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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, June 27, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff (attended remotely)

Members Absent: None

Also Present: City Administrator Brian Hagen
City Engineer/Public Works Director Bruce Westby
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

2. PRESENTATION

2.01: Presentation of the 2022 Annual Comprehensive Financial Report by the City's Auditing Firm of Malloy, Montague, Karnowski, Radosevich & Company (MMKR) - Aaron Nielsen, Principal with the firm, will be presenting.

Mayor Kuzma introduced Aaron Nielsen from Malloy, Montague, Karnowski, Radosevich & Company (MMKR).

Mr. Nielsen reviewed the results of the 2022 financial report of the City of Ramsey. He reported that they have issued an unmodified and clean opinion that the City's financial statements are fairly stated as of December 31, 2022. He noted that they have no findings to report from either the Office of the State Auditor or the Government Auditing Standards. He discussed the general fund and shared that the City had favorable operating results with revenues exceeding the budget expenditures.

Councilmember Specht thanked Staff for a great job managing the City's finances.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Howell, seconded by Councilmember Olson, to approve the agenda as presented.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Woestehoff	aye
Mayor Kuzma	aye

Motion carried.

5. CONSENT AGENDA

Motion by Councilmember Howell, seconded by Councilmember Olson, to approve the following items on the Consent Agenda:

- 5.01: Receive 2022 Annual Comprehensive Financial Report
- 5.02: Approve the Following Meeting Minutes:
 - 1) City Council Special Work Session dated 6/6/2023
- 5.03: Approve Business Licenses
- 5.04: Approve Rental Licenses
- 5.05: Authorization to Hire a Full-time Engineering Administrative Assistant
- 5.06: Authorization to Adjust the Hourly Pay for Draw Concert Series Temporary Staffing
- 5.07: Adopt Resolution #23-147 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 8, 2023 through June 21, 2023.
- 5.08: Adopt Resolution #23-129 Accepting Geotechnical Proposals for 2024 Pavement Management Program Projects
- 5.09: Adopt Resolution #23-140 Authorizing Partial Payment No. 1 to Northern Lines Contracting for Improvement Project #23-01, 2023 161st Avenue Reconstruction.
- 5.10: Adopt Resolution #23-141 Approving Plans and Specifications and Authorizing Advertisement for Bids for 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06
- 5.11: Adopt Resolution #23-142 Authorizing Partial Payment No. 5 to Douglas-Kerr Underground, LLC. for Improvement Project #20-05, Riverdale Drive Extension.

- 5:12: Adopt Resolution #23-143 Authorizing Final Payment to Northwest Asphalt Maintenance for Project #23-08, 2023 Crack Seal Improvements.
- 5:13: Adopt Resolution #23-144 Declaring Participation in State Performance Measurement Program
- 5:14: Adopt Resolution #23-145 Approving Amended and Restated Right of Re-Entry Agreement: Stories Foundation
- 5:15: Adopt Resolution #23-146 Approving Plans and Specifications and Authorizing Advertisement for Bids for Whispering Pines Estates Plat 3 Street Reconstructions, Improvement Project #23-10
- 5:16: Adopt Resolution #23-149 Approving MnDOT Cooperative Construction Agreement #1052001 for Ramsey Gateway Highway 10 Widening Project

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Woestehoff	aye
Mayor Kuzma	aye

Motion carried.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #23-148 Accepting Bids and Awarding Contract for Improvement Project #23-04, 167th Avenue Reconstruction

City Engineer/Public Works Director Westby reviewed the Staff report concerning the bids for the 167th Avenue Reconstruction project and the recommendation to award the contract to Asphalt Surface Technologies Corp.

Councilmember Musgrove asked if Bolton & Menk’s staff will be the ones doing the inspection or if they will hire this out to someone else.

City Engineer/Public Works Director Westby stated that City Staff is proposed to do all of the inspections and if they need to draw on Bolton & Menk’s services it would be their staff that would do this.

Councilmember Musgrove stated that it is a great idea to have the back up as residents really want this road to be done and she would hate to see it delayed by these inspections.

Motion by Councilmember Musgrove, seconded by Councilmember Olson, to adopt Resolution #23-148 accepting bids and awarding a contract for Improvement Project #23-04, 167th Avenue Reconstruction, and accepting Bolton and Menk's Construction Related Services Proposal.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Woestehoff	aye
Mayor Kuzma	aye

Motion carried.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events.

Mayor Kuzma shared that he attended the Art Fair this weekend, had a great time, and the fair is definitely growing.

9. ADJOURNMENT

Motion by Councilmember Howell, seconded by Councilmember Riley, to adjourn the meeting.

A roll call vote was performed:

Councilmember Musgrove	aye
Councilmember Riley	aye
Councilmember Howell	aye
Councilmember Olson	aye
Councilmember Specht	aye
Councilmember Woestehoff	aye
Mayor Kuzma	aye

Motion carried.

The regular meeting of the City Council adjourned at 7:17 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Ava Rokosz
TimeSaver Off Site Secretarial, Inc.