

**REQUEST FOR PROPOSAL
FIRE STATION No.1
SEWER & WATER CONNECTION
City of Ramsey**

ISSUE DATE
June 27, 2024

PROPOSAL MUST BE RECEIVED BY:
4:00 p.m. on Tuesday, July 16, 2024

EMAIL PROPOSAL TO:
sdamjanovich@cityoframsey.com

or

DELIVER PROPOSAL TO:
City of Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303
Attn: Stacie Damjanovich
763-433-9895

INTRODUCTION: The City of Ramsey (City) is requesting proposals for installation of 6” water service and 4” sanitary service connections to Fire Station No.1 located at 15050 Armstrong Boulevard. The work includes;

- Installation of 95 lineal feet of 6” DIP Class 53 water service
- Installation of 77 lineal feet of 4” PVC SDR 35 sanitary sewer service
 - 4” cleanout connection to existing building line
 - 8” x 4” reducer connection to existing downstream line
- Salvage and installation of fire hydrant
- Installation of two (2) 6” gate valves
- Clean out and removal of concrete septic tank
- Excavation and removal of 15 cubic yards of drain field material
- Restoration of 0.06 acres with minimum 4” topsoil and hydroseed
 - Irrigation repairs as necessary

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. Work may not begin prior to August 14, 2024. All work must be complete no later than September 20, 2024

A notice to proceed for the work is anticipated to be issued by the City on or around August 14, 2024. If work is not initiated within 7 calendar days of this notice, the City reserves the right to cancel the proposal and award to the second lowest responsible bidder.

PROPOSAL SUBMITTAL: An itemized quote shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP)

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarifications in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **4:00 p.m. Tuesday, July 16, 2024**. E-mail proposals will be accepted and may be sent to Stacie Damjanovich; sdamjanovich@cityoframsey.com. Or deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Stacie Damjanovich, Engineering Administrative Assistant.

REVIEW PROCESS: Proposals received by the RFP deadline will be reviewed by Engineering Staff. The City will award the project to the lowest proposal. The City reserves the right to reject any or all proposals and to waive minor irregularities. The winning proposal must be presented by the City Engineer and approved by the Ramsey City Council (Council meetings are on the 2nd and 4th Tuesdays of the month); once approved, an email will be sent out awarding the proposal to the qualified vendor, at which time a Certificate of Insurance will be required prior to scheduling work.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COST OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificated of Insurance for all of the above insurance shall be filed with the City prior to the work. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

All Contractors who work within the City of Ramsey must obtain a City Contractor's License. Licenses may be obtained through the City's building department, permits@cityoframsey.com.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 8:00 p.m., Monday through Friday.

WORK AND STAGGING AREAS: The Contractor shall confine their work activities within City-owned properties and right of way / easement. No equipment shall be left on City streets outside normal working hours.

SPECIFICATIONS: Work shall be conducted in conformance with the specifications set forth herein and in accordance with the latest edition of the Minnesota Department of Transportation Standard Specifications for Construction and the 2023 edition of the City Engineer's Association of Minnesota Standard Specifications which are incorporated by reference to these specifications.

TRAFFIC CONTROL: All traffic control devices and layouts shall conform and be installed in accordance to the latest addition of the Minnesota Temporary Traffic Control Field Manual.

PERMITS: The Contractor shall obtain all necessary construction permits, including a tank abandonment form.

PAYMENT: Invoices must be submitted to the City on a net 30-day basis, made out to the City of Ramsey Engineering Department including the project description, and must be submitted via email to accountspayable@cityoframsey.com. Payments may be made by EFT upon request, please submit EFT requests to accountspayable@cityoframsey.com. An IC 134 form will be required for final payment.

BASIS OF PAYMENT:

Mobilization – Payment shall be made on a lump sum basis for the mobilization of equipment.

6" Ductile Iron Pipe Class 53 Watermain – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required for the installation of DIP watermain. Excavation for watermain is incidental to the DIP Watermain pay item. Installation of ductile iron fittings, including but not limited to all bends, restraints, caps are incidental.

Salvage & Install Hydrant – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required to salvage and installation of hydrants to the location shown on the exhibit.

Gate Valve & Box – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for installing gate valves and box, based upon size.

Sanitary Sewer Pipe – Payment shall be made on a per lineal foot basis as compensation for all equipment, material, and labor costs required for the installation of PVC sanitary sewer based upon size and type. Excavation as required to install the sanitary sewer is incidental to the pay item, except within drain field, which shall be paid by the excavate and dispose pay item.

4" Sanitary Cleanout – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for the installation and connection of sanitary sewer cleanout. Final heights adjustments to grade are incidental to the pay item.

8"x4" Sanitary Sewer Reducer – Payment shall be made on a per each basis as compensation for all equipment, material, and labor costs required for connection to the existing sanitary sewer line with an 8"x4" PVC reducer.

Clean and Remove Concrete Septic Tank – Payment shall be made on a lump sum basis as compensation for all equipment, material, and labor costs to cleanout and remove concrete septic tank.

Excavate and Dispose Drain Field Material – Payment shall be made on a per cubic foot basis as compensation for all equipment, material, and labor costs required to excavate, load, haul and properly dispose of excavated drain field material. Backfill of excavated material with clean fill is incidental to the pay item.

Irrigation Repair – Payment shall be made on a lump sum basis as compensation for restoring irrigation components damaged as a result of construction.

Restoration – Payment shall be made on a per acre basis as compensation for restoring the excavation area with a minimum of 4" topsoil, seed, fertilizer, and hydro-mulch. Seed mix shall meet MnDOT seed mixture 25-151.

Other Items – The cost of any additional equipment, labor, materials, tools and supplies which have not been specifically identified in this section for payment, but are required to complete the project per the plans and specifications shall be considered incidental to the project.

PROPOSAL

I/We agree to furnish all materials and labor for the project(s) described above:

FIRE STATION NO. 1 SEWER & WATER CONNECTION

Item No.	Item Description	Unit	Quantity	Price	Extension
1	Mobilization	LS	1	_____	_____
2	6" DIP Class 53 Watermain	LF	95	_____	_____
3	Salvage & Install Hydrant	EA	1	_____	_____
4	6" Gate Valve and Box	EA	2	_____	_____
5	4" PVC SDR 35 Sanitary Sewer	LF	77	_____	_____
6	4" PVC Sanitary Cleanout	EA	1	_____	_____
7	8" x 4" PVC Sanitary Reducer	EA	1	_____	_____
8	Clean & Remove Concrete Septic Tank	LS	1	_____	_____
9	Excavate & Dispose of Drain field Material	CY	15	_____	_____
10	Irrigation Repair	LS	1	_____	_____
11	Restoration	AC.	0.06	_____	_____

Fire Station No.1 Water Service Stub Total (Items 1 – 11) _____

Contractor Name _____

Contractor Address _____

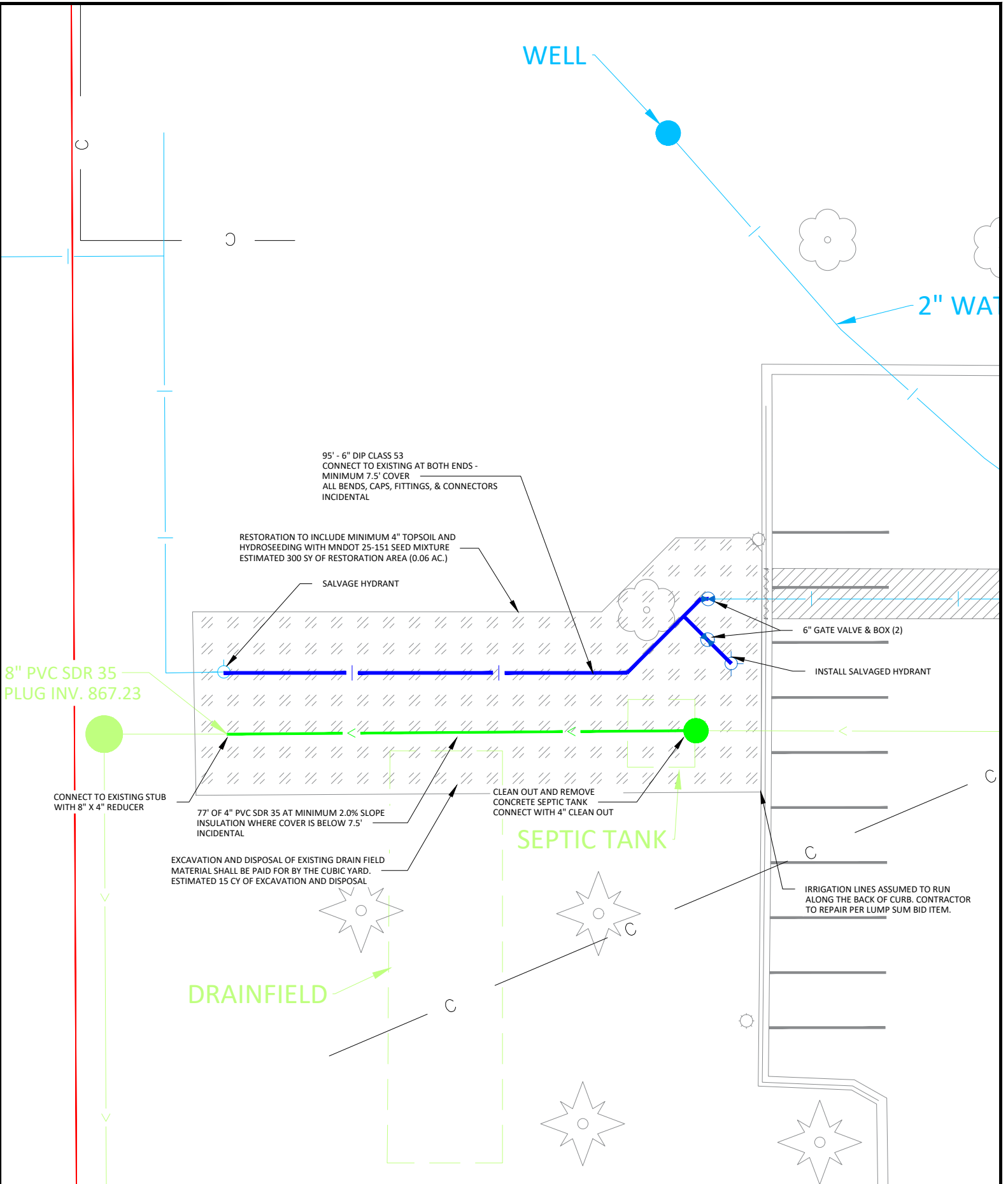
Owner or representative _____

Phone(s) _____

E-mail _____

Signature _____

Date _____



WELL

2" WATER

95' - 6" DIP CLASS 53
 CONNECT TO EXISTING AT BOTH ENDS -
 MINIMUM 7.5' COVER
 ALL BENDS, CAPS, FITTINGS, & CONNECTORS
 INCIDENTAL

RESTORATION TO INCLUDE MINIMUM 4" TOPSOIL AND
 HYDROSEEDING WITH MNDOT 25-151 SEED MIXTURE
 ESTIMATED 300 SY OF RESTORATION AREA (0.06 AC.)

SALVAGE HYDRANT

8" PVC SDR 35
 PLUG INV. 867.23

CONNECT TO EXISTING STUB
 WITH 8" X 4" REDUCER

77' OF 4" PVC SDR 35 AT MINIMUM 2.0% SLOPE
 INSULATION WHERE COVER IS BELOW 7.5'
 INCIDENTAL

CLEAN OUT AND REMOVE
 CONCRETE SEPTIC TANK
 CONNECT WITH 4" CLEAN OUT

SEPTIC TANK

EXCAVATION AND DISPOSAL OF EXISTING DRAIN FIELD
 MATERIAL SHALL BE PAID FOR BY THE CUBIC YARD.
 ESTIMATED 15 CY OF EXCAVATION AND DISPOSAL

DRAINFIELD

6" GATE VALVE & BOX (2)

INSTALL SALVAGED HYDRANT

IRRIGATION LINES ASSUMED TO RUN
 ALONG THE BACK OF CURB. CONTRACTOR
 TO REPAIR PER LUMP SUM BID ITEM.

WATER & SEWER CONNECTION
 FIRE STATION No.1
 15050 ARMSTRONG BOULEVARD

