

City of Ramsey
Agenda
City Council Work Session
Tuesday, February 14, 2023

5:30 pm

Lake Itasca Room, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Topics for Discussion

1. Discussion on Rental Licensing Inspections
2. Review Highlights of Certain Cost Savings Resulting from the new Public Works Facility.
3. Discuss Council Organizational Terms on Boards and Commissions

3. Topics for Future Discussion

1. Review Future Topics/Calendar

4. Mayor/Council/Staff Input

5. Adjournment*

***Note: the City Council may motion to recess this Work Session meeting and reconvene after the regular City Council meeting if items on the agenda are not completed.**

Meeting Date: 02/14/2023

Information

Title:

Discussion on Rental Licensing Inspections

Purpose/Background:

This discussion follows the January 24 City Council work session discussion on Crime-Free Housing as part of the strategic plan. A proactive inspection program is an important accompaniment to the Crime-Free Housing program.

The current proactive program Ramsey has only involves inspecting common areas and mechanical systems in multi-family buildings by the Fire Department for Fire Code related issues.

Residents of Ramsey who live in rental homes generally do not have the right to make repairs to their homes. Often, they do not want to report the needed repairs for fear of being evicted. Code Enforcement staff has responded to residents' complaints regarding their properties and provided the property owners with correction notices to get the work done. Follow-up ensures the repairs are made. Code Enforcement also receives complaints from neighbors of rental properties on maintenance issues inside and outside of those homes. A proactive regular inspection program helps keep the residents out of having to make a complaint to get needed repairs done. The inspections focus on life-safety matters involving furnaces, water heaters, and smoke/CO detectors, as well as property maintenance issues like properly working doors, chipped and peeling paint, and yard maintenance.

Ramsey has just over 1,000 apartment units and approximately 500 active single-family/townhome rental licenses. A large portion of these units are owned by a small number of corporate out-of-state rental companies that have track records in other communities of minimal maintenance.

Many neighboring and nearby communities have successful Crime-Free programs with proactive license inspections of all units, including Andover, Elk River, and Champlin.

Timeframe:

20 minutes

Funding Source:

None identified at this time. Most licensing programs are completely funded through license fees. It is anticipated that a rental inspector will need to be hired and provided with necessary equipment and a vehicle to carry out the inspections. A preliminary estimate can be made prior to future discussions.

Responsible Party(ies):

Outcome:

Please provide direction on this topic.

Attachments

No file(s) attached.

Form Review

Inbox

Brian Hagen

Form Started By: Todd Larson

Final Approval Date: 02/09/2023

Reviewed By

Brian Hagen

Date

02/09/2023 03:58 PM

Started On: 02/09/2023 02:12 PM

Meeting Date: 02/14/2023

Information

Title:

Review Highlights of Certain Cost Savings Resulting from the new Public Works Facility.

Purpose/Background:

The City's current Strategic Plan, adopted by Resolution on May 10th 2022 includes an action item '*Quantify cost savings for new Public Works Facility and communicate savings to the Community*' as a strategy to improve public communications.

The purpose of this work session case is to review a variety of improved operational efficiencies and associated cost savings within Public Works, such that Council may select certain topics to report back to residents and stake-holders in the community. All three divisions of Public Works—Streets, Parks and Recreation and Utilities have been fully operating from the new facility for four seasons as of last Fall, and for the meeting staff will highlight efficiencies gained by the \$16.5M investment in serving the public.

Timeframe:

Up to 20 minutes with Council feedback and discussion may be expected.

Funding Source:

No funding is required for this topic report—rather, the presentation will review real return-on-investments to the community from the new Public Works facility.

Responsible Party(ies):

Parks & Asst. Public Works Director Mark Riverblood will present a sampling of cost savings and efficiencies emanating from operations at the new Public Works campus.

Outcome:

Quantify beneficial cost savings realized from the new Public Works Facility —for communication to the public (formally or informally).

Attachments

Public Works Facility Fact Sheet
Adopted Strategic Plan

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	02/08/2023 01:28 PM
Brian Hagen	Brian Hagen	02/09/2023 11:24 AM
Form Started By: Mark Riverblood		Started On: 01/25/2023 08:19 AM
Final Approval Date: 02/09/2023		

Grand Opening Event

New Public Works Facility

Saturday, October 16
 1:00 to 4:00 pm
 14199 Jasper Street NW



Project Facts

- 

Value
\$16.3 M



Plumbing
15,000 ft.
- 

Precon Cost Savings
\$870,000



Sheetmetal
48,000 lbs.
- 

Square Feet
93,000



Concrete
53,107 wall panels
- 

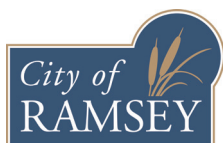
Schedule
Sept. 2020 to
Sept. 2021

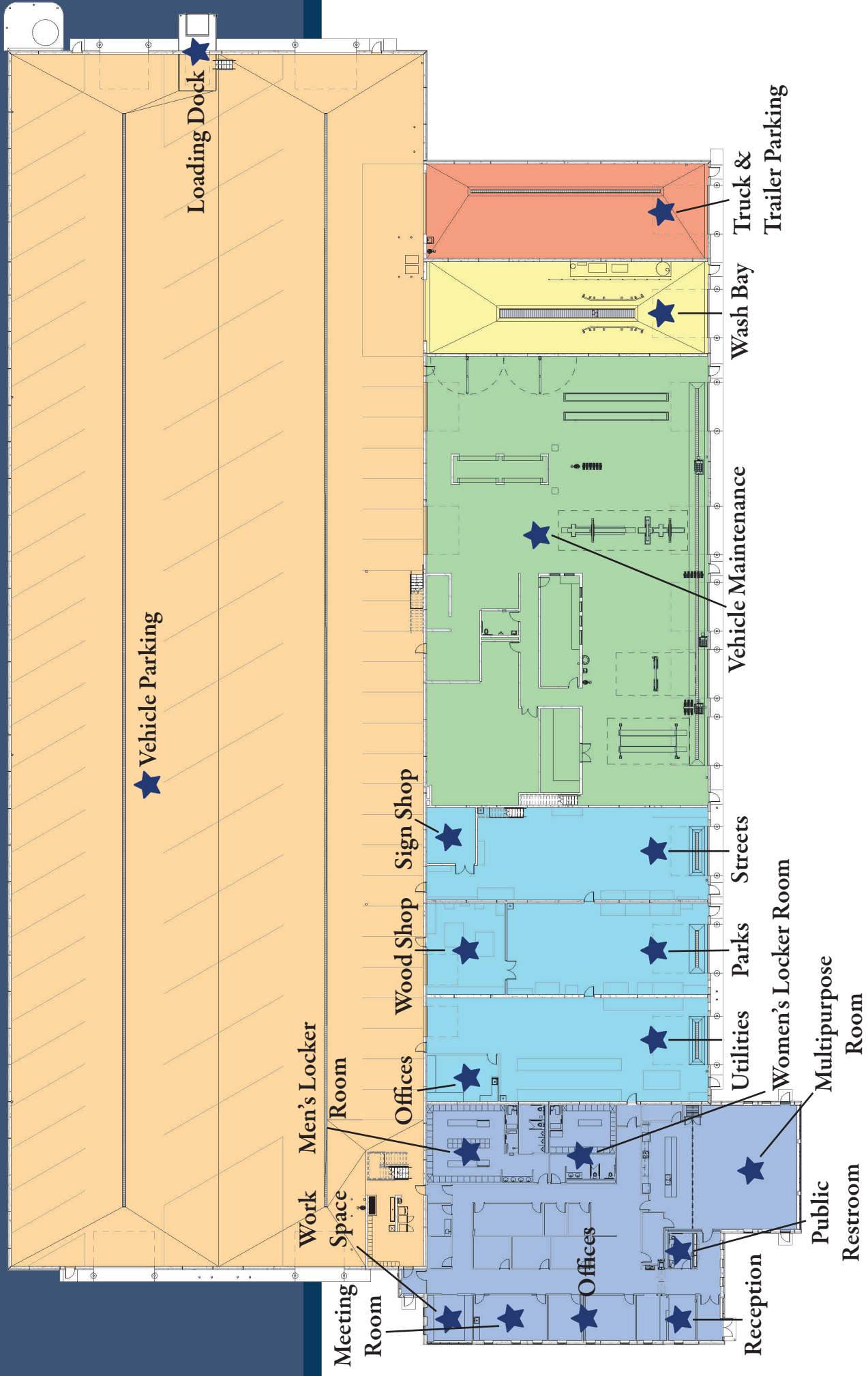


Open to Public
Oct. 2021

The new 93,000 sq. ft. public works maintenance complex replaces the outdated former facility. The new structure offers efficient modernization, especially with the design and installation of the the mechanical, electrical, and plumbing components. Power, compressed air and water connections are critical to the efficient operation of this type of facility. Congratulations to the entire project team for the delivery of this new facility which will serve the City of Ramsey community for years to come!

Project Partners





2021-2022 Strategic Plan Update

VALUES

Ethics and Integrity

Fiscal Responsibility

Cooperation and Teamwork

Open and Honest Communications

Excellence and Quality in the Delivery of Service

Treating People with Respect and Fairness

Adaptability and Continuous Learning

VISION

Ramsey will be a secure, citizen-driven, collaborative community that respects the balance and connectivity between its unique suburban, rural, and natural environments.

MISSION

To work together to responsibly grow our community and to provide quality, cost-effective and efficient government services.

OBJECTIVES

Financial Stability

A Balance of Rural Character and SubuUrban Growth

An Active and Connected Community

Smart, Citizen-Focused Government

An Effective Organization

STRATEGIES

Identify and implement operational efficiencies, cost savings and additional funding sources while maintaining and increasing ~~while maintaining and increasing~~ transparency and accountability.

Promote economic growth and development.

Create a positive image for residential neighborhoods, business districts and key corridors.

Improve the safety and mobility of transportation corridors.

Connect the community through Parks and Trails Capital Improvements along with Recreational Programming.

Spotlight sustainability and efficiency through public facilities and infrastructure investments.

Strengthen and enhance our identity, brand and image.

Improve City's communication.

~~Improve and sustain~~ Strive for -high organizational morale and employee retention.

ACTION PLAN

Action	Timeframe	Resources	Key Outcomes and Indicators	Responsible Party
Strategy: Identify and implement operational efficiencies, cost savings and additional funding sources while maintaining and increasing transparency and accountability.				
<u>1. Establish a committee for web site design update</u>	Q2	Budget Impact - Low	<u>Improve web site to allow City to identify and answer the most common questions in order to improve customer service and staff efficiency.</u>	Jason Fredrickson
<u>1-2. Review and analyze development review process</u>	Q3	Budget Impact - Low	<ul style="list-style-type: none"> Identify issues at the start of the development process (i.e., no last-minute surprises) eliminate mistakes in the preparation of development agreement 	Brian Hagen
<u>3. Review and analyze turf maintenance of City properties</u>	Q3	Budget Impact - Medium	Significantly reduced time and expense of maintaining City turf.	Mark Riverblood
<u>2-4. Seek ways to optimize cost savings from new Public Works Facility and communicate savings to Community</u>	Q4	Budget Impact - Low	Additional <u>documented</u> cost savings from new Public Works Facility	Grant Reimer
<u>3-5. Solicit support from Anoka County License Center to help with staffing front desk services</u>	Q3	Budget Impact = Low	Reduce City resources to staff front desk.	Colleen Lasher

Action	Timeframe	Resources	Key Outcomes and Indicators	Responsible Party
Strategy: Promote economic growth and development.				
4.6. Continue Business Retention and Expansion efforts for retail and industrial.	Ongoing	Budget Impact – Low (use existing staff)	<p>Stable base of local employers, representing the largest opportunity for future growth of jobs and tax base.</p> <ul style="list-style-type: none"> • Increase the number of business visits from the 41 business visits conducted in 2021, and the 19 done in 2020 • Improve the quality and attendance at EDA events such as the Business Network, Business Appreciation Day, and the Business Expo • 5,000 square feet of new retail space per year on average. • 50,000 square feet of new industrial per year on average. 	Sean Sullivan/EDA
5.7. Consider strategic infrastructure investments to prepare more shovel ready parcels.	Q4	Budget Impact - Medium	<p>Primary Effort = West Armstrong Retail/West Armstrong Industrial Redevelopment Area.</p> <ul style="list-style-type: none"> • Construct improvements in area West of Armstrong West of Ferret St Ideal location for additional industrial • Construct Riverdale Drive and related improvements. • Import and place fill on City-owned property in the COR. 	Sean Sullivan/EDA

Action	Timeframe	Resources	Key Outcomes and Indicators	Responsible Party
<p><u>6.8.</u> Complete a Comprehensive City Code Audit and Update</p>	<p>Q3</p>	<p>Budget Impact - Medium</p>	<p>Reduce redundant regulations and regulations that conflict with City's vision or otherwise detract from City's economic development goals.</p> <p>Continue to address code sections. In 2021-Q1 22 <u>the following code sections have been reviewed</u> and adopted:</p> <ul style="list-style-type: none"> • Update of Home Occupation Ordinance • Code amendment allowing restaurants in E3 Employment District • Amended City Code Section 117-56 Regarding Easement Vacations • Ordinance #22-08 Amending City Code Section 117-51 Regarding Conditional Use Permits • Ordinance #22-11 to Allow Taprooms, Breweries, Microbreweries, and Brewpubs • Ordinance #22-03 Amending Chapter 10 of City Code: Animals • Ordinance #22-05 Amending Sections 117-111, 117-349, and 117-355 of City Code Creating Additional Requirements for Driveways/Parking Pads • Ordinance #22-04 Amending Section 117-349 of City Code to Allow Accessory Dwelling Units (ADU's) 	<p>Brian Hagen/Planning Manager and Planning Commission</p>
<p><u>7.9.</u> Solicit input from the public and City staff for guidance on the modernization and streamlining of City Codes, and provide updates to all impacted parties.</p>	<p>Q2</p>	<p>Budget Impact - Low (use newsletter and social media)</p>	<ul style="list-style-type: none"> • Develop list of outdated or inefficient ordinances that can be improved. • Implementation of new ordinances. 	<p>Brian Hagen</p>

Action	Timeframe	Resources	Key Outcomes and Indicators	Responsible Party
Strategy: Create a positive image for residential neighborhoods, business districts and key corridors.				
<u>8-10.</u> Consider a Proactive Multifamily Property Management Program	Q3	Budget Impact - Medium (RCP Report, use existing staff)	<p>Ensure that multifamily properties maintain high quality and free of nuisance.</p> <p>Consider a coalition of multifamily property managers to ensure property managers hold each other accountable and provide adequate long-term maintenance.</p>	Brian Hagen
<u>9-11.</u> Create a Crime Free Multifamily Housing Program	Q3	Budget Impact - Medium	<p>Ensure that multifamily properties maintain high quality and free of nuisance.</p> <p>Consider a Crime Prevention Multifamily Program.</p> <p>Note: The Crime Free Multi-Housing Program is approved by the MN Crime Prevention Association. Nearby cities with CFMH programs: https://www.coonrapidsmn.gov/262/Crime-Free-Multi-Housing https://www.anokaminnesota.com/278/Crime-Free-Multi-Housing-Program</p>	Jeff Katers
10-12. Support and recognize community volunteers	Q4	Budget Impact - Medium	<p>Better community ownership of community events and community cleanup efforts.</p> <ul style="list-style-type: none"> Create "Volunteer of the Month Award" to be presented at City Council meeting. Invite outside groups to lead Pledge at Council meetings Spotlight existing community cleanup efforts on social media. 	City Administrator

Action	Timeframe	Resources	Key Outcomes and Indicators	Responsible Party
Strategy: Improve the safety and mobility of transportation corridors.				
<u>11-13.</u> Complete County Road 5 Corridor Study.	Q4	Budget Impact = Medium (Budget impact to City is low due to Anoka County involvement)	Unified long-term vision for Nowthen Boulevard (CR5) Improved safety and reduced congestion. Ensure adequate capacity for planned development. In process and will be completed by June 2022	Bruce Westby/Public Works Committee
<u>12-14.</u> Advance the Ramsey Gateway Plan.	Ongoing	Existing Staff/Resources Budget Impact = High RCP Report	Unified vision for Highway 10. Improved safety and reduced congestion. Secured final funding for the Highway 10/169 Plan (currently at \$92M of \$138M) Project construction to commence in 2023.	Bruce Westby/Public Works Committee
<u>13-15.</u> Update Priority Street Light Program and Pedestrian Safety Plan.	Q1	Existing Staff/Resources Budget Impact = Medium	Improved pedestrian and vehicle safety at critical intersections. This project has now been initiated.	Bruce Westby/Public Works Committee
Strategy: Connect the community through Parks and Trails Capital Improvements along with Recreational Programming.				
<u>14-16.</u> Establish a Funding Plan to Complete Parks Capital Replacement Improvements.	Q2	Existing Staff/Resources Budget Impact = Medium RCP Report	Adequate parks, trails and public spaces, both future and existing. Unique recreation destinations. Complete and implement the local park improvement plan.	Mark Riverblood/Park and Recreation Commission
<u>15-17.</u> Implement and Spotlight the Recreation Programming Plan	Ongoing	Existing Staff/Resources Budget Impact = Low	Increased awareness of recreational opportunities. Will restart effort following staffing vacancy and transition to 30Hrs per week in June 2022.	Mark Riverblood/Park and Recreation Commission

Action	Timeframe	Resources	Key Outcomes and Indicators	Responsible Party
Strategy: Spotlight sustainability and efficiency through public facilities and infrastructure investments.				
16-18. Commence construction of new water treatment plant Treatment.	Q4	Budget Impact = High	Reduce levels of iron and manganese in municipal water supply. Initiated design, bidding in mid-summer, construction to commence Fall 2022 with completion expected in October 2023	Bruce Westby/Public Works Committee
Strategy: Strengthen and enhance our identity, brand and image.				
17-19. Provide quarterly updates to USPS to secure new Ramsey ZIP Code.	Ongoing	Existing Staff Budget Impact = Low RCP Report (community identity)	ZIP Code will identify itself as Ramsey. Provide regular updates. Detailed Update in 2026. Note: Annual development update sent to USPS Jan. 2022	City Administrator
18-20. Improve and promote community holiday light contest	Q4 2022	Existing Staff Budget Impact = Low	Create additional awareness of community and create additional social connections. The City hosted the first annual event in 2021 with improvements to be made in 2022 based on experience and staffing capacity that has been added.	Megan Thorstad/Recreation Specialist

Action	Timeframe	Resources	Key Outcomes and Indicators	Responsible Party
Strategy: Improve City's communication.				
<u>19-21.</u> Improve proactive and time-relevant communication.	Ongoing	Existing Staff Budget Impact = Low RCP Report	Explore new avenues to tell the story of Ramsey and market the community to prospective residents and businesses. Stay relevant by harnessing new technologies and social media platforms to evolve with the ever-changing media landscape. Regular communications report added to council work sessions.	Megan Thorstad
<u>20-22.</u> Quantify cost savings for new Public Works Facility and communicate savings to Community.	Q4	Budget Impact = Low	Newsletter article and social media posts regarding savings achieved with new public works building.	Grant Reimer
Improve and sustain high organizational morale.				
<u>21-23.</u> Update Telecommuting Policy	Q2	Existing Staff Budget Impact = Low	Recruitment and retention tool for existing and future employees. Pending City Council WS discussion / add clarity around PT employee participation.	Colleen Lasher
<u>22-24.</u> Consider additional Employee Events to strengthen relationships.	Q3	Existing Staff Budget Impact = Low	Improved organizational morale. <ul style="list-style-type: none"> • Revised Annual Employee Recognition event with separate event for staff and community volunteers. • Added ice cream social with the City Administrator • To consider wellness related programs – staff resources permitting • To consider bringing back the Ramsey Communicator (monthly vs. weekly)/with an opt out option by the Police Department only. • To consider a monthly birthday event (E.g., every 2nd Wednesday have a birthday treat in the Lake Itasca Room) 	Colleen Lasher
<u>23-25.</u> Complete an Employee Survey	Q2	Existing Staff Budget Impact = Low	Establish baseline metric of existing organizational morale.	Colleen Lasher

Budget Impact Key; Low = Existing Staff/thousands of dollars; Medium = Additional Staff/Consultants/tens of thousands of dollars; High = capital improvement/hundreds of thousands of dollars.

RCP Report = Partnership with the University of Minnesota completed in 2018. This partnership created a library of resources and policy alternatives. A full list of completed reports can be found online at rcp.umn.edu/ramsey-projects.

PARKING LOT LIST/FUTURE PROJECTS

Action	Strategy
Improve background data provided in conjunction with establishing Rates and Charges, especially for Development Impact Fees. .	Identify and implement operational efficiencies, cost savings and additional funding sources.
Complete Organization Staffing Plan.	Improve and sustain high organizational morale.
Complete Streetscape Plan for Key Corridors.	Create a positive image for residential neighborhoods, business districts and key corridors.
Complete a Highway 47 Plan (after current Bunker/47 intersection improvements)	Improve the safety and mobility of transportation corridors.
Consider Local Open Space Preservation Funding, if initiated by Ballot Referendum.	Spotlight sustainability and efficiency through public facilities and infrastructure investments

The above are important topics, but are not the highest priority of the Council and will only be worked on if not interfering with approved Action Items and as time/resources allow.

CULTURE

- Utilize Strategic Plan to prioritize budget requests.
- Leverage additional funding sources.
- Seek grants to do high priority projects.
- Seek public and private partnerships.
- Improve Park and Recreation revenue through user fees and sponsorships.
- Provide adequate public safety staffing based upon common metrics (i.e., calls for service, time of day caseload, land use and population, citizen expectations).
- Continue staff and volunteer recognition programs.
- Increase awareness of various employee resources.
- Enhance community engagement in policy decision-making processes.
- Enhance customer service through process improvement.
- Strive to reflect the demographics of the community.

CC Work Session

2.3.

Meeting Date: 02/14/2023

Information

Title:

Discuss Council Organizational Terms on Boards and Commissions

Purpose/Background:

Purpose: During the 2023 Council Organizational Appointments, staff recommended adjusting the Ordinance language related to Councilmember terms on the EDA. Additionally, Councilmember Musgrove requested a bigger discussion on the terms for other boards and commission appointments.

State Statute 469.095 provides the ability to set the term of the commissioners who are members of the city council to coincide with their term of office. Updating the ordinance would allow for clear terms for councilmembers. The way the ordinance currently reads, once a councilmember is appointed to the EDA, they remain until they are no longer a member of council. Staff's recommendation would be to utilize the optional State Statute language, and have councilmember terms on the EDA coincide with their current term on City Council.

Timeframe:

Approximately 15 minutes

Funding Source:

N/A

Responsible Party(ies):

City Administrator
City Clerk

Outcome:

Based on discussion.

Attachments

Statute 469.095
Ord #08-03
Draft Ord #23-03
Resolution #23-001

Form Review

Inbox

Brian Hagen
Form Started By: Katie Schmidt
Final Approval Date: 02/09/2023

Reviewed By

Brian Hagen

Date

02/09/2023 02:10 PM
Started On: 01/30/2023 02:11 PM

469.095 COMMISSIONERS; APPOINTMENT, TERMS, VACANCIES, PAY, REMOVAL.

Subdivision 1. **Commissioners.** Except as provided in subdivision 2, paragraph (d), an economic development authority shall consist of either three, five, or seven commissioners who shall be appointed after the enabling resolution provided for in section 469.093 becomes effective. The resolution must indicate the number of commissioners constituting the authority.

Subd. 2. **Appointment, terms; vacancies.** (a) Three-member authority: the commissioners constituting a three-member authority, one of whom must be a member of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of two, four, and six years, respectively. Thereafter all commissioners shall be appointed for six-year terms.

(b) Five-member authority: the commissioners constituting a five-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of two, three, four, five, and six years respectively. Thereafter all commissioners shall be appointed for six-year terms.

(c) Seven-member authority: the commissioners constituting a seven-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of one, two, three, four, and five years respectively and two members for six years. Thereafter all commissioners shall be appointed for six-year terms.

(d) The enabling resolution may provide that the members of the city council shall serve as the commissioners.

(e) The enabling resolution may provide for the appointment of members of the city council in excess of the number required in paragraphs (a), (b), and (c).

(f) A vacancy is created in the membership of an authority when a city council member of the authority ends council membership. A vacancy for this or another reason must be filled for the balance of the unexpired term, in the manner in which the original appointment was made. The city council may set the term of the commissioners who are members of the city council to coincide with their term of office as members of the city council.

Subd. 3. **Increase in commission members.** An authority may be increased from three to five or seven members, or from five to seven members by a resolution adopted by the city council following the procedure provided for modifying the enabling resolution in section 469.093.

Subd. 4. **Compensation and reimbursement.** A commissioner, including the president, shall be paid for attending each regular or special meeting of the authority in an amount to be determined by the city council. In addition to receiving pay for meetings, the commissioners may be reimbursed for actual expenses incurred in doing official business of the authority. All money paid for compensation or reimbursement must be paid out of the authority's budget.

Subd. 5. **Removal for cause.** A commissioner may be removed by the city council for inefficiency, neglect of duty, or misconduct in office. A commissioner shall be removed only after a hearing. A copy of the charges must be given to the commissioner at least ten days before the hearing. The commissioner must be given an opportunity to be heard in person or by counsel at the hearing. When written charges have been submitted against a commissioner, the city council may temporarily suspend the commissioner. If the city council finds that those charges have not been substantiated, the commissioner shall be immediately reinstated.

If a commissioner is removed, a record of the proceedings, together with the charges and findings, shall be filed in the office of the city clerk.

History: *1987 c 291 s 96*

ORDINANCE #08-03

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

AMENDMENT TO CHAPTER 2 WHICH IS KNOWN AS COUNCIL, BOARDS AND COMMISSIONS.

AN ORDINANCE AMENDING CHAPTER 2, SECTION 2.02 ENTITLED "ECONOMIC DEVELOPMENT AUTHORITY" OF THE CITY CODE OF RAMSEY, MINNESOTA

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENT

Section 2.02 of the City Code is deleted in its entirety and new language is added to read as follows:

2.02 Economic Development Authority

2.02.01 Establishment.

Subd. 1. Establishment. The City of Ramsey is authorized by Minnesota Statutes, Chapter 469 (the Act) and specifically Section 469.091, to establish an Economic Development Authority (EDA). The EDA is a public body corporate and politic and a political subdivision of the State of Minnesota. The EDA shall consist of a governing body of seven commissioners. Two of the commissioners shall be members of the City Council. All commissioners shall be appointed by the Mayor with the approval of the City Council. Those initially appointed shall be appointed for terms of two, three, four, five, and six years respectively. Thereafter, all commissioners shall be appointed for six-year terms. A vacancy is created in the membership of the commission when a City Councilmember of the Authority ends Council membership.

Subd. 2. Purpose. The primary purpose of the EDA is to coordinate and administer economic development and redevelopment plans and programs of the City of Ramsey. The EDA is vital to the orderly development and financing of the City and in the best interests of the health, safety, prosperity and general welfare of the citizens of the City.

2.02.02 Powers. The EDA shall have all powers, duties and responsibilities set forth in Section 469.090 to 469.108 of the Act and as said Act may be amended from time to time, and all other applicable laws, except as limited by Section 2.02.03 Limits of Powers.

2.02.03 Limits of Powers. The following shall apply to the Economic Development Authority of the City of Ramsey and its operation:

- a. The sale of all bonds or other obligations issued by the EDA shall be first approved by the City Council.
- b. The EDA shall follow the budget process for City Departments as may be provided by the City and in accordance with City policies.
- c. Development and redevelopment plans of the EDA shall be consistent with the City Comprehensive Plan and official controls implementing the Comprehensive Plan.
- d. The EDA shall obtain approval of its proposed plans for development redevelopment from the City Council.

SECTION 3. SUMMARY

The following is the official summary of Ordinance #08-03 which has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

The ordinance repeals the existing City Code Section 2.02 and replaces it with a new Section 2.02. This section establishes an Economic Development Authority, summarizes its purpose, its powers and limits of power.

SECTION 4. EFFECTIVE DATE


The effective date of this Ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

Adopted by the Ramsey City Council the 22nd day of January, 2008.



Mayor

ATTEST:



City Clerk

Introduction Date:	January 8, 2008
Posting Dates:	January 8 – 23, 2008
Adoption Date:	January 22, 2008
Publication Date:	February 1, 2008
Effective Date:	March 3, 2008

ORDINANCE #23-03

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

AMENDMENT TO CHAPTER 2 WHICH IS KNOWN AS COUNCIL, BOARDS AND COMMISSIONS.

AN ORDINANCE AMENDING CHAPTER 2, SECTION 2.02 ENTITLED "ECONOMIC DEVELOPMENT AUTHORITY" OF THE CITY CODE OF RAMSEY, MINNESOTA

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENT

Section 2.02 Subd. 1. of the City Code is amended as follows (additions indicated by underline, deletions indicated by ~~striketrough~~):

2.02 Economic Development Authority

2.02.01 Establishment.

Subd. 1. Establishment. The City of Ramsey is authorized by Minnesota Statutes, Chapter 469 (the Act) and specifically Section 469.091, to establish an Economic Development Authority (EDA). The EDA is a public body corporate and politic and a political subdivision of the State of Minnesota. The EDA shall consist of a governing body of seven commissioners. Two of the commissioners shall be members of the City Council. All commissioners shall be appointed by the Mayor with the approval of the City Council. Those initially appointed shall be appointed for terms of two, three, four, five, and six years respectively. Thereafter, ~~all~~ commissioners that are not members of the city council shall be appointed for six-year terms. The term for commissioners who are members of the City Council shall coincide with their term of office as members of the City Council. A vacancy is created in the membership of the commission when a City Councilmember of the Authority ends Council membership.

SECTION 3. SUMMARY

The following is the official summary of Ordinance #23-03 which has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the

Ordinance.

The ordinance amends the existing City Code Section 2.02 Subd. 1. This addition establishes that Councilmembers terms on the Economic Development Authority will coincide with their term as a Councilmember.

SECTION 4. EFFECTIVE DATE

The effective date of this Ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

Adopted by the Ramsey City Council the 14th day of March, 2023.

Mayor

ATTEST:

City Clerk

Councilmember Woestehoff introduced the following resolution and moved for its adoption:

RESOLUTION #23-001

RESOLUTION FOR 2023 COUNCIL ORGANIZATION

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City of Ramsey's official newspaper is the Anoka County UnionHerald; official newspaper of the City in which all legal notices, vacancies, advertisements, etc. will be published; and
- 2) That the City of Ramsey's Legal Services are provided as follows: a) General Legal Counsel: Holstad and Knaak, PLC; b) Prosecution Counsel: Ekberg Lammers, PC and c) Bond Counsel/TIF: Taft Stettinius & Hollister, LLP; and
- 3) That the City of Ramsey's recording secretarial service is TimeSaver Off-Site Secretary Services (TOSS); and
- 4) That the following one-year terms are as follows: Acting Mayor, Environmental Policy Board, Happy Days Committee, Highway 10 Committee, Park and Recreation Commission, Planning Commission, Public Works Committee and Public Advisory Committee.

	<u>2022 Appt.</u>	<u>2023 Appt.</u>
a) Acting Mayor	Chris Riley	Chris Riley
b) Environmental Policy Board	Chelsee Howell Debra Musgrove (Alt)	Chelsee Howell Matt Woestehoff (Alt)
c) Happy Days Committee	Dan Specht Ryan Heineman (Alt)	Dan Specht Chris Riley (Alt)
d) Highway 10 Committee	Mark Kuzma Chris Riley Dan Specht Kurt Ulrich	Mark Kuzma Chris Riley Dan Specht Brian Hagen
e) Park and Recreation Commission	Ryan Heineman Debra Musgrove (Alt)	Debra Musgrove Michael Olson (Alt)
f) Planning Commission	Matt Woestehoff Debra Musgrove (Alt)	Matt Woestehoff Michael Olson (Alt)

g) Public Works Committee	<u>2022 Appt.</u> Debra Musgrove Chris Riley Matt Woestehoff Chelsee Howell (Alt)	<u>2023 Appt</u> Debra Musgrove Chris Riley Matt Woestehoff Chelsee Howell (Alt)
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5) That the following two-year terms are as follows: Anoka County Fire Protection Council, Anoka County Joint Law Enforcement, Anoka County Solid Waste Abatement Advisory Team, Anoka County Housing and Redevelopment Authority, Fire Relief Association, Health Authority, LOGIS Board of Directors, Lower Rum River Watershed Management Organization (LRRWMO), North Metro Mayors Association, Quad Cities Cable Communications Commission, and Youth First are as follows:

a) Anoka County Fire Protection Council	<u>2021-2022 Appt.</u> Ryan Heineman Dan Specht (Alt)	<u>2023-2024 Appt.</u> Debra Musgrove Dan Specht (Alt)
b) Anoka County Joint Law Enforcement Council (JLEC)	Jeff Katers Chelsee Howell Dan Specht (Alt)	Jeff Katers Michael Olson Chelsee Howell (Alt)
c) Anoka County Solid Waste Abatement Advisory Team	Chris Anderson	Chris Anderson
d) Anoka County Housing and Redevelopment Authority	Brian Hagen Sean Sullivan	Brian Hagen Sean Sullivan
e) Fire Relief Association	Mark Kuzma Matt Kohner Diana Lund	Mark Kuzma Matt Kohner Diana Lund
f) Health Authority	Dr. James Long	Dr. James Long
g) LOGIS Board of Directors	Jason Fredrickson Chris Bruneau	Jason Fredrickson Chris Bruneau (Alt)
h) Lower Rum River Watershed Management Organization (LRRWMO)	Debra Musgrove Chris Riley (Alt) Len Linton, Staff	Debra Musgrove Chris Riley (Alt) Len Linton, Staff
i) North Metro Mayors Association: Operating Committee Management Committee	Mark Kuzma Kurt Ulrich	Mark Kuzma Brian Hagen

- | | | | |
|----|---|--|---|
| j) | Quad Cities Cable Communications Commission | Matt Woestehoff
Kurt Ulrich | Dan Specht
Matt Woestehoff |
| k) | Youth First | Michelle Anderson
Tim Frankfurth
Dan Specht
Cory Gardner (Alt)
Matt Woestehoff (Alt) | Michelle Anderson
Tim Frankfurth
Dan Specht
Kyle Brotkowski (Alt)
Matt Woestehoff (Alt) |

6) The City Council members appointed to the EDA while maintaining City Council membership are as follows:

- | | |
|-----------------------------------|--|
| a) Economic Development Authority | Chris Riley
Chelsee Howell
Michael Olson (Alt) |
|-----------------------------------|--|

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Howell, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Kuzma
Councilmember Woestehoff
Councilmember Howell
Councilmember Musgrove
Councilmember Olson
Councilmember Riley
Councilmember Specht

and the following voted against the same:

None

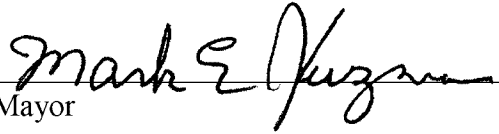
and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of January, 2023.



Mayor

ATTEST:



City Clerk

CC Work Session

3.1.

Meeting Date: 02/14/2023

Information

Title:

Review Future Topics/Calendar

Purpose/Background:

Attached is the current list of future topics for work session discussion. Items are drawn from Council requests at meetings, or are related to topics that have been identified in the City's strategic plan. Tentative dates have been assigned.

Timeframe:

Funding Source:

Responsible Party(ies):

Outcome:

For Council review - no formal action necessary.

Attachments

Future Topics List

Form Review

Inbox

Brian Hagen

Form Started By: Katie Schmidt

Final Approval Date: 02/08/2023

Reviewed By

Brian Hagen

Date

02/08/2023 08:31 AM

Started On: 02/07/2023 10:51 AM

Row #		<u><i>Tentative City Council Future Work Session Topics</i></u>	
	Proposed Date	Topic	Minutes (Estimate)
	2023		
	Feb 28	Discuss Ferret St Infrastructure Study	15
	Feb 28	Discuss COR Infrastructure Study	45
	Feb 28	Discuss Engineering Tech II Position	15
	March	Discuss recommendations from the Charter for revisions to Chapter 4 – Elections	30
	June 13	Discuss Amending 2023 Water and Sewer Rates and Charges	15
	June 27	Discuss Polling Locations – Fire Station #2 and Independent Baptist	20
	TBD	Happy Days Committee Discussion/25 th Anniversary	20
	TBD	Draft Trail Maintenance Policy – Riverblood	30
	TBD	Draft Stormwater Pond Maintenance Policy – Westby	30
	TBD	Highway 10 Ramsey Contribution Costs - Hagen	TBD
	TBD	Review procedure/policy/best practice for introduction of resolutions/proclamations – Staff	20
	TBD	Review Charter Commission Recommendations on Election Chapter 4 - Staff	
	TBD	Discuss Council and B/C Remote Meetings Policy - Staff	15
	TBD	Discuss City Policy Updates - Hagen	20
	TBD 2024 Budget	Discuss Election Judge Pay - Schmidt	20
	TBD 2024 Budget	Discuss applying the COLA to: Firefighter, Seasonal, Intern, Rink Attendant, Plow Driver and other temporary employee pay scales - Lasher	20