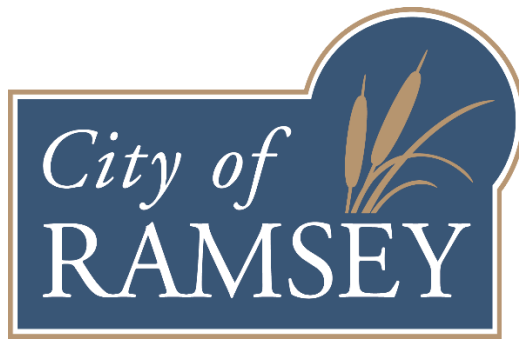


REQUEST FOR QUOTE

STREET MAINTENANCE PROJECT #23-23

2023 SPRAY PATCHING CONTRACTED SERVICES



ISSUE DATE:

July 21, 2023

QUOTE SUBMITTAL DEADLINE:

10:00 AM, Thursday, August 3, 2023

SUBMIT QUOTE TO:

City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Bruce Westby
bwestby@cityoframsey.com
Office: 763-433-9825

PROJECT LOCATION: The City of Ramsey (City) is requesting quotes from Contractors (Contractor) to spray patch shallow potholes, defined as 2-inches deep or less, on all City street segments highlighted in red on attached Figure 1.

PROJECT SCOPE: The overall scope of this work includes spray patching all shallow potholes (2-inches deep or less) on all City street segments highlighted in red on Figure 1. Debris and water shall first be removed from the potholes using compressed air, then tack material shall be applied to all clean and dry bituminous surfaces within the potholes before spray patching. Once work has commenced, the Contractor shall continuously pursue completion until work is complete.

DELIVERABLES:

- **Signature Page** – The enclosed Signature Page must be completed in its entirety and submitted, including signature(s).
- **Quote Form** - The enclosed Quote Form must be completed in its entirety and submitted.

COMMUNICATION WITH CITY: If any requirements of this RFQ are not clearly understood, Contractor is responsible for promptly contacting City for further clarification. Responses to inquiries that substantially modify or clarify the RFQ will be forwarded by addenda.

SUBMISSION OF QUOTE: A signed copy of the Signature Page, and attached Quote Form, must be submitted to the City by **10:00 AM, Thursday, August 3, 2023**. Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, MN 55303 to the attention of Bruce Westby, City Engineer/Public Works Director, bwestby@cityoframsey.com. Quotes received by the submittal deadline via e-mail will be accepted.

PROPOSAL UNDERSTANDING: By submitting a quote, Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no conditions will any costs for preparation of the quote be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a quote, Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFQ in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 AM to 7:00 PM, Monday through Friday.

WORK AND STAGING AREAS: Contractor shall confine their work activities within the right of way at all times. No equipment shall be left on city streets outside normal working hours. Equipment may be stored overnight on City owned property at 14210 Jaspar Street NW (unsecured storage) or 14100 Jaspar Street NW (secured storage available) upon approval by the City.

TRAFFIC CONTROL: Contractor will be required to follow the most current edition of the Temporary Traffic Control Zone Layout Manual.

SPECIFICATION REFERENCES: Contractor shall conduct all work in conformance with the specifications set forth herein and in accordance with the most current edition of the Minnesota Department of Transportation Standard Specifications for Construction, which is incorporated by reference to these specifications.

PAYMENT: Final payment will be made upon submittal of final pay request to the City on a net 30-day basis following City acceptance of all work items included on the pay request. An IC 134 form will be required prior to final payment.

BASIS OF PAYMENT: Payment shall be made for all components of the work as specified in this RFQ. The cost of any additional equipment, labor, materials, permits, tools, and supplies which have not been specifically identified in this RFQ for payment, but are required to complete the work, shall be considered incidental to the project.

SIGNATURE PAGE

This proposal is submitted to the City of Ramsey for Street Maintenance Project #23-23; 2023 Spray Patching Contracted Services. That _____ accepts the terms and conditions herein and agrees to complete all work for the total lump sum project quote of \$ _____ no later than **Friday, October 20, 2023**.

All information below must be provided, including signatures(s).

Contractor Name _____

Owner/Representative _____

Phone _____

Fax _____

E-mail _____

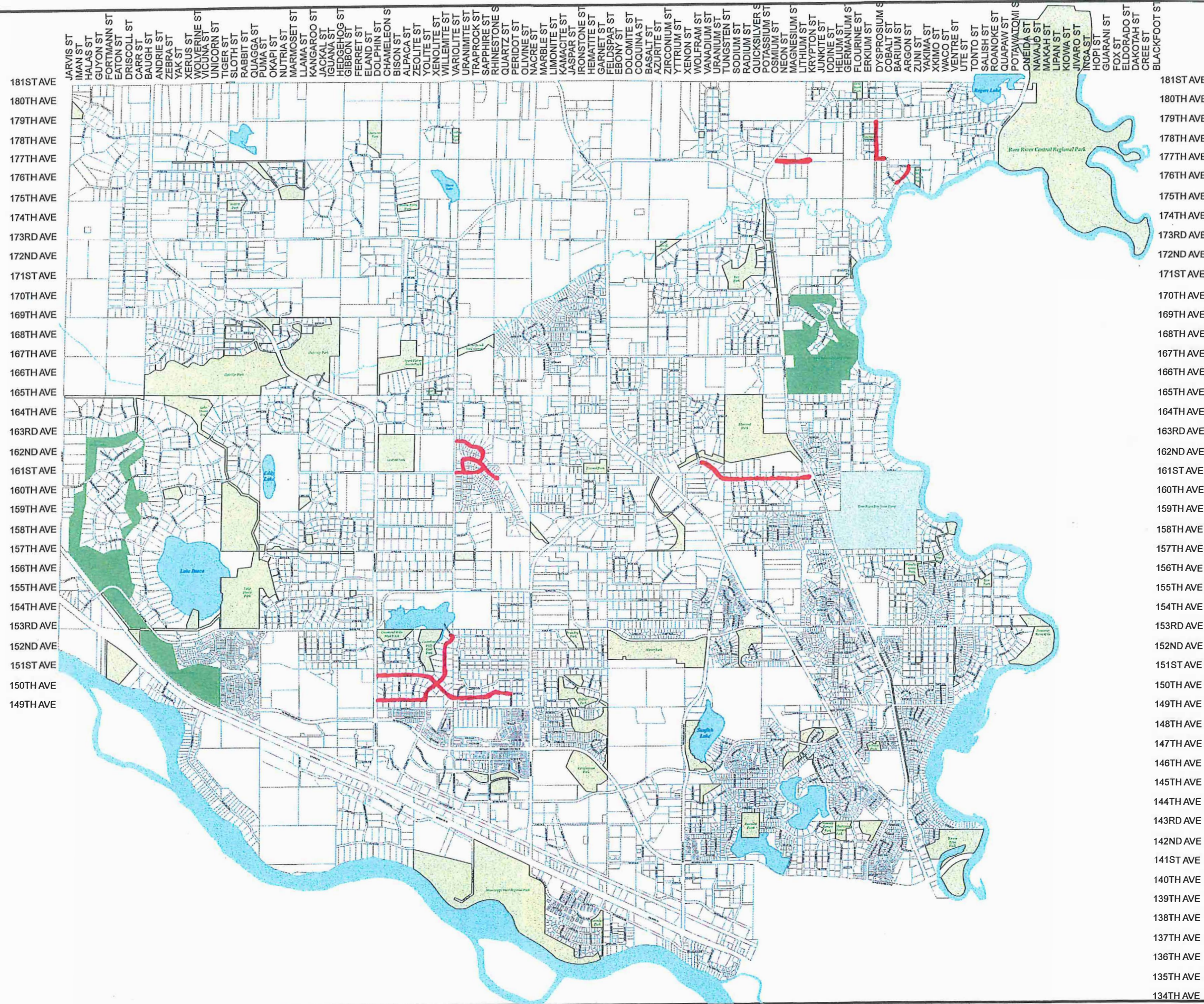
Signature _____

Date _____

**City of Ramsey
Street Maintenance Project #23-23
2023 Spray Patching Contracted Services
Quote Form**

Total Lump Sum Project Quote = \$_____

2021 Streets Map



Legend

- ScoutCemp
- Golf_Courses
- Parks
- Rivers
- Lakes_Ponds
- Creeks

Spray Patch
Shallow Potholes
(2-inches or less)

FIGURE 1
SMP #23-23
Request for
Quotes