

2024 Budget - Business Network Breakfast

	Lyndes/Wells Catering		Lyndes/Wells Catering		La Fontaine	
Headcount	100	119	119		119	
EXPENSES	<u>2023 Plan*</u>	<u>2023 Actual</u>	<u>2024 Plan*</u>	<u>2024 Actual</u>	<u>2024 Plan*</u>	<u>2024 Actual</u>
Breakfast	\$ 1,449.00	\$ 1,724.31	\$ 1,724.31		\$ 2,340.00	
Linens	\$ 112.50	\$ 112.50	\$ 112.50		\$ 250.00	
Coffee (2)		\$ 190.00	\$ 190.00			
Bottled Water		\$ 74.50	\$ 74.50			
Bottled Juice		\$ 174.50	\$ 174.50			
Service Charge	\$ 260.82	\$ 409.65	\$ 409.65			
Sales Tax	\$ 121.82	\$ 191.34	\$ 218.19		\$ 210.44	
Subtotal	\$ 1,944.14	\$ 2,876.80	\$ 2,903.65	\$ -	\$ 2,800.44	\$ -
Room Rental	\$ 300.00	\$ 300.00	\$ 500.00		\$ 500.00	
Room Cleaning Fee	\$ 200.00	\$ 200.00				
\$1 Per Person Charge	\$ 100.00	\$ 112.00				
Venue Service Fee 20%			\$ 468.00		\$ 468.00	
Service Staff						
Contingency (sound, mkt)						
Total	\$ 600.00	\$ 612.00	\$ 968.00	\$ -	\$ 968.00	\$ -
Invoice from KT						
Misc (3M wall strips)		\$ 10.99	\$ -			
Inky Elf Signs (reuseable)	\$ 90.00	\$ 75.00	\$ -			
Total	\$ 2,634.14	\$ 85.99	\$ 3,871.65	\$ -	\$ 3,768.44	\$ -
REVENUES						
EDA Allocation	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
BALANCE	\$ 1,365.86	\$ 425.21	\$ 128.35	\$ 4,000.00	\$ 231.56	\$ 4,000.00

Apply charges to account 9230-6246 (marketing), all others 9230-6249

Menu: scrambled eggs / cheese, bacon, sausage, ham, cheesy potatoes, fruit platters, coffee, orange juice, water

*Qty: 119 People

Quote includes china, linens, set up & clean up