City of Ramsey
Agenda
Regular City Council
Tuesday, June 25, 2024
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Presentation

1. Presentation of the 2023 Annual Comprehensive Financial Report by the City's Auditing Firm of Malloy, Montague, Karnowski, Radosevich & Company (MMKR)

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Receive 2023 Annual Comprehensive Financial Report

2. Approve the Following Meeting Minutes:

   1. City Council Work Session dated June 11, 2024
   2. City Council Regular Session dated June 11, 2024

3. Approve Business License Applications.

4. Authorization to Hire two Community Service Officers (CSO/LEPS)

5. Adopt Resolution #24-175 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 6, 2024 through June 19, 2024.

6. Adopt Resolution #24-152 to Enter into Clean Water Fund Grant Agreement with the Metropolitan Council to Accept Water Efficiency Grant Funds

7. Adopt Resolution #24-155 Declaring Participation in State Performance Measurement Program

8. Adopt Resolution #24-161 Approving Partial Payment to Northdale Construction Co. Inc. for Improvement Project #21-08, WTP Trunk Watermain Improvements.

9. Adopt Resolution #24-162 Approving Partial Payment to Douglas-Kerr Underground, LLC. for Improvement Project #23-19, The COR Mass Grading Improvements.

10. Adopt Resolution #24-163 Approving Partial Payment to North Valley, Inc. for Improvement Project #24-01, Barthel's Rum River Acres and White Pines Estates Street Reconstruction.

11. Adopt Resolution #24-164 Approving Partial Payment to North Valley, Inc. for Improvement Project #24-12, Juniper Woods 1st - 3rd Street Reconstruction.

12. Adopt Resolution #24-165 Approving Partial Payment to Enebak Construction Company for Improvement Project #23-20, The COR Mass Grading.

13. Adopt Resolution #24-168 Approving Final Payment to Northwest Asphalt and Maintenance for Improvement Project #24-08, 2024 Crack Seal Improvements.

14. Adopt Resolution #24-171 Ordering Request for Proposals for Fire Station No.1 Sewer and Water Connections

15. Adopt Resolution #24-172 Denying Petition Request for Concurrent Detachment and Annexation for Property PID 18-32-25-33-0002 (15861 Jarvis St NW)

16. Adopt Resolution #24-173 Approving Change Order No. 2 for Improvement Project #23-20, COR Mass Grading

17. Adopt Resolution #24-174 Authorizing Partial Payment #12 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.

6. Public Hearing

7. Council Business

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Not Applicable

Information

Title:

Presentation of the 2023 Annual Comprehensive Financial Report by the City's Auditing Firm of Malloy, Montague, Karnowski, Radosevich & Company (MMKR)

Purpose/Background:

The City's auditing firm will provide a brief overview of the 2023 Annual Comprehensive Financial Report.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Kathy Schmitz	06/20/2024 03:26 PM
Form Started By: Diana Lund		Started On: 05/21/2024 08:05 AM
Final Approval Date: 06/20/2024		

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Receive 2023 Annual Comprehensive Financial Report

Purpose/Background:

The City of Ramsey is required to undergo a certified audit, on an annual basis, of all of its funds and account groups. This audit is performed by the firm of Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Incorporated into the 2023 Annual Comprehensive Financial Report are changes that are consistent with recommendations from the review for the “Certificate of Achievement for Excellence in Financial Reporting: (Certificate) and any reporting changes required by the Governmental Accounting Standards Board (GASB). It is our belief that this report is again a good candidate for receipt of the Certificate and it is intended that we submit the 2023 Annual Comprehensive Financial Report for review and consideration.

The auditors, as a part of their work, prepare a Management Report for the City. This report contains information on the following:

1. Audit Summary
2. Governmental Funds Overview
3. Enterprise Funds Overview
4. Government-Wide Financial Statements
5. Accounting and Auditing Updates

A presentation from a representative with the firm of Malloy, Montague, Karnowski, Radosevich will review the auditor's opinions contained in the Annual Comprehensive Financial Report, the Management Report and Special Purpose Audit Report, and answer any questions from the Council. This presentation will be scheduled prior to the regular City Council meeting to account for time and a brief summary will be presented at the beginning of the regular City Council meeting.

Funding Source:

The 2023 annual audit was included in the 2023 General Fund Finance budget.

Recommendation:

Staff recommends acceptance of the 2023 Annual Comprehensive Financial Report.

Action:

Motion to accept the 2023 Annual Comprehensive Financial Report and authorize the Finance Director to submit to the State of Minnesota Department of Revenue and other agencies, as required, and to submit the report with application for the Certificate to the Government Finance Officers Association of the United States and Canada.

Attachments

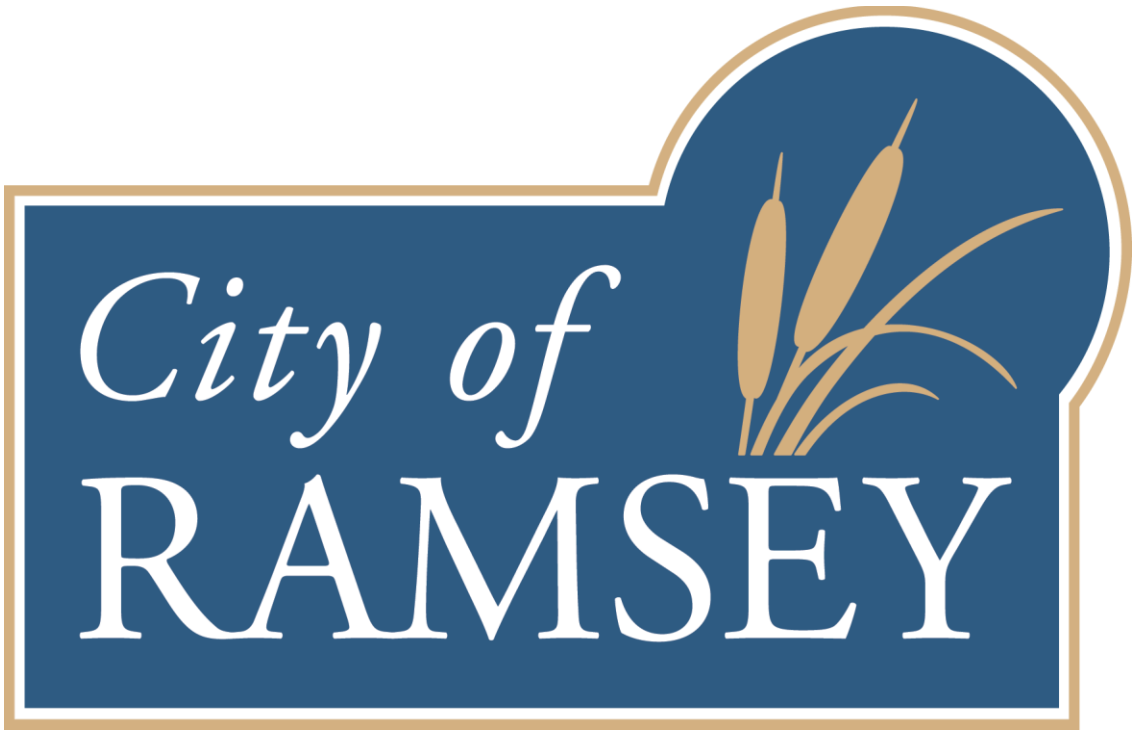
2023 Annual Comprehensive Financial Report

2023 Management Report
2023 Special Purpose Report

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Kathy Schmitz	06/20/2024 03:26 PM

Form Started By: Diana Lund
Started On: 05/21/2024 08:06 AM
Final Approval Date: 06/20/2024



Minnesota

Annual Comprehensive Financial Report

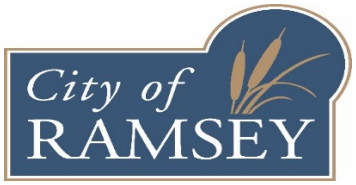
Year Ended December 31, 2023

CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

Annual Comprehensive Financial Report
Year Ended
December 31, 2023

Prepared by
Finance Department

Diana Lund
Finance Director



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CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

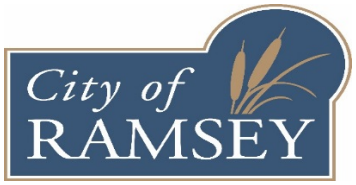
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INTRODUCTORY SECTION



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CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

City Council and Other Officials
Year Ended December 31, 2023

CITY COUNCIL

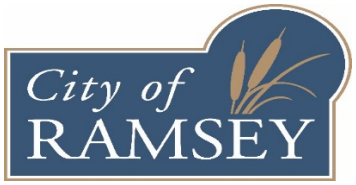
Mark Kuzma	Mayor
Chelsee Howell	Councilmember
Debra Musgrove	Councilmember
Michael Olson	Councilmember
Chris Riley	Councilmember
Dan Specht	Councilmember
Matt Woestehoff	Councilmember

CITY OFFICIALS

Brian Hagen	City Administrator

DEPARTMENT HEADS

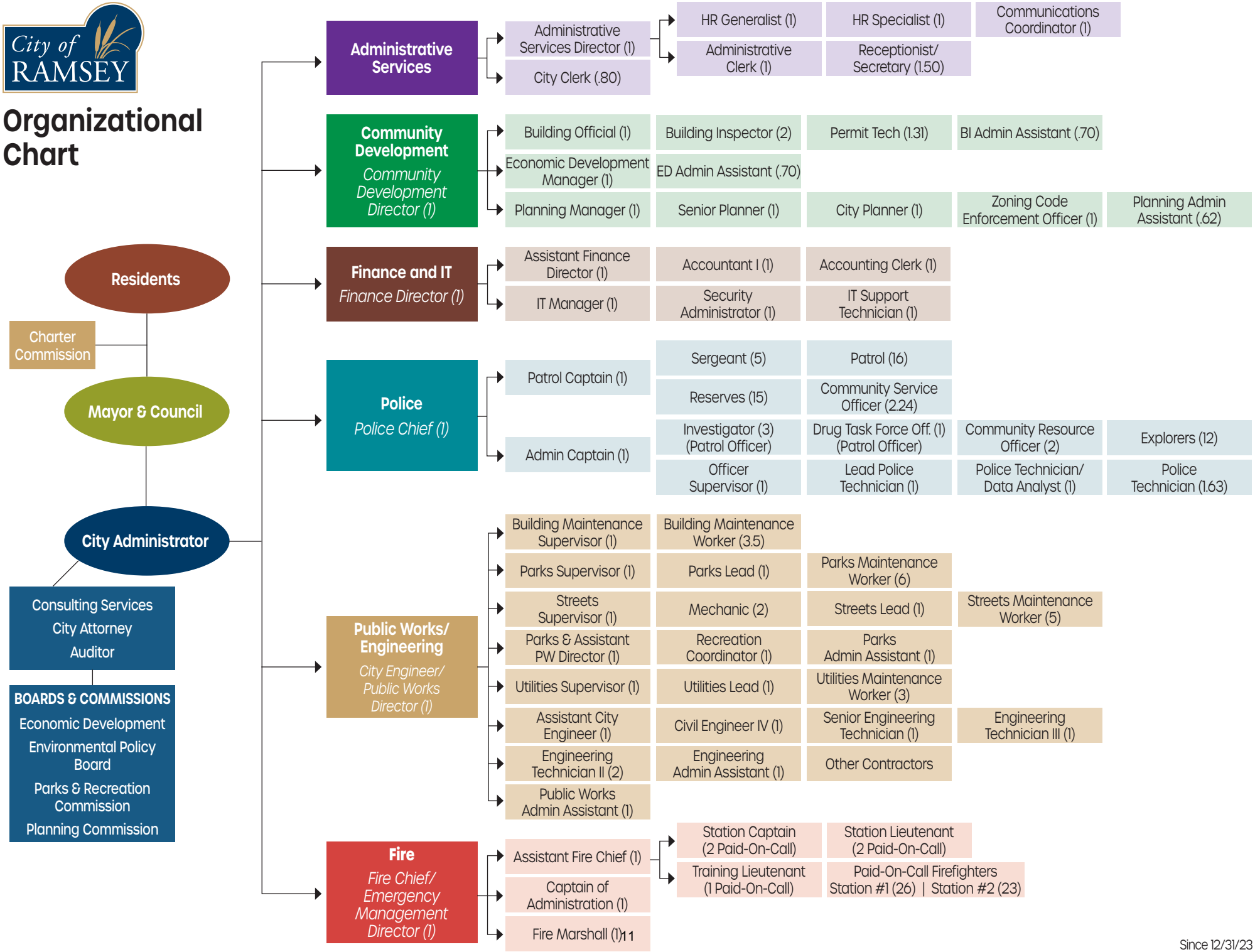
Stephanie Hanson	Community Development Director
Jeff Katers	Police Chief
Matthew Kohner	Fire Chief/ Emergency Management Director
Colleen Lasher	Administrative Services Director
Diana Lund	Finance Director
Bruce Westby	City Engineer/ Public Works Director



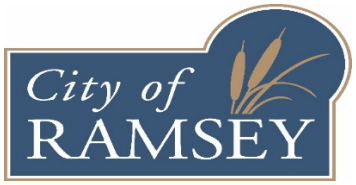
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City of RAMSEY

Organizational Chart



Since 12/31/23



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Goals/Imperatives

Financial Stability

Ensure strategic economic development that complements the City's desired quality of life and builds a stable tax base, all while maintaining a low tax levy.

A Balance of Rural Character & Suburban Growth

Continue to respect the balance and connectivity between our unique suburban, rural, and natural environment for current and future generations.

An Active & Connected Community

Ensure that the City is a connected City that is part of a comprehensive regional transportation system that enables all to easily navigate the community and attracts business development.

Smart, Citizen-Focused Government

Continue the delivery of quality services to ensure the City will have safe and thriving neighborhoods and business districts, and a clean environment.

An Effective Organization

Maintain a highly functional staff, citizen volunteers, and elected officials and governance structure that meets the ever-changing, increasing needs of the organization.

Measures of Success

In order to achieve its mission, the City must be accountable. The City defined what success will look like:

The City will look at a "Balanced Scorecard" of financial, internal, external and stakeholder metrics in order to measure success.

The City will regularly measure and assess stakeholder satisfaction.

The City leadership and staff will hold themselves accountable for results.

The City will regularly report back to stakeholders about progress toward results.

Core Values

Ethics and Integrity

Fiscal Responsibility

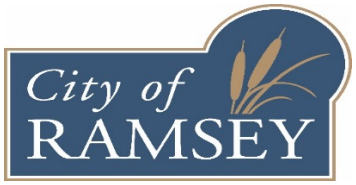
Cooperation and Teamwork

Open and Honest Communications

Excellence and Quality in the Delivery of Service

Treating People with Respect and Fairness

Adaptability and Continuous Learning



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City of RAMSEY

7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.cityoframsey.com

June 17, 2024
Honorable Mayor and Members of the City Council
City of Ramsey, Minnesota

The annual comprehensive financial report of the City of Ramsey, Minnesota (the City) for the fiscal year ended December 31, 2023 is hereby submitted. Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the City. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

Minnesota Statutes and the City Charter require an annual audit of all accounts, financial records, and transactions of the City by independent certified public accountants. The accompanying financial statements have been audited by the firm of Malloy, Montague, Karnowski, Radosevich & Co., P.A., Independent Certified Public Accountants. The firm is engaged by the City Council to render an opinion on the City's financial statements in accordance with accounting principles generally accepted in the United States of America, and an unmodified opinion has been issued. The independent auditor's report is located at the front of the financial section of this report.

Accounting principles generally accepted in the United States of America require that management provide a narrative introduction, overview, and analyis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City's MD&A can be found immediately following the report of the auditors.

PROFILE OF THE CITY

Ramsey is located in the southwestern part of Anoka County and is situated approximately 25 miles from Minneapolis. The City has 28.8 square miles within its corporate boundaries and is bordered by two major rivers, the Mississippi River along the southern border and the Rum River along the east.

Ramsey was incorporated as a city in 1974, and is organized as a Home Rule City under a City Charter originally adopted in 1984. The City Council consists of a Mayor and six Councilmembers, and is elected on a nonpartisan basis. Elections are held in November of each even numbered year. The terms of office are four years for the Mayor and four years for Councilmembers. The City Council is responsible for enacting ordinances, resolutions, and regulations governing the City, and appointing the City Administrator, City Attorney, and members of the various advisory boards and commissions. Because the City Council acts as the Board of Directors of the Ramsey Economic Development Authority (EDA) this organization is included as a blended component unit in these financial statements.

The City provides a variety of municipal services. These include a full-time police department, a volunteer fire department, engineering services, street and park maintenance, building inspections, planning and zoning, public improvements, general administrative services, and public water and sewer utilities in the urban service areas.

The City adopts an annual budget for the General Fund and the EDA Special Revenue Fund. Legal level of control is at the function level. Department heads may transfer resources within a function as they see fit. Transfers between functions, however, need special approval from the City Council.

LOCAL ECONOMY

The City has an unemployment rate of 2.2% in comparison to the state average of 2.6%. Ramsey has an employed labor force of 16,362. Anoka County, in which Ramsey is located, has an employed labor force of 197,480 and an unemployment rate of 2.5%.

There are approximately 10,433 housing units in the City. Of these, 8,674 are owner occupied and 1,397 are renter occupied. The average home value is $373,072 with a median value of $351,943. In addition, there were 125 new single-family homes and 60 multi-family housing units with a valuation of $52.2 million constructed in 2023.

Six hundred and twenty businesses call Ramsey home; those businesses employ nearly 7,362 people. Ten new commercial permits were issued in 2023 with a permit valuation of $33.5 million. Some of the projects completed in 2023 were the Pact Charter School with 67,000 square feet, Lil Explorers Childcare – 16,300 square feet, and Blue Line Collison with 10,000 square feet. The third building of Oppidan was completed in 2023 which added another 146,700 square feet. Norhart Apartments signed a purchase agreement/contract with the city in 2023 to construct a 200-unit, market-rate apartment in 2024. Hilton Home 2 has also been approved to construct a 98 unit hotel with construction to be complete in 2024.

The City has three major industrial districts containing multiple business parks with a combined capacity of over 500 acres and 70 industrial/office buildings. Bunker Lake Industrial Park, the newest 115-acre business park, west of Armstrong Boulevard, opened in 2018 and now has 843,900 square feet of industrial buildings constructed. Upon completion, this new business park is estimated to generate around three million dollars in annual property taxes and create about 1,500 jobs. In addition, the city is actively developing a city center known as The COR (Center of Ramsey). The development vision for this 400 acre area located in the heart of Ramsey is for it to become the region's center of retail, restaurants, service and office space, outdoor entertainment and parks, community amenities and housing.

LONG-TERM FINANCIAL PLANNING

The City of Ramsey prepares a ten-year capital improvement plan in an attempt to anticipate major capital expenditures in advance of the year in which they are budgeted.

The City has a policy to maintain unassigned General Fund balance in an amount equal to 50% of the following years adopted operating budget, plus prior year encumbrances, plus compensated absences. This policy is designed to establish a fund balance at a level which is sufficient to avoid issuing debt to meet current operating needs.

RELEVANT FINANCIAL POLICIES

The City has a comprehensive set of financial policies that provide the basic framework for the overall fiscal management of the City. The City had no unusual occurrences affecting these policies.

MAJOR INITIATIVES

The City continued working with the State and County in what is termed the Ramsey Gateway Project. The Ramsey Gateway Project will provide grade separations of US Highway 10/169 and the BNSF Railway. Highway 10 improvements at Sunfish Lake and Ramsey Boulevard are part of the project plan. This project, with an estimated cost of $138 million, was fully funded as of July 2021, and construction began in the fall of 2023. The majority of the project is slated to be completed in the fall of 2025 with final cosmetic touches completed in the spring of 2026. Ramsey's contribution to the project is estimated at $4,000,000.

The City issued $8,315,000 of General Obligation Bonds in 2023. This bond consisted of two issues: $6,915,000 Tax Increment for major improvements in the COR related to tree clearing and mass grading. The remaining $1,400,000 was a Capital Equipment Certificate issue that will be used to help fund some of the capital equipment outlined in the city's 2024 General Fund budget. The rating firm of Standard and Poor's reaffirmed the City's AA+ bond rating with this debt issue.

The City broke ground on a ten-million-gallons-per-day water treatment plant in the spring of 2023. In November 2023, the watermain improvements that will service the water treatment plant were approved and construction is scheduled for the spring of 2024. The combined projects of the building and the watermain lines is approximately $42 million. Funding is proposed to come from the City's Enterprise Funds in which the City has been budgeting for the project since 2004 and also a $3.2 million state grant.

CERTIFICATE OF ACHIEVEMENT

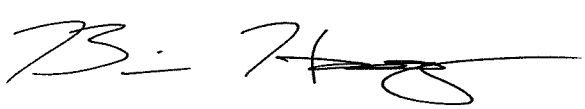
The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting (CAEFR) to the City for its Annual Comprehensive Financial Report for the year ended December 31, 2022. This was the twenty-ninth year the City has received this prestigious award. Also, the City had previously received the award from 1981 through 1988, after which the City did not participate in the program for several years.

The CAEFR is valid for a period of one year only. We believe our current Annual Comprehensive Financial Report continues to meet the CAEFR Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

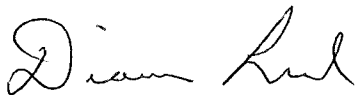
ACKNOWLEDGMENT

The 2023 Annual Comprehensive Financial Report of the City meets the highest professional standards and was prepared in a timely and cost-effective manner. This could never have been accomplished without the excellent work of the entire Finance Department. We would like to express our appreciation to the Finance Department and all members of the City's staff who contributed to its preparation.

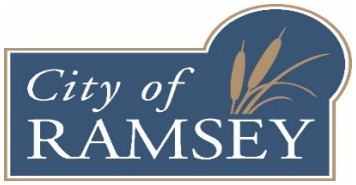
Respectfully submitted,



Brian Hagen
City Administrator



Diana Lund
Finance Director



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Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Ramsey

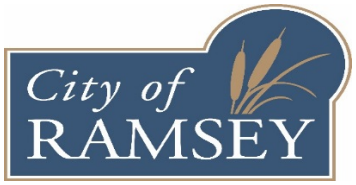
Minnesota

For its Annual Comprehensive
Financial Report
for the Fiscal Year Ended

December 31, 2022

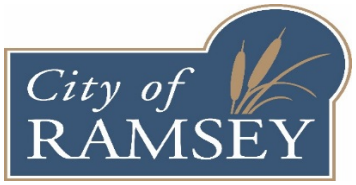
Christopher P. Morrill

Executive Director/CEO



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FINANCIAL SECTION



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MMKR
CERTIFIED PUBLIC ACCOUNTANTS

PRINCIPALS
Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA/CMA
Jaclyn M. Huegel, CPA
Kalen T. Karnowski, CPA

INDEPENDENT AUDITOR'S REPORT

To the City Council and Management
City of Ramsey, Minnesota

REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

OPINIONS

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ramsey, Minnesota (the City) as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of December 31, 2023, and the respective changes in financial position, and, where applicable, cash flows thereof, and the budgetary comparison for the General Fund for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

BASIS FOR OPINIONS

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

RESPONSIBILITIES OF MANAGEMENT FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for 12 months beyond the financial statements date, including any currently known information that may raise substantial doubt shortly thereafter.

(continued)

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance, but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

REQUIRED SUPPLEMENTARY INFORMATION

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information (RSI), as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the RSI in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

(continued)

SUPPLEMENTARY INFORMATION

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying combining and individual fund statements and schedules, as listed in the table of contents, are presented for purpose of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

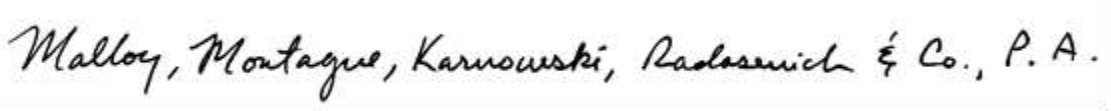
OTHER INFORMATION

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections, but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

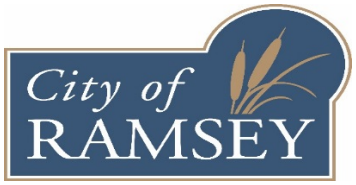
In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

OTHER REPORTING REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 17, 2024, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



Minneapolis, Minnesota
June 17, 2024



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CITY OF RAMSEY

Management's Discussion and Analysis
Year Ended December 31, 2023

As management of the City of Ramsey, Minnesota (the City), we have provided readers of the City's financial statements with this narrative overview and analysis of the financial activities of the City for the fiscal year ended December 31, 2023. The discussion and analysis is intended to be considered in conjunction with the additional information that we have furnished in our letter of transmittal, located earlier in this report, and the City's financial statements contained within this report.

FINANCIAL HIGHLIGHTS

- The City's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at December 31, 2023 by $228,451,915 (net position).
- Government-wide revenues totaled $46,992,378 and were $13,259,187 more than expenses.
- As of the close of the current fiscal year, the City's governmental funds reported a combined ending fund balance of $64,704,872, an increase of $3,268,356 from the prior fiscal year, largely due to the increase in investment earnings due to a higher rate of return.
- At the end of the current fiscal year the General Fund equity balance of $12,265,915 included $28,616 of nonspendable fund balance and $12,237,299 of unassigned fund balance.

OVERVIEW OF THE FINANCIAL STATEMENTS

Management's Discussion and Analysis (MD&A) is intended to serve as an introduction to the City's basic financial statements, which are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements. This report also contains other information in addition to the basic financial statements themselves.

Government-Wide Financial Statements – The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to private sector businesses.

The Statement of Net Position presents information on all of the City's assets, liabilities, and deferred inflows/outflows, as applicable, (excluding Fiduciary Funds), with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., delinquent taxes and special assessments).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by property taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, culture and recreation, and economic development. The business-type activities of the City include enterprises for water, sewer, street light, recycling, and storm water utilities.

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Fund Financial Statements – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The funds of the City are divided into three categories—Governmental Funds, Proprietary Funds, and Fiduciary Funds.

Governmental Funds – Governmental Funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, Governmental Fund financial statements focus on near-term inflows and outflows of spendable resources, as well as the balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of Governmental Funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for Governmental Funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the Governmental Funds balance sheet and the statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate the comparison between Governmental Funds and governmental activities.

The fund financial statements present information for each Major Governmental Fund in separate columns. Data from the Nonmajor Governmental Funds are combined into a single, aggregated presentation. Individual Fund data for each of these Nonmajor Governmental Funds is provided in the form of combining statements elsewhere in this report. The City adopts an annual appropriated budget for the General Fund and the Economic Development Authority Special Revenue Fund. Budget-to-actual comparisons are provided in this financial report for these funds.

Proprietary Funds – The City maintains two different types of Proprietary Funds. Enterprise Funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses one Internal Service Fund to accumulate and allocate insurance costs internally among the various city functions. Because the Internal Service Fund is predominantly used by governmental functions, it is included within governmental activities in the government-wide financial statements.

Fiduciary Funds – Fiduciary Funds are used to account for resources held for the benefit of parties outside of the City. Fiduciary Funds are not reflected in the government-wide financial statements because the resources for those funds are not available to support the City's own programs. The accounting used for Fiduciary Funds is much like that used for Proprietary Funds.

Notes to Basic Financial Statements – The notes to basic financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information – In addition to the basic financial statements and accompanying notes, the financial section also presents required supplementary information, and the combining and individual fund statements and schedules (presented as supplementary information) referred to earlier in connection with nonmajor governmental funds, which are presented immediately following the basic financial statements.

Further, a statistical section has been included as part of the annual comprehensive financial report to facilitate additional analysis, and is the third and final section of the report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The City's assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by $228,451,915 at December 31, 2023. Total net position increased by $13,259,187 from current year operating results.

By far, the largest portion of the City's net position (61 percent) reflects its investment in capital assets (e.g., land, buildings, machinery, infrastructure, and equipment), less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The following is a summary of the City's net position:

Summary Statement of Net Position

	Governmental Activities		Business-Type Activities		Total	
	2023	2022	2023	2022	2023	2022
Assets						
Current and other assets	$ 72,408,674	$ 72,626,918	$ 44,940,105	$ 44,461,716	$ 117,348,779	$ 117,088,634
Capital assets, net of depreciation	97,844,103	88,271,396	73,355,151	63,486,708	171,199,254	151,758,104
Total assets	$ 170,252,777	$ 160,898,314	$ 118,295,256	$ 107,948,424	$ 288,548,033	$ 268,846,738
Deferred outflows of resources						
OPEB plan deferments	$ 502,803	$ 539,144	$ -	$ -	$ 502,803	$ 539,144
Pension plan deferments	7,594,871	9,240,986	157,822	232,460	7,752,693	9,473,446
Total deferred outflows of resources	$ 8,097,674	$ 9,780,130	$ 157,822	$ 232,460	$ 8,255,496	$ 10,012,590
Liabilities						
Current and other liabilities	$ 4,384,112	$ 6,466,702	$ 1,592,532	$ 80,941	$ 5,976,644	$ 6,547,643
Long-term liabilities	52,336,569	54,229,001	520,046	716,367	52,856,615	54,945,368
Total liabilities	$ 56,720,681	$ 60,695,703	$ 2,112,578	$ 797,308	$ 58,833,259	$ 61,493,011
Deferred inflows of resources						
Leases receivable for subsequent years	$ 1,167,032	$ 1,379,641	$ -	$ -	$ 1,167,032	$ 1,379,641
OPEB plan deferments	644,049	611,952	-	-	644,049	611,952
Pension plan deferments	7,531,492	164,764	175,782	17,232	7,707,274	181,996
Total deferred inflows of resources	$ 9,342,573	$ 2,156,357	$ 175,782	$ 17,232	$ 9,518,355	$ 2,173,589
Net position						
Net investment in capital assets	$ 66,959,661	$ 63,796,121	$ 71,932,644	$ 63,486,708	$ 138,892,305	$ 127,282,829
Restricted	18,598,778	20,624,484	-	-	18,598,778	20,624,484
Unrestricted	26,728,758	23,405,779	44,232,074	43,879,636	70,960,832	67,285,415
Total net position	$ 112,287,197	$ 107,826,384	$ 116,164,718	$ 107,366,344	$ 228,451,915	$ 215,192,728

The City's financial position is the product of many factors. For example, the determination of the City's net investment in capital assets involves many assumptions and estimates, such as current and accumulated depreciation amounts. A conservative versus a liberal approach to depreciation estimates, as well as capitalization policies, will produce a very significant difference in the calculated amounts.

The City has taken a conservative financial approach, carefully analyzing revenues and expenditures/expenses to assure operation of a balanced budget. The ongoing management of revenue and expenditures/expenses has resulted in a high-quality bond rating. The City's AA+ bond rating was reaffirmed by Standard and Poor's (S&P) in October 2023. This has also allowed the City to continue to provide quality public services at a tax rate that is affordable.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

At the end of the current fiscal year, the City is able to report positive balances in all three categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities.

Changes in the City's proportionate share of state-wide pension obligations contributed to the differences in amounts presented as deferred outflows, noncurrent liabilities, and deferred inflows in the previous table. The start of construction on a new water treatment plant and significant developer contributions reported increased capital assets, net of depreciation in the current year.

The following is a summary of the City's changes in net position:

	Changes in Net Position					
	Governmental Activities		Business-Type Activities		Total	
	2023	2022	2023	2022	2023	2022
Revenues						
Program revenues						
Charges for services	$ 2,401,214	$ 1,918,322	$ 7,512,798	$ 6,752,601	$ 9,914,012	$ 8,670,923
Operating grants and contributions	2,004,445	707,228	100,369	57,700	2,104,814	764,928
Capital grants and contributions	5,163,608	9,697,841	3,949,772	4,839,693	9,113,380	14,537,534
General revenues						
Property taxes	20,126,982	17,637,477	-	-	20,126,982	17,637,477
Franchise fees	-	4,859	-	-	-	4,859
General grants and contributions	3,223	3,644	-	-	3,223	3,644
Investment earnings (charges)	2,562,165	(286,023)	3,147,802	(4,935,417)	5,709,967	(5,221,440)
Gain on sale of capital assets	20,000	22,500	-	-	20,000	22,500
Total revenues	32,281,637	29,705,848	14,710,741	6,714,577	46,992,378	36,420,425
Expenses						
General government	5,347,691	4,967,112	-	-	5,347,691	4,967,112
Public safety	8,717,911	7,989,480	-	-	8,717,911	7,989,480
Highways and streets	8,670,486	5,308,212	-	-	8,670,486	5,308,212
Culture and recreation	2,194,755	1,997,522	-	-	2,194,755	1,997,522
Economic development	1,705,446	1,096,422	-	-	1,705,446	1,096,422
Interest and fiscal charges	1,258,959	564,462	-	-	1,258,959	564,462
Water utility	-	-	2,062,314	1,895,776	2,062,314	1,895,776
Sewer utility	-	-	2,209,802	1,947,356	2,209,802	1,947,356
Street light utility	-	-	173,924	172,765	173,924	172,765
Recycling utility	-	-	527,182	514,231	527,182	514,231
Storm water utility	-	-	864,721	791,605	864,721	791,605
Total expenses	27,895,248	21,923,210	5,837,943	5,321,733	33,733,191	27,244,943
Changes in net position before transfers	4,386,389	7,782,638	8,872,798	1,392,844	13,259,187	9,175,482
Transfers	74,424	93,147	(74,424)	(93,147)	-	-
Changes in net position	4,460,813	7,875,785	8,798,374	1,299,697	13,259,187	9,175,482
Net position - beginning	107,826,384	99,950,599	107,366,344	106,066,647	215,192,728	206,017,246
Net position - ending	$ 112,287,197	$ 107,826,384	$ 116,164,718	$ 107,366,344	$ 228,451,915	$ 215,192,728

Governmental Activities – Governmental activities account for a $4,460,813 increase in the City's net position. Capital grants and contributions decreased by $4,534,233 due to less street reconstruction funding and less developer contributions. Operating grants and contributions increased by $1,297,217. The City received $1,248,044 from the State of Minnesota at year end 2023 to be used for public safety expenditures.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

Investment earnings (charges) increased $2,848,188. The City is required per the Governmental Accounting Standards Board to reflect most investments at fair value as of December 31st of the current year. The City was able to take advantage of the rising interest rates that the Federal Reserve implemented in 2022. The City reflects any changes in fair value against interest earnings (charges). Property taxes saw an increase of $2,489,505 or 14% which was attributed to the City increasing their 2023 tax levy by approximately 11% over the 2022 adopted levy. Charges for services increased by $482,892 as the City saw an increase in building permit related activity.

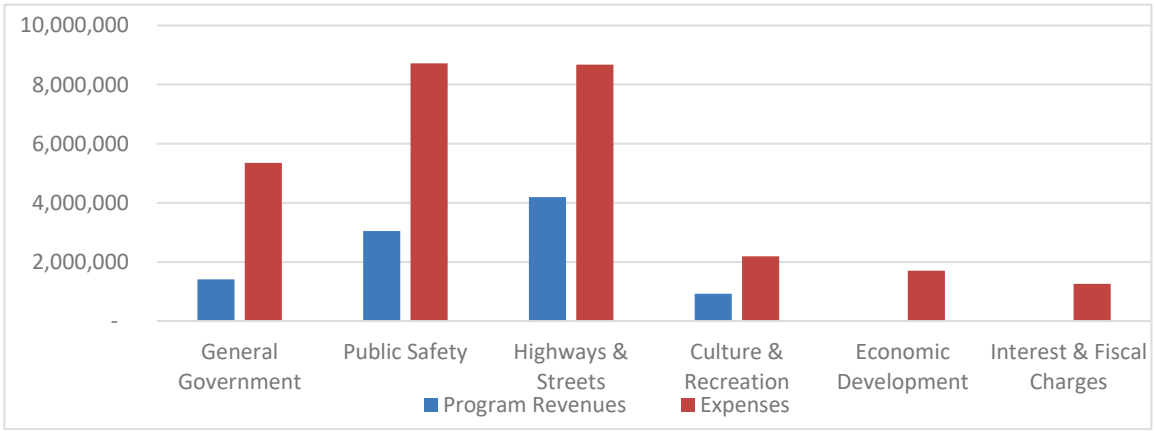
Expenses for the public safety function increased by $728,431 due largely to personnel costs and the purchase of police and fire vehicles that were not received in 2022 due to supply chain shortages. Highways and streets expense increased by $3,362,274 as the City issued a $10,765,000 GO Street Reconstruction Bond in late 2022 to improve the number of streets that need to be reconstructed in the City. The City completed significant street repairs in fiscal 2023. The economic development function increased by $609,024 due to an increase of expenses in the COR area. Interest and fiscal charges increased by $694,497 with more debt issued in recent years.

Business-Type Activities – Business-type activities, which are the City's utility operations of water, sewer, street light, recycling, and storm water, increased the City's net position by $8,798,374. Key elements of this increase are as follows.

- Revenues exceeded expenses before transfers by $8,872,798, with this excess increasing $7,479,954 from the prior year.
- Charges for services increased by $760,197 from the prior year. This is primarily due to an increase in collections from quarterly utility billing collections related to the water and sewer utility.
- Investment earnings increased $8,083,219. The city is required per the Governmental Accounting Standards Board to reflect most investments at fair value as of December 31st of the current year. The city reflects any changes in fair value against interest earnings (charges). In 2022, due to a large cash inflow needed for the city's proposed water treatment plant, the city's investments, due to the requirement to write down to fair value, were greatly affected by the sharp and quick increase in interest rates by the Federal Reserve. The city was able to take advantage of these improved rates in year 2023.

Governmental Activities – The following graph illustrates the City's governmental activities:

Expenses and Program Revenues – Governmental Activities

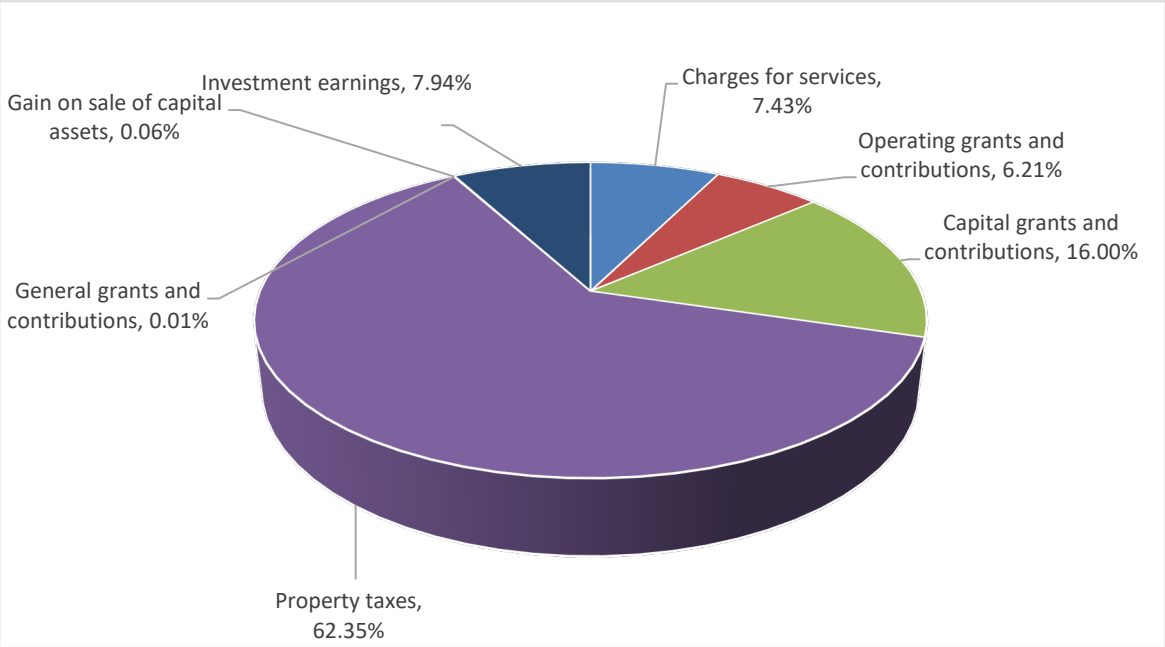


The graph clearly reflects the need for property taxes to supplement the governmental activities of the City. The trend of property taxes shows an increasing reliance on this source of revenue.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

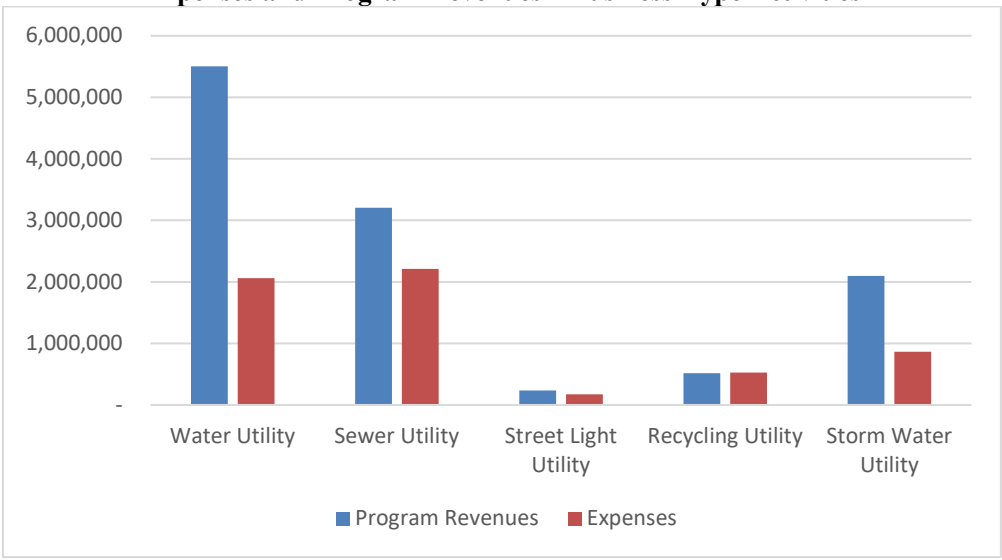
Governmental Activities – The following chart illustrates the City's governmental activities revenues:

Revenue by Source – Governmental Activities



Business-Type Activities – The following graph illustrate the City's business-type activities:

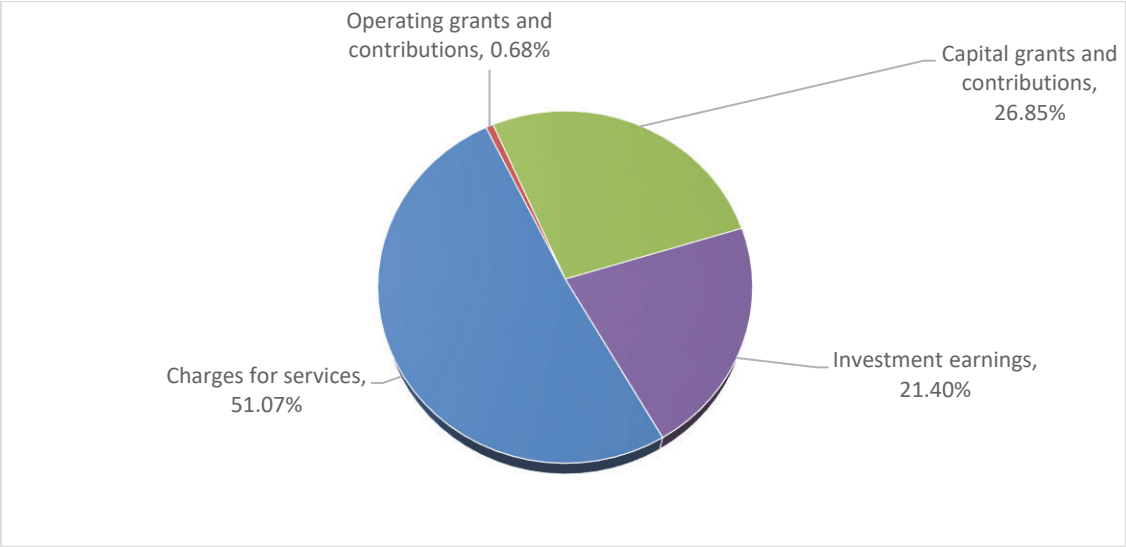
Expenses and Program Revenues – Business-Type Activities



GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)

Business-Type Activities – The following graph illustrate the City's business-type activities revenues:

Revenues By Source – Business-Type Activities



Charges for services (51.07%) and Capital grants and contributions (26.85%) are the main sources of revenue for the business-type activities, which represent the Utility Funds. Investment earnings (21.40%) resulted from higher returns from increased interest rates.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

Governmental Funds – At the end of the fiscal year, the City's Governmental Funds reported combined ending fund balances of $64,704,872, an increase of $3,268,356 in comparison with the prior year. The increase is largely attributed to the issuance of $8,315,000 General Obligation Bonds in 2023. The General Fund reported a fund balance increase of $1,170,863 in the current year. The increase is attributed to the City's fund balance policy which states that ending fund balance shall be equal to fifty percent (50%) of the next years adopted operating budget, plus prior-year encumbrances (if any) plus compensated absences. The favorable revenue variance helped the City to meet the fund balance policy goal.

General Fund – The General Fund operating results can be summarized as follows:

	Original Budget	Final Budget	Actual	Over (Under) Final Budget	% Over (Under) Budget
Revenue	$ 15,197,970	$ 15,197,970	$ 16,896,225	$ 1,698,255	11.17%
Expenditures	17,055,153	17,055,153	17,228,845	173,692	1.02%
Excess (deficiency) of revenue over expenditures	(1,857,183)	(1,857,183)	(332,620)	1,524,563	
Other financing sources (uses)	1,857,183	1,857,183	1,503,483	(353,700)	
Net change in fund balances	$ –	$ –	1,170,863	$ 1,170,863	
Fund balances					
Beginning of year			11,095,052		
End of year			$ 12,265,915		

FINANCIAL ANALYSIS OF THE CITY'S FUNDS (CONTINUED)

General Fund Budgetary Highlights

The City does not formally amend its original budget during the calendar year except for extraordinary circumstances. Budget to actual reports are presented monthly to City Council and responsible staff.

Actual revenues exceeded budgeted revenues by $1,698,255. The majority of the variance was attributed to conservative budgeting with most sources surpassing budget expectations. The largest variances occurred in intergovernmental ($811,705) with the City recognizing COVID-related funding that was not included in the budget and charges for services ($444,892) with more development activity than anticipated.

The difference between the final expenditure budget and actual was $173,692 and is attributed to the highways and streets function in regards to patching and repairing potholes due to a freeze/thaw winter that took a toll on the city's streets. These expenditures came in higher than expected. Final budget numbers are based on past history and expected needs.

Overall fund balance increased by $1,170,863 to an ending fund balance of $12,265,915. The city's ending fund balance increase of $1,170,863 is determined by its fund balance policy which for the year ending is summarized:

- $1,108,298 increase based on 50% increase in next years adopted budget
- $(64,987) decrease in prior year encumbrances related to personnel costs, general liabilities and capital maintenance transfer
- $127,552 increase in compensated absences liability

Tax Increment Fund – This Special Revenue Fund had a year-end fund balance of $6,730,012 which reflects an increase of $898,308 from 2022. The increase was due to the issuance of a $8,315,000 General Obligation Bond issue that had $6,915,000 appropriated to the Tax Increment Fund for COR improvements.

COR Land Fund – This Special Revenue Fund increased $195,224 to a year-end fund balance of $8,343,303.

Private Developer Fund – This Special Revenue Fund is used to account for monies deposited from developers to offset city administrative costs. There is no fund balance recorded for 2023.

RALF Funded Projects Fund – This Capital Project Fund had a year-end fund balance of $210,223. The reduction in fund balance by $294,997 was the return of rental income to Met Council.

State-Aid Construction Fund – This Capital Project Fund saw an overall decrease in fund balance of $1,465,288, due to the reconstructions of 161st and 167th Avenues.

Pavement Management Program Fund – This Capital Project Fund saw a slight decrease in fund balance of $97,798. The ending fund balance for 2023 was $15,004,728.

Park Improvement Fund – This Capital Project Fund had a year-end fund balance of $7,683,511, or a $742,822 increase from 2022. The increase was due to the collection of park dedication fees.

Proprietary Funds – The City's Proprietary Funds provide the same type of information found in the government-wide financial statements, but in more detail. The City's Enterprise Funds had a combined net position balance of $116,164,718 at December 31, 2023. The financial activities of these funds have been summarized in previous charts within this discussion. The City's Internal Service Fund had an ending net position of $436,956.

The Enterprise Funds consist of the Water Utility Fund, Sewer Utility Fund, Street Light Utility Fund, Recycling Utility Fund, and Storm Water Utility Fund.

CAPITAL ASSETS AND LONG-TERM LIABILITIES

Capital Assets – The City's investment in capital assets (net of accumulated depreciation) for its governmental and business-type activities as of December 31, 2023 are as follows:

	Governmental Activities		Business-Type Activities		Totals	
	2023	2022	2023	2022	2023	2022
Capital Assets - Not Depreciated	$ 18,176,090	$ 10,772,232	$ 9,717,921	$ 2,329,071	$ 27,894,011	$ 13,101,303
Capital Assets - Depreciated	79,668,013	77,499,164	63,637,230	61,157,637	143,305,243	138,656,801
Total capital assets, net of depreciation	$ 97,844,103	$ 88,271,396	$ 73,355,151	$ 63,486,708	$ 171,199,254	$ 151,758,104
Depreciation expense	$ 4,809,070	$ 4,535,799	$ 1,983,473	$ 1,893,088	$ 6,792,543	$ 6,428,887

The City's investment in capital assets for its governmental and business-type activities as of December 31, 2023 amounts to approximately $171 million (net of accumulated depreciation).

The governmental activities show a net increase of $9,572,707 in capital assets attributable to the construction and reconstruction of City streets. Business-type activities show a net increase of $9,868,443 in capital assets. The increase is attributable to developer contributions to the City's utility system as part of their private developments and the construction of a water treatment plant. Additional details of capital asset activity for the year can be found in Note 5 of the notes to basic financial statements.

Long-Term Liabilities – The Debt Service Funds account for the accumulation of resources to finance all of the City's governmental activity general obligation bonds. The revenue sources for these funds include annual tax levies and special assessments. At year-end, the City had fund balance of $780,840 restricted for debt service.

The following table summarizes the City's long-term liabilities:

	2023	2022
Governmental Activities		
G.O. improvement bonds	$ 39,480,000	$ 34,895,000
Capital equipment certificates	1,495,000	260,000
Unamortized bond premiums	2,099,612	1,951,694
Arbitrage liability	166,156	-
Compensated absences payable	1,197,478	1,069,926
Net pension liability	7,103,501	15,256,095
Total OPEB liability	794,822	796,286
Subtotal	52,336,569	54,229,001
Business-type Activities		
Net pension liability	520,046	716,367
Total	$ 52,856,615	$ 54,945,368

During the current fiscal year, the City saw an increase of $5,820,000 in bonds and certificates. The City had one debt issuance during the current year. The series 2023A, were $8,315,000 General Obligation Bonds and was broke into two issues: $6,915,000 applicable to the Tax Increment Fund and $1,400,000 to Capital Equipment. The Tax Increment Fund portion of the bond was issued to fund infrastructure improvements in the COR area such as mass grading, tree clearing and Ferret Street reconstruction. The Capital Equipment portion will be used to fund some of the capital equipment purchases outlined in the City's 2024 General Fund Budget. The new bond issue resulted in an increase in bond premium. Arbitrage liability was calculated on the 2022A bond issue based on gains made in 2023. Due to higher wages and employees retaining larger balances at year end, the compensated absence liability increased by $127,552. Net pension liability saw a large decrease of $8,348,915 to reflect the change in the City's proportionate share of the state-wide PERA pension plan obligations. Other Post-Employment Benefits (OPEB) decreased $1,464 due to annual OPEB contributions slightly exceeding costs as actuarially determined with the parameters of GASB Statement No. 75.

CAPITAL ASSETS AND LONG-TERM LIABILITIES (CONTINUED)

State statutes limit the amount of general obligation debt a governmental entity may issue to three percent of its total assessed valuation. The current legal debt margin for the City is $82,652,170.

The City has sufficient funds on hand to make all required bond payments, and anticipates an ongoing stream of revenue to make future bond payments.

Additional details of the long-term debt activity for the year can be found in Note 6 of the notes to basic financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

- The unemployment rate for the City is currently 2.2%, which is a decrease from a rate of 2.6% a year ago. The state of Minnesota shows an average unemployment rate of 2.6%, whereas, nationally the unemployment rate is 3.5%.
- The housing market has increased the City's estimated market value from $4.125 billion in 2022/taxes payable 2023 to $4.499 billion in 2023/taxes payable 2024 for a percentage increase of approximately 9%.
- Inflationary trends in the region compare favorably to national indices.

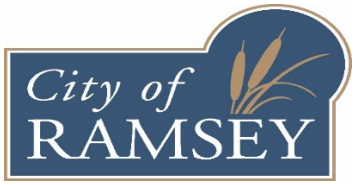
All of these factors were considered in preparing the City of Ramsey's budget for the 2024 fiscal year.

The water, sewer and storm utility rates were increased for the 2024 budget year. The water utility, which has a tiered rate structure, will increase by an average of 5% for all customers. The sewer utility, which has a flat rate structure for residential accounts only, will see an increase of 10%. Commercial sewer accounts, whose charges are based on their water usage, will also see a rate increase of 10%. Storm water utility will increase an average of 5%. The increased rates not only offset current maintenance costs and depreciation, but are being used to finance the construction of the water treatment plant and other future utility improvements that are documented in the City's ten-year Capital Improvement Plan.

REQUESTS FOR INFORMATION

Questions concerning any of the information provided in this report or requests for additional information should be addressed by writing to the City of Ramsey, 7550 Sunwood Drive Northwest, Ramsey, MN 55303 or by calling (763) 427-1410.

BASIC FINANCIAL STATEMENTS



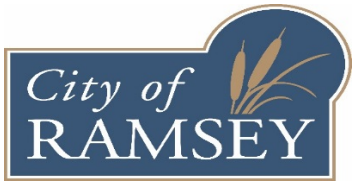
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CITY OF RAMSEY

Statement of Net Position
December 31, 2023

	Governmental Activities	Business-Type Activities	Total
Assets			
Cash and temporary investments	$ 61,792,693	$ 42,315,163	$ 104,107,856
Receivables			
Unremitted taxes	201,156	–	201,156
Delinquent taxes	491,435	–	491,435
Unremitted special assessments	981	–	981
Delinquent special assessments	2,664	11,790	14,454
Deferred special assessments	314,513	299,875	614,388
Accounts	99,963	1,957,467	2,057,430
Interest	491,408	–	491,408
Internal balances	(218,810)	218,810	–
Leases	1,167,032	–	1,167,032
Due from other governmental units	1,021,290	31,980	1,053,270
Prepaids	33,371	105,020	138,391
Land held for resale	7,010,978	–	7,010,978
Capital assets			
Not depreciated	18,176,090	9,717,921	27,894,011
Depreciated	79,668,013	63,637,230	143,305,243
Total capital assets, net of depreciation	97,844,103	73,355,151	171,199,254
Total assets	170,252,777	118,295,256	288,548,033
Deferred outflows of resources			
OPEB plan deferments	502,803	–	502,803
Pension plan deferments	7,594,871	157,822	7,752,693
Total deferred outflows of resources	8,097,674	157,822	8,255,496
Total assets and deferred outflows of resources	$ 178,350,451	$ 118,453,078	$ 296,803,529
Liabilities			
Accounts and contracts payable	$ 892,189	$ 1,535,014	$ 2,427,203
Salaries and benefits payable	389,062	–	389,062
Accrued interest payable	94,119	–	94,119
Deposits payable	2,664,763	–	2,664,763
Due to other governmental units	243,979	56,048	300,027
Unearned revenue	100,000	1,470	101,470
Long-term liabilities			
Due within one year	3,760,480	–	3,760,480
Due in more than one year	48,576,089	520,046	49,096,135
Total long-term liabilities	52,336,569	520,046	52,856,615
Total liabilities	56,720,681	2,112,578	58,833,259
Deferred inflows of resources			
Leases receivable for subsequent years	1,167,032	–	1,167,032
OPEB plan deferments	644,049	–	644,049
Pension plan deferments	7,531,492	175,782	7,707,274
Total deferred inflows of resources	9,342,573	175,782	9,518,355
Net Position			
Net investment in capital assets	66,959,661	71,932,644	138,892,305
Restricted for			
Street improvements	1,431,798	–	1,431,798
Debt service	891,184	–	891,184
Economic development	1,475,401	–	1,475,401
Housing and redevelopment	7,010,978	–	7,010,978
Recreation/community programs	488,707	–	488,707
Public safety	1,267,887	–	1,267,887
Tax increment	6,032,823	–	6,032,823
Unrestricted	26,728,758	44,232,074	70,960,832
Total net position	112,287,197	116,164,718	228,451,915
Total liabilities, deferred inflows of resources and net position	$ 178,350,451	$ 118,453,078	$ 296,803,529

See notes to basic financial statements



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CITY OF RAMSEY

Statement of Activities
Year Ended December 31, 2023

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Operating Grants and Contributions	Program Revenues: Capital Grants and Contributions	Net (Expenses) Revenue and Changes in Net Position: Governmental Activities	Net (Expenses) Revenue and Changes in Net Position: Business-Type Activities	Net (Expenses) Revenue and Changes in Net Position: Total
Governmental activities							
General government	$ 5,347,691	$ 759,513	$ 142,726	$ 504,220	$ (3,941,232)	$ –	$ (3,941,232)
Public safety	8,717,911	1,109,495	1,861,719	78,840	(5,667,857)	–	(5,667,857)
Highways and streets	8,670,486	494,732	–	3,694,243	(4,481,511)	–	(4,481,511)
Culture and recreation	2,194,755	37,474	–	886,305	(1,270,976)	–	(1,270,976)
Economic development	1,705,446	–	–	–	(1,705,446)	–	(1,705,446)
Interest and fiscal charges	1,258,959	–	–	–	(1,258,959)	–	(1,258,959)
Total governmental activities	27,895,248	2,401,214	2,004,445	5,163,608	(18,325,981)	–	(18,325,981)
Business-type activities							
Water utility	2,062,314	3,574,961	30	1,930,489	–	3,443,166	3,443,166
Sewer utility	2,209,802	1,994,465	39,613	1,172,901	–	997,177	997,177
Street light utility	173,924	234,607	–	–	–	60,683	60,683
Recycling utility	527,182	456,106	60,709	–	–	(10,367)	(10,367)
Storm water utility	864,721	1,252,659	17	846,382	–	1,234,337	1,234,337
Total business-type activities	5,837,943	7,512,798	100,369	3,949,772	–	5,724,996	5,724,996
Total governmental and business-type activities	$ 33,733,191	$ 9,914,012	$ 2,104,814	$ 9,113,380	(18,325,981)	5,724,996	(12,600,985)
		General revenues					
		Property taxes			20,126,982	–	20,126,982
		General grants and contributions			3,223	–	3,223
		Investment earnings			2,562,165	3,147,802	5,709,967
		Gain on sale of capital assets			20,000	–	20,000
		Transfers			74,424	(74,424)	–
		Total general revenues and transfers			22,786,794	3,073,378	25,860,172
		Change in net position			4,460,813	8,798,374	13,259,187
		Net position - beginning			107,826,384	107,366,344	215,192,728
		Net position – ending			$ 112,287,197	$ 116,164,718	$ 228,451,915

See notes to basic financial statements

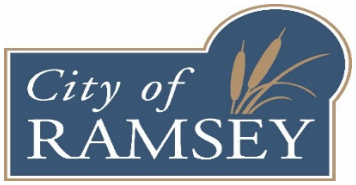
CITY OF RAMSEY

Balance Sheet
Governmental Funds
December 31, 2023

	General	Special Revenue Funds: Tax Increment	Special Revenue Funds: COR Land	Special Revenue Funds: Private Developer
Assets				
Cash and temporary investments	$ 12,382,617	$ 7,300,036	$ 1,332,325	$ 2,556,174
Receivables				
Unremitted taxes	–	201,156	–	–
Delinquent taxes	200,932	229,616	–	–
Unremitted special assessments	–	–	–	–
Delinquent special assessments	–	–	–	–
Deferred special assessments	29,870	–	–	–
Accounts	43,947	–	–	42,943
Interest	451,108	–	–	–
Leases	810,769	–	–	–
Due from other governmental units	11,697	–	–	–
Due from other funds	–	–	–	–
Prepaids	28,616	–	–	–
Land held for resale	–	–	7,010,978	–
Total assets	$ 13,959,556	$ 7,730,808	$ 8,343,303	$ 2,599,117
Liabilities				
Accounts and contracts payable	$ 157,931	$ 545,800	$ –	$ 2,146
Salaries and benefits payable	389,062	–	–	–
Deposits payable	67,792	–	–	2,596,971
Due to other governmental units	37,285	200,380	–	–
Due to other funds	–	25,000	–	–
Advances from other funds	–	–	–	–
Unearned revenue	–	–	–	–
Total liabilities	652,070	771,180	–	2,599,117
Deferred inflows of resources				
Leases receivable for subsequent years	810,769	–	–	–
Unavailable revenue - MSA allocation	–	–	–	–
Unavailable revenue - property taxes	200,932	229,616	–	–
Unavailable revenue - special assessments	29,870	–	–	–
Total deferred inflows of resources	1,041,571	229,616	–	–
Fund balances				
Nonspendable	28,616	–	–	–
Restricted	–	6,730,012	7,010,978	–
Committed	–	–	–	–
Assigned	–	–	1,332,325	–
Unassigned	12,237,299	–	–	–
Total fund balances	12,265,915	6,730,012	8,343,303	–
Total liabilities, deferred inflows of resources, and fund balances	$ 13,959,556	$ 7,730,808	$ 8,343,303	$ 2,599,117

See notes to basic financial statements

Capital Project Funds					
RALF Funded Projects	State-Aid Construction	Pavement Management Program	Park Improvement	Nonmajor	Totals
$ 210,148	$ 488,341	$ 15,055,560	$ 7,689,327	$ 14,341,209	$ 61,355,737
–	–	–	–	–	201,156
–	–	13,786	–	47,101	491,435
–	–	95	–	886	981
–	–	184	–	2,480	2,664
–	–	41,907	–	242,736	314,513
1,028	–	–	–	12,045	99,963
–	–	40,300	–	–	491,408
356,263	–	–	–	–	1,167,032
–	1,001,209	–	–	8,384	1,021,290
–	–	–	–	25,000	25,000
–	–	–	–	4,755	33,371
–	–	–	–	–	7,010,978
$ 567,439	$ 1,489,550	$ 15,151,832	$ 7,689,327	$ 14,684,596	$ 72,215,528
$ 953	$ 57,221	$ 91,227	$ 5,816	$ 31,095	$ 892,189
–	–	–	–	–	389,062
–	–	–	–	–	2,664,763
–	531	–	–	5,783	243,979
–	–	–	–	–	25,000
–	–	–	–	218,810	218,810
–	–	–	–	100,000	100,000
953	57,752	91,227	5,816	355,688	4,533,803
356,263	–	–	–	–	1,167,032
–	1,001,209	–	–	–	1,001,209
–	–	13,786	–	47,101	491,435
–	–	42,091	–	245,216	317,177
356,263	1,001,209	55,877	–	292,317	2,976,853
–	–	–	–	4,755	33,371
–	430,589	9,980,695	–	5,471,348	29,623,622
–	–	–	–	1,932,107	1,932,107
210,223	–	5,024,033	7,683,511	6,628,381	20,878,473
–	–	–	–	–	12,237,299
210,223	430,589	15,004,728	7,683,511	14,036,591	64,704,872
$ 567,439	$ 1,489,550	$ 15,151,832	$ 7,689,327	$ 14,684,596	$ 72,215,528



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CITY OF RAMSEY

Reconciliation of the Balance Sheet
to the Statement of Net Position
Governmental Funds
December 31, 2023

Total fund balances – Governmental Funds	$ 64,704,872
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in Governmental Funds.	
Net book value of capital assets	97,844,103
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds.	
Long-term liabilities at year-end consist of:	
Bonds and capital equipment certificates	(40,975,000)
Unamortized bond premiums	(2,099,612)
Arbitrage liability	(166,156)
Compensated absences payable	(1,197,478)
Net pension liability	(7,103,501)
Total OPEB liability	(794,822)
Certain revenues (including long-term receivables, delinquent taxes, and special assessments) are included in net position, but are excluded from fund balances until they are available to liquidate liabilities of the current period.	1,809,821
Accrued interest payable is included in net position, but is excluded from fund balances until due and payable.	(94,119)
Governmental funds do not report certain amounts related to pensions and OPEB:	
Deferred outflows of resources for OPEB plan deferments	502,803
Deferred outflows of resources for pension plan deferments	7,594,871
Deferred inflows of resources for OPEB plan deferments	(644,049)
Deferred inflows of resources for pension plan deferments	(7,531,492)
Internal Service Funds are used to manage insurance-related activity. The assets and liabilities of the Internal Service Funds are included in governmental activities in the Statement of Net Position.	436,956
Total net position – governmental activities	$ 112,287,197

See notes to basic financial statements

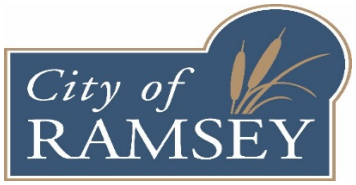
CITY OF RAMSEY

Statement of Revenue, Expenditures, and Changes in Fund Balances
Governmental Funds
Year Ended December 31, 2023

		Special Revenue Funds		
	General	Tax Increment	COR Land	Private Developer
Revenue				
Property taxes	$ 12,827,463	$ 1,864,647	$ –	$ –
Special assessments	–	–	–	–
Licenses and permits	1,058,097	–	–	–
Intergovernmental revenue	1,508,405	–	–	–
Charges for services	1,067,192	–	–	–
Contributions	–	–	–	–
Fines and forfeits	39,681	–	–	–
Other revenue				
Investment earnings	367,513	386,634	21,667	–
Miscellaneous	27,874	–	–	84,548
Total revenue	16,896,225	2,251,281	21,667	84,548
Expenditures				
Current				
General government	4,053,311	–	–	84,548
Public safety	7,358,699	–	–	–
Highways and streets	3,066,934	–	–	–
Culture and recreation	1,628,642	–	–	–
Economic development	–	1,681,819	–	–
Capital outlay	1,121,259	6,342,293	–	–
Debt service				
Principal retirement	–	–	–	–
Interest and fiscal charges	–	115,080	–	–
Total expenditures	17,228,845	8,139,192	–	84,548
Excess (deficiency) of revenue over expenditures	(332,620)	(5,887,911)	21,667	–
Other financing sources (uses)				
Debt issued	–	6,915,000	–	–
Premium on debt issues	–	230,910	–	–
Proceeds on sale of capital assets	–	–	–	–
Transfers in	1,630,265	–	173,557	–
Transfers (out)	(126,782)	(359,691)	–	–
Total other financing sources (uses)	1,503,483	6,786,219	173,557	–
Net change in fund balances	1,170,863	898,308	195,224	–
Fund balances				
Beginning of year	11,095,052	5,831,704	8,148,079	–
End of year	$ 12,265,915	$ 6,730,012	$ 8,343,303	$ –

See notes to basic financial statements

Capital Project Funds					
RALF Funded Projects	State-Aid Construction	Pavement Management Program	Park Improvement	Nonmajor	Totals
$ –	$ –	$ 1,739,254	$ –	$ 3,320,150	$19,751,514
–	–	9,858	–	552,369	562,227
–	–	–	–	–	1,058,097
–	2,396,520	–	–	1,621,177	5,526,102
233,985	–	–	–	–	1,301,177
–	–	–	779,800	–	779,800
–	–	–	–	–	39,681
–	80,584	706,002	351,709	628,322	2,542,431
–	–	–	121	700,797	813,340
233,985	2,477,104	2,455,114	1,131,630	6,822,815	32,374,369
–	–	–	–	317,875	4,455,734
–	–	–	–	54,283	7,412,982
528,982	1,132,197	31,158	–	793,563	5,552,834
–	–	–	51,184	–	1,679,826
–	–	–	–	23,627	1,705,446
–	2,899,334	2,521,754	337,624	56,303	13,278,567
–	–	–	–	2,495,000	2,495,000
–	–	–	–	1,134,099	1,249,179
528,982	4,031,531	2,552,912	388,808	4,874,750	37,829,568
(294,997)	(1,554,427)	(97,798)	742,822	1,948,065	(5,455,199)
–	–	–	–	1,400,000	8,315,000
–	–	–	–	83,221	314,131
–	–	–	–	20,000	20,000
–	89,139	–	–	135,201	2,028,162
–	–	–	–	(1,467,265)	(1,953,738)
–	89,139	–	–	171,157	8,723,555
(294,997)	(1,465,288)	(97,798)	742,822	2,119,222	3,268,356
505,220	1,895,877	15,102,526	6,940,689	11,917,369	61,436,516
$ 210,223	$ 430,589	$ 15,004,728	$ 7,683,511	$ 14,036,591	$64,704,872



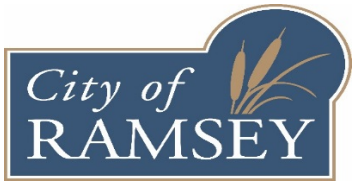
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CITY OF RAMSEY

Reconciliation of the Statement of
Revenue, Expenditures, and Changes in Fund Balances
to the Statement of Activities
Governmental Funds
Year Ended December 31, 2023

Total net change in fund balances – Governmental Funds	$	3,268,356
Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays are reported in Governmental Funds as expenditures. However, in the Statement of Activities the cost of those assets is allocated over the estimated useful lives as depreciation expense.		
Capital outlays		13,278,567
Contributed assets from developers		1,103,210
Depreciation expense		(4,809,070)
Issuance of long-term debt provides current financial resources to governmental funds, while repayment of long-term liabilities is an expenditure in the Governmental Funds. Neither transaction, however, has any effect on net position.		
Issuance of new debt		(8,315,000)
Repayment of principal on long-term debt		2,495,000
Debt premiums		(147,918)
Arbitrage liability		(166,156)
Interest on long-term debt in the Statement of Activities differs from the amount reported in the Governmental Funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.		(9,837)
Certain revenues (including long-term receivables, delinquent taxes and special assessments) are included in the change in net position, but are excluded from the change in fund balances until they are available to liquidate liabilities of the current period.		(1,199,594)
Certain expenses are included in the change in net position, but do not require the use of current funds, and are not included in the change in the fund balances.		
Governmental activities – compensated absences payable		(127,552)
Governmental activities – pension expense		(860,249)
Other postemployment benefits reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds until actually due.		(66,974)
Internal Service Funds are used to charge the cost of certain activities, such as insurance to individual funds. This amount represents the change in net position of the Internal Service Fund, which is reported with governmental activities.		18,030
Change in net position – governmental activities	$	4,460,813

See notes to basic financial statements



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CITY OF RAMSEY

Statement of Revenue, Expenditures, and Changes in Fund Balances
General Fund – Budget and Actual
Year Ended December 31, 2023

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
Revenue				
Property taxes	$ 13,088,820	$ 13,088,820	$ 12,827,463	$ (261,357)
Licenses and permits	699,400	699,400	1,058,097	358,697
Intergovernmental revenue	696,700	696,700	1,508,405	811,705
Charges for services	622,300	622,300	1,067,192	444,892
Fines and forfeits	50,000	50,000	39,681	(10,319)
Other revenue				
Investment earnings	25,000	25,000	367,513	342,513
Miscellaneous	15,750	15,750	27,874	12,124
Total revenue	15,197,970	15,197,970	16,896,225	1,698,255
Expenditures				
Current				
General government	4,221,644	4,221,644	4,053,311	(168,333)
Public safety	7,631,603	7,631,603	7,358,699	(272,904)
Highways and streets	2,418,914	2,418,914	3,066,934	648,020
Culture and recreation	1,602,436	1,602,436	1,628,642	26,206
Capital outlay	1,074,183	1,074,183	1,121,259	47,076
Debt service				
Interest and fiscal charges	106,373	106,373	–	(106,373)
Total expenditures	17,055,153	17,055,153	17,228,845	173,692
Excess (deficiency) of revenue over expenditures	(1,857,183)	(1,857,183)	(332,620)	1,524,563
Other financing sources (uses)				
Transfers in	1,857,183	1,857,183	1,630,265	(226,918)
Transfers (out)	–	–	(126,782)	(126,782)
Total other financing sources (uses)	1,857,183	1,857,183	1,503,483	(353,700)
Net change in fund balances	$ –	$ –	1,170,863	$ 1,170,863
Fund balances				
Beginning of year			11,095,052	
End of year			$ 12,265,915	

See notes to basic financial statements

CITY OF RAMSEY

Statement of Net Position
Proprietary Funds
December 31, 2023

	Business-Type Activities – Enterprise Funds		
	Water Utility	Sewer Utility	Street Light Utility
Assets			
Current assets			
Cash and temporary investments	$ 26,287,609	$ 11,307,068	$ 1,438,160
Receivables			
Delinquent special assessments	5,895	5,895	–
Deferred special assessments	146,176	153,699	–
Accounts	747,799	628,221	74,459
Due from other governmental units	–	–	–
Prepaids	–	105,020	–
Total current assets	27,187,479	12,199,903	1,512,619
Noncurrent assets			
Advances to other Funds	218,810	–	–
Capital assets			
Land	868,513	–	–
Construction in progress	7,424,941	138,216	–
Buildings and structures	6,177,522	–	–
Improvements other than buildings	–	–	1,135,881
Machinery and equipment	233,756	625,948	–
Water and sewer lines	34,684,805	31,766,421	–
	49,389,537	32,530,585	1,135,881
Less accumulated depreciation	14,220,024	11,160,803	763,855
Net capital assets	35,169,513	21,369,782	372,026
Total noncurrent assets	35,388,323	21,369,782	372,026
Total assets	62,575,802	33,569,685	1,884,645
Deferred Outflows of Resources			
Pension plan deferments	73,650	42,086	–
Total assets and deferred outflows of resources	$ 62,649,452	$ 33,611,771	$ 1,884,645
Liabilities			
Current liabilities			
Accounts and contracts payable	$ 1,438,913	$ 80,874	$ 10,261
Due to other governmental units	46,079	9,841	128
Unearned revenue	–	–	1,470
Total current liabilities	1,484,992	90,715	11,859
Noncurrent liabilities			
Net pension liability	242,688	138,679	–
Total liabilities	1,727,680	229,394	11,859
Deferred Inflows of Resources			
Pension plan deferments	82,032	46,875	–
Net Position			
Net investment in capital assets	33,820,835	21,295,953	372,026
Unrestricted	27,018,905	12,039,549	1,500,760
Total net position	60,839,740	33,335,502	1,872,786
Total liabilities, deferred inflows of resources and net position	$ 62,649,452	$ 33,611,771	$ 1,884,645

See notes to basic financial statements

Recycling Utility	Storm Water Utility	Totals	Governmental Activities Internal Service
$ 242,237	$ 3,040,089	$ 42,315,163	$ 436,956
–	–	11,790	–
–	–	299,875	–
142,551	364,437	1,957,467	–
31,980	–	31,980	–
–	–	105,020	–
416,768	3,404,526	44,721,295	436,956
–	–	218,810	–
–	637,583	1,506,096	–
–	648,668	8,211,825	–
–	–	6,177,522	–
–	19,486,842	20,622,723	–
–	524,025	1,383,729	–
–	334,378	66,785,604	–
–	21,631,496	104,687,499	–
–	5,187,666	31,332,348	–
–	16,443,830	73,355,151	–
–	16,443,830	73,573,961	–
416,768	19,848,356	118,295,256	436,956
–	42,086	157,822	–
$ 416,768	$ 19,890,442	$ 118,453,078	$ 436,956
$ 68	$ 4,898	$ 1,535,014	$ –
–	–	56,048	–
–	–	1,470	–
68	4,898	1,592,532	–
–	138,679	520,046	–
68	143,577	2,112,578	–
–	46,875	175,782	–
–	16,443,830	71,932,644	–
416,700	3,256,160	44,232,074	436,956
416,700	19,699,990	116,164,718	436,956
$ 416,768	$ 19,890,442	$ 118,453,078	$ 436,956

CITY OF RAMSEY

Statement of Revenue, Expenses, and Changes in Net Position
Proprietary Funds
Year Ended December 31, 2023

	Business-Type Activities – Enterprise Funds		
	Water Utility	Sewer Utility	Street Light Utility
Operating revenue			
Charges for services	$ 3,574,961	$ 1,986,513	$ 234,607
Sewer access surcharge	–	7,952	–
Other	–	–	–
Total operating revenue	3,574,961	1,994,465	234,607
Operating expenses			
Personal services	483,708	270,498	–
Supplies	367,112	26,412	–
Service charges			
Disposal charges	–	1,138,899	–
Other	361,729	95,989	142,299
Depreciation	849,765	678,004	31,625
Total operating expenses	2,062,314	2,209,802	173,924
Operating income (loss)	1,512,647	(215,337)	60,683
Nonoperating revenue			
Intergovernmental revenue	30	39,613	–
Investment earnings	2,072,701	850,112	64,707
Total nonoperating revenue	2,072,731	889,725	64,707
Income before contributions and transfers	3,585,378	674,388	125,390
Capital contributions - developer contributions	869,797	1,035,124	–
Capital contributions - connection fees	1,060,692	137,777	–
Transfers in	76,550	12,026	–
Transfers (out)	(51,000)	(45,000)	(27,000)
Change in net position	5,541,417	1,814,315	98,390
Net position			
Beginning of year	55,298,323	31,521,187	1,774,396
End of year	$ 60,839,740	$ 33,335,502	$ 1,872,786

See notes to basic financial statements

Recycling Utility	Storm Water Utility	Totals	Governmental Activities Internal Service
$ 456,106	$ 1,252,659	$ 7,504,846	$ –
–	–	7,952	–
–	–	–	48,466
456,106	1,252,659	7,512,798	48,466
31,203	303,172	1,088,581	–
29,201	28,230	450,955	7,609
–	–	1,138,899	–
466,778	109,240	1,176,035	42,561
–	424,079	1,983,473	–
527,182	864,721	5,837,943	50,170
(71,076)	387,938	1,674,855	(1,704)
60,709	17	100,369	–
11,447	148,835	3,147,802	19,734
72,156	148,852	3,248,171	19,734
1,080	536,790	4,923,026	18,030
–	846,382	2,751,303	–
–	–	1,198,469	–
–	–	88,576	–
–	(40,000)	(163,000)	–
1,080	1,343,172	8,798,374	18,030
415,620	18,356,818	107,366,344	418,926
$ 416,700	$ 19,699,990	$ 116,164,718	$ 436,956

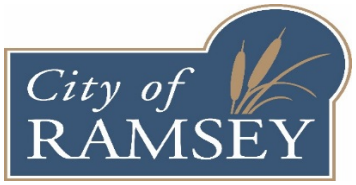
CITY OF RAMSEY

Statement of Cash Flows
Proprietary Funds
Year Ended December 31, 2023

	Business-Type Activities – Enterprise Funds		
	Water Utility	Sewer Utility	Street Light Utility
Cash flows from operating activities			
Receipts from customers and users	$ 3,399,369	$ 1,898,041	$ 232,956
Receipts from interfund services provided	–	–	–
Paid to suppliers/service providers	(648,448)	(1,265,289)	(142,493)
Paid to employees	(466,503)	(260,667)	–
Net cash flows from operating activities	2,284,418	372,085	90,463
Cash flows from capital and related financing activities			
Capital contributions - connection fees	1,060,692	137,777	–
Acquisition of capital assets	(5,314,052)	(1,615,968)	–
Net cash flows from capital and related financing activities	(4,253,360)	(1,478,191)	–
Cash flows from investing activities			
Interest and changes in fair value on investments	2,072,701	850,112	64,707
Cash flows from noncapital financing activities			
Transfers in	76,550	12,026	–
Transfers (out)	(51,000)	(45,000)	(27,000)
Intergovernmental revenue	30	39,613	–
Repayment of advances to other funds	39,338	–	–
Net cash flows from noncapital financing activities	64,918	6,639	(27,000)
Net increase (decrease) in cash and temporary investments/cash equivalents	168,677	(249,355)	128,170
Cash and temporary investments/cash equivalents			
Beginning of year	26,118,932	11,556,423	1,309,990
End of year	$ 26,287,609	$ 11,307,068	$ 1,438,160
Reconciliation of operating income (loss) to net cash flows from operating activities			
Operating income (loss)	$ 1,512,647	$ (215,337)	$ 60,683
Adjustments to reconcile operating income (loss) to net cash flows from operating activities			
Depreciation	849,765	678,004	31,625
Change in assets, deferred inflows, liabilities and deferred outflows			
Receivables			
Delinquent and deferred special assessments	(17,533)	(15,607)	–
Accounts	(158,059)	(80,817)	(3,121)
Due from other governmental units	–	–	–
Prepaids	–	(10,112)	–
Deferred outflows - pension plan deferments	34,832	19,903	–
Accounts payable and contracts payable	66,741	(1,258)	(195)
Unearned revenue	–	–	1,470
Due to other governmental units	13,652	7,381	1
Net pension liability	(91,617)	(52,352)	–
Deferred inflows - pension plan deferments	73,990	42,280	–
Net cash flow from operating activities	$ 2,284,418	$ 372,085	$ 90,463
Noncash, investing, capital, and financing activities			
Contributions of capital assets from developers	$ 869,797	$ 1,035,124	$ –
Change in capital assets purchased on account	$ 1,348,678	$ 73,829	$ –

See notes to basic financial statements

Recycling Utility	Storm Water Utility	Totals	Governmental Activities Internal Service
$ 446,476	$ 1,240,831	$ 7,217,673	$ –
–	–	–	48,466
(496,003)	(136,155)	(2,688,388)	(50,170)
(31,203)	(293,341)	(1,051,714)	–
(80,730)	811,335	3,477,571	(1,704)
–	–	1,198,469	–
–	(748,086)	(7,678,106)	–
–	(748,086)	(6,479,637)	–
11,447	148,835	3,147,802	19,734
–	–	88,576	–
–	(40,000)	(163,000)	–
60,709	17	100,369	–
–	–	39,338	–
60,709	(39,983)	65,283	–
(8,574)	172,101	211,019	18,030
250,811	2,867,988	42,104,144	418,926
$ 242,237	$ 3,040,089	$ 42,315,163	$ 436,956
$ (71,076)	$ 387,938	$ 1,674,855	$ (1,704)
–	424,079	1,983,473	–
–	–	(33,140)	–
(5,118)	(11,828)	(258,943)	–
(4,512)	–	(4,512)	–
–	–	(10,112)	–
–	19,903	74,638	–
(24)	1,315	66,579	–
–	–	1,470	–
–	–	21,034	–
–	(52,352)	(196,321)	–
–	42,280	158,550	–
$ (80,730)	$ 811,335	$ 3,477,571	$ (1,704)
$ –	$ 846,382	$ 2,751,303	$ –
$ –	$ –	$ 1,422,507	$ –



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CITY OF RAMSEY

Statement of Fiduciary Net Position
Fiduciary Fund
December 31, 2023

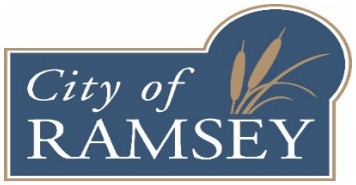
	Custodial Fund
Assets	
Assets held for resale	$ 10,048,247
Liabilities	
Due to other governmental units	10,048,247
Net Position	$ –

CITY OF RAMSEY

Statement of Changes in Fiduciary Net Position
Fiduciary Fund
Year Ended December 31, 2023

	Custodial Fund
Additions	$ –
Deductions	–
Net change of fiduciary net position	–
Net position - beginning	–
Net position - ending	$ –

See notes to basic financial statements



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NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Organization

The City of Ramsey, Minnesota (the City) operates under the Home Rule Charter City form of government as defined in Minnesota Statutes. Under this plan, the government of the City is run by a City Council composed of an elected Mayor and elected Councilmembers. The City Council exercises legislative authority and determines all matters of policy. The accounting policies of the City conform to accounting principles generally accepted in the United States of America as applicable to governmental units (GAAP).

The accounting policies of the City conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. Reporting Entity

As required by accounting principles generally accepted in the United States of America, these financial statements include the City (the primary government) and its component units. Component units are legally separate entities for which the primary government is financially accountable, or for which the exclusion of the component unit would render the financial statements of the primary government misleading. The criteria used to determine if the primary government is financially accountable for a component unit include whether or not the primary government appoints the voting majority of the potential component unit's Board, is able to impose its will on the potential component unit, is in a relationship of financial benefit or burden with the potential component unit, or is fiscally depended upon by the potential component unit.

1. Blended Component Units

The Ramsey Economic Development Authority (EDA) was created to carry out housing and economic development activities within the City. The governing board of the EDA is the City Council who approve the annual tax levy and direct the activities of the EDA's management. City employees such as the City Administrator, Deputy City Administrator, and the Economic Development Manager perform key management functions for the EDA. The activity of the EDA is reported in the Nonmajor Special Revenue Fund entitled Economic Development Authority. Separate financial statements are not prepared for the EDA.

2. Jointly Governed Organization

The City is a member of Local Governmental Information Systems (LOGIS), a consortium of Minnesota municipalities that provides data processing services and support to its members. LOGIS is a legally separate entity that is financially independent of the City. Further, the City does not appoint a voting majority of LOGIS' Board of Directors. Therefore, it has not been incorporated into the City's reporting entity. During the 2023 fiscal year, the City paid LOGIS approximately $351,733 for services and equipment provided.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Government-Wide Financial Statements

The government-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) display information about the reporting government as a whole. These statements include all of the financial activities of the City. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on sales, fees, and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments, which are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other internally directed revenues are reported as general revenues.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. However, charges between the City's Enterprise Funds and other functions are not eliminated as that would distort the direct costs and program revenues reported in those functions. Depreciation expense is included in the direct expenses of each function. Interest on long-term debt for governmental activities is considered an indirect expense and is reported separately on the Statement of Activities.

D. Fund Financial Statement Presentation

Separate fund financial statements are provided for Governmental, Proprietary, and Fiduciary Funds. Major individual Governmental and Enterprise Funds are reported as separate columns in the fund financial statements. Aggregated information for the remaining Nonmajor Governmental Funds is reported in a single column in the fund financial statements. A single column is presented in the Proprietary Fund statements to report Internal Service Fund activity. Fiduciary Funds are presented in the Fiduciary Fund financial statements by fund type.

Governmental Fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis of accounting, transactions are recorded in the following manner:

1. **Revenue Recognition** – Revenue is recognized when it becomes measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers revenues to be available if collected within 60 days after year-end. Property tax revenue is generally considered as available if collected within 60 days after year-end.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

1. **Revenue Recognition (Continued)** – Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met. Other revenue is considered measurable and available only when cash is received by the City. Proceeds of long-term debt is reported as other financing sources.

   Major revenue that is susceptible to accrual includes property taxes, special assessments, intergovernmental revenue, charges for services, and interest earned on investments. Major revenue that is not susceptible to accrual includes licenses and permits, fees, and miscellaneous revenue. Such revenue is recorded only when received because it is not measurable until collected.

2. **Recording of Expenditures** – Expenditures are generally recorded when a liability is incurred, except for principal and interest on long-term debt and other long-term liabilities which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as capital outlay expenditures in the Governmental Funds.

Proprietary Fund financial statements are reported using the economic resources measurement focus and accrual basis of accounting, similar to the government-wide financial statements. Proprietary Funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a Proprietary Fund's principal ongoing operations. The principal operating revenues of the City's Enterprise Funds and Internal Service Funds are charges to customers for sales and services. The operating expenses for the Enterprise Funds and Internal Service Funds include the cost of sales and services, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Information for the Internal Service Fund is reported in a single column in the Proprietary Fund financial statements. Because the principal user of the internal services is the City's governmental activities, the financial statements of the Internal Service Fund are consolidated into the governmental column when presented in the government-wide financial statements. The cost of these services is reported in the appropriate functional activity.

Fiduciary fund financial statements are reported using the economic resources measurement focus and accrual basis of accounting, similar to the government-wide financial statements. Since, by definition, fiduciary fund assets are being held for the benefit of a third party and cannot be used for activities or obligations of the City, these funds are excluded from the government-wide statements.

Description of Funds

The City reports the following Major Governmental Funds:

General Fund – This is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Tax Increment Special Revenue Fund – This fund is used to account for resources received from general property taxes in the form of tax increments.

COR Land Special Revenue Fund – This fund is used to account for revenues and expenditures associated with land transactions within the COR area.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Private Developer Special Revenue Fund – This fund is used to account for monies deposited from developers to offset city administrative costs.

Revolving Acquisition Loan Fund (RALF) Funded Projects Capital Project Fund – This fund is used to account for resources and expenditures related to the purchase of property for future state road development.

State-Aid Construction Capital Project Fund – This fund is used to account for state-aid allotments used by the City for improvement projects to thoroughfare roads within the City.

Pavement Management Program Capital Project Fund – This fund is used to account for the resources to be used for road reconstructions and overlays per the City's Pavement Management Program.

Park Improvement Capital Project Fund – This fund is used to account for all park dedication fees to be used for land acquisition and park development.

The City reports the following Major Proprietary Funds:

Water Utility Fund – This fund is used to account for the operation of the city-owned water system.

Sewer Utility Fund – This fund is used to account for the operation of the city-owned sewer system.

Street Light Utility Fund – This fund is used to account for the operation of city-owned streetlights within subdivisions and the priority streetlights throughout the City.

Recycling Utility Fund – This fund is used to account for the operation of the City's curbside recycling program and annual recycling days.

Storm Water Utility Fund – This fund is used to account for the operation of the city-owned storm water system repair and upkeep.

The City also reports the following fund types:

Internal Service Fund – This fund is used to account for the City's insurance refunds, dividends, and other miscellaneous insurance related revenues, and to provide for self-insuring the deductible portions of the City's insurance policies

Custodial Fund – This fund is used to account for property purchased on behalf of the state and the related liability for future state highway improvements.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Cash and Investments

Cash balances from all funds are combined and invested to the extent available in short-term investments. Earnings from the pooled investments are allocated to the individual funds based on the average monthly cash and investment balances of the respective funds. Bond proceeds are held in separate accounts with investment earnings recorded directly to the applicable fund.

The City reports all other investments at fair value except for certain investment pools reported at amortized cost. The City categorizes its fair value measurements within the fair value hierarchy established by accounting principles generally accepted in the United States of America. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

Debt securities classified in Level 2 of the fair value hierarchy are valued using a matrix pricing technique. Matrix pricing is used to value securities based on the securities' relationship to benchmark quoted prices.

See Note 2 for the City's recurring fair value measurements as of the current year-end.

F. Receivables

Utility and miscellaneous accounts receivable are reported at gross. Since the City is generally able to certify delinquent amounts to the county for collection as special assessments, no allowance for uncollectible accounts has been provided on these receivables. The only receivables not expected to be fully collected within one year are leases receivable, property taxes receivable and special assessments receivable.

G. Property Taxes

Property tax levies are set by the City Council by December of each year and are certified to the County Auditor for collection in the following year. In Minnesota, counties act as collection agents for all property taxes. A portion of the property taxes levied is paid by the state of Minnesota through various tax credits, which is included in intergovernmental revenue in the financial statements.

The county spreads all levies over taxable property. Such taxes become a lien on January 1 and are recorded as receivables by the City on that date. Real property taxes may be paid by taxpayers in two equal installments on May 15 and October 15. Personal property taxes are due in full on May 15. The county provides tax settlements to cities and other taxing districts several times a year. Taxes which remain unpaid at December 31 are classified as delinquent taxes receivable and are offset by deferred inflows of resources in the governmental fund financial statements.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Special Assessments

Special assessments primarily represent the financing for public improvements paid for by the benefiting property owners. As previously mentioned under receivables, the City is also generally able to certify delinquent amounts to the county for collection as special assessments. Special assessments are recorded as receivables upon certification to the county. Special assessments are recognized as revenue in the year levied in the government-wide financial statements and proprietary fund financial statements. In the governmental fund financial statements, special assessments are recognized as revenue when received in cash or within 60 days after year end. Governmental fund special assessments receivable which remain unpaid on December 31 are offset by a deferred inflow of resources in the governmental fund financial statements.

I. Prepaids

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. In governmental funds, prepaids are recognized by the consumption method, proportionately over the periods that service is provided.

J. Interfund Receivables and Payables

Activity between funds that is representative of lending or borrowing arrangements is reported as either "due to/from other funds" (current portion) or "advances to/from other funds." All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

K. State-Wide Pension Plans

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from the PERA's fiduciary net positions have been determined on the same basis as they are reported by the PERA. For this purpose, plan contributions are recognized as of employer payroll dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

L. Deferred Outflows/Inflows of Resources

In addition to assets and liabilities, the Statement of Financial Position will sometimes report a separate section for deferred outflows or inflows of resources. Deferred outflows of resources represent a consumption of net assets that applies to future periods and deferred inflows of resources represent an acquisition of net assets that applies to future periods. These separate financial statement elements will not be recognized as an outflow of resources (expense/expenditure) or an inflow of resources (revenue) until that time.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The City reports deferred outflows and inflows of resources related to pensions and other post-employment benefits (OPEB) reported in the government-wide and enterprise funds Statement of Net Position. These deferred outflows and inflows result from differences between expected and actual experience, changes of assumptions, changes in proportion, net collective difference between projected and actual earnings on pension plan investments, and contributions to the plan subsequent to the measurement date and before the end of the reporting period. These amounts are deferred and amortized as required under pension and OPEB standards.

The City reports deferred inflows of resources related to lease receivables, which requires lessors to recognize deferred inflows of resources to correspond to lease receivables. These amounts are deferred and amortized in a systematic and rationale manner over the term of the lease. The City currently reports deferred inflows of resources for leases in the government-wide statement of net position and governmental funds balance sheet.

Deferred inflows of resources for unavailable revenue, arises under a modified accrual basis of accounting and is reported only in the governmental funds Balance Sheet. The governmental funds report unavailable revenue from: long-term and MSA allocation receivables, property taxes, and special assessments. These amounts are deferred and recognized as an inflow of resources in the period the amounts become available.

M. Land Held for Resale

Land held for resale represents various property purchases made by the City with the intent to sell in order to increase tax base or to attract new businesses. These assets are stated at the lower of cost or acquisition value. The City currently retains parcels that will be available for future commercial development along Highway 10 in the city after the interchange projects on the highway are completed in 2025.

N. Capital Assets

Capital assets, which include property, buildings, improvements, equipment, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Such assets are capitalized at historical cost, or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated acquisition value at the date of donation. The City defines capital assets as those with an initial, individual cost of $10,000 or more with an estimated useful life in excess of one year. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Allowed by accounting principles generally accepted in the United States of America, the City has elected not to retroactively capitalize the infrastructure of its governmental activities acquired prior to January 2004.

Capital assets are recorded in the government-wide and Proprietary Fund financial statements, but are not reported in the Governmental Fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Land and construction in progress are not depreciated. Useful lives vary from 15 to 50 years for buildings and structures and improvements other than buildings, 5 to 10 years for office equipment, motor vehicles and machinery and equipment, and 20 to 50 years for water and sewer lines and infrastructure.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

O. Compensated Absences Payable

Certain city employees earn personal time off, vacation, compensation time, and sick leave at various rates based on longevity. These compensated absences are paid to an employee leaving in good standing, at their current rate of pay, with the exception of sick leave. A minimum of one third of unused sick leave (based on longevity), is paid to the departing employee if they have completed 5 or more years of service prior to termination. Compensated absences payable are accounted for as long-term liabilities as described in the following section.

P. Long-Term Liabilities

In the government-wide and Proprietary Fund financial statements, long-term debt and other long-term obligations are reported as liabilities as they accrue. Bond premiums and discounts that are material are amortized over the life of the bond issue. Bond issuance costs are expensed in the period incurred.

In the Governmental Fund financial statements, long-term debt and other long-term obligations are not reported as liabilities until due. The face amount of debt issued is reported as other financing sources. Premiums or discounts on debt issuances are reported as other financing sources or uses, respectively.

Q. Net Position

In the government-wide, proprietary fund, and fiduciary fund financial statements, net position represents the difference between assets, liabilities, deferred inflows/outflows as applicable. Net position is displayed in three components:

- **Net Investment in Capital Assets** – Consists of capital assets, net of accumulated depreciation, reduced by any outstanding debt attributable to acquire capital assets.

- **Restricted Net Position** – Consists of net position restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments, or enabling legislation.

- **Unrestricted Net Position** – All remaining net position that do not meet the definition of "restricted" or "net investment in capital assets."

The City applies restricted resources first when an expense is incurred for which both restricted and unrestricted resources are available.

R. Fund Balance Classifications

In the fund financial statements, governmental funds report fund balance in classifications that disclose constraints for which amounts in those funds can be spent. These classifications are as follows:

- **Nonspendable** – Consists of amounts that are not in spendable form, such as prepaid items, inventory, and other long-term assets.

- **Restricted** – Consists of amounts where there are limitations imposed on their use through external restrictions imposed by creditors, grantors, laws or regulations of other governments, or enabling legislation.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- **Committed** – Consists of amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority. The City Council is the highest level of decision-making authority for the City that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

- **Assigned** – Consists of internally imposed constraints for amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as committed. Assigned amounts represent intended uses established by the City Council itself or by an official to which the City Council delegates the authority. Pursuant to City Council Resolution, the City's Finance Director is authorized to establish assignments of fund balance. The City Council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

- **Unassigned** – The residual classification for the General Fund, which also reflects negative residual amounts in other funds.

When both restricted and unrestricted resources are available for use, the City first uses restricted resources, then use unrestricted resources as they are needed. When committed, assigned, or unassigned resources are available for use, the City uses resources in the following order: 1) committed, 2) assigned, and 3) unassigned.

S. Budgets and Budgetary Accounting

Each fall the City Council adopts a General Fund budget for the following fiscal year beginning January 1. In addition, an annual budget is legally adopted for the Economic Development Authority, a nonmajor special revenue fund. The City has established budgetary control at the function level based upon GAAP serving as the basis of budgeting. Budget appropriations lapse at year-end.

The government's department heads may make transfers of appropriations within a function. Transfers of appropriations between functions require the approval of the council. The Economic Development Authority budget is recommended by their board and final approval comes from City Council.

For the year ended December 31, 2023, expenditures were over budget in the General Fund by $173,692.

T. Statement of Cash Flows

For purposes of the Statement of Cash Flows, the City considers all highly liquid debt instruments with an original maturity from the time of purchase by the City of three months or less to be cash equivalents. The Proprietary Funds' portion in the government-wide cash and investment management pool is considered to be cash equivalent.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

U. Risk Management

The City is exposed to various risks of loss related to torts: theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The City participates in the League of Minnesota Cities Insurance Trust (LMCIT), a public entity risk pool for its general property and casualty, workers' compensation, and other miscellaneous insurance coverages. LMCIT operates as a common risk management and insurance program for a large number of cities in Minnesota. The City pays an annual premium to LMCIT for insurance coverage. The LMCIT agreement provides that the trust will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of certain limits.

The City has elected higher deductibles through LMCIT in order to keep premiums at a minimum. To supplement the commercial coverages, the City established the Self-Insurance Internal Service Fund. This fund is funded primarily through dividend paybacks from LMCIT. Expenses from this fund consist solely of payments of those insurance related costs that are below the individual and/or commutative deductible amounts. Premiums for LMCIT policies are not paid from the Self-Insurance Internal Service Fund, but rather are budgeted and paid from the respective operating funds. The City does not retain significant uncovered risk.

The City also carries commercial insurance for certain other risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years. There were no significant reductions in the City's insurance coverage in 2023.

V. Use of Estimates

The preparation of financial statements, in accordance with accounting principles generally accepted in the United States of America, requires management to make estimates that affect amounts reported in the financial statements during the reporting period. Actual results could differ from such estimates.

NOTE 2 – DEPOSITS AND INVESTMENTS

A. Components of Cash and Investments

Cash and investments at year-end consist of the following:

Investments	$	104,107,556
Cash on hand		300
Total	$	104,107,856

B. Deposits

In accordance with applicable Minnesota Statutes, the City maintains deposits at depository banks authorized by the City Council, including checking accounts and certificates of deposits.

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

The following is considered the most significant risk associated with deposits:

Custodial credit risk – In the case of deposits, this is the risk that in the event of a bank failure, the City's deposits may be lost.

Minnesota Statutes require that all deposits be protected by federal deposit insurance, corporate surety bond, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by federal deposit insurance or corporate surety bonds. Authorized collateral includes treasury bills, notes, and bonds; issues of U.S. government agencies; general obligations rated "A" or better; revenue obligations rated "AA" or better; irrevocable standard letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota Statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral. The City has no additional deposit policies addressing custodial credit risk.

At year end, the carrying amount of the City's deposits was $0 while the balance on the bank records was $15,526. At December 31, 2023, all deposits were fully covered by federal depository insurance, surety bonds, or by collateral held by the City's agent in the City's name.

C. Investments

The City has the following investments at year end:

	Credit Risk		Fair Value Measurements	Interest Risk-Maturity Duration in Years			
Investment Type	Rating	Agency	Using	Less Than 1	1 to 5	6 to 10	Total
U.S. Agencies	AAA	Moody's	Level 2	$ 1,513,538	$ 2,921,696	$ -	$ 4,435,234
U.S. Treasuries	N/A	N/A	Level 2	$ 2,570,479	$ -	$ -	2,570,479
Municipal Bonds	A-AAA	Moodys	Level 2	$ 1,892,625	$ 8,760,632	$ 394,048	11,047,305
Municipal Bonds	A-AAA	S&P	Level 2	$ 2,889,068	$ 23,756,263	$ 6,561,052	33,206,383
Negotiable Certificates of Deposit	N/A	N/A	Level 2	$ 3,337,259	$ 936,058	$ -	4,273,317
Investment Pools							
Dreyfus Money Market Fund	AAA	S&P	Level 1	$ 6,490	$ -	$ -	6,490
Minnesota Municipal Money Market							
4M Plus Fund	N/R	N/A	Amortized Cost	$ 19,574,888	$ -	$ -	19,574,888
Term Series	N/R	N/A	Amortized Cost	$ 10,000,000	$ -	$ -	10,000,000
Invesco Money Market Fund	AAA	S&P	Net Asset Value	$ 8,045,377	$ -	$ -	8,045,377
UBS Select Prime Institutional Fund	AAA	Moody's	Net Asset Value	$ 10,948,083	$ -	$ -	10,948,083
Total Investments							$ 104,107,556

N/A Not Applicable
N/R Not Rated

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

The City's investments include the following investment pools:

The Dreyfus Money Market Fund includes investments primarily in short-term, high-credit-quality money market instruments that invest domestically and globally in both long and short-term common stocks across all market capitalizations. The fund aims to preserve capital, maintain liquidity and produce a competitive yield. This is an external investment pool that operates in conformity with the Securities and Exchange Commission's rules. There are no withdrawal restrictions related to the fund. The City's investments in this investment pool are assigned a AAA rating by S&P.

Investment pools managed by the Minnesota Municipal Money Market (4M) which is an external investment pool regulated by Minnesota Statutes and is not registered with the Securities and Exchange Commission (SEC) that follows the same regulatory rules of the SEC. The City's investments in this investment pool – 4M Plus Fund and Term Series are based on amortized cost methods that approximate fair value. The 4M Fund is sponsored by the League of Minnesota Cities. For this investment pool, there are no unfunded commitments, redemption frequency is daily, and there is no redemption notice required for the liquid class; the redemption period is 14 days for the Plus Class. The Term Series has a 7-day redemption notice requirement.

The Invesco Money Market Fund includes investments primarily in short-term, high-credit-quality money market instruments that invest domestically and globally in both long and short-term common stocks across all market capitalizations. The fund aims to preserve capital, maintain liquidity and produce a competitive yield. This is an external investment pool that operates in conformity with the Securities and Exchange Commission's rules. There are no withdrawal restrictions related to the fund. The City's investments in this investment pool are assigned a AAA rating by S&P.

The UBS Select Prime Industrial Fund includes investments primarily in short-term, high-credit-quality money market instruments that invest domestically and globally in both long and short-term common stocks across all market capitalizations. The fund aims to preserve capital, maintain liquidity and produce a competitive yield. This is an external investment pool that operates in conformity with the Securities and Exchange Commission's rules. There are no withdrawal restrictions related to the fund. The City's investments in this investment pool are assigned a AAA rating by Moody's.

Investments are subject to various risks, the following of which are considered the most significant:

Custodial credit risk – For investments, this is the risk that in the event of a failure of the counterparty to an investment transaction (typically a broker-dealer) the City would not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City does not have a formal investment policy addressing this risk, but typically limits its exposure by purchasing insured or registered investments, or by the control of who holds the securities.

Credit risk – This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Minnesota Statutes limit the City's investments to direct obligations or obligations guaranteed by the United States or its agencies; general obligations rated "A" or better; revenue obligations rated "AA" or better; general obligations of the Minnesota Housing Finance Agency rated "A" or better; commercial paper issued by the United States corporations or their Canadian subsidiaries, rated of the highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less; time deposits that are fully insured by the Federal Deposit Insurance Corporation or bankers acceptances of the United States banks and Guaranteed Investment Contracts guaranteed by a United States commercial bank or domestic branch of a foreign bank, or a United States insurance company, or their Canadian subsidiary, and with a credit quality in one of the top two highest categories by a nationally recognized rating agency. The City's investment policies do not further address credit risk.

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

Concentration risk – This is the risk associated with investing a significant portion of the City's investment (considered 5 percent or more) in the securities of a single issuer, excluding United States guaranteed investments (such as Treasuries), investment pools and mutual funds. The City's investment policies do not limit the concentration of investments.

Interest rate risk – This is the risk of potential variability in the fair value of fixed rate investments resulting from changes in interest rates (the longer the period for which an interest rate is fixed, the greater the risk). The City does not have an investment policy limiting the duration of investments.

NOTE 3 – LEASE RECEIVABLE

The City has entered into lease receivable agreements for cell tower rental space on city property. These leases are reported using an incremental borrowing rate of 3.25 percent with final maturities through fiscal 2032. During the current year, the City received principal and interest payments on these leases of $81,464.

The City has entered into lease receivable agreements for rental space in city owned buildings and vacant land. These leases are reported using an incremental borrowing rate of 3.25 percent with final maturities through 2030. During the current year, the City received principal and interest payments on these leases of $261,988.

Leasing assets to other entities is not a principal ongoing operation of the city.

NOTE 4 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

A. Short-Term Interfund Receivables/Payables

Individual interfund due from and to other funds at year-end were as follows:

Receivable Fund	Payable Fund	Amount
Nonmajor Governmental Fund Economic Development Authority Special Revenue Fund	Major Governmental Fund Tax Increment Special Revenue Fund	$ 25,000

This internal loan was utilized for cash flow purposes.

NOTE 4 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (CONTINUED)

B. Advances To and From Other Funds

Individual interfund advances to and from other funds at year-end were as follows:

Receivable Fund	Payable Fund	Amount	Purpose
Major Enterprise Fund; Water Utility	Nonmajor Capital Project Fund; Public Facilities Construction	$ 218,810	Internally finance facility loan

The fund is to be repaid by 2028 with a stated rate of interest of 2%.

C. Interfund Transfers

	Transfers In						
Transfers Out	General Fund	COR Land Special Revenue Fund	State-Aid Construction Capital Project Fund	Nonmajor Governmental Funds	Water Utility Enterprise Fund	Sewer Utility Enterprise Fund	Total
General Fund	$ -	$ -	$ -	$ 64,929	$ 61,853	$ -	$ 126,782
Tax Increment Special Revenue Fund	-	173,557	89,139	70,272	14,697	12,026	359,691
Nonmajor Governmental Funds	1,467,265	-	-	-	-	-	1,467,265
Water Utility Enterprise Fund	51,000	-	-	-	-	-	51,000
Sewer Utility Enterprise Fund	45,000	-	-	-	-	-	45,000
Street Light Utility Enterprise Fund	27,000	-	-	-	-	-	27,000
Storm Water Utility Enterprise Fund	40,000	-	-	-	-	-	40,000
Total	$ 1,630,265	$ 173,557	$ 89,139	$ 135,201	$ 76,550	$ 12,026	$ 2,116,738

The interfund receivables, payables and transfers are used to move funds to finance various programs or projects that the City must account for in other funds in accordance with budgetary authorizations and to move revenues from the fund with collection authorization to funds where related expenditures are occurring. Interfund activity is eliminated as needed for entity-wide financial statement reporting.

In 2023, the General Fund transferred $27,827 each to the Public Improvement Revolving Fund and Equipment Revolving Fund and $9,275 to the Public Facilities Construction Fund for their respective shares as outlined in the City's Fund Balance Policy. The General Fund transferred $61,853 to the Water Utility Fund for its annual repayment of the Municipal Center capital contribution.

The Tax Increment Fund transferred $173,557 to the COR Land Fund, $89,139 to the State-Aid Construction Fund, $24,929 to the Developer's Fee Fund, $45,343 to the Public Improvement Revolving Fund, $14,697 to the Water Utility Fund and $12,026 to the Sewer Utility Fund to reimburse back these funds for prior expenses related to the development of the COR area as allowed by Special Legislation put in place in 2010.

The General Government Special Projects Fund transferred $93,066 to the General Fund for capital equipment purchases.

NOTE 4 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS (CONTINUED)

C. Interfund Transfers (continued) -

The Public Improvement Revolving Fund transferred $597,595 to the General Fund for street maintenance purposes.

The Equipment Revolving Fund transferred $608,673 to the General Fund for capital equipment purchases.

The Public Works Campus Fund transferred $167,931 to the General Fund for capital equipment purchases.

The Water Utility Fund transferred $51,000 to the General Fund for operating purposes.

The Sewer Utility Fund transferred $45,000 to the General Fund for operating purposes.

The Street Light Utility Fund transferred $27,000 to the General Fund for operating purposes.

The Storm Water Utility Fund transferred $40,000 to the General Fund for operating purposes.

NOTE 5 – CAPITAL ASSETS

A. Changes in Capital Assets Used in Governmental Activities

	Beginning of Year	Additions	Construction/ Adjustments	Deletions	Balance – End of Year
Capital assets, not depreciated					
Land	$ 7,077,591	$ -	$ -	$ -	$ 7,077,591
Construction in progress	3,694,641	10,990,758	(3,586,900)	-	11,098,499
Total capital assets, not depreciated	10,772,232	10,990,758	(3,586,900)	-	18,176,090
Capital assets, depreciated					
Buildings and structures	45,210,150	-	515,687	-	45,725,837
Improvements other than buildings	11,896,107	-	-	-	11,896,107
Office equipment	725,752	-	-	-	725,752
Motor vehicles	3,763,001	502,486	-	-	4,265,487
Machinery and equipment	9,046,061	452,305	-	(19,087)	9,479,279
Infrastructure	54,572,321	2,436,228	3,071,213	-	60,079,762
Total capital assets, depreciated	125,213,392	3,391,019	3,586,900	(19,087)	132,172,224
Less accumulated depreciation on					
Buildings and structures	(10,314,756)	(953,790)	-	-	(11,268,546)
Improvements other than buildings	(7,228,858)	(569,529)	-	-	(7,798,387)
Office equipment	(596,657)	(43,184)	-	-	(639,841)
Motor vehicles	(3,401,543)	(211,347)	-	-	(3,612,890)
Machinery and equipment	(5,054,343)	(584,749)	-	19,087	(5,620,005)
Infrastructure	(21,118,071)	(2,446,471)	-	-	(23,564,542)
Total accumulated depreciation	(47,714,228)	(4,809,070)	-	19,087	(52,504,211)
Total capital assets, depreciated, net	77,499,164	(1,418,051)	3,586,900	-	79,668,013
Net capital assets	$ 88,271,396	$ 9,572,707	$ -	$ -	$ 97,844,103

NOTE 5 – CAPITAL ASSETS (CONTINUED)

B. Changes in Capital Assets Used in Business-Type Activities

	Balance – Beginning of Year	Additions	Completed Construction/ Adjustments	Deletions	Balance – End of Year
Capital assets, not depreciated					
Land	$ 1,506,096	$ -	$ -	$ -	$ 1,506,096
Construction in progress	822,975	7,388,850	-	-	8,211,825
Total capital assets, not depreciated	2,329,071	7,388,850	-	-	9,717,921
Capital assets, depreciated					
Buildings and structures	6,177,522	-	-	-	6,177,522
Improvements other than buildings	19,676,922	945,801	-	-	20,622,723
Machinery and equipment	1,322,965	60,764	-	-	1,383,729
Water and sewer lines	63,329,103	3,456,501	-		66,785,604
Total capital assets, depreciated	90,506,512	4,463,066	-	-	94,969,578
Less accumulated depreciation on					
Buildings and structures	(2,111,534)	(123,463)	-	-	(2,234,997)
Improvements other than buildings	(5,364,399)	(427,789)	-	-	(5,792,188)
Machinery and equipment	(659,711)	(96,802)	-	-	(756,513)
Water and sewer lines	(21,213,231)	(1,335,419)	-	-	(22,548,650)
Total accumulated depreciation	(29,348,875)	(1,983,473)	-	-	(31,332,348)
Total capital assets, depreciated, net	61,157,637	2,479,593	-	-	63,637,230
Net capital assets	$63,486,708	$ 9,868,443	$ -	$ -	$ 73,355,151

C. Depreciation Expense by Function

Governmental activities	
General government	$ 839,685
Public safety	474,125
Highways and streets	3,038,748
Culture and recreation	456,512
Total depreciation expense – governmental activities	$ 4,809,070
Business-type activities	
Water Utility	$ 849,765
Sewer Utility	678,004
Street Light Utility	31,625
Storm Water Utility	424,079
Total depreciation expense – business-type activities	$ 1,983,473

NOTE 6 – LONG-TERM DEBT

A. Components of Long-Term Debt

	Original Issue	Interest Rate	Issue Date	Final Maturity Date	Balance – End of Year
Governmental activities					
Bonds payable					
General Obligation Improvement Bonds					
Series 2011B	$ 3,090,000	2.00-2.70%	12/29/2011	12/15/2025	$ 615,000
Series 2015A	$ 3,880,000	2.00-3.50%	6/15/2015	12/1/2035	2,655,000
Series 2015B	$ 1,205,000	2.00-2.25%	6/15/2015	12/1/2025	260,000
Series 2016A	$ 1,650,000	2.00%	7/21/2016	12/15/2026	515,000
Series 2017A	$ 895,000	1.15-2.50%	8/17/2017	12/15/2027	370,000
Series 2018A	$ 1,175,000	3.00%	7/17/2018	12/15/2028	620,000
Series 2020A	$ 9,055,000	1.00-1.65%	12/30/2020	12/15/2041	9,055,000
Series 2021A	$ 9,845,000	2.00-3.00%	10/19/2021	12/15/2031	8,195,000
Series 2022A	$ 10,765,000	5.00%	12/6/2022	12/15/2037	10,280,000
Series 2023A	$ 6,915,000	4.25-5.00%	11/15/023	12/15/2038	6,915,000
Total general obligation improvement bonds					39,480,000
Capital Equipment Certificates					
Series 2014A	$ 875,000	0.60-2.35%	12/3/2014	12/15/2024	95,000
Series 2023A	$ 1,400,000	5.00%	11/15/023	12/15/2033	1,400,000
Total capital equipment certificates					1,495,000
Unamortized bond premiums					2,099,612
Arbitrage liability					166,156
Compensated absences payable					1,197,478
Net pension liability					7,103,501
Total OPEB liability					794,822
Total governmental activities					52,336,569
Business-type activites					
Net pension liability					520,046
Total government and business-type activities					$ 52,856,615

B. Descriptions of Long-Term Debt

- **General Obligation Improvement Bonds –**

  The Series 2011B were Improvement Crossover Refunding bonds that were issued to refund the 2005B Series bonds that were called on December 15, 2014.

  The Series 2015A bonds were issued to finance the construction of Fire Station #2 in the City.

  The Series 2015B were issued to fund the street improvements related to the reconstruction of Garnet and 168th Avenue and some overlay projects.

  The Series 2016A were issued to fund the street improvements related to the reconstruction of Andrie Street and 164th Lane and some overlay projects.

  The Series 2017A were issued to fund street improvements related to the reconstruction of Alpine Drive and Sunwood Drive.

  The Series 2018A were issued to fund street improvements related to the reconstruction of Riversbend Avenue and Stanhope Terrace.

  The Series 2020A were issued to fund approximately 50% of the construction costs of the Public Works Facility in the City.

  The Series 2021A, a $9,845,000 Capital Improvement Plan Bond, was issued to refund the 2012A Series bonds that were called on December 15, 2021.

  The Series 2022A were issued to fund the reconstruction and overlay street improvement projects as outlined in the City's 5-Year Street Reconstruction and Overlay Plan (SROP).

NOTE 6 – LONG-TERM DEBT (CONTINUED)

- **General Obligation Improvement Bonds (continued) –**

  The Series 2023A, has $6,915,000 of the total $8,315,000 issue to fund improvements in the COR area.

- **Capital Equipment Certificates –**

  Series 2014A certificates were issued to finance various capital equipment purchases and will be repaid via ad valorem levies.

  Series 2023A, has $1,400,000 of the total $8,315,000 issue to finance capital equipment purchases and will be repaid via ad valorem levies.

Debt service is covered respectively by special assessments, state aids, and general property taxes. General Obligation bonds and equipment certificates are direct obligations and have the pledge of the full faith and credit of the City.

- **Unamortized Bond Premiums** – This amount represents the remaining bond premium that will be amortized against interest expense in the future.

- **Arbitrage liability** – This amount represents the liability related to the 2022A bond issue. The Pavement Management Program Fund will fund this liability.

- **Compensated Absences** – The liability represents vested benefits earned by Governmental Fund employees through the end of the year which will be paid or used in future periods. The General Fund is the primary fund used to liquidate this liability.

- **Net Pension Liability (NPL)** – The liability represents the City's proportionate share of PERA's collective net pension liability. The General, Water Utility, Sewer Utility and Storm Water Utility funds will be used to liquidate this liability.

- **Total Other Post-Employment Benefits (OPEB) Liability** – The liability represents non-pension benefits provided after the termination of employment. The General Fund is the primary fund used to liquidate this liability.

C. Changes in Long-Term Debt

	Balance - Beginning of Year	Additions	Deletions	Balance – End of Year	Due Within One Year
Governmental activities					
G.O. Improvement Bonds	$ 34,895,000	$ 6,915,000	$ 2,330,000	$ 39,480,000	$ 2,740,000
Capital Equipment Certificates	260,000	1,400,000	165,000	1,495,000	200,000
Unamortized bond premiums	1,951,694	314,131	166,213	2,099,612	–
Arbitrage liability	–	166,156	–	166,156	–
Compensated absences payable	1,069,926	816,229	688,677	1,197,478	778,361
Net pension liability	15,256,095	2,431,226	10,583,820	7,103,501	–
Total OPEB liability	796,286	15,743	17,207	794,822	42,119
Total governmental activities	54,229,001	12,058,485	13,950,917	52,336,569	3,760,480
Business type Activities					
Net pension liability	716,367	105,665	301,986	520,046	–
Total governmental and business type activities	$ 54,945,368	$ 12,164,150	$ 14,252,903	$ 52,856,615	$ 3,760,480

NOTE 6 – LONG-TERM DEBT (CONTINUED)

D. Minimum Debt Payments

Minimum annual principal and interest payments required to retire bonds and capital equipment certificates are as follows:

Year Ending December 31,	Governmental Activities Bonded and Capital Equipment Certificate Debt Principal	 Interest
2024	$ 2,940,000	$ 1,410,821
2025	2,980,000	1,278,651
2026	2,635,000	1,175,209
2027	2,550,000	1,078,159
2028	2,545,000	979,959
2029-2033	12,940,000	3,484,006
2034-2038	11,535,000	1,275,250
2039-2041	2,850,000	92,660
	$ 40,975,000	$ 10,774,715

NOTE 7 – NET INVESTMENT IN CAPITAL ASSETS

The government-wide statement of net position at December 31, 2023 includes the City's net investment in capital assets calculated as follows:

	Governmental Activities	Business-Type Activities	Total
Net investment in capital assets:			
Capital assets			
Not depreciated	$ 18,176,090	$ 9,717,921	$ 27,894,011
Depreciated	79,668,013	63,637,230	143,305,243
Less bonds payable	(39,480,000)	—	(39,480,000)
Less capital equipment certificates	(1,495,000)	—	(1,495,000)
Less unamortized bond premiums	(2,099,612)	—	(2,099,612)
Less capital related payables	(631,041)	(1,422,507)	(2,053,548)
Adjustment for debt not used for capital assets	615,000	—	615,000
Debt adjustment for unspent proceeds	12,206,211	—	12,206,211
Total net investments in capital assets	$ 66,959,661	$ 71,932,644	$ 138,892,305

NOTE 8 – FUND BALANCE POLICY AND CLASSIFICATION

A. Classifications

City of Ramsey had the following classifications of fund balances in its Governmental Funds:

		Special Revenue Funds				Capital Project Funds				
	General	Tax Increment	COR Land	Private Developer	RALF Funded Projects	State-Aid Construction	Pavement Management Program	Park Improvement	Nonmajor	Total
Fund balances										
Nonspendable										
Prepaids	$ 28,616	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,755	$ 33,371
Restricted for										
Street improvements	-	-	-	-	-	430,589	9,980,695	-	1,464,867	11,876,151
Debt service	-	-	-	-	-	-	-	-	780,840	780,840
Economic development	-	-	-	-	-	-	-	-	1,472,788	1,472,788
Housing and redevelopment	-	-	7,010,978	-	-	-	-	-	-	7,010,978
Recreation/community programs	-	-	-	-	-	-	-	-	488,707	488,707
Public safety	-	-	-	-	-	-	-	-	1,264,146	1,264,146
Tax increment financing	-	6,730,012	-	-	-	-	-	-	-	6,730,012
	-	6,730,012	7,010,978	-	-	430,589	9,980,695	-	5,471,348	29,623,622
Committed										
Stormwater development projects	-	-	-	-	-	-	-	-	1,441,919	1,441,919
Community/business programs	-	-	-	-	-	-	-	-	490,188	490,188
	-	-	-	-	-	-	-	-	1,932,107	1,932,107
Assigned										
Street improvements	-	-	-	-	-	-	5,024,033	-	5,079,095	10,103,128
Housing and redevelopment	-	-	1,332,325	-	-	-	-	-	-	1,332,325
Capital improvements	-	-	-	-	-	-	-	-	1,286,662	1,286,662
Cemetery improvements	-	-	-	-	-	-	-	-	86,397	86,397
Park improvements	-	-	-	-	-	-	-	7,683,511	-	7,683,511
Right-of-way acquisitions	-	-	-	-	210,223	-	-	-	-	210,223
Parking ramp maintenance	-	-	-	-	-	-	-	-	176,227	176,227
	-	-	1,332,325	-	210,223	-	5,024,033	7,683,511	6,628,381	20,878,473
Unassigned	12,237,299	-	-	-	-	-	-	-	-	12,237,299
Total fund balances	$ 12,265,915	$ 6,730,012	$ 8,343,303	$ -	$ 210,223	$ 430,589	$ 15,004,728	$ 7,683,511	$ 14,036,591	$ 64,704,872

NOTE 8 – FUND BALANCE POLICY AND CLASSIFICATION (CONTINUED)

B. Fund Balance Policy – General Fund

When General Fund actual revenues exceed actual expenditures in a given year, the excess shall be allocated as follows:

a) Any excess shall be first allocated to "unassigned" fund balance to bring that portion of fund balance to an amount equal to fifty percent (50%) of the next years adopted operating budget plus prior-year encumbrances (if any) plus compensated absences.

b) Any excess after complying with fund balance requirements in step “a” shall be allocated to equipment replacement, park trust, public facilities construction, and public improvement revolving funds in the following manner:

Thirty percent (30%) to Fund #234 - Equipment Revolving Fund
Thirty percent (30%) to Fund #810 – Capital Maintenance Fund (reported in General Fund)
Ten percent (10%) to Fund #412 – Public Facilities Construction Fund
Thirty percent (30%) to Fund #400 - Public Improvement Revolving Fund

When General Fund actual expenditures exceed actual revenues in a given year, the deficit shall be treated as follows:

a) "Unassigned" fund balance shall first be adjusted to an amount equal to fifty percent (50%) of the next years adopted operating budget plus prior year encumbrances (if any) plus compensated absences.

b) If shortage after complying with fund balance requirement in step “a” shall draw funds in the following manner:

Thirty percent (30%) to Fund #234 - Equipment Revolving Fund
Thirty percent (30%) to Fund #810 – Capital Maintenance Fund (reported in General Fund)
Ten percent (10%) to Fund #412 – Public Facilities Construction Fund
Thirty percent (30%) to Fund #400 - Public Improvement Revolving Fund

At December 31, 2023, the City has met its general fund balance policy goal.

NOTE 9 – DEFINED BENEFIT PENSION PLANS SUMMARY

The city has reported the following balances for defined benefit pension plans as detailed further in these notes:

Pension Plans	Net Pension Liabilities	Deferred Outflows of Resources	Deferred Inflows of Resources	Pension Expense
PERA – GERF	$ 3,466,971	$ 1,052,146	$ 1,171,879	$ 647,035
PERA – PEPFF	4,156,576	6,700,547	6,535,395	1,253,995
Total - all pensions	$ 7,623,547	$ 7,752,693	$ 7,707,274	$ 1,901,030

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE

A. Plan Descriptions

The City participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association (PERA) of Minnesota. The PERA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356. The PERA's defined benefit pension plans are tax qualified plans under Section 401 (a) of the Internal Revenue Code (IRC).

1. General Employees Retirement Fund (GERF)

All full-time and certain part-time employees of the City are covered by the GERF. GERF members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

2. Public Employees Police and Fire Fund (PEPFF)

The PEPFF, originally established for police officers and firefighters not covered by a local relief association, now covers all police officers and firefighters hired since 1980. Effective July 1, 1999, the PEPFF also covers police officers and firefighters belonging to local relief associations that elected to merge with and transfer assets and administration to the PERA.

B. Benefits Provided

The PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statutes and can only be modified by the State Legislature. Vested, terminated employees who are entitled to benefits, but are not receiving them yet, are bound by the provisions in effect at the time they last terminated their public service.

1. GERF Benefits

Benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated Plan members is 1.20% of average salary for each of the first 10 years of service and 1.70% for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.70% for all years of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at age 66.

Benefit increases are provided to benefit recipients each January. The post-retirement increase is equal to 50.00% of the cost of living adjustment (COLA) announced by the Social Security Administration, with a minimum increase of at least 1.00% and a maximum of 1.50%. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase, will receive the full increase. Recipients receiving the annuity or benefit for a least one month, but less that a full year as of the June 30 before the effective date of the increase, will receive a reduced prorated increase. In 2023, legislation repealed the statute delaying increases for members retiring before full retirement age.

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

2. PEPFF Benefits

Benefits for the PEPFF members first hired after June 30, 2010, but before July 1, 2014, vest on a prorated basis from 50% after five years up to 100% after ten years of credited service. Benefits for PEPFF members first hired after June 30, 2014, vest on a prorated basis from 50% after ten years up to 100% after twenty years of credited service. The annuity accrual rate is 3% of average salary for each year of service. For PEPFF members who were first hired prior to July 1, 1989, a full annuity is available when age plus years of service equal at least 90.

Benefit increases are provided to benefit recipients each January. The post-retirement increase is fixed at 1.00%. Recipients that have been receiving the annuity or benefit for at least 36 months as of the June 30 before the effective date of the increase, will receive the full increase. Recipients receiving the annuity or benefit for at least 25 months, but less than 36 months as of the June 30 before the effective date of the increase, will receive a reduced prorated increase.

In 2023, the legislature allocated funding for a one-time lump-sum payment to the GERF and the PEPFF benefit recipients. Eligibility criteria and the payment amount is specified in statute. The one-time payment is non-compounding towards future benefits.

C. Contributions

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

1. GERF Contributions

Coordinated Plan members were required to contribute 6.50% of their annual covered salary in fiscal year 2023, and the City was required to contribute 7.50% for Coordinated Plan members. The City's contributions to the GERF for the year ended December 31, 2023, were $400,688. The City's contributions were equal to the required contributions as set by state statutes.

2. PEPFF Contributions

Plan members were required to contribute 11.80% of their annual covered salary in fiscal year 2023, and the City was required to contribute 17.70% for Police and Fire Plan members. The City's contributions to the PEPFF for the year ended December 31, 2023, were $591,359. The City's contributions were equal to the required contributions as set by state statutes.

D. Pension Costs

1. GERF Pension Costs

At December 31, 2023, the City reported a liability of $3,466,971 for its proportionate share of the GERF's net pension liability. The City's net pension liability reflected a reduction due to the State of Minnesota's contribution of $16 million. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the City totaled $95,709. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

The City's proportionate share of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2022, through June 30, 2023, relative to the total employer contributions received from all of the PERA's participating employers. The City's proportionate share was 0.0620% at the end of the measurement period and 0.0603% for the beginning of the period.

The amount recognized by the City as its proportionate share of the net pension liability, the direct aid, and total portion of the net pension liability that was associated with the City were as follows:

City's proportionate share of the net pension liability	$3,466,971
State of Minnesota's proportionate share of the net pension liability associated with the City	95,709
Total	$3,562,680

For the year ended December 31, 2023, the City recognized pension expense of $646,606 for its proportionate share of the GERF's pension expense. In addition, the City recognized an additional $429 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of $16.0 million to the GERF.

At December 31, 2023, the City reported its proportionate share of the GERF's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ 113,107	$ 23,768
Changes in actuarial assumptions	558,033	950,267
Net collective difference between projected and actual investment earnings	-	167,951
Changes in proportion	177,422	29,893
Contributions paid to the PERA subsequent to the measurement date	203,584	-
Total	$ 1,052,146	$1,171,879

A total of $203,584 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending December 31, 2024. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	Pension Expense Amount
2024	$ 160,195
2025	(510,731)
2026	102,430
2027	(75,211)
Total	$ (323,317)

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

2. PEPFF Pension Costs

At December 31, 2023, the City reported a liability of $4,156,576 for its proportionate share of the PEPFF's net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportionate share of the net pension liability was based on the City's contributions received by the PERA during the measurement period for employer payroll paid dates July 1, 2022, through June 30, 2023, relative to the total employer contributions received from all of the PERA's participating employers. The City's proportionate share was 0.2407% at the end of the measurement period and 0.2573% for the beginning of the period.

The State of Minnesota also contributed $18 million to the PEPFF in the plan fiscal year ended June 30, 2023. The contribution consisted of $9.0 million in direct state aid that meets the definition of a special funding situation and $9.0 million in supplemental state aid that does not meet the definition of a special funding situation. The $9.0 million of direct state aid was paid on October 1, 2022. Thereafter, by October 1 of each year, the state will pay $9 million to the PEPFF until full funding is reached by July 1, 2048, whichever is earlier. The $9 million in supplemental state aid will continue until the fund is 90% funded, or until the State Patrol Plan (administered by the Minnesota Retirement System) is 90% funded, whichever occurs later. The state of Minnesota's proportionate share of the net pension liability associated with the City totaled $167,433.

The amount recognized by the City as its proportionate share of the net pension liability, the direct aid, and total portion of the net pension liability that was associated with the City were as follows:

City's proportionate share of the net pension liability	$4,156,576
State of Minnesota's proportionate share of the net pension liability associated with the City	167,433
Total	$4,324,009

The State of Minnesota is included as a non-employer contributing entity in the Police and Fire Retirement Plan Schedule of Employer Allocations and Schedule of Pension Amounts by Employer, Current Reporting Period Only (pension allocation schedules) for the $9.0 million in direct state aid. Police and Fire Plan employers need to recognize their proportionate share of the state of Minnesota's pension expense (and grant revenue) under GASB 68 special funding situation accounting and financial reporting requirements. For the year ended June 30, 2023, the City recognized pension expense of $1,264,079 for its proportionate share of the Police and Fire Plan's pension expense. The City recognized $10,084 as a reduction to grant revenue and pension expense for its proportionate share of the state of Minnesota's pension expense for the contribution of $9.0 million to the PEPFF.

The State of Minnesota is not included as a non-employer contributing entity in the PEPFF allocation schedules for the $9 million in supplemental state aid. The City also recognized $21,663 for the year ended December 31, 2023 as revenue and an off-setting reduction of net pension liability for its proportionate share of the State of Minnesota's on-behalf contributions to the PEPFF.

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

At December 31, 2023, the City reported its proportionate share of the PEPFF's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ 1,169,157	$ -
Changes in actuarial assumptions	5,070,248	5,843,862
Net collective difference between projected and actual investment earnings	-	89,561
Changes in proportion	151,442	601,972
Contributions paid to the PERA subsequent to the measurement date	309,700	-
Total	$6,700,547	$6,535,395

A total of $309,700 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending December 31, 2024. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	Pension Expense Amount
2024	$ 229,801
2025	64,885
2026	1,034,202
2027	(321,768)
2028	(1,151,668)
Total	$ (144,548)

E. Long-Term Expected Return on Investments

The Minnesota State Board of Investment, which manages the investments of the PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target assess allocation percentages.

The target allocation and best-estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	33.50%	5.10%
International Equity	16.50%	5.30%
Fixed Income	25.00%	0.75%
Private Markets	25.00%	5.90%
Total	100.00%	

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

F. Actuarial Methods and Assumptions

The total pension liability in the June 30, 2023, actuarial valuation was determined using an individual entry-age normal actuarial cost method. The long-term rate of return on pension plan investments used in the determination of total liability is 7.0%. This assumption is based on review of inflation and investments return assumptions from a number of national investment consulting firms. The review provided a range of return investment return rates deemed to be reasonable by the actuary. An investment return of 7.0% was deemed to be within that range of reasonableness for financial reporting purposes.

Inflation is assumed to be 2.25% for the GERF and the PEPFF. Benefit increases after retirement are assumed to be 1.25% for the GERF and 1.0% for the PEPFF.

Salary growth assumptions in the GERF range in annual increments from 10.25% after one year of service to 3.00% after 27 years of service. In the PEPFF, salary growth assumptions range from 11.75% after one year of service to 3.00% after 24 years of service.

Mortality rates for the GERF are based on the Pub-2010 General Employee Mortality Table. Mortality rates for the PEPFF are based on the Pub-2010 Public Safety Employee Mortality tables. The tables are adjusted slightly to fit the PERA's experience.

Actuarial assumptions for the GERF are reviewed every four years. The most recent four-year experience study for the GERF was completed in 2022. The assumption changes were adopted by the Board and became effective with the July 1, 2023 actuarial valuation. The most recent four-year experience study for the PEPFF was completed in 2020, adopted by the Board, and became effective with the July 1, 2021 actuarial valuation.

The following changes in actuarial assumptions occurred in 2023:

1. **GERF**
   - The investment return assumption and single discount rate were changed from 6.5% to 7.0%.

2. **PEPFF**
   - The investment return assumption was changed from 6.5% to 7.0%.
   - The single discount rate was changed from 5.4% to 7.0%.

The following changes in plan provisions occurred in 2023:

1. **GERF**
   - An additional one-time direct state aid contribution of $170.1 million will be contributed to the Plan on October 1, 2023.
   - The vesting period of those hired after June 30, 2010, was changed from five years of allowable service to three years of allowable service.
   - The benefit increase delay for early retirements on or after January 1, 2024, was eliminated.

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

1. GERF (Continued)

- A one-time, non-compounding benefit increase of 2.5% minus the actual 2024 adjustment will be payable in lump sum for calendar year 2024 by March 31, 2024.

2. PEPFF

- Additional one-time direct state aid contribution of $19.4 million will be contributed to the Plan on October 1, 2023.

- Vesting requirement for new hires after June 30, 2014, was changed from a graded 20-year vesting schedule to a graded 10-year vesting schedule, with 50.0% vesting after five years, increasing incrementally to 100.0% after 10 years.

- A one-time, non-compounding benefit increase of 3.0% will be payable in a lump sum for calendar year 2024 by March 31, 2024.

- Psychological treatment is required effective July 1, 2023, prior to approval for a duty disability benefit for psychological condition relating to the member's occupation.

- The total and permanent duty disability benefit was increased, effective July 1, 2023.

G. Discount Rate

The discount rate used to measure the total pension liability in 2023 was 7.0%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net positions of the GERF and the PEPFF were projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTE 10 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)

H. Pension Liability Sensitivity

The following table presents the City's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate (6.0%)	Current Discount Rate (7.0%)	1% Increase in Discount Rate (8.0%)
The City's Proportionate Share of the GERF Net Pension Liability:	$6,133,349	$3,466,971	$1,273,773
The City's Proportionate Share of the PEPFF Net Pension Liability:	$8,247,143	$4,156,576	$ 793,853

I. Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the internet at www.mnpera.org.

NOTE 11 – DEFINED CONTRIBUTION PLAN – STATE-WIDE

All City Council members of the City are covered by the Public Employees Defined Contribution Plan (PEDCP), a multiple-employer deferred compensation plan administered by PERA. The PEDCP is a tax qualified plan under Section 401(a) of the Internal Revenue Code and all contributions by or on behalf of employees are tax deferred until time of withdrawal.

Plan benefits depend solely on amounts contributed to the plan plus investment earnings, less administrative expenses. Minnesota Statutes, Chapter 353D.03, specifies plan provisions, including the employee and employer contribution rates for those qualified personnel who elect to participate. An eligible elected official who decides to participate contributes 5% of their salary which is matched by the elected official's employer. For ambulance service personnel, employer contributions are determined by the employer, and for salaried employees must be a fixed percentage of salary. Employer contributions for volunteer personnel may be a unit value for each call or period of alert duty. Employees who are paid for their services may elect to make member contributions in an amount not to exceed the employer share. Employer and employee contributions are combined and used to purchase shares in one or more of the seven accounts of the Minnesota Supplemental Investment Fund. For administering the plan, PERA receives 2% of employer contributions and twenty-five hundredths of 1% (.25 percent) of the assets in each member's account annually.

NOTE 11 – DEFINED CONTRIBUTION PLAN – STATE-WIDE (continued)

Total contributions made by the City for the last three fiscal years were:

	Contribution Amount		Percentage of Covered Payroll		Required Rate for Employees and
For the Year Ended:	Employee	Employer	Employee	Employer	Employers
December 31, 2023	$1,600	$1,600	5%	5%	5%
December 31, 2022	$1,300	$1,300	5%	5%	5%
December 31, 2021	$1,300	$1,300	5%	5%	5%

NOTE 12 – DEFINED CONTRIBUTION PENSION PLAN – FIRE RELIEF ASSOCIATION

A. Plan Description

Volunteer firefighters of the City are members of the Ramsey Firefighter's Relief Association (the Association). The Association is a single-employer defined contribution pension plan that operates under the provisions of Minnesota Statutes § 69 and 424, as amended. It is governed by a Board of six officers and trustees elected by the members of the Association for three year terms. The chief of the Ramsey Volunteer Fire Department, the Mayor, and the Finance Director of the City are ex-officio members of the Board of Trustees. The City's payroll for members of the Association for the year ended December 31, 2023 was $243,579, compared to a total city payroll of $10,168,918.

For financial reporting purposes, the Association's financial statements are not included in the City's financial statements because it is not a component unit of the City. The Association issues a publicly available financial report. A copy of the report may be obtained at Ramsey Municipal Center, 7550 Sunwood Drive Northwest, Ramsey, Minnesota 55303.

B. Pension Benefits

Minnesota Statutes Chapters 424 and 424A authorize pension benefits for volunteer fire relief associations. In order to be entitled to a pension benefit, a firefighter must have completed a minimum of 10 years of service with the fire department, 10 years membership in the Association, and attain the age of 50 years.

The firefighter will then be 60% vested with every year after that at 4% per year until the 20th year when 100% vesting will occur. Because this plan is a defined contribution plan, the amount of the retirement benefit is not predetermined, but rather is based on the individual member's allocable portion of contributions made during the participation period.

Firefighters also have the availability of other pensions such as deferred pension, disability pension, death benefits, and supplemental death benefits. Each of these other pensions are determined based on age and years of service.

C. Contributions Required and Contributions Made

Contributions to the plan include State Fire Aid pursuant to Minnesota Statutes Chapter 69. In addition, the City is allowed to make voluntary contributions of other public funds pursuant to Minnesota Statutes Chapter 69. The City's contribution to the Association in 2023, including both city and state fire aid passed through the City totaled $226,570. This contribution represents nearly 93% of the current 2023 covered payroll of $243,579. There were no current year changes in plan provisions.

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN

A. Plan Description

The City provides post-employment health care benefits for retired employees through a single employer defined benefit plan. The term *plan* refers to the City's requirement by State Statute to provide retirees with access to health insurance. The OPEB plan is administered by the City. All post-employment benefits are based on contractual agreements with employee groups. Eligibility for these benefits is based on years of service and/or minimum age requirements. These contractual agreements do not include any specific contribution or funding requirements. The plan does not issue a publicly available financial report. No plan assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

B. Benefits Provided

All retirees of the City have the option under state law to continue their medical insurance coverage through the City from the time of retirement until the employee reaches the age of eligibility for Medicare. For members of all employee groups, the retiree must pay the full premium to continue coverage for medical and dental insurance. Per state statutes, the City is also required to contribute towards the cost of continued health insurance coverage for officers and firefighters disabled or killed in the line of duty.

The City is legally required to include any retirees for whom it provides health insurance coverage in the same insurance pool as its active employees until the retiree reaches Medicare eligibility, whether the premiums are paid the by the City or the retiree. Consequently, participating retirees are considered to receive a secondary benefit known as an "implicit rate subsidy." This benefit relates to the assumption that the retiree is receiving a more favorable premium rate than they would otherwise be able to obtain if purchasing insurance on their own, due to being included in the same pool with the City's younger and statistically healthier active employees.

C. Contributions

The required contribution is based on projected pay-as-you-go financing requirements, with additional amounts to prefund benefits as determined periodically by the City. The City's current year required pay-as-you-go contributions to finance the benefits described in the previous section totaled $42,119.

D. Membership

Membership in the plan consisted of the following as of the latest actuarial valuation:

Retirees and beneficiaries receiving benefits	4
Active plan members	94
Total members	98

E. Total OPEB Liability of the City

The City's total OPEB liability of $794,822 as of year-end was measured as of December 31, 2022, and was determined by an actuarial valuation as of December 31, 2021.

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)

F. Actuarial Methods and Assumptions

The total OPEB liability was determined by an actuarial valuation as of December 31, 2021, using the entry age normal level percent of pay method. The following actuarial assumptions applied to all periods included in the measurement, unless otherwise specified:

Discount rate	4.05%
20-year municipal bond yield	4.05%
Inflation rate	2.50%
Salary increases	3.00%
Healthcare cost trend rate	6.20% grading to 3.90% over several decades

Since the plan is not funded by an irrevocable trust, the discount rate is equal to the 20-year municipal bond yield.

G. Changes in the Total OPEB Liability

	Total OPEB Liability
Beginning Balance	$ 796,286
Changes for the year	
Service cost	119,416
Interest	18,686
Differences between expected and actual experience	1,371
Changes of assumptions	(123,730)
Benefit payments	(17,207)
Total net changes	(1,464)
Ending Balance	$ 794,822

Assumption changes since the prior measurement date include the following:

- The discount rate was changed from 2.06 percent to 4.05 percent.

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)

H. Total OPEB Liability Sensitivity to Discount and Health-Care Cost Trend Rate Changes

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate	Discount Rate	1% Increase in Discount Rate
OPEB discount rate	3.05%	4.05%	5.05%
Total OPEB liability	$ 856,232	$ 794,822	$ 736,026

The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	1% Decrease in Healthcare Cost Trend Rate	Healthcare Cost Trend Rate	1% Increase in Healthcare Cost Trend Rate
OPEB healthcare trend rate	5.20% grading to 2.9% over several decades	6.20% grading to 3.9% over several decades	7.20% grading to 4.9% over several decades
Total OPEB liability	$ 685,891	$ 794,822	$ 925,384

I. OPEB Expense and Related Deferred Outflow of Resources and Deferred Inflows of Resources

For the current year ended, the City recognized OPEB expense of $109,113. As of year-end, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 409,659	$ 222,683
Changes of assumptions	51,025	421,366
City contributions subsequent to the measurement date	42,119	-
Total	$ 502,803	$ 644,049

NOTE 13 – OTHER POST-EMPLOYMENT BENEFITS (OPEB) PLAN (CONTINUED)

A total of $42,119 reported as deferred outflows of resources related to OPEB resulting from city contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the year ending December 31, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ending June 30,	OPEB Expense Amount
2024	(28,989)
2025	(28,989)
2026	(28,989)
2027	(28,989)
2028	(30,190)
Thereafter	(37,219)
Total	$ (183,365)

NOTE 14 – FLEXIBLE BENEFIT PLAN

The City has a flexible benefit plan which is classified as a "cafeteria plan" (the Plan) under § 125 of the Internal Revenue Code. All full-time and part-time regular employees of the City are eligible. Eligible employees can elect to participate by contributing pre-tax dollars withheld from payroll checks to the Plan for health and dental care, dependent care, life insurance premiums, and disability insurance benefits. Payments are made from the Plan to participating employees upon submitting a request for reimbursement of eligible expenses actually incurred by the participant.

Before the beginning of the plan year, which is from January 1 to December 31, each participant designates a total amount of pre-tax dollars to be contributed to the Plan during the year. At December 31, the City is contingently liable for claims against the total amount of participants' annual contributions to the health and dental care portion of the Plan, whether or not such contributions have been made.

The City serves as trustee and utilized the service of Total Administrative Services Corporation (TASC) - Genesis to handle all plan record keeping. The Plan is included within the General Fund in the financial statements.

All property of the Plan and income attributable to that property is solely the property of the City subject to the claims of the City's general creditors. Participants' rights under the Plan are equal to those of general creditors of the City in an amount equal to the eligible healthcare and dependent care expenses incurred by the participants. The City believes that it is unlikely that it will use the assets to satisfy the claims of general creditors in the future.

NOTE 15 – TAX ABATEMENT AGREEMENTS

The City, in order to spur economic development, housing and redevelopment will enter into private development and redevelopment agreements to encourage a developer to construct, expand, or improve new or existing properties and buildings or clean-up and redevelop blighted properties. The City made payments on five private development agreements: three redevelopment and two housing that would be considered a tax abatement under GASB Statement 77 as of December 31, 2023.

NOTE 15 – TAX ABATEMENT AGREEMENTS(CONTINUED)

The City issued these five agreements through the economic development vehicle known as tax increment financing whereby tax increment revenue is generated on the incremental increase in value above a base established on the date that the tax increment district is created. Per these agreements, the developer shall initially pay for the development property and any site improvements with the City reimbursing these expenses through the issuance of a tax increment revenue note payable solely from the tax increments generated from the project.

The City is authorized to create a tax increment financing plan under Minnesota Statute 469.175. Under this statute, the following criteria must be met:

- Proposed development or redevelopment would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future;

- The increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in the market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the district permitted by the plan. The requirements of this item do not apply if the district is a housing district;

- The tax increment financing plan conforms to the general plan for the development or redevelopment of the municipality as a whole;

- The tax increment financing plan will afford maximum opportunity, consistent with the sound needs of the municipality as a whole, for the development or redevelopment of the project by private enterprise.

For the fiscal year ended December 31, 2023, the City abated property taxes totaling $727,022 related to the following:

- Housing Development: $53,400 abated towards a $711,000 Tax Increment Revenue Note issued in 2004 for the construction of a 31-unit townhome project. Final note payment date is February 2024.

- Redevelopment: $243,724 abated towards a $3,000,000 Tax Increment Revenue Note issued in 2015 for the construction of a 230-unit apartment building. Final note payment date is February 2038.

- Redevelopment: $45,906 abated for a $218,000 Tax Increment Revenue Note issued in 2019 for a 56,000 square-foot industrial building in Bunker Lake Business Park. Final note payment date is February 2028.

- Housing: $240,028 abated for a $681,395 Tax Increment Revenue Note issued in 2020 for a 174-unit senior living facility. Final note payment date is February 2040.

- Redevelopment: $143,964 abated for a $972,000 Tax Increment Revenue Note issued in 2021 for a 210,000 square-foot manufacturing building in Bunker Lake Business Park. Final note payment date is February 2030.

NOTE 15 – TAX ABATEMENT AGREEMENTS(CONTINUED)

The outstanding principal balance as of December 31, 2023 for all agreements was $3,918,884.

This amount is not included in long-term debt because of the nature of these notes in that repayment is required only if sufficient tax increments are received. The City's position is that these are obligations to assign future and uncertain revenue sources and these obligations are not actual debt in substance.

NOTE 16 – INDUSTRIAL AND LEASE REVENUE BONDS

From time to time, the City has issued Industrial Revenue Bonds and Lease Revenue Bonds to provide financial assistance to private sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Upon repayment of the bonds, ownership of the acquired facilities transfers to the private sector entity served by the bond issuance. Neither the City, the state of Minnesota, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements. As of December 31, 2023, there was one series of a Lease Revenue Bond outstanding with an aggregate principal amount payable of $41,465,000.

NOTE 17 – COMMITMENTS AND CONTINGENCIES

A. Commitments for Construction

At December 31, 2023, the City is committed to various construction contracts for the improvement of city property. The City's remaining commitment under these contracts is $25,842,901. The City has resources available to cover these commitments.

NOTE 17 – COMMITMENTS AND CONTINGENCIES (CONTINUED)

B. Federal and State Revenue

Amounts received or receivable from federal and state agencies are subject to agency audit and adjustment. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of claims which may be disallowed by the grantor agencies cannot be determined at this time, although the City expects such amounts, if any, to be immaterial.

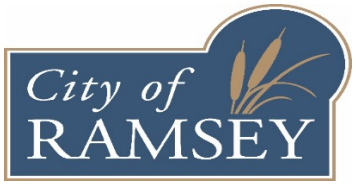
C. Legal Claims

The City has the usual and customary type of miscellaneous legal claims pending at year-end. Although the outcome of these lawsuits is not presently determinable, the City's management believes that the City will not incur any material monetary loss resulting from these claims. No loss has been recorded on the City's financial statements relating to these claims.

D. Tax Increment Districts

The City's tax increment districts are subject to review by the state of Minnesota Office of the State Auditor (OSA). Any disallowed claims or misuse of tax increments could become a liability of the applicable fund. Management has indicated that they are not aware of any instances of noncompliance which would have a material effect on the financial statements.

REQUIRED SUPPLEMENTARY INFORMATION



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CITY OF RAMSEY

PERA – General Employees Retirement Fund
Schedule of City's and Non-Employer Proportionate Share of Net Pension Liability

City Fiscal Year-End Date	PERA Fiscal Year-End Date (Measurement Date)	City's Proportion of the Net Pension Liability	City's Proportionate Share of the Net Pension Liability	City's Proportionate Share of the State of Minnesota's Proportionate Share of the Net Pension Liability	Proportionate Share of the Net Pension Liability and the City's Share of the State of Minnesota's Share of the Net Pension Liability	City's Covered Payroll	City's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/2015	06/30/2015	0.0508%	$ 2,632,720	$ –	$ 2,632,720	$ 2,984,866	88.20%	78.20%
12/31/2016	06/30/2016	0.0508%	$ 4,124,708	$ 53,908	$ 4,178,616	$ 3,154,867	130.74%	68.90%
12/31/2017	06/30/2017	0.0551%	$ 3,517,550	$ 44,220	$ 3,561,770	$ 3,550,067	99.08%	75.90%
12/31/2018	06/30/2018	0.0527%	$ 2,923,581	$ 95,848	$ 3,019,429	$ 3,542,360	82.53%	79.50%
12/31/2019	06/30/2019	0.0530%	$ 2,930,253	$ 91,163	$ 3,021,416	$ 3,752,320	78.09%	80.20%
12/31/2020	06/30/2020	0.0566%	$ 3,393,429	$ 104,560	$ 3,497,989	$ 4,036,013	84.08%	79.10%
12/31/2021	06/30/2021	0.0617%	$ 2,634,866	$ 80,483	$ 2,715,349	$ 4,313,560	61.08%	87.00%
12/31/2022	06/30/2022	0.0603%	$ 4,775,781	$ 140,084	$ 4,915,865	$ 4,518,169	105.70%	76.70%
12/31/2023	06/30/2023	0.0620%	$ 3,466,971	$ 95,709	$ 3,562,680	$ 4,933,640	70.27%	83.10%

PERA – General Employees Retirement Fund
Schedule of City Contributions

City Fiscal Year-End Date	Statutorily Required Contributions	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/2015	$ 238,004	$ 238,004	$ –	$ 3,173,387	7.50%
12/31/2016	$ 247,279	$ 247,279	$ –	$ 3,297,053	7.50%
12/31/2017	$ 261,117	$ 261,117	$ –	$ 3,481,560	7.50%
12/31/2018	$ 271,321	$ 271,321	$ –	$ 3,617,613	7.50%
12/31/2019	$ 293,639	$ 293,639	$ –	$ 3,915,187	7.50%
12/31/2020	$ 312,137	$ 312,137	$ –	$ 4,161,827	7.50%
12/31/2021	$ 330,724	$ 330,724	$ –	$ 4,409,653	7.50%
12/31/2022	$ 346,788	$ 346,788	$ –	$ 4,624,488	7.50%
12/31/2023	$ 400,688	$ 400,688	$ –	$ 5,342,507	7.50%

Note 1: The City implemented GASB Statement No. 68 in fiscal 2015. This information is not available for previous fiscal years. Aditional years' information will be displayed as it becomes available.

CITY OF RAMSEY

PERA – Public Employees Police and Fire Fund
Schedule of City's and Non-Employer Proportionate Share of Net Pension Liability

City Fiscal Year-End Date	PERA Fiscal Year-End Date (Measurement Date)	City's Proportion of the Net Pension Liability	City's Proportionate Share of the Net Pension Liability	City's Proportionate Share of the State of Minnesota's Proportionate Share of the Net Pension Liability	Proportionate Share of the Net Pension Liability and the City's Share of the State of Minnesota's Share of the Net Pension Liability	City's Covered Payroll	City's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
12/31/2015	06/30/2015	0.2090%	$ 2,374,729	$ –	$ 2,374,729	$ 1,917,443	123.85%	86.60%
12/31/2016	06/30/2016	0.2080%	$ 8,347,402	$ –	$ 8,347,402	$ 2,000,574	417.25%	63.90%
12/31/2017	06/30/2017	0.2190%	$ 2,956,761	$ –	$ 2,956,761	$ 2,243,957	131.77%	85.40%
12/31/2018	06/30/2018	0.2161%	$ 2,303,404	$ –	$ 2,303,404	$ 2,277,516	101.14%	88.80%
12/31/2019	06/30/2019	0.2331%	$ 2,481,585	$ –	$ 2,481,585	$ 2,458,454	100.94%	89.30%
12/31/2020	06/30/2020	0.2397%	$ 3,159,502	$ 74,418	$ 3,233,920	$ 2,703,294	116.88%	87.20%
12/31/2021	06/30/2021	0.2447%	$ 1,888,825	$ 84,916	$ 1,973,741	$ 2,891,892	65.31%	93.70%
12/31/2022	06/30/2022	0.2573%	$ 11,196,681	$ 489,060	$ 11,685,741	$ 3,125,648	358.22%	70.50%
12/31/2023	06/30/2023	0.2407%	$ 4,156,576	$ 167,433	$ 4,324,009	$ 3,160,708	131.51%	86.50%

PERA – Public Employees Police and Fire Fund
Schedule of City Contributions

City Fiscal Year-End Date	Statutorily Required Contributions	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
12/31/2015	$ 326,419	$ 326,419	$ –	$ 2,014,315	16.20%
12/31/2016	$ 339,699	$ 339,699	$ –	$ 2,096,907	16.20%
12/31/2017	$ 357,524	$ 357,524	$ –	$ 2,206,938	16.20%
12/31/2018	$ 382,968	$ 382,968	$ –	$ 2,364,000	16.20%
12/31/2019	$ 433,917	$ 433,917	$ –	$ 2,559,982	16.95%
12/31/2020	$ 492,217	$ 492,217	$ –	$ 2,780,887	17.70%
12/31/2021	$ 541,368	$ 541,368	$ –	$ 3,058,576	17.70%
12/31/2022	$ 553,715	$ 553,715	$ –	$ 3,128,333	17.70%
12/31/2023	$ 591,359	$ 591,359	$ –	$ 3,341,011	17.70%

Note 1: The City implemented GASB Statement No. 68 in fiscal 2015. This information is not available for previous fiscal years. Aditional years' information will be displayed as it becomes available.

CITY OF RAMSEY

Other Post-Employment Benefits Plan
Schedule of Changes in the City's Total
OPEB Liability and Related Ratios

	Fiscal Year					
	2018	2019	2020	2021	2022	2023
Total OPEB liability						
Service cost	$ 40,892	$ 74,389	$ 55,942	$ 69,584	$ 81,145	$ 119,416
Interest	22,858	24,695	30,837	14,428	13,589	18,686
Differences between expected and actual experience	–	–	(368,975)	6,307	510,595	1,371
Changes of assumptions	19,347	(41,435)	47,099	20,586	(365,412)	(123,730)
Benefit payments	(3,349)	(3,476)	(2,775)	(9,111)	(6,965)	(17,207)
Net change in total OPEB liability	79,748	54,173	(237,872)	101,794	232,952	(1,464)
Total OPEB liability – beginning of year	565,491	645,239	699,412	461,540	563,334	796,286
Total OPEB liability – end of year	$ 645,239	$ 699,412	$ 461,540	$ 563,334	$ 796,286	$ 794,822
Covered-employee payroll	$ 5,400,000	$ 5,600,000	$ 6,400,000	$ 6,700,000	$ 6,800,000	$ 7,600,000
Total OPEB liability as a percentage of covered-employee payroll	11.95%	12.49%	7.21%	8.41%	11.71%	10.46%

Note 1: **Changes in Actuarial Assumptions.** (1) 2023 Changes - The discount rate was changed from 2.06 percent to 4.05 percent. (2) 2022 Changes - The discount rate was changed from 2.12 percent to 2.06 percent. The healthcare trend rates and plan experience assumptions were updated for changes in recent studies and inflationary adjustments. (3) 2021 Changes - The discount rate was changed from 2.74 percent to 2.12 percent. The healthcare trend rates were updated for changes in recent studies and inflationary adjustments. (4) 2020 Changes - The discount rate was changed from 4.09 percent to 2.74 percent. The healthcare trend rates, mortality tables, and payroll growth rates were updated for changes in recent studies and inflationary adjustments. (5) 2019 Changes - The discount rate was changed from 3.44 percent to 4.09 percent. (6) 2018 Changes - The discount rate was changed from 4.50 percent to 3.44 percent.

Note 2: The City implemented GASB Statement No. 75 in fiscal 2018. This information is not available for previous fiscal years. Additional years' information will be displayed as it becomes available.

Note 3: No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits. There are no factors that affect trends in the amounts reported, such as changes in benefit terms or assumptions.

CITY OF RAMSEY

Notes to Required Supplementary Information
General Employees Retirement Fund
Year Ended December 31, 2023

2023 CHANGES IN ACTUARIAL ASSUMPTIONS

- The investment return assumption and single discount rate were changed from 6.50 percent to 7.00 percent.

2023 CHANGES IN PLAN PROVISIONS

- An additional one-time direct state aid contribution of $170.1 million will be contributed to the Plan on October 1, 2023.
- The vesting period of those hired after June 30, 2010, was changed from five years of allowable service to three years of allowable service.
- The benefit increase delay for early retirements on or after January 1, 2024 was eliminated.
- A one-time, non-compounding benefit increase of 2.50 percent minus the actual 2024 adjustment will be payable in a lump sum for calendar year 2024 by March 31, 2024.

2022 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

2021 CHANGES IN ACTUARIAL ASSUMPTIONS

- The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes.
- The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.

2020 CHANGES IN ACTUARIAL ASSUMPTIONS

- The price inflation assumption was decreased from 2.50 percent to 2.25 percent.
- The payroll growth assumption was decreased from 3.25 percent to 3.00 percent.
- Assumed salary increase rates were changed as recommended in the June 30, 2019 experience study. The net effect is assumed rates that average 0.25 percent less than previous rates.
- Assumed rates of retirement were changed as recommended in the June 30, 2019 experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements.
- Assumed rates of termination were changed as recommended in the June 30, 2019 experience study. The new rates are based on service and are generally lower than the previous rates for years 2-5 and slightly higher thereafter.
- Assumed rates of disability were changed as recommended in the June 30, 2019 experience study. The change results in fewer predicted disability retirements for males and females.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2020 General Mortality table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 disabled annuitant mortality table to the Pub-2010 General/Teacher disabled annuitant mortality table, with adjustments.
- The mortality improvement scale was changed from Scale MP-2018 to MP-2019.

2020 CHANGES IN ACTUARIAL ASSUMPTIONS (CONTINUED)

- The assumed spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100 percent Joint and Survivor option changed from 35 percent to 45 percent. The assumed number of married female new retirees electing the 100 percent Joint and Survivor option changed from 15 percent to 30 percent. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

2020 CHANGES IN PLAN PROVISIONS

- Augmentation for current privatized members was reduced to 2.00 percent for the period July 1, 2020 through December 31, 2023 and zero percent after. Augmentation was eliminated for privatizations occurring after June 30, 2020.

2019 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality projection scale was changed from MP-2017 to MP-2018.

2019 CHANGES IN PLAN PROVISIONS

- The employer supplemental contribution was changed prospectively, decreasing from $31.0 million to $21.0 million per year. The state's special funding contribution was changed prospectively, requiring $16.0 million due per year through 2031.

2018 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.00 percent per year through 2044, and 2.50 percent per year thereafter, to 1.25 percent per year.

2018 CHANGES IN PLAN PROVISIONS

- The augmentation adjustment in early retirement factors is eliminated over a five-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.
- Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018.
- Deferred augmentation was changed to zero percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Contribution stabilizer provisions were repealed.

2018 CHANGES IN PLAN PROVISIONS (CONTINUED)

- Post-retirement benefit increases were changed from 1.00 percent per year with a provision to increase to 2.50 percent upon attainment of 90.00 percent funding ratio to 50.00 percent of the Social Security Cost of Living Adjustment, not less than 1.00 percent and not more than 1.50 percent, beginning January 1, 2019.
- For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches normal retirement age; does not apply to Rule of 90 retirees, disability benefit recipients, or survivors.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 CHANGES IN ACTUARIAL ASSUMPTIONS

- The Combined Service Annuity (CSA) loads were changed from 0.80 percent for active members and 60.00 percent for vested and nonvested deferred members. The revised CSA loads are now zero percent for active member liability, 15.00 percent for vested deferred member liability, and 3.00 percent for nonvested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year for all years, to 1.00 percent per year through 2044, and 2.50 percent per year thereafter.

2017 CHANGES IN PLAN PROVISIONS

- The state's contribution for the Minneapolis Employees Retirement Fund equals $16.0 million in 2017 and 2018, and $6.0 million thereafter.
- The Employer Supplemental Contribution for the Minneapolis Employees Retirement Fund changed from $21.0 million to $31.0 million in calendar years 2019 to 2031. The state's contribution changed from $16.0 million to $6.0 million in calendar years 2019 to 2031.

2016 CHANGES IN ACTUARIAL ASSUMPTIONS

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2035 and 2.50 percent per year thereafter, to 1.00 percent per year for all years.
- The assumed investment return was changed from 7.90 percent to 7.50 percent. The single discount rate changed from 7.90 percent to 7.50 percent.
- Other assumptions were changed pursuant to the experience study June 30, 2015. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth, and 2.50 percent for inflation.

2015 CHANGES IN ACTUARIAL ASSUMPTIONS

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2030 and 2.50 percent per year thereafter, to 1.00 percent per year through 2035, and 2.50 percent per year thereafter.

2015 CHANGES IN PLAN PROVISIONS

- On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by $1.1 billion and increased the fiduciary plan net position by $892.0 million. Upon consolidation, state and employer contributions were revised; the state's contribution of $6.0 million, which meets the special funding situation definition, was due September 2015.

CITY OF RAMSEY

Notes to Required Supplementary Information
Public Employees Police and Fire Fund
Year Ended December 31, 2023

2023 CHANGES IN ACTUARIAL ASSUMPTIONS

- The investment return assumption was changed from 6.50 percent to 7.00 percent.
- The single discount rate changed from 5.40 percent to 7.00 percent.

2023 CHANGES IN PLAN PROVISIONS

- Additional one-time direct state aid contribution of $19.4 million will be contributed to the Plan on October 1, 2023.
- Vesting requirement for new hires after June 30, 2014, was changed from a graded 20-year vesting schedule to a graded 10-year vesting schedule, with 50.00 percent vesting after five years, increasing incrementally to 100.00 percent after 10 years.
- A one-time, non-compounding benefit increase of 3.00 percent will be payable in a lump sum for calendar year 2024 by March 31, 2024.
- Psychological treatment is required effective July 1, 2023, prior to approval for a duty disability benefit for a psychological condition relating to the member's occupation.
- The total and permanent duty disability benefit was increased, effective July 1, 2023.

2022 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.
- The single discount rate was changed from 6.50 percent to 5.40 percent.

2021 CHANGES IN ACTUARIAL ASSUMPTIONS

- The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes.
- The inflation assumption was changed from 2.50 percent to 2.25 percent.
- The payroll growth assumption was changed from 3.25 percent to 3.00 percent.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 Table to the Pub-2010 Public Safety Mortality Table. The mortality improvement scale was changed from MP-2019 to MP-2020.
- The base mortality table for disabled annuitants was changed from the RP-2014 Healthy Annuitant Mortality Table (with future mortality improvement according to Scale MP-2019) to the Pub-2010 Public Safety Disabled Annuitant Mortality Table (with future mortality improvement according to Scale MP-2020).
- Assumed rates of salary increase were modified as recommended in the July 14, 2020 experience study. The overall impact is a decrease in gross salary increase rates.
- Assumed rates of retirement were changed as recommended in the July 14, 2020 experience study. The changes result in slightly more unreduced retirements and fewer assumed early retirements.
- Assumed rates of withdrawal were changed from select and ultimate rates to service-based rates. The changes would result in more assumed terminations.
- Assumed rates of disability were increased for ages 25-44 and decreased for ages over 49. Overall, proposed rates result in more projected disabilities.

2021 CHANGES IN ACTUARIAL ASSUMPTIONS (CONTINUED)

- Assumed percent married for active female members was changed from 60 percent to 70 percent. Minor changes to form of payment assumptions were applied.

2020 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality projection scale was changed from MP-2018 to MP-2019.

2019 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality projection scale was changed from MP-2017 to MP-2018.

2018 CHANGES IN ACTUARIAL ASSUMPTIONS

- The mortality projection scale was changed from MP-2016 to MP-2017.

2018 CHANGES IN PLAN PROVISIONS

- Post-retirement benefit increases were changed to 1.00 percent for all years, with no trigger.
- An end date of July 1, 2048 was added to the existing $9.0 million state contribution.
- New annual state aid will equal $4.5 million in fiscal years 2019 and 2020, and $9.0 million thereafter, until the plan reaches 100.00 percent funding, or July 1, 2048, if earlier.
- Member contributions were changed from 10.80 percent to 11.30 percent of pay, effective January 1, 2019, and 11.80 percent of pay, effective January 1, 2020.
- Employer contributions were changed from 16.20 percent to 16.95 percent of pay, effective January 1, 2019, and 17.70 percent of pay, effective January 1, 2020.
- Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018.
- Deferred augmentation was changed to zero percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 CHANGES IN ACTUARIAL ASSUMPTIONS

- Assumed salary increases were changed as recommended in the June 30, 2016 experience study. The net effect is proposed rates that average 0.34 percent lower than the previous rates.
- Assumed rates of retirement were changed, resulting in fewer retirements.
- The CSA load was 30.00 percent for vested and nonvested deferred members. The CSA has been changed to 33.00 percent for vested members, and 2.00 percent for nonvested members.
- The base mortality table for healthy annuitants was changed from the RP-2000 Fully Generational Table to the RP-2014 Fully Generational Table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 Disabled Mortality Table to the mortality tables assumed for healthy retirees.

2017 CHANGES IN ACTUARIAL ASSUMPTIONS (CONTINUED)

- Assumed termination rates were decreased to 3.00 percent for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall.
- Assumed percentage of married female members was decreased from 65.00 percent to 60.00 percent.
- Assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females.
- The assumed percentage of female members electing joint and survivor annuities was increased.
- The assumed post-retirement benefit increase rate was changed from 1.00 percent for all years, to 1.00 percent per year through 2064, and 2.50 percent thereafter.
- The single discount rate was changed from 5.60 percent per annum to 7.50 percent per annum.

2016 CHANGES IN ACTUARIAL ASSUMPTIONS

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2037, and 2.50 percent per year thereafter, to 1.00 percent per year for all future years.
- The assumed investment return was changed from 7.90 percent to 7.50 percent.
- The single discount rate changed from 7.90 percent to 5.60 percent.
- The assumed future salary increases, payroll growth, and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth, and 2.50 percent for inflation.

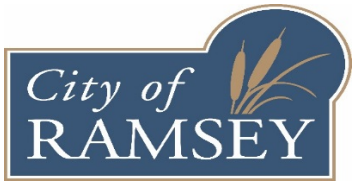
2015 CHANGES IN ACTUARIAL ASSUMPTIONS

- The assumed post-retirement benefit increase rate was changed from 1.00 percent per year through 2030, and 2.50 percent per year thereafter, to 1.00 percent per year through 2037, and 2.50 percent per year thereafter.

2015 CHANGES IN PLAN PROVISIONS

- The post-retirement benefit increase to be paid after attainment of the 90.00 percent funding threshold was changed from inflation up to 2.50 percent, to a fixed rate of 2.50 percent.

COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES

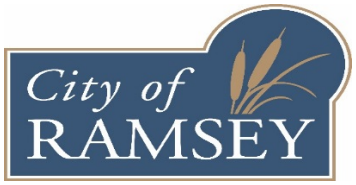


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CITY OF RAMSEY

Nonmajor Governmental Funds
Combining Balance Sheet
December 31, 2023

	Special Revenue	Debt Service	Capital Project	Totals
Assets				
Cash and temporary investments	$ 5,218,452	$ 779,961	$ 8,342,796	$ 14,341,209
Receivables				
Delinquent taxes	1,599	45,502	–	47,101
Unremitted special assessments	–	879	7	886
Delinquent special assessments	–	91	2,389	2,480
Deferred special assessments	–	158,870	83,866	242,736
Accounts	12,045	–	–	12,045
Due from other governmental units	8,384	–	–	8,384
Due from other funds	25,000	–	–	25,000
Prepaids	4,755	–	–	4,755
Total assets	$ 5,270,235	$ 985,303	$ 8,429,058	$ 14,684,596
Liabilities				
Accounts and contracts payable	$ 6,133	$ –	$ 24,962	$ 31,095
Due to other governmental units	–	–	5,783	5,783
Advances from other funds	–	–	218,810	218,810
Unearned revenue	100,000	–	–	100,000
Total liabilities	106,133	–	249,555	355,688
Deferred inflows of resources				
Unavailable revenue - property taxes	1,599	45,502	–	47,101
Unavailable revenue - special assessments	–	158,961	86,255	245,216
Total deferred inflows of resources	1,599	204,463	86,255	292,317
Fund balances				
Nonspendable	4,755	–	–	4,755
Restricted	3,225,641	780,840	1,464,867	5,471,348
Committed	1,932,107	–	–	1,932,107
Assigned	–	–	6,628,381	6,628,381
Total fund balance	5,162,503	780,840	8,093,248	14,036,591
Total liabilities, deferred inflows of resources, and fund balances	$ 5,270,235	$ 985,303	$ 8,429,058	$ 14,684,596

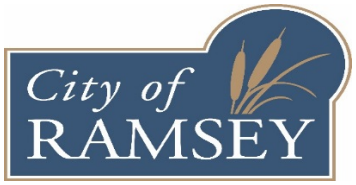


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CITY OF RAMSEY

Nonmajor Governmental Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2023

	Special Revenue	Debt Service	Capital Project	Totals
Revenue				
Property taxes	$ 80,610	$ 3,195,020	$ 44,520	$ 3,320,150
Special assessments	–	61,637	490,732	552,369
Intergovernmental revenue	1,282,667	338,510	–	1,621,177
Other revenue				
Investment earnings	174,042	66,383	387,897	628,322
Miscellaneous	494,554	64	206,179	700,797
Total revenue	2,031,873	3,661,614	1,129,328	6,822,815
Expenditures				
Current				
General government	217,860	–	100,015	317,875
Public safety	54,283	–	–	54,283
Highways and streets	–	–	793,563	793,563
Economic development	23,627	–	–	23,627
Capital outlay	28,600	–	27,703	56,303
Debt service				
Principal retirement	–	2,495,000	–	2,495,000
Interest and fiscal charges	–	1,099,430	34,669	1,134,099
Total expenditures	324,370	3,594,430	955,950	4,874,750
Excess of revenue over expenditures	1,707,503	67,184	173,378	1,948,065
Other financing sources (uses)				
Debt issued	–	–	1,400,000	1,400,000
Premium on debt issued	–	–	83,221	83,221
Proceeds on sale of capital assets	20,000	–	–	20,000
Transfers in	24,929	–	110,272	135,201
Transfers (out)	(93,066)	–	(1,374,199)	(1,467,265)
Total other financing sources (uses)	(48,137)	–	219,294	171,157
Net change in fund balances	1,659,366	67,184	392,672	2,119,222
Fund balances				
Beginning of year	3,503,137	713,656	7,700,576	11,917,369
End of year	$ 5,162,503	$ 780,840	$ 8,093,248	$ 14,036,591



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NONMAJOR SPECIAL REVENUE FUNDS

Nonmajor Special Revenue Funds are used to account for revenue derived from specific revenue sources that are legally restricted or committed to expenditures for specific purposes.

Revolving Loan Fund – used to account for loans authorized by the City to prospective private businesses in accordance with Chapter 469 of the Minnesota Statutes.

Lawful Gambling Fund – used to account for lawful gambling revenues received by the City as authorized by Minnesota State Statutes Chapter 349.

Peace Officers Fund – used to account for post-board reimbursement and other restricted revenues which must be used exclusively for in-service training and other expenditures as specified.

Developer's Fees Fund – used to account for demand fees that will be used for storm water management.

Federal/State Relief Fund – used to account for the funds received from the Coronavirus State and Local Fiscal Recovery Funds (SLFRF), authorized by the American Rescue Plan and public safety aid received from the State of Minnesota.

General Govt Special Projects Fund – used to account for resources accumulated and expenditures related to special General Government projects.

Economic Development Authority Fund – used to account for revenues and expenditures associated with economic development activities within the City.

CITY OF RAMSEY

Nonmajor Special Revenue Funds
Combining Balance Sheet
December 31, 2023

	Revolving Loan	Lawful Gambling	Peace Officers	Developer's Fees
Assets				
Cash and temporary investments	$ 367,037	$ 476,662	$ 13,774	$ 1,441,919
Receivables				
Delinquent taxes	–	–	–	–
Accounts	–	12,045	–	–
Due from other governmental units	–	–	8,384	–
Due from other funds	–	–	–	–
Prepaids	–	–	3,741	–
Total assets	$ 367,037	$ 488,707	$ 25,899	$ 1,441,919
Liabilities				
Accounts and contracts payable	$ –	$ –	$ 6,056	$ –
Unearned revenue	–	–	–	–
Total liabilities	–	–	6,056	–
Deferred inflows of resources				
Unavailable revenue - property taxes	–	–	–	–
Fund balances				
Nonspendable	–	–	3,741	–
Restricted	–	488,707	16,102	–
Committed	367,037	–	–	1,441,919
Total fund balances	367,037	488,707	19,843	1,441,919
Total liabilities, deferred inflows of resources, and fund balances	$ 367,037	$ 488,707	$ 25,899	$ 1,441,919

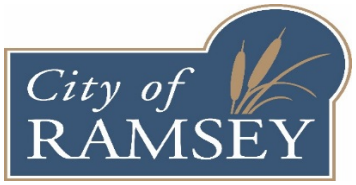
Federal/State Relief	General Govt Special Projects	Economic Development Authority	Totals
$ 1,348,044	$ 123,151	$ 1,447,865	$ 5,218,452
–	–	1,599	1,599
–	–	–	12,045
–	–	–	8,384
–	–	25,000	25,000
–	–	1,014	4,755
$ 1,348,044	$ 123,151	$ 1,475,478	$ 5,270,235
$ –	$ –	$ 77	$ 6,133
100,000	–	–	100,000
100,000	–	77	106,133
–	–	1,599	1,599
–	–	1,014	4,755
1,248,044	–	1,472,788	3,225,641
–	123,151	–	1,932,107
1,248,044	123,151	1,473,802	5,162,503
$ 1,348,044	$ 123,151	$ 1,475,478	$ 5,270,235

CITY OF RAMSEY

Nonmajor Special Revenue Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2023

	Revolving Loan	Lawful Gambling	Peace Officers	Developer's Fees
Revenue				
Property taxes	$ –	$ –	$ –	$ –
Intergovernmental revenue	–	–	29,898	–
Other revenue				
Investment earnings	16,838	21,603	1,322	58,287
Miscellaneous	–	101,658	8,840	276,926
Total revenue	16,838	123,261	40,060	335,213
Expenditures				
Current				
General government	–	40,900	–	–
Public Safety	–	–	54,283	–
Economic development	–	–	–	–
Capital outlay	–	28,600	–	–
Total expenditures	–	69,500	54,283	–
Excess (deficiency) of revenue over expenditures	16,838	53,761	(14,223)	335,213
Other financing sources (uses)				
Proceeds on sale of capital assets	–	–	–	–
Transfers in	–	–	–	24,929
Transfers (out)	–	–	–	–
Total other financing sources (uses)	–	–	–	24,929
Net change in fund balances	16,838	53,761	(14,223)	360,142
Fund balances				
Beginning of year	350,199	434,946	34,066	1,081,777
End of year	$ 367,037	$ 488,707	$ 19,843	$ 1,441,919

Federal/State Relief	General Govt Special Projects	Economic Development Authority	Totals
$ –	$ –	$ 80,610	$ 80,610
1,248,044	4,725	–	1,282,667
–	11,438	64,554	174,042
–	106,854	276	494,554
1,248,044	123,017	145,440	2,031,873
–	176,960	–	217,860
–	–	–	54,283
–	–	23,627	23,627
–	–	–	28,600
–	176,960	23,627	324,370
1,248,044	(53,943)	121,813	1,707,503
–	20,000	–	20,000
–	–	–	24,929
–	(93,066)	–	(93,066)
–	(73,066)	–	(48,137)
1,248,044	(127,009)	121,813	1,659,366
–	250,160	1,351,989	3,503,137
$ 1,248,044	$ 123,151	$ 1,473,802	$ 5,162,503

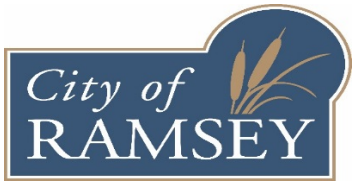


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CITY OF RAMSEY

Schedule of Revenue, Expenditures, and Changes in Fund Balances
Economic Development Authority – Budget and Actual
Year Ended December 31, 2023

	Budgeted Amounts			Over (Under)
	Original	Final	Actual	Final Budget
Revenue				
Property taxes	$ 82,610	$ 82,610	$ 80,610	$ (2,000)
Other revenue				
Investment earnings	5,000	5,000	64,554	59,554
Miscellaneous	–	–	276	276
Total revenue	87,610	87,610	145,440	57,830
Expenditures				
Current				
Economic development	87,610	87,610	23,627	(63,983)
Net change in fund balances	$ –	$ –	121,813	$ 121,813
Fund balances				
Beginning of year			1,351,989	
End of year			$ 1,473,802	



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NONMAJOR DEBT SERVICE FUNDS

Nonmajor Debt Service Funds are used to account for the accumulation of resources used for the payment of principal and interest on long term debt.

2011B Refund GO Improvement Bonds – In 2011, $3,090,000 Series 2011B Improvement Crossover Refunding bonds were issued to refund the 2005B Series AUAR roadway bonds that were called on December 15, 2014.

2013A Capital Equipment Certificates – The Series 2013A $635,000 General Obligation Capital Equipment Certificate of Indebtedness is to finance the acquisition of capital equipment.

2014A Capital Equipment Certificates – The Series 2014A $875,000 General Obligation Capital Equipment Certificate of Indebtedness is to finance the acquisition of capital equipment.

2015A GO Capital Improvement Bond – The $3,880,000 General Obligation Capital Improvement Bond is to finance the construction of the city's Fire Station #2.

2015B GO Street Reconstruction Bond – The $1,205,000 General Obligation Street Reconstruction Bonds is to finance the reconstruction of Garnet Street and 168th Avenue.

2016A GO Street Reconstruction Bond – The $1,650,000 General Obligation Street Reconstruction Bonds is to finance the reconstruction of Andrie Street and 164th Lane.

2017A GO Street Reconstruction Bond – The $895,000 General Obligation Street Reconstruction Bonds is to finance the reconstruction of Alpine Drive and Sunwood Drive.

2018A GO Street Reconstruction Bond – The $1,175,000 General Obligation Street Reconstruction Bond is to finance the reconstruction of Riversbend Avenue and Stanhope Terrace.

2020A GO Capital Improvement Bond – The $9,055,000 General Obligation Capital Improvement Bond is to finance the construction **o**f the city's Public Works Campus.

2021A/2012A GO Refund Improvement Bond – The $9,845,000 General Obligation Capital Improvement Bond were issued to refund the 2012A General Obligation Capital Improvement Bond that had refunded the 2005A Public Project Lease Revenue Bond that was issued to finance the construction of the city's Municipal Center.

2022A GO Street Reconstruction Bond – The $10,765,000 General Obligation Street Reconstruction Bonds is to finance the reconstruction of several streets as outlined in the City's Capital Improvement Plan for years 2023 through 2025.

CITY OF RAMSEY

Nonmajor Debt Service Funds
Combining Balance Sheet
December 31, 2023

	2011B Refund GO Improvement Bonds	2013A Capital Equipment Certificates	2014A Capital Equipment Certificates	2015A GO Capital Improvement Bond	2015B GO Street Reconstruction Bond
Assets					
Cash and temporary investments	$ 283,777	$ 28,419	$ 43,647	$ 114,353	$ 6,719
Receivables					
Delinquent taxes	–	1,806	2,191	4,519	2,144
Unremitted special assessments	–	–	–	–	85
Delinquent special assessments	–	–	–	–	91
Deferred special assessments	–	–	–	–	16,875
Total assets	$ 283,777	$ 30,225	$ 45,838	$ 118,872	$ 25,914
Deferred inflows of resources					
Unavailable revenue - property taxes	$ –	$ 1,806	$ 2,191	$ 4,519	$ 2,144
Unavailable revenue - special assessments	–	–	–	–	16,966
Total deferred inflows of resources	–	1,806	2,191	4,519	19,110
Fund balances					
Restricted	283,777	28,419	43,647	114,353	6,804
Total deferred inflows of resources and fund balances	$ 283,777	$ 30,225	$ 45,838	$ 118,872	$ 25,914

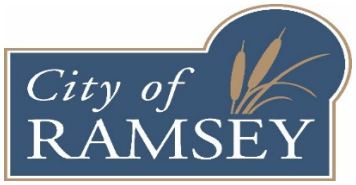
2016A GO Street Reconstruction Bond	2017A GO Street Reconstruction Bond	2018A GO Street Reconstruction Bond	2020A GO Capital Improvement Bond	2021A/2012A GO Refund Improvement Bond	2022A GO Street Reconstruction Bond	Totals
$ 90,706	$ 8,613	$ 51,607	$ 15,045	$ 84,025	$ 53,050	$ 779,961
2,899	1,858	2,306	2,208	18,434	7,137	45,502
794	–	–	–	–	–	879
–	–	–	–	–	–	91
70,252	18,278	53,465	–	–	–	158,870
$ 164,651	$ 28,749	$ 107,378	$ 17,253	$ 102,459	$ 60,187	$ 985,303
$ 2,899	$ 1,858	$ 2,306	$ 2,208	$ 18,434	$ 7,137	$ 45,502
70,252	18,278	53,465	–	–	–	158,961
73,151	20,136	55,771	2,208	18,434	7,137	204,463
91,500	8,613	51,607	15,045	84,025	53,050	780,840
$ 164,651	$ 28,749	$ 107,378	$ 17,253	$ 102,459	$ 60,187	$ 985,303

CITY OF RAMSEY

Nonmajor Debt Service Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2023

	2011B Refund GO Improvement Bonds	2013A Capital Equipment Certificates	2014A Capital Equipment Certificates	2015A GO Capital Improvement Bond	2015B GO Street Reconstruction Bond
Revenue					
Property taxes	$ –	$ 73,604	$ 101,821	$ 276,200	$ 112,070
Special assessments	–	–	–	–	10,143
Intergovernmental revenue	338,510	–	–	–	–
Other revenue					
Investment earnings	20,310	1,087	2,849	5,716	1,398
Miscellaneous	–	–	–	–	10
Total revenue	358,820	74,691	104,670	281,916	123,621
Expenditures					
Debt service					
Principal retirement	295,000	70,000	95,000	185,000	125,000
Interest and fiscal charges	24,145	7,523	5,463	84,110	9,248
Total expenditures	319,145	77,523	100,463	269,110	134,248
Net change in fund balances	39,675	(2,832)	4,207	12,806	(10,627)
Fund balances					
Beginning of year	244,102	31,251	39,440	101,547	17,431
End of year	$ 283,777	$ 28,419	$ 43,647	$ 114,353	$ 6,804

2016A GO Street Reconstruction Bond	2017A GO Street Reconstruction Bond	2018A GO Street Reconstruction Bond	2020A GO Capital Improvement Bond	2021A/2012A GO Refund Improvement Bond	2022A GO Street Reconstruction Bond	Totals
$ 147,561	$ 92,327	$ 105,296	$ 124,544	$ 1,081,647	$ 1,079,950	$ 3,195,020
27,694	5,621	18,179	–	–	–	61,637
–	–	–	–	–	–	338,510
6,072	1,311	3,921	508	12,507	10,704	66,383
46	–	8	–	–	–	64
181,373	99,259	127,404	125,052	1,094,154	1,090,654	3,661,614
170,000	90,000	115,000	–	865,000	485,000	2,495,000
14,598	10,553	25,525	125,863	239,798	552,604	1,099,430
184,598	100,553	140,525	125,863	1,104,798	1,037,604	3,594,430
(3,225)	(1,294)	(13,121)	(811)	(10,644)	53,050	67,184
94,725	9,907	64,728	15,856	94,669	–	713,656
$ 91,500	$ 8,613	$ 51,607	$ 15,045	$ 84,025	$ 53,050	$ 780,840



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NONMAJOR CAPITAL PROJECTS FUNDS

Nonmajor Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

Public Improvement Revolving Fund – used to account for the resources to be used to finance the City's share of the annual street maintenance program.

Trott Brook Cemetery Perpetual Care Fund – used to account for perpetual care fees collected on the sale of cemetery plots in Trott Brook Cemetery.

Public Works Campus Fund – used to account for the resources used for the construction of the public works campus and its amenities.

Parking Ramp Maintenance Fund – used to account for all expenditures that the City incurs to operate, maintain, and repair the parking ramp with costs to be allocated to the affected users.

Riverdale Drive Street Improvement Fund – used to account for the resources used to finance the construction of Riverdale Drive.

Equipment Revolving Fund – used to account for resources to finance the replacement of city equipment, vehicles, and/or building facilities.

Capital Equipment 2024 Fund – used to account for the resources to be used for capital equipment purchases slated for year 2024.

Public Facilities Construction Fund – used to account for the resources to be used for land acquisition and the construction of public utilities.

CITY OF RAMSEY

Nonmajor Capital Project Funds
Combining Balance Sheet
December 31, 2023

	Public Improvement Revolving	Trott Brook Cemetery Perpetual Care	Public Works Campus	Parking Ramp Maintenance
Assets				
Cash and temporary investments	$ 5,026,059	$ 86,397	$ 571,972	$ 180,092
Receivables				
Unremitted special assessments	7	–	–	–
Delinquent special assessments	2,389	–	–	–
Deferred special assessments	83,866	–	–	–
Total assets	$ 5,112,321	$ 86,397	$ 571,972	$ 180,092
Liabilities				
Accounts and contracts payable	$ –	$ –	$ 20,000	$ 3,865
Due to other governmental units	–	–	–	–
Advances from other funds	–	–	–	–
Total liabilities	–	–	20,000	3,865
Deferred inflows of resources				
Unavailable revenue - special assessments	86,255	–	–	–
Fund balances				
Restricted	–	–	–	–
Assigned	5,026,066	86,397	551,972	176,227
Total fund balances	5,026,066	86,397	551,972	176,227
Total liabilities, deferred inflows of resources, and fund balances	$ 5,112,321	$ 86,397	$ 571,972	$ 180,092

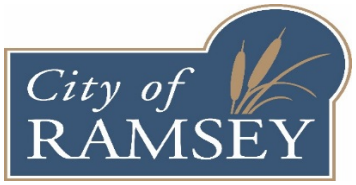
Riverdale Drive Street Improvement	Equipment Revolving	Capital Equipment 2024	Public Facilities Construction	Totals
$ 53,029	$ 226,080	$ 1,464,867	$ 734,300	$ 8,342,796
–	–	–	–	7
–	–	–	–	2,389
–	–	–	–	83,866
$ 53,029	$ 226,080	$ 1,464,867	$ 734,300	$ 8,429,058
$ –	$ –	$ –	$ 1,097	$ 24,962
–	–	–	5,783	5,783
–	–	–	218,810	218,810
–	–	–	225,690	249,555
–	–	–	–	86,255
–	–	1,464,867	–	1,464,867
53,029	226,080	–	508,610	6,628,381
53,029	226,080	1,464,867	508,610	8,093,248
$ 53,029	$ 226,080	$ 1,464,867	$ 734,300	$ 8,429,058

CITY OF RAMSEY

Nonmajor Capital Project Funds
Combining Statement of Revenue, Expenditures, and Changes in Fund Balances
Year Ended December 31, 2023

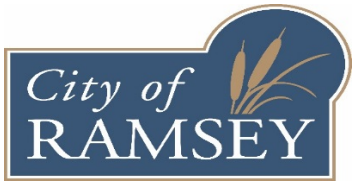
	Public Improvement Revolving	Trott Brook Cemetery Perpetual Care	Public Works Campus	Parking Ramp Maintenance
Revenue				
Property taxes	$ –	$ –	$ –	$ –
Special assessments	490,732	–	–	–
Other revenue				
Investment earnings	264,751	3,917	34,263	4,106
Miscellaneous	41,548	1,300	1,601	141,730
Total revenue	797,031	5,217	35,864	145,836
Expenditures				
Current				
General government	–	–	–	98,303
Highways and streets	764,972	–	–	–
Capital outlay	–	–	–	–
Debt service				
Interest and fiscal charges	–	–	–	–
Total expenditures	764,972	–	–	98,303
Excess (deficiency) of revenue over expenditures	32,059	5,217	35,864	47,533
Other financing sources (uses)				
Debt issued	–	–	–	–
Premium on debt issued	–	–	–	–
Transfers in	73,170	–	–	–
Transfers (out)	(597,595)	–	(167,931)	–
Total other financing sources (uses)	(524,425)	–	(167,931)	–
Net change in fund balances	(492,366)	5,217	(132,067)	47,533
Fund balances				
Beginning of year	5,518,432	81,180	684,039	128,694
End of year	$ 5,026,066	$ 86,397	$ 551,972	$ 176,227

Riverdale Drive Street Improvement	Equipment Revolving	Capital Equipment 2024	Public Facilities Construction	Totals
$ –	$ –	$ –	$ 44,520	$ 44,520
–	–	–	–	490,732
–	34,788	11,132	34,940	387,897
–	20,000	–	–	206,179
–	54,788	11,132	79,460	1,129,328
138	1,574	–	–	100,015
–	–	–	28,591	793,563
27,703	–	–	–	27,703
–	–	29,486	5,183	34,669
27,841	1,574	29,486	33,774	955,950
(27,841)	53,214	(18,354)	45,686	173,378
–	–	1,400,000	–	1,400,000
–	–	83,221	–	83,221
–	27,827	–	9,275	110,272
–	(608,673)	–	–	(1,374,199)
–	(580,846)	1,483,221	9,275	219,294
(27,841)	(527,632)	1,464,867	54,961	392,672
80,870	753,712	–	453,649	7,700,576
$ 53,029	$ 226,080	$ 1,464,867	$ 508,610	$ 8,093,248



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STATISTICAL SECTION (UNAUDITED)



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STATISTICAL SECTION

This part of the City of Ramsey's annual comprehensive financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the government's overall financial health.

Contents	Page
Financial Trends These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.	138-143
Revenue Capacity These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.	144-147
Debt Capacity These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.	148-151
Demographic and Economic Information These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.	152-153
Operating Information These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.	154-156

Sources: Unless otherwise noted, the information in these schedules is derived from the annual comprehensive financial reports for the relative year.

City of Ramsey
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Governmental activities										
Net investment in capital assets	$ 41,657,601	$ 41,216,689	$ 42,170,710	$ 42,129,791	$ 43,551,135	$ 44,658,317	$ 52,756,077	$ 57,322,004	$ 63,796,121	$ 66,959,661
Restricted	15,273,582	18,430,141	18,323,930	19,679,434	20,935,216	21,006,537	18,957,706	19,886,753	20,624,484	18,598,778
Unrestricted	8,120,953	13,292,971	13,832,461	13,559,175	15,666,889	16,759,261	22,499,652	22,741,842	23,405,779	26,728,758
Total governmental activities net position	$ 65,052,136	$ 72,939,801	$ 74,327,101	$ 75,368,400	$ 80,153,240	$ 82,424,115	$ 94,213,435	$ 99,950,599	$ 107,826,384	$ 112,287,197
Business-type activities										
Net investment in capital assets	$ 50,427,367	$ 49,340,145	$ 51,959,594	$ 53,855,285	$ 53,653,338	$ 55,575,211	$ 56,166,921	$ 57,940,442	$ 63,486,708	$ 71,932,644
Unrestricted	30,915,832	34,206,676	35,953,541	38,306,851	43,024,292	46,993,793	44,568,513	48,126,205	43,879,636	44,232,074
Total business-type activities net position	$ 81,343,199	$ 83,546,821	$ 87,913,135	$ 92,162,136	$ 96,677,630	$ 102,569,004	$ 100,735,434	$ 106,066,647	$ 107,366,344	$ 116,164,718
Total government										
Net investment in capital assets	$ 92,084,968	$ 90,556,834	$ 94,130,304	$ 95,985,076	$ 97,204,473	$ 100,233,528	$ 108,922,998	$ 115,262,446	$ 127,282,829	$ 138,892,305
Restricted	15,273,582	18,430,141	18,323,930	19,679,434	20,935,216	21,006,537	18,957,706	19,886,753	20,624,484	18,598,778
Unrestricted	39,036,785	47,499,647	49,786,002	51,866,026	58,691,181	63,753,054	67,068,165	70,868,047	67,285,415	70,960,832
Total government net position	$ 146,395,335	$ 156,486,622	$ 162,240,236	$ 167,530,536	$ 176,830,870	$ 184,993,119	$ 194,948,869	$ 206,017,246	$ 215,192,728	$ 228,451,915

Note 1: The City implemented GASB Statement No. 68 in fiscal 2015, recording a change in accounting principle that decreased unrestricted net position. Prior year balances are not restated.

Note 2: The City reported a prior period adjustment in fiscal 2016 that increased the net investment in capital assets. Prior year balances are not restated.

City of Ramsey
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Expenses										
Governmental activities:										
General government	$ 4,087,755	$ 4,075,505	$ 4,528,920	$ 4,992,809	$ 5,078,516	$ 5,139,352	$ 5,640,679	$ 4,568,229	$ 4,967,112	$ 5,347,691
Public safety	4,079,362	4,349,763	5,875,567	5,782,563	5,167,897	5,844,265	6,468,397	6,363,724	7,989,480	8,717,911
Highways and streets	4,263,552	3,197,571	3,826,143	4,254,234	4,191,395	4,442,720	4,028,294	4,686,416	5,308,212	8,670,486
Culture and recreation	1,422,810	1,867,274	1,931,537	2,384,845	1,751,345	1,756,810	1,917,228	1,834,153	1,997,522	2,194,755
Economic development	-	-	-	-	-	-	481,858	2,140,267	1,096,422	1,705,446
Interest and fiscal charges	1,168,513	983,379	890,305	952,965	883,292	845,651	839,444	883,504	564,462	1,258,959
Total governmental activities expenses	15,021,992	14,473,492	17,052,472	18,367,416	17,072,445	18,028,798	19,375,900	20,476,293	21,923,210	27,895,248
Business-type activities:										
Water utility	1,221,211	1,278,204	1,489,070	1,396,021	1,590,737	1,483,584	1,657,356	1,772,358	1,895,776	2,062,314
Sewer utility	1,282,302	1,291,509	1,438,141	1,535,664	1,523,670	1,631,260	1,723,238	1,742,380	1,947,356	2,209,802
Street light utility	161,733	178,666	176,732	159,378	160,952	171,619	169,463	178,576	172,765	173,924
Recycling utility	321,321	320,901	359,418	373,775	380,055	380,192	366,764	507,067	514,231	527,182
Storm water utility	509,709	557,267	742,043	633,101	573,878	590,645	777,252	715,349	791,605	864,721
Total business-type activities	3,496,276	3,626,547	4,205,404	4,097,939	4,229,292	4,257,300	4,694,073	4,915,730	5,321,733	5,837,943
Total government expenses	$ 18,518,268	$ 18,100,039	$ 21,257,876	$ 22,465,355	$ 21,301,737	$ 22,286,098	$ 24,069,973	$ 25,392,023	$ 27,244,943	$ 33,733,191
Program Revenues										
Governmental activities:										
Charges for services:										
General government	$ 461,538	$ 529,820	$ 457,901	$ 571,464	$ 691,819	$ 640,173	$ 534,279	$ 574,117	$ 676,862	$ 759,513
Public safety	626,844	946,887	698,310	878,141	1,168,258	1,098,016	974,955	1,010,111	911,592	1,109,495
Highways and streets	266,447	347,984	261,658	235,020	229,555	214,272	259,161	311,408	315,999	494,732
Culture and recreation	173,310	815,511	483,727	585,033	1,355,365	926,530	373,669	1,126,441	13,869	37,474
Operating grants and contributions	385,574	9,999,527	508,694	379,185	368,099	461,826	603,389	774,960	707,228	2,004,445
Capital grants and contributions	3,023,145	3,124,565	3,809,965	5,026,857	4,765,578	3,434,344	4,930,496	5,637,619	9,697,841	5,163,608
Total governmental activities program revenues	4,936,858	15,764,294	6,220,255	7,675,700	8,578,674	6,775,161	7,675,949	9,434,656	12,323,391	9,569,267
Business-type activities:										
Charges for services:										
Water utility	1,860,380	2,045,225	1,953,478	2,772,003	3,484,687	2,138,209	2,541,651	3,057,474	2,962,563	3,574,961
Sewer utility	1,393,157	1,392,101	1,458,250	1,784,755	2,182,944	1,672,072	1,714,469	1,805,614	1,876,957	1,994,465
Street light utility	188,185	190,872	196,253	204,418	211,360	217,169	216,545	222,364	230,392	234,607
Recycling utility	309,160	307,128	308,052	310,471	317,090	319,940	319,664	440,097	452,107	456,106
Storm water utility	706,135	770,812	1,034,552	958,960	1,057,705	1,168,494	1,164,868	1,197,572	1,230,582	1,252,659
Operating grants and contributions	65,817	39,423	67,100	92,602	72,257	67,961	57,865	73,524	57,700	100,369
Capital grants and contributions	101,107	1,185,135	1,799,057	1,864,137	906,190	2,596,210	1,683,338	3,756,359	4,839,693	3,949,772
Total business-type activities program revenues	4,623,941	5,930,696	6,816,742	7,987,346	8,232,233	8,180,055	7,698,400	10,553,004	11,649,994	11,562,939
Total government program revenues	$ 9,560,799	$ 21,694,990	$ 13,036,997	$ 15,663,046	$ 16,810,907	$ 14,955,216	$ 15,374,349	$ 19,987,660	$ 23,973,385	$ 21,132,206
Net (expense)/revenue										
Governmental activities	$ (10,085,134)	$ 1,290,802	$ (10,832,217)	$ (10,691,716)	$ (8,493,771)	$ (11,253,637)	$ (11,699,951)	$ (11,041,637)	$ (9,599,819)	$ (18,325,981)
Business-type activities	1,127,665	2,304,149	2,611,338	3,889,407	4,002,941	3,922,755	3,004,327	5,637,274	6,328,261	5,724,996
Total government net expense	$ (8,957,469)	$ 3,594,951	$ (8,220,879)	$ (6,802,309)	$ (4,490,830)	$ (7,330,882)	$ (8,695,624)	$ (5,404,363)	$ (3,271,558)	$ (12,600,985)
General Revenues and Other Changes in Net Position										
Governmental activities:										
Property taxes	$ 9,423,457	$ 10,064,621	$ 10,674,696	$ 11,136,810	$ 12,384,300	$ 12,894,388	$ 13,744,948	$ 14,761,012	$ 17,637,477	$ 20,126,982
Franchise fees	-	-	-	-	-	-	423,045	2,071,476	4,859	-
General grants and contributions	3,198	4,204	3,905	3,586	102,994	5,617	2,053,933	2,963	3,644	3,223
Investment earnings (charges)	980,922	422,405	280,597	454,089	578,770	1,122,573	1,035,274	(164,122)	(286,023)	2,562,165
Gan on sale of capital assets	–	8,914	–	5,530	75,047	8,428	2,372	22,325	22,500	20,000
Transfers	119,500	124,000	214,445	133,000	137,500	(506,494)	6,229,699	85,147	93,147	74,424
Total governmental activities	10,527,077	10,624,144	11,173,643	11,733,015	13,278,611	13,524,512	23,489,271	16,778,801	17,475,604	22,786,794
Business-type activities:										
Investment earnings (charges)	870,728	385,490	325,628	492,594	650,053	1,462,125	1,391,802	(220,914)	(4,935,417)	3,147,802
Transfers	(119,500)	(124,000)	(214,445)	(133,000)	(137,500)	506,494	(6,229,699)	(85,147)	(93,147)	(74,424)
Total business-type activities	751,228	261,490	111,183	359,594	512,553	1,968,619	(4,837,897)	(306,061)	(5,028,564)	3,073,378
Total government	$ 11,278,305	$ 10,885,634	$ 11,284,826	$ 12,092,609	$ 13,791,164	$ 15,493,131	$ 18,651,374	$ 16,472,740	$ 12,447,040	$ 25,860,172
Change in Net Position										
Governmental activities	$ 441,943	$ 11,914,946	$ 341,426	$ 1,041,299	$ 4,784,840	$ 2,270,875	$ 11,789,320	$ 5,737,164	$ 7,875,785	$ 4,460,813
Business-type activities	1,878,893	2,565,639	2,722,521	4,249,001	4,515,494	5,891,374	(1,833,570)	5,331,213	1,299,697	8,798,374
Total government	$ 2,320,836	$ 14,480,585	$ 3,063,947	$ 5,290,300	$ 9,300,334	$ 8,162,249	$ 9,955,750	$ 11,068,377	$ 9,175,482	$ 13,259,187

City of Ramsey
Governmental Activities Tax Revenues By Source
Last Ten Fiscal Years
(accrual basis of accounting)

Fiscal Year	Property Tax		Franchise Fees	Total
	Ad Valorem	Tax Increment		
2014	$ 8,755,276	$ 668,181	$ -	$ 9,423,457
2015	9,393,365	671,256	-	10,064,621
2016	9,974,695	700,001	-	10,674,696
2017	10,423,864	712,946	-	11,136,810
2018	11,400,536	983,764	-	12,384,300
2019	11,819,552	1,074,836	-	12,894,388
2020	12,515,773	1,229,175	423,045	14,167,993
2021	13,006,098	1,754,914	2,071,476	16,832,488
2022	15,648,606	1,988,871	4,859	17,642,336
2023	18,262,335	1,864,647	-	20,126,982

Franchise fees were implemented in 2020 with a full year of collections in 2021. The franchise fee was rescinded for year beginning 2022.

City of Ramsey
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
General fund										
Nonspendable	$ 4,805	$ 1,613	$ 15,431	$ 12,393	$ 21,335	$ 23,640	$ 16,849	$ 36,195	$ 30,636	$ 28,616
Unassigned	6,977,764	7,271,432	7,501,962	7,900,225	8,468,792	8,856,806	10,073,204	10,413,294	11,064,416	12,237,299
Total general fund	$ 6,982,569	$ 7,273,045	$ 7,517,393	$ 7,912,618	$ 8,490,127	$ 8,880,446	$ 10,090,053	$ 10,449,489	$ 11,095,052	$ 12,265,915
Nonspendable	$ –	$ –	$ 450	$ 920	$ 1,205	$ 1,801	$ 295	$ 52	$ 6,274	$ 4,755
Restricted	15,295,400	18,484,179	18,377,993	18,187,321	19,369,642	19,957,595	27,518,666	17,331,642	30,308,803	29,623,622
Committed	743,944	890,603	1,041,932	1,226,234	1,631,444	1,184,262	1,326,070	1,611,150	1,682,136	1,932,107
Assigned	10,651,554	12,645,683	13,331,150	13,394,815	14,094,178	15,297,043	18,886,283	17,358,673	18,344,251	20,878,473
Unassigned	(110,979)	(556,135)	(87,659)	–	–	–	–	–	–	–
Total all other governmental funds	$ 26,579,919	$ 31,464,330	$ 32,663,866	$ 32,809,290	$ 35,096,469	$ 36,440,701	$ 47,731,314	$ 36,301,517	$ 50,341,464	$ 52,438,957

City of Ramsey
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Revenues										
Property taxes	$ 9,544,771	$ 10,175,399	$ 10,684,896	$ 11,150,611	$ 12,416,534	$ 12,872,234	$ 13,682,348	$ 14,846,572	$ 17,632,758	$ 19,751,514
Franchise fees	-	-	-	-	-	-	423,045	2,071,476	4,859	-
Special assessments	326,465	468,844	444,235	959,217	559,599	1,025,527	484,810	766,131	104,223	562,227
Licenses and permits	458,532	784,954	526,008	732,129	1,031,944	901,222	850,504	917,645	843,010	1,058,097
Intergovernmental revenue	2,615,851	2,052,791	1,795,988	2,213,034	2,947,966	1,518,639	5,793,188	1,610,478	6,223,407	5,526,102
Charges for services	966,951	1,779,697	1,298,085	1,469,703	2,355,969	1,892,517	1,246,378	2,038,120	1,852,610	1,301,177
Contributions	-	-	-	-	-	-	-	-	-	779,800
Fines and forfeits	72,216	60,236	66,410	59,701	46,651	49,479	34,735	51,153	45,717	39,681
Investment earnings (charges)	965,382	416,508	276,142	447,200	570,243	1,104,969	1,020,655	(161,690)	(282,114)	2,542,431
Other	596,208	10,679,794	773,836	707,675	765,601	1,036,319	842,747	1,064,495	1,490,779	813,340
Total Revenues	15,546,376	26,418,223	15,865,600	17,739,270	20,694,507	20,400,906	24,378,410	23,204,380	27,915,249	32,374,369
Expenditures										
General government	3,175,959	3,119,273	3,537,925	4,031,933	4,212,365	4,358,408	4,849,293	3,941,404	4,047,511	4,455,734
Public safety	3,809,209	4,011,871	4,234,482	4,727,493	4,788,902	5,360,402	5,967,770	6,415,511	6,829,377	7,412,982
Highways and streets	2,930,144	1,815,409	2,199,615	2,542,463	2,390,707	2,528,216	2,068,827	2,164,326	2,497,987	5,552,834
Culture and recreation	1,004,750	1,428,116	1,478,090	1,960,624	1,291,816	1,281,153	1,476,727	1,417,251	1,467,113	1,679,826
Economic development	-	-	-	-	-	-	481,858	2,140,267	1,096,422	1,705,446
Capital outlay	3,688,952	6,314,573	2,756,193	1,922,947	3,568,285	1,505,922	7,406,231	16,026,400	6,857,075	13,278,567
Debt service										
Principal	1,580,000	8,780,000	1,735,000	2,085,000	2,100,000	2,280,000	4,045,000	1,930,000	1,915,000	2,495,000
Interest	1,179,859	1,103,614	965,474	967,281	923,125	854,188	873,623	851,152	640,244	1,249,179
Total Expenditures	17,368,873	26,572,856	16,906,779	18,237,741	19,275,200	18,168,289	27,169,329	34,886,311	25,350,729	37,829,568
Excess (deficiency) of revenues over expenditures	(1,822,497)	(154,633)	(1,041,179)	(498,471)	1,419,307	2,232,617	(2,790,919)	(11,681,931)	2,564,520	(5,455,199)
Other financing sources (uses)										
Debt issued	875,000	5,085,000	1,650,000	895,000	1,175,000	–	9,055,000	–	10,765,000	8,315,000
Refunding debt issued	–	–	–	–	–	–	–	9,845,000	–	–
Payments on refunded debt	(2,895,000)	–	–	–	–	–	–	(10,510,000)	–	–
Premium on debt issues	–	111,606	69,482	5,590	35,246	–	4,068	809,201	1,240,343	314,131
Proceeds on sale of capital assets	–	8,914	–	5,530	75,047	8,428	2,372	46,443	46,443	20,000
Transfers in	2,329,539	3,642,196	2,183,931	1,536,025	1,447,137	1,714,327	11,238,331	2,049,840	2,049,840	2,028,162
Transfers (out)	(2,210,039)	(3,518,196)	(1,418,350)	(1,403,025)	(1,287,049)	(2,220,821)	(5,008,632)	(1,628,914)	(1,628,914)	(1,953,738)
Total other financing sources (uses)	(1,900,500)	5,329,520	2,485,063	1,039,120	1,445,381	(498,066)	15,291,139	611,570	12,472,712	8,723,555
Net change in fund balances	$ (3,722,997)	$ 5,174,887	$ 1,443,884	$ 540,649	$ 2,864,688	$ 1,734,551	$ 12,500,220	$ (11,070,361)	$ 15,037,232	$ 3,268,356
Debt service as a percentage of noncapital expenditures	20.17%	48.79%	19.08%	18.71%	19.25%	18.81%	24.89%	14.75%	13.82%	15.25%

City of Ramsey
General Governmental Tax Revenues By Source
Last Ten Fiscal Years
(modified accrual basis of accounting)

Fiscal Year	Property Tax		Franchise Fees	Total
	Ad Valorem	Tax Increment		
2014	$ 8,876,590	$ 668,181	$ -	$ 9,544,771
2015	9,504,143	671,256	-	10,175,399
2016	9,984,895	700,001	-	10,684,896
2017	10,437,665	712,946	-	11,150,611
2018	11,432,770	983,764	-	12,416,534
2019	11,797,398	1,074,836	-	12,872,234
2020	12,453,173	1,229,175	423,045	14,105,393
2021	13,091,658	1,754,914	2,071,476	16,918,048
2022	15,643,887	1,988,871	4,859	17,637,617
2023	17,886,867	1,864,647	-	19,751,514

Franchise fees were implemented in 2020 with a full year of collections in 2021. The franchise fee was rescinded for year beginning 2022.

City of Ramsey
Taxable Market Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended Dec 31	Real Property		Personal Property	Total Taxable Market Value	Tax Capacity Value	Total Direct Tax Rate	Estimated Actual Value	Tax Capacity Value as a Percentage of Market Value
	Residential Property	Commercial Property	Other					
2014	$ 1,362,070,464	$ 245,491,800	$ 17,567,700	$ 1,625,129,964	$ 19,356,717	44.237	$ 1,795,975,400	1.19%
2015	1,598,276,536	251,254,300	16,579,800	1,866,110,636	21,196,036	42.259	2,025,977,100	1.14%
2016	1,680,308,461	259,553,800	20,929,000	1,960,791,261	22,262,546	43.316	2,116,664,200	1.14%
2017	1,788,112,555	272,746,700	21,166,600	2,082,025,855	23,635,124	42.454	2,236,219,500	1.14%
2018	2,017,773,356	276,246,500	24,178,500	2,318,198,356	26,075,064	41.730	2,460,843,300	1.12%
2019	2,173,440,579	298,573,500	27,720,100	2,499,734,179	28,214,447	40.355	2,645,430,600	1.13%
2020	2,364,387,414	320,472,500	29,789,700	2,714,649,614	30,594,502	39.592	2,856,636,800	1.13%
2021	2,546,762,283	332,693,800	31,551,800	2,911,007,883	32,823,984	39.251	3,043,492,300	1.13%
2022	2,814,558,929	377,854,900	30,903,900	3,223,317,729	36,435,817	42.239	3,345,686,400	1.13%
2023	3,561,238,647	440,521,400	30,296,000	4,032,056,047	45,290,995	40.429	4,124,767,000	1.12%

Note: The tax capacity value of property is calculated by applying a statutory formula to the estimated market value of the property.
Source: Anoka County records were the source of taxable market value and estimated actual values.

City of Ramsey
Property Tax Rates (1)
Direct and Overlapping (2) Governments
Last Ten Fiscal Years

	City of Ramsey			County	School District		Other	Total	
Fiscal Year	General Operating Levy	Debt Service Levy	Total City Levy	Anoka County	ISD No 11	ISD No 728	Special Taxing Districts (3)	Direct & Overlapping Rates-ISD No 11	Direct & Overlapping Rates-ISD No 728
Tax rates per $100 of tax capacity									
2014	37.073	7.164	44.237	44.495	28.265	51.286	6.031	123.028	146.049
2015	36.208	6.051	42.259	38.443	22.482	42.483	5.226	108.410	128.411
2016	36.185	7.131	43.316	39.398	20.885	39.266	5.448	109.047	127.428
2017	35.564	6.890	42.454	37.273	18.590	36.659	5.087	103.404	121.473
2018	34.830	6.900	41.730	35.820	18.392	36.137	4.902	100.844	118.589
2019	34.483	5.872	40.355	34.908	16.330	32.865	4.619	96.212	112.747
2020	34.063	5.529	39.592	33.483	16.948	34.371	4.361	94.384	111.807
2021	33.882	5.369	39.251	31.567	16.152	31.717	4.236	91.206	106.771
2022	37.131	5.108	42.239	29.605	16.319	30.889	4.063	92.226	106.796
2023	33.224	7.205	40.429	24.482	13.671	26.605	3.508	82.090	95.024

Source: Anoka County records

(1) Information reflects total tax rates levied by each entity. Tax rates are expressed as a percent of "net tax capacity." A property's tax capacity is determined by multiplying its taxable market value by a state-determined class rate. Class rates vary by property type and change periodically based on state legislation.

(2) Overlapping rates are those of local and county governments that apply to property owners within the City of Ramsey. Not all overlapping rates apply to all City of Ramsey property owners (e.g., the rates for special districts may apply only to the proportion of the government's property owners whose property is located within the geographic boundaries of the special district.)

(3) Other taxing districts include the Metropolitan Council, Regional Transit Area, Mosquito Control, and the Anoka County Regional Railroad Authority.

City of Ramsey
Principal Property Taxpayers
Current Year And Nine Years Ago

Taxpayer	2023 Taxable Market Value	2023 Rank	2023 Percentage of Total Taxable Market Value	2014 Taxable Market Value	2014 Rank	2014 Percentage of Total Taxable Market Value
Residence at the COR Apartments	$ 48,984,800	1	1.21%	$ 3,827,933	7	0.24%
Affinity at Ramsey, LLC	40,000,000	2	0.99%	–	–	N/A
Sapphire Apartments	23,910,300	3	0.59%	–	–	N/A
Parkview East, LLC	21,986,100	4	0.55%	–	–	N/A
Minnegaso Inc.	21,119,900	5	0.52%	4,019,133	6	0.25%
AMP Ex, LLC	18,905,500	6	0.47%	–	–	N/A
Life Fitness LLC	18,000,200	7	0.45%	–	–	N/A
Crystal Clear Investments, LLC	15,427,400	8	0.38%	–	–	N/A
Knoll Properties	12,579,900	9	0.31%	2,535,800	10	0.16%
Connexus Energy/Anoka Electric	11,932,300	10	0.30%	10,285,467	1	0.63%
S & A Partners, LLC	–	–	N/A	5,908,267	2	0.36%
Brunswick Corporation	–	–	N/A	4,653,333	3	0.29%
PSD, LLC	–	–	N/A	4,607,300	4	0.28%
Northstar Marketplace Station	–	–	N/A	4,463,867	5	0.27%
Insight Equity APX	–	–	N/A	3,618,933	8	0.22%
Zero-Zone Refrigeration	–	–	N/A	2,772,933	9	0.17%
Total principal property taxpayers	$ 232,846,400		5.76%	$ 46,692,966		2.87%

Source: County Board of Equalization and Assessment

N/A - Not Applicable

City of Ramsey
Property Tax Levies and Collections (1)
Last Ten Fiscal Years

Fiscal Year Ended December 31	Total Tax Levy for Fiscal Year	Collected within the Fiscal Year of the Levy (2)		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2014	$ 8,772,143	$ 8,649,053	98.60%	$ 122,079	$ 8,771,132	99.99%
2015	9,407,821	9,330,900	99.18%	74,940	9,405,840	99.98%
2016	9,971,075	9,890,058	99.19%	78,968	9,969,026	99.98%
2017	10,479,058	10,409,108	99.33%	66,750	10,475,858	99.97%
2018	11,374,395	11,314,369	99.47%	54,109	11,368,478	99.95%
2019	11,831,335	11,736,217	99.20%	79,229	11,815,446	99.87%
2020	12,509,232	12,405,409	99.17%	99,386	12,504,795	99.96%
2021	13,009,808	12,956,334	99.59%	49,258	13,005,592	99.97%
2022	15,312,856	15,230,344	99.46%	63,543	15,293,887	99.88%
2023	18,235,180	18,042,487	98.94%	–	18,042,487	98.94%

Source: Anoka County records

(1) Includes general, debt service and EDA levy.

(2) Includes property tax credit collections shown in intergovernmental revenue.

City of Ramsey
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

Fiscal Year	Governmental Activities: General Obligation Bonded Debt	Governmental Activities: Unamortized Bond Premiums	Governmental Activities: Capital Equipment Certificates	Total Primary Government	Percentage of Personal Income(1)	Per Capita(1)
2014	$ 30,615,000	$ -	$ 1,450,000	$ 32,065,000	4.04%	$ 1,286
2015	27,060,000	-	1,310,000	28,370,000	3.40%	1,108
2016	27,120,000	-	1,165,000	28,285,000	3.28%	1,093
2017	26,075,000	-	1,020,000	27,095,000	2.93%	1,032
2018	25,295,000	-	875,000	26,170,000	2.77%	989
2019	23,165,000	-	725,000	23,890,000	2.30%	883
2020	28,325,000	-	575,000	28,900,000	2.75%	1,060
2021	25,885,000	795,714	420,000	27,100,714	2.57%	970
2022	34,895,000	1,951,694	260,000	37,106,694	3.12%	1,301
2023	39,480,000	2,099,612	1,495,000	43,074,612	3.29%	1,500

Note: Details regarding the city's outstanding debt can be found in the notes to the basic financial statements.

(1) See the Schedule of Demographic and Economic Statistics for personal income and population data.

City of Ramsey
Ratios of General Bonded Debt Outstanding
Last Ten Fiscal Years

Fiscal Year	General Obligation Bonds	Unamortized Bond Premiums	Capital Equipment Certificates	Less: Amounts Available in Debt Service Fund (3)	Total	Percentage of Total Taxable Market Value of Property(1)	Per Capita(2)
2014	$ 30,615,000	$ -	$ 1,450,000	$ 1,914,472	$ 30,150,528	1.86%	$ 1,209
2015	27,060,000	-	1,310,000	1,721,796	26,648,204	1.43%	1,041
2016	27,120,000	-	1,165,000	1,778,495	26,506,505	1.35%	1,025
2017	26,075,000	-	1,020,000	2,380,281	24,714,719	1.19%	941
2018	25,295,000	-	875,000	2,573,517	23,596,483	1.02%	892
2019	23,165,000	-	725,000	2,749,777	21,140,223	0.85%	781
2020	28,325,000	-	575,000	1,422,444	27,477,556	1.01%	1,008
2021	25,885,000	795,714	420,000	977,067	26,123,647	0.90%	935
2022	34,895,000	1,951,694	260,000	713,656	36,393,038	1.13%	1,276
2023	39,480,000	2,099,612	1,495,000	780,840	42,293,772	1.05%	1,473

Note: Details regarding the city's outstanding debt can be found in the notes to the basic financial statements.

(1) See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

(2) Population data can be found in the Schedule of Demographic and Economic Statistics.

(3) The City is using governmental fund net position restricted for debt service. We believe this to be the best amount available to present a consistent net amount when refunding bonds are held for payment, which are not restricted on entity-wide statements due to conversion for full accrual accounting.

City of Ramsey
Direct and Overlapping Governmental Activities Debt
As of December 31, 2023

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable(1)	Estimated Share of Overlapping Debt
Debt repaid with property taxes:			
Anoka County	$ 39,760,000	7.82%	$ 3,109,232
ISD No. 11, Anoka-Hennepin	238,210,000	10.42%	24,821,482
ISD No. 728, Elk River	285,730,000	3.44%	9,829,112
Metropolitan Council	238,225,000	0.76%	1,810,510
Subtotal, overlapping debt			39,570,337
City of Ramsey direct debt	43,074,612	100.00%	43,074,612
Total direct and overlapping debt			$ 82,644,949

Sources: Assessed value data used to estimate applicable percentages provided by the County Board of Equalization and Assessment. Debt outstanding data provided by the county.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City of Ramsey. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

(1) The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the city's boundaries and dividing it by the county's total taxable assessed value.

City of Ramsey
Legal Debt Margin Information
Last Ten Fiscal Years

	Fiscal Year									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Debt Limit	$ 52,910,907	$ 59,662,374	$ 62,348,919	$ 65,840,919	$ 72,493,821	$ 77,913,726	$ 81,439,488	$ 87,330,236	$ 96,699,532	$ 120,961,681
Total net debt applicable to limit	16,141,727	19,191,513	18,316,143	17,454,836	16,444,851	15,298,888	23,195,703	21,803,268	31,697,237	38,256,461
Legal debt margin	$ 36,769,180	$ 40,470,861	$ 44,032,776	$ 48,386,083	$ 56,048,970	$ 62,614,838	$ 58,243,785	$ 65,526,968	$ 65,002,295	$ 82,705,220
Total net debt applicable to limit as a percentage of debt limit	30.51%	32.17%	29.38%	26.51%	22.68%	19.64%	28.48%	24.97%	32.78%	31.63%

Legal Debt Margin Calculation for Fiscal Year 2023

Taxable Market value		$ 4,032,056,047
Debt limit (3% of market value)		120,961,681
Debt applicable to limit:		
Total bonded debt and certificates	$ 40,975,000	
Less:		
Obligations issued with special assessments	(2,380,000)	
Amounts available in respective Debt Service Funds	(338,539)	
Total deductions	(2,718,539)	
		38,256,461
Legal debt margin		$ 82,705,220

Note: Under state finance law, the City of Ramsey's outstanding general obligation debt should not exceed 3 percent of total taxable market value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.

City of Ramsey
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population (1)	Personal Income (2)	Per Capita Personal Income (3)	School Enrollment (4)	Unemployment Rate (5)
2014	24,935	$ 793,032,740	$ 31,804	5,012	3.2%
2015	25,598	834,034,036	32,582	5,126	3.1%
2016	25,868	863,189,292	33,369	5,217	3.7%
2017	26,251	925,584,009	35,259	5,410	3.1%
2018	26,462	945,222,640	35,720	5,449	3.2%
2019	27,051	1,037,649,309	38,359	5,464	3.1%
2020	27,263	1,049,407,396	38,492	5,395	4.6%
2021	27,946	1,178,426,928	42,168	5,346	2.4%
2022	28,520	1,264,862,000	44,350	6,160	2.6%
2023	28,712	1,308,434,552	45,571	6,027	2.2%

(1) Calculated based on census data and City of Ramsey community development estimates.

(2) Calculated based on Per Capita Personal Income (Anoka County average) times Ramsey population.

(3) U.S. Department of Commerce, Bureau of Economic Analysis - Anoka County Average.

(4) Source: US Census Bureau. Anoka-Hennepin School District #11 and Elk River School District #728. Only includes schools located in Ramsey City limits.

(5) Minnesota Department of Employment and Economic Development.

City of Ramsey
Principal Employers
Current Year And Nine Years Ago

	2023			2014		
Employer	Employees*	Rank	Percentage of Total City Employment**	Employees*	Rank	Percentage of Total City Employment
BMC/Hoya Vision Ease/Care	306	1	4.16%	300	2	2.11%
Life Fitness/Parabody Inc.	272	2	3.69%	400	1	2.81%
Anderson & Dahlen (Knoll Properties)	270	3	3.67%	150	5	1.05%
Showdown Displays	258	4	3.50%	–	–	N/A
ISD No. 11 (located in Ramsey)	247	5	3.36%	130	6	0.91%
Connexus Energy/Anoka Electric	224	6	3.04%	250	4	1.76%
Delta ModTech	219	7	2.97%	–	–	N/A
Pact Charter School	204	8	2.77%	–	–	N/A
Zero Zone Refrigeration	204	8	2.77%	–	–	N/A
Diamond Graphics	191	10	2.59%	–	–	N/A
Sign Zone	–	–	N/A	252	3	1.77%
Coborns Superstore	–	–	N/A	130	6	0.91%
Ham Lake Haulers	–	–	N/A	104	8	0.73%
RJM Distributing	–	–	N/A	100	9	0.70%
City of Ramsey	–	–	N/A	86	10	0.59%
Total	2,395		32.53%	1,902		13.34%

* Source: City Inquiries with Businesses / Full-time Equivalent

** Source 2023 Q3: DEED Employment; Workforce 7,362

N/A - Not Applicable

City of Ramsey
Full-time Equivalent City Government Employees by Function
Last Ten Fiscal Years

Function	Fiscal Year 2014	2015	2016	2017	2018	2019*	2020	2021	2022	2023
General government	20.00	19.13	17.36	18.36	18.86	18.92	19.10	19.20	21.70	22.50
Public safety										
Police										
Officers	22.00	24.00	24.00	26.26	26.26	27.00	27.00	29.00	29.00	30.00
Civilians	5.50	4.00	4.00	3.50	3.50	4.74	4.84	5.52	6.13	6.13
Fire										
Firefighters and officers	9.58	9.58	9.58	9.58	9.58	10.58	10.58	10.58	11.58	11.58
Civilians	0.50	0.50	1.00	0.70	0.70	0.70	0.70	0.70	-	-
Protective Inspections	3.25	3.75	3.75	3.75	3.25	2.81	2.81	3.82	4.85	4.85
Highways and streets										
Engineering	6.30	7.00	7.00	7.00	6.00	6.00	6.00	6.00	6.00	7.00
Streets	7.00	7.50	8.50	8.50	10.50	10.00	9.00	9.00	9.00	11.00
Maintenance	5.00	5.00	5.00	5.00	5.00	3.13	3.13	3.50	3.50	3.63
Culture and recreation	3.97	3.97	3.97	3.97	3.97	8.50	8.50	9.50	9.50	11.00
Water	3.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	5.00
Total	86.10	88.43	88.16	90.62	91.62	96.38	95.66	100.82	105.26	112.69

Source: City Budget documents

* Beginning with 2019 reporting, several positions have moved between departments.

City of Ramsey
Operating Indicators by Function
Last Ten Fiscal Years

Function	Fiscal Year 2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Police*										
Number of arrests	377	358	273	255	289	331	292	331	214	269
Motor Vehicle Accidents	279	279	289	162	466	423	335	403	468	384
Traffic violations	4182	5378	4855	2997	1812	1278	1094	1234	954	968
Fire										
Number of calls answered	486	460	498	698	821	975	1133	1301	1381	1735
Inspections**	177	196	134	158	194	508	209	414	446	448
Highways and streets										
Street resurfacing (miles)	14.25	15.74	19.84	13.41	15.45	16.27	2.52	7.3	5.9	8.46
Culture and recreation										
Park Acreage maintained	571	571	571	571	571	572	572	572	572	580
Trails/sidewalks maintained (miles)***	50	50	50	55	55	97	97	100	100	119
Water										
Number of connections	4308	4406	4510	4611	4777	4884	5038	5210	5370	5519
Water main breaks	–	–	1	–	–	–	–	–	–	–
Average daily consumption (gallons)	1,610,006	1,811,752	1,645,027	1,923,213	1,948,161	1,755,575	2,004,024	2,402,742	2,236,545	2,483,054

Source: Various City departments

* Beginning in 2018 new calculations and tracking processes were used for the Police statistics and are not able to be accurately used as comparisons to prior years.

** Beginning in 2019, inspections include all inspections done by Fire Department, including construction and building inspections.

*** In 2019 the trails were mapped with GIS and provided a more accurate number. This basis will be used going forward.

City of Ramsey
Capital Asset Statistics by Function
Last Ten Fiscal Years

Function	Fiscal Year 2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Public Safety										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	6	6	10	10	10	11	11	11	12	12
Fire stations	2	2	2	2	2	2	2	2	2	2
Highways and streets										
Streets (miles) *	172.88	182.04	183.27	184.70	186.01	186.59	187.80	188.55	189.85	190.27
Streetlights	1,060	1,166	1,179	1,194	1,213	1,226	1,243	1,255	1,272	1,351
Culture and recreation										
Parks acreage	565	565	585	585	585	586	586	586	586	587
Parks **	38	38	38	38	38	39	39	39	39	39
Tennis/pickleball courts ***	10	10	10	10	10	10	10	14	14	14
Water										
Water mains (miles)	91	91	91	94	97	98	99	100	101	107
Fire hydrants	1,045	1,047	1,047	1,079	1,100	1,150	1,160	1,194	1,239	1,260
Maximum daily capacity ****	5,256,000	5,256,000	5,256,000	5,256,000	5,256,000	4,837,000	4,837,000	5,256,000	5,256,000	6,365,000
Sewer										
Sanitary sewers (miles)	64	65	65	67	69	72	73	75	75	78
Storm sewers (miles)	36	39	43	46	47	54	55	62	64	65

Source: Various City departments

* Street (miles) were previously reported including unbuilt MSA segment roads.
Beginning in 2019 they will be excluded. 2019 MSA roads = 4.81 miles

** The city has 39 total parks with 32 receiving some form of maintenance

*** In 2021 pickleball courts were added.

**** Maximum water city is able to produce in 12 hour period

Management Report

for

City of Ramsey
Anoka County, Minnesota

December 31, 2023

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MMKR
CERTIFIED PUBLIC ACCOUNTANTS

PRINCIPALS
Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA/CMA
Jaclyn M. Huegel, CPA
Kalen T. Karnowski, CPA

To the City Council and Management
City of Ramsey, Minnesota

We have prepared this management report in conjunction with our audit of the City of Ramsey, Minnesota's (the City) financial statements for the year ended December 31, 2023. We have organized this report into the following sections:

- Audit Summary
- Governmental Funds Overview
- Enterprise Funds Overview
- Government-Wide Financial Statements
- Accounting and Auditing Updates

We would be pleased to further discuss any of the information contained in this report or any other concerns that you would like us to address. We would also like to express our thanks for the courtesy and assistance extended to us during the course of our audit.

The purpose of this report is solely to provide those charged with governance of the City, management, and those who have responsibility for oversight of the financial reporting process comments resulting from our audit process and information relevant to city finances in Minnesota. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
June 17, 2024

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AUDIT SUMMARY

The following is a summary of our audit work, key conclusions, and other information that we consider important or that is required to be communicated to the City Council, administration, or those charged with governance of the City.

OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA AND *GOVERNMENT AUDITING STANDARDS*

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of and for the year ended December 31, 2023. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you verbally and in our audit engagement letter. Professional standards also require that we communicate the following information related to our audit.

PLANNED SCOPE AND TIMING OF THE AUDIT

We performed the audit according to the planned scope and timing previously discussed and coordinated in order to obtain sufficient audit evidence and complete an effective audit.

AUDIT OPINIONS AND FINDINGS

Based on our audit of the City's financial statements for the year ended December 31, 2023:

- We have issued unmodified opinions on the City's basic financial statements.
- We reported no deficiencies in the City's internal control over financial reporting that we consider to be material weaknesses.
- The results of our testing disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.
- We reported no findings based on our testing of the City's compliance with Minnesota laws and regulations.

OTHER OBSERVATIONS AND RECOMMENDATIONS

Land Held for Resale

The City currently holds a material amount of land for resale, which management reports at the lower of cost or acquisition value. City staff has also prepared a schedule comparing the current carrying value of these properties to estimated fair values provided by Anoka County to support these values. We recognize the City is working on an ongoing basis to utilize these assets in the best interest of the City. We recommend that the City continue to review these property values on an ongoing basis to ensure a proper reporting of city assets and that financial activity between funds is accurately presented.

SIGNIFICANT ACCOUNTING POLICIES

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 of the notes to basic financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

ACCOUNTING ESTIMATES AND MANAGEMENT JUDGMENTS

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- **Value of Land Held for Resale** – Management's estimates of these assets are based on net realizable value (lower of cost or acquisition value).

- **Depreciation** – Management's estimates of depreciation expense are based on the estimated useful lives of the assets.

- **Compensated Absences** – Management's estimate is based on current rates of pay, unused compensated absence balances, and the likelihood that unused balances will ultimately be paid out at termination.

- **Total Other Post-Employment Benefits (OPEB) and Net Pension Liabilities** – The City has recorded liabilities and activity for OPEB and pension benefits. These obligations are calculated using actuarial methodologies described in Governmental Accounting Standards Board Statement Nos. 68 and 75. These actuarial calculations include significant assumptions, including projected changes, healthcare insurance costs, investment returns, retirement ages, proportionate share, and employee turnover.

We evaluated the key factors and assumptions used by management to develop these accounting estimates in determining that they are reasonable in relation to the basic financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The disclosures included in the notes to the basic financial statements related to OPEB and pension benefits are particularly sensitive, due to the materiality of the liabilities, and the large and complex estimates involved in determining the disclosures.

The financial statement disclosures are neutral, consistent, and clear.

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no significant difficulties in dealing with management in performing and completing our audit.

CORRECTED AND UNCORRECTED MISSTATEMENTS

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

DISAGREEMENTS WITH MANAGEMENT

For purposes of this report, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

MANAGEMENT REPRESENTATIONS

We have requested certain representations from management that are included in the management representation letter dated June 17, 2024.

MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

OTHER AUDIT FINDINGS OR ISSUES

We generally discuss a variety of matters, including the application of accounting principles and auditing standards with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

OTHER MATTERS

We applied certain limited procedures to the management's discussion and analysis (MD&A) and the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information accompanying the financial statements, which is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory and statistical sections, which accompany the financial statements, but are not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

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GOVERNMENTAL FUNDS OVERVIEW

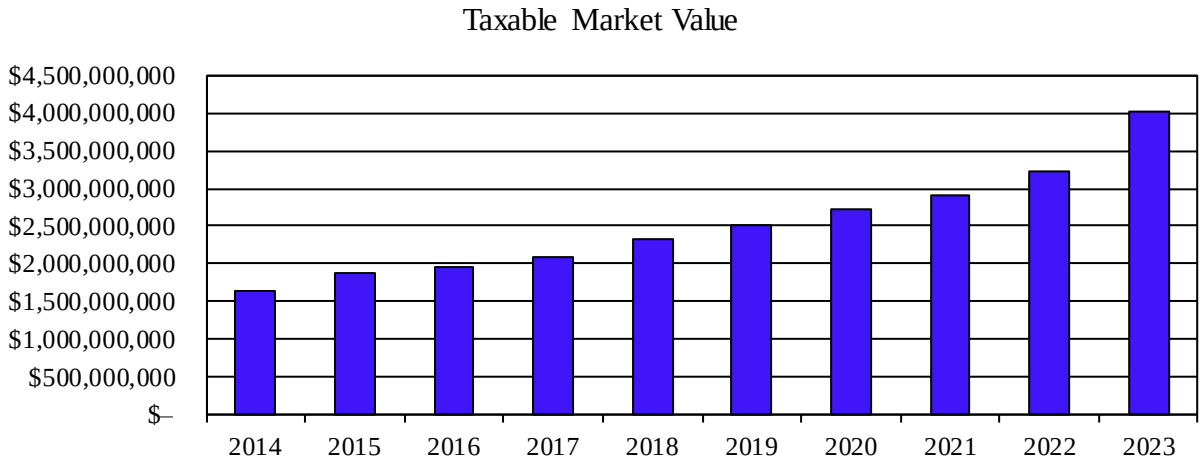
This section of the report provides you with an overview of the financial trends and activities of the City's governmental funds, which includes the General, special revenue, debt service, and capital project funds. These funds are used to account for the basic services the City provides to all of its citizens, which are financed primarily with property taxes. The governmental fund information in the City's financial statements focuses on budgetary compliance and the sufficiency of each governmental fund's current assets to finance its current liabilities.

PROPERTY TAXES

Minnesota cities rely heavily on local property tax levies to support their governmental fund activities. For the 2021 fiscal year (the most recent comparative state-wide data available), local ad valorem property tax levies provided 44.0 percent of the total governmental fund revenues for cities over 2,500 in population, and 35.5 percent for cities under 2,500 in population. Total property taxes levied by all Minnesota cities for taxes payable in 2023 increased 4.2 percent compared to the prior year, and 7.5 percent for taxes payable in 2024.

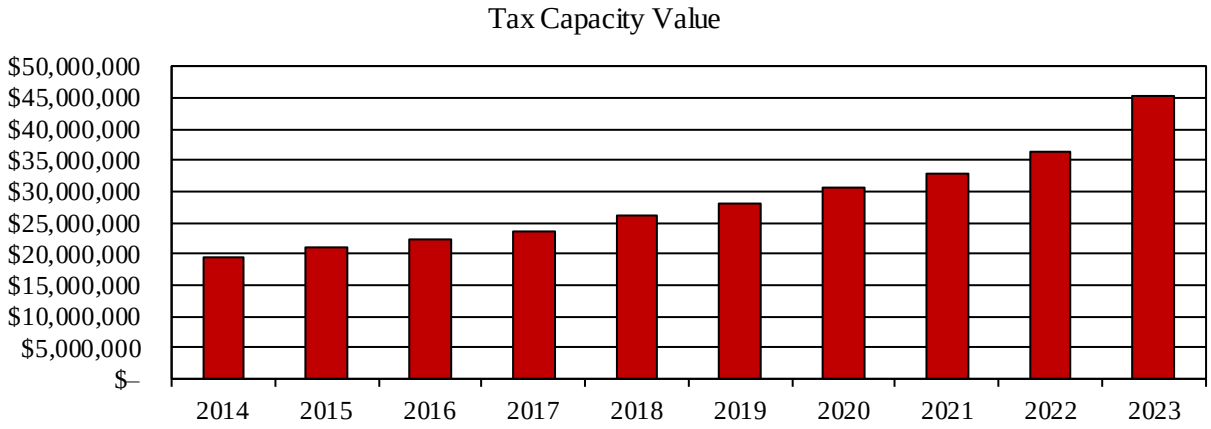
The taxable net tax capacity value of property in Minnesota cities increased about 17.7 percent for the 2023 levy year. The tax capacity values used for levying property taxes are based on the assessed market values for the previous fiscal year (e.g., tax capacity values for taxes levied in 2023 were based on assessed market values as of January 1, 2022), so the trend of change in these tax capacity values lags somewhat behind the housing market and economy in general.

The City's taxable market value increased 10.7 percent for taxes payable in 2022 and increased 25.1 percent for taxes payable in 2023. The following graph shows the City's changes in taxable market value over the past 10 years:



Tax capacity is considered the actual base available for taxation. It is calculated by applying the state's property classification system to each property's market value. Each property classification, such as commercial or residential, has a different calculation and uses different rates. Consequently, a city's total tax capacity will change at a different rate than its total market value, as tax capacity is affected by the proportion of its tax base that is in each property classification from year-to-year, as well as legislative changes to tax rates. The City's tax capacity increased 11.0 percent for 2022 and increased 24.3 percent for 2023.

The following graph shows the City's change in tax capacities over the past 10 years:



The following table presents the average tax rates applied to city residents for each of the last three levy years:

Rates Expressed as a Percentage of Net Tax Capacity

	City of Ramsey		
	2021	2022	2023
Average tax rate			
City	39.3	42.2	40.4
County	31.6	29.6	24.5
School	16.2	16.3	13.7
Special taxing	4.2	4.1	3.5
Total	91.3	92.2	82.1

The school tax rate for Independent School District No. 11, Anoka-Hennepin, was used for the above table.

The average tax rate was less than the prior year with decreases spread across each of the taxing authorities presented in the table above. Increases in property valuations contributed to the change in the average tax rate.

GOVERNMENTAL FUND BALANCES

The following table summarizes the changes in the fund balances of the City's governmental funds during the year ended December 31, 2023, presented both by fund balance classification and by major fund:

Governmental Fund Changes in Fund Balance

	Fund Balance as of December 31, 2023	Fund Balance as of December 31, 2022	Change
Fund balances of governmental funds			
Total by classification			
Nonspendable	$ 33,371	$ 36,910	$ (3,539)
Restricted	29,623,622	30,308,803	(685,181)
Committed	1,932,107	1,682,136	249,971
Assigned	20,878,473	18,344,251	2,534,222
Unassigned	12,237,299	11,064,416	1,172,883
Total governmental funds	$ 64,704,872	$ 61,436,516	$ 3,268,356
Total by fund			
Major funds			
General	$ 12,265,915	$ 11,095,052	$ 1,170,863
Special revenue funds			
Tax Increment	6,730,012	5,831,704	898,308
COR Land	8,343,303	8,148,079	195,224
Capital project funds			
RALF Funded Projects	210,223	505,220	(294,997)
State-Aid Construction	430,589	1,895,877	(1,465,288)
Pavement Management Program	15,004,728	15,102,526	(97,798)
Park Improvement	7,683,511	6,940,689	742,822
Nonmajor funds	14,036,591	11,917,369	2,119,222
Total governmental funds	$ 64,704,872	$ 61,436,516	$ 3,268,356

In total, the fund balances of the City's governmental funds increased by $3,268,356 during the year ended December 31, 2023.

The largest changes were in assigned fund balances, primarily in the nonmajor funds, as noted in the table above. The increase was largely due to the increase in interest earnings, due to a higher rate of return. Unassigned was also up with the change in the General Fund. General Fund activity is discussed in more detail later in this report.

GOVERNMENTAL FUNDS REVENUE

The following table presents the per capita revenue of the City's governmental funds for the past four years, along with state-wide averages.

We have included the most recent comparative state-wide averages available from the Office of the State Auditor to provide a benchmark for interpreting the City's data. The amounts received from the typical major sources of governmental fund revenue will naturally vary between cities based on factors such as a city's stage of development, location, size and density of its population, property values, services it provides, and other attributes. It will also differ from year-to-year, due to the effect of inflation and changes in its operation. Also, certain data in these tables may be classified differently than how they appear in the City's financial statements in order to be more comparable to the state-wide information, particularly in separating capital expenditures from current expenditures.

We have designed this section of our management report using per capita data in order to better identify unique or unusual trends and activities of the City. We intend for this type of comparative and trend information to complement, rather than duplicate, information in the MD&A. An inherent difficulty in presenting per capita information is the accuracy of the population count, which for most years is based on estimates.

Governmental Funds Revenue per Capita
With State-Wide Averages

	State-Wide		City of Ramsey			
Year	2020	2021	2020	2021	2022	2023
Population	20,000–100,000	20,000–100,000	27,263	27,946	28,520	28,712
Property taxes	$ 537	$ 557	$ 457	$ 468	$ 549	$ 623
Tax increments	44	49	45	63	70	65
Franchise fees	46	53	16	74	–	–
Special assessments	54	56	18	27	4	20
Licenses and permits	46	53	31	33	30	37
Intergovernmental revenues	273	202	212	58	218	192
Charges for services	91	110	46	73	65	45
Other	69	26	70	34	44	145
Total revenue	$ 1,160	$ 1,106	$ 895	$ 830	$ 980	$ 1,127

The City's governmental fund revenues for 2023 were $32,374,369, an increase of $4,459,120 (16.0 percent) from the prior year. On a per capita basis, the City received $1,127 in governmental fund revenue for 2023, an increase of $147 from the prior year.

A city's stage of development, along with the way a city finances various capital projects, will impact the mix of revenue sources it receives. The largest changes were in property taxes and other revenue. Property taxes were up $74 per capita as anticipated with the approved levy adopted in the current year. Other revenues were up $101 per capita, due to the previously discussed increase in investment earnings, due to a higher rate of return and adjustments to fair value of investments.

GOVERNMENTAL FUND EXPENDITURES

The expenditures of governmental funds will also vary from state-wide averages and from year-to-year, based on the City's circumstances. Expenditures are classified into three types as follows:

- **Current** – These are typically the general operating type expenditures occurring on an annual basis, and are primarily funded by general sources, such as taxes and intergovernmental revenues.

- **Capital Outlay and Construction** – These expenditures do not occur on a consistent basis, more typically fluctuating significantly from year-to-year. Many of these expenditures are project-oriented and are often funded by specific sources that have benefited from the expenditure, such as special assessment improvement projects.

- **Debt Service** – Although the expenditures for debt service may be relatively consistent over the term of the respective debt, the funding source is the important factor. Some debt may be repaid through specific sources, such as special assessments or redevelopment funding, while other debt may be repaid with general property taxes.

The City's expenditures per capita of its governmental funds for the past four years, together with comparative state-wide averages, are presented in the following table:

Governmental Funds Expenditures per Capita
With State-Wide Averages

	State-Wide		City of Ramsey			
Year	2020	2021	2020	2021	2022	2023
Population	20,000–100,000	20,000–100,000	20,263	27,946	28,520	28,712
Current						
General government	$ 118	$ 116	$ 178	$ 141	$ 142	$ 155
Public safety	320	327	219	230	239	258
Public works	112	112	76	77	88	193
Recreation	95	107	54	51	51	59
All other	104	77	18	77	38	59
	749	739	545	576	558	724
Capital outlay and construction	331	317	272	573	240	462
Debt service						
Principal	91	110	148	69	67	87
Interest and fiscal	33	34	32	30	22	44
	124	144	180	99	89	131
Total expenditures	$ 1,204	$ 1,200	$ 997	$ 1,248	$ 887	$ 1,317

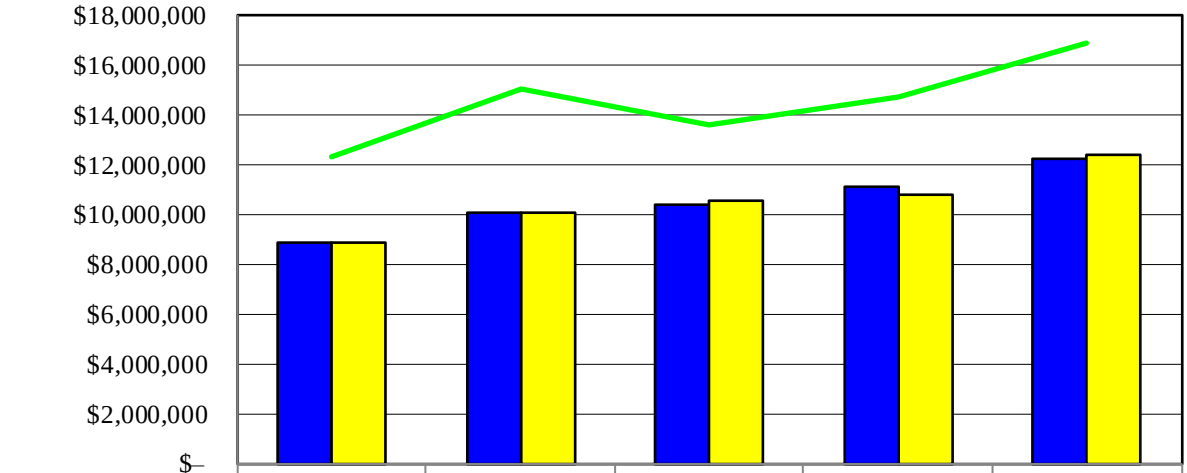
Total expenditures in the City's governmental funds for 2023 were $37,829,568, an increase of $12,478,839 (49.2 percent) from the prior year. On a per capita basis, the City expended a total of $1,317 in 2023, an increase of $430 from the previous year.

Current spending was up with natural inflationary increases and with more expenditures in public works for street maintenance and repairs. Capital outlay reported the largest change in comparison to the prior year. Capital spending was up in the current year for street reconstruction projects, equipment purchases, and improvements completed in the City's Center of Ramsey (COR) development. Debt service was up $42 per capita as anticipated with approved debt financing plans and issue costs on new debt in the current year.

GENERAL FUND FINANCIAL POSITION

The City's General Fund accounts for the financial activity of the basic services provided to the community. The primary services included within this fund are the administration of the municipal operation, police and fire protection, building inspection, streets and highway maintenance, and parks and recreation. The graph below illustrates the change in the General Fund financial position over the last five years. We have also included a line representing annual revenues to reflect the change in the size of the General Fund operation over the same period.

General Fund Financial Position
Year Ended December 31,



	2019	2020	2021	2022	2023
Fund Balance	$8,880,446	$10,090,053	$10,449,489	$11,095,052	$12,265,915
Cash (Net)	$8,846,081	$10,098,653	$10,548,733	$10,850,120	$12,382,617
Revenue	$12,305,492	$15,101,548	$13,613,351	$14,718,976	$16,896,225

The City's General Fund cash and investments balance at December 31, 2023 was $12,382,617, an increase of $1,532,497 from the previous year. Total fund balance at year-end was $12,265,915, an increase of $1,170,863 from the prior year.

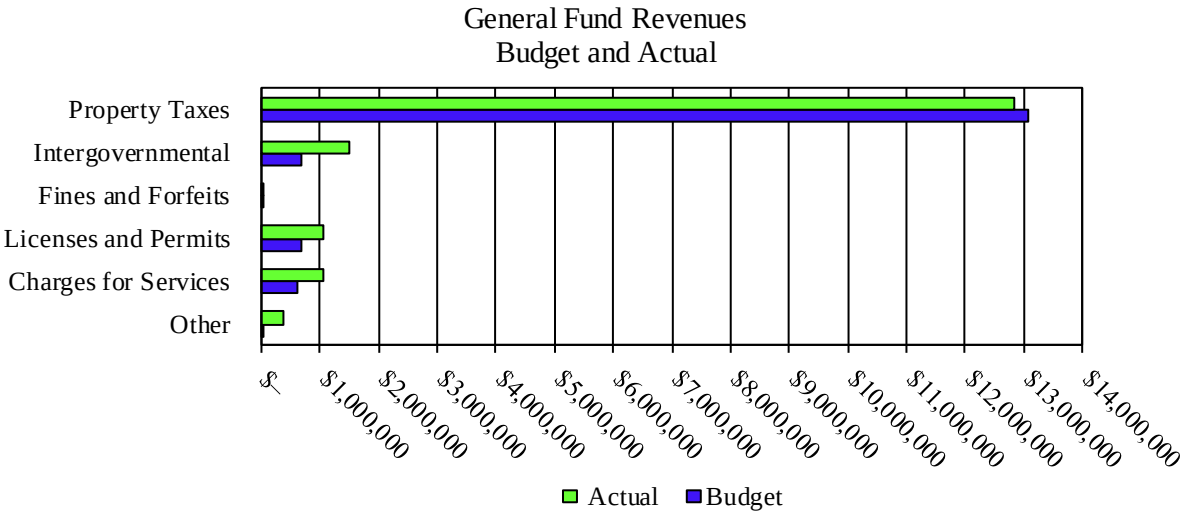
As the graph illustrates, the City has generally been able to maintain healthy cash and fund balance levels as the volume of financial activity has fluctuated. This is an important factor because a government, like any organization, requires a certain amount of equity to operate. A healthy financial position allows the City to avoid volatility in tax rates; helps minimize the impact of state funding changes; allows for the adequate and consistent funding of services, repairs, and unexpected costs; and is a factor in determining the City's bond rating and resulting interest costs.

A trend that is typical to Minnesota local governments, especially the General Fund of cities, is the unusual cash flow experienced throughout the year. The City's General Fund cash disbursements are made fairly evenly during the year other than the impact of seasonal services, such as snowplowing, street maintenance, and park activities. Cash receipts of the General Fund are quite a different story. Taxes comprise about 75.9 percent of the fund's total annual revenue. Approximately half of these revenues are received by the City in July and the rest in December. Consequently, the City needs to have adequate cash reserves to finance its everyday operations between these payments.

As of December 31, 2023, the City continued to meet the fund balance policy goal of the General Fund, which is to maintain an unrestricted amount equal to 50.0 percent of the following years adopted operating budget, plus prior year encumbrances and compensated absences.

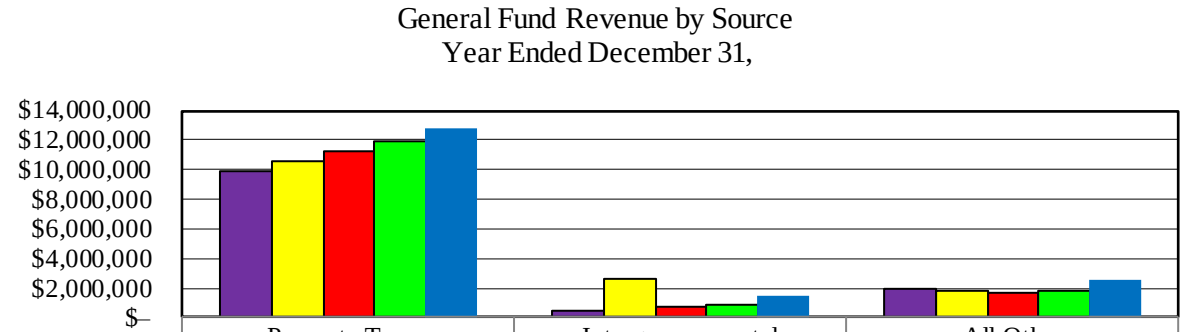
GENERAL FUND REVENUES

The following graph reflects the City's General Fund revenue sources for 2023 compared to budget:



General Fund revenue for 2023 was $16,896,225, which was $1,698,255 (11.2 percent) more than budget. The budget variance for revenue was largely due to conservative budgeting with most sources surpassing budget expectations. Improved investment earnings, elevated development activity, and federal funding recognized in the current year all contributed to revenues exceeding budget.

The following graph presents the City's General Fund revenues by source for the last five years. The graph reflects the City's reliance on property taxes, which represented 75.9 percent of General Fund revenues in 2023:

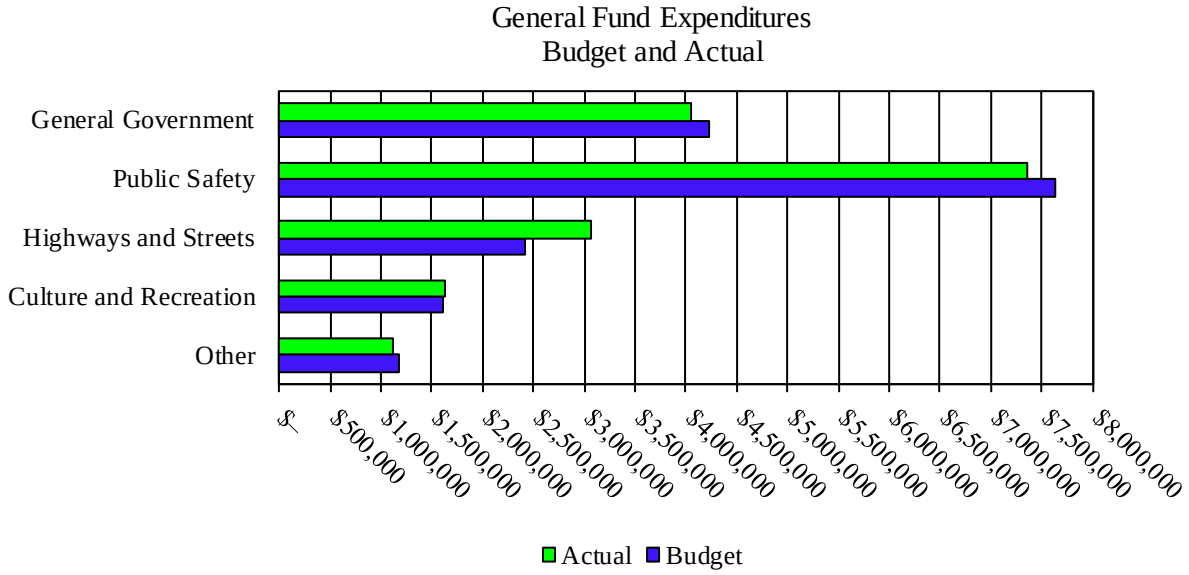


	Property Taxes	Intergovernmental	All Other
2019	$9,902,811	$442,366	$1,960,315
2020	$10,578,482	$2,679,428	$1,843,638
2021	$11,184,493	$706,660	$1,722,198
2022	$11,961,591	$885,575	$1,871,810
2023	$12,827,463	$1,508,405	$2,560,357

Total General Fund revenue for 2023 was $2,177,249 (14.8 percent) more than last year. The increase in taxes was as anticipated and approved with the annual levy process. Intergovernmental increased, due to recognition of more federal COVID-19-related entitlements reported in the General Fund in the current year. The increase noted in the "all other" category was in remaining various other miscellaneous sources and charges for services during the current year with elevated development activity. Improved investment earnings also contributed to the increase in other sources.

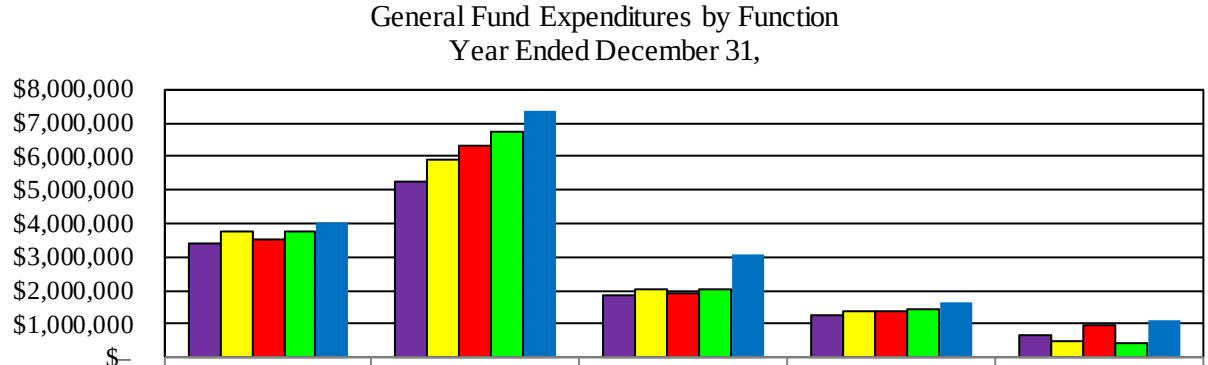
GENERAL FUND EXPENDITURES

The following graph illustrates the components of General Fund spending for 2023 compared to budget:



General Fund expenditures totaled $17,228,845 in 2023 and were $173,692 (or 1.0 percent) over the final budget. Spending was over budget for highways and streets by $648,020 and culture and recreation by $26,206. The largest variance in overspending for highways and streets was largely due to significant repairs and improvements to streets after the impact of a harsh winter. General government, public safety, and other expenditures were $168,333, $272,904, and $59,297 under budget, respectively. Open positions and conservative budgeting largely accounted for these variances.

The following graph shows General Fund expenditures for the last five years:



	General Government	Public Safety	Highways and Streets	Culture and Recreation	Other
2019	$3,386,029	$5,244,827	$1,827,573	$1,266,338	$690,688
2020	$3,782,634	$5,928,188	$2,009,196	$1,355,711	$497,057
2021	$3,543,561	$6,305,076	$1,942,497	$1,397,460	$977,809
2022	$3,740,839	$6,744,368	$2,026,890	$1,428,226	$450,538
2023	$4,053,311	$7,358,699	$3,066,934	$1,628,642	$1,121,259

Total General Fund expenditures for 2023 were $2,837,984 (19.7 percent) more than the previous year. Natural inflationary increases and the continued growth in development in the City contributed to the overall increase in expenditures. Highways and streets spending was up with road repairs as previously mentioned. The increase in other spending was due to planned capital equipment purchased as budgeted in the current year.

ENTERPRISE FUNDS OVERVIEW

The City maintains several enterprise funds to account for services the City provides that are financed primarily through fees charged to those utilizing the service. This section of the report provides you with an overview of the financial trends and activities of the City's enterprise funds, which include the Water, Sewer, Street Light, Recycling, and Storm Water Utility Funds.

The utility funds comprise a considerable portion of the City's activities. We understand that the City is proactive in reviewing these activities on an ongoing basis and we want to reiterate the importance of continually monitoring these operations. Over the years, we have emphasized to our city clients the importance of these utility operations being self-sustaining, preventing additional burdens on general governmental funds. This would include the accumulation of net position for future capital improvements and to provide a cushion in the event of a negative trend in operations.

ENTERPRISE FUNDS FINANCIAL POSITION

The following table summarizes the changes in the financial position of the City's enterprise funds during the year ended December 31, 2023, presented both by classification and by fund:

Enterprise Funds Change in Financial Position

	Net Position as of December 31, 2023	Net Position as of December 31, 2022	Change
Net position of enterprise funds			
Total by classification			
Net investment in capital assets	$ 71,932,644	$ 63,486,708	$ 8,445,936
Unrestricted	44,232,074	43,879,636	352,438
Total enterprise funds	$ 116,164,718	$ 107,366,344	$ 8,798,374
Total by fund			
Water Utility	$ 60,839,740	$ 55,298,323	$ 5,541,417
Sewer Utility	33,335,502	31,521,187	1,814,315
Street Light Utility	1,872,786	1,774,396	98,390
Recycling Utility	416,700	415,620	1,080
Storm Water Utility	19,699,990	18,356,818	1,343,172
Total enterprise funds	$ 116,164,718	$ 107,366,344	$ 8,798,374

In total, the net position of the City's enterprise funds increased by $8,798,374 during the year ended December 31, 2023. The increase in net position is due in part from investment earnings increasing by $8,083,219. Developer contributions and connection fees, along with an increase in utility rates and consumption billed also contributed to the overall growth in net position.

The increase in the net investment in capital assets portion of net position includes the City's use of resources for infrastructure improvements in the current year, along with contributions from developers, which was partially offset by current year depreciation. The City's use of resources for infrastructure reduced the increase reported in the unrestricted portion of net position.

The following table presents five years of comparative operating results for each of the City's utility enterprise funds:

	Operating Results – Fiscal Year Ended December 31,				
	2019	2020	2021	2022	2023
Utility enterprise funds					
Water					
Operating revenue	$ 2,138,209	$ 2,541,651	$ 3,057,474	$ 2,962,563	$ 3,574,961
Operating expenses	1,481,163	1,657,356	1,772,358	1,895,776	2,062,314
Operating income	$ 657,046	$ 884,295	$ 1,285,116	$ 1,066,787	$ 1,512,647
Operating income as a percentage of operating revenue	30.7 %	34.8 %	42.0 %	36.0 %	42.3 %
Sewer					
Operating revenue	$ 1,672,072	$ 1,714,469	$ 1,805,614	$ 1,876,957	$ 1,994,465
Operating expenses	1,628,839	1,723,238	1,742,380	1,947,356	2,209,802
Operating income (loss)	$ 43,233	$ (8,769)	$ 63,234	$ (70,399)	$ (215,337)
Operating income (loss) as a percentage of operating revenue	2.6 %	(0.5) %	3.5 %	(3.8) %	(10.8) %
Street Light					
Operating revenue	$ 217,169	$ 216,545	$ 222,364	$ 230,392	$ 234,607
Operating expenses	171,619	169,463	178,576	172,765	173,924
Operating income	$ 45,550	$ 47,082	$ 43,788	$ 57,627	$ 60,683
Operating income as a percentage of operating revenue	21.0 %	21.7 %	19.7 %	25.0 %	25.9 %
Recycling					
Operating revenue	$ 319,940	$ 319,664	$ 440,097	$ 452,107	$ 456,106
Operating expenses	380,192	366,764	507,067	514,231	527,182
Operating income (loss)	$ (60,252)	$ (47,100)	$ (66,970)	$ (62,124)	$ (71,076)
Operating income (loss) as a percentage of operating revenue	(18.8) %	(14.7) %	(15.2) %	(13.7) %	(15.6) %
Storm Water					
Operating revenue	$ 1,168,494	$ 1,164,868	$ 1,197,572	$ 1,230,582	$ 1,252,659
Operating expenses	588,224	777,252	715,349	791,605	864,721
Operating income	$ 580,270	$ 387,616	$ 482,223	$ 438,977	$ 387,938
Operating income as a percentage of operating revenue	49.7 %	33.3 %	40.3 %	35.7 %	31.0 %

As displayed in the table above, each of the individual enterprise funds was able to report positive operating results for the year ended December 31, 2023, with the exception of the Sewer Fund and the Recycling Fund.

Overall operating revenues totaled $7,512,798 in 2023, compared to $6,752,601 in the prior year. An increase in households and approved rate adjustments, along with more consumption contributed to the change over the prior year. Overall operating expenses totaled $5,837,943 in 2023, compared to $5,231,733 in the prior year. Spending was up in personal services, supplies, sewer utility disposal charges, and depreciation, with an increase in population and households serviced by the City's utility system.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

In addition to fund-based information, the current reporting model for governmental entities also requires the inclusion of two government-wide financial statements designed to present a clear picture of the City as a single, unified entity. These government-wide financial statements provide information on the total cost of delivering services, including capital assets and long-term liabilities.

STATEMENT OF NET POSITION

The Statement of Net Position essentially tells you what the City owns and owes at a given point in time, the last day of the fiscal year. Theoretically, net position represents the resources the City has leftover to use for providing services after its debts are settled. However, those resources are not always in spendable form, or there may be restrictions on how some of those resources can be used. Therefore, net position is divided into three components: net investment in capital assets, restricted, and unrestricted.

The following table presents the components of the City's net position as of December 31, 2023 and 2022, for governmental activities and business-type activities:

	As of December 31,		
	2023	2022	Change
Net position			
Governmental activities			
Net investment in capital assets	$ 66,959,661	$ 63,796,121	$ 3,163,540
Restricted	18,598,778	20,624,484	(2,025,706)
Unrestricted	26,728,758	23,405,779	3,322,979
Total governmental activities	112,287,197	107,826,384	4,460,813
Business-type activities			
Net investment in capital assets	71,932,644	63,486,708	8,445,936
Unrestricted	44,232,074	43,879,636	352,438
Total business-type activities	116,164,718	107,366,344	8,798,374
Total net position	$ 228,451,915	$ 215,192,728	$ 13,259,187

The City's total net position on December 31, 2023 was $13,259,187 more than the previous year. Governmental activities increased $4,460,813 and business-type activities increased $8,798,374.

The increase in net position within governmental activities presents the overall operating results of the governmental funds, along with the continued development and investment in infrastructure within the City. The increase in business-type activities net position matches the enterprise funds activity previously discussed.

At the end of the current fiscal year, the City is able to present positive balances in all categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities. The same situation held true for the prior fiscal year.

STATEMENT OF ACTIVITIES

The Statement of Activities tracks the City's yearly revenues and expenses, as well as any other transactions that increase or reduce total net position. These amounts represent the full cost of providing services. The Statement of Activities provides a more comprehensive measure than just the amount of cash that changed hands, as reflected in the fund-based financial statements. This statement includes the cost of supplies used, depreciation of long-lived capital assets, and other accrual-based expenses.

The following table presents the change in the net position of the City for the years ended December 31, 2023 and 2022:

	2023			2022
	Expenses	Program Revenues	Net Change	Net Change
Net (expense) revenue				
Governmental activities				
General government	$ 5,347,691	$ 1,406,459	$ (3,941,232)	$ (2,951,044)
Public safety	8,717,911	3,050,054	(5,667,857)	(6,347,603)
Highways and streets	8,670,486	4,188,975	(4,481,511)	2,407,017
Culture and recreation	2,194,755	923,779	(1,270,976)	(1,047,305)
Economic development	1,705,446	–	(1,705,446)	(1,096,422)
Interest and fiscal charges	1,258,959	–	(1,258,959)	(564,462)
Business-type activities				
Water utility	2,062,314	5,505,480	3,443,166	3,126,831
Sewer utility	2,209,802	3,206,979	997,177	1,458,559
Street light utility	173,924	234,607	60,683	57,627
Recycling utility	527,182	516,815	(10,367)	(7,563)
Storm water utility	864,721	2,099,058	1,234,337	1,692,807
Total net (expense) revenue	$ 33,733,191	$ 21,132,206	(12,600,985)	(3,271,558)
General revenues				
Property taxes			20,126,982	17,637,477
Franchise fees			–	4,859
General grants and contributions			3,223	3,644
Investment earnings (charges)			5,709,967	(5,221,440)
Gain on sale of capital assets			20,000	22,500
Total general revenues			25,860,172	12,447,040
Change in net position			$ 13,259,187	$ 9,175,482

One of the goals of this statement is to provide a side-by-side comparison to illustrate the difference in the way the City's governmental and business-type operations are financed. The table clearly illustrates the dependence of the City's governmental operations on general revenues, such as taxes, unrestricted grants, and unrestricted investment earnings. In contrast, the City's business-type activities tend to rely more heavily on program revenues like charges for services (sales) and program-specific grants to cover expenses. This is critical given the current downward pressures on the general revenue sources.

The change in net (expense) revenue presented in the table above, when compared to the prior year, is primarily due to the amount of developer contributions and capital grants recognized from year-to-year. These contributions fluctuate with the size and number of completed development projects. Positive adjustments on investments in the current year increased investment earnings compared to prior year, as seen in the above table.

ACCOUNTING AND AUDITING UPDATES

The following is a summary of Governmental Accounting Standards Board (GASB) standards expected to be implemented in the next few years.

GASB STATEMENT NO. 100, *ACCOUNTING CHANGES AND ERROR CORRECTIONS – AN AMENDMENT OF GASB STATEMENT NO. 62*

The primary objective of this statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability.

The requirements of this statement will improve the clarity of the accounting and financial reporting requirements for accounting changes and error corrections, which will result in greater consistency in application in practice. In turn, more understandable, reliable, relevant, consistent, and comparable information will be provided to financial statement users for making decisions or assessing accountability. In addition, the display and note disclosure requirements will result in more consistent, decision useful, understandable, and comprehensive information for users about accounting changes and error corrections.

The requirements of this statement are effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

GASB STATEMENT NO. 101, *COMPENSATED ABSENCES*

The objective of this statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures.

This statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used, but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. Leave is attributable to services already rendered when an employee has performed the services required to earn the leave. Leave that accumulates is carried forward from the reporting period in which it is earned to a future reporting period during which it may be used for time off or otherwise paid or settled.

This statement requires that a liability for certain types of compensated absences—including parental leave, military leave, and jury duty leave—not be recognized until the leave commences. This statement also requires that a liability for specific types of compensated absences not be recognized until the leave is used. This statement also establishes guidance for measuring a liability for leave that has not been used, generally using an employee's pay rate as of the date of the financial statements. A liability for leave that has been used, but not yet paid or settled should be measured at the amount of the cash payment or noncash settlement to be made. Certain salary-related payments that are directly and incrementally associated with payments for leave also should be included in the measurement of the liabilities.

With respect to financial statements prepared using the current financial resources measurement focus, this statement requires that expenditures be recognized for the amount that normally would be liquidated with expendable available financial resources.

The requirements of this statement are effective for fiscal years beginning after December 15, 2023, and all reporting periods thereafter. Earlier application is encouraged.

GASB STATEMENT NO. 102, *CERTAIN RISK DISCLOSURES*

The objective of this statement is to provide users of government financial statements with essential information about risks related to a government's vulnerabilities, due to certain concentrations or constraints.

This statement defines a *concentration* as a lack of diversity related to an aspect of a significant inflow of resources or outflow of resources. A *constraint* is a limitation imposed on a government by an external party or by formal action of the government's highest level of decision-making authority. Concentrations and constraints may limit a government's ability to acquire resources or control spending.

A government will be required to assess whether a concentration or constraint makes the primary government reporting unit or other reporting units that report a liability for revenue debt vulnerable to the risk of a substantial impact. Additionally, a government must assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued.

If a government determines that those criteria for disclosure have been met for a concentration or constraint, it should disclose information (as outlined in the standard) in notes to financial statements in sufficient detail to enable users of financial statements to understand the nature of the circumstances disclosed and the government's vulnerability to the risk of a substantial impact.

The requirements of this statement are effective for fiscal years beginning after June 15, 2024, and all reporting periods thereafter. Earlier application is encouraged.

CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

Special Purpose Audit Reports

Year Ended
December 31, 2023

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CITY OF RAMSEY
ANOKA COUNTY, MINNESOTA

Special Purpose Audit Reports
Year Ended December 31, 2023

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MMKR
CERTIFIED PUBLIC ACCOUNTANTS

PRINCIPALS
Thomas A. Karnowski, CPA
Paul A. Radosevich, CPA
William J. Lauer, CPA
James H. Eichten, CPA
Aaron J. Nielsen, CPA
Victoria L. Holinka, CPA/CMA
Jaclyn M. Huegel, CPA
Kalen T. Karnowski, CPA

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the City Council and Management
City of Ramsey, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ramsey, Minnesota (the City) as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 17, 2024.

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

(continued)

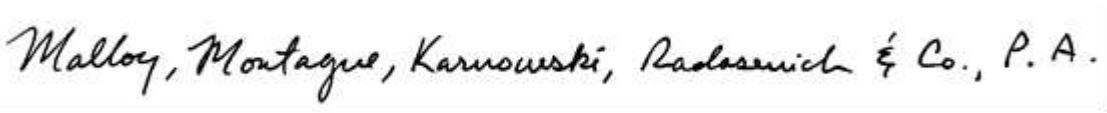
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REPORT ON COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this report is not suitable for any other purpose.



Minneapolis, Minnesota
June 17, 2024

MMKR
CERTIFIED PUBLIC ACCOUNTANTS

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Kalen T. Karnowski, CPA

INDEPENDENT AUDITOR'S REPORT

ON MINNESOTA LEGAL COMPLIANCE

To the City Council and Management
City of Ramsey, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Ramsey, Minnesota (the City) as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 17, 2024.

MINNESOTA LEGAL COMPLIANCE

In connection with our audit, nothing came to our attention that caused us to believe that the City failed to comply with the provisions of the contracting – bid laws, depositories of public funds and public investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing sections of the *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to Minnesota Statutes § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this report is not suitable for any other purpose.

Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Minneapolis, Minnesota
June 17, 2024

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CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Enhance City's communication through transparency and accountability.

Information

Title

Approve the Following Meeting Minutes:

1. City Council Work Session dated June 11, 2024
2. City Council Regular Session dated June 11, 2024

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

Action:

Motion to approve the following Council meeting minutes:

1. City Council Work Session dated June 11, 2024
2. City Council Regular Session dated June 11, 2024

Attachments

6-11-2024 CCWS

6-11-2024 Meeting

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/19/2024 10:16 PM
Form Started By: Katie Schmidt		Started On: 06/17/2024 10:22 AM
Final Approval Date: 06/19/2024		

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, June 11, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: Administrative Services Director Colleen Lasher
City Attorney Fritz Knaak
Community Development Director Stephanie Hanson
IT Manager Jason Fredrickson

1. CALL TO ORDER

Mayor Kuzma called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Detachment/Annexation Request Discussion for 15861 Jarvis St NW

Community Development Director Hanson reviewed the Staff report in regard to the detachment and annexation request for Northstar Truck & RV Parking LLC at 15861 Jarvis Street NW. She shared that the applicant is present this evening to answer any questions the Council may have.

Councilmember Specht asked if this request is to give up some of the City's land which would also mean that they would not be receiving property taxes on this property.

Community Development Director Hanson said yes.

Councilmember Specht said he would never support this.

Councilmember Howell asked if this property was annexed to Elk River, would the current use for their property be allowed in Elk River.

Community Development Director Hanson said yes.

Councilmember Howell asked why the City would not just allow this use. She said she is not in support of annexing this land.

Community Development Director Hanson shared that there have been some code enforcement issues in the past on this property where the land has not been utilized properly. She stated that Northstar still operates their business on the Elk River side of their property through a Conditional Use Permit. She added that Elk River said if this annexation does not go through then the business owner will have to build a berm to block the Ramsey parcel for screening purposes.

Councilmember Howell asked for the reasoning behind the need for a berm.

Community Development Director Hanson said it has to do with Ramsey's zoning on the property.

Councilmember Musgrove noted that it would make more sense to annex the portion of the land that is in Elk River and give it to Ramsey, then the City can work with the business owner on the zoning for the property. She asked why they wanted to annex to Elk River rather than Ramsey.

Community Development Director Hanson said it is due to the City's zoning and the Comprehensive Plan not aligning with this use.

Councilmember Musgrove asked if the zoning of this property has changed since Northstar purchased it.

Community Development Director Hanson said no. She noted that the last zoning code amendments did not address this area.

Councilmember Specht asked if there is any land that Elk River would be willing to swap for this property.

Councilmember Riley said he would like to hear from the applicant as he is not understanding why they would rather be annexed to Elk River than come forward for a zoning amendment.

Councilmember Olson said he does not see a benefit to the City in this situation.

Councilmember Woestehoff said he agrees with Councilmember Riley as the City has tools in place to allow for this type of use. He asked what zoning district this area would have to be in to allow the current use.

Community Development Director Hanson said it would have to be in the I-3 district.

Councilmember Woestehoff noted that this property is in a tough spot. He said he is not opposed to letting this property go; however, it also makes more sense to him for the land in Elk River to be annexed to Ramsey. He asked about the timing of an annexation if it were to go through. He noted that there is an assessment on this property that goes through 2024 in Ramsey, and he would want to make sure that this special assessment is paid as a part of any sort of transaction.

The applicant came forward and shared that before purchasing the property he came to both Ramsey and Elk River and had asked what lot in these areas would allow him to run his business. He said a gentleman had shown him the property which he currently owns which was not up for sale at the time; however, he spoke to the property owner who was willing to sell it to him. He stated he started the business and after a few months, he found out he was not able to run his business on the Ramsey side, which is when they started the annexation process. He added that City Planner Chris Anderson is the person who suggested this annexation in the first place.

Councilmember Woestehoff asked if there was a reason that they preferred Elk River over Ramsey or if the reverse would be acceptable if they changed the zoning in this area to allow the business.

The applicant stated that Ramsey has a lot of restrictions and does not allow the business to be run. He explained that he would have to put asphalt or concrete throughout the entire property. He added that he also spoke with Elk River and because the only entrance and exit to the property is on the Elk River side, that is why having the whole property in Elk River was suggested.

Councilmember Woestehoff said if they were to annex the Elk River portion to Ramsey then the entrance and exit to the property would be on Jarvis in Ramsey, so this is a non-exclusive point.

The applicant added that Ramsey also did not want him to have outdoor storage on this property and the City wanted him to have a building on the property.

Community Development Director Hanson explained that the zoning code in Ramsey does require there to be a principal structure on the property and it could not just be used as a trucking terminal. She added that the building also needs to be a certain size to allow for a trucking terminal on the property. She noted that the code also requires paved or concrete surfaces for parking.

Councilmember Howell said she would rather work with the applicant on this use than lose the land to Elk River.

The applicant added that the previous property owner also used this land for outdoor storage and his use was not as structured and clean as he keeps the property.

Councilmember Specht agreed that he would be happy to work with the property owner to see what compromises they can make to retain this land in the City. He said he would never just give this land to Elk River unless they were offering the City land in return.

Mayor Kuzma noted that even if they change the zoning for this property, he is not sure if they would allow the surface to not be paved.

Councilmember Specht said they would have to have these discussions as a Council to work out the details.

Councilmember Musgrove said they will have to look at the City requirements and see what they would have to change to allow this business. She noted that with home occupation permits there is a template that they give people permission to have a home-based business with certain criteria

and if the business sells this land then things can change. She explained that if the land is all in one city or the other it makes it better for the access point and better for a business proposition to the owners as well if they were to sell this property down the line. She said she would like to work with the property owner on a compromise rather than giving the land to Elk River.

Councilmember Howell said it would be nice to annex the Elk River portion to Ramsey.

The applicant asked if they are going to allow him to run his outdoor storage business on the Ramsey portion.

Mayor Kuzma said they will have to work through this with Staff to see what they can accommodate.

Councilmember Woestehoff noted that they need to fully understand what the requirement for this land is. He reiterated that there are tools that they can use to zone the property to allow the use. He said that the Council and Staff need to know what all this business will require on the land, so they can work through this.

The applicant shared that he spoke with Planning Manager Todd Larson on this, and he said that there is no chance for them to operate this kind of business on Ramsey land which is why they are wanting to annex to Elk River.

Councilmember Woestehoff explained that there is no chance they can run the business on the land with the current zoning; however, the Council can make decisions on ways that they can change zoning or the rules to make this an allowed use.

The consensus of the Council was to direct Staff to try to work towards a compromise to keep this land in Ramsey but make it so the property owner can still operate his business on the property.

2.02: Continue Discussions Regarding Proposed Updates to the Personnel Policy

Administrative Services Director Lasher continued her review of the personnel policy updates, discussing Section 11, the Use of City Property.

Councilmember Woestehoff noted that the section added to 11.2 that addresses returning voicemails within one business day does not seem to belong in this section as it is more behavioral than reliant on technology. He noted that it has always been a frustration for him that Councilmembers get voicemail boxes, but they have to call out on their personal cell phone. He noted that they all take on a liability by using their personal phone numbers. He suggested adding some language that states that personal phones may be used for City business.

Councilmember Musgrove agreed that the section added to 11.2 has more to do with behavior rather than technology.

Administrative Services Director Lasher explained that she is struggling to find where she could move this section so that it would stand out. She said she can work on finding another logical place to put this language.

Councilmember Specht asked how this works for people on vacation.

Administrative Services Director Lasher explained that when an employee is out of the office due to vacation, their voicemails should be updated to include an alternative contact person.

Mayor Kuzma stated this would not necessarily cover the Council.

Councilmember Musgrove noted that under the last section of Section 11 it states that City property should only be used for official purposes and in the capacity for which it was designed. She asked if this is related to software or the hardware device.

Councilmember Specht stated that the idea around this is that the City property will be used for City business and its intended use.

Councilmember Woestehoff said he can understand the confusion; however, this is a very common phrase for these types of policies.

Administrative Services Director Lasher continued her review of the updates to the policy. She noted that she attempted to cut as much unnecessary verbiage as possible.

Councilmember Woestehoff asked if cloud infrastructure is currently being used and if it should be included in the IT systems section as a policy for the future.

IT Manager Fredrikson said they can add this.

Councilmember Musgrove asked about LinkedIn being taken off of the list of social networking sites. She asked why this was removed.

IT Manager Fredrickson explained that LinkedIn is still allowed, they just used more updated examples in their definition.

Administrative Services Director Lasher said they can keep LinkedIn on this definition.

Councilmember Musgrove noted that there is no consistency throughout this section when referring to IT as sometimes it just refers to IT and other times it refers to IT Staff or Manager. She asked about the zero exceptions portion of hardware and software acquisitions.

Administrative Services Director Lasher explained that the reason it says zero exceptions is to put emphasis on the fact that there will be no exceptions.

Councilmember Musgrove said the word ‘no’ makes more sense here and gives off the same message as ‘zero.’

Councilmember Howell agreed and suggested italicizing the word to add emphasis.

Councilmember Olson stated that the word ‘zero’ stands out because it is very definite that there is no tolerance for this.

Administrative Services Director Lasher said they can add something about no tolerance for this to add clarity.

Councilmember Woestehoff suggested adding subscribing to hardware or software to the prohibited list.

Councilmember Musgrove asked about item E under data management and protection. She asked why the workstations would not be backed up.

IT Manager Fredrickson explained that they do not backup local machines as everything should be on the file server and is backed up that way.

Councilmember Specht asked if there are City tablets and phones that they issue that they do not want apps downloaded on as the section on installations and downloads only refer to PCs.

Councilmember Woestehoff said a PC is just used as an example. He asked if there is language in the policy that addresses devices getting lost or stolen.

IT Manager Fredrickson said this is addressed when they discuss City issued cell phones.

Councilmember Woestehoff noted that it may also be relevant when talking about other devices as most employees have City issued laptops.

Councilmember Musgrove asked about communication with Staff when they are out on the worksite. She asked if radios are ever used or if all communication is done on cell phones.

IT Manager Fredrickson said it is different based on different departments.

Councilmember Musgrove asked how City issued cell phones are tracked and budgeted.

IT Manager Fredrickson explained that in the typical process, a manager will come to him with a need and a justification of why a certain employee needs a cell phone and if he sees this as an adequate justification then he provides the cell phone. He added that all cell phone budgeting was assigned to IT several years ago.

Councilmember Musgrove asked how approved uses are being tracked on Staff cell phones when they opt to use their own personal cell phone rather than a City issued phone.

Councilmember Woestehoff said if they are using their personal cell phone then it is not a City resource. He asked if the CAN-SPAM Act is ever addressed in the policy.

IT Manager Fredrickson said he does not believe it is.

Councilmember Woestehoff noted it may be important to add some language that explains that there are internet communication rules that they may or may not be under jurisdiction to follow.

Councilmember Musgrove asked about item C under personal use. She asked how often long distance calls are made and charged out and if it is on an honor system that people report that they made long distance calls.

Administrative Services Director Lasher asked if they have unlimited calling where it does not matter the distance.

IT Manager Fredrickson said on the cell phones they do, but desk phones do not, and they are charged for the long distance calls.

Administrative Services Director Lasher added that there are some phones that do not allow long distance calls without a code.

Councilmember Musgrove asked how often employees are making long distance calls for personal use.

IT Manager Fredrickson said this has never happened before.

Administrative Services Director Lasher said it would be easier to prohibit personal long distance calls from the City landlines.

Councilmember Woestehoff said he would love to see an option to migrate to Teams phones as opposed to the current phone system.

IT Manager Fredrickson explained that he is currently working on a project to convert over the phone lines that he can discuss more later.

Councilmember Musgrove shared that in all of her years on the Council this is the first time she has been given a tutorial on what to look for in email phishing scams. She thanked the IT Staff for this training.

Administrative Services Director Lasher moved on to discuss the use of City vehicles.

Councilmember Woestehoff asked if the section that states that the City will examine driving records refers to background checks.

Administrative Services Director Lasher said no and explained that they can go to the clearing house if someone has a commercial driver's license, and if they have a standard license then they can get the report from the DMV.

Councilmember Musgrove asked about the 40-mile distance is a standard distance for work related training.

Administrative Services Director Lasher explained that the 40-mile mark defines the metro area. She said they do encourage Staff to utilize City vehicles when possible as it is cheaper than paying a mileage reimbursement.

Councilmember Musgrove asked if any of this is negotiated in union contracts.

Administrative Services Director Lasher said no. She reviewed the telecommuting/remote work policy.

Councilmember Specht asked if the ability to work remotely should be more performance based rather than hours worked per week. He noted that if they are able to hire someone remotely then it could open up their applicant pool.

Administrative Services Director Lasher said she would recommend keeping this the way it is written to not allow anyone who works less than 28 hours a week to work remotely.

Councilmember Musgrove asked if there is any regulation on how many people in a department can be absent.

Administrative Services Director Lasher explained that they ask department heads to be able to manage this on their own, similar to how they manage vacation days.

Councilmember Musgrove stated that she would like to make sure that there is still comradery between Staff and no animosity about certain people working from home and others having to be in office.

Administrative Services Director Lasher explained that everyone who works remotely has an assigned day to do so. She added that she does occasionally have to ask people to work remotely on a different day than their assigned day due to staffing needs. She said they have never had an issue with this in the past.

Councilmember Woestehoff shared that in some telecommuting policies he has seen a requirement to maintain a certain distance from the office. He asked if there is any thought around adding something about this to the policy.

Administrative Services Director Lasher said they have language in the policy that states that the telecommuter must be willing and able to return to the office within 48-hours. She said they can shorten this timeline.

Councilmember Woestehoff said he does not have an issue with the 48-hour timeline. He noted that the City is a service organization and sometimes people may be needed in office on short notice. He suggested putting some geographical boundary to ensure that telecommuters are within a reasonable distance to their primary office.

Councilmember Specht said he does not see the need for a geographical boundary; however, if they do want to add this then he would like there to be some leeway on this depending on situations. He gave an example of someone wanting to work one day while they are on a vacation.

Councilmember Musgrove said she does not like the idea of allowing employees to work on vacation.

Councilmember Howell asked if this has ever been an issue with people working remotely too far from their office.

Administrative Services Director Lasher said no they have never had an issue with this.

Councilmember Howell suggested leaving this as is.

Administrative Services Director Lasher shared that there was great concern brought up by the Police Chief, the Public Works Director, and herself that in Section 5 the language was changed as to who could authorize overtime to be the department heads only. She noted that she received feedback that department heads want to empower their supervisors to approve this as there is no way that they could approve all overtime themselves. She asked for a reconsideration of this change. She reviewed the changes to the ESST policy.

The consensus of the Council was to direct Staff to move forward with the discussed changes to the Personnel Policy, including changing the language on who can authorize overtime back to supervisors rather than only department heads.

2.03: Set Date for EPB Candidate Interviews

Administrative Services Director Lasher shared that there are currently two vacancies on the EPB that need to be filled. She requested they set a date for interviewing these candidates.

The consensus of the Council was to schedule the interviews for Thursday, June 20.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:52 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, June 11, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Mark Kuzma Councilmember Chelsee Howell Councilmember Debra Musgrove Councilmember Michael Olson Councilmember Chris Riley Councilmember Dan Specht Councilmember Matt Woestehoff
Members Absent:	None
Also Present:	City Engineer/Public Works Director Bruce Westby Fire Chief Matt Kohner Police Chief Jeff Katers Administrative Services Director Colleen Lasher City Attorney Fritz Knaak Community Development Director Stephanie Hanson

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

2. PRESENTATION

2.01: Oath of Office - Patrol Officer

Police Chief Katers introduced Patrol Officer Bryce Elhers and gave a brief background on Mr. Elhers.

Administrative Services Director Lasher gave the Oath of Office to Mr. Elhers.

2.02: Annual Fire Department Update and Review of 2023 Activity

Fire Chief Kohner reviewed the 2023 Fire Department report with the Council. He highlighted fire calls for service data, fire response trends and updated the council on Fire Department activities in 2023.

The Council thanked Fire Chief Kohner for his service to the City.

2.03: Annual Police Department Report to City Council and Review of 2023

Police Chief Katers reviewed the 2023 Police Department report with the Council. He highlighted police department activities, updates, crime data, and call for service trends for 2023.

The Council thanked Police Chief Katers for his presentation and his work.

3. CITIZEN INPUT

John Enstrom, a 47 year Ramsey resident, came forward to share about an event he is holding on Friday, June 14, which is the largest flag retirement event in the State. He shared that they have added other communities to this event and they are anticipating over 3000 flags to be professionally retired. He stated the event will start at 3:00 p.m. on Friday and the prayer service will begin at 5:00 p.m. He asked the City for a burn permit and for an acknowledgment of what they will be doing. He noted this is a very honorable event and they welcome all who would like to attend. He explained that everything is done very safely by the American Legion.

4. APPROVE AGENDA

Motion by Councilmember Woestehoff, seconded by Councilmember Howell, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Howell, Musgrove, Olson, Riley, and Specht. Voting No: None.

5. CONSENT AGENDA

Councilmember Musgrove stated she would like to pull Item 5:11 and move it to Council Business for discussion.

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to approve the following items on the Consent Agenda, removing Item 5:11 to 7.2:

5.01: Receive Cash and Investments for Period Ending May 31, 2024
5.02: Note the following Boards, Commissions and Meeting Minutes:
- Planning Commission Meeting Minutes Dated April 25, 2024.
- Public Works Committee Meeting Minutes Dated April 16, 2024.
- Parks and Recreation Commission Meeting Minutes Dated April 11, 2024.

5.03: Approve the following Meeting Minutes:
1) City Council Work Session dated May 28, 2024
2) City Council Regular dated May 28, 2024

5.04: Approve JPA with Sherburne County Sheriff's Office to participate in the Regional Criminal Tracking and Analysis Group (RCTAG)

5.05: Approve a Joint Powers Agreement with the City of Blaine/Blaine PD for the 3M PGA Event
5.06: Approve Liquor License Renewals
5.07: Approve Business License Applications.
5.08: Authorization to an Accountant I
5.09: Adopt Resolution #24-158 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 23, 2024 through June 5, 2024.
5:10: Adopt Resolution #24-142 Requesting General Election Post-Election Review
5:11: ~~Adopt Resolution #23-144 #24-155 Declaring Participation in State Performance Measurement Program~~ - Please Note: this case was removed from the Consent Agenda and put on the Regular Agenda as item 7.2
5:12: Adopt Resolution #24-146 Approving a Final Plat and Development Agreement for "Waterfront Village."
5:13: Adopt Resolution #24-147 Approving Right of Re-Entry Agreement, Subordination Agreement and Sale of a Portion of Outlot A, Ramsey Properties Addition; Centra Homes
5:14: Adopt Resolution #24-153 Ordering Plans and Specifications for Improvement Project #25-01, Rivers Bend Regional Stormwater Improvements
5:15: Adopt Resolution #24-154 Approving Lease Agreement for 6701 Hwy 10 NW: Case of God's Kingdom Ministry
5:16: Adopt Resolution #24-159 Approving Plans and Authorizing Requests for Quotes for Improvement Project #24-56, Lift Station No. 1 Permanent Generator
5:17: Adopt Resolution #24-160 Approving Construction Contingency Expense No. 6 for Improvement Project #21-09, Centralized Water Treatment Plant

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Howell, Olson, Riley, Specht, and Woestehoff. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Adopt Resolution #24-156 Accepting Bids and Awarding Contract for 2024 Neighborhood Pavement Overlay Improvements, Improvement Project #24-07

City Engineer/Public Works Director Westby reviewed the Staff report in regard to the 2024 neighborhood pavement overlay project. He shared the low bid from North Valley, Inc. in the amount of $1,562,549.03.

Councilmember Musgrove asked about the benefit of having Basalt Street completed with this project.

City Engineer/Public Works Director Westby explained that the City has just over two miles of gravel roads left in their road system. He said these roads require different maintenance. He added

that the gravel can run off with rain and is difficult to plow in the winter. He shared that there is a stripping business on the end of Basalt Street and they are working with this property owner on a frequent basis to grade this road and get it to work for the business. He noted that Public Works is looking to remove all gravel roads so they would no longer need to have a grader in their fleet.

Motion by Councilmember Musgrove, seconded by Councilmember Olson, to adopt Resolution #24-156 accepting bids and awarding a contract for construction for 2024 Neighborhood Pavement Overlay Improvements, Improvement Project #24-07, for the base bid plus alternate bid to North Valley, Inc. in the amount of $1,562,549.03.

Further discussion:

Councilmember Specht shared that he has been hearing from residents about having Beatty Street and Collins Drive paved as soon as possible.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Olson, Howell, Riley, Specht, and Woestehoff. Voting No: None.

7.02: Adopt Resolution ~~#23-144~~ #24-155 Declaring Participation in State Performance Measurement Program - Please Note: this case was removed from the Consent Agenda and put on the Regular Agenda as item 7.2

Councilmember Musgrove shared that she requested that this item be pulled from the Consent Agenda as the Staff report contains discussion about a standard measured program and some of the information is based on survey results, which they do not have this year. She noted that she would like to know more from Staff on what kind of information will go into this if they do not have a survey. She stated that in past years they have participated in this even without a survey; however, she is curious as to where their data will come from this year. She said she would either like some more information on this tonight or to have a broader discussion on this in a Work Session.

Community Development Director Hanson stated she does not have this information this evening; however, she can have it at the next Work Session.

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to table Resolution ~~#23-144~~ #24-155 Declaring the City of Ramsey's Participation in the State Council on Local Results and Innovation -- Performance Measurement Program to a Work Session for further discussion.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Howell, Olson, Riley, Specht, and Woestehoff. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

Councilmember Howell shared that as part of the Consent Agenda this evening, Resolution #24-142 was unanimously passed which is requesting additional post-election reviews for two-thirds

of Ramsey's precincts after the General Election. She explained that the Anoka County Canvassing Board currently only conducts post-election review for four randomly selected precincts in the entire County. She said as elected City officials, the Council believes that there is a need for more post-election reviews. She added that they are not the only city in Anoka County to have passed a similar resolution and she is certain more will follow. She thanked the local organization, the Anoka County Election Integrity Team, for bringing the need to address this issue to the Council's attention. She shared that she is hopeful that the Anoka County Canvassing Board will take note of the unanimity of the Ramsey City Council and address this request.

Councilmember Musgrove agreed with Councilmember Howell and thanked the other members of the Council for participating in the discussion on this matter to come to a unanimous decision. She stated that reviewing elections is very similar to other City processes for audits. She added that the Parks and Recreation Commission will be meeting at Rivers' Bend Park on Thursday. She noted that she had the honor of attending Officer Jamal Mitchell's memorial service earlier today. She shared that this young officer only served for a short time but had a huge impact on the people that he knew and served.

Councilmember Specht shared that the grand reopening of Rivers' Bend Park is scheduled for this Thursday from 5:00 p.m. to 6:30 p.m.

Councilmember Woestehoff added that the first concert in the Draw Concert Series is scheduled for Thursday.

9. ADJOURNMENT

Motion by Councilmember Howell, seconded by Councilmember Olson, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Howell, Olson, Musgrove, Riley, Specht, and Woestehoff. Voting No: None.

The regular meeting of the City Council adjourned at 7:47 p.m.

Respectfully submitted,

_____
Brian S. Hagen
City Administrator

ATTEST:

_____
Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org <http://www.qctv.org>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Create a positive image for residential neighborhoods, business districts and key corridors.

Information

Title

Approve Business License Applications.

Purpose/Background:

The purpose of this case is to obtain City Council approval of business license applications (not including Rental or BRC).

Background: Certain businesses or groups in the City of Ramsey are required to apply for a business license in addition to the Business Registration Certificate (BRC). Other businesses that may require a license, but are not required to have a BRC, may also be included in this approval. Those new license requests and/or renewals are attached for City Council approval.

Notification:

All current business license holders are posted on www.cityofframsey.com once approved.

Funding Source:

License fees are collected at time of application.

Recommendation:

Staff recommends approval of business license applications.

Action:

Motion to approve the attached business license applications.

Attachments

Business License Applications

Form Review

Inbox	Reviewed By	Date
Sean Sullivan	Sean Sullivan	06/18/2024 04:20 PM
Brian Hagen	Kathy Schmitz	06/20/2024 03:29 PM
Form Started By: Wendy Schlueter		Started On: 06/18/2024 11:13 AM
Final Approval Date: 06/20/2024		

Report Name: License Report - License Types
Council Dates: 6/25/2024 to 6/25/2024
Status: Active, Inactive
License Type(s): 3.2 Beer Off-Sale, 3.2 Beer On-Sale Temporary, Amusement Center, Amusement Devices/Billiard Tables, Broker/Precious Metals Dealer, Business License-1st Year, Business License-Renewal, Garbage Haulers, Gasoline Sales, Hemp, Low-Potency Edible Retailer Registration, Liquor 2 A.M. Closing, Liquor Off-Sale, Liquor On-Sale, Liquor On-Sale Sunday, Mobile Food Unit–90 Days, Mobile Food Unit–Annual, Motor Vehicle Sales/Repair/Rentals, Multi-Family Rental, Pawnbroker, Rental, Rental - Conversion, Rental - Multi-Family, Rental - Short Term, Second Hand Goods Dealer, Special Events, Temporary Amusement/Carnival/Circus, Temporary Intoxicating, Therapeutic Massage Establishment, Therapeutic Massage Therapist, Tobacco, Transient Merchant/Peddler/Solicitor, Wine Off-Sale, Wine On-Sale

City of Ramsey
License Report - License Types

Company	DBA	Complex_Name	Applicant	Location	Exp. Date	Council Date	Status
Mobile Food Unit–90 Days							
O'Neil Amusements LLC	Cheese Curd Tacos		Richard C O'Neil		9/26/2024	6/25/2024	A
					Mobile Food Unit–90 Days License Count:		**1**
Mobile Food Unit–Annual							
JGA Group LLC	Brisbane's Revenge		Jim Armstrong		12/31/2024	6/25/2024	A
					Mobile Food Unit–Annual License Count:		**1**
					Total Licenses:		**2**

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Strive for high organizational morale and employee retention

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Information

Title

Authorization to Hire two Community Service Officers (CSO/LEPS)

Purpose/Background:

Background of the position: This position was discussed during the June 13, 2023 work session. It was explained that the structure of this C.S.O position would be new to the City. It is referred to as C.S.O./L.E.P.S. (Community Service Officer / Law Enforcement Program Student); it is essentially a long-term paid internship. The purpose of this position is to increase the likelihood of hiring future Police Officers that have worked in this role. C.S.O./L.E.P.S. employees must be enrolled in law enforcement schooling, as well as to provide evidence of continued schooling while employed as a C.S.O/L.E.P.S.; or have received a Post Eligibility letter, showing proof of meeting the requirements to become a sworn officer in Minnesota. The length of employment as a C.S.O./LEPS is limited to a maximum of five years, or one-year post eligibility, whichever comes first.

Background of this case: As a result of the City Council's authorization to add the C.S.O./L.EP.S. program, Human Resources staff proceeded with the recruitment process in hopes of hiring two new employees into the C.S.O./L.E.P.S. program. However, only one candidate passed the hiring process, leaving one position vacant. Since that time, the City received a resignation from a different CSO, leaving the Police Department short by two employees. A new recruitment was conducted resulting in staff interviewing many candidates, including Ms. Abby Spitzer and Ms. Madison Spah, who were both selected to advance in the recruitment process.

Both Ms. Spitzer and Ms. Spah completed the necessary pre-employment background checks and staff recommends them both for the two part-time CSO/LEPS positions. Ms.Spitzer and Ms. Spah will be subject to the AFSCME contract, the Personnel Policy and a 6-month probationary period.

The primary objective of this position is to perform a variety of non-sworn law enforcement support duties in the Police Department. This position provides cost-effective public safety and superior customer service while performing regularly scheduled community service work, high priority unanticipated calls for service, public protection and crime prevention.

Funding Source:

The funding for this position has been accounted for within the 2024 budget.

Recommendation:

To hire Ms. Abby Spitzer as a part-time Community Service Officer, effective on or near July 8, 2024, at $24.20 per hour which is step 2 of the 2024 wage scale. To hire Mr. Madison Spah as a part-time Community Service Officer, effective on or near July 15, 2024, at $23.05 per hour, which is step 1 of the 2024 wage scale.

Action:

Authorization to hire Ms. Abby Spitzer as a part-time Community Service Officer, effective on or near July 8, 2024, at $24.20 per hour, which is step 2 of the 2024 wage scale.
Authorization to hire Ms. Madison Spah as a part-time Community Service Officer, effective on or near July 15, 2024, at $23.05 per hour, which is step 1 of the 2024 wage scale.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Colleen Lasher	Colleen Lasher	06/14/2024 12:10 PM
Brian Hagen	Brian Hagen	06/19/2024 10:16 PM
Form Started By: Katie Schmidt		Started On: 06/14/2024 09:31 AM
Final Approval Date: 06/19/2024		

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Adopt Resolution #24-175 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 6, 2024 through June 19, 2024.

Purpose/Background:

Adopt Resolution #24-175 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 6, 2024 through June 19, 2024.

Recommendation:

Staff Recommends to Adopt Resolution #24-175 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 6, 2024 through June 19, 2024.

Action:

Motion to Adopt Resolution #24-175 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of June 6, 2024 through June 19, 2024.

Attachments

Bills List 6/25/2024

Resolution 24-175

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	06/20/2024 10:34 AM
Brian Hagen	Kathy Schmitz	06/20/2024 03:29 PM
Form Started By: Jennifer Morrison		Started On: 06/20/2024 10:05 AM
Final Approval Date: 06/20/2024		

RAMSEY CITY COUNCIL MEETING

6.25.24

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:		SUBMITTED FOR APPROVAL
Prepaids 6.6.24 - 6.19.24		$ 417,006.74
Accounts Payable 6.6.24 - 6.19.24		1,114,865.77
Payroll	6.7.24	251,859.40
Debt Service		
Pay Estimates- Projects		4,732,350.50
TOTAL SUBMITTED FOR APPROVAL THIS MEETING (Invoices Available for Reviewal)		**$ 6,516,082.41**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:

	APPROVED PREVIOUS MTG	2024 Y.T.D.
PREPAIDS	$ 322,261.03	$ 4,821,306.73
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	586,564.12	7,144,604.51
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	274,314.12	2,800,236.46
CORRECTION TO PAYROLL		
DEBT SERVICE	678,953.85	721,635.10
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS		8,518,335.87
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 1,862,093.12**	**$ 24,006,118.67**

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6/6/2024 – 6/19/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
118934	**6/6/2024**		**113093 4 ACE PRODUCTIONS**							
		295.00	BULLDOZE THE BULLY- SAFETY		125540	06122024	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		0.00	CAMP PRESENTATION		125540	06122024	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		295.00								
118935	**6/6/2024**		**100948 ANOKA COUNTY LICENSE CENTER**							
		3,701.06	REG & PLATES FOR #646		125538	06062024	0452.6550		MOTOR VEHICLES	PARK & RECREATION
		9,088.73	REG & PLATES #642		125538	06062024	0311.6540		HEAVY MACHINERY	STREET MAINTENANCE
		9,088.73	REG & PLATES #644		125538	06062024	0311.6540		HEAVY MACHINERY	STREET MAINTENANCE
		21,878.52								
118936	**6/6/2024**		**108178 BANIA, DON**							
		400.00	USE YOUR HEAD TO PROTECT YOUR		125539	06122024	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		0.00	BODY- SAFETY CAMP PRESENTATION		125539	06122024	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		400.00								
118937	**6/6/2024**		**100297 CENTERPOINT ENERGY**							
		277.72	MONTHLY GAS CHARGES		125550	8000014064-2 APR 2024	0211.6373		GAS	POLICE PROTECTION
		531.40	MONTHLY GAS CHARGES		125550	8000014064-2 APR 2024	0452.6373		GAS	PARK & RECREATION
		245.68	MONTHLY GAS CHARGES		125550	8000014064-2 APR 2024	0311.6373		GAS	STREET MAINTENANCE
		103.36	MONTHLY GAS CHARGES		125550	8000014064-2 APR 2024	0220.6373		GAS	FIRE PROTECTION
		245.68	MONTHLY GAS CHARGES		125550	8000014064-2 APR 2024	9601.6373		GAS	WATER FUND
		245.68	MONTHLY GAS CHARGES		125550	8000014064-2 APR 2024	9602.6373		GAS	SEWER FUND
		245.68	MONTHLY GAS CHARGES		125550	8000014064-2 APR 2024	9605.6373		GAS	STORM WATER UTILITY
		1,895.20								
118938	**6/6/2024**		**100116 CONNEXUS ENERGY**							
		8,319.19	4/18-5/17/24 ELECTRIC USE		125546	759126-303107 MAY 2024	0194.6371		ELECTRIC UTILITIES	GENERAL GOVERNMENT BUILDING
		833.26	4/18-5/17/24 ELECTRIC USE		125546	759126-303107 MAY 2024	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		61.86	4/18-5/17/24 ELECTRIC USE		125546	759126-303107 MAY 2024	9230.6249		MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHO
		2,594.38	4/18-5/17/24 ELECTRIC USE		125546	759126-303107	9240.6371		ELECTRIC UTILITIES	PARKING RAMP MAINTENANCE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
									Continued...	
118938	**6/6/2024**		**100116 CONNEXUS ENERGY**							
						MAY 2024				
		29.04	4/18-5/17/24 ELECTRIC USE		125546	759126-303107 MAY 2024	9410.6371	00041018	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		583.12	4/18-5/17/24 ELECTRIC USE		125546	759126-303107 MAY 2024	9410.6371	00041012	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		10,099.58	4/18-5/17/24 ELECTRIC USE		125547	759126-303101 MAY 2024	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		89.25	SIREN UTILITIES		125548	759126-303095 MAY 2024	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
		9,904.47	ELECTRICITY WATER		125549	759126-303102 MAY 2024	9601.6371		ELECTRIC UTILITIES	WATER FUND
		1,129.72	ELECTRICITY SEWER		125549	759126-303102 MAY 2024	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		58.25	ELECTRICITY STORM		125549	759126-303102 MAY 2024	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		898.78	TRAFFIC SIGNALS		125551	759126-303100 MAY 2024	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		931.31	ELECTRIC		125552	759126-303106 MAY 2024	0311.6371		ELECTRIC UTILITIES	STREET MAINTENANCE
		109.84	ELECTRIC		125552	759126-303106 MAY 2024	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		191.14	ELECTRIC		125552	759126-303106 MAY 2024	0211.6371		ELECTRIC UTILITIES	POLICE PROTECTION
		1,384.09	ELECTRIC		125552	759126-303106 MAY 2024	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		579.39	ELECTRIC		125552	759126-303106 MAY 2024	9601.6371		ELECTRIC UTILITIES	WATER FUND
		579.40	ELECTRIC		125552	759126-303106 MAY 2024	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		579.39	ELECTRIC		125552	759126-303106 MAY 2024	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		38,955.46								
118939	**6/6/2024**		**106583 DELTA DENTAL PLAN OF MINNESOTA**							
		4,942.34	JUNE 24 DENTAL PREM		125560	RIS0005732389	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		4,942.34								
118940	**6/6/2024**		**120972 GILBERT, KATHLEEN**							
		30.00	SAFETY CAMP REFUND		125541	06062024	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		30.00								

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118940	6/6/2024		120972 GILBERT, KATHLEEN						Continued...	
118941	6/6/2024		120973 GROEBNER, SARAH							
		60.00	SAFETY CAMP REFUND- 2 KIDS		125543	06062024	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		60.00								
118942	6/6/2024		115574 HEALTHPARTNERS							
		1,763.00	JUNE 2024 HEALTH PREM		125563	343219559822	0211.6131		GROUP INSURANCE	POLICE PROTECTION
		86,359.00	JUNE 2024 HEALTH PREM		125563	343219559822	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		88,122.00								
118943	6/6/2024		120971 HOUWMAN-GRIFFEN, SHEENA							
		30.00	SAFETY CAMP REFUND		125542	06062024	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		30.00								
118944	6/6/2024		100351 NCPERS GROUP LIFE INS							
		352.00	JUN 24 PERA LIFE PREM		125561	704800062024	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		352.00								
118945	6/6/2024		111525 OFFICE OF THE SECRETARY OF STATE							
		120.00	NOTARY FEE - J GILB		125558	060524	0130.6451		MEMBERSHIP DUES	ADMINISTRATION
		120.00								
118946	6/6/2024		108181 PERKINS MEDIA GROUP							
		400.00	SAFETY CAMP DJ		125544	1637	0237.6249		MISCELLANEOUS OPERATING SUPPLY	SAFETY CAMP
		400.00								
118947	6/6/2024		117544 QUADIENT FINANCE USA INC							
		2,000.00	POSTAGE METER REFILL		125559	RAMSEY000000000 31224062	9101.1551		POSTAGE METER DEPOSIT	GENERAL FUND
		2,000.00								
118982	6/13/2024		100012 ACE SOLID WASTE INC							
		146.58	REFUSE/RECYCLING		125648	10617258T067 JUN 2024	0220.6374		REFUSE/RECYCLING	FIRE PROTECTION
		39,545.28	JUNE RECYCLING		125650	10612067T067 JUN 2024	9604.6489		OTHER CONTRACTED SERVICES	RECYCLING FUND
		900.00	SHREDDING AT REC. EVENT		125651	10612074T067 MAY 2024	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		107.76	WASTE SERVICES		125656	10612075T067 JUN 2024	0311.6374		REFUSE/RECYCLING	STREET MAINTENANCE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
118982	6/13/2024		100012 ACE SOLID WASTE INC						Continued...	
		338.49	WASTE SERVICES		125656	10612075T067 JUN 2024	0194.6374		REFUSE/RECYCLING	GENERAL GOVERNMENT BUILDING
		932.05	WASTE SERVICES		125656	10612075T067 JUN 2024	0452.6374		REFUSE/RECYCLING	PARK & RECREATION
		107.76	WASTE SERVICES		125656	10612075T067 JUN 2024	9601.6374		REFUSE/RECYCLING	WATER FUND
		107.76	WASTE SERVICES		125656	10612075T067 JUN 2024	9602.6374		REFUSE/RECYCLING	SEWER FUND
		1,003.01	WASTE SERVICES		125656	10612075T067 JUN 2024	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		107.76	WASTE SERVICES		125656	10612075T067 JUN 2024	9605.6374		REFUSE/RECYCLING	STORM WATER UTILITY
		43,296.45								
118983	6/13/2024		113045 ANCONA TITLE AND ESCROW							
		20.57	ACCT 60725089 15540 SALISH ST		125564	60725089	9601.4651		WATER REVENUE	WATER FUND
		20.57								
118984	6/13/2024		120980 BLANK, COLE & RAQUEL							
		33.08	ACCT 729246 7268 147TH TERRACE		125565	729246	9601.4651		WATER REVENUE	WATER FUND
		33.08								
118985	6/13/2024		120981 BRENDA THE BUYER II LLC							
		36.66	ACCT 735367 16321 JASPER ST		125566	735367	9601.4651		WATER REVENUE	WATER FUND
		36.66								
118986	6/13/2024		110734 CITY OF RAMSEY							
		1,360.56	ACCT 725205-4970 155TH LANE		125646	06132024	9601.4651		WATER REVENUE	WATER FUND
		129.64	ACCT 730017-8020 ALPINE DR		125646	06132024	9601.4651		WATER REVENUE	WATER FUND
		427.34	ACCT 700617252-6601 153RD CT		125646	06132024	9601.4651		WATER REVENUE	WATER FUND
		1,917.54								
118987	6/13/2024		120982 ENSTAD, JASON							
		17.28	ACCT 732187 7965 173RD AVE NW		125567	732187	9601.4651		WATER REVENUE	WATER FUND
		17.28								
118988	6/13/2024		111335 FIRST FINANCIAL TITLE AGENCY OF MN							
		108.77	ACCT 697062021 15444 KRYPTON		125568	697062021	9601.4651		WATER REVENUE	WATER FUND
		108.77								

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									Continued...	
118989	6/13/2024		**120714 FLEX TITLE COMPANY LLC**							
		203.87	ACCT 725980 7080 148TH AVE NW		125569	725980	9601.4651		WATER REVENUE	WATER FUND
		203.87								
118990	6/13/2024		**120984 GRAVES, JAMES**							
		26.79	ACCT 734607 6861 137TH LANE NW		125570	734607	9601.4651		WATER REVENUE	WATER FUND
		26.79								
118991	6/13/2024		**120985 HABSTRITT, RANDY AND JEANNE**							
		269.30	ACCT 257237 14553 WACO ST NW		125571	257237	9601.4651		WATER REVENUE	WATER FUND
		269.30								
118992	6/13/2024		**120986 HUELSNITZ, JAMES AND KELLY**							
		405.10	ACCT 686401827 14690 SODIUM ST		125572	686401827	9601.4651		WATER REVENUE	WATER FUND
		405.10								
118993	6/13/2024		**120987 IRUSOTA, JOSEPH AND CYNTHIA**							
		57.20	ACCT 723911 14110 DYSPROSIUM		125573	723911	9601.4651		WATER REVENUE	WATER FUND
		57.20								
118994	6/13/2024		**120823 LEAF HOME ENHANCEMENTS LLC**							
		75.00	PERMIT RA056048 CANCEL		125647	RA056048/RA056049	9101.4206		PLUMBING PERMIT	GENERAL FUND
		1.00	PERMIT RA056048 CANCEL		125647	RA056048/RA056049	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		268.25	PERMIT RA056049 CANCEL		125647	RA056048/RA056049	9101.4205		BUILDING PERMIT	GENERAL FUND
		8.60	PERMIT RA056049 CANCEL		125647	RA056048/RA056049	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		352.85								
118995	6/13/2024		**118975 MONUMENT TITLE LLC**							
		438.19	ACCT 734248 5167 155TH LANE NW		125574	734248	9601.4651		WATER REVENUE	WATER FUND
		438.19								
118996	6/13/2024		**117153 OS NATIONAL LLC**							
		121.63	ACCT 727001 5980 143RD LANE NW		125575	727001	9601.4651		WATER REVENUE	WATER FUND
		121.63								
118997	6/13/2024		**120119 OTTO, RYAN AND KIMBERLY**							
		194.34	ACCT 726464 5773 162ND LANE		125576	726464	9601.4651		WATER REVENUE	WATER FUND

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118997	6/13/2024		120119 OTTO, RYAN AND KIMBERLY						Continued...	
		194.34								
118998	6/13/2024		118008 REALTECH TITLE LLC							
		148.44	ACCT 733170 6650 153RD CT NW		125577	733170	9601.4651		WATER REVENUE	WATER FUND
		148.44								
118999	6/13/2024		118008 REALTECH TITLE LLC							
		251.60	ACCT 733911 7031 137TH LANE NW		125578	733911	9601.4651		WATER REVENUE	WATER FUND
		251.60								
119000	6/13/2024		117039 RESULTS TITLE							
		6.57	ACCT 732187 7965 173RD AVE NW		125579	732187	9601.4651		WATER REVENUE	WATER FUND
		6.57								
119001	6/13/2024		120988 RIAN, TROY AND ELIZABETH							
		166.19	ACCT 728610 15533 SODIUM WAY		125580	728610	9601.4651		WATER REVENUE	WATER FUND
		166.19								
119002	6/13/2024		120988 RIAN, TROY AND ELIZABETH							
		81.45	ACCT 735524 15533 SODIUM WAY		125581	735524	9601.4651		WATER REVENUE	WATER FUND
		81.45								
119003	6/13/2024		114865 STEWART TITLE CO							
		308.09	ACCT 722733 7521 163RD AVE NW		125582	722733	9601.4651		WATER REVENUE	WATER FUND
		308.09								
119004	6/13/2024		120989 STROUD, TAMMY							
		165.72	ACCT 724540 16829 OLIVINE ST		125583	724540	9601.4651		WATER REVENUE	WATER FUND
		165.72								
119005	6/13/2024		117096 TITLE SMART							
		168.28	ACCT 730881 14820 ERKIUM ST		125584	730881	9601.4651		WATER REVENUE	WATER FUND
		168.28								
119006	6/13/2024		116311 TRADEMARK TITLE SERVICES INC							
		36.07	ACCT 731628 14642 QUARTZ TERR		125585	731628	9601.4651		WATER REVENUE	WATER FUND
		36.07								
119007	6/13/2024		120990 VIKANDER, WILLIAM AND JESSICA							
		140.01	ACCT 726449 15251 SODIUM ST		125586	726449	9601.4651		WATER REVENUE	WATER FUND

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
119007	6/13/2024		120990 VIKANDER, WILLIAM AND JESSICA						Continued...	
		140.01								
119008	6/13/2024		120991 WOOLSEY, TYLER AND TAYLOR							
		30.08	ACCT 728812 14659 RHINESTONE		125587	728812	9601.4651		WATER REVENUE	WATER FUND
		30.08								
1006543	6/7/2024		116114 AVESIS THIRD PARTY ADMINISTRATORS							
		293.66	JUN 24 VISION PREM		125562	3092499	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		293.66								
1006544	6/7/2024		120970 EHLERS, BRYCE							
		15.14	TONO - 5.15.24 TRAINING MEAL		125545	05152024/05162024	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		15.64	DINO'S - 5.16.24 TRAINING MEAL		125545	05152024/05162024	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		30.78								
1006545	6/7/2024		119638 O'REILLY AUTO PARTS							
		.11-	EARLY PAY DISCOUNT		125553	6193-163388	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		5.29	PATCH TRAILER #624		125553	6193-163388	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.72-	EARLY PAY DISCOUNT		125554	6193-163336	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		35.99	STREETS #680		125554	6193-163336	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.44-	EARLY PAY DISCOUNT		125555	6193-164097	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		21.98	POLICE #330		125555	6193-164097	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		61.99								
1006546	6/7/2024		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC							
		52.95	PW FIRE PANEL MONT/TEST		125556	15016814280 JUN 2024	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		52.95	FS#2 FIRE PANEL MONIT		125556	15016814280 JUN 2024	0220.6489		OTHER CONTRACTED SERVICES	FIRE PROTECTION
		37.45	7550 SUNWOOD MONITORING		125556	15016814280 JUN 2024	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDING
		36.90	PW MONITORING		125556	15016814280 JUN 2024	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
		48.95	RAMP FIRE PANEL TEST/MONIT		125556	15016814280 JUN 2024	9240.6315		MISCELLANEOUS PROFESSIONAL SER	PARKING RAMP MAINTENANCE
		27.95	YOUTH FIRST FIRE PANEL MONIT		125556	15016814280 JUN 2024	9410.6315	00041012	MISCELLANEOUS PROFESSIONAL SER	RALF FUNDED PROJECTS
		57.95	C/H FIRE MONITORING		125557	15016816340 JUN	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDING

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1006546	6/7/2024		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						Continued...	
						2024				
		315.10								
1006593	6/14/2024		119638 O'REILLY AUTO PARTS							
		9.69-	EARLY PAY DISCOUNT		125652	6193-164541	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		174.00	FIRE #572		125652	6193-164541	0311.6227		LUBRICANTS & ADDITIVES	STREET MAINTENANCE
		310.37	FIRE #572		125652	6193-164541	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.57-	EARLY PAY DISCOUNT		125653	6193-164540	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		28.30	FIRE #572		125653	6193-164540	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.43-	EARLY PAY DISCOUNT		125654	6193-164571	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		21.54	STREETS #692		125654	6193-164571	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.52-	EARLY PAY DISCOUNT		125655	6193-164696	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		25.78	POLICE #372		125655	6193-164696	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.49-	EARLY PAY DISCOUNT		125657	6193-164752	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		74.36	POLICE #396		125657	6193-164752	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.35-	EARLY PAY DISCOUNT		125658	6193-164755	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		17.54	POLICE #311		125658	6193-164755	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.37-	EARLY PAY DISCOUNT		125659	6193-164874	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		18.27	UTILITY TRK. #697		125659	6193-164874	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		656.74								
1006594	6/14/2024		111488 POPP.COM INC							
		512.05	POPP COMM-CITY MONTHLY PHONE		125649	992835244	0192.6321		TELEPHONE	DATA PROCESSING
		85.44	POPP-RAMP-PHONE		125649	992835244	9240.6321		TELEPHONE	PARKING RAMP MAINTENANCE
		90.54	POPP-YOUTHFIRST-PHONE		125649	992835244	9410.6315	00041012	MISCELLANEOUS PROFESSIONAL SERR	ALF FUNDED PROJECTS
		688.03								
98060724	6/7/2024		115568 ALERUS FINANCIAL NA							
		9,016.64			125529	06052413582514	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		9,016.64								
99060724	6/7/2024		107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)							
		728.00			125526	06052413582511	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		728.00								
99061324	6/14/2024		107885 DEPARTMENT OF LABOR AND INDUSTRY							
		5,176.44	MAY 2024 SURCHARGE REMITTANCE		125660	06132024	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		103.71-	MAY 2024 SURCHARGE REMITTANCE		125660	06132024	9101.4604		SURCHARGES	GENERAL FUND
		5,072.73								

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
			108768 COMDATA NETWORK INC						**Continued...**	
99061424	6/14/2024	38.29	CULVERS-TRAINING LUNCHES EVOC		125747	MAY 2024 WEBB	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		26.96	COBORN'S - CITIZENS ACADEMY SN		125748	MAY 2024 BLUML	0280.6241		COMMUNITY POLICING SUPPLIES	COMMUNITY ORIENTING POLICING
		54.08	FACEBOOK ADS PROGRAMMING		125749	MAY 2024 PROULX	0452.6489		OTHER CONTRACTED SERVICES	PARK & RECREATION
		39.84	FACEBOOK AD HAPPY DAYS		125749	MAY 2024 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		161.90	EB '24 10K ICC TRAIN T KNIGHT		125750	MAY 2024 HANSON	0240.6335		TRAINING	PROTECTIVE INSPECTIONS
		90.00	BUS JOURNAL SUBSCRIPTION		125750	MAY 2024 HANSON	0191.6452		SUBSCRIPTIONS	PLANNING & ZONING
		390.00	INT'L CODE BOOKS		125750	MAY 2024 HANSON	0240.6471		BOOKS & PAMPHLETS	PROTECTIVE INSPECTIONS
		300.00-	MOWA REFUND JESSE TRAINING		125751	MAY 2024 SZYKULSKI	0240.6335		TRAINING	PROTECTIVE INSPECTIONS
		200.00	AMEM-MEMBERSHIP DUES		125752	MAY 2024 KOHNER	0220.6451		MEMBERSHIP DUES	FIRE PROTECTION
		29.97	A1 RENT IT - PREMIX FUEL		125752	MAY 2024 KOHNER	0220.6281		SMALL TOOLS & MINOR EQUIPMENT	FIRE PROTECTION
		90.75	COBORNS-T BYRON RETIRMNT PARTY		125753	MAY 2024 WESTBY	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		135.00	EVERIFILE-BNSF LIC A MADSEN		125753	MAY 2024 WESTBY	9400.6315	00202011	MISCELLANEOUS PROFESSIONAL SER	PUBLIC IMPROVEMENT REVOLVING
		1,349.10	FLEET FARM-TRASH BAGS		125754	MAY 2024 BLOOD	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		1,454.16	APWA - PW CERT A BLOOD		125754	MAY 2024 BLOOD	0452.6335		TRAINING	PARK & RECREATION
		158.35	05/28/24 GRUBHUB APPLE CC MEAL		125755	MAY 2024 SCHMITZ	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		110.10	05/14/24 DOORDASH WILD CC MEAL		125755	MAY 2024 SCHMITZ	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		109.99	CAPCUT-DIGITAL MEDIA EDITING S		125756	MAY 2024 DAHLBERG	0280.6415		OTHER EQUIPMENT RENTAL	COMMUNITY ORIENTING POLICING
		1.16	MUNICIPAL SERVICE FEE-FORFEITU		125756	MAY 2024 DAHLBERG	0230.6249		MISCELLANEOUS OPERATING SUPPLY	DRIVING UNDER THE INFLUENCE
		54.00	ANOKA COUNTY-2 FORFEITURE TITL		125756	MAY 2024 DAHLBERG	0230.6249		MISCELLANEOUS OPERATING SUPPLY	DRIVING UNDER THE INFLUENCE
		460.00	ASSESSMENTLEADERS_CA PERF.EVAL		125757	MAY 2024 LASHER	0130.6315		MISCELLANEOUS PROFESSIONAL SER	ADMINISTRATION
		264.00	SHRM MEMB. C. LASHER		125757	MAY 2024 LASHER	0130.6451		MEMBERSHIP DUES	ADMINISTRATION
		75.00	TLO TRANSUNION - ONLINE INVEST		125758	MAY 2024 FRANKFURTH	0211.6315		MISCELLANEOUS PROFESSIONAL SER	POLICE PROTECTION
		75.00	BCA - B HESSE		125758	MAY 2024 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		375.00	BCA - A DEVINE		125758	MAY 2024 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		375.00	BCA - A BERTHIAUME		125758	MAY 2024 FRANKFURTH	0211.6335		TRAINING	POLICE PROTECTION
		84.08	PAC-TOOL MOUNT R-1		125759	MAY 2024 SCHIFERLI	0220.6281		SMALL TOOLS & MINOR EQUIPMENT	FIRE PROTECTION
		407.58	GASOLINE FUEL		125760	MAY 2024 FIRE FUEL	0220.6223		GASOLINE	FIRE PROTECTION

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
									Continued...	
99061424	**6/14/2024**		**108768 COMDATA NETWORK INC**							
		61.00	AMAZON - SPRAY PAINT EAB		125761	MAY 2024 ANDERSON	0191.6249		MISCELLANEOUS OPERATING SUPPLY	PLANNING & ZONING
		1,123.18	ASSOCIATED BAG - PARKS RECYCLE		125761	MAY 2024 ANDERSON	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		35.88	COBORNS - REC. DAY BEVS		125761	MAY 2024 ANDERSON	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		90.96	AMAZON - RENTAL INSP EQUIPMENT		125762	MAY 2024 LARSON	0191.6249		MISCELLANEOUS OPERATING SUPPLY	PLANNING & ZONING
		49.27	STAR TRIBUNE-SUBSCIRPTION		125763	MAY 2024 SULLIVAN	9230.6451		MEMBERSHIP DUES	ECONOMIC DEVELOPMENT AUTHOI
		365.00	EDAM - SUMMER CONFERENCE		125763	MAY 2024 SULLIVAN	9230.6335		TRAINING	ECONOMIC DEVELOPMENT AUTHOI
		16.32	COBORNS-POSTAGE		125764	MAY 2024 RIVERBLOOD	0452.6322		POSTAGE	PARK & RECREATION
		1,454.16	APWA-MN - JAKE M. CERTIFICATE		125765	MAY 2024 TURNER	0311.6335		TRAINING	STREET MAINTENANCE
		75.17	WALMART C/C FRIDGE STOCK		125766	MAY 2024 BRAY	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		92.15	INV ELLIOTT SQUAD GASOLINE		125767	MAY 2024 PD FUEL	0211.6223		GASOLINE	POLICE PROTECTION
		49.84	COBORN'S FUEL - NEW SQUAD 347		125768	MAY 2024 CURTIS	0211.6223		GASOLINE	POLICE PROTECTION
		53.04	CHICK FIL A-TRAINING LUNCHES		125768	MAY 2024 CURTIS	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		7.79	COBORNS SUPERSTORE-KEY FOB BAT		125768	MAY 2024 CURTIS	0211.6233		BATTERIES EQUIP	POLICE PROTECTION
		225.65	MENDARDS-FLEET3 BRACKETS STORA		125768	MAY 2024 CURTIS	0211.6257		OTHER VEHICLE PARTS	POLICE PROTECTION
		720.00	POST BOARD LICENSING-8 OFC LIC		125769	MAY 2024 KATERS	0211.6451		MEMBERSHIP DUES	POLICE PROTECTION
		10,728.72								
99061824	**6/18/2024**		**100629 MN DEPT OF REV SALES TX**							
		550.47	MAY 2024 SALES, TRANS, USE TAX		125834	06182024	9101.4305		RENTAL FEES	GENERAL FUND
		4.71	MAY 2024 SALES, TRANS, USE TAX		125834	06182024	9101.4328		ACCIDENT REPORTS	GENERAL FUND
		.20	MAY 2024 SALES, TRANS, USE TAX		125834	06182024	9101.4308		SALES OF MAPS & PUBLICATIONS	GENERAL FUND
		.39	MAY 2024 SALES, TRANS, USE TAX		125834	06182024	9101.4609		OTHER MISCELLANEOUS REVENUES	GENERAL FUND
		538.34	MAY 2024 SALES, TRANS, USE TAX		125834	06182024	9601.2082		SALES/USE TAX PAYABLE	WATER FUND
		19.58	MAY 2024 SALES, TRANS, USE TAX		125834	06182024	9601.2085		ANOKA COUNTY TRANSIT TAX .25%	WATER FUND
		19.58	MAY 2024 SALES, TRANS, USE TAX		125834	06182024	9601.2086		METRO TAX HOUSING .25%	WATER FUND
		58.73	MAY 2024 SALES, TRANS, USE TAX		125834	06182024	9601.2087		METRO TAX TRANSPORTATION .75%	WATER FUND
		1,192.00								
99240070	**6/7/2024**		**100301 MN CHILD SUPPORT PAYMENT CNTR**							
		266.72			125532	0605241358254	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		266.72								
99290704	**6/7/2024**		**100223 ICMA RETIREMENT TRUST 457**							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
									Continued...	
99290704	**6/7/2024**		**100223 ICMA RETIREMENT TRUST 457**							
		1,953.08			125524	0605241358251	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		1,953.08								
99307232	**6/7/2024**		**100601 MN DEPT OF REV WH**							
		15,588.93			125535	0605241358257	9101.2172		STATE WITHHOLDING	GENERAL FUND
		15,588.93								
99513127	**6/7/2024**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**							
		13,313.35			125527	06052413582512	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		13,313.35								
99522399	**6/7/2024**		**114790 GREAT WEST LIFE AND ANNUITY INS CO**							
		4,652.00			125528	06052413582513	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		4,652.00								
99616265	**6/7/2024**		**101306 IRS**							
		19,869.28			125525	06052413582510	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		31,453.29			125536	0605241358258	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		19,869.28			125537	0605241358259	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		71,191.85								
99752945	**6/7/2024**		**100398 PUBLIC EMPLOYEES RETIREMENT ASSN**							
		31,152.27			125533	0605241358255	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		41,621.51			125534	0605241358256	9101.2183		PERA-EMPLOYER	GENERAL FUND
		72,773.78								
		417,006.74	Grand Total							

Payment Instrument Totals

Checks	208,482.64
EFT Payments	206,477.80
A/P ACH Payment	2,046.30
Total Payments	417,006.74

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Payment Group Control Number 3839
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 6/26/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
113185	3-WAY ELECTRIC INC		PV	125726	001	00999	6/7/2024	24051	800.00		113185	3-WAY ELECTRIC INC
	3-WAY ELECTRIC INC 19949 ST FRANCIS BLVD ANOKA MN 55303			Summary Total					800.00			
				Payment Amount					800.00			
117922	ADAM PRICE INC	REF LNDSP ESC 6138 RIVLYN AVE	PV	125805	001	00999	6/18/2024	A120249	6,500.00		117922	ADAM PRICE INC
	ADAM PRICE INC 11110 INDUSTRIAL CIRCLE NW ELK RIVER MN 55330			Summary Total					6,500.00			
		REF ERO ESC 6140 RIVLYN AVE	PV	125806	001	00999	6/18/2024	A120255	6,500.00			
				Summary Total					6,500.00			
				Payment Amount					13,000.00			
119144	ADVANCED ENGINEERING AND ENV SERV (AE2S)		PV	125803	001	00999	6/11/2024	95577	38,162.09		119144	ADVANCED ENGINEE AND ENV SERV (AE2
	ADVANCED ENGINEERING AND ENV SERV 4050 GARDEN VIEW DRIVE STE 200 GRAND FORKS ND 58201			Summary Total					38,162.09			
				Payment Amount					38,162.09			
118419	ADVANCED POWER SERVICES INC		PV	125607	001	00999	5/29/2024	5468	1,620.00		118419	ADVANCED POWER SERVICES INC
	ADVANCED POWER SERVICES INC 16450 WOODSVIEW LANE CARVER MN 55315			Summary Total					1,620.00			
				Payment Amount					1,620.00			

Payment Group Control Number	3839		
Bank Account	999.1010	CASH IN BANK	00002224
Version	LOGIS004V		
Originator	JMORRISON		
Payment Instrument	Check Payment		
Pay Through Date	6/26/2024		

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
102953	AMERIGAS OF ANOKA		PV	125693	001	00999	5/31/2024	805985425	55.76		102953	AMERIGAS OF ANOK
	AMERIGAS OF ANOKA P O BOX 660288 DALLAS TX 75266-0288	Summary Total							55.76			
		Payment Amount							55.76			
100040	ANOKA COUNTY FIRE PROTECTION COUNCIL		PV	125606	001	00999	6/1/2024	337	220.00		100040	ANOKA COUNTY FIR PROTECTION COUN
	ANOKA COUNTY FIRE PROTECTION COUNCIL 1710 COUNTY HIGHWAY 10 SPRING LAKE PARK MN 55432	Summary Total							220.00			
		Payment Amount							220.00			
100052	ANOKA POLICE DEPARTMENT		PV	125796	001	00999	6/14/2024	05 2024	125.00		100052	ANOKA POLICE DEPARTMENT
	ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303	Summary Total							125.00			
		Payment Amount							125.00			
100063	ASPEN MILLS		PV	125589	001	00999	5/31/2024	333768	9.95		100063	ASPEN MILLS
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432	Summary Total							9.95			
			PV	125590	001	00999	5/31/2024	333764	318.75			
		Summary Total							318.75			
			PV	125641	001	00999	6/7/2024	334153	59.95			

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Payment Instrument Check Payment
Pay Through Date 6/26/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Summary Total					59.95			
			PV	125735	001	00999	6/10/2024	334325	247.80			
				Summary Total					247.80			
			PV	125736	001	00999	6/10/2024	334324	117.35			
				Summary Total					117.35			
			PV	125799	001	00999	6/7/2024	334216	32.85			
				Summary Total					32.85			
				Payment Amount					786.65			
108513	BLAINE LOCK AND SAFE INC		PV	125713	001	00999	6/10/2024	31650	214.00		108513	BLAINE LOCK AND S INC
	BLAINE LOCK AND SAFE INC 10136 SUNSET AVENUE BLAINE MN 55014			Summary Total					214.00			
				Payment Amount					214.00			
120058	BRAUN, JOSEPH		PV	125599	001	00999	6/3/2024	6012024	200.00		120058	BRAUN, JOSEPH
	JOSEPH BRAUN 15256 FLOURINE STREET NW RAMSEY MN 55303			Summary Total					200.00			
				Payment Amount					200.00			
120955	CENTRAL ROOFING COMPANY		PV	125632	001	00999	6/5/2024	36116	1,150.00		120955	CENTRAL ROOFING COMPANY
	CENTRAL ROOFING COMPANY 4550 MAIN STREET NE MINNEAPOLIS MN 55421			Summary Total					1,150.00			

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Payment Instrument Check Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					1,150.00			
110483	CITY OF ST PAUL		PV	125675	001	00999	5/21/2024	IN58440	1,069.08		110483	CITY OF ST PAUL
	CITY OF ST PAUL OFFICE OF FINANCIAL SERVICES 15 W KELLOGG BLVD SUITE 700 ST PAUL MN 55102			Summary Total					1,069.08			
				Payment Amount					1,069.08			
100112	COMMISSIONER OF TRANSPORTATION	CITY MNDOT SIGNAGE RENEWAL	PV	125645	001	00999	5/17/2024	167487	240.00		100112	COMMISSIONER OF TRANSPORTATION
	COMMISSIONER OF TRANSPORTATION MN DEPT MS 215 -395 JOHN IRELAND BLVD ST PAUL MN 55155			Summary Total					240.00			
				Payment Amount					240.00			
100167	CORNERSTONE FORD	EP DISCOUNT TAKEN	PV	125673	001	00999	6/3/2024	15462621	80.22		100167	CORNERSTONE FOR
	CORNERSTONE FORD 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330			Summary Total					80.22			
				Payment Amount					80.22			
114117	CRAWFORD'S EQUIPMENT INC		PV	125829	001	00999	6/14/2024	01-93038	1,590.15		114117	CRAWFORD'S EQUIP INC
	CRAWFORD'S EQUIPMENT INC 4898 HIGHWAY 95 NW			Summary Total					1,590.15			

Payment Group Control Number 3839
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Payment Instrument Check Payment
Pay Through Date 6/26/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	CAMBRIDGE MN 55008											
								Payment Amount	1,590.15			
100127	CROW RIVER FARM EQUIPMENT COMPANY		PV	125683	001	00999	5/30/2024	209999	328.77		100127	CROW RIVER FARM EQUIPMENT COMPA
	CROW RIVER FARM EQUIPMENT COMPANY 17685 - 53RD STREET NE ROGERS MN 55374							Summary Total	328.77			
								Payment Amount	328.77			
111093	DOUGLAS KERR UNDERGROUND LLC	PAY APP 2 23-19 COR INFRA IMPR	PV	125770	001	09214	6/18/2024	23-19 #2	673,649.62		111093	DOUGLAS KERR UNDERGROUND LLC
	DOUGLAS KERR UNDERGROUND LLC P O BOX 85 MORA MN 55051							Summary Total	673,649.62			
								Payment Amount	673,649.62			
113540	DUSTY'S DRAIN CLEANING		PV	125712	001	00999	6/7/2024	14367	265.00		113540	DUSTY'S DRAIN CLEANING
	DUSTY'S DRAIN CLEANING 22590 RUM RIVER BLVD NW ST FRANCIS MN 55070							Summary Total	265.00			
								Payment Amount	265.00			
115192	EAST SIDE OIL COMPANIES/FIRST FUEL BANK		PV	125827	001	00999	6/11/2024	R111711	82.00		115192	EAST SIDE OIL COMPANIES/FIRST F BANK

Payment Group Control Number 3839
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Version LOGIS004V
Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 6/26/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	EAST SIDE OIL COMPANIES 625 LINCOLN AVENUE SE ST CLOUD MN 56304-1025			Summary Total					82.00			
				Payment Amount					82.00			
104267	ELITE SANITATION		PV	125619	001	00999	5/31/2024	30600	616.88		104267	ELITE SANITATION
	ELITE SANITATION PO BOX 526 ELK RIVER MN 55330			Summary Total					616.88			
				Payment Amount					616.88			
120992	EVERGREEN MUSIC NETWORK INC		PV	125704	001	00999	6/6/2024	HD 09072024	1,500.00		120992	EVERGREEN MUSIC NETWORK INC
	EVERGREEN MUSIC NETWORK INC 38176 LINCOLN TRAIL NORTH BRANCH MN 55056			Summary Total					1,500.00			
				Payment Amount					1,500.00			
106962	FIRE		PV	125611	001	00999	5/29/2024	6920	575.00		106962	FIRE
	FIRE-FIRE INSTRUCTION & RESCUE EDUCATION 12137 NORTHGATE LANE PO BOX 810 CROSSLAKE MN 56442			Summary Total					575.00			
				Payment Amount					575.00			
120237	FORMS & SYSTEMS OF MN		PV	125593	001	00999	6/3/2024	183181	2,073.92		120237	FORMS & SYSTEMS MN

Payment Group Control Number 3839
Bank Account 999.1010 CASH IN BANK 00002224
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Originator JMORRISON
Payment Instrument Check Payment
Pay Through Date 6/26/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	FORMS & SYSTEMS OF MN PO BOX 1575, LOCKBOX 121 MINNEAPOLIS MN 55480			Summary Total					2,073.92			
				Payment Amount					2,073.92			
110388	FRATTALLONE'S / CAPITAL ONE TRADE CREDIT		PV	125724	001	00999	6/12/2024	C49003/J	35.17		110388	FRATTALLONE'S / CAPITAL ONE TRADE CREDIT
	CAPITAL ONE TRADE CREDIT PO BOX 105525 ATLANTA GA 30348-5525			Summary Total					35.17			
				Payment Amount					35.17			
117332	HEARTLAND TIRE INC		PV	125595	001	00999	5/31/2024	9040423A	105.73		117332	HEARTLAND TIRE IN
	HEARTLAND TIRE INC 7151 RIVERDALE DRIVE NW RAMSEY MN 55303			Summary Total					105.73			
				Payment Amount					105.73			
119617	HIRSHFIELD'S		PV	125723	001	00999	6/7/2024	22186963	148.44		119617	HIRSHFIELD'S
	HIRSHFIELD'S 725 2ND AVENUE N			Summary Total					148.44			
			PV	125725	001	00999	6/12/2024	22187057	25.94			
	MINNEAPOLIS MN 55405			Summary Total					25.94			
				Payment Amount					174.38			
117451	INKY ELF LLC		PV	125733	001	00999	6/7/2024	12746	247.35		117451	INKY ELF LLC

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	INKY ELF LLC			Summary Total					247.35			
	P O BOX 819											
	ANOKA MN 55303											
				Payment Amount					247.35			
106719	INTEREUM INC		PV	125801	001	00999	6/13/2024	209419	5,372.82		106719	INTEREUM INC
	INTEREUM INC			Summary Total					5,372.82			
	9800 8TH AVENUE NORTH											
	PLYMOUTH MN 55441											
				Payment Amount					5,372.82			
100256	LANO EQUIPMENT INC		PV	125687	001	00999	6/3/2024	02-1078981	381.03		100256	LANO EQUIPMENT IN
	LANO EQUIPMENT INC			Summary Total					381.03			
	6140 HIGHWAY 10 NW		PV	125800	001	00999	6/12/2024	02-1081389	61.98			
	ANOKA MN 55303			Summary Total					61.98			
			PV	125812	001	00999	6/10/2024	02-1080626	177.41			
				Summary Total					177.41			
			PV	125813	001	00999	6/10/2024	02-1080624	7,583.80			
				Summary Total					7,583.80			
			PV	125815	001	00999	6/7/2024	02-1080269	27.98			
				Summary Total					27.98			
				Payment Amount					8,232.20			
117918	MACQUEEN EMERGENCY		PV	125605	001	00999	6/2/2024	P30560	2,780.00		117918	MACQUEEN EMERGI
	MACQUEEN EMERGENCY			Summary Total					2,780.00			
	1125 7TH STREET E											

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	ST PAUL MN 55106											
				Payment Amount					2,780.00			
100270	MACQUEEN EQUIPMENT INC		PV	125676	001	00999	5/31/2024	P58128	750.14		100270	MACQUEEN EQUIPM INC
	MACQUEEN EQUIPMENT INC			Summary Total					750.14			
	1125 7TH STREET EAST		PV	125814	001	00999	6/7/2024	P58266	827.71			
	ST PAUL MN 55106			Summary Total					827.71			
				Payment Amount					1,577.85			
102219	MAGNEY CONSTRUCTION, INC	PAYA PP 12 21-09 WTR TRMT PLNT	PV	125832	001	09601	6/20/2024	21-09 #12	1,016,688.37		102219	MAGNEY CONSTRUC INC
	MAGNEY CONSTRUCTION, INC			Summary Total					1,016,688.37			
	1401 PARK ROAD											
	CHANHASSEN MN 55317											
				Payment Amount					1,016,688.37			
120041	MARTIN MARIETTA MATERIALS		PV	125678	001	00999	5/31/2024	42624292	411.30		120041	MARTIN MARIETTA MATERIALS
	MARTIN MARIETTA MATERIALS			Summary Total					411.30			
	PO BOX 93186		PV	125679	001	00999	5/30/2024	42609520	536.68			
	CHICAGO IL 60673-3186			Summary Total					536.68			
			PV	125817	001	00999	6/10/2024	42711339	483.93			
				Summary Total					483.93			
			PV	125831	001	00999	6/11/2024	42728800	676.08			
				Summary Total					676.08			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		Payment Amount							2,107.99			
117588	MEDART INC		PV	125809	001	00999	6/7/2024	08719951	64.55		117588	MEDART INC
	MEDART INC 124 MANUFACTURERS DRIVE ARNOLD MO 63010-4727	Summary Total							64.55			
		Payment Amount							64.55			
115611	MN STATE FIRE DEPARTMENT ASSOCIATION		PV	125608	001	00999	5/28/2024	2024 MSFDA	495.00		115611	MN STATE FIRE DEPARTMENT ASSOCIATION
	MN STATE FIRE DEPARTMENT ASSOCIATION 28711 HOLLY DRIVE NW ISANTI MN 55040	Summary Total							495.00			
		Payment Amount							495.00			
100345	NAPA AUTO PARTS ELK RIVER		PV	125588	001	00999	6/3/2024	251560	166.94		100345	NAPA AUTO PARTS E RIVER
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW	Summary Total							166.94			
			PV	125694	001	00999	6/6/2024	251980	253.31			
	P O BOX 1041 ELK RIVER MN 55330	Summary Total							253.31			
			PV	125695	001	00999	6/6/2024	252068	41.72			
		Summary Total							41.72			
			PV	125698	001	00999	6/7/2024	252136	53.42			
		Summary Total							53.42			
			PV	125702	001	00999	6/6/2024	252109	212.78			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Summary Total					212.78			
				Payment Amount					728.17			
100360	NORTH STAR TOWING INC		PV	125730	001	00999	5/22/2024	94746	132.00		100360	NORTH STAR TOWIN INC
	NORTH STAR TOWING INC			Summary Total					132.00			
	833 NORTH STREET		PV	125731	001	00999	4/29/2024	94840	210.00			
	ANOKA MN 55303			Summary Total					210.00			
				Payment Amount					342.00			
117236	NORTHWEST ASPHALT AND MAINTENANCE	FINAL PAYAP 1 24-08 CRACK SEAL	PV	125775	001	09101	6/18/2024	24-08 #1 FINAL	53,431.20		117236	NORTHWEST ASPHA AND MAINTENANCE
	NORTHWEST ASPHALT AND MAINTENANCE	FINAL PAYAP 1 24-08 CRACK SEAL	PV	125775	002	09101	6/18/2024	24-08 #1 FINAL	76,888.80			
	11560 190TH STREET NE			Summary Total					130,320.00			
	THIEF RIVER FALLS MN 56701			Payment Amount					130,320.00			
100393	PRAIRIE RESTORATIONS INC		PV	125602	001	00999	6/4/2024	INV-010124	2,250.00		100393	PRAIRIE RESTORATI INC
	PRAIRIE RESTORATIONS INC			Summary Total					2,250.00			
	31646 128TH STREET		PV	125603	001	00999	6/4/2024	INV-010125	2,250.00			
	PRINCETON MN 55371			Summary Total					2,250.00			
			PV	125604	001	00999	5/31/2024	INV-010073	975.00			
				Summary Total					975.00			
			PV	125708	001	00999	6/11/2024	INV-010343	875.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Summary Total					875.00			
			PV	125716	001	00999	6/7/2024	INV-010235	900.00			
				Summary Total					900.00			
				Payment Amount					7,250.00			
112959	PREMIUM WATERS INC		PV	125701	001	00999	5/31/2024	621332-05-24	14.04		112959	PREMIUM WATERS II
	PREMIUM WATERS INC P O BOX 9128 MINNEAPOLIS MN 55480-9128			Summary Total					14.04			
				Payment Amount					14.04			
120063	SKYLINE GRAPHICS	06/04/24 Skyline City Envelope	PV	125720	001	00999	6/5/2024	035864	675.00		120063	SKYLINE GRAPHICS
	SKYLINE GRAPHICS 1101 ALDRICH AVE N MINNEAPOLIS MN 55411			Summary Total					675.00			
				Payment Amount					675.00			
120979	SOUTH METRO FIRE DEPARTMENT		PV	125610	001	00999	6/3/2024	06032024	323.77		120979	SOUTH METRO FIRE DEPARTMENT
	SOUTH METRO FIRE DEPARTMENT 1650 HUMBOLDT AVE WEST ST PAUL MN 55118			Summary Total					323.77			
				Payment Amount					323.77			
100456	ST CROIX RECREATION FUN PLAYGROUNDS	ALPINE PARK NEW PLAYGROUND	PV	125790	001	00999	5/23/2024	21916	118,000.00		100456	ST CROIX RECREATI FUN PLAYGROUNDS

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	ST CROIX RECREATION FUN PLAYGROUNDS INC 1826 TOWER DRIVE W STILLWATER MN 55082			Summary Total					118,000.00			
				Payment Amount					118,000.00			
121001	SUNSET SEALCOATING AND STRIPING LLC		PV	125709	001	00999	6/7/2024	371	400.00		121001	SUNSET SEALCOATI AND STRIPING LLC
	SUNSET SEALCOATING AND STRIPING LLC 3953 9TH AVE ANOKA MN 55303			Summary Total					400.00			
				Payment Amount					400.00			
100474	SUPERIOR STRIPING INC		PV	125707	001	00999	6/7/2024	54068	645.00		100474	SUPERIOR STRIPINC INC
	SUPERIOR STRIPING INC 14021 BASALT STREET NW RAMSEY MN 55303			Summary Total					645.00			
				Payment Amount					645.00			
119653	UNIVERSAL APPAREL	06/03/24 Univ App JulyAug RR	PV	125642	001	00999	5/22/2024	12134	1,469.50		119653	UNIVERSAL APPARE
	UNIVERSAL APPAREL 112 MAIN ST S STE 1 PO BOX 341 BRAHAM MN 55006			Summary Total					1,469.50			
				Payment Amount					1,469.50			

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Originator	JMORRISON		
Payment Instrument	Check Payment		
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
120500	UNLIMITED SUPPLIES INC		PV	125819	001	00999	6/12/2024	467541	71.10		120500	UNLIMITED SUPPLIE INC
	UNLIMITED SUPPLIES INC			Summary Total					71.10			
	13021 16TH AVE N		PV	125820	001	00999	6/12/2024	469044	64.88			
	PLYMOUTH MN 55441			Summary Total					64.88			
				Payment Amount					135.98			
				Total Amount to be Processed					2,036,589.01			
				Total Number of Payments to be Processed					47			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
110789	4IMPRINT		PV	125633	001	00999	5/31/2024	12596442	876.13		110789	4IMPRINT
	4IMPRINT 25303 NETWORK PLACE CHICAGO IL 60673-1253			Summary Total					876.13			
				Payment Amount					876.13			
100017	AIRGAS USA, LLC		PV	125818	001	00999	6/11/2024	9150747620	2.06		100017	AIRGAS USA, LLC
	AIRGAS USA LLC P O BOX 734445 CHICAGO IL 60673-4445			Summary Total					2.06			
				Payment Amount					2.06			
117343	AMAZON CAPITAL SERVICES INC		PV	125706	001	00999	6/10/2024	1M4N-LNLY-WWRM	489.84		117343	AMAZON CAPITAL SERVICES INC
	AMAZON CAPITAL SERVICES INC PO BOX 035184 SEATTLE WA 98124-5184			Summary Total					489.84			
			PV	125711	001	00999	6/10/2024	1W9W-X11C-XJ3D	159.41			
				Summary Total					159.41			
			PV	125728	001	00999	6/10/2024	1MJG-YKWW-1FT3	425.97			
				Summary Total					425.97			
			PV	125729	001	00999	6/10/2024	1X7M-WLQH-YLP4	105.09			
				Summary Total					105.09			
			PV	125810	001	00999	6/10/2024	1W9W-X11C-XDWR	138.24			
				Summary Total					138.24			
				Payment Amount					1,318.55			
100043	ANOKA COUNTY PROPERTY	ECM	PV	125644	001	00999	5/31/2024	24-16916/24-18985	138.00		100043	ANOKA COUNTY

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	RECORDS TAXATION											PROPERTY RECORD TAXATION
	ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303			Summary Total					138.00			
				Payment Amount					138.00			
106346	BAUER BUILT INCORPORATED		PV	125634	001	00999	6/6/2024	940110055	540.56		106346	BAUER BUILT INCORPORATED
	BAUER BUILT INCORPORATED			Summary Total					540.56			
	8270 W 35W SERVICE DR NE		PV	125825	001	00999	6/13/2024	940110374	2,391.92			
	BLAINE MN 55449			Summary Total					2,391.92			
				Payment Amount					2,932.48			
103641	BOYER TRUCKS		PV	125690	001	00999	6/5/2024	093P15376	132.96		103641	BOYER TRUCKS
	BOYER TRUCKS			Summary Total					132.96			
	P O BOX 335		PV	125823	001	00999	6/12/2024	F247119	55,066.86			
	BRIGHTON CO 80601			Summary Total					55,066.86			
				Payment Amount					55,199.82			
116845	CADY BUSINESS TECHNOLOGIES INC		PV	125623	001	00999	6/2/2024	IN-800107287572	39.00		116845	CADY BUSINESS TECHNOLOGIES INC
	CADY BUSINESS TECHNOLOGIES INC 3030 HARBOR LANE SUITE 104 PLYMOUTH MN 55447			Summary Total					39.00			
				Payment Amount					39.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
112663	CAPSTONE HOMES INC	REF LNDSCP ESC 14441 QUINTANA	PV	125612	001	00999	6/6/2024	A120361	6,500.00		112663	CAPSTONE HOMES I
	CAPSTONE HOMES INC				Summary Total				6,500.00			
	14015 SUNFISH LAKE BLVD SUITE 400	REF ERO ESC 14468 SNOWY OWL ST	PV	125613	001	00999	6/6/2024	A120698	1,500.00			
	RAMSEY MN 55303				Summary Total				1,500.00			
		REF ERO ESC 14519 QUINTANA ST	PV	125614	001	00999	6/6/2024	A120379	1,500.00			
					Summary Total				1,500.00			
		REF ERO ESC 14523 QUINTANA ST	PV	125615	001	00999	6/6/2024	A120381	1,500.00			
					Summary Total				1,500.00			
		REF ERO ESC 14553 RABBIT ST	PV	125616	001	00999	6/6/2024	A120609	1,500.00			
					Summary Total				1,500.00			
		REF ERO ESC 14559 RABBIT ST	PV	125617	001	00999	6/6/2024	A120640	1,500.00			
					Summary Total				1,500.00			
		REF ERO ESC 14565 RABBIT ST	PV	125618	001	00999	6/6/2024	A120641	1,500.00			
					Summary Total				1,500.00			
		REF LNDSCP ESC 14507 QUINTANA	PV	125661	001	00999	6/6/2024	A120455	8,500.00			
					Summary Total				8,500.00			
		REF LNDSCP ESC 14511 QUINTANA	PV	125662	001	00999	6/6/2024	A120449	8,500.00			
					Summary Total				8,500.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		REF DRVWY ESC 14540 QUINTANA	PV	125663	001	00999	6/6/2024	A120550	8,500.00			
				Summary Total					8,500.00			
		REF DRVWY ESC 14546 QUINTANA	PV	125664	001	00999	6/6/2024	A120549	8,500.00			
				Summary Total					8,500.00			
		REF LNDSCP ESC 14554 RABBIT ST	PV	125665	001	00999	6/6/2024	A120353	6,500.00			
				Summary Total					6,500.00			
		REF LNDSC ESC 14556 SNOWY OWL	PV	125666	001	00999	6/6/2024	A120347	6,500.00			
				Summary Total					6,500.00			
		REF LNDSCP ESC 14558 QUINTANA	PV	125667	001	00999	6/6/2024	A120503	8,500.00			
				Summary Total					8,500.00			
		REF LNDSCP ESC 14560 RABBIT ST	PV	125668	001	00999	6/6/2024	A120378	6,500.00			
				Summary Total					6,500.00			
		REF LNDSCP ESC 14566 RABBIT ST	PV	125669	001	00999	6/6/2024	A120450	6,500.00			
				Summary Total					6,500.00			
		REF LNDSCP ESC 14604 RABBIT ST	PV	125670	001	00999	6/6/2024	A120441	6,500.00			
				Summary Total					6,500.00			
		REF DRVWY ESC 14610 RABBIT ST	PV	125671	001	00999	6/6/2024	A120457	8,500.00			
				Summary Total					8,500.00			
		REF DRVWY ESC 14616 RABBIT ST	PV	125672	001	00999	6/6/2024	A120458	8,500.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Summary Total					8,500.00			
		REF ERO ESC 14438 QUINTANA ST	PV	125807	001	00999	6/18/2024	A120675	1,500.00			
				Summary Total					1,500.00			
				Payment Amount					109,000.00			
112019	CENTRAL HYDRAULICS INC		PV	125677	001	00999	5/31/2024	00619166	186.54		112019	CENTRAL HYDRAULI INC
	CENTRAL HYDRAULICS INC 21877 INDUSTRIAL COURT ROGERS MN 55374			Summary Total					186.54			
				Payment Amount					186.54			
111496	CENTRAL TURF AND IRRIGATION SUPPLY		PV	125621	001	00999	6/4/2024	6087586-00	409.34		111496	CENTRAL TURF AND IRRIGATION SUPPLY
	CENTRAL TURF AND IRRIGATION SUPPLY 8 WILLIAMS STREET ELMSFORD NY 10523			Summary Total					409.34			
				Payment Amount					409.34			
116197	CINTAS CORPORATION		PV	125609	001	00999	6/3/2024	4194533235	45.50		116197	CINTAS CORPORATI
	CINTAS CORPORATION CINTAS LOC #4K			Summary Total					45.50			
			PD	125691	001	00999	6/26/2024	9274862079	22.45-			
	P O BOX 650838 DALLAS TX 75265-0838			Summary Total					22.45-			
			PD	125692	001	00999	6/26/2024	9274862087	14.25-			
				Summary Total					14.25-			
			PV	125696	001	00999	6/6/2024	4195087993	115.43			

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				Summary Total					115.43			
			PV	125826	001	00999	6/13/2024	4195805208	65.18			
				Summary Total					65.18			
				Payment Amount					189.41			
100120	CONTINENTAL RESEARCH CORP		PV	125598	001	00999	6/5/2024	0054460	234.00		100120	CONTINENTAL RESE CORP
	CONTINENTAL RESEARCH CORP PO BOX 15204 ST LOUIS MO 63110			Summary Total					234.00			
				Payment Amount					234.00			
111818	DEANO'S COLLISION SPECIALISTS INC		PV	125792	001	00999	5/7/2024	65597	3,395.63		111818	DEANO'S COLLISION SPECIALISTS INC
	DEANO'S COLLISION SPECIALISTS INC 11063 173RD AVENUE ELK RIVER MN 55330			Summary Total					3,395.63			
				Payment Amount					3,395.63			
113306	DEFINITIVE TECHNOLOGY SOLUTIONS INC		PV	125622	001	00999	5/31/2024	INV273647	50.00		113306	DEFINITIVE TECHNOLOGY SOLU INC
	DEFINITIVE TECHNOLOGY SOLUTIONS INC 9401 JAMES AVENUE SOUTH SUITE 162 BLOOMINGTON MN 55431-2549			Summary Total					50.00			
				Payment Amount					50.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
100144	DEHN OIL COMPANY		PV	125674	001	00999	5/30/2024	25228502	5,318.59		100144	DEHN OIL COMPANY
	DEHN OIL COMPANY			Summary Total					5,318.59			
	6735 141ST AVENUE NW		PV	125697	001	00999	6/5/2024	107444	2,609.00			
	RAMSEY MN 55303			Summary Total					2,609.00			
			PV	125816	001	00999	6/11/2024	25229012	209.60			
				Summary Total					209.60			
			PV	125824	001	00999	6/12/2024	25229081	2,575.44			
				Summary Total					2,575.44			
				Payment Amount					10,712.63			
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	05 2024	PV	125626	001	00999	5/31/2024	05 2024	6,459.61		116175	ECKBERG LAMMERS ATTORNEYS AT LAW
	ECKBERG LAMMERS ATTORNEYS AT LAW			Summary Total					6,459.61			
	1809 NORTHWESTERN AVENUE											
	STILLWATER MN 55082											
				Payment Amount					6,459.61			
100158	ECM PUBLISHERS INC		PV	125717	001	00999	5/31/2024	1001187	53.75		100158	ECM PUBLISHERS IN
	ECM PUBLISHERS INC			Summary Total					53.75			
	4095 COON RAPIDS BLVD		PV	125718	001	00999	5/31/2024	1001188	53.75			
	COON RAPIDS MN 55433			Summary Total					53.75			
			PV	125719	001	00999	5/31/2024	1001189	53.75			
				Summary Total					53.75			
				Payment Amount					161.25			
114680	ELECTRICAL PRODUCTION		PV	125705	001	00999	6/11/2024	9601	42.87		114680	ELECTRICAL

Payment Group Control Number 3840
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 6/26/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	SERVICES INC											PRODUCTION SERVI INC
	ELECTRICAL PRODUCTION SERVICES INC 4201 NOREX DRIVE SUITE 200 CHASKA MN 55318			Summary Total					42.87			
				Payment Amount					42.87			
120464	ENEBAK CONSTRUCTION COMPANY	PAY APP 6 23-20 COR GRADING IM	PV	125771	001	09214	6/18/2024	23-20 #6	53,593.56		120464	ENEBAK CONSTRUC COMPANY
	ENEBAK CONSTRUCTION COMPANY 16972 BRANDTJEN FARM DRIVE LAKEVILLE MN 55044			Summary Total					53,593.56			
				Payment Amount					53,593.56			
113321	FACTORY MOTOR PARTS CO		PV	125686	001	00999	6/3/2024	6-1674036	44.88		113321	FACTORY MOTOR P/ CO
	FACTORY MOTOR PARTS CO BIN 139107			Summary Total					44.88			
			PV	125821	001	00999	6/11/2024	1-9793288	12.64			
	P O BOX 9107 MINNEAPOLIS MN 55480-9107			Summary Total					12.64			
				Payment Amount					57.52			
119655	FAIRCHILD EQUIPMENT, INC		PV	125714	001	00999	6/11/2024	SWO105986-1	1,449.96		119655	FAIRCHILD EQUIPME INC
	FAIRCHILD EQUIPMENT, INC PO BOX 856386			Summary Total					1,449.96			
			PV	125715	001	00999	6/12/2024	SWO105985-1	490.32			
	MINNEAPOLIS MN 55485-6386			Summary Total					490.32			

Payment Group Control Number 3840
Bank Account 999.1010 CASH IN BANK 00002224
Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 6/26/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
				Payment Amount					1,940.28			
100143	FERGUSON WATERWORKS # 2518		PV	125628	001	00999	6/5/2024	0530971	459.60		100143	FERGUSON WATERV # 2518
	FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817			Summary Total					459.60			
				Payment Amount					459.60			
120206	FOUTS BROS INC	2,000 GALLON TANKER	PV	125833	001	09101	6/18/2024	67745	372,000.00		120206	FOUTS BROS INC
	FOUTS BROS INC 138 ROBERSON MILL ROAD MILLEDGEVILLE GA 31061			Summary Total					372,000.00			
				Payment Amount					372,000.00			
100193	GALLS LLC		PV	125635	001	00999	5/16/2024	027959800	129.99		100193	GALLS LLC
	GALLS LLC P O BOX 505614 ST LOUIS MO 63150-5614			Summary Total					129.99			
				Payment Amount					129.99			
100200	GOPHER STATE ONE CALL INC		PV	125629	001	00999	5/31/2024	4050696	714.15		100200	GOPHER STATE ONE CALL INC
	GOPHER STATE ONE CALL 7223 PARKWAY DRIVE SUITE 210 HANOVER MD 21076-1317			Summary Total					714.15			
				Payment Amount								

Payment Group Control Number 3840
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Version LOGIS004V
Originator JMORRISON
Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
									714.15			
100204	GRAFIX SHOPPE		PV	125592	001	00999	5/20/2024	157175	3,993.00		100204	GRAFIX SHOPPE
	GRAFIX SHOPPE 3225 NEIL ARMSTRONG BLVD STE 600 EAGAN MN 55121			Summary Total					3,993.00			
				Payment Amount					3,993.00			
100650	GRAINGER		PV	125596	001	00999	6/3/2024	9138480497	124.24		100650	GRAINGER
	GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001			Summary Total					124.24			
				Payment Amount					124.24			
100209	HAKANSON ANDERSON ASSOC INC		PV	125636	001	00999	5/28/2024	53038	6,990.15		100209	HAKANSON ANDERS ASSOC INC
	HAKANSON ANDERSON ASSOC INC 3601 THURSTON AVENUE ANOKA MN 55303-1063			Summary Total					6,990.15			
			PV	125637	001	00999	5/28/2024	53039	39,937.50			
				Summary Total					39,937.50			
				Payment Amount					46,927.65			
100211	HAWKINS INC		PV	125802	001	00999	6/10/2024	6781314	7,657.40		100211	HAWKINS INC
	HAWKINS INC P O BOX 860263 MINNEAPOLIS MN 55486-0263			Summary Total					7,657.40			
				Payment Amount					7,657.40			

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Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
112160	HOLIDAY COMPANIES		PV	125591	001	00999	6/1/2024	046801062400	250.75		112160	HOLIDAY COMPANIE
	HOLIDAY COMPANIES 6000 CLEARWATER DR STE 300 MINNETONKA MN 55343			Summary Total					250.75			
				Payment Amount					250.75			
119037	HOLSTAD & KNAAK, PLC	may 2024	PV	125638	001	00999	5/31/2024	05312024	4,150.00		119037	HOLSTAD & KNAAK,
	HOLSTAD & KNAAK,/ NORTH STAR LAW GROUP SUITE 550 413 WACOUTA STREET ST PAUL MN 55101			Summary Total					4,150.00			
				Payment Amount					4,150.00			
118946	HOTSY MINNESOTA		PV	125680	001	00999	5/31/2024	21318	1,191.31		118946	HOTSY MINNESOTA
	HOTSY MINNESOTA 2951 100TH COURT NE SUITE 100 BLAINE MN 55449			Summary Total					1,191.31			
				Payment Amount					1,191.31			
104027	INK WIZARDS INC		PV	125727	001	00999	6/7/2024	10205	2,358.15		104027	INK WIZARDS INC
	INK WIZARDS INC 9958 HIGHWAY 10 NW ELK RIVER MN 55330			Summary Total					2,358.15			
				Payment Amount					2,358.15			

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Bank Account 999.1010 CASH IN BANK 00002224
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
112475	INNOVATIVE OFFICE SOLUTIONS	S27569	PV	125703	001	00999	6/12/2024	IN4562252	811.91		112475	INNOVATIVE OFFICE SOLUTIONS
	INNOVATIVE OFFICE SOLUTIONS			Summary Total					811.91			
	LOCKBOX 131434	S27569	PV	125721	001	00999	6/13/2024	IN4563231	5.22			
	P O BOX 1414			Summary Total					5.22			
	MINNEAPOLIS MN 55480-1414											
				Payment Amount					817.13			
116789	KIESLER POLICE SUPPLY INC		PV	125594	001	00999	6/3/2024	IN240363	265.17		116789	KIESLER POLICE SUPPLY INC
	KIESLER POLICE SUPPLY INC			Summary Total					265.17			
	2802 SABLE MILL ROAD											
	JEFFERSONVILLE IN 47130											
				Payment Amount					265.17			
100258	LEAGUE OF MINNESOTA CITIES		PV	125793	001	00999	6/3/2024	407095	30.00		100258	LEAGUE OF MINNES CITIES
	LEAGUE OF MN CITIES			Summary Total					30.00			
	FINANCE DEPT											
	145 UNIVERSITY AVE WEST											
	ST PAUL MN 55103-2044											
				Payment Amount					30.00			
100266	LOGIS		PV	125804	001	00999	4/1/2024	13012	66,547.00		100266	LOGIS
	LOCAL GOVERNMENT INFORMATION SYSTEMS ASS			Summary Total					66,547.00			
	5750 DULUTH STREET		PV	125830	001	00999	4/1/2024	21011	2,682.50			
	GOLDEN VALLEY MN 55422-4036			Summary Total					2,682.50			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		Payment Amount							69,229.50			
113658	MARCO		PV	125624	001	00999	6/3/2024	INV12575261	3,146.67		113658	MARCO
	MARCO	Summary Total							3,146.67			
	NW 7128 PO BOX 1450											
	MINNEAPOLIS MN 55485-7128	Payment Amount							3,146.67			
100283	MENARDS COON RAPIDS		PV	125620	001	00999	6/4/2024	20613	141.55		100283	MENARDS COON RA
	MENARDS COON RAPIDS	Summary Total							141.55			
	3045 MAIN STREET											
	COON RAPIDS MN 55448	Payment Amount							141.55			
100284	MENARDS ELK RIVER		PV	125797	001	00999	6/6/2024	96908	99.81		100284	MENARDS ELK RIVE
	MENARDS ELK RIVER	Summary Total							99.81			
	19521 EVANS STREET NW		PV	125798	001	00999	6/4/2024	96807	96.37			
	ELK RIVER MN 55330-1077	Summary Total							96.37			
		Payment Amount							196.18			
100285	MET COUNCIL ENVIRONMENTAL SRV 1173697		PV	125625	001	00999	6/3/2024	0001173697	105,019.79		100285	MET COUNCIL ENVIRONMENTAL SF
	MET COUNCIL ENVIRONMENTAL SRV	Summary Total							105,019.79			
	P O BOX 856513											
	MINNEAPOLIS MN 55485-6513	Payment Amount							105,019.79			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
108208	METRO PRODUCTS INC METRO PRODUCTS INC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432		PV	125681	001	00999	5/29/2024	180712	189.00		108208	METRO PRODUCTS
				Summary Total					189.00			
			PV	125682	001	00999	5/29/2024	180711	182.40			
				Summary Total					182.40			
			PV	125808	001	00999	6/6/2024	180852	32.62			
				Summary Total					32.62			
				Payment Amount					404.02			
113909	MOBILE VEHICLE INTEGRATION MOBILE VEHICLE INTEGRATION 835 XENIA AVENUE NW ELK RIVER MN 55330		PV	125732	001	00999	6/9/2024	24-06126	750.00		113909	MOBILE VEHICLE INTEGRATION
				Summary Total					750.00			
				Payment Amount					750.00			
100341	MTI DISTRIBUTING INC MTI DISTRIBUTING INC SDS 12-1900 P O BOX 86 MINNEAPOLIS MN 55486-1900		PV	125684	001	00999	6/3/2024	1432153-00	202.66		100341	MTI DISTRIBUTING I
				Summary Total					202.66			
				Payment Amount					202.66			
115167	NET TRANSCRIPTS INC NET TRANSCRIPTS INC PO BOX 95777		PV	125734	001	00999	5/31/2024	NT19156	90.16		115167	NET TRANSCRIPTS I
				Summary Total					90.16			

Payment Group Control Number 3840
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Originator JMORRISON
Payment Instrument T A/P ACH Payment
Pay Through Date 6/26/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	CHICAGO IL 60694-5777											
				Payment Amount					90.16			
101234	NORTH VALLEY, INC	PAYAPP 1 24-01 BARTHELS RUM RI	PV	125773	001	09435	6/18/2024	24-01 #1	210,386.90		101234	NORTH VALLEY, INC
	NORTH VALLEY, INC	PAYAPP 1 24-01 BARTHELS RUM RI	PV	125773	002	09435	6/18/2024	24-01 #1	120,097.29			
	20015 IGUANA STREET NW #100			Summary Total					330,484.19			
	NOWTHEN MN 55330	PAYAPP 1 24-12 JUNIPER WDS REC	PV	125774	001	09435	6/18/2024	24-12 #1	293,197.52			
		PAYAPP 1 24-12 JUNIPER WDS REC	PV	125774	002	09435	6/18/2024	24-12 #1	59,445.81			
		PAYAPP 1 24-12 JUNIPER WDS REC	PV	125774	003	09435	6/18/2024	24-12 #1	12,851.03			
		PAYAPP 1 24-12 JUNIPER WDS REC	PV	125774	004	09435	6/18/2024	24-12 #1	25,414.07			
				Summary Total					390,908.43			
				Payment Amount					721,392.62			
111090	NORTHDALE CONSTRUCTION	PAY APP 2 21-08 WTR TRMT TRNK	PV	125772	001	09601	6/18/2024	21-08 #2	2,136,706.33		111090	NORTHDALE CONSTRUCTION
	NORTHDALE CONSTRUCTION 9760 71ST STREET NE ALBERTVILLE MN 55301			Summary Total					2,136,706.33			
				Payment Amount					2,136,706.33			
100363	NORTHERN SANITARY SUPPLY CO		PV	125631	001	00999	6/6/2024	209141	316.82		100363	NORTHERN SANITAF SUPPLY CO

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Payment Instrument T A/P ACH Payment
Pay Through Date 6/26/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	NORTHERN SANITARY SUPPLY CO			Summary Total					316.82			
	341 COON RAPIDS BLVD		PV	125710	001	00999	6/12/2024	209178	193.83			
	MINNEAPOLIS MN 55433			Summary Total					193.83			
				Payment Amount					510.65			
115071	NORTHLAND OCCUPATIONAL HEALTH		PV	125643	001	00999	6/6/2024	22214	50.00		115071	NORTHLAND OCCUPATIONAL HEA
	NORTHLAND OCCUPATIONAL HEALTH 7533 SUNWOOD DRIVE NW SUITE 212 RAMSEY MN 55303			Summary Total					50.00			
				Payment Amount					50.00			
110480	OPUS 21 MANAGEMENT SOLUTIONS	Inv 250505	PV	125639	001	00999	6/6/2024	250505	911.52		110480	OPUS 21 MANAGEMI SOLUTIONS
	OPUS 21 MANAGEMENT SOLUTIONS 680 COMMERCE DRIVE SUITE 160 WOODBURY MN 55125			Summary Total					911.52			
				Payment Amount					911.52			
112824	PARKPLACE STUDIO		PV	125795	001	00999	5/20/2024	05202024	695.00		112824	PARKPLACE STUDIO
	PARKPLACE STUDIO 6093 146TH LANE NW RAMSEY MN 55303			Summary Total					695.00			
				Payment Amount					695.00			
112421	PERRILL		PV	125811	001	00999	6/1/2024	262554	200.00		112421	PERRILL

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	PERRIL 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00			
				Payment Amount					200.00			
100418	RDO EQUIPMENT CO		PV	125699	001	00999	6/7/2024	P8831814	99.20		100418	RDO EQUIPMENT CO
	RDO EQUIPMENT CO P O BOX 7160 FARGO ND 58106-7160			Summary Total					99.20			
			PV	125700	001	00999	6/7/2024	P8831914	116.54			
				Summary Total					116.54			
				Payment Amount					215.74			
116092	ROADKILL ANIMAL CONTROL		PV	125689	001	00999	5/31/2024	05312024	103.00		116092	ROADKILL ANIMAL CONTROL
	ROADKILL ANIMAL CONTROL 520 HAROLD DRIVE BURNSVILLE MN 55337			Summary Total					103.00			
				Payment Amount					103.00			
117285	RUM RIVER CONSULTANTS	Inspection and BO Services	PV	125794	001	00999	6/8/2024	781	29,026.50		117285	RUM RIVER CONSULTANTS
	RUM RIVER CONSULTANTS 32134 111 1\2 STREET PRINCETON MN 55371			Summary Total					29,026.50			
				Payment Amount					29,026.50			
115381	RUMRIVER ART CENTER		PV	125600	001	00999	6/5/2024	1228179	210.00		115381	RUMRIVER ART CEN

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Payment Instrument T A/P ACH Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	RUMRIVER ART CENTER 2665 4TH AVENUE SUITE 102 ANOKA MN 55303			Summary Total					210.00			
				Payment Amount					210.00			
100431	SAFETY KLEEN CORPORATION		PV	125685	001	00999	6/3/2024	R003174448	110.97		100431	SAFETY KLEEN CORPORATION
	SAFETY KLEEN CORPORATION PO BOX 975201 DALLAS TX 75397-5201			Summary Total					110.97			
			PV	125688	001	00999	5/22/2024	94434508	384.20			
				Summary Total					384.20			
				Payment Amount					495.17			
107711	SCHINDLER ELEVATOR		PV	125597	001	00999	6/1/2024	8106569939	1,744.89		107711	SCHINDLER ELEVATI
	SCHINDLER ELEVATOR P O BOX 93050 CHICAGO IL 60673-3050			Summary Total					1,744.89			
				Payment Amount					1,744.89			
100440	SHORT ELLIOT HENDRICKSON INC		PV	125828	001	00999	6/10/2024	467730	20,029.00		100440	SHORT ELLIOT HENDRICKSON INC
	SHORT ELLIOT HENDRICKSON INC P O BOX 64780 ST PAUL MN 55164-0780			Summary Total					20,029.00			
				Payment Amount					20,029.00			
111522	SIGNATION SIGN GROUP		PV	125791	001	00999	5/30/2024	18599	23,634.00		111522	SIGNATION SIGN GR

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	SIGNATION SIGN GROUP 7624 BOONE AVENUE N SUITE 100 BROOKLYN PARK MN 55428-1019			Summary Total					23,634.00			
				Payment Amount					23,634.00			
119121	SLOTH INSPECTIONS INC	MAY INSPECTIONS SERVICES	PV	125601	001	00999	5/31/2024	05312024	6,479.63		119121	SLOTH INSPECTIONS INC
	SLOTH INSPECTIONS INC 2089 175TH LANE NW ANDOVER MN 55304			Summary Total					6,479.63			
				Payment Amount					6,479.63			
100469	STREICHER'S POLICE EQUIPMENT		PV	125640	001	00999	6/6/2024	I1703156	419.93		100469	STREICHER'S POLICE EQUIPMENT
	STREICHER'S POLICE EQUIPMENT 10911 WEST HWY 55 MINNEAPOLIS MN 55441			Summary Total					419.93			
				Payment Amount					419.93			
112024	TOWMASTER		PV	125822	001	00999	6/10/2024	469889	83.84		112024	TOWMASTER
	TOWMASTER 61381 US HWY 12 LITCHFIELD MN 55355			Summary Total					83.84			
				Payment Amount					83.84			
106990	USABLUEBOOK		PV	125627	001	00999	5/31/2024	INV00380898	15.49		106990	USABLUEBOOK
	USA BLUE BOOK			Summary Total					15.49			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	PO BOX 9004		PV	125722	001	00999	6/12/2024	INV00391907	318.20			
	GURNEE IL 60031-9004							Summary Total	318.20			
								Payment Amount	333.69			
106351	WATER LABORATORIES, INC		PV	125630	001	00999	6/6/2024	10036	198.00		106351	WATER LABORATOR INC
	WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330							Summary Total	198.00			
								Payment Amount	198.00			
								Total Amount to be Processed	3,810,627.26			
								Total Number of Payments to be Processed	65			

Checks - 2,036,589.01
ACH - 3,810,627.26
Total A/P 5,847,216.27

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-175

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JUNE 6, 2024 THROUGH JUNE 19, 2024

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of June 6, 2024 through June 19, 2024 in the amount of $6,516,082.41 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period June 6, 2024 through June 19, 2024, in the amount of $6,516.082.41.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Kuzma
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of June, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Identify and implement operational efficiencies, cost savings and additional funding sources.

Information

Title

Adopt Resolution #24-152 to Enter into Clean Water Fund Grant Agreement with the Metropolitan Council to Accept Water Efficiency Grant Funds

Purpose/Background:

On March 26, 2024, the City Council authorized Staff to apply for water efficiency grant funding through the Metropolitan Council. On May 24, 2024, Staff received notice that the City of Ramsey was awarded $14,000 in grant funds for the 2024-2026 Water Efficiency Grant Program (the "Program"). As the name of the Program implies, the purpose of the grant is to encourage residents to replace older, less efficient water-using devices with more efficient technologies to reduce the demand on the municipal water supply. The grant program would run from July 1, 2024, through June 30, 2026.

There are two (2) primary financial requirements of the Program. First, the municipality must contribute twenty percent (20%) of the grant award, which equates to $3,500. Secondly, rebate recipients must also provide a financial contribution (e.g. the grant funds and the City contribution cannot entirely cover the cost of the purchase), which is accomplished by the recipient being responsible for the sales tax. Other important eligibility requirements include the rebate recipient being a Ramsey municipal water customer (this means that anyone on a private well is not eligible), only applicable to replacement devices (meaning that new construction is not eligible), and the rebate is only applicable for the cost of the device and its installation, excluding any owner labor costs.

Similar to the past two cycles (2020-2022 and 2022-2024) of the Water Efficiency Grant program, the City must enter into a Clean Water Fund Grant Agreement with the Metropolitan Council to accept the grant award for the 2024-2026 cycle. The agreement is attached to this case.

Notification:

Notification is not required.

Observations/Alternatives:

The rebate program will be designed very similarly to the current rebate program. Rebates will be available for the purchase and installation of any eligible device (per the grant guidelines), which includes U.S. Environmental Protection Agency (EPA) WaterSense® labeled toilets, irrigation controllers, and shower heads, as well as Energy Star® labeled dishwashers and washing machines.

Administration of the rebate program will be coordinated by the Community Development Department with assistance from the Public Works Assistant. Finance Staff will also be involved with the issuance of the rebates. Per the required Grant Agreement, the City will have to provide quarterly reporting to the Metropolitan Council. Reporting forms will be provided by Metropolitan Council staff and are assumed to include: property address, property type (residential/commercial), device replaced, number of devices, grant amount per device, estimated annual water savings, municipal contribution, and eligible grant amount (rebate amount per device minus municipal contribution).

Funding Source:

Funding for this program would consist of three sources: $14,000 from the Water Efficiency Grant from the Metropolitan Council, $3,500 from the City's Water Fund (this is equivalent to the required 20% municipal contribution), and any rebate participant would cover the sales tax on the purchase of the device (thus satisfying the requirement for the rebate participant to have a financial contribution in the program).

Recommendation:

The EPB recommended applying for the 2024-2026 Water Efficiency Grant. Staff recommends adopting Resolution #24-152 authorizing the execution of the Clean Water Fund Agreement with the Metropolitan Council to accept the $14,000 grant for implementation (and continuation) of a water efficiency rebate program.

Action:

Motion to adopt Resolution #24-152 to enter into the Clean Water Fund Grant Agreement with the Metropolitan Council and to accept the $14,000 grant to implement a water efficiency rebate program.

Attachments

Metropolitan Council Grant Program Guidelines

Metropolitan Council Grant Award Letter

Clean Water Fund Grant Agreement

Executed Resolution #24-092 Authorizing the Grant Application Submittal

Resolution #24-152: Accept Grant Funds and Enter into Clean Water Fund Grant Agreement

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/19/2024 10:18 PM
Form Started By: Chris Anderson		Started On: 06/18/2024 08:04 AM
Final Approval Date: 06/19/2024		

2024 – 2026
METROPOLITAN COUNCIL WATER EFFICIENCY GRANT PROGRAM
GUIDELINES

updated 02/08/2024

Overview

The Metropolitan Council (Council) will implement a water efficiency grant program effective July 1, 2024 to June 30, 2026. Grants will be awarded on a competitive basis to municipalities that are served by a municipal water system.

The Council will provide 80% of the program cost; the municipality must provide the remaining 20%. Municipalities will use the combined Council and municipality funds to run their own grant or rebate programs.

Grants will be made available in amounts with a minimum of $5,000 and a maximum of $50,000. Grantees will be required to provide estimated water savings achieved through this program for Clean Water, Land & Legacy Amendment reporting purposes.

Legislative Directive - Minnesota 2021 Session Law

$750,000 the first year and $750,000 the second year are for the water demand reduction grants to assist municipalities in the metropolitan area with implementing water demand reduction measures to ensure the reliability and protection of drinking water supplies. Fiscal year 2024 appropriations are available until June 30, 2025, and fiscal year 2025 appropriations are available until June 30, 2026.

Grant Program Goal

The goal of the water efficiency grant program is to support technical and behavioral changes that improve municipal water use efficiency in the seven-county metropolitan area.

Critical Points to Remember

- The applying municipality must be served by a municipal public water supply system
- New construction and new developments are not eligible
- A portion of each eligible activity's cost must be paid by the property owner
- Funds are for rebates or grants only; consulting and city staff time are ineligible
- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications

Grant Program Structure: Administration and Funding

The Water Efficiency Grant Program will be administered by Metropolitan Council Environmental Services (Environmental Services) and will be funded with $1,100,000 appropriated by the 2023 Minnesota Legislature. Grant applications will be reviewed and ranked by Metropolitan Council Water Resources staff. The remaining $400,000 of this funding has been allocated to a different, equity-focused municipal water efficiency grant project.

Grants are only for water efficiency programs offering rebates or grants to property owners who are customers of the municipal water supply system and who replace specified water using devices with approved devices that use substantially less water. In municipalities where only some neighborhoods or areas are served by a municipal public water supply system, only those served by the municipal public water supply system are eligible.

Grants will be awarded to municipalities in amounts ranging from $5,000 to $50,000 for providing rebates or grants to property owners. Municipalities will be responsible for the design and operation of their rebate or grant program and its details. Grant payments to the municipality will be for 80% of approved program amounts. The municipality must provide the remaining 20% of the granted/rebated amount to the property owner. Municipality rebates or grants are eligible for reimbursement on device replacements conducted July 1, 2024 through June 30, 2026.

Here is an example of the grant funding design:

Metropolitan Council Grant Amount	$16,000 (80% of total)
Municipality Match	$4,000 (20% of total)
Municipality Grant/Rebate Program Total	$20,000 (100% of total)

Eligibility

This grant program is limited to municipalities in the seven-county metropolitan area.

Municipalities eligible per above must apply to participate and, if approved, sign a standard Council Grant Agreement, before any eligible rebates or grants can be submitted for reimbursement. Agreements shall require that municipalities:

- Entirely pass through grants received (as is being done by Environmental Services)
- Verify purchase of devices to receive grants
- Retain records and cooperate with any audits
- Conduct all communications with property owners and ensure all written communications to property owners include both the Clean Water, Land and Legacy Amendment and the Metropolitan Council's logo
- Provide quantitative information for state reporting purposes

Eligible water efficiency devices consist of the following:

- Toilet replacement with a US EPA WaterSense labeled toilet
- Irrigation controller replacement with a US EPA WaterSense labeled controller, either weather-based or soil moisture-based
- Irrigation spray sprinkler body replacement with a US EPA WaterSense labeled spray sprinkler body
- Irrigation system audit by an Irrigation Professional certified by a US EPA WaterSense program
- Showerhead replacement with a US EPA WaterSense labeled showerhead

- Clothes washing machine replacement with a US DOE Energy Star labeled clothes washing machine
- Residential dishwasher replacement with a US DOE Energy Star labeled residential dishwasher

Expenses eligible for reimbursement are the out-of-pocket cost of the device and its installation only, not to include any owner labor costs. In addition, new construction and new developments are ineligible, as this program is intended as a current infrastructure replacement program.

Application Process

- Applicants must be served by a municipal public water supply system
- Municipalities will submit Environmental Services supplied application form by March 29, 2024. Required information includes:
    - the municipality's rebate or grant program design and work plan
    - proposed examples of communications to property owners
    - requested total grant amount
    - estimated annual amount of water saved by the applying municipality
- Application form is available at: https://metrocouncil.org/Wastewater-Water/Planning/Water-Supply-Planning/Grants/Water-Efficiency-Grant-Program/Water-Efficiency-Grant-Application.aspx
- Submit competed application to: henry.mccarthy@metc.state.mn.us
- Metropolitan Council will notify municipalities of grant awards by May 24, 2024.

Proposal Selection Criteria

In the event that funds requested exceed funds available, the following criteria will be used to determine the amount granted to a given municipality:

- Municipalities with identified water supply issues in Master Water Supply Plan Community Profiles or Local Water Supply Plans
- Municipalities' ratio of peak monthly water use to winter monthly water use
- Municipalities' average residential per capita water use
- The order in which applications are received and until grant funds are completely committed

Funding Process and Reporting Requirements

- Utilizing forms provided by Environmental Services, the following information must be reported on a quarterly basis:
    - Number, type and amount of rebates or grants provided to property owners, along with each property address
    - Estimated annual gallons of water saved per device installation
    - Municipality matching funds disbursed
    - Number of unmet funding requests from property owners, if any
- Upon review and confirmation of the above information, Environmental Services will process a grant payment in the amount of 80% of approved total rebates or grants for the reporting period.
- Environmental Services will provide confirmation of grant balances available upon request and reserves the right to amend grant agreements, in collaboration with grantee municipality, if quarterly reporting indicates rebate or grant programs will not fully utilize grant awards within the grant period.

Qualified Activities

- Toilet replacement with a US EPA WaterSense labeled toilet:
  https://lookforwatersense.epa.gov/products/Product-Search-Results-Toilets.html

- Irrigation controller replacement with a US EPA WaterSense labeled controller, either weather-based or soil moisture-based:
  https://lookforwatersense.epa.gov/products/Product-Search-Results-IrrigationController.html
  https://lookforwatersense.epa.gov/products/Product-Search-Results-SoilMoistureBasedIrrigationController.html

- Irrigation spray sprinkler body replacement with a US EPA WaterSense labeled spray sprinkler body:
  https://lookforwatersense.epa.gov/products/Product-Search-Results-Sprinkler.html

- Irrigation system audit by an Irrigation Professionals certified by a US EPA WaterSense program:
  https://lookforwatersense.epa.gov/pros/

- Showerhead replacement with a US EPA WaterSense labeled showerhead:
  https://www.epa.gov/watersense/showerheads

- Clothes washing machine replacement with a US DOE Energy Star labeled clothes washing machine:
  https://www.energystar.gov/productfinder/product/certified-clothes-washers/results

- Residential dishwasher replacement with a US DOE Energy Star labeled residential dishwasher:
  https://www.energystar.gov/products/dishwashers

Determining Estimated Water Savings

Many manufacturers include annual water savings estimates in their device descriptions or specifications, and irrigation professionals report estimated savings after performing an irrigation system audit. In cases where estimated annual water savings are not provided or can't be found, the WaterSense and Energy Star websites have information on estimated water savings.

- Toilet:
  https://www.epa.gov/watersense/residential-toilets

- Irrigation controller:
  https://www.epa.gov/watersense/watersense-labeled-controllers

- Spray sprinkler body:
  https://www.epa.gov/watersense/spray-sprinkler-bodies#:~:text=WaterSense%20Savings,-Experts%20estimate%20that&text=Installing%20WaterSense%20labeled%20spray%20sprinkler,water%20and%20sewer%20costs%20annually.

- Irrigation audit:
  https://www.epa.gov/watersense/irrigation-pro

- Showerhead:
  https://www.epa.gov/watersense/showerheads

- Clothes washing machine:
  https://www.energystar.gov/products/clothes_washers#:~:text=ENERGY%20STAR%20can%20help%20families,less%20water%20than%20regular%20washers.

- Residential dishwasher:
  https://www.energystar.gov/products/dishwashers

Reporting Example

							Calculated Totals:			
Property Street Address and Zip Code	**(Select) Property Type:**	**(Select) Water Device Replaced:**	**Cost per Device ($):**	**# of Devices:**	**Rebate or Grant per Device ($)**	**Est. Annual Water (Gallons) Saved Per Device:**	**Total Rebate or Grant**	**Municipality Contribution:**	**Eligible Grant Amount**	**Estimated Annual Water Saved (Gallons):**
2094 Proviso Avenue	Residential	Clothes Washer	$800.00	1	$200.00	5,000	$200.00	$40.00	$160.00	5,000
3452 Enola Drive	Residential	Irrigation Controller	$250.00	1	$150.00	20,000	$150.00	$30.00	$120.00	20,000
994 Argentine Place	Residential	Irrigation Controller	$200.00	1	$150.00	20,000	$150.00	$30.00	$120.00	20,000
5377 Shoreham Way	Residential	Toilet	$350.00	1	$125.00	7,000	$125.00	$25.00	$100.00	7,000

METROPOLITAN
COUNCIL

Chris Anderson
Senior Planner
7550 Sunwood Dr NW
Ramsey, MN 55303

May 24, 2024

The Metropolitan Council is pleased to award the city of Ramsey the amount of $14,000 as part of our 2024-2026 Water Efficiency Grant Program. The amount of matching funds required from your city, based on the grant award above, is $3,500. The city of Ramsey is one of 41 in the Twin Cities Metropolitan Area that applied for and was accepted into this grant program. We are pleased to report that all available grant funds have been awarded and that all applicants will receive an award.

The amount of funds requested totaled $1,340,880, while the amount of funds available is $1,100,000. Because funds requested exceed funds available, a set of ranking factors and an objective scoring system were used to distribute the available funds.

Below are some critical points to remember:

- New construction and new developments are not eligible
- Funds are for rebates or grants only; consulting and city staff time are ineligible
- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on all documents which are intended for public use

The Clean Water, Land and Legacy Amendment is available here: http://www.legacy.leg.mn/legacy-logo/legacy-logo-download

To obtain electronic and print versions of the Metropolitan Council logo, please contact me at henry.mccarthy@metc.state.mn.us.

As you prepare your municipality's program, please be aware that the following information must be reported on a quarterly basis, on forms to be provided by the Metropolitan Council:

- Number, type and amount of rebates or grants provided to property owners, along with each property address
- Estimated annual gallons of water saved per installation
- Municipality matching funds disbursed
- Electronically scanned copies of receipts to verify the cost of eligible devices being reported

Reporting forms and instructions will be sent to participating communities in summer 2024.

Quarterly reporting periods and reporting form due dates are shown below.

Quarterly Period	Reporting Form Due Date
July 1, 2024 – September 30, 2024	October 31, 2024
October 1, 2024 – December 31, 2024	January 31, 2025
January 1, 2025 – March 31, 2025	April 30, 2025
April 1, 2025 – June 30, 2025	July 31, 2025
July 1, 2025 – September 30, 2025	October 31, 2025
October 1, 2025 – December 31, 2025	January 31, 2026
January 1, 2026 – March 31, 2026	April 30, 2026
April 1, 2026 – June 30, 2026	July 31, 2026

In June, a Grant Legal Agreement will be sent to your city for signature. Completion instructions will be provided in that mailing.

Again, congratulations on your grant award. We look forward to working with you to increase the water efficiency of our region.

Sincerely,

Henry McCarthy
Senior Environmental Scientist | Water Resources | Planning and Policy
Phone: 651-602-1946
henry.mccarthy@metc.state.mn.us

CLEAN WATER LAND & LEGACY AMENDMENT

METROPOLITAN COUNCIL
CLEAN WATER FUND GRANT AGREEMENT

Recipient: City of Ramsey	Grant No.: SG-21428
Council Action: 2024-121	
Maximum Grant Amount: $14,000	Recipient Match: $3,500 (20% of program total)
Recipient's Authorized Representative: Name: Chris Anderson 7550 Sunwood Dr NW Phone: 763-433-9817 Email Address: canderson@cityoframsey.com	

This Clean Water Fund Grant Agreement ("Grant Agreement") is entered into between the Metropolitan Council, a public corporation and political subdivision of the State of Minnesota ("Met Council") and the Recipient named above.

RECITALS

1. Minnesota Session Laws 2023, Chapter 40, Article 2, Section 8(b), appropriated to the Met Council $1,500,000 in funds from the Legacy Amendment's Clean Water Fund ("Clean Water Fund") for State fiscal years 2024 and 2025, for water demand reduction grants to assist municipalities in the metropolitan area with implementing water demand reduction measures to ensure the reliability and protection of drinking water supplies.

2. The Met Council is authorized by Minnesota Statutes sections 473.129, subdivision 4 to apply for and use grants from the State for any Metropolitan Council purpose and may dispose of the money in accordance with the terms of the appropriation.

3. The Recipient is authorized to receive grants from the Clean Water Fund for a water demand reduction program to implement measures to reduce water demand to ensure the reliability and protection of drinking water supplies.

4. On May 22, 2024, the Met Council authorized the granting $1,100,000 of the appropriation to the Recipients participating in the grant program.

5. The Recipient represents that it is duly qualified and agrees to perform all services described in this Grant Agreement to the reasonable satisfaction of the Met Council.

GRANT AGREEMENT

1. Term of Grant Agreement.

1.1. Effective Date. The Effective Date of this Grant Agreement is the date this agreement is fully executed.

1.2. Grant Activity Period. The Grant Activity Period runs from the Effective Date through the Expiration Date.

1.3. Expiration Date. The Expiration Date is the earlier of Recipient's satisfactory fulfillment of obligations or June 30, 2026.

1.4. Survival of Terms. The following clauses survive the expiration, termination or cancellation of this Grant Agreement:

- 9. Liability and Insurance;
- 10. Audits;
- 11. Government Data Practices;
- 13. Data Availability;
- 14. Governing Law, Jurisdiction, and Venue;
- 16. Data Disclosure; and
- 18.7 Future Eligibility.

2. Duties, Representations and Warranties of Recipient and Use of Grant Funds.

2.1. The Recipient will conduct, administer and complete in a satisfactory manner and in accordance with the terms of this Grant Agreement the program ("Recipient Program") which is described in Recipient's application to the Met Council for assistance under the Met Council's Clean Water Fund grant program. The Recipient's application is incorporated into this Grant Agreement as Exhibit A. Recipient will perform the Recipient Program in accordance with the timeline in Exhibit B of this Grant Agreement and to undertake the financial responsibilities described in Exhibit B which is incorporated into this Grant Agreement. The Recipient must complete the Recipient Program as described in Exhibits A and B. The Met Council makes no representation or warranties with respect to the success and effectiveness of the Recipient Program. The Met Council acknowledges that Recipient Program work may be limited to soliciting participation by its residents and businesses in the Recipient Program and requires additional work by the Recipient only to the extent that residents and businesses choose to participate in the Recipient Program, as described in Exhibit B.

The Grant Funds must be entirely passed through and can only be used for authorized rebates or grants for qualifying activities.

2.2. Recipient Representations and Warranties. The Recipient represents and warrants to Met Council, as follows:

A. It has the legal authority to enter into this Grant Agreement and to conduct and administer the Recipient Program and use the Grant Funds for the purpose or purposes described in this Agreement

B. It has taken all actions necessary for its execution of the Agreement and has provided to Met Council a copy of the resolution by its governing body authorizing Recipient to enter into this Agreement.

C. It has the legal authority to undertake the Recipient Program, including the Recipient's financial responsibilities in Exhibit B.

D. Only its Authorized Representative may provide certifications required in this Grant Agreement and submit pay claims for reimbursement of Recipient Program costs.

E. It will comply with all the terms of this Grant Agreement.

F. It will comply with all requirements of Clean Water Funding legislation and appropriations, except for requirements that this Grant Agreement explicitly states will be handled by the Met Council.

G. It has made no material false statement or misstatement of fact in connection with the Grant Funds, and all of the information it has submitted or will submit to the Met Council relating to the Grant Funds or the disbursement of any of the Grant Funds is and will be true and correct. It agrees that all representations contained in its application for the Clean Water Fund Grant are material representations of fact upon which the Met Council relied in awarding this Grant and are incorporated into this Agreement by reference.

H. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no material actions, suits, or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it and is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into this Grant Agreement, or to perform any of the acts required of it in the Agreement.

I. Compliance with the requirements of this Grant Agreement is not prevented by, is a breach of, or will result in a breach of, any term, condition, or provision of any agreement to which it is bound.

J. The Recipient Program will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.

K. The Recipient Program will be conducted in full compliance with all applicable laws, statutes, rules, ordinances, and regulations issued by any federal, state, or political subdivisions having jurisdiction over the Recipient Program.

L. It will comply with the financial responsibility requirements contained in Exhibit B.

M. It will furnish satisfactory evidence regarding these representations if requested by the Met Council.

3. Time.

Recipient must comply with all time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. Eligible Costs.

Eligible costs are those costs incurred by parties within the jurisdiction of the Recipient for 80% of rebate or grant payments as defined in Exhibit B. The Met Council will not reimburse Recipient for non-eligible costs. Any cost not defined as an eligible cost or not included in the Recipient Program or approved in writing by the Met Council is a non-eligible cost.

5. Consideration and Payment.

5.1 Consideration. The Met Council will reimburse the Recipient for eligible costs performed by the Recipient during the Grant Activity Period up to the Maximum Grant Amount as specified in this agreement. The Met Council bears no responsibility for any cost overruns that may be incurred by the Recipient or any sub-recipients. The Recipient may be eligible to receive additional grant amounts or an adjustment of the Maximum Grant Amount in accordance with the procedure in the Grant Amendment Form attached and incorporated as Exhibit C. A fully executed Exhibit C will amend this Grant by the amount in Exhibit C.

5.2. **Advance.** The Met Council will make no advance of the Grant Amount to Recipient.

5.3. **Payment.** To receive payment, the Recipient must submit a Reimbursement Request on forms provided by the Met Council, including electronically scanned receipts to verify the cost of eligible devices reported for each reporting period. Reimbursement Request must be submitted quarterly, even if there are no eligible costs to report. The Recipient must describe its compliance with its the financial requirements, work completed including specific addresses where work was done, and provide sufficient documentation of grant eligible expenditures and any other information the Met Council reasonably requests. The Met Council will promptly pay the Recipient after the Recipient presents to the Met Council a Reimbursement Request and scanned copies of all receipts verifying the cost for all eligible devices reported and the Met Council's Authorized Representative accepts the invoiced services.

6. Conditions of Payment.

6.1. For each approved device for which Recipient requests payment, Recipient must certify the following to the Met Council:

(1) the device has been purchased during the Grant Activity Period;
(2) Recipient received receipts for the device; and
(3) the purchase was not performed in violation of federal, state, or local law, or regulation.

6.2. Conditions Precedent to Any Reimbursement Request. The obligation of the Met Council to make reimbursement payments is subject to the following conditions precedent:

A. The Met Council's receipt of a Reimbursement Request/Progress Report for the funds requested, and electronic copies of receipts verifying the cost for all eligible devices for that reporting period;

B. If requested by the Met Council (in form and substance acceptable to the Met Council), evidence that (i) the Recipient has legal authority to and has taken all actions necessary to enter into this Agreement and (ii) this Agreement is binding and enforceable against the Recipient;

C. There is no Event of Default under this Grant Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse; and

D. The Recipient has supplied to the Met Council all other items that the Met Council may reasonably require to assure good fiscal oversight of state's funding through the Clean Water Fund.

7. **Authorized Representative.**

The Met Council's Authorized Representative is**:**

Name:	Henry McCarthy or successor
Title:	Senior Environmental Scientist
Mailing Address:	390 North Robert Street St. Paul, MN 55101
Phone:	(651) 602-1946
E-Mail Address:	henry.mccarthy@metc.state.mn.us

The Met Council's Authorized Representative has the responsibility to monitor the Recipient's performance and the authority to accept the services provided under this Grant Agreement. If the services are satisfactory, the Met Council's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Recipient's Authorized Representative is noted on the first page of this Grant Agreement. If the Recipient's Authorized Representative changes at any time during this Grant Agreement, the Recipient must immediately notify the Met Council and within 30 days provide a new City resolution (if such resolution is necessary) specifying the new Representative.

8. Assignment, Amendments, Waiver, Grant Agreement Complete, and Order of Precedence.

8.1 Assignment. The Recipient may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior written consent of the Met Council and a fully executed Assignment Agreement.

8.2 Amendments. Except as provided in this Section 8.2, any amendment to this Grant Agreement must be in writing and will not be effective until it has been executed and approved by the appropriate parties. If requested by the Recipient in writing, the Met Council may at its sole discretion authorize in writing a minor change to the Recipient Program in Exhibit A without a formal executed amendment to this Grant Agreement.

8.3 Waiver. If the Met Council fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

8.4 Grant Agreement Complete. This Grant Agreement contains all negotiations and agreements between the Met Council and the Recipient. No other understanding regarding this Grant Agreement, whether written or oral, may be used to bind either party.

8.5 Order of Precedence. This Grant Agreement will be interpreted in the following order of precedence:

(1) Grant Agreement excluding exhibits;

(2) Exhibit B; and

(3) Exhibit A.

9. Liability and Insurance.

9.1 Liability. The Recipient and the Met Council are each responsible for their own acts and the acts of their employees and the results thereof. To the extent authorized by law, a party is not responsible for the acts of the other party and the results thereof. The liability of the Parties is governed by Minnesota Statutes Chapter 466 and other applicable laws. Neither Party waives any applicable limits on liability or immunities.

9.2 Relationship of the Parties. Nothing contained in this Grant Agreement is intended or should be construed in any manner as creating or establishing the relationship of co-partners or a joint venture between the Recipient and the Met Council, nor will the Recipient be considered or deemed to be an agent, representative, or employee of the Met Council in the performance of this Grant Agreement, or the Recipient Program.

The Recipient represents that it has already or will secure or cause to be secured all personnel required for the performance of this Grant Agreement and the Recipient Program. All personnel of the Recipient or other persons while engaging in the performance of this Grant Agreement or the Recipient Program will not have any contractual relationship with the Met Council related to the work of the Recipient Program and will not be considered employees of the Met Council. In addition, all claims that may arise on behalf of said personnel or other persons out of employment or alleged employment including, but not limited to, claims under the Workers' Compensation Act of the State of Minnesota, claims of discrimination against the Recipient, its officers, agents, contractors, or employees will in no way be the responsibility of the Met Council. Such personnel or other persons may not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the Met Council, including but not limited to, tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

10. Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Recipient's books, records, documents, and accounting procedures and practices relevant to this Grant Agreement are subject to examination by the Met Council and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the termination date of this Grant Agreement.

11. Government Data Practices.

The Recipient and Met Council must comply with the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13, as it applies to all data provided by the Met Council under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Recipient under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Recipient or the Met Council. If the Recipient receives a request to release the data referred to in this Clause, the Recipient must immediately notify the Met Council.

12. Workers' Compensation.

The Recipient certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Recipient's employees and agents will not be considered Met Council employees. Any claims that may arise under the Minnesota Workers Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the Met Council's obligation or responsibility.

13. Data Availability.

To the extent and as requested by the Met Council, Recipient agrees to comply with Minn. Stat. § 114D.50, subd. 5 requirements for data collected by the Recipient Programs funded with money from the Clean Water Fund that have value for planning and management of natural resources, emergency preparedness and infrastructure investments, including but not limited to the requirement that to the extent practicable, summary data and results of Recipient Programs funded with money from the Clean Water Fund should be readily accessible on the internet and identified as a Clean Water Fund Recipient Program. The Met Council will put overall summary information on the internet and will encourage the Recipient put its city information on the web. Recipient understands and agrees that Met Council may list its name and summary information on the internet or in any other Grantor reporting.

Data collected by the Recipient Program, if any, funded with money from the Clean Water Fund that have value for planning and management of natural resources, emergency preparedness, and infrastructure investments must conform to the enterprise information architecture developed by the Department of Information Technology Services. Spatial data must conform to geographic information system guidelines and standards outlined in that architecture and adopted by the Minnesota Geographic Data Clearinghouse at the Minnesota Geospatial Information Office. A description of these data that adheres to the Department of Information Technology Services geographic metadata standards must be submitted to the Minnesota Geospatial Information Office to be made available online through the clearinghouse and the data must be accessible and free to the public unless made private under chapter 13. To the extent practicable, summary data and results of projects funded with money from the clean water fund should be readily accessible on the Internet and identified as a clean water fund project.

14. Governing Law, Jurisdiction, and Venue.

This Grant Agreement will be construed and enforced under the laws of the State of Minnesota without regard to its conflict of law provisions. The venue for any legal proceedings arising out of this Grant Agreement will be the appropriate state or federal court in Ramsey County, Minnesota.

15. Termination.

The Met Council may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Recipient. Upon termination, the Recipient will be entitled to payment for services prequalified and satisfactorily performed before the termination notice.

16. Data Disclosure.

Under Minn. Stat. § 270C.65, subd. 3, and other applicable law, the Recipient consents to disclosure of its federal employer tax identification number, and/or Minnesota tax identification number, already provided to the Met Council, to federal and state tax agencies and Met Council personnel involved in the

payment of Met Council obligations. Recipient will require compliance with this Section 16 by Recipient's subrecipient of Grant funds and shall submit evidence of such compliance to Met Council as requested.

17. Notices.

In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing and must be personally served or sent by email or United States mail, to the Authorized Representative of the party to whom it is directed.

18. Miscellaneous.

18.1 Report to Legislature. As provided in Minn. Stat. § 3.195, the Met Council must submit a report on the expenditure and use of money appropriated under the Clean Water Fund to the legislature by January 15 of each year. The report must detail the outcomes in terms of additional use of Clean Water Fund resources, user satisfaction surveys, and other appropriate outcomes. The Recipient agrees to provide to the Met Council by January 1 of each year a report on any user satisfaction surveys it has related to this Recipient Program, and other appropriate outcomes of the Recipient Program as prescribed in Section 18.3 of this Agreement.

18.2 Supplement. The funds granted under this agreement are to supplement and shall not substitute for traditional sources of funding. Recipient certifies to the Met Council that there was and is no traditional Recipient sources of funding for the City to help fund 80% of the subject water efficiency rebate or grant work.

18.3 Measurable Outcomes. A Recipient Program or program receiving funding from the Clean Water Fund must meet or exceed the constitutional requirement to protect, enhance, and restore water quality in lakes, rivers and streams and to protect groundwater and drinking water from degradation. A Recipient Program or program receiving funding from the Clean Water Fund must include measurable outcomes, as defined in Minn. Stat. § 3.303, subdivision 10, and a plan for measuring and evaluating the results. A Recipient Program or program must be consistent with current science and incorporate state-of-the-art technology. All information for funded Recipient Program work, including the proposed measurable outcomes, must be made available for publication on the web site required under Minn. Stat. § 3.303, subdivision 10, as soon as practicable and forwarded to the Met Council and the Legislative Coordinating Commission under the provisions of Minn. Stat. § 3.303, subd. 10. The Recipient must compile and submit all information for funded Recipient Programs or programs, including the proposed measurable outcomes and all other items required under Minn. Stat. § 3.303, subdivision 10, to the Met Council and, if requested by the Met Council, the Legislative Coordinating Commission as soon as practicable or by January 15 of the applicable fiscal year, whichever comes first.

18.4 Minn. Stat. § 16B.98. Grants funded by the Clean Water Fund must be implemented according to section 16B.98 and must account for all expenditures.

18.5 Benefit to Minnesota Waters. Money from the Clean Water Fund may only be spent on Recipient Programs that benefit Minnesota waters.

18.6 Website. If the Recipient has information on its website about the water efficiency grant program under Minn. Stat. § 114D.50, the Recipient will when practicable in accordance with Minn. Stat. § 114D.50, subd. 4(f) prominently display on the Recipient's website home page the Legacy logo accompanied by the phrase "Click here for more information." When a person clicks

on the Legacy logo image, the website must direct the person to a web page that includes both the contact information that a person may use to obtain additional information, as well as a link to the Met Council's and Legislative Coordinating Commission Website required under section 3.303, subdivision 10.

18.7 Future Eligibility. Future eligibility for money from the Clean Water Fund is contingent upon the Recipient satisfying all application requirements related to Met Council's fulfillment of Minn. Stat. § 114D.50 as well as any additional requirements contained in 2021, 1st Special Session, Chapter 1, Article 2, Section 8.

18.8 Prevailing Wages. The Recipient agrees to comply with all of the applicable provisions contained in chapter 177 of the Minnesota Statutes, and specifically those provisions contained in Minn. Stat. §§ 177.41 through 177.50, as they may be amended, modified or replaced from time to time with respect to the Recipient Program. By agreeing to this provision, the Recipient is not acknowledging or agreeing that the cited provisions apply to the Recipient Program.

18.9 Disability Access. Where appropriate, Recipient of clean water funds, in consultation with the Council on Disability and other appropriate governor-appointed disability councils, boards, committees, and commissions, should make progress toward providing greater access to programs, print publications, and digital media for people with disabilities related to the programs the recipient funds using appropriations made in this agreement.

18.10. General Provisions.

(i) Lawsuit. This Grant shall be canceled if a court determines that the appropriation illegally substitutes for a traditional source of funding.

(ii) Termination Due to Lack of Funds. Recipient recognizes that Met Council's obligation to reimburse Recipient for eligible Recipient Program costs is dependent upon Met Council's receipt of funds from the State of Minnesota appropriated to Met Council under 2023 Session Law, Chapter 40, Article 2, Section 8(b). Should the State of Minnesota terminate such appropriation or should such funds become unavailable to Met Council for any reason, Met Council shall, upon written notice to Recipient of termination or unavailability of such funds, have no further obligations for reimbursement or otherwise under this Grant Agreement. In the event of such written notice, Recipient has no further obligation to complete the Recipient Program as required by this Grant Agreement.

18.11. Counterparts and Electronic Signatures. This Grant Agreement may be executed in any number of counterparts, each of which when executed will be deemed to be an original and the counterparts will together constitute one agreement. A copy of this Grant Agreement, including its signature pages, will be binding and deemed to be an original. Electronic signatures using Adobe Sign or a similar program will be deemed an original signature.

19. Default and Remedies.

19.1 Defaults. The Recipient's failure to fully comply with any of the provisions contained in this Grant Agreement constitute an event of default ("Event of Default").

19.2. Remedies. Upon an event of default, the Met Council may exercise any one or more of the following remedies:

a. Refrain from disbursing the Grant;

b. Demand that all or any portion of the Grant already disbursed be repaid to it, and upon such demand the Recipient shall repay such amount to the Met Council; and

c. Enforce any additional remedies the Met Council may have at law or in equity.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized representatives.

METROPOLITAN COUNCIL

By: _____
Regional Administrator, successor, or delegate

Date: _____

RECIPIENT:

The Recipient certifies that the appropriate person(s) have executed the this agreement on behalf of the Recipient as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

_____
Printed Name and Title

Date: _____

EXHIBIT A

(Application from community)

2024 – 2026
METROPOLITAN COUNCIL WATER EFFICIENCY GRANT PROGRAM
APPLICATION FORM

updated 02/08/2024

Applicant Information:

MUNICIPALITY:	
MUNICIPAL UTILITY:	
MAILING ADDRESS:	

Grants are only for water efficiency programs offering rebates or grants to property owners who are customers of the municipal water supply system and who replace specified water using devices with approved devices that use substantially less water. In municipalities where only some neighborhoods or areas are served by a municipal public water supply system, only those served by the municipal public water supply system are eligible.

If applicable, please specify what parts of your municipality would be eligible to receive rebates or grants:

Primary Contact Information:

Municipality primary authorized representative (all correspondence regarding the Water Efficiency Grant Program should be addressed to individual named below):

NAME:	
TITLE:	
STREET:	
CITY, ZIP:	
PHONE:	
EMAIL:	

Secondary Contact Information:

Municipality secondary authorized representative:

NAME:	
TITLE:	
STREET:	
CITY, ZIP:	
PHONE:	
EMAIL:	

Water Use and Savings Information:

Municipal Total Per Capita Water Use, in gallons per person-day (2022):	
Municipal Residential Per Capita Water Use, in gallons per person-day (2022):	
Municipal Ratio of Peak Month to Winter Month Water Use (2022):	
Municipality's estimated annual water savings from proposed program, in gallons:	

Program Design:

Requested Grant Amount (must equal 80% of total program budget):	
Required Municipality Matching Amount (must equal 20% of total program budget):	
Total Program Budget (Requested Grant Amount + Match):	

Example Calculation:

Requested Grant Amount	$16,000 (80% of total)
Required Municipality Matching Amount	$4,000 (20% of total)
Total Program Budget	$20,000 (100% of total)

Will your program be a grant program or rebate program? _____

Estimated Number of Items:

Item	**Estimated Number**
Toilets	
Irrigation Controllers	
Irrigation Spray Sprinkler Bodies	
Irrigation System Audits	
Showerheads	
Clothes Washing Machines	
Dishwashers	

Project Work Plan and Schedule:*

Task Description	Responsible Person	Start Date	Completion Date

** Municipality may create own project plan and schedule form*

Communications to Property Owners:

How will your program be advertised (check all that apply):

Newsletter	
Print media	
Email	
X (formerly Twitter)	
Website	
Radio	
Television	
Facebook	
Nextdoor	
Other social media	

Please attach examples of proposed newsletter, print media, or email communications.

Critical Points to Remember:

- The applying municipality must be served by a municipal public water supply system
- New construction and new developments are not eligible
- A portion of each eligible activity's cost must be paid by the property owner
- Funds are for rebates or grants only; consulting and city staff time are ineligible
- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications

Vintage dishwasher need replacing?

You could qualify for up to a

$200* REBATE

when you replace it!



Find more info about the $200
www.cityoframsey.com/wrebate
or call 763-433-9817

City of RAMSEY

METROPOLITAN COUNCIL

WaterSense · Meets EPA Criteria

ENERGY STAR

CLEAN WATER LAND & LEGACY AMENDMENT

Upgrade to a **water efficient** irrigation controller



Offer expires in June!

METROPOLITAN COUNCIL

ENERGY STAR

WaterSense • Meets EPA Criteria •

CLEAN WATER LAND & LEGACY AMENDMENT

You could qualify for up to a $200* REBATE

Looking to switch to water efficient appliances?



Find more info about the $200
www.cityoframsey.com/wrebate
or call 763-433-9817

City of RAMSEY

METROPOLITAN COUNCIL

WaterSense Meets EPA Criteria

ENERGY STAR

CLEAN WATER LAND & LEGACY AMENDMENT

Tired of cleaning up after your washer?



You could qualify for up to a

$200* REBATE

when you replace it!

City of RAMSEY

METROPOLITAN COUNCIL

WaterSense · Meets EPA Criteria

ENERGY STAR

CLEAN WATER LAND & LEGACY AMENDMENT

Find more info about the $200
www.cityoframsey.com/wrebate
or call 763-433-9817

EXHIBIT B

2024 – 2026
METROPOLITAN COUNCIL WATER EFFICIENCY GRANT PROGRAM
GUIDELINES

updated 06/06/2024

Overview

The Metropolitan Council (Met Council) will implement a water efficiency grant program effective July 1, 2024 to June 30, 2026. Grants will be awarded on a competitive basis to municipalities that are served by a municipal water system.

The Met Council will provide 80% of the program cost; the municipality must provide the remaining 20%. Municipalities will use the combined Met Council and municipality funds to run their own grant or rebate programs.

Grants will be made available in amounts with a minimum of $5,000 and a maximum of $50,000. Grantees will be required to provide estimated water savings achieved through this program for Clean Water, Land & Legacy Amendment reporting purposes.

Legislative Directive - Minnesota 2023 Session Laws

> $750,000 the first year and $750,000 the second year are for the water demand reduction grants to assist municipalities in the metropolitan area with implementing water demand reduction measures to ensure the reliability and protection of drinking water supplies. Fiscal year 2024 appropriations are available until June 30, 2025, and fiscal year 2025 appropriations are available until June 30, 2026.

Grant Program Goal

The goal of the water efficiency grant program is to support technical and behavioral changes that improve municipal water use efficiency in the seven-county metropolitan area.

Critical Points to Remember

- The applying municipality must be served by a municipal public water supply system
- New construction and new developments are not eligible
- A portion of each eligible activity's cost must be paid by the property owner
- Funds are for rebates or grants only; consulting and city staff time are ineligible

- Grant recipients must display the Clean Water, Land and Legacy Amendment logo and the Metropolitan Council logo on program-related web pages and paper communications

Grant Program Structure: Administration and Funding

The Water Efficiency Grant Program will be administered by Metropolitan Council Environmental Services (Environmental Services) and will be funded with $1,100,000 appropriated by the 2023 Minnesota Legislature. Grant applications will be reviewed and ranked Metropolitan Council Water Resources staff. The remaining $400,000 of this funding has been allocated to a different, equity-focused municipal water efficiency grant project.

Grants are only for water efficiency programs offering rebates or grants to property owners who are customers of the municipal water supply system and who replace specified water using devices with approved devices that use substantially less water. In municipalities where only some neighborhoods or areas are served by a municipal public water supply system, only those served by the municipal public water supply system are eligible.

Grants will be awarded to municipalities in amounts ranging from $5,000 to $50,000 for providing rebates or grants to property owners. Municipalities will be responsible for the design and operation of their rebate or grant program and its details. Grant payments to the municipality will be for 80% of approved program amounts. The municipality must provide the remaining 20% of the granted/rebated amount to the property owner. Municipality rebates or grants are eligible for reimbursement on device replacements conducted during the Grant Activity Period.

Here is an example of the grant funding design:

Metropolitan Council Grant Amount	$16,000 (80% of total)
Municipality Match	$4,000 (20% of total)
Municipality Grant/Rebate Program Total	$20,000 (100% of total)

Eligibility

This grant program is limited to municipalities in the seven-county metropolitan area.

Municipalities eligible per above must apply to participate and, if approved, sign a standard Met Council Grant Agreement, before any eligible rebates or grants can be submitted for reimbursement. Agreements shall require that municipalities:

- Entirely pass through grants received (as is being done by Environmental Services)
- Verify purchase of devices to receive grants
- Retain records and cooperate with any audits
- Conduct all communications with property owners and ensure all written communications to property owners include both the Clean Water, Land and Legacy Amendment and the Metropolitan Council's logo
- Provide quantitative information for state reporting purposes

Eligible water efficiency devices consist of the following:

- Toilet replacement with a US EPA WaterSense labeled toilet

- Irrigation controller replacement with a US EPA WaterSense labeled controller, either weather-based or soil moisture-based
- Irrigation spray sprinkler body replacement with a US EPA WaterSense labeled spray sprinkler body
- Irrigation system audit by an Irrigation Professional certified by a US EPA WaterSense program
- Showerhead replacement with a US EPA WaterSense labeled showerhead
- Clothes washing machine replacement with a US DOE Energy Star labeled clothes washing machine
- Residential dishwasher replacement with a US DOE Energy Star labeled residential dishwasher

Expenses eligible for reimbursement are the out-of-pocket cost of the device and its installation only, not to include any owner labor costs. In addition, new construction and new developments are ineligible, as this program is intended as a current infrastructure replacement program.

Application Process

- Applicants must be served by a municipal public water supply system
- Municipalities will submit Met Council supplied application form by March 29, 2024. Required information includes:
    - the municipality's rebate or grant program design and work plan
    - proposed examples of communications to property owners
    - requested total grant amount
    - estimated annual amount of water saved by the applying municipality
- Application form is available at: https://metrocouncil.org/Wastewater-Water/Funding-Finance/Available-Funding-Grants.aspx
- Submit competed application to: henry.mccarthy@metc.state.mn.us
- Metropolitan Council will notify municipalities of grant awards by May 24, 2024.

Proposal Selection Criteria

In the event that funds requested exceed funds available, the following criteria will be used to determine the amount granted to a given municipality:

- Municipalities with identified water supply issues in Master Water Supply Plan Community Profiles or Local Water Supply Plans
- Municipalities' ratio of peak monthly water use to winter monthly water use
- Municipalities' average residential per capita water use
- The order in which applications are received and until grant funds are completely committed

Funding Process and Reporting Requirements

- Utilizing forms provided by Met Council, the following information must be reported on a quarterly basis:
    - Number, type and amount of rebates or grants provided to property owners, along with each property address
    - Estimated annual gallons of water saved per device installation
    - Municipality matching funds disbursed
    - Number of unmet funding requests from property owners, if any

- Upon review and confirmation of the above information, Met Council will process a grant payment in the amount of 80% of approved total rebates or grants for the reporting period.
- Met Council will provide confirmation of grant balances available upon request and reserves the right to amend grant agreements, in collaboration with grantee municipality, if quarterly reporting indicates rebate or grant programs will not fully utilize grant awards within the Grant Activity Period.

Qualified Activities

- Toilet replacement with a US EPA WaterSense labeled toilet:

  https://lookforwatersense.epa.gov/products/Product-Search-Results-Toilets.html

- Irrigation controller replacement with a US EPA WaterSense labeled controller, either weather-based or soil moisture-based:

  https://lookforwatersense.epa.gov/products/Product-Search-Results-IrrigationController.html
  https://lookforwatersense.epa.gov/products/Product-Search-Results-SoilMoistureBasedIrrigationController.html
- Irrigation spray sprinkler body replacement with a US EPA WaterSense labeled spray sprinkler body:

  https://lookforwatersense.epa.gov/products/Product-Search-Results-Sprinkler.html

- Irrigation system audit by an Irrigation Professionals certified by a US EPA WaterSense program: https://lookforwatersense.epa.gov/pros/

- Showerhead replacement with a US EPA WaterSense labeled showerhead: https://www.epa.gov/watersense/showerheads

- Clothes washing machine replacement with a US DOE Energy Star labeled clothes washing machine: https://www.energystar.gov/productfinder/product/certified-clothes-washers/results

- Residential dishwasher replacement with a US DOE Energy Star labeled residential dishwasher:

  https://www.energystar.gov/products/dishwashers

Determining Estimated Water Savings

Some manufacturers include annual water savings estimates in their device descriptions or specifications, and irrigation professionals report estimated savings after performing an irrigation system audit. In cases where estimated annual water savings are not provided or can't be found, the WaterSense and Energy Star websites have information on estimated water savings.

- Toilet: https://www.epa.gov/watersense/residential-toilets

- Irrigation controller: https://www.epa.gov/watersense/watersense-labeled-controllers

- Spray sprinkler body: https://www.epa.gov/watersense/spray-sprinkler-bodies#:~:text=WaterSense%20Savings,-

Experts%20estimate%20that&text=Installing%20WaterSense%20labeled%20spray%20sprinkler,water%20and%20sewer%20costs%20annually.

- Irrigation audit:
  https://www.epa.gov/watersense/irrigation-pro

- Showerhead:
  https://www.epa.gov/watersense/showerheads

- Clothes washing machine:
  https://www.energystar.gov/products/clothes_washers#:~:text=ENERGY%20STAR%20can%20help%20families,less%20water%20than%20regular%20washers.

- Residential dishwasher:
  https://www.energystar.gov/products/dishwashers

Reporting Example

							Calculated Totals:			
Property Street Address and Zip Code	(Select) Property Type:	(Select) Water Device Replaced:	Cost per Device ($):	# of Devices:	Rebate or Grant per Device ($)	Est. Annual Water (Gallons) Saved Per Device:	Total Rebate or Grant	Municipality Contribution:	Eligible Grant Amount	Estimated Annual Water Saved (Gallons):
2094 Proviso Avenue	Residential	Clothes Washer	$800.00	1	$200.00	5,000	$200.00	$40.00	$160.00	5,000
3452 Enola Drive	Residential	Irrigation Controller	$250.00	1	$150.00	20,000	$150.00	$30.00	$120.00	20,000
994 Argentine Place	Residential	Irrigation Controller	$200.00	1	$150.00	20,000	$150.00	$30.00	$120.00	20,000
5377 Shoreham Way	Residential	Toilet	$350.00	1	$125.00	7,000	$125.00	$25.00	$100.00	7,000

EXHIBIT C Revision # [ ]

METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES

2022-2024 CLEAN WATER FUND WATER EFFICIENCY GRANT PROGRAM
GRANT AMENDMENT FORM

NOTICE TO RECIPIENT: Submission of this form is required to modify the Maximum Grant Amount in your Grant Agreement with Metropolitan Council 2024-2026 Clean Water Fund Water Efficiency Grant Program (Grant Program).

After determination of your city's Maximum Grant Amount, completion and submission of this form is necessary when 1) you are requesting additional grant funds to meet unexpected rebate or grant demand, or 2) when your city has determined that the previously approved program's rebate or grant demand will not be met, requiring less grant funds than anticipated when the agreement was signed.

The process for modifying your Grant Agreement is as follows:

1. Your city's authorized representative submits one signed copy of Exhibit C to the Met Council, with any additional information requested by Met Council.
2. Upon receipt and any Met Council approval of signed Exhibit C, the Met Council's authorized representative will obtain Met Council authorized signatures returns a fully executed copy of Exhibit C indicating the new Maximum Grant Amount to City's designated authorized representative.

Instructions: Indicate the date of your change request in #1 box. Indicate the number of this particular change request in #2 box (and in box at top of page – must match). Enter the current grant agreement amount (as MCES approved) in #3 box. If you wish to <u>increase</u> your municipality's grant amount, enter the amount you are requesting in #4 box. If you wish to <u>decrease</u> your grant amount due to less demand than anticipated, enter the amount in #5 box. Enter in #6 box the amount derived from adding #3 to #4 or derived from subtracting #5 from #3.

Grant Agreement # [ ]

1. Date of change request: [ ]

2. Change request number:

3. Current Grant Agreement Amount (as MCES approved):

4. Increase due to request for additional funding:

5. Decrease due to less demand:

6. Amended Maximum Grant Agreement Amount requested:

CITY NAME:_____

CITY AUTHORIZED REPRESENTATIVE (signature and date):

METROPOLITAN COUNCIL PROGRAM ADMINISTRATOR APPROVAL (signature and date):

METROPOLITAN COUNCIL AUTHORIZED SIGNATURE AND DATE

Questions may be directed to the Met Council Authorized Representative:

Councilmember Riley introduced the following resolution and moved for its adoption:

RESOLUTION #24-092

RESOLUTION AUTHORIZING STAFF TO APPLY FOR WATER EFFICIENCY GRANT FUNDS THROUGH THE METROPOLITAN COUNCIL FOR 2024-2026 CYCLE

WHEREAS, the City of Ramsey owns and maintains a municipal water supply system, which is essential to the quality of life, health and welfare of City residents and businesses; and

WHEREAS, the City of Ramsey currently relies on groundwater as the sole source of its municipal water supply system; and

WHEREAS, the City of Ramsey is planning to construct two new municipal water supply system groundwater wells to accommodate planned growth in the next ten years; and

WHEREAS, Minnesota Statutes 473.1565 directs the Metropolitan Council to undertake planning activities that emphasize conservation, inter-jurisdictional cooperation, and long-term sustainability; and

WHEREAS, the Metropolitan Council received an allocation of $1,250,000 from the Clean Water, Land, & Legacy Amendment Fund to assist local units of government by helping property owners pay for water saving audits and/or more water efficient appliances to conserve water; and

WHEREAS, the primary objective of the Water Efficiency Grant Program is to assist local units of government to conserve water to ensure long-term groundwater sustainability; and

WHEREAS, this grant program is consistent with the goals and objectives of the City's Strategic Action Plan; and

WHEREAS, the City has the capability to adequately fund its local cost share for this grant program through the water enterprise fund; and

WHEREAS, the City of Ramsey is currently administering a Water Efficiency Grant Program providing rebates for WaterSense® labeled irrigation controllers and/or irrigation audits, WaterSense® labeled toilets, and Energy Star® rated clothes washing machines and dishwashers; and

WHEREAS, the current grant cycle runs through June 30, 2024; and

WHEREAS, the upcoming Water Efficiency Grant Program cycle will run from July 1, 2024 through June 30, 2026; and

WHEREAS, the minimum grant amount is $5,000 and the maximum grant amount is $50,000; and

WHEREAS, the deadline to submit an application for the 2024-2026 grant cycle is March 29, 2024; and

WHEREAS, grant recipients will be notified by the Metropolitan Council no later than May 24, 2024; and

WHEREAS, the City of Ramsey's Environmental Policy Board (EPB) reviewed this grant opportunity on March 18, 2024 and recommended applying for the 2024-2026 round of funding.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby authorizes Staff to apply for Water Efficiency Grant funds for the 2022-2024 cycle in an amount not to exceed $50,000.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Olson, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Kuzma
Councilmember Riley
Councilmember Olson
Councilmember Howell
Councilmember Musgrove
Councilmember Specht

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

Councilmember Woestehoff

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of March, 2024.

Mark E Kuzma
Mayor

ATTEST:

City Clerk

Councilmember_____introduced the following resolution and moved for its adoption:

RESOLUTION #24-152

RESOLUTION TO ENTER INTO A CLEAN WATER FUND GRANT AGREEMENT WITH THE METROPOLITAN COUNCIL TO RECEIVE A WATER EFFICIENCY GRANT

WHEREAS, the City of Ramsey owns and maintains a municipal water supply system which is essential to the quality of life, health and welfare of City residents and businesses; and

WHEREAS, the City of Ramsey currently relies on groundwater as the sole source of its municipal water supply system; and

WHEREAS, the City of Ramsey is planning to construct two new municipal water supply system groundwater wells to accommodate planned growth in the next ten years; and

WHEREAS, Minnesota Statutes 473.1565 directs the Metropolitan Council to undertake planning activities that emphasize conservation, inter-jurisdictional cooperation, and long-term sustainability; and

WHEREAS, the Metropolitan Council received an allocation of $1,100,000 from the Clean Water Funds to assist local units of government by helping property owners pay for water saving audits and/or more water efficient appliances to conserve water; and

WHEREAS, the primary objective of the Water Efficiency Grant Program is to assist local units of government to conserve water to ensure long-term groundwater sustainability; and

WHEREAS, this grant program is consistent with the goals and objectives of the City's Strategic Action Plan; and

WHEREAS, the City has the capability to adequately fund its local cost share for this grant program through the water enterprise fund; and

WHEREAS, on March 26, 2024, the Ramsey City Council authorized staff to apply for grant funding up to $50,000; and

WHEREAS, the City of Ramsey submitted an application for grant funds to offer rebates for WaterSense® certified smart irrigation controllers and toilets, as well as for Energy Star® certified clothes washing machines and dishwashers for City of Ramsey water supply customers; and

WHEREAS, the Metropolitan Council received grant applications totaling $1,340,880; and

WHEREAS, the City of Ramsey was one of forty-one (41) communities accepted into the

grant program with a grant allocation of $14,000; and

WHEREAS, to accept the grant funds, the City of Ramsey must enter into a Clean Water Fund Grant Agreement with the Metropolitan Council.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Ramsey City Council hereby authorizes the execution of the Clean Water Fund Grant Agreement with the Metropolitan Council and to accept the $14,000 grant allocation for a water efficiency rebate program.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of June, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Identify and implement operational efficiencies, cost savings and additional funding sources.

Information

Title

Adopt Resolution #24-155 Declaring Participation in State Performance Measurement Program

Purpose/Background:

In 2010, the State legislature created the Council on Local Results and Innovation. In 2011, the Innovation Council developed and released a standard of performance measurements for Cities and Counties; with the goal of aiding residents, taxpayers, and state and local elected officials in determining the efficacy of Counties and Cities in providing services, and measure residents' opinions of those services.

Cities that elect to participate in the standard measures program must officially adopt [by resolution] and implement certain standard performance measures. Participating entities must report their results to the State Auditor and make them available to all interested parties by publishing them on the Auditor's website [by July 1 annually]. Lastly, results must be provided to local residents through publication, direct mailing, posting on a website or through a public hearing - the City's annual Truth and Taxation Meeting [by December 31 annually]

Cities benefit from participating from the standard measures program by receiving a reimbursement from the State in the amount of 14 cents per capita (about $4,000 Ramsey). More importantly, Cities benefit by developing an annual performance measurement baseline; which can be utilized by elected officials and taxpayers to make educated decisions. Lastly, cities have the ability to view other organizations' program results; which provides the City with comparable performance measurement data.

Observations/Alternatives:

This item was tabled at the June 11, 2024, City Council meeting to be brought forward to a future City Council Worksession.
Attached to this case is the resolution required for adoption to participate in the Council on Local Results and Innovation Performance Measurement Program along with previous results.

Funding Source:

This case is being handled as part of normal Staff duties. The State of Minnesota allocates funding to the City for participating (about $4,000).

Recommendation:

Adopt Resolution #24-155 Declaring the City of Ramsey's Participation in the State Council on Local Results and Innovation -- Performance Measurement Program

Action:

Motion to adopt Resolution #24-155 Declaring the City of Ramsey's Participation in the State Council on Local Results and Innovation -- Performance Measurement Program

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Attachments

Reso #24-155 Performance Measurement Program

Ramsey Standard Measures 2023

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Kathy Schmitz	06/20/2024 03:27 PM

Form Started By: Diana Lund

Started On: 06/12/2024 09:33 AM

Final Approval Date: 06/20/2024

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-155

RESOLUTION DECLARING THE CITY OF RAMSEY'S PARTICIPATION IN THE STATE COUNCIL ON LOCAL RESULTS AND INNOVATION – PERFORMANCE MEASUREMENT PROGRAM

WHEREAS, In 2010, the Minnesota Legislature created the Council on Local Results and Innovation; and

WHEREAS, The Council on Local Results and Innovation developed a standard set of performance measures that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties in providing services and measure residents' opinion of those services; and

WHEREAS, Benefits to the City for participating in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, Any City participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The City of Ramsey has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City of Ramsey will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

2) The City Council of Ramsey will submit to the Office of the State Auditor the actual results of the performance measures adopted by the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of June, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Ramsey: Standard Measures 2023

Category		Measure	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
General	**1**	Rating of the overall quality of services provided by your city	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*2020 Survey*	*2020 Survey*	*2020 Survey*
	2	Percent change in the taxable property market value	-0.74%	12.76%	4.50%	5.07%	6.18%	10.10%	8.26%	7.86%	5.31%	11.36%	26.35%
	3	Citizens' rating of the overall appearance of the city	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*2020 Survey*	*2020 Survey*	*2020 Survey*
	4	Nuisance code enforcement cases per 1,000 population	9.72	14.40	15.48	15.09	30.55	41.74	31.59	38.25	44.32	41.29	29.99
	5	Number of library visits per 1,000 population	*NA*	*NA*	*NA*	*NA*	*NA*	*NA*	*N/A*	*N/A*	*N/A*	*N/A*	*N/A*
	6	Bond rating	AA+	AA+	AA+	AA+	AA+	AA+	AA+	AA+	AA+	AA+	AA+
	7	Citizens' rating of city recreational programs and facilities	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*2020 Survey*	*2020 Survey*	*2020 Survey*
	8	Accuracy of post election audit (% of ballots counted accurately)	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Police	**9**	P I and II Crime Rates (per 1000)	17.3/25.43	*15.01 / 27.16*	*14.53/25.53*	*13.47/24.21*	*16.25/23.75*	*13.92/21.25*	*11.59/21.24*	*8.76/15.74*	*20.39*	*17.78*	*16.81*
	10	Part I and II Crime Clearance Rates (per 1000)	51%	46%	*62%*	*52%*	*46%*	*45%*	*43%*	*32%*	*24%*	*19%*	*27%*
	11	Citizens' rating of safety in their community (survey)	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*2020 Survey*	*2020 Survey*	*2020 Survey*
	12	Average police response time (emergency calls)	No Data	No Data	4:33	3:23	4:25	6:03	5:42	5:44	5:54	6:08	5:46
Fire & EMS	**13**	Insurance industry rating of fire services	ISO 5/7	ISO 5/7	ISO 5/7	ISO 5/7	ISO 5/7	ISO 4/7	ISO 4/7	ISO 4/7	ISO 4/7	ISO 4/7	ISO 4/7
	14	Citizens' rating of the quality of fire protection services	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*2020 Survey*	*2020 Survey*	*2020 Survey*
	15	Average fire response time	8:24	8:12	8:27	8:26	8:23	8:16	8:41	7:45	7:37	6:41	6:10
	16	Fire calls per 1,000 population	10.98	16.50	12.46	11.70	14.46	16.70	15.3	15.60	13.42	20.21	21.16
	17	Number of fires with loss resulting in investigation	34.00	27.00	16.00	15.00	13.00	12.00	15	17.00	23.00	17.00	16.00
	18	EMS calls per 1,000	4.56	4.70	5.55	7.60	13.00	14.85	20.8	26.30	34.80	29.10	39.32
	19	Emergency Medical Services average response time	0.26	6:85	6:35	6:51	6:50	6:46	6:46	6:19	6:24	6:11	6:59
Streets	**20**	Average city street pavement condition rating Paser Scale (1-10)	7.25	7.40	7.50	7.35	7.20	6.77	6.07	6.43	6.12	6.12	6.47
	21	Citizens' rating of the road conditions in their City	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*2020 Survey*	*2020 Survey*	*2020 Survey*
	22	Expenditures for road rehabilitation per paved lane mile rehab. Does not include minor upkeep (pot holes, patching, etc.)	$1,350	$10,628	$41,700	$58,690	$46,009	$52,009	$17,182	$89,233	$55,551	$122,940	$143,798
	23	Percentage of all jurisdiction lane miles rehabilitated in the yr	8%	12%	9%	12%	8%	16%	12%	10%	17%	14%	17%
	24	Average hours to complete road system during snow event	8.90	7.61	8.20	8.16	6.48	8.66	7.80	7.60	8.20	13.17	8.00
	25	Citizens' rating of the quality of snowplowing on city streets	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*2020 Survey*	*2020 Survey*	*2020 Survey*
Water	**26**	Citizens' rating of water dependability and quality (survey)	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*2020 Survey*	*2020 Survey*	*2020 Survey*
	27	Operating cost per 1,000,000 gallons of water pumped/produced	$1,080	$1,011	$992	$746	$1,017	$1,244	$1,176	$1,123	$1,234	$1,312	$1,648
Sanitary Sewer	**28**	Citizens' rating of the dependability and quality of city sanitary sewer	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*Survey*	*2020 Survey*	*2020 Survey*	*2020 Survey*
	29	Number of sewer blockages on city system per 100 connections	0	0	0	0	0	0	0	0	0	0	0

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Adopt Resolution #24-161 Approving Partial Payment to Northdale Construction Co. Inc. for Improvement Project #21-08, WTP Trunk Watermain Improvements.

Purpose/Background:

Resolution and Pay Request attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Northdale Construction Co. Inc. for improvement project #21-08, WTP Trunk Watermain Improvements in the amount of $2,136,706.33.

Action:

Motion to adopt Resolution #24-161 approving partial payment to Northdale Construction Co. Inc. for improvement project #21-08, WTP Trunk Watermain Improvements in the amount of $2,136,706.33.

Attachments

Pay Resolution #24-161

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/20/2024 11:25 AM
Brian Hagen	Kathy Schmitz	06/20/2024 03:27 PM
Form Started By: Stacie Damjanovich		Started On: 06/06/2024 01:20 PM
Final Approval Date: 06/20/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-161

RESOLUTION APPROVING PARTIAL PAYMENT NO. 2 TO NORTHDALE CONSTRUCTION CO. INC. FOR IMPROVEMENT PROJECT #21-08, WTP TRUNK WATERMAIN IMPROVEMENTS

WHEREAS, pursuant to Ramsey City Council Resolution #19-248 adopted October 8, 2019, five (5) proposals were accepted and a professional services contract was awarded to SEH, Inc. for the purpose of analyzing the City's municipal water supply system source water, developing a water system model, and preparing a preliminary design report for a centralized water treatment plant to ensure that the City's municipal water supply system will continue to provide adequate quantities of safe drinking water into the foreseeable future; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-061 adopted March 9, 2021, a professional services contract was awarded to SEH, Inc. for all design and construction services needed to allow the trunk watermain improvements needed to support the centralized water treatment plant to be designed, bid, and constructed before the water treatment plant is constructed; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-303 adopted October 26, 2021, final plans and specifications were approved and advertisements for bids were authorized for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-003 adopted January 25, 2022, all bids were rejected and Staff was authorized to work with SEH, Inc. to revise the approved plans to reduce project costs and to monitor the bidding environment to identify the most favorable time to bid the project again; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-168 adopted July 25, 2023, a new Professional Services Agreement with SEH, Inc. was executed to revise the previously approved plans and to re-bid said improvements for 2024 construction in advance of the Water Treatment Plant commissioning in the Spring of 2025; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-237 adopted September 26, 2023, revised final plans and specifications as prepared by SEH, Inc. were approved and advertisements for bids were authorized for improvement project #21-08; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-305 adopted November 28, 2023, a contract was awarded to Northdale Construction Co. Inc., of Albertville, Minnesota, in the amount of $6,671,414.00 for said improvements; and

WHEREAS, as of June 25, 2024 $735.690.78 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 2 to Northdale Construction Co. Inc., of Albertville, Minnesota, for improvement project #21-08, WTP Trunk Watermain Improvements, in the amount of $2,136,706.33.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council hereby authorizes partial payment No. 2 to Northdale Construction Co. Inc., of Albertville, Minnesota for Improvement Project #21-08, WTP Trunk Watermain Improvement in the amount of $2,136,706.33.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release forms for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of June 25, 2024.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of June, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

24-161

SEH

Application for Payment
(Unit Price Contract)
No. 2

Eng. Project No.: RAMSY 174498 — Location: City of Ramsey, Minnesota

Contractor: Northdale Construction Co. Inc.
9760 71St Street NE
Albertville, MN 55301

Contract Date: November 28, 2023
Contract Amount: $ 6,671,414.00

Contract for: Water Treatment Plant Trunk Water Main Improvement

Application Date: 6/5/24
For Period Ending: 5/31/24

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
SECTION A: STREET						
1	MOBILIZATION	LS	1	0.5	$98,375.00	$49,187.50
2	CLEARING	ACRE	0.5	0.64	9,975.00	$6,384.00
3	GRUBBING	ACRE	0.5	0.64	7,350.00	$4,704.00
4	CLEARING	EA	12	63	446.25	$28,113.75
5	GRUBBING	EA	12	63	157.50	$9,922.50
6	SALVAGE SIGN TYPE C	EA	13		52.50	
7	REMOVE CURB AND GUTTER	LF	915	18	10.40	$187.20
8	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	2325	86	2.10	$180.60
9	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	47		5.78	
10	REMOVE BITUMINOUS PAVEMENT	SY	1185	352.2	5.20	$1,831.44
11	REMOVE BITUMINOUS PAVEMENT (DRIVEWAY AND TRAIL)	SY	1662	1445.3	8.37	$12,097.16
12	REMOVE CONCRETE WALK	SF	825	474	2.08	$985.92
13	EXPLORATORY EXCAVATION	HR	31	14	1,625.00	$22,679.91
14	STREET SWEEPER (WITH PICKUP BROOM)	HR	34	19.25	315.00	$6,063.75
15	AGGREGATE BASE CLASS 5 (MODIFIED)	TON	6330	109	24.01	$2,617.09
16	FULL DEPTH RECLAIMATION	SY	15667	953	4.02	$3,831.06
17	TYPE SP 12.5 WEARING COURSE MIXTURE (3,B) - TRAIL	TON	329		129.68	
18	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - FULL WIDTH	TON	1366		111.89	
19	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C) - FULL WIDTH	TON	1821		100.97	
20	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - PATCH	TON	134		204.81	
21	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C) - PATCH	TON	176		163.53	
22	ADJUST VALVE BOX	EA	14		260.00	
23	ADJUST FRAME AND RING	EA	2		866.67	

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
24	CONCRETE CURB AND GUTTER DESIGN B612	LF	100		47.25	
25	CONCRETE CURB AND GUTTER DESIGN B618	LF	815		47.25	
26	TRAFFIC CONTROL	LS	1	0.5	66,150.00	$33,075.00
27	INSTALL SIGN TYPE C	EA	11		315.00	
28	STORM DRAIN INLET PROECTION	EA	49	7	250.00	$1,750.00
29	SILT FENCE, TYPE MS	LF	8500	5344	3.14	$16,780.16
30	SODDING TYPE MINERAL	SY	1950		22.58	
31	TURF RESTORATION (SEEDING)	ACRE	4		7,455.00	
32	TEMP SEEDING	ACRE	4		850.50	
SECTION B: STORM SEWER						
33	SALVAGE STORM PIPE APRON	EACH	1	1	520.00	$520.00
34	REMOVE PIPE CULVERTS	LF	52	92	15.60	$1,435.20
35	SALVAGE STORM SEWER PIPE	LF	65	40	26.00	$1,040.00
36	PROTECT AND SUPPORT 73-INCH SPAN RC PIPE-ARCH	EACH	1	1	20,000.00	$20,000.00
37	INSTALL SALVAGED STORM PIPE APRON	EACH	1	1	520.00	$520.00
38	15-INCH CS PIPE APRON	EACH	2	2	677.66	$1,355.32
39	INSTALL SALVAGED STORM PIPE	LF	65	40	86.67	$3,466.80
40	15-INCH CS PIPE	LF	52	54	74.58	$4,027.32
SECTION C: WATER MAIN						
41	REMOVE/SALVAGE HYDRANT AND VALVE	EACH	2	3	1,625.00	$4,875.00
42	REMOVE WATER MAIN	LF	320	1169	20.80	$24,315.20
43	DEWATERING	LS	1	0.33	388,500.00	$128,205.00
44	CRUSHED ROCK	TON	2000	83	48.03	$3,986.49
45	4-INCH INSULATION	SY	8	92.4	56.70	$5,239.08
46	CONNECT TO EXISTING WATER MAIN (RAW WATER)	EACH	6	12	4,862.50	$58,350.00
47	CONNECT TO EXISTING WATER MAIN TAPPING SLEEVE AND 8-INCH VALVE (FINISHED WATER)	EACH	3	2	10,202.53	$20,405.06
48	CONNECT TO EXISTING WATER MAIN TAPPING SLEEVE AND 12-INCH VALVE (FINISHED WATER)	EACH	1		13,636.70	
49	CONNECT TO EXISTING WATER MAIN TAPPING SLEEVE AND 16-INCH VALVE (FINISHED WATER)	EACH	1		30,422.35	
50	CONNECT TO EXISTING WATER MAIN (HYDRANT LEAD)	EACH	2		3,612.28	
51	HYDRANT	EACH	12	8	7,000.00	$56,000.00
52	INSTALL SALVAGED HYDRANT	EACH	1	0	1,893.75	
53	6-INCH GATE VALVE AND BOX	EACH	13	8	2,420.60	$19,364.80
54	16-INCH GATE VALVE AND BOX	EACH	8	6	12,757.50	$76,545.00
55	20-INCH GATE VALVE AND BOX	EACH	3		28,500.00	
56	24-INCH GATE VALVE AND BOX	EACH	5	4	37,100.00	$148,400.00
57	1-INCH COPPER SERVICE	LF	85	104	111.24	$11,568.96
58	6-INCH DIP WATER MAIN CL 53	LF	225	126	96.78	$12,194.28

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
59	8-INCH DIP WATER MAIN	LF	288	268	102.15	$27,376.20
60	10-INCH DIP WATER MAIN	LF	20	3	116.13	$348.39
61	12-INCH DIP WATER MAIN	LF	25	250	136.18	$34,045.00
62	16-INCH DIP WATER MAIN	LF	355	452	175.28	$79,226.56
63	JOINT TRENCHED (FINISHED WATER)	LF	3035		160.91	
64	20-INCH PVC WATER MAIN RJ TRENCHED (FINISHED WATER)	LF	330		252.28	
65	WATER MAIN (HDD) (FINISHED WATER)	LF	360		498.82	
66	24-INCH DR 18 FUSIBLE PVC WATER MAIN (HDD) (RAW WATER)	LF	2635	1640	631.62	$1,035,856.80
67	24-INCH PVC WATER MAIN RJ TRENCHED (FINISHED WATER)	LF	45		251.20	
68	24-INCH PVC WATER MAIN RJ TRENCHED (RAW WATER)	LF	1320	943	276.96	$261,173.28
69	24-INCH PVC WATER MAIN STAB JOINT TRENCHED (RAW WATER)	LF	4310	3036	204.45	$620,710.20
70	WATER METER VAULT	LS	1		321,865.00	
71	DUCTILE IRON FITTINGS	LB	24966	12714	12.78	$162,484.92
ADDITIONAL BID COST						
72	PREVAILING WAGES ARE ADDED AS A REQUIREMENT	LS	1		0.01	
73	ANOKA COUNTY ROW PERMIT	EACH	1	1	150.00	$150.00
Total Contract Amount						**$3,023,575.90**

Application for Payment (continued)

Total Contract Amount	$ 6,671,414.00	Total Amount Earned	$ 3,023,575.90
		Material Suitably Stored on Site, Not Incorporated into Work	
Contract Change Order No.		Percent Complete	
Contract Change Order No.		Percent Complete	
Contract Change Order No.		Percent Complete	
Less Previous Applications:		GROSS AMOUNT DUE	$ 3,023,575.90
AFP No. 1: 735,690.78	AFP No. 6:	LESS 5 % RETAINAGE	$ 151,178.80
AFP No. 2:	AFP No. 7:	AMOUNT DUE TO DATE	$ 2,872,397.11
AFP No. 3:	AFP No. 8:	LESS PREVIOUS APPLICATIONS	$ 735,690.78
AFP No. 4:	AFP No. 9:	AMOUNT DUE THIS APPLICATION	$ 2,136,706.33
AFP No. 5:			

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, Water Treatment Plant Trunk Water Main Improvements, City of Ramsey, MN and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date 6/6/, 2024

Northdale Construction Co., Inc.
(Contractor)

By _____
(Name and Title)

COUNTY OF Wright)
STATE OF Minnesota) SS

Before me on this 6th day of June, 2024, personally appeared Philip B Lesnar known to be, who being duly sworn did depose and say that he is the President (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

KRISTINE R CHRISTENSON
Notary Public
Minnesota
My Commission Expires
Jan 31, 2029

My Commission expires
1/31/2029

Kristine R Christenson
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

City of Ramsey, MN

By _____

Date 6/18/2024

Short Elliott Hendrickson Inc.

By _____
Dave Hutton, PE (Lic. MN, ND, WI)

Date 6/6/24

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Adopt Resolution #24-162 Approving Partial Payment to Douglas-Kerr Underground, LLC. for Improvement Project #23-19, The COR Mass Grading Improvements.

Purpose/Background:

Resolution and Pay Request attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Douglas-Kerr Underground, LLC. for improvement project #23-19, The COR Infrastructure Improvements in the amount of $673,649.62.

Action:

Motion to adopt Resolution #24-162 approving partial payment to Douglas-Kerr Underground, LLC. for improvement project #23-19, The COR Infrastructure Improvements in the amount of $673,649.62.

Attachments

Pay Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/20/2024 11:27 AM
Brian Hagen	Kathy Schmitz	06/20/2024 03:27 PM
Form Started By: Stacie Damjanovich		Started On: 06/10/2024 04:21 PM
Final Approval Date: 06/20/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-162

RESOLUTION APPROVING PARTIAL PAYMENT NO. 2 TO DOUGLAS-KERR UNDERGROUND, LLC. FOR IMPROVEMENT PROJECT #23-19, THE COR INFRASTRUCTURE IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to construct infrastructure improvements within The COR for the purpose of advancing economic development; and

WHEREAS, pursuant to Ramsey City Council resolution #22-241, adopted October 25, 2022, the City Council authorized Bolton & Menk, Inc. to complete The COR Public Infrastructure and Wetland Analysis proposals; and

WHEREAS, pursuant to Ramsey City Council resolution #23-107, adopted May 9, 2023, the City Council approved The COR Public Infrastructure Design Services proposal of Bolton & Menk, Inc. specifying their scope of services and not-to-exceed fees for design services associated with public infrastructure improvements in The COR; and

WHEREAS, pursuant to Ramsey City Council resolution #23-176, adopted August 8, 2023, the City Council accepted bids, awarded a contract for construction to Enebak Construction Company, and accepted the Construction Services Proposal of Bolton and Menk, Inc. for Improvement Project #23-20, COR Mass Grading; and

WHEREAS, pursuant to Ramsey City Council resolution #23-268, adopted October 24, 2023, the City Council approved the issuance and sale of $8,315,000 General Obligation Bonds, Series 2023A, approximately $7,000,000 of which will fund TIF 14 area improvements including TIF eligible expenses for Improvement Project #23-19, COR Infrastructure Improvements; and

WHEREAS, pursuant to City Council direction provided to City staff during the December 12, 2023 work session, Bolton & Menk, Inc. prepared final plans and specifications for Improvement Project #23-19, COR Infrastructure Improvements, for the purpose of advertising bids for construction in 2024; and

WHEREAS, pursuant to Ramsey City Council resolution #24-046, adopted February 13, 2024, the City Council approved the plans and specification prepared by Bolton and Menk, Inc. and authorized advertisements for bids for Improvement Project #23-19, COR Infrastructure Improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #24-086, adopted March 26, 2024, a contract was awarded to Douglas-Kerr Underground, LLC of Mora, Minnesota, in the amount of $2,973,047.22 for said improvements; and

WHEREAS, as of June 25, 2024 $579.085.11 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 2 to Douglas-Kerr Underground, LLC. of Mora, Minnesota, for improvement project #23-19, The COR Infrastructure Improvements, in the amount of $673,649.62.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 2 to Douglas-Kerr Underground, LLC. of Mora, Minnesota for Improvement Project #23-19, The COR Infrastructure Improvements in the amount of $673,649.62.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of June 25, 2024.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of June, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

24-162

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	23-19
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.130893 & 0R1.134180
Contractor:	Douglas-Kerr Underground	**Agency's Project No.:**	
Project:	The COR Intrastructure Improvements		
Contract:			

Application No.: 2 **Application Date:** 6/7/2024

Application Period: From 5/1/2024 to 5/31/2024

1. Original Contract Price	$	2,973,047.22
2. Net change by Change Orders	$	31,052.54
3. Current Contract Price (Line 1 + Line 2)	$	3,004,099.76
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	1,318,668.14
5. Retainage		
a. 5% X $ 1,318,668.14 Work Completed	$	65,933.41
b. ____ X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	65,933.41
6. Amount eligible to date (Line 4 - Line 5.c)	$	1,252,734.73
7. Less previous payments	$	579,085.11
8. Amount due this application	**$**	**673,649.62**
9. Balance to finish, including retainage (Line 3 - Line 4)	$	1,685,431.62

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Douglas-Kerr Underground, LLC

Signature: [signature] **Date:** 6/7/24

Name: Ryan R Kerr **Title:** Manager

Recommended by Engineer		**Approved by Owner**	
By:	[signature]	**By:**	[signature]
Name:	Zach Lingl, PE	**Name:**	Bruce Westby
Title:	Project Manager	**Title:**	City Engineer/Public Works Dir.
Date:	6/7/2024	**Date:**	6/14/2024

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	23-19
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.130893 & 0R1.134180
Contractor:	Douglas-Kerr Underground	**Contractor's Project No.:**	
Project:	The COR Intrastructure Improvements	**Agency's Project No.:**	
Contract:			

Application No.: 2 **Application Period:** From 05/01/24 to 05/31/24 **Application Date:** 06/07/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract												
1	MOBILIZATION	1.00	LUMP SUM	130,250.00	130,250.00	0.50	65,125.00	0.66	85,965.00		85,965.00	66%	44,285.00
2	REMOVE HYDRANT	2.00	EACH	1,415.00	2,830.00	4.00	5,660.00	4.00	5,660.00		5,660.00	200%	(2,830.00)
3	REMOVE GATE VALVE & BOX	1.00	EACH	353.85	353.85	6.00	2,123.10	6.00	2,123.10		2,123.10	600%	(1,769.25)
4	REMOVE DRAINAGE STRUCTURE	7.00	EACH	621.20	4,348.40	1.00	621.20	7.00	4,348.40		4,348.40	100%	-
5	REMOVE PIPE APRON	2.00	EACH	358.40	716.80	-	-	-	-		-		716.80
6	REMOVE PIPE SEWERS (STORM)	742.00	LIN FT	20.50	15,211.00	74.00	1,517.00	687.00	14,083.50		14,083.50	93%	1,127.50
7	REMOVE CURB & GUTTER	2,116.00	LIN FT	3.20	6,771.20	1,837.00	5,878.40	1,952.00	6,246.40		6,246.40	92%	524.80
8	REMOVE BITUMINOUS CURB	215.00	LIN FT	0.50	107.50	319.00	159.50	319.00	159.50		159.50	148%	(52.00)
9	SAWING CONCRETE PAVEMENT (FULL DEPTH)	40.00	LIN FT	3.40	136.00	45.00	153.00	45.00	153.00		153.00	113%	(17.00)
10	SAWING BIT PAVEMENT (FULL DEPTH)	904.00	LIN FT	2.50	2,260.00	683.00	1,707.50	881.00	2,202.50		2,202.50	97%	57.50
11	REMOVE WATER MAIN	26.00	LIN FT	13.60	353.60	112.00	1,523.20	112.00	1,523.20		1,523.20	431%	(1,169.60)
12	REMOVE CONCRETE PAVEMENT	25.00	SQ YD	7.15	178.75	-	-	33.40	238.81		238.81	134%	(60.06)
13	REMOVE BITUMINOUS PAVEMENT	5,090.00	SQ YD	2.05	10,434.50	5,912.00	12,119.60	6,278.50	12,870.93		12,870.93	123%	(2,436.43)
14	EXCAVATION - COMMON (EV) (P)	6,080.00	CU YD	15.20	92,416.00	767.20	11,661.44	5,514.00	83,812.80		83,812.80	91%	8,603.20
15	COMMON EMBANKMENT (CV)	5,080.00	CU YD	8.65	43,942.00	-	-	3,856.90	33,362.19		33,362.19	76%	10,579.81
16	DEWATERING	1.00	LUMP SUM	71,480.00	71,480.00	1.00	71,480.00	1.00	71,480.00		71,480.00	100%	-
17	GEOTEXTILE FABRIC TYPE S	1,170.00	SQ YD	1.15	1,345.50	-	-	-	-		-		1,345.50
18	SUBGRADE PREPARATION	27,820.00	SQ YD	0.40	11,128.00	-	-	25,270.00	10,108.00		10,108.00	91%	1,020.00
19	STREET SWEEPER (WITH PICKUP BROOM)	130.00	HR	183.45	23,848.50	-	-	2.00	366.90		366.90	2%	23,481.60
20	WATER FOR DUST CONTROL	2,000.00	MGAL	9.40	18,800.00	-	-	-	-		-		18,800.00
21	AGGREGATE BASE, CLASS 5 MODIFIED	11,060.00	TON	19.35	214,011.00	-	-	6,736.21	130,345.66		130,345.66	61%	83,665.34
22	MILL BITUMINOUS SURFACE (2")	1,500.00	SQ YD	1.65	2,475.00	-	-	-	-		-		2,475.00
23	BITUMINOUS MATERIAL FOR TACK COAT	1,350.00	GAL	2.85	3,847.50	-	-	-	-		-		3,847.50
24	TYPE SP 9.5 WEARING COURSE MIX (3,C)	2,970.00	TON	86.90	258,093.00	-	-	-	-		-		258,093.00
25	TYPE SP 12.5 NON WEARING COURSE MIX (3,C)	4,170.00	TON	82.75	345,067.50	-	-	-	-		-		345,067.50
26	8" CONCRETE HEADWALL	2.00	EACH	15,835.00	31,670.00	-	-	2.00	31,670.00		31,670.00	100%	-
27	COARSE FILTER AGGREGATE (CV)	200.00	CU YD	81.35	16,270.00	-	-	-	-		-		16,270.00
28	6" PERF PVC PIPE DRAIN	750.00	LIN FT	21.80	16,350.00	-	-	-	-		-		16,350.00
29	8" PVC PIPE SEWER	410.00	LIN FT	39.80	16,318.00	333.00	13,253.40	333.00	13,253.40		13,253.40	81%	3,064.60
30	10" PVC PIPE SEWER	343.00	LIN FT	40.85	14,011.55	343.00	14,011.55	343.00	14,011.55		14,011.55	100%	-
31	12" RC PIPE SEWER 3006 CLASS V	216.00	LIN FT	47.10	10,173.60	22.00	1,036.20	215.00	10,126.50		10,126.50	100%	47.10
32	15" RC PIPE SEWER 3006 CLASS V	580.00	LIN FT	53.70	31,146.00	114.00	6,121.80	580.00	31,146.00		31,146.00	100%	-
33	18" RC PIPE SEWER 3006 CLASS III	413.00	LIN FT	56.70	23,417.10	-	-	413.00	23,417.10		23,417.10	100%	-
34	24" RC PIPE SEWER 3006 CLASS III	439.00	LIN FT	71.20	31,256.80	-	-	456.00	32,467.20		32,467.20	104%	(1,210.40)
35	36" RC PIPE SEWER 3006 CLASS III	616.00	LIN FT	140.60	86,609.60	31.00	4,358.60	616.00	86,609.60		86,609.60	100%	-
36	42" RC PIPE SEWER 3006 CLASS III	166.00	LIN FT	185.35	30,768.10	-	-	166.00	30,768.10		30,768.10	100%	-
37	CONNECT TO EXISTING SANITARY SEWER	2.00	EACH	1,062.00	2,124.00	2.00	2,124.00	2.00	2,124.00		2,124.00	100%	-
38	CONNECT TO EXISTING STORM SEWER	9.00	EACH	1,544.00	13,896.00	6.00	9,264.00	11.00	16,984.00		16,984.00	122%	(3,088.00)
39	PLUG FILL & ABANDON PIPE SEWER	80.00	LIN FT	27.60	2,208.00	-	-	40.00	1,104.00		1,104.00	50%	1,104.00
40	CLEAN & TELEVISE PIPE SEWER	3,933.00	LIN FT	3.20	12,585.60	-	-	-	-		-		12,585.60
41	DUCTILE IRON FITTINGS	3,543.00	POUND	12.50	44,287.50	3,466.00	43,325.00	4,102.00	51,275.00		51,275.00	116%	(6,987.50)
42	CONNECT TO EXISTING WATER MAIN (WET TAP)	2.00	EACH	1,415.00	2,830.00	1.00	1,415.00	2.00	2,830.00		2,830.00	100%	-
43	CONNECT TO EXISTING WATER MAIN	6.00	EACH	983.75	5,902.50	6.00	5,902.50	8.00	7,870.00		7,870.00	133%	(1,967.50)
44	6" GATE VALVE & BOX	5.00	EACH	2,800.00	14,000.00	7.00	19,600.00	7.00	19,600.00		19,600.00	140%	(5,600.00)
45	8" GATE VALVE & BOX	5.00	EACH	4,781.00	23,905.00	2.00	9,562.00	3.00	14,343.00		14,343.00	60%	9,562.00
46	12" GATE VALVE & BOX	6.00	EACH	5,644.00	33,864.00	4.00	22,576.00	4.00	22,576.00		22,576.00	67%	11,288.00
47	HYDRANT	7.00	EACH	5,587.00	39,109.00	7.00	39,109.00	7.00	39,109.00		39,109.00	100%	-

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey
Engineer:	Bolton & Menk, Inc.
Contractor:	Douglas-Kerr Underground
Project:	The COR Intrastructure Improvements
Contract:	
Owner's Project No.:	23-19
Engineer's Project No.:	0R1.130893 & 0R1.134180
Contractor's Project No.:	
Agency's Project No.:	

Application No.: 2 Application Period: From 05/01/24 to 05/31/24 Application Date: 06/07/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
48	WATERMAIN OFFSET	3.00	EACH	3,540.00	10,620.00	3.00	10,620.00	6.50	23,010.00		23,010.00	217%	(12,390.00)
49	6" WATER MAIN DUCTILE IRON CL 53	208.00	LIN FT	47.80	9,942.40	154.00	7,361.20	154.00	7,361.20		7,361.20	74%	2,581.20
50	8" WATER MAIN DUCTILE IRON CL 52	315.00	LIN FT	68.30	21,514.50	281.50	19,226.45	335.50	22,914.65		22,914.65	107%	(1,400.15)
51	12" WATER MAIN DUCTILE IRON CL 52	1,800.00	LIN FT	88.30	158,940.00	1,750.00	154,525.00	1,773.00	156,555.90		156,555.90	99%	2,384.10
52	4" WATERMAIN INSULATION	50.00	SQ YD	22.60	1,130.00	21.30	481.38	63.90	1,444.14		1,444.14	128%	(314.14)
53	ADJUST FRAME & RING CASTING	9.00	EACH	1,205.00	10,845.00	-	-	-	-		-		10,845.00
54	CASTING ASSEMBLY (SANITARY SEWER)	2.00	EACH	1,759.00	3,518.00	-	-	-	-		-		3,518.00
55	CASTING ASSEMBLY (STORM SEWER)	35.00	EACH	1,052.00	36,820.00	-	-	-	-		-		36,820.00
56	CONSTRUCT SANITARY SEWER MANHOLE	53.60	LIN FT	388.25	20,810.20	53.01	20,581.13	57.51	22,328.26		22,328.26	107%	(1,518.06)
57	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1 (2'X3')	37.90	LIN FT	478.05	18,118.10	16.04	7,667.92	37.71	18,027.27		18,027.27	99%	90.83
58	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	56.20	LIN FT	525.55	29,535.91	21.63	11,367.65	60.07	31,569.79		31,569.79	107%	(2,033.88)
59	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020	47.10	LIN FT	774.90	36,497.79	-	-	47.10	36,497.79		36,497.79	100%	-
60	CONSTRUCT DRAINAGE STRUCTURE DES 72-4020	5.70	LIN FT	1,063.00	6,059.10	-	-	5.70	6,059.10		6,059.10	100%	-
61	CONSTRUCT DRAINAGE STRUCTURE DES 84-4020	5.40	LIN FT	2,501.00	13,505.40	-	-	10.80	27,010.80		27,010.80	200%	(13,505.40)
62	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020 WITH 4' SUMP	10.80	LIN FT	642.55	6,939.54	-	-	10.80	6,939.54		6,939.54	100%	-
63	CONSTRUCT DRAINAGE STRUCTURE DES 84-4020 WITH 4' SUMP	31.40	LIN FT	867.85	27,250.49	-	-	11.27	9,780.67		9,780.67	36%	17,469.82
64	6" CONCRETE WALK	54,700.00	SQ FT	5.65	309,055.00	-	-	-	-		-		309,055.00
65	CONCRETE CURB & GUTTER DESIGN B618	10,350.00	LIN FT	17.65	182,677.50	-	-	-	-		-		182,677.50
66	CONCRETE CURB & GUTTER DESIGN SPECIAL (RIBBON)	1,700.00	LIN FT	25.75	43,775.00	-	-	-	-		-		43,775.00
67	4" CONCRETE MEDIAN	815.00	SQ FT	9.00	7,335.00	-	-	-	-		-		7,335.00
68	7" CONCRETE PAVEMENT	1,317.00	SQ FT	9.25	12,182.25	-	-	-	-		-		12,182.25
69	8" CONCRETE DRIVEWAY PAVEMENT	2,950.00	SQ FT	9.10	26,845.00	-	-	-	-		-		26,845.00
70	CONCRETE MEDIAN NOSE SPECIAL	2.00	EACH	1,000.00	2,000.00	-	-	-	-		-		2,000.00
71	7" CONCRETE VALLEY GUTTER	305.00	SQ FT	51.10	15,585.50	-	-	-	-		-		15,585.50
72	TRUNCATED DOMES	564.00	SQ FT	50.00	28,200.00	-	-	-	-		-		28,200.00
73	TRAFFIC CONTROL	1.00	LUMP SUM	3,225.00	3,225.00	-	-	-	-		-		3,225.00
74	STABILIZED CONSTRUCTION EXIT	6.00	EACH	1,017.00	6,102.00	-	-	-	-		-		6,102.00
75	STORM DRAIN INLET PROTECTION	45.00	EACH	90.25	4,061.25	23.00	2,075.75	45.00	4,061.25		4,061.25	100%	-
76	SILT FENCE, TYPE MS	2,850.00	LIN FT	1.90	5,415.00	1,330.00	2,527.00	1,330.00	2,527.00		2,527.00	47%	2,888.00
77	FILTER TOPSOIL BORROW (LV)	500.00	CU YD	22.65	11,325.00	-	-	-	-		-		11,325.00
78	COMMON TOPSOIL BORROW	2,320.00	CU YD	14.20	32,944.00	-	-	-	-		-		32,944.00
79	SEEDING	13,840.00	SQ YD	0.10	1,384.00	-	-	-	-		-		1,384.00
80	SEED MIXTURE 25-121	190.00	POUND	4.70	893.00	-	-	-	-		-		893.00
81	SODDING TYPE NATIVE	1,250.00	SQ YD	34.00	42,500.00	-	-	-	-		-		42,500.00
82	HYDRAULIC BONDED FIBER MATRIX	13,840.00	POUND	1.25	17,300.00	-	-	-	-		-		17,300.00
83	FERTILIZER TYPE 3	857.05	POUND	0.90	771.34	-	-	-	-		-		771.34
84	4" SOLID LINE MULTI COMP	9,378.00	LIN FT	2.50	23,445.00	-	-	-	-		-		23,445.00
85	4" BROKEN LINE MULTI COMP	327.00	LIN FT	2.00	654.00	-	-	-	-		-		654.00
86	4" DOTTED LINE MULTI COMP	75.00	LIN FT	6.00	450.00	-	-	-	-		-		450.00
87	4" DBLE SOLID LINE MULTI COMP	1,650.00	LIN FT	2.00	3,300.00	-	-	-	-		-		3,300.00
88	6" SOLID LINE MULTI COMP	35.00	LIN FT	6.00	210.00	-	-	-	-		-		210.00
89	12" SOLID LINE MULTI COMP	270.00	LIN FT	6.00	1,620.00	-	-	-	-		-		1,620.00
90	12" DOTTED LINE MULTI COMP	10.00	LIN FT	20.00	200.00	-	-	-	-		-		200.00
91	CROSSWALK MULTI COMP	2,040.00	SQ FT	6.00	12,240.00	-	-	-	-		-		12,240.00
92	PAVEMENT MESSAGE MULTI COMP	314.00	SQ FT	7.00	2,198.00	-	-	-	-		-		2,198.00
							-						
				Original Contract Totals	$ 2,973,047.22		$ 607,821.47		$ 1,292,421.70	$ -	$ 1,292,421.70	43%	$ 1,680,625.52

Unit Price

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

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Contractor:	Douglas-Kerr Underground
Project:	The COR Intrastructure Improvements
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A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
Change Orders													
CO-1.1	DEDUCT 8" SANITARY DEWER STUB	(90.00)	LIN FT	39.80	(3,582.00)	(90.00)	(3,582.00)	(90.00)	(3,582.00)		(3,582.00)	100%	-
CO-1.2	DEDUCT 15" RC PIPE SEWER CL.V	(100.00)	LIN FT	53.70	(5,370.00)	-	-	(100.00)	(5,370.00)		(5,370.00)	100%	-
CO-1.3	DEDUCT 36" RC PIPE SEWER CL.V	(25.00)	LIN FT	140.60	(3,515.00)	-	-	(23.00)	(3,233.80)		(3,233.80)	92%	(281.20)
CO-1.4	REVISED 10" SANTIARY SEWER STUB	90.00	LIN FT	54.50	4,905.00	94.00	5,123.00	94.00	5,123.00		5,123.00	104%	(218.00)
CO-1.5	REMOVE WATER MAIN SERVICE STUB	90.00	LF	31.45	2,830.50	-	-	-	-		-		2,830.50
CO-1.6	REMOVE GATE VALVE & BOX	1.00	EACH	353.85	353.85	-	-	-	-		-		353.85
CO-1.7	CAP AND PLUG EXISTING TEE	2.00	EACH	353.85	707.70	-	-	-	-		-		707.70
CO-1.8	SALVAGE GATE VALVE TO CITY	1.00	EACH	353.85	353.85	-	-	-	-		-		353.85
CO-1.9	EXTRA DUCTILE IRON FITTINGS	100.00	LB	12.55	1,255.00	16.00	200.80	16.00	200.80		200.80	16%	1,054.20
CO-1.10	REVISED 36" PIPE SEWER CL.III	100.00	LIN FT	140.60	14,060.00	-	-	100.00	14,060.00		14,060.00	100%	-
CO-1.11	30" RC PIPE SEWER CL.III	28.00	LIN FT	130.85	3,663.80	-	-	36.00	4,710.60		4,710.60	129%	(1,046.80)
CO-1.12	CONSTRUCT DRAINAGE STRUCTURE DES 84-4020	6.60	LIN FT	2,172.40	14,337.84	-	-	6.60	14,337.84		14,337.84	100%	-
CO-1.13	CASTING ASSEMBLY (STORM SEWER)	1.00	EACH	1,052.00	1,052.00	-	-	-	-		-		1,052.00
				Change Order Totals	$ 31,052.54		$ 1,741.80		$ 26,246.44	$ -	$ 26,246.44	85%	$ 4,806.10
						Original Contract and Change Orders							
				Project Totals	$ 3,004,099.76		$ 609,563.27		$ 1,318,668.14	$ -	$ 1,318,668.14	44%	$ 1,685,431.62

EJCDC C-620 Contractor's Application for Payment
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CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Adopt Resolution #24-163 Approving Partial Payment to North Valley, Inc. for Improvement Project #24-01, Barthel's Rum River Acres and White Pines Estates Street Reconstruction.

Purpose/Background:

Resolution and Pay Request attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #24-01, Barthel's Rum River Acres and White Pines Estates Street Reconstruction in the amount of $330,484.19.

Action:

Motion to adopt Resolution #24-163 approving partial payment to North Valley, Inc. for improvement project #24-01, Barthel's Rum River Acres and White Pines Estates Street Reconstruction in the amount of $330,484.19.

Attachments

Pay Resolution #24-163

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/20/2024 11:29 AM
Brian Hagen	Kathy Schmitz	06/20/2024 03:28 PM
Form Started By: Stacie Damjanovich		Started On: 06/13/2024 03:51 PM
Final Approval Date: 06/20/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-163

RESOLUTION APPROVING PARTIAL PAYMENT NO. 1 TO NORTH VALLEY, INC. FOR BARTHEL'S RUM RIVER ACRES AND WHITE PINES ESTATES STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #24-01

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Barthel's Rum River Acres and White Pines Estates subdivisions; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-130, adopted June 13, 2023, the City Council accepted and awarded the proposal to Bolton & Menk, Inc., for topographic survey of the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-129, adopted June 27, 2023, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc., for a geotechnical report of the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-197, adopted August 22, 2023, the City Council ordered the City Engineer to prepare plans and specifications for Barthel's Rum River Acres and White Pines Estates Street Reconstructions, Improvement Project #24-01; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-250, adopted October 10, 2023, the City Council accepted and awarded the proposal to Hydro-Klean, LLC, for cleaning and televising of storm sewer pipes within the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-297, adopted November 28, 2023 the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking and As-built Survey of $37,670.00 from Bolton and Menk, Inc. for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-063, adopted February 26, 2024, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of $848,577.00 for said improvements; and

WHEREAS, as of June 25, 2024 $0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #24-01, Barthel's Rum River Acres and White Pines Estates Street Reconstruction, in the amount of $330,484.19.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #24-01, Barthel's Rum River Acres and White Pines Estates Street Reconstruction in the amount of $330,484.19.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of June 25, 2024.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of June, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

24-163

Pay Estimate Summary Sheet

Estimate Number:	1 Partial
Project Number:	24-01
Project Name:	Barthel's Rum River Acres & White Pines Estates
Period Ending	May 31, 2024
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Nowthen, MN 55330

1	Original Contract Amount			$ 848,577.00
2	Change Order(s)	No. ____	Thru No. ____	
3	Total Funds Encumbered			$ 848,577.00
4	Value of Work Completed			$ 347,878.09
5	Retainage	5 %		$ (17,393.90)
	Percent Complete		41%	
6	Deductions or Charges			
7	Total Earned Less Retainage (Lines 4+5+6)			$ 330,484.19
8	Previous Payment(s)			$ -
9	**Payment Due (Lines 7-8)**			**$ 330,484.19**
10	Total Balance to Finish, Including Retainage (Lines 3-7)			$ 518,092.81

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley, Inc.	Leslie A. Bloom
Contractor Name	Print Name
President	Signature
Title	June 14, 2024
	Date

City of Ramsey Approval	
Signature (Project Engineer)	6/13/2024 Date
Signature (City Engineer)	6/14/2024 Date

Barthel's Rum River Acres & White Pines Estates
I.P. 24-01
Estimate No. 1 **Partial**
Period Ending May 31, 2024

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 17,632.40	$ 17,632.40	0.5	$ 8,816.20	0.5	$ 8,816.20
2	2101.503	REMOVE CULVERT	LF	364	$ 9.04	$ 3,290.56	364	$ 3,290.56	364	$ 3,290.56
3	2104.502	SALVAGE MAIL BOX SUPPORT	EA	45	$ 80.88	$ 3,639.60	23	$ 1,860.24	23	$ 1,860.24
4	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	930	$ 3.50	$ 3,255.00	927	$ 3,244.50	927	$ 3,244.50
5	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	330	$ 9.71	$ 3,204.30	450	$ 4,369.50	450	$ 4,369.50
6	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAYS	SY	300	$ 9.27	$ 2,781.00	427	$ 3,958.29	427	$ 3,958.29
7	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAYS	SY	810	$ 4.64	$ 3,758.40	832	$ 3,860.48	832	$ 3,860.48
8	2104.504	REMOVE GRAVEL SURFACE - DRIVEWAYS	SY	81	$ 5.39	$ 436.59	0	$ -	0	$ -
9	2104.507	REMOVE RIPRAP	CY	23	$ 22.60	$ 519.80	23	$ 519.80	23	$ 519.80
10	2105.507	GEOTEXTILE FABRIC TYPE 4	SY	28	$ 4.52	$ 126.56	28	$ 126.56	28	$ 126.56
11	2105.607	COMMON EXCAVATION (EV)	CY	930	$ 21.24	$ 19,753.20	375	$ 7,965.00	375	$ 7,965.00
12	2105.607	SUBGRADE EXCAVATION, REMOVE UNSUITABLE MATERIALS (EV)	CY	335	$ 16.10	$ 5,393.50	573	$ 9,225.30	573	$ 9,225.30
13	2106.507	SELECT GRANULAR BORROW (CV)	CY	420	$ 1.08	$ 453.60	0	$ -	0	$ -
14	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	520	$ 12.11	$ 6,297.20	936	$ 11,334.96	936	$ 11,334.96
15	2130.523	WATER	MGAL	50	$ 45.29	$ 2,264.50	36	$ 1,630.44	36	$ 1,630.44
16	2211.507	AGGREGATE BASE CLASS 5 - MODIFIED (CV)	CY	280	$ 12.83	$ 3,592.40	499	$ 6,402.17	499	$ 6,402.17
17	2215.504	FULL DEPTH RECLAMATION	SY	21500	$ 1.99	$ 42,785.00	22230	$ 44,237.70	22230	$ 44,237.70
18	2232.504	MILL BITUMINOUS PAVEMENT (2.0")	SY	38	$ 23.73	$ 901.74	0	$ -	0	$ -
19	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1500	$ 2.86	$ 4,290.00	0	$ -	0	$ -
20	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	2530	$ 85.78	$ 217,023.40	0	$ -	0	$ -
21	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5"	TON	1820	$ 90.18	$ 164,127.60	0	$ -	0	$ -
22	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0" DRIVEWAYS	TON	90	$ 210.29	$ 18,926.10	0	$ -	0	$ -
23	2501.502	15" RC PIPE APRON	EA	14	$ 960.61	$ 13,448.54	14	$ 13,448.54	14	$ 13,448.54
24	2501.502	18" RC PIPE APRON	EA	1	$ 1,073.62	$ 1,073.62	1	$ 1,073.62	1	$ 1,073.62
25	2501.502	21" RC PIPE APRON	EA	1	$ 2,825.34	$ 2,825.34	1	$ 2,825.34	1	$ 2,825.34
26	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	853	$ 58.77	$ 50,130.81	855	$ 50,248.35	855	$ 50,248.35
27	2501.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LF	225	$ 65.55	$ 14,748.75	229	$ 15,010.95	229	$ 15,010.95
28	2501.503	21" RC PIPE SEWER DESIGN 3006 CLASS III	LF	14	$ 99.45	$ 1,392.30	16	$ 1,591.20	16	$ 1,591.20
29	2503.503	CLEAN AND VIDEO SEWER	LF	746	$ 5.14	$ 3,834.44	0	$ -	0	$ -
30	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EA	5	$ 5,085.61	$ 25,428.05	5	$ 25,428.05	5	$ 25,428.05
31	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	EA	1	$ 6,554.78	$ 6,554.78	1	$ 6,554.78	1	$ 6,554.78
32	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 2'X3'	EA	1	$ 3,164.38	$ 3,164.38	1	$ 3,164.38	1	$ 3,164.38
33	2506.502	CASTING ASSEMBLY (STORM)	EA	7	$ 803.43	$ 5,624.01	7	$ 5,624.01	7	$ 5,624.01
34	2506.502	RESET CASTING	EA	1	$ 382.84	$ 382.84	0	$ -	0	$ -
35	2511.509	RANDOM RIPRAP CLASS III	CY	23	$ 135.62	$ 3,119.26	0	$ -	0	$ -

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
36	2532.503	CONCRETE CURB & GUTTER DESIGN B618	LF	138	$ 26.42	$ 3,645.96	153	$ 4,042.26	153	$ 4,042.26
37	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	4610	$ 17.52	$ 80,767.20	4595	$ 80,504.40	4595	$ 80,504.40
38	2531.504	6" CONCRETE PAVEMENT DRIVEWAY	SY	290	$ 67.94	$ 19,702.60	200	$ 13,588.00	200	$ 13,588.00
39	2531.504	6" CONCRETE PAVEMENT DRIVEWAY SPECIAL	SY	38	$ 161.77	$ 6,147.26	17	$ 2,750.09	17	$ 2,750.09
40	2531.504	GRAVEL SURFACE	SY	85	$ 9.33	$ 793.05	0	$ -	0	$ -
41	2531.604	7" CONCRETE VALLEY GUTTER	SY	30	$ 87.35	$ 2,620.50	27	$ 2,358.45	27	$ 2,358.45
42	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	3	$ 1,348.04	$ 4,044.12	0	$ -	0	$ -
43	2540.602	INSTALL MAIL BOX SUPPORT	EA	45	$ 124.02	$ 5,580.90	0	$ -	0	$ -
44	2563.601	TRAFFIC CONTROL	LS	1	$ 2,696.08	$ 2,696.08	0	$ -	0	$ -
45	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	1525	$ 3.38	$ 5,154.50	578	$ 1,953.64	578	$ 1,953.64
46	2573.503	SILT FENCE, TYPE MS	LF	4260	$ 2.07	$ 8,818.20	3319	$ 6,870.33	3319	$ 6,870.33
47	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	LF	20	$ 98.46	$ 1,969.20	0	$ -	0	$ -
48	2573.501	STABILIZED CONSTRUCTION ENTRANCE	EA	5	$ 323.53	$ 1,617.65	0	$ -	0	$ -
49	2574.507	TOPSOIL (LV)	CY	1225	$ 22.12	$ 27,097.00	0	$ -	0	$ -
50	2575.501	TURF ESTABLISHMENT	ACRE	1.75	$ 9,298.69	$ 16,272.71	0.00	$ -	0.00	$ -
51	2575.602	LANDSCAPE RESTORATION	EA	10	$ 547.05	$ 5,470.50	0	$ -	0	$ -
GRAND TOTALS						**$ 848,577.00**		**$ 347,878.09**		**$ 347,878.09**

Internal City Use Only				
Pavement Management Funds (0.85 Mob)		*$ 221,459.88*		*$ 221,459.88*
Storm Sewer Utility Funds (0.15 Mob)		*$ 126,418.21*		*$ 126,418.21*
Total Funds		*$ 347,878.09*		*$ 347,878.09*

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Adopt Resolution #24-164 Approving Partial Payment to North Valley, Inc. for Improvement Project #24-12, Juniper Woods 1st - 3rd Street Reconstruction.

Purpose/Background:

Resolution and Pay Request attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #24-12, Juniper Woods 1st - 3rd street reconstruction in the amount of $390,908.43.

Action:

Motion to adopt Resolution #24-164 approving partial payment to North Valley, Inc. for improvement project #24-12, Juniper Woods 1st - 3rd street reconstruction in the amount of $390,908.43.

Attachments

Pay Resolution #24-164

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/20/2024 11:32 AM
Brian Hagen	Kathy Schmitz	06/20/2024 03:28 PM
Form Started By: Stacie Damjanovich		Started On: 06/13/2024 04:05 PM
Final Approval Date: 06/20/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-164

RESOLUTION APPROVING PARTIAL PAYMENT NO. 1 TO NORTH VALLEY, INC. FOR JUNIPER WOODS 1ST – 3RD STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #24-12

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Juniper Woods 1st, 2nd, and 3rd subdivision as identified within the 2023 – 2032 10-Year Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-130, adopted June 13, 2023, the City Council accepted and awarded the proposal to Bolton & Menk, Inc., for topographic survey of the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-129, adopted June 27, 2023, the City Council accepted and awarded the proposal to Independent Testing Technologies, Inc., for a geotechnical report of the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-202, adopted August 22, 2023, the City Council ordered the City Engineer to prepare plans and specifications for Juniper Woods 1st – 3rd Street Reconstructions, Improvement Project #24-12; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-042, adopted January 23, 2024 the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking and As-built Survey of $12,024.00 from Bolton and Menk, Inc. for said improvements; and

WHEREAS, pursuant to Ramsey City Resolution #24-070, adopted March 12, 2024, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of $412,370.09 for said improvements; and

WHEREAS, as of June 25, 2024 $0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #24-12, Juniper Woods 1st – 3rd Street Reconstruction, in the amount of $390,908.43.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes partial payment No. 1 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #24-12, Juniper Woods 1st – 3rd Street Reconstruction in the amount of $390,908.43.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of June 25, 2024.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of June, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

24-1624

Pay Estimate Summary Sheet

Estimate Number:	1 Partial
Project Number:	24-12
Project Name:	Juniper Woods 1st - 3rd Street Reconstructions
Period Ending	May 31, 2024
Contractor:	North Valley, Inc.
Address:	20015 Iguana Street NW, Nowthen, MN 55330

1	Original Contract Amount			$ 412,370.09
2	Change Order(s)	No. ____ Thru No. ____		
3	Total Funds Encumbered			$ 412,370.09
4	Value of Work Completed			$ 406,793.08
5	Retainage	5 %		$ (20,339.65)
	Percent Complete		99%	
6	Deductions or Charges			$ 4,455.00
7	Total Earned Less Retainage (Lines 4+5+6)			$ 390,908.43
8	Previous Payment(s)			$ -
9	**Payment Due (Lines 7-8)**			**$ 390,908.43**
10	Total Balance to Finish, Including Retainage (Lines 3-7)			$ 21,461.67

Certification of Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

North Valley, Inc.	Leslie A. Bloom
Contractor Name	Print Name
President	
Title	Signature
	June 13, 2024
	Date

City of Ramsey Approval

	6/13/2024
Signature (Project Engineer)	Date
	6/14/2024
Signature (City Engineer)	Date

Juniper Woods 1st - 3rd Street Reconstructions
I.P. 24-12
Estimate No. 1 **Partial**
Period Ending May 31, 2024

			CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	$ 20,017.47	$ 20,017.47	0.5	$ 10,008.74	0.5	$ 10,008.74
2	2101.502	CLEARING	EA	2	$ 541.02	$ 1,082.04	2	$ 1,082.04	2	$ 1,082.04
3	2101.502	GRUBBING	EA	2	$ 108.21	$ 216.42	2	$ 216.42	2	$ 216.42
4	2104.502	REMOVE CASTING	EA	21	$ 189.35	$ 3,976.35	21	$ 3,976.35	21	$ 3,976.35
5	2104.502	SALVAGE CATCH BASIN	EA	1	$ 486.91	$ 486.91	4	$ 1,947.64	4	$ 1,947.64
6	2104.503	SALVAGE CHAIN LINK FENCE	LF	55	$ 16.23	$ 892.65	57	$ 925.11	57	$ 925.11
7	2104.503	REMOVE STORM SEWER	LF	122	$ 10.82	$ 1,320.04	130	$ 1,406.60	130	$ 1,406.60
8	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	96	$ 3.08	$ 295.68	49	$ 150.92	49	$ 150.92
9	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	110	$ 8.66	$ 952.60	128	$ 1,108.48	128	$ 1,108.48
10	2104.503	REMOVE CONCRETE CURB & GUTTER	LF	465	$ 7.03	$ 3,268.95	616	$ 4,330.48	616	$ 4,330.48
11	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAY	SY	22	$ 14.07	$ 309.54	33	$ 464.31	33	$ 464.31
12	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAY	SY	17	$ 23.80	$ 404.60	24	$ 571.20	24	$ 571.20
13	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	29	$ 37.87	$ 1,098.23	14	$ 530.18	14	$ 530.18
14	2105.607	COMMON EXCAVATION (EV)	CY	66	$ 30.30	$ 1,999.80	13	$ 393.90	13	$ 393.90
15	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	920	$ 12.92	$ 11,886.40	1270	$ 16,408.40	1270	$ 16,408.40
16	2130.523	WATER	MGAL	20	$ 41.12	$ 822.40	44	$ 1,809.28	44	$ 1,809.28
17	2215.504	FULL DEPTH RECLAMATION	SY	12750	$ 2.34	$ 29,835.00	12750	$ 29,835.00	12750	$ 29,835.00
19	2231.603	SAWED & SEALED JOINT	EA	115	$ 12.98	$ 1,492.70	135	$ 1,752.30	135	$ 1,752.30
20	2232.504	MILL BITUMINOUS PAVEMENT (2.0")	SY	17	$ 16.23	$ 275.91	0	$ -	0	$ -
21	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	500	$ 3.79	$ 1,895.00	75	$ 284.25	75	$ 284.25
22	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	90	$ 93.41	$ 8,406.90	109	$ 10,181.69	109	$ 10,181.69
23	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0"	TON	90	$ 95.92	$ 8,632.80	90	$ 8,632.80	90	$ 8,632.80
24	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.5"	TON	1700	$ 89.38	$ 151,946.00	1713	$ 153,107.94	1713	$ 153,107.94
25	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.5" TRAIL	TON	4	$ 351.66	$ 1,406.64	2	$ 703.32	2	$ 703.32
26	2501.502	15" RC PIPE APRON	EA	2	$ 1,947.65	$ 3,895.30	2	$ 3,895.30	2	$ 3,895.30
27	2501.503	12" RC PIPE SEWER DESIGN 3006 CLASS III	LF	16	$ 81.15	$ 1,298.40	64	$ 5,193.60	64	$ 5,193.60
28	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	100	$ 81.15	$ 8,115.00	60	$ 4,869.00	60	$ 4,869.00
29	2503.602	GROUT CATCH BASIN	EA	10	$ 270.51	$ 2,705.10	10	$ 2,705.10	10	$ 2,705.10
30	2503.602	CONNECT TO EXISTING SEWER (STORM)	EA	3	$ 811.52	$ 2,434.56	3	$ 2,434.56	3	$ 2,434.56
31	2503.603	INTERIOR CHIMNEY SEAL	EA	18	$ 180.93	$ 3,256.74	18	$ 3,256.74	18	$ 3,256.74
32	2504.602	ADJUST VALVE BOX	EA	5	$ 513.96	$ 2,569.80	2	$ 1,027.92	2	$ 1,027.92
33	2504.602	REPLACE BROKEN VALVE BOX	EA	3	$ 1,623.04	$ 4,869.12	3	$ 4,869.12	3	$ 4,869.12
34	2506.502	ADJUST FRAME AND RING CASTING	EA	19	$ 595.11	$ 11,307.09	19	$ 11,307.09	19	$ 11,307.09
35	2506.502	CASTING ASSEMBLY (SANITARY)	EA	18	$ 542.79	$ 9,770.22	18	$ 9,770.22	18	$ 9,770.22
36	2506.502	CASTING ASSEMBLY (STORM)	EA	2	$ 787.92	$ 1,575.84	2	$ 1,575.84	2	$ 1,575.84
37	2521.504	6" CONCRETE DRIVEWAY	SY	17	$ 73.58	$ 1,250.86	22	$ 1,618.76	22	$ 1,618.76
38	2521.518	6" CONCRETE WALK	SY	50	$ 73.58	$ 3,679.00	44	$ 3,237.52	44	$ 3,237.52
39	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EA	12	$ 12.98	$ 155.76	25	$ 324.50	25	$ 324.50
40	2531.503	CONCRETE CURB & GUTTER B618	LF	200	$ 48.69	$ 9,738.00	315	$ 15,337.35	315	$ 15,337.35
41	2531.503	CONCRETE CURB & GUTTER SURMOUNTABLE	LF	200	$ 48.69	$ 9,738.00	279	$ 13,584.51	279	$ 13,584.51

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT Unit	Estimated Quantity	Unit Price	Extended Total	COMPLETED THIS PERIOD Quantity	Extended Total	COMPLETED TO DATE Quantity	Extended Total
42	2531.503	CONCRETE MEDIAN	SY	22	$ 75.74	$ 1,666.28	24	$ 1,817.76	24	$ 1,817.76
43	2531.503	CONCRETE BULL NOSE	SY	8	$ 75.74	$ 605.92	14	$ 1,060.36	14	$ 1,060.36
44	2531.604	7" CONCRETE VALLEY GUTTER	SY	58	$ 75.74	$ 4,392.92	65	$ 4,923.10	65	$ 4,923.10
45	2531.618	TRUNCATED DOMES	SF	32	$ 51.94	$ 1,662.08	40	$ 2,077.60	40	$ 2,077.60
46	2563.601	TRAFFIC CONTROL	LS	1	$ 2,434.56	$ 2,434.56	1	$ 1,217.28	1	$ 1,217.28
48	2573.501	STABILIZED CONSTRUCTION ENTRANCE	EA	5	$ 270.51	$ 1,352.55	5	$ 1,352.55	5	$ 1,352.55
49	2573.502	STORM DRAIN INLET PROTECTION	EA	11	$ 91.97	$ 1,011.67	12	$ 1,103.64	12	$ 1,103.64
50	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	75	$ 2.59	$ 194.25	15	$ 38.85	15	$ 38.85
51	2573.503	SILT FENCE, TYPE MS	LF	290	$ 2.59	$ 751.10	0	$ -	0	$ -
52	2574.507	TOPSOIL (LV)	CY	86	$ 45.87	$ 3,944.82	25	$ 1,146.75	25	$ 1,146.75
53	2575.501	TURF ESTABLISHMENT	ACRE	0.13	$ 6,438.08	$ 836.95	0.13	$ 836.95	0.13	$ 836.95
54	2575.602	LANDSCAPE RESTORATION	EA	5	$ 270.51	$ 1,352.55	0	$ -	0	$ -
55	2582.518	CROSSWALK PAINT (EPOXY)	SF	120	$ 6.49	$ 778.80	0	$ -	0	$ -
		BASE CONSTRUCTION TOTAL	$			350,264.27	$	350,409.32	$	350,409.32

ALTERNATIVE A (TRAIL) Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT Unit	Estimated Quantity	Unit Price	Extended Total	COMPLETED THIS PERIOD Quantity	Extended Total	COMPLETED TO DATE Quantity	Extended Total
56	2101.502	CLEARING	EA	9	$ 432.81	$ 3,895.29	9	$ 3,895.29	9	$ 3,895.29
57	2101.502	GRUBBING	EA	9	$ 108.20	$ 973.80	9	$ 973.80	9	$ 973.80
58	2105.607	COMMON EXCAVATION (EV)	CY	132	$ 37.87	$ 4,998.84	86	$ 3,256.82	86	$ 3,256.82
59	2215.504	FULL DEPTH RECLAMATION TRAIL	SY	1920	$ 4.35	$ 8,352.00	2105	$ 9,156.75	2105	$ 9,156.75
60	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.5" TRAIL	TON	280	$ 116.81	$ 32,706.80	300	$ 35,043.00	300	$ 35,043.00
61	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EA	7	$ 12.98	$ 90.86	15	$ 194.70	15	$ 194.70
62	2531.503	CONCRETE CURB & GUTTER B618	LF	20	$ 48.69	$ 973.80	20	$ 973.80	20	$ 973.80
63	2531.618	TRUNCATED DOMES	SF	24	$ 51.94	$ 1,246.56	20	$ 1,038.80	20	$ 1,038.80
64	2563.601	ALTERNATIVE PEDESTRIAN ROUTE	LS	1	$ 811.52	$ 811.52	0	$ -	0	$ -
65	2573.503	SILT FENCE, TYPE MS	LF	200	$ 2.59	$ 518.00	0	$ -	0	$ -
66	2574.507	TOPSOIL (LV)	CY	172	$ 34.47	$ 5,928.84	7	$ 241.29	7	$ 241.29
67	2575.501	TURF ESTABLISHMENT	ACRE	0.25	$ 6,438.04	$ 1,609.51	0	$ 1,609.51	0	$ 1,609.51
		ALTERNATIVE A (TRAIL) TOTAL	$			62,105.82	$	56,383.76	$	56,383.76
		GRAND TOTALS	$			412,370.09	$	406,793.08	$	406,793.08

Internal City Use Only				
Pavement Management Funds (0.75 Mob)		$ *308,628.97*		$ *308,628.96*
Storm Sewer Utility Funds (0.05 Mob)		$ *26,751.65*		$ *26,751.65*
Sanitary Sewer Utility Fund (0.05 Mob)		$ *13,527.40*		$ *13,527.40*
2024 General Levy Budgeted Trail Funds (0.15 Mob) 04526265		$ *57,885.07*		$ *57,885.07*
Total Funds		$ *406,793.08*		$ *406,793.08*

* PM INVOICE $4,450.00 * EXTRA WORK

North Valley, Inc.
20015 Iguana St. NW
Nowthen, MN 55330
763 274-2580

Invoice 1614

Bill to:	Job: 24815
CITY OF RAMSEY 7550 SUNWOOD DR RAMSEY, MN 55303	JUNIPER WDS 1ST-3RD-RAMSE JUNPER WOODS 1ST-3RD ST RECON RAMSEY, MN 55303

Invoice #: 1614 Date: 06/09/24	Customer P.O. #: EXTRA WORK-PERKINS CONT
Payment Terms: NET 30	Salesperson:
Customer Code: RAMSEY	

Remarks:

Quantity	Description	U/M	Unit Price	Extension
1.000	REPLACE 48" LID W/ 72' LID	EA	2,310.000	2,310.00
1.000	REMOVE STUMP	EA	495.000	495.00
2.000	CREW TIME	HRS	825.000	1,650.00
		Total:		**4,455.00**
		Current Due:		**4,455.00**

Print Date: 06/12/24

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Adopt Resolution #24-165 Approving Partial Payment to Enebak Construction Company for Improvement Project #23-20, The COR Mass Grading.

Purpose/Background:

Resolution and Pay Request attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Enebak Construction Company for improvement project #23-20, The COR Mass Grading in the amount of $53,593.56

Action:

Motion to adopt Resolution #24-165, approving partial payment to Enebak Construction Company for improvement project #23-20, The COR Mass Grading in the amount of $53,593.56.

Attachments

Pay Resolution #23-165

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/20/2024 11:34 AM
Brian Hagen	Kathy Schmitz	06/20/2024 03:28 PM
Form Started By: Stacie Damjanovich		Started On: 06/14/2024 11:22 AM
Final Approval Date: 06/20/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-165

RESOLUTION APPROVING PARTIAL PAYMENT NO. 6 TO ENEBAK CONSTRUCTION COMPANY OF LAKEVILLE, MINNESOTA FOR IMPROVEMENT PROJECT #23-20; COR MASS GRADING

WHEREAS, the City of Ramsey proposes to construct infrastructure improvements within The COR; and

WHEREAS, pursuant to Ramsey City Council resolution #22-241, adopted October 25, 2022, the City Council authorized Bolton & Menk, Inc. to complete The COR Public Infrastructure and Wetland Analysis proposals; and

WHEREAS, pursuant to Ramsey City Council resolution #23-107, adopted May 9, 2023, the City Council approved The COR Public Infrastructure Design Services proposal of Bolton & Menk, Inc. specifying their scope of services and not-to-exceed fees for design services associated with public infrastructure improvements in The COR; and

WHEREAS, pursuant to Ramsey City Council resolution #23-157, adopted July 11, 2023, the City Council approves the plans prepared by Bolton and Menk, Inc. and authorized advertising bids for City Improvement Project #23-20, COR Mass Grading; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-176, adopted August 8, 2023, a contract was awarded to Enebak Construction Company of Lakeville, Minnesota in the amount of $4,197,240.34 for said improvements; and

WHEREAS, as of June 25, 2024 $3,961,207.62 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 6 to Enebak Construction Company of Lakeville, Minnesota for improvement project #23-20, The COR Mass Grading, in the amount of $53,593.56.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The City Council hereby authorizes partial payment No. 6 to Enebak Construction Company of Lakeville, Minnesota for Improvement Project #23-20, The COR Mass Grading in the amount of $53,593.56.

2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills

for the date of June 25, 2024.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of June, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

24-165

Contractor's Application for Payment

Owner:	City of Ramsey	**Owner's Project No.:**	23-20
Engineer:	Bolton & Menk, Inc.	**Engineer's Project No.:**	0R1.130893
Contractor:	Enebak Construction Company	**Agency's Project No.:**	
Project:	The COR Grading Improvements		
Contract:			
Application No.:	6	**Application Date:**	6/4/2024
Application Period:	From 2/1/2024	to	5/31/2024

1. Original Contract Price	$	4,197,240.34
2. Net change by Change Orders	$	56,955.69
3. Current Contract Price (Line 1 + Line 2)	$	4,254,196.03
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	$	4,226,106.51
5. Retainage		
a. 5% X $ 4,226,106.51 Work Completed	$	211,305.33
b. X $ - Stored Materials	$	-
c. Total Retainage (Line 5.a + Line 5.b)	$	211,305.33
6. Amount eligible to date (Line 4 - Line 5.c)	$	4,014,801.18
7. Less previous payments	$	3,961,207.62
8. Amount due this application	**$**	**53,593.56**
9. Balance to finish, including retainage (Line 3 - Line 4)	$	28,089.52

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Enebak Construction Company: 16972 Brandtjen Farm Drive, Lakeville, MN 55044

Signature: [signature] **Date:** 6-13-24

Name: Tim Malecha **Title:** Project Manager

Recommended by Engineer		**Approved by Owner**	
By:	Kevin P Kielb	**By:**	Bruce Westby
Name:	Kevin Kielb	**Name:**	Bruce Westby
Title:	Principal Engineer	**Title:**	City Engineer/Public Works Dir.
Date:	6/4/2024	**Date:**	6/18/2024

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Ramsey
Engineer:	Bolton & Menk, Inc.
Contractor:	Enebak Construction Company
Project:	The COR Grading Improvements
Contract:	
Owner's Project No.:	23-20
Engineer's Project No.:	0R1.130893
Contractor's Project No.:	
Agency's Project No.:	

Application No.: 6 Application Period: From 02/01/24 to 05/31/24 Application Date: 06/04/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
	Original Contract												
1	MOBILIZATION	1.00	LUMP SUM	84,337.50	84,337.50	1.00	84,337.50	1.00	84,337.50		84,337.50	100%	-
2	REMOVE MANHOLE OR CATCH BASIN (STORM)	10.00	EACH	1,428.01	14,280.10	10.00	14,280.10	10.00	14,280.10		14,280.10	100%	-
3	REMOVE SHEET PILING AND CONCRETE END CAP	1.00	EACH	1,022.95	1,022.95	1.00	1,022.95	1.00	1,022.95		1,022.95	100%	-
4	REMOVE MANHOLE (SANITARY)	4.00	EACH	2,194.87	8,779.48	4.00	8,779.48	4.00	8,779.48		8,779.48	100%	-
5	REMOVE GATE VALVE & BOX	1.00	EACH	426.12	426.12	1.00	426.12	1.00	426.12		426.12	100%	-
6	REMOVE HYDRANT	2.00	EACH	426.12	852.24	2.00	852.24	2.00	852.24		852.24	100%	-
7	REMOVE STORM PIPE	1,235.00	LIN FT	39.48	48,757.80	1,235.00	48,757.80	1,235.00	48,757.80		48,757.80	100%	-
8	REMOVE SANITARY PIPE	532.00	LIN FT	18.81	10,006.92	532.00	10,006.92	532.00	10,006.92		10,006.92	100%	-
9	REMOVE WATERMAIN	659.00	LIN FT	13.71	9,034.89	650.00	8,911.50	650.00	8,911.50		8,911.50	99%	123.39
10	REMOVE AND REPLACE CURB & GUTTER	25.00	LIN FT	120.95	3,023.75	-	-	-	-		-		3,023.75
11	SAW CUT BITUMINOUS PAVEMENT (FULL DEPTH)	48.00	LIN FT	3.00	144.00	48.00	144.00	48.00	144.00		144.00	100%	-
12	REMOVE BITUMINOUS PAVEMENT	2,440.00	SQ YD	2.50	6,100.00	2,440.00	6,100.00	2,440.00	6,100.00		6,100.00	100%	-
13	BITUMINOUS PATCH SPECIAL	30.00	SQ YD	138.82	4,164.60	-	-	64.00	8,884.48		8,884.48	213%	(4,719.88)
14	SALVAGE & REINSTALL RIPRAP	100.00	CU YD	87.12	8,712.00	30.00	2,613.60	30.00	2,613.60		2,613.60	30%	6,098.40
15	EXCAVATION - COMMON (EV)	366,900.00	CU YD	1.47	539,343.00	357,845.00	526,032.15	357,845.00	526,032.15		526,032.15	98%	13,310.85
16	EXCAVATION - SUBGRADE (EV)	5,550.00	CU YD	1.47	8,158.50	-	-	-	-		-		8,158.50
17	COMMON EMBANKMENT (CV)	284,250.00	CU YD	0.01	2,842.50	262,316.00	2,623.16	262,316.00	2,623.16		2,623.16	92%	219.34
18	DEWATERING	1.00	LUMP SUM	500,000.00	500,000.00	1.00	500,000.00	1.00	500,000.00		500,000.00	100%	-
19	EXCAVATION SPECIAL (EV)	160,920.00	CU YD	1.47	236,552.40	189,142.00	278,038.74	189,142.00	278,038.74		278,038.74	118%	(41,486.34)
20	EMBANKMENT SPECIAL (CV)	146,310.00	CU YD	0.01	1,463.10	174,532.00	1,745.32	174,532.00	1,745.32		1,745.32	119%	(282.22)
21	CLAY LINER (CV) (P)	26,100.00	CU YD	35.47	925,767.00	26,303.00	932,967.41	27,643.00	980,497.21		980,497.21	106%	(54,730.21)
22	STOCKPILE EXCESS TOPSOIL (SV)	10,470.00	CU YD	0.01	104.70	10,470.00	104.70	10,470.00	104.70		104.70	100%	-
23	STREET SWEEPER (WITH PICKUP BROOM)	25.00	HOUR	165.00	4,125.00	136.50	22,522.50	136.50	22,522.50		22,522.50	546%	(18,397.50)
24	SKID LOADER	50.00	HOUR	203.00	10,150.00	42.00	8,526.00	42.00	8,526.00		8,526.00	84%	1,624.00
25	15" CMP APRON	2.00	EACH	453.21	906.42	-	-	-	-		-		906.42
26	15" RC PIPE APRON	2.00	EACH	2,016.77	4,033.54	2.00	4,033.54	2.00	4,033.54		4,033.54	100%	-
27	21" RC PIPE APRON	1.00	EACH	2,707.74	2,707.74	-	-	-	-		-		2,707.74
28	24" RC PIPE APRON	1.00	EACH	5,723.94	5,723.94	-	-	-	-		-		5,723.94
29	30" RC PIPE APRON	1.00	EACH	3,921.84	3,921.84	1.00	3,921.84	1.00	3,921.84		3,921.84	100%	-
30	36" RC PIPE APRON	1.00	EACH	5,312.46	5,312.46	-	-	-	-		-		5,312.46
31	TRENCHLESS STORM SEWER	136.00	LIN FT	1,731.76	235,519.36	136.00	235,519.36	136.00	235,519.36		235,519.36	100%	-
32	8" CONCRETE HEADWALL	3.00	EACH	19,173.00	57,519.00	3.00	57,519.00	3.00	57,519.00		57,519.00	100%	-
33	15" CMP	100.00	LIN FT	35.75	3,575.00	-	-	-	-		-		3,575.00
34	15" RC PIPE SEWER CLASS V	217.00	LIN FT	52.80	11,457.60	217.00	11,457.60	217.00	11,457.60		11,457.60	100%	-
35	21" RC PIPE SEWER CLASS IV	47.00	LIN FT	65.36	3,071.92	47.00	3,071.92	47.00	3,071.92		3,071.92	100%	-
36	24" RC PIPE SEWER CLASS III	448.00	LIN FT	72.39	32,430.72	448.00	32,430.72	448.00	32,430.72		32,430.72	100%	-
37	30" RC PIPE SEWER CLASS IV	417.00	LIN FT	122.33	51,011.61	417.00	51,011.61	417.00	51,011.61		51,011.61	100%	-
38	36" RC PIPE SEWER CLASS III	122.00	LIN FT	141.50	17,263.00	13.00	1,839.50	13.00	1,839.50		1,839.50	11%	15,423.50
39	48" RC PIPE SEWER CLASS III	1,715.00	LIN FT	245.81	421,564.15	1,715.00	421,564.15	1,715.00	421,564.15		421,564.15	100%	-
40	CONNECT TO EXISTING STORM SEWER	7.00	EACH	3,057.93	21,405.51	6.00	18,347.58	6.00	18,347.58		18,347.58	86%	3,057.93
41	6" DIP WATERMAIN CL 53	32.00	LIN FT	64.17	2,053.44	32.00	2,053.44	32.00	2,053.44		2,053.44	100%	-
42	8" DIP WATERMAIN CL 52	120.00	LIN FT	61.05	7,326.00	120.00	7,326.00	120.00	7,326.00		7,326.00	100%	-

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Ramsey
Engineer: Bolton & Menk, Inc.
Contractor: Enebak Construction Company
Project: The COR Grading Improvements
Contract:

Owner's Project No.: 23-20
Engineer's Project No.: 0R1.130893
Contractor's Project No.:
Agency's Project No.:

Application No.: 6 Application Period: From 02/01/24 to 05/31/24 Application Date: 06/04/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
43	12" DIP WATERMAIN CL 52	620.00	LIN FT	87.16	54,039.20	620.00	54,039.20	620.00	54,039.20		54,039.20	100%	-
44	6" GATE VALVE AND BOX	2.00	EACH	2,224.94	4,449.88	2.00	4,449.88	2.00	4,449.88		4,449.88	100%	-
45	8" GATE VALVE AND BOX	2.00	EACH	3,041.71	6,083.42	2.00	6,083.42	2.00	6,083.42		6,083.42	100%	-
46	12" GATE VALVE AND BOX	3.00	EACH	5,315.48	15,946.44	3.00	15,946.44	3.00	15,946.44		15,946.44	100%	-
47	HYDRANT	2.00	EACH	5,844.34	11,688.68	2.00	11,688.68	2.00	11,688.68		11,688.68	100%	-
48	WATERMAIN FITTINGS	1,700.00	LBS	14.36	24,412.00	1,700.00	24,412.00	1,700.00	24,412.00		24,412.00	100%	-
49	CONNECT TO EXISTING WATER MAIN	3.00	EACH	1,747.39	5,242.17	3.00	5,242.17	3.00	5,242.17		5,242.17	100%	-
50	CONNECT TO EXISTING SANITARY SEWER	2.00	EACH	4,368.47	8,736.94	2.00	8,736.94	2.00	8,736.94		8,736.94	100%	-
51	CLEAN & VIDEO TAPE PIPE SEWER	740.00	LIN FT	4.03	2,982.20	740.00	2,982.20	740.00	2,982.20		2,982.20	100%	-
52	8" PVC PIPE SEWER	170.00	LIN FT	32.12	5,460.40	170.00	5,460.40	170.00	5,460.40		5,460.40	100%	-
53	18" PVC PIPE SEWER	570.00	LIN FT	66.64	37,984.80	570.00	37,984.80	570.00	37,984.80		37,984.80	100%	-
54	4" INSULATION	20.00	SQ YD	75.45	1,509.00	20.00	1,509.00	20.00	1,509.00		1,509.00	100%	-
55	CONSTRUCT SANITARY SEWER MANHOLE	46.50	LIN FT	409.90	19,060.35	46.50	19,060.35	46.50	19,060.35		19,060.35	100%	-
56	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	19.50	LIN FT	481.25	9,384.38	19.50	9,384.38	19.50	9,384.38		9,384.38	100%	-
57	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020	11.20	LIN FT	864.89	9,686.77	11.20	9,686.77	11.20	9,686.77		9,686.77	100%	-
58	CONSTRUCT DRAINAGE STRUCTURE DES 72-4020	31.00	LIN FT	848.50	26,303.50	31.00	26,303.50	31.00	26,303.50		26,303.50	100%	-
59	CONSTRUCT DRAINAGE STRUCTURE DES 84-4020	17.90	LIN FT	1,252.62	22,421.90	18.00	22,547.16	18.00	22,547.16		22,547.16	101%	(125.26)
60	CONSTRUCT DRAINAGE STRUCTURE DES 108-4020	21.60	LIN FT	2,138.96	46,201.54	21.60	46,201.54	21.60	46,201.54		46,201.54	100%	-
61	CONSTRUCT DRAINAGE STRUCTURE DES 60-4022	12.40	LIN FT	628.38	7,791.91	12.40	7,791.91	12.40	7,791.91		7,791.91	100%	-
62	CONSTRUCT DRAINAGE STRUCTURE DESIGN 84-4022	15.30	LIN FT	1,363.21	20,857.10	15.30	20,857.11	15.30	20,857.11		20,857.11	100%	(0.01)
63	CONSTRUCT DRAINAGE STRUCTURE - OUTLET CONTROL STRUCTURE (5' DIA)	1.00	EACH	9,003.19	9,003.19	1.00	9,003.19	1.00	9,003.19		9,003.19	100%	-
64	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (SPLITTER STRUCTURE 7)	1.00	EACH	86,978.28	86,978.28	1.00	86,978.28	1.00	86,978.28		86,978.28	100%	-
65	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (SPLITTER STRUCTURE 22)	1.00	EACH	98,761.35	98,761.35	1.00	98,761.35	1.00	98,761.35		98,761.35	100%	-
66	CASTING ASSEMBLY, STORM	15.00	EACH	467.09	7,006.35	12.00	5,605.08	12.00	5,605.08		5,605.08	80%	1,401.27
67	CASTING ASSEMBLY, SANITARY	4.00	EACH	428.52	1,714.08	4.00	1,714.08	4.00	1,714.08		1,714.08	100%	-
68	ADJUST FRAME & RING CASTING	10.00	EACH	603.18	6,031.80	-	-	-	-		-		6,031.80
69	RANDOM RIPRAP CLASS III	85.00	CU YD	143.00	12,155.00	271.09	38,765.87	271.09	38,765.87		38,765.87	319%	(26,610.87)
70	TRAFFIC CONTROL	1.00	LUMP SUM	5,000.00	5,000.00	1.00	5,000.00	1.00	5,000.00		5,000.00	100%	-
71	F&I PERMANENT TYPE III BARRICADES	2.00	EACH	450.00	900.00	-	-	-	-		-		900.00
72	EROSION CONTROL SUPERVISOR	1.00	LUMP SUM	0.01	0.01	1.00	0.01	1.00	0.01		0.01	100%	-
73	STABILIZED CONSTRUCTION EXIT	1.00	LUMP SUM	1,274.30	1,274.30	-	-	-	-		-		1,274.30
74	STORM DRAIN INLET PROTECTION	48.00	EACH	412.65	19,807.20	-	-	-	-		-		19,807.20
75	SILT FENCE, TYPE MS	9,190.00	LIN FT	1.80	16,542.00	5,700.00	10,260.00	5,700.00	10,260.00		10,260.00	62%	6,282.00
76	TEMPORARY STABILIZATION	50.00	ACRE	650.00	32,500.00	8.00	5,200.00	8.00	5,200.00		5,200.00	16%	27,300.00
77	TOPSOIL PLACEMENT (CV)	39,400.00	CU YD	1.83	72,102.00	39,400.00	72,102.00	39,400.00	72,102.00		72,102.00	100%	-
78	ROLLED EROSION PREVENTION CATEGORY 20	15,500.00	SQ YD	1.54	23,870.00	2,000.00	3,080.00	2,000.00	3,080.00		3,080.00	13%	20,790.00
79	SEED MIXTURE 25-141	3,700.00	POUND	4.28	15,836.00	2,697.00	11,543.16	2,697.00	11,543.16		11,543.16	73%	4,292.84
80	SEED MIXTURE 34-263	70.00	POUND	62.90	4,403.00	14.00	880.60	14.00	880.60		880.60	20%	3,522.40
81	SEED MIXTURE 38-631	70.00	POUND	43.42	3,039.40	-	-	-	-		-		3,039.40
82	HYDRAULIC MULCH MATRIX	117,300.00	POUND	0.90	105,570.00	117,300.00	105,570.00	117,300.00	105,570.00		105,570.00	100%	-
83	SEED MIXTURE NATIVE GRASS - CUSTOM	60.00	POUND	13.20	792.00	12.00	158.40	12.00	158.40		158.40	20%	633.60
84	WATER FOR DUST CONTROL	2,000.00	MGAL	9.38	18,760.00	1,680.69	15,764.90	1,680.69	15,764.90		15,764.90	84%	2,995.10
				Original Contract Totals	$ 4,197,240.34		$ 4,119,643.22		$ 4,176,057.50	$ -	$ 4,176,057.50	99%	$ 21,182.84

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Ramsey
Engineer: Bolton & Menk, Inc.
Contractor: Enebak Construction Company
Project: The COR Grading Improvements
Contract:

Owner's Project No.: 23-20
Engineer's Project No.: 0R1.130893
Contractor's Project No.:
Agency's Project No.:

Application No.: 6 Application Period: From 02/01/24 to 05/31/24 Application Date: 06/04/24

A	B	C	D	E	F	F1	F2	G	H	I	J	K	L
		Contract Information				Previous Estimate		Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
						Change Orders							
CHANGE ORDER NO. 1													
CO-1.1	15" BULKHEAD	3.00	EACH	1,000.00	3,000.00	3.00	3,000.00	3.00	3,000.00		3,000.00	100%	-
CO-1.2	24" BULKHEAD	1.00	EACH	1,500.00	1,500.00	-	-	-	-		-		1,500.00
CO-1.3	36" BULKHEAD	2.00	EACH	2,000.00	4,000.00	1.00	2,000.00	1.00	2,000.00		2,000.00	50%	2,000.00
CO-1.4	6' DIA STRUCTURE (9A)	1.00	LS	7,757.38	7,757.38	1.00	7,757.38	1.00	7,757.38		7,757.38	100%	-
CO-1.5	6' DIA STRUCTURE (10A)	1.00	LS	9,820.02	9,820.02	1.00	9,820.02	1.00	9,820.02		9,820.02	100%	-
CO-1.6	UPSIZE MANHOLE 19 FROM 60" TO 72"	1.00	LS	2,057.94	2,057.94	1.00	2,057.94	1.00	2,057.94		2,057.94	100%	-
CO-1.7	UPSIZE MANHOLE 11 FROM 72" TO 84"	1.00	LS	3,640.73	3,640.73	1.00	3,640.73	1.00	3,640.73		3,640.73	100%	-
CO-1.8	UPSIZE MANHOLE 10 FROM 72" TO 96"	1.00	LS	4,723.08	4,723.08	1.00	4,723.08	1.00	4,723.08		4,723.08	100%	-
CO-1.9	UPSIZE MANHOLE 9 FROM 84" TO 96"	1.00	LS	3,217.83	3,217.83	1.00	3,217.83	1.00	3,217.83		3,217.83	100%	-
CHANGE ORDER NO. 2													
CO-2.1	SAWCUT BITUMINOUS PAVEMENT	50.00	LIN FT	3.00	150.00	45.00	135.00	45.00	135.00		135.00	90%	15.00
CO-2.2	REMOVE BITUMINOUS PAVEMENT	70.00	SQ YD	2.50	175.00	46.00	115.00	46.00	115.00		115.00	66%	60.00
CO-2.3	BITUMINOUS PATCH SPECIAL	70.00	SQ YD	138.82	9,717.40	46.00	6,385.72	46.00	6,385.72		6,385.72	66%	3,331.68
CO-2.4	30" RCP STORM SEWER CLASS IV	47.00	LIN FT	122.33	5,749.51	47.00	5,749.51	47.00	5,749.51		5,749.51	100%	-
CO-2.5	MODIFY STORM STRUCTURE NO. 6 (REALIGNMENT)	1.00	LS	5,000.00	5,000.00	1.00	5,000.00	1.00	5,000.00		5,000.00	100%	-
CO-2.6	REMOVE STORM PIPE	(90.00)	LF	39.48	(3,553.20)	(90.00)	(3,553.20)	(90.00)	(3,553.20)		(3,553.20)	100%	-
					-				-		-		-
				Change Order Totals	$ 56,955.69		$ 50,049.01		$ 50,049.01	$ -	$ 50,049.01	88%	$ 6,906.68
						Original Contract and Change Orders							
				Project Totals	$ 4,254,196.03		$ 4,169,692.23		$ 4,226,106.51	$ -	$ 4,226,106.51	99%	$ 28,089.52

EJCDC C-620 Contractor's Application for Payment
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CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Not Applicable

Information

Title

Adopt Resolution #24-168 Approving Final Payment to Northwest Asphalt and Maintenance for Improvement Project #24-08, 2024 Crack Seal Improvements.

Purpose/Background:

Resolution and Pay Request attached.

Observations/Alternatives:

Issuing final payment will be contingent on receipt of the following items from Northwest Asphalt and Maintenance:

1. IC-134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavit that all claims against Northwest Asphalt and Maintenance by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final payment to Northwest Asphalt and Maintenance for improvement project #24-08, 2024 Crack Seal Improvements in the amount of $130,320.00.

Action:

Motion to adopt Resolution #24-168, approving final payment to Northwest Asphalt and Maintenance for Improvement Project #24-08, 2024 Crack Seal Improvements in the amount of $130,320.00.

Attachments

Pay Resolution #24-168

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/20/2024 11:35 AM
Brian Hagen	Kathy Schmitz	06/20/2024 03:28 PM
Form Started By: Stacie Damjanovich		Started On: 06/14/2024 12:15 PM
Final Approval Date: 06/20/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-168

RESOLUTION APPROVING FINAL PAYMENT TO NORTHWEST ASPHALT AND MAINTENANCE FOR IMPROVEMENT PROJECT #24-08, 2024 CRACK SEAL IMPROVEMENTS

WHEREAS, the City of Ramsey can most cost-effectively maximize the life of the bituminous pavement on public streets by sealing cracks on an annual basis; and

WHEREAS, the City of Ramsey adopted budget for 2024 includes $575,000.00 for street maintenance contracted services, including to crack seal the bituminous pavement on numerous public street segments in support of the City's Pavement Management Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-012 adopted January 9, 2024, the City Council ordered the City Engineer to prepare plans and specifications for 2024 Crack Seal Improvements, Improvement Project #24-08; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-044, adopted January 23, 2024 the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-069, adopted March 12, 2024, a contract was awarded to Northwest Asphalt & Maintenance of Thief River Falls, Minnesota, in the amount of $128,714.88 for said improvements; and

WHEREAS, as of June 25, 2024 $0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to Northwest Asphalt and Maintenance of Thief River Falls, Minnesota for improvement project #24-08, 2024 Crack Seal Improvements in the amount of $130,320.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Council hereby authorizes final payment to Northwest Asphalt and Maintenance of Thief River Falls, Minnesota for Improvement Project #24-08, 2024 Crack Seal Improvements in the amount of $130,320.00.

2) The City Council hereby accepts the project and authorizes the Mayor and City Administrator to sign the release form for this payment.

3) The total amount of this payment is not included in resolutions approving payment of bills for the date of June 25, 2024

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of June, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet

Estimate Number:	1 Final
Project Number:	24-08
Project Name:	2024 Crack Seal Improvements
Period Ending	June 30,2024
Contractor:	Northwest Asphalt & Maintenance
Address:	11560 190th St. NE, Thief River Falls, MN 56701

1	Original Contract Amount		$ 128,714.88
2	Change Order(s)	No. ____ Thru No. ____	
3	Total Funds Encumbered		$ 128,714.88
4	Value of Work Completed		$ 130,320.00
5	Retainage	0 %	$ -
	Percent Complete	100%	
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)		$ 130,320.00
8	Previous Payment(s)		$ -
9	**Payment Due (Lines 7-8)**		**$ 130,320.00**
10	Total Balance to Finish, Including Retainage (Lines 3-7)		$ -

Certificaiton of Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorily secured.

Northwest Asphalt Contractor Name	Jared O. Petenick Print Name
President Title	Jared O. Petenick Signature
	6-13-24 Date

City of Ramsey Approval

Signature (Project Engineer)	6/18/2024 Date
Signature (City Engineer)	6/18/2024 Date

2024 Crack Seal Improvements
I.P. 24-08
Estimate No. 1 Final
Period Ending 24-08

2024 Crack Seal Improvements		CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
tem No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	Mobilization	LS	1.0	$ 5,000.00	$ 5,000.00	1.0	$ 5,000.00	1.0	$ 5,000.00
2	Traffic Control	LS	1	$ 5,000.00	$ 5,000.00	1	$ 5,000.00	1	$ 5,000.00
3	Bituminous Crack Seal Material	LBS	92746	$ 1.28	$ 118,714.88	94000	$ 120,320.00	94000	$ 120,320.00
	GRAND TOTALS				**$ 128,714.88**		**$ 130,320.00**		**$ 130,320.00**
	Internal City Use Only								
	2024 Budgeted Funds (41%)						*$ 53,431.20*		*$ 53,431.20*
	Municipal State Aid Maintenance Funds (59%)						*$ 76,888.80*		*$ 76,888.80*
	Total Funds						*$ 130,320.00*		*$ 130,320.00*

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Information

Title

Adopt Resolution #24-171 Ordering Request for Proposals for Fire Station No.1 Sewer and Water Connections

Purpose/Background:

Purpose:

The purpose of this case is to adopt Resolution #24-171 ordering request for proposals for Fire Station No.1 sewer and water connections.

Background:

In 2021, concurrent with overlaying the Fire Station No.1 parking lot, a 6-inch ductile iron water extension was constructed. This extended a water service from the west side of the parking lot into the fire station's utility closet. The 2-inch copper line from the on-site well remains in service, supplying water to the fire station. An existing 4-inch sanitary line runs parallel to the recently installed water service, and carries sewer to an existing tank located just west of the parking lot. This overflows into the septic field located west of the parking lot in the green space.

As part of the Lynwood Townhomes project, sanitary sewer and water stubs were extended to the west side of the Fire Station property. The extensions were built with the 2nd phase of Lynwood's construction, and complete in 2023.

This project proposes to complete the water and sewer extension to connect the water and sewer between the fire station and the stubs placed as part of the Lynwood Townhomes project. This requires extending approximately 80 feet of sanitary sewer, and removing the existing septic tank and impacted drain field, as well as extending approximately 95 feet of 6 inch ductile iron water service and relocating a fire hydrant and 6 inch gate valve. A sketch of the proposed improvements is included in the attached draft Request for Proposal (RFP).

The water service is being constructed as 6-inches to accommodate the future fire station sprinkler system, currently proposed as a 2024 improvement in the 2024 – 2033 Capital Improvement Program.

Staff proposes to return proposals to City Council at the July 23rd meeting, for consideration of awarding a contract. The work is proposed to occur in August 2024.

Notification:

If City Council orders requests for proposals, City Staff will contact local companies known to perform this type of work with the attached request for proposal.

Observations/Alternatives:

Observations:

Per the proposed request for proposals attached to this case, once a notice to proceed is given, the Contractor will have 20 working days to complete this work. Additionally, the work must be initiated within 7 calendar days of the notice to proceed.

Alternatives:

Alternative #1 - Motion to adopt Resolution #24-171 ordering request for proposals for Fire Station No.1 sewer and water connections.

Funding Source:

This project is proposed to be funded using the Sanitary Sewer Utility Fund and Water Utility Fund.

Estimated construction costs:

- Sanitary Sewer $13,400
- Water $18,175
- **Total Project $31,575**

Recommendation:

The Ramsey Public Works Committee considered a case to recommend City Council approval to order Requests for Proposals for said improvement on June 18, 2024. The Committee unanimously recommended City Council approval to order Requests for Proposals.

Staff recommends Alternative #1.

Action:

Motion to adopt Resolution #24-171 ordering request for proposals for Fire Station No.1 sewer and water connections.

Attachments

Res 24-171

FS No.1 RFP - Sewer & Water Connection

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/20/2024 01:19 PM
Brian Hagen	Kathy Schmitz	06/20/2024 03:29 PM
Form Started By: Joe Feriancek		Started On: 06/18/2024 08:43 AM
Final Approval Date: 06/20/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-171

RESOLUTION ORDERING REQUEST FOR PROPOSALS FOR FIRE STATION No.1 SEWER AND WATER CONNECTIONS

WHEREAS, the City proposes to connect sewer and water to Fire Station No.1; and

WHEREAS, Request for Proposals are proposed to be sent to Contractors known to perform this type of work.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) The Ramsey City Council hereby orders the City Engineer to request proposals for said services.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember ____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of June, 2024.

_____
Mayor

ATTEST:

City Clerk

REQUEST FOR PROPOSAL
FIRE STATION No.1
SEWER & WATER CONNECTION
City of Ramsey

ISSUE DATE
June 26, 2024

PROPOSAL MUST BE RECEIVED BY:
10:00 am on Tuesday, July 9, 2024

DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Stacie Damjanovich
763-433-9895

INTRODUCTION: The City of Ramsey (City) is requesting proposals for installation of 6" water service and 4" sanitary service connections to Fire Station No.1 located at 15050 Armstrong Boulevard. The work includes;

- Installation of 95 lineal feet of 6" DIP Class 53 water service
- Installation of 77 lineal feet of 4" PVC SDR 35 sanitary sewer service
    - 4" cleanout connection to existing building line
    - 8" x 4" reducer connection to existing downstream line
- Salvage and installation of fire hydrant
- Installation of two (2) 6" gate valves
- Clean out and removal of concrete septic tank
- Excavation and removal of 15 cubic yards of drain field material
- Restoration of 0.06 acres with minimum 4" topsoil and hydroseed
    - Irrigation repairs as necessary

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. All work must be complete within 20 working days of the notice to proceed issued by the City. A notice to proceed for the work is anticipated to be issued by the City on or around July 29, 2024. If work is not initiated within 7 calendar days of this notice, the City reserves the right to cancel the proposal and award to the second lowest responsible bidder.

PROPOSAL SUBMITTAL: An itemized quote shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP)

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarifications in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **10:00 a.m. Tuesday, July 9, 2024.** Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Stacie Damjanovich, Engineering Administrative Assistant. E-mailed proposals will be accepted and may be sent to SDamjanovich@cityoframsey.com.

REVIEW PROCESS: Proposals received by the RFP deadline will be reviewed by Engineering Staff. The City will award the project to the lowest proposal. The City reserves the right to reject any or all proposals and to waive minor irregularities. The winning proposal must be presented by the City Engineer and approved by the Ramsey City Council (Council meetings are on the 2nd and 4th Tuesdays of the month); once approved, an email will be sent out awarding the proposal to the qualified vendor, at which time a Certificate of Insurance will be required prior to scheduling work.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COST OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability $1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability $1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificated of Insurance for all of the above insurance shall be filed with the City prior to the work. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

All Contractors who work within the City of Ramsey must obtain a City Contractor's License. Licenses may be obtained through the City's building department, permits@cityoframsey.com.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 8:00 p.m., Monday through Friday.

WORK AND STAGGING AREAS: The Contractor shall confine their work activities within City-owned properties and right of way / easement. No equipment shall be left on City streets outside normal working hours.

SPECIFICATIONS: Work shall be conducted in conformance with the specifications set forth herein and in accordance with the latest edition of the Minnesota Department of Transportation Standard Specifications for Construction which is incorporated by reference to these specifications.

TRAFFIC CONTROL: All traffic control devices and layouts shall conform and be installed in accordance to the latest addition of the Minnesota Temporary Traffic Control Field Manual.

PERMITS: The Contractor shall obtain all necessary construction permits, including a tank abandonment form.

PAYMENT: Invoices must be submitted to the City on a net 30-day basis, made out to the City of Ramsey Engineering Department including the project description, and must be submitted via email to accountspayable@cityoframsey.com. Payments may be made by EFT upon request, please submit EFT requests to accountspayable@cityoframsey.com. An IC 134 form will be required for final payment.

BASIS OF PAYMENT:

Mobilization – Payment shall be made on a lump sum basis for the mobilization of equipment.

6" Ductile Iron Pipe Class 53 Watermain – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required for the installation of DIP watermain. Excavation for watermain is incidental to the DIP Watermain pay item. Installation of ductile iron fittings, including but not limited to all bends, restraints, caps are incidental.

Salvage & Install Hydrant – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required to salvage and installation of hydrants to the location shown on the exhibit.

Gate Valve & Box – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for installing gate valves and box, based upon size.

Sanitary Sewer Pipe – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required for the installation of PVC sanitary sewer based upon size and type. Excavation as required to install the sanitary sewer is incidental to the pay item, except within drain field, which shall be paid by the excavate and dispose pay item.

4" Sanitary Cleanout – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for the installation and connection of sanitary sewer cleanout. Final heights adjustments to grade are incidental to the pay item.

8"x4" Sanitary Sewer Reducer – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for connection to the existing sanitary sewer line with an 8"x4" PVC reducer.

Clean and Remove Concrete Septic Tank – Payment shall be made on a lump sum basis as compensation for all equipment, material, and labor costs to cleanout and remove concrete septic tank.

Excavate and Dispose Drain Field Material – Payment shall be made on a per cubic foot basis as compensation for all equipment, material, and labor costs required to excavate, load, haul and properly dispose of excavated drain field material. Backfill of excavated material with clean fill is incidental to the pay item.

Irrigation Repair – Payment shall be made on a lump sum basis as compensation for restoring irrigation components damaged as a result of construction.

Restoration – Payment shall be made on a per acre basis as compensation for restoring the excavation area with a minimum of 4" topsoil, seed, fertilizer, and hydro-mulch. Seed mix shall meet MnDOT seed mixture 25-151.

Other Items – The cost of any additional equipment, labor, materials, tools and supplies which have not been specifically identified in this section for payment, but are required to complete the project per the plans and specifications shall be considered incidental to the project.

PROPOSAL

I/We agree to furnish all materials and labor for the project(s) described above:

IP 22-01 SUNWOOD DRIVE AND WACO STREET SEWER TELEVISING

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	6" DIP Class 53 Watermain	LF	95	_____	_____
3	Salvage & Install Hydrant	EA	1	_____	_____
4	6" Gate Valve and Box	EA	2	_____	_____
5	4" PVC SDR 35 Sanitary Sewer	LF	77	_____	_____
6	4" PVC Sanitary Cleanout	EA	1	_____	_____
7	8" x 4" PVC Sanitary Reducer	EA	1	_____	_____
8	Clean & Remove Concrete Septic Tank	LS	1	_____	_____
9	Excavate & Dispose of Drain field Material	CY	15	_____	_____
10	Irrigation Repair	LS	1	_____	_____
11	Restoration	AC.	0.06	_____	_____
	Fire Station No.1 Water Service Stub Total (Items 1 – 11)				_____

Contractor Name _____

Contractor Address _____

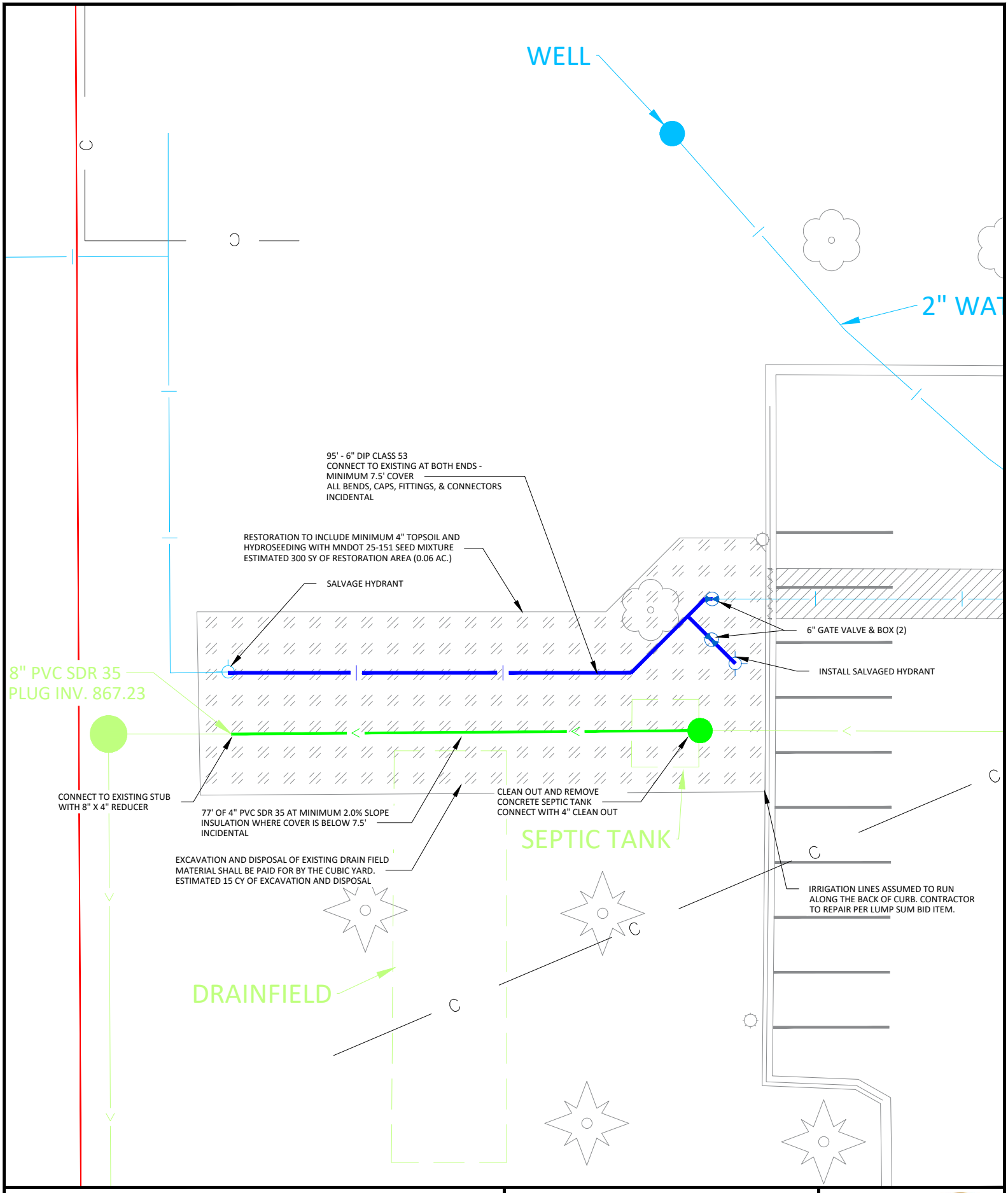
Owner or representative _____

Phone(s) _____

E-mail _____

Signature _____

Date _____



WATER & SEWER CONNECTION
FIRE STATION No.1
15050 ARMSTRONG BOULEVARD

0 10 20 30
SCALE (FEET)

N

City of RAMSEY

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Not Applicable

Information

Title:

Adopt Resolution #24-172 Denying Petition Request for Concurrent Detachment and Annexation for Property PID 18-32-25-33-0002 (15861 Jarvis St NW)

Purpose/Background:

Northstar Truck & RV Parking LLC (Northstar) owns an approximately 11-acre parcel of land located at 15861 Jarvis St NW, Ramsey, MN. The property straddles the border between Sherburne (City of Elk River) and Anoka Counties (City of Ramsey). Approximately 7.2 acres are in the city of Ramsey and 3.83 acres are in the city of Elk River. Currently, Northstar operates a trucking business on the 3.83 acres in Elk River; however, the zoning in Ramsey (I-1 Light Industrial) does not allow for a trucking business on the 7.2 acres within Ramsey city limits.

Northstar would like to operate its business entirely in the City of Elk River so they can utilize the entire 11-acre parcel. To accomplish that goal, Northstar and their attorneys prepared and signed a petition for the concurrent detachment of the property which is in Ramsey and the annexation of the detached parcel by Elk River, pursuant to the authority on MN Stat 414.061, Subd 5. For the request to move forward, both City Council's (Elk River and Ramsey) are required to pass a joint resolution in support of the request. Attached to this case is the Elk River staff report Request for Action, Proposal For Concurrent Detachment and Annexation, and a draft of the Joint Resolution Requesting the Concurrent Detachment and Annexation. On May 20, 2024, the Elk River City Council made a motion to support the request.

On June 11, 2024, the City Council discussed the request at the City Council work session. The applicant was present. At the meeting, there was a lack of support for the request. However, the City Council directed staff to work with the applicant to find an acceptable solution that will work for the applicant and the City, so Northstar Trucking can utilize the entire 11-acre parcel for the business.

At this time, staff will begin to work with the applicant after the City Council meeting. A solution may include but is not limited to developing the land as a Planned Unit Development, re-zoning the property, or a proposal for an amendment to the zoning code.

Timeframe:

The resolution approved this evening will be submitted to the Minnesota Office of Administrative Hearings.

Funding Source:

Not applicable at this time.

Responsible Party(ies):

Stephanie Hanson, Community Development Director

Outcome:

Make a motion to approve Resolution 24-172, Denying the Petition Request for Concurrent Detachment and Annexation of Property Presently Within the City of Ramsey, Anoka County, PID 18-32-25-33-0002

Attachments

Property Location and Aerial

Annexation Documents

Ramsey Zoning Map

Resolution #24-172

Form Review

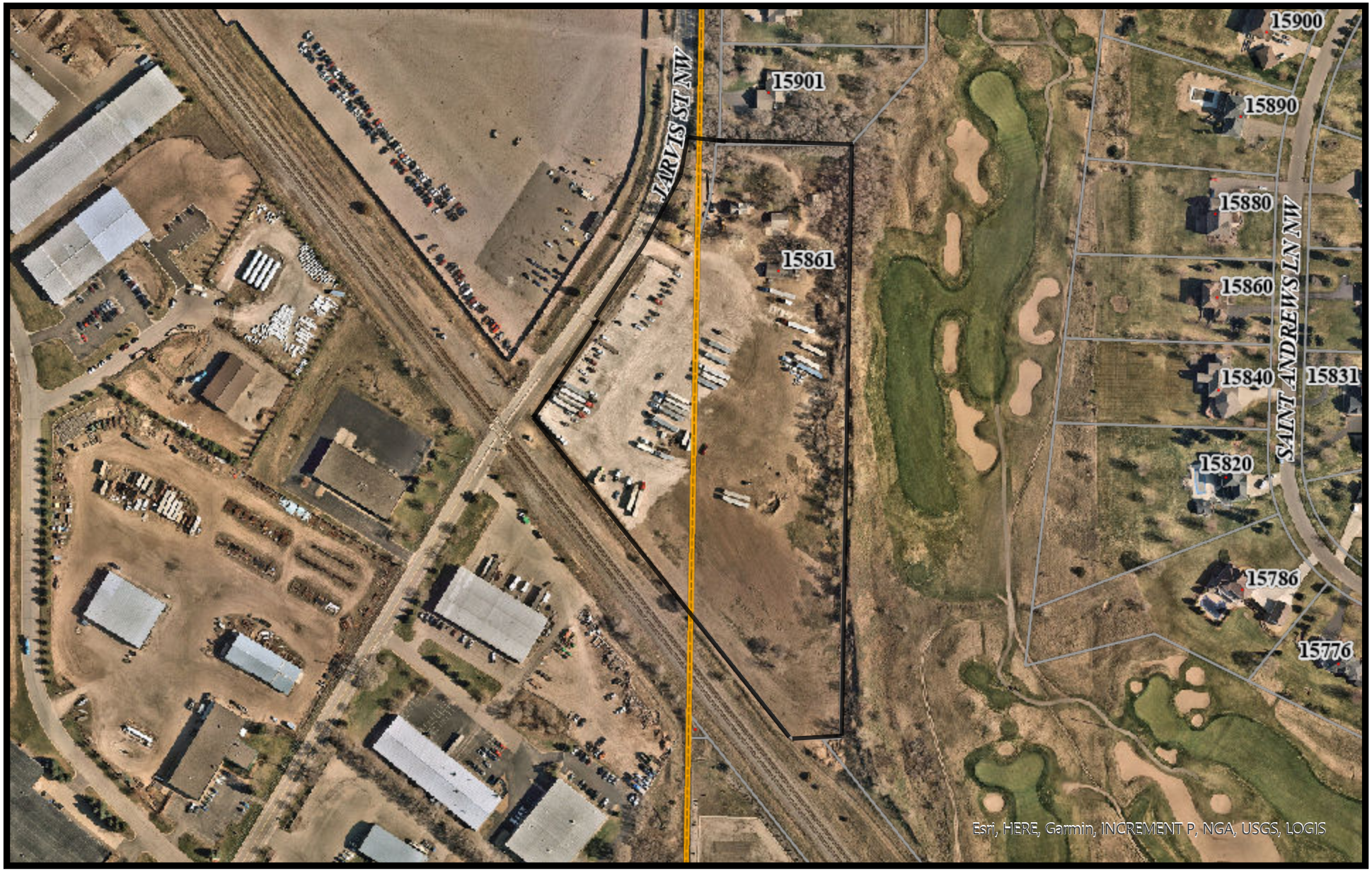
Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	06/05/2024 08:28 AM
Brian Hagen	Brian Hagen	06/19/2024 10:18 PM
Form Started By: Stephanie Hanson		Started On: 06/04/2024 12:32 PM
Final Approval Date: 06/19/2024		

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Print Date: June 4, 2024

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Request for Action

To
City Council

Item Number
8.9

Meeting Date
May 20, 2024

Prepared By
Chris Leeseberg, Senior Planner

Item Description
Resolution: Orderly Annexation

Reviewed by:
Zack Carlton
Cal Portner
Tina Allard

Action Requested
Review the petition for the concurrent detachment of part of a property that is located in the City of Ramsey and the annexation of the detached parcel by the City of Elk River. If the Council accepts the proposal, adopt the joint resolution for orderly annexation as drafted.

Background/Discussion
As stated in the applicant's narrative, Northstar Trucking would like to operate its business entirely in the City of Elk River. To accomplish that goal, Northstar and their attorneys have prepared and signed a petition for the concurrent detachment of the part of the property which is in the City of Ramsey and the annexation of the detached parcel by the City of Elk River, pursuant to the authority of Minn. Stat. §414.061, Subd. 5. A copy of the signed petition is attached. Northstar has also prepared a proposed Joint Resolution for consideration by the City Councils of Elk River and Ramsey. A copy of the proposed Joint resolution is attached.

Northstar received a CUP to operate a trucking facility on the Elk River side of their property last fall. A condition of their approval required them to initiate this annexation or install a barrier along the Elk River corporate limit. If this resolution is not supported by the City Councils of both Ramsey and Elk River, the applicant will need to move forward with the installation of a barrier.

Financial Impact
Unkown

Mission/Policy/Goal
Responsibly grow

Attachments
1. Proposal with Exhibits

PROPOSAL FOR CONCURRENT DETACHMENT AND ANNEXATION

Current Situation

Northstar Truck & RV Parking LLC ("Northstar") is a Minnesota company that is the sole owner of an approximately 11- acre parcel of land located at 15861 Jarvis Street NW (the "Property"). Access to the Property is via Jarvis St NW. The Property straddles the border between Sherburne and Anoka counties. Approximately 7.2 acres of the Property are in the city of Ramsey, Anoka County, identified as PIN 18-32-25-33-0002 (see aerial photo attached as **Exhibit A**) and approximately 3.83 acres of the Property are in Elk River, Sherburne County, identified as PIN 75-013-4405 (see aerial photo attached as **Exhibit B**). Northstar operates a truck and RV outdoor storage business upon the Property.

Applicant's Request

Northstar would like to operate its business entirely in the city of Elk River. In order to accomplish that, Northstar has prepared and signed a Petition for the concurrent detachment of that part of the Property that is in the city of Ramsey and the annexation of the detached parcel by the city of Elk River, pursuant to the authority of Minn. Stat. §414.061, Subd. 5. A copy of the signed Petition is attached as **Exhibit C.** Northstar has also prepared a proposed Joint Resolution for consideration by the City Councils of Elk River and Ramsey. A copy of the proposed Joint Resolution is attached as **Exhibit D**.

Questions from Senior Planner Chris Leeseberg

1. Will the County boundary line be changed?

No, the county boundary line will remain as it is. Northstar's attorney spoke with Star Holman on March 1, 2024. Holman is the MBAU (Minnesota Boundary Adjustment Unit) Administrator in the Office of Administrative Hearings, which is the state agency with regulatory authority regarding detachments and annexations. Holman advised Northstar's attorney that the county boundary line will not be affected. She said it does not matter if, after the detachment of the parcel from Ramsey and annexation of the detached parcel by Elk River, the detached parcel remains in Anoka County. Holman pointed out that this situation is not unique, commenting that part of St. Cloud is in three different counties. Attached as **Exhibit E** is a copy of an email sent March 1 2024 from Northstar's attorney to Senior Planner Chris Leeseberg and to Stephanie Hanson, the Ramsey Community Development Director regarding this issue.

2. Will the Metropolitan Council acquire regulatory authority over the city of Elk River as a result of the requested detachment and annexation?

This question stems from the fact that pursuant to Minnesota Statutes, Chapter 473, the Metropolitan Council was established and granted specified regulatory jurisdiction, including land use planning, over the Metropolitan Area as that term is defined in Minn. Stat. § 473.121, Subd. 2. Anoka County is included in the definition of the Metropolitan Area. Sherburne County is not. Northstar's attorney discussed these issues on April 5 2024 with LisaBeth Barajas, who is the Executive Director/Community Development for the Met Council. Barajas stated that even though the detached/annexed parcel would remain in Anoka County, the Met Council would not have jurisdiction to impose comprehensive planning requirements on the city of Elk River.

3. Is Ramsey supportive of Northstar's requested detachment?

Northstar believes Ramsey will support its request, although Northstar has not yet brought the matter before the Ramsey City Council. As noted above, the Ramsey Community Development Director is aware of the request and has been copied in pertinent email communications. Northstar has on occasion also discussed the matter with Todd Larson, the Ramsey Planning Manager and has received no negative feedback. In fact, just recently Northstar discussed with a Ramsey staff person whether Northstar should apply to Ramsey for a permit to move dirt on the Ramsey parcel. The Ramsey staff person informed Northstar that it should wait until the annexation process was complete and then apply to Elk River for any required permit to proceed with bulldozer work on the annexed parcel.

Northstar hereby requests the Elk River City Council to adopt the Joint Resolution and will simultaneously also request the Ramsey City Council to adopt the Joint Resolution.

Northstar Truck & RV Parking LLC

By: Nikolay Babkin
Nikolay Babkin
Its: President

EXHIBIT
A

Anoka County Parcel Viewer



Parcel Information:
18-32-25-33-0002
15861 JARVIS ST NW
RAMSEY
MN 55330
Plat:

Approx. Acres: 7.22233247
Commissioner: MATT LOOK

Owner Information:
NORTHSTAR TRUCK AND RV PARKING LLC
9961 TROY LN N
MAPLE GROVE
MN
55311

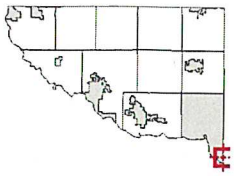
noka County GIS | 1:2,400 | Date: 11/16/2023

isclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be ubstituted for a title search, appraisal, survey, or for zoning verification

EXHIBIT
B
tabbies



Overview



Legend

Public Water Inventory
- Not Classified
- General Development
- Natural Environment
- Recreational Development
- Parcels
- Streams

Parcel ID	75-013-4405	**Alternate ID**	n/a
Sec/Twp/Rng	13-32-26	**Class**	234-Industrial Preferred
Property Address		**Acreage**	3.83
District	ELK RIVER CITY		
Brief Tax Description	n/a		
	(Note: Not to be used on legal documents)		

Owner Address 9961 TROY LN N
MAPLE GROVE MN 55311

EXHIBIT
C

PROPERTY OWNER PETITION FOR CONCURRENT DETACHMENT AND ANNEXATION

IN THE MATTER OF THE PETITION BY THE SOLE PROPERTY OWNER FOR THE DETACHMENT OF CERTAIN LAND FROM THE CITY OF RAMSEY, MINNESOTA AND CONCURRENT ANNEXATION TO THE CITY OF ELK RIVER, MINNESOTA PURSUANT TO MINNESOTA STATUTES §414.061, SUBD. 5.

To: Office of Administrative Hearings
Municipal Boundary Adjustment Unit
PO Box 64620
St. Paul, MN 55164-0620

The undersigned, being the sole owner of the following described land, hereby requests the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings to detach said property from the City of Ramsey, and annex it to the City of Elk River, pursuant to Minnesota Statutes
§ 414.061, Subd. 5:

That part of the South 1155 feet of the West 297 feet of the Southwest Quarter of the Southwest Quarter of Section 18, Township 32, Range 25, lying North of railroad right - of - way, Anoka County, Minnesota.

In bringing forward this Petition, the Petitioner states that:

1. There is one property owner in the area proposed for detachment/annexation.

2. The property is presently within the City of Ramsey, Anoka County (PID 18-32-25-33-0002, hereafter the "Ramsey Parcel") and abuts the City of Elk River, County of Sherburne.

3. The property proposed for detachment/annexation is approximately 7.22 acres in size.

4. This boundary adjustment is being requested because: Petitioner also owns an adjoining parcel located in the City of Elk River, Sherburne County, Minnesota (PID 75-013-0110). Petitioner intends to start a business on the combined parcels. The only access is via public roads in the City of Elk River. Petitioner desires to have its business located on land that is located entirely in one city.

Petitioner/Property Owner:

Date: January 16, 2024

Northstar Truck & RV Parking LLC

By: Nikolay Babkin

Nikolay Babkin

Its: President

EXHIBIT
tabbies
D

CITY OF ELK RIVER
RESOLUTION NO. _____

CITY OF RAMSEY
RESOLUTION NO. _____

A JOINT RESOLUTION REQUESTING CONCURRENT DETACHMENT FROM RAMSEY AND ANNEXATION INTO ELK RIVER OF CERTAIN LANDS PURSUANT TO MINNESTOA STATUTES SECTION 414.061.

WHEREAS, the property located at 15861 Jarvis St. NW (PIN 18-32-25-33-0002) is currently within the City of Ramsey and Anoka County and is legally described as:

> That part of the South 1155 feet of the West 297 feet of the Southwest Quarter of the Southwest Quarter of Section 18, Township 32, Range 25, lying North of railroad right - of - way, Anoka County, Minnesota (the "Annexation Property"); and

WHEREAS, the Annexation Property is approximately 7.22 acres in size, and is depicted on the Exhibit attached hereto and incorporated herein; and

WHEREAS, the Annexation Property is located on the border of the City of Elk River; and

WHEREAS, a petition by the sole owner of the Annexation Property was received requesting that the Annexation Property be detached form the City of Ramsey and annexed by the City of Elk River; and

WHEREAS, the City of Ramsey and the City of Elk River want the entire Annexation Property to be located within the corporate limits of the City of Elk River; and

WHEREAS, The City of Ramsey and the City of Elk River want to modify their mutual municipal boundary to permit the Annexation Property to be located entirely within the City of Elk River; and

WHEREAS, to modify the boundary, the City of Ramsey desires to detach and the City of Elk River desires to annex the Annexation Property pursuant to Minnesota Statutes § 414.061.

NOW, THEREFORE, BE IT RESOLVED:

1. The Cities of Ramsey and Elk River jointly request that the Minnesota Office of Administrative Hearings, Municipal Boundary Adjustment Unit concurrently detach the Annexation Property from the City of Ramsey and annex the same to the City of Elk River at the earliest possible date.

2. The City Planner for the City of Elk River is authorized to submit this joint resolution along with all appropriate application materials to the Minnesota Office of Administrative Hearings, Municipal Boundary Adjustment Unit for the purpose set forth herein.

Adopted by the City Council of the City of Ramsey on _____, 2024.

_____
Mark E. Kuzma, Mayor

Attest: _____
Katie Schmidt, City Clerk

Adopted by the City Council of the City of Elk River on _____, 2024.

_____
John J. Dietz, Mayor

Attest: _____
Tina Allard, City Clerk

DRAFT

Exhibit E

From: David J. Lenhardt
Sent: Friday, March 1, 2024 11:48 AM
To: Leeseberg, Chris <CLeeseberg@ElkRiverMN.gov>; Nikolay Babkin <northstarparkingmn@gmaii.com>
Cc: shanson@cityoframsey.com
Subject: RE: Annexation - Northstar Truck & RV Parking LLC

Hello Chris and Stephanie:

I discussed the issues raised by the Elk River City Atorney with Star Holman, who is the MBAU (Minnesota Boundary Adjustment Unit) Administrator. Star told me that the fact that my client's Ramsey parcel is in Anoka county, while Elk River is in Sherburne county does not matter and that no action is needed by the two County Boards. She added that this happens fairly often, that the county boundaries will not change, and that there is no need to change the county boundaries. She referenced the city of St. Cloud, which is in three different counties. Star also stated to me that once the detachment/annexation is completed, Anoka county will just change how it identifies the parcel (i.e., assign it a different Anoka county PIN than it now has).

My client would like to move forward with the Petition and proposed Joint Resolution, so I reiterate our request that this matter be brought before the two city councils for consideration. Attached is my revised Joint Resolution which incorporates the Elk River City Attorney's edits.

Star Holman said that she is available to discuss this with you or your city attorneys if that would be helpful. Her contact information is:

> Star Holman
> MBAU Administrator
> star.holman@state.mn.us
> 651-361-7909

I appreciate your attention to this. Please contact me if you require any other information.

Regards,

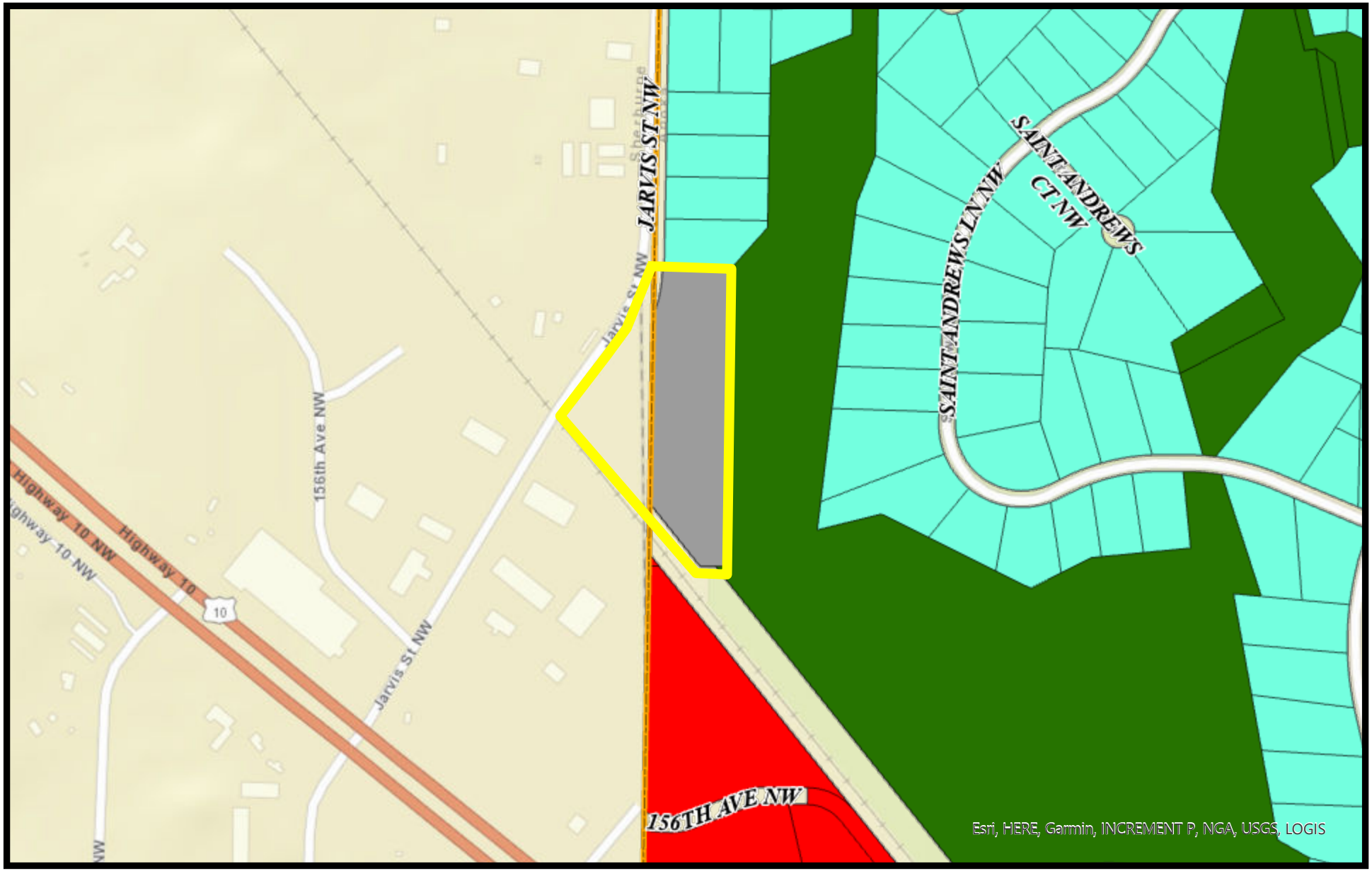
David J. Lenhardt, Esq.
Partner
GRIES LENHARDT ALLEN, P.L.L.P.
(763) 497-3099 x213

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Print Date: June 4, 2024

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Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-172

RESOLUTION DENYING THE PETITION REQUEST FOR THE CONCURRENT DETACHMENT FROM RAMSEY AND ANNEXATION INTO ELK RIVER OF CERTAIN LANDS PURSUANT TO MINNESOTA STATUTUES SECTION 414.061 FOR PROPERTY PID 18-32-25-33-0002; LEGALLY DESCRIBED AS:

That part of the South 1155 feet of the West 297 feet of the Southwest Quarter of the Southwest Quarter of Section 18, Township 32, Range 25, lying North of railroad right-of-way, Anoka County, Minnesota (the "Annexation Property")

WHEREAS, the Annexation Property is located at 15861 Jarvis St NW, PID 18-32-25-33-0002 is located within the City of Ramsey and Anoka County; and

WHEREAS, the sole owner of the Annexation Property owns an 11-acre parcel in which approximately 7.2 acres are located with the City of Ramsey, Anoka County and 3.83 acres of land is located within the City of Elk River, Sherburne County; and

WHEREAS, the sole owner operates Northstar Truck and RV Parking LLC on the 3.83 acres of land located within the City of Elk River, Sherburne County; and

WHEREAS the sole owner would like to operate its business entirely within the City of Elk River, Sherburne County; and

WHEREAS, a petition by the sole owner of the Annexation Property was received requesting that the Annexation Property be detached from the City of Ramsey and annexed by the City of Elk River and Sherburne County; and

WHEREAS, on June 25, 2024, the City Council of the City of Ramsey reviewed the request of the petition.

NOW THERFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the Ramsey City Council hereby denies the petition request for the concurrent detachment of the Annexation Property and annexation into Elk River for the following reason:

1. The requested use of the property does not comply with the City of Ramsey current zoning of I-1 Light Industrial and is incompatible with the surrounding uses: To the East Parks/Open Space/Northforks Golf Course, to the North is Single Family Residential, to the south is the railroad and B2 – Community Business and to the West is Jarvis St NW.

2. The City of Ramsey is entirely within Anoka County, Minnesota. The City of Elk River is entirely within Sherburne County, Minnesota. Detaching from the City of Ramsey, as proposed, would create the only portion of Anoka County in the City of Elk River;

requiring, among other things, the creation of a separate voting precinct and other significant additional administrative costs that would not be compensated by any increase in tax revenue sufficient to meeting those costs arising from the land proposed for annexation.

3. The proposed annexation will restrict opportunities for genuine development in the surrounding properties and suppress property values within the City of Ramsey, particularly regarding those properties in the immediate area of the property proposed for annexation.

4. There is no evidence that the City of Elk River can better provide necessary emergency and other services to the property than the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

And the following abstained:

And the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this _____ day of June, 2024.

_____

Mark Kuzma, Mayor

Attest:

Katie Schmidt, City Clerk

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Promote economic growth and development.

Information

Title

Adopt Resolution #24-173 Approving Change Order No. 2 for Improvement Project #23-20, COR Mass Grading

Purpose/Background:

During construction, Enebak Construction encountered a storm sewer manhole buried under the pavement along Center Street that was not identified in the plans. In order to proceed with construction in a timely manner the pavement had to be sawcut and removed, unplanned modifications had to be made to the storm sewer system (manhole and sewer pipes), and the pavement had to be repaired.

Notification:

Notifications are not required for this case.

Observations/Alternatives:

Observations:

This work has already been completed so Change Order No. 2 is an after-the-fact change order request requiring approval. While staff strives to process proactive change order requests, often times change orders are requested retroactively since it would typically cost significantly more to shut the contractor down while waiting to request City Council approval.

Alternatives:

Alternative 1 - Adopt Resolution #24-173 Approving Change Order No. 2 for Improvement Project #23-20, COR Mass Grading.

Funding Source:

As identified in attached Change Order No. 2, the associated increase in construction costs amounts to $17,716.98, which will be funded through storm sewer funds.

Recommendation:

Staff recommends adopting Resolution #24-173 approving Change Order #2.

Action:

Adopt Resolution #24-173 Approving Change Order No. 2 for Improvement Project #23-20, COR Mass Grading.

Attachments

Resolution 24-173

IP 23-20 Change Order 2

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Kathy Schmitz	06/20/2024 03:29 PM
Form Started By: Bruce Westby		Started On: 06/20/2024 07:29 AM

Final Approval Date: 06/20/2024

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-173

RESOLUTION APPROVING CHANGE ORDER #2 FOR IMPROVEMENT PROJECT #23-20, COR MASS GRADING

WHEREAS, pursuant to Ramsey City Council Resolution #22-241, adopted October 25, 2022, the City Council authorized Bolton & Menk, Inc. to complete The COR Public Infrastructure and Wetland Analysis proposals; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-107, adopted May 9, 2023, the City Council approved The COR Public Infrastructure Design Services proposal of Bolton & Menk, Inc. specifying their scope of services and not-to-exceed fees for design services associated with public infrastructure improvements in The COR; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-157, adopted July 11, 2023, the City Council approved the plans prepared by Bolton and Menk, Inc. and authorized advertising bids for City Improvement Project #23-20, COR Mass Grading; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-176, adopted August 8, 2023, the City Council accepted ten bids and directed the Mayor and City Administrator to enter into a contract with the lowest responsible bidder, Enebak Construction Company, in the amount of $4,197,240.34 for construction of the improvements in accordance with the approved plans and specifications and advertisement for bids, and directed the City Administrator to accept the Construction Services Proposal of Bolton and Menk, Inc. in the not-to-exceed amount of $222,187.00; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-245, adopted October 10, 2023, the City Council approved Change Order No. 1 increasing construction costs by $39,716.98 for the purpose of realigning storm sewer closer to Sunwood Drive to maximize development potential; and

WHEREAS, additional storm sewer modifications were found to be necessary and were completed under Change Order No. 2 increasing construction costs by $17,238.71.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) The City Administrator is hereby authorized and directed to execute Change Order No. 2 for Improvement Project #23-20, COR Mass Grading, for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of June, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

ENEBAK CONSTRUCTION CO.
16972 Brandtjen Farm Drive | Lakeville, MN 55044 • P: 952-479-6700 • F: 952-479-6701

COR - Ramsey

CHANGE ORDER #2

23-051

December 5, 2023

ITEM DESCRIPTION	QUANTITY	UNIT MEAS	UNIT PRICE	TOTAL
Per Plan Revision Dated 10-4-23				
Additions				
Storm				
SawCut Bituminous Pavement	50.0	LF	$3.00	$150.00
Remove Bituminous Pavement	70.0	SY	$2.50	$175.00
Bituminous Patch Special	70.0	SY	$138.82	$9,717.40
30" RCP Storm Sewer CL-4	47	LF	$122.33	$5,749.51
Modify Strom Structure 6 For Changed Alignment	1	LS	$5,000.00	$5,000.00
Deductions				
Storm				
Remove Storm Pipe	-90	LF	$39.48	-$3,553.20
			TOTAL	$17,238.71

NOTES:
1.) SEE CONTRACT FOR INCLUSIONS & EXCLUSIONS/TERMS AND CONDITIONS.

THIS PROPOSAL MAY ONLY BE ACCEPTED IF SIGNED BY OWNERS AUTHORIZED REPRESENTATIVE AND RECEIVED BY ECC WITHIN 30 DAYS OF PROPOSAL DATE.

ACCEPTANCE BY: City Of Ramsey

BY: _____

DATED: _____

ENEBAK CONSTRUCTION CO.

BY: DH

DATED: 12/5/23

CC Regular Session

Meeting Date: 06/25/2024

Primary Strategic Plan Initiative: Address infrastructure needs.

Information

Title

Adopt Resolution #24-174 Authorizing Partial Payment #12 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.

Purpose/Background:

Resolution and Pay Request attached.

Recommendation:

The Resident Project Representative from Advanced Engineering and Environmental Services (AE2S) has inspected the completed work and recommends partial payment #12 to Magney Construction, Inc. for said project in the amount of $1,016,688.37.

Action:

Motion to adopt Resolution #24-174 Authorizing Partial Payment #12 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant in the amount of $1,016,688.37.

Attachments

Resolution

Pay Application

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	06/20/2024 01:23 PM
Brian Hagen	Kathy Schmitz	06/20/2024 03:29 PM
Form Started By: Marsha Weidner		Started On: 06/20/2024 09:36 AM
Final Approval Date: 06/20/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-174

RESOLUTION AUTHORIZING PARTIAL PAYMENT #12 TO MAGNEY CONSTRUCTION, INC. FOR IMPROVEMENT PROJECT #21-09; CENTRALIZED WATER TREATMENT PLANT

WHEREAS, pursuant to Ramsey City Council Resolution #19-248 adopted October 8, 2019, five (5) proposals were accepted and a professional services contract was awarded to SEH, Inc. for analyzing the City's municipal water supply system source water, developing a water system model, and preparing a preliminary design report for a centralized water treatment plant to ensure that the City's municipal water supply system will continue to provide adequate quantities of safe drinking water into the foreseeable future; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-143 adopted May 25, 2021, the final Feasibility Study dated March 4, 2021, for the centralized water treatment plant was approved; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-150 adopted May 25, 2021, Requests for Proposals for professional engineering services to prepare final plans and specifications, to administer the bid process, and to provide construction administration services for construction of a municipal water treatment plant was approved and the advertising and direct soliciting of said proposal was authorized; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-220 adopted July 27, 2021, Staff was authorized to negotiate a contract with Advanced Engineering and Environmental Services (AE2S) in an amount not to exceed $1,198,600 in response to their professional engineering services proposal, subject to review and approval of the contract by the City Attorney; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-032 adopted January 24, 2023, final plans and specifications as prepared by AE2S were approved and advertisements for bids were authorized for Improvement Project #21-09; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-061 adopted March 28, 2023, the lowest responsible bid of Magney Construction, Inc. was accepted in the amount of $31,528,500, for the Base Bid and Section 01 21 00 Allowances, the Mayor and City Administrator were directed to enter into a construction contract with Magney Construction, Inc., and the Mayor was directed to accept the amendment from AE2S in the amount of $225,100 for additional construction phase services for said improvements for and on behalf of the City of Ramsey; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-059 adopted February 13, 2024, Change Order No. 1 was approved in the amount of $794,153.71 for Improvement Project #21-09, Centralized Water Treatment Plant; and" per the attached pdf.

WHEREAS, as of June 25th, 2024 $11,429,408.28 has been paid to date; and

WHEREAS, the Resident Project Representative from Advanced Engineering and Environmental Services (AE2S) has inspected the completed work and recommends partial payment #12 to Magney Construction, Inc. for said project in the amount of $1,016,688.37.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council hereby authorizes partial payment #12 to Magney Construction, Inc. of Chanhassen, Minnesota, for Improvement Project #21-09, Centralized Water Treatment Plant, in the amount of $1,016,688.37.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of June 25, 2024.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25rd day of June, 2024.

_____
Mayor

ATTEST:

_____
City Clerk

Contractor's Application For Payment No. 12

	Application Period: 5/8/2024 - 6/7/2024	Application Date: 5/7/2024
To (Owner): City of Ramsey, MN	From (Contractor): Magney Construction, Inc.	Via (Engineer): Advanced Engineering and Environmental Services, Inc.
Project: Ramsey Water Treatment Plant	Contract: All Construction	
Owner's Contract No.:	Contractor's Project No.: 00599	Engineer's Project No.: 05434-2020-002

Application for Payment

Change Order Summary

Approved Change Orders

Number	Additions	Deductions
1	$ 794,153.71	
TOTALS	$794,153.71	$0.00
NET CHANGE BY CHANGE ORDERS	$794,153.71	

1. ORIGINAL CONTRACT PRICE			$31,528,500.00
2. Net change by Change Orders			$794,153.71
3. CURRENT CONTRACT PRICE (Line 1 ± 2)			$32,322,653.71
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)			$13,101,154.37
5. RETAINAGE:			
a. 5.0%	$12,677,118.37	Work Completed	$633,855.92
b. 5% x	$424,036.00	Stored Materials	$21,201.80
c. Total Retainage (Line 5a + Line 5b)			$655,057.72
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)			$12,446,096.65
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)			$11,429,408.28
8. AMOUNT DUE THIS APPLICATION			**$1,016,688.37**
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)			$19,876,557.06

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Kevin K Date: 6/7/2024

Payment of: $1,016,688.37
(Line 8 or other - attach explanation of other amount)

is recommended by: RYAN HANSON (Engineer) 6/18/2024 (Date)

Payment of: $1,016,688.37
(Line 8 or other - attach explanation of other amount)

is approved by: Bruce Weddy (City of Ramsey, MN) 6/20/2024 (Date)

Approved by: (Funding Agency (if applicable)) (Date)

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 12

Date of Application: 6/7/2024

Work completed through: 6/7/2024

Item			C	D	E	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)			
01 10 00	Mobilization	$1,250,424.00	$630,321.00	$52,100.00	$0.00	$682,421.00	55	$568,003.00
01 10 01	General Conditions	$268,800.00	$122,050.00	$11,200.00	$0.00	$133,250.00	50	$135,550.00
01 10 02	Supervision	$384,000.00	$176,000.00	$16,000.00	$0.00	$192,000.00	50	$192,000.00
01 10 03	Bond & Insurance	$425,600.00	$425,600.00	$0.00	$0.00	$425,600.00	100	$0.00
01 21 00	ALLOWANCES							
1	Office Furniture ($50,000)	$50,000.00	$0.00	$0.00	$0.00	$0.00	0	$50,000.00
2	Computer Hardware ($80,000)	$80,000.00	$0.00	$0.00	$0.00	$0.00	0	$80,000.00
3	IT Equipment ($100,000)	$100,000.00	$0.00	$0.00	$0.00	$0.00	0	$100,000.00
4	Security and Access Control Hardware and Equipment ($60,000)	$60,000.00	$0.00	$0.00	$0.00	$0.00	0	$60,000.00
5	Irrigation System ($60,000)	$60,000.00	$0.00	$0.00	$0.00	$0.00	0	$60,000.00
6	General Construction Allowance ($950,000)	$950,000.00	$91,076.53	$6,764.43	$0.00	$97,840.96	10	$852,159.04
03 20 00	Concrete Reinforcement - Building	$1,602,777.00	$1,073,791.00	$72,320.00	$153,679.00	$1,299,790.00	81	$302,987.00
03 20 00	Concrete Reinforcement - Reservoir	$864,856.00	$863,503.01	$0.00	$0.00	$863,503.01	100	$1,352.99
03 30 00	Cast-in-Place Concrete Work - Site	$108,600.00	$6.00	$0.00	$0.00	$6.00	0	$108,594.00
03 30 00	Cast-in-Place Concrete Work - Building	$3,885,960.00	$2,190,274.00	$284,674.00	$0.00	$2,474,948.00	64	$1,411,012.00
03 30 00	Cast-in-Place Concrete Work - Reservoir	$1,410,075.00	$1,407,324.00	$0.00	$0.00	$1,407,324.00	100	$2,751.00
03 35 30	Polished Concrete Finish	$6,800.00	$0.00	$0.00	$0.00	$0.00	0	$6,800.00
03 41 00	Structural Precast Concrete	$1,042,796.00	$461,154.00	$0.00	$0.00	$461,154.00	44	$581,642.00
04 22 00	Unit Masonry	$269,000.00	$0.00	$0.00	$0.00	$0.00	0	$269,000.00
05 12 00	Structural Steel Framing, Misc. Metals, Metal Stairs and Aluminum Railing	$1,990,378.00	$381,800.00	$7,875.00	$0.00	$389,675.00	20	$1,600,703.00
06 00 00	Carpentry	$375,128.00	$3,150.00	$0.00	$0.00	$3,150.00	1	$371,978.00
06 73 00	Fiberglass Reinforced Plastic Grating	$353,707.00	$0.00	$0.00	$0.00	$0.00	0	$353,707.00
07 12 00	Fluid Applied Waterproofing	$78,130.00	$61,845.00	$13,310.00	$0.00	$75,155.00	96	$2,975.00
07 12 50	Hot Mopped Waterproofing	$7,420.00	$0.00	$0.00	$0.00	$0.00	0	$7,420.00
07 17 13	Bentonite Waterproofing	$124,650.00	$116,270.00	$6,375.00	$0.00	$122,645.00	98	$2,005.00
07 21 00	Thermal Insulation and Air Barriers	$15,600.00	$0.00	$0.00	$0.00	$0.00	0	$15,600.00
07 23 00	Weather Barrier	$39,800.00	$0.00	$0.00	$0.00	$0.00	0	$39,800.00
07 24 00	Exterior Insulation and Finish System	$67,955.00	$0.00	$0.00	$0.00	$0.00	0	$67,955.00
07 42 15	Architectural Metal Panels	$229,910.00	$13,160.00	$0.00	$0.00	$13,160.00	6	$216,750.00
07 50 10	Concrete Faced Insulated Panels	$15,000.00	$0.00	$0.00	$0.00	$0.00	0	$15,000.00
07 53 23	EPDM Roof System, Flashing & Sheet Metal	$589,225.00	$0.00	$0.00	$0.00	$0.00	0	$589,225.00
07 92 00	Caulking & Sealants	$37,465.00	$0.00	$0.00	$0.00	$0.00	0	$37,465.00
08 11 13	Doors, Frames & Hardware	$328,136.00	$0.00	$0.00	$0.00	$0.00	0	$328,136.00
08 31 15	Access Doors	$6,513.00	$5,120.00	$0.00	$0.00	$5,120.00	79	$1,393.00
08 35 13	Accordion Folding Fire Door	$65,683.00	$0.00	$0.00	$0.00	$0.00	0	$65,683.00

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 12

Date of Application: 6/7/2024

Work completed through: 6/7/2024

Item			C	D	E	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)			
08 35 16	Heavy Duty Folding Door	$49,985.00	$0.00	$0.00	$0.00	$0.00	0	$49,985.00
08 36 00	Sectional Overhead Doors	$14,900.00	$0.00	$0.00	$0.00	$0.00	0	$14,900.00
08 41 13	Aluminum Framed Entrances and Storefronts/Curtainwall/Glazing	$254,163.00	$0.00	$0.00	$0.00	$0.00	0	$254,163.00
08 95 00	Translucent Wall Panels	$275,400.00	$0.00	$0.00	$0.00	$0.00	0	$275,400.00
09 20 00	Metal Framing and Gypsum Board	$190,345.00	$0.00	$0.00	$0.00	$0.00	0	$190,345.00
09 30 00	Tiling	$8,195.00	$0.00	$0.00	$0.00	$0.00	0	$8,195.00
09 51 00	Acoustical Ceilings	$47,000.00	$0.00	$0.00	$0.00	$0.00	0	$47,000.00
09 65 13	Resilient Base and Accessories	$3,000.00	$1,435.00	$0.00	$0.00	$1,435.00	48	$1,565.00
09 68 13	Carpet Tile	$12,299.00	$5,845.00	$0.00	$0.00	$5,845.00	48	$6,454.00
09 90 00	Painting	$846,400.00	$0.00	$0.00	$0.00	$0.00	0	$846,400.00
10 14 16	Plaques/Dimensional Letter Signage and Panel Signage	$16,310.00	$0.00	$0.00	$0.00	$0.00	0	$16,310.00
10 28 00	Toilet Accessories	$708.00	$0.00	$0.00	$0.00	$0.00	0	$708.00
10 44 16	Fire Extinguishers	$1,656.00	$0.00	$0.00	$0.00	$0.00	0	$1,656.00
12 24 13	Roller Window Shades	$1,500.00	$0.00	$0.00	$0.00	$0.00	0	$1,500.00
12 35 30	Architectural Casework	$51,850.00	$0.00	$0.00	$0.00	$0.00	0	$51,850.00
12 35 35	Solid Polymer Fabrications	$15,000.00	$0.00	$0.00	$0.00	$0.00	0	$15,000.00
21 13 13	Wet Pipe Sprinkler System	$65,835.00	$5,250.00	$0.00	$0.00	$5,250.00	8	$60,585.00
22 00 00	Plumbing Install, Rough-in & Finish - Labor	$76,500.00	$31,862.00	$0.00	$0.00	$31,862.00	42	$44,638.00
22 00 01	Plumbing Pipe, Fittings & Fixtures - Material	$270,000.00	$15,990.00	$0.00	$0.00	$15,990.00	6	$254,010.00
22 07 00	Plumbing Insulation	$49,670.00	$0.00	$0.00	$0.00	$0.00	0	$49,670.00
23 00 00	HVAC General Conditions, Permits & Mobilization	$15,200.00	$0.00	$0.00	$0.00	$0.00	0	$15,200.00
23 00 00.01	Testing, Adjusting & Balancing	$5,900.00	$0.00	$0.00	$0.00	$0.00	0	$5,900.00
23 00 00.02	Ductwork Insulation	$29,400.00	$0.00	$0.00	$0.00	$0.00	0	$29,400.00
23 00 00.03	HVAC Controls	$76,000.00	$0.00	$0.00	$0.00	$0.00	0	$76,000.00
23 00 00.04	Refrigerant Piping - Labor	$10,400.00	$0.00	$0.00	$0.00	$0.00	0	$10,400.00
23 00 00.05	Refrigerant Piping - Material	$2,800.00	$0.00	$0.00	$0.00	$0.00	0	$2,800.00
23 00 00.06	Ductwork - Labor	$70,900.00	$0.00	$0.00	$0.00	$0.00	0	$70,900.00
23 00 00.07	Ductwork - Material	$65,100.00	$0.00	$0.00	$0.00	$0.00	0	$65,100.00
23 00 00.08	Louvers and Dampers - Labor	$8,100.00	$0.00	$0.00	$0.00	$0.00	0	$8,100.00
23 00 00.09	Louvers and Dampers - Material	$12,500.00	$0.00	$0.00	$0.00	$0.00	0	$12,500.00
23 00 00.10	VAV and GRD - Labor	$6,800.00	$0.00	$0.00	$0.00	$0.00	0	$6,800.00
23 00 00.11	VAV and GRD - Material	$7,600.00	$0.00	$0.00	$0.00	$0.00	0	$7,600.00
23 00 00.12	HVAC Fans - Labor	$13,800.00	$0.00	$0.00	$0.00	$0.00	0	$13,800.00
23 00 00.13	HVAC Fans - Material	$39,600.00	$0.00	$0.00	$0.00	$0.00	0	$39,600.00
23 00 00.14	Gas Unit Heaters - Labor	$14,000.00	$0.00	$0.00	$0.00	$0.00	0	$14,000.00
23 00 00.15	Gas Unit Heaters - Material	$16,200.00	$0.00	$0.00	$0.00	$0.00	0	$16,200.00

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 12

Date of Application: 6/7/2024

Work completed through: 6/7/2024

Item			C	D	E	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)			
23 00 00.16	Make-Up Air Units - Labor	$5,600.00	$0.00	$0.00	$0.00	$0.00	0	$5,600.00
23 00 00.17	Make-Up Air Units - Material	$76,000.00	$0.00	$0.00	$0.00	$0.00	0	$76,000.00
23 00 00.18	Roof Top Units - Labor	$1,400.00	$0.00	$0.00	$0.00	$0.00	0	$1,400.00
23 00 00.19	Roof Top Units - Material	$50,200.00	$0.00	$0.00	$0.00	$0.00	0	$50,200.00
23 00 00.20	Split System A/C Unit - Labor	$3,000.00	$0.00	$0.00	$0.00	$0.00	0	$3,000.00
23 00 00.21	Split System A/C Unit - Material	$56,400.00	$0.00	$0.00	$0.00	$0.00	0	$56,400.00
23 00 00.22	Dehumidification Units - Labor	$3,500.00	$0.00	$0.00	$0.00	$0.00	0	$3,500.00
23 00 00.23	Dehumidification Units - Material	$37,500.00	$0.00	$0.00	$0.00	$0.00	0	$37,500.00
26 00 00	Electrical Mobilization & Permit	$10,000.00	$0.00	$0.00	$0.00	$0.00	0	$10,000.00
26 00 01	Temporary Power	$30,000.00	$11,000.00	$0.00	$0.00	$11,000.00	37	$19,000.00
26 05 19	Conductors	$222,000.00	$2,600.00	$0.00	$0.00	$2,600.00	1	$219,400.00
26 05 26	Grounding and Bonding	$10,000.00	$0.00	$0.00	$0.00	$0.00	0	$10,000.00
26 05 29	Hangers and Supports	$20,000.00	$0.00	$0.00	$0.00	$0.00	0	$20,000.00
26 05 33	Raceways and Boxes	$336,600.00	$101,700.00	$2,000.00	$0.00	$103,700.00	31	$232,900.00
26 22 13	Transformers	$20,000.00	$0.00	$0.00	$0.00	$0.00	0	$20,000.00
26 23 00	Electric Heat	$40,000.00	$15,500.00	$0.00	$0.00	$15,500.00	39	$24,500.00
26 24 11	Electrical Service	$30,000.00	$0.00	$0.00	$0.00	$0.00	0	$30,000.00
26 24 13	Switchboards	$30,000.00	$0.00	$0.00	$0.00	$0.00	0	$30,000.00
26 24 15	Transfer Switches	$30,000.00	$0.00	$0.00	$0.00	$0.00	0	$30,000.00
26 24 16	Panelboards	$30,000.00	$0.00	$0.00	$0.00	$0.00	0	$30,000.00
26 24 19	Motor Controls	$30,000.00	$0.00	$0.00	$0.00	$0.00	0	$30,000.00
26 27 26	Wiring Devices	$30,000.00	$0.00	$0.00	$0.00	$0.00	0	$30,000.00
26 28 16	Enclosed Switches	$20,000.00	$0.00	$0.00	$0.00	$0.00	0	$20,000.00
26 32 13	Engine Generators	$420,400.00	$0.00	$0.00	$0.00	$0.00	0	$420,400.00
26 51 00	Lighting	$150,000.00	$0.00	$77,870.00		$77,870.00	52	$72,130.00
26 90 01	Measuring and Control Instruments/Water Treatment Controls/I & C	$1,506,000.00	$450,000.00	$0.00	$0.00	$450,000.00	30	$1,056,000.00
28 31 00	Fire Alarm	$50,000.00	$0.00	$0.00	$0.00	$0.00	0	$50,000.00
27 00 00	Cabling	$25,000.00	$0.00	$0.00	$0.00	$0.00	0	$25,000.00
31 10 00	Site Clearing/ Site Prep/ Erosion Control	$94,700.00	$80,546.00	$0.00	$0.00	$80,546.00	85	$14,154.00
31 20 00	Earth Moving - Excavation	$242,600.00	$215,164.00	$7,450.00	$0.00	$222,614.00	92	$19,986.00
31 20 01	Earth Moving - Backfill	$267,800.00	$70,159.00	$23,660.00	$0.00	$93,819.00	35	$173,981.00
31 20 02	Finish Grading	$69,900.00	$0.00	$0.00	$0.00	$0.00	0	$69,900.00
31 23 19	Dewatering	$35,900.00	$35,020.00	$0.00	$0.00	$35,020.00	98	$880.00
32 12 16	Asphalt Paving	$183,097.00	$0.00	$0.00	$0.00	$0.00	0	$183,097.00
32 13 13	Concrete Paving	$59,400.00	$0.00	$0.00	$0.00	$0.00	0	$59,400.00
32 17 13	Plastic Bollard Covers	$1,700.00	$0.00	$0.00	$0.00	$0.00	0	$1,700.00

Schedule of Values

Ramsey Water Treatment Plant

Date of Application: 6/7/2024

Payment Application No. 12

Work completed through: 6/7/2024

Item			C	D	E	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)			
32 31 13	Chain Link Fencing, Gates and Equipment	$207,654.00	$0.00	$0.00	$0.00	$0.00	0	$207,654.00
32 92 00	Turfs and Grasses	$63,500.00	$0.00	$0.00	$0.00	$0.00	0	$63,500.00
32 93 00	Plants	$50,000.00	$0.00	$0.00	$0.00	$0.00	0	$50,000.00
33 11 13	Facility Water Distribution Systems	$727,300.00	$449,211.00	$0.00	$0.00	$449,211.00	62	$278,089.01
33 13 13	Facility Sanitary Sewer Systems	$87,800.00	$5,748.00	$3,910.00	$0.00	$9,658.00	11	$78,142.00
33 41 00	Storm Utility Drainage	$124,600.00	$39,709.00	$0.00	$0.00	$39,709.00	32	$84,891.00
33 46 00	Subdrainage	$61,400.00	$6,725.00	$13,430.00	$0.00	$20,155.00	33	$41,245.00
40 23 19	Process Pipe & Fittings	$2,202,644.00	$1,008,718.55	$23,570.00	$0.00	$1,032,288.55	47	$1,170,355.46
40 27 87	Process Pipe Supports, Anchors and Sleeves	$139,344.00	$127,888.00	$0.00	$0.00	$127,888.00	92	$11,456.00
40 27 89	Process Pipe Specialties	$51,300.00	$0.00	$0.00	$0.00	$0.00	0	$51,300.00
40 27 97	Process Gauges	$5,327.00	$0.00	$0.00	$0.00	$0.00	0	$5,327.00
40 92 00	Process Valves - Plug, Butterfly, Air and Check	$655,400.00	$0.00	$720.00	$270,357.00	$271,077.00	41	$384,323.00
40 92 01	Process Valves - Pressure Reducing Valves	$149,439.00	$149,439.00	$0.00	$0.00	$149,439.00	100	$0.00
41 23 14	Overhead Crane Systems	$131,775.00	$0.00	$0.00	$0.00	$0.00	0	$131,775.00
43 05 10	Disinfection of Water Systems	$24,000.00	$0.00	$0.00	$0.00	$0.00	0	$24,000.00
43 11 16	Gas Handling Blowers	$107,240.00	$0.00	$0.00	$0.00	$0.00	0	$107,240.00
43 23 22	Split Case Pumps	$281,247.00	$0.00	$0.00	$0.00	$0.00	0	$281,247.00
43 32 76	Chlorine Gas Feed Equipment	$129,661.00	$0.00	$0.00	$0.00	$0.00	0	$129,661.00
43 32 77	Chemical Feed System Pumps	$94,650.00	$0.00	$0.00	$0.00	$0.00	0	$94,650.00
43 32 78	Chemical Feed System Accessories	$82,275.00	$0.00	$0.00	$0.00	$0.00	0	$82,275.00
44 42 24	Plate Settlers	$868,280.00	$592,846.00	$0.00	$0.00	$592,846.00	68	$275,434.00
46 33 20	Liquid Chemical Storage Tanks	$94,360.00	$0.00	$0.00	$0.00	$0.00	0	$94,360.00
46 33 33	Polymer Blending and Feed Equipment	$26,940.00	$0.00	$0.00	$0.00	$0.00	0	$26,940.00
46 43 47	Jet Mixing System	$159,793.00	$139,204.00	$0.00	$0.00	$139,204.00	87	$20,589.00
46 61 00	Filtration Equipment	$984,470.00	$446,952.00	$0.00	$0.00	$446,952.00	45	$537,518.00
CO # 01	Change Order No. 01 - MN Prevailing Wage Rates (draft)	$794,153.71	$0.0000	$22,933.86	$0.00	$22,933.86	3	$771,219.85
	Totals	$32,322,653.71	$12,030,956.08	$646,162.29	$424,036.00	$13,101,154.37	40.5%	$19,221,499.34

EJCDC No. C-620 (2002 Edition)
Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

Rebarfab inc.
REINFORCING BAR FABRICATORS

Invoice

Stored Material Invoice
Pay App #12
Spec. Section 03 20 00

Plant: 720 First Street Southwest
Mailing: P.O. Box 120267
New Brighton, MN 55112-0015

Phone: (651) 633-3337
Fax: (651) 633-2332

RECEIVED
MAY 0 8 2024
BY: .....

Invoice No / Date: 024-8499 5/2/2024
Bill of Lading No / Date: 1132380 5/2/2024
Sales Order No: 6133241
Customer: MAGCON
Job: 23067
Salesperson:
Contact:
Phone:

Sold To

CITY of RAMSEY. MN
c/o MAGNEY CONSTRUCTION. INC.
- PURCHASING AGENT -
1401 PARK ROAD
CHANHASSEN. MN 55317 USA

Ship To

Ramsey WTP
6900 143rd Ave. NW
* 48 Hour Deliv. Notice Req'd. *
Rob Thielen 320.248.5755
RAMSEY. MN 55303 USA

Customer P.O.	Ship Via	F.O.B.	Terms
599-03200	Our Truck	Jobsite/PREPAID	NET 30 DAYS

Item	Description	Qty Shipped	Price	Amount
Reinforcing Steel Per Release CC SKW, Release 50, Drawing R1.10-12, WEST 109-00 SLAB				
RB	Black Rebar	42,052 lbs		
SB71	L.F. SB 1" ALL PLASTIC	760 LF		
SB7112	L.F. SB 1-1/2" ALL PLASTIC	50 LF		
			*** Lump Sum ***	36,463.00

Total Weight: 42,153 Lbs

Subtotal	36,463.00
Freight	0.00
ANO-.25% 91.16, HOT-1% 364.63, MN-6.875% 2506.83 Tax	2,962.62
Payment/Credit Amount	0.00
Balance	39,425.62

NO RETAINAGE ALLOWED
NET 30 DAYS

PLEASE PAY FROM THIS INVOICE
NO STATEMENT WILL BE SENT

Rebarfab inc.
REINFORCING BAR FABRICATORS

Invoice

Stored Material Invoice
Pay App #12
Spec. Section 03 20 00

Plant: 720 First Street Southwest
Mailing: P.O. Box 120267
New Brighton, MN 55112-0015

Phone: (651) 633-3337
Fax: (651) 633-2332

RECEIVED
MAY 13 2024
BY:

Invoice No / Date:	024-8517	5/7/2024
Bill of Lading No / Date:	1132381	5/7/2024
Sales Order No:	6133242	
Customer:	MAGCON	
Job:	23067	
Salesperson:		
Contact:		
Phone:		

Sold To

CITY of RAMSEY. MN
c/o MAGNEY CONSTRUCTION. INC.
- PURCHASING AGENT -
1401 PARK ROAD
CHANHASSEN. MN 55317 USA

Ship To

Ramsey WTP
6900 143rd Ave. NW
* 48 Hour Deliv. Notice Req'd. *
Rob Thielen 320.248.5755
RAMSEY. MN 55303 USA

Customer P.O.	Ship Via	F.O.B.	Terms
599-03200	Our Truck	Jobsite/PREPAID	NET 30 DAYS

Item	Description	Qty Shipped	Price	Amount
Reinforcing Steel Per Release CC SKX, Release 51, Drawing R1.10-12, WEST 113-00 SLAB				
RB	Black Rebar	32,767 lbs		
SB71	L.F. SB 1" ALL PLASTIC	690 LF		
SB7112	L.F. SB 1-1/2" ALL PLASTIC	50 LF		
			*** Lump Sum ***	28,422.00

Total Weight: 32,859 Lbs

Subtotal	28,422.00
Freight	0.00
ANO-.25% 71.06, HOT-1% 284.22, MN-6.875% 1954.01 Tax	2,309.29
Payment/Credit Amount	0.00
Balance	30,731.29

NO RETAINAGE ALLOWED
NET 30 DAYS

PLEASE PAY FROM THIS INVOICE
NO STATEMENT WILL BE SENT

Stored Material Invoice
Pay App #12
Spec. Section 03 20 00

Rebarfab inc.

REINFORCING BAR FABRICATORS

Invoice

Plant: 720 First Street Southwest
Mailing: P.O. Box 120267
New Brighton, MN 55112-0015

Phone: (651) 633-3337
Fax: (651) 633-23

RECEIVED
MAY 17 2024
BY:

Invoice No / Date:	024-8576	5/13/2024
Bill of Lading No / Date:	1132509	5/13/2024
Sales Order No:	6133371	
Customer:	MAGCON	
Job:	23067	
Salesperson:		
Contact:		
Phone:		

Sold To

CITY of RAMSEY. MN
c/o MAGNEY CONSTRUCTION. INC.
- PURCHASING AGENT -
1401 PARK ROAD
CHANHASSEN. MN 55317 USA

Ship To

Ramsey WTP
6900 143rd Ave. NW
Rob Thielen 320.248.5755
RAMSEY. MN 55303 USA

Customer P.O.	Ship Via	F.O.B.	Terms
599-03200	Our Truck	Jobsite/PREPAID	NET 30 DAYS

Item	Description	Qty Shipped	Price	Amount
Reinforcing Steel Per Release CC SQX, Release 52, Drawing R1.10, FILTER AREA TRIM BARS PER ROB				
RB	Black Rebar	4,375 lbs		
Reinforcing Steel Per Release CC SQY, Release 53, Drawing R1.13-15, UPPER LVL PERIM WALLS				
RB	Black Rebar	29,205 lbs		
SB7112	L.F. SB 1-1/2" ALL PLASTIC	20 LF		
SB72	L.F. SB 2" ALL PLASTIC	340 LF		
			*** Lump Sum ***	29,123.00

Total Weight: 33,668 Lbs

Subtotal	29,123.00
Freight	0.00
ANO-.25% 72.81, HOT-1% 291.23, MN-6.875% 2002.21 Tax	2,366.25
Payment/Credit Amount	0.00
Balance	31,489.25

NO RETAINAGE ALLOWED
NET 30 DAYS

PLEASE PAY FROM THIS INVOICE
NO STATEMENT WILL BE SENT

Rebarfab inc.
REINFORCING BAR FABRICATORS

Invoice

Stored Material Invoice
Pay App #12
Spec. Section 03 20 00

Plant: 720 First Street Southwest
Mailing: P.O. Box 120267
New Brighton, MN 55112-0015

Phone: (651) 633-3337
Fax: (651) 633-2332

RECEIVED
JUN 0 3 2024
BY:

Invoice No / Date:	024-8706	5/29/2024
Bill of Lading No / Date:	1132670	5/29/2024
Sales Order No:	6133539	
Customer:	MAGCON	
Job:	23067	
Salesperson:		
Contact:		
Phone:		

Sold To

CITY of RAMSEY. MN
c/o MAGNEY CONSTRUCTION. INC.
- PURCHASING AGENT -
1401 PARK ROAD
CHANHASSEN. MN 55317 USA

Ship To

Ramsey WTP
6900 143rd Ave. NW
* 48 Hour Deliv. Notice Req'd. *
Rob Thielen 320.248.5755
RAMSEY. MN 55303 USA

Customer P.O.	Ship Via	F.O.B.	Terms
599-03200	Our Truck	Jobsite/PREPAID	NET 30 DAYS

Item	Description	Qty Shipped	Price	Amount
Reinforcing Steel Per Release CC SX4, Release 54, Drawing R1.10-1.15, PARTIAL EAST FILTER WALLS				
RB	Black Rebar	47,803 lbs		
SB72	L.F. SB 2" ALL PLASTIC	260 LF		
			*** Lump Sum ***	41,355.00

Total Weight: 47,868 Lbs

Subtotal	41,355.00
Freight	0.00
Tax (ANO-.25% 103.39, HOT-1% 413.55, MN-6.875% 2843.16)	3,360.10
Payment/Credit Amount	0.00
Balance	44,715.10

NO RETAINAGE ALLOWED
NET 30 DAYS

PLEASE PAY FROM THIS INVOICE
NO STATEMENT WILL BE SENT

Stored Material Invoice
Pay App #12
Spec. Section 40 92 00

INVOICE		
DATE	NUMBER	PAGE
5/17/2024	094186	1 of 1

BILL TO
MAC101
MAGNEY CONSTRUCTION, INC
1401 PARK ROAD
CHANHASSEN, MN 55317

SHIP TO
MAGNEY CONSTRUCTION, INC
C/O RAMSEY WTP
6900 143RD AVE NW
RAMSEY, MN 55303

ATTENTION:

PAM@MAGNEYCONSTRUCTION.COM

PO 599-13350

CUSTOMER REF/PO #	JOB #	JOB TITLE	SLP	SHIPPING TYPE	TERMS
599-13350	0065679	RAMSEY, MN	CTB/MTL	BEST WAY	NET 30

QUANTITY B/O	QUANTITY Ship	PART NO.	DESCRIPTION	UNIT PRICE	EXTENDED
0.00	1	VI1668	RAMSEY, VALVE INV 1	$240,356.96	$240,356.96
1.00		VI1798	RAMSEY,VALVES		

INVOICE INCLUDES:
(2) PEC,3,F1,CI,NBR,CR,S20SB0*X*A34417
(10) PEC,3,F1,CI,NBR,CR,S20SB0*LV
(5) PEC,4,F1,CI,NBR,CR,S20SB0*GS-6-CW8
(4) PEC,4,F1,CI,NBR,CR,S20SB0*GS-6-CW8
(1) PEC,6,F1,CI,NBR,CR,S20SB0*NT
(4) CRF,3,100,F1,DI,NBR*
(2) CRF,4,100,F1,DI,NBR*
(2) CVS,6,250A,F1,DIF,DI-S11-S2-NBR*LW
(2) CVS,14,250A,F1,DIF,DI-S11-S2-NBR*LW
(3) CVS,20,250,F1,DIF,DI-S1-S1-NBR*LW
(1) AVV,1,140,T1,DI,300A,NBR-S2-S2-S2*DAT
(6) ARV,1,50A,T1,DI,R116-NBR-S2-S2-S2*
(1) ARV,3,200A,T1,DI,R532-NBR-S2-S2-S2*
(2) BAW,12,F1,CI,NBRN-NBR,150B,DI-S2*GS-6B-HD8
(2) BAW,16,F1,CI,NBRN-NBR,150B,DI-S2*GS-6B-HD16
(8) BAW,20,F1,CI,NBRN-NBR,150B,DI-S2*GS-6B-HD24
(6) BAW,20,F1,CI,NBRN-NBR,150B,DI-S2*GS-6B-CW24
(1) BAW,24,F1,CI,NBRN-NBR,150B,DI-S2*GS-12A-CW20
(1) BAW,30,F1,CI,NBRN-NBR,150B,DI-S2*GS-12A-CW30
(5) BAW,30,F1,CI,NBRN-NBR,150B,DI-S2*GS-12A-HD20

This invoice is subject to and incorporates by reference Vessco Holdings's ("Vessco") Terms & Conditions and Customer Warranty available at www.vesscoholdings.com which will be provided by email upon written request. Buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Vessco's website.

***TERMS OF PAYMENT ARE NET 30 DAYS FROM DATE OF INVOICE *A 7% PER ANNUM SERVICE CHARGE SHALL BE APPLIED TO ANY BALANCE *CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE**

SUBTOTAL:	$ 240,356.96
TAX:	$ 17,125.43
TOTAL:	$ 257,482.39