

REQUEST FOR QUOTE

**STREET MAINTENANCE
PROJECT #24-57**

**2024 SPRAY PATCHING
CONTRACTED SERVICES**



ISSUE DATE:
July 24, 2024

QUOTE SUBMITTAL DEADLINE:
10:00 AM, Thursday, August 8, 2024

SUBMIT QUOTE TO:
City of Ramsey Public Works Facility
14199 Jasper Street NW
Ramsey, MN 55303
Attr: Bruce Westby
bwestby@cityoframsey.com
Office: 763-433-9863
Cell: 763-647-4485

PROJECT LOCATION: The City of Ramsey (City) is requesting quotes from Contractors (Contractor) to spray patch shallow potholes, defined as 2-inches deep or less, on all City street segments highlighted in red (Areas 5 and 6) on attached Figure 1 totaling 0.91 miles.

PROJECT SCOPE: The overall scope of this work includes spray patching all shallow potholes (2-inches deep or less) on all City street segments highlighted in red on Figure 1. Debris and water shall first be removed from the potholes using compressed air, then tack material shall be applied to all clean and dry bituminous surfaces within the potholes before spray patching. Once work has commenced, the Contractor shall continuously pursue completion until work is complete.

DELIVERABLES:

- **Signature Page** – The enclosed Signature Page must be completed in its entirety and submitted, including signature(s).
- **Quote Form** - The enclosed Quote Form must be completed in its entirety and submitted.

COMMUNICATION WITH CITY: If any requirements of this RFQ are not clearly understood, Contractor is responsible for promptly contacting City for further clarification. Responses to inquiries that substantially modify or clarify the RFQ will be forwarded by addenda.

SUBMISSION OF QUOTE: A signed copy of the Signature Page and the attached Quote Form must be submitted by **10:00 AM, Thursday, August 8, 2024.** Hard copies must be delivered to the City of Ramsey Public Works Facility, 14199 Jasper Street NW, Ramsey, MN 55303 to the attention of Bruce Westby, City Engineer/Public Works Director. Alternatively, electronic copies can be submitted via email to bwestby@cityoframsey.com by the submittal deadline.

PROPOSAL UNDERSTANDING: By submitting a quote, Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no conditions will any costs for preparation of the quote be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a quote, Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFQ in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence-based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 AM to 7:00 PM, Monday through Friday.

WORK AND STAGING AREAS: Contractor shall confine their work activities within the right of way at all times. No equipment shall be left on city streets outside normal working hours. Equipment may be stored overnight on City owned property at 14100 Jasper Street NW (secured storage available) upon approval by the City.

TRAFFIC CONTROL: Contractor will be required to follow the most current edition of the Temporary Traffic Control Zone Layout Manual.

SPECIFICATION REFERENCES: Contractor shall conduct all work in conformance with the specifications set forth herein and in accordance with the most current edition of the Minnesota Department of Transportation Standard Specifications for Construction, which is incorporated by reference to these specifications.

PAYMENT: Partial payments will not be issued. Final payment will be made upon submittal of final pay request to the City on a net 30-day basis following City acceptance of all work items included on the pay request. An IC 134 form will be required prior to final payment.

BASIS OF PAYMENT: Payment shall be made for all components of the work as specified in this RFQ. The cost of any additional equipment, labor, materials, permits, tools, and supplies which have not been specifically identified in this RFQ for payment, but are required to complete the work, shall be considered incidental to the project.

SIGNATURE PAGE

This proposal is submitted to the City of Ramsey for Street Maintenance Project #24-57; 2024 Spray Patching Contracted Services. That PEM Specialties Inc. accepts the terms and conditions herein and agrees to complete all work for the total lump sum project quote of \$ 26,950.00 no later than **Friday, October 18, 2024.**

All information below must be provided, including signatures(s).

Contractor Name PEM Specialties Inc.
Owner/Representative Megan Connelly
Phone 651-480-8886
Fax 651-480-8808
E-mail Megan.Connelly@pei.com
Signature Megan Connelly
Date 7/31/24

QUOTE FORM

City of Ramsey

Street Maintenance Project #24-57

2024 Spray Patching Contracted Services

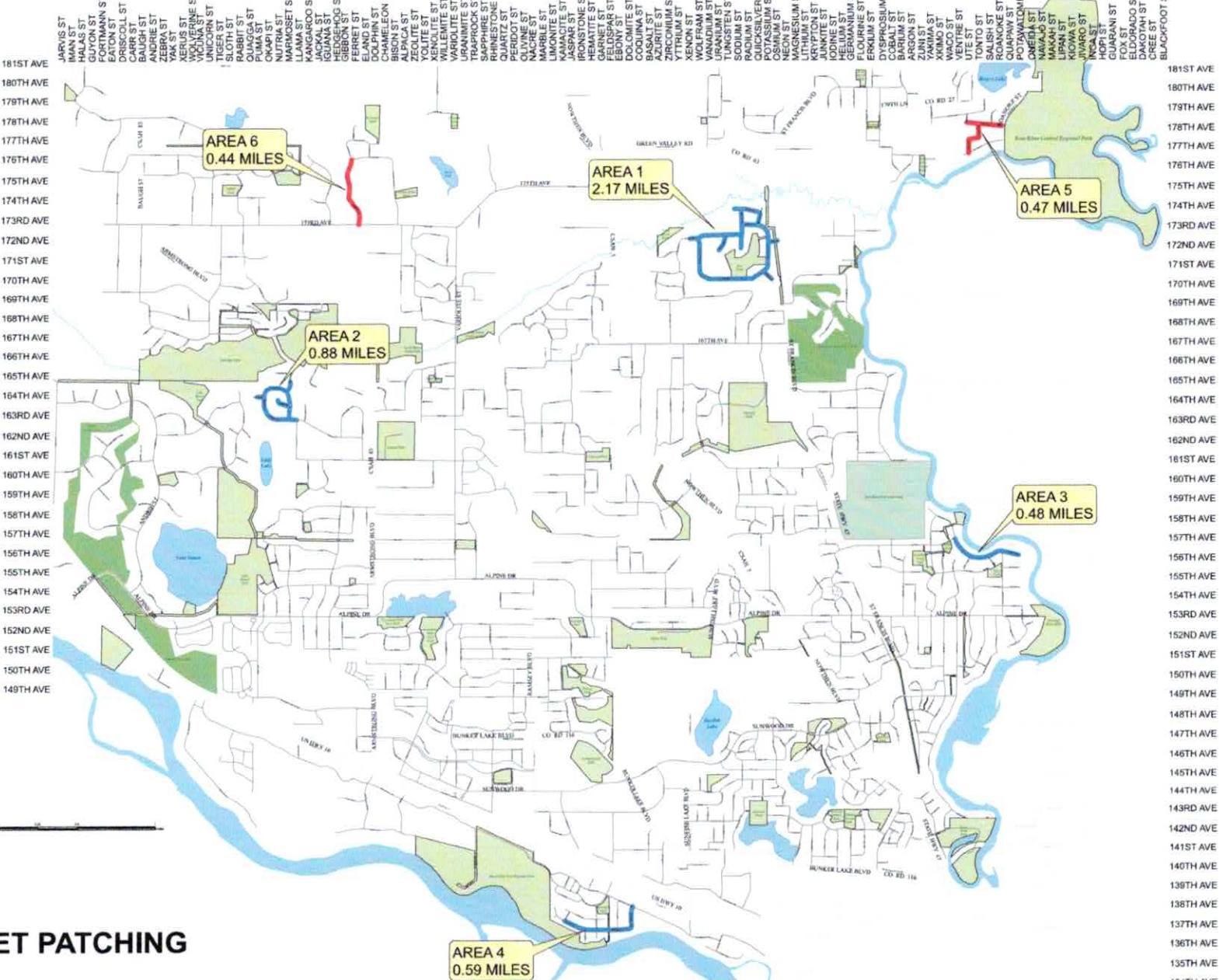
Total Lump Sum Project Quote =

\$ 24,250.00

Contractor Name

PENSPERMATHIS, INC

RFQ FIGURE 1
MP #24-57



Legend

PATCH TYPE

- BIKE PATCH
- BIWAY PATCH
- CITY STREETS

STREET CENTERLINES

- SchoolCamp
- Golf_Courses
- Parks
- Rivers
- Lakes_Ponds
- Creeks



2024
STREET PATCHING

