City of Ramsey
Agenda
Revised
Regular City Council
Tuesday, December 12, 2023
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Presentation

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Receive Cash & Investments for Period Ending November 30, 2023.

2. Receive November 2023 Financial Reports - General Fund, EDA and Enterprise Funds

3. Note the following Boards, Commissions, and Committee Meeting Minutes:
- Planning Commission Meeting Minutes Dated October 26, 2023
- Environmental Policy Board Meeting Minutes Dated August 21, 2023
- Public Works Committee Meeting Minutes Dated October 17, 2023

4. Approve the Following Meeting Minutes:

1. City Council Work Session dated 11/28/2023
2. City Council Regular Session dated 11/28/2023

5. Approve Joint Powers Agreement with Anoka County for Regional SWAT team

6. Approve Business Licenses (includes 2024 Business License Renewals)

7. Authorization to Update Three Policies within the Personnel Policy

8. Authorization to Approve Position Reclassifications

9. Authorization to Hire a Building Maintenance Worker

10. Authorization to Hire a Utilities Maintenance Worker

11. Authorization to Promote a Patrol Officer to Sergeant

12. Adopt Resolution #23-314 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 23, 2023 through December 6, 2023.

13. Adopt Resolution #23-271 Approving Change Order #6 for Improvement Project #23-03, Armstrong Boulevard and Alpine Drive Roundabout Improvements

14. Adopt Resolution #23-293 Approving a Conditional Use Permit from Rare Pomeranians at 15110 Uranimite St NW

15. ~~Adopt Resolution #23-301 Approving Loan to SA Group, Inc. from City RLF~~ - **Please Note: this case was moved from the Consent Agenda - 5.15 to the Regular Agenda - 7.0(A)**

16. Adopt Resolution #23-307 Approving the Final Plat and Development Agreement for Lynwood Third Addition (Project No. 23-121); case of U.S. Home, LLC dba Lennar

17. Adopt Resolution #23-308 Approving Right-of-Way Permit for a Private Ice Rink on Krypton Street North of 157th Avenue Northwest

18. Adopt Resolution #23-313 Approving ProjectDox Renewal Quote

19. Adopt Resolution #23-315 Authorizing the City's 2024 Non-Union Health and Dental Insurance Contributions and Cost of Living Adjustment.

6. Public Hearing

1. Public Hearing: Consider Zoning Map Amendment Along with a Site Plan and Minor Plat for Storyteller Café Located at 7790 Sunwood Drive NW (Project No. 23-118); Case of Stories Foundation

2. PUBLIC HEARING - Adopt Resolution #23-309 Adopting the City's 2024-2033 Capital Improvement Plan (CIP)

3. PUBLIC HEARING: 2024 Tax Levies and General Fund Budget:

- Adopt Resolution #23-310 Adopting the 2023, Payable 2024 Municipal Tax Levy
- Adopt Resolution #23-311 Adopting the 2024 General Fund Budget
- Adopt Resolution #23-312 Adopting the 2024 Economic Development Authority (EDA) Budget

7. Council Business

0. Adopt Resolution #23-301 Approving Loan to SA Group, Inc. from City RLF - **Please Note: this case was moved from the Consent Agenda - 5.15 to the Regular Agenda - 7.0(A)**

1. Introduce Ordinance #23-19 Amending Temporary Sign Regulations

2. Introduction of Ordinance #23-18, Amending Chapter 105, Buildings and Building Regulations, pertaining to Address Numbers

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Receive Cash & Investments for Period Ending November 30, 2023.

Purpose/Background:

Purpose: Receive reports of the city's cash and investments for the period ending November 30, 2023.

Cash and investment report shows the monthly cash flow - receipts and expenditures through November 30, 2023 with the current listing of the city's investment portfolio.

Recommendation:

No action required. Informational only.

Action:

No action required. Informational only.

Attachments

Cash & Investments for Period Ending November 30, 2023

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/06/2023 11:26 AM
Form Started By: Diana Lund		Started On: 12/01/2023 09:41 AM
Final Approval Date: 12/06/2023		

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended November 30, 2023

	November-23 CURRENT MONTH	2023 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE (Includes 2022 & 2023 Bond Proceeds)	$ 99,764,569.02	$ 106,549,768.65
CASH INFLOWS:		
Daily Deposit	458,967.27	10,739,886.17
Tax Settlements	-	11,051,510.46
U/B Receipts	793,938.48	2,388,110.82
Credit Cards (Includes Utility Billing)	1,709,096.84	6,061,022.44
Interest Earnings [Net of Interest Paid on Investments]	201,778.22	2,533,784.48
Bond Proceeds-int	8,454,005.31	8,454,005.31
TOTAL CASH INFLOW	$ 11,617,786.12	$ 41,228,319.68
TOTAL CASH AVAILABLE	$ 111,382,355.14	$ 147,778,088.33
CASH OUTFLOWS:		
Prepaid Checks	3,467,779.08	13,181,571.88
Bills Lists	1,117,355.68	10,094,512.59
Pay Estimates	4,898,041.03	17,101,845.20
Credit Cards	12,997.51	99,727.55
Payroll - Net	502,291.81	5,613,711.38
Flex Reimbursement	2,541.74	19,393.73
Void Checks/Dormant Checks Paid	(16,505.00)	(69,053.27)
Debt Service	-	336,287.50
Miscellaneous [Bank Charges; etc.]	250.00	2,488.48
TOTAL CASH OUTFLOW	$ 9,984,751.85	$ 46,380,485.04
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 101,397,603.29**	**$ 101,397,603.29**
MEMO - NET 2023 CASH INFLOW (OUTFLOW)	**1,633,034.27**	**(5,152,165.36)**
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE - BV	**$ 73,511,999.11**	**89,614,560.81**
Purchases	-	28,947,736.90
Maturities/Sales	(1,964,476.50)	(47,014,775.10)
ENDING BALANCE	**$ 71,547,522.61**	**$ 71,547,522.61**

Prepared by the City of Ramsey Finance Department
12/5/2023

2023 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2023	PURCH 2023	SOLD/ MATURE 2023	BV PRIN BAL 12/31/2023
220809A	1/20/2023	4m	4M TERM SERIES			3,000,000.00		3,000,000.00	0.00
220809B	5/9/2023	4m	4M TERM SERIES			10,000,000.00		10,000,000.00	0.00
230113	7/28/2023	4M	4M TERM SERIES				4,000,000.00	4,000,000.00	0.00
230804	4/30/2024	4M	4M TERM SERIES				10,000,000.00	0.00	10,000,000.00
221117	5/19/2023	4m	4M TERM SERIES			1,000,000.00		1,000,000.00	0.00
220809C	8/9/2023	4m	4M TERM SERIES			7,000,000.00		7,000,000.00	0.00
									10,000,000.00
220322	2/15/2023	Northland	SPARTA TOWNSHIP NJ TAX		84677-KV-6	135,000.00		135,000.00	0.00
220808	2/15/2023	Northland	JOHNSON COUNTY TX TAX		478898-FH-7	190,000.00		190,000.00	0.00
200326A	4/1/2023	Northland	TULSA COUNTY OK TAX		899525-TR-0	100,000.00		100,000.00	0.00
190628B	4/1/2023	Northland	WEST ALLIS WIS TAX		951173NP4	240,000.00		240,000.00	0.00
160812	5/1/2023	Northland	MONROE MI TAX		611101-MF-0	190,000.00		190,000.00	0.00
191107A	6/1/2023	Northland	NEWTON IOWA TAX		652810-YZ-9	120,000.00		120,000.00	0.00
190726B	6/1/2023	Northland	DESMOINES IA COMM COLLEGE TAX		250097L75	250,000.00		250,000.00	0.00
220714	7/1/2023	Northland	MANCHESTER NH TAX		562333-QS-6	250,000.00		250,000.00	0.00
180913	7/31/2023	Northland	CD-BANK NEW ENGLAND SALEM		06426K-AN-8	245,000.00		245,000.00	0.00
190220B	11/1/2023	Northland	HAWAII ST GO BONDS		214471-PA-6	200,000.00		200,000.00	0.00
161114B	2/1/2024	Northland	ANDOVER MN TAX		034313-ZU-3	300,000.00		0.00	300,000.00
180730	10/1/2024	Northland	HUBBARD COUNTY TAX		443348-DG-9	100,000.00		0.00	100,000.00
201230	5/1/2025	Northland	FREEPORT NY TAX		356731-CA-5	300,000.00		0.00	300,000.00
190227	12/1/2025	Northland	COOK COUNTY SCHOOL DISTRICT		032879-TC-2	500,000.00		0.00	500,000.00
210625	7/15/2026	Northland	EAST LYME CONN TAX		273587-P3-3	200,000.00		0.00	200,000.00
191003A	12/1/2026	Northland	SCOTT BLUFF CTY SCHOOL DIST		810164-CQ-4	385,000.00		0.00	385,000.00
200113	3/1/2027	Northland	RICHLAND SCHOOL DISTRICT		764080-FT-9	165,000.00		0.00	165,000.00
200825A	8/1/2027	Northland	CENTINELA VALLEY CA HS		15239-RP-4	250,000.00		0.00	250,000.00
210401	12/1/2027	Northland	RUSH COUNTY KANSAS TAX		781834-D4-9	180,000.00		0.00	180,000.00
120308C	12/1/2027	Northland	SHOREWOOD WIS TAX		825230-LB-9	225,000.00		0.00	225,000.00
190402	2/1/2028	Northland	CLOQUET MN TAX		189036-PS-9	150,000.00		0.00	150,000.00
191016B	4/1/2028	Northland	COLUMBUS OH TAX		199492E339	285,000.00		0.00	285,000.00
211020A	7/15/2028	Northland	MOUNT HILLS TOWNSHIP SCHOOL		6215S3-E6-7	430,000.00		0.00	430,000.00
200914	8/1/2028	Northland	BURLESON TX IDS ZERO CPN		121403-4E6	500,000.00		0.00	500,000.00
120308D	12/1/2028	Northland	SHOREWOOD WIS TAX		825230-LC-7	465,000.00		0.00	465,000.00
200625	3/1/2029	Northland	LAWRENCE MASS TAX		520228-6Q-5	180,000.00		0.00	180,000.00
200923	7/15/2029	Northland	WILKINSBURGO BORO PA TAX		968529-JV-0	265,000.00		0.00	265,000.00
200825B	8/1/2029	Northland	CENTINELA VALLEY CA HS		15239-RR-0	270,000.00		0.00	270,000.00
210615	8/1/2030	Northland	MN STATE TAX		60412A-VP-5	500,000.00		0.00	500,000.00
									5,650,000.00
210604	7/1/2030	UBS	FLORIDA STATE BOARD TAX		341271AF1	1,000,000.00		0.00	1,000,000.00
220414A	1/15/2023	UBS	US TREASURY NOTE		912828Z29	1,245,000.00		1,245,000.00	0.00
200116	1/17/2023	UBS	CD-MORGAN STANI	32992	6169OURY8	245,000.00		245,000.00	0.00
220414B	2/15/2023	UBS	US TREASURY NOTE		912828UN8	1,240,000.00		1,240,000.00	0.00
220414C	3/15/2023	UBS	US TREASURY NOTE		912828ZD5	1,260,000.00		1,260,000.00	0.00
161208A	4/1/2023	UBS	NEW HOPE CULTURAL ED TAX		64542WAY6	250,000.00		250,000.00	0.00
220414D	4/15/2023	UBS	US TREASURY NOTE		912828ZH6	1,265,000.00		1,265,000.00	0.00
150812	6/1/2023	UBS	CHARLOTTE TAXABLE		161037L61	300,000.00		300,000.00	0.00
180628	6/28/2023	UBS	CD-COMENITY BAN	27499	981996UP3	200,000.00		200,000.00	0.00
191230B	6/30/2023	UBS	CD-RAYMOND JAMI	33893	75472RAR2	245,000.00		245,000.00	0.00
211109	8/1/2023	UBS	UPPER SANTA CLARA VY		916544ES4	200,000.00		200,000.00	0.00
210824A	8/15/2023	UBS	US TREASURY NOTE		91282CAF8	2,500,000.00		2,500,000.00	0.00
210824C	9/15/2023	UBS	US TREASURY NOTE		91282CAK7	2,500,000.00		2,500,000.00	0.00
210824B	10/15/2023	UBS	US TREASURY NOTE		91282CAP6	2,500,000.00		2,500,000.00	0.00
221102B	10/31/2023	UBS	US TREASURY NOTE		91282CDDO	213,000.00		213,000.00	0.00
211008	11/1/2023	UBS	SAN FRAN CA CITY & COUNTY UTIL		79771FAW7	140,000.00		140,000.00	0.00
201119C	12/1/2023	UBS	WARREN HEIGHTS OH BUILDING		936121JV5	165,000.00		0.00	165,000.00
221014	1/12/2024	UBS	CD-ISRAEL DISCOUI	19977	465076TW7	244,000.00		0.00	244,000.00
190315	3/15/2024	UBS	CD-COMENITY CAPI	57570	20033AS31	245,000.00		0.00	245,000.00
190325	3/25/2024	UBS	CD-BANK HAPOALII	33686	06251AW48	245,000.00		0.00	245,000.00
200325	4/1/2024	UBS	NEW YORK HOUSING		6498833S2	500,000.00		0.00	500,000.00
190118C	5/22/2024	UBS	CD-CAPITAL ONE	4297	14042RLP4	245,000.00		0.00	245,000.00
190118C	5/22/2024	UBS	CD-CAPITAL ONE U!	33954	14042TAP2	245,000.00		0.00	245,000.00
161018	7/1/2024	UBS	SELMA ALA TAX		816459QV6	500,000.00		0.00	500,000.00
161026	10/1/2024	UBS	HONOLULU TAX		4386705W7	300,000.00		0.00	300,000.00
151023	10/1/2024	UBS	MADISON TAXABLE		55844RKN3	640,000.00		0.00	640,000.00
161208B	11/1/2024	UBS	MICHIGAN FIN AUTH REV		59447TJX2	250,000.00		0.00	250,000.00
221118	11/18/2024	UBS	CD-SALLLIE MAE	58177	795451CK7	243,000.00		0.00	243,000.00
191127	11/27/2024	UBS	CD-STATE BANK IN	33682	856285RS2	245,000.00		0.00	245,000.00
201119D	12/1/2024	UBS	WARREN HEIGHTS OH BUILDING		93612JW3	165,000.00		0.00	165,000.00
191107B	12/1/2024	UBS	CORPUS CHRISTI TEX TRANS		220228BK5	400,000.00		0.00	400,000.00
190418	12/5/2024	UBS	CD-DELTA NATIONA	26633	2477RBD6	200,000.00		0.00	200,000.00
201218	12/18/2024	UBS	CD-TEXAS EXCHANGE		88241TJQ4	248,000.00		0.00	248,000.00
220419	3/1/2025	UBS	MARYLAND STATE COMM DEV TAX		57419RC78	750,000.00		0.00	750,000.00

2023 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2023	PURCH 2023	SOLD/ MATURE 2023	BV PRIN BAL 12/31/2023
161114A	7/1/2025	UBS	LEXINGTON FAYETTE AIRPORT		52909MCA0	300,000.00		0.00	300,000.00
211223	8/1/2025	UBS	HAWAII STATE		41972YQ3	500,000.00		0.00	500,000.00
191101	8/1/2025	UBS	MASSACHUSETTS ST WATER		576051VFO	400,000.00		0.00	400,000.00
201119E	12/1/2025	UBS	WARREN HEIGHTS OH BUILDING		936121JX1	175,000.00		0.00	175,000.00
191122A	12/1/2025	UBS	WARRENSVILLE HEIGHTS OHIO		936121JM5	500,000.00		0.00	500,000.00
191105	3/1/2026	UBS	MARYLAND STATE COMM DEV		57419TDZ1	320,000.00		0.00	320,000.00
220519	3/15/2026	UBS	NEW YORK DEV		6500355P6	105,000.00		0.00	105,000.00
220316	3/16/2026	UBS	CD-GOLDMAN SACHS			245,000.00		0.00	245,000.00
201105	4/1/2026	UBS	PARAMUS NJ SCHOOL		699347LF5	500,000.00		0.00	500,000.00
200113	4/15/2026	UBS	PHILADELPHIA AUTHORITY-ZERO COUP		71781LBU2	300,000.00		0.00	300,000.00
201204	4/15/2026	UBS	LONG BEACH CITY SCHOOL DIS		542535LY3	750,000.00		0.00	750,000.00
210309	6/1/2026	UBS	BEVERLY HILLS CA PUB		088006KA8	300,000.00		0.00	300,000.00
191115A	7/1/2026	UBS	LEXINGTON FAYETEE URBAN COUNTY		52909MDR2	470,000.00		0.00	470,000.00
210630	7/15/2026	UBS	MICHIGAN CITY IND SCHOOL		594381HJ7	500,000.00		0.00	500,000.00
200326B	8/1/2026	UBS	SAN BERNARDINO COMM		79672ONA47	500,000.00		0.00	500,000.00
210514	10/1/2026	UBS	BOSSIER CITY LA UTIL		100216FZ8	500,000.00		0.00	500,000.00
210621	11/1/2026	UBS	REGIONAL TRANSPORTATION		759136VD3	500,000.00		0.00	500,000.00
191219B	11/1/2026	UBS	OPELIKA ALABAMA TAX		683489ZE1	400,000.00		0.00	400,000.00
191016A	12/1/2026	UBS	DENVER CITY & COUNTY HSG		24917NAG6	500,000.00		0.00	500,000.00
210311	1/1/2027	UBS	FORT LAUDERDALE FLA SPL		347622CW0	500,000.00		0.00	500,000.00
210408B	1/15/2027	UBS	APACHE COUNTY ARIZ		03743TAF9	590,000.00		0.00	590,000.00
200925	4/1/2027	UBS	WESTERN WASHINGTON UNIV		959878RJO	500,000.00		0.00	500,000.00
211206	5/1/2027	UBS	PIMA COUNTY AZ		72178JAF0	500,000.00		0.00	500,000.00
210308B	6/1/2027	UBS	RIO RANCHO NEW MEXICO TAX		767169EP6	580,000.00		0.00	580,000.00
191219A	6/1/2027	UBS	UNIVERSITY OF NORTHERN COLORADO		914733DY3	360,000.00		0.00	360,000.00
210302	8/1/2027	UBS	VISTA CA UNI SCHOOL		928346P45	1,050,000.00		0.00	1,050,000.00
210219	9/1/2027	UBS	VIRGINIA COLLEGE BLDG			500,000.00		0.00	500,000.00
210121	10/1/2027	UBS	MIAMI DADE COUNTY TAX		59333NV91	750,000.00		0.00	750,000.00
191022	10/1/2027	UBS	NEW YORK NY TAX		64966QEK2	500,000.00		0.00	500,000.00
160802	12/1/2027	UBS	TOOLE CITY UT TAX		89033RBU7	400,000.00		0.00	400,000.00
190725A	12/1/2027	UBS	WRIGHT COUNTY TAXABLE		982276BK2	630,000.00		0.00	630,000.00
210713	2/1/2028	UBS	TEXAS PUB FIN AUTHORITY		882669BW3	325,000.00		0.00	325,000.00
210430	6/1/2028	UBS	BEVERLY HILLS CA PUB		088006KC4	500,000.00		0.00	500,000.00
220207A	7/1/2028	UBS	PHOENIX AZ CIVIC		71883RRS4	165,000.00		0.00	165,000.00
210617A	7/1/2028	UBS	EL SEGUNDO CA PENSION		284035AG7	1,000,000.00		0.00	1,000,000.00
210408A	7/1/2028	UBS	PHOENIX AZ CIVIC		71884AH44	500,000.00		0.00	500,000.00
210930	8/1/2028	UBS	CHARTER OAKS CA		1612855D4	250,000.00		0.00	250,000.00
210301	8/1/2028	UBS	SAN JOSE CA FING AUTHO		79818186P30	1,000,000.00		0.00	1,000,000.00
201007	8/1/2028	UBS	SAN BERNARDINO CALIFORN UNIV TAX		796711H44	1,000,000.00		0.00	1,000,000.00
191108	8/1/2028	UBS	CORONA-NORCO CAL		219764SC2	405,000.00		0.00	405,000.00
210825B	8/15/2028	UBS	NEW HAMPSHIRE MUNI		64465QHA7	550,000.00		0.00	550,000.00
210825A	8/25/2028	UBS	CD-CELTIC BANK	57056	15118RWG8	245,000.00		0.00	245,000.00
210326	9/1/2028	UBS	CHINO CALIF PUB FING		169548FP4	615,000.00		0.00	615,000.00
200320	9/1/2028	UBS	PENNSYLVANIA UNIV TAX		709235P25	425,000.00		0.00	425,000.00
191212	10/1/2028	UBS	UNIVERSITY OF ALABAMA TAX		914745GG2	400,000.00		0.00	400,000.00
210224B	11/1/2028	UBS	WILL COUNTY ILL COMMUNITY		969078QN7	2,500,000.00		0.00	2,500,000.00
191024	2/1/2029	UBS	PULASKI COUNTY		745401EGO3	400,000.00		0.00	400,000.00
211231	3/15/2029	UBS	NEW YORK STATE URBAN DEV		650036AX4	500,000.00		0.00	500,000.00
220207B	4/1/2029	UBS	BAY AREA CA TOLL AUTHORITY		072024XF4	250,000.00		0.00	250,000.00
210113	5/1/2029	UBS	NYC TRANSITIONAL		64971XSZ2	1,000,000.00		0.00	1,000,000.00
210617B	6/1/2029	UBS	ORANGE COUNTY TAX		684184TC8	110,000.00		0.00	110,000.00
210308A	6/1/2029	UBS	RIO RANCHO NEW MEXICO TAX		767169ER2	500,000.00		0.00	500,000.00
200630A	7/1/2029	UBS	NEW YORK STATE DORM AUTH		64990GS86	430,000.00		0.00	430,000.00
200611	11/1/2029	UBS	VENTURA COUNTY CA		923078CZ0	400,000.00		0.00	400,000.00
210114	12/1/2029	UBS	FRANKLIN COUNTY OH		353174JE6	1,000,000.00		0.00	1,000,000.00
200324	3/1/2030	UBS	NEW YORK CITY TAXABLE		64966QJL5	500,000.00		0.00	500,000.00
211014	5/1/2030	UBS	ST. JOHN'S PUBLIC SCHOOL		790450HN3	550,000.00		0.00	550,000.00
200921	7/1/2030	UBS	FLORIDA STATE REV BOND		341271AF1	500,000.00		0.00	500,000.00
210910	9/1/2030	UBS	BROWNSVILLE TX UTIL		1164753D4	1,000,000.00		0.00	1,000,000.00
101013	12/1/2030	UBS	HIDALGO COUNTY TEX TAX		429343BT3	500,000.00		0.00	500,000.00
201102	12/1/2030	UBS	XENIA OH COMM SCHOOL		984071CC2	720,000.00		0.00	720,000.00
210107	6/1/2031	UBS	SAN JOSE CA FING AUTHO		798153NL2	1,000,000.00		0.00	1,000,000.00
210111	6/1/2031	UBS	SAN JOSE CA FING AUTHO		798153NL2	320,000.00		0.00	320,000.00
211020B	8/15/2031	UBS	ALABAMBA FEDERAL AID HWY		010268CT5	500,000.00		0.00	500,000.00
200417	9/1/2031	UBS	CITY OF NORFOLK VA TAX		655867G94	220,000.00		0.00	220,000.00
211115	10/1/2031	UBS	INFRASTRUCTURE BANK		76223MAL6	580,000.00		0.00	580,000.00
230106	10/6/2023	UBS	CD-INB NATIONAL /	3664	44989FAA7		248,000.00	248,000.00	0.00
230131	9/30/2024	UBS	CD-PLANTERS BANI	34254	72741PGZ4		244,000.00	0.00	244,000.00
230303		UBS	UBS PRIME FUND				51,724.41	0.00	51,724.41
230317	3/17/2025	UBS	CD-MANUFACTURE	588	5647595C3		243,000.00	0.00	243,000.00
230322	3/24/2025	UBS	CD-PINNACLE BANI	35583	72345SLG4		248,000.00	0.00	248,000.00
211209	9/15/2032	UBS	CAPE MAY COUNTY NJ TAX		139501SB7	470,000.00		0.00	470,000.00
201221	10/1/2026	UBS	LANCASTER OH SCHOOL DIST		514264FGO	1,675,000.00		0.00	1,675,000.00
230731		UBS	UBS PRIME FUND				554,843.90	0.00	554,843.90
230831A		UBS	UBS PRIME FUND				2,769,474.27	0.00	2,769,474.27
20831B		UBS	UBS PRIME FUND				6,001,637.81	0.00	6,001,637.81

2023 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	FDIC #	CUSIP	PRIN BAL 1/1/2023	PURCH 2023	SOLD/ MATURE 2023	BV PRIN BAL 12/31/2023
230630		UBS	UBS PRIME FUND				859,359.98	0.00	859,359.98
230118		UBS	UBS PRIME FUND				1,515,697.17	1,515,697.17	0.00
230228		UBS	UBS PRIME FUND				825,284.10	825,284.10	0.00
23093023		UBS	UBS PRIME FUND				64,956.23	0.00	64,956.23
230430		UBS	UBS PRIME FUND				1,092,112.18	921,233.02	170,879.16
230531		UBS	UBS PRIME FUND				229,646.85	0.00	229,646.85
221102A		UBS	UBS PRIME FUND			40,367.65		40,367.65	0.00
221231		UBS	UBS PRIME FUND			1,699,750.74		1,699,750.74	0.00
221004		UBS	UBS PRIME FUND			411,292.57		411,292.57	0.00
210107		UBS	UBS PRIME FUND			0.00		0.00	0.00
211130		UBS	UBS PRIME FUND			0.00		0.00	0.00
210826		UBS	UBS PRIME FUND			0.00		0.00	0.00
220131		UBS	UBS PRIME FUND			0.00		0.00	0.00
220331		UBS	UBS PRIME FUND			0.00		0.00	0.00
220802		UBS	UBS PRIME FUND			130,149.85		130,149.85	0.00
						-			
									55,897,522.61
	TOTAL INVESTMENTS					89,614,560.81	28,947,736.90	47,014,775.10	**71,547,522.61**
			Unamortized Premiums			1,759,475.03			1,759,475.03
			Unamortized Discounts			(4,343,552.11)			(4,343,552.11)
			BOW			6,628,801.28	61,127,164.59	65,410,538.58	2,345,427.29
			Bond Proceeds			11,904,760.14	8,454,005.31	7,375,491.32	12,983,274.13
			Money Market Accounts			985,723.50	26,119,732.84	10,000,000.00	17,105,456.34
			Net Cash and Investments			106,549,768.65	124,648,639.64	129,800,805.00	101,397,603.29

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Receive November 2023 Financial Reports - General Fund, EDA and Enterprise Funds

Purpose/Background:

Purpose: Receive November monthly financial reports for the funds of: General, EDA, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Brief summary of actual revenues and expenditures-to-date in comparison to adopted budget for the respective funds.

Recommendation:

No action required. Informational only.

Action:

No action required. Informational only.

Attachments

October 2023 General Fund Financial Report - Budget to Actual

October 2023 EDA Financial Report - Budget to Actual

October 2023 Enterprise Funds - Financial Reports - Budget to Actual

October 2023 Summary of Adopted budgets/expenditures to date

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/06/2023 12:12 PM
Form Started By: Diana Lund		Started On: 12/01/2023 09:44 AM
Final Approval Date: 12/06/2023		

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2023 THROUGH PERIOD ENDING: October 31, 2023

GENERAL FUND EXPENDITURES
- BY DEPARTMENT -

Dept	2023 BUDGET	2023 YTD GENERAL LEDGER
Admin (inlcd elections, legal & newsletter)	1,212,108.00	928,518.19
Building Inspections	721,415.00	545,683.87
Council/Commissions (incld charter, council contingen	258,433.00	100,858.69
Data Processing	818,662.00	694,486.57
Engineering	554,975.00	750,665.27
Finance (incld assessing)	516,910.00	547,708.05
Fire (incld Civil Defense)	1,805,110.00	1,575,866.88
Gen Govt Buildings	667,254.00	441,496.45
Parks	1,661,536.00	1,314,706.66
Planning & Zoning	854,650.00	686,263.30
Police (incld animal control & comm orient)	5,527,998.00	3,883,028.88
Streets (incld traffic eng & snow/ice)	2,456,102.00	2,465,925.08
Grand Total	**17,055,153.00**	**13,935,207.89**

GENERAL FUND EXPENDITURES
- BY CATEGORY -

Category	2023 BUDGET	2023 YTD GENERAL LEDGER
Capital Outlay	1,074,183.00	693,161.56
Other Services & Charges	2,939,067.00	2,957,969.34
Personal Services	11,609,269.00	9,270,574.25
Supplies	1,326,261.00	1,013,502.74
Transfers out	106,373.00	-
Grand Total	**17,055,153.00**	**13,935,207.89**

GENERAL FUND REVENUES
- BY CATEGORY -

Category	2023 BUDGET	2023 YTD GENERAL LEDGER
Taxes	13,088,820.00	6,888,400.02
Charges for Services	622,300.00	896,672.02
Business Licenses/Permits	75,400.00	64,285.07
Fines and Forfeits	50,000.00	35,307.16
Federal Intergovernmental	9,200.00	70,054.68
State Intergovernmental	687,500.00	771,203.51
Interest	25,000.00	-
Miscellaneous	15,750.00	27,362.56
Non-Business Licenses/Permits	624,000.00	876,656.50
Transfers in	1,857,183.00	-
Grand Total	**17,055,153.00**	**9,629,941.52**

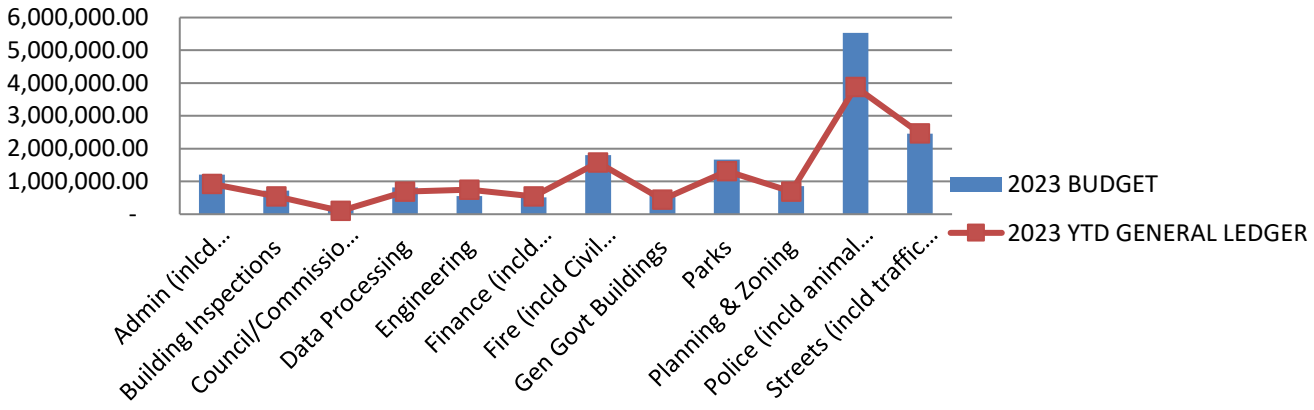
This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

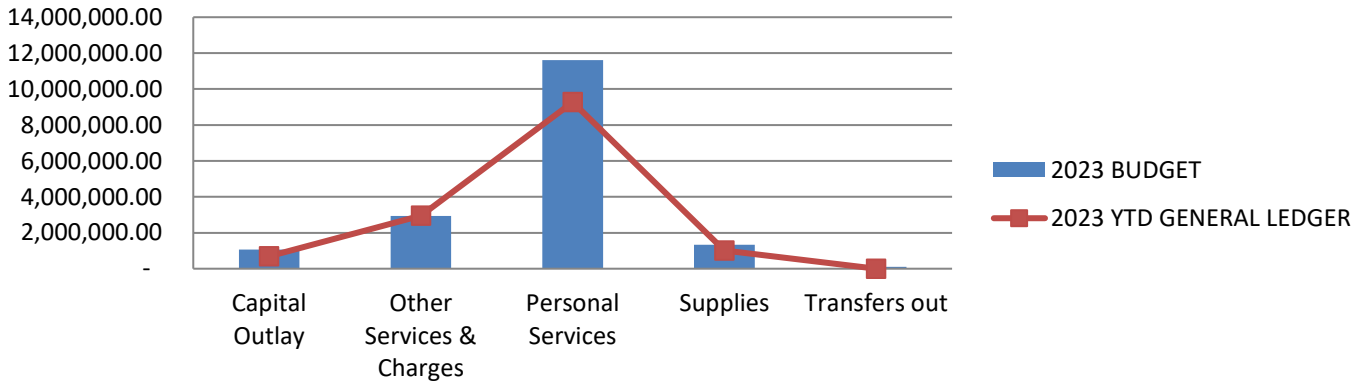
CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2023 THROUGH PERIOD ENDING: October 31, 2023

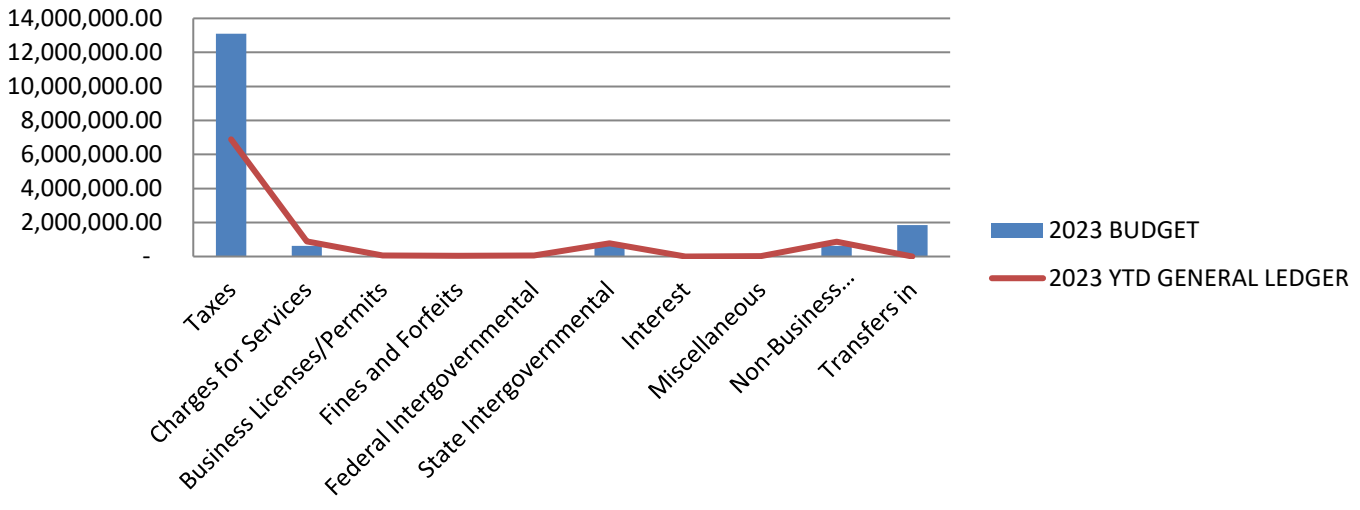
GENERAL FUND EXPENDITURES - BY DEPARTMENT



GENERAL FUND EXPENDITURES - BY CATEGORY



GENERAL FUND REVENUES



This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2023 THROUGH PERIOD ENDING: **October 31, 2023**

REVENUES

BUSINESS UNIT	9230	EDA	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
4011 CURRENT-AD VALOREM TAXES	82,610.00	38,082.98	46.10%
4012 DELINQUENT-AD VALOREM TAXES	-	118.06	0.00%
4014 FISCAL DISPARITIES	-	5,303.03	0.00%
4018 PENALTY/INT-AD VALOREM TAXES		(5.29)	0.00%
4609 OTHER MISCELLANEOUS REVENUES	-	275.42	0.00%
4701 INTEREST ON INVESTMENTS	5,000.00	-	0.00%
Grand Total	**87,610.00**	**43,774.20**	

EXPENDITURES

BUSINESS UNIT	9230	EDA	
GENERAL LEDGER ACCOUNT	CURRENT YEAR REQUESTED BUDGET	CURRENT YTD GENERAL LEDGER	-% of Budget-
6105 TEMPORARY-WAGES & SALARIES	1,500.00	385.00	25.67%
6122 FICA/MEDICARE CONTRIBUTIONS	100.00	29.45	29.45%
6133 WORKERS COMP INSURANCE PREMIUM	10.00	-	0.00%
6208 MISCELLANEOUS OFFICE SUPPLIES		16.58	0.00%
6249 MISCELLANEOUS OPERATING SUPPLY	19,000.00	11,646.43	61.30%
6315 MISCELLANEOUS PROFESSIONAL SER	35,000.00	1,009.86	2.89%
6331 TRAVEL & LODGING	2,300.00	482.91	21.00%
6335 TRAINING	1,500.00	1,125.00	75.00%
6361 GENERAL LIABILITY/PROPERTY INS	1,000.00	312.89	31.29%
6371 ELECTRIC UTILITIES	-	76.27	0.00%
6451 MEMBERSHIP DUES	2,200.00	1,516.29	68.92%
6246 MARKETING & PROMOTIONS	25,000.00	6,626.00	26.50%
6351 LEGAL NOTICES PUBLISHING		65.00	0.00%
Grand Total	**87,610.00**	**23,291.68**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2023 THROUGH PERIOD ENDING: October 31, 2023

REVENUES

BUSINESS UNIT 9601 WATER UTILITY

GENERAL LEDGER ACCOUNT		2023 BUDGET	2023 YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(28,000.00)	(25,070.65)	89.54%
4609	OTHER MISCELLANEOUS REVENUES	5,000.00	45,497.02	909.94%
4651	WATER REVENUE	-	29.26	0.00%
4652	WATER SALES - RESIDENTIAL	1,496,892.00	1,812,755.10	121.10%
4653	WATER SALES-COMMERCIAL	785,972.00	1,128,634.44	143.60%
4654	WATER PENALTIES	44,000.00	26,718.47	60.72%
4655	WATER METER INSTALLATION	15,000.00	23,100.00	154.00%
4656	WATER METERS	40,000.00	60,993.53	152.48%
4657	CONNECTION/RECONNECTION FEES	500.00	-	0.00%
4701	INTEREST ON INVESTMENTS	20,000.00	-	0.00%
4606	DEVELOPER FEES (WAC)	-	1,024,636.55	0.00%
4601	MISCELLANEOUS REVENUE		1,951.22	0.00%
Grand Total		**2,379,364.00**	**4,099,244.94**	

EXPENSES

BUSINESS UNIT 9601 WATER UTILITY

GENERAL LEDGER ACCOUNT		2023 BUDGET	2023 YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	312,055.00	161,181.48	51.65%
6103	FULL TIME-REGULAR-OVERTIME	18,000.00	14,922.39	82.90%
6105	TEMPORARY-WAGES & SALARIES	19,167.00	17,689.70	92.29%
6121	PERA CONTRIBUTIONS	39,417.00	13,686.69	34.72%
6122	FICA/MEDICARE CONTRIBUTIONS	26,542.00	15,784.59	59.47%
6131	GROUP INSURANCE	45,000.00	35,571.80	79.05%
6133	WORKERS COMP INSURANCE PREMIUM	20,000.00	-	0.00%
6208	MISCELLANEOUS OFFICE SUPPLIES	500.00	534.60	106.92%
6223	GASOLINE	8,000.00	7,909.22	98.87%
6225	DIESEL FUEL	500.00	-	0.00%
6229	SHOP MATERIALS	1,000.00	384.01	38.40%
6231	UNIFORMS & TURN-OUT GEAR	3,000.00	4,232.01	141.07%
6239	FIRST AID SUPPLIES		85.05	0.00%
6249	MISCELLANEOUS OPERATING SUPPLY	15,000.00	10,246.16	68.31%
6257	OTHER VEHICLE PARTS	10,000.00	1,162.21	11.62%
6273	UTILITY SYSTEM MAINT SUPPLIES	120,000.00	151,253.40	126.04%
6281	SMALL TOOLS & MINOR EQUIPMENT	10,000.00	4,563.95	45.64%
6292	WATER METERS FOR RESALE	100,000.00	114,488.39	114.49%
6315	MISCELLANEOUS PROFESSIONAL SER	83,000.00	3,652.71	4.40%
6322	POSTAGE	3,000.00	1,078.74	35.96%
6323	CELLULAR PHONES	4,000.00	-	0.00%
6334	MILEAGE REIMBURSEMENT	450.00	374.66	83.26%
6335	TRAINING	4,500.00	3,174.39	70.54%
6352	GENERAL NOTICE & PUBLIC INFOR	300.00	247.25	82.42%
6361	GENERAL LIABILITY/PROPERTY INS	45,000.00	30,665.79	68.15%
6371	ELECTRIC UTILITIES	175,000.00	134,805.38	77.03%
6372	WATER/IRRIGATION	2,000.00	773.51	38.68%
6373	GAS	9,000.00	4,870.07	54.11%
6374	REFUSE/RECYCLING	1,500.00	1,212.60	80.84%
6381	BUILDING & STRUCTURE REPAIR	6,000.00	729.74	12.16%
6415	OTHER EQUIPMENT RENTAL	-	75.72	0.00%
6439	OTHER MISCELLANEOUS	30,000.00	1,127.18	3.76%
6451	MEMBERSHIP DUES	1,400.00	400.00	28.57%
6489	OTHER CONTRACTED SERVICES	80,000.00	62,858.72	78.57%
6722	DEPRECIATION	871,256.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	51,000.00	-	0.00%
6108	SEVERANCE PAY		2,052.84	0.00%
6436	WATER EFFICIENCY REBATE PROG		3,593.49	0.00%
Grand Total		**2,115,587.00**	**805,388.44**	

This report reflects year to date revenue and expenditures as compared to annual budget.
It does not reflect fund balance.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2023 THROUGH PERIOD ENDING: October 31, 2023

REVENUES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		2023 BUDGET	2023 YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(22,000.00)	(18,564.59)	84.38%
4273	OTHER STATE GRANTS & AIDS		39,596.00	0.00%
4356	SEWER AVAILABILITY CHARGE-ADM	7,000.00	4,796.05	68.52%
4609	OTHER MISCELLANEOUS REVENUES	-	5,400.00	0.00%
4661	RESIDENTIAL-SEWER CHARGES	1,570,800.00	1,133,976.51	72.19%
4662	COMMERCIAL-SEWER CHARGES	466,400.00	295,985.20	63.46%
4663	SEWER PENALTIES	33,000.00	26,062.17	78.98%
4701	INTEREST ON INVESTMENTS	20,000.00	-	0.00%
4606	DEVELOPER FEES (WAC)	-	383,696.55	0.00%
4601	MISCELLANEOUS REVENUE		1,951.22	0.00%
Grand Total		**2,075,200.00**	**1,872,899.11**	

EXPENSES

BUSINESS UNIT	9602	SEWER UTILITY		
GENERAL LEDGER ACCOUNT		2023 BUDGET	2023 YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	229,231.00	100,144.65	43.69%
6103	FULL TIME-REGULAR-OVERTIME	-	624.15	0.00%
6105	TEMPORARY-WAGES & SALARIES	-	6,121.83	0.00%
6121	PERA CONTRIBUTIONS	32,192.00	7,696.32	23.91%
6122	FICA/MEDICARE CONTRIBUTIONS	17,640.00	8,503.63	48.21%
6131	GROUP INSURANCE	20,013.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	12,000.00	-	0.00%
6223	GASOLINE	4,300.00	2,092.22	48.66%
6225	DIESEL FUEL	3,500.00	2,393.32	68.38%
6229	SHOP MATERIALS	500.00	50.10	10.02%
6249	MISCELLANEOUS OPERATING SUPPLY	26,000.00	8,203.85	31.55%
6257	OTHER VEHICLE PARTS	10,000.00	1,790.63	17.91%
6273	UTILITY SYSTEM MAINT SUPPLIES	5,000.00	3,813.94	76.28%
6275	OTHER EQUIPMENT PARTS	9,000.00	2,572.57	28.58%
6315	MISCELLANEOUS PROFESSIONAL SER	15,000.00	184.88	1.23%
6323	CELLULAR PHONES	700.00	1,246.12	178.02%
6334	MILEAGE REIMBURSEMENT	400.00	30.42	7.61%
6335	TRAINING	2,400.00	5,703.94	237.66%
6361	GENERAL LIABILITY/PROPERTY INS	24,000.00	23,230.50	96.79%
6371	ELECTRIC UTILITIES	25,000.00	14,944.91	59.78%
6372	WATER/IRRIGATION	2,000.00	773.52	38.68%
6373	GAS	7,000.00	4,336.43	61.95%
6374	REFUSE/RECYCLING	1,500.00	864.09	57.61%
6377	SEWER SERVICE CHARGE	1,138,899.00	1,043,990.75	91.67%
6489	OTHER CONTRACTED SERVICES	45,000.00	18,759.55	41.69%
6722	DEPRECIATION	653,080.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	45,000.00	-	0.00%
Grand Total		**2,329,355.00**	**1,258,072.32**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2023 THROUGH PERIOD ENDING: October 31, 2023

REVENUES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	2023 BUDGET	2023 YTD GENERAL LEDGER	-% of Budget-
4140 CREDIT CARD PROCESSING FEES	(4,500.00)	(3,403.93)	75.64%
4681 CHARGES FOR STREET LIGHTS	170,000.00	132,547.42	77.97%
4683 STREET LIGHTING PENALTIES	5,000.00	3,636.34	72.73%
4701 INTEREST ON INVESTMENTS	2,000.00	-	0.00%
4684 PRIORITY STREET LIGHT	56,000.00	42,799.84	76.43%
Grand Total	**228,500.00**	**175,579.67**	

EXPENSES

BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	2023 BUDGET	2023 YTD GENERAL LEDGER	-% of Budget-
6371 ELECTRIC UTILITIES	140,000.00	93,546.14	66.82%
6489 OTHER CONTRACTED SERVICES	18,000.00	14,583.60	81.02%
6722 DEPRECIATION	46,340.00	-	0.00%
6820 OPERATING TRANSFERS TO OTHER F	27,000.00	-	0.00%
Grand Total	**231,340.00**	**108,129.74**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2023 THROUGH PERIOD ENDING: **October 31, 2023**

REVENUES

BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT		2023 BUDGET	2023 YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(7,000.00)	(5,662.85)	80.90%
4287	OTHER LOCAL GOVERNMENT GRANTS	75,000.00	28,728.70	38.30%
4609	OTHER MISCELLANEOUS REVENUES	1,000.00	919.50	91.95%
4671	RECYCLING CHARGES	446,500.00	339,637.29	76.07%
4672	RECYCLING PENALTIES	9,000.00	6,922.62	76.92%
4701	INTEREST ON INVESTMENTS	1,000.00	-	0.00%
Grand Total		**525,500.00**	**370,545.26**	

EXPENSES

BUSINESS UNIT	9604	RECYCLING UTILITY		
GENERAL LEDGER ACCOUNT		2023 BUDGET	2023 YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	24,774.00	13,163.47	53.13%
6103	FULL TIME-REGULAR-OVERTIME	-	795.76	0.00%
6104	PART TIME-WAGES & SALARIES	-	26.36	0.00%
6121	PERA CONTRIBUTIONS	2,858.00	1,058.51	37.04%
6122	FICA/MEDICARE CONTRIBUTIONS	1,905.00	1,082.04	56.80%
6131	GROUP INSURANCE	3,696.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	300.00	-	0.00%
6249	MISCELLANEOUS OPERATING SUPPLY	30,000.00	36,084.43	120.28%
6322	POSTAGE	300.00	-	0.00%
6489	OTHER CONTRACTED SERVICES	460,000.00	387,119.17	84.16%
Grand Total		**523,833.00**	**439,329.74**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
FINANCIAL STATEMENT

JANUARY 1, 2023 THROUGH PERIOD ENDING: **October 31, 2023**

REVENUES

BUSINESS UNIT 9605 STORM WATER UTILITY

GENERAL LEDGER ACCOUNT		2023 BUDGET	2023 YTD GENERAL LEDGER	-% of Budget-
4140	CREDIT CARD PROCESSING FEES	(11,000.00)	(9,720.52)	88.37%
4693	STORM WATER-RESIDENTIAL	596,000.00	455,403.38	76.41%
4694	STORM WATER-COMMERCIAL	608,000.00	323,285.79	53.17%
4695	STORM WATER-PENALTIES	16,000.00	8,923.64	55.77%
4701	INTEREST ON INVESTMENTS	2,000.00	-	0.00%
Grand Total		**1,211,000.00**	**777,892.29**	

EXPENSES

BUSINESS UNIT 9605 STORM WATER UTILITY

GENERAL LEDGER ACCOUNT		2023 BUDGET	2023 YTD GENERAL LEDGER	-% of Budget-
6102	F.T. REGULAR-WAGES & SALARIES	209,384.00	44,121.76	21.07%
6105	TEMPORARY-WAGES & SALARIES	-	135.00	0.00%
6121	PERA CONTRIBUTIONS	30,704.00	3,309.24	10.78%
6122	FICA/MEDICARE CONTRIBUTIONS	16,047.00	3,406.04	21.23%
6131	GROUP INSURANCE	29,550.00	-	0.00%
6133	WORKERS COMP INSURANCE PREMIUM	10,000.00	-	0.00%
6225	DIESEL FUEL	7,000.00	8,326.63	118.95%
6249	MISCELLANEOUS OPERATING SUPPLY	13,000.00	4,574.43	35.19%
6257	OTHER VEHICLE PARTS	10,000.00	4,352.60	43.53%
6315	MISCELLANEOUS PROFESSIONAL SER	50,000.00	1,742.14	3.48%
6361	GENERAL LIABILITY/PROPERTY INS	11,500.00	6,293.77	54.73%
6371	ELECTRIC UTILITIES	12,000.00	7,529.31	62.74%
6372	WATER/IRRIGATION	2,000.00	773.51	38.68%
6373	GAS	8,000.00	4,336.45	54.21%
6374	REFUSE/RECYCLING	2,000.00	727.81	36.39%
6451	MEMBERSHIP DUES	54,000.00	59,872.00	110.87%
6489	OTHER CONTRACTED SERVICES	50,000.00	16,221.92	32.44%
6722	DEPRECIATION	402,708.00	-	0.00%
6820	OPERATING TRANSFERS TO OTHER F	40,000.00	-	0.00%
Grand Total		**957,893.00**	**165,722.61**	

Note: The Finance Department has highlighted line items that may be trending towards exceeding budget OR not may not have been included in the adopted budget.

CITY OF RAMSEY
YEAR-TO-DATE BY BUSINESS UNIT

JANUARY 1, 2023 THROUGH PERIOD ENDING: **October 31, 2023**

GENERAL FUND EXPENDITURES BY DEPARTMENT	2023 ADOPTED BUDGET	CURRENT YTD POSTED EXP	10/12 ADOPTED BUDGET (Oct)	% of Budget Used (83.3% is 10/12)	BUDGET AMOUNT REMAINING
Admin (inlcd elections, legal & newsletter)	1,212,108.00	928,518.19	1,010,090.00	76.60%	283,589.81
Building Inspections	721,415.00	545,683.87	601,179.17	75.64%	175,731.13
Council/Commissions (incld charter, council contingency)	258,433.00	100,858.69	215,360.83	39.03%	157,574.31
Data Processing	818,662.00	694,486.57	682,218.33	84.83%	124,175.43
Engineering (personnel costs allocated after year-end)	554,975.00	750,665.27	462,479.17	135.26%	(195,690.27)
Finance (incld assessing) (personnel costs allocated after year-end)	516,910.00	547,708.05	430,758.33	105.96%	(30,798.05)
Fire (incld Civil Defense)	1,805,110.00	1,575,866.88	1,504,258.33	87.30%	229,243.12
Gen Govt Buildings	667,254.00	441,496.45	556,045.00	66.17%	225,757.55
Parks	1,661,536.00	1,314,706.66	1,384,613.33	79.13%	346,829.34
Planning & Zoning	854,650.00	686,263.30	712,208.33	80.30%	168,386.70
Police (incld animal control & comm orient)	5,527,998.00	3,883,028.88	4,606,665.00	70.24%	1,644,969.12
Streets (incld traffic eng & snow/ice)	2,456,102.00	2,465,925.08	2,046,751.67	100.40%	(9,823.08)
TOTAL	*17,055,153.00*	*13,935,207.89*	*14,212,627.50*	*81.71%*	*3,119,945.11*

ENTERPRISE EXPENDITURES BY FUND	2023 ADOPTED BUDGET	CURRENT YTD POSTED EXP	10/12 ADOPTED BUDGET (Oct)	% of Budget Used (83.3% is 10/12)	BUDGET AMOUNT REMAINING	*BUDGETED DEPRECIATION (part of "2023 BUDGET")
Water (budgeted depreciation not booked until after year-end)	2,079,587.00	805,388.44	1,732,989.17	38.73%	1,274,198.56	*$ 871,256.00*
Sewer (budgeted depreciation not booked until after year-end)	2,329,355.00	1,258,072.32	1,941,129.17	54.01%	1,071,282.68	*$ 653,080.00*
Street Light (budgeted depreciation not booked until after year-end)	231,340.00	108,129.74	192,783.33	46.74%	123,210.26	*$ 46,340.00*
Recycling	523,833.00	439,329.74	436,527.50	83.87%	84,503.26	*N/A*
Storm Water (budgeted depreciation not booked until after year-end)	957,893.00	165,722.61	798,244.17	17.30%	792,170.39	*$ 402,708.00*
TOTAL	*6,122,008.00*	*2,776,642.85*	*5,101,673.33*	*45.36%*	*3,345,365.15*	$ 1,973,384.00

EDA FUND EXPENDITURES	2023 ADOPTED BUDGET	CURRENT YTD POSTED EXP	10/12 ADOPTED BUDGET (Oct)	% of Budget Used (83.3% is 10/12)	BUDGET AMOUNT REMAINING
Economic Development	87,610.00	23,291.68	73,008.33	26.59%	64,318.32

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Note the following Boards, Commissions, and Committee Meeting Minutes:

- Planning Commission Meeting Minutes Dated October 26, 2023
- Environmental Policy Board Meeting Minutes Dated August 21, 2023
- Public Works Committee Meeting Minutes Dated October 17, 2023

Purpose/Background:

Approve Meeting Minutes

Recommendation:

Approval

Action:

Approved

Attachments

October PC Minutes

August EPB Minutes

October PWC Minutes3

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/06/2023 12:16 PM
Form Started By: Dana Verbeek		Started On: 12/05/2023 11:05 AM
Final Approval Date: 12/06/2023		

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, October 26, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Cheri Gengler Commissioner Bruce Anderson Commissioner Randy Bauer Commissioner Ryan Heineman Commissioner Tom Hunt Commissioner Eric Peters Commissioner Gary Van Scoy
Members Absent:	None
Also Present:	Planning Manager Todd Larson City Planner Adam Martin City Council Liaison Michael Olson

1. CALL TO ORDER

Chairperson Gengler called the regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairperson Gengler led the group in the Pledge of Allegiance.

3. CITIZEN INPUT

None.

4. APPROVAL OF AGENDA

The agenda was approved as presented.

5. CONSENT AGENDA

5.01: Approve the September 28, 2023 Planning Commission Meeting Minutes

Motion by Commissioner Van Scoy, seconded by Commissioner Peters, to approve the consent agenda as presented.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners Van Scoy, Peters, Anderson, Bauer, Heineman, and Hunt. Voting No: None. Absent: None.

6. PUBLIC HEARINGS/COMMISSION BUSINESS

6.01: Public Hearing: Consider a Home Occupation Permit for Calabrese Tree Care LLC at 16201 Nowthen Boulevard

Public Hearing

Chairperson Gengler called the public hearing to order at 7:01 p.m.

Presentation

City Planner Martin presented the staff report stating that staff recommends the City Council adopt Resolution #23-266 approving a Home Occupation Permit for Calabrese Tree Care LLC at 16201 Nowthen Boulevard.

Commissioner Van Scoy asked if this business operated for multiple years without complaints.

City Planner Martin confirmed that the City has not received complaints or concerns from the business operations. He stated that the complaint arose from the sign and that is how the noncompliance was determined.

Citizen Input

Steven Calabrese, applicant, was present for any questions.

Commissioner Bauer commented that part of the violation showed more vehicles and equipment stored outdoors than would be allowed and parked on unimproved surfaces. He asked if there would be any issues with the applicant being able to comply with those items.

Mr. Calabrese replied that there would not be any issues.

Motion by Commissioner Bauer, seconded by Commissioner Hunt, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners Bauer, Hunt, Anderson, Heineman, Peters, and Van Scoy. Voting No: None. Absent: None.

Chairperson Gengler closed the public hearing closed at 7:09 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner Van Scoy, to recommend that City Council adopt Resolution #23-266 Approving a Home Occupation Permit for Calabrese Tree Care LLC at 16201 Nowthen Boulevard NW.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners Bauer, Van Scoy, Anderson, Heineman, Hunt, and Peters. Voting No: None. Absent: None.

6.02: "Waterfront Village" Sketch Plan for Approximately 110 Detached Townhomes by Centra Homes

Planning Manager Larson presented the staff report stating that staff recommends advancing the sketch plan to the Preliminary Plat phase with any additional comments the Planning Commission has.

Commissioner Heineman referenced the north side and asked why the road proposed would not continue to Bunker as it would seem that another entrance/exit would be helpful.

Planning Manager Larson replied that Anoka County would not allow an entrance/exit onto Bunker, even if it were a right-in/right-out. He commented that Anoka County felt that the two entrances proposed would be sufficient.

Chairperson Gengler asked the location of 147th Street as mentioned in the narrative.

Planning Manager Larson identified where that roadway alignment would be and where both entrance/exits would be.

Commissioner Van Scoy asked for an update on the zoning code update process.

Planning Manager Larson commented that the issue will go before the Council at the November 14th meeting for final adoption. He confirmed that the rezoning of this property is included in that rezoning of the city.

Commissioner Hunt asked if the issue of the County was with the number of entrance/exit points. He believed that it would make more sense to connect to Bunker rather than one of the other entrances.

Planning Manager Larson replied that the County has spacing guidelines and therefore this would not align with that plan as the existing roads (Armstrong, Zeolite, and Center) already match that spacing and adding another roadway between would be a large deviation. He stated that the County asked for a traffic analysis to see if this would trigger a need for a traffic signal at Zeolite and they are still working with the County on that.

Commissioner Van Scoy asked if there is a purchase agreement for something the Planning Commission has not looking at but that has been reviewed by the EDA and City Council. He asked if the plans would still come before the Planning Commission.

Planning Manager Larson confirmed that there is a purchase agreement, and the plans will come before the Commission perhaps in February.

Commissioner Van Scoy commented that it would seem unusual that the Council would approve something that has not yet gone through this Commission.

Planning Manager Larson replied that the City Council is the regulatory body but also the landowner and, in this case, it was the role of the landowner, and the EDA had the job of vetting that request and making a recommendation to the Council. He stated that the process will now follow the typical review process. He clarified that the Council has not yet approved the project, only the potential land sale.

Commissioner Anderson replied that he thinks the process is broken. He commented that the EDA and City Council can sell the land. He noted that this Commission deals with land use. He asked why the process should even be followed if this has already been approved by the City Council. He stated that before that project goes further, the City Council should work with the Planning Commission to determine a land use. He did not think the current layout follows what is within the COR framework. He understood the things have changed, including the wetland area, but noted that the whole parcel is still designated as retail. He stated that they had agreed that the southern portion of the property would be retail. He stated that he does not have a problem with the concept north of the road that comes from Zeolite. He stated that the Council has already approved this plan along with an apartment building that the Commission has not heard of until today. He stated that there is currently a moratorium on apartments and believed that an apartment would fit better near the other apartments.

Commissioner Heineman referenced a letter from a resident, Missy Luck, which spoke of concerns with the safety of Bunker and Zeolite and property taxes. He noted that he would address those concerns later. He stated that there is also a statement that a majority of the letters have contradicted what was sent earlier or in town meetings, noting that does make sense after what was just said about this Commission being left out of the loop. He asked for input from the Council liaison.

Councilmember Olson replied that the Council deals with the things that come before it. He stated that the decisions on this were made based on the information received. He stated that to the best of his recollection the land sale was proposed, but the apartment use is still on hold at this time through the moratorium.

Commissioner Heineman commented that then the land was sold to a developer for apartments and townhomes for property not yet zoned for apartments and townhomes.

Planning Manager Larson replied that is not correct. He stated that there was an approved purchase agreement, similar to what existed with COR Trust Bank, which was later denied. He stated that the Planning Commission reviews things in a judicial manner while the City Council reviews things in a legislative manner. He stated that even though it is a land use deal, it was under the purview of the City Council. He stated that the role of the Planning Commission is not whether the land is sold, as that falls to the EDA. He stated that at the May 11, 2022 worksession there was discussion about sites that do not seem to be developing under the current framework and the question was asked where there would be openness to additional residential development. He stated that the consensus was that this site would be supported for residential development and

developers then came forward. He stated that for this site there were two townhome developers that came forward with proposals, one of which did not want to follow the COR-2 standards while this one did follow those regulations. He stated that the luxury apartments also came forward with its plans. He stated that the EDA and City Council review a high-level concept similar to a sketch plan and as they delve into the details of a site plan, a proposal will then be reviewed for approval or denial. He noted that the bank followed that same process and was ultimately denied. He asked that the Commission focus on this project tonight and he can speak with the Council to determine if the Commission could be looped in better in the future.

Commissioner Heineman commented that this entire site has dirt moving, so it is understandable how residents could think that all the plans are already approved and stated that perhaps staff could provide an explanation of what is occurring in this area today.

Planning Manager Larson stated that waterfront park was proposed as a centerpiece for the area, which will require a large hole to be dug to create the lake. He stated that the dirt removed is then being spread onto the other sites in order to bring them to grade for future development. He noted that any future development would be easier. He confirmed that this is just site preparation using the material that is being excavated and no development plans have yet been approved.

Commissioner Anderson commented that he has heard from some of his neighbors and came to the conclusion that the process is not clear to the residents as they think the Council has approved these things without the review of other commissions.

Commissioner Van Scoy commented that he likes the general layout for the area and asked about the setback for the wetland.

Chairperson Gengler invited the applicant to come forward.

Paul Tibone, Centra Homes, stated that the standard setback from wetlands is 15 or 16 feet and they have taken that into account, with the trail and then buildings behind that. He noted that they could meet the required wetland setback.

Commissioner Van Scoy asked if the setback would be to the trail or building.

Planning Manager Larson replied that the setback would be to the trail. He stated that for this purpose they would consider the trail to be the street, under COR standards, and therefore there could be no more than 15 feet between the trail and the home.

Chairperson Gengler asked for more details on the construction materials for the trail. She commented that it appears the trail that goes between the wetland and homes has an abrupt end and does not go to the street.

Mr. Tibone commented that the trail would be bituminous, and they have been working with the City on the storm drain that prevents the connection of the trail to the road. He stated that as they go into preliminary plat, they will finalize the details on location, and they would connect the trail to the road. He stated that he is present to receive input from the Commission, noting that he does

not have technical details as of yet because this is sketch plan. He stated that they are following the process and desire of the EDA and City Council and have also incorporated the comments from staff and engineering to get to this design. He noted that additional details will be flushed out through preliminary plat.

Commissioner Anderson commented that the trail would end on Bunker to go across the street which would not be a good idea. He believed the trail should go to the stop sign and the pedestrian crossing could happen at that location, near property four.

Mr. Tibone commented that the sidewalk has been extended along Bunker to Armstrong.

Planning Manager Larson commented that this is sketch plan and therefore the Commission is meant to give input.

Mr. Tibone clarified that the dashed line is watermain, not trail.

Commissioner Anderson noted that would answer those questions. He stated that he is not in favor of this sketch plan as he believes that houses 1-10, 27, 28, 29, and 30 should be eliminated and then he could support the remainder of the plan. He believed that the southern portion of the property should be reserved for retail.

Chairperson Gengler asked and received confirmation that this is all one parcel.

Commissioner Anderson noted that the entire site is zoned retail. He stated that if the Council changes the zoning in the next month and the request comes through at that time, there would be no choice but to approve.

Planning Manager Larson commented that if it were not for the zoning code update process, this plan would be accompanied by a rezoning request.

Commissioner Peters asked and received confirmation that Ramsey Parkway would be a split road, noting that the angled parking spots should be angled the other direction.

Mr. Tibone commented that they got that alignment from engineering, so perhaps that should be addressed to staff as that was a premature City alignment.

Planning Manager Larson replied that back in angled parking is being pursued for the spot near the east as it would create a safer situation for people getting in and out of vehicles. He recognized that is not common in Minnesota, but it exists in other states.

Commissioner Peters noted that some vehicles will get stuck backing into a stop like that in the winter. He asked if there would be training for people that do not know how to back into a parking spot.

Commissioner Bauer commented that the sketch plan sounds similar to the current development at Bunker and Ramsey boulevards. He asked the number of units in the existing development.

Mr. Tibone was unsure and estimated 30 to 40.

Commissioner Bauer commented that there are 110 units in this proposal and would most likely attract the same type of buyer as the current development.

Mr. Tibone confirmed that the target market would be young families, but could also be great for seniors or young professionals.

Commissioner Bauer asked the length of time to complete the original development and have the homes sold.

Mr. Tibone commented that he was not with Centra at that time and therefore does not have that information. He stated that the typical build cycle for a unit is four to six months, and they would typically aim to sell two units per month. He noted that would be all market driven and upon demand. He stated that they could potentially sell 18 to 24 units per year with a lag time to build those. He stated that for 100 home sites perhaps it would be a four to five year build out depending on interest rates and the market demand.

Commissioner Anderson referenced the northwest corner of the property which has a dead-end street and asked where snow storage would occur. He stated that he would not want to see big snowbanks against Bunker. He stated that as the layout is currently, he would not support this without some significant changes.

Mr. Tibone asked what those changes would be.

Commissioner Anderson stated that he would want to see the homes on the southern portion eliminated to preserve that space for retail.

Planning Manager Larson stated that the stormwater pipe is being installed now and further south than identified on the sketch plan, noting that it would be under the street as it created more developable land.

Commissioner Bauer stated that he recalled a discussion where the Commission voiced the thoughts of Commissioner Anderson that the northern portion could be residential, but the southern portion should be retail.

Planning Manager Larson identified an area along Armstrong and Sunwood that is still being preserved for retail. He commented that he would be concerned the retail down Ramsey Parkway would not be as successful because there would be much lower traffic counts and retailers like visibility.

Commissioner Van Scoy asked is 27.5 would be the length of the driveways.

Mr. Tibone commented that the minimum driveway length would be 25 feet to ensure that a truck could be parked without hanging into the street. He noted that some driveways would be a little longer while some would be around the 25-foot mark.

Planning Manager Larson replied that a typical parking space is 9 by 18, and therefore 25 would be sufficient. He noted that the sideway is on the other side of the homes.

Commissioner Heineman summarized the input tonight that the property is not yet zoned for this use but would be, that the property has not yet been sold but there is a purchase agreement, that the site was previously designated for retail but now would be residential, and the job of the Planning Commission is to provide input on the sketch plan. He asked if the plan would advance to the Council regardless of the recommendation of the Commission.

Planning Manager Larson stated that the sketch plan provides input to the developer on how to better design the preliminary plat application. He stated that the Commission provides its input to the Council for consideration.

Commissioner Heineman commented that this seems to be pageantry at this point. He stated that while he does not support this, it will move forward either way.

Planning Manager Larson commented that there is no vote on a sketch plan, it is just meant to provide input. He stated that no recommendation is made, the Commission is simply meant to provide input prior to preliminary plat consideration.

Commissioner Bauer commented that there are no trees on this plan.

Planning Manager Larson commented that sketch plan typically does not include trees and landscaping, but those details would come forward.

Chairperson Gengler asked the general price range for the units.

Mr. Tibone replied that the market has been changing quite a bit and therefore is not comfortable providing an estimate. He stated that he can check that and get back to the group.

Commissioner Anderson commented that he would prefer a different sketch plan.

Commissioner Heineman agreed.

Chairperson Gengler commented that she is relatively comfortable with this sketch plan and disagreed that the bottom half should be retail. She believed that the retail to the west is a better fit.

Commissioner Heineman again referenced the letter from Ms. Luck and commented that adding homes expands the tax base which lessens the tax burden for existing residents. He stated that Anoka County is also aware of the traffic concerns and the traffic study that will be completed will ensure the proper improvements occur if they are needed.

7. COMMISSION BUSINESS

8. COMMISSION / STAFF INPUT

Planning Manager Larson identified the land use items that will go before the City Council at its next meeting. He also noted items that will come before the Planning Commission at its November meeting which is scheduled for November 30th because of the holiday.

Commissioner Anderson commented that he will attend the November meeting remotely but will be back for the December meeting.

Planning Manager Larson provided details for the process of remote attendance.

9. ADJOURNMENT

Motion by Commissioner Bauer, seconded by Commissioner Anderson, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners Bauer, Anderson, Heineman, Hunt, Peters, and Van Scoy. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 8:05 p.m.

Respectfully submitted,

_____
Todd Larson
Planning Manager

ATTEST:

_____
Dana Verbeek
Planning Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

On Monday, August 21, 2023, the Environmental Policy Board (EPB) met in the Council Chambers at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Laura Moore
Board Member Reid Bernard
Board Member Thomas Hagerty
Board Member Mike Heffner
Board Member Hassan Salami
Board Member Jessica Vikander

Members Absent: Board Member Melissa Fetterley

Also Present: Senior Planner Chris Anderson

1. CALL TO ORDER

Chairperson Moore called the meeting to order at 6:30 p.m.

2. CITIZEN INPUT

None.

3. APPROVE AGENDA

Motion by Board Member Bernard and seconded by Board Member Salami to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Moore, Board Member Bernard, Salami, Hagerty, Heffner, and Vikander. Voting No: None. Absent: Board Member Fetterley.

4. APPROVE MINUTES

4.01: Approve Meeting Minutes Dated June 12, 2023

Motion by Board Member Hagerty and seconded by Board Member Bernard to approve the regular meeting minutes dated June 12, 2023.

Motion carried. Voting Yes: Chairperson Moore, Board Member Hagerty, Bernard, Heffner, Salami, and Vikander. Voting No: None. Absent: Board Member Fetterley.

5. POLICY BOARD BUSINESS

5.01: Consider Natural Resources Aspects of Proposed Site Plan for Jam Hops at 14165

Ramsey Boulevard NW (Project No. 23-113)

Senior Planner Anderson presented the staff report. He stated that the City has received an application from Kinghorn Construction on behalf of Jam Hopes for Site Plan review of a proposed new indoor commercial recreation facility located at Ramsey Boulevard NW. Jam Hopes is currently operating in a building just across the border in Anoka, however, they have been informed that they will need to vacate their existing building. This site remains convenient for existing clients while also providing an opportunity to grow the business. The subject property is currently owned by the City and the applicant is working with the City's Economic Development Manager on the land sale.

Board Member Salami asked if the applicant could be recommended to plant more trees once the highway project is completed.

Senior Planner Anderson replied that the City would not come back to the business after this review and approval process to require additional trees. He stated that the recommendation in this review would be the final landscaping recommendations. He stated that it is his understanding that there will not be any impact to this property as a result of the highway project. He stated that the applicant and County are communicating to determine the location of the retaining wall to determine how that will interact with this site.

Motion by Board Member Salami and seconded by Board Member Vikander to recommend approval of the Tree Preservation and Landscape Plans, contingent upon compliance with staff's review comments.

Motion carried. Voting Yes: Chairperson Moore, Board Member Salami, Vikander, Bernard, Hagerty, and Heffner. Voting No: None. Absent: Board Member Fetterley.

5.02: Consider the Environmental Assessment Worksheet for the Haviland Fields Project Located at 14501 Nowthen Boulevard NW (Project No. 23-110); Case of Presbyterian Homes Housing and Assisted Living

Senior Planner Anderson presented the staff report. He stated that Presbyterian Homes Housing and Assisted Living is contemplating a potential residential development of the Lord of Life Lutheran Church property located at 14501 Nowthen Boulevard NW. The church would remain, but the two existing single-family homes would be removed. Per Minnesota Rules 4410, any proposed project consisting of 375 or more attached units is subject to an Environmental Assessment Worksheet (EAW). The conceptual development consists of 476 dwelling units (split between 22 townhouse units and three multi-family buildings). On August 8, 2023, the City Council denied the applicant's request for financial assistance (TIF) and the developer is currently rethinking funding strategies. However, an EAW is a planning document not intended to be used to approve or deny a project. Additionally, EAWs are valid for five years, so should construction costs decrease, it is possible that this project could proceed without funding assistance. Thus, it makes sense to complete the review of the EAW should the applicant decide to move forward without assistance in the future.

Chairperson Moore commented that she appreciated receiving the EAW in July as it was a long document and that allowed more time for review. She stated that she does not have any comments

that she would like recorded with the document. She confirmed that no members of the Board had comments to submit.

5.03: Consider Multiple Grant Opportunities Related to Community Forestry Activities

Senior Planner Anderson presented the staff report. He stated that the purpose of the case is to review and consider two Urban and Community Forestry (UCF) grant opportunities available through the Minnesota Department of Natural Resources (DNR). One is a shade tree program bonding grant and the other is a ReLeaf community forestry grant. There is approximately $10,000,000 available through the bonding grant program and a little less than $7,000,000 via the ReLeaf grant program. The two grant programs are fairly similar (intentionally designed this way to simplify and streamline applying for both grants) in terms of eligible/ineligible expenses and timeframes.

Chairperson Moore asked if the funds could be used on any services if approved, such as hiring a contractor or placing additional staff in the parks department, or whether the funds could only be used for planting trees.

Senior Planner Anderson replied that funds could be used to hire a contractor as long as the contractor has certified professional staff. He stated that the funds could also be used to certify City staff as tree inspectors or arborists.

Chairperson Moore asked if EAB treatment would be ongoing and whether funds could be set aside to pay for those treatments for multiple years.

Senior Planner Anderson replied that treatment would not have to be continued for the life of the tree. He stated that if a round of injections were done in 2024, they could also do another round of injections in 2025 or 2026. He noted that most treatments are annual or biannual. He stated that once they are outside of that two-year grant window, it would be the decision of the City whether to continue with treatments at its own cost.

Chairperson Moore asked if this grant would only apply to trees on public property or whether funds could be used for trees on private property.

Senior Planner Anderson replied that the intention is to focus on public land. He noted that the grant does have a provision that would quality certain properties that qualify as low income but noted that the City would intend to focus on public land and rights-of-way.

Chairperson Moore asked if the City would be willing to look into spaces that are not a park, but are City owned.

Senior Planner Anderson replied that the City owns quite a bit of land, noting that a handful is dedicated parkland but currently unimproved. He stated that could potentially be explored but some of the challenges with those unimproved parks is the difficulty in the survival of trees in those locations. He stated that they have done plantings in unimproved park lands before, but it was not successful due to lack of irrigation and challenges with animals. He stated that they could look at those opportunities if grant funds are received.

Board Member Heffner asked the average grant award amount.

Senior Planner Anderson replied that the maximum grant award is $500,000. He commented that there is not a grant minimum.

Board Member Vikander asked if a plan would be written as to how the funds would be spent if this is approved by the Board and the City Council.

Senior Planner Anderson confirmed that would be part of the grant application.

Board Member Vikander asked if that plan would be brought back for review.

Senior Planner Anderson replied that the grant deadline occurs prior to the next Board meeting. He stated that he could send out a copy of the plan once completed if the Board is interested in reviewing the document.

Councilmember Woestehoff noted the mention of right-of-way and asked if the intention would be to handle trees that are within the right-of-way as that would also assist property owners.

Senior Planner Anderson confirmed that trees within the right-of-way are the responsibility of the City and therefore these funds could be used to manage the trees within those corridors.

Councilmember Woestehoff referenced the 20/10/5 formula mentioned in one of the applications and asked how the City compares to that currently.

Senior Planner Anderson replied that is not specific to City land and applies to the overall makeup of the city. He noted that three species that would not be eligible for purchase with grant funds. He commented that the state is encouraging some species for a trial because of the warmer climate that has been experienced. He noted that if those trees do well, the City could incorporate those into the preferred tree list.

Board Member Vikander asked if the City would be requesting the maximum grant amount or whether that amount is yet to be determined.

Senior Planner Anderson replied that he would not want to request more than could be accomplished. He noted that once the plan is developed, he would have the target amount but did not believe it would be close to $500,000.

Motion by Board Member Bernard and seconded by Board Member Vikander to recommend that City Council support staff preparing and submitting applications for both grant programs.

Further discussion: Board Member Salami stated that he would like to see the City experience the benefit of the grant funds and is interested to see the plan in more detail.

Motion carried. Voting Yes: Chairperson Moore, Board Member Bernard, Vikander, Hagerty, Heffner, and Salami. Voting No: None. Absent: Board Member Fetterley.

6. BOARD / STAFF INPUT

- **Planting Event: Pollinator Garden Planting Update**

Senior Planner Anderson commented that there was a pollinator project partially implemented along Veterans Drive, converting that into a native landscape/pollinator setting. He stated that the timing did not work out for a planting event in the spring because of the dry conditions and therefore there is a planting opportunity the Board could participate in the night of the September meeting, prior to the meeting time. He noted that the planting would likely begin around 5 or 5:30 and they would still begin the meeting at 6:30. He commented that the Board is not required to participate but is invited to do so.

Chairperson Moore commented that she will plan to attend the event.

- **Other**

Senior Planner Anderson stated that the curbside recycling held August 1st through August 15th has wrapped up and seemed to be a success. He noted that the vendor handled all calls and payments, noting that over ten tons of material was picked up curbside during the event. He believed that they would pursue this again next year.

7. ADJOURNMENT

Motion by Board Member Bernard and seconded by Board Member Salami to adjourn the meeting.

The meeting adjourned at 7:27 p.m.

Respectfully submitted,

_____
Chris Anderson
Senior Planner

ATTEST:

_____
Dana Verbeek
Planning Administrative Assistant

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, October 17, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Chris Riley
Councilmember Debra Musgrove
Councilmember Matt Woestehoff

Also Present: City Engineer/Public Works Director Bruce Westby
Parks & Assistant Public Works Director Mark Riverblood

1. CALL TO ORDER

Chairperson Riley called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

4. APPROVE MINUTES

4.01: Approve September 19, 2023, Meeting Minutes

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to approve the following minutes with a note that the minutes were not drafted by Timesavers via recording:

Regular Meeting Minutes dated September 19, 2023

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

5. COMMITTEE BUSINESS

5.01: Consider Ford Brook Estates Drainage Improvements

City Engineer/Public Works Director Westby explained that the purpose of the case is to review the proposed preliminary plans and updated cost estimates and to consider authorizing staff to prepare final construction plans and specifications for drainage improvements at Ford Brook Estates residential development in the northeast corner of the city.

Councilmember Woestehoff asked if the reason this could not be terminated prior to the border with Nowthen is because of the elevation.

City Engineer/Public Works Director Westby confirmed that to be true.

Councilmember Musgrove asked if the proposed storm sewer improvements south of 180th Lane NW would be underground sewer or just ditch improvements.

City Engineer/Public Works Director Westby replied that would be underground sewer.

Chairperson Riley asked if the residents from 5725 180th Lane NW had any questions or concerns with the proposed plan.

Mr. Monserud replied that he does not and believes this plan would work.

Mrs. Monserud asked and received confirmation that they would receive ample notification of the project as she has a buried dog fence she would need to move.

Councilmember Musgrove noted the lack of easements on other properties and asked if the work would occur in the right-of-way or whether easements would be needed.

City Engineer/Public Works Director Westby replied thus far they believe the work could be done within the right-of-way along 180th Lane and Highway 47. He stated that more details will be flushed out in the final design and there may be a couple places where a right of entry would be needed from one or more property owners, but that typically people are receptive to that.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to direct staff to move forward with the additional work needed to complete final design.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

5.02: Consider Replacement of Entrance Monument at TH #47 and Bunker Lake Boulevard

Parks & Assistant Public Works Director Mark Riverblood reviewed background information noting that around the later 1990s, the City placed an entrance monument at the northwest intersection of Bunker Lake Boulevard and St. Francis Boulevard and several years ago an automobile crash destroyed the same sign. The entrance sign to the city was not replaced due to the substantial construction taking place at the intersection, which has now been completed. The

purpose of this case is to ascertain if the Committee wishes to recommend to City Council to replace the entrance monument at this time.

Chairperson Riley asked if the sign would be lit.

Parks & Assistant Public Works Director Mark Riverblood replied that this design did not call for the sign to be lit. He noted that the previous lit sign received a power drop from Super America and the gas station has changed ownership since that time. He noted that the intersection has a lot of light spill from the well-lit location and therefore lighting would not necessarily be needed.

Chairperson Riley commented that he prefers the aluminum design.

Councilmember Musgrove commented that she also favors that design. She noted that this style does seem similar to Riversbend, which she likes.

Councilmember Woestehoff asked if it would be possible to have a design similar to Riversbend with the faux timbers.

Parks & Assistant Public Works Director Mark Riverblood replied that they could, but they may look odd with the scale of this sign proposed.

Councilmember Musgrove asked if the Riversbend sign uses the blue color that has been used in newer signage.

Parks & Assistant Public Works Director Mark Riverblood replied on the colors that he recalled in the Riversbend sign and did not believe there was blue in that sign.

Councilmember Specht commented that they have been discussing the consistency in branding and asked if that has been considered.

Chairperson Riley commented that the same logo and style is carried through as well as the sign design that they have chosen. He noted that the Highway 10 bridges will also have the City logo.

Parks & Assistant Public Works Director Mark Riverblood commented on the time that was spent by the Council in developing the sign plan which does provide consistency at an affordable price range.

Councilmember Musgrove referenced the landscaping and asked if they would add flowers or plantings that would need to be maintained. She recognized that there are plantings along 47 that require maintenance and that does add ongoing costs.

Parks & Assistant Public Works Director Mark Riverblood replied that he did not put much thought into the landscape other than understanding that this area is impacted by salt and snow storage and does not have irrigation, therefore he believes that some type of minimal green landscaping could be added that may hold up better in those conditions.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to proceed with the aluminum monument sign with plantings as directed by staff with tolerance for salt at a cost not to exceed $26,000.

Further discussion: Parks & Assistant Public Works Director Mark Riverblood asked for direction on funding, noting that the EDA budget does have available funds. Councilmember Woestehoff stated that he believes that EDA would be appropriate to fund a portion but believes the funding could be left to staff.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

5.03: Trail Gap Connection Planning

Parks & Assistant Public Works Director Mark Riverblood presented the staff report noting that staff recommends continuing to look for cost effective means to connect the community through trails, with priority consideration for key gaps.

Councilmember Musgrove noted other gaps in the system, specifically a portion along 47.

Parks & Assistant Public Works Director Mark Riverblood confirmed that gap is mentioned and noted that there is development interest in one of those parcels which could provide an opportunity to address that gap along 47. He noted that more urban areas like that would have more complications and costs.

Chairperson Riley commented that he would like to hear more about that as the development moves forward as that is the most obvious gap and it has been discussed multiple times. He appreciated the overall circle of Ramsey approach, but noted a gap along Sunfish Lake Boulevard, south of Alpine and would like to hear a plan for that segment as well. He noted another gap on Nowthen Boulevard, perhaps on the church property, that may resolve itself. He stated that his intention was to address the glaring gaps between existing trail sections.

Parks & Assistant Public Works Director Mark Riverblood replied that he does have cost estimates for some of those gaps that have been mentioned but noted that some of those are costly because of the ditch sections. He commented that those could be moved up on the priority list. He stated that the segment along the church property would most likely be development driven as may the segment along Sunfish Lake Boulevard.

Chairperson Riley asked if they would like to focus on filling the existing gaps or purchasing the trail easements to complete the circle.

Councilmember Woestehoff commented that this is a frustrating topic, noting that off-street trails along 167th would have filled in a large gap in the circle and that was a missed opportunity. He noted a missing section near the new PACT development that should be listed on the map. He commented that Variolite was also a missed opportunity for off-street facilities. He agreed that

the gaps on Sunfish Lake and Alpine would make sense to fill. He noted that this is a difficult and expensive problem to solve, and they should look at every project to find opportunities.

Councilmember Musgrove commented that the segment along 47 would enhance safety for those that walk that area while also making those business parcels more attractive and therefore would want to prioritize that segment.

Parks & Assistant Public Works Director Mark Riverblood commented that there is a full-sized sidewalk along Xkimo for pedestrians which runs the same alignment.

Councilmember Musgrove commented that she appreciates that but believes that people walk and bike on the street in the winter.

Councilmember Woestehoff stated that it would not be a bad idea to talk with property owners about the right-of-way needed for the trail segments mentioned in the staff presentation, but did not think it would be a priority to construct the trail segment at this time.

Councilmember Musgrove suggested obtaining updated pricing for the 47 segment as it was indicated that there is development interest in one of the parcels.

6. COMMITTEE / STAFF INPUT

6.01: Staff Updates on Improvement Projects and Items of Interest

City Engineer/Public Works Director Westby provided an update on current and proposed City, County, and MnDOT improvement projects and studies and on other items of interest to the Committee.

6.02: Review Future Topics Calendar

Chairperson Riley commented that he has been asked by two different residents about a potential roundabout at Sunwood and CR 5.

City Engineer/Public Works Director Westby replied that has been identified as a potential improvement for the corridor in that location. He stated that he could pass on that desire for priority to the County.

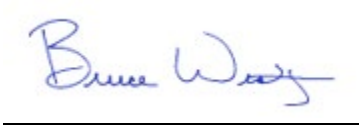
7. ADJOURNMENT

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:28 p.m.

Respectfully submitted,



Bruce Westby
City Engineer/Public Works Director

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated 11/28/2023
2. City Council Regular Session dated 11/28/2023

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated 11/28/2023
2. City Council Regular Session dated 11/28/2023

Attachments

11-28-23 CCWS

11-28-23 Meeting

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/07/2023 10:13 AM
Form Started By: Katie Schmidt		Started On: 12/07/2023 09:52 AM
Final Approval Date: 12/07/2023		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, November 28, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Brian Hagen
Police Chief Jeff Katers
Parks and Assistant Public Works Director Riverblood
Administrative Services Director Colleen Lasher
Planning Manager Todd Larson
City Attorney Fritz Knaak
Code Enforcement Officer Craig Swalchick
Recreation Coordinator Abby Proulx

1. CALL TO ORDER

Mayor Kuzma called the City Council Work Session to order at 5:31 p.m.

2. TOPICS FOR DISCUSSION

2.01: Discuss 2024 Memorandum of Agreements with the City's Unions (Portion Closed to the Public)

Administrator Services Director Lasher reviewed the Staff report concerning the memorandums of agreement for the City's union. She suggested closing the meeting for this discussion.

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to recess the meeting to Closed Session at 5:33 p.m.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Woestehoff, Howell, Musgrove, Olson, and Specht. Voting No: None.

The Work Session reconvened to Open Session at 5:45 p.m.

Administrative Services Director Lasher shared that the Council discussed the memorandums of agreement with the City's four unions. She noted that Staff has received direction on how to proceed.

2.02: Begin Discussions Regarding Proposed Updates to the Personnel Policy

Administrative Services Director Lasher reviewed the Staff report concerning the proposed updates to the City's personnel policy. She reviewed the sections of the current policy and the updates suggested for each section.

Councilmember Specht asked what is affected by the Councilmembers being considered City Staff.

Administrative Services Director Lasher noted that it has a data practices implication if there is a data practices request. She added that if someone is an employee then the data that the City has on that individual is personnel data.

City Attorney Knaak shared that public officials have a separate category for this.

Administrative Services Director Lasher stated that Councilmembers being considered Staff also affects benefits. She shared that Councilmembers would be eligible to enroll in the City's health plan. She noted that she would like feedback on whether Councilmembers should be eligible for this and considered City employees.

Councilmember Woestehoff asked if there is also a desire to discuss this in regard to City Committee, Commission, and Board members.

Administrative Services Director Lasher said those Committee, Commission, and Board members are not City employees.

Mayor Kuzma shared that he would like this to stay in the policy.

Councilmember Musgrove said she does not consider herself an employee of the City and does not feel strongly about having the health policy offered.

Mayor Kuzma shared that when he started on the Council he was self-employed and it was cheaper for him to get health insurance through the City than getting it on his own. He stated that he did not consider himself an employee of the City but it was helpful to be able to get health insurance through the City.

Councilmember Howell asked if it costs the City anything extra to offer health insurance to Councilmembers.

Administrative Services Director Lasher explained that the only cost to the City is the administrative paperwork to get the individual set up with the plan.

Councilmember Howell stated that she does not have a problem keeping this in the policy as there could be someone who would benefit from this.

Councilmember Woestehoff stated that elected officials should all be subject to the personnel policy.

Administrative Services Lasher explained that there are things in the personnel policy, such as the Code of Conduct, that would apply to all public officials. She noted that there will also be sections of the personnel policy that would not apply to public officials, such as vacation time. She asked Council if there were any big issues that they would like Staff to focus on in regards to this policy.

City Administrator Hagen asked if there are any topics in the policy that Staff is looking for direction on.

Councilmember Howell stated that they should discuss pronouns.

City Administrator Hagen explained that there are a number of organizations that have implemented pronouns and others that make them optional. He stated that there have been some Staff inquiries about this. He shared the suggestion of leaving this optional and would not require employees to list their pronouns; however, if they wanted to have them listed then this would be allowed.

Councilmember Howell stated that she would recommend sticking with proper nouns as pronouns could complicate things.

Councilmember Specht agreed that it would be simpler to not include this as there is not a need for it.

Councilmember Musgrove stated that the Council is representing the taxpayers and their money and trying to balance that with employees being happy. She noted that they recently sent an email that stated that all Staff would have the same looking email signature, and this would change things so that Staff had different looking signatures. She suggested keeping things simple and not adding this. She noted that this is not a high priority or concern with residents.

Mayor Kuzma shared that he does not have an opinion on this as he does not see it as a big deal. He noted that if it is important that an employee has this then he does not see that as a concern.

Administrative Services Director Lasher shared that there was a request for this and that it was recommended to honor employee requests. She noted that this could be interpreted as a problem on gender and gender identity. She shared that it was the League of Minnesota Cities opinion to allow this. She stated that this may not be a good decision to not allow pronouns when looking at employment law.

City Attorney Knaak explained that this could also create a hostile work environment. He noted that this is anticipatory. He added that if there is only one situation of this in the City then he does not see it being a big issue. He stated that they should be aware of this situation and respect the

individual's and their requests on how to be identified; however, he does not see a compelling reason to immediately change anything. He added that if someone asks for this accommodation then it would be proper for the City to do something.

Administrative Services Director Lasher read some of the technical guidance from the EOC concerning pronouns. She explained that this is a gender identity issue. She suggested granting the current request from an employee and not calling it out in the personnel policy directly.

Councilmember Specht stated that it is fine for someone to ask that they be addressed in a certain way; however, he does not think that this needs to be something on documentation or signatures as there are other ways that they can share this information.

Councilmember Howell said she does not understand how it could be considered harassment if the City chooses not to put pronouns on documentation or nametags. She noted that there are plenty of things that are true about an individual that are not listed.

City Administrator Hagen asked if this is something that they want formally recognized in a policy in some fashion and if they want to continue to allow employees to list their pronouns if they so choose. He explained that the uniform email signatures for all employees were created on the backend by IT and the employees do not have to do anything for this. He stated that the idea right now to add pronouns would affect email signatures and business cards.

Mayor Kuzma stated that he is okay with allowing this.

Councilmember Woestehoff stated that he is in favor of using pronouns.

Councilmember Riley stated he does not have an opinion on the matter.

Councilmember Olson added that he also does not have an opinion on this matter.

Councilmembers Howell, Musgrove, and Specht were not in favor of allowing this.

Councilmember Musgrove noted that it is difficult to have one side of people that they are trying to protect while not protecting the others and their wants.

Councilmember Howell suggested allowing people to also list nouns that are important to them.

The consensus of the Council was to direct Staff to keep the personnel policy as is to not include Council, Commission, Committee, and Board members as City Staff and to allow the use of pronouns.

2.03: Review of Happy Days 2023 and forecast for 2024

Recreation Coordinator Proulx reviewed the Staff report and gave a recap of the 2023 Happy Days event. She shared feedback that was received by Staff, Council, and the public. She discussed the 5k race and the expo.

Councilmember Musgrove asked why the runners did not get t-shirts for the race.

Recreation Coordinator Proulx stated that this was cut for costs in previous years. She noted that they are looking at doing t-shirts next year for the runners who register at least 30 days in advance.

Councilmember Specht noted that next year will be an election year and there will be a lot of booths at the event for the election. He asked if there has been any feedback in the past for where the political booths should be.

Recreation Coordinator Proulx stated that the set up for the expo this year was first come-first serve. She noted that they did not see any issues with this and having them in the mix with other booths.

Councilmember Specht stated that he has heard feedback that the City could have put certain political booths in bad areas.

Councilmember Musgrove asked if there is a way to have the farmer's market closer to where a majority of the vehicles would be.

Recreation Coordinator Proulx stated that they can look into this for more visibility for the farmer's market. She discussed the chili cook-off and shared the recommendation for it to be a part of a different event to not compete with the food trucks that are at the Happy Days event.

Councilmember Specht noted that residents expect the chili cook-off at Happy Days as it is a tradition. He added that it is a very small amount of food and does not see it competing with the food trucks.

Recreation Coordinator Proulx discussed the dog show and its success.

Councilmember Musgrove shared that in years past the dog show had been on the tall stage and this year it was on the main stage, which made it harder for people to see. She added that there were not enough voting slips for the event.

Recreation Coordinator Proulx shared that she is going to be looking into simplifying voting next year for both the dog show and the parade. She asked if having five judges this year for the dog show was beneficial.

Councilmember Musgrove noted that having five judges made this more difficult. She added that the timing of the show could also be improved as there was a lot of waiting this year.

Recreation Coordinator Proulx reviewed the success of the bean bag tournament. She also discussed the car show, kids activities, and food trucks.

Councilmember Howell asked if the food trucks come to the City to request a space or if the City reaches out to food trucks to participate in the event.

Recreation Coordinator Proulx shared that it was some of both. She noted that they were going to wait to decide on the food trucks until later as there were more food trucks coming in and requesting space.

Councilmember Howell asked if there were any gluten free or vegetarian options with the food trucks.

Recreation Coordinator Proulx stated that she is not sure if they did have any gluten free or vegetarian options. She added that the food trucks were very competitive this year so they did raise the price for being at the event.

Mayor Kuzma asked if the food truck vendors had to be licensed.

Recreation Coordinator Proulx explained that they do have licenses for food trucks and she assumes that they all had their license beforehand.

City Administrator Hagen said the food truck vendors were licensed.

Recreation Coordinator Proulx noted that there was some conflicting music at times through the event. She noted that they will be looking at some alternatives for next year.

Councilmember Specht stated that he heard that a lot of families were wanting the fireworks to be earlier. He suggested having a band perform, then doing fireworks, then having another band perform afterwards.

Recreation Coordinator Proulx explained that the fireworks groups are specific about when they want to start fireworks. She stated that she can look into this. She shared that they learned a lot from Lucent Blue Event Management who helped with the event this year. She noted that they were a huge asset for this year; however, moving forward this event can be housed under Parks and Recreation and Lucent Blue will not be necessary.

The consensus of the Council was to direct Staff to move forward with the planning of the 2024 Happy Days event with the discussed and suggested changes.

2.04: Nuisance Code Update

Code Enforcement Officer Swalchick reviewed the Staff report in regard to the nuisance code updates.

Councilmember Howell asked if a property owner has relatives or a friend come to visit them and they stay in their camper if they are covered under the exemption to the nuisance code.

Code Enforcement Officer Swalchick explained that as long as the person is not a permanent resident in the camper then it is allowed. He stated that this part of the code is trying to prohibit someone from living full time in a camper on someone's property. He noted that there are certain

protections in the code for the residents. He discussed trucks and street parking during the day and the updates needed for this part of the code.

Councilmember Musgrove asked if these vehicles being parked in the street is not already a part of City code and needs to be in the nuisance code.

Code Enforcement Officer Swalchick explained that with the nuisance code update they are also touching the animal and traffic codes as there are items that need to be moved to different codes. He stated that overnight parking is prohibited; however, daytime parking is not prohibited, and this day time parking is more problematic for paved roads and heavy vehicles.

The consensus of the Council was to bring this discussion back to an upcoming meeting to finish reviewing the updates.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:55 p.m.

Respectfully submitted,

_____
Brian Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Rokosz
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL CLOSED SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a Closed Session on Tuesday, November 28, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Brian Hagen
Administrative Services Director Colleen Lasher
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Kuzma called the Closed Session of the City Council to order at 5:33 p.m.

2. COUNCIL BUSINESS

2.01: Discuss 2024 Memorandum of Agreements with the City's Unions - Closed to the Public

Administrative Services Director Lasher reviewed the Staff report concerning the memorandums of agreement for the City's union.

Staff received direction from the Council.

3. ADJOURNMENT

Motion by Councilmember Woestehoff, seconded by Councilmember Olson, to adjourn the Closed Session

Motion carried.

The Closed Session was adjourned at 5:44 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Rokosz
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, November 28, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Brian Hagen
City Engineer/Public Works Director Bruce Westby
Planning Manager Todd Larson
City Attorney Fritz Knaak
City Clerk Katie Schmidt

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

2. PRESENTATION

2.01: 2023 Pothole Patching Update

City Engineer/Public Works Director Westby reviewed the Staff report and gave an update on the 2023 pothole patching projects, as well as the plan moving forward with the roads in the future.

Councilmember Specht asked about the skim patching and how this covering would prevent the patching from sinking into the existing pothole.

City Engineer/Public Works Director Westby explained that they clean the streets then blow out the potholes and then apply tack and bituminous. He added that they do roll the patching so if there is any settling at all it should be very minor. He stated that these fixes are temporary fixes and are not intended to be a 15-20 year fix.

Councilmember Woestehoff thanked City Engineer/Public Works Director Westby and his team for their work on the roads. He noted that 47% of roads were addressed in Ramsey last year.

Councilmember Musgrove thanked City Engineer/Public Works Director Westby and his team as well for a job well done.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Riley, seconded by Councilmember Specht, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Specht, Howell, Musgrove, Olson, and Woestehoff. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Woestehoff, seconded by Councilmember Olson, to approve the following items on the Consent Agenda:

5.01: Schedule Public Hearing for Adoption of 2024-2033 Capital Improvement Plan
5.02: Approve the following Meeting Minutes:
    1) City Council Work Session dated 11/14/2023
    2) City Council Regular dated 11/14/2023
5.03: Approval of Alpine Park Cell Tower Lease Extension
5.04: Adopt Resolution #23-306 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 9, 2023 through November 24, 2023.
5.05: Adopt Resolution #23-224, Approving Final Payment to A & B Construction LTD, for IP #22-10, Public Works Salt Shed.
5.06: Adopt Resolution #23-259 Establishing Precinct and Polling Locations for the 2024 Election Year
5.07: Adopt Resolution #23-274 Approving Partial Payment to Meyer Contracting, Inc. for IP #23-11; Lift Station 10 Improvements.
5.08: Adopt Resolution #23-276 Approving Partial Payment to Douglas-Kerr Underground, LLC. for Improvement Project #23-10; HY-10 Ramsey Improvements.
5.09: Adopt Resolution #23-285 Approving Partial Payment to Veit & Company, Inc. for Improvement Project #23-02, Central Park Parking Lot Reconstruction.
5:10: Adopt Resolution #23-286 Approving Partial Payment to Douglas-Kerr Underground LLC., for improvement project #23-05, Barthel's Rum River Acres 2nd Street Reconstruction.
5:11: Adopt Resolution #23-287 Approving Partial Payment to Landall Services, LLC for Improvement Project #23-10, Whispering Pines Estates Plat 3 Street Reconstruction.

5:12: Adopt Resolution #23-288 Approving Partial Payment to North Valley, Inc. for improvement project #23-07, 2023 Neighborhood Pavement Overlay Improvements.
5:13: Adopt Resolution #23-289 Approving Partial Payment to North Valley, Inc. for Improvement Project #23-06; 2023 MSA Pavement Overlay Improvements.
5:14: Adopt Resolution #23-290 Approving Partial Payment to Enebak Construction Company for Improvement Project #23-20; COR Mass Grading.
5:15: Adopt Resolution #23-291 Approving Partial Payment to Asphalt Surface Technologies Corp. for Improvement Project #23-04; 167th Avenue Reconstruction.
5:16: Adopt Resolution 23-292 Not Waiving Statutory Tort Limits
5:17: Adopt Resolution #23-295 Authorizing Partial Payment No. 5 To Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.
5:18: Adopt Resolution #23-297 Approving Plans and Specifications and Authorizing Advertisement for Bids for Barthel's Rum River Acres and White Pines Estates Street Reconstructions, Improvement Project #24-01
5:19: Adopt Resolution #23-298 Ordering Plans and Specifications for 2024 MSA Pavement Overlay Improvements, Improvement Project #24-06
5:20: Adopt Resolution #23-299 Ordering Plans and Specifications for 2024 Neighborhood Pavement Overlay Improvements, Improvement Project #24-07
5:21: Adopt Resolution #23-302 Adopting the 2024 Parking Ramp Maintenance Budget and Adopt Resolution #23-304 Allocating the Parking Ramp Maintenance Costs per the Adopted 2024 Budget.
5:22: Adopt Resolution #23-303 Authorizing Final Payment to Diversified Pavement, Inc. for Improvement Project #23-21, Deep Pothole Patching Contracted Services.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Olson, Howell, Musgrove, Riley, and Specht. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing - Approve On-Sale, including Sunday Sales, Liquor License for Bossman, Inc dba Chanticlear Pizza

Presentation

City Administrator Hagen reviewed the staff report in regard to the requested liquor license for Chanticlear Pizza.

Public Hearing

Mayor Kuzma called the public hearing to order at 7:18 p.m.

Citizen Input

There was none.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to close the public hearing.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Woestehoff, Howell, Olson, Riley, and Specht. Voting No: None.

The public hearing was closed at 7:19 p.m.

Council Business

Motion by Councilmember Riley, seconded by Councilmember Specht, to approve an On-Sale Liquor License, including Sunday Sales, for Bossman, Inc dba Chanticlear Pizza, contingent upon completion and approval of background investigation by the Police Chief.

Further discussion:

Councilmember Musgrove shared a welcome to this new restaurant which will be in the COR area.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Specht, Howell, Musgrove, Olson, and Woestehoff. Voting No: None.

6.02: Public Hearing - Adopt Ordinance #23-17: 2024 Schedule of Rates, Fees and Charges

Presentation

City Clerk Schmidt reviewed the staff report concerning the 2024 schedule of rates, fees and charges.

Public Hearing

Mayor Kuzma called the public hearing to order at 7:20 p.m.

Citizen Input

There was none.

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to close the public hearing.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Howell, Musgrove, Olson, Riley, and Specht. Voting No: None.

The public hearing was closed at 7:21 p.m.

Council Business

Motion by Councilmember Woestehoff, seconded by Councilmember Olson, to waive the City Charter Requirement that the Ordinance be read aloud and Adopt Ordinance #23-17: 2024 Schedule of Rates, Fees and Charges.

A roll call vote was performed:

Councilmember Olson	aye
Councilmember Woestehoff	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Riley	aye
Mayor Kuzma	aye

Motion carried.

7. COUNCIL BUSINESS

7.01: Consider Request to Construct Private Ice Rink on Krypton Street NW, North of 157th Avenue NW

City Engineer/Public Works Director Westby reviewed the Staff report and shared the request for a private ice rink. He stated that the rink was in the same area last year and there were no known issues with the public that Staff is aware of.

Councilmember Specht stated that he believes this is a great idea as it adds a lot of value to residents and they do enjoy it. He noted that he would be in agreement with the suggested restrictions.

Councilmember Howell shared that she is glad to see a sub street being used. She stated that she is not concerned with anything being constructed in this area over the winter. She noted that she would not have any issue with supporting this as long as all conditions were met.

Motion by Councilmember Specht, seconded by Councilmember Howell, to approve the request of the property owner to construct a private ice rink on Krypton Street NW, North of 157th Avenue NW, with the outlined conditions as stated in the case.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Specht, Howell, Musgrove, Olson, Riley, and Woestehoff. Voting No: None.

7.02: Settlement Hearing: Animal violation of Chapter 10 for the keeping of a rooster on property less than 2.5 acres in size, located at 6025 177th Ln NW, Ramsey, MN.

City Attorney Knaak reviewed the Staff report concerning an animal violation for the Trouts for keeping a rooster on their property. He reviewed the process of a settlement hearing. He shared that the property owner has stated that this animal is an emotional support animal.

Councilmember Musgrove commented on the delicate nature of the ADA and accommodations and how this plays into trying to work with residents. She noted that it is not always black and white with this. She stated that it would be beneficial to hear from the resident on this matter.

Derek and Lanie Trout, 6025 177th Lane NW, came forward and shared that they submitted a statement to the City over the weekend. Mr. Trout stated that there have been false complaints and police reports about him for a different matter, so he is not sure if the complaints pertaining to this matter are legitimate complaints. He added that one of the families who stated that they have been affected by the rooster have loud chickens on their property. He shared that he has been reading Ramsey's Code and he has found that the City allows dangerous wild animals within the City limits. He added that his rooster already has the required enclosure with more than the required setback distances. He shared that when they first got their rooster at the beginning of the year they were under the impression that the minimum lot size was 1.5 acres so there would have been no need for the emotional support animal recognition. He added that over the last few months the City has changed their goat regulations down to a minimum lot size of 0.5 acres. He shared that there is a minimum lot size of 2.5 acres for swine; however, there is no minimum lot size requirement for potbelly pigs. He stated that he does not understand the City Code as it pertains to these animals. He noted that it may be beneficial to review the rooster ordinance. He shared that he also requested a reasonable accommodation that would ensure that the animal was put away during normal quiet hours for City Code. He added that a typical lawn mower would be twice as loud as their rooster.

Councilmember Howell asked if there have been other instances where there have been code violations when there was a need for emotional support animals based on recognized disabilities.

City Attorney Knaak said yes and explained that in the instance he is thinking of there was no balancing of disability interests as there is in this case.

Councilmember Musgrove asked if there have been other instances where there was an accommodation made for someone with a disability, but it did not include a rooster.

City Attorney Knaak said yes and explained there was an accommodation made. He noted that what was not present in this other situation was the mitigating factor. He added that the resident already has neighborhood relationship problems that could drive this in a different direction; however, that is not relevant for this discussion.

Councilmember Musgrove stated that it is hard for her to make a decision on this as there are some factors about the other disability that are not known. She noted that they have made exceptions for people who have had code violations. She asked if this could be tabled, and the Council could look at the rooster code issue since they are already reviewing the code in Work Sessions.

City Attorney Knaak shared that if the Council needs more time on this then they can take it.

Councilmember Woestehoff stated that the longer they wait to decide on this the longer the other resident is suffering. He noted that they would be making an accommodation to one resident and put the burden back on the other resident. He stated that the exotic animals that are addressed in

the code that Mr. Trout mentioned do not live outside and are quiet. He added that getting an emotional support animal can be done easily online. He noted that although this is a complicated case, he feels as though they just reviewed the animal code not long ago. He added that there are more factors than just noise or the danger of an animal that is taken into account for the code. He stated he is not in favor of tabling this item and is also not in favor of allowing the rooster to be on the property.

Councilmember Howell shared that she thinks it is inappropriate and insensitive to comment that getting an emotional support animal can easily be done online. She stated that they did discuss this code extensively which included discussing acreage for roosters. She noted that during this discussion she advocated for the lot size requirement to be two acres. She shared that she is of the opinion that the code could be tighter and there are not logical reasons behind every decision for acreage requirements. She noted that she would be in support of revisiting the code and would not mind tabling this discussion.

Mayor Kuzma stated that he would not support tabling this discussion and thinks it should be dealt with today. He added that he will not be supporting this.

Councilmember Riley explained that there is a rather newly written code that is clear. He stated that City Attorney Knaak has also laid out that there is a whole process that has been followed to enforce the rules that the Council has made. He noted that it seems like it is a rather easy decision as the Council has made a rule, Staff is following it, and now the Council should continue to follow this rule.

Motion by Councilmember Riley, seconded by Councilmember Woestehoff, to approve Resolution #23-300, A Resolution Determining That a Violation of the Ramsey City Code Relating to Keeping a Rooster on a Parcel of Less Than 2.5 Acres Has Occurred at 6025 177th Lane NE and Directing City Staff and Law Enforcement Authorities Take Such Measure as May be Necessary to Remove the Animal Therein.

Further discussion:

Councilmember Specht added that he agrees that they could take another look at the code to see if it would be appropriate to change the lot size requirement for roosters. He shared that he has heard from other residents questioning some of the animal ordinances that the Council has worked on. He shared that he would be in favor of revisiting the code. He added that he would not be in support of the emotional support aspect of this but would be in support of tabling this and looking at the animal code as a whole.

Councilmember Olson stated that he does not understand why the acreage requirement does not align with the distance setbacks. He noted that it seems there are conflicting rules within the code.

Councilmember Musgrove stated that she will not be supporting the motion and added that Councilmember Olson brings up a good point. She noted that it is worth going back and looking at this again to make sure other issues like this will not continue to come forward.

Councilmember Howell agreed that Councilmember Olson made a good point and added that she will not be supporting the resolution.

Councilmember Riley asked if the acreage requirements and the setbacks are both being looked at in this case.

City Attorney Knaak stated that it is just the acreage requirements.

Motion failed. Voting Yes: Mayor Kuzma, Councilmembers Riley, and Woestehoff. Voting No: Councilmembers Howell, Musgrove, Olson, and Specht.

Motion by Councilmember Howell, seconded by Councilmember Musgrove, to bring this back to the next Work Session for discussion.

Further discussion:

Councilmember Woestehoff asked if they can bring this case back or if it has to have substantial changes.

City Attorney Knaak explained that if there is a motion to table they can table this specific item and have it be considered at any meeting. He added that they are following a procedure and an appeal which is not normal Work Session material. He suggested that someone make a motion to table this item which would be the superior motion.

Councilmember Howell withdrew her motion.

Councilmember Musgrove withdrew her second.

Motion by Councilmember Howell, seconded by Councilmember Musgrove, to table this item.

Motion carried. Voting Yes: Councilmembers Howell, Musgrove, Olson, and Specht. Voting No: Mayor Kuzma, Councilmember Riley, and Woestehoff.

7.03: Adopt Ordinance #23-20, Amendment to Chapter 26, Licenses, Permits, and Miscellaneous Business Regulations, Article XVI. Tobacco, Division 2, Section 26-787(6)

Planning Manager Larson reviewed the Staff report in regard to the amendments to the tobacco licenses.

Motion by Councilmember Musgrove, seconded by Councilmember Specht, to waive the City Charter requirement to read the ordinance aloud and to adopt Ordinance #23-20, Chapter 26 Licenses, Permits, and Miscellaneous Regulations, Article XVI. Tobacco, Division 2, Section 26-787(6).

A roll call vote was performed:

Councilmember Olson	aye
Councilmember Woestehoff	aye
Councilmember Specht	aye
Councilmember Musgrove	aye
Councilmember Howell	aye
Councilmember Riley	aye
Mayor Kuzma	aye

Motion carried.

7.04: Adopt Resolution #23-305 Accepting Bids and Awarding Contract for Improvement Project #21-08, Water Treatment Plant Trunk Watermain Improvements

City Engineer/Public Works Director Westby reviewed the Staff report in regard to the water treatment plant trunk watermain improvements. He shared the recommendation to award the contract to Northdale Construction Company, Inc. in the alternate bid amount of $6,671,414.

Motion by Councilmember Howell, seconded by Councilmember Olson, to to adopt Resolution #23-305 accepting bids and awarding a contract for Improvement Project #21-08, Water Treatment Plant Trunk Watermain Improvements, to Northdale Construction Company for the alternate bid in the amount of $6,671,414.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Howell, Olson, Musgrove, Riley, Specht, and Woestehoff. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events.

Councilmember Specht shared that Brookside Elementary will be having a Craft Fair and Secret Santa Event on Saturday, December 2.

Councilmember Musgrove noted that it is great to have Highway 10 open. She noted that some roads will still be close and encouraged residents to watch for intermittent construction.

Councilmember Woestehoff added that ARAA is having their sponsorship dinner on Saturday, December 9 at Green Haven.

9. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Olson, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Olson, Howell, Riley, Specht, and Woestehoff. Voting No: None.

The regular meeting of the City Council adjourned at 8:19 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Rokosz
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative:

Information

Title

Approve Joint Powers Agreement with Anoka County for Regional SWAT team

Purpose/Background:

Ramsey Police Department staff is recommending that the City of Ramsey enter into a Joint Powers Agreement (JPA) with other Anoka County Law Enforcement Agencies to formally create and establish the Anoka County Special Weapons and Tactics (SWAT) Team. This will be a multi-agency organization consisting of agencies in Anoka County, including Anoka County Sheriff's Office, the Cities of Anoka, Blaine, Columbia Heights, Coon Rapids, Fridley, Ramsey, and Lino Lakes. This multi-agency organization will provide joint responses to critical incidents and high-risk events where there is a significant risk of criminal violence. Officers assigned to the SWAT team are only called out as needed and this is not a full-time assignment. The Ramsey Police Department has budgeted for up to two officers in 2024 to be assigned to a multi-agency SWAT team. This includes costs related to equipment and training, as well as personnel costs such as overtime.

The Ramsey Police Department had five officers try out for this team in October 2023, and two have been selected (limited to two per 2024 budget). There was a physical agility test, a firearms test, and an oral interview. The City Attorney has reviewed the JPA and did not have any concerns, additions, or corrections.

Funding Source:

Included in 2024 Ramsey Police Department Budget

Recommendation:

Staff is recommending entering into a Joint Powers Agreement to become part of the Anoka County Special Weapons and Tactics Team.

Action:

Motion to Authorize the Mayor, City Administrator and Police Chief to enter into a Joint Powers Agreement with Anoka County for establishment and participation in an Anoka County Special Weapons and Tactics Team.

Attachments

JPA - SWAT

Signature Page

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/06/2023 12:13 PM
Form Started By: Jeff Katers		Started On: 12/04/2023 11:43 AM
Final Approval Date: 12/06/2023		

ANOKA COUNTY
SPECIAL WEAPONS
AND TACTICS TEAM
JOINT POWERS AGREEMENT

The parties to this Agreement are the City of Anoka, the City of Blaine, the City of Columbia Heights, the City of Coon Rapids, the City of Fridley, the City of Ramsey, the City of Lino Lakes, and the County of Anoka (collectively, "Parties"). The Parties are all units of government responsible for critical incident response in their respective jurisdictions. This Agreement is made pursuant to the authority conferred upon the Parties by Minn. Stat § 471.59. This Agreement shall become effective only upon the approval and execution hereof by duly authorized officials of all the Parties.

NOW, THEREFORE, the undersigned Parties, in the joint and mutual exercise of their powers, agree as follows:

1. Purpose.

1.1 The purpose of this Joint Powers Agreement ("Agreement") is to formally create and establish the Anoka County Sheriff's Special Weapons and Tactics Team ("ACSO-SWAT", "SWAT", or "Team") as a multi-agency organization to coordinate efforts to develop and provide joint responses to critical incidents or high-risk entries where there is a risk of criminal violence, occurring within and outside of the Parties' jurisdictions.

1.2 It is the intent of the parties that the ACSO-SWAT shall constitute a separate entity under Minnesota law.

2. Budget and Finance

2.1 The Anoka County Sheriff's Office ("ACSO") shall provide a budget for the basic operations of the ACSO-SWAT. The ACSO shall provide budgeting and accounting services as necessary or convenient for the ACSO-SWAT. Such services shall include but not be limited to: management of funds, payment for contracted services and other financial obligations set forth in this Agreement, and relevant bookkeeping and record keeping.

2.2 The Parties acknowledge and agree that beginning with the 2024 fiscal year, ACSO will assess each Party an annual fee (Fee) to cover training and other operational expenses related to the ACSO-SWAT. ACSO will establish the Fee and notify each Party of the fee by October 1 of the preceding year. If a Party fails to pay the Fee by February 1 of the applicable fiscal year, the provisions of Section 7.1 shall apply.

2.3 The ACSO will provide basic uniforms and equipment for all Team members. Parties may lend or provide additional equipment to ACSO-SWAT, as they are able.

2.4 The ACSO-SWAT may apply for and/or accept gifts, grants, or loans of money or other property (excluding real property) or assistance from the United States government, the State of Minnesota, any political subdivision of the State of Minnesota, or any person, association, or agency for any of its purposes; enter into any agreement in connection therewith; and hold, use, and dispose of such money or other property and assistance in accordance with the terms of the gift, grant, or loan relating thereto.

2.5 The ACSO-SWAT does not have the authority to seize property for purposes of Minn. Stat. §§ 609.531-.5318.

2.6 All property and cash monies obtained through forfeiture that is derived from ACSO-SWAT operations shall remain the property of the law enforcement agency of record wherein the operation occurred.

3. Team Leaders

3.1 The Anoka County Sheriff shall appoint a Team Commander from the ACSO to lead the ACSO-SWAT.

3.2 The Team Commander, in consultation with the Sheriff, shall appoint an Assistant Commander.

3.3 The Team Commander and Assistant Commander shall appoint POST-licensed peace officers to serve as ACSO-SWAT Team Leaders. Appointment as a Team Leader pursuant to this Agreement shall not obligate any Party to pay to its employees so appointed supervisory or other premium pay except as provided by the collective bargaining agreement between the Party and its employees.

3.4 Team Leaders assigned to the ACSO-SWAT at all times will remain employees of the leaders' own jurisdictions and will not be employees of the ACSO or the ACSO-SWAT.

3.5 Team Leaders shall be the liaison between the Team members and the Team Commander or Assistant Commander when an ACSO-SWAT team has been deployed pursuant to this Agreement. Team leaders may fill the role of Team Commander or Assistant Commander when asked to do so by the Team Commander or the Assistant Commander.

4. Team Members

4.1 The chief law enforcement officer of each Party approves POST-licensed peace officers from their law enforcement agency who meet the minimal

qualifications, as set by the Team Commander, to test for the ACSO-SWAT. The testing process is to select the best peace officers for the position. Equal representation from member agencies is not guaranteed and shall not be considered as part of the selection criteria. A party agency may not have a peace officer selected for the team as a result of the competitive process. Appointment as a Team Member pursuant to this Agreement shall not obligate any Party to pay its employees so appointed any premium pay except as provided by the collective bargaining agreement between the Party and its employees.

4.2 The paramedics on the ACSO-SWAT team will be selected from Allina Health employees as outlined in the contract signed between ACSO and Allina Health.

4.3 Team Members assigned to the ACSO-SWAT will, at all times, remain employees of the Members' own jurisdictions.

4.4 Team members assigned to the ACSO-SWAT may be removed from ACSO-SWAT by the Team Commander based on performance, safety, participation, or ACSO-SWAT Policy regardless of the members' own jurisdictions.

4.5 The City of Anoka and the County of Anoka will continue to provide their current number of team members. In the event those agencies can no longer provide that number of team members, those positions will be filled with members from other agencies.

5. Operations

5.1 Training. The Team Commander shall be responsible for arranging training events for Team Leaders and Team Members, consistent with the National Tactical Officers Association (NTOA) standards. The Team Commander shall also be responsible for maintaining records of the training received by Team Leaders and Team Members as well as records of all other activities undertaken by the Team Commander, Assistant Commander, Team Leaders, and Team Members pursuant to this Agreement.

5.2 Deployment

5.2.1 Definitions and Controlling Law. A Party to this agreement may request assistance from ACSO-SWAT. A Party requesting assistance is the "Requesting Party" or "Receiving Party." The Parties that compose ACSO-SWAT are the "Responding Parties." Requests for assistance by Parties to this Agreement are governed

by the terms of this Agreement.

5.2.2 Requests for Assistance by Parties. Whenever a Party determines that conditions within its jurisdiction require specialized support in handling critical field operations, where intense negotiations or special tactical deployment methods appear to be necessary, the Party may request that the Anoka County Sheriff or his or her designee deploy ACSO-SWAT to assist the Party. Upon a request for assistance, ACSO-SWAT may be dispatched to the Requesting Party's jurisdiction, in accordance with ACSO-SWAT policy. The Team Commander or Assistant commander shall notify the Chief Deputy of the ACSO of any request for assistance. No Party or individual member of ACSO-SWAT shall incur any liability based upon a refusal to respond. In addition, once deployed, the Team Commander or Assistant Commander may at any time and in his or her sole judgment recall the Team. The decision to recall a Team deployed pursuant to this Agreement will not result in liability to any Party or to the Team Commander or Assistant Commander who recalled the Team.

5.2.3 Direction and Control. Personnel and equipment provided pursuant to this Agreement shall remain the personnel and property of the Party providing the same. The Requesting Party will be in control of the scene. However tactical command will remain with the ACSO-SWAT Commander or their designee. Nothing in this provision shall limit the Team Commander's ability to establish Team Member protocol to take emergency action in response to immediate threats to an officer or public safety in accordance with the law.

5.2.4 Compensation. When the ACSO-SWAT provides services to a Requesting Party, the Team Members of the ACSO-SWAT shall be compensated by their respective employers just as if they were performing the duties within and for the jurisdiction of their employers. No charges will be levied by the ACSO-SWAT or by the Parties for specialized response operations provided to a Requesting Party pursuant to this Agreement. If the assistance provided pursuant to this Agreement is reimbursable by an outside source, any Party whose officers provided assistance for the ACSO-SWAT may submit itemized bills for the actual cost of any assistance provided, including salaries, overtime, materials, and supplies, to the ACSO-SWAT Team Commander. The ACSO-SWAT shall submit the invoices to the reimbursing entity. The reimbursing entity shall reimburse the ACSO-SWAT for the actual cost, and the ACSO-SWAT shall forward the reimbursement to the Responding Party.

5.2.5 Workers' Compensation. Each Party to this Agreement shall be responsible for injuries to or death of its own employees in connection with services provided pursuant to this Agreement. Each Party shall maintain workers' compensation coverage or a program of self-insurance, covering its own personnel while they are providing assistance as a member of the ACSO-SWAT. Each Party to this Agreement waives the right to sue any other Party for any workers' compensation benefits paid to its own employee or their dependents, even if the injuries were caused wholly or partially by the negligence of any other Party or its officers, employees, or agents.

5.2.6 Damage to Equipment. Each Party shall be responsible for damage to any of its own equipment occurring during deployment of the ACSO-SWAT. Each Party waives the right to sue any other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees, or agents.

5.2.7 Indemnification and Hold Harmless

5.2.7.1 Applicability. The SWAT shall be considered a separate and distinct public entity to which the Parties have transferred all responsibility and control for actions taken pursuant to this Agreement. The SWAT shall comply with all laws and rules that govern a public entity in the State of Minnesota and shall be entitled to the protections of M.S. 466.

5.2.7.2 Indemnification and Hold Harmless. The SWAT shall fully defend, indemnify and hold harmless the Parties against all claims, losses, liability, suits, judgments, costs and expenses by reason of the action or inaction of the SWAT. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota Statutes, Section 466.04.

To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Parties except as provided herein.

5.2.7.3 Insurance. The SWAT shall obtain liability insurance in an amount not less than the municipal tort caps set forth by Minnesota Statutes, Section 466.04 subd.1, as amended to defend and indemnify SWAT and its members and each member's officers,

employees, and volunteers for actions arising out of this agreement. The SWAT team may in its discretion procure coverage for auto liability and damage to or loss of property. Nothing herein shall be construed to provide insurance coverage or indemnification to an officer, employee, or volunteer of any Party for any act or omission for which the officer employee, or volunteer is guilty of malfeasance in officer, willful neglect of duty, or bad faith.

5.2.7.4 The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties. Any liability in excess of the SWAT's insurance coverage or uninsured liability shall be borne jointly by all Parties that have an employee or employees who are a member or members of the SWAT at the time of the incident that gave rise to the excess or uninsured liability. Each party with one or more employees on the SWAT, including a team Commander or Assistant Commander, shall bear a share of any excess or uninsured liability. Each Party's share will be based on its percentage of the total team members. For example, if there are 20 total team members that make up the SWAT and a Party has two employees on the team, that Party shall bear 10% of any excess or uninsured liability. This joint liability does not include liability for the acts or omission of any one party's individual officer, employee, or volunteer which arises from his or her own willful misconduct, willful neglect of duty, or acts or omissions taken bad faith.

5.2.8 Aid to Non-Parties.

5.2.8.1 Definitions and Controlling Law. A political subdivision that is not a Party to this Agreement may request assistance from ACSO-SWAT. A non-party political subdivision that requests assistance is the "Requesting Political Subdivision" or "Receiving Political Subdivision" as that term is used in Minn. Stat. § 12.331. The Parties that compose ACSO-SWAT are the "Sending Political Subdivision(s)" as that term is used in Minn. Stat. § 12.331. Requests for assistance by other political subdivisions are governed by Minn. Stat. § 12.331.

5.2.8.2 Upon a request for assistance from a political subdivision that is not a Party to this Agreement, ACSO-SWAT may be deployed to such Requesting Political Subdivision, provided that the Anoka County Sheriff or his or her designee has consented to such deployment. No Party or individual member of ACSO-SWAT shall incur any liability based upon a failure to provide assistance.

Upon deployment, the Requesting Political Subdivision will be in

control of the scene. However tactical command will remain with the ACSO-SWAT Commander or their designee. Nothing in this provision shall limit the Team Commander's ability to establish Team Member protocol to take emergency action in response to immediate threats to an officer or public safety in accordance with the law.

5.2.8.3 Liability and responsibility for use of personnel, equipment, and supplies, resulting from the provision of assistance to a Receiving Political Subdivision shall be allocated in the same manner as provided by Minnesota Statutes §12.331, subd. 2, *i.e.*, any Party to this agreement assumes the same liability as a Sending Political Subdivision and the non-party assumes the same liability as a Receiving Political Subdivision.

6. **Term.** The term of this Agreement shall begin upon execution of this Agreement by all Parties. This Agreement shall continue in effect until terminated in accordance with its terms.

7. **Withdrawal and Termination.**

7.1 Withdrawal. Any Party may withdraw from this Agreement upon six (6) months' written notice to the other Parties or by the failure to pay the Fee described in Section 2. Failure to pay as required in Section 2 shall not relieve any party from their obligation to provide 6-months notice prior to withdrawing from this Agreement or to pay its share during the withdrawal period. At the discretion of the Sheriff, a non-paying Party's officer(s), if any, may be removed from the team until payment is received. Withdrawal by any Party shall not terminate this Agreement with respect to any Parties who have not withdrawn. Withdrawal shall not discharge any liability incurred by any Party, its employees, officers, and elected and appointed officials prior to withdrawal. Such liability shall continue until discharged by law or agreement.

7.2 Termination. This Agreement shall terminate upon the occurrence of any one of the following events: (a) when necessitated by operation of law or as a result of a decision by a court of competent jurisdiction; (b) when a majority of the then existing Parties agrees to terminate the Agreement upon a date certain; or (c) when the Anoka County Sheriff, in his or her sole discretion, decides to terminate this agreement.

7.3 Effect of Termination. Termination shall not discharge any liability incurred by any Party, its employees, officers, and elected and appointed officials during the term of this Agreement.

8. **Miscellaneous.**

8.1 **Amendments.** This Agreement may be amended only in writing and upon the consent of each party's governing bodies, except an amendment adding an additional party under section 8.3, which shall not require a written amendment.

8.2 **Counterparts**. This Agreement may be executed in two or more copies, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be submitted to the Anoka County Sheriff.

8.3 **Additional Parties**. Any other municipality operating within Anoka County may become a Party to this Agreement, upon approval of that municipality's governing body, adoption of a resolution by the municipality's governing body, execution of this Agreement, submission of a copy of the signed Agreement to the existing parties, and payment of agreed-upon funds pursuant to section 2.

All parties to this All parties to this agreement need not sign the same copy of the agreement. An original agreement signed by each party to this agreement shall be maintained in the Office of the Anoka County Sheriff.

DATE:_____ City of Ramsey

By:_____
Mark E Kuzma

Its: Mayor

By:_____
Brain Hagen

Its: City Administrator

By:_____
Jeff Katers

Its: Chief of Police

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Create a positive image for residential neighborhoods, business districts and key corridors.

Information

Title

Approve Business Licenses (includes 2024 Business License Renewals)

Purpose/Background:

The purpose of this case is to obtain City Council approval of business license requests (not including Rental or BRC).

Background: Certain businesses in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Recommendation:

Staff recommends approval of business license applications.

Action:

Motion to approve the attached business license applications.

Attachments

Business License Applications

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	12/06/2023 09:15 AM
Brian Hagen	Brian Hagen	12/07/2023 11:59 AM
Form Started By: Wendy Schlueter		Started On: 11/08/2023 11:14 AM
Final Approval Date: 12/07/2023		

Report Name: License Report - License Types
Council Dates: 12/12/2023 to 12/12/2023
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Amusement Center, Amusement Devices/Billiard Tables, Broker/Precious Metals Dealer, Business License-1st Year, Business License-Renewal, Garbage Haulers, Gasoline Sales, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Mobile Food Unit–90 Days, Mobile Food Unit–Annual, Motor Vehicle Sales/Repair/Rentals, Pawnbroker, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Temporary Intoxicating, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor, Wine Off-Sale, Wine On-Sale

City of Ramsey
License Report - License Types

Company	DBA	Complex_Name	Applicant	Location	Exp. Date	Council Date	Status
Garbage Haulers							
LePage & Sons Inc.			Clint LePage		12/31/2024	12/12/2023	A
Curbside Waste Inc			Chad Lewis Master		12/31/2024	12/12/2023	A
Waste Management of Minnesota, Inc.	Waste Management of Minnesota, Inc.		Matthew Koupal		12/31/2024	12/12/2023	A
Aspen Waste Systems, Inc.			David Pfuhl		12/31/2024	12/12/2023	A
Walters Recycling & Refuse, Inc.			Andrew Tortora		12/31/2024	12/12/2023	A
Republic Services Inc.	formerly Randy's Sanitation & Allied Waste		Nathan Wagner		12/31/2024	12/12/2023	A
Ace Solid Waste Inc		Ace Solid Waste Inc	ACE Solid Waste	6601 McKinley St NW	12/31/2024	12/12/2023	A
					Garbage Haulers License Count: 7		
Pawnbroker							
Ramsey Pawn, LLC	Twin Cities Pawn	Twin Cities Pawn	Michael Whitelaw	6650 Highway 10 NW	12/31/2024	12/12/2023	A
					Pawnbroker License Count: 1		
Temporary Intoxicating							
Northern Starz Childrens Theatre	Northern Starz Center for Performing Arts	Northern Starz Children's Theater	Rachel Anne Bohnsack	5300 Alpine Dr NW	1/7/2024	12/12/2023	A
Northern Starz Childrens Theatre	Northern Starz Center for Performing Arts	Northern Starz Children's Theater	Rachel Anne Bohnsack	5300 Alpine Dr NW	1/21/2024	12/12/2023	A
					Temporary Intoxicating License Count: 2		

City of Ramsey
License Report - License Types

Company	DBA	Complex_Name	Applicant	Location	Exp. Date	Council Date	Status
Therapeutic Massage Establishment							
Pure Reflexology and Massage / N Roy	Pure Reflexology and Massage		Roy, Nicole Alicia	7850 Riverdale Dr NW #36	12/31/2024	12/12/2023	A
Balance Through Bodywork, LLC	Balance Through Bodywork, LLC	Balance Through Bodywork	Michele Reid	15469 Iodine St NW	12/31/2024	12/12/2023	A
Conchita Bodyworkz		Conchita Bodyworkz	Catherine Ann Porter	15042 Limonite St NW	12/31/2024	12/12/2023	A
Gigi's Salon & Spa, Inc		GiGi’s Salon and Spa, Inc	Ginger Ann Edin	7850 Sunwood Dr NW	12/31/2024	12/12/2023	A
				Therapeutic Massage Establishment License Count: 4			
Therapeutic Massage Therapist							
Pure Reflexology and Massage / N Roy	Pure Reflexology and Massage		Roy, Nicole Alicia	7850 Riverdale Dr NW #36	12/31/2024	12/12/2023	A
Reid, Michele	Balance Through Bodywork	Balance Through Bodywork, LLC	Michele A Reid	15469 Iodine St NW	12/31/2024	12/12/2023	A
Porter, Catherine	The Massage Lady	Conchita Bodyworkz	Catherine Ann Porter	15042 Limonite St NW	12/31/2024	12/12/2023	A
McCulley, Paige		Gigi's Salon & Spa	Paige Elizabeth McCulley	7850 Sunwood Dr NW	12/31/2024	12/12/2023	A
Magistad, Tianna		Gigis salon and spa	Tianna Maria Magistad	7850 Sunwood Dr NW	12/31/2024	12/12/2023	A
Phelps, Emily		Rum River Chiropractic	Emily Ann Phelps	14245 St Francis Blvd NW #104	12/31/2024	12/12/2023	A
Nykanen, Anikka		Rum River Chiropractic	Anikka Jean Nykanen	14245 St Francis Blvd NW #104	12/31/2024	12/12/2023	A
				Therapeutic Massage Therapist License Count: 7			

City of Ramsey
License Report - License Types

Company	DBA	Complex_Name	Applicant	Location	Exp. Date	Council Date	Status
Tobacco							
Bahamn, Inc	E-CIG Warehouse		Kipper Douglas Wilson	6111 Highway 10 NW 500	12/31/2024	12/12/2023	A
Ramsey Market, Inc.	Ramsey Market		Ramsey Market	14911 Ramsey Blvd NW	12/31/2024	12/12/2023	A
Yayin Gadol, LLC	Top Ten Liquors		Jonathan G Halper	14107 St Francis Blvd NW	12/31/2024	12/12/2023	A
Casey's Retail Company	Casey's General Store #1988		Casey's General Store #1988	14131 Sunfish Lake Blvd NW	12/31/2024	12/12/2023	A
Casey's Retail Company	Casey's General Store #3460		Casey's General Store #3460	7222 Sunwood Dr NW	12/31/2024	12/12/2023	A
Rademacher Companies, Inc.	Bill's Superette	Bill's Superette	Bill's Superette	15299 St Francis Blvd NW	12/31/2024	12/12/2023	A
Coborn's, Inc.	Coborn's #2033	Coborns #2033	James Shaw	7900 Sunwood Dr NW	12/31/2024	12/12/2023	A
Coborn's, Inc - Liquor	Coborn's Liquor #6039	Coborns Liquor #6039	James Shaw	7880 Sunwood Dr NW	12/31/2024	12/12/2023	A
Liquor Lady, Inc	Fairway Liquor	Fairway Liquor	Jilleen Mary Keil	5900 167th Ave NW	12/31/2024	12/12/2023	A
Cherokee Liquors Inc	G-Will Liquors	G-Will Liquors	Grant Radamacher	5427 Alpine Dr NW	12/31/2024	12/12/2023	A
Holiday Stationstores, LLC #323	Holiday Stationstores	Holiday Stationstores #323	Holiday Stationstores	14350 Xkimo St NW	12/31/2024	12/12/2023	A
Holiday Stationstores, LLC #395	Holiday Stationstores	Holiday Stationstores #395	Gary Brant	14075 Ramsey Blvd NW	12/31/2024	12/12/2023	A
Ohm Premier Vaping LLC	Ohm Premier Vaping	Northstar Marketplace	Sallyann Marie Phelps	7876 Sunwood Dr NW 100B	12/31/2024	12/12/2023	A
Ramsey Tobacco LLC	Ramsey Tobacco Outlet	Ramsey Tobacco Outlet	Rafil Salman Jassim	6415 Highway 10 NW 108	12/31/2024	12/12/2023	A

City of Ramsey
License Report - License Types

Report Name: License Report - License Types
Council Dates: 12/12/2023 to 12/12/2023
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Amusement Center, Amusement Devices/Billiard Tables, Broker/Precious Metals Dealer, Business License-1st Year, Business License-Renewal, Garbage Haulers, Gasoline Sales, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Mobile Food Unit–90 Days, Mobile Food Unit–Annual, Motor Vehicle Sales/Repair/Rentals, Pawnbroker, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Temporary Intoxicating, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor, Wine Off-Sale, Wine On-Sale

Company	DBA	Complex_Name	Applicant	Location	Exp. Date	Council Date	Status
Tobacco							
Ramsey #1 Smoke Shop, Inc.	Ramsey Smoke Shop	Ramsey Towne Square	Ramsey Smoke Shop	14050 St Francis Blvd NW E	12/31/2024	12/12/2023	A
Northern Tier Retail, LLC (7-Eleven)	Speedway #4508	Speedway	Keith Alan Jones	14000 St Francis Blvd NW	12/31/2024	12/12/2023	A
Links At Northfork GC, LLC	The Links at Northfork	The Links at Northfork	The Links at Northfork	9333 Alpine Dr NW	12/31/2024	12/12/2023	A
Tobacco Ramsey 10, LLC		Tobacco Ramsey 10	Ayman Hussain Issa	7962 Sunwood Dr NW 300	12/31/2024	12/12/2023	A

Tobacco License Count: 18

Total Licenses: 39

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

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Information

Title

Authorization to Update Three Policies within the Personnel Policy

Purpose/Background:

The purpose of this case is to authorize updates to the following City policies which are included within the full Personnel Policy.

Earlier this evening, during the work session, these policies were discussed in detail. The marked-up policies are attached to the work session case.

Section 6 - Sick Leave. Revisions specific to the sick leave policy, now referred to as Traditional Sick Leave and Earned Sick and Safe Time (ESST). The sick leave policy portion of the policy, now referred to as Traditional Sick Leave, is not changing (other than formatting). Revisions are focused on setting policy for the new ESST, which is required beginning January 1, 2024.

Section 6 - Holidays. Revisions needed to this section of the policy are due to the establishment of Juneteenth as an official holiday whereby no public business shall be transacted, except in cases of necessity. And, to revise the date that Christmas Eve will be observed to match the AFSCME union contract.

Section 12 - Drug Free Workplace Policy. Staff recommends rescinding the entire Drug Free Work Place policy and replacing it with a fully vetted replacement policy provided by the League of Minnesota Cities. This policy is up-to-date and includes all required changes with regard to drugs, alcohol and cannabis.

Funding Source:

Not applicable

Recommendation:

To approve updates to the Personnel Policy, specific to:

1) Section 6 - Sick Leave to account for ESST, and
2) Section 6 - Holidays to account for Juneteenth and Christmas Eve; and
3) Section 12 - Drug Free Workplace Policy to account for changes in the laws, including drugs, alcohol and cannabis

Action:

Authorization to approve updates to the Personnel Policy, specific to:

1) Section 6 - Sick Leave to account for Earned Sick and Safe Leave (ESST), and
2) Section 6 - Holidays to account for Juneteenth and Christmas Eve; and
3) Section 12 - Drug Free Workplace Policy to account for changes in the laws, including drugs, alcohol and cannabis

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Attachments

Holidays

Drug Free Work Place Final

Sick Leave

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/07/2023 03:32 PM
Form Started By: Colleen Lasher		Started On: 12/07/2023 12:49 PM
Final Approval Date: 12/07/2023		

6.3 Holidays

The city of Ramsey recognizes thirteen (13) holidays for non-union employees. Regular employees are eligible for holiday pay provided they work the day preceding, and the day following, the holiday, (unless the day(s) off were previously approved by the supervisor). Regular employees who are scheduled to work the holiday will be given another day off with pay. Paid holidays include:

1.	New Year's Day	January 1st
2.	Martin L King Day	3rd Monday in January
3.	President's Day	3rd Monday in February
4.	Memorial Day	Last Monday in May
5.	Juneteenth	June 19th
6.	Independence Day	July 4th
7.	Labor Day	1st Monday in September
8.	Veteran's Day	November 11th
9.	Thanksgiving Day	4th Thursday in November
10.	Friday after Thanksgiving Day	(Non-union, AFSCME and LELS Captains only)
11.	Christmas Eve	December 24th
12.	Christmas Day	December 25th
13.	*Eight Hour Floating Holiday	To be used Jan. 1 to Dec. 31

All employees in full-time regular positions are entitled to time off with full pay on holidays. The City shall be closed for business on each such holiday, but employees may be required to work on paid holidays when the nature of their duties or other conditions requires them to do so.

Regular part-time employees are eligible to earn paid holidays in proportion to that earned by regular full-time employees based on work hours budgeted on January 1. Paid holidays will count toward total budgeted work hours for the year.

If an approved holiday falls on a day a part-time employee is not scheduled to work, the employee must take the paid holiday leave during the same pay period in which the holiday occurred.

Employees may be required to work on paid holidays when the nature of their duties or other conditions require them to do so. A non-exempt, non-union employee required to work on a holiday shall receive their full pay for the holiday, as well as a minimum of 2-hours pay at a rate of 1-1/2 times the employee's base hourly pay rate for the time worked on such holiday. All holidays specified will be paid in dollars or as earned compensatory time off.

When New Year's Day, Independence Day, Veteran's Day, or Christmas Day falls on Sunday, the following Monday is considered the paid holiday and if any such day falls on Saturday, the preceding Friday is considered the paid holiday. When Christmas Eve falls on Sunday, the preceding Friday is considered the paid holiday. Each holiday commences at the beginning of the first shift on the day on which the holiday occurs and continues for 24 hours thereafter. Eligible employees shall receive pay for official holidays at their normal rate of pay if they are at work or on a leave of absence with pay the last regular shift to which they would have been assigned prior to the holiday and the first regular shift to which they would have been assigned following the holiday.

New employees hired after December 1st are not eligible for the floating holiday during the calendar year in which they were hired. Floating holidays may not be carried over.

Upon separation from the City, if an employee has not used their Floating Holiday, it will be forfeited.

SECTION 12 Drug Free Workplace Policy

DRUG FREE WORKPLACE

In accordance with federal law, the city of Ramsey has adopted the following policy on drugs in the workplace:

A. Employees are expected and required to report to work on time and in appropriate mental and physical condition. It is the city's intent and obligation to provide a drug-free, safe and secure work environment.
B. The unlawful manufacture, distribution, possession, or use of drugs on city property or while conducting city business is absolutely prohibited. Violations of this policy will result in disciplinary action, up to and including termination, and may have legal consequences.
C. The city recognizes drug abuse as a potential health, safety, and security problem. Employees needing help in dealing with such problems are encouraged to use their health insurance plans, as appropriate.
D. Employees must, as a condition of employment, abide by the terms of this policy and must report any conviction under a criminal drug statute for violations occurring on or off work premises while conducting city business. A report of the conviction must be made within five days after the conviction as required by the Drug-Free Workplace Act of 1988.

Drug, Alcohol and Cannabis Testing and the Drug-Free Workplace Act

Policy for Non-Commercial Drivers (Non-DOT)

Purpose and Objectives

The city of Ramsey ("city") has a vital interest in maintaining safe, healthful, and efficient working conditions for employees, and recognizes that individuals who are impaired because of drugs and/or alcohol jeopardize the safety and health of other workers as well as themselves. The city of Ramsey does not intend to intrude into the private lives of its employees, but strongly believes that a drug, alcohol and cannabis-free workplace is in the best interest of employees and the public alike. Alcohol, drug, and cannabis abuse can cause unsatisfactory job performance, increased tardiness and absenteeism, increased accidents and workers' compensation claims, higher insurance rates, and an increase in theft of city property. The city of Ramsey 's Drug, Alcohol and Cannabis Testing Non-DOT policy has been established for the purpose of providing a safe workplace for all.

City employees and applicants required to hold a commercial driver's license by the United States Department of Transportation ("DOT") for their job will be tested under the city's Policy on Controlled Substance and Alcohol Testing for Commercial Drivers (the "DOT Policy"). All other employees and job applicants offered employment with the city must undergo testing as described by this policy.

To ensure the policy is clearly communicated to all employees and applicants to whom offers of employment have been made, and to comply with state law, employees and applicants are

required to review this policy and sign the "policy acknowledgement." A job applicant will also acknowledge in this form that he/she understands that passing the drug test is a requirement of the job.

Persons Subject to Testing and Circumstances Under Which Testing May Be Required

Under this policy, the city may test any applicant to whom an offer of employment has been made and may test employees for alcohol and/or drugs, including cannabis, under the following circumstances with a properly accredited or licensed testing laboratory, in accordance with Minn. Stat. § 181.953, subd. 1.

(1) Pre-Employment Testing:

Every job applicant offered employment with the city receives the offer conditioned upon successful completion of drug test, and/or an alcohol or cannabis test, if applicable, among other conditions. The city will not request or require a job applicant to undergo cannabis testing related to "lawful consumable products" pursuant to Minn. Stat. § 181.938, including alcohol, cannabis, lower-potency hemp edibles, and hemp-derived consumer products, except with respect to the categories of positions listed below in the definition of "Drug" or if otherwise required by state or federal law. If the job offer is withdrawn based drug test results, the city will inform the applicant of the reasons for the withdrawal. A failure of the drug or other applicable test, a refusal to take the test, or failure to meet other conditions of the offer will result in a withdrawal of the offer of employment even if the applicant's provisional employment has begun. A negative or positive dilute test result (following a second collection), which has been confirmed, will also result in immediate withdrawal of an offer of employment to an applicant.

Temporary and seasonal employees are not subject to this policy except for those designated by the hiring department as safety-sensitive positions.

(2) Reasonable Suspicion Testing:

Consistent with Minn. Stat. § 181.951, subd. 5, employees will be subject to alcohol and/or drug testing, including cannabis testing, when reasonable suspicion exists to believe that the employee:

- Is under the influence of alcohol, drugs or cannabis; or
- Has violated written work rules prohibiting the use, possession, sale or transfer of drugs, alcohol, or cannabis, while working, while on city property, or while operating city vehicles, machinery or any other type of equipment; or
- Has sustained a personal injury as defined in Minn. Stat. § 176.011, subd. 16 or has caused another employee to sustain an injury or;
- Has caused a work-related accident or was operating or helping to operate machinery, equipment, or vehicles involved in a work-related accident.

Reasonable suspicion may be based upon, but is not limited to, facts regarding appearance, behavior, speech, breath, odor, possession, proximity to or use of alcohol, drugs or cannabis or containers or paraphernalia, poor safety record, excessive absenteeism, impairment of job performance, or any other circumstances that would cause a reasonable employer to believe that

a violation of the city's policies concerning alcohol, drugs or cannabis may have occurred. These observations will be reflected in writing on a Reasonable Suspicion Record Form.

For off-site collection, employees will be driven to the employer-approved medical facility by their supervisor or a designee. For an on-site collection service, the employee will remain on site and be observed by the supervisor or designee. The medical facility or on-site collection service will take the urine or blood sample and will forward the sample to an approved laboratory for testing.

Pursuant to the requirements of the Drug-Free Workplace Act of 1988, all city employees, as a condition of continued employment, will agree to abide by the terms of this policy and must notify the Administrative Services Director or their designee in Human Resources of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction. If required by law or government contract, the city will notify the appropriate federal agency of such conviction within 10 days of receiving notice from the employee.

(3) Treatment Program Testing:

In accordance with Minn. Stat. § 181.951, subd. 6, the city may request or require an employee to undergo drug, alcohol or cannabis testing, if the employee has been referred by the city for chemical dependency treatment or evaluation or is participating in a chemical dependency treatment program under an employee benefit plan. In such a case, the employee may be requested or required to undergo drug or alcohol testing, including cannabis testing, without prior notice during the evaluation or treatment period and for a period of up to two years following completion of any prescribed chemical dependency treatment program.

(4) Routine Physical Examination Testing:

The city may request or require an employee to undergo drug and/or alcohol testing—but not cannabis testing, except for the categories of positions listed above for which cannabis is considered a drug or unless otherwise required by state of federal law–as part of a routine physical examination. The city, in accordance with Minn. Stat. § 181.951, subd. 3, will request or require this type of testing no more than once annually, and the employee will be provided with at least two weeks' written notice that the test will be required as part of the physical examination.

(5) Random Testing:

In accordance with Minn. Stat. § 181.951, subd. 4, the city may require an employee to submit to random drug, alcohol, and cannabis testing, if the employee is in a safety-sensitive position.

Right of Refusal:

Employees and job applicants have the right to refuse to submit to an alcohol, drug, or cannabis test under this policy. However, such a refusal will subject an employee to immediate termination.

If an applicant refuses to submit to applicant testing, any conditional offer of employment will be withdrawn.

Any intentional act or omission by the employee or applicant that prevents the completion of the testing process constitutes a refusal to test.

An applicant or employee who substitutes, or attempts to substitute, or alters, or attempts to alter a testing sample is considered to have refused to take a drug alcohol or cannabis test. In such a case, the employee is subject to immediate termination of employment, and in the case of an applicant, the job offer will be immediately withdrawn.

Refusal on Religious Grounds:
An employee or job applicant who, on religious grounds, refuses to undergo drug and/or alcohol testing, including cannabis testing, of a blood sample will not be considered to have refused testing, unless the employee or job applicant also refuses to undergo drug, alcohol, or cannabis testing of a urine sample.

Cost of Required Testing:
The city will pay for the cost of all drug, alcohol or cannabis testing, requested or required of all job applicants and employees, except for confirmatory retests. Job applicants and employees are responsible for paying for all costs associated with any requested confirmatory retests.

Prohibition against Drugs and Alcohol

Use and Possession of Alcohol or Drug(s):
Employees are prohibited from the use, possession, transfer, transportation, manufacture, distribution, sale, purchase, solicitation to sell or purchase, or dispensation of alcohol, drugs, including cannabis, or drug paraphernalia, while on duty; while on city premises; while operating any city vehicle, machinery, or equipment; or when performing any city business, except (1) pursuant to a valid medical prescription used as properly instructed; (2) the use of over-the-counter drugs used as intended by the manufacturer; or (3) when necessary for approved law enforcement activity.

Besides having a zero-tolerance policy for the use or possession of alcohol, illegal drugs, or misused prescription drugs on the worksite, we also prohibit the use, possession of, impairment by any cannabis or medical cannabis products (e.g., hash oils, edibles or beverages containing cannabinoids, or pills) on the worksite by a person working as an employee at the city or while "on call" and subject to return to work.
Having a medical marijuana card, patient registry number, and/or cannabis prescription from a physician does not allow anyone to use, possess, or be impaired by that drug here. Likewise, the fact that cannabis may be lawfully purchased and consumed does not permit anyone to use, possess, or be impaired by them here. The federal government still classifies cannabis as an illegal drug, even though some states, including Minnesota, have decriminalized its possession and use. There is no acceptable concentration of marijuana metabolites in the blood or urine of an employee who operates our equipment or vehicles or who is on one of our worksites. Applicants and employees are still subject to being tested under our drug, alcohol and cannabis testing policy.

Employees are subject to being disciplined, suspended, or terminated after testing positive for cannabis if the employee used, possessed, or was impaired by cannabis, including medical cannabis, while on the premises of the place of employment or during the hours of employment.

While Impaired by Alcohol, Drugs or Cannabis:
Employees are prohibited from being under the influence of alcohol or drugs, including cannabis, or having a detectable amount of an illegal drug in the blood or urine when reporting for work; while on duty; while on the city's premises; while operating any city vehicle, machinery, or equipment; or when performing any City business, except (1) pursuant to a valid medical prescription used as properly instructed; or (2) the use of over-the-counter drug used as intended by the manufacturer.

Driving While Impaired:
A conviction of driving while impaired in a city-owned vehicle at any time during business or non-business hours, or in an employee-owned vehicle while conducting city business, may result in discipline, up to and including discharge.

Criminal Drug Convictions:
Any employee convicted of any criminal drug statute must notify his or her supervisor and the Administrative Services Director or their designee in Human Resource in writing of such conviction no later than five days after such conviction. Within 30 days after receiving notice from an employee of a drug-related conviction, the city will take appropriate personnel action against the employee up to and including discharge or require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program as an alternative to termination. In the event notice is not provided to the supervisor and the employee is deemed to be incapable of working safely, the employee will not be permitted to work and will be subject to disciplinary action, including dismissal from employment. In accordance with the Federal Drug-Free Workplace Act of 1988, if the city is receiving federal grants or contracts of over $25,000, the city will notify the appropriate federal agency of such conviction within 10 days of receiving notice from the employee.

Failure to Disclose Lawful Drugs:
Employees taking a lawful drug, including prescription and over-the-counter drugs or cannabis, which may impair their ability to perform their job responsibilities or pose a safety risk to themselves or others, must advise their supervisor of this before beginning work. It is the employee's responsibility to seek out written information from his/her physician or pharmacist regarding medication and any job performance impairment and relay that information to his/her supervisor. In the event of such a disclosure, the employee will not be authorized to perform safety-sensitive functions.

Review and Notification of Test Results

Notification of Negative Test Results:
In the case of job applicants and in accordance with Minn. Stat. § 181.953, Human Resources will notify a job applicant of a negative drug result within three days of receipt of result by the city, and the hiring process will resume. In accordance with Minn. Stat. § 181.953, subd. 3, a laboratory must report results to the city within three working days of the confirmatory test

result. A “Negative Test Results Notification” form will be sent to the job applicant, and the job applicant may request a copy of the test result report from Human Resources. In the case of current employees and in accordance with Minn. Stat. § 181.953, Human Resources will notify the employee of a negative drug and/or alcohol result within three days of receipt of result by the city. A “Negative Test Results Notification” form will be sent to the employee, and he or she may request a copy of the test result report from Human Resources.

Notification of Positive Test Results:
In the event of a confirmed positive blood or urine alcohol drug, or cannabis test result, the city will notify the employee of a positive result within three days of receipt of the result. Human Resources will send to the employee or job applicant a “Positive Test Results Notification” letter containing further instructions. The employee or job applicant may contact Human Resources to request a copy of the test result report if desired. In accordance with Minn. Stat. § 181.953, subd. 3, a laboratory must report results to the city within three working days of the confirmatory test result.

Right to Provide Information after Receiving Test Results:
Within three working days after notice of a positive drug, alcohol, or cannabis test result on a confirmatory test, the employee or job applicant may submit information to the city to explain the positive result. In accordance with Minn. Stat. § 181.953, subd. 10, if an employee submits information either before a test or within three working days after a positive test result that explains the positive test result, (such as medications the employee is taking), the city will not take an adverse employment action based on that information unless the employee has already been under an affirmative duty to provide the information before, upon, or after hire.

Right to Confirmatory Retest:
A job applicant or employee may request a confirmatory retest of the original sample at the job applicant’s or employee’s own expense after notice of a positive test result on a confirmatory test. Within five working days after notice of the confirmatory test result, the job applicant or employee must notify the city in writing of the job applicant’s or employee’s intention to obtain a confirmatory retest. Within three working days after receipt of the notice, the city will notify the original testing laboratory that the job applicant or employee has requested the laboratory to conduct the confirmatory retest or transfer the sample to another qualified laboratory licensed to conduct the confirmatory retest. The original testing laboratory will ensure the control and custody procedures are followed during transfer of the sample to the other laboratory. In accordance with Minn. Stat. § 181.953, subd. 3, the laboratory is required to maintain all samples testing positive for a period of six months. The confirmatory retest will use the same drug and/or alcohol threshold detection levels as used in the original confirmatory test.

In the case of job applicants, if the confirmatory retest does not confirm the original positive test result, the city’s job offer will be reinstated, and the city will reimburse the job applicant for the actual cost of the confirmatory retest. In the case of employees, if the confirmatory retest does not confirm the original positive test result, no adverse personnel action based on the original confirmatory test will be taken against the employee, the employee will be reinstated with any lost wages or salary for time lost pending the outcome of the confirmatory retest result, and the city will reimburse the employee for the actual cost of the confirmatory retest.

Access to Reports:
In accordance with Minn. Stat. § 181.953, subd. 10, an employee will have access to information contained in his or her personnel file relating to positive test results and to the testing process, including all information gathered as part of that process.

Dilute Specimens:
A negative or positive dilute test result (following a second collection) which has been confirmed will subject an employee to immediate termination.

Consequences for Employees Engaging in Prohibited Conduct

Job Applicants:
The city's conditional offer of employment will be withdrawn from any job applicant who refuses to be tested or tests positive for illegal drugs as verified by a confirmatory test.

Employees:

- No Adverse Action without Confirmatory Test. The city will not discharge, discipline, discriminate against, or request or require rehabilitation of an employee based on a positive test result from an initial screening test that has not been verified by a confirmatory test.
- Suspension Pending Test Result. The city may temporarily suspend a tested employee with or without pay or transfer that employee to another position at the same rate of pay pending the outcome of the requested confirmatory retest, provided the city believes that it is reasonably necessary to protect the health or safety of the employee, co-employees, or the public.
  The employee will be asked to return home and will be provided appropriate arrangements for return transportation to his or her residence. In accordance with Minn. Stat. § 181.953, subd. 10, an employee who has been suspended without pay will be reinstated with back pay if the outcome of the requested confirmatory retest is negative.

Discipline and Discharge:

Confirmatory Positive Test Result:
The city will not discharge an employee for a first confirmatory positive test unless the following conditions have been met:

- The city has first given the employee an opportunity to participate in either a drug or alcohol counseling or rehabilitation program, whichever is more appropriate, as determined by the city after consultation with a certified chemical use counselor or physician trained in the diagnosis and treatment of chemical dependency. Participation by the employee in any recommended substance abuse treatment program will be at the employee's own expense or pursuant to the coverage under an employee benefit plan. The certified chemical use counselor or physician trained in the diagnoses and treatment of chemical dependency will determine if the employee has followed the rehabilitation program as prescribed; and

- The employee has either refused to participate in the counseling or rehabilitation program or has failed to successfully complete the program, as evidenced by withdrawal from the program before its completion or by a refusal to test or positive test result on a confirmatory test after completion of the program.

Other Misconduct:
Nothing in this policy limits the right of the city to discipline or dismiss an employee on grounds other than a positive confirmatory test result, including conviction of any criminal drug statute for a violation occurring in the workplace or violation of other city personnel policies.

Emergency Call Back to Work Provisions:
If an employee is called out for a city emergency and he or she reports to work and is suspected of being under the influence of drugs, alcohol, or cannabis he or she will not be subject to the testing procedures of this policy but will not be allowed to work. Appropriate arrangements for return transportation to the employee's residence will be made. It is the sole responsibility of the employee who is under the influence of alcohol, drugs or cannabis and who is called out for a city emergency, to notify his or her supervisor of this information and advise if he or she is unable to respond to the emergency call back.

Non-Discrimination

The city of Ramsey policy on work-related substance abuse is non-discriminatory in intent and application; however, in accordance with Minn. Stat., ch. 363, disability does not include conditions resulting from alcohol or other drug or cannabis abuse which prevents an employee from performing the essential functions of the job in question or constitutes a direct threat to property of the safety of individuals.

Furthermore, the city will not retaliate against any employee for asserting his or her rights under this policy.

City's Employee Assistance Program

The city has in place a formal employee assistance program (EAP) to assist employees in addressing serious personal or work-related problems at any time. The city's EAP provides confidential, cost-free, short-term counseling to employees and their families. Employees who may have an alcohol, cannabis, or other drug abuse problem are encouraged to seek assistance before a problem affects their employment status. Employee assistance program services are available by contacting your health insurance company or as listed on the City's employee intranet site.

Policy Contact for Additional Information
If you have any questions about this policy or the city's drug, alcohol and cannabis testing procedures, you may contact the Administrative Services Director or designee to obtain additional information.

By this policy, the city of Ramsey has established a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace and its policy of maintaining a

drug-free workplace. Each city employee will receive a copy of this policy and will be required to read it.

Definitions

Alcohol: Means the intoxicating agent in beverage alcohol or any low molecular weight alcohols such as ethyl, methyl, or isopropyl alcohol. The term includes but is not limited to beer, wine, spirits, and medications such as cough syrup that contain alcohol.

Alcohol use or usage: Means the consumption of any beverage, mixture, or preparation, including any medication, containing alcohol.

Applicant: Means a person applying for a job with the city.

Cannabis: Means cannabis and its metabolites, including cannabis flower, cannabis products, lower-potency hemp edibles, and hemp-derived consumer products.

Cannabis testing: Mean analysis of a body component sample according to the standards established under one of the programs listed in Minn. Stat. § 181.953, subd.1, for the purpose of measuring their presence or absence of cannabis in the sample tested.

City: Means the city of Ramsey.

City premises: Means, but is not limited to, all city job sites and work areas. For the purposes of this policy, city premises also includes any other locations or modes of transportation to and from those locations while in the course and scope of employment of the city.

City vehicle: Means any vehicle which employees are authorized to use solely for city business when used at any time; or any vehicle owned or leased by the city when used for city business.

Collection site: Means a place designated by the city where job applicants and employees present themselves for the purpose of providing a specimen of their breath, urine, and/or blood to be analyzed for the presence of drugs and alcohol.

Confirmatory test: Means a drug, alcohol or cannabis test on a sample to substantiate the results of a prior drug, alcohol test or cannabis on the same sample, and that uses a method of analysis allowed under one of the programs listed in Minn. Stat. § 181.953, subd. 1.

Drug: Includes any “controlled substance” as defined in Minn. Stat. § 152.01, subd. 4, and also includes all cannabinoids, including those that are lawfully available for public consumption that do not otherwise qualify as being a “controlled substance” as defined in Minn. Stat. § 152.01, subd. 4. Cannabis and its metabolites are considered a “drug” for positions in the following categories, regardless of the kind of testing involved: safety sensitive positions; peace officer positions; firefighter positions; positions requiring face-to-face care, training, education, supervision, counseling or medical assistance to children, vulnerable adults or patients receiving treatment, examination or emergency care for a medical, psychiatric or mental condition; positions requiring a commercial driver's license or requiring the employee to operate a motor

vehicle for which state or federal law requires drug or alcohol testing; positions funded by a federal grant; or other positions for which state or federal law requires testing of a job applicant or employee.

Drug and/or alcohol testing, and drug and/or alcohol test: Mean analysis of a body component sample according to the standards established under one of the programs listed in Minn. Stat. § 181.953, subd.1, for the purpose of measuring their presence or absence of drugs, alcohol, or their metabolites in the sample tested. "Drug and alcohol testing," "drug or alcohol testing," and "drug or alcohol test" do not include cannabis or cannabis testing, unless stated otherwise.

Drug paraphernalia: Has the meaning set forth in Minn. Stat. § 152.01, subd. 18.

Employee: Means a person who performs services for compensation for the city and includes independent contractors except where specifically noted in this policy.

Initial screening test: Means a drug, alcohol, or cannabis test that uses a method of analysis under one of the programs listed in Minn. Stat. § 181.953, subd. 1.

Job applicant: Means a person who applies to become an employee of the city and includes a person who has received a job offer made contingent on the person passing drug testing.

Positive test result: Means a finding of the presence of alcohol, drugs, cannabis or their metabolites that exceeds the cutoff levels established by the city. Minimum threshold detection levels are subject to change as determined in the city's sole discretion.

Random selection basis: Means a mechanism for selection of employees that (1) results in an equal probability that any employee from a group of employees subject to the selection mechanism will be selected, and (2) does not give an employer discretion to waive the selection of any employee selected under the mechanism.

Reasonable suspicion: Means a basis for forming a belief based on specific facts and rational inferences drawn from those facts.

Safety-sensitive position: Means a job, including any supervisory or management position, in which an impairment caused by drug, alcohol, and/or cannabis usage would threaten the health or safety of any person.

Under the influence: Means (1) the employee tests positive for alcohol drugs, or cannabis or (2) the employee's actions, appearance, speech, and/or bodily odors reasonably cause the city to conclude that the employee is impaired because of illegal drug use or alcohol use.

Drug, Alcohol and Cannabis Testing for Commercial Drivers Policy

Purpose and Objectives

The City of Ramsey ("City") has a vital interest in maintaining safe, healthful, and efficient working conditions for employees, and recognizes that individuals who are impaired because of drugs and/or alcohol jeopardize the safety and health of other workers as well as themselves. The City is concerned about providing a safe workplace for its employees, and while the City does not intend to intrude into the private lives of its employees, it is the goal to provide a work environment conducive to maximum safety and optimum work standards. Alcohol and drug abuse can cause unsatisfactory job performance, increased tardiness and absenteeism, increased accidents and workers' compensation claims, higher insurance rates, and an increase in theft of city property. The use, possession, manufacture, sale, transportation, or other distribution of controlled substance or controlled substance paraphernalia and the unauthorized use, possession transportation, sale, or other distribution of alcohol is contrary to this policy and jeopardizes public safety.

In response to regulations issued by United States Department of Transportation ("DOT"), the City has adopted this Policy on Alcohol and Controlled Substances for employees who hold a commercial driver's license (CDL) to perform their duties.

Given the significant dangers of alcohol and controlled substance use, each applicant and driver must abide by this policy as a term and condition of hiring and continued employment. Moreover, federal law requires the City to implement such a policy.

To ensure this policy is clearly communicated to all drivers and applicants, and in order to comply with applicable federal law, drivers and applicants are required to review this policy and sign the "Certificate of Receipt" portion.

Because changes in applicable law and the City's practices and procedures may occur from time to time, this policy may change in the future, and nothing in this policy is intended to be a contract, promise, or guarantee the City will follow any particular course of action, disciplinary, rehabilitative or otherwise, except as required by law. This policy does not in any way affect or change the status of any at-will employee.

Any revisions to the Federal Omnibus Transportation Employee Testing Act and Federal Motor Carrier Safety Administration (FMCSA) regulations will take precedent over this policy to the extent the policy has not incorporated those revisions.

Persons Subject to Testing & Types of Tests

All employees are subject to testing who job duties include performing "safety-sensitive duties" on City vehicles that:

1. Have a gross combination weight rating or gross combination weight of 26,001 pounds or more, whichever is greater, inclusive of a towed unit(s) with a gross vehicle weight rating or gross vehicle weight of more than 10,000 pounds, whichever is greater; or
2. Have a gross vehicle weight rating or gross vehicle weight of 26,0001 or more pounds whichever is greater; or

3. Are designed to transport 16 or more passengers, including the driver; or
4. Are of any size and are used in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act (49 U.S.C. 5103(b)) and which require the motor vehicle to be placarded under the Hazardous Materials Regulations (49 CFR part 172, subpart F).

The following functions are considered safety-sensitive:

- all time waiting to be dispatched to drive a commercial motor vehicle
- all time inspecting, servicing, or conditioning a commercial motor vehicle
- all time driving at the controls of the commercial motor vehicle
- all other time in or upon a commercial motor vehicle (except time spent resting in a sleeper berth)
- all time loading or unloading a commercial motor vehicle, attending the same, giving or receiving receipts for shipments being loaded or unloaded, or remaining in readiness to operate the vehicle
- all time repairing, obtaining assistance, or attending to a disable commercial motor vehicle.

The City may test any applicant to whom a conditional offer of employment has been made and any driver for controlled substance and alcohol under any of the following circumstances:

- **Pre-Employment Testing.**

All applicants, including current employees seeking a transfer, applying for a position where duties include performing safety-sensitive duties described above, will be required to take a drug test prior to the first time a driver performs a safety-sensitive function for the City. A driver may not perform safety-sensitive functions unless the driver has received a controlled substance test result from the Medical Review Officer ("MRO") indicating a verified negative test result. In addition to pre-employment controlled substance testing, applicants will be required to authorize in writing former employers to release alcohol test results of .04 or greater, positive controlled substance test results, refusals to test, other violations of drug and alcohol testing regulations, and completion of return to duty requirements within the preceding three years.

An applicant must provide consent to the city, and successfully pass a full query of the Federal Motor Carrier Safety Administration's Clearinghouse. In addition, at least once a year, the City will conduct a limited query of the Clearinghouse for each currently employed CDL driver. If the limited query reveals that the Clearinghouse has information about resolved or unresolved drug and alcohol program violations by a candidate or current employee, he or she will be asked to provide electronic consent to a full query of the Clearinghouse (unless he or she has previously provided electronic consent). In the event a full query of the Clearinghouse reveals unresolved violation information for a candidate or current employee, the driver will not be permitted to perform safety-sensitive functions, including the operation of a Commercial Motor Vehicle and, in the case of a candidate, may have their conditional offer of employment rescinded or, in the case of a current employee, may be subject to discipline.

- **Post-Accident Testing.**
- As soon as practicable following an accident involving a commercial motor vehicle operating on a public road, the City will test each surviving driver for controlled substances and alcohol when the following occurs:
- The accident involves a fatality or
- The driver receives a citation for a moving traffic violation from the accident and an injury is treated away from the accident scene or
- The driver receives a citation for a moving traffics violation from the accident and a vehicle is required to be towed from the accident scene.

The following chart summarizes when DOT post-accident testing needs to be conducted:

Type of accident involved	Citation issued to the DOT covered CDL driver?	Test must be performed by the City
i. Human fatality	YES	YES
	NO	YES
ii. Bodily injury with immediate medical treatment away from the scene	YES	YES
	NO	NO
iii. Disabling damage to any motor vehicle requiring tow away	YES	YES
	NO	NO

A driver subject to post-accident testing must remain readily available or the driver will be deemed to have refused to submit to testing. This requirement to remain ready for testing does not preclude a driver from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident or to obtain necessary medical care.

Post – Accident Controlled Substance Testing
Drivers are required to submit a urine sample for post-accident controlled substance testing as soon as possible. If the driver is not tested within thirty-two (32) hours after the accident, the City will cease its attempts to test the driver and prepare and maintain on file a record stating why the test was not promptly administered.

Post- Accident Alcohol Testing
Drivers are required to submit to post-accident alcohol testing as soon as possible. After an accident, consuming alcohol is prohibited until the driver is tested. If the driver is not tested within two (2) hours after the accident, the City will prepare and maintain on file a record stating why the test was not administered within that time. If eight hours have elapsed since the accident and the driver has not submitted to an alcohol test, the City will cease its attempts to test the driver and prepare and maintain on file a record stating why the test was not administered.

The City may accept the results of a blood or breath test in place of an alcohol test and urine test for the use of controlled substances if:

- The tests are conducted by federal, state, or local officials having independent authority for the test, and
- The tests conform to applicable federal, state, or local testing requirements, and
- The test results can be obtained by the City.

Whenever such a test is conducted by a law enforcement officer, the driver must contact the City and immediately report the existence of the test, providing the name, badge number, and telephone number of the law enforcement officer who conducted the test.

Random Testing.
Every driver will be subject to unannounced alcohol and controlled substance testing on a random selection basis. Drivers will be selected for testing by use of a scientifically valid method under which each driver has an equal chance of being selected each time selections are made. These random tests will be conducted throughout the calendar year. Each driver who is notified of selection for random testing must cease performing safety-sensitive functions and report to the designated test site immediately. It is mathematically possible drivers may be selected be picked and tested more than once, and others not at all.

If a driver is selected for a random test while he or she is absent, on leave or away from work, that driver may be required to undergo the test when he or she returns to work.

Federal law requires the City to test at a rate of at least fifty percent (50%) of its average number of drivers for controlled substance each year, and to test at a rate of at least ten percent (10%) of its average number of drivers for alcohol each year. These minimum testing rates are subject to change by the DOT.

Reasonable Suspicion Testing.
When a supervisor has reasonable suspicion to believe a driver has engaged in conduct prohibited by federal law or this policy, the City will require the driver to submit to an alcohol and/or controlled substance test.

The City's determination that reasonable suspicion exists to require the driver to undergo an alcohol test will be based on "specific, contemporaneous, articulable observations concerning the appearance, behavior, speech, or body odors of the driver." In the case of controlled substance, the observations may include indications of the chronic and withdrawal effects of a controlled substance.

The required observations for reasonable suspicion testing will be made by a supervisor or other person designated by the City who has received appropriate training in identification of actions, appearance and conduct of a driver which are indicative of the use of alcohol or controlled substance. These observations leading to an alcohol or controlled substance test, will be reflected in writing and signed by the supervisor who made the observations. The record will be retained by the City. The person who makes the determination that reasonable suspicion exists to conduct testing, will not be the person conducting the testing, which shall instead be conducted by another qualified person.

Alcohol testing is authorized only if the observations are made during, just before, or just after the driver has ceased performing such functions. If a reasonable suspicion alcohol test is not administered within two (2) hours following the determination of reasonable suspicion, the City will prepare and maintain on file a record stating the reasons the alcohol test was not promptly administered. If a reasonable suspicion alcohol test is not administered within eight (8) hours following the determination of reasonable suspicion, the City will prepare and maintain on file a record stating the reasons the alcohol test was not administered and will cease attempts to conduct the alcohol test.

Notwithstanding the absence of a reasonable suspicion test, no driver may report for duty or remain on duty requiring the performance of safety-sensitive functions while the driver is under the influence of or impaired by alcohol, as shown by the behavioral, speech, and performance indicators of alcohol use, nor will the City permit the driver to perform or continue to perform safety-sensitive functions until (1) an alcohol test is administered and the driver's alcohol concentration is less than .02; or (2) twenty-four (24) hours have elapsed following the determination of reasonable suspicion.

Return-to-Duty Testing.
The City reserves the right to impose discipline against drivers who violate applicable FMCSA or DOT rules or this policy, subject to applicable personnel policy and collective bargaining agreements. Except as otherwise required by law, the City is not obligated to reinstate or requalify such drivers for a first positive test result.

Should the City consider reinstatement of a DOT covered driver, the driver must undergo a Substance Abuse Professional ("SAP") evaluation and participate in any prescribed education/treatment, and successfully complete return-to-duty alcohol test with a result indicating an alcohol concentration of less than 0.02 and/or or a controlled substance test with a verified negative result, before the driver returns to duty requiring the performance of a safety-sensitive function. The SAP determines if the driver has completed the education/treatment as prescribed.

The employee is responsible for paying for all costs associated with the return-to-duty test. The controlled substance test will be conducted under direct observation.

Follow-Up Testing.
The City reserves the right to impose discipline against drivers who violate applicable FMCSA or DOT rules or this policy, subject to applicable personnel policies and collective bargaining agreements. Except as otherwise required by law, the City is not obligated to reinstate or requalify such drivers.

Should the City reinstate a driver following a determination by a Substance Abuse Professional (SAP) that the driver is in need of assistance in resolving problems associated with alcohol use and/or use of controlled substance, the City will ensure that the driver is subject to unannounced follow-up alcohol and/or controlled substance testing. The number and frequency of such follow-up testing will be directed by the SAP and will consist of at least six (6) tests in the first twelve (12) months following the driver's return to duty. Follow-up testing will not exceed sixty (60)

months from the date of the driver's return to duty. The SAP may terminate the requirement for follow-up testing at any time after the first six tests have been administered, if the SAP determines such test is no longer necessary. The employee is responsible for paying for all costs associated with follow-up tests.

Follow-up alcohol testing will be conducted only when the driver is performing safety-sensitive functions, or immediately prior to or after performing safety-sensitive functions.

Cost of Required Testing.
The City will pay for the cost of pre-employment, post-accident, random, and reasonable substance and alcohol testing requested or required of all job applicants and employees. The driver must pay for the cost of all requested confirmatory re-tests, return-to-duty, and follow-up testing.

Prohibited Conduct

- The following conduct is explicitly prohibited by applicable DOT and FMCSA regulations and therefore constitutes violation of City policy.

Under the influence of alcohol when reporting for duty or while on duty.
No driver may report for duty or remain on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater. Drivers reporting for duty or remaining on duty to perform safety-sensitive functions while having an alcohol concentration of 0.02, but less than 0.04, will be removed from duty for 24 hours, escorted home and placed on vacation leave or compensatory time off leave for hours missed from work.

On-Duty Use of Alcohol.
No driver may use alcohol while performing safety-sensitive functions.

Pre-Duty Use of Alcohol.
No driver may perform safety-sensitive functions within four (4) hours after using alcohol. If an employee has had alcohol within four hours they are to notify their supervisors before performing any safety-sensitive functions.

Alcohol Use Following an Accident.
No driver required to take a post-accident alcohol test may use alcohol for eight (8) hours following the accident, or until the driver undergoes a post-accident alcohol test, whichever occurs first.

Refusal to Submit to a Required Alcohol or Controlled Substance Test.
No applicant or driver may refuse to submit to pre-employment, post-accident, random, reasonable suspicion or follow-up alcohol or controlled substance testing.

In the event an applicant or driver does in fact refuse to submit to required alcohol or controlled substance testing, no test will be conducted. Refusal by a driver to submit to controlled substance or alcohol testing will be considered a positive test result, will cause disqualification from performing safety-sensitive functions, and may appear on the driver's permanent record. Drivers

who refuse to submit to testing will be subject to discipline, up to an including termination. In accordance with the Federal Motor Carrier Safety Administration's (FMCSA) Commercial Driver's License (CDL) Drug and Alcohol Clearinghouse reporting requirements, beginning January 6, 2020, the City will report a driver's refusal to submit to a DOT test for drug or alcohol use to the Clearinghouse within three business days. If an applicant refuses to submit to pre-employment controlled substance testing, any applicable conditional offer will be withdrawn.

For purposes of this section, a driver is considered to have refused to submit to an alcohol or controlled substance test when the driver:

- Fails to provide adequate breath for alcohol testing without a valid medical explanation after he or she has received notice of the requirement for breath testing.
- Fails to provide adequate urine for controlled substance testing without a genuine inability to provide a specimen (as determined by a medical evaluation), after he or she has received notice of the requirement for urine testing.
- Fails to report for testing within a reasonable period of time, as determined by the City.
- Fails to remain at a testing site until testing is complete.
- In the case of directly observed or monitored collection, fails to permit observation or monitoring.
- Fails or declines to take a second test as required by the City and/or collector.
- Fails to undergo a medical examination as directed by the City pursuant to federal law.
- Refuses to complete and sign the alcohol testing form, to provide a breath or saliva sample, to provide an adequate amount of breath, or otherwise cooperate in any way that prevents the completion of the testing process.
- Engages in conduct that clearly obstructs the test process.

Altering or attempting to alter a urine sample or breath test.
A driver altering or attempting to alter a urine sample or controlled substance test, or substituting or attempting to substitute a urine sample, will be subject to providing a specimen under direct observation. Both specimens will be subject to laboratory testing. In such case, the employee may be subject to immediate termination of employment and any job offer made to an applicant will be immediately withdrawn.

Controlled Substance Use.
No driver may report for duty or remain on duty requiring the performance of safety-sensitive functions when the driver uses any controlled substance, except when the use is pursuant to the instructions of a licensed medical practitioner who has advised the driver in writing the substance does not adversely affect the driver's ability to safely operate a commercial motor vehicle. Drivers must forward this information regarding therapeutic controlled substance use to the City immediately after receiving any such advice.

Having a medical marijuana card and/or a cannabis prescription from a physician does not allow anyone to use or possess that drug in the city's workplace. The federal government still classifies cannabis as an illegal drug. *There is no acceptable concentration of marijuana metabolites in the urine or blood of an employee who performs safety-sensitive duties for the City.* Employees are still subject to being tested under our policies, as well as for being disciplined, suspended or terminated after testing positive for cannabis while at work.

Controlled Substance Testing.
No driver may report for duty, remain on-duty or perform a safety-sensitive function if the driver tests positive for controlled substance.

In addition to the conduct prohibited by applicable DOT and FMCSA regulations, the City also maintains other applicable policies regarding drug and alcohol that are applicable to all employees. For specifics regarding those requirements, refer to the City's policy for non-DOT related drug and alcohol policy.

Collection and Testing Procedures

Drivers are required to report immediately upon notification to the collection site. For random tests conducted off site, employees may use a City vehicle to drive to the collection site. Drivers will be expected to provide a photo ID card for identification to the collection staff. All drivers will be expected to cooperate with collection site personnel request to remove any unnecessary outer garments such as coats, sweaters or jackets and will be required to empty their pockets. Collection personnel will complete a Federal Custody and Control Form ("CCF") which drivers providing a sample will sign as well.

Alcohol Testing.
Employees will be tested for alcohol just before, during, or immediately following performance of a safety-sensitive function. If a driver is also taking a DOT controlled substance test, generally speaking, the alcohol test is completed before the urine collection process begins. Screening tests for alcohol concentration will be performed utilizing a non-evidential screening device included by the National Highway Traffic Safety Administration on its conforming products list (e.g., a saliva screening device) or an evidential breath testing device ("EBT") operated by a trained breath alcohol technician ("BAT") at a collection site. An alcohol test usually takes approximately 15 minutes if the result is negative. If a driver's first attempt is positive (with an alcohol concentration of .02 or greater), the driver will be asked to wait at least 15 minutes and then be tested again. The driver may not eat, drink or place anything in his/her mouth (e.g., cigarette, chewing gum) during this time. All confirmation tests will be conducted in a location that affords privacy to the driver being tested, unless unusual circumstances (e.g., when it is essential to conduct a test outdoors at the scene of an accident) make it impracticable to provide such privacy. Any results less than 0.02 alcohol concentration is considered a "negative" test result.

If the driver attempts and fails to provide an adequate amount of breath, he/she will be referred to a physician to determine if the driver's inability to provide a specimen is genuine or constitutes a refusal to test. Alcohol test results are reported directly to the City by the collection site staff.

Controlled Substance Testing.
The City will use a "split urine specimen" collection procedure for controlled substance testing. Collection of urine specimens for controlled substance testing will be conducted by an approved collector and will be conducted in a setting and manner to ensure the driver's privacy.

Controlled substance testing generally takes about 15 minutes. At the collection site, the driver will be given a sealed container and must provide at least 45 ml of urine for testing. Once the sample is provided the collection personnel will check the temperature and color and look for signs of contamination. The urine is then split into two separate specimen containers (A, or "primary," and B, or "split") with identifying labels and security seals affixed to both. The collection facility will be responsible for maintaining a proper chain of custody for delivery of the sample to a DHHS-certified laboratory for analysis. The laboratory will retain a sufficient portion of any positive sample for testing and store that portion in a scientifically acceptable manner for a minimum 365-day period.

If an employee fails to provide a sufficient amount of urine to permit a controlled substance test (45 milliliters of urine), the collector will discard the insufficient specimen, unless there is evidence of tampering with that specimen. The collector will urge the driver to drink up to 40 ounces of fluid, distributed reasonably over a period of up to three hours, or until the driver has provided a sufficient urine specimen, whichever occurs first. If the driver has not provided a sufficient specimen within three hours of the first unsuccessful attempt, the collector will cease efforts to attempt to obtain a specimen. The driver must then obtain, within five calendar days, an evaluation from a licensed physician, acceptable to the MRO, who has expertise in the medical issues raised by the employee's failure to provide a sufficient specimen. If the licensed physician concludes the driver has a medical condition, or with a high degree of probability could have, precluded the driver from providing a sufficient amount of urine, the City will consider the test to have been canceled. If a licensed physician cannot make such a determination, the City will consider the driver to have engaged in a refusal to test and will take appropriate disciplinary action under this policy.

The primary specimen is used for the first test. If the test is negative, it is reported to the MRO who then reports the result, following a review of the CCF Form for compliance, to the City. If the initial result is positive or non-negative, a "confirmatory retest" will be conducted on the primary specimen. If the confirmatory re-test is also positive, the result will be sent to the MRO. The MRO will contact the driver to verify the positive result. If the MRO is unable to reach the driver directly, the MRO must contact the City who will direct the driver to contact the MRO.

Review of Test Results

The MRO is a licensed physician with knowledge and clinical experience in substance abuse disorders and is responsible for receiving and reviewing laboratory results of the controlled substances test as well as evaluating medical explanations for certain drug test results. Prior to making a final decision to verify a positive test result, the MRO will give the driver or the job applicant an opportunity to discuss the test result, typically through a phone call. The MRO, or a staff person under the MRO's supervision, will contact the individual directly, on a confidential basis, to determine whether the individual wishes to discuss the test result. If the employee or job applicant wishes to discuss the test result:

- The individual may be required to speak and/or meet with the MRO, who will review the individual's medical history, including any medical records provided.
- The individual will be afforded the opportunity to discuss the test results and to offer any additional or clarifying information which may explain the positive test result. If the employee or job applicant, believes a mistake was made at the collection site, at the labor, on

a chain-of-custody form, or that the drug test results are caused by lawful substance use, the employee should tell the MRO.

- If there is some new information which may affect the original finding, the MRO may request the laboratory to perform additional testing on the original specimen in order to further clarify the results; and
- A final determination will be made by the MRO that the test is either positive or negative, and the individual will be so advised.

If the MRO upholds the positive, adulterated or substituted drug determination, that test result will be provided to the City. There is no opportunity to explain a positive alcohol test provided in the DOT regulations.

The driver can request the MRO to have the split specimen (the second "B" container) tested at the driver's expense. This includes all costs that may be associated with the re-test. There is no split specimen testing for an invalid result. The driver has 72 hours after they have been notified of the positive result to make this request. If the employee requests an analysis of the split specimen, the MRO will direct the laboratory to send the split specimen to another certified laboratory for analysis.

If an employee has not contacted the MRO within 72 hours, the employee may present information documenting that serious injury, illness, lack of actual notice of the verified test result, inability to contact the MRO, or other circumstances unavoidably prevented the employee from making timely contact. If the MRO concludes there is legitimate explanation for the employee's failure to contact within 72 hours, the MRO will direct the analysis of the split specimen.

If the results of the split specimen are negative, the City may pay for all costs associated with the rest and there will be no adverse action taken against the employee or job applicant.

Notification of Test Results

Employees.

The City will notify a driver of the results of random, reasonable suspicion, and post-accident tests for controlled substance if the test results are verified positive and will inform the driver which controlled substance or substances were verified as positive. Results of alcohol tests will be immediately available from the collection agent.

Right to Confirmatory Retest.

Within seventy-two (72) hours after receiving notice of a positive controlled substance test result, an applicant or driver may request through the MRO a re-analysis (confirmatory retest) of the driver's split specimen. Action required by federal regulation as a result of a positive controlled substance test (e.g., removal from safety-sensitive functions) will not be stayed during retesting of the split specimen. If the result of the confirmatory retest fails to reconfirm the presence of the controlled substance(s) or controlled substance metabolite(s) found in the primary specimen, or if the split specimen is unavailable, inadequate for testing or untestable, the MRO will cancel the test.

Dilute Specimens
Dilute Negatives Creatinine concentration of specimen is equal to or greater than 2 mg/dL, but less than or equal to 5 mg/dL. If the City receives information that a driver has provided a dilute negative specimen, the City will direct a recollection, pursuant to the MRO's direction, under direct observation.

Consequences for Drivers Engaging in Prohibited Conduct

Job Applicants.
Any applicable conditional offer of employment will be withdrawn from a job applicant or employee seeking a transfer who refuses to be tested or tests positive for controlled substance pursuant to this policy.

Employees.
Drivers who are known to have engaged in prohibited behavior with regard to alcohol misuse or use of controlled substance, as defined earlier in this policy, are subject to the following consequences:

Removal from Safety-Sensitive Functions
No driver may perform safety-sensitive functions, including driving a commercial motor vehicle, if the driver has engaged in conduct prohibited by federal law.

No driver who is found to have an alcohol concentration of 0.02 or greater but less than 0.04 may perform or continue to perform safety-sensitive functions for the City, including driving a commercial motor vehicle, until the start of the driver's next regularly scheduled duty, but not less than twenty-four (24) hours following administration of the test.

If a driver tests positive under this policy or is found to have an alcohol concentration of .02 or greater but less than .04, the driver will be removed from safety sensitive duties and escorted home; the driver should not drive home but be escorted to his or her home. The driver will then be placed on vacation leave or compensatory time off leave, for hours missed from work.

Notification of Resources Available
The City will advise each driver who has engaged in conduct prohibited by federal law or who has a positive alcohol or controlled substance test of the resources available to the driver, in evaluating and resolving problems associated with the misuse of alcohol and use of a controlled substance, including the names, addresses, and telephone numbers of Substance Abuse Professionals and counseling and treatment programs. The City will provide this SAP listing in writing at no cost to the driver.

Discipline
The City reserves the right to impose whatever discipline the City deems appropriate in its sole discretion, up to and including termination for a first occurrence, against drivers who violate applicable FMCSA or DOT rules or this policy, subject to applicable personnel policies and collective bargaining agreements. Except as otherwise required by law, the City is not obligated to reinstate or requalify such drivers following a first positive confirmed controlled substance or alcohol test result.

Evaluation, and Return to Duty Testing
Should the City wish to consider reinstatement of a driver who engaged in conduct prohibited by federal law and/or who had a positive alcohol or controlled substance test, the driver must undergo a SAP evaluation, participate in any prescribed education/treatment, and successfully complete return-to-duty alcohol test with a result indicating an alcohol concentration of less than 0.02 and/or or a controlled substance test with a verified negative result, before the driver returns to duty requiring the performance of a safety-sensitive function. The SAP will determine what assistance, if any, the driver needs in resolving problems associated with alcohol misuse and controlled substance use and will ensure the driver properly follows any rehabilitation program and submits to unannounced follow-up alcohol and controlled substance testing.

Follow-Up Testing
If the driver passes the return-to-duty test, he/she will be subject to unannounced follow-up alcohol and/or controlled substance testing. The number and frequency for such follow-up testing will be as directed by the SAP and will consist of at least six tests in the first twelve months. These tests will be conducted under direct observation.

Refusal to test
All drivers and applicants have the right to refuse to take a required alcohol and/or controlled substance test. If an employee refuses to undergo testing, the employee will be considered to have tested positive and may be subject to disciplinary action, up to and including termination. Refer to Refusing to Test provided earlier in this policy.

Responsibility for Cost of Evaluation and Rehabilitation
Drivers will be responsible for paying the cost of evaluation and rehabilitation (including services provided by a Substance Abuse Professional) recommended or required by the City or FMCSA or DOT rules, except to the extent that such expense is covered by an applicable employee benefit plan or imposed on the City pursuant to a collective bargaining agreement.

Reporting to the FMCSA's CDL Drug and Alcohol Clearinghouse
In accordance with the Federal Motor Carrier Safety Administration's (FMCSA) Commercial Driver's License (CDL) Drug and Alcohol Clearinghouse reporting requirements, the City will report the following information to the Clearinghouse within three business days:

- ✓ A DOT alcohol confirmation test result with an alcohol concentration of 0.04 or greater;
- ✓ A negative DOT return-to-duty test result;
- ✓ The driver's refusal to submit to a DOT test for drug or alcohol use;
- ✓ Actual knowledge a driver has used alcohol or controlled substances, based on the employer's direct observation, information provided by the driver's previous employer(s), a traffic citation for driving a CMV while under the influence of alcohol or controlled substances, or an employee's admission of alcohol or controlled substance abuse except as provided in § 382.121) of:

- On duty alcohol use pursuant to § 382.205;
- Pre-duty alcohol use pursuant to § 382.207;
- Alcohol use following an accident pursuant to § 382.209;
- Controlled substance use pursuant to § 382.213;

✓ Employers will also report negative return-to-duty (RTD) test results and the successful completion of a driver's follow-up testing plan as ordered by a SAP.

Loss of CDL License for Traffic Violations in Commercial and Personal Vehicles

Effective August 1, 2005, the FMCSA established strict rules impacting when CDL license holders can lose their CDL for certain traffic offenses in a commercial or personal vehicle. Employees are required to notify their supervisor immediately if the status of their CDL license changes in anyway.

Maintenance and Disclosure of Records

Except as required or authorized by law, the City will not release driver's information that is contained in records required to be maintained by this policy or FMCSA and DOT regulations. Beginning in 2020, the city will be required to query and report to the agency's Commercial Driver's License (CDL) Drug and Alcohol Clearinghouse prior to hiring new drivers, will conduct annual checks of existing CDL-drivers, and will report certain violations of the DOT drug and alcohol testing program for holders of CDLs. In addition, a driver is entitled, upon written request, to obtain copies of any records pertaining to the driver's use of alcohol or a controlled substance, including any records pertaining to his or her alcohol or controlled substance tests.

Policy Contact for Additional Information

If you have any questions about this policy or the City's controlled substance and alcohol testing procedures, you may contact the Administrative Services Director or the City Administrator to obtain additional information.

Definitions

- **Accident:**

Means an occurrence involving a commercial motor vehicle operating on a public road which results in a fatality; bodily injury to any person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or one or more motor vehicles incurring disabling damage as a result of the accident, requiring the vehicle to be transported away from the scene by a tow truck or other vehicle. The term "accident" does not include an occurrence involving only boarding and alighting from a stationary motor vehicle; an occurrence involving only the loading or unloading of cargo; or an occurrence in the course of the operation of a passenger car or a multipurpose passenger vehicle unless the vehicle is transporting passengers for hire or hazardous materials of a type and quantity that require the motor vehicle to be marked or placarded in accordance with 49 C.F.R. § 177.823; 49 C.F.R. § 382.303(a); 49 C.F.R. § 382.303(f).

- **Alcohol Concentration (or Content):**

Means the alcohol on a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test. 49 C.F.R. § 382.107.

- **Alcohol Use:**

Means the consumption of any beverage, mixture, or preparation, including any medication, containing alcohol. 49 C.F.R. § 382.107.

- **Applicant:**

Means a person applying to drive a commercial motor vehicle. 49 C.F.R. § 382.107.

- **Breath Alcohol Technician or BAT:**

Means an individual who instructs and assists individuals in the alcohol testing process and operates an evidential breath testing device (EBT). 49 C.F.R. § 40.3.

- **City:** Means City of [City Name].

- **City Premises:**

Means all job sites, facilities, offices, buildings, structures, equipment, vehicles and parking areas, whether owned, leased, used or under the control of the City.

- **Collection Site:**

Means a place designated by the City where drivers present themselves for the purpose of providing a specimen of their urine or breath to be analyzed for the presence of alcohol or controlled substances. 49 C.F.R. § 40.3.

- **Commercial Motor Vehicle:**

Means a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle (1) has a gross combination weight rating or gross combination weight of 26,001 or more pounds, whoever is greater, inclusive of a towed unit(s) with a gross vehicle weight rating or gross vehicle weight of more than 10,000 pounds, whichever is greater; or (2) has a gross vehicle weight rating or gross vehicle weight of 26,001 or more pounds, whichever is greater; or (3) is designed to transport sixteen (16) or more passengers, including the driver; or (4) is of any size and is used in the transportation of materials found to be in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act (49 U.S.C. 5103(b)) and which require the motor vehicle to be placarded under the Hazardous Materials Regulation. (49 C.F.R. part 172, subpart F) § 382.107.

- **Confirmation (or Confirmatory) Test:**

For alcohol testing means a second test, following a positive non-evidential test, following a positive non-evidential (e.g., saliva) screening test or a breath alcohol screening test with the result of 0.02 or greater, that provides quantitative data of alcohol concentration. For controlled substance testing, “Confirmation (or Confirmatory) Test” means a second analytical procedure to identify the presence of a specific controlled substance or metabolite which is independent of the screen test and which uses a different technique and chemical principal from that of the screen test in order to ensure reliability and accuracy. 49 C.F.R. § 382.107.

- **Controlled Substance:**

Means those substances identified in 49 C.F.R. § 40.85. Marijuana, amphetamines, opioids, (including heroin), phencyclidine (PCP), cocaine, and any of their metabolites are included within this definition. 49 (C.F.R. § 382.107; 49 C.F.R. § 40.85.

- **Department of Transportation or DOT:**
- Means the United States Department of Transportation.

- **DHHS:**

Means the Department of Health & Human Services or any designee of the Secretary, Department of Health & Human Services. 49 C.F.R. § 40.3.

- **Disabling Damage:**

Means damage which precludes departure of a motor vehicle from the scene of the accident in its usual manner in daylight after simple repairs, including damage to motor vehicles that could have been driven, but would have been further damaged if so driven. Disabling damage does not include damage which can be remedied temporarily at the scene of the accident without special tools or parts, tire disablement without other damage even if no spare tire is available, headlight or tail light damage or damage to turn signals, horn or windshield wipers which make them inoperative. 49 C.F.R. § 382.107.

- **Driver:**

Means any person who operates a commercial motor vehicle. This includes, but is not limited to full-time, regularly employed drivers; casual, intermittent or occasional drivers; leased drivers and independent owner-operator contractors who are either directly employed by or under lease to the City or who operate a commercial motor vehicle at the direction of or with the consent of the City. For purposes of pre-employment testing, the term driver includes a person applying to drive a commercial motor vehicle. 49 C.F.R. § 382.107.

- **Drug:** Has the same meaning as "controlled substance."

- **Employee seeking a transfer:**

Refers to an employee who is not subject to DOT regulations seeking a transfer to a position that will subject them to DOT regulations in the sought after position.

- **Evidential Breath Testing Device or EBT:**

Means a device approved by the National Highway Traffic Safety Administration ("NHTSA") for the evidential testing of breath and placed on NHTSA's "Conforming Products List of Evidential Breath Measurement Devices." 49 C.F.R. § 40.3.

- **Federal Motor Carrier Safety Administration or FMCSA:**

Means the Federal Motor Carrier Safety Administration of the United States Department of Transportation.

- **Medical Review Officer or MRO:**

Means a licensed physician (medical doctor or doctor of osteopathy) responsible for receiving laboratory results generated by a controlled substance testing program who has knowledge of substance abuse disorders and has appropriate medical training to interpret and evaluate an individual's confirmed positive test result together with his or her medical history and any other relevant biomedical information. 49 C.F.R. § 40.3

- **Performing (a Safety-Sensitive Function):**

Means any period in which a driver is actually performing, ready to perform, or immediately available to perform any safety-sensitive functions. 49 C.F.R. § 382.107.

- **Positive Test Result:**

Means a finding of the presence of alcohol or controlled substance, or their metabolites, in the sample tested in levels at or above the threshold detection levels established by applicable law.

- **Reasonable Suspicion:**

Means a belief a driver has engaged in conduct prohibited by the FMCSA controlled substance and alcohol testing regulations, except when related solely to the possession of alcohol, based on specific contemporaneous, articulable observations made by a supervisor or City official who has received appropriate training concerning the appearance, behavior, speech or body odors of the driver. The determination of reasonable suspicion will be made in writing on a Reasonable Suspicion Record Form during, just preceding, or just after the period of the work day that the driver is required to be in compliance with this policy. In the case of a controlled substance, the observations may include indications of the chronic and withdrawal effects of a controlled substance.

- **Safety-Sensitive Function:**

Means all time from the time a driver begins to work or is required to be in readiness to work until the time he or she is relieved from work and all responsibility for performing work. Safety-sensitive functions include:

- All time at a city plant, terminal, facility, or other property, or on any public property,
- waiting to be dispatched, unless the driver has been relieved from duty by the employer;
- All time inspecting equipment as required by 49 C.F.R. § 392.7 and 392.8 or otherwise inspecting, servicing, or conditioning any commercial motor vehicle at any time;
- All time spent at the driving controls of a commercial motor vehicle in operation;
- All time, other than driving time, in or upon any commercial motor vehicle except time spent resting in a sleeper berth (a berth conforming to the requirements of 49 C.F.R. § 393.76);
- All time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded; and
- All time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle. 49 C.F.R. § 382.107.

- **Screening Test (also known as Initial Test):**

In alcohol testing, mean an analytical procedure to determine whether a driver may have a prohibited concentration of alcohol in her or her system. Screening tests may be conducted by utilizing a non-evidential screening device included by the National Highway Traffic

Administration on its conforming products list (e.g., a saliva screening device) or an evidential breath testing device ("EBT") operated by a trained breath alcohol technician ("BAT"). In controlled substance testing, "Screening Test" means an immunoassay screen to eliminate "negative" urine specimens form further consideration. 49 C.F.R. § 382.107.

- **Substance Abuse Professional" or "SAP":**

Means a licensed physician (medical doctor or doctor of osteopathy), licensed or certified psychologist, licensed or certified social worker, licensed or certified employee assistance professional, or licensed or certified addiction counselor (certified by the National Association of Alcoholism and Controlled Substance Abuse Counselors Certification Commission) with knowledge of and clinical experience in the diagnosis and treatment of alcohol and controlled substance-related disorders. 49 C.F.R. § 40.281.

6.2 Traditional Sick Leave and Earned Sick and Safe Time (ESST)

Traditional sick leave shall include and may be authorized when the employee is unable to perform work duties due to illness, disability, the necessity for medical, dental, or chiropractic care, childbirth, or exposure to contagious disease where such exposure may endanger the health of others with whom the employee would come in contact in the course of performing work duties. Traditional sick leave may also be authorized, when the employee's presence is necessary, for actual illness, injury, legal quarantine, or medical treatment for serious illness in the employee's immediate family. Immediate family, for the purposes of this policy, shall be defined as spouse, parent, step-parent, children, step-children, brother, sister, grandparents, grandchildren or a like member of employee's spouse's family. Traditional sick may be used as listed above and does not include the expanded ESST uses and expanded ESST family members as it may differ from ESST. It may benefit employees to first draw upon the traditional sick leave accrual so long as the reason for using sick leave meets the traditional sick leave criteria and save their ESST time for situations that require the expanded uses allowed under ESST.

To be eligible for traditional sick leave with pay, an employee shall:

(1) report as soon as possible to the EMPLOYEE'S department head the need for sick leave and whether the sick leave is for the employee, employee's child, adult child, spouse, sibling, parent, grandparent or stepparent;

(2) keep the employee's department head informed of the need for continued sick leave if the absence is of more than three (3) days duration;

(3) submit a medical certificate for any absence if required by the City Administrator;

(4) provide the employer with sufficient information needed in order to comply with the Family and Medical Leave Act.

Earned sick and safe time (ESST) eligible uses shall include: 1. the employees mental or physical illness, treatment or preventive care; 2. a family member's mental or physical illness, treatment or preventive care; 3. absence due to domestic abuse, sexual assault or stalking of the employee or a family member; 4. closure of the employee's workplace due to weather or public emergency or closure of a family member's school or care facility due to weather or public emergency; and 5. when determined by a health authority or health care professional that the employee or a family member is at risk of infecting others with a communicable disease.

Earned sick and safe time eligible family members shall include:1. Employee's child, including foster child, adult child, legal ward, child for whom the employee is legal guardian or child to whom the employee stands or stood in loco parentis (in place of a parent); 2. their spouse or registered domestic partner; 3. their sibling, stepsibling or foster sibling; 4. their biological, adoptive or foster parent, stepparent or a person who stood in loco parentis (in place of a parent) when the employee was a minor child; 5. their grandchild, foster grandchild or step-grandchild; 6. their grandparent or step-grandparent; 7. a child of a sibling of the employee; 8. a sibling of the parents of the employee; 9. a child-in-law or sibling-in-law; 10. any of the family members (1 through 9 above) of an employee's spouse or registered domestic partner; 11. any other individual related by blood or whose close association with the employee is the equivalent of a family relationship; and 12. up to one individual annually designated by the employee.

To be eligible for earned sick and safe time, an employee shall provide notice of ESST use and documentation as follows:

1) If the need for use of ESST is foreseeable, the employer requires employees' to provide seven (7) days' notice.
2) If the need for use of ESST is not foreseeable, employees' must provide notice as soon as practicable.

Employees shall provide notice of the intent to use ESST to their supervisor's via the supervisor's stated expectations, such as, notifying a supervisor via email, telephone, or text message.

If an employee uses ESST for more than three (3) consecutive days, the employer may require employees to provide reasonable documentation demonstrating the ESST use is covered by one of the qualifying reasons, such as:

1) a signed statement by a health care professional
2) a court record
3) a signed document from a victim services organization
4) a written statement from the employee indicating the employee is using or used ESST for a qualifying purpose
5) The Employer will not require an employee to disclose details related to domestic abuse, sexual assault, or stalking or the details of the employee's or the employee's family member's medical condition.

ESST shall be administered per Minnesota Law, §§181.9445–181.9448 by means of the Accrual and Carryover method.

Using or claiming traditional sick leave or ESST for a purpose not authorized by this policy may be cause for disciplinary action.

Sick Leave Accrual, Conversion and Carryover

Every probationary and regular employee is entitled to accrue a combined total of traditional sick leave and earned sick and safe time (ESST) with pay at a rate of eight (8) hours for each calendar month of full-time service or major fraction thereof. The employer may compute sick leave on an hourly basis equivalent to 96 hours per 2080 hours of compensated time, exclusive of overtime.

Combined unused sick leave and unused ESST in excess of 960 hours at the end of a calendar year (January 1st) shall be converted to vacation at a rate of one-hour vacation for each two-hours of sick leave in excess of 960. Employees subject to the non-union post-employment healthcare savings plan under section 4.8 of this policy shall contribute all unused sick leave hours in excess of 960 hours, at a rate of one hour for every two hours of sick leave to the post-employment healthcare savings plan.

ESST shall be a subset of traditional sick time. It shall be accrued at a rate of one hour of paid leave for every 30 hours worked to a maximum of 48 hours per year. The remaining accrual, shall be applied to the traditional sick leave bank.

Employees are eligible for carry over of accrued unused ESST into the following year, but the total of ESST carry over hours shall not exceed 80 hours.

For the purpose of accumulating additional traditional sick leave and ESST, an employee using earned vacation leave, paid holidays, compensatory time or sick leave is considered to be working.

Regular part-time employees shall be entitled to combined traditional sick leave and earned sick and safe time computed by converting their part-time employment to equivalent adjusted full-time service.

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative:

Information

Title

Authorization to Approve Position Reclassifications

Purpose/Background:

The purpose of this case is for the City Council to consider reclassifying three city positions.

All reclassifications were included as part of the budgeting discussions and are accounted for in the 2024 budget. The reclassifications listed below reflect the City's desire to accurately compensate employees for the work performed and serves to retain high-performing employees.

The following positions have changed to include additional, more complex duties. Therefore, staff recommends the following reclassifications:

1) Reclassify the current Accountant I to Accountant II, effective April 1, 2024; and
2) Reclassify the current Fire Inspector to Fire Marshal effective July 1, 2024; and
3) Reclassify the current Permit Tech to Permit Tech II effective January 1, 2024

The Permit Tech and the Fire Inspector do not require back filling. However, the Accountant 1 position does require back filling and has been included in the 2024 budget. The Accountant 1 position has been delayed from April 1 to July 1.

Funding Source:

The 2024 funding required for this action has been accounted for in the 2024 budget, as follows:

1) Reclassify the Accountant I to Accountant II, an additional cost of $2530
2) Reclassify the Fire Inspector to Fire Marshal, an additional cost of $3542
3) Reclassify the Permit Tech to Permit Tech II, an additional cost of $3391

Recommendation:

To approve reclassifying the employees listed below.

Action:

Authorize position reclassifications, subject to passing this evening's 2024 final budget and levy, as follows:

1) Reclassify Tammy Oakes from Accountant I to Accountant II at step 2 at $36.869 per hour, effective April 1, 2024; and
2) Reclassify Chris Weiss from Fire Inspector to Fire Marshal at step step 6 at $46.088 per hour, effective July 1, 2024; and
3) Reclassify Ellen Krueger from Permit Tech to Permit Tech II, at step 6 at $34.567 per hour, effective January 1, 2024

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/07/2023 12:46 PM
Form Started By: Colleen Lasher		Started On: 12/04/2023 01:03 PM
Final Approval Date: 12/07/2023		

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

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Information

Title:

Authorization to Hire a Building Maintenance Worker

Purpose/Background:

The purpose of this case is to request the City Council's authorization to hire a full-time Building Maintenance Worker. This position was discussed during the 2024 budget discussions and has been accounted for in this evening's 2024 budget and levy.

An internal and external recruitment was conducted and Mr. Paul Henke was selected as the top candidate for the position. Staff completed the necessary background checks and is recommending that Mr. Paul Henke be hired as a full-time Building Maintenance Worker.

With the City Council's authorization, Mr. Henke will start as the City's new Building Maintenance worker on or near January 2, 2024. Mr. Henke, as with all City employees recognized by the American Federation of State, County and Municipal Employees (AFSCME) bargaining unit, will serve a six-month probationary period and will be subject to the City's Personnel Policy and the AFSCME Labor Agreement.

The primary objectives of this position are to assist in maintaining city facilities including, but not limited to buildings, offices, meeting rooms, HVAC equipment and grounds of the Ramsey Municipal Center, both Fire Stations, City Parks, Public Works facility and the Municipal Parking Facility, as well as assist with elections set-up and take-down.

Funding Source:

The funding required for this position is subject to passing this evening's 2024 final budget and levy. The estimated funding for this position was calculated at $73,720. However, Mr. Henke was offered step 2 of the wage scale due to his qualifications, experience and Chief C Boilers License. The difference from step 1 to step 2 is $2913. The Building Maintenance Supervisor stated that he is confident the additional costs will be covered by reducing future overtime. To date, building maintenance overtime is approximately $2795. With 2024 being an election year, this additional employee will most certainly reduce overtime costs.

Recommendation:

To hire Mr.Paul Henke as a full-time Building Maintenance Worker, effective on or near January 2, 2024, at $23.839 per hour, which is step 2 of the 2024 wage scale.

Outcome/Action:

Authorize hiring Mr.Paul Henke, subject to passing this evening's 2024 final budget and levy, as a full-time Building Maintenance Worker, effective on or near January 2, 2024, at $23.839 per hour, which is step 2 of the 2024 wage scale.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/07/2023 12:48 PM
Form Started By: Colleen Lasher		Started On: 12/04/2023 01:09 PM
Final Approval Date: 12/07/2023		

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

Information

Title

Authorization to Hire a Utilities Maintenance Worker

Purpose/Background:

The purpose of this case is to authorize hiring a replacement Utilities Maintenance Worker.

The current vacancy is the result of Mr. Roger Duax's resignation. Staff conducted an internal/external recruitment process and interviewed several candidates. The City extended a contingent job offer, which is pending City Council approval. If hired, Mr. Mann will be subject to a 6-month probationary period, the Personnel Policy and the AFSCME labor agreement.

The primary objective of Utilities Maintenance Workers is to provide general and skilled maintenance of public water and sewer utilities. This includes annual maintenance and troubleshooting of hardware, building and ground maintenance in and around utility structures and equipment and responding to utility emergencies as necessary, as well as snow plowing of public streets, trails and walks. In addition, Utilities Maintenance Worker are required to be a member of the Public Works on-call team and work a rotating on-call schedule 8 weeks per year. This requires employees to be available to respond during evenings, weekends and holidays.

Funding Source:

The funding required to hire this replacement Utilities Maintenance Worker is included in the budget.

Recommendation:

To hire Mr. Joseph Mann, effective on or near January 2, 2024, at $28.543 which is step 2 of the 2024 wage scale with a credit of 3 vacation days.

Action:

Authorization to hire Mr. Joseph Mann, effective on or near January 2, 2024, at $28.543 which is step 2 of the 2024 wage scale with a credit of 3 vacation days.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Kathy Schmitz	Kathy Schmitz	12/07/2023 10:28 AM
Brian Hagen	Brian Hagen	12/07/2023 10:52 AM
Form Started By: Colleen Lasher		Started On: 12/04/2023 01:17 PM
Final Approval Date: 12/07/2023		

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

Information

Title

Authorization to Promote a Patrol Officer to Sergeant

Purpose/Background:

The purpose of this case is to request the City Council to promote a Patrol Officer to the position of Sergeant, as discussed during budget work sessions.

The Police Department conducted an internal recruitment with many current Police Officers (Patrol Officers) to fill the position that will be vacant (contingent upon passing the 2024 budget and levy) due to bringing back the Administrative Sergeant position from several years ago. Many Patrol Officers were interviewed and Officer Jerad Dixon was selected to be promoted from Patrol Officer to Patrol Sergeant.

The Sergeant selected to fill the Administrative Sergeant position is Sergeant Nick Dahlberg. The Administrative Sergeant role is considered an assignment slated for a 3-year commitment. No action is necessary to transfer Sergeant Dahlberg from his current role supervising patrol shifts to supervising Investigations, Records staff and Community Resource Officers, which is currently being done by the Administrative Captain.

Funding Source:

The funding required for this promotion is included in the preliminary budget at an additional cost of $1,919.00 for the year.

Recommendation:

To promote Patrol Officer Jerad Dixon, subject to passing the 2024 Final Budget and Levy, as the Police Department's next Patrol Sergeant, effective January 1, 2024 at $50.407 per hour based on step 4 of the 2024 wage scale.

Action:

Authorization to promote Patrol Officer Jerad Dixon to Patrol Sergeant, subject to passing this evening's 2024 final budget and levy, as the Police Department's next Patrol Sergeant, effective January 1, 2024, at $50.407 per hour based on step 4 of the 2024 wage scale.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Kathy Schmitz	Kathy Schmitz	12/07/2023 09:23 AM
Brian Hagen	Brian Hagen	12/07/2023 10:13 AM

Colleen Lasher (Originator)	Colleen Lasher	12/07/2023 10:16 AM
Form Started By: Colleen Lasher		Started On: 12/04/2023 01:18 PM
Final Approval Date: 12/07/2023		

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Adopt Resolution #23-314 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 23, 2023 through December 6, 2023.

Purpose/Background:

Adopt Resolution #23-314 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 23, 2023 through December 6, 2023.

Recommendation:

Staff Recommends to Adopt Resolution #23-314 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 23, 2023 through December 6, 2023.

Action:

Motion to Adopt Resolution #23-314 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 23, 2023 through December 6, 2023.

Attachments

Bills List 12/12/2023

Resolution 23-314

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	12/07/2023 06:40 AM
Brian Hagen	Brian Hagen	12/07/2023 10:14 AM
Form Started By: Jennifer Morrison		Started On: 12/06/2023 02:28 PM
Final Approval Date: 12/07/2023		

RAMSEY CITY COUNCIL MEETING

12.12.23

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Prepaids 11.23.23 - 12.6.23	$ 263,153.62
Accounts Payable 11.23.23 - 12.6.23	109,934.05
Payroll 11.24.23	273,747.53
Debt Service	3,239,093.75
Pay Estimates- Projects	95,307.62
TOTAL SUBMITTED FOR APPROVAL THIS MEETING (Invoices Available for Reviewal)	**$ 3,981,236.57**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:

	APPROVED PREVIOUS MTG	2023 Y.T.D.
PREPAIDS	$ 813,875.87	$ 10,847,273.49
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	727,534.13	10,094,512.59
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	228,544.28	5,319,839.63
CORRECTION TO PAYROLL		
DEBT SERVICE		333,437.50
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS	4,898,041.03	17,101,845.20
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 6,667,995.31**	**$ 43,696,908.41**

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11/20/2023 – 12/6/2023

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
117867	**11/30/2023**		**120577 BURNS, DANIEL**							
		100.00	ELMCREST DAM DEP REF 10.23.23		122166	11302023	9101.2201		DEPOSITS PAYABLE	GENERAL FUND
		100.00								
117868	**11/30/2023**		**113133 CALIBER HOMES INC**							
		1,500.00	REF ERO ESC 17514 RHINESTONE S		122179	A120230	9804.6433	00120230	REFUNDS	ESCROW ACCOUNTS
		1,500.00								
117869	**11/30/2023**		**100297 CENTERPOINT ENERGY**							
		660.62	MONTHLY GAS CHARGES		122193	8000014064-2 OCT 2023	0452.6373		GAS	PARK & RECREATION
		387.19	MONTHLY GAS CHARGES		122193	8000014064-2 OCT 2023	0311.6373		GAS	STREET MAINTENANCE
		109.36	MONTHLY GAS CHARGES		122193	8000014064-2 OCT 2023	0220.6373		GAS	FIRE PROTECTION
		387.19	MONTHLY GAS CHARGES		122193	8000014064-2 OCT 2023	9601.6373		GAS	WATER FUND
		387.19	MONTHLY GAS CHARGES		122193	8000014064-2 OCT 2023	9602.6373		GAS	SEWER FUND
		387.18	MONTHLY GAS CHARGES		122193	8000014064-2 OCT 2023	9605.6373		GAS	STORM WATER UTILITY
		2,318.73								
117870	**11/30/2023**		**110734 CITY OF RAMSEY**							
		847.41	ACCT 729628 14410 AZURITE		122167	11302023	9601.4651		WATER REVENUE	WATER FUND
		227.00	ACCT 725092 7763 148TH LANE		122167	11302023	9601.4651		WATER REVENUE	WATER FUND
		172.00	ACCT 718889 14828 OLIVINE ST		122167	11302023	9601.4651		WATER REVENUE	WATER FUND
		1,246.41								
117871	**11/30/2023**		**100116 CONNEXUS ENERGY**							
		103.01	7040 173RD AVE NW		122192	444931-3270 JULY-NOV 2023	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		103.01								
117872	**11/30/2023**		**100167 CORNERSTONE FORD**							
		28.12-	EARLY PAY DISCOUNT		122186	15440517	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		281.16	TRK. #654		122186	15440517	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		253.04								
117873	**11/30/2023**		**120573 DAVIS, SARAH**							
		200.00	WATER EFF REBATE 24-S DAVIS		122189	112223	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
117873	**11/30/2023**		**120573 DAVIS, SARAH**						**Continued...**	
		200.00								
117874	**11/30/2023**		**104026 DIVERSIFIED PAVING INC**							
		95,307.62	FINAL PAYAPP 2 23-21 DEEP POTH		122168	11302023	0311.6488		STREET MAINTENANCE CONTRACT	STREET MAINTENANCE
		95,307.62								
117875	**11/30/2023**		**120575 JENSEN, SHAWNTE**							
		200.00	WATER EFF PROGRAM 24-S JENSEN		122191	112223	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		200.00								
117876	**11/30/2023**		**120574 KURAK, ALISHA OR RINGER, CODY**							
		200.00	WATER EFF REBATE 24-A KURAK		122190	112223	9601.6436		WATER EFFICIENCY REBATE PROG	WATER FUND
		200.00								
117878	**11/30/2023**		**106915 SHANK, KENNETH LEE**							
		275.00	SANTA FOR HOLIDAY TREE LIGHTIN		122180	11282023	0452.6489		OTHER CONTRACTED SERVICES	PARK & RECREATION
		275.00								
117879	**11/30/2023**		**119268 US HOME LLC**							
		1,500.00	REF ERO ESC 8044 149TH LANE		122170	A119764	9804.6433	00119764	REFUNDS	ESCROW ACCOUNTS
		1,500.00	REF ERO ESC 8032 149TH LANE		122171	A119763	9804.6433	00119763	REFUNDS	ESCROW ACCOUNTS
		3,000.00								
1005791	**11/29/2023**		**100257 LAW ENFORCEMENT LABOR SRV INC**							
		978.75			121827	1108231200482	9101.2177		UNION DUES	GENERAL FUND
		978.75			122105	1121231335492	9101.2177		UNION DUES	GENERAL FUND
		1,957.50								
1005792	**11/29/2023**		**100298 MN AFSCME COUNCIL 5**							
		419.25			121828	1108231200483	9101.2177		UNION DUES	GENERAL FUND
		419.25			122106	1121231335493	9101.2177		UNION DUES	GENERAL FUND
		838.50								
1005833	**12/1/2023**		**112663 CAPSTONE HOMES INC**							
		1,500.00	REF ERO ESC 8671 146TH LANE		122172	A120037	9804.6433	00120037	REFUNDS	ESCROW ACCOUNTS
		1,500.00	REF ERO ESC 8826 152ND LANE		122173	A120239	9804.6433	00120239	REFUNDS	ESCROW ACCOUNTS
		1,500.00	REF ERO ESC 14499 QUINTANA ST		122174	A120276	9804.6433	00120276	REFUNDS	ESCROW ACCOUNTS
		1,500.00	REF ERO ESC 14543 SNOWY OWL ST		122175	A120271	9804.6433	00120271	REFUNDS	ESCROW ACCOUNTS
		1,500.00	REF ERO ESC 14555 SNOWY OWL ST		122176	A120272	9804.6433	00120272	REFUNDS	ESCROW ACCOUNTS
		1,500.00	REF ERO ESC 14596 SNOWY OWL ST		122177	A120261	9804.6433	00120261	REFUNDS	ESCROW ACCOUNTS

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
1005833	**12/1/2023**		**112663 CAPSTONE HOMES INC**						**Continued...**	
		1,500.00	REF ERO ESC 15235 VICUNA ST		122178	A120211	9804.6433	00120211	REFUNDS	ESCROW ACCOUNTS
		10,500.00								
1005834	**12/1/2023**		**119638 O'REILLY AUTO PARTS**							
		1.36-	EARLY PAY DISCOUNT		122181	6193-144476	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		68.23	FIRE #566		122181	6193-144476	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.38-	EARLY PAY DISCOUNT		122182	6193-144584	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		18.99	PD #334		122182	6193-144584	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		2.40-	EARLY PAY DISCOUNT		122183	6193-145127	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		119.99	PD #384		122183	6193-145127	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.28-	EARLY PAY DISCOUNT		122184	6193-145032	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		13.81	TRK. #664		122184	6193-145032	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		2.95-	EARLY PAY DISCOUNT		122185	6193-144378	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		147.38	TRK. #654		122185	6193-144378	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.40-	EARLY PAY DISCOUNT		122187	6193-144554	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		19.98	SQUAD 361 OIL		122187	6193-144554	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		1.34-	EARLY PAY DISCOUNT		122194	6193-144393	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		67.23	FIRE #566		122194	6193-144393	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.39-	EARLY PAY DISCOUNT		122195	6193-144384	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		69.71	FIRE #566		122195	6193-144384	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		514.82								
98112423	**11/24/2023**		**115568 ALERUS FINANCIAL NA**							
		6,879.63			122104	11212313354914	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		6,879.63								
99012165	**11/24/2023**		**101306 IRS**							
		409.65			122060	1117231521123	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		1,421.81			122061	1117231521124	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		1,421.81			122062	1117231521125	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		375.00			122066	1120231152434	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		288.52			122067	1120231152435	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		288.52			122068	1120231152436	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		18,233.18			122100	11212313354910	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		39,172.80			122111	1121231335498	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		18,233.18			122112	1121231335499	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		79,844.47								
99059884	**11/24/2023**		**100223 ICMA RETIREMENT TRUST 457**							
		780.00			122099	1121231335491	9101.2175		DEFERRED COMPENSATION	GENERAL FUND

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99059884	**11/24/2023**		**100223 ICMA RETIREMENT TRUST 457**						**Continued...**	
		780.00								
99112023	**11/20/2023**		**100629 MN DEPT OF REV SALES TX**							
		86.94	OCT 2023 SALES/TRANS/USE TAX		122196	11202023	9101.4305		RENTAL FEES	GENERAL FUND
		4.77	OCT 23 SALES/TRANS/USE TAX		122196	11202023	9101.4328		ACCIDENT REPORTS	GENERAL FUND
		.84	OCT 23 SALES/TRANS/USE TAX		122196	11202023	9101.4609		OTHER MISCELLANEOUS REVENUES	GENERAL FUND
		921.25	OCT 23 SALES/TRANS/USE TAX		122196	11202023	9601.2082		SALES/USE TAX PAYABLE	WATER FUND
		25,711.22	OCT 23 SALES/TRANS/USE TAX		122196	11202023	9601.2082		SALES/USE TAX PAYABLE	WATER FUND
		939.55	OCT 23 SALES/TRANS/USE TAX		122196	11202023	9601.2085		ANOKA COUNTY TRANSIT TAX .25%	WATER FUND
		2,857.03	OCT 23 SALES/TRANS/USE TAX		122196	11202023	9601.2086		METRO TAX HOUSING .25%	WATER FUND
		952.40	OCT 23 SALES/TRANS/USE TAX		122196	11202023	9601.2087		METRO TAX TRANSPORTATION .75%	WATER FUND
		31,474.00								
99112423	**11/24/2023**		**107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)**							
		905.00			122101	11212313354911	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		905.00								
99230795	**11/24/2023**		**100301 MN CHILD SUPPORT PAYMENT CNTR**							
		139.56			122058	1117231521121	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		266.72			122107	1121231335494	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		406.28								
99458592	**11/24/2023**		**100601 MN DEPT OF REV WH**							
		377.93			122059	1117231521122	9101.2172		STATE WITHHOLDING	GENERAL FUND
		50.00			122065	1120231152433	9101.2172		STATE WITHHOLDING	GENERAL FUND
		16,715.70			122110	1121231335497	9101.2172		STATE WITHHOLDING	GENERAL FUND
		17,143.63								
99726433	**11/24/2023**		**100398 PUBLIC EMPLOYEES RETIREMENT ASSN**							
		133.33			122063	1120231152431	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		133.33			122064	1120231152432	9101.2183		PERA-EMPLOYER	GENERAL FUND
		35,158.58			122108	1121231335495	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		48,058.28			122109	1121231335496	9101.2183		PERA-EMPLOYER	GENERAL FUND
		83,483.52								
99955525	**11/24/2023**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**							
		13,604.20			122102	11212313354912	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		13,604.20								
99957081	**11/24/2023**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99957081	**11/24/2023**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**						**Continued...**	
		5,425.88			122103	11212313354913	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		5,425.88								
		358,461.24	Grand Total							

Payment Instrument Totals

Checks	104,703.81
EFT Payments	239,946.61
A/P ACH Payment	13,810.82
Total Payments	358,461.24

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Payment Group Control Number 3735
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 12/13/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
107485	ALEXANDRA HOUSE INC		PV	122205	001	00999	11/15/2023	7955	5,000.00		107485	ALEXANDRA HOUSE INC
	ALEXANDRA HOUSE INC 10065 3RD STREET NE BLAINE MN 55434			Summary Total					5,000.00			
				Payment Amount					5,000.00			
107591	ARMORTHANE BEDLINERS PLUS TRUCK ACCES.		PV	122229	001	00999	11/20/2023	18384	484.00		107591	ARMORTHANE BEDLINE PLUS TRUCK ACCES.
	ARMORTHANE BEDLINERS PLUS TRUCK ACCES. 14155 UNITY STREET NW RAMSEY MN 55303			Summary Total					484.00			
				Payment Amount					484.00			
100063	ASPEN MILLS		PV	122236	001	00999	11/17/2023	323434	9.95		100063	ASPEN MILLS
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432			Summary Total					9.95			
			PV	122240	001	00999	11/21/2023	323606	77.00			
				Summary Total					77.00			
			PV	122270	001	00999	11/28/2023	323802	28.50			
				Summary Total					28.50			
			PV	122296	001	00999	11/29/2023	323861	199.99			
				Summary Total					199.99			
			PV	122299	001	00999	11/29/2023	323862	470.48			
				Summary Total					470.48			
				Payment Amount					785.92			
119134	CINTAS (FIRST AID		PV	122312	001	00999	11/28/2023	5185893168	228.32		119134	CINTAS (FIRST AID

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	VENDOR)											VENDOR)
	CINTAS PO BOX 631025 CINCINNATI OH 45263-1025			Summary Total					228.32			
				Payment Amount					228.32			
100127	CROW RIVER FARM EQUIPMENT COMPANY		PV	122233	001	00999	11/20/2023	208820	217.59		100127	CROW RIVER FARM EQUIPMENT COMPANY
	CROW RIVER FARM EQUIPMENT COMPANY 17685 - 53RD STREET NE ROGERS MN 55374			Summary Total					217.59			
				Payment Amount					217.59			
120341	DAMON FARBER ASSOCIATES, INC		PV	122259	001	00999	11/13/2023	98589	6,202.25		120341	DAMON FARBER ASSOCIATES, INC
	DAMON FARBER ASSOCIATES, INC 310 SOUTH 4TH AVE STE 7050 MNNEAPOLIS MN 55415			Summary Total					6,202.25			
				Payment Amount					6,202.25			
113711	FOSTER TRUCKING AND EXCAVATING		PV	122203	001	00999	11/17/2023	5873	9,051.00		113711	FOSTER TRUCKING AND EXCAVATING
	FOSTER TRUCKING AND EXCAVATING 1561 BUNKER LAKE BLVD NE HAM LAKE MN 55304			Summary Total					9,051.00			
				Payment Amount					9,051.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
114103	GILLUND ENTERPRISES		PV	122223	001	00999	11/15/2023	896410	275.00		114103	GILLUND ENTERPRISES
	GILLUND ENTERPRISES 14760 MARTIN DRIVE EDEN PRAIRIE MN 55344			Summary Total					275.00			
				Payment Amount					275.00			
117332	HEARTLAND TIRE INC		PV	122232	001	00999	11/20/2023	9037130	98.72		117332	HEARTLAND TIRE INC
	HEARTLAND TIRE INC 7151 RIVERDALE DRIVE NW RAMSEY MN 55303			Summary Total					98.72			
				Payment Amount					98.72			
117451	INKY ELF LLC		PV	122334	001	00999	11/16/2023	12023	865.00		117451	INKY ELF LLC
	INKY ELF LLC P O BOX 819 ANOKA MN 55303			Summary Total					865.00			
				Payment Amount					865.00			
100256	LANO EQUIPMENT INC		PV	122201	001	00999	11/21/2023	02-1040638	2,168.88		100256	LANO EQUIPMENT INC
	LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303			Summary Total					2,168.88			
			PV	122224	001	00999	11/15/2023	02-1039213	242.73			
				Summary Total					242.73			
			PV	122230	001	00999	11/27/2023	02-1041564	524.33			
				Summary Total					524.33			
			PV	122231	001	00999	11/27/2023	02-1041304	68.97			
				Summary Total					68.97			

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				Payment Amount					3,004.91			
117814	LEWIS CUSTOM HOMES INC	REF ERO ESC 15208 VICUNA ST	PV	122332	001	00999	12/5/2023	A120304	1,500.00		117814	LEWIS CUSTOM HOMES INC
	LEWIS CUSTOM HOMES INC			Summary Total					1,500.00			
	218 REVERE LANE NORTH	REF ERO ESC 15227 VICUNA ST	PV	122333	001	00999	12/5/2023	A120377	1,500.00			
	CHAMPLIN MN 55316			Summary Total					1,500.00			
				Payment Amount					3,000.00			
120041	MARTIN MARIETTA MATERIALS		PV	122222	001	00999	11/15/2023	41059597	146.90		120041	MARTIN MARIETTA MATERIALS
	MARTIN MARIETTA MATERIALS			Summary Total					146.90			
	PO BOX 93186		PV	122313	001	00999	11/27/2023	41144715	214.90			
	CHICAGO IL 60673-3186			Summary Total					214.90			
				Payment Amount					361.80			
118388	MITCHELL 1		PV	122235	001	00999	11/20/2023	IB30147553	80.00		118388	MITCHELL 1
	MITCHELL 1 25029 NETWORK PLACE CHICAGO IL 60673-1250			Summary Total					80.00			
				Payment Amount					80.00			
100326	MN CHIEFS OF POLICE ASSN	2024 budget	PV	122301	001	00999	12/1/2023	14702	212.00		100326	MN CHIEFS OF POLICE ASSN
	MN CHIEFS OF POLICE ASSN			Summary Total					212.00			

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	803 OLD HIGHWAY 8 NW	2024 budget	PV	122302	001	00999	12/1/2023	14979	477.00			
	NEW BRIGHTON MN 55112			Summary Total					477.00			
		2024 budget	PV	122303	001	00999	12/1/2023	14697	212.00			
				Summary Total					212.00			
				Payment Amount					901.00			
100328	MN DEPT OF HEALTH WATER	Due 12/31/23	PV	122208	001	00999	11/16/2023	11162023	12,719.00		100328	MN DEPT OF HEALTH WATER
	MN DEPT OF HEALTH DRINKING WATER PROTECTION SECTION P O BOX 64494 ST PAUL MN 55164-0494			Summary Total					12,719.00			
				Payment Amount					12,719.00			
100345	NAPA AUTO PARTS ELK RIVER		PV	122317	001	00999	12/1/2023	231054	45.73		100345	NAPA AUTO PARTS ELK RIVER
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW P O BOX 1041 ELK RIVER MN 55330			Summary Total					45.73			
				Payment Amount					45.73			
120394	NORTH CENTRAL EMERGENCY VEHICLES		PV	122234	001	00999	11/16/2023	0042111	992.80		120394	NORTH CENTRAL EMERGENCY VEHICLES
	NORTH CENTRAL EMERGENCY VEHICLES 18448 COUNTY ROAD 9 LESTER PRAIRIE MN 55354			Summary Total					992.80			

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				Payment Amount					992.80			
120078	NORTH CENTRAL INTERNATIONAL OF CORCORAN		PV	122221	001	00999	11/17/2023	X225015804	1,843.83		120078	NORTH CENTRAL INTERNATIONAL OF CORCORAN
	NORTH CENTRAL INTERNATIONAL OF CORCORAN PO BOX 993 WILMAR MN 56201			Summary Total					1,843.83			
				Payment Amount					1,843.83			
119274	NORTH COUNTRY CHEV BUICK GMC (TRES INC)		PV	122318	001	00999	11/9/2023	4003105	28,478.80		119274	NORTH COUNTRY CHEV BUICK GMC (TRES INC)
	NORTH COUNTRY CHEVROLET BUICK GMC 1502 E HOWARD STREET HIBBING MN 55746			Summary Total					28,478.80			
			PV	122319	001	00999	11/9/2023	4003102	45,792.20			
				Summary Total					45,792.20			
				Payment Amount					74,271.00			
100461	STAR TRIBUNE		PV	122257	001	00999	11/12/2023	11122023	584.90		100461	STAR TRIBUNE
	STAR TRIBUNE P O BOX 4619 CAROL STREAM IL 50197-4619			Summary Total					584.90			
				Payment Amount					584.90			
120578	TWIN CITIES FENCE	ZONING PERMIT NO LONGER NEEDED	PV	122293	001	00999	11/29/2023	112923	20.00		120578	TWIN CITIES FENCE
	TWIN CITIES FENCE			Summary Total					20.00			

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Payment Instrument	Check Payment		
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	911 267TH AVE NW ISANTI MN 55040											
				Payment Amount					20.00			
119268	US HOME LLC	REF ERO ESC 8013 150TH PLACE	PV	122320	001	00999	12/5/2023	A119738	1,500.00		119268	US HOME LLC
	US HOME LLC			Summary Total					1,500.00			
	16305 36TH AVENUE N SUITE 600	REF ERO ESC 8015 149TH CROSSIN	PV	122321	001	00999	12/5/2023	A119707	1,500.00			
	PLYMOUTH MN 55446			Summary Total					1,500.00			
		REF ERO ESC 8016 149TH TERRACE	PV	122322	001	00999	12/5/2023	A119706	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 8031 149TH CROSSIN	PV	122323	001	00999	12/5/2023	A119708	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 8032 149TH TERRACE	PV	122324	001	00999	12/5/2023	A119705	1,500.00			
				Summary Total					1,500.00			
		REF LANDSCAP 8033 150TH PLACE	PV	122325	001	00999	12/5/2023	A119737	6,500.00			
				Summary Total					6,500.00			
				Payment Amount					14,000.00			
				Total Amount to be Processed					135,032.77			
				Total Number of Payments to be Processed					23			

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117343	AMAZON CAPITAL SERVICES INC		PV	122241	001	00999	11/27/2023	1QNM-CVKC-3XYV	381.50		117343	AMAZON CAPITAL SERVICES INC
	AMAZON CAPITAL SERVICES INC			Summary Total					381.50			
	PO BOX 035184		PV	122252	001	00999	11/27/2023	16L9-6CCC-41FJ	35.69			
	SEATTLE WA 98124-5184			Summary Total					35.69			
			PV	122261	001	00999	11/27/2023	1DTK-MQ61-3NYR	38.63			
				Summary Total					38.63			
				Payment Amount					455.82			
109256	AMERICAN ENGINEERING TESTING INC		PV	122219	001	00999	11/22/2023	INV-163869	3,635.25		109256	AMERICAN ENGINEERIN TESTING INC
	AMERICAN ENGINEERING TESTING INC			Summary Total					3,635.25			
	PO BOX 860678		PV	122276	001	00999	11/21/2023	INV-164910	627.75			
	MINNEAPOLIS MN 55486			Summary Total					627.75			
			PV	122277	001	00999	11/21/2023	INV-164370	1,269.00			
				Summary Total					1,269.00			
			PV	122278	001	00999	11/21/2023	INV-164884	1,535.75			
				Summary Total					1,535.75			
			PV	122279	001	00999	11/21/2023	INV-164570	825.00			
				Summary Total					825.00			
			PV	122280	001	00999	11/21/2023	INV-164348	982.50			
				Summary Total					982.50			
			PV	122281	001	00999	11/22/2023	INV-164011	816.00			
				Summary Total					816.00			
			PV	122282	001	00999	11/22/2023	INV-164010	816.00			
				Summary Total					816.00			

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			PV	122283	001	00999	11/24/2023	INV-164137	752.00			
				Summary Total					752.00			
				Payment Amount					11,259.25			
107587	ANOKA COUNTY TREASURY DEPARTMENT		PV	122207	001	00999	11/21/2023	B231120M	492.00		107587	ANOKA COUNTY TREASURY DEPARTMEN
	ANOKA COUNTY TREASURY DEPARTMENT 2100 3RD AVE STE 300 ANOKA MN 55303-5029			Summary Total					492.00			
				Payment Amount					492.00			
106346	BAUER BUILT INCORPORATED		PV	122239	001	00999	11/21/2023	940104891	1,223.00		106346	BAUER BUILT INCORPORATED
	BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR NE BLAINE MN 55449			Summary Total					1,223.00			
				Payment Amount					1,223.00			
100647	BOLTON AND MENK INC		PV	122209	001	00999	11/16/2023	0324651	33,037.00		100647	BOLTON AND MENK INC
	BOLTON AND MENK INC 1960 PREMIER DRIVE MANKATO MN 56001-5900			Summary Total					33,037.00			
			PV	122217	001	00999	11/16/2023	0324674	2,034.00			
				Summary Total					2,034.00			
			PV	122271	001	00999	11/16/2023	0324648	1,060.00			
				Summary Total					1,060.00			
			PV	122272	001	00999	11/16/2023	0324631	1,181.50			
				Summary Total					1,181.50			

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			PV	122273	001	00999	11/16/2023	0324644	1,830.50			
				Summary Total					1,830.50			
			PV	122274	001	00999	11/16/2023	0324636	72,160.10			
				Summary Total					72,160.10			
			PV	122275	001	00999	11/16/2023	0324630	1,787.00			
				Summary Total					1,787.00			
			PV	122286	001	00999	11/16/2023	0324646	1,437.50			
				Summary Total					1,437.50			
			PV	122290	001	00999	11/16/2023	0324645	2,287.00			
				Summary Total					2,287.00			
				Payment Amount					116,814.60			
114740	BOND TRUST SERVICES CORPORATION	Inv #83192	PV	122260	001	00999	10/11/2023	83192	100.00		114740	BOND TRUST SERVICES CORPORATION
	BOND TRUST SERVICES CORPORATION			Summary Total					100.00			
	ATTEN: ACCOUNTS RECEIVABLE	Inv #83193	PV	122263	001	00999	10/11/2023	83193	475.00			
	3060 CENTRE POINTE DRIVE SUITE 110			Summary Total					475.00			
	ROSEVILLE MN 55113-1105	Inv#83057	PV	122264	001	00999	10/11/2023	83057	60,607.50			
				Summary Total					60,607.50			
		Inv #83056	PV	122265	001	00999	10/11/2023	83056	126,025.00			
				Summary Total					126,025.00			
		Inv#83058	PV	122267	001	00999	10/11/2023	83058	984,450.00			
				Summary Total					984,450.00			
		INV#83059	PV	122268	001	00999	10/11/2023	83059	1,036,706.25			
				Summary Total					1,036,706.25			

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		INV#83054	PV	122287	001	00999	10/11/2023	83054	176,850.00			
				Summary Total					176,850.00			
		INV#83055	PV	122288	001	00999	10/11/2023	83055	94,827.50			
				Summary Total					94,827.50			
		INV#83051	PV	122289	001	00999	10/11/2023	83051	97,232.50			
				Summary Total					97,232.50			
				Payment Amount					2,577,273.75			
103975	BROZAK, LUANN		PV	122244	001	00999	11/27/2023	2051	3,574.60		103975	BROZAK, LUANN
	LUANN BROZAK 23900 CTY RD 4 #21 NISSWA MN 56468			Summary Total					3,574.60			
				Payment Amount					3,574.60			
112663	CAPSTONE HOMES INC	PERMIT CANCELLED	PV	122285	001	00999	11/29/2023	11292023	8,026.14		112663	CAPSTONE HOMES INC
	CAPSTONE HOMES INC			Summary Total					8,026.14			
	14015 SUNFISH LAKE BLVD SUITE 400	REF DRIVEWAY 8678 145TH LANE	PV	122326	001	00999	12/5/2023	A119881	8,500.00			
	RAMSEY MN 55303			Summary Total					8,500.00			
		REF ERO ESC 8834 152ND LANE	PV	122327	001	00999	12/5/2023	A120286	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 8856 152ND LANE	PV	122328	001	00999	12/5/2023	A120336	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 8864 152ND LANE	PV	122329	001	00999	12/5/2023	A120309	1,500.00			

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				Summary Total					1,500.00			
		REF ERO ESC 14500 SNOWY OWL ST	PV	122330	001	00999	12/5/2023	A120335	1,500.00			
				Summary Total					1,500.00			
		REF ERO ESC 14546 SNOWY OWL ST	PV	122331	001	00999	12/5/2023	A120273	1,500.00			
				Summary Total					1,500.00			
				Payment Amount					24,026.14			
117484	CHET S SHOES LLC		PV	122305	001	00999	11/27/2023	LLC18770	150.00		117484	CHET S SHOES LLC
	CHET S SHOES LLC 8355 UNIVERSITY AVENUE NE SPRING LAKE PARK MN 55432			Summary Total					150.00			
				Payment Amount					150.00			
116197	CINTAS CORPORATION		PV	122216	001	00999	11/20/2023	4174648176	45.50		116197	CINTAS CORPORATION
	CINTAS CORPORATION CINTAS LOC #4K P O BOX 650838 DALLAS TX 75265-0838			Summary Total					45.50			
			PV	122227	001	00999	11/22/2023	4175010366	94.86			
				Summary Total					94.86			
			PV	122315	001	00999	11/30/2023	4175621336	44.61			
				Summary Total					44.61			
				Payment Amount					184.97			
115896	CIVICPLUS LLC		PV	122308	001	00999	12/1/2023	283856	1,300.00		115896	CIVICPLUS LLC
	CIVIC PLUS LLC P O BOX 1572			Summary Total					1,300.00			

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	MANHATTAN KS 66505											
				Payment Amount					1,300.00			
113306	DEFINITIVE TECHNOLOGY SOLUTIONS INC		PV	122206	001	00999	11/22/2023	INV263757	396.90		113306	DEFINITIVE TECHNOLOGY SOLUTIO INC
	DEFINITIVE TECHNOLOGY SOLUTIONS INC			Summary Total					396.90			
	9401 JAMES AVENUE SOUTH SUITE 162											
	BLOOMINGTON MN 55431-2549											
				Payment Amount					396.90			
100144	DEHN OIL COMPANY		PV	122225	001	00999	11/18/2023	104246	2,465.30		100144	DEHN OIL COMPANY
	DEHN OIL COMPANY			Summary Total					2,465.30			
	6735 141ST AVENUE NW		PV	122314	001	00999	11/28/2023	104286	2,813.10			
	RAMSEY MN 55303			Summary Total					2,813.10			
				Payment Amount					5,278.40			
100158	ECM PUBLISHERS INC	ECM	PV	122245	001	00999	11/17/2023	973465	91.37		100158	ECM PUBLISHERS INC
	ECM PUBLISHERS INC			Summary Total					91.37			
	4095 COON RAPIDS BLVD	ECM	PV	122246	001	00999	11/17/2023	973463	91.37			
	COON RAPIDS MN 55433			Summary Total					91.37			
		ECM	PV	122247	001	00999	11/17/2023	973464	86.00			
				Summary Total					86.00			
		ECM	PV	122248	001	00999	11/17/2023	973467	86.00			
				Summary Total					86.00			
		ECM	PV	122249	001	00999	11/17/2023	973466	80.62			

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				Summary Total					80.62			
			PV	122253	001	00999	11/17/2023	973468	69.87			
				Summary Total					69.87			
			PV	122254	001	00999	11/17/2023	973461	43.00			
				Summary Total					43.00			
			PV	122335	001	00999	11/17/2023	973462	75.25			
				Summary Total					75.25			
				Payment Amount					623.48			
114680	ELECTRICAL PRODUCTION SERVICES INC		PV	122262	001	00999	11/27/2023	9188	631.16		114680	ELECTRICAL PRODUCTION SERVICES INC
	ELECTRICAL PRODUCTION SERVICES INC 4201 NOREX DRIVE SUITE 200 CHASKA MN 55318			Summary Total					631.16			
				Payment Amount					631.16			
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC		PV	122294	001	00999	11/29/2023	DL112923-22	245.09		108737	EMERGENCY AUTOMOT TECHNOLOGY INC
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC 2755 GENEVA AVE N OAKDALE MN 55128			Summary Total					245.09			
			PV	122295	001	00999	11/29/2023	DL11102321A	100.34			
				Summary Total					100.34			
				Payment Amount					345.43			
100904	ESS BROTHERS AND SONS INC		PV	122258	001	00999	11/17/2023	DD10485	2,592.70		100904	ESS BROTHERS AND SONS INC

Payment Group Control Number 3736
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 12/13/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	ESS BROTHERS AND SONS INC 9350 CTY ROAD 19 LORETTO MN 55357			Summary Total					2,592.70			
				Payment Amount					2,592.70			
100143	FERGUSON WATERWORKS # 2518		PV	122197	001	00999	11/17/2023	0523255	114.73		100143	FERGUSON WATERWOF # 2518
	FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817			Summary Total					114.73			
			PV	122198	001	00999	11/20/2023	0522237-1	60.00			
				Summary Total					60.00			
			PV	122199	001	00999	11/17/2023	0523141	40,320.00			
				Summary Total					40,320.00			
				Payment Amount					40,494.73			
100204	GRAFIX SHOPPE		PV	122237	001	00999	11/9/2023	153794	2,142.00		100204	GRAFIX SHOPPE
	GRAFIX SHOPPE 3225 NEIL ARMSTRONG BLVD STE 600 EAGAN MN 55121			Summary Total					2,142.00			
				Payment Amount					2,142.00			
100650	GRAINGER		PV	122251	001	00999	11/21/2023	9912452936	616.45		100650	GRAINGER
	GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001			Summary Total					616.45			
				Payment Amount					616.45			

Payment Group Control Number 3736
Bank Account 999.1010 CASH IN BANK 00002224
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Payment Instrument T A/P ACH Payment
Pay Through Date 12/13/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
112564	GROUP HEALTH INC WORKSITE		PV	122310	001	00999	11/27/2023	9064052	110.00		112564	GROUP HEALTH INC WORKSITE
	GROUP HEALTH INC WORKSITE M.S. # 21109A P O BOX 1309 MINNEAPOLIS MN 55440-1309			Summary Total					110.00			
				Payment Amount					110.00			
100209	HAKANSON ANDERSON ASSOC INC		PV	122291	001	00999	11/22/2023	52016	34,722.75		100209	HAKANSON ANDERSON ASSOC INC
	HAKANSON ANDERSON ASSOC INC 3601 THURSTON AVENUE ANOKA MN 55303-1063			Summary Total					34,722.75			
			PV	122292	001	00999	11/22/2023	52014	10,819.75			
				Summary Total					10,819.75			
				Payment Amount					45,542.50			
100211	HAWKINS INC		PV	122200	001	00999	11/20/2023	6632300	3,601.12		100211	HAWKINS INC
	HAWKINS INC P O BOX 860263 MINNEAPOLIS MN 55486-0263			Summary Total					3,601.12			
				Payment Amount					3,601.12			
112160	HOLIDAY COMPANIES		PV	122300	001	00999	12/1/2023	046801122300	216.75		112160	HOLIDAY COMPANIES
	HOLIDAY COMPANIES 4567 AMERICAN BLVD W BLOOMINGTON MN 55437			Summary Total					216.75			
				Payment Amount					216.75			

Payment Group Control Number 3736
Bank Account 999.1010 CASH IN BANK 00002224
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
119037	HOLSTAD & KNAAK, PLC	Nov Legal	PV	122218	001	00999	11/27/2023	11272023	4,050.00		119037	HOLSTAD & KNAAK, PLC
	HOLSTAD & KNAAK,/ NORTH STAR LAW GROUP SUITE 550 413 WACOUTA STREET ST PAUL MN 55101			Summary Total					4,050.00			
				Payment Amount					4,050.00			
112475	INNOVATIVE OFFICE SOLUTIONS	S27569	PV	122255	001	00999	11/22/2023	IN4390465	234.90		112475	INNOVATIVE OFFICE SOLUTIONS
	INNOVATIVE OFFICE SOLUTIONS LOCKBOX 131434 P O BOX 1414 MINNEAPOLIS MN 55480-1414			Summary Total					234.90			
				Payment Amount					234.90			
107763	JEFFERSON FIRE AND SAFETY INC		PV	122211	001	00999	11/17/2023	IN308873	5,252.08		107763	JEFFERSON FIRE AND SAFETY INC
	JEFFERSON FIRE AND SAFETY INC 7620 DONNA DRIVE MIDDLETON WI 53562			Summary Total					5,252.08			
				Payment Amount					5,252.08			
100266	LOGIS		PV	122306	001	00999	12/1/2023	54227	21,557.00		100266	LOGIS
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS 5750 DULUTH STREET GOLDEN VALLEY MN 55422-4036			Summary Total					21,557.00			
				Payment Amount					21,557.00			

Payment Group Control Number 3736
Bank Account 999.1010 CASH IN BANK 00002224
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Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
100283	MENARDS COON RAPIDS		PV	122204	001	00999	11/22/2023	7683	499.80		100283	MENARDS COON RAPID
	MENARDS COON RAPIDS			Summary Total					499.80			
	3045 MAIN STREET		PV	122210	001	00999	11/16/2023	7265	175.11			
	COON RAPIDS MN 55448			Summary Total					175.11			
			PV	122228	001	00999	11/22/2023	7663	28.48			
				Summary Total					28.48			
				Payment Amount					703.39			
100284	MENARDS ELK RIVER		PV	122212	001	00999	11/10/2023	85107	34.33		100284	MENARDS ELK RIVER
	MENARDS ELK RIVER			Summary Total					34.33			
	19521 EVANS STREET NW		PV	122213	001	00999	11/7/2023	84861	145.79			
	ELK RIVER MN 55330-1077			Summary Total					145.79			
			PV	122214	001	00999	11/8/2023	84957	158.92			
				Summary Total					158.92			
			PV	122215	001	00999	11/15/2023	85361	155.88			
				Summary Total					155.88			
				Payment Amount					494.92			
108208	METRO PRODUCTS INC		PV	122220	001	00999	11/16/2023	177479	112.32		108208	METRO PRODUCTS INC
	METRO PRODUCTS INC			Summary Total					112.32			
	7401 CENTRAL AVENUE NE		PV	122226	001	00999	11/17/2023	177505	176.12			
	FRIDLEY MN 55432			Summary Total					176.12			
				Payment Amount					288.44			

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Pay Through Date 12/13/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
103915	MICHAEL BASICH INC.		PV	122202	001	00999	11/16/2023	111623-1	28,600.00		103915	MICHAEL BASICH INC.
	MICHAEL BASICH INC. 1761 THIRD STREET WHITE BEAR LAKE MN 55110			Summary Total					28,600.00			
				Payment Amount					28,600.00			
115167	NET TRANSCRIPTS INC		PV	122242	001	00999	11/15/2023	NT17479	151.58		115167	NET TRANSCRIPTS INC
	NET TRANSCRIPTS INC PO BOX 95777 CHICAGO IL 60694-5777			Summary Total					151.58			
				Payment Amount					151.58			
100988	NORTHERN SAFETY TECHNOLOGY		PV	122311	001	00999	11/29/2023	56767	134.56		100988	NORTHERN SAFETY TECHNOLOGY
	NORTHERN SAFETY TECHNOLOGY 5708 UPPER 147TH STREET W SUITE 107 APPLE VALLEY MN 55124			Summary Total					134.56			
				Payment Amount					134.56			
100363	NORTHERN SANITARY SUPPLY CO		PV	122250	001	00999	11/20/2023	207991	235.64		100363	NORTHERN SANITARY SUPPLY CO
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433			Summary Total					235.64			
				Payment Amount					235.64			
115071	NORTHLAND OCCUPATIONAL		PV	122307	001	00999	12/1/2023	20531	150.00		115071	NORTHLAND

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	HEALTH											OCCUPATIONAL HEALTH
	NORTHLAND OCCUPATIONAL HEALTH 7533 SUNWOOD DRIVE NW SUITE 212 RAMSEY MN 55303			Summary Total					150.00			
				Payment Amount					150.00			
107244	NORTHLAND TRUST SERVICES INC	RAMS11B	PV	122266	001	00999	10/12/2023	RAMS11B OCT 2023	307,108.75		107244	NORTHLAND TRUST SERVICES INC
	NORTHLAND TRUST SERVICES INC 150 SOUTH FIFTH STREET SUITE 3300 MINNEAPOLIS MN 55402			Summary Total					307,108.75			
				Payment Amount					307,108.75			
113444	PRECISE		PV	122316	001	00999	11/30/2023	IN200-1045862	850.00		113444	PRECISE
	PRECISE 501 EAST CLIFF ROAD SUITE 100 BURNSVILLE MN 55337			Summary Total					850.00			
				Payment Amount					850.00			
107978	PREMIER COMMERCIAL PROPERTIES INC	Prop Mgmt 6781 Hwy 10	PV	122336	001	00999	11/17/2023	9145	600.00		107978	PREMIER COMMERCIAL PROPERTIES INC
	PREMIER COMMERCIAL PROPERTIES INC 299 COON RAPIDS BLVD NW #200 COON RAPIDS MN 55433			Summary Total					600.00			
				Payment Amount					600.00			
107711	SCHINDLER ELEVATOR		PV	122284	001	00999	12/1/2023	8106416826	1,686.15		107711	SCHINDLER ELEVATOR

Payment Group Control Number 3736
Bank Account 999.1010 CASH IN BANK 00002224
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Payment Instrument T A/P ACH Payment
Pay Through Date 12/13/2023

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	SCHINDLER ELEVATOR			Summary Total					1,686.15			
	P O BOX 93050											
	CHICAGO IL 60673-3050											
				Payment Amount					1,686.15			
100469	STREICHER'S POLICE EQUIPMENT		PV	122238	001	00999	11/20/2023	I1666601	480.50		100469	STREICHER'S POLICE EQUIPMENT
	STREICHER'S POLICE EQUIPMENT			Summary Total					480.50			
	10911 WEST HWY 55		PV	122243	001	00999	11/21/2023	I1666822	68.99			
	MINNEAPOLIS MN 55441			Summary Total					68.99			
			PV	122269	001	00999	11/27/2023	I1667409	126.95			
				Summary Total					126.95			
			PV	122297	001	00999	11/29/2023	I1668022	555.00			
				Summary Total					555.00			
			PV	122298	001	00999	11/30/2023	I1668151	566.99			
				Summary Total					566.99			
			PV	122304	001	00999	11/30/2023	I1668347	64.99			
				Summary Total					64.99			
				Payment Amount					1,863.42			
100485	TIMESAVER OFF SITE SECRETARIAL INC		PV	122309	001	00999	11/30/2023	M28751	684.00		100485	TIMESAVER OFF SITE SECRETARIAL INC
	TIMESAVER OFF SITE SECRETARIAL INC			Summary Total					684.00			
	21021 KAROLINE COURT N											
	FOREST LAKE MN 55025											
				Payment Amount					684.00			

Payment Group Control Number	3736		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	T	A/P ACH Payment	
Pay Through Date	12/13/2023		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
100529	WENDELL'S INC WENDELL'S INC 6601 BUNKER LAKE BLVD PO BOX 458 RAMSEY MN 55303-0458	Wendell's	PV	122256	001	00999	11/22/2023	2889748	4.45		100529	WENDELL'S INC

Summary Total	4.45
Payment Amount	4.45
Total Amount to be Processed	3,213,995.03
Total Number of Payments to be Processed	43

Checks - 135,032.77
ACH - 3,213,995.03
TOTAL 3,349,027.80

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Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #23-314

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF NOVEMBER 23, 2023 THROUGH DECEMBER 6, 2023

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of November 23, 2023 through December 6, 2023 in the amount of $3,981,236.57 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period November 23, 2023 through December 6, 2023, in the amount of $3,981,236.57.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Kuzma
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Improve the safety and mobility of transportation corridors.

Information

Title

Adopt Resolution #23-271 Approving Change Order #6 for Improvement Project #23-03, Armstrong Boulevard and Alpine Drive Roundabout Improvements

Purpose/Background:

Ramsey City Council Resolution #22-120 approved a Joint Powers Agreement to define the respective costs and responsibilities between the City of Ramsey and Anoka County for the roundabout improvement project at the intersection of Alpine Drive and Armstrong Boulevard / County State Aid Highway 83. The Joint Powers Agreement requires the City of Ramsey to pay for the installation of roundabout lighting and an adequate electrical power source. This work has since been completed and Anoka County is requesting the City of Ramsey to execute Change Order No. 6 to process payment for this work.

Funding Source:

Municipal State Aid Funds are proposed to pay for these costs.

Recommendation:

Staff recommends approving Change Order No. 6.

Action:

Adopt Resolution #23-271 Approving Change Order #6 for Improvement Project #23-03, Armstrong Boulevard and Alpine Drive Roundabout Improvements.

Attachments

Resolution 23-271
Change Order 6
Documentation

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/07/2023 01:04 PM
Form Started By: Bruce Westby		Started On: 11/29/2023 10:42 AM
Final Approval Date: 12/07/2023		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-271

RESOLUTION APPROVING CHANGE ORDER NO. 6 FOR IMPROVEMENT PROJECT #23-03, ARMSTRONG BOULEVARD AND ALPINE DRIVE ROUNDABOUT IMPROVEMENTS

WHEREAS, pursuant to Ramsey City Council Resolution #22-120 adopted May 24, 2022, the City of Ramsey entered into a Joint Powers Agreement to define the respective costs and responsibilities of both parties for the proposed roundabout improvements at the intersection of Alpine Drive and Armstrong Boulevard/County State Aid Highway 83; and

WHEREAS, the Joint Powers Agreement requires the City of Ramsey to pay for the installation of roundabout lighting and an adequate electrical power source; and

WHEREAS, the lighting and electrical power source have been installed per the approved construction plans and Change Order #6 must be executed in the amount of $1,756.15 to process payment to Connexus Energy for the lighting and electrical power improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Ramsey City Council hereby authorizes the City Engineer/Public Works Director to execute Change Order No. 6 for Improvement Project #23-03, Armstrong Boulevard and Alpine Drive Roundabout Improvements, for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

Rev. February 2018

SAP	002-683-006	MN Project No.:	0223 (061)	Change Order No.	6

Project Location	CSAH 83 (Armstrong Blvd) & Alpine Drive		
Local Agency	Anoka County Highway Dept	Local Project No.	
Contractor	North Pine Aggregate, Inc	Contract No.	C0009790
Address/City/State/Zip	14551 Lake Drive Columbus, MN 55025		
Total Change Order Amount $	$1,756.15		

Per special provisions SL – 1.4G the County will execute a Change Order and pay for the following Work as Extra Work in accordance with 1402.5 "Extra Work".

The contractor will submit to the Engineer the paid receipt of the electric utility company invoice. This receipt will be reimbursed for the full amount plus 10 percent of the invoice price.

Estimate Of Cost: *(Include any increases or decreases in contract items, any negotiated or force account items.)*

**Group/funding Category	Item No.	Description	Unit	Unit Price	+ or – Quantity	+ or – Amount $
2	2505.602	SERVICE METER CONNECTION	LS	$1,596.50	1	$1,596.50
2	2505.602	10% PRIME MARK UP	LS	$159.65	1	$159.65
				Net Change this Change Order		$1,756.15

***Group/funding category is required for federal aid projects**

Due to this change, the contract time: *(check one)*

(X) Is NOT changed	( ) May be revised as provided in MnDOT Specification 1806
( ) Is Increased by _____ Working Days ( ) Is Decreased by _____ Working Days	( ) Is Increased by _____ Calendar Days ( ) Is Decreased by _____ Calendar Days

Approved by City of Ramsey: _____ Date: _____

Print Name: _____ Phone: _____

Approved by Project Engineer: _____ Date: _____

Print Name: Chris Osterhus Phone: (763) 324-3189

Approved by Contractor: John Jensen Date: 10/6/23

Print Name: JAKE JENSEN Phone: 651-464-6802

DSAE Portion: The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: ___ Federal Funding ___ State Aid Funding __ Local funds

District State Aid Engineer: _____ Date: _____

Connexus® Energy
www.connexusenergy.com
763.323.2650

Bill To: KILLMER ELECTRIC CO
5141 LAKELAND AVE N
CRYSTAL MN 55429

Invoice	ATC0027606
Date	9/20/2023
Due Date	9/20/2023
Page	1

Re: Electric Service Request for: 15301 ARMSTRONG BOULEVARD NW

Service Order No.	Customer ID	Payment Terms	Created By
SORD000W2300734	549259	DUE ON RECEIPT	eilethom

Quantity	U of M	Unit Price	Description	Ext. Price
155	FT	$10.30	BORING CHARGE	$1,596.50

eilethom 9/20/2023 5:08:42 AM
Additional charge for bore due to drive way being installed before service.

Subtotal	$1,596.50
Tax	$0.00
Total	$1,596.50

Detach Along Line

($1,596.50)(1.1) = $1756.15

Please Remit with Payment!

Customer ID: 549259
Amount Due: $1,596.50

Invoice: ATC0027606
Service Order: SORD000W2300734
Due Date: 9/20/2023

KILLMER ELECTRIC CO
5141 LAKELAND AVE N
CRYSTAL MN 55429

Remit To: Connexus Energy
Attn: CSS / CIAC
14601 Ramsey Blvd.
Ramsey, MN 55303

G Service Connection

The County will execute a Change Order and pay for the following Work as Extra Work in accordance with 1402.5 "Extra Work".

Coordinate with the electric utility company to connect power to the service conductors. This Work to coordinate power to the service conductors includes the following:

(1) Correctly filling out and completing the electric utility company's connecting service application

(2) Submitting a copy to the Engineer and obtaining approval from the County before returning the application to the electric utility company

(3) Returning the completed connecting service application to the electric utility company

(4) Paying the electric utility company invoice in full for work and materials provided on the supply side of the service point by the electric utility company

(5) Providing a point of contact for the electric utility company during the Project

Ensure the "owner" of the utility information is filled out correctly on the connecting service application. The owner is the "Operator" as defined in Minnesota State Law Chapter 216D, 216D.01 "Definitions".

Submit a copy of the completed connecting service application to the Engineer for approval before returning the application to the electric utility company. The Engineer will seek approval from the County and will notify the Contractor when the approval of the completed service application has been granted. Once approved, turn in the completed service application to the electric utility.

Submit to the Engineer the paid receipt of the electric utility company invoice. This receipt will be reimbursed for the full amount plus 10 percent of the invoice price.

H Electrical Service Information Form

Provide documented available fault current calculations in accordance with 2545.3U, 2565.3Z, and the *NFPA 70 NEC Handbook Article 110.24 "Available Fault Current"*, 2565.3Z "Available Fault Current Calculations" and the Electrical Service Information Form.

Fill out and complete the Electric Service Information Form found in this section for Lighting Systems.

Submit four copies of the completed form to the Engineer before final acceptance of the project. The Engineer will distribute copies to the following:

(1) Anoka County

(2) City of Ramsey

DocuSign Envelope ID: C6655D88-EB19-4AFD-9C49-F0591643DB7B

After final completion of the project, the City's share of the construction cost will be based upon actual construction costs. If necessary, adjustments to the initial ninety five percent (95%) charged will be made in the form of credit or additional charges to the City's share. Also, the remaining five percent (5%) of the City's portion of the construction costs shall be paid.

The County agrees to submit to the City for review final quantities and cost within one year of project substantial completion.

IV. TERM / TERMINATION

This Agreement shall become effective immediately upon execution, and will remain in effect until the Project and all restoration activities are completed, *with exception* of the ownership and maintenance provisions within this Agreement which shall continue indefinitely.

V. DISBURSEMENT OF FUNDS

All funds disbursed by the County or City pursuant to this Agreement shall be disbursed by each entity pursuant to the method provided by law.

VI. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the County in conformance to the State laws.

VII. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds and report of all receipts and shall be made upon request by either party. Prior to city payment to the County, Anoka County shall provide the City a copy of all cost participation documents submitted to MnDOT State Aid to assist the city in their application for MSA funding.

VIII. ROUNDABOUT LIGHTING POWER

The City shall at their sole expense, install and cause the installation of an adequate electrical power source for roundabout lighting. The City shall be the lead agency in this matter. Upon completion of said lighting installations, the ongoing cost of the electrical power shall be the sole cost and expense of the City.

IX. MAINTENANCE

A. Maintenance of the completed watermain, sanitary sewer, storm sewer (except catch basins and catch basin leads), and detention basins (including ponds and their outlet structures and grit chambers/collectors) shall be the sole obligation of the City.

B. Maintenance of the bituminous trails shall be the responsibility of the City. The City shall be responsible for general routine maintenance, such as sweeping, clearing, plowing, trash removal and other incidental items, and shall be responsible for long-term maintenance, such as bituminous overlays, crack sealing and replacement.

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative:

Information

Title:

Adopt Resolution #23-293 Approving a Conditional Use Permit from Rare Pomeranians at 15110 Uranimite St NW

Purpose/Background:

The City has received an application from Angeliah Kohout (the "Applicant") for a Conditional Use Permit for a Commercial Dog Kennel to operate a commercial dog breeding business called Rare Pomeranians at 15110 Uranimite Street NW (the "Subject Property"). The business has operated from the property since September 2022, per customer reviews found on the Google listing for the business. However, City staff did not become aware of the business until October 2023, when the applicant contacted the City to obtain a permit for a Private Kennel License. Upon further review of the initial application, it was discovered that the Applicant operates a dog breeding business. Thus, due to the commercial nature of the request, staff guided the Applicant to submit a new application for a Conditional Use Permit for the dog breeding business. The Applicant's proposed use is classified as a Commercial Dog Kennel in the Rural Residential (RR) zoning standards, although the Applicant does not currently intend to board other owner's dogs. Due to the proposed use having a defined use category in the Zoning Code, the Applicant requires a Conditional Use Permit instead of a Home Occupation Permit.

Notification:

Staff attempted to notify property owners within 350 feet of the Subject Property, as reflected in the Anoka County Property Records, of the request for Home Occupation Permit consideration and the Public Hearing to be held by the Planning Commission. A notice of the Public Hearing was published in the Anoka County UnionHerald, the City's official newspaper. A proposed development sign was placed on the property.

Time Frame/Observations/Alternatives:

Subject Property

The Subject Property is located along the west side of Uranimite Street NW, between 150th Lane NW and 152nd Lane NW. The Subject Property is zoned RR, Rural Residential, on the newly-adopted zoning map. Additionally, the property is guided Rural Developing in the City's 2040 Comprehensive Plan. It is 0.85 acres in size and accesses Uranimite Street NW to the east. Surrounding properties are similar in size and are also zoned RR and guided for Rural Developing land uses.

Summary

Rare Pomeranians has been operating on the Subject Property since September 2022, according to Google reviews for the business listing. The Applicant purchased the property in 2022. The business mainly consists of breeding and selling Pomeranian dogs. The Applicant is self-employed and has no employees. All business operations, including breeding, marketing, and care for the dogs, occur inside the residence. Additionally, the Applicant converted an existing accessory structure in the backyard to function as a doghouse, with electricity, heat, and air conditioning.

The Applicant currently has four dogs: Prince, a 6 year old male; Juliet, a 2 year old female; Harley, an 11 month old female; Faith, a 5 month old female. None of the dogs are spayed or neutered. Aside from bathroom and exercise purposes that occur in the fenced-in backyard, all four dogs primarily stay in the residence with the Applicant. In addition to these four dogs, the Applicant is interested in housing up to three more dogs, bringing

the total to seven.

Upon inspecting the property as part of the application, staff found the property to be in compliance with the International Property Maintenance Code, and all areas of the house were found to be clean and well-kept. The four dogs each have their own kennels inside the residence, and there is adequate room for the Applicant to add more kennels as needed. The residence also has separate rooms for breeding, bathing, and marketing the dogs. The accessory structure, which was constructed by a previous owner to function as a children's playhouse, was converted to a four-season doghouse with a bed, electricity, heat, and air conditioning. Staff's only point of concern was a weak spot in the fence around the backyard, which the Applicant plans to fix by reinforcing the fence with additional materials.

The Applicant intends to own the three additional dogs, and does not currently have plans to start a commercial pet boarding operation. If the Applicant were to pursue pet boarding on the property, a new or amended Conditional Use Permit would be required to accommodate that use. Staff has communicated this point to the Applicant.

Public Correspondence
At the time of writing this case, Staff has received one written comment stating opposition to the request. A copy of the written comment is attached to this case. Staff notes that the Police Department has not received any barking dog complaints on the property.

Alternatives to Consider
Alternative 1: Approve the Conditional Use Permit with conditions attached to the resolution as recommended by the Planning Commission.

Alternative 2: Approve the Conditional Use Permit with additional requirements.

Alternative 3: Deny the Conditional Use Permit based on certain findings.

Funding Source:
All costs associated with this request are the Applicant's responsibility.

Recommendation:
At the Planning Commission meeting on November 30, 2023, the Commission unanimously voted to recommend approval of the Conditional Use Permit.

Outcome/Action:
Motion to adopt Resolution #23-293, Approving a Conditional Use Permit for a Commercial Dog Kennel for a Commercial Dog Breeder at 15110 Uranimite St NW.

Attachments

Site Location Map
Public Hearing Notice
Mailing Map - 350 Feet
Land Use Application
Resolution #23-293 Conditional Use Permit
Public Comment

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/06/2023 11:40 AM

Form Started By: Adam Martin Started On: 12/01/2023 02:05 PM
Final Approval Date: 12/06/2023

15110 Uranimite St NW

21-32-25-42-0039

Private Kennel License

Print Date: October 30, 2023

0 0 0.01 0.02 0.03 0.04 mi

7550 Sunwood Drive NW • Ramsey, MN 55303
City Hall: 763.427.1410 • Fax: 763.427.5543
www.cityoframsey.com

NOTICE OF PUBLIC HEARING
PROJECT # 23-122: RARE POMERANIANS
CONDITIONAL USE PERMIT

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

TO WHOM IT MAY CONCERN:

Notice is hereby given that the Planning Commission of the City of Ramsey will hold a public hearing on Tuesday, November 30, 2023, at 7:00 pm at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, MN 55303.

The purpose of the hearing is to consider a request for a Conditional Use Permit to allow for a commercial dog breeder to operate on the property generally known as 15110 Uranimite St NW and legally described as:

> The West 213 feet of the South 205 feet of the North 1275 feet of the Southeast Quarter of Section 21, Township 32, Range 25, Anoka County, Minnesota, subject to easements of record.

The City of Ramsey complies with the Americans with Disabilities Act and upon advance request, information will be provided in an alternative form and interpreters will be available. Any person with such a request should contact Dana Verbeek at 763-433-9824 by noon on Tuesday, November 22, 2023.

All interested persons are invited to attend and comment or join remotely from a PC, Mac, Linus, IOS, or Android at www.cityoframsey.com/meetings.

Comments are welcome and shall be sent to planning@cityoframsey.com or addressed to the Ramsey Planning Commission, at 7550 Sunwood Drive NW, Ramsey, MN 55303. Any written comments must be received at the above email or address prior to 4:00 p.m. on November 30, 2023. For any other inquiries relating to this project contact Adam Martin at 763-433-9860 or amartin@cityoframsey.com.

Adam Martin,
City Planner

Date: November 14, 2023

15110 Uranimite St NW

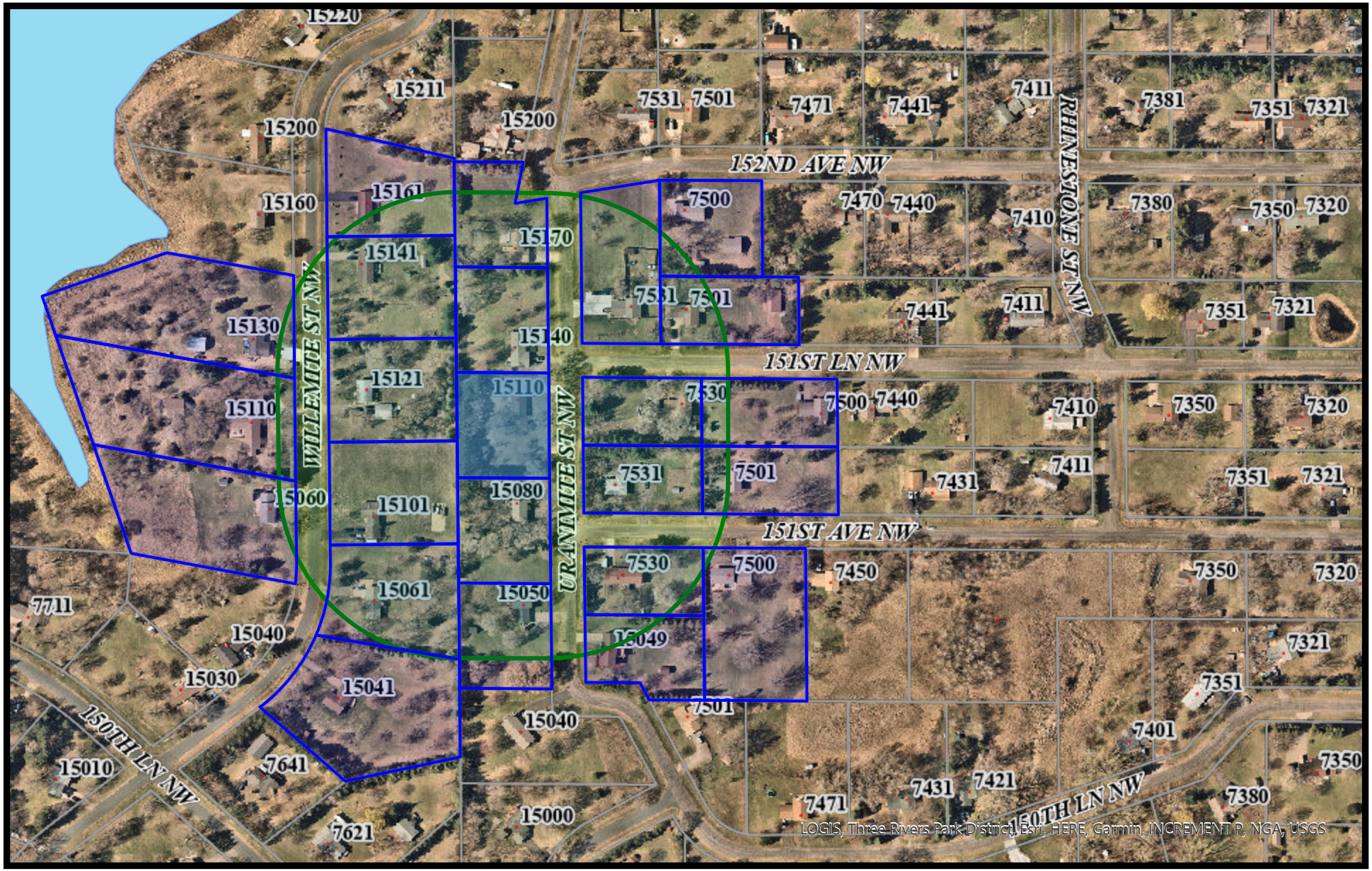
21-32-25-42-0039

Private Kennel License

Print Date: October 30, 2023

0 0 0.01 0.02 0.03 0.04 mi

350 FT Mailing Map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PH - paper - 35 of 4.

$500 app
$1000 escrow

City of RAMSEY

RECEIVED
NOV 07 2023
BY:

Land Use Application

☐ Plat – Sketch Plan	☐ Plat – Preliminary Plat	☐ Plat – Final Plat
☐ Administrative Plat	☐ Site Plan Review	☐ Administrative Site Plan Review
☒ Conditional Use Permit	☐ Interim Use Permit	☐ Comprehensive Plan Amendment
☐ Zoning Amendment	☐ Home Occupation Permit	☐ Variance
☐ Dwelling Moving Permit	☐ Environmental Permit	☐ Registered Land Survey
☐ Non-Traditional Animal License	☐ ROW Vacation	☐ Private Kennel License
☐ Easement Encroachment	☐ Easement Vacation	☐ Other

Applicant Contact Information

Please note: All official communication will be routed through this contact.

Name:	Angeliah Kohout		
Street Address:	15110 Uranimite St NW		
City, State, ZIP:	Ramsey, MN 55303		
Home Phone:	651-964-8571	Work Phone:	
Email:	Angeliah.kohout@hotmail.com	Fax Number:	
Name of Business (if applicable):	Rare Pomeranians		
Business Address (if applicable)	15110 URANIMITE St NW		
Business City, State, ZIP	Ramsey, MN, 55303		
Business Phone:	651-964-8571	Business Fax:	

Subject Property Information

(Location of Application)

Address	15110 URANIMITE St NW
PIN	21-32-25-42-0039
Legal Description	unplatted RAMSEY TWP THE W 213 Ft OF THE S 205 Ft OF THE N 1275 Ft OF THE SE ¼ OF SEC 21-32-25 ANOKA CITY, MN (SUBJ to ROAD EASE OVER THE E 33 Ft THEREOF)
Zoning District	R1 - Rural Residential

Contact the Planning Division at 763-433-9824 or planning@cityoframsey.com to request a Zoning Verification

Check #781/779

escrow #120521

23-122

Property Owner Information

(If different than Applicant)

RECEIVED
NOV 07 2023
BY:

Name:			
Street Address:			
City, State, ZIP:			
Home Phone:		Work Phone:	
Email:		Fax Number:	

Please provide a detailed description of your request and attached a copy of a scaled site plan

1 ACRE OF LAND WITH 4 FOOT TALL FENCE IN BACKYARD, CHILDHOUSE TURNED INTO A DOG HOUSE. HOUSE IS 1,800 SQ FT WITH FOUR BEDROOMS. OWN 4 DOGS PRINCE IS A MALE POMERANIAN 13 LBS (10 YEARS OLD), JULIET IS A FEMALE POMERANIAN 7 LBS (2 YEARS OLD), HARLEY IS A FEMALE POMERANIAN 11 LBS (11 MONTHS OLD), FAITH IS A FEMALE POMERANIAN 3 LBS (5 MONTHS OLD); NONE ARE NUETERED OR SPAYED. INTERESTED IN HOUSING 3 MORE DOGS. 4 CURRENT DOGS ARE GENERALLY INDOOR DOGS THAT ARE LET OUTSIDE TO GO TO THE BATHROOM AND FOR EXERCISE PURPOSES

A "Land Use Sign" will be placed on the Subject Property to allow Ramsey Residents the opportunity to obtain information about your request.

Applicant Signature	Angeliah Kohout	Co-Applicant Signature	
Printed Name	Angeliah Kohout	Printed Name	
Title	MS.	Title	
Date	10/31/2023	Date	

I understand that the application fee is non-refundable. All costs associated with the processing of this application are the responsibility of the applicant whether this application is approved or denied. Any excess of escrow account deposits over expenditures will be refunded at the time of account closure. I also understand that as the applicant, it is my responsibility to obtain all other permits or licenses required by any applicable regulatory agencies for this Land Use Application. With notice from the City, I understand the City may need to access the property for purposes related to the application.

Property Owner Signature	Angeliah Kohout	Property Owner Signature	
Printed Name	Angeliah Kohout	Printed Name	
Title	MS.	Title	
Date	10/31/2023	Date	

I hereby certify that I am the fee title owner/contract for deed vendee of record for the above-mentioned property. Failure to prove ownership may void any agreements entered into the City and I will be held liable for any and all costs incurred by the City.

NOV 2023
BY:

List of Individuals Associated with the Land Use Application

	Name	Association/Title	Phone	Email
Primary Contact	Angeliah Konout	MS.	651-904-8571	Angeliah.konout@hotmail.com

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-293

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A COMMERCIAL DOG BREEDER AT 15110 URANIMITE ST NW

RECITALS

1. Angeliah Kohout, hereinafter referred to as the "**Permittee**" has properly applied for a Conditional Use Permit to allow for a commercial dog breeder to operate on the property legally described as follows:

   The West 213 feet of the South 205 feet of the North 1275 feet of the Southeast Quarter of Section 21, Township 32, Range 25, Anoka County, Minnesota, subject to easements of record

   (the "**Subject Property**")

2. That the **Subject Property** is zoned RR, Rural Residential District, which is a residential zoning designation and guided as such in the 2040 Comprehensive Plan.

3. That the **Permittee** is the sole owner of the **Subject Property**.

4. That the **Permittee** expressed interest in owning and keeping up to seven (7) dogs on the **Subject Property**.

5. That commercial dog breeding is classified as a Commercial Dog Kennel, which is a conditional use in the RR, Rural Residential District.

6. That Staff conducted an inspection of the **Subject Property** on November 7th, 2023, to verify habitability and safety for the dogs and occupants of the home.

7. That Staff believes the **Subject Property** is suitable for the Conditional Use Permit for a commercial dog breeder with appropriate maintenance of property, including but not limited to the exterior fencing.

8. That the **Permittee** appeared before the Planning Commission for a public hearing on November 30th, 2023, that said public hearing was properly advertised and that the minutes of said public hearing are hereby incorporated by reference.

9. That the Planning Commission reviewed and recommended approval of the request on November 30th, 2023.

10. That the City Council reviewed and approved the request on December 12th, 2023.

FINDINGS OF FACT

1. That the proposed use **will not** adversely impact traffic in the area.

2. That the proposed use **will not** substantially or adversely impair the use, enjoyment or market value of surrounding properties.

3. That the proposed use **will not** create additional requirements at public cost for public facilities and services.

4. That the proposed use **will not** be detrimental to the economic welfare of the community.

5. That the proposed use **will not** be disturbing or hazardous to existing or future neighboring uses.

6. That the proposed use **will not** involve uses, activities, processes, materials and equipment and conditions of operation that may be detrimental to any persons, property or the general welfare, by reason of excessive production of traffic, noise, smoke or glare.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council (the "**City**") hereby grants approval of the Conditional Use Permit (the "**Permit**") to operate a commercial dog breeding business on the **Subject Property** contingent upon the following:

CONDITIONS:

1. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.

2. That this **Permit** authorizes the **Permittee** to operate a commercial dog breeding business on the **Subject Property**.

3. That the **Permittee** shall repair and maintain the fence in accordance with zoning regulations.

4. That the **Permittee** agrees to maintain compliance with all applicable State Laws and Local Ordinances pertaining to the keeping of up to seven dogs on the subject property.

5. The **Permittee** shall maintain the yard free from excrement.

6. The **Permittee** shall ensure that all dogs are current on all vaccinations.

7. That the **Permittee** shall be responsible for all **City** costs incurred in administering and enforcing this **Permit**.

8. That this **Permit** shall be recorded in the office of the Anoka County Recorder.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:
and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

Good morning,

I received a notice in the mail regarding Project #23-122: Rare Pomeranians

My name is Julie Hazelton - my address is 7501 151st Lane NW, Ramsey. I have lived at this address since 1998.

I am very very against a license for a commercial dog breeder in this neighborhood.

I can see this house from the end of my driveway - but more importantly, I can already hear the dogs that live there.
This used to be a quiet neighborhood, but we now have far too many barking dogs and adding more will only make it worse.

This is a residential neighborhood, no commercial activity should be permitted -- not the commercial roofers and siders that live next to me, and not a commercial dog breeder with all the noise that includes.

Please stop allowing disruptive businesses to operate in this neighborhood.

I would like to be able to sit on my deck in peace and not listen to barking dogs.

Thank you for the opportunity to voice my comments.

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Promote economic growth and development.

Information

Title:

~~Adopt Resolution #23-301 Approving Loan to SA Group, Inc. from City RLF~~ - **Please Note: this case was moved from the Consent Agenda - 5.15 to the Regular Agenda - 7.0(A)**

Purpose/Background:

The purpose of this case is to consider provision of a $149,999 loan from the City RLF to assist in costs for the construction of a 46,000 square foot expansion of manufacturing and warehouse space for Soderholm and Associates. Soderholm has completed a business assistance application (attached) and provided a $5,000 administration fee to process it and related loan documents if the assistance is approved. The request before the City Council is a $149,999 loan, with a 6 year term, at 3.5% interest rate. This expansion will nearly quadruple the size of their business that was constructed in 1980 at its current location. The business currently is on well and septic and will be connecting to City sewer and water as part of the expansion. Soderholm is an Employee Owned (ESOP) that currently employs 60 workers, mostly from Ramsey and nearby communities with job wages ranging from $60,000 - $160,000 annually. The business is expected to hire 33 more employees as a result of this expansion between now and 2027. The proposed Loan Agreement sets a goal of 15 new jobs with hourly wages of $19.50 / hr. or higher. Development costs for the developer have been 1.5M more than they originally budgeted which is why the business is requesting assistanceSoderholm has provided all of the financial information needed to evaluate the project and underwrite a potential RLF Loan and CMDC has completed its analysis which supports the loan amount and terms.

Costs for the building expansion, real estate acquisition, parking lot, machinery and equipment and other costs are eligible costs for the City RLF and Tax Abatement programs. These programs are in place to help encourage and support the growth of tax base and the creation of quality jobs. This project meets that criteria. Although Solderholm is truly committed to moving forward with this project, the EDA has recommended the City Council should provide assistance to ensure that the business is able to succeed and create job opportunities here in Ramsey. In addition, the City typically provides assistance to new projects and historically has not provided as much assistance to existing businesses that are expanding and in need of assistance.

Ehlers has evaluated the project and the amount of assistance is appropriate for this type of industrial project. The City has never utilized Tax Abatement but the memo by Ehlers and the abatement runs do a good job outlining how it would look. For demonstrative purposes, Staff and Ehlers are showing what a 100% and 50% abatement scenarios would look like. In short, only the new city property taxes generated by the expansion would be used to fund the proposed $100,000 in tax abatement that was discussed b y the EDA. However, this information is only being provided for demonstrative purposes as Tax Abatement is NOT being proposed here. A copy of the complete analysis by Ehler's is attached and some highlights are below for reference. It should be noted that the EDA DID NOT recommend Tax Abatement but did recommend a $150,000 loan from the RLF. SA Group, Inc. has agreed to accepting only the $149,999 loan from the City RLF.

Notification:

No notification is required as the loan request is for $149,999 which is not considered a business subsidy and does not require a public hearing.

Time Frame/Observations/Alternatives:

As previously mentioned, request for business assistance was requested late in the development process by Soderholm and Associates but the EDA was supportive of the timing and helping an existing business . Soderholm pulled its building permit after the EDA recommendation for a 150K loan from the RLF in August and now commenced construction on the 46,000 expansion. Please note that the requested loan amount is now $149,999, which does not require a public hearing and is not considered a business subsidy from the State of Minnesota. CMDC has underwritten the $149,999 Loan request and has drafted loan documents and recommends approval. A Loan Agreement and Promissary note are attached for review. Please note that dates will be modified based on the time that the project is completed and the loan is closed and funded (anticipated sometime in April or May of 2024). A summary of some of the key points of the project is below:

Project Costs - $7.45M
Owner Equity - $1.4M
Bank Loan - 5.76M
Public Financing - $149,999 from City RLF
Project - 46,000 SF expansion, real estate acquisition, machine and equipment purchase, and connection to City sewer and water
New Taxable Value - $3.47M
New Annual Taxes - $97,000
New City Portion - $18,458
Job Creation - 33 new jobs averaging $40.41/hr (15 jobs included in Loan Agreement)

Alternatives include:

1) $149,999 loan from RLF (3.5%, 6 years) to SA Group Inc.
2) Not provide any financial assistance at all
3) Something else

It should be noted that the available RLF fund balance is $353,000. It should be also noted that the seed money for the RLF was provided from past MIF Loans through the State of Minnesota for other projects (Panther Precision, Zero Zone refrigeration, etc.)

Staff is supportive of the request by Soderholm and Associates for the $149,999 loan from the City RLF.

Funding Source:

$149,999 from the City RLF Fund

Recommendation:

The EDA met on August 10, 2023 and unanimously adopted a motion to recommend to the City Council financial assistance in the form of a $150,000 loan from the City RLF for a term of six years with an interest rate of 3.5 percent. (minutes of meeting are attached)

Based on the revised request suggested by TAFT Law and supported by SA Group, Inc. for a $149,999 loan amount, Staff recommends approval of the following:

Adoption of Resolution #23-301 approving a **$149,999** loan from RLF (3.5%, 6 years) to SA Group Inc.

Outcome/Action:

Motion to Adopt Resolution #23-301 Approving a $149,999 loan from RLF (3.5%, 6 years) to SA Group Inc. from City RLF; subject to City Attorney Review.

Attachments

Site Location Map
ACTION - Resolution #23-301
ACTION - Loan Agreement
ACTION - Promissory Note
REFERENCE - Business Assistance Application
REFERENCE- Ehlers Soderholm Analysis
REFERENCE- Project Site Plan and Elevations
REFERENCE - Soderholm Narrative and History
REFERENCE - Excerpt from August 10 2023 EDA Minutes
City RLF Policy
Business Subsidy Policy (Tax Abatement)
REFERENCE -Tax Abatement Run 50% New Value
REFERENCE - Tax Abatement Run 100% New Value

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/22/2023 09:26 AM
Form Started By: Sean Sullivan		Started On: 11/20/2023 08:46 AM
Final Approval Date: 11/22/2023		

Soderholm and Associates Site Location Map

Parcel Information:
27-32-25-33-0004
7150 143RD AVE NW
RAMSEY
MN 55303
Plat:

Approx. Acres: 3.8594292
Commissioner: MATT LOOK

Owner Information:
REPRESENTATIVE INVESTMENTS LLC
7150 143RD AVE NW
RAMSEY
MN
55303

Sean Sullivan | 1:2,400 | Date: 8/4/2023

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Councilmember _____introduced the following resolution and moved for its adoption:

RESOLUTION #23-301

RESOLUTION APPROVING LOAN TO SA GROUP, INC. FROM CITY RLF

WHEREAS, the City of Ramsey has established a Revolving Loan Fund with seed funds from the Minnesota Investment Fund (MIF), the City of Ramsey and interest accrued from utilization of past RLF Loans for the purpose of assisting business growth and job creation in the City of Ramsey; and

WHEREAS, SA Group, Inc. has requested a $149,999 loan from the City of Ramsey with a 3.5% interest rate and a term of 6 years to assist in the financing of their 46,000 expansion of their manufacturing facility at 7150 143rd Avenue NW; and

WHEREAS, The Ramsey EDA recommended approval of the $150,000 loan with a 3.5% interest rate and 6 year term at the August 10, 2023 meeting; and

WHEREAS, CMDC And City Staff have underwritten a $149,999 loan, drafted the required loan documents and recommend approval; and

WHEREAS, SA Group, Inc. is a Minnesota corporation that is active and in good standing with the Minnesota Secretary of State as of November 20, 2023.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council of the City of Ramsey approve a $149,999 loan with 3.5% interest and 6 year term to SA Group, Inc. for the 46,000 building expansion project at 7150 143rd Avenue NW from the City RLF.

2) The City Council of the City of Ramsey authorize the Mayor and City Administrator to Sign and execute all loan documents required to complete the $149,999 loan from the City RLF to SA Group, Inc.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember_____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

LOAN AGREEMENT

THIS LOAN AGREEMENT (the "Agreement") is made effective as of the _____ day of _____ 2023, by and among: ***SA GROUP, INC.***, a Minnesota corporation, whose address is 7150 143rd Avenue NW, Ramsey, MN 55303 ("Borrower"); ***City of Ramsey***, a Minnesota municipal corporation, whose address is 7550 Sunwood Drive NW, Ramsey, MN 55303 ("Lender"); ***Soderholm & Associates Inc.***, a Minnesota corporation, whose address is 7150 143rd Avenue NW, Ramsey, MN 55303, ***Water Control Corp. of Minnesota, Inc.***, a Minnesota corporation, whose address is 7150 143rd Avenue NW, Ramsey, MN 55303, and ***Equip Mechanical Support, Inc.***, a Minnesota corporation, whose address is 7150 143rd Avenue NW, Ramsey, MN 55303 (each a "Corporate Guarantor", and together, the "Guarantors", or , individually, a "Guarantor").

PART 1. TERM AND PURPOSE

1.1 **Term of this Agreement.** The term of this Agreement shall be from the date of this Agreement set forth above and continue thereafter until all indebtedness has been indefeasibly paid in full.

1.2.1 **Purpose of this Agreement.** Lender has granted to Borrower a term loan of One Hundred Forty Nine Thousand Nine Hundred Ninety Nine and no/100 Dollars ($149,999.00) (hereinafter referred to as the "Loan") to be used for real estate acquisition, improvements financing and the construction of a not less than 40,000 square foot addition to the Borrower's existing manufacturing/warehouse facility (the "Project") located at 7150 143rd Avenue NW, Ramsey, MN 55303 (the "Property").

PART 2. TERM LOAN; TERMS AND REPAYMENT

2.1 **Loan evidenced by Promissory Note**. Subject to the conditions set forth herein, Lender herein grants to Borrower a term loan in the amount of $149,999.00. The Loan will be represented by a promissory note (the "Note").

2.2 **Interest rate on Note.** The Note will bear interest at the fixed rate of 3.50% percent per annum.

2.3 **Repayment of the Note**. The Note shall require repayment in monthly installments of principal and interest in the amount of $2,312.74 per month. Such monthly installment payments are based on a six (6) year amortization from the date of the Note. The monthly principal and interest payments shall begin on December 1, 2023, and continue on the first day of each month thereafter until November 1, 2029, when the remaining balance of all principal and accrued but unpaid interest shall be due in full. Payments will be credited first to actual interest accrued on actual outstanding principal, then to principal outstanding.

In addition to regularly scheduled payments of principal and interest, all interest accrued at the Interest Rate on the Note principal commencing as of the effective date of the Note

through _____, 2023, shall be paid in advance to Lender in full on the effective date of the Note in the amount of $_____.

PART 3. LOAN FEES AND CHARGES

3.1 **Attorney fees, out-of-pocket costs, and documentation fees.** Borrower shall, at the time of the execution of this Agreement, pay all out-of-pocket expenses incurred by Lender in connection with this Agreement and the credit accommodations contemplated herein, including but not limited to documentation fees, appraisal fees, filing fees, recording fees, lien search fees, flood insurance premiums, costs and fees associated with flood certificates, and fees and expenses of Lender's counsel.

PART 4. LOAN SECURITY AND GUARANTY

4.1 **Mortgage.** The obligations of Borrower hereunder and under the Note shall be secured by a mortgage on the Property pursuant to the terms of a Mortgage, Security Agreement, and Fixture Financing Statement (the "Mortgage").

4.2 **Ownership and care of collateral.** Other than as specifically provided in Section 4.1, Borrower covenants that this Agreement and any mortgage, security agreement, and/or control agreement taken in connection with this Agreement will vest in Lender a first priority mortgage lien or security interest upon the collateral named, subject to no prior liens. Borrower warrants it has good and marketable title to the collateral subject to no mortgage, security interest or lien except as reflected in the financial statements furnished to Lender in connection with this Agreement. Borrower further warrants it will keep all of the collateral in good working order and insured for at least the amount of indebtedness owed to Lender hereunder.

4.3 **Documentation required to maintain valid first lien.** Borrower covenants that upon request of Lender it will execute such mortgages, financing statements, control agreements, security agreements, lien documents, and other perfection and security instrumentation as will ensure that Lender creates and maintains a valid and perfected security interest and priority lien on all collateral.

4.4 **Guaranties**. Each Guarantor herein covenants that they guaranty payment of the loan accommodations referred to in this Agreement and any amendments hereto, and repayment of all advances made hereunder or in the future, together with interest and costs of collection, if any. Said guaranty is of payment and is a continuing, unconditional, and absolute guaranty.

PART 5. DOCUMENTS FURNISHED PERIODICALLY BY BORROWER AND GUARANTORS AND INSPECTIONS ALLOWED BY BORROWER

5.1 **Documents to be furnished periodically.** At Borrower's cost and expense, Borrower and Guarantors will furnish to Lender the following documents at the times indicated throughout the term of this Agreement:

a. **As a condition precedent to closing of this Agreement and upon request of Lender thereafter**, **evidence satisfactory to Lender that each Borrower and Guarantor is able and authorized to enter into and consummate the credit transactions referred to in this Agreement shall be provided.** Such evidence shall include, but is not necessarily limited to, the following: Borrower's and each Corporate Guarantor's articles of incorporation and its other organizational and governance documents; certificate of good standing from the State of Minnesota; corporate authorization resolutions.

b. **As a condition precedent to closing of this Agreement and upon request of the Lender thereafter, appropriate loan documents to support the credit accommodations in this Agreement,** including, as appropriate, promissory notes, mortgages, security agreements, UCC-1 financing statements, subordination agreements, control agreements, other perfection documents, insurance and other collateral assignments, insurance certificates identifying Lender as loss payee, setoff disclosures, guaranty documents and any and all other documents and instruments which in the opinion of Lender are necessary to validate and consummate the credit transactions referred to in this Agreement will be received by Lender.

c. **Annual accountant prepared state and federal income tax returns of Borrower and each Corporate Guarantor** to be received by Lender within 120 days after each year-end.

d. **Annual debt schedule of Borrower and each Corporate Guarantor** to be received by Lender within 30 days of the end of each calendar year.

e. **Evidence of property and casualty insurance** on the Property with coverage sufficient to cover outstanding indebtedness owed to Lender with Lender named as loss payee.

5.2 **Independent assessment of Collateral, if Lender elects.** At Borrower's cost and expense, Borrower will permit an assessment of the Collateral, and valuation thereof by Lender at any reasonable time with advance reasonable notice and will permit Lender or its authorized agents access to Borrower's business premises and property for purposes of making the assessment.

5.3 **Borrower's record keeping and Lender inspection of Collateral and records.** Borrower will keep true and accurate books and records of its business operations, including all accounts and investments and Borrower will permit Lender at any reasonable time and during regular business hours to inspect any of Borrower's property, any of Lender's secured collateral, and to examine Borrower's books, records, and files, and make copies thereof, and to discuss the affairs of Borrower with its shareholders, officers, directors, and employees.

PART 6. FINANCIAL COVENANTS, LIMITATION ON CERTAIN ACTIVITIES OF BORROWER, AND JOB CREATION

6.1 **Indebtedness, liens, and disposition of assets.** Other than as specifically provided herein, Borrower shall not, without the prior written consent of Lender, do any of the following: except for trade debt incurred in the normal course of business and indebtedness to Lender contemplated by this Agreement; incur indebtedness for borrowed money; sell, transfer, assign, pledge, lease, grant a security interest in, or otherwise encumber any of Borrower's assets, except to Lender; or sell with recourse any of any Borrower's accounts, except to Lender.

6.2 **Ownership stability of Borrower.** Borrower herein covenants that unless prior written approval has been provided by Lender, the shareholders of Borrower at the time of this Agreement shall not sell or otherwise relinquish ownership control of Borrower.

6.3 **Change of business form or identity.** Borrower will not, without the prior written approval of Lender, change its business form, business name or trade name, change location, or acquire or merge or consolidate with any other entity.

6.4 **Business taxes and liability insurance.** Borrower covenants to pay all taxes associated with its business, including but not limited to income taxes, sales taxes, employee taxes, and all other business-related taxes, whether federal, state, county, municipal, or imposed by any other governmental unit. Borrower further covenants to maintain liability insurance in coverages and with such endorsements as are satisfactory to Lender, and to pay all workman's compensation and unemployment premiums or charges, when due, to maintain all insurance policies and employment-related coverages in full force and effect throughout the term of this Agreement.

6.5 **Job Creation and Reporting Requirements.** The Borrower covenants that in connection with the construction of the Project it will create at least fifteen (15) full time jobs at an hourly wage of $19.50 (the "Job Goals") per hour, excluding benefits, within two years of the completion of the Project. The Borrower shall provide the Lender with information about the Project as requested by the Lender so that the Lender can satisfy the reporting requirements of Minnesota Statutes, Section 116J.994, Subd. 8.

PART 7. DEFAULT

7.1 **Default defined.** A default under this Agreement shall consist of any one or more of the following events:

a. Failure to pay when due any amount required of Borrower or any Guarantor under this Agreement or under any promissory note, security agreement, mortgage or other loan instrument or document executed in connection with this Agreement.

b. Failure to perform any act or deed required of Borrower or any Guarantor or failure to refrain from any act prohibited, under this Agreement or under any related instrument or document executed in connection with this Agreement.

c. Failure of the shareholders of Borrower to maintain their status as owners of Borrower.

d. Any warranty, representation, or statement made or furnished to Lender by or on behalf of Borrower or any Guarantor that is false or misleading in any material respect, either now or at the time made or furnished.

e. The dissolution or termination of Borrower's or a Corporate Guarantor's existence as a going business, insolvency, appointment of a receiver for any part of Borrower, or any Guarantors' property, any assignment for the benefit of creditors, any type of creditor workout, or the commencement of any proceeding under any Lender or insolvency laws by or against Borrower, or by or against any Guarantor.

f. Failure to discharge taxes or other liens, other mortgages or charges levied or assessed against the Borrower or Corporate Guarantor, the business of the Borrower or Corporate Guarantor, or against the Collateral (other than the liens created under this Agreement by the parties).

g. Lender, in good faith, deems itself insecure.

h. Any other event defined as an event of default in any separate promissory note, mortgage, security agreement, or other instrument or document executed in connection with this Agreement that is not cured within any applicable notice or cure period.

i. Death of any individual Guarantor.

j. Any attempt by any Guarantor to revoke the guaranty or impair its enforceability.

7.2 **Remedies.** In the event default occurs, and Borrower fails to cure such default within 10 days after written notice from Lender to Borrower, Lender may exercise any one or more of the following rights and remedies:

a. Declare the entire balance of any or all loans referred to in this Agreement as immediately due and payable.

b. Take possession of the Collateral by self-help or judicial action, including collection of rents, foreclosure, and dispose of the collateral

pursuant to the Uniform Commercial Code and/or other applicable laws of the State or Federal Government.

c. Commence and prosecute an action to collect the debt from Borrower or any Guarantor, either or both of them.

d. Exercise such additional or alternative remedies as are available to Lender under the terms of this Agreement, under any instrument or document executed in connection with this Agreement, or under applicable law.

PART 8. MISCELLANEOUS PROVISIONS

8.1 **Organizational status and authority of Borrower.** Borrower herein covenants that it is a corporation duly incorporated and existing and in good standing under the laws of the State of Minnesota and has the appropriate power and authority to own its property and carry on its business as it is being conducted at the time of this Agreement; Borrower has full power, authority, and proper authorization to enter into this Agreement and the loan and security and guaranty transactions attendant thereto

8.2 **Organizational status and authority of Corporate Guarantors.** Each Corporate Guarantor herein covenants that it is a corporation duly incorporated and existing and in good standing under the laws of the State of Minnesota and has the appropriate power and authority to own its property and carry on its business as it is being conducted at the time of this Agreement; each Corporate Guarantor has full power, authority, and proper authorization to enter into this Agreement and the loan and security and guaranty transactions attendant thereto.

8.2 **No waiver.** No delay or failure by Lender in the exercise of any right or remedy under this Agreement or under law shall constitute a waiver thereof, and no single or partial exercise by Lender of any right or remedy shall preclude other or further exercise thereof or the exercise of any other right or remedy.

8.3 **Agreements upheld despite invalidity of any clause.** If a court of competent jurisdiction determines any clause or provision of this Agreement to be invalid or void for any reason, such findings will not affect the validity and enforceability of the balance of this Agreement.

8.4 **Collection costs and expenses.** Borrower and each Guarantor agree to pay upon demand all of Lender's court costs and disbursements, including attorney's fees unless prohibited by law, and other expenses allowed by law or the court, incurred in connection with this Agreement and the enforcement thereof or in connection with the loan or the collection thereof.

8.5 **Modifications in writing only.** Any modification of this Agreement must be in writing and signed by Lender and Borrower.

8.6 **Applicable law.** The loan documents discussed herein shall be governed by and construed in accordance with the laws of the State of Minnesota.

8.7 **Notice of litigation.** Borrower and each Guarantor shall promptly inform Lender in writing of all material adverse changes in Borrower's and/or any Guarantor's financial condition, and all litigation and claims and all threatened litigation and claims affecting Borrower or any Guarantor that could materially affect the financial condition of Borrower and/or that Guarantor.

8.8 **Notices.** All notices required to be given under this Agreement shall be given in writing and shall be effective when actually delivered or when deposited in the United States mail, first class, postage prepaid, addressed to the party to whom the notice is to be given at the address on the cover page of this Agreement. Any party may change its address for notices under this Agreement by giving formal written notice to the other parties, specifying the purpose of the notice is to change the party's address.

{ Signature Page Follows }

IN WITNESS WHEREOF, the parties have set their hands the day and year first above written.

BORROWER:

SA GROUP, INC.

By: _____

Name: _____

Title: _____

GUARANTORS:

SODERHOLM & ASSOCIATES INC.

By: _____

Name: _____

Title: _____

WATER CONTROL CORP. OF MINNESOTA, INC.

By: _____

Name: _____

Title: _____

EQUIP MECHANICAL SUPPORT, INC.

By: _____

Name: _____

Title: _____

{ Additional Signature Page Follows }

LENDER:

CITY OF RAMSEY, A MINNESOTA MUNICIPAL CORPORATION

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

PROMISSORY NOTE (TERM LOAN)

$149,999.00 **_____, 2023**

FOR VALUE RECEIVED, the undersigned, ***SA GROUP, INC.*,** a Minnesota limited liability company (hereinafter referred to as "Borrower"), promises to pay to the order of the ***City of Ramsey***, a Minnesota municipal corporation (hereinafter referred to as "Lender") (Lender and any holder of this Note from time to time are each hereinafter sometimes referred to as "Holder"), at 7550 Sunwood Drive NW, Ramsey, MN 55303, or such other place as may be designated from time to time in writing by the Holder hereof, the principal sum of One Hundred Forty Nine Thousand Nine Hundred Ninety Nine and No/100ths Dollars ($149,999.00) (hereinafter referred to as the "Loan Amount"), pursuant to the terms of a Loan Agreement of even date (the "Loan Agreement"), together with interest from the date of this Note (the "Note") until fully paid, at the Interest Rate on the Loan Amount remaining unpaid from time to time (hereinafter referred to as the "Principal Balance"). The Principal Balance and interest shall be due and payable as follows:

Interest:

The Interest Rate under this Note shall be equal to a fixed rate that is 3.50% per annum.

Upon the occurrence of and during the continuance of an Event of Default, the rate of interest on the Note shall automatically increase by 5% per annum until the Event of Default has been cured.

Late Charge:

Borrower acknowledges and agrees to pay Lender a late charge ("Late Charge") of five percent (5%) of the amount of any payment that is more than ten (10) days late to defray the costs of Lender incident to collecting such late payment. This Late Charge shall apply individually to all payments past due and there will be no daily pro rata adjustment. This provision shall not be deemed to excuse a late payment or be deemed a waiver of any other rights the Lender may have including the right to declare the entire Principal Balance and interest immediately due and payable.

Prepayment:

Borrower may pay without penalty all or a portion of the Principal Balance owed under this Note earlier than it is due. Partial prepayments will not reduce or delay any scheduled payments of principal and interest required under this Note but will be credited against Principal and payments due in the inverse order of maturity. Borrower agrees not to send Lender payments marked "paid in full", "without recourse", or similar language.

Payments and Application of Payments:

Borrower shall make 72 consecutive monthly payments of principal and interest in the initial amount of $2,312.74 each, beginning December 1, 2023, and continuing on the first day of each and every month thereafter through November 1, 2029, when the entire remaining Principal Balance plus accrued but unpaid interest shall be due and payable in full.

In addition to regularly scheduled payments of principal and interest as provided in this Note, all interest accrued at the Interest Rate on the Principal commencing as of the effective date of this Note through _____, 2023, shall be paid in advance to Lender in full on the effective date of this Note in the amount of $_____.

All payments shall be applied first to costs of collection (including attorney fees), second to late charges and unpaid fees, third to accrued interest and then in reduction of the Principal Balance.

Other Provisions:

The Borrower shall keep accurate books and records in which true and complete entries will be made in accordance with generally accepted accounting principles consistently applied. Upon request of the holder of this Note, the Borrower, during normal business hours, shall give any representatives of the holder of this Note access to and permit such representatives to examine and copy all books, records and other writings in its possession, to inspect its property, and to discuss its finances, accounts, property and business with any of its officers, directors or employees.

The Borrower shall file when due all required tax returns, shall pay when due all taxes, assessments and other governmental charges levied or imposed upon it or upon its income or profits or upon any of its property, and shall pay when due all lawful claims for labor, materials and supplies which, if unpaid, might become a lien or charge upon any property of the Borrower; provided, that the Borrower shall not be required to pay any such tax, assessment, charge or claim whose amount, applicability or validity is being contested in good faith by appropriate proceedings.

The Borrower shall keep and maintain its inventory, equipment, real estate and other property necessary or useful in its business in good condition and repair and shall pay when due all rental and mortgage payments due on such property.

The Borrower shall obtain and maintain insurance with insurers that are acceptable to the holder of this Note, in such amounts and with such coverages (including without limitation professional liability insurance, public liability insurance, flood, fire, hazard and extended coverage insurance on all of its assets, necessary workers' compensation insurance, and all other coverages as are consistent with industry practice) as are acceptable to the holder of this Note.

The Borrower shall preserve and maintain its existence and all of its rights, privileges and franchises, and shall comply with all applicable laws and regulations.

Security.

The Borrower acknowledges that the indebtedness evidenced by this Note is guaranteed by Soderholm & Associates Inc., a Minnesota corporation, Water Control Corp. of Minnesota, Inc., a Minnesota corporation, and Equip Mechanical Support, Inc., a Minnesota corporation, pursuant to Guarantees by each of the foregoing guarantors of even date herewith, and is further secured by a mortgage lien against certain real property and improvements owned by Borrower, as more particularly described in a Mortgage, Security Agreement, and Fixture Financing Statement of Borrower in favor of Lender of even date herewith.

Default:

The occurrence of any of the following events that is not cured within 10 days after written notice from Lender to Borrower shall constitute an Event of Default under this Note:

(a) any breach or default in the payment or performance of this Note; or

(b) any breach or default under the terms of any other note, obligation, mortgage, deed of trust, assignment, guaranty, other agreement, or other writing heretofore, herewith or hereafter existing to which the Borrower or any endorser, guarantor or surety of this Note or any other person or entity providing security for this Note or for any guaranty of this Note is a party that is not cured within any applicable notice or cure period; or

(c) the insolvency, death, dissolution, liquidation, merger or consolidation of the Borrower or any endorser, guarantor, surety or other person or entity; or

(d) any appointment of a receiver, trustee or similar officer of any property of the Borrower or any endorser, guarantor, surety or other person or entity; or

(e) any assignment for the benefit of creditors of the Borrower or any, endorser, guarantor, surety or other person or entity; or

(f) any commencement of any proceeding under any bankruptcy, insolvency, receivership, dissolution, liquidation or similar law by or against the Borrower or any, endorser, guarantor, surety or other person or entity; or

(g) the sale, lease or other disposition (whether in one or more transactions) to one or more persons or entities of all or a substantial part of the assets of the Borrower or any, endorser, guarantor, surety or other person or entity; or

(h) Borrower or any, endorser, guarantor, surety or other person or entity takes any action to go out of business, or to revoke or terminate any agreement, liability or security in favor of the holder of this Note; or

(i) the entry of any judgment or other order for the payment of money in the amount of $25,000.00 or more against the Borrower or any, endorser, guarantor, surety or other person or entity; or

(j) the issuance or levy of any writ, warrant, attachment, garnishment, execution or other process against any property of the Borrower or any, endorser, guarantor, surety or other person or entity; or

(k) the attachment of any tax lien to any property of the Borrower or any, endorser, guarantor, surety or other person or entity; or

(l) any statement, representation or warranty made by the Borrower or any, endorser, guarantor, surety or other person or entity (or any representative of the Borrower or

any, endorser, guarantor, surety or other person or entity) to the holder of this Note at any time shall be incorrect or misleading in any material respect when made; or

(m) there is a material adverse change in the condition (financial or otherwise), business or property of the Borrower or any, endorser, guarantor, surety or other person or entity; or

(n) the Holder of this Note shall in good faith believe that the prospect of due and punctual payment or performance of this Note or the due and punctual payment or performance of any other note, obligation, mortgage, deed of trust, assignment, guaranty, or other agreement heretofore, herewith or hereafter given to or acquired by the holder of this Note in connection with this Note is impaired.

Additional Terms:

Upon the commencement of any proceeding under any bankruptcy law by or against the Borrower or any, endorser, guarantor, surety or other person or entity, the unpaid Principal Balance of this Note plus accrued interest and all other charges, fees and expenses under this Note shall automatically become immediately due and payable in full, without any declaration, presentment, demand, protest, or other notice of any kind. Upon the occurrence of any other Event of Default and at any time thereafter, the then holder of this Note may, at its option, declare this Note to be immediately due and payable in full and thereupon the unpaid Principal Balance of this Note plus accrued interest and all other charges, fees and expenses under this Note shall immediately become due and payable in full, without any presentment, demand, protest or other notice of any kind.

The Borrower: (i) waives demand, presentment, protest, notice of protest, notice of dishonor and notice of nonpayment of this Note; (ii) agrees to promptly provide the Holder from time to time with the Borrower's financial statements and such other information respecting the financial condition, business and property of the Borrower as the Holder may request, in form and substance acceptable to the Holder; (iii) to the extent permitted by law, agrees to pay on demand all fees, costs and expenses of the Holder in connection with this Note and any transactions and matters relating to this Note, including but not limited to audit fees and expenses and reasonable attorneys' fees and legal expenses, plus interest on such amounts at the rate set forth in this Note; and (iv) consents to the personal jurisdiction of the state and federal courts located in the State of Minnesota in connection with any controversy related in any way to this Note or any transaction or matter relating to this Note, waives any argument that venue in such forums is not convenient, and agrees that any litigation initiated by the Borrower against the Lender or any other Holder relating in any way to this Note or any transaction or matter relating to this Note, shall be venued in the District Court of Anoka County, Minnesota. Interest on any amount under this Note shall continue to accrue, at the option of the Holder, until such holder receives final payment of such amount in collected funds in form and substance acceptable to such Holder.

No waiver of any right or remedy under this Note shall be valid unless in writing executed by the Holder, and any such waiver shall be effective only in the specific instance and for the specific purpose given. All rights and remedies of the Holder shall be cumulative and may be exercised singly, concurrently or successively. The Borrower, if more than one, shall be jointly and severally liable under this Note, and the term "Borrower", wherever used in this Note, shall mean the

Borrower or any one or more of them. All references in this Note to the Holder shall mean the Lender and any and all other present and future Holders. This Note shall bind the Borrower and the heirs, representatives, successors and assigns of the Borrower. This Note shall benefit the Holder and its successors and assigns. This Note shall be governed by and construed in accordance with the internal laws of the State of Minnesota (excluding conflict of law rules).

The Borrower and all Guarantors of this Note hereby waive any right to a trial by jury under any action arising directly or indirectly out of this Note, the loan transaction generally, and documents incident thereto.

The Borrower represents and warrants to the Lender that it understands the provisions of and obligations under this Note.

BORROWER:

SA GROUP, INC.

By:_____

Name: _____

Title: _____

EXHIBIT A

BUSINESS ASSISTANCE APPLICATION

A. APPLICANT INFORMATION

Name of Corporation/Partnership _____

Address _____

Primary Contact _____

Address _____

Phone _____ Fax _____ E-mail _____

Type of business assistance requested (select one):

☐ Tax Abatement ☐ Tax Increment Financing ☐ Revolving Loan Fund ☐ Other

Have you been, or are you currently, involved in any bankruptcy proceedings or lawsuits related to other development projects with which you have been involved? If yes, please provide an explanation.

☐ Yes ☐ No

On a separate sheet, please provide the following:

- Brief description of the corporation/partnership's business, including history, principal product or service, etc**. Attach as Part 1**.
- List names of officers and shareholders/partners with more than five percent (5%) interest in the corporation/partnership. **Attach as Part 2**.
- Brief description of the proposed project. **Attach as Part 3**.
- A *but for* analysis and narrative. **Attach as Part 4**.
- Completed Revolving Loan Fund Application. **Attach as Part 5 if required.**

Attorney Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Contractor Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Engineer Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Architect Name _____

Address _____

Phone _____ Fax _____ E-mail _____

B. PROJECT INFORMATION

The project will be: (Check all that apply)

☐ Industrial: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Office/research facility: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Commercial: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Housing: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Other _____

The project will be: ☐ Owner Occupied ☐ Leased Space

- If leased space, please attach a list of names and addresses of future tenants and indicate the status of commitments or lease agreements. **Attach as Part 5**.

Project Address _____

- Include Legal Description and PID number(s). **Attach as Part 6**.

Site Plan Attached: ☐Yes ☐ No

Current Real Estate Taxes on Project Site:$_____

Estimated Real Estate Taxes Upon Completion: Phase I $_____
Phase II$_____
Phase III $_____
Total $_____

Construction Start Date: _____

Construction Completion Date: _____

If Phased Project: _____ % Completed in _____years
_____ % Completed in _____years
_____ % Completed in _____years

C. PUBLIC PURPOSE OBJECTIVES

It is the policy of the City and EDA of Ramsey that the business assistance should result in a public benefit as identified in items 1-10 below. Please indicate how the proposed project will accomplish this by checking the appropriate boxes. **Attach additional narrative as Part 7.**

- ☐ 1. To encourage redevelopment.
- ☐ 2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
- ☐ 3. To enhance and/or diversify the City's economic base.
- ☐ 4. To encourage additional unsubsidized private (re)development.
- ☐ 5. To remove blight and/or encourage (re)development of commercial and industrial areas.
- ☐ 6. To create housing opportunities.
- ☐ 7. To provide a diversity of housing.
- ☐ 8. To provide a variety of family housing ownership alternatives and housing choices.
- ☐ 9. To promote neighborhood stabilization and revitalization by the removal of blight and the upgrading of existing housing stock in residential areas.
- ☐ 10. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government.
    - Utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment.
    - Mitigation of project impact on the natural environment.

D. SOURCES & USES OF FUNDS

Attach additional information as Part 8

SOURCES	AMOUNT
Bank Loan	$ _____
Other Loans	$ _____
Owner Equity	$ _____
Fed Grant/Loan	$ _____
State Grant/Loan	$ _____
Industrial Development Bonds	$ _____
Tax Increment Financing	$ _____
Tax Abatement	$ _____
Revolving Loan Fund	$ _____
Other	$ _____
TOTAL	**$** _____

USES	AMOUNT
Land Acquisition	$ _____
Site Development	$ _____
Construction	$ _____
Machinery & Equipment	$ _____
Architectural/Engineering Fees	$ _____
Debt Service Reserve	$ _____
Contingencies	$ _____
Other	$ _____
TOTAL	**$** _____

Total Amount of business assistance requested from either Revolving Loan Fund, Abatement, Tax Increment Financing or another source: $_____

E. ADDITIONAL DOCUMENTATION AND CHECKLIST

Applicants will also be required to provide the following documentation.
All personal financial information will be kept private and confidential.

- ☐ 1. Written business plan or a description of the business, ownership/ management, date established, products and services, and future plans.
- ☐ 2. Financial statements for past two years, including profit and loss statements and balance sheets.
- ☐ 3. Two year financial projections.
- ☐ 4. Personal financial statements of all major shareholders (principals) including the most recent 2 years of tax returns. (If requested.)
- ☐ 5. Letter of commitment from other sources of financing, stating terms and conditions of their participation in the project.
- ☐ 6. Administrative fee of up to $5,000. In addition to defraying the cost of staff time, the fee will be used to pay costs associated with processing this request for financial assistance such as legal, engineering and financial analysis. The City reserves the right to stop the processing of the request until additional fees are paid should the original amount be insufficient to pay such costs. That portion which remains unspent, if any, will be returned only if the project is denied approval.
- ☐ 7. Attach the following documentation:
  - _____ Part 1 – Corporation/Partnership Description
  - _____ Part 2 – List of Shareholders/Partners
  - _____ Part 3 – Description of Project
  - _____ Part 4 – *But For* Analysis
  - _____ Part 5 – List of Prospective Lessees (If requested)
  - _____ Part 6 – Legal Description, Property Identification Numbers, maps of the project area, and project renderings
  - _____ Part 7 – Public Purpose Narrative
  - _____ Part 8 – Sources & Uses of Funds – Additional Information

The undersigned certifies that all information provided in this application is true and correct to the best of the undersigned's knowledge. The undersigned authorizes the City and EDA of Ramsey to check credit references, verify financial and other information, and share this information with other political subdivisions as needed. The undersigned also agrees to provide any additional information as may be requested by the City after the filing of this application.

Applicant Name _____ Date _____

By _____

Its _____

EXHIBIT B

BUSINESS ASSISTANCE REVIEW WORKSHEET

FOR COMMERCIAL/INDUSTRIAL PROJECTS

TO BE COMPLETED BY APPLICANT AND CITY STAFF

A. The project meets which of the following objectives as set forth in Section C of the Business Assistance policy:

- ☐ 1. To encourage redevelopment.
- ☐ 2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
- ☐ 3. To enhance and/or diversify the City's economic base.
- ☐ 4. To encourage additional unsubsidized private (re)development.
- ☐ 5. To remove blight and/or encourage (re)development of commercial and industrial areas.
- ☐ 6. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government.
  - Utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment.
  - Mitigation of project impact on the natural environment.

B. Ratio of Private to Public Investment in Project:

$ _____ Private Investment
$ _____ Public Investment
_____ **Ratio Private : Public Financing**

	Points:
5:1	5
4:1	4
3:1	3
2:1	2
Less than 2:1	1

C. Job Creation:

_____ Net *new* jobs (minimum 40 hours per week) or fulltime equivalents

	Points:
50+	5
20+	4
10+	3
5+	2
Less than 2	1

D. Wage Level of jobs created:

Average hourly wage
Of *new* jobs _____

	Points:
Over $21/hour	5
$18-21/hour	4
$14-17/hour	3
$10-13/hour	2
Under $10/hour	1

E. Ratio Of Business Assistance To New Jobs Created:

$ _____ Business assistance requested
_____ Number of net *new* jobs created
$ _____ **of business assist. per net *new* job created**

	Points:
$5,000 or less	5
$15,000 or less	4
$25,000 or less	3
$50,000 or less	2
Over $75,000	1

F. Project size:

The project will result in the construction of _____ square feet

	Points:
75,000+	5
50,000+	4
25,000+	3
10,000+	2
5,000 or less	1

G. Type of Project:

	Points:
_____ 100% Owner Occupied	5
_____ Mix Owner Occupied & Investment	3
_____ Investment Property	1

H. Likelihood that the project will result in unsubsidized, spin-off development:

	Points:
_____ High	5
_____ Moderate	3
_____ Low	1

I.

Sub-Total Points _____ of a possible 35 points.

Bonus Points **Bonus Points:**

The project will be 100% *pay-as-you-go* financing.	3
The project is a redevelopment project.	3

Total Points: _____

Overall project analysis:	High	35 points
	Moderate	25 points
	Low	15 points
	Not Eligible	5 points

MEMORANDUM

TO: Sean Sullivan, Economic Development Manager

FROM: Jason Aarsvold, Ehlers

DATE: August 2, 2023

SUBJECT: Soderholm Expansion and Financial Assistance Request

---

The City of Ramsey (the "City") received a request for financial assistance from SA Group for expansion of its facility located at 7150 143rd Ave NW. SA Group proposes a 46,214 square foot expansion of its existing building that will help triple its production capacity. The project is expected to add 33 additional employes by 2027 and will also include connection to the City water and sewer system.

Citing increasing material costs and higher than expected utility connections fees, SA Group is requesting up to $100,000 in City tax abatement for the project. Based on current estimates, it would take an estimated 6.5 years to repay a $100,000 tax abatement note at 0% interest. The number of years may change slightly pending final valuation assumptions from Anoka County. Tax abatement will help offset the costs of site improvements. In addition, SA group is requesting a loan from the EDA's Revolving Loan Fund in the amount of $150,000 for machinery and equipment.

The purpose of this memorandum is to evaluate whether SA Group's request is necessary for financial feasibility. Since this facility will be owned by the company, this analysis treats the SA Group project as an independent income producing real estate venture that might be built by a third party (developer) and leased back to the business. In this scenario, we explored whether the project costs and end sources of funds (rent paid by the business) would meet typical market returns to attract private financing from a bank and developer equity.

If this project were to be delivered by a developer on a for-lease basis to SA Group, the developer may be expected to provide 20 percent equity to obtain debt financing for the remaining 80 percent of project costs. This is roughly the proposed financing structure by the business as well.

A developer building a project like this for lease back to a tenant would anticipate receiving a 10 percent Cash-on-Cash ("COC") return. A COC rate of return is simply the annual net cashflow from the project (after expenses and debt service) divided by the initial equity investment. A 10 percent COC is standard for this type of project. The table on the following page compares the sources and uses for the project as proposed without any City assistance to a version that does include the requested assistance.

SOURCES	WITH ASSISTANCE		WITHOUT ASSISTANCE	
	Amount	Pct.	Amount	Pct.
Developer Financing - 1st Mortgage	5,760,000	77.32%	5,760,000	77.32%
Developer Financing - Tax Abatement	100,000	1.34%	0	0.00%
Revolving Loan - Ramsey	150,000	2.01%	0	0.00%
Developer Equity	1,440,000	19.33%	1,690,000	22.68%
TOTAL SOURCES	**7,450,000**	**100.00%**	**7,450,000**	**100.00%**

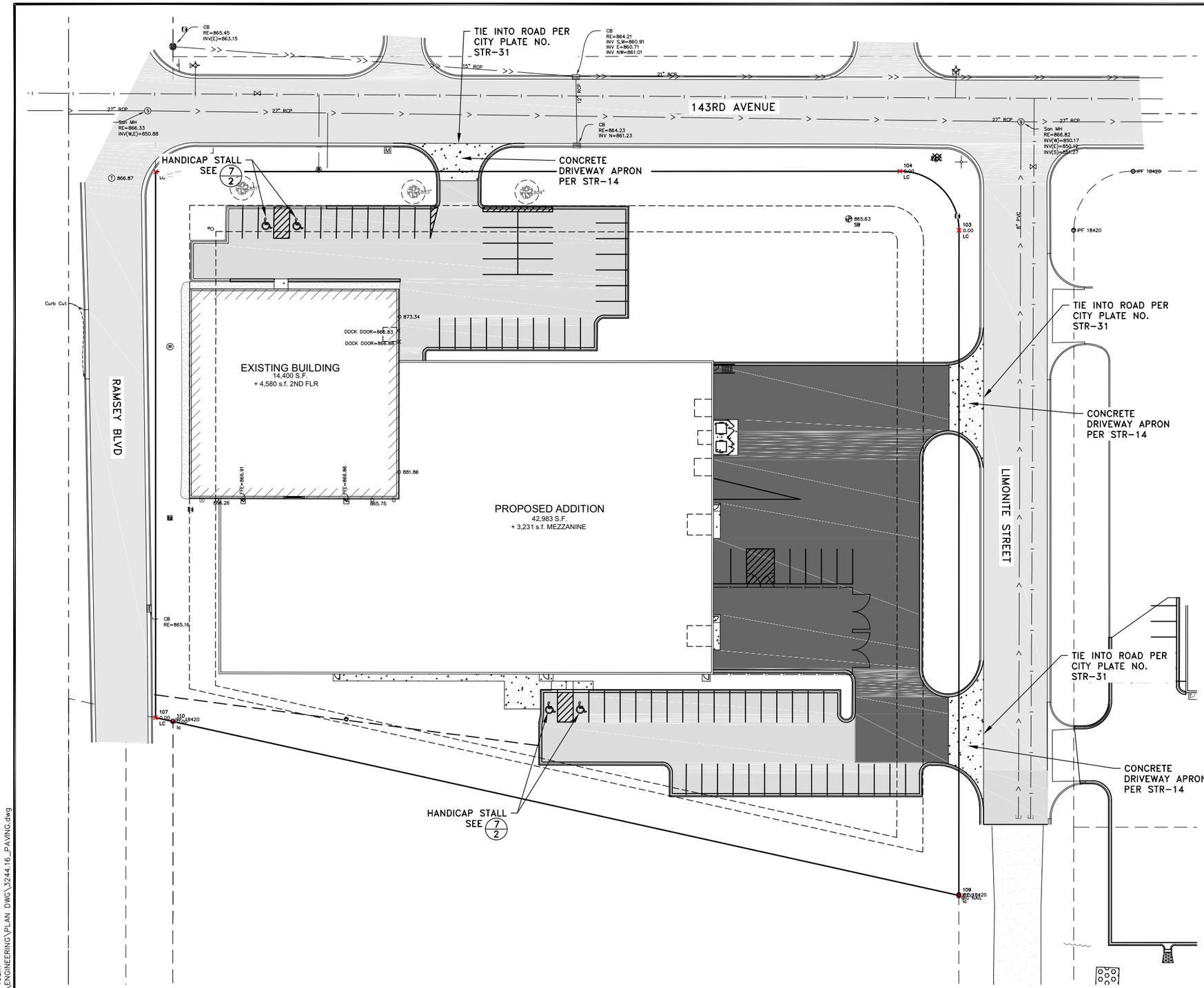
USES				
	Amount	% of Cost	Amount	% of Cost
Acquisition Costs	1,895,000	25.44%	1,895,000	25.44%
Construction Costs / Site Work	5,175,000	69.46%	5,175,000	69.46%
Financing Costs Prof. Services	130,000	1.74%	130,000	1.74%
Site Improvements	100,000	1.34%	100,000	1.34%
Machinery and Equipment	150,000	2.01%	150,000	2.01%
TOTAL USES	**7,450,000**	**100.00%**	**7,450,000**	**100.00%**

Based on the total development costs and proposed financing for this project, we estimate a business (like SA Group) would need to pay a blended lease rate of approximately $13.55 per square foot without any assistance for a developer to achieve an average 10 percent COC return for this project over 6.5 years (the anticipated term of tax abatement payments). We estimate that a blended market lease rate for Ramsey is in the $7.50 to $9.50 per square foot range.

This analysis indicates SA Group would need to pay a lease rate that is higher than the market rate to occupy the property, demonstrating assistance for the project may be warranted. If we assume a developer received the requested $250,000 in assistance, SA Group would need to pay a lease rate of approximately $13.40 per square foot for the developer to achieve an average 10 percent COC return for this project within 6.5 years. This is still above the assumed market lease rate. Therefore, if the City chooses to provide the requested assistance, we believe it will help facilitate the project and not unduly enrich the applicant.

Please contact me at 651-697-8512 if you have any questions or require further information.

Site Plan Approved



LEGEND

- PROPERTY LINE
- BUILDING SETBACK
- SECTION LINE
- EASEMENT LINE
- EXISTING CONTOUR
- PROPOSED CONTOUR
- BURIED GAS MAIN
- BURIED TELEPHONE LINE
- OVERHEAD UTILITY LINE
- BURIED ELECTRIC LINE
- EXISTING CONCRETE CURB AND GUTTER
- PROPOSED B612 CURB AND GUTTER
- EXISTING UTILITY POLE
- EXISTING SANITARY MANHOLE
- SIGN
- DECIDUOUS TREE
- CONIFEROUS TREE
- SAFETY FENCE FOR TREE PROTECTION
- PROPOSED SANITARY SEWER MANHOLE
- PROPOSED STORM MANHOLE
- PROPOSED STORM MANHOLE
- EXISTING WELL
- SB-X SOIL BORING LOCATION
- DETAIL NUMBER / SHEET NUMBER
- PROPOSED CONCRETE PAVEMENT PER 3/2
- PROPOSED BITUMINOUS PAVEMENT PER 2/2
- PROPOSED BITUMINOUS PAVEMENT PER 1/2
- EXISTING CONCRETE PAVEMENT
- EXISTING BITUMINOUS PAVEMENT
- EXISTING GRAVEL PAVEMENT

N

SCALE IN FEET: 30 0 30 60

DATE	REVISION
4/5/23	CITY COMMENTS
4/18/23	CITY COMMENTS

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

SHANE M. NELSON, P.E.
Date 3/8/23 Lic. No. 43381

DESIGNED BY: SMN
DRAWN BY: SGJ
CHECKED BY: TAE

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

SODERHOLM AND ASSOCIATES BUILDING ADDITION SITE PLAN

PAVING PLAN

CITY OF RAMSEY, MINNESOTA

SHEET 11 OF 13 SHEETS

3244.16

Apr 21, 2023 - 10:46am
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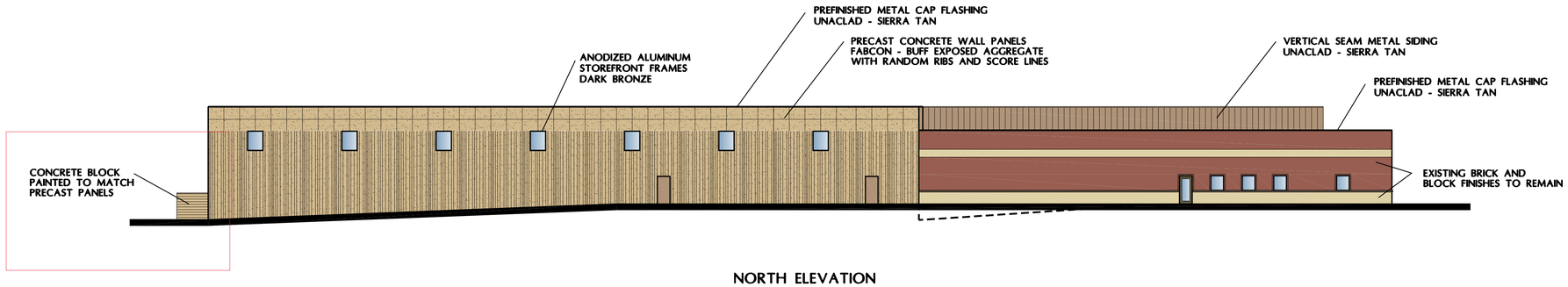
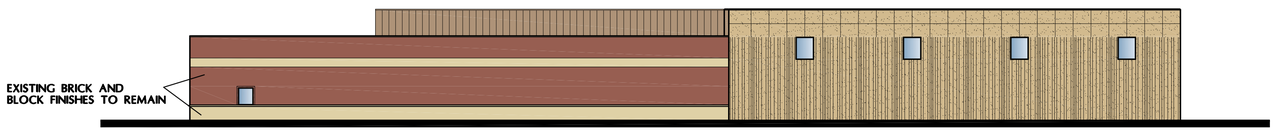
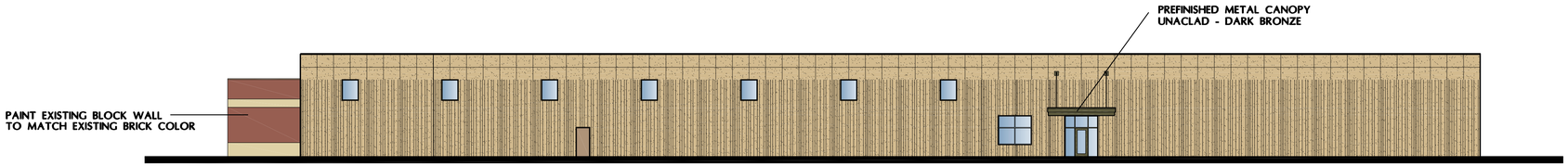
Site Plan Approved



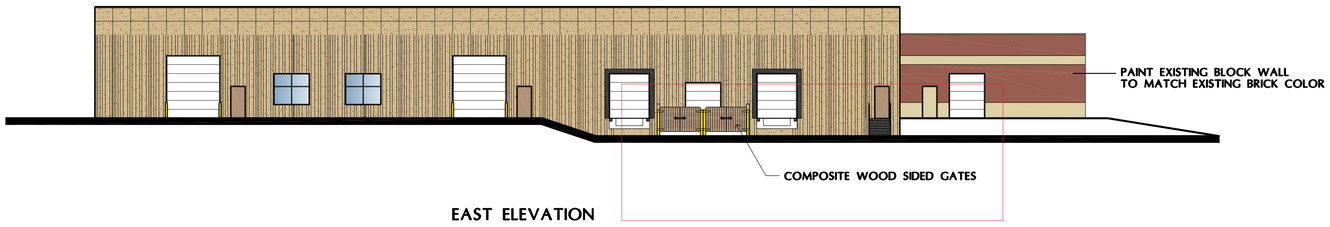
NORTH ELEVATION



WEST ELEVATION



WOUTH ELEVATION



EAST ELEVATION

SODERHOLM AND ASSOCIATES

7150 143rd Avenue N.W., Ramsey, Minnesota

LA SMITH ARCHITECTS

A

NOTE: THIS DRAWING IS FOR ILLUSTRATIVE PURPOSES ONLY. ACTUAL COLORS NEED TO BE FIELD VERIFIED.

Description of the business and growth plan

Chuck Soderholm Sr and a good business friend founded Soderholm & Associates in 1959. The company, a Manufacturers' Representative (Rep) agency specialized in the sales of leading brands of water heaters and water softeners. Over time, this line card grew to incorporate a larger number of plumbing and HVAC manufacturers from around USA and Canada. In 1971, Chuck Sr decided to invest in manufacturing his own brand of water softeners, and thus WCC (Water Control Corporation) was born.

In the late 1970's, Chuck purchased land across the street from the local airport in Ramsey, MN; and in 1980, construction began on the facility that the companies continue to call home. The project GC was Sharp Construction, with Chuck Senior and Denny Sharp becoming good friends in the process. But a great deal has changed over nearly 45 years. What started as a 2 person business expanded to a larger, family enterprise with 10+ employees. By the year 2000, more than 15 individuals depended on the business for their livelihoods. Soderholm & Associates had developed a solid reputation nationally as a model Rep agency. WCC had a nice book of water softening customers (residential and commercial plumbers) in the Upper Midwest.

Starting in 2003, the company began investing a great deal more in its WCC division. New products for water recycling, high-purity water, and the removal of difficult contaminants were added to the product mix. Fabricators were hired to build pre-packaged water treatment systems, with all plumbing and electrical connections completed prior to shipment/installation. Sales revenues increased from around $1.5 million annually to nearly $15 million annually. Opportunities around the USA, Canada, and Caribbean began to increase exponentially. The company brought on more fabricators, engineers, service technicians, salespeople, and customer service.

Today, the company employs nearly 60 individuals, most from Ramsey and nearby communities. Most of the jobs pay $60,000 - $160,000 annually. In 2015, the company owners, Chris and Brian Soderholm, sold their shares and formed a 100% Employee Owned (ESOP) company. They continue to offer a complete 401K and profit sharing plan. But these ESOP shares, which every employee qualifies for after 12 months of service, offer a true wealth building opportunity for EVERYONE in the company: a chance to retire with a large nest egg. This program has created a culture of true ownership, care, and growth. Most employees stay for many many years, if not for their entire careers.

Over the last 4 years, success and growth has led to serious space constraints in the current facility. Employees are now scattered over several buildings, with production split between 2 facilities and warehousing over 3. This has become quite inefficient and also does not make it easy to showcase the company to potential clients, many who make the trip from around USA and Canada, to Ramsey, to come for product training. For this reason, the company, now called The SA Group (the umbrella company for Soderholm & Associates, WCC, and our new/growing service company called Equip) has decided to embark on a 46,000 square foot building expansion. The project will once again be carried out by Sharp Construction and will include a complete fire sprinkling + remodel of the existing facility, hook up into city water and sewer, expanded parking lot with landscaping/ponding, and new road access via Limonite Street.

The 46,000 extra square feet will allow WCC to triple its production capacity. 33 additional employees are anticipated to be needed between now and 2027. This will be for positions in customer service, production, purchasing, engineering, sales, and field service. These will be good paying jobs, with lots of

upward mobility potential – and with true wealth building opportunities for everyone, via the ESOP program.

The entire project, which includes a buyout of the current facility by the investment firm that owns it, plus the addition and remodel will run about $7million. Additionally there will be around $5,000 - $500,000 worth of capital equipment, furniture, etc. needed to fit out the new spaces. The original estimate for the project was about $1.5 million lower, but materials price increases, as well as higher-than-anticipated sewer and water connection fees have driven up costs. While the company can survive this, it will require a significant amount of financing and good cash flow management. Current property taxes paid are around $30,000 annually. This is anticipated to nearly quadruple with the new expansion.

The SA Group values our partnership with our colleagues at the City of Ramsey. We've been here for many years, are growing rapidly, and have every intention of doing that growing right here where it all started. We are interested in exploring any options for help in offsetting these very high growth/development costs that the city might have to offer: in particular any options for temporary tax abatement and/ or low interest loans. We are grateful to the city for your guidance and help. We believe that, in coming years, our little company is going to become a national leader in the water treatment world. That will mean many more job and development opportunities; and Ramsey is where we would like to be. Thank you from everyone at the SA Group.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, August 10, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Scott Wiyninger
Member Chelsee Howell
Member Rachal Johnson
Member Brittany Lindahl
Member Chris Riley
Member Shanna Stewart

Members Absent: Member William MacLennan

Also Present: Sean Sullivan, Economic Development Manager

1. CALL TO ORDER

Chairperson Wiyninger called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Stewart, seconded by Member Lindahl, to approve the agenda.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Stewart, Lindahl, Howell, Johnson, and Riley. Voting No: None. Absent: Member MacLennan.

4.02: Consider Provision of Business Assistance for Soderholm and Associates

Economic Development Manager Sullivan presented the staff report.

Brian Soderholm, COO of Soderholm and Associates, commented that their company started in 1959 and they are a local Ramsey business. He noted that in the past few years they have created the SA Group as the umbrella for their different businesses in Ramsey and provided details on those three brands. He stated that they are very excited to have the new hotel coming to Ramsey as their visitors have been using hotels in Maple Grove. He stated that they have outgrown the current building space in Ramsey and are renting multiple spaces throughout Ramsey. He provided details on their employees, noting that they are high paid, skilled jobs. He stated that the proposed addition would allow them to bring their staff in-house under one roof. He stated that they anticipate breaking ground at the end of the month and recognize that this request is coming

later in the game than typical. He stated that this project will go ahead regardless, but noted the increased costs that they did not anticipate related to construction costs and water and sewer connection. He stated that they currently pay about $30,000 annually in property taxes and would anticipate that to quadruple along with the building size. He anticipated about 33 new staff additions and noted that they do hire within the area and employ many Ramsey residents. He stated that they hope to explore any financial assistance options the City could offer. He stated that the company is 100 percent employee owned, noting that each employee owns shares in the company which grow in value and benefit the employee in retirement.

Chairperson Wiyninger asked for input from Ehlers.

Jason Aarsvold, Ehlers, commented that they did review this project recognizing that this is a bit different than the typical review that is done for projects with a return on investment. He stated that in this review they attempted to provide assurance that this assistance would not unduly enrich the project and provided details on how that review was done. He stated that if the City chose to provide the proposed assistance it would not unduly enrich the project.

Member Riley asked for more explanation on the different calculations that were done.

Mr. Aarsvold provided more explanation on the tax abatement process.

Member Stewart asked if one method of financing would be better compared to the other.

Mr. Aarsvold replied that the RLF fund exists for this purpose and would result in less tax abatement but noted that would be a matter of policy.

Economic Development Manager Sullivan confirmed that this is exactly what the RLF fund is for and believed that it should be used for this project. He stated that in 2009 they outlined a policy which included the tools available for project financing and included tax abatement. He stated that although they have not used tax abatement in the past, he thought this would be a good opportunity to bring it forward for discussion.

Member Riley commented that the RLF fund is a great story, provided some historical context. He noted that the fund has not been used for a number of years, but this is the exact purpose of this business assistance tool. He stated that he likes the idea of using that fund as this would allow the business to expand in Ramsey and would create jobs.

Economic Development Manager Sullivan commented that the project scored well on the business assistance application. He summarized the project highlights and reviewed the assistance options. He also reviewed the considerations before the EDA. He commented that this is a great project for the community. He recognized that financial assistance is often used to chase new businesses and incentivize them to come to Ramsey, but this is an existing Ramsey business that is continuing to grow.

Member Riley recapped that the estimated abatement would be between five and seven years and this would not take anything away from the City as it would go against the new value. He stated

that these funds would be going towards a building on which taxes would continue to be collected into the future.

Member Howell stated that she appreciates the frankness of the representative that the project will move forward with or without the assistance. She commented that if the tax abatement is used, that would go against taxes that would be collected to diffuse costs for others in the city and therefore does not see a reason to use that in this instance. She commented that she would support use of the RLF fund to offer some assistance.

Chairman Wiyninger stated that he also supports the use of the RLF fund and would be hesitant to use tax abatement as that could set a precedent for the future.

Member Johnson commented that this company has existed in Ramsey for many decades, is family owned and employee owned. She commented that the land was purchased in 1980 and supports the staff recommendation to use both forms of financing for the project.

Motion by Member Stewart, seconded by Member Lindahl, to recommend to the City Council financial assistance in the form of a $150,000 loan from the City RLF for a term of six years with an interest rate of 3.5 percent.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Stewart, Lindahl, Howell, Johnson, and Riley. Voting No: None. Absent: Member MacLennan.

6. ADJOURNMENT

Motion by Member Lindahl, seconded by Member Stewart, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Lindahl, Stewart, Howell, Johnson, and Riley. Voting No: None. Absent: Member MacLennan.

The regular meeting of the Economic Development Authority adjourned at 8:29 a.m.

Respectfully submitted,

Sean M. Sullivan

Sean Sullivan
Economic Development Manager

ATTEST:

Wendy Schlueter

Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

City of Ramsey

Economic Development Revolving Loan Fund Guidelines

As Amended February 2005

City of Ramsey
Community Development Division
7550 Sunwood Drive NW
Ramsey, Minnesota 55303

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Economic Development Revolving Loan Guidelines

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Economic Development Revolving Loan Guidelines

I. Purpose.

The purpose of these guidelines is to establish policies and procedures to regulate, coordinate, and facilitate the workflow for underwriting new financing requests, servicing revolving loans, and ensuring borrower compliance with loan terms and conditions.

II. Authorization and Funding Sources.

Chapter 469 of the Minnesota State Statutes, as amended, authorizes the City of Ramsey to make loans to prospective private businesses. The revolving loan fund was capitalized through funds made available by the City of Ramsey and the Minnesota Department of Employment and Economic Development.

III. Mission.

The mission of the revolving loan fund is to increase the City's tax base, create and retain permanent private sector jobs and improve economic opportunity and living standards for the citizens of Ramsey by promoting local business development and expansion, by attracting out-of-state business expansion, leveraging private sector funds, and assisting with the development of new technologies.

IV. Program Objective.

The objective of the revolving loan fund is to fill the financing gap between project costs and private debt financing and private equity by making direct low-interest rate loans for certain approved activities to businesses within the Ramsey city limits.

V. Eligible Activities.

A. Loan funds may be used to assist small businesses primarily by providing financial assistance for the following types of activities, including but not limited to: growth and expansion, rehabilitation, code compliance, employee recruitment and retention through housing initiatives, and facade enhancement.

B. Eligible costs. Eligible costs may include the following:

1. Land improvements. Improvements to the land which are a portion of the project cost including but not limited to: grading, new streets or street improvements, parking lots, utilities, and landscaping.

2. Purchase or renovation of building. Purchase and, if necessary, renovation of an existing industrial or commercial facility is permitted.

3. Purchase machinery or equipment. Purchase of major items of machinery and equipment independent of land and buildings. These items must be defined to have a useful life of at least 5 years.

4. Building construction. Construction of a new building and/or a major addition to an existing building.

5. Leasehold improvements. Revolving loan funds may be used for certain leasehold improvements provided the lease is equal to or greater than the term of the loan and the City secures a lien on the land or building, and improvements.

VI. Ineligible Activities. Certain applicants, projects, activities, and costs are ineligible for revolving loan funds.

A. Ineligible activities. Funds may not be used for nonprofit institutions, retail businesses, gambling organizations, lending or investment organizations, land speculation, or any activity deemed illegal by federal, state, or local law or ordinance.

B. Ineligible costs. Ineligible costs include but are not limited to: management fees, financing costs, franchise fees, debt repayment or consolidation, moving costs, refinancing, and operating costs or working capital.

VII. Loan Terms and Conditions

The City shall make available to eligible applicants direct low-interest loans for the purpose of encouraging economic development, job creation and job retention to meet business needs, and preservation of business districts in the City of

Ramsey.

A. Loan amount. There are maximum and minimum loan amounts for eligible projects.

1. Maximum loan amount. The maximum loan available from the revolving loan fund for each eligible project is limited to $300,000.00 or 40% of total project cost, whichever is less.

2. Minimum loan amount. The minimum loan amount available from the revolving loan fund for each eligible project is $25,000.00.

B. Interest rate. The interest rate shall be a fixed-rate and will be equal to the 10-year Treasury bond rate at the date of funding but shall not be less than 3.0%.

C. Term. The term of the loan will be tied to the useful life of the assets being financed. The following general terms apply:

1. Machinery/equipment. The term of the loan for machinery/equipment shall not exceed 7 years.

2. Land/building acquisition. The term of the loan for land/building shall not exceed 15 years.

3. New construction/renovation. The term of the loan for new construction/renovation shall not exceed 15 years.

4. Balance due. All balances will be due and payable if and when the loan recipient sells or otherwise transfers any or part or his/her interest in the property or fails to meet any of the guidelines established within this document before the maturity date of the loan or relocates any part or all of the business outside the City of Ramsey.

D. Wage and job goals.

1. Wage and Job goals shall be established for all loans in excess of $75,000. The wage and job goals will be identified in the Loan Agreement between the City of Ramsey and the borrower. The loan

agreement, must include: (1) the number of jobs created, which may include separate goals for the number of part-time or full-time jobs, or, in cases where job loss is specific and demonstrable, goals for the number of jobs retained; (2) wage goals for any jobs created or retained; and (3) wage goals for any jobs to be enhanced through increased wages. If the creation or retention of jobs is determined not to be a goal after a public hearing, the wage and job goals may be set at zero.

2. A business that receives revolving loan funds must agree to list any vacant or new position with the Minnesota Department of Employment and Economic Development.

E. Equity participation. There shall be a minimum 10% owner equity investment of total project costs required of all applicants.

F. Collateral requirements. All loan agreements will be secured by one or more of the following; promissory note, mortgage, or security agreement as required by the City; and

1. The revolving fund may take a subordinate position to the primary lender on the assets financed; and

2. Surety deposits shall be required for certain construction contracts as set forth in Minnesota Statutes 290.9705.

G. Letters of Commitment. Letters of commitment from all funding sources must be submitted for the application to be deemed complete.

H. Personal guaranty. Personal guarantees of persons with ownership interest of 20% or greater are required. Personal guarantees of persons with ownership interest between 5% to 19% may be required by the City but are discretionary.

I. Loan repayments. Loan payments must begin within one month of receipt of the Revolving Loan. The City of Ramsey may make exceptions to this rule on a case-by-case basis.

J. Loan prepayment. Prepayments are permitted where the Borrower makes the EDA whole for any losses or costs associated with the prepayment.

K. Notice of award or denial. Applicants will be notified in writing not more than fourteen (14) days after final action has been taken on their revolving loan fund application by the City.

L. Loan closing documents. The City will close the loan within sixty (60) days of final City approval of the loan application. At that time, the City will deliver to the Borrower all closing documents and a final debt service schedule. In exchange, the Borrower will deliver to the City its loan obligation which is defined as a bond, note, or other evidence of obligation issued by the Borrower to evidence it indebtedness under the loan agreement.

M. Post closing amendments and modifications. Requests for amendments and modifications following award, closing or disbursement of funds to the underwriting of the original request require City approval and shall be presented at the next scheduled meeting of the EDA.

N. Loan declination. The City will not make a loan if it determines the loan amount would place an undue burden on the financial resources of the Borrower or the Borrower cannot demonstrate adequate financial capacity to repay the loan or the City determines that making the loan is not in the best interest of the City.

O. Appeal. There will be a complaint and appeal procedure for aggrieved applicants:

1. Written notice. Applicants will receive written notice of denial of the loan and the reasons(s) for the determination within fourteen (14) days of the determination.

2. Petition. The aggrieved applicant may petition the EDA in writing for reconsideration within fourteen (14) days from date of the written notice of denial. Any request to appear before the EDA must be in writing and must be submit least seven (7) days prior to the EDA's scheduled meeting. Upon receipt of the written petition for reconsideration, the EDA shall consider the petition at it's next scheduled meeting and advise the petitioner in writing of its decision within fourteen (14) days of that meeting. The EDA's decision will be final.

3. Re-application. Applicants aggrieved by the EDA's final decision may re-apply for revolving loan funds after ninety (90) days if the concerns in the

preceding application are adequately and appropriately addressed.

VIII. Administration.

A. Loan review committee. The Ramsey EDA will serve as the loan review committee. The final determination on all revolving loan applications rests with the City Council.

B. Conflict of Interest. All city officials and employees shall comply with the applicable conflict of interest regulations set forth in the City Code.

C. Staff responsibility. Community development staff shall have the general responsibility for coordinating the application process, reviewing loan application, preparing applications and recommendations for review by the EDA, and coordinating the loan approval and service process as set forth in Subsections D -- G of this section.

D. Pre-application process. All parties seeking revolving loan funds must file a pre-application. Pre-application forms may be obtained from the Community Development Department.

1. There will be a pre-application form that must be completed and submitted to the Community Development Department for review and approval.

2. The pre-application form will request information regarding the applicant, project scope, and project costs.

3. Upon Community Development Department approval, the applicant will be forwarded a revolving loan fund application.

4. Pre-application forms may be submitted on an open basis throughout the year.

E. Application process. All parties seeking revolving loan funds must file an application. Application forms may be obtained from the Community Development Department.

1. Components of application. Only completed applications will be reviewed for consideration by community development staff. A completed application is one that satisfies the checklist provided below:

a. Business plan describing the scope of the project, including site plans, building plans, renderings, or blueprints;
b. Project budget;
c. Private financing commitment;
d. Equity investment commitment;
e. Proposed security;
f. Company financial statements (3 years);
g. Personal financial statements (2 years);
h. Credit check release;
i. Mortgage or lease of property to be improved;
j. Proof of insurance of property to be improved;
k. Number of jobs to be created or retained;
I. Wage information;
m. Amount of loan request; and
n. Other documentation as requested.

2. Incomplete applications. Community development staff, in its sole discretion, will determine if the application is complete and actionable. Incomplete applications will be assigned *pending* status and the applicant will be informed in writing of the missing documentation.

3. Transmittal. Applications transmitted by oral, telegraphic, facsimile, or e-mail will not be accepted.

4. Determination of eligibility. Applicant eligibility will be determined by community development staff using criteria enumerated in subsection D (1) of this section.

5. Site inspection. As part of the eligibility determination process, the city will inspect the property or building designated for improvements for compliance with the city administrative ordinances and zoning codes.

6. Credit check. A credit check for the company and each of its principal owners shall be conducted by community development staff.

F. Loan approval process. Community development staff will prepare loan app1ications and make recommendations to the EDA.

1. EDA agenda. Upon determining the eligibility of the completed application

and reviewing for credit worthiness and soundness of plan, community development staff will place loan application the on the agenda for the EDA's next scheduled meeting.

2. Criteria. The EDA will base their decision on the economic benefit to the City of Ramsey, credit underwriting typical to the lending community including the borrower's ability to repay the loan and the collateral offered to secure the loan, the number of jobs to be created or retained, wage rates of jobs created or retained, and increase in the local tax base.

3. EDA action. Upon placement on the agenda, the EDA shall approve, deny, or postpone for consideration at a future meeting the loan application request.

4. Notification of EDA action. The applicant shall be notified in writing within fourteen (14) days of the EDA's decision in accordance with the requirements set forth in Section VII, Subsection M of these guidelines.

5. Approval. If approved, the applicant will be sent a written commitment letter that will outline the terms and conditions of the loan approval. A copy of the commitment letter will be signed by the Borrowers and Guarantors signifying acceptance of the terms and conditions of the loan proposal and the conditions for funding. Upon the return of the executed commitment letter, community development staff will begin the loan closing process with the City Attorney.

6. Closing. The City Attorney will prepare documentation and coordinate the closing with the Borrower or the Borrower's counsel.

G. Loan servicing. Community development staff will coordinate loan servicing activities.

1. Monitoring. Community development staff will monitor loans for compliance with the accepted terms and conditions including job creation statistics and wage and benefit levels.

2. Reports. Community development staff and finance staff are responsible for ensuring that all required reports are filed in a timely manner.

3. Records. Computer files and conventional paper files will be maintained for the purpose of documenting, tracking, and monitoring program and project

activities. Program records will be maintained by the Community Development staff and financial records will be maintained primarily by the Finance Division. Where applicable, the following records will be maintained:

a. Program records. The following program information will be maintained in the program project file, including but not limited to:

i. Environmental report;
ii. Eligibility determination records as set forth in Section VIII, Subsection E (1) (a-n);
iii. Property inspection report;
iv. Progress reports;
v. EDA Resolutions;
vi. Correspondence;
vii. Loan documents; and
viii. Executed loan agreement.

b. Financial records. The following financial information will be maintained in the financial project file, including but not limited to:

i. Copy of the executed loan agreement;
ii. Disbursement data;
iii. Progress reports;
iv. Repayment data; and
v. Amortization tables.

4. Record retention. All program and financial records, supporting documents, statistical records, environmental review records and other records pertinent to the revolving loan program shall be maintained for a period of at least three (3) years from the final project report and project closeout date.

IX. Delinquency. There shall be a notification procedure for delinquent loans.

A. The finance officer is responsible for the timely posting and of all loan repayments.

B. Thirty day notice. Upon thirty (30) days delinquency, the finance officer will notify the Finance Director (FD) of the delinquency and the Director shall send the borrower a delinquency notice requesting payment within fifteen

(15) days. A copy of the letter shall be forwarded to the City Administrator (CA).

C. Forty-five day notice. If payment has not been received by the 45th day a second delinquency notice will be sent to the Borrower by the FD requesting payment within fifteen (15) days. A copy of the letter shall be forwarded to the CA.

D. Sixty day notice. If payment has not been received by the 60th day, the FD will attempt to contact the Borrower by telephone to the delinquency. The FD shall also send a notice of default to borrower via certified mail requesting immediate payment and advising the borrower the delinquency will be placed on the EDA agenda for discussion at the next scheduled meeting.

E. Ninety day notice. If no repayment plan is submitted by the Borrower, or if there is no attempt by the Borrower to negotiate the amount due, the FD will contact the CA and the City Attorney to sending a 90 day letter calling due the loan in full.

F. Negotiation. Throughout this process, every attempt will be made to preserve the company, the jobs, and the loan funds.

X. Default. If the EDA determines a loan to be in default it will pass a resolution declaring the entity in default and convey the matter to the City Attorney for disposition.

XI. Recaptured funds. The Ramsey Economic Development Revolving Loan Fund will serve as the repository for all loan repayments. These recaptured funds are available to other applicants for utilization as gap financing for certain approved economic development projects. The revolving loan fund shall be administered by a financial management system in compliance with all state and federal requirements.

XII. Funding acknowledgement. For projects financially supported by revolving loan funds the Borrower shall:

A. Acknowledge revolving loan fund support in certain written materials

including company brochures, reports, newsletters, and press releases; and

B. On the building or expansion construction site post a sign acknowledging financial support from the State of Minnesota and the City of Ramsey.

XIII. Guidelines for the regulation of State Economic Development Revolving Loan Funds.

A. General. The following rules, regulations, policies, and procedures govern state economic development revolving loan funds.

B. Incorporation by Reference. The dissemination, use, and regulation of state economic development revolving loan funds shall be generally governed by guidelines including:

1. The Minnesota Investment Fund (MS.116J.8731).

The Economic Development Authority and City of Ramsey, Minnesota

Business Subsidy Policy
Tax Abatement Policy
Tax Increment Policy

Dated January 13, 2009

Prepared by The City of Ramsey

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1. City and EDA of Ramsey Business Subsidy Policy

The following business subsidy criteria are intended to satisfy the requirements of Minnesota Statutes, §§116J.993 through 116J.995 (the "Act"). The term "City" means the City of Ramsey. The term "project" means the property with respect to which the business subsidy is provided.

A. MANDATORY CRITERIA

All projects must comply with the following criteria:

1. *But For Test*. There is a substantial likelihood that the project would not go forward without the business subsidy.
2. *Wage Policy*. If the project results in the creation of any jobs, the wage for each part-time and full-time job created must be, within two years of the date assistance is received (as defined in the Act), at least equal to 70% of the most recent median wage figure for the Twin City 7 County Metro County as published by the Minnesota Department of Employment and Economic Development or such greater amount as the City may require for a specific project.
3. *Economic Feasibility*. The recipient must demonstrate to the satisfaction of the City that it has adequate financing for the project and that the project will be completed in a timely fashion.
4. *Compliance with Act*. The business subsidy from the City must satisfy all requirements of the Act.
5. *Minimum Subsidy Amount*: Financial assistance in the form of a business subsidy of $25,000 or more; and business loans and guarantees of $75,000, must be reported to the Department of Employment and Economic Development. A public hearing is only required if the business subsidy is greater than $150,000.

B. POLICY

1. The City recognizes that the creation of good paying jobs is a desirable goal which benefits the community. Nevertheless, not all projects assisted with subsidies derive their public purposes and importance solely by virtue of job creation. In addition, the imposition of high job creation requirements and high wage level requirements may be unrealistic and counter-productive in the face of larger economic forces of influence and the financial and competitive circumstances of an individual business. In determining the requirements for a project under consideration for a business subsidy, the determination of the number of jobs to be created and the wage levels therefore will be guided by the following principles and criteria:

a. The evaluation of projects will take into consideration the project's importance in and benefit to the community from all perspectives, including created or retained jobs.

b. If a particular project does not involve the creation of jobs, but is nonetheless found to be worthy of support and subsidy, assistance may be approved without any specific job or wage goals if permitted by applicable law.

c. In cases where the objective is the retention of existing jobs, the recipient of the subsidy will be required to provide evidence which demonstrates that the loss of those jobs is specific and demonstrable.

d. The setting of wage and job goals will be informed by (i) prevailing wage rates, (ii) local economic conditions, (iii) external economic forces over which neither the City nor the recipient of the subsidy has control, (iv) the financial resources of the recipient and (v) the competitive environment in which the recipient's business exists.

2. Because it is not possible to anticipate all the needs and requirements of every type of project and the ever-changing needs of the community and in order to retain the flexibility necessary to respond to all proposed projects, the City retains the right to approve projects and business subsidies which may vary from the principles and criteria set forth herein.

C. PROJECT EVALUATION CRITERIA

The project review and evaluation criteria are the following:

1. Jobs and Wages

a. *New Jobs*. The minimum net number of direct full time equivalent jobs to be created or retained by the proposed project for a period of at least two years from the estimated benefit date.

b. *Payroll*. The minimum annual net payroll (including employer contributions for health benefits) to be generated at the end of the second anniversary date of the estimated benefit date.

2. Tax Base

a. *Increase in Tax Base*. The net increase in property taxes estimated to be generated by the project in the second full year of operation.

3. Land Use

   a. *Compliance with Comprehensive or Other Plans.* Whether, apart from any needed services to the community described in section 5 below, the project is compatible with the comprehensive plan and permitted uses for the property.

   b. *Marginal Property*. Whether the project is located on property which needs but is not likely to be developed or redeveloped because of blight or other adverse conditions of the property. For example property may be so blighted that the cost of making land ready for redevelopment exceeds the property's fair market value.

   c. *Design and/or Other Amenities*. Whether, as a result of the business subsidy, the project will include design and/or amenity features not otherwise required by law. For example, the project may, at the request of the City, include landscaping, open space, public trails, employee work out facilities or day care facilities which serve a public purpose but are not required by law.

4. Impact on Existing and Future Public Investment

   a. *Utilization of Existing Infrastructure Investment*. Whether and to what extent (a) the project will utilize existing public infrastructure capacity and (b) the project will require additional publicly funded infrastructure investments.

   b. *Direct Monetary Return on Public Investment*. Arrangements made or to be made for the City to receive a direct monetary return on its investment in the project. For example, the business subsidy may be in the form of an interest bearing loan or may involve a project sharing arrangement.

5. Economic Development

   a. *Leveraged Funds*. For every dollar of business subsidy to be provided for the project, the minimum amount of private funds which will be applied towards the capital cost of the project.

   b. *Spin Off Development*. The dollar amount of non-subsidized development the project is expected to generate in the surrounding area and the need for and likelihood of such spin off development.

c. *Growth Potential*. Based on recipient's market studies and plans for expansion, whether and to what extent the project is expected within five years of its completion, be expanded to produce a net increase of full time equivalent jobs and of payroll, over and above the minimum net increase in jobs and payroll described in section 1 above.

6. Quality of Life

a. *Community Services*. Whether the project will provide services in the community and the need for such services. For example, the project may provide health services, retail convenience services such as a nearby grocery store, or social services needed in the community.

b. *Natural Environment*. Whether the project will add to, or detract from, the environment. It is a reflection of what is important to the community - clean air and water, beautiful scenery, recreational opportunities, and a strong desire to pass along these attributes to future generations.

7. Other

a. *Other Factors*. Depending on the nature of the project, such other factors as the City may deem relevant in evaluating the project and the business subsidy proposed for it.

D. ADDITIONAL CONSIDERATIONS

The City will give consideration to one or more of the issues listed below in determining whether to provide financial or other assistance to a project as a business subsidy:

1. The City may consider the requirements of any other business subsidy received, or to be received, from a grantor other than the City.
2. If the business subsidy is a guaranty, the amount of the business subsidy may be valued at the principal amount of the guaranteed payment obligation.
3. If the business subsidy is real or personal property, the amount of the subsidy will be the fair market value of the property as determined by the City.

4. If the business subsidy is received over time, the City may value the subsidy at its present value using a discount rate equal to an interest rate which the City determines is fair and reasonable under the circumstances.

As used herein "benefit date" means the date the business subsidy is received. If the business subsidy involves the purchase, lease, or donation of physical equipment, then the benefit date occurs when the recipient puts the equipment into service. If the business subsidy is for improvements to property, then the benefit date refers to the earliest date of either: when the improvements are finished for the entire project, or when a business occupies the property.

E. FINANCIAL ASSISTANCE NOT CONSIDERED A BUSINESS SUBSIDY

The following forms of financial assistance are not a business subsidy as per Minnesota Statutes, §§116J.993, Subd.3 and therefore do not require a public hearing:

1. A business subsidy of less than $150,000;
2. Assistance that is generally available to all businesses or to a general class of similar businesses, such as a line of business, size, location, or similar general criteria;
3. Public improvements to buildings or lands owned by the state or local government that serve a public purpose and do not principally benefit a single business or defined group of businesses at the time the improvements are made;
4. Redevelopment property polluted by contaminants as defined in section 116J.552, subdivision 3;
5. Assistance provided for the sole purpose of renovating old or decaying building stock or bringing it up to code and assistance provided for designated historic preservation districts, provided that the assistance is equal to or less than 50 percent of the total cost;
6. Assistance to provide job readiness and training services if the sole purpose of the assistance is to provide those services;
7. Assistance for housing;
8. Assistance for pollution control or abatement, including assistance for a tax increment financing hazardous substance subdistrict as defined under section 469.174, subdivision 23;
9. Assistance for energy conservation;
10. Tax reductions resulting from conformity with federal tax law;

11. Workers' compensation and unemployment insurance;
12. Benefits derived from regulation;
13. Indirect benefits derived from assistance to educational institutions;
14. Funds from bonds allocated under chapter 474A, bonds issued to refund outstanding bonds, and bonds issued for the benefit of an organization described in section 501(c)(3) of the Internal Revenue Code of 1986, as amended through December 31, 1999;
15. Assistance for a collaboration between a Minnesota higher education institution and a business;
16. Assistance for a tax increment financing soils condition district as defined under section 469.174, subdivision 19;
17. Redevelopment when the recipient's investment in the purchase of the site and in site preparation is 70 percent or more of the assessor's current year's estimated market value;
18. General changes in tax increment financing law and other general tax law changes of a principally technical nature;
19. Federal assistance until the assistance has been repaid to, and reinvested by, the state or local government agency;
20. Funds from dock and wharf bonds issued by a seaway port authority;
21. Business loans and loan guarantees of $150,000 or less; and
22. Federal loan funds provided through the United States Department of Commerce, Economic Development Administration; and
23. Property tax abatements granted under section 469.1813 to property that is subject to valuation under Minnesota Rules, chapter 8100.

Adopted by: Ramsey EDA / City Council

Date of Adoption: 11-13-08/1-13-09

Date of Public Hearing: 1-13-09

2. City and EDA of Ramsey Tax Abatement and Tax Increment Financing Policy

A. PURPOSE

The purpose of this policy is to establish the City's position relative to the use of Tax Abatement (§§469.1812 through §§469.1815) and Tax Increment Financing (§§469.174 through §§469.1799) (TIF), also referred to in this document as the *business assistance programs*, or *business assistance*. This policy shall be used as a guide in the processing and review of applications requesting the use of Tax Abatement and Tax Increment Financing. It is the expressed intent of the City to minimize the risk and amount of business assistance to a project and to leverage its public dollars to maximize private sector funding.

The City is granted the power to utilize the business assistance programs by Minnesota Statutes 2008 as cited. The fundamental purpose of the business assistance programs is to encourage desirable private development or redevelopment within the City that would not occur *but for* the assistance provided. Further information related to the States business assistance programs and links to State Statutes can be found at www.state.mn.us.

The City will approve or reject requests for business assistance on a case by case basis taking into consideration established policies, project criteria, and the project's demonstrated public purpose. Meeting all policy criteria does not guarantee approval of the requested business assistance. The City maintains its ability to approve or deny the request at its discretion.

B. PUBLIC PURPOSE OBJECTIVES

The City will consider the use of business assistance programs which demonstrate the achievement of one or more of the following public purpose objectives:

1. To encourage redevelopment of priority sites within the City as determined by the City Council and EDA.

2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.

3. To enhance and/or diversify the City's economic base.

4. To encourage additional unsubsidized private (re)development.

5. To remove blight and/or encourage (re)development of commercial and industrial areas.

6. To assist in creating environmental sustainability.

7. To provide a diversity of family housing and alternative housing choices.

8. To promote neighborhood stabilization and revitalization by the removal of blight and the upgrading of existing housing stock in residential areas.

9. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government, or any of the following:

    - Utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment.
    - Mitigation of project impact on the natural environment.

C. POLICY POSITIONS

1. Business assistance shall be provided in a form that minimizes the risk of public participation.
2. Business assistance requests for up-front project financing through the sale of bonds or other internal sources may require personal guarantees of the developer. These requests shall be addressed on a case by case basis.
3. Business assistance shall not be provided for projects requiring land and/or building purchases at prices in excess of fair market value.
4. Business assistance shall not be provided to developers/projects that cannot adequately demonstrate an ability to complete the proposed project on time and on budget.
5. Assistance will be provided based on $25,000 per qualified job created as referenced in Section 1.A.2 in the Business Subsidy Policy unless a waiver is provided by the City Council.

D. PROJECT REQUIREMENTS

All projects requesting business assistance must demonstrate the following:

1. That the project is not financially feasible but-for the use of Revolving Loan Fund, Tax Abatement or Tax Increment Financing.
2. That the project will comply with all provisions set forth in Minnesota Statute chapters 116j.993 through 116j.995, as amended (Business Subsidies).

3. That the business assistance request complies with all provisions set forth in Minnesota Statutes 2008 chapters 469.1812 through 469.1815 as amended (Tax Abatement), and chapters 469.174 through 469.1799 as amended (Tax Increment Financing).
4. That the project is consistent with the City's comprehensive plan, land use plan, and zoning ordinances.

E. APPLICATION PROCESS

1. Applicant submits a Business Assistance Application (Exhibit A) to the EDA and/or City.
2. Staff reviews the application and completes the Application Review Worksheet (Exhibit B).
3. Staff uses results of the Worksheet to inform the EDA/City.
4. EDA reviews proposal, provides comments, and makes an advisory recommendation to the City Council on denial or approval of the request within 30 days.
5. If advisory approval is granted, staff prepares all necessary notices, resolutions and certificates.
6. City Council holds public hearing(s) on the proposed project to consider the advisory recommendation(s).
7. The City Council grants final approval or denies the request.

EXHIBIT A

BUSINESS ASSISTANCE APPLICATION

A. APPLICANT INFORMATION

Name of Corporation/Partnership _____

Address _____

Primary Contact _____

Address _____

Phone _____ Fax _____ E-mail _____

Type of business assistance requested (select one):

☐ Tax Abatement ☐ Tax Increment Financing ☐ Revolving Loan Fund ☐ Other

Have you been, or are you currently, involved in any bankruptcy proceedings or lawsuits related to other development projects with which you have been involved? If yes, please provide an explanation.

☐ Yes ☐ No

On a separate sheet, please provide the following:

- Brief description of the corporation/partnership's business, including history, principal product or service, etc**. Attach as Part 1**.
- List names of officers and shareholders/partners with more than five percent (5%) interest in the corporation/partnership. **Attach as Part 2**.
- Brief description of the proposed project. **Attach as Part 3**.
- A *but for* analysis and narrative. **Attach as Part 4**.
- Completed Revolving Loan Fund Application. **Attach as Part 5 if required.**

Attorney Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Contractor Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Engineer Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Architect Name _____

Address _____

Phone _____ Fax _____ E-mail _____

B. PROJECT INFORMATION

The project will be: (Check all that apply)

☐ Industrial: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Office/research facility: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Commercial: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Housing: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Other _____

The project will be: ☐ Owner Occupied ☐ Leased Space

- If leased space, please attach a list of names and addresses of future tenants and indicate the status of commitments or lease agreements. **Attach as Part 5**.

Project Address _____

- Include Legal Description and PID number(s). **Attach as Part 6**.

Site Plan Attached: ☐Yes ☐ No

Current Real Estate Taxes on Project Site:$_____

Estimated Real Estate Taxes Upon Completion: Phase I $_____
Phase II$_____
Phase III $_____
Total $_____

Construction Start Date: _____

Construction Completion Date: _____

If Phased Project: _____ % Completed in _____years
_____ % Completed in _____years
_____ % Completed in _____years

C. PUBLIC PURPOSE OBJECTIVES

It is the policy of the City and EDA of Ramsey that the business assistance should result in a public benefit as identified in items 1-10 below. Please indicate how the proposed project will accomplish this by checking the appropriate boxes. **Attach additional narrative as Part 7.**

- ☐ 1. To encourage redevelopment.
- ☐ 2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
- ☐ 3. To enhance and/or diversify the City's economic base.
- ☐ 4. To encourage additional unsubsidized private (re)development.
- ☐ 5. To remove blight and/or encourage (re)development of commercial and industrial areas.
- ☐ 6. To create housing opportunities.
- ☐ 7. To provide a diversity of housing.
- ☐ 8. To provide a variety of family housing ownership alternatives and housing choices.
- ☐ 9. To promote neighborhood stabilization and revitalization by the removal of blight and the upgrading of existing housing stock in residential areas.
- ☐ 10. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government.
    - Utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment.
    - Mitigation of project impact on the natural environment.

D. SOURCES & USES OF FUNDS

Attach additional information as Part 8

SOURCES	AMOUNT
Bank Loan	$ _____
Other Loans	$ _____
Owner Equity	$ _____
Fed Grant/Loan	$ _____
State Grant/Loan	$ _____
Industrial Development Bonds	$ _____
Tax Increment Financing	$ _____
Tax Abatement	$ _____
Revolving Loan Fund	$ _____
Other	$ _____
TOTAL	**$** _____

USES	AMOUNT
Land Acquisition	$ _____
Site Development	$ _____
Construction	$ _____
Machinery & Equipment	$ _____
Architectural/Engineering Fees	$ _____
Debt Service Reserve	$ _____
Contingencies	$ _____
Other	$ _____
TOTAL	**$** _____

Total Amount of business assistance requested from either Revolving Loan Fund, Abatement, Tax Increment Financing or another source: $_____

E. ADDITIONAL DOCUMENTATION AND CHECKLIST

Applicants will also be required to provide the following documentation.
All personal financial information will be kept private and confidential.

- ☐ 1. Written business plan or a description of the business, ownership/ management, date established, products and services, and future plans.
- ☐ 2. Financial statements for past two years, including profit and loss statements and balance sheets.
- ☐ 3. Two year financial projections.
- ☐ 4. Personal financial statements of all major shareholders (principals) including the most recent 2 years of tax returns. (If requested.)
- ☐ 5. Letter of commitment from other sources of financing, stating terms and conditions of their participation in the project.
- ☐ 6. Administrative fee of up to $5,000. In addition to defraying the cost of staff time, the fee will be used to pay costs associated with processing this request for financial assistance such as legal, engineering and financial analysis. The City reserves the right to stop the processing of the request until additional fees are paid should the original amount be insufficient to pay such costs. That portion which remains unspent, if any, will be returned only if the project is denied approval.
- ☐ 7. Attach the following documentation:
  - _____ Part 1 – Corporation/Partnership Description
  - _____ Part 2 – List of Shareholders/Partners
  - _____ Part 3 – Description of Project
  - _____ Part 4 – *But For* Analysis
  - _____ Part 5 – List of Prospective Lessees (If requested)
  - _____ Part 6 – Legal Description, Property Identification Numbers, maps of the project area, and project renderings
  - _____ Part 7 – Public Purpose Narrative
  - _____ Part 8 – Sources & Uses of Funds – Additional Information

The undersigned certifies that all information provided in this application is true and correct to the best of the undersigned's knowledge. The undersigned authorizes the City and EDA of Ramsey to check credit references, verify financial and other information, and share this information with other political subdivisions as needed. The undersigned also agrees to provide any additional information as may be requested by the City after the filing of this application.

Applicant Name _____ Date _____

By _____

Its _____

EXHIBIT B

BUSINESS ASSISTANCE REVIEW WORKSHEET

FOR COMMERCIAL/INDUSTRIAL PROJECTS

TO BE COMPLETED BY APPLICANT AND CITY STAFF

A. The project meets which of the following objectives as set forth in Section C of the Business Assistance policy:

- ☐ 1. To encourage redevelopment.
- ☐ 2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
- ☐ 3. To enhance and/or diversify the City's economic base.
- ☐ 4. To encourage additional unsubsidized private (re)development.
- ☐ 5. To remove blight and/or encourage (re)development of commercial and industrial areas.
- ☐ 6. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government.
  - Utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment.
  - Mitigation of project impact on the natural environment.

B. Ratio of Private to Public Investment in Project:

$ _____ Private Investment
$ _____ Public Investment
_____ **Ratio Private : Public Financing**

	Points:
5:1	5
4:1	4
3:1	3
2:1	2
Less than 2:1	1

C. Job Creation:

_____ Net *new* jobs (minimum 40 hours per week) or fulltime equivalents

	Points:
50+	5
20+	4
10+	3
5+	2
Less than 2	1

D. Wage Level of jobs created:

Average hourly wage
Of *new* jobs _____

	Points:
Over $21/hour	5
$18-21/hour	4
$14-17/hour	3
$10-13/hour	2
Under $10/hour	1

E. Ratio Of Business Assistance To New Jobs Created: **Points:** ____

$ _____ Business assistance requested
_____ Number of net *new* jobs created
$ _____ **of business assist. per net *new* job created**

$5,000 or less 5
$15,000 or less 4
$25,000 or less 3
$50,000 or less 2
Over $75,000 1

F. Project size: **Points:** ____

The project will result in the construction of _____ square feet

75,000+ 5
50,000+ 4
25,000+ 3
10,000+ 2
5,000 or less 1

G. Type of Project: **Points:** ____

_____ 100% Owner Occupied 5
_____ Mix Owner Occupied & Investment 3
_____ Investment Property 1

H. Likelihood that the project will result in unsubsidized, spin-off development: **Points:** ____

_____ High 5
_____ Moderate 3
_____ Low 1

I. ____

____

____

____

____

____

Sub-Total Points _____ of a possible 35 points.

Bonus Points **Bonus Points:** ____

The project will be 100% *pay-as-you-go* financing. 3
The project is a redevelopment project. 3

Total Points: _____

Overall project analysis:	High	35 points
	Moderate	25 points
	Low	15 points
	Not Eligible	5 points

APPENDIX I
Business Subsidy Statute 2008

APPENDIX II
Sample Business Subsidy Agreement

APPENDIX III
Business Subsidy Reporting Form

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

ASSUMPTIONS AND RATES

District Type:		**Abatement**	
First Year Construction or Inflation on Value		**2023**	
Inflation Rate - Every Year:		**0.00%**	
Interest Rate		**0.00%**	
Present Value Date:		**1-Aug-24**	
First Period Ending		1-Feb-25	
Cashflow Assumes First Abatement		2025	
Assumes Last Year of Abatement		2039	
Fiscal Disparities Election [Inside, Outside or NA]		Inside	
Incremental or Total Fiscal Disparities		Incremental	
Fiscal Disparities Contribution Ratio		34.1362%	Pay 2023
Fiscal Disparities Metro-Wide Tax Rate		133.6670%	Pay 2023
Term of City Abatement		**15**	
Term of County Abatement		**0**	
Term of School District Abatement		**0**	
SD # **11**			
Total Years of Abatement:	15		

Current Total Local Tax Rate:	82.090%	Pay 2023
Current City Tax Rate	40.4290%	Pay 2023
Current County Tax Rate	24.4820%	Pay 2023
Current School District No. 11 Tax Rate	13.6710%	Pay 2023
Current Other Tax Rate	3.5080%	Pay 2023
State-wide Tax Rate (Comm./Ind. only used for total taxes)	33.0030%	Pay 2023
Market Value Tax Rate (Used for total taxes)	0.21211%	Pay 2023

PROPERTY TAX CLASSES AND CLASS RATES:		
Exempt Class Rate (Exempt)		0.00%
Commercial Industrial Preferred Class Rate (C/I Pref.)		
First	$150,000	1.50%
Over	$150,000	2.00%
Commercial Industrial Class Rate (C/I)		2.00%
Rental Housing Class Rate (Rental)		1.25%
Affordable Rental Housing Class Rate (Aff. Rental)		0.75%
Non-Homestead Residential (Non-H Res.)		1.25%
Homestead Residential Class Rate (Hmstd. Res.)		
First	$500,000	1.00%
Over	$500,000	1.25%
Agricultural Non-Homestead		1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

Map #	PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/Phase
	27-32-25-33-0004	Representative Investments LLC	7150 143rd Ave. NW	662,400	1,210,000	1,872,400	100%	1,872,400	Pay 2023	C/I Pref.	36,698	C/I Pref.	36,698	1
				662,400	**1,210,000**	**1,872,400**		**1,872,400**			**36,698**		**36,698**	

Note:

1. **Base values are for pay 2024 based on review of County website on July 31, 2023.**
2. **Located in SD 11 - UTA 98-630111**

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

EHLERS PUBLIC FINANCE ADVISORS

PROJECT INFORMATION (Project Tax Capacity)

Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Sq. Ft./Units	Market Value	Property Tax Class	Project Tax Capacity	Percentage Completed 2023	Percentage Completed 2024	Percentage Completed 2025	Percentage Completed 2026	First Year Full Taxes Payable
1	Existing Building	98.7	98.7	18,980	1,872,400	C/I Pref.	36,698	50%	100%	100%	100%	2026
	Expansion	75	75	46,214	3,466,050	C/I	69,321	50%	100%	100%	100%	2026
TOTAL					5,338,450		106,019					
Subtotal Residential				0	0		0					
Subtotal Commercial/Ind.				65,194	5,338,450		106,019					

Note:

1. Market values are based upon estimates.

TAX CALCULATIONS

New Use	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Total Taxes	Taxes Per Sq. Ft./Unit
Existing Building	36,698	12,527	24,171	19,842	16,745	11,616	3,972	52,175	2.75
Expansion	69,321	23,664	45,657	37,480	31,630	22,218	7,352	98,680	2.14
TOTAL	106,019	36,191	69,828	57,322	48,375	33,834	11,323	150,855	

Note:

1. Taxes and abatement will vary significantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM ABATEMENT?

Total Property Taxes	150,855
less State-wide Taxes	(33,834)
less Fiscal Disp. Adj.	(48,375)
less Market Value Taxes	(11,323)
Less Small Taxing Jurisdiction Taxes	(2,450)
less Base Value Taxes	(18,994)
Annual Gross Maximum Tax Abatement	35,879

EHLERS
LEADERS IN PUBLIC FINANCE

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Combined City, County, & School Tax Rate	Maximum Annual Gross Tax Abatement	Semi Annual Gross Tax Abatement	50% City Abatement w/ Tax Rate 40.4290%	100% County Abatement w/ Tax Rate 24.4820%	100% School Abatement w/ Tax Rate 13.6710%	Semi Annual Net Tax Abatement	Semi-Annual Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
						-	-	-	-	-				02/01/25
53,010	(36,698)	(5,568)	10,743	79%	8,442	4,221	1,086	-	-	1,086	1,086	0.5	2025	08/01/25
						4,221	1,086	-	-	1,086	2,172	1	2025	02/01/26
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	6,786	1.5	2026	08/01/26
						17,939	4,615	-	-	4,615	11,401	2	2026	02/01/27
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	16,016	2.5	2027	08/01/27
						17,939	4,615	-	-	4,615	20,631	3	2027	02/01/28
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	25,245	3.5	2028	08/01/28
						17,939	4,615	-	-	4,615	29,860	4	2028	02/01/29
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	34,475	4.5	2029	08/01/29
						17,939	4,615	-	-	4,615	39,089	5	2029	02/01/30
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	43,704	5.5	2030	08/01/30
						17,939	4,615	-	-	4,615	48,319	6	2030	02/01/31
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	52,934	6.5	2031	08/01/31
						17,939	4,615	-	-	4,615	57,548	7	2031	02/01/32
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	62,163	7.5	2032	08/01/32
						17,939	4,615	-	-	4,615	66,778	8	2032	02/01/33
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	71,392	8.5	2033	08/01/33
						17,939	4,615	-	-	4,615	76,007	9	2033	02/01/34
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	80,622	9.5	2034	08/01/34
						17,939	4,615	-	-	4,615	85,237	10	2034	02/01/35
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	89,851	10.5	2035	08/01/35
						17,939	4,615	-	-	4,615	94,466	11	2035	02/01/36
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	99,081	11.5	2036	08/01/36
						17,939	4,615	-	-	4,615	103,695	12	2036	02/01/37
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	108,310	12.5	2037	08/01/37
						17,939	4,615	-	-	4,615	112,925	13	2037	02/01/38
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	117,540	13.5	2038	08/01/38
						17,939	4,615	-	-	4,615	122,154	14	2038	02/01/39
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	126,769	14.5	2039	08/01/39
						17,939	4,615	-	-	4,615	131,384	15	2039	02/01/40
Total						**510,742**	**131,384**	**-**	**-**	**131,384**				
Present Value From 08/01/2024			**Present Value Rate**	**0.00%**		**510,742**	**131,384**	**-**	**-**	**131,384**				

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

ASSUMPTIONS AND RATES

District Type:	**Abatement**	
First Year Construction or Inflation on Value	**2023**	
Inflation Rate - Every Year:	**0.00%**	
Interest Rate	**0.00%**	
Present Value Date:	**1-Aug-24**	
First Period Ending	1-Feb-25	
Cashflow Assumes First Abatement	2025	
Assumes Last Year of Abatement	2039	
Fiscal Disparities Election [Inside, Outside or NA]	Inside	
Incremental or Total Fiscal Disparities	Incremental	
Fiscal Disparities Contribution Ratio	34.1362%	Pay 2023
Fiscal Disparities Metro-Wide Tax Rate	133.6670%	Pay 2023
Term of City Abatement	**15**	
Term of County Abatement	**0**	
Term of School District Abatement	**0**	
SD # **11**		
Total Years of Abatement: 15		

Current Total Local Tax Rate:	82.090%	Pay 2023
Current City Tax Rate	40.4290%	Pay 2023
Current County Tax Rate	24.4820%	Pay 2023
Current School District No. 11 Tax Rate	13.6710%	Pay 2023
Current Other Tax Rate	3.5080%	Pay 2023
State-wide Tax Rate (Comm./Ind. only used for total taxes)	33.0030%	Pay 2023
Market Value Tax Rate (Used for total taxes)	0.21211%	Pay 2023

PROPERTY TAX CLASSES AND CLASS RATES:		
Exempt Class Rate (Exempt)		0.00%
Commercial Industrial Preferred Class Rate (C/I Pref.)		
First	$150,000	1.50%
Over	$150,000	2.00%
Commercial Industrial Class Rate (C/I)		2.00%
Rental Housing Class Rate (Rental)		1.25%
Affordable Rental Housing Class Rate (Aff. Rental)		0.75%
Non-Homestead Residential (Non-H Res.)		1.25%
Homestead Residential Class Rate (Hmstd. Res.)		
First	$500,000	1.00%
Over	$500,000	1.25%
Agricultural Non-Homestead		1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

Map #	PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/Phase
	27-32-25-33-0004	Representative Investments LLC	7150 143rd Ave. NW	662,400	1,210,000	1,872,400	100%	1,872,400	Pay 2023	C/I Pref.	36,698	C/I Pref.	36,698	1
				662,400	**1,210,000**	**1,872,400**		**1,872,400**			**36,698**		**36,698**	

Note:

1. **Base values are for pay 2024 based on review of County website on July 31, 2023.**
2. **Located in SD 11 - UTA 98-630111**

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

PROJECT INFORMATION (Project Tax Capacity)

Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Sq. Ft./Units	Market Value	Property Tax Class	Project Tax Capacity	Percentage Completed 2023	Percentage Completed 2024	Percentage Completed 2025	Percentage Completed 2026	First Year Full Taxes Payable
1	Existing Building	98.7	98.7	18,980	1,872,400	C/I Pref.	36,698	50%	100%	100%	100%	2026
	Expansion	75	75	46,214	3,466,050	C/I	69,321	50%	100%	100%	100%	2026
TOTAL					5,338,450		106,019					
Subtotal Residential				0	0		0					
Subtotal Commercial/Ind.				65,194	5,338,450		106,019					

Note:

1. Market values are based upon estimates.

TAX CALCULATIONS

New Use	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Total Taxes	Taxes Per Sq. Ft./Unit
Existing Building	36,698	12,527	24,171	19,842	16,745	11,616	3,972	52,175	2.75
Expansion	69,321	23,664	45,657	37,480	31,630	22,218	7,352	98,680	2.14
TOTAL	106,019	36,191	69,828	57,322	48,375	33,834	11,323	150,855	

Note:

1. Taxes and abatement will vary significantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM ABATEMENT?

Total Property Taxes	150,855
less State-wide Taxes	(33,834)
less Fiscal Disp. Adj.	(48,375)
less Market Value Taxes	(11,323)
Less Small Taxing Jurisdiction Taxes	(2,450)
less Base Value Taxes	(18,994)
Annual Gross Maximum Tax Abatement	35,879

EHLERS
LEADERS IN PUBLIC FINANCE

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Combined City, County, & School Tax Rate	Maximum Annual Gross Tax Abatement	Semi Annual Gross Tax Abatement	100% City Abatement w/ Tax Rate 40.4290%	100% County Abatement w/ Tax Rate 24.4820%	100% School Abatement w/ Tax Rate 13.6710%	Semi Annual Net Tax Abatement	Semi-Annual Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
						-	-	-	-	-				02/01/25
53,010	(36,698)	(5,568)	10,743	79%	8,442	4,221	2,172	-	-	2,172	2,172	0.5	2025	08/01/25
						4,221	2,172	-	-	2,172	4,343	1	2025	02/01/26
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	13,573	1.5	2026	08/01/26
						17,939	9,229	-	-	9,229	22,802	2	2026	02/01/27
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	32,032	2.5	2027	08/01/27
						17,939	9,229	-	-	9,229	41,261	3	2027	02/01/28
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	50,491	3.5	2028	08/01/28
						17,939	9,229	-	-	9,229	59,720	4	2028	02/01/29
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	68,949	4.5	2029	08/01/29
						17,939	9,229	-	-	9,229	78,179	5	2029	02/01/30
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	87,408	5.5	2030	08/01/30
						17,939	9,229	-	-	9,229	96,638	6	2030	02/01/31
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	105,867	6.5	2031	08/01/31
						17,939	9,229	-	-	9,229	115,097	7	2031	02/01/32
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	124,326	7.5	2032	08/01/32
						17,939	9,229	-	-	9,229	133,555	8	2032	02/01/33
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	142,785	8.5	2033	08/01/33
						17,939	9,229	-	-	9,229	152,014	9	2033	02/01/34
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	161,244	9.5	2034	08/01/34
						17,939	9,229	-	-	9,229	170,473	10	2034	02/01/35
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	179,702	10.5	2035	08/01/35
						17,939	9,229	-	-	9,229	188,932	11	2035	02/01/36
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	198,161	11.5	2036	08/01/36
						17,939	9,229	-	-	9,229	207,391	12	2036	02/01/37
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	216,620	12.5	2037	08/01/37
						17,939	9,229	-	-	9,229	225,850	13	2037	02/01/38
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	235,079	13.5	2038	08/01/38
						17,939	9,229	-	-	9,229	244,308	14	2038	02/01/39
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	253,538	14.5	2039	08/01/39
						17,939	9,229	-	-	9,229	262,767	15	2039	02/01/40
Total						**510,742**	**262,767**	**-**	**-**	**262,767**				
Present Value From 08/01/2024			**Present Value Rate**	**0.00%**		**510,742**	**262,767**	**-**	**-**	**262,767**				

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Promote economic growth and development.

Information

Title

Adopt Resolution #23-307 Approving the Final Plat and Development Agreement for Lynwood Third Addition (Project No. 23-121); case of U.S. Home, LLC dba Lennar

Purpose/Background:

The City has received an application from Lennar (the "Applicant") for Final Plat approval of Lynwood Third Addition, which is the third and final phase of Lynwood, located south and west of Fire Station #1 (the "Subject Property"). The final phase of this development consists of twelve (12) single family residential lots.

Notification:

Notification is not required for consideration of a final plat.

Observations/Alternatives:

This is the third and final phase of the Lynwood subdivision. It includes twelve (12) single family residential lots in the northwest corner of the Subject Property. This portion of the Subject Property is zoned R-1 Residential (MUSA) - 80 (R-1A for the new Zoning Code). The new lots would abut existing single family residential lots, which are zoned R-1 Residential (Rural Developing) or Rural Residential (RR in the new Zoning Code). However, there are two outlots between the new lots and the existing neighborhood lots. These are being created to satisfy the density transitioning requirements.

As part of the approval of the Preliminary Plat for Lynwood, two (2) variances were approved. The first variance allowed slightly smaller lot sizes for Lots 3-4 and 8-11 (lot sizes ranging between 0.20 acres and 0.22 acres). Had the outlots not been platted, these lots all would have met or exceeded the minimum lot size of 0.25 acres. The second variance allowed a minimum front yard setback of twenty-five (25) feet. This helped keep slightly more separation between the new lots and the existing homes to the north and west and also maintained a consistent front yard setback with the townhomes in the first and second additions. The Final Plat matches the approved Preliminary Plat.

Alternatives

Alternative 1: Approve the Final Plat and Development Agreement for Lynwood Third Addition. The Final Plat is consistent with the approved Preliminary Plat. Almost all the landscaping serving as density transitioning has been installed, with the remainder to be installed after the storm sewer work in Outlots A & B is complete. Staff supports this alternative.

Alternative 2: Do not approve the Final Plat and Development Agreement for Lynwood Third Addition based on certain findings. As noted, the Final Plat is consistent with the approved Preliminary Plat. There would be no legal basis for denial. Staff does not support this alternative.

Funding Source:

The Applicant is responsible for all costs associated with this applicaiton.

Recommendation:

Staff recommends approving the Final Plat and Development Agreement for Lynwood Third Addition.

Action:

Motion to adopt Resolution #23-307 approving the Final Plat and Development Agreement for Lynwood Third Addition.

Attachments

Site Location Map

Final Plat

Plan Sheets with Staff Review Comments

Changemark Report

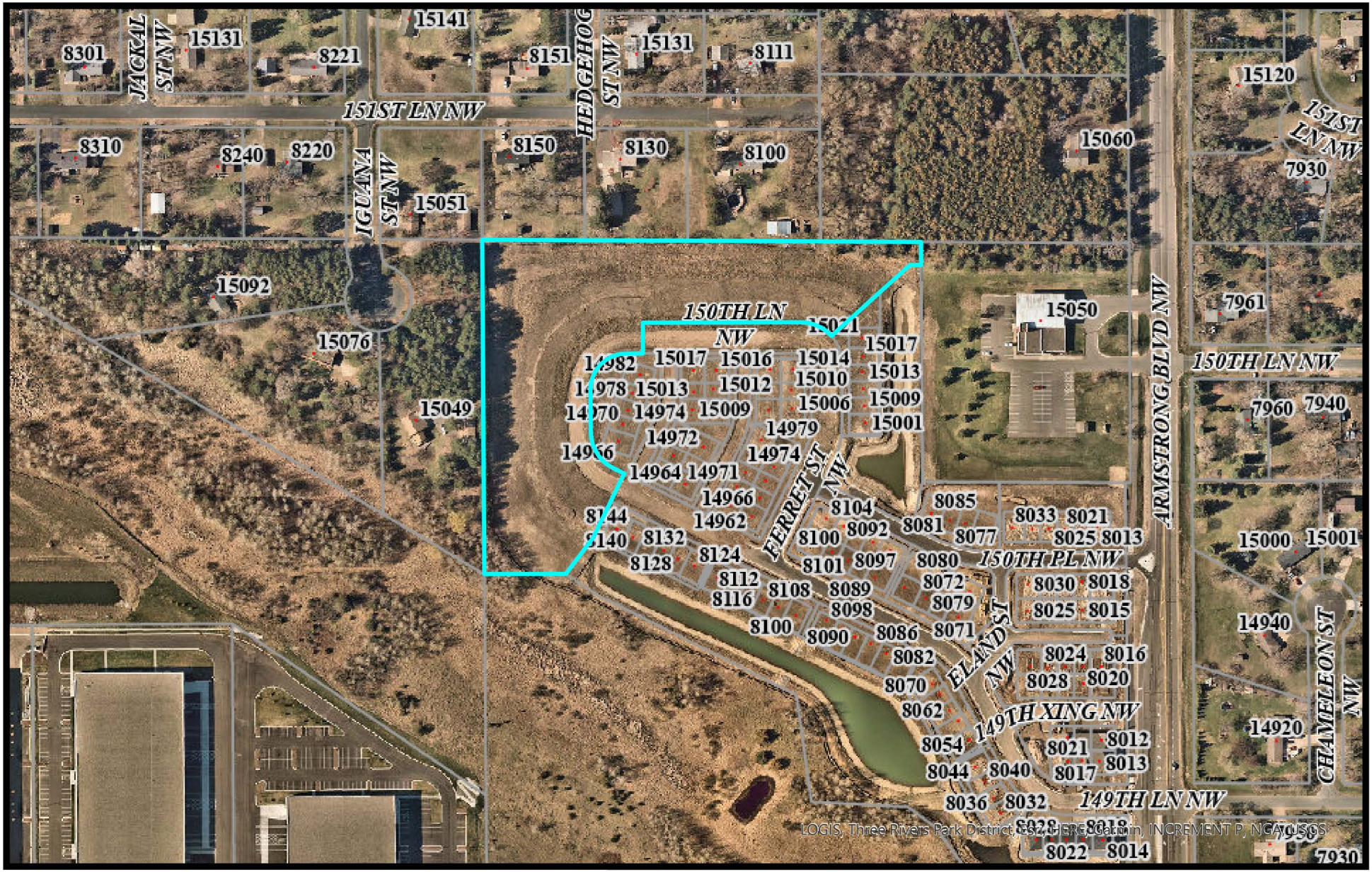
Development Agreement

Resolution #23-307: Final Plat and Development Agreement

Form Review

Inbox	Reviewed By	Date
Chris Anderson (Originator)	Chris Anderson	12/07/2023 08:27 AM
Brian Hagen	Brian Hagen	12/07/2023 10:04 AM
Form Started By: Chris Anderson		Started On: 11/27/2023 09:14 AM
Final Approval Date: 12/07/2023		

Site Location Map: Lynwood Third Addition

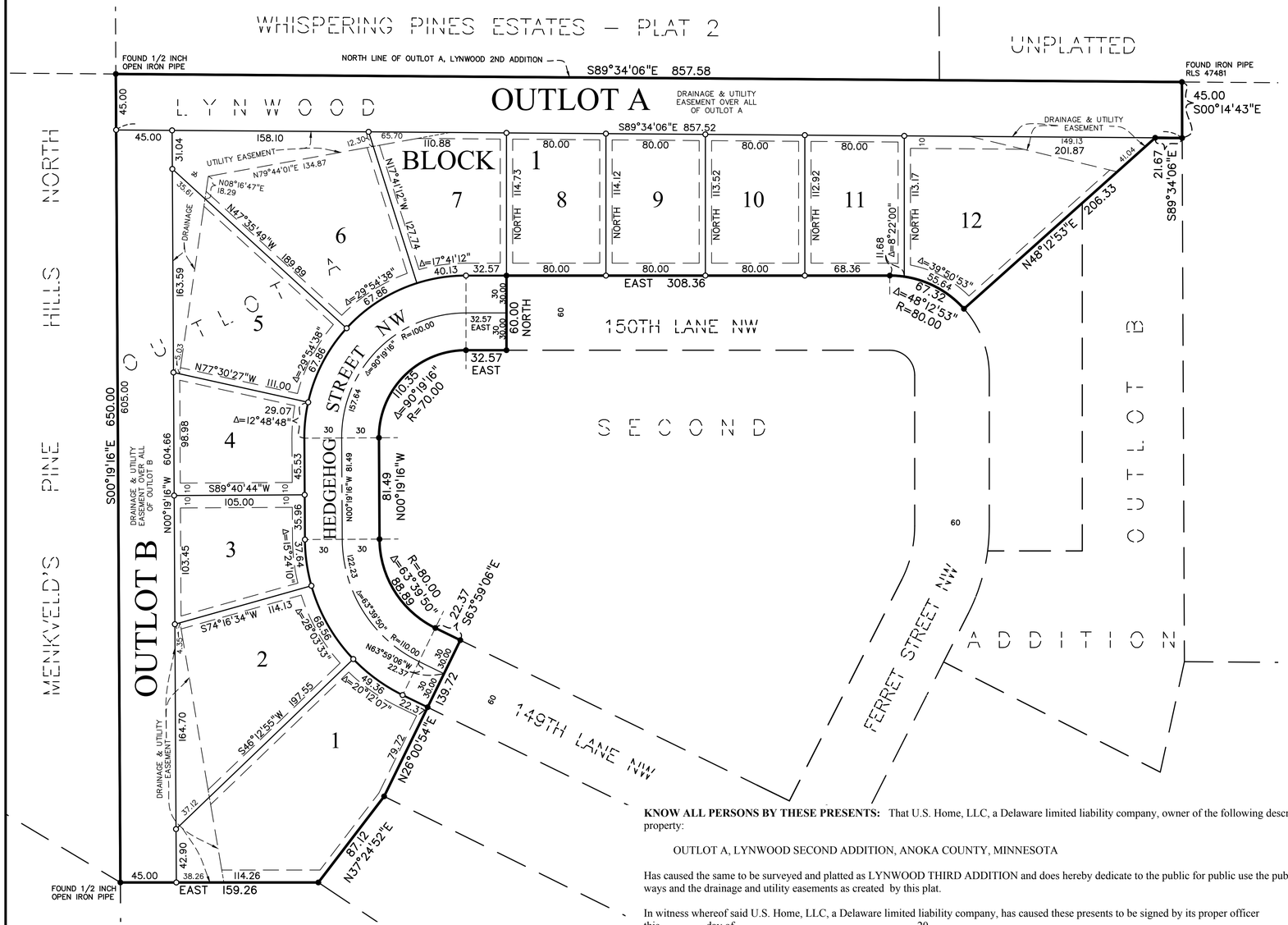


Print Date: November 27, 2023

0 0.02 0.04 0.07 0.11 0.14 mi

LYNWOOD THIRD ADDITION

CITY OF RAMSEY
COUNTY OF ANOKA
SEC.20, TWP.32, RGE.25



The basis for the bearing system is the north line of Outlot A, LYNWOOD SECOND ADDITION and is assumed to bear South 89 degrees 34 minutes 06 seconds East

NORTH

50 25 0 25 50 100
SCALE IN FEET
1 INCH = 50 FEET

○ Denotes a 1/2 inch by 14 inch iron pipe set and marked by License No. 26147.

● Denotes a 1/2 inch pipe found and marked by License No. 26147, unless shown otherwise.

SATHRE-BERGQUIST, INC.

KNOW ALL PERSONS BY THESE PRESENTS: That U.S. Home, LLC, a Delaware limited liability company, owner of the following described property:

OUTLOT A, LYNWOOD SECOND ADDITION, ANOKA COUNTY, MINNESOTA

Has caused the same to be surveyed and platted as LYNWOOD THIRD ADDITION and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as created by this plat.

In witness whereof said U.S. Home, LLC, a Delaware limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

Signed: U.S. Home, LLC

_____
Jon Aune, Division Vice President

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20____ by Jon Aune, Division Vice President of U.S. Home, LLC, a Delaware limited liability company, on behalf of the company.

_____ (Signature)
Notary Public, _____ County, Minnesota

_____
Notary Printed Name

My Commission Expires: _____

SURVEYORS CERTIFICATE

I Daniel L. Schmidt do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20____.

_____
Daniel L. Schmidt, Licensed Land Surveyor
Minnesota License No. 26147

STATE OF MINNESOTA
COUNTY OF HENNEPIN

This instrument was acknowledged before me this _____day of _____, 20____ by Daniel L. Schmidt.

_____(Signature)
Notary Public, Hennepin County, Minnesota

_____
Notary Printed Name

My Commission Expires:_____

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

This plat of LYNWOOD THIRD ADDITION was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this _____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

By:_____, Mayor By:_____, Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____day of _____, 20____.

By:_____
David M. Zieglmeier
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20____ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this _____ day of _____, 20____.

_____
Property Tax Administrator

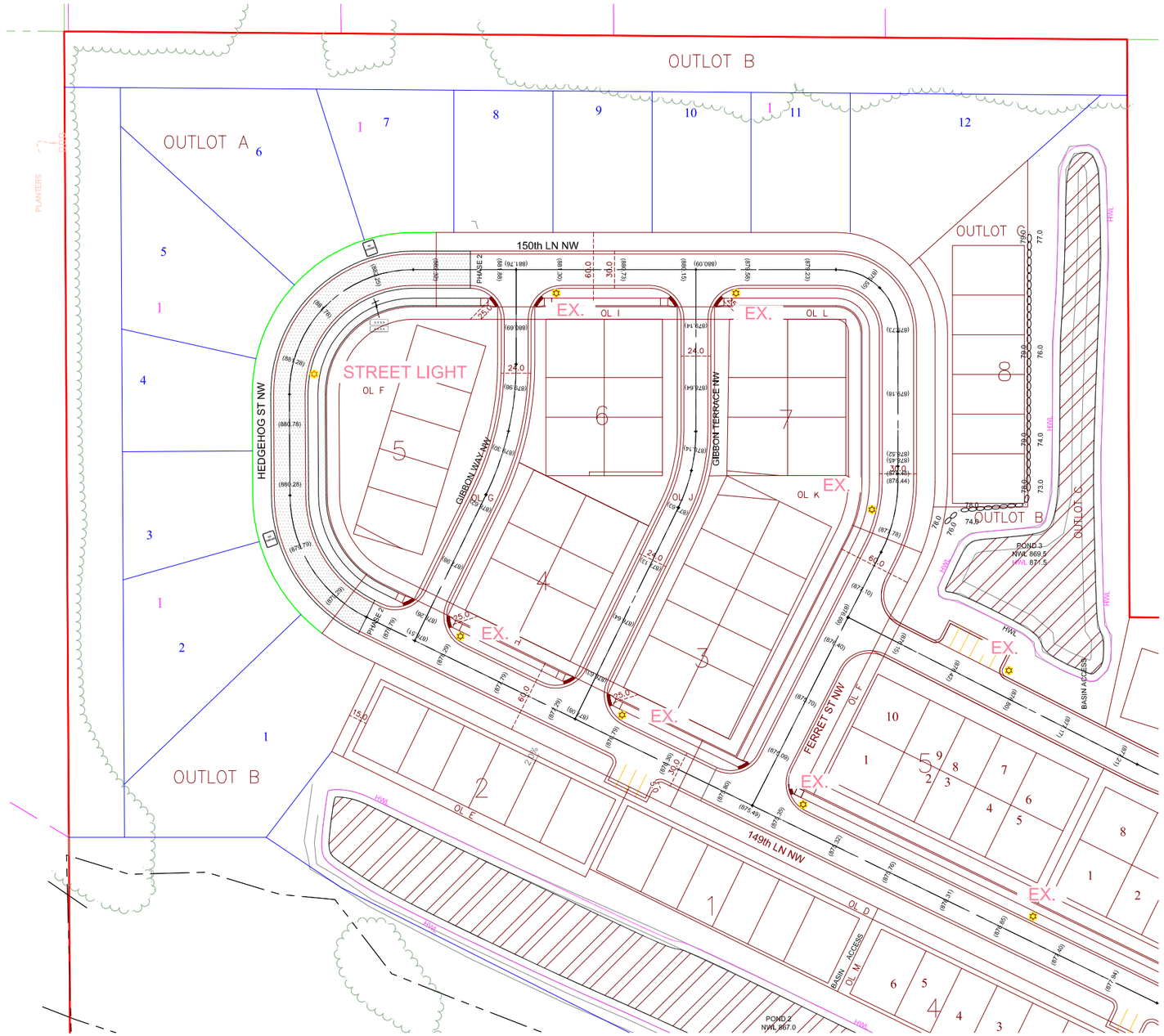
By _____, Deputy

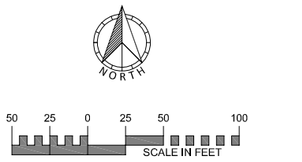
COUNTY RECORDER/REGISTRAR OF TITLES
COUNTY OF ANOKA, STATE OF MINNESOTA

I hereby certify that this plat of LYNWOOD THIRD ADDITION was filed in the office of the County Recorder/Registrar of Titles for public record
on this_____ day of _____, 20____, at _____o'clock _____M. and was duly recorded as
Document Number _____

_____
County Recorder/Registrar of Titles

By:_____, Deputy





1 DENOTES PROPOSED STREET LIGHT

DENOTES PROPOSED STREET LIGHT

LEGEND

DESCRIPTION	PROPOSED	EXISTING
BUILDING SETBACK LINE	BSBL	BSBL
GARAGE SETBACK LINE	GSBL	GSBL
PARCEL BOUNDARY LINE		
DRAINAGE AND UTILITY EASEMENTS		
CURB AND GUTTER		
RIGHT-OF-WAY		
SAN/WM SERVICE	W S	W S
BACKYARD CATCH BASIN		
CATCH BASIN		
STORM SEWER MANHOLE		
FLARED END SECTION W/RIP-RAP		
STORM STUCTURE LABEL	H3	H3
SANITARY STUCTURE LABEL	(10)	10
SANITARY SEWER MANHOLE		
WATERMAIN		
HYDRANT		
GATE VALVE		

EXISTING UTILITIES SHOWN ARE SHOWN IN AN APPROXIMATE WAY ONLY. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ANY AND ALL EXISTING UTILITIES BEFORE COMMENCING WORK. HE AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES ARISING OUT OF HIS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL EXISTING UTILITIES.

DRAWING NAME	NO.	BY	DATE	REVISION
LYNWOOD 3RD	1			
DRAWN				
MJV				
CHECKED				
CAW				
DATE				
08/30/23				

USE (INCLUDING COPYING, DISTRIBUTION, AND/OR CONVEYANCE OF INFORMATION) OF THIS PRODUCT IS STRICTLY PROHIBITED WITHOUT SATHRE-BERGQUIST, INC.'s EXPRESS WRITTEN AUTHORIZATION. USE WITHOUT SAID AUTHORIZATION CONSTITUTES AN ILLEGITIMATE USE AND SHALL THEREBY INDEMNIFY SATHRE-BERGQUIST, INC. OF ALL RESPONSIBILITY. SATHRE-BERGQUIST, INC. RESERVES THE RIGHT TO HOLD ANY ILLEGITIMATE USER OR PARTY LEGALLY RESPONSIBLE FOR DAMAGES OR LOSSES RESULTING FROM ILLEGITIMATE USE.

I HEREBY CERTIFY THAT THIS PLAN OR SPECIFICATION WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Charles A. Wiemerslage

CHARLES A. WIEMERSLAGE, P.E.
Date: 08/30/23 Lic. No. 49180

SATHRE-BERGQUIST, INC.
14000 25TH AVE N #120 PLYMOUTH, MN. 55447 (952) 476-6000

CITY PROJECT NO.
--

RAMSEY, MINNESOTA

FINAL STREET LIGHT PLAN
LYNWOOD 3RD ADDITION
LENNAR

FILE NO.
5401-686-300

04
16

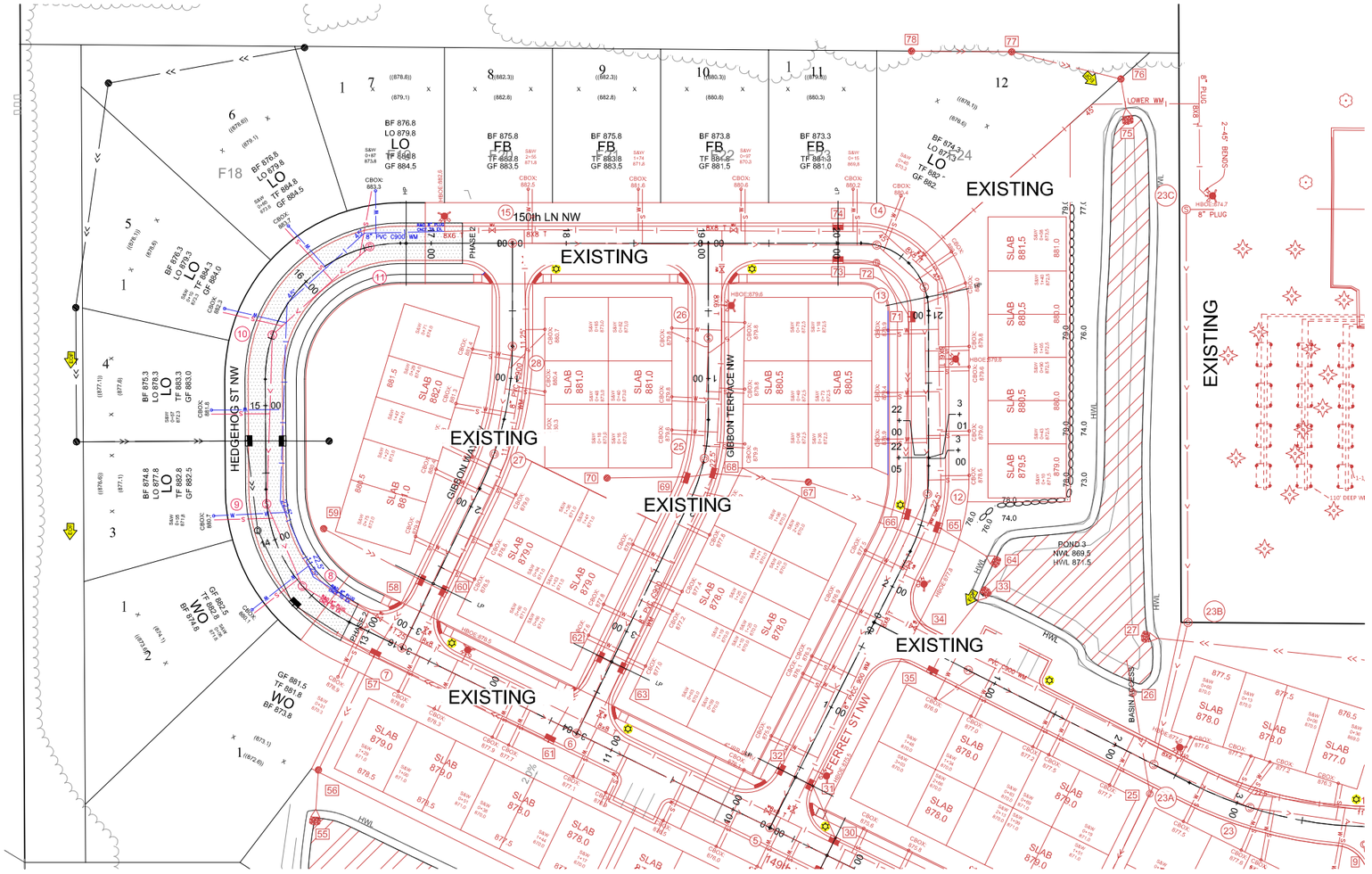
04 STRT - LW3RD.pdf V1 - Changemark Notes (1 Note)

1 - Existing?

Created by: Chris Anderson
On: 11/16/2023 08:25 AM

Does this symbol maybe represent existing street lights?

--------- 0 Replies ---------



LEGEND		
DESCRIPTION	PROPOSED	EXISTING
BUILDING SETBACK LINE	BSBL	BSBL
GARAGE SETBACK LINE	GSBL	GSBL
PARCEL BOUNDARY LINE		
DRAINAGE AND UTILITY EASEMENTS		
CURB AND GUTTER		
RIGHT-OF-WAY		
SAN/WM SERVICE	S W	S W
BACKYARD CATCH BASIN		
CATCH BASIN		
STORM SEWER MANHOLE		
FLARED END SECTION W/RIP-RAP		
STORM STUCTURE LABEL	3	3
SANITARY STUCTURE LABEL	10	10
SANITARY SEWER MANHOLE		
WATERMAIN		
HYDRANT		
GATE VALVE		

GENERAL NOTES:

S&W — INDICATES SANITARY& WATERMAIN SERVICE
X+XX — INDICATES SANITARY SERVICE STATION (FROM DOWNSTREAM MANHOLE)
XXX.X — INDICATES SERVICE ELEVATION
X' RISER — INDICATES RISER HEIGHT (IF NEEDED)
*SUS — INSTALL SERVICES UNDER STORM SEWER

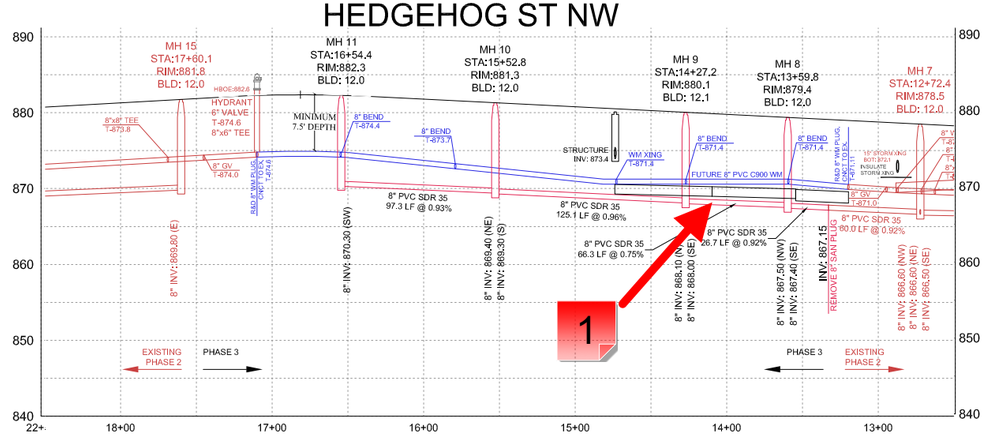
GENERAL NOTES

1. 8" WM SHALL BE PVC C900
2. 6" WM SHALL BE DIP CLASS 53
3. SANITARY SERVICES TO BE 4" SDR 26 UNLESS OTHERWISE NOTED
4. WATERMAIN SERVICES TO BE 1" TYPE K COPPER UNLESS OTHERWISE NOTED
5. ALL SANITARY MANHOLES INCLUDE 0.1' DROP

NORTH

50 25 0 25 50 100
SCALE IN FEET

HEDGEHOG ST NW



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DRAWING NAME	NO.	BY	DATE	REVISION
LYNWOOD 3RD	1			
DRAWN				
MJV				
CHECKED				
CAW				
DATE				
08/30/23				

USE (INCLUDING COPYING, DISTRIBUTION, AND/OR CONVEYANCE OF INFORMATION) OF THIS PRODUCT IS STRICTLY PROHIBITED WITHOUT SATHRE-BERGQUIST, INC.'s EXPRESS WRITTEN AUTHORIZATION. USE WITHOUT SAID AUTHORIZATION CONSTITUTES AN ILLEGITIMATE USE AND SHALL THEREBY INDEMNIFY SATHRE-BERGQUIST, INC. OF ALL RESPONSIBILITY. SATHRE-BERGQUIST, INC. RESERVES THE RIGHT TO HOLD ANY ILLEGITIMATE USER OR PARTY LEGALLY RESPONSIBLE FOR DAMAGES OR LOSSES RESULTING FROM ILLEGITIMATE USE.

I HEREBY CERTIFY THAT THIS PLAN OR SPECIFICATION WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

CHARLES A. WIEMERSLAGE, P.E.
Date: 08/30/23 Lic. No. 49180

ENGINEERS SURVEYORS DESIGNERS PLANNERS

SATHRE-BERGQUIST, INC.
14000 25TH AVE N #120 PLYMOUTH, MN. 55447 (952) 476-6000

CITY PROJECT NO.
--
RAMSEY, MINNESOTA

FINAL SANITARY SEWER & WATERMAIN PLAN
LYNWOOD 3RD ADDITION
LENNAR

FILE NO.
5401-686-300

07
16

07 SW - LW3RD.pdf V1 - Changemark Notes (1 Note)

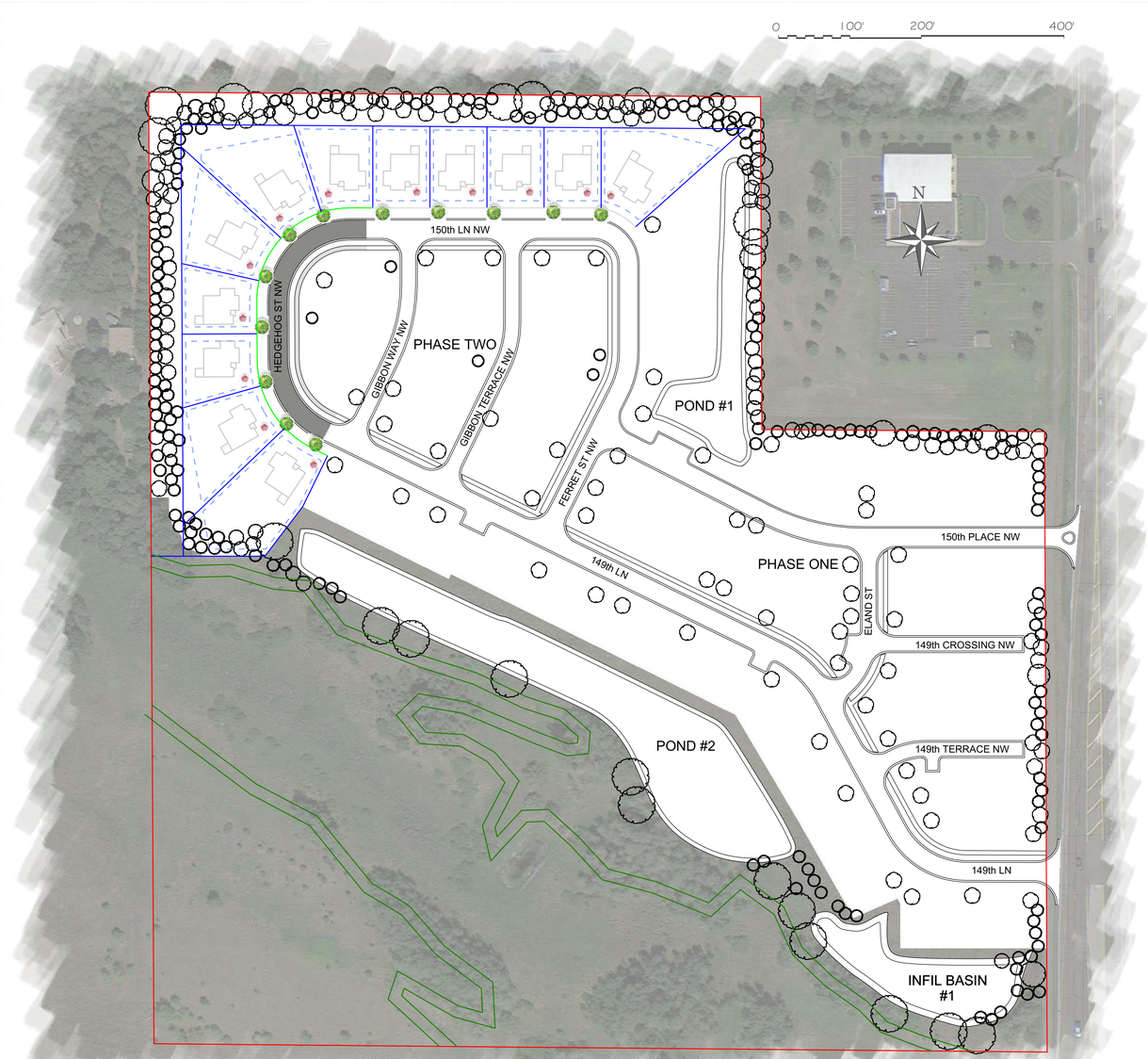
1 - Storm sewer

Status as of 11/16/2023 07:20 AM
Type: Action
State: For Discussion

Created by: Logan Czech
On: 11/16/2023 07:20 AM
Type: Action
State: For Discussion

Is this the storm pipe? the elevation seems to be off. If there is less than 2' of separation between storm and WM (even at service crossings) then insulation will need to be added.

--------- 0 Replies ---------



L1 / 1 SITE CONTEXT
SCALE: 1" = 100'

LEGEND

Phase 1/2 Plantings

Phase 3 Single Family Lot Plantings
(to be planted after house construction)

LANDSCAPE REQUIREMENTS

SITE TOTAL: 1,486,413 SF

ADJUSTMENT: 1,486,413- 195,234 (single family SF)

ADJUSTED SITE TOTAL: 1,291,179 SF

EXEMPT SQUARE FOOTAGE:

TOWNHOMES:	125x1,100 SF (est)= 137,500 SF
DRIVEWAYS:	125x750 SF (est)=93,750 SF
PAVING:	= 149,682 SF
INFILL BASIN:	= 93,145 SF
WETLAND:	= 266,415 SF
	TOTAL: 740,492 SF

PLANTING CALCULATION:
617,648/ 1,291,179= .47

740,492 x .47= 348,031 SF TOTAL

GENERAL LANDSCAPE NOTES:

1) THE CONTRACTOR SHALL INSPECT THE SITE AND BECOME FAMILIAR WITH THE EXISTING CONDITIONS RELATING TO THE NATURE AND SCOPE OF THE WORK.

2) THE CONTRACTOR SHALL VERIFY PLAN LAYOUT AND BRING TO THE ATTENTION OF THE LANDSCAPE ARCHITECT DISCREPANCIES WHICH MAY COMPROMISE THE DESIGN OR INTENT OF THE LAYOUT.

3) THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE CODES, REGULATIONS, AND PERMITS GOVERNING THE WORK.

4) THE CONTRACTOR SHALL PROTECT EXISTING ROADS,CURBS/GUTTERS, TRAILS, TREES, LAWNS AND SITE ELEMENTS DURING CONSTRUCTION.DAMAGE TO SAME SHALL BE REPAIRED AND/OR REPLACED AT NO ADDITIONAL COST TO THE OWNER.

5) VERIFY ALL UTILITIES, INCLUDING IRRIGATION LINES, WITH THE OWNER FOR PROPRIETARY UTILITIES AND GOPHER STATE ONE CALL 48 HOURS BEFORE DIGGING. CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION AND REPAIR OF ANY DAMAGES TO SAME. NOTIFY THE LANDSCAPE ARCHITECT OF ANY CONFLICTS TO FACILITATE PLANT RELOCATION.

6) THE LANDSCAPE CONTRACTOR SHALL COORDINATE THE PHASES OF CONSTRUCTION AND PLANTING INSTALLATION WITH OTHER CONTRACTORS WORKING ON SITE.

7) THE CONTRACTOR SHALL REVIEW THE SITE FOR DEFICIENCIES IN SITE CONDITIONS WHICH MIGHT NEGATIVELY AFFECT PLANT ESTABLISHMENT, SURVIVAL OR WARRANTY. UNDESIRABLE SITE CONDITIONS SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO BEGINNING OF WORK.

8) THE PLAN TAKES PRECEDENCE OVER THE LANDSCAPE LEGEND IF DISCREPANCIES EXIST. QUANTITIES SHOWN IN THE PLANTING SCHEDULE ARE FOR THE CONTRACTOR'S CONVENIENCE. CONTRACTOR TO VERIFY QUANTITIES SHOWN ON THE PLAN.

9) THE SPECIFICATIONS TAKE PRECEDENCE OVER THE PLANTING NOTES AND GENERAL NOTES.

10) EXISTING TREES AND SHRUBS TO REMAIN SHALL BE PROTECTED TO THE DRIP LINE FROM ALL CONSTRUCTION TRAFFIC, STORAGE OF MATERIALS ETC. WITH 4' HT. ORANGE PLASTIC SAFETYFENCING ADEQUATELY SUPPORTED BY STEEL FENCE POSTS 6' O.C. MAXIMUM SPACING

11) LONG-TERM STORAGE OF MATERIALS OR SUPPLIES ON-SITE WILL NOT BE ALLOWED.

12) CONTRACTOR SHALL REQUEST IN WRITING, A FINAL ACCEPTANCE INSPECTION.

13) ALL AREAS DISTURBED THROUGH THE CONSTRUCTION PROCESS NOT OTHERWISE IMPROVED WITH IMPERVIOUS SURFACING SHALL RECEIVE 4 INCHES OF TOPSOIL MEETING THE CITIES SPECIFICATIONS (NO MORE THAN 35% SAND CONTENT)

14) IRRIGATION SYSTEM(S) MUST BE EQUIPED WITH A RAIN SENSOR AND SOME FORM OF WATER EFFICIENT TECHNOLOGY, SUCH AS A WEATHER COMPENSATING SMART CONTROLLER

15) ALL TURF SHALL BE ESTABLISHED WITH SOD

PLANTING NOTES:

1) TREES AND SHRUBS SHALL BE FRESHLY DUG AT TIME OF DELIVERY UNLESS CONTAINER GROWN, IF CONTAINER GROWN, PLANTS SHALL BE WATERED EVERYDAY AND KEPT IN A PARTIALLY SHADED AREA UNTIL PLANTED.

2) TREES TO BE PLANTED EXCEPT MULTI-STEM TREES SHALL HAVE A SINGLE STRAIGHT LEADER AND TAPERED TRUNK. ALL TREES SHALL BE FREE OF GIRDING ROOTS THAT HAVE ENCIRCLED THE TREE.TREES MUST BE IN GOOD HEALTH AND FREE OF DISEASE.

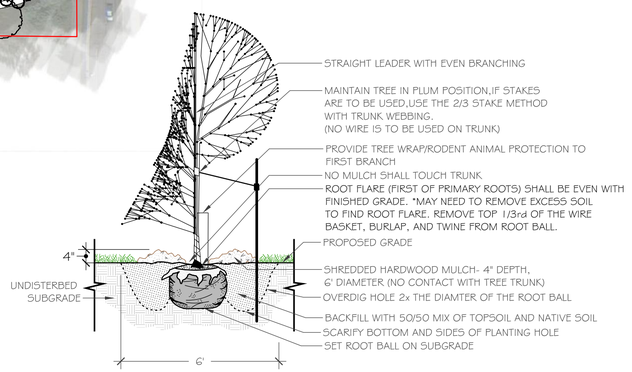
3) ALL TREES SHALL HAVE A MINIMUM DEPTH OF 6" HARDWOOD BARK MULCH 6' DIAMETER RING AROUND THE BASE OF THE TREE. KEEP MULCH OFF TREE TRUNK.

4) THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO REJECT ANY PLANTS WHICH ARE DEEMED TO BE UNSATISFACTORY BEFORE, DURING OR AFTER INSTALLATION

5) PLANTING HOLES SHALL BE FREE OF WEEDS, ROCKS, SOD, CLAY CLUMPS, CLASS V AND OTHER CONSTRUCTION MATERIALS.

6) TOPSOIL FOR BACKFILLING PLANTING HOLES SHALL BE A MIXTURE OF NATIVE ANDTOPSOIL AT A RATIO OF 1:1.

7) NO PLANTS SHALL BE INSTALLED UNTIL FINAL GRADING AND CONSTRUCTION HAS BEENCOMPLETED IN THE IMMEDIATE AREA.



L1 / 2 TYPICAL TREE PLANTING DETAIL
NOT TO SCALE

SITE PLANTING PLAN

Townhome Planting Schedule

OVERSTORY TREES	Common/ Botanical	Cont	Sqft	Quantity	Total Sqft
BM	Black Maple / Acer nigrum	2.5" BB	1,535	3	4605
SM	Sugar Maple / Acer saccharum	2.5" BB	982	4	3928
RB	River Birch / Betula nigra	2.5" BB	415	12	4980
PB	Paper Birch / Betula papyrifera	2.5" BB	552	16	8832
WB	Whitespire Birch Clump / Betula platyphylla japonica	2.5" BB	415	5	2075
NC	Northern Catalpa / Catalpa speciosa	2.5" BB	552	1	552
SW	Swamp White Oak / Quercus bicolor	2.5" BB	718	11	7898
CH	Common Honeylocust / Gleditsia triacanthos	2.5" BB	1,535	2	3070
EC	Eastern Cottonwood / Populus deltiodes	2.5" BB	3,008	13	39104
QA	Quaking Aspen / Populus temuloides	2.5" BB	246	25	6150
WO	White Oak / Quercus alba	2.5" BB	3,910	3	11730
PO	Northern Pin Oak / Quercus ellipsoidalis	2.5" BB	1,535	3	4605
AE	American Elm / Ulmus americana	2.5" BB	3,910	3	11730
RE	Red Elm / Ulmus rubra	2.5" BB	1,414	3	4242

EVERGREEN TREES	Common/ Botanical	Cont	Sqft	Quantity	Total Sqft
LR	American Larch / Larix lancina	6` BB	718	15	10770
NS	Norway Spruce / Picea abies	6` BB	629	18	11322
WS	White Spruce / Picea glauca	6` BB	450	17	7650
BH	Black Hills Spruce / Picea glauca densata	6` BB	386	27	10422
RP	Red Pine / Pinus resinosa	6` BB	1,535	20	30700
WP	White Pine / Pinus strobus	6` BB	1,995	39	77805
DF	Douglas Fir / Pseudotsuga menziesii	6` BB	354	13	4602
HE	Eastern Hemlock / Tsuga canadensis	6` BB	354	16	5664

UNDERSTORY TREES	Common/ Botanical	Cont	Sqft	Quantity	Total Sqft
LT	Japanese Lilac / Cercis canadensis	1.5" BB	157	22	3454
RD	Redbud / Cercis canadensis	1.5" BB	297	12	3564
DH	Dotted Hawthorn / Crataegus punctata	1.5" BB	386	14	5404
CA	Crabapple / Malus `Prairie Rose`	1.5" BB	157	27	4239
SA	Showy Mountain Ash / Sorbus decora	1.5" BB	386	14	5404
				Total	294501

Single Family Plant Schedule

OVERSTORY TREES	Common/ Botanical	Cont		Quantity	
RM	Red Maple / Acer rubrum	2.5" BB		3	
HA	Common Hackberry / Celtis occidentalis	2.5" BB		4	
KC	Kentucky Coffeetree / Gymnocladus dioicus	2.5" BB		1	
AL	American Linden / Tilia americana	2.5" BB		4	

UNDERSTORY TREES	Common/ Botanical	Cont		Quantity	
DL	Dwarf Lilac/ Cercis canadensis	2.5" BB		6	
HA	Magnolia Tree/Magnolia stellata `Centennial Blush`	2.5" BB		6	

PH3 PLANTING PLAN

1

OVERSTORY TREES	Common/ Botanical	Cont		Quantity
RM	Red Maple / Acer rubrum	2.5" BB		3
HA	Common Hackberry / Celtis occidentalis	2.5" BB		4
KC	Kentucky Coffeetree / Gymnocladus dioicus	2.5" BB		1
AL	American Linden / Tilia americana	2.5" BB		4

UNDERSTORY TREES	Common/ Botanical	Cont		Quantity
DL	Dwarf Lilac/ Cercis canadensis	2.5" BB		6
HA	Magnolia Tree/Magnolia stellata `Centennial Blush`	2.5" BB		6

Landscape Architect:

Norby Associates
Landscape Architects, LLC

Client:

LENNAR

Project Location:

City of RAMSEY

Certification:

I herby certify that this plan, plan set, specification or report was prepared by me or under my direct supervision and that I am a duly registered Landscape Architect under the laws of the State of Minnesota

Kevin Norby Registration #: 20144

Date: 09.01.2023

Copyright:

© THIS PLAN SET AND THE CONCEPTS REPRESENTED HEREIN ARE THE PROPERTY OF NORBY AND AND ASSOCIATES LANDSCAPE ARCHITECTS. CHANGES TO OR USE OF THIS PLAN SHALL REQUIRE PRIOR WRITTEN APPROVAL BY NORBY AND ASSOCIATES LANDSCAPE ARCHITECTS

PHASE 3 LANDSCAPE PLAN

LYNWOOD

Drawn By: MK **Checked By:** KN

Original Issue Date: 9/1/2023 **Reissue Date:**

Revisions:

#	By	Date	Plan	Remarks

Project Number: **City Number:**

L1 / 2

Lynwood PH3LP 1.pdf V1 - Changemark Notes (1 Note)

1 - HA

Created by: Chris Anderson
On: 11/16/2023 08:44 AM

This symbol is not shown on the Landscape Plan for Phase 3 plantings. Is this supposed to be HB?

--------- 0 Replies ---------

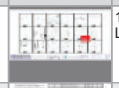
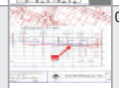
ProjectDox

Changemarks Report

Project Name: Lynwood 3rd Addition

Workflow Started: 10/27/2023 8:20 AM

Report Generated: 12/06/2023 10:50 AM

Grouping	Cycle	Ref #	Complete?	Status	Department	Snapshot	File	Markup Name	Changemark Subject	Changemark Details	Markup Date	Updated By	Applicant Response
Main Workflow	1	6	False	Unresolved	Civil Engineer IV		14-16 CD - LW3RD.pdf	LL	This sheet does not load.		12/04/2023 9:26 AM	Len Linton	
		5	False	Unresolved	Environmental Review		Lynwood PH3LP 1.pdf	CA	HA	This symbol is not shown on the Landscape Plan for Phase 3 plantings. Is this supposed to be HB?	11/16/2023 8:47 AM	Chris Anderson	
		4	False	Unresolved	Environmental Review		04 STRT - LW3RD.pdf	CA	Existing?	Does this symbol maybe represent existing street lights?	11/16/2023 8:26 AM	Chris Anderson	
		2	False	Unresolved	Engineering Tech		14-16 CD - LW3RD.pdf	Logan Czech	Sheet number	Duplicate number shown as overlapping	11/16/2023 8:02 AM	Logan Czech	
		3	False	Unresolved	Engineering Tech		14-16 CD - LW3RD.pdf	Logan Czech	Extra details	Eliminate details that aren't relevant to 3rd addition	11/16/2023 8:02 AM	Logan Czech	
		1	False	Unresolved	Engineering Tech		07 SW - LW3RD.pdf	Logan Czech	Storm sewer	Is this the storm pipe? the elevation seems to be off. If there is less than 2' of separation between storm and WM (even at service crossings) then insulation will need to be added.	11/16/2023 7:23 AM	Logan Czech	

CITY OF RAMSEY
DEVELOPMENT AGREEMENT FOR LYNWOOD THIRD ADDITION

This Agreement (hereinafter the "Agreement") is dated as of this ____ day of _____, ____ and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**") and U.S. Home, LLC, a Delaware Limited Liability Company under the laws of Delaware (the "**PERMITTEE**").

Recitals

A. The **PERMITTEE** is the owner of land legally described on the attached Exhibit A (the "Subject Property").

B. The **PERMITTEE** has received approval from the **CITY** to subdivide the Subject Property and plat the same as LYNWOOD THIRD ADDITION (the "Plat").

Agreement

1. Recitals Incorporated. The recitals stated above are hereby incorporated into this Agreement and are made part of this Agreement by reference.

2. Conditions of Approval. The **CITY** has approved the Plat subject to satisfaction of the following conditions subsequent:

   a. The **PERMITTEE'S** Execution of this Agreement. That the **PERMITTEE** enters into this Agreement.

   b. Marketable Title. That prior to recording the Plat, the **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Subject Property either through a currently certified abstract, registered property abstract or title insurance commitment or policy**.**

c. Proof of Authority. That the **PERMITTEE** provide proof that the respective governing board(s) of the **PERMITTEE** has authorized the **PERMITTEE'S** execution of this Agreement. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of each entity which grants such authority.

3. The Plans. The term "Plans" as used in this Agreement means the Final Plat Plans prepared by Sathre-Bergquist, Inc., dated August 30, 2023, and revised on Click or tap here to enter text.. The Plans remain subject to: (a) **CITY** Staff's review and approval of the Plans to, among other things, confirm that the revisions requested in the **CITY** Staff's review have been made; and (b) such further revisions as the **PERMITTEE** may propose and the **CITY** approves. The Plans shall not be attached to this Agreement, but are in the **CITY'S** files.

4. Stage I Improvements. The public improvements the **PERMITTEE** will construct or install are as follows:

a. Trunk and lateral sanitary sewer.
b. Trunk and lateral water main.
c. Storm drainage facilities (when specified).
d. Stormwater maintenance through 90 percent buildout.
e. Streets.
f. Concrete curb and gutter (urban).
g. Lot grading.
h. Sidewalks.
i. Electricity (within one-fourth mile).
j. Phone (within one-fourth mile).
k. Natural gas (within one-fourth mile).
l. Boulevard sodding.
m. Water shut off boxes.

(the "Stage I Improvements").

The **PERMITTEE** agrees to construct the Stage I Improvements according to the terms and conditions of this Agreement and in accordance with the Plans and the City Code. Per City Code Section 117-615, the **PERMITTEE** shall provide the **CITY** with a set of reproducible as-built plans in Computer Aided Drafting (CAD) and Portable Document File (PDF) format upon completion of the Stage I Improvements and acceptance by the **CITY**. As as-built plans are a required Stage I Improvement item per City Code Section 117-615, the **CITY** will not release in its entirety the required Stage I Improvement Financial Guaranty noted in Section 12 below until such as-built plans are received by the **CITY**. Additionally, the **PERMITTEE** agrees to provide to the **CITY** the Plans in CAD and PDF format prior to the commencement of construction of the Stage I Improvements.

5. Lot Corner Staking. The **PERMITTEE** must install lot corner stakes at all lot corners.

6. Installation of the Stage I Improvements. The **PERMITTEE** shall obtain all necessary permits from all governmental agencies before commencing construction of the Stage I Improvements. The **PERMITTEE** must provide the **CITY** with copies of all necessary permits from other governmental agencies prior to or when the **PERMITTEE** applies for

a building permit to construct improvements on a lot within the Plat. Within thirty (30) days after the completion of the Stage I Improvements, the **PERMITTEE** shall provide the **CITY** with a complete set of reproducible "As Built" plans for the Stage I Improvements.

7. Time of Performance for the Stage I Improvements. The **PERMITTEE** must complete the Stage I Improvements within one (1) year after the recording of the Plat.

8. Ownership of the Stage I Improvements. The **PERMITTEE** owns the Stage I Improvements until the **CITY'S** acceptance of the Stage I Improvements. Title to the Stage I Improvements automatically passes to the **CITY** upon the **CITY'S** written acceptance of the Stage I Improvements. Except to the extent the **CITY** has accepted all or portions of the Stage I Improvements, in writing, prior to the lapse, expiration, or other termination of the **CITY'S** financial guaranty described in Section 12 and except to the extent the **CITY** and the **PERMITTEE** may agree, in writing, to defer the **CITY'S** acceptance of certain specified Stage I Improvements, the **CITY** is deemed to have accepted the Stage I Improvements when the **CITY** releases the financial guaranty described in Section 12 or allows such financial guaranty to lapse, expire or otherwise terminate.

9. Stage I Improvements License. The **PERMITTEE** hereby grants the **CITY** and the **CITY'S** agents, employees, officers, and contractors an irrevocable license to enter the Subject Property to perform all necessary work and/or inspections the **CITY** deems appropriate during the **PERMITTEE'S** installation of the Stage I Improvements. The license shall expire after the **CITY** accepts ownership of Stage I Improvements.

10. Stage II Improvements. The public improvements the **PERMITTEE** must construct or install are as follows:

    a. Street striping (if required by Plans)
    b. Street lights per agreement with Connexus Energy
    c. Street and traffic control signs
        (i) **CITY** will provide and install Street Name and Traffic Control signs per the approved Street Signage Plan, following payment by **PERMITTEE** to **CITY** pursuant to the established rates and charges in effect and outlined in Exhibit B attached hereto.
    d. Installation of survey monumentation.

(the "Stage II Improvements"). The **PERMITTEE** must complete the construction of the Stage II Improvements, excluding the street and traffic control signs, which will be installed by the **CITY**, within one (1) year after the date upon which the Plat is recorded.

PERMITTEE must install the Stage II Improvements in accordance with the Plans, excluding the street and traffic control signs, which the **CITY** will install.

11. Required Private Improvements. The private improvements the **PERMITTEE** will construct or install are as follows:

    a. Sanitary sewer
    b. Water
    c. Storm drainage facilities

d. Stormwater maintenance
e. Parking nodes
f. Concrete curb and gutter
g. Lot grading
h. Landscaping

12. Financial Guaranty for Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide a financial guaranty to the **CITY** guaranteeing the construction of the Stage I Improvements, Stage II Improvements, and Required Private Improvements, as well as their timely completion. The **PERMITTEE** shall be responsible for a financial guaranty in the amount of Two Hundred Seventy-Two Thousand Seven Hundred and Eight Dollar and No Cents **($272,708.00),** which amount is 125% of the **CITY** Engineer's estimated cost of the Stage I Improvements, Stage II Improvements, and Required Private Improvements (the "Financial Guaranty"). Upon completion of Stage I Improvements (including the removal of "temporary" erosion control measures as identified in the approved Grading Plan), acceptance by the **CITY**, supported by appropriate lien waivers, the **PERMITTEE** may request a reduction in the amount of the Financial Guaranty.

13. Inspection Escrow for the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall provide an inspection escrow to the **CITY** to inspect the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The **PERMITTEE** shall be responsible for an inspection escrow in the amount of Ten Thousand Nine Hundred and Eight Dollars and No Cents **($10,908.00)**, which amount is 5% of the City Engineer's estimated cost of the Stage I Improvements, Stage II Improvements, and Required Private Improvements. The inspection escrow must be in the form of cash. The **PERMITTEE** may request a refund of the remaining balance in the escrow upon completion of the Stage I Improvements, Stage II Improvements, and Required Private Improvements, after acceptance by the **CITY**.

14. Warranty for Stage I and Stage II Improvements. The **PERMITTEE** shall provide a one-year warranty in the amount of Fifty-Four Thousand Five Hundred Forty-Two Dollars and No Cents (**$54,542.00**), which is 25% of the cost of the Stage I and Stage II Improvements. Said warranty shall be in force for one year following the final acceptance of any required improvements and shall guarantee satisfactory performance of said improvements. The warranty must be in the form of a Letter of Credit, approved as to form by the **CITY,** or a cash escrow.

15. Street Cleaning and Clean Up. After the street surfacing that is a part of the Stage I Improvements is installed, the **PERMITTEE** shall clear any soil, earth, or debris from the streets. From time to time, the **CITY** may remove accumulations of soil, earth, and debris from the streets resulting from the construction of the Stage I Improvements. It shall be the **PERMITTEE'S** responsibility to pay the costs associated with this necessary street cleaning. Invoices from the **CITY** to the **PERMITTEE** for such costs shall be paid within fifteen (15) days of the date of the invoice.

16. Payment of Development Fees. The **PERMITTEE** must pay to the **CITY** the fees described on Exhibit B, which include Park Land Dedication Fees, Trail Development Fees, Sanitary Sewer Connection (Trunk) Fees, Water Connection (Trunk) Fees,

Stormwater Management Fees, Street Signage Fees, and Street Light Operation and Maintenance Fees.

17. Requirements for Building and Occupancy Permits.

a. No building permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) installed a Class 5 driving surface to within 300 feet of the structure; (b) provided the **CITY** Building Official with a Certificate of Survey; c.) the Financial Guaranty described in Section 12 to the **CITY**; d.) obtained all necessary permits from the Lower Rum River Watershed Management Organization and has provided a copy of such permit(s) to the **CITY;** and

b. No occupancy permit for any lot in the Plat shall be issued until the **PERMITTEE** has: (a) constructed vehicular access to the lot, including the installation of at least one layer of bituminous surfacing; (b) constructed all utilities and storm water facilities this Agreement requires to serve the lot and such utilities and storm water facilities are in place, operational and accepted by the **CITY**; (c) for lots that have a slope of less than 2%, provided the **CITY** with a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, certifying that the flattest grade on the lot is 1% or greater; and (d) installed and planted the sod and landscaping that are required as a part of the Stage I Improvements.

18. **PERMITTEE** Defaults. If the **PERMITTEE** defaults in the performance of one or more of the **PERMITTEE'S** obligations under this Agreement, i) the **CITY** gives the **PERMITTEE** thirty (30) days written notice of the default and ii) the **PERMITTEE** fails to cure the default within said thirty (30), then the **CITY** may pursue any and all remedies available at law or in equity including, but not limited to, the following:

a. The **CITY** may, at its option, perform or engage one or more third parties to perform the **PERMITTEE'S** obligations. If, in the reasonable judgment of the **CITY'S** staff, the **PERMITTEE'S** default creates an immediate risk to public health or safety, the **CITY** may perform or engage one or more third parties to perform the work before the **CITY** provides the notice described in the initial paragraph of this Section, but the **CITY** must use commercially reasonable efforts to notify the **PERMITTEE** as promptly as possible that the **CITY** is undertaking to perform the **PERMITTEE'S** obligation or obligations. If the **CITY** performs one or more obligations of the **PERMITTEE**, the **PERMITTEE** must reimburse the **CITY** for any costs or expenses the **CITY** incurs, including costs and expenses for **CITY** staff time, to perform the work within 30 days after the **CITY** notifies the **PERMITTEE**, in writing, of the costs and expenses the **CITY** incurred to perform the work. If the **PERMITTEE** does not reimburse the **CITY** within said 30-day period, the **CITY** may pursue any remedies available to the **CITY** either at law or in equity or, in the alternative, the **CITY** may draw on the Financial Guaranty the **PERMITTEE** has provided to the **CITY** pursuant to this Agreement to reimburse itself for the expenses the **CITY** incurs to perform the work. This Agreement is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the Subject Property. As an alternative to seeking recovery from the **PERMITTEE** or the Financial Guaranty, the **CITY** may levy special assessments against the Subject Property in accordance

with Minnesota Statutes Section 429, and the **PERMITTEE**, for itself and its successors in title, hereby expressly waives any and all substantive and procedural objections or defenses the **PERMITTEE** may have to such special assessments.

b. The **CITY** may commence an action in Anoka County District Court to pursue any remedy available to the **CITY** at law or in equity including, but not limited to, injunctive relief.

c. The **CITY** may refuse to grant building permits for improvements to be constructed on any lots within the Plat until the **PERMITTEE** has cured all of its defaults.

d. The **CITY** may draw upon all or any portion of the Financial Guaranty the **PERMITTEE** has provided to the **CITY** pursuant to Section 12 and (i) use all or any portion of the proceeds from the Financial Guaranty to reimburse the **CITY** pursuant to subsection (a) above; (ii) use all or any portion of the proceeds from the Financial Guaranty to satisfy any judgment the **CITY** obtains against the **PERMITTEE** pursuant to subsection (b) above; (iii) use all or any portion of the proceeds to reimburse the **CITY** pursuant to Section 21 (j) below; and (iv) hold all or any portion of the proceeds for a reasonable time for the future application as described in subsections (i), (ii) and (iii) of this Section 20 (d).

19. Miscellaneous.

a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

b. Written Amendments Only. The action or inaction of the **CITY** or the **PERMITTEE** shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties, and approved by a resolution of the City Council. The **CITY'S** or the **PERMITTEE'S** failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.

c. Compliance with Laws and Regulations. The **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until the **PERMITTEE** does comply. Upon the **CITY'S** demand, **PERMITTEE** shall cease work until there is compliance.

d. Mailbox Locations. If the **PERMITTEE** desires to construct mailboxes within the public right of way, the **PERMITTEE** agrees that the placement of mailboxes

along public streets is subject to the approval by the **CITY**. Utility locates will be necessary.

e. Boulevard and Wetland Restoration. The **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards within thirty (30) days of the completion of the street improvements, and restoring all other areas disturbed by the development grading operation in accordance with the approved Grading and Erosion Control plan. The **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth, or debris from the wetlands within and adjacent to this Plat resulting from grading performed in the development of the Plat.

f. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday 7:00 a.m. to 10:00 p.m. The **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.

g. Construction Site Maintenance. The **PERMITTEE** shall adhere to all of the **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc. The **CITY** reserves the right to withhold permits, inspections, or certificates of occupancy to correct violations relating to construction site maintenance.

h. Estimated Cost. It is understood and agreed that cost amounts set forth in this Agreement as to Stage I, Stage II, and Required Private Improvements, unless qualified as fixed amounts, are estimated. The **PERMITTEE** agrees to pay the entire cost of said improvements including interest, engineering and legal fees related thereto.

i. Plat Approval Expenses. The **PERMITTEE** agrees that it will pay to **CITY** all **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, engineering and legal fees. Said expenses incurred after recording of the Final Plat shall also be paid within said fifteen (15) day billing period. Failure to pay the **CITY'S** expenses within the fifteen (15) day billing period will permit the **CITY** to draw upon any of the escrows required by this Agreement for payment.

j. Reimbursement to the **CITY**. The **PERMITTEE** agrees to reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Agreement, or any portion thereof, including court costs and reasonable engineering and attorney's fees.

k. Certificate of Occupancy. The term "Certificate of Occupancy", as used in this Agreement, shall be defined as a document issued by the **CITY'S** Building Official, which authorizes the structure to be used for its intended purposes.

l. Notices. Required notices shall be in writing and shall be either hand delivered to the Parties, its employees or agents, or mailed to them by certified or registered mail at the following address:

TO PERMITTEE:
U.S. Home, LLC
Attn: Jon Aune
16305 36th Ave No, Suite 600
Plymouth, MN 55446

TO THE CITY:
City of Ramsey
Attn: Community Development Director
7550 Sunwood Drive NW
Ramsey, MN 55303

[The remainder of this page is intentionally left blank.]

THE PERMITTEE:

U.S. Home, LLC

By:_____, Jon Aune
Its: Vice President

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by Jon Aune, Vice President of U.S. Home, LLC, a Delaware Limited Liability Company, under the laws of the State of Delaware, on behalf of the corporation.

_____
Notary Public

THE CITY:

CITY OF RAMSEY

By:_____
Its: Mayor

By:_____
Its: City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

The forgoing instrument was acknowledged before me on this_____ day of_____, ____, by Mark E. Kuzma and Brian Hagen, the Mayor and the City Administrator of the City of Ramsey, a charter city and municipal corporation organized under the laws of the state of Minnesota on behalf of the City.

_____

Notary Public

This document drafted by:
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
HKB Law, P.A.
4501 Allendale Dr.
St. Paul, MN 55127

EXHIBIT A

Legal Description of the Subject Property

OUTLOT A, LYNWOOD SECOND ADDITION, Anoka County, Minnesota

-or upon recording-

Lots 1-12, Block 1, and Outlots A & B, Lynwood Third Addition.

EXHIBIT B

Fees Payable to the City

1. Park Dedication. The **PERMITTEE** is responsible for satisfying applicable Park Dedication Fee requirements. **PERMITTEE** must pay a Park Dedication Fee of **$54,000.00** (12 units x $4,500.00 per unit). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.

2. Trail Development Fees. The **PERMITTEE** is responsible for satisfying applicable Trail Development Fee requirements. **PERMITTEE** must pay a Trail Development Fee of **$18,000.00** (12 units x $1,500.00 per unit). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.

3. Sanitary Sewer Connection (Trunk) Fees. The **PERMITTEE** is responsible for satisfying applicable Sanitary Sewer Trunk Fee requirements. **PERMITTEE** must pay a Sanitary Sewer Trunk Fee of **$16,188.00** (12 units x $1,349.00). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.

4. Water Connection (Trunk) Fees. The **PERMITTEE** is responsible for satisfying applicable Water Trunk Fee requirements. **PERMITTEE** must pay a Water Trunk Fee of **$24,108.00** (12 units x $2,009.00 per unit). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.

5. Stormwater Management Fee. The **PERMITTEE** is responsible for satisfying applicable Stormwater Trunk Fee requirements. **PERMITTEE** must pay a Stormwater Management Fee of **$6,408.00** (12 units x $534.00 per unit). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.

6. Street Light Operation and Maintenance Fee. The **PERMITTEE** is responsible for a Street Light Operation and Maintenance Fee of $294 per light. **PERMITTEE** must pay a Street Light Operation and Maintenance Fee of **$294.00** ($294 x 1 lights = $294.00). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.

7. Street Sign Fee. While the CITY provides and installs the street name and traffic control signage, the **PERMITTEE** is responsible for paying for them at a rate of $265 per sign. **PERMITTEE** must pay a Street Sign Fee of **$795.00** ($265 x 1 street name sign; $265 x 2 no parking signs). The **PERMITTEE** acknowledges that these fees are estimates. The rate in effect when the Plat is recorded will be collected.

8. Development Fees for the Outlots. The **PERMITTEE** acknowledges that development fees are not being collected for any Outlots. The **PERMITTEE** acknowledges that development fees will be due upon development of any of the Outlots. The rate in effect at the time said future plat(s) is recorded will be collected.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-307

RESOLUTION APPROVING FINAL PLAT AND DEVELOPMENT AGREEMENT FOR LYNWOOD THIRD ADDTION

WHEREAS, U.S. Home LLC, dba Lennar, hereafter referred to as "Developer", properly applied for Final Plat approval of the following described property located in the City of Ramsey:

Outlot A, Lynwood Second Addition, Anoka County, Minnesota

(the 'Subject Property'); and

WHEREAS, the City Council reviewed the Final Plat of Lynwood Third Addition on December 12, 2023.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby approves the Final Plat and Development Agreement for Lynwood Third Addition, contingent upon:
    a. Compliance with Staff Review Comments.
    b. Approval by the City Attorney as to legal form.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Adopt Resolution #23-308 Approving Right-of-Way Permit for a Private Ice Rink on Krypton Street North of 157th Avenue Northwest

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #23-308 approving a Right-of-Way Permit for a private ice rink on Krypton Street North of 157th Avenue Northwest, which is a paved public stub street with no outlet.

Background:

The property owners at 5649 157th Avenue NW, Ms. Jacqueline Mjolhus and Mr. Eric Mjolhus, have requested to build an ice rink with side boards and lighting on the paved stub street segment of Krypton Street, north of 157th Avenue NW, which abuts the west edge of the Mjolhus' property.

This public stub street has concrete curb and gutter and sidewalk along the east side and municipal utilities exist under this street segment. This stub street is intended to connect with 157th Lane NW to the north in the future when two adjacent properties subdivide (one of these properties is where the pending plat of Gile Addition is located). There are no driveways off of this portion of Krypton Street.

Attached is a case with attachments that was reviewed and approved by City Council on January 10, 2023. This case outlines all relevant background details associated with this case and includes site location figures, pictures of the ice rink in place last winter, a copy of the extended liability coverage for use of City right-of-way, and a copy of the license agreement approved last winter.

On November 28, 2023, the Ramsey City Council unanimously approved the request of the property owners to construct a private ice rink on Krypton Street NW, North of 157th Avenue NW, subject to the outlined conditions as stated in the case including requiring the resident to;

1. Enter into a new license agreement with the City to protect the City in the event someone is injured while using the rink or if the rink is damaged by City crews while operating or maintaining existing infrastructure; and,
2. Remove the rink from City right-of-way by April 15, 2024, or within 21 days of written notification by the City; and,
3. Continue to provide liability insurance for their use of City right-of-way.

Notification:

Notifications are not required for this case.

Observations/Alternatives:

Observations:
The property owners circulated a petition within their neighborhood last winter and none of the signing property owners that signed the petition voiced opposition to the ice rink.

Staff did not receive any complaints regarding the use of this rink last winter.

The property owners have verbally agreed to follow the same conditions required by the pervious License Agreement approved in January 2023, which aligns with the conditions required by the City Council and included in the attached draft License Agreement. As of the date this case was published staff had not yet received an executed copy of the license agreement with the property owners' signatures or the required permit payment of $115.00.

Alternatives:
Alternative #1:
Motion to adopt Resolution #23-308 approving a Right-of-Way Permit for a private ice rink on Krypton Street North of 157th Avenue Northwest, subject to the property owners signing the new Right-of-Way License Agreement that includes the following conditions;

1. That the Permit is valid until April 19, 2024, at which time all elements of the ice rink must be removed from Krypton Street.
2. That the ice rink is open and accessible to anyone wishing to use it.
3. That the Owners will maintain insurance across the rink during the duration that it is in place.
4. That the Owners will apply annually for a new permit and provide current insurance and sign a right-of-way license agreement before the rink is constructed.
5. That if the Owners fail to adhere to any of the above conditions, the City of Ramsey will invoice the Owners for any costs associated with removal of the rink.

Funding Source:
No funding is required relative to this request. City costs are limited to the time it took staff and the City Attorney to review and process the request, including preparing and reviewing the License Agreement.

Recommendation:
Staff recommends approving Alternative #1 once the property owners execute the license agreement and pay for the right-of-way permit.

Action:
Motion to adopt Resolution #23-308 approving a Right-of-Way Permit for a private ice rink on Krypton Street North of 157th Avenue Northwest, subject to the property owners signing the new Right-of-Way License Agreement that includes the following conditions;

1. That the Permit is valid until April 19, 2024, at which time all elements of the ice rink must be removed from Krypton Street.
2. That the ice rink is open and accessible to anyone wishing to use it.
3. That the Owners will maintain insurance across the rink during the duration that it is in place.
4. That the Owners will apply annually for a new permit and provide current insurance and sign a right-of-way license agreement before the rink is constructed.
5. That if the Owners fail to adhere to any of the above conditions, the City of Ramsey will invoice the Owners for any costs associated with removal of the rink.

Attachments

Resolution 23-308
011023 CC case

112823 CC case

Draft License Agreement

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/07/2023 03:30 PM

Form Started By: Bruce Westby Started On: 11/29/2023 10:49 AM

Final Approval Date: 12/07/2023

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-308

RESOLUTION APPROVING A RIGHT-OF-WAY PERMIT FOR A PRIVATE ICE RINK ON KRYPTON STREET NORTH OF 157TH AVENUE NORTHWEST

RECITALS

1. Ms. Jacqueline Mjolhus and Mr. Eric Mjolhus are owners ("Owners") of property generally known as 5649 157th Avenue NW and legally described as follows:

   Lot 7, Block 1, Wildlife Sanctuary Second Addition, Anoka County, Minnesota

2. That Krypton Street Northwest, a platted, publicly dedicated, and constructed roadway is adjacent to the Owners' property.

3. That the Owners have constructed an ice rink on top of the paved portion of Krypton Street Northwest, including side boards, a plastic liner, and lighting.

FINDINGS OF FACT

1. That Krypton Street Northwest is intended to be extended northward in the future as the two properties to the north develop.

2. That there are no driveways accessing this portion of Krypton Street NW at this time.

3. That City Code Chapter 50 Sections 26 and 27 authorize occupancy and use of public rights-of-way upon paying a fee and applying for a permit.

4. That the Owners have provided an umbrella insurance policy assuming liability for the rink and potential injuries of users.

5. That the Owners have submitted a signed Right-of-Way License Agreement understanding the use of the public right-of-way is for the benefit of the public and that the use of the rink may be removed at any time if it is in the public need to do so.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby grants approval of a right-of-way permit ("Permit") to construct, maintain, and use an ice rink upon the following conditions:

CONDITIONS

1. That this Permit is valid until April 19, 2024, at which time all elements of the ice rink must be removed from Krypton Street.

2. That the ice rink is open and accessible to anyone wishing to use it.

3. That the Owners will maintain insurance across the rink during the duration that it is in place.

4. That the Owners will apply annually for a new permit and provide current insurance and sign a right-of-way license agreement before the rink is constructed.

5. That if the Owners fail to adhere to any of the above conditions, the City of Ramsey will invoice the Owners for any costs associated with removal of the rink.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, that the Mayor and City Clerk are directed to sign the Right-of-Way License Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **5. 19.**

Meeting Date: 01/10/2023

By: Todd Larson, Community Development

Information

Title

Adopt Resolution #23-020 Approving a Right-of-way Permit for an Ice Rink North of 157th Avenue NW on Krypton Street NW

Purpose/Background:

Mr. Eric Mjolhus constructed an ice rink to the west of his home at 5649 157th Avenue NW within the paved portion of Krypton Street NW. Krypton Street is a stub street extending north from 157th Avenue. It is intended to connect with 157th Lane to the north in the future when two adjacent properties subdivide (one of these properties is where the pending plat of Gile Addition is located). There are no driveways off of this portion of Krypton Street.

The rink that was constructed contains side boards and light poles. Mr. Mjolhus stated that he constructed the rink with the verbal permission of the former (retired) Public Works Superintendent. Current staff is unaware of how the rink was proposed--with the boards or just simply flooding the roadway. The parameters of the "approval" were not written down nor was anything brought to the Council for official approval. Staff is proposing the approval for this rink follow the same procedures as a Right-of-Way permit. These permits are typically handled administratively as they are often related to underground private utility work or driveway/culvert installations. As the presence of this private rink restricts public use of the stub street for purposes other than skating, and restricts the ability to access or locate underlying utilities, it was determined that this permit approval should be brought forward to the Council for formal approval.

As with right-of-way permits, liability insurance and a hold-harmless agreement are required. Mr. Mjolhus has provided an umbrella policy extending from his homeowner's insurance to protect the City from liability of an injury or damage to the roadway. He has also provided a signed copy of a license agreement (hold-harmless agreement) drafted by the City Attorney. There is also a $115.00 fee for this permit. The approval granted would be on an annual basis. In the future, if the rink is well-supported and no substantial issues arise, Mr. Mjolhus can request approval--recommended each fall--to construct the rink for the upcoming season.

Notification:

None required.

Observations/Alternatives:

Alternatives to consider:

1. Approve the right-of-way permit for the 2022-2023 winter season as recommended by staff.
2. Deny the right-of-way permit and order removal of the materials.

Funding Source:

The right-of-way permit fee is $115.00.

Recommendation:

Staff recommends approving the right-of-way permit for the 2022-2023 winter season.

Action:

Motion to adopt Resolution #23-020 approving a right-of-way permit for an ice rink north of 157th Ave. NW on Krypton St. NW.

Attachments

Location Map
ACTION - Resolution #23-020
Insurance
Right-of-Way License Agreement
Photos

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	01/05/2023 08:36 AM
Brian Hagen	Brian Hagen	01/05/2023 11:50 AM
Form Started By: Todd Larson		Started On: 01/03/2023 01:28 PM
Final Approval Date: 01/05/2023		

2020 Aerial Photo Courtesy of Anoka County Parcel Viewer

Council Member _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-020

RESOLUTION APPROVING A RIGHT-OF-WAY PERMIT FOR AN ICE RINK NORTH OF 157TH AVENUE NORTHWEST ON KRYPTON STREET NORTHWEST

RECITALS

1. Ms. Jacqueline Mjolhus and Mr. Eric Mjolhus are owners ("Owners") of property generally known as 5649 157th Avenue NW and legally described as follows:

   Lot 7, Block 1, Wildlife Sanctuary Second Addition, Anoka County, Minnesota

2. That Krypton Street Northwest, a platted, publicly dedicated, and constructed roadway is adjacent to the Owners' property.

3. That the Owners have constructed an ice rink on top of the paved portion of Krypton Street Northwest, including side boards, a plastic liner, and lighting.

FINDINGS OF FACT

1. That Krypton Street Northwest is intended to be extended northward in the future as the two properties to the north develop.

2. That there are no driveways accessing this portion of Krypton Street NW at this time.

3. That City Code Chapter 50 Sections 26 and 27 authorize occupancy and use of public rights-of-way upon paying a fee and applying for a permit.

4. That the Owners have provided an umbrella insurance policy assuming liability for the rink and potential injuries of users.

5. That the Owners have submitted a signed Right-of-Way License Agreement understanding the use of the public right-of-way is for the benefit of the public and that the use of the rink may be removed at any time if it is in the public need to do so.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of a right-of-way permit ("Permit") to construct, maintain, and use an ice rink upon the following conditions:

CONDITIONS

1. That this Permit is valid until April 1, 2023, at which time all elements of the ice rink must be removed from Krypton Street.

2. That the ice rink is open and accessible to anyone wishing to use it.

3. That the Owners will maintain insurance across the rink during the duration that it is in place.

4. That the Owners will apply annually for a new permit and provide current insurance and sign a right-of-way license agreement before the rink is constructed.

5. That if the Owners fail to adhere to any of the above conditions, the City of Ramsey will invoice the Owners for any costs associated with removal of the rink.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, that the Mayor and City Clerk may sign the Right-of-Way License Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of January, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

Sniezek Group Agency
9630 Colorado Lane N
Brooklyn Park MN 55445
www.allstate.com/GregSniezek

To Whom It May Concern,

I'm confirming that the Allstate home insurance policy for Eric Mjolhus, policy number 922527023 includes $300,000 in liability coverage that would extend liability coverage for his ice rink on the city street. He also has the Allstate umbrella policy number 811389971 which includes an additional $1,000,000 in liability coverage which would also extend coverage for any issues that would arise for the rink such as an injury to a child in neighborhood or a car crashing into the rink while driving down the road. The liability on the home and umbrella policies would extend a total of $1,300,000 in liability coverage for any incidents related to the ice rink.

Thank you,

Matt Gamm

Allstate Insurance – Sniezek Group Agency
Ph: (763) 205-5322
Fax: (763) 205-5332
MattGamm@Allstate.com

Personal Umbrella Policy Declarations

Your policy effective date is December 29, 2022

Total Premium for the Premium Period (Your bill will be mailed separately)

Excess Liability	$219.16
Total	**$219.16**

Your bill will be mailed separately. Before making a payment, please refer to your latest bill, which includes payment options and installment fee information. If you do not pay in full, you will be charged an installment fee(s).

Your policy premium has been developed using the following information:

- *2 Vehicles*
- *Supporting Allstate Home and/or Auto Policy(ies)*
- *2 Operators in the household*

Your Policy is a legal contract between you and Allstate Indemnity Company.

Read Your Policy Carefully

Discount (included in your total premium)

Multiple Policy Discount - Auto and Property **33%**

Operators in the household*

Jacqueline Mjolhus

Eric Mjolhus

**The operators named are currently listed on your auto policy. If there are any other operators in your household or if any of the operators named have left your household, please contact your agent or producer of record to have your policy updated.*

Policy Coverages and Limits of Liability

Coverages	*Limits of Liability*
Excess Liability - Bodily Injury and Property Damage Annual Aggregate Limit	$1,000,000 each occurrence $2,000,000 during the current policy period
Excess Liability - Personal Injury Annual Aggregate Limit	$500,000 each occurrence $1,000,000 during the current policy period
Additional Dwelling Rented To Others	**Not purchased***

**** This coverage can provide you with valuable protection. To help you stay current with your insurance needs, contact your agent to discuss available coverage options and other products and services that can help protect you.***

Information as of December 28, 2022

Summary

Named Insured(s)
Jacqueline Mjolhus, Eric J Mjolhus

Mailing address
5649 157th Ave NW
Ramsey MN 55303-4044

Policy number
811 389 971

Your policy provided by
Allstate Indemnity Company

Policy period
Begins on **December 29, 2022** at 12:01 A.M. standard time, with no fixed date of expiration

Premium period
Beginning **December 29, 2022** through **December 29, 2023** at 12:01 A.M. standard time

Your Allstate agency is
Sniezek Group Agcy
9630 Colorado Ln N
Brooklyn Park MN 55445-2384
(763) 205-5322
SniezekAgency@allstate.com

Some or all of the information on your Policy Declarations is used in the rating of your policy or it could affect your eligibility for certain coverages. Please notify us immediately if you believe that any information on your Policy Declarations is incorrect. We will make corrections once you have notified us, and any resulting rate adjustments, will be made only for the current policy period or for future policy periods. Please also notify us immediately if you believe any coverages are not listed or are inaccurately listed.

Required Underlying Insurance Limits

You must maintain the Required Underlying Insurance, at or above the limits as shown below at all times for each liability exposure any insured person has. Please refer to the "Required Underlying Insurance" provision of the policy.

Coverage		***Required Underlying Limit***
Personal Liability - Bodily Injury and Property Damage Liability 1. Homeowners, Condominium, Renters, Mobilehome, Manufactured Home or other Personal Liability Policy 2. Incidental Office, Private School or Studio		Combined Single Limit $300,000 per occurrence
One, Two, Three or Four Family Residential Rental Property - Bodily Injury and Property Damage Liability		$300,000 per occurrence
Automobiles and Motor Homes	Bodily Injury	$250,000 each person $500,000 each occurrence
	Property Damage	$100,000 each occurrence **or** Combined Single Limit $500,000 per occurrence
Motorcycles, Motor Scooters, Mopeds and Recreational Vehicles	Bodily Injury including Passenger Liability when available	$100,000 each person $300,000 each occurrence
	Property Damage	$100,000 each occurrence **or** Combined Single Limit $300,000 per occurrence
	Guest Passenger Liability (when available as a separate limit)	$100,000 each person $300,000 each occurrence **or** Combined Single Limit $300,000 per occurrence
Personal Watercraft such as jet skis and wet bikes	Bodily Injury	$100,000 each person $300,000 each occurrence
	Property Damage	$100,000 each occurrence **or** Combined Single Limit $100,000 per occurrence
Watercraft Liability Craft under 26 feet and up to 50 horsepower (U.S. horsepower)	Bodily Injury	$100,000 each person $300,000 each occurrence
	Property Damage	$100,000 each occurrence **or** Combined Single Limit $100,000 per occurrence
Watercraft Liability Craft 26 feet and over or greater than 50 horsepower (U.S. horsepower)	Bodily Injury	$250,000 each person $500,000 each occurrence
	Property Damage	$100,000 each occurrence **or** Combined Single Limit $250,000 per occurrence

(continued)

Coverage	*Required Underlying Limit*
Employers' Liability - if Workers' Compensation or similar coverage for Domestic Workers is required or purchased voluntarily	$300,000 each occurrence $300,000 each employee $500,000 policy aggregate

Your policy documents

Your Personal Umbrella policy consists of the Policy Declarations and the following documents. Please keep them together.

- Personal Umbrella Policy – AS400
- Minnesota Personal Umbrella Policy Amendatory Endorsement – AS429-1

Important payment and coverage information

Here is some additional, helpful information related to your coverage and paying your bill:

- ▶ Please note: This is not a request for payment. Any adjustments to your premium will be reflected on your next scheduled bill which will be mailed separately.

Allstate Indemnity Company's Secretary and President have signed this policy with legal authority at Northbrook, Illinois.

William Hill
President

Susan L. Lees
Secretary

Amended Homeowners Policy Declarations

Platinum Gold

Allstate.

Your policy effective date is August 31, 2022

Total Amount Due for the Premium Period

Premium for property insured	$2,779.01
Minnesota Fire Insurance Surcharge	13.90
Total	**$2,792.28**

Your bill will be mailed separately. Before making a payment, please refer to your latest bill, which includes payment options and installment fee information. If you do not pay in full, you will be charged an installment fee(s).

Discounts (included in your total premium)

Age of Utilities	**6%**	Protective Device	**2%**
Claim Free	**15%**	Home and Auto	**35%**

Location of property insured

5649 157th Ave NW, Ramsey, MN 55303-4044

Rating Information*

Please review and verify the information regarding your insured property. Please refer to the Important Notice (X67831-2) for additional coverage information. Contact us if you have any changes.

The dwelling is of frame construction and is occupied by 1 family

Your dwelling is 1 mile to the fire department

Dwelling Style:
Built in 2003; 1 family; 1800 sq. ft.; 2 stories

Foundation:
Below grade basement, 100%
Standard finish, 100%

Attached structures:
One 3-car attached garage
Wood deck, 175 sq. ft.

Interior details:
One basic kitchen
One basic full bath
Two basic three-quarter baths
One basic half bath
One gas fireplace

Exterior wall types:
95% vinyl siding
5% brick on frame

Interior wall partition:
100% drywall

Heating and cooling:

(continued)

Information as of December 12, 2022

Summary

Named Insured(s)
Jacqueline and Eric J Mjolhus

Mailing address
5649 157th Ave NW
Ramsey MN 55303-4044

Policy number
922 527 023

Your policy provided by
Allstate Property and Casualty Insurance Company

Policy period
Begins on **August 31, 2022** at 12:01 A.M. standard time, with no fixed date of expiration

Premium period
Beginning **August 31, 2022** through **August 31, 2023** at 12:01 A.M. standard time

Your policy change is effective
December 13, 2022

Your Allstate agency is
Sniezek Group Agcy
12908 Main St
Rogers MN 55374-8998
(763) 428-0051
gregsniezek@allstate.com

Some or all of the information on your Policy Declarations is used in the rating of your policy or it could affect your eligibility for certain coverages. Please notify us immediately if you believe that any information on your Policy Declarations is incorrect. We will make corrections once you have notified us, and any resulting rate adjustments, will be made only for the current policy period or for future policy periods. Please also notify us immediately if you believe any coverages are not listed or are inaccurately listed.

Rating Information* (continued)

Average cost heat & central air conditioning, 100%

Additional details:

One sliding glass door

Interior wall height - 8 ft, 100%

Fire protection details:

Fire department subscription - no

1 mile to fire department

Roof surface material type:

Composition

- 100% asphalt / fiberglass shingle

**This is a partial list of property details. If the interior of your property includes custom construction, finishes, buildup, specialties or systems, please contact your Allstate representative for a complete description of additional property details.*

Mortgagee

WELLS FARGO BANK NA 936 ITS SUCCESSORS &/OR ASSIGNS
P O Box 100515, Florence, SC 29502-0515
Loan number: 0494528938

Additional Interested Party:

City of Ramsey
7550 Sunwood Dr NW, Ramsey, MN 55303-4044

Coverage detail for the property insured

Coverage	*Limits of Liability*	*Applicable Deductible(s)*
Dwelling Protection - with Building Structure Reimbursement Extended Limits	$458,993	• $1,500 All peril
Other Structures Protection	$45,900	• $1,500 All peril
Personal Property Protection - Reimbursement Provision	$344,245	• $1,500 All peril
Additional Living Expense	Up to 12 months	
Family Liability Protection	$300,000 each occurrence	
Guest Medical Protection	$5,000 each person	
Water Back-Up	$5,000	• $500 Water Back-Up

▶ ***Other Coverages Not Purchased:***

- Business Property Protection*
- Business Pursuits*
- Electronic Data Processing Equipment*
- Electronic Data Recovery*
- Extended Coverage on Cameras*
- Extended Coverage on Jewelry, Watches and Furs*
- Extended Coverage on Musical Instruments*
- Extended Coverage on Sports Equipment*
- Fire Department Charges*
- Home Day Care*
- Identity Theft Expenses*
- Incidental Office, Private School Or Studio*
- Increased Coverage on Money*
- Increased Coverage on Securities*
- Increased Silverware Theft Limit*
- Loss Assessments*
- Satellite Dish Antennas*

****This coverage can provide you with valuable protection. To help you stay current with your insurance needs, contact your agent to discuss available coverage options and other products and services that can help protect you.***

Scheduled Personal Property Coverage

Your policy does not include Scheduled Personal Property Coverage. This coverage can provide you with valuable protection. To help you stay current with your insurance needs, contact your agent to discuss available coverage options and other products and services that can help protect you.

Your policy documents

Your Homeowners policy consists of the Policy Declarations and the following documents. Please keep them together.

- Homeowners Policy – APC486
- Water Back-up Endorsement – APC479
- Minnesota Amendatory Endorsement form – APC511-1
- Extended Protection Amendatory Endorsement – APC626
- Guaranteed Renewal for Claims Endorsement – APC308
- Minnesota Standard Fire Policy Provisions – AS225
- Depreciation Amendatory Endorsement – AP4983

Important payment and coverage information

Here is some additional, helpful information related to your coverage and paying your bill:

▶ The Property Insurance Adjustment condition applies using the Marshall Swift Boeckh Publications building cost index.

▶ Do not pay. Mortgagee has been billed.

Allstate Property and Casualty Insurance Company's Secretary and President have signed this policy with legal authority at Northbrook, Illinois.

William Hill
President

Susan L. Lees
Secretary

Important notices

Policy number: **922 527 023**
Policy effective date: August 31, 2022

Dwelling Profile

Allstate has determined that the estimated cost to replace your home is: $458,993

The enclosed Policy Declarations shows the limit of liability applicable to Dwelling Protection–Coverage A of your homeowners insurance policy. The estimated replacement cost of your home is the minimum amount for which we will insure your home.

The decision regarding the limit applicable to your Dwelling Protection–Coverage A is your decision to make, as long as, at a minimum, your limit equals the estimated replacement cost as determined by Allstate and does not exceed maximum coverage limitations established by Allstate.

It is important to keep in mind that your Coverage A limits reflect a replacement cost that is only an estimate based on data that was available to us when we made this estimate (this information is described in the "Rating Information" section of your Policy Declarations). The actual amount it will cost to replace your home cannot be known until after a covered total loss has occurred.

How is the replacement cost estimated?

Many factors can affect the cost to replace your home, including its age, size, and type of construction. For example, the replacement cost uses construction data, such as labor and materials, that are available to us when we made this estimate. This estimate is also based on characteristics of the home, which include information that you provided to us. You might have chosen to insure your home for a higher amount than the estimated replacement cost shown above.

Note to customers renewing their policy

The estimated replacement cost for your home may have changed since the last time we communicated this information to you. This is because, at renewal, Allstate uses the home characteristics that you have provided to us to recalculate and update the estimated replacement cost. Using updated labor and material rates for your zip code, Allstate takes the home characteristics you have provided and determines the updated estimated replacement cost. The information about your home's characteristics is provided in the "Rating Information" section of your Policy Declarations.

Please note: Your Dwelling information is used to estimate your home replacement cost. It's important to review and update this information so we're using the most accurate details to estimate your home's replacement value.

If the information about your home shown in your Policy Declarations requires any change or if you have any questions or concerns about the information contained in this Important Notice, please contact your Allstate representative, or call us at 1-800-ALLSTATE®.

X67831-2

065 070 022
2212125000240
PROR02MN20221212222343101A-000168-005-0-00-00

Right-of-Way License Agreement

In exchange for the consideration of $115.00 (right-of-way road closure permit fee amount), receipt of which is acknowledged, this agreement, made this 23rd day of DEC, 2022, between the City of Ramsey, Minnesota (hereinafter "the City") and Jacqueline V. Mjolhus and Eric J. Mjolhus, (hereinafter "the Licensee"), is as follows:

The Licensee will utilize a portion of a platted right of way consisting of approximately 2,000 square feet located in the City as an improved and paved stub as part of Krypton Street Northwest immediately joining the licensee's property located at 5649 157th Avenue Northwest. The encroachment will solely consist of flooding the right of way to create a sheet of ice with surrounding boards, boundaries and lighting for an ice skating/hockey rink. This license shall commence upon approval of the City Council and be valid until March 31, 2023, unless terminated earlier under the terms herein, or extended with the express permission in writing of the City.

A representation of the area to be used is attached and incorporated by reference as **Attachment A.**

It is expressly understood that the subject property of this encroachment license is located on a public right of way held in trust by the City for the benefit of the public. This proposed use shall at all times be subordinate to the public interest including, but not limited to, access at any time for utility or road work. The license is held by the licensee alone and may not be transferred or extended without the express consent in writing of the City.

The City or its agents may enter upon the licensed area at any time when, in its full discretion it is necessary to do so. Any ice or structures may be removed by the City at any time and any expense incurred as the result of the placement of the ice or structures on the right of way shall be borne entirely by the licensee.

The Licensee agrees to hold the City harmless from any all injuries or other liability as may be incurred by the Licensee or other third parties on the Licensed Premises for the period provided in this license. The Licensee shall maintain insurance coverage for any liability as may be incurred on the licensed premises and the City shall be a designated beneficiary of said insurance coverage.

For the City of Ramsey:

_____
Mayor

Attest:

_____
Clerk

Licensee:

_____
Jacqueline V. Mjolhus

_____
Eric J. Mjolhus

This instrument drafted by:

Frederic W. Knaak, Esq.
(MN. Lic. #0056777)
4501 Allendale Drive
North Oaks, MN 55127

Attachment A:
Location Map
(Approximate)

2020 Aerial Photo Courtesy of Anoka County Parcel Viewer

Photos of the ice rink (11/28/2022)

CC Regular Session

Meeting Date: 11/28/2023

Primary Strategic Plan Initiative: Not Applicable

Information

Title:

Consider Request to Construct Private Ice Rink on Krypton Street NW, North of 157th Avenue NW

Purpose/Background:

Purpose:

The purpose of this case is to consider a request to construct a private ice-skating rink on Krypton Street NW, North of 157th Avenue NW, which is a paved public stub street with no outlet.

Background:

The property owner at 5649 157th Avenue NW, Mr. Eric Mjolhus, is requesting to build an ice rink with side boards and lighting on the paved stub street segment of Krypton Street, north of 157th Avenue NW, which abuts the west edge of Mr. Mjolhus' property.

This public stub street has concrete curb and gutter and sidewalk along the east side and municipal utilities exist under this street segment. This stub street is intended to connect with 157th Lane NW to the north in the future when two adjacent properties subdivide (one of these properties is where the pending plat of Gile Addition is located). There are no driveways off of this portion of Krypton Street.

Attached is a case with attachments that was reviewed and approved by City Council on January 10, 2023. This case outlines all relevant background details associated with this case and includes site location figures, pictures of the ice rink in place last winter, a copy of the extended liability coverage for use of City right-of-way, and a copy of the license agreement approved last winter.

Notification:

Notifications are not required for this case.

Time Frame/Observations/Alternatives:

Observations:

The property owner at 5649 157th Avenue NW, Mr. Eric Mjolhus, plans to attend the meeting in case Council has any questions for him.

The property owner circulated a petition within his neighborhood last winter.

Staff did not receive any complaints regarding the use of this rink last winter.

The property owner informed staff that they will cease use of the rink by 8 PM, that they are willing to enter into another license agreement, and that they will continue to provide liability insurance for their use of City right-of-way, if their request is granted.

Alternatives:

Alternative #1:

Motion to deny the request of the property owner to construct a private ice rink on Krypton Street NW, North of 157th Avenue NW.

Alternative #2:
Motion to approve the request of the property owner to construct a private ice rink on Krypton Street NW, North of 157th Avenue NW, subject to the following conditions; _____.

Alternative #3:
Motion of other.

Funding Source:
Not applicable.

Recommendation:
Staff does not support this request for the following reasons;

- This street is intended to be extended in the future.
- Municipal utilities exist under this stub street segment and the presence of the ice rink would cause delays in maintaining the utilities, if needed.
- The City will assume some liability risk if this request is granted.
- City infrastructure could be damaged during construction, use, or dismantling of the ice rink.
- Granting this request would set a precedent for others to request the use of this and/or other stub streets for any number of private uses.

Staff recommends alternative #1 for these reasons.

If Council decides to grant this resident's request, staff recommends Council approval with the following conditions;

1. Require the resident to enter into a new license agreement with the City to protect the City in the event someone is injured while using the rink or if the rink is damaged by City crews while operating or maintaining existing infrastructure, and to require the resident to remove the rink from City right-of-way by April 15, 2024, or within 21 days of written notification by the City.
2. Require the resident to continue to provide liability insurance for their use of City right-of-way.

Outcome/Action:
Motion to deny the request of the property owner to construct a private ice rink on Krypton Street NW, North of 157th Avenue NW.

Attachments

011023 CC case

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/22/2023 03:56 PM
Form Started By: Bruce Westby		Started On: 10/16/2023 04:31 PM
Final Approval Date: 11/22/2023		

Right-of-Way License Agreement

In exchange for the consideration of $115.00 (right-of-way road closure permit fee amount), receipt of which is acknowledged, this agreement, made this _____ day of _____, 2023, between the City of Ramsey, Minnesota (hereinafter "the City") and Jacqueline V. Mjolhus and Eric J. Mjolhus, (hereinafter "the Licensee"), is as follows:

The Licensee will utilize a portion of a platted right of way consisting of approximately 2,000 square feet located in the City as an improved and paved stub as part of Krypton Street Northwest immediately joining the licensee's property located at 5649 157th Avenue Northwest. The encroachment will solely consist of flooding the right of way to create a sheet of ice with surrounding boards, boundaries and lighting for an ice skating/hockey rink. This license shall commence upon approval of the City Council and be valid until April 19, 2024, unless terminated earlier under the terms herein, or extended with the express permission in writing of the City.

A representation of the area to be used is attached and incorporated by reference as **Attachment A.**

It is expressly understood that the subject property of this encroachment license is located on a public right of way held in trust by the City for the benefit of the public. This proposed use shall at all times be subordinate to the public interest including, but not limited to, access at any time for utility or road work. The license is held by the licensee alone and may not be transferred or extended without the express consent in writing of the City.

The City or its agents may enter upon the licensed area at any time when in its full discretion it is necessary to do so. Any ice or structures may be removed by the City at any time and any expense incurred as the result of the placement of the ice or structures on the right of way shall be borne entirely by the licensee.

The Licensee agrees to hold the City harmless from any all injuries or other liability as may be incurred by the Licensee or other third parties on the Licensed Premises for the period provided in this license. The Licensee shall maintain insurance coverage for any liability as may be incurred on the licensed premises and the City shall be a designated beneficiary of said insurance coverage.

For the City of Ramsey:

_____
Mayor

Attest:

_____
Clerk

Licensee:

_____
Jacqueline V. Mjolhus

_____
Eric J. Mjolhus

This instrument drafted by:

Frederic W. Knaak, Esq.
(MN. Lic. #0056777)
4501 Allendale Drive
North Oaks, MN 55127

Attachment A:
Location Map
(Approximate)

2020 Aerial Photo Courtesy of Anoka County Parcel Viewer

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Identify and implement operational efficiencies, cost savings and additional funding sources.

Information

Title

Adopt Resolution #23-313 Approving ProjectDox Renewal Quote

Purpose/Background:

The purpose of this case is to approve the renewal quote for the ProjectDox software utilized for electronic plan review by city staff. ProjectDox was originally implemented in 2017 under a 5-year agreement and was renewed in February 2022.

In late 2022, staff began to research different electronic plan software, as the current software (PIMS/ProjectDox) is not meeting the needs for plan review. The new software, known as Accela, will be customized for the needs of individual departments and divisions. It is scheduled to be operational in January 2024; however, it will take additional time to complete the full build out of the software, customize the software for individual department needs, and conduct proper training. Because of the new software, ProjectDox renewal quote is for a term period of 6 months with the option, if needed, to extend it longer. Staff is confident that 6 months will be ample time to get the new Accela software up and running and fully functional.

Funding Source:

Protective Inspections Operating Budget (Building Division).

Recommendation:

Staff recommneds approval of the renewal quote.

Action:

Motion to adopt Resolution #23-313 Approving ProjectDox Renewal Quote.

Attachments

Res #23-313 Approve ProjectDox Renewal Quote

2024 ProjectDox Renewal Quote

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/06/2023 04:28 PM
Form Started By: Stephanie Hanson		Started On: 12/05/2023 03:33 PM
Final Approval Date: 12/06/2023		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-313

RESOLUTION TO APPROVE QUOTATION FOR PROJECTDOX LOGIS MAINTENANCE RENEWAL FOR A TERM OF SIX MONTHS

WHEREAS, the City of Ramsey implemented an electronic plan review software in 2017 known as ProjectDox; and

WHEREAS, the original five-year agreement expired in March of 2022 and was renewed in February 2022; and

WHEREAS, the City of Ramsey approves a continuation of the ProjectDox Logis maintenance software at a rate of $10,000 for a term of six (6) months starting January 1, 2024 to June 30, 2024 per the renewal quote.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council hereby approves the renewal quote between the City of Ramsey and Avolve Software for the purpose of ProjectDox plan review software.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

Councilmember Riley
Councilmember Musgrove
Councilmember Howell
Councilmember Olson
Councilmember Specht
Councilmember Woestehoff
Mayor Kuzma

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

ProjectDox®

Ramsey, MN

Quotation for ProjectDox® Logis Maintenance Renewal

Thursday, November 16, 2023

avolve software

Prepared by Your Avolve Software Representative

Scott Simon
Senior Renewals Manager
4835 East Cactus Road
Suite 420
Scottsdale, AZ 85254
www.avolvesoftware.com

Telephone: 623-703-9650
Email: ssimon@avolvesoftware.com

ProjectDox® Contract Renewal Quotation

Brian Hagen
Ramsey, MN

7550 Sunwood Drive NW
Ramsey, Minnesota 55303

Deputy City Administrator/Community Development Director
bhagen@ci.ramsey.mn.us

(763) 427-1410

Contract Expires: December 31, 2023

Date of renewal quote: November 16, 2023

Quotation Valid Until: 12/30/2023

ProjectDox Logis Maintenance Renewal Quotation

Product Name	Product Code	Quantity	Unit Price	Discount	Total Price
Logis ProjectDox Subscription Prorated Term: 01/01/2024 to 06/30/2024 Six months	SUB-L.Pdox	1.00	$10,000.00		$10,000.00

Payment for the total amount is due net thirty days (30) from the date of Initial Invoice and shipment of software. Payment via EFT. See notes for details.	**Grand Total:**	$10,000.00

Your signature below grants approval for Avolve Software to invoice your company for the Annual Maintenance on your Avolve product software.

Signature: _____ **Date:** _____

Printed: _____ **Title:** _____

Notes:

1. Your maintenance support contract is due to expire on **December 31, 2023**.
2. Maintenance includes all service packs, service releases, and upgrades to modules purchased. Maintenance also includes unlimited help desk support available from 8 a.m. to 5 p.m. Arizona time, Monday through Friday as well as web and email support. Maintenance is charged at the Avolve Software's then-current list price.
3. **Avolve Software Corp.** will notify customers via email to a designated primary contact, of updates, which may be downloaded from the **ASC** web site or some mutually acceptable method of delivery.

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

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Information

Title:

Adopt Resolution #23-315 Authorizing the City's 2024 Non-Union Health and Dental Insurance Contributions and Cost of Living Adjustment.

Purpose/Background:

The purpose of this case is for City Council consideration of non-union employee health and dental insurance contributions and wage adjustments. All union contracts have received the same COLA and benefit adjustments as are being proposed for non-union employees. Wage adjustments for the cost of living (COLA) are 3%.

Health Insurance

The City continues to be a member of LOGIS (Local Government Information Systems), which is a consortium of Minnesota local government units. This consortium has many benefits, including coverage under the group's health plan. Employees may choose a health plan that best meets their needs by selecting one of four tiers and choosing between two networks; or they may choose to waive the City's health insurance.

If approved, the City's total 2024 monthly contribution to health insurance will be as follows:

- Employee only (single) City contribution, not to exceed $1027.00; and
- Employee and Children City contribution is $1233.00; and
- Employee and Spouse City contribution is $1294.80; and
- Family City contribution is $1602.90.

In addition to the premium contributions listed above, the city will contribute the following to the H.R.A./V.E.B.A. or H.S.A., as follows:

- Single plans with a $4000 deductible receive $194.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- Other single plans receive $130.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All employee + children and employee + spouse plans will receive $160.00 per month toward the H.R.A./V.E.B.A. or H.S.A.
- All family plans will receive $192.00 per month toward the H.R.A./V.E.B.A. or H.S.A.

Or

The City will pay $370 per month in 2024 in lieu of health insurance benefits for employees who waive such coverage. All waiving employees must agree to the terms of the waiving benefit as described within the City's policy and sign the acknowledgment form.

Life Insurance

If approved, the City will continue to purchase $20,000 of basic life and AD&D insurance for full-time regular employees working 30 hours per week and employees participating in the PERA's phased retirement program. The cost of basic life insurance is $3.40 per month per employee.

Single Dental Insurance

If approved, the City's 2024 monthly contribution to single dental insurance will be $37.84 per month. This is the same rate as last year. The City will not offer credit in lieu of coverage for dental insurance.

Wages

Cost-of-living Adjustment (COLA): If approved, the City's COLA will be 3.00%, effective January 1, 2024.

Non-union COLA Wage History
2023 3%
2022 3%
2021 2.75%
2020 3%
2019 2.75%
2018 2.5%, 1-1-18 through 06-30-18 plus .5% beginning 07-01-18
2014 through 2017 2%
2013 1%
2012 2% for all employee groups, with the exception of Department Heads at 1%
2010 & 2011 Zero %
2003 to 2009 3%

Funding Source:
The funding required for this action is subject to passing this evening's 2024 final budget and levy,

Recommendation:
Staff recommends adopting resolution #23-315 to move forward with the City's non-union insurance contributions and COLA, effective January 1, 2024, subject to passing this evening's 2024 final budget and levy,

Outcome/Action:
Motion to adopt resolution #23-315, subject to passing this evening's 2024 final budget and levy, as follows:

1) Authorize the following non-union monthly City health insurance contributions, effective January 1, 2024: Employee only (single) City contribution, not to exceed $1027.00; Employee and Children City contribution $1233.00; Employee and Spouse City contribution $1294.80; and Family City contribution $1602.90; and the following H.R.A./V.E.B.A. or H.S.A. contributions: Single plans with a $4000 deductible receive $194.00, other single plans receive $130.00 per month; all employee + children and employee + spouse plans will receive $160.00 per month and all family plans will receive $192.00 per month; or the Employer will pay $370 per month in lieu of health insurance benefits for employees who waive such coverage; and
2) Authorize the non-union dental contribution, effective January 1, 2024, of $37.84 per month; and
3) Authorize increasing the non-union wage scale, effective January 1, 202, by three percent (3.00%).

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/07/2023 10:51 AM
Form Started By: Colleen Lasher		Started On: 12/04/2023 01:06 PM
Final Approval Date: 12/07/2023		

Councilmember …….introduced the following resolution and moved for its adoption:

RESOLUTION #23-315

RESOLUTION TO AUTHORIZE THE CITY'S 2024 NON-UNION CITY HEALTH AND DENTAL INSURANCE CONTRIBUTIONS AND NON-UNION WAGE ADJUSTMENTS

WHEREAS, the 2024 City budget accounts for the non-union health and dental insurance contributions and wage adjustment; and

WHEREAS, Staff recommends authorizing the non-union health insurance contributions, as follows Employee only (single) City contribution, not to exceed $1027.00; Employee and Children City contribution is $1233.00; and Employee and Spouse City contribution is $1294.80; and Family City contribution is $1602.90; and

WHEREAS, Staff recommends authorizing the following contributions to the H.R.A./V.E.B.A. or H.S.A., as follows: Single plans with a $4000 deductible receive $194.00 per month; other single plans receive $130.00 per month; all employee + children and employee + spouse plans will receive $160.00 per month and all family plans will receive $192.00 per month; and

WHEREAS, or the Employer will pay $370 per month in 2024 in lieu of health insurance benefits for employees who waive such coverage; and

WHEREAS, Staff recommends authorizing the non-union dental contribution of $37.84 per month; and

WHEREAS, Staff recommends increasing the non-union wage scale by three percent (3%).

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) Motion to adopt resolution #23-315, subject to passing this evening's 2024 final budget and levy including the following actions:

   a. Authorize the following 2024 non-union monthly City health insurance contributions, effective January 1, 2024: Employee only (single) City contribution, not to exceed $1027.00; Employee and Children City contribution is $1233.00; Employee and Spouse City contribution is $1294.80; and Family City contribution is $1602.90; and the following H.R.A./V.E.B.A. or H.S.A. contributions: Single plans with a $4000 deductible receive $194.00, other single plans receive $130.00 per month; all employee + children and employee + spouse plans will receive $160.00 per month and all family plans will receive $192.00 per month; or the Employer will pay $370 per month in 2023 in lieu of health insurance benefits for employees who waive such coverage; and

b. Authorize the 2024 non-union dental contribution, effective January 1, 2024, of $37.84 per month; and

c. Authorize increasing the non-union wage scale by three percent (3.00%), effective January 1, 2024.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember……, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Promote economic growth and development.

Information

Title:

Public Hearing: Consider Zoning Map Amendment Along with a Site Plan and Minor Plat for Storyteller Café Located at 7790 Sunwood Drive NW (Project No. 23-118); Case of Stories Foundation

Purpose/Background:

The purpose of this case is to review a Site Plan and Minor Plat for a proposed mixed-use building to be located at the southeast corner of Sunwood Drive and Yolite Street (the "Subject Property"). Stories Foundation (the "Applicant") is seeking approval for a three (3) story building that will include restaurant and retail space on the first floor, three (3) apartments and office space on the second floor, and rooftop patio space on the third floor. Some of the City Council may recall this project, as it went through the approvals process in 2021; however, those approvals have since expired.

The Zoning Code Update, which goes into effect on December 17, 2023, included adding the subdistricts of The COR to the official Zoning Map. Thus, the Subject Property will officially be zoned COR-2, which does not permit dwelling units, except for live-work units. The Planning Commission recommended amending the Zoning Map to rezone the Subject Property to COR-1, which allows not only the restaurant, retail, and office uses, but also allows dwelling units as well.

The Storyteller Café will serve breakfast and lunch. The building will provide office space for the nonprofit company, Stories Foundation, which will operate the café. The Applicant currently employs three full-time staff and two contract employees. The Applicant would hire at least one more full-time manager and 2-3 part-time employees to run the café and retail spaces. The Applicant's goal is to begin using the space to offer job training in year two of operation. Job training would be provided in a variety of industries and for vulnerable people and those who have been exploited.

Notification:

A public notice was sent to all property owners within 350 feet of the Subject Property to inform them of the request for Planning Commission review of the Site Plan and Minor Plat. Staff also attempted to notify property owners within 350 feet of the Subject Property, as reflected in the Anoka County Property Records, of the Public Hearing the City Council would conduct regarding the proposed Zoning Map Amendment. A notice of the Public Hearing was also published in the Anoka County UnionHerald, the City's official newspaper. A "proposed development" sign was placed on the Subject Property.

Time Frame/Observations/Alternatives:

General Project Summary

The Applicant is proposing a three (3) story building, with an approximate footprint of 6,900 square feet. This would be a mixed-use building, including retail, restaurant, and office space, as well as three apartments. The Subject Property is approximately 0.52 acres in size and just slightly over eighty (80) feet in width.

Zoning and Guidance

The Subject Property is currently zoned COR, and is located in the COR-2 subdistrict per the COR Design Framework. However, as previously noted, on December 17, 2023, the 'new' zoning map will go into effect and the Subject Property (and the property to the east, 7750 Sunwood Drive NW) will officially be zoned COR-2. The Subject Property is guided as Mixed-Use in the 2040 Comprehensive Plan, which allows a density of

anywhere between five (5) and seventy-five (75) units per acre. Retail, restaurant, and office uses are all permitted in the COR-2 subdistrict. Live-work units are a conditional use. There are three (3) potential options to address the residential aspect of this project: (1) Process a Zoning Map Amendment to rezone the Subject Property as COR-1; (2) Process a Zoning Text Amendment to allow dwelling units in the COR-2 District; (3) Process a Conditional Use Permit for the live-work units. The Planning Commission recommended rezoning the Subject Property (and the property to the east, 7750 Sunwood Drive NW, which is Sunwood Village) from COR-2 to COR-1.

Architecture

Building elevations, along with a color rendering, have been submitted (and are attached to this case). The exterior finish of the building will consist of stucco, brick veneer, stone veneers, decorative smart panels, and glass windows/doors. The building has been designed with 4-sided architecture as outlined in the COR Design Framework. The rooftop patio space also provides an amenity currently not offered anywhere within The COR (or anywhere in the city).

Site Plan

The building is proposed to be thirteen (13) feet from the property line along Sunwood Drive, which not only complies with the COR Design Framework but also addresses one of the contingencies from the 2021 approval. The Applicant did modify the Site Plan by eliminating a drive-thru that had previously been proposed and consolidating access to a single point off Yolite Street. A small patio area is proposed between the building and Sunwood Drive for the café patrons. There are twenty-one (21) proposed parking stalls, including two (2) handicap spaces. Parking within The COR is subject to the following:

Use	Minimum # of Parking Stalls	Maximum # of Parking Stalls
Retail	2 stalls per 1,000 square feet	4 stalls per 1,000 square feet
Offices	2 stalls per 1,000 square feet	3 stalls per 1,000 square feet
Restaurants	1 stall per 2 seats	1 stall per 1 seat
Residential	1 per unit	2 per unit

More information about seating for the café is required to verify compliance with the parking standards. But, a minimum of eight (8) stalls are required for the retail, office, and residential spaces, which leaves thirteen (13) spaces for the café use. This is a small parcel that does restrict on-site parking. However, there is on-street parking available on Sunwood Drive, Yolite Street, and Veterans Drive. Screening, in the form of a decorative wall, railing, hedge, or some combination thereof, will be required along a portion of Yolite Street and along Veterans Drive.

Plat

The Subject Property is currently an outlot and thus, a Minor Plat is necessary to convert the Subject Property into a buildable lot. No new roads are needed, and utility services are already available. Minor modifications to the Plat are required as the City is no longer the owner of the Subject Property (the Applicant purchased the Subject Property from the City late in 2021).

Alternatives

Alternative 1: Introduce Ordinance #24-01 to rezone the Subject Property and 7750 Sunwood Drive to COR-1 and approve the Site Plan and Minor Plat. This project previously received approval by the City in 2021; however, the Applicant was and is still fundraising, and thus, the previous approvals expired. The Applicant has incorporated the revisions that were identified during the original (2021) review and approval process into this plan set. This project will result in the first true vertically mixed-use building within The COR. With Yolite Street providing a logical break point between the COR-2 district (west of Yolite Street) and COR-1 (east of Yolite Street), the Zoning Map Amendment to rezone the two properties from COR-2 to COR-1 seems to be the most reasonable tool to address the apartment component of this project. Planning Commission and Staff support this alternative.

Alternative 2: Identify an alternative tool to address the apartment component of this project (either a Zoning Text Amendment or a Conditional Use Permit for 'live-work' units) and approve the Site Plan and Minor Plat. While Staff would not oppose this alternative, Yolite Street serves as a logical division between the two districts (COR-1 and COR-2) and the Zoning Map Amendment seems the most reasonable tool to address the apartment component of this project (plus will eliminate a 'lawful nonconforming' designation for the 7750 Sunwood Drive property that will apply once the new Zoning Map takes effect on December 17, 2023).

Alternative 3: Leave the zoning as is (COR-2) and do not approve the Site Plan or Minor Plat based on specific findings. The civil plans were revised to address previously identified issues from 2021, such as compliance with the build-to requirements, adjustments to access, and eliminating the drive-thru component. This project will be the first true vertically mixed-used building within The COR, something that has always been envisioned as part of the development of The COR. This project will also provide the first rooftop patio within The COR, an exciting new amenity. Staff does not support this alternative.

Funding Source:

The Applicant is responsible for all costs associated with this application.

Recommendation:

The Planning Commission recommends rezoning the Subject Property (and 7750 Sunwood Drive) to COR-1 and approving the Site Plan and Minor Plat, contingent upon compliance with Staff's review comments (this contingency is incorporated into the attached Resolution).

Outcome/Action:

Motion to introduce Ordinance #24-01 rezoning the Subject Property and 7750 Sunwood Drive NW from COR-2 to COR-1;

-and-

Motion to adopt Resolution #23-296, granting approval of the Site Plan and Minor Plat for Storyteller Café, contingent upon adoption of Ordinance #24-01.

Attachments

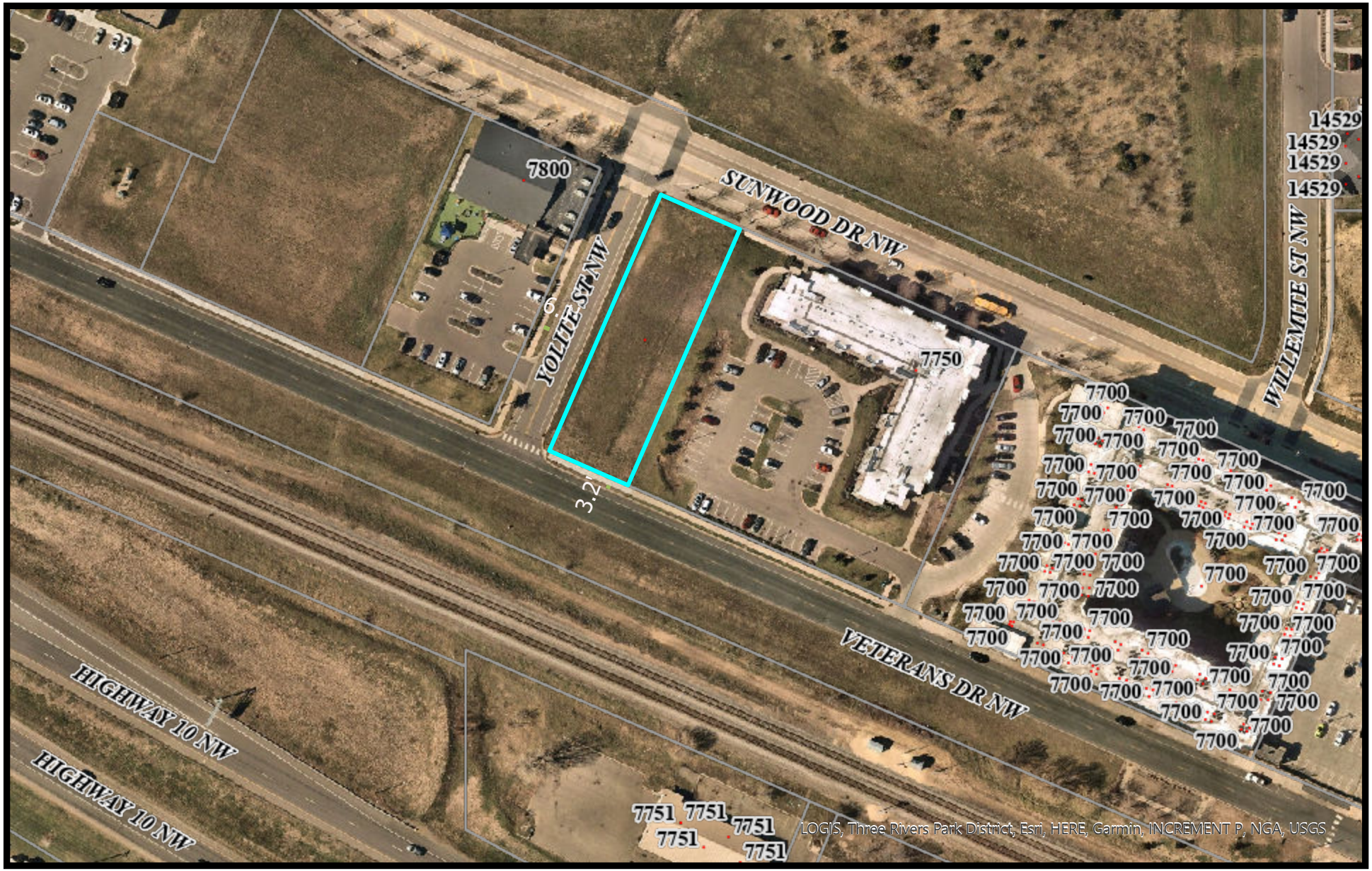
Site Location Map
Site Plan
Plat
Building Elevations
Floor Plans
Color Rendering
3D Renderings of Floor Plans
Staff Review Comments
Draft Planning Commission Meeting Minutes Dated November 30, 2023
Resolution #23-296: Site Plan and Final Plat
Ordinance #24-01

Form Review

Inbox	Reviewed By	Date

Brian Hagen	Brian Hagen	12/06/2023 04:26 PM
Form Started By: Chris Anderson		Started On: 12/05/2023 08:13 AM
Final Approval Date: 12/06/2023		

Site Location Map for Storyteller Cafe



Print Date: September 20, 2023

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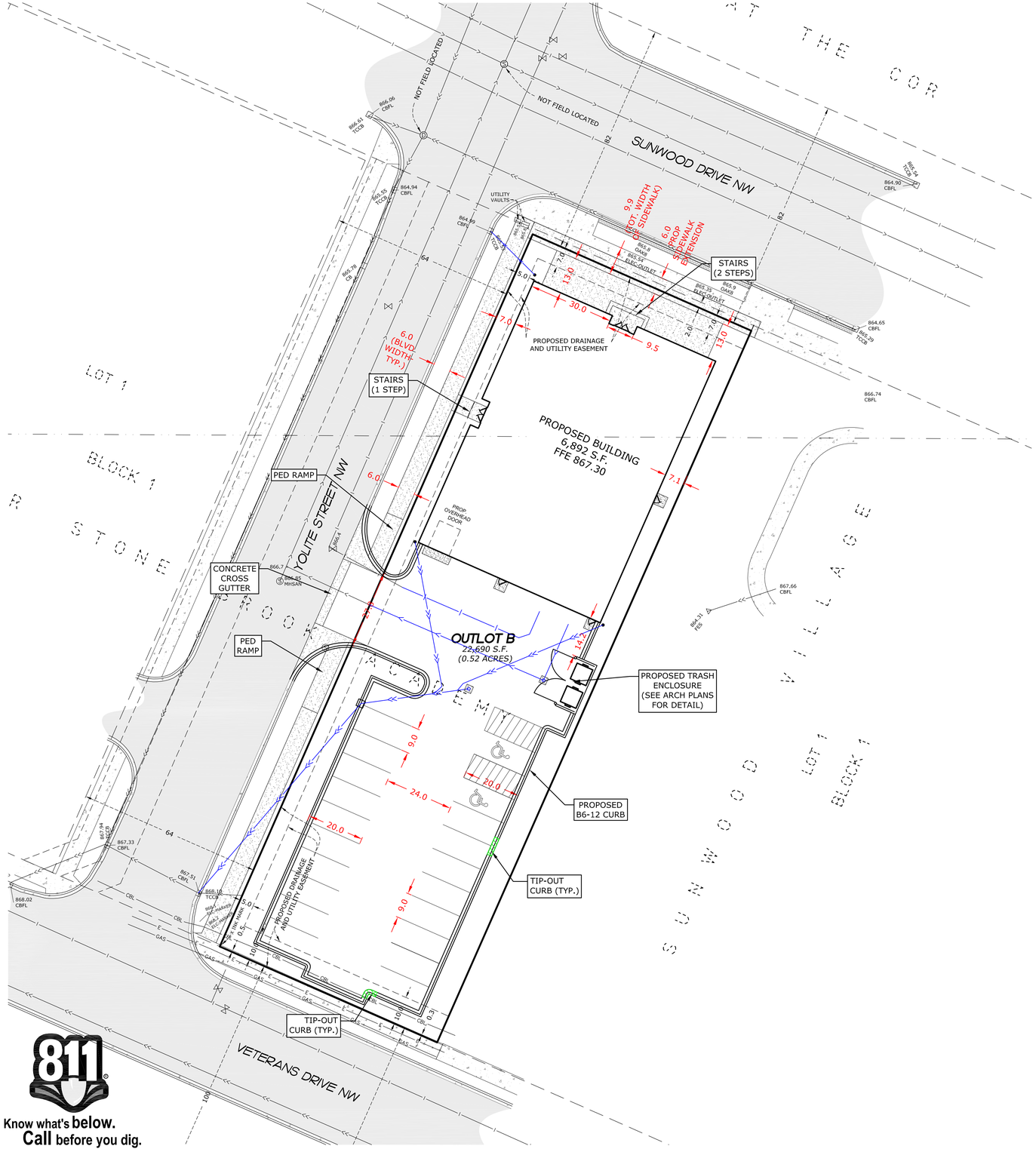


CURB & BITUMINOUS NOTES

REMOVAL AND DISPOSAL OF EXISTING STREET MATERIALS AS REQUIRED FOR CONSTRUCTION IS CONSIDERED INCIDENTAL.

SAW-CUT EXISTING BITUMINOUS AND CONCRETE CURB TO PROVIDE BUTT-JOINT.

RESTORE DISTURBED STREET TO EXISTING OR BETTER SECTION.

BACKFILLING OF CURB IS INCIDENTAL TO CURB INSTALLATION.

FOUR INCHES OF CLASS 5 UNDER CURB IS INCIDENTAL TO CURB INSTALLATION.

CURB ENDS SHALL TERMINATE IN A THREE-FOOT BEAVER TAIL.

LEGEND *

- EXISTING UTILITY POLE
- EXISTING LIGHT POLE
- EXISTING STORM SEWER
- EXISTING WATER MAIN
- EXISTING SANITARY SEWER
- EXISTING STORM MANHOLE
- EXISTING CATCH BASIN
- EXISTING FLARED-END SECTION
- EXISTING GATE VALVE
- EXISTING HYDRANT
- EXISTING SANITARY SEWER MANHOLE
- 928 / 930 EXISTING CONTOUR
- EXISTING BITUMINOUS
- PROPOSED WATER PIPE
- PROPOSED SANITARY SEWER PIPE
- PROPOSED STORM SEWER PIPE
- PROPOSED CATCH BASIN
- 928 / 930 PROPOSED CONTOUR
- EXISTING CONCRETE SURFACE
- PROPOSED CONCRETE SURFACE

DRAWN BY: M.Q.A. | DESIGN BY: C.W.P.
CHCKD BY: M.Q.A. | PROJ. NO. 21-1959
ORIGINAL DATE: FEBRUARY 9, 2021

DATE	REVISION DESCRIPTION
7/20/21	BUILDING MOVED TO MEET MAX. SETBACK
11/01/23	BLDG SHIFTED WESTWARD AND SITE PLAN UPDATED

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY

CHARLES W. PLOWE | LIC. NO. 48227
DATE: 11.01.2023

STORYTELLER CAFÉ
RAMSEY, MINNESOTA
CIVIL SITE PLAN

PREPARED FOR:
DOLEZAL CREATIVE DESIGN & BUILD

SITE PLANNING & ENGINEERING
PLOWE ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-8210
FAX: (651) 361-8701

NORTH

0 10 20
1 INCH = 20 FEET

C1

CIVIL SITE PLAN
STORYTELLER CAFÉ

S:\Plowe\Active\21proj\21-1959 STORYTELLER CAFE\21-1959 CAD\21-1959 BASE 1D.dwg 11/1/2023

PRELIMINARY COPY
UNRECORDED AS OF 11-03-23

STORYTELLER CAFE ADDITION

City of Ramsey
County of Anoka
Section 28, T32, R25

KNOW ALL PERSONS BY THESE PRESENTS: That the City of Ramsey, a Minnesota municipal corporation, owner of the following described property situated in the City of Ramsey, County of Anoka, State of Minnesota:

Outlot B, COR STONE BROOK ACADEMY, Anoka County, Minnesota.

Has caused the same to be surveyed and platted as STORYTELLER CAFE ADDITION and does hereby dedicate to the public for public use the drainage and utility easements as shown by this plat.

In witness whereof said City of Ramsey, a Minnesota municipal corporation, has caused these presents to be signed by its proper officers this ___ day of _____, 20__.

By _____ By _____

_____ Mayor _____ Clerk

STATE OF MINNESOTA
COUNTY OF_____

This instrument was acknowledged before me this ___ day of _____, 20__ by _____, as Mayor and _____, as City Clerk, of the City of Ramsey, a Minnesota municipal corporation, on behalf of the corporation.

_____ (Signature)

_____ (Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

I Jason E. Rud do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ___ day of _____, 20__.

_____
Jason E. Rud, Licensed Land Surveyor
Minnesota License No. 41578

STATE OF MINNESOTA
COUNTY OF_____

This instrument was acknowledged before me this ____ day of _____, 20___ by Jason E. Rud.

_____ (Signature)

_____ (Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

This plat of STORYTELLER CAFE ADDITION was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this ___ day of _____, 20_____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

By _____ Mayor By _____ Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ___ day of _____, 20__.

_____
David M. Zieglmeier
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20__ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ___ day of _____, 20__.

_____
Property Tax Administrator

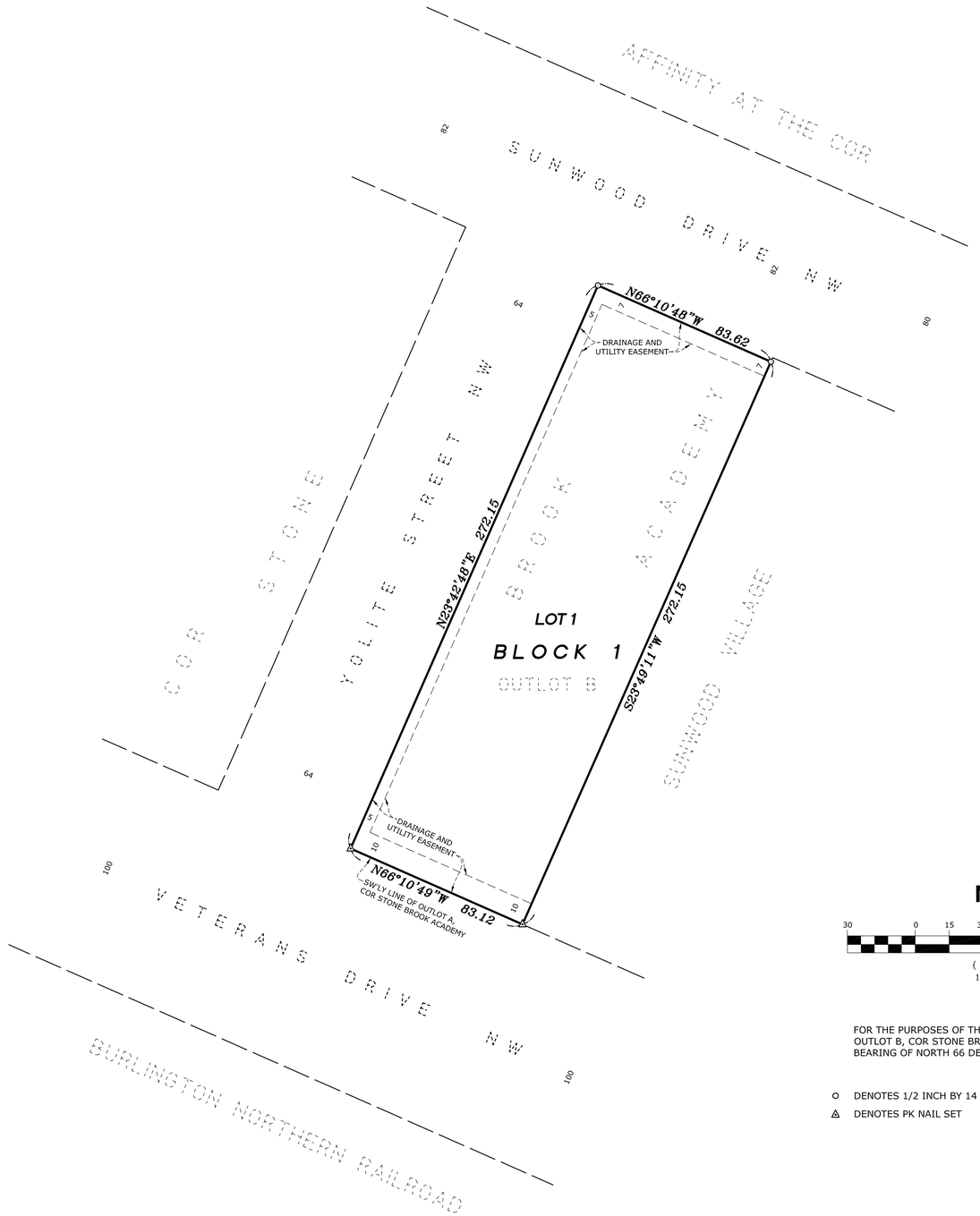
By _____, Deputy

COUNTY RECORDER/REGISTRAR OF TITLES
COUNTY OF ANOKA, STATE OF MINNESOTA

I hereby certify that this plat of STORYTELLER CAFE ADDITION was filed in the office of the County Recorder/Registrar of Titles for public record on this ____ day of _____, 20__, ___o'clock __.M. and was duly recorded in Book _____ Page _____, as Document Number _____.

_____
County Recorder/Registrar of Titles

By _____, Deputy



30 0 15 30 60 120
(SCALE IN FEET)
1 inch = 30 feet

FOR THE PURPOSES OF THIS PLAT THE SOUTHWESTERLY LINE OF OUTLOT B, COR STONE BROOK ACADEMY IS ASSUMED TO HAVE A BEARING OF NORTH 66 DEGREES 10 MINUTES 49 SECONDS WEST.

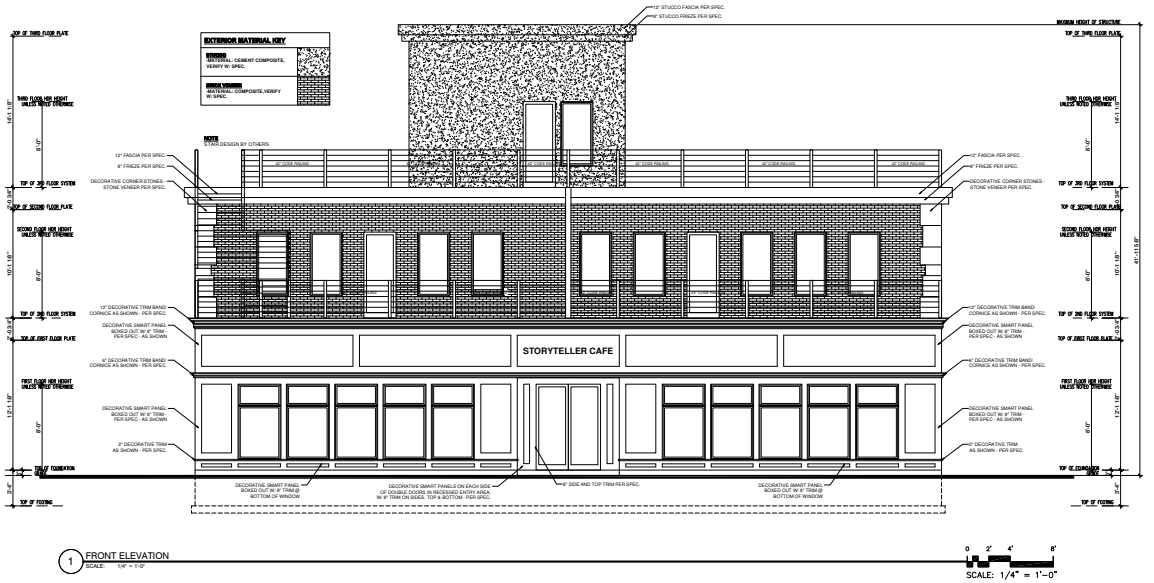
○ DENOTES 1/2 INCH BY 14 INCH IRON MONUMENT SET, MARKED RLS# 41578

△ DENOTES PK NAIL SET

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors

GENERAL EXTERIOR NOTES:

1. ALL EXT. TRIM TO BE FLASHED PER CODE.
2. SUPPLY DRIPCAPS ON ALL WINDOWS AND DOORS.
3. SUPPLY SEPARATION BETWEEN WOOD, COMPOSITE WOOD AND ANY OTHER WOOD MATERIAL PER SPECIFICATIONS.
4. SUPPLY AT LEAST 6" OF SPACE BETWEEN BOTTOMS OF WINDOWS AND ROOFS.
5. GRADE CONDITIONS MAY VARY ON SITE.
6. PROVIDE ROOF AND SOFFIT VENTS PER IRC CODE REGULATIONS.
7. ALL FURNACE FLUES, PLUMBING VENTS, FIREPLACE VENTS AND OTHER PENETRATIONS THROUGH ROOF OR WALLS TO EXTEND THROUGH REAR OF HOME WHENEVER POSSIBLE.
8. ALL PENETRATIONS THROUGH EXTERIOR WALLS OR ROOFING MUST BE SEALED AND FLASHED PER MANUF. SPECIFICATIONS AND IRC CODE REGULATIONS.
9. DOTTED AREA ON ROOF PLAN INDICATES LOCATION OF ICE/WATER BARRIER.
10. HOLD STONE OFF GRADE MINIMUM OF 3".
11. REFER TO MANUF. SPECIFICATIONS FOR STONE.
12. GARAGE BUCK BOARD MATERIAL IS TO BE COMPOSITE WOOD AND SIZED TO COVER THE EDGE OF STONE.
14.ALL BEAMS HOLDING UP PORCH ROOFS ARE TO BE DROPPED UNLESS OTHERWISE NOTED.



1 FRONT ELEVATION
SCALE: 1/4" = 1'-0"

SCALE: 1/4" = 1'-0"

2 RIGHT ELEVATION
SCALE: 1/4" = 1'-0"

SCALE: 1/4" = 1'-0"

REVISION:	REV. DATE:
EXTERIOR ELEVATION MATERIALS REVISED	5-15-21
LEFT HALLWAY DOOR CHANGED TO WINDOW	8-16-23

DRAWING TITLE:
STORYTELLER CAFE
LOCATION:
RAMSEY, MN

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CURRENT DATE: 8-16-23

PAGE A1.3

PAGE DESCRIPTION: FRONT & RIGHT

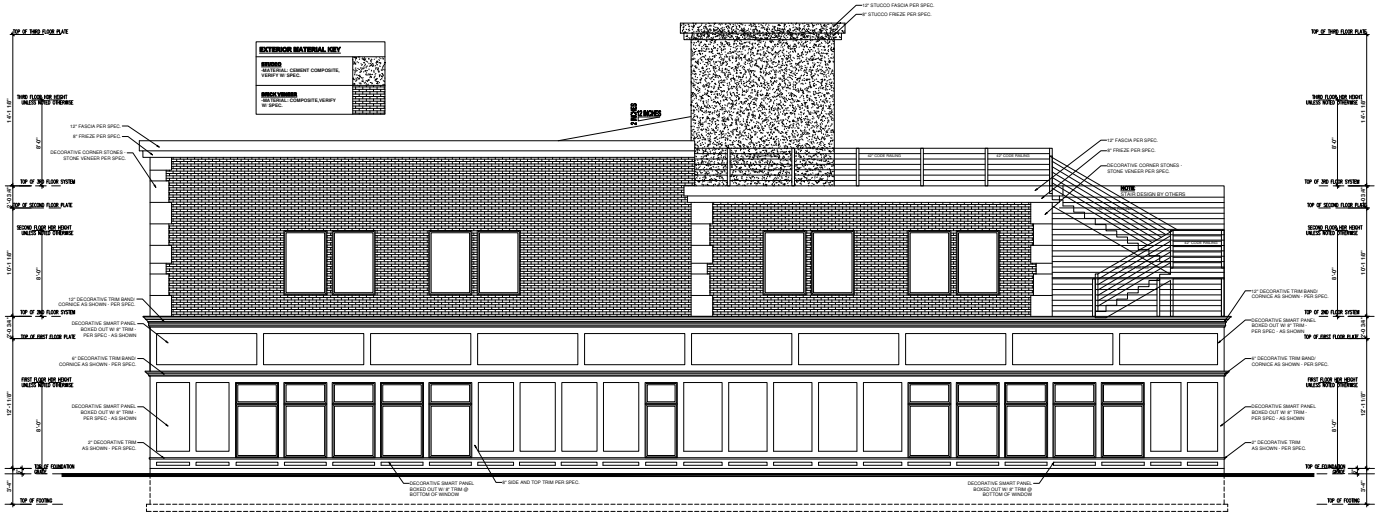
SCALED PRINT @ 48x36

GENERAL EXTERIOR NOTES:

1. ALL EXT. TRIM TO BE FLASHED PER CODE.
2. SUPPLY DRIPCAPS ON ALL WINDOWS AND DOORS.
3. SUPPLY SEPARATION BETWEEN WOOD, COMPOSITE WOOD AND ANY OTHER WOOD MATERIAL PER SPECIFICATIONS.
4. SUPPLY AT LEAST 6" OF SPACE BETWEEN BOTTOMS OF WINDOWS AND ROOFS.
5. GRADE CONDITIONS MAY VARY ON SITE.
6. PROVIDE ROOF AND SOFFIT VENTS PER IRC CODE REGULATIONS.
7. ALL FURNACE FLUES, PLUMBING VENTS, FIREPLACE VENTS AND OTHER PENETRATIONS THROUGH ROOF OR WALLS TO EXTEND THROUGH REAR OF HOME WHENEVER POSSIBLE.
8. ALL PENETRATIONS THROUGH EXTERIOR WALLS OR ROOFING MUST BE SEALED AND FLASHED PER MANUF. SPECIFICATIONS AND IRC CODE REGULATIONS.
9. DOTTED AREA ON ROOF PLAN INDICATES LOCATION OF ICE/WATER BARRIER.
10. HOLD STONE OFF GRADE MINIMUM OF 3".
11. REFER TO MANUF. SPECIFICATIONS FOR STONE.
12. GARAGE BUCK BOARD MATERIAL IS TO BE COMPOSITE WOOD AND SIZED TO COVER THE EDGE OF STONE.
14.ALL BEAMS HOLDING UP PORCH ROOFS ARE TO BE DROPPED UNLESS OTHERWISE NOTED.

1 REAR ELEVATION
SCALE: 1/4" = 1'-0"

SCALE: 1/4" = 1'-0"



2 LEFT ELEVATION
SCALE: 1/4" = 1'-0"

SCALE: 1/4" = 1'-0"

REVISION:	REV. DATE:
EXTERIOR ELEVATION MATERIALS REVISED	5-15-21
LEFT HALLWAY DOOR CHANGED TO WINDOW	8-16-23

DRAWING TITLE:
STORYTELLER CAFE
LOCATION:
RAMSEY, MN

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CURRENT DATE: 8-16-23

PAGE: A2

PAGE DESCRIPTION: REAR & LEFT

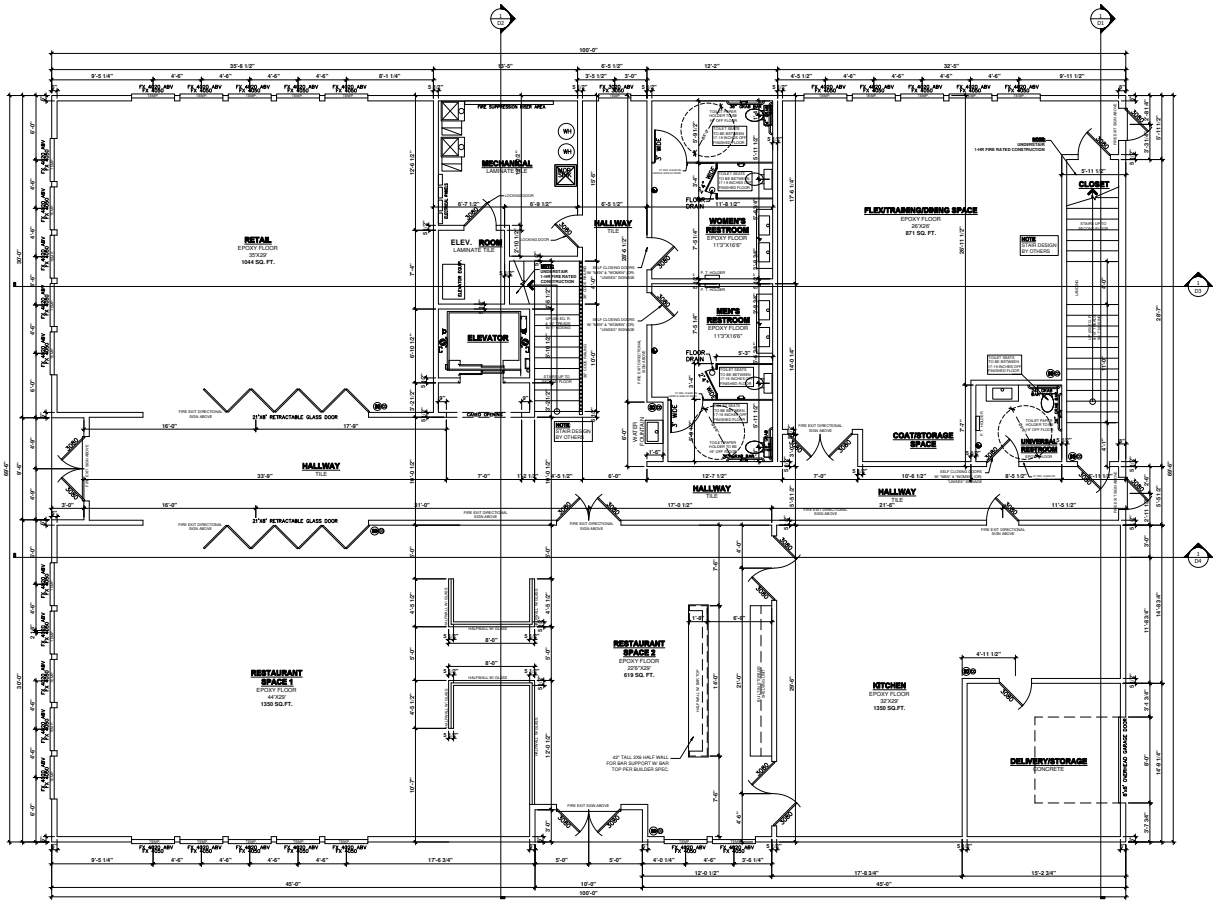
SCALED PRINT @ 48x36

GENERAL FRAMING NOTES:

1. ALL NON-BEARING FRAMING IS TO BE 16" O.C. UNLESS OTHERWISE NOTED.
2. ALL WALLS TO HAVE A DOUBLE TOP PLATE UNLESS OTHERWISE NOTED.
3. ALL EXTERIOR WALLS ARE TO BE 2X6 OR 2X8 WOOD STUDS WITH 7/16" OSB SHEATHING, UNLESS NOTED OTHERWISE.
4. ALL INTERIOR WALLS ARE TO BE 2X4 WOOD STUDS UNLESS NOTED OTHERWISE.
5. ALL COLUMN SIZES ARE TO BE CONTINUED THROUGH FLOOR TRUSS SPACES WHEN SPANNING MORE THAN 1 FLOOR.
6. ALL WOOD MATERIALS ARE TO BE PROTECTED PER CODE & MANUF. SPECIFICATIONS WHILE BEING STORED ON SITE.

-WINDOW & DOOR SIZE NOTES (EXAMPLES):

-SH3050 =SINGLE HUNG 3'0" BY 5'0"
-FX2646 = FIXED 2'6" BY 4'6"
-CASE3050 = CASEMENT 3'0" BY 5'0"
-2868 @ DOOR =2'8" WIDE BY 6'8" TALL
-2880 @ DOOR =2'8" WIDE BY 8'0" TALL



1 FIRST FLOOR PLAN
SCALE: 1/4" = 1'-0"

6892 CONDITIONED SQUARE FEET (RESTAURANT SPACE: 2840, KITCHEN AREA: 1350, RETAIL: 1044, REMAINING HALLWAYS/STAIRS/RESTROOMS/COMMON AREAS: 1658)

SCALE: 1/4" = 1'-0"

NOTE: INSTALL DRAFT STOPPING WITHIN FLOOR SYSTEM PER IRC CODE SECTION 302.12. MIN. 2" GYPSUM BOARD (OR) 1" STRUCTURAL BOARD ADEQUATELY SUPPORTED (OR) 3/8" PLYWOOD (OR) 1" MINERAL FIBER BOARD FRAMING, SEPARATING AREAS WITH MAXIMUM SPACE OF 1000 SQ.FT. SEPARATE INTO EQUAL SPACES.

NOTE: PROVIDE CONTINUOUS HANDRAIL PER CODE AT ALL STAIR LOCATIONS. CODE HANDRAIL IS TO CONTINUE TO LANDINGS TOP & BOTTOM OF STAIRS. CONTRACTOR & INSTALLER TO VERIFY IF ADDITIONAL HANDRAILS ARE REQUIRED BEYOND THE 4" DECORATIVE HANDRAIL TO CONTINUE.

NOTE: ALL RUNWAYS (INTERIOR AND EXTERIOR) ARE TO BE ILLUMINATED AT EACH LANDING PER CODE.

- 110V. INTERCONNECTED SMOKE DETECTOR
- 110V. INTERCONNECTED SMOKE DETECTOR/ CARBON MONOXIDE DETECTOR COMBO
- EXHAUST FAN

WALL NOTES:

1. ALL EXTERIOR WALLS TO BE BUILT WITH 5/8" GYPSUM BOARD ON EXTERIOR SIDE OF STUDS.
2. ALL INTERIOR BEARING WALLS TO BE BUILT PER GA FILE NO. WP3516.
3. ALL ATTIC CEILINGS TO BUILT PER GA FILE NO. RC 3663.
4. ALL FLOOR CEILINGS TO BE BUILT PER GA FILE NO. FC 5812.

REVISION:	REV. DATE:
EXTERIOR ELEVATION MATERIALS REVISED	5-15-21
LEFT HALLWAY DOOR CHANGED TO WINDOW	8-16-23

DRAWING TITLE:
STORYTELLER CAFE
LOCATION:
RAMSEY, MN

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CURRENT DATE: 8-16-23

PAGE A5

PAGE DESCRIPTION: 1ST FLOOR PLAN
SCALED PRINT @ 48x36

GENERAL FRAMING NOTES:

1. ALL NON-BEARING FRAMING IS TO BE 16" O.C. UNLESS OTHERWISE NOTED.
2. ALL WALLS TO HAVE A DOUBLE TOP PLATE UNLESS OTHERWISE NOTED.
3. ALL EXTERIOR WALLS ARE TO BE 2X6 OR 2X8 WOOD STUDS WITH 7/16" OSB SHEATHING, UNLESS NOTED OTHERWISE.
4. ALL INTERIOR WALLS ARE TO BE 2X4 WOOD STUDS UNLESS NOTED OTHERWISE.
5. ALL COLUMN SIZES ARE TO BE CONTINUED THROUGH FLOOR TRUSS SPACES WHEN SPANNING MORE THAN 1 FLOOR.
6. ALL WOOD MATERIALS ARE TO BE PROTECTED PER CODE & MANUF. SPECIFICATIONS WHILE BEING STORED ON SITE.

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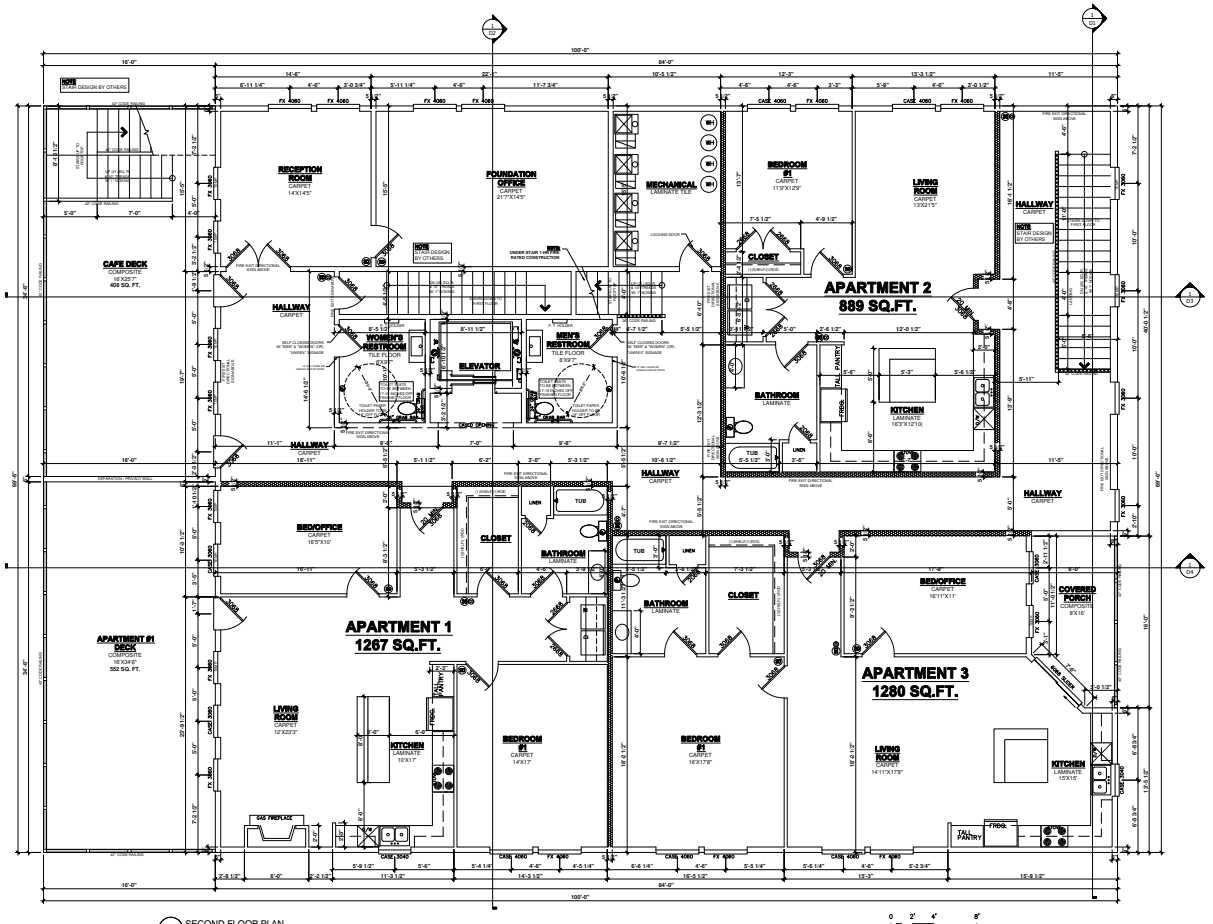

1 SECOND FLOOR PLAN
SCALE: 1/4" = 1'-0"

5722 CONDITIONED SQUARE FEET (APARTMENTS: 3436, MECHANICAL/STORAGE: 169, OFFICE AREA: 564. REMAINING HALLWAYS/STAIRS/RESTROOMS: 1554)

0 2' 4' 8'
SCALE: 1/4" = 1'-0"

NOTE: INSTALL DRAFT STOPPING WITHIN FLOOR SYSTEM PER IRC CODE SECTION 302.12. MIN. 3/4" GYPSUM BOARD (GR) # STRUCTURAL BOARD ADEQUATELY SUPPORTED BY 3/4 MIN. MATERIAL, PARALLEL WITH FLOOR FRAMING, SEPARATING AREAS WITH MAXIMUM SPACE OF 1000 SQ.FT. SEPARATE INTO EQUAL SPACES.

NOTE: PROVIDE CONTINUOUS HANDRAIL PER CODE. AT ALL STAIR LOCATIONS, CODE HANDRAIL IS TO CONTINUE TO LANDINGS' TOP & BOTTOM OF STAIRS. CONTRACTOR & INSTALLER TO VERIFY IF ADDITIONAL GRIPABLE HANDRAIL IS INSTALLED OR IF DECORATIVE HANDRAIL TO CONTINUE.

NOTE: ALL STAIRWAYS (INTERIOR AND EXTERIOR) ARE TO BE ILLUMINATED AT EACH LANDING PER CODE.

110V, INTERCONNECTED SMOKE DETECTOR

110V, INTERCONNECTED SMOKE DETECTOR/ CARBON MONOXIDE DETECTOR COMBO

EXHAUST FAN

NOTE: [redacted] WALL TO BE INTERIOR 60 MINUTE FIRE-RATED WALL - PER CODE.

WALL NOTES:
1. ALL EXTERIOR WALLS TO BE BUILT WITH 5/8" GYPSUM BOARD ON INTERIOR SIDE/FACES.
2. ALL INTERIOR BEARING WALLS TO BE BUILT PER GA FILE NO. WP5616.
3. ALL NON-BEARING WALLS TO BUILT PER GA FILE NO. IC5612.
4. ALL FLOOR/CEILINGS TO BE BUILT PER GA FILE NO. FC 5612.

REVISION:	REV. DATE:
EXTERIOR ELEVATION MATERIALS REVISED	5-15-21
LEFT HALLWAY DOOR CHANGED TO WINDOW	8-16-23

DRAWING TITLE:
STORYTELLER CAFE
LOCATION:
RAMSEY, MN

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CURRENT DATE: 8-16-23

PAGE A6

PAGE DESCRIPTION: 2ND FLOOR PLAN
SCALED PRINT @ 48X36

GENERAL FRAMING NOTES:

1. ALL NON-BEARING FRAMING IS TO BE 16" O.C. UNLESS OTHERWISE NOTED.
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3. ALL EXTERIOR WALLS ARE TO BE 2X6 OR 2X8 WOOD STUDS WITH 7/16" OSB SHEATHING, UNLESS NOTED OTHERWISE.
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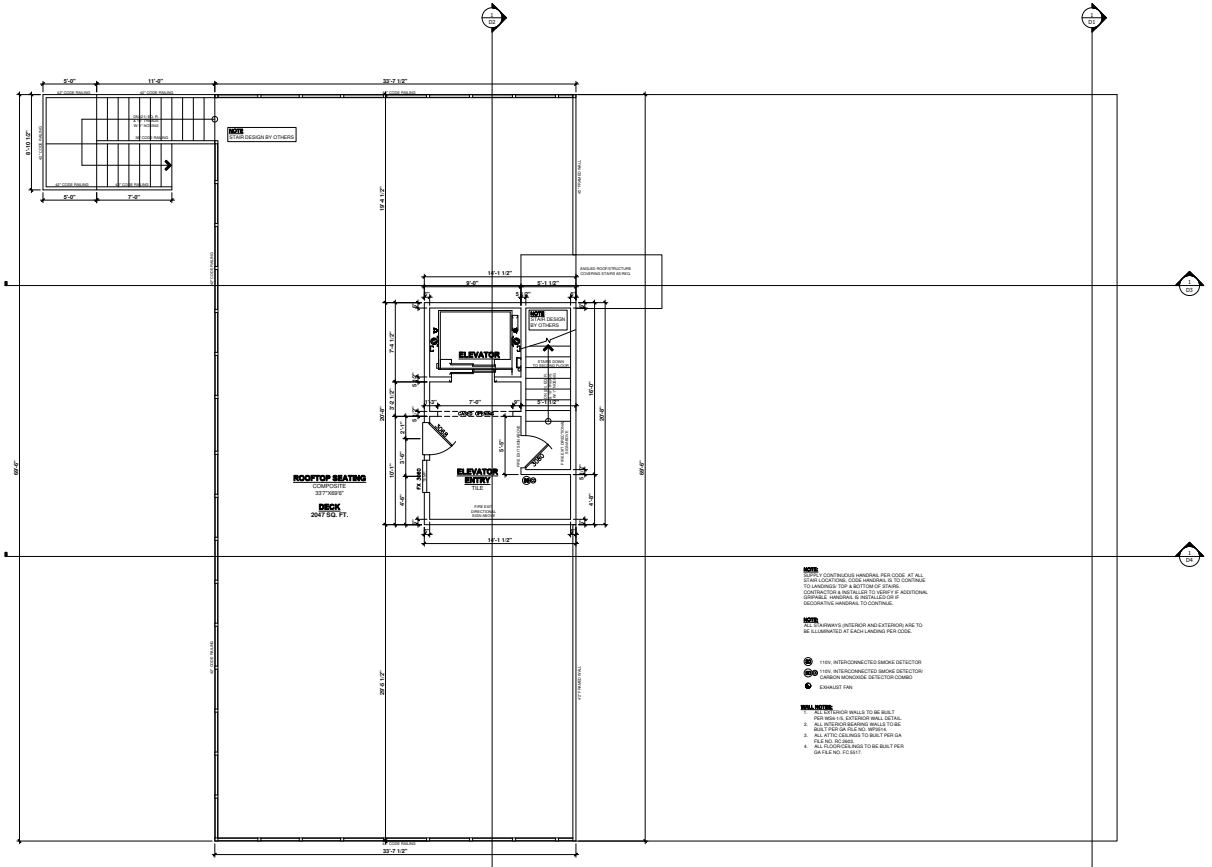

1 ROOFTOP PLAN
SCALE: 1/4" = 1'-0"
293 CONDITIONED SQUARE FEET

SCALE: 1/4" = 1'-0"

REVISION:	REV. DATE:
EXTERIOR ELEVATION MATERIALS REVISED	5-15-21
LEFT HALLWAY DOOR CHANGED TO WINDOW	8-16-23

DRAWING TITLE:
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LOCATION:
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PAGE A7

PAGE DESCRIPTION: ROOF TOP DECK
SCALED PRINT @ 48X36

STORYTELLER CAFE

TRAINING PROGRAM
STORYTELLER CAFE
STORYTELLER CAFE
Every Story Has Value

PRELIMINARY COPY
UNRECORDED AS OF 11-03-23

STORYTELLER CAFE ADDITION

City of Ramsey
County of Anoka
Section 28, T32, R25

KNOW ALL PERSONS BY THESE PRESENTS: That the City of Ramsey, a Minnesota municipal corporation, owner of the following described property situated in the City of Ramsey, County of Anoka, State of Minnesota:

Outlot B, COR STONE BROOK ACADEMY, Anoka County, Minnesota.

Has caused the same to be surveyed and platted as STORYTELLER CAFE ADDITION and does hereby dedicate to the public for public use the drainage and utility easements as shown by this plat.

In witness whereof said City of Ramsey, a Minnesota municipal corporation, has caused these presents to be signed by its proper officers this ___ day of _____, 20__.

By _____ By _____

_____ Mayor _____ Clerk

STATE OF MINNESOTA
COUNTY OF_____

This instrument was acknowledged before me this ___ day of _____, 20__ by _____, as Mayor and _____, as City Clerk, of the City of Ramsey, a Minnesota municipal corporation, on behalf of the corporation.

_____ (Signature)

_____ (Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

I Jason E. Rud do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this ___ day of _____, 20__.

_____
Jason E. Rud, Licensed Land Surveyor
Minnesota License No. 41578

STATE OF MINNESOTA
COUNTY OF_____

This instrument was acknowledged before me this ____ day of _____, 20___ by Jason E. Rud.

_____ (Signature)

_____ (Print Name)
Notary Public, _____ County, Minnesota
My Commission Expires _____

CITY COUNCIL, CITY OF RAMSEY, MINNESOTA

This plat of STORYTELLER CAFE ADDITION was approved and accepted by the City Council of the City of Ramsey, Minnesota at a regular meeting thereof held this ___ day of _____, 20_____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

By _____ Mayor By _____ Clerk

COUNTY SURVEYOR

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this ___ day of _____, 20__.

_____
David M. Zieglmeier
Anoka County Surveyor

COUNTY AUDITOR/TREASURER

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20__ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ___ day of _____, 20__.

_____
Property Tax Administrator

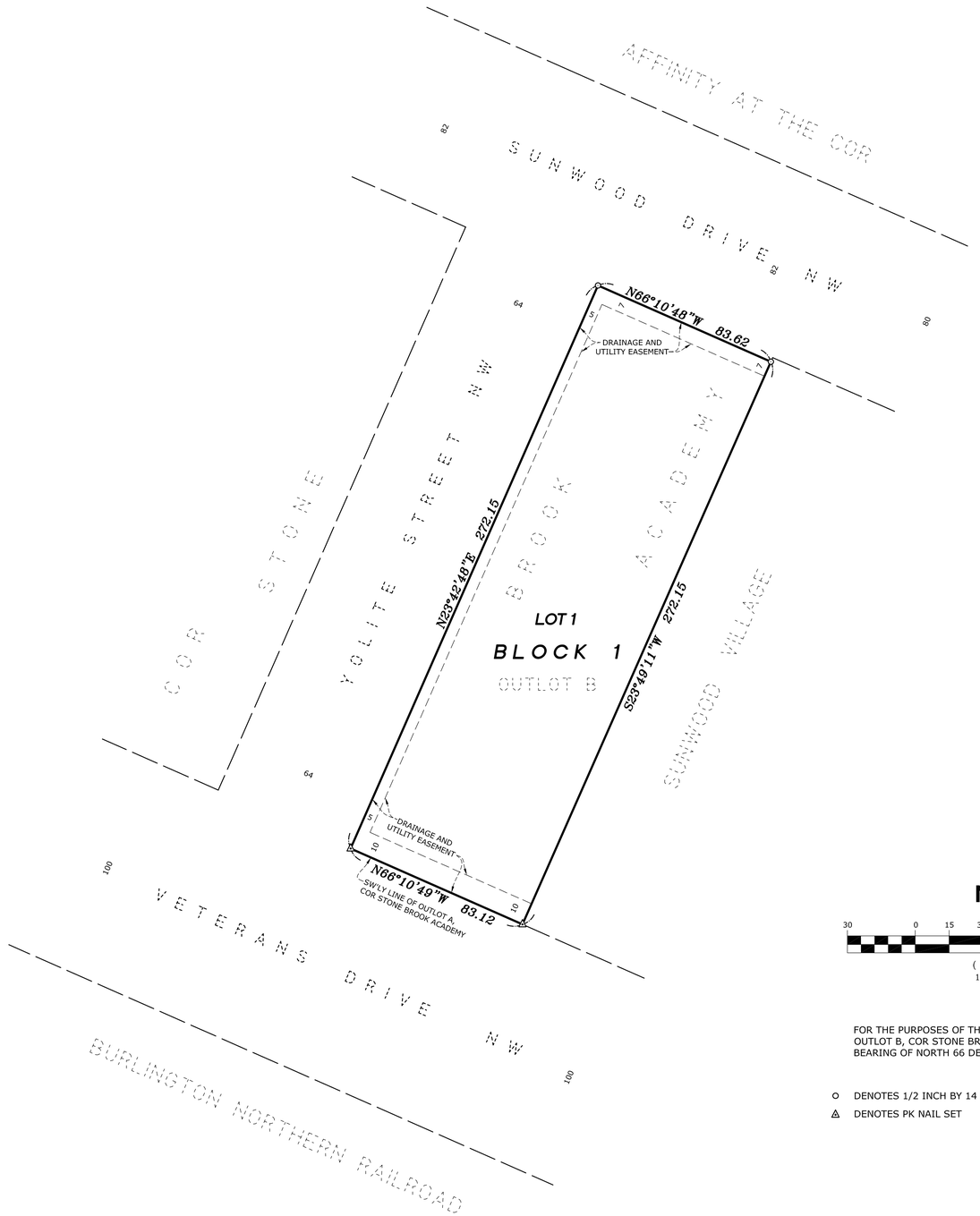
By _____, Deputy

COUNTY RECORDER/REGISTRAR OF TITLES
COUNTY OF ANOKA, STATE OF MINNESOTA

I hereby certify that this plat of STORYTELLER CAFE ADDITION was filed in the office of the County Recorder/Registrar of Titles for public record on this ____ day of _____, 20__, ___o'clock __.M. and was duly recorded in Book _____ Page _____, as Document Number _____.

_____
County Recorder/Registrar of Titles

By _____, Deputy



NORTH

30 0 15 30 60 120
(SCALE IN FEET)
1 inch = 30 feet

FOR THE PURPOSES OF THIS PLAT THE SOUTHWESTERLY LINE OF OUTLOT B, COR STONE BROOK ACADEMY IS ASSUMED TO HAVE A BEARING OF NORTH 66 DEGREES 10 MINUTES 49 SECONDS WEST.

○ DENOTES 1/2 INCH BY 14 INCH IRON MONUMENT SET, MARKED RLS# 41578

△ DENOTES PK NAIL SET

E. G. RUD & SONS, INC.
EST. 1977
Professional Land Surveyors

FInal Plat .pdf V1 - Changemark Notes (1 Note)

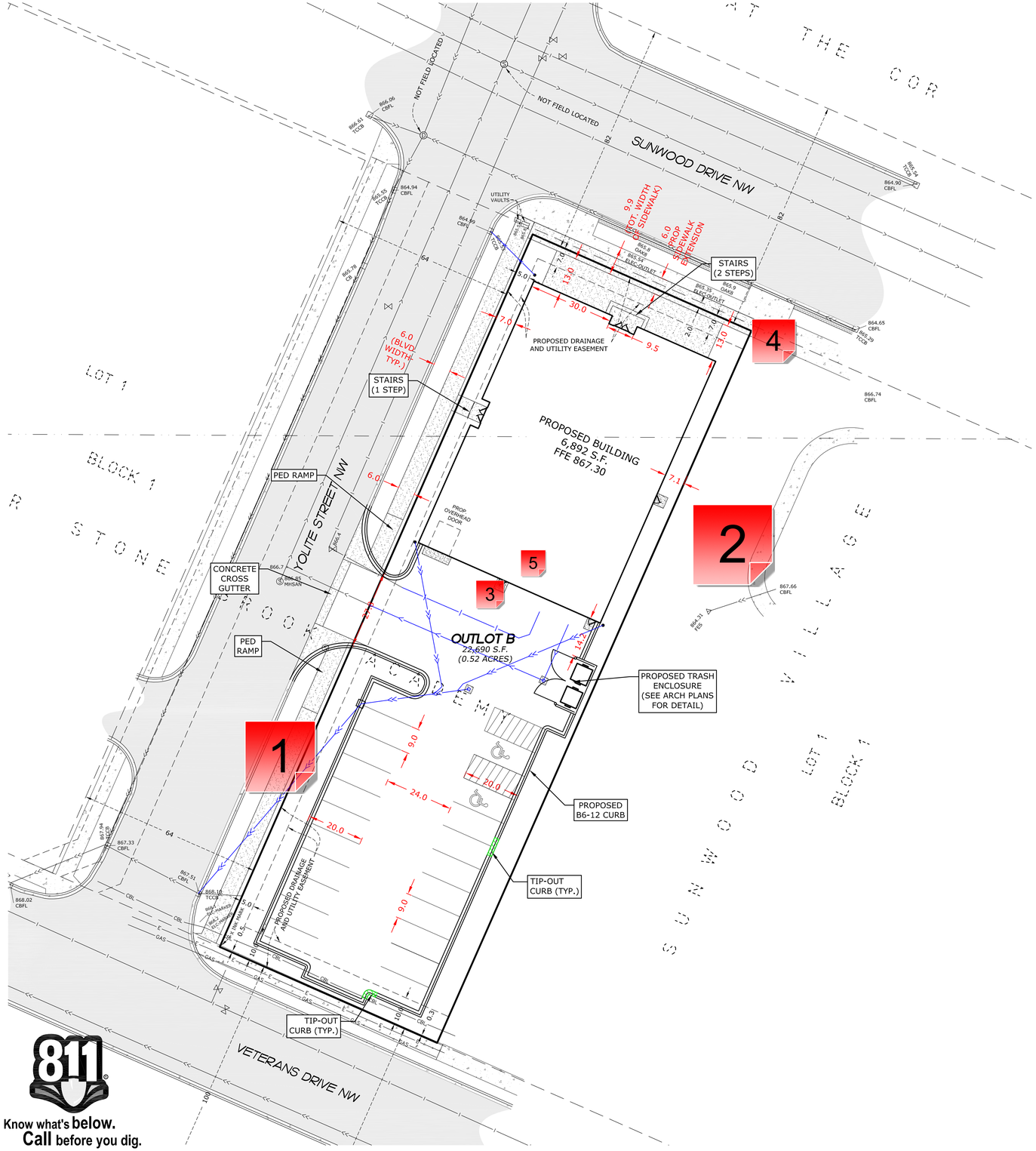
1 - Changemark note #01 TL

Status as of 11/09/2023 09:30 AM
Type: Action
State: For Discussion

Created by: Todd Larson
On: 11/09/2023 09:30 AM
Type: Action
State: For Discussion

The City doesn't own this lot.

--------- 0 Replies ---------



811 Know what's below. Call before you dig.

CURB & BITUMINOUS NOTES

REMOVAL AND DISPOSAL OF EXISTING STREET MATERIALS AS REQUIRED FOR CONSTRUCTION IS CONSIDERED INCIDENTAL.

SAW-CUT EXISTING BITUMINOUS AND CONCRETE CURB TO PROVIDE BUTT-JOINT.

RESTORE DISTURBED STREET TO EXISTING OR BETTER SECTION.

BACKFILLING OF CURB IS INCIDENTAL TO CURB INSTALLATION.

FOUR INCHES OF CLASS 5 UNDER CURB IS INCIDENTAL TO CURB INSTALLATION.

CURB ENDS SHALL TERMINATE IN A THREE-FOOT BEAVER TAIL.

LEGEND *

- EXISTING UTILITY POLE
- EXISTING LIGHT POLE
- EXISTING STORM SEWER
- EXISTING WATER MAIN
- EXISTING SANITARY SEWER
- EXISTING STORM MANHOLE
- EXISTING CATCH BASIN
- EXISTING FLARED-END SECTION
- EXISTING GATE VALVE
- EXISTING HYDRANT
- EXISTING SANITARY SEWER MANHOLE
- 928 / 930 EXISTING CONTOUR
- EXISTING BITUMINOUS
- PROPOSED WATER PIPE
- PROPOSED SANITARY SEWER PIPE
- PROPOSED STORM SEWER PIPE
- PROPOSED CATCH BASIN
- 928 / 930 PROPOSED CONTOUR
- EXISTING CONCRETE SURFACE
- PROPOSED CONCRETE SURFACE

DRAWN BY: M.Q.A. | DESIGN BY: C.W.P.
CHCKD BY: M.Q.A. | PROJ. NO. 21-1959
ORIGINAL DATE: FEBRUARY 9, 2021

DATE	REVISION DESCRIPTION
7/20/21	BUILDING MOVED TO MEET MAX. SETBACK
11/01/23	BLDG SHIFTED WESTWARD AND SITE PLAN UPDATED

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY

CHARLES W. PLOWE DATE: 11.01.2023 LIC. NO. 48227

STORYTELLER CAFÉ
RAMSEY, MINNESOTA
CIVIL SITE PLAN

PREPARED FOR:
DOLEZAL CREATIVE DESIGN & BUILD

SITE PLANNING & ENGINEERING
PLOWE ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-8210
FAX: (651) 361-8701

NORTH
0 10 20
1 INCH = 20 FEET

C1

CIVIL SITE PLAN
STORYTELLER CAFÉ

S:\Bidwork\civil\21jobs\21-1959_STORYTELLER_CAFE\21-1959_CAD\21-1959_BASE_E0.dwg 11/3/2023

C1 .pdf V1 - Changemark Notes (5 Notes)

1 - Street Lights

Created by: Chris Anderson
On: 11/14/2023 08:18 AM

Need to add two (2) 'Cobra' street lights in the boulevard along Yolite Street per the Master Street Light Plan (one north of the access and one near intersection of Yolite and Veterans Drive). Developer will work directly with Connexus Energy for instatllation.

--------- 0 Replies ---------

2 - Walkway

Created by: Chris Anderson
On: 11/14/2023 08:23 AM

A walkway should be added to connect this exit to either the parking lot or to the sidewalk along Sunwood.

--------- 0 Replies ---------

3 - Walkway

Created by: Chris Anderson
On: 11/14/2023 08:25 AM

A walkway with B6-12 curb should be provided connecting this 'main' entry point to the sidewalk. This will create some separation between pedestrians and vehicular traffic.

--------- 0 Replies ---------

4 - Encroachment Agreement

Created by: Chris Anderson
On: 11/14/2023 08:32 AM

A Sidewalk Encroachment Agreement will need to be executed for the portion of public sidewalk that encroaches onto private property.

--------- 0 Replies ---------

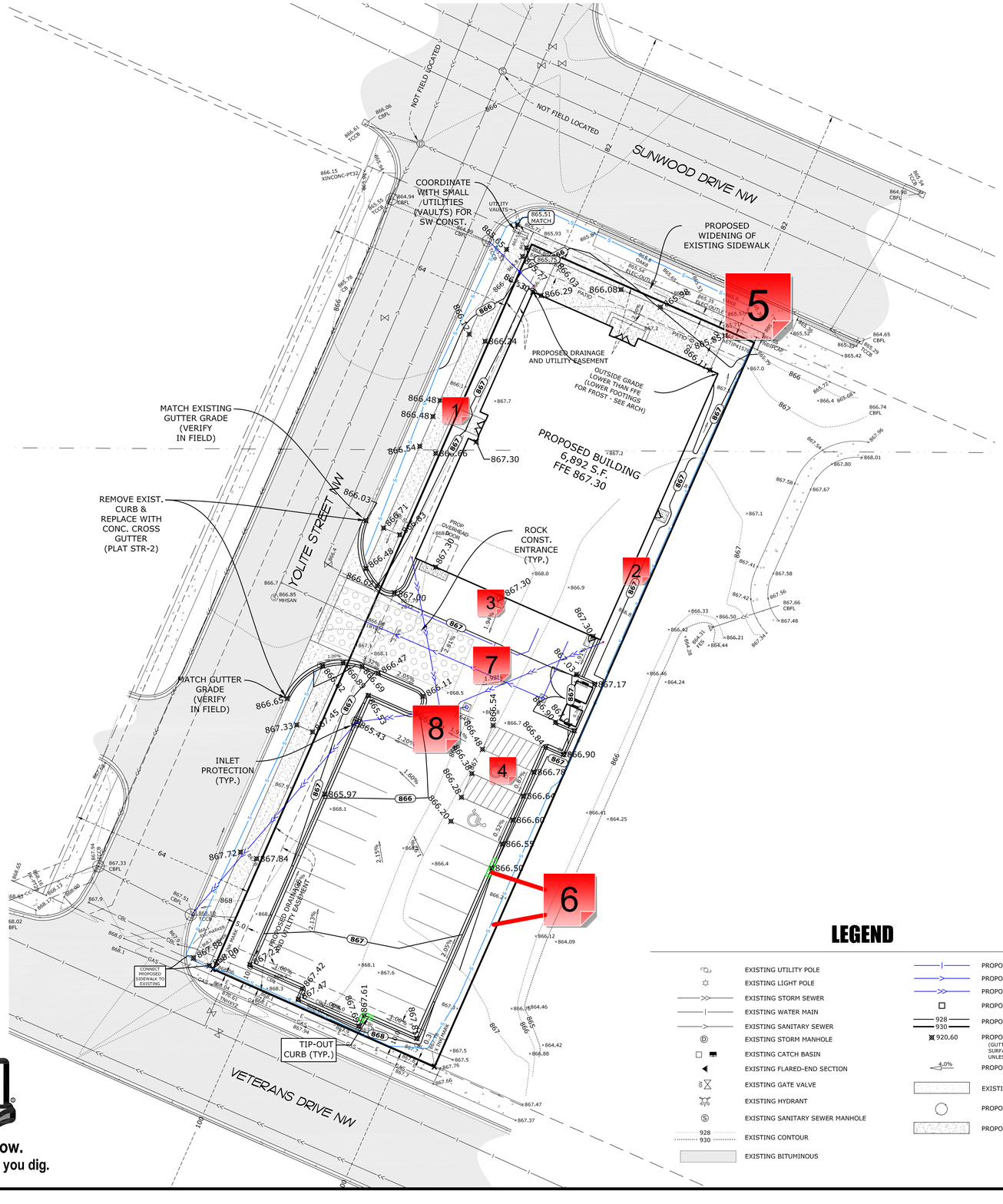
5 - Pedestrian Access

Status as of 11/16/2023 12:44 PM
Type: Action
State: For Discussion

Created by: Len Linton
On: 11/16/2023 12:44 PM
Type: Action
State: For Discussion

A curb has been suggested to provide separation between the parking lot and building. A pedestrian ramp must be proided to allow access to the buiilding.

--------- 0 Replies ---------



LEGEND

- EXISTING UTILITY POLE
- EXISTING LIGHT POLE
- EXISTING STORM SEWER
- EXISTING WATER MAIN
- EXISTING SANITARY SEWER
- EXISTING STORM MANHOLE
- EXISTING CATCH BASIN
- EXISTING FLARED-END SECTION
- EXISTING GATE VALVE
- EXISTING HYDRANT
- EXISTING SANITARY SEWER MANHOLE
- 928 / 930 EXISTING CONTOUR
- EXISTING BITUMINOUS
- PROPOSED WATER PIPE
- PROPOSED SANITARY SEWER PIPE
- PROPOSED STORM SEWER PIPE
- PROPOSED CATCH BASIN
- 928 / 930 PROPOSED CONTOUR
- 920.60 PROPOSED SPOT ELEVATION (GUTTERLINE, BITUMINOUS SURFACE, OR GROUND SURFACE UNLESS OTHERWISE INDICATED)
- 4.0% PROPOSED DIRECTION OF DRAINAGE
- EXISTING CONCRETE SURFACE
- PROPOSED INLET PROTECTION
- PROPOSED CONCRETE SIDEWALK

SITE SEQUENCING

- PRIOR TO ANY GRADING OPERATIONS, THE CONTRACTOR SHALL INSTALL ROCK CONSTRUCTION ENTRANCE (LOCATIONS TO BE DETERMINED - COORDINATE WITH OWNER) AND PERIMETER SILT FENCE AS SHOWN ON PLAN. (CONTACT CITY TO INSPECT EROSION CONTROL MEASURES PRIOR TO GRADING OPERATIONS, IF NECESSARY.) ADDITIONAL SILT FENCE MAY BE NECESSARY IF LOCAL CONDITIONS REQUIRE.
- THE CONTRACTOR SHALL PROVIDE ALL SOD, SEED, MULCH AND FERTILIZER WHICH SHALL CONFORM WITH THE FOLLOWING MNDOT SPECIFICATIONS AS MODIFIED BELOW.

ITEM	MNDOT SPECIFICATION/NOTES
SOD	3878
SEED **	3876
* FOR TURF ESTABLISHMENT	
COMMERCIAL TURF	MNDOT MIX 25-131 (220 LBS/ACRE)
RESIDENTIAL TURF	MNDOT MIX 25-131 (120 LBS/ACRE)
TEMPORARY FALL COVER	MNDOT MIX 21-112 (100 LBS/ACRE)
SPRING/SUMMER	MNDOT MIX 21-111 (100 LBS/ACRE)
SOIL-BUILDING COVER	MNDOT MIX 21-113 (110 LBS/ACRE)
1-2 YEARS COVER	MNDOT MIX 22-111 (30.5 LBS/ACRE)
2-5 YEARS COVER	MNDOT MIX 22-112 (40 LBS/ACRE)
MULCH	3882 (TYPE 1 - DISC ANCHORED)
FERTILIZER	3881
WOOD FIBER BLANKET	3885 (CATEGORY 2)

* MOW A MINIMUM OF ONCE PER 2 WEEKS
** SEEDED AREAS SHALL BE EITHER MULCHED OR COVERED BY FIBROUS BLANKETS TO PROTECT SEEDS AND LIMIT EROSION.

- ALL EXPOSED SOILS MUST HAVE TEMPORARY EROSION CONTROL PROTECTION OR PERMANENT COVER WITHIN FOURTEEN (14) DAYS.
- THE CONTRACTOR SHALL PAY SPECIAL ATTENTION TO ALL ADJACENT PROPERTY LINES AND MAKE SURE THE EROSION CONTROL PRACTICES INPLACE IN THOSE AREAS PREVENT MIGRATION OF SEDIMENT ONTO ADJACENT PROPERTIES.
- THE CONTRACTOR SHALL MAINTAIN SILT FENCE, INCLUDING THE REMOVAL OF ACCUMULATED SEDIMENT, THROUGH COMPLETION OF BUILDING CONSTRUCTION. SILT FENCE TO BE REMOVED ONLY AFTER COMPLETION OF BUILDING CONSTRUCTION AND UPON ESTABLISHMENT OF VEGETATION.
- THE CONTRACTOR SHALL PROVIDE WOOD FIBER BLANKET FOR ALL AREAS OF CONCENTRATED FLOW AND FOR ALL SLOPES 3:1 OR GREATER.
- PROTECT ALL STORM WATER MANAGEMENT FACILITIES FROM CONSTRUCTION RUN-OFF. CONTRACTOR TO INSTALL AND CONSTRUCT SAID FACILITIES ONCE SITE HAS BEEN STABILIZED.
- IF ANY SLOPES APPEAR TO BE FAILING, THE CONTRACTOR SHALL PROVIDE ADDITIONAL SILT FENCE, BIOROLLS AND EROSION CONTROL BLANKET AS NEEDED.
- THE CONTRACTOR SHALL FINAL GRADE SWALE AREAS UPON STABILIZATION OF UPSTREAM AREAS.
- THE CONTRACTOR SHALL SOD ALL DISTURBED DRAINAGE AREAS, INCLUDING SWALES & OVERFLOWS.
- UPON GRADING COMPLETION THE CONTRACTOR SHALL PROVIDE NATIVE TOPSOIL WITH SOD OR SEED, AND MULCH ANCHORED WITH A STRAIGHT SET DISC WITHIN 48 HOURS OF FINAL GRADING.
- EXCESS SOIL SHOULD BE TREATED LIKE OTHER EXPOSED SOIL AND STABILIZED WITHIN 72 HOURS. ANY SOIL STOCKPILES ARE TO HAVE SILT FENCE PLACED ON DOWNSTREAM SIDES.
- IF A STREET, ALLEY, SIDEWALK OR OTHER PUBLIC PLACE SHOULD BECOME SOILED OR LITTERED, THE CONTRACTOR SHALL CAUSE SUCH SOILING OR LITTERING TO BE CLEANED UP BY SWEEPING NOT LATER THAN THE END OF THE WORKING DAY IN WHICH SUCH SOILING OR LITTERING SHALL HAVE OCCURRED OR BEEN OBSERVED.

OTHER POLLUTION CONTROL MEASURES

CONSTRUCTION WASTE MATERIALS - ALL WASTE MATERIALS GENERATED AS A RESULT OF SITE CONSTRUCTION SHALL BE COLLECTED AND REMOVED ACCORDING TO ALL LOCAL AND/OR STATE WASTE MANAGEMENT REGULATIONS BY A LICENSED SOLID WASTE MANAGEMENT COMPANY. THE CONTRACTOR WILL ENSURE THAT ALL SITE PERSONNEL ARE INSTRUCTED IN THESE PRACTICES.

HAZARDOUS WASTES - ALL HAZARDOUS WASTE MATERIALS SHALL BE STORED PROPERLY TO PREVENT SPILLS AND VANDALISM. WHEN NECESSARY, HAZARDOUS WASTES WILL BE DISPOSED OF IN THE MANNER SPECIFIED BY LOCAL AND/OR STATE REGULATION OR BY THE MANUFACTURER.

SANITARY WASTE - ALL SANITARY WASTE WILL BE COLLECTED FROM THE PORTABLE UNITS BY A LOCAL, LICENSED WATER MANAGEMENT COMPANY, AS REQUIRED BY LOCAL REGULATION.

OFFSITE VEHICLE TRACKING - A ROCK CONSTRUCTION ENTRANCE HAS BEEN PROVIDED TO HELP REDUCE VEHICLE TRACKING OF SEDIMENTS. IF A STREET, ALLEY, SIDEWALK OR OTHER PUBLIC PLACE SHOULD BECOME SOILED OR LITTERED, THE CONTRACTOR SHALL CAUSE SUCH SOILING OR LITTERING TO BE CLEANED UP BY SWEEPING NOT LATER THAN THE END OF THE WORKING DAY IN WHICH SUCH SOILING OR LITTERING SHALL HAVE OCCURRED OR BEEN OBSERVED. DUMP TRUCKS HAULING LOOSE MATERIALS (SAND, TOPSOIL, ETC.) TO AND/OR FROM THE SITE SHALL BE COVERED WITH A TARPAULIN.

VEHICLE CLEANING - NO ENGINE DEGREASING IS ALLOWED ON-SITE. EXTERNAL WASHING OF VEHICLES TO BE CONFINED TO A DEFINED AREA ("BONE YARD") ON-SITE. CONTRACTOR TO PROVIDE DESIGNATED TRUCK WASHOUT AREA WITH APPROPRIATE SIGNAGE. WASHOUT AREA IS TO BE A MINIMUM OF 50' FROM DITCHES, PONDS, OR OTHER STORMWATER FEATURES. ALL LIQUID AND SOLID WASTE GENERATED BY WASHOUT OPERATIONS MUST BE CONTAINED IN A LEAK-PROOF CONTAINMENT FACILITY OR IMPERMEABLE LINER (E.G. COMPACTED CLAY LINER, IMPERMEABLE GEO-MEMBRANE) AND DISPOSED OF PROPERLY.

SPILL PREVENTION AND CONTROL - ALL VEHICLES WILL BE CHECKED FOR LEAKING OIL AND FLUIDS. VEHICLES LEAKING FLUIDS WILL NOT BE ALLOWED ON-SITE. SPILL KITS WILL BE STORED ON-SITE AND ALL SPILLS WILL BE CLEANED UP IMMEDIATELY DISCOVERY. SPENT ABSORBENT MATERIALS AND RAGS WILL BE HAULED OFF-SITE IMMEDIATELY AFTER THE SPILL IS CLEANED UP AND PROPERTY DISPOSED OF. SPILL PREVENTION AND CONTROL MEASURES SHALL BE IMPLEMENTED ONCE CONSTRUCTION BEGINS.

SOIL STOCKPILES - INSTALL SILT FENCE OR OTHER EFFECTIVE SEDIMENT CONTROLS AROUND ALL TEMPORARY SOIL STOCKPILES. LOCATE SOIL OR DIRT STOCKPILES SUCH THAT DOWNSLOPE DRAINAGE LENGTH IS NO LESS THAN 8 M (25 FEET) FROM THE TOE OF THE PILE TO A SURFACE WATER, INCLUDING STORMWATER CONVEYANCES SUCH AS CURB AND GUTTER SYSTEMS, OR CONDUITS AND DITCHES UNLESS THERE IS A BYPASS IN PLACE FOR THE STORMWATER. IF REMAINING FOR MORE THAN 7 DAYS, STABILIZE THE STOCKPILES BY MULCHING, VEGETATIVE COVER, TARPS, OR OTHER MEANS. DURING STREET REPAIR, COVER CONSTRUCTION SOIL OR DIRT STOCKPILES LOCATED CLOSER THAN 8 M (25 FEET) TO A ROADWAY OR DRAINAGE CHANNEL WITH TARPS, AND PROTECT STORM SEWER INLETS WITH SILT SOCKS OR STAKED SILT FENCE.

PROVIDE WIMCO (OR APPROVED EQUAL) FOR INLET PROTECTION AT ALL EXISTING STORM SEWER INLETS THAT WILL RECEIVE RUN-OFF DURING CONSTRUCTION. INLET PROTECTION TO REMAIN IN-PLACE UNTIL AT LEAST 70% OF SITE VEGETATION HAS BEEN ESTABLISHED.

CONTRACTOR TO PROVIDE DESIGNATED CONCRETE TRUCK WASHOUT AREA WITH APPROPRIATE SIGNAGE. KEEP WASHOUT AREAS AS FAR AS PRACTICAL FROM STORM DRAINS, DITCHES AND PONDS. DO NOT ALLOW RUN-OFF FROM THIS AREA BY CONSTRUCTING A TEMPORARY PIT OR BERMED AREA LARGE ENOUGH FOR LIQUID AND SOLID WASTE. AFTER WASTE CONCRETE IS SET, BREAK-UP AND DISPOSE OF PROPERLY.

THE CONTRACTOR MUST DISCHARGE TURBID OR SEDIMENT-LADEN WATERS RELATED TO DEWATERING (E.G., PUMPED DISCHARGES, TRENCH/DITCH CUTS FOR DRAINAGE) TO A TEMPORARY OR PERMANENT SEDIMENTATION BASIN ON THE PROJECT SITE UNLESS INFEASIBLE. THE CONTRACTOR MAY DISCHARGE FROM THE TEMPORARY OR PERMANENT SEDIMENTATION BASINS TO SURFACE WATERS IF THE BASIN WATER HAS BEEN VISUALLY CHECKED TO ENSURE ADEQUATE TREATMENT HAS BEEN OBTAINED IN THE BASIN AND THAT NUISANCE CONDITIONS (SEE MINN. R. 7050.0210, SUBP. 2) WILL NOT RESULT FROM THE DISCHARGE. IF THE WATER CANNOT BE DISCHARGED TO A SEDIMENTATION BASIN PRIOR TO ENTERING THE SURFACE WATER, IT MUST BE TREATED WITH THE APPROPRIATE BMPS, SUCH THAT THE DISCHARGE DOES NOT ADVERSELY AFFECT THE RECEIVING WATER OR DOWNSTREAM PROPERTIES.

Know what's below. Call before you dig.

GRADING, DRAINAGE, AND EROSION CONTROL PLAN
STORYTELLER CAFÉ

DRAWN BY:	DESIGN BY:
M.Q.A.	C.W.P.
CHCKD BY:	PROJ. NO.
M.Q.A.	21-1959

ORIGINAL DATE: FEBRUARY 9, 2021

DATE	REVISION DESCRIPTION
7/20/21	READJUSTED GRADES DUE TO NEW BUILDING LOCATION
11/01/23	UPDATED GRADING PLAN

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CHARLES W. PLOWE
DATE: 11.01.2023 LIC. NO. 48227

STORYTELLER CAFÉ
RAMSEY, MINNESOTA
GRADING, DRAINAGE, AND EROSION CONTROL PLAN

PREPARED FOR:
DOLEZAL CREATIVE DESIGN & BUILD

SITE PLANNING & ENGINEERING
PLOWE ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-8210
FAX: (651) 361-8701

NORTH

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1 INCH = 20 FEET

C2.1

S:\plowe\civil\21\pro\21-1959 STORYTELLER CAFE\21-1959 CAD\21-1959 BASE 05.dwg 11/2/2023

C2.1 .pdf V1 - Changemark Notes (8 Notes)

1 - Changemark note #01 TL

Status as of 11/09/2023 09:11 AM
Type: Action
State: For Discussion

Created by: Todd Larson
On: 11/09/2023 09:11 AM
Type: Action
State: For Discussion

Can we figure out how to make one of these doors handicapped accessible? Perhaps adjust the sidewalk a bit to eliminate the step.

--------- 0 Replies ---------

2 - Changemark note #02 TL

Status as of 11/09/2023 09:12 AM
Type: Action
State: For Discussion

Created by: Todd Larson
On: 11/09/2023 09:12 AM
Type: Action
State: For Discussion

Pave the path from the side door to the public way (parking lot) for emergency egress and for service usage.

--------- 0 Replies ---------

3 - Changemark note #03 TL

Status as of 11/09/2023 09:14 AM
Type: Action
State: For Discussion

Created by: Todd Larson
On: 11/09/2023 09:14 AM
Type: Action
State: For Discussion

As the door from the parking lot, it isn't very welcoming. Perhaps consider a concrete apron around the building foundation and some planter boxes.

--------- 0 Replies ---------

4 - Changemark note #04 TL

Status as of 11/09/2023 09:14 AM
Type: Action
State: For Discussion

Created by: Todd Larson
On: 11/09/2023 09:14 AM

Type: Action
State: For Discussion

Why two access aisles? You can share one for the two spaces. Make sure it is signed properly.

--------- 0 Replies ---------

5 - Existing Streetscape

Created by: Chris Anderson
On: 11/14/2023 08:35 AM

Provide a physical barrier to protect existing streetscape throughout construction.

--------- 0 Replies ---------

6 - Symbols

Created by: Chris Anderson
On: 11/14/2023 09:01 AM

Add these symbols/line types to the legend.

--------- 0 Replies ---------

7 - Sewer & Water

Status as of 11/15/2023 02:15 PM
Type: Action
State: For Discussion

Created by: Logan Czech
On: 11/15/2023 02:15 PM
Type: Action
State: For Discussion

Grey out line types that aren't relevant to this sheet such as the watermain and sanitary sewer.

--------- 0 Replies ---------

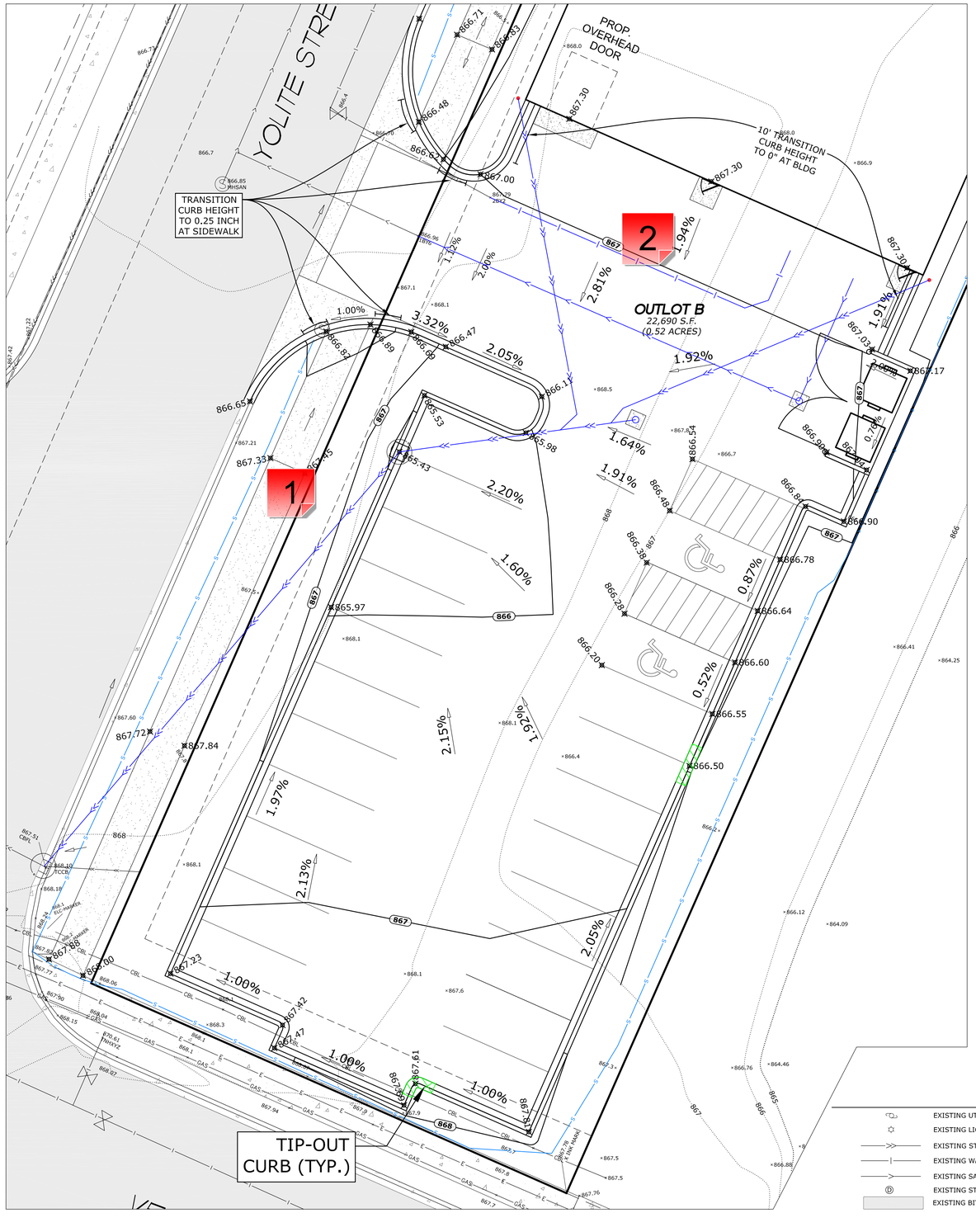
8 - Storm Sewer Junctions

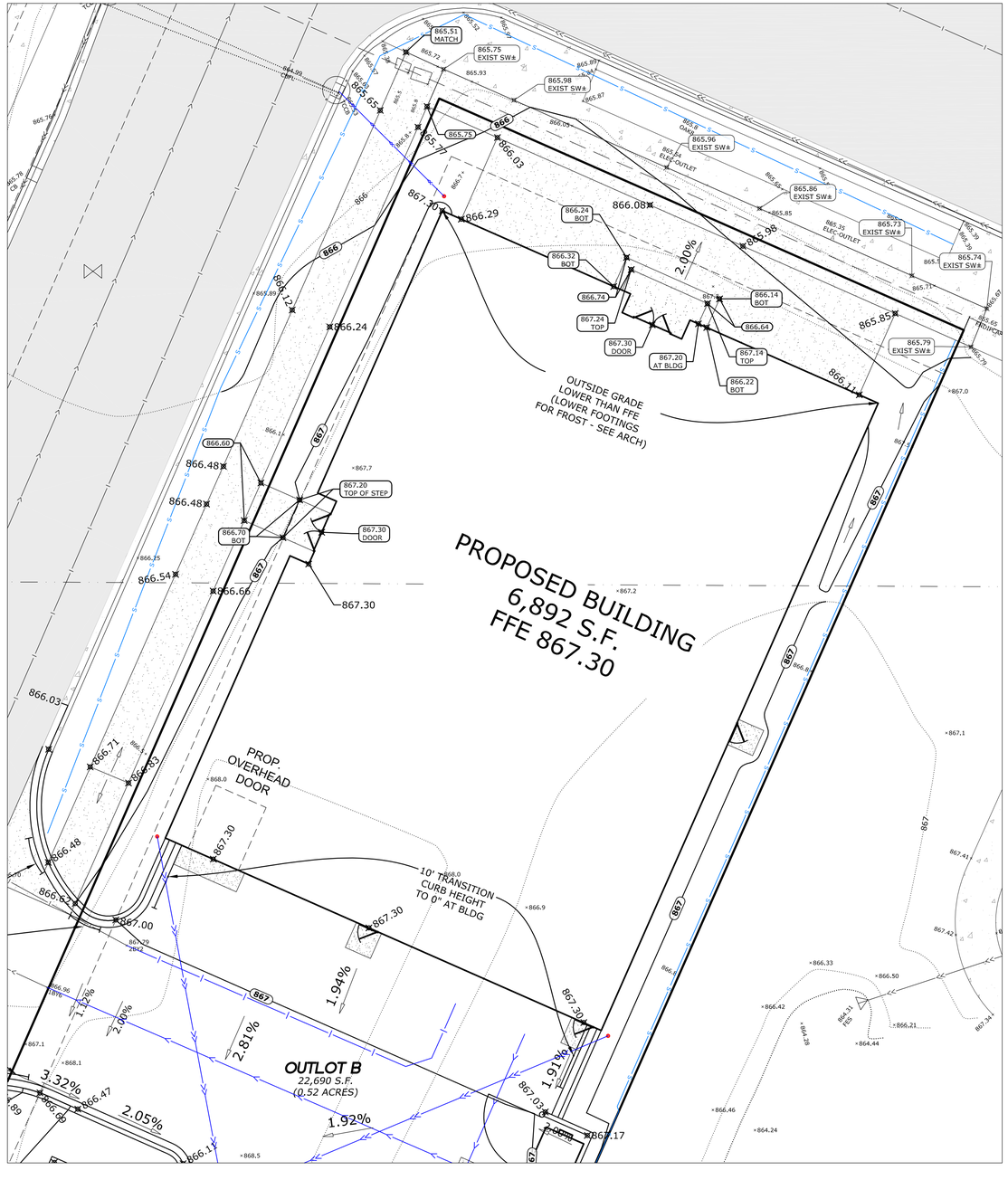
Status as of 11/16/2023 12:48 PM
Type: Action
State: For Discussion

Created by: Len Linton
On: 11/16/2023 12:48 PM
Type: Action
State: For Discussion

Storm Sewer lines must join in structures,not Wyes buried under pavement.

--------- 0 Replies ---------





LEGEND

- EXISTING UTILITY POLE
- EXISTING LIGHT POLE
- EXISTING STORM SEWER
- EXISTING WATER MAIN
- EXISTING SANITARY SEWER
- EXISTING STORM MANHOLE
- EXISTING BITUMINOUS
- EXISTING CATCH BASIN
- EXISTING FLARED-END SECTION
- EXISTING GATE VALVE
- EXISTING HYDRANT
- EXISTING SANITARY SEWER MANHOLE
- EXISTING CONTOUR
- PROPOSED WATER PIPE
- PROPOSED SANITARY SEWER PIPE
- PROPOSED STORM SEWER PIPE
- PROPOSED CATCH BASIN
- PROPOSED CONTOUR
- PROPOSED SPOT ELEVATION (GUTTERLINE, BITUMINOUS SURFACE, OR GROUND SURFACE UNLESS OTHERWISE INDICATED)
- PROPOSED DIRECTION OF DRAINAGE
- EXISTING CONCRETE SURFACE
- PROPOSED INLET PROTECTION
- PROPOSED CONCRETE SIDEWALK

Know what's below. Call before you dig.

GRADING, DRAINAGE, AND EROSION CONTROL PLAN
STORYTELLER CAFÉ

DRAWN BY:	DESIGN BY:
M.Q.A.	C.W.P.
CHCKD BY:	PROJ. NO.
M.Q.A.	21-1959

ORIGINAL DATE: FEBRUARY 9, 2021

DATE	REVISION DESCRIPTION
7/20/21	READJUSTED GRADES DUE TO NEW BUILDING LOCATION
11/01/23	UPDATING GRADING PLAN

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY
CHARLES W. PLOWE
DATE: 11.01.2023 LIC. NO. 48227

STORYTELLER CAFÉ
RAMSEY, MINNESOTA
GRADING, DRAINAGE, AND EROSION CONTROL PLAN

PREPARED FOR:
DOLEZAL CREATIVE DESIGN & BUILD

SITE PLANNING & ENGINEERING
PLOWE ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
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FAX: (651) 361-8701

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1 INCH = 10 FEET

C2.2

S:\plowe\cad\21proj\21-1959 STORYTELLER CAFE\31-1959 CAD\21-1959 BASE 10.dwg 11/2/2023

C2.2 .pdf V1 - Changemark Notes (2 Notes)

1 - Changemark note #01

Status as of 11/13/2023 07:06 AM
Type: Action
State: For Discussion

Created by: Aaron Madsen
On: 11/13/2023 07:06 AM
Type: Action
State: For Discussion

There are no pipe sizes or types on any sheets

--------- 0 Replies ---------

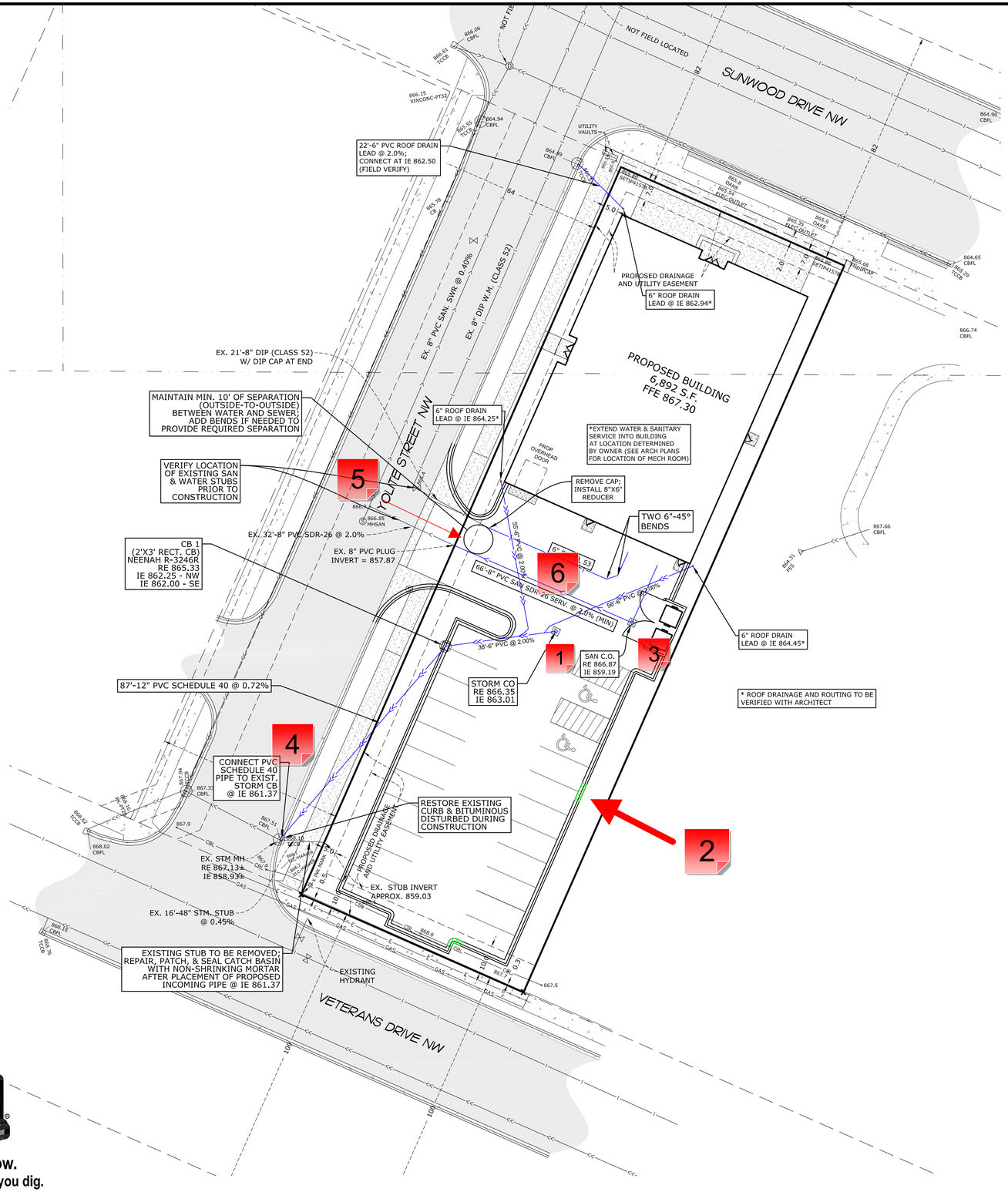
2 - Sewer & Water

Status as of 11/15/2023 02:19 PM
Type: Action
State: For Discussion

Created by: Logan Czech
On: 11/15/2023 02:19 PM
Type: Action
State: For Discussion

Grey out line types that aren't relevant to this sheet such as the watermain and sanitary sewer.

--------- 0 Replies ---------



WATER MAIN NOTES

EXISTING WATER MAIN LOCATION AND SIZE SHALL BE VERIFIED IN THE FIELD PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO ANY INSTALLATIONS.

PROVIDE PIPE INSULATION WHERE SEWER (SANITARY OR STORM) CROSSES WITHIN 18" OF WATER MAIN.

PROPOSED WATER MAIN SHALL BE 8" DIP CL 53.

MECHANICAL JOINTS SHALL BE USED FOR WATER MAIN PIPES 4" IN DIAMETER AND LARGER. RUBBER GASKETS SHALL CONFORM TO AWWA C111 (ANSI A21.11).

MAINTAIN MINIMUM 7.5-FT COVER TO TOP OF ALL WATER MAIN PIPE.

ALL COMPONENTS OF THE WATER SYSTEM, UP TO THE WATER METER OR FIRE SERVICE EQUIPMENT, SHALL UTILIZE PROTECTIVE INTERNAL COATINGS MEETING CURRENT ANSI/AWWA STANDARDS FOR CEMENT MORTAR LINING OR SPECIAL COATINGS.

COMBINATION FIRE AND DOMESTIC SERVICES MUST TERMINATE WITH A THREAD-ON FLANGE OR AN MJ-TO-FLANGE ADAPTER.

SANITARY SEWER NOTES

EXISTING SANITARY SEWER LOCATION, SIZE, AND ELEVATION SHALL BE VERIFIED IN THE FIELD PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO ANY INSTALLATIONS.

PROPOSED SANITARY SEWER SHALL BE PVC SDR-26.

SEE CITY STANDARDS FOR TRACER WIRE INSTALLATION.

STORM SEWER NOTES

FIELD VERIFY SIZE, ELEVATION, AND LOCATION OF EXISTING STORM SEWER AND NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO ANY INSTALLATIONS.

PROPOSED STORM PIPES INCLUDING THE ROOF DRAIN LEADS SHALL BE PVC SCHEDULE 40.

ALL PORTIONS OF THE STORM SEWER SYSTEM LOCATED WITHIN 10 FEET OF THE BUILDING OR WATER SERVICE LINE MUST BE TESTED IN ACCORDANCE WITH MINNESOTA RULES, PART 4715.2820.

STORM SEWER PIPES TO BE JOINED TO THE CATCH BASIN MANHOLES W/ APPROVED RESILIENT RUBBER JOINTS TO MAKE THEM GASTIGHT OR WATERTIGHT. CEMENT MORTAR JOINTS ARE PERMITTED ONLY FOR REPAIRS AND CONNECTIONS OF EXISTING LINES CONSTRUCTED WITH SUCH JOINTS.

SEE CITY STANDARDS FOR TRACER WIRE INSTALLATION.

LEGEND

- EXISTING UTILITY POLE
- EXISTING LIGHT POLE
- EXISTING STORM SEWER
- EXISTING WATER MAIN
- EXISTING SANITARY SEWER
- EXISTING STORM MANHOLE
- EXISTING CATCH BASIN
- EXISTING FLARED-END SECTION
- EXISTING GATE VALVE
- EXISTING HYDRANT
- EXISTING SANITARY SEWER MANHOLE
- 928 / 930 EXISTING CONTOUR
- EXISTING BITUMINOUS
- PROPOSED WATER PIPE
- PROPOSED SANITARY SEWER PIPE
- PROPOSED STORM SEWER PIPE
- PROPOSED CATCH BASIN
- 928 / 930 PROPOSED CONTOUR
- 920.60 PROPOSED SPOT ELEVATION (GUTTERLINE, BITUMINOUS SURFACE, OR GROUND SURFACE UNLESS OTHERWISE INDICATED)
- 4.0% PROPOSED DIRECTION OF DRAINAGE
- EXISTING CONCRETE SURFACE
- PROPOSED INLET PROTECTION
- PROPOSED CONCRETE SIDEWALK

ALL PERMITS, INCLUDING BUT NOT LIMITED TO PERMITS FROM CITY OF RAMSEY AND THE MINNESOTA DEPARTMENT OF LABOR AND INDUSTRY, SHALL BE OBTAINED PRIOR TO ORDERING OF MATERIAL AND STARTING OF CONSTRUCTION. NO INSTALLATION OF UTILITIES SHALL BE PERMITTED UNTIL ALL APPLICABLE PERMITS ARE RECEIVED BY THE CONTRACTOR.

INSTALLATION OF UTILITIES SHALL BE CONSTRUCTED TO MINNESOTA DEPARTMENT OF LABOR AND INDUSTRY STANDARDS AND CITY STANDARDS AS IDENTIFIED IN THE PUBLIC WORKS/ENGINEERING STANDARDS.

Know what's below. Call before you dig.

UTILITY PLAN
STORYTELLER CAFÉ

DRAWN BY: M.Q.A. | DESIGN BY: C.W.P.
CHCKD BY: M.Q.A. | PROJ. NO. 21-1959
ORIGINAL DATE: FEBRUARY 9, 2021

DATE	REVISION DESCRIPTION
7/20/21	EXTENDED SERVICES INTO NEW BUILDING
11/01/23	UPDATED UTILITY PLAN

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CHARLES W. PLOWE PRELIMINARY 48227
DATE: 11.01.2023 LIC. NO.

STORYTELLER CAFÉ
RAMSEY, MINNESOTA
UTILITY PLAN

PREPARED FOR:
DOLEZAL CREATIVE DESIGN & BUILD

SITE PLANNING & ENGINEERING
PLOWE ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-8210
FAX: (651) 361-8701

NORTH
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1 INCH = 20 FEET

C3

S:\plowe\cad\21proj\21-1959 STORYTELLER CAFE\21-1959 CAD\21-1959 BASE 10.dwg 11/3/2023

C3 .pdf V1 - Changemark Notes (6 Notes)

1 - Storm Sewer

Status as of 11/15/2023 02:24 PM
Type: Action
State: For Discussion

Created by: Logan Czech
On: 11/15/2023 02:24 PM
Type: Action
State: For Discussion

Is there a reason not to run the roof drains directly into a structure instead of connecting to pipe with wyes in the middle of the parking lot? This way cleanouts could be located near the building instead.

--------- 0 Replies ---------

2 - Green Curb

Status as of 11/15/2023 02:26 PM
Type: Action
State: For Discussion

Created by: Logan Czech
On: 11/15/2023 02:26 PM
Type: Action
State: For Discussion

Add all line types shown to legend or remove from sheet if they aren't relevant

--------- 0 Replies ---------

3 - Sanitary cleanout

Status as of 11/15/2023 02:29 PM
Type: Action
State: For Discussion

Created by: Logan Czech
On: 11/15/2023 02:29 PM
Type: Action
State: For Discussion

Cleanout is shown at 90 degree bend. Show in detail how this is to be accomplished or else add in 45 deg bends.

--------- 0 Replies ---------

4 - Storm Sewer Layout

Status as of 11/16/2023 12:55 PM
Type: Action
State: For Discussion

Created by: Len Linton
On: 11/16/2023 12:55 PM

Type: Action
State: For Discussion

Revise storm sewer routing to utilize existing stub. There is not wall space to add connection as proposed into existing catchbasin.

--------- 0 Replies ---------

5 - Identify circle

Status as of 11/16/2023 12:56 PM
Type: Action
State: For Discussion

Created by: Len Linton
On: 11/16/2023 12:56 PM
Type: Action
State: For Discussion

This appears to be a drafting aid. Remove circle from plan.

--------- 0 Replies ---------

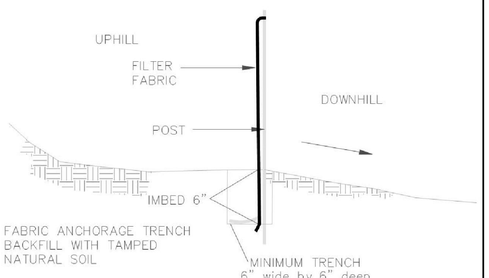
6 - Cleanouts

Status as of 11/16/2023 12:58 PM
Type: Action
State: For Discussion

Created by: Len Linton
On: 11/16/2023 12:58 PM
Type: Action
State: For Discussion

A cleanout is required upstream of every bend in PVC pipes. Simplify storm sewer layout to remove bends.

--------- 0 Replies ---------

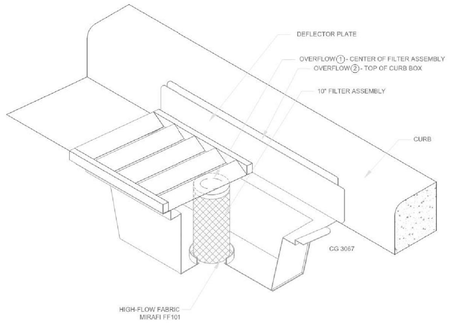


INSTALL AS PER FILTER FABRIC MANUFACTURER'S RECOMMENDATIONS

SILT FENCE DETAIL

NO SCALE

APPROVED: 1 – 2016 | City of RAMSEY | STANDARD DETAILS: SILT FENCE | CITY PLATE No. ERO–1

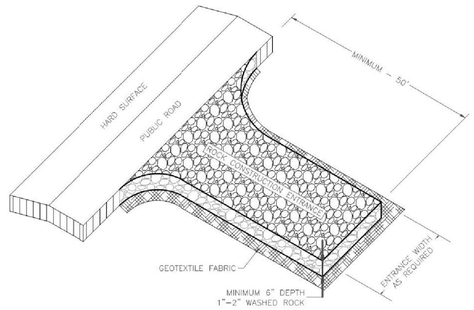


INLET PROTECTION – WIMCO OR EQUAL

N.T.S.

NOTE:
THIS INLET PROTECTION SHALL BE USED IMMEDIATELY FOLLOWING CURB & GUTTER CONSTRUCTION. INLET PROTECTION SHALL REMAIN INSTALLED AND MAINTAINTED UNTIL ALL HOME CONSTRUCTION IS COMPLETE.

APPROVED: 1 – 2016 | City of RAMSEY | STANDARD DETAILS: INLET PROTECTION | CITY PLATE No. ERO–2

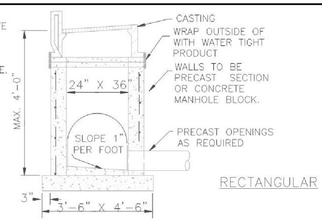


NOTE:
1. MINIMUM CONSTRUCTION ENTRANCE WIDTH EQUAL TO PROPOSED ROADWAY WIDTH.
2. WIDTH OF RADIUS AS REQUIRED TO ENSURE VEHICLES DO NOT TRACK ONTO PUBLIC ROAD.
3. MAINTAINENCE AS REQUIRED TO PREVENT TRACKING ONTO PUBLIC ROADS. THIS MAY REQUIRE TOP DRESSING WITH ADDITIONAL ROCK OR REMOVAL AND REINSTALLATION OF THE ENTRANCE AS NEEDED.

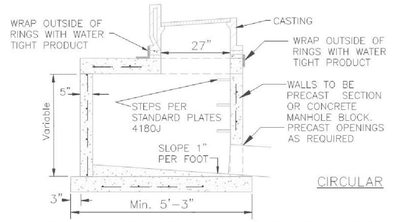
NOT TO SCALE

APPROVED: 1 – 2016 | City of RAMSEY | STANDARD DETAILS: ROCK CONSTRUCTION ENTRANCE | CITY PLATE No. ERO–5

A 5 FT. GREEN CARSONITE MARKER SHALL BE INSTALLED NEXT TO ALL STRUCTURES NOT IN A PAVED OR HARD SURFACE.



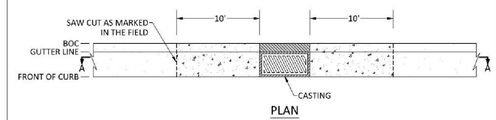
RECTANGULAR



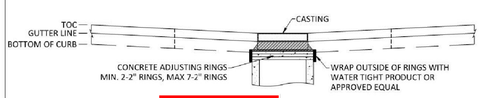
CIRCULAR

NOTES:
1. MANHOLE INVERT SHALL SLOPED TO PROVIDE A SMOOTH FLOW FROM INLET TO OUTLET
2. CONCRETE BASE SHALL BE 6" POURED IN PLACE OR 5" PRECAST SLAB.
3. CONCRETE ADJUSTING RINGS TO BE INSTALLED MAX.7–2" RINGS, MIN 2–2" RINGS
4. GROUT BETWEEN RINGS,SHIMS SHALL BE METAL, CONCRETE OR PLASTIC
5. INSPECTION OF MANHOLE REQUIRED BEFORE BACKFILLING
6. A 10 GAUGE SOLID COPPER TRACER WIRE IS REQUIRED WITH ALL STORM LINES.
7. CONDUCTIVITY IS REQUIRED ON ALL TRACER WIRE.
8. STEPS ARE REQUIRED IF STRUCTURE FROM THE CASTING TO THE INVERT IS GREATER THAN 4 FEET
9. TRACER WIRES ARE TO END IN STRUCTURES, AT FINISHED GRADE ON ALL SERVICES AND STUBS

APPROVED: 4 – 2007 | City of RAMSEY | STANDARD DETAILS: CATCH BASIN | CITY PLATE No. STO–1



PLAN



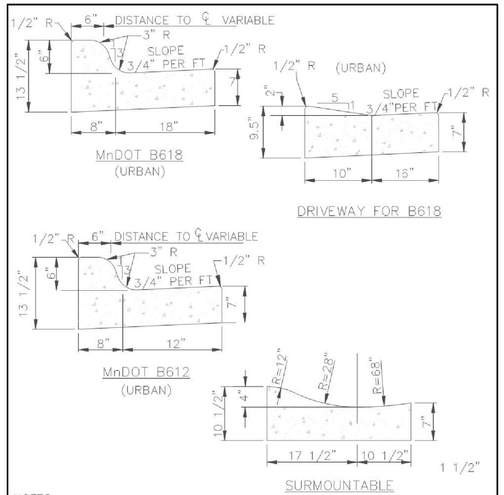
SECTION A-A

1

NOTE: NOT TO SCALE

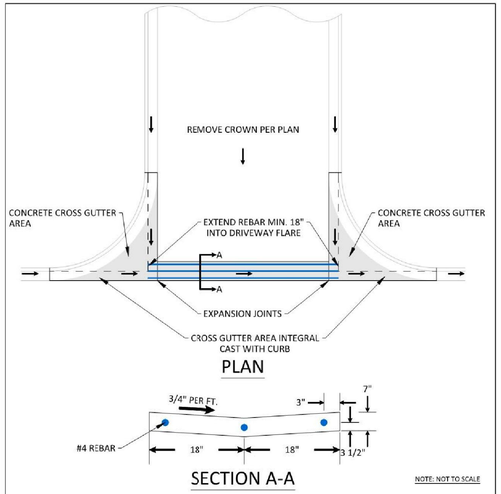
NOTE:
1. CONCRETE CURB AND GUTTER TO BE REMOVED 10 FEET TO EITHER SIDE OF CATCH BASIN CASTING. CURB AND GUTTER MUST BE SAW CUT - FULL DEPTH.
2. CASTING SHALL BE BROUGHT UP TO PROPER GRADE. DAMAGED CONCRETE ADJUSTING RINGS MUST BE REPLACED. OUTSIDE OF RINGS MUST BE WRAPPED WITH APPROVED WATER TIGHT PRODUCT. INSIDE OF RINGS MUST BE GROUTED TO A SMOOTH FINISH.
3. CONCRETE CURB AND GUTTER SHALL BE REPLACED AND MATCH INTO THE RESET CASTING AND THE EXISTING CURB AND GUTTER.
4. DAMAGED BITUMINOUS PAVEMENT SHALL BE REPAIRED AND IS INCIDENTAL. FOLLOW CITY STANDARD PLATE STR-25.
5. PROPER TRAFFIC CONTROL DEVICES SHALL BE REQUIRED TO MAINTAIN A SAFE WORK ENVIRONMENT, AND IS INCLUDED IN THE TRAFFIC CONTROL LUMP SUM BIT ITEM.
6. ALL EQUIPMENT, MATERIALS, DISPOSAL, AND LABOR REQUIRED TO RESET CATCH BASIN CASTING AS DESCRIBED BY THIS DETAIL IS INCIDENTAL.
7. BOULEVARD RESTORATION BEHIND CURB IS NOT INCLUDED WITH THE RESET CATCH BASIN CASTING PAY ITEM.

APPROVED: 3 – 2017 | City of RAMSEY | STANDARD DETAILS: RESET CATCH BASIN CASTING | CITY PLATE No. STO–13



NOTES:
1. ON WEAR COURSE MILL THE EXISTING BITUMINOUS 1.5" BY 24" IN FRONT OF THE REPLACEMENT CURB.
2. ON BASE COURSE SAW CUT AND REMOVE EXISTING BITUMINOUS 18" IN FRONT OF THE REPLACEMENT CURB.

APPROVED: 1 – 2016 | City of RAMSEY | STANDARD DETAILS: CURB AND GUTTER | CITY PLATE No. STR–1

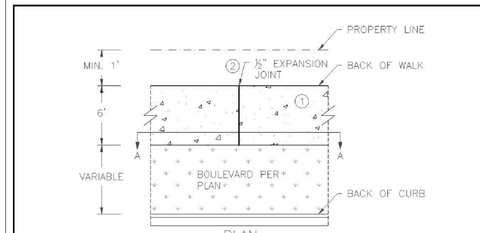


SECTION A-A

NOTE: NOT TO SCALE

NOTES:
1. WITH REMOVAL OF EXISTING CURB AT A STREET, MILL BITUMINOUS TO A DEPTH OF 1.5" AND A WIDTH OF 18" IN EXISTING STREET.
2. TO BE USED WHENEVER CROSS DRAINAGE IS < 2%.
3. CONCRETE CURB AND GUTTER SHALL BE CAST INTEGRAL WITH CONCRETE CROSS GUTTER AREA.
4. CONCRETE CURB AND GUTTER SHALL BE PAID SEPARATELY FROM CONCRETE CROSS GUTTER AREA.

APPROVED: 3 – 2017 | City of RAMSEY | STANDARD DETAILS: CROSS GUTTER | CITY PLATE No. STR–2



NOTE:
1. BROOM FINISH CONCRETE WALK SURFACE
2. MAXIMUM 100 FOOT SPACING BETWEEN EXPANSION JOINTS
3. 1/2" EXPANION JOINT MEETING MNDOT SPEC 3702. PROVIDE ONE PIECE OF FILLER FOR THE ENTIRE DEPTH AND WIDTH OF THE JOINT

NOT TO SCALE

APPROVED: 10 – 2015 | City of RAMSEY | STANDARD DETAILS: CONCRETE SIDEWALK | CITY PLATE No. STR–3

DRAWN BY: M.Q.A. | DESIGN BY: C.W.P.
CHCKD BY: M.Q.A. | PROJ. NO. 21-1959
ORIGINAL DATE: FEBRUARY 9, 2021

DATE	REVISION DESCRIPTION

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CHARLES W. PLOWE PRELIMINARY 48227
DATE: 11.01.2023 LIC. NO.

STORYTELLER CAFÉ
RAMSEY, MINNESOTA
DETAILS & NOTES

PREPARED FOR:
DOLEZAL CREATIVE DESIGN & BUILD

SITE PLANNING & ENGINEERING
PLOWE ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-8210
FAX: (651) 361-8701

DETAILS & NOTES
STORYTELLER CAFÉ

C4.1

S:\plowe\conf\21prj\21-1959 STORYTELLER CAFE\21-1959 CAD\21-1959 BASE (0).dwg 11/7/2023

C4.1 .pdf V1 - Changemark Notes (1 Note)

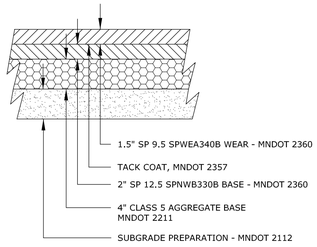
1 - STO-13

Status as of 11/15/2023 02:33 PM
Type: Action
State: For Discussion

Created by: Logan Czech
On: 11/15/2023 02:33 PM
Type: Action
State: For Discussion

It doesn't appear there are any catch basins that are being reset on this project.

--------- 0 Replies ---------



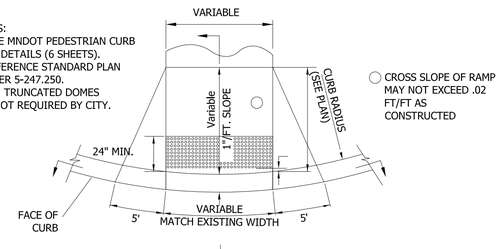
PAVING SHALL CONFORM TO THE LATEST EDITION OF MNDOT'S STANDARD SPECIFICATIONS FOR CONSTRUCTION AND THE CITY'S STANDARDS FOR STREET AND UTILITY CONSTRUCTION.

PAVING SECTION SHALL BE REVIEWED AND APPROVED BY GEOTECHNICAL ENGINEER PRIOR TO INSTALLATIONS.

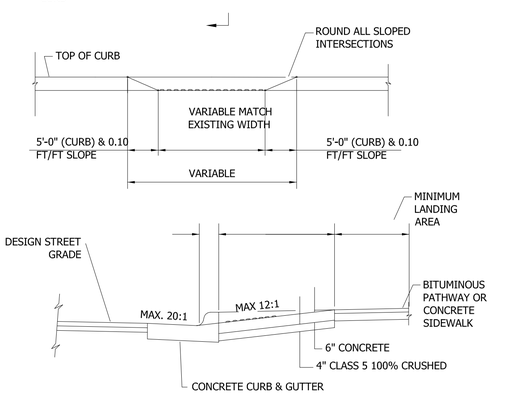
BITUMINOUS - LIGHT DUTY

NOT TO SCALE

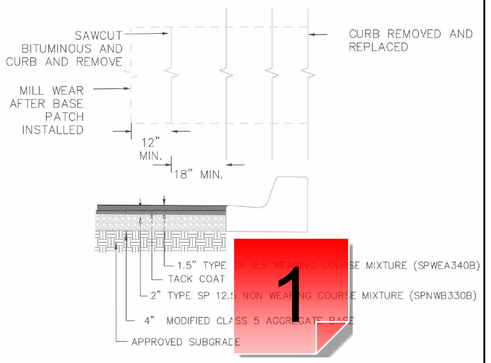
NOTES:
1. USE MNDOT PEDESTRIAN CURB RAMP DETAILS (6 SHEETS).
2. REFERENCE STANDARD PLAN NUMBER 5-247.250.
NOTE: TRUNCATED DOMES ARE NOT REQUIRED BY CITY.



CROSS SLOPE OF RAMP MAY NOT EXCEED .02 FT/FT AS CONSTRUCTED



PEDESTRIAN CURB RAMP FOR PATHWAY/SIDEWALK ACROSS ENTRANCE



NOTES:
1. BITUMNOUS SHALL BE SAWCUT AND REMOVED AFTER CURB IS REPLACED.
2. CLASS 5 AND BITUMINOUS COURSES SHALL BE MECHNICALLY COMPACTED.
3. SEE CITY PLATE STR-26 FOR MODIFIED CLASS 5 SPECIFICATIONS.

APPROVED:		STANDARD DETAILS:
6 - 2016	City of RAMSEY	STREET PATCHING STANDARDS
		CITY PLATE No. STR-25

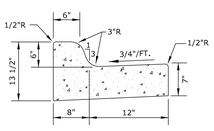
TABLE A
MODIFIED CLASS 5 SPECIFICATIONS
% PASSING

1"	100
3/4"	90 – 100
3/8"	50 – 80
No.4	35 – 70
No.10	20 – 60
No.40	10 – 35
No.200	5 – 10

NOTES:
1. THE AGGREGATE BASE CONSTRUCTION WILL BE ACCEPTED FOR PAYMENT IN ACCORDANCE WITH THE PROVISIONS IN TABLE A.
2. IF THE AGGREGATE BASE FAILS TO MEET THE REQUIREMENTS OF TABLE A THE MATERIAL CAN BE CORRECTED IN PLACE OR REMOVED AND REPLACED WITH MATERIAL THAT MEET THE REQUIREMENTS OF TABLE A.
3. IN THE EVENT THAT RECYCLED MATERIAL IS USE IT MUST MEET MNDOT REQUIREMENTS FOR RECYCLED BASE.

APPROVED:		STANDARD DETAILS:
2 - 2003	City of RAMSEY	MODIFIED CLASS 5 SPECIFICATIONS
		CITY PLATE No. STR-26

PROVIDE 4" CLASS 5 UNDER CURB (TYP)

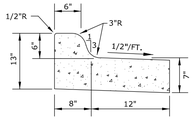


NOTE: FOR MECHANICALLY LAID CURB, SHOE MAY BE TILTED.

B612 CONCRETE CURB & GUTTER

NOT TO SCALE

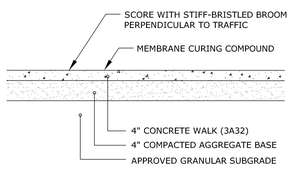
PROVIDE 4" CLASS 5 UNDER CURB (TYP)



NOTE: FOR MECHANICALLY LAID CURB, SHOE MAY BE TILTED.

B612 CONCRETE CURB & GUTTER (TIP-OUT)

NOT TO SCALE



NOTES:

1) USE EXPANSION JOINT WHERE NEW CONCRETE MEETS EXISTING CONCRETE OR STRUCTURE.

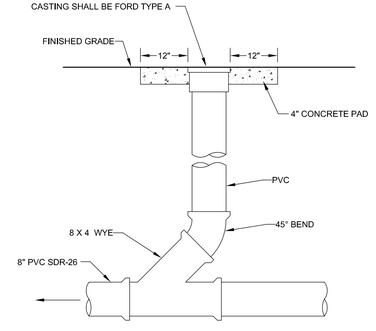
2) CONTROL JOINTS SHALL BE CUT WITH A JOINTER HAVING A RADIUS OF 1/4" AND SPACED @ 6'-0" O.C. MAX. U.N.O.

3) EXPANSION JOINTS SHALL BE SPACED AT 20'-0" O.C. MAX. AND SHALL CONSIST OF A 1/2" PRE-FORMED JOINT FILLER.

4) ANTI-SPALLING COMPOUND SHALL BE APPLIED TO CONCRETE SURFACES.

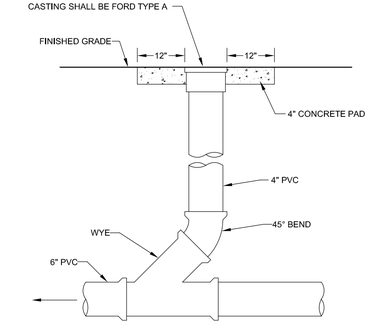
TYPICAL CONCRETE SIDEWALK

NOT TO SCALE



NOTES:
- ALL JOINTS SHALL BE SOLVENT WELD EXCEPT AS NOTED.
- ALL PIPE TO BE PVC (APPROVAL BY CITY AND DLI NEEDED PRIOR TO INSTALLATION)

X / CY — SANITARY CLEAN-OUT
N.T.S.



NOTES:
- ALL JOINTS SHALL BE SOLVENT WELD EXCEPT AS NOTED.
- ALL PIPE TO BE SCHEDULE 40

X / CY — STORM CLEAN-OUT
N.T.S.

DRAWN BY:	DESIGN BY:
M.Q.A.	C.W.P.
CHCKD BY:	PROJ. NO.
M.Q.A.	21-1959

ORIGINAL DATE: FEBRUARY 9, 2021

DATE	REVISION DESCRIPTION
7/20/21	ADDED PLATES 2TR-25 AND STR-26
11/01/23	MODIFIED & ADDED DETAILS

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CHARLES W. PLOWE DATE: 11.01.2023 LIC. NO. 48227

STORYTELLER CAFÉ
RAMSEY, MINNESOTA
DETAILS & NOTES

PREPARED FOR:
DOLEZAL CREATIVE DESIGN & BUILD

SITE PLANNING & ENGINEERING
PLOWE ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-8210
FAX: (651) 361-8701

DETAILS & NOTES
STORYTELLER CAFÉ

C4.2

S:\plowe\cad\21proj\021-1959 STORYTELLER CAFE\21-1959 CAD\21-1959 BASE 10.dwg 11/3/2023

C4.2 .pdf V1 - Changemark Notes (1 Note)

1 - STR-25

Status as of 11/15/2023 02:31 PM
Type: Action
State: For Discussion

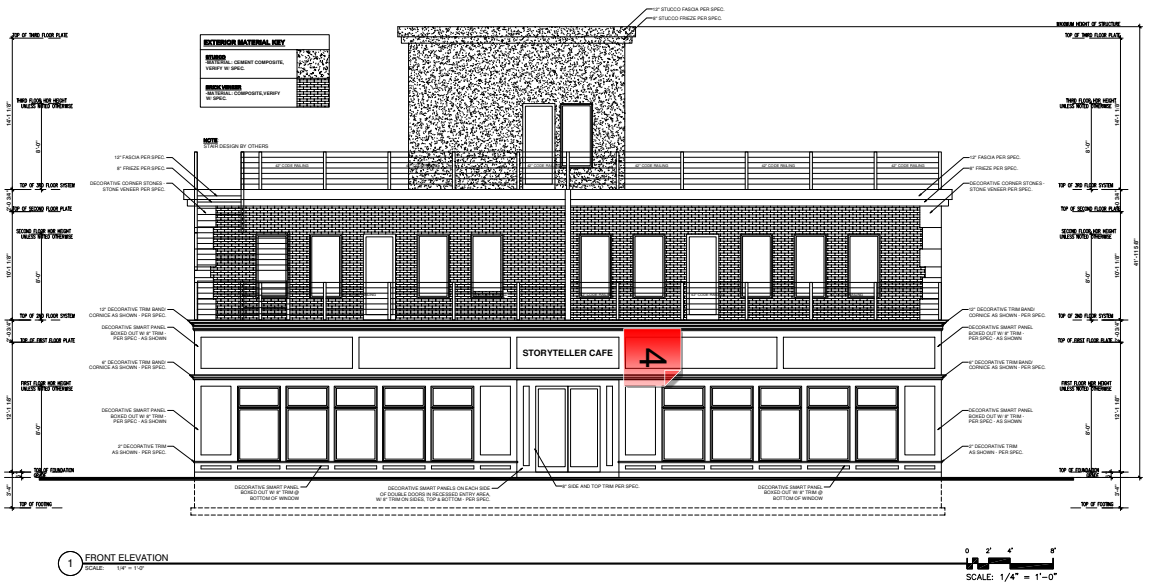
Created by: Logan Czech
On: 11/15/2023 02:31 PM
Type: Action
State: For Discussion

This detail was updated in 2022, available on city website

--------- 0 Replies ---------

GENERAL EXTERIOR NOTES:

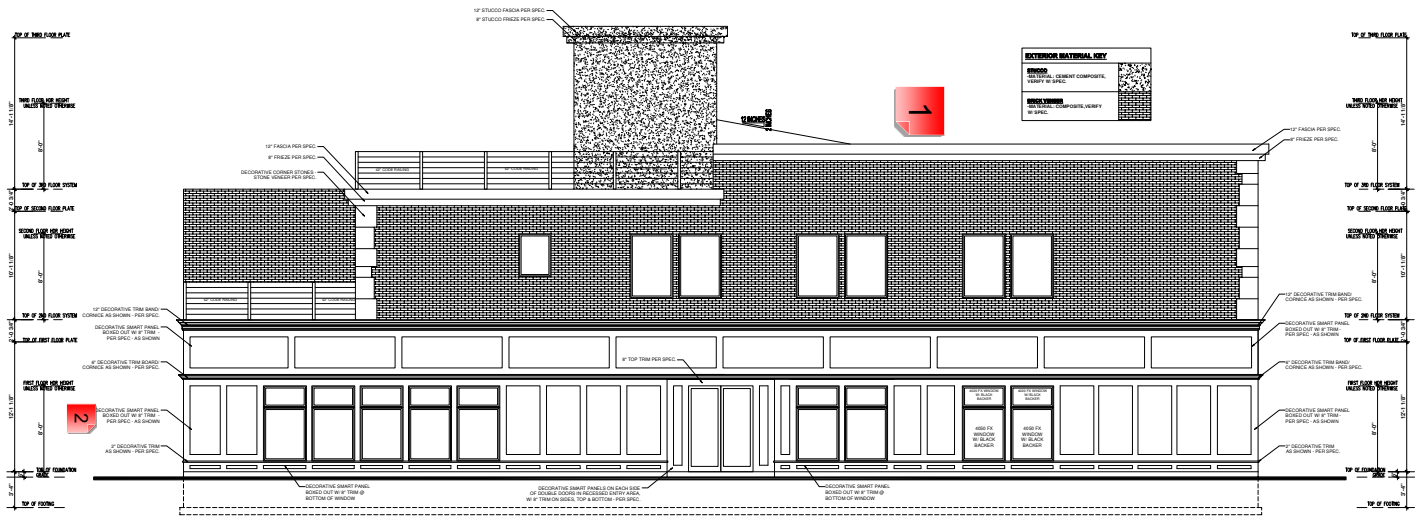
1. ALL EXT. TRIM TO BE FLASHED PER CODE.
2. SUPPLY DRIPCAPS ON ALL WINDOWS AND DOORS.
3. SUPPLY SEPARATION BETWEEN WOOD, COMPOSITE WOOD AND ANY OTHER WOOD MATERIAL PER SPECIFICATIONS.
4. SUPPLY AT LEAST 6" OF SPACE BETWEEN BOTTOMS OF WINDOWS AND ROOFS.
5. GRADE CONDITIONS MAY VARY ON SITE.
6. PROVIDE ROOF AND SOFFIT VENTS PER IRC CODE REGULATIONS.
7. ALL FURNACE FLUES, PLUMBING VENTS, FIREPLACE VENTS AND OTHER PENETRATIONS THROUGH ROOF OR WALLS TO EXTEND THROUGH REAR OF HOME WHENEVER POSSIBLE.
8. ALL PENETRATIONS THROUGH EXTERIOR WALLS OR ROOFING MUST BE SEALED AND FLASHED PER MANUF. SPECIFICATIONS AND IRC CODE REGULATIONS.
9. DOTTED AREA ON ROOF PLAN INDICATES LOCATION OF ICE/WATER BARRIER.
10. HOLD STONE OFF GRADE MINIMUM OF 3".
11. REFER TO MANUF. SPECIFICATIONS FOR STONE.
12. GARAGE BUCK BOARD MATERIAL IS TO BE COMPOSITE WOOD AND SIZED TO COVER THE EDGE OF STONE.
14. ALL BEAMS HOLDING UP PORCH ROOFS ARE TO BE DROPPED UNLESS OTHERWISE NOTED.



1 FRONT ELEVATION
SCALE: 1/4" = 1'-0"

SCALE: 1/4" = 1'-0"

3



2 RIGHT ELEVATION
SCALE: 1/4" = 1'-0"

SCALE: 1/4" = 1'-0"

REVISION:	REV. DATE:
EXTERIOR ELEVATION MATERIALS REVISED	5-15-21
LEFT HALLWAY DOOR CHANGED TO WINDOW	8-16-23

DRAWING TITLE: STORYTELLER CAFE
LOCATION: RAMSEY, MN

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320-224-7844
WINSTED, MN

CURRENT DATE: 8-16-23

PAGE: A1.3

PAGE DESCRIPTION: FRONT & RIGHT

SCALED PRINT @ 48x36

Construction Docs A1.pdf V1 - Changemark Notes (4 Notes)

1 - Changemark note #01 TL

Status as of 11/09/2023 09:48 AM
Type: Action
State: For Discussion

Created by: Todd Larson
On: 11/09/2023 09:48 AM
Type: Action
State: For Discussion

As a restaurant, there will be a lot of RTUs. Please show and screen accordingly.

--------- 0 Replies ---------

2 - Smart Panel Information

Created by: Chris Anderson
On: 11/14/2023 09:12 AM

Please provide additional information on the 'smart panels'. What type of material is it?

--------- 0 Replies ---------

3 - Garbage Enclosure

Created by: Chris Anderson
On: 11/14/2023 09:56 AM

Site Plan says to see Architectural drawings for material information on trash enclosure. Please add that to one of the two elevations sheets.

--------- 0 Replies ---------

4 - Signage

Created by: Chris Anderson
On: 11/17/2023 08:57 AM

All proposed signage will be reviewed when a Sign Permit application is submitted.

--------- 0 Replies ---------

GENERAL EXTERIOR NOTES:

1. ALL EXT. TRIM TO BE FLASHED PER CODE.
2. SUPPLY DRIPCAPS ON ALL WINDOWS AND DOORS.
3. SUPPLY SEPARATION BETWEEN WOOD, COMPOSITE WOOD AND ANY OTHER WOOD MATERIAL PER SPECIFICATIONS.
4. SUPPLY AT LEAST 6" OF SPACE BETWEEN BOTTOMS OF WINDOWS AND ROOFS.
5. GRADE CONDITIONS MAY VARY ON SITE.
6. PROVIDE ROOF AND SOFFIT VENTS PER IRC CODE REGULATIONS.
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12. GARAGE BUCK BOARD MATERIAL IS TO BE COMPOSITE WOOD AND SIZED TO COVER THE EDGE OF STONE.
14.ALL BEAMS HOLDING UP PORCH ROOFS ARE TO BE DROPPED UNLESS OTHERWISE NOTED.

1 REAR ELEVATION
SCALE: 1/4" = 1'-0"

SCALE: 1/4" = 1'-0"

2 LEFT ELEVATION
SCALE: 1/4" = 1'-0"

SCALE: 1/4" = 1'-0"

REVISION:	REV. DATE:
EXTERIOR ELEVATION MATERIALS REVISED	5-15-21
LEFT HALLWAY DOOR CHANGED TO WINDOW	8-16-23

DRAWING TITLE:
STORYTELLER CAFE
LOCATION:
RAMSEY, MN

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CURRENT DATE: 8-16-23

PAGE: A2.0

PAGE DESCRIPTION: REAR & LEFT

SCALED PRINT @ 48x36

Construction Docs A2.pdf V1 - Changemark Notes (2 Notes)

1 - Material

Created by: Chris Anderson
On: 11/16/2023 09:00 AM

What is this material? Please add label.

--------- 0 Replies ---------

2 - Material?

Created by: Chris Anderson
On: 11/17/2023 09:00 AM

What is this material?

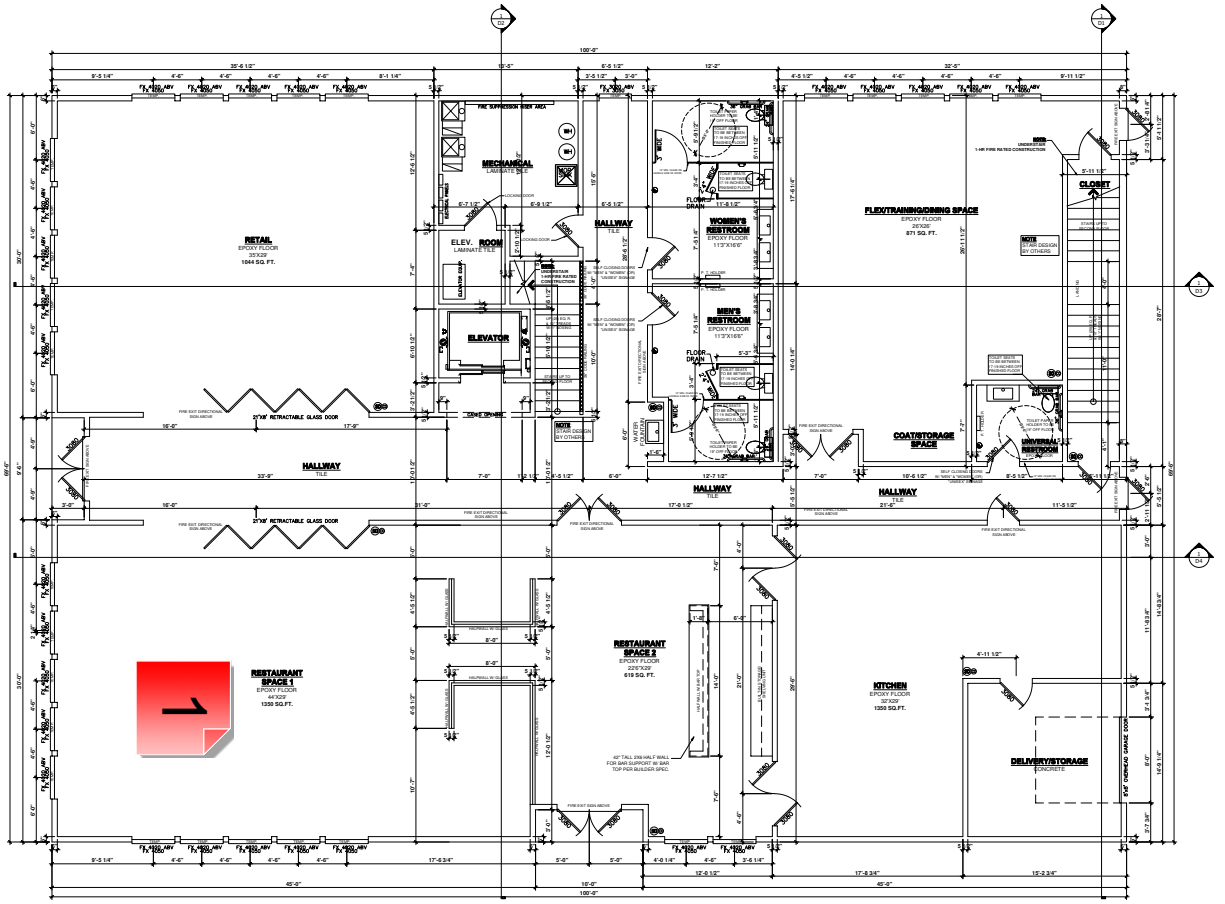
--------- 0 Replies ---------

GENERAL FRAMING NOTES:

1. ALL NON-BEARING FRAMING IS TO BE 16" O.C. UNLESS OTHERWISE NOTED.
2. ALL WALLS TO HAVE A DOUBLE TOP PLATE UNLESS OTHERWISE NOTED.
3. ALL EXTERIOR WALLS ARE TO BE 2X6 OR 2X8 WOOD STUDS WITH 7/16" OSB SHEATHING, UNLESS NOTED OTHERWISE.
4. ALL INTERIOR WALLS ARE TO BE 2X4 WOOD STUDS UNLESS NOTED OTHERWISE.
5. ALL COLUMN SIZES ARE TO BE CONTINUED THROUGH FLOOR TRUSS SPACES WHEN SPANNING MORE THAN 1 FLOOR.
6. ALL WOOD MATERIALS ARE TO BE PROTECTED PER CODE & MANUF. SPECIFICATIONS WHILE BEING STORED ON SITE.

-WINDOW & DOOR SIZE NOTES (EXAMPLES):

-SH3050 =SINGLE HUNG 3'0" BY 5'0"
-FX2646 = FIXED 2'6" BY 4'6"
-CASE3050 = CASEMENT 3'0" BY 5'0"
-2868 @ DOOR =2'8" WIDE BY 6'8" TALL
-2880 @ DOOR =2'8" WIDE BY 8'0" TALL



1 FIRST FLOOR PLAN
SCALE: 1/4" = 1'-0"

6892 CONDITIONED SQUARE FEET (RESTAURANT SPACE: 2640, KITCHEN AREA: 1350, RETAIL: 1044, REMAINING HALLWAYS/STAIRS/RESTROOMS/COMMON AREAS: 1858)

0 2' 4' 8'
SCALE: 1/4" = 1'-0"

NOTE: INSTALL DRAFT STOPPING WITHIN FLOOR SYSTEM PER IRC CODE SECTION 302.12. MIN. 2" GYPSUM BOARD (OR) 3/8" STRUCTURAL BOARD ASSOCIATELY SUPPORTED BY FRAMING. DRAFT STOPPING SHALL DIVIDE CONCEALED FRAMING SUPPATING AREAS WITH MAXIMUM SPACE OF 1000 SQ.FT. SEPARATE INTO EQUAL SPACES.

NOTE: PROVIDE CONTINUOUS HANDRAIL PER CODE AT ALL STAIR LOCATIONS. CODE HANDRAIL IS TO CONTINUE TO LANDINGS TOP & BOTTOM OF STAIRS. CONTRACTOR & INSTALLER TO VERIFY IF ADDITIONAL HANDRAIL IS REQUIRED BEYOND CODE MIN. IF DECORATIVE HANDRAIL TO CONTINUE.

NOTE: EXIT PATHWAYS (INTERIOR AND EXTERIOR) ARE TO BE ILLUMINATED AT EACH LANDING PER CODE.

- 110V. INTERCONNECTED SMOKE DETECTOR
- 110V. INTERCONNECTED SMOKE DETECTOR/ CARBON MONOXIDE DETECTOR COMBO
- EXHAUST FAN

WALL NOTES:
1. ALL EXTERIOR WALLS TO BE BUILT WITH 5/8" GYPSUM BOARD ON EXTERIOR SIDE OF STUDS.
2. ALL INTERIOR BEARING WALLS TO BE BUILT PER GA FILE NO. WP8914.
3. ALL ATTIC CEILINGS TO BUILT PER GA FILE NO. RC 2602.
4. ALL FLOOR CEILINGS TO BE BUILT PER GA FILE NO. FC 5012.

REVISION:	REV. DATE:
EXTERIOR ELEVATION MATERIALS REVISED	5-15-21
LEFT HALLWAY DOOR CHANGED TO WINDOW	8-16-23

DRAWING TITLE:
STORYTELLER CAFE
LOCATION:
RAMSEY, MN

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CURRENT DATE: 8-16-23

PAGE A5 13

PAGE DESCRIPTION: 1ST FLOOR PLAN
SCALED PRINT @ 48x36

Construction Docs A5.pdf V1 - Changemark Notes (1 Note)

1 - Number of Seats?

Created by: Chris Anderson
On: 11/14/2023 09:39 AM

Please provide a count of how many seats will be available in the 2 restaurant spaces. This is needed to verify proposed parking complies with the COR Design Framework (2-4 stalls permitted per 1,000 sq. ft. of retail space; 1 stall permitted per 1-2 seats; 1-2 stalls permitted per residential unit; and 2-3 stalls permitted for every 1,000 sq. ft. of office space).

--------- 0 Replies ---------

9

8

3

1

4

10

2

5

6

7

6 SUGAR CONE MAPLES

17 LITTLE LIME HYDRANGEAS

54 PARDON ME DAYLILYS

6 DROPSEED GRASSES

6 OUTCROP BOULDERS

12 AUTUMN FIRE SEDUM

11 CARL FOERSTER GRASSES

EXISTING OAK TREE

EXISTING OAK TREE

TECHNY ARBORVITAE

2 NEON BURST DOGWOODS

15 LIGHT POLES 16FT ABOVE GRADE

0 5 20

SCALE IN FEET

NORTH

SUGAR CONE MAPLE

LITTLE LIME HYDRANGEA

PARDON ME DAYLILY

PRAIRIE DROPSEED

NEON BURST DOGWOOD

TECHNY ARBORVITAE

KARLFOERSTER

STORYTELLER CAFE'

RAMSEY, MN

SCALE 1"=8'

DATE 9/14/2023

DRAWING #

Powered by DynaScape®

Landscape Light Design.pdf V1 - Changemark Notes (10 Notes)

1 - Boulevard Width

Created by: Chris Anderson
On: 11/08/2023 03:43 PM

Update to reflect blvd width of 6 feet.

--------- 0 Replies ---------

2 - Does Not Match Site Plan

Created by: Chris Anderson
On: 11/08/2023 03:44 PM

The Landscape Plan layout must be updated to match that of the Site Plan.

--------- 0 Replies ---------

3 - Streetscape

Created by: Chris Anderson
On: 11/08/2023 03:45 PM

Need to provide street trees at a spacing of 30-35 feet on center. Species shall be Accolade Elm to match plantings on west side of Yolite Street. Keep trees out of the vision clearance triangle as defined here:
https://library.municode.com/mn/ramsey/codes/code_of_ordinances?nodeId=PTIICOOR_CH117ZOSU_ARTIIZO_DIV6PEST_SDIINGE_S117-348NEERBULOGREL

--------- 0 Replies ---------

4 - Screening

Created by: Chris Anderson
On: 11/08/2023 03:50 PM

Per the Design Framework, screening is required to screen the parking area from Veterans Drive. Screening shall consist of a decorative wall, railing, hedge, or a combination thereof, and shall be between 3 feet and 4.5 feet.
https://www.ci.ramsey.mn.us/DocumentCenter/View/669/The-COR-Design-Framework-PDF?bidId=#page=[134]

--------- 0 Replies ---------

5 - Species Pallet

Created by: Chris Anderson
On: 11/08/2023 03:54 PM

Please provide a species pallet or planting schedule that identifies species, quantities, sizes, and root stock.

--------- 0 Replies ---------

6 - Planting Detail

Created by: Chris Anderson
On: 11/08/2023 03:54 PM

Please provide a Planting Detail for both trees and shrubs.

--------- 0 Replies ---------

7 - Spec Sheet

Created by: Chris Anderson
On: 11/13/2023 12:26 PM

Please provide a spec sheet or cut sheet on the proposed lights.

--------- 0 Replies ---------

8 - Boulevard Ground Cover

Created by: Chris Anderson
On: 11/14/2023 09:58 AM

Boulevards along Yolite Street and Veterans Drive shall be finished with sod. Please add label to Landscape Plan.

--------- 0 Replies ---------

9 - Topsoil

Created by: Chris Anderson
On: 11/14/2023 10:00 AM

4 inches of topsoil, with no more than 35% sand content, is required over all disturbed areas nor otherwise finished with impervious surfacing. Add note to Landscape Plan.

--------- 0 Replies ---------

10 - Protect Existing Streetscape

Created by: Chris Anderson
On: 11/14/2023 10:01 AM

Physical barriers shall be in place to protect existing streetscape.

--------- 0 Replies ---------

7.01: Consider Site Plan and Minor Plat for Storyteller Café Located at 7790 Sunwood Drive NW (Project 23-118); Case of Stories Foundation

Presentation

Senior Planner Anderson presented the Staff Report stating that staff recommends approving the Site Plan and Minor Plat, contingent upon compliance with staff's review comments (this contingency is incorporated into the draft resolution) and that the Planning Commission provide staff and the applicant direction on the preferred method to address the proposed live-work units (Conditional Use Permit or a rezoning from COR-2 to COR-1).

Commission Business

Commissioner Bauer asked if everything east of Yolite, after this parcel is zoned COR-1.

Senior Planner Anderson provided details on previous zoning actions and stated that if the zoning option is chosen, staff would recommend incorporation of Sunwood Village as well so that everything east of Yolite would be COR-1 and everything west would be COR-2.

Commissioner Bauer commented that seems to be the most logical path.

Chairperson Gengler asked if that divide extends north of Sunwood as well.

Planning Manager Larson provided details on that zoning. He stated that the intent of mapping within the zoning districts, and subdistricts within the COR, is to track the changes that have occurred.

Commissioner VanScoy asked if the subdistricts within the COR will be reviewed in the future by the Commission.

Planning Manager Larson recalled a recent meeting involving a sketch plan for townhomes, which is also a change in the subdistricts, but was wrapped into the zoning code update. He stated that the Commission will most likely review that townhome request in January under the new subdistrict.

Jessica Dolezal, applicant, commented that she would also prefer the rezoning option. She confirmed that she can comply with the suggestions of staff.

Commissioner Hunt referenced the live/work unit and asked if someone working at the business would then live above the business, or whether anyone could live in one of those units.

Planning Manager Larson commented that the unit would morph between living and working space and provided additional details. He stated that the apartments are intended solely for the clients and not for general occupancy.

Commissioner VanScoy asked the math used to determine the parking.

DRAFT

Senior Planner Anderson stated that staff did request additional information on parking. He noted that the parking proposed is an increase from what had originally been proposed in the first review. He stated that between the retail, office and living space, eight parking stalls would be required and the remainder would be allocated for the café use. He stated that staff will use the additional information from the applicant to determine if parking is sufficient. He recognized that this will be a tighter space and therefore there will be limitations on the number of stalls that can exist while still ensuring sufficient space for emergency vehicles and maneuverability. He confirmed that there would be on-street parking available as well.

Motion by Commissioner Heineman, seconded by Commissioner Peters, to recommend that City Council adopt Resolution #23-296 Granting Approval of the Site Plan and Minor Plat for Storyteller Café contingent upon compliance with staff's review comments.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners Heineman, Peters, Bauer, Hunt, and VanScoy. Voting No: None. Absent: Commissioner Anderson.

Motion by Commissioner Heineman, seconded by Commissioner VanScoy, to direct staff and the applicant to address the live-work units via a Zoning Amendment to rezone the subject property from COR-2 to COR-1.

Motion Carried. Voting Yes: Chairperson Gengler, Commissioners Heineman, VanScoy, Bauer, Hunt, and Peters. Voting No: None. Absent: Commissioner Anderson.

DRAFT

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #23-296

A RESOLUTION APPROVING A SITE PLAN AND FINAL PLAT FOR STORYTELLER CAFE

WHEREAS, Stories Foundation, hereinafter referred to as the "Developer", has properly applied for Site Plan and Final Plat approval for Storyteller Café, located on the property legally described as OUTLOT B, COR STONE BROOK ACADEMY, Anoka County, Minnesota ("Subject Property").

WHEREAS, the Subject Property is zoned COR, which is a mixed-use zoning designation and guided as such in the 2040 Comprehensive Plan; and

WHEREAS, on December 17, 2023, an updated Zoning Map will go into effect, which zones the Subject Property COR-2; and

WHEREAS, the Developer purchased the Subject Property from the City of Ramsey in 2021; and

WHEREAS, the Planning Commission and City Council previously reviewed and approved the project in April, 2021; and

WHEREAS, previous approvals expired prior to initiating construction and therefore, the Applicant submitted a new Land Use Application and plans on November 7, 2023; and

WHEREAS, the apartment component of this project requires either a Zoning Map Amendment, a Zoning Text Amendment, or a Conditional Use Permit; and

WHEREAS, the Planning Commission reviewed the Site Plan and Minor at their regular meeting on November 30, 2023 and recommended approval of both;

WHEREAS, also on November 30, 2023, the Planning Commission recommended processing a Zoning Map Amendment to rezone the Subject Property, as well as 7750 Sunwood Drive NW, to COR-1 to address the apartment component of this project; and

WHEREAS, City Council reviewed and approved/denied the request on December 12, 2023.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby grants approval of the Site Plan and Final Plat for Storyteller Café on the Subject Property in accordance with relevant City Codes, subject to the following:

1. That the Developer enter into a Development Agreement with the City.

2. Final legal form approved by the City Attorney.
3. Compliance with Staff comments as noted in ProjectDox.
4. That a separate building permit and sign permit(s) are required.
5. Securing all other necessary permits from other agencies and providing a copy of said permits the City.
6. Adoption of Ordinance #24-01 to rezone the Subject Property from COR-2 to COR-1.
7. The Developer entering into a Sidewalk Easement Agreement for portions of the public sidewalk along Sunwood Drive.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

ORDINANCE #24-01

CITY OF RAMSEY
ANOKA COUNTY
STATE OF INNESOTA

AN AMENDMENT TO CHAPTER 106 WHICH IS KNOWN AS THE ZONING CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA AND TO THE COR DESIGN FRAMEWORK.

AN ORDINANCE AMENDING SECTION 106-120 "OFFICIAL ZONING MAP" OF CHAPTER 106 OF THE CITY CODE OF RAMSEY, MINNESOTA.

SECTION 1. AMENDMENT

The following legally described properties are hereby rezoned from COR-2 to COR-1:

Parcel 1: 7790 Sunwood Drive NW
Outlot B, COR STONE BROOK ACADEMY, Anoka County, Minnesota

-or upon recording of the plat-

Lot 1, Block 1 STORYTELLER CAFÉ ADDITION, Anoka County, Minnesota

Parcel 2: 7750 Sunwood Drive NW
Lot 1, Block 1 SUNWOOD VILLAGE, Anoka County, Minnesota

SECTION 2. MAP

The City is hereby instructed to cause this amendment to be shown on the "City of Ramsey Official Zoning Map" and "The COR Design Framework" Sub-District Map Version 6.2, which maps were adopted pursuant to Section 106-245 of the Ramsey City Code.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the ____ day of _____, 2024.

_____
Mayor

ATTEST:

_____

City Clerk

CC Regular Session **6. 2.**

Meeting Date: 12/12/2023

By: Diana Lund, Finance

Information

Title:

PUBLIC HEARING - Adopt Resolution #23-309 Adopting the City's 2024-2033 Capital Improvement Plan (CIP)

Purpose/Background:

Purpose: The 2024-2033 Capital Improvement Plan (CIP) is a strategic planning tool to assist the City Council in identifying proposed capital improvement projects over the next ten years.

The Capital Improvement Plan (CIP) is a long-term financial plan of at least five years that consists of projects and facilities that are, or will be needed by the City in carrying out the future needs for the public health, safety and welfare of the City. The City's charter directs that a five-year capital improvement plan will be adopted annually. The City is undertaking a 10-year plan for years 2024-2033.

The CIP has been prepared in an attempt to anticipate major capital expenditures in advance of the year in which they are budget requests. Further, several projects may interrelate or require other improvements prior to initiation which would cause delays without prior planning. Additionally, projects may require budgeting over several years or receipt of funds from other sources (i.e. grants) requiring planning completion prior to the funding year. Finally, the plan enables a snapshot of the identified capital needs of the community, allowing for continual prioritization of these needs.

Approval of the CIP by Council does not authorize spending or initiation of a given project. It does, however, provide a guide for the community for a whole array of private and public decision-making, impacted by public capital expenditures. It shall further be noted that initial project design of public infrastructure projects identified within this plan often begins two years or more prior to the date of construction. Also, the CIP reflects priorities for projects and equipment that have been identified as priorities in the City's adopted Strategic Plan.

The CIP is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction.

Each project includes preliminary funding sources and appropriate background information citing needs and projected cost estimates.

A supplemental section titled 'Future Consideration Projects' has also been included. This is a listing of park projects that are contingent upon availability of resources. These projects are unfunded and unscheduled until resources become available.

Notification:

The draft document of the 2024-2033 CIP was presented at the worksession of November 14, 2023 and all recommendations from this worksession have been incorporated in the final document.

The request for the public hearing was adopted at the regular City Council meeting of November 28, 2023 and the notice was posted in the Anoka Union on December 1, 2023.

Observations/Alternatives:

1. Adopt Plan as outlined noting that this is a planning tool only and not the authorization of any one project listed.
2. Take no Action at this time for further review of each project. Per the City Charter, at least a five-year Capital Improvement
Program (CIP) needs to be adopted annually.

Funding Source:

Each project contained within the 2024-2033 Capital Improvement Plan states the respective funding source(s).

Recommendation:

Staff recommends Option#1 to adopt the 2024-2033 Capital Improvement Plan that is attached noting that this is a forecasting tool and not actual, committed projects and expenditures.

Action:

Motion to adopt Resolution #23-309 Adopting the City of Ramsey's 2024-2033 Capital Improvement Plan.

Attachments

2024-2033 CIP

2024-2033 Parks Supplemental CIP

Reso #23-309 Adopting 2024-2033 CIP

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/06/2023 11:26 AM
Form Started By: Diana Lund		Started On: 12/01/2023 09:23 AM
Final Approval Date: 12/06/2023		

CITY OF RAMSEY
CAPITAL IMPROVEMENT PROGRAM
2024-2033

The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.

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CITY OF RAMSEY
2024-2033
CAPITAL IMPROVEMENT PLAN

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INTRODUCTORY SECTION

CITY OF RAMSEY

CAPITAL IMPROVEMENT/CAPITAL OUTLAY PLAN

2024-2033

Enclosed is the Ramsey Capital Improvements/Capital Outlay Plan (CIP) for the years 2024-2033. It has been prepared in an attempt to anticipate major capital expenditures in advance of the year in which they are budget requests. Further, several projects may interrelate or require other improvements prior to initiation, which would cause delays without prior planning. Additionally, projects may require budgeting over several years or receipt of funds from other sources (i.e. grants) requiring planning completion prior to the funding year. Finally, the plan enables a snapshot of the identified capital needs of the community allowing for continual prioritization of these needs.

The process for completing the 2024-2033 CIP was much the same as the process for the 2023 General Fund Budget. Project requests were submitted by all divisions and reviewed by the Management Team and appropriate supervisors to establish the feasibility and priority of the projects and match with available financing.

CAPITAL IMPROVEMENT PLAN GOALS
ACKNOWLEDGE AND COMMUNICATE PUBLIC INFRASTRUCTURE PRIORITIES AND DYNAMICS
ENSURE APPROPRIATE RESPONSES TO CHANGING INFRASTRUCTURE NEEDS AND DEMANDS
DEVELOP A FINANCIAL ASSESSMENT OF CAPITAL RESOURCES AVAILABLE TO MEET FUTURE CAPITAL PROJECT NEEDS
ENCOMPASS THE CITY'S STRATEGIC PLAN'S IMPERATIVES: FINANCIAL STABILITY; A BALANCE OF RURAL CHARACTER & URBAN GROWTH; A CONNECTED COMMUNITY; SMART, CITIZEN-FOCUSED GOVERNMENT; AN EFFECTIVE ORGANIZATION

Approval of the CIP by Council does not authorize spending or initiation of a given project. It does, however, provide a guide for the community for a whole array of private and public decision-making, impacted by public capital expenditures. Therefore, the CIP should receive ratification only if the Council perceives actions contemplated within the plan as reasonable and planned within justified time frames. It shall further be noted that initial project design of public infrastructure projects identified within this plan often begins two years or more prior to the date of construction.

The CIP is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction.

Capital improvements are improvements to land, streets, parks, utilities and buildings. This plan shows improvements with revenues projected from various funding sources. Improvements from the General Fund are those requiring a tax levy, referendum or similar other authority resulting in listed projects being less than certain. The other funding sources (except for intergovernmental revenue - grant funds) have increased stability over the general fund projects.

Specific information on the funding sources for each project is shown under the individual project. Cash flow projections are completed to examine the long-term stability of each fund and its ability to provide for planned expenditures.

Potential funding sources for capital improvement expenditures may include:

- General Fund – Property Tax Levy
- Capital Equipment Certificates
- General Obligation Bonds
- CIP General Obligation Bonds*
- Tax Increment Financing
- Developer Fees
- Grants/Outside Sources
- Utility Funds (Water, Sewer, Recycling, Street Lights, Storm Water)
- Special Revenue Funds (Equipment Revolving, Fleet, Lawful Gambling, Storm Water Management)
- Capital Project Funds (Facility, Landfill, MSA, Park Improvement, Public Improvement Revolving (PIR), Pavement Management Fund, Public Works Campus)
- Special Assessments

**Only City Hall, Public Works facilities and Public Safety facilities may be financed with CIP General Obligation bonds under the CIP Act (Minnesota Statutes Chapter 475). Other capital improvements described in this plan as being financed under General Obligation Bonds may be financed with special assessment bonds under Minnesota Statutes, Chapter 429 and utility revenue bonds under Minnesota Statutes, Chapter 444.*

For a City to use its authority to finance expenditures under the CIP Act, it must meet the requirements provided therein. Specifically, the City Council must approve the sale of capital improvement bonds by a two-thirds vote of its membership. In addition, it must hold a public hearing for public input. Notice of such hearing must be published in the official newspaper of the City at least fourteen, but not more that twenty-eight days prior to the date of the public hearing. The City Council approves the CIP following the public hearing.

The bonds are not subject to referendum unless, within 30 days after the hearing, a petition is filed with the City Administrator signed by voters equal to at least five percent of the votes cast in the last general City election. In that event, the bonds are subject to a referendum, and may be issued only if approved by a majority of voters who vote on that question. If the referendum passes, the taxes to pay the debt service on the bonds would be levied on market value rather than tax capacity. However, if no timely petition is filed, the taxes to pay debt service are levied on tax capacity.

The CIP Act has established certain criteria that must be met. In accordance with these criteria, the City has considered the following eight points:

1. Condition of the City's infrastructure and need for the project
2. Demand for the improvement
3. Cost of the improvement
4. Availability of public resources
5. Level of overlapping debt
6. Const/benefits of alternative uses of funds
7. Operating costs of the proposed improvements
8. Options for shared facilities with other cities or local governments.

OVERVIEW SECTION

City of Ramsey, Minnesota

Capital Improvement Program

2024 thru **2033**

CATEGORY SUMMARY

Category	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment	3,046,463	2,268,000	2,057,000	1,801,300	1,495,500	1,649,000	594,000	1,002,000	736,000	1,075,000	*15,724,263*
Municipal Building	161,000									20,221,300	*20,382,300*
Park Improvement	1,715,000	260,000	175,000	120,000	200,000	100,000	200,000	100,000	100,000		*2,970,000*
Sewer Utility Improvement	57,000	175,000									*232,000*
Storm Water Utility Improvement				350,000				175,000			*525,000*
Street Improvement	13,438,436	14,608,692	7,491,861	6,301,053	4,346,958	4,757,402	4,338,844	5,188,252	4,757,329	5,313,677	*70,542,504*
Street Light Utility Improvement		100,000	250,000								*350,000*
Water Utility Improvement	27,750,000	9,740,000	1,000,000	2,250,000	1,750,000						*42,490,000*
TOTAL	**46,167,899**	**27,151,692**	**10,973,861**	**10,822,353**	**7,792,458**	**6,506,402**	**5,132,844**	**6,465,252**	**5,593,329**	**26,609,977**	***153,216,067***

City of Ramsey, Minnesota

Capital Improvement Program

2024 thru **2033**

FUNDING SOURCE SUMMARY

Source	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	1,463,018										*1,463,018*
Capital Maintenance Fund	125,000										*125,000*
Developer Fees									391,000		*391,000*
Equipment Revolving Fund	79,000										*79,000*
Facility Fund	36,000										*36,000*
Fleet Vehicles	48,000										*48,000*
General Fund-Property Tax Levy		1,938,000	1,932,000	1,307,300	1,417,500	865,000	594,000	1,002,000	736,000	1,075,000	*10,866,800*
GO Revenue Bonding	8,000,000										*8,000,000*
Grants/Outside Sources							50,000				*50,000*
Lawful Gambling Fund	100,000	100,000	100,000	100,000	100,000	100,000	150,000	100,000	100,000		*950,000*
Legislative 2023 - Public Safety	1,090,445										*1,090,445*
MSA	2,057,300	2,083,906	1,151,811	1,218,002	1,211,280	1,207,945	1,111,805	1,394,676	856,338	727,560	*13,020,623*
Park Improvement Trust Fund	1,615,000	160,000	75,000	20,000	100,000						*1,970,000*
Pavement Management Fund	5,855,870	6,481,517	5,420,331	4,420,142	2,616,120	2,984,494	2,744,805	3,248,280	2,952,684	3,896,550	*40,620,793*
Public Improvement Revolving Fund	520,000	764,500									*1,284,500*
Sewer Utility Fund	5,082,000	2,175,000		164,000	39,000	767,000					*8,227,000*
Storm Water Utility Fund	1,077,266	1,631,769	1,044,719	1,342,909	519,558	564,963	482,234	720,296	557,307	689,567	*8,630,588*
Street Light Utility Fund		100,000	250,000								*350,000*
Tax Increment Fund #1	1,000,000										*1,000,000*
Tax Increment Fund #14 (Bonding)	824,000	3,977,000									*4,801,000*
Tax Increment Fund #2	1,517,000										*1,517,000*
To Be Determined										20,221,300	*20,221,300*
Water Utility Fund	15,678,000	7,740,000	1,000,000	2,250,000	1,789,000	17,000					*28,474,000*
GRAND TOTAL	**46,167,899**	**27,151,692**	**10,973,861**	**10,822,353**	**7,792,458**	**6,506,402**	**5,132,844**	**6,465,252**	**5,593,329**	**26,609,977**	***153,216,067***

Capital Improvement Plan - Priority Codes & Definitions

Priority	
1	**Existing Obligations - High Priority: Year 2024 or 2025** Projects under this priority are previously committed to or are replacements Example: Road reconstructions, equipment replacement
2	**New Addition - High Priority: Year 2024 or 2025** Projects under this priority are needed, but have no previous commitments Example: Road extensions, additional park amenities
3	**Existing Obligations - Medium Priority: Year 2026-2033** Projects under this priority are previously committed to or are replacements but not as urgent to fulfull as those in priority 1 Example: 5th year forward of road reconstructions; equipment replacement
4	**New Addition - Medium Priority: Year 2026-2033** Projects under this priority are needed, but have no previous commitments but need is not as great as those listed in priority 2 Example: Public Works Campus; new capital equipment
5	**Opportunity Driven/Unfunded/Placeholder** Projects under this priority are development driven and/or have outside funding capacities such as grants and/or placeholders for projects that may occur after year 2033. Full funding on these projects have not been determined. Example: Community Center

City of Ramsey, Minnesota

Capital Improvement Program

Data in Year 2024 and 2033

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
2024				
Priority 1-Existing Obligation (High)				
Council Chamber, Fire 1/2, Park Ramp & P W Switch	Capital Equipment	*17-IT-013*	1	37,000
Replace 10R Siren	Capital Equipment	*CIVIL-10R*	1	17,500
Replace 11R Siren	Capital Equipment	*CIVIL-11R*	1	17,500
Replace Tanker 11 (501)	Capital Equipment	*FIRE-501*	1	600,000
Replace Fire-Administrative Captain Vehicle (333)	Capital Equipment	*FIRE-579*	1	45,000
Replace 2013 F-250 Pickup Unit #410	Capital Equipment	*GENGOV-004*	1	58,000
Engineering 2024 GMC Sierra 2500 4X4	Capital Equipment	*GENGOV-010*	1	56,000
Eng - Trimble TSC7 w/R12i Rover Survey Equipment	Capital Equipment	*GENGOV-011*	1	42,000
2024 Dodge Ram Replace 2005 Ford F-150 #359	Capital Equipment	*POL-370*	1	50,000
2024 Chev Tahoe Replace 2019 Chev Tahoe #395	Capital Equipment	*POL-381*	1	48,800
2024 Replace 2016 Chev Impala #366	Capital Equipment	*POL-382*	1	48,000
2024 Ford Explorer Replace 2019 Ford Taurus #396	Capital Equipment	*POL-383*	1	47,829
Axon Fleet Squad Car Video Cameras	Capital Equipment	*POL-406*	1	215,816
Replace 2009 2WD Pickup: Unit 674	Capital Equipment	*PW-674*	1	72,000
Replace Unit 681 Utility truck	Capital Equipment	*PW-681*	1	175,000
Replace 2019 Exmark Mower (Orig Unit #683)	Capital Equipment	*PW-683*	1	18,000
Replace 2019 Exmark Mower (Orig Unit #684)	Capital Equipment	*PW-684*	1	18,000
Replace 2019 Exmark Mower (Orig Unit #685)	Capital Equipment	*PW-685*	1	18,000
Streets Single Axle Plow Truck	Capital Equipment	*PW-742*	1	272,159
Streets Single Axle Plow Truck	Capital Equipment	*PW-743*	1	272,159
Streets 721 G Front End Loader	Capital Equipment	*PW-744*	1	226,000
Streets -F550 4X4 Dumpbox with V-Plow	Capital Equipment	*PW-745*	1	109,000
Streets - Trailer Mounted Boom Lift	Capital Equipment	*PW-746*	1	58,000
Streets- T66 Bobcat Compact Track Loader	Capital Equipment	*PW-747*	1	81,000
Streets- Scissor Lift JLG 2646	Capital Equipment	*PW-748*	1	26,500
Streets- 10' Stainless Auger, Sand/Salt Spreader	Capital Equipment	*PW-749*	1	14,000
Streets- Hydraulic Hose Crimping Machine	Capital Equipment	*PW-750*	1	15,000
Parks-Bobcat L85 Comp Wheel Loader/V-Blade/Blower	Capital Equipment	*PW-751*	1	108,000
Parks-F550 2 Ton Dump Box Truck W/Boss 9'2" V Plow	Capital Equipment	*PW-752*	1	101,200
Parks- Turbine Debris Blower	Capital Equipment	*PW-753*	1	9,000
Parks- Trackless "Snoquip" Snow Blower	Capital Equipment	*PW-754*	1	35,000
Utilities-Sanitary& Storm Sewer Televising Trailer	Capital Equipment	*PW-755*	1	75,000
Storm- Flail Boom with Duals	Capital Equipment	*PW-756*	1	45,000
Sorm- Front Mounted Flail with Summer Tires/ Rims	Capital Equipment	*PW-757*	1	15,000
City Hall Repair Exterior	Municipal Buildings	*20-BLDG-002*	1	75,000
Replace City Hall Caulking/Grout/Carpeting/Counter	Municipal Buildings	*20-BLDG-006*	1	50,000
Building Security Improvement Study	Municipal Buildings	*24-BLDG-001*	1	25,000
Police Department Addn to Front End Staff Cubicles	Municipal Buildings	*24-BLDG-002*	1	11,000
River's Bend South Shelter Replacement	Park Improvements	*21-PARK-001*	1	100,000
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Replace Pumps at Lift Station #2	Sewer Utility	*19-SEW-003*	1	57,000
Zeolite St & Ramsey Pkwy (Zeolite/Roundabout)	Street Improvements	*04-STR-012*	1	3,341,000
Sunwood Drive Roundabout Landscaping	Street Improvements	*15-STR-003*	1	20,000
Barthels Rum River Acres & White Pines Estates Rec	Street Improvements	*17-STR-001*	1	1,160,063

Project Name	Department	Project #	Priority	Project Cost
Reconstruction Streets: Halls Dover Acres	Street Improvements	*17-STR-006*	1	926,200
Recon Streets: Rodeo Hills Est & Valley View Acres	Street Improvements	*17-STR-009*	1	1,335,288
2024 MSA Overlays:	Street Improvements	*17-STR-011*	1	385,245
Reconstruction Streets: Ford Brook Est 3rd	Street Improvements	*19-STR-015*	1	830,760
Reconstruction Streets: MSA Xkimo St-TH47 to 142nd	Street Improvements	*20-STR-002*	1	500,250
2024 Neighborhood Overlays	Street Improvements	*21-STR-012*	1	1,685,295
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	21,000
Section 01 Unplatted Street Reconstruction	Street Improvements	*22-STR-004*	1	386,400
MSA Alpine Drive (Puma/CSAH 83) Recon	Street Improvements	*23-STR-002*	1	1,372,560
Juniper Woods 1st, 2nd, 3rd Street Reconstruction	Street Improvements	*23-STR-004*	1	474,375
			Total for: Priority 1	15,902,899
Priority 2-New Addition (High)				
Trail Connections	Park Improvements	*06-PARK-019*	2	30,000
Park Development in The COR	Park Improvements	*08-PARK-005*	2	1,200,000
Northfork North Trail Connection	Park Improvements	*17-PARK-007*	2	150,000
Amphitheater Lighting	Park Improvements	*18-PARK-003*	2	40,000
Park Building(s) Stabilization	Park Improvements	*24-PARK-001*	2	95,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	2	500,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	2	500,000
Water Treatment Facility	Water Utility	*04-WTR-017*	2	27,700,000
Construct Well #9 and Pumphouse #5	Water Utility	*16-WTR-002*	2	50,000
			Total for: Priority 2	30,265,000
	Total for 2024			**46,167,899**

2025

Priority 1-Existing Obligation (High)				
Engineering Plotter Replacement	Capital Equipment	*17-IT-011*	1	10,000
Building Copier	Capital Equipment	*17-IT-017*	1	10,000
Community Development Workroom Copier	Capital Equipment	*17-IT-018*	1	10,000
Replace 1R Siren	Capital Equipment	*CIVIL-1R*	1	18,000
Replace 2R Siren	Capital Equipment	*CIVIL-2N*	1	18,000
Replace Engine #21 (565)	Capital Equipment	*FIRE-502*	1	450,000
Replace Rescue 11 (559)	Capital Equipment	*FIRE-564*	1	250,000
Replace Assistant Fire Chief Vehicle #571	Capital Equipment	*FIRE-566A*	1	50,000
Replace Fire Duty Officer Vehicle (569)	Capital Equipment	*FIRE-570A*	1	45,000
Replace City Vehicle #403	Capital Equipment	*GENGOV-001*	1	30,000
Planning - New Rental Housing Inspection Vehicle	Capital Equipment	*GENGOV-008*	1	30,000
Replacement #404 for 2025 City Vehicle	Capital Equipment	*GENGOV-012*	1	30,000
2025 Replace 2017 Chevy Tahoe #373	Capital Equipment	*POL-384*	1	52,000
2025 Replace2017 Ford Taurus #377	Capital Equipment	*POL-385*	1	52,000
2024 Acadia Replaces 2016 Acadia #367	Capital Equipment	*POL-396*	1	48,000
2025 Ford Explorer Replace 2021 Ford Explorer	Capital Equipment	*POL-422*	1	52,000
Replace 2004 Pull Behind PTO Mower	Capital Equipment	*PW-004*	1	28,000
Replace 2019 Brush Chipper - Unit #605	Capital Equipment	*PW-605*	1	52,000
Replace 2007 Chevy Pickup: Unit #665	Capital Equipment	*PW-665*	1	75,000
Replace 2015 Kaboa ATV Unit #689	Capital Equipment	*PW-689*	1	29,000
Replace 2015 Kabota Mower	Capital Equipment	*PW-690*	1	20,000
Replace 2016 Street Sweeper - Unit #691	Capital Equipment	*PW-691A*	1	330,000
Replace Unit 672 - 2009 Sterling Single Axle Plow	Capital Equipment	*PW-737*	1	280,000
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Reconstruct Streets: Fox Ridge Estates 1st & 2nd	Street Improvements	*17-STR-008*	1	3,024,546
2025 Neighborhood Overlays	Street Improvements	*21-STR-013*	1	1,261,783
MSA Sunwood Drive Street Recon (CSAH 5/Erkium St)	Street Improvements	*21-STR-027*	1	348,450

Project Name	Department	Project #	Priority	Project Cost
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	17,000
Sorteberg's Street Reconstruction	Street Improvements	*22-STR-002*	1	642,890
Dickenson's Mississippi Estate Street Recon	Street Improvements	*23-STR-005*	1	684,866
High Point Street Reconstruction	Street Improvements	*23-STR-006*	1	1,644,684
Section 22 Unplatted Street Reconstruction	Street Improvements	*23-STR-007*	1	341,481
MSA - Alpine Drive (CSAH 5/TH 47) Reconstruction	Street Improvements	*23-STR-025*	1	633,938
MSA - Alpine Drive (CR 57/CSAH 5) Reconstruction	Street Improvements	*23-STR-026*	1	532,054
Center Street Reconstruction	Street Improvements	*24-STR-009*	1	1,304,000
Ramsey Parkway Improvements	Street Improvements	*24-STR-010*	1	2,673,000
			Total for: Priority 1	15,177,692
Priority 2-New Addition (High)				
2nd Floor Workroom Copier	Capital Equipment	*17-IT-016*	2	10,000
Sweeper Scrubber	Capital Equipment	*GENGOV-003*	2	30,000
New Small Utility Vehicle (Electric?)	Capital Equipment	*PW-702*	2	35,000
New F350 4X4 with Utility Box an Boss V-Plow	Capital Equipment	*PW-740*	2	115,000
Elmcrest Park & The Draw Entrance Monument & Sign	Park Improvements	*04-PARK-003*	2	80,000
Trail Connections	Park Improvements	*06-PARK-019*	2	80,000
Lift Station #1 Rehab and Generator	Sewer Utility	*24-SEW-002*	2	175,000
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	Street Improvements	*16-STR-002*	2	750,000
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	Street Improvements	*16-STR-003*	2	750,000
Bunker Lake Blvd & Puma Street Lights	Street Light Utility	*19-STLT-001*	2	100,000
Water Treatment Facility	Water Utility	*04-WTR-017*	2	8,600,000
Construct Well #9 and Pumphouse #5	Water Utility	*16-WTR-002*	2	1,100,000
			Total for: Priority 2	11,825,000
Priority 3-Existing Obligation (Med)				
Replace Unit 678 2013-1ton Truck w/ Plow Equipment	Capital Equipment	*PW-678A*	3	109,000
Refurbish Water Tower #2	Water Utility	*14-WTR-001*	3	20,000
Refurbish Water Tower #1	Water Utility	*14-WTR-002*	3	20,000
			Total for: Priority 3	149,000
	Total for 2025			**27,151,692**

2026

Priority 1-Existing Obligation (High)				
Replace Engine #21 (565)	Capital Equipment	*FIRE-502*	1	450,000
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	8,000
			Total for: Priority 1	558,000
Priority 3-Existing Obligation (Med)				
Core Switch Replacement	Capital Equipment	*17-IT-009*	3	52,000
Virtual Server Refresh	Capital Equipment	*20-IT-001*	3	33,000
Replace 3R Siren	Capital Equipment	*CIVIL-3R*	3	18,500
Replace 4R Siren	Capital Equipment	*CIVIL-4R*	3	18,500
Replace Grass 11 (562)	Capital Equipment	*FIRE-505*	3	45,000
Replace Fire Chief Vehicle (573)	Capital Equipment	*FIRE-569A*	3	50,000
Replace Mobile Computers	Capital Equipment	*FIRE-585*	3	60,000
Replace Thermal Image Camera	Capital Equipment	*FIRE-586*	3	40,000
Replacement Fire Prevention Vehicle (572)	Capital Equipment	*FIRE-587*	3	50,000
Building Inspection Vehicle (414)	Capital Equipment	*GENGOV-006*	3	40,000
Building Inspection Vehicle (413)	Capital Equipment	*GENGOV-007*	3	40,000
2026 Ford Explorer Replace 2021 Dodge Charger #311	Capital Equipment	*POL-390*	3	53,500
2026 Ford Explorer replace 2021 Ford Explorer #312	Capital Equipment	*POL-391*	3	53,500

Project Name	Department	Project #	Priority	Project Cost
Replace 2004 Snow Thrower	Capital Equipment	*PW-005*	3	150,000
Replace 2007 International Water Truck: Unit #669	Capital Equipment	*PW-669*	3	250,000
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680	Capital Equipment	*PW-680*	3	109,000
Replace Unit #686 - 2015 Kubota Tractor	Capital Equipment	*PW-686*	3	75,000
Replace Unit #687 2015 Toolcat	Capital Equipment	*PW-687*	3	60,000
Replace 2016- 1-ton truck Unit #692	Capital Equipment	*PW-692A*	3	109,000
Reconstruction Streets: Sports Haven	Street Improvements	*18-STR-003*	3	330,786
Reconstruction Streets: Carol-Rose Acres	Street Improvements	*19-STR-011*	3	513,774
Reconstruction Streets: Countryside Estates	Street Improvements	*19-STR-017*	3	2,231,046
2026 Neighborhood Overlays	Street Improvements	*21-STR-014*	3	681,477
Flintwood Hills 2nd & 3rd Street Reconstruction	Street Improvements	*21-STR-015*	3	1,168,308
Section 01 Unplatted (S/O CR 27) Street Recon	Street Improvements	*23-STR-008*	3	1,013,472
Riverside West Street Reconstruction	Street Improvements	*23-STR-009*	3	229,615
2026 MSA Overlays	Street Improvements	*24-STR-001*	3	1,315,383
Refurbish Water Tower #2	Water Utility	*14-WTR-001*	3	1,000,000
			Total for: Priority 3	9,790,861
Priority 4-New Addition (Med)				
Second Fuel Island at Public Works	Capital Equipment	*PW-736*	4	300,000
Aeration for Sunfish Lake & The Draw	Park Improvements	*18-PARK-005*	4	40,000
Riverdale Drive Street Lights	Street Light Utility	*19-STLT-002*	4	250,000
			Total for: Priority 4	590,000
Priority 5-Opportunity/Unfunded/Placeholder				
Alpaca Estates Outlot	Site Acquisitions	*08-ACQ-002*	5	35,000
			Total for: Priority 5	35,000
	Total for 2026			**10,973,861**
2027				
Priority 1-Existing Obligation (High)				
Replace 2018 Street Sweeper - Unit #694	Capital Equipment	*PW-694A*	1	330,000
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	12,000
			Total for: Priority 1	442,000
Priority 3-Existing Obligation (Med)				
Replace 5R Siren	Capital Equipment	*CIVIL-5R*	3	19,000
Replace 6R Siren	Capital Equipment	*CIVIL-6N*	3	19,000
Replace Aerial Ladder Truck	Capital Equipment	*FIRE-560*	3	750,000
Replace, Boat, Motor, Trailer Rescue	Capital Equipment	*FIRE-561*	3	10,000
2027 Chev Tahoe Replace 2023 Chev Tahoe #323	Capital Equipment	*POL-393*	3	55,100
2027 Chev Tahoe Replace 2023 Chev Tahoe #323	Capital Equipment	*POL-394*	3	55,100
2027 Ford Util SUV Replace 2023 Dodge Charger #330	Capital Equipment	*POL-395*	3	55,100
Replace 2004 Mobile Generator	Capital Equipment	*PW-006*	3	164,000
Replace Paver, Trailer, Roller	Capital Equipment	*PW-660*	3	140,000
Replace Unit 679 Area Mower (2020 Replaced)	Capital Equipment	*PW-679A*	3	111,000
Replace 2017 UTV - Unit #695	Capital Equipment	*PW-695*	3	29,000
Replace 2017 UTV - Unit #696	Capital Equipment	*PW-696*	3	29,000
Stormwater Drainage Improvements	Stormwater Utility	*12-STRM-001*	3	350,000
Reconstruction Streets: Sortebergs 6th	Street Improvements	*17-STR-007A*	3	881,268
Reconstruction Streets: Windsorwood	Street Improvements	*19-STR-016*	3	447,741
2027 MSA Overlays	Street Improvements	*21-STR-016*	3	785,169
2027 Neighborhood Overlays	Street Improvements	*21-STR-017*	3	1,115,459
MSA Juniper Ridge Dr Street Reconst	Street Improvements	*21-STR-018*	3	449,222

Project Name	Department	Project #	Priority	Project Cost
MSA 142nd Avenue Street Reconstruction	Street Improvements	*21-STR-021*	3	77,733
Windemere Woods Street Reconstruction	Street Improvements	*22-STR-008*	3	757,488
Rivers Bend 3rd & 4th Street Reconstruction	Street Improvements	*23-STR-010*	3	168,791
Hall-Anderson Acres Street Reconstruction	Street Improvements	*23-STR-012*	3	1,250,832
Oakwood Hills & Rambosek Red Oak Estates St Recon	Street Improvements	*23-STR-013*	3	355,350
Refurbish Water Tower #1	Water Utility	*14-WTR-002*	3	750,000
			Total for: Priority 3	8,825,353
Priority 4-New Addition (Med)				
New 2-Post Rotary Lift	Capital Equipment	*PW-741*	4	35,000
Well#1 Pressure Filter and Generator	Water Utility	*24-WTR-002*	4	1,500,000
			Total for: Priority 4	1,535,000
Priority 5-Opportunity/Unfunded/Placeholder				
Acquire outlots A in Rivers Bluff & Reilly Estates	Site Acquisitions	*06-ACQ-002*	5	20,000
			Total for: Priority 5	20,000
	Total for 2027			**10,822,353**
2028				
Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	60,000
			Total for: Priority 1	160,000
Priority 3-Existing Obligation (Med)				
Ramsey Rugged Switches	Capital Equipment	*23-IT-001*	3	21,000
Replace 7R Siren	Capital Equipment	*CIVIL-7R*	3	19,500
Replace 9R Siren	Capital Equipment	*CIVIL-9R*	3	19,500
Replace Aerial Ladder Truck	Capital Equipment	*FIRE-560*	3	750,000
2028 Chevy Tahoe Replace 2024 Chevy Tahoe	Capital Equipment	*POL-398*	3	56,750
2028 Ford Utility Replace 2024 Ford Utility	Capital Equipment	*POL-399*	3	56,750
Replace 2018 Ford F-250 Extended Cab: Unit #601	Capital Equipment	*PW-705*	3	75,000
Replace 2018 Ford F350 With Box: Unit #697	Capital Equipment	*PW-707*	3	78,000
Replace 2018 Ford F250 Pickup: Unit #698	Capital Equipment	*PW-708*	3	75,000
Replace 2018 Ford F350 -Dump & Plow: Unit #699	Capital Equipment	*PW-709*	3	112,000
Replace Unit 679 - 2013 Toro Wide Area Mower	Capital Equipment	*PW-726*	3	120,000
2028 MSA Overlays	Street Improvements	*21-STR-019*	3	45,864
2028 Neighborhood Overlays	Street Improvements	*21-STR-020*	3	432,432
Section 21 Unplatted	Street Improvements	*23-STR-014*	3	2,203,032
Ramsey Meadows 1st, 3rd & 4th Street Recon	Street Improvements	*23-STR-015*	3	331,890
MSA - Alpine Drive (TH 10 and Puma Street)	Street Improvements	*24-STR-002*	3	1,273,740
			Total for: Priority 3	5,670,458
Priority 4-New Addition (Med)				
New 1-Ton Pickup With Box & Plow Equipment	Capital Equipment	*PW-703*	4	112,000
Observation deck on the Mississippi E of Dolomite	Park Improvements	*06-PARK-015*	4	100,000
Well #10 and Pump House #6	Water Utility	*24-WTR-001*	4	1,750,000
			Total for: Priority 4	1,962,000
	Total for 2028			**7,792,458**
2029				
Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000

Project Name	Department	Project #	Priority	Project Cost
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	14,000
			Total for: Priority 1	114,000
Priority 3-Existing Obligation (Med)				
Replace Fire-Administrative Captain Vehicle	Capital Equipment	*FIRE-580*	3	50,000
Replace Extrication Equipment	Capital Equipment	*FIRE-588*	3	55,000
2029 Ford Explorer Replace 2025 Ford Explorer	Capital Equipment	*POL-400*	3	58,500
2029 Replace 2025 Patrol Vehicle	Capital Equipment	*POL-401*	3	58,500
Replace 2009 Jetter/Vac Truck - Unit #673	Capital Equipment	*PW-673*	3	750,000
Replace Unit #611 2019 Chev Pickup	Capital Equipment	*PW-716*	3	65,000
Replace Unit #602: 2019 Utility Tractor	Capital Equipment	*PW-717*	3	190,000
Replace Unit #604: 2019 Backhoe	Capital Equipment	*PW-718*	3	80,000
Replace Unit #415: 2019 Chevy Silverado Pickup	Capital Equipment	*PW-719*	3	52,000
Replace Unit 682 - 2015 International Plow Truck	Capital Equipment	*PW-738*	3	290,000
Concrete Repairs	Street Improvements	*17-STR-012*	3	1,097,727
2029 MSA Overlays	Street Improvements	*21-STR-022*	3	251,370
2029 Neighborhood Overlays	Street Improvements	*21-STR-023*	3	397,562
Section 17 Unplatted Street Reconstruction	Street Improvements	*23-STR-016*	3	928,266
Alicia Street Reconstruction	Street Improvements	*23-STR-017*	3	618,844
Section 07 Unplatted Street Reconstruction	Street Improvements	*23-STR-018*	3	100,252
Menkvelds Country Park/Volting Oak Hill Est Recon	Street Improvements	*23-STR-019*	3	688,275
Sunfish Square 1st & 2nd Street Reconstruction	Street Improvements	*23-STR-020*	3	661,106
			Total for: Priority 3	6,392,402
	Total for 2029			**6,506,402**

2030

Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	0
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	26,000
			Total for: Priority 1	26,000
Priority 3-Existing Obligation (Med)				
Replace Police Copier	Capital Equipment	*21-IT-001*	3	24,000
Replace Assistant Fire Chief Vehicle (571)	Capital Equipment	*FIRE-581*	3	50,000
Replace Fire Duty Officer Vehicle (569)	Capital Equipment	*FIRE-582*	3	45,000
2030 Ford Explorer Replace 2021 Ford Explorer #313	Capital Equipment	*POL-372*	3	60,000
Replace 2026 Ford Utility	Capital Equipment	*POL-402*	3	60,000
Replace 2026 Chevrolet Tahoe	Capital Equipment	*POL-403*	3	60,000
Replace 2026 Patrol Vehicle	Capital Equipment	*POL-404*	3	60,000
Replace Unit 688 2015 Case Loader	Capital Equipment	*PW-688*	3	235,000
Reconstruction Streets: Nature View	Street Improvements	*17-STR-007*	3	333,270
2030 MSA Overlays	Street Improvements	*21-STR-024*	3	69,458
2030 Neighborhood Overlays	Street Improvements	*21-STR-025*	3	900,302
MSA Alpine Drive Street Recon (TH 47/Roanoke St)	Street Improvements	*21-STR-026*	3	1,172,603
River Bluffs 1st & 2nd Street Reconstruction	Street Improvements	*23-STR-021*	3	479,981
Section 24 Unplatted Street Reconstruction	Street Improvements	*23-STR-022*	3	268,065
Woodlawn Estates Street Reconstruction	Street Improvements	*23-STR-023*	3	1,089,165
			Total for: Priority 3	4,906,844
Priority 4-New Addition (Med)				
Field Lighting - Central or Alpine Park	Park Improvements	*17-PARK-006*	4	200,000
			Total for: Priority 4	200,000
	Total for 2030			**5,132,844**

Project Name	Department	Project #	Priority	Project Cost
2031				
Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	26,000
			Total for: Priority 1	126,000
Priority 3-Existing Obligation (Med)				
Ramsey Networking Switches Replacement	Capital Equipment	*22-IT-001*	3	48,000
Replace Fire Chief Vehicle (573)	Capital Equipment	*FIRE-583*	3	50,000
2031 Patrol Squad Replace 2027 Patrol Squad	Capital Equipment	*POL-407*	3	62,000
2031 Patrol Squad Replace 2027 Patrol Squad	Capital Equipment	*POL-408*	3	62,000
2031 Patrol Squad Replace 2027 Patrol Squad	Capital Equipment	*POL-409*	3	62,000
2031 Patrol Squad Replace 2027 Patrol Squad	Capital Equipment	*POL-410*	3	62,000
2031 Admin Squad replace 2022 Admin Squad #315	Capital Equipment	*POL-411*	3	54,000
Replace 2017 International Plow Truck: Unit # 693	Capital Equipment	*PW-706*	3	290,000
Replace Unit 616 - 2021 Bobcat Skidsteer	Capital Equipment	*PW-721*	3	75,000
Replace Unit 620 - 2021 F350	Capital Equipment	*PW-722*	3	112,000
Replace unit 624 - 2021 KMI Patching Trailer	Capital Equipment	*PW-725*	3	40,000
Replace Unit 618 a 2021 Felling Trailer	Capital Equipment	*PW-727*	3	13,000
Replace Unit 623 - 2021 H&H Tandem Mow Trailer	Capital Equipment	*PW-728*	3	12,000
Replace Unit 615 - 2021 Kubota Skid Steer	Capital Equipment	*PW-729*	3	60,000
Stormwater Drainage Improvements	Stormwater Utility	*12-STRM-001*	3	175,000
2031 MSA Pavement Overlay Improvements	Street Improvements	*22-STR-003*	3	920,312
2031 Neighborhood Pavement Overlay Impr	Street Improvements	*22-STR-005*	3	625,779
MSA - Alpine Drive St Recon (Variolite/Ramsey Blvd	Street Improvements	*22-STR-006*	3	566,016
Klemish, Klemish & Flores St, Sec. 11 Unplatted	Street Improvements	*22-STR-007*	3	1,101,240
The North Forty Street Reconstructions	Street Improvements	*22-STR-009*	3	811,440
Section 15 Unplatted Street Reconstruction	Street Improvements	*23-STR-024*	3	1,137,465
			Total for: Priority 3	6,339,252
	Total for 2031			**6,465,252**
2032				
Priority 1-Existing Obligation (High)				
Playground Replacement Program	Park Improvements	*22-PARK-001*	1	100,000
Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	35,000
			Total for: Priority 1	135,000
Priority 3-Existing Obligation (Med)				
Replacement of Extrication Equipment Rescue 11	Capital Equipment	*FIRE-590*	3	55,000
Planning - Rental Housing Inspection Vehicle	Capital Equipment	*GENGOV-009*	3	40,000
2032 Patrol Squad Replace 2028 Patrol Squad	Capital Equipment	*POL-412*	3	64,000
2032 Patrol Squad Replace 2028 Patrol Squad	Capital Equipment	*POL-413*	3	64,000
2032 Patrol Squad Replace 2028 Patrol Squad	Capital Equipment	*POL-414*	3	64,000
2032 Patrol Squad Replace 2028 Patrol Squad	Capital Equipment	*POL-415*	3	64,000
2032 Police Admin Pickup Replace 2024 Admin Truck	Capital Equipment	*POL-416*	3	65,000
Replace Unit 600 - 2019 Western Star Plow Truck	Capital Equipment	*PW-739*	3	320,000
MSA-Jaspar Street (Sunwood Drive/McKinely Street)	Street Improvements	*23-STR-027*	3	475,454
Deerwood Street Reconstruction	Street Improvements	*23-STR-028*	3	818,685
Echo Ridge Street Reconstruction	Street Improvements	*23-STR-029*	3	173,880
Northfork Lake Street Reconstruction	Street Improvements	*23-STR-030*	3	449,190
Northfork Oaks 2nd Street Reconstruction	Street Improvements	*23-STR-031*	3	391,230
Northfork Oaks 3rd Street Reconstruction	Street Improvements	*23-STR-032*	3	724,500
Brookview Estates North Street Reconstruction	Street Improvements	*23-STR-033*	3	617,854

Project Name	Department	Project #	Priority	Project Cost
Gateway Industrial Park (142nd Avenue) Recon.	Street Improvements	*24-STR-003*	3	220,248
MSA- Bunker Lake Boulevard (Jackal St/CR 83) Recon	Street Improvements	*24-STR-011*	3	851,288
			Total for: Priority 3	5,458,329
	Total for 2032			**5,593,329**

2033

Priority 1-Existing Obligation (High)

Annual MSA Pavement Marking Improvements	Street Improvements	*22-STR-001*	1	27,000
			Total for: Priority 1	27,000

Priority 3-Existing Obligation (Med)

SCBA Trailer (561)	Capital Equipment	*FIRE-563*	3	100,000
Replace Self Contained Breathing Apparatus	Capital Equipment	*FIRE-589*	3	335,000
2033 Patrol Squad Replace 2029 Patrol Squad	Capital Equipment	*POL-417*	3	66,000
2033 Patrol Squad Replace 2029 Patrol Squad	Capital Equipment	*POL-418*	3	66,000
2033 Patrol Squad Replace 2029 Patrol Squad	Capital Equipment	*POL-419*	3	66,000
2033 Patrol Squad Replace 2029 Patrol Squad	Capital Equipment	*POL-420*	3	66,000
2033 Police Admin SUV Replace 2025 Police SUV	Capital Equipment	*POL-421*	3	56,000
Replacement truck for Unit 622 -2022 Western Star	Capital Equipment	*PW-724*	3	320,000
MSA - Uranimite Street (149th Ave/152nd Ln)	Street Improvements	*24-STR-004*	3	376,740
MSA - Waco Street (150th Ave/Alpine Dr)	Street Improvements	*24-STR-005*	3	428,904
Brookview Estates (South) Street Recon	Street Improvements	*24-STR-006*	3	594,090
Hunters Ridge Street Reconstruction	Street Improvements	*24-STR-007*	3	2,419,830
Regency Pond 1st, 2nd & 3rd Reconstruction	Street Improvements	*24-STR-008*	3	1,467,113
			Total for: Priority 3	6,361,677

Priority 5-Opportunity/Unfunded/Placeholder

Community Center Construction	Municipal Buildings	*04-BLDG-002*	5	20,000,000
Old Town Hall Restoration	Municipal Buildings	*08-BLDG-005*	5	221,300
			Total for: Priority 5	20,221,300
	Total for 2033			**26,609,977**
GRAND TOTAL				**153,216,067**

City of Ramsey, Minnesota

Capital Improvement Program

2024 thru **2033**

PROJECTS & FUNDING SOURCES BY CATEGORY

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment												
Core Switch Replacement	17-IT-009			52,000								*52,000*
General Fund-Property Tax Levy				***52,000***								***52,000***
Engineering Plotter Replacement	17-IT-011		10,000									*10,000*
General Fund-Property Tax Levy			***10,000***									***10,000***
Council Chamber, Fire 1/2, Park Ramp & P W Switch	17-IT-013	37,000										*37,000*
Equipment Revolving Fund		***37,000***										***37,000***
2nd Floor Workroom Copier	17-IT-016		10,000									*10,000*
General Fund-Property Tax Levy			***10,000***									***10,000***
Building Copier	17-IT-017		10,000									*10,000*
General Fund-Property Tax Levy			***10,000***									***10,000***
Community Development Workroom Copier	17-IT-018		10,000									*10,000*
General Fund-Property Tax Levy			***10,000***									***10,000***
Virtual Server Refresh	20-IT-001			33,000								*33,000*
General Fund-Property Tax Levy				***33,000***								***33,000***
Replace Police Copier	21-IT-001							24,000				*24,000*
General Fund-Property Tax Levy								***24,000***				***24,000***
Ramsey Networking Switches Replacement	22-IT-001								48,000			*48,000*
General Fund-Property Tax Levy									***48,000***			***48,000***
Ramsey Rugged Switches	23-IT-001					21,000						*21,000*
General Fund-Property Tax Levy						***21,000***						***21,000***
Replace 10R Siren	CIVIL-10R	17,500										*17,500*
Legislative 2023 - Public Safety		***17,500***										***17,500***
Replace 11R Siren	CIVIL-11R	17,500										*17,500*
Legislative 2023 - Public Safety		***17,500***										***17,500***
Replace 1R Siren	CIVIL-1R		18,000									*18,000*
General Fund-Property Tax Levy			***18,000***									***18,000***
Replace 2R Siren	CIVIL-2N		18,000									*18,000*
General Fund-Property Tax Levy			***18,000***									***18,000***
Replace 3R Siren	CIVIL-3R			18,500								*18,500*
General Fund-Property Tax Levy				***18,500***								***18,500***

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Replace 4R Siren	CIVIL-4R			18,500								*18,500*
General Fund-Property Tax Levy				***18,500***								***18,500***
Replace 5R Siren	CIVIL-5R				19,000							*19,000*
General Fund-Property Tax Levy					***19,000***							***19,000***
Replace 6R Siren	CIVIL-6N				19,000							*19,000*
General Fund-Property Tax Levy					***19,000***							***19,000***
Replace 7R Siren	CIVIL-7R					19,500						*19,500*
General Fund-Property Tax Levy						***19,500***						***19,500***
Replace 9R Siren	CIVIL-9R					19,500						*19,500*
General Fund-Property Tax Levy						***19,500***						***19,500***
Replace Tanker 11 (501)	FIRE-501	600,000										*600,000*
Legislative 2023 - Public Safety		***600,000***										***600,000***
Replace Engine #21 (565)	FIRE-502		450,000	450,000								*900,000*
General Fund-Property Tax Levy			***450,000***	***450,000***								***900,000***
Replace Grass 11 (562)	FIRE-505			45,000								*45,000*
General Fund-Property Tax Levy				***45,000***								***45,000***
Replace Aerial Ladder Truck	FIRE-560				750,000	750,000						*1,500,000*
General Fund-Property Tax Levy					***750,000***	***750,000***						***1,500,000***
Replace, Boat, Motor, Trailer Rescue	FIRE-561				10,000							*10,000*
General Fund-Property Tax Levy					***10,000***							***10,000***
SCBA Trailer (561)	FIRE-563										100,000	*100,000*
General Fund-Property Tax Levy											***100,000***	***100,000***
Replace Rescue 11 (559)	FIRE-564		250,000									*250,000*
General Fund-Property Tax Levy			***250,000***									***250,000***
Replace Assistant Fire Chief Vehicle #571	FIRE-566A		50,000									*50,000*
General Fund-Property Tax Levy			***50,000***									***50,000***
Replace Fire Chief Vehicle (573)	FIRE-569A			50,000								*50,000*
General Fund-Property Tax Levy				***50,000***								***50,000***
Replace Fire Duty Officer Vehicle (569)	FIRE-570A		45,000									*45,000*
General Fund-Property Tax Levy			***45,000***									***45,000***
Replace Fire-Administrative Captain Vehicle (333)	FIRE-579	45,000										*45,000*
Legislative 2023 - Public Safety		***45,000***										***45,000***
Replace Fire-Administrative Captain Vehicle	FIRE-580						50,000					*50,000*
General Fund-Property Tax Levy							***50,000***					***50,000***
Replace Assistant Fire Chief Vehicle (571)	FIRE-581							50,000				*50,000*
General Fund-Property Tax Levy								***50,000***				***50,000***
Replace Fire Duty Officer Vehicle (569)	FIRE-582							45,000				*45,000*
General Fund-Property Tax Levy								***45,000***				***45,000***
Replace Fire Chief Vehicle (573)	FIRE-583								50,000			*50,000*
General Fund-Property Tax Levy									***50,000***			***50,000***
Replace Mobile Computers	FIRE-585			60,000								*60,000*

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				***60,000***								***60,000***
Replace Thermal Image Camera	FIRE-586			40,000								*40,000*
General Fund-Property Tax Levy				***40,000***								***40,000***
Replacement Fire Prevention Vehicle (572)	FIRE-587			50,000								*50,000*
General Fund-Property Tax Levy				***50,000***								***50,000***
Replace Extrication Equipment	FIRE-588						55,000					*55,000*
General Fund-Property Tax Levy							***55,000***					***55,000***
Replace Self Contained Breathing Apparatus	FIRE-589										335,000	*335,000*
General Fund-Property Tax Levy											***335,000***	***335,000***
Replacement of Extrication Equipment Rescue 11	FIRE-590									55,000		*55,000*
General Fund-Property Tax Levy										***55,000***		***55,000***
Replace City Vehicle #403	GENGOV-001		30,000									*30,000*
General Fund-Property Tax Levy			***30,000***									***30,000***
Sweeper Scrubber	GENGOV-003		30,000									*30,000*
General Fund-Property Tax Levy			***30,000***									***30,000***
Replace 2013 F-250 Pickup Unit #410	GENGOV-004	58,000										*58,000*
Capital Equipment Certificates		***10,000***										***10,000***
Fleet Vehicles		***48,000***										***48,000***
Building Inspection Vehicle (414)	GENGOV-006			40,000								*40,000*
General Fund-Property Tax Levy				***40,000***								***40,000***
Building Inspection Vehicle (413)	GENGOV-007			40,000								*40,000*
General Fund-Property Tax Levy				***40,000***								***40,000***
Planning - New Rental Housing Inspection Vehicle	GENGOV-008		30,000									*30,000*
General Fund-Property Tax Levy			***30,000***									***30,000***
Planning - Rental Housing Inspection Vehicle	GENGOV-009									40,000		*40,000*
General Fund-Property Tax Levy										***40,000***		***40,000***
Engineering 2024 GMC Sierra 2500 4X4	GENGOV-010	56,000										*56,000*
Pavement Management Fund		***56,000***										***56,000***
Eng - Trimble TSC7 w/R12i Rover Survey Equipment	GENGOV-011	42,000										*42,000*
Equipment Revolving Fund		***42,000***										***42,000***
Replacement #404 for 2025 City Vehicle	GENGOV-012		30,000									*30,000*
General Fund-Property Tax Levy			***30,000***									***30,000***
2024 Dodge Ram Replace 2005 Ford F-150 #359	POL-370	50,000										*50,000*
Legislative 2023 - Public Safety		***50,000***										***50,000***
2030 Ford Explorer Replace 2021 Ford Explorer #313	POL-372							60,000				*60,000*
General Fund-Property Tax Levy								***60,000***				***60,000***

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
2024 Chev Tahoe Replace 2019 Chev Tahoe #395	POL-381	48,800										*48,800*
Legislative 2023 - Public Safety		***48,800***										***48,800***
2024 Replace 2016 Chev Impala #366	POL-382	48,000										*48,000*
Legislative 2023 - Public Safety		***48,000***										***48,000***
2024 Ford Explorer Replace 2019 Ford Taurus #396	POL-383	47,829										*47,829*
Legislative 2023 - Public Safety		***47,829***										***47,829***
2025 Replace 2017 Chevy Tahoe #373	POL-384		52,000									*52,000*
General Fund-Property Tax Levy			***52,000***									***52,000***
2025 Replace2017 Ford Taurus #377	POL-385		52,000									*52,000*
General Fund-Property Tax Levy			***52,000***									***52,000***
2026 Ford Explorer Replace 2021 Dodge Charger #311	POL-390			53,500								*53,500*
General Fund-Property Tax Levy				***53,500***								***53,500***
2026 Ford Explorer replace 2021 Ford Explorer #312	POL-391			53,500								*53,500*
General Fund-Property Tax Levy				***53,500***								***53,500***
2027 Chev Tahoe Replace 2023 Chev Tahoe #323	POL-393				55,100							*55,100*
General Fund-Property Tax Levy					***55,100***							***55,100***
2027 Chev Tahoe Replace 2023 Chev Tahoe #323	POL-394				55,100							*55,100*
General Fund-Property Tax Levy					***55,100***							***55,100***
2027 Ford Util SUV Replace 2023 Dodge Charger #330	POL-395				55,100							*55,100*
General Fund-Property Tax Levy					***55,100***							***55,100***
2024 Acadia Replaces 2016 Acadia #367	POL-396		48,000									*48,000*
General Fund-Property Tax Levy			***48,000***									***48,000***
2028 Chevy Tahoe Replace 2024 Chevy Tahoe	POL-398					56,750						*56,750*
General Fund-Property Tax Levy						***56,750***						***56,750***
2028 Ford Utility Replace 2024 Ford Utility	POL-399					56,750						*56,750*
General Fund-Property Tax Levy						***56,750***						***56,750***
2029 Ford Explorer Replace 2025 Ford Explorer	POL-400						58,500					*58,500*
General Fund-Property Tax Levy							***58,500***					***58,500***
2029 Replace 2025 Patrol Vehicle	POL-401						58,500					*58,500*
General Fund-Property Tax Levy							***58,500***					***58,500***
Replace 2026 Ford Utility	POL-402							60,000				*60,000*
General Fund-Property Tax Levy								***60,000***				***60,000***
Replace 2026 Chevrolet Tahoe	POL-403							60,000				*60,000*
General Fund-Property Tax Levy								***60,000***				***60,000***

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Replace 2026 Patrol Vehicle	POL-404							60,000				*60,000*
General Fund-Property Tax Levy								***60,000***				***60,000***
Axon Fleet Squad Car Video Cameras	POL-406	215,816										*215,816*
Legislative 2023 - Public Safety		***215,816***										***215,816***
2031 Patrol Squad Replace 2027 Patrol Squad	POL-407								62,000			*62,000*
General Fund-Property Tax Levy									***62,000***			***62,000***
2031 Patrol Squad Replace 2027 Patrol Squad	POL-408								62,000			*62,000*
General Fund-Property Tax Levy									***62,000***			***62,000***
2031 Patrol Squad Replace 2027 Patrol Squad	POL-409								62,000			*62,000*
General Fund-Property Tax Levy									***62,000***			***62,000***
2031 Patrol Squad Replace 2027 Patrol Squad	POL-410								62,000			*62,000*
General Fund-Property Tax Levy									***62,000***			***62,000***
2031 Admin Squad replace 2022 Admin Squad #315	POL-411								54,000			*54,000*
General Fund-Property Tax Levy									***54,000***			***54,000***
2032 Patrol Squad Replace 2028 Patrol Squad	POL-412									64,000		*64,000*
General Fund-Property Tax Levy										***64,000***		***64,000***
2032 Patrol Squad Replace 2028 Patrol Squad	POL-413									64,000		*64,000*
General Fund-Property Tax Levy										***64,000***		***64,000***
2032 Patrol Squad Replace 2028 Patrol Squad	POL-414									64,000		*64,000*
General Fund-Property Tax Levy										***64,000***		***64,000***
2032 Patrol Squad Replace 2028 Patrol Squad	POL-415									64,000		*64,000*
General Fund-Property Tax Levy										***64,000***		***64,000***
2032 Police Admin Pickup Replace 2024 Admin Truck	POL-416									65,000		*65,000*
General Fund-Property Tax Levy										***65,000***		***65,000***
2033 Patrol Squad Replace 2029 Patrol Squad	POL-417										66,000	*66,000*
General Fund-Property Tax Levy											***66,000***	***66,000***
2033 Patrol Squad Replace 2029 Patrol Squad	POL-418										66,000	*66,000*
General Fund-Property Tax Levy											***66,000***	***66,000***
2033 Patrol Squad Replace 2029 Patrol Squad	POL-419										66,000	*66,000*
General Fund-Property Tax Levy											***66,000***	***66,000***
2033 Patrol Squad Replace 2029 Patrol Squad	POL-420										66,000	*66,000*
General Fund-Property Tax Levy											***66,000***	***66,000***

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
2033 Police Admin SUV Replace 2025 Police SUV	POL-421										56,000	*56,000*
General Fund-Property Tax Levy											***56,000***	***56,000***
2025 Ford Explorer Replace 2021 Ford Explorer	POL-422		52,000									*52,000*
General Fund-Property Tax Levy			***52,000***									***52,000***
Replace 2004 Pull Behind PTO Mower	PW-004		28,000									*28,000*
General Fund-Property Tax Levy			***28,000***									***28,000***
Replace 2004 Snow Thrower	PW-005			150,000								*150,000*
General Fund-Property Tax Levy				***150,000***								***150,000***
Replace 2004 Mobile Generator	PW-006				164,000							*164,000*
Sewer Utility Fund					***164,000***							***164,000***
Replace 2019 Brush Chipper - Unit #605	PW-605		52,000									*52,000*
General Fund-Property Tax Levy			***52,000***									***52,000***
Replace Paver, Trailer, Roller	PW-660				140,000							*140,000*
General Fund-Property Tax Levy					***140,000***							***140,000***
Replace 2007 Chevy Pickup: Unit #665	PW-665		75,000									*75,000*
General Fund-Property Tax Levy			***75,000***									***75,000***
Replace 2007 International Water Truck: Unit #669	PW-669			250,000								*250,000*
General Fund-Property Tax Levy				***125,000***								***125,000***
Storm Water Utility Fund				***125,000***								***125,000***
Replace 2009 Jetter/Vac Truck - Unit #673	PW-673						750,000					*750,000*
Sewer Utility Fund							***750,000***					***750,000***
Replace 2009 2WD Pickup: Unit 674	PW-674	72,000										*72,000*
Capital Equipment Certificates		***72,000***										***72,000***
Replace Unit 678 2013-1ton Truck w/ Plow Equipment	PW-678A		109,000									*109,000*
General Fund-Property Tax Levy			***109,000***									***109,000***
Replace Unit 679 Area Mower (2020 Replaced)	PW-679A				111,000							*111,000*
General Fund-Property Tax Levy					***111,000***							***111,000***
Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680	PW-680			109,000								*109,000*
General Fund-Property Tax Levy				***109,000***								***109,000***
Replace Unit 681 Utility truck	PW-681	175,000										*175,000*
Sewer Utility Fund		***75,000***										***75,000***
Storm Water Utility Fund		***50,000***										***50,000***
Water Utility Fund		***50,000***										***50,000***
Replace 2019 Exmark Mower (Orig Unit #683)	PW-683	18,000										*18,000*
Capital Equipment Certificates		***18,000***										***18,000***

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Replace 2019 Exmark Mower (Orig Unit #684)	PW-684	18,000										*18,000*
Capital Equipment Certificates		***18,000***										***18,000***
Replace 2019 Exmark Mower (Orig Unit #685)	PW-685	18,000										*18,000*
Capital Equipment Certificates		***18,000***										***18,000***
Replace Unit #686 - 2015 Kubota Tractor	PW-686			75,000								*75,000*
General Fund-Property Tax Levy				***75,000***								***75,000***
Replace Unit #687 2015 Toolcat	PW-687			60,000								*60,000*
General Fund-Property Tax Levy				***60,000***								***60,000***
Replace Unit 688 2015 Case Loader	PW-688							235,000				*235,000*
General Fund-Property Tax Levy								***235,000***				***235,000***
Replace 2015 Kaboa ATV Unit #689	PW-689		29,000									*29,000*
General Fund-Property Tax Levy			***29,000***									***29,000***
Replace 2015 Kabota Mower	PW-690		20,000									*20,000*
General Fund-Property Tax Levy			***20,000***									***20,000***
Replace 2016 Street Sweeper - Unit #691	PW-691A		330,000									*330,000*
Storm Water Utility Fund			***330,000***									***330,000***
Replace 2016- 1-ton truck Unit #692	PW-692A			109,000								*109,000*
General Fund-Property Tax Levy				***109,000***								***109,000***
Replace 2018 Street Sweeper - Unit #694	PW-694A				330,000							*330,000*
Storm Water Utility Fund					***330,000***							***330,000***
Replace 2017 UTV - Unit #695	PW-695				29,000							*29,000*
General Fund-Property Tax Levy					***29,000***							***29,000***
Replace 2017 UTV - Unit #696	PW-696				29,000							*29,000*
General Fund-Property Tax Levy					***29,000***							***29,000***
New Small Utility Vehicle (Electric?)	PW-702		35,000									*35,000*
General Fund-Property Tax Levy			***35,000***									***35,000***
New 1-Ton Pickup With Box & Plow Equipment	PW-703					112,000						*112,000*
General Fund-Property Tax Levy						***112,000***						***112,000***
Replace 2018 Ford F-250 Extended Cab: Unit #601	PW-705					75,000						*75,000*
General Fund-Property Tax Levy						***75,000***						***75,000***
Replace 2017 International Plow Truck: Unit # 693	PW-706								290,000			*290,000*
General Fund-Property Tax Levy									***290,000***			***290,000***
Replace 2018 Ford F350 With Box: Unit #697	PW-707					78,000						*78,000*
Sewer Utility Fund						***39,000***						***39,000***
Water Utility Fund						***39,000***						***39,000***
Replace 2018 Ford F250 Pickup: Unit #698	PW-708					75,000						*75,000*

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy						***75,000***						***75,000***
Replace 2018 Ford F350 -Dump & Plow: Unit #699	PW-709					112,000						*112,000*
General Fund-Property Tax Levy						***112,000***						***112,000***
Replace Unit #611 2019 Chev Pickup	PW-716						65,000					*65,000*
General Fund-Property Tax Levy							***65,000***					***65,000***
Replace Unit #602: 2019 Utility Tractor	PW-717						190,000					*190,000*
General Fund-Property Tax Levy							***190,000***					***190,000***
Replace Unit #604: 2019 Backhoe	PW-718						80,000					*80,000*
General Fund-Property Tax Levy							***46,000***					***46,000***
Sewer Utility Fund							***17,000***					***17,000***
Water Utility Fund							***17,000***					***17,000***
Replace Unit #415: 2019 Chevy Silverado Pickup	PW-719						52,000					*52,000*
General Fund-Property Tax Levy							***52,000***					***52,000***
Replace Unit 616 - 2021 Bobcat Skidsteer	PW-721								75,000			*75,000*
General Fund-Property Tax Levy									***75,000***			***75,000***
Replace Unit 620 - 2021 F350	PW-722								112,000			*112,000*
General Fund-Property Tax Levy									***112,000***			***112,000***
Replacement truck for Unit 622 -2022 Western Star	PW-724										320,000	*320,000*
General Fund-Property Tax Levy											***320,000***	***320,000***
Replace unit 624 - 2021 KMI Patching Trailer	PW-725								40,000			*40,000*
General Fund-Property Tax Levy									***40,000***			***40,000***
Replace Unit 679 - 2013 Toro Wide Area Mower	PW-726					120,000						*120,000*
General Fund-Property Tax Levy						***120,000***						***120,000***
Replace Unit 618 a 2021 Felling Trailer	PW-727								13,000			*13,000*
General Fund-Property Tax Levy									***13,000***			***13,000***
Replace Unit 623 - 2021 H&H Tandem Mow Trailer	PW-728								12,000			*12,000*
General Fund-Property Tax Levy									***12,000***			***12,000***
Replace Unit 615 - 2021 Kubota Skid Steer	PW-729								60,000			*60,000*
General Fund-Property Tax Levy									***60,000***			***60,000***
Second Fuel Island at Public Works	PW-736			300,000								*300,000*
General Fund-Property Tax Levy				***300,000***								***300,000***
Replace Unit 672 - 2009 Sterling Single Axle Plow	PW-737		280,000									*280,000*
General Fund-Property Tax Levy			***280,000***									***280,000***
Replace Unit 682 - 2015 International Plow Truck	PW-738						290,000					*290,000*
General Fund-Property Tax Levy							***290,000***					***290,000***

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Replace Unit 600 - 2019 Western Star Plow Truck	PW-739									320,000		*320,000*
General Fund-Property Tax Levy										***320,000***		***320,000***
New F350 4X4 with Utility Box an Boss V-Plow	PW-740		115,000									*115,000*
General Fund-Property Tax Levy			***115,000***									***115,000***
New 2-Post Rotary Lift	PW-741				35,000							*35,000*
General Fund-Property Tax Levy					***35,000***							***35,000***
Streets Single Axle Plow Truck	PW-742	272,159										*272,159*
Capital Equipment Certificates		***272,159***										***272,159***
Streets Single Axle Plow Truck	PW-743	272,159										*272,159*
Capital Equipment Certificates		***272,159***										***272,159***
Streets 721 G Front End Loader	PW-744	226,000										*226,000*
Capital Equipment Certificates		***226,000***										***226,000***
Streets -F550 4X4 Dumpbox with V-Plow	PW-745	109,000										*109,000*
Capital Equipment Certificates		***109,000***										***109,000***
Streets - Trailer Mounted Boom Lift	PW-746	58,000										*58,000*
Capital Equipment Certificates		***58,000***										***58,000***
Streets- T66 Bobcat Compact Track Loader	PW-747	81,000										*81,000*
Capital Equipment Certificates		***81,000***										***81,000***
Streets- Scissor Lift JLG 2646	PW-748	26,500										*26,500*
Capital Equipment Certificates		***26,500***										***26,500***
Streets- 10' Stainless Auger, Sand/Salt Spreader	PW-749	14,000										*14,000*
Capital Equipment Certificates		***14,000***										***14,000***
Streets- Hydraulic Hose Crimping Machine	PW-750	15,000										*15,000*
Capital Equipment Certificates		***15,000***										***15,000***
Parks-Bobcat L85 Comp Wheel Loader/V-Blade/Blower	PW-751	108,000										*108,000*
Capital Equipment Certificates		***108,000***										***108,000***
Parks-F550 2 Ton Dump Box Truck W/Boss 9'2" V Plow	PW-752	101,200										*101,200*
Capital Equipment Certificates		***101,200***										***101,200***
Parks- Turbine Debris Blower	PW-753	9,000										*9,000*
Capital Equipment Certificates		***9,000***										***9,000***
Parks- Trackless "Snoquip" Snow Blower	PW-754	35,000										*35,000*
Capital Equipment Certificates		***35,000***										***35,000***
Utilities-Sanitary& Storm Sewer Televising Trailer	PW-755	75,000										*75,000*
Sewer Utility Fund		***50,000***										***50,000***
Storm Water Utility Fund		***25,000***										***25,000***
Storm- Flail Boom with Duals	PW-756	45,000										*45,000*

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund		***45,000***										***45,000***
Sorm- Front Mounted Flail with Summer Tires/ Rims	PW-757	15,000										*15,000*
Storm Water Utility Fund		***15,000***										***15,000***
Capital Equipment Total		**3,046,463**	**2,268,000**	**2,057,000**	**1,801,300**	**1,495,500**	**1,649,000**	**594,000**	**1,002,000**	**736,000**	**1,075,000**	***15,724,263***
Municipal Building												
Community Center Construction	04-BLDG-002										20,000,000	*20,000,000*
To Be Determined											***20,000,000***	***20,000,000***
Old Town Hall Restoration	08-BLDG-005										221,300	*221,300*
To Be Determined											***221,300***	***221,300***
City Hall Repair Exterior	20-BLDG-002	75,000										*75,000*
Capital Maintenance Fund		***75,000***										***75,000***
Replace City Hall Caulking/Grout/Carpeting/Counter	20-BLDG-006	50,000										*50,000*
Capital Maintenance Fund		***50,000***										***50,000***
Building Security Improvement Study	24-BLDG-001	25,000										*25,000*
Facility Fund		***25,000***										***25,000***
Police Department Addn to Front End Staff Cubicles	24-BLDG-002	11,000										*11,000*
Facility Fund		***11,000***										***11,000***
Municipal Building Total		**161,000**									**20,221,300**	***20,382,300***
Park Improvement												
Elmcrest Park & The Draw Entrance Monument & Sign	04-PARK-003		80,000									*80,000*
Park Improvement Trust Fund			***80,000***									***80,000***
Acquire outlots A in Rivers Bluff & Reilly Estates	06-ACQ-002				20,000							*20,000*
Park Improvement Trust Fund					***20,000***							***20,000***
Observation deck on the Mississippi E of Dolomite	06-PARK-015					100,000						*100,000*
Park Improvement Trust Fund						***100,000***						***100,000***
Trail Connections	06-PARK-019	30,000	80,000									*110,000*
Park Improvement Trust Fund		***30,000***	***80,000***									***110,000***
Alpaca Estates Outlot	08-ACQ-002			35,000								*35,000*
Park Improvement Trust Fund				***35,000***								***35,000***
Park Development in The COR	08-PARK-005	1,200,000										*1,200,000*
Park Improvement Trust Fund		***1,200,000***										***1,200,000***
Field Lighting - Central or Alpine Park	17-PARK-006							200,000				*200,000*
Grants/Outside Sources								***50,000***				***50,000***
Lawful Gambling Fund								***150,000***				***150,000***
Northfork North Trail Connection	17-PARK-007	150,000										*150,000*
Park Improvement Trust Fund		***150,000***										***150,000***

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Amphitheater Lighting	18-PARK-003	40,000										40,000
Park Improvement Trust Fund		***40,000***										***40,000***
Aeration for Sunfish Lake & The Draw	18-PARK-005			40,000								40,000
Park Improvement Trust Fund				***40,000***								***40,000***
River's Bend South Shelter Replacement	21-PARK-001	100,000										100,000
Park Improvement Trust Fund		***100,000***										***100,000***
Playground Replacement Program	22-PARK-001	100,000	100,000	100,000	100,000	100,000	100,000	0	100,000	100,000		800,000
Lawful Gambling Fund		***100,000***	***100,000***	***100,000***	***100,000***	***100,000***	***100,000***	***0***	***100,000***	***100,000***		***800,000***
Park Building(s) Stabilization	24-PARK-001	95,000										95,000
Park Improvement Trust Fund		***95,000***										***95,000***
Park Improvement Total		**1,715,000**	**260,000**	**175,000**	**120,000**	**200,000**	**100,000**	**200,000**	**100,000**	**100,000**		***2,970,000***
Sewer Utility Improvement												
Replace Pumps at Lift Station #2	19-SEW-003	57,000										57,000
Sewer Utility Fund		***57,000***										***57,000***
Lift Station #1 Rehab and Generator	24-SEW-002		175,000									175,000
Sewer Utility Fund			***175,000***									***175,000***
Sewer Utility Improvement Total		**57,000**	**175,000**									***232,000***
Storm Water Utility Improvement												
Stormwater Drainage Improvements	12-STRM-001				350,000				175,000			525,000
Storm Water Utility Fund					***350,000***				***175,000***			***525,000***
Storm Water Utility Improvement Total					**350,000**				**175,000**			***525,000***
Street Improvement												
Zeolite St & Ramsey Pkwy (Zeolite/Roundabout)	04-STR-012	3,341,000										3,341,000
Tax Increment Fund #1		***1,000,000***										***1,000,000***
Tax Increment Fund #14 (Bonding)		***824,000***										***824,000***
Tax Increment Fund #2		***1,517,000***										***1,517,000***
Sunwood Drive Roundabout Landscaping	15-STR-003	20,000										20,000
Public Improvement Revolving Fund		***20,000***										***20,000***
HWY 10 and BNSF RR Grade Separation at Ramsey Blvd	16-STR-002	500,000	750,000									1,250,000
MSA		***250,000***	***375,000***									***625,000***
Public Improvement Revolving Fund		***250,000***	***375,000***									***625,000***
HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl	16-STR-003	500,000	750,000									1,250,000
MSA		***250,000***	***375,000***									***625,000***
Public Improvement Revolving Fund		***250,000***	***375,000***									***625,000***

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Barthels Rum River Acres & White Pines Estates Rec	17-STR-001	1,160,063										*1,160,063*
Pavement Management Fund		***1,008,750***										***1,008,750***
Storm Water Utility Fund		***151,313***										***151,313***
Reconstruction Streets: Halls Dover Acres	17-STR-006	926,200										*926,200*
Pavement Management Fund		***588,000***										***588,000***
Storm Water Utility Fund		***88,200***										***88,200***
Water Utility Fund		***250,000***										***250,000***
Reconstruction Streets: Nature View	17-STR-007							333,270				*333,270*
Pavement Management Fund								***289,800***				***289,800***
Storm Water Utility Fund								***43,470***				***43,470***
Reconstruction Streets: Sortebergs 6th	17-STR-007A				881,268							*881,268*
Pavement Management Fund					***766,320***							***766,320***
Storm Water Utility Fund					***114,948***							***114,948***
Reconstruct Streets: Fox Ridge Estates 1st & 2nd	17-STR-008		3,024,546									*3,024,546*
Pavement Management Fund			***2,630,040***									***2,630,040***
Storm Water Utility Fund			***394,506***									***394,506***
Recon Streets: Rodeo Hills Est & Valley View Acres	17-STR-009	1,335,288										*1,335,288*
Pavement Management Fund		***1,161,120***										***1,161,120***
Storm Water Utility Fund		***174,168***										***174,168***
2024 MSA Overlays:	17-STR-011	385,245										*385,245*
MSA		***366,900***										***366,900***
Storm Water Utility Fund		***18,345***										***18,345***
Concrete Repairs	17-STR-012						1,097,727					*1,097,727*
MSA							***954,545***					***954,545***
Storm Water Utility Fund							***143,182***					***143,182***
Reconstruction Streets: Sports Haven	18-STR-003			330,786								*330,786*
Pavement Management Fund				***287,640***								***287,640***
Storm Water Utility Fund				***43,146***								***43,146***
Reconstruction Streets: Carol-Rose Acres	19-STR-011			513,774								*513,774*
Pavement Management Fund				***446,760***								***446,760***
Storm Water Utility Fund				***67,014***								***67,014***
Reconstruction Streets: Ford Brook Est 3rd	19-STR-015	830,760										*830,760*
Pavement Management Fund		***722,400***										***722,400***
Storm Water Utility Fund		***108,360***										***108,360***
Reconstruction Streets: Windsorwood	19-STR-016				447,741							*447,741*
Pavement Management Fund					***389,340***							***389,340***
Storm Water Utility Fund					***58,401***							***58,401***
Reconstruction Streets: Countryside Estates	19-STR-017			2,231,046								*2,231,046*
Pavement Management Fund				***1,940,040***								***1,940,040***

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund				***291,006***								***291,006***
Reconstruction Streets: MSA Xkimo St-TH47 to 142nd	20-STR-002	500,250										*500,250*
MSA		***435,000***										***435,000***
Storm Water Utility Fund		***65,250***										***65,250***
2024 Neighborhood Overlays	21-STR-012	1,685,295										*1,685,295*
Pavement Management Fund		***1,571,100***										***1,571,100***
Storm Water Utility Fund		***114,195***										***114,195***
2025 Neighborhood Overlays	21-STR-013		1,261,783									*1,261,783*
Pavement Management Fund			***1,187,198***									***1,187,198***
Public Improvement Revolving Fund			***14,500***									***14,500***
Storm Water Utility Fund			***60,085***									***60,085***
2026 Neighborhood Overlays	21-STR-014			681,477								*681,477*
Pavement Management Fund				***649,026***								***649,026***
Storm Water Utility Fund				***32,451***								***32,451***
Flintwood Hills 2nd & 3rd Street Reconstruction	21-STR-015			1,168,308								*1,168,308*
Pavement Management Fund				***1,015,920***								***1,015,920***
Storm Water Utility Fund				***152,388***								***152,388***
2027 MSA Overlays	21-STR-016				785,169							*785,169*
MSA					***747,780***							***747,780***
Storm Water Utility Fund					***37,389***							***37,389***
2027 Neighborhood Overlays	21-STR-017				1,115,459							*1,115,459*
Pavement Management Fund					***1,062,342***							***1,062,342***
Storm Water Utility Fund					***53,117***							***53,117***
MSA Juniper Ridge Dr Street Reconst	21-STR-018				449,222							*449,222*
MSA					***390,628***							***390,628***
Storm Water Utility Fund					***58,594***							***58,594***
2028 MSA Overlays	21-STR-019					45,864						*45,864*
MSA						***43,680***						***43,680***
Storm Water Utility Fund						***2,184***						***2,184***
2028 Neighborhood Overlays	21-STR-020					432,432						*432,432*
Pavement Management Fund						***411,840***						***411,840***
Storm Water Utility Fund						***20,592***						***20,592***
MSA 142nd Avenue Street Reconstruction	21-STR-021				77,733							*77,733*
MSA					***67,594***							***67,594***
Storm Water Utility Fund					***10,139***							***10,139***
2029 MSA Overlays	21-STR-022						251,370					*251,370*
MSA							***239,400***					***239,400***
Storm Water Utility Fund							***11,970***					***11,970***
2029 Neighborhood Overlays	21-STR-023						397,562					*397,562*
Pavement Management Fund							***378,630***					***378,630***
Storm Water Utility Fund							***18,932***					***18,932***
2030 MSA Overlays	21-STR-024							69,458				*69,458*

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA								***66,150***				***66,150***
Storm Water Utility Fund								***3,308***				***3,308***
2030 Neighborhood Overlays	21-STR-025							900,302				*900,302*
Pavement Management Fund								***857,430***				***857,430***
Storm Water Utility Fund								***42,872***				***42,872***
MSA Alpine Drive Street Recon (TH 47/Roanoke St)	21-STR-026							1,172,603				*1,172,603*
MSA								***1,019,655***				***1,019,655***
Storm Water Utility Fund								***152,948***				***152,948***
MSA Sunwood Drive Street Recon (CSAH 5/Erkium St)	21-STR-027		348,450									*348,450*
MSA			***303,000***									***303,000***
Storm Water Utility Fund			***45,450***									***45,450***
Annual MSA Pavement Marking Improvements	22-STR-001	21,000	17,000	8,000	12,000	60,000	14,000	26,000	26,000	35,000	27,000	*246,000*
MSA		***21,000***	***17,000***	***8,000***	***12,000***	***60,000***	***14,000***	***26,000***	***26,000***	***35,000***	***27,000***	***246,000***
Sorteberg's Street Reconstruction	22-STR-002		642,890									*642,890*
Pavement Management Fund			***559,035***									***559,035***
Storm Water Utility Fund			***83,855***									***83,855***
2031 MSA Pavement Overlay Improvements	22-STR-003								920,312			*920,312*
MSA									***876,488***			***876,488***
Storm Water Utility Fund									***43,824***			***43,824***
Section 01 Unplatted Street Reconstruction	22-STR-004	386,400										*386,400*
Pavement Management Fund		***336,000***										***336,000***
Storm Water Utility Fund		***50,400***										***50,400***
2031 Neighborhood Pavement Overlay Impr	22-STR-005								625,779			*625,779*
Pavement Management Fund									***595,980***			***595,980***
Storm Water Utility Fund									***29,799***			***29,799***
MSA - Alpine Drive St Recon (Variolite/Ramsey Blvd	22-STR-006								566,016			*566,016*
MSA									***492,188***			***492,188***
Storm Water Utility Fund									***73,828***			***73,828***
Klemish, Klemish & Flores St, Sec. 11 Unplatted	22-STR-007								1,101,240			*1,101,240*
Pavement Management Fund									***957,600***			***957,600***
Storm Water Utility Fund									***143,640***			***143,640***
Windemere Woods Street Reconstruction	22-STR-008				757,488							*757,488*
Pavement Management Fund					***658,685***							***658,685***
Storm Water Utility Fund					***98,803***							***98,803***
The North Forty Street Reconstructions	22-STR-009								811,440			*811,440*
Pavement Management Fund									***705,600***			***705,600***
Storm Water Utility Fund									***105,840***			***105,840***

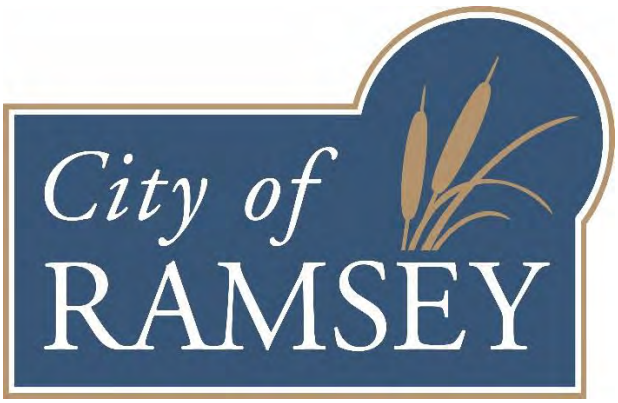
Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA Alpine Drive (Puma/CSAH 83) Recon	23-STR-002	1,372,560										*1,372,560*
MSA		***734,400***										***734,400***
Storm Water Utility Fund		***110,160***										***110,160***
Water Utility Fund		***528,000***										***528,000***
Juniper Woods 1st, 2nd, 3rd Street Reconstruction	23-STR-004	474,375										*474,375*
Pavement Management Fund		***412,500***										***412,500***
Storm Water Utility Fund		***61,875***										***61,875***
Dickenson's Mississippi Estate Street Recon	23-STR-005		684,866									*684,866*
Pavement Management Fund			***378,144***									***378,144***
Storm Water Utility Fund			***306,722***									***306,722***
High Point Street Reconstruction	23-STR-006		1,644,684									*1,644,684*
Pavement Management Fund			***1,430,160***									***1,430,160***
Storm Water Utility Fund			***214,524***									***214,524***
Section 22 Unplatted Street Reconstruction	23-STR-007		341,481									*341,481*
Pavement Management Fund			***296,940***									***296,940***
Storm Water Utility Fund			***44,541***									***44,541***
Section 01 Unplatted (S/O CR 27) Street Recon	23-STR-008			1,013,472								*1,013,472*
Pavement Management Fund				***881,280***								***881,280***
Storm Water Utility Fund				***132,192***								***132,192***
Riverside West Street Reconstruction	23-STR-009			229,615								*229,615*
Pavement Management Fund				***199,665***								***199,665***
Storm Water Utility Fund				***29,950***								***29,950***
Rivers Bend 3rd & 4th Street Reconstruction	23-STR-010				168,791							*168,791*
Pavement Management Fund					***146,775***							***146,775***
Storm Water Utility Fund					***22,016***							***22,016***
Hall-Anderson Acres Street Reconstruction	23-STR-012				1,250,832							*1,250,832*
Pavement Management Fund					***1,087,680***							***1,087,680***
Storm Water Utility Fund					***163,152***							***163,152***
Oakwood Hills & Rambosek Red Oak Estates St Recon	23-STR-013				355,350							*355,350*
Pavement Management Fund					***309,000***							***309,000***
Storm Water Utility Fund					***46,350***							***46,350***
Section 21 Unplatted	23-STR-014					2,203,032						*2,203,032*
Pavement Management Fund						***1,915,680***						***1,915,680***
Storm Water Utility Fund						***287,352***						***287,352***
Ramsey Meadows 1st, 3rd & 4th Street Recon	23-STR-015					331,890						*331,890*
Pavement Management Fund						***288,600***						***288,600***
Storm Water Utility Fund						***43,290***						***43,290***

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Section 17 Unplatted Street Reconstruction	23-STR-016						928,266					*928,266*
Pavement Management Fund							***807,188***					***807,188***
Storm Water Utility Fund							***121,078***					***121,078***
Alicia Street Reconstruction	23-STR-017						618,844					*618,844*
Pavement Management Fund							***538,125***					***538,125***
Storm Water Utility Fund							***80,719***					***80,719***
Section 07 Unplatted Street Reconstruction	23-STR-018						100,252					*100,252*
Pavement Management Fund							***87,176***					***87,176***
Storm Water Utility Fund							***13,076***					***13,076***
Menkvelds Country Park/Volting Oak Hill Est Recon	23-STR-019						688,275					*688,275*
Pavement Management Fund							***598,500***					***598,500***
Storm Water Utility Fund							***89,775***					***89,775***
Sunfish Square 1st & 2nd Street Reconstruction	23-STR-020						661,106					*661,106*
Pavement Management Fund							***574,875***					***574,875***
Storm Water Utility Fund							***86,231***					***86,231***
River Bluffs 1st & 2nd Street Reconstruction	23-STR-021							479,981				*479,981*
Pavement Management Fund								***417,375***				***417,375***
Storm Water Utility Fund								***62,606***				***62,606***
Section 24 Unplatted Street Reconstruction	23-STR-022							268,065				*268,065*
Pavement Management Fund								***233,100***				***233,100***
Storm Water Utility Fund								***34,965***				***34,965***
Woodlawn Estates Street Reconstruction	23-STR-023							1,089,165				*1,089,165*
Pavement Management Fund								***947,100***				***947,100***
Storm Water Utility Fund								***142,065***				***142,065***
Section 15 Unplatted Street Reconstruction	23-STR-024								1,137,465			*1,137,465*
Pavement Management Fund									***989,100***			***989,100***
Storm Water Utility Fund									***148,365***			***148,365***
MSA - Alpine Drive (CSAH 5/TH 47) Reconstruction	23-STR-025		633,938									*633,938*
MSA			***551,250***									***551,250***
Storm Water Utility Fund			***82,688***									***82,688***
MSA - Alpine Drive (CR 57/CSAH 5) Reconstruction	23-STR-026		532,054									*532,054*
MSA			***462,656***									***462,656***
Storm Water Utility Fund			***69,398***									***69,398***
MSA-Jaspar Street (Sunwood Drive/McKinely Street)	23-STR-027									475,454		*475,454*
MSA										***413,438***		***413,438***

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund										***62,016***		***62,016***
Deerwood Street Reconstruction	23-STR-028									818,685		*818,685*
Pavement Management Fund										***711,900***		***711,900***
Storm Water Utility Fund										***106,785***		***106,785***
Echo Ridge Street Reconstruction	23-STR-029									173,880		*173,880*
Pavement Management Fund										***151,200***		***151,200***
Storm Water Utility Fund										***22,680***		***22,680***
Northfork Lake Street Reconstruction	23-STR-030									449,190		*449,190*
Pavement Management Fund										***390,600***		***390,600***
Storm Water Utility Fund										***58,590***		***58,590***
Northfork Oaks 2nd Street Reconstruction	23-STR-031									391,230		*391,230*
Pavement Management Fund										***340,200***		***340,200***
Storm Water Utility Fund										***51,030***		***51,030***
Northfork Oaks 3rd Street Reconstruction	23-STR-032									724,500		*724,500*
Pavement Management Fund										***630,000***		***630,000***
Storm Water Utility Fund										***94,500***		***94,500***
Brookview Estates North Street Reconstruction	23-STR-033									617,854		*617,854*
Pavement Management Fund										***537,264***		***537,264***
Storm Water Utility Fund										***80,590***		***80,590***
2026 MSA Overlays	24-STR-001			1,315,383								*1,315,383*
MSA				***1,143,811***								***1,143,811***
Storm Water Utility Fund				***171,572***								***171,572***
MSA - Alpine Drive (TH 10 and Puma Street)	24-STR-002					1,273,740						*1,273,740*
MSA						***1,107,600***						***1,107,600***
Storm Water Utility Fund						***166,140***						***166,140***
Gateway Industrial Park (142nd Avenue) Recon.	24-STR-003									220,248		*220,248*
Pavement Management Fund										***191,520***		***191,520***
Storm Water Utility Fund										***28,728***		***28,728***
MSA - Uranimite Street (149th Ave/152nd Ln)	24-STR-004										376,740	*376,740*
MSA											***327,600***	***327,600***
Storm Water Utility Fund											***49,140***	***49,140***
MSA - Waco Street (150th Ave/Alpine Dr)	24-STR-005										428,904	*428,904*
MSA											***372,960***	***372,960***
Storm Water Utility Fund											***55,944***	***55,944***
Brookview Estates (South) Street Recon	24-STR-006										594,090	*594,090*
Pavement Management Fund											***516,600***	***516,600***
Storm Water Utility Fund											***77,490***	***77,490***
Hunters Ridge Street Reconstruction	24-STR-007										2,419,830	*2,419,830*

Category		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Pavement Management Fund											***2,104,200***	***2,104,200***
Storm Water Utility Fund											***315,630***	***315,630***
Regency Pond 1st, 2nd & 3rd Reconstruction	24-STR-008										1,467,113	*1,467,113*
Pavement Management Fund											***1,275,750***	***1,275,750***
Storm Water Utility Fund											***191,363***	***191,363***
Center Street Reconstruction	24-STR-009		1,304,000									*1,304,000*
Tax Increment Fund #14 (Bonding)			***1,304,000***									***1,304,000***
Ramsey Parkway Improvements	24-STR-010		2,673,000									*2,673,000*
Tax Increment Fund #14 (Bonding)			***2,673,000***									***2,673,000***
MSA- Bunker Lake Boulevard (Jackal St/CR 83) Recon	24-STR-011									851,288		*851,288*
Developer Fees										***391,000***		***391,000***
MSA										***407,900***		***407,900***
Storm Water Utility Fund										***52,388***		***52,388***
Street Improvement Total		**13,438,436**	**14,608,692**	**7,491,861**	**6,301,053**	**4,346,958**	**4,757,402**	**4,338,844**	**5,188,252**	**4,757,329**	**5,313,677**	***70,542,504***
Street Light Utility Improvement												
Bunker Lake Blvd & Puma Street Lights	19-STLT-001		100,000									*100,000*
Street Light Utility Fund			***100,000***									***100,000***
Riverdale Drive Street Lights	19-STLT-002			250,000								*250,000*
Street Light Utility Fund				***250,000***								***250,000***
Street Light Utility Improvement Total			**100,000**	**250,000**								***350,000***
Water Utility Improvement												
Water Treatment Facility	04-WTR-017	27,700,000	8,600,000									*36,300,000*
GO Revenue Bonding		***8,000,000***										***8,000,000***
Sewer Utility Fund		***4,900,000***	***2,000,000***									***6,900,000***
Water Utility Fund		***14,800,000***	***6,600,000***									***21,400,000***
Refurbish Water Tower #2	14-WTR-001		20,000	1,000,000								*1,020,000*
Water Utility Fund			***20,000***	***1,000,000***								***1,020,000***
Refurbish Water Tower #1	14-WTR-002		20,000		750,000							*770,000*
Water Utility Fund			***20,000***		***750,000***							***770,000***
Construct Well #9 and Pumphouse #5	16-WTR-002	50,000	1,100,000									*1,150,000*
Water Utility Fund		***50,000***	***1,100,000***									***1,150,000***
Well #10 and Pump House #6	24-WTR-001					1,750,000						*1,750,000*
Water Utility Fund						***1,750,000***						***1,750,000***
Well#1 Pressure Filter and Generator	24-WTR-002				1,500,000							*1,500,000*
Water Utility Fund					***1,500,000***							***1,500,000***
Water Utility Improvement Total		**27,750,000**	**9,740,000**	**1,000,000**	**2,250,000**	**1,750,000**						***42,490,000***

Category	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
GRAND TOTAL	**46,167,899**	**27,151,692**	**10,973,861**	**10,822,353**	**7,792,458**	**6,506,402**	**5,132,844**	**6,465,252**	**5,593,329**	**26,609,977**	***153,216,067***



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PROJECT DETAILS

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	17-IT-009
Project Name	Core Switch Replacement

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $52,000

Description

The city's core switch is a central hub of our communication network. All servers and remote sites, cameras and workstations eventually connect back to the core switch.

Justification

The core switch may very well be the most important single piece of hardware in our network. Replacements are currently scheduled for every 10 years to prevent hardware failures due to age and to keep the unit serviceable through LOGIS.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			52,000								52,000
Total			**52,000**								**52,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			52,000								52,000
Total			**52,000**								**52,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 17-IT-011

Project Name Engineering Plotter Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $10,000

Description

The Engineering plotter is a large format printer and scanner used for scanning maps and other large documents in order to send or retain them.

Justification

The Engineering plotter/scanner was last replaced in 2013. The estimated useful life of the plotter is around 10 years. The replacement has been scheduled to evaluate the current health of the machine and to possibly give the opportunity to update to a new plotter with better technology.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		10,000									10,000
Total		**10,000**									**10,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		10,000									10,000
Total		**10,000**									**10,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 17-IT-013

Project Name Council Chamber, Fire 1/2, Park Ramp & P W Switch

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $37,000

Description

The networking switch is responsible for network connectivity in the city's council chambers, Fire #1, Fire #2, Parking Ramp and Parking Ramp Extension and Public Works.

The respecive costs for each jurisdiction is $5,000 Each

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	37,000										37,000
Total	**37,000**										**37,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Equipment Revolving Fund	37,000										37,000
Total	**37,000**										**37,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 17-IT-016

Project Name 2nd Floor Workroom Copier

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 2-New Addition (High)
Status Active

Total Cost $10,000

Description

This would provide a copier for the second floor workroom that is currently shared with Finance, Administration and Engineering.

Justification

Admin has put in for a new copier for their side of the second floor. If approved by council, this copier would meet the needs of engiineering and finance.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		10,000									10,000
Total		**10,000**									**10,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		10,000									10,000
Total		**10,000**									**10,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	17-IT-017
Project Name	Building Copier

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $10,000

Description

The copier in the Building department area provides high-speed and high-volume prints, as well as color and finishing capabilities.

It also serves as the departments fax machine.

Justification

The unit was purchased in 2015 with replacement scheduled at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		10,000									10,000
Total		**10,000**									**10,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		10,000									10,000
Total		**10,000**									**10,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 17-IT-018

Project Name Community Development Workroom Copier

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $10,000

Description

The copier in the Engineering and Community Development area provides high-speed and high-volume prints, as well as color and finishing capabilities.

Justification

The unit was purchased in 2015 and will be scheduled for replacement at the 10-year mark to evaluate the health and capabilities of the copier.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		10,000									10,000
Total		**10,000**									**10,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		10,000									10,000
Total		**10,000**									**10,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 20-IT-001

Project Name Virtual Server Refresh

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $33,000

Description

The twin virtual servers and SAN (network centralized storage) units were put in service in 2019. Recommended replacement of these units is every 5-7 years. The onsite servers (as of 2019) provide user logon/printing functins, serveillance and telephone services.

Justification

As part of the city's replacement rotation, staff recommends replacing the onsite servers to reduce risk of failure.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			33,000								33,000
Total			**33,000**								**33,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			33,000								33,000
Total			**33,000**								**33,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-IT-001
Project Name	Replace Police Copier

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $24,000

Description

Replace the copiers in the Police Department

Justification

The copiers in the police department will be over 9 years old at this point.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment							24,000				24,000
Total							**24,000**				**24,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy							24,000				24,000
Total							**24,000**				**24,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 22-IT-001

Project Name Ramsey Networking Switches Replacement

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $48,000

Description

Networking switch is responsible for network connectivity throughout city facilities, including: Fire 1 & 2, Council Chambers, Parking Ramp & Public Works.

Justification

The equipment has exceeded its expected useful life. The replacement is intended to avoid any outages related to a hardware failure (due to age).

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								48,000			48,000
Total								**48,000**			**48,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								48,000			48,000
Total								**48,000**			**48,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-IT-001
Project Name	Ramsey Rugged Switches

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $21,000

Description

This project is to replace the switches used in the City Hall parking ramp and PW fuel island.

Justification

These switches are in non-climate controlled areas. While the equipment they service are important, they are not crucial to day-to-day functions, hence the longer replacement term than others.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment					21,000						21,000
Total					**21,000**						**21,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy					21,000						21,000
Total					**21,000**						**21,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	CIVIL-10R
Project Name	Replace 10R Siren

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $17,500

Description

164TH Junkite
Date Acquired: 8/31/04

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	17,500										17,500
Total	**17,500**										**17,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Legislative 2023 - Public Safety	17,500										17,500
Total	**17,500**										**17,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	CIVIL-11R
Project Name	Replace 11R Siren

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $17,500

Description

14800 Blk Puma

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	17,500										17,500
Total	**17,500**										**17,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Legislative 2023 - Public Safety	17,500										17,500
Total	**17,500**										**17,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # CIVIL-1R

Project Name Replace 1R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $18,000

Description

176TH/Xerus

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		18,000									18,000
Total		**18,000**									**18,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		18,000									18,000
Total		**18,000**									**18,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # CIVIL-2N

Project Name Replace 2R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $18,000

Description

Nutria/168th Lane

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		18,000									18,000
Total		**18,000**									**18,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		18,000									18,000
Total		**18,000**									**18,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	CIVIL-3R
Project Name	Replace 3R Siren

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $18,500

Description

173RD/Variolite

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			18,500								18,500
Total			**18,500**								**18,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			18,500								18,500
Total			**18,500**								**18,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # CIVIL-4R

Project Name Replace 4R Siren

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 15
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $18,500

Description

6600 Blk Green Valley

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			18,500								18,500
Total			**18,500**								**18,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			18,500								18,500
Total			**18,500**								**18,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	CIVIL-5R
Project Name	Replace 5R Siren

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $19,000

Description

17100 Blk Hwy 47

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				19,000							19,000
Total				**19,000**							**19,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				19,000							19,000
Total				**19,000**							**19,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	CIVIL-6N
Project Name	Replace 6R Siren

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $19,000

Description

5200 Blk 179th Lane

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				19,000							19,000
Total				**19,000**							**19,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				19,000							19,000
Total				**19,000**							**19,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	CIVIL-7R
Project Name	Replace 7R Siren

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $19,500

Description

15900 Blk Andrie/161st Armstrong

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment					19,500						19,500
Total					**19,500**						**19,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy					19,500						19,500
Total					**19,500**						**19,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	CIVIL-9R
Project Name	Replace 9R Siren

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $19,500

Description

16500 Blk Nowthen Blvd

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment					19,500						19,500
Total					**19,500**						**19,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy					19,500						19,500
Total					**19,500**						**19,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-501
Project Name	Replace Tanker 11 (501)

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	25
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $600,000

Description

Replacement of 1994 General Fire Tanker with a 2024 model year

1994 Ford 3000 gallon tanker
20 year life
Date Acquired: 12/31/94

Justification

Tanker 11 is one of two tankers that services the city. This tanker is located in Station #1 in the west portion of the city and will be 30 years old at time of replacement. The Fire Department attempts to keep tankers on a 25-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair cost and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	600,000										600,000
Total	**600,000**										**600,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Legislative 2023 - Public Safety	600,000										600,000
Total	**600,000**										**600,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-502
Project Name	Replace Engine #21 (565)

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	20
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $900,000

Description

Replacement of 2007 Rosenbauer Fire Engine with a 2026 model year.

Justification

Engine 21 is one of two engines that service the city. This engine is located in Station #2 in the east portion of the City and will be 19 years old at time of replacement. The Fire Department attempts to keep engines on a 15-year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair costs and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance costs for this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		450,000	450,000								900,000
Total		**450,000**	**450,000**								**900,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		450,000	450,000								900,000
Total		**450,000**	**450,000**								**900,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-505
Project Name	Replace Grass 11 (562)

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	20
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $45,000

Description

Replacement of 2003 Ford F-350 Grass Vehicle with a 2026 Ford F-350.

Justification

Grass 11 is the primary response vehicle out of Station 1 for grass fires and is one of two grass fire response vehicles that service the City. The vehicle will be 23 years old at time of replacement. The Fire Dept attempts to keep the Grass vehicle on a 20 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			45,000								45,000
Total			**45,000**								**45,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			45,000								45,000
Total			**45,000**								**45,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-560
Project Name	Replace Aerial Ladder Truck

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	25
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $1,500,000

Description

Replace Aeriel 21 2003 Rosenbauer Spartan Platform with a 2028 model year.

Justification

Aerial 21 is the only aerial platform device that services the City. The Aerial is located in Station 1 in the west portion of the City and will be 25 years old at time of replacement. The Fire Department attempts to keep aerials on a 20 year replacement cycle for the purpose of maintaining a reliable piece of equipment, limiting repair cost and providing new technology that benefits the firefighters in the form of efficiency and safety. Maintenance cost of this vehicle will begin to increase more rapidly with age. The fire department also benefits from modern equipment by attracting perspective firefighter applicants from Ramsey and the surrounding communities. The cost of the project includes replacement of equipment and hose on the vehicle ensuring that equipment is replaced periodically.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				750,000	750,000						1,500,000
Total				**750,000**	**750,000**						**1,500,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				750,000	750,000						1,500,000
Total				**750,000**	**750,000**						**1,500,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-561
Project Name	Replace, Boat, Motor, Trailer Rescue

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	25
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $10,000

Description

Mako SCBA Trailer
Date Acquired: 5/13/02

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				10,000							10,000
Total				**10,000**							**10,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				10,000							10,000
Total				**10,000**							**10,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-563
Project Name	SCBA Trailer (561)

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $100,000

Description

Replace SCBA Trailer #561

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment										100,000	100,000
Total										**100,000**	**100,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy										100,000	100,000
Total										**100,000**	**100,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-564
Project Name	Replace Rescue 11 (559)

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	20 Years
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $250,000

Description

Replacement of 2004 Ford F-350 Grass Vehicle with 2024 F-350.

Justification

Rescue 11 is the primary response vehicle out of Station 1 for personal injury accidents and medical calls and is one of two response vehicles that service the City. The vehicle will be 20 years old at time of replacement. The Fire Dept attempts to keep the rescue vehicles on a 20 year replacement cycle for purposes of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		250,000									250,000
Total		**250,000**									**250,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		250,000									250,000
Total		**250,000**									**250,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-566A
Project Name	Replace Assistant Fire Chief Vehicle #571

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	7 Years
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $50,000

Description

Replacement of 2019 Chevrolet Tahoe Assistant Fire Chief vehicle with 2025 Chevrolet Tahoe.

Justification

The Assistant Fire Chief vehicle is the primary emergency response vehicle using the workday hours and is one of three first response vehicles that service the City. This unit is also equiped to function as a mobile command post during emergency incidents. The vehicle will be 6 years old at the time of replacement. The Fire Department attempts to keep the Asst Fire Chief vehicle on a 5-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close conjunction with the City Mechanic.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		50,000									50,000
Total		**50,000**									**50,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		50,000									50,000
Total		**50,000**									**50,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-569A
Project Name	Replace Fire Chief Vehicle (573)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	7 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $50,000

Description

Replacement of 2020 Chevrolet Tahoe Fire Chief vehicle with 2026 Chevrolet Tahoe.

Justification

The Fire Chief vehicle is the primary emergency vehicle during the weekday hours and is one of three fire response vehicles that service the city. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 6 years old at the time of replacement. The Fire Department attempts to keep the Fire Chief vehicle on a 5-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			50,000								50,000
Total			**50,000**								**50,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			50,000								50,000
Total			**50,000**								**50,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-570A
Project Name	Replace Fire Duty Officer Vehicle (569)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	8
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $45,000

Description

Replacement of 2017 Ford F-150 Duty Officer vehicle with 2025 Ford Explorer.

Justification

The Duty Officer truck is the primary emergency vehicle during the evening and weekend hours and is one of three fire response vehicles that service the city. The truck rotates between on-call officers and will be 8 years old at the time of replacement. The Fire Department attempts to keep the duty vehicles on a 8-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		45,000									45,000
Total		**45,000**									**45,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		45,000									45,000
Total		**45,000**									**45,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-579
Project Name	Replace Fire-Administrative Captain Vehicle (333)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	5 Years
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $45,000

Description

Replacement of 2013 Chev Tahoe Administrative Captain Vehicle with 2024 Chev Tahoe.

Justification

The Administrative Captain vehicle is one of three first response vehicles that service the City. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 11 years ols at the time of replacement. The Fire Department attempts to keep the Administrative Captain vehicle on a 5-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	45,000										45,000
Total	**45,000**										**45,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Legislative 2023 - Public Safety	45,000										45,000
Total	**45,000**										**45,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-580
Project Name	Replace Fire-Administrative Captain Vehicle

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	5 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $50,000

Description

Replacement of 2024 Chev Tahoe Administrative Captain Vehicle with 2029 Chev Tahoe.

Justification

The Administrative Captain vehicle is one of three first response vehicles that service the City. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 5 years old at the time of replacement. The Fire Department attempts to keep the Administrative Captain vehicle on a 5-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment						50,000					50,000
Total						**50,000**					**50,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy						50,000					50,000
Total						**50,000**					**50,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # FIRE-581

Project Name Replace Assistant Fire Chief Vehicle (571)

Department Capital Equipment
Contact
Type Equipment
Useful Life 5 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $50,000

Description

Replacement of 2025 Chev Tahoe Assistant Fire Chief vehicle with 2030 Chevrolet Tahoe.

Justification

The Assistant Fire Chief vehicle is the primary emergency response vehicle using the workday hours and is one of three first response vehicles that service the City. This unit is also equiped to function as a mobile command post during emergency incidents. The vehicle will be 6 years old at the time of replacement. The Fire Department attempts to keep the Asst Fire Chief vehicle on a 5-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close conjunction with the City Mechanic.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment							50,000				50,000
Total							**50,000**				**50,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy							50,000				50,000
Total							**50,000**				**50,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-582
Project Name	Replace Fire Duty Officer Vehicle (569)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	5 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $45,000

Description

Replacement of 2025 Ford F-150 Duty Officer vehicle with 2030 Ford Explorer.

Justification

The Duty Officer truck is the primary emergency vehicle during the evening and weekend hours and is one of three fire response vehicles that service the city. The truck rotates between on-call officers and will be 5 years old at the time of replacement. The Fire Department attempts to keep the duty vehicles on a 5-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment							45,000				45,000
Total							**45,000**				**45,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy							45,000				45,000
Total							**45,000**				**45,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-583
Project Name	Replace Fire Chief Vehicle (573)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	5 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $50,000

Description

Replacement of 2026 Chevrolet Tahoe Fire Chief vehicle with 2031 Chevrolet Tahoe.

Justification

The Fire Chief vehicle is the primary emergency vehicle during the weekday hours and is one of three fire response vehicles that service the city. This unit is also equipped to function as a mobile command post during emergency incidents. The vehicle will be 5 years old at the time of replacement. The Fire Department attempts to keep the Fire Chief vehicle on a 5-year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair costs. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consultation with the City Mechanic.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								50,000			50,000
Total								**50,000**			**50,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								50,000			50,000
Total								**50,000**			**50,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-585
Project Name	Replace Mobile Computers

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	6
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $60,000

Description

Replacement of 2020 mobile computers with 2026

Justification

Computer hardware, software and wireless connectivity is needed for the effective response of Public Safety when responding to and managing emergency incidents. The Fire Department's emergency vehicle mobile computers will be 6 years old at the time of replacement.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			60,000								60,000
Total			**60,000**								**60,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			60,000								60,000
Total			**60,000**								**60,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-586
Project Name	Replace Thermal Image Camera

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $40,000

Description

Replacement of 2011 Thermal Image Cameras with a 2026.

Justification

Thermal imaging cameras are devices that translate thermal energy (heat) into visible light in order to analyze a particular object or scene. Thermal imaging cameras, also called infrared cameras, detect the heat given off by an object or person. TICs can detect, or "see", emitted heat energy through a variety of filters, including smoke and dust. They can also detect energy emitted through a door or wall, which indicates that they're hot and that there's most likely a lot of heat on the other side of the door or wall. TICs will aid firefighters in operations at Hazmat incidents, downed/trapped victims, missing persons, electrical hotspots, overhaul and size up operations.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			40,000								40,000
Total			**40,000**								**40,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			40,000								40,000
Total			**40,000**								**40,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-587
Project Name	Replacement Fire Prevention Vehicle (572)

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	6
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $50,000

Description

Replacement of 2020 Chevrolet Tahoe Fire Prevention Vehicle with 2026 Chevrolet Tahoe

Justification

The Fire Inspection vehicle is used daily for inspections and response to calls for service and is one of three first response vehicles that service the City. The vehicle will be 5 years old at time of replacement. The Fire Department attempts to keep the Fire Prevention vehicle on a 6 year replacement cycle for the purpose of maintaining a reliable piece of equipment and limiting repair cost. Replacements are made on a regular systematic rotation based on mileage, maintenance and safety concerns in close consulation with the City Mechanic.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			50,000								50,000
Total			**50,000**								**50,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			50,000								50,000
Total			**50,000**								**50,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-588
Project Name	Replace Extrication Equipment

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $55,000

Description

Replacement of 2019 Extrication Equipment

Justification

Extrication tools are carried on each Rescue truck. These tools, also known as (jaws of life), allow firefighters to extricate victims entrapped in a motor vehicle without further injury. Techniques include moving or removing vehicle roofs, doors, windshields, windows, steering wheels or columns, and the dashboard.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment						55,000					55,000
Total						**55,000**					**55,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy						55,000					55,000
Total						**55,000**					**55,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-589
Project Name	Replace Self Contained Breathing Apparatus

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $335,000

Description

Replacement of 2018 Self Contained Breathing Apparatus (SCBA's)

Justification

The Self Contained Breathing Apparatus (SCBA) is the firefighter's most important personal protection. Respiratory protection is used not only on fires but also in environments where chemicals are present or oxygen is absent. The SCBA air cyclinders are limited in life expectancy by the Department of Transportation to 15 years. In 15 years the technology also changes significantly enough that firefighter's benefit from improvements in safety and efficiency. The Fire Department's SCBA will be 15 years old at the time of replacement.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment										335,000	335,000
Total										**335,000**	**335,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy										335,000	335,000
Total										**335,000**	**335,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	FIRE-590
Project Name	Replacement of Extrication Equipment Rescue 11

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $55,000

Description

Replacement of 2022 Extrication Equipment

Justification

Extrication tools are carried on each Rescue truck. These tools, also known as (jaws of life), allow firefighters to extricate victims entrapped in a motor vehicle without further injury. Techniques include moving or removing vehicle roofs, doors, windshields, windows, steering wheels or columns, and the dashboard.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment									55,000		55,000
Total									**55,000**		**55,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy									55,000		55,000
Total									**55,000**		**55,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	GENGOV-001
Project Name	Replace City Vehicle #403

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	15
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $30,000

Description

Replacement of 2005 Ford Taurus #403

Justification

Replace city staff car with a more dependable awd staff car

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		30,000									30,000
Total		**30,000**									**30,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		30,000									30,000
Total		**30,000**									**30,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	GENGOV-003
Project Name	Sweeper Scrubber

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	20
Category	Capital Equipment
Priority	2-New Addition (High)
Status	Active

Total Cost $30,000

Description

This would be a small-scale industrial sweeper for cleaning the hard surface floors at City Hall/PD garage and spot clean up in the parking ramp.

Justification

This unit would be used in areas that the large scale street sweeper cannot fit into. Would also be used in City Hall for hard surface floor cleaining.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		30,000									30,000
Total		**30,000**									**30,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		30,000									30,000
Total		**30,000**									**30,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	GENGOV-004
Project Name	Replace 2013 F-250 Pickup Unit #410

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	12
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $58,000

Description

Replace Unit #410 - 2013 F-250 Pick-up which will replace veh #401 -2005 Chev Colorado that is no longer serviceable.

Justification

This truck is used by Building Maintenance on a daily basis to perform building maintenance throughout the city. This truck is also ussed for snow removal operations.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	58,000										58,000
Total	**58,000**										**58,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	10,000										10,000
Fleet Vehicles	48,000										48,000
Total	**58,000**										**58,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	GENGOV-006
Project Name	Building Inspection Vehicle (414)

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	7 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $40,000

Description

Replacement of 2019 Chevrolet Equinox inspection vehicle with 2026 Chevrolet Equinox

Justification

The Building Inspection vehicle is used daily for building inspections. The vehicle will be 7 years old at the time of replacement. The Building Department attempts to keep the inspection vehicles on a 7 year replacement cycle for the purpose of maintaining a reliable vehicle and limiting repair costs.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			40,000								40,000
Total			**40,000**								**40,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			40,000								40,000
Total			**40,000**								**40,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	GENGOV-007
Project Name	Building Inspection Vehicle (413)

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	7 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $40,000

Description

Replacement of 2019 Chevrolet Equinox Building Inspection Vehicle with 2026 Chevrolet Equinox

Justification

The building inspection vehicle is used daily to perform inspections. The vehicle will be 7 years old at the time of replacement. The Building Department attempts to keep the inspection vehicles on a 7 year replacement cycle for the purpose of maintaining a reliable vehicle and limiting the cost of repairs.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			40,000								40,000
Total			**40,000**								**40,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			40,000								40,000
Total			**40,000**								**40,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	GENGOV-008
Project Name	Planning - New Rental Housing Inspection Vehicle

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	7 Years
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $30,000

Description

New Rental Housing Inspection Vehicle - 2025 Chevrolet Equinox

Justification

The new rental housing inspection vehicle will be fully funded by annual rental license fees. The vehicle will be used to conduct daily annual rental inspections for the Crime-Free Housing Program. Currently the Planning Department has 1 vehicle that is shared between Code Enforcement and 2 City Planners, whom are out in the field daily. The newly created position of Rental Housing Inspector will need to use a vehicle on a daily basis to conduct inspections.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		30,000									30,000
Total		**30,000**									**30,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		30,000									30,000
Total		**30,000**									**30,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	GENGOV-009
Project Name	Planning - Rental Housing Inspection Vehicle

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	7 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $40,000

Description

Replacement of a 2025 Chevrolet Equinox Rental Housing Inspection Vehicle with a 2032 Chevrolet Equinox

Justification

The rental housing inspection vehicle will be used for dail inspections, as part of the Crime-Free Housing Program. The vehicle will be 7 years old at the time of replacement. The Planning Department attempts to keep the vehicles on a 7 year replacement cycle for the purpose of maintaining reliable vehicles and limiting the cost of repairs.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment									40,000		40,000
Total									**40,000**		**40,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy									40,000		40,000
Total									**40,000**		**40,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	GENGOV-010
Project Name	Engineering 2024 GMC Sierra 2500 4X4

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $56,000

Description

2024 GMC Sierra 2500 4X4

Justification

The Engineering Department employes three full-time staff that inspect construction and development projects, and perform erosion control inspections. These staff utilize work trucks to navigate all areas of construction and development project sites. Though Engineering staff typically utilize 1/2 ton pickups, this request is for a 3/4 ton pickup because new 1/2 ton pickups cannot be ordered until late 2023, meaning delivery would not likely occur until Summer of 2024, whereas this 3/4 ton truck was able to be ordered in June of 2023 making it available for delivery in late 2023/early 2024 for use during the full 2024 construction season.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	56,000										56,000
Total	**56,000**										**56,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Pavement Management Fund	56,000										56,000
Total	**56,000**										**56,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	GENGOV-011
Project Name	Eng - Trimble TSC7 w/R12i Rover Survey Equipment

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $42,000

Description

Replacement of 2006 Trimble TSC2 w/R8 Rover with Trimble TSC7 w/R12i Rover survey equipment. The estimated purchase price includes trade-in deduction.

Justification

The Engineering Department utilizes survey equipment on a frequent basis for the following primary purposes:

To address drainage concerns on private and public properties
To assist in preparing plans for City improvement projects
To verify elevations and grades wihile inspecting construction on private development and public improvement projects.
To mark fields for striping

Completing survey work in-house saves the City thousands of dollars each year by not having to contract this work out. It also allows staff to collect the survey data more expediently.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	42,000										42,000
Total	**42,000**										**42,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Equipment Revolving Fund	42,000										42,000
Total	**42,000**										**42,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	GENGOV-012
Project Name	Replacement #404 for 2025 City Vehicle

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $30,000

Description

Replace city vehicle #404 2005 Ford Taurus with 2025 AWD Car

Justification

Replace city staff car with more dependable AWD staff car

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		30,000									30,000
Total		**30,000**									**30,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		30,000									30,000
Total		**30,000**									**30,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-370

Project Name 2024 Dodge Ram Replace 2005 Ford F-150 #359

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $50,000

Description

Replace 2005 Ford f-150 #359

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	50,000										50,000
Total	**50,000**										**50,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Legislative 2023 - Public Safety	50,000										50,000
Total	**50,000**										**50,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-372
Project Name	2030 Ford Explorer Replace 2021 Ford Explorer #313

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $60,000

Description

Replace 2021 Ford Explorer Patrol Squad #313 in year 2030

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment							60,000				60,000
Total							**60,000**				**60,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy							60,000				60,000
Total							**60,000**				**60,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-381

Project Name 2024 Chev Tahoe Replace 2019 Chev Tahoe #395

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $48,800

Description

Replace 2019 Chevrolet Tahoe Patrol Squad #395

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	48,800										48,800
Total	**48,800**										**48,800**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Legislative 2023 - Public Safety	48,800										48,800
Total	**48,800**										**48,800**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-382
Project Name	2024 Replace 2016 Chev Impala #366

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $48,000

Description

Replace 2016 Chevrolet Impala Investigator Squad #366

Justification

Maintain Vehicle maintenance schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	48,000										48,000
Total	**48,000**										**48,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Legislative 2023 - Public Safety	48,000										48,000
Total	**48,000**										**48,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-383
Project Name	2024 Ford Explorer Replace 2019 Ford Taurus #396

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $47,829

Description

Replace 2021 Ford Explorer Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	47,829										47,829
Total	**47,829**										**47,829**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Legislative 2023 - Public Safety	47,829										47,829
Total	**47,829**										**47,829**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-384
Project Name	2025 Replace 2017 Chevy Tahoe #373

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $52,000

Description

Replace 2017 Chev Tahoe

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		52,000									52,000
Total		**52,000**									**52,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		52,000									52,000
Total		**52,000**									**52,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-385

Project Name 2025 Replace2017 Ford Taurus #377

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $52,000

Description

Replace 2017 Ford Taurus #377

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		52,000									52,000
Total		**52,000**									**52,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		52,000									52,000
Total		**52,000**									**52,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-390
Project Name	2026 Ford Explorer Replace 2021 Dodge Charger #311

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $53,500

Description

Replace 2021 Dodge Charger #311

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			53,500								53,500
Total			**53,500**								**53,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			53,500								53,500
Total			**53,500**								**53,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-391

Project Name 2026 Ford Explorer replace 2021 Ford Explorer #312

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $53,500

Description

Replace 2021 Ford Explorer Patrol Squad #312

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			53,500								53,500
Total			**53,500**								**53,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			53,500								53,500
Total			**53,500**								**53,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-393

Project Name 2027 Chev Tahoe Replace 2023 Chev Tahoe #323

Department Capital Equipment

Contact

Type Equipment

Useful Life 3

Category Capital Equipment

Priority 3-Existing Obligation (Med)

Status Active

Total Cost $55,100

Description

Replace 2023 Chevrolet Tahoe Patrol Squad #392

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				55,100							55,100
Total				**55,100**							**55,100**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				55,100							55,100
Total				**55,100**							**55,100**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-394
Project Name	2027 Chev Tahoe Replace 2023 Chev Tahoe #323

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $55,100

Description

Replace 2023 Chevrolet Tahoe Patrol Squad #323

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				55,100							55,100
Total				**55,100**							**55,100**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				55,100							55,100
Total				**55,100**							**55,100**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-395
Project Name	2027 Ford Util SUV Replace 2023 Dodge Charger #330

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $55,100

Description

Replace 2023 Dodge Charger #330

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				55,100							55,100
Total				**55,100**							**55,100**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				55,100							55,100
Total				**55,100**							**55,100**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-396
Project Name	2024 Acadia Replaces 2016 Acadia #367

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $48,000

Description

Replace 2016 GMC Acadia (unmarked) Unit #367

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		48,000									48,000
Total		**48,000**									**48,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		48,000									48,000
Total		**48,000**									**48,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-398
Project Name	2028 Chevy Tahoe Replace 2024 Chevy Tahoe

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $56,750

Description

Replace 2024 Chevy Tahoe patrol vehicle

Justification

Maintain vehicle rotation schedule.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment					56,750						56,750
Total					**56,750**						**56,750**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy					56,750						56,750
Total					**56,750**						**56,750**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-399
Project Name	2028 Ford Utility Replace 2024 Ford Utility

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $56,750

Description

Replace 2024 Ford Utility SUV patrol vehicle.

Justification

Maintain vehicle schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment					56,750						56,750
Total					**56,750**						**56,750**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy					56,750						56,750
Total					**56,750**						**56,750**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-400
Project Name	2029 Ford Explorer Replace 2025 Ford Explorer

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $58,500

Description

Replace 2025 Ford Utility SUV Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment						58,500					58,500
Total						**58,500**					**58,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy						58,500					58,500
Total						**58,500**					**58,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-401
Project Name	2029 Replace 2025 Patrol Vehicle

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $58,500

Description

Replace 2025 Patrol Squad #3XX

Justification

Maintain vehicle rotation schedule.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment						58,500					58,500
Total						**58,500**					**58,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy						58,500					58,500
Total						**58,500**					**58,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-402
Project Name	Replace 2026 Ford Utility

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $60,000

Description

Police Vehicle originally acquired in 2026

Justification

3-4 year rotation

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment							60,000				60,000
Total							**60,000**				**60,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy							60,000				60,000
Total							**60,000**				**60,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-403
Project Name	Replace 2026 Chevrolet Tahoe

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $60,000

Description

Replace 2026 Chev Tahoe

Justification

3-4 year rotation.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment							60,000				60,000
Total							**60,000**				**60,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy							60,000				60,000
Total							**60,000**				**60,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-404
Project Name	Replace 2026 Patrol Vehicle

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $60,000

Description

Replace 2026 Patrol Vehicle

Justification

3-4 Year rotation

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment							60,000				60,000
Total							**60,000**				**60,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy							60,000				60,000
Total							**60,000**				**60,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-406

Project Name Axon Fleet Squad Car Video Cameras

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $215,816

Description

Replacement of Panasonic squad car camera system with Axon Fleet squad car video cameras. This system will record officers driving during emergency situations, officer/citizen interactions, and provide evidence for criminal and civil incidents.

Justification

The police department has begun transitioning its video recording storage to Evidence.com, which is where the Body Worn Camera data is currently saved and managed for proper retention periods. The original Panasonic system was implemented in 2006. The current Panasonic squad car camera system was last updated in 2014, and is again due for a technology update. Under the approval and direction of the 12/13/2022 council meeting case, these Axon Fleet cameras were ordered in December of 2022 with a delivery and invoice date of January 2024.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	215,816										215,816
Total	**215,816**										**215,816**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Legislative 2023 - Public Safety	215,816										215,816
Total	**215,816**										**215,816**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-407

Project Name 2031 Patrol Squad Replace 2027 Patrol Squad

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $62,000

Description

Replace 2027 Patrol Squad

Justification

Maintain Vehicle Rotation Schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								62,000			62,000
Total								**62,000**			**62,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								62,000			62,000
Total								**62,000**			**62,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-408

Project Name 2031 Patrol Squad Replace 2027 Patrol Squad

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $62,000

Description

Replace 2027 Patrol Squad

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								62,000			62,000
Total								**62,000**			**62,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								62,000			62,000
Total								**62,000**			**62,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-409

Project Name 2031 Patrol Squad Replace 2027 Patrol Squad

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $62,000

Description

Replace 2027 Patrol Squad

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								62,000			62,000
Total								**62,000**			**62,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								62,000			62,000
Total								**62,000**			**62,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-410

Project Name 2031 Patrol Squad Replace 2027 Patrol Squad

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $62,000

Description

Replace 2027 Patrol Squad

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								62,000			62,000
Total								**62,000**			**62,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								62,000			62,000
Total								**62,000**			**62,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-411

Project Name 2031 Admin Squad replace 2022 Admin Squad #315

Department Capital Equipment
Contact
Type Equipment
Useful Life 9 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $54,000

Description

Replace 2022 Admin Squad #315

Justification

Maintain vehicle rotation squad

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								54,000			54,000
Total								**54,000**			**54,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								54,000			54,000
Total								**54,000**			**54,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-412

Project Name 2032 Patrol Squad Replace 2028 Patrol Squad

Department Capital Equipment
Contact
Type Equipment
Useful Life 5 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $64,000

Description

2032 Patrol squad replace 2028 patrol squad

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment									64,000		64,000
Total									**64,000**		**64,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy									64,000		64,000
Total									**64,000**		**64,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-413

Project Name 2032 Patrol Squad Replace 2028 Patrol Squad

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $64,000

Description

2032 Patrol Squad replace 2028 patrol squad.

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment									64,000		64,000
Total									**64,000**		**64,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy									64,000		64,000
Total									**64,000**		**64,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-414

Project Name 2032 Patrol Squad Replace 2028 Patrol Squad

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $64,000

Description

2032 Patrol squad replace 2028 patrol squad.

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment									64,000		64,000
Total									**64,000**		**64,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy									64,000		64,000
Total									**64,000**		**64,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-415

Project Name 2032 Patrol Squad Replace 2028 Patrol Squad

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $64,000

Description

Replace 2028 Patrol Squad

Justification

Maintain vehicle rotation schedule.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment									64,000		64,000
Total									**64,000**		**64,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy									64,000		64,000
Total									**64,000**		**64,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-416

Project Name 2032 Police Admin Pickup Replace 2024 Admin Truck

Department Capital Equipment
Contact
Type Equipment
Useful Life 8
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $65,000

Description

Replace 2024 Police Admin Pickup Truck

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment									65,000		65,000
Total									**65,000**		**65,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy									65,000		65,000
Total									**65,000**		**65,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-417

Project Name 2033 Patrol Squad Replace 2029 Patrol Squad

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $66,000

Description

Replace 2029 Patrol squad

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment										66,000	66,000
Total										**66,000**	**66,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy										66,000	66,000
Total										**66,000**	**66,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-418

Project Name 2033 Patrol Squad Replace 2029 Patrol Squad

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $66,000

Description

Replace 2029 patrol squad

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment										66,000	66,000
Total										**66,000**	**66,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy										66,000	66,000
Total										**66,000**	**66,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-419
Project Name	2033 Patrol Squad Replace 2029 Patrol Squad

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	3
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $66,000

Description

Replace 2029 Patrol Squad

Justification

Maintain Vehicle maintenance schedule.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment										66,000	66,000
Total										**66,000**	**66,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy										66,000	66,000
Total										**66,000**	**66,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-420

Project Name 2033 Patrol Squad Replace 2029 Patrol Squad

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $66,000

Description

Replace 2029 Patrol Squad

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment										66,000	66,000
Total										**66,000**	**66,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy										66,000	66,000
Total										**66,000**	**66,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	POL-421
Project Name	2033 Police Admin SUV Replace 2025 Police SUV

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	8
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $56,000

Description

Replace 2025 Police Admin SUV

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment										56,000	56,000
Total										**56,000**	**56,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy										56,000	56,000
Total										**56,000**	**56,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # POL-422

Project Name 2025 Ford Explorer Replace 2021 Ford Explorer

Department Capital Equipment
Contact
Type Equipment
Useful Life 3
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $52,000

Description

Repolace 2021 Ford Explorer

Justification

Maintain vehicle rotation schedule

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		52,000									52,000
Total		**52,000**									**52,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		52,000									52,000
Total		**52,000**									**52,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-004

Project Name Replace 2004 Pull Behind PTO Mower

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $28,000

Description

Landpride wide area mower

Justification

This mower is used by the Public Works department when rough mowing large open areas including right-of-way and undeveloped city-owned land.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		28,000									28,000
Total		**28,000**									**28,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		28,000									28,000
Total		**28,000**									**28,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-005
Project Name	Replace 2004 Snow Thrower

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $150,000

Description

2004 SnoGo snow thrower

Justification

This unit is used to load snow from city streets into trucks. Also used to remove large drifts in open areas.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			150,000								150,000
Total			**150,000**								**150,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			150,000								150,000
Total			**150,000**								**150,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-006

Project Name Replace 2004 Mobile Generator

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $164,000

Description

2004 portable generator. This pull behind generator is used to power liftstations in the event of a power outage.

Justification

This tow behind unit powers our sanitary lift stations during power outages.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				164,000							164,000
Total				**164,000**							**164,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Sewer Utility Fund				164,000							164,000
Total				**164,000**							**164,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-605

Project Name Replace 2019 Brush Chipper - Unit #605

Department Capital Equipment
Contact
Type Equipment
Useful Life 6
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $52,000

Description

Replace unit #605 a 2019 brush chipper.

Justification

This unit is used by all of the streets/parks departments for routine maintenance on ROW clearing and storm damage.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		52,000									52,000
Total		**52,000**									**52,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		52,000									52,000
Total		**52,000**									**52,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-660

Project Name Replace Paver, Trailer, Roller

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $140,000

Description

Bomag Paver-Felling Trailer and Wolf Pac pneumatic drum roller

Justification

This equipment group is used for small in-house paving projects such as trails and large patches.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				140,000							140,000
Total				**140,000**							**140,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				140,000							140,000
Total				**140,000**							**140,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-665

Project Name Replace 2007 Chevy Pickup: Unit #665

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $75,000

Description

Replacement for PW Unit #665 a 2007 Chevy pickup.

Justification

This truck is to be used by the park department Superintendent/Asst PW Superintendent.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		75,000									75,000
Total		**75,000**									**75,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		75,000									75,000
Total		**75,000**									**75,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-669

Project Name Replace 2007 International Water Truck: Unit #669

Department Capital Equipment
Contact
Type Equipment
Useful Life 12
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $250,000

Description

Replacement for unit #669 2007 International water truck

$148,000 less $12,000 trade in = $136,000

Justification

This piece of equipment is used by the park department for ice rink flooding, boulevard tree watering, etc. This truck is also used by the street department for street sweeping and flushing out storm water catch basins.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			250,000								250,000
Total			**250,000**								**250,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			125,000								125,000
Storm Water Utility Fund			125,000								125,000
Total			**250,000**								**250,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-673

Project Name Replace 2009 Jetter/Vac Truck - Unit #673

Department Capital Equipment
Contact
Type Equipment
Useful Life 20 Years
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $750,000

Description

Replace unit #673 a 2009 Jetter/Vac truck

Justification

This truck is 20 years old.
Unit is ued to clean sanitary sewer lines, storm sewer line, and to clear emergency blockages in the city's sewer system when/if they occur.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment						750,000					750,000
Total						**750,000**					**750,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Sewer Utility Fund						750,000					750,000
Total						**750,000**					**750,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-674
Project Name	Replace 2009 2WD Pickup: Unit 674

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	20 Years
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $72,000

Description

Replace unit 674 a 2009 2-wheel drive pickup

Justification

Unit 674 will be 13 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use. However, new truck will be a 4 wheel drive truck with plow attachment to assist ith cul-de-sac plowing.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	72,000										72,000
Total	**72,000**										**72,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	72,000										72,000
Total	**72,000**										**72,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-678A

Project Name Replace Unit 678 2013-1ton Truck w/ Plow Equipment

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $109,000

Description

Replace unit 678 a 2013 1-ton truck with plow equipment

Justification

Unit 678 will be 9 years old by 2022. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		109,000									109,000
Total		**109,000**									**109,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		109,000									109,000
Total		**109,000**									**109,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-679A
Project Name	Replace Unit 679 Area Mower (2020 Replaced)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	7 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $111,000

Description

Replace unit 679. This area mower was replaced in 2020.

Justification

This piece of equiipment is a large area mower that is used to mow the city's larger parks and athletic fields. This mower is replaced on a 7-year schedule.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				111,000							111,000
Total				**111,000**							**111,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				111,000							111,000
Total				**111,000**							**111,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-680

Project Name Replace 2014-1Ton Truck w/ Plow Equipt: Unit #680

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $109,000

Description

Replace Unit 680 a 2014-1ton truck with plow equipment

Justification

Unit 680 will be 9 years old by 2023. Normally start to consider replacement around 12 years depending on the vehicle and its use.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			109,000								109,000
Total			**109,000**								**109,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			109,000								109,000
Total			**109,000**								**109,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-681
Project Name	Replace Unit 681 Utility truck

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	15
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $175,000

Description

Replace Unit 681 a 2015 1-Ton Pickup

Justification

This piece of equipment will replace unit #681 a 1-ton pickup with a mobile crane used in the utility department for well and lift station repair. Truck 681 was designed to lift the existing liftstation pumps we had in 2015, since that time we have added two additional sanitary sewer lift stations with considerable heavier pumps, we also added a storm water lift station with large submersible pumps. Our current truck struggles to lift these pumps safely. The replacement truck should be a 1.5 ton with hydraulic crane and outriggers.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	175,000										175,000
Total	**175,000**										**175,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Sewer Utility Fund	75,000										75,000
Storm Water Utility Fund	50,000										50,000
Water Utility Fund	50,000										50,000
Total	**175,000**										**175,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-683
Project Name	Replace 2019 Exmark Mower (Orig Unit #683)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	5 Years
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $18,000

Description

Replace Unit #683 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	18,000										18,000
Total	**18,000**										**18,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	18,000										18,000
Total	**18,000**										**18,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-684
Project Name	Replace 2019 Exmark Mower (Orig Unit #684)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	5 Years
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $18,000

Description

Replace Unit #684 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	18,000										18,000
Total	**18,000**										**18,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	18,000										18,000
Total	**18,000**										**18,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-685
Project Name	Replace 2019 Exmark Mower (Orig Unit #685)

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	5 Years
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $18,000

Description

Replace Unit #685 that was replaced in 2019 - an Exmark Mower

Justification

These are the city's primary mowers and are traded out on a 5-year rotation for dependability and trade-in value.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	18,000										18,000
Total	**18,000**										**18,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	18,000										18,000
Total	**18,000**										**18,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-686

Project Name Replace Unit #686 - 2015 Kubota Tractor

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $75,000

Description

Replace Unit 686 a 2015 Kubota tractor

Justification

Unit 686 is a Kubota Ag tractor used in road-side mowing and field work for the park department.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			75,000								75,000
Total			**75,000**								**75,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			75,000								75,000
Total			**75,000**								**75,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-687
Project Name	Replace Unit #687 2015 Toolcat

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $60,000

Description

Replace unit #687 a 2015 Bobcat tool cat

Justification

Unit 687 is an utility vehicle used by all divisions of public works. Used as a tool carrier and forklift

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			60,000								60,000
Total			**60,000**								**60,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			60,000								60,000
Total			**60,000**								**60,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-688
Project Name	Replace Unit 688 2015 Case Loader

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $235,000

Description

Replace Unit #688 a 2015 Case Wheel Loader

Justification

The wheel loader is the city's most versatile pieces of equipment and is used in all facets of public works.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment							235,000				235,000
Total							**235,000**				**235,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy							235,000				235,000
Total							**235,000**				**235,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-689
Project Name	Replace 2015 Kaboa ATV Unit #689

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $29,000

Description

Replace Unite #689 - 2015 Kabota UTV

Justification

This unit is used by the Park department for routine maintenance.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		29,000									29,000
Total		**29,000**									**29,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		29,000									29,000
Total		**29,000**									**29,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-690
Project Name	Replace 2015 Kabota Mower

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $20,000

Description

Replace Unit #690 - Kabota Mower

Justification

This unit is used by all of the departments for routine maintenance.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		20,000									20,000
Total		**20,000**									**20,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		20,000									20,000
Total		**20,000**									**20,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-691A
Project Name	Replace 2016 Street Sweeper - Unit #691

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	9 Years
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $330,000

Description

Replace Unit #691 - 2016 Street Sweeper

Justification

This unit is used by the street department for storm water maintenance.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		330,000									330,000
Total		**330,000**									**330,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund		330,000									330,000
Total		**330,000**									**330,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-692A
Project Name	Replace 2016- 1-ton truck Unit #692

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $109,000

Description

Replace unit #692 a 2016 1-ton pick-up.

Justification

This unit is used by the street department for street maintenance and snow removal.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			109,000								109,000
Total			**109,000**								**109,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			109,000								109,000
Total			**109,000**								**109,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-694A
Project Name	Replace 2018 Street Sweeper - Unit #694

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	9 Years
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $330,000

Description

Replace unit #694 a 2018 street sweeper.

Justification

This unit is used by the street department for storm water maintenance.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				330,000							330,000
Total				**330,000**							**330,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund				330,000							330,000
Total				**330,000**							**330,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-695
Project Name	Replace 2017 UTV - Unit #695

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $29,000

Description

Replace Unit #695 a 2017 UTV.

Justification

This unit is used by the park department for athletic field maintenance.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				29,000							29,000
Total				**29,000**							**29,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				29,000							29,000
Total				**29,000**							**29,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-696
Project Name	Replace 2017 UTV - Unit #696

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $29,000

Description

Replace Unit #696 a 2017 UTV.

Justification

This unit is used by the street department for weed control and other maintenance activities.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				29,000							29,000
Total				**29,000**							**29,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				29,000							29,000
Total				**29,000**							**29,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-702

Project Name New Small Utility Vehicle (Electric?)

Department Capital Equipment
Contact
Type Equipment
Useful Life 20
Category Capital Equipment
Priority 2-New Addition (High)
Status Active

Total Cost $35,000

Description

Small utility vehicle - look at possibility of electric vehicle.

Justification

This piece of equipment would be used primarily as a park maintenance vehicle.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		35,000									35,000
Total		**35,000**									**35,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		35,000									35,000
Total		**35,000**									**35,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-703

Project Name New 1-Ton Pickup With Box & Plow Equipment

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 4-New Addition (Med)
Status Active

Total Cost $112,000

Description

1-Ton pickup with box and plow equipment.

Justification

This piece of equipment would be used for park maintenance functions, as well as snowplowing.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment					112,000						112,000
Total					**112,000**						**112,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy					112,000						112,000
Total					**112,000**						**112,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-705
Project Name	Replace 2018 Ford F-250 Extended Cab: Unit #601

Department	Capital Equipment
Contact	
Type	Eqpt Replacement
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $75,000

Description

Replacement for PW Unit #601 a 2018 Ford F250 Extended Cab

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in park maintenance activities as well as snow removal

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment					75,000						75,000
Total					**75,000**						**75,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy					75,000						75,000
Total					**75,000**						**75,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-706

Project Name Replace 2017 International Plow Truck: Unit # 693

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 14
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $290,000

Description

2017 International Plow Truck: Unit #693

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in Street Department maintenance activities, but its main function is snow plowing.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								290,000			290,000
Total								**290,000**			**290,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								290,000			290,000
Total								**290,000**			**290,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-707

Project Name Replace 2018 Ford F350 With Box: Unit #697

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $78,000

Description

Replace 2018 Ford F350 woth utility box: Unit #697

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in utility maintenance activities.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment					78,000						78,000
Total					**78,000**						**78,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Sewer Utility Fund					39,000						39,000
Water Utility Fund					39,000						39,000
Total					**78,000**						**78,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-708

Project Name Replace 2018 Ford F250 Pickup: Unit #698

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $75,000

Description

Replace 2018 Ford F250 pickup: Unit #698

Justification

This equipment will be nearing its useful life expectancy.
This equipment is used in Street Maintenance activities as well as snow plowing.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment					75,000						75,000
Total					**75,000**						**75,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy					75,000						75,000
Total					**75,000**						**75,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-709

Project Name Replace 2018 Ford F350 -Dump & Plow: Unit #699

Department Capital Equipment
Contact
Type Eqpt Replacement
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $112,000

Description

Replace 2018 Ford F350 with dump body and plow: Unit #699

Justification

This vehicle will be reaching its useful life expectancy.
This equipment is used in Park department maintenance activities, as well as snow plowing.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment					112,000						112,000
Total					**112,000**						**112,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy					112,000						112,000
Total					**112,000**						**112,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-716
Project Name	Replace Unit #611 2019 Chev Pickup

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	15
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $65,000

Description

Replace Unit #611- 2019 Chevrolet Pickup used by the utility department

Justification

Unit #611 is a Chevrolet pickup used by the utility department and as a backup snow plow vehicle.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment						65,000					65,000
Total						**65,000**					**65,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy						65,000					65,000
Total						**65,000**					**65,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-717
Project Name	Replace Unit #602: 2019 Utility Tractor

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $190,000

Description

Replace Unit #602: 2019 Trackless Sidewalk Machine.

Justification

Unit #602 is a 2019 utility tractor used for snow removal on sidewalks and trails.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment						190,000					190,000
Total						**190,000**					**190,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy						190,000					190,000
Total						**190,000**					**190,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-718

Project Name Replace Unit #604: 2019 Backhoe

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $80,000

Description

Replace Unit #604: 2019 Backhoe

Justification

Unit #604 is a 2019 tractor backhoe used by all divisions of public works

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment						80,000					80,000
Total						**80,000**					**80,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy						46,000					46,000
Sewer Utility Fund						17,000					17,000
Water Utility Fund						17,000					17,000
Total						**80,000**					**80,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-719
Project Name	Replace Unit #415: 2019 Chevy Silverado Pickup

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $52,000

Description

Replace Unit #415: 2019 Chevy Silverado Pickup

Justification

Unit #415 is a Chevy Silverado pickup used by the engineering department for field inspections of public infrastructure projects.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment						52,000					52,000
Total						**52,000**					**52,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy						52,000					52,000
Total						**52,000**					**52,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-721
Project Name	Replace Unit 616 - 2021 Bobcat Skidsteer

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $75,000

Description

Replacement for Unit #616 a 2021 Bobcat Skidsteer

Justification

Unit 616 will be 10-years old in 2031 and should be evaluated for replacement.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								75,000			75,000
Total								**75,000**			**75,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								75,000			75,000
Total								**75,000**			**75,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-722
Project Name	Replace Unit 620 - 2021 F350

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $112,000

Description

Replacement truck for Unit #620 a 2021 Ford F350

Justification

Unit 620 will be 10-years old and should be evaluated for replacement.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								112,000			112,000
Total								**112,000**			**112,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								112,000			112,000
Total								**112,000**			**112,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-724
Project Name	Replacement truck for Unit 622 -2022 Western Star

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	14
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $320,000

Description

Replacement truck for Unit 622 - 2022 Western Star Plow Truck

Justification

Unit 622 will be 10-years old and should be looked at for replacement

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment										320,000	320,000
Total										**320,000**	**320,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy										320,000	320,000
Total										**320,000**	**320,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-725

Project Name Replace unit 624 - 2021 KMI Patching Trailer

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $40,000

Description

Replacement trailer for 2021 asphalt patching trailer - Unit 624

Justification

The trailer will be 10-years old and should be looked at for replacement.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								40,000			40,000
Total								**40,000**			**40,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								40,000			40,000
Total								**40,000**			**40,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-726
Project Name	Replace Unit 679 - 2013 Toro Wide Area Mower

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	7 Years
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $120,000

Description

Replacement equipment for unit 679 a 2013 Toro Area*Wide Mower

Justification

This unit is replaced on a 7-year cycle for reliability and trade*in value.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment					120,000						120,000
Total					**120,000**						**120,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy					120,000						120,000
Total					**120,000**						**120,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-727
Project Name	Replace Unit 618 a 2021 Felling Trailer

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $13,000

Description

Replacement trailer for Unit #618. A 2021 Felling Trailer.

Justification

This trailer will be 10-years old and should be evaluated for replacement.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								13,000			13,000
Total								**13,000**			**13,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								13,000			13,000
Total								**13,000**			**13,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-728

Project Name Replace Unit 623 - 2021 H&H Tandem Mow Trailer

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $12,000

Description

Replacement trailer for Unit #623 a 2021 H&H Tandem Mow Trailer.

Justification

Unit 623 will be 10-years old and should be evaulated for replacement.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								12,000			12,000
Total								**12,000**			**12,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								12,000			12,000
Total								**12,000**			**12,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-729
Project Name	Replace Unit 615 - 2021 Kubota Skid Steer

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $60,000

Description

Replacement for Unit #615 a 2021 Kubota Skid Steer

Justification

Unit #615 will be 10-years old and should be evaluated for replacement.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment								60,000			60,000
Total								**60,000**			**60,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy								60,000			60,000
Total								**60,000**			**60,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-736
Project Name	Second Fuel Island at Public Works

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	25
Category	Capital Equipment
Priority	4-New Addition (Med)
Status	Active

Total Cost $300,000

Description

Add a second diesel/gasoline fuel island at the Public Works Facility with above-ground tanks.

Justification

Following completion of the $16.5M Public Works Faciility in 2021, all departments began fueling city vehicles at PW instead of purchasing fuel at retail pumps saving over $10,000 annualy across all city departments. Due to the volume of fuel pumped, PW staff must order bulk fuel deliveries every 3-5 business days, which is inefficient to monitor and provides minimu fuel reserves should fuel be delayed. Additionally, after snow plowing events, mulitiple plow trucks can wait to fuel up to a quarter of an hour. A second fuel pump island will save staff and equipment idle time each full-scall plowing event while increasing fuel reserves.

Individual department funding: Police (30%), Public Works (30%), Fire (30%) and Admininstration (10%).

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment			300,000								300,000
Total			**300,000**								**300,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy			300,000								300,000
Total			**300,000**								**300,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-737

Project Name Replace Unit 672 - 2009 Sterling Single Axle Plow

Department Capital Equipment
Contact
Type Equipment
Useful Life 14
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $280,000

Description

Replace Unit #672 - 2009 Sterling Single Axle Plow Truck

Justification

Unit #672 is scheduled for replacement in 2025. This is the oldest plow truck in the city fleets and is well past its life expectancy. As vehciles age they require more frequent and costly repairs, especially when operated in a harsh environment. Actual year of replacement will be reviewed and adjusted annually. Current market trends indicate a delivery timeline of one year or more from date of order. Estimated cost is based on state bid prices.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		280,000									280,000
Total		**280,000**									**280,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		280,000									280,000
Total		**280,000**									**280,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-738

Project Name Replace Unit 682 - 2015 International Plow Truck

Department Capital Equipment
Contact
Type Equipment
Useful Life 14
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $290,000

Description

Replace Unit #682 -2015 International Single-Axle plow truck

Justification

Unit #682 is scheduled for replacement in 2027. As vehiciles age they require more frequent and costly repairs, especially when operated in a harsh environment. Actual year of replacement will be reviewed and adjusted annually. Current market trends indicate a delivery timeline of one year or more from date of order. Estimated cost is based on state bid prices.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment						290,000					290,000
Total						**290,000**					**290,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy						290,000					290,000
Total						**290,000**					**290,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-739

Project Name Replace Unit 600 - 2019 Western Star Plow Truck

Department Capital Equipment
Contact
Type Equipment
Useful Life 14
Category Capital Equipment
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $320,000

Description

Replace Unit #600 - 2019 Western Star Single Axle Plow Truck

Justification

Unit #600 is scheduled for replacement in 2032. As vehiciles age they require more frequent and costly repairs, especially when operated in a harsh environment. Actual year of replacement will be reviewed and adjusted annually. Current market trends indicate a delivery timeline of one year or more from date of order. Estimated cost is based on state bid prices.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment									320,000		320,000
Total									**320,000**		**320,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy									320,000		320,000
Total									**320,000**		**320,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-740

Project Name New F350 4X4 with Utility Box an Boss V-Plow

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 2-New Addition (High)
Status Active

Total Cost $115,000

Description

New F350 4X4 with Utility Box and 9'2" Boss V-Plow

Justification

This new one-ton truck will be outfitted for the sign shop maintenance worker with sign materials preloaded. Sign materials are constantly being loaded and unloaded from the Streets department truck currently used for street signing, which is inefficient for Streets Divison staff, costing staff time and inefficiencies. This new truck will decrease the time spent on sign functions while also being utilized during winter months for snow plowing.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment		115,000									115,000
Total		**115,000**									**115,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy		115,000									115,000
Total		**115,000**									**115,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-741
Project Name	New 2-Post Rotary Lift

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	20
Category	Capital Equipment
Priority	4-New Addition (Med)
Status	Active

Total Cost $35,000

Description

New 2-Post 16,000 pound rotary lift for mechanics bay.

Justification

New $16,000 pound vehicle lift outfitted in a pre-planned area of the mechanics bay. As the city continues to grow and equipment/vehicles get bigger, city will not have the capacity to safely lift the bigger vehicles for maintenance due to lower weight capacities of city's current lifts.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment				35,000							35,000
Total				**35,000**							**35,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
General Fund-Property Tax Levy				35,000							35,000
Total				**35,000**							**35,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-742

Project Name Streets Single Axle Plow Truck

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $272,159

Description

Single Axle Plow Truck

Justification

Approved by the City Council on January 24, 2023, per Council Resolution #23-031.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	272,159										272,159
Total	**272,159**										**272,159**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	272,159										272,159
Total	**272,159**										**272,159**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-743
Project Name	Streets Single Axle Plow Truck

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	15
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $272,159

Description

Single Axle Plow Truck

Justification

Approved for purchase by the City Council on January 24, 2023, per Council Resolution #23-031.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	272,159										272,159
Total	**272,159**										**272,159**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	272,159										272,159
Total	**272,159**										**272,159**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-744

Project Name Streets 721 G Front End Loader

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $226,000

Description

721 G Front End Loader

Justification

Requesting a second front-end loader for multi department use. Given the projected population and city growth, the demand for loader use is becoming extremely difficult for all department functions. In the event of an untimely breakdown during winter, we don't have the ability to efficiently load our plow trucks with salt. Loading trucks takes twice as long with our backup equipment, which results in more time wasted at the shop and less time on the road. The purchase will benefit all Public Works functions.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	226,000										226,000
Total	**226,000**										**226,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	226,000										226,000
Total	**226,000**										**226,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-745

Project Name Streets -F550 4X4 Dumpbox with V-Plow

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $109,000

Description

F550 4X4 Dumpbox with 9'2" Boss V-Plow and Liftgate

Justification

Requesting an additional F550 truck with liftgate for multi use functions in the Streets Department and snowplowing events. With a growing population in the city, additional personnel and vehicles will be needed to handle various job functions. The addition of a liftgate can be utilized by all departments when heavy lifting is required, especially for the on-call person, to prevent injury. Increasing the weight rating from a 250 to a 550 will efficiently hold more weight preventing damage to the vehicle and additional time spent making multiple trips when loads are too heavy.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	109,000										109,000
Total	**109,000**										**109,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	109,000										109,000
Total	**109,000**										**109,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-746

Project Name Streets - Trailer Mounted Boom Lift

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $58,000

Description

Trailer Mounted Boom Lift

Justification

Requesting a trailer mounted boom lift for multi department use to safely remove overhanging treet branches that are out of reach from ground level. We are currently using a man basket attachment on forks with the front end loader which requires two workers to operate the loader and trim in the man basket. We can utilize this boom lift to reach heights greater and extend further than the loader's capabilities. This boom lift allows us to position ourselves to drop tree branches without obstruction of equipment and can navigate around hazards much safer. This will make jobs more efficient by eliminating the use of a body to operate the loader and be utilized for chipping/ground cleanup. This is a good purchase that has multi function use in all departments in right-of-ways, trails/sidewalks, parks, Christmas light setup, and utilities locations. The price for this equipment was quoted for a 50 foot boom.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	58,000										58,000
Total	**58,000**										**58,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	58,000										58,000
Total	**58,000**										**58,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-747

Project Name Streets- T66 Bobcat Compact Track Loader

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $81,000

Description

T66 Bobcat Compact Track Loader

Justification

Requesting an additional Skidsteer for multi department use. We can streamline this skidsteer to provide needs for all departments at Public Works. During summer months, both skidsteers are used in the process of milling, sweeping with bucket broom, and using asphalt float for pothole patching which are staged on a trailer. While this equipment is being utilized in the streets, there are no other skidsteers for other departments to use. When another department needs the equipment, time is wasted unloading and reloading the trailer when work needs to be done. This purchase will benefit all Public Works functions and has multi-use year round capabilities.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	81,000										81,000
Total	**81,000**										**81,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	81,000										81,000
Total	**81,000**										**81,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-748
Project Name	Streets- Scissor Lift JLG 2646

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	15
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $26,500

Description

Scissor Lift JLG 2646

Justification

Requesting a scissor lift for the Public Works facility for multi function use. We are often running into events where a scissor lift is warranted to reach heights in our shop that we don't have the capability of doing. Examples: Wifi installation/maintenance, getting supplies off mezzanine, garage door servicing, replacing lights, etc. In the event of a power outage, the on-call person is put into an emergency situation for utility work and needs to manually open garage doors (overhead) quickly and safely in order to get in and out of the building. This purchase will reduce costs in rental and trucking fees, as well as upcharges for emergency services, and will improve safety by eliminating the use of ladders.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	26,500										26,500
Total	**26,500**										**26,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	26,500										26,500
Total	**26,500**										**26,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-749

Project Name Streets- 10' Stainless Auger, Sand/Salt Spreader

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $14,000

Description

10' Stainless Steel Auger Drive Removable Slide-in Sand/Salt Spreader

Justification

Requesting a truck mount salt-spreader for multi purpose use during winter months. This spreader can be utilized by keeping salt stored and readily useable for multi department use for slippery intersections/roads, firestations, lift stations, and parks. For each request, we use the loader to load salt/sand and wash the truck once completed. Keeping salt loaded in this hopper will dimish the time spent loading/unloading/washing our plow trucks each time while reducing decreased quality and life-span of trucks from keeping salt in them. This will improve safety for the on-call person, who works alone and loads salt themselves and risks slipping/falling walking to an from the salt shed to grab equiipment.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	14,000										14,000
Total	**14,000**										**14,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	14,000										14,000
Total	**14,000**										**14,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-750
Project Name	Streets- Hydraulic Hose Crimping Machine

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	20
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $15,000

Description

Hydraulic Hose Crimping Machine

Justification

Requesting a hydraulic hose crimping machine in the mechanics bay for the efficiency of having a hose made in house. Just about every piece of equipment and vehicle we have uses hydraulic hoses and receives a lot of wear from daily use. These hoses often crack, rip and tear along with leaks coming from fittings. In the event of blowing a hose during winter months while out plowing, which are often times in the middle of the night/early mornings, the only option to get that truck back on the road to finish their route is to wait for businesses to open up so we can pick one up to replace (if the correct hose is available). We believe this would be a cost-efficient purchase by utilizing our mechanics at the shop rather than making runs for parts and having the capability of making a very wearable part accessible in-house during unfavorable events. This machine will benefit all departments in the case of any hydraulic break downs in the field or at the shop to get our equipment up and running much quicker.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	15,000										15,000
Total	**15,000**										**15,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	15,000										15,000
Total	**15,000**										**15,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-751

Project Name Parks-Bobcat L85 Comp Wheel Loader/V-Blade/Blower

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $108,000

Description

Bobcat L85 Compact Wheel Loader with V-Blade and Blower

Justification

Requesting a smaller front end loader for multi purpose use while focusing on plowing/blowing trails. The pickup trucks currently used to plow trails take a lot of wear and tear to transmissions and body damage resulting in down time and money spent on repairs. Having a more compact loader that articulates in the middle makes it easier to turn and get into tight spaces while also having the capability of snowblowing the trails when banks get too high and become unpassable. With growing demand of snow removal the loader can work more efficiently while mitigating damage to our vehicles. This purchase has year round purpose for multi departments with being lighter weight and less ground compaction. This piece of equipment can be used by multiple departments throughout Public Works.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	108,000										108,000
Total	**108,000**										**108,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	108,000										108,000
Total	**108,000**										**108,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-752
Project Name	Parks-F550 2 Ton Dump Box Truck W/Boss 9'2" V Plow

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $101,200

Description

F550 2 Ton Dump Box Truck W/Boss 9'2" V Plow

Justification

An additional truck is needed to keep up with the ever increasing amount of work that expands every year. Part of this extra workload comes from the addition of a new park in 2023. With the ever increasing prevalence of Emerald Ash Borer citywide a need for an additional truck to haul a wood chipper is vastly needed. This truck can also be used for pruning trails, sidewalks and hauling our larger trailers with equipment. There are multiple uses for this truck.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	101,200										101,200
Total	**101,200**										**101,200**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	101,200										101,200
Total	**101,200**										**101,200**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-753
Project Name	Parks- Turbine Debris Blower

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	10
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $9,000

Description

Turbine Debris Blower

Justification

This piece of equipment would be used to remove leaves and debris from trails/sidewalks. It can also be used to remove water from athletic fields and trails/sidewalks, when needed.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	9,000										9,000
Total	**9,000**										**9,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	9,000										9,000
Total	**9,000**										**9,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-754

Project Name Parks- Trackless "Snoquip" Snow Blower

Department Capital Equipment
Contact
Type Equipment
Useful Life 10
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $35,000

Description

Trackless "Snowquip" Snow Blower

Justification

This piece of equipment is being requested to help with the demand of snow removal from sidewalks, trails, and rinks. This attachment is an upgrade from what is currently being used to remove snow. This type of snow blower is designed to remove snow and ice more efficiently at intersections. The blower being used presently would be used for a backup. Parts for these blowers come from Canada and usually take two plus weeks to get. It gives the option to switch out one for the other and keep removing snow within 30 minutes of less.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	35,000										35,000
Total	**35,000**										**35,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Equipment Certificates	35,000										35,000
Total	**35,000**										**35,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-755

Project Name Utilities-Sanitary& Storm Sewer Televising Trailer

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $75,000

Description

Sanitary and Storm Sewer Televising Trailer

Justification

Each season we are required to televise 10% of our sanitary sewer mains. We also have to televise all sanitary sewer and storm sewer pipes prior to all street reconstruction projects to look for any issues so repairs can be made prior to re-paving. Currently we contract all of this work out with prices averaging $15,000 to $20,000 per year. It is therefore anticipated that this piece of equipment will pay for itself in under 7 years.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	75,000										75,000
Total	**75,000**										**75,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Sewer Utility Fund	50,000										50,000
Storm Water Utility Fund	25,000										25,000
Total	**75,000**										**75,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	PW-756
Project Name	Storm- Flail Boom with Duals

Department	Capital Equipment
Contact	
Type	Equipment
Useful Life	15
Category	Capital Equipment
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $45,000

Description

Flail Boom with Duals

Justification

Requesting a flail boom with dual tires as an attachment for our trackless machines. This boom has multi use functions that can be utilized in our storm water maintenance program as well as right-of-way use for streets and parks. The efficiencies of getting over/around obstacles, reaching and clearing of water's edge around storm ponds, and mowing of brush/overgrown branches/trails in tight spaces that mowers can't reach justifies work we haven't had the capabilities of doing. This is a good purchase so we can utilize our trackless machines year round rather than only winter months that they are currently used for while having more equipment available for other departments.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	45,000										45,000
Total	**45,000**										**45,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund	45,000										45,000
Total	**45,000**										**45,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # PW-757

Project Name Sorm- Front Mounted Flail with Summer Tires/ Rims

Department Capital Equipment
Contact
Type Equipment
Useful Life 15
Category Capital Equipment
Priority 1-Existing Obligation (High)
Status Active

Total Cost $15,000

Description

Front Mounted Flail with Summer Tires and Rims

Justification

Requesting a front mounted flail mower attachment for our second trackless machine. With this purchase we can utilize our trackless machines for multi season use which currently are only used in winter. This attachment will work more efficiently to handle ditch mowing and maintaining storm ponds. Utilizing this equipment makes obstacles simpler to move around resulting in more area covered and cost efficient. This mower can also be utilized in the Street, Utilities, and Parks departments for mowing right-of-way, city lots, trails and lift stations.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	15,000										15,000
Total	**15,000**										**15,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund	15,000										15,000
Total	**15,000**										**15,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	04-BLDG-002
Project Name	Community Center Construction

Department	Municipal Buildings
Contact	Unassigned
Type	Buildings
Useful Life	50 Years
Category	Municipal Building
Priority	5-Opportunity/Unfunded/Placeholder
Status	Active

Total Cost $20,000,000

Description

The Community Center would include recreational areas such as a swimming pool, gym, etc. It would also include meeting rooms for various organizations to hold banquets, monthly meetings, etc.

Construction of a community center will rely on a partnership with another organization(s).

Justification

Per public consensus, the need for a Community Center is a justified expenditure of public financing. Currently, Ramsey residents must leave the City limits and drive a considerable distance to get to such a facility.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Building Cost/Construction										20,000,000	20,000,000
Total										**20,000,000**	**20,000,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
To Be Determined										20,000,000	20,000,000
Total										**20,000,000**	**20,000,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	08-BLDG-005
Project Name	Old Town Hall Restoration

Department	Municipal Buildings
Contact	
Type	Improvement
Useful Life	25
Category	Municipal Building
Priority	5-Opportunity/Unfunded/Placeholder
Status	Active

Total Cost $221,300

Description

Option 1: Total: $195,000: Move Historic Town Hall to the Northstar Rail Station Site
$125,000 Const Cost (moving and Stabilization)
$ 50,000 Site/foundation
$ 20,000 furnishing/equip-
Option 2: Total: $221,300: Improve private access street to public standard.
$125,000 Const Cost
$ 20,000 ROW
$ 56,300 Road Construction
$ 20,000 Furn/equip

Justification

Historic Town Hall is a city facility that is in need of restoration completion. Options include moving it from the site to the COR to serve as a library kiosk, trailhead, and potentially house restrooms.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Building Cost/Construction										125,000	125,000
Improvements Other than Building Cost										76,300	76,300
Furnishings/Equipment										20,000	20,000
Total										**221,300**	**221,300**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
To Be Determined										221,300	221,300
Total										**221,300**	**221,300**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	20-BLDG-002
Project Name	City Hall Repair Exterior

Department	Municipal Buildings
Contact	
Type	Improvement
Useful Life	25
Category	Municipal Building
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $75,000

Description

City Hall landscaping

Justification

Repair/replace and upgrade exterior retaining walls and wall caps.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	75,000										75,000
Total	**75,000**										**75,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Maintenance Fund	75,000										75,000
Total	**75,000**										**75,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	20-BLDG-006
Project Name	Replace City Hall Caulking/Grout/Carpeting/Counter

Department	Municipal Buildings
Contact	
Type	Improvement
Useful Life	15
Category	Municipal Building
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $50,000

Description

Remove and replacement of bad caulking and grout on City Hall -$20,000
Remove & Replace City Hall Carpeting - $15,000
Replace City Hall Counter Tops -$15,000

Justification

Caulk is starting to dry out and pull away from the joints allowing water to infiltrate.
Carpeting in Alexander Ramsey Room and entryways are starting to wear from use.
Several Counter tops in City Hall and PD are starting to show wear from everyday use.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	50,000										50,000
Total	**50,000**										**50,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Capital Maintenance Fund	50,000										50,000
Total	**50,000**										**50,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	24-BLDG-001
Project Name	Building Security Improvement Study

Department	Municipal Buildings
Contact	
Type	Improvement
Useful Life	Unassigned
Category	Municipal Building
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $25,000

Description

Building Security Improvements Study 2024

Justification

Building Security Imrpovement Study staff safety should be considered due to societal changes and additional risks within public building and staff. The following explanation does not include the Public Works Campus or Fire Station #1, which may be desired.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Planning/Design	25,000										25,000
Total	**25,000**										**25,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Facility Fund	25,000										25,000
Total	**25,000**										**25,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 24-BLDG-002

Project Name Police Department Addn to Front End Staff Cubicles

Department Municipal Buildings
Contact
Type Improvement
Useful Life 15
Category Municipal Building
Priority 1-Existing Obligation (High)
Status Active

Total Cost $11,000

Description

Police Department addition to front end staff cubicles

Justification

Additional room needed for staff and add dividers for security/screening purposes.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Furnishings/Equipment	11,000										11,000
Total	**11,000**										**11,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Facility Fund	11,000										11,000
Total	**11,000**										**11,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	04-PARK-003
Project Name	Elmcrest Park & The Draw Entrance Monument & Sign

Department	Park Improvements
Contact	Unassigned
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	2-New Addition (High)
Status	Active

Total Cost $80,000

Description

Entrance signing for Elmcrest Park would consist of a substantial way-finding sign and associated landscape sited near the intersection of Quicksilver Street and 167th Avenue.

For the Draw, the sign would function as a monument for the park name and also potentially to advertise upcoming events.

Justification

The 100+ acre Elmcrest community park may warrant an attractive entrance monument benefitting the park's prominence in the community. Additionally, there will be continuing events where many hundreds of out-of-Ramsey visitors will come to the park. The monument will function as a way-finding sign and also to remind visitors that they are in Ramsey.

For The Draw, the monument would describe for the community the name of the park and amphitheater (a minor issue presently). Plus, if the advertising space was digital (versus posters), there could be a modest revenue stream from non-municipal sources.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		80,000									80,000
Total		**80,000**									**80,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund		80,000									80,000
Total		**80,000**									**80,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 06-PARK-015

Project Name Observation deck on the Mississippi E of Dolomite

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $100,000

Description

On the south side of Riverdale Drive, east of Dolomite exists a storm water discharge point to the river. This project discusses an observation deck at the top of the bluff over the existing storm sewer easement, concurrent with the residential development of the land there.

Justification

This access may provide improved maintenance to the storm outlet, but the primary public value would be to maintain contact with the river by residents for the remarkable view, and as a rest point along the National, Mississippi River Trail.

This project would be combined, and funded as part of the development of adjacent property.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost					100,000						100,000
Total					**100,000**						**100,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund					100,000						100,000
Total					**100,000**						**100,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 06-PARK-019

Project Name Trail Connections

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $110,000

Description

This project would include the installation of one or more of the several high priority connections linking segments of the city's trail system as opportunities and funding become available.

Examples:
-142nd Ave, east of TH#47, north to Xkimo Street (Est $80,000)
-North Commons Neighborhood Trail Link at Zeolite Street - Projected for 2023 (Est.$30,000)
-Boardwalk parallel with Trott Brook, west of Variolite Street (Est $110,000)

Justification

The increase demand in use of the city's trail system compells the continued development of the trail system.

Resident requests for improved trail system connections are reflected in priority projects. Trails will also move people off high speed roadways and improve transportation and safety - an objective that is aligned within the strategic goal of a Connected Community.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	30,000	80,000									110,000
Total	**30,000**	**80,000**									**110,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund	30,000	80,000									110,000
Total	**30,000**	**80,000**									**110,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	08-PARK-005
Project Name	Park Development in The COR

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	2-New Addition (High)
Status	Active

Total Cost $1,350,000

Description

This proposed capital improvement represents additional park development in The COR, beginning in 2023. The project may be landscape improvements at Municipal Plaza and/or first phase development of The Waterfront to include a splash pad.

Justification

A splash pad continues to be requested by residents, and mass grading for The Waterfront park will generate fill for areas of The COR the city desires to sell.

Prior	Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
150,000	Improvements Other than Building Cost	1,200,000										1,200,000
Total	Total	**1,200,000**										**1,200,000**

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
150,000	Park Improvement Trust Fund	1,200,000										1,200,000
Total	Total	**1,200,000**										**1,200,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 17-PARK-006

Project Name Field Lighting - Central or Alpine Park

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $200,000

Description

Proposed improvement is for additional athletic field lighting for a community park for fall sport use. This project would be an opportunity to partner with PACT and ARAA.

Justification

Fall sports, most notably soccer and football, are constrained by shorter daylight, necessitating field lighting.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost							200,000				200,000
Total							**200,000**				**200,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Grants/Outside Sources							50,000				50,000
Lawful Gambling Fund							150,000				150,000
Total							**200,000**				**200,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	17-PARK-007
Project Name	Northfork North Trail Connection

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20
Category	Park Improvement
Priority	2-New Addition (High)
Status	Active

Total Cost $150,000

Description

Construct 8 foot crushed granite trail through Outlot B, Northfork and Outlot A. Northfork Trail addition within dedicated 16' easement. Timing of the construction should occur outside of the Oak Wilt concern months of May-July.

Justification

Trail connection constructed in lieu of on-road bicycle land on Andrie Street and 164th Lane NW per permanent pedestrian and bicycle trail easement agreement granted by Northfork Homeowner's Association on May 19th, 2016.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	150,000										150,000
Total	**150,000**										**150,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund	150,000										150,000
Total	**150,000**										**150,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	18-PARK-003
Project Name	Amphitheater Lighting

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	2-New Addition (High)
Status	Active

Total Cost $40,000

Description

Lighting enhancements and audio conduits at The Draw.

Justification

Additional lighting within the amphitheater is justified for concerts that go later into the evening and in the later summer.

Conduit and cable for audio (additional speakers) is likewise merited for larger events at the park.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	40,000										40,000
Total	**40,000**										**40,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund	40,000										40,000
Total	**40,000**										**40,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 18-PARK-005

Project Name Aeration for Sunfish Lake & The Draw

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $40,000

Description

This project would install two separate aeration systems at The Draw and also at Sunfish Lake. Project elements include contracted installation, electrical power supply, signing, permitting and public notifications. A solar-powered system may be considered at Sunfish Lake - possibly with partial grant funding.

Note: The General Fund Budget would need to be adjusted to accommodate both annual electric expense and other O&M costs estimated at $1,000 to $2,000 annually.

Justification

Both Sunfish Lake and The Draw have become popular destinations for youth fishing for panfish. During certain winter conditions, shallow water bodies can experience 'winterkill'. The two separate aeration systems would pump oxygen and circulate the water, maintaining the fish populations and the attendant recreational resource.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost			40,000								40,000
Total			**40,000**								**40,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund			40,000								40,000
Total			**40,000**								**40,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-PARK-001
Project Name	River's Bend South Shelter Replacement

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $100,000

Description

The south shelter at River's Bend Park was furnished and constructed by volunteers in the late 1980's. The condition of the shelter aesthetically is poor, and the concrete slab is broken as well.

Justification

Replacement of the shelter with a modern, nice looking facility would expand opportunities for shelter reservations and adding stone seat walls and an outdoor fireplace would enhance its appeal, and use as part of facility rentals.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	100,000										100,000
Total	**100,000**										**100,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund	100,000										100,000
Total	**100,000**										**100,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	22-PARK-001
Project Name	Playground Replacement Program

Department	Park Improvements
Contact	
Type	Equipment
Useful Life	20 Years
Category	Park Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $1,000,000

Description

Consistent with the Playground Replacement Policy, this project worksheet reflects the anticipated replacement of a playground and associated park rejuvenation each year of the CIP. The aforementioned policy document forecasts the next three playgrounds for consideration as: Alpine, Solstice Park and Riverdale.

Justification

The city of Ramsey has seventeen playgrounds that will need to be replaced in the future. Due to fiscal and administrative constraints, as well as the varying ages and condistions of the city's playgrounds, the replacements are to be carried out over the span of more than a decade. As of the writing of this policy six of the city's playgrounds have reached the end of their twenty-year useful lifespan and over the next decade, nine more will have reached that point. Consequently, subsequent CIP's can be expected to 'pick-up' where this plan ends.

Prior	Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
200,000	Improvements Other than Building Cost	100,000	100,000	100,000	100,000	100,000	100,000	0	100,000	100,000		800,000
Total	Total	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**0**	**100,000**	**100,000**		**800,000**

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
200,000	Lawful Gambling Fund	100,000	100,000	100,000	100,000	100,000	100,000	0	100,000	100,000		800,000
Total	Total	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**0**	**100,000**	**100,000**		**800,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	24-PARK-001
Project Name	Park Building(s) Stabilization

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	50 Years
Category	Park Improvement
Priority	2-New Addition (High)
Status	Active

Total Cost $95,000

Description

This project would consist of minor repairs to the farm house to bring it into housing code compliance, and stabilize and secure the historic barns at the site of the city's sixth community park.

Justification

The City had projected the need for a future Community Park #6 in the area north of Trott Brook for decades, and more recently as part of the 2040 Comprehensive Plan - and the park was dedicated as part of a 2022 residential plat.

Buildings will be adapted to be reused for public park uses, including the possiiblity of an Event Center.

This project will stabilize the historic barn and also bring the farm house up to code such that it may me leased until the City begins park development

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	95,000										95,000
Total	**95,000**										**95,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund	95,000										95,000
Total	**95,000**										**95,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 06-ACQ-002

Project Name Acquire outlots A in Rivers Bluff & Reilly Estates

Department Site Acquisitions
Contact
Type Land
Useful Life Unassigned
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Active

Total Cost $20,000

Description

Along the Rum River in the central part of the city are separate outlots owned by two homeowners associations. Both are very attractive, wooded parcels and connected to existing trail corridors. This project may entail the donation of the land in exchange for passive improvements such as trails, picnic areas or fishing platforms.

Justification

The associations would benefit by realizing these amenities near their homes. The $20,000 expense represents an estimate for real-estate transaction costs, and perhaps park planning to promote the donation. The park plans would generate the development cost projections to be added to a subsequent CIP.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Land Acquisition				20,000							20,000
Total				**20,000**							**20,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund				20,000							20,000
Total				**20,000**							**20,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 08-ACQ-002

Project Name Alpaca Estates Outlot

Department Site Acquisitions

Contact

Type Land

Useful Life

Category Park Improvement

Priority 5-Opportunity/Unfunded/Placeholder

Status Active

Total Cost $35,000

Description

This particual riverfront lot was not large enough to build on when the plat was filed for recording. Acquisition may also occur if it becomes available through tax forfeiture.

Justification

This lot was the subject of a development proposal to build a single family home, and was denied. Acquisition of this outlot would provide river access in this area and be part of larger public access area and open space along the Mississippi proposed to the west.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Land Acquisition			35,000								35,000
Total			**35,000**								**35,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund			35,000								35,000
Total			**35,000**								**35,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 19-SEW-003

Project Name Replace Pumps at Lift Station #2

Department Sewer Utility
Contact
Type Improvement
Useful Life 15
Category Sewer Utility Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $57,000

Description

Replace both pumps at lift station #2 - 157 Lane and Neon Street

Justification

Replace both pumps and base elbows due to normal wear by 2023. Both pumps will need to be replaced to assure proper pumping and reliability.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	57,000										57,000
Total	**57,000**										**57,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Sewer Utility Fund	57,000										57,000
Total	**57,000**										**57,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 24-SEW-002

Project Name Lift Station #1 Rehab and Generator

Department Sewer Utility
Contact
Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $175,000

Description

Rehabilitate lift station #1 by replacing existing base elbows, forcemain and upsizing pumps. Also, install an emergency power supply generator to power the lift station during power outages to prevent sewage from backing up into businessed and residences.

Justification

Lift station #1 was constructed in 1990. The existing pumps and forcemain are deteriorating and must be replaced and the existing pumps and forcemain must be upsized to accommodate current and projected sewage flow rates. Adding an onsite generator will also help prevent sewage from backing up into businesses and residences dureing power outages.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		175,000									175,000
Total		**175,000**									**175,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Sewer Utility Fund		175,000									175,000
Total		**175,000**									**175,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	12-STRM-001
Project Name	Stormwater Drainage Improvements

Department	Stormwater Utility
Contact	
Type	Improvement
Useful Life	50 Years
Category	Storm Water Utility Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $695,000

Description

This project will address stormwater drainage problems reported in 2011.

Justification

These projects will add storm sewer pipe, clean ditches and address standing water concerns.

- 156th and Armstrong - Clean ditch or add storm sewer 2024: $150,000

- 156th Lane and Juniper Ridge Drive - Install pipe to relieve water backing up in existing pipes 2027: $350,000 (Tied to 21-STR-018)

Prior	Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
170,000	Improvements Other than Building Cost				350,000				175,000			525,000
Total	Total				**350,000**				**175,000**			**525,000**

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
170,000	Storm Water Utility Fund				350,000				175,000			525,000
Total	Total				**350,000**				**175,000**			**525,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	04-STR-012
Project Name	Zeolite St & Ramsey Pkwy (Zeolite/Roundabout)

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $3,341,000

Description

This project consists of the installation of 1,300 feet of bituminous street, sidewalk/trail and storm sewer in the western portion of the COR.

Justification

These improvements will be necessary to support the development anticipated in the west COR area.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	3,341,000										3,341,000
Total	**3,341,000**										**3,341,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Tax Increment Fund #2	1,517,000										1,517,000
Tax Increment Fund #1	1,000,000										1,000,000
Tax Increment Fund #14 (Bonding)	824,000										824,000
Total	**3,341,000**										**3,341,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 15-STR-003

Project Name Sunwood Drive Roundabout Landscaping

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $20,000

Description

Includes installation of perenial grasses, plants, and trees/shrubs as well as irrigation modification. Planning needs to occur to determine full scope of landscaping. $20,000 will cover minimal landscaping. Timing may concide with development of the NW quadrant of the COR.

Justification

Promote the vision of The COR area.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	20,000										20,000
Total	**20,000**										**20,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Public Improvement Revolving Fund	20,000										20,000
Total	**20,000**										**20,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	16-STR-002
Project Name	HWY 10 and BNSF RR Grade Separation at Ramsey Blvd

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	2-New Addition (High)
Status	Active

Total Cost $2,000,000

Description

Construct grade-separated crossings of Highway 10 and BNSF Railway at Ramsey Boulevard. Includes half of the required frontage road improvements.

Totall cost of project $66,000,000. City share = $2,000,000

Justification

The existing at-grade vehicle and pedestian crossings of the BNSF railroad tracks are unsafe and result in traffic congestion and mobility issues along US Highway 10 and Ramsey Boulevard. When responding to calls for service, emergency vehicles are not able to cross the railroad tracks or US Highway 10 when trains are present. This can result in delays of several minutes or more, depending on the length of train(s). Numerous private access to Highway 10 will be removed improving safety, congestion and mobility on Highway 10.

Prior	Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
750,000	Improvements Other than Building Cost	500,000	750,000									1,250,000
Total	**Total**	**500,000**	**750,000**									**1,250,000**

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
750,000	MSA	250,000	375,000									625,000
Total	Public Improvement Revolving Fund	250,000	375,000									625,000
	Total	**500,000**	**750,000**									**1,250,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	16-STR-003
Project Name	HWY 10 & BNSF RR Grade Separation at Sunfish Lk Bl

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	2-New Addition (High)
Status	Active

Total Cost $2,000,000

Description

Construct grade-separated crossings of Highway 10 and BNSF Railway at Sunfish Lake Boulevard. Includes half of the required frontage road improvements.

Totall cost of project $72,000,000. City share = $2,000,000

Justification

The existing at-grade vehicle and pedestian crossings of the BNSF railroad tracks are unsafe and result in traffic congestion and mobility issues along US Highway 10 and Sunfish Lake Boulevard. When responding to calls for service, emergency vehicles are not able to cross the railroad tracks or US Highway 10 when trains are present. This can result in delays of several minutes or more, depending on the length of train(s). Numerous private access to Highway 10 will be removed improving safety, congestion and mobility on Highway 10.

Prior	Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
750,000	Improvements Other than Building Cost	500,000	750,000									1,250,000
Total	Total	**500,000**	**750,000**									**1,250,000**

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
750,000	MSA	250,000	375,000									625,000
Total	Public Improvement Revolving Fund	250,000	375,000									625,000
	Total	**500,000**	**750,000**									**1,250,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 17-STR-001

Project Name Barthels Rum River Acres & White Pines Estates Rec

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $1,160,063

Description

Reconstruction of Barthel's Rum River Acres and White Pines Estates

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	1,160,063										1,160,063
Total	**1,160,063**										**1,160,063**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund	151,313										151,313
Pavement Management Fund	1,008,750										1,008,750
Total	**1,160,063**										**1,160,063**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	17-STR-006
Project Name	Reconstruction Streets: Halls Dover Acres

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $926,200

Description

Reconstruction of streeets:
Halls Dover Acres: 157th Lane, 158th Avenue, 158th Lane, Quicksilver Street, Radium Circle, Radium Street and Sodium Street

Total Halls Dover Acres Project Cost = $926,200
- Street Improvements: $588,000
- Storm Water Improvements: $ 88,200
- Water Improvements $250,000

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	926,200										926,200
Total	**926,200**										**926,200**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund	88,200										88,200
Water Utility Fund	250,000										250,000
Pavement Management Fund	588,000										588,000
Total	**926,200**										**926,200**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	17-STR-007
Project Name	Reconstruction Streets: Nature View

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $333,270

Description

Reconstruction of Nature View: 159th Avenue, Azurite Court & Xenon Street.

Total Nature View Project Cost = $333,270
Street Improvements: $289,800
Storm Water Improvements: $ 43,470

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost							333,270				333,270
Total							**333,270**				**333,270**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund							43,470				43,470
Pavement Management Fund							289,800				289,800
Total							**333,270**				**333,270**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 17-STR-007A

Project Name Reconstruction Streets: Sortebergs 6th

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $881,268

Description

Reconstruction of streets in Sortebergs 6th Addition including 174th Lane, Puma Street and Rabbit Street.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				881,268							881,268
Total				**881,268**							**881,268**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund				114,948							114,948
Pavement Management Fund				766,320							766,320
Total				**881,268**							**881,268**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	17-STR-008
Project Name	Reconstruct Streets: Fox Ridge Estates 1st & 2nd

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $3,024,546

Description

Reconstruction Streets: Fox Ridge Estates 1st & 2nd: 170th Ave., 172nd Lane, 173rd Ave., 174th Ave., Potassium Court, Potassium Street, Sodium Street, Tungsten Street & Wolfram Street

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Look at Possibility of Using MSA or PIR funds for portion of costs instead of bonding.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		3,024,546									3,024,546
Total		**3,024,546**									**3,024,546**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund		394,506									394,506
Pavement Management Fund		2,630,040									2,630,040
Total		**3,024,546**									**3,024,546**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	17-STR-009
Project Name	Recon Streets: Rodeo Hills Est & Valley View Acres

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $1,335,288

Description

Reconstruction of Rodeo Hills Estates, Valley View Acres: Soil Correction likely required. 177th Lane, 178th Lane, 179th Lane, 180th Lane, Uranium Street and Vanadium Street.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	1,335,288										1,335,288
Total	**1,335,288**										**1,335,288**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund	174,168										174,168
Pavement Management Fund	1,161,120										1,161,120
Total	**1,335,288**										**1,335,288**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 17-STR-011

Project Name 2024 MSA Overlays:

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $385,245

Description

Overlay of McKinley Street between Azurite Street and Section Line of Section 34; 142nd Avenue between Armstrong Boulevard and Alpaca Street; Armstrong Boulevard between 142nd Avenue and Riverdale Drive; 160th Lane between Jaspar Street and west cul-de-sac; Jaspar Street between Ramsey Boulevard and 160th Lane.

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	385,245										385,245
Total	**385,245**										**385,245**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA	366,900										366,900
Storm Water Utility Fund	18,345										18,345
Total	**385,245**										**385,245**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 17-STR-012

Project Name Concrete Repairs

Department Street Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $1,097,727

Description

Repair, overlay and stripe concrete pavement on Sunwood Drive and Rhinestone Street in the COR. Proposed improvements include repairing cracks, failing concrete joists and holes, as well as, replacing all existing colored concrete crosswalks with high-early concrete and adding thermoplastic crosswalk markings, alsong with new pavement striping on both sides.

Justification

Numerous concrete pavement joints are failing resulting in stormwater runoff infiltrating into the pavement base, accelerating pavement deterioration due to saturated subgrade soils. Numerous holes also exist in the pavement allowing stormwater runoff into the pavement base. These holes also present trip hazards to pedestrians and most of the holes are located in pedestrian crosswalks where colored concrete was used for enhanced delineation.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost						1,097,727					1,097,727
Total						**1,097,727**					**1,097,727**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA						954,545					954,545
Storm Water Utility Fund						143,182					143,182
Total						**1,097,727**					**1,097,727**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 18-STR-003

Project Name Reconstruction Streets: Sports Haven

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $330,786

Description

Reconstruct streets in Sports Haven: 165th Lane, 166th Avenue, Xenolith Street, Yolite Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay should be applied.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost			330,786								330,786
Total			**330,786**								**330,786**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund			43,146								43,146
Pavement Management Fund			287,640								287,640
Total			**330,786**								**330,786**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 19-STR-011

Project Name Reconstruction Streets: Carol-Rose Acres

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $513,774

Description

Reconstruction of Streets in Carol-Rose Acres: 163rd Lane, 164th Avenue, 164th Lane, and Yolite Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost			513,774								513,774
Total			**513,774**								**513,774**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund			67,014								67,014
Pavement Management Fund			446,760								446,760
Total			**513,774**								**513,774**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 19-STR-015

Project Name Reconstruction Streets: Ford Brook Est 3rd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $830,760

Description

Reconstruction of streets in Ford Brook Estates 3rd: 180th Avenue and Barium Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	830,760										830,760
Total	**830,760**										**830,760**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund	108,360										108,360
Pavement Management Fund	722,400										722,400
Total	**830,760**										**830,760**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	19-STR-016
Project Name	Reconstruction Streets: Windsorwood

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $447,741

Description

Reconstruction of streets in Windsorwood: 178th Avenue, 178th Circle and Vicuna Street

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				447,741							447,741
Total				**447,741**							**447,741**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund				58,401							58,401
Pavement Management Fund				389,340							389,340
Total				**447,741**							**447,741**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 19-STR-017

Project Name Reconstruction Streets: Countryside Estates

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $2,231,046

Description

Reconstruction of streets in Countryside Estates: 175th Lane, 176th Avenue, 176th Lane, Marmoset Street, Okapi Street, Rabbit Street, Unicorn Street, Vicuna Street, Wolverive Street and Xerus Street.

Justification

These streets are in poor condition and require reconstruction. The pavement has deteriorated beyond the point where an overlay could be applied.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost			2,231,046								2,231,046
Total			**2,231,046**								**2,231,046**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund			291,006								291,006
Pavement Management Fund			1,940,040								1,940,040
Total			**2,231,046**								**2,231,046**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	20-STR-002
Project Name	Reconstruction Streets: MSA Xkimo St-TH47 to 142nd

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $500,250

Description

Reconstruction of MSA Streets: Xkimo Street (142nd Avenue to TH 47)

Justification

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimate to be 60 years based on the City's predominant sand subgrade

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	500,250										500,250
Total	**500,250**										**500,250**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA	435,000										435,000
Storm Water Utility Fund	65,250										65,250
Total	**500,250**										**500,250**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-012
Project Name	2024 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $1,685,295

Description

Overlaying of streets within the following subdivisions: Gateway Industrial Park 2nd; Section 27 Unplatted; Town Center Gardens; Town Center Gardens 2nd; Town Center Gardens 3rd; Orchard Hills Townhomes; Alpine Acres; Alpine Acres 2nd; Seasons of Ramsey; Bowers Mississippi Acres 1st, 2nd & 3rd

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	1,685,295										1,685,295
Total	**1,685,295**										**1,685,295**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund	114,195										114,195
Pavement Management Fund	1,571,100										1,571,100
Total	**1,685,295**										**1,685,295**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-013
Project Name	2025 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $1,261,783

Description

Overlayiing of streets within the following subdivisions: Beaudry's 2nd; Ramsey Town Center 2nd; Ramsey Town Center 4th; Ramsey Town Center 6th; Ramsey Town Center 7th; Ramsey Town Center IP 05-22; Rum River Hills; Village of Sunfish Lake; Ramsey Town Center

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		1,261,783									1,261,783
Total		**1,261,783**									**1,261,783**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Public Improvement Revolving Fund		14,500									14,500
Storm Water Utility Fund		60,085									60,085
Pavement Management Fund		1,187,198									1,187,198
Total		**1,261,783**									**1,261,783**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-014
Project Name	2026 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $681,477

Description

Overlaying of streets within the following subdivisions: Alpine Woods; Evergreen Point Townhomes 1st; Evergreen Point Townhomes 2nd; Hall-Anderson Acres (TH 47 Service Road only); Section 16 Unplatted (2006 Construction only); Riverside West (Ebony Street); Wildwood Acres

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost			681,477								681,477
Total			**681,477**								**681,477**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund			32,451								32,451
Pavement Management Fund			649,026								649,026
Total			**681,477**								**681,477**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-015
Project Name	Flintwood Hills 2nd & 3rd Street Reconstruction

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $1,168,308

Description

Reconstruction of streets within Flintwood Hils 2nd and Flintwood Hils 3rd subdivisions.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost			1,168,308								1,168,308
Total			**1,168,308**								**1,168,308**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund			152,388								152,388
Pavement Management Fund			1,015,920								1,015,920
Total			**1,168,308**								**1,168,308**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-016
Project Name	2027 MSA Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $785,169

Description

Overlaying of MSA Streets: Rhinestone Street (Veterans Drive/Sunwood Drive); Sunwood Drive (CR 83/Zeolite Street); Sunwood Drive (Rhinestone Street/CR 56); Veterans Drive (Zeolite Street/ Rhinestone Street); Zeolite Street (Sunwood Drive/Veterans Drive); Rhinestone Street (E. Ramsey Pkwy/CR 116)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				785,169							785,169
Total				**785,169**							**785,169**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA				747,780							747,780
Storm Water Utility Fund				37,389							37,389
Total				**785,169**							**785,169**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-017
Project Name	2027 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $1,115,459

Description

Overlaying of streets withinin the following subdivisions: Brookfield; Ebony; Estates of Silver Oaks; Riversbend (non-2018 Recon); Riversbend 2nd; Riversbend Plaza.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				1,115,459							1,115,459
Total				**1,115,459**							**1,115,459**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund				53,117							53,117
Pavement Management Fund				1,062,342							1,062,342
Total				**1,115,459**							**1,115,459**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 21-STR-018

Project Name MSA Juniper Ridge Dr Street Reconst

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $449,222

Description

Reconstruction of MSA street Juniper Ridge Drive between 156th Avenue and Roanoke Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				449,222							449,222
Total				**449,222**							**449,222**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA				390,628							390,628
Storm Water Utility Fund				58,594							58,594
Total				**449,222**							**449,222**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-019
Project Name	2028 MSA Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $45,864

Description

Overlaying of MSA Streets: McKinley Street (Ebony St/ W EOP).

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost					45,864						45,864
Total					**45,864**						**45,864**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA					43,680						43,680
Storm Water Utility Fund					2,184						2,184
Total					**45,864**						**45,864**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-020
Project Name	2028 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $432,432

Description

Overlaying of streets within the following subdivisions: Amber Ridge 2nd; Meadow; Sunfish Lake Business Park 3rd; Trott Brook Ridge

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost					432,432						432,432
Total					**432,432**						**432,432**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund					20,592						20,592
Pavement Management Fund					411,840						411,840
Total					**432,432**						**432,432**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 21-STR-021

Project Name MSA 142nd Avenue Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $77,733

Description

Reconstruction of MSA Street 142nd Avenue between TH 47 and Xkimo Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				77,733							77,733
Total				**77,733**							**77,733**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA				67,594							67,594
Storm Water Utility Fund				10,139							10,139
Total				**77,733**							**77,733**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-022
Project Name	2029 MSA Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $251,370

Description

Overlaying of MSA streets: 166th/167th Avenue (Quartz Street/CSAH 5);

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost						251,370					251,370
Total						**251,370**					**251,370**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA						239,400					239,400
Storm Water Utility Fund						11,970					11,970
Total						**251,370**					**251,370**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-023
Project Name	2029 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $397,562

Description

Overlaying of streets in the following subdivisons: Brookfield 2nd; Brookfield 2nd/3rd; Brookfield 3rd; Gerberts Addition

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost						397,562					397,562
Total						**397,562**					**397,562**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund						18,932					18,932
Pavement Management Fund						378,630					378,630
Total						**397,562**					**397,562**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-024
Project Name	2030 MSA Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $69,458

Description

Overlaying of the following MSA streets: 161st Avenue (Variolite St/Rhinestone St)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost							69,458				69,458
Total							**69,458**				**69,458**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA							66,150				66,150
Storm Water Utility Fund							3,308				3,308
Total							**69,458**				**69,458**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-025
Project Name	2030 Neighborhood Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $900,302

Description

Overlaying of streets within the following subdivisions: Section 01 Unplatted (Ute Street only); Section 23 Unplatted (Old Hwy 5 only); Section 24 unplatted (2010 construction only); Sweetbay Ridge; Ramsey Town Center 8th; Ramsey Town Center 10th

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost							900,302				900,302
Total							**900,302**				**900,302**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund							42,872				42,872
Pavement Management Fund							857,430				857,430
Total							**900,302**				**900,302**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 21-STR-026

Project Name MSA Alpine Drive Street Recon (TH 47/Roanoke St)

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $1,172,603

Description

Reconstruction of MSA street Alpine Drive between TH 47 and Roanoke Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost							1,172,603				1,172,603
Total							**1,172,603**				**1,172,603**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA							1,019,655				1,019,655
Storm Water Utility Fund							152,948				152,948
Total							**1,172,603**				**1,172,603**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	21-STR-027
Project Name	MSA Sunwood Drive Street Recon (CSAH 5/Erkium St)

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $348,450

Description

Reconstruction of MSA street Sunwood Drive between CSAH 5 and Erkium Street.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		348,450									348,450
Total		**348,450**									**348,450**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA		303,000									303,000
Storm Water Utility Fund		45,450									45,450
Total		**348,450**									**348,450**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 22-STR-001

Project Name Annual MSA Pavement Marking Improvements

Department Street Improvements
Contact
Type Improvement
Useful Life 7 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $246,000

Description

This project includes pavement marking on MSA streets at a 5-year cycle. Pavement marking for streets proposed to be Reconstructed or Overlayed are to be part of the Pavement Management Plan and are not included in the pavement marking improvement

Justification

Previously, pavement marking occurred as part of the seal coat program, at a 7-year cycle. Since the seal coat program has been suspended indefinitely, this project places pavement marking in the 5-year cycle, in-between the other triggers for pavement markings, overlay and reconstruction projects. Visable pavement marking is a critical component of driver and pedestrian safety.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	21,000	17,000	8,000	12,000	60,000	14,000	26,000	26,000	35,000	27,000	246,000
Total	**21,000**	**17,000**	**8,000**	**12,000**	**60,000**	**14,000**	**26,000**	**26,000**	**35,000**	**27,000**	**246,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA	21,000	17,000	8,000	12,000	60,000	14,000	26,000	26,000	35,000	27,000	246,000
Total	**21,000**	**17,000**	**8,000**	**12,000**	**60,000**	**14,000**	**26,000**	**26,000**	**35,000**	**27,000**	**246,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	22-STR-002
Project Name	Sorteberg's Street Reconstruction

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $642,890

Description

Reconstruction of streets within Sorteberg's subdivision.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		642,890									642,890
Total		**642,890**									**642,890**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund		83,855									83,855
Pavement Management Fund		559,035									559,035
Total		**642,890**									**642,890**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	22-STR-003
Project Name	2031 MSA Pavement Overlay Improvements

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $920,312

Description

Overlaying of MSA Streets:

Roanoke Street (Alpine Drive/Juniper Ridge Drive)
Dysprosium Street (CR 116/Nowthen Boulevard)
Alpine Drive (Ramsey Boulevard/Sunfish Lake Boulevard)

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost								920,312			920,312
Total								**920,312**			**920,312**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA								876,488			876,488
Storm Water Utility Fund								43,824			43,824
Total								**920,312**			**920,312**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	22-STR-004
Project Name	Section 01 Unplatted Street Reconstruction

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $386,400

Description

Reconstruction of streets within section 01 unplatted subdivision, streets north of CR 27 only.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	386,400										386,400
Total	**386,400**										**386,400**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund	50,400										50,400
Pavement Management Fund	336,000										336,000
Total	**386,400**										**386,400**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	22-STR-005
Project Name	2031 Neighborhood Pavement Overlay Impr

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $625,779

Description

Overlaying of neighborhood streets:

Ramsey Town Center 11th; Shawn Acres; Oak Run, Section 15 unplatted (2011 OL streets only); Stanhope River Hills

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost								625,779			625,779
Total								**625,779**			**625,779**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund								29,799			29,799
Pavement Management Fund								595,980			595,980
Total								**625,779**			**625,779**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 22-STR-006

Project Name MSA - Alpine Drive St Recon (Variolite/Ramsey Blvd

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $566,016

Description

Reconstruction of MSA street Alpine Drive between Variolite Street and Ramsey Boulevard

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost								566,016			566,016
Total								**566,016**			**566,016**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA								492,188			492,188
Storm Water Utility Fund								73,828			73,828
Total								**566,016**			**566,016**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 22-STR-007

Project Name Klemish, Klemish & Flores St, Sec. II Unplatted

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $1,101,240

Description

Reconstruction of the streets within Klemish & Klemish and Flores subdivision.

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost								1,101,240			1,101,240
Total								**1,101,240**			**1,101,240**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund								143,640			143,640
Pavement Management Fund								957,600			957,600
Total								**1,101,240**			**1,101,240**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 22-STR-008

Project Name Winemere Woods Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $757,488

Description

Reconstruction of Streets within the Winemere Woods 1st & 2nd subdivisions and Magnesium Street to Bunker Lake Boulevard

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				757,488							757,488
Total				**757,488**							**757,488**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund				98,803							98,803
Pavement Management Fund				658,685							658,685
Total				**757,488**							**757,488**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 22-STR-009

Project Name The North Forty Street Reconstructions

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $811,440

Description

Reconstruction of streets within the North Forty subdivision

Justification

In accordandance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost								811,440			811,440
Total								**811,440**			**811,440**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund								105,840			105,840
Pavement Management Fund								705,600			705,600
Total								**811,440**			**811,440**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-002
Project Name	MSA Alpine Drive (Puma/CSAH 83) Recon

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $1,372,560

Description

Reconstruction of Alpine Drive between Puma Street and CSAH 83. Extension of watermian from CSAH 83 to Puma Street to complete necessary watermain loop of the area.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	1,372,560										1,372,560
Total	**1,372,560**										**1,372,560**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA	734,400										734,400
Storm Water Utility Fund	110,160										110,160
Water Utility Fund	528,000										528,000
Total	**1,372,560**										**1,372,560**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-004
Project Name	Juniper Woods 1st, 2nd, 3rd Street Reconstruction

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $474,375

Description

Reconstruction of the streets with the Juniper Woods 1st, 2nd and 3rd subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	474,375										474,375
Total	**474,375**										**474,375**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund	61,875										61,875
Pavement Management Fund	412,500										412,500
Total	**474,375**										**474,375**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-005
Project Name	Dickenson's Mississippi Estate Street Recon

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $684,866

Description

Reconstruction of the streets within the Dickenson's Mississippi Estate subdivision. Extend Storm Sewer to 6140 Hwy 10 to mitigate stormwater runoff to Rivlyn Avenue.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		684,866									684,866
Total		**684,866**									**684,866**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund		306,722									306,722
Pavement Management Fund		378,144									378,144
Total		**684,866**									**684,866**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 23-STR-006

Project Name High Point Street Reconstruction

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $1,644,684

Description

Reconstruction of the streets within the High Point subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		1,644,684									1,644,684
Total		**1,644,684**									**1,644,684**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund		214,524									214,524
Pavement Management Fund		1,430,160									1,430,160
Total		**1,644,684**									**1,644,684**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-007
Project Name	Section 22 Unplatted Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $341,481

Description

Reconstruction of 156th Avenue within Section 22 Unplatted.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		341,481									341,481
Total		**341,481**									**341,481**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund		44,541									44,541
Pavement Management Fund		296,940									296,940
Total		**341,481**									**341,481**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-008
Project Name	Section 01 Unplatted (S/O CR 27) Street Recon

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $1,013,472

Description

Reconstruction of the streets within Section 01 Unplatted, south of CR 27.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost			1,013,472								1,013,472
Total			**1,013,472**								**1,013,472**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund			132,192								132,192
Pavement Management Fund			881,280								881,280
Total			**1,013,472**								**1,013,472**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-009
Project Name	Riverside West Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Unassigned
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $229,615

Description

Reconstruction of 137th Avenue and Dolomite Street within the Riverside West subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost			229,615								229,615
Total			**229,615**								**229,615**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund			29,950								29,950
Pavement Management Fund			199,665								199,665
Total			**229,615**								**229,615**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-010
Project Name	Rivers Bend 3rd & 4th Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $168,791

Description

Reconstruction of streets within the Riversbend 3rd & 4th subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				168,791							168,791
Total				**168,791**							**168,791**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund				22,016							22,016
Pavement Management Fund				146,775							146,775
Total				**168,791**							**168,791**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-012
Project Name	Hall-Anderson Acres Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $1,250,832

Description

Reconstruction of streets within the Hall-Anderson Acres subdivision except the TH 47 service road.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				1,250,832							1,250,832
Total				**1,250,832**							**1,250,832**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund				163,152							163,152
Pavement Management Fund				1,087,680							1,087,680
Total				**1,250,832**							**1,250,832**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-013
Project Name	Oakwood Hills & Rambosek Red Oak Estates St Recon

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $355,350

Description

Reconstruction of the streets within the Oakwood Hills & Rambosek Red Oak Estates subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				355,350							355,350
Total				**355,350**							**355,350**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund				46,350							46,350
Pavement Management Fund				309,000							309,000
Total				**355,350**							**355,350**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-014
Project Name	Section 21 Unplatted

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $2,203,032

Description

Reconstruction of streets within Section 21 Unplatted

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost					2,203,032						2,203,032
Total					**2,203,032**						**2,203,032**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund					287,352						287,352
Pavement Management Fund					1,915,680						1,915,680
Total					**2,203,032**						**2,203,032**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 23-STR-015

Project Name Ramsey Meadows 1st, 3rd & 4th Street Recon

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $331,890

Description

Reconstruction of streets within the Ramsey Meadows 1st, 3rd & 4th subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost					331,890						331,890
Total					**331,890**						**331,890**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund					43,290						43,290
Pavement Management Fund					288,600						288,600
Total					**331,890**						**331,890**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-016
Project Name	Section 17 Unplatted Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $928,266

Description

Reconstruction of 161st Avenue and Llama Street within Section 17 Unplatted

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost						928,266					928,266
Total						**928,266**					**928,266**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund						121,078					121,078
Pavement Management Fund						807,188					807,188
Total						**928,266**					**928,266**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-017
Project Name	Alicia Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $618,844

Description

Reconstruction of the streets within the Alicia subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost						618,844					618,844
Total						**618,844**					**618,844**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund						80,719					80,719
Pavement Management Fund						538,125					538,125
Total						**618,844**					**618,844**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-018
Project Name	Section 07 Unplatted Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $100,252

Description

Reconstruction of Tiger Street within Section 07 Unplatted.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost						100,252					100,252
Total						**100,252**					**100,252**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund						13,076					13,076
Pavement Management Fund						87,176					87,176
Total						**100,252**					**100,252**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 23-STR-019

Project Name Menkvelds Country Park/Volting Oak Hill Est Recon

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $688,275

Description

Reconstruction of the streets within the Menkveld's Country Park & Volting Oak Hill Estates subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost						688,275					688,275
Total						**688,275**					**688,275**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund						89,775					89,775
Pavement Management Fund						598,500					598,500
Total						**688,275**					**688,275**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-020
Project Name	Sunfish Square 1st & 2nd Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $661,106

Description

Reconstruction of the streets within the Sunfish Square 1st & 2nd subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost						661,106					661,106
Total						**661,106**					**661,106**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund						86,231					86,231
Pavement Management Fund						574,875					574,875
Total						**661,106**					**661,106**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-021
Project Name	River Bluffs 1st & 2nd Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $479,981

Description

Reconstruction of River Bluffs 1st & 2nd subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost							479,981				479,981
Total							**479,981**				**479,981**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund							62,606				62,606
Pavement Management Fund							417,375				417,375
Total							**479,981**				**479,981**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-022
Project Name	Section 24 Unplatted Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $268,065

Description

Reconstruction of Xkimo Street within Section 24 Unplatted

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost							268,065				268,065
Total							**268,065**				**268,065**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund							34,965				34,965
Pavement Management Fund							233,100				233,100
Total							**268,065**				**268,065**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-023
Project Name	Woodlawn Estates Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $1,089,165

Description

Reconstruction of the streets within the Woodlawn Estates subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost							1,089,165				1,089,165
Total							**1,089,165**				**1,089,165**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund							142,065				142,065
Pavement Management Fund							947,100				947,100
Total							**1,089,165**				**1,089,165**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-024
Project Name	Section 15 Unplatted Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $1,137,465

Description

Reconstruction of the streets within Section 15 Unplatted, north of Nowthen Boulevard.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost								1,137,465			1,137,465
Total								**1,137,465**			**1,137,465**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund								148,365			148,365
Pavement Management Fund								989,100			989,100
Total								**1,137,465**			**1,137,465**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-025
Project Name	MSA - Alpine Drive (CSAH 5/TH 47) Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $633,938

Description

Reconstruction of MSA Alpine Drive between CSAH 5 and TH 47.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		633,938									633,938
Total		**633,938**									**633,938**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA		551,250									551,250
Storm Water Utility Fund		82,688									82,688
Total		**633,938**									**633,938**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-026
Project Name	MSA - Alpine Drive (CR 57/CSAH 5) Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $532,054

Description

Reconstruction of MSA Alpine Drive between CR 57 and CSAH 5

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		532,054									532,054
Total		**532,054**									**532,054**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA		462,656									462,656
Storm Water Utility Fund		69,398									69,398
Total		**532,054**									**532,054**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 23-STR-027

Project Name MSA-Jaspar Street (Sunwood Drive/McKinely Street)

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $475,454

Description

Reconstruction of MSA Jaspar Street between Sunwood Drive and McKinley Street

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									475,454		475,454
Total									**475,454**		**475,454**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA									413,438		413,438
Storm Water Utility Fund									62,016		62,016
Total									**475,454**		**475,454**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-028
Project Name	Deerwood Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $818,685

Description

Reconstruction of the streets within the Deerwood subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									818,685		818,685
Total									**818,685**		**818,685**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund									106,785		106,785
Pavement Management Fund									711,900		711,900
Total									**818,685**		**818,685**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-029
Project Name	Echo Ridge Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $173,880

Description

Reconstruction of 177th Avenue within Echo Ridge subdivision and Section 02 Unplatted

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									173,880		173,880
Total									**173,880**		**173,880**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund									22,680		22,680
Pavement Management Fund									151,200		151,200
Total									**173,880**		**173,880**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-030
Project Name	Northfork Lake Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $449,190

Description

Reconstruction of the streets within the Northfork Lake subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									449,190		449,190
Total									**449,190**		**449,190**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund									58,590		58,590
Pavement Management Fund									390,600		390,600
Total									**449,190**		**449,190**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-031
Project Name	Northfork Oaks 2nd Street Reconstruction

Department	Street Improvements
Contact	Unassigned
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $391,230

Description

Reconstruction of the streets within the Northfork Oaks 2nd subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									391,230		391,230
Total									**391,230**		**391,230**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund									51,030		51,030
Pavement Management Fund									340,200		340,200
Total									**391,230**		**391,230**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 23-STR-032

Project Name Northfork Oaks 3rd Street Reconstruction

Department Street Improvements
Contact Unassigned
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $724,500

Description

Reconstruction of the streets within the Northfork Oaks 3rd subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									724,500		724,500
Total									**724,500**		**724,500**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund									94,500		94,500
Pavement Management Fund									630,000		630,000
Total									**724,500**		**724,500**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	23-STR-033
Project Name	Brookview Estates North Street Reconstruction

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $617,854

Description

Reconstruction of 173rd Avenue and Germanium Street within the Brookview Estates subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									617,854		617,854
Total									**617,854**		**617,854**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund									80,590		80,590
Pavement Management Fund									537,264		537,264
Total									**617,854**		**617,854**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	24-STR-001
Project Name	2026 MSA Overlays

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $1,315,383

Description

Overlaying of MSA streets:
173rd/175th Avenue (Armstrong Boulevard/CSAH 5): includes soil correction area

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost			1,315,383								1,315,383
Total			**1,315,383**								**1,315,383**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA			1,143,811								1,143,811
Storm Water Utility Fund			171,572								171,572
Total			**1,315,383**								**1,315,383**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 24-STR-002

Project Name MSA - Alpine Drive (TH 10 and Puma Street)

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $1,273,740

Description

Reconstruction of MSA Alpine Drive between TH 10 and Puma Street

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost					1,273,740						1,273,740
Total					**1,273,740**						**1,273,740**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA					1,107,600						1,107,600
Storm Water Utility Fund					166,140						166,140
Total					**1,273,740**						**1,273,740**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 24-STR-003

Project Name Gateway Industrial Park (142nd Avenue) Recon.

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $220,248

Description

Reconstruction of 142nd Avenue within Gateway Industrial Park

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis, including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									220,248		220,248
Total									**220,248**		**220,248**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund									28,728		28,728
Pavement Management Fund									191,520		191,520
Total									**220,248**		**220,248**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	24-STR-004
Project Name	MSA - Uranimite Street (149th Ave/152nd Ln)

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $376,740

Description

Reconstruction of MSA Uranimite Street between 149th Avenue and 152nd Lane

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost										376,740	376,740
Total										**376,740**	**376,740**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA										327,600	327,600
Storm Water Utility Fund										49,140	49,140
Total										**376,740**	**376,740**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	24-STR-005
Project Name	MSA - Waco Street (150th Ave/Alpine Dr)

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $428,904

Description

Reconstruction of MSA Waco Street between 150th Avenue and Alpine Drive

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost										428,904	428,904
Total										**428,904**	**428,904**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA										372,960	372,960
Storm Water Utility Fund										55,944	55,944
Total										**428,904**	**428,904**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	24-STR-006
Project Name	Brookview Estates (South) Street Recon

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $594,090

Description

Reconstruction of the streets within Brookview Estates (South) including:
170th Lane and Hellium Street.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost										594,090	594,090
Total										**594,090**	**594,090**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund										77,490	77,490
Pavement Management Fund										516,600	516,600
Total										**594,090**	**594,090**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 24-STR-007

Project Name Hunters Ridge Street Reconstruction

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $2,419,830

Description

Reconstruction of the streets within the Hunters Ridge subdivision.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost										2,419,830	2,419,830
Total										**2,419,830**	**2,419,830**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund										315,630	315,630
Pavement Management Fund										2,104,200	2,104,200
Total										**2,419,830**	**2,419,830**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	24-STR-008
Project Name	Regency Pond 1st, 2nd & 3rd Reconstruction

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	3-Existing Obligation (Med)
Status	Active

Total Cost $1,467,113

Description

Reconstruction of the streets within the Regency Pond 1st, 2nd & 3rd subdivision

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost										1,467,113	1,467,113
Total										**1,467,113**	**1,467,113**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Storm Water Utility Fund										191,363	191,363
Pavement Management Fund										1,275,750	1,275,750
Total										**1,467,113**	**1,467,113**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	24-STR-009
Project Name	Center Street Reconstruction

Department	Street Improvements
Contact	
Type	Improvement
Useful Life	60 Years
Category	Street Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost $1,304,000

Description

Reconstruction and Realign Center Street South of Bunker Lake Boulevard

Justification

Center Street between Ramsey Parkway and Bunker Lake Boulevard requires reconstruction and realignment is proposed to accommodate the proposed Waterfront park and recreation improvements.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		1,304,000									1,304,000
Total		**1,304,000**									**1,304,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Tax Increment Fund #14 (Bonding)		1,304,000									1,304,000
Total		**1,304,000**									**1,304,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 24-STR-010

Project Name Ramsey Parkway Improvements

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 1-Existing Obligation (High)
Status Active

Total Cost $2,673,000

Description

Construct Ramsey Parkway between Willemite Street and Zeolite Street

Justification

Constructing Ramsey Parkway between Willemite Street and Center Street will serve properties within the COR

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		2,673,000									2,673,000
Total		**2,673,000**									**2,673,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Tax Increment Fund #14 (Bonding)		2,673,000									2,673,000
Total		**2,673,000**									**2,673,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 24-STR-011

Project Name MSA- Bunker Lake Boulevard (Jackal St/CR 83) Recon

Department Street Improvements
Contact
Type Improvement
Useful Life 60 Years
Category Street Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $851,288

Description

Reconstruction of MSA Bunker Lake Boulevard between Jackal Street and Armstrong Boulevard. Includes addition of shared center lane.

Justification

In accordance with the City's Pavement Management Program, each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis including reconstruction at the end of its useful life, which is estimated to be 60 years based on the City's predominant sand subgrades.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									851,288		851,288
Total									**851,288**		**851,288**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
MSA									407,900		407,900
Storm Water Utility Fund									52,388		52,388
Developer Fees									391,000		391,000
Total									**851,288**		**851,288**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 19-STLT-001

Project Name Bunker Lake Blvd & Puma Street Lights

Department Street Light Utility

Contact

Type Improvement

Useful Life 20

Category Street Light Utility Improvement

Priority 2-New Addition (High)

Status Active

Total Cost $100,000

Description

Construct minimal street lighting improvements along Bunker Lake Boulevard and Puma Street, west of Armstrong Boulevard.

Justification

The new sections of Bunker Lake Boulevard and Puma Street serve Riverstone North and Northfork Meadows development residents and the West Business Park businesses. Street lighting improvements will increase safety for the traveling public.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		100,000									100,000
Total		**100,000**									**100,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Street Light Utility Fund		100,000									100,000
Total		**100,000**									**100,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	19-STLT-002
Project Name	Riverdale Drive Street Lights

Department	Street Light Utility
Contact	
Type	Improvement
Useful Life	20
Category	Street Light Utility Improvement
Priority	4-New Addition (Med)
Status	Active

Total Cost $250,000

Description

Construct minimal street lighting improvements along all unlit sections of Riverdale Drive.

Justification

Riverdale Drive serves as a frontage road to Highway 10. Street lighting improvements will increase safety for the traveling public.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost			250,000								250,000
Total			**250,000**								**250,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Street Light Utility Fund			250,000								250,000
Total			**250,000**								**250,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 04-WTR-017

Project Name Water Treatment Facility

Department Water Utility
Contact
Type Buildings
Useful Life 50 Years
Category Water Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $42,500,000

Description

This project anticipates the construction of a 10 MGD ground water treatment plant and construction of trunk watermain improvements to connect existing groundwater wells to the centralized water treatment plant and remove on site chemical injection infrastructure.

Justification

Int the 2012 Bolton & Menk Comprehensive Water System Study a surface water treatment facility was identified as a means of centrally treating the municipal water supply. This was intended to treat raw water from the Mississippi River. After discussions with regulatory agencies, it was determined that there was the potential to provide more water to the system through the addition of wells. In the 2017 report the surface water treatment facility was replaced with a groundwater treatment facility to provide water quality. The construction schedule of the facility is being driven by the need to remove Manganese to concentrations below 100 parts per billion (PPB). The water treatment facility is being depicted as being constructed in 2023 and 2025. The Centralized Water Treatment Facility Study was completed in 2020. Construction plans were completed in 2022, Engineers cost estimats based on plans total $47.6 million.

Prior	Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
6,200,000	Building Cost/Construction	27,700,000	8,600,000									36,300,000
Total	Total	**27,700,000**	**8,600,000**									**36,300,000**

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
6,200,000	Sewer Utility Fund	4,900,000	2,000,000									6,900,000
Total	Water Utility Fund	14,800,000	6,600,000									21,400,000
	GO Revenue Bonding	8,000,000										8,000,000
	Total	**27,700,000**	**8,600,000**									**36,300,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 14-WTR-001

Project Name Refurbish Water Tower #2

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $1,020,000

Description

Interior and exterior coatings at water tower #2.

Justification

Ongoing maintenance of interior and exterior coatings on 1.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		20,000	1,000,000								1,020,000
Total		**20,000**	**1,000,000**								**1,020,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Water Utility Fund		20,000	1,000,000								1,020,000
Total		**20,000**	**1,000,000**								**1,020,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 14-WTR-002

Project Name Refurbish Water Tower #1

Department Water Utility
Contact Unassigned
Type Improvement
Useful Life 15
Category Water Utility Improvement
Priority 3-Existing Obligation (Med)
Status Active

Total Cost $770,000

Description

Interior and exterior coatings at water tower #1.

Justification

Ongoing maintenance of interior and exterior coatings on 0.5mg water tower to include inspections.
Project will be scheduled after full inspection of tower.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost		20,000		750,000							770,000
Total		**20,000**		**750,000**							**770,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Water Utility Fund		20,000		750,000							770,000
Total		**20,000**		**750,000**							**770,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 16-WTR-002

Project Name Construct Well #9 and Pumphouse #5

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 2-New Addition (High)
Status Active

Total Cost $1,150,000

Description

Construct new municipal groundwater supply well with supporting pumphouse.

A study will be conducted in 2022 to determine a desirable site - $50,000 est.

Justification

This project will provide a ninth municipal groundwater well with pumphouse. As the City of Ramsey continues to grow, two additional wells will be needed by 2040.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	50,000	1,100,000									1,150,000
Total	**50,000**	**1,100,000**									**1,150,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Water Utility Fund	50,000	1,100,000									1,150,000
Total	**50,000**	**1,100,000**									**1,150,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 24-WTR-001

Project Name Well #10 and Pump House #6

Department Water Utility
Contact
Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 4-New Addition (Med)
Status Active

Total Cost $1,750,000

Description

Construct municipal well #10 and pump house #6. Location to be determined fro a well-siting study in 2024.

Justification

As Ramsey's population continues to grow, there will be a need to increase the water supply pumping capacity to meet daily water consumption needs. The 2017 comprehensive water system study update identified the need to construct additional wells for daily demand needs in 2023 and 2028. A well was not added in 2023, but based on current population projections, a new well is proposed to be constructed in 2028, which will be connected to the new water treatment plant.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost					1,750,000						1,750,000
Total					**1,750,000**						**1,750,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Water Utility Fund					1,750,000						1,750,000
Total					**1,750,000**						**1,750,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	24-WTR-002
Project Name	Well#1 Pressure Filter and Generator

Department	Water Utility
Contact	
Type	Improvement
Useful Life	50 Years
Category	Water Utility Improvement
Priority	4-New Addition (Med)
Status	Active

Total Cost $1,500,000

Description

Install pressure filter to remove Iron and Manganese from municipal water supply at well pumphouse #1 and install emergency power supply generator to power the well and filter during power outages.

Justification

Well#1 will not be connected to the new water treatment plant (WTP) since the price of running a raw watermain line from well #1 to the WTP would be cost prohibitive. However, a small pressure filter would fit within the existing pumphouse and would be able to remove Iron and Manganese from water supplied by well #1, which would add 1.08 million gallons per day to the city's water supply system. Adding an onsite emergency generator will power the well and pressure filter during power outages. Only two city wells currently have emergency power generators.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				1,500,000							1,500,000
Total				**1,500,000**							**1,500,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Water Utility Fund				1,500,000							1,500,000
Total				**1,500,000**							**1,500,000**

CASH FLOW PROJECTIONS

Business Revolving Loan Fund

	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
FUND BALANCE, Beginning of Year	353,274	350,199	351,950	355,470	359,024	362,615	366,241	369,903	373,602	377,338	381,112	384,923
REVENUES:												
StoneBrook- Prn												
StoneBrook- Int												
Interest Earnings	(3,075)	1,751	3,520	3,555	3,590	3,626	3,662	3,699	3,736	3,773	3,811	3,849
Total Revenues	(3,075)	1,751	3,520	3,555	3,590	3,626	3,662	3,699	3,736	3,773	3,811	3,849
EXPENDITURES:												
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	(3,075)	1,751	3,520	3,555	3,590	3,626	3,662	3,699	3,736	3,773	3,811	3,849
FUND BALANCE, End of Year	**350,199**	**351,950**	**355,470**	**359,024**	**362,615**	**366,241**	**369,903**	**373,602**	**377,338**	**381,112**	**384,923**	**388,772**

CAPITAL MAINTENANCE FUND - 9810

	Act	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
FUND BALANCE, Beginning of Year		1,358,485	1,185,444	721,371	508,585	443,671	378,108	311,889	245,008	177,458	109,232	40,325	(29,272)
REVENUES:													
Excess Revenue Transfer (Year End)		81,806	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings		(10,558)	5,927	7,214	5,086	4,437	3,781	3,119	2,450	1,775	1,092	403	(293)
Total Revenues		71,249	5,927	7,214	5,086	4,437	3,781	3,119	2,450	1,775	1,092	403	(293)
EXPENDITURES:													
Repair/Replace City Hall Exterior Lighting			40,000										
Central Park Main Parking Lot Reconstruction			340,000										
Riversbend Monument Sign replace		16,580											
City Hall retaining wall - 2024 budget				75,000									
Reseal Police Department Floor			5,000										
Resurface Fire #1 Floor/Apparatus B		29,710											
Repair/Replace Flat Roof Areas at Fire Station #1			15,000										
Replace City Hall Carpeting-24 budget				15,000									
Lake Itasca Boardwalk		138,000											
Replace bad caulking City Hall - 24 budget				15,000									
Replace Bad Counter tops city hall - 24 budget				20,000									
Sprinker Fire Station #1				25,000									
Park Trail Patching		60,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	
Park Maint													
Total Expenditures		244,290	470,000	220,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	-
Increase (Decrease) in Cash		(173,041)	(464,073)	(212,786)	(64,914)	(65,563)	(66,219)	(66,881)	(67,550)	(68,225)	(68,908)	(69,597)	(293)
CASH/FUND BALANCE, End of Year		**1,185,444**	**721,371**	**508,585**	**443,671**	**378,108**	**311,889**	**245,008**	**177,458**	**109,232**	**40,325**	**(29,272)**	**(29,565)**

EQUIPMENT REVOLVING FUND #9234

	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
FUND BALANCE, Beginning of Year	794,055	690,178	80,505	2,310	2,333	2,357	2,380	2,404	2,428	2,452	2,477	2,502
REVENUES:												
Transfers from General Fund:												
Excess Revenue	81,806	-	-	-	-	-	-	-	-	-	-	-
Close fund 9803	6,563											
QCTV Funds	35,000	20,000										
Interest Earnings	(7,864)	-	805	23	23	24	24	24	24	25	25	25
Total Revenues	115,505	20,000	805	23	23	24	24	24	24	25	25	25
EXPENDITURES:												
Capital Outlay:												
General Government	184,382	219,873	79,000				-					
2 squad cars from 22 budget		64,000										
cvil def sirens 2021 budget, 2022 budget		60,000										
Plow Truck from 2022 budget		265,800										
Fire Generator												
Fire Truck from 2020												
Server costs remaining from 2019 budget												
Improvements with qctv funds	20,365	540										
Total Expenditures	204,747	610,213	79,000	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	(89,242)	(590,213)	(78,195)	23	23	24	24	24	24	25	25	25
Reserved for QCTV Funding Purcha	63,534	82,994										
FUND BALANCE, End of Year	690,178	80,505	2,310	2,333	2,357	2,380	2,404	2,428	2,452	2,477	2,502	2,527
	753,712	163,500										

FACILITY FUND #9412

	Act	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
FUND BALANCE, Beginning of Year		857,884	711,798	675,357	646,111	652,572	659,097	665,688	672,345	679,069	685,859	692,718	699,645
REVENUES:													
Excess Revenue Transfer (Year End		27,269	-	-	-	-	-	-	-	-	-	-	-
Municipal Center Land Sale													
Interest Earnings		(6,755)	3,559	6,754	6,461	6,526	6,591	6,657	6,723	6,791	6,859	6,927	6,996
Total Revenues		20,513	3,559	6,754	6,461	6,526	6,591	6,657	6,723	6,791	6,859	6,927	6,996
EXPENDITURES:													
PW Campus													
Fire Station #1 Storage Building			20,000										
Fire Station Carpeting & Panels			20,000										
City Hall security improvements				25,000									
PD front end remodel				11,000									
Fire Station #1 Cabling													
Muni Center & Fire Door Access		36,883											
Fire Station #1 Parking Lot-on 7-2(		129,716											
City Signs-Cor & ramsey Blvd													
Total Expenditures		166,599	40,000	36,000	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash		(146,086)	(36,441)	(29,246)	6,461	6,526	6,591	6,657	6,723	6,791	6,859	6,927	6,996
CASH BALANCE, End of Year		**711,798**	**675,357**	**646,111**	**652,572**	**659,097**	**665,688**	**672,345**	**679,069**	**685,859**	**692,718**	**699,645**	**706,642**
PW Loan Balance		258,148	218,811	178,687	137,761	96,016	53,436						
FUND BALANCE, End of Year		**453,650**	**456,546**	**467,424**	**514,811**	**563,081**	**612,252**	**672,345**	**679,069**	**685,859**	**692,718**	**699,645**	**706,642**

FLEET VEHICLE FUND - 0297

	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
FUND BALANCE, Beginning of Year	130,584	135,284	50,974	2,974	2,974	2,974	2,974	2,974	2,974	2,974	2,974	2,974
REVENUES:												
Sale of Vehicles-Auction	22,500	20,000										
Total Revenues	22,500	20,000	-	-	-	-	-	-	-	-	-	-
EXPENDITURES:												
Replace 2006 Impala #407		29,000										
Replac 2010 Chev Silverado #676		75,310										
Ford Explorer $32K total cost)-Re	17,800											
2024 vehicles			48,000									
Total Expenditures	17,800	104,310	48,000	-	-	-	-	-	-	-	-	-
Increase (Decrease) in Cash	4,700	(84,310)	(48,000)	-	-	-	-	-	-	-	-	-
CASH/FUND BALANCE, End of Year	**135,284**	**50,974**	**2,974**	**2,974**	**2,974**	**2,974**	**2,974**	**2,974**	**2,974**	**2,974**	**2,974**	**2,974**

LAWFUL GAMBLING FUND #270

	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
FUND BALANCE, Beginning of	419,567	434,946	491,635	447,593	403,331	358,848	314,142	269,213	222,713	27,559	(17,827)	(64,190)
REVENUES:												
Required Contributions:												
Anoka Area Ice Arena As	24,950	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Anoka Area Hockey Asso	3,707	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
ARAA	18,478	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Ramsey Lions Club	61,387	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
Donations	-	-	-	-	-	-	-	-	-	-	-	-
Lions Donation for Building Fund												
Interest Earnings	(3,712)	2,175	2,458	2,238	2,017	1,794	1,571	-	1,346	1,114	138	(89)
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	104,809	94,675	94,958	94,738	94,517	94,294	94,071	92,500	93,846	93,614	92,638	92,411
EXPENDITURES:												
Park Improvement Program												
Ford Brook Playground Equipment												
Field Lighting Central Park									150,000			
Playground Replacement I	56,016		100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	
Draw Park Concerts in the	18,415	22,985	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000	24,000
Alexandra House												
Youth First	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Total Expenditures	89,431	37,985	139,000	139,000	139,000	139,000	139,000	139,000	289,000	139,000	139,000	39,000
Increase (Decrease) in Cash	15,378	56,690	(44,042)	(44,262)	(44,483)	(44,706)	(44,929)	(46,500)	(195,154)	(45,386)	(46,362)	53,411
FUND BALANCE, End of Year	**434,946**	**491,635**	**447,593**	**403,331**	**358,848**	**314,142**	**269,213**	**222,713**	**27,559**	**(17,827)**	**(64,190)**	**(10,779)**

MSA Fund

	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
Beginning Balance	3,901,042	3,960,405	1,303,561	570,213	(189,319)	(16,558)	69,572	171,156	255,002	443,777	359,559	820,867
Revenues												
Current Year Allocation (Held at State)	1,572,009	1,543,201	1,550,917	1,558,672	1,566,465	1,574,297	1,582,169	1,590,080	1,598,030	1,606,020	1,614,050	1,622,121
TIF Transfer for Variolite St Riverdale Reim from metro municipal agreement												
Interest Earnings	(13,382)	19,802	13,036	5,702	(1,893)	(166)	696	1,712	2,550	4,438	3,596	8,209
Coop Grant for Riverdale	763,430											
HRA Share for Riverdale	302,114											
TIF Share for Riverdale												
Total Revenue	6,525,212	5,523,408	2,867,513	2,134,587	1,375,253	1,557,574	1,652,436	1,762,947	1,855,582	2,054,235	1,977,205	2,451,196
Expenditures												
MSA Maintenance (Received from State Held Allocation)	(200,000)	(210,000)	(240,000)	(240,000)	(240,000)	(270,000)	(270,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)
CIP Projects												
MSA Overlays: 2023 See listing in CIP		(324,959)										
167th Avenue Street Recon	(31,596)	(1,650,402)										
Waco to Sunwood Dr Rec	(561,560)											
MSA overlays: 2024 See Listing in CIP		(31)	(366,900)									
MSA overlays: 2026 See Listing in CIP					(1,143,811)							
MSA overlays: 2027 See Listing in CIP						(747,780)						
MSA overlays: 2028 See Listing in CIP							(43,680)					
MSA overlays: 2029 See Listing in CIP								(239,400)				
MSA overlays: 2030 See Listing in CIP									(66,150)			
MSA overlays: 2031 See Listing in CIP										(876,488)		
MSA Pavement Rejuvenation												
Alpine Drive (TH 47 & Roanoke) Street Recon									(1,019,655)			
Alpine Drive (Variolite & Ramsey Blvd) Street Recon										(492,188)		
Alpine Drive (Puma CSAH 83)		(14,143)	(734,400)									
Alpine Drive (5/47)				(551,250)								
Alpine Drive (cr57/CSAH 5)				(462,656)								
Alpine Drive ((TH10 & Puma Street)							(1,107,600)					
Bunker Lake Blvd (Jackal St/CR 83)											(407,900)	
161st Avenue Recon	(22,756)	(753,710)										
Riverdale between Llama & Bowers & Capstone/Pearson Pr	(1,658,602)	(261,071)										
Jaspar Street (Sunwood/McKinley)											(413,438)	
Juniper Ridge between 156th & Roanoke Street Recon						(390,628)						
Sunwood Drive Recon CR5 Erkium St				(303,000)								
Uranimite Street (149th ave/152nd ln)												(327,600)
Waco Street (150th/Alpine Dr)												(372,960)
142nd Ave Street Recon						(67,594)						
Roundabout-Alpine/Armstrong		(184,575)										
Hwy 10 & BNSF RR Grade Separation at Ramsey Blvd		(375,000)	(250,000)	(375,000)								
Hwy 10 & BNSF RR Grade Separation at Sunfish Lake		(375,000)	(250,000)	(375,000)								
Recon Xkimo TH47 to 142nd		(740)	(435,000)									
Reconstruction of Variolite Street (use TIF 8 for $200,000 if no road recon for 2020)												
Concrete Repairs								(954,545)				
Annual MSA Pavement Marking Improvements	(31,113)	(70,217)	(21,000)	(17,000)	(8,000)	(12,000)	(60,000)	(14,000)	(26,000)	(26,000)	(35,000)	(27,000)
Total Expenditures	(2,564,807)	(4,219,847)	(2,297,300)	(2,323,906)	(1,391,811)	(1,488,002)	(1,481,280)	(1,507,945)	(1,411,805)	(1,694,676)	(1,156,338)	(1,027,560)
FUND BALANCE, End of Year	**3,960,405**	**1,303,561**	**570,213**	**(189,319)**	**(16,558)**	**69,572**	**171,156**	**255,002**	**443,777**	**359,559**	**820,867**	**1,423,636**

Park Improvement Fund	Act	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033	Parks Supplemental CIP 2023-2032 Future
Beginning Balance		6,313,263	6,940,688	7,258,337	5,878,640	5,898,033	5,952,523	6,102,286	6,172,797	6,343,661	6,515,379	6,687,956	6,861,396	
Projected Revenue														
Park/Trail Dedications (Averaged Ehlers Study for 2017-2		827,652	770,520	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	145,000	
Donations		-	-	-	-	-	-	-	-	-	-	-	-	
MRT reim0-Anoka														
Interest Earnings		(60,539)	34,703	36,292	29,393	29,490	29,763	30,511	30,864	31,718	32,577	33,440	34,307	
TOTAL REVENUE		767,113	805,223	181,292	174,393	174,490	174,763	175,511	175,864	176,718	177,577	178,440	179,307	
CIP Projects														
Alpaca Estates Outlet						(35,000)								
Amphitheater Lighting				(40,000)										
Barn Stabilization & Farm House Repair				(95,000)										
Aeration for Sunfish Lake & The Draw					(40,000)									
Alpine Park Winter Facilities (Future)														$ (2,500,000)
Central Park Parking Lot (authorized 10-11-16)														
Central Park Parking Lot			(345,000)											
Central Park Dugouts														
COR Park/1st Phase Waterfront Park			(29,011)	(1,170,989)										
Grading & Drainage Plan COR Parks Bolton & Menk														
Elmcrest Creek Trail (Future)2027														$ (800,000)
Elmcrest Park Entrance					(80,000)									
Emerald Pond Pergola														
Elm Crest Cameras														
Lake Ramsey Park (Future)														$ (6,300,000)
Landscape Improvements for Parks		(4,887)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	
Mississippi River Park Development (Future)														$ (750,000)
Mississippi Skyway														$ (5,600,000)
Municipal Plaza (Future)														$ (3,700,000)
Northfork Trail Connection				(150,000)										
Observation Deck-Mississippi								(100,000)						
Playground Equip-Snowy Owl			(24,414)											
Riverdale between Llama & Bowers & Capstone/Pearson Proj			(84,150)											
Pickleball Court														
Ramsey Plaza Dirt level														
River's Bend South Shelter Replacement				(100,000)										
Riversbluff Outlaws A Acquisition							(20,000)							
Sixth Community Park (Future)2027														$ (3,800,000)
Sunfish Lake Phase 2 Parking Lot														
Mississippi River Trail-City Portion - PHASE II														
Mississippi River Trail -Federal] _WEST SECTION(PHASE III)														
Mississippi River Trail - Non Grant Funded (PHASE III)														
Trail Projects					(30,000)	(80,000)								
Elm Crest Park Entrance Land		(100,800)												
Tennis Court		(34,000)												
Trott Brook Trail Corridor (Future)														$ (4,000,000)
Lake Itasca Park Phase I & II (Future)														$ (1,200,000)
Lake Itasca/COR Greenway (Future)														$ (1,900,000)
Total CIP Projects (EXPENDITURES)		(139,687)	(487,575)	(1,560,989)	(155,000)	(120,000)	(25,000)	(105,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(30,550,000)
FUND BALANCE, End of Year		6,940,688	7,258,337	5,878,640	5,898,033	5,952,523	6,102,286	6,172,797	6,343,661	6,515,379	6,687,956	6,861,396	7,035,703	

Possible Future Projects-Currently Unfunded or not high priority

Pavement Management Fund-9435												
	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
Beginning Balance	1,706,619	15,102,525	14,538,188	10,480,180	5,924,259	2,512,489	943	(410,113)	(1,056,623)	(1,340,317)	(2,005,584)	(2,249,096)
Special Assessments	11,686	-	-	-	-	-	-	-	-	-	-	-
Franchise Fees - Est	4,859	-	-	-	-	-	-	-	-	-	-	-
ARPA Funds	1,900,000											
Property Tax Levy(based on 5% Levy increase)	1,669,353	1,752,821	1,840,462	1,932,485	2,029,109	2,130,564	2,237,092	2,348,947	2,466,394	2,589,714	2,719,200	2,855,160
Bond Proceeds	**11,903,744**											
TIF												
From General Fund												
Sealcoating Fund Closed												
Interest Earnings	17,860	75,513	72,691	52,401	29,621	12,562	5	(2,051)	(5,283)	(6,702)	(10,028)	(11,245)
Total Revenues	15,507,501	1,828,333	1,913,152	1,984,886	2,058,730	2,143,127	2,237,097	2,346,897	2,461,111	2,583,013	2,709,172	2,843,914
Road Improvements:												
Pavement Management Projects(See CIP listings)	(2,074,896)	(2,362,000)	(5,855,870)	(6,481,517)	(5,420,331)	(4,420,142)	(2,616,120)	(2,984,494)	(2,744,805)	(3,248,280)	(2,952,684)	(3,896,550)
U study Road Funding												
Special Assessment Rebate	(27,519)	(30,670)	(59,290)	(59,290)	(50,169)	(38,964)	(32,033)	(8,913)				
Inspector Vehicle for road projects			(56,000)									
Double Meter Rebate	(9,180)											
GPR Pavement Eval												
Total Expenditures	(2,111,595)	(2,392,670)	(5,971,160)	(6,540,807)	(5,470,500)	(4,459,106)	(2,648,153)	(2,993,407)	(2,744,805)	(3,248,280)	(2,952,684)	(3,896,550)
Increase (decrease) in Cash	13,395,906	(564,337)	(4,058,008)	(4,555,921)	(3,411,770)	(2,315,979)	(411,056)	(646,510)	(283,694)	(665,267)	(243,512)	(1,052,636)
FUND BALANCE, End of Year	**15,102,525**	**14,538,188**	**10,480,180**	**5,924,259**	**2,512,489**	**943**	**(410,113)**	**(1,056,623)**	**(1,340,317)**	**(2,005,584)**	**(2,249,096)**	**(3,301,732)**

PUBLIC IMPROVEMENT REVOLVING [PIR] FUND #9400

	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
FUND BALANCE - Beginning of Year	5,232,079	5,518,433	4,058,815	3,358,403	2,421,487	2,033,702	1,823,039	1,610,269	1,395,372	1,178,325	959,109	737,700
REVENUES:												
Special Assessments (P&I) & Payoffs	17,207	256,634										
Garden View Dev Fee												
Rum River Prairie Trail Seg	**45,436**											
Covenant Meadows Trail Seg	**9,200**											
Oppidan-Bunker Lake Blvd Recon	**200,000**											
Reim Pothole Patching Arpa Funds			100,000									
Reim Back from Funding for Ralf F	**151,875**											
Close fund 9496												
General Fund -30% transfer (exces	81,806	-	-	-	-	-	-	-	-	-	-	-
TIF 8 Reimbursement interfund Loan												
Interest Earnings	(47,124)	27,592	40,588	33,584	24,215	20,337	18,230	16,103	13,954	11,783	9,591	7,377
Total Revenues	458,401	284,226	140,588	33,584	24,215	20,337	18,230	16,103	13,954	11,783	9,591	7,377
EXPENDITURES:												
COR Pavement Striping												
Tinklenburg Hwy 10 Funding												
Hwy 47 Transportation Study			30,000									
Business Park 95 Cul-De-Sac		139,354										
CSAH 116 & TH 47 Intersection Improvements (10-27-20 ccc)												
County 5 Transportation Study			50,000									
County 83 Transportation Study			35,000									
Road Funding Study - WSB up to $40,000												
Hwy 10 road impr-bill time		19,193										
Hwy 10 & BNSF RR Grade Sep at Ramsey Lake Blvd		375,000	250,000	375,000								
Hwy 10 & BNSF RR Grade Sep at Sunfi	1,864	375,000	250,000	375,000								
County Road 116 Bunker to Armstrong												
Hwy 10 Planning Study with Bolton & Menk												
Pothole Patching		400,000										
McKinley Street Pavement Ext (From CC Case)		94,172										
2025 Neighborhood Overlays				14,500								
Ferret/West Armstrong Study	18,264											
Sidewalk Sections - By Gigi's Salon												
Sunwood Drive Roundabout Landscaping			20,000									
Sunwood Drive Concrete Repairs		50,000										
Sunwood Drive Striping Improvements												
Trott Brook Studies (Private Develop F	1,919											
Tree Preservation-Riverdale (Capstone/Pearson project)-10-		110,125										
Zeolite Trail/Sidewalk					206,000							
50% of annual road debt levy												
Anoka Cnty S.A. Expenses		6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Transfers to Other Funds:												
General Fund Transfer To	150,000	175,000	200,000	200,000	200,000	225,000	225,000	225,000	225,000	225,000	225,000	225,000
Total Expenditures	172,047	1,743,844	841,000	970,500	412,000	231,000	231,000	231,000	231,000	231,000	231,000	231,000
INCREASE (DECREASE) IN CASH	286,354	(1,459,618)	(700,412)	(936,916)	(387,785)	(210,663)	(212,770)	(214,897)	(217,046)	(219,217)	(221,409)	(223,623)
FUND BALANCE - End of Year	**5,518,433**	**4,058,815**	**3,358,403**	**2,421,487**	**2,033,702**	**1,823,039**	**1,610,269**	**1,395,372**	**1,178,325**	**959,109**	**737,700**	**514,077**
	Includes $254,636 for Bunker Lake Blvd Impro											
	5,263,796.90	**3,804,178.64**	**3,103,766.79**	**2,166,850.82**	**1,779,065.69**							

Sewer Utility Fund - Working Capital

	Act	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
New Construction Units		100	50	50	50	50	25	25	25	25	25	25	25
Connection Charge		1,306	1,349	1,349	1,416	1,487	1,562	1,640	1,722	1,808	1,898	1,993	2,093
Beginning Balance		13,285,165	11,545,660	8,376,227	3,575,364	1,708,225	1,969,202	1,997,204	2,111,235	1,453,848	1,506,522	1,503,009	1,435,813
Utility Revenue													
From Utility Billings(sewer study)		1,870,397	1,890,000	2,079,000	2,286,900	2,401,245	2,521,307	2,647,373	2,779,741	2,918,728	3,064,665	3,217,898	3,378,793
WRITE DOWN INV TO MARKET VALUE		(1,212,066)											
Interest Earnings		(119,172)	20,000	83,762	35,754	17,082	19,692	19,972	21,112	14,538	15,065	15,030	14,358
SAC (1% of SAC Fee to Met Council)		6,560	4,796	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Met Council Grant			44,996										
Connection Charges-Trunk		257,429	373,050	67,450	70,823	74,364	39,041	40,993	43,043	45,195	47,454	49,827	52,319
(see Construction units & Connection Charge Above)													
Operating Expense		(1,360,297)	(1,757,275)	(1,950,575)	(2,087,116)	(2,233,214)	(2,389,539)	(2,556,806)	(2,735,783)	(2,927,287)	(3,132,198)	(3,351,451)	(3,586,053)
(Personal Services, Supplies, Other Services & Charges)													
CIP Projects-Sewer Utilities													
Utility Truck(s)				(75,000)				(39,000)					
Jetter/Vac Truck									(750,000)				
Televisng Trailer				(50,000)									
Mobile Generator							(164,000)						
Backhoe (portion of cost)									(17,000)				
Riverdale Drive Sewer Impr													
Riverdale Capstone/Pearson Proj (Proj 20		(94,975)											
Riverdale Drive Extension (proj 22-05)		(1,070,342)											
HY-10 Recon													
Riverdale Dr Ext													
2022 Road Projects		(17,038)											
161st Avenue Recon			(150,000)										
Lift Station #1 Rehab & Generator					**(175,000)**								
Replace Pumps at Liftsation #2				(57,000)									
Replace Pumps at Liftsation #4													
Replace Pumps at Liftsation #6													
Trott Brook Crossing Liftstation			(1,575,000)										
Variolite Sewer													
Puma Sewer													
Zeolite Sewer													
Public Works Campus													
Water Treatment Plant			**(2,000,000)**	(4,900,000)	(2,000,000)								
Fire Station #1 Sanitary Sewer			(20,000)										
Remaining Working Capital Balance		**11,545,660**	**8,376,227**	**3,575,364**	**1,708,225**	**1,969,202**	**1,997,204**	**2,111,235**	**1,453,848**	**1,506,522**	**1,503,009**	**1,435,813**	**1,296,730**
			10% Rate Inc	10% Rate Inc	10% Rate Inc	5% Rate Inc	5% Rate Inc	5% Rate Inc	5% Rate Inc	5% Rate Inc	5% Rate Inc	5% Rate Inc	5% Rate Inc

Stormwater Management Fund #292

	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
Beginning Balance	1,046,659	1,081,777	1,117,733	1,148,911	1,180,400	1,212,204	1,244,326	1,276,769	1,309,537	1,342,632	1,376,059	1,409,819
Developer's Contributions	172,941	227,481	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
COR Infiltration Contributions												
Ace												
Ramsey storage												
Rivers Bend Holdings												
Gigi's Salon												
Java (O'Reilly's)												
Garden View												
Home2 Suites		18,510										
Aldi		23,220										
Interest Earnings	(9,054)	5,409	11,177	11,489	11,804	12,122	12,443	12,768	13,095	13,426	13,761	14,098
Total Revenues	163,887	274,620	31,177	31,489	31,804	32,122	32,443	32,768	33,095	33,426	33,761	34,098
CIP Projects-Park Projects												
Riverdale Capstone/Pearson Proj	(128,769)	(238,663)										
COR Regional Infiltration Basin												
Total Expenditures	(128,769)	(238,663)	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in Cash	35,118	35,957	31,177	31,489	31,804	32,122	32,443	32,768	33,095	33,426	33,761	34,098
FUND BALANCE, End of Year	1,081,777	1,117,733	1,148,911	1,180,400	1,212,204	1,244,326	1,276,769	1,309,537	1,342,632	1,376,059	1,409,819	1,443,917

Storm Water Utility Fund #605	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
Working Capital												
Beginning Balance	2,906,092	2,864,406	2,442,597	2,001,629	1,032,624	672,717	43,619	265,029	477,536	810,007	943,653	1,278,310
Utility Revenue -	1,235,048	1,236,000	1,297,800	1,362,690	1,430,825	1,502,366	1,577,484	1,656,358	1,739,176	1,826,135	1,917,442	2,013,314
From Utility Billings												
Interest Earnings	(28,936)	14,322	24,426	20,016	10,326	6,727	436	2,650	4,775	8,100	9,437	12,783
Total revenues	1,206,112	1,250,322	1,322,226	1,382,706	1,441,151	1,509,093	1,577,920	1,659,009	1,743,951	1,834,235	1,926,878	2,026,097
Operating Expense												
(Personal Services, Supplies, Other												
Services & Charges)	(424,428)	(454,138)	(485,928)	(519,943)	(556,339)	(595,282)	(636,952)	(681,539)	(729,246)	(780,294)	(834,914)	(893,358)
CIP Projects-Stormwater Utility												
Street Sweeper				(330,000)		(330,000)						
Vactor Trailer		(121,500)										
Televising Trailer			(25,000)									
Flail Boom with Duals			(45,000)									
Front Mounted Flail			(15,000)									
2024 util truck cost share			(50,000)									
2022 Bobcat Mini Excavator	(105,458)											
Composite Mats for Mini Excavator	(7,509)											
Water Truck (Share of)					(125,000)							
Annual Drainage Enhancement		(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Outlet Control Structure Improvement		(100,000)										
Central Park Parking Lot Recon-Run Off		(115,000)										
River Storm Water Discharge Treatment		(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Storm Sewer 161st Avenue		(240,000)										
Storm Sewer Autumn Heights	(115,270)											
Storm Sewer Alpine Drive										(73,828)		
Storm Sewer Barthels Rum River Acres			(151,313)									
Storm Sewer Barthels Rum River Acres 2nd		(200,000)										
Storm Sewer Carol Rose Est					(67,014)							
Storm Sewer Brookview Est											(80,590)	
Storm Sewer Countryside Est (From cc case)					(291,006)							
Storm sewer for concrete repairs								(143,182)				
Storm Sewer Deerwood St											(106,785)	
Storm Sewer Dickensons Mississippi Est				(306,722)								
Storm Sewer Echo Ridge											(22,680)	
Storm Sewer Xkimo St			(65,250)									
Storm Sewer Fox Ridge Et 1st & 2nd				(394,506)								
Storm Sewer Ford Brook Est 3rd			(108,360)									
Storm Sewer Halls Dover			(88,200)									
Storm Sewer Alicia St								(80,719)				
Storm Sewer Alpine Drive									(152,948)			
Storm Sewer Alpine (puma-CSAH 83)			(110,160)									
Storm Sewer Hy-10												
Storm Sewer Alpine Dr (5/47)				(82,688)								
Storm Sewer Alpine (CR 57/CSAJ 5)				(69,398)								
Storm Sewer Hall-Anderson Acres						(163,152)						
Storm Sewer Sorteberg 6						(114,948)						
Storm Sewer Jaspar St											(62,016)	
Storm Sewer Klemish & Klemish										(143,640)		
Storm Sewer Winnemere woods						(98,803)						
Storm Sewer High Point				(214,524)								
Storm Sewer Menkvels Country Park								(89,775)				
Storm Sewer Nature View									(43,470)			
Storm Sewer North Forty										(105,840)		
Storm Sewer Northfork Lake											(58,590)	
Storm Sewer Northfork Oaks 2nd											(51,030)	
Storm Sewer Northfork Oaks 3rd											(94,500)	
Storm Sewer Oakwood Hills						(46,350)						
Storm Sewer Riverside West					(29,950)							
Storm Sewer River Bluffs									(62,606)			
Storm Sewer Section 01 unplatted					(132,192)							
Storm Sewer Section 22 Unplatted				(44,541)								
Storm Sewer Section 07 Unplatted								(13,076)				
Storm Sewer Section 17 Unplatted								(121,078)				
Storm Sewer Section 24 Unplatted									(34,965)			
Storm Sewer Section 15 Unplatted										(148,365)		
Storm Sewer Sunwood D/Waco Street Recon	(69,385)											
Storm Sewer Ramsey Meadows 1, 3 & 4							(43,290)					
Storm Sewer Riverdale Drive	(482,503)											
Storm Sewer Riverdale Drive Extension	(20,437)											
Storm Sewer Riversbend 3 & 4th						(22,016)						
Storm Sewer Sunfish Square 1 & 2								(86,231)				
Storm Sewer Sunwood (5/Erkium)				(45,450)								
Storm Sewer Section 21 unplatted							(287,352)					
Storm Sewer 167th Ave		(78,550)										
Storm Sewer-Flintwood Hills					(152,388)							
Storm Sewer-Juniper between 156 & Roanoke						(58,594)						
Storm Sewer-Juniper Woods 1-3rd			(61,875)									
Storm Sewer 142nd Avenue						(10,139)						
Storm Sewer 2027 MSA Overlay Projects						(37,389)						
Storm Sewer 2028 MSA Overlay Projects							(2,184)					
Storm Sewer 2022 Overlay Projects	(18,910)											
Storm Sewer 2023 MSA Overlay Projects		(19,063)										
Storm Sewer 2023 Overlay Projects		(47,000)										
Storm Sewer 2024 MSA overlay projects			(18,345)									
Storm Sewer 2024 overlay projects			(114,195)									
Storm Sewer 2025 overlay projects				(60,085)								
Storm Sewer 2026 overlay projects					(32,451)							
Storm Sewer 2027 overlay projects						(53,117)						
Storm Sewer 2028 overlay projects							(20,592)					
Storm Sewer 2029 MSA overlay projects								(11,970)				
Storm Sewer 2029 Overlay Projects								(18,932)				
Storm Sewer 2030 MSA Overlay Projects									(3,308)			
Storm Sewer 2030 Overlay Projects									(42,872)			
Storm Sewer 2031 MSA Overlay Projects										(43,824)		
Storm Sewer 2031 Overlay Projects										(29,799)		
Storm Sewer Rodeo Hills/Valley View			(174,168)									
Storm Sewer Section 01 unplateed Recon			(50,400)									
Storm Sewer Sortegerg's street recon				(83,855)								
Storm Sewer Whispering Pine Est Plat 3		(96,880)										
Storm Sewer Windsorwood						(58,401)						
Storm Sewer Woodlawn Est									(142,065)			
Storm Sewer for Wood Pond Hills	(3,899)											
Storm Sewer for Zeolite												
2026 MSA Overlays					(171,572)							
Storm Sewer-MSA Alpind Drive T 10 & PUMA							(166,140)					
Storm Sewer-Gateway Industrial Park											(28,728)	
Storm Sewer-MSA Uranimite												(49,140)
Storm Sewer-MSA Waco Street												(55,944)
Storm Sewer-Brookview Est												(77,490)
Storm Sewer-hunters Ridge												(315,630)
Storm Sewer-Regency Pond 1-3												(191,363)
Storm Sewer-MSA Bunker Lake Blvd Jackal											(52,388)	
Storm Sewer Sports Have Secc 1 Unpl					(43,146)							
Storm Water Projects		(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Storwater Drainage Impr (see project list)						(350,000)				(175,000)		
Total Expenditures	(1,247,798)	(1,672,131)	(1,763,194)	(2,351,712)	(1,801,058)	(2,138,191)	(1,356,510)	(1,446,502)	(1,411,480)	(1,700,590)	(1,592,221)	(1,782,925)
Remaining Working Capital Balance	**2,864,406**	**2,442,597**	**2,001,629**	**1,032,624**	**672,717**	**43,619**	**265,029**	**477,536**	**810,007**	**943,653**	**1,278,310**	**1,521,482**
		5% rate inc	5% rate inc	5% rate inc	5% rate inc	5% rate inc	5% rate inc	5% rate inc	5% rate inc	5% rate inc	5% rate inc	

Street Light Utility Fund #603 - Working Capital	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
Beginning Balance	1,248,082	1,299,407	1,348,443	1,399,371	1,345,561	1,135,808	1,168,390	1,195,564	1,217,103	1,232,774	1,242,336	1,245,540
Utility Revenue From Utility Billings	227,364	227,364	227,364	227,364	227,364	227,364	227,364	227,364	227,364	227,364	227,364	227,364
Contributions from Developers												
Interest Earnings	(11,160)	6,497	13,484	13,994	13,456	11,358	11,684	11,956	12,171	12,328	12,423	12,455
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(164,879)	(169,825)	(174,920)	(180,168)	(185,573)	(191,140)	(196,874)	(202,780)	(208,864)	(215,130)	(221,584)	(228,231)
CIP Projects-Street Light Utility												
Bunker Lake Blvd & Puma Lights				(100,000)								
PW Campus												
Riverdale Drive between Ramsey Blvd & Traprock Lights					(250,000)							
Zeolite Street Lights												
Priority/Developer Street Lights		$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)
Remaining Working Capital Balance	**1,299,407**	**1,348,443**	**1,399,371**	**1,345,561**	**1,135,808**	**1,168,390**	**1,195,564**	**1,217,103**	**1,232,774**	**1,242,336**	**1,245,540**	**1,242,128**

Water Utility Fund #601

	Act	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
Capital Expenses-Equipment													
CIP Projects													
Fire Station #1 Extension of Water			$ (12,000)										
Backhoe (portion of cost)									(17,000)				
3/4 Ton Truck													
Mower													
util truck cost share			(61,000)	(50,000)				(39,000)					
A. **Water Supply & Treatment Improvements**													
Complete Pump House #3													
Construct Well #9& Pumphouse #5				(50,000)	(1,100,000)								
Construct Well #10 & Pumphouse #6								(1,750,000)					
Well #1 Rehabilitation (Not in CIP Maintenance)			(56,000)	(59,000)	(62,000)	(65,000)	(68,000)	(68,000)	(68,000)	(68,000)	(68,000)	(68,000)	(68,000)
Well #1 Pressure Filter and Generator							(1,500,000)						
Water Treatment Facility 10 MGD Groundwater		(588,974)	(4,200,000)	(14,800,000)	(6,600,000)								
Debt Service on $9M debt-15 Year (Debt run 2-7-23)(2.9M int)				(796,385)	(799,270)	(797,053)	(797,053)	(796,699)	(796,009)	(797,500)	(798,321)	(798,176)	(798,176)
Refurbish Water Tower #2					(20,000)	(1,000,000)							
Refurbish Water Tower #1					$ (20,000)		(750,000)						
Maintain Water Tower #3 (Not in CIP as maintenance)													
Watermain - Alpine Drive				$ (528,000)									
Watermain - Halls Dover Acres				$ (250,000)									
Watermain-Riverdale													
Watermain-Variolite													
Watermain - Bunker/Puma (Riverstone Proj)													
161st Ave Recon			$ (150,000)										
Ford Brook Estates Reconstruction													
Hy10 Recon													
Riverdale Capstone/Pearson Proj (proj 20-05)		$ (535,827)											
Riverdale Drive Extension (proj 22-05)		$ (540,118)											
Riverdale Drive watermain													
Trott Brook Sewer													
Zeolite Street Improvement						$ (185,000)							
Subtotal - Capital Expenses		$ (1,664,919)	$ (4,479,000)	$ (16,533,385)	$ (8,601,270)	$ (2,047,053)	$ (3,115,053)	$ (2,653,699)	$ (881,009)	$ (865,500)	$ (866,321)	$ (866,176)	$ (866,176)
Operational Expenses													
Operating Expense-Distribution and Administration		$ (1,119,899)	$ (1,418,480)	$ (1,517,774)	$ (1,624,018)	$ (1,737,699)	$ (1,859,338)	$ (1,989,492)	$ (2,128,756)	$ (2,277,769)	$ (2,437,213)	$ (2,607,818)	$ (2,790,365)
Operating Expense-Treatment					(672,667)	(1,079,630)	(1,155,204)	(1,236,068)	(1,322,593)	(1,415,175)	(1,514,237)	(1,620,234)	(1,733,650)
Subtotal-Operating Expense		$ (1,119,899)	$ (1,418,480)	$ (1,517,774)	$ (2,296,684)	$ (2,817,329)	$ (3,014,542)	$ (3,225,560)	$ (3,451,349)	$ (3,692,944)	$ (3,951,450)	$ (4,228,051)	$ (4,524,015)
Total Annual Expenses		$ (2,784,818)	$ (5,897,480)	$ (18,051,159)	$ (10,897,954)	$ (4,864,382)	$ (6,129,595)	$ (5,879,259)	$ (4,332,358)	$ (4,558,444)	$ (4,817,771)	$ (5,094,227)	$ (5,390,191)
Water System Revenue													
New Service Connections(From Fiscal Impact Study 10/05 reduced by 200-300		100	50	50	50	50	25	25	25	25	25	25	25
Water Sales (gallons/year)		1,062,326,691	1,076,136,938	1,090,126,718	1,104,298,366	1,118,654,245	1,133,196,750	1,147,928,308	1,162,851,376	1,177,968,443	1,193,282,033	1,208,794,700	1,224,509,031
Water rates ($/1000 gal)		$ 2.88	$ 3.17	$ 3.33	$ 3.59	$ 3.88	$ 4.19	$ 4.53	$ 4.89	$ 5.28	$ 5.70	$ 6.16	$ 6.65
Water Availability Charge (WAC) ($/connection)()		$ 1,434	$ 1,481	$ 1,525	$ 1,571	$ 1,618	$ 1,667	$ 1,717	$ 1,768	$ 1,821	$ 1,876	$ 1,932	$ 1,990
onnection/Trunk Charge ($/connection)(4.5% after year 2005)		$ 1,946	$ 2,043	$ 2,094	$ 2,146	$ 2,200	$ 2,255	$ 2,311	$ 2,369	$ 2,429	$ 2,489	$ 2,551	$ 2,615
ate Revenue(Water Sales/1000 x Water Rates) + water meters		$ 2,962,563	$ 3,260,000	$ 3,423,000	$ 3,696,840	$ 3,992,587	$ 4,311,994	$ 4,656,954	$ 5,029,510	$ 5,230,690	$ 5,439,918	$ 5,657,515	$ 5,883,815
WAC Revenue(Service Connections x Wac Charge)		$ 841,673	$ 1,003,936	$ 76,272	$ 78,560	$ 80,916	$ 41,672	$ 42,922	$ 44,210	$ 45,536	$ 46,902	$ 48,309	$ 49,759
WRITE DOWN INVESTMENTS TO MARKET VALUE		$ (3,312,982)											
Interest Earnings		$ (255,719)	$ -	$ 245,307	$ 103,261	$ 34,095	$ 27,564	$ 11,116	$ 469	$ 8,506	$ 16,387	$ 23,242	$ 29,590
Total System Revenue		$ 235,535	$ 4,263,936	$ 3,744,578	$ 3,878,660	$ 4,107,599	$ 4,381,230	$ 4,710,992	$ 5,074,189	$ 5,284,732	$ 5,503,208	$ 5,729,066	$ 5,963,164
PW Land/Building-Internal Loan 2009-2028 @2%		**$ 38,566**	**$ 39,337**	**$ 40,124**	**$ 40,926**	**$ 41,745**	**$ 41,745**	**$ 41,745**					
Internal Loan to offset Muni Center Debt beginning year 2011-2030 @2%		**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**	**$ 61,853**			
Water Working Capital Balance													
Total Annual Expenses		$ (2,784,818)	$ (5,897,480)	$ (18,051,159)	$ (10,897,954)	$ (4,864,382)	$ (6,129,595)	$ (5,879,259)	$ (4,332,358)	$ (4,558,444)	$ (4,817,771)	$ (5,094,227)	$ (5,390,191)
Total System Revenue		$ 335,953	$ 4,365,126	$ 3,846,555	$ 3,981,439	$ 4,211,197	$ 4,484,828	$ 4,814,590	$ 5,136,042	$ 5,346,585	$ 5,503,208	$ 5,729,066	$ 5,963,164
Net Income(Loss)		$ (2,448,864)	$ (1,532,354)	$ (14,204,604)	$ (6,916,515)	$ (653,185)	$ (1,644,767)	$ (1,064,669)	$ 803,684	$ 788,142	$ 685,437	$ 634,839	$ 572,973
Beginning Water Working Capital Balance		$ 28,511,875	$ 26,063,011	$ 24,530,657	$ 10,326,053	$ 3,409,538	$ 2,756,353	$ 1,111,585	$ 46,916	$ 850,600	$ 1,638,742	$ 2,324,179	$ 2,959,017
Ending Water Working Capital Balance		$ 26,063,011	$ 24,530,657	$ 10,326,053	$ 3,409,538	$ 2,756,353	$ 1,111,585	$ 46,916	$ 850,600	$ 1,638,742	$ 2,324,179	$ 2,959,017	$ 3,531,991
			10% Rate Inc	5% Rate Inc	8% Rate Inc	8% Rate Inc	8% Rate Inc	8% Rate Inc	8% Rate Inc	4% Rate Inc	4% Rate Inc	4% Rate Inc	4% Rate Inc

TIF Projections District #1-Rivers Bend

Projected Revenue FOR TIF I	In TIF Amended Budget 12/11	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Projected 2022>	
District I (2011)														
Balance		2,785,666	1	402,373	322,713	1,180,519	1,142,575	1,073,522	1,084,888	1,119,223	1,151,858	1,145,116	1,134,149	
Revenues														
TIF Increments														
Trans from TIF 10 Land sales/Orig Land Purchased with TIF 1 Bond (Fund 332)														
Advancement on F&C 10-year Loan (See $1,420,000 below)		**120,000**												
Transfer from TIF 10 for non-increment int attriuted to land sales above														
Diamond Graphics Land Sale			407,876											
F&C Loan #1 Paid Back 20% of annual cash flows from April 1, 2015-April 1, 2025					**1,300,000**									
Transfer of Int earnings prior to 1997 to HRA														
Interest Earnings			(3,412.87)	13,112	14,506	10,922	15,369	18,484	37,498	33,686	(5,848)	(9,963)	5,726	
Total Revenue		120,000	404,463	13,112	1,314,506	10,922	15,369	18,484	37,498	33,686	(5,848)	(9,963)	5,726	
Less:														
Bond Principal (B&A Cyl $1,035,000) FUND #342														
Bond Interest (B&A Cyl $1,035,000)														
Interfund Loan F&C (Tif Spending Plan)		**(1,420,000)**												
Administrative Expenses		(1,217)	(2,091)	(1,473)	(11,520)	(2,620)	(987)	(1,915)	(3,162)	(1,051)	(893)	(1,004)	(3,194)	
Total Expense		(1,421,217)	(2,091)	(1,473)	(11,520)	(2,620)	(987)	(1,915)	(3,162)	(1,051)	(893)	(1,004)	(3,194)	
CIP Project Costs:														
Shovel Ready Projects						(46,246)	(83,436)	(5,203)	-	-			(69,797)	
Diamond Graphics Land sale from 2013 coded incorrectly funded with non TIF money (PIR & Landfill Trust) that should be reimbursed.					(407,876)									
Zeolite Street													(1,000,000)	2024
New Business Park					(37,304)									
Bury Electric Wires -				(91,300)										
Ramp Construction Extension		(244,448)												
County Road 116 Bunker to Armstrong-County pushed out project for 20+ years-had $1,050,000 budgeted														
Rail Stop ROW		(862,064)												
Pay TIF 10 for Transaction Error by Ehlers (See $787,803 transfer above, put TIF 10 Neg)		(377,936)												
Total CIP Project Costs		(1,484,448)	-	(91,300)	(445,180)	(46,246)	(83,436)	(5,203)	-	-	-	-	(1,069,797)	
Remaining TIF Balance		1	402,373	322,713	1,180,519	1,142,575	1,073,522	1,084,888	1,119,223	1,151,858	1,145,116	1,134,149	66,884	

(Total Revenue less Total Project Costs

TIF Projections District #2 - Gateway												
(2013)		Tif Plan Budget Amended 11-13 Decertified										
	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Projected 2022>
Revenues												
TIF Increments on agreements	$ 1,713,507	$ 1,557,425	$ -	$ (29,155)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfer of Int earnings prior to 1997 to HRA												
Easement funds for Business Park 95		10,454	0	0	0	0	0	0	0	0	0	0
Interest on F&C Admin Loan (TIF 14 in amount of $425,845.90) for 2010-2015 int				64,531.94								
Transfer in for F&C Transfer done in previous years-set up as DUE to FROM	217,422											
Interest Earnings(2000 neg int adj for borrowing)	68,211.43	(21,681.33)	84,544	30,911	22,679	33,465	41,585	76,821	67,026	(11,641)	(19,829)	11,400
Total Revenue	$1,999,140	$1,546,197	$84,544	$66,288	$22,679	$33,465	$41,585	$76,821	$67,026	($11,641)	($19,829)	$11,400
Expenses												
Sauter Land Purchase Bond Int (Fund 329 $1,680,000 Bond-18% of bond)												
Sauter Land Purchase Bond Prin (Fund 329 $1,680,000 Bond-18% of bond)												
Parabody Pay-Go(site impr)	(20,264)		-	-	-	-	-	-	-	-	-	-
Transfer out per Ehlers for non-increment funds				(10,454)								
Wetland analysis											(14,740)	
Sharp Reimbursement-Sunfish Gateway												
Administrative Expenses	(22,511)	(10,021)	(3,241)	(9,244)	(1,569)	(987)	(1,230)	(946)	(1,011)	(893)	(1,004)	(2,090)
Total Expense	($42,775)	($10,021)	($3,241)	($19,698)	($1,569)	($987)	($1,230)	($946)	($1,011)	($893)	($15,744)	($2,090)
AVAILABLE REVENUES	$1,956,365	$1,536,177	$81,303	$46,590	$21,110	$32,478	$40,355	$75,875	$66,015	($12,534)	($35,572)	$9,310
CIP Project Costs:												
Command/National Growth-Minks Property												
142nd Court Street Improvements (B&A Cyl)												
Internal Loan from TIF 14 for Admin Fees F&C project			-	-	-	-	-	-	-	-	-	-
TIF amendment recorded incorrectly in prior years						29,155.12	-	-	-	-	-	
Parking Ramp Costs	**(66,363)**		-	-	-	-	-	-	-	-	-	-
Sunwood Drive (Use of Excess Funding from Rail Stop See Below)	**(500,000)**		-	-	-	-	-	-	-	-	-	-
RAIL Stop-net of (contingency-$889,517) (Did not need internal loan received tax funds prior to payment)Final payment 3/19	**(2,700,436)**							**(297,983)**				
Zeolite Street Constr												(1,517,000)
County Road #116 (#47 toDysprosium)												
County Road 116 Bunker to Armstrong-County pushed out project for 20+ years-had $1,700,000 budgeted												
Sunwood Drive Realignment	(500,000)											
Total CIP Project Costs	(3,766,799)	-	-	-	-	29,155	-	(297,983)	-	-	-	(1,517,000)
(Available Revenue less Total Project Costs)	($1,810,434)	$1,536,177	$81,303	$46,590	$21,110	$61,633	$40,355	($222,108)	$66,015	($12,534)	($35,572)	($1,507,690)
Remaining TIF Balance/(Deficit)	$3,530,531	$5,066,708	$5,148,011	$5,194,602	$5,215,712	$5,277,345	$5,317,701	$5,095,593	$5,161,608	$5,149,074	$5,113,502	$3,605,812
Internal Loans - F&C & TIF 14 Admin Expe	$ 2,782,605	$ 2,824,477	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048	$ 2,869,048
CASH BALANCE AVAILABLE	**$747,926**	**$2,242,231**	**$2,278,964**	**$2,325,554**	**$2,346,664**	**$2,408,298**	**$2,448,653**	**$2,226,545**	**$2,292,560**	**$2,280,026**	**$2,244,454**	**$736,764**

TIF Projections District #9
ACCAP (2004-2029)

Projected Revenue FOR TIF IX	**Actual 2019**	**Actual 2020**	**Actual 2021**	**Actual 2022**	**Projected 2023**	**Projected 2024**	**Projected 2025**	**Projected 2026**	**Projected 2027**	**Projected 2028**	**Projected 2029**
District IIX (2029)											
Balance	164	12,537	28,756	42,002	56,404	47,836	47,375	46,912	46,446	45,979	45,509
Revenues											
Tax Increment	33,885	37,935	35,611	37,022	28,850	37,000	37,000	37,000	37,000	37,000	37,000
Interest Earnings	257	574	(176)	(432)	282	239	237	235	232	230	228
Total Revenue	34,142	38,509	35,436	36,590	29,132	37,239	37,237	37,235	37,232	37,230	37,228
Administrative Expenses	(1,068)	(1,590)	(1,490)	(1,488)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)	(1,700)
Site Improvements(2004-202	(20,700)	(20,700)	(20,700)	(20,700)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)	(35,500)
Total Expense	(21,768)	(22,290)	(22,190)	(22,188)	(37,700)	(37,700)	(37,700)	(37,700)	(37,700)	(37,700)	(37,200)
Remaining TIF Balance	**12,537**	**28,756**	**42,002**	**56,404**	**47,836**	**47,375**	**46,912**	**46,446**	**45,979**	**45,509**	**45,536**

TIF Projections District #14-COR (2015-2040)

Projected Revenue FOR TIF XIV	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031	Projected 2032	Projected 2033
District I4												
Balance	(25,551,808)	(24,765,270)	(23,554,744)	(24,296,523)	(27,851,281)	(27,286,976)	(26,724,279)	(26,162,204)	(25,599,759)	(25,035,940)	(24,469,732)	(23,900,112)
Revenues												
TIF Increments-F&C	1,693,272	1,649,000	1,649,000	1,649,000	1,649,000	1,649,000	1,649,000	1,649,000	1,649,000	1,649,000	1,649,000	1,649,000
Bond Proceeds - 2023 Issue		7,200,270										
Other TIF Increments (Alina VA)												
TIF Increments PSD Apartments(2018-2040)												
TIF Increments - Commonbond (2016-2040)												
Aeon Non Refund Earnest Money	(30,000)											
Interest Earnings	(12,244)	11,564	35,232	27,815	(7,733)	(2,090)	3,537	9,158	14,782	20,421	26,083	31,779
Total Revenue	1,651,028	8,860,834	1,684,232	1,676,815	1,641,267	1,646,910	1,652,537	1,658,158	1,663,782	1,669,421	1,675,083	1,680,779
Expenditures												
F&C TIF ($3M)	(360,045)	(361,998)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)	(344,569)
Affinity (2020-2040)	(183,433)	(257,258)	(183,433)	(180,610)								
PSD TIF ($500,000) 8/1/18-2/1/22	(76,599)											
Debt Service 2023 Bond Issue			(646,010)	(644,394)	(642,394)	(644,644)	(645,894)	(646,144)	(645,394)	(643,644)	(645,894)	(641,894)
Admin Expenses $500,000 Interfund Loan Dec 2010 & Fund 9468	(63,173)	(75,000)	(80,000)	(85,000)	(90,000)	(95,000)	(100,000)	(105,000)	(110,000)	(115,000)	(115,000)	(115,000)
Total Expenditures	(683,250)	(694,256)	(1,254,012)	(1,254,572)	(1,076,963)	(1,084,213)	(1,090,463)	(1,095,713)	(1,099,963)	(1,103,213)	(1,105,463)	(1,101,463)
CIP Project Costs:												
Improvements Sunwood Drive in the COR		(80,000)										
116/Sunfish improvements(agreement with County)		(23,780)										
Zeolite			(824,000)									
COR Fill Outlot A	(39,500)											
COR Tree Removal		(335,000)										
Hy-10 Recon		(1,600,000)										
Mass Grading		(4,717,270)										
Ramsey Parkway				(2,673,000)								
COR Infrastructure Road Planning - Bolton & Menk		(200,000)	(348,000)									
Center street improvements	(141,740)			(1,304,000)								
County Road 116 Bunker to Armstrong-County pushed out project for	-											
Total CIP Project Costs	(181,240)	(6,956,050)	(1,172,000)	(3,977,000)	-	-	-	-	-	-	-	-
Remaining TIF Balance-Fund Balance	**(24,765,270)**	**(23,554,744)**	**(24,296,523)**	**(27,851,281)**	**(27,286,976)**	**(26,724,279)**	**(26,162,204)**	**(25,599,759)**	**(25,035,940)**	**(24,469,732)**	**(23,900,112)**	**(23,320,796)**
Remaining TIF Balance - Cash Balance	2,312,721	3,523,247	2,781,468	(773,290)	(208,985)	353,712	915,786	1,478,232	2,042,051	2,608,259	3,177,879	3,757,195

NEED TO DETERMINE WHAT CITY FUNDS NEED TO BE PAID BACK FROM TIF 14

TIF Projections District #16-PSD Business Park (2019-2027)

Projected Revenue FOR TIF XVI	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027
District I6									
Balance	(1,006)	3,800	25,513	28,020	33,365	39,623	44,985	50,401	103,068
Revenues									
TIF Increments-	10,808	51,658	50,887	54,363	59,554	54,363	54,363	54,363	54,363
Interest Earnings	(21)	54	(42)	(98)	167	396	450	504	1,031
Total Revenue	10,787	51,713	50,845	54,264	59,721	54,759	54,813	54,867	55,394
Expenditures									
BLIPII TIF ($218,000)8/1/	(4,846)	(28,009)	(46,061)	(47,197)	(51,262)	(47,197)	(47,197)	-	-
Admin Expenses	(1,135)	(1,991)	(2,277)	(1,722)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)
Total Expenditures	(5,982)	(29,999)	(48,338)	- (48,919)	- (53,462)	- (49,397)	- (49,397)	- (2,200)	- (2,200)
Remaining TIF Balance	**3,800**	**25,513**	**28,020**	**33,365**	**39,623**	**44,985**	**50,401**	**103,068**	**156,262**

TIF Projections District #17-Delta Mod (2019-2030)

Projected Revenue FOR TIF XVII	Actual 2019	Actual 2020	Actual 2021	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030
District I7												
Balance	-	80	(4,827)	(8,323)	65,992	76,143	74,493	72,825	71,142	69,441	67,724	165,274
Revenues												
TIF Increments-	-	-	3,016	142,265	155,655	142,265	142,265	142,265	142,265	142,265	142,265	142,265
Interest Earnings	80	791	(117)	(112)	660	761	745	728	711	694	677	1,653
Total Revenue	80	791	2,899	142,152	156,315	143,026	143,010	142,993	142,976	142,959	142,942	143,918
Expenditures												
Delta Mod TIF Note	-	-	(1,357)	(65,367)	(143,964)	(142,477)	(142,477)	(142,477)	(142,477)	(142,477)	(43,192)	
Interfund Loan Int			(3,000)									
Admin Expenses	-	(5,698)	(2,037)	(2,471)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)
Total Expenditures	-	(5,698)	(6,394)	- (67,838)	- (146,164)	- (144,677)	- (144,677)	- (144,677)	- (144,677)	- (144,677)	- (45,392)	- (2,200)
Remaining TIF Balance	**80**	**(4,827)**	**(8,323)**	**65,992**	**76,143**	**74,493**	**72,825**	**71,142**	**69,441**	**67,724**	**165,274**	**306,992**

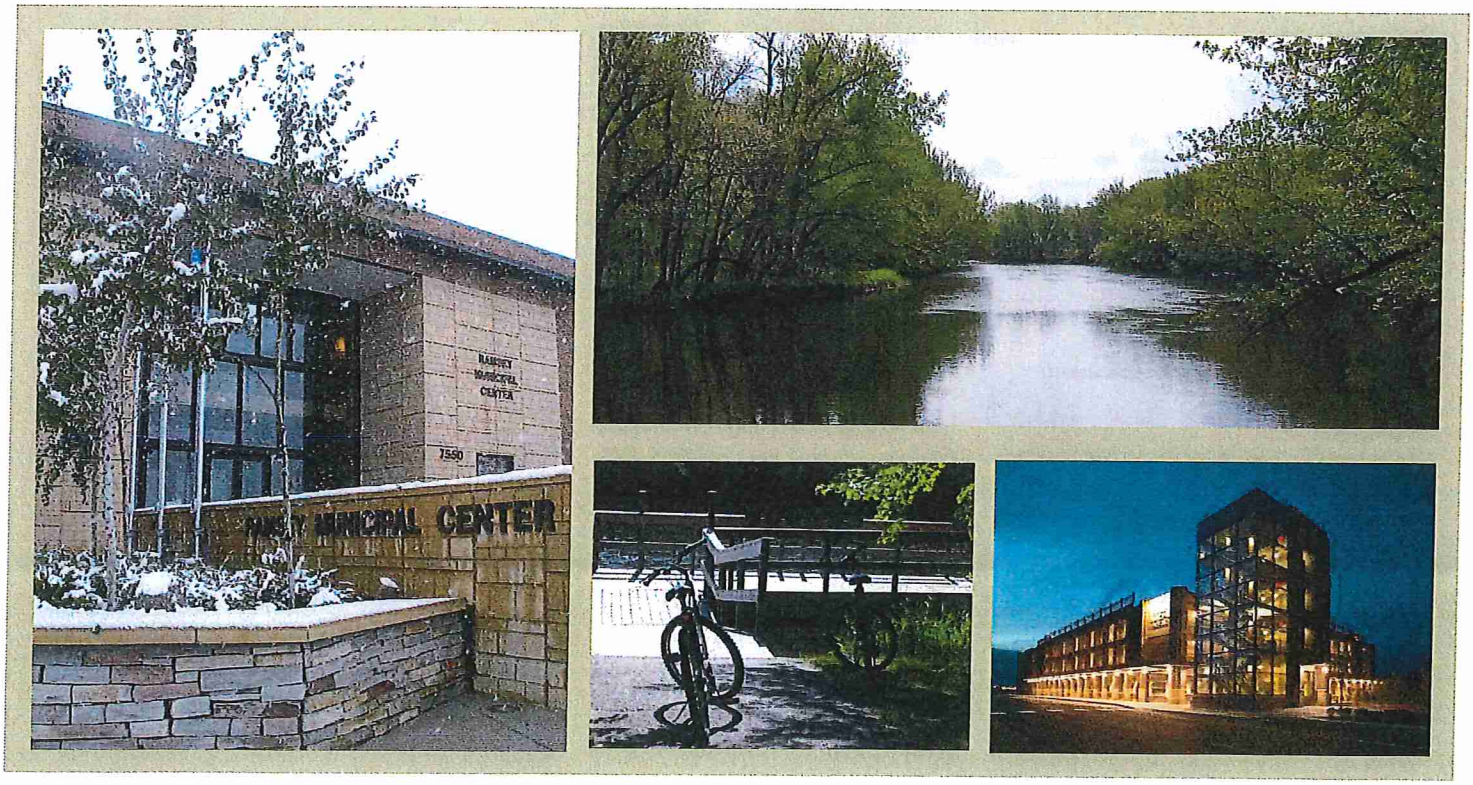
TIF Projections District #18-Oppidan (2021-2031)

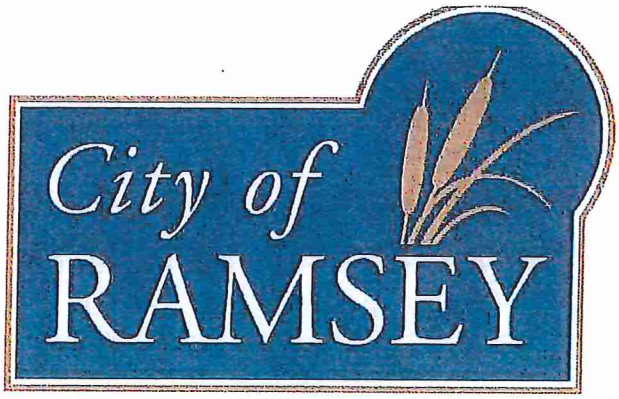
Projected Revenue FOR TIF XVIII	Actual 2021	Actual 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
District I8											
Balance	-	(14,758)	(18,462)	(7,587)	105,317	185,195	225,204	266,928	310,420	355,741	402,950
Revenues											
TIF Increments-	-	-	23,872	228,140	332,326	343,290	354,583	366,215	378,196	390,536	403,247
Interest Earnings	(2)	(4)	(92)	(38)	1,053	1,852	2,252	2,669	3,104	3,557	4,030
Total Revenue	(2)	(4)	23,780	228,102	333,379	345,142	356,835	368,884	381,300	394,093	407,277
Expenditures											
Oppidan TIF Note	-	-	(10,704)	(112,998)	(251,302)	(302,932)	(312,912)	(323,192)	(333,779)	(344,684)	(355,917)
Admin Expenses	(14,756)	(3,700)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)	(2,200)
Total Expenditures	- (14,756)	- (3,700)	- (12,904)	- (115,198)	- (253,502)	- (305,132)	- (315,112)	- (325,392)	- (335,979)	- (346,884)	- (358,117)
Remaining TIF Balance	**(14,758)**	**(18,462)**	**(7,587)**	**105,317**	**185,195**	**225,204**	**266,928**	**310,420**	**355,741**	**402,950**	**452,110**

SUPPLEMENTAL
FUTURE CONSIDERATION PROJECTS

CITY OF RAMSEY
CAPITAL IMPROVEMENT
PROGRAM
2024-2033

The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.





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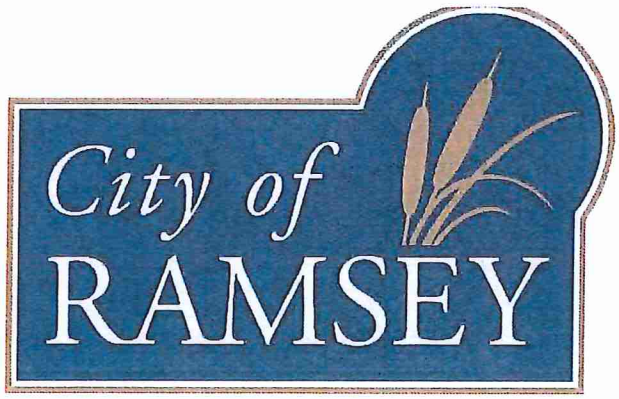
Park and Trail Capital Improvements - Future Projects

The following are park, trail and park acquisition projects that have been identified by the Park and Recreation Commission as proposed, needed improvements into the future - but do not have identified funding at the time of the 10-Year Park's CIP adoption. In other instances they are predicated on land development or future demand.

The proposed improvements are assigned to category Priority #5 which is known as Opportunity Driven/Unfunded/Placeholder. All projects are given a number 5 Priority, as the projects are currently unfunded.



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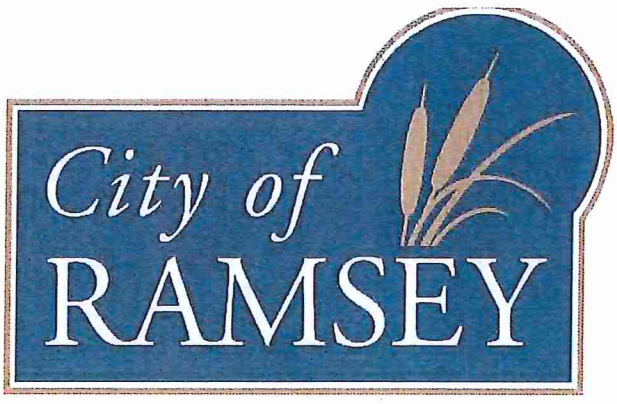
City of Ramsey, Minnesota

Capital Improvement Program

2024 thru 2033

PROJECTS BY DEPARTMENT

Department	#	Priority	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvements													
Elmcrest Creek Trail to Central Park	*04-PARK-002*	5									800,000		*800,000*
Lake Itasca Community Park	*04-PARK-007*	5							1,200,000				*1,200,000*
Trott Brook Greenway Trail	*04-PARK-014*	5									4,000,000		*4,000,000*
Mississippi River Park Development-Bridge location	*06-PARK-016*	5									750,000		*750,000*
Municipal Plaza	*07-PARK-001*	5				3,700,000							*3,700,000*
The Waterfront	*08-PARK-004*	5	6,300,000										*6,300,000*
Central Anoka County Regional Trail Bridge over 10	*08-PARK-008*	5						5,600,000					*5,600,000*
Alpine Park Winter Facilities	*11-PARK-003*	5						2,500,000					*2,500,000*
Lake Itasca / COR Greenway	*17-PARK-008*	5					1,900,000						*1,900,000*
Park Improvements Total			**6,300,000**			**3,700,000**	**1,900,000**	**8,100,000**	**1,200,000**		**5,550,000**		***26,750,000***
Site Acquisitions													
Sixth Community Park (north central Ramsey)	*06-ACQ-001*	5			3,800,000								*3,800,000*
Site Acquisitions Total					**3,800,000**								***3,800,000***
GRAND TOTAL			**6,300,000**		**3,800,000**	**3,700,000**	**1,900,000**	**8,100,000**	**1,200,000**		**5,550,000**		***30,550,000***



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City of Ramsey, Minnesota

Capital Improvement Program

Data in Year 2024 and 2033

PROJECTS BY YEAR & PRIORITY

Project Name	Department	Project #	Priority	Project Cost
2024				
Priority 5-Opportunity/Unfunded/Placeholder				
The Waterfront	Park Improvements	*08-PARK-004*	5	6,300,000
			Total for: Priority 5	6,300,000
	Total for 2024			**6,300,000**
2026				
Priority 5-Opportunity/Unfunded/Placeholder				
Sixth Community Park (north central Ramsey)	Site Acquisitions	*06-ACQ-001*	5	3,800,000
			Total for: Priority 5	3,800,000
	Total for 2026			**3,800,000**
2027				
Priority 5-Opportunity/Unfunded/Placeholder				
Municipal Plaza	Park Improvements	*07-PARK-001*	5	3,700,000
			Total for: Priority 5	3,700,000
	Total for 2027			**3,700,000**
2028				
Priority 5-Opportunity/Unfunded/Placeholder				
Lake Itasca / COR Greenway	Park Improvements	*17-PARK-008*	5	1,900,000
			Total for: Priority 5	1,900,000
	Total for 2028			**1,900,000**
2029				
Priority 5-Opportunity/Unfunded/Placeholder				
Central Anoka County Regional Trail Bridge over 10	Park Improvements	*08-PARK-008*	5	5,600,000
Alpine Park Winter Facilities	Park Improvements	*11-PARK-003*	5	2,500,000
			Total for: Priority 5	8,100,000
	Total for 2029			**8,100,000**
2030				
Priority 5-Opportunity/Unfunded/Placeholder				
Lake Itasca Community Park	Park Improvements	*04-PARK-007*	5	1,200,000
			Total for: Priority 5	1,200,000
	Total for 2030			**1,200,000**

Project Name	Department	Project #	Priority	Project Cost
2032				
Priority 5-Opportunity/Unfunded/Placeholder				
Elmcrest Creek Trail to Central Park	Park Improvements	*04-PARK-002*	5	800,000
Trott Brook Greenway Trail	Park Improvements	*04-PARK-014*	5	4,000,000
Mississippi River Park Development-Bridge location	Park Improvements	*06-PARK-016*	5	750,000
			Total for: Priority 5	5,550,000
	Total for 2032			**5,550,000**
GRAND TOTAL				**30,550,000**

Capital Improvement Program 2024 *thru* 2033

City of Ramsey, Minnesota

Project # 04-PARK-002

Project Name Elmcrest Creek Trail to Central Park

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $800,000

Description

This trail would link Elmcrest Park to Central Park, the neighborhoods in between, and provide off-roadway trail experience within central Ramsey.

Justification

Connecting the two community parks would reduce the need to replicate some facilities in both locations. The construction of the trail may coincide at such time as residents may subdivide their lots east of Ramsey Blvd, along the county ditch.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									800,000		800,000
Total									**800,000**		**800,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Grants/Outside Sources									150,000		150,000
Park Improvement Trust Fund									650,000		650,000
Total									**800,000**		**800,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 04-PARK-007

Project Name Lake Itasca Community Park

Department Park Improvements
Contact Unassigned
Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $1,200,000

Description

This project is intended to begin the development of Lake Itasca Park North of Alpine Drive, east of the lake to the west line of the adjacent subdivision.

Justification

Properties south of Alpine Drive, both east and west of Puma Street have developed as residential. This development as essentially provided the necessary Park Dedication funds for the 1st phase of construction, as well as contributing increased recreatio

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost							1,200,000				1,200,000
Total							**1,200,000**				**1,200,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund							1,200,000				1,200,000
Total							**1,200,000**				**1,200,000**

Capital Improvement Program 2024 *thru* 2033

City of Ramsey, Minnesota

Project #	04-PARK-014
Project Name	Trott Brook Greenway Trail

Department	Park Improvements
Contact	Unassigned
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder
Status	Future Consideration

Total Cost $4,000,000

Description

The Trott Brook Greenway Trail extends from Elk River's Youth Athletic Complex near Jarvis Street and follows the brook easterly to Rum River Central Park about six miles away. The project would involve continued acquisition of scenic and trail easements

Justification

This trail project would be predicated on significant planning leading up to construction and likely involve a Master Plan, as well as receiving grant monies for funding. The land around the brook is the largest and most contiguous undeveloped natural ar

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									4,000,000		4,000,000
Total									**4,000,000**		**4,000,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Grants/Outside Sources									4,000,000		4,000,000
Total									**4,000,000**		**4,000,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	06-PARK-016
Project Name	Mississippi River Park Development-Bridge location

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder
Status	Future Consideration

Total Cost $750,000

Description

This neighborhood park is proposed in the general vicinity of the proposed bridge crossing, along the banks of the river. The park would consist of the usual park amenities, as well as open space that may be shared with adjoining new and existing residen

Justification

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost									750,000		750,000
Total									**750,000**		**750,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund									750,000		750,000
Total									**750,000**		**750,000**

Capital Improvement Program 2024 *thru* 2033

City of Ramsey, Minnesota

Project #	07-PARK-001
Project Name	Municipal Plaza

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder
Status	Future Consideration

Total Cost $3,700,000

Description

Development of the proposed 2-acre Municipal Plaza in The COR, based upon the parks framework plan at $41 per square foot.

Justification

This urban park-space may be the most prominent park space within The COR - due to its visibility along Sunwood Drive, and its relationship to the Municipal Center and transit hub. The site is also likely to be used for the city's festival known as Happy

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost				3,700,000							3,700,000
Total				**3,700,000**							**3,700,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Grants/Outside Sources				200,000							200,000
Park Improvement Trust Fund				3,500,000							3,500,000
Total				**3,700,000**							**3,700,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 08-PARK-004

Project Name The Waterfront

Department Park Improvements
Contact
Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $6,300,000

Description

This project will be the culmination of comprehensive planning for a significant water feature in The COR. The 'lake' will be a layering of public and private amenities - such as the integration of a restaurant, required open space, public paths, wading

Justification

In addition to providing a superior view-shed for residential and retail sites as well as water recreation, the pond will handle storm run-off and provide fill material for other projects within The COR. The cost projections are based on the parks framewo

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost	6,300,000										6,300,000
Total	**6,300,000**										**6,300,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund	6,300,000										6,300,000
Total	**6,300,000**										**6,300,000**

Capital Improvement Program 2024 *thru* 2033

City of Ramsey, Minnesota

Project #	08-PARK-008
Project Name	Central Anoka County Regional Trail Bridge over 10

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20 Years
Category	Park Improvement
Priority	5-Opportunity/Unfunded/Placeholder
Status	Future Consideration

Total Cost $5,600,000

Description

Bridge #02053 will connect The COR to the trail to the Mississippi River along the storm sewer outfall and serve as a regional trail connection between the Northstar Rail Station and Mississippi West Regional Park.

Justification

The COR is designed to be pedestrian friendly. This bridge will provide a connection to West Mississippi Regional Park and the regional trail. Further, the rail and highway crossing will allow residents to access the commuter rail and The COR without ad

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost						5,600,000					5,600,000
Total						**5,600,000**					**5,600,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Grants/Outside Sources						5,600,000					5,600,000
Total						**5,600,000**					**5,600,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 11-PARK-003

Project Name Alpine Park Winter Facilities

Department Park Improvements
Contact
Type Improvement
Useful Life 25
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $2,500,000

Description

This project shall include the construction of a chalet/warming house capable of facilitating winter equipment rentals and vending. Improvements will also include the expansion of the existing parking lot, and the construction of refrigerated rinks.

Justification

This warming house will function as a hub for winter recreation in the city with ice skating, sliding, and cross-country ski trails. Further, the existing warming house and rinks at Ramsey Elementary are in sub-standard condition and would be discontinued

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Building Cost/Construction						750,000					750,000
Improvements Other than Building Cost						1,750,000					1,750,000
Total						**2,500,000**					**2,500,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund						2,500,000					2,500,000
Total						**2,500,000**					**2,500,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project # 17-PARK-008

Project Name Lake Itasca / COR Greenway

Department Park Improvements
Contact
Type Improvement
Useful Life 20
Category Park Improvement
Priority 5-Opportunity/Unfunded/Placeholder
Status Future Consideration

Total Cost $1,900,000

Description

This project envisions a Greenway connection from Municipal Plaza, The Draw and the proposed Waterfront, west through The COR to the Lake Itasca Community Park.

Justification

The Greenway will be the primary east/west pedestrian route on either side of Armstrong Blvd, connecting places to live, work and recreate. It is intended that the Greenway also will be a working component of the stormwater system.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Improvements Other than Building Cost					1,900,000						1,900,000
Total					**1,900,000**						**1,900,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund					1,900,000						1,900,000
Total					**1,900,000**						**1,900,000**

Capital Improvement Program

2024 *thru* 2033

City of Ramsey, Minnesota

Project #	06-ACQ-001
Project Name	Sixth Community Park (north central Ramsey)

Department	Site Acquisitions
Contact	
Type	Land
Useful Life	Unassigned
Category	Site Acquisition
Priority	5-Opportunity/Unfunded/Placeholder
Status	Future Consideration

Total Cost $3,800,000

Description

The park location is presently proposed as Trott Brook Crossings, north of Trott Brook and geographically centralized within the city.

The park would have athletic fields, significant playground and repurposed barns serving as a community event cent

Justification

Given the projected build-out of Ramsey, it is anticipated that a sixth Community Park will be required to meet the needs of the existing and future residents.

Expenditures	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Land Acquisition			3,800,000								3,800,000
Total			**3,800,000**								**3,800,000**

Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Park Improvement Trust Fund			3,800,000								3,800,000
Total			**3,800,000**								**3,800,000**

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #23-309

RESOLUTION ADOPTING THE 2024-2033 CAPITAL IMPROVEMENT PLAN (CIP)

WHEREAS, the Ramsey City Charter states that the City of Ramsey will adopt a Capital Improvement Plan (CIP) annually; and

WHEREAS, the CIP will consist of at least five years, and will estimate the future needs for the public health, safety and welfare of the City; and

WHEREAS, the CIP shall consist of projects and facilities (capital improvements) proposed to be undertaken during the next ten fiscal years, which is 2024-2033 with appropriate supporting information as to the necessity of such improvements, cost estimates, and method of financing; and

WHEREAS, the Capital Improvement Plan (CIP) is a forecasting tool and not actual, committed projects and expenditures.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA that the findings of fact relating to the request are determined to be as follows:

1) The City Council of the City of Ramsey authorizes the adoption of the 2024-2033 Capital Improvement Plan (CIP)

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **6. 3.**

Meeting Date: 12/12/2023

By: Diana Lund, Finance

Information

Title:

PUBLIC HEARING: 2024 Tax Levies and General Fund Budget:

- Adopt Resolution #23-310 Adopting the 2023, Payable 2024 Municipal Tax Levy
- Adopt Resolution #23-311 Adopting the 2024 General Fund Budget
- Adopt Resolution #23-312 Adopting the 2024 Economic Development Authority (EDA) Budget

Purpose/Background:

Purpose: The City is required to hold a meeting where the city's budget and levy will be discussed and the public can give input. The City is required to adopt a levy and certify to the county auditor by December 28, 2023.

A budget/levy slide presentation will be provided that will outline the city's proposed 2024 levies and General Fund Budget.

A brief recap of the proposed levy to be adopted is as follows:

- 2024 Final Overall Levy: $20,279,701. No change from the September Preliminary levy adopted September 26, 2023.
- The final adopted levy in 2023 was $18,235,180

Levy Components:	General Fund Levy:	$14,962,220	($13,145,820 - Year 2023)
	Pavement Management Levy:	$ 1,844,733	($1,756,889 - Year 2023)
	Debt Service Levies:	$ 3,385,358	($3,249,861 - Year 2023)
	EDA Levy:	$ 87,390	($82,610 - Year 2023)

The levy increase of $2,044,521 from payable 2023 to payable 2024 is largely attributed to personnel costs for existing staff (COLA, wage steps, Health, Retirement (PERA) and workers comp in the amount of $703,813 and new personnel requests (3 street maintenance, 1 accountant I,1 rental housing inspector, 1 building maintenance worker, 1 mechanic and 1 park and rec maintenance worker) in the amount of $588,988.

Other Factors of Levy Increase:

1. $135,797 in Debt Service Levy attributed to debt levy for new issue: 2023 GO Capital Equipment
2. $523,299 Line item budget increases (Road salt & street improvements -cracksealing/rejuvenation/pothole patching)
3. $87,844 Pavement Management Levy Increase - additional 5% per year as recommended
4. $4,780 EDA levy increase

2024 Est Final Tax Capacity Rate: 41.171% (40.429% - Year 2023)

2024 General Fund Budget: $20,799,768 ($17,055,153 - Year 2023)

2024 EDA Budget: $92,390 ($87,610 - Year 2023)

All EDA and General Fund documents are included together, as the EDA levy calculates into the total general levy calculation of the city.

Notification:

At is regular meeting of September 26, 2023, City Council agreed upon December 12, 2023 at 7:00 PM to hold a public meeting on the 2024 levy and budget. This date and time was printed on the proposed tax statements that were sent to each taxable property and public hearing notice was also posted in the Anoka County Union Hearald.

Observations/Alternatives:

Option #1 - Motion for City Council to Adopt Resolutions #23-310 Adopting the 2023 Payable 2024 Municipal Tax Levies(General, Pavement Management, EDA and Debt Service) in the amount of $20,279,701; Adopt Resolution #23-311 Adopting the 2024 General Fund Budget in the amount of $20,799,768; and Adopt Resolution #23-312 Adopting the 2024 EDA Budget in the amount of $92,390.

Option #2 - Motion for City Council to Adopt Resolutions as stated above in Option 1, but with the following modifications:_____

Option#3 - Motion for City Council to not adopt the attached resolutions. If a final levy is not adopted it reverts back to the final levy of 2023 in the amount of $18,235,180.

Funding Source:

The EDA levy supports the EDA budget, the General Levy supports the General Fund Budget and debt service levy supports the respective annual debt service payments and the Pavement Management Levy supports the City's pavement management program.

Recommendation:

Staff recommends Option#1 as outlined above.

Action:

Motion to Adopt Resolution #23-310 Adopting the 2023, Payable 2024 Municipal Tax Levies (General, Pavement Management, EDA and debt service) in the amount of $20,279,701;
and

Motion to Adopt Resolution #23-311 Adopting the 2024 General Fund Budget in the amount of $20,799,768
and

Motion to Adopt Resolution #23-312 Adopting the 2024 EDA Budget in the amount of $92,390.

Attachments

Reso #23-310 Adopting the 2023/Payable 2024 Municipal Tax Levy

Reso #23-311 Adopting the 2024 General Fund Budget

Reso# 23-312 Adopting the 2024 EDA Budget

2024 General Fund Budget

2024 EDA Budget

Form Review

Inbox	Reviewed By	Date

Brian Hagen	Brian Hagen	12/07/2023 10:17 AM
Form Started By: Diana Lund		Started On: 12/05/2023 09:53 AM
Final Approval Date: 12/07/2023		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #23-310

RESOLUTION ADOPTING THE 2023, PAYABLE 2024, MUNICIPAL TAX LEVY

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the following levies for assessed 2023, payable 2024, be levied upon the taxable property in said City of Ramsey, Anoka County, State of Minnesota for the following purposes:

GENERAL LEVY

Fund 101: General Fund - General Operations		
Collected as Pavement Management Levy	$1,844,733	
Fiscal Disparity Transfer (as certified)	2,101,346	
Collected as Property Tax – EDA Levy	87,390	
Collected as Property Tax – General Levy	12,860,874	
		$ 16,894,343

DEBT SERVICE LEVY

2015 CIP Bonds: Fire Station #2	282,988
2021 CIP Bond – Municipal Center	1,122,950
2015 GO Road Improvement Bonds	117,293
2014 Equipment Certificates	102,094
2016 GO Road Improvement Bond	148,740
2017 GO Road Improvement Bonds	93,335
2018 GO Road Improvement Bonds	110,996
2020 CIP Bond: Public Works Campus	127,276
2022 GO Street Reconstruction Bond	1,090,950
2023 Equipment Certificates	188,736
	$3,385,358

TOTAL CERTIFIED LEVIES $ 20,279,701

2) That this final levy does not exceed the Proposed Levy adopted September 26, 2023.

3) That the City of Ramsey will not be levying the $334,289 related to the $3,090,000 GO Refunding Bond, Series 2011B, as per Joint Powers Agreement with Anoka County. Anoka County is required to pay directly to the City, this debt service amount.

4) That the City of Ramsey will not be levying the total $1,179,098 (105% of debt service) related to the GO Capital Improvement Plan Refunding Bonds for the Municipal Center. The City will levy at $1,122,950.

5) That the City of Ramsey will not be levying the total $189,875 related to the 2023 Equipment Certificates. Final debt service amount was determined after preliminary adoption. The City will levy at $188,736.

6) That the Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's Office on or before Thursday, December 28, 2023.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #23-311

RESOLUTION ADOPTING THE 2024 CITY OF RAMSEY GENERAL FUND OPERATING BUDGET

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2024 is hereby adopted for the General Fund as follows:

GENERAL FUND

Revenues:	
Property Taxes	$ 14,905,220
Licenses and Permits	921,900
Intergovernmental Revenues	734,000
Charges for Services	686,800
Fines and Forfeitures	48,000
Other Revenues-	
Interest Earnings	50,000
Miscellaneous	16,830
Other Financing Sources	3,437,018
Total Revenues	$ 20,799,768
Operating and Capital Expenditures:	
General Government	$ 5,034,892
Public Safety	9,241,315
Public Works	4,120,033
Parks and Recreation	2,277,155
Contingency	20,000
Other Financing Uses	106,373
Total Operating and Capital Expenditures	$20,799,768

2) That the City Finance Director be directed to transmit a certified copy of this resolution to the Anoka County Auditor's office on or before Thursday, December 28, 2023.

3) That all contractual agreements contained within the 2024 General Fund Budget will be considered ratified.

4) That all itemized capital equipment purchases contained within the 2024 General Fund Budget will be considered ratified.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #23-312

RESOLUTION ADOPTING THE 2024 CITY OF RAMSEY ECONOMIC DEVELOPMENT AUTHORITY FUND BUDGET

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2024 is hereby adopted for the Economic Development Authority Fund as follows:

ECONOMIC DEVELOPMENT FUND

Revenues:	
Taxes (EDA Levy)	$ 87,390
Interest Earnings	$ 5,000
Other Financing Sources	$ 0
Total Revenues	$92,390
Operating and Capital Expenditures:	
Personal Services	$ 1,090
Supplies	$ 43,000
Services and Charges	$ 48,300
Total Operating and Capital Expenditures	$ 92,390

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of December, 2023.

_____
Mayor

ATTEST:

City Clerk

GENERAL FUND 101 - BUDGET SUMMARY

REVENUES

	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
TAXES	9,902,004	10,577,806	11,184,493	11,961,591	13,088,820	14,905,220
LICENSES AND PERMITS	901,222	850,504	917,645	843,010	699,400	921,900
INTERGOVERNMENTAL REVENUES	442,366	2,497,148	513,730	885,575	696,700	734,000
CHARGES FOR SERVICES	790,112	731,187	760,740	814,985	622,300	686,800
FINES AND FORFEITS	49,479	34,735	51,153	45,717	50,000	48,000
MISCELLANEOUS	16,637	12,861	29,201	235,737	15,750	16,830
INVESTMENT EARNINGS	174,930	185,750	(29,897)	(57,081)	25,000	50,000
OTHER FINANCING SOURCES	953,354	766,049	1,321,201	659,892	1,857,183	3,437,018
TOTAL REVENUES	**13,230,103**	**15,656,038**	**14,748,266**	**15,389,426**	**17,055,153**	**20,799,768**

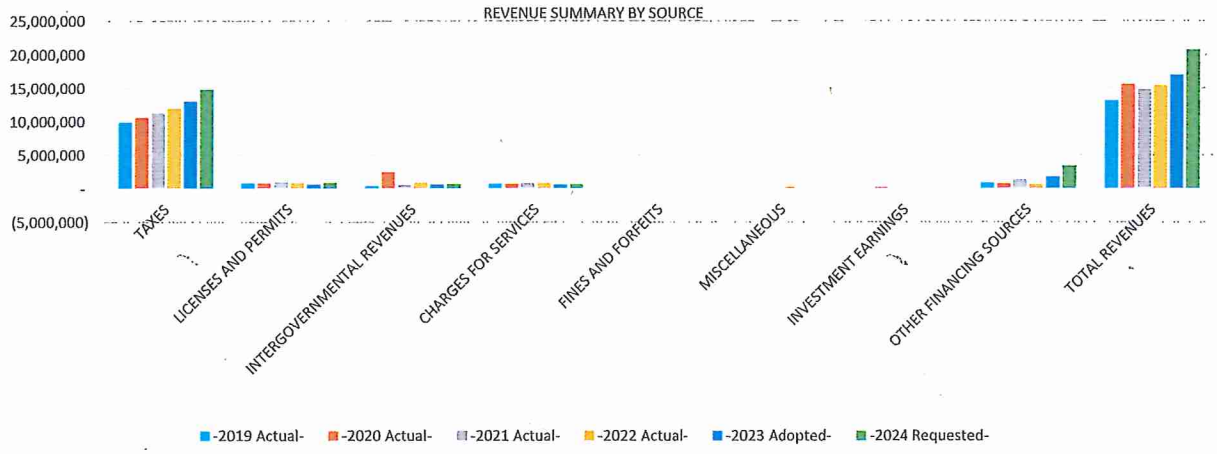
EXPENDITURES

	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
GENERAL GOVERNMENT	3,467,555	3,390,435	3,540,820	3,814,959	4,203,044	5,034,892
PUBLIC SAFETY	5,511,745	6,112,194	6,526,621	6,822,296	8,166,229	9,241,315
PUBLIC WORKS	2,047,054	2,009,196	2,393,459	2,153,946	2,899,371	4,120,033
PARKS AND RECREATION	1,303,410	1,418,871	1,481,802	1,445,077	1,661,536	2,277,155
MISCELLANEOUS/CONTINGENCY	637,670	1,875,063	474,396	334,541	124,973	126,373
TOTAL EXPENDITURES	**12,967,434**	**14,805,758**	**14,417,097**	**14,570,820**	**17,055,153**	**20,799,768**

GENERAL FUND 101 - REVENUE SUMMARY	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
TAXES	9,902,004	10,577,806	11,184,493	11,961,591	13,088,820	14,905,220
LICENSES AND PERMITS	901,222	850,504	917,645	843,010	699,400	921,900
INTERGOVERNMENTAL REVENUES	442,366	2,497,148	513,730	885,575	696,700	734,000
CHARGES FOR SERVICES	790,112	731,187	760,740	814,985	622,300	686,800
FINES AND FORFEITS	49,479	34,735	51,153	45,717	50,000	48,000
MISCELLANEOUS	16,637	12,861	29,201	235,737	15,750	16,830
INVESTMENT EARNINGS	174,930	185,750	(29,897)	(57,081)	25,000	50,000
OTHER FINANCING SOURCES	953,354	766,049	1,321,201	659,892	1,857,183	3,437,018
TOTAL REVENUES	**13,230,103**	**15,656,038**	**14,748,266**	**15,389,426**	**17,055,153**	**20,799,768**

HISTORICAL LEVY AMOUNTS

2019 LEVY	$	9,972,432	6.14%
2020 LEVY	$	10,670,932	7.00%
2021 LEVY	$	11,060,589	3.65%
2022 LEVY	$	11,712,590	5.89%
2023 LEVY	$	13,145,820	12.24%
2024 LEVY	$	14,962,220	13.82%

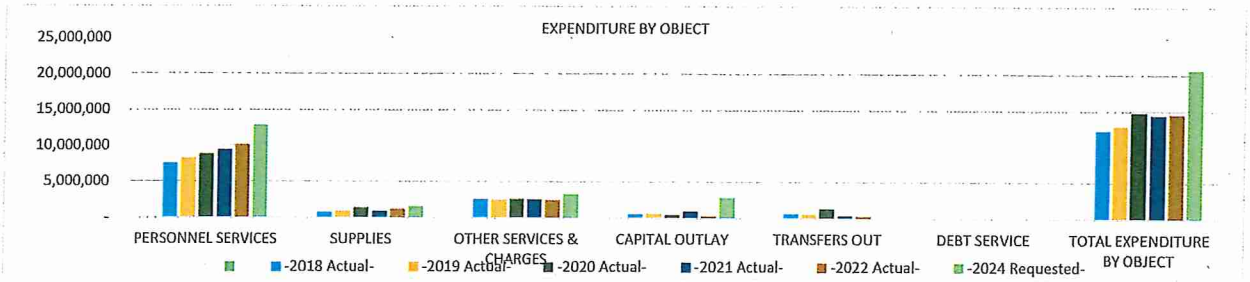


GENERAL FUND 101 - REVENUE BY SOURCE		-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
TAXES							
4011	CURRENT-AD VALOREM TAXES	8,383,643	8,929,345	9,415,148	10,068,520	11,570,820	13,219,391
401A	CURRENT-UNCOLLECTED ALLOWANCE	-	-	-	-	(100,000)	(100,000)
4012	DELINQUENT-AD VALOREM TAXES	37,958	39,951	112,159	50,370	40,000	40,000
4014	FISCAL DISPARITIES	1,477,121	1,607,454	1,645,441	1,535,653	1,575,000	1,742,829
4015	EXCESS TAX INCREMENTS	179	-	-	304,151	-	-
4018	PENALTY/INT-AD VALOREM TAXES	3,104	1,056	11,745	2,742	3,000	3,000
4019	FORFEITED TAX SALE APPROPRIATION				153		
TAXES Total		**9,902,004**	**10,577,806**	**11,184,493**	**11,961,591**	**13,088,820**	**14,905,220**
LICENSES AND PERMITS							
- BUSINESS LICENSES/PERMITS							
4140	CREDIT CARD PROCESSING FEES	(5,960)	(2,032)	(2,994)	(3,967)	(4,000)	(4,500)
4155	LIQUOR-ON SALE	48,740	49,348	47,360	48,185	50,000	50,000
4156	LIQUOR-OFF SALE	-	-	-	-	-	-
4159	MECHANICAL LICENSE	14,300	13,550	13,850	18,265	13,000	15,000
4163	PAWNSHOP LICENSE	9,868	4,250	4,250	4,000	4,000	-
4164	CIGARETTE SALES LICENSE	3,050	3,050	3,700	3,988	3,000	4,000
4165	REFUSE HAULERS LICENSE	450	350	350	400	400	400
4168	PEDDLERS LICENSE	2,820	1,910	6,500	4,100	5,000	4,000
4170	OTHER BUSINESS LICENSES & PERM	2,180	2,080	1,360	2,210	2,000	2,000
4171	INVESTIGATIVE FEES	3,451	1,906	2,684	2,441	2,000	3,000
- NON-BUSINESS LICENSES/PERMITS							
4205	BUILDING PERMIT	577,644	522,922	566,419	520,770	400,000	400,000
4206	PLUMBING PERMIT	46,218	39,175	52,806	46,037	40,000	45,000
4207	ANIMAL LICENSE	1,250	1,110	1,930	2,000	-	-
4208	HEATING PERMIT	53,963	62,471	69,045	53,494	50,000	55,000
4209	CONDITIONAL USE PERMIT	8,750	6,864	8,450	9,600	8,000	20,000
4211	SIGN PERMITS	2,625	2,155	1,550	1,500	2,000	2,000
4212	RENTAL LICENSE	1,525	10,700	5,135	4,010	4,000	204,000
4213	FIRE PERMIT	8,386	10,963	7,550	10,750	10,000	12,000
4214	ELECTRICAL INSPECTION PERMIT	92,148	85,140	90,306	80,988	80,000	80,000
4220	SEPTIC SYSTEM PERMIT	21,159	22,920	21,310	21,685	15,000	15,000
4221	URBAN SEWER PERMIT	2,850	4,408	4,350	6,025	5,000	5,000
4222	URBAN WATER PERMIT	3,525	5,138	5,050	6,925	5,000	5,000
4230	OTHER NON-BUSINESS LIC & PERM	2,280	2,125	6,685	(395)	5,000	5,000
LICENSES AND PERMITS Total		**901,222**	**850,504**	**917,645**	**843,010**	**699,400**	**921,900**
INTERGOVERNMENTAL REVENUES							
- FEDERAL INTERGOVERNMENTAL							
4253	FEDERAL EXCISE TAX REFUND	8,863	9,432	9,310	1,333	9,200	1,500
4252	FEDERAL GRANTS	-	-	-	-	-	-
- STATE INTERGOVERNMENTAL							
4255	FEDERAL CARES ACT	-	2,050,863	-	55,624	-	-
4263	MARKET VALUE HOMESTEAD CREDIT	2,689	2,834	2,963	3,644	-	-
4268	MSA FOR STREETS	150,000	150,000	180,000	302,316	210,000	240,000
4269	POLICE - INSURANCE PREMIUM TAX	228,225	241,001	248,199	277,956	240,000	250,000
4271	POST BOARD REIMBURSEMENT	23,860	24,464	27,820	29,430	20,000	25,000
4272	STATE EXCISE TAX REFUND	364	522	571	525	500	500
4273	OTHER STATE GRANTS & AIDS	28,365	17,282	28,867	214,747	217,000	217,000
- LOCAL INTERGOVERNMENTAL							
4287	OTHER LOCAL GOVERNMENT GRANTS	-	750	16,000	-	-	-
INTERGOVERNMENTAL REVENUES Total		**442,366**	**2,497,148**	**513,730**	**885,575**	**696,700**	**734,000**

CHARGES FOR SERVICES							
4304	RENTAL FEES - REAL PROPERTY	153,799	155,808	156,109	160,542	135,000	135,000
4305	RENTAL FEES	11,042	4,804	12,224	13,672	12,000	20,000
4306	ZONING & SUBDIVISION FEES	2,082	1,130	2,585	2,490	2,000	2,000
4307	PLAN CHECKING FEES	241,565	184,169	199,008	249,663	200,000	200,000
4308	SALES OF MAPS & PUBLICATIONS	358	73	123	137	100	100
4309	ASSESSMENT SEARCHES	630	90	540	270	200	200
4312	GENERAL GOVERNMENT STAFF TIME	39,694	41,045	31,870	36,184	25,000	15,000
4326	SPECIAL POLICE SERVICES	21,082	3,325	7,808	15,939	5,000	5,000
4327	SPECIAL FIRE PROTECTION SERVIC	86,157	72,414	23,144	130	-	-
4328	ACCIDENT REPORTS	1,373	1,114	1,033	763	1,000	1,000
4329	OPEN BURN PERMIT FEES	975	750	500	1,000	1,000	500
4330	OTHER PUBLIC SAFETY	4,935	2,400	5,370	4,325	3,000	3,000
4337	ENGINEERING	200,453	243,514	302,408	299,006	225,000	275,000
4338	PLAN & SPECIFICATION FEES	-	570	-	-	-	-
4339	OTHER PUBLIC WORKS	13,460	15,647	7,860	16,994	8,000	20,000
4347	OTHER CULTURE-RECREATION	12,507	4,334	10,159	13,869	5,000	10,000
CHARGES FOR SERVICES Total		**790,112**	**731,187**	**760,740**	**814,985**	**622,300**	**686,800**
FINES AND FORFEITS							
4452	COURT FINES	45,404	32,505	46,250	40,563	45,000	45,000
4453	OTHER FINES & FORFEITS	405	291	-	-	-	-
4454	ADMINISTRATIVE FINES	3,669	1,940	4,903	5,155	5,000	3,000
FINES AND FORFEITS Total		**49,479**	**34,735**	**51,153**	**45,717**	**50,000**	**48,000**
MISCELLANEOUS							
4604	SURCHARGES	690	608	675	708	700	800
4605	ELECTION FILING FEES	20	50	-	30	50	30
4609	OTHER MISCELLANEOUS REVENUES	15,927	12,202	28,526	234,999	15,000	16,000
4608	CONTRIBUTIONS & DONATIONS	-	-	-	-	-	-
MISCELLANEOUS Total		**16,637**	**12,861**	**29,201**	**235,737**	**15,750**	**16,830**
INVESTMENT EARNINGS							
4701	INTEREST ON INVESTMENTS	174,930	185,750	(29,897)	(57,081)	25,000	50,000
INVESTMENT EARNINGS Total		**174,930**	**185,750**	**(29,897)**	**(57,081)**	**25,000**	**50,000**
OTHER FINANCING SOURCES							
TRANSFERS IN							
4901	TRANSFER IN FROM OTHER FUNDS	953,354	766,049	1,321,201	659,892	1,857,183	3,437,018
OTHER FINANCING SOURCES Total		**953,354**	**766,049**	**1,321,201**	**659,892**	**1,857,183**	**3,437,018**
TOTAL REVENUE		**13,230,103**	**15,656,038**	**14,748,266**	**15,389,426**	**17,055,153**	**20,799,768**

GENERAL FUND 101 - LINE ITEM DETAIL	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Adopted-	-2023 Adopted-	-2023 Adopted-
4901 Other Finance Sources						
Water Fund Administrative Transfer	43,000	45,000	47,000	49,000	51,000	55,000
Sewer Fund Administrative Transfer	37,000	39,000	41,000	43,000	45,000	49,000
St. Lighting Fund Administrative Transfer	21,000	22,000	23,000	25,000	27,000	29,000
Recycling Fund Administrative Transfer	-	-	-			
Storm Water Utility Fund Administrative Transfer	32,000	34,000	36,000	38,000	40,000	44,000
PW Campus Fund				-	750,000	-
ARPA Funds	-	-	-	-	375,000	-
2023 Legislative Funds	-	-	-	-	-	1,090,445
Landfill Fund	-	-	989,201	63,000	-	-
Capital Maintenance Fund - For Trail Maintenance	50,000	60,000	60,000	60,000	70,000	70,000
Capital Maintenance Fund - For Capital Improvements				29,710	-	120,000
Facility Fund	-	-	-	-	-	36,000
Pavement Management Fund	-	-	-	-	-	56,000
Insurance Fund	-	-	-		-	-
Fleet Vehicle Fund	87,000	-	-	17,800	104,310	48,000
PIR Fund-Street Maintenance	125,000	125,000	125,000	150,000	175,000	200,000
Capital Bonding	-	-	-	-	-	1,453,018
Equipment Revolving Fund	558,354	441,049		184,382	219,873	77,000
	953,354	766,049	1,321,201	659,892	1,857,183	3,327,463

EXPENDITURE BY OBJECT SUMMARY	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
PERSONNEL SERVICES	8,240,136	8,859,253	9,471,467	10,172,991	11,609,269	12,902,070
SUPPLIES	913,056	1,413,878	915,468	1,237,507	1,326,261	1,571,677
OTHER SERVICES & CHARGES	2,502,365	2,626,465	2,577,885	2,521,359	2,939,067	3,322,185
CAPITAL OUTLAY	549,084	467,070	977,809	295,957	1,074,183	2,897,463
TRANSFERS OUT	575,817	1,376,215	409,801	272,688	106,373	106,373
DEBT SERVICE	61,853	61,853	61,853	61,853	-	-
TOTAL EXPENDITURE BY OBJECT	**12,842,311**	**14,804,733**	**14,414,283**	**14,562,355**	**17,055,153**	**20,799,768**



EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
GENERAL GOVERNMENT							
0111	MAYOR AND COUNCIL	118,969	104,534	100,563	106,114	129,607	127,315
0114	CHARTER/PLAN/HORSE COMMISSIONS	3,642	3,213	3,666	2,709	3,853	3,968
0130	ADMINISTRATION	811,654	795,368	852,730	913,981	1,019,778	1,076,533
0141	ELECTIONS	22,103	53,763	7,784	44,689	6,650	54,861
0153	FINANCE	367,590	379,167	408,717	362,854	386,910	440,666
0155	ASSESSING	143,667	147,722	120,463	125,272	130,000	133,000
0161	LEGAL	152,821	124,533	125,477	121,422	126,600	128,915
0191	PLANNING & ZONING	680,965	653,382	733,882	665,874	854,650	974,899
0192	DATA PROCESSING	623,164	582,467	606,281	773,912	818,662	1,063,589
0194	GENERAL GOVERNMENT BUILDINGS	494,094	501,162	529,125	643,514	667,254	968,079
0195	NEWSLETTER	48,885	45,123	52,132	54,618	59,080	63,067
GENERAL GOVERNMENT Total		**3,467,555**	**3,390,435**	**3,540,820**	**3,814,959**	**4,203,044**	**5,034,892**
PUBLIC SAFETY							
0211	POLICE PROTECTION	3,794,498	4,122,916	4,547,484	4,726,260	5,505,623	6,064,087
0220	FIRE PROTECTION	1,024,125	1,384,635	1,352,166	1,427,516	1,761,760	2,219,602
0240	PROTECTIVE INSPECTIONS	600,831	519,585	538,198	564,838	721,415	708,859
0250	CIVIL DEFENSE	15,164	2,288	3,287	9,637	43,350	47,800
0260	TRAFFIC ENGINEERING	59,904	68,686	71,628	79,873	111,706	174,767
0270	ANIMAL CONTROL	4,336	993	743	1,399	6,250	6,750
0280	COMMUNITY ORIENTING POLICING	12,888	13,092	13,115	12,774	16,125	19,450
PUBLIC SAFETY Total		**5,511,745**	**6,112,194**	**6,526,621**	**6,822,296**	**8,166,229**	**9,241,315**
PUBLIC WORKS							
0301	ENGINEERING	379,804	383,947	381,476	446,849	554,975	680,214
0311	STREET MAINTENANCE	1,306,948	1,336,038	1,747,168	1,332,827	2,001,574	2,908,542
0312	SNOW & ICE REMOVAL	360,301	289,211	264,815	374,270	342,822	531,277
PUBLIC WORKS Total		**2,047,054**	**2,009,196**	**2,393,459**	**2,153,946**	**2,899,371**	**4,120,033**
PARKS AND RECREATION							
0452	PARK & RECREATION	1,283,410	1,418,871	1,481,802	1,445,077	1,661,536	2,277,155
0455	COMMUNITY PROGRAMS	20,000	-	-	-	-	-
0461	ENVIRONMENTAL SERVICES		-	-	-	-	-
PARKS AND RECREATION Total		**1,303,410**	**1,418,871**	**1,481,802**	**1,445,077**	**1,661,536**	**2,277,155**
MISCELLANEOUS/CONTINGENCY							
0892	EXPENDITURE RESERVE	637,670	1,875,063	474,396	334,541	124,973	126,373
MISCELLANEOUS/CONTINGENCY Total		**637,670**	**1,875,063**	**474,396**	**334,541**	**124,973**	**126,373**
TOTAL EXPENDITURES & OTHER FINANCING		**12,967,434**	**14,805,758**	**14,417,097**	**14,570,820**	**17,055,153**	**20,799,768**

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
PERSONNEL SERVICES							
WAGES AND SALARIES							
6102	F.T. REGULAR-WAGES & SALARIES	5,513,787	5,908,446	6,275,314	6,528,037	7,629,646	8,576,140
6103	FULL TIME-REGULAR-OVERTIME	146,188	148,960	166,477	183,834	134,000	153,000
6104	PART TIME-WAGES & SALARIES	496,943	539,851	577,699	746,543	809,700	785,119
6105	TEMPORARY-WAGES & SALARIES	148,935	167,447	133,432	179,828	158,862	183,308
6106	OVERTIME-TEMPORARY	926	259	878	636	-	-
6107	OVERTIME-PART TIME	1,905	1,408	-	4,686	-	-
WAGES AND SALARIES		**6,308,684**	**6,766,371**	**7,153,799**	**7,643,564**	**8,732,208**	**9,697,567**
OTHER GROSS EARNINGS							
6108	SEVERANCE PAY	45,355	-	67,885	95,310	-	-
OTHER GROSS EARNINGS		**45,355**	**-**	**67,885**	**95,310**	**-**	**-**
EMPLOYER CONTRIBUTIONS							
6121	PERA CONTRIBUTIONS	678,558	754,905	807,600	839,838	955,726	1,037,959
6122	FICA/MEDICARE CONTRIBUTIONS	315,349	327,544	350,762	367,731	446,291	513,518
6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	800	-	-
6131	GROUP INSURANCE	683,256	764,786	848,602	878,018	1,037,210	1,199,786
6132	DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313
6133	WORKERS COMP INSURANCE PREMIUM	205,620	242,334	239,505	346,417	436,521	451,927
EMPLOYER CONTRIBUTIONS		**1,886,097**	**2,092,882**	**2,249,782**	**2,434,117**	**2,877,061**	**3,204,503**
PERSONNEL SERVICES Total		**8,240,136**	**8,859,253**	**9,471,467**	**10,172,991**	**11,609,269**	**12,902,070**

SUPPLIES							
OFFICE SUPPLIES							
6203	DUPLICATING SUPPLY & COPY PAPE	2,174	4,725	2,174	2,198	5,000	5,000
6204	STATIONERY, ENVELOPES & FORMS	4,725	4,784	3,872	9,542	6,750	8,450
6205	DRAFTING SUPPLIES	-	-	-	-	-	-
6206	FILM, MICROFILM, TAPES, DISKS	1,983	837	568	370	1,600	1,400
6207	TRAINING SUPPLIES	2,565	3,609	3,154	3,562	12,700	9,100
6208	MISCELLANEOUS OFFICE SUPPLIES	12,357	9,440	8,460	9,670	12,375	12,525
OFFICE SUPPLIES		**23,804**	**23,395**	**18,228**	**25,343**	**38,425**	**36,475**
OPERATING SUPPLIES							
6221	CLEANING SUPPLIES	1,503	1,391	2,496	1,910	3,500	3,500
6223	GASOLINE	105,124	98,273	129,654	156,406	188,500	191,800
6225	DIESEL FUEL	57,591	39,882	42,031	73,397	71,900	84,000
6227	LUBRICANTS & ADDITIVES	6,247	4,486	7,580	7,730	6,200	9,000
6229	SHOP MATERIALS	2,537	4,149	5,781	8,830	4,800	8,000
6231	UNIFORMS & TURN-OUT GEAR	63,103	104,570	92,594	124,187	139,450	166,400
6233	BATTERIES	1,071	652	1,262	2,013	2,000	2,000
6235	AMMUNITION	9,386	15,970	1,700	13,725	12,000	15,000
6237	CRIME SCENE KIT MATERIALS	669	368	1,843	-	1,000	1,000
6239	FIRST AID SUPPLIES	2,560	12,345	5,922	5,444	10,500	11,000
6241	COMMUNITY POLICING SUPPLIES	7,750	10,310	9,190	9,967	10,000	12,500
6247	HAPPY DAYS SUPPLIES	12,000	-	7,000	7,000	12,000	12,000
6249	MISCELLANEOUS OPERATING SUPPLY	113,972	118,336	100,912	143,977	140,550	166,792
6246	MARKETING	1,210	-	1,051	198	3,000	2,500
OPERATING SUPPLIES		**384,725**	**410,732**	**409,016**	**554,783**	**605,400**	**685,492**
REPAIR AND MAINTENANCE SUPPLIES							
6251	BATTERIES	812	678	516	-	2,500	2,500
6253	BRAKES	2,342	3,421	3,466	3,238	3,500	3,700
6255	TIRES	7,271	7,458	10,708	6,616	9,000	9,500
6257	OTHER VEHICLE PARTS	98,407	122,447	77,127	122,472	118,700	126,800
6259	BUILDING MAINT/REPAIR SUPPLIES	14,227	4,028	20,639	51,453	45,522	55,200
6261	SAND & GRAVEL	4,726	2,907	-	2,300	4,400	5,300
6263	SALT	97,334	92,362	68,800	129,704	77,000	192,240
6265	ASPHALT	107,676	120,283	134,086	104,227	140,794	153,000
6266	SCBA-PARTS	4,843	4,679	4,055	5,899	20,000	20,000
6267	OTHER STREET MAINTENANCE SUPPL	7,353	4,798	5,303	10,675	13,100	16,500
6269	LANDSCAPE MATERIALS	24,972	18,304	12,623	17,795	27,500	27,500
6271	SIGN REPAIR MATERIALS	121	382	-	1,148	2,000	3,000
6275	OTHER EQUIPMENT PARTS	6,158	662	3,074	2,933	7,500	5,500
6268	IRRIGATION SUPPLIES	9,317	13,000	6,025	16,118	10,000	12,750
REPAIR AND MAINTENANCE SUPPLIES		**385,559**	**395,411**	**346,421**	**474,577**	**481,516**	**633,490**
SMALL TOOLS AND MINOR EQUIPMENT							
6282	EMERGENCY SUPPLIES - COVID	-	436,995	-	-	-	-
6281	SMALL TOOLS & MINOR EQUIPMENT	118,464	147,294	141,803	182,804	200,720	215,820
SMALL TOOLS AND MINOR EQUIPMENT		**118,464**	**584,290**	**141,803**	**182,804**	**200,720**	**215,820**
MERCHANDISE FOR RESALE							
6291	CULVERTS, SIGNS, STREET SUPPLY	505	50	-	-	200	400
MERCHANDISE FOR RESALE		**505**	**50**	**-**	**-**	**200**	**400**
SUPPLIES Total		**913,056**	**1,413,878**	**915,468**	**1,237,507**	**1,326,261**	**1,571,677**
OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6302	AUDITING & ACCOUNTING SERVICES	36,580	36,455	42,501	39,128	43,800	42,200
6304	LEGAL FEES	151,343	123,305	124,320	120,510	125,000	128,000
6305	MEDICAL/PSYCHOLOGICAL FEES	6,425	-	-	-	-	-
6306	PERSONNEL TESTING & RECRUITMT	800	14,042	16,825	24,634	20,000	25,000
6315	MISCELLANEOUS PROFESSIONAL SER	422,044	392,060	289,515	273,357	275,000	282,800
PROFESSIONAL SERVICES		**617,192**	**565,862**	**473,160**	**457,629**	**463,800**	**478,000**
COMMUNICATION							
6321	TELEPHONE	17,842	15,787	15,624	13,675	15,000	15,600
6322	POSTAGE	17,517	16,852	19,170	17,806	23,004	24,400
6323	CELLULAR PHONES	33,701	35,590	39,113	43,623	50,520	53,083
6325	LONG DISTANCE CHARGES	-	-	-	-	-	-
COMMUNICATION		**69,060**	**68,229**	**73,907**	**75,103**	**88,524**	**93,083**

	EMPLOYEE REIMBURSEMENTS						
6331	TRAVEL & LODGING	11,972	3,012	6,500	9,975	15,650	18,500
6334	MILEAGE REIMBURSEMENT	639	170	93	559	1,250	1,000
6335	TRAINING	91,174	71,345	95,871	107,609	122,945	152,240
EMPLOYEE REIMBURSEMENTS		**103,785**	**74,528**	**102,463**	**118,143**	**139,845**	**171,740**
	ADVERTISING AND PUBLISHING						
6352	GENERAL NOTICE & PUBLIC INFOR	34,969	30,311	35,265	38,966	42,500	46,100
6353	ORDINANCE PUBLICATION	876	2,575	1,301	2,322	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	2,305	1,905	3,276	7,302	3,500	3,500
ADVERTISING AND PUBLISHING		**38,150**	**34,790**	**39,841**	**48,591**	**48,000**	**51,600**
	INSURANCE						
6361	GENERAL LIABILITY/PROPERTY INS	145,692	154,021	154,910	175,764	199,601	259,647
INSURANCE		**145,692**	**154,021**	**154,910**	**175,764**	**199,601**	**259,647**
	UTILITIES						
6371	ELECTRIC UTILITIES	153,221	158,084	170,313	172,305	198,200	196,520
6372	WATER/IRRIGATION	15,205	22,127	24,446	18,053	27,200	24,800
6373	GAS	45,139	33,540	51,899	72,127	80,000	89,750
6374	REFUSE/RECYCLING	12,945	12,803	15,322	16,853	11,450	20,550
UTILITIES		**226,511**	**226,554**	**261,980**	**279,338**	**316,850**	**331,620**
	REPAIRS AND MAINTENANCE - LABOR						
6381	BUILDING & STRUCTURE REPAIR	19,827	27,600	23,340	33,095	35,200	84,840
6382	MACHINERY & EQUIPMENT REPAIR	33,424	28,075	34,588	48,494	50,500	56,100
6383	OFFICE EQUIPMENT REPAIR	-	-	-	-	-	-
6386	BRAKE REPAIR	-	-	-	-	-	-
6387	TIRE MOUNTING & BALANCING	160	300	255	60	400	400
6388	OTHER VEHICLE REPAIR	102,635	72,106	73,784	78,514	89,500	97,000
6389	TOWING SERVICES	1,623	2,037	240	3,096	3,500	3,500
REPAIRS AND MAINTENANCE - LABOR		**157,669**	**130,118**	**132,207**	**163,259**	**179,100**	**241,840**
	REPAIRS AND MAINTENANCE - CONTRACTS						
6404	MACHINERY & EQUIPMENT	1,332	1,332	1,221	3,458	-	3,500
6405	OFFICE & DATA PROCESSING EQUIP	344,102	366,660	415,748	434,785	439,497	590,100
REPAIRS AND MAINTENANCE - CONTRACTS		**345,433**	**367,991**	**416,968**	**438,243**	**439,497**	**593,600**
	RENTALS						
6413	OFFICE EQUIPMENT RENTAL	4,837	5,995	5,265	3,483	6,000	9,000
6415	OTHER EQUIPMENT RENTAL	119,147	36,671	46,406	41,405	54,325	56,150
6416	MACHINERY RENTAL	275	-	-	-	300	-
6417	UNIFORM RENTAL	1,948	1,710	1,841	913	800	1,100
RENTALS		**126,208**	**44,376**	**53,512**	**45,800**	**61,425**	**66,250**
	DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451	MEMBERSHIP DUES	58,318	48,325	44,801	47,023	50,725	55,055
6452	SUBSCRIPTIONS	2,238	1,321	1,216	1,458	1,900	1,450
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**60,556**	**49,647**	**46,017**	**48,481**	**52,625**	**56,505**
	BOOKS AND PAMPHLETS						
6471	BOOKS & PAMPHLETS	707	2,331	1,132	2,384	3,800	3,800
BOOKS AND PAMPHLETS		**707**	**2,331**	**1,132**	**2,384**	**3,800**	**3,800**
	CONTRACTED SERVICES						
6488	STREET MAINTENANCE CONTRACT	237,483	500,000	462,784	294,998	575,000	555,000
6489	OTHER CONTRACTED SERVICES	373,918	408,019	359,004	373,625	371,000	419,500
CONTRACTED SERVICES		**611,401**	**908,019**	**821,788**	**668,623**	**946,000**	**974,500**
OTHER SERVICES & CHARGES Total		**2,502,365**	**2,626,465**	**2,577,885**	**2,521,359**	**2,939,067**	**3,322,185**
CAPITAL OUTLAY							
	CAPITAL OUTLAY						
6520	BUILDINGS	-	-	-	-	-	-
6540	HEAVY MACHINERY	185,980	42,861	116,891	103,199	298,750	979,518
6550	MOTOR VEHICLES	145,289	351,094	477,246	47,226	701,578	1,134,629
6580	OTHER EQUIPMENT	136,289	48,692	383,672	118,639	73,855	746,316
6585	COMPUTER HARDWARE/SOFTWARE	81,526	24,423	-	26,894	-	37,000
CAPITAL OUTLAY		**549,084**	**467,070**	**977,809**	**295,957**	**1,074,183**	**2,897,463**
CAPITAL OUTLAY Total		**549,084**	**467,070**	**977,809**	**295,957**	**1,074,183**	**2,897,463**
TRANSFERS OUT							
	OPERATING TRANSFERS						
6820	OPERATING TRANSFERS TO OTHER F	575,817	1,376,215	409,801	272,688	106,373	106,373
OPERATING TRANSFERS		**575,817**	**1,376,215**	**409,801**	**272,688**	**106,373**	**106,373**
TRANSFERS OUT Total		**575,817**	**1,376,215**	**409,801**	**272,688**	**106,373**	**106,373**
DEBT SERVICE							
	DEBT SERVICE						
6603	OTHER L.T. OBLIGATION PRINCIPA	61,853	61,853	61,853	61,853	-	-
DEBT SERVICE		**61,853**	**61,853**	**61,853**	**61,853**	**-**	**-**
DEBT SERVICE Total		**61,853**	**61,853**	**61,853**	**61,853**	**-**	**-**
TOTAL EXPENDITURES & OTHER FINANCING		**12,842,311**	**14,804,733**	**14,414,283**	**14,562,355**	**17,055,153**	**20,799,768**

FUND: GENERAL

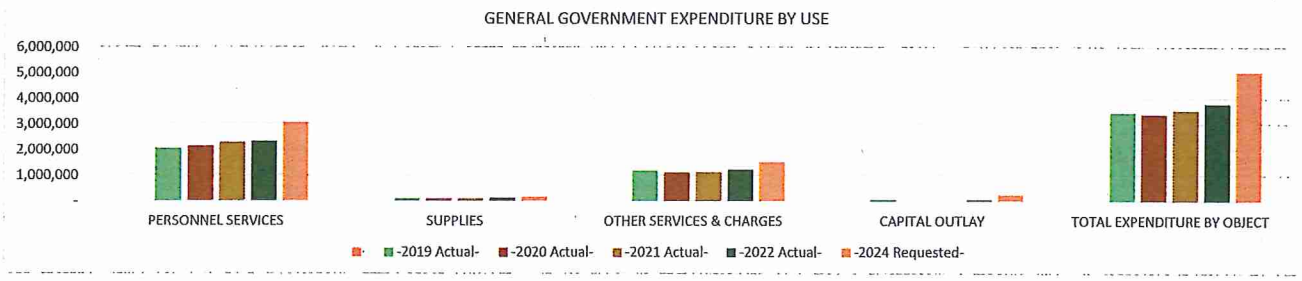
Business Unit	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
REVENUE					
9101 - GENERAL FUND REVENUE	15,656,715	14,748,266	15,389,426	17,055,153	20,799,768
TOTAL REVENUE	**15,656,715**	**14,748,266**	**15,389,426**	**17,055,153**	**20,799,768**

EXPENDITURES					
111 - MAYOR AND COUNCIL	104,534	100,563	106,114	129,607	127,315
114 - COMMISSIONS	3,213	3,666	2,709	3,853	3,968
130 - ADMINISTRATION	795,368	852,730	913,981	1,019,778	1,076,533
141 - ELECTIONS	53,763	7,784	44,689	6,650	54,861
153 - FINANCE	379,167	408,717	362,854	386,910	440,666
155 - ASSESSING	147,722	120,463	125,272	130,000	133,000
161 - LEGAL SERVICES	124,533	125,477	121,422	126,600	128,915
191 - PLANNING AND ZONING	653,382	733,882	665,874	854,650	974,899
192 - DATA PROCESSING	582,467	606,281	773,912	818,662	1,063,589
194 - GENERAL GOVERNMENT BUILDINGS	501,162	529,125	643,514	667,254	968,079
195 - NEWSLETTER	45,123	52,132	54,618	59,080	63,067
211 - POLICE PROTECTION	4,122,916	4,547,484	4,726,260	5,505,623	6,064,087
220 - FIRE PROTECTION	1,384,635	1,352,166	1,427,516	1,761,760	2,219,602
240 - BUILDING INSPECTION	519,585	538,198	564,838	721,415	708,859
250 - CIVIL DEFENSE	2,288	3,287	9,637	43,350	47,800
260 - TRAFFIC ENGINEERING	68,686	71,628	79,873	111,706	174,767
270 - ANIMAL CONTROL	993	743	1,399	6,250	6,750
280 - COMMUNITY ORIENTING POLICING	13,092	13,115	12,774	16,125	19,450
301 - ENGINEERING	383,947	381,476	446,849	554,975	680,214
311 - STREET MAINTENANCE	1,336,038	1,747,168	1,332,827	2,001,574	2,908,542
312 - SNOW AND ICE REMOVAL	289,211	264,815	374,270	342,822	531,277
452 - PARK AND RECREATION	1,418,871	1,481,802	1,445,077	1,661,536	2,277,155
892 - MISCELLANEOUS/CONTINGENCY	1,875,063	474,396	334,541	124,973	126,373
TOTAL EXPENDITURES	**14,805,758**	**14,417,097**	**14,570,820**	**17,055,153**	**20,799,768**

GENERAL FUND 101 - GENERAL GOVERNMENT

GENERAL GOVERNMENT	111-195

EXPENDITURE BY OBJECT SUMMARY	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
PERSONNEL SERVICES	2,064,191	2,140,494	2,289,527	2,342,157	2,711,907	3,071,452
SUPPLIES	120,179	98,236	112,476	150,454	166,295	179,487
OTHER SERVICES & CHARGES	1,201,503	1,127,282	1,138,745	1,240,724	1,324,842	1,527,953
CAPITAL OUTLAY	81,526	24,423	-	74,120	-	256,000
TOTAL EXPENDITURE BY OBJECT	**3,467,400**	**3,390,435**	**3,540,747**	**3,807,456**	**4,203,044**	**5,034,892**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

GENERAL GOVERNMENT						111-195

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS		-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
PERSONNEL SERVICES							
WAGES AND SALARIES							
6102	F.T. REGULAR-WAGES & SALARIES	1,432,355	1,520,613	1,599,305	1,618,640	1,923,768	2,164,409
6103	FULL TIME-REGULAR-OVERTIME	2,645	4,762	2,051	4,477	-	-
6104	PART TIME-WAGES & SALARIES	154,597	120,512	124,988	144,822	167,400	185,300
6105	TEMPORARY-WAGES & SALARIES	31,147	37,425	20,245	62,028	3,500	38,060
6107	OVERTIME-PART TIME	1,905	1,408	-	4,686	-	-
TOTAL WAGES AND SALARIES		**1,622,649**	**1,684,720**	**1,746,589**	**1,834,652**	**2,094,668**	**2,387,769**
OTHER GROSS EARNINGS							
6108	SEVERANCE PAY	14,464	-	63,330	8,699	-	-
TOTAL OTHER GROSS EARNINGS		**14,464**	**-**	**63,330**	**8,699**	**-**	**-**
EMPLOYER CONTRIBUTIONS							
6121	PERA CONTRIBUTIONS	112,726	117,717	124,209	129,895	151,514	174,228
6122	FICA/MEDICARE CONTRIBUTIONS	117,515	119,590	128,509	133,584	168,547	190,605
6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	800	-	-
6131	GROUP INSURANCE	178,168	197,561	209,243	215,835	263,827	291,887
6133	WORKERS COMP INSURANCE PREMIUM	16,670	18,906	15,646	18,693	33,351	26,963
TOTAL EMPLOYER CONTRIBUTIONS		**427,079**	**455,775**	**479,607**	**498,806**	**617,239**	**683,683**
Total PERSONNEL SERVICES		**2,064,191**	**2,140,494**	**2,289,527**	**2,342,157**	**2,711,907**	**3,071,452**
SUPPLIES							
OFFICE SUPPLIES							
6203	DUPLICATING SUPPLY & COPY PAPE	2,174	4,725	2,174	2,198	5,000	5,000
6204	STATIONERY, ENVELOPES & FORMS	1,472	1,242	1,579	5,830	3,600	4,100
6206	FILM, MICROFILM, TAPES, DISKS	-	-	-	-	-	-
6208	MISCELLANEOUS OFFICE SUPPLIES	4,052	5,918	4,711	4,680	6,675	6,775
TOTAL OFFICE SUPPLIES		**7,698**	**11,886**	**8,464**	**12,708**	**15,275**	**15,875**
OPERATING SUPPLIES							
6221	CLEANING SUPPLIES	1,503	1,391	2,496	1,910	3,500	3,500
6223	GASOLINE	2,466	1,543	2,455	3,390	4,000	4,000
6225	DIESEL FUEL	793	758	451	2,172	1,500	2,000
6231	UNIFORMS & TURN-OUT GEAR	1,605	2,269	1,575	2,199	2,000	2,500
6247	HAPPY DAYS SUPPLIES	12,000	-	7,000	7,000	12,000	12,000
6249	MISCELLANEOUS OPERATING SUPPLY	32,969	35,036	35,526	53,046	42,800	50,792
6246	MARKETING	1,210	-	1,051	198	3,000	2,500
TOTAL OPERATING SUPPLIES		**52,547**	**40,997**	**50,554**	**69,915**	**68,800**	**77,292**
REPAIR AND MAINTENANCE SUPPLIES							
6257	OTHER VEHICLE PARTS	4,101	623	280	3,200	1,500	2,000
6259	BUILDING MAINT/REPAIR SUPPLIES	4,001	1,994	4,036	5,313	7,000	7,500
TOTAL REPAIR AND MAINTENANCE SUPPLIES		**8,103**	**2,617**	**4,316**	**8,513**	**8,500**	**9,500**
SMALL TOOLS AND MINOR EQUIPMENT							
6281	SMALL TOOLS & MINOR EQUIPMENT	51,832	42,736	49,142	59,318	73,720	76,820
TOTAL SMALL TOOLS AND MINOR EQUIPMENT		**51,832**	**42,736**	**49,142**	**59,318**	**73,720**	**76,820**
Total SUPPLIES		**120,179**	**98,236**	**112,476**	**150,454**	**166,295**	**179,487**
OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6302	AUDITING & ACCOUNTING SERVICES	32,680	32,405	38,260	34,712	39,500	37,000
6304	LEGAL FEES	151,343	123,305	124,320	120,510	125,000	128,000
6305	MEDICAL/PSYCHOLOGICAL FEES	6,425	-	-	-	-	-
6306	PERSONNEL TESTING & RECRUITMT	800	14,042	16,825	24,634	20,000	25,000
6315	MISCELLANEOUS PROFESSIONAL SER	148,577	110,803	60,556	64,693	85,000	82,600
TOTAL PROFESSIONAL SERVICES		**339,824**	**280,554**	**239,961**	**244,549**	**269,500**	**272,600**
COMMUNICATION							
6321	TELEPHONE	10,261	8,838	9,368	13,675	15,000	15,600
6322	POSTAGE	13,119	14,202	14,529	14,867	17,050	17,700
6323	CELLULAR PHONES	5,136	4,554	5,743	43,623	50,520	53,083
6325	LONG DISTANCE CHARGES	-	-	-	-	-	-
TOTAL COMMUNICATION		**28,515**	**27,594**	**29,640**	**72,165**	**82,570**	**86,383**

EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	7,938	155	804	1,460	6,500	7,500
6334	MILEAGE REIMBURSEMENT	111	-	-	84	500	500
6335	TRAINING	19,771	7,611	16,580	17,959	29,300	39,300
TOTAL EMPLOYEE REIMBURSEMENTS		**27,820**	**7,765**	**17,385**	**19,504**	**36,300**	**47,300**
ADVERTISING AND PUBLISHING							
6352	GENERAL NOTICE & PUBLIC INFOR	34,969	30,311	35,265	38,966	42,500	46,100
6353	ORDINANCE PUBLICATION	876	2,575	1,301	2,322	2,000	2,000
6354	HELP WANTED ADVERTISEMENTS	2,305	1,905	3,276	7,302	3,500	3,500
TOTAL ADVERTISING AND PUBLISHING		**38,150**	**34,790**	**39,841**	**48,591**	**48,000**	**51,600**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	33,983	34,162	35,616	30,378	45,401	32,669
TOTAL INSURANCE		**33,983**	**34,162**	**35,616**	**30,378**	**45,401**	**32,669**
UTILITIES							
6371	ELECTRIC UTILITIES	90,508	94,612	99,184	99,439	112,000	112,000
6372	WATER/IRRIGATION	2,057	2,853	2,412	2,928	3,200	3,300
6373	GAS	29,313	20,395	30,273	40,961	42,000	49,000
6374	REFUSE/RECYCLING	4,790	5,230	4,852	5,569	5,650	7,050
TOTAL UTILITIES		**126,668**	**123,090**	**136,723**	**148,896**	**162,850**	**171,350**
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	7,641	9,855	7,747	9,127	22,000	23,000
6382	MACHINERY & EQUIPMENT REPAIR	11,461	12,554	13,193	19,344	22,000	23,000
6388	OTHER VEHICLE REPAIR	1,845	343	2,043	241	1,500	2,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**20,947**	**22,752**	**22,982**	**28,712**	**45,500**	**48,000**
REPAIRS AND MAINTENANCE - CONTRACTS							
6405	OFFICE & DATA PROCESSING EQUIP	302,488	314,997	366,110	387,787	358,971	538,671
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**302,488**	**314,997**	**366,110**	**387,787**	**358,971**	**538,671**
RENTALS							
6415	OTHER EQUIPMENT RENTAL	-	-	-	-	-	-
TOTAL RENTALS		**-**	**-**	**-**	**-**	**-**	**-**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	51,387	39,559	38,598	38,014	39,850	42,930
6452	SUBSCRIPTIONS	1,551	1,280	589	1,458	1,900	1,450
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**52,938**	**40,840**	**39,187**	**39,472**	**41,750**	**44,380**
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	-	-	-	-	-	-
TOTAL BOOKS AND PAMPHLETS		**-**	**-**	**-**	**-**	**-**	**-**
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	230,169	240,738	211,300	220,670	234,000	235,000
TOTAL CONTRACTED SERVICES		**230,169**	**240,738**	**211,300**	**220,670**	**234,000**	**235,000**
Total OTHER SERVICES & CHARGES		**1,201,503**	**1,127,282**	**1,138,745**	**1,240,724**	**1,324,842**	**1,527,953**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6520	BUILDINGS	-	-	-	-	-	-
6550	MOTOR VEHICLES	-	-	-	47,226	-	58,000
6580	OTHER EQUIPMENT	-	-	-	-	-	161,000
6585	COMPUTER HARDWARE/SOFTWARE	81,526	24,423	-	26,894	-	37,000
TOTAL CAPITAL OUTLAY		**81,526**	**24,423**	**-**	**74,120**	**-**	**256,000**
Total CAPITAL OUTLAY		**81,526**	**24,423**	**-**	**74,120**	**-**	**256,000**
TOTAL EXPENDITURES & OTHER FINANCING		**3,467,400**	**3,390,435**	**3,540,747**	**3,807,456**	**4,203,044**	**5,034,892**

3540820

FUND GENERAL

MAYOR AND COUNCIL

BUDGET SUMMARY:

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0111	6104	PART TIME-WAGES & SALARIES	36,932	33,605	40,350	38,000	46,400	44,000
0111	6121	PERA CONTRIBUTIONS	775	1,002	1,300	1,300	1,300	1,300
0111	6122	FICA/MEDICARE CONTRIBUTIONS	2,838	2,571	3,093	2,907	3,366	3,366
0111	6131	GROUP INSURANCE	3,648	7,895				
0111	6133	WORKERS COMP INSURANCE PREMIUM	130	148	242	116	250	233
0111	6247	HAPPY DAYS	12,000	-	7,000	7,000	12,000	12,000
0111	6249	MISCELLANEOUS OPERATING SUPPLY	11,485	6,530	13,684	21,308	14,000	17,200
0111	6315	MISCELLANEOUS PROFESSIONAL SER	-	15,170		-	15,000	7,000
0111	6322	POSTAGE		-	-			
0111	6331	TRAVEL & LODGING	2,268	136	-	-	1,000	2,000
0111	6335	TRAINING	753	903	175	-	1,000	2,500
0111	6361	GENERAL LIABILITY/PROPERTY INS	1,177	1,070	1,011	823	1,291	936
0111	6451	MEMBERSHIP DUES	46,963	35,504	33,708	34,661	34,000	36,780
Total Expenditure			**118,969**	**104,534**	**100,563**	**106,114**	**129,607**	**127,315**

PERSONNEL COMPLEMENT

Mayor	1.00	1.00	1.00	1.00	1.00	1.00
Council	6.00	6.00	6.00	6.00	6.00	6.00
Mayor and Council Total	7.00	7.00	7.00	7.00	7.00	7.00

6249 Miscellaneous Operating Supplies

Mayor's Prayer Breakfast	400	-	270	340	400	400
Meals for Council Work sessions	2,861	3,435	3,364	2,353	4,000	4,000
Employee Recognition Event (January Event)	3,153	2,193	-	4,047	2,750	3,500
Tree Lighting/Outside Lights & Light Contest	1,400	-	8,932	10,438	750	750
Gala/Fundraising Events	1,340	-	225	805	2,000	2,000
Miscellaneous	2,331	902	893	3,325	4,100	4,100
	11,485	6,530	13,684	21,308	14,000	14,750

6315 Miscellaneous Professional Services

Citizen Survey		15,170			15,000	7,000
	-	15,170	-	-	15,000	7,000

6451 Dues

Anoka County Mediation Services	**2,882**	**-**	**-**			
Mississippi River Cities & Towns Initiatives (MRCTI)	**-**	**-**	**-**			
North Metro Mayors Association	**12,008**	**11,768**	**11,533**	**11,417**	**11,575**	**11,575**
North Metro Chamber (EDA)	**660**	**-**	**-**			
Missippi/Champlin Streamgage Agreement		**620**	**620**	**620**	**350**	**620**
Anoka Area Chamber of Commerce (EDA)	**410**	**410**	**-**			
Association of Metro Municipalities	**8,429**	**-**	**-**			
League of Minnesota Cities	**20,627**	**20,723**	**21,525**	**22,594**	**22,046**	**24,555**
MN Mayors Assoc	**30**	**30**	**30**	**30**	**30**	**30**
Metro Cities		**-**	**-**			
National League of Cities	**1,917**	**1,953**	**-**			
	46,963	35,504	33,708	34,661	34,000	36,780

DESCRIPTION OF SERVICES:

The Mayor and Council budget provides for legislative and policy making activities of the city on behalf of the citizens of Ramsey. They provide for the planning and control of all financial activities including approving the tax levy, rates and charges, and approval of expenditures.

BUDGET HIGHLIGHTS

- Bi-Annual Survey included in 2023 budget for $15,000 -Encumbered for 2024
- Additional $7,000 needed for study for total of $22,000
-

GOALS OF CURRENT YEAR BUDGET:

Establish and implement a Strategic Action Plan
Establish legislative priorities for the City
Maintain a stable tax levy rate

Performance Measurements:

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Estimate	2024 Projected
Tax Levy Rate	40.35%	39.59%	39.25%	42.24%	40.54%	TBD

FUND GENERAL

COMMISSIONS

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0114	6105	TEMPORARY-WAGES & SALARIES	3,335	2,940	3,360	2,490	3,500	3,500
0114	6122	FICA/MEDICARE CONTRIBUTIONS	255	225	257	191	268	383
0114	6133	WORKERS COMP INSURANCE PREMIUM	16	15	12	7	25	25
0114	6322	POSTAGE		-				
0114	6361	GENERAL LIABILITY/PROPERTY INS	36	33	36	21	60	60
Total Expenditure			**3,642**	**3,213**	**3,666**	**2,709**	**3,853**	**3,968**

PERSONNEL COMPLEMENT							
Charter Commission Members		9.00	9.00	9.00	9.00	9.00	9.00
Planning Commission Members		7.00	7.00	7.00	7.00	7.00	7.00
	Commission Total	16.00	16.00	16.00	16.00	16.00	16.00

DESCRIPTION OF SERVICES:

The Commissions budget provides council-appointed committee members tasked to review and provide feedback on city plans, intiatives, and policies. Commissions include: Charter Commission, Economic Development Authority Commission, Environmental Policy Board Commission, Parks and Recreation Commission, and Planning Commission.

BUDGET HIGHLIGHTS

- No Changes

GOALS OF CURRENT YEAR BUDGET:

Assist the City Council in the implementation of the City's 3-Year Strategic Action Plan
Implement individual commissions' work plans and missions
Implement and manage individual commissions' budgets

Performance Measurements:

	2019 Actual	2020 Actual	2021 Projected	2022 Projected	2023 Projected	2024 Projected
# of Meetings: Charter Commission	2	1	2	2	2	2
# of Meetings: Economic Development Authority Commission	10	12	12	12	12	12
# of Meetings: Environmental Policy Board Commission	10	10	11	11	11	11
# of Meetings: Parks and Recreation Commission	11	11	10	10	10	10
# of Meetings: Planning Commission	13	15	17	17	17	17
# of Meetings: City Council Regular Session	23	23	23	23	23	23
# of Meetings: City Council Work Session	31	26	25	25	25	25
# of Meetings: Public Works Committee	9	10	8	8	8	8

FUND GENERAL

ADMINISTRATION

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0130	6102	F.T. REGULAR-WAGES & SALARIES	497,636	524,501	554,618	562,006	649,108	686,538
0130	6103	FULL TIME-REGULAR-OVERTIME	261	1,315				
0130	6104	PART TIME-WAGES & SALARIES	36,677	580		16,383	24,553	25,389
0130	6105	TEMPORARY-WAGES & SALARIES	9,336	-	9,394	37,276		
0130	6108	SEVERANCE PAY	14,464					
0130	6121	PERA CONTRIBUTIONS	36,244	38,391	40,765	42,721	50,525	53,395
0130	6122	FICA/MEDICARE CONTRIBUTIONS	38,717	37,053	40,080	43,360	56,154	59,336
0130	6123	ICMA RETIREMENT TRUST	2,000	2,000	2,000	800	-	
0130	6131	GROUP INSURANCE	58,925	73,945	80,105	71,806	81,197	81,529
0130	6133	WORKERS COMP INSURANCE PREMIUM	3,007	3,210	2,447	3,077	5,941	3,931
0130	6203	DUPLICATING SUPPLY & COPY PAPE	2,174	4,725	2,174	2,198	5,000	5,000
0130	6204	STATIONERY, ENVELOPES & FORMS	1,039	870	738	5,458	3,000	3,500
0130	6208	MISCELLANEOUS OFFICE SUPPLIES	3,046	3,455	2,570	3,413	5,000	5,000
0130	6246	MARKETING	1,210	-	1,051	198	3,000	2,500
0130	6249	MISCELLANEOUS OPERATING SUPPLY	4,305	6,527	2,707	4,204	6,500	6,500
0130	6305	MEDICAL/PSYCHOLOGICAL FEES	6,425	-	-		-	-
0130	6306	PERSONNEL TESTING	800	14,042	16,825	24,634	20,000	25,000
0130	6315	MISCELLANEOUS PROFESSIONAL SER	44,262	52,159	57,453	63,894	60,000	65,600
0130	6321	TELEPHONE	1,006	1,044	1,082	-	-	-
0130	6322	POSTAGE	356	424	385	121	1,000	1,000
0130	6323	CELLULAR PHONES	1,397	883	933	-	-	-
0130	6331	TRAVEL & LODGING	4,409	-	804	491	4,000	4,000
0130	6334	MILEAGE REIMBURSEMENT	111	-	-	84	-	-
0130	6335	TRAINING	14,233	4,787	11,598	10,128	20,000	26,600
0130	6352	GENERAL NOTICE & PUBLIC INFOR	285	570	188	172	1,000	1,000
0130	6353	ORDINANCE PUBLICATION	876	2,575	1,301	2,322	2,000	2,000
0130	6354	HELP WANTED ADVERTISEMENTS	2,305	1,905	3,276	7,302	3,500	3,500
0130	6361	GENERAL LIABILITY/PROPERTY INS	8,008	8,108	8,410	7,067	10,000	7,365
0130	6405	OFFICE & DATA PROCESSING EQUIP	14,129	9,462	9,130	2,231	4,400	4,400
0130	6451	MEMBERSHIP DUES	3,247	2,418	2,109	1,919	3,000	3,000
0130	6452	SUBSCRIPTIONS	764	421	589	714	900	450
0130	6489	OTHER CONTRACTED SERVICES	-	-				
Total Expenditure			**811,654**	**795,368**	**852,730**	**913,981**	**1,019,778**	**1,076,533**

PERSONNEL COMPLEMENT						
City Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Assistant City Administrator/Econ Dev Dir	-	-	-	-	-	-
Human Resources Manager	-	-	-	-	-	-
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00	1.00
City Clerk	0.50	-	-	1.00	0.80	0.80
Deputy City Clerk	-	-	1.00	-	-	-
HR Generalist	-	1.00	1.00	1.00	1.00	1.00
HR Specialist	-	-	-	1.00	1.00	1.00
Administrative Clerks	1.00	1.00	1.00	1.00	1.00	1.00
Mgmt Intern	0.50	0.50	0.50	-	-	-
Administrative Assistant	1.73	1.00	-	-	-	-
Public Information & Events Specialist	1.00	1.00	1.00	-	-	-
Communications Coordinator	-	-	-	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00	1.50	1.50	1.50
Administration Total	7.73	7.50	7.50	8.50	8.30	8.30

6249 Miscellaneous Operating Supplies						
Employee Recognition	1,813	1,703	1,713	2,253	2,900	2,900
Expenses for staff workshops and other misc. operating supplies.	2,492	4,824	994	1,951	3,600	3,600
	4,305	6,527	2,707	4,204	6,500	6,500

6315 Miscellaneous Professional Services						
Insurance Agent of Record Annual Fee	7,000	7,000	7,000	7,000	7,000	7,000
Flex Spending(admin & deposit)	4,248	4,301	5,436	3,621	5,500	5,500
Employee Assistance Program-Cobra/HSA/Group Health	1,300	4,211	3,468	3,687	3,500	3,500
City Code Codification	1,677	2,016	8,266	6,363	8,000	8,000
Miscellaneous department charges-WC Deduction/Unemployment	5,417	6,070	5,193	12,039	10,000	15,000
Recruiting Software	3,000	3,440	3,681	3,920	4,000	4,000
Health admin/enrollment	2,900	4,320				
Minute Taking	18,720	20,801	24,410	27,263	22,000	22,600
	44,262	52,159	57,453	63,894	60,000	65,600

6451 Dues						
IPMA - National	150	156	-		-	-
ICMA	1,200	1,300	1,259	1,356	1,375	1,400
MCCMA	168	338	188	174	350	275
MAMA	45		-		45	50
Miscellaneous	1,084	474	524	389	1,230	1,275
HR organizations-misc			138			
Rotary	600	150	-	-		
	3,247	2,418	2,109	1,919	3,000	3,000

DESCRIPTION OF SERVICES:

The Administration Department is generally responsible for the execution of city policy/ strategic plan as adopted by the City Council, prepares and maintains official records, provides for the licensing of local businesses and activities as required by state law or city ordinance, provides Human Resource services, and generally oversees the coordination of events and communications for the City.

BUDGET HIGHLIGHTS

- COLA & Steps

GOALS OF CURRENT YEAR BUDGET:

Oversee implementation of the Council Strategic Action Plan and Legislative Priorities
Optimize use of non-city funding through joint projects, grants, and partnerships

FUND GENERAL **ELECTIONS**

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0141	6102	F.T. REGULAR-WAGES & SALARIES	1,716	5,842	388	8,041	-	9,000
0141	6103	FULL TIME-REGULAR-OVERTIME	1,309	1,583		1,095	-	
0141	6104	PART TIME-WAGES & SALARIES	392	1,562	128		-	
0141	6105	TEMPORARY-WAGES & SALARIES	9,264	34,485	1,583	22,261	-	34,560
0141	6121	PERA CONTRIBUTIONS	256	671	39	706	-	675
0141	6122	FICA/MEDICARE CONTRIBUTIONS	246	677	36	642	-	689
0141	6133	WORKERS COMP INSURANCE PREMIUM	57	212	7	130	-	270
0141	6208	MISCELLANEOUS OFFICE SUPPLIES	-	-	-	-	-	
0141	6249	MISCELLANEOUS OPERATING SUPPLY	1,184	2,602	-	5,631	500	3,267
0141	6281	SMALL TOOLS & MINOR EQUIPMENT	7,425	5,476	5,524	5,717	6,000	5,800
0141	6322	POSTAGE	36	105	3	120	50	100
0141	6361	GENERAL LIABILITY/PROPERTY INS	219	550	77	346	100	500
0141	6451	MEMBERSHIP DUES	-	-	-	-		
0141	6580	OTHER EQUIPMENT	-			-	-	-
Total Expenditure			**22,103**	**53,763**	**7,784**	44,689	6,650	54,861

DESCRIPTION OF SERVICES:

The Elections budget provides funds needed to conduct the national, state, and local elections in accordance with statutory requirements.

BUDGET HIGHLIGHTS

- Election Year
-

Performance Measurements:						
	2016	2018	2020	2022	2024	
Number of Votes	16927	11764	16483	TBD		
Number of Voters registered Election Day	17280	15890	17428	TBD		
Percent (votes/registered)	97.96%	74.03%	94.58%	#VALUE!	#DIV/0!	
Number of Wards	4	4	4	4	4	
Number of Precincts	8	8	8	9	9	

FUND GENERAL

FINANCE

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0153	6102	F.T. REGULAR-WAGES & SALARIES	256,779	265,330	276,264	247,373	260,839	304,115
0153	6108	SEVERANCE PAY	-		11,013	8,699		
0153	6121	PERA CONTRIBUTIONS	18,954	19,489	20,428	18,501	19,563	22,809
0153	6122	FICA/MEDICARE CONTRIBUTIONS	18,222	19,025	20,511	19,299	20,957	24,895
0153	6131	GROUP INSURANCE	28,896	27,432	26,242	19,708	25,801	34,706
0153	6133	WORKERS COMP INSURANCE PREMIUM	1,395	1,568	1,190	1,246	2,400	1,996
0153	6204	STATIONERY, ENVELOPES & FORMS	433	372	841	372	600	600
0153	6208	MISCELLANEOUS OFFICE SUPPLIES	390	1,861	264	312	400	400
0153	6302	AUDITING & ACCOUNTING SERVICES	32,680	32,405	38,260	34,712	39,500	37,000
0153	6321	TELEPHONE	447	464	443	-	-	
0153	6322	POSTAGE	1,689	1,574	1,571	1,716	2,000	2,000
0153	6335	TRAINING	225	1,739	3,002	2,218	2,000	3,000
0153	6352	GENERAL NOTICE & PUBLIC INFOR	263	296	409	306	500	500
0153	6361	GENERAL LIABILITY/PROPERTY INS	3,637	3,874	4,052	2,800	4,500	2,795
0153	6451	MEMBERSHIP DUES	544	623	777	640	850	850
0153	6489	OTHER CONTRACTED SERVICES	3,035	3,114	3,450	4,952	7,000	5,000
Total Expenditure			**367,590**	**379,167**	**408,717**	**362,854**	**386,910**	**440,666**

PERSONNEL COMPLEMENT						
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Asst. Finance Director	1.00	1.00	1.00	1.00	1.00	1.00
Accountant I	-	-	-	-	1.00	1.00
Accountant II	1.00	1.00	-	-	-	1.00
Accountant III	-	-	1.00	1.00	-	-
Accounting Clerk	-	-	-	1.00	1.00	1.00
Sr. Accounting Clerk	1.00	1.00	1.00	-	-	-
Finance Total	4.00	4.00	4.00	4.00	4.00	5.00

DESCRIPTION OF SERVICES:

The Finance Department is responsible for financial reporting and budgeting, assessments, cash receipts, accounts receivable, accounts payable, payroll processing, debt service management and investment of all city funds.

BUDGET HIGHLIGHTS

- Accountant I - Reclass to Accountant II April 2024 - $2,530
- Accountant I - NEW- Start April 2024 - $43,312

GOALS OF CURRENT YEAR BUDGET:

- Continued long-term financial planning (5-Year Budget & i0-Year CIP)
- Continued CAFR award recognition
- Ensure compliance with state and federal laws

Performance Measurements:						
	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Projected	2024 Projected
Average Rate of Return	2.18%	2.00%	1.53%	1.64%	2.00%	2.00%
Bond Rating	AA+	AA+	AA+	AA+	AA+	AA+

FUND GENERAL

ASSESSING

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0155	6489	OTHER CONTRACTED SERVICES	143,667	147,722	120,463	125,272	130,000	133,000
Total Expenditure			**143,667**	**147,722**	**120,463**	**125,272**	**130,000**	**133,000**

DESCRIPTION OF SERVICES:

The Assessing budget provides contractual assessing services provided by Anoka County.

BUDGET HIGHLIGHTS

- No changes

GOALS OF CURRENT YEAR BUDGET:

Increase number of in-person assessment appraisals to better reflect market values

Performance Measurements:

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Projected	2024 Projected
Number of Assessed Parcels - Residential Properties	8,848	8,993	8,987	9,347	9,122	9,487
Number of Assessed Parcels - Commercial Properties	384	383	387	402	393	408

FUND GENERAL

LEGAL

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0161	6304	LEGAL FEES	151,343	123,305	124,320	120,510	125,000	128,000
0161	6361	GENERAL LIABILITY/PROPERTY INS	1,479	1,229	1,157	913	1,600	915
Total Expenditure			**152,821**	**124,533**	**125,477**	**121,422**	**126,600**	**128,915**

DESCRIPTION OF SERVICES:

The Legal budget provides for legal counsel to the City Council and city staff, reviews ordinances, resolutions, contracts and other legal documents. The budget also provides for prosecution services. The City's prosecution services are provided by Eckberg, Lammers Attorneys at Law and other legal services are provided by Holstad & Knaak, PLC

BUDGET HIGHLIGHTS

- No Changes

GOALS OF CURRENT YEAR BUDGET:

Ensure city compliance with all laws

FUND GENERAL

PLANNING AND ZONING

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0191	6102	F.T. REGULAR-WAGES & SALARIES	408,399	446,437	486,561	442,889	572,465	654,462
0191	6104	PART-TIME WAGES & SALARIES	31,332	34,004	40,016	62,985	67,500	83,376
0191	6105	TEMPORARY-WAGES & SALARIES	9,212	-	5,908	-		
0191	6108	SEVERANCE PAY	-		47,657	7,504		
0191	6121	PERA CONTRIBUTIONS	32,796	33,872	37,293	37,800	44,853	55,338
0191	6122	FICA/MEDICARE CONTRIBUTIONS	33,750	35,801	40,393	38,380	51,824	60,410
0191	6131	GROUP INSURANCE	42,110	39,841	49,990	56,284	77,009	83,890
0191	6133	WORKERS COMP INSURANCE PREMIUM	2,415	2,792	2,350	2,566	5,499	3,686
0191	6208	MISCELLANEOUS OFFICE SUPPLIES	464	565	1,805	542	1,000	1,000
0191	6249	MISCELLANEOUS OPERATING SUPPLY	473	3,551	2,374	1,347	3,000	3,000
0191	6315	MISCELLANEOUS PROFESSIONAL SER	104,315	43,474	3,103	799	10,000	10,000
0191	6321	TELEPHONE	559	585	637	-		
0191	6322	POSTAGE	481	754	851	565	1,000	1,000
0191	6323	CELLULAR PHONES	2,163	2,267	3,139	-	-	
0191	6325	LONG DISTANCE CHARGES	-				-	
0191	6331	TRAVEL & LODGING	1,261	19	-	969	1,500	1,500
0191	6334	MILEAGE REIMBURSEMENT		-	-	-	500	500
0191	6335	TRAINING	1,852	90	1,805	4,260	3,500	4,000
0191	6352	GENERAL NOTICE & PUBLIC INFOR	1,145	574	581	2,079	3,000	3,000
0191	6361	GENERAL LIABILITY/PROPERTY INS	6,663	6,884	7,415	5,366	9,000	6,437
0191	6451	MEMBERSHIP DUES	633	1,015	2,004	794	2,000	2,300
0191	6452	SUBSCRIPTIONS	787	859	-	744	1,000	1,000
0191	6471	BOOKS & PAMPHLETS	155					
0191	6550	VEHICLES				-	-	
Total Expenditure			**680,965**	**653,382**	**733,882**	**665,874**	**854,650**	**974,899**

PERSONNEL COMPLEMENT						
City Planner	2.00	2.00	1.00	-	1.00	1.00
Planning Manager				1.00	1.00	1.00
Senior City Planner	-	1.00	1.00	1.00	1.00	1.00
Community Development Director	1.00	-	-	-	-	-
Rental Housing Inspector	-	-	-	-	-	1.00
Zoning Code Enforcment Officer	-	-	1.00	1.00	1.00	1.00
Deputy City Administrator/Community Development Director	-	1.00	1.00	1.00	-	-
Community Development Director					1.00	1.00
Planning Technician	-	-	1.00	1.00	-	-
Economic Development Manager	1.00	1.00	1.00	1.00	1.00	1.00
Community Development Assistant	1.00	0.40	0.40	0.50	0.50	0.63
Planning Intern	0.50	0.50	0.50	-	-	-
Administrative Assistant	0.73	0.73	0.73	0.73	0.73	0.73
Planning & Zoning Total	6.23	6.63	7.63	7.23	7.23	8.36

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The Planning Division's function is to prepare and implement the City's Comprehensive Plan (the City's land use guide) and comprises of two (2) major functions: long-range land use planning and zoning administration.

BUDGET HIGHLIGHTS

- Planning Admin Asst - Increase hours from 20 to 25 hours weekly - $8,715
- Rental Housing Inspector - NEW- Start April 1, 2024 - $76,551

GOALS OF CURRENT YEAR BUDGET:
All Land Use Applications processed with 60 days.
Standard plan review completed within 5 business day (previously 10 business days).
Improve Responsiveness to Code Violation Complaints
Improve image of key nodes/corridors and be proactive on site plans due to Ramsey Gateway
Improve the application process for land use applications.

Performance Measurements:						
	2019 Actual	2020 Actual	2021 Projected	2022 Actual	2023 Projected	2024 Projected
Number of Land Use Applications	53	43	40	44	40	40
Number of Permits	3,313	3,600	2,500	2,500	2,500	2,500
Number of Code Enforcement Cases	147	183	300	470	300	300

FUND GENERAL

DATA PROCESSING

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0192	6102	F.T. REGULAR-WAGES & SALARIES	149,915	158,179	146,476	189,159	246,091	266,191
0192	6104	PART TIME-WAGES & SALARIES	-	-	-			
0192	6108	SEVERANCE PAY	-		4,660			
0192	6121	PERA CONTRIBUTIONS	11,173	11,761	10,880	13,959	18,457	19,964
0192	6122	FICA/MEDICARE CONTRIBUTIONS	11,182	11,752	11,118	14,080	18,826	20,364
0192	6131	GROUP INSURANCE	20,645	22,369	22,400	28,513	37,888	40,557
0192	6133	WORKERS COMP INSURANCE PREMIUM	836	967	691	976	2,264	1,276
0192	6206	FILM, MICROFILM, TAPES, DISKS	-	-	-			
0192	6208	MISCELLANEOUS OFFICE SUPPLIES	153	37	71	414	275	375
0192	6249	MISCELLANEOUS OPERATING SUPPLY	1,060	455	299	542	800	825
0192	6281	SMALL TOOLS & MINOR EQUIPMENT	41,290	34,196	39,098	49,366	61,720	64,520
0192	6321	TELEPHONE	8,249	6,746	7,206	13,675	15,000	15,600
0192	6323	CELLULAR PHONES	-	-	72	43,623	50,520	53,083
0192	6335	TRAINING	2,708	91	-	1,354	2,800	3,200
0192	6361	GENERAL LIABILITY/PROPERTY INS	6,070	5,957	6,329	5,802	9,000	5,913
0192	6374	REFUSE/RECYCLING	-	-	-	-	450	450
0192	6405	OFFICE & DATA PROCESSING EQUIP	288,359	305,535	356,981	385,556	354,571	534,271
0192	6580	OTHER EQUIPMENT	-	-	-			
0192	6585	COMPUTER HARDWARE/SOFTWARE	81,526	24,423	-	26,894		37,000
Total Expenditure			**623,164**	**582,467**	**606,281**	**773,912**	**818,662**	**1,063,589**

PERSONNEL COMPLEMENT						
IT Manager	1.00	1.00	1.00	1	1	1
Systems & Security				1	1	1
IT Tech	0.73	1.00	1.00	1	1	1
Data Processing Total	1.73	2.00	2.00	3.00	3.00	3.00

6405 Office Equipment Contracts						
Support& Licensing (LOGIS)	10,000	4,120	7,519	6,470		9,800
Financial Support(General Ledger,P/R, S/A, F/A & System Dev)(LOGIS)	93,222	100,741	108,545	96,110	100,795	184,530
PIMS becomes Accella System Support (LOGIS)	35,169	44,271	46,115	47,875	49,880	67,126
Tungsten(LOGIS)	-	-	5,000	3,860	4,055	4,260
GIS (LOGIS)	38,500	42,753	48,415	50,115	52,620	55,251
Laser Fiche Licensing	7,000	8,000	8,000	6,423	14,250	23,940
Licensing/maintenance through Logis	65,417	58,783	57,290	37,247	15,191	22,171
Malware Bytes (3-Year Renewal)				10,411		
Digital Signage				5,870		3,300
Other Licensing/Maintenance (Civic Rec/Engineering-Autocad)			10,877	17,055	25,180	38,244
Internet (Included in LOGIS Support)	12,344	15,219	16,660	17,560	18,440	19,360
Server Backup/Hosting LOGIS		26,648	35,975	39,790	54,270	53,030
Copier/Printer Support	5,180	5,000	4,772	13,595	13,849	16,691
Agenda Quick				3,500		3,500
Phone Support				6,041	6,041	6,041
Miscellaneous				15,430		15,893
Website Annual Fee	21,527		7,814	8,205		11,135
	288,359	305,535	356,981	385,556	354,571	534,271

6585 Computer Hardware / Software						
Server Virtualization	81,526	24,423	-			
Universal Power Supply				26,894	-	-
Networking Switches - All Municipal Buildings			-			37,000
	81,526	24,423	-	26,894	-	37,000

DESCRIPTION OF SERVICES:

The Information Technology Department manages and maintains all voice, network, and data systems for the city. They also handle long-term project planning, technology implementations and helpdesk support for city staff.

BUDGET HIGHLIGHTS
• COLA & Steps
• $37,000 for network swtiches at City Hall, PW, Parking Ramp & Fire Stations (6585) (Equipment fund)

GOALS OF CURRENT YEAR BUDGET:
Ensure staff access to tools and resources in order to provide effective services to citizens. Identify efficiency, security, and cost-saving opportunities that improve/maintain city services using staff.

Performance Measurements:						
	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Projected	2024 Projected
Number of Physical Servers	4	4	2	3	3	3
Number of Virtualized Servers	7	7	12	14	13	13
Number of Desktop PCs / Laptops	162	162	173	177	180	180
Number of Phones	105	105	105	109	112	112
Number of Mobile Phones	62	62	62	65	65	65
Number of Tablets	18	18	20	23	30	30
Number of Wireless Access Points	8	8	11	18	28	28

FUND GENERAL

GENERAL GOVERN BUILDINGS

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0194	6102	F.T. REGULAR-WAGES & SALARIES	113,982	116,505	130,000	164,491	189,035	237,686
0194	6103	FULL TIME-REGULAR-OVERTIME	1,075	1,864	2,051	3,382		
0194	6104	PART TIME-WAGES & SALARIES	49,263	50,761	44,495	27,454	28,947	32,535
0194	6108	SEVERANCE PAY	1,905	1,408		4,686		
0194	6121	PERA CONTRIBUTIONS	12,232	12,245	13,130	14,556	16,349	20,266
0194	6122	FICA/MEDICARE CONTRIBUTIONS	11,980	12,171	12,608	14,339	16,676	20,671
0194	6131	GROUP INSURANCE	23,944	26,079	30,506	39,524	41,932	51,205
0194	6133	WORKERS COMP INSURANCE PREMIUM	8,796	9,975	8,687	10,552	16,915	15,496
0194	6221	CLEANING SUPPLIES	1,503	1,391	2,496	1,910	3,500	3,500
0194	6223	GASOLINE	2,466	1,543	2,455	3,390	4,000	4,000
0194	6225	DIESEL FUEL	793	758	451	2,172	1,500	2,000
0194	6231	UNIFORMS & TURN-OUT GEAR	1,605	2,269	1,575	2,199	2,000	2,500
0194	6249	MISCELLANEOUS OPERATING SUPPLY	14,463	15,371	16,462	20,014	18,000	20,000
0194	6257	OTHER VEHICLE PARTS	4,101	623	280	3,200	1,500	2,000
0194	6259	BUILDING MAINT/REPAIR SUPPLIES	4,001	1,994	4,036	5,313	7,000	7,500
0194	6275	OTHER EQUIPMENT PARTS	-					
0194	6281	SMALL TOOLS & MINOR EQUIPMENT	3,117	3,064	4,520	4,235	6,000	6,500
0194	6323	CELLULAR PHONES	1,575	1,403	1,671	-		
0194	6361	GENERAL LIABILITY/PROPERTY INS	6,210	5,995	6,609	6,816	9,000	7,320
0194	6371	ELECTRIC UTILITIES	90,508	94,612	99,184	99,439	112,000	112,000
0194	6372	WATER/IRRIGATION	2,057	2,853	2,412	2,928	3,200	3,300
0194	6373	GAS	29,313	20,395	30,273	40,961	42,000	49,000
0194	6374	REFUSE/RECYCLING	4,790	5,230	4,852	5,569	5,200	6,600
0194	6381	BUILDING & STRUCTURE REPAIR	7,641	9,855	7,747	9,127	22,000	23,000
0194	6382	MACHINERY & EQUIPMENT REPAIR	11,461	12,554	13,193	19,344	22,000	23,000
0194	6388	OTHER VEHICLE REPAIR	1,845	343	2,043	241	1,500	2,000
0194	6415	OTHER EQUIPMENT RENTAL	-					
0194	6417	UNIFORM RENTAL	-					
0194	6489	OTHER CONTRACTED SERVICES	83,467	89,902	87,387	90,445	97,000	97,000
0194	6520	BUILDINGS	-	-	-		-	
0194	6550	MOTOR VEHICLES	-	-	-	47,226	-	58,000
0194	6580	OTHER EQUIPMENT	-	-	-	-	-	161,000
Total Expenditure			**494,094**	**501,162**	**529,125**	**643,514**	**667,254**	**968,079**

PERSONNEL COMPLEMENT

Gen. Gov't. Bldgs.							
Building Maintenance	3.13	3.13	3.13	3.50	3.50	4.50
Gen Govt Bldgs Total	3.13	3.13	3.13	3.50	3.50	4.50
6550 Motor Vehicles						
Utility Tractor (net of $10,000 trade in)	-	-	-	47,226		
6580 Other Equipment						
	-	-	-			

DESCRIPTION OF SERVICES:

The General Government Buildings Department is responsible for cleaning city buildings and the repair and maintenance of all building systems, as well as two cemeteries.

BUDGET HIGHLIGHTS

- $73,720 - Full-time Building Maintenance Worker
- $58,000 Replace 2005 Chev Silverado (6550)(Fleet Fund)
- $50,000 City Hall Repairs - Caulking, carpeting & countertops (6580) Facility fund)
- $75,000 Repair Exterior City Hall - Retaining wall (6580) (Cap Maint Fund)
- $11,000 PD Front-end cubicles (6580) (Cap Maint Fund)
- $25,000 Security Improvments in City Hall (6580) (Facility Fund)

GOALS OF CURRENT YEAR BUDGET:
Clean and maintain our municipal buildings to the highest level possible
Continue to prepare and support voting precincts during elections
Respond to all maintenance requests in a timely manner

Performance Measurements:						
	2019 Projected	2020 Projected	2021 Actual	2022 Projected	2023 Projected	2024 Projected
Buildings Maintained	12	12	13	13	13	13
Rooms Prepared for Meetings Annually	1210	1210	1210	1210	1210	1250
Maintenance Request Cleared	40	40	45	45	45	50

FUND GENERAL

NEWSLETTER

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0195	6102	F.T. REGULAR-WAGES & SALARIES	3,928	3,819	4,997	4,682	6,230	6,417
0195	6121	PERA CONTRIBUTIONS	295	286	375	351	467	481
0195	6122	FICA/MEDICARE CONTRIBUTIONS	327	316	413	386	476	491
0195	6133	WORKERS COMP INSURANCE PREMIUM	20	21	19	22	57	50
0195	6322	POSTAGE	10,557	11,346	11,721	12,345	13,000	13,600
0195	6352	GENERAL NOTICE & PUBLIC INFOR	33,276	28,872	34,088	36,409	38,000	41,600
0195	6361	GENERAL LIABILITY/PROPERTY INS	484	463	519	424	850	428
Total Expenditure			**48,885**	**45,123**	**52,132**	**54,618**	**59,080**	**63,067**

DESCRIPTION OF SERVICES:

The community newsletter, The Ramsey Resident, is distributed to residential homes every two months.
It is intended to provide public information about community events and local government.

BUDGET HIGHLIGHTS

- Paper Cost increase for newsletter
-

GOALS OF CURRENT YEAR BUDGET:

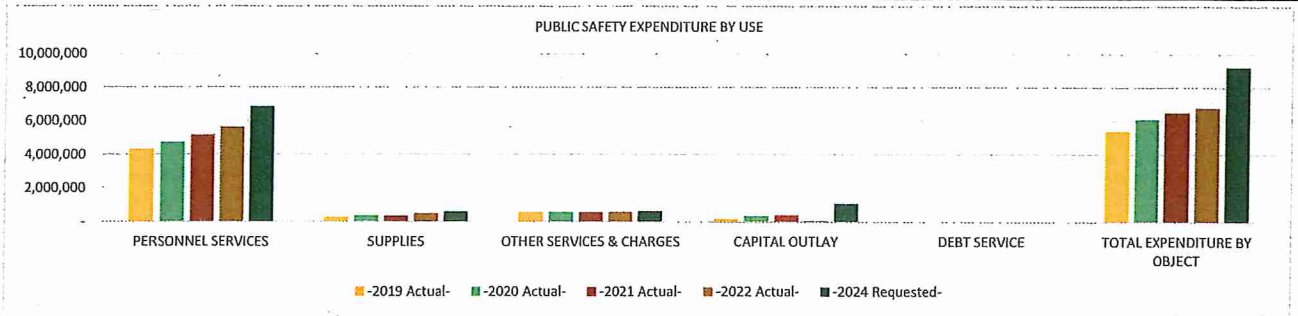
Implement refreshed Ramsey branding items into the newsletter

Performance Measurements:

	2019 Actual	2020 Actual	2021 Actual	2022 Projected	2023 Projected	2024 Projected
Number of newsletters completed annually	6	6	6	6	6	6
Number of full color newsletters completed annually	6	6	6	6	6	6
Number of pages published annually	100	100	100	100	100	100
Annual quantity of paid ads	60	60	60	60	60	60

PUBLIC SAFETY	211-280

EXPENDITURE BY OBJECT SUMMARY	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
PERSONNEL SERVICES	4,337,124	4,749,611	5,155,607	5,635,599	6,446,330	6,854,507
SUPPLIES	284,616	382,703	369,266	503,417	585,872	634,550
OTHER SERVICES & CHARGES	596,473	611,818	587,273	604,391	599,401	661,813
CAPITAL OUTLAY	187,166	367,037	414,474	77,929	534,626	1,090,445
DEBT SERVICE	-	-	-	-	-	-
TOTAL EXPENDITURE BY OBJECT	**5,405,379**	**6,111,169**	**6,526,621**	**6,821,335**	**8,166,229**	**9,241,315**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC SAFETY						211-280
EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102 F.T. REGULAR-WAGES & SALARIES	2,867,497	3,073,112	3,322,106	3,495,004	4,100,645	4,422,087
6103 FULL TIME-REGULAR-OVERTIME	100,480	107,397	124,171	135,588	101,000	120,000
6104 PART TIME-WAGES & SALARIES	342,346	419,339	452,711	601,722	642,300	599,819
6105 TEMPORARY-WAGES & SALARIES	-	7,697	2,964	270	-	-
6107 OVERTIME-PART TIME	-	-	-	-	-	-
TOTAL WAGES AND SALARIES	**3,310,324**	**3,607,545**	**3,901,953**	**4,232,583**	**4,843,945**	**5,141,906**
OTHER GROSS EARNINGS						
6108 SEVERANCE PAY	22,719	-	-	20,982	-	-
TOTAL OTHER GROSS EARNINGS	**22,719**	**-**	**-**	**20,982**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121 PERA CONTRIBUTIONS	471,042	538,587	577,818	598,194	678,390	713,615
6122 FICA/MEDICARE CONTRIBUTIONS	92,679	100,100	109,484	115,980	138,589	153,369
6131 GROUP INSURANCE	315,534	353,522	404,748	421,109	491,187	531,937
6132 DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313
6133 WORKERS COMP INSURANCE PREMIUM	123,514	148,543	160,291	245,437	292,906	312,367
TOTAL EMPLOYER CONTRIBUTIONS	**1,004,081**	**1,142,066**	**1,253,655**	**1,382,034**	**1,602,385**	**1,712,601**
Total PERSONNEL SERVICES	**4,337,124**	**4,749,611**	**5,155,607**	**5,635,599**	**6,446,330**	**6,854,507**
SUPPLIES						
OFFICE SUPPLIES						
6204 STATIONERY, ENVELOPES & FORMS	3,253	3,541	2,293	3,712	3,150	4,350
6206 FILM, MICROFILM, TAPES, DISKS	1,983	837	568	370	1,600	1,400
6207 TRAINING SUPPLIES	2,565	3,609	3,154	3,562	12,700	9,100
6208 MISCELLANEOUS OFFICE SUPPLIES	3,487	2,164	2,152	1,800	4,000	3,500
TOTAL OFFICE SUPPLIES	**11,288**	**10,151**	**8,167**	**9,444**	**21,450**	**18,350**
OPERATING SUPPLIES						
6223 GASOLINE	70,208	63,697	90,220	109,192	126,000	120,000
6225 DIESEL FUEL	3,783	4,315	5,959	7,163	8,400	9,000
6227 LUBRICANTS & ADDITIVES	951	934	1,312	1,624	1,200	1,500
6229 SHOP MATERIALS	962	906	3,149	1,538	1,000	1,500
6231 UNIFORMS & TURN-OUT GEAR	52,434	95,064	79,822	108,626	127,750	150,750
6233 BATTERIES	1,071	652	1,262	2,013	2,000	2,000
6235 AMMUNITION	9,386	15,970	1,700	13,725	12,000	15,000
6237 CRIME SCENE KIT MATERIALS	669	368	1,843	-	1,000	1,000
6239 FIRST AID SUPPLIES	2,560	12,345	5,922	5,444	10,500	11,000
6241 COMMUNITY POLICING SUPPLIES	7,750	10,310	9,190	9,967	10,000	12,500
6249 MISCELLANEOUS OPERATING SUPPLY	35,512	40,731	27,675	48,417	55,250	70,750
TOTAL OPERATING SUPPLIES	**185,286**	**245,292**	**228,054**	**307,710**	**355,100**	**395,000**
REPAIR AND MAINTENANCE SUPPLIES						
6251 BATTERIES	812	678	516	-	2,500	2,500
6253 BRAKES	2,342	3,421	3,466	3,238	3,500	3,700
6255 TIRES	7,271	7,458	10,708	6,616	9,000	9,500
6257 OTHER VEHICLE PARTS	9,690	19,967	17,590	18,440	29,000	23,000
6259 BUILDING MAINT/REPAIR SUPPLIES	7,844	357	16,040	43,518	36,022	45,000
6266 SCBA-PARTS	4,843	4,679	4,055	5,899	20,000	20,000
6271 SIGN REPAIR MATERIALS	121	382	-	1,148	2,000	3,000
6275 OTHER EQUIPMENT PARTS	6,158	662	3,074	2,933	7,500	5,500
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**39,081**	**37,604**	**55,448**	**81,792**	**109,522**	**112,200**
SMALL TOOLS AND MINOR EQUIPMENT						
6281 SMALL TOOLS & MINOR EQUIPMENT	48,456	89,606	77,596	104,472	99,600	108,600
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**48,456**	**89,606**	**77,596**	**104,472**	**99,600**	**108,600**
MERCHANDISE FOR RESALE						
6291 CULVERTS, SIGNS, STREET SUPPLY	505	50	-	-	200	400
TOTAL MERCHANDISE FOR RESALE	**505**	**50**	**-**	**-**	**200**	**400**
Total SUPPLIES	**284,616**	**382,703**	**369,266**	**503,417**	**585,872**	**634,550**

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6302	AUDITING & ACCOUNTING SERVICES	3,900	4,050	4,241	4,416	4,300	5,200
6315	MISCELLANEOUS PROFESSIONAL SER	212,959	225,996	170,096	150,362	112,400	112,700
TOTAL PROFESSIONAL SERVICES		**216,859**	**230,046**	**174,337**	**154,778**	**116,700**	**117,900**
COMMUNICATION							
6321	TELEPHONE	4,459	4,400	4,045	-	-	-
6322	POSTAGE	1,991	2,029	4,547	2,584	4,450	4,350
6323	CELLULAR PHONES	17,549	22,235	24,384	-	-	-
TOTAL COMMUNICATION		**24,000**	**28,664**	**32,975**	**2,584**	**4,450**	**4,350**
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING	3,962	2,765	5,695	8,515	9,000	11,000
6334	MILEAGE REIMBURSEMENT	528	170	93	474	750	500
6335	TRAINING	60,763	56,199	72,214	81,528	83,800	94,500
TOTAL EMPLOYEE REIMBURSEMENTS		**65,253**	**59,135**	**78,002**	**90,517**	**93,550**	**106,000**
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	71,100	80,624	75,223	106,710	97,200	149,414
TOTAL INSURANCE		**71,100**	**80,624**	**75,223**	**106,710**	**97,200**	**149,414**
UTILITIES							
6371	ELECTRIC UTILITIES	32,858	32,059	31,983	31,828	36,200	35,520
6372	WATER/IRRIGATION	4,397	4,797	3,847	2,117	5,000	3,500
6373	GAS	7,072	5,034	8,552	11,838	9,000	12,000
6374	REFUSE/RECYCLING	1,250	1,363	1,431	1,571	1,600	1,700
TOTAL UTILITIES		**45,576**	**43,253**	**45,813**	**47,354**	**51,800**	**52,720**
REPAIRS AND MAINTENANCE - LABOR							
6382	MACHINERY & EQUIPMENT REPAIR	4,542	5,491	15,907	15,015	16,500	21,500
6383	OFFICE EQUIPMENT REPAIR	-	-	-	-	-	-
6386	BRAKE REPAIR	-	-	-	-	-	-
6388	OTHER VEHICLE REPAIR	70,917	55,013	53,322	68,786	58,000	65,000
6389	TOWING SERVICES	1,623	2,037	240	3,096	3,500	3,500
TOTAL REPAIRS AND MAINTENANCE - LABOR		**77,081**	**62,541**	**69,470**	**86,897**	**78,000**	**90,000**
REPAIRS AND MAINTENANCE - CONTRACTS							
6405	OFFICE & DATA PROCESSING EQUIP	41,614	50,694	49,637	43,253	80,526	51,429
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS		**41,614**	**50,694**	**49,637**	**43,253**	**80,526**	**51,429**
RENTALS							
6413	OFFICE EQUIPMENT RENTAL	4,837	5,995	5,265	3,483	6,000	9,000
6415	OTHER EQUIPMENT RENTAL	31,014	33,601	37,295	38,215	37,125	39,150
TOTAL RENTALS		**35,851**	**39,596**	**42,560**	**41,698**	**43,125**	**48,150**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	5,546	6,067	4,887	7,039	8,250	8,550
6452	SUBSCRIPTIONS	688	41	627	-	-	-
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**6,234**	**6,108**	**5,514**	**7,039**	**8,250**	**8,550**
BOOKS AND PAMPHLETS							
6471	BOOKS & PAMPHLETS	626	2,331	1,132	2,384	3,800	3,800
TOTAL BOOKS AND PAMPHLETS		**626**	**2,331**	**1,132**	**2,384**	**3,800**	**3,800**
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	12,279	8,826	12,611	21,177	22,000	29,500
TOTAL CONTRACTED SERVICES		**12,279**	**8,826**	**12,611**	**21,177**	**22,000**	**29,500**
Total OTHER SERVICES & CHARGES		**596,473**	**611,818**	**587,273**	**604,391**	**599,401**	**661,813**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6540	HEAVY MACHINERY	-	-	-	-	-	-
6550	MOTOR VEHICLES	111,789	351,094	414,474	-	479,626	839,629
6580	OTHER EQUIPMENT	75,378	15,943	-	77,929	55,000	250,816
TOTAL CAPITAL OUTLAY		**187,166**	**367,037**	**414,474**	**77,929**	**534,626**	**1,090,445**
Total CAPITAL OUTLAY		**187,166**	**367,037**	**414,474**	**77,929**	**534,626**	**1,090,445**
DEBT SERVICE							
DEBT SERVICE							
6603	OTHER L.T. OBLIGATION PRINCIPA	-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
TOTAL DEBT SERVICE		-	-	-	-	-	-
TOTAL EXPENDITURES & OTHER FINANCING		**5,405,379**	**6,111,169**	**6,526,621**	**6,821,335**	**8,166,229**	**9,241,315**

FUND GENERAL

POLICE PROTECTION

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0211	6102	F.T. REGULAR-WAGES & SALARIES	2,382,526	2,566,863	2,778,260	2,865,943	3,277,345	3,511,532
0211	6103	FULL TIME-REGULAR-OVERTIME	100,248	95,476	117,561	131,945	101,000	120,000
0211	6104	PART TIME-WAGES & SALARIES	77,511	84,498	115,637	90,750	137,311	70,930
0211	6105	TEMPORARY-WAGES & SALARIES	-					
0211	6108	SEVERANCE PAY	22,719			14,582		
0211	6121	PERA CONTRIBUTIONS	408,862	466,528	499,077	511,012	568,131	592,828
0211	6122	FICA/MEDICARE CONTRIBUTIONS	53,390	55,299	62,071	66,062	78,141	85,733
0211	6131	GROUP INSURANCE	258,970	294,930	336,074	339,894	383,719	390,703
0211	6133	WORKERS COMP INSURANCE PREMIUM	94,302	111,190	129,942	191,818	229,078	242,416
0211	6204	STATIONERY, ENVELOPES & FORMS	2,567	2,654	1,602	3,134	1,900	3,100
0211	6206	FILM, MICROFILM, TAPES, DISKS	1,101	837	568	370	1,300	1,100
0211	6207	TRAINING SUPPLIES	2,565	3,609	3,154	3,562	12,700	9,100
0211	6208	MISCELLANEOUS OFFICE SUPPLIES	2,561	1,838	1,718	1,271	3,000	2,500
0211	6223	GASOLINE	55,400	50,539	72,247	85,351	101,000	91,000
0211	6227	LUBRICANTS & ADDITIVES	951	934	1,312	1,624	1,200	1,500
0211	6229	SHOP MATERIALS	962	906	3,149	1,538	1,000	1,500
0211	6231	UNIFORMS & TURN-OUT GEAR	30,905	65,867	40,663	48,896	72,000	85,000
0211	6233	BATTERIES	1,071	652	1,262	2,013	2,000	2,000
0211	6235	AMMUNITION	9,386	15,970	1,700	13,725	12,000	15,000
0211	6237	CRIME SCENE KIT MATERIALS	669	368	1,843	-	1,000	1,000
0211	6239	FIRST AID SUPPLIES	1,164	4,304	2,488	4,287	4,500	8,000
0211	6249	MISCELLANEOUS OPERATING SUPPLY	9,644	8,940	7,865	10,886	17,500	25,000
0211	6251	BATTERIES	812	678	516	-	1,500	1,500
0211	6253	BRAKES	2,342	3,421	3,466	3,238	3,500	3,700
0211	6255	TIRES	7,271	7,458	10,708	6,616	9,000	9,500
0211	6257	OTHER VEHICLE PARTS	6,795	8,724	13,015	13,425	15,000	15,000
0211	6259	BUILDING MAINT/REPAIR SUPPLIES	7,844	357	16,040	13,502	16,022	15,000
0211	6275	OTHER EQUIPMENT PARTS	1,268	443	1,770	220	2,500	2,500
0211	6281	SMALL TOOLS & MINOR EQUIPMENT	31,268	42,701	56,920	76,843	64,000	72,500
0211	6315	MISCELLANEOUS PROFESSIONAL SER	4,730	8,190	6,198	11,892	10,000	10,300
0211	6321	TELEPHONE	2,124	2,203	2,072	-		
0211	6322	POSTAGE	1,259	1,331	3,141	1,182	2,600	2,600
0211	6323	CELLULAR PHONES	10,072	13,184	15,313	-		
0211	6331	TRAVEL & LODGING	3,549	2,492	5,421	5,159	6,000	8,000
0211	6334	MILEAGE REIMBURSEMENT	-	-	-	-	250	
0211	6335	TRAINING	26,762	21,693	32,990	28,335	35,000	40,000
0211	6361	GENERAL LIABILITY/PROPERTY INS	49,548	56,773	52,507	86,707	64,000	115,000
0211	6382	MACHINERY & EQUIPMENT REPAIR	235	410	1,244	509	500	500
0211	6383	OFFICE EQUIPMENT REPAIR	-	-		-		
0211	6386	BRAKE REPAIR	-	-		-		
0211	6388	OTHER VEHICLE REPAIR	5,643	10,152	16,616	10,675	13,000	15,000
0211	6389	TOWING SERVICES	1,623	2,037	240	3,096	3,500	3,500
0211	6405	OFFICE & DATA PROCESSING EQUIP	2,445	10,419	7,856	9,179	12,000	12,000
0211	6413	OFFICE EQUIPMENT RENTAL	4,837	5,995	5,265	3,483	6,000	9,000
0211	6415	OTHER EQUIPMENT RENTAL	31,014	33,601	37,295	38,215	37,000	39,000
0211	6451	MEMBERSHIP DUES	3,018	3,473	2,757	3,246	3,800	4,100
0211	6489	OTHER CONTRACTED SERVICES	5,410	3,195	8,942	12,625	10,000	15,000
0211	6550	MOTOR VEHICLES	67,155	35,841	69,000	-	184,626	194,629
0211	6580	OTHER EQUIPMENT		15,943		9,453		215,816
Total Expenditure			**3,794,498**	**4,122,916**	**4,547,484**	**4,726,260**	**5,505,623**	**6,064,087**

PERSONNEL COMPLEMENT							
Police Chief		1.00	1.00	1.00	1.00	1.00	1.00
Captain		2.00	2.00	2.00	2.00	2.00	2.00
Sergeant		4.00	4.00	4.00	4.00	4.00	5.00
Drug Task Force Officer		1.00	1.00	1.00	1.00	1.00	1.00
Patrol Officer		19.00	19.00	21.00	21.00	22.00	21.00
Community Service Officer		1.26	1.26	1.26	1.26	2.00	3.07
Police Office Supervisor		1.00	1.00	1.00	1.00	1.00	1.00
Clerical/Support Personnel		2.50	2.63	3.26	3.64	3.64	3.64
	Public Safety Total	31.76	31.89	34.52	34.90	36.64	37.71

6550 Motor Vehicles						
Ford Interceptor	-	35,841	-			
Ford Utility Hybrid						47,829
Dodge Ram 1500 4X4						50,000
Dodge Durango						48,000
Malibu	-	-	28,479			
Taurus	29,592	-	-			
2 Ford Explorers			40,521			
Ford F150					38,521	
2 Chargers					64,000	
Ford Interceptor	-	35,841	-		41,230	
Tahoe					40,875	48,800
	29,592	35,841	69,000	-	184,626	194,629

6580 Other Equipment						
Panasonic Squad Car Cameras	-	-	-	-	-	215,816
ATV-2020 Tire Balancer-2022	-	15,943	-	9,453		
	-	15,943	-	9,453	-	215,816

DESCRIPTION OF SERVICES:

The Police Department is responsible for the protection of life and property and a sense of community security and responds to all emergencies in the city. The Police Department will deter criminal activity by visible patrols; the enforcement of traffic laws; and the apprehension of criminal offenders. The department investigates criminal incidents and apprehends offenders through the gathering, analysis, preservation and presentation of evidence.The Police department provides other community services such as nuisance code enforcement, animal control, crime prevention, and school liaison.

BUDGET HIGHLIGHTS

- $1,919 Reclass Patrol Officer to Sergeant
- $82,612 2-Additional CSO's approved by CC on 6-13-23 (6104)
- $59,143 Holiday Buy Back increasing from 54 hours to 104 hours (22 Officers) (6102-6133)
- $10,000 - Garage Floor resurface (6259)
- 4 Squad Replacements - $194,629 Add'l Squad Car to the fleet (6550) (2023 Legislative Funds)
- $215,816 - Squad Axon Squad Car VideoCameras. Approved by cc 12-13-22 (6580) (2023 Legislative Funds)

GOALS OF CURRENT YEAR BUDGET:

Reduce criminal activity in the community
Adequately staff public safety based on changing demographics and needs
Leverage technology to create operational efficiencies
Enhance traffic safety in the community

Performance Measurements:						
Police Department Activity	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Projected	2024 Projected
Dispatched Calls for Service	13484	14918	16258	15609	16700	16700
Motor Vehicle Accidents	423	335	443	465	450	450
Citations and Warnings	1278	1207	1340	1042	1300	1300
Criminal	1217	1020	988	869	1000	1000
Non-Criminal	8531	8834	8500	9000	9000	9000
State CPM Performance Measurement Results	2019	2020	2021	2022	2023	2024
Part 1 and Part 2 Crime Rates (per 1000)	*11.59/21.24*	*8.76/15.74*	11.22/23.74	>15/>25	>15/>25	>15/>25
Part 1 and Part 2 Crime Clearance Rates (per 1000)	43%	32%	2020 last yr avail	>15/>25	>15/>25	>15/>25
Average police response time - highest priority calls	5:42	5:44	5:54	6:08	under 7 min	under 7 min

FUND GENERAL

FIRE PROTECTION

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0220	6102	F.T. REGULAR-WAGES & SALARIES	260,037	292,458	305,378	352,050	437,888	467,505
0220	6103	FULL TIME-REGULAR-OVERTIME	232	9,814	6,610	3,373		
0220	6104	PART TIME-WAGES & SALARIES	264,836	321,487	283,535	459,516	443,925	454,659
0220	6105	TEMPORARY-WAGES & SALARIES						
0220	6108	SEVERANCE PAY				6,400		
0220	6121	PERA CONTRIBUTIONS	45,362	55,059	56,867	62,760	76,772	81,991
0220	6122	FICA/MEDICARE CONTRIBUTIONS	21,479	26,860	25,281	25,178	26,292	27,088
0220	6131	GROUP INSURANCE	35,216	36,495	39,920	45,603	54,178	66,632
0220	6132	DISABILITY INSURANCE	1,313	1,313	1,313	1,313	1,313	1,313
0220	6133	WORKERS COMP INSURANCE PREMIUM	26,414	34,093	27,527	49,688	55,066	61,185
0220	6206	FILM, MICROFILM, TAPES, DISKS	-					
0220	6208	MISCELLANEOUS OFFICE SUPPLIES	602	242	393	316	500	500
0220	6223	GASOLINE	12,643	11,675	15,187	21,492	21,000	25,000
0220	6225	DIESEL FUEL	3,783	4,315	5,959	7,163	8,400	9,000
0220	6231	UNIFORMS & TURN-OUT GEAR	21,515	29,057	38,926	57,894	55,000	65,000
0220	6233	BATTERIES			-			
0220	6239	FIRST AID SUPPLIES	1,396	8,041	3,434	1,157	6,000	3,000
0220	6249	MISCELLANEOUS OPERATING SUPPLY	14,880	17,523	12,117	16,920	21,000	21,000
0220	6255	TIRES	-					
0220	6257	OTHER VEHICLE PARTS	2,895	11,243	4,575	5,016	14,000	8,000
0220	6259	BUILDING MAINT/REPAIR SUPPLIES				30,016	20,000	30,000
0220	6266	SCBA-PARTS	4,843	4,679	4,055	5,899	20,000	20,000
0220	6275	OTHER EQUIPMENT PARTS	-					
0220	6281	SMALL TOOLS & MINOR EQUIPMENT	16,725	46,706	20,676	26,684	35,000	35,000
0220	6302	AUDITING & ACCOUNTING SERVICES	3,900	4,050	4,241	4,416	4,300	5,200
0220	6315	MISCELLANEOUS PROFESSIONAL SER	-					
0220	6321	TELEPHONE	2,000	1,849	1,624	-		
0220	6322	POSTAGE	146	111	70	4	300	200
0220	6323	CELLULAR PHONES	6,906	6,960	6,448	-		
0220	6335	TRAINING	27,851	32,432	36,629	47,504	40,000	45,000
0220	6361	GENERAL LIABILITY/PROPERTY INS	14,493	17,229	16,241	14,421	23,000	26,000
0220	6371	ELECTRIC UTILITIES	17,327	17,774	17,688	17,091	20,000	18,000
0220	6372	WATER/IRRIGATION	4,397	4,797	3,847	2,117	5,000	3,500
0220	6373	GAS	7,072	5,034	8,552	11,838	9,000	12,000
0220	6374	REFUSE/RECYCLING	1,250	1,363	1,431	1,571	1,600	1,700
0220	6388	OTHER VEHICLE REPAIR	65,273	44,861	36,706	58,111	45,000	50,000
0220	6405	OFFICE & DATA PROCESSING EQUIP	14,685	15,792	17,298	18,183	18,526	29,429
0220	6451	MEMBERSHIP DUES	1,236	2,003	1,214	2,029	2,200	2,200
0220	6452	SUBSCRIPTIONS	688	41	627			
0220	6471	BOOKS & PAMPHLETS	275	518	280	1,052	1,500	1,500
0220	6489	OTHER CONTRACTED SERVICES	2,444	3,508	2,045	2,266	5,000	3,000
0220	6550	MOTOR VEHICLES	44,634	315,253	345,474		265,000	645,000
0220	6580	OTHER EQUIPMENT	75,378			68,475	25,000	-
Total Expenditure			**1,024,125**	**1,384,635**	**1,352,166**	**1,427,516**	**1,761,760**	**2,219,602**

PERSONNEL COMPLEMENT							
Fire Chief		1.00	1.00	1.00	1.00	1.00	1.00
Fire Secretary		0.70	0.70	0.70	0.70	-	-
Fire Captain of Administration		-	-	-	1.00	1.00	1.00
Fire Inspector		1.00	1.00	1.00	1.00	1.00	1.00
Fire Marshall		1.00	1.00	1.00	1.00	1.00	1.00
Firefighters		7.58	7.58	7.58	7.58	7.58	7.58
	Fire Total	11.28	11.28	11.28	12.28	11.58	11.58

6550 Motor Vehicles						
1st half funding Replace 1999 Fire Engine #556		270,626	-			
2nd half funding Replace 1999 Fire Engine #556		-	345,474			
Replace Tanker #II Veh #501						600,000
Replace Fire Admin Cap Veh #333						45,000
Replace Rescue #21					265,000	
Replace Fire Prevention Veh #386		44,627	-			
Replace Grass Truck #21	44,634	-	-			
	44,634	315,253	345,474	-	265,000	645,000

6580 Other Equipment						
SCBA Compressor	-	-	-		25,000	
SCBA's - 28	-	-	-			
Thermal Imaging Camera	23,897					
Bullex Attack Training Prop	16,515					
Fire Training Room Table & Chairs				21,039		
Epoxy Flooring Fire 1 (Capital Maintenance Funded)				-		
Appratus Bay Painting Fire 1 (Capital Maintenance Funded)				-		
Extrication Tools	34,966			47,436		
Refurbish Tanker II	-	-	-	-		
	75,378	-	-	68,475	25,000	

BUDGET HIGHLIGHTS

- Reclass Fire Inspector to Fire Marshall - $3,542
- Increase in shared cost of new County Records Management System (6405)
- Replacement of original carpet and worn countertops (year 2000) - $10,000 (6259)
- Replace Tanker II - $600,000 (6550) (2023 Legislative Funds)
- Replace Fire Captain of Admin Veh - $45,000 (6550) (2023 Legislative Funds)
- Replacement of expired structural fire turn out gear - $10,000 (6231)

Revise and update department policies/procedures and Standard Operating Guidelines
Establish and maintain outreach programs that enhance fire safety within community
Ensure adequate staff numbers to meet increased demand of calls for service

Performance Measurements:

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Projected	2024 Projected
Number of Calls for Service	975	1133	1301	1381	1450	1500
Mutual Aid	41	47	35	66	50	50
Given	19	29	20	44	30	30
Received	22	18	15	22	20	20
Number of firefighters	52	53	42	47	50	52
Prevention:						
# of Public Education contacts	57	28	38	45	70	80
# of commericial property inspections	282	177	304	320	365	400
# of permits issued	96	83	70	106	150	175

State CPM Performance Measurement Results	2019	2020	2021	2022	2023 Estimated	2024 Estimated
Insurance industry rating of fire services	4/7	4/7	4/7	4/7	4/7	4/7
Fire calls per 1,000 population	15.3	15.6	14	13	13	13
Average response times	8:41	6:19	6:20	6:15	6:15	6:15
EMS calls per 1,000 population	20.8	26.3	33	36	38	40

FUND GENERAL

PROTECTIVE INSPECTIONS

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0240	6102	F.T. REGULAR-WAGES & SALARIES	199,091	184,625	209,127	253,395	331,776	352,326
0240	6103	FULL TIME-REGULAR-OVERTIME	-	2,045				
0240	6104	PART TIME-WAGES & SALARIES	-	13,354	53,539	51,455	61,064	74,230
0240	6105	TEMPORARY-WAGES & SALARIES	-	7,697	2,964			
0240	6108	SEVERANCE PAY	16,493			961		
0240	6121	PERA CONTRIBUTIONS	14,888	14,847	19,644	22,626	29,464	31,992
0240	6122	FICA/MEDICARE CONTRIBUTIONS	15,876	15,747	19,869	22,794	30,053	32,632
0240	6131	GROUP INSURANCE	21,348	22,097	28,754	35,612	53,290	74,602
0240	6133	WORKERS COMP INSURANCE PREMIUM	1,160	1,232	1,124	1,911	3,618	2,927
0240	6204	STATIONERY, ENVELOPES & FORMS	393	654	330	552	750	750
0240	6208	MISCELLANEOUS OFFICE SUPPLIES	323	84	41	213	500	500
0240	6223	GASOLINE	2,165	1,482	2,787	2,349	4,000	4,000
0240	6231	UNIFORMS & TURN-OUT GEAR	14	140	234	1,836	750	750
0240	6249	MISCELLANEOUS OPERATING SUPPLY	2,404	1,723	176	630	2,000	2,000
0240	6315	MISCELLANEOUS PROFESSIONAL SER	208,230	217,807	163,898	138,470	102,400	102,400
0240	6321	TELEPHONE	335	348	349	-		
0240	6322	POSTAGE	585	586	1,334	1,399	1,500	1,500
0240	6323	CELLULAR PHONES	570	1,073	1,505	-		
0240	6331	TRAVEL AND LODGING		135	274	2,710	1,500	1,500
0240	6334	MILEAGE REIMBURSEMENT	528	170	93	474	500	500
0240	6335	TRAINING	5,496	2,075	940	5,509	7,500	7,500
0240	6361	GENERAL LIABILITY/PROPERTY INS	6,237	5,787	5,668	4,809	8,000	6,000
0240	6405	OFFICE & DATA PROCESSING EQUIP	24,484	24,484	24,484	15,891	50,000	10,000
0240	6451	MEMBERSHIP DUES	360	165	470	245	750	750
0240	6471	BOOKS & PAMPHLETS	100	1,228	595	997	2,000	2,000
0240	6550	MOTOR VEHICLES	79,752				30,000	
Total Expenditure			**600,831**	**519,585**	**538,198**	**564,838**	**721,415**	**708,859**

PERSONNEL COMPLEMENT						
Building Official	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspector	-	-	1.00	2.00	2.00	2.00
Permit Technicians	1.81	1.81	1.81	1.81	1.85	2.05
Inspectors	0.25	0.25	0.25	0.25	-	-
Building Inspection Total	3.06	3.06	4.06	5.06	4.85	5.05

6550 Motor Vehicles						
Replace Veh #401	26,584	-	-			
Replace Veh #405	26,584	-	-			
New Vehicle for building inspector					30,000	
Replace Veh #406	26,584	-	-			
	79,752	-	-	-	30,000	-

DESCRIPTION OF SERVICES:

The mission of the Community Development Department is to guide residential and commercial growth through comprehensive planning processes and administer the city's building and zoning codes in a equitable and professional manner to promote and sustain public safety, quality of life, and the health and well being of the whole community.

The purpose of the Building Division is to help ensure all your construction projects meet the requirements of both the Minnesota State Building Code and the City Zoning regulations.

BUDGET HIGHLIGHTS

- Reclass Permit Tech I to Permit Tech II - $3,391
- Building Admin Asst - Increase hours from 20 to 28 hours weekly - $13,307

GOALS OF CURRENT YEAR BUDGET:
Complete standard residential plan review within 10 business days. Complete standard commercial plan review within 30 business days. Allow for inspection availability within 48 hours.

Performance Measurements:						
	2019 Actual	2020 Actual	2021 Actual	2022 YTD	2023 Projected	2024 Projected
New Residential Units	135	176	183	125	190	190
Total Permits	3,339	3,630	3,458	2,932	3,700	3,700
Number of Inspections	9,764	12,765	12449-Est.	7,356	13,500	13,500

FUND GENERAL

CIVIL DEFENSE

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0250	6251	BATTERIES	-	-	-	-	1,000	1,000
0250	6275	OTHER EQUIPMENT PARTS	4,891	219	1,303	2,713	5,000	3,000
0250	6361	GENERAL LIABILITY/PROPERTY INS	150	23	23	75	150	1,780
0250	6371	ELECTRIC UTILITIES	1,020	1,020	1,020	1,020	1,200	1,020
0250	6382	MACHINERY & EQUIPMENT REPAIR	9,104	1,025	940	5,829	6,000	6,000
0250	6580	OTHER CAPITAL EQUIPMENT	-	-	-	-	30,000	35,000
Total Expenditure			**15,164**	**2,288**	**3,287**	**9,637**	**43,350**	**47,800**

DESCRIPTION OF SERVICES:

The Civil Defence budget funds expenditures related to the city-wide emergency siren notification system.

BUDGET HIGHLIGHTS

- Replace 2 Civil Defense Sirens - $35,000 (6580) (2023 Legislative Funds)

GOALS OF CURRENT YEAR BUDGET:

Maintain infastructure of siren warning system

Performance Measurements:

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Projected	2024 Projected
Number of Sirens	17	17	17	17	17	17

FUND GENERAL

TRAFFIC ENGINEERING

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0260	6102	F.T. REGULAR-WAGES & SALARIES	25,844	29,166	29,341	23,616	53,636	90,724
0260	6103	FULL TIME-REGULAR-OVERTIME	-	62		270		
0260	6105	TEMPORARY-WAGES & SALARIES	-			270		
0260	6121	PERA CONTRIBUTIONS	1,930	2,154	2,231	1,797	4,023	6,804
0260	6122	FICA/MEDICARE CONTRIBUTIONS	1,934	2,195	2,264	1,946	4,103	7,916
0260	6133	WORKERS COMP INSURANCE PREMIUM	1,639	2,027	1,699	2,020	5,144	5,839
0260	6249	MISCELLANEOUS OPERATING SUPPLY	8,448	11,868	7,108	19,641	14,000	22,000
0260	6271	SIGN REPAIR MATERIALS	121	382	-	1,148	2,000	3,000
0260	6361	GENERAL LIABILITY/PROPERTY INS	572	680	697	599	1,800	484
0260	6371	ELECTRIC UTILITIES	14,511	13,265	13,275	13,717	15,000	16,500
0260	6382	MACHINERY & EQUIPMENT REPAIR	4,307	5,081	13,723	8,677	10,000	15,000
0260	6489	CONTRACTED SERVICES	600	1,807	1,291	6,172	2,000	6,500
0260	6580	OTHER EQUIPMENT	-					
Total Expenditure			**59,904**	**68,686**	**71,628**	**79,873**	**111,706**	**174,767**

DESCRIPTION OF SERVICES:

The Traffic Engineering budget funds the installation and maintenance of traffic signage on, above, and/or near city streets.

BUDGET HIGHLIGHTS

- No major changes. Staff time redistributed between streets, traffic engr & snow plowing

GOALS OF CURRENT YEAR BUDGET:

Continue to meet FHWA guidelines for traffic signage
Replace damaged or defective signs within 48 hours
Bring signage up to current standards on all reconstruct and overlay projects
Continue to support Engineering and Community Development departments with traffic issues

Performance Measurements:

	2019 Actual	2020 Projected	2021 Projected	2022 Projected	2023 Projected	2024 Projected
Total Hours	539	610				2080
Number of Traffic Signs in System	2390	2390				
Number of Traffic Counts Performed	15	15				

FUND GENERAL

ANIMAL CONTROL

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0270	6249	MISCELLANEOUS OPERATING SUPPLY	136	678	411	340	750	750
0270	6281	SMALL TOOLS & MINOR EQUIPMENT	375			945	500	1,000
0270	6489	OTHER CONTRACTED SERVICES	3,825	315	332	114	5,000	5,000
Total Expenditure			**4,336**	**993**	**743**	**1,399**	**6,250**	**6,750**

DESCRIPTION OF SERVICES:

This fund covers expenditures related to animal control. Ramsey PD provides animal containment services and incurs expenses for boarding animals at Anoka PD.

BUDGET HIGHLIGHTS

- No major changes

GOALS OF CURRENT YEAR BUDGET:

Provide animal containment services to residents

Performance Measurements:

	2019 Actual	2020 Actual	2021 Projected	2022 Actual	2023 Projected	2024 Projected
Animal Complaints	375	539	390	270	390	390
Number of Animals Impounded	33	53	45	20	45	45
Number of Animals Released to Owners	26	47	45	15	45	45
Number of Euthanizations	0	0	0	0	0	0

FUND GENERAL

COMMUNITY ORIENTING POLICE

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0280	6204	STATIONERY, ENVELOPES & FORMS	293	233	361	27	500	500
0280	6206	FILM, MICROFILM, TAPES, DISKS	883	-	-	-	300	300
0280	6241	COMMUNITY POLICING SUPPLIES	7,750	10,310	9,190	9,967	10,000	12,500
0280	6281	SMALL TOOLS & MINOR EQUIPMENT	88	199	-	-	100	100
0280	6291	CULVERTS, SIGNS, STREET SUPPLY	505	50	-	-	200	400
0280	6322	POSTAGE	-	-	1	-	50	50
0280	6323	CELLULAR PHONES	1,018	1,018	1,118	-	-	
0280	6331	TRAVEL & LODGING	413	138	-	646	1,500	1,500
0280	6335	TRAINING	655	-	1,655	180	1,300	2,000
0280	6361	GENERAL LIABILITY/PROPERTY INS	101	131	88	99	250	150
0280	6415	OTHER EQUIPMENT RENTAL	-	-	-	-	125	150
0280	6451	MEMBERSHIP DUES	933	427	446	1,520	1,500	1,500
0280	6471	BOOKS & PAMPHLETS	251	585	257	335	300	300
Total Expenditure			**12,888**	**13,092**	**13,115**	**12,774**	**16,125**	**19,450**

DESCRIPTION OF SERVICES:

The Community Orientating Policing funds expenditures related to community programs such as: Kids Safety Camp, Car Seat Inspections, Night to Unite, Pet Clinics, Bike Helmet Fitting and Sale, Police Explorers, and Drug Take Back Program

BUDGET HIGHLIGHTS

- No Major Changes

GOALS OF CURRENT YEAR BUDGET:

Increase participation in community based programs

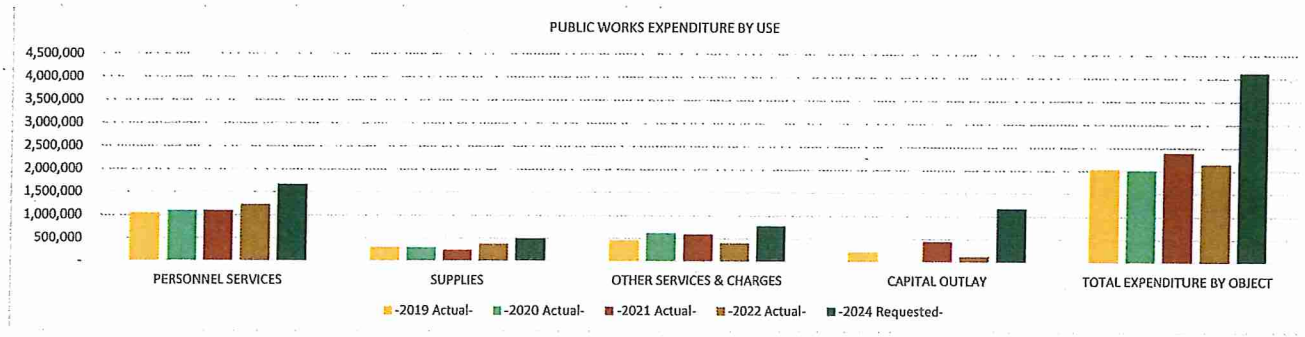
Performance Measurements:

	2019 Actual	2020 Actual	2021 Actual	2022 Projected	2023 Projected	2024 Projected
# of participants attending Kids Safety Camp	144	0	0	145	145	145
# of car seat inspections	29	9	15	30	30	30
Night to Unite - # of Parties	48	26	50	48	48	48
# of participants at Kids Summer Safety Series			139	150	150	150

GENERAL FUND 101 - GENERAL GOVERNMENT

PUBLIC WORKS	301-312

EXPENDITURE BY OBJECT SUMMARY	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
PERSONNEL SERVICES	1,047,527	1,091,120	1,096,459	1,232,690	1,332,390	1,665,276
SUPPLIES	301,182	297,565	247,499	383,218	335,000	502,490
OTHER SERVICES & CHARGES	460,263	620,510	598,537	410,981	751,524	780,449
CAPITAL OUTLAY	219,480	-	450,964	127,057	480,457	1,171,818
TOTAL EXPENDITURE BY OBJECT	**2,028,451**	**2,009,196**	**2,393,459**	**2,153,946**	**2,899,371**	**4,120,033**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PUBLIC WORKS	301-312

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102 F.T. REGULAR-WAGES & SALARIES	697,857	742,654	735,374	797,269	883,813	1,131,557
6103 FULL TIME-REGULAR-OVERTIME	38,755	36,306	38,417	42,299	32,000	32,000
6105 TEMPORARY-WAGES & SALARIES	28,718	23,232	24,632	30,256	61,255	34,208
6106 OVERTIME-TEMPORARY	926	259	878	636	-	-
TOTAL WAGES AND SALARIES	**766,256**	**802,452**	**799,301**	**870,461**	**977,068**	**1,197,765**
OTHER GROSS EARNINGS						
6108 SEVERANCE PAY	8,173	-	4,555	65,629	-	-
TOTAL OTHER GROSS EARNINGS	**8,173**	**-**	**4,555**	**65,629**	**-**	**-**
EMPLOYER CONTRIBUTIONS						
6121 PERA CONTRIBUTIONS	53,931	52,794	57,508	62,881	71,183	87,267
6122 FICA/MEDICARE CONTRIBUTIONS	58,394	57,007	58,852	64,665	76,690	95,330
6131 GROUP INSURANCE	120,893	135,034	140,084	124,889	152,531	217,658
6133 WORKERS COMP INSURANCE PREMIUM	39,881	43,834	36,159	44,165	54,918	67,256
TOTAL EMPLOYER CONTRIBUTIONS	**273,098**	**288,669**	**292,604**	**296,601**	**355,322**	**467,511**
Total PERSONNEL SERVICES	**1,047,527**	**1,091,120**	**1,096,459**	**1,232,690**	**1,332,390**	**1,665,276**
SUPPLIES						
OFFICE SUPPLIES						
6205 DRAFTING SUPPLIES	-	-	-	-	-	-
6208 MISCELLANEOUS OFFICE SUPPLIES	3,377	1,010	1,096	2,006	1,100	1,550
TOTAL OFFICE SUPPLIES	**3,377**	**1,010**	**1,096**	**2,006**	**1,100**	**1,550**
OPERATING SUPPLIES						
6221 CLEANING SUPPLIES	-	-	-	-	-	-
6223 GASOLINE	13,344	17,893	17,420	21,314	30,500	39,800
6225 DIESEL FUEL	48,516	34,544	32,384	54,169	50,000	61,000
6227 LUBRICANTS & ADDITIVES	5,296	3,553	6,269	6,106	5,000	7,500
6229 SHOP MATERIALS	922	2,720	1,692	3,825	2,800	4,000
6231 UNIFORMS & TURN-OUT GEAR	5,176	3,825	6,315	7,231	5,500	8,150
6249 MISCELLANEOUS OPERATING SUPPLY	9,669	9,794	7,331	10,983	9,500	12,250
TOTAL OPERATING SUPPLIES	**82,923**	**72,328**	**71,411**	**103,627**	**103,300**	**132,700**
REPAIR AND MAINTENANCE SUPPLIES						
6257 OTHER VEHICLE PARTS	66,918	85,883	52,237	83,858	71,200	84,800
6259 BUILDING MAINT/REPAIR SUPPLIES	2,382	1,677	563	2,622	2,500	2,700
6261 SAND & GRAVEL	4,726	2,907	-	2,300	4,400	5,300
6263 SALT	97,334	92,362	68,800	129,704	77,000	192,240
6265 ASPHALT	14,235	22,316	32,491	32,311	32,500	33,000
6267 OTHER STREET MAINTENANCE SUPPL	7,353	4,798	5,303	10,675	13,100	16,500
6269 LANDSCAPE MATERIALS	5,675	1,520	1,174	952	7,500	7,500
6275 OTHER EQUIPMENT PARTS	-	-	-	-	-	-
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**198,622**	**211,463**	**160,568**	**262,422**	**208,200**	**342,040**
SMALL TOOLS AND MINOR EQUIPMENT						
6281 SMALL TOOLS & MINOR EQUIPMENT	16,261	12,764	14,424	15,163	22,400	26,200
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**16,261**	**12,764**	**14,424**	**15,163**	**22,400**	**26,200**
Total SUPPLIES	**301,182**	**297,565**	**247,499**	**383,218**	**335,000**	**502,490**

OTHER SERVICES & CHARGES						
PROFESSIONAL SERVICES						
6315 MISCELLANEOUS PROFESSIONAL SER	28,986	21,794	28,146	29,897	26,000	32,500
TOTAL PROFESSIONAL SERVICES	**28,986**	**21,794**	**28,146**	**29,897**	**26,000**	**32,500**
COMMUNICATION						
6321 TELEPHONE	2,337	2,394	2,211	-	-	-
6322 POSTAGE	2,328	531	40	143	1,404	2,200
6323 CELLULAR PHONES	6,427	5,653	5,816	-	-	-
TOTAL COMMUNICATION	**11,092**	**8,578**	**8,067**	**143**	**1,404**	**2,200**
EMPLOYEE REIMBURSEMENTS						
6331 TRAVEL & LODGING	72	92	-	-	150	-
6335 TRAINING	7,726	4,821	6,623	6,952	7,345	15,940
TOTAL EMPLOYEE REIMBURSEMENTS	**7,798**	**4,913**	**6,623**	**6,952**	**7,495**	**15,940**
INSURANCE						
6361 GENERAL LIABILITY/PROPERTY INS	25,244	21,831	26,966	25,801	35,000	32,564
TOTAL INSURANCE	**25,244**	**21,831**	**26,966**	**25,801**	**35,000**	**32,564**
UTILITIES						
6371 ELECTRIC UTILITIES	7,555	7,382	8,153	8,319	15,000	15,000
6372 WATER/IRRIGATION	2,656	7,034	7,020	2,238	7,000	7,000
6373 GAS	5,240	4,690	6,001	6,924	15,000	15,000
6374 REFUSE/RECYCLING	2,167	2,353	3,611	2,180	3,400	3,800
TOTAL UTILITIES	**17,618**	**21,458**	**24,785**	**19,662**	**40,400**	**40,800**
REPAIRS AND MAINTENANCE - LABOR						
6381 BUILDING & STRUCTURE REPAIR	3,393	3,645	1,248	1,582	3,200	25,170
6382 MACHINERY & EQUIPMENT REPAIR	4,820	-	4,944	5,172	5,000	5,600
6387 TIRE MOUNTING & BALANCING	160	300	255	60	400	400
6388 OTHER VEHICLE REPAIR	23,444	15,523	15,242	9,487	25,000	27,000
TOTAL REPAIRS AND MAINTENANCE - LABOR	**31,817**	**19,468**	**21,689**	**16,300**	**33,600**	**58,170**
REPAIRS AND MAINTENANCE - CONTRACTS						
6404 MACHINERY & EQUIPMENT	1,332	1,332	1,221	3,458	-	3,500
6405 OFFICE & DATA PROCESSING EQUIP	-	968	-	3,745	-	-
TOTAL REPAIRS AND MAINTENANCE - CONTRACTS	**1,332**	**2,300**	**1,221**	**7,203**	**-**	**3,500**
RENTALS						
6415 OTHER EQUIPMENT RENTAL	86,565	1,581	8,333	2,205	15,200	16,000
6417 UNIFORM RENTAL	1,672	1,479	1,583	689	400	800
TOTAL RENTALS	**88,237**	**3,061**	**9,916**	**2,894**	**15,600**	**16,800**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES						
6451 MEMBERSHIP DUES	1,084	2,279	1,017	1,670	2,025	2,975
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES	**1,084**	**2,279**	**1,017**	**1,670**	**2,025**	**2,975**
BOOKS AND PAMPHLETS						
6471 BOOKS & PAMPHLETS	82	-	-	-	-	-
TOTAL BOOKS AND PAMPHLETS	**82**	**-**	**-**	**-**	**-**	**-**
CONTRACTED SERVICES						
6488 STREET MAINTENANCE CONTRACT	237,483	500,000	462,784	294,998	575,000	555,000
6489 OTHER CONTRACTED SERVICES	9,489	14,830	7,324	5,461	15,000	20,000
TOTAL CONTRACTED SERVICES	**246,971**	**514,830**	**470,108**	**300,459**	**590,000**	**575,000**
Total OTHER SERVICES & CHARGES	**460,263**	**620,510**	**598,537**	**410,981**	**751,524**	**780,449**
CAPITAL OUTLAY						
CAPITAL OUTLAY						
6540 HEAVY MACHINERY	185,980	-	116,891	103,199	298,750	770,318
6550 MOTOR VEHICLES	33,500	-	62,772	-	162,852	165,000
6580 OTHER EQUIPMENT	-	-	271,302	23,858	18,855	236,500
TOTAL CAPITAL OUTLAY	**219,480**	**-**	**450,964**	**127,057**	**480,457**	**1,171,818**
Total CAPITAL OUTLAY	**219,480**	**-**	**450,964**	**127,057**	**480,457**	**1,171,818**
TOTAL EXPENDITURES & OTHER FINANCING	**2,028,451**	**2,009,196**	**2,393,459**	**2,153,946**	**2,899,371**	**4,120,033**

FUND GENERAL

ENGINEERING

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0301	6102	F.T. REGULAR-WAGES & SALARIES	206,802	245,602	240,248	293,930	327,183	386,389
0301	6103	FULL TIME-REGULAR-OVERTIME	9,788	17,702	20,287	23,675	20,000	20,000
0301	6104	PART TIME-WAGES & SALARIES	-	-				
0301	6105	TEMPORARY-WAGES & SALARIES	11,915	11,110	14,550	14,752	33,280	
0301	6106	OVERTIME-TEMPORARY	926	259	878	636		
0301	6108	SEVERANCE PAY	18,602					
0301	6121	PERA CONTRIBUTIONS	15,192	19,434	19,411	23,597	28,535	30,479
0301	6122	FICA/MEDICARE CONTRIBUTIONS	17,825	18,924	19,849	23,812	29,106	31,089
0301	6131	GROUP INSURANCE	36,693	41,855	42,747	40,296	57,480	69,543
0301	6133	WORKERS COMP INSURANCE PREMIUM	1,180	1,445	1,198	2,078	3,367	3,385
0301	6205	DRAFTING SUPPLIES	-	-	-	-	-	
0301	6208	MISCELLANEOUS OFFICE SUPPLIES	2,755	734	795	1,279	700	850
0301	6223	GASOLINE	3,917	3,677	4,789	5,650	7,000	8,800
0301	6231	UNIFORMS & TURN-OUT GEAR	2,156	1,327	1,170	1,331	1,500	1,650
0301	6249	MISCELLANEOUS OPERATING SUPPLY	841	2,255	-	854	-	750
0301	6257	OTHER VEHICLE PARTS	893	1,122	2,108	1,397	1,200	1,800
0301	6281	SMALL TOOLS & MINOR EQUIPMENT	218	86	-	-	400	2,700
0301	6315	MISCELLANEOUS PROFESSIONAL SER	967	4,139	197	1,288	4,000	7,500
0301	6321	TELEPHONE	1,285	1,334	1,239	-	-	
0301	6322	POSTAGE	2,298	460	7	87	1,204	2,000
0301	6323	CELLULAR PHONES	2,660	2,589	3,427	-	-	
0301	6331	TRAVEL & LODGING	72	92	-	-	150	
0301	6335	TRAINING	4,090	2,112	3,699	3,059	3,245	8,440
0301	6361	GENERAL LIABILITY/PROPERTY INS	4,415	4,799	4,131	3,990	6,000	4,464
0301	6405	OFFICE & DATA PROCESSING EQUIP	-	968	-	3,745	-	
0301	6451	MEMBERSHIP DUES	732	1,919	748	1,393	1,625	2,375
0301	6471	BOOKS & PAMPHLETS	82	-	-	-	-	
0301	6580	OTHER EQUIPMENT	-	-	-	-	-	42,000
0301	6550	MOTOR VEHICLES	33,500			-	29,000	56,000
Total Expenditure			**379,804**	**383,947**	**381,476**	**446,849**	**554,975**	**680,214**

PERSONNEL COMPLEMENT						
PW Director/City Engineer	-	-	-	-	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00	-	-
Assistant City Engineer	-	-	-	0.50	1.00	1.00
Engineering Tech IV	0.50	1.00	1.00	1.00		
Engineering Tech II	1.00	1.00	1.00	1.00	1.00	2.00
Engineering Tech III	1.00	-	-	-	1.00	1.00
Senior Engineering Technician					1.00	1.00
Civil Engineer IV	1.00	1.00	1.00	1.00	1.00	1.00
Civil Engineer II		1.00	1.00	0.50	0.00	
Secretary (Moved to PW)	-	-	-	-	-	-
Administrative Assistant	0.50	1.00	1.00	1.00	1.00	1.00
Interns (2)	1.00	1.00	1.00	1.00	1.00	
Engineering Total	6.00	7.00	7.00	7.00	8.00	8.00

DESCRIPTION OF SERVICES:

The Engineering budget covers engineering functions not charged to specific projects. The City Engineer oversees all engineering including working with the Minnesota Department of Transportation, Anoka County, other cities and regulating agencies, maintaining mapping and GIS data, managing stormwater runoff, responding to citizen and staff requests, and general engineering functions.

BUDGET HIGHLIGHTS

- Engineering Tech II approved by CC 3-14-23 - $55,915
- GMC Sierra - Approved 2-28-23 CC worksession- $56,000 (6550) (Pavement Mgmt Fund)
- Survey Equipment - $42,000 (6580) (Equipment Fund)
-
-

GOALS OF CURRENT YEAR BUDGET:

Ensure stable and sustainable funding exists for Pavement Management Program.
Support construction of Water Treatment Plant.
Support improvements identified in Anoka County CSAH 5/Nowthen Blvd. transportation
Conduct well siting study for new municipal well #9.
Develop and plan for key infrastructure improvements (AUAR, utilities, transportation).
Support construction of Ramsey Gateway Highway 10 improvements.
Investigate improved pavement condition rating systems.
Continue pavement rejuvenation program to replace suspended sealcoat program.

Performance Measurements:

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Projected	2024 Projected
Active Engineering Projects	12	12	13	14	18	24
Completed Engineering Projects	10	10	11	11	14	17
Infrastructure Asset Management System Upgrades	0	0	0	0	0	0

FUND GENERAL

STREET MAINTENANCE

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0311	6102	F.T. REGULAR-WAGES & SALARIES	379,894	422,342	403,503	393,338	448,809	592,603
0311	6103	FULL TIME-REGULAR-OVERTIME	1,533	679	1,008	1,220	2,000	2,000
0311	6105	TEMPORARY-WAGES & SALARIES	9,361	9,971	5,160	6,422	19,200	22,208
0311	6108	SEVERANCE PAY	8,173		4,555	65,629		
0311	6121	PERA CONTRIBUTIONS	28,192	31,401	30,100	30,106	33,811	44,595
0311	6122	FICA/MEDICARE CONTRIBUTIONS	29,153	31,632	30,462	30,807	37,899	50,887
0311	6131	GROUP INSURANCE	84,200	93,179	97,338	84,593	95,051	148,115
0311	6133	WORKERS COMP INSURANCE PREMIUM	29,349	35,662	28,331	30,800	39,447	47,846
0311	6208	MISCELLANEOUS OFFICE SUPPLIES	622	276	301	727	400	700
0311	6221	CLEANING SUPPLIES	-					
0311	6223	GASOLINE	9,427	7,580	10,759	15,664	15,500	20,000
0311	6225	DIESEL FUEL	22,378	20,148	13,194	31,077	22,000	26,000
0311	6227	LUBRICANTS & ADDITIVES	5,296	3,553	6,269	6,106	5,000	7,500
0311	6229	SHOP MATERIALS	865	2,697	1,548	3,825	2,600	3,500
0311	6231	UNIFORMS & TURN-OUT GEAR	3,020	2,497	5,145	5,900	4,000	6,500
0311	6249	MISCELLANEOUS OPERATING SUPPLY	8,828	7,538	7,331	10,129	9,500	11,500
0311	6257	OTHER VEHICLE PARTS	30,149	30,188	21,869	39,496	32,000	41,000
0311	6259	BUILDING MAINT/REPAIR SUPPLIES	2,382	1,677	563	2,622	2,500	2,700
0311	6261	SAND & GRAVEL	-	-	-	-	1,000	1,500
0311	6265	ASPHALT	14,235	22,316	32,491	32,311	32,500	33,000
0311	6267	OTHER STREET MAINTENANCE SUPPL	1,577	19	1,019	9,599	2,100	4,000
0311	6269	LANDSCAPE MATERIALS	5,675	1,520	1,174	952	7,500	7,500
0311	6275	OTHER EQUIPMENT PARTS	-					
0311	6281	SMALL TOOLS & MINOR EQUIPMENT	16,043	12,678	14,424	15,163	22,000	23,500
0311	6315	MISCELLANEOUS PROFESSIONAL SER	28,019	17,655	27,948	28,610	22,000	25,000
0311	6321	TELEPHONE	1,052	1,060	973	-	-	
0311	6322	POSTAGE	30	71	33	56	200	200
0311	6323	CELLULAR PHONES	3,767	3,063	2,389	-	-	
0311	6335	TRAINING	3,636	2,709	2,924	3,893	4,100	7,500
0311	6361	GENERAL LIABILITY/PROPERTY INS	17,277	14,126	20,250	18,960	23,000	25,000
0311	6371	ELECTRIC UTILITIES	7,555	7,382	8,153	8,319	15,000	15,000
0311	6372	WATER/IRRIGATION	2,656	7,034	7,020	2,238	7,000	7,000
0311	6373	GAS	5,240	4,690	6,001	6,924	15,000	15,000
0311	6374	REFUSE/RECYCLING	2,167	2,353	3,611	2,180	3,400	3,800
0311	6381	BUILDING & STRUCTURE REPAIR	3,393	3,645	1,248	1,582	3,200	25,170
0311	6382	MACHINERY & EQUIPMENT REPAIR	4,820	-	4,944	5,172	5,000	5,600
0311	6387	TIRE MOUNTING & BALANCING	160	300	255	60	400	400
0311	6388	OTHER VEHICLE REPAIR	13,953	14,814	12,400	4,205	11,000	12,000
0311	6404	MACHINERY & EQUIPMENT	1,332	1,332	1,221	3,458		3,500
0311	6415	OTHER EQUIPMENT RENTAL	86,565	1,581	8,333	2,205	15,200	16,000
0311	6417	UNIFORM RENTAL	1,672	1,479	1,583	689	400	800
0311	6451	MEMBERSHIP DUES	353	360	269	278	400	600
0311	6488	STREET MAINTENANCE CONTRACT	237,483	500,000	462,784	294,998	575,000	555,000
0311	6489	OTHER CONTRACTED SERVICES	9,489	14,830	7,324	5,461	15,000	20,000
0311	6540	HEAVY MACHINERY	185,980		116,891	103,199	298,750	770,318
0311	6550	MOTOR VEHICLES	-		62,772		133,852	109,000
0311	6580	OTHER EQUIPMENT			271,302	23,858	18,855	194,500
Total Expenditure			**1,306,948**	**1,336,038**	**1,747,168**	**1,332,827**	**2,001,574**	**2,908,542**

PERSONNEL COMPLEMENT						
Public Works Superintendent	1.00	1.00	1.00	1.00	1.00	
Secretary (Formerly under Engineering)	1.00	1.00	1.00	1.00	1.00	1.00
Mechanic	2.00	2.00	2.00	2.00	2.00	3.00
Street Supervisor	-	-	-	1.00	1.00	1.00
Streets Lead Worker	1.00	1.00	1.00	1.00	1.00	1.00
PW Maintenance Worker	5.00	5.00	5.00	5.00	5.00	8.00
Temporary - Streets	0.50	0.50	0.50	0.50	0.50	0.50
Street Maintenance Total	10.50	10.50	10.50	11.50	11.50	14.50

6488/6489 Other Contracted Services						
Pavement Management Program Funding (Transfer to Pavement Management Fund)		260,742	300,000	-	-	-
Contract services for Pothole patching						
Cracksealing/Rejuvenation/Spray Patching	237,483	239,258	162,784	200,000	200,000	200,000
Spray Patching	-	-	-	-	375,000	355,000
Curb Repair/Tree Removal		-	-	15,000	15,000	20,000
	237,483	500,000	462,784	215,000	590,000	575,000

6540 - Heavy Machinery						
F350 truck with plow (2021 & 2022 total cost)	-	-	116,891	103,199		
1-Ton Truck	-	-	-			
2-Single Axls Plow Trucks	148,292	-	-			544,318
Tractor Backhoe ($84,000 total remainder utility funded)	37,688	-	-			
Tandem Axle Truck with Plow	-	-	-		298,750	
721 G Front End Loader						226,000
	185,980	-	116,891	103,199	298,750	770,318

6550-Motor Vehicle						
1-ton truck		-	62,772			
2-3/4 ton trucks with plows (1 new & 1 replacement)	-	-	-	-	133,852	
F550 4x4 Truck with 9' 2" V-plow (New) with lift gate						109,000
F350 4x4 with utility box and 9' 2" Boss V-Plow Sign truck			-			
	-	-	62,772	-	133,852	109,000

6580 - Other Equipment						
Sidewalk Machine	-	-	162,723			
Snow Pusher Box for Front End Loader					18,855	
Trailer for skidsteer	-	-	15,102			
Toolcat			36,105			
Skidsteer	-	-	57,372			
Tire balancer (1/2 cost other 1/2 police)				9,453		
Asphalt floater				14,405		
ATV Athletic Field Maintenance Machine	14,032	-	-			
Hydraulic hose Crimping Machine						
Trailer Mounted Boom Lift						58,000
Bobcat T66 Skidsteer						81,000
Scissor Lift JLG 2646						26,500
10-Foot Slide in Removable Salt/Sander Spreader (Truck Mounted)						14,000
Hydraulic hose Crimping Machine						15,000
	14,032	-	271,302	23,858	18,855	194,500

DESCRIPTION OF SERVICES:

The Street Maintenance Department is responsible for maintaining city streets, sidewalks, traffic signs, boulevards, ROW mowing and the storm water collection system.

BUDGET HIGHLIGHTS

- Street Maintenance Worker - New Full Time - Start 2-5-24 -$66,125) (6102-6133)
- Street Maintenance Worker - New Full Time - Start 2-5-24 -$66,125) (6102-6133)
- Street Maintenance Worker - New Full Time - Start 3-4-24 -$60,219 (6102-6133)
- Mechanic - New Full Time - Start 3-4-24 -$65,420 (6102-6133)
- PW Building Repairs (1/3 share) - $21,670 (6381)
- Contract Services Pothole Patching - $500,000 (6488-6489)
- Spray Patching - ARPA funds of $375,000 spent in 2023 (6488-6489)
- 2-Single Axle Plow Trucks (CC Authorized 1-24-23) - $544,318
- Additional Capital Requests (See listing above) - $529,500 (6540-6580) (Capital Equip Debt)

GOALS OF CURRENT YEAR BUDGET:
Maintain and improve city's rating of 7.0 average of road condition
Increase use of contracted services on pothole repair (velocity patching)
Increase prevenative maintenace to prolong the life of our public streets
Maintain our city vehicles and equipment to the highest level possible

Performance Measurements:						
	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Projected	2024 Projected
Crack filling (miles)	21.5	7	20.88	10.37	15	19
Sealcoating (miles)	0	0	0	0	0	0
Asphalt patching (tons)	532	500		380	385	390

FUND GENERAL

SNOW AND ICE REMOVAL

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0312	6102	F.T. REGULAR-WAGES & SALARIES	111,161	74,710	91,623	110,001	107,821	152,565
0312	6103	FULL TIME-REGULAR-OVERTIME	27,433	17,925	17,122	17,405	10,000	10,000
0312	6105	TEMPORARY-WAGES & SALARIES	7,443	2,151	4,922	9,082	8,775	12,000
0312	6121	PERA CONTRIBUTIONS	10,547	1,959	7,997	9,179	8,837	12,193
0312	6122	FICA/MEDICARE CONTRIBUTIONS	11,416	6,451	8,541	10,046	9,685	13,354
0312	6133	WORKERS COMP INSURANCE PREMIUM	9,353	6,726	6,629	11,287	12,104	16,025
0312	6223	GASOLINE	-	6,636	1,873		8,000	11,000
0312	6225	DIESEL FUEL	26,138	14,396	19,191	23,092	28,000	35,000
0312	6229	SHOP MATERIALS	57	24	144	-	200	500
0312	6251	BATTERIES	-					
0312	6257	OTHER VEHICLE PARTS	35,875	54,572	28,260	42,965	38,000	42,000
0312	6261	SAND & GRAVEL	4,726	2,907	-	2,300	3,400	3,800
0312	6263	SALT	97,334	92,362	68,800	129,704	77,000	192,240
0312	6267	OTHER STREET MAINTENANCE SUPPL	5,777	4,779	4,284	1,076	11,000	12,500
0312	6361	GENERAL LIABILITY/PROPERTY INS	3,553	2,906	2,586	2,851	6,000	3,100
0312	6388	OTHER VEHICLE REPAIR	9,491	709	2,842	5,282	14,000	15,000
0312	6489	OTHER CONTRACTED SERVICES	-					
Total Expenditure			**360,301**	**289,211**	**264,815**	**374,270**	**342,822**	**531,277**

DESCRIPTION OF SERVICES:

The Snow and Ice Removal budget provides for snow removal and for ice control on city streets, parking lots, and pathways.

BUDGET HIGHLIGHTS

- Staff time redistributed between streets, traffic engr & snow plowing
- Salt Costs Increase - $115,240 (6263)

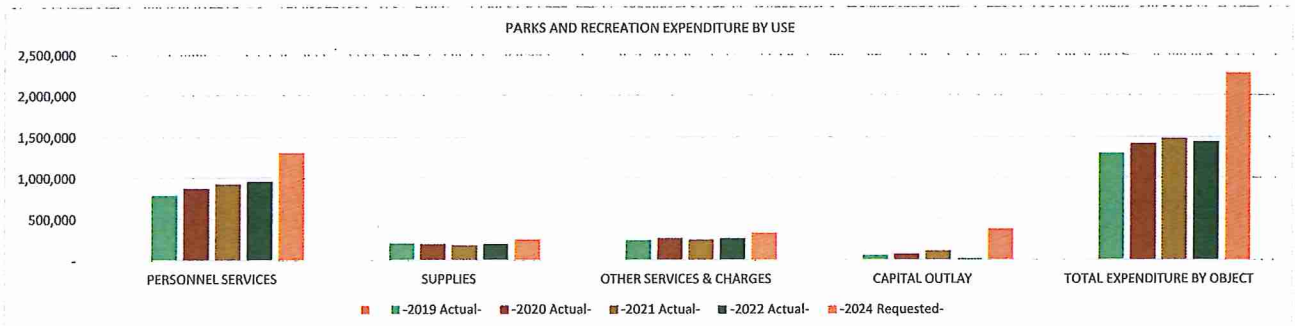
GOALS OF CURRENT YEAR BUDGET:

Clearing of parking ramp utilizing PW Staff (full time, temp on call, & seasonal staff) See PUMA
Continue to monitor and reduce salt usage
Continue to complete citywide plowing in 8 hours or less
Upgrade weather service to MDSS (maintenance decision support software)
Equip cul-de-sac trucks and sidewalk plowing equipment with AVL to track snow removal

Performance Measurements:						
	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Projected	2024 Projected
Miles of Streets Plowed	181.8	181.8				
Cul-de-sacs	283	283				
Salt/Sand Purchased (tons)	1200	1200				
Snow Removal Hours	5161	3090				
Full Scale Plowing Events	9.00	9.00				

PARKS AND RECREATION	452-455

EXPENDITURE BY OBJECT SUMMARY	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
PERSONNEL SERVICES	791,294	878,027	929,874	962,545	1,118,642	1,310,835
SUPPLIES	207,079	198,379	186,228	200,417	239,094	255,150
OTHER SERVICES & CHARGES	244,126	266,854	253,330	265,263	244,700	331,970
CAPITAL OUTLAY	60,911	75,610	112,370	16,852	59,100	379,200
TOTAL EXPENDITURE BY OBJECT	**1,303,410**	**1,418,871**	**1,481,802**	**1,445,077**	**1,661,536**	**2,277,155**



LINE ITEM DETAIL BY COST CENTER OR SUB-FUNCTION

PARKS AND RECREATION 452-455

EXPENDITURE BY OBJECT RECAP ALL SUB-FUNCTIONS	-2019 Actual-	-2020 Actual-	-2021 Actual-	-2022 Actual-	-2023 Adopted-	-2024 Requested-
PERSONNEL SERVICES						
WAGES AND SALARIES						
6102 F.T. REGULAR-WAGES & SALARIES	516,077	572,067	618,528	617,124	721,420	858,087
6103 FULL TIME-REGULAR-OVERTIME	4,308	494	1,837	1,469	1,000	1,000
6105 TEMPORARY-WAGES & SALARIES	89,070	99,094	85,592	87,275	94,107	111,040
TOTAL WAGES AND SALARIES	**609,455**	**671,654**	**705,957**	**705,868**	**816,527**	**970,127**
EMPLOYER CONTRIBUTIONS						
6121 PERA CONTRIBUTIONS	40,860	45,806	48,065	48,867	54,639	62,849
6122 FICA/MEDICARE CONTRIBUTIONS	46,762	50,846	53,916	53,502	62,465	74,214
6131 GROUP INSURANCE	68,662	78,670	94,527	116,186	129,665	158,304
6133 WORKERS COMP INSURANCE PREMIUM	25,555	31,051	27,409	38,121	55,346	45,341
TOTAL EMPLOYER CONTRIBUTIONS	**181,839**	**206,373**	**223,916**	**256,677**	**302,115**	**340,708**
Total PERSONNEL SERVICES	**791,294**	**878,027**	**929,874**	**962,545**	**1,118,642**	**1,310,835**
SUPPLIES						
OFFICE SUPPLIES						
6208 MISCELLANEOUS OFFICE SUPPLIES	1,441	348	501	1,185	600	700
TOTAL OFFICE SUPPLIES	**1,441**	**348**	**501**	**1,185**	**600**	**700**
OPERATING SUPPLIES						
6223 GASOLINE	19,107	15,140	19,559	22,510	28,000	28,000
6225 DIESEL FUEL	4,500	265	3,238	9,893	12,000	12,000
6229 SHOP MATERIALS	654	523	939	3,467	1,000	2,500
6231 UNIFORMS & TURN-OUT GEAR	3,888	3,412	4,882	6,130	4,200	5,000
6249 MISCELLANEOUS OPERATING SUPPLY	35,821	32,775	30,380	31,531	33,000	33,000
TOTAL OPERATING SUPPLIES	**63,970**	**52,116**	**58,998**	**73,531**	**78,200**	**80,500**
REPAIR AND MAINTENANCE SUPPLIES						
6257 OTHER VEHICLE PARTS	17,698	15,975	7,020	16,974	17,000	17,000
6265 ASPHALT	93,441	97,967	101,594	71,915	108,294	120,000
6269 LANDSCAPE MATERIALS	19,297	16,785	11,449	16,843	20,000	20,000
6268 IRRIGATION SUPPLIES	9,317	13,000	6,025	16,118	10,000	12,750
TOTAL REPAIR AND MAINTENANCE SUPPLIES	**139,753**	**143,727**	**126,088**	**121,851**	**155,294**	**169,750**
SMALL TOOLS AND MINOR EQUIPMENT						
6281 SMALL TOOLS & MINOR EQUIPMENT	1,915	2,189	641	3,851	5,000	4,200
TOTAL SMALL TOOLS AND MINOR EQUIPMENT	**1,915**	**2,189**	**641**	**3,851**	**5,000**	**4,200**
Total SUPPLIES	**207,079**	**198,379**	**186,228**	**200,417**	**239,094**	**255,150**

OTHER SERVICES & CHARGES							
PROFESSIONAL SERVICES							
6315	MISCELLANEOUS PROFESSIONAL SER	31,522	33,468	30,717	28,405	33,000	35,000
TOTAL PROFESSIONAL SERVICES		**31,522**	**33,468**	**30,717**	**28,405**	**33,000**	**35,000**
COMMUNICATION							
6321	TELEPHONE	784	155	-	-	-	-
6322	POSTAGE	79	90	54	211	100	150
6323	CELLULAR PHONES	4,590	3,149	3,171	-	-	-
TOTAL COMMUNICATION		**5,453**	**3,394**	**3,225**	**211**	**100**	**150**
EMPLOYEE REIMBURSEMENTS							
6331	TRAVEL & LODGING		-	-	-	-	-
6334	MILEAGE REIMBURSEMENT		-	-	-	-	-
6335	TRAINING	2,914	2,714	453	1,169	2,500	2,500
TOTAL EMPLOYEE REIMBURSEMENTS		**2,914**	**2,714**	**453**	**1,169**	**2,500**	**2,500**
ADVERTISING AND PUBLISHING							
6352	GENERAL NOTICE & PUBLIC INFOR		-	-	-	-	-
TOTAL ADVERTISING AND PUBLISHING		-	-	-	-	-	-
INSURANCE							
6361	GENERAL LIABILITY/PROPERTY INS	15,364	17,404	17,104	12,875	22,000	45,000
TOTAL INSURANCE		**15,364**	**17,404**	**17,104**	**12,875**	**22,000**	**45,000**
UTILITIES							
6371	ELECTRIC UTILITIES	22,301	24,032	30,992	32,719	35,000	34,000
6372	WATER/IRRIGATION	6,095	7,444	11,167	10,771	12,000	11,000
6373	GAS	3,514	3,421	7,073	12,404	14,000	13,750
6374	REFUSE/RECYCLING	4,739	3,857	5,428	7,533	800	8,000
TOTAL UTILITIES		**36,648**	**38,753**	**54,660**	**63,427**	**61,800**	**66,750**
REPAIRS AND MAINTENANCE - LABOR							
6381	BUILDING & STRUCTURE REPAIR	8,793	14,100	14,346	22,387	10,000	36,670
6382	MACHINERY & EQUIPMENT REPAIR	12,601	10,031	543	8,964	7,000	6,000
6388	OTHER VEHICLE REPAIR	6,429	1,226	3,177	-	5,000	3,000
TOTAL REPAIRS AND MAINTENANCE - LABOR		**27,823**	**25,357**	**18,066**	**31,350**	**22,000**	**45,670**
RENTALS							
6415	OTHER EQUIPMENT RENTAL	1,568	1,489	777	985	2,000	1,000
6416	MACHINERY RENTAL	275	-	-	-	300	-
6417	UNIFORM RENTAL	276	231	258	224	400	300
TOTAL RENTALS		**2,119**	**1,719**	**1,036**	**1,209**	**2,700**	**1,300**
DUES, SUBSCRIPTIONS, AND REGISTRATION FEES							
6451	MEMBERSHIP DUES	300	420	300	300	600	600
TOTAL DUES, SUBSCRIPTIONS, AND REGISTRATION FEES		**300**	**420**	**300**	**300**	**600**	**600**
CONTRACTED SERVICES							
6489	OTHER CONTRACTED SERVICES	121,982	143,625	127,769	126,317	100,000	135,000
TOTAL CONTRACTED SERVICES		**121,982**	**143,625**	**127,769**	**126,317**	**100,000**	**135,000**
Total OTHER SERVICES & CHARGES		**244,126**	**266,854**	**253,330**	**265,263**	**244,700**	**331,970**
CAPITAL OUTLAY							
CAPITAL OUTLAY							
6540	HEAVY MACHINERY	-	42,861	-	-	-	209,200
6550	VEHICLES	-	-	-	-	59,100	72,000
6580	OTHER EQUIPMENT	60,911	32,749	112,370	16,852	-	98,000
TOTAL CAPITAL OUTLAY		**60,911**	**75,610**	**112,370**	**16,852**	**59,100**	**379,200**
Total CAPITAL OUTLAY		**60,911**	**75,610**	**112,370**	**16,852**	**59,100**	**379,200**
TOTAL EXPENDITURES & OTHER FINANCING		**1,303,410**	**1,418,871**	**1,481,802**	**1,445,077**	**1,661,536**	**2,277,155**

FUND GENERAL

PARK AND RECREATION

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0452	6102	F.T. REGULAR-WAGES & SALARIES	516,077	572,067	618,528	617,124	721,420	858,087
0452	6103	FULL TIME-REGULAR-OVERTIME	4,308	494	1,837	1,469	1,000	1,000
0452	6104	PART TIME-WAGES & SALARIES	23,517	30,275	17,113	36,452		
0452	6105	TEMPORARY-WAGES & SALARIES	65,553	68,819	68,479	50,823	94,107	111,040
0452	6121	PERA CONTRIBUTIONS	40,860	45,806	48,065	48,867	54,639	62,849
0452	6122	FICA/MEDICARE CONTRIBUTIONS	46,762	50,846	53,916	53,502	62,465	74,214
0452	6131	GROUP INSURANCE	68,662	78,670	94,527	116,186	129,665	158,304
0452	6133	WORKERS COMP INSURANCE PREMIUM	25,555	31,051	27,409	38,121	55,346	45,341
0452	6208	MISCELLANEOUS OFFICE SUPPLIES	1,441	348	501	1,185	600	700
0452	6223	GASOLINE	19,107	15,140	19,559	22,510	28,000	28,000
0452	6225	DIESEL FUEL	4,500	265	3,238	9,893	12,000	12,000
0452	6229	SHOP MATERIALS	654	523	939	3,467	1,000	2,500
0452	6231	UNIFORMS & TURN-OUT GEAR	3,888	3,412	4,882	6,130	4,200	5,000
0452	6249	MISCELLANEOUS OPERATING SUPPLY	35,821	32,775	30,380	31,531	33,000	33,000
0452	6257	OTHER VEHICLE PARTS	17,698	15,975	7,020	16,974	17,000	17,000
0452	6265	ASPHALT	93,441	97,967	101,594	71,915	108,294	120,000
0452	6268	IRRIGATION SUPPLIES	9,317	13,000	6,025	16,118	10,000	12,750
0452	6269	LANDSCAPE MATERIALS	19,297	16,785	11,449	16,843	20,000	20,000
0452	6281	SMALL TOOLS & MINOR EQUIPMENT	1,915	2,189	641	3,851	5,000	4,200
0452	6315	MISCELLANEOUS PROFESSIONAL SER	31,522	33,468	30,717	28,405	33,000	35,000
0452	6321	TELEPHONE	784	155	-	-		
0452	6322	POSTAGE	79	90	54	211	100	150
0452	6323	CELLULAR PHONES	4,590	3,149	3,171	-		
0452	6335	TRAINING	2,914	2,714	453	1,169	2,500	2,500
0452	6361	GENERAL LIABILITY/PROPERTY INS	15,364	17,404	17,104	12,875	22,000	45,000
0452	6371	ELECTRIC UTILITIES	22,301	24,032	30,992	32,719	35,000	34,000
0452	6372	WATER/IRRIGATION	6,095	7,444	11,167	10,771	12,000	11,000
0452	6373	GAS	3,514	3,421	7,073	12,404	14,000	13,750
0452	6374	REFUSE/RECYCLING	4,739	3,857	5,428	7,533	800	8,000
0452	6381	BUILDING & STRUCTURE REPAIR	8,793	14,100	14,346	22,387	10,000	36,670
0452	6382	MACHINERY & EQUIPMENT REPAIR	12,601	10,031	543	8,964	7,000	6,000
0452	6388	OTHER VEHICLE REPAIR	6,429	1,226	3,177	-	5,000	3,000
0452	6415	OTHER EQUIPMENT RENTAL	1,568	1,489	777	985	2,000	1,000
0452	6416	MACHINERY RENTAL	275	-	-	-	300	-
0452	6417	UNIFORM RENTAL	276	231	258	224	400	300
0452	6451	MEMBERSHIP DUES	300	420	300	300	600	600
0452	6489	OTHER CONTRACTED SERVICES	101,982	143,625	127,769	126,317	100,000	135,000
0452	6540	HEAVY MACHINERY	-	42,861				209,200
0452	6550	MOTOR VEHICLES	-	-	-		59,100	72,000
0452	6580	OTHER EQUIPMENT	60,911	32,749	112,370	16,852		98,000
Total Expenditure			**1,283,410**	**1,418,871**	**1,481,802**	**1,445,077**	**1,661,536**	**2,277,155**

PERSONNEL COMPLEMENT						
Park Maintenance Worker	4.00	4.00	5.00	6.00	6.00	7.00
Utilities Maintenance Worker (Enterprise Funded)	3.00	3.00	3.00	3.00	3.00	3.00
Utilities Supervisor (Enterprise Funded)	1.00	1.00	1.00	1.00	1.00	1.00
Parks/Assistant PW Director	1.00	1.00	1.00	1.00	1.00	1.00
Park Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Parks Lead Worker	1.00	1.00	1.00	1.00	1.00	1.00
Recreation and Special Event Coord.						1.00
Recreation Specialist	0.50	0.50	0.50	0.50	1.00	-
Temporary - Parks	3.62	3.62	3.62	3.62	3.62	3.62
Admin Assistant	-	-	-	-	-	1.00
Parks Intern	0.34	-	-	-	-	-
	15.46	15.12	16.12	17.12	17.62	19.62

6540/6550 Heavy Machinery						
3/4 ton 4/4 Truck		42,861	-			
3/4 Ton 4/4 Truck with plow equipment	-	-	-			
2 WD Pickup	-	-	-			72,000
1-ton truck with plow equipment	-	-	-		59,100	
F550 4/4 truck with plow						101,200
Mini wheel loader						108,000
	-	42,861	-	-	59,100	281,200

6580 Other Equipment						
ATV Athletic Field Maintenance Machine	-	-	-			
Kubota Tractor Attachment		32,749	-			
Large Area Mower		-	101,509			
Line Striper				19,000		
John Deere Mower			10,861			
3-Zero-Turn Mowers	21,338	-				54,000
Chipper	33,800	-				-
Turbine debris blower						9,000
Snowquip snowblower						35,000
	55,138	32,749	112,370	19,000	-	98,000

DESCRIPTION OF SERVICES:

The Park and Recreation Department is responsible for the outdoor maintenance of all municpal grounds, including the Municipal Center, fire stations, parks, trails and streetscapes. Parks facilities include bulidings, playgrounds, shelters, ballfields.

BUDGET HIGHLIGHTS

- Park Maintenance Worker - New Full Time - Start 3-4-24 $65,179 (6102-6133)
- PW Admin Asst - approved by CC 6-27-23 - $61,612
- Increase Seasonal wages - $16,933 (6104)
- PW Building Repairs (1/3 share) - $21,670 (6381)
- Bobcat Wheel Loader with Blower - $108,000 (6540-6550)
- F550 2-ton dump with plow - $101,200 (6540-6550)
- Turbine Debris Blower - $9,000 (6580)
- Snoquip Snow Blower - $35,000 (6580)

GOALS OF CURRENT YEAR BUDGET:

Continue addressing trail maintenance policy developed in 2015, to include ADA compliance
Improve snow removal timeline for trails, sidewalk, parking lot and rink snow removal with
Continue to work year-round with the athletic associations in the provision of youth
Strive to adequately address landscape and building maintenance
Attempt to adequately address boulevard tree replacements (Emerald Ash Borer and car kills)

Performance Measurements:						
	2019 Actual	2020 Actual	2021 Projected	2022 Projected	2023 Projected	2024 Projected
Number of City Parks	23	23	26	26	26	27
Number of Athletic Fields Maintained	42	42	42	42	42	42
Number of Playgrounds Maintained	17	17	17	17	17	17
Miles of Trails Maintained	70	70	70	70	70	70
Total Acreage Mowed	150.11	150.11	150.11	150.11	150.11	150.11

FUND GENERAL

COMMUNITY PROGRAMS

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0455	6489	OTHER CONTRACTED SERVICES	20,000					
Total Expenditure			**20,000**	-	-	-	-	-

6489 Other Contracted Services						
Alexandra House (Gambling Funds)	10,000	-	-	-	-	-
Family Promise Donation	-	-	-	-	-	-
Ramsey Foundation - Draw Park Events (Gambling Funds)	10,000	-	-	-	-	-
	20,000	-	-	-	-	-

DESCRIPTION OF SERVICES:

The Community Programs budget provides funding for those organizations that provide programs and support to Ramsey residents in need.

BUDGET HIGHLIGHTS

- Funding For Alexandra House and Draw Park Events Funded via Gambling Fund

GOALS OF CURRENT YEAR BUDGET:

Increase citizens knowledge of programs offered

FUND GENERAL

EXPENDITURE RESERVE
CONTINGENCY

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Requested Budget
0892	6102-6133	2024 NEW PERSONNEL REQUESTS	-	-	-			
0892	6282	EMERGENCY SUPPLIES - COVID	-	436,995	2,741			
0892	6315	MISCELLANEOUS PROFESSIONAL SER	-	-	-	-	18,600	20,000
0892	6603	OTHER L.T. OBLIGATION PRINCIPA	61,853	61,853	61,853	61,853		
0892	6820	OPERATING TRANSFERS TO OTHER F	575,817	1,376,215	409,801	272,688	106,373	106,373
Total Expenditure			**637,670**	**1,875,063**	**474,396**	**334,541**	**124,973**	**126,373**

6603/6820 Principal & Transfers							
Bury Carlson Internal Loan (PIR Fund)*	44,520	44,520	44,520	44,520	44,520	44,520	
Minicipal Center debt transfer interfund	61,853	61,853	61,853	61,853	61,853	61,853	
	106,373	106,373	106,373	106,373	106,373	106,373	

*Coded directly against property tax when collected

6820 Transfers to Other Funds			
Excess Revenue Transfer	575,817	1,376,215	-
	-	-	-
	575,817	1,376,215	-

DESCRIPTION OF SERVICES:

The Contingency budget is to be used for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

BUDGET HIGHLIGHTS

- All Personnel Requests (Reclasses, Additional Hours & New) - $595,491

GOALS OF CURRENT YEAR BUDGET:

Minimize unbudgeted/unallocated expenses

BUDGET SUMMARY:								
Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Rquested Budget
9230	4011	CURRENT-AD VALOREM TAXES	85,062	76,787	63,927	66,843	82,610	87,390
9230	4012	DELINQUENT-AD VALOREM TAXES	434	410	1,060	348		
9230	4014	FISCAL DISPARITIES	14,360	13,753	11,146	9,838		
9230	4273	OTHER STATE GRANTS & AIDS	-					
9230	4609	OTHER MISCELLANEOUS REVENUES	46,972		10	198,638		
9230	4701	INTEREST ON INVESTMENTS	35,028	40,633	(3,673)	(11,202)	5,000	5,000
9230	4901	TRANSFER IN FROM OTHER FUNDS	-					
Total Revenue			**181,856**	**131,583**	**72,470**	**264,465**	**87,610**	**92,390**

Business Unit	Object Account	Description	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Adopted Budget	2024 Rquested Budget
9230	6102	F.T. REGULAR-WAGES & SALARIES	-					
9230	6105	TEMPORARY-WAGES & SALARIES	840	755	560	660	1,500	1,000
9230	6121	PERA CONTRIBUTIONS	-		-			
9230	6122	FICA/MEDICARE CONTRIBUTIONS	64	58	43	50	100	80
9230	6131	GROUP INSURANCE	-					
9230	6133	WORKERS COMP INSURANCE PREMIUM	4	4	2	4	10	10
9230	6246	MARKETING	22,027	2,430	7,190	24,154	25,000	25,000
9230	6249	MISCELLANEOUS OPERATING SUPPLY	10,771	9,562	2,364	8,769	19,000	18,000
9230	6304	LEGAL FEES	-					
9230	6315	MISCELLANEOUS PROFESSIONAL SER	20,999	70,426	46,082	43,193	35,000	36,200
9230	6322	POSTAGE	-					
9230	6323	CELLULAR PHONES	-					
9230	6331	TRAVEL & LODGING	850	-	312	449	2,300	2,300
9230	6335	TRAINING	2,048	483	575	660	1,500	6,600
9230	6361	GENERAL LIABILITY/PROPERTY INS	590	877	3,242	624	1,000	1,000
9230	6371	ELECTRIC UTILITIES	-					
9230	6433	REFUNDS/REIMBURSEMENTS	-	-	250,000			
9230	6530	IMPROVEMENTS OTHER THAN BUILDINGS	-		15,151			
9230	6451	MEMBERSHIP DUES	1,437	940	1,121	1,798	2,200	2,200
9230	6452	SUBSCRIPTIONS	-	-	5	17	-	
9230	6530	IMPROVEMENTS OTHER THAN BUILDINGS	-	-	-	20,143	-	
Total Expenditure			**59,630**	**85,534**	**326,645**	**100,521**	**87,610**	**92,390**

DESCRIPTION OF SERVICES:

The primary objective of the Economic Development Authority is to aid, assist and promote the growth and expansion of commercial, retail and industrial development in the City of Ramsey.

GOALS OF CURRENT YEAR BUDGET:

Enhance Business Retention and Expansion Program
Increase number of jobs
Increase retail base
Reduce the amount of land owned by City for development

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Promote economic growth and development.

Information

Title:

Adopt Resolution #23-301 Approving Loan to SA Group, Inc. from City RLF - **Please Note: this case was moved from the Consent Agenda - 5.15 to the Regular Agenda - 7.0(A)**

Purpose/Background:

The purpose of this case is to consider provision of a $149,999 loan from the City RLF to assist in costs for the construction of a 46,000 square foot expansion of manufacturing and warehouse space for Soderholm and Associates. Soderholm has completed a business assistance application (attached) and provided a $5,000 administration fee to process it and related loan documents if the assistance is approved. The request before the City Council is a $149,999 loan, with a 6 year term, at 3.5% interest rate. This expansion will nearly quadruple the size of their business that was constructed in 1980 at its current location. The business currently is on well and septic and will be connecting to City sewer and water as part of the expansion. Soderholm is an Employee Owned (ESOP) that currently employs 60 workers, mostly from Ramsey and nearby communities with job wages ranging from $60,000 - $160,000 annually. The business is expected to hire 33 more employees as a result of this expansion between now and 2027. The proposed Loan Agreement sets a goal of 15 new jobs with hourly wages of $19.50 / hr. or higher. Development costs for the developer have been 1.5M more than they originally budgeted which is why the business is requesting assistanceSoderholm has provided all of the financial information needed to evaluate the project and underwrite a potential RLF Loan and CMDC has completed its analysis which supports the loan amount and terms.

Costs for the building expansion, real estate acquisition, parking lot, machinery and equipment and other costs are eligible costs for the City RLF and Tax Abatement programs. These programs are in place to help encourage and support the growth of tax base and the creation of quality jobs. This project meets that criteria. Although Solderholm is truly committed to moving forward with this project, the EDA has recommended the City Council should provide assistance to ensure that the business is able to succeed and create job opportunities here in Ramsey. In addition, the City typically provides assistance to new projects and historically has not provided as much assistance to existing businesses that are expanding and in need of assistance.

Ehlers has evaluated the project and the amount of assistance is appropriate for this type of industrial project. The City has never utilized Tax Abatement but the memo by Ehlers and the abatement runs do a good job outlining how it would look. For demonstrative purposes, Staff and Ehlers are showing what a 100% and 50% abatement scenarios would look like. In short, only the new city property taxes generated by the expansion would be used to fund the proposed $100,000 in tax abatement that was discussed b y the EDA. However, this information is only being provided for demonstrative purposes as Tax Abatement is NOT being proposed here. A copy of the complete analysis by Ehler's is attached and some highlights are below for reference. It should be noted that the EDA DID NOT recommend Tax Abatement but did recommend a $150,000 loan from the RLF. SA Group, Inc. has agreed to accepting only the $149,999 loan from the City RLF.

Notification:

No notification is required as the loan request is for $149,999 which is not considered a business subsidy and does not require a public hearing.

Time Frame/Observations/Alternatives:

As previously mentioned, request for business assistance was requested late in the development process by Soderholm and Associates but the EDA was supportive of the timing and helping an existing business . Soderholm pulled its building permit after the EDA recommendation for a 150K loan from the RLF in August and now commenced construction on the 46,000 expansion. Please note that the requested loan amount is now $149,999, which does not require a public hearing and is not considered a business subsidy from the State of Minnesota. CMDC has underwritten the $149,999 Loan request and has drafted loan documents and recommends approval. A Loan Agreement and Promissary note are attached for review. Please note that dates will be modified based on the time that the project is completed and the loan is closed and funded (anticipated sometime in April or May of 2024). A summary of some of the key points of the project is below:

Project Costs - $7.45M
Owner Equity - $1.4M
Bank Loan - 5.76M
Public Financing - $149,999 from City RLF
Project - 46,000 SF expansion, real estate acquisition, machine and equipment purchase, and connection to City sewer and water
New Taxable Value - $3.47M
New Annual Taxes - $97,000
New City Portion - $18,458
Job Creation - 33 new jobs averaging $40.41/hr (15 jobs included in Loan Agreement)

Alternatives include:

1) $149,999 loan from RLF (3.5%, 6 years) to SA Group Inc.
2) Not provide any financial assistance at all
3) Something else

It should be noted that the available RLF fund balance is $353,000. It should be also noted that the seed money for the RLF was provided from past MIF Loans through the State of Minnesota for other projects (Panther Precision, Zero Zone refrigeration, etc.)

Staff is supportive of the request by Soderholm and Associates for the $149,999 loan from the City RLF.

Funding Source:

$149,999 from the City RLF Fund

Recommendation:

The EDA met on August 10, 2023 and unanimously adopted a motion to recommend to the City Council financial assistance in the form of a $150,000 loan from the City RLF for a term of six years with an interest rate of 3.5 percent. (minutes of meeting are attached)

Based on the revised request suggested by TAFT Law and supported by SA Group, Inc. for a $149,999 loan amount, Staff recommends approval of the following:

Adoption of Resolution #23-301 approving a **$149,999** loan from RLF (3.5%, 6 years) to SA Group Inc.

Outcome/Action:

Motion to Adopt Resolution #23-301 Approving a $149,999 loan from RLF (3.5%, 6 years) to SA Group Inc. from City RLF; subject to City Attorney Review.

Attachments

Site Location Map
ACTION - Resolution #23-301
ACTION - Loan Agreement
ACTION - Promissory Note
REFERENCE - Business Assistance Application
REFERENCE- Ehlers Soderholm Analysis
REFERENCE- Project Site Plan and Elevations
REFERENCE - Soderholm Narrative and History
REFERENCE - Excerpt from August 10 2023 EDA Minutes
City RLF Policy
Business Subsidy Policy (Tax Abatement)
REFERENCE -Tax Abatement Run 50% New Value
REFERENCE - Tax Abatement Run 100% New Value

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	11/22/2023 09:26 AM
Form Started By: Sean Sullivan		Started On: 11/20/2023 08:46 AM
Final Approval Date: 12/18/2023		

Soderholm and Associates Site Location Map

Parcel Information:
27-32-25-33-0004
7150 143RD AVE NW
RAMSEY
MN 55303
Plat:

Approx. Acres: 3.8594292
Commissioner: MATT LOOK

Owner Information:
REPRESENTATIVE INVESTMENTS LLC
7150 143RD AVE NW
RAMSEY
MN
55303

Sean Sullivan | 1:2,400 | Date: 8/4/2023

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Councilmember _____introduced the following resolution and moved for its adoption:

RESOLUTION #23-301

RESOLUTION APPROVING LOAN TO SA GROUP, INC. FROM CITY RLF

WHEREAS, the City of Ramsey has established a Revolving Loan Fund with seed funds from the Minnesota Investment Fund (MIF), the City of Ramsey and interest accrued from utilization of past RLF Loans for the purpose of assisting business growth and job creation in the City of Ramsey; and

WHEREAS, SA Group, Inc. has requested a $149,999 loan from the City of Ramsey with a 3.5% interest rate and a term of 6 years to assist in the financing of their 46,000 expansion of their manufacturing facility at 7150 143rd Avenue NW; and

WHEREAS, The Ramsey EDA recommended approval of the $150,000 loan with a 3.5% interest rate and 6 year term at the August 10, 2023 meeting; and

WHEREAS, CMDC And City Staff have underwritten a $149,999 loan, drafted the required loan documents and recommend approval; and

WHEREAS, SA Group, Inc. is a Minnesota corporation that is active and in good standing with the Minnesota Secretary of State as of November 20, 2023.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council of the City of Ramsey approve a $149,999 loan with 3.5% interest and 6 year term to SA Group, Inc. for the 46,000 building expansion project at 7150 143rd Avenue NW from the City RLF.

2) The City Council of the City of Ramsey authorize the Mayor and City Administrator to Sign and execute all loan documents required to complete the $149,999 loan from the City RLF to SA Group, Inc.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember_____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of December, 2023.

_____
Mayor

ATTEST:

_____
City Clerk

LOAN AGREEMENT

THIS LOAN AGREEMENT (the "Agreement") is made effective as of the _____ day of _____ 2023, by and among: ***SA GROUP, INC.***, a Minnesota corporation, whose address is 7150 143rd Avenue NW, Ramsey, MN 55303 ("Borrower"); ***City of Ramsey***, a Minnesota municipal corporation, whose address is 7550 Sunwood Drive NW, Ramsey, MN 55303 ("Lender"); ***Soderholm & Associates Inc.***, a Minnesota corporation, whose address is 7150 143rd Avenue NW, Ramsey, MN 55303, ***Water Control Corp. of Minnesota, Inc.***, a Minnesota corporation, whose address is 7150 143rd Avenue NW, Ramsey, MN 55303, and ***Equip Mechanical Support, Inc.***, a Minnesota corporation, whose address is 7150 143rd Avenue NW, Ramsey, MN 55303 (each a "Corporate Guarantor", and together, the "Guarantors", or , individually, a "Guarantor").

PART 1. TERM AND PURPOSE

1.1 **Term of this Agreement.** The term of this Agreement shall be from the date of this Agreement set forth above and continue thereafter until all indebtedness has been indefeasibly paid in full.

1.2.1 **Purpose of this Agreement.** Lender has granted to Borrower a term loan of One Hundred Forty Nine Thousand Nine Hundred Ninety Nine and no/100 Dollars ($149,999.00) (hereinafter referred to as the "Loan") to be used for real estate acquisition, improvements financing and the construction of a not less than 40,000 square foot addition to the Borrower's existing manufacturing/warehouse facility (the "Project") located at 7150 143rd Avenue NW, Ramsey, MN 55303 (the "Property").

PART 2. TERM LOAN; TERMS AND REPAYMENT

2.1 **Loan evidenced by Promissory Note**. Subject to the conditions set forth herein, Lender herein grants to Borrower a term loan in the amount of $149,999.00. The Loan will be represented by a promissory note (the "Note").

2.2 **Interest rate on Note.** The Note will bear interest at the fixed rate of 3.50% percent per annum.

2.3 **Repayment of the Note**. The Note shall require repayment in monthly installments of principal and interest in the amount of $2,312.74 per month. Such monthly installment payments are based on a six (6) year amortization from the date of the Note. The monthly principal and interest payments shall begin on December 1, 2023, and continue on the first day of each month thereafter until November 1, 2029, when the remaining balance of all principal and accrued but unpaid interest shall be due in full. Payments will be credited first to actual interest accrued on actual outstanding principal, then to principal outstanding.

In addition to regularly scheduled payments of principal and interest, all interest accrued at the Interest Rate on the Note principal commencing as of the effective date of the Note

through _____, 2023, shall be paid in advance to Lender in full on the effective date of the Note in the amount of $_____.

PART 3. LOAN FEES AND CHARGES

3.1 **Attorney fees, out-of-pocket costs, and documentation fees.** Borrower shall, at the time of the execution of this Agreement, pay all out-of-pocket expenses incurred by Lender in connection with this Agreement and the credit accommodations contemplated herein, including but not limited to documentation fees, appraisal fees, filing fees, recording fees, lien search fees, flood insurance premiums, costs and fees associated with flood certificates, and fees and expenses of Lender's counsel.

PART 4. LOAN SECURITY AND GUARANTY

4.1 **Mortgage.** The obligations of Borrower hereunder and under the Note shall be secured by a mortgage on the Property pursuant to the terms of a Mortgage, Security Agreement, and Fixture Financing Statement (the "Mortgage").

4.2 **Ownership and care of collateral.** Other than as specifically provided in Section 4.1, Borrower covenants that this Agreement and any mortgage, security agreement, and/or control agreement taken in connection with this Agreement will vest in Lender a first priority mortgage lien or security interest upon the collateral named, subject to no prior liens. Borrower warrants it has good and marketable title to the collateral subject to no mortgage, security interest or lien except as reflected in the financial statements furnished to Lender in connection with this Agreement. Borrower further warrants it will keep all of the collateral in good working order and insured for at least the amount of indebtedness owed to Lender hereunder.

4.3 **Documentation required to maintain valid first lien.** Borrower covenants that upon request of Lender it will execute such mortgages, financing statements, control agreements, security agreements, lien documents, and other perfection and security instrumentation as will ensure that Lender creates and maintains a valid and perfected security interest and priority lien on all collateral.

4.4 **Guaranties**. Each Guarantor herein covenants that they guaranty payment of the loan accommodations referred to in this Agreement and any amendments hereto, and repayment of all advances made hereunder or in the future, together with interest and costs of collection, if any. Said guaranty is of payment and is a continuing, unconditional, and absolute guaranty.

PART 5. DOCUMENTS FURNISHED PERIODICALLY BY BORROWER AND GUARANTORS AND INSPECTIONS ALLOWED BY BORROWER

5.1 **Documents to be furnished periodically.** At Borrower's cost and expense, Borrower and Guarantors will furnish to Lender the following documents at the times indicated throughout the term of this Agreement:

a. **As a condition precedent to closing of this Agreement and upon request of Lender thereafter**, **evidence satisfactory to Lender that each Borrower and Guarantor is able and authorized to enter into and consummate the credit transactions referred to in this Agreement shall be provided.** Such evidence shall include, but is not necessarily limited to, the following: Borrower's and each Corporate Guarantor's articles of incorporation and its other organizational and governance documents; certificate of good standing from the State of Minnesota; corporate authorization resolutions.

b. **As a condition precedent to closing of this Agreement and upon request of the Lender thereafter, appropriate loan documents to support the credit accommodations in this Agreement,** including, as appropriate, promissory notes, mortgages, security agreements, UCC-1 financing statements, subordination agreements, control agreements, other perfection documents, insurance and other collateral assignments, insurance certificates identifying Lender as loss payee, setoff disclosures, guaranty documents and any and all other documents and instruments which in the opinion of Lender are necessary to validate and consummate the credit transactions referred to in this Agreement will be received by Lender.

c. **Annual accountant prepared state and federal income tax returns of Borrower and each Corporate Guarantor** to be received by Lender within 120 days after each year-end.

d. **Annual debt schedule of Borrower and each Corporate Guarantor** to be received by Lender within 30 days of the end of each calendar year.

e. **Evidence of property and casualty insurance** on the Property with coverage sufficient to cover outstanding indebtedness owed to Lender with Lender named as loss payee.

5.2 **Independent assessment of Collateral, if Lender elects.** At Borrower's cost and expense, Borrower will permit an assessment of the Collateral, and valuation thereof by Lender at any reasonable time with advance reasonable notice and will permit Lender or its authorized agents access to Borrower's business premises and property for purposes of making the assessment.

5.3 **Borrower's record keeping and Lender inspection of Collateral and records.** Borrower will keep true and accurate books and records of its business operations, including all accounts and investments and Borrower will permit Lender at any reasonable time and during regular business hours to inspect any of Borrower's property, any of Lender's secured collateral, and to examine Borrower's books, records, and files, and make copies thereof, and to discuss the affairs of Borrower with its shareholders, officers, directors, and employees.

PART 6. FINANCIAL COVENANTS, LIMITATION ON CERTAIN ACTIVITIES OF BORROWER, AND JOB CREATION

6.1 **Indebtedness, liens, and disposition of assets.** Other than as specifically provided herein, Borrower shall not, without the prior written consent of Lender, do any of the following: except for trade debt incurred in the normal course of business and indebtedness to Lender contemplated by this Agreement; incur indebtedness for borrowed money; sell, transfer, assign, pledge, lease, grant a security interest in, or otherwise encumber any of Borrower's assets, except to Lender; or sell with recourse any of any Borrower's accounts, except to Lender.

6.2 **Ownership stability of Borrower.** Borrower herein covenants that unless prior written approval has been provided by Lender, the shareholders of Borrower at the time of this Agreement shall not sell or otherwise relinquish ownership control of Borrower.

6.3 **Change of business form or identity.** Borrower will not, without the prior written approval of Lender, change its business form, business name or trade name, change location, or acquire or merge or consolidate with any other entity.

6.4 **Business taxes and liability insurance.** Borrower covenants to pay all taxes associated with its business, including but not limited to income taxes, sales taxes, employee taxes, and all other business-related taxes, whether federal, state, county, municipal, or imposed by any other governmental unit. Borrower further covenants to maintain liability insurance in coverages and with such endorsements as are satisfactory to Lender, and to pay all workman's compensation and unemployment premiums or charges, when due, to maintain all insurance policies and employment-related coverages in full force and effect throughout the term of this Agreement.

6.5 **Job Creation and Reporting Requirements.** The Borrower covenants that in connection with the construction of the Project it will create at least fifteen (15) full time jobs at an hourly wage of $19.50 (the "Job Goals") per hour, excluding benefits, within two years of the completion of the Project. The Borrower shall provide the Lender with information about the Project as requested by the Lender so that the Lender can satisfy the reporting requirements of Minnesota Statutes, Section 116J.994, Subd. 8.

PART 7. DEFAULT

7.1 **Default defined.** A default under this Agreement shall consist of any one or more of the following events:

a. Failure to pay when due any amount required of Borrower or any Guarantor under this Agreement or under any promissory note, security agreement, mortgage or other loan instrument or document executed in connection with this Agreement.

b. Failure to perform any act or deed required of Borrower or any Guarantor or failure to refrain from any act prohibited, under this Agreement or under any related instrument or document executed in connection with this Agreement.

c. Failure of the shareholders of Borrower to maintain their status as owners of Borrower.

d. Any warranty, representation, or statement made or furnished to Lender by or on behalf of Borrower or any Guarantor that is false or misleading in any material respect, either now or at the time made or furnished.

e. The dissolution or termination of Borrower's or a Corporate Guarantor's existence as a going business, insolvency, appointment of a receiver for any part of Borrower, or any Guarantors' property, any assignment for the benefit of creditors, any type of creditor workout, or the commencement of any proceeding under any Lender or insolvency laws by or against Borrower, or by or against any Guarantor.

f. Failure to discharge taxes or other liens, other mortgages or charges levied or assessed against the Borrower or Corporate Guarantor, the business of the Borrower or Corporate Guarantor, or against the Collateral (other than the liens created under this Agreement by the parties).

g. Lender, in good faith, deems itself insecure.

h. Any other event defined as an event of default in any separate promissory note, mortgage, security agreement, or other instrument or document executed in connection with this Agreement that is not cured within any applicable notice or cure period.

i. Death of any individual Guarantor.

j. Any attempt by any Guarantor to revoke the guaranty or impair its enforceability.

7.2 **Remedies.** In the event default occurs, and Borrower fails to cure such default within 10 days after written notice from Lender to Borrower, Lender may exercise any one or more of the following rights and remedies:

a. Declare the entire balance of any or all loans referred to in this Agreement as immediately due and payable.

b. Take possession of the Collateral by self-help or judicial action, including collection of rents, foreclosure, and dispose of the collateral

pursuant to the Uniform Commercial Code and/or other applicable laws of the State or Federal Government.

c. Commence and prosecute an action to collect the debt from Borrower or any Guarantor, either or both of them.

d. Exercise such additional or alternative remedies as are available to Lender under the terms of this Agreement, under any instrument or document executed in connection with this Agreement, or under applicable law.

PART 8. MISCELLANEOUS PROVISIONS

8.1 **Organizational status and authority of Borrower.** Borrower herein covenants that it is a corporation duly incorporated and existing and in good standing under the laws of the State of Minnesota and has the appropriate power and authority to own its property and carry on its business as it is being conducted at the time of this Agreement; Borrower has full power, authority, and proper authorization to enter into this Agreement and the loan and security and guaranty transactions attendant thereto

8.2 **Organizational status and authority of Corporate Guarantors.** Each Corporate Guarantor herein covenants that it is a corporation duly incorporated and existing and in good standing under the laws of the State of Minnesota and has the appropriate power and authority to own its property and carry on its business as it is being conducted at the time of this Agreement; each Corporate Guarantor has full power, authority, and proper authorization to enter into this Agreement and the loan and security and guaranty transactions attendant thereto.

8.2 **No waiver.** No delay or failure by Lender in the exercise of any right or remedy under this Agreement or under law shall constitute a waiver thereof, and no single or partial exercise by Lender of any right or remedy shall preclude other or further exercise thereof or the exercise of any other right or remedy.

8.3 **Agreements upheld despite invalidity of any clause.** If a court of competent jurisdiction determines any clause or provision of this Agreement to be invalid or void for any reason, such findings will not affect the validity and enforceability of the balance of this Agreement.

8.4 **Collection costs and expenses.** Borrower and each Guarantor agree to pay upon demand all of Lender's court costs and disbursements, including attorney's fees unless prohibited by law, and other expenses allowed by law or the court, incurred in connection with this Agreement and the enforcement thereof or in connection with the loan or the collection thereof.

8.5 **Modifications in writing only.** Any modification of this Agreement must be in writing and signed by Lender and Borrower.

8.6 **Applicable law.** The loan documents discussed herein shall be governed by and construed in accordance with the laws of the State of Minnesota.

8.7 **Notice of litigation.** Borrower and each Guarantor shall promptly inform Lender in writing of all material adverse changes in Borrower's and/or any Guarantor's financial condition, and all litigation and claims and all threatened litigation and claims affecting Borrower or any Guarantor that could materially affect the financial condition of Borrower and/or that Guarantor.

8.8 **Notices.** All notices required to be given under this Agreement shall be given in writing and shall be effective when actually delivered or when deposited in the United States mail, first class, postage prepaid, addressed to the party to whom the notice is to be given at the address on the cover page of this Agreement. Any party may change its address for notices under this Agreement by giving formal written notice to the other parties, specifying the purpose of the notice is to change the party's address.

{ Signature Page Follows }

IN WITNESS WHEREOF, the parties have set their hands the day and year first above written.

BORROWER:

SA GROUP, INC.

By: _____

Name: _____

Title: _____

GUARANTORS:

SODERHOLM & ASSOCIATES INC.

By: _____

Name: _____

Title: _____

WATER CONTROL CORP. OF MINNESOTA, INC.

By: _____

Name: _____

Title: _____

EQUIP MECHANICAL SUPPORT, INC.

By: _____

Name: _____

Title: _____

{ Additional Signature Page Follows }

LENDER:

CITY OF RAMSEY, A MINNESOTA MUNICIPAL CORPORATION

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

PROMISSORY NOTE (TERM LOAN)

$149,999.00 **_____, 2023**

FOR VALUE RECEIVED, the undersigned, ***SA GROUP, INC.*,** a Minnesota limited liability company (hereinafter referred to as "Borrower"), promises to pay to the order of the ***City of Ramsey***, a Minnesota municipal corporation (hereinafter referred to as "Lender") (Lender and any holder of this Note from time to time are each hereinafter sometimes referred to as "Holder"), at 7550 Sunwood Drive NW, Ramsey, MN 55303, or such other place as may be designated from time to time in writing by the Holder hereof, the principal sum of One Hundred Forty Nine Thousand Nine Hundred Ninety Nine and No/100ths Dollars ($149,999.00) (hereinafter referred to as the "Loan Amount"), pursuant to the terms of a Loan Agreement of even date (the "Loan Agreement"), together with interest from the date of this Note (the "Note") until fully paid, at the Interest Rate on the Loan Amount remaining unpaid from time to time (hereinafter referred to as the "Principal Balance"). The Principal Balance and interest shall be due and payable as follows:

Interest:

The Interest Rate under this Note shall be equal to a fixed rate that is 3.50% per annum.

Upon the occurrence of and during the continuance of an Event of Default, the rate of interest on the Note shall automatically increase by 5% per annum until the Event of Default has been cured.

Late Charge:

Borrower acknowledges and agrees to pay Lender a late charge ("Late Charge") of five percent (5%) of the amount of any payment that is more than ten (10) days late to defray the costs of Lender incident to collecting such late payment. This Late Charge shall apply individually to all payments past due and there will be no daily pro rata adjustment. This provision shall not be deemed to excuse a late payment or be deemed a waiver of any other rights the Lender may have including the right to declare the entire Principal Balance and interest immediately due and payable.

Prepayment:

Borrower may pay without penalty all or a portion of the Principal Balance owed under this Note earlier than it is due. Partial prepayments will not reduce or delay any scheduled payments of principal and interest required under this Note but will be credited against Principal and payments due in the inverse order of maturity. Borrower agrees not to send Lender payments marked "paid in full", "without recourse", or similar language.

Payments and Application of Payments:

Borrower shall make 72 consecutive monthly payments of principal and interest in the initial amount of $2,312.74 each, beginning December 1, 2023, and continuing on the first day of each and every month thereafter through November 1, 2029, when the entire remaining Principal Balance plus accrued but unpaid interest shall be due and payable in full.

In addition to regularly scheduled payments of principal and interest as provided in this Note, all interest accrued at the Interest Rate on the Principal commencing as of the effective date of this Note through _____, 2023, shall be paid in advance to Lender in full on the effective date of this Note in the amount of $_____.

All payments shall be applied first to costs of collection (including attorney fees), second to late charges and unpaid fees, third to accrued interest and then in reduction of the Principal Balance.

Other Provisions:

The Borrower shall keep accurate books and records in which true and complete entries will be made in accordance with generally accepted accounting principles consistently applied. Upon request of the holder of this Note, the Borrower, during normal business hours, shall give any representatives of the holder of this Note access to and permit such representatives to examine and copy all books, records and other writings in its possession, to inspect its property, and to discuss its finances, accounts, property and business with any of its officers, directors or employees.

The Borrower shall file when due all required tax returns, shall pay when due all taxes, assessments and other governmental charges levied or imposed upon it or upon its income or profits or upon any of its property, and shall pay when due all lawful claims for labor, materials and supplies which, if unpaid, might become a lien or charge upon any property of the Borrower; provided, that the Borrower shall not be required to pay any such tax, assessment, charge or claim whose amount, applicability or validity is being contested in good faith by appropriate proceedings.

The Borrower shall keep and maintain its inventory, equipment, real estate and other property necessary or useful in its business in good condition and repair and shall pay when due all rental and mortgage payments due on such property.

The Borrower shall obtain and maintain insurance with insurers that are acceptable to the holder of this Note, in such amounts and with such coverages (including without limitation professional liability insurance, public liability insurance, flood, fire, hazard and extended coverage insurance on all of its assets, necessary workers' compensation insurance, and all other coverages as are consistent with industry practice) as are acceptable to the holder of this Note.

The Borrower shall preserve and maintain its existence and all of its rights, privileges and franchises, and shall comply with all applicable laws and regulations.

Security.

The Borrower acknowledges that the indebtedness evidenced by this Note is guaranteed by Soderholm & Associates Inc., a Minnesota corporation, Water Control Corp. of Minnesota, Inc., a Minnesota corporation, and Equip Mechanical Support, Inc., a Minnesota corporation, pursuant to Guarantees by each of the foregoing guarantors of even date herewith, and is further secured by a mortgage lien against certain real property and improvements owned by Borrower, as more particularly described in a Mortgage, Security Agreement, and Fixture Financing Statement of Borrower in favor of Lender of even date herewith.

Default:

The occurrence of any of the following events that is not cured within 10 days after written notice from Lender to Borrower shall constitute an Event of Default under this Note:

(a) any breach or default in the payment or performance of this Note; or

(b) any breach or default under the terms of any other note, obligation, mortgage, deed of trust, assignment, guaranty, other agreement, or other writing heretofore, herewith or hereafter existing to which the Borrower or any endorser, guarantor or surety of this Note or any other person or entity providing security for this Note or for any guaranty of this Note is a party that is not cured within any applicable notice or cure period; or

(c) the insolvency, death, dissolution, liquidation, merger or consolidation of the Borrower or any endorser, guarantor, surety or other person or entity; or

(d) any appointment of a receiver, trustee or similar officer of any property of the Borrower or any endorser, guarantor, surety or other person or entity; or

(e) any assignment for the benefit of creditors of the Borrower or any, endorser, guarantor, surety or other person or entity; or

(f) any commencement of any proceeding under any bankruptcy, insolvency, receivership, dissolution, liquidation or similar law by or against the Borrower or any, endorser, guarantor, surety or other person or entity; or

(g) the sale, lease or other disposition (whether in one or more transactions) to one or more persons or entities of all or a substantial part of the assets of the Borrower or any, endorser, guarantor, surety or other person or entity; or

(h) Borrower or any, endorser, guarantor, surety or other person or entity takes any action to go out of business, or to revoke or terminate any agreement, liability or security in favor of the holder of this Note; or

(i) the entry of any judgment or other order for the payment of money in the amount of $25,000.00 or more against the Borrower or any, endorser, guarantor, surety or other person or entity; or

(j) the issuance or levy of any writ, warrant, attachment, garnishment, execution or other process against any property of the Borrower or any, endorser, guarantor, surety or other person or entity; or

(k) the attachment of any tax lien to any property of the Borrower or any, endorser, guarantor, surety or other person or entity; or

(l) any statement, representation or warranty made by the Borrower or any, endorser, guarantor, surety or other person or entity (or any representative of the Borrower or

any, endorser, guarantor, surety or other person or entity) to the holder of this Note at any time shall be incorrect or misleading in any material respect when made; or

(m) there is a material adverse change in the condition (financial or otherwise), business or property of the Borrower or any, endorser, guarantor, surety or other person or entity; or

(n) the Holder of this Note shall in good faith believe that the prospect of due and punctual payment or performance of this Note or the due and punctual payment or performance of any other note, obligation, mortgage, deed of trust, assignment, guaranty, or other agreement heretofore, herewith or hereafter given to or acquired by the holder of this Note in connection with this Note is impaired.

Additional Terms:

Upon the commencement of any proceeding under any bankruptcy law by or against the Borrower or any, endorser, guarantor, surety or other person or entity, the unpaid Principal Balance of this Note plus accrued interest and all other charges, fees and expenses under this Note shall automatically become immediately due and payable in full, without any declaration, presentment, demand, protest, or other notice of any kind. Upon the occurrence of any other Event of Default and at any time thereafter, the then holder of this Note may, at its option, declare this Note to be immediately due and payable in full and thereupon the unpaid Principal Balance of this Note plus accrued interest and all other charges, fees and expenses under this Note shall immediately become due and payable in full, without any presentment, demand, protest or other notice of any kind.

The Borrower: (i) waives demand, presentment, protest, notice of protest, notice of dishonor and notice of nonpayment of this Note; (ii) agrees to promptly provide the Holder from time to time with the Borrower's financial statements and such other information respecting the financial condition, business and property of the Borrower as the Holder may request, in form and substance acceptable to the Holder; (iii) to the extent permitted by law, agrees to pay on demand all fees, costs and expenses of the Holder in connection with this Note and any transactions and matters relating to this Note, including but not limited to audit fees and expenses and reasonable attorneys' fees and legal expenses, plus interest on such amounts at the rate set forth in this Note; and (iv) consents to the personal jurisdiction of the state and federal courts located in the State of Minnesota in connection with any controversy related in any way to this Note or any transaction or matter relating to this Note, waives any argument that venue in such forums is not convenient, and agrees that any litigation initiated by the Borrower against the Lender or any other Holder relating in any way to this Note or any transaction or matter relating to this Note, shall be venued in the District Court of Anoka County, Minnesota. Interest on any amount under this Note shall continue to accrue, at the option of the Holder, until such holder receives final payment of such amount in collected funds in form and substance acceptable to such Holder.

No waiver of any right or remedy under this Note shall be valid unless in writing executed by the Holder, and any such waiver shall be effective only in the specific instance and for the specific purpose given. All rights and remedies of the Holder shall be cumulative and may be exercised singly, concurrently or successively. The Borrower, if more than one, shall be jointly and severally liable under this Note, and the term "Borrower", wherever used in this Note, shall mean the

Borrower or any one or more of them. All references in this Note to the Holder shall mean the Lender and any and all other present and future Holders. This Note shall bind the Borrower and the heirs, representatives, successors and assigns of the Borrower. This Note shall benefit the Holder and its successors and assigns. This Note shall be governed by and construed in accordance with the internal laws of the State of Minnesota (excluding conflict of law rules).

The Borrower and all Guarantors of this Note hereby waive any right to a trial by jury under any action arising directly or indirectly out of this Note, the loan transaction generally, and documents incident thereto.

The Borrower represents and warrants to the Lender that it understands the provisions of and obligations under this Note.

BORROWER:

SA GROUP, INC.

By:_____

Name: _____

Title: _____

EXHIBIT A

BUSINESS ASSISTANCE APPLICATION

A. APPLICANT INFORMATION

Name of Corporation/Partnership _____

Address _____

Primary Contact _____

Address _____

Phone _____ Fax _____ E-mail _____

Type of business assistance requested (select one):

☐ Tax Abatement ☐ Tax Increment Financing ☐ Revolving Loan Fund ☐ Other

Have you been, or are you currently, involved in any bankruptcy proceedings or lawsuits related to other development projects with which you have been involved? If yes, please provide an explanation.

☐ Yes ☐ No

On a separate sheet, please provide the following:

- Brief description of the corporation/partnership's business, including history, principal product or service, etc**. Attach as Part 1**.
- List names of officers and shareholders/partners with more than five percent (5%) interest in the corporation/partnership. **Attach as Part 2**.
- Brief description of the proposed project. **Attach as Part 3**.
- A *but for* analysis and narrative. **Attach as Part 4**.
- Completed Revolving Loan Fund Application. **Attach as Part 5 if required.**

Attorney Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Contractor Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Engineer Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Architect Name _____

Address _____

Phone _____ Fax _____ E-mail _____

B. PROJECT INFORMATION

The project will be: (Check all that apply)

☐ Industrial: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Office/research facility: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Commercial: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Housing: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Other _____

The project will be: ☐ Owner Occupied ☐ Leased Space

- If leased space, please attach a list of names and addresses of future tenants and indicate the status of commitments or lease agreements. **Attach as Part 5**.

Project Address _____

- Include Legal Description and PID number(s). **Attach as Part 6**.

Site Plan Attached: ☐Yes ☐ No

Current Real Estate Taxes on Project Site:$_____

Estimated Real Estate Taxes Upon Completion: Phase I $_____
Phase II$_____
Phase III $_____
Total $_____

Construction Start Date: _____

Construction Completion Date: _____

If Phased Project: _____ % Completed in _____years
_____ % Completed in _____years
_____ % Completed in _____years

C. PUBLIC PURPOSE OBJECTIVES

It is the policy of the City and EDA of Ramsey that the business assistance should result in a public benefit as identified in items 1-10 below. Please indicate how the proposed project will accomplish this by checking the appropriate boxes. **Attach additional narrative as Part 7.**

- ☐ 1. To encourage redevelopment.
- ☐ 2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
- ☐ 3. To enhance and/or diversify the City's economic base.
- ☐ 4. To encourage additional unsubsidized private (re)development.
- ☐ 5. To remove blight and/or encourage (re)development of commercial and industrial areas.
- ☐ 6. To create housing opportunities.
- ☐ 7. To provide a diversity of housing.
- ☐ 8. To provide a variety of family housing ownership alternatives and housing choices.
- ☐ 9. To promote neighborhood stabilization and revitalization by the removal of blight and the upgrading of existing housing stock in residential areas.
- ☐ 10. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government.
    - Utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment.
    - Mitigation of project impact on the natural environment.

D. SOURCES & USES OF FUNDS

Attach additional information as Part 8

SOURCES	AMOUNT
Bank Loan	$ _____
Other Loans	$ _____
Owner Equity	$ _____
Fed Grant/Loan	$ _____
State Grant/Loan	$ _____
Industrial Development Bonds	$ _____
Tax Increment Financing	$ _____
Tax Abatement	$ _____
Revolving Loan Fund	$ _____
Other	$ _____
TOTAL	**$** _____

USES	AMOUNT
Land Acquisition	$ _____
Site Development	$ _____
Construction	$ _____
Machinery & Equipment	$ _____
Architectural/Engineering Fees	$ _____
Debt Service Reserve	$ _____
Contingencies	$ _____
Other	$ _____
TOTAL	**$** _____

Total Amount of business assistance requested from either Revolving Loan Fund, Abatement, Tax Increment Financing or another source: $_____

E. ADDITIONAL DOCUMENTATION AND CHECKLIST

Applicants will also be required to provide the following documentation.
All personal financial information will be kept private and confidential.

- ☐ 1. Written business plan or a description of the business, ownership/ management, date established, products and services, and future plans.
- ☐ 2. Financial statements for past two years, including profit and loss statements and balance sheets.
- ☐ 3. Two year financial projections.
- ☐ 4. Personal financial statements of all major shareholders (principals) including the most recent 2 years of tax returns. (If requested.)
- ☐ 5. Letter of commitment from other sources of financing, stating terms and conditions of their participation in the project.
- ☐ 6. Administrative fee of up to $5,000. In addition to defraying the cost of staff time, the fee will be used to pay costs associated with processing this request for financial assistance such as legal, engineering and financial analysis. The City reserves the right to stop the processing of the request until additional fees are paid should the original amount be insufficient to pay such costs. That portion which remains unspent, if any, will be returned only if the project is denied approval.
- ☐ 7. Attach the following documentation:
  - _____ Part 1 – Corporation/Partnership Description
  - _____ Part 2 – List of Shareholders/Partners
  - _____ Part 3 – Description of Project
  - _____ Part 4 – *But For* Analysis
  - _____ Part 5 – List of Prospective Lessees (If requested)
  - _____ Part 6 – Legal Description, Property Identification Numbers, maps of the project area, and project renderings
  - _____ Part 7 – Public Purpose Narrative
  - _____ Part 8 – Sources & Uses of Funds – Additional Information

The undersigned certifies that all information provided in this application is true and correct to the best of the undersigned's knowledge. The undersigned authorizes the City and EDA of Ramsey to check credit references, verify financial and other information, and share this information with other political subdivisions as needed. The undersigned also agrees to provide any additional information as may be requested by the City after the filing of this application.

Applicant Name _____ Date _____

By _____

Its _____

EXHIBIT B

BUSINESS ASSISTANCE REVIEW WORKSHEET

FOR COMMERCIAL/INDUSTRIAL PROJECTS

TO BE COMPLETED BY APPLICANT AND CITY STAFF

A. The project meets which of the following objectives as set forth in Section C of the Business Assistance policy:

- ☐ 1. To encourage redevelopment.
- ☐ 2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
- ☐ 3. To enhance and/or diversify the City's economic base.
- ☐ 4. To encourage additional unsubsidized private (re)development.
- ☐ 5. To remove blight and/or encourage (re)development of commercial and industrial areas.
- ☐ 6. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government.
  - Utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment.
  - Mitigation of project impact on the natural environment.

B. Ratio of Private to Public Investment in Project:

$ _____ Private Investment
$ _____ Public Investment
_____ **Ratio Private : Public Financing**

	Points:
5:1	5
4:1	4
3:1	3
2:1	2
Less than 2:1	1

C. Job Creation:

_____ Net *new* jobs (minimum 40 hours per week) or fulltime equivalents

	Points:
50+	5
20+	4
10+	3
5+	2
Less than 2	1

D. Wage Level of jobs created:

Average hourly wage
Of *new* jobs _____

	Points:
Over $21/hour	5
$18-21/hour	4
$14-17/hour	3
$10-13/hour	2
Under $10/hour	1

E. Ratio Of Business Assistance To New Jobs Created:

$ _____ Business assistance requested
_____ Number of net *new* jobs created
$ _____ **of business assist. per net *new* job created**

	Points:
$5,000 or less	5
$15,000 or less	4
$25,000 or less	3
$50,000 or less	2
Over $75,000	1

F. Project size:

The project will result in the construction of _____ square feet

	Points:
75,000+	5
50,000+	4
25,000+	3
10,000+	2
5,000 or less	1

G. Type of Project:

	Points:
_____ 100% Owner Occupied	5
_____ Mix Owner Occupied & Investment	3
_____ Investment Property	1

H. Likelihood that the project will result in unsubsidized, spin-off development:

	Points:
_____ High	5
_____ Moderate	3
_____ Low	1

I.

Sub-Total Points _____ of a possible 35 points.

Bonus Points **Bonus Points:**

The project will be 100% *pay-as-you-go* financing.	3
The project is a redevelopment project.	3

Total Points: _____

Overall project analysis:	High	35 points
	Moderate	25 points
	Low	15 points
	Not Eligible	5 points

MEMORANDUM

TO: Sean Sullivan, Economic Development Manager

FROM: Jason Aarsvold, Ehlers

DATE: August 2, 2023

SUBJECT: Soderholm Expansion and Financial Assistance Request

---

The City of Ramsey (the "City") received a request for financial assistance from SA Group for expansion of its facility located at 7150 143rd Ave NW. SA Group proposes a 46,214 square foot expansion of its existing building that will help triple its production capacity. The project is expected to add 33 additional employes by 2027 and will also include connection to the City water and sewer system.

Citing increasing material costs and higher than expected utility connections fees, SA Group is requesting up to $100,000 in City tax abatement for the project. Based on current estimates, it would take an estimated 6.5 years to repay a $100,000 tax abatement note at 0% interest. The number of years may change slightly pending final valuation assumptions from Anoka County. Tax abatement will help offset the costs of site improvements. In addition, SA group is requesting a loan from the EDA's Revolving Loan Fund in the amount of $150,000 for machinery and equipment.

The purpose of this memorandum is to evaluate whether SA Group's request is necessary for financial feasibility. Since this facility will be owned by the company, this analysis treats the SA Group project as an independent income producing real estate venture that might be built by a third party (developer) and leased back to the business. In this scenario, we explored whether the project costs and end sources of funds (rent paid by the business) would meet typical market returns to attract private financing from a bank and developer equity.

If this project were to be delivered by a developer on a for-lease basis to SA Group, the developer may be expected to provide 20 percent equity to obtain debt financing for the remaining 80 percent of project costs. This is roughly the proposed financing structure by the business as well.

A developer building a project like this for lease back to a tenant would anticipate receiving a 10 percent Cash-on-Cash ("COC") return. A COC rate of return is simply the annual net cashflow from the project (after expenses and debt service) divided by the initial equity investment. A 10 percent COC is standard for this type of project. The table on the following page compares the sources and uses for the project as proposed without any City assistance to a version that does include the requested assistance.

SOURCES	WITH ASSISTANCE		WITHOUT ASSISTANCE	
	Amount	Pct.	Amount	Pct.
Developer Financing - 1st Mortgage	5,760,000	77.32%	5,760,000	77.32%
Developer Financing - Tax Abatement	100,000	1.34%	0	0.00%
Revolving Loan - Ramsey	150,000	2.01%	0	0.00%
Developer Equity	1,440,000	19.33%	1,690,000	22.68%
TOTAL SOURCES	**7,450,000**	**100.00%**	**7,450,000**	**100.00%**

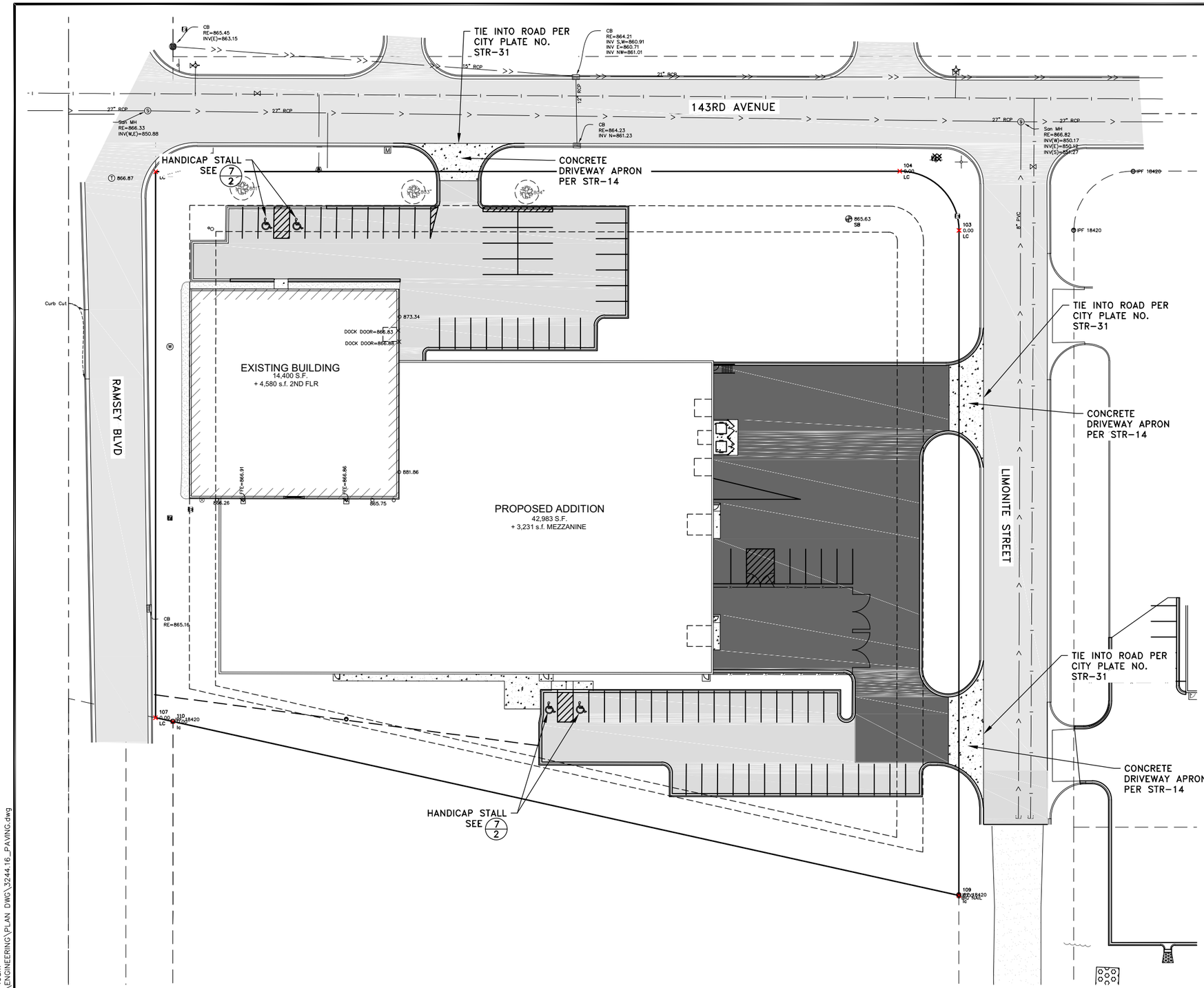
USES				
	Amount	% of Cost	Amount	% of Cost
Acquisition Costs	1,895,000	25.44%	1,895,000	25.44%
Construction Costs / Site Work	5,175,000	69.46%	5,175,000	69.46%
Financing Costs Prof. Services	130,000	1.74%	130,000	1.74%
Site Improvements	100,000	1.34%	100,000	1.34%
Machinery and Equipment	150,000	2.01%	150,000	2.01%
TOTAL USES	**7,450,000**	**100.00%**	**7,450,000**	**100.00%**

Based on the total development costs and proposed financing for this project, we estimate a business (like SA Group) would need to pay a blended lease rate of approximately $13.55 per square foot without any assistance for a developer to achieve an average 10 percent COC return for this project over 6.5 years (the anticipated term of tax abatement payments). We estimate that a blended market lease rate for Ramsey is in the $7.50 to $9.50 per square foot range.

This analysis indicates SA Group would need to pay a lease rate that is higher than the market rate to occupy the property, demonstrating assistance for the project may be warranted. If we assume a developer received the requested $250,000 in assistance, SA Group would need to pay a lease rate of approximately $13.40 per square foot for the developer to achieve an average 10 percent COC return for this project within 6.5 years. This is still above the assumed market lease rate. Therefore, if the City chooses to provide the requested assistance, we believe it will help facilitate the project and not unduly enrich the applicant.

Please contact me at 651-697-8512 if you have any questions or require further information.

Site Plan Approved



LEGEND

- PROPERTY LINE
- BUILDING SETBACK
- SECTION LINE
- EASEMENT LINE
- EXISTING CONTOUR
- PROPOSED CONTOUR
- BURIED GAS MAIN
- BURIED TELEPHONE LINE
- OVERHEAD UTILITY LINE
- BURIED ELECTRIC LINE
- EXISTING CONCRETE CURB AND GUTTER
- PROPOSED B612 CURB AND GUTTER
- EXISTING UTILITY POLE
- EXISTING SANITARY MANHOLE
- SIGN
- DECIDUOUS TREE
- CONIFEROUS TREE
- SAFETY FENCE FOR TREE PROTECTION
- PROPOSED SANITARY SEWER MANHOLE
- PROPOSED STORM MANHOLE
- PROPOSED STORM MANHOLE
- EXISTING WELL
- SB-X SOIL BORING LOCATION
- DETAIL NUMBER / SHEET NUMBER
- PROPOSED CONCRETE PAVEMENT PER 3/2
- PROPOSED BITUMINOUS PAVEMENT PER 2/2
- PROPOSED BITUMINOUS PAVEMENT PER 1/2
- EXISTING CONCRETE PAVEMENT
- EXISTING BITUMINOUS PAVEMENT
- EXISTING GRAVEL PAVEMENT

N

SCALE IN FEET: 30 0 30 60

DATE	REVISION
4/5/23	CITY COMMENTS
4/18/23	CITY COMMENTS

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

SHANE M. NELSON, P.E.
Date 3/8/23 Lic. No. 43381

DESIGNED BY: SMN
DRAWN BY: SGJ
CHECKED BY: TAE

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

SODERHOLM AND ASSOCIATES BUILDING ADDITION SITE PLAN

PAVING PLAN

CITY OF RAMSEY, MINNESOTA

SHEET 11 OF 13 SHEETS

3244.16

Apr 21, 2023 - 10:46am
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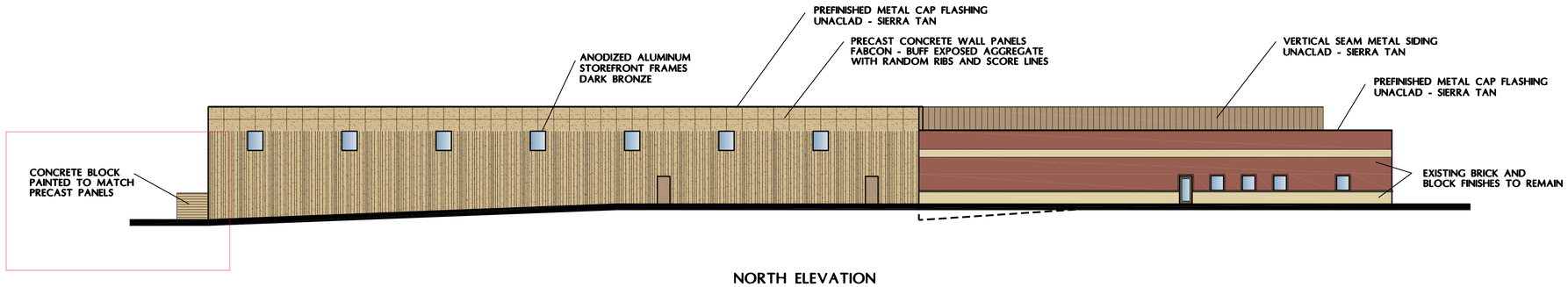
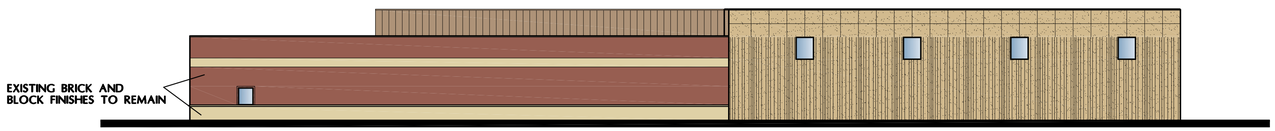
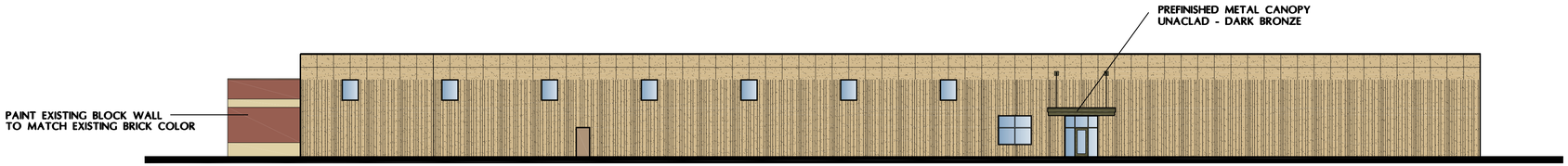
Site Plan Approved



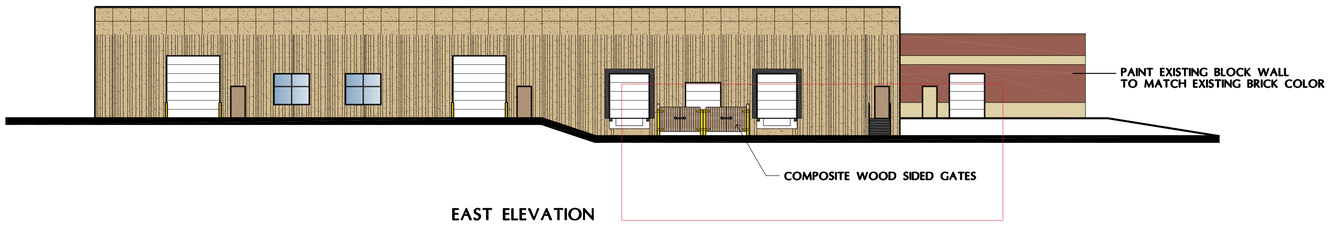
NORTH ELEVATION



WEST ELEVATION



WOUTH ELEVATION



EAST ELEVATION

SODERHOLM AND ASSOCIATES

7150 143rd Avenue N.W., Ramsey, Minnesota

LA SMITH ARCHITECTS

A

NOTE: THIS DRAWING IS FOR ILLUSTRATIVE PURPOSES ONLY. ACTUAL COLORS NEED TO BE FIELD VERIFIED.

Description of the business and growth plan

Chuck Soderholm Sr and a good business friend founded Soderholm & Associates in 1959. The company, a Manufacturers' Representative (Rep) agency specialized in the sales of leading brands of water heaters and water softeners. Over time, this line card grew to incorporate a larger number of plumbing and HVAC manufacturers from around USA and Canada. In 1971, Chuck Sr decided to invest in manufacturing his own brand of water softeners, and thus WCC (Water Control Corporation) was born.

In the late 1970's, Chuck purchased land across the street from the local airport in Ramsey, MN; and in 1980, construction began on the facility that the companies continue to call home. The project GC was Sharp Construction, with Chuck Senior and Denny Sharp becoming good friends in the process. But a great deal has changed over nearly 45 years. What started as a 2 person business expanded to a larger, family enterprise with 10+ employees. By the year 2000, more than 15 individuals depended on the business for their livelihoods. Soderholm & Associates had developed a solid reputation nationally as a model Rep agency. WCC had a nice book of water softening customers (residential and commercial plumbers) in the Upper Midwest.

Starting in 2003, the company began investing a great deal more in its WCC division. New products for water recycling, high-purity water, and the removal of difficult contaminants were added to the product mix. Fabricators were hired to build pre-packaged water treatment systems, with all plumbing and electrical connections completed prior to shipment/installation. Sales revenues increased from around $1.5 million annually to nearly $15 million annually. Opportunities around the USA, Canada, and Caribbean began to increase exponentially. The company brought on more fabricators, engineers, service technicians, salespeople, and customer service.

Today, the company employs nearly 60 individuals, most from Ramsey and nearby communities. Most of the jobs pay $60,000 - $160,000 annually. In 2015, the company owners, Chris and Brian Soderholm, sold their shares and formed a 100% Employee Owned (ESOP) company. They continue to offer a complete 401K and profit sharing plan. But these ESOP shares, which every employee qualifies for after 12 months of service, offer a true wealth building opportunity for EVERYONE in the company: a chance to retire with a large nest egg. This program has created a culture of true ownership, care, and growth. Most employees stay for many many years, if not for their entire careers.

Over the last 4 years, success and growth has led to serious space constraints in the current facility. Employees are now scattered over several buildings, with production split between 2 facilities and warehousing over 3. This has become quite inefficient and also does not make it easy to showcase the company to potential clients, many who make the trip from around USA and Canada, to Ramsey, to come for product training. For this reason, the company, now called The SA Group (the umbrella company for Soderholm & Associates, WCC, and our new/growing service company called Equip) has decided to embark on a 46,000 square foot building expansion. The project will once again be carried out by Sharp Construction and will include a complete fire sprinkling + remodel of the existing facility, hook up into city water and sewer, expanded parking lot with landscaping/ponding, and new road access via Limonite Street.

The 46,000 extra square feet will allow WCC to triple its production capacity. 33 additional employees are anticipated to be needed between now and 2027. This will be for positions in customer service, production, purchasing, engineering, sales, and field service. These will be good paying jobs, with lots of

upward mobility potential – and with true wealth building opportunities for everyone, via the ESOP program.

The entire project, which includes a buyout of the current facility by the investment firm that owns it, plus the addition and remodel will run about $7million. Additionally there will be around $5,000 - $500,000 worth of capital equipment, furniture, etc. needed to fit out the new spaces. The original estimate for the project was about $1.5 million lower, but materials price increases, as well as higher-than-anticipated sewer and water connection fees have driven up costs. While the company can survive this, it will require a significant amount of financing and good cash flow management. Current property taxes paid are around $30,000 annually. This is anticipated to nearly quadruple with the new expansion.

The SA Group values our partnership with our colleagues at the City of Ramsey. We've been here for many years, are growing rapidly, and have every intention of doing that growing right here where it all started. We are interested in exploring any options for help in offsetting these very high growth/development costs that the city might have to offer: in particular any options for temporary tax abatement and/ or low interest loans. We are grateful to the city for your guidance and help. We believe that, in coming years, our little company is going to become a national leader in the water treatment world. That will mean many more job and development opportunities; and Ramsey is where we would like to be. Thank you from everyone at the SA Group.

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, August 10, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Scott Wiyninger
Member Chelsee Howell
Member Rachal Johnson
Member Brittany Lindahl
Member Chris Riley
Member Shanna Stewart

Members Absent: Member William MacLennan

Also Present: Sean Sullivan, Economic Development Manager

1. CALL TO ORDER

Chairperson Wiyninger called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Stewart, seconded by Member Lindahl, to approve the agenda.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Stewart, Lindahl, Howell, Johnson, and Riley. Voting No: None. Absent: Member MacLennan.

4.02: Consider Provision of Business Assistance for Soderholm and Associates

Economic Development Manager Sullivan presented the staff report.

Brian Soderholm, COO of Soderholm and Associates, commented that their company started in 1959 and they are a local Ramsey business. He noted that in the past few years they have created the SA Group as the umbrella for their different businesses in Ramsey and provided details on those three brands. He stated that they are very excited to have the new hotel coming to Ramsey as their visitors have been using hotels in Maple Grove. He stated that they have outgrown the current building space in Ramsey and are renting multiple spaces throughout Ramsey. He provided details on their employees, noting that they are high paid, skilled jobs. He stated that the proposed addition would allow them to bring their staff in-house under one roof. He stated that they anticipate breaking ground at the end of the month and recognize that this request is coming

later in the game than typical. He stated that this project will go ahead regardless, but noted the increased costs that they did not anticipate related to construction costs and water and sewer connection. He stated that they currently pay about $30,000 annually in property taxes and would anticipate that to quadruple along with the building size. He anticipated about 33 new staff additions and noted that they do hire within the area and employ many Ramsey residents. He stated that they hope to explore any financial assistance options the City could offer. He stated that the company is 100 percent employee owned, noting that each employee owns shares in the company which grow in value and benefit the employee in retirement.

Chairperson Wiyninger asked for input from Ehlers.

Jason Aarsvold, Ehlers, commented that they did review this project recognizing that this is a bit different than the typical review that is done for projects with a return on investment. He stated that in this review they attempted to provide assurance that this assistance would not unduly enrich the project and provided details on how that review was done. He stated that if the City chose to provide the proposed assistance it would not unduly enrich the project.

Member Riley asked for more explanation on the different calculations that were done.

Mr. Aarsvold provided more explanation on the tax abatement process.

Member Stewart asked if one method of financing would be better compared to the other.

Mr. Aarsvold replied that the RLF fund exists for this purpose and would result in less tax abatement but noted that would be a matter of policy.

Economic Development Manager Sullivan confirmed that this is exactly what the RLF fund is for and believed that it should be used for this project. He stated that in 2009 they outlined a policy which included the tools available for project financing and included tax abatement. He stated that although they have not used tax abatement in the past, he thought this would be a good opportunity to bring it forward for discussion.

Member Riley commented that the RLF fund is a great story, provided some historical context. He noted that the fund has not been used for a number of years, but this is the exact purpose of this business assistance tool. He stated that he likes the idea of using that fund as this would allow the business to expand in Ramsey and would create jobs.

Economic Development Manager Sullivan commented that the project scored well on the business assistance application. He summarized the project highlights and reviewed the assistance options. He also reviewed the considerations before the EDA. He commented that this is a great project for the community. He recognized that financial assistance is often used to chase new businesses and incentivize them to come to Ramsey, but this is an existing Ramsey business that is continuing to grow.

Member Riley recapped that the estimated abatement would be between five and seven years and this would not take anything away from the City as it would go against the new value. He stated

that these funds would be going towards a building on which taxes would continue to be collected into the future.

Member Howell stated that she appreciates the frankness of the representative that the project will move forward with or without the assistance. She commented that if the tax abatement is used, that would go against taxes that would be collected to diffuse costs for others in the city and therefore does not see a reason to use that in this instance. She commented that she would support use of the RLF fund to offer some assistance.

Chairman Wiyninger stated that he also supports the use of the RLF fund and would be hesitant to use tax abatement as that could set a precedent for the future.

Member Johnson commented that this company has existed in Ramsey for many decades, is family owned and employee owned. She commented that the land was purchased in 1980 and supports the staff recommendation to use both forms of financing for the project.

Motion by Member Stewart, seconded by Member Lindahl, to recommend to the City Council financial assistance in the form of a $150,000 loan from the City RLF for a term of six years with an interest rate of 3.5 percent.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Stewart, Lindahl, Howell, Johnson, and Riley. Voting No: None. Absent: Member MacLennan.

6. ADJOURNMENT

Motion by Member Lindahl, seconded by Member Stewart, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Wiyninger, Members Lindahl, Stewart, Howell, Johnson, and Riley. Voting No: None. Absent: Member MacLennan.

The regular meeting of the Economic Development Authority adjourned at 8:29 a.m.

Respectfully submitted,

Sean M. Sullivan

Sean Sullivan
Economic Development Manager

ATTEST:

Wendy Schlueter

Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

City of Ramsey

Economic Development Revolving Loan Fund Guidelines

As Amended February 2005

City of Ramsey
Community Development Division
7550 Sunwood Drive NW
Ramsey, Minnesota 55303

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Economic Development Revolving Loan Guidelines

I. Purpose.

The purpose of these guidelines is to establish policies and procedures to regulate, coordinate, and facilitate the workflow for underwriting new financing requests, servicing revolving loans, and ensuring borrower compliance with loan terms and conditions.

II. Authorization and Funding Sources.

Chapter 469 of the Minnesota State Statutes, as amended, authorizes the City of Ramsey to make loans to prospective private businesses. The revolving loan fund was capitalized through funds made available by the City of Ramsey and the Minnesota Department of Employment and Economic Development.

III. Mission.

The mission of the revolving loan fund is to increase the City's tax base, create and retain permanent private sector jobs and improve economic opportunity and living standards for the citizens of Ramsey by promoting local business development and expansion, by attracting out-of-state business expansion, leveraging private sector funds, and assisting with the development of new technologies.

IV. Program Objective.

The objective of the revolving loan fund is to fill the financing gap between project costs and private debt financing and private equity by making direct low-interest rate loans for certain approved activities to businesses within the Ramsey city limits.

V. Eligible Activities.

A. Loan funds may be used to assist small businesses primarily by providing financial assistance for the following types of activities, including but not limited to: growth and expansion, rehabilitation, code compliance, employee recruitment and retention through housing initiatives, and facade enhancement.

B. Eligible costs. Eligible costs may include the following:

1. Land improvements. Improvements to the land which are a portion of the project cost including but not limited to: grading, new streets or street improvements, parking lots, utilities, and landscaping.

2. Purchase or renovation of building. Purchase and, if necessary, renovation of an existing industrial or commercial facility is permitted.

3. Purchase machinery or equipment. Purchase of major items of machinery and equipment independent of land and buildings. These items must be defined to have a useful life of at least 5 years.

4. Building construction. Construction of a new building and/or a major addition to an existing building.

5. Leasehold improvements. Revolving loan funds may be used for certain leasehold improvements provided the lease is equal to or greater than the term of the loan and the City secures a lien on the land or building, and improvements.

VI. Ineligible Activities. Certain applicants, projects, activities, and costs are ineligible for revolving loan funds.

A. Ineligible activities. Funds may not be used for nonprofit institutions, retail businesses, gambling organizations, lending or investment organizations, land speculation, or any activity deemed illegal by federal, state, or local law or ordinance.

B. Ineligible costs. Ineligible costs include but are not limited to: management fees, financing costs, franchise fees, debt repayment or consolidation, moving costs, refinancing, and operating costs or working capital.

VII. Loan Terms and Conditions

The City shall make available to eligible applicants direct low-interest loans for the purpose of encouraging economic development, job creation and job retention to meet business needs, and preservation of business districts in the City of

Ramsey.

A. Loan amount. There are maximum and minimum loan amounts for eligible projects.

1. Maximum loan amount. The maximum loan available from the revolving loan fund for each eligible project is limited to $300,000.00 or 40% of total project cost, whichever is less.

2. Minimum loan amount. The minimum loan amount available from the revolving loan fund for each eligible project is $25,000.00.

B. Interest rate. The interest rate shall be a fixed-rate and will be equal to the 10-year Treasury bond rate at the date of funding but shall not be less than 3.0%.

C. Term. The term of the loan will be tied to the useful life of the assets being financed. The following general terms apply:

1. Machinery/equipment. The term of the loan for machinery/equipment shall not exceed 7 years.

2. Land/building acquisition. The term of the loan for land/building shall not exceed 15 years.

3. New construction/renovation. The term of the loan for new construction/renovation shall not exceed 15 years.

4. Balance due. All balances will be due and payable if and when the loan recipient sells or otherwise transfers any or part or his/her interest in the property or fails to meet any of the guidelines established within this document before the maturity date of the loan or relocates any part or all of the business outside the City of Ramsey.

D. Wage and job goals.

1. Wage and Job goals shall be established for all loans in excess of $75,000. The wage and job goals will be identified in the Loan Agreement between the City of Ramsey and the borrower. The loan

agreement, must include: (1) the number of jobs created, which may include separate goals for the number of part-time or full-time jobs, or, in cases where job loss is specific and demonstrable, goals for the number of jobs retained; (2) wage goals for any jobs created or retained; and (3) wage goals for any jobs to be enhanced through increased wages. If the creation or retention of jobs is determined not to be a goal after a public hearing, the wage and job goals may be set at zero.

2. A business that receives revolving loan funds must agree to list any vacant or new position with the Minnesota Department of Employment and Economic Development.

E. Equity participation. There shall be a minimum 10% owner equity investment of total project costs required of all applicants.

F. Collateral requirements. All loan agreements will be secured by one or more of the following; promissory note, mortgage, or security agreement as required by the City; and

1. The revolving fund may take a subordinate position to the primary lender on the assets financed; and

2. Surety deposits shall be required for certain construction contracts as set forth in Minnesota Statutes 290.9705.

G. Letters of Commitment. Letters of commitment from all funding sources must be submitted for the application to be deemed complete.

H. Personal guaranty. Personal guarantees of persons with ownership interest of 20% or greater are required. Personal guarantees of persons with ownership interest between 5% to 19% may be required by the City but are discretionary.

I. Loan repayments. Loan payments must begin within one month of receipt of the Revolving Loan. The City of Ramsey may make exceptions to this rule on a case-by-case basis.

J. Loan prepayment. Prepayments are permitted where the Borrower makes the EDA whole for any losses or costs associated with the prepayment.

K. Notice of award or denial. Applicants will be notified in writing not more than fourteen (14) days after final action has been taken on their revolving loan fund application by the City.

L. Loan closing documents. The City will close the loan within sixty (60) days of final City approval of the loan application. At that time, the City will deliver to the Borrower all closing documents and a final debt service schedule. In exchange, the Borrower will deliver to the City its loan obligation which is defined as a bond, note, or other evidence of obligation issued by the Borrower to evidence it indebtedness under the loan agreement.

M. Post closing amendments and modifications. Requests for amendments and modifications following award, closing or disbursement of funds to the underwriting of the original request require City approval and shall be presented at the next scheduled meeting of the EDA.

N. Loan declination. The City will not make a loan if it determines the loan amount would place an undue burden on the financial resources of the Borrower or the Borrower cannot demonstrate adequate financial capacity to repay the loan or the City determines that making the loan is not in the best interest of the City.

O. Appeal. There will be a complaint and appeal procedure for aggrieved applicants:

1. Written notice. Applicants will receive written notice of denial of the loan and the reasons(s) for the determination within fourteen (14) days of the determination.

2. Petition. The aggrieved applicant may petition the EDA in writing for reconsideration within fourteen (14) days from date of the written notice of denial. Any request to appear before the EDA must be in writing and must be submit least seven (7) days prior to the EDA's scheduled meeting. Upon receipt of the written petition for reconsideration, the EDA shall consider the petition at it's next scheduled meeting and advise the petitioner in writing of its decision within fourteen (14) days of that meeting. The EDA's decision will be final.

3. Re-application. Applicants aggrieved by the EDA's final decision may re-apply for revolving loan funds after ninety (90) days if the concerns in the

preceding application are adequately and appropriately addressed.

VIII. Administration.

A. Loan review committee. The Ramsey EDA will serve as the loan review committee. The final determination on all revolving loan applications rests with the City Council.

B. Conflict of Interest. All city officials and employees shall comply with the applicable conflict of interest regulations set forth in the City Code.

C. Staff responsibility. Community development staff shall have the general responsibility for coordinating the application process, reviewing loan application, preparing applications and recommendations for review by the EDA, and coordinating the loan approval and service process as set forth in Subsections D -- G of this section.

D. Pre-application process. All parties seeking revolving loan funds must file a pre-application. Pre-application forms may be obtained from the Community Development Department.

1. There will be a pre-application form that must be completed and submitted to the Community Development Department for review and approval.

2. The pre-application form will request information regarding the applicant, project scope, and project costs.

3. Upon Community Development Department approval, the applicant will be forwarded a revolving loan fund application.

4. Pre-application forms may be submitted on an open basis throughout the year.

E. Application process. All parties seeking revolving loan funds must file an application. Application forms may be obtained from the Community Development Department.

1. Components of application. Only completed applications will be reviewed for consideration by community development staff. A completed application is one that satisfies the checklist provided below:

a. Business plan describing the scope of the project, including site plans, building plans, renderings, or blueprints;
b. Project budget;
c. Private financing commitment;
d. Equity investment commitment;
e. Proposed security;
f. Company financial statements (3 years);
g. Personal financial statements (2 years);
h. Credit check release;
i. Mortgage or lease of property to be improved;
j. Proof of insurance of property to be improved;
k. Number of jobs to be created or retained;
I. Wage information;
m. Amount of loan request; and
n. Other documentation as requested.

2. Incomplete applications. Community development staff, in its sole discretion, will determine if the application is complete and actionable. Incomplete applications will be assigned *pending* status and the applicant will be informed in writing of the missing documentation.

3. Transmittal. Applications transmitted by oral, telegraphic, facsimile, or e-mail will not be accepted.

4. Determination of eligibility. Applicant eligibility will be determined by community development staff using criteria enumerated in subsection D (1) of this section.

5. Site inspection. As part of the eligibility determination process, the city will inspect the property or building designated for improvements for compliance with the city administrative ordinances and zoning codes.

6. Credit check. A credit check for the company and each of its principal owners shall be conducted by community development staff.

F. Loan approval process. Community development staff will prepare loan app1ications and make recommendations to the EDA.

1. EDA agenda. Upon determining the eligibility of the completed application

and reviewing for credit worthiness and soundness of plan, community development staff will place loan application the on the agenda for the EDA's next scheduled meeting.

2. Criteria. The EDA will base their decision on the economic benefit to the City of Ramsey, credit underwriting typical to the lending community including the borrower's ability to repay the loan and the collateral offered to secure the loan, the number of jobs to be created or retained, wage rates of jobs created or retained, and increase in the local tax base.

3. EDA action. Upon placement on the agenda, the EDA shall approve, deny, or postpone for consideration at a future meeting the loan application request.

4. Notification of EDA action. The applicant shall be notified in writing within fourteen (14) days of the EDA's decision in accordance with the requirements set forth in Section VII, Subsection M of these guidelines.

5. Approval. If approved, the applicant will be sent a written commitment letter that will outline the terms and conditions of the loan approval. A copy of the commitment letter will be signed by the Borrowers and Guarantors signifying acceptance of the terms and conditions of the loan proposal and the conditions for funding. Upon the return of the executed commitment letter, community development staff will begin the loan closing process with the City Attorney.

6. Closing. The City Attorney will prepare documentation and coordinate the closing with the Borrower or the Borrower's counsel.

G. Loan servicing. Community development staff will coordinate loan servicing activities.

1. Monitoring. Community development staff will monitor loans for compliance with the accepted terms and conditions including job creation statistics and wage and benefit levels.

2. Reports. Community development staff and finance staff are responsible for ensuring that all required reports are filed in a timely manner.

3. Records. Computer files and conventional paper files will be maintained for the purpose of documenting, tracking, and monitoring program and project

activities. Program records will be maintained by the Community Development staff and financial records will be maintained primarily by the Finance Division. Where applicable, the following records will be maintained:

a. Program records. The following program information will be maintained in the program project file, including but not limited to:

i. Environmental report;
ii. Eligibility determination records as set forth in Section VIII, Subsection E (1) (a-n);
iii. Property inspection report;
iv. Progress reports;
v. EDA Resolutions;
vi. Correspondence;
vii. Loan documents; and
viii. Executed loan agreement.

b. Financial records. The following financial information will be maintained in the financial project file, including but not limited to:

i. Copy of the executed loan agreement;
ii. Disbursement data;
iii. Progress reports;
iv. Repayment data; and
v. Amortization tables.

4. Record retention. All program and financial records, supporting documents, statistical records, environmental review records and other records pertinent to the revolving loan program shall be maintained for a period of at least three (3) years from the final project report and project closeout date.

IX. Delinquency. There shall be a notification procedure for delinquent loans.

A. The finance officer is responsible for the timely posting and of all loan repayments.

B. Thirty day notice. Upon thirty (30) days delinquency, the finance officer will notify the Finance Director (FD) of the delinquency and the Director shall send the borrower a delinquency notice requesting payment within fifteen

(15) days. A copy of the letter shall be forwarded to the City Administrator (CA).

C. Forty-five day notice. If payment has not been received by the 45th day a second delinquency notice will be sent to the Borrower by the FD requesting payment within fifteen (15) days. A copy of the letter shall be forwarded to the CA.

D. Sixty day notice. If payment has not been received by the 60th day, the FD will attempt to contact the Borrower by telephone to the delinquency. The FD shall also send a notice of default to borrower via certified mail requesting immediate payment and advising the borrower the delinquency will be placed on the EDA agenda for discussion at the next scheduled meeting.

E. Ninety day notice. If no repayment plan is submitted by the Borrower, or if there is no attempt by the Borrower to negotiate the amount due, the FD will contact the CA and the City Attorney to sending a 90 day letter calling due the loan in full.

F. Negotiation. Throughout this process, every attempt will be made to preserve the company, the jobs, and the loan funds.

X. Default. If the EDA determines a loan to be in default it will pass a resolution declaring the entity in default and convey the matter to the City Attorney for disposition.

XI. Recaptured funds. The Ramsey Economic Development Revolving Loan Fund will serve as the repository for all loan repayments. These recaptured funds are available to other applicants for utilization as gap financing for certain approved economic development projects. The revolving loan fund shall be administered by a financial management system in compliance with all state and federal requirements.

XII. Funding acknowledgement. For projects financially supported by revolving loan funds the Borrower shall:

A. Acknowledge revolving loan fund support in certain written materials

including company brochures, reports, newsletters, and press releases; and

B. On the building or expansion construction site post a sign acknowledging financial support from the State of Minnesota and the City of Ramsey.

XIII. Guidelines for the regulation of State Economic Development Revolving Loan Funds.

A. General. The following rules, regulations, policies, and procedures govern state economic development revolving loan funds.

B. Incorporation by Reference. The dissemination, use, and regulation of state economic development revolving loan funds shall be generally governed by guidelines including:

1. The Minnesota Investment Fund (MS.116J.8731).

The Economic Development Authority and City of Ramsey, Minnesota

Business Subsidy Policy
Tax Abatement Policy
Tax Increment Policy

Dated January 13, 2009

Prepared by The City of Ramsey

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1. City and EDA of Ramsey Business Subsidy Policy

The following business subsidy criteria are intended to satisfy the requirements of Minnesota Statutes, §§116J.993 through 116J.995 (the "Act"). The term "City" means the City of Ramsey. The term "project" means the property with respect to which the business subsidy is provided.

A. MANDATORY CRITERIA

All projects must comply with the following criteria:

1. *But For Test*. There is a substantial likelihood that the project would not go forward without the business subsidy.
2. *Wage Policy*. If the project results in the creation of any jobs, the wage for each part-time and full-time job created must be, within two years of the date assistance is received (as defined in the Act), at least equal to 70% of the most recent median wage figure for the Twin City 7 County Metro County as published by the Minnesota Department of Employment and Economic Development or such greater amount as the City may require for a specific project.
3. *Economic Feasibility*. The recipient must demonstrate to the satisfaction of the City that it has adequate financing for the project and that the project will be completed in a timely fashion.
4. *Compliance with Act*. The business subsidy from the City must satisfy all requirements of the Act.
5. *Minimum Subsidy Amount*: Financial assistance in the form of a business subsidy of $25,000 or more; and business loans and guarantees of $75,000, must be reported to the Department of Employment and Economic Development. A public hearing is only required if the business subsidy is greater than $150,000.

B. POLICY

1. The City recognizes that the creation of good paying jobs is a desirable goal which benefits the community. Nevertheless, not all projects assisted with subsidies derive their public purposes and importance solely by virtue of job creation. In addition, the imposition of high job creation requirements and high wage level requirements may be unrealistic and counter-productive in the face of larger economic forces of influence and the financial and competitive circumstances of an individual business. In determining the requirements for a project under consideration for a business subsidy, the determination of the number of jobs to be created and the wage levels therefore will be guided by the following principles and criteria:

a. The evaluation of projects will take into consideration the project's importance in and benefit to the community from all perspectives, including created or retained jobs.

b. If a particular project does not involve the creation of jobs, but is nonetheless found to be worthy of support and subsidy, assistance may be approved without any specific job or wage goals if permitted by applicable law.

c. In cases where the objective is the retention of existing jobs, the recipient of the subsidy will be required to provide evidence which demonstrates that the loss of those jobs is specific and demonstrable.

d. The setting of wage and job goals will be informed by (i) prevailing wage rates, (ii) local economic conditions, (iii) external economic forces over which neither the City nor the recipient of the subsidy has control, (iv) the financial resources of the recipient and (v) the competitive environment in which the recipient's business exists.

2. Because it is not possible to anticipate all the needs and requirements of every type of project and the ever-changing needs of the community and in order to retain the flexibility necessary to respond to all proposed projects, the City retains the right to approve projects and business subsidies which may vary from the principles and criteria set forth herein.

C. PROJECT EVALUATION CRITERIA

The project review and evaluation criteria are the following:

1. Jobs and Wages

a. *New Jobs*. The minimum net number of direct full time equivalent jobs to be created or retained by the proposed project for a period of at least two years from the estimated benefit date.

b. *Payroll*. The minimum annual net payroll (including employer contributions for health benefits) to be generated at the end of the second anniversary date of the estimated benefit date.

2. Tax Base

a. *Increase in Tax Base*. The net increase in property taxes estimated to be generated by the project in the second full year of operation.

3. Land Use

   a. *Compliance with Comprehensive or Other Plans.* Whether, apart from any needed services to the community described in section 5 below, the project is compatible with the comprehensive plan and permitted uses for the property.

   b. *Marginal Property*. Whether the project is located on property which needs but is not likely to be developed or redeveloped because of blight or other adverse conditions of the property. For example property may be so blighted that the cost of making land ready for redevelopment exceeds the property's fair market value.

   c. *Design and/or Other Amenities*. Whether, as a result of the business subsidy, the project will include design and/or amenity features not otherwise required by law. For example, the project may, at the request of the City, include landscaping, open space, public trails, employee work out facilities or day care facilities which serve a public purpose but are not required by law.

4. Impact on Existing and Future Public Investment

   a. *Utilization of Existing Infrastructure Investment*. Whether and to what extent (a) the project will utilize existing public infrastructure capacity and (b) the project will require additional publicly funded infrastructure investments.

   b. *Direct Monetary Return on Public Investment*. Arrangements made or to be made for the City to receive a direct monetary return on its investment in the project. For example, the business subsidy may be in the form of an interest bearing loan or may involve a project sharing arrangement.

5. Economic Development

   a. *Leveraged Funds*. For every dollar of business subsidy to be provided for the project, the minimum amount of private funds which will be applied towards the capital cost of the project.

   b. *Spin Off Development*. The dollar amount of non-subsidized development the project is expected to generate in the surrounding area and the need for and likelihood of such spin off development.

c. *Growth Potential*. Based on recipient's market studies and plans for expansion, whether and to what extent the project is expected within five years of its completion, be expanded to produce a net increase of full time equivalent jobs and of payroll, over and above the minimum net increase in jobs and payroll described in section 1 above.

6. Quality of Life

a. *Community Services*. Whether the project will provide services in the community and the need for such services. For example, the project may provide health services, retail convenience services such as a nearby grocery store, or social services needed in the community.

b. *Natural Environment*. Whether the project will add to, or detract from, the environment. It is a reflection of what is important to the community - clean air and water, beautiful scenery, recreational opportunities, and a strong desire to pass along these attributes to future generations.

7. Other

a. *Other Factors*. Depending on the nature of the project, such other factors as the City may deem relevant in evaluating the project and the business subsidy proposed for it.

D. ADDITIONAL CONSIDERATIONS

The City will give consideration to one or more of the issues listed below in determining whether to provide financial or other assistance to a project as a business subsidy:

1. The City may consider the requirements of any other business subsidy received, or to be received, from a grantor other than the City.
2. If the business subsidy is a guaranty, the amount of the business subsidy may be valued at the principal amount of the guaranteed payment obligation.
3. If the business subsidy is real or personal property, the amount of the subsidy will be the fair market value of the property as determined by the City.

4. If the business subsidy is received over time, the City may value the subsidy at its present value using a discount rate equal to an interest rate which the City determines is fair and reasonable under the circumstances.

As used herein "benefit date" means the date the business subsidy is received. If the business subsidy involves the purchase, lease, or donation of physical equipment, then the benefit date occurs when the recipient puts the equipment into service. If the business subsidy is for improvements to property, then the benefit date refers to the earliest date of either: when the improvements are finished for the entire project, or when a business occupies the property.

E. FINANCIAL ASSISTANCE NOT CONSIDERED A BUSINESS SUBSIDY

The following forms of financial assistance are not a business subsidy as per Minnesota Statutes, §§116J.993, Subd.3 and therefore do not require a public hearing:

1. A business subsidy of less than $150,000;
2. Assistance that is generally available to all businesses or to a general class of similar businesses, such as a line of business, size, location, or similar general criteria;
3. Public improvements to buildings or lands owned by the state or local government that serve a public purpose and do not principally benefit a single business or defined group of businesses at the time the improvements are made;
4. Redevelopment property polluted by contaminants as defined in section 116J.552, subdivision 3;
5. Assistance provided for the sole purpose of renovating old or decaying building stock or bringing it up to code and assistance provided for designated historic preservation districts, provided that the assistance is equal to or less than 50 percent of the total cost;
6. Assistance to provide job readiness and training services if the sole purpose of the assistance is to provide those services;
7. Assistance for housing;
8. Assistance for pollution control or abatement, including assistance for a tax increment financing hazardous substance subdistrict as defined under section 469.174, subdivision 23;
9. Assistance for energy conservation;
10. Tax reductions resulting from conformity with federal tax law;

11. Workers' compensation and unemployment insurance;
12. Benefits derived from regulation;
13. Indirect benefits derived from assistance to educational institutions;
14. Funds from bonds allocated under chapter 474A, bonds issued to refund outstanding bonds, and bonds issued for the benefit of an organization described in section 501(c)(3) of the Internal Revenue Code of 1986, as amended through December 31, 1999;
15. Assistance for a collaboration between a Minnesota higher education institution and a business;
16. Assistance for a tax increment financing soils condition district as defined under section 469.174, subdivision 19;
17. Redevelopment when the recipient's investment in the purchase of the site and in site preparation is 70 percent or more of the assessor's current year's estimated market value;
18. General changes in tax increment financing law and other general tax law changes of a principally technical nature;
19. Federal assistance until the assistance has been repaid to, and reinvested by, the state or local government agency;
20. Funds from dock and wharf bonds issued by a seaway port authority;
21. Business loans and loan guarantees of $150,000 or less; and
22. Federal loan funds provided through the United States Department of Commerce, Economic Development Administration; and
23. Property tax abatements granted under section 469.1813 to property that is subject to valuation under Minnesota Rules, chapter 8100.

Adopted by: Ramsey EDA / City Council

Date of Adoption: 11-13-08/1-13-09

Date of Public Hearing: 1-13-09

2. City and EDA of Ramsey Tax Abatement and Tax Increment Financing Policy

A. PURPOSE

The purpose of this policy is to establish the City's position relative to the use of Tax Abatement (§§469.1812 through §§469.1815) and Tax Increment Financing (§§469.174 through §§469.1799) (TIF), also referred to in this document as the *business assistance programs*, or *business assistance*. This policy shall be used as a guide in the processing and review of applications requesting the use of Tax Abatement and Tax Increment Financing. It is the expressed intent of the City to minimize the risk and amount of business assistance to a project and to leverage its public dollars to maximize private sector funding.

The City is granted the power to utilize the business assistance programs by Minnesota Statutes 2008 as cited. The fundamental purpose of the business assistance programs is to encourage desirable private development or redevelopment within the City that would not occur *but for* the assistance provided. Further information related to the States business assistance programs and links to State Statutes can be found at www.state.mn.us.

The City will approve or reject requests for business assistance on a case by case basis taking into consideration established policies, project criteria, and the project's demonstrated public purpose. Meeting all policy criteria does not guarantee approval of the requested business assistance. The City maintains its ability to approve or deny the request at its discretion.

B. PUBLIC PURPOSE OBJECTIVES

The City will consider the use of business assistance programs which demonstrate the achievement of one or more of the following public purpose objectives:

1. To encourage redevelopment of priority sites within the City as determined by the City Council and EDA.

2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.

3. To enhance and/or diversify the City's economic base.

4. To encourage additional unsubsidized private (re)development.

5. To remove blight and/or encourage (re)development of commercial and industrial areas.

6. To assist in creating environmental sustainability.

7. To provide a diversity of family housing and alternative housing choices.

8. To promote neighborhood stabilization and revitalization by the removal of blight and the upgrading of existing housing stock in residential areas.

9. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government, or any of the following:

    - Utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment.
    - Mitigation of project impact on the natural environment.

C. POLICY POSITIONS

1. Business assistance shall be provided in a form that minimizes the risk of public participation.
2. Business assistance requests for up-front project financing through the sale of bonds or other internal sources may require personal guarantees of the developer. These requests shall be addressed on a case by case basis.
3. Business assistance shall not be provided for projects requiring land and/or building purchases at prices in excess of fair market value.
4. Business assistance shall not be provided to developers/projects that cannot adequately demonstrate an ability to complete the proposed project on time and on budget.
5. Assistance will be provided based on $25,000 per qualified job created as referenced in Section 1.A.2 in the Business Subsidy Policy unless a waiver is provided by the City Council.

D. PROJECT REQUIREMENTS

All projects requesting business assistance must demonstrate the following:

1. That the project is not financially feasible but-for the use of Revolving Loan Fund, Tax Abatement or Tax Increment Financing.
2. That the project will comply with all provisions set forth in Minnesota Statute chapters 116j.993 through 116j.995, as amended (Business Subsidies).

3. That the business assistance request complies with all provisions set forth in Minnesota Statutes 2008 chapters 469.1812 through 469.1815 as amended (Tax Abatement), and chapters 469.174 through 469.1799 as amended (Tax Increment Financing).
4. That the project is consistent with the City's comprehensive plan, land use plan, and zoning ordinances.

E. APPLICATION PROCESS

1. Applicant submits a Business Assistance Application (Exhibit A) to the EDA and/or City.
2. Staff reviews the application and completes the Application Review Worksheet (Exhibit B).
3. Staff uses results of the Worksheet to inform the EDA/City.
4. EDA reviews proposal, provides comments, and makes an advisory recommendation to the City Council on denial or approval of the request within 30 days.
5. If advisory approval is granted, staff prepares all necessary notices, resolutions and certificates.
6. City Council holds public hearing(s) on the proposed project to consider the advisory recommendation(s).
7. The City Council grants final approval or denies the request.

EXHIBIT A

BUSINESS ASSISTANCE APPLICATION

A. APPLICANT INFORMATION

Name of Corporation/Partnership _____

Address _____

Primary Contact _____

Address _____

Phone _____ Fax _____ E-mail _____

Type of business assistance requested (select one):

☐ Tax Abatement ☐ Tax Increment Financing ☐ Revolving Loan Fund ☐ Other

Have you been, or are you currently, involved in any bankruptcy proceedings or lawsuits related to other development projects with which you have been involved? If yes, please provide an explanation.

☐ Yes ☐ No

On a separate sheet, please provide the following:

- Brief description of the corporation/partnership's business, including history, principal product or service, etc**. Attach as Part 1**.
- List names of officers and shareholders/partners with more than five percent (5%) interest in the corporation/partnership. **Attach as Part 2**.
- Brief description of the proposed project. **Attach as Part 3**.
- A *but for* analysis and narrative. **Attach as Part 4**.
- Completed Revolving Loan Fund Application. **Attach as Part 5 if required.**

Attorney Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Contractor Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Engineer Name _____

Address _____

Phone _____ Fax _____ E-mail _____

Architect Name _____

Address _____

Phone _____ Fax _____ E-mail _____

B. PROJECT INFORMATION

The project will be: (Check all that apply)

☐ Industrial: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Office/research facility: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Commercial: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Housing: (☐New Construction ☐Redevelopment/Rehab ☐Expansion)

☐ Other _____

The project will be: ☐ Owner Occupied ☐ Leased Space

- If leased space, please attach a list of names and addresses of future tenants and indicate the status of commitments or lease agreements. **Attach as Part 5**.

Project Address _____

- Include Legal Description and PID number(s). **Attach as Part 6**.

Site Plan Attached: ☐Yes ☐ No

Current Real Estate Taxes on Project Site:$_____

Estimated Real Estate Taxes Upon Completion: Phase I $_____
Phase II$_____
Phase III $_____
Total $_____

Construction Start Date: _____

Construction Completion Date: _____

If Phased Project: _____ % Completed in _____years
_____ % Completed in _____years
_____ % Completed in _____years

C. PUBLIC PURPOSE OBJECTIVES

It is the policy of the City and EDA of Ramsey that the business assistance should result in a public benefit as identified in items 1-10 below. Please indicate how the proposed project will accomplish this by checking the appropriate boxes. **Attach additional narrative as Part 7.**

- ☐ 1. To encourage redevelopment.
- ☐ 2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
- ☐ 3. To enhance and/or diversify the City's economic base.
- ☐ 4. To encourage additional unsubsidized private (re)development.
- ☐ 5. To remove blight and/or encourage (re)development of commercial and industrial areas.
- ☐ 6. To create housing opportunities.
- ☐ 7. To provide a diversity of housing.
- ☐ 8. To provide a variety of family housing ownership alternatives and housing choices.
- ☐ 9. To promote neighborhood stabilization and revitalization by the removal of blight and the upgrading of existing housing stock in residential areas.
- ☐ 10. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government.
    - Utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment.
    - Mitigation of project impact on the natural environment.

D. SOURCES & USES OF FUNDS

Attach additional information as Part 8

SOURCES	AMOUNT
Bank Loan	$ _____
Other Loans	$ _____
Owner Equity	$ _____
Fed Grant/Loan	$ _____
State Grant/Loan	$ _____
Industrial Development Bonds	$ _____
Tax Increment Financing	$ _____
Tax Abatement	$ _____
Revolving Loan Fund	$ _____
Other	$ _____
TOTAL	**$** _____

USES	AMOUNT
Land Acquisition	$ _____
Site Development	$ _____
Construction	$ _____
Machinery & Equipment	$ _____
Architectural/Engineering Fees	$ _____
Debt Service Reserve	$ _____
Contingencies	$ _____
Other	$ _____
TOTAL	**$** _____

Total Amount of business assistance requested from either Revolving Loan Fund, Abatement, Tax Increment Financing or another source: $_____

E. ADDITIONAL DOCUMENTATION AND CHECKLIST

Applicants will also be required to provide the following documentation.
All personal financial information will be kept private and confidential.

- ☐ 1. Written business plan or a description of the business, ownership/ management, date established, products and services, and future plans.
- ☐ 2. Financial statements for past two years, including profit and loss statements and balance sheets.
- ☐ 3. Two year financial projections.
- ☐ 4. Personal financial statements of all major shareholders (principals) including the most recent 2 years of tax returns. (If requested.)
- ☐ 5. Letter of commitment from other sources of financing, stating terms and conditions of their participation in the project.
- ☐ 6. Administrative fee of up to $5,000. In addition to defraying the cost of staff time, the fee will be used to pay costs associated with processing this request for financial assistance such as legal, engineering and financial analysis. The City reserves the right to stop the processing of the request until additional fees are paid should the original amount be insufficient to pay such costs. That portion which remains unspent, if any, will be returned only if the project is denied approval.
- ☐ 7. Attach the following documentation:
  - _____ Part 1 – Corporation/Partnership Description
  - _____ Part 2 – List of Shareholders/Partners
  - _____ Part 3 – Description of Project
  - _____ Part 4 – *But For* Analysis
  - _____ Part 5 – List of Prospective Lessees (If requested)
  - _____ Part 6 – Legal Description, Property Identification Numbers, maps of the project area, and project renderings
  - _____ Part 7 – Public Purpose Narrative
  - _____ Part 8 – Sources & Uses of Funds – Additional Information

The undersigned certifies that all information provided in this application is true and correct to the best of the undersigned's knowledge. The undersigned authorizes the City and EDA of Ramsey to check credit references, verify financial and other information, and share this information with other political subdivisions as needed. The undersigned also agrees to provide any additional information as may be requested by the City after the filing of this application.

Applicant Name _____ Date _____

By _____

Its _____

EXHIBIT B

BUSINESS ASSISTANCE REVIEW WORKSHEET

FOR COMMERCIAL/INDUSTRIAL PROJECTS

TO BE COMPLETED BY APPLICANT AND CITY STAFF

A. The project meets which of the following objectives as set forth in Section C of the Business Assistance policy:

- ☐ 1. To encourage redevelopment.
- ☐ 2. To retain local jobs and/or increase the number and diversity of jobs that offer stable employment and/or attractive wages and benefits.
- ☐ 3. To enhance and/or diversify the City's economic base.
- ☐ 4. To encourage additional unsubsidized private (re)development.
- ☐ 5. To remove blight and/or encourage (re)development of commercial and industrial areas.
- ☐ 6. To accomplish other public policies which may be adopted such as the promotion of quality urban or architectural design, energy conservation, and decreasing capital and/or operating costs of local government.
  - Utilization of architectural and landscaping techniques that will enable the components of the project to blend with the natural environment.
  - Mitigation of project impact on the natural environment.

B. Ratio of Private to Public Investment in Project:

$ _____ Private Investment
$ _____ Public Investment
_____ **Ratio Private : Public Financing**

	Points:
5:1	5
4:1	4
3:1	3
2:1	2
Less than 2:1	1

C. Job Creation:

_____ Net *new* jobs (minimum 40 hours per week) or fulltime equivalents

	Points:
50+	5
20+	4
10+	3
5+	2
Less than 2	1

D. Wage Level of jobs created:

Average hourly wage
Of *new* jobs _____

	Points:
Over $21/hour	5
$18-21/hour	4
$14-17/hour	3
$10-13/hour	2
Under $10/hour	1

E. Ratio Of Business Assistance To New Jobs Created: **Points:** ____

$ _____ Business assistance requested
_____ Number of net *new* jobs created
$ _____ **of business assist. per net *new* job created**

$5,000 or less 5
$15,000 or less 4
$25,000 or less 3
$50,000 or less 2
Over $75,000 1

F. Project size: **Points:** ____

The project will result in the construction of _____ square feet

75,000+ 5
50,000+ 4
25,000+ 3
10,000+ 2
5,000 or less 1

G. Type of Project: **Points:** ____

_____ 100% Owner Occupied 5
_____ Mix Owner Occupied & Investment 3
_____ Investment Property 1

H. Likelihood that the project will result in unsubsidized, spin-off development: **Points:** ____

_____ High 5
_____ Moderate 3
_____ Low 1

I. ____

____

____

____

____

____

Sub-Total Points _____ of a possible 35 points.

Bonus Points **Bonus Points:** ____

The project will be 100% *pay-as-you-go* financing. 3
The project is a redevelopment project. 3

Total Points: _____

Overall project analysis:	High	35 points
	Moderate	25 points
	Low	15 points
	Not Eligible	5 points

APPENDIX I
Business Subsidy Statute 2008

APPENDIX II
Sample Business Subsidy Agreement

APPENDIX III
Business Subsidy Reporting Form

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

ASSUMPTIONS AND RATES

District Type:		**Abatement**	
First Year Construction or Inflation on Value		**2023**	
Inflation Rate - Every Year:		**0.00%**	
Interest Rate		**0.00%**	
Present Value Date:		**1-Aug-24**	
First Period Ending		1-Feb-25	
Cashflow Assumes First Abatement		2025	
Assumes Last Year of Abatement		2039	
Fiscal Disparities Election [Inside, Outside or NA]		Inside	
Incremental or Total Fiscal Disparities		Incremental	
Fiscal Disparities Contribution Ratio		34.1362%	Pay 2023
Fiscal Disparities Metro-Wide Tax Rate		133.6670%	Pay 2023
Term of City Abatement		**15**	
Term of County Abatement		**0**	
Term of School District Abatement		**0**	
SD # **11**			
Total Years of Abatement:	15		

Current Total Local Tax Rate:	82.090%	Pay 2023
Current City Tax Rate	40.4290%	Pay 2023
Current County Tax Rate	24.4820%	Pay 2023
Current School District No. 11 Tax Rate	13.6710%	Pay 2023
Current Other Tax Rate	3.5080%	Pay 2023
State-wide Tax Rate (Comm./Ind. only used for total taxes)	33.0030%	Pay 2023
Market Value Tax Rate (Used for total taxes)	0.21211%	Pay 2023

PROPERTY TAX CLASSES AND CLASS RATES:		
Exempt Class Rate (Exempt)		0.00%
Commercial Industrial Preferred Class Rate (C/I Pref.)		
First	$150,000	1.50%
Over	$150,000	2.00%
Commercial Industrial Class Rate (C/I)		2.00%
Rental Housing Class Rate (Rental)		1.25%
Affordable Rental Housing Class Rate (Aff. Rental)		0.75%
Non-Homestead Residential (Non-H Res.)		1.25%
Homestead Residential Class Rate (Hmstd. Res.)		
First	$500,000	1.00%
Over	$500,000	1.25%
Agricultural Non-Homestead		1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

Map #	PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/Phase
	27-32-25-33-0004	Representative Investments LLC	7150 143rd Ave. NW	662,400	1,210,000	1,872,400	100%	1,872,400	Pay 2023	C/I Pref.	36,698	C/I Pref.	36,698	1
				662,400	**1,210,000**	**1,872,400**		**1,872,400**			**36,698**		**36,698**	

Note:

1. **Base values are for pay 2024 based on review of County website on July 31, 2023.**
2. **Located in SD 11 - UTA 98-630111**

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

EHLERS PUBLIC FINANCE ADVISORS

PROJECT INFORMATION (Project Tax Capacity)

Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Sq. Ft./Units	Market Value	Property Tax Class	Project Tax Capacity	Percentage Completed 2023	Percentage Completed 2024	Percentage Completed 2025	Percentage Completed 2026	First Year Full Taxes Payable
1	Existing Building	98.7	98.7	18,980	1,872,400	C/I Pref.	36,698	50%	100%	100%	100%	2026
	Expansion	75	75	46,214	3,466,050	C/I	69,321	50%	100%	100%	100%	2026
TOTAL					5,338,450		106,019					
Subtotal Residential				0	0		0					
Subtotal Commercial/Ind.				65,194	5,338,450		106,019					

Note:

1. Market values are based upon estimates.

TAX CALCULATIONS

New Use	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Total Taxes	Taxes Per Sq. Ft./Unit
Existing Building	36,698	12,527	24,171	19,842	16,745	11,616	3,972	52,175	2.75
Expansion	69,321	23,664	45,657	37,480	31,630	22,218	7,352	98,680	2.14
TOTAL	106,019	36,191	69,828	57,322	48,375	33,834	11,323	150,855	

Note:

1. Taxes and abatement will vary significantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM ABATEMENT?

Total Property Taxes	150,855
less State-wide Taxes	(33,834)
less Fiscal Disp. Adj.	(48,375)
less Market Value Taxes	(11,323)
Less Small Taxing Jurisdiction Taxes	(2,450)
less Base Value Taxes	(18,994)
Annual Gross Maximum Tax Abatement	35,879

EHLERS
LEADERS IN PUBLIC FINANCE

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Combined City, County, & School Tax Rate	Maximum Annual Gross Tax Abatement	Semi Annual Gross Tax Abatement	50% City Abatement w/ Tax Rate 40.4290%	100% County Abatement w/ Tax Rate 24.4820%	100% School Abatement w/ Tax Rate 13.6710%	Semi Annual Net Tax Abatement	Semi-Annual Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
						-	-	-	-	-				02/01/25
53,010	(36,698)	(5,568)	10,743	79%	8,442	4,221	1,086	-	-	1,086	1,086	0.5	2025	08/01/25
						4,221	1,086	-	-	1,086	2,172	1	2025	02/01/26
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	6,786	1.5	2026	08/01/26
						17,939	4,615	-	-	4,615	11,401	2	2026	02/01/27
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	16,016	2.5	2027	08/01/27
						17,939	4,615	-	-	4,615	20,631	3	2027	02/01/28
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	25,245	3.5	2028	08/01/28
						17,939	4,615	-	-	4,615	29,860	4	2028	02/01/29
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	34,475	4.5	2029	08/01/29
						17,939	4,615	-	-	4,615	39,089	5	2029	02/01/30
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	43,704	5.5	2030	08/01/30
						17,939	4,615	-	-	4,615	48,319	6	2030	02/01/31
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	52,934	6.5	2031	08/01/31
						17,939	4,615	-	-	4,615	57,548	7	2031	02/01/32
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	62,163	7.5	2032	08/01/32
						17,939	4,615	-	-	4,615	66,778	8	2032	02/01/33
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	71,392	8.5	2033	08/01/33
						17,939	4,615	-	-	4,615	76,007	9	2033	02/01/34
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	80,622	9.5	2034	08/01/34
						17,939	4,615	-	-	4,615	85,237	10	2034	02/01/35
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	89,851	10.5	2035	08/01/35
						17,939	4,615	-	-	4,615	94,466	11	2035	02/01/36
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	99,081	11.5	2036	08/01/36
						17,939	4,615	-	-	4,615	103,695	12	2036	02/01/37
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	108,310	12.5	2037	08/01/37
						17,939	4,615	-	-	4,615	112,925	13	2037	02/01/38
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	117,540	13.5	2038	08/01/38
						17,939	4,615	-	-	4,615	122,154	14	2038	02/01/39
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	4,615	-	-	4,615	126,769	14.5	2039	08/01/39
						17,939	4,615	-	-	4,615	131,384	15	2039	02/01/40
Total						**510,742**	**131,384**	**-**	**-**	**131,384**				
Present Value From 08/01/2024			**Present Value Rate**	**0.00%**		**510,742**	**131,384**	**-**	**-**	**131,384**				

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

ASSUMPTIONS AND RATES

District Type:	**Abatement**	
First Year Construction or Inflation on Value	**2023**	
Inflation Rate - Every Year:	**0.00%**	
Interest Rate	**0.00%**	
Present Value Date:	**1-Aug-24**	
First Period Ending	1-Feb-25	
Cashflow Assumes First Abatement	2025	
Assumes Last Year of Abatement	2039	
Fiscal Disparities Election [Inside, Outside or NA]	Inside	
Incremental or Total Fiscal Disparities	Incremental	
Fiscal Disparities Contribution Ratio	34.1362%	Pay 2023
Fiscal Disparities Metro-Wide Tax Rate	133.6670%	Pay 2023
Term of City Abatement	**15**	
Term of County Abatement	**0**	
Term of School District Abatement	**0**	
SD # **11**		
Total Years of Abatement: 15		

Current Total Local Tax Rate:	82.090%	Pay 2023
Current City Tax Rate	40.4290%	Pay 2023
Current County Tax Rate	24.4820%	Pay 2023
Current School District No. 11 Tax Rate	13.6710%	Pay 2023
Current Other Tax Rate	3.5080%	Pay 2023
State-wide Tax Rate (Comm./Ind. only used for total taxes)	33.0030%	Pay 2023
Market Value Tax Rate (Used for total taxes)	0.21211%	Pay 2023

PROPERTY TAX CLASSES AND CLASS RATES:		
Exempt Class Rate (Exempt)		0.00%
Commercial Industrial Preferred Class Rate (C/I Pref.)		
First	$150,000	1.50%
Over	$150,000	2.00%
Commercial Industrial Class Rate (C/I)		2.00%
Rental Housing Class Rate (Rental)		1.25%
Affordable Rental Housing Class Rate (Aff. Rental)		0.75%
Non-Homestead Residential (Non-H Res.)		1.25%
Homestead Residential Class Rate (Hmstd. Res.)		
First	$500,000	1.00%
Over	$500,000	1.25%
Agricultural Non-Homestead		1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

Map #	PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/Phase
	27-32-25-33-0004	Representative Investments LLC	7150 143rd Ave. NW	662,400	1,210,000	1,872,400	100%	1,872,400	Pay 2023	C/I Pref.	36,698	C/I Pref.	36,698	1
				662,400	**1,210,000**	**1,872,400**		**1,872,400**			**36,698**		**36,698**	

Note:

1. **Base values are for pay 2024 based on review of County website on July 31, 2023.**
2. **Located in SD 11 - UTA 98-630111**

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

PROJECT INFORMATION (Project Tax Capacity)

Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Sq. Ft./Units	Market Value	Property Tax Class	Project Tax Capacity	Percentage Completed 2023	Percentage Completed 2024	Percentage Completed 2025	Percentage Completed 2026	First Year Full Taxes Payable
1	Existing Building	98.7	98.7	18,980	1,872,400	C/I Pref.	36,698	50%	100%	100%	100%	2026
	Expansion	75	75	46,214	3,466,050	C/I	69,321	50%	100%	100%	100%	2026
TOTAL					5,338,450		106,019					
Subtotal Residential				0	0		0					
Subtotal Commercial/Ind.				65,194	5,338,450		106,019					

Note:

1. Market values are based upon estimates.

TAX CALCULATIONS

New Use	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Total Taxes	Taxes Per Sq. Ft./Unit
Existing Building	36,698	12,527	24,171	19,842	16,745	11,616	3,972	52,175	2.75
Expansion	69,321	23,664	45,657	37,480	31,630	22,218	7,352	98,680	2.14
TOTAL	106,019	36,191	69,828	57,322	48,375	33,834	11,323	150,855	

Note:

1. Taxes and abatement will vary significantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM ABATEMENT?

Total Property Taxes	150,855
less State-wide Taxes	(33,834)
less Fiscal Disp. Adj.	(48,375)
less Market Value Taxes	(11,323)
Less Small Taxing Jurisdiction Taxes	(2,450)
less Base Value Taxes	(18,994)
Annual Gross Maximum Tax Abatement	35,879

EHLERS
LEADERS IN PUBLIC FINANCE

Soderholm Expansion - No Inflation

City of Ramsey

46,214 Sq. Ft. Expansion

Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Combined City, County, & School Tax Rate	Maximum Annual Gross Tax Abatement	Semi Annual Gross Tax Abatement	100% City Abatement w/ Tax Rate 40.4290%	100% County Abatement w/ Tax Rate 24.4820%	100% School Abatement w/ Tax Rate 13.6710%	Semi Annual Net Tax Abatement	Semi-Annual Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
						-	-	-	-	-				02/01/25
53,010	(36,698)	(5,568)	10,743	79%	8,442	4,221	2,172	-	-	2,172	2,172	0.5	2025	08/01/25
						4,221	2,172	-	-	2,172	4,343	1	2025	02/01/26
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	13,573	1.5	2026	08/01/26
						17,939	9,229	-	-	9,229	22,802	2	2026	02/01/27
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	32,032	2.5	2027	08/01/27
						17,939	9,229	-	-	9,229	41,261	3	2027	02/01/28
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	50,491	3.5	2028	08/01/28
						17,939	9,229	-	-	9,229	59,720	4	2028	02/01/29
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	68,949	4.5	2029	08/01/29
						17,939	9,229	-	-	9,229	78,179	5	2029	02/01/30
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	87,408	5.5	2030	08/01/30
						17,939	9,229	-	-	9,229	96,638	6	2030	02/01/31
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	105,867	6.5	2031	08/01/31
						17,939	9,229	-	-	9,229	115,097	7	2031	02/01/32
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	124,326	7.5	2032	08/01/32
						17,939	9,229	-	-	9,229	133,555	8	2032	02/01/33
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	142,785	8.5	2033	08/01/33
						17,939	9,229	-	-	9,229	152,014	9	2033	02/01/34
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	161,244	9.5	2034	08/01/34
						17,939	9,229	-	-	9,229	170,473	10	2034	02/01/35
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	179,702	10.5	2035	08/01/35
						17,939	9,229	-	-	9,229	188,932	11	2035	02/01/36
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	198,161	11.5	2036	08/01/36
						17,939	9,229	-	-	9,229	207,391	12	2036	02/01/37
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	216,620	12.5	2037	08/01/37
						17,939	9,229	-	-	9,229	225,850	13	2037	02/01/38
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	235,079	13.5	2038	08/01/38
						17,939	9,229	-	-	9,229	244,308	14	2038	02/01/39
106,019	(36,698)	(23,664)	45,657	79%	35,879	17,939	9,229	-	-	9,229	253,538	14.5	2039	08/01/39
						17,939	9,229	-	-	9,229	262,767	15	2039	02/01/40
Total						**510,742**	**262,767**	**-**	**-**	**262,767**				
Present Value From 08/01/2024			**Present Value Rate**	**0.00%**		**510,742**	**262,767**	**-**	**-**	**262,767**				

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Promote economic growth and development.

Information

Title:

Introduce Ordinance #23-19 Amending Temporary Sign Regulations

Purpose/Background:

The City's Economic Development Authority (EDA) has been working on different ways to mitigate the effects of the Highway 10 reconstruction project on businesses in the area. They reviewed several possibilities with temporary signage such as size, quantity, placement, permitting requirements, and duration. The recommendation the EDA made was to double the time allowed for temporary signage from up to 10 weeks to up to 20 weeks within the year. All other requirements for temporary signage would remain in place.

The EDA also discussed geographical boundaries for businesses to have the additional time. They recommended just doing it city-wide.

The City Attorney advised modifying Chapter 117 via ordinance rather than by resolution given the duration of the two-year construction project. Ordinance #23-19 attached adds a temporary provision that expires at the end of 2025. The construction project for the roadway is anticipated to be complete (or substantially complete) by late fall 2025.

It should also be noted that staff plan on working with the Planning Commission in 2024 on reviewing the entire Sign Code regulations.

Notification:

A public hearing notice was placed in the November 17 Anoka Union Herald Newspaper.

Time Frame/Observations/Alternatives:

Alternatives to consider:

Alternatives to consider:

1. Introduce Ordinance #23-19 as recommended by the Planning Commission (attached ordinance).
2. Introduce Ordinance #23-19 as recommended by the EDA (doubling existing allowances only).
3. Introduce Ordinance #23-19 with modifications that the City Council sees appropriate.
4. Deny the Ordinance keeping the existing regulations in place.

Funding Source:

As an EDA/City-lead initiative, funding for this project was through the course of staff's duties.

Recommendation:

The Planning Commission and the EDA recommend adoption of Ordinance #23-19 pertaining to temporary signs. The Planning Commission's recommendation was to allow unlimited 8-week extensions of a sign that is in good repair during the construction period while the EDA's recommendation was simply doubling the current allowed timeframe. The attached ordinance reflects the Planning Commission's recommendation.

Outcome/Action:

Motion to introduce Ordinance #23-19 amending Chapter 117 pertaining to temporary signs.

Roll Call Vote:
Councilmember Olson
Councilmember Woestehoff
Councilmember Specht
Councilmember Musgrove
Councilmember Howell
Councilmember Riley
Mayor Kuzma

Attachments

Ordinance #23-19

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/06/2023 11:40 AM
Form Started By: Todd Larson		Started On: 12/01/2023 09:52 AM
Final Approval Date: 12/06/2023		

ORDINANCE #23-19
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE AMENDING CHAPTER 117
PERTAINING TO TEMPORARY SIGNS

The City Council of Ramsey ordains:

SECTION 1. AUTHORITY
This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENT TO SECTION 117-465 PERTAINING TO TEMPORARY SIGNS.

The current City Code Chapter 117 is amended as follows (additions indicated by underline, deletions indicated by ~~strikethrough~~):

Sec. 117-465. - Temporary signs.

(a) Temporary signs are defined as signs which are erected or displayed for a limited period of time and not affixed to a state building code approved structure. A sign is considered temporary if it is not intended to remain on the property permanently and has not received a permanent sign permit and/or is not intended to be constructed per the state building code.

(1) *Duration.* Temporary signs shall be permitted for up to six weeks per year per parcel, or per business on multitenant business parcels. The six-week limit may be extended up to four weeks if there have been no sign violations in the past year by the entity who erects the sign.

a. Temporary Highway 10 Construction Provision (city-wide): The timeframes described above shall be permitted up to twelve weeks and may be extended in eight-week periods if there have been no sign violations in the past year by the entity who erects the sign and if the sign is in good repair. This temporary provision expires on December 31, 2025.

(2) *Location.* Temporary signs must be located fully on private property, with the permission of the property owner. The city will remove any signs in the public right-of-way, or erected without permission from the property owner.

(3) *Number.* All properties are limited to two temporary signs per parcel. In locations where there are multiple businesses on one parcel (a multitenant facility), three signs are permitted.

(4) *Size.* Temporary signs shall be limited to 50 square feet in size.

(5) *Permits and fees.* All temporary signs shall be required to obtain a temporary sign permit. The temporary sign permit application shall specify the exact times and dates the temporary sign is to be erected, the size of the sign, the location of the sign, contact information, and other information deemed necessary by the zoning administrator to determine that the temporary sign is erected within applicable code. The temporary sign permit shall be clearly displayed on the temporary sign. The fee for the temporary sign permit shall be established by ordinance as part of the rates and charges. The fee shall only be collected for the first permit per parcel or per business in a multi-tenant facility. The provisions of this division apply to all temporary signs, and appropriate penalties for violations will be assessed, as outlined in section 117-461.

a. *Exemptions from temporary sign Permit.* Signs less than 15 square feet in size and all temporary signs in residential districts (R-1 Residential, R-2 Residential, R-3 Residential) are exempt from temporary sign permitting requirements.

(6) *Dynamic display.* Temporary signs may consist of dynamic display, provided all standards of section 117-463(f) are complied with.

(b) Balloons, gas filled figures, streamers, whirling devices and revolving searchlights or any such attention-getting device that is not specifically a sign may be permitted up to four weeks per year, for one week at a time.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

SECTION 4. SUMMARY

The following official summary of Ordinance #23-19 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance:

"Ordinance #23-19 temporarily extends the duration of temporary signs to twelve weeks with an extension of eight additional weeks if no violations exist. This provision expires on December 31, 2025."

CC Regular Session

Meeting Date: 12/12/2023

Primary Strategic Plan Initiative: Create a positive image for residential neighborhoods, business districts and key corridors.

Information

Title:

Introduction of Ordinance #23-18, Amending Chapter 105, Buildings and Building Regulations, pertaining to Address Numbers

Purpose/Background:

Staff have received inquiries from developers and builders regarding address signage requirements. Currently, nothing is present in City Code, except noted in Chapter 117 is the following language: "One address sign shall be required per main building in all districts."

Staff reviewed other communities' Codes, it was discovered that nearly all neighboring cities have requirements for size, building materials, and placement of address numbers. Additionally, some cities have specific requirements for address signage on multi-tenant commercial and multi-family apartment buildings. Further requirements are set forth in some cities for construction sites to maintain address signage for the duration of construction.

The proposed ordinance, which is attached to this case, proposes the introduction of several of the aforementioned regulations, including the following:

- The ordinance will move the address signage regulations from Chapter 117 to Chapter 105, which handles buildings and building regulations.
- The definition of "address sign" will be refined to the following language: "Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These address numbers shall be limited to identification numbers only, written in Arabic numerical form. Numbers shall not be spelled out."
- The ordinance introduces a new definition of "front of the building".
- The ordinance introduces specifications for residential, multi-family, and commercial structures. Additional specifications are introduced for buildings with multiple tenants or multiple entrances.
- For properties where the principal building is obscured from the view of the street, the new ordinance introduces regulations for posted address signs.
- Lastly, per the request of the Building Department, additional language is introduced for construction sites to maintain address signage at all times during construction.

At the Planning Commission public hearing on November 30, 2023, the Commission recommended approval of the ordinance, with a few requested modifications pertaining to the size and display of address numbers. Staff incorporated their requested modifications into the proposed ordinance attached to this case.

Notification:

A notice of the Planning Commission's Public Hearing, which was held on November 30, 2023, was published in the Anoka County UnionHerald, the City's official newspaper.

Time Frame/Observations/Alternatives:

If the ordinance is introduced, it will be placed on the January 9, 2024 City Council agenda for formal adoption or denial. If adopted, the ordinance will be published for 30 days and will become effective on February 8, 2024.

Alternatives:

1. Motion to introduce the ordinance with no changes.
2. Motion to introduce the ordinance with changes.
3. Motion of a different alternative.

Funding Source:

Preparation of this ordinance is done through staff's normal duties.

Recommendation:

At the Planning Commission meeting on November 30, 2023, the Commission unanimously voted to recommend approval of the draft ordinance, with a few requested modifications that have been incorporated into the proposed ordinance.

Outcome/Action:

Motion to introduce Ordinance #23-18, Amending Chapter 105, Buildings and Building Regulations, pertaining to Address Numbers.

Roll Call Vote:
Councilmember Olson
Councilmember Woestehoff
Councilmember Specht
Councilmember Musgrove
Councilmember Howell
Councilmember Riley
Mayor Kuzma

Attachments

Draft Ordinance

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	12/06/2023 12:12 PM
Form Started By: Adam Martin		Started On: 12/01/2023 02:52 PM
Final Approval Date: 12/06/2023		

Chapter 105 – Buildings and Building Regulations

Article I. In General

Sec. 105-2. – Address sign regulations.

(a) *Definitions.*
   a. *Address sign.* Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These address numbers shall be limited to identification numbers only, written in Arabic numerical form. Numbers shall not be spelled out.
   b. *Front of the building.* The side of the building facing the street to which the building is addressed.

(b) *Auxiliary buildings exempted.* All auxiliary buildings within a lot having a building with an assigned number and buildings such as garages, barns and buildings, the likes thereof are not affected by this section.

(c) *General regulations.* It shall be the duty of the owner, lessor, or occupant of every house, industrial, commercial, or other building, to have proper house or building numbers by affixing such numbers to the primary structure.
   a. *Specifications.* The address sign numbers shall conform to the size requirements listed as follows.
      i. The building number shall be clearly displayed, of a color in contrast with the color of the building to which it is attached, in such a manner that the number may be easily and clearly seen and read from the public street.
      ii. Numbers shall be displayed with a minimum height of four inches (4”) for residential structures.
      iii. Multi-family residential buildings shall display numbers with a minimum of twelve inches (12”) in height.
      iv. On commercial structures, numbers shall be displayed with a minimum height of twelve inches (12”).
      v. On multi-tenant commercial structures, rear entry access doors must display the tenant business name and unit number, address of the commercial space, or indicate access doors to mechanical, electrical or sprinkler rooms. The letters and numbers shall be a minimum four inches (4”) in height.
      vi. Buildings, which have a range of addresses for one building, shall display the range of numbers or addresses from lowest to highest.
      vii. Within multi-family residential dwelling buildings or commercial building with common entrances containing five units or more whether the units are rental or individually owned shall display signs, including directional arrows, easily identifying the location of each dwelling unit in the building. The signs shall be placed in an obvious location inside each entrance to the building as approved by the Fire Marshal. For buildings with two or more floors, either above or below grade, similar signs shall be located on each floor across from stairways and from elevators if the building is so equipped. The lettering and numbering on the signs shall not be less than one and one-half inches (1.5”) in height and shall be of a contrasting color to the base.
   b. *Posted signs.* In those cases where the principal building is obscured from the view from the street by accessory buildings, trees, shrubbery or other visual obstruction, the numbers shall be displayed from a permanent mounting on the property, clearly visible from the street, displayed prominently in numerals not less than four inches (4") high, of a light reflective material of contrasting color to the background. The sign shall be double-sided and posted as to be seen from both directions along the street to which the property is accessed.
   c. *Construction site requirement.* Approved numbers or addresses shall be placed on all construction sites in such a way as to be plainly visible and legible from the street or road fronting the property. Address signage shall be installed prior to the start of any work on the site.

Additionally, address signage shall be maintained at all times during construction and shall follow the size requirements established in this section.