

**ECONOMIC DEVELOPMENT AUTHORITY  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, August 10, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:     Chairperson Scott Wiyninger  
                          Member Chelsee Howell  
                          Member Rachal Johnson  
                          Member Brittany Lindahl  
                          Member Chris Riley  
                          Member Shanna Stewart

Members Absent:     Member William MacLennan

Also Present:         Sean Sullivan, Economic Development Manager

**1.     CALL TO ORDER**

Chairperson Wiyninger called the Economic Development Authority meeting to order at 7:30 a.m.

**2.     APPROVE AGENDA**

Motion by Member Stewart, seconded by Member Lindahl, to approve the agenda.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Stewart, Lindahl, Howell, Johnson, and Riley. Voting No: None. Absent: Member MacLennan.

**3.     CONSENT AGENDA**

**3.01:   Approve Meeting Minutes Dated July 13, 2023**

Motion by Member Lindahl, seconded by Member Stewart, to approve the July 13, 2023, minutes as presented.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Lindahl, Stewart, Howell, Johnson, and Riley. Voting No: None. Absent: Member MacLennan.

**4.     EDA BUSINESS**

**4.01:   Consider Approval of Purchase Agreement and Right of Re-Entry Agreement for Part of Outlot A, COR TWO: Norhart Architecture, LLC**

Economic Development Manager Sullivan presented the staff report.

Marybeth Wise, Norhart Architecture, LLC, commented that they are excited about the plan the City has for The COR and believes this would be a great addition. She stated that Norhart designs, builds, and rents market rate apartments. She stated that the company has been family owned and began in 1995 with 12 developments currently in the metro area. She commented that all their services are in-house, and they do not bring in subcontractors. She provided an overview of the most recent apartments they have built. She provided details on community partnerships, noting that they like to become a member of the community. She stated that this project would propose about 200 market rate units, five stories in height. She stated that they would not be requesting financial assistance and would be conforming to The COR development standards. There would be a mix of studio, alcove, one-, two- and three-bedroom units with surface and subsurface parking. She noted that there would be 5,000 square feet of retail on the ground floor with an additional patio. She displayed the preliminary layout, building amenities, in unit amenities, and exterior amenities. She reviewed the proposed development timeline noting that they would target to break ground in spring of 2025 with an estimated 16-month construction period. She stated that there are several extensions built into the purchase agreement as their construction pace is market dependent and they would want to account for unforeseen delays to current projects.

Member Stewart asked the location for this project.

Economic Development Manager Sullivan provided more details on the project location at north of the Hilton Home2 site and south of the future extension of West Ramsey Parkway.

Member Stewart asked if this would conflict with the hotel site.

Economic Development Manager Sullivan replied that it would not conflict and would actually fill in the site well. He also noted a recently approved purchase agreement with Centra for that area and advised that if all these projects move forward it would not leave any remnants in that area.

Member Stewart asked how many retail businesses they would anticipate.

Ms. Wise replied that they have allotted 5,000 square feet for retail, whether that is occupied by one restaurant or two individual retail users. She noted that the retail would be on the corner for easy access when coming into the site for this building or Hilton. She commented that they have also been speaking with Ms. Emily Allegra and they are planning to partner together for community events.

Economic Development Manager Sullivan reviewed the proposed sale price noting that it does fall within the deal range for the parcel, as well as other proposed elements of the purchase agreement. He commented that he believes this will fit well in The COR and the building will look sharp for those using the roundabout.

Motion by Member Johnson, seconded by Member Stewart, to recommend to City Council to approve of Purchase Agreement and Right of Re-Entry Agreement as presented, subject to City Attorney review.

Further discussion: Member Howell stated that she does have hesitation about bringing more apartments into The COR but does really like the product and therefore will be supporting this project.

Motion carried. Voting Yes: Chairperson Wyingner, Members Johnson, Stewart, Howell, Lindahl, and Riley. Voting No: None. Absent: Member MacLennan.

#### **4.02: Consider Provision of Business Assistance for Soderholm and Associates**

Economic Development Manager Sullivan presented the staff report.

Brian Soderholm, COO of Soderholm and Associates, commented that their company started in 1959 and they are a local Ramsey business. He noted that in the past few years they have created the SA Group as the umbrella for their different businesses in Ramsey and provided details on those three brands. He stated that they are very excited to have the new hotel coming to Ramsey as their visitors have been using hotels in Maple Grove. He stated that they have outgrown the current building space in Ramsey and are renting multiple spaces throughout Ramsey. He provided details on their employees, noting that they are high paid, skilled jobs. He stated that the proposed addition would allow them to bring their staff in-house under one roof. He stated that they anticipate breaking ground at the end of the month and recognize that this request is coming later in the game than typical. He stated that this project will go ahead regardless, but noted the increased costs that they did not anticipate related to construction costs and water and sewer connection. He stated that they currently pay about \$30,000 annually in property taxes and would anticipate that to quadruple along with the building size. He anticipated about 33 new staff additions and noted that they do hire within the area and employ many Ramsey residents. He stated that they hope to explore any financial assistance options the City could offer. He stated that the company is 100 percent employee owned, noting that each employee owns shares in the company which grow in value and benefit the employee in retirement.

Chairperson Wyingner asked for input from Ehlers.

Jason Aarsvold, Ehlers, commented that they did review this project recognizing that this is a bit different than the typical review that is done for projects with a return on investment. He stated that in this review they attempted to provide assurance that this assistance would not unduly enrich the project and provided details on how that review was done. He stated that if the City chose to provide the proposed assistance it would not unduly enrich the project.

Member Riley asked for more explanation on the different calculations that were done.

Mr. Aarsvold provided more explanation on the tax abatement process.

Member Stewart asked if one method of financing would be better compared to the other.

Mr. Aarsvold replied that the RLF fund exists for this purpose and would result in less tax abatement but noted that would be a matter of policy.

Economic Development Manager Sullivan confirmed that this is exactly what the RLF fund is for and believed that it should be used for this project. He stated that in 2009 they outlined a policy which included the tools available for project financing and included tax abatement. He stated that although they have not used tax abatement in the past, he thought this would be a good opportunity to bring it forward for discussion.

Member Riley commented that the RLF fund is a great story, provided some historical context. He noted that the fund has not been used for a number of years, but this is the exact purpose of this business assistance tool. He stated that he likes the idea of using that fund as this would allow the business to expand in Ramsey and would create jobs.

Economic Development Manager Sullivan commented that the project scored well on the business assistance application. He summarized the project highlights and reviewed the assistance options. He also reviewed the considerations before the EDA. He commented that this is a great project for the community. He recognized that financial assistance is often used to chase new businesses and incentivize them to come to Ramsey, but this is an existing Ramsey business that is continuing to grow.

Member Riley recapped that the estimated abatement would be between five and seven years and this would not take anything away from the City as it would go against the new value. He stated that these funds would be going towards a building on which taxes would continue to be collected into the future.

Member Howell stated that she appreciates the frankness of the representative that the project will move forward with or without the assistance. She commented that if the tax abatement is used, that would go against taxes that would be collected to diffuse costs for others in the city and therefore does not see a reason to use that in this instance. She commented that she would support use of the RLF fund to offer some assistance.

Chairman Wyingner stated that he also supports the use of the RLF fund and would be hesitant to use tax abatement as that could set a precedent for the future.

Member Johnson commented that this company has existed in Ramsey for many decades, is family owned and employee owned. She commented that the land was purchased in 1980 and supports the staff recommendation to use both forms of financing for the project.

Motion by Member Stewart, seconded by Member Lindahl, to recommend to the City Council financial assistance in the form of a \$150,000 loan from the City RLF for a term of six years with an interest rate of 3.5 percent.

Motion carried. Voting Yes: Chairperson Wyingner, Members Stewart, Lindahl, Howell, Johnson, and Riley. Voting No: None. Absent: Member MacLennan.

**4.03: Consider Recommendation for Approval of 2024 EDA Budget**

Economic Development Manager Sullivan presented the staff report.

Motion by Member Johnson, seconded by Member Stewart, to adopt the proposed 2024 EDA budget and levy as presented.

Motion carried. Voting Yes: Chairperson Winyinger, Members Johnson, Stewart, Howell, Lindahl, and Riley. Voting No: None. Absent: Member MacLennan.

**5. MEMBER / STAFF UPDATE**

Economic Development Manager Sullivan provided updates on recent City Council action, development interest and other development activity.

**6. ADJOURNMENT**

Motion by Member Lindahl, seconded by Member Stewart, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Winyinger, Members Lindahl, Stewart, Howell, Johnson, and Riley. Voting No: None. Absent: Member MacLennan.

The regular meeting of the Economic Development Authority adjourned at 8:29 a.m.

Respectfully submitted,



Sean Sullivan  
Economic Development Manager

ATTEST:



Wendy Schlueter  
Economic Development Administrative Assistant

Draft by Amanda Staple  
*TimeSaver Off Site Secretarial, Inc.*