



November 1, 2024

City of Ramsey
ATTN: Sean Sullivan
7550 Sunwood Drive NW
Ramsey, MN 55303

Dear Sean:

I am contacting you as the Chair of Youth First–Community of Promise regarding Youth First’s tenancy at 6701 Hwy10 NW and the adjacent vacant land areas as described in the rental agreement with the City of Ramsey in Anoka County dated January 2024.

Please accept this letter as our notice of intent to vacate these premises on or before December 31, 2024.

I am aware you have already spoken to Kathryn Engelhardt-Cronk of Youth First, and she gave you verbal notice as well. If you need any information or access to the building, please let Kathryn know and she will address your requests.

Sean, allow me to take a moment, speaking for the Youth First board of directors, our staff members and the families we serve, to thank you and City of Ramsey for your ongoing generosity, kindness and support. The City of Ramsey has been a valuable partner in Youth First’s mission of providing emotional, behavioral and academic support to middle school and high school-aged children in Anoka County. Through your financial support in charging a token rent for the space, the City of Ramsey has made a positive difference in the lives of many young people. Let me also say that Kathryn tells me it has been a pleasure to work with you and your team. We all appreciate your assistance.

Again, please reach out to Kathryn with any details or questions regarding the termination of the lease.

Best regards,

Michelle Anderson, Board Chair