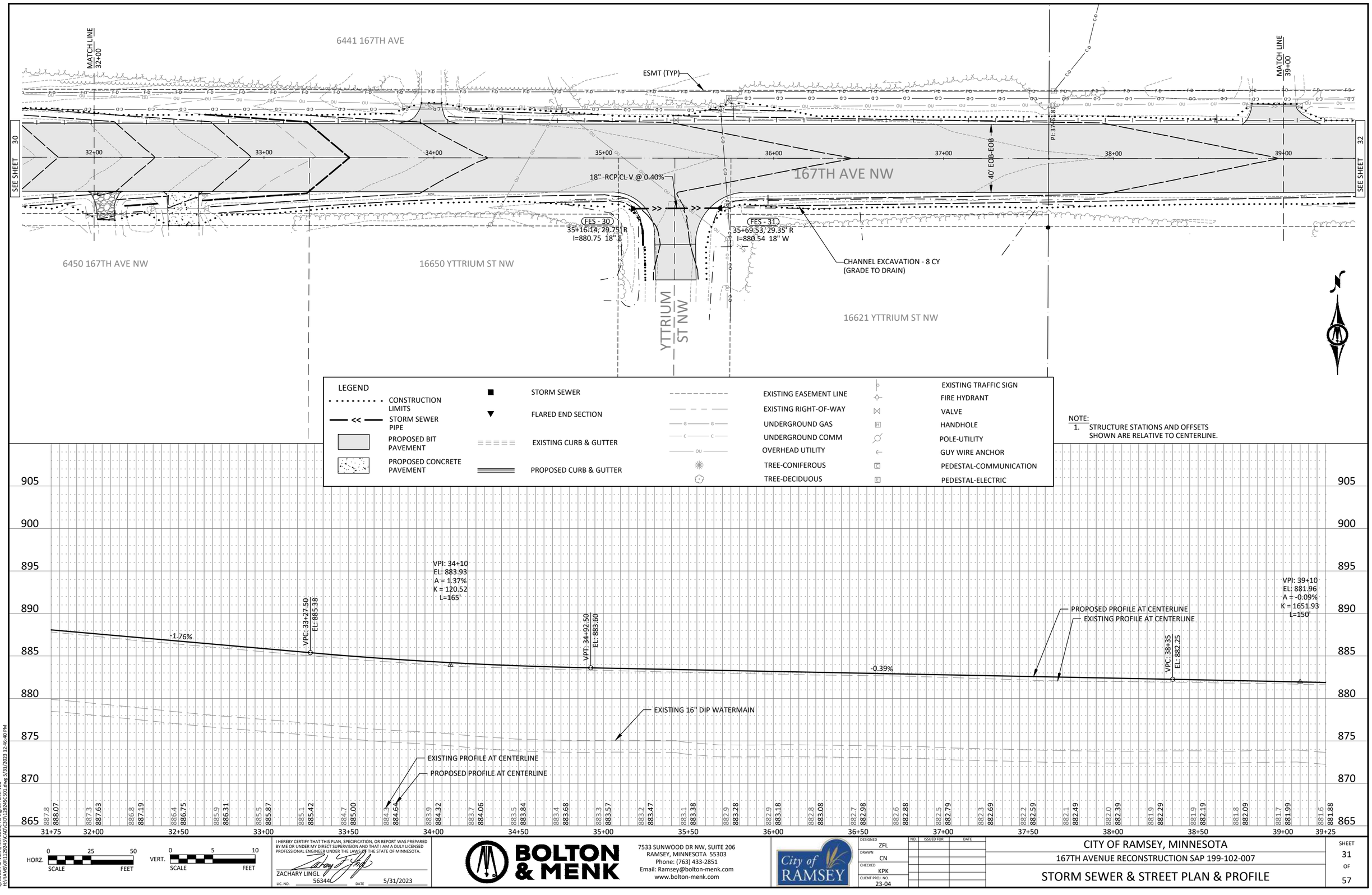
STORM SEWER & STREET PLAN & PROFILE

SHEET 30 OF 57



NOTE:
1. STRUCTURE STATIONS AND OFFSETS SHOWN ARE RELATIVE TO CENTERLINE.

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HORZ. SCALE 0 25 50 FEET
VERT. SCALE 0 5 10 FEET

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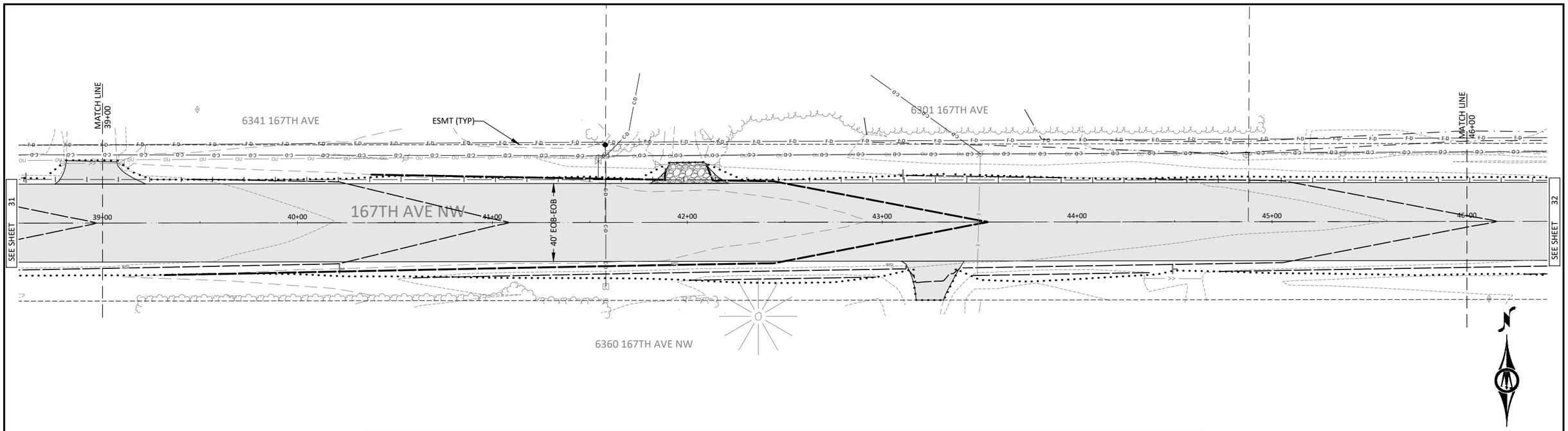
167TH AVENUE RECONSTRUCTION SAP 199-102-007
STORM SEWER & STREET PLAN & PROFILE

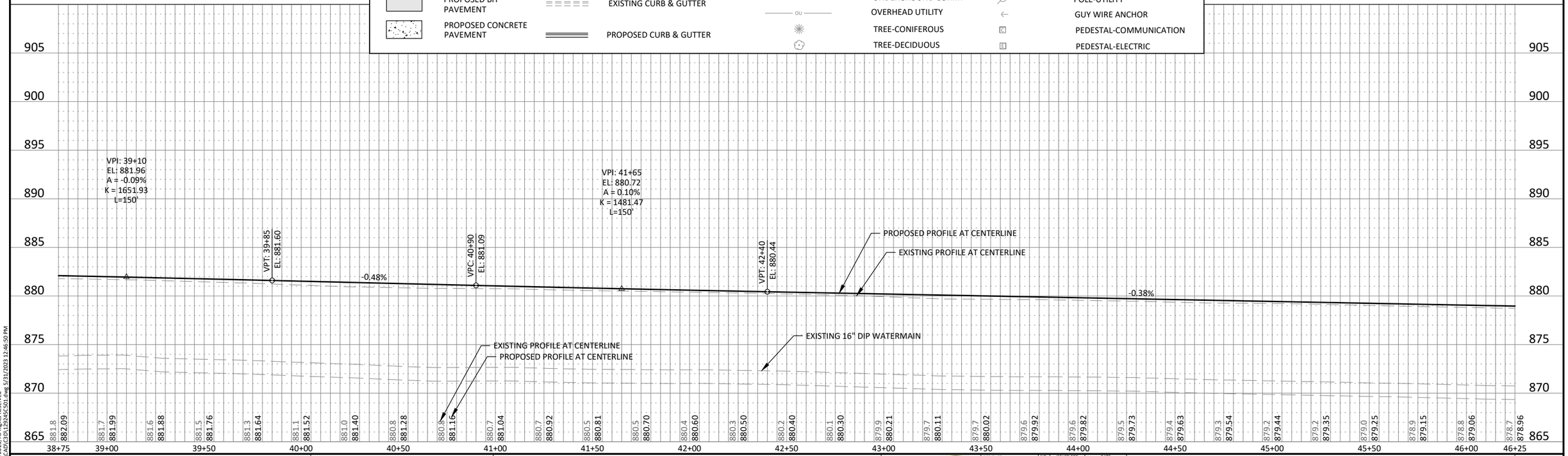
SHEET 31 OF 57



LEGEND

- CONSTRUCTION LIMITS
- STORM SEWER PIPE
- PROPOSED BIT PAVEMENT
- PROPOSED CONCRETE PAVEMENT
- STORM SEWER
- FLARED END SECTION
- EXISTING CURB & GUTTER
- PROPOSED CURB & GUTTER
- EXISTING EASEMENT LINE
- EXISTING RIGHT-OF-WAY
- UNDERGROUND GAS
- UNDERGROUND COMM
- OVERHEAD UTILITY
- TREE-CONIFEROUS
- TREE-DECIDUOUS
- EXISTING TRAFFIC SIGN
- FIRE HYDRANT
- VALVE
- HANDHOLE
- POLE-UTILITY
- GUY WIRE ANCHOR
- PEDESTAL-COMMUNICATION
- PEDESTAL-ELECTRIC

NOTE:
1. STRUCTURE STATIONS AND OFFSETS SHOWN ARE RELATIVE TO CENTERLINE.



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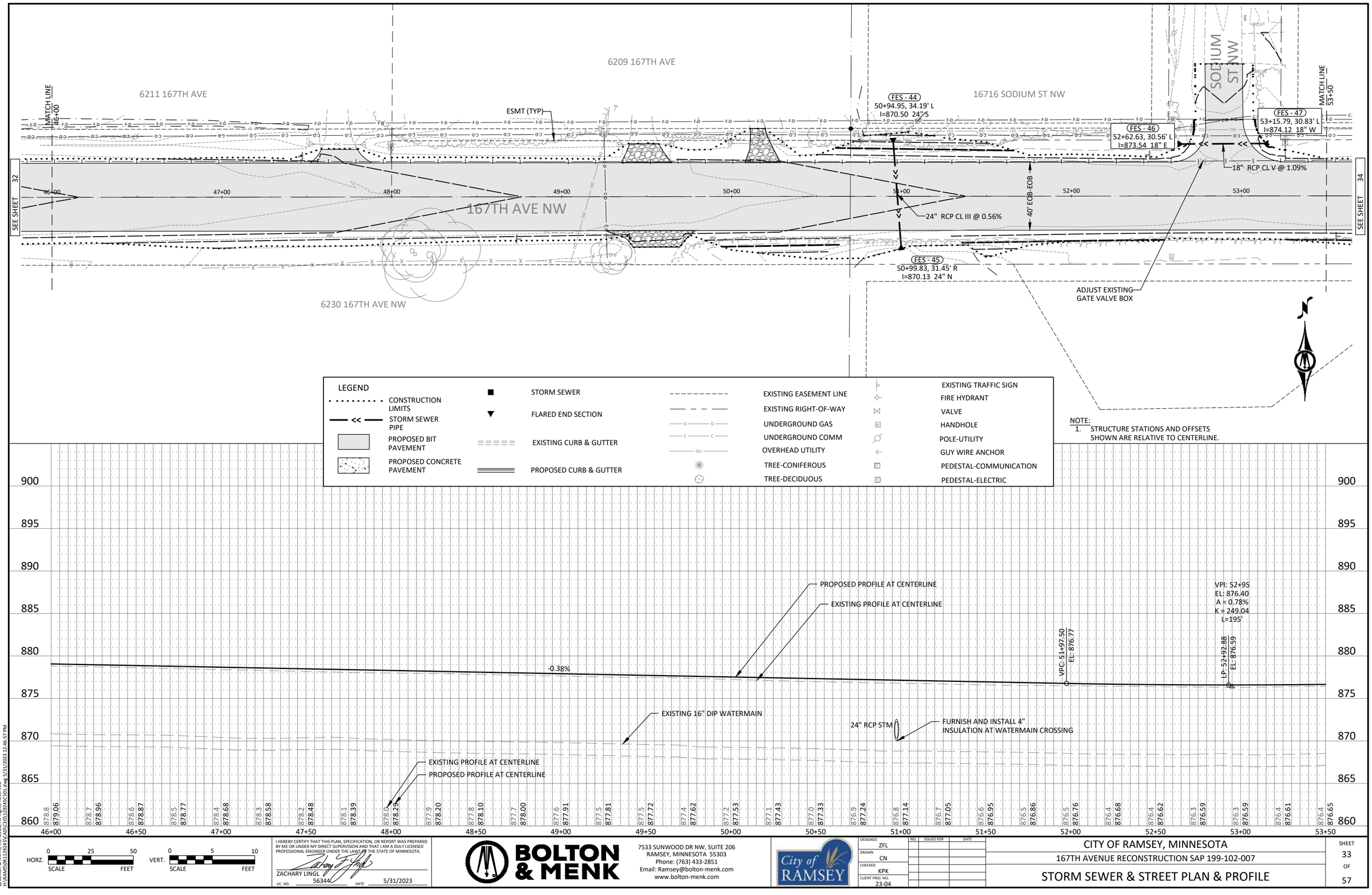

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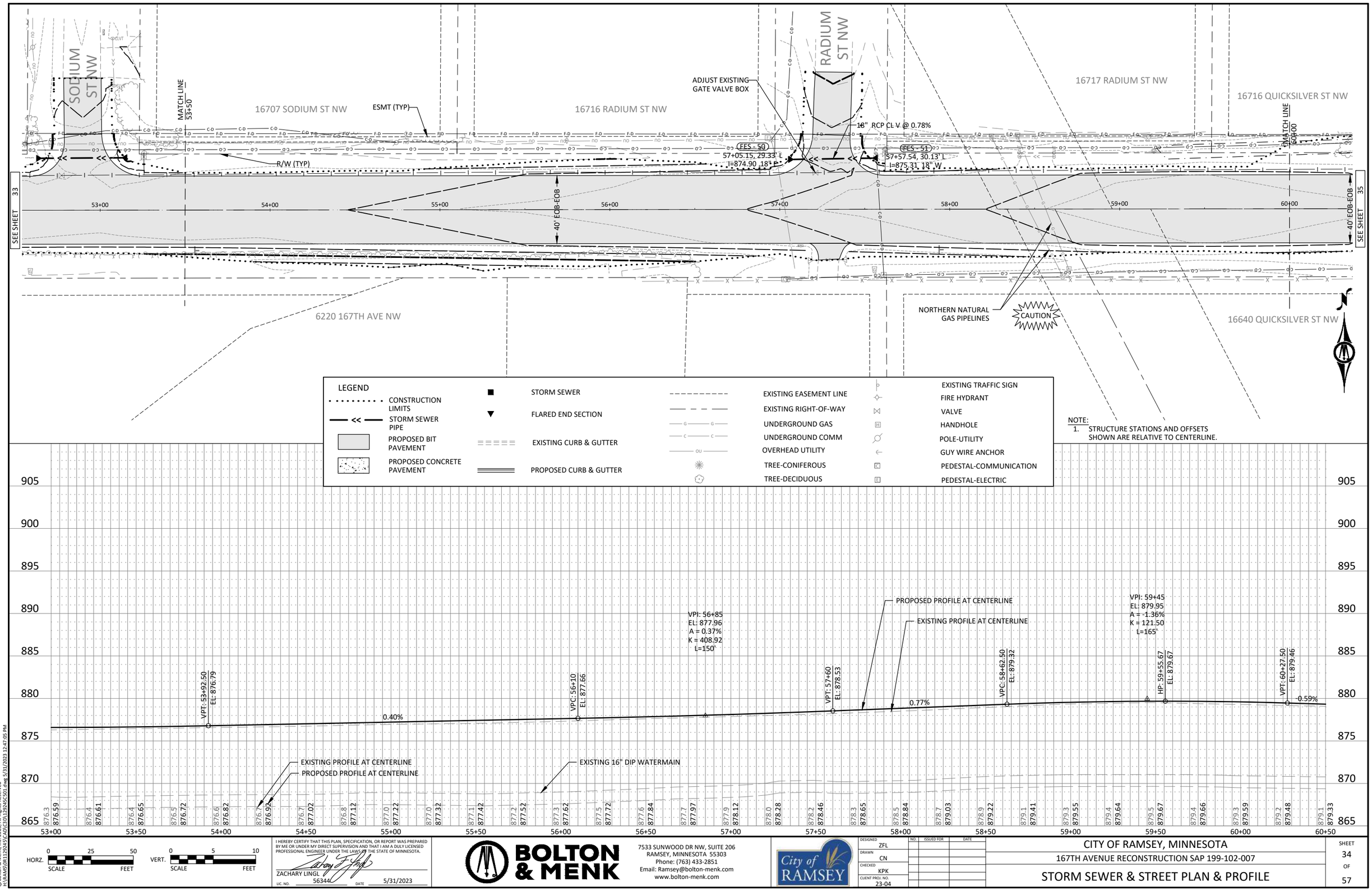

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STORM SEWER & STREET PLAN & PROFILE

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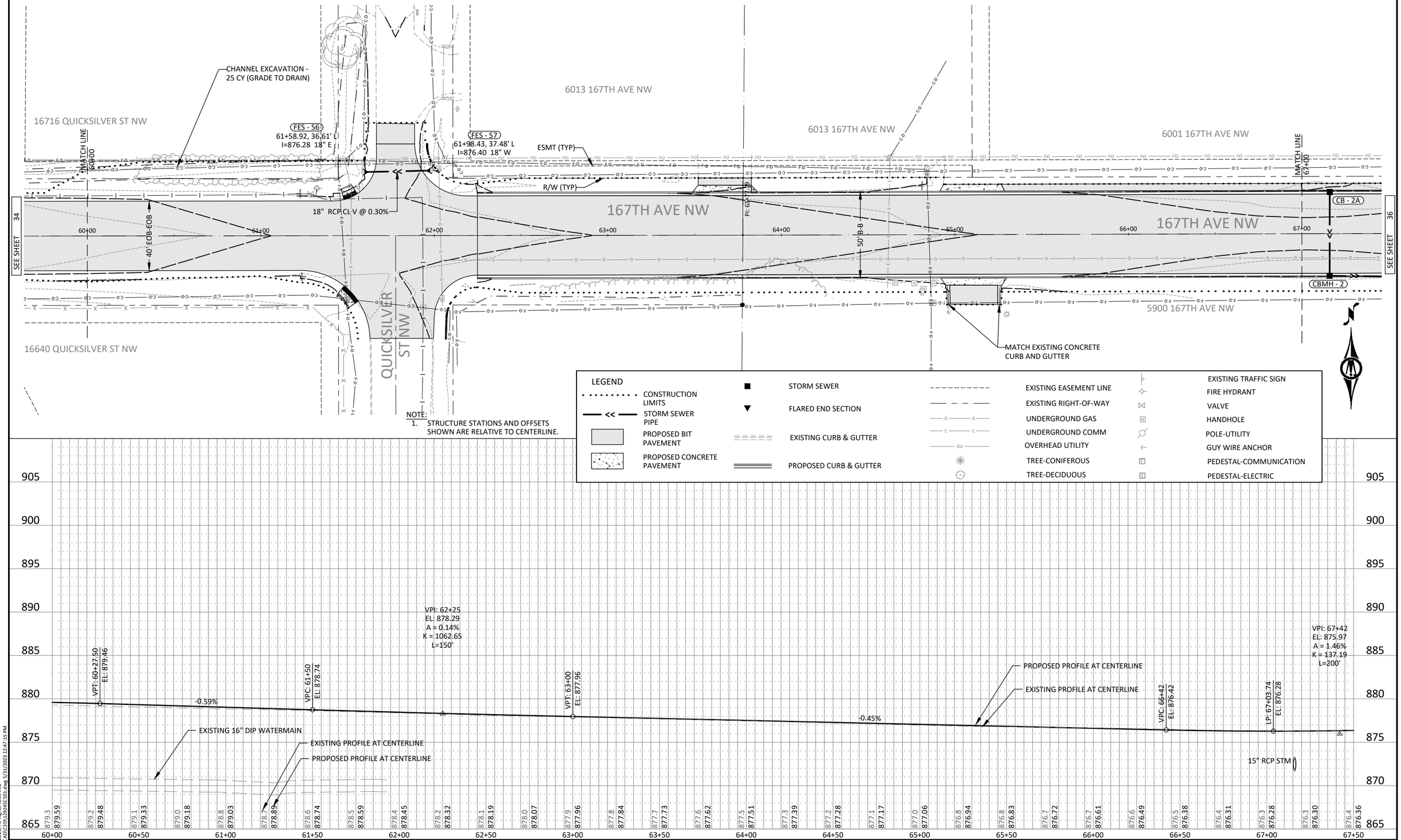

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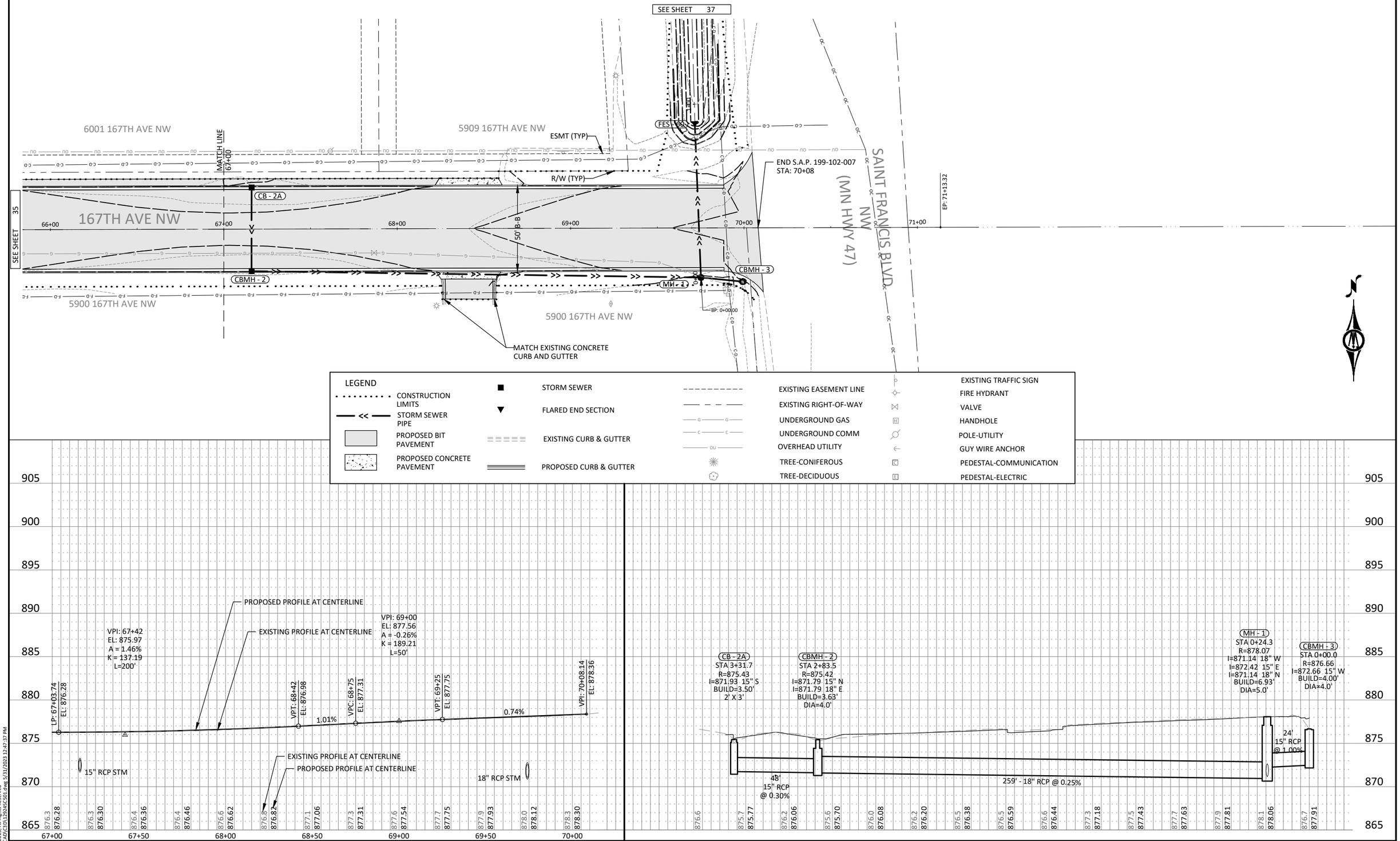
SHEET 35 OF 57



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SHEET 36 OF 57

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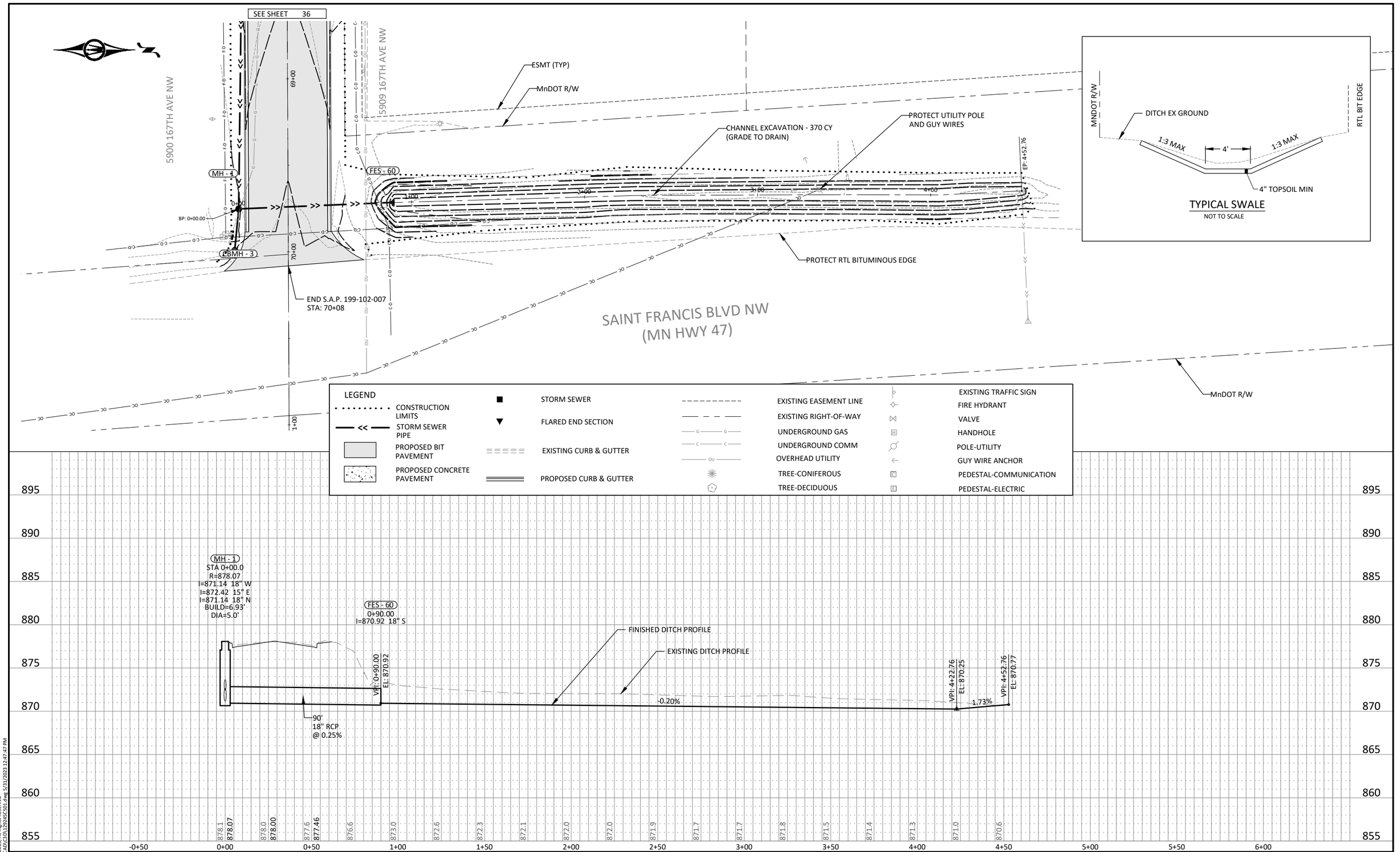

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VERT. SCALE 0 5 10 FEET

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167TH AVENUE RECONSTRUCTION SAP 199-102-007
STORM SEWER & STREET PLAN & PROFILE

SHEET 37 OF 57

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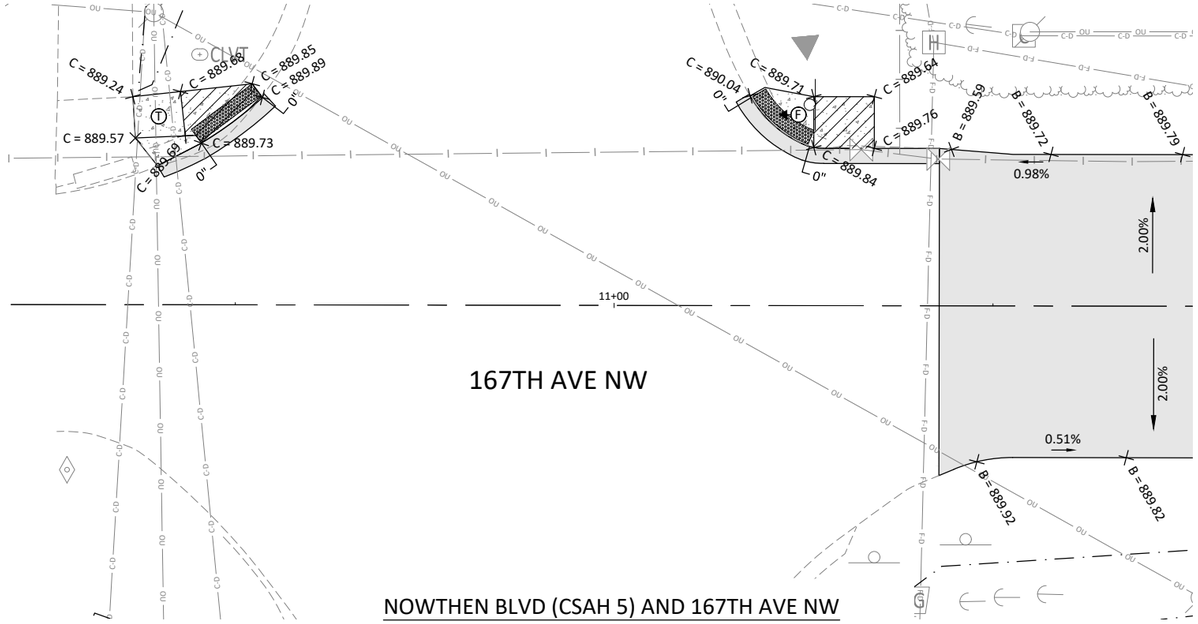

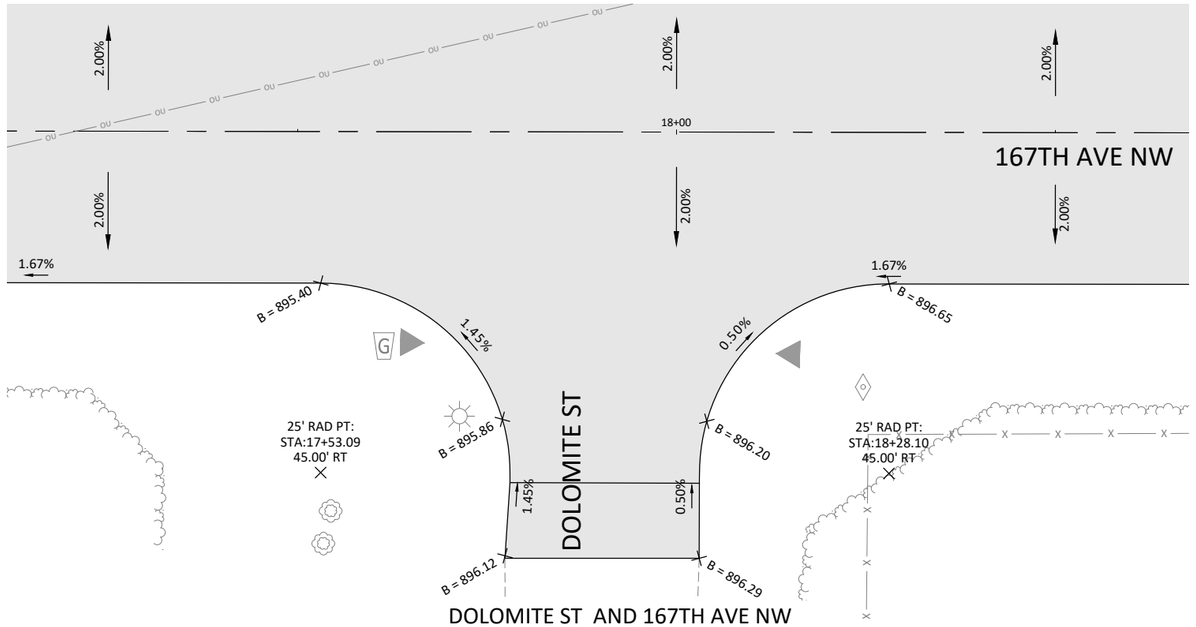

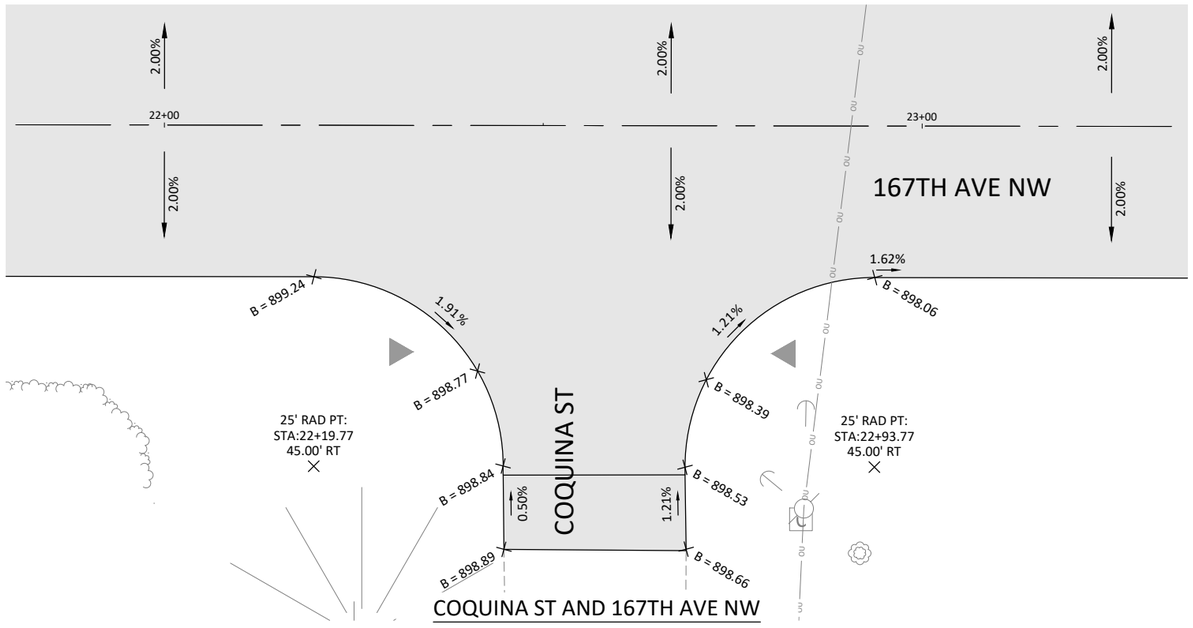

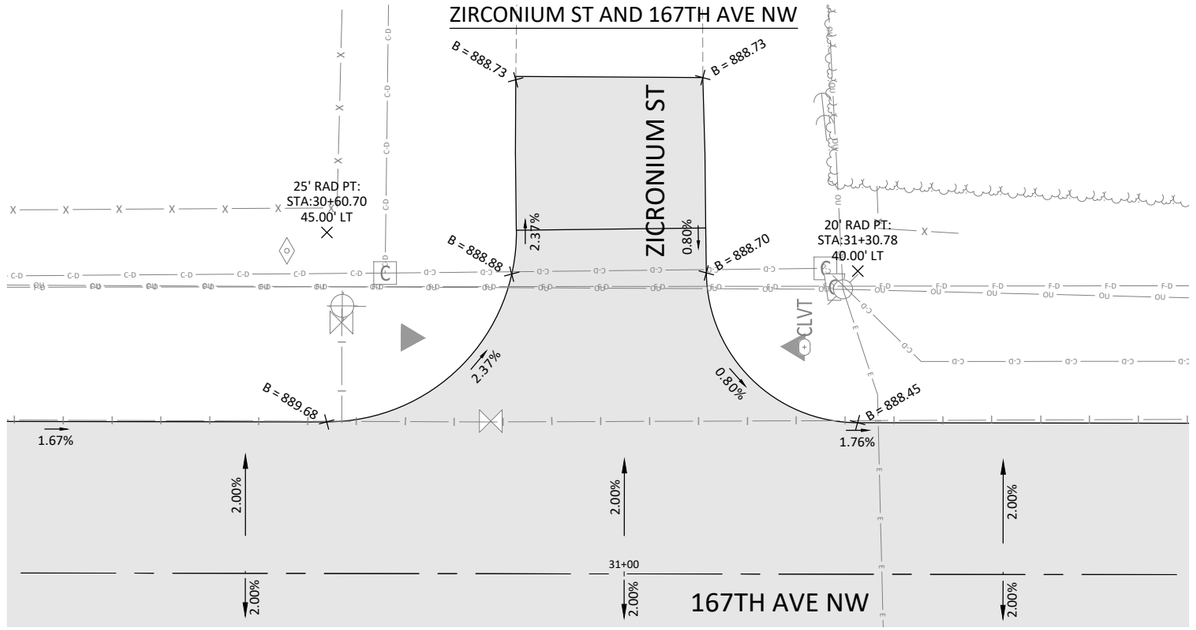

LEGEND

- PROPOSED CONCRETE
- PROPOSED BITUMINOUS
- PROPOSED GRAVEL SURFACING
- PROPOSED CURB & GUTTER

- G=XXX.XX = PROPOSED GUTTER
- C=XXX.XX = PROPOSED TOP OF CONCRETE
- B=XXX.XX = PROPOSED TOP OF BITUMINOUS
- G=XXX.XX = EXISTING GUTTER
- C=XXX.XX = EXISTING TOP OF CONCRETE
- B=XXX.XX = EXISTING TOP OF BITUMINOUS
- 2.0% → SURFACE FLOW DIRECTION

- TRUCTED DOMES
- LANDING AREA - 4' X 4' MIN DIMENSIONS AND MAX 2.0% SLOPE IN ALL DIRECTIONS
- (S)▶ INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%
- (F)▶ INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%
- (T) TRANSITION PANEL - REQUIRED ONLY IF CROSS SLOPE OF EXISTING WALK IS GREATER THAN 2%

NOTES:

1. MATCH PROPOSED GUTTER WITH EXISTING GUTTER
2. STREET RADII AND RADIUS POINTS ARE TO EDGE OF BITUMINOUS
3. RAMPS AND LANDINGS SHALL BE 6" CONCRETE WALK

HORZ. SCALE 0 10 20 FEET

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167TH AVENUE RECONSTRUCTION SAP 199-102-007
INTERSECTION DETAILS

SHEET 38 OF 57

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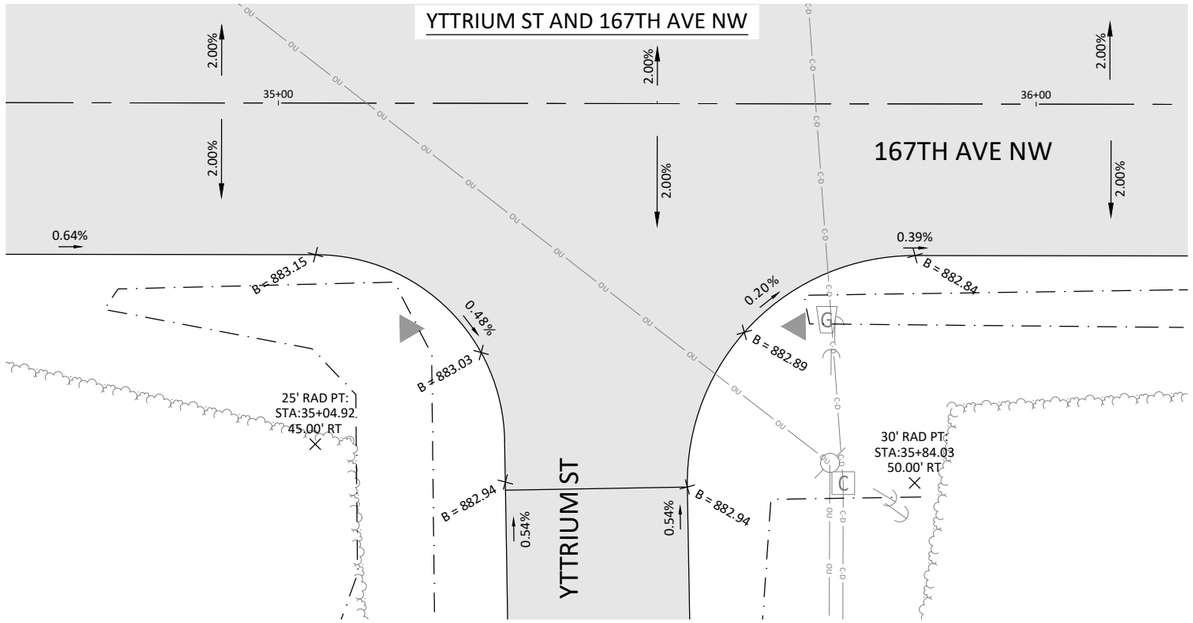
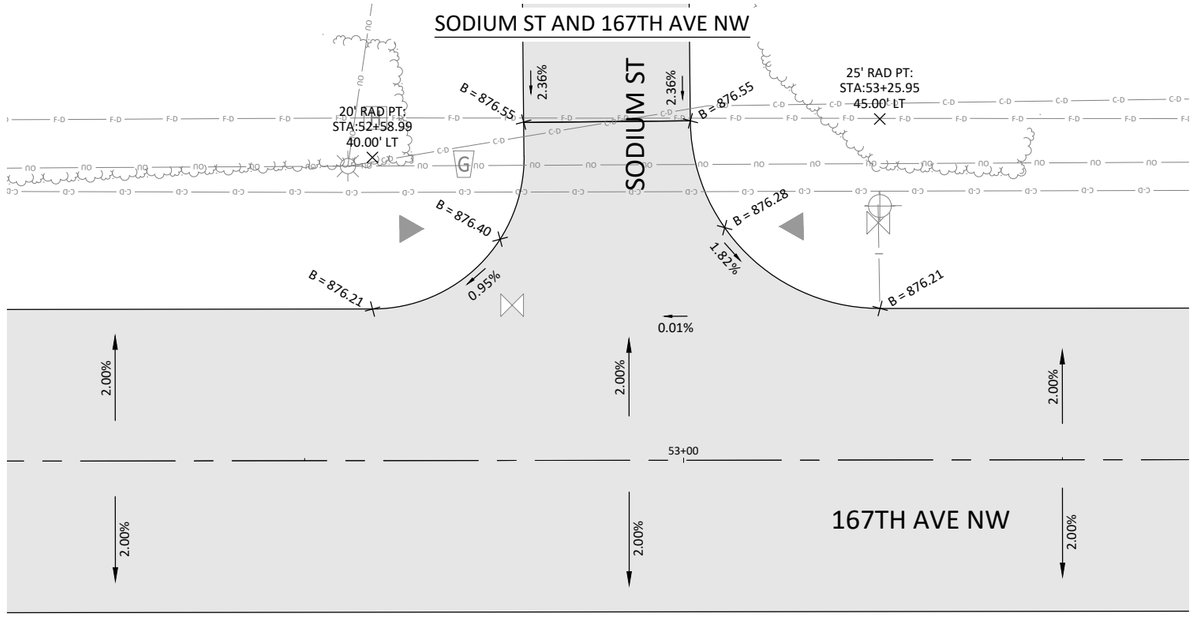
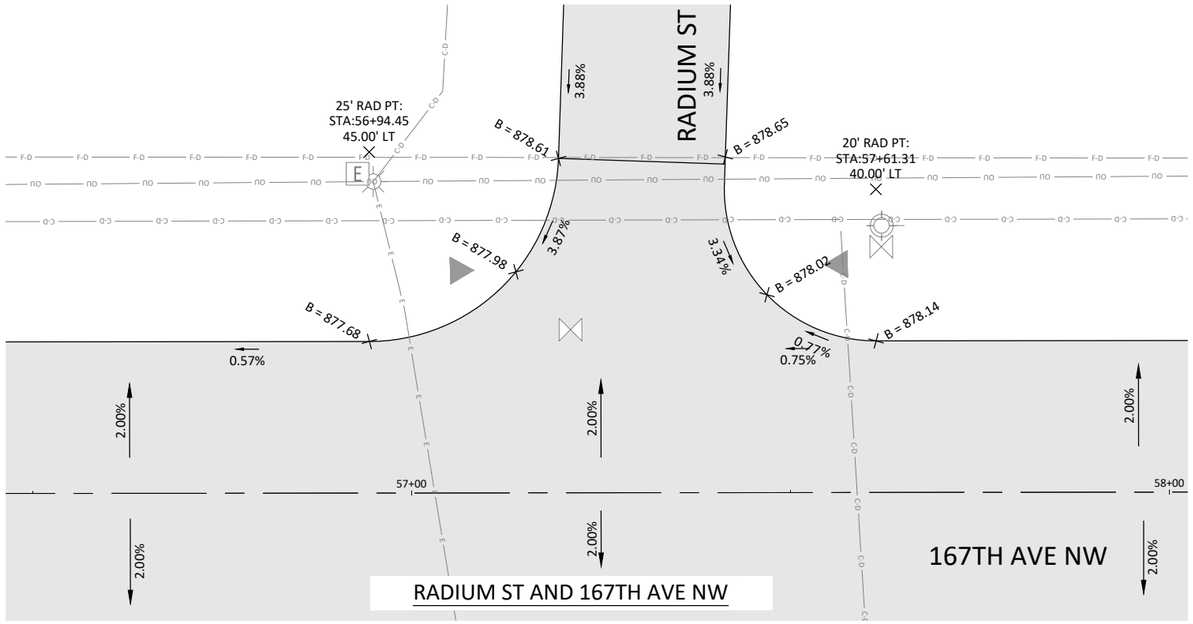
YTTRIUM ST AND 167TH AVE NW



SODIUM ST AND 167TH AVE NW



RADIUM ST AND 167TH AVE NW



LEGEND

- PROPOSED CONCRETE
- PROPOSED BITUMINOUS
- PROPOSED GRAVEL SURFACING
- PROPOSED CURB & GUTTER

- G=XXX.XX = PROPOSED GUTTER
- C=XXX.XX = PROPOSED TOP OF CONCRETE
- B=XXX.XX = PROPOSED TOP OF BITUMINOUS
- G=XXX.XX = EXISTING GUTTER
- C=XXX.XX = EXISTING TOP OF CONCRETE
- B=XXX.XX = EXISTING TOP OF BITUMINOUS
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- (T) TRANSITION PANEL - REQUIRED ONLY IF CROSS SLOPE OF EXISTING WALK IS GREATER THAN 2%

NOTES:

1. MATCH PROPOSED GUTTER WITH EXISTING GUTTER
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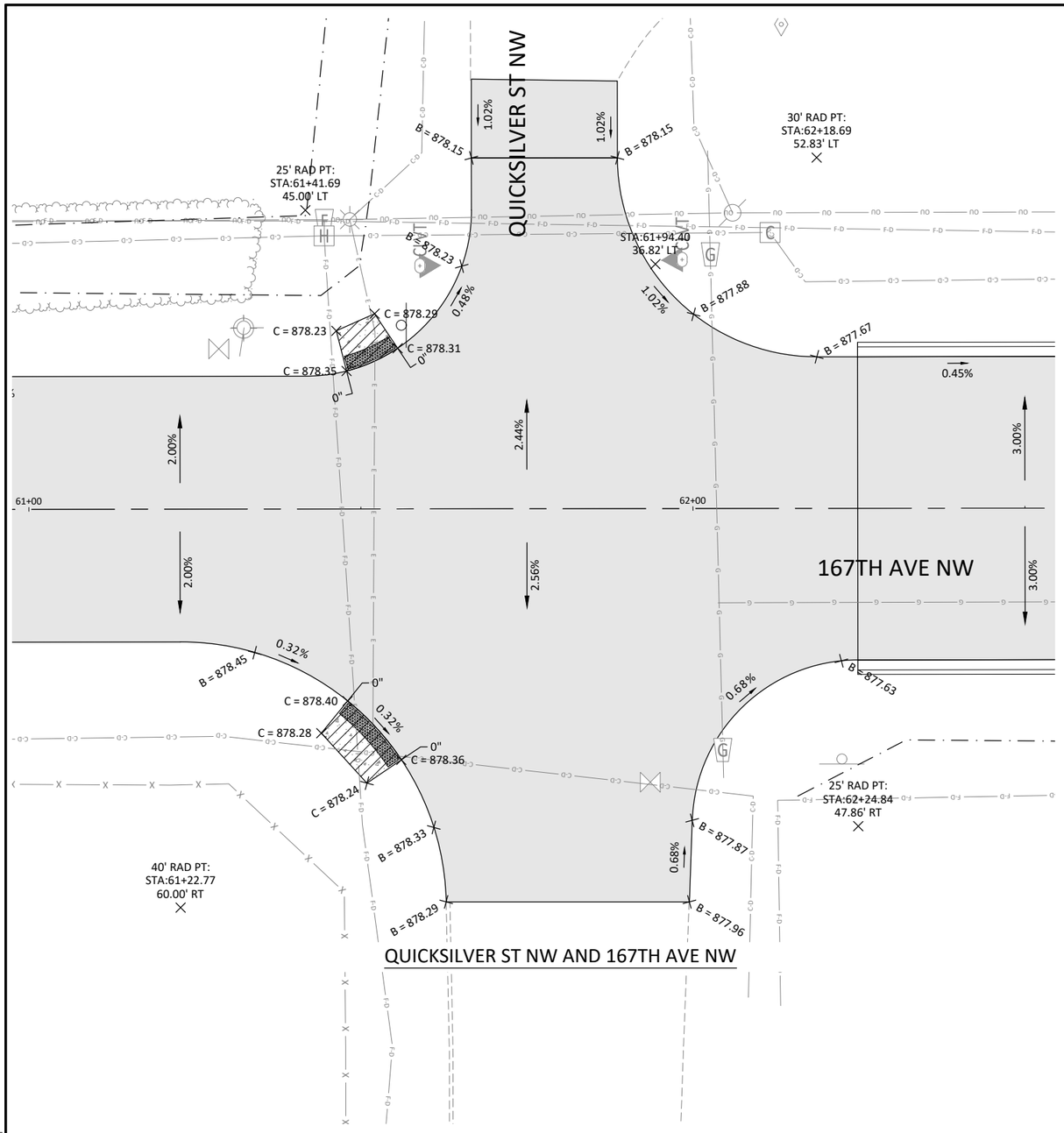

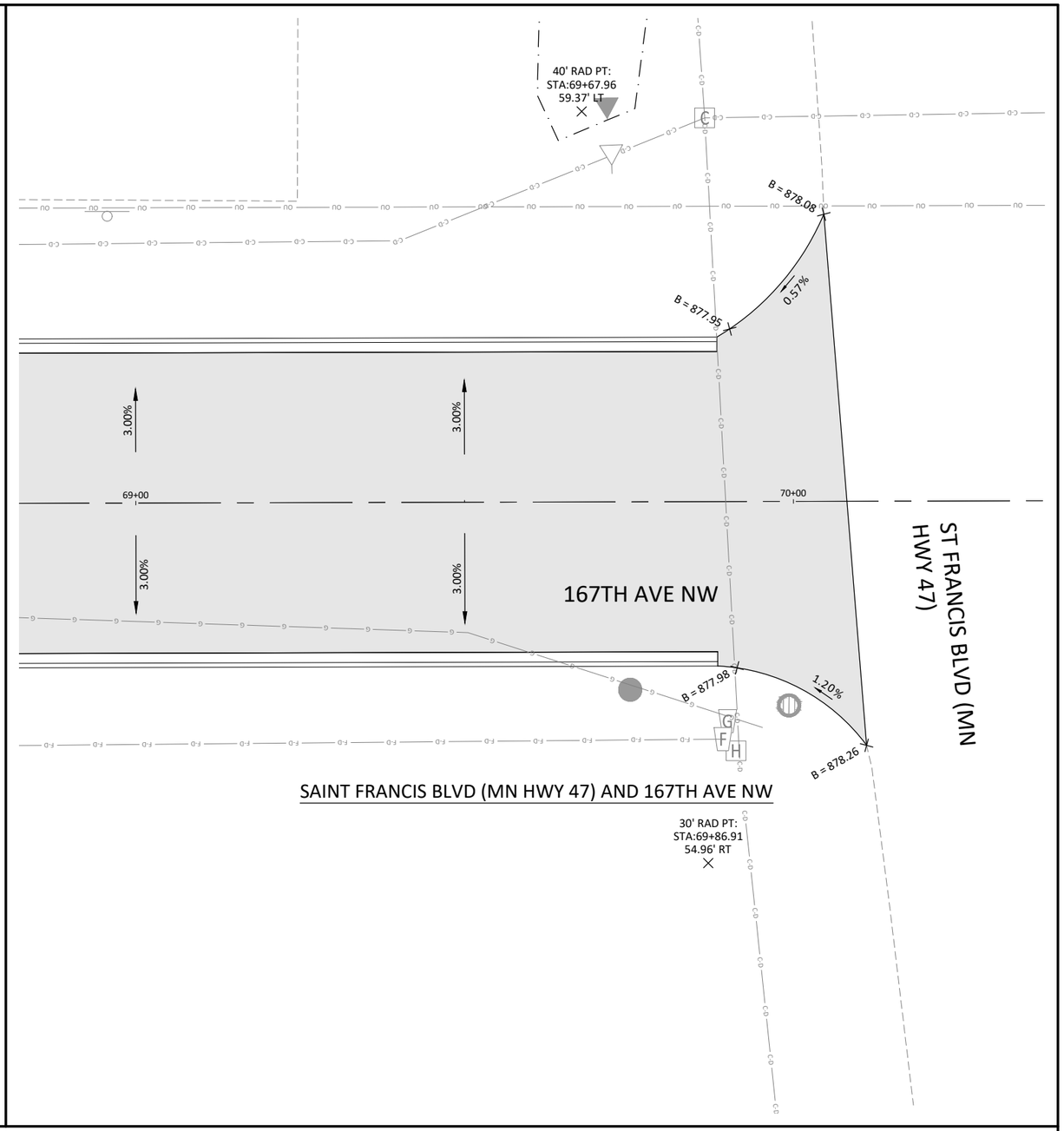

LEGEND

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- PROPOSED BITUMINOUS
- PROPOSED GRAVEL SURFACING
- PROPOSED CURB & GUTTER
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NOTES:

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HORZ. SCALE 0 10 20 FEET

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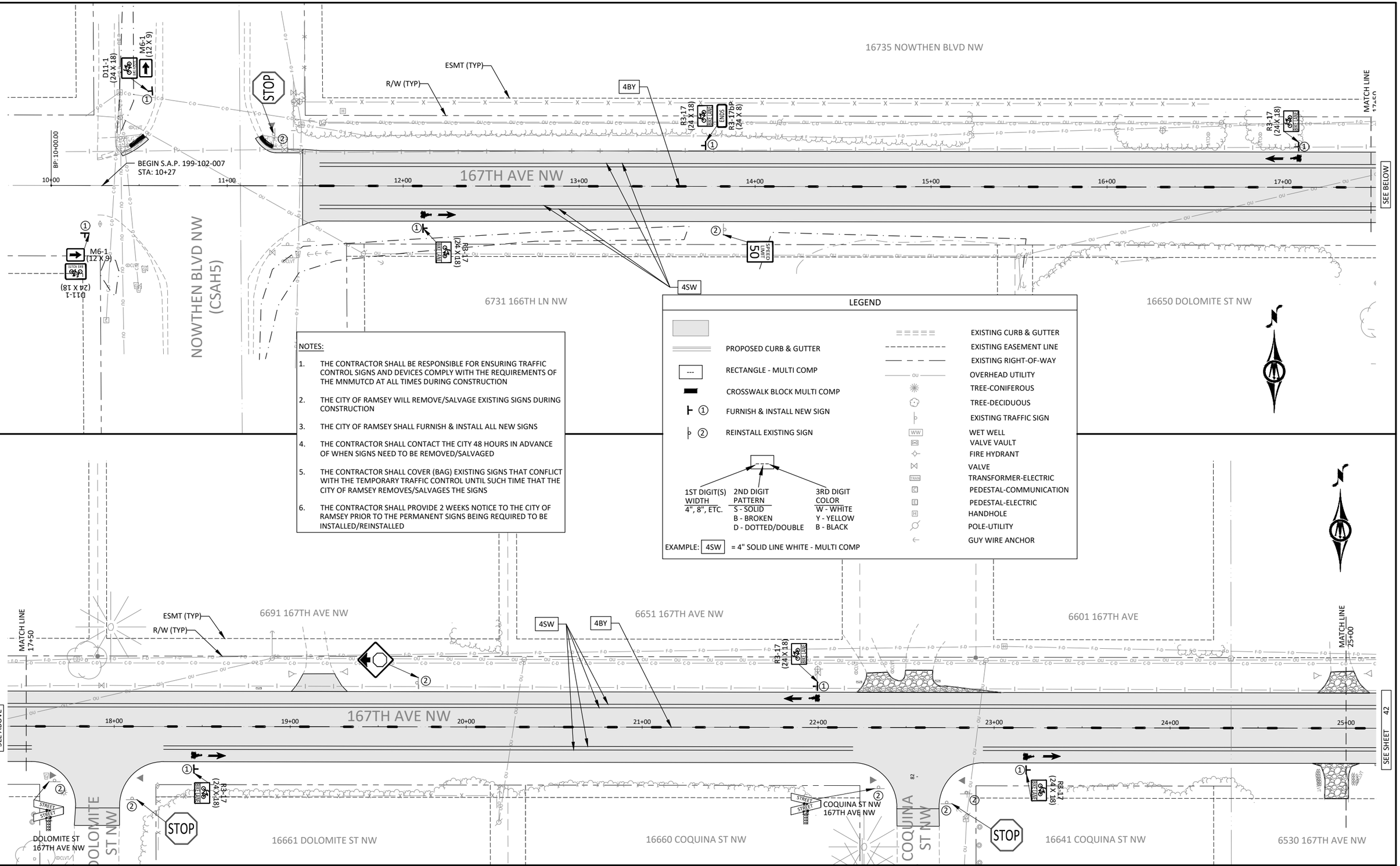

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HORZ. SCALE 0 25 50 FEET

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ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

BOLTON & MENK
7533 SUNWOOD DR NW, SUITE 206
RAMSEY, MINNESOTA 55303
Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

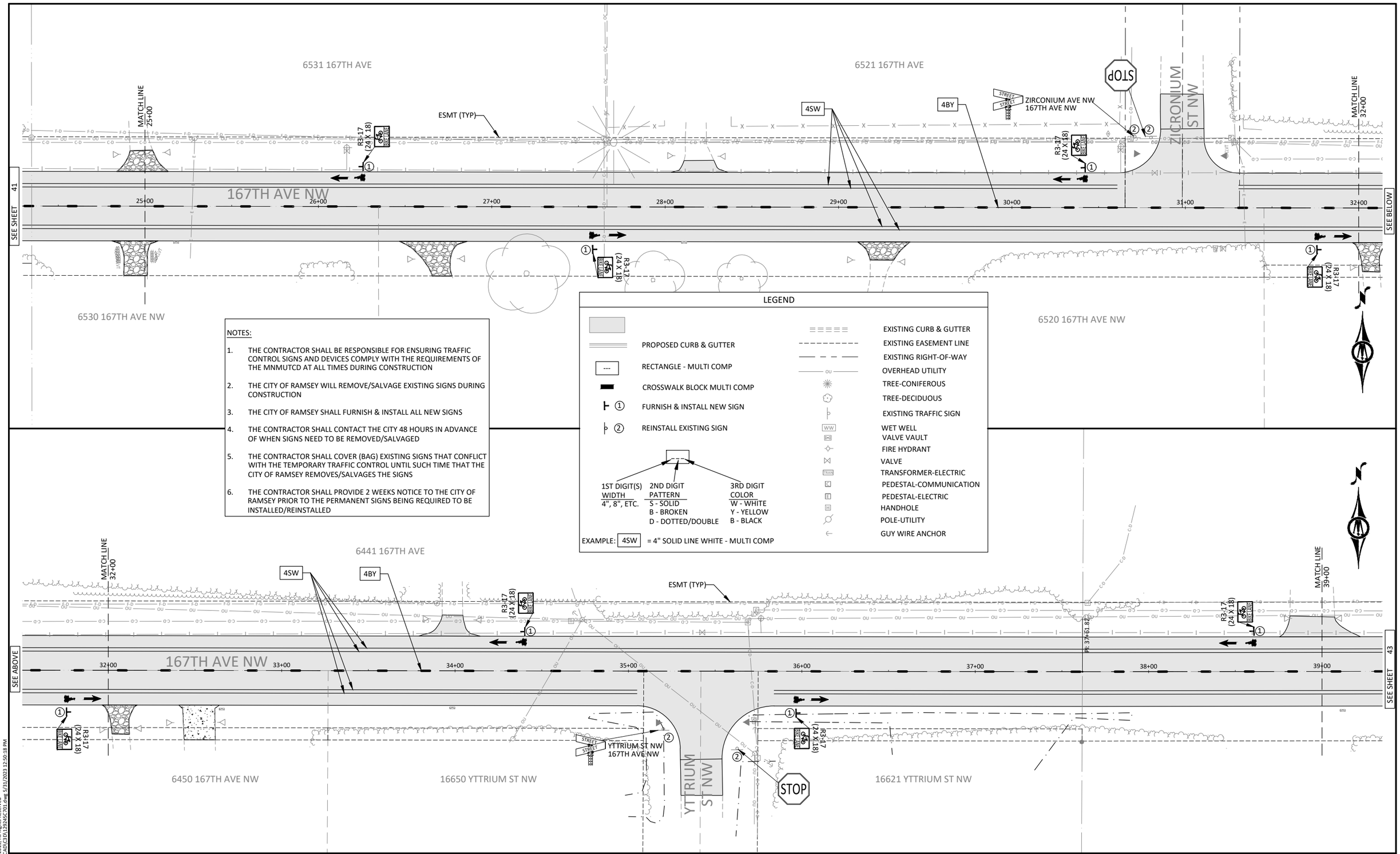
City of RAMSEY

DESIGNED	ZFL
DRAWN	CN
CHECKED	KPK
CLIENT PROJ. NO.	23-04

NO.	ISSUED FOR	DATE

CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
SIGNAGE AND STRIPING

SHEET 41 OF 57



NOTES:

1. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ENSURING TRAFFIC CONTROL SIGNS AND DEVICES COMPLY WITH THE REQUIREMENTS OF THE MNMUTCD AT ALL TIMES DURING CONSTRUCTION
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5. THE CONTRACTOR SHALL COVER (BAG) EXISTING SIGNS THAT CONFLICT WITH THE TEMPORARY TRAFFIC CONTROL UNTIL SUCH TIME THAT THE CITY OF RAMSEY REMOVES/SALVAGES THE SIGNS
6. THE CONTRACTOR SHALL PROVIDE 2 WEEKS NOTICE TO THE CITY OF RAMSEY PRIOR TO THE PERMANENT SIGNS BEING REQUIRED TO BE INSTALLED/REINSTALLED

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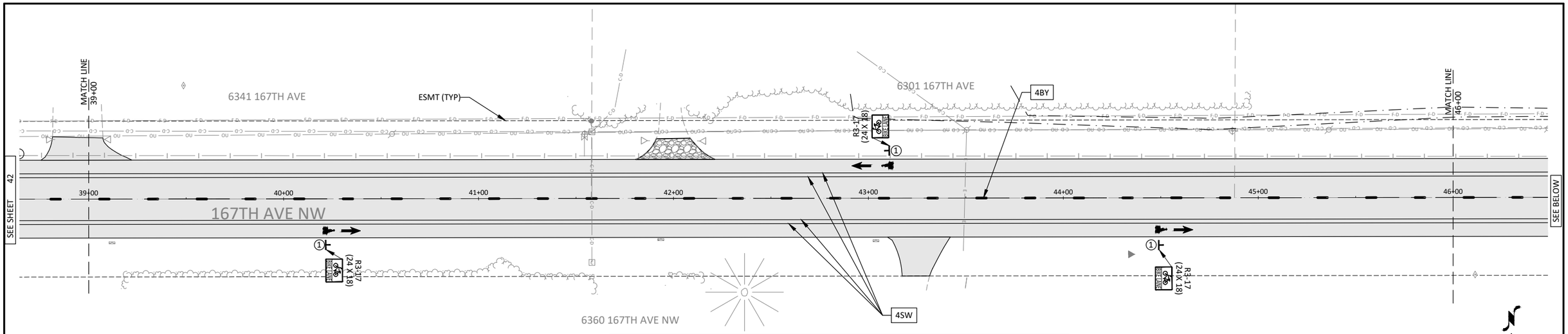
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
SIGNAGE AND STRIPING

SHEET 42 OF 57



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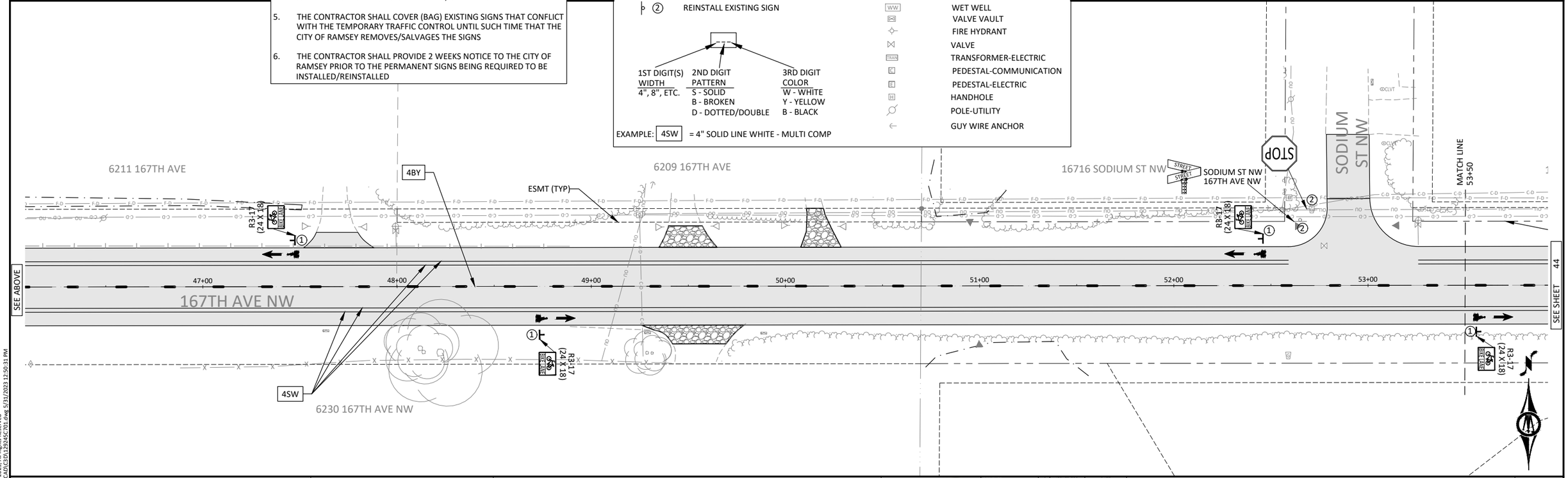
LEGEND

- PROPOSED CURB & GUTTER
- RECTANGLE - MULTI COMP
- CROSSWALK BLOCK MULTI COMP
- ① FURNISH & INSTALL NEW SIGN
- ② REINSTALL EXISTING SIGN

1ST DIGIT(S) WIDTH	2ND DIGIT PATTERN	3RD DIGIT COLOR
4", 8", ETC.	S - SOLID	W - WHITE
	B - BROKEN	Y - YELLOW
	D - DOTTED/DOUBLE	B - BLACK

EXAMPLE: 4SW = 4" SOLID LINE WHITE - MULTI COMP

- EXISTING CURB & GUTTER
- EXISTING EASEMENT LINE
- EXISTING RIGHT-OF-WAY
- OVERHEAD UTILITY
- TREE-CONIFEROUS
- TREE-DECIDUOUS
- EXISTING TRAFFIC SIGN
- WET WELL
- VALVE VAULT
- FIRE HYDRANT
- VALVE
- TRANSFORMER-ELECTRIC
- PEDESTAL-COMMUNICATION
- PEDESTAL-ELECTRIC
- HANDHOLE
- POLE-UTILITY
- GUY WIRE ANCHOR



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CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
SIGNAGE AND STRIPING

SHEET 43 OF 57

SODIUM ST NW

MATCH LINE 53+50

16707 SODIUM ST NW

ESMT (TYP)

R/W (TYP)

4SW

4BY

16716 RADIUM ST NW

STREET STREET

RADIUM ST NW
167TH AVE NW

STOP

RADIUM ST NW

16717 RADIUM ST NW

MATCH LINE 60+00

16716 QUICKSILVER

SEE SHEET 43

53+00 54+00 55+00 56+00 57+00 58+00 59+00 60+00

167TH AVE NW

SEE BELOW

R3-17 (24 X 18)

R3-17 (24 X 18)

R3-17aP (24 X 8)

6220 167TH AVE NW

16640 QUICKSILVER ST NW

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- VALVE VAULT
- FIRE HYDRANT
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- PEDESTAL-COMMUNICATION
- PEDESTAL-ELECTRIC
- HANDHOLE
- POLE-UTILITY
- GUY WIRE ANCHOR

1ST DIGIT(S) WIDTH	2ND DIGIT PATTERN	3RD DIGIT COLOR
4", 8", ETC.	S - SOLID B - BROKEN D - DOTTED/DOUBLE	W - WHITE Y - YELLOW B - BLACK

EXAMPLE: 4SW = 4" SOLID LINE WHITE - MULTI COMP

SEE SHEET 45

16716

QUICKSILVER ST NW

QUICKSILVER ST NW
167TH AVE NW

6013 167TH AVE NW

D11-1 (24 X 18)

M6-1 (12 X 9)

STOP

16716 QUICKSILVER ST NW

MATCH LINE 60+00

R3-17 (24 X 18)

ESMT (TYP)

SPEED LIMIT 50

4BY

6013 167TH AVE NW

R3-17 (24 X 18)

R3-17aP (24 X 8)

6001 167TH AVE NW

MATCH LINE 67+00

R/W (TYP)

Pt: 63+77.79

SEE ABOVE

NW

60+00 61+00 62+00 63+00 64+00 65+00 66+00 67+00

167TH AVE NW

SEE SHEET 45

M6-1 (12 X 9)

D11-1 (24 X 18)

5900 167TH AVE NW

16640 QUICKSILVER ST NW

4SW

STOP

SEE SHEET 45

HORZ. SCALE 0 25 50 FEET

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CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
SIGNAGE AND STRIPING

SHEET 44 OF 57

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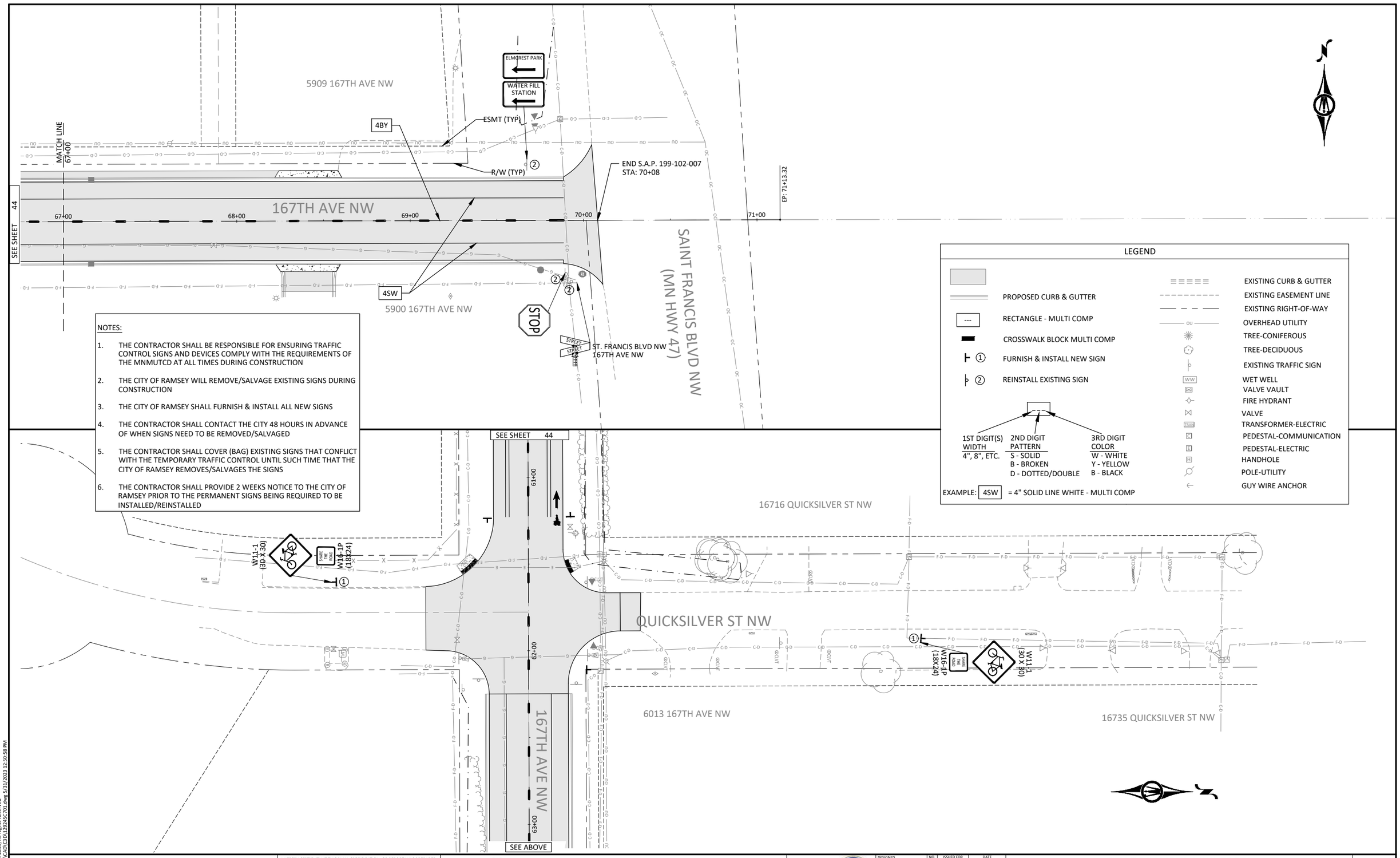

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City of RAMSEY

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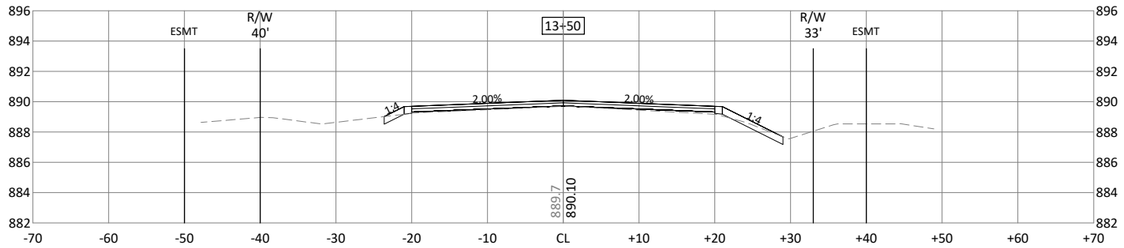
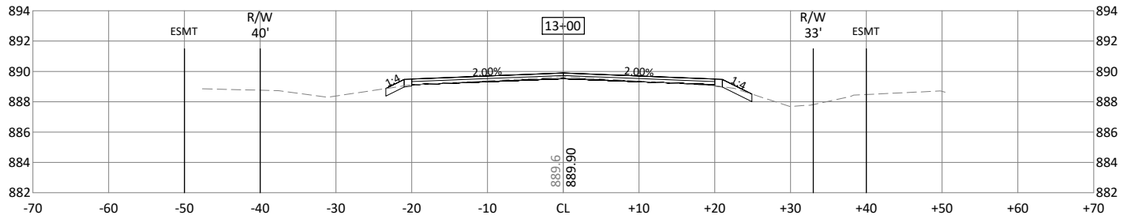
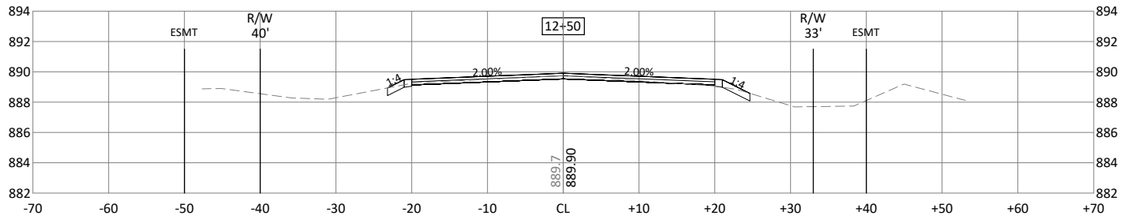
NO.	ISSUED FOR	DATE

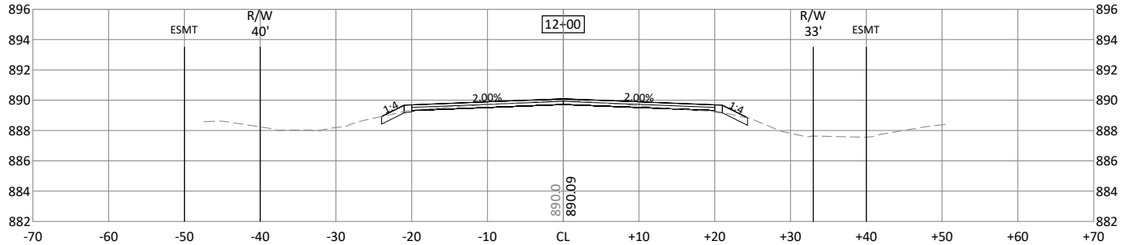
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
SIGNAGE AND STRIPING

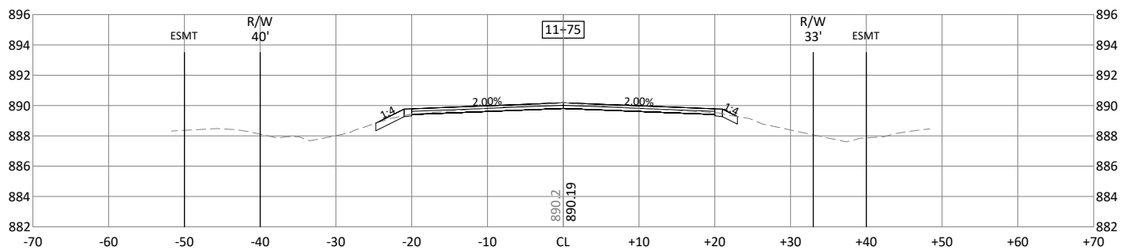
SHEET 45 OF 57

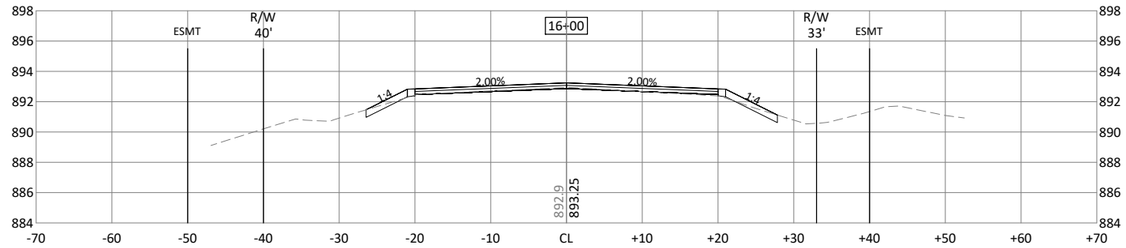


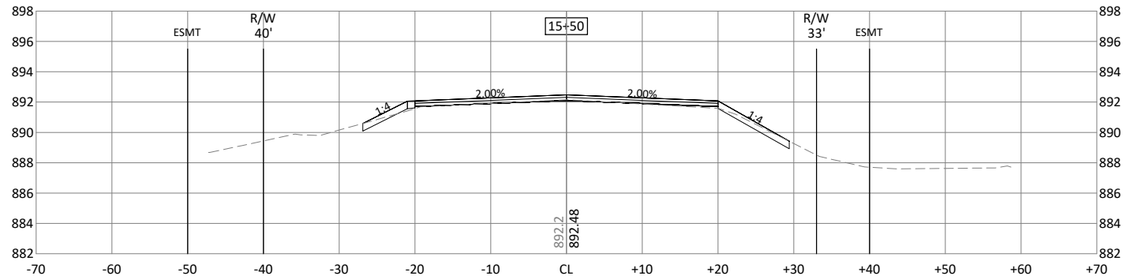


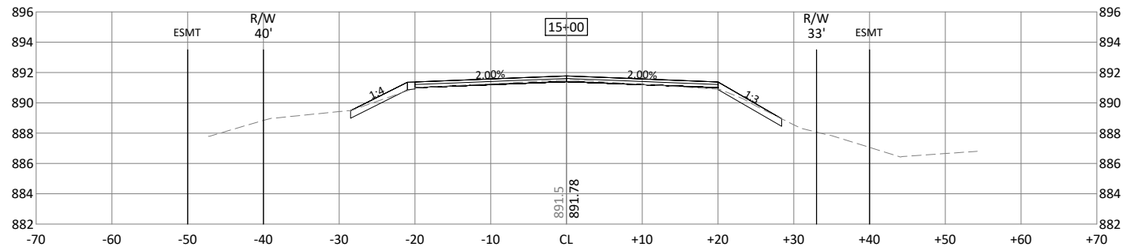


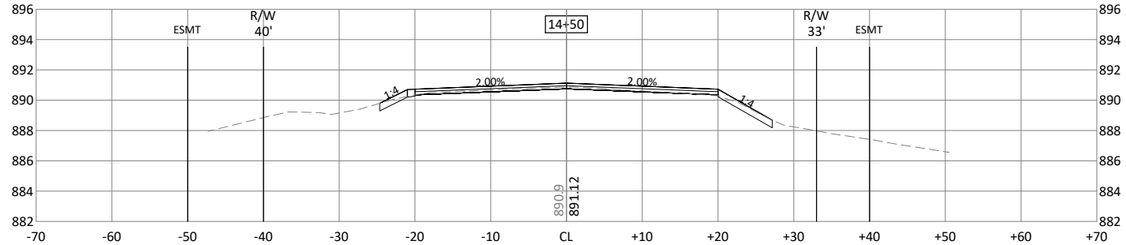


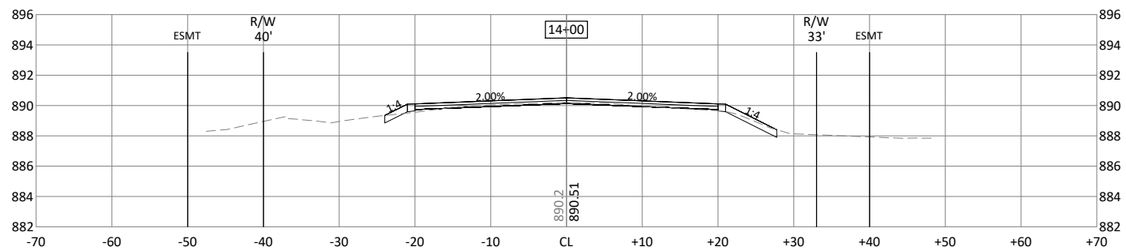












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HORZ. SCALE 0 10 20 FEET

VERT. SCALE 0 5 10 FEET

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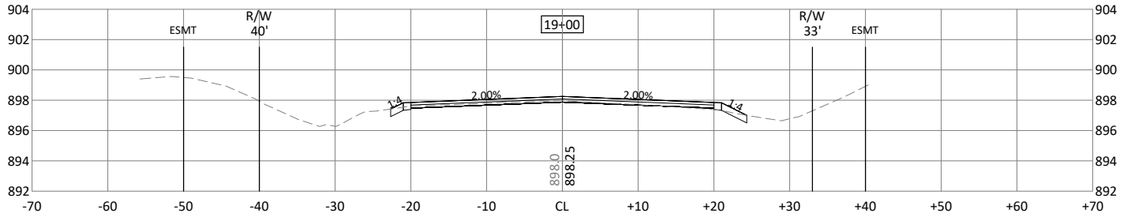
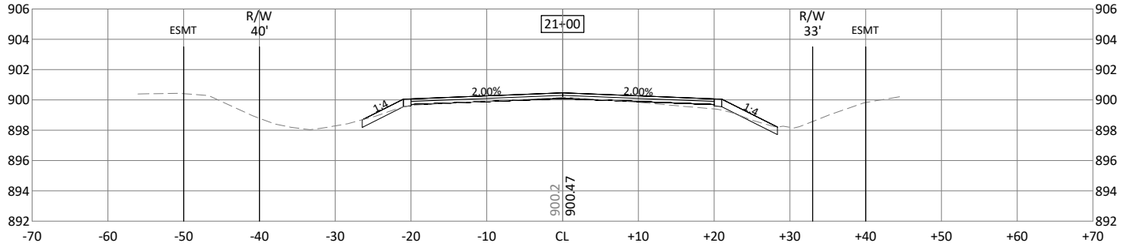
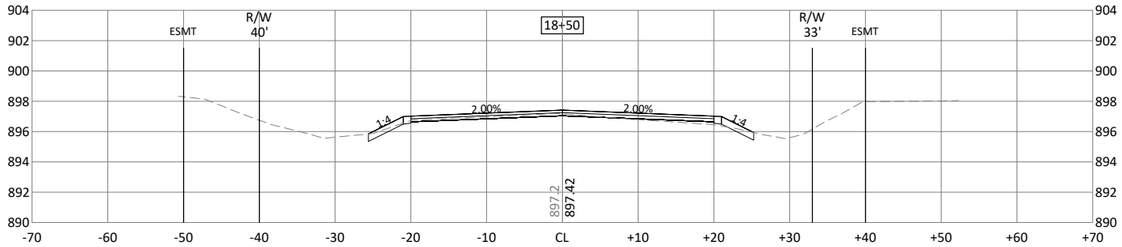
CITY OF RAMSEY, MINNESOTA

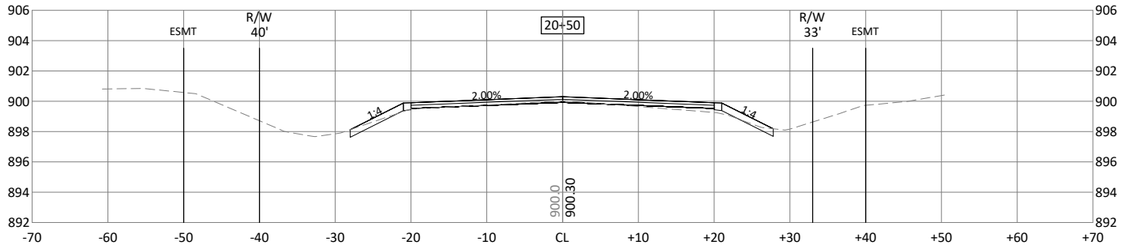
167TH AVENUE RECONSTRUCTION SAP 199-102-007

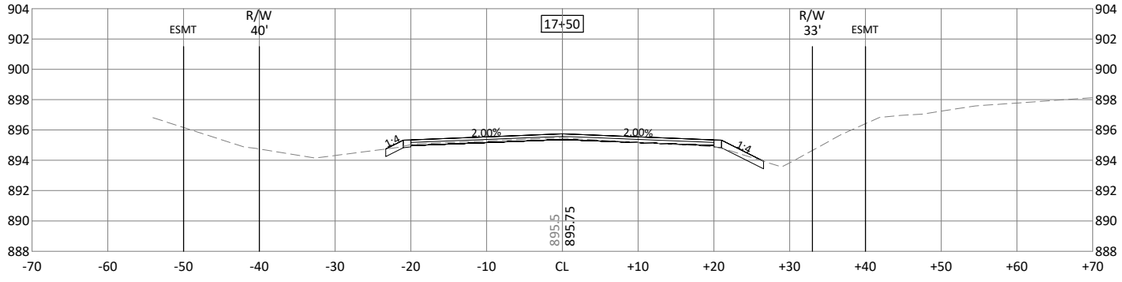
CROSS SECTIONS

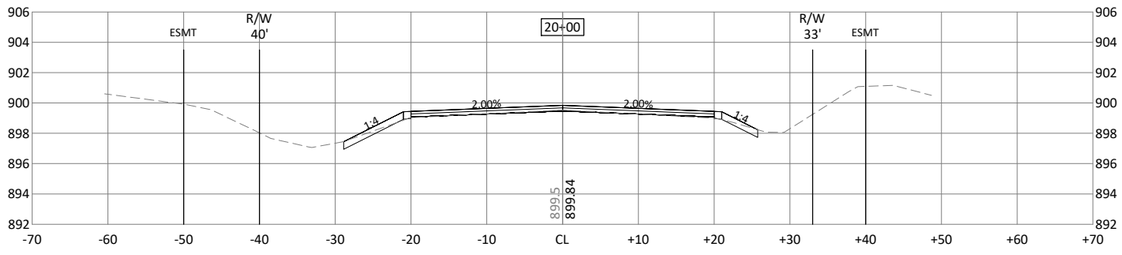


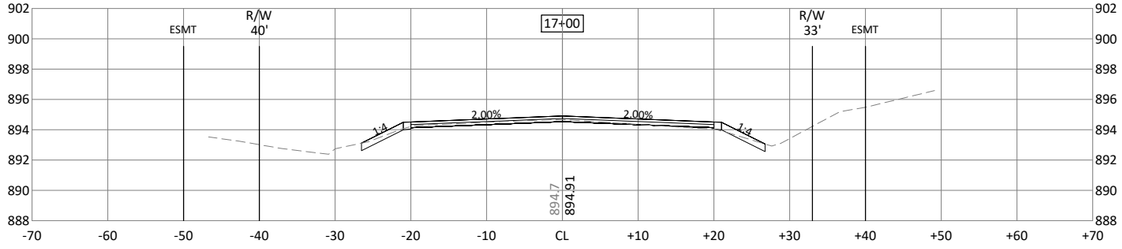


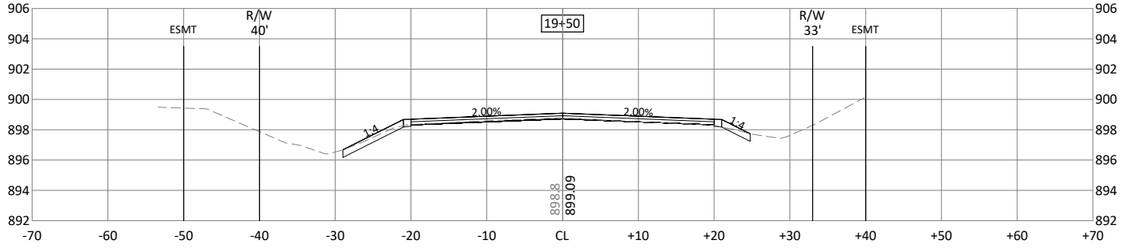


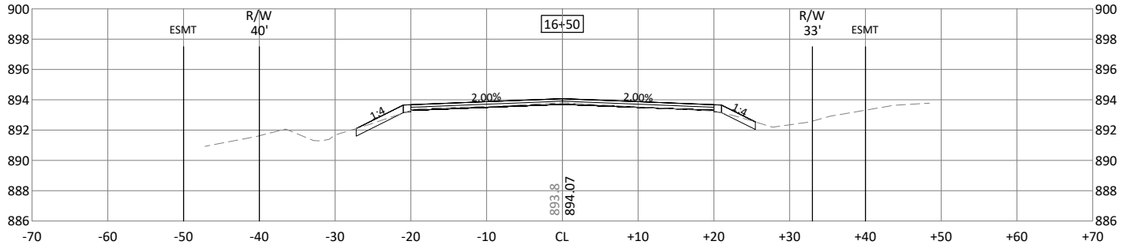


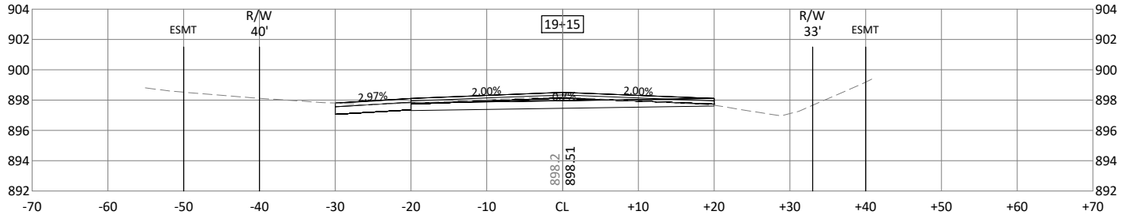












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HORZ. SCALE 0 10 20 FEET

VERT. SCALE 0 5 10 FEET

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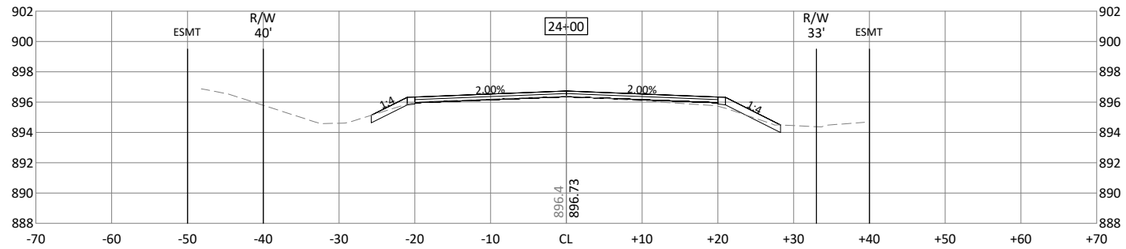
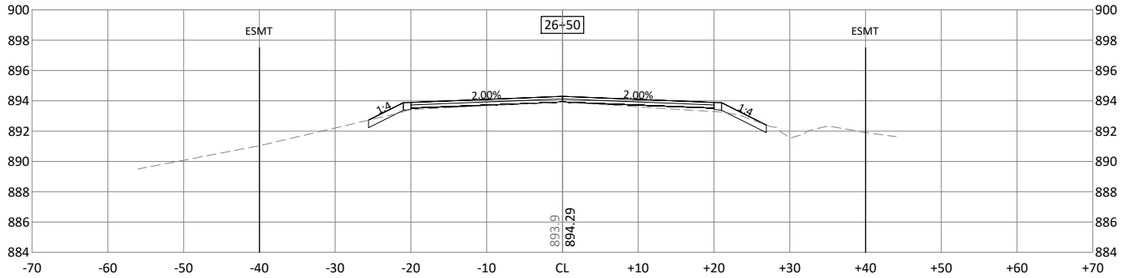
CLIENT PROJ. NO.	23-04

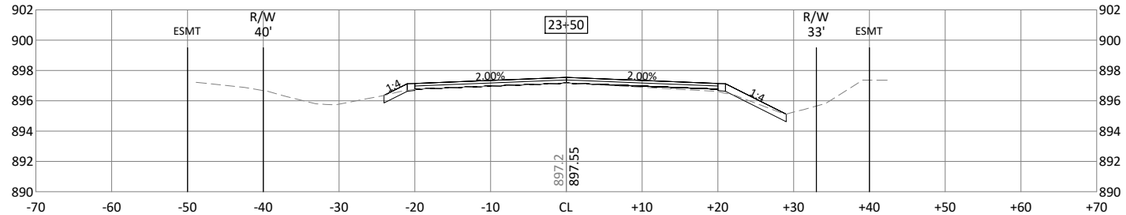
NO.	ISSUED FOR	DATE

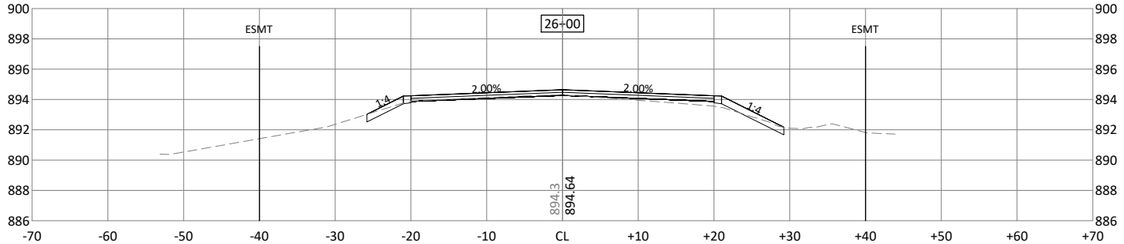
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
CROSS SECTIONS

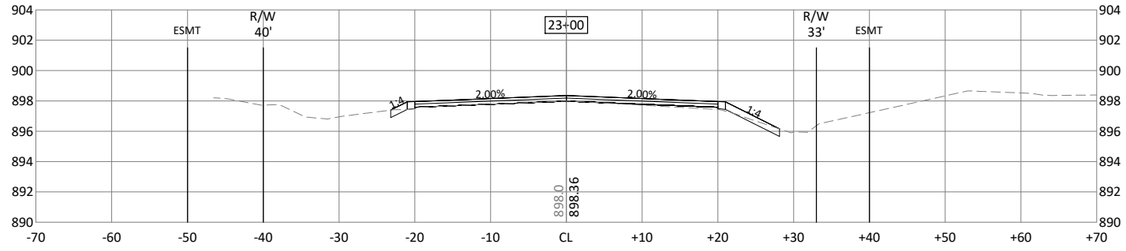
SHEET 47 OF 57

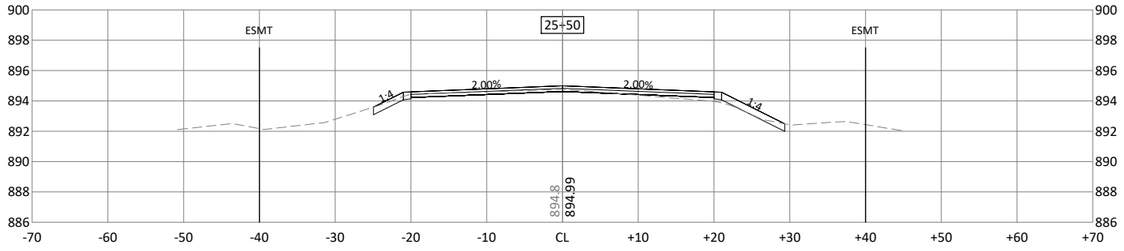


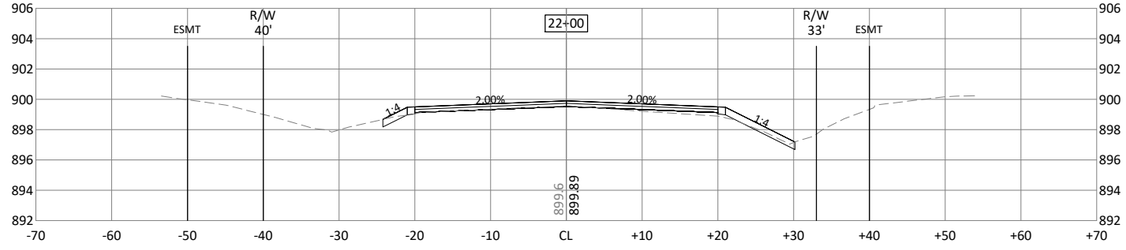


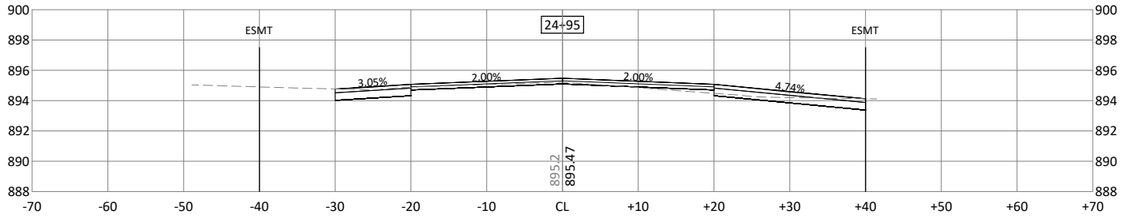


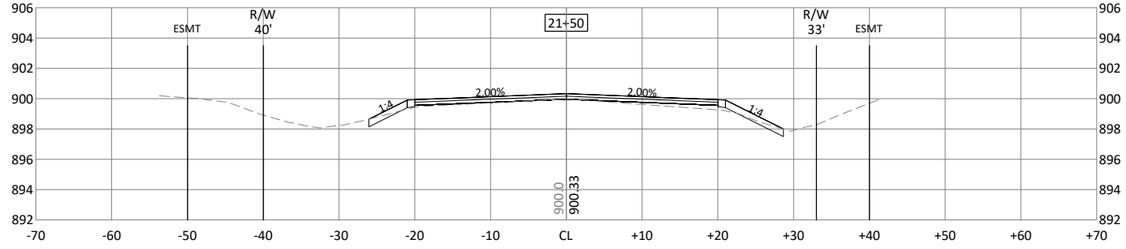


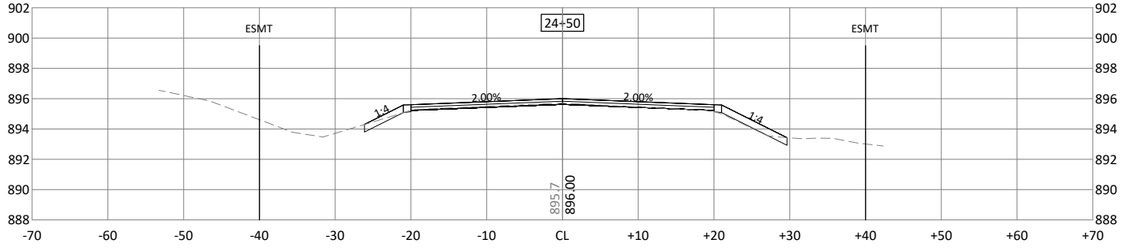












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ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

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City of RAMSEY

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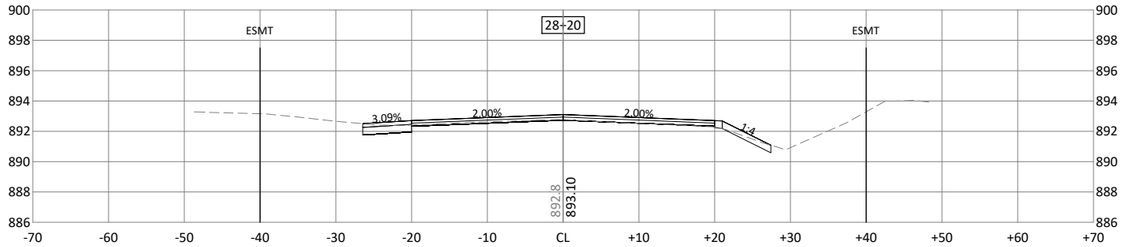
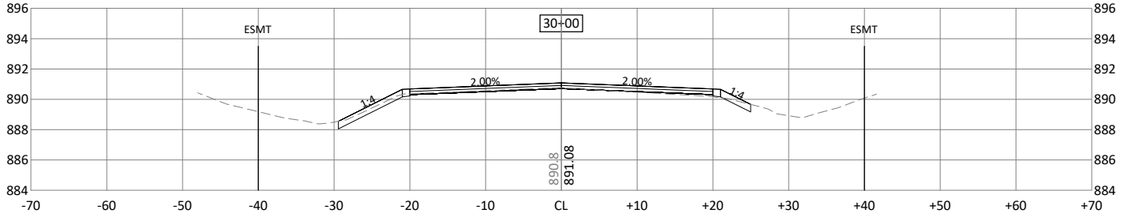
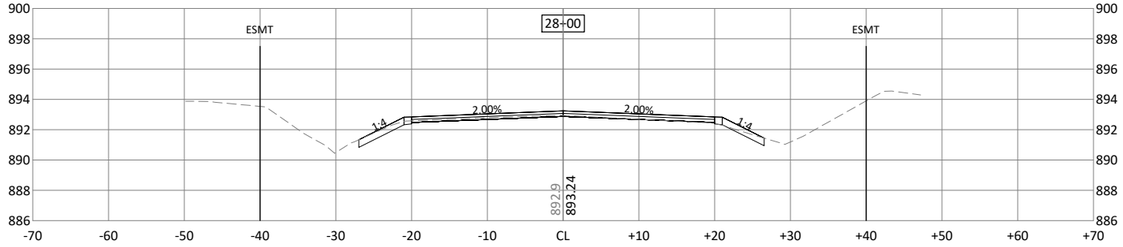
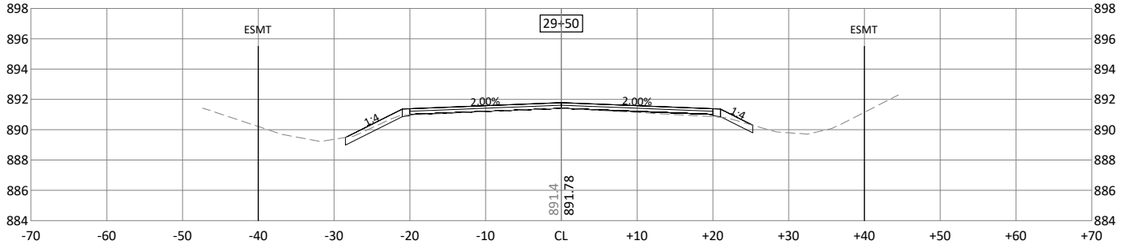
167TH AVENUE RECONSTRUCTION SAP 199-102-007
CROSS SECTIONS

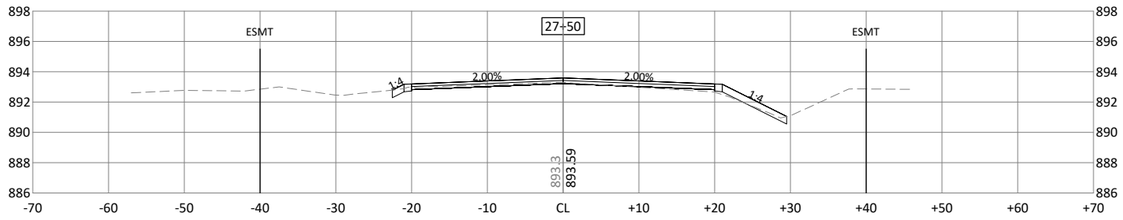
SHEET 48 OF 57

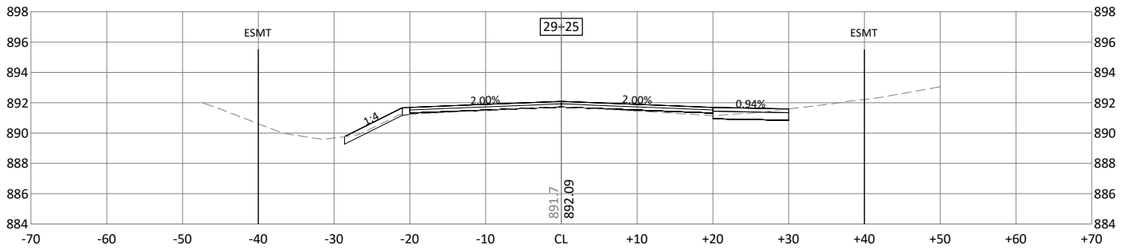


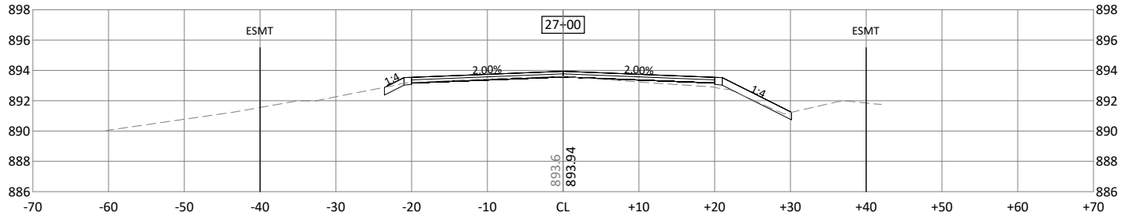


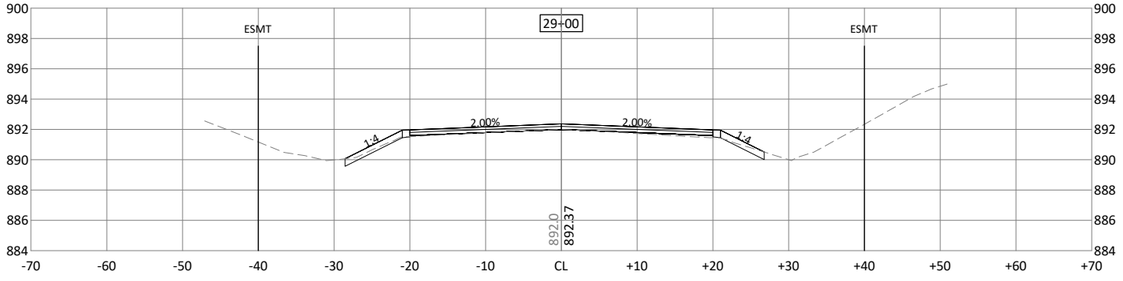


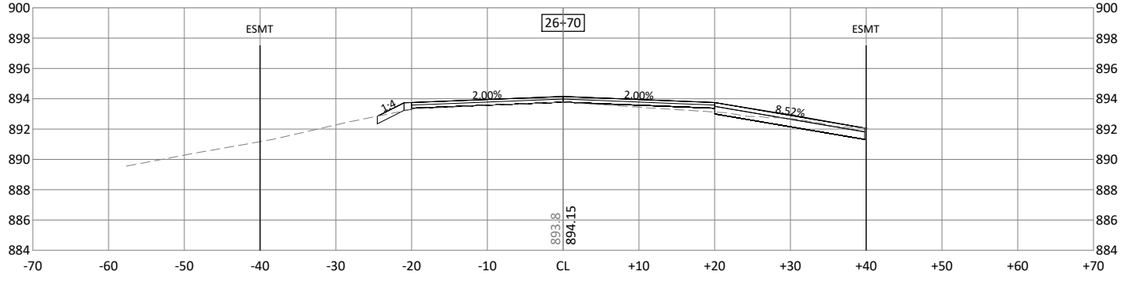


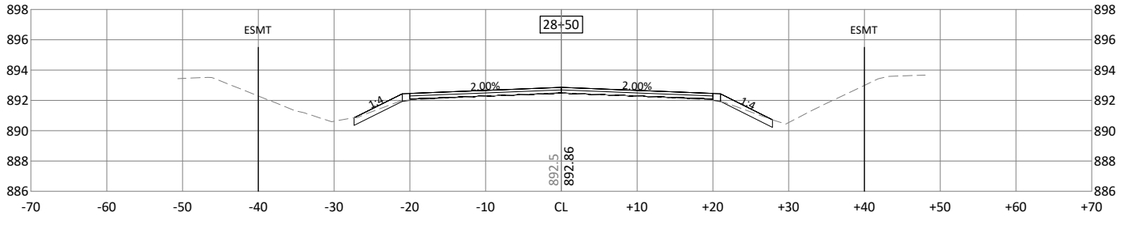












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City of RAMSEY

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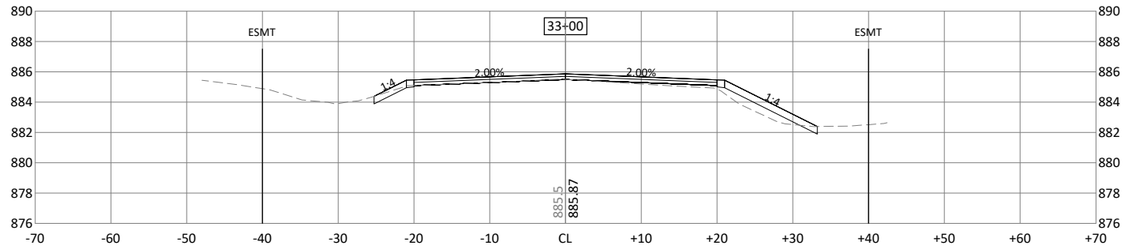
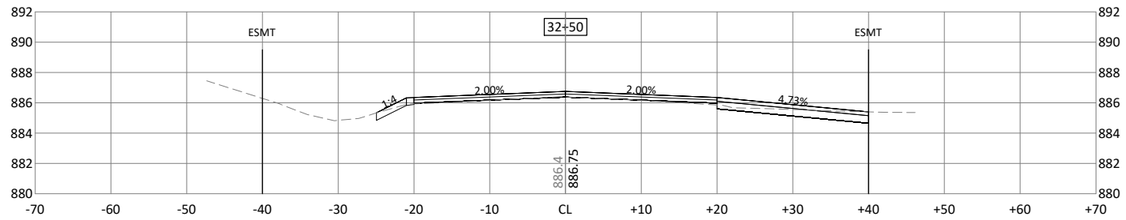
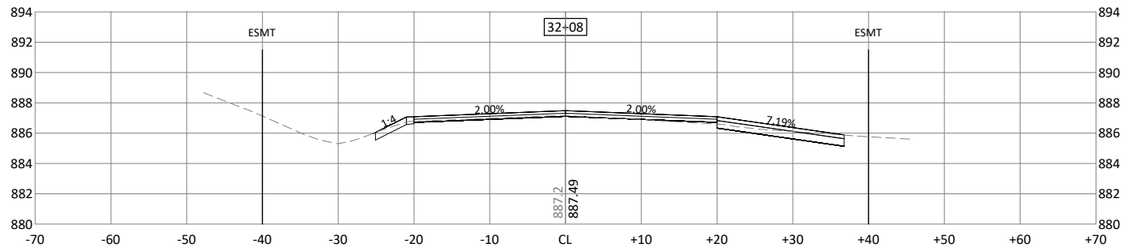
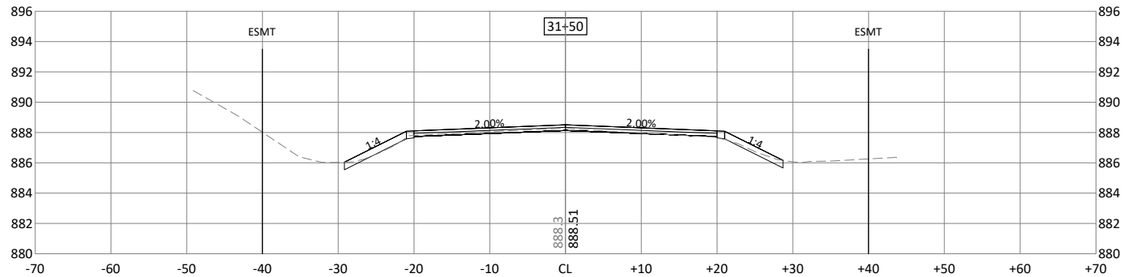
167TH AVENUE RECONSTRUCTION SAP 199-102-007
CROSS SECTIONS

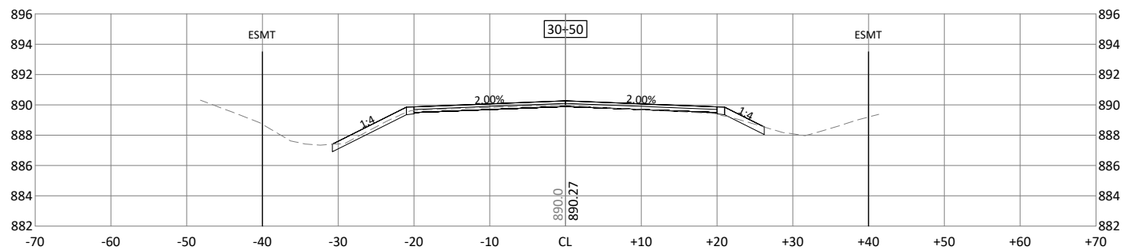
SHEET 49 OF 57

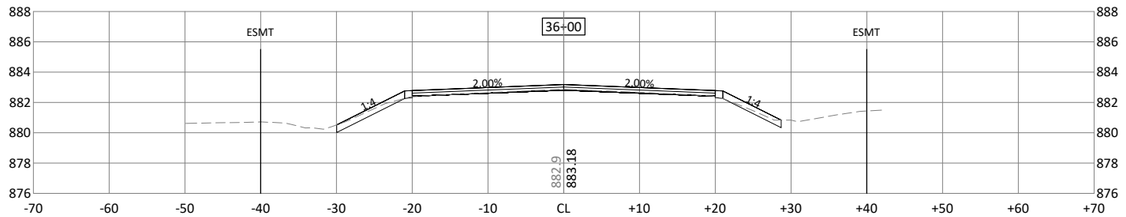


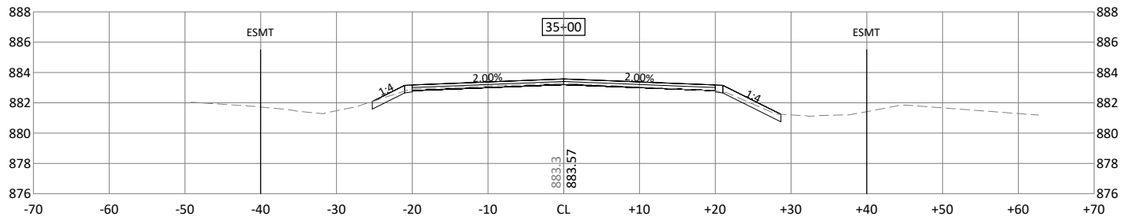


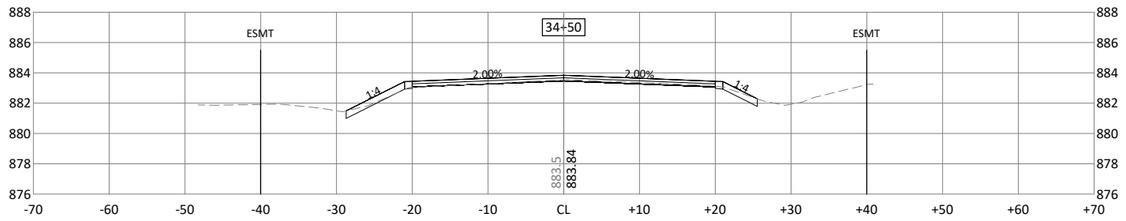


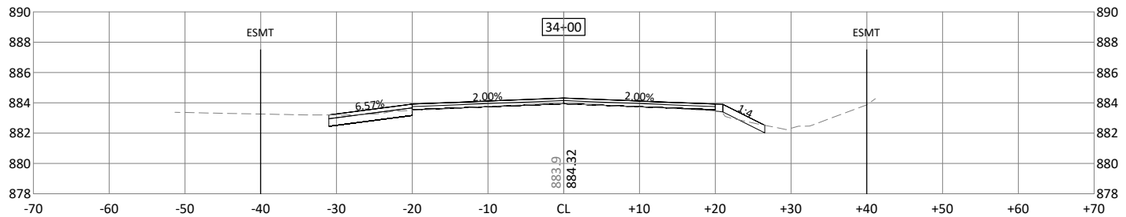


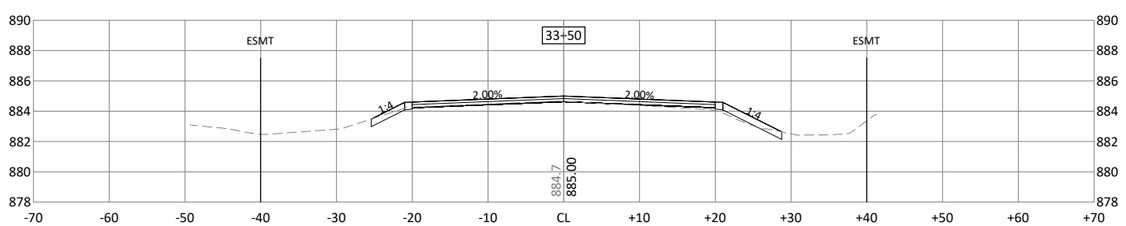












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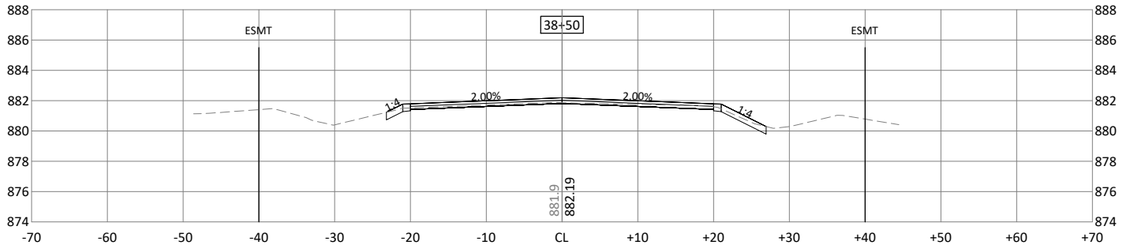
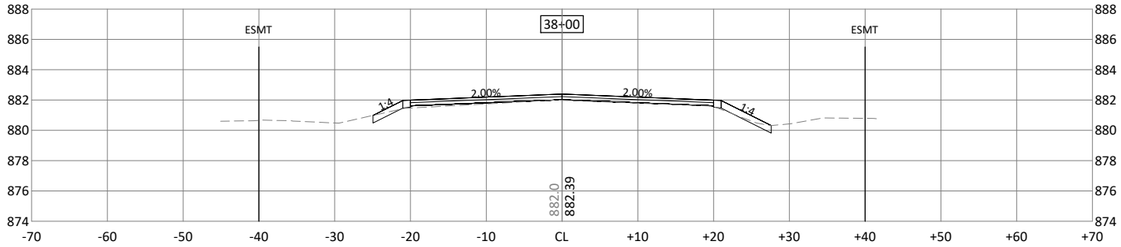
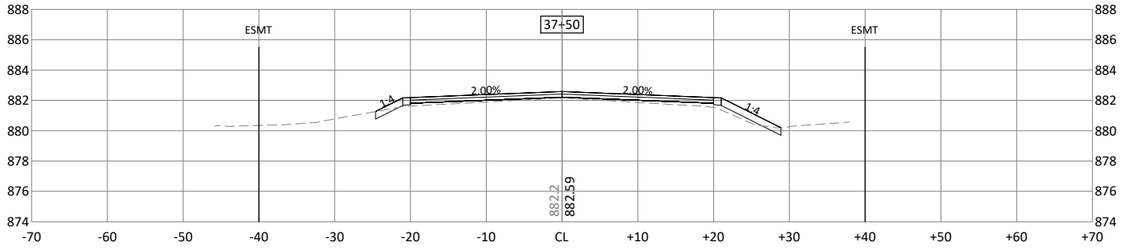
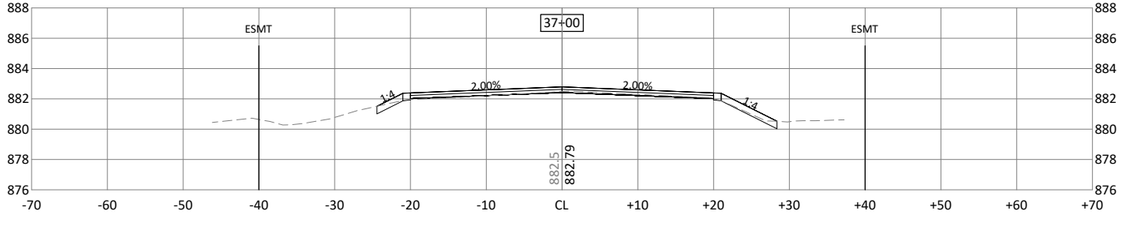
167TH AVENUE RECONSTRUCTION SAP 199-102-007
CROSS SECTIONS

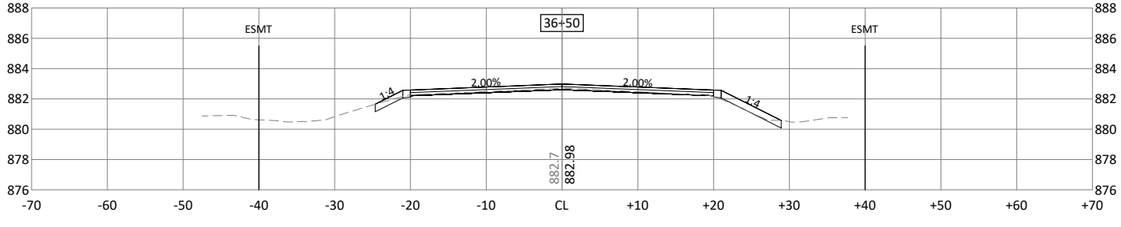
SHEET 50 OF 57

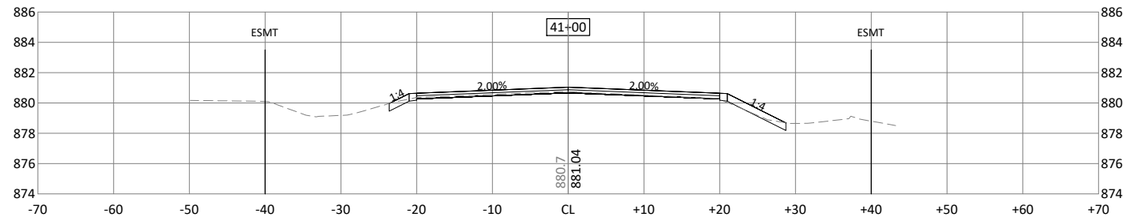


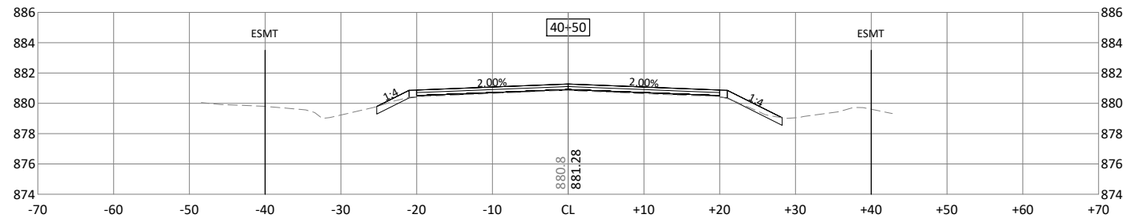


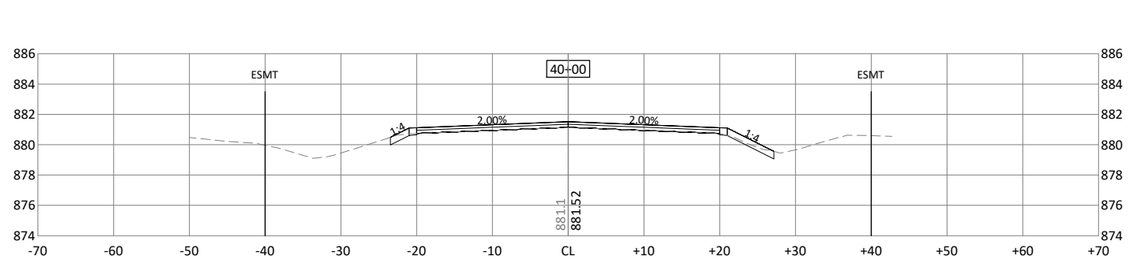


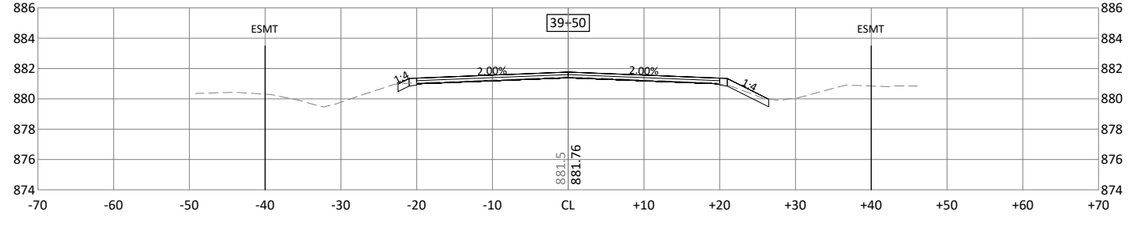


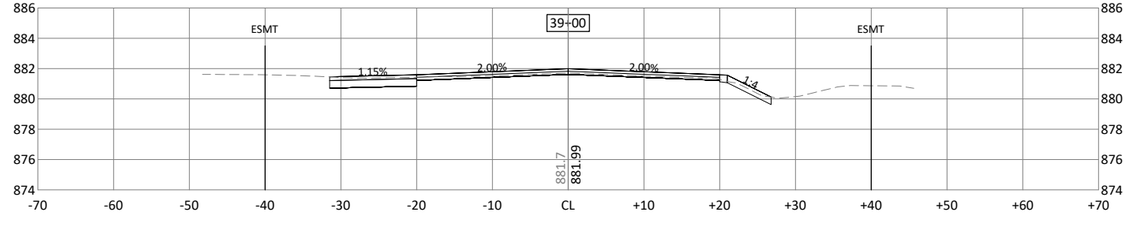












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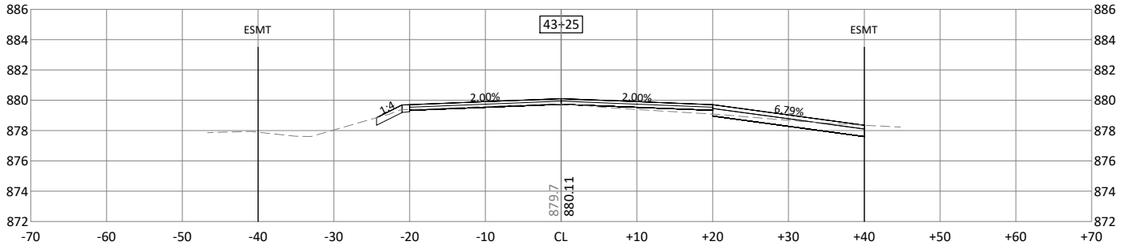
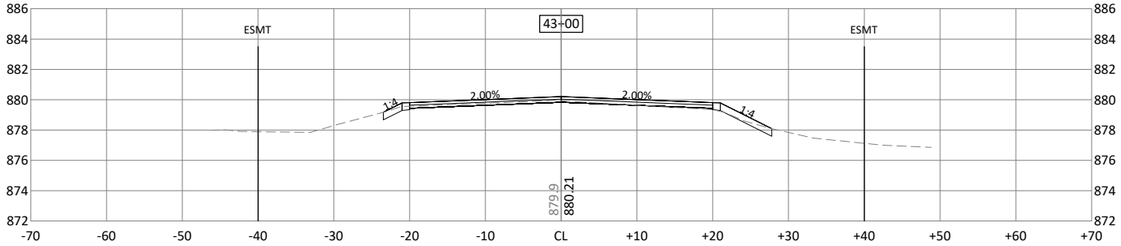
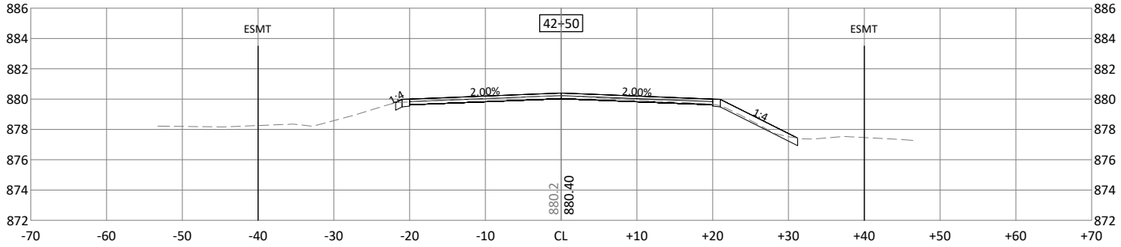
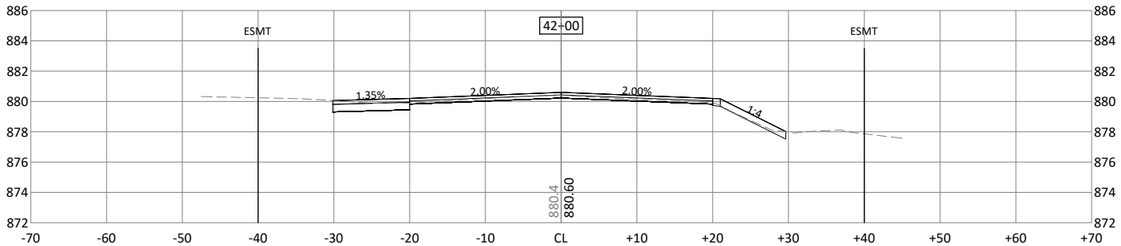
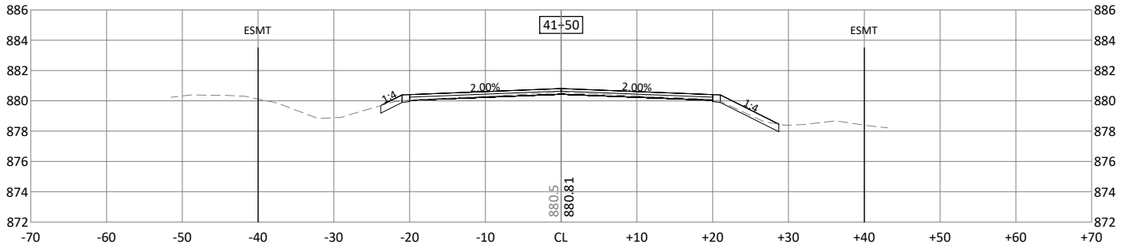
SHEET 51 OF 57

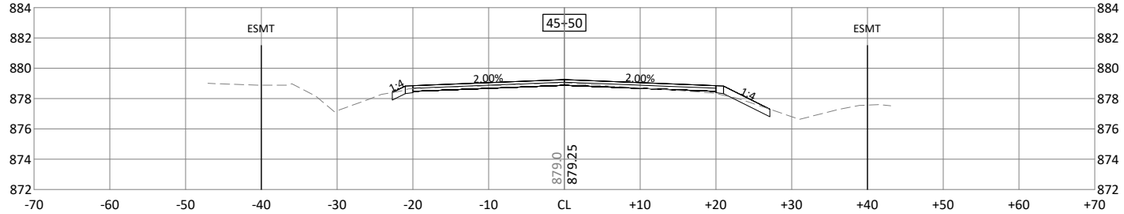


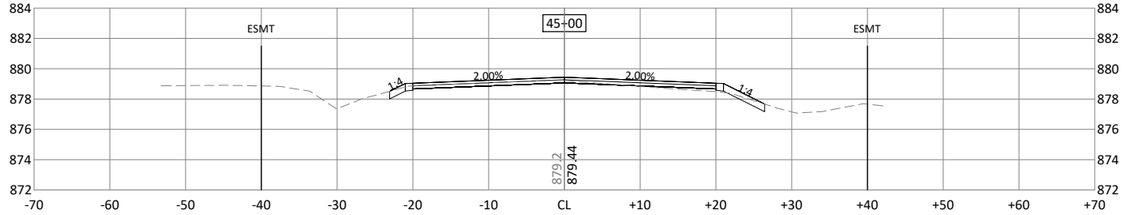


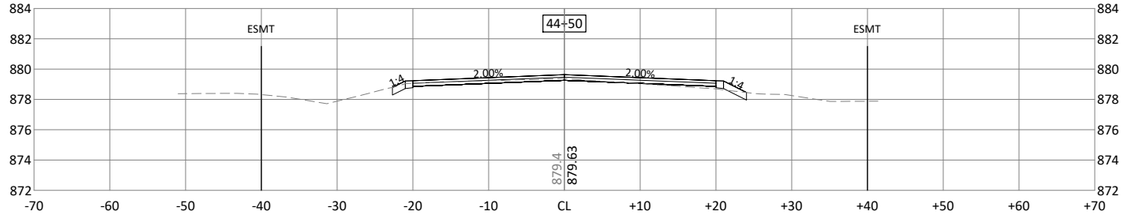


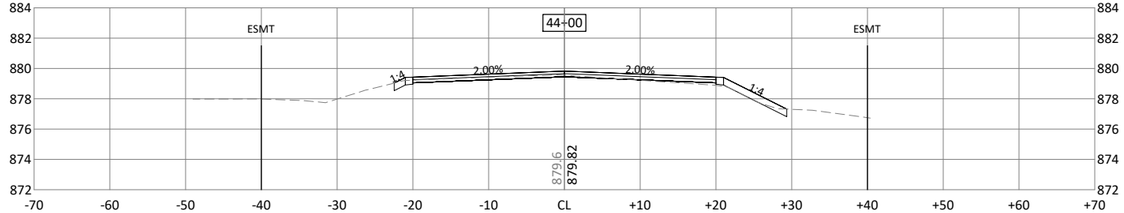


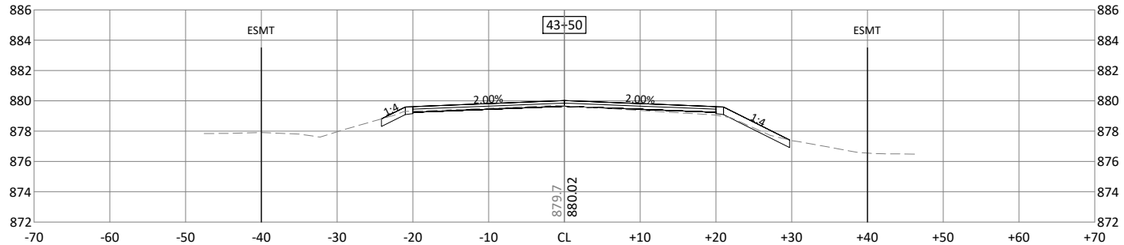












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ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

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City of RAMSEY

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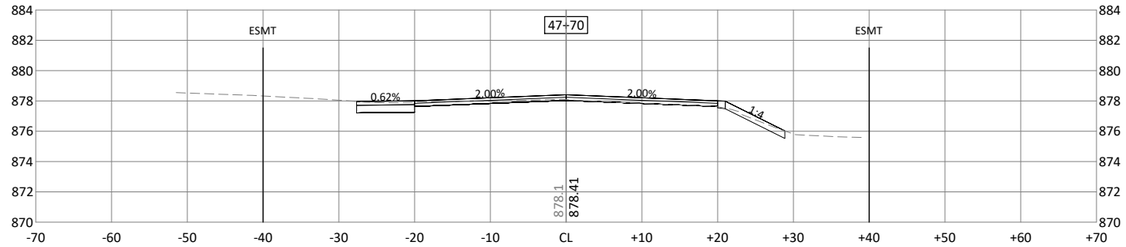
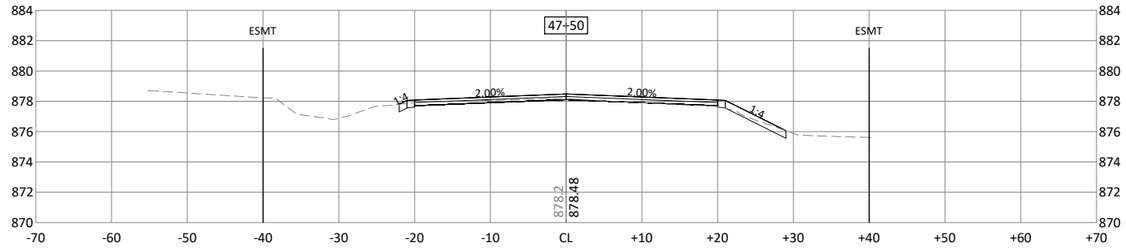
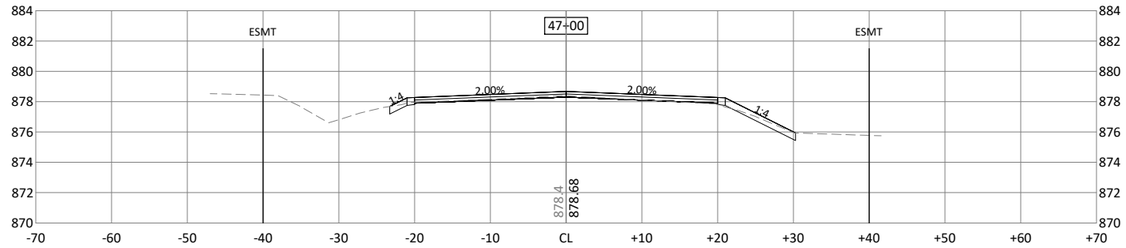
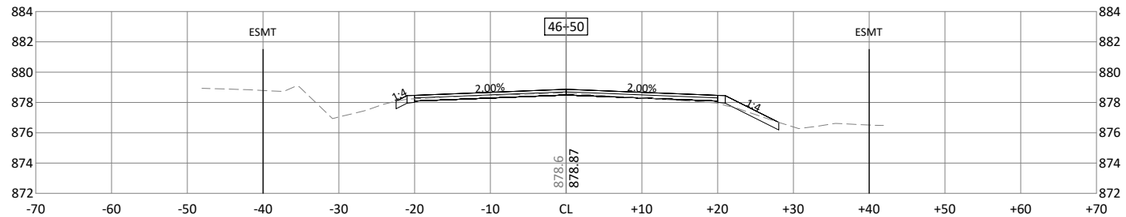
CITY OF RAMSEY, MINNESOTA
167TH AVENUE RECONSTRUCTION SAP 199-102-007
CROSS SECTIONS

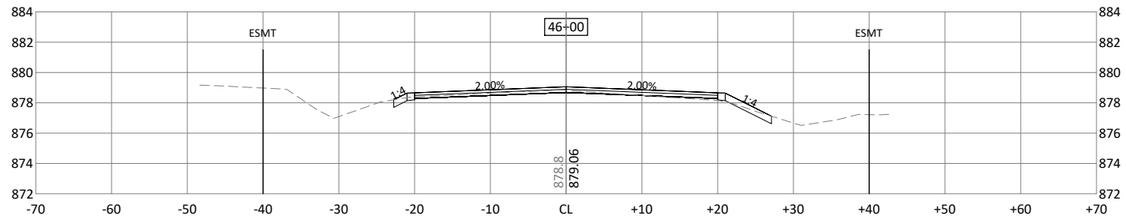
SHEET 52 OF 57

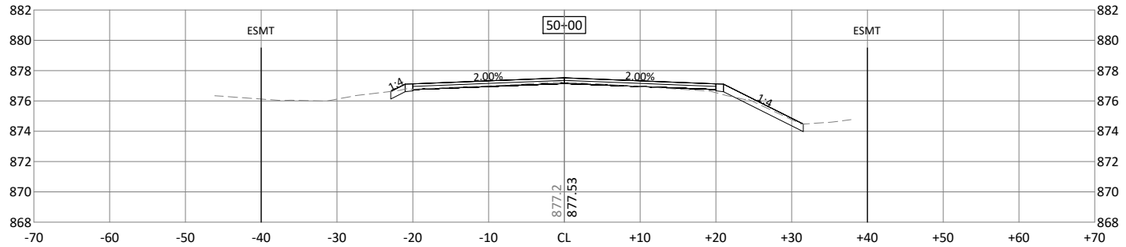


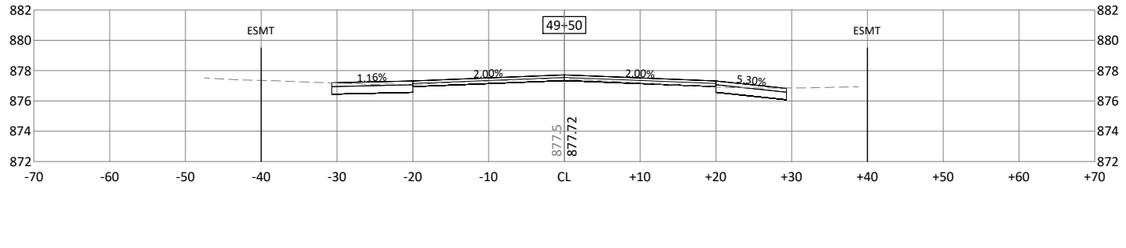


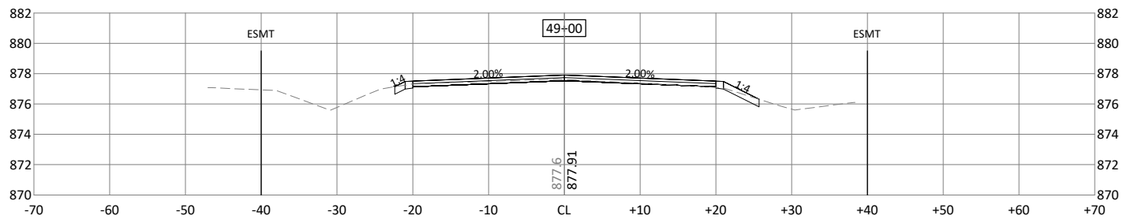


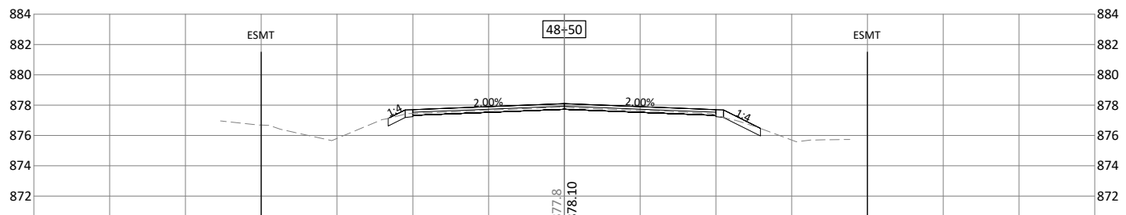


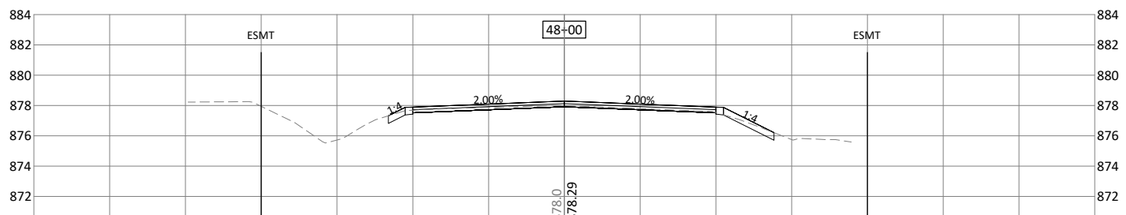












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City of RAMSEY

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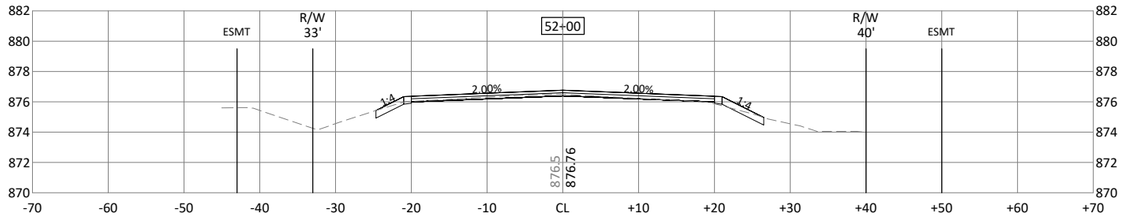
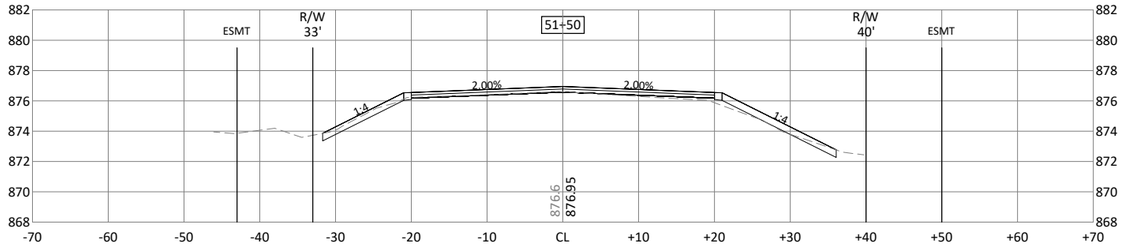
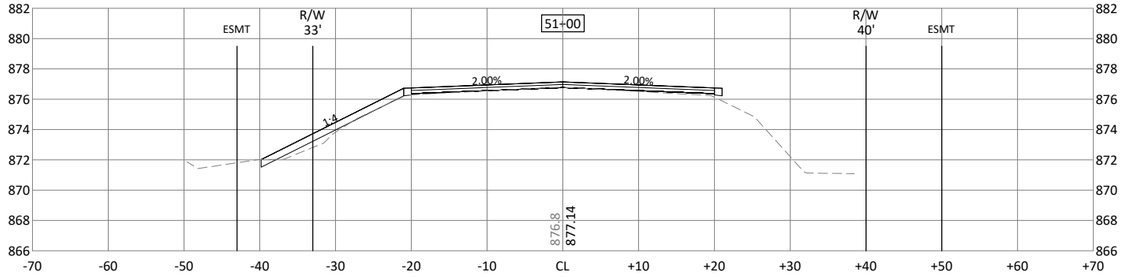
167TH AVENUE RECONSTRUCTION SAP 199-102-007

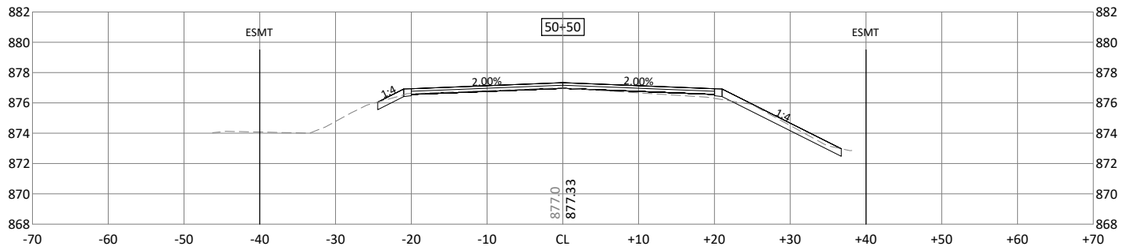
CROSS SECTIONS

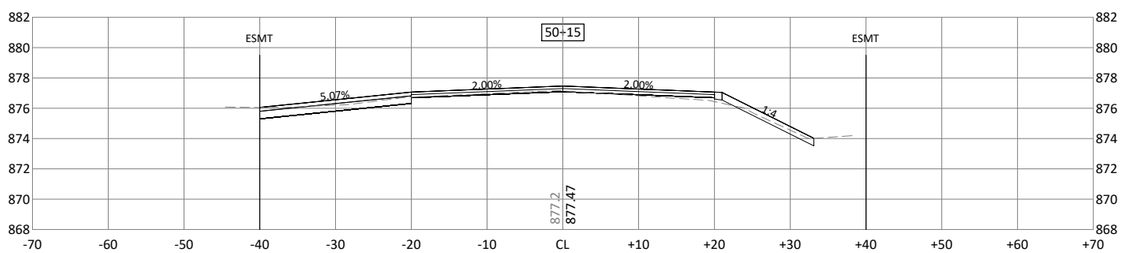
SHEET 53 OF 57

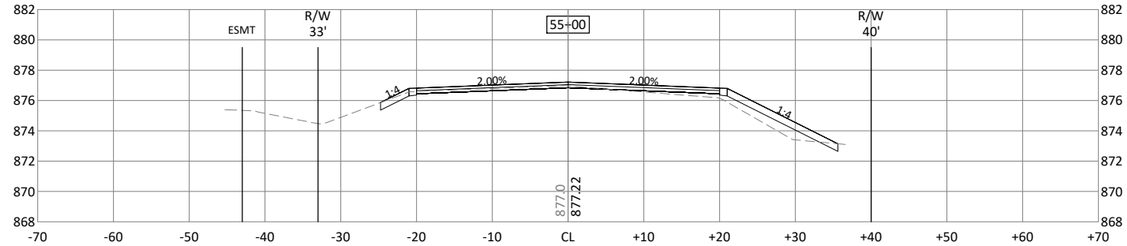


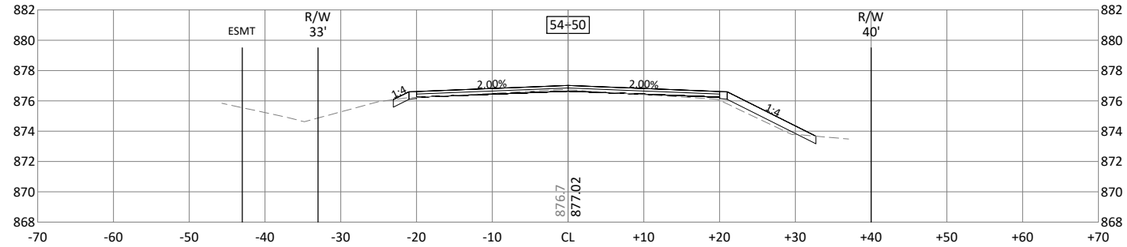


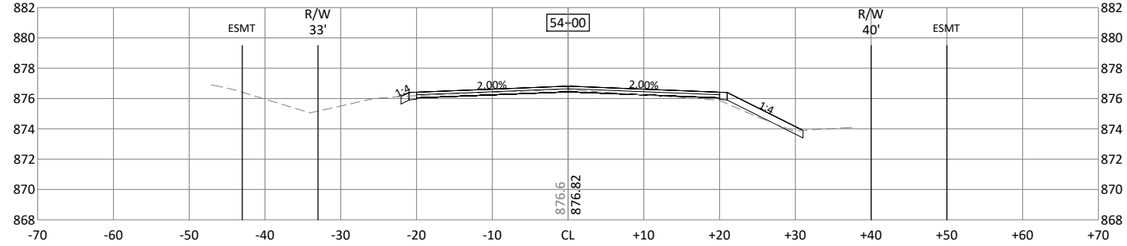


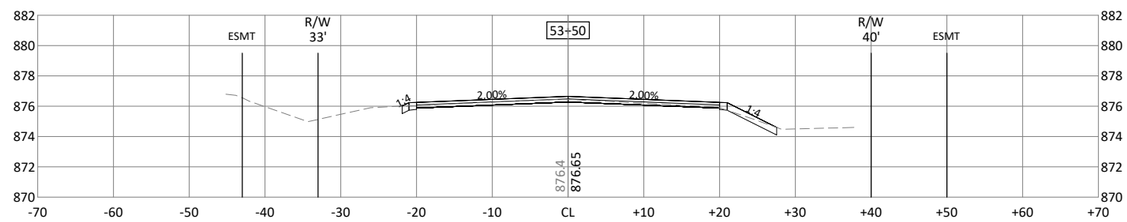


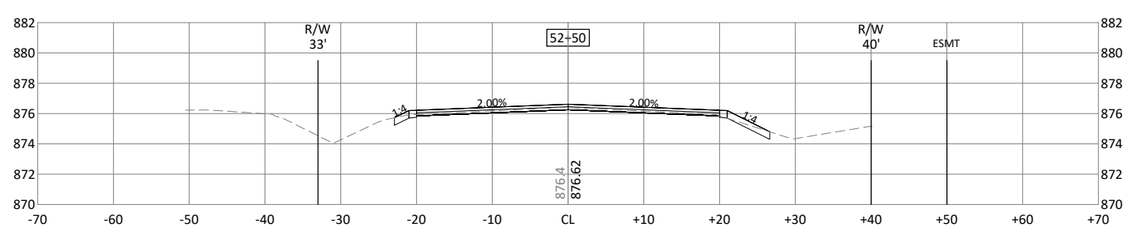












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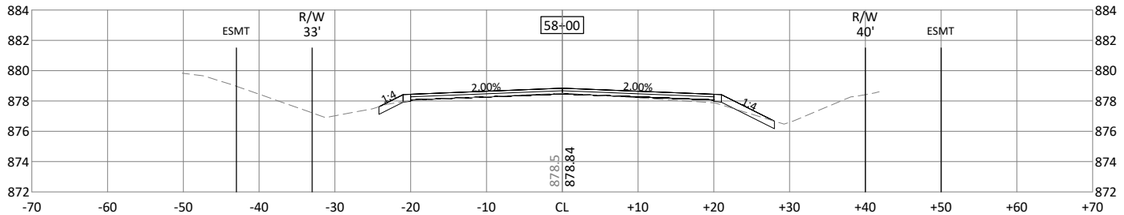
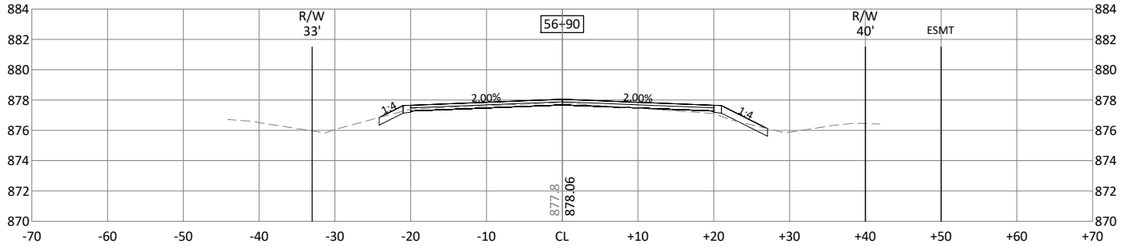
CITY OF RAMSEY, MINNESOTA

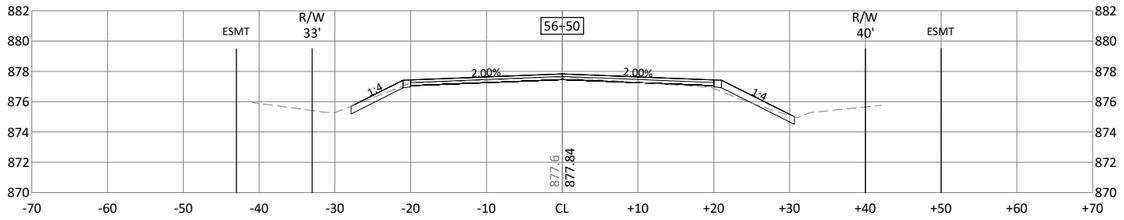
167TH AVENUE RECONSTRUCTION SAP 199-102-007

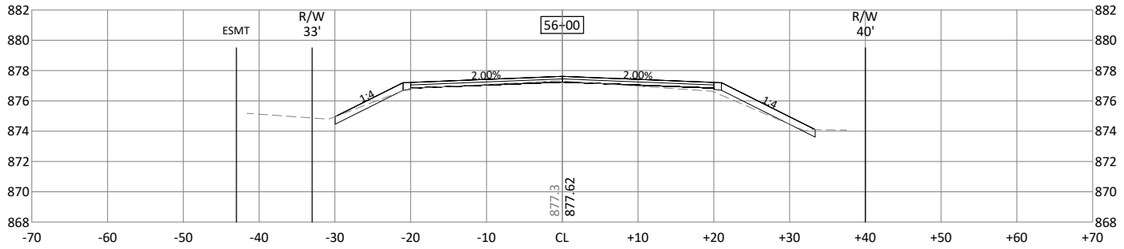
CROSS SECTIONS

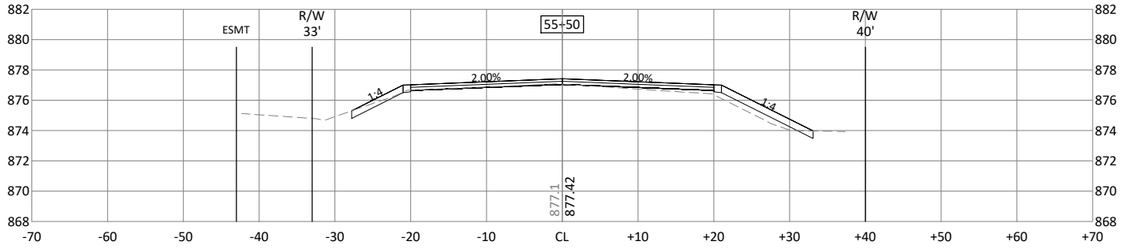
SHEET 54 OF 57

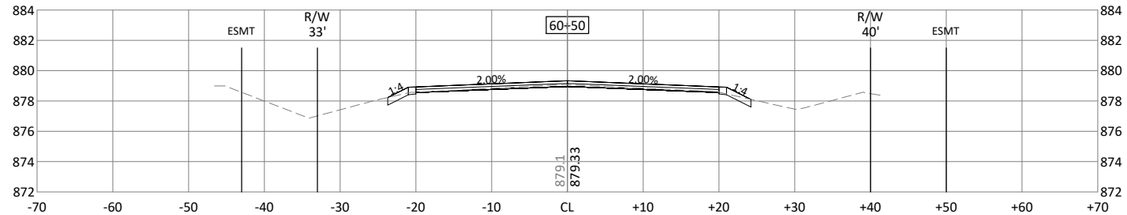


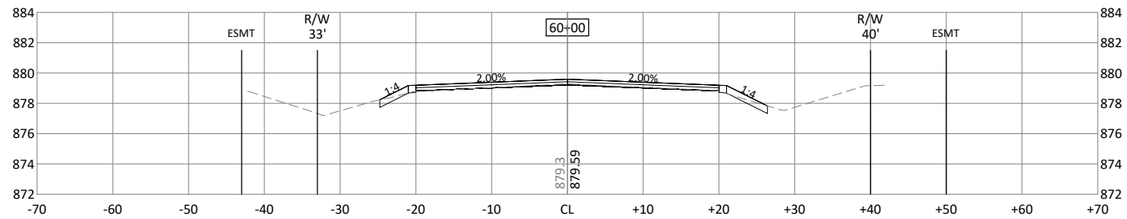


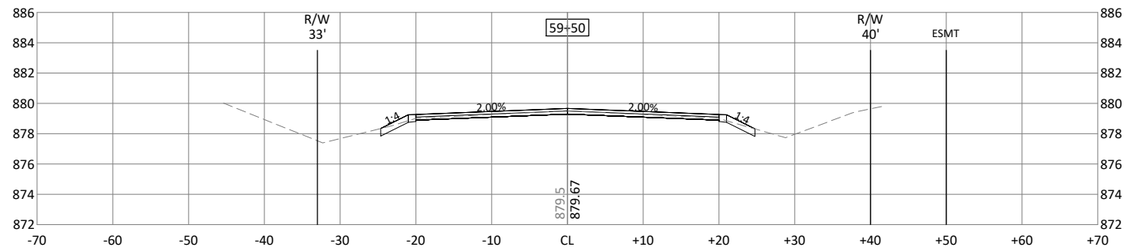


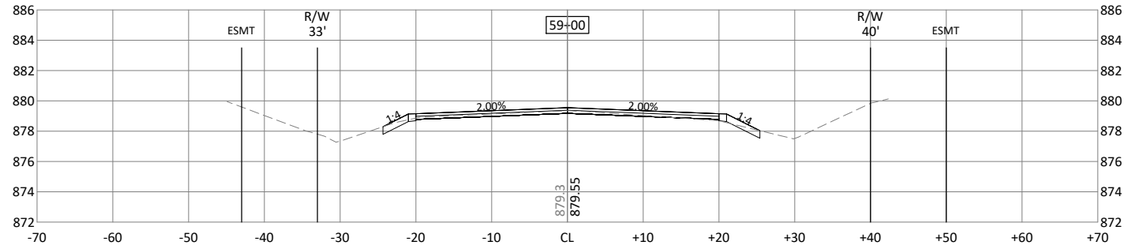


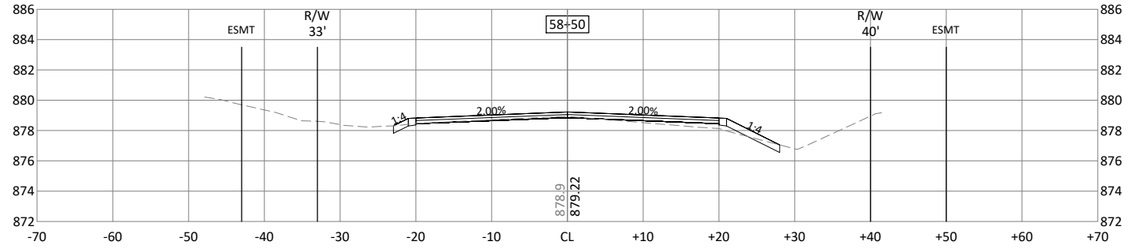












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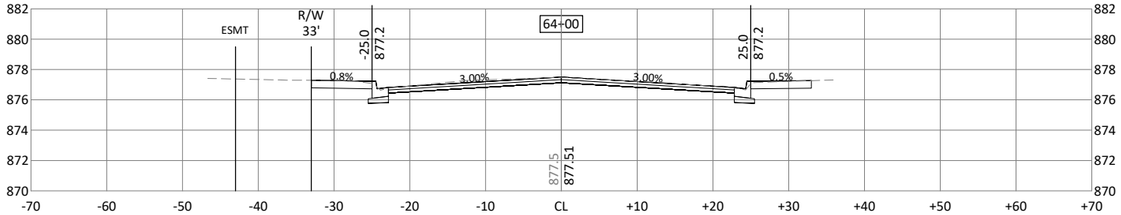
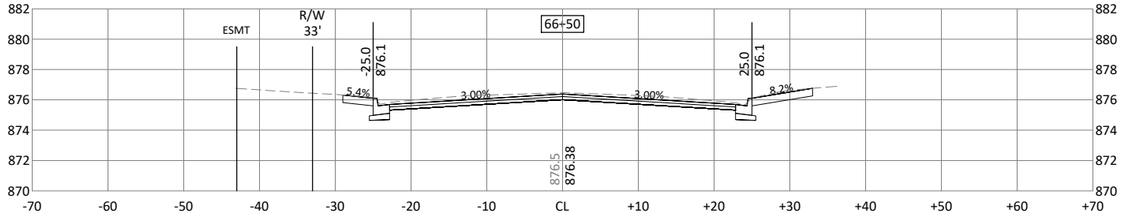
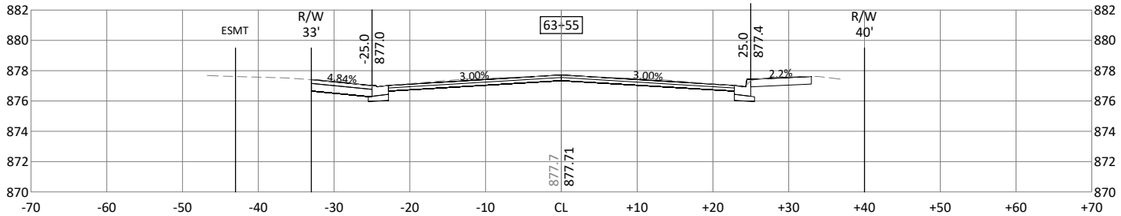
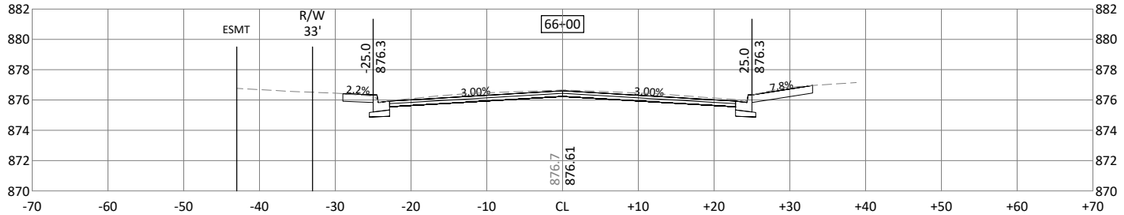
167TH AVENUE RECONSTRUCTION SAP 199-102-007
CROSS SECTIONS

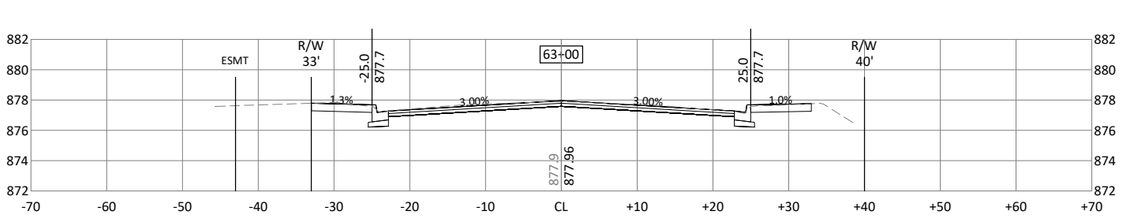
SHEET 55 OF 57

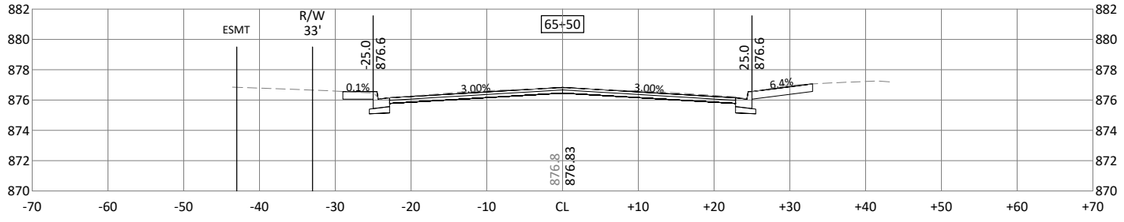


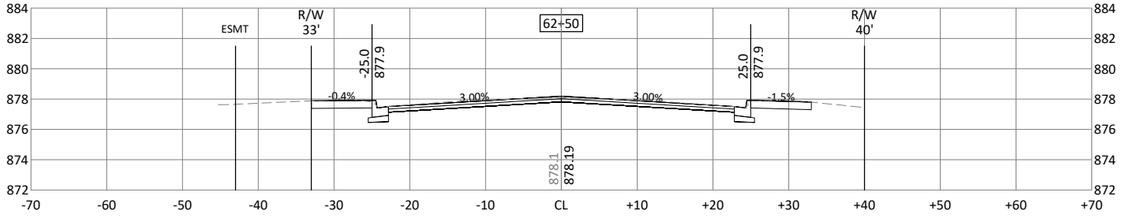


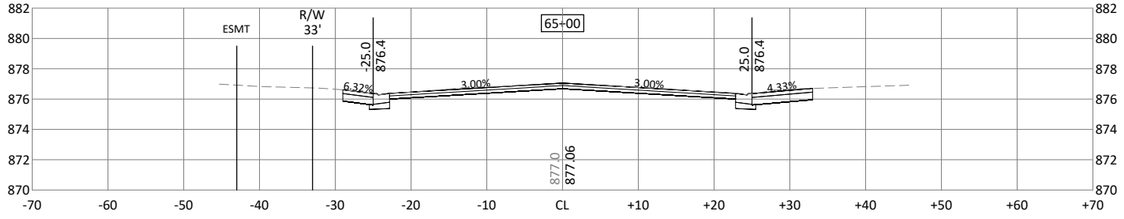


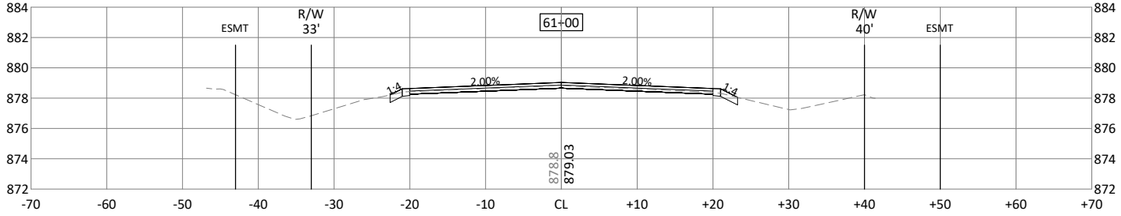


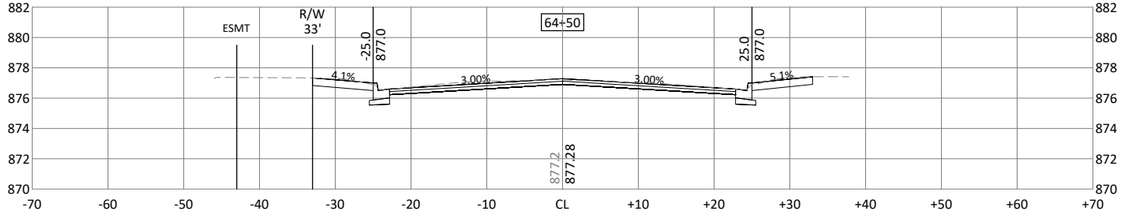












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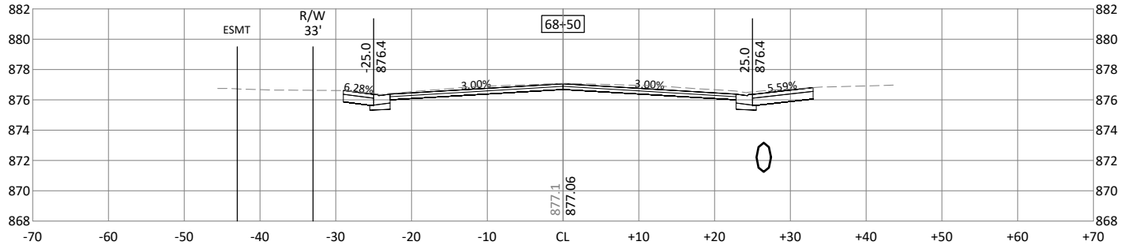
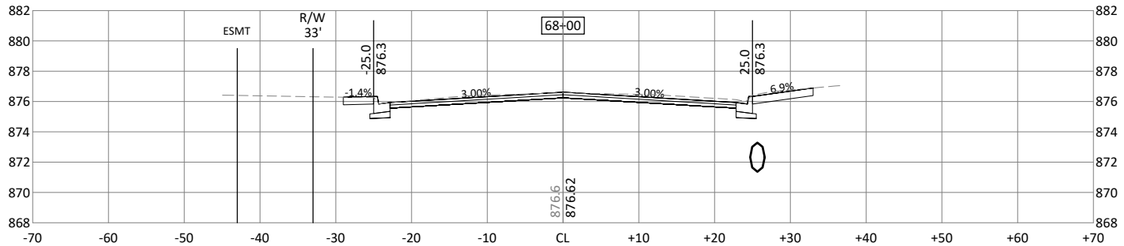
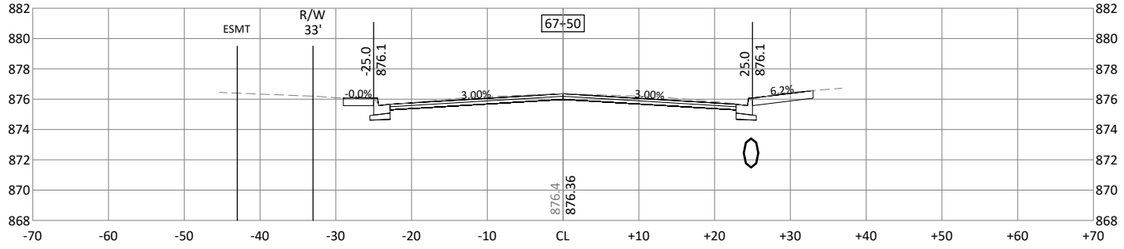
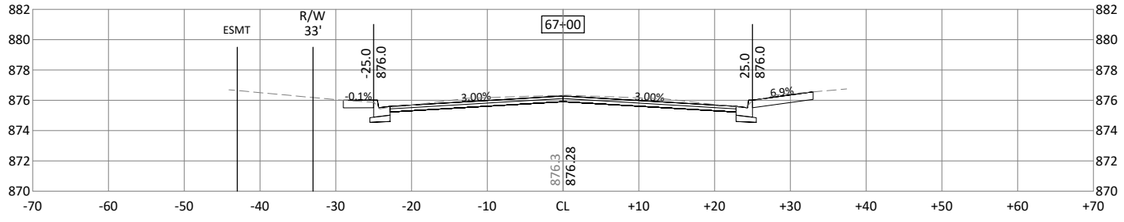
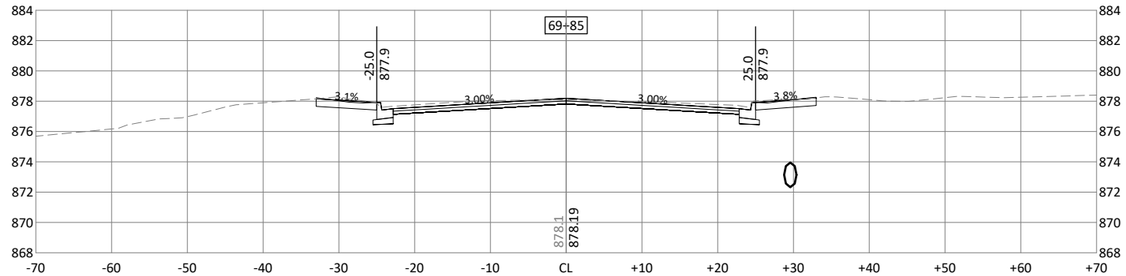
SHEET 56 OF 57

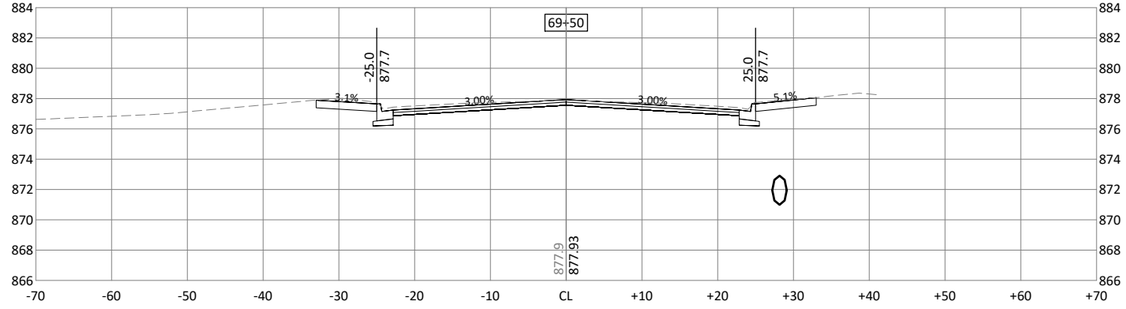


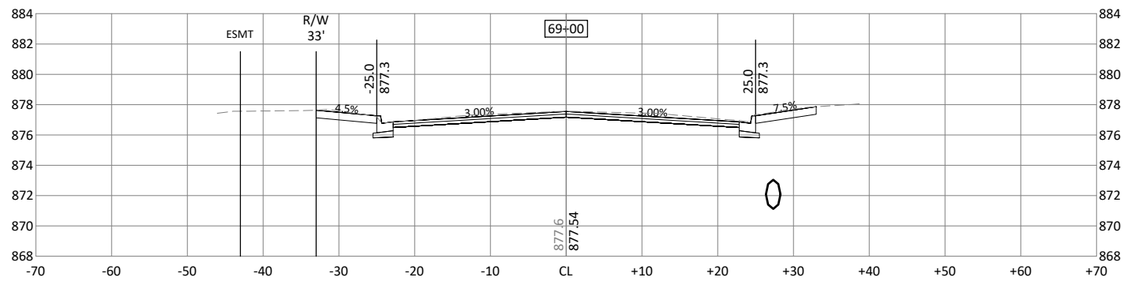












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HORZ. SCALE 0 10 20 FEET

VERT. SCALE 0 5 10 FEET

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

ZACHARY LINGL
LIC. NO. 56344 DATE 5/31/2023

BOLTON & MENK
7533 SUNWOOD DR NW, SUITE 206
RAMSEY, MINNESOTA 55303
Phone: (763) 433-2851
Email: Ramsey@bolton-menk.com
www.bolton-menk.com

City of RAMSEY

DESIGNED	ZFL
DRAWN	CN
CHECKED	KPK
CLIENT PROJ. NO.	23-04

NO.	ISSUED FOR	DATE

CITY OF RAMSEY, MINNESOTA

167TH AVENUE RECONSTRUCTION SAP 199-102-007

CROSS SECTIONS

SHEET 57 OF 57

BOLTON & MENK
Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

M E M O R A N D U M

Date: June 21, 2023
To: Bruce Westby, P.E., City Engineer / Director of Public Works
From: Kevin Kielb, P.E., Principal Engineer
Subject: Bid Results and Recommendation
167th Avenue Reconstruction
City Project No: 23-04

Five bids were received for the 167th Avenue Reconstruction project (City Project #23-04). The bids were publicly read aloud at 10:00 A.M. on June 20, 2023. The bids were then reviewed, tabulated and the results are summarized below:

CONTRACTOR	TOTAL BID
Asphalt Surface Technologies Corp.	$1,511,455.59
North Valley, Inc.	$1,543,233.72
Douglas-Kerr Underground, LLC	$1,552,011.31
Park Construction Company	$1,620,370.36
Meyer Contracting Inc.	$1,806,853.17

The engineer's estimate for the project was $1,392,750.75.

A review of the bids indicates that inflation is continuing to impact pricing. In general, costs were 5%-8% higher across all bid items. Also, as the construction year progresses contractors and suppliers' capacity decreases, generally leading to higher pricing across the industry.

If the City of Ramsey decides to award the project to the low bidder, we recommend awarding the contract to Asphalt Surface Technologies Corp. in the amount of $1,511,455.59

If you have any questions, please contact me at (651) 968-7760.

Bolton & Menk is an equal opportunity employer.

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June 22, 2023

Mr. Bruce Westby, P.E.
City Engineer / Director of Public Works
City of Ramsey
7550 Sunwood Drive NW
Ramsey, Minnesota 55303

RE: Proposal for Construction Related Services – 167th Avenue Reconstruction Project
City Project No. 23-04

Dear Mr. Westby:

We appreciate the opportunity to present this scope of services for the 167th Avenue Reconstruction Project. Our scope and fees were prepared based on our understanding of the project and our previous experience in assisting the City of Ramsey with similar project types. Our proposed services will be as described below:

Contract Preparation – Assist with Notice of Award, Contracts, and Notice to Proceed. Prepare sets of contract documents (plans and specifications) for City and Contractor.

Pre-Construction Conference – Attend Pre-Construction Conference to address questions that may arise related to project design or construction staking.

Shop Drawing / Submittal Review – Review submittals for key project components.

Construction Staking – Includes the following:

- Staking Calculations and Preparation of Data,
- Establishing Survey Control,
- Staking of Erosion Control,
- Staking of Storm Sewer,
- Staking Right-of-Way,
- Staking Drainage Ditch Grading,
- Staking Curblines for Grading and also for Final Curb & Gutter Construction,
- Staking Blue Tops for Subgrade and Class 5 Aggregate Base Course, and
- Staking Pavement Markings.

Pay Application Assistance – Work with City and Contractor to complete payment documents.

As-Built Survey and Record Drawings – Survey key project components after completion of construction and prepare of Record Drawings.

Construction Revisions and Plan Updates – To be performed as needed during construction. We have assumed a total of 48 hours for this task.

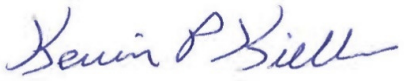
Project Inspection Services – We will assist the City of Ramsey with project inspection on an as needed basis during construction. We will only perform services under this task when directed by the City. We have budgeted 100 hours for this task.

We have attached a fee spreadsheet depicting hours, rates, and total compensation on a per task basis. Our proposed Not-To-Exceed fees for the work are $53,699.00.

If there are any questions related to this proposal, please call me at (651) 968-7760.

Sincerely,

Bolton & Menk, Inc.



Kevin P. Kielb, P.E.
Principal Engineer

ATTACHMENT – Fee Spreadsheet

DETAILED COST ESTIMATE

CLIENT: City of Ramsey PROJECT: 167th Avenue Roadway Reconstruction	BOLTON & MENK, INC.								
WORK TASK DESCRIPTION	**Project Manager**	**Project Engineer**	**Design Engineer**	**Licensed Surveyor**	**Survey Technician**	**Surveyor**	**Clerical**	**Total Hours**	**Cost**
Construction Services Assistance									
Contract Preparation	1	2	0	0	0	0	4	**7**	$906
Pre-Con	1	4	0	0	1	0	0	**6**	$1,020
Construction Staking	0	4	0	7	9	96	0	**116**	$20,784
Shop Drawing Review	0	12	0	0	0	0	1	**13**	$2,049
Pay Application Assistance	0	12	0	0	0	0	0	**12**	$1,956
As-Built Survey	0	0	0	1	1	8	0	**10**	$1,796
Record Drawings	0	8	8	0	0	0	0	**16**	$2,464
Revisions / Plan Updates	4	24	24	0	0	0	0	**52**	$8,224
Inspection Services (As Needed)	0	0	100	0	0	0	0	**100**	$14,500
Total Bolton & Menk Hours	**6**	**66**	**132**	**8**	**11**	**104**	**5**	**232**	
				TOTAL for Staking and Construction Admin					**$53,699**