REQUEST FOR PROPOSAL
2024 OVERLAY IMPROVEMENTS
Pedestrian Ramp
Topographic Surveys
City of Ramsey

ISSUE DATE
November 1, 2023

PROPOSAL MUST BE RECEIVED BY:
4:00 pm on Wednesday, November 8, 2023

DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Joe Feriancek
763-433-9893

INTRODUCTION: The City of Ramsey (City) is requesting proposals for a topographic survey for 2024 Overlay Improvements ADA Pedestrian Ramp Upgrades. If selected, Staff will bring the proposal to the Tuesday, November 14, 2023 City Council meeting for award.

1. IP 24-07, 2024 Neighborhood Overlay Improvements
    a. Alpine Acres 1st & 2nd; located east of Sunfish Lake Blvd, north of Alpine Drive
        i. 30 Pedestrian Ramp survey locations
        ii. 31-foot wide, with concrete curb and gutter
        iii. Town House Development
    b. Orchard Hills Townhomes; located on Cobalt Street and Barium Street, south of Alpine Drive (east of TH 47)
        i. 10 Pedestrian Ramp survey locations
        ii. 31-foot wide, with concrete curb and gutter
        iii. Town House Development
    c. Season of Ramsey; located along 147th Lane between Center Street and Rhinestone Street (north of Bunker Lake Blvd, west of Ramsey Blvd)
        i. 6 Pedestrian Ramp survey locations
        ii. 32-foot wide, with concrete curb and gutter
        iii. Mix of Single Family and Town House Development
    d. Town Center Gardens 1st, 2nd & 3rd; located north of Bunker Lake Blvd, west of Ramsey Blvd
        i. 55 Pedestrian Ramp survey locations
        ii. 31-foot wide, with concrete curb and gutter
        iii. Town House Development
2. The scope of this work includes:
    a. Topographic Survey
    b. Contacting Gopher State One Call to locate utility markings
    c. Delivery of survey points in an Excel/CSV format
    d. Point Code listing

FIELD SURVEY REQUIREMENTS: The field survey is not limited to, but is expected to include the following:

- Adequate survey of existing pedestrian facilities to upgrade to current ADA standard
    - Elevations along the curb and gutter; flow line, top back of curb, and front edge from the existing ramps to approximately 20 feet either side
    - Elevations and location of the edge of concrete and bituminous walks to approximately 20 feet back from the street
    - Locations of any potential obstructions, i.e. light poles, mail boxes, landscaping, fencing, signage, etc. adjacent to the pedestrian facilities.
    - If valley gutter is between pedestrian ramps, need shots along flow of valley gutter to verify drainage patterns

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. Once work has commenced, the Contractor shall continuously pursue completion in accordance with the approved schedule. The final Topographic Survey must be delivered to the City by Friday, December 29, 2023.

PROPOSAL SUBMITTAL: A lump sum quote for each project shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP).

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarification in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **4:00 P.M. Wednesday, November 8, 2023.** Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Joe Feriancek. E-mail quotes will be accepted and may be sent to JFeriancek@cityoframsey.com.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability $1,000,000 per occurrence (written on an occurrence based form bodily injury and property damage); automobile liability $1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 7:00 p.m., Monday through Friday.

WORK AND STAGING AREAS: The Contractor shall confine their work activities within City owned properties, right of way, and drainage & utility easements. No equipment shall be left on City streets outside normal working hours.

TRAFFIC CONTROL: Work shall be conducted in conformance with the specifications set forth herein and in accordance with the Minnesota Department of Transportation Standard Specifications for Construction, 2020 Edition, which is incorporated by reference to these specifications.

PAYMENT: Payment will be made upon submittal of an invoice to the City on a net 30-day basis following City acceptance of the work. An IC 134 form will be required prior to final payment.

BASIS OF PAYMENT: Payment shall be made on a lump sum basis for all components of the work as specified in the RFP. The cost of any additional equipment, labor, materials, permits, tools and supplies which have not been specifically identified in this section for payment, but are required to complete the work, shall be considered incidental to the project. The City is also requesting an hourly rate for additional survey work to be submitted, if we find a need to expand the project scope after reviewing the initial survey.

PROPOSAL

_____ accepts the terms and conditions herein and agrees to complete all work described herein, and to deliver the final Topographic Surveys to the City by Friday, December 29, 2023.

IP 24-07; 2024 NEIGHBORHOOD OVERLAY TOPOGRAPHIC SURVEY	
Description	**Cost Extension**
Lump sum not-to-exceed amount	
Additional hourly rate if project scope expands after initial review	

Contractor Name _____

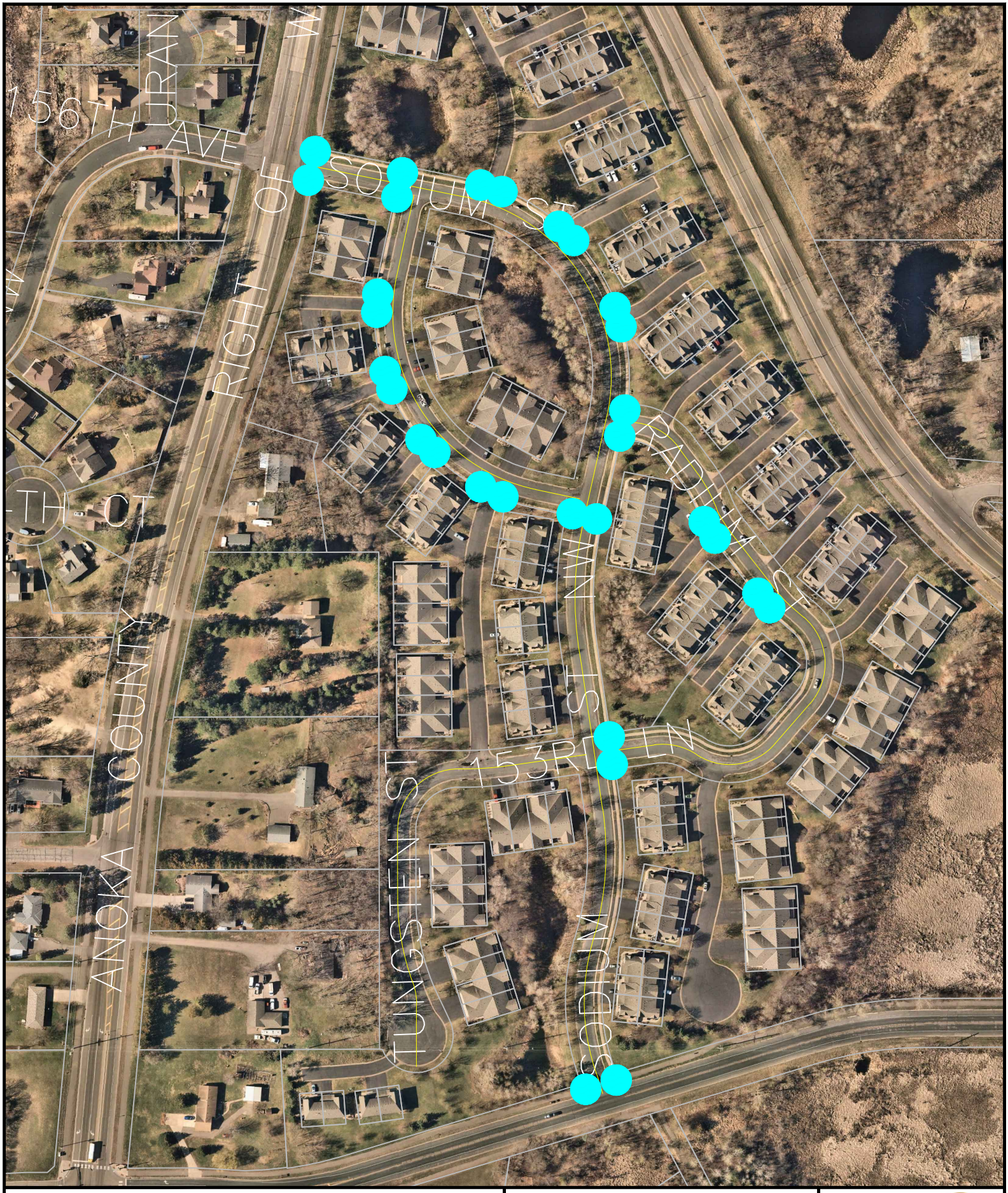
Owner or representative _____

Phone(s) _____

E-mail _____

Signature _____

Date _____

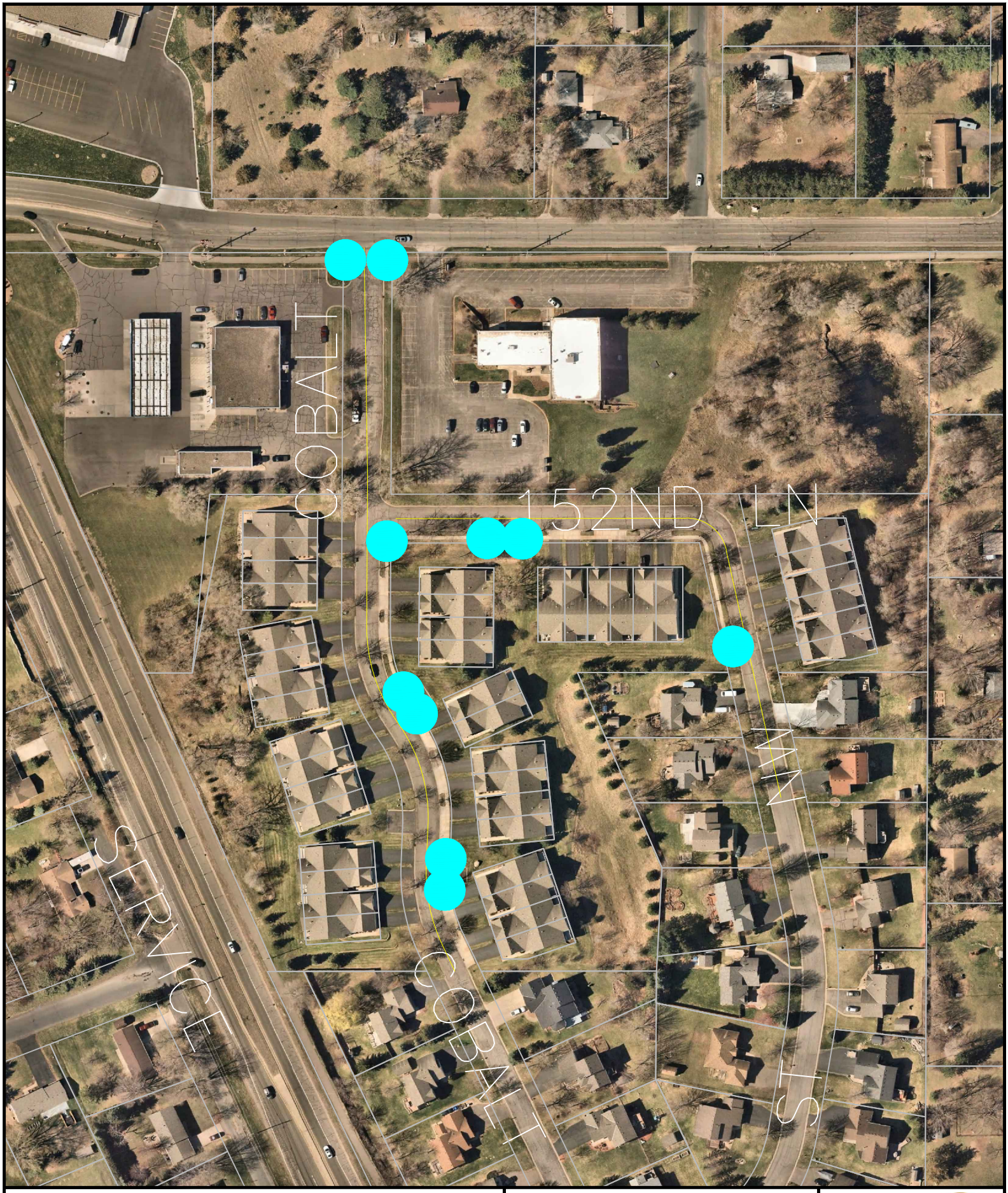


ALPINE ACRES 1ST & 2ND
30 PEDESTRIAN RAMPS

0 200 400 600
SCALE (FEET)

N

City of RAMSEY



ORCHARD HILLS TOWNHOMES
10 PEDESTRIAN RAMPS

0 150 300 450
SCALE (FEET)

N

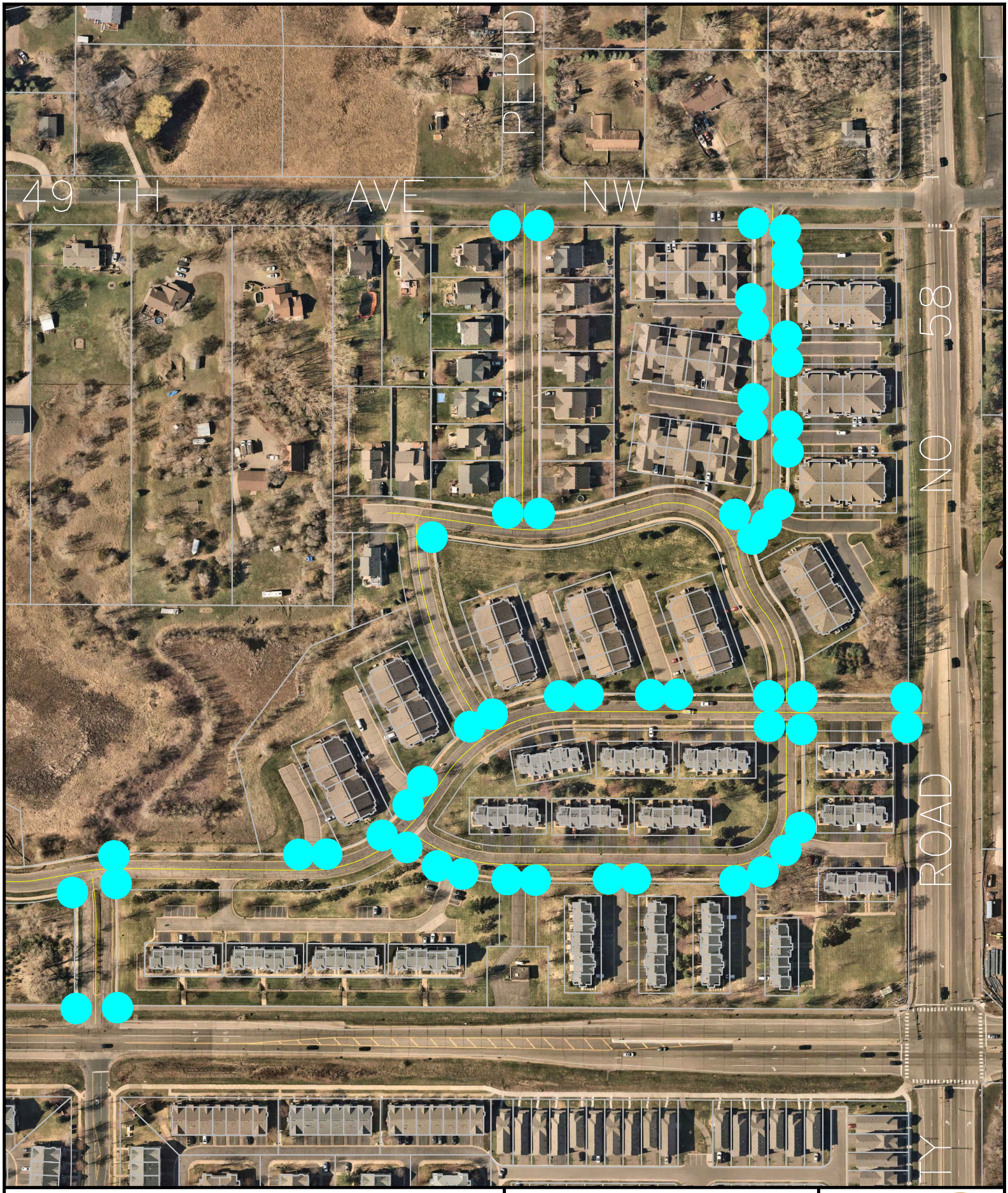
City of RAMSEY

SEASONS OF RAMSEY
6 PEDESTRIAN RAMPS

0 150 300 450
SCALE (FEET)

N

City of RAMSEY



TOWN CENTER GARDENS 1ST - 3RD
55 PEDESTRIAN RAMPS

0 200 400 600
SCALE (FEET)

N

City of RAMSEY

IP 24-07
2024 Neighborhood Pavement Overlay Improvements
Street Segment Summary

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	Curb (Bit / Conc.)	2023 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Maint. 4	Maint. 5	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
Alpine Acres	153rd Lane	Sodium Street / Radium Street	296	Urban	Conc.	6	2004	SC 2009	SC 2016	CS 2023			3.5*	4.0*	7.5*
	Radium Street	153rd Lane / Sodium Street	745	Urban	Conc.	6	2004	SC 2009	SC 2016	CS 2023			3.5*	4.0*	7.5*
	Sodium Street	Alpine Drive / CR 57	1949	Urban	Conc.	6	2004	SC 2009	SC 2016	CS 2023			3.5*	4.0*	7.5*
	Alpine Acres Total		*2990*	*0.57 mi.*											
Alpine Acres 2nd	153rd Lane	Sodium Street / Tungsten Street	317	Urban	Conc.	6	2004	SC 2009	SC 2016	CS 2023			3.5*	4.0*	7.5*
	Tungsten Street	153rd Lane / CDS south	484	Urban	Conc.	6	2004	SC 2009	SC 2016	CS 2023			4.3	5.1	9.4
	Tungsten Street	Sodium Street / Sodium Street	703	Urban	Conc.	6	2004	SC 2009	SC 2016	CS 2023			4.1	4.6	8.7
	Alpine Acres 2nd Total		*1504*	*0.28 mi.*											
Bowers Mississippi Acres 1st, 2nd & 3rd	Bowers Drive	CDS south / 148th Avenue	5227	Urban / Rural	Bit	6	1982	SC 1996	OL 2004	SC 2009	SC 2016		3.6**	3.0**	6.6**
	Bowers Mississippi Acres 1st, 2nd & 3rd Total		*5227*	*0.99 mi.*											
Gateway Industrial Park 2	141st Avenue	Basalt Avenue / Azurite Street	481	Urban	Conc.	8	1991	SC 2003	SC 2017				4.1	1.8	5.9
	Azurite Street	Bunker Lake Boulevard / EOP south	507	Urban	Conc.	7	1991	SC 2003	SC 2012				4.5	0.0	4.5
	Basalt Street	Bunker Lake Boulevard / 141st Avenue	702	Urban	Conc.	7	2003	SC 2017					4.1	1.8	5.9
	Gateway Industrial Park 2 Total		*1690*	*0.32 mi.*											
Orchard Hills Townhomes	152nd Lane	Cobalt Street / Barium Street	434	Urban	Conc.	6	2001	SC 2006	SC 2013	CS 2021			2.9	5.6	8.5
	Barium Street	152nd Lane / EOP south	199	Urban	Conc.	6	2001	SC 2006	SC 2013	CS 2021			2.6	6.0	8.6
	Cobalt Street	152nd Lane / EOP south	582	Urban	Conc.	6	2001	SC 2006	SC 2013	CS 2021			3.0	3.8	6.8
	Cobalt Street	Alpine Drive / 152nd Lane	367	Urban	Conc.	4	2001	SC 2006	SC 2013	CS 2021			3.0	3.8	6.8
	Orchard Hills Townhomes Total		*1582*	*0.3 mi.*											
Seasons of Ramsey	147th Lane	147th Circle / Center Street	444	Urban	Conc.	7	2013						4.7	6.1	10.8
	Seasons of Ramsey Total		*444*	*0.08 mi.*											
Section 27 Unplatted	141st Avenue	Basalt Street / Ebony Street	1194	Urban	Conc.	7	2001	SC 2006	SC 2018				4.5*	6.0*	10.5*
	Ebony Street	141st Avenue / 143rd Avenue	1291	Urban	Conc.	7	2001	SC 2006	SC 2018				3.5*	6.0*	9.5*
	Section 27 Unplatted Total		*2485*	*0.47 mi.*											

* Per As-Built, GPR not available
**GPR poor GPS Reception

IP 24-07
2024 Neighborhood Pavement Overlay Improvements
Street Segment Summary

Subdivision	Street	Segment Description	Length (feet)	Section (Urban / Rural)	Curb (Bit / Conc.)	2023 PASER	Year Built	Maint. 1	Maint. 2	Maint. 3	Maint. 4	Maint. 5	Avg HMA (inches)	Avg Agg. Base (inches)	Avg Section (inches)
Town Center Gardens	147th Lane	Rhinestone Street / Ramsey Boulevard	1509	Urban	Conc.	6	2004	SC 2010	CS 2021				3.5*	4.0*	7.5*
	147th Terrace	147th Lane / Olivine Street	594	Urban	Conc.	6	2004	SC 2010	CS 2021				3.5*	4.0*	7.5*
	Olivine Street	147th Terrace / 147th Lane	241	Urban	Conc.	6	2004	SC 2010	CS 2021				3.5*	4.0*	7.5*
	Periodot Street	147th Terrace / Well House	113	Urban	Conc.	6	2004	SC 2010	CS 2021				3.5*	4.0*	7.5*
	Rhinestone Street	Bunker Lake Boulevard / 147th Lane	275	Urban	Conc.	5	2004	SC 2010	CS 2021				3.5*	4.0*	7.5*
	Town Center Gardens Total		*2732*	*0.52 mi.*											
Town Center Gardens 2nd	Olivine Street	147th Lane / EOP north	330	Urban	Conc.	7	2004	SC 2010	CS 2021				3.5*	4.0*	7.5*
	Periodot Street	147th Lane / 148th Lane	363	Urban	Conc.	7	2004	SC 2010	CS 2021				3.5*	4.0*	7.5*
	Town Center Gardens 2nd Total		*693*	*0.13 mi.*											
Town Center Gardens 3rd	147th Lane	147th Circle / 147th Circle	654	Urban	Conc.	7	2005	SC 2010	CS 2021				3.5*	4.0*	7.5*
	147th Lane	147th Circle / Rhinestone Street	263	Urban	Conc.	7	2005	SC 2010	CS 2021				3.5*	4.0*	7.5*
	148th Lane	Peridot Street / Olivine Street	542	Urban	Conc.	7	2005	SC 2010	CS 2021				3.5*	4.0*	7.5*
	Olivine Street	148th Lane / 149th Avenue	582	Urban	Conc.	7	2005	SC 2010	CS 2021				3.5*	4.0*	7.5*
	Periodot Street	148th Lane / 149th Avenue	551	Urban	Conc.	7	2005	SC 2010	CS 2021				3.5*	4.0*	7.5*
	Town Center Gardens 3rd Total		*2592*	*0.49 mi.*											
2024 Neighborhood Pavement Overlay Total			**21939**	**4.16 mi.**											

* Per As-Built, GPR not available
**GPR poor GPS Reception