

**REQUEST FOR PROPOSAL
PAVEMENT MANAGEMENT PROGRAM
2024 PROJECTS
Clean & Televising Sanitary & Storm Sewer
City of Ramsey**

ISSUE DATE
September 26, 2023

PROPOSAL MUST BE RECEIVED BY:
4:00 pm on Wednesday, October 4, 2023

DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Stacie Damjanovich
763-433-9835

INTRODUCTION: The City of Ramsey (City) is requesting proposals for the cleaning and televising and delivery of televising reports for four (4) 2024 projects including;

1. IP 24-01 Barthel’s Rum River Acres & White Pine Estates Street Reconstruction
 - a. Two subdivisions located generally between St Francis Blvd (TH47) and the Rum River, between 164th Ave & 169th Ave. The storm sewer is part of White Pine Estates, at the south end of the Helium St cul-de-sac South of Iodine St.
 - b. Scope of work includes:
 - i. Clean & Televis 150 lineal feet of storm sewer per attached exhibits
 - ii. Properly dispose of any materials
 - iii. Provide the City with a video of the televised lines
 - iv. Provide the City with a report of the televised lines, including descriptions of the pipe and any defects

2. IP 24-05 MSA Xkimo Street Reconstruction
 - a. Xkimo Street between St Francis Blvd (TH47) & 142nd Ave, as well as three cul-de-sacs – Xkimo Ct, 143rd Ln, and 143rd Ave.
 - b. Scope of work includes:
 - i. Clean & Televis 1,840 lineal feet of storm sewer per attached exhibits
 - ii. Clean & Televis 3,010 lineal feet of sanitary sewer per attached exhibits
 - iii. Properly dispose of any materials
 - iv. Provide the City with a video of the televised lines
 - v. Provide the City with a report of the televised lines, including descriptions of the pipe and any defects

3. IP 24-12 Juniper Woods 1st – 3rd Street Reconstruction
 - a. Subdivision located generally East of Waco St & South of Alpine Dr.
 - b. Scope of work includes:
 - i. Clean & Televis 2,170 lineal feet of storm sewer per attached exhibit
 - ii. Clean & Televis 3,870 lineal feet of sanitary sewer per attached exhibit
 - iii. Properly dispose of any materials
 - iv. Provide the City with a video of the televised lines
 - v. Provide the City with a report of the televised lines, including descriptions of the pipe and any defects

4. IP 24-13 Fox Hills Estates Street Reconstruction
 - a. Subdivision located generally between Yttrium St & St Francis Blvd (TH47) and North of 169th Ln.
 - b. Scope of work includes:
 - i. Clean & Televiser 1,780 lineal feet of storm sewer per attached exhibit
 - ii. Properly dispose of any materials
 - iii. Provide the City with a video of the televised lines
 - iv. Provide the City with a report of the televised lines, including descriptions of the pipe and any defects

Note: Sanitary sewer and storm sewer pipe sizes are shown on attached exhibits, but due to incomplete records of older city projects, some pipe sizes may vary slightly.

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. The cleaning and televising of the sewer lines will be completed within 30 working days of the notice to proceed issued by the City. A notice to proceed for the work is anticipated to be issued by the City on or around October 11, 2023. If work is not initiated within 7 calendar days of this notice, the City reserves the right to cancel the quotation and award to the second lowest responsible quote.

PROPOSAL SUBMITTAL: An itemized quote shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP)

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarifications in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **4:00 p.m. Wednesday, October 4, 2023**. Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Stacie Damjanovich, Engineering Administrative Assistant. E-mail proposals will be accepted and may be sent to sdamjanovich@cityoframsey.com.

REVIEW PROCESS: Proposals received by the RFP deadline will be reviewed by Engineering Staff. The City will award each individual project to the lowest proposal, rather than the lowest combined total of all four (4) proposals.

The City reserves the right to reject any or all proposals and to waive minor irregularities. The winning proposal(s) must be presented by the City Engineer and approved by the Ramsey City Council (Council meetings are on the 2nd and 4th Tuesdays of the month); once approved, an email will be sent out awarding the proposal to the qualified vendor, at which time a Certificate of Insurance will be required prior to scheduling work.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COST OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificated of Insurance for all of the above insurance shall be filed with the City prior to the work. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 8:00 p.m., Monday through Friday.

WORK AND STAGGING AREAS: The Contractor shall confine their work activities within City-owned properties and right of way / easement. No equipment shall be left on City streets outside normal working hours.

SPECIFICATIONS: Work shall be conducted in conformance with the specifications set forth herein and in accordance with the latest edition of the Minnesota Department of Transportation Standard Specifications for Construction which is incorporated by reference to these specifications.

PIPE CLEANING: The Contractor shall clean the pipe to a minimum of 95% capacity. Each run of pipe between structures, a minimum of 80% of the pipe invert must be visible.

TRAFFIC CONTROL: All traffic control devices and layouts shall conform and be installed in accordance to the latest addition of the Minnesota Temporary Traffic Control Field Manual.

PERMITS: The Contractor shall obtain all necessary construction permits.

PAYMENT: Invoices must be submitted to the City on a net 30-day basis, made out to the City of Ramsey Engineering Department including the project description, and must be submitted via email to accountspayable@cityoframsey.com. Payments may be made by EFT upon request, please submit EFT requests to accountspayable@cityoframsey.com. An IC 134 form will be required for final payment.

BASIS OF PAYMENT:

Mobilization – Payment shall be made on a lump sum basis for the mobilization of equipment.

Traffic Control – Payment shall be made on a lump sum basis as compensation for all equipment, material, and labor costs required for the installation and maintenance of traffic control measures (signage, barricades, flashers, flaggers, etc.), as directed by the Engineer, for any local traffic disruptions or temporary closures.

Clean and Televiser Sewer – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required for cleaning, removal and disposal of material, description and video of the sewer lines.

Other Items – The cost of any additional equipment, labor, materials, tools and supplies which have not been specifically identified in this section for payment, but are required to complete the project per the plans and specifications shall be considered incidental to the project.

PROPOSAL

I/We agree to furnish all materials and labor for the project(s) described above:

IP 24-01 BARTHEL'S RUM RIVER ACRES & WHITE PINE ESTATES STREET SEWER TELEVISIONING

Item No.	Item Description	Unit	Quantity	Price	Extension
1.	Mobilization	LS	1	_____	_____
2.	Traffic Control	LS	1	_____	_____
3.	Clean and Televis Storm Sewer Lines	LF	150	_____	_____

MSA Xkimo Street Sewer Televisioning Total (Items 1-4) _____

IP 24-05 MSA XKIMO STREET SEWER TELEVISIONING

Item No.	Item Description	Unit	Quantity	Price	Extension
1.	Mobilization	LS	1	_____	_____
2.	Traffic Control	LS	1	_____	_____
3.	Clean and Televis Sanitary Sewer Lines	LF	3,010	_____	_____
4.	Clean and Televis Storm Sewer Lines	LF	1,840	_____	_____

MSA Xkimo Street Sewer Televisioning Total (Items 1-4) _____

IP 24-12 JUNIPER WOODS 1st and 2nd STREET SEWER TELEVISIONING

Item No.	Item Description	Unit	Quantity	Price	Extension
1.	Mobilization	LS	1	_____	_____
2.	Traffic Control	LS	1	_____	_____
3.	Clean and Televis Sanitary Sewer Lines	LF	3,870	_____	_____
4.	Clean and Televis Storm Sewer Lines	LF	2,170	_____	_____

Juniper Woods 1st and 2nd Street Sewer Televisioning Total (Items 1-4) _____

IP 24-13 FOX HILLS ESTATES STREET SEWER TELEVISIONING

Item No.	Item Description	Unit	Quantity	Price	Extension
1.	Mobilization	LS	1	_____	_____
2.	Traffic Control	LS	1	_____	_____
3.	Clean and Televising Storm Sewer Lines	LF	1,780	_____	_____

Fox Hills Estates Street Sewer Televising Total (Items 1-4) _____

Contractor Name _____

Owner or representative _____

Phone(s) _____

E-mail _____

Signature _____

Date _____

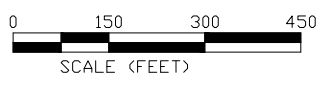


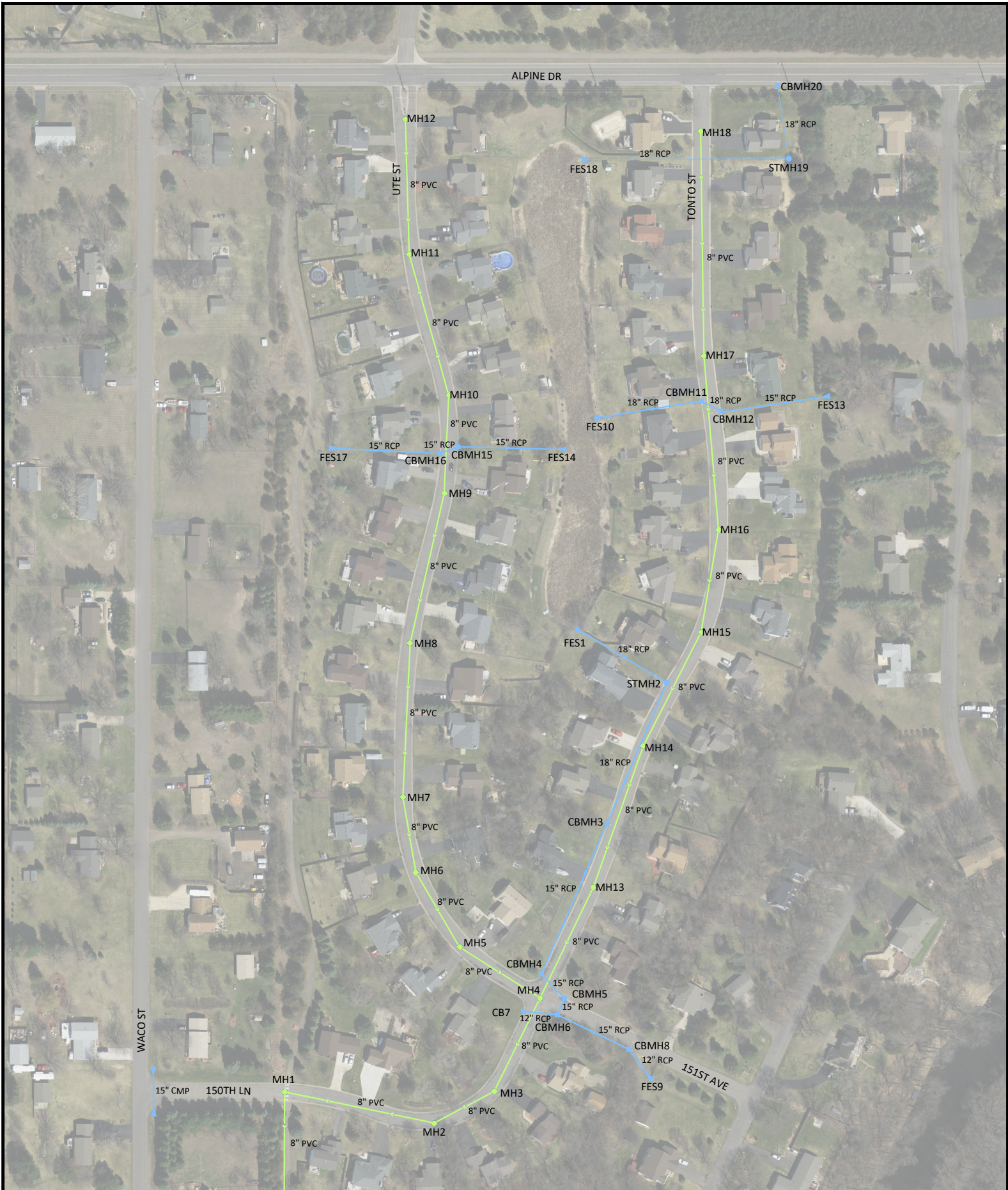
**BARTHEL'S RUM RIVER ACRES & WHITE
PINE ESTATES
PROJECT SCOPE**





**XKIMO ST (TH47 - 142ND AVE)
PROJECT SCOPE**





JUNIPER WOODS 1ST - 3RD PROJECT SCOPE





**FOX RIDGE ESTATES
PROJECT SCOPE (1)**





**FOX RIDGE ESTATES
PROJECT SCOPE (2)**

