

City of Ramsey
Agenda
Public Works Committee
Tuesday, May 16, 2023

5:30 pm

Lake Itasca Room, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. **Call to Order**

2. **Citizen Input**

3. **Approve Agenda**

4. **Approve Minutes**
 1. Approve the following meeting minutes.
Public Works Committee meeting dated April 18, 2023.

5. **Committee Business**
 1. Review Drainage Concerns at 17650 Argon Street NW

 2. Consider Recommending City Council Approval for Change Order #1 for Improvement Project #23-07, 2023 Neighborhood Pavement Overlay Improvements

 3. Consider Recommending City Council Approval to Revise Public Works Facility Walk-In Business Hours

6. **Committee/Staff Input**
 1. Receive Updates on Improvement Projects, Studies and Items of Interest

 2. Review Future Topics Calendar

7. **Adjournment**

Public Works Committee

4. 1.

Meeting Date: 05/16/2023

Submitted For: Bruce Westby, Engineering/Public Works

By: MaryJo Warner, Engineering/Public Works

Title:

Approve the following meeting minutes.
Public Works Committee meeting dated April 18, 2023.

Purpose/Background:

Purpose: To review and approve meeting minutes.
Background: Attached are the meeting minutes for review.

Timeframe:

5 minutes.

Observations/Alternatives:

n/a

Funding Source:

n/a

Recommendation:

To review and approve meeting minutes dated April 18, 2023.

Action:

Motion to approve meeting minutes dated April 18, 2023.

Attachments

April Minutes

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	05/11/2023 04:16 PM
Brian Hagen	MaryJo Warner	05/11/2023 04:28 PM
Form Started By: MaryJo Warner		Started On: 05/11/2023 01:13 PM
Final Approval Date: 05/11/2023		

**PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, April 18, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Chris Riley
 Councilmember Debra Musgrove
 Councilmember Matt Woestehoff

Also Present: City Engineer/Public Works Director Bruce Westby
 Parks & Assistant Public Works Director Mark Riverblood
 Assistant City Engineer Joe Feriancek
 Public Works Streets Supervisor Shane Turner

1. CALL TO ORDER

Chairperson Riley called the regular meeting of the Public Works Committee to order at 5:30 p.m.

2. CITIZEN INPUT

There was none.

3. APPROVE AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff.
Voting No: None.

4. APPROVE MINUTES

4.01: Approve March 21, 2023, Meeting Minutes

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to approve the following minutes:

Regular Meeting Minutes dated March 21, 2023

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff.
Voting No: None.

5. COMMITTEE BUSINESS

5.01: Consider Boulevard Trees for the Barren Side of Sunwood Drive in The COR

Parks & Assistant Public Works Director Riverblood reviewed the staff report and recommendation to proceed with the Base Bid planting only at this time in the amount of \$45,639. The Add Alternate could be considered with some sort of cost-sharing agreement with the adjoining landowner, or at a future time.

Councilmember Musgrove asked for a discrepancy between the numbers in the presentation versus the numbers in the report.

Parks & Assistant Public Works Director Riverblood replied that the difference was the cost for grass seed that he had forgotten to include.

Councilmember Musgrove stated that she spoke with the private business owner a while back and he had stated that he would not be interested as the trees could be damaged during construction when the site is developed. She asked if the area proposed for the trees would be protected during future construction practices.

Parks & Assistant Public Works Director Riverblood provided details on the proposed planting location. He noted that the City followed a similar plan on the other side of the street and those trees were not damaged during construction of those sites.

Councilmember Musgrove asked if this action would increase the value of the land sale and whether dollars would be reallocated to the forestry fund at that time.

Parks & Assistant Public Works Director Riverblood stated that the City could administer a land sale proceed to come back to that fund but did not believe that would be necessary. He stated that he cannot demonstrate that someone would pay more for a lot with trees on it, but the land would look nicer and have better curb appeal. He stated that it would also reduce the cost for the developer to plant those trees and install irrigation in that area. He commented that there would be benefit to all properties that purchase land and will also provide a community benefit in traffic calming and the general aesthetic. He noted that planting these trees now would also avoid significant size differences between the trees on each side of the road.

Chairperson Riley commented that this seems to be a good use of the forestry fund and did also support the concept of having trees of similar sizes on both sides of the road.

Councilmember Musgrove commented that she previously did not support this but was happy to see the lower bids and identified funding source. She stated that this will also improve the aesthetic which provides benefit to the local businesses.

Parks & Assistant Public Works Director Riverblood stated that he did send the case to Mr. Kuker and has had communication with him but noted that his lack of response most likely signals that he does not want to participate in this project.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to recommend City Council approval regarding the installation of boulevard trees and irrigation, at a not to exceed cost amount of \$47,000.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Woestehoff and Musgrove. Voting No: None.

5.02: Consider Recommending City Council Approval of 2023 Temporary Pavement Repairs Plan

City Engineer/Public Works Director Westby reviewed the staff report and recommendation.

Councilmember Woestehoff asked the number of miles that would be pavement overlays.

City Engineer/Public Works Director Westby replied that those areas occur in many intersections, noting that staff is currently surveying and marking to provide the square yard quantity.

Councilmember Woestehoff referenced Alpine eastbound between Variolite and Ramsey Boulevard and asked if that would be included. It was noted that section was missed. He stated that he appreciates this information and plan to address these issues. He stated that he also likes the idea of using a contractor to help ease the burden on public works staff.

Chairperson Riley agreed noting that is the only way they would be able to get more work done. He asked a timeline for when this work would be completed.

Public Works Street Supervisor Turner provided details on the current street work orders, noting that there are only four streets workers. He commented that the contracted services will greatly assist in accomplishing this work. He stated that he does have people ready to begin as early as Monday but acknowledged that they would still have to complete the RFP process. He stated that he was able to find one contractor that could begin Monday but was having difficulty finding a second. He was concerned that once road postings are lifted, this would become a lower priority project for a contractor.

Councilmember Woestehoff asked the budgetary number and whether this would fall below \$750,000.

Public Works Street Supervisor Turner confirmed that the project could be broken into sections to ensure that number is not exceeded.

City Engineer/Public Works Director Westby confirmed that is the budgeted number, but the Finance Director requested that only \$600,000 or \$650,000 be spent on this process this year.

Chairperson Riley commented that he feels that this is an emergency situation because of the deteriorating condition of the roads. He asked if they could find a way to move forward with this.

Councilmember Musgrove asked if staff feels that this work could be completed within the \$600,000 range.

City Engineer/Public Works Director Westby commented that he believes they would be over that if the overlays are included.

Public Works Street Supervisory Turner replied that there are different levels of spending included in the list and provided additional details on the amount of material and time that could be spent in different areas. He stated that he could provide an hourly rate and price per ton, but the ultimate cost would not be known until they are in the field.

Chairperson Riley commented that they could determine that those are acceptable and reasonable rates.

City Engineer/Public Works Director Westby stated that staff intends to bring this to the City Council this following Tuesday and believed that they would have more information on the cost estimate as well as input from the finance department. He stated that staff could have discussions to determine if the process of obtaining comparison bids could be avoided.

Chairperson Riley stated that perhaps the rates are compared to rates obtained by other cities following similar practices. He stated that if they can then avoid that process, they could feel comfortable knowing that the rates are competitive.

City Engineer/Public Works Director Westby stated that perhaps there are options to complete some of the higher priority pavement patching work without advertising for bids in order to begin at least a portion of the work as quickly as possible.

Chairperson Riley encouraged staff to continue to let them know what is needed to address the issue.

Councilmember Musgrove thanked staff for their efforts.

Parks & Assistant Public Works Director Riverblood commented that public works staff are often getting negative attention from the public, which makes it hard to get their job done because of the frustration of the community around this issue.

Public Works Street Supervisor Turner commented that it would be helpful to have a few additional seasonal employees in order to address some of the other regular seasonal maintenance items during the growing season.

5.03: Consider Recommending City Council Approval to Order Vector Trailer

City Engineer/Public Works Director Westby reviewed the staff report and recommendation to recommend City Council approval to purchase the vector trailer for the reasons noted within the staff report.

Public Works Street Supervisor Turner stated that this vector trailer would assist with the jetter truck. He stated that the City does have an agreement with Anoka, where if the jetter truck for either city was to go down, the other city would provide assistance. He stated that the vector trailer would be able to reach some of the more remote areas, noting that there are some areas that have previously not been accessible. He provided details on the cost and inclusion of the boiler.

Chairperson Riley asked if this is the next most important piece of equipment that would be needed.

Public Works Street Supervisor Turner replied that this would be well used.

Councilmember Woestehoff asked if the jetter truck has a boiler.

Public Works Street Supervisor Turner replied that it does not.

Councilmember Woestehoff commented that this would seem to be a better solution in some instances.

Councilmember Musgrove commented that this would seem to be valuable in all seasons. She asked how the overage from the budgeted amount would be funded.

City Engineer/Public Works Director Westby replied that the stormwater fund would still fund the entire purchase price.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to recommend City Council approval to purchase the vector trailer in 2023.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

5.04: Consider Recommending City Council Approval of Adding Streets within Rivenwick 3rd and Rivenwick Village Subdivisions to 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06

Assistant City Engineer Feriancek reviewed the staff report and recommendation to recommend City Council approval of adding streets within Rivenwick 3rd and Rivenwick Village subdivisions to 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06.

Chairperson Riley asked and received confirmation that these are City streets.

Assistant City Engineer Feriancek commented that the streets marked in blue are City streets while the others marked are private and the improvements would be kept to the City streets and right-of-way.

Councilmember Musgrove commented that since they will be out there for the Riverdale project it would make sense to include this section. She noted that it would also be timely to have this done prior to the Highway 10 project.

Councilmember Woestehoff stated that the project is labeled as an MSA overlay and asked if there would be an issues as these are not MSA roads.

Assistant City Engineer Feriancek replied that when there is an MSA project the MSA funding and local funding are kept separate.

Chairperson Riley thanked staff for bringing this forward to combine like projects.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to recommend City Council approval of adding streets within Rivenwick 3rd and Rivenwick Village subdivisions to 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff. Voting No: None.

5.05: Consider Recommending City Council Approval of Plans and Specifications and Authorizing Advertisement for Bids for Barthel's Rum River Acres 2nd Street Reconstructions, Improvement Project #23-05

Assistant City Engineer Feriancek reviewed the staff report and recommendation to recommend City Council approval of plans and specifications and authorizing advertisement for bids for Barthel's Rum River Acres 2nd Street Reconstructions, Improvement Project #23-05.

Chairperson Riley acknowledged that this road has been on the plan but asked if this is the worst road to do next.

Assistant City Engineer Feriancek stated that when these roads were last rated in 2021, they received the worst rating.

Chairperson Riley asked if there would be any anticipated drainage issues or issues with driveways with raising the road.

Assistant City Engineer Feriancek provided additional details noting that where they are raising the road, they would go further in but would remain within the right-of-way. He commented that there would not be negative drainage impacts resulting from this project.

Chairperson Riley asked that the standard before photos are taken for the project.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to recommend City Council approval of plans and specifications and authorizing advertisement for bids for Barthel's Rum River Acres 2nd Street Reconstructions, Improvement Project #23-05.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff.
Voting No: None.

5.06: Consider Recommending City Council Approval of Ordering Request for Proposals for 2023 MSA Pavement Marking Improvements, Improvement Project #23-13

Assistant City Engineer Feriancek reviewed the staff report and recommendation to recommend City Council approval of ordering request for proposals for 2023 MSA Pavement Marking Improvements, Improvement Project #23-13.

Councilmember Musgrove thanked staff for addressing the questions that she had prior to the meeting.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to recommend City Council approval of ordering request for proposals for 2023 MSA Pavement Marking Improvements, Improvement Project #23-13.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Woestehoff and Musgrove.
Voting No: None.

6. COMMITTEE / STAFF INPUT

6.01: Staff Updates on Improvement Projects and Items of Interest

City Engineer/Public Works Director Westby stated that the first item on the list is the 161st Avenue reconstruction and provided an update on that process, noting that the bid opening is scheduled for April 19th. He stated that stormwater ponding is proposed within easement on three properties and staff has met with those property owners to hear their concerns. He stated that the main concern of those property owners was the loss of buffers and trees. He reviewed the plan for the stormwater pond construction and noted that a row of new pine trees is planned along the north property. He stated that the property owner to the south did not think six-foot trees would do much good because of the elevation of his home and staff discussed the option of transplanting some existing pines on that property. He stated that they will be meeting onsite with a contractor that does transplanting to get more information and costs. He stated that the costs are estimated to be reasonable and if that were the case, they would begin that work using stormwater funds prior to the pond construction.

Chairperson Riley asked if there would be a warranty if the trees were moved.

City Engineer/Public Works Director Westby replied that there would be some type of agreement specifying that the City would be transplanting the trees but would not be warranting that work.

The property owner from 7826 161st Avenue NW, Jeff Lubarski, stated that the term holding pond was used but believed that the intent was for that water to drain and not constantly hold water. He also had concern with pollutants. He stated that is an easement for stormwater and not pollutants.

City Engineer/Public Works Director Westby stated that numerous terms can be used for stormwater ponding areas but confirmed that the intent would be for the water to infiltrate into the soil and is not meant to have standing water for long periods of time.

Chairperson Riley asked if the water would drain at the same rate, it currently does.

City Engineer/Public Works Director Westby provided details on the current path of drainage and noted that this area would become deeper and therefore water could sit for longer than it currently does. He stated that they are not changing the drainage area and therefore it would be the same water volume that currently drains to this area, though it would drain more quickly due to the storm sewer. He did not think the chemicals used for lawn treatment at the park would be different than what is used on residential yards.

Councilmember Woestehoff stated that the resident he spoke with had questions about the timeline of events as the resident was planning to have company for a wedding.

City Engineer/Public Works Director Westby replied that construction is anticipated to begin in June. He noted that staff will attempt to work with the homeowner to avoid conflict to the extent possible.

Mr. Lubarski asked what would happen if his well were to be polluted as a result of the project.

Councilmember Musgrove referenced the parking lot improvement and asked if there would be more area for infiltration in that area as part of the project.

Assistant City Engineer Feriancek stated that there would be two lowered medians as part of the design that would handle the first inch of rainfall from the parking lots, which will significantly reduce the pollutants from the parking lot. He stated that there will also be sump manholes that collect sediment and unwanted materials. He stated that the water reaching the drainage basin after the project will be cleaner than it currently is.

Chairperson Riley asked the purpose of having to put in a new pipe rather than leaving the ditch as is.

Assistant City Engineer Feriancek stated that the existing ditch is very flat and at grade with 161st until you reach the pond area. He stated that with the storm sewer system they need to maintain at least four feet of cover over the pipe and then run it at grade to daylight into the pond. He stated that the outlet for the system is approximately six feet below the existing grade of the pond, which led to the need for additional depth in the pond. He stated that water currently runs over the street, which is a safety hazard. He explained that a road would not be designed in that manner today.

Chairperson Riley commented that these are drainage improvements, and the area will drain better as a result of this project. He asked if the resident was amenable to the concept of transplanting trees.

City Engineer/Public Works Director Westby noted that they would find out the following day when they meet on site.

City Engineer/Public Works Director Westby provided an update on current and proposed City, County and MnDOT improvement projects and studies and on other items of interest to the Committee.

6.02: Review Future Topics Calendar

No changes requested.

7. ADJOURNMENT

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 7:11 p.m.

Respectfully submitted,

Bruce Westby
City Engineer/Public Works Director

Drafted by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

Public Works Committee

5. 1.

Meeting Date: 05/16/2023

By: Bruce Westby, Engineering/Public Works

Title:

Review Drainage Concerns at 17650 Argon Street NW

Purpose/Background:

he purpose of this case is to review drainage concerns shared by the property owners at 17650 Argon Street NW with Councilmember Olson via email on April 18, 2023, who then shared their email with City Engineer/Public Works Director Westby on April 19, 2023. The following italicized text copied from the original email outlines the property owners' concerns and request for assistance from the City.

Hello, my wife and I live at 17650 Argon St. NW for 6 years now and we have a concern that we believe is a city responsibility. As you can see from the attached pictures, our front yard retains water in the right-of way ditch and then overflows covering our front yard completely. This water gets upwards of a foot deep at times in the spring and comes within 10 feet of our foundation. Most of the other residences in the neighborhood have culverts under their driveways to allow the water to flow...we do not. This has caused us hardship as it is flooding our basement. As you can see in a couple of pictures we have to set pumps up to remove the water to try and reduce the amount of water coming into our finished basement. We are wondering if the city will install culverts under one or both of our driveways to help alleviate the flooding at our property. I would encourage you to drive by or stop by in the next couple of days with the rain coming and see the situation for yourself. Please feel free to call me if you would like to discuss this further. My contact information is attached below and this is my work email and I have copied my wife as well. Thank you for your attention to this matter.

Assistant City Engineer Feriancek visited the site on April 21st to meet with the property owners and Councilmember Olson. Based on Assistant City Engineer Feriancek's observations (no survey shots had been taken yet), the front yard of the property was graded at least 6-inches lower than the foundation of the home, both driveways, and Argon Street. The rear yard has positive drainage to the wetland behind the home, and there is a defined drainage ditch between their west driveway and Cobalt Street. However, no defined drainage ditch exists between their front yard and Argon Street, nor is there a defined swale to convey stormwater runoff from their front yard to the wetland behind their home, or to the drainage ditch along Cobalt Street.

This paragraph was updated with additional information on Friday, May 12, 2023. This property was developed in 1972, including construction of the home and grading of the yard, prior to the City of Ramsey incorporating it in 1974. The property owner also stated they have concerns about the standing water being near their private water well. No information exists on this well on the Minnesota Well Index website so staff is unable to verify the depth of the well, but it is listed as a "deep" well on the attached septic as-built drawing. Various pictures taken by the property owner and Assistant City Engineer Feriancek are now attached to the case showing areas of standing water in the front yard and along the east driveway. When this case was re-published on Friday, May 12th, staff was still of the opinion that much of the front yard of this property must be filled/graded, potentially including areas of both driveways, to properly address the property owner's concerns. While a ditch may be able to be graded along Argon Street to convey runoff from the street underneath the two driveways to the ditch along Cobalt Street, this will not completely address their concerns since much of the runoff that pools in their front yard originates from their front yard and driveways, along with a portion of their neighbors' property to the east. On Tuesday evening, City Engineer/Public Works Director Westby will provide an update from his meeting with the property owner(s) on site on Friday, May 12th, at 3:30 PM.

Timeframe:

Staff anticipates 30 minutes will be required to present this case and respond to questions.

Observations/Alternatives:

Staff will send the property owners a link to this case, and has invited the property owners to attend the meeting Tuesday evening.

Funding Source:

Dependent on discussions and direction from the Public Works Committee.

Recommendation:

Staff has no recommendations to offer at this time.

Action:

Dependent on discussions and direction from the Public Works Committee.

Attachments

- 2022 Aerial Image
- 2022 Aerial Image with 2-foot Contours
- 1972 Certificate of Survey
- Septic As-Built Pictures

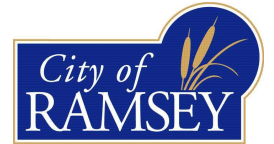
Form Review

Inbox	Reviewed By	Date
Brian Hagen	MaryJo Warner	05/11/2023 04:28 PM
Bruce Westby (Originator)	Bruce Westby	05/12/2023 03:09 PM
Form Started By: Bruce Westby		Started On: 05/09/2023 10:38 AM
Final Approval Date: 05/12/2023		

val_Display_PID
val_CO_ADDR

val_Title

val_Comment



Print Date: May 11, 2023

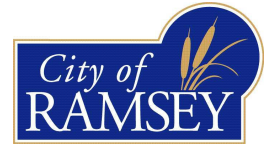
Esri, HERE, Garmin, INCREMENT P, NGA, USGS, LOGIS

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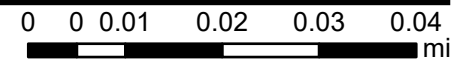
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val_Comment



Print Date: May 11, 2023



SCALE 1 INCH = 00 FEET

o Denotes iron pipe

LE ROY H. WINNER & ASSOCIATES, INC.

Land Surveyors

Registered Under Laws of State of Minnesota

8398 Center Drive • Minneapolis, Minn. 55432

Phone 784-0210

JOB NO. 72-70

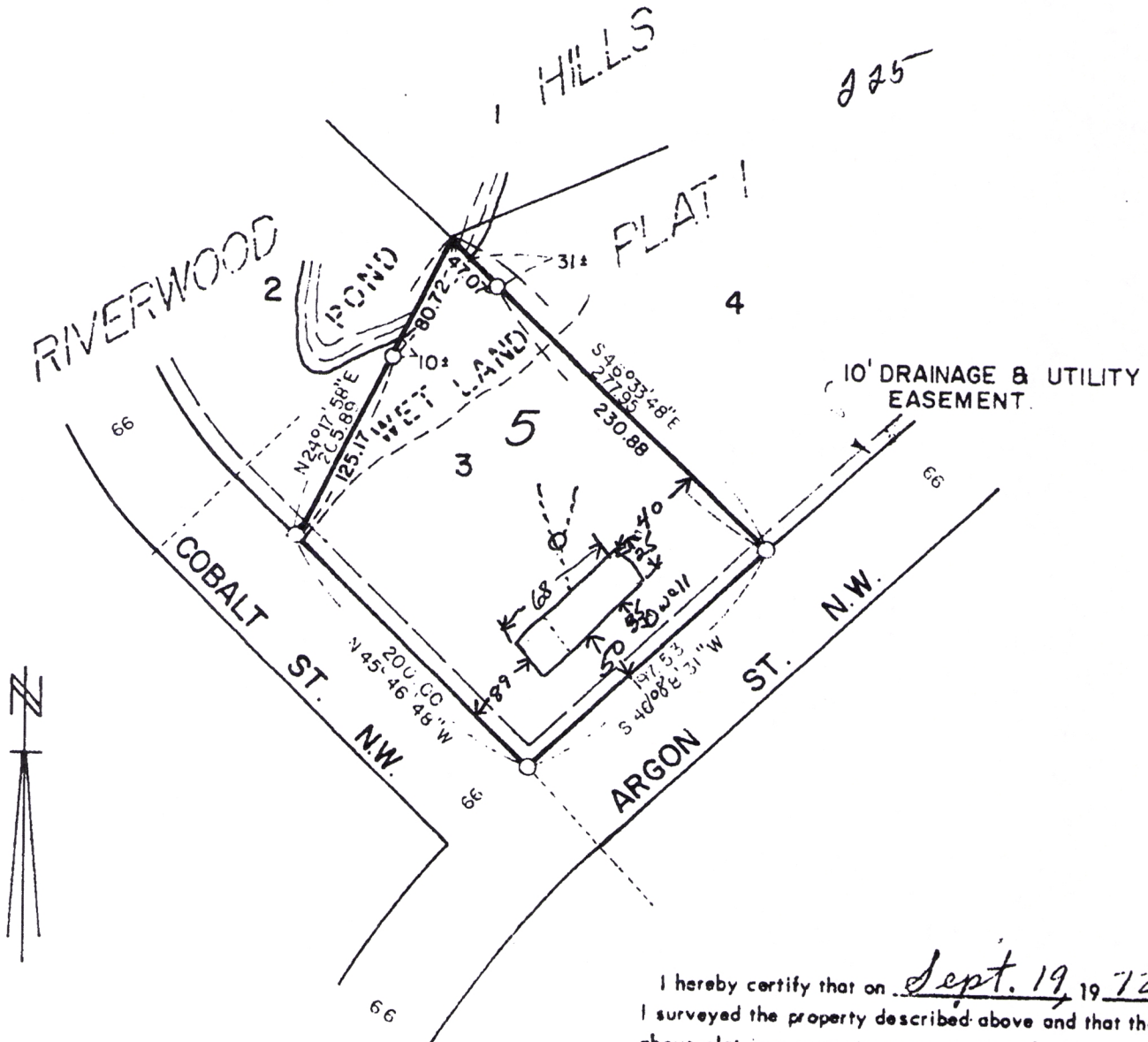
BK. PG.

CERTIFICATE OF SURVEY

RECEIVED
JUL 09 2018
BY: 37817

SURVEY FOR: Good Value Homes

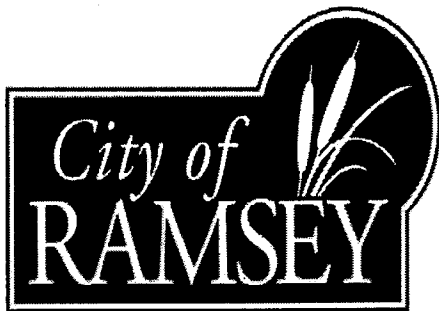
DESCRIBED AS: Lot 3, Block 5, Riverwood Hills Plat 1,
Anoka County, Minnesota.



I hereby certify that on Sept. 19, 1972
I surveyed the property described above and that the
above plat is a correct representation of said survey.

Le Roy H. Winner
LAND SURVEYOR

REG. No. 4987



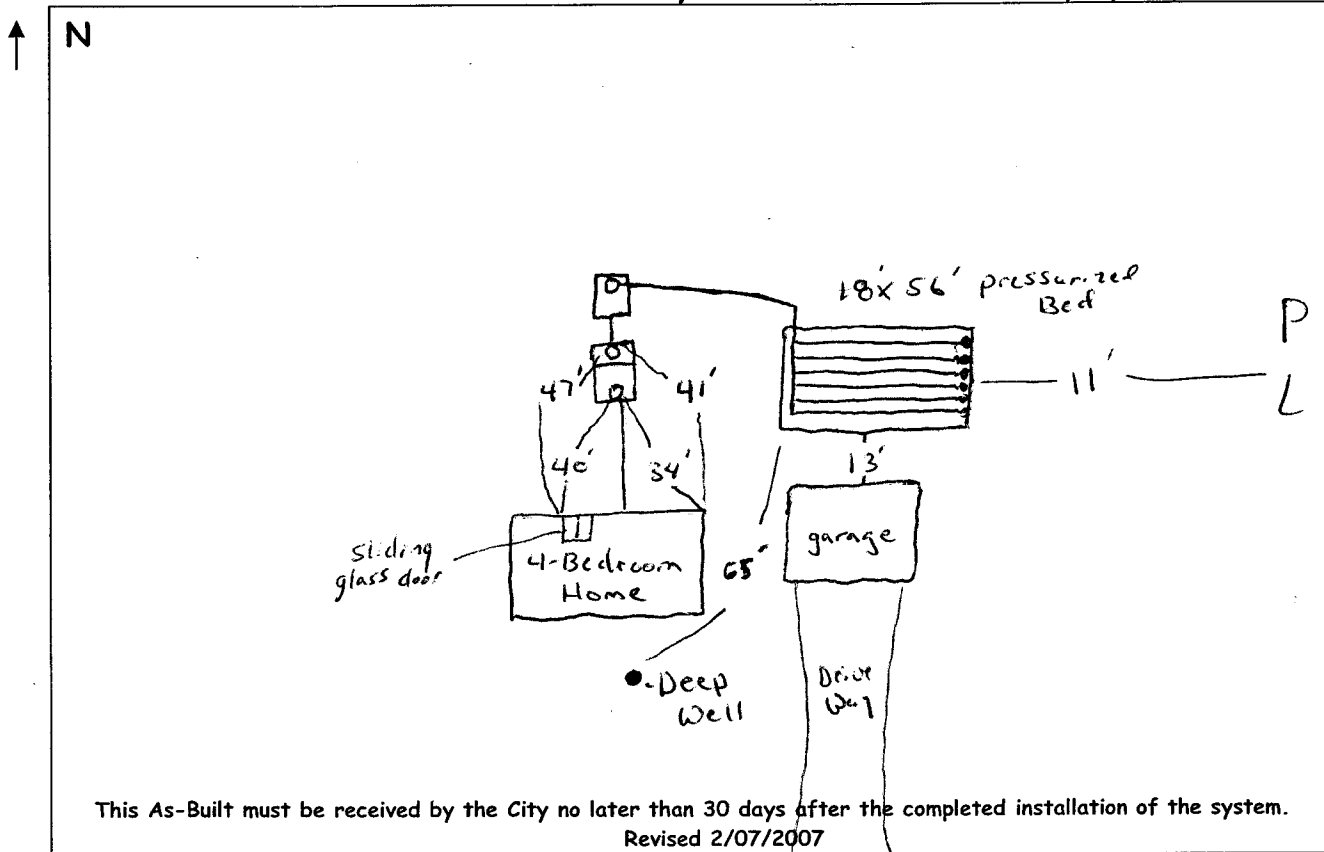
7550 Sunwood Drive NW.
 Ramsey, MN 55303
 763-433-9850 - Phone
 763-433-9848 - Fax

RECEIVED
 JUN 07 2017
 BY: 34880

ONSITE SEWAGE TREATMENT AS-BUILT DRAWING

PERMIT # RA034880 DATE 6-7-17
 ADDRESS 17650 Argon St. NW PIN/PID NO. 01-32-25-31-0017
 CONTRACTOR Casper's Excavating LIC. NO. 265 PHONE NO. 763-434-3618
 DESIGNER Casper's Excavating Inc. PHONE NO. 763-434-3618
 TANK SIZE(s) 1500 gal. 2 comp. 1000 lft NO. OF TANKS 2
 TANK MANUFACTURER Knife River TANK MATERIAL: PRECAST / FIBERGLASS / PLASTIC
 TYPE OF DRAINFIELD Pressure Bed
 S.F. OF DRAINFIELD 1000 NO. OF DRAINFIELD RUNS 6
 DEPTH OF DIRT OVER DRAINFIELD 3" DEPTH OF ROCK UNDER TRENCH 6"
 DEPTH OF ROCK OVER PIPE 2" TOTAL DEPTH OF TRENCH 20"
 NUMBER OF BEDROOMS 4 WHIRLPOOL: YES/NO GARBAGE DISPOSAL: YES/NO
 MOUND SYSTEM: YES/NO GEOTEXTILE: YES/NO SCHEDULE 40: YES/NO

Show well location and distance from septic tank, easements, and property lines.



This As-Built must be received by the City no later than 30 days after the completed installation of the system.
 Revised 2/07/2007

NOTE: An electrical permit is required for all electrical connections.

Argon St. NW

Distance from BM To:
 Limiting Layer _____
 Bottom Rock Bed _____





































Public Works Committee

5. 2.

Meeting Date: 05/16/2023

By: Bruce Westby, Engineering/Public Works

Title:

Consider Recommending City Council Approval for Change Order #1 for Improvement Project #23-07, 2023 Neighborhood Pavement Overlay Improvements

Purpose/Background:

The bituminous pavement on the segment of Alpine Drive between State Highway 47 and Roanoake Street is rapidly deteriorating, resulting in unsafe driving conditions for the public. Improvement Project #23-07 originally included overlaying the pavement on the segments of Xkimo and Yakima Streets north of Alpine Drive. Then on April 25, 2023, the City Council approved adding 2-inch mill and overlay improvements to various areas of Alpine Drive between Yakima Street and Roanoake Street. Since then, Staff have had more time to evaluate the condition of the segment of Alpine Drive between Yakima Street and Roanoake Street and have held conversations with the contractor that was awarded the construction contract for Improvement Project #23-07. As a result of these conversations, Staff requests approval to amend the plans to complete a 1 and 1/2-inch overlay on all of Alpine Drive between the west side of it's intersection with Yakima Street to Roanoake Street, in lieu of completing 2-inch spot mill and overlay improvements. This will better hold this entire segment of Alpine Drive together until it can be reconstructed in 2030 per the current 10-year Capital Improvement Program, and will prevent Public Works Staff from needing to patch potholes on this segment of Alpine Drive every year until then.

Figure 1 (attached) shows the areas currently proposed to receive 2-inch mill and overlay improvements as highlighted in orange, in addition to the segment of Alpine Drive proposed to receive 1 and 1/2-inch mill and overlay improvements between Yakima Street and Roanoake Street, denoted by hatching with all areas previously proposed to receive 2-inch mill and overlay improvements receiving 1 and 1/2-inch mill and overlay improvements.

Timeframe:

Staff anticipates 10 minutes will be needed to present this case and respond to questions.

Observations/Alternatives:

Alternative #1: Motion to recommend City Council Approval for Change Order #1 for Improvement Project #23-07, 2023 Neighborhood Pavement Overlay Improvements.

Alternative #2: Motion of other.

Funding Source:

Staff have discussed the work associated with Change Order #1 in detail with the contractor and estimate the additional project cost to be \$20,307.04.

Costs due to Change Order #1 are proposed to be paid from the Pavement Management Fund.

Recommendation:

Staff recommends approving Alternative #1.

Action:

Motion to recommend City Council Approval for Change Order #1 for Improvement Project #23-07, 2023
Neighborhood Pavement Overlay Improvements.

Attachments

Figure 1 - Change Order #1 Revisions

Form Review

Inbox

Brian Hagen

Form Started By: Bruce Westby

Final Approval Date: 05/11/2023

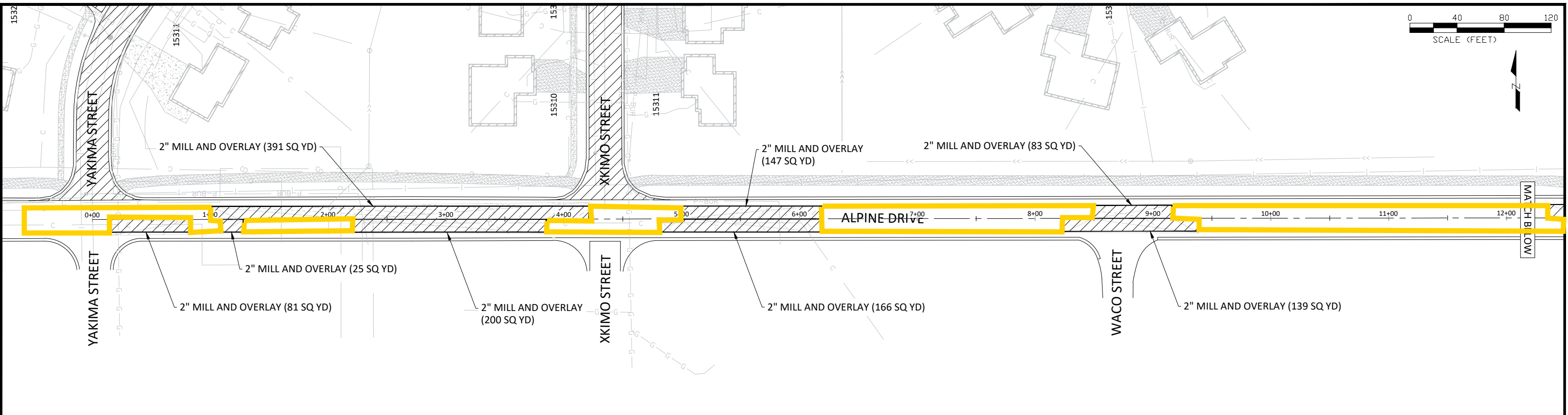
Reviewed By

MaryJo Warner

Date

05/11/2023 04:28 PM

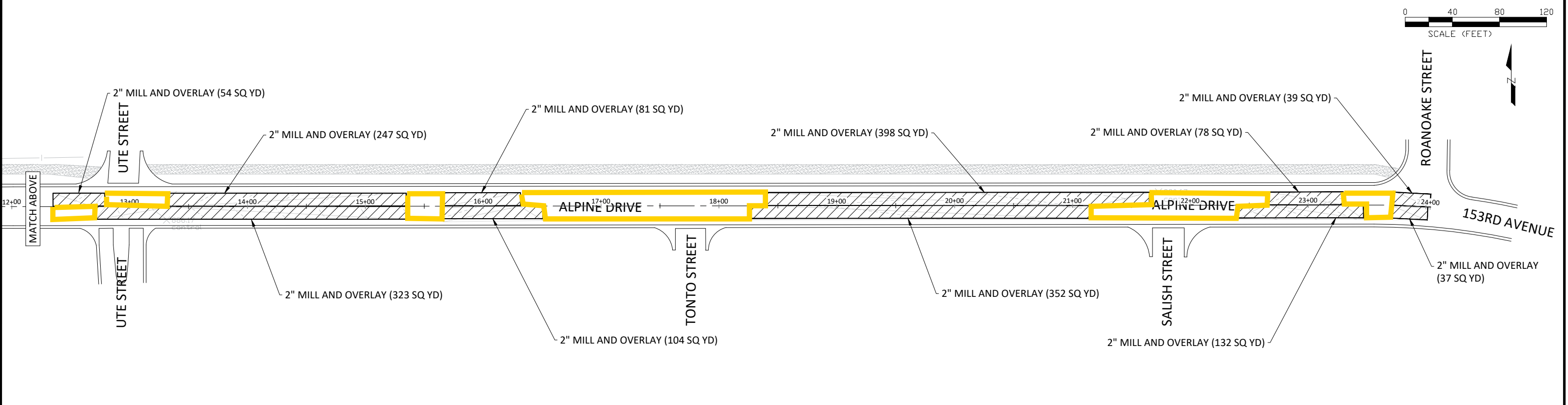
Started On: 05/11/2023 03:04 PM



LEGEND	
	ADJUST FRAME AND RING CASTING
	GROUT CATCH BASIN
	SODDING TYPE LAWN
	MILL & OVERLAY BITUMINOUS PAVEMENT (2")
	FULL-DEPTH BITUMINOUS PAVEMENT PATCH
	REMOVE & REPLACE VALLEY GUTTER
	REMOVE CONCRETE WALK
	REMOVE BITUMINOUS TRAIL
	REMOVE & REPLACE CONCRETE DRIVEWAY
	REMOVE & REPLACE CONCRETE CURB & GUTTER
	SAWCUT FULL DEPTH
	BURIED POWER
	BURIED COMMUNICATIONS
	BURIED FIBRE OPTIC
	BURIED GAS
	LIGHT POLE

NOTE:

- 2.0" BITUMINOUS PAVEMENT MILL AND 2.0" OVERLAY, 11' WIDE SEGMENTS ON ALPINE DR.
- CONCRETE CURB AND GUTTER REMOVALS ARE SHOWN IN AN APPROXIMATE WAY ONLY. REMOVALS SHALL BE MINIMUM FULL PANEL LENGTH.
- REMOVALS WILL BE MARKED IN THE FIELD BY CITY STAFF. ALL REMOVALS MUST BE SAWCUT.
- PROTECT LANDSCAPING AND IRRIGATION.
- RESTORATION SHALL INCLUDE 4" TOPSOIL AND SODDING TYPE LAWN.



DATE: 04/14/23	REVISION: ADDED 2" MILL AND OVERLAY TO ALPINE DRIVE	I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
DESIGNED BY: LWC	DATE: 04/14/23	 CITY OF RAMSEY 7550 SUNWOOD DRIVE RAMSEY, MN 55303 (763) 427-1410 FAX (763) 433-9898
DRAWN BY: LWC	FILE: 23-07	
CHECKED BY: JJF		
Engineer Name: <i>Joe Samuel</i>	Date: 04/14/23	Lic. No.: 57095

23-07 MILL AND OVERLAY ALPINE DRIVE	NEIGHBORHOOD OVERLAY IMPROVEMENTS NO. (23-07) CITY OF RAMSEY, MINNESOTA	SHEET 29 OF 29 SHEETS
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Public Works Committee

5.3.

Meeting Date: 05/16/2023

By: Bruce Westby, Engineering/Public Works

Title:

Consider Recommending City Council Approval to Revise Public Works Facility Walk-In Business Hours

Purpose/Background:

Purpose:

The purpose of this case is to consider recommending City Council approval to revise the public walk-in hours for the Public Works facility from 8 AM to 4:30 PM to 8 AM to 3:30 PM.

Background:

The public access doors to the Public Works facility currently automatically lock at 4:30 PM. Staff recommends revising the time that the front doors automatically lock to prevent public access to the facility to 3:30 PM due to concerns that will be discussed in detail during the Public Works Committee meeting.

If needed, a door bell is available for use by the public or delivery services that want to talk directly to Staff between 3:30 and 4:30 PM. Staff can therefore still allow access to the Public Works Facility between 3:30 and 4:30 PM upon request.

A drop box is also available outside the front doors of the Public Works Facility, which is used by the public to drop off or pick up keys for Parks facility rentals. This box will remain available for public use from 3:30 PM to 4:30 PM.

If the Public Works Committee recommends Council approval of this action, Staff will add a consent agenda case to the May 23rd City Council agenda.

Timeframe:

Staff anticipates this case will take 10 minutes to present and respond to questions.

Observations/Alternatives:

Alternative #1: Motion to recommend City Council approval to revise the Public Works Facility walk-in business hours to 8:00 AM to 3:30 PM.

Alternative #2: Motion of other.

Funding Source:

The only funding required as a result of the recommended action is to change one decal on the front doors from "4" to "3". This work, which is estimated to cost less than \$100, will be paid directly from the Public Works budget.

Recommendation:

Staff recommends Alternative #1.

Action:

Motion to recommend City Council approval to revise the Public Works Facility walk-in business hours to 8:00 AM to 3:30 PM.

Attachments

No file(s) attached.

Form Review

Inbox

Brian Hagen

Form Started By: Bruce Westby

Final Approval Date: 05/11/2023

Reviewed By

MaryJo Warner

Date

05/11/2023 04:28 PM

Started On: 05/09/2023 10:34 AM

Public Works Committee

6. 1.

Meeting Date: 05/16/2023

By: Bruce Westby, Engineering/Public Works

Title:

Receive Updates on Improvement Projects, Studies and Items of Interest

Purpose/Background:

Purpose/Background:

The purpose of this case is to update the Public Works Committee on current and proposed City, County and MnDOT improvement projects and studies, and on other items of interest to the Committee.

City Improvement Projects

- **161st Avenue Reconstruction (IP #23-01)**
 - Preconstruction meeting conducted May 3, 2023
 - Staff continues to work with property owners of west pond site to address their concerns
 - Construction in progress (tree clearing 5/15 week, reclaim 5/24 week, utilities start 5/30)
- **Central Park Parking Lot Reconstruction (IP #23-02)**
 - Staff is preparing plans and specifications
 - Fall 2023 construction proposed (after Game Fair)
- **167th Avenue Reconstruction (IP #23-04)**
 - Bolton & Menk is preparing plans and specifications
 - 2023 construction proposed
- **Barthels Rum River Acres 2nd Reconstruction (IP #23-05)**
 - Bid opening 9 AM on May 19, 2023
 - 2023 construction proposed
- **2023 MSA Pavement Overlay Improvements (IP #23-06)**
 - Staff is preparing plans and specifications
 - 2023 construction proposed
- **2023 Neighborhood Pavement Overlay Improvements (IP #23-07)**
 - Preconstruction meeting conducted May 11, 2023
 - Construction proposed to start June 6, 2023
- **2023 Crack Seal Improvements (IP #23-08)**
 - Contract awarded to Northwest Asphalt
 - June 2023 construction proposed
- **2023 Pavement Rejuvenator Improvements (IP #23-09)**
 - 2023 construction proposed
- **Whispering Pines Estates Plat 3 Reconstructions (IP #23-10)**
 - Staff is preparing plans and specifications
 - 2023 construction proposed
- **Trott Brook Crossing Sanitary Sewer Lift Station Improvements (IP #23-11)**
 - Bolton and Menk is preparing plans and specifications
 - Coordinating design and project schedule w/ Trott Brook Crossing/TCLD
 - Fall 2023 final completion proposed
- **HY-10 Ramsey Improvements (IP #23-12)**
 - Contract awarded to Douglas-Kerr Underground, LLC
 - Acquiring right-of-way and easements
 - 2023 construction proposed
- **Highway 47 Sound Wall north of Xkimo Street (IP #22-17)**
 - MnDOT is preparing draft Cooperative Construction Agreement
 - Staff anticipates requesting Council approval to authorize bids May/June, 2023

- **WTP Trunk Watermain Improvements (#21-08)**
 - Staff anticipates requesting Council approval to amend SEH, Inc. agreement to revise plans and remove inspections June 13, 2023
 - Staff anticipates requesting Council approval of plans and authorization to re-bid Fall 2023
- **Centralized Water Treatment Plant (#21-09)**
 - Preconstruction meeting conducted April 26, 2023
 - Construction will begin June 2023
 - Substantial completion scheduled for May 1, 2025
 - Final completion scheduled for August 1, 2025
- **Ramsey Gateway Highway 10 Improvements (IP #20-11)**
 - Final design plans at 100-percent
 - Construction schedule; June 2023 through early 2026 (2024 - 2025 majority)
 - Riverdale Drive east of SLB & temp US 10 widening Summer/Fall 2023
- **Riverdale Drive Extension – Llama Street to Bowers Drive (IP #20-05)**
 - Construction substantially complete & Hwy 10 improvements in progress
- **Wetland 114P Outlet Control Improvements (#19-07)**
 - Sanitary sewer manhole castings raised
 - DNR Permit issued
 - Grading & outlet control structure work to occur Spring/Summer 2023

City of Anoka Improvement Projects

- **Highway 47 Corridor Improvements**
 - Construction proposed for 2025
 - Anoka webpage <https://clients.bolton-menk.com/anokahwy47/>

Anoka County Improvement Projects

- **Roundabout at Armstrong Boulevard/CSAH 83 and Alpine Drive (IP #23-03)**
 - City cost share = \$28,667.64 per JPA
 - Construction began late March
 - Armstrong Boulevard will remain open to traffic at all times
 - Alpine Drive will close to traffic either side of Armstrong Boulevard at different times
 - Construction complete Fall 2023

MnDOT Improvement Projects

- **Anoka Solution Highway 10 Improvements**
 - Substantial completion November 2023
 - Final completion Spring 2024
 - Anoka webpage <https://clients.bolton-menk.com/hwy10/>
 - MnDOT webpage <http://www.dot.state.mn.us/metro/projects/hwy10-anoka/>
- **US 10 / 169 & Ferry Street / TH 47 Interchange**
 - Final completion Spring 2024
 - MnDOT webpage <http://www.dot.state.mn.us/metro/projects/hwy10-anoka/>
- **Ferry Street / Trunk Highway 47 Grade Separation @ BNSF Rail Crossing**
 - Preliminary design suspended to explore S-curve realignment
 - \$45M in bonds authorized October 2020
 - Construction proposed for 2024 or later
 - MnDOT webpage <http://www.dot.state.mn.us/metro/projects/hwy47rr-anoka/>
- **Rum River Bridge Replacement**
 - Three lanes each direction
 - Final completion Spring 2024
 - MnDOT webpage <http://www.dot.state.mn.us/metro/projects/hwy10-anoka/>

Studies & Items of Interest

- **Sunfish Lake Sedimentation Basin Improvements**
 - Property owner indicated interest in filling swale and grading sedimentation basin
 - Staff delineated rear property line last Fall and notified property owner
 - Staff is working to contact property owner
- **Elk River Highway 10 Corridor Study**
 - Staff will present final report when available
 - Study website <https://www.highway10corridorstudy.com/>

Timeframe:

Staff estimates up to 10 minutes will be needed for updates and discussion.

Observations/Alternatives:

N/A

Funding Source:

N/A

Recommendation:

Action:

No formal action required. For Committee review and discussion purposes only.

Attachments

No file(s) attached.

Form Review

Inbox

Brian Hagen

Form Started By: Bruce Westby

Final Approval Date: 05/11/2023

Reviewed By

MaryJo Warner

Date

05/11/2023 04:28 PM

Started On: 05/09/2023 10:52 AM

Public Works Committee

6.2.

Meeting Date: 05/16/2023

By: Bruce Westby, Engineering/Public Works

Title:

Review Future Topics Calendar

Purpose/Background:

Attached is a calendar of future topics for review and discussion by the Public Works Committee. The calendar includes topics drawn from Committee requests received during meetings and/or unresolved topics previously discussed by the Committee. Calendar dates are subject to change based on the availability of information and required attendees, staff workload, and competing interests and objectives.

Timeframe:

Less than 5 minutes is anticipated to be necessary to review the future topics calendar and address questions.

Observations/Alternatives:

N/A

Funding Source:

Dependent on discussion.

Recommendation:

Staff recommends reviewing the attached calendar and to either approve the calendar by consensus or to direct Staff to revise the calendar as follows; _____.

Action:

No formal action required. For Committee review and discussion purposes only.

Attachments

PWC Calendar May2023

Form Review

Inbox

Brian Hagen

Form Started By: Bruce Westby

Final Approval Date: 05/11/2023

Reviewed By

MaryJo Warner

Date

05/11/2023 04:28 PM

Started On: 05/09/2023 10:53 AM

Public Works Committee Future Topics Calendar *

Date	Topics for Discussion – Committee Action
June 2023	Sunfish Lake Sedimentation Basin Improvements <i>(Westby)</i>
Future/TBD	Sunwood Drive Roundabout Landscaping <i>(Riverblood)</i>
Date	Topics for Discussion – Regulatory
Future/TBD	Sunfish Lake Blvd./CSAH 57 Speed Study Results <i>(Westby)</i>
Future/TBD	Bunker Lake Blvd./CSAH 116 Speed Study Results <i>(Westby)</i>
Date	Topics for Discussion – Policy
Future/TBD	Landscaped Median Maintenance Policy <i>(Riverblood)</i>
July 2023	Draft Trail Maintenance Policy <i>(Riverblood)</i>
July 2023	Draft Stormwater Pond Maintenance Policy <i>(Westby)</i>
Date	Topics for Discussion – Planning and Budget
July 2023	Asset Management Programming Update <i>(Westby)</i>
Future/TBD	Replace City monument sign TH 47 & Bunker Lk Blvd. <i>(Riverblood)</i>
Future/TBD	Targeted Trail Gap Connection Planning <i>(Riverblood)</i>
Date	Topics for Discussion – Staff Updates
August 2023	Elk River Highway 10 Corridor Study <i>(Westby)</i>
Ongoing	Project Review Process Improvements <i>(Westby)</i>
Ongoing	Flashing Yellow Arrow Improvement Opportunities <i>(Westby)</i>
Ongoing	TH 47 Improvements, Bunker Lk Blvd to Hwy 10 <i>(Westby)</i>

* Dates subject to change based on availability of information, required attendees, staff workload, and competing interests and objectives.