

TABLE OF CONTENTS

1. CALL TO ORDER ..... 2

2. PRESENTATION..... 2

    2.01: Oath of Office - Patrol Officer..... 2

    2.02: Annual Fire Department Update and Review of 2023 Activity ..... 2

    2.03: Annual Police Department Report to City Council and Review of 2023 ..... 3

3. CITIZEN INPUT ..... 3

4. APPROVE AGENDA ..... 3

5. CONSENT AGENDA ..... 3

6. PUBLIC HEARING ..... 4

7. COUNCIL BUSINESS..... 4

    7.01: Adopt Resolution #24-156 Accepting Bids and Awarding Contract for 2024  
    Neighborhood Pavement Overlay Improvements, Improvement Project #24-07 ..... 4

    7.02: Adopt Resolution #~~23-144~~ #24-155 Declaring Participation in State Performance  
    Measurement Program - Please Note: this case was removed from the Consent Agenda and  
    put on the Regular Agenda as item 7.2..... 5

8. MAYOR, COUNCIL AND STAFF INPUT ..... 5

9. ADJOURNMENT..... 6

**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, June 11, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma  
Councilmember Chelsee Howell  
Councilmember Debra Musgrove  
Councilmember Michael Olson  
Councilmember Chris Riley  
Councilmember Dan Specht  
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Engineer/Public Works Director Bruce Westby  
Fire Chief Matt Kohner  
Police Chief Jeff Katers  
Administrative Services Director Colleen Lasher  
City Attorney Fritz Knaak  
Community Development Director Stephanie Hanson

**1. CALL TO ORDER**

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

**2. PRESENTATION**

**2.01: Oath of Office - Patrol Officer**

Police Chief Katers introduced Patrol Officer Bryce Elhers and gave a brief background on Mr. Elhers.

Administrative Services Director Lasher gave the Oath of Office to Mr. Elhers.

**2.02: Annual Fire Department Update and Review of 2023 Activity**

Fire Chief Kohner reviewed the 2023 Fire Department report with the Council. He highlighted fire calls for service data, fire response trends and updated the council on Fire Department activities in 2023.

The Council thanked Fire Chief Kohner for his service to the City.

### **2.03: Annual Police Department Report to City Council and Review of 2023**

Police Chief Katers reviewed the 2023 Police Department report with the Council. He highlighted police department activities, updates, crime data, and call for service trends for 2023.

The Council thanked Police Chief Katers for his presentation and his work.

### **3. CITIZEN INPUT**

John Enstrom, a 47 year Ramsey resident, came forward to share about an event he is holding on Friday, June 14, which is the largest flag retirement event in the State. He shared that they have added other communities to this event and they are anticipating over 3000 flags to be professionally retired. He stated the event will start at 3:00 p.m. on Friday and the prayer service will begin at 5:00 p.m. He asked the City for a burn permit and for an acknowledgment of what they will be doing. He noted this is a very honorable event and they welcome all who would like to attend. He explained that everything is done very safely by the American Legion.

### **4. APPROVE AGENDA**

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Howell, Musgrove, Olson, Riley, and Specht. Voting No: None.

### **5. CONSENT AGENDA**

Councilmember Musgrove stated she would like to pull Item 5:11 and move it to Council Business for discussion.

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to approve the following items on the Consent Agenda, removing Item 5:11 to 7.2:

- 5.01: Receive Cash and Investments for Period Ending May 31, 2024
- 5.02: Note the following Boards, Commissions and Meeting Minutes:
  - Planning Commission Meeting Minutes Dated April 25, 2024.
  - Public Works Committee Meeting Minutes Dated April 16, 2024.
  - Parks and Recreation Commission Meeting Minutes Dated April 11, 2024.
- 5.03: Approve the following Meeting Minutes:
  - 1) City Council Work Session dated May 28, 2024
  - 2) City Council Regular dated May 28, 2024
- 5.04: Approve JPA with Sherburne County Sheriff's Office to participate in the Regional Criminal Tracking and Analysis Group (RCTAG)

- 5.05: Approve a Joint Powers Agreement with the City of Blaine/Blaine PD for the 3M PGA Event
- 5.06: Approve Liquor License Renewals
- 5.07: Approve Business License Applications.
- 5.08: Authorization to an Accountant I
- 5.09: Adopt Resolution #24-158 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 23, 2024 through June 5, 2024.
- 5.10: Adopt Resolution #24-142 Requesting General Election Post-Election Review
- 5.11: ~~Adopt Resolution #23-144 #24-155 Declaring Participation in State Performance Measurement Program~~ - Please Note: this case was removed from the Consent Agenda and put on the Regular Agenda as item 7.2
- 5.12: Adopt Resolution #24-146 Approving a Final Plat and Development Agreement for "Waterfront Village."
- 5.13: Adopt Resolution #24-147 Approving Right of Re-Entry Agreement, Subordination Agreement and Sale of a Portion of Outlot A, Ramsey Properties Addition; Centra Homes
- 5.14: Adopt Resolution #24-153 Ordering Plans and Specifications for Improvement Project #25-01, Rivers Bend Regional Stormwater Improvements
- 5.15: Adopt Resolution #24-154 Approving Lease Agreement for 6701 Hwy 10 NW: Case of God's Kingdom Ministry
- 5.16: Adopt Resolution #24-159 Approving Plans and Authorizing Requests for Quotes for Improvement Project #24-56, Lift Station No. 1 Permanent Generator
- 5.17: Adopt Resolution #24-160 Approving Construction Contingency Expense No. 6 for Improvement Project #21-09, Centralized Water Treatment Plant

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Howell, Olson, Riley, Specht, and Woestehoff. Voting No: None.

## **6. PUBLIC HEARING**

None.

## **7. COUNCIL BUSINESS**

### **7.01: Adopt Resolution #24-156 Accepting Bids and Awarding Contract for 2024 Neighborhood Pavement Overlay Improvements, Improvement Project #24-07**

City Engineer/Public Works Director Westby reviewed the Staff report in regard to the 2024 neighborhood pavement overlay project. He shared the low bid from North Valley, Inc. in the amount of \$1,562,549.03.

Councilmember Musgrove asked about the benefit of having Basalt Street completed with this project.

City Engineer/Public Works Director Westby explained that the City has just over two miles of gravel roads left in their road system. He said these roads require different maintenance. He added

that the gravel can run off with rain and is difficult to plow in the winter. He shared that there is a stripping business on the end of Basalt Street and they are working with this property owner on a frequent basis to grade this road and get it to work for the business. He noted that Public Works is looking to remove all gravel roads so they would no longer need to have a grader in their fleet.

Motion by Councilmember Musgrove, seconded by Councilmember Olson, to adopt Resolution #24-156 accepting bids and awarding a contract for construction for 2024 Neighborhood Pavement Overlay Improvements, Improvement Project #24-07, for the base bid plus alternate bid to North Valley, Inc. in the amount of \$1,562,549.03.

Further discussion:

Councilmember Specht shared that he has been hearing from residents about having Beatty Street and Collins Drive paved as soon as possible.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Olson, Howell, Riley, Specht, and Woestehoff. Voting No: None.

**7.02: Adopt Resolution ~~#23-144~~ #24-155 Declaring Participation in State Performance Measurement Program - Please Note: this case was removed from the Consent Agenda and put on the Regular Agenda as item 7.2**

Councilmember Musgrove shared that she requested that this item be pulled from the Consent Agenda as the Staff report contains discussion about a standard measured program and some of the information is based on survey results, which they do not have this year. She noted that she would like to know more from Staff on what kind of information will go into this if they do not have a survey. She stated that in past years they have participated in this even without a survey; however, she is curious as to where their data will come from this year. She said she would either like some more information on this tonight or to have a broader discussion on this in a Work Session.

Community Development Director Hanson stated she does not have this information this evening; however, she can have it at the next Work Session.

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to table Resolution ~~#23-144~~ #24-155 Declaring the City of Ramsey's Participation in the State Council on Local Results and Innovation -- Performance Measurement Program to a Work Session for further discussion.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Howell, Olson, Riley, Specht, and Woestehoff. Voting No: None.

## **8. MAYOR, COUNCIL AND STAFF INPUT**

Councilmember Howell shared that as part of the Consent Agenda this evening, Resolution #24-142 was unanimously passed which is requesting additional post-election reviews for two-thirds

of Ramsey’s precincts after the General Election. She explained that the Anoka County Canvassing Board currently only conducts post-election review for four randomly selected precincts in the entire County. She said as elected City officials, the Council believes that there is a need for more post-election reviews. She added that they are not the only city in Anoka County to have passed a similar resolution and she is certain more will follow. She thanked the local organization, the Anoka County Election Integrity Team, for bringing the need to address this issue to the Council’s attention. She shared that she is hopeful that the Anoka County Canvassing Board will take note of the unanimity of the Ramsey City Council and address this request.

Councilmember Musgrove agreed with Councilmember Howell and thanked the other members of the Council for participating in the discussion on this matter to come to a unanimous decision. She stated that reviewing elections is very similar to other City processes for audits. She added that the Parks and Recreation Commission will be meeting at Rivers’ Bend Park on Thursday. She noted that she had the honor of attending Officer Jamal Mitchell’s memorial service earlier today. She shared that this young officer only served for a short time but had a huge impact on the people that he knew and served.

Councilmember Specht shared that the grand reopening of Rivers’ Bend Park is scheduled for this Thursday from 5:00 p.m. to 6:30 p.m.

Councilmember Woestehoff added that the first concert in the Draw Concert Series is scheduled for Thursday.

**9. ADJOURNMENT**

Motion by Councilmember Howell, seconded by Councilmember Olson, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Howell, Olson, Musgrove, Riley, Specht, and Woestehoff. Voting No: None.

The regular meeting of the City Council adjourned at 7:47 p.m.

Respectfully submitted,

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Brian S. Hagen  
City Administrator

ATTEST:

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Katie M. Schmidt  
City Clerk

Drafted by Ava Major  
*TimeSaver Off Site Secretarial, Inc.*

A recording of this meeting is available for viewing online at [www.qctv.org](http://www.qctv.org)  
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.