

**ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted a regular meeting on Thursday, April 13, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson William MacLennan
 Member Chelsee Howell (virtual)
 Member Rachal Johnson
 Member Brittany Lindahl
 Member Chris Riley
 Member Shanna Stewart
 Member Scott Wiyninger

Members Absent: None

Also Present: Sean Sullivan, Economic Development Manager

1. CALL TO ORDER

Chairperson MacLennan called the Economic Development Authority meeting to order at 7:30 a.m.

2. APPROVE AGENDA

Motion by Member Stewart, seconded by Member Wiyninger, to approve the agenda.

A roll call vote was performed:

Member Howell	aye
Member Riley	aye
Member Wiyninger	aye
Chairperson McLennan	aye
Member Johnson	aye
Member Stewart	aye
Member Lindahl	aye

Motion carried.

3. CONSENT AGENDA

3.01: Approve Meeting Minutes Dated March 9, 2023

Motion by Member Riley, seconded by Member Stewart, to approve the March 9, 2023, minutes as presented.

A roll call vote was performed:

Member Lindahl	aye
Member Stewart	aye
Member Johnson	aye
Chairperson MacLennan	aye
Member Wiyninger	aye
Member Riley	aye
Member Howell	aye

Motion carried.

4. EDA BUSINESS

4.01: Elect Chairperson and Vice Chairperson

Economic Development Manager Sullivan presented the staff report. He suggested that commissioners that would like to serve as Chair be given the opportunity to state that and then nominations could be opened.

Member Johnson asked if Chairperson MacLennan would like to continue to serve in the Chairperson role, as he is the longest standing member.

Chairperson MacLennan replied that he does like serving in that capacity and would like to continue to do so.

Member Wiyninger stated that he would be interested in the Chair position and provided some background information on his business experience.

Chairperson MacLennan opened the floor for nominations.

Motion by Member Stewart, seconded by Member Riley to elect Scott Wiyninger as Chairperson of the Economic Development Authority through March 31, 2024.

A roll call vote was performed:

Member Lindahl	aye
Member Stewart	aye
Member Johnson	nay
Member Riley	aye
Member Howell	aye
Chairperson MacLennan	abstain

Member Wiyninger abstain

Motion carried.

Member Wiyninger was elected as Chairperson. He asked for interest from the members in the position of Vice Chairperson.

Member Stewart commented that she is interested in the position and provided details on her interest.

Member MacLennan stated that he had spoken with Member Stewart prior to the meeting, and she had expressed interest, therefore he would not want to compete against her for that position and would prefer to be a regular member of the EDA.

Chairperson Wiyninger opened the floor for nominations for the position of Vice Chairperson.

Motion by Member MacLennan, seconded by Member Johnson, to elect Shanna Stewart as Vice Chairperson of the Economic Development Authority through March 31, 2024.

A roll call vote was performed:

Member Lindahl	aye
Member Johnson	aye
Member MacLennan	aye
Chairperson Wiyninger	aye
Member Riley	aye
Member Howell	aye
Member Stewart	abstain

Motion carried.

Member Stewart was elected as Vice Chairperson.

4.02: Select 2023 Ramsey Business of the Year

Economic Development Manager Sullivan presented the staff report.

Member Stewart asked who has been on the list for the last three years.

Economic Development Manager Sullivan reviewed the nominee list and number of years each has been on the list.

Member MacLennan asked how the businesses are put on the list.

Economic Development Manager Sullivan commented that the list was created years ago with input from staff and/or the EDA, providing additional explanation.

Member MacLennan asked if businesses are notified when they are placed on the list.

Economic Development Manager Sullivan explained that the staff process is based on the input at this meeting. He stated that when businesses are added to the small list they are encouraged to fill out the questionnaire to provide the feedback.

Member Riley commented that Dynamic Group is a good business in Ramsey and has been on the list probably the longest. He asked for information on their community involvement.

Economic Development Manager Sullivan commented that the business has been on the list a long time and often those new to the list are more enthusiastic about filling out the questionnaire.

Member Riley commented that the business does have a good employment base and would tend to lean towards that business but was open for further discussion.

Member MacLennan referenced the questionnaire from B&F Fastener and noted answers that stood out to him, such as raising \$40,000 with the polar plunge, the torch run, and partnerships with law enforcement and military. He commented that it is a family run business which he also likes. He stated that he likes the answers to the questions and does not know much more about the businesses other than their replies.

Member Johnson agreed noting that she also was attracted to those responses. She stated that she also was also drawn to the responses from Globe Glove, which has been in Ramsey for 20 years. She asked how long B&F Fasteners has been in Ramsey.

Economic Development Manager Sullivan replied that B&F Fasteners has been in Ramsey since 1999.

Member Stewart commented that she likes seeing how involved the businesses are with the community and would lean towards B&F Fastener.

Member Johnson asked why a school would be considered a business.

Economic Development Manager Sullivan commented that he was not working for Ramsey when the school was added to the list. He agreed that it does seem a bit odd to have a school on the list and the list could be amended following this discussion if desired.

Motion by Member Stewart, seconded by Member Johnson, to select B&F Fastener Supply as the 2023 Ramsey EDA Business of the Year.

A roll call vote was performed:

Member Lindahl	aye
Member Stewart	aye
Member Johnson	aye

Member McLennan	aye
Chairperson Wyingner	aye
Member Riley	aye
Member Howell	aye

Motion carried.

Economic Development Manager Sullivan commented that there are three remaining businesses on the small list and welcomed any amendments.

Member Johnson suggested removing the school from the list.

Member Riley commented that while he agrees that PACT is a great institution in the city, he does not believe they would fit under this category.

Chairperson Wyingner agreed that he does not believe a school should be included on this type of list. He confirmed consensus to remove PACT from the list.

Economic Development Manager Sullivan reviewed businesses from the large list that could be considered to move to the small list and provided information about the businesses. He suggested moving Barton Sand and Gravel, MultiSource Manufacturing, InTech, and RM Golf Carts to the small list.

Member MacLennan stated that he was thinking of adding a business to the large list for consideration and agreed some businesses should be moved from the large list to the small list.

Member Riley agreed with the suggestions of staff on the four businesses to move to the small list, noting that additional businesses could then be added to the large list.

Member MacLennan commented that he has had personal dealings with RM Golf Carts and agreed that although small, are a great business that has been in Ramsey a long time.

Chairperson Wyingner confirmed the consensus of the EDA to add Barton Sand and Gravel (Martin Marietta), MultiSource Manufacturing, InTech, and RM Golf Carts to the small list.

Member MacLennan requested to add Fabtech Plastics to the large list as they have done a great job hiring and have been around a long time.

Chairperson Wyingner asked that Delta ModTech also be considered for the large list.

Member Riley commented that Delta ModTech did receive recognition as a holiday sponsor and agreed the business should be added to the large list.

Economic Development Manager Sullivan asked to remove Premier Properties from the large list as that business is no longer located in Ramsey. He confirmed consensus to remove that business from the large list and add Fabtech Plastics and Delta ModTech.

5. MEMBER / STAFF UPDATE

Economic Development Manager Sullivan provided an update on the registration of businesses for the upcoming Business Expo and asked that interested members alert staff if they would like to volunteer at the event. He provided an update on the progress of development proposals and anticipated projects.

Member Riley asked if there is anything to report from the Highway 10 open house that was held the previous day.

Economic Development Manager Sullivan commented that this process has been very transparent with a lot of information provided and opportunities for businesses and residents to receive updates. He provided a brief update on the morning and evening sessions.

6. ADJOURNMENT

Motion by Member Stewart, seconded by Member Johnson, to adjourn the meeting.

A roll call vote was performed:

Member Howell	aye
Member Riley	aye
Chairperson Wyingner	aye
Member MacLennan	aye
Member Johnson	aye
Member Stewart	aye
Member Lindahl	aye

Motion carried.

The regular meeting of the Economic Development Authority adjourned at 8:06 a.m.

Respectfully submitted,

Sean Sullivan
Economic Development Manager

ATTEST:

Wendy Schlueter
Economic Development Administrative Assistant

Draft by Amanda Staple, *TimeSaver Off Site Secretarial, Inc.*