

City of Ramsey
Agenda
Regular City Council
Tuesday, October 22, 2024
7:00 pm

Council Chambers, 7550 Sunwood Drive NW

Remote Attendance available at www.cityoframsey.com/meetings.
Those joining remotely and requesting to speak are asked to use a webcam when speaking.

1. Call to Order

2. Presentation

3. Citizen Input

Citizen input is an opportunity for the public to address the City Council concerning items not listed on the agenda. Please raise your hand to be recognized by the Mayor or member officiating the meeting. Approach the podium and state your full name and address for the record. Time may be limited.

4. Approve Agenda

5. Approve Minutes

1. Approve the Following Meeting Minutes:

1. City Council Work Session dated October 8, 2024
2. City Council Regular Session dated October 8, 2024

6. Consent Agenda

All items listed under the Consent Agenda are considered to be routine or non-controversial by the City Council and will be enacted by one motion, without discussion.

1. Approve Request to Declare Surplus Property

2. Adopt Resolution #24-304 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 3, 2024 through October 16, 2024.

3. Adopt Resolution #24-268 Approving Final Payment to Corrective Asphalt Materials, LLC. for Improvement Project #24-09, 2024 Pavement Rejuvenation Improvements.
4. Adopt Resolution #24-287 Authorizing Partial Payment No. 2 to Kurilla Contracting Co. for Improvement Project #24-54; The Waterfront Improvement.
5. Adopt Resolution #24-288 Approving Final Payment to Douglas-Kerr Underground, LLC for Improvement Project #23-05, Barthel's Rum River Acres 2nd Street Reconstruction.
6. Adopt Resolution #24-290 Approving Change Order No. 26 for Improvement Project #20-11, Ramsey Gateway Highway 10 Improvements
7. Adopt Resolution #24-292 Approving Partial Payment to Twin Cities Utilities LLC. for Improvement Project #24-04; Ford Brook Estates Drainage Improvements.
8. Adopt Resolution #24-293 Approving Partial Payment to Northwest Asphalt, Inc. for Improvement Project #24-05, MSA Xkimo Street Reconstruction.
9. Adopt Resolution #24-294 Approving Partial Payment to Dave Perkins Contracting, Inc. for Improvement Project #24-02, Halls Dover Acres Street Reconstruction.
10. Adopt Resolution #24-295 Accepting Proposals and Awarding a Contract for Topographic Survey for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07 and Sunwood Drive Concrete Pedestrian Crossing Replacements, Improvement Project #25-08.
11. Adopt Resolution #24-297 Approving Partial Payment to GMH Asphalt Corporation for Improvement Project #24-03, 2024 NE Ramsey Street Reconstruction.
12. Adopt Resolution #24-298 Approving Partial Payment to Northdale Construction Co. Inc. for Improvement Project #21-08, WTP Trunk Watermain Improvements.
13. Adopt Resolution #24-299 Approving Partial Payment to North Valley, Inc. for Improvement Project #24-07, 2024 Neighborhood Pavement Overlay Improvements.
14. Adopt Resolution #24-300 Authorizing Partial Payment No. 16 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.
15. Adopt Resolution #24-301 Approving Partial Payment to Douglas-Kerr Undergroun, LLC. for Improvement Project #23-19, The COR Infrastructure Improvements.
16. Adopt Resolution #24-302 Amending the Design Services Proposal from Bolton & Menk, Inc. for Dickenson's Mississippi Estates Street Reconstructions, Improvement Project #25-04

7. **Public Hearing**

8. Council Business

1. Adopt Ordinance #24-13 Amending Section 106-105, Definition of Manufacturing
2. Introduce Ordinance #24-12 Regulate Cannabis Businesses

9. Mayor/Council/Staff Input

10. Adjournment

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Enhance City’s communication through transparency and accountability.

Title

Approve the Following Meeting Minutes:

- 1. City Council Work Session dated October 8, 2024
- 2. City Council Regular Session dated October 8, 2024

Purpose/Background:

Purpose: The purpose of this case is for Council review and approval of meeting minutes.

Background: Attached are the meeting minutes referenced above.

Recommendation:

Approve the meeting minutes.

OutcomeAction:

Motion to approve the following Council meeting minutes:

- 1. City Council Work Session dated October 8, 2024
- 2. City Council Regular Session dated October 8, 2024

Attachments

- 10-8-24 CCWS
- 10-8-24 Meeting

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	10/17/2024 02:23 PM
Form Started By: Katie Schmidt		Started On: 10/17/2024 09:53 AM
Final Approval Date: 10/17/2024		

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, October 8, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Brian Hagen
City Engineer/Public Works Director Bruce Westby
Administrative Services Director Colleen Lasher
Planning Manager Todd Larson
City Attorney Fritz Knaak
Police Chief Jeff Katers

1. CALL TO ORDER

Mayor Kuzma called the City Council Work Session to order at 5:30 p.m.

2. TOPICS FOR DISCUSSION

2.01: Review Proposed Amendments to Lower Rum River Watershed Management Organization Joint Powers Agreement

City Engineer/Public Works Director Westby reviewed the Staff report in regard to the proposed amendments to the 2025-2034 Lower Rum River Watershed Management Organization JPA.

Councilmember Musgrove noted that for the amendment to the Commissioner's right to vote being suspended if the member city is delinquent in making payments could be an issue as it is dependent on when cities get their tax levy funds.

City Engineer/Public Works Director Westby shared that they have excess funds that would allow them to still make payments while they wait for the tax levy funds to come through.

Mayor Kuzma said he was on the Board for seven years and he cannot remember a time where there was an issue with a city not making their payments.

Councilmember Riley stated he is concerned with it saying all invoices and all past due amounts as sometimes things are questioned and payments are delayed.

City Engineer/Public Works Director Westby explained that this would just be for the annual assessment.

Councilmember Riley said he would like this language to be clarified.

Councilmember Musgrove shared that she does not think they have ever had an increase as high as 20%.

City Engineer/Public Works Director Westby stated that there was a year in the past where the fees did go up significantly which was due to trying to get more funds in a plan.

Councilmember Woestehoff asked who sets the assessment amount.

Mayor Kuzma said it was set by the Board Members of the WMO.

Councilmember Woestehoff stated that having a cap makes sense and he does not have an issue with the cap being set at 120% of the previous year's assessment.

Councilmember Musgrove shared that in the Board's yearly budget, they set aside money in reserves ahead of time. She said this will help keep increases to a level where it is manageable for every city and this acts as a safeguard.

Councilmember Woestehoff asked what the City's current assessment amount is.

City Engineer/Public Works Director Westby stated it is around \$65,000 and it comes from the stormwater funds.

Councilmember Musgrove added that it is based on a formula of how many projects a city does.

Mayor Kuzma noted that Ramsey has a majority of the frontage of the Lower Mississippi River.

Councilmember Riley asked if there is a calculation that takes into account the amount of river frontage in a city.

Mayor Kuzma said it is calculated by population.

Councilmember Woestehoff asked if one-half of 1% of their net tax capacity will meet the needs of the district.

City Engineer/Public Works Director Westby said he does not know.

Councilmember Woestehoff stated they should figure this out before agreeing to it.

City Administrator Hagen shared that the annual contribution by each member city is based 50% on the net tax capacity and 50% on the basis of the total area within the boundaries of the watershed.

Councilmember Musgrove shared that the individual who wrote up this new JPA only works on watersheds, so he is able to look at this with an eye to protect the members.

Councilmember Woestehoff reiterated his desire to make sure the assessment amounts align with what the Board needs to be successful.

Councilmember Musgrove suggested adding permits to Section 1.4(m), under definitions.

City Administrator Hagen stated permits are tied to projects and this section references projects which will have permits tied to them.

Councilmember Musgrove asked how remote attendance at meetings affects Section 3.2. She asked if language would need to be added to address remote attendance.

City Attorney Knaak said it would be a good idea to expressly authorize remote attendance for these meetings.

Councilmember Musgrove stated that Section 3.5 states that checks must be signed by the Chair, which is not done currently. She said the treasurer and the appointed finance person sign the checks. She added that the way it is done currently works well. She shared that Section 3.7 addresses calling Special Meetings but does not specify who pays for the meeting. She suggested adding language that if a Special Meeting is called by a permittee, they need to pay for the cost of this. She noted that Section 4.1(a) 20, it discusses the auditor's account going to the member cities at least once a year. She asked if this is provided to the City.

City Engineer/Public Works Director Westby said he is not sure.

Councilmember Musgrove asked if they wanted this to come to the City every year and have someone look over the audit.

City Attorney Knaak shared that this may be to the benefit of the City to have the availability to the City auditor.

Councilmember Musgrove asked if they send the Local Water Plans to the Met Council as referenced under Section 4.3(b).

City Engineer/Public Works Director Westby said he would need to refer to this statute; however, they submit this plan to whoever requests it.

Councilmember Riley asked if they are required to submit this whenever it is requested if it also needs to be a part of this agreement.

City Administrator Hagen said this section essentially states that the Board will follow State law.

Councilmember Woestehoff said he would be in favor of keeping this section as it would help keep the other cities accountable for doing their job as well.

Councilmember Musgrove shared that they do not have the authority to levy anything and the paragraph in Section 5.6(d) says they do. She added that this section also talks about the County and the WMO does not really do any work with the County.

City Engineer/Public Works Director Westby stated watershed districts have levying authority but not watershed management organizations.

Councilmember Musgrove suggested removing this whole paragraph and replacing it with the old language. She added that the WMO does not do much with CIPs and Sections 7.2 and 7.3 have a lot of language about the CIP. She noted that they are regulated by BWSR and not the County. She thanked City Attorney Knaak for reviewing this and providing his feedback.

The consensus of the Council was to move forward with the discussed amendments to the JPA and direct Staff to gather more information to bring back to Council.

2.02: Discussion of Ordinance #24-12, Regulating Cannabis Businesses

Planning Manager Larson reviewed the Staff report concerning the ordinance for regulating cannabis businesses.

Mayor Kuzma said he is not in support of allowing temporary cannabis events.

Councilmember Woestehoff agreed.

Councilmember Musgrove agreed.

The consensus of the Council was to move forward with the proposed ordinance and not allow temporary cannabis events.

2.03: Discuss Potential Amendments to Rental Housing Code

Planning Manager Larson reviewed the Staff report in regard to amendments to the Rental Housing Code.

Councilmember Musgrove noted that in the first paragraph of the Rental Code, it lists the responsibilities of the licensee but does not list any responsibility for the tenant. She asked why this was.

Planning Manager Larson explained that the rental licensing program does not involve the tenants as they are not responsible for getting a license.

Councilmember Musgrove shared that under the definitions section of the code, the definition of occupant is different from the definition of tenant. She asked if they would be able to put restrictions on the definition of occupants to help protect the property owners from squatters. She suggested only allowing people who are on the lease to occupy the unit.

Planning Manager Larson explained that a tenant may meet someone and have them move in the middle of the lease, which would make this person an occupant, not a tenant.

Councilmember Musgrove stated that under the rental dwelling license section, it states the license will be issued by the City Administrator or designee. She asked if this should say it is issued by the City of Ramsey.

City Attorney Knaak noted that this is a part of the Ramsey City Code. He said there is no harm to being more specific in this section; however, he does not think it is necessary.

Councilmember Musgrove shared that in Section 26.645, subsections 4 and 5 are written in paragraph form and may be easier read if they were put in a bulleted format. She asked if the requirement for the list of tenants will be something that the City keeps on hand or the landlord will have.

Planning Manager Larson explained that the list of tenants is something that the leasing office will need to have on hand so that if there is an issue, the Police Department can figure out who lives in what unit if needed.

Councilmember Musgrove asked if this is a new requirement of the City.

Planning Manager Larson said he is not aware of what this requirement was previously. He noted that the City does not want to maintain a list that has to be updated anytime tenants are changing.

Councilmember Howell asked if the Crime Free Housing program went away, if they would still be able to require a Minnesota Crime Free Housing Lease Addendum to be added to leases.

City Attorney Knaak stated if they remove the Crime Free Housing program, there would be no reason to have this in their ordinance.

Councilmember Howell said she would like the Crime Free Housing Lease Addendum to continue even if they do away with the Crime Free Housing program.

Councilmember Woestehoff stated he liked the idea of keeping the Crime Free Housing Lease Addendum in the leases.

Councilmember Musgrove agreed. She asked if there should be a designated time frame for when a property manager or leasing agent is replaced that the City needs to be notified.

Planning Manager Larson shared that there is an apartment complex in the City that has a high turnover rate for their leasing agents and it would be hard to regulate this as they would not know when the person first left the role and was replaced.

Councilmember Musgrove suggested changing the language to immediately notifying the City when there is a change in leasing agent or property manager. She added that she would like some clarification on what is satisfactory to the City that the licensee is maintaining the documents required, as referenced in Section 26.645 Subsection 5.

Councilmember Riley suggested removing the language around being satisfactory to the City.

Councilmember Musgrove agreed.

City Attorney Knaak stated they will want to have some kind of discretionary standard so that it is up to the City to decide if the proof they are being provided is sufficient. He said they could tighten up this language; however, he thinks they would want to create a reasonable standard where it is the City who gets to decide if the information provided to them is sufficient.

Councilmember Musgrove asked where this standard is written.

City Attorney Knaak said it would not be in this language and explained that it would likely be someone calling the City and asking how they want this information.

Councilmember Musgrove suggested having the standards written on the application.

City Attorney Knaak said that would be a good idea; however, he does not believe they need this kind of language in the code.

Councilmember Howell noted that the landlords should know what kind of documents they have to have on hand to provide to the City.

Councilmember Musgrove shared that she does not want this to be a varying standard. She said she would like the standard to be the same for everyone and clearly written out.

City Attorney Knaak said this is a valid concern and noted that the way this is addressed would be to show the landlords the kinds of things the City is looking for with this documentation.

Planning Manager Larson added that this section refers to how the landlord keeps their information in the event that the City needs access to it. He said they do not want to dictate the way that these landlords keep their records organized.

Councilmember Woestehoff asked why they are removing the Crime Free Housing program.

Police Chief Katers explained that they have officers that are trained in Crime Free Housing and this program has licensing and fees associated with being a part of this nation-wide program. He

said this program is currently being reworked and eventually the Minnesota Crime Prevention Association will be creating their own program for this.

The consensus of the Council was to move forward with the discussed amendments to the rental housing code.

2.04: Discuss Changes to the Earned Sick and Safe Time Policy

Administrative Services Director Lasher reviewed the Staff report concerning the changes to the Earned Sick and Safe Time policy.

Councilmember Woestehoff said this seems like it will be far easier on an administrative level to manage. He stated he is fully supportive of this.

Councilmember Riley asked if the City gives more sick days than required by law.

Administrative Services Director Lasher said yes and noted they give 12 days a year, which is double the State requirement.

City Administrator Hagen explained that State legislation passed laws that went into effect on January 1, 2024, which required up to 48 hours of Earned Sick and Safe Time. He noted that every hour beyond this, the City could be more restrictive with eligible uses; however, this law now changed in the current legislation and now states that any time off that is related to sick time that is given by employers need to meet the Earned Sick and Safe Time eligible uses. He said they could carry a bank for all employees that were with the City last year and keep the old sick time policy; however, this will be more involved on the administrative level.

Councilmember Musgrove asked if they were to put all sick time into a bank for the employee to use if there would still be a cap at 48 hours per year.

Administrative Services Director Lasher said it would be capped at 96 hours a year. She explained that it would be the same accrual, it just changes the usage of the time.

Councilmember Riley asked if there are more discussions around changing this in the future as this has already been changed twice in two years.

City Administrator Hagen said he is not sure if more changes will be coming from the legislation.

Administrative Services Director Lasher shared that on average Ramsey employees use around 54% of their accrued sick time. She said she does not feel that changing this policy will change the use.

Councilmember Specht said he is in favor of the change.

Councilmember Riley stated he does not like the idea of the law itself as he is concerned that it will change again in the near future.

Councilmember Woestehoff noted that this could change again in the future; however, he does not see it becoming more restrictive. He added that they already have to make this change for 2024.

Councilmember Musgrove said she is in support of this as it is a law they have to follow; however, she is not supportive of the law change as she sees it as being detrimental to small businesses.

Councilmember Howell stated she is not in support of this change.

Councilmember Olson said he was in support.

The consensus of the Council was to move forward with the proposed changes to the Earned Sick and Safe Time policy.

2.05: Attorney-Client Privileged Discussion of Litigation: Murray v. City of Ramsey (Conciliation Court Appeal) - Closed to the Public

City Attorney Knaak reviewed the Staff report and requested the meeting move to Closed Session.

Motion by Councilmember Riley, seconded by Councilmember Musgrove, to recess the meeting to Closed Session at 6:47 p.m.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Riley, Musgrove, Howell, Olson, Specht, and Woestehoff. Voting No: None.

The meeting reconvened to Open Session at 6:57 p.m.

City Administrator Hagen shared that Staff received direction from the Council.

3. TOPICS FOR FUTURE DISCUSSION

3.01: Review Future Topics/ Calendar

Noted.

4. MAYOR / COUNCIL / STAFF INPUT

None.

5. ADJOURNMENT

The Work Session of the City Council was adjourned at 6:58 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

**CITY COUNCIL CLOSED SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a Closed Session on Tuesday, October 8, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Also Present: City Administrator Brian Hagen
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Kuzma called the Closed Session of the City Council to order at 6:47 p.m.

2. COUNCIL BUSINESS

2.01: Attorney-Client Privileged Discussion of Litigation: Murray v. City of Ramsey (Conciliation Court Appeal) - Closed to the Public

City Attorney Knaak reviewed the Staff report in regard to the litigation: Murray V. City of Ramsey.

Staff received direction from the Council.

3. ADJOURNMENT

The Closed Session was adjourned at 6:57 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Ava Major
TimeSaver Off Site Secretarial, Inc.

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 8.01: Adopt Resolution #24-285 approving a variance and encroachment agreement for a lean-to structure and concrete slab at 6850 148th Lane NW (Michael Ploumen) 8

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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, October 8, 2024, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Mark Kuzma
Councilmember Chelsee Howell
Councilmember Debra Musgrove
Councilmember Michael Olson
Councilmember Chris Riley
Councilmember Dan Specht
Councilmember Matt Woestehoff

Members Absent: None

Also Present: City Administrator Brian Hagen
Planning Manager Todd Larson
City Attorney Fritz Knaak

1. CALL TO ORDER

Mayor Kuzma called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Kuzma.

2. PRESENTATION

None.

3. CITIZEN INPUT

Jenn Shoemaker, 6150 Rivlyn Avenue, came forward and shared that she was one of the property owners whose basement was flooded with sewage during the County road project. She said it has been exactly four months since their basement was flooded with sewage and they are still fighting an uphill battle with Ames and their legal team. She gave a recap of how the process has been from the beginning working with Ames. She noted that it started with a single mitigation company who started demoing the basement and left it half-finished. She shared that they gave proof to Ames that this had not been completed, yet a bill was submitted for completing the work and it has not been paid. She added that they were told that if the payment was not made, a lien would be put on their home. She explained that Ames's insurance company said they would take care of this bill with the mitigation company over a month ago and they still have not received confirmation that the bill was paid. She added that this mitigation company cut into the flooring that had asbestos in it, yet the company has not tested for asbestos. She noted that Ames hired a second mitigation company to complete the work and they were pressured by an environmental specialist to allow

them to start the work without testing. She said the company refused to have the house tested. She stated their floors were not fully cleaned until a month and a half after the incident took place. She shared that a representative from the second mitigation company said the home was completely safe. She explained that they received a letter on August 19 that Ames would be switching from their general insurance company to their biohazard insurance company to deal with this situation and they were told that this would speed up the process. She added that after this, weeks passed with little to no contact from the biohazard company. She shared that this company eventually threw out a settlement offer to the property owners, which they declined. She explained that since they denied the settlement agreement, they were met with hostility from Ames and their legal team and that it would not take much longer for things to be resolved. She added that all of the other property owners also received settlement offers which she believes were all declined. She noted that they were just informed that they will have to disclose this situation when and if they choose to sell their home and this could decrease the value of their home by 10% to 30%. She shared that Ames notified them last week that they have hired outside counsel to investigate the additional bid that her contractor had put in to remove the 2x4s that were contaminated in her basement. She said they were forced to have another hygienist into their home to take pictures this morning. She stated their rebuild was supposed to start yesterday but they have to delay until tomorrow because the new hygienist came in to look at the 2x4s and they were told that if anything was done to them in the meantime their request would be denied. She shared that they had their contractor contact Ames's legal team. She explained that their home is much further along than most of their neighbors and shared that she is very disappointed that they are not all being treated equally. She added that they were told that Ames has a large deductible that has not been met so they are having to pay out of pocket for these costs and if they do not hit the deductible then it is money saved for them. She reiterated that none of this is their fault and was entirely created by Ames and asked what repercussions Ames will have. She added that the County has tried to assist them in this but not even their pressure has done anything.

Mayor Kuzma stated it was his understanding that the County was going to take over dealing with Ames so the property owners would not have to.

City Administrator Hagen shared that the County had stepped in originally and told the property owners that if they were not hearing from Ames and things were not getting done then they could hire out the cleaning services on their own and then bring the bill to the County to have Ames pay. He noted that shortly after this, they were told that Ames had stepped up but now they are hearing otherwise.

Mayor Kuzma apologized to the property owners for what they were having to go through. He asked what the City is allowed to do in this situation to help these property owners.

City Attorney Knaak noted that the City has already helped apply pressure on this situation to move things forward. He explained that if they wanted to send in some City inspectors to help with this situation, they would need to have some basis of authority to do so, and the authority would need to be granted by the County. He said the City has really done all they can at this point.

Councilmember Woestehoff asked when they make payments for the Highway 10 project if those payments go to the County or to Ames directly.

City Administrator Hagen stated the County handles all payments to Ames. He added that he is not sure if the County has withheld any funds from Ames because of this.

Ms. Schumacher noted that the County has been wonderful to work with. She shared that the County had a meeting with Ames to explain that the County was doing to start fining Ames daily for this. She said nothing has happened at this point. She asked how Ames can continue to get away with this and other issues like breaking gas lines during constriction and still be allowed to work in Ramsey and Anoka County.

Mayor Kuzma said they will continue to do all they can to move this along; however, working with the County would be the best approach to get the pressure applied to Ames.

Councilmember Howell asked if the City can have more conversations with the County to see what kind of pressure they are putting on Ames.

City Attorney Knaak said they can discuss this with the County and their legal team. He added that he is encouraged to hear that the County is threatening to withhold funds until this is dealt with.

Mayor Kuzma directed City Administrator Hagen to go to the County and shared that they have Ramsey residents who have continued to give them updates on this situation for four months and nothing seems to be moving.

Councilmember Specht asked if the City is still having general communication with the County on this.

City Administrator Hagen said they receive weekly updates from Ames and their general counsel and he hears from the County every few weeks. He reiterated that the County is the one who holds the contract with Ames.

Councilmember Specht stated they can continue to reach out to the County Commissioners on this to hopefully apply additional pressure. He added that County meetings also have a portion for citizens' input if the affected property owners wanted to address this directly with the County.

Councilmember Musgrove asked if Ames was paying for the damages for the two gas leaks they caused. She said if they are paying for these fixes but not for the damages they have caused in these property owner's homes, that is an issue.

Councilmember Howell also encouraged the affected property owners to go speak to the County Board so everyone is aware of this situation. She said she would like to see the County put financial pressure on Ames to get this moving.

Councilmember Woestehoff shared that this is the only project that Ames has worked on since 2010 in Ramsey. He also encouraged the residents to go to the larger bodies of government that hold the contract with Ames. He added that they could even go to MnDOT to ask for help.

Roxanne Tersteeg, 6263 Rivlyn Avenue, came forward and shared the letter she sent to Ames and their legal team in response to the settlement agreement offer for \$20,000 in which she asked how they arrived at this number. She stated that she countered this offer with a request for a \$2,000,000 settlement. She asked the Council if anyone knew that all they were going to be offered was a \$20,000 settlement.

Councilmember Specht said he will be going to the County Commissioners on this and make sure that his voice is heard by people who can take action on this.

John Kidd, owner of both 6225 and 6237 Rivlyn Avenue, came forward and shared that Ms. Tersteeg's offer was incredibly insulting. He said that her counteroffer of \$2,000,000 is not far off from his total damages at his property. He noted that damages currently equal about 50% of his real estate value. He stated the settlement agreement he received was laughable. He explained that this situation ramps up then stalls out and it is a continuous cycle. He noted that with each new party involved in the situation, there is a learning curve that slows down the process. He shared that he sees a lot of things that the City can do to help him and the other affected property owners. He stated that winter is coming and currently neither of his properties have furnaces and have basements that will need to be completely reconstructed. He emphasized that Ames needs to be held accountable for this. He added that the City also has an opportunity to help as all of these property owners will need permits from the City to do their work and encouraged City departments to help move these things along in a timely manner. He shared that demolition has begun at his properties and he is currently waiting for bids to be approved for the work. He said he has been displaced from his home and is living in a hotel.

Mayor Kuzma said the City will do whatever they can to move permits through as quickly as possible.

Jack Rohr, 14450 Rhinestone Street, a resident of Park View East, came forward and shared that all residents of the apartment building got a notice on their door last Monday that the City would inspect every single unit in the building on Wednesday. He noted that he was told the scope of the inspection would include inspecting bathrooms, as well as looking through cupboards and closets. He added that he was told that if the inspection was denied, then there would be fines against him or the inspector could get a search warrant to allow him into the unit. He said that he cannot imagine anyone would think it is reasonable for an inspector to come through and investigate closets and cupboards in their homes. He shared that he spoke to Planning Manager Larson about this when he asked why they would need to inspect his closet and Planning Manager Larson told him all they will be doing in closets is looking up to make sure there is no water damage. He added that he thinks it is a ridiculous request to inspect occupied units.

Councilmember Musgrove asked if it is typical to look for water damage in closets or if plumbing that could cause potential water damage is typically located above or below bathrooms and kitchens.

Planning Manager Larson said they look at the ceilings in closets and other rooms because ceilings could also be leaking as not all water damage comes from pipes. He said they just do a quick look up for water stains, a quick look down for bugs, and that is all.

Councilmember Musgrove asked if they could just ask residents to look for water damage in their closets rather than having an inspector somewhere with personal belongings.

Planning Manager Larson explained that when they are conducting these inspections, they are not looking at belongings.

Councilmember Howell shared that she was glad that Staff was able to work out something for Mr. Rohr and thanked him for coming forward this evening. She said she empathizes with his concerns of not wanting an inspector in his closets. She suggested finding a better way to do this that would be more amenable to residents.

Mr. Rohr noted that the apartment building is less than a quarter mile from City Hall and suggested having a process in place to conduct these inspections once a unit becomes vacant.

Councilmember Woestehoff thanked Mr. Rohr for voicing his concerns and shared that this is a fairly new program for the City so they are receiving all kinds of feedback on how they can do things differently. He explained that this program is designed to help create safe living conditions for all renters in the City. He said the point of this program is to help support renters and in turn support the building renters. He noted that not all issues get reported to the building owners. He shared that there have been many issues found as a part of this that building owners have been very happy to hear about so they can be addressed. He stated they are learning as they go with this program.

Paul Sitz, 6521 154th Lane, came forward and shared that he has been a Ramsey resident for over 40 years. He stated he would like to offer a different perspective on the integrity of elections in Ramsey. He said he has voted in many elections and while he has been pleased with the outcome of some elections and not others, he has never questioned the integrity of the elections process. He noted that the officials in the State, County, and City who are responsible for the design of the election process have done a remarkable job. He added that eligible citizens can register to vote and vote easily. He explained that there are processes and safeguards in place to ensure that everything is done correctly, and this has been tested over the years. He stated that every County in the State has to do a recount on randomly selected precincts and these results are available online. He shared that he is proud to live in Minnesota where they have clean, well conducted elections and he has no doubt that the election results accurately reflect the will of the voters. He commended the election workers in Ramsey for their diligent work over many years at the precinct level as their integrity ensures that democracy works.

4. APPROVE AGENDA

Motion by Councilmember Howell, seconded by Councilmember Woestehoff, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Howell, Woestehoff, Musgrove, Olson, Riley, and Specht. Voting No: None.

5. APPROVE MINUTES

Motion by Councilmember Woestehoff, seconded by Councilmember Musgrove, to approve the following meeting minutes:

- 5.01: City Council Work Session dated, September 24, 2024
- 5.02: City Council Regular Session dated, September 24, 2024

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Woestehoff, Musgrove, Howell, Olson, Riley, and Specht. Voting No: None.

6. CONSENT AGENDA

Motion by Councilmember Musgrove, seconded by Councilmember Howell, to approve the following items on the Consent Agenda:

- 6.01: Receive August 2024 Financial Reports - General Fund, EDA, and Enterprise Funds
- 6.02: Receive Cash and Investments for Period Ending September 30, 2024
- 6.03: Note the following Boards, Commissions, and Committee Meeting Minutes:
 - Planning Commission Meeting Minutes Dated August 22, 2024
 - Environmental Policy Board Meeting Minutes Dated August 19, 2024
 - Public Works Committee Meeting Minutes Dated August 20, 2024
 - Park and Recreation Commission Meeting Minutes Dated August 8, 2024
- 6.04: Approve Amended Agreement for Building Official Services with Rum River Consultants
- 6.05: Approve Business License Applications.
- 6.06: Adopt Resolution #24-289 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 19, 2024 through October 2, 2024.
- 6.07: Adopt Resolution #24-274 Appointing Election Judges for the General Election on November 5, 2024.
- 6.08: Adopt Resolution #24-280 Authorizing Partial Payment to Kurilla Contracting of Buffalo, MN for Improvement Project #24-54, The Waterfront.
- 6.09: Adopt Resolution #24-286 Accepting Special Appropriation Grant Funds and Authorizing Entering into Grant Agreement with Minnesota Public Facilities Authority for Improvement Projects #21-08 and #21-09

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Howell, Olson, Riley, Specht, and Woestehoff. Voting No: None.

7. PUBLIC HEARING

None.

8. COUNCIL BUSINESS

8.01: Adopt Resolution #24-285 approving a variance and encroachment agreement for a lean-to structure and concrete slab at 6850 148th Lane NW (Michael Ploumen)

Planning Manager Larson reviewed the Staff report in regard to a variance and an encroachment agreement request for a lean-to structure and concrete slab at 6850 148th Lane. He shared the Planning Commission’s recommendation of approval.

Motion by Councilmember Howell, seconded by Councilmember Olson, to adopt Resolution #24-285 approving a variance to side yard setback and an encroachment agreement for a lean-to structure and concrete slab at 6850 148th Lane NW.

Further discussion:

Councilmember Woestehoff said he will not be voting in favor of this. He shared he would have been supportive if it was just for approval of the concrete slab; however, having a structure that close to the property line makes him nervous for future neighbors.

Councilmember Riley stated this structure does not have walls on it which makes it different from the other request they had recently seen similar to this one.

Motion carried. Voting Yes: Councilmembers Howell, Olson, Musgrove Riley, and Specht. Voting No: Mayor Kuzma and Councilmember Woestehoff.

8.02: Introduce Ordinance #24-13 Amending Section 106-105, Definition of Manufacturing

Planning Manager Larson reviewed the Staff report concerning amending City Code and the definition of Manufacturing to include State-regulated cannabis cultivation. He shared the Planning Commission’s recommendation of approval.

Councilmember Howell asked if this would allow other things to be grown in pots and dirt or just cannabis.

Planning Manager Larson explained that other crops that will be grown in dirt do not really need the same kind of security that these buildings offer, and this growing could take place out in a field.

Motion by Councilmember Woestehoff, seconded by Councilmember Riley, to waive the City Charter requirement to read the ordinance aloud and introduce Ordinance #24-13 amending Section 106-105 Zoning Code Definitions.

A roll call vote was performed:

Councilmember Musgrove nay
Councilmember Riley aye

Councilmember Howell aye
Councilmember Olson aye
Councilmember Specht aye
Councilmember Woestehoff aye
Mayor Kuzma aye

Motion carried.

9. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Hagen announced upcoming meetings and events.

Councilmember Riley stated the deadline for taxes is October 15 and there will be no more extensions after that.

Councilmember Specht shared that there will be an Open House at Fire Station #2 this Thursday.

Councilmember Musgrove shared that the upcoming Parks and Recreation Meeting will be held in the Council Chambers as they are done with their summer meetings in the parks.

10. ADJOURNMENT

Motion by Councilmember Musgrove, seconded by Councilmember Olson, to adjourn the meeting.

Motion carried. Voting Yes: Mayor Kuzma, Councilmembers Musgrove, Olson, Howell, Riley, Specht, and Woestehoff. Voting No: None.

The regular meeting of the City Council adjourned at 8:07 p.m.

Respectfully submitted,

Brian S. Hagen
City Administrator

ATTEST:

Katie M. Schmidt
City Clerk

Drafted by Ava Major

TimeSaver Off Site Secretarial, Inc.

A recording of this meeting is available for viewing online at www.qctv.org
<<http://www.qctv.org>>. Recordings are available for 36 months after the date of the meeting.

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Approve Request to Declare Surplus Property

Purpose/Background:

Staff irequests the City Council to declare the following property surplus and authorize sale of the same:

Vehicle #403
2005 Ford Taurus
VIN# 1FAFP53U45A258692
Mileage 76,317

Vehicle #404
2005 Ford Taurus
VIN# 1FAFP53UX5A270023
Mileage 76,743

Time Frame/Observations/Alternatives:

These vehicles are old police squad cars used most recently by our seasonal public works staff during the summer. They are being rotated out of the fleet as other vehicles are replaced through the budget process and are passed down. These vehicles have various defects and will therefore be sold at public auction "as is".

Recommendation:

Staff recommends the City Council declare these vehicles as surplus property and authorize sale/auction of the same.

Outcome/Action:

Motion to declare vehicles #403 and #404 as surplus property and authorize sale/auction of the same.

Attachments

No file(s) attached.

Form Review

Inbox

Brian Hagen

Form Started By: Bruce Westby

Final Approval Date: 10/17/2024

Reviewed By

Brian Hagen

Date

10/17/2024 01:39 PM

Started On: 10/14/2024 10:23 AM

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-304 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 3, 2024 through October 16, 2024.

Purpose/Background:

Adopt Resolution #24-304 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 3, 2024 through October 16, 2024.

Recommendation:

Staff Recommends to Adopt Resolution #24-304 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 3, 2024 through October 16, 2024.

Outcome/Action:

Motion to Adopt Resolution #24-304 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 3, 2024 through October 16, 2024.

Attachments

Bills List 10/22/2024
Resolution 24-304

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	10/16/2024 02:34 PM
Brian Hagen	Brian Hagen	10/17/2024 02:25 PM
Form Started By: Jennifer Morrison		Started On: 10/16/2024 02:17 PM
Final Approval Date: 10/17/2024		

RAMSEY CITY COUNCIL MEETING
10.22.24
BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:		<u>SUBMITTED FOR APPROVAL</u>
Prepays 10.3.24 - 10.16.24	\$	695,038.81
Accounts Payable 10.3.24 - 10.16.24		395,167.31
Payroll 10.11.24		249,991.73
Debt Service		
Pay Estimates- Projects		3,794,659.73
TOTAL SUBMITTED FOR APPROVAL THIS MEETING (Invoices Available for Reviewal)	\$	5,134,857.58

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:

	<u>APPROVED PREVIOUS MTG</u>	<u>2024 Y.T.D.</u>
PREPAIDS	\$ 272,489.58	\$ 8,602,449.74
PREPAID ADJUSTMENTS		
ACCOUNTS PAYABLE INVOICING	478,701.87	12,046,454.97
ACCT PAYABLE INVOICING ADJUSTMENTS		
NET PAYROLL TOTAL	286,460.67	5,209,348.42
CORRECTION TO PAYROLL		
DEBT SERVICE		721,635.10
CORRECTION TO DEBT SERVICE		
PAY ESTIMATE(S) - PROJECTS	145,701.88	26,621,763.76
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	\$ 1,183,354.00	\$ 53,201,651.99

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Council Check Register by GL
Council Check Register and Summary

10/3/2024 -- 10/16/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
119590	10/3/2024		116311 TRADEMARK TITLE SERVICES INC						Continued...	
		42.32	ACCT 730634 16030 IGUANA ST		127655	730634	9601.4651		WATER REVENUE	WATER FUND
		42.32								
119591	10/3/2024		121275 TSENG, CARL							
		97.28	ACCT 717298906 7354 147TH LANE		127656	717298906	9601.4651		WATER REVENUE	WATER FUND
		97.28								
119636	10/10/2024		100012 ACE SOLID WASTE INC							
		146.48	REFUSE/RECYCLING		127777	11068938T067 OCT 2024	0220.6374		REFUSE/RECYCLING	FIRE PROTECTION
		38,526.40	OCTOBER RECYCLING		127780	11063923T067 OCT 2024	9604.6489		OTHER CONTRACTED SERVICES	RECYCLING FUND
		94.32	WASTE SERVICES		127784	11063931T067 OCT 2024	0311.6374		REFUSE/RECYCLING	STREET MAINTENANCE
		338.49	WASTE SERVICES		127784	11063931T067 OCT 2024	0194.6374		REFUSE/RECYCLING	GENERAL GOVERNMENT BUILDING
		731.41	WASTE SERVICES		127784	11063931T067 OCT 2024	0452.6374		REFUSE/RECYCLING	PARK & RECREATION
		94.32	WASTE SERVICES		127784	11063931T067 OCT 2024	9601.6374		REFUSE/RECYCLING	WATER FUND
		94.31	WASTE SERVICES		127784	11063931T067 OCT 2024	9602.6374		REFUSE/RECYCLING	SEWER FUND
		652.72	WASTE SERVICES		127784	11063931T067 OCT 2024	9604.6249		MISCELLANEOUS OPERATING SUPPLY	RECYCLING FUND
		94.32	WASTE SERVICES		127784	11063931T067 OCT 2024	9605.6374		REFUSE/RECYCLING	STORM WATER UTILITY
		40,772.77								
119637	10/10/2024		190116 CONNEXUS ENERGY							
		10,387.63	8/19-9/18/24 ELECTRIC USE		127771	759126-303101 SEPT 2024	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		1,147.38	8/19-9/18/24 ELECTRIC USE		127772	759126-303107 SEPT 2024	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		15,089.24	8/19-9/18/24 ELECTRIC USE		127772	759126-303107 SEPT 2024	0194.6371		ELECTRIC UTILITIES	GENERAL GOVERNMENT BUILDING
		64.11	8/19-9/18/24 ELECTRIC USE		127772	759126-303107 SEPT 2024	9230.6249		MISCELLANEOUS OPERATING SUPPLY	ECONOMIC DEVELOPMENT AUTHO
		2,739.43	8/19-9/18/24 ELECTRIC USE		127772	759126-303107 SEPT 2024	9240.6371		ELECTRIC UTILITIES	PARKING RAMP MAINTENANCE
		29.36	8/19-9/18/24 ELECTRIC USE		127772	759126-303107	9410.6371	00041018	ELECTRIC UTILITIES	RALF FUNDED PROJECTS

Council Check Register by GL
Council Check Register and Summary

10/3/2024 -- 10/16/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
119640	10/10/2024		121127 MASTERS TELECOM LLC						Continued...	
1007031	10/4/2024		116114 AVESIS THIRD PARTY ADMINISTRATORS							
		299.69	OCT 2024 VISION PREMIUMS		127697	3131943	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		299.69								
1007032	10/4/2024		116845 CADY BUSINESS TECHNOLOGIES INC							
		581.37	AUG PHONE SERVICE		127691	100714	0192.6321		TELEPHONE	DATA PROCESSING
		581.37								
1007033	10/4/2024		119638 O'REILLY AUTO PARTS							
		.11-	EARLY PAY DISCOUNT		127693	6193-177848	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		5.72	DOOR HINGE REPAIR UNIT 565		127693	6193-177848	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		.27-	EARLY PAY DISCOUNT		127698	6193-177972	0311.6229		SHOP MATERIALS	STREET MAINTENANCE
		13.48	STRAINER KIT, FUNNEL		127698	6193-177972	0311.6229		SHOP MATERIALS	STREET MAINTENANCE
		18.82								
1007034	10/4/2024		121262 SIBELL, BRITTANY							
		79.06	9.25.24 MILEAGE MNGFOA CONF		127690	09272024	0153.6335		TRAINING	FINANCE
		79.06	9.27.24 MILEAGE MNGFOA CONF		127690	09272024	0153.6335		TRAINING	FINANCE
		158.12								
1007079	10/11/2024		116845 CADY BUSINESS TECHNOLOGIES INC							
		584.64	OCT PHONE SERVICE		127785	102252	0192.6321		TELEPHONE	DATA PROCESSING
		39.00	OCT REMOTE MEETING SOFTWARE		127786	102253	0192.6405		OFFICE & DATA PROCESSING EQUIP	DATA PROCESSING
		623.64								
1007080	10/11/2024		117439 ENGLAND, JORDAN							
		12.29	9.13.24 CULVERS		127764	09132024	0211.6335		TRAINING	POLICE PROTECTION
		12.29								
1007081	10/11/2024		115643 GARDNER, CORY							
		180.00	10.3.24 SOLES PUT ON BOOTS		127765	001346	0211.6231		UNIFORMS & TURN-OUT GEAR	POLICE PROTECTION
		180.00								
1007082	10/11/2024		119638 O'REILLY AUTO PARTS							
		.46-	EARLY PAY DISCOUNT		127778	6193-178201	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		22.98	BAR OIL		127778	6193-178201	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
		.09-	EARLY PAY DISCOUNT		127779	6193-178613	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		4.47	DRAIN VALVE		127779	6193-178613	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		.37-	EARLY PAY DISCOUNT		127783	6193-179109	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE

CITY OF RAMSEY
 Council Check Register by GL
 Council Check Register and Summary

10/3/2024 -- 10/16/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
1007082	10/11/2024		119638 O'REILLY AUTO PARTS						Continued...	
		18.27	TRUCK #698		127783	6193-179109	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.35-	EP DISCOUNT TAKEN		127789	6193-178588	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		67.50	POLICE #361		127789	6193-178588	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		16.72-	EARLY PAY DISCOUNT		127790	6193-178604	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		836.16	POLICE #361		127790	6193-178604	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.94-	EARLY PAY DISCOUNT		127791	6193-178730	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		97.00	POLICE #361		127791	6193-178730	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		.35-	EARLY PAY DISCOUNT		127792	6193-178825	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		17.54	POLICE #311		127792	6193-178825	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.20-	EARLY PAY DISCOUNT		127793	6193-178943	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		60.20	UTILITIES #612		127793	6193-178943	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		60.20-	RETURN- BRAKE PADS		127794	6193-178941	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.20-	EARLY PAY DISCOUNT		127795	6193-178940	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		120.40	UTILITIES #612		127795	6193-178940	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1.20-	EARLY PAY DISCOUNT		127796	6193-178971	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		60.20	UTILITIES TRK. #612		127796	6193-178971	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		<u>1,219.64</u>								
1007083	10/11/2024		111488 POPP.COM INC							
		98.91	POPP COMM-CITY MONTHLY PHONE		127788	992850688	0192.6321		TELEPHONE	DATA PROCESSING
		63.73-	PREVIOUS BALANCE		127788	992850688	0192.6321		TELEPHONE	DATA PROCESSING
		94.78-	POPP-RAMP-PHONE		127788	992850688	9240.6321		TELEPHONE	PARKING RAMP MAINTENANCE
		91.28	POPP-YOUTHFIRST-PHONE		127788	992850688	9410.6315	00041012	MISCELLANEOUS PROFESSIONAL SERRALF FUNDED PROJECTS	
		<u>31.68</u>								
1007084	10/11/2024		115841 PULLAR, ROBERT							
		13.81	10.7.24 WILLY MCCOYS		127767	10102024	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		15.70	10.8.24 PAPPY'S CAFE		127767	10102024	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		<u>29.51</u>								
1007085	10/11/2024		119662 SIEDOW, EMMAH							
		10.00	10.2.24 PARKING BCA CONFERENCE		127768	10022024	0211.6335		TRAINING	POLICE PROTECTION
		<u>10.00</u>								
1007086	10/11/2024		116702 TORSETH, JEMMA							
		9.50	10.1.24 BCA CONFERENCE PARKING		127769	10022024	0211.6335		TRAINING	POLICE PROTECTION
		9.00	10.2.24 PARKING BCA CONFERENCE		127769	10022024	0211.6335		TRAINING	POLICE PROTECTION
		<u>18.50</u>								
1007087	10/11/2024		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC							

Council Check Register by GL
Council Check Register and Summary

10/3/2024 - 10/16/2024

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
1007087	10/11/2024		111137 WRIGHT HENNEPIN COOPERATIVE ELECTRIC						Continued...	
		57.95	FIRE ALARM MONITORING		127773	150-1681-6340	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDING
						OCT 2024				
		52.95	PW FIRE PANEL MONT/TEST		127774	150-1681-4280	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
						OCT 2024				
		52.95	FS#2 FIRE PANEL MONIT		127774	150-1681-4280	0220.6489		OTHER CONTRACTED SERVICES	FIRE PROTECTION
						OCT 2024				
		37.45	7550 SUNWOOD MONITORING		127774	150-1681-4280	0194.6489		OTHER CONTRACTED SERVICES	GENERAL GOVERNMENT BUILDING
						OCT 2024				
		36.90	PW MONITORING		127774	150-1681-4280	0311.6489		OTHER CONTRACTED SERVICES	STREET MAINTENANCE
						OCT 2024				
		48.95	RAMP FIRE PANEL TEST/MONIT		127774	150-1681-4280	9240.6315		MISCELLANEOUS PROFESSIONAL SERPARKING RAMP MAINTENANCE	
						OCT 2024				
		27.95	YOUTH FIRST FIRE PANEL MONIT		127774	150-1681-4280	9410.6315	00041012	MISCELLANEOUS PROFESSIONAL SERRALF FUNDED PROJECTS	
						OCT 2024				
		<u>315.10</u>								
98101124	10/11/2024		115568 ALERUS FINANCIAL NA							
		9,495.64			127755	10092414494114	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		<u>9,495.64</u>								
98101524	10/15/2024		108768 COMDATA NETWORK INC							
		34.98	AMAZON - EXT CORD/SURGE PROTEC		127875	SEPT 2024	0141.6249		MISCELLANEOUS OPERATING SUPPLYELECTIONS	
						SCHMITZ				
		44.94	COBORNS - CC MEALS		127875	SEPT 2024	0111.6249		MISCELLANEOUS OPERATING SUPPLYMAYOR AND COUNCIL	
						SCHMITZ				
		112.63	DD - ACAPULCO CC MEALS		127875	SEPT 2024	0111.6249		MISCELLANEOUS OPERATING SUPPLYMAYOR AND COUNCIL	
						SCHMITZ				
		9.95	OP FOR AIRSOFT-AIR FOR TSHIRT		127876	SEPT 2024	0280.6281		SMALL TOOLS & MINOR EQUIPMENT	COMMUNITY ORIENTING POLICING
						DAHLBERG				
		95.54	PP BACK DEFENS-DEVINE SUSPENDS		127877	SEPT 2024 BLUML	0211.6231		UNIFORMS & TURN-OUT GEAR	POLICE PROTECTION
		452.85	WEATHERTECH-3 NEW SQUADS		127877	SEPT 2024 BLUML	0211.6550		MOTOR VEHICLES	POLICE PROTECTION
		300.00	BCA TRAINING EDUCATION-JT CONF		127878	SEPT 2024	0211.6335		TRAINING	POLICE PROTECTION
						TORSETH				
		75.00	TLO TRANSUNION - ONLINE INVEST		127879	SEPT 2024	0211.6315		MISCELLANEOUS PROFESSIONAL SERPOLICE PROTECTION	
						FRANKFURTH				
		805.00	MN CHIEFS OF POLICE - J DIXON		127879	SEPT 2024	0211.6335		TRAINING	POLICE PROTECTION
						FRANKFURTH				
		27.58	ANOKA COUNTY - VEHICLE TITLE		127879	SEPT 2024	0243.6249		MISCELLANEOUS OPERATING SUPPLYIMPOUND LOT MAINTENANCE	
						FRANKFURTH				
		37.14	COBORNS - REC. DAY BEVS		127880	SEPT 2024	9604.6249		MISCELLANEOUS OPERATING SUPPLYRECYCLING FUND	

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
98101524	10/15/2024		108768 COMDATA NETWORK INC						Continued...	
						ANDERSON				
		5.19	ECM - APG UNION SUBSCRIPTION		127881	SEPT 2024	9230.6451		MEMBERSHIP DUES	ECONOMIC DEVELOPMENT AUTHO
						SULLIVAN				
		467.00	MNAPA CONF - LARSON		127882	SEPT 2024	0191.6335		TRAINING	PLANNING & ZONING
						LARSON				
		467.00	MNAPA CONF - MARTIN		127882	SEPT 2024	0191.6335		TRAINING	PLANNING & ZONING
						LARSON				
		299.00	SKILLPATH - SWALCHICK		127882	SEPT 2024	0191.6335		TRAINING	PLANNING & ZONING
						LARSON				
		687.85	BULBSDEPOT-DIM BALLASTS		127883	SEPT 2024	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDING
		1,221.63	SHRM CP TRAINING N. LAUBACH		127884	SEPT 2024	0130.6335		TRAINING	ADMINISTRATION
						LASHER				
		150.00	MAGC-2024 FALL CONFERENCE		127884	SEPT 2024	0130.6335		TRAINING	ADMINISTRATION
						LASHER				
		264.00	SHRM MEMB. N. LAUBACH		127884	SEPT 2024	0130.6451		MEMBERSHIP DUES	ADMINISTRATION
						LASHER				
		272.46	ARROWWOOD-MNGFOA CONF LODGIING		127885	SEPT 2024	0153.6335		TRAINING	FINANCE
		217.00	TIGER TOUGH- SEAT COVERS		127886	SEPT 2024	0220.6257		OTHER VEHICLE PARTS	FIRE PROTECTION
						SCHIFERLI				
		16.29	AMAZON- COLD COMPRES- ICE PAC		127886	SEPT 2024	0220.6239		FIRST AID SUPPLIES	FIRE PROTECTION
						SCHIFERLI				
		294.99	FIREHOSEDIRECT- HOSE CONNECTIO		127886	SEPT 2024	0220.6281		SMALL TOOLS & MINOR EQUIPMENT	FIRE PROTECTION
						SCHIFERLI				
		73.98	PLOW PARTS PLUS- TOOL STRAP		127886	SEPT 2024	0220.6281		SMALL TOOLS & MINOR EQUIPMENT	FIRE PROTECTION
						SCHIFERLI				
		301.01	GASOLINE FUEL		127887	SEPT 2024	0220.6223		GASOLINE	FIRE PROTECTION
						FUEL				
		170.00	ORBIS WORLD-INFLATABLE GLOBES		127888	SEPT 2024	0452.6489		OTHER CONTRACTED SERVICES	PARK & RECREATION
						PROULX				
		6.63	MC HOTEL- LODGING REFUND		127888	SEPT 2024	0452.6451		MEMBERSHIP DUES	PARK & RECREATION
						PROULX				
		165.65	COUNTRY INN- CONFERENCE LODGIN		127888	SEPT 2024	0452.6451		MEMBERSHIP DUES	PARK & RECREATION
						PROULX				
		3.00	CTY MANKATO-CONFERENCE PARKING		127888	SEPT 2024	0452.6451		MEMBERSHIP DUES	PARK & RECREATION
						PROULX				
		75.91	FACEBOOK - REC PROGRAM ADS		127888	SEPT 2024	0452.6489		OTHER CONTRACTED SERVICES	PARK & RECREATION
						PROULX				
		163.43	DOMINOS-VOLUNTEER/STAFF MEAL		127888	SEPT 2024	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
						PROULX				

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
98101524	10/15/2024		108768 COMDATA NETWORK INC						Continued...	
		562.50	CHIPOTLE- HD STAFF LUNCH		127888	SEPT 2024 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		30.55	FACEBOOK- HD ADS		127888	SEPT 2024 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		29.95	BOBBY STEVE - ICE FOR HD		127888	SEPT 2024 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		28.96	COBORNS - HD REFRESHMENTS		127888	SEPT 2024 PROULX	0296.6249		MISCELLANEOUS OPERATING SUPPLY	HAPPY DAYS
		1,286.25	MN FIRE BOARD-TRAINING RECERTI		127889	SEPT 2024 KOHNER	0220.6335		TRAINING	FIRE PROTECTION
		25.96	COBORNS- RECRUIT INFO MEETING		127889	SEPT 2024 KOHNER	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
		63.81	COBORNS - RIBBON CUTTING BEVS		127890	SEPT 2024 RIVERBLOOD	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		420.00	MN FALL-FALL EXPO		127891	SEPT 2024 TURNER	0311.6335		TRAINING	STREET MAINTENANCE
		<u>9,752.35</u>								
99049737	10/11/2024		101306 IRS							
		20,357.59			127751	10092414494110	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		32,690.00			127762	1009241449418	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		<u>20,357.59</u>			127763	1009241449419	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		73,405.18								
99100924	10/9/2024		107885 DEPARTMENT OF LABOR AND INDUSTRY							
		7,471.58	SEPTEMBER 2024 SURCHARGE		127700	10092024	9101.2081		SURCHARGES-PERMITS	GENERAL FUND
		<u>149.43-</u>	SEPTEMBER 2024 SURCHARGE		127700	10092024	9101.4604		SURCHARGES	GENERAL FUND
		7,322.15								
99101124	10/11/2024		107962 TOTAL ADMINISTRATIVE SERV (DO NOT USE)							
		<u>728.00</u>			127752	10092414494111	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		728.00								
99101524	10/15/2024		100219 HOME DEPOT COMMERCIAL ACCT PROGRAM							
		178.68	9.30.24 MISC SUPPLIES		127860	10142024	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDING
		3.57-	EARLY PAY DISCOUNT		127860	10142024	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDING
		159.00	10.9.24 HEDGE TRIMMER		127860	10142024	0220.6281		SMALL TOOLS & MINOR EQUIPMENT	FIRE PROTECTION
		3.18-	EARLY PAY DISCOUNT		127860	10142024	0220.6281		SMALL TOOLS & MINOR EQUIPMENT	FIRE PROTECTION
		95.97	10.9.24 TEST KIT, STEP STONES		127860	10142024	0194.6281		SMALL TOOLS & MINOR EQUIPMENT	GENERAL GOVERNMENT BUILDING
		1.92-	EARLY PAY DISCOUNT		127860	10142024	0194.6281		SMALL TOOLS & MINOR EQUIPMENT	GENERAL GOVERNMENT BUILDING

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
99101524	10/15/2024	424.98	100219 HOME DEPOT COMMERCIAL ACCT PROGRAM						Continued...	
99101624	10/16/2024		100629 MN DEPT OF REV SALES TX							
		166.97	SEPT 2024 SALES,USE,TRANS TAX		127892	10162024	9101.4305		RENTAL FEES	GENERAL FUND
		2.28	SEPT 2024 SALES,USE,TRANS TAX		127892	10162024	9101.4328		ACCIDENT REPORTS	GENERAL FUND
		.85	SEPT 2024 SALES,USE,TRANS TAX		127892	10162024	9101.4609		OTHER MISCELLANEOUS REVENUES	GENERAL FUND
		666.59	SEPT 2024 SALES,USE,TRANS TAX		127892	10162024	9601.2082		SALES/USE TAX PAYABLE	WATER FUND
		5.19	SEPT 2024 SALES,USE,TRANS TAX		127892	10162024	9601.2085		ANOKA COUNTY TRANSIT TAX .25%	WATER FUND
		5.19	SEPT 2024 SALES,USE,TRANS TAX		127892	10162024	9601.2086		METRO TAX HOUSING .25%	WATER FUND
		15.57	SEPT 2024 SALES,USE,TRANS TAX		127892	10162024	9601.2087		METRO TAX TRANSPORTATION .75%	WATER FUND
		5.36	SEPT 2024 SALES,USE,TRANS TAX		127892	10162024	9604.4609		OTHER MISCELLANEOUS REVENUES	RECYCLING FUND
		868.00								
99240232	10/11/2024	266.72	100301 MN CHILD SUPPORT PAYMENT CNTR							
		266.72			127758	1009241449414	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
99511520	10/11/2024	15,636.77	100601 MN DEPT OF-REV WH							
		15,636.77			127761	1009241449417	9101.2172		STATE WITHHOLDING	GENERAL FUND
99770196	10/11/2024	31,234.47	100398 PUBLIC EMPLOYEES RETIREMENT ASSN							
		41,447.98			127759	1009241449415	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		72,682.45			127760	1009241449416	9101.2183		PERA-EMPLOYER	GENERAL FUND
99780927	10/11/2024	13,843.35	114790 GREAT WEST LIFE AND ANNUITY INS CO							
		13,843.35			127753	10092414494112	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
99782153	10/11/2024	4,543.97	114790 GREAT WEST LIFE AND ANNUITY INS CO							
		4,543.97			127754	10092414494113	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
99856927	10/11/2024	1,953.08	100223 ICMA RETIREMENT TRUST 457							
		1,953.08			127750	1009241449411	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		695,038.81	Grand Total						Payment Instrument Totals	

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<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>	<u>Business Unit</u>
		695,038.81	Grand Total							
							<u>Payment Instrument Totals</u>			
							Checks		480,617.81	
							EFT Payments		210,922.64	
							A/P ACH Payment		<u>3,498.36</u>	
							Total Payments		695,038.81	

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Payee		Stub	Document				Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
119144	ADVANCED ENGINEERING AND ENV SERV (AE2S)		PV	127862	001	00999	10/8/2024	98167	22,004.79		119144	ADVANCED ENGINEERING AND ENV SERV (AE2S)
	ADVANCED ENGINEERING AND ENV SERV 4050 GARDEN VIEW DRIVE STE 200 GRAND FORKS ND 58201			Summary Total					22,004.79			
				Payment Amount					22,004.79			
121283	ALPINE ACRES ASSOCIATION C/O GASSEN CO		PV	127854	001	00999	10/7/2024	10072024 IP 24-02	1,935.40		121283	ALPINE ACRES ASSOCIATION C/O GASSEN CO
	ALPINE ACRES ASSOCIATION C/O GASSEN CO 6438 CITY WEST PARKWAY EDEN PRAIRIE MN 55344			Summary Total					1,935.40			
				Payment Amount					1,935.40			
102953	AMERIGAS OF ANOKA		PV	127817	001	00999	9/30/2024	806070571	35.10		102953	AMERIGAS OF ANOKA
	AMERIGAS OF ANOKA P O BOX 660288 DALLAS TX 75266-0288			Summary Total					35.10			
				Payment Amount					35.10			
100052	ANOKA POLICE DEPARTMENT		PV	127897	001	00999	10/11/2024	09 2024	1,600.00		100052	ANOKA POLICE DEPARTMENT
	ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303			Summary Total					1,600.00			
				Payment Amount					1,600.00			

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Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number Name
100063 ASPEN MILLS		PV 127823 001 00999	10/3/2024	340391	45.70		100063 ASPEN MILLS
ASPEN MILLS		Summary Total			45.70		
8201 C CENTRAL AVE NE		PV 127824 001 00999	10/3/2024	340317	331.55		
SPRING LAKE PARK MN 55432		Summary Total			331.55		
		PV 127858 001 00999	10/9/2024	340684	1,927.16		
		Summary Total			1,927.16		
		PV 127863 001 00999	10/10/2024	340782	366.01		
		Summary Total			366.01		
		Payment Amount			2,670.42		
100306 BUREAU OF CRIMINAL APPREHENSION		PV 127850 001 00999	9/29/2024	37343	75.00		100306 BUREAU OF CRIMIN/ APPREHENSION
BCA TRAINING		Summary Total			75.00		
1430 MARYLAND AVENUE EAST		PV 127851 001 00999	9/30/2024	00000823402	1,560.00		
ST PAUL MN 55106		Summary Total			1,560.00		
		Payment Amount			1,635.00		
113133 CALIBER HOMES INC	REF ERO ESC 17620 RHINESTONE	PV 127797 001 00999	10/10/2024	A 120882	6,500.00		113133 CALIBER HOMES INC
CALIBER HOMES INC		Summary Total			6,500.00		
20123 NOWTHEN BLVD NW ELK RIVER MN 55330		Payment Amount			6,500.00		

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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Name
117280	CENTRA HOMES	REF ERO ESC 7606 148TH TRAIL	PV 127738 001 00999	10/7/2024	A 120871	1,500.00		117280	CENTRA HOMES
	CENTRA HOMES 11460 ROBINSON DRIVE NW COON RAPIDS MN 55433				Summary Total	1,500.00			
					Payment Amount	1,500.00			
117280	CENTRA HOMES	REF ERO ESC 7626 148TH TRAIL	PV 127739 001 00999	10/7/2024	A 120872	1,500.00		117280	CENTRA HOMES
	CENTRA HOMES 11460 ROBINSON DRIVE NW COON RAPIDS MN 55433				Summary Total	1,500.00			
					Payment Amount	1,500.00			
117573	CHRAVE DAVIS LLC		PV 127861 001 00999	10/4/2024	2408-2113-9671	5,107.90		117573	CHRAVE DAVIS LLC
	CHRAVE DAVIS LLC 7400 149TH LANE NW RAMSEY MN 55303				Summary Total	5,107.90			
					Payment Amount	5,107.90			
119134	CINTAS (FIRST AID VENDOR)		PV 127808 001 00999	10/1/2024	5232638657	179.36		119134	CINTAS (FIRST AID VENDOR)
	CINTAS PO BOX 631025 CINCINNATI OH 45263-1025				Summary Total	179.36			
					Payment Amount	179.36			

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Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number Name
100167 CORNERSTONE FORD CORNERSTONE FORD 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330	EP DISCOUNT TAKEN	PV 127908 001 00999	10/7/2024	15476627	154.80		100167 CORNERSTONE FORD
		Summary Total			154.80		
	EP DISCOUNT TAKEN	PV 127909 001 00999	9/30/2024	15475824	64.72		
		Summary Total			64.72		
	EP DISCOUNT TAKEN	PV 127910 001 00999	10/7/2024	15476624	413.74		
		Summary Total			413.74		
		Payment Amount			633.26		
117759 CORRECTIVE ASPHALT MATERIALS LLC CORRECTIVE ASPHALT MATERIALS LLC 300 DANIEL BOONE TRAIL SOUTH ROXANA IL 62087	FINAL PAYAPP 1 2024 PVMT REJUV	PV 127864 001 09101	10/15/2024	24-09 FINAL	250,525.44		117759 CORRECTIVE ASPH/ MATERIALS LLC
		Summary Total			250,525.44		
		Payment Amount			250,525.44		
114117 CRAWFORD'S EQUIPMENT INC CRAWFORD'S EQUIPMENT INC 4898 HIGHWAY 95 NW CAMBRIDGE MN 55008		PV 127907 001 00999	9/26/2024	01-97420	223.96		114117 CRAWFORD'S EQUIP INC
		Summary Total			223.96		
		Payment Amount			223.96		
120919 CREATIVE HOMES CREATIVE HOMES 707 COMMERCE DRIVE STE 410	REF ERO ESC 7442 171ST LANE NW	PV 127798 001 00999	10/10/2024	A 121051	1,500.00		120919 CREATIVE HOMES
		Summary Total			1,500.00		
	REF ERO ESC 7448 171ST LANE NW	PV 127799 001 00999	10/10/2024	A 121073	1,500.00		

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	WOODBURY MN 55125		Summary Total			1,500.00			
		REF ERO ESC 7459	PV 127800 001 00999	10/10/2024	A 121023	1,500.00			
		171ST LANE NW							
			Summary Total			1,500.00			
			Payment Amount			4,500.00			
113734	CURT KRIENS CONSTRUCTION		PV 127748 001 00999	10/4/2024	10042024	506.00		113734	CURT KRIENS CONSTRUCTION
	CURT KRIENS CONSTRUCTION		Summary Total			506.00			
	15740 AZURITE COURT								
	RAMSEY MN 55303		Payment Amount			506.00			
104026	DIVERSIFIED PAVING INC		PV 127749 001 00999	7/3/2024	1659	2,500.00		104026	DIVERSIFIED PAVIN INC
	DIVERSIFIED PAVING INC		Summary Total			2,500.00			
	23633 66TH AVE								
	ST AUGUSTA MN 56301		Payment Amount			2,500.00			
111093	DOUGLAS KERR UNDERGROUND LLC	FINAL PAYAPP 6	PV 127866 001 09435	10/15/2024	23-05 #6 FINAL	15,955.62		111093	DOUGLAS KERR UNDERGROUND LL
	DOUGLAS KERR UNDERGROUND LLC	BARTHEL'S RUM RI	PV 127866 002 09435	10/15/2024	23-05 #6 FINAL	2,342.37			
		BARTHEL'S RUM RI	Summary Total			18,297.99			
	P O BOX 85		PV 127867 001 09214	10/15/2024	23-19 #6	30,172.24			
	MORA MN 55051	PAYAPP 6 COR INFRA IMPROV							

CITY OF RAMSEY
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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name	
Summary Total									30,172.24				
Payment Amount									48,470.23				
106565	DRYDEN EXCAVATING		PV	127720	001	00999	9/24/2024	338	26,718.48		106565	DRYDEN EXCAVATING	
	DRYDEN EXCAVATING 6700 VIKING BLVD NW NOWTHEN MN 55303		Summary Total									26,718.48	
Payment Amount									26,718.48				
104267	ELITE SANITATION	Fall Recycling Day Event	PV	127828	001	00999	10/1/2024	31073	130.50		104267	ELITE SANITATION	
	ELITE SANITATION PO BOX 526 ELK RIVER MN 55330		Summary Total									130.50	
Payment Amount									130.50				
115231	EVERGREEN RECYCLING	Fall Recycling Day Event	PV	127829	001	00999	9/30/2024	3558B	3,097.00		115231	EVERGREEN RECYC	
	EVERGREEN RECYCLING 53465 FOREST BLVD RUSH CITY MN 55069		Summary Total									3,097.00	
Payment Amount									3,097.00				
121086	EXQUISITE STONE		PV	127821	001	00999	7/19/2024	6991-1	2,925.92		121086	EXQUISITE STONE	
	EXQUISITE STONE 9784 HWY 10 NW ELK RIVER MN 55330		Summary Total									2,925.92	

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Itm	Company Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name	
Payment Amount									2,925.92				
121285	GLOBAL INDUSTRIAL		PV	127825	001	00999	10/4/2024	122449685	7,486.61		121285	GLOBAL INDUSTRIAL	
	GLOBAL INDUSTRIAL		Summary Total							7,486.61			
	29833 NETWORK PLACE		Payment Amount							7,486.61			
	CHICAGO IL 60673-1298												
119688	GMH ASPHALT CORPORATION	PAYAPP 3 NE RAMSEY ST RECON	PV	127868	001	09435	10/15/2024	24-03 #3	520,720.55		119688	GMH ASPHALT CORPORATION	
	GMH ASPHALT CORPORATION	PAYAPP 3 NE RAMSEY ST RECON	PV	127868	002	09435	10/15/2024	24-03 #3	14,432.88				
	9180 LAKETOWN ROAD	PAYAPP 3 NE RAMSEY ST RECON	PV	127868	003	09435	10/15/2024	24-03 #3	195,240.06				
	CHASKA MN 55318		Summary Total							730,393.49			
			Payment Amount							730,393.49			
110568	GREEN VALLEY GREENHOUSE		PV	127898	001	00999	8/26/2024	220000109710	104.93		110568	GREEN VALLEY GREENHOUSE	
	GREEN VALLEY GREENHOUSE		Summary Total							104.93			
	6530 GREEN VALLEY ROAD		Payment Amount							104.93			
	RAMSEY MN 55303												
116743	GWORKS		PV	127820	001	00999	10/3/2024	2019-25224	579.00		116743	GWORKS	
	GWORKS		Summary Total							579.00			
	PO BOX 847636		Payment Amount							579.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
						8,269.82			
121293	KERNER, RICHARD AND THERESA	REF ERO ESC 17667 RHINESTONE	PV 127857 001 00999	10/11/2024	A 120402	1,500.00		121293	KERNER, RICHARD THERESA
	RICHARD AND THERESA KERNER 17667 RHINSTONE ST NW RAMSEY MN 55303				Summary Total	1,500.00			
					Payment Amount	1,500.00			
120359	LANGUAGE LINE SERVICES INC		PV 127845 001 00999	9/30/2024	11414806	38.11		120359	LANGUAGE LINE SERVICES INC
	LANGUAGE LINE SERVICES INC PO BOX 202564 DALLAS TX 75320-2564				Summary Total	38.11			
					Payment Amount	38.11			
100256	LANO EQUIPMENT INC		PV 127818 001 00999	9/30/2024	02-1107233	375.00		100256	LANO EQUIPMENT
	LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303				Summary Total	375.00			
			PV 127905 001 00999	10/9/2024	02-1109516	168.93			
					Summary Total	168.93			
					Payment Amount	543.93			
119352	LEE, JENNIFER		PV 127826 001 00999	9/30/2024	9	200.00		119352	LEE, JENNIFER
	JENNIFER LEE 12157 COTTONWOOD ST NW COON RAPIDS MN 55448				Summary Total	200.00			

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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
						200.00			
100268	LRRWMO CITY OF ANOKA		PV 127915 001 00999	9/30/2024	636	713.00		100268	LRRWMO CITY OF ANOKA
	LRRWMO CITY OF ANOKA 2015 FIRST AVENUE ANOKA MN 55303					Summary Total	713.00		
						Payment Amount	713.00		
100268	LRRWMO CITY OF ANOKA		PV 127916 001 00999	9/30/2024	640	325.00		100268	LRRWMO CITY OF ANOKA
	LRRWMO CITY OF ANOKA 2015 FIRST AVENUE ANOKA MN 55303					Summary Total	325.00		
						Payment Amount	325.00		
121286	LUCK, CHARLES JOSEPH		PV 127830 001 00999	10/4/2024	0078	200.00		121286	LUCK, CHARLES JOSEPH
	CHARLES JOSEPH LUCK 1489 23RD AVE NW UNIT 1 NEW BRIGHTON MN 55112					Summary Total	200.00		
						Payment Amount	200.00		
121100	M D HEIDERSCHIED YOUR HOUSE DOCTOR		PV 127719 001 00999	10/3/2024	38-1	750.00		121100	M D HEIDERSCHIED YOUR HOUSE DOCTOR
	M D HEIDERSCHIED YOUR HOUSE DOCTOR 16525 HWY 65 NE STE 10 HAM LAKE MN 55304					Summary Total	750.00		

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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
100293	MIDC ENTERPRISES		PV 127701 001 00999	9/26/2024	I0051961	700.24		100293	MIDC ENTERPRISES
	MIDC ENTERPRISES					700.24			
	1450 WEST COUNTY ROAD C		PV 127715 001 00999	9/20/2024	I0051962	356.27			
	ROSEVILLE MN 55113					356.27			
			PV 127899 001 00999	10/2/2024	I0051993	615.46			
						615.46			
						1,671.97			
118388	MITCHELL 1		PV 127813 001 00999	9/23/2024	IB31582370	80.00		118388	MITCHELL 1
	MITCHELL 1					80.00			
	25029 NETWORK PLACE					80.00			
	CHICAGO IL 60673-1250					80.00			
100345	NAPA AUTO PARTS ELK RIVER		PV 127840 001 00999	10/8/2024	266860	53.42		100345	NAPA AUTO PARTS ELK RIVER
	NAPA AUTO PARTS ELK RIVER					53.42			
	17137 YALE STREET NW		PV 127904 001 00999	10/10/2024	267156	41.72			
	P O BOX 1041					41.72			
	ELK RIVER MN 55330					95.14			
100360	NORTH STAR TOWING INC		PV 127844 001 00999	9/4/2024	96572	124.00		100360	NORTH STAR TOWING INC
	NORTH STAR TOWING INC					124.00			

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 Bank Account 999.1010 CASH IN BANK 00002224
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Item Number	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	833 NORTH STREET ANOKA MN 55303							124.00			
											Payment Amount
								124.00			
108613	NORTHWEST ASPHALT INC	PAYAPP 3 XKIMO ST SURF IMPROV	PV	127873 001	09402	10/15/2024	24-05 #3	89,792.70		108613	NORTHWEST ASPH. INC
	NORTHWEST ASPHALT INC	PAYAPP 3 XKIMO ST SURF IMPROV	PV	127873 002	09402	10/15/2024	24-05 #3	54,003.89			
	1451 STAGECOACH ROAD	PAYAPP 3 XKIMO ST SURF IMPROV	PV	127873 003	09402	10/15/2024	24-05 #3	5,855.33			
	SHAKOPEE MN 55379-2797	PAYAPP 3 XKIMO ST SURF IMPROV	PV	127873 004	09402	10/15/2024	24-05 #3	660.25			
		PAYAPP 3 XKIMO ST SURF IMPROV	PV	127873 005	09402	10/15/2024	24-05 #3	6,001.86			
											Summary Total
								156,314.03			
								156,314.03			Payment Amount
112959	PREMIUM WATERS INC		PV	127735 001	00999	9/30/2024	621331-09-24	38.88		112959	PREMIUM WATERS
	PREMIUM WATERS INC P O BOX 9128										Summary Total
			PV	127736 001	00999	9/30/2024	621332-09-24	14.04			
	MINNEAPOLIS MN 55480-9128										Summary Total
								14.04			
								52.92			Payment Amount
121282	RANNOW, KENNETH AND JANE	REF ERO ESC 17556 RHINESTONE	PV	127743 001	00999	10/7/2024	A 120274	1,500.00		121282	RANNOW, KENNET JANE
	KENNETH AND JANE RANNOW 17556 RHINESTONE ST NW RAMSEY MN 55303										Summary Total
								1,500.00			

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
									1,500.00			
121170	RIDGEWAY AND ASSOCIATES		PV	127843	001	00999	9/30/2024	2934	1,820.00		121170	RIDGEWAY AND ASSOCIATES
	RIDGEWAY AND ASSOCIATES 1030 COUNTY ROAD E WEST #140 SHOREVIEW MN 55126								Summary Total	1,820.00		
									Payment Amount	1,820.00		
119959	ROCKET CITY CAR WASH		PV	127894	001	00999	10/10/2024	20	99.95		119959	ROCKET CITY CAR W
	ROCKET CITY CAR WASH 14101 ST FRANCIS BLVD NW RAMSEY MN 55303								Summary Total	99.95		
			PV	127895	001	00999	10/10/2024	22	99.95			
									Summary Total	99.95		
			PV	127896	001	00999	10/10/2024	21	99.95			
									Summary Total	99.95		
									Payment Amount	299.85		
121290	ROZUMALSKI, FRED		PV	127831	001	00999	10/9/2024	001	500.00		121290	ROZUMALSKI, FRED
	ROZUMALSKI, FRED 951 NASON HILL ROAD MARINE ON ST CROIX MN 55047								Summary Total	500.00		
									Payment Amount	500.00		
100456	ST CROIX RECREATION FUN PLAYGROUNDS		PV	127707	001	00999	9/23/2024	22088	2,741.58		100456	ST CROIX RECREATI FUN PLAYGROUNDS

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 Payment Instrument Check Payment
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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	ST CROIX RECREATION FUN PLAYGROUNDS INC 1826 TOWER DRIVE W STILLWATER MN 55082								2,741.58			
									Summary Total			
									Payment Amount			
108522	TOTAL CONTROL SYSTEMS, INC		PV	127847	001	00999	10/4/2024	11359	540.00		108522	TOTAL CONTROL SYSTEMS, INC
	TOTAL CONTROL SYSTEMS, INC P O BOX 40 STANCHFIELD MN 55080								Summary Total			
			PV	127849	001	00999	10/7/2024	11385	2,210.87			
									Summary Total			
									Payment Amount			
121288	TWIN CITIES UTILITIES LLC	PAYAPP 1 FORD BROOKS DRAINAGE	PV	127874	001	09605	10/15/2024	24-04 #1	66,342.00		121288	TWIN CITIES UTILITIES LLC
	TWIN CITIES UTILITIES LLC 38547 HOLM AVE NORTH BRANCH MN 55056								Summary Total			
									Payment Amount			
120500	UNLIMITED SUPPLIES INC		PV	127902	001	00999	10/9/2024	475772	7.25		120500	UNLIMITED SUPPLIES INC
	UNLIMITED SUPPLIES INC 13021 16TH AVE N PLYMOUTH MN 55441								Summary Total			
			PV	127914	001	00999	9/15/2024	475479	135.00			
									Summary Total			
									Payment Amount			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document				Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier	
			Ty	Number	Itm	Co					Number	Name
119268	US HOME LLC	REF ERO ESC 8443 152ND CIR NW	PV	127740	001	00999	10/7/2024	A 120941	1,500.00		119268	US HOME LLC
	US HOME LLC			Summary Total					1,500.00			
	16355 36TH AVENUE N SUITE 100	REF ERO ESC 8444 151ST LANE NW	PV	127741	001	00999	10/7/2024	A 120859	1,500.00			
	PLYMOUTH MN 55446			Summary Total					1,500.00			
		REF ERO ESC 15199 MARMOSET ST	PV	127742	001	00999	10/7/2024	A 120902	1,500.00			
				Summary Total					1,500.00			
				Payment Amount					4,500.00			
				Total Amount to be Processed					2,612,629.29			
				Total Number of Payments to be Processed					56			

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 Originator JMORRISON
 Payment Instrument T A/P ACH Payment
 Pay Through Date 10/23/2024

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Number	Supplier Name
111610	A DYNAMIC DOOR CO. INC.		PV	127717	001	00999	10/2/2024	22410022	201.88		111610	A DYNAMIC DOOR CO. INC.
	A DYNAMIC DOOR CO. INC. 4588 194TH AVENUE NE EAST BETHEL MN 55092								Summary Total	201.88		
			PV	127718	001	00999	10/2/2024	22410021	554.18			
									Summary Total	554.18		
			PV	127852	001	00999	10/9/2024	22410081	1,043.14			
									Summary Total	1,043.14		
									Payment Amount	1,799.20		
100017	AIRGAS USA, LLC		PV	127814	001	00999	9/27/2024	9154164896	190.22		100017	AIRGAS USA, LLC
	AIRGAS USA LLC P O BOX 734445 CHICAGO IL 60673-4445								Summary Total	190.22		
									Payment Amount	190.22		
117343	AMAZON CAPITAL SERVICES INC		PV	127704	001	00999	9/30/2024	133G-XX3Y-VYJ4	296.01		117343	AMAZON CAPITAL SERVICES INC
	AMAZON CAPITAL SERVICES INC PO BOX 035184 SEATTLE WA 98124-5184	9/16/24-9/29/24 billing							Summary Total	296.01		
			PV	127706	001	00999	9/30/2024	1D9N-VGDM-V9Q3	33.89			
									Summary Total	33.89		
			PV	127721	001	00999	9/30/2024	1141-XM6K-RL1L	562.08			
									Summary Total	562.08		
			PV	127805	001	00999	9/30/2024	1J1Y-6YK1-WL3X	54.99			
									Summary Total	54.99		
			PV	127832	001	00999	9/30/2024	19NG-GLKC-VNHG	89.92			

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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
			Summary Total			89.92			
			PV 127841 001 00999	9/30/2024	1LNL-FKCD-WHFT	24.45			
			Summary Total			24.45			
			Payment Amount			1,061.34			
100026	ANDERSON IRRIGATION		PV 127709 001 00999	9/30/2024	183949	600.00		100026	ANDERSON IRRIGAT
	ANDERSON IRRIGATION		Summary Total			600.00			
	27066 103RD STREET NW		PV 127710 001 00999	9/30/2024	183942	830.14			
	ZIMMERMAN MN 55398		Summary Total			830.14			
			PV 127711 001 00999	9/30/2024	183943	1,297.02			
			Summary Total			1,297.02			
			PV 127712 001 00999	9/30/2024	183941	1,962.19			
			Summary Total			1,962.19			
			PV 127713 001 00999	9/30/2024	183939	1,762.08			
			Summary Total			1,762.08			
			PV 127714 001 00999	9/30/2024	183938	3,301.99			
			Summary Total			3,301.99			
			PV 127801 001 00999	9/30/2024	183940	994.15			
			Summary Total			994.15			
			PV 127901 001 00999	9/30/2024	183937	4,252.40			
			Summary Total			4,252.40			
			Payment Amount			14,999.97			
100029	ANOKA AREA CHAMBER OF COMMERCE	2024 dues	PV 127722 001 00999	10/1/2024	33567	480.00		100029	ANOKA AREA CHAME OF COMMERCE
	ANOKA AREA CHAMBER OF COMMERCE		Summary Total			480.00			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	12 BRIDGE SQUARE ANOKA MN 55303					480.00			
		Payment Amount				480.00			
106346	BAUER BUILT INCORPORATED		PV 127839 001 00999	10/8/2024	940114278	613.08		106346	BAUER BUILT INCORPORATED
	BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR NE BLAINE MN 55449					613.08			
		Summary Total				613.08			
		Payment Amount				613.08			
103641	BOYER TRUCKS		PV 127734 001 00999	10/4/2024	093P21871	1,222.68		103641	BOYER TRUCKS
	BOYER TRUCKS P O BOX 335 BRIGHTON CO 80601					1,222.68			
		Summary Total				1,222.68			
			PV 127835 001 00999	10/4/2024	093P22079	94.31			
		Summary Total				94.31			
		Payment Amount				1,316.99			
112663	CAPSTONE HOMES INC	REF ERO ESC 14416 QUINTANA ST	PV 127744 001 00999	10/7/2024	A 120994	1,500.00		112663	CAPSTONE HOMES
	CAPSTONE HOMES INC 14015 SUNFISH LAKE BLVD SUITE 400 RAMSEY MN 55303					1,500.00			
		Summary Total				1,500.00			
			PV 127745 001 00999	10/7/2024	A 120964	1,500.00			
		Summary Total				1,500.00			
			PV 127746 001 00999	10/7/2024	A 120976	1,500.00			
		Summary Total				1,500.00			
			PV 127747 001 00999	10/7/2024	A 120974	1,500.00			
		Summary Total				1,500.00			

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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	QUINTANA ST								
						Summary Total	1,500.00		
						Payment Amount	6,000.00		
111496	CENTRAL TURF AND IRRIGATION SUPPLY		PV 127702 001 00999	10/2/2024	66000267-00	328.94		111496	CENTRAL TURF AND IRRIGATION SUPPLY
	CENTRAL TURF AND IRRIGATION SUPPLY 8 WILLIAMS STREET ELMSFORD NY 10523					Summary Total	328.94		
						Payment Amount	328.94		
116197	CINTAS CORPORATION		PV 127731 001 00999	9/27/2024	4206652120	45.50		116197	CINTAS CORPORATION
	CINTAS CORPORATION CINTAS LOC #4K					Summary Total	45.50		
	P O BOX 650838 DALLAS TX 75265-0838		PV 127810 001 00999	10/3/2024	4207224270	65.18			
						Summary Total	65.18		
			PV 127911 001 00999	10/10/2024	4207922230	115.43			
						Summary Total	115.43		
						Payment Amount	226.11		
100141	DAVE PERKINS CONTRACTING INC		PV 127855 001 00999	10/8/2024	10859	27,394.18		100141	DAVE PERKINS CONTRACTING INC
	DAVE PERKINS CONTRACTING INC 19745 NOWTHEN BLVD NW	PAYAPP 4 HALLS DOVER ACRES REC	PV 127865 001 09435	10/15/2024	24-02 #4	19,219.66			
	ANOKA MN 55303-9655	PAYAPP 4 HALLS DOVER ACRES REC	PV 127865 002 09435	10/15/2024	24-02 #4	21,660.66			
		PAYAPP 4 HALLS DOVER	PV 127865 003 09435	10/15/2024	24-02 #4	1,899.60			

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	ACRES REC											
									42,779.92			
									70,174.10			
113306	DEFINITIVE TECHNOLOGY SOLUTIONS INC		PV	127846	001	00999	10/8/2024	INV280624	58.50		113306	DEFINITIVE TECHNOLOGY SOLUTIONS INC
	DEFINITIVE TECHNOLOGY SOLUTIONS INC								58.50			
	9401 JAMES AVENUE SOUTH SUITE 162											
	BLOOMINGTON MN 55431-2549								58.50			
100144	DEHN OIL COMPANY		PV	127815	001	00999	9/30/2024	110438	2,450.70		100144	DEHN OIL COMPANY
	DEHN OIL COMPANY								2,450.70			
	6735 141ST AVENUE NW								2,550.90			
	RAMSEY MN 55303								2,550.90			
									5,001.60			
116175	ECKBERG LAMMERS ATTORNEYS AT LAW	09 2024	PV	127856	001	00999	9/30/2024	09 2024	6,439.83		116175	ECKBERG LAMMERS ATTORNEYS AT LAW
	ECKBERG LAMMERS ATTORNEYS AT LAW								6,439.83			
	1809 NORTHWESTERN AVENUE											
	STILLWATER MN 55082								6,439.83			
100158	ECM PUBLISHERS INC		PV	127703	001	00999	9/27/2024	1017324	204.25		100158	ECM PUBLISHERS INC

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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD COON RAPIDS MN 55433		Summary Total			204.25			
			Payment Amount			204.25			
113321	FACTORY MOTOR PARTS CO FACTORY MOTOR PARTS CO BIN 139107 P O BOX 9107 MINNEAPOLIS MN 55480-9107		PV 127834 001 00999	10/3/2024	6-1682060	32.37		113321	FACTORY MOTOR PARTS CO
			Summary Total			32.37			
			Payment Amount			32.37			
100143	FERGUSON WATERWORKS # 2518 FERGUSON WATERWORKS 2516 P O BOX 802817 CHICAGO IL 60680-2817		PV 127724 001 00999	10/3/2024	0538284	503.99		100143	FERGUSON WATERWORKS # 2518
			Summary Total			503.99			
			Payment Amount			503.99			
100200	GOPHER STATE ONE CALL INC GOPHER STATE ONE CALL 7223 PARKWAY DRIVE SUITE 210 HANOVER MD 21076-1317		PV 127723 001 00999	9/30/2024	4090698	469.80		100200	GOPHER STATE ONE CALL INC
			Summary Total			469.80			
			Payment Amount			469.80			

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Payee		Stub	Document				Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
100650	GRAINGER		PV	127807	001	00999	10/7/2024	9272264194	141.60		100650	GRAINGER
	GRAINGER INC			Summary Total					141.60			
	DEPT. 806511127											
	PALATINE IL 60038-0001											
				Payment Amount					141.60			
112160	HOLIDAY COMPANIES		PV	127842	001	00999	10/1/2024	046801102400	212.50		112160	HOLIDAY COMPANIE
	HOLIDAY COMPANIES			Summary Total					212.50			
	6000 CLEARWATER DR STE 300											
	MINNETONKA MN 55343											
				Payment Amount					212.50			
119037	HOLSTAD & KNAAK, PLC	Sept Legal	PV	127725	001	00999	10/1/2024	10012024	4,150.00		119037	HOLSTAD & KNAAK,
	HOLSTAD & KNAAK, / NORTH STAR LAW GROUP			Summary Total					4,150.00			
	1295 BANDANA BLVD N STE 335											
	ST PAUL MN 55101											
				Payment Amount					4,150.00			
114068	IDEAL SERVICE INC		PV	127900	001	00999	9/30/2024	13069	555.00		114068	IDEAL SERVICE INC
	IDEAL SERVICE INC			Summary Total					555.00			
	P O BOX 244											
	ALEXANDRIA MN 56308											
				Payment Amount					555.00			
112475	INNOVATIVE OFFICE SOLUTIONS	S27569	PV	127804	001	00999	10/3/2024	IN4658953	202.05		112475	INNOVATIVE OFFIC SOLUTIONS

CITY OF RAMSEY
Create Payment Control Groups

Payment Group Control Number 3899
 Bank Account 999,1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument T A/P ACH Payment
 Pay Through Date 10/23/2024

Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	INNOVATIVE OFFICE SOLUTIONS LOCKBOX 131434 P O BOX 1414 MINNEAPOLIS MN 55480-1414		Summary Total			202.05			
			Payment Amount			202.05			
121237	KURILLA CONTRACTING KURILLA CONTRACTING 4450 HWY 25 N BUFFALO MN 55313	PAYAPP 2 WATERFRONT TRAIL IMPR	PV 127869 001 09805	10/15/2024	24-54 #2	27,084.50		121237	KURILLA CONTRACT
			Summary Total			27,084.50			
			Payment Amount			27,084.50			
100266	LOGIS LOCAL GOVERNMENT INFORMATION SYSTEMS ASS 5750 DULUTH STREET GOLDEN VALLEY MN 55422-4036		PV 127726 001 00999	10/1/2024	80047	5,755.50		100266	LOGIS
			Summary Total			5,755.50			
			PV 127727 001 00999	10/1/2024	80046	2,610.00			
			Summary Total			2,610.00			
			PV 127728 001 00999	10/1/2024	82008	1,150.92			
			Summary Total			1,150.92			
			PV 127729 001 00999	10/1/2024	80048	37,227.06			
			Summary Total			37,227.06			
			Payment Amount			46,743.48			
100283	MENARDS COON RAPIDS MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55448		PV 127708 001 00999	9/27/2024	27969	87.88		100283	MENARDS COON RA
			Summary Total			87.88			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Item Number	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name		
Payment Amount								87.88					
100284	MENARDS ELK RIVER		PV	127732	001 00999	9/24/2024	3077	150.20		100284	MENARDS ELK RIVER		
	MENARDS ELK RIVER		Summary Total					150.20					
	19521 EVANS STREET NW		PV	127893	001 00999	10/3/2024	3654	117.88					
	ELK RIVER MN 55330-1077		Summary Total					117.88					
Payment Amount								268.08					
100285	MET COUNCIL ENVIRONMENTAL SRV	Inv #1178110	PV	127705	001 00999	10/1/2024	0001178110	105,019.79		100285	MET COUNCIL ENVIRONMENTAL S		
	MET COUNCIL ENVIRONMENTAL SRV		Summary Total					105,019.79					
	P O BOX 856513		Payment Amount								105,019.79		
	MINNEAPOLIS MN 55485-6513												
119825	METRO CREATIVE GRAPHICS INC		PV	127802	001 00999	9/30/2024	326584	99.00		119825	METRO CREATIVE GRAPHICS INC		
	METRO CREATIVE GRAPHICS INC		Summary Total					99.00					
	PO BOX 2085		Payment Amount								99.00		
	LIVINGSTON NJ 07039												
108208	METRO PRODUCTS INC		PV	127836	001 00999	10/3/2024	182831	559.93		108208	METRO PRODUCTS		
	METRO PRODUCTS INC		Summary Total					559.93					
	7401 CENTRAL AVENUE NE		PV	127913	001 00999	10/10/2024	182946	77.74					
	FRIDLEY MN 55432		Summary Total					77.74					

CITY OF RAMSEY
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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
Payment Amount						637.67			
100289	METRO SALES INC		PV 127730 001 00999	10/1/2024	INV2616191	2,445.50		100289	METRO SALES INC
	METRO SALES INC ATTN: ACCOUNTS RECEIVABLE 250 N RIVER RIDGE CIRCLE SUITE 100 BURNSVILLE MN 55337		Summary Total			2,445.50			
Payment Amount						2,445.50			
101234	NORTH VALLEY, INC	PAYAPP 2 2024 NBRHD PVMT OVRLY	PV 127871 001 09435	10/15/2024	24-07 #2	589,132.70		101234	NORTH VALLEY, INC
	NORTH VALLEY, INC	PAYAPP 2 2024 NBRHD PVMT OVRLY	PV 127871 002 09435	10/15/2024	24-07 #2	7,504.63			
	20015 IGUANA STREET NW #100	PAYAPP 2 2024 NBRHD PVMT OVRLY	PV 127871 003 09435	10/15/2024	24-07 #2	627.62			
	NOWTHEN MN 55330	PAYAPP 2 2024 NBRHD PVMT OVRLY	PV 127871 004 09435	10/15/2024	24-07 #2	37,546.62			
Summary Total						634,811.57			
Payment Amount						634,811.57			
111090	NORTHDAL CONSTRUCTION	PAYAPP 6 WTR TRMT PLNT TRUNK	PV 127872 001 09601	10/15/2024	21-08 #6	627,558.75		111090	NORTHDAL CONSTRUCTION
	NORTHDAL CONSTRUCTION 9760 71ST STREET NE ALBERTVILLE MN 55301		Summary Total			627,558.75			
Payment Amount						627,558.75			
100363	NORTHERN SANITARY		PV 127716 001 00999	9/30/2024	209794	336.17		100363	NORTHERN SANITAF

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	SUPPLY CO											SUPPLY CO
	NORTHERN SANITARY SUPPLY CO								336.17			
	341 COON RAPIDS BLVD		PV	127853	001	00999	10/9/2024	209855	480.09			
	MINNEAPOLIS MN 55433								480.09			
									816.26			
115071	NORTHLAND OCCUPATIONAL HEALTH		PV	127918	001	00999	10/10/2024	23344	150.00		115071	NORTHLAND OCCUPATIONAL HEALTH
	NORTHLAND OCCUPATIONAL HEALTH								150.00			
	7533 SUNWOOD DRIVE NW		PV	127919	001	00999	10/10/2024	23355	250.00			
	SUITE 212								250.00			
	RAMSEY MN 55303								400.00			
110547	NORTHWEST LIGHTING SYSTEMS CO.		PV	127806	001	00999	10/4/2024	134818	527.17		110547	NORTHWEST LIGHTING SYSTEMS CO.
	NORTHWEST LIGHTING SYSTEMS CO.								527.17			
	736 CRAIG AVENUE								527.17			
	TRACY MN 56175								527.17			
121041	RED WING BUSINESS ADVANTAGE ACCOUNT		PV	127903	001	00999	10/10/2024	20241010114394	150.00		121041	RED WING BUSINESS ADVANTAGE ACCOUNT
	RED WING BUSINESS ADVANTAGE ACCOUNT								150.00			
	PO BOX 844329								150.00			
	DALLAS TX 75284-4329								150.00			

CITY OF RAMSEY
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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
116092	ROADKILL ANIMAL CONTROL		PV	127816	001	00999	9/30/2024	09302024	412.00		116092	ROADKILL ANIMAL CONTROL
	ROADKILL ANIMAL CONTROL 520 HAROLD DRIVE BURNSVILLE MN 55337								Summary Total	412.00		
									Payment Amount	412.00		
100431	SAFETY KLEEN CORPORATION		PV	127809	001	00999	10/3/2024	R003258468	110.97		100431	SAFETY KLEEN CORPORATION
	SAFETY KLEEN CORPORATION PO BOX 975201 DALLAS TX 75397-5201								Summary Total	110.97		
									Payment Amount	110.97		
100440	SHORT ELLIOT HENDRICKSON INC		PV	127917	001	00999	10/7/2024	475149	8,131.19		100440	SHORT ELLIOT HENDRICKSON INC
	SHORT ELLIOT HENDRICKSON INC P O BOX 64780 ST PAUL MN 55164-0780								Summary Total	8,131.19		
									Payment Amount	8,131.19		
108703	STERLING TROPHY		PV	127733	001	00999	10/1/2024	34111	19.50		108703	STERLING TROPHY
	STERLING TROPHY 3824 7TH AVENUE ANOKA MN 55303								Summary Total	19.50		
									Payment Amount	19.50		

Payment Group Control Number 3899
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument T A/P ACH Payment
 Pay Through Date 10/23/2024

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
110313	SUMMIT FIRE PROTECTION		PV	127822	001	00999	10/7/2024	2727220	154.18		110313	SUMMIT FIRE PROTECTION
	SUMMIT FIRE PROTECTION P O BOX 851675 MINNEAPOLIS MN 55485-1675							Summary Total	154.18			
								Payment Amount	154.18			
100485	TIMESAVER OFF SITE SECRETARIAL INC		PV	127803	001	00999	9/30/2024	M29532	1,248.38		100485	TIMESAVER OFF SITE SECRETARIAL INC
	TIMESAVER OFF SITE SECRETARIAL INC 21021 KAROLINE COURT N FOREST LAKE MN 55025							Summary Total	1,248.38			
								Payment Amount	1,248.38			
106351	WATER LABORATORIES, INC		PV	127848	001	00999	10/6/2024	10209	690.00		106351	WATER LABORATORIES, INC
	WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330							Summary Total	690.00			
								Payment Amount	690.00			
112318	WINTER EQUIPMENT COMPANY		PV	127833	001	00999	9/30/2024	IV60124	4,620.44		112318	WINTER EQUIPMENT COMPANY
	WINTER EQUIPMENT COMPANY 1900 JOSEPH LLOYD PARKWAY							Summary Total	4,620.44			

Payment Group Control Number 3899
 Bank Account 999.1010 CASH IN BANK 00002224
 Version LOGIS004V
 Originator JMORRISON
 Payment Instrument T A/P ACH Payment
 Pay Through Date 10/23/2024

..... Payee	Stub	.. Document	Due	Invoice	Payment	Discount Supplier
Number Name / Mailing Address	Message	Ty Number Itm Co	Date	Number	Amount	Taken	Number Name
WILLOUGHBY OH 44094							
					4,620.44		
					1,577,197.75		
					45		

Checks - 2,612,629.29

ACH - 1,577,197.75

total A/P 4,189,827.04

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-304

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF OCTOBER 3, 2024 THROUGH OCTOBER 16, 2024

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of October 3, 2024 through October 16, 2024 in the amount of \$5,134,857.58 and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period October 3, 2024 through October 16, 2024, in the amount of \$5,134,857.58.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

Mayor Kuzma
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Not Applicable

Title

Adopt Resolution #24-268 Approving Final Payment to Corrective Asphalt Materials, LLC. for Improvement Project #24-09, 2024 Pavement Rejuvenation Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Time Frame/Observations/Alternatives:

The final construction cost for this project was 4.5-percent higher than the contract amount due to an error in the engineer's estimate. Sufficient funds are available to pay the final construction cost.

Issuing final payment will be contingent on receipt of the following items from Corrective Asphalt Materials, LLC.:

1. IC-134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavit that all claims against Corrective Asphalt Materials, LLC. by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final payment to Corrective Asphalt Materials, LLC. for improvement project #24-09, 2024 Pavement Rejuvenation Improvements in the amount of \$250,525.44.

OutcomeAction:

Motion to adopt Resolution #24-268 approving final payment to Corrective Asphalt Materials, LLC. for improvement project #24-09, 2024 Pavement Rejuvenation Improvements in the amount of \$250,525.44.

Attachments

- Pay Resolution #24-268
- Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	10/17/2024 12:52 PM
Brian Hagen	Brian Hagen	10/17/2024 02:23 PM
Form Started By: Stacie Damjanovich		Started On: 09/19/2024 08:38 AM
Final Approval Date: 10/17/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-268

RESOLUTION APPROVING FINAL PAYMENT TO CORRECTIVE ASPHALT MATERIALS, LLC. OF SOUTH ROXANA, ILLINOIS FOR IMPROVEMENT PROJECT #24-09; 2024 PAVEMENT REJUVENATION IMPROVEMENTS, IMPROVEMENT PROJECT

WHEREAS, the City of Ramsey can most cost-effectively maximize the life of the bituminous pavement on public streets by applying pavement rejuvenators; and

WHEREAS, the City of Ramsey adopted budget for 2024 includes \$575,000.00 for street maintenance contracted services, including to apply pavement rejuvenator on numerous public street segments in support of the City's Pavement Management Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-013, adopted January 9, 2024 the City Council ordered the City Engineer to prepare plans and specifications for 2024 Pavement Rejuvenation, Improvement Project #24-09, and

WHEREAS, pursuant to Ramsey City Council Resolution #24-111, adopted April 23, 2024, the City Council approved final plans and specifications and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-140, adopted May 28, 2024, a contract was awarded to Corrective Asphalt Materials, LLC of South Roxana, Illinois, in the amount of \$239,816.16 for said improvements; and

WHEREAS, as of October 22, 2024 2024 \$0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to Corrective Asphalt Materials, LLC, of South Roxana, Illinois for improvement project #24-09, 2024 Pavement Rejuvenator Improvements, in the amount of \$250,525.44.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City Council hereby authorizes final payment to Corrective Asphalt Materials, LLC, of South Roxana, Illinois for Improvement Project #24-09, 2024 Pavement Rejuvenator Improvements in the amount of \$250,525.44.
- 2) The City Council hereby accepts the project and authorizes the Mayor and City Administrator to sign form payment.
- 3) The total amount of this payment is not included in resolutions approving payment of bills for the date of October 22, 2024.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this

resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember ,
_____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this
the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

Pay Estimate Summary Sheet

Estimate Number: 1 Final

Project Number: 24-09

Project Name: 2024 Pavement Rejuvenation Improvements



Period Ending: August 31, 2024

Contractor: Corrective Asphalt Materials, LLC

Address: 300 Daniel Boone Trail, South Roxana, IL 62087

1	Original Contract Amount		\$ 239,816.16
2	Change Order(s) No. _____ Thru No. _____		
3	Total Funds Encumbered		\$ 239,816.16
4	Value of Work Completed		\$ 250,525.44
5	Retainage <u>0</u> %		\$ -
	Percent Complete <u>100%</u>		
6	Deductions or Charges		\$ -
7	Total Earned Less Retainage (Lines 4+5+6)		\$ 250,525.44
8	Previous Payment(s)		\$ -
9	Payment Due (Lines 7-8)		\$ 250,525.44
10	Total Balance to Finish, Including Retainage (Lines 3-7)		\$ -

Certificaiton of Final Payment	
I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorily secured.	
Corrective Asphalt Materials, LLC	Eric Krystynak
Contractor Name	Print Name
<u>Operations Manager</u>	
Title	Signature
	<u>October 4, 2024</u>
	Date

City of Ramsey Approval	
	<u>10/8/2024</u>
Signature (Project Engineer)	Date
	<u>10/11/2024</u>
Signature (City Engineer)	Date



Invoice

Corrective Asphalt Materials, LLC
Maltene Replacement Technology Experts
Reliable, Efficient Asphalt Preservation

Phone # 618-254-3855 Fax: 618-254-2200
www.cammidwest.com

Invoice: 24069
Invoice Date: 9/23/2024
Due Date: 10/23/2024
Project: 24069MN REC NP MN
P.O. Number:

Bill To:
Ramsey, City of
7550 Sunwood Drive NW
Ramsey, MN 55303

Description	Amount
Furnish & Apply Reclamite to 231,968 Square Yards per Contract Specifications	250,525.44

Thank you for your business!

Remit Payment to:
300 Daniel Boone Trail
South Roxana, IL 62087

Total	\$250,525.44
Payments/Credits	\$0.00
Balance Due	\$250,525.44

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Connect the community through Parks, Trails and Recreational Programming.

Title:

Adopt Resolution #24-287 Authorizing Partial Payment No. 2 to Kurilla Contracting Co. for Improvement Project #24-54; The Waterfront Improvement.

Purpose/Background:

Pay Estimate and Resolution attached.

Funding Source:

The funding source is the Park Trust Fund.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment No. 2 to Kurilla Contracting of Buffalo, Minnesota, for said project, in the amount of \$27,084.50.

Outcome/Action:

Adopt Resolution 24-28, authorizing partial payment #2 to Kurilla Contracting Co. of Buffalo, Minnesota for Improvement Project #24-54, The Waterfront Improvement Project, in the amount of 27,084.50

Attachments

Pay Application

Resolution

Form Review

Inbox	Reviewed By	Date
Mark Riverblood	Mark Riverblood	10/10/2024 01:48 PM
Bruce Westby	Bruce Westby	10/17/2024 01:15 PM
Brian Hagen	Brian Hagen	10/17/2024 02:25 PM
Form Started By: Marsha Weidner		Started On: 10/10/2024 10:58 AM
Final Approval Date: 10/17/2024		

Contractor's Application for Payment

Owner: <u>City of Ramsey</u>	Owner's Project No.: <u>9002899</u>
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>24X.135093</u>
Contractor: <u>Kurilla Contracting</u>	Agency's Project No.: _____
Project: <u>The Waterfront Trail Improvements - IP#24-54</u>	
Contract: _____	
Application No.: <u>2</u>	Application Date: <u>10/1/2024</u>
Application Period: From <u>9/1/2024</u> to <u>9/30/2024</u>	

1. Original Contract Price	\$	191,415.00
2. Net change by Change Orders	\$	12,750.00
3. Current Contract Price (Line 1 + Line 2)	\$	204,165.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	181,880.40
5. Retainage		
a. <u>5%</u> X \$ <u>181,880.40</u> Work Completed	\$	9,094.02
b. _____ X \$ _____ Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	9,094.02
6. Amount eligible to date (Line 4 - Line 5.c)	\$	172,786.38
7. Less previous payments	\$	145,701.88
8. Amount due this application	\$	27,084.50
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	22,284.60

Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

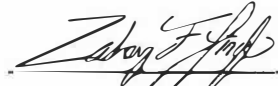
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: KURILLA CONTRACTING

Signature:  **Date:** 10/7/2024

Name: Austin Reid Kurilla **Title:** President

<p>Recommended by Engineer</p> <p>By: </p> <p>Name: <u>Zach Lingl, PE</u></p> <p>Title: <u>Project Manager</u></p> <p>Date: <u>10/1/2024</u></p>	<p>Approved by Owner</p> <p>By: </p> <p>Name: <u>Mark Riverblood</u></p> <p>Title: <u>Parks & Asst. PW Dir.</u></p> <p>Date: <u>10-10-2024</u></p>
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Ramsey
 Engineer: Bolton & Menk, Inc.
 Contractor: Kurilla Contracting
 Project: The Waterfront Trail Improvements
 Contract: _____

Owner's Project No.: 9002899
 Engineer's Project No.: 24X.135093
 Agency's Project No.: _____

A Bid Item No.	B Description	C Contract Information			E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	F1 Quantity Previous Estimate	F2 Value Previous Estimate	G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		D Item Quantity	D Units	D Contract Information										
Original Contract														
1	Mobilization	1.00	LS	10,000.00	10,000.00	1.00	10,000.00	1.00	10,000.00	10,000.00	10,000.00	100%	-	
2	Rock Construction Entrance	1.00	EA	2,000.00	2,000.00	1.00	2,000.00	1.00	2,000.00	2,000.00	2,000.00	100%	-	
3	Common Excavation, Grading & Berm	1.00	LS	15,000.00	15,000.00	1.21	18,150.00	1.21	18,150.00	18,150.00	18,150.00	121%	(3,150.00)	
4	Boulder Retaining Wall	475.00	SF	48.00	22,800.00	475.00	22,800.00	475.00	22,800.00	22,800.00	22,800.00	100%	-	
5	Class 3 Surfacing (Crushed Granite)	40.00	CY	40.00	1,600.00	40.00	1,600.00	40.00	1,600.00	1,600.00	1,600.00	100%	-	
6	Class 5 (100% Crushed Rock)	890.00	TON	15.00	13,350.00	930.00	13,950.00	950.00	14,250.00	14,250.00	14,250.00	107%	(900.00)	
7	SPWEA240B Bituminous Wear Course	500.00	TON	140.00	70,000.00	515.86	72,220.40	515.86	72,220.40	72,220.40	72,220.40	103%	(2,220.40)	
8	Storm Sewer (Culvert and Adjust Casting)	1.00	LS	9,400.00	9,400.00	1.00	9,400.00	1.00	9,400.00	9,400.00	9,400.00	100%	-	
9	Traffic Control	1.00	LS	1,500.00	1,500.00	1.00	1,500.00	1.00	1,500.00	1,500.00	1,500.00	100%	-	
10	Erosion Control (Silt Fence)	4,840.00	LF	2.00	9,680.00	-	-	-	-	-	-	-	9,680.00	
11	Site Seeding	1.95	AC	4,500.00	8,775.00	-	-	2.70	12,150.00	12,150.00	12,150.00	138%	(3,375.00)	
12	EC Blanket Category 20	2,530.00	SY	2.00	5,060.00	-	-	2.00	5,060.00	5,060.00	5,060.00	100%	-	
13	Alternate Bid - Class 5	890.00	TON	25.00	22,250.00	-	-	-	-	-	-	-	22,250.00	
					Original Contract Totals		\$ 191,415.00	\$ 151,620.40		\$ 169,130.40	\$ -	\$ 169,130.40	88%	\$ 22,284.60

Change Orders														
A	B	C	D	E	F	F1	F2	G	H	I	J	K	L	
	Purchase of 10 ton of boulders	10.00	ton	70.00	700.00	10.00	700.00	10.00	700.00	700.00	700.00	100%	-	
	Granite Chips	1.00	LS	1,050.00	1,050.00	1.00	1,050.00	1.00	1,050.00	1,050.00	1,050.00	100%	-	
	Berm Earthwork	1.00	LS	11,000.00	11,000.00	1.00	-	1.00	11,000.00	11,000.00	11,000.00	100%	-	
					Change Order Totals		\$ 12,750.00	\$ 1,750.00		\$ 12,750.00	\$ -	\$ 12,750.00	100%	\$ -

Original Contract and Change Orders														
					Project Totals		\$ 204,165.00	\$ 153,370.40		\$ 181,880.40	\$ -	\$ 181,880.40	89%	\$ 22,284.60

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #24-287

RESOLUTION APPROVING PARTIAL PAYMENT NO. #2 TO KURILLA CONTRACTING FOR IMPROVEMENT PROJECT #24-54; THE WATERFRONT IMPROVEMENT

WHEREAS, the City of Ramsey Proposes to construct trail construction project that would circumnavigate the 7+ acre pond that is in place now; and

WHEREAS, pursuant to Ramsey City Council Case #5.06, adopted February 13, 2024, the City Council approved plans and specifications and authorized advertising bids for Improvement Project #24-54; The Waterfront Improvement; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-131, adopted May 14, 2024, a budget was approved for The Waterfront of \$345,759 for the park, including the contract awarded to Kurilla Contracting of Buffalo, Minnesota, in the amount of \$169,165.00 for said trail improvements; and

WHEREAS, Change Order #1 in the amount of \$12, 750.00 to cover purchase of 10 ton of Boulders, Granite chips and Berm Earthwork to finish the project.

WHEREAS, as of October 22, 2024, \$145701.88 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 2 to Kurilla Contracting of Buffalo, Minnesota, for said project, in the amount of \$27,084.50.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City Council hereby authorizes partial payment No. 2 to Kurilla Contracting of Buffalo, Minnesota for Improvement Project #24-54, The Waterfront Improvement in the amount of \$27,084.50.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.
- 3) The total amount of this payment is not included in resolutions approving payments of bills for the date of October 22, 2024.
- 4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22th day of October, 2024.

Mayor

ATTEST:

City Clerk

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-288 Approving Final Payment to Douglas-Kerr Underground, LLC for Improvement Project #23-05, Barthel's Rum River Acres 2nd Street Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Time Frame/Observations/Alternatives:

Final construction costs are 3.6-percent higher than the contract amount due primarily to quantity over-runs for clearing and grubbing trees, water, bituminous pavement, concrete driveway pavement, topsoil and hydraulic mulch.

Issuing final payment will be contingent on receipt of the following items from Douglas-Kerr Underground LLC:

1. IC-134 (Contractor's Withholding Affidavit showing compliance with the provisions of Minnesota Statute 290.92 requiring withholding state income tax).
2. Waiver of Mechanic's Lien Rights (Affidavits that all claims against Douglas-Kerr Underground, LLC by reasons of the contract have been fully paid or satisfactorily secured).
3. Consent of Surety to Final Payment (Certification from the contractor's surety).

Following receipt of these items, final payment will be issued.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends final payment to Douglas-Kerr Underground, LLC for improvement project #23-05, Barthel's Rum River Acres 2nd Street Reconstruction in the amount of \$18,297.99.

Outcome/Action:

Motion to adopt Resolution #24-288 approving final payment to Douglas-Kerr Underground, LLC for improvement project #23-05, Barthel's Rum River Acres 2nd Street Reconstruction in the amount of \$18,297.99.

Attachments

Pay Resolution
Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	10/17/2024 01:11 PM
Brian Hagen	Brian Hagen	10/17/2024 02:24 PM
Form Started By: Stacie Damjanovich		Started On: 10/04/2024 09:26 AM
Final Approval Date: 10/17/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-288

RESOLUTION APPROVING FINAL PAYMENT TO DOUGLAS-KERR UNDERGROUND, LLC., OF MORA, MINNESOTA FOR IMPROVEMENT PROJECT #23-05; BARTHEL'S RUM RIVER ACRES 2ND STREET RECONSTRUCTION

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Barthel's Rum River Acres 2nd subdivision; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-202, adopted August 23, 2022, City Council accepted and awarded the proposal to Hakanson Anderson for Topographic Survey of the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-204, adopted August 23, 2022, the City Council awarded a contract to Haugo Geotechnical Services to prepare a geotechnical report for Improvement Project #23-05, Barthel's Rum River Acres 2nd Addition Street Reconstructions, including 13 soil borings and pavement cores; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-286, adopted December 13, 2022, the City Engineer was ordered to prepare plans and specifications for Improvement Project #23-05, Barthel's Rum River Acres 2nd Addition Street Reconstructions; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-047 adopted February 28, 2023, the City Council awarded Haugo Geotechnical Services an addendum to the current contract for said project and plans and specs have been updated with said information; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-082, adopted April 25th 2023, the City Council approved plans and specifications as prepared by the City Engineer authorized advertisement for bids for same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-104, adopted on May 23, 2023, a contract was awarded to Douglas-Kerr Underground, LLC. of Mora, Minnesota in amount of \$1,198,428.85 for said improvements; and

WHEREAS, as of October 22, 2024 \$1,242,844.86 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends final payment to Douglas-Kerr Underground, LLC., of Mora, Minnesota for improvement project #23-05, Barthel's Rum River Acres 2nd Street Reconstruction, in the amount of \$18,297.99.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City Council hereby authorizes final payment to Douglas-Kerr Underground, LLC of Mora, Minnesota for Improvement Project #23-05, Barthel's Rum River Acres 2nd Street

Reconstruction in the amount of \$18,297.99.

- 2) The City Council hereby accepts the project and authorizes the Mayor and City Administrator to sign and release form for payment.
- 3) The total amount of this payment is not included in resolutions approving payment of bills for the date of October 22, 2024.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

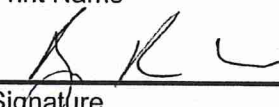
ATTEST:



City Clerk

Pay Estimate Summary Sheet

Estimate Number: 6 Final
 Project Number: 23-05
 Project Name: Barthel's Rum River Acres 2nd Street Reconstructions
 Period Ending: September 30, 2024
 Contractor: Douglas-Kerr Underground, L.L.C.
 Address: PO Box 85, Mora, MN 55051-0085

1	Original Contract Amount	\$ 1,198,428.85
2	Change Order(s) No. <u>1</u> Thru No. <u>1</u>	\$ 18,490.45
3	Total Funds Encumbered	\$ 1,216,919.30
4	Value of Work Completed	\$ 1,261,142.85
5	Retainage <u>0</u> %	\$ -
	Percent Complete <u>100%</u>	
6	Deductions or Charges	\$ -
7	Total Earned Less Retainage (Lines 4+5+6)	\$ 1,261,142.85
8	Previous Payment(s)	\$ 1,242,844.86
9	Payment Due (Lines 7-8)	\$ 18,297.99
10	Total Balance to Finish, Including Retainage (Lines 3-7)	\$ -

Certificaiton of Final Payment	
I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorily secured.	
<u>Douglas-Kerr Underground, LLC</u> Contractor Name	<u>Ryan R. Kerr</u> Print Name
<u>Manager</u> Title	 Signature
	<u>9/30/24</u> Date

City of Ramsey Approval	
 Signature (Project Engineer)	<u>10/1/2024</u> Date
 Signature (City Engineer)	<u>10/11/2024</u> Date

Item No.	MndOT No.	Item Description	Unit	CONTRACT AMOUNT			COMPLETED THIS PERIOD			COMPLETED TO DATE		
				Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total		
1	2021.501	MOBILIZATION	LS	1.0	\$ 91,325.00	\$ 91,325.00	0.00	\$ -	1.00	\$ 91,325.00		
2	2102.502	CLEARING TREE	TREE	2	\$ 500.00	\$ 1,000.00	0	\$ -	10	\$ 5,000.00		
3	2101.502	GRUBBING TREE	TREE	2	\$ 300.00	\$ 600.00	0	\$ -	10	\$ 3,000.00		
4	2101.503	REMOVE CULVERT	LF	520	\$ 8.25	\$ 4,290.00	0	\$ -	427	\$ 3,522.75		
5	2104.502	SALVAGE MAIL BOX SUPPORT	EA	34	\$ 75.00	\$ 2,550.00	0	\$ -	30	\$ 2,250.00		
6	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	640	\$ 2.80	\$ 1,792.00	0	\$ -	489	\$ 1,369.20		
7	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LF	100	\$ 3.45	\$ 345.00	0	\$ -	156	\$ 538.20		
8	2104.504	REMOVE CONCRETE PAVEMENT - DRIVEWAYS	SY	100	\$ 10.95	\$ 1,095.00	0	\$ -	153	\$ 1,675.35		
9	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAYS	SY	570	\$ 8.25	\$ 4,702.50	0	\$ -	576	\$ 4,752.00		
10	2104.504	REMOVE GRAVEL SURFACE - DRIVEWAYS	SY	145	\$ 2.65	\$ 384.25	0	\$ -	135	\$ 357.75		
11	2105.607	COMMON EXCAVATION (EY)	CY	780	\$ 19.35	\$ 15,093.00	0	\$ -	755	\$ 14,609.25		
12	2105.607	SUBGRADE EXCAVATION, REMOVE UNSUITABLE MATERIALS (EY)	CY	6450	\$ 11.60	\$ 74,820.00	0	\$ -	7171	\$ 83,183.60		
13	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	1230	\$ 9.65	\$ 11,869.50	0	\$ -	1570	\$ 15,150.50		
14	2106.507	SELECT GRANULAR BORROW (CV)	CY	6810	\$ 17.95	\$ 122,239.50	0	\$ -	6234	\$ 111,900.30		
15	2112.519	SUBGRADE PREPARATION	RDST	29	\$ 301.20	\$ 8,734.80	0	\$ -	29	\$ 8,734.80		
16	2130.523	WATER	MGAL	50	\$ 79.00	\$ 3,950.00	0	\$ -	170	\$ 13,430.00		
17	2211.507	AGGREGATE BASE CLASS 5 - MODIFIED (CV)	CY	1415	\$ 31.90	\$ 45,138.50	0	\$ -	747	\$ 23,829.30		
18	2215.504	FULL DEPTH RECLAMATION	SY	24230	\$ 1.30	\$ 31,499.00	0	\$ -	26648	\$ 34,642.40		
19	2105.507	GEOTEXTILE FABRIC TYPE 4	SY	135	\$ 1.60	\$ 216.00	0	\$ -	101	\$ 161.60		
20	2108.504	GEOTEXTILE FABRIC TYPE 5	SY	8000	\$ 1.85	\$ 14,800.00	0	\$ -	7976	\$ 14,755.60		
21	2232.504	MILL BITUMINOUS PAVEMENT (2.0")	SY	24	\$ 3.50	\$ 84.00	0	\$ -	0	\$ -		
22	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1700	\$ 3.50	\$ 5,950.00	0	\$ -	1345	\$ 4,707.50		
23	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	2860	\$ 87.00	\$ 248,820.00	0	\$ -	2943	\$ 256,041.00		
24	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5"	TON	2060	\$ 94.00	\$ 193,640.00	0	\$ -	2123	\$ 199,562.00		
25	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0" DRIVEWAYS	TON	65	\$ 281.45	\$ 18,294.25	0	\$ -	77	\$ 21,671.65		
26	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	276	\$ 97.80	\$ 26,992.80	0	\$ -	256	\$ 25,036.80		
27	2501.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LF	52	\$ 87.20	\$ 4,534.40	0	\$ -	52	\$ 4,534.40		
28	2501.503	36" RC PIPE SEWER DESIGN 3006 CLASS III	LF	136	\$ 207.75	\$ 28,254.00	0	\$ -	136	\$ 28,254.00		
29	2502.503	4" PERF PVC PIPE DRAIN	LF	2247	\$ 20.75	\$ 46,625.25	0	\$ -	2122	\$ 44,031.50		
30	2501.502	15" RC PIPE APRON	EA	12	\$ 2,381.00	\$ 28,572.00	0	\$ -	12	\$ 28,572.00		
31	2501.502	18" RC PIPE APRON	EA	2	\$ 2,569.00	\$ 5,138.00	0	\$ -	2	\$ 5,138.00		
32	2501.502	36" RC PIPE APRON	EA	4	\$ 7,112.00	\$ 28,448.00	0	\$ -	4	\$ 28,448.00		
33	2501.603	30" PIPE CULVERT TEMPORARY BYPASS	LF	120	\$ 35.25	\$ 4,230.00	0	\$ -	120	\$ 4,230.00		
34	2502.502	4" PRECAST CONCRETE HEADWALL	EA	2	\$ 457.80	\$ 915.60	0	\$ -	2	\$ 915.60		
35	2502.502	STORM SEWER PILING & CONCRETE END SECTION	EA	4	\$ 6,646.00	\$ 26,584.00	0	\$ -	4	\$ 26,584.00		
36	2502.602	4" PVC PIPE DRAIN CLEANOUT	EA	10	\$ 417.90	\$ 4,179.00	0	\$ -	10	\$ 4,179.00		
37	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-40Z0	EA	2	\$ 3,756.00	\$ 7,510.00	0	\$ -	2	\$ 7,510.00		
38	2506.502	CASTING ASSEMBLY (STORM)	EA	2	\$ 1,754.00	\$ 3,508.00	0	\$ -	2	\$ 3,508.00		

Item No.	MndOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	CONTRACT AMOUNT		COMPLETED THIS PERIOD		COMPLETED TO DATE		
							Quantity	Extended Total	Quantity	Extended Total	Quantity	Extended Total	
39	2531.504	6" CONCRETE PAVEMENT DRIVEWAY	SY	105	\$ 150.00	\$ 15,750.00	0	\$ -	0	\$ -	151	\$ 22,650.00	
40	2531.504	GRAVEL SURFACE	SY	145	\$ 8.20	\$ 1,189.00	0	\$ -	0	\$ -	135	\$ 1,107.00	
41	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	3	\$ 550.00	\$ 1,650.00	0	\$ -	0	\$ -	2	\$ 1,100.00	
42	2540.602	INSTALL MAIL BOX SUPPORT	EA	34	\$ 100.00	\$ 3,400.00	0	\$ -	0	\$ -	30	\$ 3,000.00	
43	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	865	\$ 1.50	\$ 1,297.50	0	\$ -	0	\$ -	582	\$ 873.00	
44	2575.602	LANDSCAPE RESTORATION	EA	10	\$ 500.00	\$ 5,000.00	0	\$ -	0	\$ -	6	\$ 3,000.00	
45	2563.601	TRAFFIC CONTROL	LS	1	\$ 2,450.00	\$ 2,450.00	0.00	\$ -	0.00	\$ -	1.00	\$ 2,450.00	
46	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	675	\$ 3.00	\$ 2,025.00	0	\$ -	0	\$ -	528	\$ 1,584.00	
47	2573.503	SILT FENCE, TYPE MS	LF	2400	\$ 2.25	\$ 5,400.00	0	\$ -	0	\$ -	1724	\$ 3,879.00	
48	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	LF	80	\$ 21.85	\$ 1,748.00	0	\$ -	0	\$ -	100	\$ 2,185.00	
49	2573.501	STABILIZED CONSTRUCTION EXIT	EA	3	\$ 778.75	\$ 2,336.25	0	\$ -	0	\$ -	4	\$ 3,115.00	
50	2574.507	TOPSOIL (LV)	CY	690	\$ 37.10	\$ 25,599.00	0	\$ -	0	\$ -	1187	\$ 44,037.70	
51	2574.508	FERTILIZER TYPE 3	LBS	130	\$ 0.85	\$ 110.50	0	\$ -	0	\$ -	195	\$ 165.75	
52	2511.509	RANDOM RIPRAP CLASS III	CY	25	\$ 126.25	\$ 3,156.25	0	\$ -	0	\$ -	24	\$ 3,090.00	
53	2575.505	SEEDING	ACRE	1.28	\$ 1,500.00	\$ 1,920.00	0.00	\$ -	0.00	\$ -	1.92	\$ 2,880.00	
54	2575.508	HYDRAULIC MATRIX TYPE MULCH	LBS	5120	\$ 1.20	\$ 6,144.00	4200	\$ 5,040.00	14299	\$ 17,156.80	595	\$ 1,904.00	
55	2575.508	SEED MIXTURE 25-151	LBS	150	\$ 3.20	\$ 480.00	220	\$ 704.00	595	\$ 1,904.00	2	\$ 100.00	
56	2575.508	SEED MIXTURE 33-261	LBS	1	\$ 50.00	\$ 50.00	0	\$ -	0	\$ -	2	\$ 100.00	
ORIGINAL CONTRACT TOTALS							\$ 1,198,428.85			\$ 5,744.00		\$ 1,241,330.30	
CHANGE ORDER No.1													
Item No.	MndOT No.	119201.05	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total	Quantity	Extended Total	
CO1	2101.503	REMOVE CULVERT	LF	23	\$ 8.25	\$ 189.75	0	\$ -	26	\$ 214.50			
CO2	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LF	12	\$ 2.80	\$ 33.60	0	\$ -	12	\$ 33.60			
CO3	2104.504	REMOVE BITUMINOUS PAVEMENT - DRIVEWAYS	SY	24	\$ 8.25	\$ 198.00	0	\$ -	26	\$ 214.50			
CO4	2105.607	COMMON EXCAVATION (EV)	CY	168	\$ 19.35	\$ 3,250.80	0	\$ -	135	\$ 2,612.25			
CO5	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	16	\$ 97.80	\$ 1,564.80	0	\$ -	16	\$ 1,564.80			
CO6	2501.502	15" RC PIPE APRON	EA	2	\$ 2,381.00	\$ 4,762.00	0	\$ -	2	\$ 4,762.00			
CO7	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	38	\$ 1.50	\$ 57.00	0	\$ -	87	\$ 130.50			
CO8	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	205	\$ 3.00	\$ 615.00	0	\$ -	0	\$ -			
CO9	2574.507	TOPSOIL (LV)	CY	87	\$ 37.10	\$ 3,227.70	0	\$ -	180	\$ 6,678.00			
CO10	2575.505	SEEDING	ACRE	0.13	\$ 1,500.00	\$ 195.00	0.00	\$ -	0.00	\$ -			
CO11	2575.508	HYDRAULIC MATRIX TYPE MULCH	LBS	500	\$ 1.20	\$ 600.00	0	\$ -	0	\$ -			
CO12	2575.508	SEED MIXTURE 25-151	LBS	15	\$ 3.20	\$ 48.00	0	\$ -	0	\$ -			
CO13	2105.603	DITCH GRADING	HR	4	\$ 450.00	\$ 1,800.00	0	\$ -	7	\$ 3,150.00			
CO14	2105.609	HAUL EXCESS MATERIAL	CY	168	\$ 11.60	\$ 1,948.80	0	\$ -	39	\$ 452.40			
CHANGE ORDER No.1 TOTALS							\$ 18,490.45			\$ -		\$ 19,812.55	
GRAND TOTALS							\$ 1,216,919.30		\$ 5,744.00		\$ 1,261,142.85		
Internal City Use Only													
							Pavement Management Funds (0.89 Mdb)		\$ 5,744.00		\$ 1,026,904.50		
							Storm Sewer Utility Funds (0.11 Mdb)		\$ -		\$ 234,238.35		
							Total Funds		\$ 5,744.00		\$ 1,261,142.85		

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Improve the safety and mobility of transportation corridors.

Title:

Adopt Resolution #24-290 Approving Change Order No. 26 for Improvement Project #20-11, Ramsey Gateway Highway 10 Improvements

Purpose/Background:

The existing watermain on McKinley Street West of Sunfish Lake Boulevard runs between proposed sanitary sewer manhole 24 and existing sanitary sewer manhole 250 and conflicts with the proposed excavation and sanitary sewer work. Additionally, the excavation limits required to remove and replace sanitary sewer manhole 24 per the original plan conflicts with existing sanitary sewer manhole 250 that is to remain in place. The Contractor must therefore remove and replace approximately 400-feet of watermain, along with curb and gutter and bituminous pavement required to reconstruct an additional 400-feet of McKinley Street West of Sunfish Lake Boulevard. Additionally, the alignment and location of sanitary sewer manhole 24 must be revised to resolve the conflict with existing sanitary sewer manhole 250.

This work is estimated to cost \$78,766.86. Payment for the extra work will be made at contract unit prices and a lump sum payment that will include all costs for additional dewatering, sanitary sewer bypass pumping, and mobilization. Additionally, the Plan (P) Quantity for Aggregate Base Cl 6 is increased in this Change Order as required to reconstruct the additional 400-feet of McKinley Street. Payment for this work will be covered under the City's \$4M lump sum contribution per the executed Joint Powers Agreement.

This change does not impact contract time.

Recommendation:

The MnDOT Project Engineer and City of Ramsey staff have reviewed and approve of the costs associated with this change.

Outcome/Action:

Adopt Resolution #24-290 approving Change Order No. 26 for Improvement Project #20-11, Ramsey Gateway Highway 10 Improvements.

Attachments

Change Order 26
Resolution 24-290

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	10/17/2024 02:24 PM
Form Started By: Bruce Westby		Started On: 10/04/2024 11:07 AM
Final Approval Date: 10/17/2024		

Contract: 230502

Change Order No.: 0026

Net Change Order Amount: \$78,766.86

Prime Contractor: Ames Construction, Inc., 0000207855

Spec Book Year: 20

CO Type: COLevel2

Awarded Contract Amount: \$99,848,562.81

Funding Source: SA

State Proj. No.: 0202-116

Resident Engineer: Dan Penn

Fed. Proj. No.: 0010340

Admin Office: MC-Golden Valley North West

District: M Metro

County: C002 ANOKA

Route: CSAH 56, 57

Reason: 1402.1 Alteration of Work by Local Government

Location: CSAH 56 (RAMSEY BLVD.) AND CSAH 57 (SUNFISH LAKE BLVD.) OVER T.H. 10 AND BNSF RAILWAY IN ANOKA AND RAMSEY.

Description: McKinley St West - Watermain & Sanitary Revisions

Explanation:

Issue The existing watermain on McKinley St West of Sunfish Lk Blvd runs between proposed sanitary sewer MH24 and existing sanitary sewer MH250 and is in conflict with the proposed excavation and sanitary sewer work. Additionally, the excavation limits in order to remove and replace sanitary sewer MH 24 per the original plan conflicts with existing sanitary sewer MH250 that is to remain in place.

Resolution The Contractor will remove and replace approx. 400' of additional watermain, curb & gutter and bituminous pavement in order to resolve the conflict with the proposed sanitary sewer and to preform the sanitary sewer work in accordance with the plans. Additionally, the alignment and location of sanitary sewer MH24 will be revised in order to resolve the conflict with existing sanitary MH 250.

The following revised plan sheets are issued with this change order.

- UT 19
- UT 21
- UT 24
- UT 25
- UT 28

Entitlement The Engineer and City of Ramsey has determined the contract needs to be revised in accordance with MnDOT 1402.1 Alteration of Work and 1402.5 Extra Work.

Impact This change does not impact contract time. This change order covers the known and anticipated costs and contract time adjustment (if any) attributable to the work covered by this Change Order. If the Contractor incurs unknown and unanticipated additional work that affects costs or impacts the critical path, the contractor reserves the right to request an adjustment to the contract amount or contract time in accordance with MNDOT 1402.

Cost The Engineer and City of Ramsey have reviewed and approve of the costs associated with this change.

Payment Payment for the extra work will be made at contract unit prices and a lump sum payment that will include all costs for additional dewatering, sanitary bypass pumping and mobilization. Additionally, the Plan (P) Quantity for Aggregate Base CI 6 is increased in this Change Order in order to reconstruct the additional 400' of McKinley St West.

Increases/Decreases

Item Description	Item ID	Project Line	Contract Line	Project	Category	Item Source	Quantity Inc/Dec	Unit	Unit Price	Dollar Amount
AGGREGATE BASE (CV) CLASS 6	2211507/00210	10840	0545	140348	0007	Original	515.670	C Y	\$26.00	\$13,407.42
Total:										\$13,407.42

New Items

Item Description	Item ID	Item Reason	Project Line	Cont. Line	Project	Category	Quantity	Unit	Unit Price	Dollar Amount
CO #26 - McKinley St West Watermain & Sanitary Revisions - CHANGE ORDER LUMP SUM	1402601/00010	Neg	13890	3080	140348	0007 - SP002-596-026, LOCAL ROADS	1.000	LS	\$65,359.44	\$65,359.44
									Total:	\$65,359.44

Time Adjustments

Time ID	Time Description	Time Type	Original	Current	Adjustment	New

Project/Category Summary

Project Description	Project	Category	Category Description	Dollar Amount
GRADING, BITUMINOUS SURFACING, ADA IMPROVEMENTS, RETAINING & NOISE WALLS, HIGH TENSION CABLE GUARDRAIL, TMS, LIGHTING, ROUNDABOUTS AND BRIDGES #02061, #02062, #02591, & #02592. Payroll WD: For all HIGHWAY type work performed on the project.	140348	0007	SP002-596-026, LOCAL ROADS	\$78,766.86
			Net Change Order Amount:	\$78,766.86

	Signature & Date
Project Engineer/Project Supervisor	
Contractor	
Commissioner of Transportation Pursuant to Delegation	
Commissioner of Administration Pursuant to Delegation	
Consultant Contract Administrator (recommendation for Approval only)	
Local Agency (if funded wholly or in part by Local Agency)	

ATTACHMENTS: By signing this agreement, the Contractor acknowledges receipt of the specified attachments (if applicable)

cd0202116_REV7

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-290

RESOLUTION APPROVING CHANGE ORDER NO. 26 FOR IMPROVEMENT PROJECT #20-11, RAMSEY GATEWAY HIGHWAY 10 IMPROVEMENTS

WHEREAS, pursuant to City Council Resolution #23-074 adopted April 11, 2023, the Mayor and City Administrator were directed to enter into a Joint Powers Agreement with Anoka County, Contract No. C0009284, obligating the City of Ramsey to sharing in specific costs, construction and maintenance activities for City Improvement Project #20-11, Ramsey Gateway Highway 10 Improvements; and

WHEREAS, pursuant to City Council Resolution #23-172 adopted September 12, 2023, the Mayor and City Administrator were directed to enter into MnDOT Agreement No. 1052605 with the State of Minnesota, Department of Transportation, to provide for payment by the City to the State of the City's share of the costs of the construction engineering in connection with the City water main and sanitary sewer construction to be performed upon, along, and adjacent to Trunk Highway 10 from 0.37 miles east of Armstrong Boulevard (County State Aid Highway [CSAH] 83) TO 0.57 miles east of Sunfish Lake Boulevard (CSAH 57) and on CSAH 56 from 0.02 miles south of TH 10/169 to 0.40 miles south of Bunker Lake Boulevard (CSAH 116) and on CSAH 57 from TH 10/169 to 0.11 miles south of Bunker Lake Boulevard (CSAH 116) and on Riverdale Drive from 0.15 miles west of Ramsey Boulevard to 0.13 miles east of Ramsey Boulevard, and on Sunfish Lake Boulevard from Riverdale Drive to TH 10 under State Project 002-596-026 and State Project 0202-116 (TH 10=003) as part of Improvement Project #20-11, Ramsey Gateway Highway 10 Improvements; and

WHEREAS, pursuant to City Council Resolution #23-238 adopted September 26, 2023, the Mayor and City Administrator were directed to enter into updated MnDOT Agreement No. 1052605 with the State of Minnesota, Department of Transportation, to provide for payment by the City to the State of the City's share of the costs of the construction engineering in connection with the City water main and sanitary sewer construction to be performed upon, along, and adjacent to Trunk Highway 10 from 0.37 miles east of Armstrong Boulevard (County State Aid Highway [CSAH] 83) TO 0.57 miles east of Sunfish Lake Boulevard (CSAH 57) and on CSAH 56 from 0.02 miles south of TH 10/169 to 0.40 miles south of Bunker Lake Boulevard (CSAH 116) and on CSAH 57 from TH 10/169 to 0.11 miles south of Bunker Lake Boulevard (CSAH 116) and on Riverdale Drive from 0.15 miles west of Ramsey Boulevard to 0.13 miles east of Ramsey Boulevard, and on Sunfish Lake Boulevard from Riverdale Drive to TH 10 under State Project 002-596-026 and State Project 0202-116 (TH 10=003) as part of Improvement Project #20-11, Ramsey Gateway Highway 10 Improvements; and

WHEREAS, municipal utilities are being constructed and/or reconstructed as part of the project per the approved plans; and

WHEREAS, revisions to City utilities are required to account for actual field conditions and provide for future considerations that were unknown when plans were approved; and

WHEREAS, the City Engineer has reviewed and approves of the Extra Work associated with Change Order No. 26 resulting in a project cost increase of \$78,766.86.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The Ramsey City Council hereby approves Change Order No. 26 for Improvement Project #20-11, Ramsey Gateway Highway 10 Improvements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-292 Approving Partial Payment to Twin Cities Utilities LLC. for Improvement Project #24-04; Ford Brook Estates Drainage Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Twin Cities Utilities LLC. for improvement project #24-04; Ford Brook Estates Drainage Improvements in the amount of \$66,342.00.

Outcome/Action:

Motion to adopt Resolution #24-292 approving partial payment to Twin Cities Utilities LLC. for improvement project #24-04; Ford Brook Estates Drainage Improvements in the amount of \$66,342.00.

Attachments

Pay Resolution #24-292
Pay Request

Form Review

Inbox

Bruce Westby

Brian Hagen

Form Started By: Stacie Damjanovich

Final Approval Date: 10/17/2024

Reviewed By

Bruce Westby

Brian Hagen

Date

10/17/2024 01:13 PM

10/17/2024 02:24 PM

Started On: 10/08/2024 09:18 AM

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-292

RESOLUTION APPROVING PARTIAL PAYMENT No. 1 TO TWIN CITIES UTILITIES LLC. FOR FORD BROOK ESTATES DRAINAGE IMPROVEMENTS; IMPROVEMENT PROJECT #24-04

WHEREAS, the City of Ramsey proposes to construct drainage improvements within Ford Brook Estates to prevent stormwater runoff generated from the City-owned right-of-way for Ford Brook Estates from continuing to enter private property; and

WHEREAS, the City of Ramsey charges residents and businesses a monthly stormwater utility fee to provide a dedicated source of revenue for stormwater drainage projects to correct drainage issues and for stormwater maintenance operations; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-280, adopted November 14, 2023, the City Engineer was ordered to prepare plans and specifications for Improvement Project #24-04 and Bolton & Menk, Inc. was authorized to collect topographic survey in the amount of \$3,460.00 to assist with preparation of plans and specifications; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-123, adopted May 28, 2024, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking and As-built Survey of \$4,162.00 from Bolton & Menk, Inc. for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-205, adopted July 23, 2024, a contract was awarded to Twin Cities Utilities LLC of North Branch, Minnesota, in the amount of \$207,509.84 for said improvements; and

WHEREAS, as of October 22, 2024 \$0.00 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 1 to Twin Cities Utilities, LLC, of North Branch, Minnesota, for improvement project #24-04, Ford Brook Estates Drainage Improvements, in the amount of \$66,342.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Council hereby authorizes partial payment No. 1 to Twin Cities Utilities, LLC of North Branch, Minnesota for Improvement Project #24-04, Ford Brook Estates Drainage Improvements in the amount of \$66,342.00.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.
- 3) The total amount of this payment is not included in resolutions approving payment of bills for the date of October 22, 2024.

4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

Pay Estimate Summary Sheet

Estimate Number: 1 Partial

Project Number: 24-04


Project Name: Ford Brook Estates Drainage Improvements


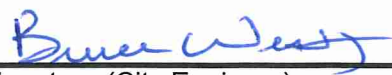
Period Ending: September 30, 2024

Contractor: Twin Cities Utilities LLC

Address: 38547 Holm Avenue, North Branch, MN 55056

1	Original Contract Amount		\$ 207,509.84
2	Change Order(s) No. _____ Thru No. _____		
3	Total Funds Encumbered		\$ 207,509.84
4	Value of Work Completed		\$ 69,833.68
5	Retainage <u>5</u> %		\$ (3,491.68)
	Percent Complete <u>34</u> %		
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)		\$ 66,342.00
8	Previous Payment(s)		\$ -
9	Payment Due (Lines 7-8)		\$ 66,342.00
10	Total Balance to Finish, Including Retainage (Lines 3-7)		\$ 141,167.84

Certification of Partial Payment	
I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.	
<u>Twin Cities Utilities LLC</u>	<u>Rene' Garcia</u>
Contractor Name	Print Name
<u>President</u>	
Title	Signature
	<u>10.08.24</u>
	Date

City of Ramsey Approval	
	<u>10/8/2024</u>
Signature (Project Engineer)	Date
	<u>10/11/2024</u>
Signature (City Engineer)	Date

Item No.	MinDOT No.	Item Description	CONTRACT AMOUNT			COMPLETED THIS PERIOD		COMPLETED TO DATE		
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	\$ 13,000.00	\$ 13,000.00	0.5	\$ 6,500.00	0.5	\$ 6,500.00
2	2104.502	REMOVE PIPE APRON	EA	4	\$ 124.16	\$ 496.64	0	\$ -	0	\$ -
3	2104.502	SALVAGE PIPE APRON	EA	2	\$ 124.26	\$ 248.52	2	\$ 248.52	2	\$ 248.52
4	2104.503	REMOVE CULTVERT	LF	92	\$ 11.11	\$ 1,022.12	0	\$ -	0	\$ -
5	2104.503	SALVAGE CULTVERT	LF	40	\$ 9.93	\$ 397.20	40	\$ 397.20	40	\$ 397.20
6	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	170	\$ 5.33	\$ 906.10	0	\$ -	0	\$ -
7	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	220	\$ 6.07	\$ 1,335.40	90	\$ 546.30	90	\$ 546.30
8	2104.504	REMOVE GRAVEL PAVEMENT	SY	53	\$ 5.18	\$ 274.54	0	\$ -	0	\$ -
9	2106.507	EXCAVATION - COMMON (EV)	CY	150	\$ 31.31	\$ 4,696.50	0	\$ -	0	\$ -
10	2106.507	SELECT GRANULAR BORROW (LV)	CY	190	\$ 35.08	\$ 6,665.20	0	\$ -	0	\$ -
11	2118.507	AGGEGATE SURFACE CLASS 5 MODIFIED (CV)	CY	9	\$ 181.42	\$ 1,632.78	0	\$ -	0	\$ -
12	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	25	\$ 62.60	\$ 1,565.00	0	\$ -	0	\$ -
13	2357.506	BITMINOUS MATERIAL FOR TACK COAT	GAL	9	\$ 3.56	\$ 32.04	0	\$ -	0	\$ -
14	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	15	\$ 320.00	\$ 4,800.00	0	\$ -	0	\$ -
15	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	26	\$ 320.00	\$ 8,320.00	0	\$ -	0	\$ -
16	2501.502	12" RC PIPE APRON	EA	1	\$ 1,145.15	\$ 1,145.15	0	\$ -	0	\$ -
17	2501.502	12" RC SAFETY APRON	EA	1	\$ 1,274.03	\$ 1,274.03	0	\$ -	0	\$ -
18	2501.502	INSTALL SALVAGED 15" CMP APRON	EA	2	\$ 124.26	\$ 248.52	0	\$ -	0	\$ -
19	2501.502	18" RC SAFETY APRON	EA	1	\$ 1,407.51	\$ 1,407.51	1	\$ 1,407.51	1	\$ 1,407.51
20	2503.503	12" RCP PIPE SEWER CLASS III	LF	21	\$ 50.80	\$ 1,066.80	0	\$ -	0	\$ -
21	2503.503	INSTALL SALVAGED 15" CM PIPE SEWER	LF	40	\$ 16.51	\$ 660.40	0	\$ -	0	\$ -
22	2503.503	18" RCP PIPE SEWER CLASS III	LF	1034	\$ 77.28	\$ 79,907.52	494	\$ 38,176.32	494	\$ 38,176.32
23	2503.603	CLEAN & VIDEO PIPE SEWER	LF	1055	\$ 4.53	\$ 4,779.15	0	\$ -	0	\$ -
24	2506.502	CASTING ASSEMBLY (STORM)	EA	8	\$ 888.99	\$ 7,111.92	4	\$ 3,555.96	4	\$ 3,555.96
25	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LF	42.20	\$ 547.74	\$ 23,114.63	26.54	\$ 14,537.02	26.54	\$ 14,537.02
26	2511.509	RANDOM RIP RAP CLASS III	CY	7	\$ 169.58	\$ 1,187.06	7	\$ 1,187.06	7	\$ 1,187.06
27	2563.601	TRAFFIC CONTROL	LS	1	\$ 5,866.67	\$ 5,866.67	0.5	\$ 2,933.34	0.5	\$ 2,933.34
28	2573.502	STORM DRAIN INLET PROTECTION	EA	3	\$ 208.00	\$ 624.00	0	\$ -	0	\$ -
29	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	240	\$ 5.33	\$ 1,279.20	0	\$ -	0	\$ -
30	2573.503	SILT FENCE, TYPE MS	LF	110	\$ 4.15	\$ 456.50	83	\$ 344.45	83	\$ 344.45
31	2574.507	TOPSOIL (LV)	CY	418	\$ 48.00	\$ 20,064.00	0	\$ -	0	\$ -
32	2574.508	FERTILIZER TYPE 3	LBS	124	\$ 1.44	\$ 178.56	0	\$ -	0	\$ -
33	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	183	\$ 2.13	\$ 389.79	0	\$ -	0	\$ -
34	2575.505	SEEDING	ACRE	0.62	\$ 800.00	\$ 496.00	0.00	\$ -	0.00	\$ -
35	2575.508	HYDRAULIC MULCH MATRIX	LBS	2320	\$ 4.04	\$ 9,372.80	0	\$ -	0	\$ -
36	2575.508	SEED MIXTURE 25-141	LBS	5	\$ 4.27	\$ 21.35	0	\$ -	0	\$ -
37	2575.508	SEED MIXTURE 25-151	LBS	116	\$ 12.64	\$ 1,466.24	0	\$ -	0	\$ -
GRAND TOTALS					\$ 207,509.84	\$ 69,833.68		\$ 69,833.68		\$ 69,833.68

Internal City Use Only				
Storm Water Utility Funds			\$	69,833.68
Total Funds			\$	69,833.68

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-293 Approving Partial Payment to Northwest Asphalt, Inc. for Improvement Project #24-05, MSA Xkimo Street Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Northwest Asphalt, Inc. for improvement project #24-05, MSA Xkimo Street Reconstruction in the amount of \$156,314.03.

Outcome/Action:

Motion to adopt Resolution #24-293 approving partial payment to Northwest Asphalt, Inc. for improvement project #24-05, MSA Xkimo Street Reconstruction, in the amount of \$156,314.03.

Attachments

Pay Resolution #24-293
Pay Request

Form Review

Inbox

Bruce Westby

Brian Hagen

Form Started By: Stacie Damjanovich

Final Approval Date: 10/17/2024

Reviewed By

Bruce Westby

Brian Hagen

Date

10/17/2024 01:14 PM

10/17/2024 02:24 PM

Started On: 10/08/2024 09:37 AM

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-293

RESOLUTION APPROVING PARTIAL PAYMENT No. 3 TO NORTHWEST ASPHALT INC. FOR MSA XKIMO STREET RECONSTRUCTION, IMPROVEMENT PROJECT #24-05

WHEREAS, the City of Ramsey proposes to reconstruct MSA Xkimo Street between Trunk Highway 47 and 142nd Avenue as identified within the 2024 – 2033 10-Year Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-200, adopted August 22, 2023 Hakanson Anderson’s proposal for engineering design services, including preparing final plans and specifications, for MSA Xkimo Street Reconstruction, Improvement Project #24-05 in the amount of \$38,000.00 was accepted; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-279, adopted November 14, 2023 the City Council awarded the proposal for geotechnical reports to Haugo Geotechnical Services, LLC. for Improvement Project #24-05; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-034, adopted January 23, 2024, the Riversbend 3rd, Riversbend 4th, and Riverbend Plaza subdivisions were approved to be included as part of the MSA Xkimo Street Reconstruction, Improvement Project #24-05; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-085, adopted on March 26, 2024, the City Council approved final plans and specifications as prepared by Hakanson Anderson and authorized advertisement for bids for the same improvements; and

WHEREAS, Hakanson Anderson submitted a proposal to provide construction services included construction administration, construction staking, and construction observation of \$32,000 for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-125, adopted May 12, 2024, a contract was awarded to Northwest Asphalt, Inc. of Shakopee, Minnesota, in the amount of \$842,253.75 for said improvements; and

WHEREAS, as of October 22, 2024 \$531,351.75 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 3 to Northwest Asphalt, Inc of Shakopee, Minnesota, for improvement project #24-05 MSA Xkimo Street Reconstruction, in the amount of \$156,314.03.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Council hereby authorizes partial payment No. 3 to Northwest Asphalt, Inc. of Shakopee, Minnesota for Improvement Project #24-05 MSA Xkimo Street Reconstruction in the amount of \$156,314.03.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

- 3) The totally amount of this payment is not included in resolutions approving payment of bills for the date of October 22, 2024.
- 4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

#24-203

Contractor's Application for Payment No. 3

To (Owner):	City of Ramsey	Application Period:	9/1/24 - 9/30/24
Project:	Xkimo Street Surface Improvement Project	From (Contractor):	Northwest Asphalt, Inc.
		Application Date:	October 1, 2024
		Via (Engineer):	Hakanson Anderson

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
			1. ORIGINAL CONTRACT PRICE.....
			2. Net change by Change Orders.....
			3. Current Contract Price (Line 1 ± 2).....
			4. TOTAL COMPLETED AND STORED TO DATE
			5. RETAINAGE:
			a. 5% <input checked="" type="checkbox"/> Work Completed.....
			b. 0% <input checked="" type="checkbox"/> Stored Material.....
			c. Total Retainage (Line 5.a + Line 5.b).....
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....
			7. LESS PREVIOUS PAYMENTS.....
			8. AMOUNT DUE THIS APPLICATION.....
TOTALS	\$0.00	\$0.00	\$842,253.75
NET CHANGE BY			\$0.00
CHANGE ORDERS	\$0.00		\$842,253.75
			\$723,858.72
			\$36,192.94
			\$0.00
			\$36,192.94
			\$687,665.78
			\$531,351.75
			\$156,314.03

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.


Contractor Signature: 

By:  Date: 10-4-2024

ENGINEER: HAKANSON ANDERSON
Certification: We recommend payment for work and quantities shown.

 (Engineer) Date: 10/6/24

OWNER: CITY OF RAMSEY

 (Owner) Date: 10/11/2024

PAY ESTIMATE #3
City of Ramsey
Xkimo Street Surface Improvement Project

Bid Schedule 'A' - SAP 199-117-002

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	0.57	LUMP SUM	\$ 40,800.00	\$ 23,256.00	0.57	\$ 23,256.00
2	REMOVE CONCRETE STRUCTURE	5	EACH	\$ 850.00	\$ 4,250.00	1	\$ 850.00
3	REMOVE MANHOLE OR CATCH BASIN	3	EACH	\$ 485.00	\$ 1,455.00	3	\$ 1,455.00
4	REMOVE CASTING	10	EACH	\$ 120.00	\$ 1,200.00	10	\$ 1,200.00
5	REMOVE SIGN	3	EACH	\$ 45.00	\$ 135.00	3	\$ 135.00
6	SALVAGE CASTING	11	EACH	\$ 125.00	\$ 1,375.00	11	\$ 1,375.00
7	SAWING CONCRETE PAVEMENT - FULL DEPTH	298	LIN FT	\$ 5.50	\$ 1,639.00	268	\$ 1,474.00
8	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	311	LIN FT	\$ 4.00	\$ 1,244.00	323	\$ 1,292.00
9	REMOVE SEWER PIPE (STORM)	100	LIN FT	\$ 26.00	\$ 2,600.00	108	\$ 2,808.00
10	REMOVE CURB AND GUTTER	1262	LIN FT	\$ 9.85	\$ 12,430.70	1,485	\$ 14,627.25
12	REMOVE BITUMINOUS PAVEMENT	105	SQ YD	\$ 10.30	\$ 1,081.50	101	\$ 1,040.30
13	REMOVE CONCRETE WALK	3703	SQ FT	\$ 1.35	\$ 4,999.05	3,635	\$ 4,907.25
14	EXCAVATION - COMMON	155	CU YD	\$ 35.16	\$ 5,449.80	186	\$ 6,539.76
15	SUBGRADE PREPARATION	14.7	ROAD STA	\$ 362.00	\$ 5,321.40	14.7	\$ 5,321.40
16	STREET SWEEPER (WITH PICKUP BROOM)	20	HOUR	\$ 175.00	\$ 3,500.00	5	\$ 875.00
17	WATER	10	M GAL	\$ 50.00	\$ 500.00		\$ -
18	AGGREGATE BASE CLASS 5 MODIFIED	195	TON	\$ 29.60	\$ 5,772.00		\$ -
19	FULL DEPTH RECLAMATION	6496	SQ YD	\$ 1.23	\$ 8,005.67	6,496	\$ 8,005.67
20	HAUL FULL DEPTH RECLAMATION (LV)	1056	CU YD	\$ 18.32	\$ 19,345.92	1,141	\$ 20,903.12
21	MILL BITUMINOUS SURFACE (2.0")	21	SQ YD	\$ 21.00	\$ 441.00	21	\$ 441.00
22	BITUMINOUS MATERIAL FOR TACK COAT	461	GALLONS	\$ 4.00	\$ 1,844.00	464	\$ 1,856.00
23	TYPE SP 9.5 WEARING COURSE MIXTURE (3:C) 1.5" THICK	77	SQ YD	\$ 30.05	\$ 2,313.85	80	\$ 2,404.00
24	TYPE SP 9.5 WEARING COURSE MIXTURE (3:C) 2.5" THICK	53	SQ YD	\$ 37.65	\$ 1,995.45	44	\$ 1,656.60
25	TYPE SP 9.5 WEARING COURSE MIXTURE (3:C)	844	TON	\$ 92.48	\$ 78,053.12	774	\$ 71,579.52
26	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3:C)	1055	TON	\$ 88.25	\$ 93,103.75	898	\$ 79,248.50
27	SAW AND SEAL JOINT	80	LIN FT	\$ 9.25	\$ 740.00		\$ -
28	12" RC PIPE SEWER DESIGN 3006 CLASS V	16	LIN FT	\$ 74.55	\$ 1,192.80	16	\$ 1,192.80
29	15" RC PIPE SEWER DESIGN 3006 CLASS V	46	LIN FT	\$ 70.86	\$ 3,259.56	48	\$ 3,401.28
30	21" RC PIPE SEWER DESIGN 3006 CLASS III	8	LIN FT	\$ 90.35	\$ 722.80	8	\$ 722.80
31	24" RC PIPE SEWER DESIGN 3006 CLASS III	76	LIN FT	\$ 106.46	\$ 8,090.96	84	\$ 8,942.64
34	CONNECT TO EXISTING STORM SEWER	5	EACH	\$ 550.00	\$ 2,750.00	5	\$ 2,750.00

PAY ESTIMATE #3
City of Ramsey
Xkimo Street Surface Improvement Project

Bid Schedule 'A' - SAP 199-117-002 (CONTINUED)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
35	CONNECT TO EXISTING WATERMAIN	1	EACH	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
37	ADJUST VALVE BOX	9	EACH	\$ 512.00	\$ 4,608.00	7	\$ 3,584.00
40	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (2'X3')	2	EACH	\$ 2,282.68	\$ 4,565.36	2	\$ 4,565.36
41	CASTING ASSEMBLY	10	EACH	\$ 616.35	\$ 6,163.50	10	\$ 6,163.50
42	INSTALL CASTING	11	EACH	\$ 896.00	\$ 9,856.00	10	\$ 8,960.00
43	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	3.7	LIN FT	\$ 1,486.24	\$ 5,499.09	3.7	\$ 5,499.09
45	GROUT CATCH BASIN OR MANHOLE	13	EACH	\$ 455.00	\$ 5,915.00	3	\$ 1,365.00
46	CLEAN OUT CATCH BASIN	9	EACH	\$ 325.00	\$ 2,925.00	3	\$ 975.00
47	PRECAST CONCRETE MANHOLE COVER (48")	4	EACH	\$ 2,337.93	\$ 9,351.72	1	\$ 2,337.93
48	PRECAST CONCRETE MANHOLE COVER (72")	1	EACH	\$ 3,757.54	\$ 3,757.54	1	\$ 3,757.54
49	CONNECT INTO EXISTING MH OR CB	1	EACH	\$ 850.00	\$ 850.00	1	\$ 850.00
50	4" CONCRETE WALK	1264	SQ FT	\$ 9.22	\$ 11,654.08	1,374	\$ 12,668.28
51	6" CONCRETE WALK	474	SQ FT	\$ 16.58	\$ 7,858.92	468	\$ 7,759.44
52	CONCRETE CURB AND GUTTER DESIGN SPECIAL (SURMOUNTABLE)	245	LIN FT	\$ 31.50	\$ 7,717.50	254	\$ 8,001.00
53	CONCRETE CURB AND GUTTER DESIGN B418	270	LIN FT	\$ 31.50	\$ 8,505.00	248	\$ 7,812.00
54	CONCRETE CURB AND GUTTER DESIGN B612	25	LIN FT	\$ 31.50	\$ 787.50	50	\$ 1,575.00
55	CONCRETE CURB AND GUTTER DESIGN B618	839	LIN FT	\$ 31.50	\$ 26,428.50	852	\$ 26,838.00
57	8" CONCRETE DRIVEWAY PAVEMENT	177	SQ YD	\$ 95.19	\$ 16,848.63	166	\$ 15,801.54
58	7" CONCRETE VALLEY GUTTER	34	SQ YD	\$ 101.85	\$ 3,462.90	47	\$ 4,786.95
59	TRUNCATED DOMES	38	SQ FT	\$ 74.00	\$ 2,812.00	32	\$ 2,368.00
60	3" NON-METALLIC CONDUIT	100	LIN FT	\$ 11.80	\$ 1,180.00		\$ -
61	TRAFFIC CONTROL SUPERVISOR	0.57	LUMP SUM	\$ 2,850.00	\$ 1,624.50	0.57	\$ 1,624.50
62	TRAFFIC CONTROL	0.57	LUMP SUM	\$ 9,800.00	\$ 5,586.00	0.57	\$ 5,586.00
63	ALTERNATE PEDESTRIAN ROUTE	0.57	LUMP SUM	\$ 4,200.00	\$ 2,394.00		\$ -
64	SIGN PANELS TYPE C	20.8	SQ FT	\$ 110.00	\$ 2,288.00	21	\$ 2,288.00
65	RIGID PVC LOOP DETECTOR 6'X6'	2	EACH	\$ 1,850.00	\$ 3,700.00	3	\$ 5,550.00
66	TEMPORARY FENCE	200	LIN FT	\$ 6.50	\$ 1,300.00		\$ -
67	STABILIZED CONSTRUCTION EXIT	0.57	LUMP SUM	\$ 5,000.00	\$ 2,850.00		\$ -
68	STORM DRAIN INLET PROTECTION	9	EACH	\$ 160.00	\$ 1,440.00	9	\$ 1,440.00
69	COMMON TOPSOIL BORROW	202	CU YD	\$ 52.25	\$ 10,554.50		\$ -
70	TURF ESTABLISHMENT	0.60	ACRE	\$ 18,450.00	\$ 11,070.00	0.1	\$ 1,845.00
71	4" SOLID LINE MULTI-COMPONENT	2660	LIN FT	\$ 0.84	\$ 2,234.40	2,668	\$ 2,241.12

PAY ESTIMATE #3
City of Ramsey
Xkimo Street Surface Improvement Project

Bid Schedule 'A' - SAP 199-117-002 (CONTINUED)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
72	12" SOLID LINE MULTI-COMPONENT	40	LIN FT	\$ 8.93	\$ 357.20	14	\$ 125.02
73	24" SOLID LINE MULTI-COMPONENT	25	LIN FT	\$ 9.45	\$ 236.25	19	\$ 179.55
74	4" DOUBLE SOLID LINE MULTI-COMPONENT	1230	LIN FT	\$ 1.68	\$ 2,066.40	1,205	\$ 2,024.40
75	PAVEMENT MESSAGE MULTI-COMPONENT	91.1	SQ FT	\$ 10.50	\$ 956.55	91	\$ 956.55
Total Bid Schedule 'A'					\$ 488,471.37		\$ 420,787.66

Bid Schedule 'B' - Local Funding

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	0.43	LUMP SUM	\$ 40,800.00	\$ 17,544.00	0.43	\$ 17,544.00
2	REMOVE CONCRETE STRUCTURE	1	EACH	\$ 850.00	\$ 850.00	1	\$ 850.00
3	REMOVE MANHOLE OR CATCH BASIN	1	EACH	\$ 485.00	\$ 485.00	1	\$ 485.00
4	REMOVE CASTING	7	EACH	\$ 120.00	\$ 840.00	7	\$ 840.00
5	SALVAGE CASTING	4	EACH	\$ 125.00	\$ 500.00	3	\$ 375.00
6	SAWING CONCRETE PAVEMENT - FULL DEPTH	146	LIN FT	\$ 5.50	\$ 803.00	106	\$ 583.00
7	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	219	LIN FT	\$ 4.00	\$ 876.00	216	\$ 864.00
8	REMOVE SEWER PIPE (STORM)	24	LIN FT	\$ 26.00	\$ 624.00	32	\$ 832.00
9	REMOVE CURB AND GUTTER	815	LIN FT	\$ 9.85	\$ 8,027.75	790	\$ 7,781.50
10	REMOVE WATER SERVICE PIPE	47	LIN FT	\$ 22.00	\$ 1,034.00	95	\$ 2,090.00
11	REMOVE BITUMINOUS PAVEMENT	188	SQ YD	\$ 10.30	\$ 1,936.40	210	\$ 2,163.00
12	REMOVE CONCRETE WALK	938	SQ FT	\$ 1.35	\$ 1,266.30	899	\$ 1,213.65
13	EXCAVATION - COMMON	103	CU YD	\$ 35.16	\$ 3,621.48	126	\$ 4,430.16
14	SUBGRADE PREPARATION	16.1	ROAD STA	\$ 362.00	\$ 5,828.20	16.1	\$ 5,828.20
15	STREET SWEEPER (WITH PICKUP BROOM)	20	HOUR	\$ 175.00	\$ 3,500.00	5	\$ 875.00
16	WATER	12	MGAL	\$ 50.00	\$ 600.00		\$ -
17	AGGREGATE BASE CLASS 5 MODIFIED	192	TON	\$ 29.60	\$ 5,683.20	12	\$ 355.20
18	FULL DEPTH RECLAMATION	6434	SQ YD	\$ 1.23	\$ 7,929.26	6,384	\$ 7,867.64
19	HAUL FULL DEPTH RECLAMATION (LV)	813	CU YD	\$ 18.32	\$ 14,894.16	861	\$ 15,773.52
20	MILL BITUMINOUS SURFACE (2.0")	11	SQ YD	\$ 21.00	\$ 231.00	11	\$ 231.00
21	BITUMINOUS MATERIAL FOR TACK COAT	451	GALLONS	\$ 4.00	\$ 1,804.00	336	\$ 1,344.00
22	TYPE SP 9.5 WEARING COURSE MIXTURE (3:C) 1.5" THICK	500	SQ YD	\$ 30.05	\$ 15,025.00	32	\$ 961.60

PAY ESTIMATE #3
City of Ramsey
Xkimo Street Surface Improvement Project

Bid Schedule - 'B' - Local Funding (CONTINUED)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
23	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.5" THICK	27	SQ YD	\$ 37.65	\$ 1,016.55	22	\$ 828.30
24	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	835	TON	\$ 92.48	\$ 77,220.80	550	\$ 50,864.00
25	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	752	TON	\$ 88.25	\$ 66,364.00	770	\$ 67,952.50
26	SAW AND SEAL JOINT	80	LIN FT	\$ 9.25	\$ 740.00		\$ -
27	15" RC PIPE SEWER DESIGN 3006 CLASS V	8	LIN FT	\$ 70.86	\$ 566.88	16	\$ 1,133.76
28	30" RC PIPE SEWER DESIGN 3006 CLASS III	8	LIN FT	\$ 194.80	\$ 1,558.40	16	\$ 3,116.80
29	36" RC PIPE SEWER DESIGN 3006 CLASS III	8	LIN FT	\$ 292.08	\$ 2,336.64		\$ -
30	CONNECT TO EXISTING STORM SEWER	3	EACH	\$ 550.00	\$ 1,650.00	5	\$ 2,750.00
31	VALVE BOX	5	EACH	\$ 695.00	\$ 3,475.00	3	\$ 2,085.00
32	ADJUST VALVE BOX	5	EACH	\$ 512.00	\$ 2,560.00	4	\$ 2,048.00
33	6" GATE VALVE AND BOX	1	EACH	\$ 4,985.00	\$ 4,985.00	1	\$ 4,985.00
34	6" WATERMAIN DUCTILE IRON CL 53	50	LIN FT	\$ 86.50	\$ 4,325.00	50	\$ 4,325.00
35	CASTING ASSEMBLY	7	EACH	\$ 616.35	\$ 4,314.45	6	\$ 3,698.10
36	INSTALL CASTING	4	EACH	\$ 896.00	\$ 3,584.00	4	\$ 3,584.00
37	CONSTRUCT DRAINAGE STRUCTURE DESIGN 84-4020	8.4	LIN FT	\$ 1,924.56	\$ 16,166.30	8.4	\$ 16,166.30
38	GROUT CATCH BASIN OR MANHOLE	5	EACH	\$ 455.00	\$ 2,275.00		\$ -
39	CLEAN OUT CATCH BASIN	5	EACH	\$ 325.00	\$ 1,625.00		\$ -
40	PRECAST CONCRETE MANHOLE COVER (48")	1	EACH	\$ 2,337.93	\$ 2,337.93	1	\$ 2,337.93
41	6" CONCRETE WALK	212	SQ FT	\$ 16.58	\$ 3,514.96	301	\$ 4,990.58
42	CONCRETE CURB AND GUTTER DESIGN SPECIAL (SURMOUNTABLE)	134	LIN FT	\$ 31.50	\$ 4,221.00	114	\$ 3,591.00
43	CONCRETE CURB AND GUTTER DESIGN B612	11	LIN FT	\$ 31.50	\$ 346.50	74	\$ 2,331.00
44	CONCRETE CURB AND GUTTER DESIGN B618	576	LIN FT	\$ 31.50	\$ 18,144.00	561	\$ 17,671.50
45	6" CONCRETE DRIVEWAY PAVEMENT	19	SQ YD	\$ 85.74	\$ 1,629.06	234	\$ 20,063.16
46	8" CONCRETE DRIVEWAY PAVEMENT	39	SQ YD	\$ 95.19	\$ 3,712.41	19	\$ 1,808.61
47	7" CONCRETE VALLEY GUTTER	45	SQ YD	\$ 101.85	\$ 4,583.25	31	\$ 3,157.35
48	TRUNCATED DOMES	27	SQ FT	\$ 74.00	\$ 1,998.00	30	\$ 2,220.00
49	3" NON-METALLIC CONDUIT	50	LIN FT	\$ 11.80	\$ 590.00		\$ -
50	TRAFFIC CONTROL SUPERVISOR	0.43	LUMP SUM	\$ 2,850.00	\$ 1,225.50	0.43	\$ 1,225.50
51	TRAFFIC CONTROL	0.43	LUMP SUM	\$ 9,800.00	\$ 4,214.00	0.43	\$ 4,214.00
52	ALTERNATE PEDESTRIAN ROUTE	0.43	LUMP SUM	\$ 4,200.00	\$ 1,806.00		\$ -
53	STABILIZED CONSTRUCTION EXIT	0.43	LUMP SUM	\$ 5,000.00	\$ 2,150.00		\$ -
54	STORM DRAIN INLET PROTECTION	5	EACH	\$ 160.00	\$ 800.00	4	\$ 640.00

PAY ESTIMATE #3
City of Ramsey
Xkimo Street Surface Improvement Project

Bid Schedule 'B' - Local Funding (CONTINUED)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
55	COMMON TOPSOIL BORROW	121	CU YD	\$ 52.25	\$ 6,322.25		\$ -
56	TURF ESTABLISHMENT	0.40	ACRE	\$ 18,450.00	\$ 7,380.00	0.1	\$ 1,845.00
57	24" SOLID LINE MULTI-COMPONENT	15	LIN FT	\$ 9.45	\$ 141.75	16	\$ 151.20
					Total Bid Schedule 'B'		\$ 303,071.07

Bid Schedule 'A' - SAP 199-117-002 \$488,471.37 \$420,787.66
 Bid Schedule 'B' - Local Funding \$353,782.39 \$303,071.07
TOTAL **\$842,253.75** **\$723,858.72**

FUND	WORK TO DATE	RETAINAGE (5%)	PREV. PAYMENTS	TOTAL DUE
MSA	\$365,496.72	\$18,274.84	\$257,429.18	\$89,792.70
PM	\$237,819.33	\$11,890.97	\$171,924.47	\$54,003.89
SANITARY	\$15,123.50	\$756.18	\$8,512.00	\$5,855.32
WATER	\$30,914.84	\$1,545.74	\$28,708.85	\$660.25
STORM	\$74,504.33	\$3,725.22	\$64,777.25	\$6,001.86
TOTAL	\$723,858.72	\$36,192.94	\$531,351.75	\$156,314.03

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-294 Approving Partial Payment to Dave Perkins Contracting, Inc. for Improvement Project #24-02, Halls Dover Acres Street Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Dave Perkins Contracting, Inc. for improvement project #24-02, Halls Dover Acres Street Reconstruction in the amount of \$42,779.92.

Outcome/Action:

Motion to adopt Resolution #24-294 approving partial payment to Dave Perkins Contracting, Inc. for improvement project #24-02, Halls Dover Acres Street Reconstruction in the amount of \$42,779.92.

Attachments

Pay Resolution #24-294
Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	10/17/2024 01:14 PM
Brian Hagen	Brian Hagen	10/17/2024 02:24 PM
Form Started By: Stacie Damjanovich		Started On: 10/08/2024 11:34 AM
Final Approval Date: 10/17/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-294

RESOLUTION APPROVING PARTIAL PAYMENT NO. 4 TO DAVE PERKINS CONTRACTING, INC. FOR HALLS DOVER ACRES STREET RECONSTRUCTION, IMPROVEMENT PROJECT #24-02

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Halls Dover Acres subdivision; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-130, adopted June 13, 2023, the City Council accepted and awarded the proposal to Bolton & Menk, Inc., for topographic survey of the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-129, adopted June 27, 2023, the City Council accepted and awarded the proposal to Chosen Valley Testing, Inc., for a geotechnical report of the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-198, adopted August 22, 2023, the City Council ordered the City Engineer to prepare plans and specifications for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-014, adopted on January 9, 2024, the City Council approved final plans and specification as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, proposals were received for Construction Staking and As-built Survey of \$27,144.00 from Bolton and Menk, Inc. for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-064, adopted February 27, 2024, a contract was awarded to Dave Perkins Contracting, Inc of Nowthen, Minnesota, in the amount of \$844,919.01 for said improvements; and

WHEREAS, as of October 22, 2024 \$921,973.15 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 4 to Dave Perkins Contracting, Inc. of Nowthen Minnesota, for improvement project #24-02 Halls Dover Acres Street Reconstruction, in the amount of \$42,779.92.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Council hereby authorizes partial payment No. 4 to Dave Perkins Contracting, Inc of Nowthen, Minnesota for Improvement Project #24-02, Halls Dover Acres Street Reconstruction in the amount of \$42,779.92.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

- 3) The total amount of this payment is not included in resolutions approving payment of bills for the date of October 22, 2024.
- 4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

Pay Estimate Summary Sheet

Estimate Number: 4 Partial

Project Number: 24-02


Project Name: Halls Dover Acres Street Reconstructions


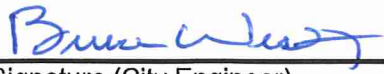
Period Ending: September 30, 2024

Contractor: Dave Perkins Contracting, Inc.

Address: 19745 Nowthen Boulevard NW, Nowthen, MN 55303

1	Original Contract Amount		\$ 844,919.01
2	Change Order(s)	No. <u>3</u> Thru No. <u>3</u>	\$ 94,588.05
3	Total Funds Encumbered		\$ 939,507.06
4	Value of Work Completed		\$ 974,498.05
5	Retainage	<u>1</u> %	\$ (9,744.98)
	Percent Complete	<u>104%</u>	
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)		\$ 964,753.07
8	Previous Payment(s)		\$ 921,973.15
9	Payment Due (Lines 7-8)		\$ 42,779.92
10	Total Balance to Finish, Including Retainage (Lines 3-7)		\$ 9,744.98

Certification of Partial Payment	
I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.	
 Dave Perkins Contracting, Inc. 19745 Nowthen Blvd NW Nowthen, MN 55303-9355	 Print Name
 Title	 Signature
	<u>10-8-24</u> Date

City of Ramsey Approval	
 Signature (Project Engineer)	<u>10/8/2024</u> Date
 Signature (City Engineer)	<u>10/11/2024</u> Date

Halls Dover Acres Street Reconstructions
 I.P. 24-02
 Estimate No. 4 Partial
 Period Ending September 30, 2024

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD		COMPLETED TO DATE	
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total
1	2021.501	MOBILIZATION	LS	1.0	\$ 45,000.00	\$ 45,000.00	0.0	\$ -	1.0	\$ 45,000.00
2	2101.502	CLEARING	EA	6	\$ 300.00	\$ 1,800.00	0	\$ -	19	\$ 5,700.00
3	2101.502	GRUBBING	EA	6	\$ 250.00	\$ 1,500.00	0	\$ -	19	\$ 4,750.00
4	2104.502	SALVAGE MAIL BOX SUPPORT	EA	28	\$ 80.00	\$ 2,240.00	0	\$ -	28	\$ 2,240.00
5	2104.503	SAWING PAVEMENT (FULL DEPTH)	LF	823	\$ 3.00	\$ 2,469.00	0	\$ -	844	\$ 2,532.00
6	2104.503	REMOVE WATERMAIN	LF	15	\$ 20.00	\$ 300.00	0	\$ -	26	\$ 520.00
7	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	1022	\$ 3.00	\$ 3,066.00	0	\$ -	1052	\$ 3,156.00
8	2104.504	REMOVE CONCRETE PAVEMENT	SY	205	\$ 10.00	\$ 2,050.00	0	\$ -	233	\$ 2,330.00
9	2104.504	REMOVE AGGREGATE SURFACING	SY	79	\$ 5.00	\$ 395.00	0	\$ -	79	\$ 395.00
10	2104.602	LANDSCAPE RESTORATION	EA	15	\$ 1,000.00	\$ 15,000.00	0	\$ -	0	\$ -
11	2106.507	EXCAVATION - COMMON (EV)	CY	834	\$ 25.00	\$ 20,850.00	0	\$ -	834	\$ 20,850.00
12	2106.607	HAUL & STOCKPILE RECLAIM MATERIAL (LV)	CY	1495	\$ 12.00	\$ 17,940.00	0	\$ -	2046	\$ 24,552.00
13	2112.519	SUBGRADE PREPARATION - ROADWAY	RDST	41	\$ 754.00	\$ 30,914.00	0	\$ -	50	\$ 37,700.00
14	2112.604	SUBGRADE PREPARATION	SY	609	\$ 8.00	\$ 4,872.00	0	\$ -	635	\$ 5,080.00
15	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HR	24	\$ 155.00	\$ 3,720.00	0	\$ -	22	\$ 3,410.00
16	2130.523	WATER	MGAL	82	\$ 50.00	\$ 4,100.00	0	\$ -	85	\$ 4,250.00
17	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	1789	\$ 3.00	\$ 5,367.00	0	\$ -	1789	\$ 5,367.00
18	2211.604	AGGREGATE BASE CLASS 5 SURFACING - DRIVEWAYS	SY	97	\$ 17.00	\$ 1,649.00	0	\$ -	122	\$ 2,074.00
19	2215.504	FULL DEPTH RECLAMATION	SY	14351	\$ 1.50	\$ 21,526.50	0	\$ -	14351	\$ 21,526.50
20	2232.504	MILL BITUMINOUS PAVEMENT 2.0"	SY	55	\$ 10.00	\$ 550.00	0	\$ -	68	\$ 680.00
21	2301.604	CONCRETE PAVEMENT DRIVEWAYS 6.0"	SY	225	\$ 106.00	\$ 23,850.00	0	\$ -	235	\$ 24,910.00
22	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1032	\$ 4.00	\$ 4,128.00	0	\$ -	790	\$ 3,160.00
23	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	1653	\$ 87.00	\$ 143,811.00	0	\$ -	1679	\$ 146,073.00
24	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	1218	\$ 90.00	\$ 109,620.00	0	\$ -	1230	\$ 110,700.00
25	2360.509	DRIVEWAYS	TON	41	\$ 220.00	\$ 9,020.00	0	\$ -	70	\$ 15,400.00
26	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) TRAIL	TON	71	\$ 154.00	\$ 10,934.00	0	\$ -	93	\$ 14,322.00
27	2501.502	15" RC PIPE APRON	EA	18	\$ 750.00	\$ 13,500.00	0	\$ -	18	\$ 13,500.00
28	2501.502	18" CS PIPE APRON	EA	1	\$ 600.00	\$ 600.00	0	\$ -	1	\$ 600.00
29	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	459	\$ 58.00	\$ 26,622.00	0	\$ -	465	\$ 26,970.00
30	2503.503	18" CMP PIPE SEWER	LF	37	\$ 65.00	\$ 2,405.00	0	\$ -	42	\$ 2,730.00
31	2504.602	6" GATE VALVE & BOX	EA	5	\$ 2,800.00	\$ 14,000.00	0	\$ -	5	\$ 14,000.00
32	2504.602	8" GATE VALVE & BOX	EA	2	\$ 3,500.00	\$ 7,000.00	0	\$ -	2	\$ 7,000.00
33	2504.602	12" GATE VALVE & BOX	EA	3	\$ 5,500.00	\$ 16,500.00	0	\$ -	3	\$ 16,500.00
34	2504.602	ADJUST VALVE BOX	EA	10	\$ 250.00	\$ 2,500.00	0	\$ -	10	\$ 2,500.00
35	2504.602	CONNECT TO EXISTING WATERMAIN	EA	2	\$ 1,500.00	\$ 3,000.00	0	\$ -	1	\$ 1,500.00
36	2504.602	HYDRANT (8.5' BURY)	EA	5	\$ 7,000.00	\$ 35,000.00	0	\$ -	5	\$ 35,000.00
37	2504.602	8" WATERMAIN PLUG	EA	1	\$ 100.00	\$ 100.00	0	\$ -	1	\$ 100.00
38	2504.603	6" WATERMAIN DUCTILE IRON CL 53	LF	64	\$ 75.00	\$ 4,800.00	0	\$ -	72	\$ 5,400.00
39	2504.603	8" WATERMAIN PVC (C900)	LF	412	\$ 42.00	\$ 17,304.00	0	\$ -	428	\$ 17,976.00

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT			COMPLETED THIS PERIOD			COMPLETED TO DATE		
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total	
40	2504.603	12" WATERMAIN PVC (C900)	LF	2165	\$ 69.00	\$ 149,385.00	0	\$ -	2165	\$ 149,385.00	
41	2504.608	WATERMAIN FITTINGS	LBS	1676	\$ 10.00	\$ 16,760.00	0	\$ -	1786	\$ 17,860.00	
42	2521.504	6" CONCRETE WALK	SY	10	\$ 120.00	\$ 1,200.00	0	\$ -	12	\$ 1,440.00	
43	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EA	4	\$ 30.00	\$ 120.00	0	\$ -	6	\$ 180.00	
44	2531.618	TRUNCATED DOMES	SF	21	\$ 75.00	\$ 1,575.00	0	\$ -	28	\$ 2,100.00	
45	2540.602	TEMPORARY MAIL BOX CLUSTER	EA	2	\$ 450.00	\$ 900.00	0	\$ -	2	\$ 900.00	
46	2540.602	INSTALL MAIL BOX SUPPORT	EA	28	\$ 100.00	\$ 2,800.00	0	\$ -	28	\$ 2,800.00	
47	2563.601	TRAFFIC CONTROL	LS	1	\$ 10,000.00	\$ 10,000.00	0.0	\$ -	1.0	\$ 10,000.00	
48	2572.503	TEMPORARY TREE PROTECTION FENCE	LF	20	\$ 5.00	\$ 100.00	0	\$ -	20	\$ 100.00	
49	2573.602	STABILIZED CONSTRUCTION EXIT	EA	4	\$ 550.00	\$ 2,200.00	0	\$ -	4	\$ 2,200.00	
50	2573.502	STORM DRAIN INLET PROTECTION	EA	2	\$ 240.00	\$ 480.00	0	\$ -	2	\$ 480.00	
51	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	LF	575	\$ 3.00	\$ 1,725.00	0	\$ -	480	\$ 1,440.00	
52	2573.503	SILT FENCE; TYPE MS	LF	2921	\$ 1.50	\$ 4,381.50	0	\$ -	2273	\$ 3,409.50	
53	2574.507	TOPSOIL (LV)	CY	1394	\$ 5.00	\$ 6,970.00	0	\$ -	720	\$ 3,600.00	
54	2574.508	FERTILIZER TYPE 3	LBS	398	\$ 1.00	\$ 398.00	0	\$ -	350	\$ 350.00	
55	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	2234	\$ 1.99	\$ 4,445.66	0	\$ -	1980	\$ 3,940.20	
56	2575.505	SEEDING	ACRE	1.99	\$ 265.00	\$ 527.35	0.00	\$ -	1.80	\$ 477.00	
57	2575.508	HYDRAULIC MULCH MATRIX	LBS	6100	\$ 1.45	\$ 8,845.00	0	\$ -	7100	\$ 10,295.00	
58	2575.508	SEED MIXTURE 25-141	LBS	24	\$ 15.00	\$ 360.00	0	\$ -	25	\$ 375.00	
59	2575.508	SEED MIXTURE 25-151	LBS	322	\$ 5.00	\$ 1,610.00	0	\$ -	380	\$ 1,900.00	
60	2582.503	4" DOUBLE SOLID LINE PAINT (EPOXY)	LF	16	\$ 3.00	\$ 48.00	0	\$ -	17	\$ 51.00	
61	2582.503	4" SOLID LINE PAINT (EPOXY)	LF	43	\$ 2.00	\$ 86.00	0	\$ -	130	\$ 260.00	
BASE CONSTRUCTION TOTAL						\$ 844,919.01		\$ -		\$ 863,996.20	

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT			COMPLETED THIS PERIOD			COMPLETED TO DATE		
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total	
CHANGE ORDER No.1											
62	2504.602	1" CORPORATION STOP	EA	1	\$ 859.00	\$ 859.00	0	\$ -	1	\$ 859.00	
63	2504.602	1" CURB STOP AND BOX	EA	1	\$ 750.00	\$ 750.00	0	\$ -	1	\$ 750.00	
64	2504.603	1" COPPER PIPE TYPE K	LF	23	\$ 28.00	\$ 644.00	0	\$ -	32	\$ 896.00	
CHANGE ORDER No.1 TOTAL						\$ 2,253.00		\$ -		\$ 2,505.00	

CHANGE ORDER No.2				CONTRACT AMOUNT				COMPLETED THIS PERIOD				COMPLETED TO DATE			
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total	Quantity	Extended Total			
7	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	326	\$ 3.00	\$ 978.00	0	\$ -	326	\$ 978.00	0	\$ -			
14	2112.604	SUBGRADE PREPARATION	SY	326	\$ 8.00	\$ 2,608.00	0	\$ -	501	\$ 4,008.00	0	\$ -			
17	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	37	\$ 38.00	\$ 1,406.00	0	\$ -	55	\$ 2,090.00	0	\$ -			
23	2360.507	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C)	TON	7	\$ 90.00	\$ 630.00	0	\$ -	8	\$ 720.00	0	\$ -			
24	2360.507	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	5	\$ 92.00	\$ 460.00	0	\$ -	6	\$ 552.00	0	\$ -			
26	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C)	TON	46	\$ 150.00	\$ 6,900.00	0	\$ -	60	\$ 9,000.00	0	\$ -			
32	2504.602	8" GATE VALVE & BOX	EA	1	\$ 3,800.00	\$ 3,800.00	0	\$ -	0	\$ -	0	\$ -			
35	2504.602	CONNECT TO EXISTING WATERMAIN (WET TAP)	EA	1	\$ 2,800.00	\$ 2,800.00	0	\$ -	1	\$ 2,800.00	0	\$ -			
40	2504.603	12" WATERMAIN PVC (C900)	LF	395	\$ 79.00	\$ 31,205.00	0	\$ -	415	\$ 32,785.00	0	\$ -			
41	2504.608	WATERMAIN FITTINGS	LBS	351	\$ 12.00	\$ 4,212.00	0	\$ -	380	\$ 4,560.00	0	\$ -			
47	2563.601	TRAFFIC CONTROL (ADDITIONAL)	LS	1	\$ 3,250.00	\$ 3,250.00	0	\$ -	1	\$ 3,250.00	0	\$ -			
53	2574.507	TOPSOIL (LV)	CY	50	\$ 100.00	\$ 5,000.00	40	\$ 4,000.00	90	\$ 9,000.00	0	\$ -			
54	2574.508	FERTILIZER TYPE 3	LBS	14	\$ 1.25	\$ 17.50	0	\$ -	20	\$ 25.00	0	\$ -			
56	2575.505	SEEDING	ACRE	0.07	\$ 265.00	\$ 18.55	0	\$ -	0.09	\$ 23.85	0	\$ -			
57	2575.508	HYDRAULIC MULCH MATRIX	LBS	280	\$ 1.50	\$ 420.00	0	\$ -	320	\$ 480.00	0	\$ -			
59	2575.508	SEED MIXTURE 25-151	LBS	14	\$ 5.00	\$ 70.00	0	\$ -	25	\$ 125.00	0	\$ -			
65	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	50	\$ 10.00	\$ 500.00	0	\$ -	64	\$ 640.00	0	\$ -			
66	2531.503	CONCRETE CURB AND GUTTER	LF	50	\$ 100.00	\$ 5,000.00	0	\$ -	64	\$ 6,400.00	0	\$ -			
67	2123.51	CREW & EQUIPMENT TIME	HR	10	\$ 1,250.00	\$ 12,500.00	0	\$ -	16	\$ 20,000.00	0	\$ -			
CHANGE ORDER No.2 TOTAL						\$ 81,775.05	\$ 4,000.00	\$ 81,775.05	\$ 4,000.00	\$ 97,436.85	\$ 4,000.00	\$ 97,436.85			

CHANGE ORDER No.3				CONTRACT AMOUNT				COMPLETED THIS PERIOD				COMPLETED TO DATE			
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total	Quantity	Extended Total			
68	2504.602	12" WET TAP & 8" WET TAP RE-STOCKING	EA	1	\$ 10,560.00	\$ 10,560.00	0	\$ -	1	\$ 10,560.00	0	\$ -			
CHANGE ORDER No.3 TOTAL						\$ 10,560.00	\$ -	\$ 10,560.00	\$ -	\$ 10,560.00	\$ -	\$ 10,560.00			

GRAND TOTALS				CONTRACT AMOUNT				COMPLETED THIS PERIOD				COMPLETED TO DATE			
Item No.	MnDOT No.	Item Description	Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total	Quantity	Extended Total			
GRAND TOTALS						\$ 939,507.06	\$ 4,000.00	\$ 939,507.06	\$ 4,000.00	\$ 974,498.05	\$ 4,000.00	\$ 974,498.05			
<i>Internal City Use Only</i>															
						<i>Pavement Management Funds (0.55 Mob)</i>									
						<i>Storm Sewer Utility Funds (0.05 Mob)</i>									
						<i>Water Utility Funds (0.40 Mob)</i>									
						<i>Total Funds</i>									
						\$ 4,000.00									
						\$ 974,498.05									

CC Regular Session**Meeting Date:** 10/22/2024**Primary Strategic Plan Initiative:** Improve the safety and mobility of transportation corridors.**Title:**

Adopt Resolution #24-295 Accepting Proposals and Awarding a Contract for Topographic Survey for 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07 and Sunwood Drive Concrete Pedestrian Crossing Replacements, Improvement Project #25-08.

Purpose/Background:**Purpose:**

The purpose of this case is to adopt Resolution #24-295 accepting proposals and awarding a topographic survey contract for Improvement Project #25-07, 2025 Neighborhood Pavement Overlay Improvements and Improvement Project #25-08, Sunwood Drive Concrete Pedestrian Crossing Replacements.

Background:

The current 2025 - 2034 10-Year Capital Improvement Program (CIP) has not been approved by City Council; but to solicit bids this winter for the proposed 2025 Neighborhood Pavement Overlay Improvements and Sunwood Drive Pedestrian Crossing Replacements, Staff needs to begin designing the project and preparing plans.

Topographic surveys are essential to locate all existing site features and to create an existing ground surface, used as the base for designing the pedestrian ramp improvements. Staff sent request for proposals for a topographic survey for 2025 Neighborhood Pavement Overlay Improvements and Sunwood Drive Pedestrian Crossing Replacements, a copy of which is attached to this case.

Notification:

If awarded, Staff will send notification letters out to impacted residents to inform them of the survey crews working in the neighborhood.

Time Frame/Observations/Alternatives:

Motion to adopt Resolution #24-295 accepting proposals and awarding a topographic survey contract for Improvement Project #25-07, 2025 Neighborhood Pavement Overlay Improvements and Improvement Project #25-08, Sunwood Drive Pedestrian Crossing Replacements.

Funding Source:

Funding for this work is proposed to come from Municipal State Aid Funds and the Pavement Management Funds.

Recommendation:

Staff recommends adopting Resolution #24-295 accepting topographic survey proposals for 2025 Neighborhood Pavement Overlay, Improvement Project #24-295 and Sunwood Drive concrete pedestrian crossing replacements, Improvement Project #25-08.

Outcome/Action:

Motion to adopt Resolution #24-295 accepting proposals and awarding a topographic survey contract for Improvement Project #25-07, 2025 Neighborhood Pavement Overlay Improvements and Improvement Project #25-08, Sunwood Drive Pedestrian Crossing Replacements.

Attachments

Resolution #24-295
RFP

Form Review

Inbox

Brian Hagen

Form Started By: Stacie Damjanovich

Final Approval Date: 10/17/2024

Reviewed By

Brian Hagen

Date

10/17/2024 02:25 PM

Started On: 10/16/2024 09:27 AM

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-295

RESOLUTION ACCEPTING PROPOSALS AND AWARDING A CONTRACT FOR TOPOGRAPHIC SURVEY FOR 2025 NEIGHBORHOOD PAVEMENT OVERLAY IMPROVEMENTS, IMPROVEMENT PROJECT #25-07 AND SUNWOOD DRIVE CONCRETE PEDESTRIAN CROSSING REPLACEMENTS, IMPROVEMENT PROJECT #25-08

WHEREAS, the Sunwood Drive concrete pedestrian crossings at intersections between Zeolite Street and Rhinestone Street are proposed to be replaced in 2025; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-282, adopted September 24, 2024, request for proposals were submitted to two (2) firms for the purpose of completing the proposed surveys; and

WHEREAS, request for proposals were submitted to two (2) firms for the purpose of obtaining proposals for completing a topographic survey of pedestrian ramps within the 2025 Neighborhood Pavement Overlay Improvements, Improvement Project #25-07 and Sunwood Drive Concrete Pedestrian Crossing Replacements, Improvement Project #25-08; and

WHEREAS, the two (2) topographic survey proposals received are tabulated below; and

Project	Bolton & Menk, Inc.	Hakanson Anderson
IP 25-07, 2025 Neighborhood Pavement Overlay Improvements	\$5,557.00	\$5,900.00
IP 25-08, Sunwood Drive Crosswalk Repairs	\$4,045.00	\$2,300.00

WHEREAS, the proposal of Hakanson Anderson in the total amount of \$8,200.00 for said services in accordance with the prepared proposals is the lowest responsible proposal and their proposal shall be and hereby is accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Hakanson Anderson for said topographic survey services for and on behalf of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember

_____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

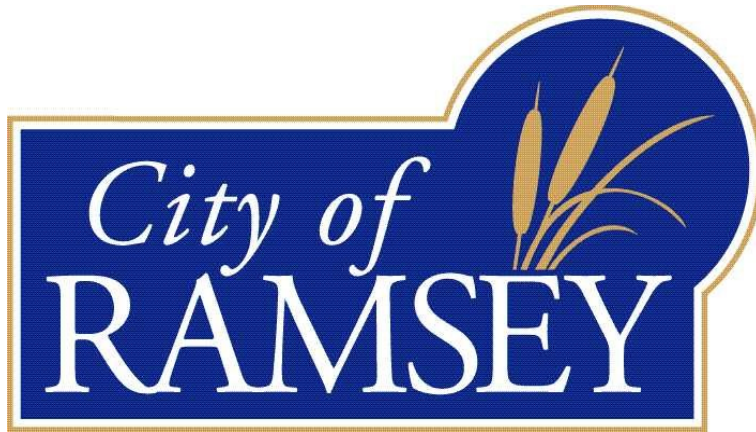
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk



**REQUEST FOR PROPOSAL
2025 OVERLAY IMPROVEMENTS
Pedestrian Ramp
Topographic Surveys
City of Ramsey**

ISSUE DATE

October 9, 2024

PROPOSAL MUST BE RECEIVED BY:

4:00 pm on Tuesday, October 15, 2024

DELIVER PROPOSAL TO:

City of Ramsey Municipal Center

7550 Sunwood Drive NW

Ramsey, MN 55303

Attn: Stacie Damjanovich

763-433-9895

sdamjanovich@cityoframsey.com

INTRODUCTION: The City of Ramsey (City) is requesting proposals for a topographic survey for 2025 Overlay Improvements ADA Pedestrian Ramp Upgrades. If selected, Staff will bring the proposal to the Tuesday, October 22, 2024 City Council meeting for award.

1. IP 25-07, 2025 Neighborhood Overlay Improvements
 - a. Ramsey Town Center 1st, 2nd, 4th, 6th, 7th & IP 05-22
 - i. 76 Pedestrian Ramp survey locations
 - ii. Generally located in the Ramsey COR area adjacent to Ramsey Parkway between Center Street and Ramsey Blvd
 - iii. Properties are apartments, town houses, and commercial
 - b. Village of Sunfish Lake
 - i. 24 Pedestrian Ramp survey locations
 - ii. Generally located between Sodium Street and Radium Street, south of Sunwood Drive, south to 146th Avenue
 - iii. Single-family housing development
2. Sunwood Drive Pedestrian Crossing Repairs
 - a. Sunwood Drive between Zeolite Street and Rhinestone Street
 - i. City is proposing to remove and replace the colored concrete pedestrian crossings along Sunwood Drive.
 - ii. 6 intersections survey locations
 1. Requires shots of entire intersection including adjacent pedestrian ramps
 - iii. 1 patch area of Sunwood Drive, east of Sapphire
 1. Colored purple on the attached exhibit
 - a. Approximately 40' long along Sunwood Drive, centered at sanitary manhole with large crack within Sunwood Drive
 - iv. 30 mph collector street, approximately 5,000 ADT
3. The scope of this work includes:
 - a. Topographic Survey
 - i. Shots required at the concrete joints, for both concrete walk and concrete pavement
 - b. Contacting Gopher State One Call to locate utility markings
 - c. Delivery of survey points in an Excel/CSV format
 - d. Point Code listing

FIELD SURVEY REQUIREMENTS: The field survey is not limited to, but is expected to include the following:

- Adequate survey of existing pedestrian facilities to upgrade to current ADA standard
 - Elevations along the curb and gutter; flow line, top back of curb, and front edge from the existing ramps to approximately 20 feet either side
 - Elevations and location of the edge of concrete and bituminous walks to approximately 20 feet back from the street

- Locations of any potential obstructions, i.e. light poles, mail boxes, landscaping, fencing, signage, etc. adjacent to the pedestrian facilities.
- If valley gutter is between pedestrian ramps, need shots along flow of valley gutter to verify drainage patterns
- Shots at the joints on concrete walk, to be used for matching in proposed new walk
- Shots at the joints on concrete pavement.

SCHEDULE: A written schedule of the work shall be submitted identifying all work components and showing work start and completion dates required to comply with the schedule. Once work has commenced, the Contractor shall continuously pursue completion in accordance with the approved schedule. The final Topographic Survey must be delivered to the City by Tuesday, December 31, 2024.

PROPOSAL SUBMITTAL: A lump sum quote for each project shall be submitted for the proposed work using the form at the end of this Request for Proposal (RFP).

COMMUNICATION WITH THE CITY: If any requirements of this RFP are not clearly understood, the Contractor is responsible for contacting the City for further clarification in a prompt manner. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to the RFP.

SUBMISSION: A signed copy of the attached proposal form is requested by **4:00 P.M. Tuesday, October 15, 2024.** Deliver to the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey MN 55303 to the attention of Stacie Damjanovich. E-mail quotes will be accepted and may be sent to SDamjanovich@cityoframsey.com.

PROPOSAL UNDERSTANDING: By submitting a proposal, the Contractor agrees to be bound to the terms and conditions herein.

COSTS OF PREPARATION: Under no condition will any costs of preparation of the proposal be reimbursed by the City.

LICENSE AND INSURANCE: By submitting a proposal, the Contractor affirms they shall maintain the following minimum insurance coverage while completing their work as related to this RFP in the following amounts: Commercial General Liability \$1,000,000 per occurrence (written on an occurrence based form bodily injury and property damage); automobile liability \$1,000,000 per occurrence (including hired & non-owned bodily injury and property damage). The City of Ramsey shall be named as an additional insured on the Commercial General Liability insurance. Certificates of Insurance for all of the above insurance shall be filed with the City prior to the work. The Contractor also affirms they shall be licensed to perform the work in the State of Minnesota, and the work shall comply with all state and local laws.

WORKING HOURS: The work shall be carried out during normal working hours so as not to cause any unreasonable nuisance to affected residents and businesses. Under emergency conditions, this limitation may be waived in writing by the Engineer in conjunction with qualified local authority. Normal working hours for this work are considered to be from 7:00 a.m. to 7:00 p.m., Monday through Friday.

WORK AND STAGING AREAS: The Contractor shall confine their work activities within City owned properties, right of way, and drainage & utility easements. No equipment shall be left on City streets outside normal working hours.

TRAFFIC CONTROL: Work shall be conducted in conformance with the specifications set forth herein and in accordance with the Minnesota Department of Transportation Standard Specifications for Construction, 2020 Edition, which is incorporated by reference to these specifications.

PAYMENT: Payment will be made upon submittal of an invoice to the City on a net 30-day basis following City acceptance of the work. An IC 134 form will be required prior to final payment.

BASIS OF PAYMENT: Payment shall be made on a lump sum basis for all components of the work as specified in the RFP. The cost of any additional equipment, labor, materials, permits, tools and supplies which have not been specifically identified in this section for payment, but are required to complete the work, shall be considered incidental to the project. The City is also requesting an hourly rate for additional survey work to be submitted, if we find a need to expand the project scope after reviewing the initial survey.

PROPOSAL

_____ accepts the terms and conditions herein and agrees to complete all work described herein, and to deliver the final Topographic Surveys to the City by Tuesday, December 31, 2024.

IP 25-07; 2025 NEIGHBORHOOD OVERLAY TOPOGRAPHIC SURVEY	
Description	Cost Extension
Lump sum not-to-exceed amount	
Additional hourly rate if project scope expands after initial review	

SUNWOOD DRIVE PEDESTRIAN CROSSING REPAIRS TOPOGRAPHIC SURVEY	
Description	Cost Extension
Lump sum not-to-exceed amount	
Additional hourly rate if project scope expands after initial review	

Contractor Name _____

Owner or representative _____

Phone(s) _____

E-mail _____

Signature _____

Date _____

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-297 Approving Partial Payment to GMH Asphalt Corporation for Improvement Project #24-03, 2024 NE Ramsey Street Reconstruction.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to GMH Asphalt Corporation for improvement project #24-03, 2024 NE Ramsey Street Reconstructions, in the amount of \$730,393.49.

Outcome/Action:

Motion to adopt Resolution #24-297 approving partial payment to GMH Asphalt Corporation for improvement project #24-03, 2024 NE Ramsey Street Reconstructions, in the amount of \$730,393.49.

Attachments

Pay Resolution #24-297
Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	10/17/2024 01:16 PM
Brian Hagen	Brian Hagen	10/17/2024 02:25 PM
Form Started By: Stacie Damjanovich		Started On: 10/11/2024 08:22 AM
Final Approval Date: 10/17/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-297

RESOLUTION APPROVING PARTIAL PAYMENT No. 3 TO GMH ASPHALT CORPORATION FOR 2024 NE RAMSEY STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #24-03

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Ford Brook Estates 3rd, Rodeo Hills Estates, Valley View Acres, and Section 01 Unplatted north of CR 27 subdivisions as identified within the 2024 – 2033 10-Year Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-199, adopted August 22, 2023, The City Council awarded the proposal from Hakanson Anderson to prepare final plans and specifications for 2024 NE Ramsey Street Reconstruction, Improvement Project #24-03; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-279, adopted November 14, 2023, the City Council awarded the proposal from Haugo Geotechnical Services, LLC to preform geotechnical proposals for Improvement Project #24-03; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-032, adopted January 23, 2024, the City Council negotiated a Joint Powers Agreement with the City of Nowthen for 2024 NE Ramsey Street Reconstruction, Improvement Project #24-03; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-109, adopted April 23, 2024, the City Council approved final plans and specifications as prepared by Hakanson Anderson and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-139, adopted May 28, 2024, a contract was awarded to GMH Asphalt Corporation of Chaska, Minnesota, in the amount of \$2,441,039.52 for said improvements; and

WHEREAS, as of October 22, 2024 \$800,014.21 has been paid to date; and

WHEREAS, as of October 22, 2024 \$92,998.00 has been paid to the City of Ramsey from the City of Nowthen to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 3 to GMH Asphalt Corporation of Chaska, Minnesota, for improvement project #24-03 2024 NE Ramsey Street Reconstructions, in the amount of \$730,393.49. The City of Nowthen is therefore to be invoiced by the City of Ramsey \$195,240.06 according to the Joint Powers Agreement adopted on January 23, 2024.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Council hereby authorizes partial payment No. 3 to GMH Asphalt Corporation of Chaska, Minnesota for Improvement Project #24-03, 2024 NE Ramsey Street Reconstructions in the amount of \$730,393.49.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.

- 3) The total amount of this payment is not included in resolutions approving payment of bills for the date of October 22, 2024.
- 4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

#24-297

Contractor's Application for Payment No. 3

To (Owner):	City of Ramsey	Application Period:	9/1/2024 - 9/30/2024	Application Date:	October 1, 2024
Project:	Street Reconstruction Project	From (Contractor):	GMH Asphalt Corporation	Via (Engineer):	Hakanson Anderson

**Application For Payment
Change Order Summary**

Approved Change Orders	Number	Additions	Deductions
	1	\$9,601.32	
		TOTALS	\$9,601.32
		NET CHANGE BY	CHANGE ORDERS
		\$9,601.32	\$0.00
		\$9,601.32	

1. ORIGINAL CONTRACT PRICE..... \$ 2,450,640.84
2. Net change by Change Orders..... \$ 9,601.32
3. Current Contract Price (Line 1 ± 2)..... \$ 2,460,242.16
4. TOTAL COMPLETED AND STORED TO DATE..... \$ 1,610,955.47
5. RETAINAGE:
 - a. 5% Work Completed..... \$ 80,547.77
 - b. 0% Stored Material..... \$ 0.00
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 80,547.77
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 1,530,407.70
7. LESS PREVIOUS PAYMENTS..... \$ 800,014.21
8. AMOUNT DUE THIS APPLICATION..... \$ 730,393.49

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: John Martin

Date: 10.9.2024

ENGINEER: HAKANSON ANDERSON

Certification: We recommend payment for work and quantities shown.

Steve Anderson
(Engineer)

10/9/2024
Date

OWNER: CITY OF RAMSEY

Bruce Adams
(Owner)

10/14/2024
Date

PAY ESTIMATE #3
City of Ramsey
Northeast Ramsey Street Reconstruction Project

Base Bid - City of Ramsey

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	\$ 70,000.00	\$ 70,000.00	1	\$ 70,000.00
2	CLEARING	1.25	ACRE	\$ 6,350.00	\$ 7,937.50	1.25	\$ 7,937.50
3	GRUBBING	1.25	ACRE	\$ 4,250.00	\$ 5,312.50	1.25	\$ 5,312.50
4	REMOVE MANHOLE OR CATCH BASIN	1	EACH	\$ 413.00	\$ 413.00	1	\$ 413.00
5	SALVAGE MAILBOX SUPPORT	69	EACH	\$ 79.35	\$ 5,475.15	69	\$ 5,475.15
6	SAWING CONCRETE PAVEMENT - FULL DEPTH	372	LIN FT	\$ 5.60	\$ 2,083.20	380	\$ 2,128.00
7	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	1267	LIN FT	\$ 2.20	\$ 2,787.40	1,290	\$ 2,838.00
8	REMOVE BITUMINOUS CURB	8300	LIN FT	\$ 1.00	\$ 8,300.00	8,300	\$ 8,300.00
9	REMOVE METAL CULVERT	550	LIN FT	\$ 7.00	\$ 3,850.00	550	\$ 3,850.00
10	REMOVE CONCRETE PAVEMENT	394	SQ YD	\$ 14.25	\$ 5,614.50	423	\$ 6,027.75
11	REMOVE BITUMINOUS PAVEMENT	1128	SQ YD	\$ 6.25	\$ 7,050.00	1,128	\$ 7,050.00
12	EXCAVATION - COMMON	150	CU YD	\$ 34.20	\$ 5,130.00	150	\$ 5,130.00
13	EXCAVATION - SUBGRADE	10968	CU YD	\$ 21.60	\$ 236,908.80	9,340	\$ 201,744.00
14	SELECT GRANULAR EMBANKMENT (CV)	6065	CU YD	\$ 17.60	\$ 106,744.00	4,981	\$ 87,665.60
15	GEOTEXTILE FABRIC TYPE 10	21240	SQ YD	\$ 2.85	\$ 60,534.00	21,490	\$ 61,246.50
16	SUBGRADE PREPARATION	105	ROAD STA	\$ 295.00	\$ 30,975.00	105	\$ 30,975.00
17	AGGREGATE SURFACING SPECIAL	180	TON	\$ 57.30	\$ 10,314.00		\$ -
18	STREET SWEEPER (WITH PICKUP BROOM)	60	HOUR	\$ 175.00	\$ 10,500.00	20	\$ 3,500.00
19	WATER	85	MGAL	\$ 60.00	\$ 5,100.00	50	\$ 3,000.00
20	AGGREGATE BASE CLASS 5 MODIFIED	4712	TON	\$ 25.30	\$ 119,213.60		\$ -
21	AGGREGATE BASE (CV) FROM STOCKPILE	2000	CU YD	\$ 17.20	\$ 34,400.00	2,109	\$ 36,274.80
22	FULL DEPTH RECLAMATION	32554	SQ YD	\$ 1.50	\$ 48,831.00	32,554	\$ 48,831.00
23	HAUL FULL DEPTH RECLAMATION (LV)	13663	CU YD	\$ 3.85	\$ 52,602.55	13,663	\$ 52,602.55
24	MILL BITUMINOUS SURFACE (1.5")	1930	SQ YD	\$ 3.50	\$ 6,755.00	0	\$ -
25	BITUMINOUS MATERIAL FOR TACK COAT	2085	GALLONS	\$ 4.50	\$ 9,382.50	120	\$ 540.00
26	TYPE SP 9.5 WEARING COURSE MIXTURE (3:C) 3" THICK	1133	SQ YD	\$ 23.45	\$ 26,568.85	927	\$ 21,738.15
27	TYPE SP 9.5 WEARING COURSE MIXTURE (3:C)	2903	TON	\$ 91.35	\$ 265,189.05		\$ -
28	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3:C)	3769	TON	\$ 87.75	\$ 330,729.75	2,596	\$ 227,799.00
29	15" RC PIPE APRON	20	EACH	\$ 1,111.00	\$ 22,220.00	20	\$ 22,220.00
30	15" RC PIPE CULVERT DESIGN 3006 CLASS V	288	LIN FT	\$ 71.00	\$ 20,448.00	288	\$ 20,448.00
31	TRASH GUARD FOR 15" PIPE APRON	8	EACH	\$ 995.00	\$ 7,960.00	6	\$ 5,970.00
32	6" PRECAST CONCRETE HEADWALL	9	EACH	\$ 524.00	\$ 4,716.00	7	\$ 3,668.00
33	6" PERF PVC PIPE DRAIN	7260	LIN FT	\$ 8.70	\$ 63,162.00	7,280	\$ 63,336.00

PAY ESTIMATE #3
City of Ramsey
Northeast Ramsey Street Reconstruction Project

Base Bid - City of Ramsey (Continued)

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
34	6" PVC PIPE DRAIN CLEANOUT	30	EACH	\$ 339.00	\$ 10,170.00	32	\$ 10,848.00
35	15" RC PIPE SEWER DESIGN 3006 CLASS V	237	LIN FT	\$ 71.00	\$ 16,827.00	240	\$ 17,040.00
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (2'X3')	1	EACH	\$ 2,095.00	\$ 2,095.00	1	\$ 2,095.00
37	CASTING ASSEMBLY	7	EACH	\$ 1,300.00	\$ 9,100.00	7	\$ 9,100.00
38	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	28.8	LIN FT	\$ 640.00	\$ 18,432.00	28.8	\$ 18,432.00
39	GEOTEXTILE FILTER TYPE 4	127.6	SQ YD	\$ 4.65	\$ 593.34	127.6	\$ 593.34
40	RANDOM RIPRAP CLASS III	32.8	CU YD	\$ 112.00	\$ 3,673.60	28	\$ 3,136.00
41	CONCRETE CURB AND GUTTER DESIGN SPECIAL (SURMOUNTABLE)	7878	LIN FT	\$ 17.95	\$ 141,410.10	7,825	\$ 140,458.75
42	CONCRETE CURB AND GUTTER DESIGN B618	273	LIN FT	\$ 26.45	\$ 7,220.85	307	\$ 8,120.15
43	6" CONCRETE DRIVEWAY PAVEMENT	420	SQ YD	\$ 66.65	\$ 27,993.00	435	\$ 28,992.75
44	7" CONCRETE VALLEY GUTTER	60	SQ YD	\$ 85.70	\$ 5,142.00	60	\$ 5,142.00
45	CONCRETE DRAINAGE FLUME	55	SQ YD	\$ 85.70	\$ 4,713.50	55	\$ 4,713.50
46	MAILBOX	3	EACH	\$ 47.60	\$ 142.80	0	\$ -
47	MAILBOX SUPPORT	3	EACH	\$ 159.00	\$ 477.00	4	\$ 636.00
48	INSTALL MAILBOX SUPPORT	69	EACH	\$ 122.00	\$ 8,418.00	46	\$ 5,612.00
49	TEMPORARY MAILBOX CLUSTER	5	EACH	\$ 1,217.00	\$ 6,085.00	5	\$ 6,085.00
50	TRAFFIC CONTROL	1	LUMP SUM	\$ 3,750.00	\$ 3,750.00	0.75	\$ 2,812.50
51	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	\$ 854.00	\$ 854.00	0.75	\$ 640.50
52	PRUNE TREES	30	HOUR	\$ 475.00	\$ 14,250.00	32	\$ 15,200.00
53	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$ 4,500.00	\$ 4,500.00	1	\$ 4,500.00
54	STORM DRAIN INLET PROTECTION	5	EACH	\$ 160.00	\$ 800.00	5	\$ 800.00
55	CULVERT END CONTROLS	10	EACH	\$ 265.00	\$ 2,650.00	10	\$ 2,650.00
56	SILT FENCE, TYPE MACHINE SLICED	2484	LIN FT	\$ 1.90	\$ 4,719.60	2,000	\$ 3,800.00
57	SEDIMENT CONTROL LOG TYPE STRAW	170	LIN FT	\$ 2.38	\$ 404.60	50	\$ 119.00
58	COMMON TOPSOIL BORROW	1944	CU YD	\$ 42.85	\$ 83,300.40		\$ -
59	FERTILIZER TYPE 3	1920	POUND	\$ 0.90	\$ 1,728.00		\$ -
60	ROLLED EROSION PREVENTION CATEGORY 20	800	SQ YD	\$ 2.33	\$ 1,864.00		\$ -
61	ROLLED EROSION PREVENTION CATEGORY 72	264	SQ YD	\$ 11.65	\$ 3,075.60		\$ -
62	SEEDING	4.8	ACRE	\$ 265.00	\$ 1,272.00		\$ -
63	SEED MIXTURE 25-131	1056	POUND	\$ 3.95	\$ 4,171.20		\$ -
64	HYDRAULIC BONDED FIBER MATRIX	16800	POUND	\$ 2.10	\$ 35,280.00		\$ -
65	LANDSCAPING RESTORATION	0.6	LUMP SUM	\$ 20,000.00	\$ 12,000.00		\$ -
Total Base Bid					\$ 2,034,319.94		\$ 1,307,546.99

PAY ESTIMATE #3
City of Ramsey
Northeast Ramsey Street Reconstruction Project

Alternate Bid - City of Nowthen

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
66	MOBILIZATION	1	LUMP SUM	\$ 15,000.00	\$ 15,000.00	1	\$ 15,000.00
67	CLEARING	0.35	ACRE	\$ 6,350.00	\$ 2,222.50	0.35	\$ 2,222.50
68	GRUBBING	0.35	ACRE	\$ 4,250.00	\$ 1,487.50	0.35	\$ 1,487.50
69	REMOVE SIGN	5	EACH	\$ 52.90	\$ 264.50	5	\$ 264.50
70	SALVAGE MAILBOX SUPPORT	17	EACH	\$ 79.35	\$ 1,348.95	17	\$ 1,348.95
71	SAWING CONCRETE PAVEMENT - FULL DEPTH	75	LIN FT	\$ 5.60	\$ 420.00	75	\$ 420.00
72	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	235	LIN FT	\$ 2.20	\$ 517.00	240	\$ 528.00
73	REMOVE BITUMINOUS CURB	4640	LIN FT	\$ 1.00	\$ 4,640.00	4,640	\$ 4,640.00
74	REMOVE METAL CULVERT	148	LIN FT	\$ 7.00	\$ 1,036.00	148	\$ 1,036.00
75	REMOVE CONCRETE PAVEMENT	98	SQ YD	\$ 14.25	\$ 1,396.50	132	\$ 1,881.00
76	REMOVE BITUMINOUS PAVEMENT	263	SQ YD	\$ 6.25	\$ 1,643.75	250	\$ 1,562.50
77	EXCAVATION - SUBGRADE	603	CU YD	\$ 21.60	\$ 13,024.80	603	\$ 13,024.80
78	SUBGRADE PREPARATION	23.2	ROAD STA	\$ 295.00	\$ 6,844.00	23.2	\$ 6,844.00
79	AGGREGATE SURFACING SPECIAL	30	TON	\$ 57.30	\$ 1,719.00		\$ -
80	STREET SWEEPER (WITH PICKUP BROOM)	15	HOUR	\$ 175.00	\$ 2,625.00	5	\$ 875.00
81	WATER	15	MGAL	\$ 60.00	\$ 900.00	5	\$ 300.00
82	AGGREGATE BASE CLASS 5 MODIFIED	499	TON	\$ 25.30	\$ 12,624.70	837	\$ 21,176.10
83	FULL DEPTH RECLAMATION	7071	SQ YD	\$ 1.50	\$ 10,606.50	7,071	\$ 10,606.50
84	HAUL FULL DEPTH RECLAMATION (LV)	2500	CU YD	\$ 3.85	\$ 9,625.00	2,500	\$ 9,625.00
85	MILL BITUMINOUS SURFACE (1.5")	6	SQ YD	\$ 25.00	\$ 150.00	0	\$ -
86	BITUMINOUS MATERIAL FOR TACK COAT	386	GALLONS	\$ 4.50	\$ 1,737.00	100	\$ 450.00
87	TYPE SP 9.5 WEARING COURSE MIXTURE (3:C) 3" THICK	247	SQ YD	\$ 23.45	\$ 5,792.15	250	\$ 5,862.50
88	TYPE SP 9.5 WEARING COURSE MIXTURE (3:C)	538	TON	\$ 91.40	\$ 49,173.20		\$ -
89	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3:C)	712	TON	\$ 84.75	\$ 60,342.00	425	\$ 36,018.75
90	15" RC PIPE APRON	4	EACH	\$ 1,111.00	\$ 4,444.00	4	\$ 4,444.00
91	TRASH GUARD FOR 15" PIPE APRON	4	EACH	\$ 960.00	\$ 3,840.00	4	\$ 3,840.00
92	15" RC PIPE SEWER DESIGN 3006 CLASS V	123	LIN FT	\$ 71.00	\$ 8,733.00	124	\$ 8,804.00
93	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL (2'X3')	2	EACH	\$ 2,095.00	\$ 4,190.00	2	\$ 4,190.00
94	CASTING ASSEMBLY	6	EACH	\$ 1,300.00	\$ 7,800.00	6	\$ 7,800.00
95	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	23.3	LIN FT	\$ 640.00	\$ 14,912.00	23.3	\$ 14,912.00
96	GEOTEXTILE FILTER TYPE 4	62.4	SQ YD	\$ 4.65	\$ 290.16	62.4	\$ 290.16
97	RANDOM RIPRAP CLASS III	14.4	CU YD	\$ 112.00	\$ 1,612.80	14.4	\$ 1,612.80

PAY ESTIMATE #3
City of Ramsey
Northeast Ramsey Street Reconstruction Project

Alternate Bid - City of Nowthen

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
98	CONCRETE CURB AND GUTTER DESIGN SPECIAL (SURMOUNTABLE)	4475	LIN FT	\$ 17.95	\$ 80,326.25	4,488	\$ 80,559.60
99	CONCRETE CURB AND GUTTER DESIGN B618	105	LIN FT	\$ 26.45	\$ 2,777.25	111	\$ 2,935.95
100	6" CONCRETE DRIVEWAY PAVEMENT	123	SQ YD	\$ 66.65	\$ 8,197.95	143	\$ 9,530.95
101	7" CONCRETE VALLEY GUTTER	84	SQ YD	\$ 85.70	\$ 7,198.80	111	\$ 9,512.70
102	CONCRETE DRAINAGE FLUME	10	SQ YD	\$ 85.70	\$ 857.00	10	\$ 857.00
103	MAILBOX	17	EACH	\$ 47.60	\$ 809.20		\$ -
104	MAILBOX SUPPORT	17	EACH	\$ 159.00	\$ 2,703.00		\$ -
105	INSTALL MAILBOX SUPPORT	17	EACH	\$ 122.00	\$ 2,074.00		\$ -
106	TEMPORARY MAILBOX CLUSTER	1	EACH	\$ 1,217.00	\$ 1,217.00		\$ -
107	TRAFFIC CONTROL	1	LUMP SUM	\$ 500.00	\$ 500.00	1	\$ 500.00
108	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	\$ 250.00	\$ 250.00	1	\$ 250.00
109	SIGN PANELS TYPE C	5	SQ FT	\$ 87.95	\$ 439.75		\$ -
110	SIGN PANELS TYPE D	25.5	SQ FT	\$ 84.95	\$ 2,166.23		\$ -
111	PRUNE TREES	5	HOURL	\$ 475.00	\$ 2,375.00	6	\$ 2,850.00
112	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$ 1,200.00	\$ 1,200.00	0	\$ -
113	STORM DRAIN INLET PROTECTION	6	EACH	\$ 159.00	\$ 954.00	6	\$ 954.00
114	CULVERT END CONTROLS	1	EACH	\$ 265.00	\$ 265.00	1	\$ 265.00
115	SILT FENCE, TYPE MACHINE SLICED	2678	LIN FT	\$ 1.90	\$ 5,088.20	2,400	\$ 4,560.00
116	COMMON TOPSOIL BORROW	430	CU YD	\$ 42.85	\$ 18,425.50		\$ -
117	FERTILIZER TYPE 3	440	POUND	\$ 0.90	\$ 396.00		\$ -
118	ROLLED EROSION PREVENTION CATEGORY 72	88	SQ YD	\$ 2.33	\$ 205.04		\$ -
119	SEEDING	1.1	ACRE	\$ 265.00	\$ 291.50		\$ -
120	SEED MIXTURE 25-131	242	POUND	\$ 3.95	\$ 955.90		\$ -
121	HYDRAULIC BONDED FIBER MATRIX	3850	POUND	\$ 2.10	\$ 8,085.00		\$ -
122	LANDSCAPING RESTORATION	0.4	LUMP SUM	\$ 20,000.00	\$ 8,000.00		\$ -
				Total Alternate Bid - City of Nowthen			
				\$ 406,719.58			
				\$ 293,841.76			

Work Change Directive - City of Nowthen

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
123	REMOVE METAL CULVERT	44	LIN FT	\$ 7.00	\$ 308.00	44	\$ 308.00
124	15" RC APRON	1	EACH	\$ 1,111.00	\$ 1,111.00	1	\$ 1,111.00
125	15" RC PIPE SEWER DESIGN 3006 CLASS V	37	LIN FT	\$ 71.00	\$ 2,627.00	37	\$ 2,627.00

PAY ESTIMATE #3
City of Ramsey
Northeast Ramsey Street Reconstruction Project

126	CONNECT TO EXISTING STORM SEWER	1	EACH	\$	1,100.00	\$	1,100.00	1	\$	1,100.00
127	CASTING ASSEMBLY	1	EACH	\$	1,300.00	\$	1,300.00	1	\$	1,300.00
128	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	3.6	LIN FT	\$	640.00	\$	2,304.00	3.6	\$	2,304.00
129	GEOTEXTILE FILTER FABRIC TYPE 4	20.8	SQ YD	\$	4.65	\$	96.72	20.8	\$	96.72
130	RANDOM RIPRAP CLASS III	4.8	CU YD	\$	112.00	\$	537.60	5	\$	560.00
131	STORM DRAIN INLET PROTECTION	1	EACH	\$	160.00	\$	160.00	1	\$	160.00
132	SILT FENCE	30	LIN FT	\$	1.90	\$	57.00	0	\$	-
Total Work Change Directive - City of Nowthen										
\$ 9,601.32										

Base Bid - City of Ramsey	\$2,034,319.94
Alternate Bid - City of Nowthen	\$406,719.58
Work Change Directive - City of Nowthen	\$9,601.32
TOTAL	\$2,450,640.84

<u>FUNDING SOURCE</u>	<u>WORK TO DATE</u>	<u>RETAINAGE (5%)</u>	<u>PREV. PAYMENTS</u>	<u>TOTAL AMOUNT</u>
STORM SEWER	\$188,720.50	\$9,436.03	\$164,851.60	\$14,432.87
PAVEMENT MANAGEMENT FUNDS	\$1,118,826.49	\$55,941.32	\$542,164.61	\$520,720.56
PM (TO BE INVOICED TO CITY OF NOWTHEN)	\$303,408.48	\$15,170.42	\$92,998.00	\$195,240.06
TOTALS	\$1,610,955.47	\$80,547.77	\$800,014.21	\$730,393.49

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-298 Approving Partial Payment to Northdale Construction Co. Inc. for Improvement Project #21-08, WTP Trunk Watermain Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Northdale Construction Co. Inc. for improvement project #21-08, WTP Trunk Watermain Improvements, in the amount of \$627,558.75.

Outcome/Action:

Motion to adopt Resolution #24-298 approving partial payment to Northdale Construction Co. Inc. for improvement project #21-08, WTP Watermain Improvements, in the amount of \$627,558.75.

Attachments

Pay Resolution #24-298
Pay Request

Form Review

Inbox

Bruce Westby
Brian Hagen

Reviewed By

Bruce Westby
Brian Hagen

Date

10/17/2024 01:18 PM
10/17/2024 02:25 PM

Form Started By: Stacie Damjanovich
Final Approval Date: 10/17/2024

Started On: 10/11/2024 10:59 AM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-298

**RESOLUTION APPROVING PARTIAL PAYMENT NO. 6 TO NORTHDALÉ
CONSTRUCTION CO. INC. FOR IMPROVEMENT PROJECT #21-08, WTP TRUNK
WATERMAIN IMPROVEMENTS**

WHEREAS, pursuant to Ramsey City Council Resolution #19-248 adopted October 8, 2019, five (5) proposals were accepted and a professional services contract was awarded to SEH, Inc. for the purpose of analyzing the City's municipal water supply system source water, developing a water system model, and preparing a preliminary design report for a centralized water treatment plant to ensure that the City's municipal water supply system will continue to provide adequate quantities of safe drinking water into the foreseeable future; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-061 adopted March 9, 2021, a professional services contract was awarded to SEH, Inc. for all design and construction services needed to allow the trunk watermain improvements needed to support the centralized water treatment plant to be designed, bid, and constructed before the water treatment plant is constructed; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-303 adopted October 26, 2021, final plans and specifications were approved and advertisements for bids were authorized for said improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #22-003 adopted January 25, 2022, all bids were rejected and Staff was authorized to work with SEH, Inc. to revise the approved plans to reduce project costs and to monitor the bidding environment to identify the most favorable time to bid the project again; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-168 adopted July 25, 2023, a new Professional Services Agreement with SEH, Inc. was executed to revise the previously approved plans and to re-bid said improvements for 2024 construction in advance of the Water Treatment Plant commissioning in the Spring of 2025; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-237 adopted September 26, 2023, revised final plans and specifications as prepared by SEH, Inc. were approved and advertisements for bids were authorized for improvement project #21-08; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-305 adopted November 28, 2023, a contract was awarded to Northdale Construction Co. Inc., of Albertville, Minnesota, in the amount of \$6,671,414.00 for said improvements; and

WHEREAS, as of October 22, 2024 \$5,678,915.81 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 6 to Northdale Construction Co. Inc., of Albertville, Minnesota, for improvement project #21-08, WTP Trunk Watermain Improvements, in the amount of \$627,558.75.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City Council hereby authorizes partial payment No. 6 to Northdale Construction Co. Inc., of Albertville, Minnesota for Improvement Project #21-08, WTP Trunk Watermain Improvement in the amount of \$627,558.75.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the release forms for this payment.
- 3) The total amount of this payment is not included in resolutions approving payment of bills for the date of October 22, 2024.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

#24-298



Application for Payment
(Unit Price Contract)
No. 6

Eng. Project No.: RAMSY 174498

Location: City of Ramsey, Minnesota

Contractor Northdale Construction Co. Inc. Contract Date November 28, 2023
9760 71st Street NE
Albertville, MN 55301 Contract Amount \$ 6,671,414.00

Contract for Water Treatment Plant Trunk Water Main Improvement

Application Date 10/10/24 For Period Ending 9/30/24

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
SECTION A: STREET						
1	MOBILIZATION	LS	1	0.75	\$98,375.00	\$73,781.25
2	CLEARING	ACRE	0.5	1.18	9,975.00	\$11,770.50
3	GRUBBING	ACRE	0.5	1.18	7,350.00	\$8,673.00
4	CLEARING	EA	12	66	446.25	\$29,452.50
5	GRUBBING	EA	12	66	157.50	\$10,395.00
6	SALVAGE SIGN TYPE C	EA	13		52.50	
7	REMOVE CURB AND GUTTER	LF	915	124	10.40	\$1,289.60
8	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	2325	993	2.10	\$2,085.30
9	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	47		5.78	
10	REMOVE BITUMINOUS PAVEMENT	SY	1185	1535	5.20	\$7,982.00
11	REMOVE BITUMINOUS PAVEMENT (DRIVEWAY AND TRAIL)	SY	1662	1676.00	8.37	\$14,028.12
12	REMOVE CONCRETE WALK	SF	825	474	2.08	\$985.92
13	EXPLORATORY EXCAVATION	HR	31	33,4541	1,625.00	\$54,362.91
14	STREET SWEEPER (WITH PICKUP BROOM)	HR	34	73.25	315.00	\$23,073.75
15	AGGREGATE BASE CLASS 5 (MODIFIED)	TON	6330	109	24.01	\$2,617.09
16	FULL DEPTH RECLAMATION	SY	15667	15667	4.02	\$62,981.34
17	TYPE SP 12.5 WEARING COURSE MIXTURE (3,B) - TRAIL	TON	329	319.98	129.68	\$41,495.01
18	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - FULL WIDTH	TON	1366		111.89	
19	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C) - FULL WIDTH	TON	1821		100.97	
20	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) - PATCH	TON	134	100.78	204.81	\$20,640.75
21	TYPE SP 12.5 NON-WEARING COURSE MIXTURE (3,C) - PATCH	TON	176	125.04	163.53	\$20,447.79
22	ADJUST VALVE BOX	EA	14		260.00	
23	ADJUST FRAME AND RING	EA	2		866.67	

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
24	CONCRETE CURB AND GUTTER DESIGN B612	LF	100		47.25	
25	CONCRETE CURB AND GUTTER DESIGN B618	LF	815	856	47.25	\$40,446.00
26	TRAFFIC CONTROL	LS	1	0.85	66,150.00	\$56,227.50
27	INSTALL SIGN TYPE C	EA	11		315.00	
28	STORM DRAIN INLET PROECTION	EA	49	29	250.00	\$7,250.00
29	SILT FENCE, TYPE MS	LF	8500	6394	3.14	\$20,077.16
30	SODDING TYPE MINERAL	SY	1950		22.58	
31	TURF RESTORATION (SEEDING)	ACRE	4	3	7,455.00	\$22,365.00
32	TEMP SEEDING	ACRE	4		850.50	
SECTION B: STORM SEWER						
33	SALVAGE STORM PIPE APRON	EACH	1	1	520.00	\$520.00
34	REMOVE PIPE CULVERTS	LF	52	92	15.60	\$1,435.20
35	SALVAGE STORM SEWER PIPE	LF	65	40	26.00	\$1,040.00
36	PROTECT AND SUPPORT 73-INCH SPAN RC PIPE-ARCH	EACH	1	1	20,000.00	\$20,000.00
37	INSTALL SALVAGED STORM PIPE APRON	EACH	1	1	520.00	\$520.00
38	15-INCH CS PIPE APRON	EACH	2	7	677.66	\$4,743.62
39	INSTALL SALVAGED STORM PIPE	LF	65	40	86.67	\$3,466.80
40	15-INCH CS PIPE	LF	52	54	74.58	\$4,027.32
SECTION C: WATER MAIN						
41	REMOVE/SALVAGE HYDRANT AND VALVE	EACH	2	3	1,625.00	\$4,875.00
42	REMOVE WATER MAIN	LF	320	1270	20.80	\$26,416.00
43	DEWATERING	LS	1	1	388,500.00	\$388,500.00
44	CRUSHED ROCK	TON	2000	107	48.03	\$5,139.21
45	4-INCH INSULATION	SY	8	128	56.70	\$7,257.60
46	CONNECT TO EXISTING WATER MAIN (RAW WATER)	EACH	6	12	4,862.50	\$58,350.00
47	CONNECT TO EXISTING WATER MAIN TAPPING SLEEVE AND 8-INCH VALVE (FINISHED WATER)	EACH	3	2	10,202.53	\$20,405.06
48	CONNECT TO EXISTING WATER MAIN TAPPING SLEEVE AND 12- INCH VALVE (FINISHED WATER)	EACH	1		13,636.70	
49	CONNECT TO EXISTING WATER MAIN TAPPING SLEEVE AND 16- INCH VALVE (FINISHED WATER)	EACH	1	1	30,422.35	\$30,422.35
50	CONNECT TO EXISTING WATER MAIN (HYDRANT LEAD)	EACH	2		3,612.28	
51	HYDRANT	EACH	12	15	7,000.00	\$105,000.00
52	INSTALL SALVAGED HYDRANT	EACH	1	0	1,893.75	
53	6-INCH GATE VALVE AND BOX	EACH	13	15	2,420.60	\$36,309.00
54	16-INCH GATE VALVE AND BOX	EACH	8	6	12,757.50	\$76,545.00
55	20-INCH GATE VALVE AND BOX	EACH	3	3	28,500.00	\$85,500.00
56	24-INCH GATE VALVE AND BOX	EACH	5	6	37,100.00	\$222,600.00
57	1-INCH COPPER SERVICE	LF	85	104	111.24	\$11,568.96
58	6-INCH DIP WATER MAIN CL 53	LF	225	246	96.78	\$23,807.88

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
59	8-INCH DIP WATER MAIN	LF	288	268	102.15	\$27,376.20
60	10-INCH DIP WATER MAIN	LF	20	3	116.13	\$348.39
61	12-INCH DIP WATER MAIN	LF	25	250	136.18	\$34,045.00
62	16-INCH DIP WATER MAIN	LF	355	456	175.28	\$79,927.68
63	JOINT TRENCHED (FINISHED WATER)	LF	3035	3650	160.91	\$587,321.50
64	20-INCH PVC WATER MAIN RJ TRENCHED (FINISHED WATER)	LF	330	381	252.28	\$96,118.68
65	WATER MAIN (HDD) (FINISHED WATER)	LF	360		498.82	
65 REV	WATER MAIN (HDD) (FINISHED WATER)	LF	360	230	380.18	\$87,441.40
66	24-INCH DR 18 FUSIBLE PVC WATER MAIN (HDD) (RAW WATER)	LF	2635	2640	631.62	\$1,667,476.80
67	24-INCH PVC WATER MAIN RJ TRENCHED (FINISHED WATER)	LF	45	42	251.20	\$10,550.40
68	24-INCH PVC WATER MAIN RJ TRENCHED (RAW WATER)	LF	1320	1425	276.96	\$394,668.00
69	24-INCH PVC WATER MAIN STAB JOINT TRENCHED (RAW WATER)	LF	4310	4193	204.45	\$857,258.85
70	WATER METER VAULT	LS	1	1	321,865.00	\$321,865.00
71	DUCTILE IRON FITTINGS	LB	24966	24842	12.78	\$317,480.76
ADDITIONAL BID COST						
72	PREVAILING WAGES ARE ADDED AS A REQUIREMENT	LS	1		0.01	
73	ANOKA COUNTY ROW PERMIT	EACH	1	1	150.00	\$150.00
	CHANGE ORDER 1 (AFP 6)	LS		1	130,116.38	\$130,116.38
	CHANGE ORDER 2 (AFP 6)	LS		1	141,608.93	\$141,608.93
	CHANGE ORDER 3	LS		1	124,765.45	\$124,765.45
	CHANGE ORDER 4	LS		1	88,998.37	\$88,998.37
Total Contract Amount						\$6,638,394.28

Application for Payment (continued)

Total Contract Amount	\$ 6,671,414.00	Total Amount Earned	\$ 6,638,394.28
Contract Change Order No. 1	\$130,116.38	Material Sulltably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. 2	\$141,608.93	Percent Complete	_____
Contract Change Order No. 3	\$124,765.45	Percent Complete	_____
Contract Change Order No. 4	\$88,998.37	Percent Complete	_____
Total Contract with Chabge Orders	\$7,156,903.13	Percent Complete	_____
Less Previous Applications:		GROSS AMOUNT DUE	\$ 6,638,394.28
AFP No. 1: \$735,690.78	AFP No. 6: _____	LESS 5 % RETAINAGE	\$ 331,919.71
AFP No. 2: \$2,136,706.33	AFP No. 7: _____	AMOUNT DUE TO DATE	\$ 6,306,474.56
AFP No. 3: \$1,234,000.14	AFP No. 8: _____	LESS PREVIOUS APPLICATIONS	\$ 5,678,915.81
AFP No. 4: \$696,347.59	AFP No. 9: _____	AMOUNT DUE THIS APPLICATION	\$ 627,558.75
AFP No. 5: \$876,170.98			

CONTRACTOR'S AFFIDAVIT

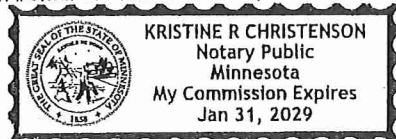
The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, Water Treatment Plant Trunk Water Main Improvements, City of Ramsey, MN and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date 10/11, 2024 Northdale Construction Co., Inc.
(Contractor)

COUNTY OF Wright)
STATE OF Minnesota) SS By Nicole Ohnstad, Adm Proj. Manager
(Name and Title)

Before me on this 11th day of October, 2024, personally appeared _____
Nicole Ohnstad known to be, who being duly sworn did depose and say that he is the Adm. Proj. Manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires



Kristine R Christenson
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

City of Ramsey, MN
By Bruce [Signature]
Date 10/11/2024

Short Elliott Hendrickson Inc.
By Dave Hutton [Signature]
Dave Hutton, PE (Lic. MN, ND, WI)
Date 10/10/2024

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-299 Approving Partial Payment to North Valley, Inc. for Improvement Project #24-07, 2024 Neighborhood Pavement Overlay Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to North Valley, Inc. for improvement project #24-07, 2024 Neighborhood Pavement Overlay Improvements, in the amount of \$634,811.57.

Outcome/Action:

Motion to adopt Resolution #24-299 approving partial payment to North Valley, Inc. for improvement project #24-07, 2024 Neighborhood Pavement Overlay Improvements in the amount of \$634,811.57.

Attachments

Pay Resolution #24-299

Pay Estimate Summary Sheet

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Kathy Schmitz	10/17/2024 03:32 PM
Brian Hagen	Brian Hagen	10/17/2024 03:35 PM
Form Started By: Stacie Damjanovich		Started On: 10/11/2024 11:41 AM
Final Approval Date: 10/17/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-299

RESOLUTION APPROVING PARTIAL PAYMENT No. 2 TO NORTH VALLEY, INC. FOR 2024 NEIGHBORHOOD PAVEMENT OVERLAY IMPROVEMENTS, IMPROVEMENT PROJECT #24-07

WHEREAS, the City of Ramsey proposes to overlay the pavement on numerous public street segments in 2024 as identified within the 2024 – 2033 Capital Improvement Program; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-281, adopted November 14, 2023, the City Council accepted and awarded the proposal to Bolton & Menk, Inc., for topographic survey of the pedestrian ramps within the project area; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-299, adopted on November 14, 2023, the City Council ordered the City Engineer to prepare plans and specifications for 2024 Neighborhood Pavement Overlay Improvements, Improvement Project #24-07; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-110, adopted on April 23, 2024, the City Council approved final plans and specifications as prepared by the City Engineer and authorized advertisement for bids for the same improvements; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-156, adopted June 11, 2024, a contract was awarded to North Valley, Inc. of Nowthen, Minnesota, in the amount of \$1,562,549.03 for said improvements; and

WHEREAS, as of October 22, 2024 \$996,139.12. has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 2 to North Valley, Inc. of Nowthen, Minnesota, for improvement project #24-07, 2024 Neighborhood Pavement Overlay Improvements, in the amount of \$634,811.57.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Council hereby authorizes partial payment No. 2 to North Valley, Inc. of Nowthen, Minnesota for Improvement Project #24-07, 2024 Neighborhood Pavement Overlay Improvements in the amount of \$634,811.57.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the

release form for this payment.

- 3) The total amount of this payment is not included in resolutions approving payments of bills for the date of October 22, 2024.
- 4) The City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

Pay Estimate Summary Sheet

Estimate Number: 2 Partial

Project Number: 24-07

Project Name: 2024 Neighborhood Pavement Overlay Improvements

Period Ending: September 30, 2024

Contractor: North Valley, Inc.

Address: 20015 Iguana Street NW, Nowthen, MN 55330

1	Original Contract Amount		\$ 1,562,549.03
2	Change Order(s)	No. <u> </u> Thru No. <u> </u>	
3	Total Funds Encumbered		\$ 1,562,549.03
4	Value of Work Completed		\$ 1,647,424.94
5	Retainage <u>1</u> %		\$ (16,474.25)
	Percent Complete	<u>105%</u>	
6	Deductions or Charges		
7	Total Earned Less Retainage (Lines 4+5+6)		\$ 1,630,950.69
8	Previous Payment(s)		\$ 996,139.12
9	Payment Due (Lines 7-8)		\$ 634,811.57
10	Total Balance to Finish, Including Retainage (Lines 3-7)		\$ 16,474.25

Certification of Partial Payment	
I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.	
<u>NORTH VALLEY INC.</u>	<u>Les Bloom</u>
Contractor Name	Print Name
<u>President</u>	<u>[Signature]</u>
Title	Signature
	<u>10/15/24</u>
	Date

City of Ramsey Approval	
<u>[Signature]</u>	<u>10/18/2024</u>
Signature (Project Engineer)	Date
<u>[Signature]</u>	<u>10/18/2024</u>
Signature (City Engineer)	Date

2024 Neighborhood Pavement Overlay Improvements

I.P. 24-07

Partial

September 30, 2024

Estimate No. 2

Period Ending

Item No.	MnDOT No.	Item Description	CONTRACT AMOUNT				COMPLETED THIS PERIOD			COMPLETED TO DATE		
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total		
1	2021.501	MOBILIZATION	LS	1.0	\$ 53,240.00	\$ 53,240.00	0.0	\$ -	1.0	\$ 53,240.00		
2	2104.502	CLEARING	EA	3	\$ 378.74	\$ 1,136.22	0	\$ -	3	\$ 1,136.22		
3	2104.502	GRUBBING	EA	3	\$ 162.32	\$ 486.96	0	\$ -	3	\$ 486.96		
4	2104.502	REMOVE DRAINAGE STRUCTURE	EA	5	\$ 492.36	\$ 2,461.80	0	\$ -	5	\$ 2,461.80		
5	2104.503	REMOVE PIPE SEWER	LF	566	\$ 10.82	\$ 6,124.12	0	\$ -	566	\$ 6,124.12		
6	2104.503	REMOVE CONCRETE CURB AND GUTTER	LF	1700	\$ 7.03	\$ 11,951.00	510	\$ 3,585.30	2210	\$ 15,536.30		
7	2104.503	REMOVE BITUMINOUS CURB	LF	470	\$ 6.90	\$ 3,243.00	53	\$ 365.70	523	\$ 3,608.70		
8	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	1850	\$ 2.87	\$ 5,309.50	0	\$ -	1850	\$ 5,309.50		
9	2104.503	SAWING CONCRETE (FULL DEPTH)	LF	950	\$ 8.41	\$ 7,989.50	0	\$ -	950	\$ 7,989.50		
10	2104.504	REMOVE BITUMINOUS PAVEMENT	SY	120	\$ 8.66	\$ 1,039.20	165	\$ 1,428.90	285	\$ 2,468.10		
11	2104.504	REMOVE CONCRETE WALK	SY	700	\$ 19.48	\$ 13,636.00	700	\$ 13,636.00	950	\$ 18,506.00		
12	2104.504	REMOVE CONCRETE VALLEY GUTTER	SY	81	\$ 19.48	\$ 1,577.88	27	\$ 525.96	108	\$ 2,103.84		
13	2105.607	COMMON EXCAVATION (EV)	CY	130	\$ 26.67	\$ 3,467.10	361	\$ 9,627.87	491	\$ 13,094.97		
14	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	95	\$ 23.81	\$ 2,261.95	172	\$ 4,095.32	267	\$ 6,357.27		
15	2231.603	SAWED & SEALED JOINT	EA	280	\$ 23.81	\$ 6,666.80	277	\$ 6,595.37	277	\$ 6,595.37		
16	2231.604	BITUMINOUS PATCH	SY	350	\$ 28.56	\$ 9,996.00	860	\$ 24,561.60	1210	\$ 34,557.60		
17	2232.504	MILL BITUMINOUS SURFACE (1.0")	SY	3850	\$ 1.70	\$ 6,545.00	0	\$ -	3936	\$ 6,691.20		
18	2232.504	MILL BITUMINOUS SURFACE (2.0")	SY	50450	\$ 1.21	\$ 61,044.50	17317	\$ 20,953.57	50485	\$ 61,086.85		
19	2232.504	MILL BITUMINOUS SURFACE (3.5")	SY	15400	\$ 1.93	\$ 29,722.00	2749	\$ 5,305.57	15300	\$ 29,529.00		
20	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	4880	\$ 3.08	\$ 15,030.40	1965	\$ 6,052.20	4415	\$ 13,598.20		
21	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	1740	\$ 89.30	\$ 155,382.00	1545	\$ 137,968.50	1660	\$ 148,238.00		
22	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 1.5"	TON	1630	\$ 90.96	\$ 148,264.80	1270	\$ 115,519.20	1689	\$ 153,631.44		
23	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0"	TON	5700	\$ 89.84	\$ 512,088.00	1816	\$ 163,149.44	5619	\$ 504,810.96		
24	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0" TRAIL	TON	85	\$ 175.84	\$ 14,946.40	20	\$ 3,516.80	20	\$ 3,516.80		
25	2503.602	GROUT CATCH BASIN	EA	96	\$ 189.37	\$ 18,179.52	0	\$ -	96	\$ 18,179.52		
26	2503.602	RESET CATCH BASIN	EA	4	\$ 1,623.17	\$ 6,492.68	0	\$ -	4	\$ 6,492.68		
27	2503.602	CONNECT TO EXISTING STORM SEWER	EA	2	\$ 75.75	\$ 151.50	0	\$ -	2	\$ 151.50		
28	2504.602	ADJUST VALVE BOX	EA	8	\$ 373.33	\$ 2,986.64	15	\$ 5,599.95	23	\$ 8,586.59		
29	2501.503	15" RC PIPE APRON	EA	1	\$ 1,947.80	\$ 1,947.80	0	\$ -	1	\$ 1,947.80		
30	2501.503	12" RC PIPE SEWER DESIGN 3006 CLASS III	LF	24	\$ 75.75	\$ 1,818.00	0	\$ -	24	\$ 1,818.00		
31	2501.503	15" RC PIPE SEWER DESIGN 3006 CLASS III	LF	44	\$ 75.75	\$ 3,333.00	0	\$ -	44	\$ 3,333.00		
32	2501.503	21" RC PIPE SEWER DESIGN 3006 CLASS III	LF	478	\$ 86.57	\$ 41,380.46	0	\$ -	478	\$ 41,380.46		
33	2501.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	LF	8	\$ 108.21	\$ 865.68	0	\$ -	8	\$ 865.68		
34	2506.502	ADJUST FRAME AND RING CASTING	EA	20	\$ 784.53	\$ 15,690.60	0	\$ -	20	\$ 15,690.60		
35	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EA	5	\$ 6,276.26	\$ 31,381.30	0	\$ -	5	\$ 31,381.30		
36	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1	EA	1	\$ 44,366.67	\$ 44,366.67	0	\$ -	1	\$ 44,366.67		
37	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 2	EA	1	\$ 22,724.39	\$ 22,724.39	0	\$ -	1	\$ 22,724.39		

Item No.	MinDOT No.	Item Description	CONTRACT AMOUNT			COMPLETED THIS PERIOD			COMPLETED TO DATE		
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total	
38	2521.504	6" CONCRETE WALK	SY	665	\$ 75.75	\$ 50,373.75	260	\$ 19,695.00	925	\$ 70,068.75	
39	2521.602	DRILL & GROUT REINF BAR (EPOXY COATED)	EA	366	\$ 13.53	\$ 4,951.98	148	\$ 2,002.44	514	\$ 6,954.42	
40	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	1460	\$ 46.53	\$ 67,933.80	510	\$ 23,730.30	1970	\$ 91,664.10	
41	2531.503	CONCRETE CURB & GUTTER DESIGN SURMOUNTABLE	LF	240	\$ 46.53	\$ 11,167.20	0	\$ -	240	\$ 11,167.20	
42	2531.604	7" CONCRETE VALLEY GUTTER	SY	115	\$ 75.75	\$ 8,711.25	15	\$ 1,136.25	115	\$ 8,711.25	
43	2531.618	TRUNCATED DOMES	SF	870	\$ 48.70	\$ 42,369.00	0	\$ -	848	\$ 41,297.60	
44	2535.503	BITUMINOUS CURB	LF	470	\$ 4.60	\$ 2,162.00	580	\$ 2,668.00	580	\$ 2,668.00	
45	2563.601	TRAFFIC CONTROL	LS	1	\$ 13,526.43	\$ 13,526.43	0	\$ -	1	\$ 13,526.43	
46	2573.502	STORM DRAIN INLET PROTECTION	EA	24	\$ 146.09	\$ 3,506.16	0	\$ -	24	\$ 3,506.16	
47	2574.507	TOPSOIL (LV)	CY	165	\$ 44.33	\$ 7,314.45	0	\$ -	132	\$ 5,851.56	
48	2575.501	TURF ESTABLISHMENT	ACRE	0.25	\$ 8,115.88	\$ 2,028.97	0.05	\$ 405.79	0.25	\$ 2,028.97	
BASE CONSTRUCTION TOTAL						\$ 1,478,973.36	\$ 572,125.03	\$ 1,555,041.33			

Item No.	MinDOT No.	Item Description	CONTRACT AMOUNT			COMPLETED THIS PERIOD			COMPLETED TO DATE		
			Unit	Estimated Quantity	Unit Price	Extended Total	Quantity	Extended Total	Quantity	Extended Total	
49	2104.502	SALVAGE MAILBOX SUPPORT	EA	1	\$ 275.94	\$ 275.94	0	\$ -	1	\$ 275.94	
50	2104.502	CLEARING	EA	1	\$ 162.32	\$ 162.32	0	\$ -	1	\$ 162.32	
51	2104.502	GRUBBING	EA	1	\$ 86.57	\$ 86.57	0	\$ -	1	\$ 86.57	
52	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	35	\$ 4.17	\$ 145.95	0	\$ -	35	\$ 145.95	
53	2105.607	COMMON EXCAVATION	CY	205	\$ 26.67	\$ 5,467.35	88	\$ 2,346.96	293	\$ 7,814.31	
54	2112.519	SUBGRADE PREPARATION	RDST	3	\$ 755.48	\$ 2,304.21	0	\$ -	3	\$ 2,341.99	
55	2211.507	AGGREGATE BASE CLASS 5 MODIFIED (CV)	CY	225	\$ 44.46	\$ 10,003.50	0	\$ -	225	\$ 10,003.50	
56	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	85	\$ 5.41	\$ 459.85	85	\$ 459.85	85	\$ 459.85	
57	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3,C) 2.0"	TON	140	\$ 96.24	\$ 13,473.60	133	\$ 12,799.92	133	\$ 12,799.92	
58	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (3,C) 2.0"	TON	145	\$ 88.24	\$ 12,794.80	146	\$ 12,883.04	146	\$ 12,883.04	
59	2504.602	ADJUST VALVE BOX	EA	2	\$ 470.72	\$ 941.44	1	\$ 470.72	3	\$ 1,412.16	
60	2506.502	ADJUST FRAME AND RING CASTING	EA	1	\$ 1,228.20	\$ 1,228.20	0	\$ -	1	\$ 1,228.20	
61	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	670	\$ 46.53	\$ 31,175.10	28	\$ 1,302.84	698	\$ 32,477.94	
62	2531.604	7" CONCRETE VALLEY GUTTER	SY	23	\$ 75.75	\$ 1,742.25	7	\$ 530.25	30	\$ 2,272.50	
63	2573.502	STORM DRAIN INLET PROTECTION	EA	2	\$ 254.30	\$ 508.60	2	\$ 508.60	2	\$ 508.60	
64	2574.507	TOPSOIL (LV)	CY	45	\$ 44.32	\$ 1,994.40	97	\$ 4,299.04	142	\$ 6,293.44	
65	2575.501	TURF ESTABLISHMENT	ACRE	0.10	\$ 8,115.90	\$ 811.59	0.05	\$ 405.80	0.15	\$ 1,217.39	
ALTERNATIVE A (BASALT ST.) TOTAL						\$ 83,575.67	\$ 36,007.02	\$ 92,383.61			
GRAND TOTALS						\$ 1,562,549.03	\$ 608,132.05	\$ 1,647,424.94			

Internal City Use Only		Quantity	Extended Total
Pavement Management Funds (0.82 Mob)			\$ 572,125.03
Storm Sewer Utility Funds (0.12 Mob)			\$ -
Sanitary Sewer Utility Fund (0.00 Mob)			\$ -
Public Investment Revolving Funds (.06 Mob)			\$ 36,007.02
Total Funds			\$ 608,132.05

CC Regular Session

Meeting Date: 10/22/2024

Primary Strategic Plan Initiative: Not Applicable

Title:

Adopt Resolution #24-300 Authorizing Partial Payment No. 16 to Magney Construction, Inc. for Improvement Project #21-09; Centralized Water Treatment Plant.

Purpose/Background:

Pay Estimate and Resolution attached.

Recommendation:

The Resident Project Representative from Advanced Engineering and Environmental Services (AE2S) has inspected the completed work and recommends partial payment #16 to Magney Construction, Inc. for said project in the amount of \$1,210,379.80.

Outcome/Action:

Adopt Resolution #24-300 authorizing partial payment #16 to Magney Construction, Inc. of Chanhassen, Minnesota, for Improvement Project #21-09, Centralized Water Treatment Plant, in the amount of \$1,210,379.80.

Attachments

Pay Application
Resolution

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	10/17/2024 01:19 PM
Brian Hagen	Brian Hagen	10/17/2024 02:25 PM
Form Started By: Marsha Weidner		Started On: 10/11/2024 02:30 PM
Final Approval Date: 10/17/2024		

Contractor's Application For Payment No. 16

Application Period: 9/7/2024 - 10/6/2024	Application Date: 10/6/24
To (Owner): City of Ramsey, MN	From (Contractor): Magney Construction, Inc.
Project: Ramsey Water Treatment Plant	Contract: All Construction
Owner's Contract No.:	Contractor's Project No.: 00599
	Engineer's Project No.: 05434-2020-002
Via (Engineer): Advanced Engineering and Environmental Services, Inc.	

Application for Payment

Change Order Summary

Approved Change Orders Number	Additions	Deductions
1	\$ 794,153.71	
TOTALS		
	\$794,153.71	
NET CHANGE BY CHANGE ORDERS		
	\$794,153.71	

1. ORIGINAL CONTRACT PRICE \$31,528,500.00
2. Net change by Change Orders \$794,153.71
3. CURRENT CONTRACT PRICE (Line 1 ± 2) \$32,322,653.71
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) \$18,194,759.09
5. RETAINAGE:
 - a. 5.0% \$17,951,770.09 Work Completed \$897,588.50
 - b. 5% x \$242,989.00 Stored Materials \$12,149.45
 - c. Total Retainage (Line 5a + Line 5b) \$909,737.95
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$17,285,021.14
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$16,074,641.34
8. AMOUNT DUE THIS APPLICATION \$1,210,379.80
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above) \$15,037,632.57

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$1,210,379.80	(Line 8 or other - attach explanation of other amount)
is recommended by:	RYAN HANSON (Date) 10/7/2024
	(Engineer)
Payment of: \$1,210,379.80	(Line 8 or other - attach explanation of other amount)
is approved by:	(Date) 10/11/2024
	(City of Ramsey, MN)
Approved by:	Funding Agency (if applicable) _____ (Date) _____

By:	Date: 10/6/2024
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Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 16

Date of Application: 10/6/2024

Work completed through: 10/6/2024

Specification Section No.	Description	Item	Scheduled Value	C		D This Period	E Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
				From Previous Application (C+D)	This Period					
01 10 00	Mobilization		\$1,250,424.00	\$838,723.00	\$52,100.00	\$0.00	\$890,823.00	71	\$359,601.00	
01 10 01	General Conditions		\$268,800.00	\$166,850.00	\$11,200.00	\$0.00	\$178,050.00	66	\$90,750.00	
01 10 02	Supervision		\$384,000.00	\$240,000.00	\$16,000.00	\$0.00	\$256,000.00	67	\$128,000.00	
01 10 03	Bond & Insurance		\$425,600.00	\$425,600.00	\$0.00	\$0.00	\$425,600.00	100	\$0.00	
01 21 00	ALLOWANCES									
1	Office Furniture (\$50,000)		\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$50,000.00	
2	Computer Hardware (\$80,000)		\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$80,000.00	
3	IT Equipment (\$100,000)		\$100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$100,000.00	
4	Security and Access Control Hardware and Equipment (\$60,000)		\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$60,000.00	
5	Irrigation System (\$60,000)		\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$60,000.00	
6	General Construction Allowance (\$950,000)		\$950,000.00	\$237,545.68	\$0.00	\$0.00	\$237,545.68	25	\$712,454.32	
03 20 00	Concrete Reinforcement - Building		\$1,602,777.00	\$1,509,609.00	\$39,342.00	\$0.00	\$1,548,951.00	97	\$53,826.00	
03 20 00	Concrete Reinforcement - Reservoir		\$864,856.00	\$863,503.01	\$0.00	\$0.00	\$863,503.01	100	\$1,352.99	
03 30 00	Cast-in-Place Concrete Work - Site		\$108,600.00	\$6.00	\$0.00	\$0.00	\$6.00	0	\$108,594.00	
03 30 00	Cast-in-Place Concrete Work - Building		\$3,885,960.00	\$3,528,909.00	\$259,370.00	\$0.00	\$3,788,279.00	97	\$97,681.00	
03 30 00	Cast-in-Place Concrete Work - Reservoir		\$1,410,075.00	\$1,407,324.00	\$0.00	\$0.00	\$1,407,324.00	100	\$2,751.00	
03 35 30	Polished Concrete Finish		\$6,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$6,800.00	
03 41 00	Structural Precast Concrete		\$1,042,796.00	\$500,258.00	\$0.00	\$0.00	\$500,258.00	48	\$542,538.00	
04 22 00	Unit Masonry		\$269,000.00	\$204,440.00	\$13,385.00	\$0.00	\$217,825.00	81	\$51,175.00	
05 12 00	Structural Steel Framing, Misc. Metals, Metal Stairs and Aluminum Railing		\$1,990,378.00	\$599,675.00	\$222,060.00	\$0.00	\$821,735.00	41	\$1,168,643.00	
06 00 00	Carpentry		\$375,128.00	\$102,900.00	\$0.00	\$0.00	\$102,900.00	27	\$272,228.00	
06 73 00	Fiberglass Reinforced Plastic Grating		\$353,707.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$353,707.00	
07 12 00	Fluid Applied Waterproofing		\$78,130.00	\$75,155.00	\$0.00	\$0.00	\$75,155.00	96	\$2,975.00	
07 12 50	Hot Mopped Waterproofing		\$7,420.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$7,420.00	
07 17 13	Bentonite Waterproofing		\$124,650.00	\$122,645.00	\$0.00	\$0.00	\$122,645.00	98	\$2,005.00	
07 21 00	Thermal Insulation and Air Barriers		\$15,600.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$15,600.00	
07 23 00	Weather Barrier		\$39,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$39,800.00	
07 24 00	Exterior Insulation and Finish System		\$67,955.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$67,955.00	
07 42 15	Architectural Metal Panels		\$229,910.00	\$13,160.00	\$0.00	\$0.00	\$13,160.00	6	\$216,750.00	
07 50 10	Concrete Faced Insulated Panels		\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$15,000.00	
07 53 23	EPDM Roof System, Flashing & Sheet Metal		\$589,225.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$589,225.00	
07 92 00	Caulking & Sealants		\$37,465.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$37,465.00	
08 11 13	Doors, Frames & Hardware		\$328,136.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$328,136.00	
08 31 15	Access Doors		\$6,513.00	\$5,120.00	\$0.00	\$0.00	\$5,120.00	79	\$1,393.00	
08 35 13	Accordion Folding Fire Door		\$65,883.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$65,883.00	

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 16

Date of Application: 10/6/2024

Work completed through: 10/6/2024

Specification Section No.	Description	Item	Scheduled Value	C		D This Period	E Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
				From Previous Application (C+D)						
08 35 16	Heavy Duty Folding Door		\$49,985.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$49,985.00
08 36 00	Sectional Overhead Doors		\$14,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$14,900.00
08 41 13	Aluminum Framed Entrances and Storefronts/Curtainwall/Glazing		\$254,163.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$254,163.00
08 95 00	Translucent Wall Panels		\$275,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$275,400.00
09 20 00	Metal Framing and Gypsum Board		\$190,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$190,345.00
09 30 00	Tiling		\$8,195.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$8,195.00
09 51 00	Acoustical Ceilings		\$47,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$47,000.00
09 65 13	Resilient Base and Accessories		\$3,000.00	\$1,435.00	\$0.00	\$0.00	\$0.00	\$1,435.00	48	\$1,565.00
09 68 13	Carpet Tile		\$12,299.00	\$5,845.00	\$0.00	\$0.00	\$0.00	\$5,845.00	48	\$6,454.00
09 90 00	Painting		\$846,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$846,400.00
10 14 16	Plaques/Dimensional Letter Signage and Panel Signage		\$16,310.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$16,310.00
10 28 00	Toilet Accessories		\$708.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$708.00
10 44 16	Fire Extinguishers		\$1,656.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,656.00
12 24 13	Roller Window Shades		\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,500.00
12 35 30	Architectural Casework		\$51,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$51,850.00
12 35 35	Solid Polymer Fabrications		\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$15,000.00
21 13 13	Wet Pipe Sprinkler System		\$65,835.00	\$5,250.00	\$0.00	\$0.00	\$0.00	\$5,250.00	8	\$60,585.00
22 00 00	Plumbing Install, Rough-in & Finish - Labor		\$76,500.00	\$45,702.00	\$10,000.00	\$0.00	\$0.00	\$55,702.00	73	\$24,798.00
22 00 01	Plumbing Pipe, Fittings & Fixtures - Material		\$270,000.00	\$52,340.00	\$0.00	\$0.00	\$0.00	\$52,340.00	19	\$217,660.00
22 07 00	Plumbing Insulation		\$49,670.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$49,670.00
23 00 00	HVAC General Conditions, Permits & Mobilization		\$15,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$15,200.00
23 00 00.01	Testing, Adjusting & Balancing		\$5,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,900.00
23 00 00.02	Ductwork Insulation		\$29,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$29,400.00
23 00 00.03	HVAC Controls		\$76,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$76,000.00
23 00 00.04	Refrigerant Piping - Labor		\$10,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$10,400.00
23 00 00.05	Refrigerant Piping - Material		\$2,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$2,800.00
23 00 00.06	Ductwork - Labor		\$70,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$70,900.00
23 00 00.07	Ductwork - Material		\$65,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$65,100.00
23 00 00.08	Louvers and Dampers - Labor		\$8,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$8,100.00
23 00 00.09	Louvers and Dampers - Material		\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$12,500.00
23 00 00.10	VAV and GRD - Labor		\$6,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$6,800.00
23 00 00.11	VAV and GRD - Material		\$7,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$7,600.00
23 00 00.12	HVAC Fans - Labor		\$13,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$13,800.00
23 00 00.13	HVAC Fans - Material		\$39,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$39,600.00
23 00 00.14	Gas Unit Heaters - Labor		\$14,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$14,000.00
23 00 00.15	Gas Unit Heaters - Material		\$16,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$16,200.00

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 16

Date of Application: 10/6/2024

Work completed through: 10/6/2024

Specification Section No.	Description	Item	Scheduled Value	C		D	E	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
				From Previous Application (C+D)	This Period					
23 00 00.16	Make-Up Air Units - Labor		\$5,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,600.00
23 00 00.17	Make-Up Air Units - Material		\$76,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$76,000.00
23 00 00.18	Roof Top Units - Labor		\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,400.00
23 00 00.19	Roof Top Units - Material		\$50,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$50,200.00
23 00 00.20	Split System A/C Unit - Labor		\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,000.00
23 00 00.21	Split System A/C Unit - Material		\$56,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$56,400.00
23 00 00.22	Dehumidification Units - Labor		\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$3,500.00
23 00 00.23	Dehumidification Units - Material		\$37,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$37,500.00
26 00 00	Electrical Mobilization & Permit		\$10,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	50	\$5,000.00
26 00 01	Temporary Power		\$30,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$20,000.00	67	\$10,000.00
26 05 19	Conductors		\$222,000.00	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	1	\$219,400.00
26 05 26	Grounding and Bonding		\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$10,000.00
26 05 29	Hangers and Supports		\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$20,000.00
26 05 33	Raceways and Boxes		\$336,600.00	\$185,500.00	\$32,200.00	\$0.00	\$0.00	\$217,700.00	65	\$118,900.00
26 22 13	Transformers		\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$20,000.00
26 23 00	Electric Heat		\$40,000.00	\$15,500.00	\$0.00	\$0.00	\$0.00	\$15,500.00	39	\$24,500.00
26 24 11	Electrical Service		\$30,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	17	\$25,000.00
26 24 13	Switchboards		\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$30,000.00
26 24 15	Transfer Switches		\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$30,000.00
26 24 16	Panelboards		\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$30,000.00
26 24 19	Motor Controls		\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$30,000.00
26 27 26	Wiring Devices		\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$30,000.00
26 28 16	Enclosed Switches		\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$20,000.00
26 32 13	Engine Generators		\$420,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$420,400.00
26 51 00	Lighting		\$150,000.00	\$93,270.00	\$0.00	\$0.00	\$0.00	\$93,270.00	62	\$56,730.00
26 90 01	Measuring and Control Instruments/Water Treatment Controls/I & C		\$1,506,000.00	\$680,000.00	\$0.00	\$0.00	\$0.00	\$680,000.00	45	\$826,000.00
28 31 00	Fire Alarm		\$50,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	10	\$45,000.00
27 00 00	Cabling		\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$25,000.00
31 10 00	Site Clearing/ Site Prep/ Erosion Control		\$94,700.00	\$81,746.00	\$4,007.00	\$0.00	\$0.00	\$85,753.00	91	\$8,947.00
31 20 00	Earth Moving - Excavation		\$242,600.00	\$222,614.00	\$16,420.00	\$0.00	\$0.00	\$239,034.00	99	\$3,566.00
31 20 01	Earth Moving - Backfill		\$267,800.00	\$135,253.00	\$68,770.00	\$0.00	\$0.00	\$204,023.00	76	\$63,777.00
31 20 02	Finish Grading		\$69,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$69,900.00
31 23 19	Dewatering		\$35,900.00	\$35,020.00	\$0.00	\$0.00	\$0.00	\$35,020.00	98	\$880.00
32 12 16	Asphalt Paving		\$183,097.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$183,097.00
32 13 13	Concrete Paving		\$59,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$59,400.00
32 17 13	Plastic Bollard Covers		\$1,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,700.00

Schedule of Values

Ramsey Water Treatment Plant

Payment Application No. 16

Date of Application: 10/6/2024

Work completed through: 10/6/2024

Specification Section No.	Item Description	Scheduled Value	C		D This Period	E Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	% (G)	Balance to Finish
			From Previous Application (C+D)						
32 31 13	Chain Link Fencing, Gates and Equipment	\$207,654.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$207,654.00
32 92 00	Turfs and Grasses	\$63,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$63,500.00
32 93 00	Plants	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$50,000.00
33 11 13	Facility Water Distribution Systems	\$727,300.00	\$480,023.00	\$78,312.00	\$0.00	\$0.00	\$558,335.00	77	\$168,965.01
33 13 13	Facility Sanitary Sewer Systems	\$87,800.00	\$9,658.00	\$0.00	\$0.00	\$0.00	\$9,658.00	11	\$78,142.00
33 41 00	Storm Utility Drainage	\$124,600.00	\$39,709.00	\$0.00	\$0.00	\$0.00	\$39,709.00	32	\$84,891.00
33 46 00	Subdrainage	\$61,400.00	\$49,896.00	\$8,240.00	\$0.00	\$0.00	\$58,136.00	95	\$3,264.00
40 23 19	Process Pipe & Fittings	\$2,202,644.00	\$1,159,921.55	\$31,468.00	\$0.00	\$0.00	\$1,191,389.55	54	\$1,011,254.46
40 27 87	Process Pipe Supports, Anchors and Sleeves	\$139,344.00	\$129,158.00	\$0.00	\$0.00	\$0.00	\$129,158.00	93	\$10,186.00
40 27 89	Process Pipe Specialties	\$51,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$51,300.00
40 27 97	Process Gauges	\$5,327.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$5,327.00
40 92 00	Process Valves - Plug, Butterfly, Air and Check	\$655,400.00	\$480,990.00	\$122,610.00	\$0.00	\$0.00	\$603,600.00	92	\$51,800.00
40 92 01	Process Valves - Pressure Reducing Valves	\$149,439.00	\$149,439.00	\$0.00	\$0.00	\$0.00	\$149,439.00	100	\$0.00
41 23 14	Overhead Crane Systems	\$131,775.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$131,775.00
43 05 10	Disinfection of Water Systems	\$24,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$24,000.00
43 11 16	Gas Handling Blowers	\$107,240.00	\$106,936.00	\$0.00	\$0.00	\$0.00	\$106,936.00	100	\$304.00
43 23 22	Split Case Pumps	\$281,247.00	\$280,044.00	\$0.00	\$0.00	\$0.00	\$280,044.00	100	\$1,203.00
43 32 76	Chlorine Gas Feed Equipment	\$129,661.00	\$125,000.00	\$0.00	\$0.00	\$0.00	\$125,000.00	96	\$4,661.00
43 32 77	Chemical Feed System Pumps	\$94,650.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$90,000.00	95	\$4,650.00
43 32 78	Chemical Feed System Accessories	\$82,275.00	\$78,000.00	\$0.00	\$0.00	\$0.00	\$78,000.00	95	\$4,275.00
44 42 24	Plate Settlers	\$869,280.00	\$592,846.00	\$0.00	\$0.00	\$0.00	\$592,846.00	68	\$275,434.00
46 33 20	Liquid Chemical Storage Tanks	\$94,360.00	\$0.00	\$0.00	\$60,530.00	\$0.00	\$60,530.00	64	\$33,830.00
46 33 33	Polymer Blending and Feed Equipment	\$26,940.00	\$22,350.00	\$0.00	\$0.00	\$0.00	\$22,350.00	83	\$4,590.00
46 43 47	Jet Mixing System	\$159,793.00	\$139,204.00	\$0.00	\$0.00	\$0.00	\$139,204.00	87	\$20,589.00
46 61 00	Filtration Equipment	\$984,470.00	\$446,952.00	\$0.00	\$0.00	\$0.00	\$446,952.00	45	\$537,518.00
CO # 01	Change Order No. 01 - MN Prevailing Wage Rates (draft)	\$794,153.71	\$126,050.8600	\$21,611.00	\$0.00	\$0.00	\$147,661.86	19	\$646,491.85
	Totals	\$32,322,653.71	\$16,920,675.09	\$1,031,095.00	\$242,989.00	\$18,194,759.09	\$18,194,759.09	56.3%	\$14,127,894.62

EJCDC No. C-620 (2002 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-300

RESOLUTION AUTHORIZING PARTIAL PAYMENT #16 TO MAGNEY CONSTRUCTION, INC. FOR IMPROVEMENT PROJECT #21-09; CENTRALIZED WATER TREATMENT PLANT

WHEREAS, pursuant to Ramsey City Council Resolution #19-248 adopted October 8, 2019, five (5) proposals were accepted and a professional services contract was awarded to SEH, Inc. for analyzing the City's municipal water supply system source water, developing a water system model, and preparing a preliminary design report for a centralized water treatment plant to ensure that the City's municipal water supply system will continue to provide adequate quantities of safe drinking water into the foreseeable future; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-143 adopted May 25, 2021, the final Feasibility Study dated March 4, 2021, for the centralized water treatment plant was approved; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-150 adopted May 25, 2021, Requests for Proposals for professional engineering services to prepare final plans and specifications, to administer the bid process, and to provide construction administration services for construction of a municipal water treatment plant was approved and the advertising and direct soliciting of said proposal was authorized; and

WHEREAS, pursuant to Ramsey City Council Resolution #21-220 adopted July 27, 2021, Staff was authorized to negotiate a contract with Advanced Engineering and Environmental Services (AE2S) in an amount not to exceed \$1,198,600 in response to their professional engineering services proposal, subject to review and approval of the contract by the City Attorney; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-032 adopted January 24, 2023, final plans and specifications as prepared by AE2S were approved and advertisements for bids were authorized for Improvement Project #21-09; and

WHEREAS, pursuant to Ramsey City Council Resolution #23-061 adopted March 28, 2023, the lowest responsible bid of Magney Construction, Inc. was accepted in the amount of \$31,528,500, for the Base Bid and Section 01 21 00 Allowances, the Mayor and City Administrator were directed to enter into a construction contract with Magney Construction, Inc., and the Mayor was directed to accept the amendment from AE2S in the amount of \$225,100 for additional construction phase services for said improvements for and on behalf of the City of Ramsey; and

WHEREAS, pursuant to Ramsey City Council Resolution #24-059 adopted February 13, 2024, Change Order No. 1 was approved in the amount of \$794,153.71 for Improvement Project #21-09, Centralized Water Treatment Plant; and" per the attached pdf.

WHEREAS, as of October 22nd, 2024 \$16,074,641.34 has been paid to date; and

WHEREAS, the Resident Project Representative from Advanced Engineering and Environmental Services (AE2S) has inspected the completed work and recommends partial payment #16 to Magney Construction, Inc. for said project in the amount of \$1,210,379.80.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) That the City Council hereby authorizes partial payment #16 to Magney Construction, Inc. of Chanhassen, Minnesota, for Improvement Project #21-09, Centralized Water Treatment Plant, in the amount of \$1,210,379.80.
- 2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of October 22, 2024.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

CC Regular Session**Meeting Date:** 10/22/2024**Primary Strategic Plan Initiative:** Not Applicable**Title:**

Adopt Resolution #24-301 Approving Partial Payment to Douglas-Kerr Undergroun, LLC. for Improvement Project #23-19, The COR Infrastructure Improvements.

Purpose/Background:

Resolution and Pay Request Attached.

Recommendation:

The Senior Engineering Technician has inspected the completed work and recommends partial payment to Douglas-Kerr Underground, LLC. for improvement project #23-169, The COR Infrastructure Improvements, in the amount of \$30,172.24.

Outcome/Action:

Motion to adopt Resolution #24-301 approving partial payment to Douglas-Kerr Underground, LLC. for improvement project #23-19, The COR Infrastructure Improvements, in the amount of \$30,172.24.

Attachments

Pay Resolution #24-301

Pay Request

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Stacie Damjanovich	10/16/2024 11:21 AM
Bruce Westby	Bruce Westby	10/17/2024 01:17 PM
Brian Hagen	Brian Hagen	10/17/2024 02:25 PM
Form Started By: Stacie Damjanovich		Started On: 10/11/2024 10:59 AM
Final Approval Date: 10/17/2024		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-301

RESOLUTION APPROVING PARTIAL PAYMENT NO. 6 TO DOUGLAS-KERR UNDERGROUND, LLC. FOR IMPROVEMENT PROJECT #23-19, THE COR INFRASTRUCTURE IMPROVEMENTS

WHEREAS, the City of Ramsey proposes to construct infrastructure improvements within The COR for the purpose of advancing economic development; and

WHEREAS, pursuant to Ramsey City Council resolution #22-241, adopted October 25, 2022, the City Council authorized Bolton & Menk, Inc. to complete The COR Public Infrastructure and Wetland Analysis proposals; and

WHEREAS, pursuant to Ramsey City Council resolution #23-107, adopted May 9, 2023, the City Council approved The COR Public Infrastructure Design Services proposal of Bolton & Menk, Inc. specifying their scope of services and not-to-exceed fees for design services associated with public infrastructure improvements in The COR; and

WHEREAS, pursuant to Ramsey City Council resolution #23-176, adopted August 8, 2023, the City Council accepted bids, awarded a contract for construction to Enebak Construction Company, and accepted the Construction Services Proposal of Bolton and Menk, Inc. for Improvement Project #23-20, COR Mass Grading; and

WHEREAS, pursuant to Ramsey City Council resolution #23-268, adopted October 24, 2023, the City Council approved the issuance and sale of \$8,315,000 General Obligation Bonds, Series 2023A, approximately \$7,000,000 of which will fund TIF 14 area improvements including TIF eligible expenses for Improvement Project #23-19, COR Infrastructure Improvements; and

WHEREAS, pursuant to City Council direction provided to City staff during the December 12, 2023 work session, Bolton & Menk, Inc. prepared final plans and specifications for Improvement Project #23-19, COR Infrastructure Improvements, for the purpose of advertising bids for construction in 2024; and

WHEREAS, pursuant to Ramsey City Council resolution #24-046, adopted February 13, 2024, the City Council approved the plans and specification prepared by Bolton and Menk, Inc. and authorized advertisements for bids for Improvement Project #23-19, COR Infrastructure Improvements; and

WHEREAS, pursuant to Ramsey City Council resolution #24-086, adopted March 26, 2024, a contract was awarded to Douglas-Kerr Underground, LLC of Mora, Minnesota, in the amount of \$2,973,047.22 for said improvements; and

WHEREAS, as of October 22, 2024 \$2,721,813.82 has been paid to date; and

WHEREAS, the Senior Engineering Technician has inspected the completed work and recommends partial payment No. 6 to Douglas-Kerr Underground, LLC. of Mora, Minnesota, for improvement project #23-19, The COR Infrastructure Improvements, in the amount of \$30,172.24.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The City Council hereby authorizes partial payment No. 6 to Douglas-Kerr Underground, LLC. of Mora, Minnesota for Improvement Project #23-19, The COR Infrastructure Improvements in the amount of \$30,172.24.
- 2) The City Council hereby authorizes the Mayor and City Administrator to sign the release form for this payment.
- 3) The total amount of this payment is not included in resolutions approving payment of bills for the date of October 22, 2024.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk

Contractor's Application for Payment

Owner: <u>City of Ramsey</u>	Owner's Project No.: <u>23-19</u>
Engineer: <u>Bolton & Menk, Inc.</u>	Engineer's Project No.: <u>OR1.130893 & OR1.134180</u>
Contractor: <u>Douglas-Kerr Underground</u>	Agency's Project No.: _____
Project: <u>The COR Infrastructure Improvements</u>	
Contract: _____	
Application No.: <u>6</u>	Application Date: <u>10/16/2024</u>
Application Period: From <u>9/1/2024</u> to <u>9/30/2024</u>	

1. Original Contract Price	\$	2,973,047.22
2. Net change by Change Orders	\$	(6,447.46)
3. Current Contract Price (Line 1 + Line 2)	\$	2,966,599.76
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	2,896,827.43
5. Retainage		
a. <u>5%</u> X \$ <u>2,896,827.43</u> Work Completed	\$	144,841.37
b. _____ X \$ _____ Stored Materials	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	144,841.37
6. Amount eligible to date (Line 4 - Line 5.c)	\$	2,751,986.06
7. Less previous payments	\$	2,721,813.82
8. Amount due this application	\$	30,172.24
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	69,772.33

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Douglas-Kerr Underground, LLC

Signature: Tyffani Pike **Date:** 10/16/2024

Name: Tyffani Pike **Title:** Controller

<p>Recommended by Engineer</p> <p>By: <u>Zachary J. Lingl</u></p> <p>Name: <u>Zach Lingl, PE</u></p> <p>Title: <u>Project Manager</u></p> <p>Date: <u>10/16/2024</u></p>	<p>Approved by Owner</p> <p>By: <u>Bruce Westby</u></p> <p>Name: <u>Bruce Westby</u></p> <p>Title: <u>City Engineer (Public Works Dir.)</u></p> <p>Date: <u>10/16/2024</u></p>
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Progress Estimate - Unit Price Work

Owner: City of Ramsey
 Engineer: Bolton & Menk, Inc.
 Contractor: Douglas-Kerr Underground
 Project: The COR Infrastructure Improvements
 Contract:

Contractor's Application for Payment

Owner's Project No.: 23-19
 Engineer's Project No.: ORL110093 & ORL113410
 Contractor's Project No.:
 Agency's Project No.:

A	B	C	D	E	F	G	H	I	J	K	L	Application Period: From 09/30/24 to 10/11/24	
												Application Date:	10/11/24
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C x E) (\$)	Quantity Previous Estimate	Value Previous Estimate	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E x G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
1	MOBILIZATION	1.00	LUMP SUM	130,250.00	130,250.00	1.00	130,250.00	1.00	130,250.00		130,250.00	100%	-
2	REMOVE PROGRAM	2.00	EACH	1,415.00	2,830.00	4.00	5,660.00	4.00	5,660.00		5,660.00	200%	(2,830.00)
3	REMOVE GATE VALVE & BOX	1.00	EACH	353.85	353.85	6.00	2,123.10	6.00	2,123.10		2,123.10	600%	(1,769.25)
4	REMOVE DRAINAGE STRUCTURE	7.00	EACH	621.20	4,348.40	7.00	4,348.40	7.00	4,348.40		4,348.40	100%	-
5	REMOVE PIPE APPROX	2.00	EACH	358.40	716.80	-	-	-	-		-	-	716.80
6	REMOVE PIPE SEWERS (STORM)	742.00	LNFT	30.50	22,431.00	687.00	20,853.50	687.00	20,853.50		20,853.50	93%	(1,577.50)
7	REMOVE CURB & GUTTER	2,136.00	LNFT	3.20	6,835.20	1,960.00	6,272.00	1,960.00	6,272.00		6,272.00	93%	(663.20)
8	REMOVE BITUMINOUS CURB	215.00	LNFT	0.50	107.50	319.00	159.50	319.00	159.50		159.50	148%	(52.00)
9	SAWING CONCRETE PAVEMENT (FULL DEPTH)	40.00	LNFT	3.40	136.00	45.00	153.00	45.00	153.00		153.00	113%	(17.00)
10	SAWING BIT PAVEMENT (FULL DEPTH)	504.00	LNFT	2.50	1,260.00	903.00	2,257.50	903.00	2,257.50		2,257.50	100%	-
11	REMOVE WATER MAIN	26.00	LNFT	13.60	353.60	112.00	1,523.20	112.00	1,523.20		1,523.20	431%	(1,169.60)
12	REMOVE CONCRETE PAVEMENT	35.00	SQ YD	7.35	257.25	33.40	245.21	33.40	245.21		245.21	134%	(112.04)
13	REMOVE BITUMINOUS PAVEMENT	5,090.00	SQ YD	2.05	10,434.50	6,278.50	12,870.93	6,278.50	12,870.93		12,870.93	123%	(2,436.43)
14	EXCAVATION - COMMON (EV) (P)	6,080.00	CU YD	15.20	92,416.00	7,541.13	114,625.18	7,541.13	114,625.18		114,625.18	124%	(22,209.18)
15	COMMON EMBANKMENT (EV)	5,080.00	CU YD	8.65	43,942.00	6,597.06	57,064.59	6,597.06	57,064.59		57,064.59	130%	(13,122.59)
16	DEWATERING	1.00	LUMP SUM	71,480.00	71,480.00	1.00	71,480.00	1.00	71,480.00		71,480.00	100%	-
17	GEOTEXTILE FABRIC TYPE 5	1,170.00	SQ YD	1.15	1,345.50	1,170.00	1,345.50	1,170.00	1,345.50		1,345.50	100%	-
18	BARBICURE PREPARATION	27,820.00	SQ YD	0.40	11,128.00	27,320.00	10,928.00	27,320.00	10,928.00		10,928.00	98%	(200.00)
19	STREET SWEEPER (WITH PICKUP BROOM)	130.00	HR	183.45	23,848.50	29.00	5,320.05	29.00	5,320.05		5,320.05	22%	(18,528.45)
20	WATER FOR DUST CONTROL	2,600.00	MGAL	9.40	18,800.00	781.14	7,342.72	781.14	7,342.72		7,342.72	39%	(11,457.28)
21	AGGREGATE BASE, CLASS 5 MODIFIED	11,050.00	TON	19.35	214,011.00	11,133.51	215,433.42	11,133.51	215,433.42		215,433.42	101%	(1,422.42)
22	MELT BITUMINOUS SURFACE (S)	1,500.00	SQ YD	1.65	2,475.00	1,661.57	2,741.59	1,661.57	2,741.59		2,741.59	111%	(266.59)
23	BITUMINOUS MATERIAL FOR TACK COAT	1,350.00	GAJ	2.85	3,847.50	1,259.00	3,588.15	1,259.00	3,588.15		3,588.15	93%	(259.35)
24	TYPE SP 9.5 WEARING COURSE MIX (B,C)	2,970.00	TON	86.90	258,093.00	2,902.98	252,268.96	2,902.98	252,268.96		252,268.96	98%	(5,824.04)
25	TYPE SP 12.5 W/CH W/WEARING COURSE MIX (B,C)	4,170.00	TON	82.75	345,067.50	4,028.71	335,100.75	4,028.71	335,100.75		335,100.75	94%	(10,966.75)
26	CONCRETE HEADWALL	2.00	EACH	15,835.00	31,670.00	2.00	31,670.00	2.00	31,670.00		31,670.00	100%	-
27	COARSE FILTER AGGREGATE (C7)	200.00	CU YD	81.35	16,270.00	238.03	19,363.74	238.03	19,363.74		19,363.74	119%	(3,093.74)
28	PERF PVC PIPE DRAIN	750.00	LNFT	21.80	16,350.00	779.00	16,982.20	779.00	16,982.20		16,982.20	104%	(632.20)
29	PVC PIPE SEWER	410.00	LNFT	39.80	16,318.00	333.00	13,253.40	333.00	13,253.40		13,253.40	81%	(3,064.60)
30	12" RC PIPE SEWER 3006 CLASS V	343.00	LNFT	40.85	14,011.55	343.00	14,011.55	343.00	14,011.55		14,011.55	100%	-
31	12" RC PIPE SEWER 3006 CLASS V	216.00	LNFT	47.10	10,173.60	215.00	10,126.50	215.00	10,126.50		10,126.50	100%	-
32	15" RC PIPE SEWER 3006 CLASS V	500.00	LNFT	33.70	16,850.00	597.50	20,348.75	597.50	20,348.75		20,348.75	101%	(402.75)
33	18" RC PIPE SEWER 3006 CLASS III	413.00	LNFT	56.70	23,447.10	413.00	23,417.10	413.00	23,417.10		23,417.10	100%	-
34	24" RC PIPE SEWER 3006 CLASS III	439.00	LNFT	71.20	31,256.80	436.00	31,067.20	436.00	31,067.20		31,067.20	100%	-
35	30" RC PIPE SEWER 3006 CLASS III	616.00	LNFT	140.60	86,609.60	616.00	86,609.60	616.00	86,609.60		86,609.60	100%	-
36	42" RC PIPE SEWER 3006 CLASS III	166.00	LNFT	185.35	30,766.10	166.00	30,766.10	166.00	30,766.10		30,766.10	100%	-
37	CONNECT TO EXISTING SANITARY SEWER	2.00	EACH	2,062.00	4,124.00	2.00	4,124.00	2.00	4,124.00		4,124.00	100%	-
38	CONNECT TO EXISTING STORM SEWER	9.00	EACH	1,444.00	12,996.00	11.00	15,884.00	11.00	15,884.00		15,884.00	122%	(3,088.00)
39	PLUG FILL W/ GRANULAR PIPE SEWER	80.00	LNFT	27.60	2,208.00	40.00	1,104.00	40.00	1,104.00		1,104.00	50%	(1,104.00)
40	CLEAN & TELEVIEW PIPE SEWER	3,933.00	LNFT	3.20	12,585.60	-	-	-	-		-	-	-
41	DUCTILE IRON FITTINGS	3,443.00	POUND	13.50	46,480.50	4,102.00	55,175.00	4,102.00	55,175.00		55,175.00	116%	(6,994.50)
42	CONNECT TO EXISTING WATER MAIN (HET TAP)	2.00	EACH	1,415.00	2,830.00	2.00	2,830.00	2.00	2,830.00		2,830.00	100%	-
43	CONNECT TO EXISTING WATER MAIN	6.00	EACH	983.75	5,902.50	8.00	7,870.00	8.00	7,870.00		7,870.00	133%	(1,967.50)
44	8" GATE VALVE & BOX	5.00	EACH	4,781.00	23,905.00	3.00	14,343.00	3.00	14,343.00		14,343.00	60%	(9,562.00)
45	12" GATE VALVE & BOX	6.00	EACH	5,644.00	33,864.00	4.00	22,576.00	4.00	22,576.00		22,576.00	67%	(11,288.00)
46	HYDRAUNT	7.00	EACH	5,987.00	41,909.00	7.00	41,909.00	7.00	41,909.00		41,909.00	100%	-

Progress Estimate - Unit Price Work

City of Ramsey
 Bolton & Menk, Inc.
 Contractor: Underground
 Project: The COR Infrastructure Improvements
 Contract:

Contractor's Application for Payment

Owner's Project No.: 23-19
 Engineer's Project No.: GR112893 & GR113418H
 Contractor's Project No.:
 Agency's Project No.:

A Bid Item No.	B Description	C Item Quantity		D Contract Information		E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	F1 Quantity Previous Estimate	F2 Value Previous Estimate	G Estimated Quantity Incorporated in the Work	M Value of Work Completed (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (I / F) (%)	L Balance to Finish (F - J) (\$)	
		Quantity	Units	Quantity	Units											
48	WATERMAIN OFFSET	3.00	EACH	3,540.00		10,620.00	6.50	23,010.00	23,010.00	6.50	23,010.00		23,010.00	217%	(12,390.00)	
49	6" WATER MAIN DUCTILE IRON CL 53	208.00	LN FT	47.80		9,942.40	154.00	7,361.20	7,361.20	154.00	7,361.20		7,361.20	74%	2,581.20	
50	8" WATER MAIN DUCTILE IRON CL 53	315.00	LN FT	88.30		21,514.50	315.50	22,914.65	22,914.65	315.50	22,914.65		22,914.65	107%	(1,400.15)	
51	12" WATER MAIN DUCTILE IRON CL 52	1,000.00	LN FT	98.30		158,940.00	1,773.40	158,555.90	158,555.90	1,773.40	158,555.90		158,555.90	99%	2,384.10	
52	4" WATERMAIN REGULATION	50.00	5Q YD	22.60		1,130.00	63.90	1,444.14	1,444.14	63.90	1,444.14		1,444.14	128%	(314.14)	
53	ADJUST FRAME & RING CASTING	9.00	EACH	1,205.00		10,845.00	16.96	20,436.80	20,436.80	16.96	20,436.80		20,436.80	189%	(9,591.80)	
54	CASTING ASSEMBLY (STORM SEWER)	2.00	EACH	1,759.00		3,518.00	3.00	5,277.00	5,277.00	3.00	5,277.00		5,277.00	150%	(1,759.00)	
55	CONSTRUCT SANITARY SEWER MAINHOLE	35.00	EACH	368.25		20,810.25	6.00	6,312.00	6,312.00	6.00	6,312.00		6,312.00	31%	14,500.25	
56	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPEC 1 (P.X.1)	37.90	LN FT	478.05		18,116.10	37.71	18,027.27	18,027.27	37.71	18,027.27		18,027.27	99%	90.83	
57	CONSTRUCT DRAINAGE STRUCTURE DES 48-4020	56.20	LN FT	724.90		36,497.79	47.10	36,497.79	36,497.79	47.10	36,497.79		36,497.79	100%	-	
58	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020 WITH 4" SUMP	5.70	LN FT	1,069.10		6,059.10	5.70	6,059.10	6,059.10	5.70	6,059.10		6,059.10	100%	-	
59	CONSTRUCT DRAINAGE STRUCTURE DES 60-4020 WITH 4" SUMP	10.80	LN FT	642.55		27,150.40	10.80	27,150.40	27,150.40	10.80	27,150.40		27,150.40	100%	-	
60	CONCRETE CURB & GUTTER DESIGN SPECIAL (RIBBON)	54,750.00	5Q FT	867.85		47,515.00	18.76	16,277.92	16,277.92	18.76	16,277.92		16,277.92	100%	(31,232.08)	
61	CONCRETE CURB & GUTTER DESIGN SPECIAL (RIBBON)	10,350.00	5Q FT	17.65		182,677.50	10,363.00	382,906.95	382,906.95	10,363.00	382,906.95		382,906.95	100%	-	
62	CONCRETE CURB & GUTTER DESIGN SPECIAL (RIBBON)	815.00	5Q FT	9.09		7,335.00	3,468.00	31,212.00	31,212.00	3,468.00	31,212.00		31,212.00	426%	(23,877.00)	
63	CONCRETE MEDIUM NOSE SPECIAL	2,950.00	5Q FT	1,030.00		2,950.00	1,631.00	14,842.10	14,842.10	1,631.00	14,842.10		14,842.10	55%	8,007.90	
64	CONCRETE MEDIUM NOSE SPECIAL	305.00	5Q FT	51.10		15,555.50	272.00	13,899.20	13,899.20	272.00	13,899.20		13,899.20	89%	1,656.30	
65	TRUNCATED DOWNS	564.00	5Q FT	50.00		28,200.00	572.00	28,600.00	28,600.00	572.00	28,600.00		28,600.00	101%	(400.00)	
66	STABILIZED CONSTRUCTION EXIT	6.00	EACH	1,017.00		6,102.00	-	-	-	-	-		-	-	6,102.00	
67	FLTER TOPSOIL BORROW (LV)	45.00	EACH	98.25		4,061.25	45.00	4,061.25	4,061.25	45.00	4,061.25		4,061.25	100%	-	
68	BILT FENCE, TYPE MS	2,850.00	LN FT	1.90		5,415.00	1,455.00	2,764.50	2,764.50	1,455.00	2,764.50		2,764.50	51%	2,650.50	
69	COMMON TOPSOIL BORROW	500.00	CU YD	22.65		11,325.00	615.00	13,929.75	13,929.75	615.00	13,929.75		13,929.75	123%	(2,604.75)	
70	SEEDING	13,840.00	5Q YD	0.10		1,384.00	2,010.57	28,550.09	28,550.09	2,010.57	28,550.09		28,550.09	87%	4,393.91	
71	SEED ANTI-CURE 25-121	190.00	POUND	4.70		893.00	344.00	1,164.80	1,164.80	344.00	1,164.80		1,164.80	100%	-	
72	JODDING TYPE MATIVE	1,250.00	POUND	34.00		42,500.00	1,300.00	44,200.00	44,200.00	1,300.00	44,200.00		44,200.00	104%	(1,700.00)	
73	HYDRAULIC BONDED FIBER MATRIX	13,840.00	POUND	1.25		17,300.00	13,800.00	17,250.00	17,250.00	13,800.00	17,250.00		17,250.00	100%	50.00	
74	FEATHER TYPE 3	857.05	FOUND	0.90		771.34	900.00	810.00	810.00	900.00	810.00		810.00	105%	(38.66)	
75	4" SOLID LINE MULTI-COMP	317.00	LN FT	2.50		654.00	-	-	-	6,758.10	16,895.25		16,895.25	72%	6,549.75	
76	4" BROKEN LINE MULTI-COMP	75.00	LN FT	2.00		450.00	-	-	-	390.00	760.00		760.00	116%	(106.00)	
77	4" BOTTLED LINE MULTI-COMP	1,650.00	LN FT	2.00		3,300.00	-	-	-	40.00	240.00		240.00	53%	2,100.00	
78	4" UNLE SOLID LINE MULTI-COMP	270.00	LN FT	6.00		1,620.00	-	-	-	1,305.00	2,610.00		2,610.00	79%	690.00	
79	12" SOLID LINE MULTI-COMP	10.00	LN FT	20.00		1,620.00	-	-	-	32.00	192.00		192.00	91%	14.00	
80	12" BOTTLED LINE MULTI-COMP	2,040.00	5Q FT	6.00		12,240.00	-	-	-	50.00	300.00		300.00	19%	1,320.00	
81	CROSSWALK MULTI-COMP	314.00	5Q FT	7.00		2,198.00	-	-	-	10.00	200.00		200.00	100%	-	
82	PAVED WALK MESSAGE MULTI-COMP	314.00	5Q FT	7.00		2,198.00	-	-	-	1,386.00	8,316.00		8,316.00	68%	3,924.00	
83	PAVED WALK MESSAGE MULTI-COMP	314.00	5Q FT	7.00		2,198.00	-	-	-	321.00	2,479.00		2,479.00	102%	(49.00)	
											\$	\$ 2,877,820.74	\$	\$ 2,909,590.99	\$	\$ 63,466.23

Progress Estimate - Unit Price Work

Contractor's Application for Payment

City of Ramsey
 Bidder's Name, Inc.
 Contractor:
 Douglas-Farr Underground
 Project:
 The COR Infrastructure Improvements
 Contract:

Owner's Project No.: 23-19
 Engineer's Project No.: CR1.110893 & CR1.134160
 Contractor's Project No.:
 Agency's Project No.:

Application No.: 6 From 09/01/24 to 09/30/24 Application Date: 10/11/24

A Bid Item No.	B Description	C Contract Information			E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Estimated Quantity Incorporated in the Work	H Value of Work Completed to Date (E X G) (\$)	I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
		D Item	Quantity	Units								
Change Orders												
CO-1.1	DEDUCT 8" SANITARY SEWER STUB	800.00	LN FT	39.60	(3,582.00)	190.00	(3,582.00)	(3,582.00)	(3,582.00)	(3,582.00)	100%	
CO-1.2	DEDUCT 16" RC PIPE SEWER CLV	(100.00)	LN FT	59.70	(5,370.00)	(100.00)	(5,370.00)	(5,370.00)	(5,370.00)	(5,370.00)	100%	
CO-1.3	DEDUCT 36" RC PIPE SEWER CLV	125.00	LN FT	140.60	(3,515.00)	123.00	(3,233.80)	(3,233.80)	(3,233.80)	(3,233.80)	92%	
CO-1.4	REVISED 10" SANITARY SEWER STUB	90.00	LN FT	54.00	4,905.00	94.00	5,123.00	5,123.00	5,123.00	104%		
CO-1.5	REMOVE WATER MAIN SERVICE STUB	90.00	LF	31.45	2,830.50	-	-	-	-	-	-	
CO-1.6	REMOVE GATE VALVE & BOX	1.00	EACH	353.85	353.85	-	-	-	-	-	-	
CO-1.7	CAP AND PLUG EXISTING TIE	2.00	EACH	707.70	1,415.40	-	-	-	-	-	-	
CO-1.8	SALVAGE GATE VALVE TO CITY	1.00	EACH	353.85	353.85	-	-	-	-	-	-	
CO-1.9	EXTRA DUCTILE IRON FITTINGS	100.00	LB	12.55	1,255.00	16.00	200.80	200.80	200.80	200.80	16%	
CO-1.10	REMOVED 36" PIPE SEWER CL III	100.00	LN FT	140.60	14,060.00	100.00	14,060.00	14,060.00	14,060.00	100%		
CO-1.11	10" RC PIPE SEWER CL III	28.00	LN FT	130.85	3,663.80	36.00	4,710.60	4,710.60	4,710.60	129%		
CO-1.12	CONSTRUCT DRAINAGE STRUCTURE DES 84-4020	6.60	LN FT	2,172.40	14,337.84	6.00	14,337.84	14,337.84	14,337.84	100%		
CO-1.13	CASTING ASSEMBLY (STORM SEWER)	1.00	EACH	1,052.00	1,052.00	-	-	-	-	-	-	
CO-2.1	SODDING TYPE NATIVE	(1,250.00)	SQ TD	34.00	(42,500.00)	(1,300.00)	(44,200.00)	(44,200.00)	(44,200.00)	(44,200.00)	104%	
CO-2.2	NATIVE SEED MIX, ROLLED EROSION CAT. 25; FERTILIZER TYPE 3	1,250.00	SQ TD	4.00	5,000.00	1,300.00	5,200.00	5,200.00	5,200.00	104%		
Change Order Totals:					\$	(6,447.46)	\$	(12,753.56)	\$	(12,753.56)	\$	
Original Contract and Change Orders					\$	2,966,598.76	\$	2,865,067.18	\$	2,896,827.43	\$	63,466.23

CC Regular Session**Meeting Date:** 10/22/2024**Primary Strategic Plan Initiative:** Address infrastructure needs.**Title:**

Adopt Resolution #24-302 Amending the Design Services Proposal from Bolton & Menk, Inc. for Dickenson's Mississippi Estates Street Reconstructions, Improvement Project #25-04

Purpose/Background:**Purpose:**

The purpose of this case is to adopt Resolution #24-302 amending the design services proposal from Bolton & Menk, Inc. for Dickenson's Mississippi Estate Street Reconstructions, Improvement Project #25-04.

Background:

With Resolution #24-196 the Ramsey City Council accepted a design services proposal Dickenson's Mississippi Estates Street Reconstructions, Improvement Project #25-04, from Bolton & Menk for the not-to-exceed amount of \$68,537.00. This project scope included replacement of watermain on Tungsten Street between Riverdale Drive and Rivlyn Avenue from the western cul-de-sac to the eastern edge of plat at the connection with Riverwalk Village.

City Staff held a project design meeting with Bolton & Menk, to clarify any necessary design elements necessary for the project prior to development of the plans and specifications. At this meeting City Staff identified the watermain loop connection between Riverdale Drive and the Rivlyn Avenue cul-de-sac for replacement, with the remaining watermain in the project area. The watermain loop connection runs through existing drainage & utility easements across 6315 Rivlyn Avenue and 6322 Riverdale Drive. Because this watermain replacement was not included in the original design services proposal, Bolton & Menk has submitted a proposal for its inclusion. The proposal includes additional topographic survey of the watermain route, as well as design and plan production costs, for a total not-to-exceed amount of \$9,296.00.

Notification:

Staff will send notification letters to the impacted properties to notify them of the topographic survey.

Time Frame/Observations/Alternatives:**Alternatives:**

Motion to adopt Resolution #24-302 amending the design services proposal from Bolton & Menk, Inc. for Dickenson's Mississippi Estate Street Reconstructions, Improvement Project #25-04.

Funding Source:

Funding for this design services amendment is proposed to come from Water Utility Funds.

Recommendation:

Staff recommends adopting Resolution #24-302 amending the design services proposal from Bolton & Menk, Inc. for Dickenson's Mississippi Estate Street Reconstructions, Improvement Project #25-04.

Outcome/Action:

Adopt Resolution #24-302 amending the design services proposal from Bolton & Menk, Inc. for Dickenson's Mississippi Estate Street Reconstructions, Improvement Project #25-04.

Attachments

Res 24-302

B&M Additional Design Proposal

B&M IP 25-04 Design Proposal

Form Review

Inbox	Reviewed By	Date
Bruce Westby	Bruce Westby	10/17/2024 01:22 PM
Brian Hagen	Brian Hagen	10/17/2024 02:27 PM
Form Started By: Joe Feriancek		Started On: 10/13/2024 09:44 AM
Final Approval Date: 10/17/2024		

Councilmember ____ introduced the following resolution and moved for its adoption:

RESOLUTION #24-302

RESOLUTION AMENDING THE DESIGN SERVICES PROPOSAL FROM BOLTON & MENK FOR DICKENSON'S MISSISSIPPI ESTATES STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT #25-04

WHEREAS, the City of Ramsey proposes to reconstruct the streets within the Dickenson's Mississippi Estates subdivision as identified within the 2024 – 2033 10-Year Capital Improvement Program; and

WHEREAS, pursuant to Resolution #24-196 adopted July 23, 2024, the Ramsey City Council accepted a proposal from Bolton & Menk, Inc. to prepare final plans and specifications for Dickenson's Mississippi Estate Street Reconstructions, Improvement Project #25-04 for the not-to-exceed amount of \$68,537.00; and

WHEREAS, upon preliminary review City Staff has determined additional watermain between the Rivlyn Avenue cul-de-sac and Riverdale Drive will require replacement; and

WHEREAS, Bolton & Menk, Inc. has submitted a proposal for the additional topographic survey and design services for said improvements for \$9,296.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

- 1) The Ramsey City Council hereby directs the Mayor and City Administrator to execute the proposal amendment from Bolton & Menk, Inc. to prepare final plans and specifications for Dickenson's Mississippi Estate Street Reconstructions, Improvement Project #25-04.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of October, 2024.

Mayor

ATTEST:

City Clerk



Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

October 10, 2024

Joe Feriancek, P.E.
Assistant City Engineer
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Proposal for Additional Design Services – Dickenson’s Mississippi Estates – IP 25-04

Dear Mr. Feriancek:

Based on our meeting on October 8, 2024, we understand the City would like to add watermain extension from the west Rivlyn Avenue cul-de-sac to Riverdale Drive (approximately 350 feet) in the project scope.

The additional services associated with the extension will include topographical survey, design, and plan sheet preparation. We have estimated the survey portion of the work at 24 hours for setup, survey, drone flight, easement review, and base map preparation for an amount of \$4,536.

The design portion of the work will include plan sheet creation for removals, erosion control, and profile. We have estimated the additional work at 32 hours and a fee of \$4,760.

The total not-to-exceed amount associated with the additional work is \$9,296.00.

We can proceed with the services immediately to ensure the survey is completed in 2024 prior to snowfall.

If there are any questions, please call me at (651) 968-7760.

Sincerely,

BOLTON & MENK, INC.

Kevin P. Kielb, P.E.
Principal Engineer

CC: Bruce Westby, Public Works Director / City Engineer



Real People. Real Solutions.

7533 Sunwood Drive NW
Suite 206
Ramsey, MN 55303-5119

Ph: (763) 433-2851
Fax: (763) 427-0833
Bolton-Menk.com

July 15, 2024

Joe Feriancek, P.E.
Assistant City Engineer
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Proposal for Design Services – Dickenson’s Mississippi Estates – IP 25-04

Dear Mr. Feriancek:

We understand that the City is proposing to reconstruct the streets within the Dickenson’s Mississippi Estates subdivision in 2025.

UNDERSTANDING

Based on communications with the City, we understand the following:

The project will include improvements to Tungsten Street from Rivlyn Avenue to Riverdale Drive and also improvements to Rivlyn Avenue from the west cul-de-sac to east edge of the Dickenson’s Mississippi Estates plat.

Tungsten Street and Rivlyn Avenue are urban section roadways, including concrete curb and gutter, with a storm sewer system and an outlet to the Mississippi River. The properties along the roadways are serviced by municipal sewer and water. There is a need to replace the gate valves in the area, but the City is also considering replacing the existing watermain with new PVC C900.

Because Tungsten Street serves adjacent commercial properties, consideration is being given to building it back to a 10-ton design section, and build Rivlyn Avenue with a typical City street section.

The City is looking to address stormwater runoff from 6140 Hwy 10 (Lano) as part of this project. This will include analyzing the stormwater runoff and recommending a solution. In general, the issue is with runoff from the south end of Lano’s property flowing onto 6151 Rivlyn Avenue.

The City will contract separately for sanitary sewer televising and also for geotechnical exploration. The results and recommendations for each will be forwarded to us when available.

A completed topographical survey will be completed for the project. We will also complete a drone flight to obtain aerial photography and provide elevation related information for the 6140 Hwy 10 (Lano) property.

The cul-de-sac at the west end of Rivlyn Avenue is partially outside of City ROW. As part of the project we will explore options to gain right-of-way or potentially shorten the length of the cul-de-sac to keep the construction within the existing right of way.

The City would like to bid the project in February / March of 2025. We will include bidding the project, as well as answering contractor questions, as part of our services.

The City typically holds an open house meeting in the fall for property owners impacted by projects. We will prepare a preliminary site layout exhibit that the City can use at the meeting.

We have assumed the City will prepare any required feasibility report and/or council reports required

SCOPE OF WORK

Bolton & Menk will assist the City with survey, design, and bidding related services for the project. Our work will include the following tasks:

- **Survey** – The survey will include right-of-way research along with a topographic survey and drone image of the site. We have also included time associated with easement preparation.
- **Design** – Design services will generally include the following tasks:
 - Attendance at design meetings.
 - Site visits to review the existing roadways and adjacent properties.
 - Construction Documents for the use of permitting, bidding and construction.
- **Public Streets and Utilities** - Design services to include:
 - We have assumed that Tungsten Street will be designed to a 10-ton section, and Rivlyn Avenue will be designed with a typical City street section.
 - Review of sanitary sewer televising report and incorporation of findings into the plans.
 - Replacement of watermain gate valves and/or full watermain replacement.
 - Stormwater calculations for the roadway improvements. Implement storm sewer infrastructure improvements as needed.
 - Perform a review and analysis of stormwater runoff from 6140 Hwy 10 (Lano). Bring forward solutions for the City. We have not included significant improvements in our proposal, but will complete plans for needed improvements as an additional service.
 - We will review the need for bicycle facilities associated with the Mississippi River Trail through this area.
- **Reviews** – We will review the final documents with the City and make revisions as needed.
- **Permits and Utilities** – We have assumed permits will be required as follows:
 - Lower Rum River Watershed Management Permit (New Impervious less than 1 Acre)
 - Department of Health (Watermain)
 - NPDES (Contractor Obtained)
- **Bidding** – We will work with the City to solicit bids for the work.
- **Construction** – Our proposal does not include time after bid opening. A separate proposal can be provided at a later date for construction related services.

PROPOSED FEES

The fees listed in the attached spreadsheet are estimates based on each task. While the actual fees required for each task may vary, the total amount of \$68,537.00 is considered a Not-to-Exceed amount.

Dickenson's Mississippi Estates – IP 25-04

July 15, 2024

Page 2 of 3

SCHEDULE

We are prepared to begin services immediately after authorization from the City is received.

If there are any questions, please call me at (651) 968-7760.

Sincerely,

BOLTON & MENK, INC.

A handwritten signature in blue ink that reads "Kevin P. Kielb". The signature is written in a cursive, flowing style.

Kevin P. Kielb, P.E.

Principal Engineer

CC: Bruce Westby, Public Works Director / City Engineer

ATTACHMENT: Fee Spreadsheet

Detailed Cost Estimate

Client: City of Ramsey Dickenson's Mississippi Estates Reconstruction, IP 25-04		Bolton & Menk, Inc.									
Task No.	Work Task Description	Project Manager	Associate Project Manager	Water Resources Engineer	Design Engineer	Design Technician	Project Surveyor	Survey Crew Manager	Clerical	Total Hours	Total Cost
1.0	Project Management	4	4							8	\$1,580
2.0	Topographic Survey		2		2	6	6	30		46	\$8,256
3.0	Preliminary Design, Stormwater Analysis, & Exhibits	3	8	64	4	4				83	\$17,135
4.0	Final Design & Permitting	4	24	24	80	74			8	214	\$32,850
5.0	Right-of-Way Determinations and Easements	2	2				5	11		20	\$3,814
6.0	Bidding Services	4	10		10				8	32	\$4,902
Total Hours		17	50	88	96	84	11	41	16	403	
Average Hourly Rate		\$221.00	\$174.00	\$218.00	\$147.00	\$135.00	\$189.00	\$189.00	\$101.00		
Bolton & Menk Subtotal		\$3,757	\$8,700	\$19,184	\$14,112	\$11,340	\$2,079	\$7,749	\$1,616		\$68,537

TOTAL PROPOSED FEES **\$68,537**

CC Regular Session**Meeting Date:** 10/22/2024**Primary Strategic Plan Initiative:** Promote economic growth and development.**Title:**

Adopt Ordinance #24-13 Amending Section 106-105, Definition of Manufacturing

Purpose/Background:*The City Council introduced the ordinance at its meeting on October 8, 2024.*

The State's recent legalization of adult-use cannabis requires municipalities to update their regulations around this topic. When it comes to zoning, cities need to allow a certain number of businesses for retail sales and production based on population. It has been determined that Ramsey's zoning regulations surrounding *retail sales* uses are sufficient to meet the State Law as retail sales are allowed in all business zoning districts. If grown outside, the Rural Residential (RR) and MUSA Reserve (MR) districts allow *agricultural* uses. In the industrial zones (I-1 and I-2), *manufacturing* needs to include cannabis cultivation. It is more secure and more likely that cannabis will be grown indoors in a secured facility. Below is the current definition of manufacturing with the proposed cannabis language underlined:

"Manufacturing means the processing or assembly of raw materials or parts into finished goods through the use of tools, human labor, machinery, and chemical processing. This definition includes hydroponics as well as state-regulated cannabis cultivation."

This change would allow the indoor growing of cannabis plants in the industrial areas only if it is grown both hydroponically (in a water solution) or in soils (the more likely way it would be grown). The Council will be working on proposed licensing regulations that will be housed in Chapter 26 will include some siting standards and limits on the numbers of licenses.

Notification:

A public notice was provided in the September 13 Anoka Union Herald Newspaper.

Funding Source:

Costs of this project are considered a part of staff's typical duties.

Recommendation:

At its meeting on September 26, the Planning Commission recommended approval of the proposed ordinance.

Outcome/Action:

Motion to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance #24-13 amending Section 106-105 Zoning Code Definitions.

Roll Call Vote:

Councilmember Olson
 Councilmember Woestehoff
 Councilmember Specht
 Councilmember Musgrove

Councilmember Howell
Councilmember Riley
Mayor Kuzma

Attachments

Ordinance #24-14
OCM Guide for Local Governments (8/2024)

Form Review

Inbox	Reviewed By	Date
Brian Hagen	Brian Hagen	10/17/2024 02:24 PM
Form Started By: Todd Larson		Started On: 10/09/2024 09:25 AM
Final Approval Date: 10/17/2024		

ORDINANCE #24-13

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF
MINNESOTA**

AN ORDINANCE AMENDING SECTION 106-105 - ZONING CODE DEFINITIONS

The City of Ramsey Ordains:

Underlined text is inserted into City Code.

~~Strikethrough~~ text is deleted from City Code.

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENT TO CHAPTER 106 (ZONING CODE).

The following portion of Chapter 106, Section 105, is amended as follows:

Sec. 106-105. - Definitions.

Manufacturing means the processing or assembly of raw materials or parts into finished goods through the use of tools, human labor, machinery, and chemical processing. This definition includes hydroponics as well as state-regulated cannabis cultivation.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the ____ day of ____, 2024.

Mayor

ATTEST:

City Clerk

Introduction date: October 8, 2024

Posting dates:

Adoption date:

Publication date:

Effective date:



MINNESOTA

OFFICE OF CANNABIS MANAGEMENT



A Guide for Local Governments on Adult-Use Cannabis



**Version 1.4
Updated August 2024**

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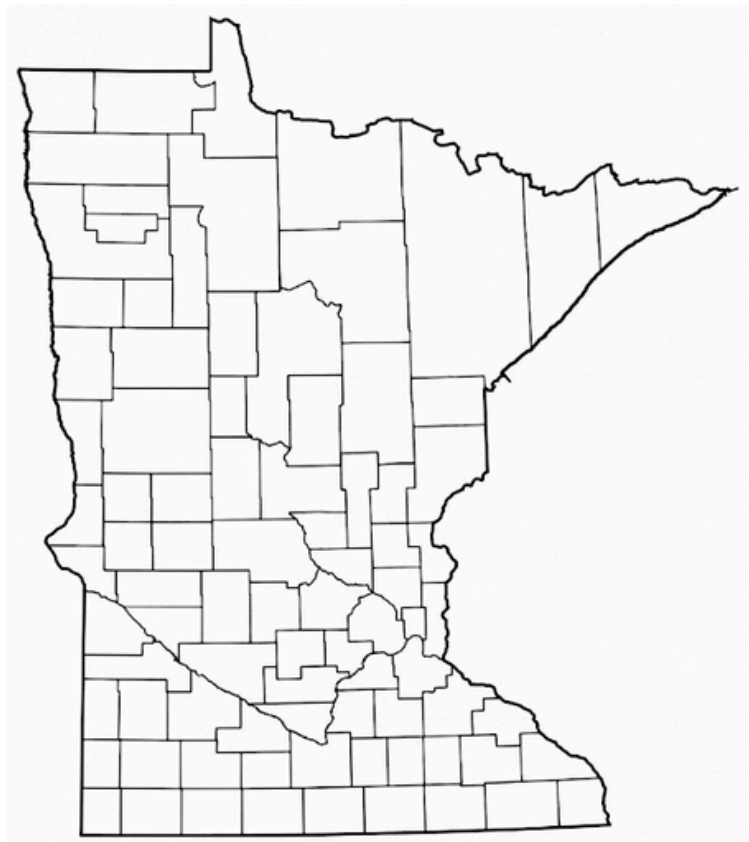
Introduction

This guide serves as a general overview of **Minnesota’s new adult-use cannabis law**, and how **local governments** can expect to be involved. The guide also provides important information about Minnesota’s new Office of Cannabis Management (OCM), and the office’s structure, roles, and responsibilities. While medical cannabis continues to play an important role in the state’s cannabis environment, this guide is primarily focused on the adult-use cannabis law and marketplace.

The following pages outline the variety of cannabis business licenses that will be issued, provide a broad summary of important aspects of the adult-use cannabis law, and cover a wide range of expectations and authorities that relate to local governments. This guide also provides best practices and important requirements for developing a local cannabis ordinance.

Chapter 342 of Minnesota law was established by the State Legislature in 2023 and was updated in 2024. Mentions of “adult-use cannabis law” or “the law” throughout this guide refer to Chapter 342 and the changes made to it.

As of this guide’s date of publication, state regulations governing the adult-use cannabis market have not yet been published—**this document will be updated** when such regulations become effective.



This guide is not a substitute for legal advice, nor does it seek to provide legal advice. Local governments and municipal officials seeking legal advice should consult an attorney.

About OCM

Minnesota's **Office of Cannabis Management** is the state regulatory office created to oversee the implementation and regulation of the adult-use cannabis market, the medical cannabis market, and the consumer hemp industry. Housed within OCM are the **Division of Medical Cannabis** (effective July 1, 2024), which operates the medical cannabis program, and the **Division of Social Equity**, which promotes development, stability, and safety in communities that have experienced a disproportionate, negative impact from cannabis prohibition and usage.



OCM, through Chapter 342, is tasked with establishing rules and policy and exercising its regulatory authority over the Minnesota cannabis industry. In its duties, OCM is mandated to:

- Promote public health and welfare.
- Protect public safety.
- Eliminate the illicit market for cannabis flower and cannabis products.
- Meet the market demand for cannabis flower and cannabis products.
- Promote a craft industry for cannabis flower and cannabis products.
- Prioritize growth and recovery in communities that have experienced a disproportionate, negative impact from cannabis prohibition.

OCM governs the application and licensing process for cannabis and hemp businesses, specific requirements for each type of license and their respective business activities, and conducts enforcement and inspection activities across the Minnesota cannabis and hemp industries.

License Types

Minnesota law allows for **13** different types of business licenses, each fulfilling a unique role in the cannabis and hemp supply chain. In addition to license types below, OCM will also issue endorsements to license holders to engage in specific activities, including producing, manufacturing, and sale of medical cannabis for patients.

Microbusiness

Microbusinesses may cultivate cannabis and manufacture cannabis products and hemp products, and package such products for sale to customers or another licensed cannabis business. Microbusiness may also operate a single retail location.

Mezzobusiness

Mezzobusinesses may cultivate cannabis and manufacture cannabis products and hemp products, and package such products for sale to customers or another licensed cannabis business. Mezzobusiness may also operate up to three retail locations.

Cultivator

Cultivators may cultivate cannabis and package such cannabis for sale to another licensed cannabis business.

Manufacturer

Manufacturers may manufacture cannabis products and hemp products, and package such products for sale to a licensed cannabis retailer.

Retailer

Retailers may sell immature cannabis plants and seedlings, cannabis, cannabis products, hemp products, and other products authorized by law to customers and patients.

Wholesaler

Wholesalers may purchase and/or sell immature cannabis plants and seedlings, cannabis, cannabis products, and hemp products from another licensed cannabis business.

Wholesalers may also import hemp-derived consumer products and lower-potency hemp edibles.

License Types (continued)

Transporter

Transporters may transport immature cannabis plants and seedlings, cannabis, cannabis products, and hemp products to licensed cannabis businesses.

Testing Facility

Testing facilities may obtain and test immature cannabis plants and seedlings, cannabis, cannabis products, and hemp products from licensed cannabis businesses.

Event Organizer

Event organizers may organize a temporary cannabis event lasting no more than four days.

Delivery Service

Delivery services may purchase cannabis, cannabis products, and hemp products from retailers or cannabis business with retail endorsements for transport and delivery to customers.

Medical Cannabis Combination Business

Medical cannabis combination businesses may cultivate cannabis and manufacture cannabis and hemp products, and package such products for sale to customers, patients, or another licensed cannabis business. Medical cannabis combination businesses may operate up to one retail location in each congressional district.

Lower-Potency Hemp Edible Manufacturer

Lower-potency hemp edible manufacturers may manufacture and package lower-potency hemp edibles for consumer sale, and sell hemp concentrate and lower-potency hemp edibles to other cannabis and hemp businesses.

Lower-Potency Hemp Edible Retailer

Lower-potency hemp edible retailers may sell lower-potency hemp edibles to customers.

Each license is subject to further restrictions on allowable activities. Maximum cultivation area and manufacturing allowances vary by license type. Allowable product purchase, transfer, and sale between licensees are subject to restrictions in the law.

The Adult-Use Cannabis Law

Minnesota's new adult-use cannabis law permits the personal use, possession, and transportation of cannabis by those 21 years of age and older, and allows licensed businesses to conduct cultivation, manufacturing, transport, delivery, and sale of cannabis and cannabis products.

For Individuals

- **Possession limits:**
 - Flower - 2 oz. in public, 2 lbs. in private residence
 - Concentrate - 8 g
 - Edibles (including lower-potency hemp) - 800 mg THC
- **Consumption** only allowed on private property or at licensed businesses with on-site consumption endorsements. Consumption not allowed in public.
- **Gifting** cannabis to another individual over 21 years old is allowed, subject to possession limits.
- **Home cultivation** is limited to four mature and four immature plants (eight total) in a single residence. Plants must be in an enclosed and locked space.
- **Home extraction** using volatile substances (e.g., butane, ethanol) is not allowed.
- **Unlicensed sales** are not allowed.



For Businesses

- **Advertising:**
 - May not include or appeal to those under 21 years old.
 - Must include proper warning statements.
 - May not include misleading claims or false statements.
 - Billboards are not allowed.
- The flow of all products through the supply chain must be tracked by the state-authorized **tracking system**.
- All products sold to consumers and patients must be **tested for contaminants**.
- **Home delivery** is allowed by licensed businesses.



The Cannabis Licensing Process

An applicant will take the following steps to proceed from application to active licensure. As described, processes vary depending on social equity status and/or whether the type of license being sought is capped or uncapped in the general licensing process.

License Preapproval: Early Mover Process for Social Equity Applicants

The license preapproval process is a one-time application process available for verified social equity applicants. State law requires OCM to open the application window on July 24, 2024, and close the window on August 12, 2024. The preapproval process is available for the following license types, and all are capped in this process: microbusiness, mezzobusiness, cultivator, retailer, wholesaler, transporter, testing facility, and delivery service.

Preapproval steps:

1. Applicant's social equity applicant (SEA) status verified.
2. Complete application and submit application fees.
3. Application vetted for minimum requirements by OCM.
4. Application (if qualified) entered into lottery drawing.
5. If selected in lottery, OCM completes background check of selected applicant and issues license preapproval.
6. Applicant with license preapproval* submits business location and amends application accordingly.
7. OCM forwards completed application to local government.
8. Local government completes certification of zoning compliance.
9. OCM conducts site inspection.
10. When regulations are adopted, license becomes active, operations may commence.

*For social equity applicants with license preapproval for microbusiness, mezzobusiness, or a cultivator license, they may begin growing cannabis plants prior to the adoption of rules if OCM receives approval from local governments in a form and manner determined by the office. This is only applicable to cultivation and does not authorize retail sales or other endorsed activities of the licenses prior to the adoption of rules.

The Cannabis Licensing Process (cont.)

The general licensing process will align with the adoption of rules and OCM will share more information about the timing of general licensing process. The general licensing process includes social equity applicants and non-social equity applicants.

General Licensing: Cultivator, Manufacturer, Retailer, Mezzobusiness

1. Complete application and submit application fees.
2. Application vetted for minimum requirements by OCM.
3. Application (if qualified) entered into lottery drawing.
4. If selected in lottery, OCM completes background check of selected applicant and issues preliminary approval.
5. Applicant with preliminary approval submits business location and amends application accordingly.
6. OCM forwards completed application to local government.
7. Local government completes certification of zoning compliance.
8. OCM conducts site inspection.
9. License becomes active, operations may commence.*

General Licensing: Microbusiness, Wholesaler, Transporter, Testing Facility, Event Organizer

1. Complete application and submit application fees.
2. Application vetted for minimum requirements by OCM.
3. For qualified applicants, OCM completes background check of vetted applicant and issues preliminary approval.
4. Selected applicant submits business location and amends application accordingly.
5. OCM forwards completed application to local government.
6. Local government completes certification of zoning compliance.
7. OCM conducts site inspection.
8. License becomes active, operations may commence.*

*For businesses seeking a retail endorsement (microbusiness, mezzobusiness, and retailer), a valid local retail registration is required prior to the business commencing any retail sales. See Page 16 for information on the local retail registration process.

General Authorities

Local governments in Minnesota have various means of oversight over the cannabis market, as provided by the adult-use cannabis law. Local governments may not issue outright bans on cannabis business, or limit operations in a manner beyond what is provided by state law.

Cannabis Retail Restrictions (342.13)

Local governments may limit the number of retailers and microbusiness/mezzobusinesses with retail endorsements allowed within their locality, as long as there is **at least one retail location per 12,500 residents**. Local units of government are not obligated to seek out a business to register as cannabis business if they have not been approached by any potential applicants, but cannot prohibit the establishment of a business if this population requirement is not met. Local units of government may also issue more than the minimum number of registrations. Per statutory direction, a municipal cannabis store (Page 19) cannot be included in the minimum number of registrations required. For population counts, the state demographer estimates will likely be utilized.

Tribal Governments (342.13)

OCM is prohibited from and will not issue state licenses to businesses in Indian Country without consent from a tribal nation. Tribal nations hold the authority to license tribal cannabis businesses on tribal lands – this process is separate than OCM’s licensing process and authority. Subject to compacting, Tribal nations may operate cannabis businesses off tribal lands. There will be more information available once the compacting processes are complete.

Taxes (295.81; 295.82)

Retail sales of taxable cannabis products are subject to the state and local sales and use tax and a 10% gross receipts tax. Cannabis gross receipts tax proceeds are allocated as follows: 20% to the local government cannabis aid account and 80% to the state general fund. Local taxes imposed solely on sale of cannabis products are prohibited.

Cannabis retailers will be subject to the same real property tax classification as all other retail businesses. Real property used for raising, cultivating, processing, or storing cannabis plants, cannabis flower, or cannabis products for sale will be classified as commercial and industrial property.

General Authorities (cont.)

Retail Timing Restrictions (342.13)

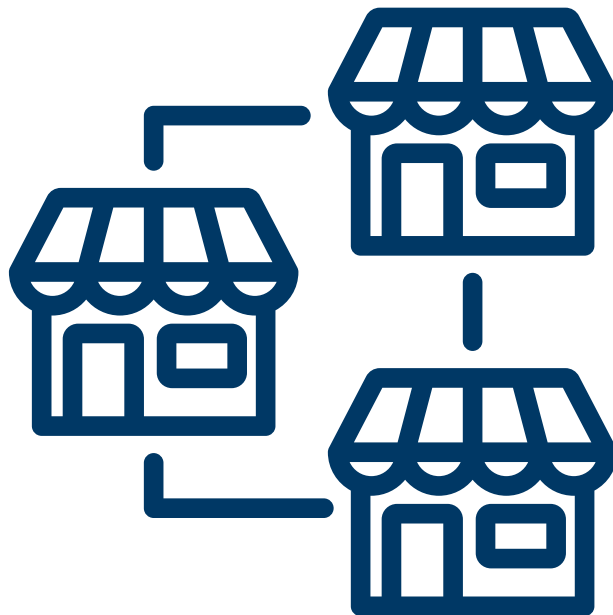
Local governments may prohibit retail sales of cannabis between the hours of 8 a.m. and 10 a.m. Monday-Saturday, and 9 p.m. and 2 a.m. the following day.

Operating Multiple Locations with One License

Certain cannabis licenses allow for multiple retail locations to be operated under a single license, with the following limitations:

- **Retailers:** up to five retail locations.
- **Mezzobusinesses:** up to three retail locations.
- **Microbusinesses:** up to one retail location.
- **Medical cannabis combination businesses:** one retail location per congressional district. Additionally, medical cannabis combination businesses may cultivate at more than one location within other limitations on cultivation.

For all other license types, one license permits the operation of one location. Each retail location requires local certification and/or registration.



Zoning and Land Use

Buffer Guidelines (342.13)

State law does not restrict how a local government conducts its zoning designations for cannabis businesses, except that they may prohibit the operation of a cannabis business within 1,000 feet of a school, or 500 feet of a day care, residential treatment facility, or an attraction within a public park that is regularly used by minors, including playgrounds and athletic fields.

Zoning Guidelines

While each locality conducts its zoning differently, a few themes have emerged across the country. For example, cannabis manufacturing facilities are often placed in industrial zones, while cannabis retailers are typically found in commercial/retail zones. Cannabis retail facilities align with general retail establishments and are prohibited from allowing consumption or use onsite, and are also required to have plans to prevent the visibility of cannabis and hemp-derived products to individuals outside the retail location. Industrial hemp is an agricultural product, and should be zoned as such.

Cannabis businesses should be zoned under existing zoning ordinances in accordance with the license type or endorsed activities held by the cannabis business. Note that certain types of licenses may be able to perform multiple activities which may have different zoning analogues. In the same way municipalities may zone a microbrewery that predominately sells directly to onsite consumers differently than a microbrewery that sells packaged beer to retailers and restaurants, so too might a municipality wish to zone two microbusinesses based on the actual activities that each business is undertaking. Table 1, included on Pages 13 and 14, explains the types of activities that cannabis businesses might undertake, as well as, some recommended existing zoning categories.

Zoning and Land Use (cont.)

Table 1: Cannabis and Hemp Business Activities

Endorsed Activity	License Type Eligible to Do Endorsed Activity	Description of Activity	Comparable Districts	Municipal Considerations
Cultivation	Cultivator Mezzobusiness Microbusiness Medical Cannabis Combination	"Cultivation" means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis plants, cannabis flower, hemp plants, or hemp plant parts.	Indoor: Industrial, Commercial, Production Outdoor: Agricultural	Odor Potential need for transportation from facility Waste, water, and energy usage Security
Cannabis Manufacturing, Processing, Extraction	Manufacturer Mezzobusiness Microbusiness Medical Cannabis Combination	This group of endorsed activities turn raw, dried cannabis and cannabis parts into other types of cannabis products, e.g. edibles or topicals.	Industrial, Commercial, Production	Odor Potential need for transportation from facility Waste, water, and energy usage Security
Hemp Manufacturing	Lower-Potency Hemp Edible (LPHE) Manufacturing	These business convert hemp into LPHE edible products.	Industrial, Commercial, Production	Odor Waste, water, and energy
Wholesale	Wholesale Cultivator Manufacturer Mezzobusiness Microbusiness Medical Cannabis Combination	This activity and license type allows a business to purchase from a business growing or manufacturing cannabis or cannabis products and sell to a cannabis business engaged in retail.	Industrial, Commercial, Production	Need for transportation from facility Security

Zoning and Land Use (cont.)

Table 1: Cannabis and Hemp Business Activities (continued)

Endorsed Activity	License Type Eligible to Do Endorsed Activity	Description of Activity	Comparable Districts	Municipal Considerations
Cannabis Retail	Retail Mezzobusiness Microbusiness Medical Cannabis Combination	This endorsed activity and license types allow a business to sell cannabis and cannabis products directly to consumers.	Retail, Neighborhood Shopping Districts, Light Industrial, Existing districts where off-sale liquor or tobacco sales are allowed.	Micros may offer onsite consumption, similar to breweries. Micros and Mezzos may include multiple activities: cultivation, manufacture, and/or retail.
Transportation	Cannabis Transporter	This license type allows a company to transport products from one license type to another.		Fleet based business that will own multiple vehicles, but not necessarily hold a substantial amount of cannabis or cannabis products.
Delivery	Cannabis Delivery	This license type allows for transportation to the end consumer.		Fleet based business that will own multiple vehicles, but not necessarily hold a substantial amount of cannabis or cannabis products.
Events	Event Organizer	This license entitles license holder to organizer a temporary event lasting no more than four days.	Anywhere that the city permits events to occur, subject to other restrictions related to cannabis use.	On site consumption. Retail sales by a licensed or endorsed retail business possible.

Local Approval Process

Local governments play a critical role in the licensing process, serving as a near-final approval check on cannabis businesses nearing the awarding of a state license for operations. Once an applicant has been vetted by OCM and is selected for proceeding in the verification process, they are then required to receive the local government's certification of zoning compliance and/or local retail registration before operations may commence.



Local Certification of Zoning Compliance (342.13; 342.14)

Following OCM's vetting process, local governments must **certify** that the applicant with preliminary approval has achieved **compliance with local zoning ordinances** prior to the licensee receiving final approval from OCM to commence operations.

During the application and licensing process for cannabis businesses, OCM will notify a local government when an applicant intends to operate within their jurisdiction and request a certification as to whether a proposed cannabis business complies with local zoning ordinances, and if applicable, whether the proposed business complies with state fire code and building code.

According to Minnesota's cannabis law, a local unit of government has 30 days to respond to this request for certification of compliance. If a local government does not respond to OCM's request for certification of compliance within the 30 days, the cannabis law allows OCM to issue a license. OCM may not issue the final approval for a license if the local government has indicated they are not in compliance.

OCM will work with local governments to access the licensing software system to complete this zoning certification process.

Local Approval Process (cont.)

Local Retail Registration Process (342.22)

Once the licensing process begins, local government registration applies to cannabis retailers or other cannabis/hemp businesses seeking a retail endorsement. Local governments must issue a retail registration after verifying that:

- The business has a valid license or license preapproval issued by OCM.
- The business has paid a registration fee or renewal fee to the local government;
 - Initial registration fees collected by a local government may be \$500 or half the amount of the applicable initial license fee, whichever is less, and renewal registration fees may be \$1,000 or half the amount of the applicable renewal license fee, whichever is less.
- The business is found to be in compliance with Chapter 342 and local ordinances.
- If applicable, the business is current on all property taxes and assessments for the proposed retail location.

Local registrations may also be issued by counties if the respective local government transfers such authorities to the county.

Determining a Process for Limiting Retail Registrations

If a local government wishes to place a limitation on the number of retailers and microbusiness/mezzobusinesses with retail endorsements allowed within their locality (as long as there is at least one retail location per 12,500 residents, see Page 10), state law does not define the process for a local government's selection if there are more applicants than registrations available. A few options for this process include the use of a lottery, a first-come/first-serve model, a rolling basis, and others. Local governments should work with an attorney to determine their specific process for selection if they wish to limit the number of licensed cannabis retailers per 342.13. Local governments are not required to limit the number of licensed cannabis retailers.

Local Approval Process (cont.)

Local governments are permitted specific authorities for registration refusal and registration suspension, in addition to—and not in conflict with—OCM authorities.

Registration and Renewal Refusals

Local governments may refuse the registration and/or certification of a license renewal if the license is associated with an individual or business who no longer holds a valid license, has failed to pay the local registration or renewal fee, or has been found in noncompliance in connection with a preliminary or renewal compliance check.



Local Registration Suspension (342.22)

Local governments may suspend the local retail registration of a cannabis business or hemp business if the business is determined to not be operating in compliance with a local ordinance authorized by 342.13 or if the operation of the business poses an immediate threat to the health and safety of the public. The local government must immediately notify OCM of the suspension if it occurs. OCM will review the suspension and may reinstate the registration or take enforcement action.

Expedited Complaint Process (342.13)

Per state law, OCM will establish an expedited complaint process during the rulemaking process to receive, review, read, and respond to complaints made by a local unit of government about a cannabis business. Upon promulgation of rules, OCM will publish the complaint process.

At a minimum, the expedited complaint process shall require the office to provide an initial response to the complaint within seven days and perform any necessary inspections within 30 days. Within this process, if a local government notifies OCM that a cannabis business poses an immediate threat to the health or safety of the public, the office must respond within one business day.

Inspections & Compliance Checks

Local governments are permitted specific business inspection and compliance check authorities, in addition to—and not in conflict with—OCM authorities.

Inspections and Compliance Checks (342.22)

Local governments must conduct **compliance checks** for cannabis and hemp businesses holding retail registration **at least once per calendar year**. These compliance checks must verify compliance with age verification procedures and compliance with any applicable local ordinance established pursuant to 342.13. OCM maintains inspection authorities for all cannabis licenses to verify compliance with operation requirements, product limits, and other applicable requirements of Chapter 342.



Municipal Cannabis Stores

As authorized in Chapter 342.32, local governments are permitted to apply for a cannabis retail license to establish and operate a municipal cannabis store.

State law requires OCM issue a license to a city or county seeking to operate a single municipal cannabis store if the city or county:

- Submits required application information to OCM,
- Meets minimum requirements for licensure, and
- Pays applicable application and license fee.

A municipal cannabis store will not be included in the total count of retail licenses issued by the state under Chapter 342.

A municipal cannabis store cannot be counted as retail registration for purposes of determining whether a municipality's cap on retail registrations imposed by ordinance.



Creating Your Local Ordinance

As authorized in 342.13, a local government may adopt a local ordinance regarding cannabis businesses. Establishing local governments' ordinances on cannabis businesses in a timely manner is critical for the ability for local cities or towns to establish local control as described in the law, and is necessary for the success of the statewide industry and the ability of local governments to protect public health and safety. The cannabis market's potential to create jobs, generate revenue, and contribute to economic development at the local and state level is supported through local ordinance work. The issuance of local certifications and registrations to prospective cannabis businesses is also dependent on local ordinances.

- Local governments may not prohibit the possession, transportation, or use of cannabis, or the establishment or operation of a cannabis business licensed under state law.
- Local governments may adopt reasonable restrictions on the time, place, and manner of cannabis business operations (see Page 11).
- Local governments may adopt interim ordinances to protect public safety and welfare, as any studies and/or further considerations on local cannabis activities are being conducted, until January 1, 2025. A public hearing must be held prior to adoption of an interim ordinance.
- If your local government wishes to operate a municipal cannabis store, the establishment and operation of such a facility must be considered in a local ordinance.



Model Ordinance

For additional guidance regarding the creation of a cannabis related ordinance, please reference the addendum in this packet.

Additional Resources

OCM Toolkit for Local Partners

Please visit OCM webpage (mn.gov/ocm/local-governments/) for additional information, including a toolkit of resources developed specifically for local government partners. The webpage will be updated as additional information becomes available and as state regulations are adopted.

These resources are also included in the addendum of this packet.

Toolkit resources include:

- Appendix A: Model Ordinance
- Appendix B: Retail Registration Form and Checklist
- Appendix C: Hemp Flower and Hemp-Derived Cannabinoid Product Checklist
- Appendix D: Enforcement Notice from the Office of Cannabis Management
- Appendix E: Notice to Unlawful Cannabis Sellers

Local Organizations

There are several organizations who also have developed resources to support local governments regarding the cannabis industry. Please feel free to contact the following for additional resources:

- League of Minnesota Cities
- Association of Minnesota Counties
- Minnesota Public Health Law Center

Appendix A: Model Ordinance

Cannabis Model Ordinance

The following model ordinance is meant to be used as a resource for cities, counties, and townships within Minnesota. The italicized text in red is meant to provide commentary and notes to jurisdictions considering using this ordinance and should be removed from any ordinance formally adopted by said jurisdiction. Certain items are not required to be included in the adopted ordinance: 'OR' and (optional) are placed throughout for areas where a jurisdiction may want to consider one or more choices on language.

Section 1	Administration
Section 2	Registration of Cannabis Business
Section 3	Requirements for a Cannabis Business (Time, Place, Manner)
Section 4	Temporary Cannabis Events
Section 5	Lower Potency Hemp Edibles
Section 6	Local Government as a Retailer
Section 7	Use of Cannabis in Public

AN ORDINANCE OF THE (CITY/COUNTY OF _____) TO REGULATE CANNABIS BUSINESSES

The (city council/town board/county board) of (city/town/county) hereby ordains:

Section 1. Administration

1.1 Findings and Purpose

(insert local authority) makes the following legislative findings:

The purpose of this ordinance is to implement the provisions of Minnesota Statutes, chapter 342, which authorizes (insert local authority) to protect the public health, safety, welfare of (insert local here) residents by regulating cannabis businesses within the legal boundaries of (insert local here).

(insert local authority) finds and concludes that the proposed provisions are appropriate and lawful land use regulations for (insert local here), that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good.

1.2 Authority & Jurisdiction

A county can adopt an ordinance that applies to unincorporated areas and cities that have delegated authority to impose local zoning controls.

(insert local authority) has the authority to adopt this ordinance pursuant to:

- a) Minn. Stat. 342.13(c), regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of

a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses.

- b) Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses.
- c) Minn. Stat. 152.0263, Subd. 5, regarding the use of cannabis in public places.
- d) Minn. Stat. 462.357, regarding the authority of a local authority to adopt zoning ordinances.

Ordinance shall be applicable to the legal boundaries of (insert local here).

(Optional) (insert city here) has delegated cannabis retail registration authority to (insert county here). However, (insert city here) may adopt ordinances under Sections (2.6, 3 and 4) if (insert county here) has not adopted conflicting provisions.

1.3 Severability

If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

1.4 Enforcement

The elected body of a jurisdiction can choose to designate an official to administer and enforce this ordinance.

The (insert name of local government or designated official) is responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in this ordinance.

1.5 Definitions

1. Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the rules promulgated pursuant to any of these acts, shall have the same meanings in this ordinance.
2. Cannabis Cultivation: A cannabis business licensed to grow cannabis plants within the approved amount of space from seed or immature plant to mature plant. harvest cannabis flower from mature plant, package and label immature plants and seedlings and cannabis flower for sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located on the same premises, and perform other actions approved by the office.
3. Cannabis Retail Businesses: A retail location and the retail location(s) of a mezzobusinesses with a retail operations endorsement, microbusinesses with a retail operations endorsement, medical combination businesses operating a retail location, (and/excluding) lower-potency hemp edible retailers.

4. Cannabis Retailer: Any person, partnership, firm, corporation, or association, foreign or domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.
5. Daycare: A location licensed with the Minnesota Department of Human Services to provide the care of a child in a residence outside the child's own home for gain or otherwise, on a regular basis, for any part of a 24-hour day.
6. Lower-potency Hemp Edible: As defined under Minn. Stat. 342.01 subd. 50.
7. Office of Cannabis Management: Minnesota Office of Cannabis Management, referred to as "OCM" in this ordinance.
8. Place of Public Accommodation: A business, accommodation, refreshment, entertainment, recreation, or transportation facility of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made available to the public.
9. Preliminary License Approval: OCM pre-approval for a cannabis business license for applicants who qualify under Minn. Stat. 342.17.
10. Public Place: A public park or trail, public street or sidewalk; any enclosed, indoor area used by the general public, including, but not limited to, restaurants; bars; any other food or liquor establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common areas of rental apartment buildings, and other places of public accommodation.
11. Residential Treatment Facility: As defined under Minn. Stat. 245.462 subd. 23.
12. Retail Registration: An approved registration issued by the (insert local here) to a state-licensed cannabis retail business.
13. School: A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must meet the reporting requirements under Minn. Stat. 120A.24.
14. State License: An approved license issued by the State of Minnesota's Office of Cannabis Management to a cannabis retail business.

Section 2. Registration of Cannabis Businesses

A city or town can delegate authority for registration to the County. A city or town can still adopt specific requirement regarding zoning, buffers, and use in public places, provided said requirements are not in conflict with an ordinance adopted under the delegated authority granted to the County.

2.1 Consent to registering of Cannabis Businesses

No individual or entity may operate a state-licensed cannabis retail business within (insert local here) without first registering with (insert local here).

Any state-licensed cannabis retail business that sells to a customer or patient without valid retail registration shall incur a civil penalty of (up to \$2,000) for each violation.

Notwithstanding the foregoing provisions, the state shall not issue a license to any cannabis business to operate in Indian country, as defined in United States Code, title 18, section 1151, of a Minnesota Tribal government without the consent of the Tribal government.

2.2 Compliance Checks Prior to Retail Registration

A jurisdiction can choose to conduct a preliminary compliance check prior to issuance of retail registration.

Prior to issuance of a cannabis retail business registration, (insert local here) (shall/shall not) conduct a preliminary compliance check to ensure compliance with local ordinances.

Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from OCM, (insert local here) shall certify on a form provided by OCM whether a proposed cannabis retail business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code.

2.3 Registration & Application Procedure

2.3.1 Fees.

(insert local here) shall not charge an application fee.

A registration fee, as established in (insert local here)'s fee schedule, shall be charged to applicants depending on the type of retail business license applied for.

An initial retail registration fee shall not exceed \$500 or half the amount of an initial state license fee under Minn. Stat. 342.11, whichever is less. The initial registration fee shall include the initial retail registration fee and the first annual renewal fee.

Any renewal retail registration fee imposed by (insert local here) shall be charged at the time of the second renewal and each subsequent renewal thereafter.

A renewal retail registration fee shall not exceed \$1,000 or half the amount of a renewal state license fee under Minn. Stat. 342.11, whichever is less.

A medical combination business operating an adult-use retail location may only be charged a single registration fee, not to exceed the lesser of a single retail registration fee, defined under this section, of the adult-use retail business.

2.3.2 Application Submittal.

The (insert local here) shall issue a retail registration to a state-licensed cannabis retail business that adheres to the requirements of Minn. Stat. 342.22.

(A) An applicant for a retail registration shall fill out an application form, as provided by the (insert local here). Said form shall include, but is not limited to:

- i. Full name of the property owner and applicant;
- ii. Address, email address, and telephone number of the applicant;
- iii. The address and parcel ID for the property which the retail registration is sought;
- iv. Certification that the applicant complies with the requirements of local ordinances established pursuant to Minn. Stat. 342.13.
- v. (Insert additional standards here)

(B) The applicant shall include with the form:

- i. the registration fee as required in [Section 2.3.1];
 - ii. a copy of a valid state license or written notice of OCM license preapproval;
 - iii. (Insert additional standards here)
- (C) Once an application is considered complete, the (insert local government designee) shall inform the applicant as such, process the application fees, and forward the application to the (insert staff/department, or elected body that will approve or deny the request) for approval or denial.
- (D) The application fee shall be non-refundable once processed.

2.3.3 Application Approval

- (A) (Optional) A state-licensed cannabis retail business application shall not be approved if the cannabis retail business would exceed the maximum number of registered cannabis retail businesses permitted under Section 2.6.
- (B) A state-licensed cannabis retail business application shall not be approved or renewed if the applicant is unable to meet the requirements of this ordinance.
- (C) A state-licensed cannabis retail business application that meets the requirements of this ordinance shall be approved.

2.3.4 Annual Compliance Checks.

The (insert local here) shall complete at minimum one compliance check per calendar year of every cannabis business to assess if the business meets age verification requirements, as required under [Minn. Stat. 342.22 Subd. 4(b) and Minn. Stat. 342.24] and this/these [chapter/section/ordinances].

The (insert local here) shall conduct at minimum one unannounced age verification compliance check at least once per calendar year.

Age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the local unit of government.

Any failures under this section must be reported to the Office of Cannabis Management.

2.3.5 Location Change

A jurisdiction may decide to treat location changes as a new registration, or alternatively treat a location change as allowable subject to compliance with the rest of the registration process.

A state-licensed cannabis retail business shall be required to submit a new application for registration under Section 2.3.2 if it seeks to move to a new location still within the legal boundaries of (insert local here).

or

If a state-licensed cannabis retail business seeks to move to a new location still within the legal boundaries of (insert local here), it shall notify (insert local here) of the proposed location change, and submit necessary information to meet all the criteria in this paragraph.

2.4 Renewal of Registration

The (insert local here) shall renew an annual registration of a state-licensed cannabis retail business at the same time OCM renews the cannabis retail business' license.

A state-licensed cannabis retail business shall apply to renew registration on a form established by (insert local here).

A cannabis retail registration issued under this ordinance shall not be transferred.

2.4.1 Renewal Fees.

The (insert local here) may charge a renewal fee for the registration starting at the second renewal, as established in (insert local here)'s fee schedule.

2.4.2 Renewal Application.

The application for renewal of a retail registration shall include, but is not limited to:

- Items required under Section 2.3.2 of this Ordinance.
- Insert additional items here

2.5 Suspension of Registration

2.5.1 When Suspension is Warranted.

The (insert local here) may suspend a cannabis retail business's registration if it violates the ordinance of (insert local here) or poses an immediate threat to the health or safety of the public. The (insert local here) shall immediately notify the cannabis retail business in writing the grounds for the suspension.

2.5.2 Notification to OCM.

The (insert local here) shall immediately notify the OCM in writing the grounds for the suspension. OCM will provide (insert local here) and cannabis business retailer a response to the complaint within seven calendar days and perform any necessary inspections within 30 calendar days.

2.5.3 Length of Suspension.

A jurisdiction can wait for a determination from the OCM before reinstating a registration.

The suspension of a cannabis retail business registration may be for up to 30 calendar days, unless OCM suspends the license for a longer period. The business may not make sales to customers if their registration is suspended.

The (insert local here) may reinstate a registration if it determines that the violations have been resolved.

The (insert local here) shall reinstate a registration if OCM determines that the violation(s) have been resolved.

2.5.4 Civil Penalties.

Subject to Minn. Stat. 342.22, subd. 5(e) the (insert local here) may impose a civil penalty, as specified in the (insert local here)'s Fee Schedule, for registration violations, not to exceed \$2,000.

2.6 Limiting of Registrations

A jurisdiction may choose to set a limit on the number of retail registrations within its boundaries. The jurisdiction may not however, limit the number of registrations to fewer than one per 12,500 residents.

(Optional) The (insert local here) shall limit the number of cannabis retail businesses to no fewer than one registration for every 12,500 residents within (insert local legal boundaries here).

(Optional) If (insert county here) has one active cannabis retail businesses registration for every 12,500 residents, the (insert local here) shall not be required to register additional state-licensed cannabis retail businesses.

(Optional) The (insert local here) shall limit the number of cannabis retail businesses to (insert number <= minimum required).

Section 3. Requirements for Cannabis Businesses

State Statutes note that jurisdictions may “adopt reasonable restrictions on the time, place, and manner of the operation of a cannabis business.” A jurisdiction considering other siting requirements (such as a buffer between cannabis businesses, or a buffer from churches) should consider whether there is a basis to adopt such restrictions.

3.1 Minimum Buffer Requirements

A jurisdiction can adopt buffer requirements that prohibit the operation of a cannabis business within a certain distance of schools, daycares, residential treatment facilities, or from an attraction within a public park that is regularly used by minors, including a playground or athletic field. Buffer requirements are optional. A jurisdiction cannot adopt larger buffer requirements than the requirements here in Section 3.1. A jurisdiction should use a measuring system consistent with the rest of its ordinances, e.g. from lot line or center point of lot.

(Optional) The (insert local here) shall prohibit the operation of a cannabis business within [0-1,000] feet of a school.

(Optional) The (insert local here) shall prohibit the operation of a cannabis business within [0-500] feet of a day care.

(Optional) The (insert local here) shall prohibit the operation of a cannabis business within [0-500] feet of a residential treatment facility.

(Optional) The (insert local here) shall prohibit the operation of a cannabis business within [0-500] feet of an attraction within a public park that is regularly used by minors, including a playground or athletic field.

(Optional) The (insert local here) shall prohibit the operation of a cannabis retail business within [X] feet of another cannabis retail business.

Pursuant to Minn. Stat. 462.357 subd. 1e, nothing in Section 3.1 shall prohibit an active cannabis business or a cannabis business seeking registration from continuing operation at the same site if a (school/daycare/residential treatment facility/attraction within a public park that is regularly used by minors) moves within the minimum buffer zone.

3.2 Zoning and Land Use

For jurisdictions with zoning, said jurisdiction can limit what zone(s) Cannabis businesses can operate in. As with other uses in a Zoning Ordinance, a jurisdiction can also determine if such use requires a Conditional or Interim Use permit. A jurisdiction cannot outright prohibit a cannabis business. A jurisdiction should amend their Zoning Ordinance and list what zone(s) Cannabis businesses are permitted in, and whether they are permitted, conditional, or interim uses. While each locality conducts its zoning differently, a few themes have emerged across the country. For example, cannabis manufacturing facilities are often placed in industrial zones, while cannabis retailers are typically found in commercial/retail zones. Cannabis retail facilities align with general retail establishments and are prohibited from allowing consumption or use onsite and are also required to have plans to prevent the visibility of cannabis and hemp-derived products to individuals outside the retail location. Cannabis businesses should be zoned under existing zoning ordinances in accordance with the license type or endorsed activities held by the cannabis business.

3.2.1. Cultivation.

Cannabis businesses licensed or endorsed for cultivation are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Cannabis Manufacturer.

Cannabis businesses licensed or endorsed for cannabis manufacturer are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Hemp Manufacturer.

Businesses licensed or endorsed for low-potency hemp edible manufacturers permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Wholesale.

Cannabis businesses licensed or endorsed for wholesale are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Cannabis Retail.

Cannabis businesses licensed or endorsed for cannabis retail are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Cannabis Transportation.

Cannabis businesses licensed or endorsed for transportation are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.2.1. Cannabis Delivery.

Cannabis businesses licensed or endorsed for delivery are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

3.3 Hours of Operation

State law limits the retail sale of cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products to the hours of:

- *Monday-Saturday: 8 a.m.-2 a.m. the following day*
- *Sunday: 10 a.m.-2 a.m.*

A local jurisdiction may adopt an ordinance prohibiting sales for any period between the hours of 8 a.m.-10 a.m. and between 9 p.m.-2 a.m. the following day, seven days a week.

(Optional) Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of (insert time here) and (insert time here).

3.4 (Optional) Advertising

Cannabis businesses are permitted to erect up to two fixed signs on the exterior of the building or property of the business, unless otherwise limited by (insert local here)'s sign ordinances.

Section 4. Temporary Cannabis Events

Any individual or business seeking to obtain a cannabis event license must provide OCM information about the time, location, layout, number of business participants, and hours of operation. A cannabis event organizer must receive local approval, including obtaining any necessary permits or licenses issued by a local unit of government before holding a cannabis event.

4.1 License or Permit Required for Temporary Cannabis Events

4.1.1 License Required.

A cannabis event organizer license entitles the license holder to organize a temporary cannabis event lasting no more than four days. A jurisdiction should determine what type of approval is consistent with their existing ordinances for events.

A license or permit is required to be issued and approved by (insert local here) prior to holding a Temporary Cannabis Event.

4.1.2 Registration & Application Procedure

A registration fee, as established in (insert local here)'s fee schedule, shall be charged to applicants for Temporary Cannabis Events.

4.1.3 Application Submittal & Review.

The (insert local here) shall require an application for Temporary Cannabis Events.

- (A) An applicant for a retail registration shall fill out an application form, as provided by the (insert local here). Said form shall include, but is not limited to:
 - i. Full name of the property owner and applicant;
 - ii. Address, email address, and telephone number of the applicant;
 - iii. (Insert additional standards here)
- (B) The applicant shall include with the form:
 - i. the application fee as required in (Section 4.1.2);
 - ii. a copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2.

The application shall be submitted to the (insert local authority), or other designee for review. If the designee determines that a submitted application is incomplete, they shall return the application to the applicant with the notice of deficiencies.

- (C) Once an application is considered complete, the designee shall inform the applicant as such, process the application fees, and forward the application to the (insert staff/department, or elected body that will approve or deny the request) for approval or denial.

(D) The application fee shall be non-refundable once processed.

(E) The application for a license for a Temporary Cannabis Event shall meet the following standards:

A jurisdiction may establish standards for Temporary cannabis events which the event organizer must meet, including restricting or prohibiting any on-site consumption. If there are public health, safety, or welfare concerns associated with a proposed cannabis event, a jurisdiction would presumably be authorized to deny approval of that event.

- Insert standards here

(G) A request for a Temporary Cannabis Event that meets the requirements of this Section shall be approved.

(H) A request for a Temporary Cannabis Event that does not meet the requirements of this Section shall be denied. The (insert city/town/county) shall notify the applicant of the standards not met and basis for denial.

(Optional) Temporary cannabis events shall only be held at (insert local place).

(Optional) Temporary cannabis events shall only be held between the hours of (insert start time) and (insert stop time).

Section 5. (Optional) Lower-Potency Hemp Edibles

A jurisdiction can establish different standards or requirements regarding Low-Potency Edibles. A jurisdiction can consider including the following section and subsections in their cannabis ordinance.

5.1 Sale of Low-Potency Hemp Edibles

The sale of Low-Potency Edibles is permitted, subject to the conditions within this Section.

5.2 Zoning Districts

If sales are permitted, a jurisdiction can limit what zone(s) the sales of Low-Potency Edibles can take place in. A jurisdiction can also determine if such activity requires a Conditional or Interim Use permit.

Low-Potency Edibles businesses are permitted as a (type of use) in the following zoning districts:

- (Insert zoning districts use is permitted in here)
- (Insert zoning districts use is permitted in here)

5.3 (Optional) Additional Standards

5.3.1 Sales within Municipal Liquor Store.

A jurisdiction that already operates a Municipal Liquor Store may sell Low-Potency Edibles within the same store.

The sale of Low-Potency Edibles is permitted in a Municipal Liquor Store.

5.3.2 Age Requirements.

A jurisdiction is able to restrict the sale of Low-Potency Edibles to locations such as bars.

The sale of Low-Potency Edibles is permitted only in places that admit persons 21 years of age or older.

5.3.3 Beverages.

The sale of Low-Potency Hemp Beverages is permitted in places that meet requirements of this Section.

5.3.4 Storage of Product.

A jurisdiction is able to set requirements on storage and sales of Low-Potency Edibles.

Low-Potency Edibles shall be sold behind a counter, and stored in a locked case.

Section 6. (Optional) Local Government as a Cannabis Retailer

(insert local here) may establish, own, and operate one municipal cannabis retail business subject to the restrictions in this chapter.

The municipal cannabis retail store shall not be included in any limitation of the number of registered cannabis retail businesses under Section 2.6.

(insert local here) shall be subject to all same rental license requirements and procedures applicable to all other applicants.

Section 7. Use in Public Places

No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or an event licensed to permit on-site consumption of adult-use.

Appendix B: Retail Registration Form and Checklist

Retail Registration Form and Checklist

Local Unit of Government:

Business Name:

Business Address:

Minnesota Cannabis Business License Number:

Registration Period

Initial

Renewal

Cannabis Microbusiness (\$0.00)

Cannabis Microbusiness (\$1000.00)

Cannabis Mezzobusiness (\$500.00)

Cannabis Mezzobusiness (\$1000.00)

Cannabis Retailer (\$500.00)

Cannabis Retailer (\$1000.00)

Is Applicant Current on All Property Tax and Assessments at Retail Location:

Yes

No

Preliminary Local Ordinance Compliance:

Pass

Fail

Notes:

The above named applicant having paid the appropriate fees, being current on all applicable tax obligations, and having passed a preliminary compliance review, is authorized to engage in retail cannabis sales in the above named jurisdiction.

Approved By:

Title:

Date:

Appendix C: Hemp Flower and Hemp-Derived Cannabinoid Product Checklist

Hemp Flower and Hemp-Derived Cannabinoid Product Checklist

Minnesota Statute 18K.02, Definitions
 Minnesota Statute 152.01, Subdivision 9
 Minnesota Statute 151.72, Sale of Certain Cannabinoid Products

Minnesota Statute 152.0264, Cannabis Sale Crimes
 Minnesota Statute 342.09, Personal Adult Use of Cannabis

Question	Yes	No	Comments	Additional Information
Business License and Registration Compliance				
Is the business registered with the Minnesota Department of Health?				All businesses selling hemp-derived cannabinoid products must be registered. See Hemp-Derived Cannabinoid Products (www.health.state.mn.us/people/cannabis/edibles/index.html)
If the business offers on-site consumption, do they have a liquor license?				Local authorities issue on-site consumption licenses. These are required for all businesses permitting on-site consumption of THC.
Product Compliance – All Products				
Does the business ensure that all sales are made to persons 21 years old or older?				Only persons 21 years of age or older may purchase hemp-derived cannabinoid products, with the exception of topicals. These products may be sold to anyone.
Does the business have all edible cannabinoid products, except beverages, behind the counter or in a locked cabinet?				Businesses must ensure all edible cannabinoid products are secure and inaccessible to customers.

Question	Yes	No	Comments	Additional Information
Only delta-8 and delta-9 are allowed for human consumption. Does the business sell edibles or beverages with any other intoxicating cannabinoids?				MDH has identified products containing many different intoxicating cannabinoids, such as HHC, THC-O, THC-P, PHC, delta-10, delta-11, delta-8p, delta-9p, etc. The product must contain only delta-8 and/or delta-9.
Does the business sell any edible products that are similar to a product marketed to or consumed by children?				Edible products that appear similar to candy or snacks marketed toward or consumed by children are not allowed.
Does the label on the edible or beverage state “Keep out of reach of children”?				All products must include the warning label “Keep out of reach of children.”
Is the manufacturer’s name, address, website, and contact phone number included on the label or provided through a QR code?				If not, the product is not in compliance.
Does the QR code on the product bring the user to a Certificate of Analysis on the website, which includes the name of the independent testing laboratory, cannabinoid profile, and product batch number?				All products must be tested by batch in an independent, accredited laboratory. The results must include the cannabinoid profile.
Does the label on the product indicate the cannabinoids by serving and in total?				The label must indicate the potency by individual serving as well as in total.

Question	Yes	No	Comments	Additional Information
Does the label on the product make any claim the product offers any kind of health benefit?				Health claims are not permitted on hemp or cannabis products unless approved by the FDA. At this time, there is not an approved statement.
Does the label on the product state that the product does not claim to diagnose, treat, cure or prevent any disease?				The manufacturer cannot claim the product will provide any health benefit unless the product has been formally approved by the FDA.
Does the business sell CBD (or other forms of cannabidiol) in the form of a softgel, tablet, or tincture?				Non-intoxicating cannabinoids may only be sold in the form of an edible, beverage, or topical. Therefore, softgels and tablets cannot be sold. Tinctures must be labeled as either an edible or beverage and comply with the edible or beverage requirements.
Product Compliance – Edibles				
Does the edible product contain more than 5 mg delta-8 and/or delta-9 per serving?				Edibles may not exceed 5 mg delta-8 and/or delta-9 per serving.
Does the edible product package/container contain more than 50 mg total THC (delta-8 and/or delta-9)?				Edibles may not exceed 50 mg total delta-8 or delta-9 per package. The edible cannot contain any other form of THC or intoxicating cannabinoid.
Are all the edible product's servings clearly marked, wrapped, or scored <u>on</u> the product?				Edible product servings must be clearly distinguished on the product. Bulk products that require the consumer to measure are not allowed.

Question	Yes	No	Comments	Additional Information
Does the business sell any edible products in the shape of bears, worms, fruits, rings, ribbons?				Edibles in shapes that appeal to children are not allowed.
Is the edible product in a child-proof, tamper-evident, opaque container?				All edibles must be in a container that is child-resistant and tamper evident. If the container is clear, the business must place the edible into an opaque bag at the point of sale. Clear bags are not allowed.
Product Compliance - Beverages				
Does the beverage product contain more than 5 mg delta-8 or delta-9 per serving?				Beverages may not exceed 5 mg delta-8 and/or delta-9 per serving.
Does the beverage product contain more than 2 servings?				Beverages cannot exceed two servings, regardless of the THC potency.
Is the beverage product in an opaque container?				If the beverage is in a clear container, the business must place the beverage in an opaque bag at the point of sale.
Product Compliance – Smokables (non-flower)				
Does the business sell vapes, pre-rolls, dabs, or other smokable products which contain more than 0.3% THC?				<p>A product’s certificate of analysis will show the concentration of THC the product contains. The certificate typically is found through the QR code on the product package. In MDH’s experience, most vapes contain 50% - 90%+ THC.</p> <p>Pre-rolls may consist of raw hemp flower. These products are not regulated by 151.72. However, if a pre-roll is labeled as “infused” or “coated” have additional cannabinoids applied to the material, of which the product typically exceeds the 0.3% THC limit.</p>

Question	Yes	No	Comments	Additional Information
Does the business sell vapes, pre-rolls, dabs, or other smokeable products that contain other intoxicating cannabinoids, such as HHC?				MN Statutes do not allow any cannabinoid, other than delta-8 or delta-9, to be sold if the cannabinoid is intended to alter the structure or function of the body. HHC is a cannabinoid known to have potency greater than THC.
Does the business sell vapes, pre-rolls, dabs, or other smokable products which contain CBD?				Non-intoxicating cannabinoids cannot be smoked, vaped, or inhaled.
Product Compliance – Flower				
Does the business sell raw hemp flower?				<p>Raw hemp flower must contain 0.3% or less of delta-9 on a dry weight basis. Products exceeding 0.3% delta-9 dry weight are marijuana, and are illegal for sale.</p> <p>THC-A is the non psychoactive precursor to delta-9. Once heated THC-A converts to delta-9. In that process some amount of THC-A is lost.</p> <p>To determine whether, once heated, the hemp flower will exceed the allowable 0.3% of delta-9, one can use a decarboxylation formula which takes into account the conversion of THC-A into delta-9.</p> <p>That formula is as follows: Total THC = (0.877 X THC-A) + d-9 THC)</p> <p>Raw flower must include a certificate of analysis to show testing below 0.3% delta-9.</p> <ul style="list-style-type: none"> • A lack of a certificate of analysis would constitute an illegal sale.

Question	Yes	No	Comments	Additional Information
				<ul style="list-style-type: none"> A certificate of analysis showing that under the decarboxylation formula that delta-9 would exceed the 0.3% threshold would also indicate the flower is cannabis and not hemp and therefore being sold illegally.
Product Compliance – On-Site Consumption				
If the business offers on-site consumption, do they serve the edible or beverage in its original packaging?				The business may not pour out or remove an edible from its original packaging.
If the business offers on-site consumption, do they mix a cannabis-infused beverage with alcohol?				The business may not mix cannabis-infused products with alcohol.
If the business offers on-site consumption, do they permit customers to remove from the premises products which have been removed from their original packaging?				Products which have been removed from their original packaging cannot be removed from the premises by the customer.

NOTE: If a person suspects that a hemp-derived cannabinoid product is being sold in violation of Minnesota law, they can use the complaint form at [Submitting Hemp-Derived Cannabinoid Product Complaints \(www.health.state.mn.us/people/cannabis/edibles/complaints.html\)](http://www.health.state.mn.us/people/cannabis/edibles/complaints.html).

Appendix D: Enforcement Notice from the Office of Cannabis Management

Enforcement Notice from the Office of Cannabis Management

Dear Registered Hemp Derived Cannabinoid Business:

The Office of Cannabis Management (OCM), established in 2023, is charged with developing and implementing the operational and regulatory systems to oversee the cannabis industry in Minnesota as provided in Minnesota Statutes Chapter 342.

When Minnesota legalized the sale of adult-use of cannabis flower, cannabis products, and lower-potency hemp edibles/ hemp-derived consumer products, the Minnesota Legislature included statutory provisions, [Minnesota Statutes, chapter 152.0264](#), making the sale of cannabis illegal until a business is licensed by OCM. The Office of Cannabis Management has not yet issued licenses for the cultivation, manufacture, wholesale, transportation or retail sale of cannabis, therefore any retail sales of cannabis products, including cannabis flower, are illegal.

The Office of Cannabis Management has received complaints of retailers selling cannabis flower under the label of hemp flower. Under an agreement between The Minnesota Department of Health (MDH) and OCM, inspectors from MDH will begin to examine any flower products being sold during their regular inspections to determine whether they are indeed hemp flower or cannabis flower.

In distinguishing between hemp and cannabis flower, OCM, consistent with federal rules and regulations related to hemp under 7 CFR 990.1, will consider the total concentration of THC post- decarboxylation, which is the process by which THC-A is converted into Delta-9 to produce an intoxicating effect. The examination of raw flower products will include reviewing the certificate of analysis for compliance in several areas, including:

Compliance with the requirement that raw flower listed for sale includes a Certificate of Analysis (COA). Products for sale without a COA will constitute an illegal sale.

A COA that affirms concentrations of 0.3% or less of Delta-9 on a dry weight basis. Products exceeding 0.3% Delta-9 dry weight are considered marijuana and are therefore illegal to sell.

A COA that confirms that the total levels of Delta-9 and THC-A after the decarboxylation process do not exceed 0.3%. A COA that indicates the raw flower will exceed 0.3 percent Delta-9 post-decarboxylation, or a subsequent test conducted by an independent laboratory utilized by OCM that confirms Delta-9 in excess of 0.3 percent will be considered illegal.

[Minnesota Statutes, Chapter 342](#) governs Minnesota’s cannabis market, and empowers OCM to ensure regulatory compliance. [Minnesota Statutes, chapter 342.09, subdivision 4](#) prohibits the retail sale of cannabis flower and cannabis products “without a license issued under this chapter that authorizes the sale.”

To date, the Office of Cannabis Management has not issued any cannabis licenses, applications for licenses are expected to be available in the first half of 2025. As such, selling cannabis is a clear violation of law. Be aware that under [Minnesota Statutes, 342.09, subdivision 6](#), OCM may assess fines in excess of a \$1 million for violations of this law. Likewise, under [Minnesota Statutes, chapter 342.19](#), OCM is empowered to embargo any product that it has “probable cause to believe . . . is being distributed in violation of this chapter or rules adopted under this chapter[.]” Furthermore, violations of law may be considered in future licensing decisions made by OCM.

As inspectors enter the field, we encourage you to review the products you are currently selling to ensure they fall within the thresholds outlined above. If you have any questions related to the products you are selling, please send an email to cannabis.info@state.mn.us.

Thank you for your attention to this matter.

A handwritten signature in black ink, appearing to read "Charlene Briner", with a long horizontal flourish extending to the right.

Charlene Briner
Interim Director
Office of Cannabis Management

Appendix E: Notice to Unlawful Cannabis Sellers

Notice to Unlawful Cannabis Sellers

This notice is to inform you that your current course of action may run afoul of Minnesota law, and continuing this course of action may result in civil actions and potential criminal prosecution. To avoid such outcomes, you should immediately cease and desist any plans to engage in the unlicensed sale of cannabis and cannabis products.

[Minnesota Statutes, Chapter 342 \(www.revisor.mn.gov/statutes/cite/342\)](http://www.revisor.mn.gov/statutes/cite/342) governs Minnesota's cannabis market, and empowers OCM to ensure regulatory compliance. [Minnesota Statutes, chapter 342.09, subdivision 4 \(www.revisor.mn.gov/statutes/cite/342.09#stat.342.09.4\)](http://www.revisor.mn.gov/statutes/cite/342.09#stat.342.09.4) prohibits the retail sale of cannabis flower and cannabis products “without a license issued under this chapter that authorizes the sale.” To date the Office of Cannabis Management has not issued any retail, or other, cannabis licenses. As such, your plan to sell cannabis in a retail setting at this date would be in flagrant violation of the law. Be aware that under [Minnesota Statutes, 342.09, subdivision 6 \(www.revisor.mn.gov/statutes/cite/342.09#stat.342.09.6\)](http://www.revisor.mn.gov/statutes/cite/342.09#stat.342.09.6), OCM may assess fines in excess of a \$1,000,000 for violations of this law.

Likewise, under [Minnesota Statutes, chapter 342.19 \(www.revisor.mn.gov/statutes/cite/342.19\)](http://www.revisor.mn.gov/statutes/cite/342.19), OCM is empowered to embargo any product that it has “probable cause to believe . . . is being distributed in violation of this chapter or rules adopted under this chapter[.]” It is believed that products attempted to be sold at your retail location might be distributed in violation of the law, and would therefore be subject to embargo by OCM. Under [Minnesota Statutes, chapter 342.19, subd. 2 \(www.revisor.mn.gov/statutes/cite/342.19#stat.342.19.2\)](http://www.revisor.mn.gov/statutes/cite/342.19#stat.342.19.2), once embargoed OCM “shall release the cannabis plant, cannabis flower, cannabis product, artificially derived cannabinoid, lower-potency hemp edible, or hemp-derived consumer product when this chapter and rules adopted under this chapter have been complied with or the item is found not to be in violation of this chapter or rules adopted under this chapter.”

While Minnesota has legalized the sale of adult-use of cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products, the legislature did add new statutory provisions, [Minnesota Statutes, chapter 152.0264 \(www.revisor.mn.gov/statutes/cite/152.0264\)](http://www.revisor.mn.gov/statutes/cite/152.0264), making illegal the unlawful sale of cannabis. As there are not yet any licenses issued by OCM for the cultivation, manufacture, wholesale, transportation, or retail of cannabis, any sales of cannabis products in excess of the limits in 152.0264 is illegal.

If you are only planning to sell cannabinoid products that are derived from hemp, you should ensure that the sale of those products is consistent with [Minnesota Statutes, chapter 151.72 \(www.revisor.mn.gov/statutes/cite/151.72\)](http://www.revisor.mn.gov/statutes/cite/151.72), including but not limited to the requirement that your business be registered with the Commissioner of Health, and that all products are in compliance with the relevant statutes.

Finally, in addition to the state laws outlined above, please be aware that any retail location must be in compliance with local government ordinances and zoning requirements.

OCM takes seriously its charge to enforce Minnesota Statutes, Chapter 342, and its responsibility to ensure a safe and legal cannabis market. In order to avoid the above-described actions, all attempts to open a cannabis retail dispensary in Minnesota without the appropriate license should be ceased.

CC Regular Session**Meeting Date:** 10/22/2024**Primary Strategic Plan Initiative:** Promote economic growth and development.**Title:**

Introduce Ordinance #24-12 Regulate Cannabis Businesses

Purpose/Background:

The state's recent legalization of adult-use cannabis (MN Statute 342) requires municipalities to adopt an ordinance that regulates cannabis businesses in the city. The state provided a draft model ordinance in which the city is to modify to include the number of allowed cannabis businesses, location and time of sales. At the October 8, 2024 City Council work session, the Council reviewed a draft of the code.

The City Attorney is in the process of reviewing the draft ordinance.

Time Frame/Observations/Alternatives:

On April 9, 2024, City Council adopted Ordinance #24-05, an Interim Ordinance Prohibiting the Establishment of New Uses or the Operation of an Adult-Use Cannabis Business. The interim use ordinance expires on December 31, 2024. The proposed ordinance will all the establishment of new uses or the operation of adult-use cannabis businesses, as regulated by State Statute Chapter 342 and this proposed ordinance.

Timeframe for Ordinance Adoption

November 12, 2024: Final adoption by City Council

November 15 - December 15, 2024: 30 day publication

January 1, 2025: Effective date

Funding Source:

Not applicable

Recommendation:

Staff recommends the introduction of Ordinance #24-12 to regulate cannabis businesses within the City of Ramsey.

Outcome/Action:

Motion to waive the City Charter requirement to read the ordinance aloud and introduce Ordinance #24-12 to regulate cannabis businesses.

Roll Call Vote:

Councilmember Olson

Councilmember Woestehoff

Councilmember Specht

Councilmember Musgrove

Councilmember Howell

Councilmember Riley

Mayor Kuzma

Ordinance #24-12

Form Review

Inbox

Brian Hagen

Form Started By: Stephanie Hanson

Final Approval Date: 10/17/2024

Reviewed By

Brian Hagen

Date

10/17/2024 02:26 PM

Started On: 10/11/2024 10:48 AM

1 businesses.

2 (3) Minn. Stat. 152.0263, Subd. 5, regarding the use of cannabis in public places.

3 (4) Minn. Stat. 462.357, regarding the authority of a local authority to adopt zoning
4 ordinances.

5
6 **Sec. 26-882 - Severability**

7 If any section, clause, provision, or portion of this Article is adjudged unconstitutional or invalid
8 by a court of competent jurisdiction, the remainder of this Article shall not be affected thereby.

9
10 **Sec. 26-883 - Enforcement**

11 The City of Ramsey is responsible for the administration and enforcement of this Article. Any
12 violation of the provisions of this Article or failure to comply with any of its requirements
13 constitutes a misdemeanor and is punishable as defined by law. Violations of this Article can
14 occur regardless of whether or not a permit is required for a regulated activity listed in this Article.

15
16 **Sec. 26-884 - Definitions**

17 Unless otherwise noted in this section, words and phrases contained in Minn. Stat. 342.01 and the
18 rules promulgated pursuant to any of these acts, shall have the same meanings in this Article.

19
20 *Cannabis Cultivation:* A cannabis business licensed to grow cannabis plants within the
21 approved amount of space from seed or immature plant to mature plant. harvest cannabis flower
22 from mature plant, package and label immature plants and seedlings and cannabis flower for
23 sale to other cannabis businesses, transport cannabis flower to a cannabis manufacturer located
24 on the same premises, and perform other actions approved by the office.

25
26 *Cannabis Retail Businesses:* A retail location and the retail location(s) of a mezzobusinesses with
27 a retail operations endorsement, microbusinesses with a retail operations endorsement, medical
28 combination businesses operating a retail location, and lower-potency hemp edible retailers.

29
30 *Cannabis Retailer:* Any person, partnership, firm, corporation, or association, foreign or
31 domestic, selling cannabis product to a consumer and not for the purpose of resale in any form.

32
33 *Daycare:* A location licensed with the Minnesota Department of Human Services to provide the
34 care of a child in a residence outside the child's own home for gain or otherwise, on a regular
35 basis, for any part of a 24-hour day.

36
37 *Lower-potency Hemp Edible:* As defined under Minn. Stat. 342.01 subd. 50.

38
39 *Office of Cannabis Management:* Minnesota Office of Cannabis Management, referred to as
40 "OCM" in this Article.

41
42 *Place of Public Accommodation:* A business, accommodation, refreshment, entertainment,
43 recreation, or transportation facility of any kind, whether licensed or not, whose goods, services,
44 facilities, privileges, advantages or accommodations are extended, offered, sold, or otherwise made
45 available to the public.

1 *Preliminary License Approval:* OCM pre-approval for a cannabis business license for applicants
2 who qualify under Minn. Stat. 342.17.

3
4 *Public Place:* A public park or trail, public street or sidewalk; any enclosed, indoor area used by
5 the general public, including, but not limited to, restaurants; bars; any other food or liquor
6 establishment; hospitals; nursing homes; auditoriums; arenas; gyms; meeting rooms; common
7 areas of rental apartment buildings, and other places of public accommodation.

8
9 *Residential Treatment Facility:* As defined under Minn. Stat. 245.462 subd. 23.

10
11 *Retail Registration:* An approved registration issued by the City of Ramsey to a state- licensed
12 cannabis retail business.

13
14 *School:* A public school as defined under Minn. Stat. 120A.05 or a nonpublic school that must
15 meet the reporting requirements under Minn. Stat. 120A.24.

16 *State License:* An approved license issued by the State of Minnesota’s Office of Cannabis
17 Management to a cannabis retail business.

18
19 **Division 2. – Registration of Cannabis Businesses**

20
21 **Sec. 26-885 Consent to registering of Cannabis Businesses**

- 22 (a) No individual or entity may operate a state-licensed cannabis retail business within Ramsey
23 without first registering with the city.
- 24
25 (b) Any state-licensed cannabis retail business that sells to a customer or patient without valid
26 retail registration shall incur a civil penalty of \$2,000 for each violation.
- 27
28 (c) Notwithstanding the foregoing provisions, the state shall not issue a license to any
29 cannabis business to operate in Indian country, as defined in United States Code, title 18,
30 section 1151, of a Minnesota Tribal government without the consent of the Tribal
31 government.

32
33
34 **Sec. 26-886 - Compliance Checks Prior to Retail Registration**

35 Pursuant to Minn. Stat. 342, within 30 days of receiving a copy of a state license application from
36 OCM, Ramsey shall certify on a form provided by OCM whether a proposed cannabis retail
37 business complies with the Zoning Code and, if applicable, whether the proposed business
38 complies with the state fire code and building code.

39
40 **Sec. 26-887 - Registration & Application Procedure**

- 41 (a) *Fees.*
- 42 (1) Ramsey shall not charge an application fee.
- 43 (2) A registration fee, as established in Ramsey’s fee schedule, shall be charged to
44 applicants depending on the type of retail business license applied for.
- 45 (3) An initial retail registration fee shall not exceed \$500 or half the amount of an initial
46 state license fee under Minn. Stat. 342.11, whichever is less. The initial

1 registration fee shall include the initial retail registration fee and the first annual
2 renewal fee.

3 (4) Any renewal retail registration fee imposed by Ramsey shall be charged at the
4 time of the second renewal and each subsequent renewal thereafter.

5 (5) A renewal retail registration fee shall not exceed \$1,000 or half the amount of a
6 renewal state license fee under Minn. Stat. 342.11, whichever is less.

7 (6) A medical combination business operating an adult-use retail location may only
8 be charged a single registration fee, not to exceed the lesser of a single retail
9 registration fee, defined under this section, of the adult-use retail business.

10
11 (b) *Application Submittal.* The City of Ramsey shall issue a retail registration to a state-
12 licensed cannabis retail business that adheres to the requirements of Minn. Stat. 342.22.

13 (1) An applicant for a retail registration shall fill out an application form, as provided
14 by the city. Said form shall include, but is not limited to:

15 a. Full name of the property owner and applicant;

16 b. Address, email address, and telephone number of the applicant;

17 c. The address and parcel ID for the property which the retail registration is
18 sought;

19 d. Certification that the applicant complies with the requirements of local
20 codes established pursuant to Minn. Stat. 342.13.

21
22 (2) The applicant shall include with the form:

23 a. the application fee as required in Section 26-887(a);

24 b. a copy of a valid state license or written notice of OCM license
25 preapproval;

26 (3) Once an application is considered complete, the City Administrator or designee
27 shall inform the applicant as such, process the application fees, and forward the
28 application to the Community Development Department for approval or denial.

29 (4) The application fee shall be non-refundable once processed.
30

31 (c) *Application Approval*

32 (1) A state-licensed cannabis retail business application shall not be approved if the
33 cannabis retail business would exceed the maximum number of registered
34 cannabis retail businesses permitted under Section 2.6.

35 (2) A state-licensed cannabis retail business application shall not be approved or
36 renewed if the applicant is unable to meet the requirements of this Article.

37 (3) A state-licensed cannabis retail business application that meets the requirements of
38 this Article shall be approved.
39

40 (d) *Annual Compliance Checks.*

41 (1) The City of Ramsey Police Department shall complete at minimum one
42 compliance check per calendar year of every cannabis business to assess if the
43 business meets age verification requirements, as required under [Minn. Stat.
44 342.22 Subd. 4(b) and Minn. Stat. 342.24] and this section.

45 (2) The Ramsey Police Department shall conduct at minimum one unannounced age
46 verification compliance check at least once per calendar year.

- 1 (3) Age verification compliance checks shall involve persons at least 17 years of age
2 but under the age of 21 who, with the prior written consent of a parent or guardian
3 if the person is under the age of 18, attempt to purchase adult-use cannabis flower,
4 adult-use cannabis products, lower-potency hemp edibles, or hemp-derived
5 consumer products under the direct supervision of a law enforcement officer or an
6 employee of the local unit of government.
- 7 (4) Any failures under this section must be reported to the Office of Cannabis
8 Management.

9
10 (e) *Location Change.* A state-licensed cannabis retail business shall be required to submit a
11 new application for registration under Section 26-887(b) if it seeks to move to a new
12 location still within the legal boundaries of the City of Ramsey.

13
14 (f) *Renewal of Registration*

- 15 (1) The City of Ramsey shall renew an annual registration of a state-licensed cannabis
16 retail business at the same time OCM renews the cannabis retail business' license.
17 (2) A state-licensed cannabis retail business shall apply to renew registration on a
18 form established by the city.
19 (3) A cannabis retail registration issued under this Article shall not be transferred.

20
21 (g) *Renewal Fees.* The city may charge a renewal fee for the registration starting at the second
22 renewal, as established in Ramsey's rates and fee schedule.

23
24 (h) *Renewal Application.* The application for renewal of a retail registration shall include, but
25 is not limited to items required under Section 26-887(b) of this Chapter.

26
27 **Sec. 26-888- Suspension of Registration**

28 (a) *When Suspension is Warranted.* The City of Ramsey may suspend a cannabis retail
29 business's registration if it violates this Article of the city or poses an immediate threat to
30 the health or safety of the public. The city shall immediately notify the cannabis retail
31 business in writing the grounds for the suspension.

32
33 (b) *Notification to OCM.* The city shall immediately notify the OCM in writing the grounds
34 for the suspension. OCM will provide the city and cannabis business retailer a response to
35 the complaint within seven calendar days and perform any necessary inspections within 30
36 calendar days.

37
38 (c) *Length of Suspension.*

- 39 (1) The suspension of a cannabis retail business registration may be for up to 30
40 calendar days, unless OCM suspends the license for a longer period.
41 Reinstatement of the registration is dependent on the determination for the OCM.
42 The business may not make sales to customers if their registration is suspended.
43 (2) The city may reinstate a registration if it determines that the violations have been
44 resolved.
45 (3) The city shall reinstate a registration if OCM determines that the violation(s) have
46 been resolved.

- 1
2 (d) *Civil Penalties.* Subject to Minn. Stat. 342.22, subd. 5(e) the city of Ramsey may impose a
3 civil penalty, as specified in Ramsey’s Fee Schedule, for registration violations, not to
4 exceed \$2,000.
5
6 (e) *Limiting of Registrations.* The City of Ramsey shall limit the number of cannabis retail
7 businesses to no fewer than one registration for every 12,500 residents within city limits.
8

9 **Division 3 – Requirements for Cannabis Businesses**

10
11 **Sec. 26-889 - Minimum Buffer Requirements**

- 12 (a) The following separation distances are measured between the customer entrance to the
13 cannabis business to the main or primary entrance of the following uses:
14 (1) The city shall prohibit the operation of a cannabis business within 1,000 feet of a
15 school.
16 (2) The city shall prohibit the operation of a cannabis business within 500 feet of a day
17 care.
18 (3) The city shall prohibit the operation of a cannabis business within 500 feet of a
19 residential treatment facility.
20 (4) The city shall prohibit the operation of a cannabis business within 500 feet of an
21 attraction within a public park that is regularly used by minors, including a
22 playground or athletic field.
23
24 (b) The city shall limit the number of retail locations within the combined COR zoning districts
25 to one (1) retail location. Outside the COR districts, a retail location must be at least 1,000 feet
26 apart from another licensed retail premise, as measured between customer entrances.
27
28 (c) Pursuant to Minn. Stat. 462.367 subd. 14, nothing in Section 26-889(a) shall prohibit an
29 active cannabis business or a cannabis business seeking registration from continuing
30 operation at the same site if a school/daycare/residential treatment facility/attraction
31 within a public park that is regularly used by minors moves within the minimum buffer
32 zone.
33

34 **Sec. 26-890 - Zoning and Land Use**

35 The following business types defined in this chapter are interpreted to be a part of the uses
36 defined in Chapter 106 – Zoning Code:
37

- 38 (a) *Cultivation.* Cannabis businesses licensed or endorsed for cultivation are permitted as an
39 agricultural use in the following zoning districts:
40 RR – Rural Residential District (indoor or outdoor)
41 MR – MUSA Reserve District (indoor or outdoor)
42 I-1 – Light Industrial District (indoor only)
43 I-2 – General Industrial District (indoor only)
44
45 (b) *Cannabis Manufacturer.* Cannabis businesses licensed or endorsed for cannabis
46 manufacturer are permitted as a manufacturing use in the following zoning districts:

- I-1 – Light Industrial District
- I-2 – General Industrial District

(c) *Hemp Manufacturer.* Businesses licensed or endorsed for low-potency hemp edible manufacturers permitted as a manufacturing use in the following zoning districts:

- I-1 – Light Industrial District
- I-2 – General Industrial District

(d) *Wholesale.* Cannabis businesses licensed or endorsed for wholesale are permitted as a wholesale sales use in the following zoning districts:

- I-1 – Light Industrial District
- I-2 – General Industrial District

(e) *Cannabis Retail.* Cannabis businesses licensed or endorsed for cannabis retail are permitted as retail sales in the following zoning districts:

- B-1—Neighborhood Business District
- B-2 – Community Business District
- B-3 – Regional Business District
- I-1 – Light Industrial District
- I-2 – General Industrial District

Those portions of COR and PUD approved and designed for retail sales

(f) *Cannabis Transportation.* Cannabis businesses licensed or endorsed for transportation are permitted as a warehousing use in the following zoning districts:

- I-1 – Light Industrial District
- I-2 – General Industrial District

(g) *Cannabis Delivery.* Cannabis businesses licensed or endorsed for delivery are permitted as a warehousing use in the following zoning districts:

- I-1 – Light Industrial District
- I-2 – General Industrial District

Sec. 26-891 - Hours of Operation

Cannabis businesses are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products between the hours of 8:00 a.m. and 10:00 p.m. on Monday through Saturday and 11:00 a.m. and 6:00 p.m. on Sundays.

Sec. 26-892 – Temporary Cannabis Events

Temporary Cannabis Events shall not be permitted within the City of Ramsey.

SECTION 3. SUMMARY

The following official summary of Ordinance #24-12 has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance:

1 Chapter 26, Article XX is hereby created in order to comply with the requirements of State Statutes
2 342 regulating cannabis licensing.

3
4
5 **SECTION 4. EFFECTIVE DATE**

6
7 This ordinance becomes effective 30 days after its passage and publication, subject to City Charter
8 Section 5.04.

9
10 PASSED by the City Council of the City of Ramsey, Minnesota the _____ day of November,
11 2024.

12
13
14
15
16
17 _____
18 Mayor

18 ATTEST:

19
20
21 _____
22 City Clerk

23
24
25 Introduction date: October 22, 2024

26 Posting dates:

27 Adoption date:

28 Publication date:

29 Effective date:

30