

**City of Ramsey**  
**Agenda**  
**Public Works Committee**  
**Tuesday, July 18, 2023**

**5:30 pm**

**Lake Itasca Room, 7550 Sunwood Drive NW**

Remote Attendance available at [www.cityoframsey.com/meetings](http://www.cityoframsey.com/meetings).  
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. **Call to Order**
  
2. **Citizen Input**
  
3. **Approve Agenda**
  
4. **Approve Minutes**
  1. Approve the following meeting minutes.
    1. Public Works Committee meeting dated June 20, 2023.
  
5. **Committee Business**
  1. Review Cost Estimate for Drainage Improvements at 17650 Argon Street NW
  2. Review Drainage Concerns at 5725 180th Lane NW
  3. Consider recommending City Council approve plans & specifications and authorize advertisement for bids for Central Park Main Parking Lot Reconstruction, Improvement Project #23-02
  
6. **Committee/Staff Input**
  1. Receive Updates on Improvement Projects, Studies and Items of Interest
  2. Review Future Topics Calendar
  
7. **Adjournment**



**Public Works Committee**

4. 1.

**Meeting Date:** 07/18/2023

**By:** Kathy Schmitz, Administrative Services

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**Title:**

Approve the following meeting minutes.

- 1. Public Works Committee meeting dated June 20, 2023.

**Purpose/Background:**

Purpose: To review and approve meeting minutes.

Background: Attached are the meeting minutes for review.

**Timeframe:**

5 minutes.

**Observations/Alternatives:**

n/a

**Funding Source:**

n/a

**Recommendation:**

To review and approve meeting minutes dated June 20, 2023.

**Action:**

Motion to approve meeting minutes dated June 20, 2023.

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**Attachments**

06.20.23 PWC minutes

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**Form Review**

**Inbox**

Bruce Westby

Kathy Schmitz (Originator)

Bruce Westby

Brian Hagen

Form Started By: Kathy Schmitz

Final Approval Date: 07/13/2023

**Reviewed By**

Kathy Schmitz

Kathy Schmitz

Bruce Westby

Brian Hagen

**Date**

07/12/2023 08:57 AM

07/12/2023 08:57 AM

07/13/2023 09:18 AM

07/13/2023 03:46 PM

Started On: 07/12/2023 08:45 AM

**PUBLIC WORKS COMMITTEE  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, June 20, 2023, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:     Chairperson Chris Riley  
                              Councilmember Debra Musgrove  
                              Councilmember Matt Woestehoff

Also Present:         City Engineer/Public Works Director Bruce Westby  
                              Assistant City Engineer Joe Feriancek

**1.     CALL TO ORDER**

Chairperson Riley called the regular meeting of the Public Works Committee to order at 5:30 p.m.

**2.     CITIZEN INPUT**

There was none.

**3.     APPROVE AGENDA**

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Woestehoff and Musgrove.  
Voting No: None.

**4.     APPROVE MINUTES**

**4.01: Approve May 16, 2023, Meeting Minutes**

Councilmember Musgrove noted that she would be abstaining as she was not at the meeting but advised that she did read the minutes in preparation of the meeting tonight.

Motion by Councilmember Woestehoff, seconded by Councilmember Riley, to approve the following minutes:

Regular Meeting Minutes dated May 16, 2023

Motion carried. Voting Yes: Chairperson Riley and Councilmembers Woestehoff. Voting No: None. Abstaining: Councilmember Musgrove.

## **5. COMMITTEE BUSINESS**

### **5.01: Consider Drainage Improvement Options at 17650 Argon Street NW**

City Engineer/Public Works Director Westby reviewed the staff report and welcomed input.

Councilmember Musgrove asked if the resident living next door in figure three has a culvert under the driveway.

City Engineer/Public Works Director Westby replied that driveway does not appear to have a culvert based on the pictures previously taken.

Councilmember Musgrove noted a statement she recalled which stated that other residents in the area have culverts under their driveways and asked if that is correct.

City Engineer/Public Works Director Westby was unsure. He noted that the property to the east is higher in elevation and may have a culvert.

Mr. Mytko replied that many of the neighbors have culverts under their driveways.

Councilmember Musgrove asked who placed those culverts, whether it would have been the builder or individual property owners.

City Engineer/Public Works Director Westby replied that the City does not have records of that as this area was developed before the City was incorporated.

Councilmember Musgrove asked if the City regularly grades the drainage ditch.

City Engineer/Public Works Director Westby replied that the City does not regularly grade drainage ditches. He stated that if a ditch needed to be graded in order to restore drainage, the City could do that but noted that is rare. He commented that the City does regular maintenance such as mowing and clearing blockage/debris.

Councilmember Musgrove asked if the cement driveway shown in figure three has less drainage issues than the other driveway.

City Engineer/Public Works Director Westby replied that neither of the driveways have culverts and the driveway to the east is generally at a high point, so water runs away and the driveway on the west would benefit from a culvert. He identified the low point to where water drains and noted that without a culvert the water is trapped between the Mytko's driveways. He provided additional details on grading the property, confirming that there could be impacts to the trees.

Chairperson Riley invited the resident to speak.

Mr. Mytko commented that he would not want to lose trees, but the trees mentioned are in tough shape and therefore he does not have a firm attachment to those trees. He asked about redefining

the ditch as more of a rain garden which would hold the water closer to the street to absorb the groundwater. He confirmed that the water soaks into the ground much faster during the summer months. He commented that it would seem to be a good option if there were an identified area that could help water soak into the ground further away from his home.

City Engineer/Public Works Director Westby commented that he would not have any concerns in the summer with doing that but believed that water would still back up into the yard in the spring when the ground is frozen. He commented that the yard does have a bowl outside the ditch and the property also receives runoff from the neighboring property. He stated that if the goal is to solve the problem, the front yard should be regraded in addition to whatever work is done in the ditch.

Chairperson Riley acknowledged that there is a low point in the front yard and believed that to be an item to be addressed by the homeowner. He stated that he would be willing to assist with drainage improvement in the ditch.

Mr. Mytko commented that they understand that the front yard is relatively flat. He acknowledged that their first request was the culvert under the driveway and believed that would provide much needed assistance.

Chairperson Riley commented that it sounds like if the culvert were installed under the concrete driveway with some work in the ditch, that would sound like it would assist the problem.

City Engineer/Public Works Director Westby confirmed that would provide positive drainage for water in the ditch.

Councilmember Woestehoff commented that it sounds like the ditch would be needed between the driveways, with the culvert, and grading around the corner to Cobalt Street, which sounds like a lot of work.

City Engineer/Public Works Director Westby confirmed that would be the scope of work and noted again that some trees may also need to be removed.

Councilmember Woestehoff commented that would seem to create a steep slope in one area.

City Engineer/Public Works Director Westby replied that the steepest slope the City would prefer would be a 1:4 (1-foot vertical to 4-foot horizontal) slope.

Mr. Mytko asked if a narrower channel could be used to minimize impacts to trees .

City Engineer/Public Works Director Westby replied that the City prefers to have a flat bottom within ditches for maintenance. He stated that staff can continue to look into these options and bring something more defined back for discussion.

Councilmember Musgrove stated that she would have concerns with a V bottomed ditch. She agreed that the grading should extend around Cobalt Street if they are going to invest in the other improvements in order to ensure it functions properly.

Councilmember Woestehoff asked for a rough estimate on the cost for this type of project.

City Engineer/Public Works Director Westby replied that this would be a bigger expense to remove and replace a portion of the driveway along with grading and turf establishment. He estimated that the ditch work and driveway repair could be around \$10,000 to \$15,000.

Chairperson Riley asked if the resident had plans to replace their driveway, as it does not appear to be in great shape.

Mr. Mytko replied that they did not have plans to replace the driveway, as their current plan is focused on protecting their home from flooding.

Chairperson Riley commented that they have been discussing a potential culvert and ditch work and asked if the Committee was comfortable moving forward in having staff provide more information.

Councilmember Musgrove stated that perhaps it would be helpful to know if the homeowner were willing to pay for a portion of the project. She acknowledged that this could be a project that would benefit the neighborhood because of the current drainage pattern. She commented that she would support getting better estimates of costs as discussed.

Councilmember Woestehoff commented that he does not believe that this will impact the neighborhood as a whole as it only moves the water past this property and a neighboring property owner does not have a culvert. He commented that he does not see this as a City responsibility because the property is lower in the front yard. He agreed that it is unfortunate and if there are things that could be done, those could be done but would have a hard time justifying spending \$15,000 on one property when there are road repairs that could benefit from that funding.

Chairperson Riley commented that the ditch does not function, and he would be interested in hearing what could be done in that realm, including the option for a culvert.

Councilmember Woestehoff asked if it would be allowed for the homeowner to regrade between the driveways to create a pond.

City Engineer/Public Works Director Westby replied that he was unsure what exists in the right-of-way in terms of utilities. He noted that it is typically not allowed.

Mr. Mytko commented that their utilities come into the property through the back. He commented that it seems that if the City decided not to pursue something, he would not be allowed to do anything either.

Chairperson Riley commented that is not correct. He stated that they are going to look into options and what could be done in the easement. He noted that the resident could regrade their own property out of the easement. He commented that he would prefer to see the water move rather than be captured in that location.

Councilmember Musgrove commented that they want to ensure that something works well for the typical rain events but also the higher intensity events as well.

City Engineer/Public Works Director Westby commented that if the ditch was graded and a culvert was installed under the west driveway that should help to move water along, with the understanding that the low point in the yard will hold some water.

Mr. Mytko commented that there are some pine trees along Cobalt that he would like to see protected.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to direct City staff investigate the cost for a culvert and ditch work along Argon and Cobalt Streets for the purpose of providing positive drainage for runoff within City right-of-way along the property at 17650 Argon Street and to also investigate the option of a rain garden or other method of water retention.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff.  
Voting No: None.

**5.02: Consider Recommending City Council Approving Plans and Specifications and Authorizing Advertisement for Bids for 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06**

Assistant City Engineer Feriancek reviewed the staff report and recommendation to recommend City Council approval of plans and specifications and authorizing advertisements for bids for 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06.

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to recommend City Council approval of plans and specifications and authorizing advertisement for bids for 2023 MSA Pavement Overlay Improvements, Improvement Project #23-06.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Musgrove and Woestehoff.  
Voting No: None.

**5.03: Consider Recommending City Council Approving Plans and Specifications and Authorizing Advertisement for Bids for Whispering Pines Estates Plat 3 Street Reconstructions, Improvement Project #23-10**

Assistant City Engineer Feriancek reviewed the staff report and recommendation to recommend City Council approval of plans and specifications and authorizing advertisements for bids for Whispering Pines Estates Plat 3 Street Reconstructions; Improvement Project #23-10.

Chairperson Riley stated that the reconstruction light seemed to be a good fit for Autumn Heights and asked if that has worked out well so far.

Assistant City Engineer Feriancek replied that they had to do a few patches to address drainage but believe they have addressed that in the approach moving forward.

Councilmember Musgrove commented that she is glad to see that they are able to come in under the original costs.

Chairperson Riley commented that he agrees with not adding driveway culverts everywhere. He commented that if there are some spots that should be addressed, he would like that to be done, but does not want to add them just to add them.

Assistant City Engineer Feriancek commented that during the design process staff inspects project areas during rain events and the spring thaw to identify potential issues with drainage. He stated that they did not notice any issues with drainage in this area.

Chairperson Riley commented that the residents will be happy to have these streets repaired.

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to recommend City Council approval of plans and specifications and authorizing advertisements for bids for Whispering Pines Estates Plat 3 Street Reconstructions, Improvement Project #23-10.

Motion carried. Voting Yes: Chairperson Riley, Councilmembers Woestehoff and Musgrove. Voting No: None.

#### **5.04: Recommendation for Spending Remaining 2023 Budgeted Pavement Maintenance Funds**

Assistant City Engineer Feriancek reviewed the staff report and options available for the use of the remaining 2023 budgeted crack seal funds noting that they could be directed to Improvement Project #23-09 Pavement Rejuvenation Improvements or towards 2023 temporary pavement repair projects.

Councilmember Musgrove used the scenario that the funds are not spent and asked if that would carry over to the next year or be transferred to the general fund.

City Engineer/Public Works Director Westby replied that an excess balance is carried over to the next year and would continue to be earmarked for this purpose.

Councilmember Musgrove commented that she would prefer to use the funds as there are a lot of potholes to fill this year.

Chairperson Riley agreed that he would apply this balance to the pothole budget.

Chairperson Riley confirmed the consensus direction of the Committee for the funds to be used towards potholes.

## **6. COMMITTEE / STAFF INPUT**

### **6.01: Staff Updates on Improvement Projects, Studies, and Items of Interest**

City Engineer/Public Works Director Westby provided an update on current and proposed City, County and MnDOT improvement projects and studies, and on other items of interest to the Committee.

Chairperson Riley asked for an update on the 161<sup>st</sup> Avenue reconstruction project.

City Engineer/Public Works Director Westby replied that the project is moving along.

Assistant City Engineer Feriancek provided a more detailed update on the project details and plans for the next few weeks.

Chairperson Riley noted that many of the planted trees along Puma Street in the Lennar development are dead again and asked the process to address that.

City Engineer/Public Works Director Westby replied that once the trees are fully planted throughout the development, they are counted and inventoried and then the two-year landscape guarantee begins. He acknowledged that many of the trees have died and will need to be replaced and noted that Lennar is aware of that.

### **6.02: Review Future Topics Calendar**

Councilmember Woestehoff referenced the Sunwood Drive roundabout landscaping and noted that he recently noticed a nice monument sign installed in Otsego in a roundabout.

Councilmember Musgrove agreed, noting that some of the landscaping is fairly intense in that area.

## **7. ADJOURNMENT**

Motion by Councilmember Musgrove, seconded by Councilmember Woestehoff, to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 7:00 p.m.

Respectfully submitted,

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Bruce Westby  
City Engineer/Public Works Director

Drafted by Amanda Staple  
*TimeSaver Off Site Secretarial, Inc.*

**Public Works Committee****Meeting Date:** 07/18/2023**Primary Strategic Plan Initiative:** Not Applicable**Title:**

Review Cost Estimate for Drainage Improvements at 17650 Argon Street NW

**Purpose/Background:****Purpose:**

The purpose of this case is review estimated costs for improvements required to address drainage concerns expressed by the property owners at 17650 Argon Street NW.

**Background:**

The property owners originally shared their concerns via email with Councilmember Olson on April 18, 2023, who then shared their email with City Engineer/Public Works Director Westby on April 19, 2023. The following italicized text copied from the email outlines the property owners' concerns and request for assistance from the City.

*Hello, my wife and I live at 17650 Argon St. NW for 6 years now and we have a concern that we believe is a city responsibility. As you can see from the attached pictures, our front yard retains water in the right-of way ditch and then overflows covering our front yard completely. This water gets upwards of a foot deep at times in the spring and comes within 10 feet of our foundation. Most of the other residences in the neighborhood have culverts under their driveways to allow the water to flow...we do not. This has caused us hardship as it is flooding our basement. As you can see in a couple of pictures we have to set pumps up to remove the water to try and reduce the amount of water coming into our finished basement. We are wondering if the city will install culverts under one or both of our driveways to help alleviate the flooding at our property. I would encourage you to drive by or stop by in the next couple of days with the rain coming and see the situation for yourself. Please feel free to call me if you would like to discuss this further. My contact information is attached below and this is my work email and I have copied my wife as well. Thank you for your attention to this matter.*

Assistant City Engineer Feriancek visited the site on April 21st to meet with the property owners and Councilmember Olson. Based on Assistant City Engineer Feriancek's observations (no survey shots had been taken yet), the front yard of the property was graded at least 6-inches lower than the foundation of the home, both driveways, and Argon Street. The rear yard has positive drainage to the wetland behind the home, and there is a defined drainage ditch between their west driveway and Cobalt Street. However, no defined drainage ditch exists between their front yard and Argon Street, nor is there a defined swale to convey stormwater runoff from their front yard to the wetland behind their home, or to the drainage ditch along Cobalt Street.

This property was developed in 1972, including construction of the home and grading of the yard, which is prior to the City of Ramsey's incorporation in 1974.

The property owners have since expressed concerns about the standing water in their front yard being near their private well. No information exists on this well on the Minnesota Well Index so staff is unable to verify the depth of the well, which is listed as a "deep" well on the attached septic as-built drawing.

Various pictures taken by the property owner and Assistant City Engineer Feriancek are attached to the case showing areas of standing water in the front yard and along the east driveway.

On May 17th (immediately following the May 16th PWC meeting when this item was originally discussed) staff

collected numerous survey shots on the subject property. Attached is a layout showing the survey shots on the front and side yards of the property. Another layout is attached showing the property with 2022 aerial photography and 1-foot contours included for reference.

Based on the survey shots taken, much of the front yard must be filled and/or re-graded to prevent standing water in the front yard to properly address the property owner's concerns. Areas of one or both driveways may also need to be raised slightly. However, there is very little elevation difference between the home's foundation and the ditch along Argon Street so the final grade of the front yard would be nearly flat. And while a driveway culvert can be added under the west driveway and the ditch along Argon Street can be re-graded to better convey runoff from the street under the west driveway to the ditch along Cobalt Street, the Argon Street ditch grade will be extremely flat.

Grading well defined roadside ditches and adding a driveway culvert under the west driveway will work to convey stormwater runoff from the City's right-of-way along Argon Street and Cobalt Street to the wetland north of the subject property. However, this will not fully address the property owner's concerns as a portion of the runoff that pools in the front yard is the result of rain that falls or snow that melts within the front yard, the driveways, and a portion of the property to the east.

As directed by the Public Works Committee on June 20th, Staff has estimated costs to re-grade and establish turf within the right-of-way along Argon and Cobalt Streets adjacent to the subject property, and to install a driveway culvert under the west driveway including repairing the impacted portion of the concrete driveway. Attached is a copy of the plan showing the proposed ditch grading and culvert installation work, as well as a cost estimate totaling \$32,071.50. It is important to note that these costs do not include costs to remove and replace any trees, which may be impacted by construction in order to achieve minimum 1:4 side slope in ditches.

**Notification:**

The property owners will receive a link to this case, and will be invited to attend the Public Works Committee meeting on Tuesday evening.

**Time Frame/Observations/Alternatives:**

Staff anticipates 15 minutes will be required to present this case and respond to questions.

**Funding Source:**

Dependent on discussions and direction from the Public Works Committee.

**Recommendation:**

Staff has no recommendations to offer at this time.

**Outcome/Action:**

Dependent on discussions and direction from the Public Works Committee.

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**Attachments**

Pictures

Septic As-built Plan

1972 Certificate of Survey

2022 Aerials with 2ft Contours

2022 Aerials with 1ft Contours

Survey Shots

Proposed Improvements Plan

Cost Estimate

## Form Review

**Inbox**

Brian Hagen

Form Started By: Bruce Westby

Final Approval Date: 07/13/2023

**Reviewed By**

Brian Hagen

**Date**

07/13/2023 03:50 PM

Started On: 07/13/2023 01:07 PM























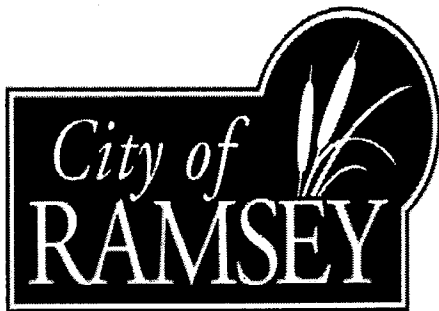












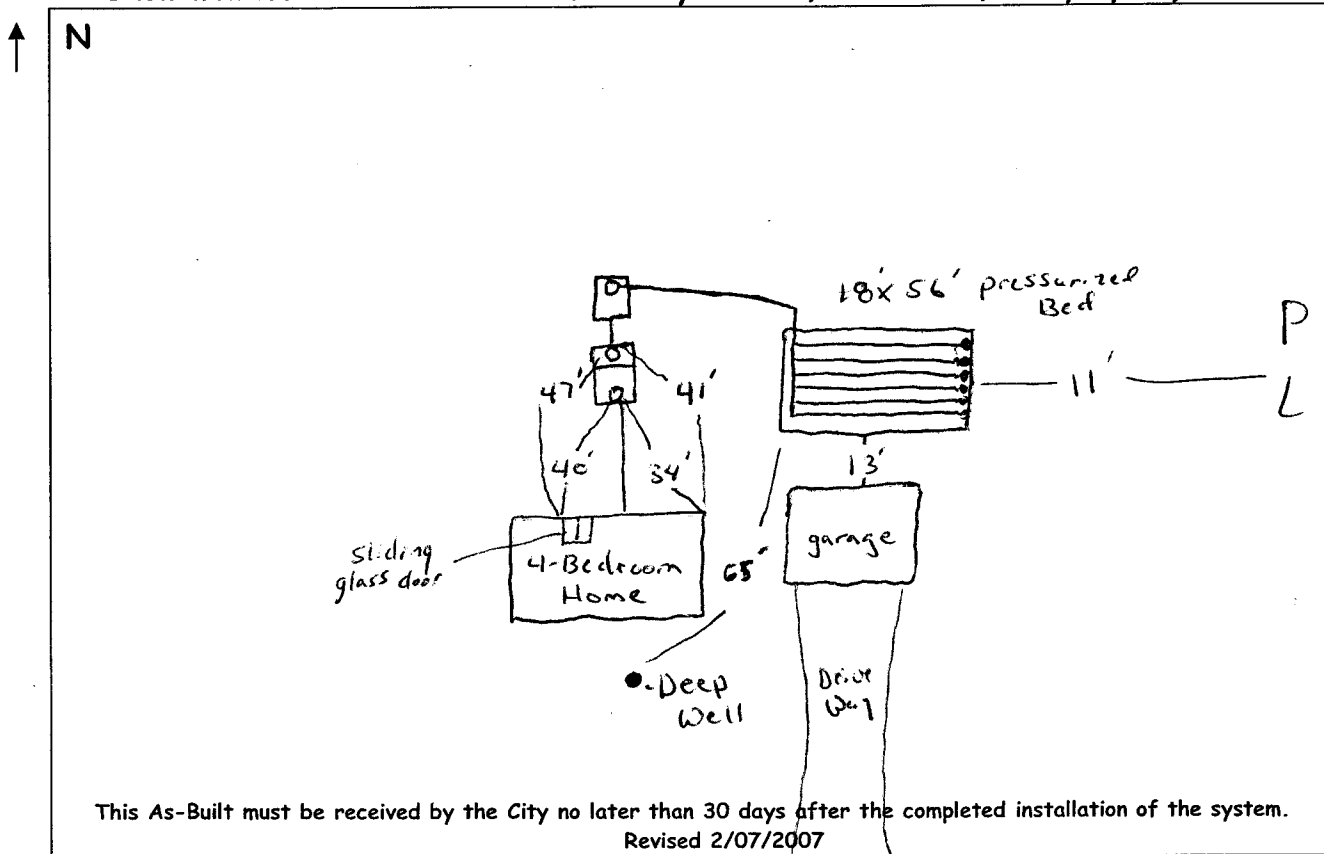
7550 Sunwood Drive NW.  
 Ramsey, MN 55303  
 763-433-9850 - Phone  
 763-433-9848 - Fax

RECEIVED  
 JUN 07 2017  
 BY: 34880

**ONSITE SEWAGE TREATMENT AS-BUILT DRAWING**

PERMIT # RA034880 DATE 6-7-17  
 ADDRESS 17650 Argon St. NW PIN/PID NO. 01-32-25-31-0017  
 CONTRACTOR Casper's Excavating LIC. NO. 765 PHONE NO. 763-434-3618  
 DESIGNER Casper's Excavating Inc. PHONE NO. 763-434-3618  
 TANK SIZE(s) 1500 gal. 2 comp. 1000 lift NO. OF TANKS 2  
 TANK MANUFACTURER Knife River TANK MATERIAL: PRECAST / FIBERGLASS / PLASTIC  
 TYPE OF DRAINFIELD Pressure Bed  
 S.F. OF DRAINFIELD 1000 NO. OF DRAINFIELD RUNS 6  
 DEPTH OF DIRT OVER DRAINFIELD 3" DEPTH OF ROCK UNDER TRENCH 6"  
 DEPTH OF ROCK OVER PIPE 2" TOTAL DEPTH OF TRENCH 20"  
 NUMBER OF BEDROOMS 4 WHIRLPOOL: YES/NO GARBAGE DISPOSAL: YES/NO  
 MOUND SYSTEM: YES/NO GEOTEXTILE: YES/NO SCHEDULE 40: YES/NO

Show well location and distance from septic tank, easements, and property lines.



This As-Built must be received by the City no later than 30 days after the completed installation of the system.  
 Revised 2/07/2007

**NOTE:** An electrical permit is required for all electrical connections.

Argon St. NW

Distance from BM To:  
 Limiting Layer \_\_\_\_\_  
 Bottom Rock Bed \_\_\_\_\_

SCALE 1 INCH = 00 FEET

o Denotes iron pipe

LE ROY H. WINNER & ASSOCIATES, INC.

Land Surveyors

Registered Under Laws of State of Minnesota

8398 Center Drive • Minneapolis, Minn. 55432

Phone 784-0210

JOB NO. 72-70

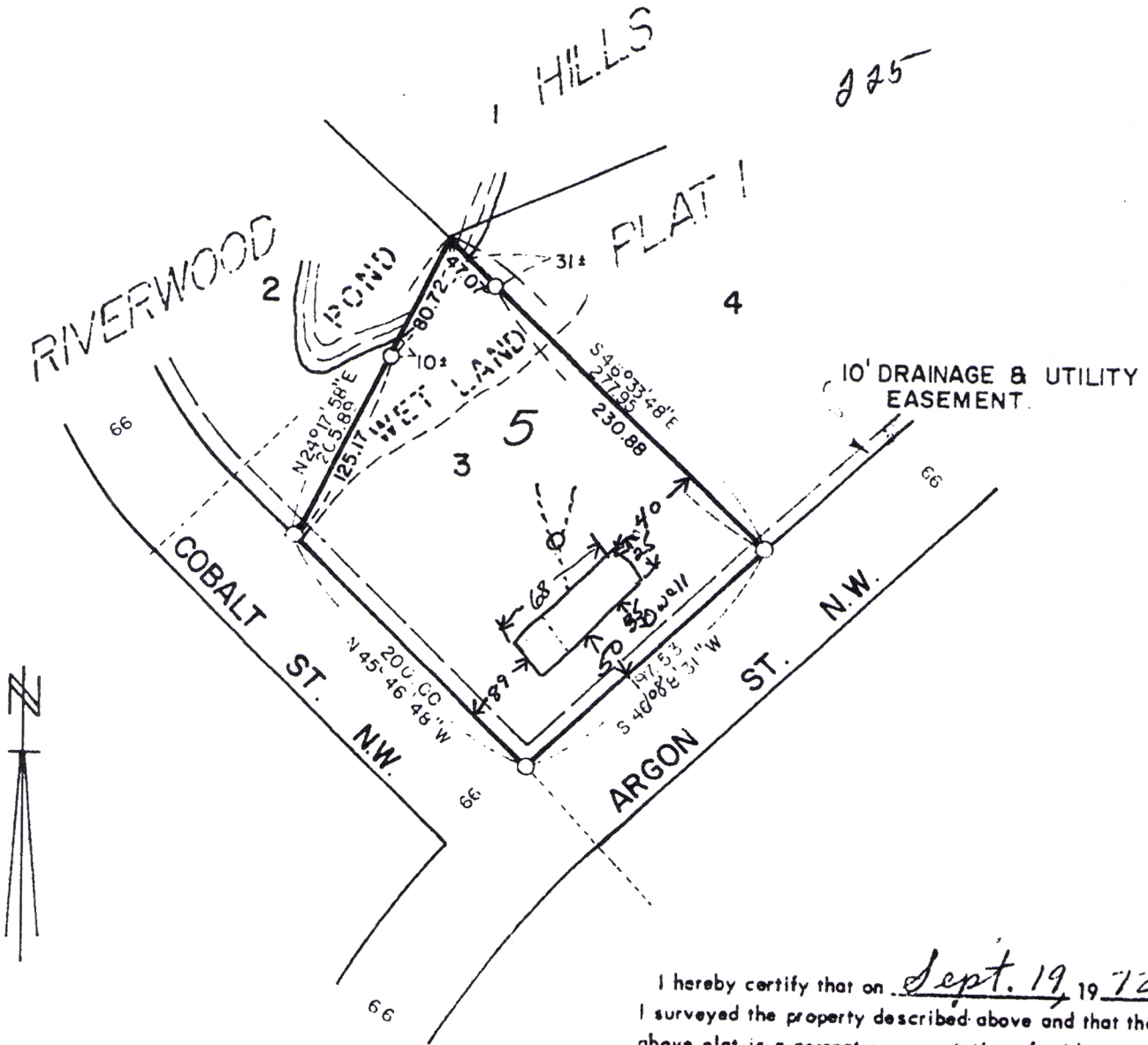
BK. PG.

RECEIVED  
JUL 09 2018  
BY: 37817

CERTIFICATE OF SURVEY

SURVEY FOR: Good Value Homes

DESCRIBED AS: Lot 3, Block 5, Riverwood Hills Plat 1, Anoka County, Minnesota.



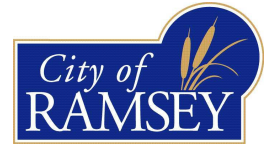
I hereby certify that on Sept. 19, 1972  
I surveyed the property described above and that the  
above plat is a correct representation of said survey.

Le Roy H. Winner  
LAND SURVEYOR REG. No. 4987

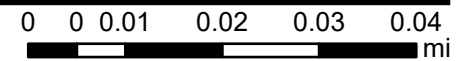
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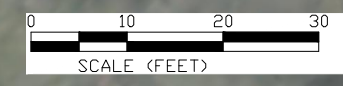
val\_Title

val\_Comment



Print Date: May 11, 2023





DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Engineer Name \_\_\_\_\_  
 Date xx/xx/xx Lic. No. Eng. No.

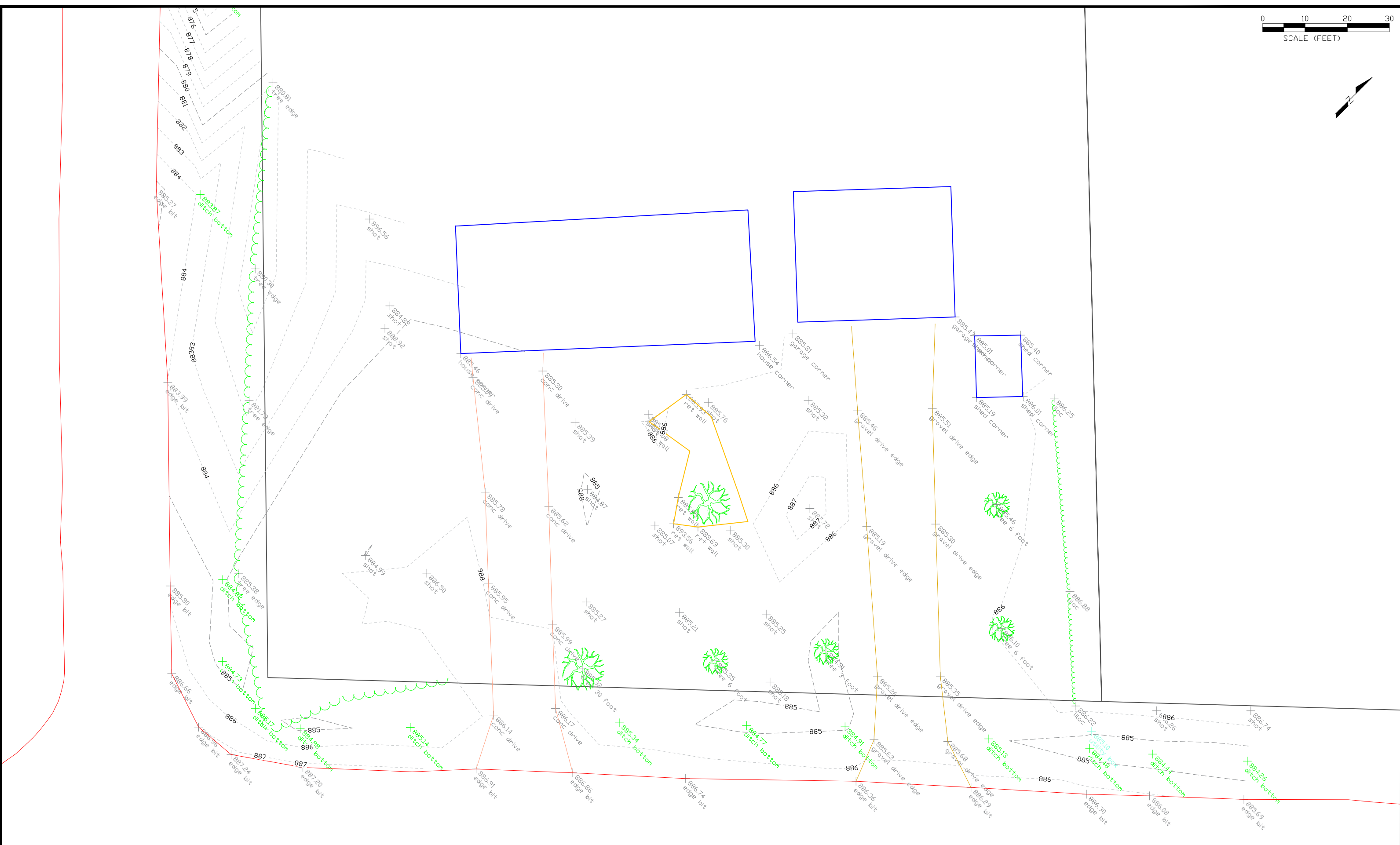
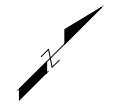
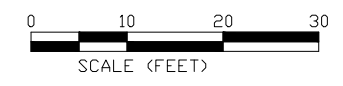
DESIGNED BY: ---  
 DRAWN BY: --- DATE: xx/xx/xx  
 CHECKED BY: --- FILE: (file no.)

**CITY OF RAMSEY**  
 7550 SUNWOOD DRIVE  
 RAMSEY, MN 55303  
 (763) 427-1410 FAX (763) 433-9898

**17650 ARGON STREET  
 EXISTING GROUND TOPO**

(PROJECT NAME)  
**CITY PROJECT NO. (File No.)**  
 CITY OF RAMSEY, MINNESOTA

SHEET  
 --- OF ---  
 (XX)  
 SHEETS



DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Engineer Name \_\_\_\_\_  
 Date XX/XX/XX Lic. No. Eng. No.

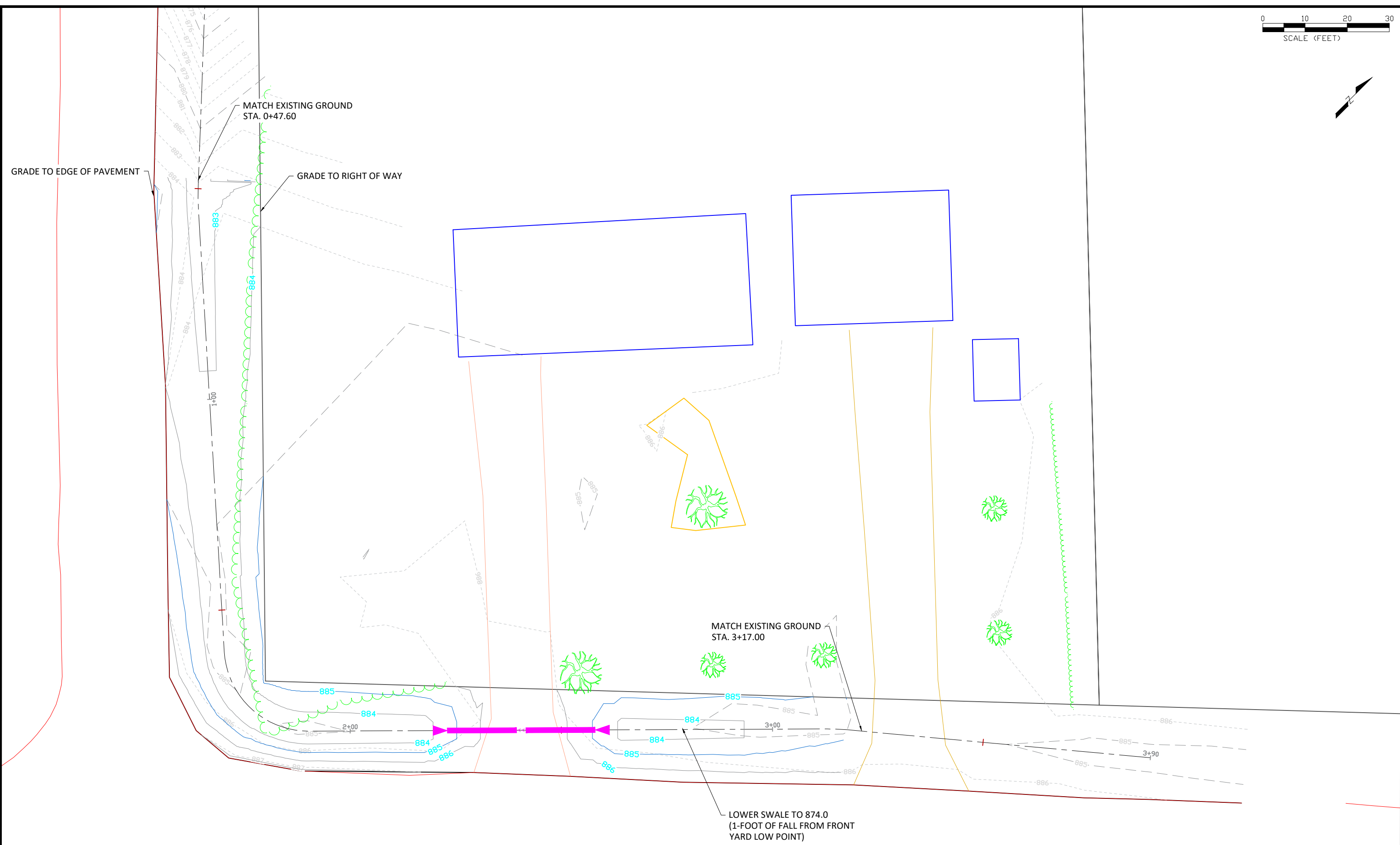
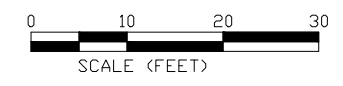
DESIGNED BY: ---  
 DRAWN BY: --- DATE: XX/XX/XX  
 CHECKED BY: --- FILE: (file no.)

CITY OF RAMSEY  
 7550 SUNWOOD DRIVE  
 RAMSEY, MN 55303  
 (763) 427-1410 FAX (763) 433-9898

17650 ARGON STREET  
 EXISTING GROUND TOPO

(PROJECT NAME)  
 CITY PROJECT NO. (File No.)  
 CITY OF RAMSEY, MINNESOTA

SHEET  
 --- OF ---  
 (XX)  
 SHEETS



DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Engineer Name \_\_\_\_\_  
 Date xx/xx/xx Lic. No. Eng. No.

DESIGNED BY: ---  
 DRAWN BY: --- DATE: xx/xx/xx  
 CHECKED BY: --- FILE: (file no.)

**CITY OF RAMSEY**  
 7550 SUNWOOD DRIVE  
 RAMSEY, MN 55303  
 (763) 427-1410 FAX (763) 433-9898

**17650 ARGON STREET  
 PROPOSED GRADING**

(PROJECT NAME)  
 CITY PROJECT NO. (File No.)  
 CITY OF RAMSEY, MINNESOTA

SHEET  
 --- OF ---  
 (XX)  
 SHEETS

17650 Argon Street Drainage  
 Engineer Estimate 7/11/2023

Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total
1	2021.501	MOBILIZATION	LS	1	\$ 6,277.50	\$ 6,277.50
2	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAYS	SY	38	\$ 18.00	\$ 684.00
3	2105.607	COMMON EXCAVATION (EV)	CY	231	\$ 35.00	\$ 8,085.00
4	2501.503	15" CS PIPE	LF	35	\$ 100.00	\$ 3,500.00
5	2501.502	15" CS PIPE APRON	EA	2	\$ 850.00	\$ 1,700.00
6	2531.504	6" CONCRETE PAVEMENT - DRIVEWAYS	SY	38	\$ 165.00	\$ 6,270.00
7	2563.601	TRAFFIC CONTROL	LS	1	\$ 1,000.00	\$ 1,000.00
8	2573.502	STORM DRAIN INLET PROTECTION - CULVERT	EA	2	\$ 250.00	\$ 500.00
9	2573.503	SILT FENCE, TYPE MS	LF	25	\$ 6.00	\$ 150.00
10	2574.507	SALVAGE & INSTALL TOPSOIL	CY	98	\$ 20.00	\$ 1,960.00
11	2574.508	FERTILIZER TYPE 3	LBS	15	\$ 5.00	\$ 75.00
12	2575.505	SEEDING	ACRE	0.14	\$ 2,500.00	\$ 350.00
13	2575.508	HYDRAULIC MATRIX TYPE MULCH	LBS	560	\$ 2.00	\$ 1,120.00
14	2575.508	SEED MIXTURE 25-151	LBS	20	\$ 20.00	\$ 400.00
<i>Construction Costs</i>						\$ 32,071.50
<i>23% Indirect Cost</i>						\$ 7,376.45
<i>Project Costs</i>						\$ 39,447.95

**Public Works Committee****Meeting Date:** 07/18/2023**Primary Strategic Plan Initiative:** Not Applicable**Title:**

Review Drainage Concerns at 5725 180th Lane NW

**Purpose/Background:**

In 2019, the City reconstructed 180th Lane NW as part of the Ford Brook Estates Street Reconstruction project. During that project, the property owners at 5725 180th Lane NW voiced concerns that stormwater runoff comes close to the east side of their home. This property has a small depression and swale on the east side that overflows into the drainage ditch along 180th Lane.

The purpose of street reconstruction projects is to repair pavement sections. If drainage issues are discovered during these projects, staff notes such issues and repairs them if possible. Otherwise, staff documents such issues and tries to assist property owners to resolve the issues at a later date. During the project close out process our contractor removed several feet of silty soils under about 40 feet of the east end of the ditch in front of this property and replaced it with clean sand so the ditch would drain faster after rain events. At that time Staff informed the property owners that if they felt additional drainage improvements were needed staff would assist them in exploring the scope and cost of such improvements, and that if the property owners felt the City should construct the drainage improvements staff could assist in presenting a request to the Public Works Committee.

Following completion of the Ford Brook Estates Street Reconstruction project in 2020, City staff began work to develop a concept plan and associated project cost estimate for a drainage improvement project to help prevent stormwater runoff from backing up through the swale and depression into the front yard at 5725 180th Lane NW from the ditch along 180th Lane NW. The concept plan developed by staff proposes to install 18" storm sewer to convey stormwater runoff from the ditch along 180th Lane at the east side of the property through 18" storm sewer installed under the north side of 180th Lane and the west side of Highway 47 where it would outlet to Ford Brook. The proposed improvements include approximately 650 linear feet of 18" storm sewer, 5 manholes, repairing 2 driveways, erosion control measures, topsoil, seeding, traffic control and permitting (MnDOT Right-of-Way, LRRWMO).

Attached is a concept plan showing the proposed storm sewer alignment with 5 manholes. The estimated project cost is \$150,000.

Staff will provide additional information, pictures and video clips during their presentation.

**Notification:**

The property owners will receive a link to this case, and will be invited to attend the Public Works Committee meeting on Tuesday evening.

**Time Frame/Observations/Alternatives:**

Staff anticipates 20 minutes will be required to present this case and respond to questions.

**Funding Source:**

Dependent on discussions and direction from the Public Works Committee.

**Recommendation:**

Staff has no recommendations to offer at this time.

**Outcome/Action:**

Dependent on discussions and direction from the Public Works Committee.

---

**Attachments**

Concept Plan w 2022 Aerials  
Pictures

**Form Review**

**Inbox**

Brian Hagen

Form Started By: Bruce Westby

Final Approval Date: 07/13/2023

**Reviewed By**

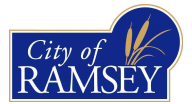
Brian Hagen

**Date**

07/13/2023 03:51 PM

Started On: 07/13/2023 02:43 PM

# 5725 180th Ln Storm Sewer Improvements





August 2020

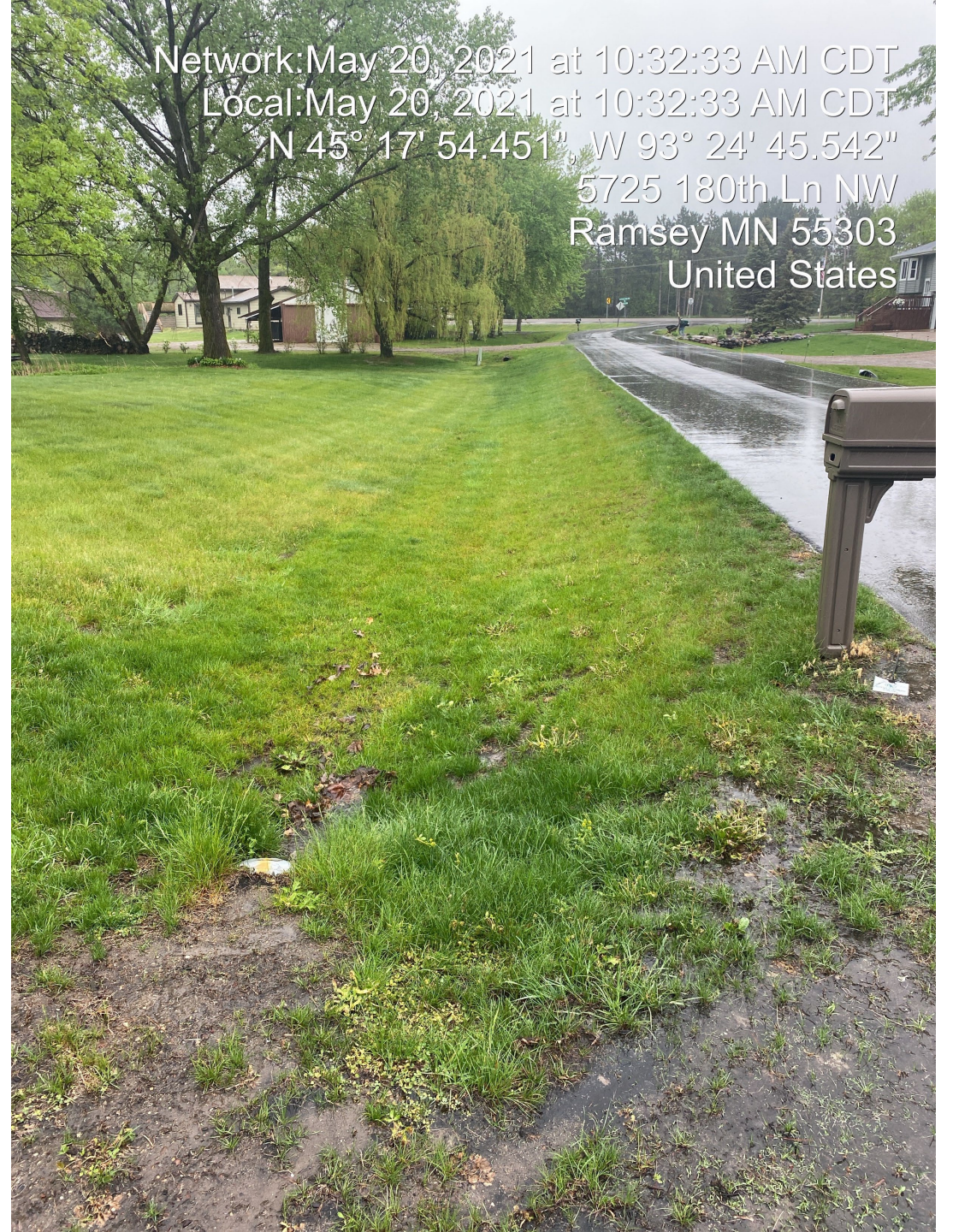


August 2020

Network: May 20, 2021 at 10:32:10 AM CDT  
Local: May 20, 2021 at 10:32:10 AM CDT  
N 45° 17' 54.395", W 93° 24' 46.707"  
5745 180th Ln NW  
Ramsey MN 55303  
United States



Network: May 20, 2021 at 10:32:33 AM CDT  
Local: May 20, 2021 at 10:32:33 AM CDT  
N 45° 17' 54.451", W 93° 24' 45.542"  
5725 180th Ln NW  
Ramsey MN 55303  
United States





August 17, 2022

**Public Works Committee****Meeting Date:** 07/18/2023**Primary Strategic Plan Initiative:** Connect the community through Parks, Trails and Recreational Programming.**Title:**

Consider recommending City Council approve plans & specifications and authorize advertisement for bids for Central Park Main Parking Lot Reconstruction, Improvement Project #23-02

**Purpose/Background:****Purpose:**

The purpose of this case is to consider recommending City Council approve plans and specifications and authorize advertisement for bids for Central Park Main Parking Lot Reconstruction, Improvement Project #23-02.

**Background:**

City Improvement Project #23-02 proposes to reconstruct Central Park's main parking lot. Reconstruction of the parking lot is in the current 2023 – 2032 Capital Improvement Program (CIP) for 2023. It was placed in 2023 with the intent to construct it concurrently with 161<sup>st</sup> Avenue, as a separate project.

Existing Conditions:

The existing parking lot was built in 1985, and is approximately 1.6 acres. A pavement core and soil boring were taken in the parking lot. The parking lot was found to consist of 2.25" bituminous placed directly on sand subbase. The existing parking lot includes 202 total stalls, 3 of which are marked as handicap stalls. The pavement is not rated as part of the City's PASER rating system. However, Staff review has determined an overlay treatment would not be appropriate due to the poor condition of the pavement.

Project History:

- April 12, 2022, Resolution #22-089, the Ramsey City Council accepted a proposal for a topographic survey of the project area from Bolton & Menk.
- June 21, 2022, the Ramsey Public Works Committee (PWC) reviewed bicycle and pedestrian facilities as part of the 161<sup>st</sup> Avenue Street Reconstruction. The PWC recommended extending pedestrian facilities with a goal of minimizing tree impacts and existing park facilities. Those recommendations were incorporated into the parking lot reconstruction plans.
- November 10, 2022, the Ramsey Park and Recreation Commission (PRC) had a discussion of the proposed Central Park parking lot reconstruction as part of consideration of the 2023 – 2032 Parks Capital Improvement Plan. The PRC supported the project in general, specifically using medians to collect stormwater runoff and provide shade trees. Additionally, using the available green space adjacent to the parking lot to increase the footprint of the parking lot, while not losing trees. The PRC supported a one-way directional parking lot layout to increase safety for pedestrians, but also to maximize stall count if possible.
- November 15, 2022, the PWC recommended City Council authorization to prepare plans and specifications. The PWC generally supported the project, including creating the medians to provide shade trees, using the available green space adjacent to the parking lot to increase the footprint of the parking lot while not losing trees. The PWC also supported a two-way parking lot layout to maximize the total stall count.
- December 13, 2022, Resolution #22-285, the Ramsey City Council ordered the City Engineer to prepare plans and specifications for Improvement Project #23-02, Central Park Main Parking Lot Reconstruction.

Proposed Improvements:

Based on direction from the PRC, PWC, and City Council, this project proposes to reconstruct the parking lot with; two-way traffic flow, two lowered medians which will both collect stormwater runoff and contain trees to

provide shade, and an increased foot print to allow for more parking stalls while not removing any mature trees within the park. The parking lot will include B-style concrete curb and gutter throughout, with concrete flumes in the medians. A storm sewer system including catch basins and pipe will be installed at low points in the park drive and medians to take the stormwater runoff. This storm sewer will connect to the system built as part of the 161<sup>st</sup> Avenue reconstruction project. The parking lot stalls are proposed to be 20 feet deep and 9 feet wide with 24-foot-wide drive aisles. The total stall count is 232, including 7 handicap stalls. Handicap stall counts are required per the Minnesota Accessibility code, which requires a minimum 7 stalls for total spaces between 201 and 300.

Staff is proposing to not include the median landscaping or irrigation system as part of the parking lot reconstruction. This is proposed to be performed separately later this fall. As part of the parking lot reconstruction, conduit will be added for future connection to the existing park irrigation system.

#### Future Central Park Considerations:

This project is proposing to only reconstruct the main parking lot and adjacent park drives. The smaller southern parking lot is being reconstructed as part of the 161<sup>st</sup> Avenue reconstruction project per City Council direction on December 13, 2022. The parking lot bay across from the hockey rinks and park drive are in the same condition and age as the main parking lot. Construction of these facilities is proposed to be phased to allow for continual use of Central Park by the public. To offset parking loss during fall sports and provide additional parking during the Game Fair, city staff has temporarily stripped the hockey rinks and pleasure rink for parking. An exhibit showing this layout is attached to this case.

#### Preliminary Schedule Remaining:

- Council approves plans and specifications / authorizes advertisements for bids
  - July 25, 2023
- Park and Recreation Commission recommends funding source
  - August 10, 2023
- Staff Receives Bids
  - August 18, 2023
- Council awards contract to the lowest responsible bidder
  - August 22, 2023
- Contractor begins construction
  - September, 2023
- Contractor substantially completes construction
  - October 13, 2023
- Landscaping / Irrigation installation
  - October / November 2023

Attached is the title sheet showing the scope of the improvements. Plans are available upon request from the City Engineer.

#### **Time Frame/Observations/Alternatives:**

##### **Timeframe:**

Staff anticipates this case will take approximately 15 minutes to present and respond to questions.

##### **Observations/Alternatives:**

##### **Observations:**

The estimated project costs are approximately 15-percent higher than the CIP Level Estimate of \$800,000. This is due to the increased cost of construction seen throughout the year, and anticipated to occur with late season construction, as well as a general increase in storm sewer pipe and structure costs seen this year compared to recent years.

##### **Alternatives:**

Alternative #1: Motion to recommend City Council approve plans and specifications and authorize

advertisements for bids for Central Park Main Parking Lot Reconstruction, Improvement Project #23-02.

Alternative #2: Motion of other.

**Funding Source:**

**Funding Source:**

Funding for this improvement is proposed to come from Park Improvement Trust Funds, Capital Maintenance Funds, and Storm Water Utility Funds.

Staff has completed an estimate based on final plans and anticipate construction costs will be \$751,297.73, with a total estimated project cost of \$924,096.21, which includes 23-percent indirect costs for administrative, engineering, finance, and legal costs.

- Park Improvement Trust Fund           \$391,677.96
- Capital Maintenance Fund           \$340,000.00
- Storm Sewer Utility Fund           \$192,418.25

**Recommendation:**

Staff recommends alternative #1.

**Outcome/Action:**

Motion to recommend City Council approve plans and specifications and authorize advertisement for bids for Central Park Main Parking Lot Reconstruction, Improvement Project #23-02.

**Attachments**

- 23-02 Title Sheet
- Additional Temporary Parking
- 23-02 CIP Sheet

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Mark Riverblood	Mark Riverblood	07/13/2023 08:09 AM
Bruce Westby	Bruce Westby	07/13/2023 01:04 PM
Brian Hagen	Brian Hagen	07/13/2023 03:47 PM
Form Started By: Joe Feriancek		Started On: 07/12/2023 04:49 PM
Final Approval Date: 07/13/2023		

# CITY OF RAMSEY

## CENTRAL PARK MAIN PARKING LOT RECONSTRUCTION

### CITY IMPROVEMENT PROJECT NO. 23-02

## GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" AND THE "SUPPLEMENTAL SPECIFICATIONS" DATED SEPTEMBER 2022 SHALL GOVERN.

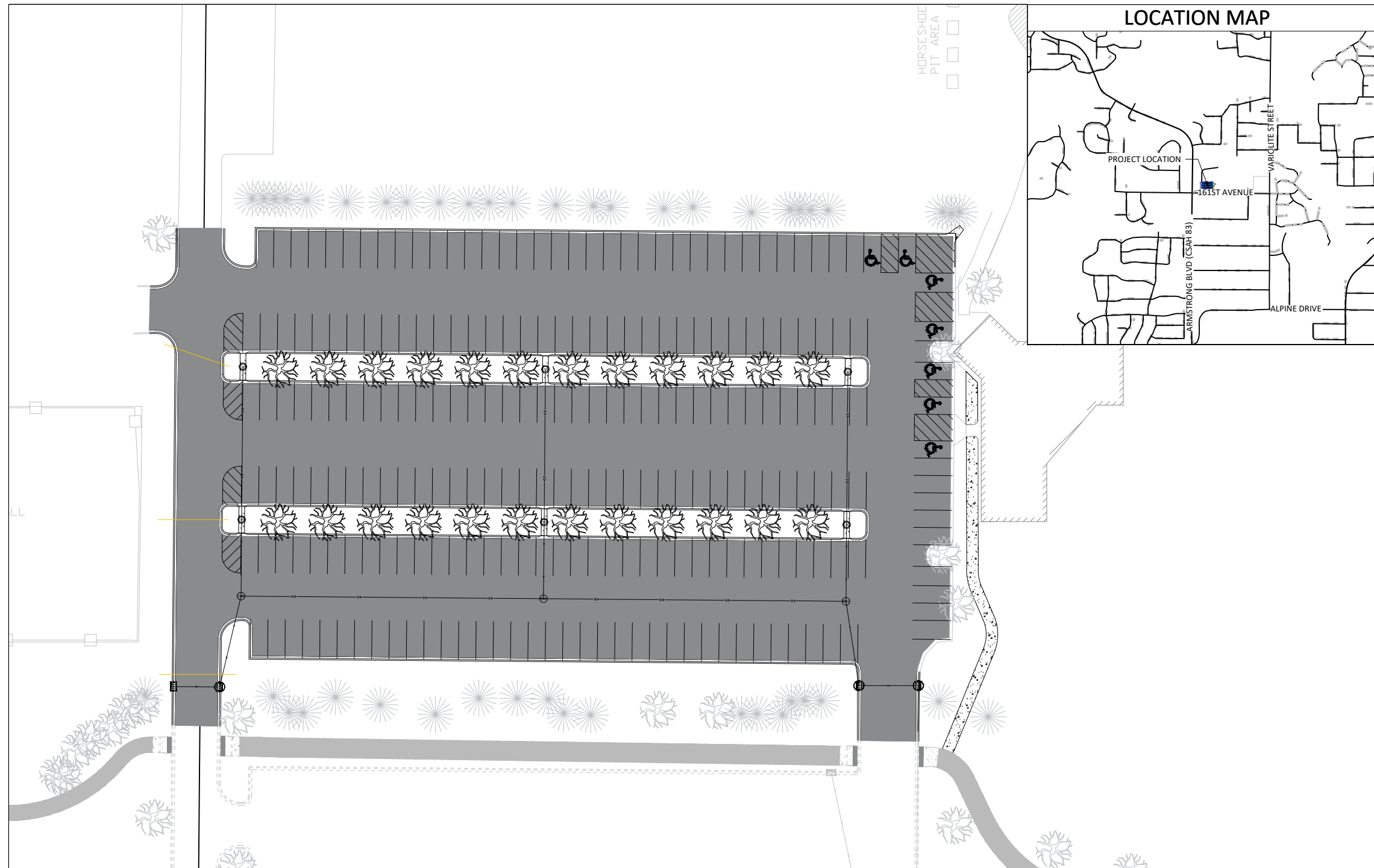
ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

### SHEET INDEX

THIS PLAN CONTAINS -- SHEETS

SHEET No.	DESCRIPTION
01	TITLE SHEET
02	STATEMENT OF ESTIMATED QUANTITIES
03 - 05	DETAILS
06	EXISTING CONDITIONS & REMOVALS
07	GRADING & EROSION CONTROL



### LEGEND

	SANITARY MANHOLE		Easement - Drainage & Utility
	STORM SEWER MANHOLE		Easement - Roadway
	CATCH BASIN MANHOLE		LOT LINE
	CATCH BASIN		ELECTRIC LINE
	CATCH BASIN - GROUT		ELECTRIC LINE - BURIED
	CATCH BASIN - RESET		ELECTRIC LINE - OVERHEAD
	FLARED END SECTION		GAS LINE
	CULVERT END SECTION		TELECOMMUNICATION LINE
	HYDRANT		TELECOMM - OVERHEAD
	VALVE		FIBER OPTIC LINE
	TREE - CONIFEROUS		TREE LINE
	TREE - DECIDUOUS		LANDSCAPE
	SHRUB		RETAINING WALL
	LIGHT POLE		FENCE
	SIGN		SILT FENCE
	MAILBOX		WATERMAIN
	PEDESTAL - TELECOM		SANITARY SEWER
	PEDESTAL - ELECTRIC		STORM SEWER
	HAND HOLE		DRAIN TILE
	DRIVE - BITUMINOUS		LANDSCAPE - ROCK
	DRIVE - CONCRETE		LANDSCAPE - MULCH
	DRIVE - GRAVEL		LANDSCAPE - RIP RAP
	CONCRETE WALK		PR. DRIVE - BITUMINOUS
	BITUMINOUS TRAIL		PR. DRIVE - CONCRETE
	REMOVE BIT PAVE		PR. DRIVE - GRAVEL
	REMOVE CONCRETE PAVE		PR. CONCRETE WALK
	REMOVE GRAVEL SURFACE		PR. CONCRETE
	MILL BIT PAVEMENT		PR. SEEDING AREA
	RECLAIM BIT PAVEMENT		PR. SODDING AREA

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

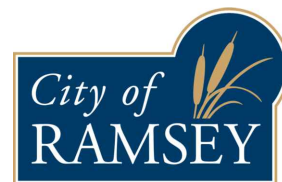
JOE FERIANCEK, P.E.  
ASSISTANT CITY ENGINEER

57095 DATE --/--/--  
LIC. NO.

DATE	REVISION

SHEET 01 OF -- SHEETS

0 30 60 90  
SCALE (FEET)



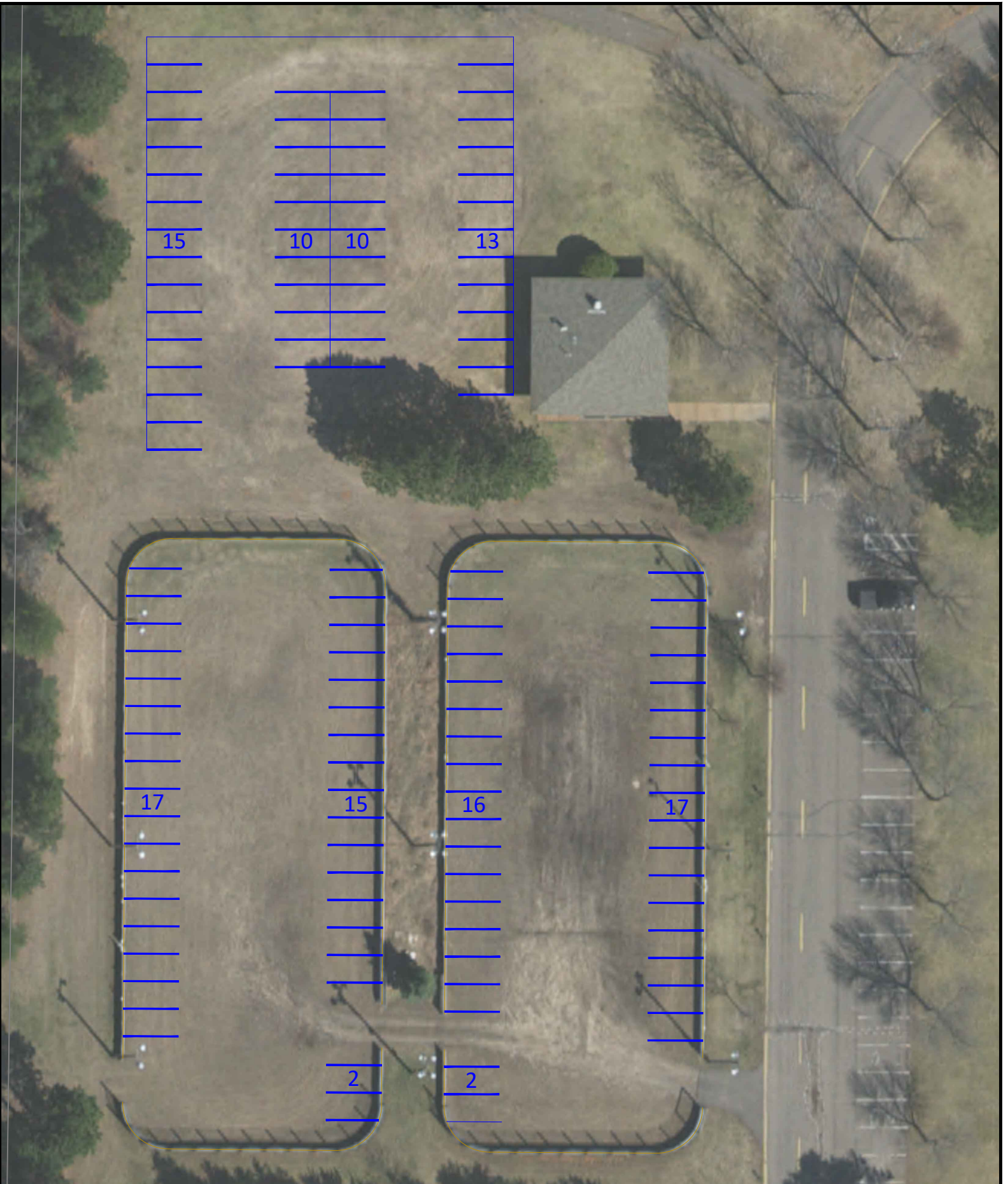
CITY OF RAMSEY  
7550 SUNWOOD DRIVE  
RAMSEY, MN 55303  
(763) 427-1410 FAX (763) 433-9898

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

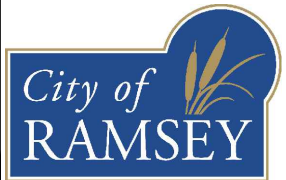
NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL 1-800-252-1166 OR 651-454-0002



Call before you dig  
811  
651 454-0002 Metro  
800 252-1166 Outstate  
www.gopherstateonecall.org



TEMPORARY ADDITIONAL PARKING



Capital Improvement Program

2023 *thru* 2032

City of Ramsey, Minnesota

Project #	21-PARK-002
Project Name	Central Park Main Parking Lot Reconstruction

Department	Park Improvements
Contact	
Type	Improvement
Useful Life	20
Category	Park Improvement
Priority	1-Existing Obligation (High)
Status	Active

Total Cost \$800,000

<b>Description</b>
This reconstruction project would replace the 35+ year-old bituminous main parking area at the same time as the adjoining 161st Avenue reconstruction.

<b>Justification</b>
The bituminous surface is beyond its useful maintenance life and the drainage patterns would be modified to reduce significantly the amount of stormwater that flows across 161st Avenue.

Expenditures	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Improvements Other than Building Cost	800,000										800,000
<b>Total</b>	<b>800,000</b>										<b>800,000</b>

Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Park Improvement Trust Fund	345,000										345,000
Storm Water Utility Fund	115,000										115,000
Capital Maintenance Fund	340,000										340,000
<b>Total</b>	<b>800,000</b>										<b>800,000</b>

**Public Works Committee**

6. 1.

**Meeting Date:** 07/18/2023

**By:** Kathy Schmitz, Administrative Services

---

**Title:**

Receive Updates on Improvement Projects, Studies and Items of Interest

**Purpose/Background:**

The purpose of this case is to update the Public Works Committee on current and proposed City, County and MnDOT improvement projects and studies, and on other items of interest to the Committee.

**City Improvement Projects**

- **2024 PMP Projects**
  - Design in progress on 9 projects
- **161<sup>st</sup> Avenue Reconstruction (IP #23-01)**
  - Construction in progress
  - On schedule to allow PACT Charter to open on time
- **Central Park Parking Lot Reconstruction (IP #23-02)**
  - Staff is finalizing plans and specifications
  - Fall 2023 construction proposed (after Game Fair)
- **167<sup>th</sup> Avenue Reconstruction (IP #23-04)**
  - Construction will begin soon
- **Barthels Rum River Acres 2nd Reconstruction (IP #23-05)**
  - Construction in progress
- **2023 MSA Pavement Overlay Improvements (IP #23-06)**
  - Bid opening July 21st
  - Summer 2023 construction proposed
- **2023 Neighborhood Pavement Overlay Improvements (IP #23-07)**
  - Construction complete
- **2023 Crack Seal Improvements (IP #23-08)**
  - Construction complete
- **2023 Pavement Rejuvenator Improvements (IP #23-09)**
  - Construction tentatively scheduled to start July 17th
- **Whispering Pines Estates Plat 3 Reconstructions (IP #23-10)**
  - Bid opening July 21st
  - Summer/Fall 2023 construction proposed
- **Trott Brook Crossing Sanitary Sewer Lift Station Improvements (IP #23-11)**
  - Construction in progress
  - Fall 2023 final completion
- **HY-10 Ramsey Improvements (IP #23-12)**
  - Preconstruction meeting conducted June 14, 2023
  - Summer/Fall 2023 construction
- **Highway 47 Sound Wall north of Xkimo Street (IP #22-17)**
  - MnDOT Cooperative Construction Agreement or City to acquire ROW
  - Staff anticipates requesting Council approval to authorize bids Summer 2023
- **WTP Trunk Watermain Improvements (#21-08)**
  - City Council to consider approval of amended SEH, Inc. agreement to complete plans and remove RPR hours July 25, 2023
  - Council request to approve plans and authorize re-bidding anticipated Fall 2023
- **Centralized Water Treatment Plant (#21-09)**
  - Construction in progress

- Substantial completion scheduled for May 1, 2025
- Final completion scheduled for August 1, 2025
- **Ramsey Gateway Highway 10 Improvements (IP #20-11)**
  - Construction to start Summer 2023 and end in early 2026 (2024 - 2025 majority)
  - Riverdale Drive east of SLB & temp US 10 widening Summer/Fall 2023
- **Riverdale Drive Extension – Llama Street to Bowers Drive (IP #20-05)**
  - Construction complete
  - Punch list work in progress
- **Wetland 114P Outlet Control Improvements (#19-07)**
  - Construction complete
  - Punch list work in progress

### City of Anoka Improvement Projects

- **Highway 47 Corridor Improvements**
  - 3-lane design proposed south of Bunker Lake Boulevard
  - City received regional solicitation funds for 2027 construction
  - Signal system at McKinley Street is proposed to be permanent
  - Anoka webpage <https://clients.bolton-menk.com/anokahwy47/>

### Anoka County Improvement Projects

- **Roundabout at Armstrong Boulevard/CSAH 83 and Alpine Drive (IP #23-03)**
  - Construction in progress
  - Armstrong Boulevard will remain open to traffic at all times
  - Alpine Drive is closed to traffic either side of Armstrong Boulevard
  - Construction complete Fall 2023

### MnDOT Improvement Projects

- **Anoka Solution Highway 10 Improvements**
  - Substantial completion November 2023
  - Final completion Spring 2024
  - Anoka webpage <https://clients.bolton-menk.com/hwy10/>
  - MnDOT webpage <http://www.dot.state.mn.us/metro/projects/hwy10-anoka/>
- **US 10 / 169 & Ferry Street / TH 47 Interchange**
  - Final completion Spring 2024
  - MnDOT webpage <http://www.dot.state.mn.us/metro/projects/hwy10-anoka/>
- **Ferry Street / Trunk Highway 47 Grade Separation @ BNSF Rail Crossing**
  - Preliminary design suspended; exploring S-curve realignment and stormwater impacts
  - \$45M in bonds authorized October 2020
  - Construction proposed for 2024 or later
  - MnDOT webpage <http://www.dot.state.mn.us/metro/projects/hwy47rr-anoka/>
- **Rum River Bridge Replacement**
  - Three lanes each direction
  - Final completion Spring 2024
  - MnDOT webpage <http://www.dot.state.mn.us/metro/projects/hwy10-anoka/>

### Studies & Items of Interest

- **Sunfish Lake Sedimentation Basin Improvements**
  - Property owner indicated interest in filling swale and grading sedimentation basin
  - Staff delineated rear property line last Fall and notified property owner
  - Staff continues to try contacting property owner
- **Elk River Highway 10 Corridor Study**
  - Staff will present final report when available (October 2023?)

- Study website <https://www.highway10corridorstudy.com/>

**Timeframe:**

Staff estimates up to 10 minutes will be needed for updates and discussion.

**Observations/Alternatives:**

N/A

**Funding Source:**

N/A

**Recommendation:**

N/A

**Action:**

No formal action required. For Committee review and discussion purposes only.

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**Attachments**

*No file(s) attached.*

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Bruce Westby	Bruce Westby	07/13/2023 12:46 PM
Brian Hagen	Brian Hagen	07/13/2023 03:46 PM
Form Started By: Kathy Schmitz		Started On: 07/12/2023 09:01 AM
Final Approval Date: 07/13/2023		

**Public Works Committee**

**6.2.**

**Meeting Date:** 07/18/2023

**By:** Kathy Schmitz, Administrative Services

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**Title:**

Review Future Topics Calendar

**Purpose/Background:**

Attached is a calendar of future topics for review and discussion by the Public Works Committee. The calendar includes topics drawn from Committee requests received during meetings and/or unresolved topics previously discussed by the Committee. Calendar dates are subject to change based on the availability of information and required attendees, staff workload, and competing interests and objectives.

**Timeframe:**

Less than 5 minutes is anticipated to be necessary to review the future topics calendar and address questions.

**Observations/Alternatives:**

Dependent on discussion.

**Funding Source:**

Dependent on discussion.

**Recommendation:**

Staff recommends reviewing the attached calendar and to either approve the calendar by consensus or to direct Staff to revise the calendar as follows; \_\_\_\_\_.

**Action:**

No formal action required. For Committee review and discussion purposes only.

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**Attachments**

PWC Calendar Jul2023

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**Form Review**

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	07/13/2023 12:52 PM
Brian Hagen	Brian Hagen	07/13/2023 03:46 PM
Form Started By: Kathy Schmitz		Started On: 07/12/2023 09:02 AM
Final Approval Date: 07/13/2023		

## **Public Works Committee Future Topics Calendar \***

<b>Date</b>	<b>Topics for Discussion – Committee Action</b>
October 2023	Sunfish Lake Sedimentation Basin Improvements ( <i>Westby</i> )
Future/TBD	Sunwood Drive Roundabout Landscaping ( <i>Riverblood</i> )
<b>Date</b>	<b>Topics for Discussion – Regulatory</b>
Future/TBD	Sunfish Lake Blvd./CSAH 57 Speed Study Results ( <i>Westby</i> )
Future/TBD	Bunker Lake Blvd./CSAH 116 Speed Study Results ( <i>Westby</i> )
<b>Date</b>	<b>Topics for Discussion – Policy</b>
Future/TBD	Landscaped Median Maintenance Policy ( <i>Riverblood</i> )
September 2023	Draft Trail Maintenance Policy ( <i>Riverblood</i> )
September 2023	Draft Stormwater Pond Maintenance Policy ( <i>Westby</i> )
<b>Date</b>	<b>Topics for Discussion – Planning and Budget</b>
November 2023	Asset Management Programming Update ( <i>Westby</i> )
Future/TBD	Replace City monument sign TH 47 & Bunker Lk Blvd. ( <i>Riverblood</i> )
Future/TBD	Targeted Trail Gap Connection Planning ( <i>Riverblood</i> )
<b>Date</b>	<b>Topics for Discussion – Staff Updates</b>
August 2023	Elk River Highway 10 Corridor Study ( <i>Westby</i> )
Ongoing	Project Review Process Improvements ( <i>Westby</i> )
Ongoing	Flashing Yellow Arrow Improvement Opportunities ( <i>Westby</i> )
Ongoing	TH 47 Improvements, Bunker Lk Blvd to Hwy 10 ( <i>Westby</i> )

\* Dates subject to change based on availability of information, required attendees, staff workload, and competing interests and objectives.